

DA	PAYMENTS TO EMPLOYEES IN ADDITION TO CONTRACT OR AWARD
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DIRECTORATE:	Executive Services
BUSINESS UNIT:	Executive Services
SERVICE UNIT:	Executive Services
RESPONSIBLE OFFICER:	Chief Executive Officer
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	9 December 2021
ATTACHMENTS:	N/A
VERSION NO.	5

Dates of Amendments / Reviews:	
DAPPS Meeting:	24 May 2012 27 February 2014 25 February 2016 27 August 2020 25 November 2021
OCM:	14 June 2012 13 March 2014 10 March 2016 10 September 2020

FUNCTION DELEGATED:

The authority to approve payments of gifts and/or functions to employees of the City of Cockburn, in recognition of long periods of employment service.

CONDITIONS/GUIDELINES:

- (1) As provided in Council Policy 'Payments to Employees in Addition to Contract or Award'.
- (2) Any relevant requirements of the Local Government Act, 1995, to be complied with.
- (3) All transactions utilising this delegation are to be recorded in the City's record keeping system (ECM) by the delegated officer, or by another officer directed by the delegated officer.

AUTONOMY OF DISCRETION:

As provided in Council Policy 'Payments to Employees in Addition to Contract or Award'.

LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

Council Policy "Payments to Employees in Addition to Contract or Award" refers.

DELEGATE:

Chief Executive Officer

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DELEGATE/S AUTHORISED:

N/A