

CITY OF COCKBURN

SUMMARY OF MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING HELD ON WEDNESDAY, 22 APRIL 2015 AT 5:00 PM

	Page
1. DECLARATION OF MEETING.....	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)	1
3. (GAD 22/04/2015) - ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS & CONFLICT OF INTEREST (BY PRESIDING MEMBER).....	2
4. (GAD 22/04/2015) - APOLOGIES & LEAVE OF ABSENCE	2
5. CONFIRMATION OF MINUTES.....	2
5.1 <u>(MINUTE NO 82)</u> (GAD 22/04/2015) - MINUTES OF THE GRANTS AND DONATIONS COMMITTEE MEETING - 21/10/2014 (ATTACH).....	2
6. DEPUTATIONS & PETITIONS.....	2
7. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (IF ADJOURNED)	3
8. DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER	3
9. COUNCIL MATTERS.....	3
9.1 <u>(MINUTE NO 83)</u> (GAD 22/04/2015) - LITTLE GREEN STEPS WA PROPOSAL FOR PARTNERING WITH LOCAL GOVERNMENT TO PROMOTE EDUCATION FOR SUSTAINABILITY IN THE EARLY YEARS (162/002) (M BOLLAND) (ATTACH)	3
9.2 <u>(MINUTE NO 84)</u> (GAD 22/04/2015) - GRANTS AND DONATIONS COMMITTEE RECOMMENDED ALLOCATIONS 2014/15 (162/003) (R AVARD) (ATTACH)	8
10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN	25
11. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING.....	25
12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY COUNCILLORS OR OFFICERS	25
13. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE.....	25
14. CONFIDENTIAL BUSINESS.....	25
15. (GAD 22/04/2015) - CLOSURE OF MEETING	25

CITY OF COCKBURN

MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING HELD ON WEDNESDAY, 22 APRIL 2015 AT 5:00 PM

PRESENT:

Mr L. Howlett	-	Mayor (Presiding Member)
Mrs C. Reeve-Fowkes	-	Deputy Mayor
Mr S. Portelli	-	Councillor
Mr L. Wetton	-	Councillor
Mr Y. Mubarakai	-	Councillor
Mr P. Eva	-	Councillor

IN ATTENDANCE:

Mr R. Avard	-	Manager, Community Services
Ms M. Bolland	-	Grants & Research Officer
Ms S. Sieber	-	Grants & Research Admin Officer

1. DECLARATION OF MEETING

The Manager, Community Services declared the meeting open, the time being 5:06pm.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

The Manager, Community Services advised that in the absence of the appointed Presiding Member, and pursuant to Section 5.44 of the Local Government Act, 1995 he had been delegated the power to preside at the Grants and Donations Committee Meeting held on 22 April 2015 and to conduct the election to determine the Presiding Member of the Committee, in accordance with Schedule 2.3 Division 1 of the Act.

The Manager, Community Services called for nominations and received two nominations for Mayor Logan Howlett to be appointed Presiding Member for the meeting, from Deputy Mayor Carol Reeve-Fowkes and Clr Philip Eva.



There being no further nominations, Mayor Logan Howlett was duly declared Presiding Member.

3. (GAD 22/04/2015) - ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS & CONFLICT OF INTEREST (BY PRESIDING MEMBER)

The Presiding Member advised the meeting that he had received written advice from Cllr Yaz Mubarakai that he wished to declare a Conflict of Interest in Item 9.2 "Grants and Donations Committee Recommended Allocations 2014/15" pursuant to Regulation 11 of the Local Government (Rules of Conduct) Regulations 2007. The nature of the interest is that his wife is the Vice President of the Melville Cockburn Chamber of Commerce, which is a potential recipient of sponsorship funding from Council.

4. (GAD 22/04/2015) - APOLOGIES & LEAVE OF ABSENCE

Cllr Stephen Pratt - Apology

5. CONFIRMATION OF MINUTES

5.1 (MINUTE NO 82) (GAD 22/04/2015) - MINUTES OF THE GRANTS AND DONATIONS COMMITTEE MEETING - 21/10/2014 (ATTACH)

RECOMMENDATION

That the minutes of the Grants and Donations Committee Meeting held on 21 October 2014 be adopted as a true and accurate record.

COMMITTEE DECISION

MOVED Deputy Mayor C Reeve-Fowkes SECONDED Cllr P Eva that Council adopt the Minutes of the Grants and Donations Committee Meeting held on 21 October 2014 as a true and accurate record, subject to the amendment that the Presiding Member is noted next to the names of the Committee Members present at the meeting.

CARRIED 5/0

6. DEPUTATIONS & PETITIONS

Nil



7. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (IF ADJOURNED)

Nil

8. DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER

Nil

CLR S PORTELLI entered the meeting, the time being 5:11pm.

9. COUNCIL MATTERS

9.1 (MINUTE NO 83) (GAD 22/04/2015) - LITTLE GREEN STEPS WA PROPOSAL FOR PARTNERING WITH LOCAL GOVERNMENT TO PROMOTE EDUCATION FOR SUSTAINABILITY IN THE EARLY YEARS (162/002) (M BOLLAND) (ATTACH)

RECOMMENDATION

That Council:

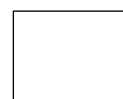
1. Enter into a two-year partnership agreement with Little Green Steps WA, to promote Education for Sustainability in the Early Years in accordance with the proposal attached to the agenda, and
2. Allocate \$25,000 from the 2014-15 Grants and Donations budget for this purpose.

COMMITTEE RECOMMENDATION

MOVED Cllr L Wetton SECONDED Cllr P Eva that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION



Background

Little Green Steps WA (LGS WA) is a not-for-profit organisation that supports early years services across Western Australia with Education for Sustainability (EfS). This includes childcare centres, preschools, playgroups, schools, family day care, kindergartens, after school care and long day care services, that provide care and education for children aged 0-8 years.

Embedding sustainable practices is now part of the Australian Curriculum (AC), Early Years Learning Framework (EYLF) and the National Quality Standards (NQS). Across the nation the early years learning providers are being assessed against these regulations, and more centres, services and schools are searching for support from their local governments and communities to reach, maintain and exceed in sustainable practices.

LGS WA is a hub for information relating to sustainability for those working in the early years sector, they work on connecting educators with the resources already available within their Councils and other educational providers. LGS WA helps centres to: minimise waste and optimise recycling efforts, reduce energy use, save water, choose environmentally friendly cleaning methods, grow plants and vegetables, maintain natural play spaces, explore Australia's environments, wildlife and native plants and develop environmental policies.

Little Green Steps has been running successfully in NSW's Gosford City and Wyong Shire Councils since 2004. In 2010, the Australian Association for Environmental Education WA (AAEEWA) Chapter conducted the first workshops in WA.

In July 2012, AAEE WA secured funding through a Lotterywest grant for a 12 month pilot program in WA, which directly supported sustainability learning and practice in three not-for-profit childcare centres, one each in the Cities of Canning, Gosnells and Armadale. The pilot proved to be very successful, and was independently evaluated.

During the 'pilot phase' there was a lot of interest from other educators that were facing similar challenges in implementing sustainability in their day to day learning, leading to several 4.5 hour workshops in Perth and Albany.

At the beginning of 2014, Lotterywest awarded AAEE WA another grant to continue running the program in a slightly different model facilitating workshops and support on a broader scale. This began the 'implementation phase' of the program and the initial stages of the establishment of LGS WA.



Submission

The proposal submitted by LGS WA and supporting documents are attached to the agenda.

Report

In 2014, LGS WA partnered with the City of Cockburn to trial a local government based approach based on one day a week over 12 months. This trial gave the program the opportunity to determine the benefits of working directly within a local government. The relationship that formed between LGS WA and the City of Cockburn has proven to be very positive for many of the services within Council.

Additional, unexpected benefits included:

- Extra promotion of the City's services.
- Making the community aware of many of Council's grants and subsidies such as energy audits for childcare centres.
- Connecting departments through liaising and discussing mutual interdepartmental benefits and sharing resources.
- Connecting with the Aboriginal Reference Group.
- Direct support to staff with their efforts with sustainability.

It can be difficult to build effective, long lasting networks within a Council working only one day a week over a 12 month period, therefore a 24 month program is seen as a better length of time to achieve the best outcomes.

Therefore, Little Green Steps WA is proposing a minimum two-year partnership with their staff member focussed on the City of Cockburn for the equivalent of one day (7.5 hours) a week over the term of the agreement.

Financial Summary of Partnership

The cost of this program is \$25,000 plus GST per year. The program proposes to commence in July 2015 ending 30 June 2017, with a possibility for an extension. Payments are to be made in two equal annual instalments at the beginning of July.

Year One:

- Initial scoping and establishment within the City
- Contact local early childhood services
- Contact local providers
- Three workshops
- Local newspaper article
- Promote City grants and sustainability efforts in quarterly newsletter



- Attend one local event to promote involvement

Year Two:

- Five workshops
- Attend one local event to promote involvement
- Local newspaper article
- Promote City grants and sustainability efforts in quarterly newsletter
- Run a local networking event
- Send out evaluations and collate City report and outcomes

Little Green Steps WA offers three types of workshops with a fourth one in development.

1. Day-to-Day Sustainability in Early Years Setting – 4.5 hours
2. Introduction to Sustainability in the Early Years – 2 hours
3. Cultural and Social Diversity in the Early Years – 2 hours
4. Waste Management in the Early Years – 2 hours (Coming Soon)

There are also many benefits to local governments and their communities when partnering with LGS WA. Some of these are outlined below:

- Employment and insurance costs are under SERCUL (South East Regional Centre for Urban Landcare).
- Equivalent to one day a week (7.5 hours) focused on the City.
- Equivalent of four x 4.5 hour, area specific workshops a year- with the opportunity to have a fifth if numbers are large.
- Four x 1-2 hour workshops or presentations a year promoting sustainability in the early years.
- Direct consultation for services/schools within the area that fit criteria determined by Council such as:
 - Lower socio-economic areas
 - Not-for profit
 - Disadvantaged communities
 - Aboriginal/TSI communities
- Promotion of City's services, activities, grants and opportunities through the LGS WA website and workshops.
- City logo on the LGS WA website.
- Attendance at one large community event with a display and children's activities.
- Assist with networking opportunities within the Council area.

LGS WA is supported by the City's Environmental Services and Human Services Departments. They also have letters of support from the City's Childcare Services Manager, Department of Education and the Waste Authority.



Strategic Plan/Policy Implications

Growing City

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.

Community & Lifestyle

- Communities that take pride and aspire to a greater sense of community.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Environment & Sustainability

- Community and businesses that are supported to reduce resource consumption, recycle and manage waste.

Budget/Financial Implications

The cost of this program is \$25,000 plus GST per year. The program proposes to commence in July 2015 ending 30 June 2017 with a possibility for an extension. Payments are to be made in two equal annual instalments at the beginning of July.

The proposal is for the City to enter into a two-year partnership agreement with Little Green Steps WA for \$25,000 plus GST each year, drawn from the 2014-15 and 2015-16 Grants and Donations Budgets.

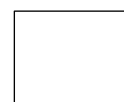
Legal Implications

N/A

Community Consultation

An Evaluation Summary of the Little Green Steps WA and City of Cockburn Partnership 2014 is attached to their proposal, which includes feedback from the City of Cockburn, Early Years sector services and the broader community that have been involved in this partnership.

LGS WA is supported by the City's Environmental Services and Human Services Departments. They also have letters of support from the City's Childcare Services Manager, Department of Education and the Waste Authority.



Attachment(s)

1. Little Green Steps WA Proposal for Partnering with Local Government to Promote Education for Sustainability in the Early Years, including:
 - Evaluation Summary of Little Green Steps WA and City of Cockburn Partnership 2014.
 - Letters of Support.

Advice to Proponent(s)/Submissioners

LGS WA has been advised that their submission will be considered at the 22 April 2015 Grants and Donations Committee Meeting and then the 14 May 2015 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil

9.2 (MINUTE NO 84) (GAD 22/04/2015) - GRANTS AND DONATIONS COMMITTEE RECOMMENDED ALLOCATIONS 2014/15 (162/003) (R AVARD) (ATTACH)

RECOMMENDATION

That Council adopt the revised grants, donations and sponsorship allocations for 2014/15 as attached to the agenda.

COMMITTEE RECOMMENDATION

MOVED Clr P Eva SECONDED Deputy Mayor C Reeve-Fowkes that the recommendation be adopted.

CARRIED 6/0

CLR Y MUBARAKAI LEFT THE MEETING, THE TIME BEING 5:38PM.

CONFLICT OF INTEREST – THE NATURE OF THE INTEREST IS THAT CLR Y MUBARAKAI'S WIFE IS THE VICE PRESIDENT OF THE MELVILLE COCKBURN CHAMBER OF COMMERCE, WHICH IS A POTENTIAL RECIPIENT OF SPONSORSHIP FUNDING FROM COUNCIL. CLR Y MUBARAKAI ALSO PROVIDED A LETTER OF SUPPORT FOR THE DONATION APPLICATION BY THE PORTUGUESE CULTURAL AND WELFARE CENTRE.



AMENDMENT TO MOTION

MOVED Clr S Portelli SECONDED Clr P Eva that the recommendations regarding the Melville Cockburn Chamber of Commerce and Portuguese Cultural and Welfare Centre be adopted.

AMENDMENT CARRIED 5/0

CLR Y MUBARAKAI RETURNED TO THE MEETING, THE TIME BEING 5:46PM.

THE PRESIDING MEMBER ADVISED CLR Y MUBARAKAI OF THE RECOMMENDATIONS OF THE COMMITTEE IN HIS ABSENCE.

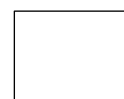
COUNCIL DECISION

Background

Council approved a budget for Grants and Donations for 2014/15 of \$1,049,591. The Grants and Donations Committee is empowered to recommend to Council how these funds are to be distributed. At its meeting of 15 July 2014, the Committee recommended a range of allocations which were duly adopted by Council on 14 August 2014.

Following the September 2014 round of grants, donations and sponsorship funding opportunities, the Committee, at its meeting of 21 October 2014, recommended a revised range of allocations which were duly adopted by Council on 13 November 2014.

The March funding round was advertised to close on 31 March 2015. A total of 27 applications were received, including 12 applications for Community Grants and one application for a Sustainable Event grant, which will be reviewed under delegated authority of the Manager of Community Services. The Committee is to consider the remaining 11 applications for Donations and three applications for Sponsorship, as well as revised allocations for the 2014/15 grants, donations and sponsorship budget.



Submission

N/A

Report

In the Summary of Grants, Donations and Sponsorship Recommended Allocations Budget 2014/15, attached to the agenda, there are the following items for the Committee to consider:

- 3 proposed adjustments to the committed/contractual donations
- 11 applications for donations
- 3 applications for sponsorship, and
- 6 proposed adjustments to grant funding allocations.

The proposed adjustments and applications for donations and sponsorship are described in brief below.

Committed and Contractual

As can be seen in the attachment, a number of donations are deemed to be committed by legal agreements, such as leases, or by Council decision. There are two adjustments and one new proposed commitment highlighted:

Spearwood Dalmatinac Club Inc. – Rates Reimbursement

Council resolved on 14 May 2009 to provide an annual reimbursement of 50% of the annual rates payable by Spearwood Dalmatinac Club for 41 Azelia Road, Spearwood. The actual amount for 2014/15 equates to \$10,821, so there is a proposed adjustment to the budget from an allocation of \$11,000 reduced to \$10,821.

Spearwood Dalmatinac Club Inc. – Solar Panels

As to the Council decision on 8 May 2014, Council agreed to a 50% contribution for supply and installation of a PV System of 40kWp Solar Panels at Spearwood Dalmatinac Club, with a maximum allocation of \$27,445. The actual amount of the 50% contribution equates to \$24,250, so there is a proposed adjustment to the budget from an allocation of \$27,445 reduced to \$24,250.

Little Green Steps WA

This proposal is addressed in Agenda Item 9.1.

The total for committed/contractual donations will be \$398,913 for 2014/15.



Donations

The proposed total for donations for 2014/15 is \$196,300, following are the latest round of application summaries for consideration.

Applicant: Second Harvest Inc.

Requested: \$20,000

Recommended: \$14,000

Second Harvest is a not-for profit community group which supports a number of low cost food outlets run by public welfare organisations and various church bodies. Second Harvest's role is to obtain low cost and discounted foodstuffs and household and personal items for the food centres that service Commonwealth Health Care cardholders, including pensioners, people with disabilities and the unemployed, together with other low income families and individuals. Second Harvest also dispenses much needed emergency food relief through its head office and six community food centres.

Second Harvest moved into new premises in Cockburn Central at the beginning of 2012 and has recently participated in the Work for the Dole program through PVS Workfind. The Centres also provide individuals with volunteering opportunities, training and emotional support such as mothers wanting to return to the workforce and pensioners who are lonely and want company.

Second Harvest has received the following funding from the City:

March 2012	\$8,850 (Community Grant for fridge and freezer)
March 2013	\$10,000 (Donation)
March 2014	\$12,000 (Donation)

The donations assist with their ongoing costs in providing emergency relief food hampers. In 2014, Second Harvest dispensed 524 food hampers, blankets, sleeping bags and school back packs in the Cockburn district. In addition they provided 80 hampers to families during Christmas 2014.

Second Harvest is also supported through Lotterywest and Westpac Bank grants. It is recommended to support this application for \$14,000, as there is no justification provided for the increased amount of \$20,000 requested.



Applicant: Business Foundations Inc.

Requested: \$10,000

Recommended: \$10,000

Business Foundations Inc. is a not-for-profit provider of enterprise development services to the community of Cockburn. Clients range from people wanting to start a small business or become self-employed, to existing small to medium sized business owners that require business management skills, to people wanting to exit from business. Services are provided for free and include one-on-one advisory sessions, small business mentoring, group training, business coaching and business incubation.

In 2014, Business Foundations decreased their services in Cockburn considerably, they have advised they:

- Assisted 81 people and businesses in Cockburn through their variety of services such as training and networking sessions.
- Helped 10 new businesses in Cockburn to start up, representing approximately \$2.2 million of economic value to the area.
- Helped to create an estimated 15 fulltime jobs.

The Grants Officer sought advice from the CEO of Business Foundations as to the reason for the decline in services in the City of Cockburn and this is the response provided:

Business Foundations acknowledges that in the previous financial year ending 30th June 2014, we provided one to one advisory services and training services to fewer residents located within the City of Cockburn than in previous years.

Business Foundations conducted its marketing and operations in the same manner as in previous years, but for whatever reason, fewer people accessed the service from within the City of Cockburn in the 2013-14 year.

The Board of Business Foundations also recognised the lower take up of the service and has requested from the management of the organisation an increased effort to ensure that numbers return to the long term average and to increase the number beyond this into the future.

To that effect, Business Foundations has scheduled seminars to take place within the City of Cockburn from venues such as the Jakovich Centre at Henderson and to increase our marketing in the region, in particular in the local community newspaper, which will take effect from the 1st July this year.



We hope to see a bounce in the numbers of people accessing our services from the City of Cockburn in the later part of 2015 and into 2016 and beyond.

The organisation has received funding from the City in previous years:

October 2007	\$10,000
March 2009	\$10,000
March 2010	\$10,000
March 2011	\$10,000
March 2012	\$10,000
March 2013	\$10,000
March 2014	\$10,000

Business Foundations is supported by major State and Federal Government funding bodies, receiving \$144,715 from the Small Business Development Corporation, and \$200,000 from New Enterprise Incentive Scheme and AusIndustry.

This year the organisation has again requested a donation of \$10,000 to contribute to operating costs to ensure the one-on-one advisory service is provided to Cockburn residents and for a staff member to maintain a presence at the Melville-Cockburn Chamber of Commerce meetings, promoting services available to Cockburn business people. It is recommended to support this application.

Applicant: City of Cockburn Pipe Band

Requested: \$9,000

Recommended: \$9,000

The City of Cockburn Pipe Band competes in all local competitions and has gained first and second place regularly in State competitions. They perform for free at a number of events to support other Cockburn community organisations including the Cooby Festival, the Spring Fair and in nursing homes.

A number of the parades they attend have audiences of up to 50,000 e.g. ANZAC Day Parade in Perth, and 290,000 at the Christmas Pageant. Locally, they regularly play for audiences between 50 to 3,000 for fetes, fun-runs, graduation ceremonies, weddings and funerals.

Up to 30 junior pipers and drummers benefit from tuition provided by band members.



In 2012 they were the first Australian Band to attend the St Patricks Parade in New York, which they raised funds to attend. They travelled to Glasgow, Scotland in August 2013 to compete in the World Pipe Band Championships.

Previous funding from the City in the form of donations and community grants are as follows:

October 2004	\$6,000
October 2006	\$4,000
October 2007	\$8,000
March 2009	\$8,000
March 2010	\$8,000
March 2011	\$8,000
March 2012	\$9,000
March 2013	\$9,000
March 2014	\$9,000

This year, the Band is seeking a donation of \$9,000 to assist with ongoing expenses such as drum and case equipment and kilts.

It has come to our attention that the applicant's contact person is the owner of the business where uniforms are purchased and it is possible that some of the items could be bought much cheaper elsewhere. It is recommended that the application be supported subject to:

1. Notifying the applicant that the City is aware of this fact and for probity reasons alternative quotes be sought for uniforms.
2. The Cockburn Pipe Band agrees to perform at the Spring Fair as well as one RSL function.

Applicant: Constable Care Child Safety Foundation Inc.

Requested: \$12,000

Recommended: \$12,000

The purpose of Constable Care Child Safety Foundation (CCCSF) is to prevent harm to children, young people and the community through best practice theatre-in-education programs and community services that raise awareness, change attitudes and influence behaviours.

The organisation works with children and young people aged 4-17 to educate and develop strategies to address safety, crime prevention and social concerns, including child abuse, alcohol and drug use, cyberbullying, violence, cultural conflict and human rights.



The foundation delivers these programs across primary schools and early learning centres in the Cockburn area and has received an annual donation for a number of years.

October 2006	\$18,045
October 2007	\$18,780
September 2008	\$19,531
September 2009	\$20,495
September 2010	\$20,950
March 2012	\$10,000
March 2013	\$10,000
March 2014	\$12,000

The foundation receives income through the State Government via the WA Police, Local Government Partnerships, Community Project Grants and various Corporate Sponsorships and donations.

This year CCCSF has requested a donation of \$12,000 to assist with the development, promotion and delivery of theatre-in-education programs and resources on topics such as alcohol abuse and crime prevention.

The foundation has met with City of Cockburn staff to ensure relevant messages are relayed to Cockburn children in line with the City's Crime Prevention Strategy and identified topics/needs. It is recommended to support this application.

Applicant: Hamilton Hill YouthCARE Council

Requested: \$9,000

Recommended: \$9,000

The Hamilton Hill YouthCARE Council supports a full time chaplain at the Hamilton Hill Senior High School and also the chaplains at two other schools including two days at Coolbellup Community School.

The City has provided annual donations for this program for a number of years:

October 2006	\$9,000
March 2008	\$9,000
March 2009	\$9,000
March 2010	\$9,000
March 2011	\$9,000
March 2012	\$9,000
March 2013	\$9,000
March 2014	\$9,000



The Youth CARE mission is to provide pastoral care, and provide personal and professional development to staff and volunteers.

Hamilton Hill YouthCARE Council has requested a donation of \$9,000 to assist with their aim to serve the school community and provide positive benefits for the whole community. It is recommended to support this application.

Applicant: Pets of Older Persons WA Inc.

Requested: \$2,450

Recommended: \$2,450

Pets of Older Persons Western Australia Inc (POOPS WA) was founded in 2010 and has 200 volunteers who provide support to the elderly or people with disabilities to enable them to sustain an ongoing relationship with their pet. POOPS provides a range of services including home visits, animal feeding, dog walking and transport to/from vet clinics or boarding kennels. POOPS caters specifically for people over 65 years of age who have no relative/friend willing to take responsibility for the pet – or palliative care patients, of any age, in the same situation. Clients are referred by Aged Care Assessment Teams (ACAT), Brightwater, Silver Chain, hospitals, doctors and vets.

In the six months July-December 2014 period used for in-kind volunteer income, logged statistics show that between them South and Coastal South volunteers put in a combined 2,376 hours and travelled 15,920 kilometres to make 1,640 service calls.

POOPS has previously received a donation for \$600 from the City in September 2013.

Pets of Older Persons have requested a \$2,450 donation to help with day-to-day running costs of insurance, inks, stationery, police checks and promotional material. It is recommended to support this application.

Applicant: South Lake Ottey Family and Neighbourhood Centre

Requested: \$10,000

Recommended: \$10,000

The South Lake Ottey Family and Neighbourhood Centre provide diverse programs and outreach activities in the community in collaboration with solid partnerships and networks. The Centre works closely with the City of Cockburn, St. John of God Murdoch, Strong



Families and Medicare Local. The Centre is available to individuals and families in Cockburn-Central and surrounds, offering support and activities in response to demonstrated community needs. The Centre aims to provide an integrated service and is seen as a 'one stop shop' by centre users and external stakeholders. In responding to needs, the Centre sees 'the whole person' and seeks to provide a mix of formal and informal programs and interactions.

The centre has previously received a number of donations for operating costs and community grants for specific projects from the City:

Donations:

March 2007	\$5,000
March 2008	\$5,000
March 2009	\$5,000
March 2010	\$5,000
March 2011	\$5,000
March 2012	\$10,000
March 2013	\$7,000
March 2014	\$10,000

Community Grants:

October 2001	\$1,000
March 2003	\$1,000
March 2008	\$1,500
September 2009	\$1,260

This round, the group has requested a donation of \$10,000 towards general operating costs. This group is well supported by operating grants from Department for Communities and Lotterywest. It is recommended to support this application for \$10,000.

Applicant: Cockburn Volunteer Sea Search and Rescue

Requested: \$8,500

Recommended: \$8,500

The Cockburn Volunteer Sea Search and Rescue group is a non-profit volunteer organisation that provides a 24 hour rescue service for people and vessels at sea in the Cockburn area. The group covers about one thousand square kilometres of ocean. The majority of the volunteers are based within the City of Cockburn.

In the past year, the group has been involved in a range of emergencies including; day and night searches for missing people; recovery of kite surfers; sinking vessels; boat fires; vessels grounded; a large amount of broken down vessels and out of fuel vessels at sea.



The previous 12 months have completed in excess of 250 rescues bringing over 900 seafarers safely back to shore.

The Cockburn Volunteer Sea Search and Rescue group receives the majority of its income from the State Government (\$149,411) and also relies on income from donations and memberships for the continuation of the group. A large proportion of the group's income is set aside for the repair and replacement of boats and equipment.

The group has previously received funding from the City as follows:

October 2006	\$6,000
October 2007	\$8,000
September 2008	\$8,000
March 2010	\$8,500
September 2011	\$8,500
March 2014	\$8,500

The group has requested a donation of \$8,500 towards ongoing operating costs. It is recommended to support this application.

Applicant: Port Community High School

Requested: \$15,000

Recommended: \$15,000

Port School is an independent school that serves students that have not been able to achieve success in mainstream schooling, including some students that have very specific needs and are severely disadvantaged.

The school has previously received the following donations:

September 2010	\$9,000
September 2011	\$15,000
September 2012	\$15,000
March 2014	\$15,000

Community Grants:

September 2014	\$15,000
----------------	----------

The requested donation of \$15,000 will continue to support extra chaplaincy hours so the school community has access to a full-time chaplain. The chaplain's role is to provide additional social support to meet the social and emotional needs of students. The application is



supported by the WA Police and Southwell Primary School. It is recommended to support this request for \$15,000.

Applicant: Volunteer Home Support Inc.

Requested: \$5,000

Recommended: \$5,000

Volunteer Home Support provide Government subsidised domestic cleaning, transport, handyman, lawn and gardening services to around 800 people that are frail, aged and with disabilities.

Volunteer Home Support had been able to dump waste material from their gardening activities at Henderson Waste Management Site free of charge for many years, until May 2012 when tip fees were applied to them.

The City provided a \$5,000 donation to cover some of the cost towards their waste disposal from the Cockburn homes that they service.

October 2006	\$5,000
May 2012	\$5,000
March 2013	\$5,000
March 2014	\$5,000

Volunteer Home Support has again requested a \$5,000 donation to help with the cost of waste removal for the 377 Cockburn homes they service. It is recommended to support this application.

Applicant: Portuguese Cultural and Welfare Centre

Requested: \$5,000

Recommended: \$0

The Portuguese Cultural and Welfare Centre (PCWC) provide support to community members of Portuguese speaking background. Support services include advocacy and interpretive services to those who need help in dealing with service providers such as Centrelink, Fremantle Hospital and Silver Chain. The group provide vehicle/transport support and weekly lunches to the elderly whilst providing respite for their carers.

The PCWC relies heavily on the fundraising efforts of volunteers. The group has requested a \$5,000 donation to purchase a new oven and for running costs. Previous funding provided by the City includes:

2007	-	\$10,000 (Kitchen Installation)
------	---	---------------------------------



September 2012 - \$2,000
March 2014 - \$1,300 (upright freezer)

The PCWC also receives significant support from the City through heavily subsidised operational costs including electricity and maintenance costs, via an annual donation provided to the Old Jandakot School Management Committee. Since the lease is with the Old Jandakot School Management Committee, any oven or maintenance issues should come through this organisation instead.

The oven currently in place has not been identified in the recent energy audit as needing replacement as it is in good condition and suitable for its current purposes. There are concerns that the kitchen is being used for private commercial purposes. It is recommended not to support this application.

Sponsorship

The proposed total for sponsorship is \$48,500, please see following the latest round of proposal summaries.

Applicant: Melville Cockburn Chamber of Commerce

Proposal: Partnership Sponsorship

Requested: \$20,000

Recommended: \$20,000

The City has provided funding to the MCCC for several years to assist with the operational cost of delivering timely information, events and services to the business community of the City of Cockburn. Previous funding includes:

October 2006	\$20,000
October 2007	\$20,000
September 2008	\$20,000
September 2009	\$20,000
August 2010	\$10,000 (interim funding)
March 2011	\$20,000
March 2012	\$20,000
March 2013	\$20,000
March 2014	\$20,000

The MCCC has applied for \$20,000 for a Partnership Sponsorship with the City for 2015. The MCCC intends to use these funds to promote and foster building of relationships, exchange of business and social contacts and exchange of business knowledge between members. The



proportion of members of the MCCC is currently 46% from Cockburn and 54% from Melville, and they currently go out to 1500 businesses.

Sponsorship and branding benefits include organisational naming rights, City logo on Partnership Position on MCCC website, bimonthly newsletter, mail outs, big screen at events and public acknowledgement at all MCCC events. The City will be promoted as 'Partner'. The MCCC hosts 10-12 large scale events per year, with approximately 50% to be based in Cockburn.

The MCCC has just taken up office accommodation (24.3m²) at the Cockburn Health and Community Facility for three years with rent to be deducted from their annual sponsorship funding from the City. The annual rent with outgoings equates to \$4,700, therefore it is recommended to support this sponsorship proposal for \$15,300 as a direct cash contribution to the MCCC with the balance transferred to the Cockburn Health and Community Facility income account.

Applicant: Outback Academy Red Dust Healers

Proposal: Official Sponsor

Requested: \$20,000

Recommended: \$0

The Outback Academy (OA) appears to be a private company that was formed in 2014 to work in partnership with Indigenous communities to accelerate economic freedom, employment and well-being. The Red Dust Healers (RDH) were formed under the OA banner to bring Aboriginal and other athletes with disabilities together, including Paralympians, to raise awareness about disability within communities, as well as levels of social inclusion and participation in sports and recreation, education and employment.

The sponsorship proposal is for the OA RDH to play 2 National Wheelchair Basketball League (NWBL) games at Wally Hagan Stadium in May and August; dates and fixtures are yet to be determined by the NWBL. It is proposed by RDH that all Paralympic and other disability sports and recreation options will be showcased in the lead up to and during the games. This includes a series of workshops with schools and youth services groups in the City of Cockburn. OA RDH is planning to work closely with Council, schools and youth services, including Aboriginal organisations, as well as organisations servicing the needs of people with disabilities to ensure maximum numbers participating in workshops and attending NWBL Games.



The Academy has proposed the City become the Official Sponsor of the event for \$20,000. This includes the City's logo on printed material and products and in the media. The event will also have a dedicated Facebook and webpage which will feature the City's logo. Invitations will be extended to the Mayor to speak at Opening, as well as for City of Cockburn staff to attend.

It has been difficult getting additional information from the organisers via phone and email, and information in the application and answers provided in most cases are vague. The organisation has not contacted the Disability Services Commission, Perth Wheel Cats or other any other disability or youth organisations as proposed in the application and the event is due to start in May. This limits the opportunities to promote the sponsorship as well. The City's Disability and Access Inclusion Officer reviewed the application and additional information provided and was not aware of the organisation and not supportive of the application. It also appears that the event will be run by the National Wheelchair Basketball League (which is not affiliated with RDH) with or without City funding. It is not recommended to support this application.

Applicant: Growing Change

Proposal: Official Sponsor

Requested: \$20,000

Recommended: \$0

Growing Change is a new social enterprise established in November 2014 dedicated to eliminating social isolation. They aim to connect people through growing, making and selling food through their social farming and food enterprises. Growing Change offer social and therapeutic horticulture programs, job ready skills training and education opportunities to support and connect members of the community.

Their proposal is to use the funding to assist with the material establishment of the 'Spearwood Social Farm' including purchasing soil improvements and building raised garden beds. The site is located on a vacant bowling green at the Spearwood Bowling Club on Azelia Road.

Growing Change has not made contact with the City to discuss their project and we have made various attempts to contact them to obtain more information. The application is vague, with no information on plans to engage participants or do the project, or any other social farms already operating successfully. Furthermore, the City's Environmental Services officers were not aware of the project.



After contacting the Spearwood Bowling Club, it has been confirmed by the club's president that this project was discussed with them, but did not receive approval from the main committee as mixed use is not an acceptable use at this facility.

Based on this information it is recommended not to approve this sponsorship application.

Grants

As can be seen in the attachment, there are a number of grants for which there are established criteria and processes in place.

The total proposed for grant programs is \$405,878 with the following recommended amendments to the allocations.

An increase in funds allocated to the following programs to account for an increase in applications in these grant areas in the latest grant rounds that closed in March:

- Cultural Grants Program from \$6,000 to \$12,500.
- Grants General Welfare from \$3,000 to \$5,000.
- Community Group Newsletter Subsidy from \$4,000 to \$8,000.
- Sustainable Events Grants Program from \$3,000 to \$4,000.
- Sport and Recreation Club Grants Program from \$35,000 to \$45,000.
- Grants to Schools from \$5,000 to \$5,500.

Strategic Plan/Policy Implications

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Communities that take pride and aspire to a greater sense of community.
- Promotion of active and healthy communities.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Budget/Financial Implications

Council approved a budget for grants and donations for 2014/15 of \$1,049,591. Following is a summary of the proposed grants, donations and sponsorship allocations.



Committed/Contractual Donations	\$398,913
Specific Grant Programs	\$405,878
Donations	\$196,300
Sponsorship	\$ 48,500
Total	\$1,049,591

Legal Implications

N/A

Community Consultation

In the lead up to the March 2015 round, grants, donations and sponsorship funding opportunities were promoted through the local media and Council networks. The promotional campaign has comprised:

- Three advertisements running fortnightly in the Cockburn Gazette City Update on 24/02/15, 10/03/15 and 24/03/15.
- Three advertisements in the City of Cockburn Email Newsletter on 20/02/15, 10/03/15, and 24/03/15.
- Advertisement in the February Edition of the Cockburn Soundings.
- All members of the Cockburn Community Development Group, Regional Parents Group and Regional Seniors Group have been encouraged to participate in the City's grants program.
- Additional Advertising through Community Development Promotional Channels:
 - Community Development Calendar distributed to all NFP groups in Cockburn.
 - Cockburn Community Group ENews March 2015 edition.
- Closing dates advertised in the 2015 City of Cockburn Calendar.
- Information available on the City of Cockburn website.
- Reminder email sent to regular applicants.

Attachment(s)

1. Grants, Donations and Sponsorship Recommended Allocations Budget 2014/15.

Advice to Proponent(s)/Submissioners

Applicants have been advised that they will be notified of the outcome of their applications following the 14 May 2015 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil



10. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

11. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING

Nil

12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY COUNCILLORS OR OFFICERS

Nil

13. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

Nil

14. CONFIDENTIAL BUSINESS

Nil

15. (GAD 22/04/2015) - CLOSURE OF MEETING

5:55pm

CONFIRMATION OF MINUTES

I, (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: Date:/...../.....

