

City of Cockburn Recreation Services Application to Hire – Sporting Reserve

Hirer Contact Details			
Date:			
Contact Name:			
Organisation Name:			
Residential Address:		Postcode:	
Postal Address:		Postcode:	
Phone No.:		Mobile No:	
Email address:			

Details of use

Reserve Name: _____

Purpose of hire (e.g. soccer training, sports carnival):

How many people are you expecting to attend? _____

Day	Date	Time (From – To)

Does your club/organisation require use of the following? (Please tick)									
Changerooms	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	* Kitchen	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Toilets	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	* Clubrooms	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
Floodlights	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>	* Meeting Room	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>

* **Please note:** If you require the use of clubroom or kitchen facilities, you may be required to liaise with the in season club to make additional booking arrangements – fees may apply. Club contact details will be provided with your reserve booking confirmation letter.

Will the purpose of hire involve/require any of the following (Please Circle)			
Marquee	Vehicle Access	PA System	Food Vendors
Other (please state): _____			

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Will alcohol be **consumed** by members of your club/organisation whilst on the hire premises?

Yes

No

If yes, please complete the application for Consent to Consume Liquor below. (No glass is permitted on council reserves) If alcohol is to be *sold* on the reserve or premises then you must supply the City with a copy your temporary liquor license from the Dept. of Racing, Liquor and Gaming)

Fees and Charges Guide

Reserve/Facilities	Cost per hour	Cost per day
Active reserve hire	\$20	\$90
Reserve hire with lights	\$25	N/A
Changerooms	\$20	\$30
Toilets	\$10	\$20

Thank you for completing the application form. Once returned, your booking application will be processed and a confirmation letter will be sent to your contact address. The confirmation letter will provide further information regarding club contacts, keys and payment information etc.

Please sign and email application form to Recreation@cockburn.wa.gov.au or submit in person at the City of Cockburn administration building. 9 Coleve

I/We hereby acknowledge having read the Conditions of Use and agree to ensure compliance therein.

Name: _____ Date: _____

Signature: _____

Application for Consent to Consume Liquor on Council Premises

Name: _____ Reserves: _____

Activity: _____ Hire Date: _____

Applicant's Signature: _____ Signed Date: _____

Office Use Only:

Authorising Officer: _____ Date: _____

Approval for consumption of liquor on site: **YES / NO**

Signed: _____