

DA	LEGAL REPRESENTATION – ELECTED MEMBERS & EMPLOYEES
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DIVISION:	Office of the Chief Executive Officer
BUSINESS UNIT:	Office of the Chief Executive Officer
SERVICE UNIT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Chief Executive Officer
FILE NO.:	086/003
DATE FIRST ADOPTED:	1997
DATE LAST REVIEWED:	10 December 2020
ATTACHMENTS:	N/A
VERSION NO.	6

Dates of Amendments / Reviews:	
DAP Meeting:	24 May 2012 25 February 2016 22 November 2018 23 May 2019 26 November 2020
OCM:	9 April 2009 14 June 2012 10 March 2016 14 June 2018 13 June 2019

FUNCTION DELEGATED:

The authority to approve the provision of financial assistance for legal representation to Elected Members or employees (past or present)

CONDITIONS/GUIDELINES:

- (1) The application cannot wait until a Meeting of Council is convened for it to be considered as part of Council’s normal decision making process.
- (2) Approval of up to \$10,000 only is permitted by this Authority.
- (3) Approved applications to be informed to all Elected Members
- (4) All transactions utilising this delegation are to be recorded in the City’s Record Keeping system (ECM) by the delegated officer or by another officer directed by the delegated officer.

AUTONOMY OF DISCRETION:

Local Government Act 1995
s6.7(2) Municipal Fund
s9.56 Certain persons protected from liability or wrongdoing

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LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:

s5.42 Council may delegate some powers and duties to the CEO.

DELEGATE:

Chief Executive Officer.

DELEGATE/S AUTHORISED:

N/A