

CITY OF COCKBURN

SUMMARY OF MINUTES OF SPECIAL COUNCIL MEETING HELD ON TUESDAY, 10 MAY 2005 AT 7:00 PM

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CITY OF COCKBURN**MINUTES OF SPECIAL COUNCIL MEETING HELD ON TUESDAY, 10 MAY
2005 AT 7:00 PM**

PRESENT:**ELECTED MEMBERS**

Mr S Lee	-	Mayor
Mr R Graham	-	Deputy Mayor
Ms A Tilbury	-	Councillor
Mr I Whitfield	-	Councillor
Mr T Romano	-	Councillor
Mr K Allen	-	Councillor
Ms L Goncalves	-	Councillor
Mrs S Limbert	-	Councillor
Ms J Baker	-	Councillor
Mrs V Oliver	-	Councillor

IN ATTENDANCE

Mr S. Cain	-	Chief Executive Officer
Mr D. Green	-	Director, Administration & Community Services
Mr A. Jones	-	Communications Manager

1. DECLARATION OF MEETING

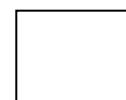
The Presiding Member declared the meeting open at 7.00pm.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

Nil.

3. DISCLAIMER (To be read aloud by Presiding Member)

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.



4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)

Nil

5. APOLOGIES & LEAVE OF ABSENCE

Nil

6 (SCM 10/05/2005) - PUBLIC QUESTION TIME

Mr Colin Crook – Doolette Street, Spearwood – tabled a letter which he read out regarding Item 9.1. Mr Crook suggested that while the Mayor was doing such a fine job promoting the City and attracting new business interests, it was not necessary for the duplication of his expertise, for what is only a part-time position, at the expense of the representation of the thousands of women voters in the City of Cockburn, and that we should now have a female Deputy Mayor.

7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS

Nil

8 (SCM 10/05/2005) - PURPOSE OF MEETING

The purpose of the meeting is to:-

- (1) Elect the Deputy Mayor;
- (2) Appoint Committee Members, Delegates, etc.

9. COUNCIL MATTERS

9.1 (MINUTE NO 2790) (SCM 10/05/2005) - ELECTION OF DEPUTY MAYOR (1701) (SGC)

RECOMMENDATION

That Council conduct an election for the position of Deputy Mayor, pursuant to Schedule 2.3 7(1) of the Local Government Act 1995.



Mayor Lee then advised that he had received written nominations for the position of Deputy Mayor from Cllr Richard Graham and Cllr Ian Whitfield.

For the purpose of adhering to the new Regulations in regard to secret voting, the Chief Executive Officer (CEO) advised that individual Elected Members would be required to cast their vote by leaving the Chamber for this purpose. The CEO would provide the ballot paper for each Elected Member to complete privately, following which the ballot paper would be delivered to the Director Administration and Community Services.

The CEO and the Director Administration and Community Services then left the Chamber at 7.07pm.

Cllr Allen then left the Chamber at 7.07pm and returned at 7.07pm.

Cllr Whitfield then left the Chamber at 7.07pm and returned at 7.08pm.

Cllr Tilbury then left the Chamber at 7.08pm and returned at 7.09pm.

Cllr Goncalves then left the Chamber at 7.09pm and returned at 7.09pm.

Cllr Romano then left the Chamber at 7.09pm and returned at 7.10pm.

Cllr Oliver then left the Chamber at 7.10pm and returned at 7.11pm.

Cllr Limbert then left the Chamber at 7.11pm and returned at 7.12pm.

Cllr Baker then left the Chamber at 7.12pm and returned at 7.12pm.

Cllr Graham then left the Chamber at 7.12pm and returned at 7.13pm.

Mayor Lee then left the Chamber at 7.13pm and returned at 7.14pm.

The Chief Executive Officer and the Director Community Services then return at 7.20pm.

The Chief Executive Officer then advised the meeting that the result of the secret ballot was in favour of Cllr Richard Graham 7 votes to 3.

Mayor Lee declared Cllr Graham elected Deputy Mayor for the period to end May 2007. Deputy Mayor Graham made the Declaration in accordance with the requirements of the Local Government Act 1995.



Background

The Local Government Act 1995 (Schedule 2.3 7(1)) provides that the office of the Deputy Mayor is to be filled as the first matter dealt with after the election of Council.

Submission

N/A

Report

The election is to be supervised by the Chief Executive Officer in the role of Returning Officer.

If a Councillor is nominated by another Councillor, the person conducting the election, is not to accept the nomination unless the nominee has advised the person conducting the election (orally or in writing), that he/she is willing to be nominated for the office.

The Council Members are to vote on the matter by secret ballot as if they were voting at an election.

The votes are to be counted and the successful candidate is the candidate who receives the greater or greatest number of votes.

If a Deputy Mayor is not elected due to an equity of votes, that count is to be discontinued and not more than seven (7) days later, a Special Meeting of Council is to be held.

Any nominations may be withdrawn and further nominations may be made before or when the Special Meeting is held.

If, at the Special Meeting, an equal number of votes exist after the count, the person conducting the election is to draw lots.

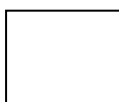
The appointment will be in place for two years, until May 2007.

The person elected by Council as Deputy Mayor, has to make a declaration on the prescribed forms before acting in the office.

The Declaration is to be made in the presence of an authorised person whom a statutory declaration may be made, pursuant to S2 of the Declarations and Attestations Act 1913.

Strategic Plan/Policy Implications

Key Result Areas "*Managing Your City*" applies.



Budget/Financial Implications

Council may provide a Deputy Mayor's Allowance.

Implications of Section 3.18(3) Local Government Act, 1995

Nil

9.2 **(MINUTE NO 2791) (SCM 10/05/2005) - ESTABLISHMENT OF STRATEGIC FINANCE AND INVESTMENTS COMMITTEE TO ADVISE COUNCIL ON INVESTMENTS (5003; 5103) (SC)**

RECOMMENDATION

That Council:-

- (1) pursuant to Section 5.8 of the Local Government Act 1995 (WA) ("the Act"), and in accordance with section 5.9(2)(c) of the Act, establish the "Strategic Finance and Investments Committee" ("the Committee");
- (2) establish the Terms of Reference of the Committee as providing advice to Council regarding maximisation of returns to Council from its cash and land assets;
- (3) appoint five (5) Elected Members being,,,, and, to the Committee with elections to be held at the Special Council Meeting on 10 May 2005; and
- (4) appoint the Chief Executive Officer, Acting - Director Engineering and Works, Director - Finance and Corporate Services, Manger - Finance, the Management Accountant, and authorise the Committee to co-opt other public or private sector advisors, as required from time to time..

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

MOVED Deputy Mayor Graham SECONDED Cllr Allen that Council:-

- (1) pursuant to s5.8 of the Local Government Act 1995 (WA) ("the Act"), and in accordance with s5.9(2)(d) of the Act, establishes the Strategic Finance and Investments Committee ("the Committee");
- (2) pursuant to s17.7 of the Standing Orders, resolves that:
 1. the Committee comprises 4 members, being Mayor Lee, Deputy Mayor Graham, Cllr Allen and Cllr Romano;



2. the qualification for membership is that members are to be Council members;
3. the Terms of Reference for the Committee are to:
 - (i) provide recommendations to Council and/or its Committees regarding all matters related to the management of Council's cash and real property assets;
 - (ii) report to Council when deemed necessary by Council or the Committee.
- (3) authorises the presiding member of the Committee to allow individuals with relevant technical skills to attend and speak at Committee meetings, as and when deemed necessary;
- (4) directs the CEO to ensure adequate administrative support is provided to the Committee not limited to, but including, the attendance of relevant Council staff at Committee meetings.

CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

Explanation

Section 17.7 of the Standing Orders is specific with respect to what matters must be specified in a Council resolution establishing a committee. The terms of reference should be broadened, to allow the Committee to make recommendations not limited to the maximisation of return from assets. It is not Council practice to appoint non-voting members to a Committee. Council therefore authorises the presiding member of the Committee to allow individuals with technical skill to attend meetings, and for the CEO to ensure relevant Council staff attend meetings.

Explanation

It was decided at the Special Council Meeting on 2 May 2005 that consideration of the matter be deferred to either the Special Meeting of Council on 10 May 2005 or the Ordinary Council Meeting on 17 May 2005, at the discretion of the Chief Executive Officer.

Background

It has been identified that Council has considerable land assets, some of which are available for sale to realise cash in the short term or



potentially can be developed to provide an ongoing income stream. Council also has throughout the year cash funds available for investment.

Council has a policy in regard to investment of cash but does not have a policy/plan for its land assets.

Submission

N/A

Report

It is proposed that a Committee be formed to consider ways to maximise the returns to Council from both land and cash assets. It is intended that the Committee will be joined by private or public sector professionals to provide specialist advice (eg. Council's current cash investment advisors or a property developer) when considered necessary.

The Committee will review Council's existing policy on Investments and make appropriate recommendations on the adequacy of Council's Investment Policy (SFCS1).

The Committee will also examine Council's landholdings with a view to determining which properties should be considered for sale only and which properties are capable of development. Properties capable of development will then be identified as either for sale following development or capable of providing an ongoing income stream for Council. The possibility of joint ventures will also be examined if appropriate. The Committee will take into account the requirements to fund future Community Infrastructure for both construction and ongoing operation costs and make appropriate recommendations to Council. The need for a policy on land assets will also be examined.

It is anticipated that the Committee will meet on at least a quarterly basis.

Strategic Plan/Policy Implications

Key Result Area *Managing Your City* refers.

Budget/Financial Implications

The Committee will be making recommendations to Council regarding cash investment income and the funding for capital and operating costs for community infrastructure.



Legal Implications

Business plans may be required for land dealings as required by Section 3.59 of the Local Government Act 1995.

Community Consultation

N/A

Attachment(s)

N/A

Advice to Proponent(s)/Applicant

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil

9.3 (MINUTE NO 2792) (SCM 10/05/2005) - APPOINTMENT OF DELEGATES/REPRESENTATIVES TO COMMITTEES/EXTERNAL ORGANISATIONS (1701) (SGC) [COMMITTEE_LIST_2005_06.doc](#)

RECOMMENDATION	
That Council appoint the following Council Delegates/Representatives to the Committees/Organisations as follows:-	
(a) EXTERNAL ORGANISATIONS	
ALCOA KWINANA ENVIRONMENTAL IMPROVEMENT PLAN REFINERY WORKING GROUP	
<i>Purpose: To act as a community reference group for development of an environmental improvement plan for Alcoa's Kwinana Refinery.</i>	
<i>Meets every three weeks.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces: Alcoa's Community Consultation Network</i>	
Elected Member	
Elected Member	
Principal Environmental Health Officer	Mr J Hardy
ALCOA STAKEHOLDER REFERENCE GROUPS	
<i>(Kwinana Emission Reduction Project and Kwinana Long Term Residue Planning Project)</i>	
<i>Purpose: To provide community input and feedback regarding the emissions reduction project and long term residue planning project.</i>	
<i>Meets when called.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	



Principal Environmental Health Officer	Mr J Hardy (Emissions Meeting Only)
BEELIAR REGIONAL PARK ADVISORY COMMITTEE	
<i>Purpose: Organised by CALM. This committee formed by community members and LGAs, discusses issues pertaining to the Beeliar Regional Park and associated management plan.</i>	
<i>Meets every 2nd month 5:30pm at Wetlands Education Centre</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Environmental Officer (Planning & Policy)	Mr P Strano (Advisor)
COCKBURN CENTRAL IMPLEMENTATION STEERING COMMITTEE	
<i>Purpose: A State Government committee consisting of appropriate authorities to oversee planning and development of the Cockburn Central Area.</i>	
<i>(Meets monthly at DPI)</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Chief Executive Officer	Mr S Cain
Manager, Planning Services	Mr A. Blood
COCKBURN SOUND CONSERVATION COMMITTEE	
<i>Purpose: Comprised of local representatives interested in protecting and participating in activities which affect Cockburn Sound.</i>	
<i>Meets quarterly at Rockingham</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
COCKBURN SOUND MANAGEMENT COUNCIL	
<i>Purpose: State Government committee responsible for management of activities within the Sound and surrounding areas.</i>	
<i>Meets as necessary at Rockingham. Sitting Fee applies.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Environmental Officer (Technical)	Mr P. Strano (Advisor)
DEWCP & COCKBURN CEMENT COMMUNITY WORKING GROUP	
<i>Purpose: Comprised of DEWCP, City of Cockburn, CCL representatives and concerned residents to discuss issues relating to licensing of and operation of the plant which may result in emissions that impact surrounding environment and residents. To provide community input and feedback regarding DOE & CCL progress in addressing audit review issues.</i>	
<i>Meets bi-monthly at Yangebup Family Centre.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Principal Environmental Health Officer	Mr J. Hardy
HOPE VALLEY/WATTLEUP COMMUNITY MANAGEMENT COMMITTEE	
<i>Purpose: Consists of local community, LandCorp & Council representatives (Chaired by Fran Logan) to deal with township management issues.</i>	



<i>Meets monthly at LandCorp office Wattleup.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
HOPE VALLEY/WATTLEUP REDEVELOPMENT REFERENCE GROUP	
<i>Purpose: Consists of rural community, local MPs, Cockburn & Kwinana Council representatives to discuss overall master plan input.</i>	
<i>Meets monthly at LandCorp office Wattleup.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
JANDAKOT BOTANICAL PARK ADVISORY COMMITTEE	
<i>Purpose: Organised by CALM. Formed by community members and LGAs, discusses issues pertaining to the Jandakot Botanical Park and associated management plan.</i>	
<i>Meets as necessary at Cockburn Wetland Education Centre.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Environmental Officer (Technical)	Mr P. Strano (Advisor)
MELVILLE – COCKBURN CHAMBER OF COMMERCE	
<i>Purpose: To represent Council's interest on this local business group.</i>	
<i>Meets monthly – alternating times and venues.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (1 st Deputy)	
PERTH URBAN RAIL PROJECT (Stakeholder Reference Group)	
<i>Purpose: To contribute to the planning of the Southern Suburbs Railway.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
REGIONAL ROAD FUNDING SUB-GROUP	
<i>Purpose: To allocate priorities for regional road funding.</i>	
<i>Meets once a year.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Director, Engineering & Works	Mr S Hiller
Manager, Engineering	Mr J Radaich
SOUTH METROPOLITAN ZONE – LOCAL GOVERNMENT ASSOCIATION	
<i>Purpose: This is a sub-zone meeting to WALGA and Council is one of the 6 members of the group. Considers items of business as provided by WALGA.</i>	
<i>Meets bi-monthly last Monday – 5:30pm at rotating venues.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	



Elected Member	
Elected Member	
CEO	Mr S Cain (Advisor)
Director, Community Services (Deputy)	Mr D. Green
<u>SOUTH WEST DISTRICT PLANNING COMMITTEE</u>	
<i>Purpose: Planning forum for the administration of the Metropolitan Region Scheme for the South West District Local Councils.</i>	
Meets bi-monthly 7.30pm at rotating venues	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Acting Director, Planning & Development	Mr M. Ross (Advisor)
<u>SOUTH WEST GROUP MANAGEMENT COMMITTEE</u>	
<i>Purpose: Comprises Mayors of each of the South West Group Councils. To promote the activities of local government across the whole of the South West, looking for items of common interest.</i>	
Meets monthly – Thursday, 8.00am at rotating venues.	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member (Mayor)	
Elected Member Deputy (Dep. Mayor)	
<u>SOUTH WEST GROUP TRANSPORT COMMITTEE</u>	
<i>Purpose: To contribute to discussion relating to transport planning initiatives within the South West area.</i>	
Meets bi-monthly 2nd Thursday 4.00pm at rotating venues.	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Director, Engineering & Works	Mr S Hiller
<u>SOUTHERN METROPOLITAN REGIONAL COUNCIL</u>	
<i>Purpose: To manage the activities of the SMRC, which includes the RRRC. Meeting fee applies.</i>	
Meets bi-monthly on Thursdays 5.00pm at rotating venues)	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Chief Executive Officer	Mr S Cain (Advisor)
Director, Engineering & Works (Deputy)	Mr S Hiller (Advisor)
<u>VISION FOR COCKBURN COASTAL DIALOGUE</u>	
<i>Purpose: To develop an overall plan for Cockburn Coast, bringing together individual projects occurring in the area.</i>	
Meets every (insert day/date) at (insert time) at (insert location)	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
<u>WETLANDS EDUCATION CENTRE MANAGEMENT COMMITTEE</u>	
<i>Purpose: To oversee the operation of the Cockburn Wetlands Education Centre.</i>	
Meets 2 nd Monday each month 6:00pm at Wetlands Education Centre	



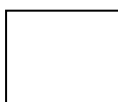
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
WOODMAN POINT MANAGEMENT PLANNING COMMITTEE	
<i>Purpose: To assist in the implementation of the Woodman Point Management Plan.</i>	
<i>Meets as necessary at CALM Office 5pm.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Manager Community Services	Mr R. Avard
(b) INTERNAL COMMITTEES	
ABORIGINAL ADVISORY COMMITTEE	
<i>Purpose: To advise and assist in creating a strong and pro-active partnership with the local aboriginal community.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member (Deputy)	
Aboriginal Community Development Officer	Ms Christy Mippy
Various Aboriginal & Community Representatives to be appointed by Council.	
ADMINISTRATION CENTRE CONSTRUCTION COMMITTEE	
<i>Purpose: To oversee the project in relation to the extension of the administration building.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces: Elected Members Area Refurbishment Committee</i>	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Chief Executive Officer	Mr S Cain
Projects Manager	To be appointed.
AUDIT COMMITTEE	
<i>Purpose: Monitors issues of financial and legislative compliance within the administrative area of Council's operations.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces: Internal Audit Committee</i>	
Elected Member (Mayor)	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member (Deputy)	



CEO	Mr S Cain
Director, Community Services	Mr D Green
CITIZEN AWARDS SELECTION COMMITTEE	
<i>Purpose: To consider awards for the recognition of citizens within the City of Cockburn, including the Citizen of the Year Award.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces: Incorporates the Citizen of the Year Award and the Hall of Fame.</i>	
Elected Member	
Elected Member	
Elected Member	
Community Representatives appointed by Committee	
COCKBURN BUSH FIRE ADVISORY COMMITTEE	
<i>Purpose: Responsible for the operation and monitoring of Council's two Volunteer Bush Fire Brigades and their association with the Metropolitan Fire Service.</i>	
<i>Meets as necessary at 6:30pm in Council Chambers.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Chief Bush Fire Control Officer	Mr D Johnston
Deputy Chief Bush Fire Control Officer	Mr S Filer
South Coogee Volunteer Bush Fire Brigade Representatives (2)	Captain 1 st Lieutenant
Jandakot Volunteer Bush Fire Brigade Representatives (2)	Captain 1 st Lieutenant
CALM Representative (Non-voting delegate)	
FESA Representatives (Non-voting delegates)	BFS District Manager FRS District Manager
COCKBURN CENTRAL YOUTH CENTRE COMMITTEE	
<i>Purpose: To provide advice on the development of youth facilities and activities at Cockburn Central.</i>	
<i>Meets as required.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member	
Mayor – Youth Advisory Council	Mr Nigel Morrison
Deputy Mayor – Youth Advisory Council	Ms Kirstin Semple
COCKBURN RECREATION COMMITTEE	
<i>Purpose: To deal with issues of general recreational pursuits within the District and respond to issues raised by organisations in relation to recreational activities, facilities and associated matters.</i>	
<i>Meets 2nd Tuesday each month 7:30pm.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member (Deputy)	
Recreation Services Coordinator	Mr A. Jarvis (Advisor)



Sporting Representatives (2)	Mr Bret Gabrielson Mr Jack Monaco
Recreation Representatives (2)	Ms Andrea Morgan Mr Steven French
Community Representatives (2)	Mr Bill Wallington Mrs Val Ellement
Aged/Disability Representative	Mr David Troup
Youth Representative	Mr Paul Bridle
Business Representative	vacant
COCKBURN SECURITY SERVICES COMMITTEE	
<i>Purpose: A district-wide mobile security / surveillance service with the objective of enhancing safety and security within the City of Cockburn.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member	
Director, Community Services	Mr D Green
Law & Public Safety Manager	To be appointed.
COCKBURN YOUTH ADVISORY COUNCIL	
<i>Purpose: To deal with issues considered important to young people between the ages of 13 and 25 within the community.</i>	
<i>Meets last Wednesday each month – 7.00pm in Council Chambers.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member (Deputy)	
Youth Services Coordinator	Ms M. Ashe (Advisor)
Community Representatives	16 Youth Councillors to be appointed by Council.
COMMUNITY SAFETY CRIME PREVENTION REFERENCE GROUP	
<i>Purpose: To address community safety and crime prevention initiatives at the local community level.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Law & Public Safety Manager	To be appointed.
Community Development Coordinator	Mr D Hanley
Local Police	Officer in Charge – Cockburn Station
	Officer in Charge – Hilton Station
	Officer in Charge – Murdoch Station
Education Department	Truancy Officer of Nominee of District Superintendent
Dept Housing & Works – Homeswest	Representative
Dept Community Development	Representative
Regional Cockburn Community Associations Group	Representative
Cockburn Aboriginal Advisory Committee	Representative
Neighbourhood Watch Committee	Chairperson
Youth Advisory Council	Representative
CULTURAL ADVISORY COMMITTEE	
<i>Purpose: To promote, support and generate awareness of local community and cultural initiatives, facilities and services within the City of Cockburn.</i>	



<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Cultural Development Coordinator	Ms C. Cooper (Advisor)
Community Representatives (appointed by Council)	Ms Margaret Taylor Mrs Julie Baker Ms Ruth Ellicott Mr Bill Wallington Mr Dean Williams Ms Christina McGuiness Mr Richard Rakatau Ms Annie Otness
DELEGATED AUTHORITIES, POLICIES & POSITION STATEMENTS COMMITTEE	
<i>Purpose: To consider all Council Policies, Position Statements and Delegated Authorities.</i>	
<i>Meets as necessary (usually quarterly).</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member (Deputy)	
Chief Executive Officer	Mr S Cain
Director, Community Services	Mr D. Green (Advisor)
DEMC (District Emergency Management Committee)	
<i>Purpose: To detail arrangements and to prepare for and counter the impact of emergencies within the City of Cockburn.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member (Mayor)	
Elected Member	
Elected Member	
Elected Member	
Elected Member (Deputy)	
Law & Public Safety Manager	To be appointed.
Deputy Bush Fire Officer	Mr S Filer
Principal Environmental Health Officer (PEHO)	Mr J Hardy
Senior Environmental Health Officer (Deputy to PEHO)	Mr C Watts
Police Service	South Metro Emergency Coordinator OIC Cockburn Police OIC Murdoch Police OIC Hilton Police
WA SES	District Manager
Cockburn SES	Deputy Local Manager
Cockburn Sea Search & Rescue	Commander
FESA Fire Services	District Manager – South Coastal
Ambulance Service	District Officer Cockburn Station
Dept. for Community Development	Representative
Fremantle Hospital	Representative



DISABILITY SERVICES ADVISORY COMMITTEE	
<i>Purpose: Established under the framework of the Disability Services Commission, this committee monitors the progress of Council's adopted Disability Services Plan.</i>	
<i>Meets 1st Tuesday each month 4pm in Training Room.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Child Development / Disability Officer	Ms B Freeman (Advisor)
Social Services Manager	Ms G. Bowman (Advisor)
Industry & Community Representatives (13 approx)	Positions filled by interested people. Nominations called at AGM. Appointments to be made by Council.
ENTERPRISE BARGAINING AGREEMENT (EBA) ISSUES COMMITTEE	
<i>Purpose: To participate in the EBA process. This committee is in recess until 2006.</i>	
<i>recess</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Delegates	All Elected Members
Chief Executive Officer	Mr S Cain (Advisor)
GREENING PLAN REVIEW GROUP	
<i>Purpose: To provide guidance on revegetation projects and to report on the effectiveness of the Greening Plan strategies and actions, and its implementation.</i>	
<i>Meets as necessary.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Elected Member	
Manager, Planning Services	Mr A. Blood
Manager, Parks	Mr A. Conroy
MUSEUM ADVISORY COMMITTEE	
<i>Purpose: Oversees the operation of the Azelia Ley Museum located at Manning Park, Spearwood, including any capital improvements to the building.</i>	
<i>Meets 4th Tuesday in February each year - 5:30pm.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member	
Director, Community Services (or delegate)	Mr D. Green (Advisor)
Historical Society of Cockburn Representatives (2)	
NEIGHBOURHOOD WATCH COMMITTEE	
<i>Purpose: Local committee comprising people from most suburbs within Cockburn, to consider matters of local law and order.</i>	
<i>Meets 1st Wednesday each month at 6:30pm.</i>	
<i>Disbanded on:</i>	
<i>Replaced by /Replaces:</i>	
Elected Member	
Elected Member (Deputy)	
Community Development Coordinator	Mr D Hanley
Deputy Safer City Coordinator	Mr S. Filer (Deputy)



Neighbourhood Watch Assistant	Ms J Troy	
District Community Policing Coordinator		
Police Service	OIC Cockburn Police OIC Hilton Police OIC Murdoch Police	
Suburb Managers	Atwell Banjup Beeliar Bibra Lake Coogee Coolbellup Hamilton Hill Hammond Park	Jandakot Munster North Lake South Lake Spearwood Success Wattleup Yangebup
STRATEGIC FINANCE & INVESTMENT COMMITTEE (To be ratified.)		
<i>Purpose: To consider ways to maximise the returns to Council from both land and cash assets.</i>		
<i>Meets as necessary.</i>		
<i>Disbanded on:</i>		
<i>Replaced by /Replaces:</i>		
Elected Member		
Elected Member		
Elected Member		
Elected Member		
Elected Member		
Chief Executive Officer		
Acting Director, Engineering & Works		
Director, Finance & Corporate Services		
Manager, Finance		
Management Accountant		
Investment Advisor		
Property Advisor		

COUNCIL DECISION

MOVED Deputy Mayor R Graham SECONDED Cllr S Limbert that Council appoint delegates/representatives to committees/organisations as per the document previously circulated and completed by the Elected Members and as tabled at the meeting, a copy of which is attached.

AMENDMENT TO MOTION

MOVED Mayor Lee SECONDED Cllr S Limbert that in addition Cllr Goncalves be appointed to the Cockburn Central Youth Centre Committee, and the attachment be amended accordingly.

AMENDMENT PUT AND CARRIED 10/0

AMENDED MOTION PUT AND CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0



Explanation

Councillors have had prior opportunity to become familiar with the various committees and nominate for preferred positions. There has been an equality of vacant positions and nominations and therefore it is not necessary to move individual motions for each committee and an en-bloc motion can be moved. In addition, the Alcoa Stakeholders Reference Group and Hope Valley Wattleup Community Management Committee are no longer operational. The Vision for Cockburn Coastal Dialogue has membership previously appointed by Council which is still relevant. The Strategic Finance and Investment Committee members have been separately appointed. Council wishes to appoint delegates to the Coastal Business Centre, Cockburn Voluntary Emergency Service, Cockburn Sea Search and Rescue, Hamilton and Lakeland High School Chaplaincy Councils, Jandakot Airport Consultative Group, South West Corridor Development and Employment Foundation, Funcoast and Volunteer Home Support Inc.

Background

Council is required to appoint delegates to external and internal Committees/Organisations.

Submission

N/A

Report

Section 5.10 of the Local Government Act 1995 (the Act), enables Council to appoint (by Absolute Majority), persons to be members of any Committee (internal) established by it, to undertake a specific function on behalf of Council.

Those Committees are under the heading “(b) Internal Committees” as detailed above.

In addition, Council is able to appoint representatives to external committees or organisations with which Council has a strong link. Those Committees/Organisations are under the heading “(a) External Organisations” as detailed above.

It should be noted that the appointment to external organisations are not, in the main, compulsory and that each committee will continue to operate with or without the City’s representation. Some appointments require staff representation. The external committees included in the recommendation are those on which Elected Member representation is considered of importance to Council. Elected Members may wish to move a motion for taking representation on the list of committees described as Other External Committees (c).



The recommendation itself, deals with appropriate representation given the nature of the organisation.

It is to be noted that staff have been shown as advisors where appropriate. If there is no specific notation, the person/position would be a voting member.

It is the Mayor's prerogative to nominate for any or all of the internal committees established by Council pursuant to Section 5.10(4) of the Act.

Similarly, if the Chief Executive Officer (CEO) wishes to nominate himself (or a representative) to any of the internal committees on which staff are represented, then the nomination must be approved by Council as an appointment.

The manner of appointing delegates and representatives is suggested to be as follows as the procedure assists in facilitating the process :-

- Elected Members are to indicate their nomination by writing their name on the Nomination Sheets displayed in Council Chambers, at the Swearing In Ceremony.
- Nominations will be recorded for all positions, where indicated, on the Nomination Sheets in Council Chambers.
- Where there are equal, or less, nominations than required, those persons will be appointed en block (by the necessary resolution of Council and by absolute majority where required) with the remaining positions being left vacant.
- Where there are more nominations received than positions vacant, members will resolve, by vote of show of hands, the appointment of the requisite delegates. This process will involve separate resolutions being made for each individual committee or organisation.

Note: If an Elected Member wants to be on an Internal Committee, then they must be appointed to at least one Council appointed (Internal) Committee.

(c) OTHER COMMITTEES (External Only)

It is recommended that Council not have formal Elected Member representation to the following forums as it is either not required at this stage, the Committee no longer exists or the function and role of the organisation is largely independent of Council influence, or a staff appointment is already in place :-



- Care Options
- Coastal Business Centre
- Cockburn Community & Cultural Council
- Cockburn Voluntary Emergency Service
- Cockburn Sea Search & Rescue Group
- Hamilton District High School Chaplaincy Council
- Jandakot Airport Consultative Committee
- Lakeland Senior High School Chaplaincy Council
- Roe Highway (East of Kwinana Freeway) Community Liaison Group
- South West Corridor Development & Employment Foundation
- South West Metropolitan Regional Tourism Marketing Association Inc (Funcoast)
- Volunteer Home Support Inc.

Matters that come forward from these groups, can be dealt with administratively and placed before Council where required.

In addition, the Greening Plan Review Group does not operate as a Committee and therefore, is not subject to this formal process.

Strategic Plan/Policy Implications

Key Result Area “Managing Your City” refers.

Budget/Financial Implications

Nil

Legal Implications

Nil

Community Consultation

Nil

Implications of Section 3.18(3) Local Government Act, 1995

Nil



10. RESOLUTION OF COMPLIANCE (Section 3.18(3), Local Government Act 1995)

10.1 (MINUTE NO 2793) (SCM 10/05/2005) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)

RECOMMENDATION
 That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the state or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

COUNCIL DECISION
 MOVED Clr K Allen SECONDED Clr I Whitfield that the recommendation be adopted.

CARRIED 10/0

11. CLOSURE OF MEETING

The meeting closed at 7.32pm.

CONFIRMATION OF MINUTES

I, (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: Date:/...../.....

