

City of Cockburn Recreation Services Application for Casual Hire – Sporting Reserve

Hirer Contact Details			
Date:			
Contact Name:			
Organisation Name:			
Residential Address:		Postcode:	
Phone No.:		Mobile No:	
Email address:			

Details of use

Reserve Name/s: _____

Purpose of hire (e.g. soccer training, sports carnival, community event):

How many people are you expecting to attend? _____

Day	Date	Time (From – To)

Does your club/organisation require use of the following? (Please tick)									
Change rooms	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	Floodlights	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Toilets	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	* Clubrooms/Canteen	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

* **Please note:** If you require the use of clubroom or kitchen facilities, you may be required to liaise with the in season club to make additional booking arrangements. Club contact details will be provided with your reserve booking confirmation letter.

Will the purpose of hire involve/require any of the following? (Please tick)				
Marquee	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Vehicle Access	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
PA system	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Food Permit	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Power	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Irrigation to be turned off	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Additional Bin Hire	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Additional Cleaning	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

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Will alcohol be **consumed** by members of your club/organisation whilst on the hire premises?
Yes **No**

If yes, please complete the application for Consent to Consume Liquor below. (No glass is permitted on council reserves) If alcohol is to be *sold* on the reserve or premises then you must supply the City with a copy your temporary liquor license from the Dept. of Racing, Liquor and Gaming)

Fees and Charges Guide

Reserve/Facilities	Cost per hour	Cost per day
Public Event	n/a	\$150
Reserve Hire (Sport Activity)	\$20	\$90
Change rooms	\$20	\$30
Toilets	\$10	\$20
Access to On- Site Power (If available)		\$50
Additional Cleaning	\$50	
Additional Bin Hire	\$10 Per Bin	

Please note discounted rates apply for school/junior groups

Thank you for completing the application form. Once returned, your booking application will be processed and a confirmation letter will be sent to your contact address. The confirmation letter will provide further information regarding club contacts, keys and payment information etc.

Please sign and email application form to Recreation@cockburn.wa.gov.au or submit in person at the City of Cockburn administration building. 9 Coleville Crescent Spearwood WA 6164

I/We hereby acknowledge having read the Conditions of Use and agree to ensure compliance therein.

Name: _____ Date: _____

Signature: _____

Application for Consent to Consume Liquor on Council Premises

Name: _____ Reserves: _____

Activity: _____ Hire Date: _____

Applicant's Signature: _____ Signed Date: _____

Office Use Only:

Authorising Officer: _____ Date: _____

Approval for consumption of liquor on site: **YES / NO**

Signed: _____