

<b>POL</b>	<b>LARGE PUBLIC EVENTS – APPROVAL</b>	<b>APD74</b>
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<b>POLICY CODE:</b>	APD74
<b>DIRECTORATE:</b>	Planning & Development
<b>BUSINESS UNIT:</b>	Development Sites
<b>SERVICE UNIT:</b>	Environmental Health Services
<b>RESPONSIBLE OFFICER:</b>	Manager, Environmental Health
<b>FILE NO.:</b>	182/001
<b>DATE FIRST ADOPTED:</b>	13 June 2013
<b>DATE LAST REVIEWED:</b>	10 December 2015
<b>ATTACHMENTS:</b>	N/A
<b>DELEGATED AUTHORITY REF.:</b>	APD58
<b>VERSION NO.</b>	4

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	22 August 2013 26 February 2015 26 November 2015
OCM:	13 June 2013 12 September 2013 12 March 2015

## **BACKGROUND:**

The City of Cockburn is required to consider occasional applications to conduct large outdoor events within the District that may attract a large audience and could impact on the amenity of residents within the proximity of the proposed event.

## **PURPOSE:**

To identify issues which allow the City to consider applications for large outdoor events within the District that have the potential to impact on the amenity of City residents.

## **POLICY:**

- (1) The City of Cockburn will consider applications to conduct large public events within the District that have the potential to impact on the amenity of City residents.
- (2) Only applications made strictly in accordance with Council's conditions will be considered. Timeframes set in this delegation will be deemed to commence from the time of receipt of a complying application.

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- (3) The Mayor and Ward Councillors from the ward in which the proposed venue is located shall be advised, by e-mail, within 2 working days of the receipt of an application to conduct such an event.
- (4) All other Elected Members shall be advised of the receipt of an application via the next available Elected Members newsletter.
- (5) If requested by any Elected Member the application shall be referred to the next appropriate Council meeting for consideration.
- (6) Where the delegate considers it to be necessary or at the request of any Elected Member, residents likely to be affected by the event shall be advised in writing of the nature of the event and be given the opportunity to comment on it. The delegate shall make the determination of which residents are “affected residents” in consultation with the Ward Councillors.
- (7) Where practicable the affected residents’ comments shall be addressed through conditions of approval.
- (8) The delegate shall ensure that all affected residents are advised as to the outcome of consideration of the application.