

DA	<b>RENEWAL OF LEASES AND LICENSES FOR COUNCIL OWNED OR CONTROLLED PROPERTY</b>	AFCS6
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<b>DELEGATED AUTHORITY CODE:</b>	AFCS6
<b>DIRECTORATE:</b>	Executive Services
<b>BUSINESS UNIT:</b>	Executive Services
<b>SERVICE UNIT:</b>	Executive Support
<b>RESPONSIBLE OFFICER:</b>	Chief Executive Officer
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	14 June 2012
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	3

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	24 May 2012 26 May 2016
OCM:	9 April 2009 14 June 2012

**FUNCTION DELEGATED:**

The authority to renew a lease and licence agreement.

**CONDITIONS/GUIDELINES:**

- (1) As provided in Policy AFCS6.
- (2) Local Government Act 1995 section 3.58  
Local Government (Functions and General) Regulations 1996 section 30
- (3) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer.

**AUTONOMY OF DISCRETION:**

As provided in Council Policy AFCS6.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Council Policy AFCS6 "Renewal of Leases and Licenses for Council Owned or Controlled Property" refers.

**DELEGATE:**

Chief Executive Officer

**DELEGATE/S AUTHORISED:**

Nil.