

<b>POS</b>	<b>NAMING OF PARKS &amp; RESERVES</b>	<b>PSPD20</b>
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<b>POSITION STATEMENT CODE:</b>	PSPD20
<b>DIRECTORATE:</b>	Planning and Development
<b>BUSINESS UNIT:</b>	Strategic Planning
<b>SERVICE UNIT:</b>	Strategic Planning
<b>RESPONSIBLE OFFICER:</b>	Manager, Statutory Planning
<b>FILE NO.:</b>	182/002
<b>DATE FIRST ADOPTED:</b>	10 December 2008
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<b>ATTACHMENTS:</b>	N/A
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<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	27 September 2012 22 August 2013	26 February 2015 26 November 2015
OCM:	11 October 2012 12 September 2013	12 March 2015

## **BACKGROUND:**

This Position Statement references the Geographic Names Committee Western Australia Principles, Guidelines and Procedures document, as well as Part 2 (Naming of Parks and Reserves) of the *Land Administration Act 1997*. It provides acceptable guidelines for the naming of parks and reserves (including ovals, pavilions, playgrounds etc) which exist throughout the City of Cockburn. Guidelines are also provided in relation to when renaming may be considered appropriate.

## **PURPOSE:**

To provide acceptable and up-to-date guidelines to be used in the consideration of naming of parks and reserves within the City of Cockburn.

To ensure a consistent criteria is applied in the naming of pavilions and/or clubrooms located on Council controlled Reserves.

## **POSITION:**

### 1. General Guidelines

- 1.1 Priority will be given to the naming of parks and reserves after an adjacent street or feature in order to maximise the identification of that park or reserve with an area. The road type is not to be included as part of the name.

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- 1.2 The word 'reserve' is only to be used as part of the name if the whole of the area to be named is reserved under the *Land Administration Act 1997* and therefore has a reserve number.
- 1.3 Parks or reserves comprising several different pieces of land, but in effect function as a single entity, will be given a single name as deemed appropriate.
- 1.4 Names that commemorate, or may be construed to commemorate, living persons will not be considered for parks or reserves over 1ha.
- 1.5 Proposals to name parks or reserves other than after an adjacent street or feature, must fulfil the prerequisite tests provided in this position statement and include evidence of strong community support for the name. The City will ascertain this by some of the following measures:
- Advertising proposals to name parks and reserves in local papers, inviting comments;
  - Advertising proposals to name parks and reserves in local libraries;
  - Erection of signs on the park or reserve, advising of the proposed name;
  - Advising residents in the area surrounding the park or reserve of the proposed name;
  - Advising local resident associations of proposed names and requesting their comments.
- 1.6 For personal names, the person being honoured by the naming should have either had a direct long-term association within the area, or have made a significant contribution to the area of the proposed park or reserve, or the State generally. Association or contribution can include:
- Two or more terms of office on a local government Council;
  - Twenty or more years association with a local community group or service club;
  - Action by an individual to protect, restore, enhance or maintain an area that produces substantial long-term improvements for the community or area.
- 1.6.1 Service to a community or organisation must have been voluntary.
- 1.6.2 Given names may be included as part of the naming proposal, and given and surname combinations are acceptable.
- 1.6.3 Death and former ownership of land are not acceptable reasons alone for proposing a name, and as such must fulfil the prerequisite tests provided in this position statement.
- 1.7 The following are not required to be named:
- Drainage sumps;
  - Access ways;
  - Parking areas;

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- Road reserves (dealt with under separate legislation and procedures).

## 2 Future Unnamed Reserves and Parks

- 2.1 On receipt of the Customer Advices for Reserve Actions from State Land Services the City will automatically submit a proposed name for any park or reserve in accordance with Part 1.1.
- 2.2 If a proposed name is received prior to receipt of the above advice, the City will assess the name in accordance with the requirements of this position statement.

## 3 Naming of Parks and Reserves under 1ha

- 3.1 The approval of the Minister for Lands is not required, but Landgate must be advised of all names assigned.
- 3.2 The names of living persons are acceptable except for those persons holding any form of public office.
- 3.3 The general guidelines listed above shall apply for the naming of such parks and reserves.

## 4 Naming of Ovals, Pavilions, etc

- 4.1 Components of reserves (e.g. pavilions, ovals, gardens, etc) may be named in honour of living or deceased community members who have contributed towards the establishment of the particular feature or towards the community in general.

Council will call for nominations from the community for the naming of Clubrooms/Pavilions located on Council controlled Reserves.

Administration will prepare a Report on applications received, detailing the nominations and their appropriateness when compared to the stipulated criteria, and present a recommendation for consideration by Council.

Nominations should be considered in conjunction with the following selection criteria for naming of Clubrooms/Pavilions in honour of a person(s) associated with the District:

- 4.1.1 length of active service within Council or the community;
- 4.1.2 association with the facility or the Reserve on which the facility is located;
- 4.1.3 association with the location, or suburb, in which the Reserve is located;

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4.1.4 significance of the facility is duly recognised in proportion to service given.

4.2 The approval of the Minister for Lands is not required for such names when the park or reserve has already been named as a whole. Landgate will be informed of the name if it is to be included on maps.

## 5 Renaming of Parks and Reserves

5.1 Names chosen for parks and reserves are expected to be permanent, and renaming is discouraged. If renaming is proposed because of some exceptional circumstance, this position statement still applies.

5.2 Evidence of substantial community support for a change of name must be provided.

## 6 Advice to Landgate

Once a proposed naming has proceeded through all local government processes, it must be sent to Landgate along with:

6.1 Proof of community support, including evidence of consultation;

6.2 A map showing the location of the park or reserve;

6.3 Detailed reasoning for the choice of the name;

6.4 For personal names: biographical details, including dates of birth and death (if relevant), length and years of service or association.

Advice of names assigned to parks and reserves under 1ha should also include the above details so that these names can be included on maps and in the names database.