

<b>DA</b>	<b>LOCAL GOVERNMENT ACT, 1995 – RECOVERY OF RATES AND SERVICE CHARGES – LEASED PROPERTIES</b>	<b>LGAFCS5</b>
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<b>DELEGATED AUTHORITY CODE:</b>	LGAFCS5
<b>DIRECTORATE:</b>	Finance & Corporate Services
<b>BUSINESS UNIT:</b>	Financial Services
<b>SERVICE UNIT:</b>	Rates & Revenue Services
<b>RESPONSIBLE OFFICER:</b>	Director, Finance & Corporate Services
<b>FILE NO.:</b>	086/003
<b>DATE FIRST ADOPTED:</b>	1997
<b>DATE LAST REVIEWED:</b>	14 June 2018
<b>ATTACHMENTS:</b>	N/A
<b>VERSION NO.</b>	8

<b>Dates of Amendments / Reviews:</b>		
DAPPS Meeting:	24 May 2012 23 May 2013 22 May 2014 2 June 2015	26 May 2016 18 May 2017 24 May 2018
OCM:	9 June 2011 14 June 2012 13 June 2013 12 June 2014	11 June 2015 9 June 2016 8 June 2017

**FUNCTION DELEGATED:**

The authority to recoup rates and service charges from lease property by the service of notice requiring the lessee to pay any rent, as it falls due, off the outstanding rates and service charges.

**CONDITIONS/GUIDELINES:**

- (1) Any delegate has the authority to deal with such matters relevant to this declaration.
- (2) All transactions utilising this delegation are to be recorded in the Recording of Delegated Decisions Register by the officer responsible for initiating the action taken, or by another officer under the direction of the initiating officer

**AUTONOMY OF DISCRETION:**

As provided under Legislative requirements and conditions.

**LEGISLATIVE REQUIREMENTS/COUNCIL POLICY:**

Local Government Act 1995, Sections 6.60 to 6.62

**DELEGATE:**

Chief Executive Officer

Note: The Chief Executive Officer will sub-delegate this authority to:-

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**SUB-DELEGATE/S:**

Director, Finance & Corporate Services  
Manager, Financial Services