

CITY OF COCKBURN

SUMMARY OF MINUTES OF SPECIAL COUNCIL MEETING HELD ON TUESDAY, 1 FEBRUARY 2005 AT 5:45 PM

	Page
1. DECLARATION OF MEETING	1
2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED).....	1
3. DISCLAIMER (READ ALOUD BY PRESIDING MEMBER).....	1
4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)	2
5. APOLOGIES & LEAVE OF ABSENCE	2
6. PUBLIC QUESTION TIME.....	2
7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS.....	2
8 (SCM 01/02/2005) - PURPOSE OF MEETING	2
9. COUNCIL MATTERS.....	2
9.1 <u>(MINUTE NO 2694)</u> (SCM 01/02/2005) - YOUTH ADVISORY COUNCIL - CANBERRA TRIP (GB) (8304) (ATTACH).....	2
10. RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995).....	6
10.1 <u>(MINUTE NO 2695)</u> (SCM 01/02/2005) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995).....	6
11 (SCM 01/02/2005) - CLOSURE OF MEETING.....	7

CITY OF COCKBURN

MINUTES OF SPECIAL COUNCIL MEETING HELD ON TUESDAY, 1 FEBRUARY 2005 AT 5:45 PM

PRESENT:

ELECTED MEMBERS

Mr S Lee	-	Mayor
Mr R Graham	-	Deputy Mayor
Ms A Tilbury	-	Councillor
Mr I Whitfield	-	Councillor
Mr A Edwards	-	Councillor
Mr K Allen	-	Councillor
Mrs S Limbert	-	Councillor
Mr M Reeve-Fowkes	-	Councillor
Mrs V Oliver	-	Councillor

IN ATTENDANCE

Mr S. Cain	-	Chief Executive Officer
Mr D. Green	-	Director, Administration & Community Services
Mr A. Crothers	-	Director, Finance & Corporate Services
Mr B. Greay	-	Director, Engineering & Works
Mrs V Viljoen	-	Personal Assistant to Chief Executive Officer
Mr A. Jones	-	Communications Manager

1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 5.45pm.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

3. DISCLAIMER (Read aloud by Presiding Member)

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.



4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)

Nil

5. APOLOGIES & LEAVE OF ABSENCE

Nil

6. PUBLIC QUESTION TIME

Nil

7. DECLARATION BY COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS

Nil

8 (SCM 01/02/2005) - PURPOSE OF MEETING

The purpose of the meeting is for the consideration of funding to be allocated to provide for a delegation of City of Cockburn Representatives to attend an educational tour of Canberra in March 2005.

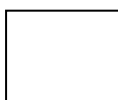
9. COUNCIL MATTERS

9.1 (MINUTE NO 2694) (SCM 01/02/2005) - YOUTH ADVISORY COUNCIL - CANBERRA TRIP (GB) (8304) (ATTACH)

RECOMMENDATION

That Council:

- (1) approve a delegation of up to seven (7) Youth Advisory Council (YAC) Members to attend a trip to Canberra, during March 2005, while Federal Parliament is in session;
- (2) give priority of selection to YAC Members who have not previously visited Canberra;
- (3) approve attendance of an appropriate staff member, authorised by the Chief Executive Officer and nominate (Elected Member) to participate in the delegation in a supervisory and leadership role; and



- (4) allocate up to \$12 660.94 for the associated expenditure with funds being drawn from the Youth Advisory Council Canberra Trip Reserve Fund.

TO BE CARRIED BY ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

MOVED Cllr A Tilbury SECONDED Cllr I Whitfield that Council:

- (1) approve a delegation of up to seven (7) Youth Advisory Council (YAC) Members to attend an educational trip to Canberra, during March 2005, while Federal Parliament is in session;
- (2) give priority of selection to YAC Members who have not previously visited Canberra;
- (3) approve the attendance of:
1. Deputy Mayor Graham as the Elected Member delegate to participate in the delegation in a supervisory and leadership role, and
 2. an appropriate staff member, authorised by the Chief Executive Officer;
- (4) allocate up to \$12 660.94 for the associated expenditure with funds being drawn from the Youth Advisory Council Canberra Trip Reserve Fund; and,
- (5) direct that the procedures to be followed by Council's staff, and expenses to be met by Council, in relation to the Elected Member delegate, are to be as if the attendance of the delegate on the trip was a conference within the meaning of Policy AES6, with expenditure to be debited to the relevant Elected Member Conference Account.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 9/0

Explanation

Council adopts the view that the attendance of an Elected Member on the trip is equivalent to the attendance of an Elected Member at a conference. Policy AES6 provides appropriate guidelines for the conditions that should be applicable to that attendance.



Background

Council currently holds in reserve \$12 660.94 for the Youth Advisory Council to participate in an educational visit to Canberra. The original educational visits to Canberra began in 1989 and had a broader focus in that school students from within the City could apply to visit Canberra. These trips occurred whilst Parliament was sitting in order to gain a valuable educational experience regarding the Federal Parliamentary system of Australia. The most recent visit was in December 2002. This was the first visit to include only Youth Advisory Councillors.

Submission

N/A

Report

The rationale for the Canberra trips has been that it be for educational purposes to allow those participating to gain an insight into the operation of the Federal Government and visit the attractions of national significance located in Canberra such as the War Memorial and the National Gallery.

A main aim of the Youth Advisory Council is to represent the aspirations, views and needs of young people within the City of Cockburn. This aim would be realised if the YAC could raise local youth issues that are of National significance with the Federal politicians that represent the district.

The estimated cost will be \$1,251.00 per person (based on the following calculations) if they were to visit Canberra in March 2005 for a period of five nights and six days. Including the two supervisors the total cost would be \$12,649. This is within the budget as the available funding is \$12,660.94.



9 People YAC Canberra Educational Visit 5 March to 10 March 2005 (5 nights)			
Description	Daily Cost / person	Total Cost / person	Total Cost
Airfares	N/A	524.00	4716.00
Accommodation	54.89	274.44	2470.00
Transport (12 seater) per day	11.50	68.97	620.75
Transport Taxi last day		8.00	70.00
Meals (15 meals)	60.00	300.00	2700.00
Entry fees	20.00	80.00	720.00
Miscellaneous		27.78	250.00
Sub Total	256.64	1283.19	11546.75
Staff Wages			1402.22
Youth Services Contribution			-300.00
Total Cost			12648.97

The Youth Advisory Council has discussed the issue of how many members can go and understand the restrictions due to funding. In 2002 the Youth Advisory Council developed eligibility criteria. Namely that the participants have never visited Canberra before, they are over the age of 15 years and have been a member of the Youth Advisory Council for over 12 months. There are 7 members who meet the eligibility criteria.

Due to the City's Duty of Care to the Youth Advisory members who are under 18 years of age, it would be strongly advisable to ensure that a qualified staff member who is experienced in supervising young people attend the Canberra visit. The staff member will also be trained in first aid and will be well prepared for emergency situations. It is also necessary to have a supervisory person of each gender to attend. It is appropriate for a Councillor to attend in order that they can be a political guide for the YAC members, and provide a Local Government perspective within the Federal Government setting

Strategic Plan/Policy Implications

Key Result Area – Identifying the Needs of Your Community – “To identify current community needs, aspirations, expectations and priorities of the services provided by the Council” refers.

Budget/Financial Implications

The \$12,660.94 in the reserve account entitled the Youth Advisory Council Canberra Trip has been set aside for this purpose. An absolute majority decision of Council is required to access the reserve funds.

Legal Implications

Nil.



Community Consultation

Nil.

Attachment(s)

Nil.

Advice to Proponent(s)/Applicant

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

10. RESOLUTION OF COMPLIANCE (Section 3.18(3), Local Government Act 1995)

10.1 (MINUTE NO 2695) (SCM 01/02/2005) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)

RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

COUNCIL DECISION

MOVED Clr A Tilbury SECONDED Clr K Allen that the recommendation be adopted.

CARRIED 9/0



11 (SCM 01/02/2005) - CLOSURE OF MEETING

MEETING CLOSED AT 5.51PM.

CONFIRMATION OF MINUTES

I, (Presiding Member) declare that these minutes have been confirmed as a true and accurate record of the meeting.

Signed: Date:/...../.....

