



City of Cockburn Ordinary Council Meeting **Minutes**

For Thursday, 13 February 2020

These Minutes are confirmed

Presiding Member's signature

A handwritten signature in black ink, which appears to read "Logan Hewlett". The signature is fluid and cursive.

Date: 12 March 2020

CITY OF COCKBURN

SUMMARY OF MINUTES OF THE ORDINARY COUNCIL MEETING HELD ON THURSDAY, 13 FEBRUARY 2020 AT 7:00 PM

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CITY OF COCKBURN

MINUTES OF ORDINARY COUNCIL MEETING

HELD ON THURSDAY, 13 FEBRUARY 2020

PRESENT

ELECTED MEMBERS

Mr L Howlett	-	Mayor (Presiding Member)
Ms L Kirkwood	-	Deputy Mayor
Mr K Allen	-	Councillor
Mr M Separovich	-	Councillor
Ms P Corke	-	Councillor
Dr C Terblanche	-	Councillor
Mr P Eva	-	Councillor
Ms C Stone	-	Councillor
Mr T Widenbar	-	Councillor

IN ATTENDANCE

Mr S Downing	-	Acting Chief Executive Officer
Mr D Green	-	Director Governance and Community Services
Mr D Arndt	-	Director Planning and Development
Mr C Sullivan	-	Director Engineering and Works
Mrs G Bowman	-	Executive Manager, Strategy and Civic Support
Mr N Mauricio	-	Acting Director Finance and Corporate Services
Mr J Fiori	-	Risk and Governance Advisor
Mr S Cecins	-	Media and Communications Officer
Mrs V Frankson	-	Executive Assistant to Directors – Finance and Corporate Services/Governance and Community Services
Mrs S D'Agnone	-	Council Minute Officer

1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 7.00pm.

“Kaya, Wanju Wadjuk Budjar” which means “Hello, Welcome to Wadjuk Land”

The Presiding Member acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting is being held and pay respect to the Elders of the Nyungar Nation, both past and present and extend that respect to Indigenous Australians who are with us tonight.

Mayor Howlett welcomed all in attendance.

2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)

Nil

3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER)

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)

Mr Stuart Downing, Acting CEO - Financial Interest, Item 18.1

5. APOLOGIES AND LEAVE OF ABSENCE

Cr Lee-Anne Smith - Suspended until 3 April, 2020
Mr Stephen Cain, CEO - Leave of Absence

6. WRITTEN REQUESTS FOR LEAVE OF ABSENCE

Nil

7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil.

8. PUBLIC QUESTION TIME

The Presiding Member opened Public Question time at 7.01pm.

Mr Ray Woodcock, Mell Road, Spearwood

Q1. Regarding a small metal gate recently installed at the end of Coogee Beach jetty, I would like to know who made and installed the gate, why there isn't a sign about keeping the gate closed, and why there isn't a return spring in the hinge to see that the gate always remains closed for safety, particularly for the safety of small children?

A1. The Director Engineering and Works advised the question would be taken on notice.

Q2. For some months I have been asking when the kerb to the entrance at the back of the council building will be painted so that motorists can see it – it is a danger.

A2. The Director Engineering and Works advised the question would be taken on notice.

The Presiding Member closed Public Question Time at 7.03pm.



9. CONFIRMATION OF MINUTES

9.1 (2020/MINUTE NO 0007) MINUTES OF THE ORDINARY COUNCIL MEETING - 12/12/2019

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 12 December 2019 as a true and accurate record.

COUNCIL DECISION

MOVED Cr C Stone SECONDED Cr P Eva
That the recommendation be adopted.

CARRIED 9/0

9.2 (2020/MINUTE NO 0008) MINUTES OF THE SPECIAL COUNCIL MEETING - 19/12/2019

RECOMMENDATION

That Council confirms the Minutes of the Special Council Meeting held on Thursday, 19 December 2019 as a true and accurate record.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr M Separovich
That the recommendation be adopted.

CARRIED 9/0

9.3 (2020/MINUTE NO 0009) MINUTES OF THE SPECIAL COUNCIL MEETING - 13/01/2020

RECOMMENDATION

That Council confirms the Minutes of the Special Council Meeting held on Monday, 13 January 2020 as a true and accurate record.

COUNCIL DECISION

MOVED Cr K Allen SECONDED Cr C Terblanche
That the recommendation be adopted.

CARRIED 9/0

10. DEPUTATIONS

Nil

11. BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

12. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Nil

AT THIS POINT IN THE MEETING, THE TIME BEING 7.06PM THE FOLLOWING ITEMS WERE CARRIED BY 'EN BLOC' RESOLUTION OF COUNCIL

13.1	14.1	15.1	16.1	17.1	22.1
13.2	14.2	15.2	16.2	17.2	
		15.5			



13. COUNCIL MATTERS

13.1 (2020/MINUTE NO 0010) PROPOSED CITY OF COCKBURN WASTE LOCAL LAW 2020

Author(s) L Davieson

Attachments

1. DWER Response to Waste Local Law - February 2019 [↓](#)
2. Proposed Waste Local Law 2020 [↓](#)

RECOMMENDATION

That Council:

- (1) notes that the *City of Cockburn Waste Local Law 2018*, endorsed by Council at the Ordinary Council Meeting of August 2018, will not be implemented due to inconsistency with the template Waste Local Law approved by the Department of Water and Environmental Regulation; and
- (2) make the *City of Cockburn Waste Local Law 2020*, as detailed in Attachment 2; and
- (3) advertise the proposed *City of Cockburn Waste Local Law 2020* giving state wide public notice of the proposed Local Law and calling for public submissions to be made before the day specified in the public notice, being not less than six weeks after the Notice is given, in accordance with s3.12(3) of the *Local Government Act 1995*; and
- (4) provide copies of the proposed local law, together with the Public Notice and the National Competition Policy (NCP) form to the:
 1. Minister for Local Government;
 2. Minister for the Environment;
 3. Director General of the Department of Water and Environmental Regulation.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

The City recently undertook a review of its Local Laws, as required every eight years. The review identified the City's Consolidated Local Law *City of Cockburn (Local Government Act) Local Law 2000* currently has general provisions to waste management activities. Specific Local Law provisions are needed to effectively manage waste. The Waste Local Law is predicated under the local law-making head of power under Section 64 of the WARR Act. The general issues that require management include, but are not limited to:

- a) the provision and administration of waste services and related matters;
- b) the establishment, provision, use and control of receptacles for the deposit and collection of waste, whether temporary or otherwise;
- c) removal of waste from premises;
- d) the temporary placing of waste receptacles in streets or lanes by owners or occupiers of properties for collection of waste and requiring the replacement of the receptacles on the property;
- e) providing for the maintenance by owners and occupiers of waste receptacles provided by a local government;
- f) providing for the issue of approvals to collect local government waste and remove it from premises; and
- g) setting fees and charges in relation to waste services provided by a local government and prescribing the persons liable and the method of recovery of amounts not duly paid.

To ensure compliance with the process governing the creation of a local law, Section 3.12(2) of the *Local Government Act 1995* and Regulation 3 of the *Local Government (Functions and General) Regulations 1996* require that the purpose and effect of the Waste Local Law be included in the Council Agenda and Minutes.

The Purpose of this Local Law is:

To provide for the regulation, control and management of waste services, including the use and control of receptacles for the deposit and collection of waste, undertaken by or on behalf of the City of Cockburn within the district.

The Effect of this Local Law is:

To establish the requirements with which any owner or occupier of premises using City of Cockburn waste services, including the use of receptacles for the deposit and collection of waste within the district, must comply.

Submission

N/A



Report

Until mid-2015, local governments were prevented from establishing new waste Local Laws under the *Waste Avoidance and Resource Recovery Act 2007* (WARR Act) due to a moratorium issued by the Department of Environment. During this time, the Waste Advisory Council funded WALGA to develop a template Waste Local Law in consultation with key stakeholders, for use by all Western Australian Local Governments.

The template Waste Local Law was reviewed by the Joint Standing Committee on Delegated Legislation (JSCDL), which gave its in-principle support to the template Waste Local Law. The Department of Environment subsequently lifted the embargo, enabling Local Governments to prepare Waste Local Laws within the scope of the template Waste Local Law.

The proposed *City of Cockburn Waste Local Law 2018* was drafted using the template Waste Local Law and taking into consideration the City's Waste Management and Education Strategy 2013-2023. The draft included a substantial number of additional definitions and clauses beyond the template Waste Local Law.

It was therefore recommended that Council makes the Waste Local Law. The proposed *City of Cockburn Waste Local Law 2018* was advertised on 17 August 2018. In February 2019, the Draft Waste Local Law was reviewed by the Department of Water and Environmental Regulation (DWER).

The responding letter from the DWER cited 43 changes that were required to be made before their consent would be given. A copy of this letter is included for reference as Attachment 1.

The DWER commented specifically on the Waste Control on Building Sites. They were concerned that this was not part of the WALGA template Waste Local Law and that the definition of Building differed from the *Building Act 2011*. Including this clause would require detailed redrafting and further review by the DWER, which would further delay the legislation. This clause was simply removed as the control of litter on building sites is covered by other legislation.

The general comment from the DWER was:

"This clause may affect the existing rights and interests of a person subject to this proposed Waste Local Law, which differ to those who are subject to a Waste Local Law in another Local Government jurisdiction that aligns with the template waste Local Law. This clause should be deleted from the proposed waste Local Law".

Between February and July 2019 the City sought advice through the Waste Management Department at WALGA on the variations made by the City to the Waste Local Law.

It was obvious that, after a protracted debate on variations to the WALGA template Waste Local Law with the DWER, no variations to the template would be accepted.

The 2018 version was not acceptable to DWER as the Waste Local Law must align with the local law-making head of power in Section 64 of the WARR Act. As a consequence, in August 2019 the Waste Local Law was rewritten and all the City of Cockburn customised references were removed completely.

This complete revision of the Waste Local Law resulted in significant changes to the body of the document and to the repeal provisions. Given the significant changes that occurred through this revision, it was determined that the approval and public notice period must be carried out again.

In September 2019, further clarification on the procedural requirements was sought through WALGA. Their representative highlighted additional issues that would fail to pass the Parliamentary Joint Standing Committee on Delegated Legislation relating to the repeal provisions.

This revised version of the Local Law is still however a key tool to improve the City's safe management and enforcement of waste activities. It is an integral component of the City's future approach to waste management and in particular, provides a mechanism to reinforce educational campaigns aimed at changing behaviour and increasing participation in reducing waste generation and improving recycling.

Following are the sections in 'Part VII – Management and Control of the Local Government Property' of the *City of Cockburn (Local Government Act) Local Laws 2000* which are to be repealed as a consequence of the proposed Waste Local Law 2020:

<i>City of Cockburn (Local Government Act) Local Law 2000</i>	Rationale for the clause to be repealed.
<u>Division 1 - Interpretation</u>	
cl.7.1 Interpretations	Each of the definitions in clause 7.1, except the definitions of “ receptacle ” and “ Responsible Officer ”
<u>Division 4 - Operation of Refuse and Recycling Facility</u>	
cl.7.9 Operation of Facility	Replicates clause 4.3 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.10 Depositing of Waste	Replicates clause 4.4 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl. 7.11 Approved Fee	Replicates clause 4.4 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl. 7.12 Hours of Operation	Replicates clause 4.2 of the proposed <i>City of Cockburn Waste Local Law 2020</i>



<i>City of Cockburn (Local Government Act) Local Law 2000</i>	Rationale for the clause to be repealed.
cl. 7.13 Payment of Additional Assessed Fees	Replicates clause 4.4 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.14 Compliance With Given Directions	Replicates clause 4.5 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.15 Person to deposit Waste in Designated Area	Replicates clause 2.7 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.16 Prohibitions	Replicates clause 4.6 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.17 Assessed Waste	Replicates clause 4.5 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.18 Vehicular Compliance with Signs	Replicates clause 4.3 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.19 Offences	Replicates clause 5.2 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.20 Fee Exemption	Replicates clause 4.4 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
<u>Division 5 - Receptacles</u>	
cl.7.21 General	Replicates clause 2.7 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.22 Exemption	Replicates cl.2.8 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.23 Use of Receptacles	Replicates clauses 2.3, 2.4, 2.5, 3.1 and Schedule 1 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.24 Damage to Receptacles	Replicates cl.2.9 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl.7.25 Use of Containers	Replicates clause 2.1, 2.6 and 2.7 of the proposed <i>City of Cockburn Waste Local Law 2020</i>
cl. 7.27 Removal of Rubbish from Premises or Receptacles	Replicates clause 3.2 of the proposed <i>City of Cockburn Waste Local Law 2020</i>

Clause 7.26 will remain in the City's Consolidated Local Law as our Environmental Health Officers will still require the enclosures to be suitable as bin stores. The requirement to ensure a premise has a suitable enclosure cannot be contained solely in a Local Planning Policy as not all premises pass through the Development Application process. Suitable enclosures are not defined or referenced in the template Waste Local Law.

McLeod's Solicitors have now reviewed this Waste Local Law and declared it ready for the City to once again advertise the *City of Cockburn Waste Local Law 2020*.



Strategic Plans/Policy ImplicationsLeading and Listening

Provide for community and civic infrastructure in a planned and sustainable manner, including administration, operations and waste management.

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Minor associated advertising costs are provided for in the City's Governance budget

Legal Implications

Section 3.12 of the *Local Government Act 1995*

Community Consultation

State wide advertising of the proposed Local Law is required under Section 3.12(3) of the *Local Government Act 1995* for a period of at least six weeks to receive submissions. Submissions will also be received through the City's Comment on Cockburn facility on the City of Cockburn website. The consultation period will commence in late February and conclude in mid-April 2020.

Risk Management Implications

Adoption of the recommendations will allow the Waste Local Law to be advertised which may lead its final adoption.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Section 3.18(3) is met in the Waste Local Law as it will continue to allow the service to function in an integrated, effective and efficient manner without duplication of Commonwealth, State or any other public body.





Government of Western Australia
Department of Water and Environmental Regulation

Our ref: DWERDG65/19
Enquiries: Leanne Reid, 6364 7028

Mr Stephen Cain
Chief Executive Officer
City of Cockburn
PO Box 1215
BIBRA LAKE DC WA 6965

Dear Mr Cain

CITY OF COCKBURN PROPOSED WASTE LOCAL LAW 2018

I refer to your letter dated 20 August 2018 in relation to the City of Cockburn proposed Waste Local Law 2018. I apologise for the delay in responding to you.

I have reviewed the waste local law in relation to my role in providing consent.

There are some issues with the waste local law that would have to be resolved before I could consider my consent. These include significant variations from the Western Australian Local Government Association template waste local law, to which the Joint Standing Committee on Delegated Legislation has provided its general approval. These issues are outlined as follows:

Signature Block

- A signature block should be inserted at the end of the Waste Local Law 2018 and should read:

Consented to:

Chief Executive Officer
Department of Water and Environmental Regulation
Dated this of 2019

Clause 1.3 Purpose and effect

- The proposed addition of clause 1.3 may affect the existing rights and interests of a person subject to this proposed local law, which differ to those who are subject to a waste local law in another local government jurisdiction that aligns

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with the template Waste Local Law. Further, a “purpose and effect” clause may change an interpretation of a provision in the proposed waste local law to the detriment of favour of a person subject to it, which means that those persons are at a different standing than other local government districts under their waste local laws.

- It is recommended that this clause be deleted to align with the template waste local law.

Clause 1.6 Meaning of terms used in this local law

- The definition of “collectable waste” should replicate the definition in the template Waste Local Law.
- The definition of “collectable waste receptacle” should replicate the definition in the template Waste Local Law.
- The definition of “collection” should replicate the definition in the template Waste Local Law.
- The following definitions are included in the proposed waste local law:
 - a) commercial purpose
 - b) food waste
 - c) green waste
 - d) garden waste
 - e) junk waste
 - f) hazardous waste
 - g) liquid waste
 - h) refuse
 - i) site controller
 - j) verge
 - k) verge waste collection

These definitions should be deleted to align with the template Waste Local Law.

- The definition of “general waste receptacle” should be amended to replicate the definition in the template Waste Local Law.
- The definition of “recycling waste” should be amended to replicate the definition in the template Waste Local Law.

Clause 1.7 Authority to make determinations

- This clause is not in the template Waste Local Law and should be deleted.

Clause 2.1 Supply of receptacles

- Clause 2.1(1) extends the scope to include supply of receptacles to commercial or industrial premises.
- The proposed departure from the template Waste Local Law in clause 2.1(1) will affect the existing rights and interests of a person subject to this proposed local law by extending its scope to include supply of receptacles to commercial or industrial premises, which may differ from those who are subject to a waste local law in another local government jurisdiction that aligns with the template Waste Local Law. This clause should be amended to align with clause 2.1(1) in the template Waste Local Law.
- Clauses 2.1(2) and 2.1(3) of the local law provide the discretion to local governments to reduce the number of receptacles at multi-residential or grouped residences. This discretion does not align with the template Waste Local Law and other persons who are subject to a waste local law in another local government jurisdiction that aligns with the template will not be treated in a similar way. Therefore clauses 2.1(2) and 2.1(3) should be deleted.
- Clause 2.1(4) should be amended to align with clause 2.1(2)(a) of the template Waste Local Law.

Clause 2.3 General waste receptacles

- Replacing the word “organic” waste with “garden” waste narrows the type of waste that can be placed in a receptacle: “organic” waste covers more items than “garden” waste, but both breakdown equally as well. This clause should be amended to align with clause 2.3(3) of the template Waste Local Law.

Clause 2.5 Garden or organic waste receptacles

- The inclusion of “garden or” before “organic waste” in the clause heading and paragraph (a) is an unnecessary departure from the template Waste Local Law and does not change the type of waste that can be placed in a receptacle. The heading and paragraph (a) should be amended to align with clause 2.5 heading and paragraph (a) of the template Waste Local Law.

Clause 2.6 Food waste receptacles

- This clause imposes additional obligations on an owner or occupier of the premises in relation to “food waste” deposited into a “food waste receptacle” that are already largely imposed by obligations in relation to general waste receptacles in the template Waste Local Law. Therefore clause 2.6 of the proposed waste local law is unnecessary and should be deleted.

Clause 2.7 Direction to place or remove a receptacle

- Inserting the words “the position” before “to place” is an unnecessary departure from the template Waste Local Law and does not add any value to the clause. The words “the position” should be deleted from the proposed waste local law.

Clause 2.8 Duties of owner or occupier

- The inclusion of the words “and not visible from the road” in clause 2.8(a) is a superficial departure from the template and creates further obligations on the owner and occupier. These words should be deleted from clause 2.8(a).
- Clause 2.8(b)(i) includes the distance of 1.5 metres as opposed to 1 metre in the template Waste Local Law. Clause 2.8(b)(i) should be amended to align with the template Waste Local Law.
- Clauses 2.8(b)(iv) – (vi) impose additional obligations on an owner or occupier of the premises in relation to verge placement of a receptacle. In addition, the words appearing at the end of clause 2.7(b) of the template Waste Local Law “as is approved in writing by the local government or an authorised person” do not appear in the proposed waste local law. Paragraphs (iv) – (vi) should be deleted and the words in the template Waste Local Law after clause 2.7(b) should be inserted as they give a broader discretion in relation to the placement of a receptacle on the verge on a case by case basis.
- Clauses 2.8(c) and (f) impose additional obligations on an owner or occupier of the premises. These paragraphs should be deleted from the proposed waste local law.
- Clause 2.8(d) has been modified from the template Waste Local Law by changing the focus of the obligation on the owner and occupier to minimise the number of receptacles utilised in the proposed waste local law, as opposed to ensuring that the premises is provided with an adequate number of receptacles as in the template Waste Local Law. This proposed departure from the template Waste Local Law will affect the existing rights and interests of a person subject to the proposed waste local law by potentially reducing the amount of receptacles available to the owner or occupier of a premises for collectable waste. Therefore, this clause should be amended to align with the template Waste Local Law.

Clause 2.9 Suitable enclosure

- This clause may affect the existing rights and interests of a person subject to this proposed waste local law, which differ to those who are subject to a waste local law in another local government jurisdiction that aligns with the template Waste Local Law. This clause should be deleted from the proposed waste local law.

Clause 2.11 Damaging and removing receptacles

- Clauses 2.11(2) – (4) are qualifications that are largely dealt with in clause 2.11(1) itself by excluding the obligations in relation to damaging and removing receptacles by a person other than the City or local government or its contractor. Clauses 2.11(2) – (4) should be deleted to align with the template Waste Local Law.

Clause 2.12 Verge collections

- These clauses should be amended to align with the template Waste Local Law.

Clause 3.1 Duties of an owner or occupier

- Clause 3.1(b) has been modified from the template Waste Local Law to replace the word “repair” with “and report damaged bins to the City”. This imposes a reporting requirement on owners and occupiers for which they can be penalised for non-compliance. Therefore this clause should be amended to align with clause 3.1(b) of the template Waste Local Law.
- Clause 3.1(e) is poorly drafted, vague, difficult to enforce as well as encroaching further on existing rights and interests of the owner or occupier and should be a matter for the police. It should therefore be deleted from the proposed waste local law.

Clause 3.3 Receptacles and containers for public use

- By inserting the words “next to” before “or into” into clause 3.3(a) may affect the existing rights and interests of a person subject to this proposed waste local law, which differ to those who are subject to a waste local law in another local government jurisdiction that aligns with the template waste local law. The words “next to” should be deleted from clause 3.3(a).

Clause 3.4 Waste control on building sites

- Clause 3.4 is not in the template waste local law, and there are a number of issues with this clause. I recommend that you consider whether this clause is required.
- The *Building Act 2011* has definitions for “building work” and “demolition work” which differ to the definitions in subclause 3.4(1). It is recommended that, if this clause is retained, the definitions are amended to state that “building work” and “demolition work” have the same meaning as in the *Building Act 2011*. Under the current drafting, where building or demolition work (as defined in the Building Act) takes place on premises in circumstances where a permit is not required, clause 3.4 will not apply.
- It is recommended that the definition of “building work waste” in subclause 3.4(1) is amended to include explicit reference to examples of the kinds of waste it is intended to capture. This definition will also need to align with the two definitions discussed above.
- Including a separate definition for “receptacle” in subclause 3.4(1) that is specific to a particular clause is not recommended. A different term should be used, for example:

"building waste receptacle means a receptacle –

- (a) that has been supplied for the use of the premises by a person other than the local government or its contractor; and*
- (b) the waste from which is collected and removed from the premises by a person other than the local government or its contractor."*

- Subclause 3.4(2) imposes an obligation on any person not to allow, commence or continue any building work on premises unless a receptacle with specified characteristics is located on the premises and maintained in a particular manner. There is a possibility that the drafting of this clause, which appears to broadly prohibit building work, may raise the concern of the Joint Standing Committee on Delegated Legislation. The Shire may wish to consider redrafting this subclause to remove the appearance of a prohibition on building work.
- Clause 3.4(2)(c) imposes further obligation on building site managers which are not defined and so render the clause uncertain. It is poorly drafted and vague. This clause should be deleted from the proposed waste local law.

Clause 4.5 Depositing waste

- Clause 4.5(2) has been modified from the template Waste Local Law. The modifications include a "determination device", which the Joint Standing Committee on Delegated Legislation has previously described as "involve the sub-delegation of law-making power", "are inappropriate" and "undermine Parliamentary sovereignty". This clause should be amended to align with clause 4.5(2) of the template Waste Local Law.
- Clause 4.5(3) The addition of clause 4.5(3) is not perhaps appropriate given that the Waste Strategy is administered by the State Government rather than local governments' authorised persons and that could be seen as a step too far by the Joint Standing Committee on Delegated Legislation. Clause 4.5(3) should be deleted.

Clause 5.1 Objection and appeal rights

- It is recommended that the clause numbering references be amended in clause 5.1(a) – (g) in line with any amendments made to it as a consequence of this advice.

Clause 5.2(3) and (4) Offences and general penalty

- This additional offence appears to produce unintended consequences on the existing rights and interests of the owner or occupier. The new offence increases the risk of the owner or occupier breaching the proposed waste local law as well as the liability to pay a modified penalty of \$250. Clauses 5.2(3) and (4) of the proposed waste local law should be deleted.

Schedule 2 Prescribed offences

- In column 2 of Schedule 2, each and every clause reference should correctly match the entire clause reference numbering in the proposed waste local law.
- In items 9 and 10 the wording has been modified to insert the word "garden" before "organic". This wording should be deleted as it was advised above to delete any reference to "garden" in clause 2.5 in the proposed waste local law.
- Items 11& 12 should be deleted it was advised above to delete clause 2.6(a) – (c).
- Item 46 should be deleted as it was advised above to delete clauses 5.2(3) and (4).

I have been advised that these issues will be discussed with Mr James Ngoroyemoto, Governance and Risk Management Coordinator at the City of Cockburn.

The Department of Water and Environmental Regulation is not able to provide legal advice to the City regarding the validity of the local law.

Once the amendments to the local law have been made, please forward two copies of the final draft for consideration of my consent. Please note that I am required to provide my consent before the Council of the City of Cockburn resolves and publishes the Waste Local Law in the *Government Gazette*.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Mike Rowe', with a large, stylized initial 'M'.

Mike Rowe
DIRECTOR GENERAL

18 February 2019



Waste Avoidance and Resource Recovery Act 2007
Local Government Act 1995

CITY OF COCKBURN

Waste Local Law 2020

Under the powers conferred on it by the *Waste Avoidance and Resource Recovery Act 2007*, the *Local Government Act 1995* and under all other enabling powers, the Council of the City of Cockburn resolved on *[insert date]* to make the following local law.

Part 1 - Preliminary

1.1 Short title

This is the *City of Cockburn Waste Local Law 2020*.

1.2 Commencement

This local law commences 14 days after the day on which it is published in the *Government Gazette*.

1.3 Repeal

The following provisions of Part VII of the *City of Cockburn (Local Government Act) Local Laws 2000*, published in the *Government Gazette* on 9 October 2000, are repealed -

- (a) in Division 1 – each of the definitions in clause 7.1, except the definitions of “receptacle” and “Responsible Officer”;
- (b) Division 4; and
- (c) in Division 5 – clauses 7.21 to 7.25 inclusive and clause 7.27.

1.4 Application

This local law applies throughout the district.

1.5 Terms used and interpretation

- (1) In this local law, unless the context otherwise requires –

authorised person means a person appointed by the local government under section 9.10 of the LG Act to perform any of the functions of an authorised person under this local law;

collectable waste means local government waste that is not—

- (a) liquid refuse;

(b) liquid waste; or

(c) non-collectable waste;

collectable waste receptacle means a receptacle for the deposit and collection of collectable waste that is—

(a) a recycling waste receptacle;

(b) a general waste receptacle; or

(c) an organic waste receptacle;

collection, when used in relation to a receptacle, means the collection and removal of collectable waste from the receptacle by the local government or its contractor;

collection day means the day determined by the local government for the collection of collectable waste in the district or a part of the district;

collection time means the time on the collection day determined by the local government for the collection of collectable waste in the district or a part of the district;

costs of the local government include administrative costs;

Council means the council of the local government;

district means the district of the local government;

general waste receptacle means a receptacle for the deposit and collection of collectable waste that is not recycling waste

LG Act means the *Local Government Act 1995*;

LG Regulations means the *Local Government (Functions and General) Regulations 1996*;

local government means City of Cockburn;

local government waste has the same meaning as in the WARR Act;

non-collectable waste has the meaning set out in Schedule 1;

occupier in relation to premises, means any or all of the following—

(a) a person by whom or on whose behalf the premises are actually occupied; or

(b) a person having the management or control of the premises;

organic waste means waste that decomposes readily, such as garden waste or food waste;

organic waste receptacle means a receptacle for the deposit and collection of garden or organic waste ;

owner has the same meaning as in the LG Act;

public place includes a place to which the public ordinarily have access, whether or not by payment of a fee;

receptacle, means a receptacle—

- (a) that has been supplied for the use of the premises by the local government or its contractor, or which has otherwise been approved by the local government; and
- (b) the waste from which is collected and removed from the premises by the local government or its contractor;

recycling waste receptacle means a receptacle for the deposit and collection of recycling waste;

recycling waste means—

- (a) paper and cardboard;
- (b) plastic containers comprised of polyethylene terephthalate or high density polyethylene;
- (c) glass containers;
- (d) steel containers;
- (e) aluminium containers;
- (f) liquid paper board; and
- (g) any other waste determined by the local government to be recycling waste

specified means specified by the local government or an authorised person, as the case may be;

street alignment means the boundary between the land comprising a street and the land that abuts the street;

WARR Act means the *Waste Avoidance and Resource Recovery Act 2007*;

WARR Regulations means the *Waste Avoidance and Resource Recovery Regulations 2008*;

waste has the same meaning as in the WARR Act;

waste facility means a waste facility, as defined in the WARR Act, that is operated by the local government or a contractor; and

waste service has the same meaning as in the WARR Act.

- (2) A term that is used in this local law and is not defined in subclause (1) has the meaning in the WARR Act or, if not defined in the WARR Act, the meaning in the LG Act.
- (3) Where, in this local law, a duty or liability is imposed on an owner or occupier, or on an owner and occupier, the duty or liability is taken to be imposed jointly and severally on each of the owners or occupiers.

1.6 Local public notice of determinations

Where, under this local law, the local government has a power to determine a matter –

- (a) local public notice, under section 1.7 of the LG Act, must be given of the matter determined;
- (b) the determination becomes effective only after local public notice has been given;
- (c) the determination remains in force for the period of one year after the date that local public notice has been given under subclause (a);
- (d) after the period referred to in subclause (c), the determination continues in force only if, and for so long as, it is the subject of local public notice, given annually, under section 1.7 of the LG Act; and
- (e) the determination must be recorded in a publicly accessible register of determinations that must be maintained by the local government.

1.7 Rates, fees and charges

The local government's powers to impose rates, fees and charges in relation to waste services are set out in sections 66 to 68 of the WARR Act and sections 6.16 and 6.17 of the LG Act.

1.8 Power to provide waste services

The local government's power to provide, or enter into a contract for the provision of, waste services is dealt with in section 50 of the WARR Act.

Part 2 - Local government waste**2.1 Supply of receptacles**

- (1) The local government is to supply, for the use of each premises that are, or are capable of being occupied or used for residential purposes, one or more receptacles for the collection and removal, from those premises, of collectable waste.
- (2) The owner of premises to which subclause (1) applies must—
 - (a) ensure that the fee or charge (if any) imposed by the local government in relation to each receptacle is paid to the local government; and
 - (b) ensure that each receptacle is used, in respect of those premises, in accordance with this Local Law.

2.2 Deposit of waste in receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a receptacle any non-collectable waste.
- (2) A person must not deposit waste in a receptacle that has been provided for the use of other premises without the consent of the owner or occupier of those premises.

2.3 General waste receptacles

- (1) An owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle—
- (a) where the receptacle has a capacity of 240 litres—more than 70 kilograms of collectable waste; or
 - (b) where the receptacle has any other capacity—more than the weight determined by the local government.
- (2) Where the local government supplies recycling waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any recycling waste.
- (3) Where the local government supplies organic waste receptacles, an owner or occupier of premises must not deposit or permit to be deposited in a general waste receptacle any organic waste.

2.4 Recycling waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in a recycling waste receptacle—

- (a) anything other than the particular type of recycling waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres— more than 70 kilograms of recycling waste; or
- (c) where the receptacle has any other capacity—more than the weight determined by the local government.

2.5 Organic waste receptacles

An owner or occupier of premises must not deposit or permit to be deposited in an organic waste receptacle—

- (a) anything other than the particular type of organic waste for which that receptacle was provided by the local government for those premises;
- (b) where the receptacle has a capacity of 240 litres - more than 70 kilograms of organic waste; or
- (c) where the receptacle has any other capacity - more than the weight determined by the local government.

2.6 Direction to place or remove a receptacle

- (1) The local government or an authorised person may give a written direction to an owner or occupier of specified premises —
- (a) to place a receptacle in respect of those premises for collection; or
 - (b) to remove a receptacle in respect of those premises after collection.

- (2) The direction under subclause (1) may specify when the placement or removal is to occur, or where the receptacle is to be placed, or both.
- (3) An owner or occupier of premises must comply with a direction given under this clause.

2.7 Duties of owner or occupier

An owner or occupier of premises must—

- (a) except for a reasonable period before and after collection time, keep each receptacle in a storage space or area that is behind the street alignment;
- (b) take reasonable steps, if placing a receptacle for collection on the verge adjoining the premises, or other area as determined by the local government, ensure that, within a reasonable period before collection time, each receptacle is —
 - (i) within 1 metre of the carriageway;
 - (ii) placed so that it does not unduly obstruct any footpath, cycle way, right-of-way or carriageway,
 - (iii) facing squarely to the edge of and opening towards the carriageway,or in such other position as is approved in writing by the local government or an authorised person;
- (c) take reasonable steps to ensure that the premises are provided with an adequate number of receptacles; and
- (d) if the receptacle is lost, stolen, damaged or defective, notify the local government, as soon as practicable, after the event.

2.8 Exemption

- (1) An owner or occupier of premises may apply in writing to the local government for an exemption from compliance with the requirements of clause 2.7(a) or (b).
- (2) The local government or an authorised person may grant, with or without conditions, or refuse an application for exemption from compliance under this clause.
- (3) An exemption granted under this clause must state—
 - (a) the premises to which the exemption applies;
 - (b) the period during which the exemption applies; and
 - (c) any conditions imposed by the local government or the authorised person.
- (4) An exemption granted under this clause ceases to apply —
 - (a) if the local government decides, on reasonable grounds, that there has been a failure to comply with a condition of the exemption; and
 - (b) from the date that the local government informs the owner or occupier of its decision under clause 2.8(4)(a).

2.9 Damaging or removing receptacles

A person, other than the local government or its contractor, must not—

- (a) damage, destroy or interfere with a receptacle; or
- (b) except as permitted by this local law or as authorised by the local government or an authorised person, remove a receptacle from any premises to which it was delivered by the local government or its contractor.

2.10 Verge collections

- (1) Where the local government has advertised a verge waste collection (such as a green waste, or a bulk waste, verge collection) a person, unless with and in accordance with the approval of the local government or an authorised person—
 - (a) must deposit waste only during the period of time, and in accordance with other terms and conditions, as advertised by the local government in relation to that verge waste collection; and
 - (b) must otherwise comply with those terms and conditions.
- (2) Where waste has been deposited on a verge for a verge waste collection, a person must not remove any of that waste for a commercial purpose but may remove it for any other purpose.
- (3) Except where waste is lawfully removed from a verge under this clause, a person must not disassemble, or tamper with any waste deposited on a verge for a verge waste collection so as to increase the risk of harm to any person.
- (4) Clause 2.10(2) does not apply to the local government or a person engaged or contracted by the local government in relation to the verge waste collection.

Part 3 - General duties**3.1 Duties of an owner or occupier**

An owner or occupier of premises must—

- (a) take reasonable steps to ensure that a sufficient number of receptacles are provided to contain all waste which accumulates or may accumulate in or from the premises;
- (b) ensure that each receptacle is kept in good condition and repair ;
- (c) take all reasonable steps to—
 - (i) prevent fly breeding and keep each receptacle free of flies, maggots, cockroaches, rodents and other vectors of disease;
 - (ii) prevent the emission of offensive or noxious odours from each receptacle; and
 - (iii) ensure that each receptacle does not cause a nuisance to an occupier of adjoining premises; and

- (d) whenever directed to do so by the local government or an authorised person, thoroughly clean, disinfect, deodorise and apply a residual insecticide to each receptacle.

3.2 Removal of waste from premises

- (1) A person must not remove any waste from premises unless that person is—
 - (a) the owner or occupier of the premises;
 - (b) authorised to do so by the owner or occupier of the premises; or
 - (c) authorised in writing to do so by the local government or an authorised person.
- (2) A person must not remove any waste from a receptacle without the approval of –
 - (a) the local government or an authorised person; or
 - (b) the owner or occupier of the premises at which the receptacle is ordinarily kept.

3.3 Receptacles and containers for public use

A person must not, without the approval of the local government or an authorised person—

- (a) deposit household, commercial or other waste from any premises on, or into; or
- (b) remove any waste from,
a receptacle provided for the use of the general public in a public place.

Part 4 - Operation of waste facilities

4.1 Operation of this Part

This Part applies to a person who enters a waste facility.

4.2 Hours of operation

The local government may from time to time determine the hours of operation of a waste facility.

4.3 Signs and directions

- (1) The local government or an authorised person may regulate the use of a waste facility—
 - (a) by means of a sign; or
 - (b) by giving a direction to a person within a waste facility.

- (2) A person within a waste facility must comply with a sign or direction under subclause (1).
- (3) The local government or an authorised person may direct a person who commits, or is reasonably suspected by the local government or the authorised person of having committed an offence under this clause, to leave the waste facility immediately.
- (4) A person must comply with a direction under subclause (3).

4.4 Fees and charges

- (1) Unless subclause (3) applies, a person must, on or before entering a waste facility or on demand by the local government or an authorised person, pay the fee or charge as assessed by an authorised person.
- (2) An authorised person may assess the fee or charge in respect of a particular load of waste at a rate that applies to any part of that load, even if that rate is higher than the rate that would apply to any other part of the load.
- (3) Subclause (1) does not apply—
 - (a) to a person who disposes of waste in accordance with the terms of—
 - (i) a credit arrangement with the local government; or
 - (ii) any other arrangement with the local government to pay the fee or charge at a different time or in a different manner; and
 - (b) to the deposit of waste owned by the local government, or in the possession of an employee on behalf of the local government.

4.5 Depositing waste

- (1) A person must not deposit waste at a waste facility other than—
 - (a) at a location determined by a sign and in accordance with the sign; and
 - (b) in accordance with the direction of an authorised person.
- (2) The local government may determine the classification of any waste that may be deposited at a waste facility.

4.6 Prohibited activities

- (1) Unless authorised by the local government, a person must not—
 - (a) remove any waste or any other thing from a waste facility;
 - (b) deposit at a waste facility that is a landfill site any waste that is toxic, poisonous or hazardous, or the depositing of which is regulated or prohibited by any written law;
 - (c) light a fire or smoke in a waste facility;
 - (d) remove, damage or otherwise interfere with any flora in a waste facility;
 - (e) remove, injure or otherwise interfere with any fauna in a waste facility; or

- (f) damage, deface or destroy any building, equipment, plant or property within a waste facility.
- (2) A person must not act in a violent, abusive or threatening manner towards any person using, or engaged in the management or operation of, a waste facility.

Part 5 - Enforcement

5.1 Objection and appeal rights

Division 1 of Part 9 of the LG Act applies to a decision under this local law to grant, renew, vary or cancel –

- (a) an approval under clause 2.7(b);
- (b) an exemption under clause 2.8(2);
- (c) an approval under clause 2.9(1)(b);
- (d) an approval under clause 2.10(1);
- (e) an authorisation under clause 3.2(1)(c);
- (f) an approval under clause 3.2(2); and
- (g) an approval under clause 3.3.

5.2 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law a person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not exceeding \$5,000, and if the offence is of a continuing nature, to a further penalty not exceeding \$500 in respect of each day or part of a day during which the offence has continued.

5.3 Other costs and expenses

- (1) A person who is convicted of an offence under this local law is to be liable, in addition to any penalty imposed under clause 5.2, to pay to the local government the costs and expenses incurred by the local government in taking remedial action such as—
 - (a) removing and lawfully disposing of toxic, hazardous or poisonous waste; or
 - (b) making good any damage caused to a waste facility.
- (2) The costs and expenses incurred by the local government are to be recoverable, as a debt due to the local government, in a court of competent civil jurisdiction.

5.4 Prescribed offences

- (1) An offence against a clause specified in Schedule 2 is a prescribed offence for the purposes of section 9.16(1) of the LG Act.

- (2) The amount of the modified penalty for a prescribed offence is that specified adjacent to the clause in Schedule 2.

5.5 Form of notices

- (1) Where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the LG Act is that of Form 1 in Schedule 1 of the LG Regulations.
- (2) The form of the infringement notice given under section 9.16 of the LG Act is that of Form 2 in Schedule 1 of the LG Regulations.
- (3) The form of the infringement withdrawal notice given under section 9.20 of the LG Act is that of Form 3 in Schedule 1 of the LG Regulations.

Dated _____

The Common Seal of the City of Cockburn was affixed by authority of a resolution of Council in the presence of –

_____ Mayor

_____ Chief Executive Officer

Consented to:

Chief Executive Officer
Department of Water and Environmental Regulation

Dated this of 2020



Schedule 1 - Meaning of 'non-collectable waste'

[Clause 1.6(1)]

non-collectable waste means –

- (a) hot or burning material;
- (b) household hazardous waste, including paint, acids, alkalis, fire extinguishers, solvents, pesticides, oils, gas cylinders, batteries, chemicals and heavy metals;
- (c) any other hazardous material, such as radioactive waste;
- (d) any explosive material, such as flares, lithium batteries or ammunition;
- (e) electrical and electronic equipment;
- (f) hospital, medical, pharmaceutical, veterinary, laboratory or pathological substances;
- (g) construction or demolition waste;
- (h) sewage;
- (i) 'controlled waste' for the purposes of the *Environmental Protection (Controlled Waste) Regulations 2004*;
- (j) any object that is greater in length, width, or breadth than the corresponding dimension of the receptacle or that will not allow the lid of the receptacle to be tightly closed;
- (k) waste that is or is likely to become offensive or a nuisance, or give off an offensive or noxious odour, or to attract flies or cause fly breeding unless it is first wrapped in non-absorbent or impervious material or placed in a sealed impervious and leak-proof container; and
- (l) any other waste determined by the local government to be non-collectable waste.

Schedule 2 - Prescribed offences

Item No.	Clause No.	Description	Modified Penalty
1	2.1(2)(a)	Failing to pay fee or charge	\$350
2	2.1(2)(b)	Failing to ensure lawful use of receptacle	\$350
3	2.2(1)	Depositing non-collectable waste in a receptacle	\$350
4	2.2(2)	Depositing waste in another receptacle without consent	\$350
5	2.3(1)	Exceeding weight capacity of a general waste receptacle	\$350
6	2.3(2) and (3)	Depositing unauthorised waste in a general waste receptacle	\$350
7	2.4(a)	Depositing unauthorised waste in a recycling waste receptacle	\$350
8	2.4(b) and (c)	Exceeding weight capacity of a recycling waste receptacle	\$250
9	2.5(a)	Depositing unauthorized waste in an organic waste receptacle	\$350
10	2.5(b) and (c)	Exceeding weight capacity of an organic waste receptacle	\$350
11	2.6(3)	Failing to comply with a direction concerning placement or removal of a receptacle	\$250
12	2.7(a)	Failing to keep a receptacle in the required location	\$250
13	2.7(b)	Failing to place a receptacle for collection in a lawful position	\$250
14	2.7 (c)	Failing to provide a sufficient number of receptacles	\$250
15	2.7(d)	Failing to notify of a lost, stolen, damaged or defective receptacle	\$50
16	2.9(a)	Damaging, destroying or interfering with a receptacle	\$400
17	2.9(b)	Removing a receptacle from premises	\$400
18	2.10(1)	Failing to comply with a term or condition of verge waste collection	\$400
19	2.10(2)	Removing waste for commercial purposes	\$350
20	2.10(3)	Disassembling or leaving in disarray waste deposited for collection	\$250
21	3.1(a)	Failing to provide a sufficient number of receptacles	\$250
22	3.1(b)	Failing to keep a receptacle clean and in a good condition and repair	\$250
23	3.1(c)(i)	Failing to prevent fly breeding and vectors of disease in a receptacle	\$350
24	3.1(c)(ii)	Failing to prevent the emission of offensive odours from a receptacle	\$350
25	3.1(c)(iii)	Allowing a receptacle to cause a nuisance	\$350
26	3.1(d)	Failing to comply with a direction to clean, disinfect or deodorise receptacle	\$300
27	3.2(1)	Unauthorised removal of waste from premises	\$250

Item No.	Clause No.	Description	Modified Penalty
28	3.2(2)	Removing waste from a receptacle without approval	\$250
29	3.3(a)	Depositing unauthorised waste into waste receptacle provided for use of the general public	\$350
30	3.3(b)	Removing waste from waste receptacle provided for use of the general public	\$350
31	4.3(2)	Failing to comply with a sign or direction	\$500
32	4.3(4)	Failing to comply with a direction to leave	\$500
33	4.4(1)	Disposing waste without payment of fee or charge	\$500
34	4.5(1)	Depositing waste contrary to sign or direction	\$500
35	4.6(1)(a)	Removing waste without authority in a waste facility	\$250
36	4.6(1)(b)	Depositing toxic, poisonous or hazardous waste at a waste facility	\$500
37	4.6(1)(c)	Lighting a fire in a waste facility	\$300
38	4.6(1)(d)	Removing or interfering with any flora in a waste facility	\$300
39	4.6(1)(e)	Removing or interfering with any fauna without approval in a waste facility	\$300
40	4.6(1)(f)	Damaging, defacing or destroying any building, equipment, plant or property within a waste facility	\$500
41	4.6(2)	Acting in an abusive or threatening manner	\$300

**13.2 (2020/MINUTE NO 0011) ANNUAL BUSINESS PLAN 2019-2020
MID-YEAR REVIEW****Author(s)** G Bowman**Attachments** 1. Annual Business Plan 2019-2020 Mid-Year Review [↓](#)**RECOMMENDATION**

That Council note the information in the Annual Business Plan 2019-2020 Mid-Year Review as attached to the agenda.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

Council adopted its Annual Business Plan 2019-2020 at the 18 June 2019 Special Council Meeting. It ties the objectives of the Strategic Community Plan and the activities listed in the Corporate Business Plan to the activities and services delivered by Business and Service Units.

A mid-year review of the Annual Business Plan takes place to formally report what has been achieved, what is outstanding and what new significant projects are identified.

The municipal budget for 2019-2020 is reviewed at the same time and is the subject of a separate report.

Submission

N/A

Report

The Annual Business Plan 2019-2020 is the fourth year of our ten year Strategic Community Plan 2016-2026 and the four year Corporate Business Plan 2016-2017 – 2019-2020 (Strategic Review – Minor).

The mid-year review provides an overview of the current financial position, key performance indicators; progress toward actions, projects and targets; and year to date FTE (Full Time Equivalent employees). Additionally, new projects not previously identified have been added if deemed significant (text is in red font).

The Plan and Review are set out by Business and Service Unit rather than by strategic theme. However, the Plan Update section at the beginning of the Review contains some of our major achievements listed under each of the five strategic themes below.



City Growth

The development of the new Local Planning Strategy has continued over the past six months, which will consolidate a raft of adopted strategies and pave the way for growth to our projected population forecast of 170,000 residents by 2041.

While population growth has currently slowed to 1.7% per annum, to cater for this growth the City has provisioned for substantial capital expenditure; incorporating new transport infrastructure, civic and community facilities. The first stage of the concept and business planning for the new Council and Administration Centre in Cockburn Central has been significantly progressed with concept plans due to be completed this financial year.

Moving Around

Roads and transport projects have been progressed which seek to improve traffic flow and connectivity across Cockburn. Over the past six months progress has been made on the construction of the State and Federal funded Armadale Road duplication, the Freeway widening and the construction of the new Armadale Road Bridge has commenced. City funded projects; Verde Drive and Prinsep Road extensions have also commenced with Jandakot Road Duplication in the planning stage.

The initial Westport Taskforce report was released identifying a number of options for the outer harbour which require further research. The Taskforce plans to make key recommendations to the State Government by 2020, which will influence future movement of freight through the south metropolitan region. The City will continue to advocate for outcomes that will positively impact freight movement and development of industrial areas within the region.

The State Government recently announced that the METRONET funded Thornlie to Cockburn train line has been delayed until 2023. When completed, this project will provide another option for residents to move across the Transperth network, including to the Optus Stadium for events.

Community, Lifestyle and Security

Many projects in the new Community, Sport and Recreation Facilities Plan (CSRFP) have commenced project planning or construction over the past six months. The new Wetlands Education Centre tender was awarded and the construction phase commenced in January 2020. Concept planning and project planning is well underway for the Frankland Park Sport and Community facility, Treeby Community and Sport Centre, Beale Park Sporting Precinct redevelopment and the Aboriginal Cultural and Visitors Centre.



The new Lakelands Hockey facility and the new Jandakot Volunteer Bushfire Brigade facility have been completed and opened to the community. These two new community facilities have been well received.

A new project called BETTI (Building Efficiencies Through Technological Improvement) has commenced as a result of the CoSafe review. The Project has been designed to improve efficiencies through technological improvements to buildings which will reduce the number of call outs to facilities from CoSafe officers. The Project Plan has been finalised, and the Success Regional Sports Centre has been identified as the trial site for a proposed solution.

Economic, Social and Environmental Responsibility

Environmental responsibility continues to be a focus for the City, with the continued implementation of the Sustainability and Urban Forest Strategies this year. The development of the City's Climate Change Strategy has also commenced. The roll out of a third bin for households has been completed which will support the waste supply for the planned Energy from Waste (EFW) disposal facility in East Rockingham. It is pleasing to note the East Rockingham project reached financial close on 31 December 2019. The City is also trialling a new Electric Waste Truck this year as a sustainability initiative. In addition, the City received a State Government grant to determine the feasibility of producing fuel from hydrogen for the motor vehicle fleet and the ARC using solar PV at the Henderson Waste Park.

Leading and Listening

The community consultation for the major review of the Strategic Community Plan (SCP) is complete ensuring the City's strategic plan and vision for 2030 continues to align with community priorities. A draft new vision statement '*Cockburn, the best place to be*' has been positively received by the community and will be formally considered as part of the SCP major review process. The next iteration of the Corporate Business Plan is also being developed to ensure the administration is focussed on the objectives established by the Council.

All other progress is listed in the Review grouped by Division and Business Unit.

Strategic Plans/Policy Implications

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Ensure sound long term financial management and deliver value for money.



Budget/Financial Implications

The Annual Business Plan is budgeted in the Annual Budget 2019-2020, as reviewed mid-year.

Legal Implications

N/A

Community Consultation

External community consultation is not required for this report. Key internal stakeholders have been consulted and have provided significant input to this report.

Risk Management Implications

It is recommended that Council only note the information contained in the Annual Business Plan 2019-2020 Mid-Year Review so there is little risk should it decide not to note the information.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil





City of Cockburn Annual Business Plan 2019-2020 MIDYEAR REVIEW



cockburn.wa.gov.au

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Plan Update

The City's Annual Business Plan 2019-20 is the fourth year of our current 10 year Strategic Community Plan and of our Corporate Business Plan 2016 -2020. The following pages of the Business Plan Review provide an overview of the current financial position; key performance indicators; progress toward targets; and year to date FTE (Full Time Equivalent employees). The narrative text for each Business and Service Unit of the City's organisational structure has a brief progress report on the activities and initiatives planned for 2019-2020. Additionally, new projects not previously identified have been added if deemed significant (text is in red font). Listed below under each of our five strategic themes are some of the major projects and activities planned for delivery this Financial Year.

City Growth

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The Annual Business Plan review includes details of key year to date performance measures available for each business unit and a progress update.

Stuart Downing
Acting Chief Executive Officer



Income

The City receives income categorised as either being operating or capital in nature. Operating income is derived from rates, fees and charges, operating grants/subsidies and interest earnings, whereas capital related income is generated from grants or contributions towards assets and their development and from the sale of assets. The City also levies land developers for asset construction funding, as a consequence of their development activities directly impacting the demand for new assets. This ultimately assists the City to deliver the community's future asset requirements in a more timely and planned fashion.

Operating Income

The City's operating income is tracking ahead of the Year to Date (YTD) budget to the end of December by \$1.54m. The major contributors to this result are:

- **Fees and Charges** – Income of \$18.04 million was \$0.76 million ahead of YTD budget primarily due to relinquished performance bonds and deposits.
- **Rates** – Income of \$105.97 million was \$0.53 million ahead of YTD budget due to higher part year rating.

All other sources of income are tracking on budget at a consolidated level (as summarised below):

Operating Income

Source	YTD Budget \$(m)	YTD Actual \$(m)
Rates	105.39	105.97
Federal Government Subsidies	3.03	3.20
State Government Subsidies	2.35	2.25
Fees and Charges	17.28	18.04
Interest Earnings	2.88	2.95
Contributions, Donations & Reimbursements	0.70	0.75
Total Operating Income	131.62	133.17

Capital Income

The timing of capital income is very much related to the progress in delivering capital projects, as well as the rate of land development within the City which affects developer contributions received. This makes budgeting for this type of income less certain than for operating income and it is subject to greater timing variations.

The significant variations identified to the end of December were:

- **State & Federal Capital Grants** – Timing variances account for a \$1.00 million YTD budget variance with the most significant ones being \$0.46 million of ESL state funding for a new fire vehicle and \$0.37 million in Roads to Recovery federal funding.
- **Developer Contribution Plans** - Developer infrastructure contributions are ahead of YTD budget by \$0.27 million, with community infrastructure contributions to date of \$1.60 million being \$0.10 million ahead.
- **Other Capital Contributions** – The City also receives capital contributions from development stakeholders and from public open space (POS) cash in lieu contributions (after use of funds is approved for projects). Whilst these have a full year budget of \$3.83 million (including contributions towards Karel Ave & Verde Drv), these are mostly timed for the second half of the year.
- **Profit on Asset Sales** – Profit from the sale of assets is tracking slightly behind budget at \$1.06 million (\$0.22 million behind). However, this is mainly due to the accounting value of the assets sold being higher than budgeted (\$0.17 million higher). The cash proceeds from the sale of plant and land assets are on budget at \$1.98 million.

Capital Income

Source	YTD Budget \$(m)	YTD Actual \$(m)
State/Federal Capital Grants	1.42	2.42
Development Contribution Plans	1.75	2.02
Other Capital Contributions	0.10	0.04
Profit/Loss on Sale of Assets*	1.28	1.06
Total	4.55	5.54
<i>*Comprising:</i>		
<i>Proceeds from sale of assets;</i>	<i>2.03</i>	<i>1.98</i>
<i>Less: Book value of assets sold</i>	<i>(0.75)</i>	<i>(0.92)</i>

Expenditure

The table below shows the YTD budget and actuals for operating and capital expenditure by division.

	YTD Budget \$(m)	YTD Actual \$(m)
<u>Division: Executive Services</u>		
Direct Expenditure	2.19	2.36
Internal Recharging	0.21	0.19
Net Operating Expenditure	2.40	2.55
Capital Expenditure	0.03	0.01
<u>Division: Finance & Corporate Services</u>		
Direct Expenditure	9.41	9.72
Internal Recharging	(7.56)	(7.33)
Net Operating Expenditure	1.85	2.39
Capital Expenditure	1.03	0.45
<u>Division: Governance & Community Services</u>		
Direct Expenditure	20.58	18.44
Internal Recharging	7.53	7.39
Net Operating Expenditure	28.12	25.83
Capital Expenditure	1.36	0.77
<u>Division: Planning & Development Services</u>		
Direct Expenditure	3.56	3.38
Internal Recharging	1.59	1.51
Net Operating Expenditure	5.15	4.89
Capital Expenditure	0.20	0.00
<u>Division: Engineering & Works</u>		
Direct Expenditure	41.09	40.00
Internal Recharging	(2.54)	(2.73)
Net Operating Expenditure	38.55	36.39
Capital Expenditure	18.26	13.91
<u>Total Expenditure</u>		
Operating Expenditure	76.07	72.05
Capital Expenditure	20.88	15.15

Operating Expenditure

The City's operating expenditure is tracking under the YTD budget by \$4.02 million, with the table below showing the YTD performance by nature and type:

Operating Expenditure

Source	YTD Budget \$(m)	YTD Actual \$(m)
Employee Costs	28.56	27.99
Materials & Contracts	21.49	18.69
Utilities	2.88	2.62
Interest Expenses	0.41	0.41
Insurance	1.56	1.67
Other Expenses	4.51	4.19
Depreciation & Amortisation (non-cash)	17.44	17.44
Internal Recharging (to capital)	(0.78)	(0.96)
Total Operating Expenditure	76.07	72.05

This budget result is primarily due to variances in the following areas:

Materials and Contracts – of \$18.69 million were \$2.80 million under YTD budget, mostly made up by the Engineering & Works Division (under by \$1.33 million) and the Governance & Community Services Division (under by \$1.59).

Employee Costs – of \$27.99 million were \$0.55 million under YTD budget with the Engineering & Works Division contributing \$0.21 million to the variance and Governance & Community Services Division contributing \$0.30 million.

Other Expenses – of \$4.19 million were \$0.32 million under YTD budget, with the landfill levy contributing \$0.18 million and community grants distributed being \$0.15 million under.



Capital Expenditure

The following table shows the capital program spend to the end of December by asset class. This indicates an overall under spend of \$5.73 million against YTD budget:

Capital Expenditure

Program	YTD Budget \$m	YTD Actual \$m
Roads Infrastructure	5.16	4.79
Drainage	0.63	0.49
Footpaths	0.75	0.65
Parks Infrastructure	5.55	3.56
Landfill Infrastructure	0.42	0.22
Freehold Land	0.20	0.00
Buildings	3.86	2.46
Furniture & Equipment	0.03	0.03
Information Technology	1.47	0.73
Plant & Machinery	2.40	1.60
Marina Services Infrastructure	0.41	0.62
Total Capital Expenditure	20.88	15.15

The main contributors to the capital under spend are:

Roads – the road construction program is underspent by a net \$0.37 million with the most significant underspend occurring for Jandakot Rd (Berrigan to Solomon), although this is only a timing issue.

Buildings – the YTD budget is underspent by an overall \$1.39 million, with the Operations Centre upgrade (stage 2) project contributing \$0.46 million to this result. All other project budget variances are timing related.

Parks Infrastructure – the parks capital program is collectively under spent YTD by \$1.99 million, with the most significant budget variance being for Coogee Beach Master Plan works at \$0.49 million under.

Information Technology – a number of software and hardware projects are collectively underspent by \$0.73 million.

Plant & Machinery – the plant replacement program is collectively underspent mid-year by \$0.80 million, comprising \$0.64 million in light fleet replacements and \$0.16 million in heavy plant items. \$2.89 million was on order and awaiting delivery at the end of December.

Significant Capital Projects for 2019-20	FY Budget \$m	YTD Budget \$m	YTD Actual \$m
Jandakot Road(Berrigan Dr to Solomon Rd)	10.80	0.45	0.04
Verde Drive/Princep Road	6.00	0.18	0.04
Karel Av - Berrigan Dr to Farrington St (contribution to MRWA)	2.49	1.99	2.00
Wetlands Education Centre & Native Arc	6.00	0.14	0.27
Frankland Park Recreation Centre & Ovals - Community Hall/Facilities	1.96	0.28	0.04
Malabar Park BMX Facility	1.08	0.00	0.00
Berrigan Dr WB (Kwinana Fwy to South lake Dr)	0.69	0.00	0.00
Calleya Estate (Treeby) Community Centre - Community Hall	0.80	0.12	0.03
Coogee Beach Master Plan Landscape Works	1.57	0.52	0.02
Operations Centre – Stage 2	1.29	0.56	0.11



Executive Services Division

Provides strategic direction for the City, and administrative and governance support to other divisions. This division has the following units:

- Strategy and Civic Support (Business Unit)
- Executive Support (Service Unit)

Budget and Key Performance Indicators (Division)

		Statutory Requirements Met (%)	Leadership within the community score**	FTE
FY 2019-2020 Target		100%	61	9*
YTD		N/A	N/A	9*

*Includes CEO, Directors, PA to CEO and 3 Executive Assistants

** Source: Performance index score, Community Scorecard 2019

Budget 111, 112, 113	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,454,831	1,692,397	16%
Internal Recharging	724,253	706,404	-2%
Net Expenditure	2,179,084	2,398,801	10%
Operating Income	0	0	0%
Net Position	2,179,084	2,398,801	10%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Participate in the Westport Local Government Reference Group (WLGRG) as per the Terms of Reference. [The City continues to play an active role in the group.](#)
- Implement a Project Portfolio Management System. [In progress.](#)
- Implement the Australasian LG Performance Excellence Program. [The data collation was completed by the target date and analysis has commenced.](#)
- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Advocate for a better solution to regional freight movement. [A report was provided commenting on the initial short listed options.](#)
- Advocate for improvements to public transport. [In progress.](#)
- Advocate for improvements to communication infrastructure. [Ongoing.](#)
- Continue regional collaboration on coastal issues through leadership of the Cockburn Sound Coastal Alliance (CSCA). [Ongoing.](#)
- Continue to address emerging issues and technologies in waste management. [The Energy from Waste Facility has progressed to the next stage of development.](#)

Strategy and Civic Support

To support the City by providing a corporate planning function as well as providing civic support. This Business Unit has one Service Unit:

- Civic Support

Budget and Key Performance Indicators

				FTE
FY 2019-2020 Target				6.24*
YTD				6.24*

*Includes Executive Manager and PA to Mayor

Budget 130, 131	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	603,931	505,844	-16%
Internal Recharging	(405,717)	(405,673)	0%
Net Expenditure	198,214	100,170	-49%
Operating Income	0	0	0%
Net Position	198,214	100,170	-49%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Commenced.](#)
- Continue consolidating the existing strategies and strategic documents into a cohesive framework of strategies and list of operational documents linked to the Strategic Themes and objectives. [Strategy consolidation has continued and any changes to the themes will be updated once the major review of the Strategic Community Plan is complete.](#)
- Develop, implement and maintain a four year corporate planning cycle. [The Major four year review of corporate plans has commenced and is on track.](#)
- Undertake the Review of the Strategic Community Plan (major review) [Community consultation has been completed and the major review is on track.](#)

Other Business Activities / Initiatives for 2019-2020

- Ensure any strategies developed or reviewed are consistent with the corporate suite of plans and are presented to Council within the context of the Strategic Community Plan. [In progress.](#)
- Schedule, organise and oversee a calendar of civic and ceremonial events. [Ongoing.](#)
- Ensure support is provided to the Mayor and Councillors particularly for meetings, communication and travel. [In progress.](#)
- Implement the Australasian LG Performance Excellence Program. [In progress.](#)



Executive Support

To provide support to and on behalf of the Chief Executive Officer and the Executive Group.

Budget and Key Performance Indicators

Budget 122	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	131,757	157,290	19%
Internal Recharging	(106,652)	(109,852)	3%
Net Expenditure	25,105	47,438	89%
Operating Income	0	0	0%
Net Position	25,105	47,438	89%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)

Other Business Activities / Initiatives for 2019-2020

- Support the Chief Executive Officer and Directors. [Ongoing.](#)
- Support the strategy and corporate planning function of the City by providing administrative support. [Ongoing.](#)
- Ensure support is provided to the Mayor and Councillors particularly for meetings, communication and travel. [Ongoing.](#)



Finance and Corporate Services Division

This division is responsible for managing the annual budget and financial reporting and long term financial planning, managing financial risks including treasury, rates and other taxation type measures for the Council. This division has three Business Units:

- Financial Services
- Information Services
- Human Resources

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.



Financial Services

This Business Unit has three Service Units:

- Accounting Services
- Rates and Revenue Services
- Procurement Services

Budget 21	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	3,897,750	4,190,957	8%
Internal Recharging	(2,855,877)	(2,739,259)	-4%
Net Expenditure	1,041,873	1,451,698	39%
Operating Income	(110,199,451)	(111,420,173)	1%
Net Position	(109,157,578)	(109,968,475)	1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Knowledge management data file size targets successfully achieved and corporate records appropriately recorded.
- Implement the Australasian LG Performance Excellence Program. All Financial data accurately extracted and loaded in accordance with deadlines for the FY19 reporting year.
- Implement the Project Portfolio Management (PPM) System – progressive roll out and develop reporting and dashboards. Go live has been achieved and the pilot group of users are progressively entering projects into the system. Reporting and dashboard development in the early stages.

Other Business Activities / Initiatives for 2019-2020

- Assist the Implementation of a new Key Performance Indicator (KPI) Reporting Framework to improve internal measurement of our business performance (in conjunction with Business Systems). Went out to market for a new system and preferred supplier completed a successful Proof of Concept. New system will be implemented in first half 2020.

Accounting Services

This unit is responsible for establishing and maintaining systems and procedures to enable the identifying, recording, transacting, interpreting and communicating of all financial information and services to meet the City's budgetary, statutory and business needs.

Budget and Key Performance Indicators

Activity	Financial statements completed (number of days after month end)	Users trained for finance systems (number)	Accounts paid on time (%)	FTE
FY 2019-2020 Target	3	36	97	13*
YTD	3	43	98	13*

*Includes SMT Manager and strategic finance team

Budget 210, 211, 213	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	2,623,226	2,946,926	12%
Internal Recharging	(1,918,690)	(1,800,653)	-6%
Net Expenditure	704,536	1,146,273	63%
Operating Income	(3,846,830)	(4,390,624)	14%
Net Position	(3,142,294)	(3,244,351)	3%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Underway](#)
- Develop and implement a new Key Performance Indicator (KPI) Reporting Framework to improve internal measurement of our business performance. [Commenced](#)
- Implement the Australasian LG Performance Excellence Program. [Data provided as requested](#)
- Implement the Project Portfolio Management (PPM) System – progressive roll out and develop reporting and dashboards. [Roll out has commenced](#)

Other Business Activities / Initiatives for 2019-2020

- Financial Management staff training sessions – budgeting, financial enquiries & reporting, cash flow, asset thresholds and classifications etc. [Ongoing](#).
- Internal property insurance claims – formalise procedures and educate staff through various training initiatives. [Complete, procedure is on the intranet](#).
- Adopt the 3 new Australian Accounting Standards (AASB's 15, 16 & 1058) and incorporate into the 2019-20 financial reports. [Have started working on grants and leases registers to satisfy the new AASB's. Also adopted AASB 9 in the 2018-19 Financial Reports as required to.](#)

- Implement a new cloud based Fees & Charges management and reporting tool for the 2019-20 financial year. [In progress, in time for 2020-2021 Annual Budget process.](#)
- Create an online (intranet) form for the setup of new utility services by officers, automatically emailing the Accounts Payable and Procurement teams. [Form complete and live as of March 2019](#)



Rates and Revenue Services

This unit is responsible for raising and collecting the City's rates and revenue, as well as maintaining the property database on behalf of the City.

Budget and Key Performance Indicators

Activity	Rate notices issued (number)	Payments received electronically (%)	Outstanding rates collected (%)	FTE
FY 2019-2020 Target	53,000	91	98	10.27
YTD	52,484	93	75	10.27

Budget 212	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	881,798	868,446	-2%
Internal Recharging	(535,931)	(536,954)	0%
Net Expenditure	345,867	331,492	-4%
Operating Income	(106,352,621)	(107,029,549)	1%
Net Position	(106,006,754)	(106,698,057)	1%

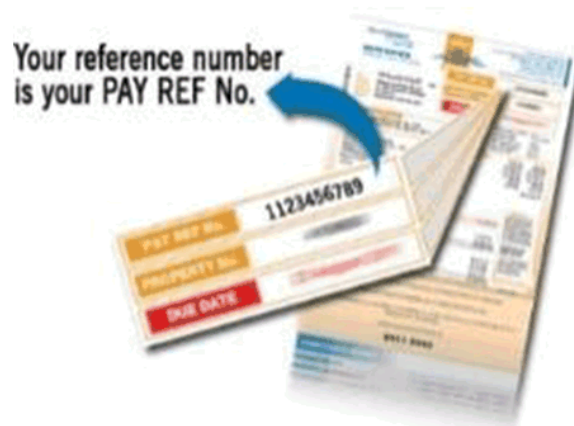
Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *Project goals are on track to move records in the City's internal drive into ECM.*
- Utilise emerging technology within the payments industry to streamline revenue collection and enhance customer convenience – explore use of credit cards for BPAY payments and implement if warranted. *Action implemented at commencement of financial year.*

Other Business Activities / Initiatives for 2019-2020

- Ownership data cleansing project for approximately 14,000 anomalies identified against Landgate data. *Project is ongoing with quarterly review aligning the City's and Landgate data. To date 15,500 properties have been reviewed.*
- Review the credit policy and associated terms and conditions for commercial trade debtors. *In progress and on track for completion by 30 June.*
- Review rating strategy to identify unrated land that may potentially be subject to rates (e.g. adhoc rating of community groups, infrastructure related properties). *In progress. Internal consultation will capture community group leases that include rating clauses. Successful invoicing of the Emergency Service Levy for community groups is occurring.*
- Improve the capability of the current leasing module in T1 Property and Rating to link to the Debtors Module. *In progress. Charge controls are currently being reviewed in preparation to improve the current capacity of the leasing module.*

- Review and document all business processes in preparation for the transition to Ci Anywhere (new ERP platform). [Ongoing project with regular reviews and documentation of business processes underway.](#)
- Implement connected content (drag and drop into ECM) for pensioner applications, property sale advice forms (EAS), change of name & ownership detail forms and direct debit forms. [To be completed by 30 June.](#)



Procurement Services

To provide an effective centre-led procurement and contract administration service to the organisation and to ensure organisational compliance with statutory tendering requirements and internal purchasing procedures.

Budget and Key Performance Indicators

Activity	Number of competitive engagements	Purchase requisition issue time (Days)	Contract qualifications currency (%)	FTE
FY 2019-2020 Target	85	1	95	7
YTD	41	0.96	96	7

Budget 214	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	392,726	375,584	-4%
Internal Recharging	(401,256)	(401,651)	0%
Net Expenditure	(8,530)	(26,067)	206%
Operating Income	0	0	0%
Net Position	(8,530)	(26,067)	206%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [System upgraded and process determined with training expected in February 2020.](#)
- Engage, enhance and execute the strategic procurement framework to optimise Value for Money (cost, quality, and sustainability) across the City's procurement expenditure. [Improved Aboriginal engagement and focus on social procurement with commenced expenditure review on specific commodities.](#)

Other Business Activities / Initiatives for 2019-2020

- Conduct and report a Supplier Integrity audit on a selection of active Company suppliers within the City database (Supplier Due Diligence). [Supplier database review completed with follow-up required for internal compliance review.](#)
- Implement eProcurement systems and processes (Phase 2) - review of system functionality, processes, establishing preferred supplier panels and integrating administrative functions, reports and documentation (templates). [Project delayed awaiting the finalisation of the Procurement process review.](#)
- Roll-out the contractor performance framework to the City's contract managers and key project staff. [Document ready for further internal consultation and finalisation.](#)



Information Services

This Business Unit has four Service Units:

- Information and Communications Technology
- Records Services
- Geographical Information (GIS) Services
- Business Systems

Budget 22	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	4,088,937	4,140,416	1%
Internal Recharging	(3,474,670)	(3,353,130)	-3%
Net Expenditure	614,267	787,286	28%
Operating Income	(750)	0	-100%
Net Position	613,517	787,286	28%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Information Services Strategy Refresh 2018-2020.



Information and Communications Technology

To deliver support, technical services and planning for future enhancement / growth of Council's information and communications technology requirements.

Budget and Key Performance Indicators

Activity		Mobile devices supported	Desktops computers supported	FTE
FY 2019-2020 Target		628	635	8*
YTD		628	635	8*

*Includes SMT Manager

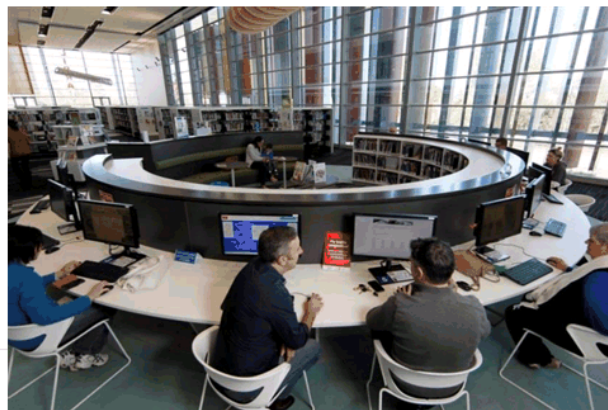
Budget 220, 221	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	2,335,048	2,754,806	18%
Internal Recharging	(2,105,403)	(2,022,950)	-4%
Net Expenditure	229,644	731,856	219%
Operating Income	0	0	0%
Net Position	229,644	731,856	219%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress.*
- Prepare for transitioning to a Cloud environment for core services. *In progress.*

Other Business Activities / Initiatives for 2019-2020

- Undertake the Cybersecurity project (two year project) in accordance with the recommendations of the Cyber Security report as endorsed by the Executive. *Cyber Security Officer commenced, Cyber Security policy approved by Executive and 40% completion of ISO27001 compliance.*
- Wi-Fi and Firewall upgrades. *Firewall upgrade project in design/planning phase, due for implementation this quarter, Public WI-FI extended to 3 more City facilities with plans to upgrade Corporate WI-FI this quarter.*
- Core Network Replacement. *Edge network upgraded September 2019. Market research and designs completed, to go to market this quarter.*
- **Council Chambers Audio Visual Upgrade – Awarded, to be completed March 2020.**



Records Services

To provide a high standard of technologically advanced Records Management Services to support the needs of the user clients within the City of Cockburn, the governing function of Council and other identified external uses of the records function.

Budget and Key Performance Indicators

Activity		Records boxes stored off site	No of Training Sessions Held*	FTE
FY 2019-2020 Target		6,500	48	7
YTD		6,059	38	7

*New KPI for 2018/19

Budget 222	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	492,747	420,934	-15%
Internal Recharging	(485,348)	(444,807)	-8%
Net Expenditure	7,399	(23,873)	-423%
Operating Income	0	0	0%
Net Position	7,399	(23,873)	-423%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Commenced - Stage 4 of the project has commenced, with Strategic Planning. Good progress with a noticeable reduction in the amount of information stored outside of the recordkeeping system.

Other Business Activities / Initiatives for 2019-2020

- Implement ECM CiAnywhere. Commenced - A soft implementation is underway including new and existing staff training program to enable CiAnywhere changeover during 2020.
- Review and update the Records Disaster Recovery Plan. Commenced - The review has commenced and the plan will be incorporated into the Records Services Standard Operating Procedures with cross reference to the Business Continuity Plan
- Digitise the Council Minute books and transfer hard copies to offsite storage. Completed – July 2019.
- Migrate data from the old ECM Streets Index to the ECM Streets (T1) Index. Pending - Technology One has advised they no longer provide migration services, therefore this project has been placed on hold while we investigate alternatives.
- Investigate the feasibility of implementing ECM integration for social media. Deferred - Due to resourcing within the Records Services team it is likely that this project will not be completed this year.

- Investigate the feasibility of implementing ECM Connected Content integration for Property and Rating memo attachments. [Deferred to next financial year- Due to resourcing within the Records Services team.](#)
- Implement improvements to archiving procedures. [Completed - Procedures have reviewed to streamline the process.](#)



Geographical Information Services (GIS)

To provide an asset information service management system and a geographical information system.

Budget and Key Performance Indicators

Activity	Number of internal module sessions (Internal)	Number of IntraMaps views (External)	Number of Map Control views	FTE
FY 2019-2020 Target	350,000	64,000	9,000	4
YTD	286,056	35,895	3075	4

*There was a rise in 2017-2018 which was unprecedented and not expected to be sustained. It is potentially due to sessions timing out as IntraMaps timeouts became more regular.

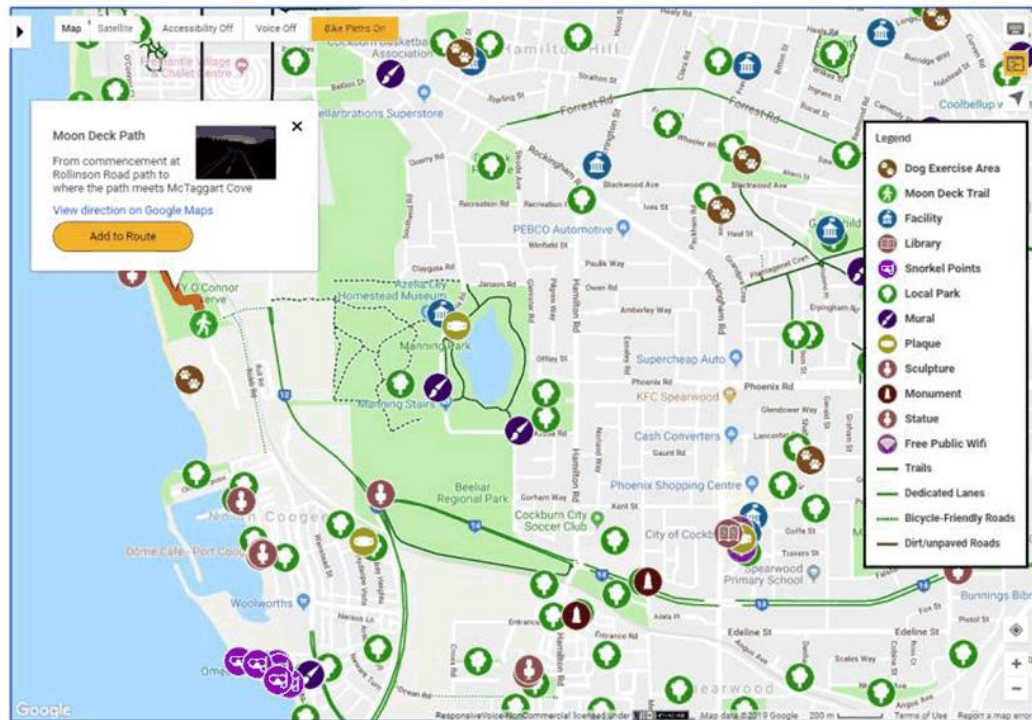
Budget 223	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	322,102	258,333	-20%
Internal Recharging	(309,264)	(310,056)	0%
Net Expenditure	12,838	(51,723)	-503%
Operating Income	(750)	0	-100%
Net Position	12,088	(51,723)	-528%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

Migrate existing corporate mapping system into ESRI ArcGIS environment. The migration to the ESRI system is on track. Including replacing the current IntraMaps system; providing mobility and collection tools, and Dashboards to represent council data.

Other Business Activities / Initiatives for 2019-2020

- Develop better visibility of spatial information with charts. Commenced ESRI migration, the team has built numerous dashboards (charts and KPIs) for specific applications, eg DBYD, Cockburn ARC membership, street trees etc.
- Improve spatial data collection tool and data import process. Commenced ESRI project to provide better collection tools for spatial data and removing paper based workflows.
- Upgrade Aspec As-Constructed data validation and import process, and develop better data sharing for community. Completed – this has been synchronised with the new ESRI system.
- Update tree canopy ratio utilising the latest near infrared imagery in order to compare with previous years. Completed.
- Upgrade internal Dial Before You Dig process. Completed – Conducted a survey of the fibre network to accurately map its location and this is now available on our mapping system & DBYD.



Business Systems

To provide a development and support service to the City's core business systems, manage new projects and help facilitate continuous process improvement.

Budget and Key Performance Indicators

Activity		Number of Technology One Ci Anywhere Apps in Production	Number of non-Technology One applications supported	FTE
FY 2019-2020 Target		32	15	7.39
YTD		18	15	7

Budget 224	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	939,040	706,343	-25%
Internal Recharging	(574,654)	(575,318)	0%
Net Expenditure	364,386	131,026	-64%
Operating Income	0	0	0%
Net Position	364,386	131,026	-64%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Review and develop the Customer Request System. The Customer Request System using Ci Anywhere has been reviewed. It has been determined that it will not be fit for purpose nor meet requirements. This will be deferred until the development of Property and Rating (P&R) system is complete, and it will focus on maintaining and improving current P&R functions.

Other Business Activities / Initiatives for 2019-2020

- Business Process Review and Implementation for ongoing transition to CiAnywhere, focussing on Customer Requests. The bulk of the City's Customer Request requirements have been mapped, highlighting current systems deficiencies and improvements to P&R functionality.



Human Resources

This Business Unit provides payroll, safety and human resources management services including learning and development.

Budget and Key Performance Indicators

Activity	Total Positions (FTE) Supported	Lost Time Injury Frequency Rate (LTIFR)*	Employee Turnover (%)	FTE
FY 2019-2020 Target	511	<10	<10	14.45***
YTD	521	5.01	12%	13.31

*LTIFR is the number of injuries per one million hours worked

**Includes SMT Manager

***Includes SMT Manager. Budgeted FTE is 12.45

Budget 231	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,428,247	1,409,832	-1%
Internal Recharging	(1,235,190)	(1,236,758)	0%
Net Expenditure	193,057	173,074	-10%
Operating Income	(145,996)	(96,152)	-34%
Net Position	47,061	76,922	63%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Complete.](#)
- Implement the Australasian LG Performance Excellence Program. [Complete.](#)
- Implement the Workforce Plan 2017–2022. [In progress.](#)

Other Business Activities / Initiatives for 2019-2020

- Negotiation of a new 2019 – 2022 Enterprise Agreement. [Complete.](#)
- LGIS OHS Audit. [Successfully Passed \(79%\).](#)
- Close out of EmpLLive Implementation. [Closed.](#)



Planning and Development Division

The Planning and Development Division is responsible for managing the statutory and strategic planning for the City, as well as overseeing heritage, urban design and sustainable development. This division oversees building approvals, development compliance and environmental health services, as well as managing the acquisition and sale of the City's land assets. This division has four Business Units:

- Statutory Planning
- Strategic Planning including Leasing and Land Administration
- Building Services
- Environmental Health



Statutory Planning

To provide control and management of development, land use and subdivision functions within the City to ensure standards of amenity are maintained. The Service also undertakes compliance and enforcement action against unapproved development.

Budget and Key Performance Indicators

Activity	Planning Applications Received	Approvals Issued	Average Processing Time	FTE
FY 2019-2020 Target	1000	900	42 days	15**
YTD	558	422	55 days	11.5

*Includes SMT Manager

**Includes SMT Manager. Budgeted FTE is 13.61

Budget 411	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	671,612	637,673	-5%
Internal Recharging	302,609	296,783	-2%
Net Expenditure	974,221	934,456	-4%
Operating Income	(467,154)	(463,806)	-1%
Net Position	507,067	470,650	-7%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing](#).

Other Business Activities / Initiatives for 2019-2020

- Undertake a review of all Statutory Planning Policies, Local Development Plans and other documents to ensure consistency with the State Government's State Planning Policy 'Design of the Built Environment' and implement required changes. [In progress, due for completion June 2020](#).
- Undertake a review of the customer service and community consultation methods used by Statutory Planning in response to the Statutory Planning Customer Service Survey conducted in Q3 2018/2019 and implement required changes. [Project completed](#).
- Undertake a review of the Statutory Planning Development Control Unit (DCU) process and implement changes. [Project completed](#).
- Undertake benchmarking against other Local Government Statutory Planning Services in relation to innovation and technology in the planning assessment and approval process. [Project completed](#).

Strategic Planning

Prepares Structure Plans, formulates strategies, adopts policies which provide formal guidance and direction for the planning and development of the District, and to ensure that all property interests and the City's land portfolio are appropriate and sufficient.

This business unit has two service units:

- Strategic Planning
- Leasing and Land Administration

Budget and Key Performance Indicators

Activity		Structure Plans Completed	Scheme Amendments Completed	FTE
FY 2019-2020 Target		15	10	10*
YTD		5 complete 4 under assessment	5 complete 4 under assessment	13*

*Includes SMT Manager and Leasing team

Budget 420, 421	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	700,305	712,097	2%
Internal Recharging	500,929	474,984	-5%
Net Expenditure	1,201,234	1,187,081	-1%
Operating Income	(27,025)	(18,502)	-32%
Net Position	1,174,209	1,168,578	0%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Commenced with a target completion date of end April 2020.
- Review and update the Local Commercial and Activity Centres Strategy 2011. Commenced the retail analysis to inform the Local Planning Strategy, with the full Strategy developed next financial year.
- Prepare the new Local Planning Strategy and Scheme for the District. A draft strategy is expected to be presented to Council seeking support for advertising mid-2020.
- Finalise the Yangebup Revitalisation Strategy. At the request of the Department of Planning Lands and Heritage this strategy is on hold until the Local Planning Strategy, inclusive of strategic growth planning, is completed.
- Implement the Phoenix Activity Centre Plan in conjunction with relevant Business Units. A number of actions are complete including a number of park upgrades, and the design of the Rockingham Road upgrade has commenced.
- Implement the Cockburn Central Activity Centre Plan in conjunction with relevant Business Units. Strategic Planning actions including the Cockburn Central east

Structure Plan has progressed the North Lake Road and Armadale Road Bridge Project. Construction began in late-2019 and is due for completion in late-2021. Strategic Planning continue to work with Perron Group to progress the actioning of requested modifications to the Gateways Structure Plan amendment. The Thornlie Train line commenced construction January 2020. The City is involved in a reference group led by Metronet.

- Review and update the Economic Development Directions Strategy 2014. Commenced - The City has commenced scoping, research and analysis (economic related) to inform the Local Planning Strategy and the Economic Development (ED) Strategy. The completion of the ED Strategy will be deferred until next financial year to ensure alignment with the Local Planning Strategy.

Other Business Activities / Initiatives for 2019-2020

- Finalisation of the Lakes Revitalisation Strategy Scheme amendment (subject to Ministerial approval) and transition to implementation including policy and guidelines pertaining to the noise and vibration special control area. *At the request of the Department of Planning Lands and Heritage this scheme amendment is on hold until the Local Planning Strategy, inclusive of strategic growth planning, is completed.*
- Research and project delivery for smart enabled solar precinct technologies within the new Hamilton Hill High School Redevelopment project. *In progress.*
- Initiation, advertising and presentation back to Council on the local planning scheme amendment and structure plan associated with the next urban development cell of Treeby. *Scheme amendment is currently undergoing public consultation till early February 2020. Consideration of submissions and recommendation on the proposal is likely to be drafted for Council by April 2020. The structure plan has been lodged, however there is insufficient information to commence advertising and so officers will continue to work with the applicant and other external parties to progress the matter.*
- Assessment, advertising and presentation to Council on the local structure plan associated with the Department of Communities landholding within the Treeby suburb. *The structure plan is submitted for assessment by Department of Communities and advertising has been undertaken. The assessment is ongoing with submissions currently being reviewed and addressed prior to making a recommendation to Council to forward to the Department of Planning Lands and Heritage. Major concerns have been raised in the submissions in terms of access to Atwell Drain requiring an EPA approval. The date for presentation back to Council is currently unknown and dependant on external party's actions.*
- Next stage of the Administration Site Master Plan, which will include concept level design, business case (in association with lead Business Units) with extensive community engagement to inform the arrangement of new zones and reserves on the land. *This is now Likely to be completed in 2021.*
- Preparation of new developer contribution planning pertaining to the future urban development associated with the Treeby District Structure Plan, including the

upgrade requirements of Jandakot Road east of Fraser Road. The Scheme Amendment has been prepared, advertised, and submitted to Department of Planning, Lands and Heritage for assessment. There is an identified risk of this being superseded by review of the State Planning Policy 3.6 for infrastructure contributions which has been foreshadowed.

- Amendments to the Australian Marine Complex planning framework to address issues of concern in respect of market responsiveness for business growth. The Scheme Amendment has commenced including advertising however is now on hold until March 2020 at the request of the Department of Jobs, Tourism, Science and Innovation (DJTSI). An emerging strategic document for the AMC due for release in the first quarter of 2020 is required to inform comments on the Scheme Amendment from DJTSI. Once a response is received the City will continue the Scheme Amendment process.
- Assessment and reporting to Council on the Draft Jandakot Airport Master Plan. The draft masterplan is yet to be released for comment.



Leasing and Land Administration

Administers leases and licenses, purchases and develops land for Council works, manages public requests for public access ways, including closures.

Budget and Key Performance Indicators

Activity	Public Access Way Closure Investigations	Land Purchases	Land Sales (\$)	FTE
FY 2019-2020 Target	7	2	2m	3
YTD	7	2	2.5m	3

Budget 423	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	277,861	354,902	28%
Internal Recharging	262,354	224,707	-14%
Net Expenditure	540,216	579,609	7%
Operating Income	(1,526,644)	(1,647,917)	8%
Net Position	(986,428)	(1,068,308)	8%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Commenced with a target completion date end of April 2020.
- Implement the Land Management Strategy 2016. Five of the nine properties in the City's land portfolio identified in the Land Management Strategy have been sold. A further three are under offer subject to agreement of conditions. The only remaining properties available from Appendix 2 of the Land Management Strategy are Lot 40 Cervantes Loop and Lot 103 Omeo Street.

Other Business Activities / Initiatives for 2019-2020

- Preparation, advertising and submission to Council on the outcomes of the leasing proposal for Coogee Beach Caravan Park. Request for proposal finalised, with final negotiations for the preparation of the future lease underway.
- Naval Base Holiday Park new lease consideration by Council. The Lease does not expire until August 2022. However the finalisation of the outer harbour options will inform the next steps for lease options.
- Land assembly and creation of the City's mixed business zoned allotment on the corner of Hammond Road and Beeliar Drive. The City continues to progress this project including ongoing discussions with stakeholders.
- Finalisation of taking orders to secure the necessary land for the upgrade of Jandakot Road west of Solomon Road. The land take and road dedication request is with the Department of Planning Lands and Heritage for their assessment. It is expected the proposal will be presented to the Minister for Lands in early 2020.

- Finalisation of the land rationalisation process to create the City's new allotment as part of the Cockburn Coast Shoreline Precinct. [Land amalgamation stage due for completion in by June 2020 for Garston Way.](#)
- Completion of land acquisitions to facilitate the Hammond Road duplication project. [The City continues to progress its land negotiations with the land owners impacted by the Hammond Road duplication project. Valuations will be sought shortly to identify the costs of the land acquisition and the City will continue negotiations and discussions with landowners. Engineering concurrently are evolving the road design with the involvement of Strategic Planning and affected stakeholders.](#)
- Completion of land acquisitions for the Verde Drive extension project. [Negotiations with landowners are continuing with a current expected date for finalising the majority of compensation agreements for 2020 with some expected in 2021.](#)
- Investigate new business process to undertake the preparation of standard s70A and s165 notifications within the City. [Research into this opportunity is scheduled in late 2020.](#)

Building Services

To ensure that buildings and structures within the district provide acceptable levels of public safety, amenity and comply with all relevant building codes, standards and regulations.

Budget and Key Performance Indicators

Activity	Permits Issued	Value (\$m)	Average Processing Time (Certified / Uncertified)	FTE
FY 2019-2020 Target	2250	425	9 days/17 days	16*
YTD	1167	181	9 days/22 days	16*

*Includes SMT Manager

Budget 431	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	820,579	781,602	-5%
Internal Recharging	293,590	288,805	-2%
Net Expenditure	1,114,170	1,070,407	-4%
Operating Income	(756,633)	(707,956)	-6%
Net Position	357,537	362,451	1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. The project has been implemented in accordance with the records program.
- Australian Building Cladding Audit – the audit and follow up work related to flammable cladding. The project is ongoing and is being implemented in accordance with the State Wide Cladding Audit requirements.

Other Business Activities / Initiatives for 2019-2020

- Private Swimming Pool Inspection Program – Review. The Review has been undertaken and substantial and ongoing work flow changes made.
- Review Application Workflows for other application types - excludes Building Permit applications. With Business Systems' support make changes to the workflows. The review is ongoing and substantial changes to the Occupancy Permit process have been made.
- Liaise with Department of Mines, Industry Regulation and Safety (DMIRS) with a view to automating data transfer of other application types to DMIRS. With Business Systems support facilitates data transfer processes. Contact has been made with DMIRS and works are well underway in regard to the automation of data sharing in regard to other Building Services applications/approvals.



Environmental Health

To ensure that the conduct and operation of premises and activities within the district comply with accepted standards and practices for public health and to ensure that the quality of the environment is protected and improved.

Budget and Key Performance Indicators

Activity	Premises Inspected**	Fines and prosecutions (\$)	Complaints Resolved within 30 days (%)	FTE
FY 2019-2020 Target	1250	20,000	80	15.13***
YTD	1206	33,100***	64	15.3 ***

*Includes SMT Manager

**Premises inspections includes food premises/events, swimming pools, public buildings, septic systems

***Includes SMT Manager. Budgeted FTE is 14.24

****unusually large sum due to single successful prosecution of a food premises

Budget 441	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,018,478	898,090	-12%
Internal Recharging	230,120	228,903	-1%
Net Expenditure	1,248,599	1,126,993	-10%
Operating Income	(276,750)	(323,416)	17%
Net Position	971,849	803,577	-17%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *Substantially in progress.*
- Develop a contemporary Public Health Plan which includes relevant parts of the Mosquito Management Plan 2008, the Contaminated Sites Strategy 2008 and the Tobacco Action Plan 2008. *In progress, to be completed before 1 July 2020.*

Other Business Activities / Initiatives for 2019-2020

- Continue to prepare for the complete replacement of all existing regulations under the Health Act including those relating to Public Buildings and Asbestos. This includes making submissions on Department of Health regulation reviews and actively being involved in working parties in the regulation reform process. *In progress and ongoing until about 2023.*
- Continue the new Cockburn Healthy Lifestyles program targeting obesity in partnership with Cockburn Integrated Health. *Ongoing.*
- Continue to implement the Business Systems review to expand mobile computing across a range of inspections of Health Premises to include Food Premises and Industrial premises. *Hardware purchased and software developed. Staff are now using mobile computing for Public Building inspections.*

- Continue to implement minor projects involving warning signage at local beaches, undertaking proactive dust control measures for development sites, ongoing investigations of the City's contaminated sites at Howson Way, Malabar Way, Dixon and Frankland Reserves, and continued focus on the noise and vibration implications of the significant number of major road and rail infrastructure projects in Cockburn. [All projects are in progress.](#)



Governance and Community Services Division

This division is responsible for providing a wide range of services to the community including community development initiatives, events, recreation services, ranger and community safety initiatives and a wide range of human services. The division is responsible for communications including the operation of the Customer Contact Centre. The aim of the division is to improve the quality of community life of residents and to ensure good governance. This division has five Business Units:

- Governance and Risk
- Library Services
- Recreation and Community Safety
- Community Development and Services
- Corporate Communications

Governance functions are directly within the remit of the Director Governance and Community Services and he is assisted by the Governance and Risk Management Coordinator.



Governance and Risk

The Governance Unit champions good governance and coordinates risk management, policy and compliance frameworks. The Governance unit provides processes and information for Elected Members, the Executive and all staff in their decision making.

Budget and Key Performance Indicators

Activity	Freedom of Information Applications Received	Freedom of Information Applications Average Processing Times	Compliance Audit Return Conformity Rating (%)	FTE
FY 2019-2020 Target	25	45 days	100	2
YTD	10	N/A	N/A	3

Budget 351	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	247,758	222,377	-10%
Internal Recharging	2,508,834	2,494,352	-1%
Net Expenditure	2,756,592	2,716,729	-1%
Operating Income	(400)	(2,126)	431%
Net Position	2,756,192	2,714,603	-2%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Use of ECM instead of shared drive has been adopted across the organisation.
- Implement the Australasian LG Performance Excellence Program. Commenced
- As part of a team, implement the Project Portfolio Management (PPM) System. In Progress

Other Business Activities / Initiatives for 2019-2020

- Implement the Risk Management Framework Action Plan (2019-2021). Implementation commenced following Council adoption in July 2019.
- Develop Centralised Conflict of Interest, and Internal Audit Register. The City of Cockburn Strategic Internal Audit Plan 2019 – 2022 was adopted by Council in July 2019.
- Conduct testing and training of the Business Continuity Framework teams (Crisis management team, Incident response team & Business Continuity recovery teams). All business continuity plans were completed in April 2019 with ongoing reviews.
- Review the City of Cockburn Governance Charter. Not yet commenced

- A specification for the City's enterprise risk management on-line solution was drafted in August 2019 for use by Strategic Procurement to go to market to source a solution that is appropriate for the City.
- A contract was awarded in December 2019 to an external service provider to audit the City to determine what type of personal and sensitive information is held by the City and what the privacy considerations for the data held are.

Library Services

Branch Libraries - Manage a public facility that provides spaces and staff to enable capacity building, community collaborations and to deliver collections and services specific to the catchment demographic of the branch.

Young Peoples Services - Provide and support a range of inclusive library programs, environments and collections that support the early and continued development of literacy skills in the children and young people of the City of Cockburn.

Adult Services - Provide and support a range of programs and events in collaboration with major stakeholders that support lifelong learning and community engagement for Cockburn residents.

Technology & Digital Services - Support and manage information technology for the library service to ensure that the systems run efficiently and meet the contemporary needs of a modern library service.

Budget and Key Performance Indicators

Activity	Visits	Registered Borrowers	Satisfaction with Libraries** (%)	FTE
FY 2019-2020 Target	397,000	35,000	95	31.76*
YTD	182,815	33,863	95	31.76*

*Includes SMT Manager

** Source: Customer Satisfaction Survey 2018

Budget 311, 312, 313, 314	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	2,038,035	1,738,960	-15%
Internal Recharging	850,902	835,605	-2%
Net Expenditure	2,888,937	2,574,565	-11%
Operating Income	(28,073)	(23,905)	-15%
Net Position	2,860,864	2,550,660	-11%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Completed July 2019.](#)
- Review the Libraries Strategic Plan 2014-2019. - Prepare and implement a new Library Strategic Plan. The plan will ensure that the development of the library service remains consistent with best practice and community expectations. [In progress with a Consultant appointed and work began in Jan 2020.](#)

Other Business Activities / Initiatives for 2019-2020

- Implement recommendations of the library's Communication and Marketing Plan that will promote Cockburn Libraries brand identity and increase community awareness of the value of public libraries. [Internal staff reorganisation to create a](#)

Communications & Marketing Team responsible for implementing marketing and communications strategies. Completed August 2019.

- Ensure library services are responsive to customer's needs - Install RFID after hour's collection return facilities at Spearwood and Success Library. [Implementation in progress.](#)
- Continue to provide programs that support the building of social capital and digital literacy such as Tech Help One-on-One, LETS – story times for children who do not speak English at home, STEAM - exploring the world of science , technology, engineering, arts and mathematics. [Ongoing.](#)
- WA Public Library Service Reform – continue to participate in the reform process through active participation in the Public Libraries of Western Australia organisation. [Ongoing.](#)
- Participate in the state wide Inter Library Resource Sharing Group [ILRSG] and monitor the outcomes of the Inter Library Loans trial. [Review completed December 2019.](#) A number of cost savings identified allowing for a less restrictive service to be offered to library clients.



Recreation and Community Safety

The Business Unit has three Service Units:

- Recreation Services
- Ranger and Community Safety
- Leisure Centre – Cockburn ARC

Budget 32	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	9,897,731	9,250,383	-7%
Internal Recharging	3,353,963	3,243,932	-3%
Net Expenditure	13,251,694	12,494,315	-6%
Operating Income	(6,487,411)	(6,542,819)	1%
Net Position	6,764,284	5,951,496	-12%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Significant progress made.](#)
- Implement the Project Portfolio Management (PPM) System. [Phase 1 of implementation has been completed, with phase 2 now underway.](#)



Recreation Services

To provide effective high quality community based recreation services programs and leisure facilities.

Budget and Key Performance Indicators

Activity	Champion Clubs Participating Clubs	Sport & Recreation Funding Applications	Bibra Lake Fun Run Participants	FTE
FY 2019-2020 Target	100	25	800	8
YTD	100	16	616	7.5

*Includes SMT Manager

Budget 323	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	404,871	367,275	-9%
Internal Recharging	2,089,446	2,026,510	-3%
Net Expenditure	2,494,317	2,393,785	-4%
Operating Income	(315,915)	(314,400)	0%
Net Position	2,178,402	2,079,385	-5%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress*
- Implement projects as listed in the Community, Sport and Recreation Facilities Plan 2018-2033. *Concept design and community consultation completed for both Malabar Park BMX Facility and Frankland Park Development. Both projects to commence construction mid-2020.*
- Implement the Project Portfolio Management (PPM) System. *In progress*

Other Business Activities / Initiatives for 2019-2020

- Implement a generic Club Committee Member Induction Program. *Content developed; investigating opportunities to present information outside regular workshop program for time-poor club volunteers.*
- Install Sports Floodlighting at Treeby Reserve. *Contractor appointed, works to commence in early 2020.*
- Complete the Lakelands Hockey and Sporting Facility Development. *Project completed in August 2019.*
- *Complete the detailed design and commence construction of the Frankland Park Development. Concept design now complete and schematic design underway. Construction to commence in August*

Ranger and Community Safety

These services work to improve the safety and security of City residents and visitors through the administration of local laws and state legislation utilising a range of education, prevention and mitigation strategies.

Budget and Key Performance Indicators

Activity	Ranger Services Tasks Attended	Security Patrol Response Times (%)	Satisfied with Security** %	FTE
FY 2019-2020 Target	10,500	93*	75	19
YTD	5,092	93%	TBC	18

*Contracted response times

** Source: Community Scorecard 2019 percentage who rated positively. Performance index score 55

Budget 328	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	2,866,106	2,688,659	-6%
Internal Recharging	440,904	450,540	2%
Net Expenditure	3,307,010	3,139,200	-5%
Operating Income	(288,691)	(381,966)	32%
Net Position	3,018,319	2,757,234	-9%

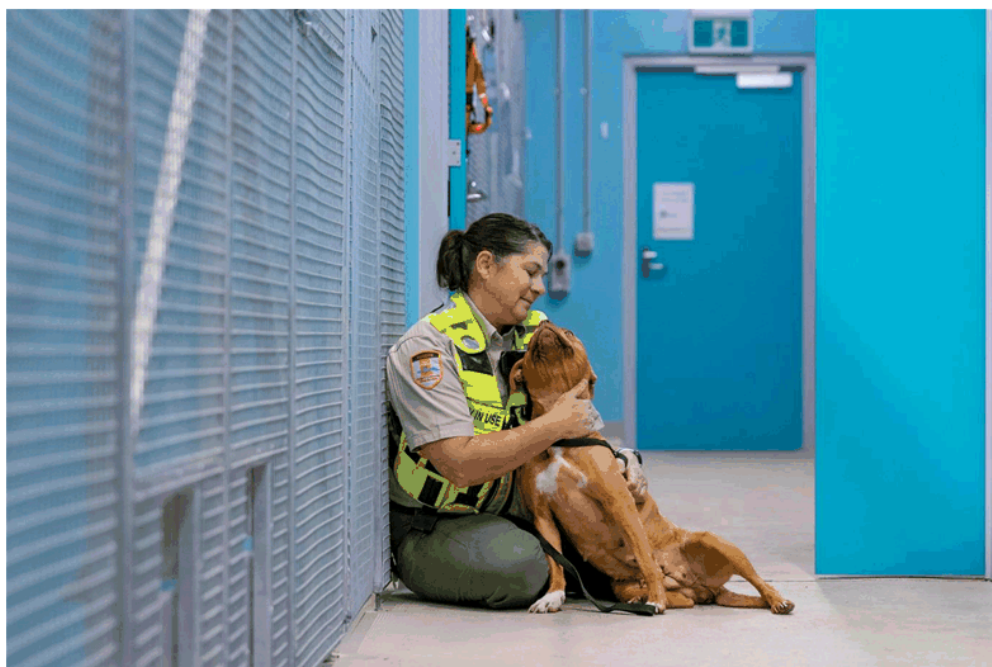
Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Working with the City's GIS department to roll out a Geospatial based system to incorporate officer workflows as well as a shared knowledge base.
- Continue to implement CCTV infrastructure to key identified sites. Maintain and refurbish existing CCTV sites. Major projects, such as Port Coogee and Cockburn Central West are underway with contractors working on these locations. Other minor sites have been completed.

Other Business Activities / Initiatives for 2019-2020

- Review the City's Bushfire Risk Management Plan. Deferred to 2020-21 and will look at a joint project with CSIRO and Office of Bushfire Risk Management on using technology and GIS to improve risk analysis of vulnerable areas.
- Finalise the City's Animal Management and Exercise Plan. Draft plan is currently being finalised and final internal and public consultation will commence in February. Pending positive consultation results, the Plan will be presented to Council in early 2020.
- Undertake elder abuse workshops for seniors at risk. Local Presentations on CoSafe and wider Community Safety initiatives have been undertaken at the City's Senior's Centre and within each Ward.

- Installation of CCTV at Port Coogee and Cockburn Central West. Physical backend infrastructure has been installed and the final cameras configuration is proposed to be completed by February 2020.
- Installation of Artificial Intelligence monitoring software for the City's CCTV network. Awaiting Mid-Year Budget approval, Industry feedback has been sought on products and solutions available. The City's CCTV network has been extensively upgraded in 2020 to support this project.
- Connect the City's CCTV network to the State (WA Police) CCTV network. Decommissioned by the State so will not be progressed.
- Dog Safety education program rolled out to primary schools. Safety Presentations have commenced with a high dependency from local schools requesting the presentations. Kyle Symth, (Ranger overseeing the project) recently won a State Ranger of the year award for the project's success.
- Community Cat Trap Hire Program. Completed, however, further promotion of the trapping programme will be highlighted as an objective within the Animal Management and Exercise Plan.
- **Commence Project BETTI – Building Efficiencies Through Technological Improvement.** Project Plan has been finalised and approved by the Project Management Team, Success Regional Sports Centre has been identified as the trial site for a proposed solution.
- **Commence an amended Hybrid CoSafe workforce model.** Tender preparations for the contracted component of the service have been completed and will be released to the market in January 2020. Recruitment of the Team Leaders will follow this process.



Leisure Centre – Cockburn ARC

Provision of a range of affordable centre based aquatic and indoor sporting and recreational facilities and services to the community from the Cockburn ARC Facility.

Budget and Key Performance Indicators

Activity	Swim School Enrolments	Entrances	Memberships	FTE
FY 2019-2020 Target	3,000	1,400,000	6,500	31.96*
YTD	3,107	644,254	6,638	31.96*

*FTE requirements as per 2019-20 budget, excluding casuals.

Budget 329	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	6,468,574	6,059,426	-6%
Internal Recharging	864,742	824,884	-5%
Net Expenditure	7,333,316	6,884,310	-6%
Operating Income	(5,762,439)	(5,684,194)	-1%
Net Position	1,570,876	1,200,116	-24%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

Other Business Activities / Initiatives for 2019-2020

- Implement a new Leisure Management Software system. The City has conducted a Request for Proposal which remains under evaluation. Outcome to be reached in February 2020.
- Finalise and implement outcomes from the Health and Fitness review and expansion concept design options. The City has developed and costed several concept plans. Community consultation commenced in December 2019, a report to Council is anticipated in the final quarter of the financial year.
- Conduct program reviews for each service unit and implement improvement plans. Ongoing reviews of each department remain in progress, with continuous improvement plans and initiatives delivered as required.
- Project manage 2019/20 capital and operational works projects. The City has yet to fill a project role and will do so in January 2020.
- Effectively manage and maintain positive relations with Curtin University and Fremantle Football Club. The City had continued positive relations with all stakeholders at Cockburn ARC through frequent meetings and ongoing interactions.
- Continue to implement service improvement program and focus on ongoing service improvement / quality control. The City has conducted a review of its service initiatives at Cockburn ARC in the second quarter of the year. A revised customer experience framework is being developed for implementation in 2020.

- Undertake a review of operational hours specific to the Health Club and consider the feasibility of 24-hour access to gym only.
- Feasibility study and request for tender to install additional onsite power generation to reduce network and capacity fees.



Community Development and Services

This Business Unit has six Service Units:

- Grants and Research
- Family and Community Development
- Youth Services
- Aged and Disabled Services - Cockburn Care
- Child Care Services
- Seniors Services

Budget 33	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	6,443,059	5,469,448	-15%
Internal Recharging	1,622,523	1,621,891	0%
Net Expenditure	8,065,583	7,091,339	-12%
Operating Income	(4,300,029)	(4,985,153)	16%
Net Position	3,765,554	2,106,186	-44%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress.*
 - Implement the Project Portfolio Management (PPM) System. *Testing phase complete and implementation commencing.*
 - Implement the Age Friendly Strategy 2016-2021. *In progress*
 - Implement the Community Development Strategy 2016-2020. *In progress*
 - Implement the Disability Access and Inclusion Plan 2017-2022. *In progress*
 - Implement the Reconciliation Action Plan 2018-2021. *In progress*
 - Implement the Cultural Diversity Strategy 2017-2021. *In progress*
- All of the above Strategy's have an implementation plan with actions being delivered within the timeline.*

Other Business Activities / Initiatives for 2019-2020

- Complete a preliminary design for the Aboriginal Cultural and Visitors Centre. *Preliminary design for Aboriginal Cultural and Visitors Centre completed.*
- Complete a location analysis study and concept design for a proposed Hamilton Hill Community Centre. *The location analysis study for proposed future Hamilton Hill Community Centre has been completed. A spatial brief for the functional Spaces in the building, relationship diagrams and a concept plan have been developed in conjunction with the architect and community members in the Project Working Group.*
- Complete a concept design, a preliminary and detailed design for Treeby Sport and Community. *Development of Concept design for Treeby Sport and Community Centre has commenced.*

- Implement playground upgrades for Accessible playground equipment to increase equal accessibility. Playground equipment at Albion Park Munster, Hagan Park Munster, Len Packham Reserve Coolbellup, Ramsey Park in Bibra Lake, Southwell Park in Spearwood have been completed. Upgrades at Princeton Park in Aubin Grove, Mervyn Bond Park in Munster and Yarra Vista Park in Jandakot have commenced and more upgrades are planned.
- Provide support for the operation of the Age Friendly Reference Group. Ongoing.
- Implement the 'Grow it local' project, developing a platform to connect members of the community and encourage local growers to grow their own food. The City of Cockburn is a Grow It Local partner and has commenced activities including neighbourhood picnics and swap meets connecting community and encouraging growing food locally.

Grants and Research

To provide a central City of Cockburn coordinating service for the distribution of grants, donations and sponsorship to local community groups, organisations and individuals. To seek grants from Commonwealth, State Government and other sources for services and facilities for residents of the City. To carry out research on matters related to issues of concern and interest to the City of Cockburn.

Budget and Key Performance Indicators

Activity	Grants & Donations Committee Meetings supported	Grants & Donations Presentation Ceremonies supported	Funding Opportunities Advertised	FTE
FY 2019-2020 Target	3	2	10	1.63
YTD	2	1	5	1.63

Budget 337	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	812,864	648,719	-20%
Internal Recharging	18,398	21,505	17%
Net Expenditure	831,263	670,223	-19%
Operating Income	0	0	0%
Net Position	831,263	670,223	-19%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress.*

Other Business Activities / Initiatives for 2019-2020

- Administer Grants, Donations and Sponsorship program and budget, with two major funding rounds in September 2019 and March 2020. Organise and support three Grants & Donations Committee Meetings and two Grants & Donations Presentation Ceremonies. *Completed September 2019 funding round, including July and October 2019 Committee Meetings and December 2019 Presentation Ceremony.*
- Implement policy and guidelines changes following the City's 2018-2019 Policy Review program, including formatting of guidelines with consistent style and content across funding programs in the Grants and Donations budget. *Completed and implemented in time for September 2019 funding round.*
- Maintain up-to-date SmartyGrants online grants management and application systems across all funding programs and continue to improve work practices to incorporate and encourage more sustainable, paperless systems. *System maintained and up to date.*
- Monitor availability of new external grant opportunities for City services and facilities, and assist City staff with applications, reporting and acquittal

requirements. City staff have continued to be provided with assistance with applications, reporting and acquittal requirements and monitoring of external grant opportunities is ongoing.

- Monitor availability of awards, and coordinate and prepare nominations. In progress and ongoing.
- Evaluate 'Cockburn Creates' (Community Innovation and Participatory Budgeting Program) in collaboration with Community Development and Community Engagement officers. Evaluation of 'Cockburn Creates' is in progress.



Family and Community Development

Provide or assist with a range of individual, family and child focused projects and services, through community development and direct service delivery. This includes information provision, referral, advocacy or direct assistance and support. Provide capacity building and community engagement mechanisms to strengthen and support community groups and volunteers operating within the City of Cockburn.

Budget and Key Performance Indicators

Activity	Local Businesses Supporting Community Activities & Volunteers	Engaged Community Development E-News Subscribers	Number of Family Support Contacts	FTE
FY 2019-2020 Target	120	660	2300	16.98**
YTD	88	1182	1634	16.98*

*Includes SMT Manager (1); Childcare and Seniors Manager (1) and Administrative Officer

**Budget FTE 16.98

Budget 330, 331	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,182,515	1,002,082	-15%
Internal Recharging	589,354	572,878	-3%
Net Expenditure	1,771,869	1,574,959	-11%
Operating Income	(329,807)	(471,586)	43%
Net Position	1,442,062	1,103,373	-23%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

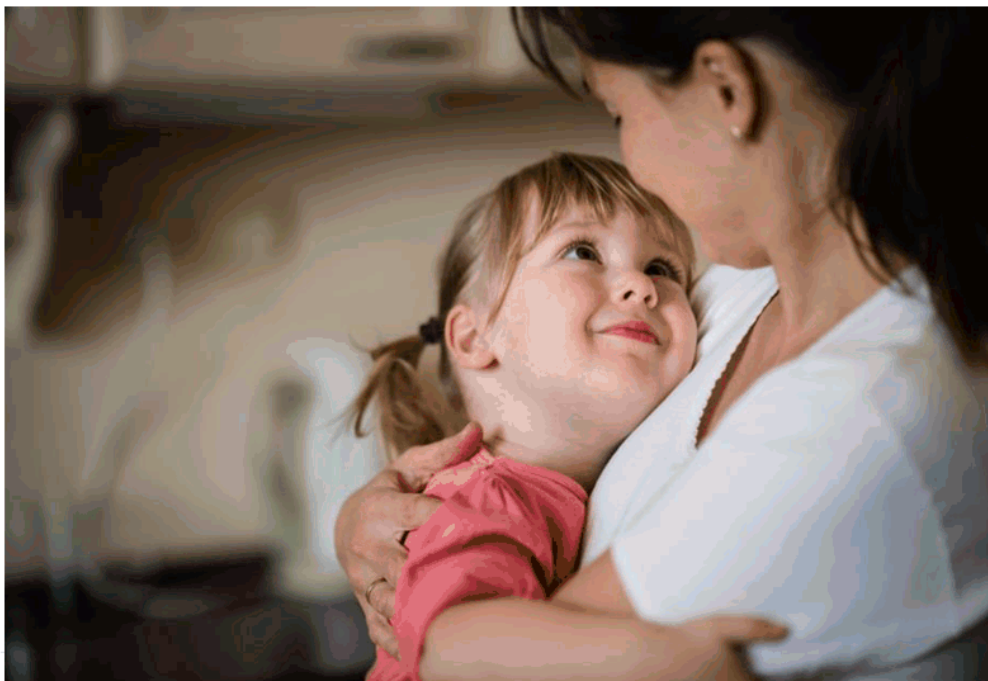
- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Implement the Children and Families Strategy 2016-2021.
- Implement the Disability Access and Inclusion Plan 2017-2022.
- Implement the Reconciliation Action Plan 2018-2021.
- Implement the Community Development Strategy 2016-2020.
- Implement the Cultural Diversity Strategy 2018- 2021.
- Implement the Community Engagement Policy and Framework.

[All the above Strategy's have an implementation plan with actions being delivered within the timeline.](#)

Other Business Activities / Initiatives for 2019-2020

- Provide Support Services including Cockburn Support Service, Financial Counselling, Cockburn Parenting Service, and the Volunteer Resource Service. [Support services continue to be provided. A number of these have had extensions to their Service Agreements to 2021.](#)

- Conduct community development initiatives including Cockburn Community Group E-News, Community Project Support Program. [Community Development initiatives have been conducted, including the new Pop-up-picnic Program and the Community Soup initiative](#)
- Conduct training for the community and deliver volunteer recognition events. [In progress](#)
- Work closely with the Cockburn Resident Groups based in various Cockburn suburbs. [Continued to work closely with Groups.](#)
- Provide specialised community liaison and activities in the areas of Children's Development, Aboriginal Community Development, Cultural Diversity and Disability Access and Inclusion. [Specialised community liaison and activities are ongoing.](#)
- Provide specialised community events including Celebrate Ability, Hello Baby, NAIDOC Week, Volunteer Week, Reconciliation Week, Family Dance and Harmony Week. [Specialised community events have been provided and more will occur this year.](#)
- Coordinate the City's reference groups including the Children's, Disability, and Aboriginal Reference Groups. [Ongoing](#)
- Support community development with culturally and linguistically diverse communities, through the new Cultural Diversity Strategy 2018 - 2021 and the provision of Harmony Week activities. [Cultural Diversity Strategy continues to be implemented with Harmony Week activities planned for March 2020.](#)
- Work with the architects and project team on the development of the preliminary design of the City's Aboriginal Cultural and Visitors Centre. [Preliminary design work completed with the architects.](#)



Youth Services

Administer grant and Council funded services, programs and facilities aimed at providing and developing increased social support, amenity, activity and leisure opportunities for the young people of Cockburn. Youth services offers three streams of services for young people – youth work, youth centre programs and youth development.

Budget and Key Performance Indicators

Activity	Service Contacts with Young People*	Youth Outrage Program Places Occupied (%)	Satisfaction with Youth Services** (%)	FTE
FY 2019-2020 Target	22,000	71	95	9.21
YTD	24,440	91	N/A	

*Does not include attendees at events

** Source: Customer Satisfaction Survey 2018

Budget 332	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	725,931	646,092	-11%
Internal Recharging	564,575	582,973	3%
Net Expenditure	1,290,506	1,229,065	-5%
Operating Income	(321,487)	(403,904)	26%
Net Position	969,018	825,160	-15%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Implement the Youth Services Strategy 2017-2022. [All actions are being implemented within the required timeframe.](#)

Other Business Activities / Initiatives for 2019-2020

- Provide Youth Development programs, Youth Outreach Services, Life skills Health and Development support, Bliss-co mobile outdoor recreation service, Youth Outrage holiday program, RYDE Youth Driving program, events and art programs. [All programs continue to be delivered.](#)
- Provide or assist with events including the FROSH Youth Festival, End of Term and NAIDOC celebrations with over 10,000 young people attending. Provide a support role for the Cockburn RSL ANZAC Youth Parade. [FROSH Youth Festival, End of Term and NAIDOC celebrations completed for 2019.](#)
- Operate Cockburn Youth Centre six days per week 51 weeks per year with a one stop shop model for those most in need combined with a wide range of educational and recreation programs. Continue after school and school holiday programs, a free supervised 'hang out' space and centre based events. Continue

to partner with the Challenger Institute to provide accredited training courses during school hours. [All programs and services continue to be provided.](#)

- Coordinate the Youth Advisory Collective and projects and skill development with local youth. Focus on promoting and engaging young people in volunteering opportunities, development of a digital youth engagement plan, engaging with high schools, local businesses and community organisations, casual employment opportunities for students completing high school and promotion of the positive achievements of young people in Cockburn. [The City's Youth Advisory Collective has grown in numbers; a Youth Leadership program has been delivered and was well received by local young people. Engagement between High Schools and Youth Services has increased. Positive News stories related to local young people continue to be promoted, including awards. Youth Services presence on social media has increased and will be evaluated in early 2020. A part time digital engagement officer has been appointed.](#)
- Youth Outreach- provide individual counselling and group work to 'at risk' young people and their families. [Outreach Youth Support services continue to be provided.](#)
- Provide Life Skills Health and Development Mentoring support program to young people in the South West Metropolitan region. [Outreach Youth Support services continue to be provided.](#)
- Facilitate Skate Boarding, Scooter and Bicycle Pump Track events from the City's six venues. [An annualised calendar of events and clinics has been promoted on the City's website with each venue activated by a range of opportunities from beginners to advanced.](#)
- RYDE (Regional Youth Driver Education program) link volunteer mentors with learner drivers to assist young people to achieve the required 50 hours of supervised driving experience. [For the last six months of 2019, seven Community volunteers have collectively provided 246 hours of supervised driving for local young people.](#)



Aged and Disabled Services – Cockburn Care

Administer block grant funds provided to Council for the operation of the Commonwealth Home Support (CHSP) program and individual grants provided to Council for Home Care packages and WA National Disability Insurance Scheme (NDIS) services. Provide programs and services for frail aged and citizens with disability as contracted.

Budget and Key Performance Indicators

Activity		Satisfaction with Cockburn Care (%)	HACC Hours of Service Delivered versus Contract (%)	FTE
FY 2019-2020 Target		94	90	25.62*
YTD		N/A	73	25.62*

*Budgeted FTE 29.9

** Source: Customer Satisfaction Survey 2019

Budget 333	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,553,022	1,243,517	-20%
Internal Recharging	200,669	197,681	-1%
Net Expenditure	1,753,691	1,441,198	-18%
Operating Income	(1,710,695)	(2,461,064)	44%
Net Position	42,996	(1,019,867)	-2472%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress.*

Other Business Activities / Initiatives for 2019-2020

- Review and update Policies and Procedures to meet new aged care quality standards. *Ensuring Policies and procedures meet the new aged care quality standards through review and update has commenced and is an ongoing process; the current focus is on risk management.*
- Complete transition from the WA National Disability Insurance Scheme (WA NDIS) to the national NDIS administered by the National Disability Insurance Agency (NDIA). *All of the WA NDIS clients have transitioned to the national NDIS scheme.*
- Investigate use of mobile digital technology for efficiencies and improved communication with support workers. *This has commenced and is an ongoing process.*

Child Care Services

To equitably and effectively administer fees charged and provided to Council for the operation of the Family Day Care Service and the In Home Care Service.

Budget and Key Performance Indicators

Activity		Number of Children accessing FDC per week	Number of Family Day Care Providers	FTE
FY 2019-2020 Target		Approx. 660	70	5
YTD		Approx. 640	52	4.75

Budget 334	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,762,547	1,524,324	-14%
Internal Recharging	28,524	27,458	-4%
Net Expenditure	1,791,072	1,551,783	-13%
Operating Income	(1,793,064)	(1,501,494)	-16%
Net Position	(1,993)	50,288	-2624%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Staff have attended relevant training and Records Services will continue working with the service units.

Other Business Activities / Initiatives for 2019-2020

- Consult with Educators registered by the Family Day Care Service regarding the revised Service Policy and Procedure Manual and launch the revised manual. Consultation completed and launch in progress.
- Carry out a major review of the In Home Childcare Service Policy and Procedures Manual. Best Practice Guide from the In Home Care Agency has now been released allowing commencement and progress with the policies and procedure review.
- Develop a detailed Family Day Care Service Quality Improvement Plan which meets the revised legislative requirements. Service Quality Improvement Plan has been revised for 2019. New legislative format now required and this is currently in progress.
- Ensure Family Day Care and In Home Childcare Educators operate with a childcare program that meets the individual needs of the children enrolled within each Childcare Service and comply with legislative requirements. Both services Educators operate childcare programs that comply with legislative requirements and that meet the individual needs of the children, and the programs are reviewed by the staff on a regular basis.

- Ensure Family Day Care and In Home Childcare Educators operate with their individual Quality Improvement Plan. Educators in both Service Areas operate with individual Quality Improvement Plans.



Seniors Services

Administers Council funded services, programs and facilities aimed at providing and developing increased amenity, active ageing and leisure opportunities for senior citizens. These services include provision of the Cockburn Seniors Centre based programs, outings, events, and meals.

Budget and Key Performance Indicators

Activity		Seniors Centre Memberships	Satisfaction with Seniors Services** (%)	FTE
FY 2019-2020 Target		1220	99	5.19
YTD	Majority of memberships do occur in the first six month July – December.	960	N/A	5.19

Source: Customer Satisfaction Survey 2018

Budget 335	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	406,180	404,715	0%
Internal Recharging	221,003	219,396	-1%
Net Expenditure	627,183	624,111	0%
Operating Income	(144,975)	(147,104)	1%
Net Position	482,208	477,007	-1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. Seniors Centre has worked with records to develop the Cockburn Seniors Centre ECM information sheet. Records Services will continue working with the service units.
- Implement the City of Cockburn Age-friendly Strategy 2016-2021. Implementation is underway.

Other Business Activities / Initiatives for 2019-2020

- Implement Satellite Senior programs to increase local community senior participation. Seniors continue to enjoy the Age-friendly Satellite Services within the community. Activities include Choir held at the Success Library, Fit for Life at the Cockburn Youth Centre, Pilates and Yoga at Jandakot Hall. Many of the Satellite Services are very well attended, with over 300 seniors having utilised these services.
- Establish an annual meeting for the co-ordinators of both formal and informal senior's groups operating in the City to provide mutual support, share resources, promote joined-up activities and plan to meet future needs. At this time an Age-Friendly Reference Group has been established which includes service providers,

consumer representatives and residents. The Reference Group support the existing Age-friendly Strategy and will also be involved in the development of the new strategy.

- Cockburn Seniors Centre to provide outings, courses, seminars, physical activity classes, social activities, programs and events. The program has a range of Age Friendly initiatives that promote physical activity, social connection and mental wellness for over 50s. Continually to research new initiatives. Additional activities have commenced which include; Living Life to the Full workshop, Internet Awareness Workshop, High Teas, Market Day and a Drama Group. Cockburn Seniors Centre celebrated its 10th Anniversary by hosting a Sundowner and acknowledging the founding members. 16,500 visits by Seniors Centre Members have occurred year to date.
- Seniors Centre to provide a subsidised two course meal three days per week and a café variety of meals two days per week. Cultural and special events are also catered for. Meals are based on an Age Friendly model for a healthy diet. The Seniors Centre continued to provide subsidised meals; members were provided 4367 meals this year to date.
- Provide a range of programs to strengthen relationships with the Aboriginal community in accordance with the Reconciliation Action Plan. NAIDOC Art Exhibition was held during NAIDOC week and an eight week series of Aboriginal community Art Classes were held.
- Provide support to the Community Men's Shed, including membership on the Mens Shed Committee. City Officers have provided ongoing administrative support to the Men's Shed, including input at the Men's Shed AGM in November 2019. Men's Shed membership have increased significantly since their opening and current membership is approximately 88.
- Healthy Lifestyle Expo for 55+/-or Dementia Friendly initiative in partnership with City of Melville, City of Fremantle and Seniors Recreation Council will be held in 2020. Due to the City of Fremantle's Office re-development, the Expo has been postponed until 2020.



Corporate Communications

To provide communications support to the organisation. This Business Unit has three Service Units:

- Communications and Marketing
- Events and Culture
- Customer Service

Budget 34	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,958,177	1,776,685	-9%
Internal Recharging	(802,356)	(803,841)	0%
Net Expenditure	1,155,821	972,844	-16%
Operating Income	(49,200)	(76,256)	55%
Net Position	1,106,621	896,588	-19%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing.](#)
- Implement the Communications Strategy 2012–2017 to incorporate Brand, Digital Communication and Social Media. [Ongoing.](#)
- Implement the Australasian LG Performance Excellence Program. [Completed.](#)



Communications and Marketing

To provide a range of communications material and services that ensures that the community is informed about the City's services and programs.

Budget and Key Performance Indicators

Activity		Communications Performance Index Score **	People Dissatisfied (%)***	FTE
FY 2019-2020 Target		64	12	10
YTD		N/A	N/A	10

*Includes SMT Manager

** Performance Index Score combined – informed about local issues and services facilities and events – Source Community Scorecard

***Dissatisfied is a percentage, not an index score – Source Community Scorecard

Budget 340, 341	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	822,770	759,893	-8%
Internal Recharging	(564,139)	(562,925)	0%
Net Expenditure	258,631	196,968	-24%
Operating Income	0	0	0%
Net Position	258,631	196,968	-24%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing](#).

Other Business Activities / Initiatives for 2019-2020

- Continue to review and improve user journeys on the website through use of analytics and testing with the community. [Ongoing each year – some key journeys have been reviewed through testing with the public and recommended changes almost complete. Front page redesign testing based on recommended changes from community and staff almost completed. Will be implemented this financial year.](#)
- Prepare a business case/scoping document for embracing the 'power of one' providing a single, consolidated, real-time view of internal and external customers. [Request for quotes to scope to go out in February 2020.](#)
- Review the City's community engagement platform. [Improvements have been made to Comment on Cockburn with further improvements to be implemented.](#)
- Undertake community scorecard research, review community priorities and promote activity being undertaken as a result. [Research questionnaire being finalised to go out February 2020.](#)

Events and Culture

Provide community events and work to preserve and promote the heritage of the district including the Azelia Ley Museum. Oversee art and cultural related projects in the City.

Budget and Key Performance Indicators

Activity		Satisfaction with Festivals, Events & Cultural Activities*	Satisfaction with how local history & heritage are preserved & promoted*	FTE
FY 2019-2020 Target		70	63	3.68
YTD		N/A	N/A	3.68

*Source: Performance index scores, Community Scorecard 2019

Budget 342	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	667,631	568,206	-15%
Internal Recharging	238,313	235,775	-1%
Net Expenditure	905,944	803,981	-11%
Operating Income	(48,900)	(76,256)	56%
Net Position	857,044	727,725	-15%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing](#).
- Implement actions from the Cultural Strategy 2016-2020. [Ongoing](#).

Other Business Activities / Initiatives for 2019-2020

- Continue work on developing a central register/map of art, culture and heritage providers within the City and a strategy for its ongoing maintenance and promotion. [Deferred to 2020-2021 due to resourcing](#).
- Scope and progress an online art gallery of City-owned artworks. [Deferred to 2020-2021 due to resourcing](#).
- Continue to develop a streamlined approval process for applications for all internally and externally run events. [Business process mapped with departments. Further work required with internal stakeholders to streamline to one customer form and then to submit for the Information Services project list.](#)
- Investigate and if appropriate commence the process to instigate a mutually beneficial 'country cousin' relationship with a regional Council. [A report with recommendations will be brought to Council by third quarter 2020.](#)
- Undertake a feasibility study for a Cultural Centre (Arts/ Performing Arts) as contained in the Cultural Strategy 2016-2020. [Work has commenced on Phase One – detailed consultation and locational requirements. Phase two – business](#)

models and concept design(s) will be 2020-2021 pending the results of Phase one and subject to budgeting process.



Customer Service

To provide a range of services that deliver quality, timely and cost effective customer service to the community.

Budget and Key Performance Indicators

Activity	Incoming calls dealt with by Contact Centre (%)*	Satisfaction with level of Customer Service – Organisation* (%)	Satisfaction with level of Customer Service – Customer Service (%)**	FTE
FY 2019-2020 Target	76	69	92	8.6
YTD	55	N/A	93.2	8.6

*Source: Performance index score, Community Scorecard 2019

** Source Customer satisfaction survey - combined average from contact centre and front counter

Budget 343	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	467,776	448,586	-4%
Internal Recharging	(476,530)	(476,691)	0%
Net Expenditure	(8,754)	(28,105)	221%
Operating Income	(300)	0	-100%
Net Position	(9,054)	(28,105)	210%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Ongoing](#).

Other Business Activities / Initiatives for 2019-2020

- Review information summary sheets system used by customer service, which would be a potential information source for future use of artificial intelligence. [Scoping is anticipated to be completed before June 2020. Implementation is estimated by end of 2020.](#)
- Review the requirements and resource required to implement instant chat (human not bot). [Project planning to commence February 2020.](#)
- Review the value and cost of using bots to supplement customer service on line presence for basic repetitive information. [Will be a component of the instant chat project.](#)



Engineering and Works Division

The Engineering and Works Directorate is responsible for delivering and maintaining a safe road, cycleway and path system, developing and maintaining parks, and landscaping the natural environment for the enjoyment of everyone; the collecting and disposing of waste from all properties in the district and providing and maintaining all buildings and other facilities on Council property for community use. This division has four Business Units:

- Waste Services
- Parks and Environment
- Engineering Services
- Infrastructure Services

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes.
- Implement the capital works program assigned to Engineering.
- Implement the Project Portfolio Management (PPM) System.



Waste Services

Manages waste and recycling collection, develops recycling strategies and delivers waste education for domestic and commercial waste streams. This Business Unit has two Service Units:

- Waste Collection
- Waste Disposal

Budget 51	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	8,842,108	8,352,046	-6%
Internal Recharging	2,480,004	2,554,386	3%
Net Expenditure	11,322,112	10,906,432	-4%
Operating Income	(5,694,679)	(5,595,922)	-2%
Net Position	5,627,433	5,310,510	-6%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Complete.](#)
- Implement the Australasian LG Performance Excellence Program. [Complete.](#)
- Implement the Project Portfolio Management (PPM) System. [Commenced](#)
- Extend the implementation of a third household bin for the re-use of garden organics (GO). [Complete.](#)
- Review the Waste Management and Education Strategic Plan 2013-2023. [The State Government now require a 'Waste Plan'. Our reviewed Waste Strategy is on hold until Elected Members have been informed of the significant Waste Projects.](#)

Other Business Activities / Initiatives for 2019-2020

- Implement the recommendations from the Landfill Gas Management Plan. [Ongoing.](#)
- Implement the recommendations from the Post Closure Management Plan. [Ongoing.](#)
- Implement the recommendations from the Leachate Management Strategy. [Ongoing.](#)
- Replace failing leachate pumps. [In progress.](#)
- Implement Capping to Cell 6. [In progress with Tender awarded.](#)
- Provide EFTPOS to the Reuse Shop. [In progress.](#)

Waste Collection

To provide a regular reliable and safe waste and recycling collection service for every property within the district and dispose of it in an environmentally acceptable manner.

Budget and Key Performance Indicators

Activity	Weekly Services	*Kgs of Waste per Household	Satisfaction with Waste Collection** (%)	FTE
FY 2019-2020 Target	45,392	30	95	33
YTD	44,917	N/A	N/A	33

*New KPI

Source: Community Scorecard 2018, 94% positive rating; performance index score 74

Budget 511	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	4,038,287	3,815,143	-6%
Internal Recharging	4,685,796	4,639,170	-1%
Net Expenditure	8,724,083	8,454,313	-3%
Operating Income	(2,771,732)	(2,691,433)	-3%
Net Position	5,952,351	5,762,880	-3%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *Not commenced.*
- Complete the implementation of a third household bin for the re-use of garden organics (GO) by November 2019. *Complete.*
- Continue roll out of red lids to all those properties remaining on the 2 bin system. *Residential - 80% complete and Commercial and Industrial – not commenced.*
- Change dark green lids on park and street general waste bins to red lids. *50% complete. All park bins complete, no street litter bins changed.*

Other Business Activities / Initiatives for 2019-2020

- Install shelving to the new waste bin shed at the Operation Centre. *Not commenced.*



Waste Disposal

To operate a landfill site at Henderson to accept waste in accordance with the requirements of a Class II site under the Environmental Protection Act and maximise the financial return.

Budget and Key Performance Indicators

Activity	Tonnes of Waste into HWRP	Waste Recovery (%)	MSW Processed at RRRC (%)	FTE
FY 2019-2020 Target	68,000	10	25%	28.03**
YTD	48,000	8.3%	25%	25.03

*Includes Business Unit Manager (1) and Waste Education Officer (1)

**Budgeted FTE 26.03

Budget 510, 512	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	4,803,822	4,536,903	-6%
Internal Recharging	(2,205,793)	(2,084,783)	-5%
Net Expenditure	2,598,029	2,452,120	-6%
Operating Income	(2,922,947)	(2,904,490)	-1%
Net Position	(324,918)	(452,370)	39%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [Not commenced.](#)
- Complete a Feasibility Study for the HWRP including potential for a precinct approach, relocated entry and Materials Recovery Facility. [Application of works approval sent to DWER.](#)
- Determine a suitable Waste Contractor via an EOI and RFT for the Cockburn Resource Recovery Precinct Partnership Agreement. [Process completed, with no suitable contractor identified.](#)

Other Business Activities / Initiatives for 2019-2020

- Implement the recommendations from the Landfill Gas Management Plan. [Ongoing.](#)
- Implement the recommendations from the Post Closure Management Plan. [Ongoing.](#)
- Implement the recommendations from the Leachate Management Strategy. [Ongoing.](#)
- Replace failing leachate pumps. [In progress.](#)
- Implement Capping to Cell 6. [In progress with Tender awarded.](#)
- Provide EFTPOS to the Reuse Shop. [In progress.](#)



Parks and Environment

To design, construct, rehabilitate and maintain the City's open space. The team is required to manage natural and wetland areas, highly manicured playing fields and passive parks, foreshore areas, streetscapes and infrastructure. This Business Unit has two Service Units:

- Parks Services
- Environment Services

Budget 52	Adjusted Budget 2018-2019 \$	Proposed Budget 2019-2020 \$	Variance %
Gross Expenditure	10,470,832	9,329,217	-11%
Internal Recharging	1,187,054	1,223,544	3%
Net Expenditure	11,657,886	10,552,761	-9%
Operating Income	(606,561)	(152,386)	-75%
Net Position	11,051,325	10,400,375	-6%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Australasian LG Performance Excellence Program. *In progress.*
- Implement the Urban Forest Plan. *Not started.*
- Implement the Manning Park Master Plan. *In progress.*
- Implement the Sustainability Strategy 2017–2022. *Actions being implemented.*
- Deliver the key objectives of the Coogee Beach Master Plan. *In progress.*
- Oversee the Roe 8 Revegetation Services Agreement. *In progress.*
- Implement the Cash in Lieu Plan 2017-2019. *In progress.*
- Development of the Wetlands Precinct. *Tender awarded, construction commence Feb 2020.*
- Develop a Climate Change Strategy. *In progress.*
- Develop a Yangebup Lake Master Plan. *Draft plan compiled.*

Other Business Activities / Initiatives for 2019-2020

- Investigate Artificial Intelligence and the Internet of Things relating to Parks and Environment area. *In progress.*
- Action key recommendations of the Sports Lighting Audit. *In progress.*
- Undertake business process review. *In progress.*
- *Coogee Golf Course Peer Review. In progress.*
- *Staff Survey Review. In progress.*



Parks Services

The design, construction and operational maintenance of Public Open Space (POS) and Streetscapes to provide functional and attractive locations for recreational activities by the community.

Budget and Key Performance Indicators

Activity	Public Open Space Managed (Hectares)	Groundwater Management - kLG allocation	Groundwater Management – kLG water used	FTE
FY 2019-2020 Target	765	3,129,048 kL	2,700,000kL	64
YTD	750	3,129,048 kL	1,362,500kL	64

*Includes SMT Manager (1) and Engineering Administration Officer (1)

Budget 520, 521	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	8,597,393	7,981,774	-7%
Internal Recharging	736,480	755,471	3%
Net Expenditure	9,333,873	8,737,245	-6%
Operating Income	(10,400)	(26,964)	159%
Net Position	9,323,473	8,710,281	-7%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Review and develop the Customer Request System. [Work flow processes completed. Waiting on software Tech 1 configuration.](#)
- Implement the Public Open Space Strategy. [In progress.](#)
- Implement the Bibra Lake Management Plan 2016-2026 (BLMP). [In progress.](#)

Other Business Activities / Initiatives for 2019-2020

- Public Open Space Strategy - manage park infrastructure and maintain green areas. [In progress.](#)
- Public Open Space Strategy - review landscape submissions received through subdivision development, assess public open space allocations identified in district structure plans and guide developers on accessible and functional open space. [Ongoing.](#)
- Implement Playground Shade Sail Strategy – Jan Hammond Park, Dixon Park, Broadwater Reserve, Zodiac Park, Steiner Park and Bourbon Park. [All shade sail installations complete.](#)
- Playground Renewals – Goodwill Park, Kurrajong Park, Aubin Grove Community Centre, Bakers Square, Goodchild Reserve, Capricorn Park, Turnburry Park, Allendale Park, Broadwater Park, Greenslade Reserve, Market Garden Park, Lucretia Park and Samuel Caphorn Reserve. [Goodwill Park, Kurrajong park, Goodchild Reserve, Capricorn Park, Turnburry park, Allendale Park, Broadwater](#)

Park and Greenslade are all complete. Aubin Grove Community centre, Bakers Square and Samuel Caphorn are due for completion early 2020. Lucretia park is waiting on a concept design to proceed with community consultation.

- Street Tree Management – Plant, maintain and manage the City's growing street tree network (39,200). [In progress.](#)
- Streetscape - maintain 64ha of landscaped streetscapes. [In progress.](#)
- Streetscape Improvements – Hammond Road and North Lake Road. [Works are programmed for March 2020.](#)
- Irrigation Operating Strategy - perform monthly meter readings on groundwater usage, monitor groundwater quality, water scheduling and submit annual report to Department of Water. [Report submitted to DWER.](#)
- Irrigations Renewals – Poole Reserve, Coogee. [Waiting on irrigation design.](#)
- Bore and Pump Renewals – continuance of the City wide replacement program. [In progress.](#)
- Road Reserve – oversee the mowing of 500km (approx.) of verges. [In progress.](#)
- Hamilton Hill Revitalisation Strategy – develop landscape plan for the BP Oil pipeline easement. [Project on hold, waiting on update from BP Oil.](#)
- Lakes Revitalisation Strategy – Implement landscape improvements to, Mears Park, Windmill Park, Duffield Park and Blackthorn Park. [Mears Park, Duffield Park and Blackthorn Park are all open to consultation, works to start early 2020. Windmill Park on hold pending results of community consultation.](#)
- Coogee Beach Master Plan – implement stage three landscaping works focusing on the area surrounding the existing Coogee café and northern carpark. [In progress.](#)
- Streetscape improvements- Barwon Turn, Hammond Park. [Project complete.](#)
- Park Security Lighting requests – Olive Tree Park, Market Garden Park, Bishop Park and Kooboolong Park. [Olive Tree Park, Bishop Park and Kooboolong Park are complete. Market Garden Park programed for early 2020.](#)
- Boardwalk replacement- CY O'Connor Reserve, North Coogee. [Quotes received works to commence early 2020.](#)
- Port Coogee – Streetscape renewal. [In progress.](#)
- Beeliar Drive/Kemp Road Round-about – New landscaping works. [Complete.](#)
- Market Garden Park – Clay pump track renewal. [Community consultation in progress.](#)
- Memorial Walk Interpretative Signage Public Realm Works at CCW. [Complete.](#)
- Public Open Space Cash-in-Lieu program per Suburb:
 - Aubin Grove: Radiata Park, skate park feasibility study. [In progress.](#)
 - Coogee: Powell Park, BBQ, exercise equipment, shelter, seating and pathways. [Community consultation to start early 2020.](#)
 - Coolbellup: Tempest Park, shelter, seating and pathways. [In progress](#)
- **Dog Exercise Areas (Fenced) - Following extensive community consultation for the construction of a fenced dog exercise area in the City's southern suburbs. Baler Court, Hammond Park was selected as the preferred site; this undeveloped**

parcel of land has been transformed into the City's newest dog exercise facility, complete with agility equipment, seating and landscaping.



Environment Services

Prepare plans, develop policies and strategies, undertake studies and provide advice on environmental matters and ensure the protection and management of areas of environmental importance.

Budget and Key Performance Indicators

Activity	Hectares of Bushland	Hectares of Bushland Managed	Performance index score Conservation and Environment Management*	FTE
FY 2019-2020 Target	1206	712	67	15.39
YTD	1189	695	66	15.39

*Source: Community Scorecard results, performance index score

Budget 522	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	1,873,439	1,347,441	-28%
Internal Recharging	450,574	468,073	4%
Net Expenditure	2,324,013	1,815,515	-22%
Operating Income	(596,161)	(125,422)	-79%
Net Position	1,727,851	1,690,093	-2%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Review and develop the Customer Request System. [Work flow processes completed. Waiting on Tech 1 software configuration.](#)
- Implement the Sustainability Strategy 2017-2022. [Strategy continues to be implemented and reported upon annually.](#)
- Commence construction of the Wetlands Precinct. [Contractor appointed with construction to commence in February 2020.](#)
- Develop a Yangebup Lake Master Plan. [Draft Plan prepared and currently out for community comment until early February 2020.](#)

Other Business Activities / Initiatives for 2019-2020

- Implement actions listed in the Natural Area Management Strategy 2012-2022. [All actions continue to be delivered.](#)
- Implement actions identified in the Manning Park Master Plan. [Signage and Interpretation plan completed. Mountain bike concept plan due by January 2020.](#)
- Water Efficiency Action Plan: Review the document and implement actions and initiatives identified in the plan to ensure Waterwise accreditation. [Actions implemented and report sent to Water Corporation. Accreditation notification due in May 2020.](#)

- Oversee implementation of the Roe 8 Rehabilitation Management Plan. [Program continues to be successfully implemented as outlined in the plan.](#)
- Facilitate ongoing vegetation condition mapping and weed mapping. [Mapping completed. Awaiting finalisation of reports.](#)
- Sustainability Reporting Framework: Assess and report on KPI's to allow long term assessment of the City's progress toward sustainability. [Completed and endorsed by Council.](#)
- Revegetation: Revegetate a minimum of 2.5 hectares of bushland within selected conservation areas, planting more than 50,000 plants. [4.8 hectares revegetated and 67107 plants installed.](#)
- Coogee Maritime Trail: Add to and maintain the trail to provide additional habitat and enhancement of recreational and educational experience. [Additional 21 structures installed in December.](#)
- Capital Works Program: Continue to deliver capital works that enhance environmental areas and the community experience; including; Coogee Maritime Trail Extension, Osprey Drive Fauna Underpass Construction, Upgrade Viewing Platform at Banksia Eucalypt Wetland, Upgrade Pedestrian Path Bridge at Yangebup Lake. [Approximately 50% of capital works programs delivered including, Coogee Maritime Trail, Osprey Drive Fauna Underpass, Nutrient Stripping Basin Stage 2 and Possum Bridge.](#)
- Development and implementation of the "Sustainable Living Events" Program. [July to December 2019 program completed. January to June 2020 program finalised.](#)
- Manage the Landowners Biodiversity Conservation Grant Program. [Round finalised, 7 landowners successful with \\$18,500 funds devolved.](#)
- Deliver the "Local Project Local Jobs" tree planting grants program. [2018/19 Program completed.](#)
- Develop and Implement the City's Environmental Educational Programs including Schools Grant Program, Adopt a Beach, Turtle Watch, World Environment Day, Environmental Education for Schools. [Environmental Education Programs continue to be delivered and well received by the community.](#)



Engineering Services

This Business Unit has four Service Units:

- Road Construction
- Road Design
- Transport and Traffic Services
- Road Planning and Development

Budget 53	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	12,113,836	12,170,352	0%
Internal Recharging	917,312	660,619	-28%
Net Expenditure	13,031,148	12,830,971	-2%
Operating Income	(105,500)	(64,556)	-39%
Net Position	12,925,648	12,766,416	-1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress and on track to complete within agreed timeframe.*
- Implement the Project Portfolio Management (PPM) System. *In progress.*
- Implement Drainage Management Strategy 2018-2028. *In progress.*
- Implement Parking Plan 2018-2028. *In progress.*
- Review and update the Integrated Transport Plan, incorporating the Road Safety Strategy and Travel Smart Plan. *In progress.*
- Implement City wide Parking Plan. *In progress.*
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes. *Rockingham Road revitalisation project in progress.*
- Undertake project development for the future road improvement projects (Hammond Rd, Frankland Av, Poletti Road). *In progress.*
- Manage the Underground Power Program at South Lake. *Waiting for completion of the Western Power design.*
- Undertake Road Projects 2019-2020 (includes new road, resurfacing and traffic management). *In progress, completion by June 2020.*
- Undertake footpath, drainage and maintenance works in accordance with the 2019-2020 capital works program. *In progress, completion by June 2020.*

Road Construction

To construct and maintain roads, drains and associated infrastructure in accordance with adopted designs.

Budget and Key Performance Indicators

Activity	Kilometres of Road Resurfacing	New Paths & Cycleways (m ²)	Community Satisfaction with Roads*** (%)	FTE
FY 2019-2020 Target	9	10,000	87	31**
YTD	7.6	4500	87	26**

*Business restructuring in progress

**Budgeted FTE 30.5

*** Source: Community Scorecard, 87% positive rating. Performance index score 63.

Budget 530, 531	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	11,370,268	11,515,671	1%
Internal Recharging	1,035,319	779,290	-25%
Net Expenditure	12,405,586	12,294,962	-1%
Operating Income	(30,500)	(13,178)	-57%
Net Position	12,375,086	12,281,784	-1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress and on track to complete within agreed timeframe.*
- The City's road construction service will deliver the following capital works program:
 - \$12.50 million new road projects general road improvement, including resurfacing. *53% completed.*
 - \$1.30 million on drainage projects. *17% completed.*
 - \$1.29 million on footpath and rehabilitation existing footpaths. *49% completed.*
 - \$1.00 million on traffic management and Black Spot projects. *26% completed.*

Other Business Activities / Initiatives for 2019-2020

- Major projects included in the above are:
 - Jandakot Rd Duplication, construction of a second carriageway between Berrigan Dr and Solomon Rd (\$5.0m). *Awaiting resolution of land tenure issues to allow a tender for construction to be advertised.*
 - Verde Drive extension and construction of a roundabout at intersection of Verde Dr/Prinsep Rd (\$2.8m). *Construction has begun and project scheduled for completion by the end of May 2020.*
 - Prinsep Road extension to Verde Dr (2.6m). *Construction has begun and project scheduled for completion by the end of July 2020.*



Road Design

To provide design services for roads, paths, drains, development assessment and traffic management treatments that are under the responsibility of Council in accordance with Australian Standards.

Budget and Key Performance Indicators

Activity		Projects Designed In-house (%)	Design Cost as % of Road Program (%)	FTE
FY 2019-2020 Target		75	7.5	5*
YTD		75	7	4*

*Includes Design Manager (1); Design Coordinator (1) and Engineering Technical Officer (2)

Budget 532	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	365,276	294,499	-19%
Internal Recharging	(332,596)	(332,729)	0%
Net Expenditure	32,680	(38,230)	-217%
Operating Income	0	(55)	0%
Net Position	32,680	(38,284)	-217%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress and on track to complete within agreed timeframe.*

Other Business Activities / Initiatives for 2019-2020

- Design for Prinsep Road extension to Verde Drive. *Completed.*
- Design for Verde Drive extension from Biscayne Way to Armadale Road. *Completed.*
- Design for Hammond Road widening from Bartram Road to Branch Circus. *In progress and on track to complete within agreed timeframe.*
- Design for Frankland Avenue from Gaebler Road to Frankland Avenue Rd. *Concept design completed, detailed design is deferred pending land acquisition to create the road reserve.*
- Various traffic, storm water and drainage sump projects. *Ongoing as required.*
- Conduct an engineering survey, investigation and design on the customer requests regarding drainage and traffic issues. *Ongoing as required.*
- Investigate Black Spot and unsafe road sections within the road network with a detailed proposal for external funding completed. *Ongoing and completed to date in conjunction with Traffic Services.*
- Assist Strategic Planning - Continue in reviewing and providing the technical comments on proposed civil work for new subdivision developments. *Ongoing as required, in conjunction with Traffic Services and Engineering Development.*
- Compile and manage contract documents for all projects that will be tendered out. *Ongoing and completed to date.*

- Rockingham Road Revitalisation from Spearwood Avenue to Phoenix Road.
Tender for detail design and then assist with the compilation of tender documents for construction in 2020/21.
- Jandakot Road Duplication Stage 2 between Berrigan Drive and Solomon Road.
Design completed.

Transport and Traffic Services

To ensure that planning and development of the transport network within the City meets people and industry needs while minimizing environmental impact.

Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Projects Completed In-house (%)	FTE
FY 2019-2020 Target		10	80	5
YTD		10	80	5

*The budget for this Service Unit is included with Road Planning and Development

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress and on track to complete within agreed timeframe.*

Other Business Activities / Initiatives for 2019-2020

- **Traffic and Transport**
 - Assess requests for traffic calming on local roads. *All new requests are being assessed as per City's Local Area Traffic Management Investigation Policy.*
 - Bartram Road parking and traffic management. *In progress with potential for installation of line marking in effort to discourage speeding.*
 - Coolbellup wayfinding signage. *In progress, the proposed signage will be implemented in period of 2 years.*
 - Gaebler Road entry statement. *Design and community consultation is completed. Construction will be completed by the end of the financial year.*
 - Interim Road slow point improvement. *The proposed improvements are approved by Main Roads and it will be implemented in this financial year.*
 - LED speed display signs. *In progress, installation is due by June 2020.*
 - Parking Signage & Line Marking. *Ongoing as required.*
 - Phoenix Revitalisation path refurbishment program. *Completed.*
 - Phoenix Revitalisation traffic assessment. *Completed as a part of District Traffic Study revision 2018.*
 - South Lake Primary School parking and traffic. *In progress, scheduled for completion before end of summer school holidays.*
- **Detailed project planning**
 - Review and update the Integrated Transport Plan, incorporating the Road Safety Strategy and Travel Smart Plan. *Draft version of the Integrated Transport Plan is completed and is currently submitted for internal comments.*

- Investigate Black Spot and unsafe road sections within the road network with a detailed proposal for external funding completed. [Ongoing as required.](#)
- Prepare submissions for the Black Spot Program 2019-2020 Federal and State Black Spot funding. [In progress, 12 potential sites selected.](#)
- Provide detailed technical advice for transport related issues on Development Applications, Structure Plans and subdivisions to Strategic and Statutory Planning, architects, developers, and traffic consultants. [Ongoing as required.](#)
- **Travelsmart and road safety initiatives**
 - Develop public events, information campaigns and education resources about traffic congestion, road safety and alternative transport mode choices to reduce the dependency on trips by private car. [The following events were held in 2019: Rodney Tolley workshop, Community Trek with Cycling Without Age and Urbi Bike Hire, CoBUG rides, attendance at events Bike Week, Australia Day, Coogee Live, Bike Month and Your Move. Staff Travel Survey plus Staff Smartriders and staff bikes.](#)
 - Prepare submissions for the Bicycle Program funding. [Completed two submissions: Hope Road shared path connection to Murdoch Drive Extension and Rockingham Road shared path from Phoenix Road to Coleville Crescent.](#)

Road Planning and Development

To ensure development occurs in accordance with all relevant Australian Standards and Council's development conditions and specifications.

Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Value of Development Infrastructure Plans Approved (\$)	FTE
FY 2019-2020 Target		15	9m	2.5
YTD		15	4m	2

Budget 535	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	378,292	360,182	-5%
Internal Recharging	214,589	214,058	0%
Net Expenditure	592,881	574,240	-3%
Operating Income	(75,000)	(51,323)	-32%
Net Position	517,881	522,917	1%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. *In progress and on track to complete within agreed timeframe.*

Other Business Activities / Initiatives for 2019-2020

- Engineering Aspects - Continue in managing and providing advice on a broad range of subdivision and development proposals from an engineering and infrastructure planning perspective. *Ongoing as required.*
- Assist Strategic Planning - Continue in reviewing and providing technical advice/comments on structure plans and development applications for new land development proposals. *Ongoing as required.*
- Asset Management Aspects – Ensure that asset management principles are followed in the design, approval, construction and clearance of assets due to be handed over to the City through the subdivision and development process. *Ongoing as required.*
- Council's standard drawings and specifications. Updated and available on the City website.*
- IPWEA guidelines review. Participate in monthly meeting and provide comments as required.*

Infrastructure Services

This Business Unit has three Service Units:

- Project & Asset Services
- Facilities and Plant
- Marina and Coastal Services

Budget 54	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	9,669,977	9,233,022	-5%
Internal Recharging	(7,129,226)	(7,165,745)	1%
Net Expenditure	2,540,751	2,067,277	-19%
Operating Income	(784,348)	(915,611)	17%
Net Position	1,756,403	1,151,665	-34%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- In liaison with Community Development and Services, Recreation and Community Safety, plan and deliver new and refurbished buildings and facilities. [Ongoing.](#)
- Plan and implement initiatives to reduce building and facility and plant non-renewable energy consumption and GHG emissions. [Ongoing, addition of solar array installations. Electric pool vehicle and waste truck due by mid-2020.](#)
- Develop and implement the City's Coastal Management & Adaptation Plan (in conjunction with Strategic Planning & Recreation Services). [Yet to commence.](#)
- Continue regional collaboration on coastal issues with adjacent Councils, state government agencies and the community via the Cockburn Sound Coastal Alliance. [Ongoing, initial meeting in February 2020.](#)

Other Business Activities / Initiatives for 2019-2020

- Undertake the capital works program for City buildings and facilities. [Ongoing.](#)
- Undertake the building and facilities operational maintenance program. [Ongoing.](#)
- Implement the Project Portfolio Management (PPM) System. [In progress](#)
- Operations Centre Upgrade Phase 2. [In progress](#)
- Deliver the plant and fleet vehicle replacement program. [In progress](#)
- Initiate actions agreed for the next stage expansion of the Port Coogee Marina. [In progress](#)
- Continued liaison with other metropolitan coastal councils in regard to coastal vulnerability and adaptation and facilitate ongoing activities of the Cockburn Sound Coastal Alliance (CSCA). [Ongoing.](#)



Project & Asset Services

To manage the development and delivery of project and asset management frameworks, systems, processes and procedures and provision of services for best practice asset and project management including in the delivery of the City's major building and facility and other infrastructure capital works programs and operational activities.

Budget and Key Performance Indicators

Activity	Major Building Projects Commencing	Value of New Buildings Being Commenced (\$)	Asset Value excluding Land (\$)	Asset Value including Land (\$)	Average Asset Depreciation Life to Date (%)	FTE
FY 2019-2020 Target	2	11.23m	1.013b	1.095b	45	9**
YTD	2	11.23m	1.013b	1.095b	45	9

* Includes Project & Asset Services Manager, 3 Project Staff & 3 Asset Staff

** Includes Project & Asset Services Manager, 4 Project Staff (inc Project Development Manager) & 4 Asset Staff (inc Asset Delivery Coordinator)

Budget 540, 541	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	268,021	260,745	-3%
Internal Recharging	(231,276)	(230,370)	0%
Net Expenditure	36,745	30,375	-17%
Operating Income	0	0	0%
Net Position	36,745	30,375	-17%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress](#)
- In liaison with Recreation & Community Safety and Community Development & Services, plan and deliver new and refurbished buildings and facilities. [Ongoing](#).

Other Business Activities / Initiatives for 2019-2020

- Implement the Project Portfolio Management (PPM) System. [Phase 1 Complete, early stage development of Phase 2.](#)
- Implement the Australasian LG Performance Excellence Program. [Completed August 2019.](#)
- Project manage building projects in the capital works program.
- Specific projects being delivered in 2019-20 include the:
 - Completion of Operations Centre Stage 2 including Disaster recovery site and Howson way relocation of materials / equipment. [Currently in development – scheduled for design to be completed December 2019 and request for construction tender process to be developed reaching market by March 2020.](#)

- Design of the Aboriginal Cultural and Visitors Centre. Completed schematic design stage with stakeholders engagement / consultation continuing.
- Construction of the Wetland Education Centre. Construction Tender review completed with contract award and Council approval scheduled for December 2019.
- Assist in the development and delivery of the following key projects:
 - Design of Frankland Park Recreation Centre & Ovals. Currently at schematic design stage with on-going stakeholders engagement / consultation. Project design team appointed and project management plan signed off.
 - Treeby Community and Sport Centre - Community Centre. Currently at concept design stage.
 - Malabar Park BMX Facility. Currently at Schematic Design, all consultants appointed. Environmental approval obtained from Federal Government and waiting on State approval.
 - Beale Park Sporting Facilities – Design. Application for grant submitted and awaiting the result to progress on design in early March 2020.
- Asset Management Plans (AMP) for 20/21 – 23/24 including two new AMP's for Cockburn ARC and Marina & Coastal Assets. Completion of final draft versions of eight AMPs scheduled for March 2020. The Marina & Coastal and Footpath AMP's are in the early stages of development.
- Completion of Infrastructure Asset Condition Surveys for all Major asset Classes. Project Complete – pending final data import scheduled for end of December.
- Technology One: Strategic Asset Management – Prediction modelling / Optimisation & Asset Valuations. Risk, Criticality, Functionality and Levels of Service matrix's for asset groupings currently being developed and Operational Asset Registers currently being reconfigured to align to Strategic Asset Management plan.
- Facilities Asset Management System including Mobility and Econtractor. Asset register configuration completed – data population to be finalised upon completion of the Buildings Condition & Defect Infrastructure Audit in December. Go Live scheduled for February 2020.
- Asset Management related ESRI (GIS) Projects including Mobile Data collection solutions and improved quality assurance practices for asset data. Scheduled for completion by June 2020.



Facilities and Plant

To manage, maintain and deliver Council owned buildings, structures, fleet and plant services to provide for the requirements of the staff and community.

Budget and Key Performance Indicators

Activity	Value of Facilities Managed (\$)	Fleet & Plant Replacement Program Value (\$)**	Additional Fleet Purchases (\$)**	FTE
FY 2019-2020 Target	233m*	3.74m	0.27m	16
YTD	233m	3.74m	0.27m	16

*Includes **Budget value of the program to replace existing fleet and plant

***Budget for purchases of additional fleet & plant

Budget	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	7,772,311	7,513,568	-3%
Internal Recharging	(6,620,737)	(6,709,476)	1%
Net Expenditure	1,151,574	804,092	-30%
Operating Income	(5,750)	(30,115)	424%
Net Position	1,145,823	773,977	-32%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress](#)
- Manage and maintain Council owned buildings and structures, fleet and plant. [Ongoing](#)

Other Business Activities / Initiatives for 2019-2020

- Minor Capital Works Program. Management and delivery of minor capital works and rehabilitation of the City owned building portfolio, including:
 - Administration Building minor refurbishments. [On target.](#)
 - Atwell Parklands Community Centre minor refurbishments. [On target.](#)
 - Banjup Community Hall storeroom conversion. [On target.](#)
 - Building and Facility Signage Replacements. [On target.](#)
 - Coogee Beach ablution facilities minor improvements and repairs. [On target.](#)
 - Coolbellup Community Centre, East Beeliar Community Centre, Jandakot Community Hall and Yangebup Community Centre minor refurbishments and repairs. [On target.](#)
 - Disability Access Audit and Building Access and Amenity Improvements.
 - Jean Willis minor refurbishments and repairs. [On target.](#)
 - Len Packham Clubrooms minor refurbishments and repairs. [On target.](#)
 - Memorial Hall minor refurbishments and repairs. [On target.](#)

- Naval Base Reserve - Lighting & Minor Refurbishments & Repairs. [On target.](#)
- Operations Depot EV Waste Truck Parking Area & Charge Station. [On target.](#)
- Wetlands Education Centre - Stormwater Drainage Treatment. [On target.](#)
- Facilities Operational Budget and Program. Prepare and manage the budget and delivery program utilising internal and external resources to ensure the City's community and civic buildings and facilities are well maintained, safe, clean and functional. [On target.](#)
- Major and Minor Plant Acquisition Program for new and replacement plant and light fleet including acquisition of a EV waste collection truck, several other replacement waste collection trucks, a replacement 12 seater bus, 3 FE loaders, 11 other heavy plant items, up to 7 new and 21 replacement light vehicles. [On target.](#)
- Plant Maintenance Operations. Management and delivery of plant servicing and repair operations utilising the workshop, field mechanics (including at the Henderson Waste Recovery site) and external service providers to ensure major plant, fleet and minor plant and equipment continue to meet operational requirements in a cost effective and productive manner. [On target.](#)



Marina and Coastal Services

To manage the Port Coogee marina facility including business development, penholder liaison and daily service operations plus plan and deliver on coastal infrastructure and management initiatives.

Budget and Key Performance Indicators

Activity	Marina Pen Numbers Available	Marina Pen Occupancy (%)	Value of Coastal Engineering Project Funding (\$)	FTE
FY 2019-2020 Target	150	97	5.19m**	3
YTD	150	97	5.19m	3

*Includes Port Coogee Marina carpark, path, fuel system rectification and new day visitor jetty plus CY O'Connor protection option projects

** Includes Port Coogee Marina Expansion first stage (\$4.75M) and C Y O'Connor Beach protection work detailed design

Marina & Coastal Services Budget 545	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	820,466	744,034	-9%
Internal Recharging	167,105	159,714	-4%
Net Expenditure	987,571	903,748	-8%
Operating Income	(778,598)	(885,496)	14%
Net Position	208,973	18,252	-91%

Coastal Engineering Services Budget 546	YTD Budget 2019-2020 \$	YTD Actual 2019-2020 \$	Variance %
Gross Expenditure	217,605	265,676	22%
Internal Recharging	72,373	70,510	-3%
Net Expenditure	289,978	336,186	16%
Operating Income	0	0	0%
Net Position	289,978	336,186	16%

Actions to be undertaken 2019-2020 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management. [In progress.](#)
- Marina Management. Continued management of the Port Coogee Marina ongoing. [Ongoing.](#)
- Develop and implement the City's Coastal Management & Adaptation Plan. [Yet to commence.](#)

Other Business Activities / Initiatives for 2019-2020

- Initiate actions agreed for the next stage expansion of the Port Coogee Marina. The Marina Expansion Business Case and draft concept design was endorsed by Council at the September 2019 OCM for the purpose of community engagement. A report on the Community Engagement results and request to progress the detailed layout design was endorsed at the December OCM.
- Deliver capital works projects including:
 - Improved beach access at Coogee Jetty. *Project deferred to 2020.*
 - Corrosion protection works for Coogee Jetty. *Works underway.*
 - Port Coogee Marina jetty section repairs. *Works are under review as annual inspection now complete.*
 - Ngarkal Beach ablution block accessible toilet upgrades. *Tender out to market, likely to be awarded early 2020.*
 - Detailed design of C Y O'Connor Beach Protection treatment(s). *Phase 1 (vision & values assessment) of stakeholder engagement is complete with an on-site community workshop held in November 2019.*
- Manage ongoing beach profile monitoring activities. *Ongoing.*
- Continued liaison with other metropolitan coastal councils in regard to coastal vulnerability and adaptation and facilitate ongoing activities of the Cockburn Sound Coastal Alliance (CSCA). *Ongoing.*
- Build a temporary carpark on the Southern Peninsular as an extension to the existing temporary carpark to give an element of secure overnight parking for Port Coogee Marina Pen Holders. *Complete.*
- Install a swimming pontoon at Ngarkal Beach for the Community to utilise which will also potentially assist to minimise the sand movement caused by wave action. *Complete.*



Mission Statement

*'To make the City of Cockburn the most attractive place to live, work, visit
and invest in, within the Perth metropolitan area.'*

Values

Our five values influence service provision and staff behaviour. They are:

Customer Service

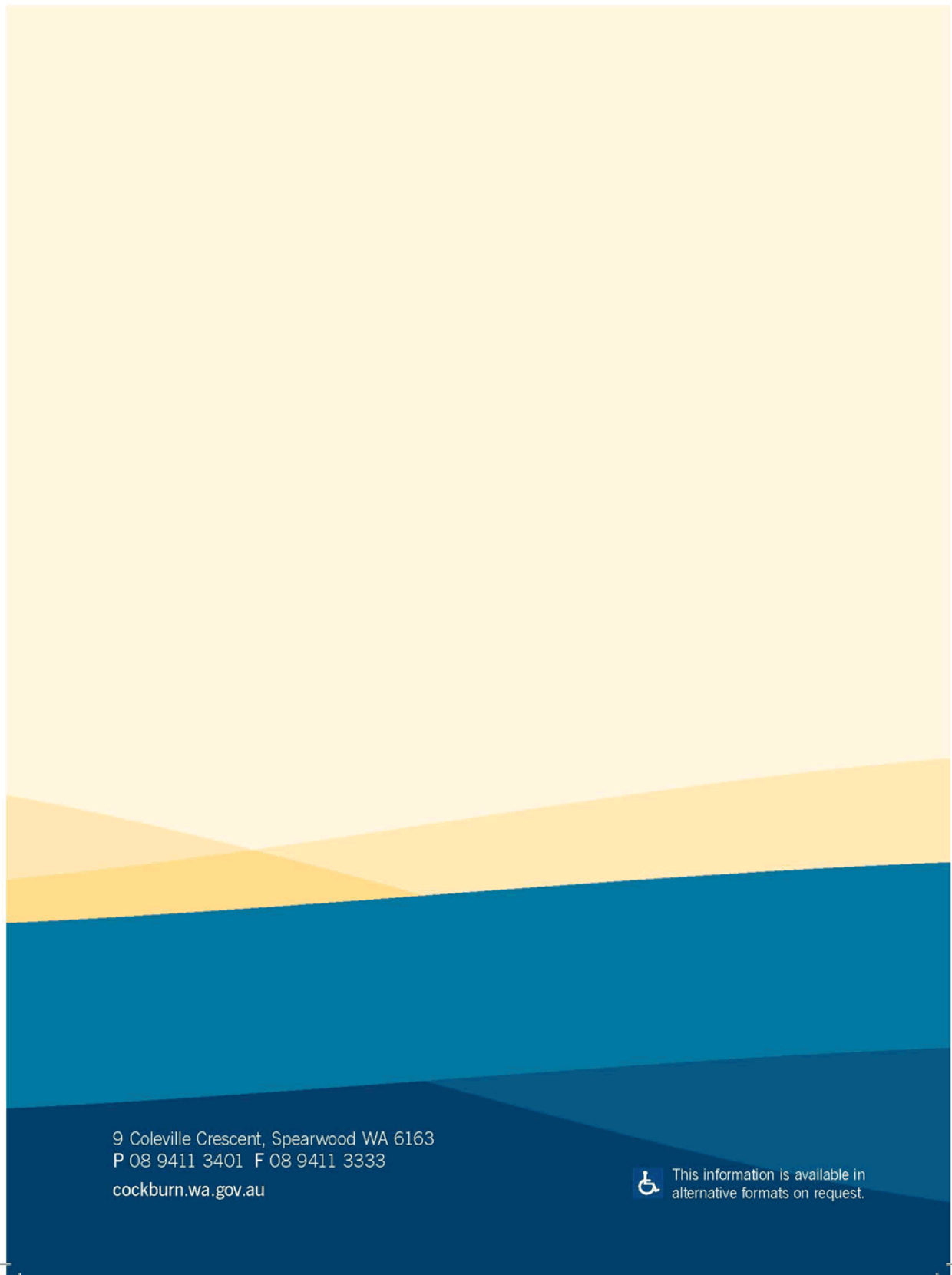
Accountability

Sustainability

Safety

Excellence





14. PLANNING AND DEVELOPMENT DIVISION ISSUES

14.1 (2020/MINUTE NO 0012) DEVELOPMENT APPLICATION - CHILD CARE PREMISES - LOT 9027 (NO. 201) HAMILTON ROAD, COOGEE WA 6166

Author(s)	P Andrade
Attachments	<ol style="list-style-type: none"> 1. Location Plan ↓ 2. Development Plans ↓ 3. Landscape Plan ↓ 4. Environmental Noise Assessment ↓ 5. Traffic Impact Statement ↓
Location	201 Hamilton Road Coogee WA 6166
Owner	Baselink Pty Ltd
Applicant	Burgess Design Group
Application Reference	DA19/0208

RECOMMENDATION

That Council

1. approve the development in accordance with Town Planning Scheme No.3, subject to the following conditions:

Conditions

1. Development shall be carried out in accordance with the terms of the application as approved herein and any approved plan (including any amendments marked in red).
2. Prior to the issue of a Building Permit, a detailed material, colours and finishes schedule for the development shall be submitted to and approved by the City. The details as agreed to by the City shall be implemented and maintained in the development.
3. Prior to the issue of a Building Permit, a Construction Management Plan shall be submitted to and approved by the City. The Construction Management Plan shall be implemented to the satisfaction of the City.
4. Prior to the issue of a Building Permit, a Waste Management Plan (WMP) shall be submitted to and approved by the City. All aspects of the WMP shall be implemented at all times.
5. Prior to the issue of a Building Permit, all mechanical plant and related hardware shall be screened from view of adjoining properties and the respective street frontages. The details in respect of which shall be provided to the City's satisfaction prior to the issue of a Building Permit.



6. Prior to the initial occupation of the building, the parking bays, driveways and points of ingress shall be sealed, kerbed, drained, line marked and signed in accordance with the approved plans to the satisfaction of the City. Car parking and access driveways shall be designed, constructed and maintained to comply with AS2890.1 and provide for safe pedestrian movement, to the City's satisfaction.
7. All stormwater being contained and disposed of on-site to the satisfaction of the City.
8. The premises must clearly display the street number.
9. All earthworks, cleared land and batters shall be stabilised to prevent sand or dust blowing to the satisfaction of the City.
10. Prior to the issue of a Building Permit, a detailed landscaping plan shall be submitted to and approved by the City.
11. Landscaping shall be installed and reticulated in accordance with an approved detailed landscape plan prior to the occupation of the development. Landscaped areas are to be maintained thereafter in good order to the satisfaction of the City.
12. All outdoor lighting shall be installed and maintained in accordance with Australian Standard AS 4282-2019 "Control of the Obtrusive Effects of Outdoor Lighting".
13. The maximum number of children being cared for at the premises at any one time is 69 and the maximum number of employees working from the premises at any one time is nine (9).
14. The hours of operation are limited to 6:30am to 6:00pm Monday to Friday.
15. All signage and advertising not exempt under Town Planning Scheme no. 3 shall be submitted to and approved by the City, prior to the erection of any signage on the site/building.
16. All noise attenuation measures, identified by the Lloyd George Acoustics Report "*Environmental Noise Assessment Proposed Childcare Centre #201 Hamilton Road, Coogee*" (Ref 19014805-01a; dated 21 March 2019) and any approved further acoustic report required under condition 18, are to be implemented prior to occupancy of the development and the requirements of the Acoustic Report are to be observed at all times.
17. Prior to the issue of a Building Permit, a further Acoustic Report shall be submitted to and approved by the City, and implemented thereafter, to the satisfaction of the City.
18. Prior to the issue of a Building Permit, written confirmation from the builder that all recommendations made in the Acoustic Report required under condition 18 have been incorporated into the proposed development and included into the building contract, as a requirement, between the builder and the owner/s.

19. Prior to occupation of the development, the builder shall provide written confirmation that the requirements of the Acoustic Report referred to in condition 18 have been incorporated into the completed development with the Form BA7 Completion Form.
20. Acoustic boundary fences/ walls compliant with the requirements of the Herring Storer Acoustics Report "*Environmental Noise Assessment Proposed Childcare Centre #201 Hamilton Road, Coogee*" (Ref 19014805-01a; dated 21 March 2019) or any future approved report, as per condition 18, are to be constructed and are to be of a colour and material that compliments the façade of the subject building, to the satisfaction of the City.
21. Prior to the issue of a Building Permit, an Operational Management Plan shall be submitted to and approved by the City. The approved Operational Management Plan shall be implemented thereafter, to the satisfaction of the City.
22. Crossovers are to be located and constructed to the City's specifications. Redundant crossovers are to be removed and the verge reinstated, to the City's satisfaction.
23. Prior to occupation of the development the owner shall cede free of cost to the State of Western Australia the area reserved for road ("the reserve"), to the satisfaction of the City. The owner shall be responsible to pay all costs of and incidental to (including the drafts), the application, the deposited plan and fees for the stamping and registration.
24. The surface finish of the boundary walls abutting the adjoining lots shall be either face brick or rendered the same colour as the external appearance of the subject dwelling unless otherwise agreed with the adjoining property owner/s to the satisfaction of the City.
25. Prior to the issue of a Building Permit, the landowner/applicant contributing towards development infrastructure provisions pursuant to the City's Town Planning Scheme No. 3, to the City's satisfaction.

FOOTNOTES

- a) This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the Council, or with any requirements of the City of Cockburn Town Planning Scheme No. 3. Prior to the commencement of any works associated with the development, a building permit is required.
- b) With regards to stormwater drainage, it shall be designed in accordance with Australian Standard AS3500.



- c) With regards to the Construction Management Plan, it shall address the following items:
- access to and from the site;
 - delivery of materials and equipment to the site;
 - storage of materials and equipment to the site;
 - parking arrangements for contractors and subcontractors;
 - management of construction waste;
 - construction times to manage noise; and
 - other matters likely to impact on the surrounding properties.
- d) Your attention is drawn to the City's Engineering Services for further information on formal road closures (if required) for the parking arrangements approved within the Construction Management Plan.
- e) With regard to the requirement for a revised acoustic report, it shall be prepared by a suitably qualified and recognised acoustic consultant and demonstrate that the design and location of plant and other sources of noise within the development (such as air-conditioners, entry gates and break out noise) will not exceed the assigned noise levels set out in the *Environmental Protection (Noise) Regulations 1997* (as amended).
- f) With regard to the Operational Management Plan, it shall demonstrate how the Childcare Centre will implement the requirements of the approved Noise Management Plan and Acoustic Reports during operation.
- g) With regard to Condition 17, the acoustic report shall be prepared by a suitably qualified and recognised acoustic consultant and demonstrate that the design and location of plant and other sources of noise within the development (such as air-conditioners, entry gates and break out noise) will not exceed the assigned noise levels set out in the *Environmental Protection (Noise) Regulations 1997* (as amended).
- h) The development shall comply with the noise pollution provisions of the *Environmental Protection Act 1986*, and more particularly with the requirements of the *Environmental Protection (Noise) Regulations 1997*. The installation of equipment within the development including air-conditioners, spas, pools and similar equipment shall not result in noise emissions to neighbouring properties exceeding those imposed by the *Environmental Protection (Noise) Regulations 1997* (as amended).
- i) With regards to the Landscaping Plan, it shall include the following:-
- the location, number, size and species type of existing and proposed trees and shrubs, including calculations for the landscaping area;
 - any lawns to be established;

- any existing landscape areas to be retained;
 - those areas to be reticulated or irrigated; and
 - verge treatments.
- j) If the development the subject of this approval is not substantially commenced within a period of two (2) years, the approval shall lapse and be of no further effect.
- k) The proposal shall comply with the *Child Care Services Regulations 2007*, and the requirements of the Department of Communities, Child Protection and Family Support. The applicant is advised all necessary approvals must also be obtained from the Department of Human Services.
- l) All food businesses shall comply with the Food Act 2008 and Chapter 3 of the Australia New Zealand Food Standard Code (Australia Only).
- m) An “Application to Construct or Alter a Food Premises” is required to be submitted to Health Services prior to construction. This is to be accompanied by detailed plans and specifications of the food preparation and storage area (including mechanical ventilation and hydraulics), sanitary conveniences and garbage room, demonstrating compliance with the mentioned legislation.
- n) With regards to the operation management plan, it is also expected additional signage will be erected and maintained that asks patrons in the car park to keep noise levels low and to consider adjoining neighbours.
- o) Where the obligation for payment of developer contributions has been met by a previous approval, such as subdivision, DCA will be deemed to have been complied with. The principles and administrative requirements for Development Contribution Plans are set out in Part 5.3 of the City of Cockburn’s Town Planning Scheme No. 3. Further information may be found at <https://www.cockburn.wa.gov.au/Building-and-Development/Developer-Contributions>.
- (2) advise the proponent and those who made a submission of Council’s decision.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0



Background

The subject property is 1,456m² in area and abuts residential properties to the south and west, Ocean Road to the north and Hamilton Road to the east. The lot is completely cleared with no building or vegetation on-site.

The site is encumbered by an easement along the entire eastern side of the site, adjoining Hamilton Road, which benefits the Electricity Networks Corporation (Western Power).

There is approximately 85 m² of area reserved for road purposes; there is no ability to develop this land and this will be required to be ceded to the Crown (refer attached location plan).

Submission

N/A

Report

The application for a Child Care Premise was initially proposed as follows:

- Single Storey Building – 497.61m² internal floor area and 400m² of outdoor play area;
- Hours of Operation: 6:30am to 6pm, Monday to Friday;
- Maximum of 72 children (8 babies, 15 pre-kindergarten and 49 kindergarten and over);
- Maximum of 12 staff at any one time;
- 16 car bays on-site;
- 10 staff/employees at any one given time; and
- Landscaping

Post community consultation, the application was modified as follows:

- Maximum of 69 children in lieu of 72;
- Maximum of nine (9) staff in lieu of 12; and
- Revised elevations including revised fencing and acoustic treatments.

Planning Framework

Metropolitan Region Scheme (MRS)

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS).

Town Planning Scheme No.3 (TPS 3)

The subject site is zoned Development under TPS 3, the objective is:

*"To provide for **future residential, industrial or commercial** development to be guided by a comprehensive **Structure Plan** prepared under the Scheme".*



There is an approved guiding Structure Plan in place for the development area called “Ocean Crest Local Structure Plan” which indicates the site as ‘Residential R25’. “Residential” under TPS 3, the objective is as follows:

*“To provide for **residential** development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes”.*

‘Child Care Premises’ is an ‘A’ land use within the Residential Zone under TPS3, which means that the use is not permitted unless the Local Government has exercised its discretion by granting development approval after giving special notice in accordance with Clause 64 of the deemed provisions.

Local Policies

Local Planning Policy – 1.17 Non Residential Uses in Residential Zones

This policy is to provide guidance in assessment of planning applications for development in a residential zone that does not include a dwelling where discretion is required to be exercised in the decision making process. The assessment of this application in line with this policy is discussed below.

Local Planning Policy – 3.1 Child Care Premises

This policy is to provide guidelines for the location, siting and design of child care centres to ensure that such developments are compatible with, and avoid adverse impacts on, the amenity of surrounding areas. The assessment of this application in line with this policy is discussed below.

Community Consultation

The development application was advertised to ten nearby landowners for a period of 21 days. A total of four submissions were received of which all four objected to the proposal.

The issues raised are summarised as follows:

- Traffic
 - The proposal will cause undue vehicular traffic;
 - There is already excessive vehicular traffic utilizing Hamilton Road;
 - Entry and exit is too close in proximity to a round-a-bout, together with the entry/exit point is hazardous for vehicles.
- Parking
 - The proposed parking is insufficient.
 - No secondary or over-flow parking options on adjoining streets, leading to damage on verges/ verge infrastructure.



- Sense of Place
 - The proposal will diminish the existing sense of place and amenity enjoyed by residents.
- Aesthetics
 - The southern boundary and interface is unsightly.
- Pedestrian Safety
- Children Health
 - The playground is too close to the powerlines for the health of the children cared for.

Assessment

Location

One objection raised the use of the site as a Child Care Premise as an issue, stating it will lead to a diminishing in the sense of place of the residential area.

A Child Care Premise in a residential zone an 'A' use under the TPS3. The objective of the residential zone is:

"To provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes."

The WAPC's Planning Bulletin 72/2009- Child Care Centres should be used for reference regarding appropriate locations for Child Care. The bulletin recommends that Child Care Premises be located to maximise service benefit to the community. In this instance, the Child Care Premise is entirely surrounded by residential properties which this premise will service.

The City's Local Planning Policy 1.17– Non-Residential Uses in Residential Zones requires that such uses are located adjacent to Regional, District or Local Centres, within 250m of a public transport route and not located on "Local Distributor" or "Access Roads". The proposed Child Care Premises is approximately 260m from a Local Centre (to the north) and within 5 metres of a bus stop (refer Attachment 1: Location Plan). Hamilton Road is classified as a "District Distributor B" under the City's *Road Infrastructure Asset Management Plan (2017 -2020)*. This is the classification above the "Local Distributor" and the "Access Roads".

The subject site location is considered to be appropriate as the site is on a corner, relatively close to recreation and commercial nodes and the development generally meets all other requirements.



Traffic and Access

All objections raised the issue of undue traffic impacts proposed by the trip generation of the Child Care Premise. Each objection also raised the issue of inappropriate and unsafe access due to the crossover being within close proximity to a bus stop and the roundabout.

The applicant provided a Traffic Impact Statement (TIS) by KCTT Engineering that demonstrated the traffic network and access location can cater for the proposed development without compromising on safety of pedestrians, vehicles or the bus operations. There were no changes to the road reserve recommended within the TIS.

The City's Traffic Engineers have reviewed the TIS provided by the applicant and agreed with the assessment that the separation distance, traffic network and road standards are adequate for the proposed development. It should be noted that the bus stop is not a shelter; therefore, only 1m separation is required between the bus stop and the edge of the crossover. The proposed crossover has approximately 14m separation.

Car Parking

Both the City's LPP1.17 and LPP3.1 and the WAPC's Planning Bulletin, all outline that car parking should be contained on-site as a minimum to ensure there is no impact on the amenity of the surrounding residents.

Initially with 72 children and 12 staff, 20 bays are required on-site of which had not been proposed as only 16 bays had been proposed, which was a shortfall of four from the requirements of the City's TPS. All objections related to the lack of parking on-site and some objections noted existing parking issues with people already parking on adjoining verges which has caused damage to the verges and its' infrastructure.

Post consultation, the applicant then revised the proposal to 69 children and 9 staff at any one time. This revised proposal requires 16 car bays, of which have been provided. Given the car parking now complies with the TPS, there is no perceived issue with car parking, noting that the existing car parking matters raised has been directed to the City's Rangers.

Environmental Health

Whilst no objections raised concerns about potential noise impacting their amenity, the applicant as part of its submission included an Environmental Acoustic Assessment prepared by Lloyd George Acoustics which assessed the noise generated from the land use and includes but is not limited to: mechanical noise, car parking noise and children playing within the outdoor play areas.

The acoustic report determines that the noise generated and decibel levels at nearby properties would comply with the *Environmental Protection (Noise) Regulations 1997* should:



1. Acoustic barriers be installed adjacent to, and to mitigate, the outdoor play and car parking areas; and
2. An Operational Management Plan be enacted that takes into account the best practices, like that of taking crying children inside and limiting the number of children playing outdoors at any one time.

The City's officers have assessed the acoustic report and concluded that should the acoustic barriers and management practices be accounted for, the development of the Child Care Premise will comply with the *Environmental Protection (Noise) Regulations 1997*. Given this, should Council choose to approve the development, compliance with the Lloyd George report should be conditioned, likewise, an operational management plan should be submitted and approved by the City, prior to the occupation of the Child Care Premise.

A concern was raised regarding children being exposed to potential radiation from powerlines given its close proximity to the outdoor play area. Western Power's 2006 statement titled '*Western Power's Position on Power Frequency Electromagnetic fields (EMF)*' dated 27 September 2006, concludes there is no detriment to human health for prolonged periods of proximity. Furthermore, the *Child Care Services (Child Care) Regulations 2006* does not restrict the location of Child Care facilities adjacent to power lines.

Waste Management

Whilst no objections were raised in regards to waste management or potential odour, the City's LPP3.1 requires a Waste Management Plan (WMP) to be submitted that is satisfactory relative to the proposed development.

The bin store size and dimensions were modified post consultation, to the City's satisfaction to ensure there was enough space to cater for the minimum number of bins required.

Appropriate waste management is important for the adjoining residents' amenity; therefore should Council consider approving the proposal, a condition requiring a Waste Management Plan should be imposed.

Visual Amenity and Landscaping

A concern was raised regarding the visual amenity of the development, primarily the interface to the southern boundary. The southern boundary is treated with acoustic walls ranging from 1.5m to the front, 2.3m in the middle and 1.8m to the rear. The outcome is deemed acceptable with no safety or visual amenity concerns, providing the walls coincide in colour and texture. Should Council decide to approve the proposal a condition should ensure that the southern boundary walls be of one particular colour and finish that matches the façade of subject premise.



The development is also provided with landscaping surrounding the road edge in accordance with the City's LPP3.1 that aims to reduce the bulk and scale or presence of the premise. The City's Parks Officers have determined that the landscaping proposed is partially adequate with some incorrect species and locations. Given this, should Council approve the development, a condition would require an amended landscaping plan be submitted to the City for approval.

Easement

The site is encumbered by a 6.7m wide easement to the entire eastern side of the site benefitted to Western Power. The proposal includes fencing for acoustic and safety purposes, however, the details of such fencing were only recently provided to the City for assessment.

There has been insufficient time to refer the fencing to Western Power for their comments, nonetheless, any planning approval would not negate Western Power's rights, powers and privileges as prescribed within the easement, pursuant to s.167 (2) of the *Planning and Development Act 2005*.

Development Contribution

The lot has an outstanding liability to pay a development contribution relating to the Packham North area known as 'DCA 12', pursuant to the provisions of the TPS3.

The liability for payment of the cost contributions becomes applicable where the owner commences development, as per Part 5.3.13 of the TPS 3.

Should Council choose to approve the commencement of this development, a condition should be imposed that payment of the outstanding DCA 12 liabilities be made.

Conclusion

The proposed Child Care Premises contains its car parking on-site, will not cause undue traffic impact and mitigates any noise, odour or visual impacts on adjoining residents. The development is in accordance with the City's policies regarding location, it will service the wider residential area it surrounds. Given this, the City's officers recommend approval of the proposed Child Care Premise subject to conditions.

Strategic Plans/Policy Implications

Community, Lifestyle and Security

Provide residents with a range of high quality accessible programs and services.

Provide for community facilities and infrastructure in a planned and sustainable manner.



Economic, Social and Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

The development application was advertised to ten nearby landowners for a period of 21 days. A total of four submissions were received of which all four objected to the proposal.

Risk Management Implications

The applicant could lodge a review with the State Administrative Tribunal which could incur costs in defending any decision, particularly if legal Counsel is engaged for a Hearing.

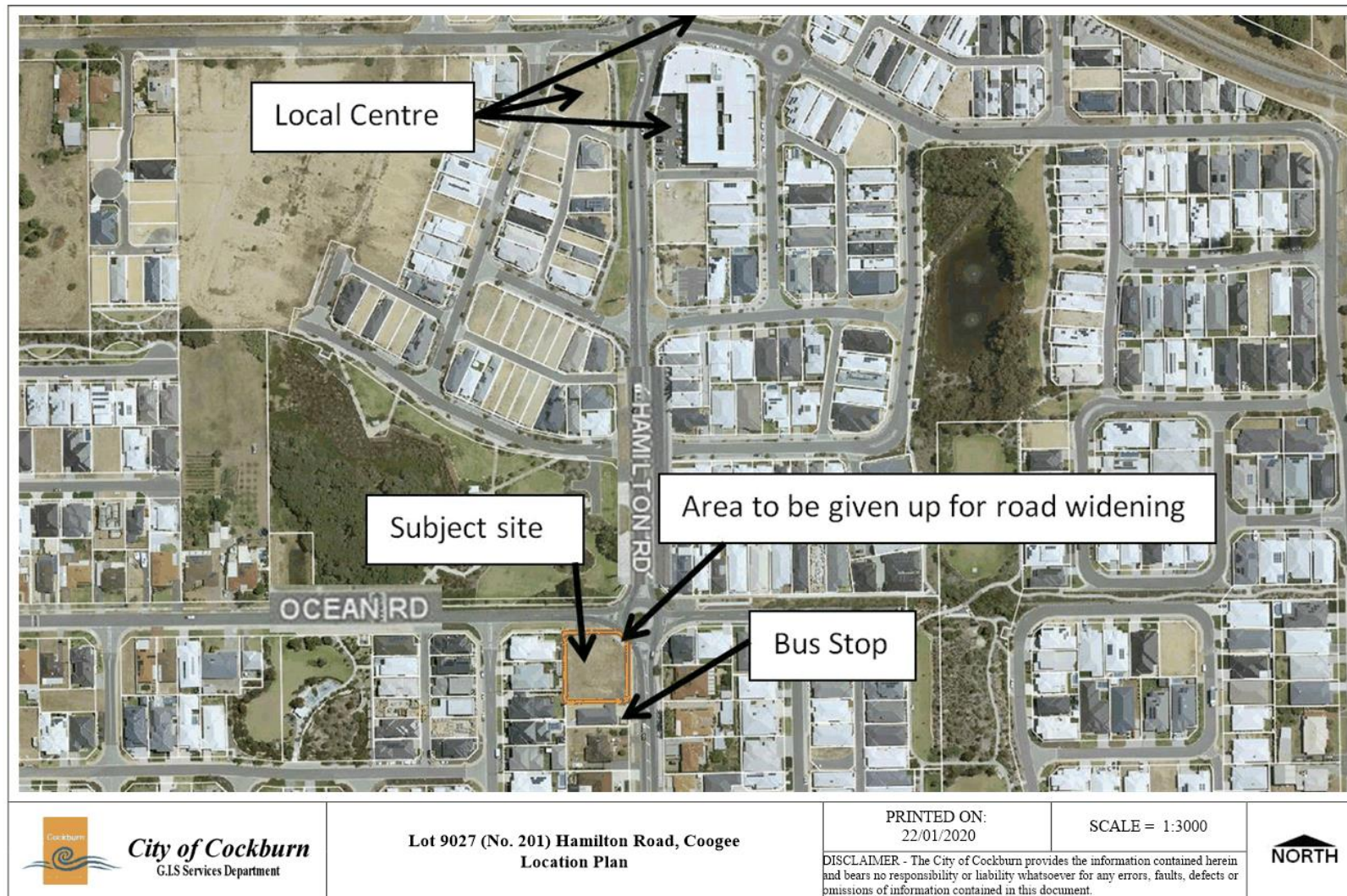
Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2020 Ordinary Council Meeting.

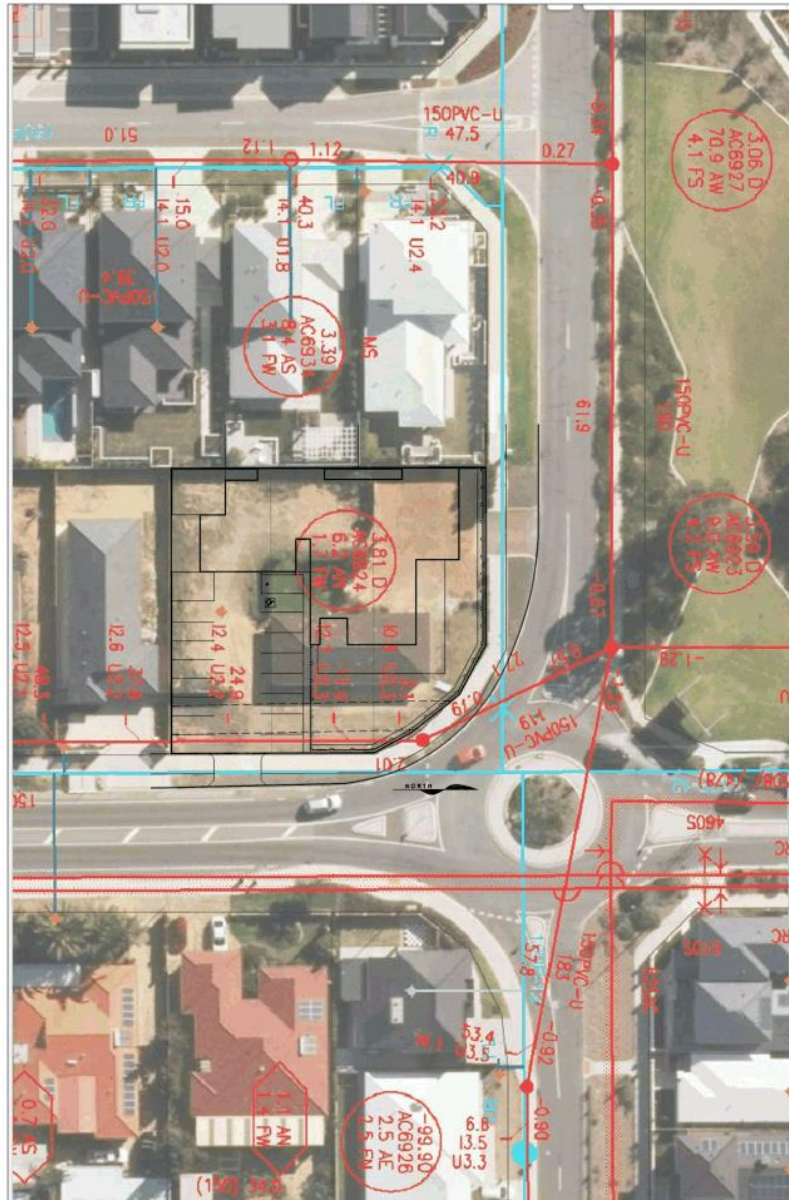
Implications of Section 3.18(3) *Local Government Act 1995*

Nil.





OPTION 1



AERIAL OVERLAY
SCALE 1:400



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BUILDER

DATE: 04/02/19
SCALE: 1:400 @ A2
DRAWN: JH

REVISION

G

REVISION NO:
1:4

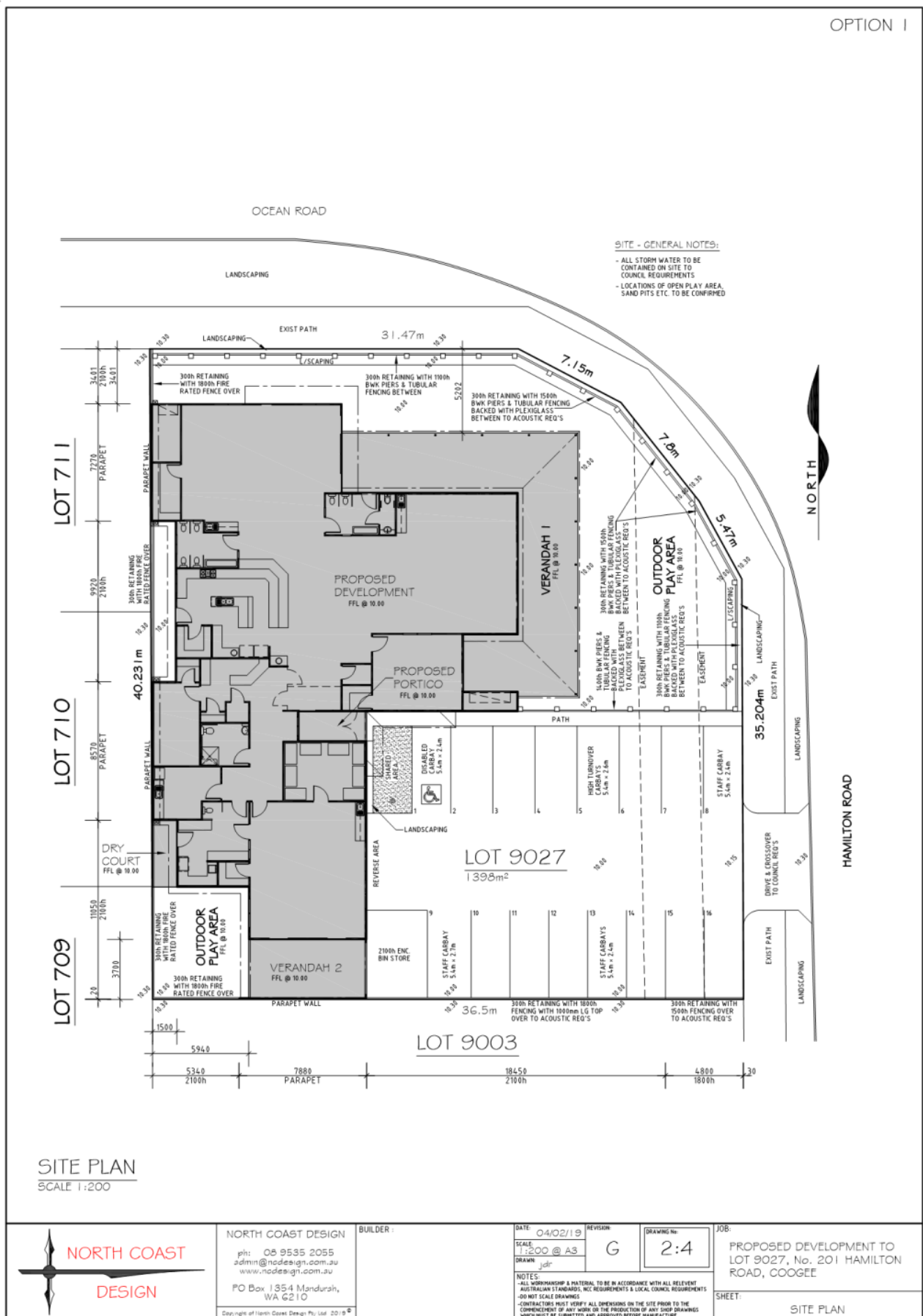
JOB

PROPOSED DEVELOPMENT TO
LOT 9027, No. 201 HAMILTON
ROAD, COOGEE

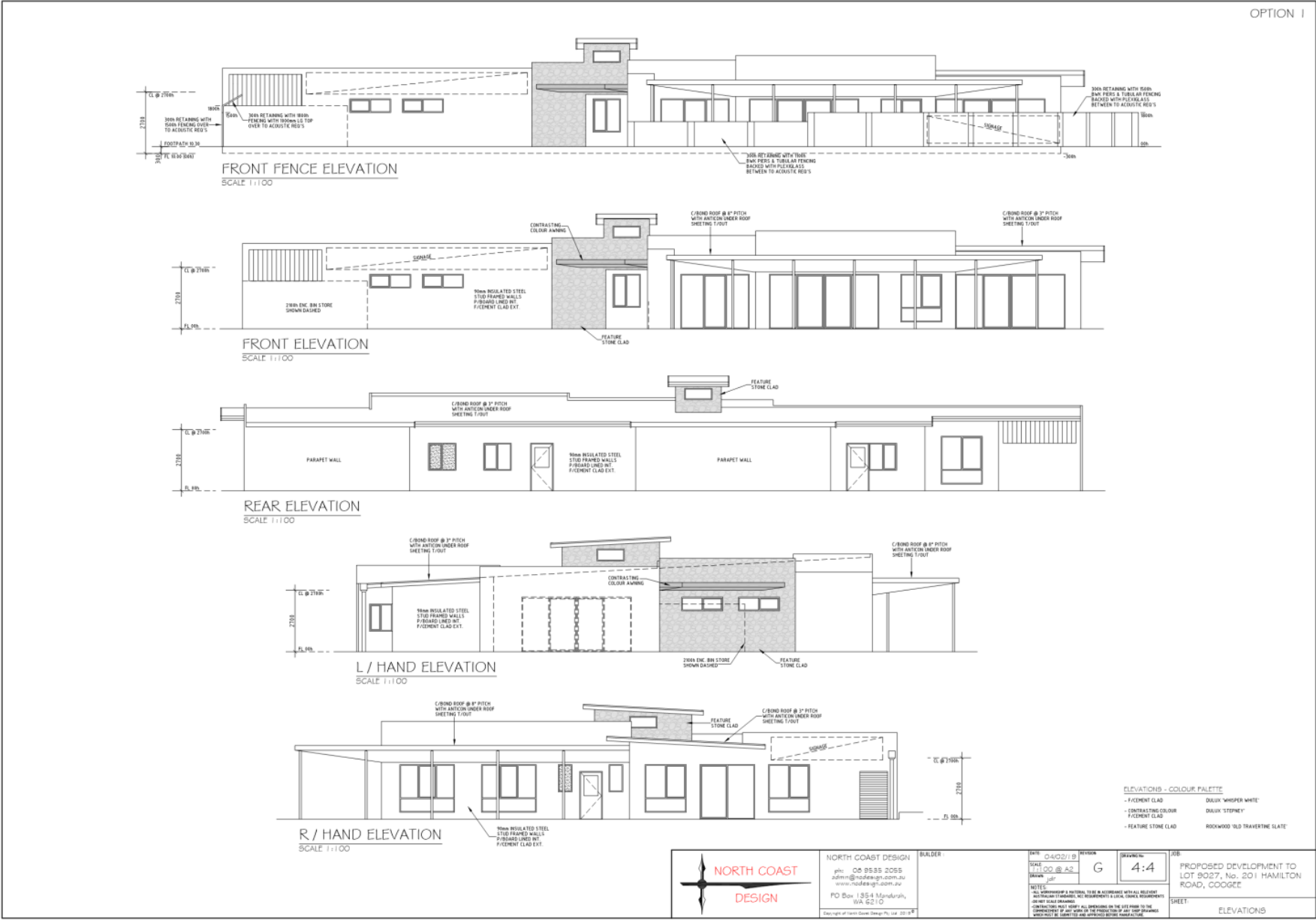
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AERIAL OVERLAY

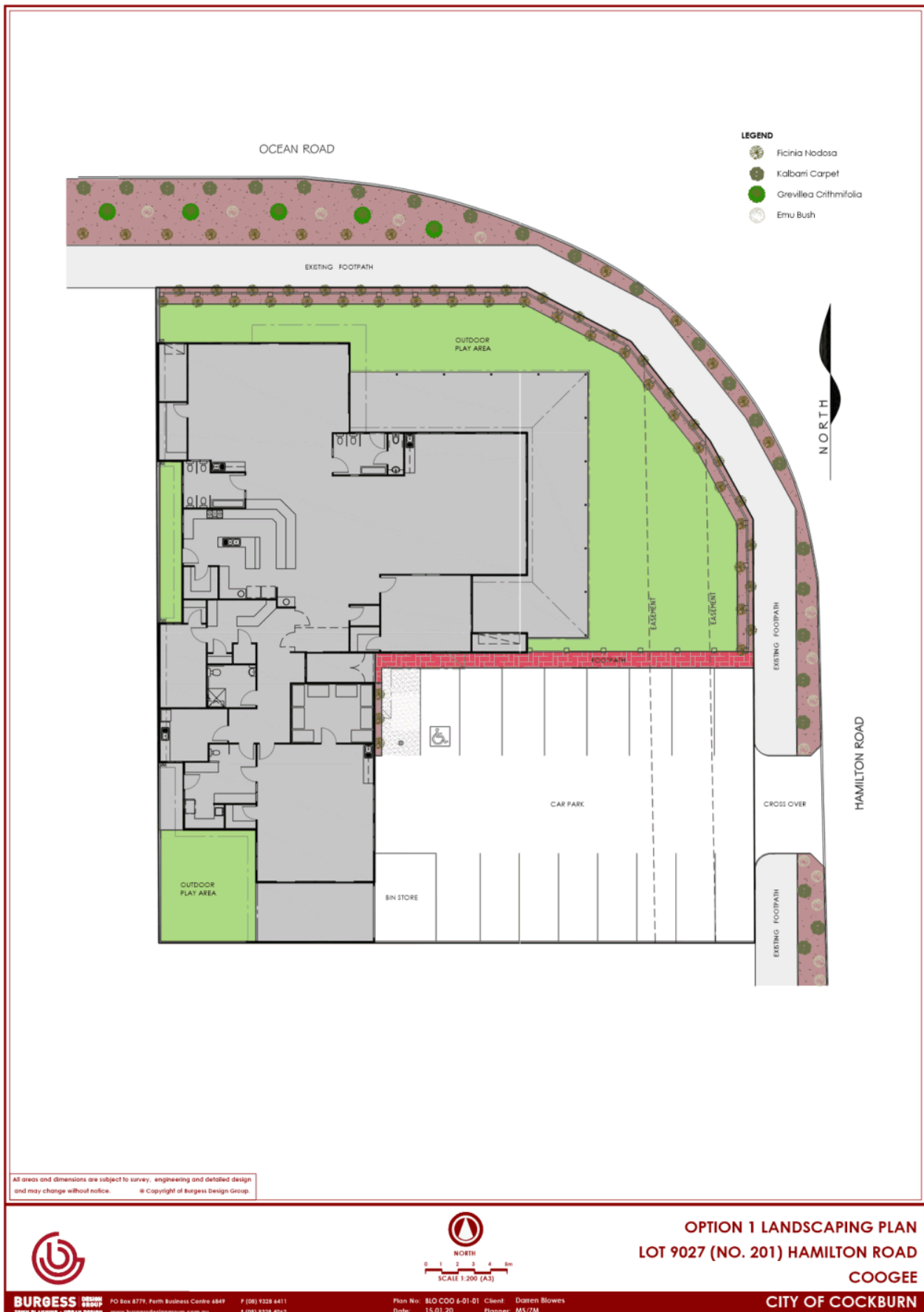
NOTES:
1. THIS DRAWING IS A PRELIMINARY DESIGN AND IS NOT TO BE USED FOR CONSTRUCTION.
2. ALL DIMENSIONS ARE TO FACE UNLESS OTHERWISE SPECIFIED.
3. THE CONTRACTOR MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE
CONSTRUCTION OF ANY WORK IN THE EXISTING STATE OF ANY EXISTING
WORK MUST BE IDENTIFIED AND APPROVED BEFORE WORK COMMENCES.













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Environmental Noise Assessment

**Proposed Childcare Centre
#201 Hamilton Road, Coogee**

Reference: 19014805-01a.docx

Prepared for:
Blok Property Australia



Report: 19014805-01a.docx

<p style="text-align: center;">Lloyd George Acoustics Pty Ltd ABN: 79 125 812 544 PO Box 717 Hillarys WA 6923 www.lgacoustics.com.au T: 9300 4188 F: 9300 4199</p>					
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This report has been prepared in accordance with the scope of services described in the contract or agreement between Lloyd George Acoustics Pty Ltd and the Client. The report relies upon data, surveys, measurements and results taken at or under the particular times and conditions specified herein. Any findings, conclusions or recommendations only apply to the aforementioned circumstances and no greater reliance should be assumed or drawn by the Client. Furthermore, the report has been prepared solely for use by the Client, and Lloyd George Acoustics Pty Ltd accepts no responsibility for its use by other parties.

Date:	Rev	Description	Prepared By	Verified
21-Mar-19	-	Issued to Client	Olivier Mallié	Terry George
06-Nov-19	A	Minor edits re children numbers	Olivier Mallié	-

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B	Land Use Map
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1 INTRODUCTION

It is proposed to redevelop the existing residential premises located at Lot 9027 (#201) Hamilton Road, Coogee (refer *Figure 1-1*), into a childcare centre. The redevelopment is understood to include:

- Lot will be cleared and incorporate a new childcare building,
- Two main outdoor play areas with one to the east and the other to the north of the childcare building, and a smaller outdoor area located to the south, and
- A sixteen bay car park on the south eastern side, with entry from Hamilton Road.

The proposed development is located within a residential area, with surrounding residential developments being double storey, with the exception of the adjacent lot to the south, which is single storey, and the public open space to the north.

The proposed childcare centre will accommodate up to 69 children and for the purpose of this assessment, the following age group distribution was assumed:

- Babies (0-24 months), 4 children,
- Pre-Kindy (2 - 3 years), 15 children overall; and,
- Kindy (3 years and over), 50 children overall.

The proposed hours of operation are 6.30am to 6.00pm Monday to Friday. As such, it is noted that staff and patrons can arrive before 7.00am.

This report assesses noise emissions from child play, mechanical plant (AC plant and extraction fans) and car doors closing at the proposed site, against the *Environmental Protection (Noise) Regulations 1997*.

The development plans are provided in *Appendix A*.

Appendix C contains a description of some of the terminology used throughout this report.

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Figure 1-1 Project Locality (Aerial courtesy of City of Cockburn IntraMaps)

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2 CRITERIA

Environmental noise in Western Australia is governed by the *Environmental Protection Act 1986*, through the *Environmental Protection (Noise) Regulations 1997* (the Regulations).

Regulation 7 defines the prescribed standard for noise emissions as follows:

“7. (1) Noise emitted from any premises or public place when received at other premises –

- (a) Must not cause or significantly contribute to, a level of noise which exceeds the assigned level in respect of noise received at premises of that kind; and
- (b) Must be free of –
 - i. tonality;
 - ii. impulsiveness; and
 - iii. modulation,
 when assessed under regulation 9”

A “...noise emission is taken to significantly contribute to a level of noise if the noise emission ... exceeds a value which is 5 dB below the assigned level...”

Tonality, impulsiveness and modulation are defined in Regulation 9. Noise is to be taken to be free of these characteristics if:

- (a) The characteristics cannot be reasonably and practicably removed by techniques other than attenuating the overall level of noise emission; and
- (b) The noise emission complies with the standard prescribed under regulation 7 after the adjustments of *Table 2-1* are made to the noise emission as measured at the point of reception.

Table 2-1 Adjustments Where Characteristics Cannot Be Removed

Where Noise Emission is Not Music			Where Noise Emission is Music	
Tonality	Modulation	Impulsiveness	No Impulsiveness	Impulsiveness
+ 5 dB	+ 5 dB	+ 10 dB	+ 10 dB	+ 15 dB

Note: The above are cumulative to a maximum of 15dB.

The baseline assigned levels (prescribed standards) are specified in Regulation 8 and are shown in *Table 2-2*.

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Table 2-2 Baseline Assigned Noise Levels

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L _{A10}	L _{A1}	L _{Amax}
Noise sensitive premises: highly sensitive area ¹	0700 to 1900 hours Monday to Saturday (Day)	45 + influencing factor	55 + influencing factor	65 + influencing factor
	0900 to 1900 hours Sunday and public holidays (Sunday)	40 + influencing factor	50 + influencing factor	65 + influencing factor
	1900 to 2200 hours all days (Evening)	40 + influencing factor	50 + influencing factor	55 + influencing factor
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	35 + influencing factor	45 + influencing factor	55 + influencing factor
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80

1. *highly sensitive area* means that area (if any) of noise sensitive premises comprising —
- (a) a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and
 - (b) any other part of the premises within 15 metres of that building or that part of the building.

It is noted the project and surrounding land is located within a residential area with no industrial land uses within 450 metres, and some commercial uses within 450 metres. Hamilton Road was considered a secondary road as it carries more than 6,000 vehicles per day, but less than 15,000 vehicles per day (City of Cockburn survey #15110, August 2015, north of Ocean Road).

Based on the above and the land use map shown in *Appendix B*, the influencing factor, applicable at the noise sensitive premises, has been calculated as 2 dB as shown in *Table 2-3*.

Table 2-3 Influencing Factor Calculation

Description	Within 100 metre Radius	Within 450 metre Radius	Total
Industrial Land	0 %	0 %	0 dB
Commercial Land	0 %	2 %	0.1 dB
Transport Factor			2 dB
Total			2 dB

Table 2-4 shows the assigned noise levels including the influencing factor and transport factor at the receiving locations.

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Table 2-4 Assigned Noise Levels

Premises Receiving Noise	Time Of Day	Assigned Level (dB)		
		L _{A10}	L _{A1}	L _{Amax}
Noise sensitive premises: highly sensitive area ¹	0700 to 1900 hours Monday to Saturday (Day)	47	57	67
	0900 to 1900 hours Sunday and public holidays (Sunday)	42	52	67
	1900 to 2200 hours all days (Evening)	42	52	57
	2200 hours on any day to 0700 hours Monday to Saturday and 0900 hours Sunday and public holidays (Night)	37	47	57
Noise sensitive premises: any area other than highly sensitive area	All hours	60	75	80

1. *highly sensitive area* means that area (if any) of noise sensitive premises comprising —
- a building, or a part of a building, on the premises that is used for a noise sensitive purpose; and
 - any other part of the premises within 15 metres of that building or that part of the building.

It must be noted the assigned noise levels above apply outside the receiving premises and at a point at least 3 metres away from any substantial reflecting surfaces. Where this could not be achieved due to the close proximity of existing buildings and/or fences, the noise emissions were assessed at a point within 1 metre of the building facade and a -2 dB adjustment was made to the predicted noise levels to account for reflected noise.

Furthermore, the assigned noise levels are statistical levels and therefore the period over which they are determined is important. The Regulations define the Representative Assessment Period (RAP) as *a period of time of not less than 15 minutes, and not exceeding 4 hours*, which is determined by an *inspector or authorised person* to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission. An *inspector or authorised person* is a person appointed under Sections 87 & 88 of the *Environmental Protection Act 1986* and include Local Government Environmental Health Officers and Officers from the Department of Environment Regulation. Acoustic consultants or other environmental consultants are not appointed as an *inspector or authorised person*. Therefore, whilst this assessment is based on a 4 hour RAP, which is assumed to be appropriate given the nature of the operations, this is to be used for guidance only.

3 METHODOLOGY

Computer modelling has been used to predict the noise emissions from the development at all nearby receivers. The software used was *SoundPLAN 8.1* with the ISO 9613 algorithms selected as they include the influence of wind.

3.1 Meteorological Information

Meteorological information utilised is provided in *Table 3-1* and is considered to represent worst-case conditions for noise propagation. At wind speeds greater than those shown, sound propagation may be further enhanced, however background noise from the wind itself and from local vegetation is likely to be elevated and dominate the ambient noise levels.

Table 3-1 Modelling Meteorological Conditions

Parameter	Night (1900-0700)	Day (0700-1900)
Temperature (°C)	15	20
Humidity (%)	50	50
Wind Speed (m/s)	Up to 5 m/s	Up to 5 m/s
Wind Direction*	All	All

* Note that the modelling package used allows for all wind directions to be modelled simultaneously.

It is generally considered that compliance with the assigned noise levels needs to be demonstrated for 98% of the time, during the day and night periods, for the month of the year in which the worst-case weather conditions prevail. In most cases, the above conditions occur for more than 2% of the time and therefore must be satisfied.

3.2 Topographical Data

Topographical data was based on that publicly available from *Google Earth* in the form of spot heights. It is noted the topography is relatively flat, with no significant differences in elevations between the proposed site and the surrounding premises.

3.3 Buildings and Receivers

Surrounding existing buildings were included in the noise model as these can provide noise shielding as well as reflection paths.

Single storey buildings were modelled as 3.5 metres high, while double storey buildings were modelled as 6.5 metres high. Receivers were located 1.5 metres above local ground and floor level.

3.4 Walls and Fences

Existing boundary fences are solid sheet metal (e.g. *Colorbond*) fences and were also included in the model as follows:

- 2.1 metre high fence along the south boundary (1.8 m sheet metal on top of retaining wall) with small section at 1.6 m along driveway of #205 Hamilton Road, and
- 1.8 metre high fence to the west.

The proposed development is understood to also require 2.1 metre high 'fire-rated' fencing along the south and west boundaries. Such fencing was considered to be of solid construction e.g. fibre cement sheeting, and was also included in the model. No other solid fencing is proposed, with only tubular fencing assumed to be provided around the main outdoor play areas.

Figure 3-1 shows a view of the 3D model based on the information above in relation to topography and building and fences height.



Figure 3-1 South West Elevation of 3D Noise Model

3.5 Ground Absorption

Ground absorption varies from a value of 0 to 1, with 0 being for an acoustically reflective ground (e.g. asphalt, concrete) and 1 for acoustically absorbent ground (e.g. grass/sand). In this instance, a value of 1 has been used for outdoor grassed areas and 0 for the surroundings.

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3.6 Source Sound Levels

The sound power levels used in the modelling are provided in *Table 3-2*.

Table 3-2 Source Sound Power Levels, dB

Description	Octave Band Centre Frequency (Hz)								Overall dB(A)
	63	125	250	500	1k	2k	4k	8k	
Child Play Pre-Kindy (15 kids), L_{10}	49	58	68	75	81	79	73	65	85
Child Play Kindy (25 kids), L_{10}	55	64	74	81	87	86	79	71	91
Outdoor Condensing Unit, (18 kW)	77	79	75	73	67	66	58	49	74
Toilet exhaust fans (Fantech TD-800/200 SIL)	71	64	61	64	62	60	57	51	67
Kitchen exhaust fan (Fantech CEEC45D)	70	76	77	69	71	66	64	51	75
Closing Car Door, L_{max}	71	74	77	81	80	78	72	61	84

The following is noted in relation to the source levels above:

- Child Play source levels represent the group of children playing outside at the same time. It is noted that based on observations and measurements, the noise levels tend to increase with the children's age and therefore Kindy children (3 years and above) were considered noisier than Pre-Kindy children (2-3 years). Noise from infant play was considered negligible. Outdoor child play was modelled as area sources at various heights to account for the slight difference in height between age groups as follows:
 - Kindy - 1.0 metre above ground plane; and
 - Pre-Kindy - 0.9 metre above ground plane.
 - Whilst the premises is open prior to 7.00am, it is assumed there would be no outdoor play until after 7.00am.
- Based on similar projects, two outdoor AC units were assumed to be required for the building. Each was modelled as a point source located 1.2 metres above ground. The AC units are assumed to be operating at night-time (prior to 7.00am);
- Other mechanical plant include three toilet exhaust fans and one kitchen exhaust fan. All were modelled as point sources approximately 0.5 metre above roof level, and above the area serviced. The kitchen exhaust fan is assumed to only operate after 7.00am; and,
- Car doors closing were modelled as a point source 1.0 metre above ground level. Since noise from a car door closing is a short term event, only the L_{Amax} level is applicable but can occur prior to 7.00am.

4 RESULTS

4.1 Outdoor Child Play

The childcare development will host up to 72 children with 64 above the age of two and considered to make noise during child play i.e. babies are not considered to make significant noise during play. Kindy and Pre-Kindy children were assumed to play in the two main outdoor areas (north and north-east), with the children distributed over the available space. The south-west outdoor area is considered to be used by infants only.

Given that child play is generally staggered, not all children will be outside at once. Therefore, noise levels were predicted for the following scenarios:

- Scenario 1 (L_{A10}) – 50 kindy (3 years and over) and 15 pre-kindy children playing outside during 'change over period',
- Scenario 2 (L_{A10}) – 25 kindy (half of 3 years and over) children playing outside,
- Scenario 3 (L_{A10}) – 15 pre-kindy (2-3 years) children playing outside, and
- Scenario 4 (L_{A10}) – 25 kindy and 15 pre-kindy children playing outside simultaneously.

For all scenarios above, the predicted noise levels are from child play only i.e. mechanical plant noise not included. *Table 4-1* presents the highest noise levels at each receiver. *Figures 4-1* to *4-4* also show the predicted noise levels as noise contour maps at ground level (1.5 metres AGL).

It can be seen from the results that the receivers most impacted by outdoor child play are those located to the north-east and east i.e. #1 and #2 Nadilo Drive, and #214 Hamilton Road.

Table 4-1 Predicted Noise Levels of Child Play

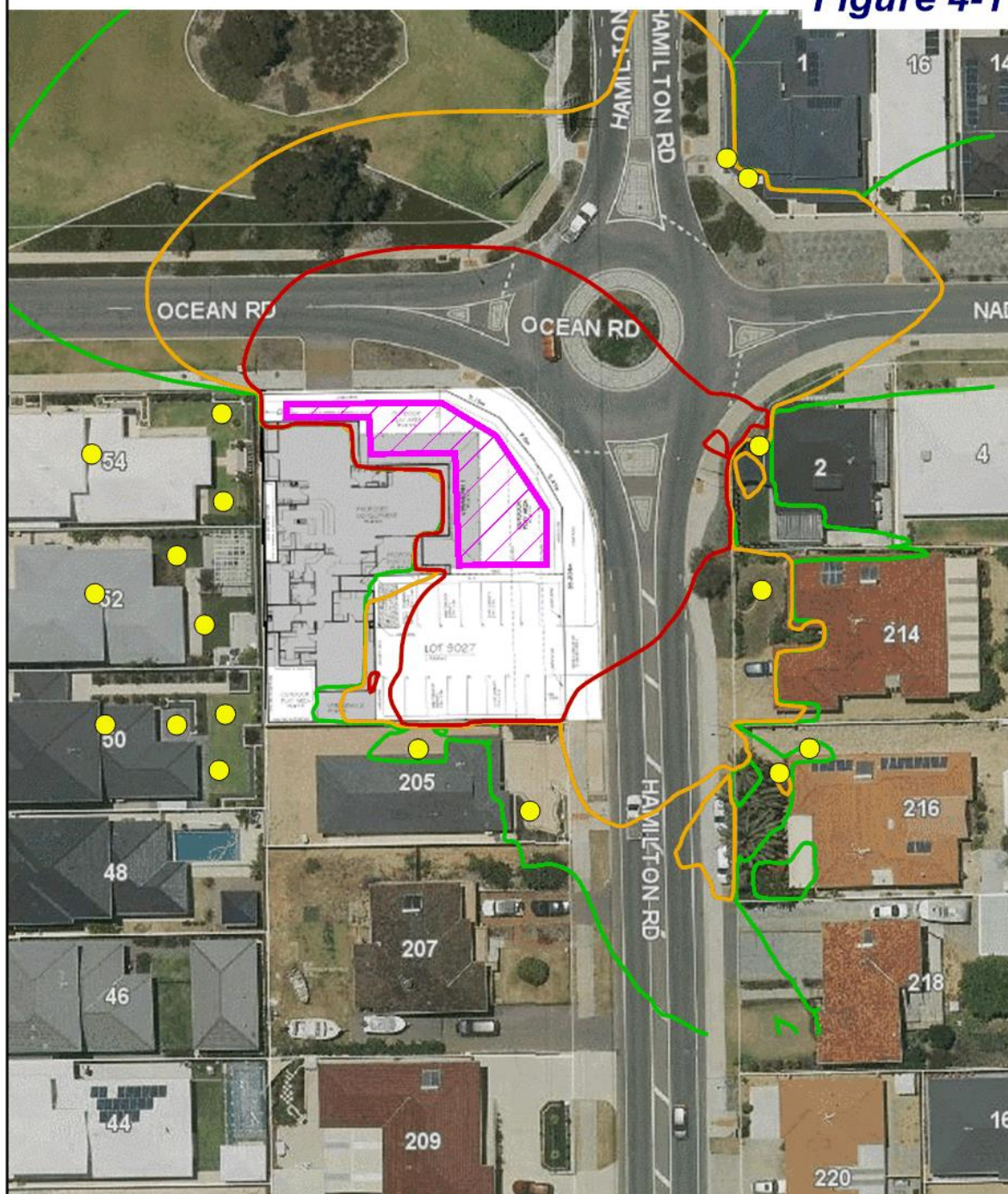
Receiver	Floor	Scenario 1 dB L_{A10}	Scenario 2 dB L_{A10}	Scenario 3 dB L_{A10}	Scenario 4 dB L_{A10}
#1 Nadilo Dr	GF	54	50	44	51
#1 Nadilo Dr	FL 1	52	48	42	49
#2 Nadilo Dr	GF	49	46	40	47
#2 Nadilo Dr	FL 1	55	51	45	52
#50 Sumigh Gd (alfresco)	GF	32	29	23	30
#50 Sumigh Gd (backyard)	GF	35	32	26	33
#50 Sumigh Gd	FL 1	36	33	26	33
#52 Sumigh Gd (backyard)	GF	35	32	25	33
#52 Sumigh Gd	FL 1	34	31	24	32
#54 Sumigh Gd	FL 1	41	37	31	38

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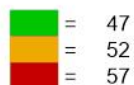
Receiver	Floor	Scenario 1 dB L _{A10}	Scenario 2 dB L _{A10}	Scenario 3 dB L _{A10}	Scenario 4 dB L _{A10}
#54 Sumigh Gd (backyard)	GF	44	40	34	41
#205 Hamilton Rd	GF	49	45	39	46
#214 Hamilton Rd	GF	54	50	44	51
#216 Hamilton Rd	GF	50	47	41	48

Outdoor childplay noise with 49 kindy and 15 pre-kindy children (Scenario 1)
Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

Figure 4-1



Noise Levels
dB LA10



Signs and symbols

- Receiver
- Outdoor Play
- Fence

19-Mar-19

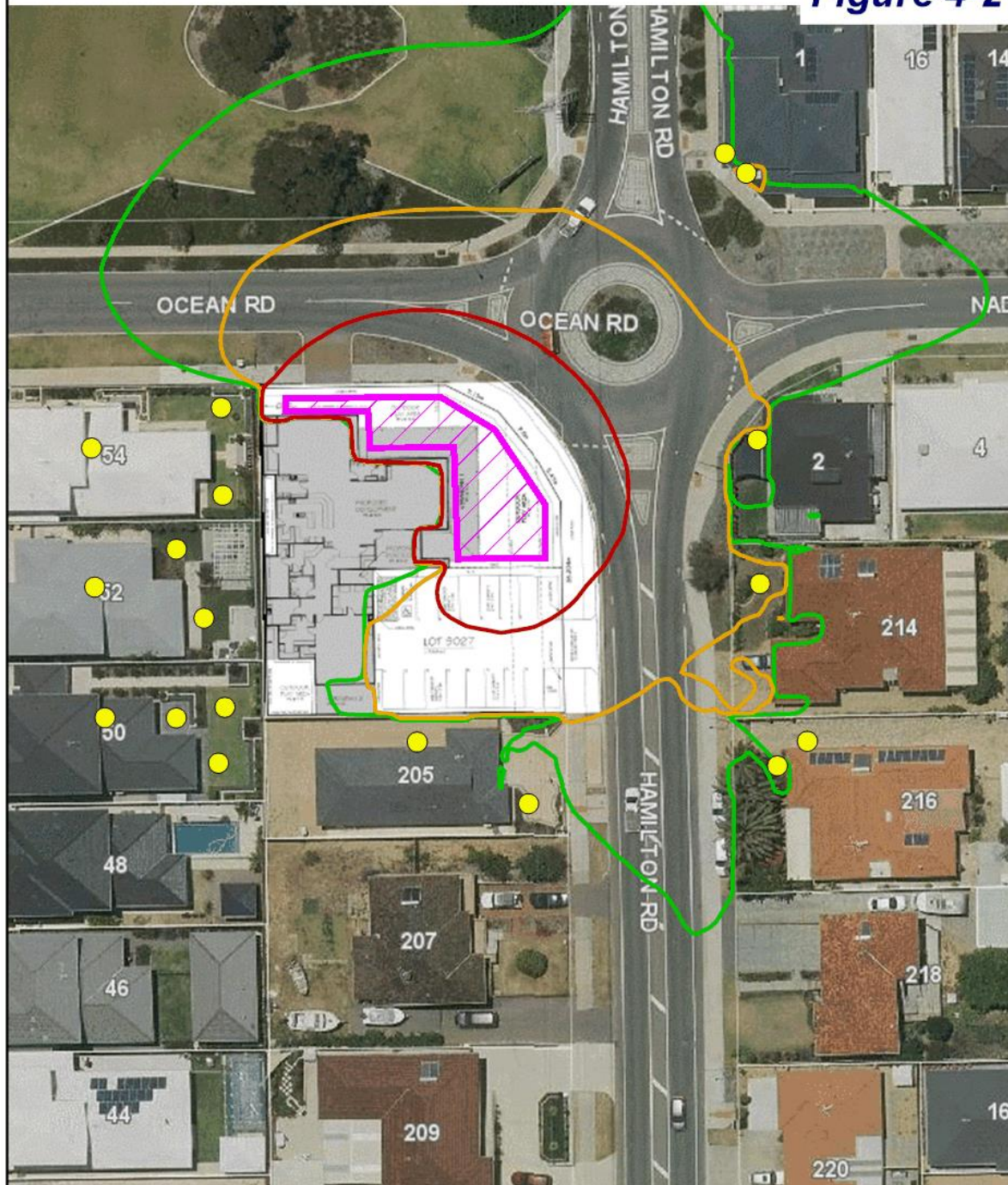
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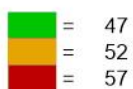
Lloyd George Acoustics
by Olivier Mallié
olivier@lgacoustics.com.au
0439 987 455

Outdoor childplay noise with 25 kindy children (Scenario 2)
Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

Figure 4-2



Noise Levels
dB L_{A10}



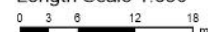
Signs and symbols

- Receiver
- Outdoor Play
- Fence



19-Mar-19

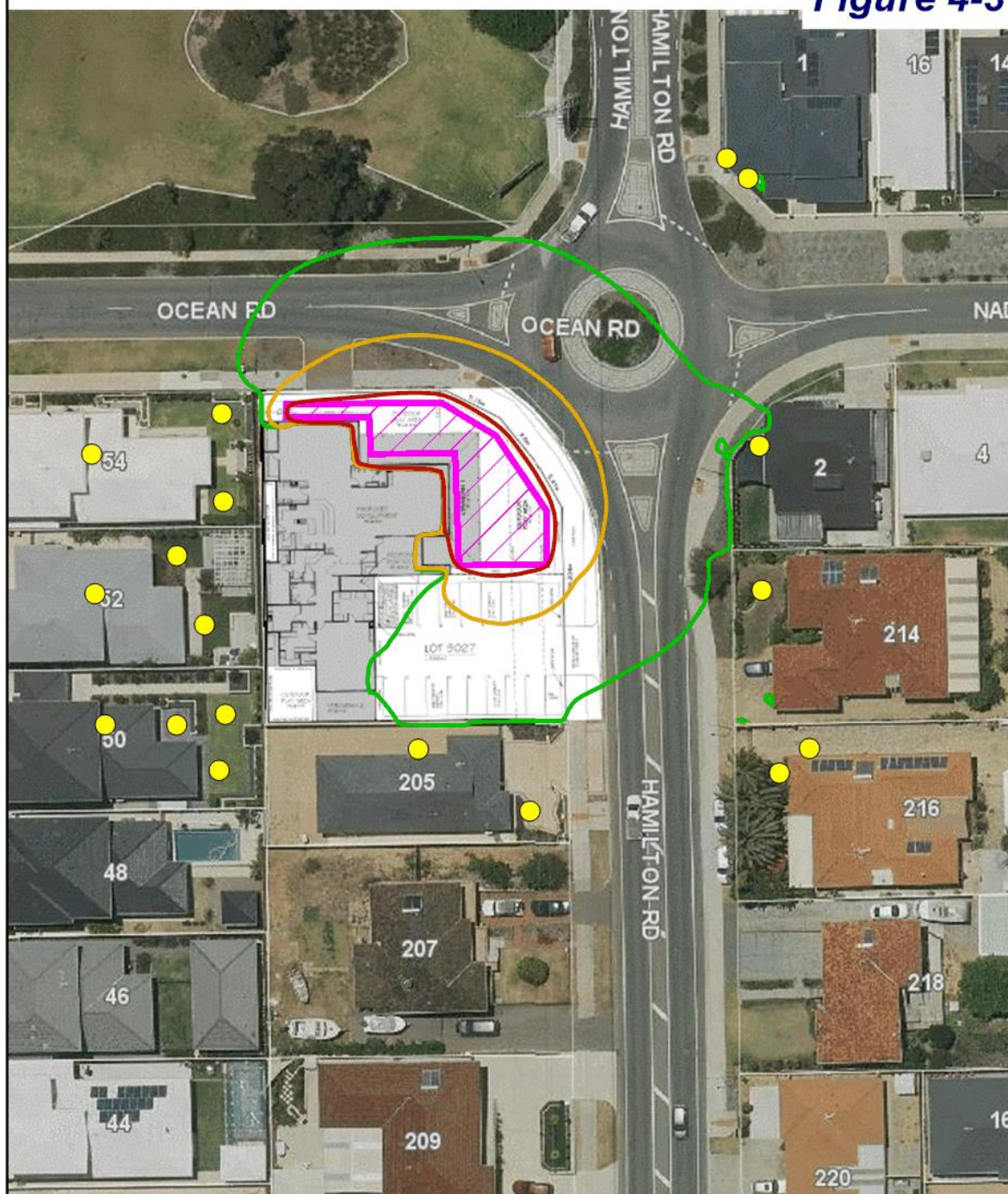
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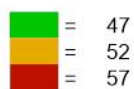
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by Olivier Mallié
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Outdoor childplay noise with 15 pre-kindy children (Scenario 3)
Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

Figure 4-3



Noise Levels
dB L_{A10}



Signs and symbols

- Receiver
- Outdoor Play
- Fence



19-Mar-19

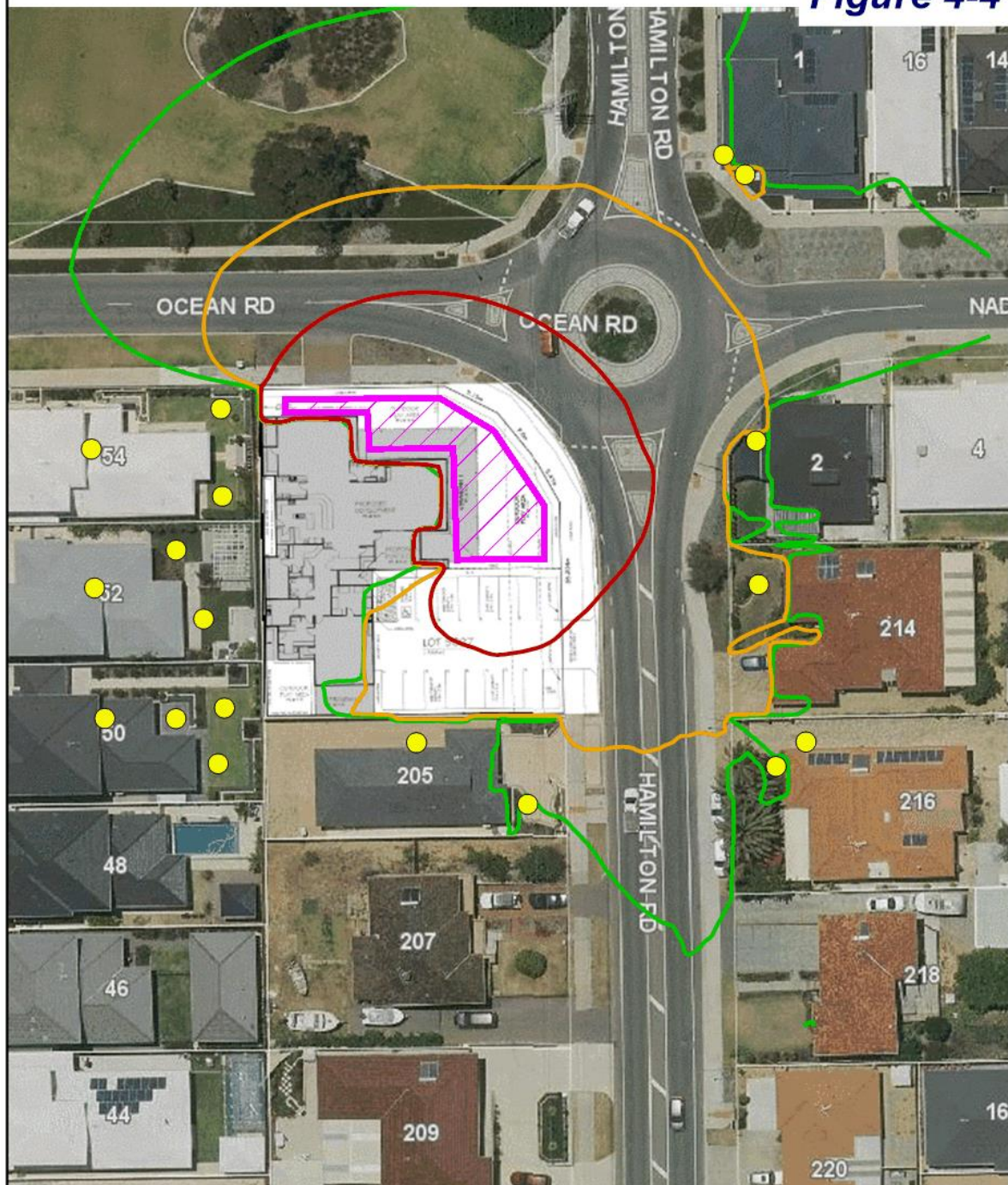
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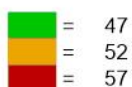
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Outdoor childplay noise with 25 kindy and 15 pre-kindy children (Scenario 4)
Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

Figure 4-4



Noise Levels
dB L_{A10}



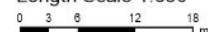
Signs and symbols

- Receiver
- Outdoor Play
- Fence



19-Mar-19

Length Scale 1:650



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4.2 Mechanical Plant

Mechanical plant was considered to consist of AC plant and extraction fans for the kitchen and toilets. At this stage, no details in relation to the mechanical plant are available and therefore the location, number of, and size/capacity of the AC units and fans used in this assessment are based on similar projects.

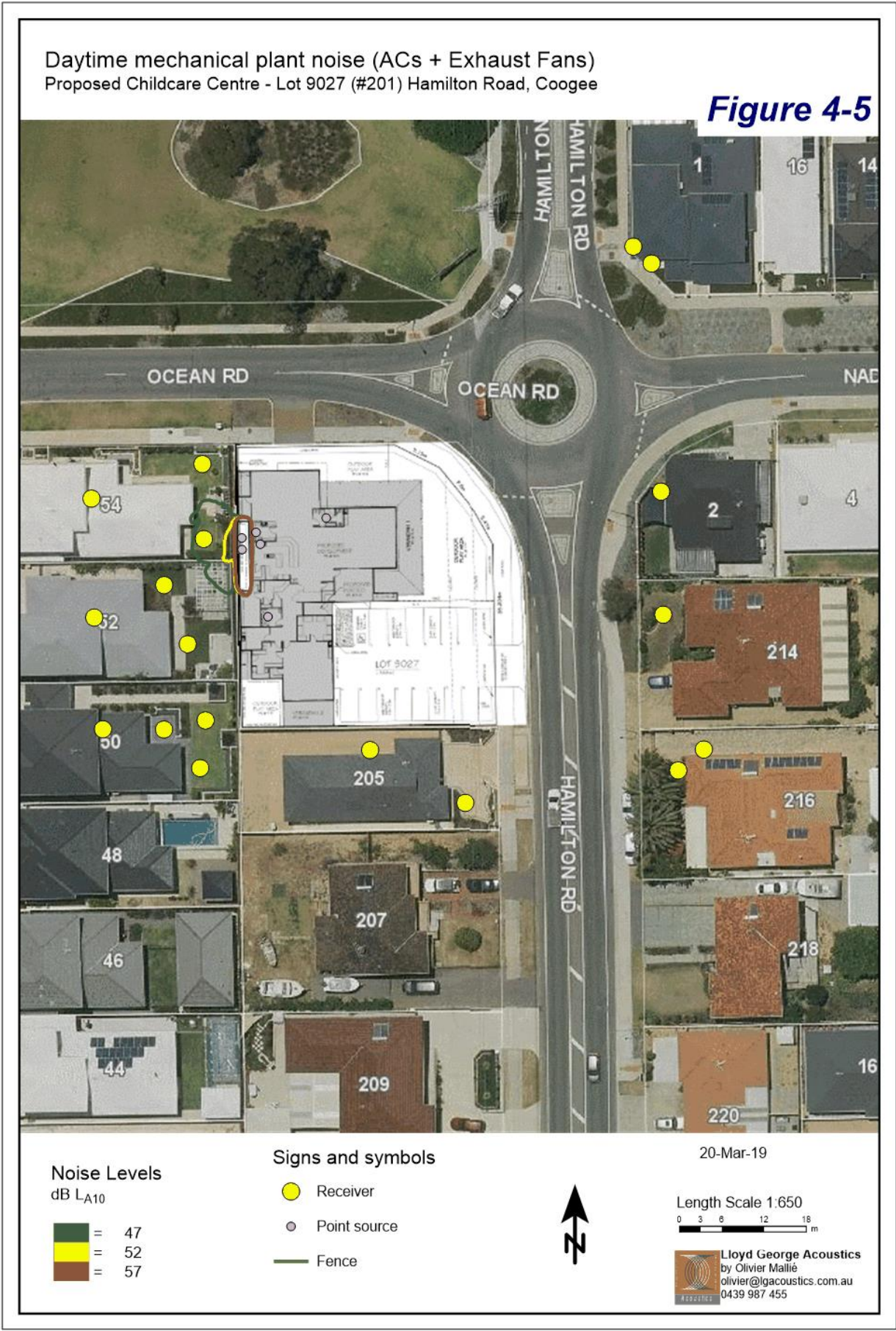
During the daytime, it is assumed that all plant could be operating simultaneously and at full capacity e.g. hot summer day. As the childcare centre would open from 6.30am, the AC plant and toilet exhaust fans were assumed to operate at night-time (i.e. 6.30am-7.00am). The predicted daytime and night-time mechanical plant noise levels are presented in *Table 4-2*.

It can be seen that at most receivers, mechanical plant noise is predicted to be below 35 dB(A). The exception being at receivers at #50, #52 and #54 Sumigh Gardens, as these receivers are facing the AC plant located in the courtyard on the west side of the building. At these receivers, the AC plant and kitchen exhaust fan are the main noise sources. Furthermore, compared to the predicted child play noise levels in *Table 4-1*, the mechanical plant will dominate the noise levels at these receivers.

The daytime and night-time predicted noise levels are also shown on *Figures 4-5* and *4-6* respectively.

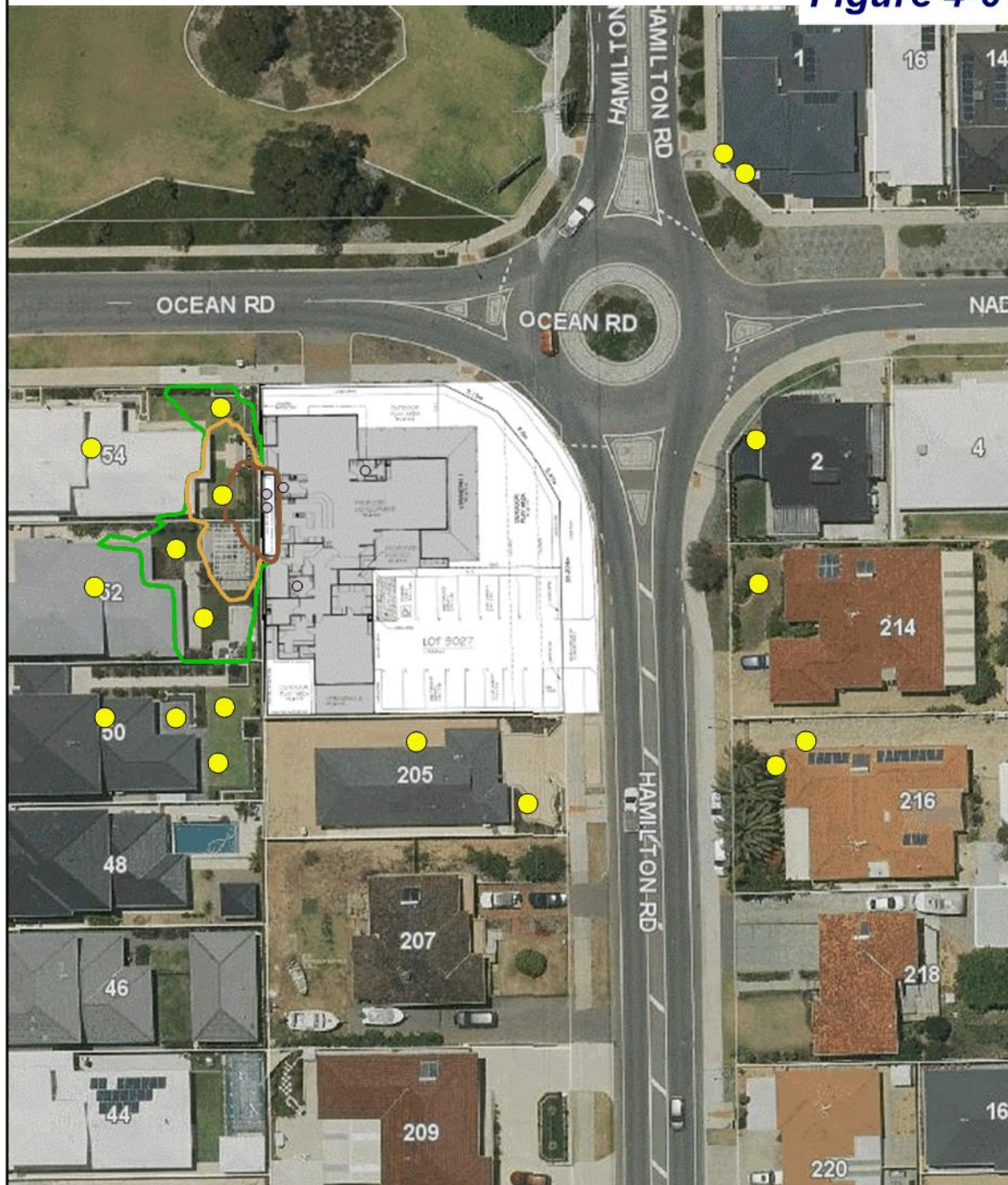
Table 4-2 Predicted Noise Levels of Mechanical Plant, dB LA10

Receiver	Floor	Daytime (all plant)	Night-time (AC + TEF)
#1 Nadilo Dr	GF	29	24
#1 Nadilo Dr	FL 1	29	24
#2 Nadilo Dr	GF	25	21
#2 Nadilo Dr	FL 1	29	24
#50 Sumigh Gd (alfresco)	GF	35	33
#50 Sumigh Gd (backyard)	GF	37	35
#50 Sumigh Gd	FL 1	36	35
#52 Sumigh Gd (backyard)	GF	43	41
#52 Sumigh Gd	FL 1	39	37
#54 Sumigh Gd (backyard)	GF	48	47
#54 Sumigh Gd	FL 1	38	36
#205 Hamilton Rd	GF	30	26
#214 Hamilton Rd	GF	25	21
#216 Hamilton Rd	GF	25	21

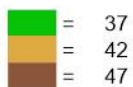


Night-time mechanical plant noise (AC plant and TEFs)
Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

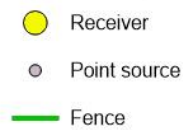
Figure 4-6



Noise Levels
dB LA10



Signs and symbols



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Length Scale 1:650



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4.3 Car Door Closing

The model includes noise from car doors closing in the proposed parking bays on site. *Table 4-3* presents the predicted noise levels from car doors closing. *Figure 4-7* also show the predicted noise levels as a noise contour map at ground level (1.5 metres AGL).

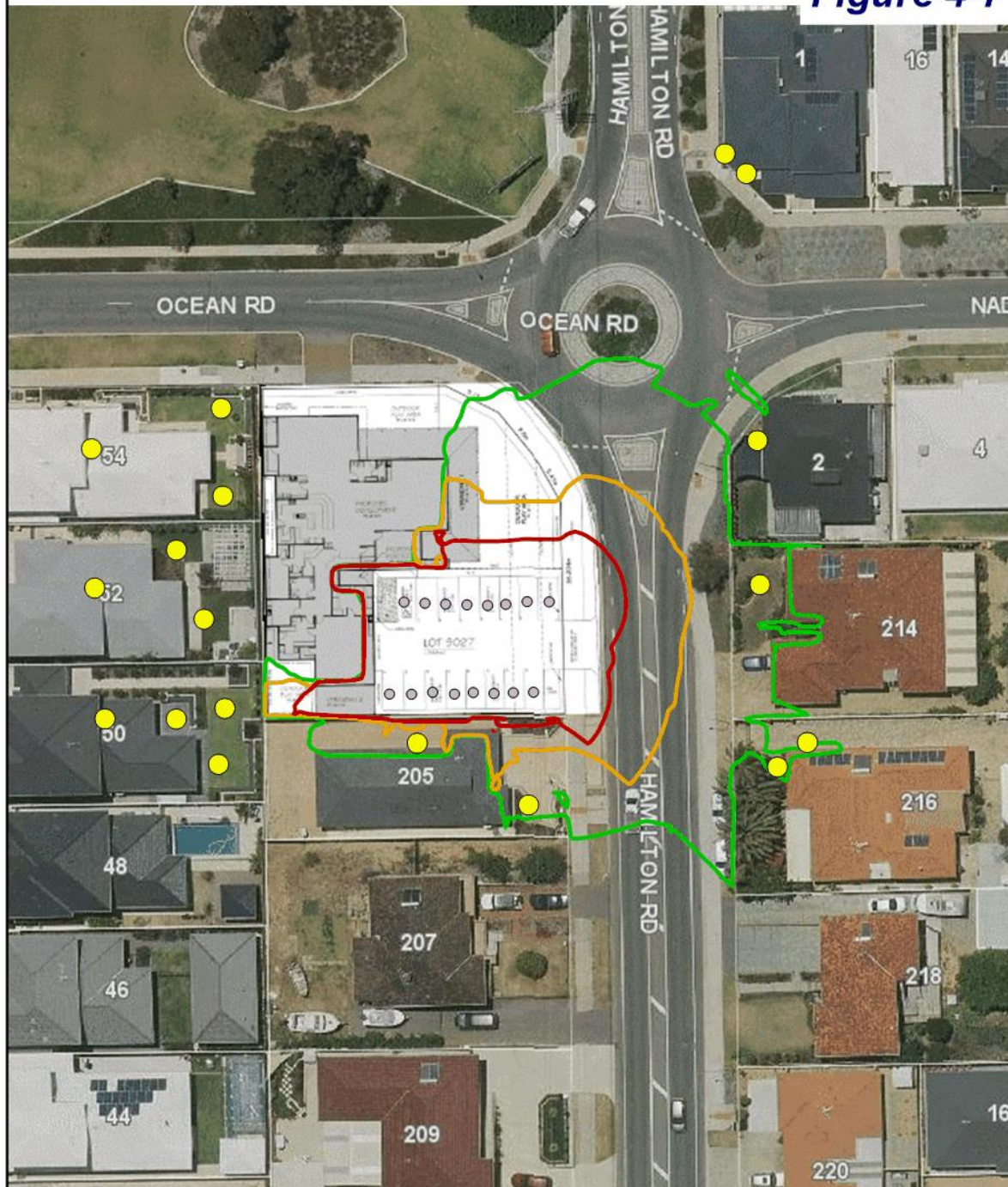
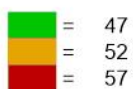
Given the layout of the proposed site and surrounding premises, it can be seen that individual receivers are affected by different car parking bays. However, it is mostly those receivers to the east and south that are most affected, as they are closest to the car park.

Table 4-3 Predicted Car Doors Closing Noise Levels, dB L_{Amax}

Receiver	Floor	Predicted Noise Level
#1 Nadilo Dr	GF	42
#1 Nadilo Dr	FL 1	41
#2 Nadilo Dr	GF	41
#2 Nadilo Dr	FL 1	46
#50 Sumigh Gd (alfresco)	GF	40
#50 Sumigh Gd (backyard)	GF	41
#50 Sumigh Gd	FL 1	39
#52 Sumigh Gd (backyard)	GF	35
#52 Sumigh Gd	FL 1	37
#54 Sumigh Gd (backyard)	GF	30
#54 Sumigh Gd	FL 1	34
#205 Hamilton Rd	GF	49
#214 Hamilton Rd	GF	47
#216 Hamilton Rd	GF	45

Car doors closing noise

Proposed Childcare Centre - Lot 9027 (#201) Hamilton Road, Coogee

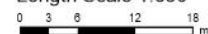
Figure 4-7Noise Levels
dB L_{A10}

Signs and symbols



19-Mar-19

Length Scale 1:650



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5 ASSESSMENT

5.1 Outdoor Child Play

Child play will only occur during the daytime, when the assigned noise levels are 47 dB L_{A10} and 57 dB L_{A1} . Noise from child play is not considered to contain annoying characteristics within the definition of the Regulations. Therefore no adjustments are made to the predicted noise levels.

Play time is generally staggered, resulting in smaller groups of children playing outside simultaneously for extended periods of time i.e. Scenarios 2 to 4. Scenario 1 would represent the noise emissions occurring during the 'change over period', when all children maybe outdoor simultaneously. This scenario was nonetheless first assessed against the most stringent assigned noise level of 47 dB L_{A10} .

The highest predicted noise level for Scenario 1 is 55 dB(A) at receiver #2 Nadilo Dr (upper floor), resulting in an exceedence of up to 8 dB. It is further noted that at this receiver, the mechanical plant noise levels are not significantly contributing to the overall noise levels, and therefore noise from child play can be considered in isolation. Mechanical plant noise is specifically addressed in *Section 5-2*.

For Scenario 1 child play noise to comply with the L_{A10} assigned noise level, a noise reduction of 8 dB is therefore required. The noise from the older children (3 years or over) dominate the overall noise levels, therefore restricting the number of children over 3 years of age could be part of the noise control strategy. However, given the noise reduction required, restricting the number of children alone would not be a practicable option.

It is noted that an open style fence is assumed around the main outdoor play area, which does not provide any screening effect. Based on the above, the following fencing requirements can result in compliance with the L_{A10} and with all children outside:

- East and north-east boundary fencing to be at least 2.1 metres high (from outdoor area finished level) and with a 1 metre long angled top (30 degrees from horizontal, resulting in top of the wall to be about 2.6 metres above outdoor area FFL).
- South fencing to be 1.4 metres high.
- Refer *Figure 5-1* for extent of fencing.
- All fences need to be of solid construction (minimum surface density of 5 kg/m²) and with no gaps. Translucent material such as safety glass, plexiglass or *Perspex* can be used to maintain visual amenity e.g. tubular fence between brick piers and backed with plexiglass sheet.

It is further noted that similar fencing requirements will also be required to mitigate noise levels from car doors closing. Refer *Section 5.4* for further details.

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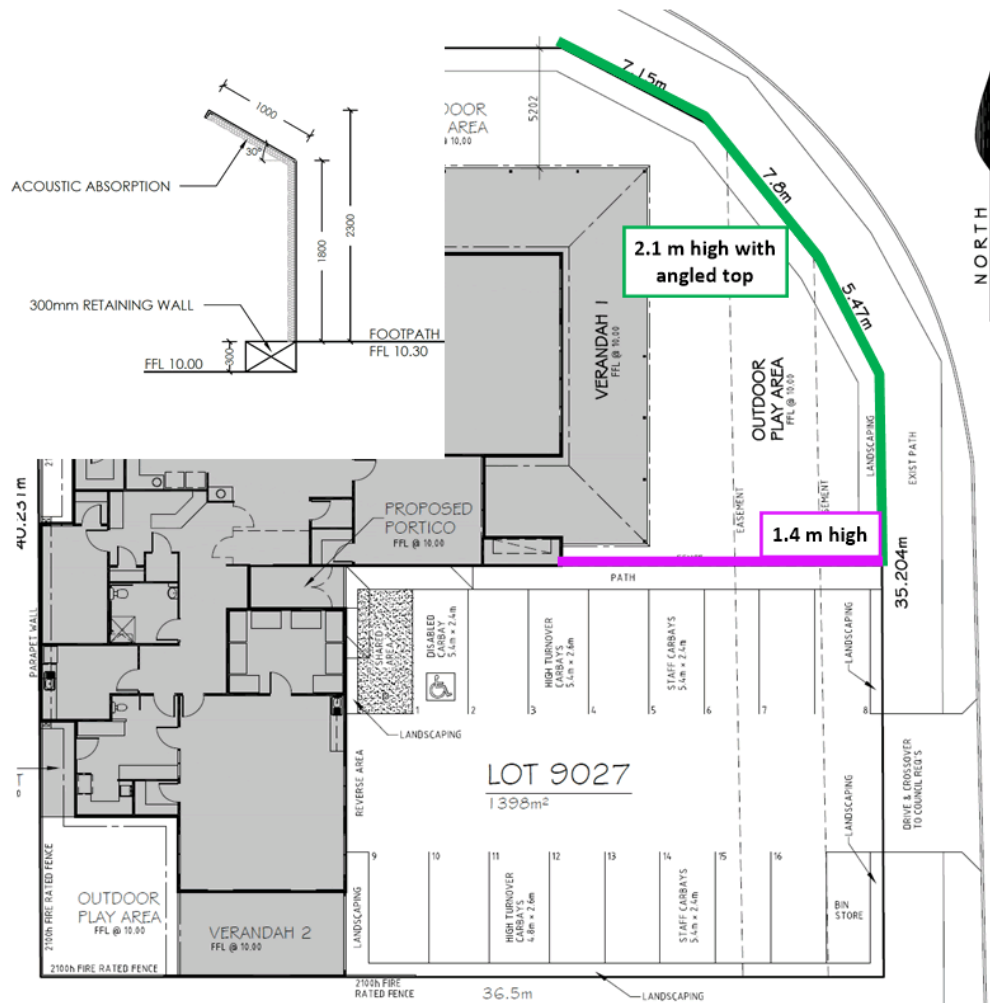


Figure 5-1 Acoustic Fencing Requirements – Child Play Noise

5.2 Mechanical Plant

From the modelling results for the mechanical plant, the noise emissions from the AC plant and the kitchen exhaust fan are the main contributor of noise at the receivers.

AC plant would be considered tonal prior to 7.00am and therefore a +5 dB adjustment is to be made to the predicted night-time noise levels (refer *Table 2-1*). Based on the predicted noise levels in *Table 4-1*, exceedences between 3 dB and 15 dB may be present at the receivers to the west i.e. #50 to #54 Sumhigh Gardens, but would otherwise comply at all other receivers.

During the daytime, tonality may still be present in the noise emissions given the relatively short source-receiver distances. Based on the predicted noise levels in *Table 4-1*, exceedences up to 1 dB

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and 6 dB may therefore be present at #52 and #54 Sumich Gardens, but would otherwise comply at all other receivers.

It must be noted this assessment is based on assumptions in relation to the size, number and location of the AC units and exhaust fans. Therefore, mechanical plant noise is to be reviewed by a qualified acoustical consultant during detailed design, when plant selection and location becomes known. Based on the modelling carried out, the following is recommended in relation to mechanical plant:

- All plant to be the quietest available, and
- Select AC units which can operate on a 'low noise mode' prior to 7am, or potentially not operate before 7am, and
- Consider locating all AC plant on the roof and the furthest away from any sensitive receiver. Additional noise mitigation measures such as local noise barriers may be required, and
- Exhaust fans to be located within the ceiling space and ducted to the roof. Roof cowl are then to be located furthest away from sensitive receivers, and
- Allow for silencers in the duct design of exhaust fans, and
- All plant to be mounted on suitable anti-vibration mounts.

5.3 Car Doors

Car doors closing noise are short duration events and were therefore assessed against the L_{Amax} assigned noise level. Given the hours of operation, staff members or parents can arrive before 7.00am, and therefore the night-time L_{Amax} assigned noise level of 57 dB is applicable.

Given the relative short source to receiver distances, car doors closing noise is considered to be impulsive within the definition of the Regulations. Therefore an adjustment of +10 dB is to be applied to the predicted noise levels (refer *Table 2-1*).

The highest predicted noise level is 49 dB L_{Amax} at the receiver at #205 Hamilton Road, resulting in an assessable level of 59 dB L_{Amax} . This results in a marginal exceedence of 2 dB of the night-time assigned noise level. However, it is noted the childcare centre will make use of an established residential premises, which already has parking areas all around. Therefore, such noise emission (e.g. car door closing) is expected to have occurred on the property for some time, and potentially at any time of the day or night. However, should strict compliance with the regulations be required at night-time at the receiver at #205 Hamilton Road, the following is required:

- Increase the length of the 'fire-rated' 2.1 metre high barrier to include bays 9 to 14, and
- Include a cantilevered section at the top, which is to be minimum 1.0 m long, angled 30 degrees from horizontal, and with the underside lined with acoustic absorption e.g. 50 mm thick rock wool faced with Melinex or equivalent (e.g. Stratocell Whisper), and
- Incorporate a 1.8 metre high fence (no cantilevered top) in front of bays 15 and 16, or do not use bays 15 and 16 before 7.00am.
- Refer *Figure 5-2* for extent and typical cross-section.

At all other receivers, the assessable noise levels are below 57 dB L_{Amax} and therefore compliant.

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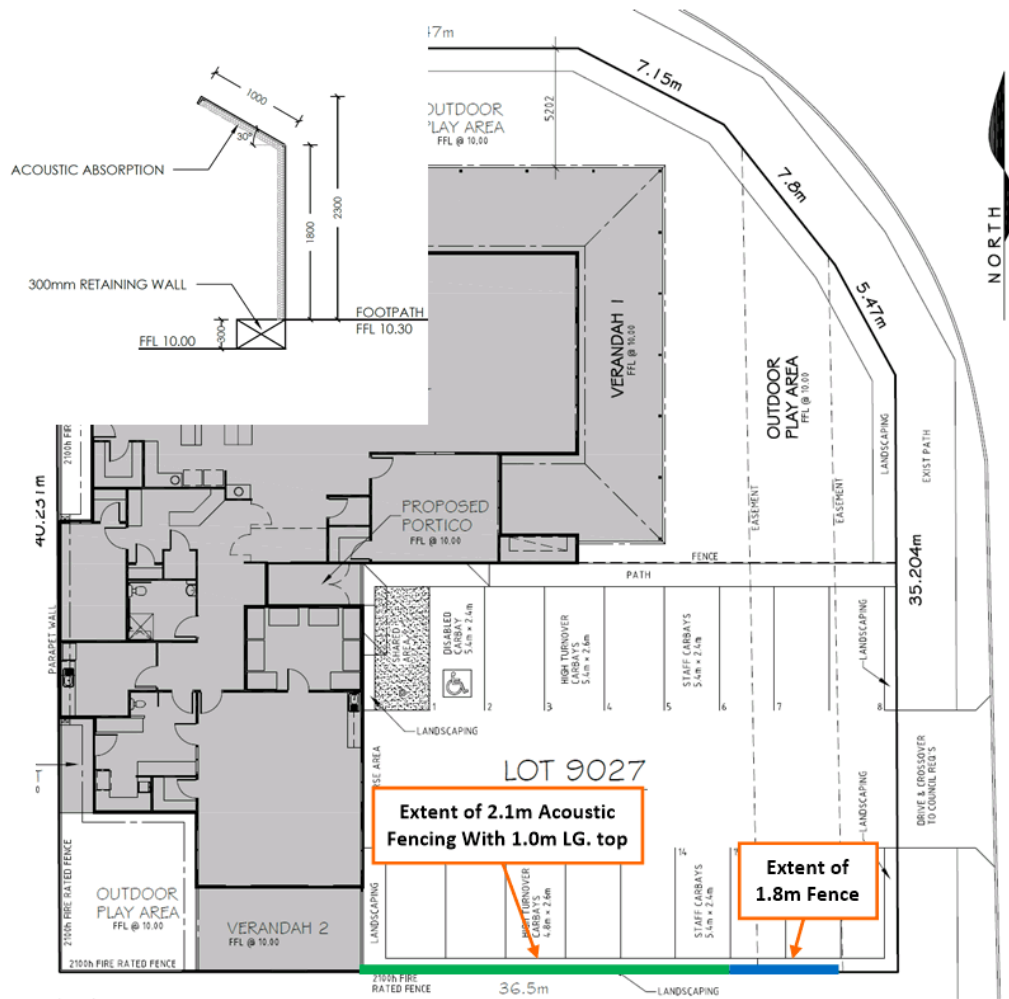


Figure 5-2 Car Park Acoustic Fencing Requirements

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6 CONCLUSIONS

The noise impact from the proposed childcare centre to be located at Lot 9027 (#201) Hamilton Road in Coogee have been assessed against the relevant criteria of the *Environmental Protection (Noise) Regulations 1997*. Based on the modelling and assessments above in relation to the noise emissions from child play, mechanical plant and car doors closing, it is concluded that compliance can be achieved provided the following is implemented:

With regard to noise from outdoor child play:

- East and north-east boundary fencing to be at least 2.1 metres high (from outdoor area finished level) and with a 1 metre long angled top (30 degrees from horizontal, resulting in top of the wall to be about 2.6 metres above outdoor area FFL).
- South fencing to be 1.4 metres high.
- Refer *Figure 5-1* for extent of fencing.
- All fences need to be of solid construction (minimum surface density of 5 kg/m²) and with no gaps. Translucent material such as safety glass, plexiglass or *Perspex* can be used to maintain visual amenity e.g. tubular fence between brick piers and backed with plexiglass sheet.

With regard to mechanical plant noise:

- All plant to be the quietest available, and
- Select AC units which can operate on a 'low noise mode' prior to 7am or potentially not operate prior to 7am, and
- Locate all AC plant on the roof and the furthest away from any sensitive receiver. Additional noise mitigation measures such as noise barriers on the roof may be required, and
- Exhaust fans to be located within the ceiling space and ducted to the roof. Roof cowl are then to be located furthest away from sensitive receivers, and
- All plant to be mounted on suitable anti-vibration mounts, and
- Allow for silencers in the duct design of exhaust fans, and
- Once plant is selected, a detailed assessment is to be undertaken by a suitably qualified acoustical consultant.

With regard to car doors closing noise:

- Increase the length of the 'fire-rated' 2.1 metre high barrier to include bays 9 to 14, and
- Include a cantilevered section at the top, which is to be minimum 1.0 m long, angled 30 degrees from horizontal, and with the underside lined with acoustic absorption e.g. 50 mm thick rock wool faced with Melinex or equivalent (e.g. Stratocell Whisper).
- Incorporate a 1.8 metre high fence (no cantilevered top) in front of bays 15 and 16, or do not use these bays before 7.00am.
- Refer *Figure 5-2* for details of extent and typical cross-section.

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Finally in addition to the above, the following best practices should be implemented:

- The behaviour and 'style of play' of children should be monitored to prevent particularly loud activity e.g. loud banging/crashing of objects, 'group' shouts/yelling,
- Favour soft finishes in the outdoor play area to minimise impact noise (e.g. soft grass, sand pit(s), rubber mats) over timber or plastic,
- Favour soft balls and rubber wheeled toys,
- Crying children should be taken inside to be comforted,
- No amplified music to be played outside,
- External doors and windows to be closed during indoor activity / play, and
- Any music played within the internal activity areas to be 'light' music with no significant bass content and played at a relatively low level.



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Appendix A


Development Plans

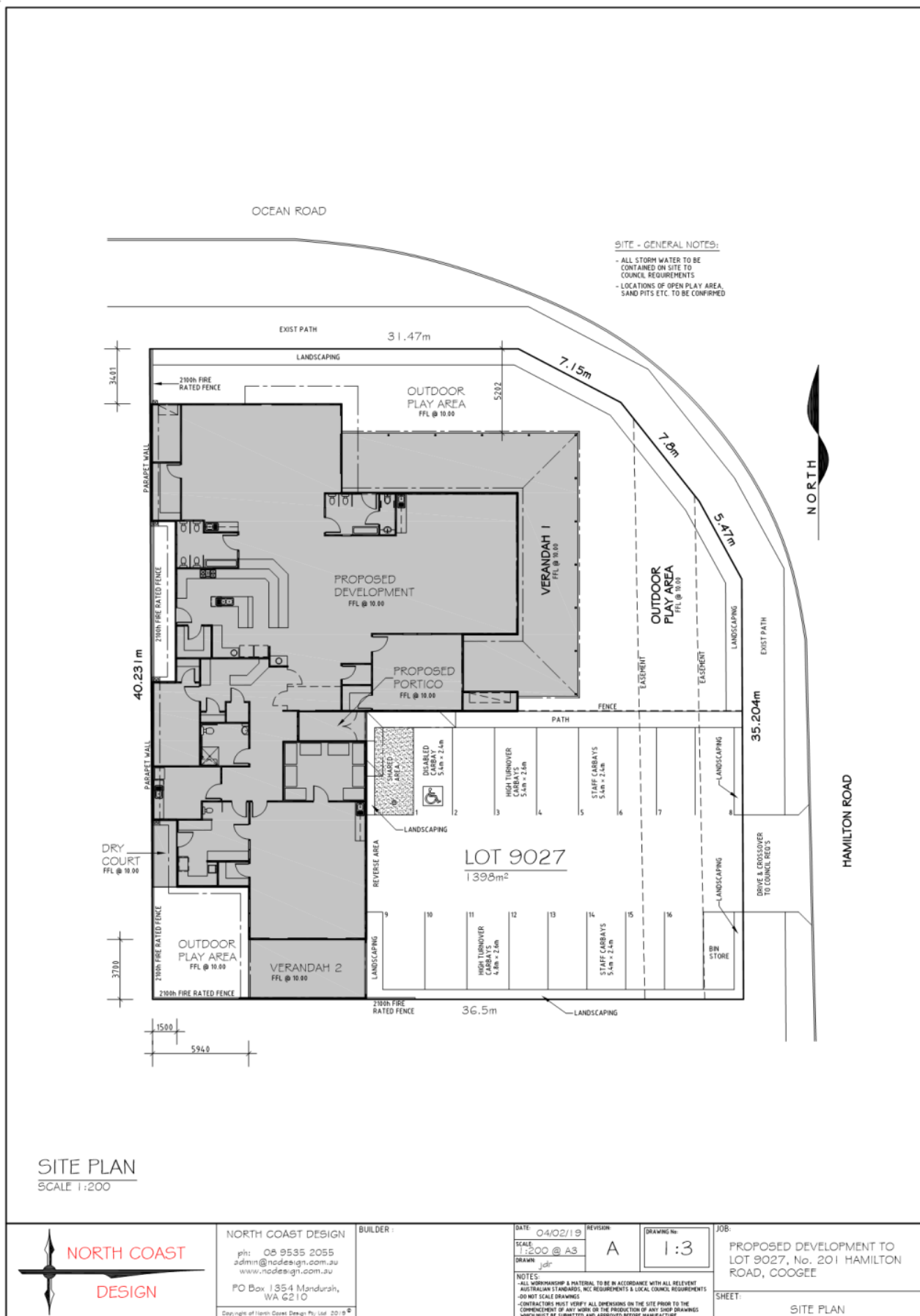


PLANNING SUBMISSION
 PROPOSED DEVELOPMENT TO LOT 9027, No. 201
 HAMILTON ROAD, COOGEE

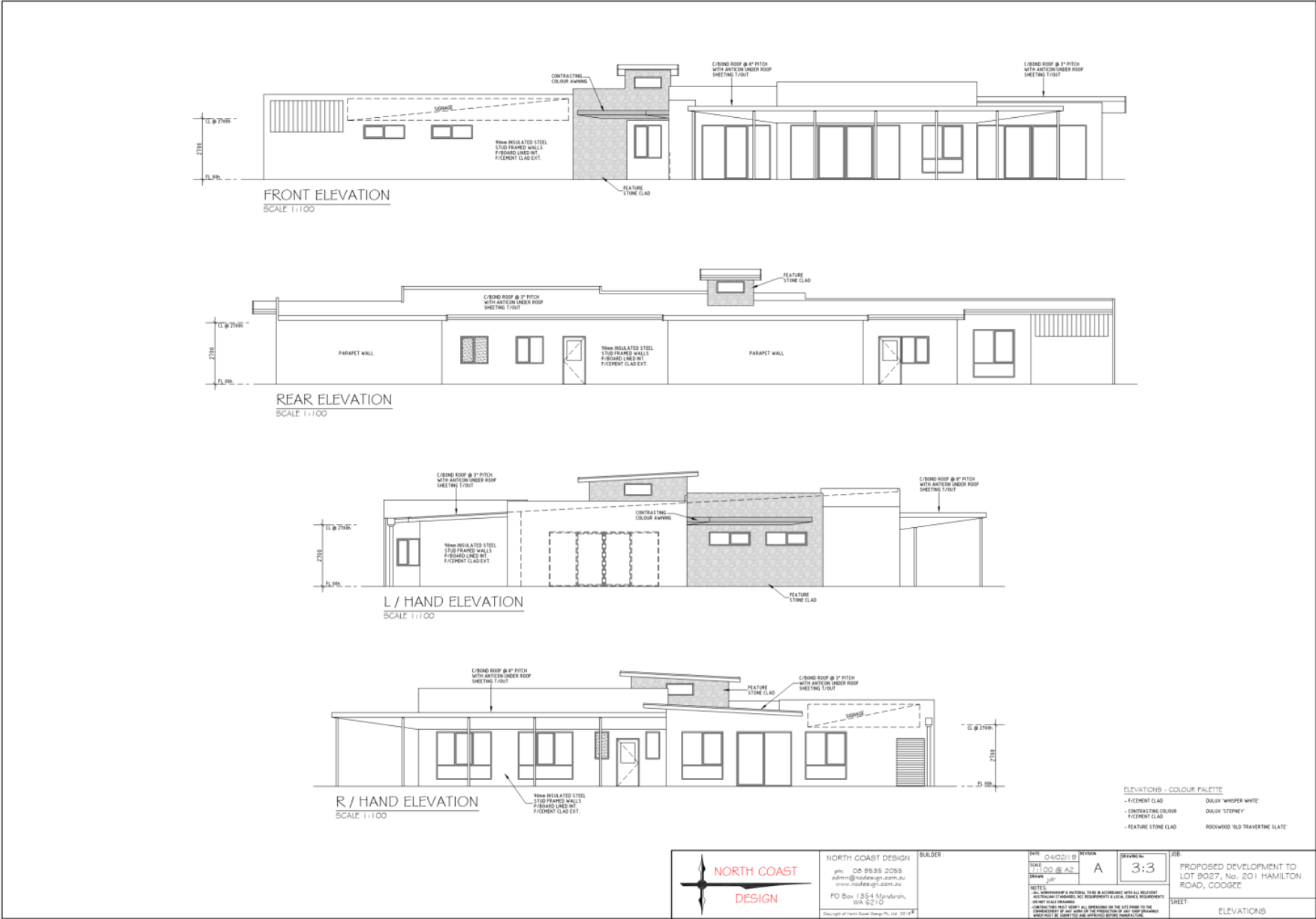
DWG 00: INDEX SHEET
 DWG 01: SITE PLAN
 DWG 02: FLOOR PLAN
 DWG 03: ELEVATIONS

REV No	DATE	DRAWN	PAGE No's	CHANGES / REVISIONS
REV A	05/02/19	jdr	ALL	REVISIONS THROUGHOUT TO NCD'S PROOF

 <p>NORTH COAST DESIGN</p>	<p>NORTH COAST DESIGN ph: 08 9535 2055 admin@ncoastdesign.com.au www.ncoastdesign.com.au PO Box 1354 Mandurah, WA 6210</p> <p><small>Copyright of North Coast Design Pty Ltd 2019</small></p>	<p>BUILDER :</p>	<p>DATE: 04/02/19 SCALE: NOT TO SCALE DRAWN: jdr</p>	<p>REVISION: A</p>	<p>DRAWING No: 0:3</p>	<p>JOB: PROPOSED DEVELOPMENT TO LOT 9027, No. 201 HAMILTON ROAD, COOGEE</p>
	<p>NOTES: -ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS -DO NOT SCALE DRAWINGS -CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK ON THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE</p>			<p>SHEET: INDEX SHEET</p>		





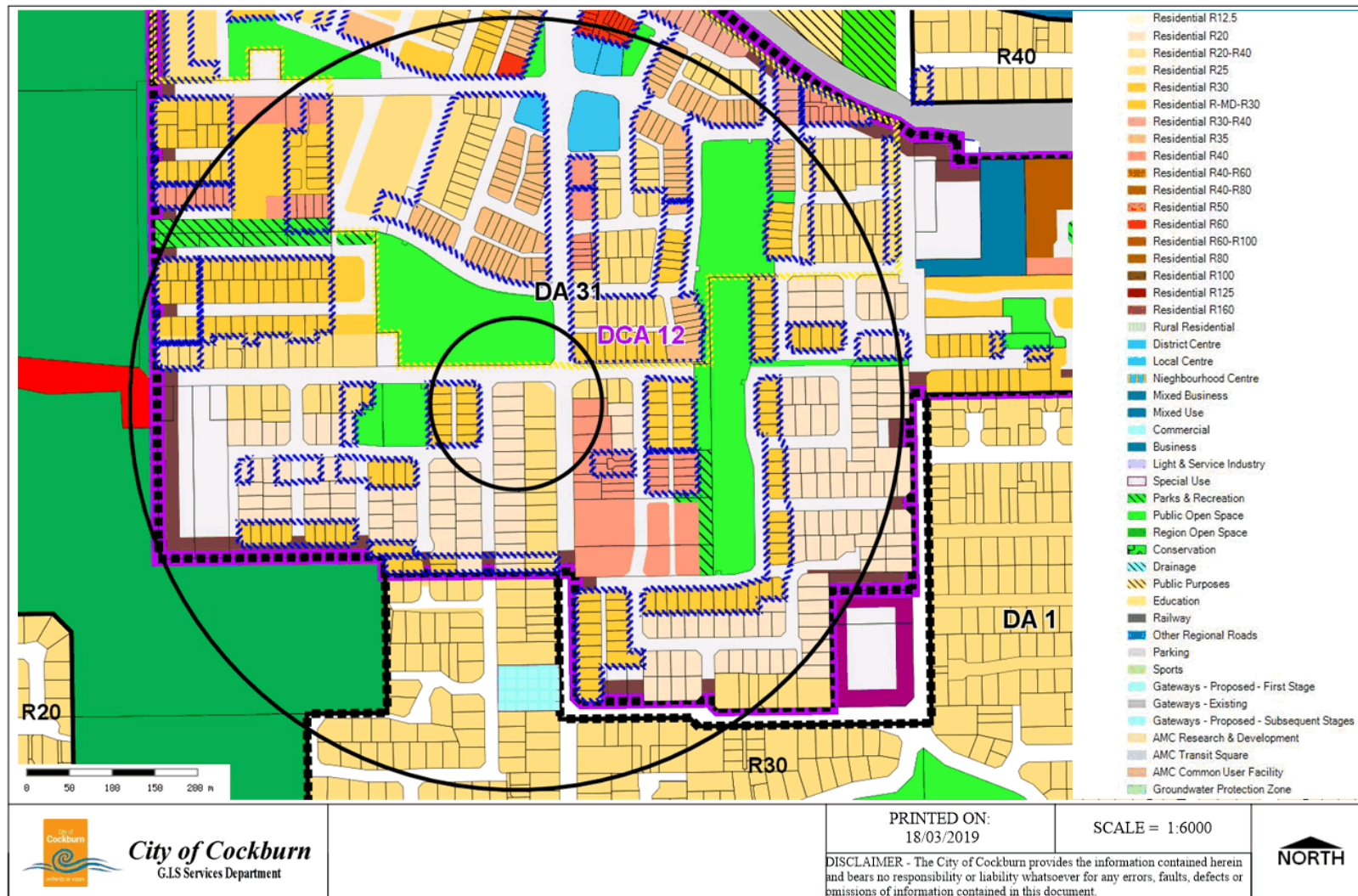


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Appendix B

Land Use Map





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Appendix C

Terminology



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The following is an explanation of the terminology used throughout this report.

Decibel (dB)

The decibel is the unit that describes the sound pressure and sound power levels of a noise source. It is a logarithmic scale referenced to the threshold of hearing.

A-Weighting

An A-weighted noise level has been filtered in such a way as to represent the way in which the human ear perceives sound. This weighting reflects the fact that the human ear is not as sensitive to lower frequencies as it is to higher frequencies. An A-weighted sound level is described as L_A dB.

Sound Power Level (L_w)

Under normal conditions, a given sound source will radiate the same amount of energy, irrespective of its surroundings, being the sound power level. This is similar to a 1kW electric heater always radiating 1kW of heat. The sound power level of a noise source cannot be directly measured using a sound level meter but is calculated based on measured sound pressure levels at known distances. Noise modelling incorporates source sound power levels as part of the input data.

Sound Pressure Level (L_p)

The sound pressure level of a noise source is dependent upon its surroundings, being influenced by distance, ground absorption, topography, meteorological conditions etc and is what the human ear actually hears. Using the electric heater analogy above, the heat will vary depending upon where the heater is located, just as the sound pressure level will vary depending on the surroundings. Noise modelling predicts the sound pressure level from the sound power levels taking into account ground absorption, barrier effects, distance etc.

L_{ASlow}

This is the noise level in decibels, obtained using the A frequency weighting and the S (Slow) time weighting as specified in IEC 61672-1:2002. Unless assessing modulation, all measurements use the slow time weighting characteristic.

L_{AFast}

This is the noise level in decibels, obtained using the A frequency weighting and the F (Fast) time weighting as specified in IEC 61672-1:2002. This is used when assessing the presence of modulation only.

L_{APeak}

This is the greatest absolute instantaneous sound pressure in decibels using the A frequency weighting as specified in IEC 61672-1:2002.

L_{Amax}

An L_{Amax} level is the maximum A-weighted noise level during a particular measurement.

L_{A1}

An L_{A1} level is the A-weighted noise level which is exceeded for one percent of the measurement period and is considered to represent the average of the maximum noise levels measured.

L_{A10}

An L_{A10} level is the A-weighted noise level which is exceeded for 10 percent of the measurement period and is considered to represent the "intrusive" noise level.

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L_{Aeq}

The equivalent steady state A-weighted sound level ("equal energy") in decibels which, in a specified time period, contains the same acoustic energy as the time-varying level during the same period. It is considered to represent the "average" noise level.

L_{A90}

An L_{A90} level is the A-weighted noise level which is exceeded for 90 percent of the measurement period and is considered to represent the "background" noise level.

One-Third-Octave Band

Means a band of frequencies spanning one-third of an octave and having a centre frequency between 25 Hz and 20 000 Hz inclusive.

L_{Amax} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded at any time.

L_{A1} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 1% of the representative assessment period.

L_{A10} assigned level

Means an assigned level which, measured as a $L_{A\ Slow}$ value, is not to be exceeded for more than 10% of the representative assessment period.

Tonal Noise

A tonal noise source can be described as a source that has a distinctive noise emission in one or more frequencies. An example would be whining or droning. The quantitative definition of tonality is:

the presence in the noise emission of tonal characteristics where the difference between -

- (a) the A-weighted sound pressure level in any one-third octave band; and
- (b) the arithmetic average of the A-weighted sound pressure levels in the 2 adjacent one-third octave bands,

is greater than 3 dB when the sound pressure levels are determined as $L_{Aeq,T}$ levels where the time period T is greater than 10% of the representative assessment period, or greater than 8 dB at any time when the sound pressure levels are determined as $L_{A\ Slow}$ levels.

This is relatively common in most noise sources.

Modulating Noise

A modulating source is regular, cyclic and audible and is present for at least 10% of the measurement period. The quantitative definition of modulation is:

a variation in the emission of noise that —

- (a) is more than 3 dB $L_{A\ Fast}$ or is more than 3 dB $L_{A\ Fast}$ in any one-third octave band;
- (b) is present for at least 10% of the representative.

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Impulsive Noise

An impulsive noise source has a short-term banging, clunking or explosive sound. The quantitative definition of impulsiveness is:

a variation in the emission of a noise where the difference between $L_{A \text{ peak}}$ and $L_{A \text{ Max slow}}$ is more than 15 dB when determined for a single representative event;

Major Road

Is a road with an estimated average daily traffic count of more than 15,000 vehicles.

Secondary / Minor Road

Is a road with an estimated average daily traffic count of between 6,000 and 15,000 vehicles.

Influencing Factor (IF)

$$= \frac{1}{10} (\% \text{ Type A}_{100} + \% \text{ Type A}_{450}) + \frac{1}{20} (\% \text{ Type B}_{100} + \% \text{ Type B}_{450})$$

where :

% Type A₁₀₀ = the percentage of industrial land within
a 100m radius of the premises receiving the noise

% Type A₄₅₀ = the percentage of industrial land within
a 450m radius of the premises receiving the noise

% Type B₁₀₀ = the percentage of commercial land within
a 100m radius of the premises receiving the noise

% Type B₄₅₀ = the percentage of commercial land within
a 450m radius of the premises receiving the noise

+ Traffic Factor (maximum of 6 dB)

= 2 for each secondary road within 100m

= 2 for each major road within 450m

= 6 for each major road within 100m

Representative Assessment Period

Means a period of time not less than 15 minutes, and not exceeding four hours, determined by an inspector or authorised person to be appropriate for the assessment of a noise emission, having regard to the type and nature of the noise emission.

Background Noise

Background noise or residual noise is the noise level from sources other than the source of concern. When measuring environmental noise, residual sound is often a problem. One reason is that regulations often require that the noise from different types of sources be dealt with separately. This separation, e.g. of traffic noise from industrial noise, is often difficult to accomplish in practice. Another reason is that the measurements are normally carried out outdoors. Wind-induced noise, directly on the microphone and indirectly on trees, buildings, etc., may also affect the result. The character of these noise sources can make it difficult or even impossible to carry out any corrections.

Ambient Noise

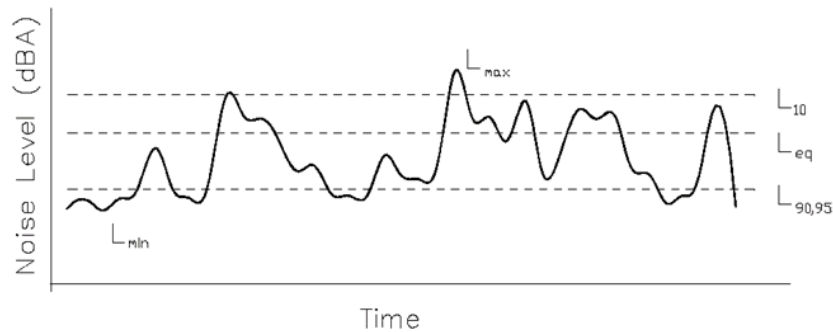
Means the level of noise from all sources, including background noise from near and far and the source of interest.

Specific Noise

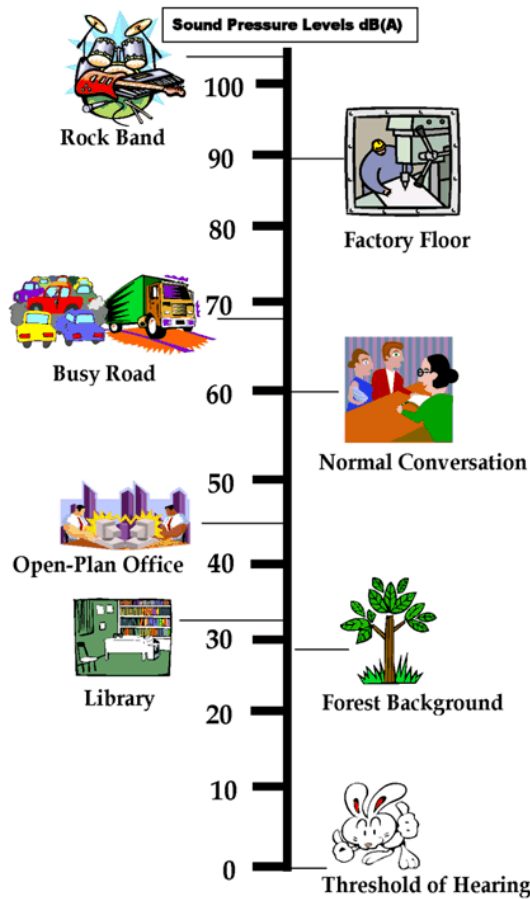
Relates to the component of the ambient noise that is of interest. This can be referred to as the noise of concern or the noise of interest.

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Chart of Noise Level Descriptors



Typical Noise Levels



TRANSPORT IMPACT STATEMENT

201 Hamilton Road

Coogee

March 2019

Rev A



Transport Impact Statement

KC00982.000 201 Hamilton Road, Coogee

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Transport Impact Statement

KC00982.000 201 Hamilton Road, Coogee

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Appendices

Appendix 1 - The layout of the proposed development**Appendix 2** - Transport Planning and Traffic Plans**Appendix 3** - Vehicle Turning Circle Plans

Transport Impact Statement

KC00982.000 201 Hamilton Road, Coogee

1. Executive Summary**Site Context**

- The proposed development is located on 201 Hamilton Road, Coogee within the Packham North Structure Plan Area under the jurisdiction of the City of Cockburn. The subject site is currently occupied by an unused residential dwelling. The proposed land use is a child care centre accommodating up to 72 children.

Technical Findings

- With estimated 308 daily vehicular trips, 35 vehicular trips in the AM peak and 30 vehicular trips in the PM peak the proposed development has a moderate impact on the surrounding road network, as per WAPC Guidelines assessment. However, when taken in context of the surrounding road network the impact can be deemed negligible.

Relationship with Policies

- The plans for the proposed development show a total of 16 car parking bays, inclusive of 9 staff bays, 6 high turnover bays and a disabled parking bay.

City of Cockburn Town Planning Scheme No 3 stipulates a requirement of 18 parking bays, thereby leading to a shortfall of 2 parking bays. However, given the nature of the proposed land use and site context, the following points inform KCTT's opinion that the proposed parking can meet the development requirements:

- The capacity of the child care centre is 72 children. It is highly unlikely that the child care centre would operate at the maximum capacity at all times.
- The peak time for child care centres is typically a 2-hour period. The average length of stay, as stated in NSW RTA - Guide to Traffic Generating Developments, is 6.8 minutes. Even assuming conservative 10 minutes average length of stay, the actual arrivals/departure rate of parents with vehicles is likely to be spread throughout the 2-hour peak time.
- It is expected that staff members could possibly cycle/walk to work.
- The proposed development is located within the Packham North Structure Plan, parts of which are still under construction. It is expected that the majority of the parents would be residents of the Structure Plan Area since there are no other child care centres within walking distance. Parents walking their children to the centre is a foreseeable occurrence.
- Furthermore, parents who live in vicinity of the proposed development could drop-off their children on-foot then continue to their workplace via bus route 532, operating to Fremantle and Cockburn Central which arrives every 10-15 minutes in peak times. The closest bus stop towards Fremantle is located 15m south of the subject site and the closest bus stop towards Cockburn Central is located 50m south of the subject site. Therefore, both bus stops are within comfortable walking distance.
- Finally, decommissioned crossover on Ocean Road can be repurposed for two staff parking bays.

KCTT believe that pick up / drop off function of the childcare centre can be effectively catered for on premises and it is highly unlikely that the shortfall of 2 parking bays would have any negative impact.

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- Installation of bicycle racks could be considered in order to promote alternative transport modes and reducing the need for car parking on site.
- The proposed plans demonstrate 1 ACROD bay, meeting the requirements outlined by the Building Code of Australia.
- Plans of the proposed development show the existing crossover on Ocean Road is closed off in order to achieve improved building design. A new crossover is proposed on Hamilton Road. It is suggested that the movement is restrained to a Left-in-Left-Out. This can be achieved by extending the roundabout traffic island to a full median or by providing a traffic island within the crossover that would physically impede full movement.

As seen from the crash data analysis this location has lower crash rates than the network average. With sufficient sightlines provided safety should not present an issue.

In summary KCTT believe that the proposed development will not have a significant impact on the surrounding road network.

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2. Transport Impact Statement

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2.1 Location

Lot Number	9027
Street Number	201
Road Name	Hamilton Road
Suburb	Coogee
Description of Site	The subject site is currently occupied by an unused residential dwelling. It is located within the Packham North Structure Plan area. The proposed land use is a child care centre with 72 children.

2.2 Technical Literature Used

Local Government Authority	City of Cockburn
Type of Development	Child care facility
Are the R-Codes referenced?	NO
Is the NSW RTA Guide to Traffic Generating Developments Version 2.2 October 2002 (referenced to determine trip generation / attraction rates for various land uses) referenced?	YES
Which WAPC Transport Impact Assessment Guideline should be referenced?	Volume 1 - Introduction and General Guidance Volume 5 - Technical Guidance
Are there applicable LGA schemes for this type of development?	YES
<i>If YES, Nominate:</i>	
Name and Number of Scheme	Town Planning Scheme No. 3
Are Austroads documents referenced?	YES
Is the Perth Transport Plan for 3.5 million and Beyond referenced?	NO

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2.3 Land Uses

Are there any existing Land Uses

YES

If YES, Nominate:

Unused residential dwelling

Proposed Land Uses

How many types of land uses are proposed?

One

Nominate land use type and yield

Child care facility:

- 641.55 m²
- 72 children
- 10 staff

Are the proposed land uses complimentary with the surrounding land-uses?

YES

2.4 Local Road Network Information

How many roads front the subject site?

2

*Name of Roads Fronting Subject Site / Road Classification and Description:***Road 1****Road Name**

Hamilton Road

Number of Lanes

two way, one lane each direction, undivided

Road Reservation Width

approximately 20m

Road Pavement Width

approximately 8.4 m (3.3m traffic lanes, 1m cycling lanes)

2.4m chevron median

Classification

Significant Urban Local Road / Distributor B

Speed Limit

60kph

Bus Route

YES

If YES Nominate Bus Routes

522, 532

On-street parking

NO

Road 2**Road Name**

Ocean Road

Number of Lanes

two way, one lane each direction, undivided

Road Reservation Width

approximately 20m

Road Pavement Width

approximately 7m

Classification

Urban Local Road / Access Road

Speed Limit

60kph

Bus Route

NO

On-street parking

NO

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*Name of Other Roads within 400m radius of site, or roads likely to take increased traffic due to the development.***Road 1**

Road Name	Cockburn Road
Number of Lanes	two way, one lane per direction, divided
Road Reservation Width	approximately 60m
Road Pavement Width	approximately 22m (3.3m traffic lanes, 3m cycling lanes)
	6m median
Classification	Urban Highway / Primary Distributor
Speed Limit	60kph
Bus Route	YES
<i>If YES Nominate Bus Routes</i>	548
On-street parking	NO

Road 2

Road Name	Spearwood Avenue
Number of Lanes	two way, one lane per direction, divided
Road Reservation Width	approximately 40m
Road Pavement Width	approximately 14m (6m traffic lanes, 1m cycling lanes)
	12m median
Classification	Significant Urban Local Road / Distributor B
Speed Limit	60kph
Bus Route	YES
<i>If YES Nominate Bus Routes</i>	512, 522
On-street parking	NO

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2.5 Traffic Volumes

Road Name	Location of Traffic Count	Vehicles Per Day (VPD)	Vehicles per Peak Hour (VPH)				Heavy Vehicle % <i>If HV count is Not Available, are HV likely to be in higher volumes than generally expected?</i>	Date of Traffic Count	<i>If older than 3 years multiply with a growth rate</i>
			AM Peak Time	AM Peak - Peak VPH	PM Peak Time	PM Peak - Peak VPH			
Hamilton Road	South of Spearwood Avenue	9,852	07:30 – 833		16:45 – 899		5.6	2017/2018	–
	60m North of Ocean Road*	8,143	–		–		5.8	Aug 2015	9,165 (3% growth rate per annum)
	100m North of King Street*	8,897	–		–		5.2	Feb 2016	9,721 (3% growth rate per annum)
	100m South of King Street*	7,136	–		–		7.2	Feb 2016	7,797 (3% growth rate per annum)
Ocean Road	East of Cockburn Road	1,846	08:00 – 133		16:15 – 201		3.5	2017/2018	–
	170m East of Cockburn Road*	1,592	08:00 – 112		16:00 – 147		3.7	Dec 2018	–
	80m East of Cross Road*	1,565	08:00 – 114		16:00 – 68		5.8	Oct 2017	–
	30m West of Sumich Gardens*	1,596	08:00 – 115		16:00 – 140		4.7	Dec 2018	–
	110m West of Sumich Gardens*	1,672	08:00 – 116		16:00 – 65		4.9	Sep 2017	–
Spearwood Avenue	East of Cockburn Road	7,919	07:45 – 653		15:00 – 666		<i>HV not likely to be in higher volumes than generally expected</i>	2016/2017	–
Cockburn Road	South of Spearwood Avenue	17,164	07:30 – 1,521		16:30 – 1,672		10.1	2018/2019	–

Note* - These traffic counts have been sourced from the City of Cockburn Intramaps.

2.6 Vehicular Crash Information

Is Crash Data Available on Main Roads WA website? YES

If YES, nominate important survey locations:

Location 1 Ocean Road SLK [0.68-0.78] – no crashes
 Location 2 Hamilton Road SLK [2.25-2.55]
 Location 3 Intersection of Hamilton Road, Nadilo Drive and Ocean Road
 Period of crash data collection 01/01/2013 - 31/12/2017

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Road / Intersection Name	SLK	Functional Classification	Road Hierarchy	Speed Limit	Crash Statistics			
					No of KSI Crashes	No of Medical Attention Crashes	No of PDO Major Crashes	No of PDO Minor Crashes
Hamilton Road	2.25-2.55	Significant Urban Local Road	Distributor B	60kph	0	0	0	1
No of MVKT Travelled at Location				approximately 9,000 VPD*365*5 years*0.3 km = 4.93 MVKT				
KSI Crash Rate				0 KSI crashes / 4.93 MVKT = 0 KSI crashes/MVKT				
All Crash Rate				1 crashes / 4.93 MVKT = 0.2 crashes/MVKT				
Comparison with Crash Density and Crash Rate Statistics				0.2 crashes/MVKT is significantly lower than network average of 0.81 crashes/MVKT				
Intersection of Hamilton Road, Nadilo Drive and Ocean Road	2.50	Significant Urban Local Road / Urban Local Road	Distributor B / Access Road / Access Road	60kph / 60kph / 50kph or State Limit	0	1	3	0
No of MVKT Travelled at Location				approximately 10,500 VPD*365*5 years*0.4 km = 7.66 MVKT				
KSI Crash Rate				0 KSI crashes / 7.66 MVKT = 0 KSI crashes/MVKT				
All Crash Rate				4 crashes / 7.66 MVKT = 0.52 crashes/MVKT				
Comparison with Crash Density and Crash Rate Statistics				0.52 crashes/MVKT is significantly lower than network average of 1.73 crashes/MVKT				

The following table shows the Crash Density and Crash Rates on Metropolitan Local Roads as obtained from Main Roads WA on the 14th May 2018 by email request: -

Crash Density and Crash Rate on Metropolitan Local Roads Network only

	All Crashes		Serious Injury Crashes (Fatal+Hospital)	
	Average Annual Crash Density (All Crashes/KM)	Average Annual Crash Rate (All Crashes/MVKT)	Average Annual Crash Density (Ser. Inj. Crashes/KM)	Average Annual Crash Rate (Ser. Inj. Crashes/MVKT)
Metro Local Road - Midblock	2.99	0.81	0.13	0.03
Metro Local Road - All	6.41	1.73	0.26	0.07

Note: Based on 5-years data for the period 2013 to 2017.

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2.7 Vehicular Parking

Local Government

City of Cockburn

Local Government Document Utilised

Town Planning Scheme No. 3

Description of Parking Requirements in accordance with Scheme:

*"Child Care Premises: 1:1 employee plus 1:10 children"***Calculation of Parking**

Land Use	Requirements	Yield	Total Parking
Child Care	1:1 employee	10 staff	10
	1:10 children	72 children	8
Total Car Parking Requirement			18
Total Volume of Parking Provided by Proponent			16

Justification

The plans for the proposed development show a total of 16 car parking bays, inclusive of 9 staff bays, 6 high turnover bays and a disabled parking bay.

City of Cockburn Town Planning Scheme No 3 stipulates a requirement of 18 parking bays, thereby leading to a shortfall of 2 parking bays. However, given the nature of the proposed land use and site context, the following points inform KCTT's opinion that the proposed parking can meet the development requirements:

- The capacity of the child care centre is 72 children. It is highly unlikely that the child care centre would operate at the maximum capacity at all times.
- The peak time for child care centres is typically a 2-hour period. The average length of stay, as stated in NSW RTA - Guide to Traffic Generating Developments, is 6.8 minutes. Even assuming conservative 10 minutes average length of stay, the actual arrivals/departure rate of parents with vehicles is likely to be spread throughout the 2-hour peak time.
- It is expected that staff members could possibly cycle/walk to work.
- The proposed development is located within the Packham North Structure Plan, parts of which are still under construction. It is expected that the majority of the parents would be residents of the Structure Plan Area since there are no other child care centres within walking distance. Parents walking their children to the centre is a foreseeable occurrence.
- Furthermore, parents who live in vicinity of the proposed development could drop-off their children on-foot then continue to their workplace via bus route 532, operating to Fremantle and Cockburn Central which arrives every 10-15 minutes in peak times. The closest bus stop towards Fremantle is located 15m south of the subject site and the closest bus stop towards Cockburn Central is located 50m south of the subject site. Therefore, both bus stops are within comfortable walking distance.
- Decommissioned crossover on Ocean Road can be converted to two staff parking bays.

KCTT believe that pick up / drop off function of the childcare centre can be effectively catered for on premises and it is highly unlikely that the shortfall of 2 parking bays would have any negative impact. It is expected that the proposed 16 parking bays would adequately cater for the parking demand of the proposed development.

Have Vehicle Swept Paths been checked for Parking? YES

If YES, provide description of performance:

Plans for the proposed development have been checked with a B99 Passenger Vehicle (5.2m). No navigability issues have been found. Vehicles can both access and egress the proposed development in forward motion.

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2.8 Bicycle Parking

Local Government

City of Cockburn

Reference Document Utilised

Town Planning Scheme No. 3

Description of Parking Requirements in accordance with Scheme:

"Not applicable"

Justification

Installation of bicycle racks could be considered in order to promote alternative transport modes and reducing the need for car parking on site.

2.9 ACROD Parking

Class of Building

Class 1b (Child Care Centre);

Does this building class require specific provision of ACROD Parking? YES

Reference Document Utilised

Building Code of Australia

Description of Parking Requirements:

*"Class 1b — 1 space for every 100 carparking spaces or part thereof."***Parking Requirement in accordance with regulatory documents**

Land Use	Requirements	Yield	Total Parking
Child care	<i>1 space for every 100 carparking spaces or part thereof</i>	16	1
Total Volume of ACROD Parking Required			1
Total Volume of ACROD Parking Provided by Proponent			1

Justification

The proposed plans demonstrate 1 ACROD bay, meeting the requirements outlined by the Building Code of Australia.

2.10 Delivery and Service Vehicles

Guideline Document used as reference

City of Cockburn Town Planning Scheme No. 3

Requirements

"Not applicable"

Justification

There will be no need for formal service and delivery parking.

Waste collection will be conducted within the road reservation.

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2.11 Calculation of Development Generated / Attracted Trips

What are the likely hours of operation?	Child Care Centre – 07:00-19:00
What are the likely peak hours of operation?	AM peak: 07:00 – 08:00 PM peak: 17:00 – 18:00
Do the development generated peaks coincide with existing road network peaks?	YES
If YES, Which:	both AM and PM peak
Guideline Document Used	NSW RTA Guide to Traffic Generating Developments
Rates from above document:	<i>Child Day Care - 0.8 trips in AM Peak and 0.7 trips in PM Peak per child</i> <i>The RTA use a 2-hour peak period. For the purposes of this report, KCTT assume that no more than 60% of the two-hour traffic volume will be attracted to the development in the peak hour.</i>

Child care centres vehicular daily trips can be assumed to be 4 VPD per child and 2 VPD per employee. Each parent generates 2 vehicular trips when dropping off the child to the day care centre and 2 vehicular trips when picking the child up. Employees generate 1 vehicular trip arriving at work, and another vehicular trip when leaving work. It is a conservative assumption based on the idea that every child in the centre is driven to the premises and that there are no siblings in the centre.

Land Type	Use	Rate above	Yield	Daily Traffic Generation	Peak Hour Traffic Generation	
					AM	PM
Child Care		<i>Daily - 4 VPD per child and 2 VPD per staff member</i>				
		<i>0.48 VPH AM Peak per child*</i>	10 staff			
		<i>0.42 VPH PM Peak per child*</i>	72 children	308	35	30
		<i>(*60% of the 2-hour peak rate)</i>				

Does the site have existing trip generation / attraction? NO

What is the total impact of the new proposed development? With 308 daily vehicular trips, 35 vehicle trips in the AM peak and 30 vehicle trips in the PM peak the proposed development would have moderate impact on the surrounding road network as per WAPC Guidelines. However, when taken in context of the surrounding road network the impact can be deemed low to negligible.

2.12 Traffic Flow Distribution

How many routes are available for access / egress to the site? Two routes

Route 1

Provide details for Route No 1 From the south via Hamilton Road
Percentage of Vehicular Movements via Route No 1 50%
154 VPD / 18 AM VPH / 15 PM VPH

Route 2

Provide details for Route No 2 To the north via Hamilton Road
Percentage of Vehicular Movements via Route No 2 50%
154 VPD / 17 AM VPH / 15 PM VPH

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2.13 Vehicle Crossover Requirements

Are vehicle crossovers required onto existing road networks? YES

How many existing crossovers? One – on to Ocean Road

How many proposed crossovers? One – on to Hamilton Road – Left-in-Left-Out

Justification

The proposal shows decommissioning of the existing crossover on Ocean Road be in order to achieve optimal building design. A new crossover is proposed on Hamilton Road.

It is suggested that the movement be restrained to a Left-in-Left-Out. This could be achieved by extending the roundabout traffic island to a full median or by providing a traffic island within the crossover that would physically impede full movement.

Hamilton Road is classified as a Significant Urban Local Road/Distributor B as per MRWA classification with a speed limit of 60km/h and daily traffic volumes of approximately 9,000 VPD.

MRWA document “*Road Hierarchy for Western Australia Road Types and Criteria*” states that frontage access on Local Distributor roads is limited but allowed for both property and commercial access.

According to Liveable Neighbourhoods Hamilton Road could be classified as Integrator B (outside centres / 60km/h / <15,000VPD).

Liveable Neighbourhoods document states that developments fronting arterial roads should facilitate vehicles exiting in forward gear, which was successfully catered for by this development.

As seen from the crash data analysis this location has lower crash rates than the network average. With sufficient sightlines provided safety should not present an issue.

How close are proposed crossovers to existing intersections?

- approximately 8m to kerb return of the intersection of Hamilton Road and Ocean Road
- approximately 180m to kerb of the intersection of Hamilton Road and Yakas Chase

Does this meet existing standards? YES - AS 2890.1 states that the crossover should not be located closer than 6m from the intersection kerb

Are sight distances adequate at proposed crossovers? YES

Justification

Having in mind that Hamilton Road speed is 60km/h, the AS 2890.1 outlines the desirable sight distance of 83m and a minimum stopping sight distance at 65m. Since the crossover is proposed as LILLO the sightlines have been measured to the south of the crossover.

As shown on drawing S40 in Appendix 3 with more than 100m clear sightlines the crossover complies with the requirement.

2.14 Public Transport Accessibility

How many bus routes are within 400 metres of the subject site?

2

How many rail routes are within 800 metres of the subject site?

None

Bus / Rail Route Description

Peak Frequency

Off-Peak Frequency

522 Cockburn Central Station - Spearwood

10-15 minutes

1 hour

532 Cockburn Central Station - Fremantle Station via Beeliar Drive

-

twice a day

No Saturday, Sunday and Public Holiday service

Walk Score Rating for Accessibility to Public Transport

44 | Some Transit. A few nearby public transportation options.

Is the development in a Greenfields area?

NO

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2.15 Pedestrian Infrastructure

Describe existing local pedestrian infrastructure within a 400m radius of the site:

Classification	Road Name
<i>Pedestrian Path</i>	Hamilton Road, Ocean Road, Nadilo Drive, Sumich Gardens, Rasano Promenade, Daasilva Place, Prizba Rise, Galipo Loop, Cottage Parade, Santorini Boulevard, Entrance Road, Yakas Chase etc.
Does the site have existing pedestrian facilities	YES
Does the site propose to improve pedestrian facilities?	YES – pedestrian path to development entrance
What is the Walk Score Rating?	
17 Car-Dependent. Almost all errands require a car.	

2.16 Cyclist Infrastructure

Are there any PBN Routes within an 800m radius of the subject site? YES

If YES, describe:

Classification	Road Name
<i>"High Quality Shared Path"</i>	along the railway to west of Hamilton Road
<i>"Other Shared Path (Shared by Pedestrians and Cyclists)"</i>	Spearwood Avenue, Ocean Road (west of Cross Road), Garden Road, Pennalake Drive, Pantheon Avenue
<i>"Good Road Riding Environment"</i>	Ocean Road, Hamilton Road (north of Ocean Road), Kinf Street, Hillcrest Street, Beach Road, Bilcich Gardens, Rigby Avenue, Brenzi Close, Garden Road
<i>"Bicycle Lanes or Sealed Shoulder Either Side"</i>	Hamilton Road, Cockburn Road, Spearwood Avenue (west of Hamilton Road)

Are there any PBN Routes within a 400m radius of the subject site? YES

If YES, describe:

Classification	Road Name
<i>"Good Road Riding Environment"</i>	Ocean Road, Hamilton Road (north of Ocean Road)
<i>"Bicycle Lanes or Sealed Shoulder Either Side"</i>	Hamilton Road
Does the site have existing cyclist facilities?	YES
Does the site propose to improve cyclist facilities?	NO

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2.17 Site-Specific Issues and Proposed Remedial Measures

How many site-specific issues need to be discussed?

One

Site-Specific Issue No 1**Crossover location**

Remedial Measure / Response

A new crossover on Hamilton Road is proposed to be constructed while the remnant crossover on Ocean Road is to be removed.

It is suggested that the movement on the crossover is restrained to a Left-in-Left-Out. This can be achieved by extending the roundabout traffic island to a full median or by providing a traffic island within the crossover that would physically impede full movement.

Hamilton Road is classified as a Significant Urban Local Road/Distributor B as per MRWA classification with a speed limit of 60km/h and daily traffic volumes of approximately 9,000 VPD.

MRWA document "*Road Hierarchy for Western Australia Road Types and Criteria*" states that frontage access on Local Distributor roads is limited but allowed for both property and commercial access.

According to Liveable Neighbourhoods Hamilton Road could be classified as Integrator B (outside centres / 60km/h / <15,000VPD). Developments fronting roads of this type need to enable vehicles exiting on the road in forward gear. This aspect was successfully facilitated by the proposed plan.

As seen from the crash data analysis this location has lower crash rates than the network average. With sufficient sightlines provided safety should not be an issue.

Appendix 1

The Layout of the Proposed Development


Transport Impact Statement | KC00982.000 201 Hamilton Road, Coogee

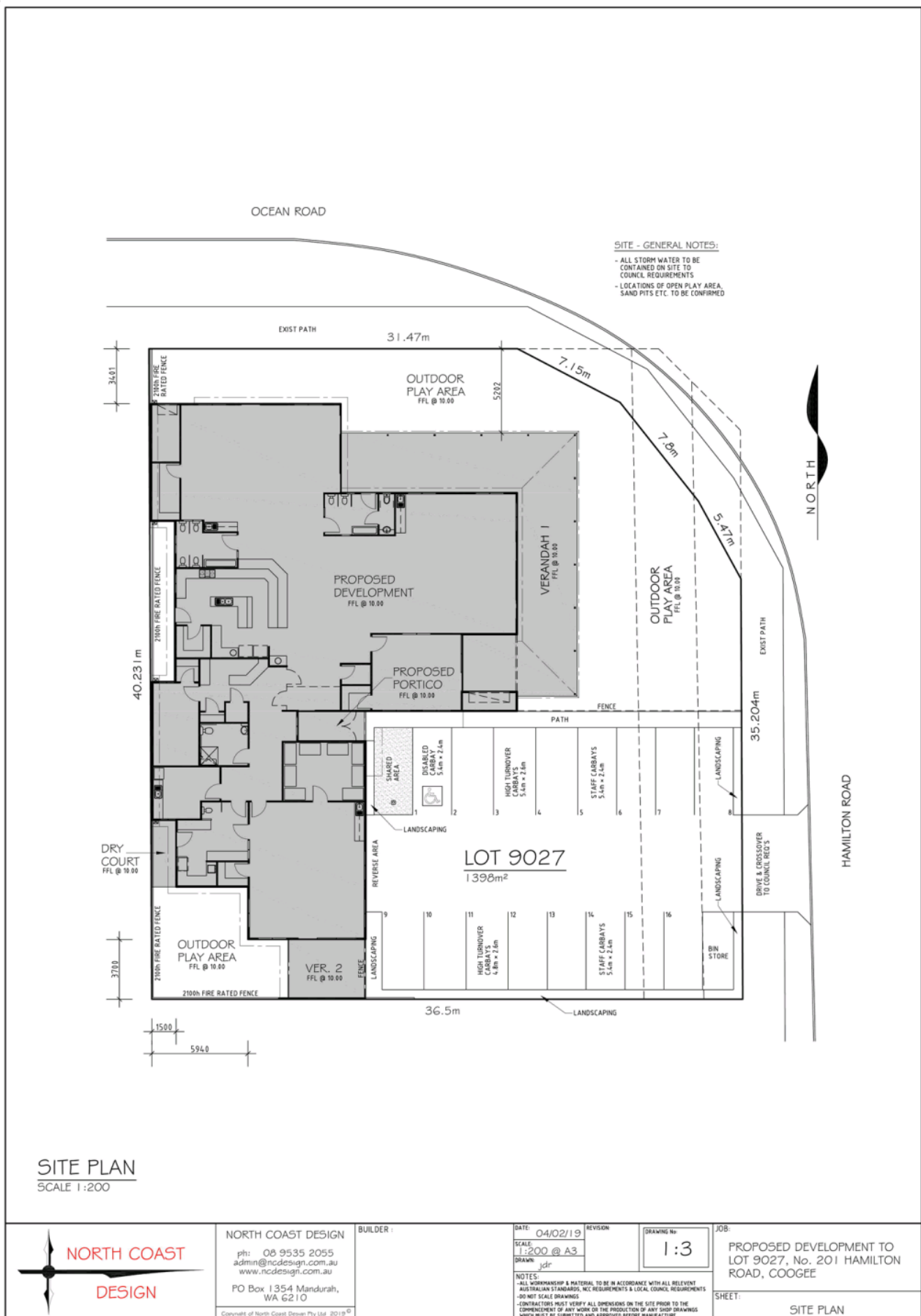


PLANNING SUBMISSION
PROPOSED DEVELOPMENT TO LOT 9027, No. 201
HAMILTON ROAD, COOGEE

DWG 00: INDEX SHEET
DWG 01: SITE PLAN
DWG 02: FLOOR PLAN
DWG 03: ELEVATIONS

REV No	DATE	DRAWN	PAGE No's	CHANGES / REVISIONS

 <p>NORTH COAST DESIGN</p>	<p>NORTH COAST DESIGN ph: 08 9535 2055 admin@ncdesign.com.au www.ncdesign.com.au PO Box 1354 Mandurah, WA 6210</p> <p><small>Copyright of North Coast Design Pty Ltd. 2019</small></p>	<p>BUILDER:</p>	<p>DATE: 04/02/19 SCALE: NOT TO SCALE DRAWN: jdr</p> <p>NOTES: -ALL WORKMANSHIP & MATERIAL TO BE IN ACCORDANCE WITH ALL RELEVANT AUSTRALIAN STANDARDS, NCC REQUIREMENTS & LOCAL COUNCIL REQUIREMENTS -DO NOT SCALE DRAWINGS -CONTRACTORS MUST VERIFY ALL DIMENSIONS ON THE SITE PRIOR TO THE COMMENCEMENT OF ANY WORK OR THE PRODUCTION OF ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE.</p>	<p>REVISION:</p> <p>DRAWING No: 0:3</p>	<p>JOB: PROPOSED DEVELOPMENT TO LOT 9027, No. 201 HAMILTON ROAD, COOGEE</p> <p>SHEET: INDEX SHEET</p>
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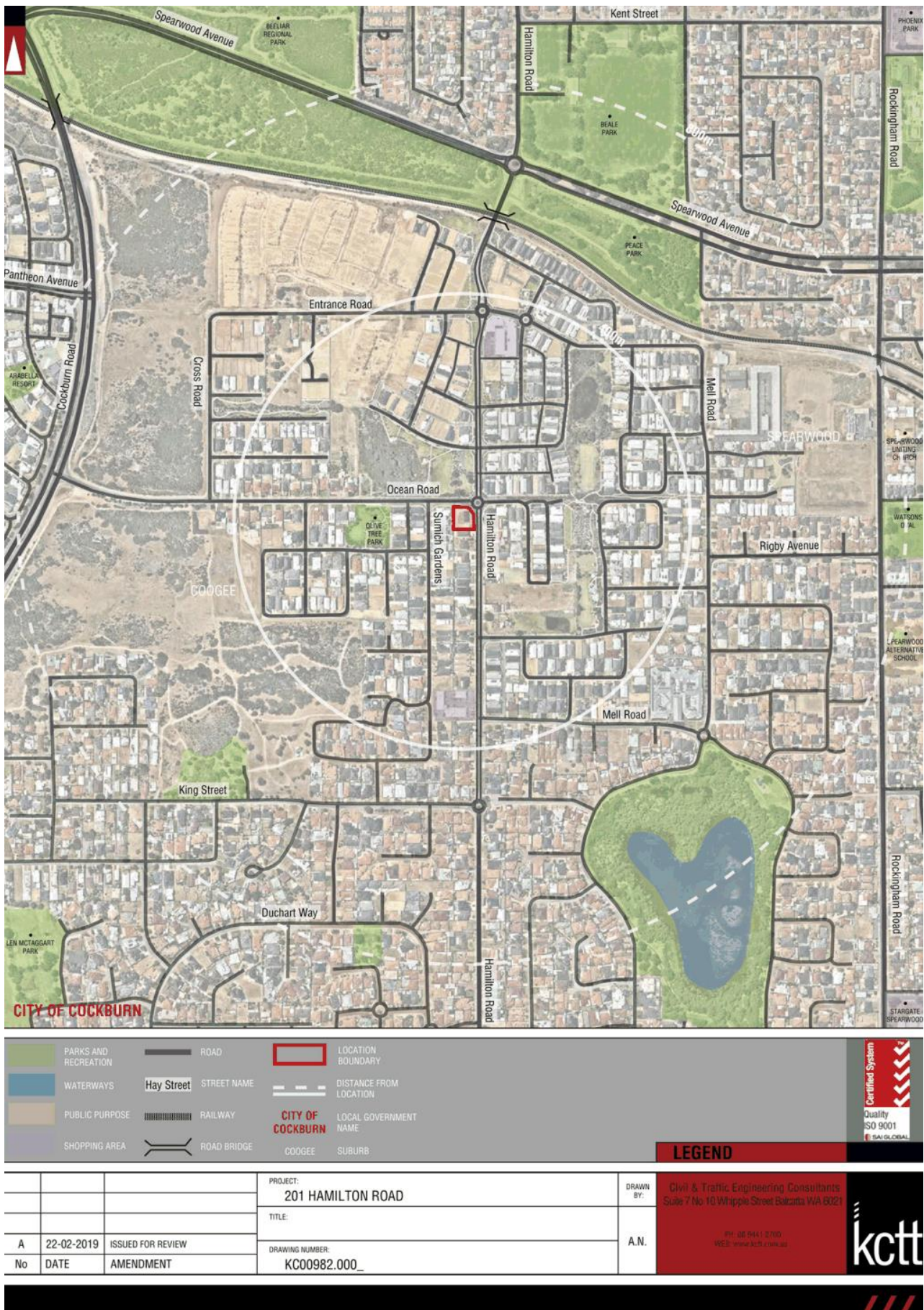


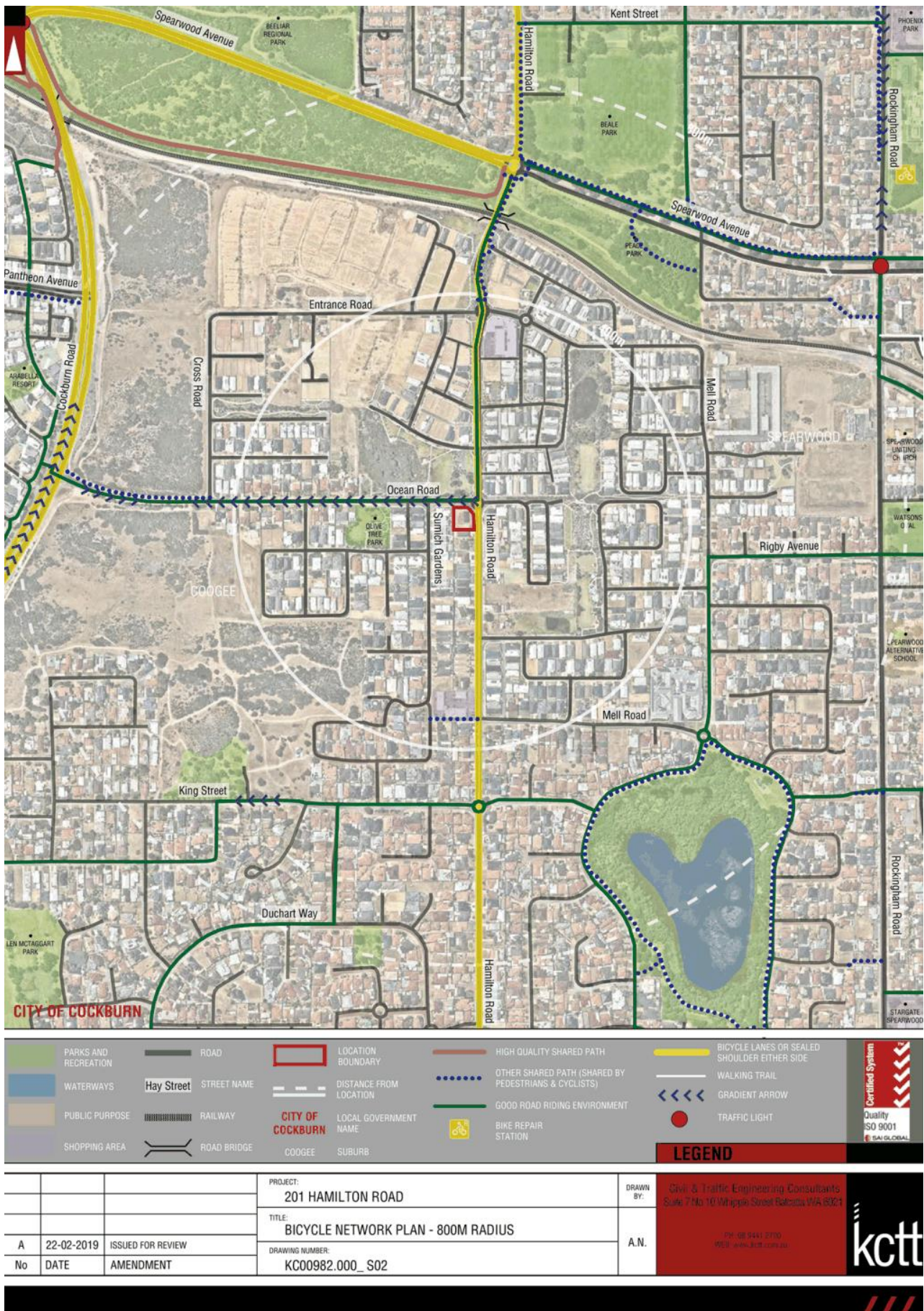
Appendix 2

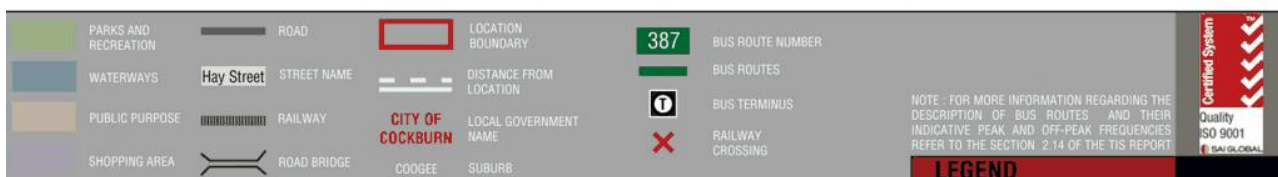
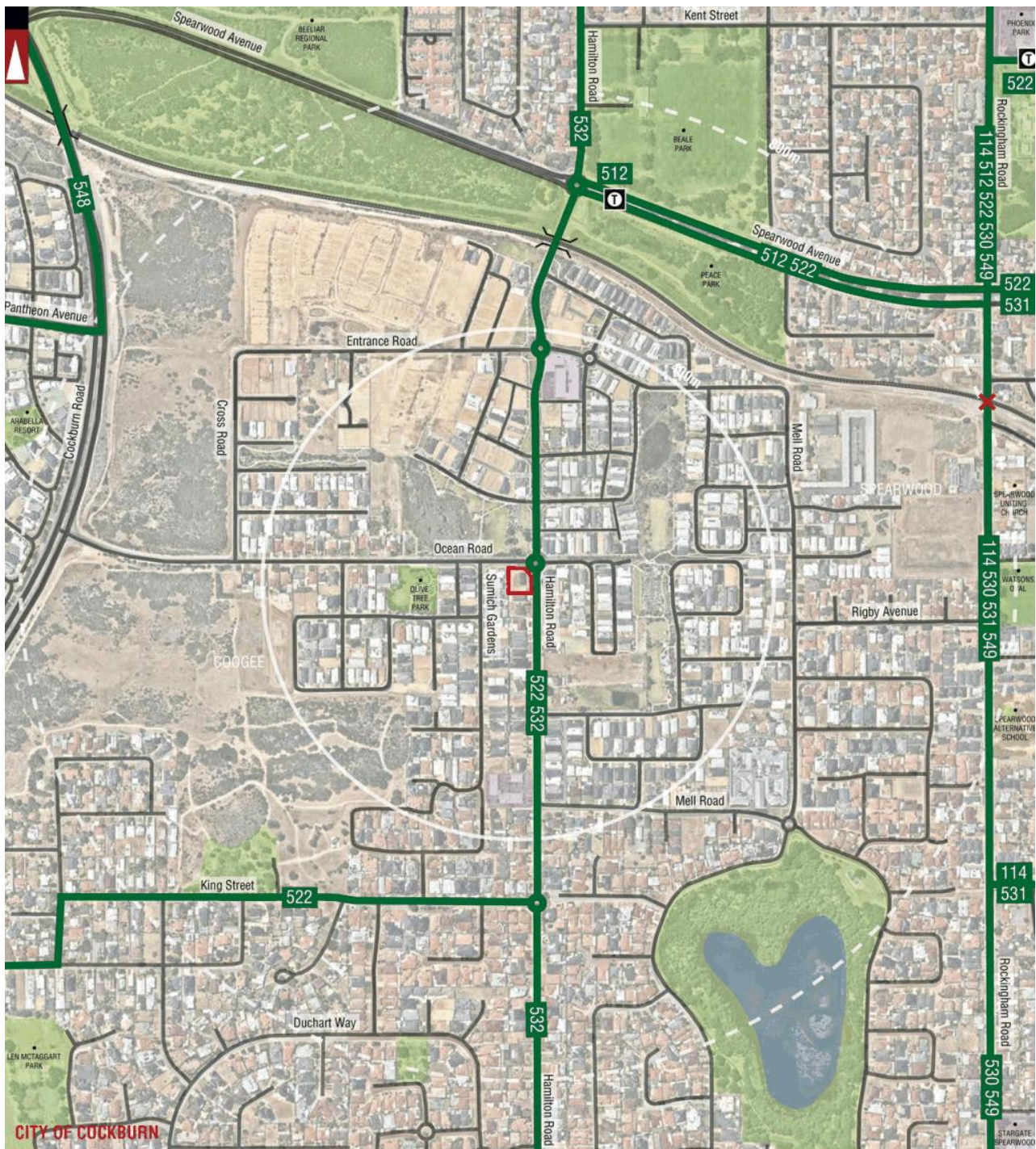
Transport Planning and Traffic Plans

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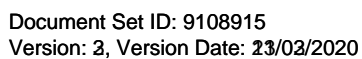


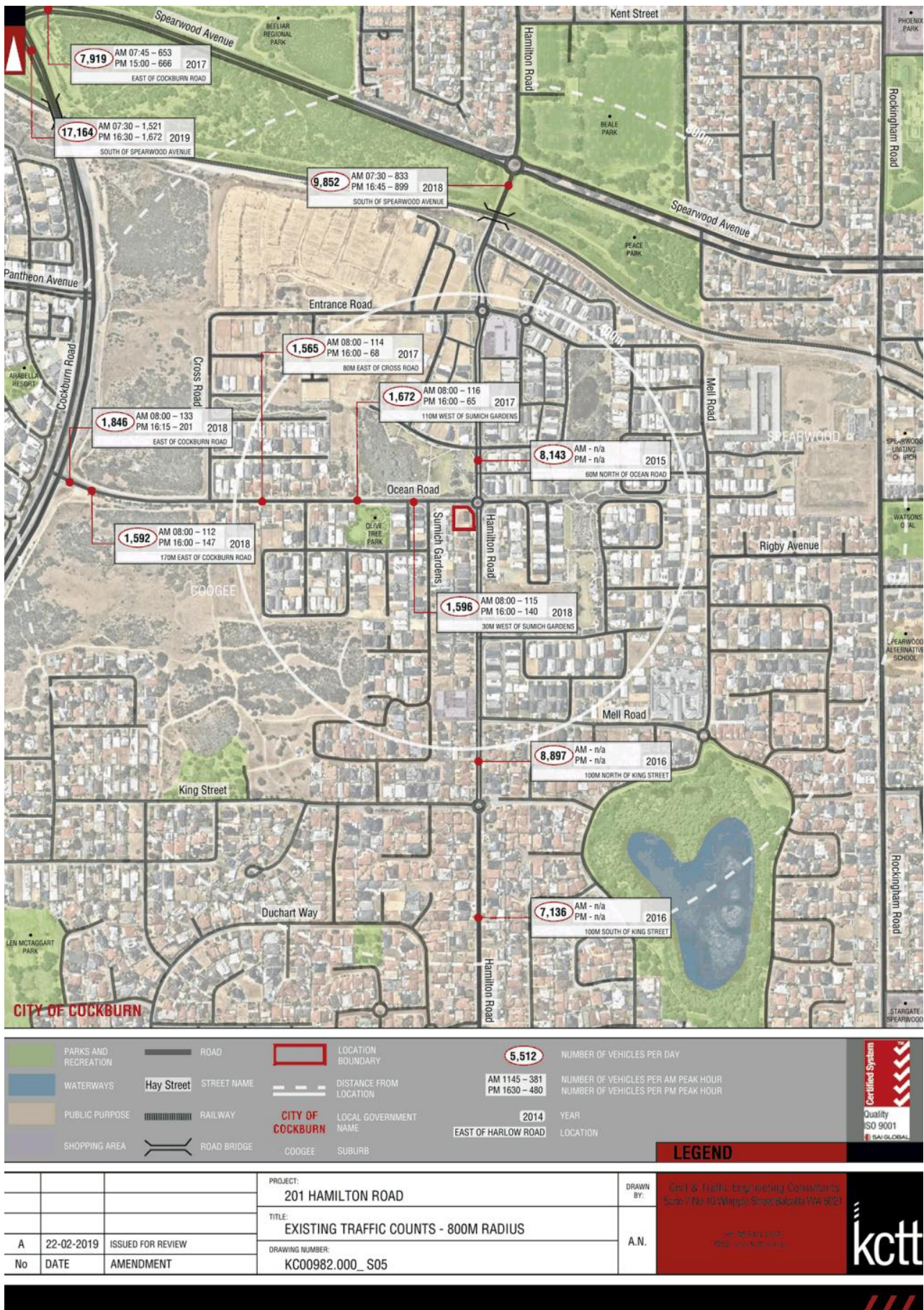


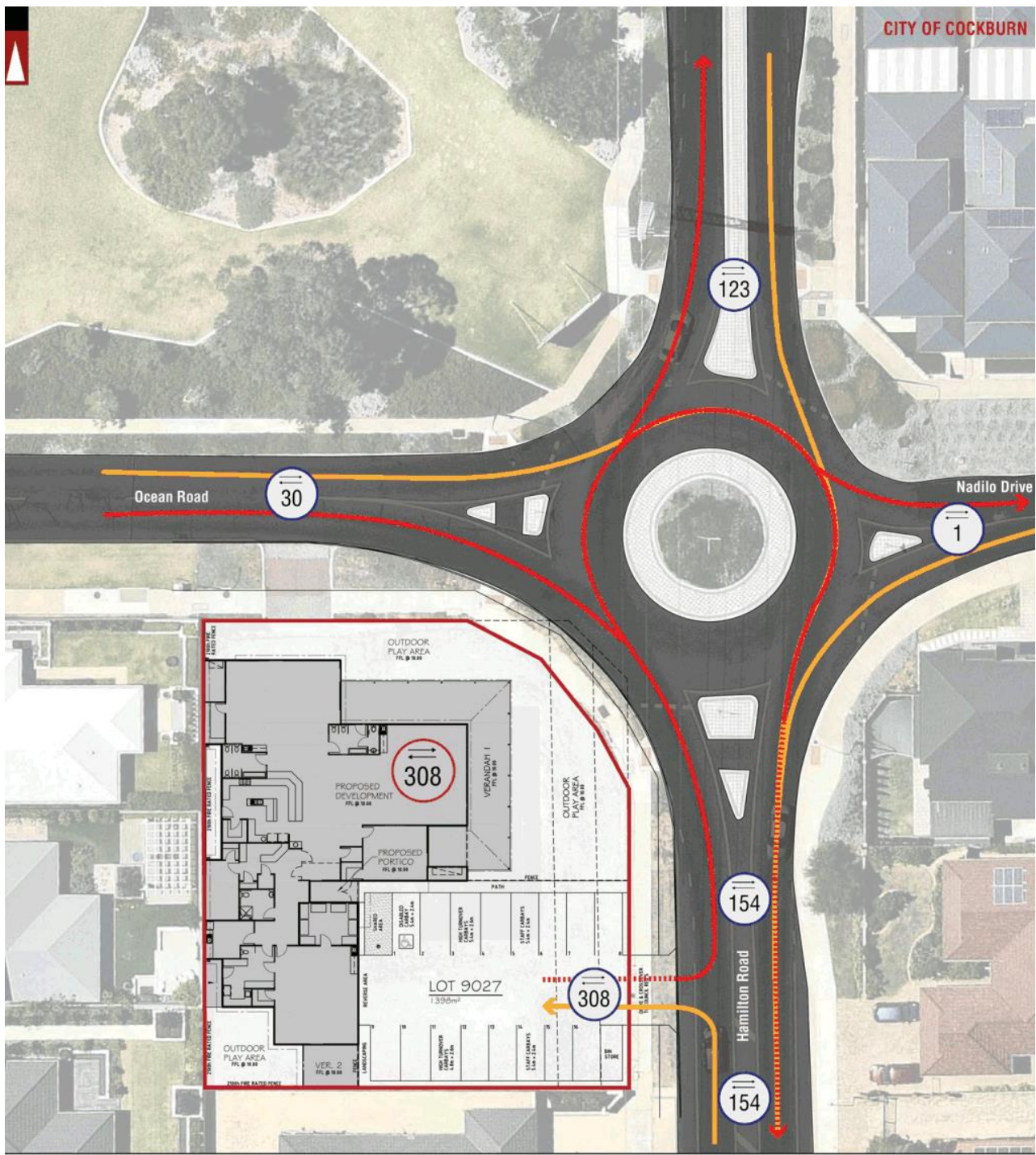




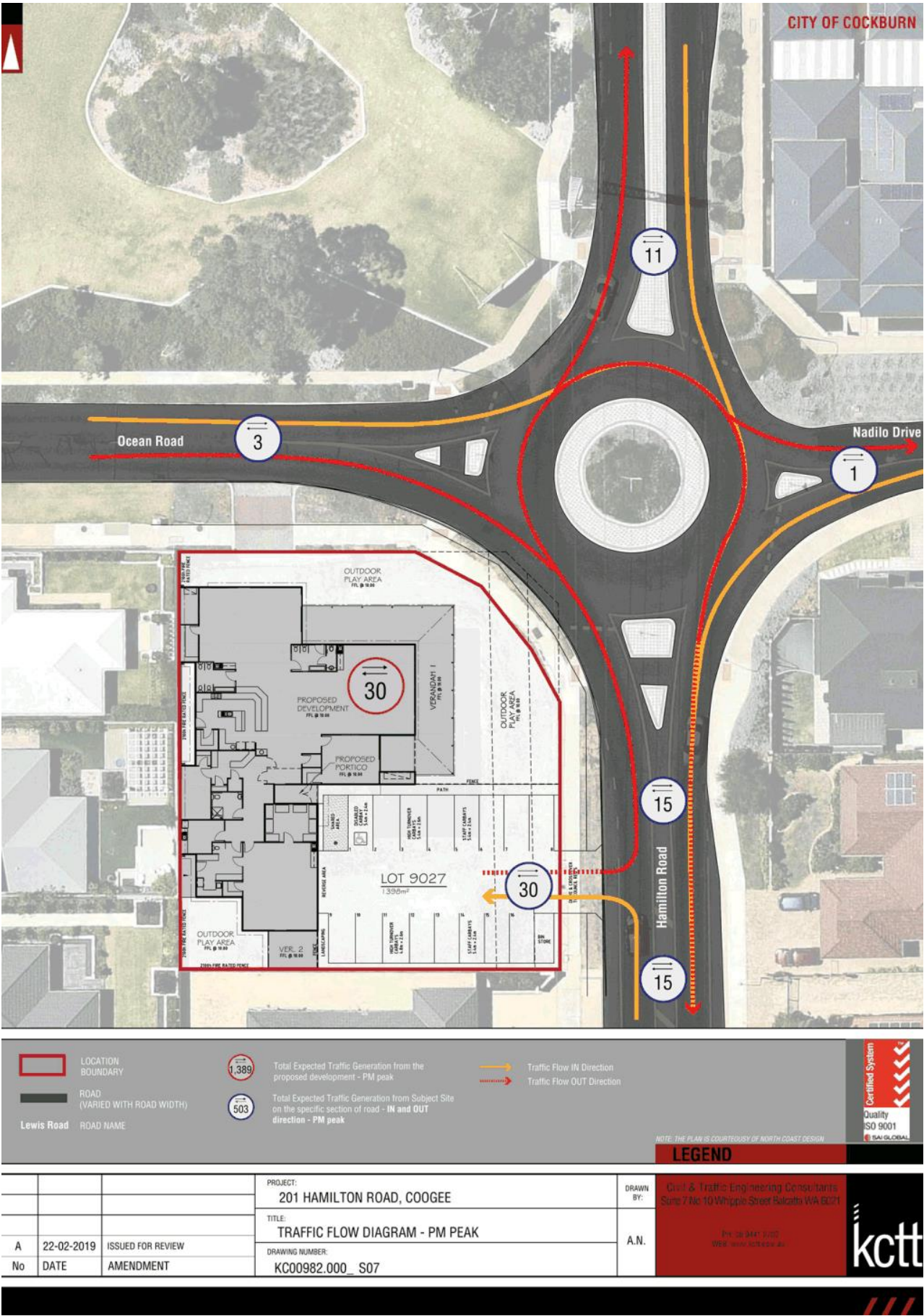
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201 HAMILTON ROAD			A.N.	
TITLE:				
PUBLIC TRANSPORT PLAN - 800M RADIUS				
DRAWING NUMBER:				
KC00982.000_S03				
A	22-02-2019	ISSUED FOR REVIEW		
No	DATE	AMENDMENT		

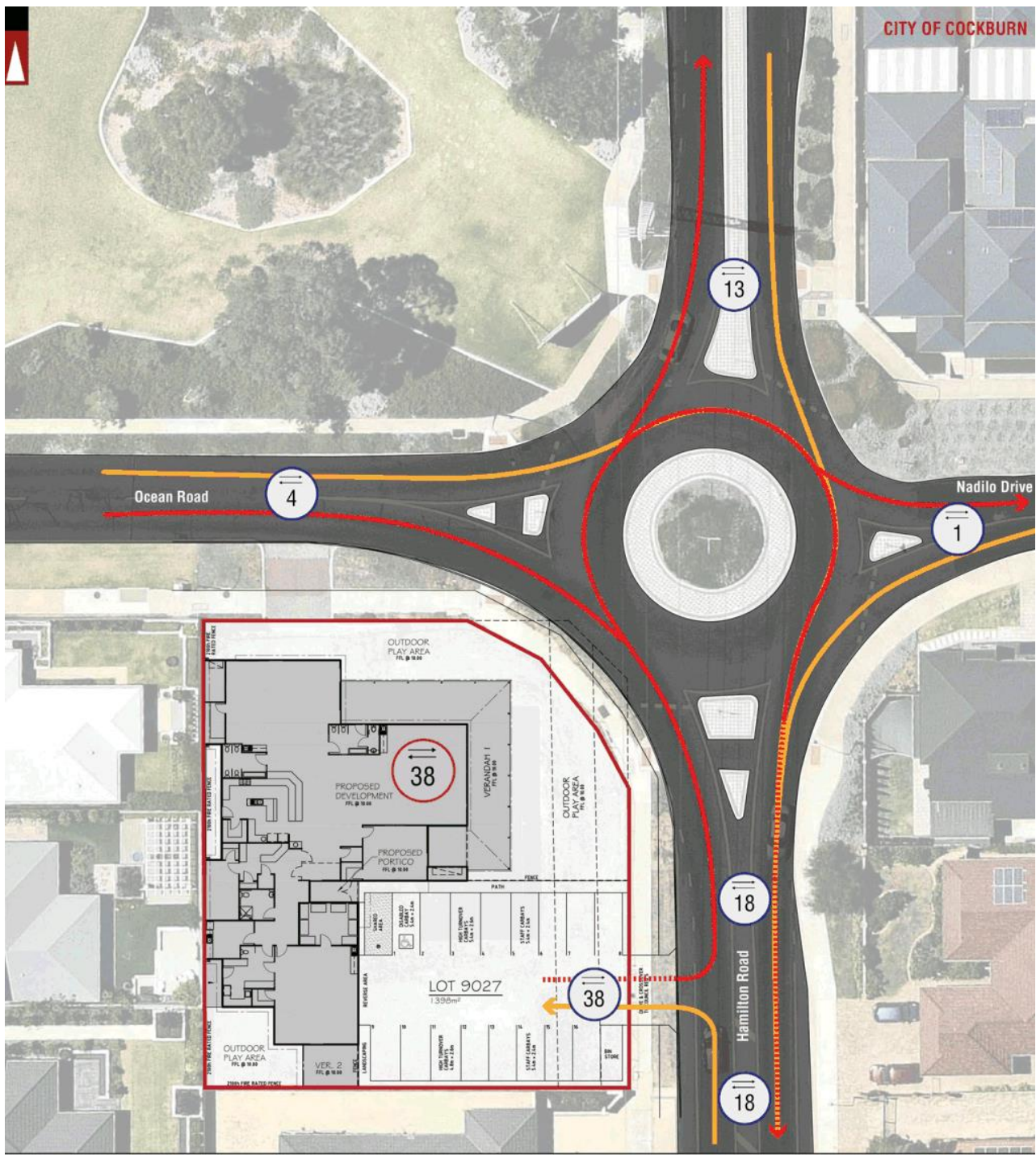






			PROJECT: 201 HAMILTON ROAD, COOGEE	DRAWN BY: A.N.	<div>Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Bulcatta WA 6021 Ph: 08 9447 0200 Web: www.kctt.com.au</div> <div>kctt</div>
			TITLE: TRAFFIC FLOW DIAGRAM		
A	22-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S06		
No	DATE	AMENDMENT			





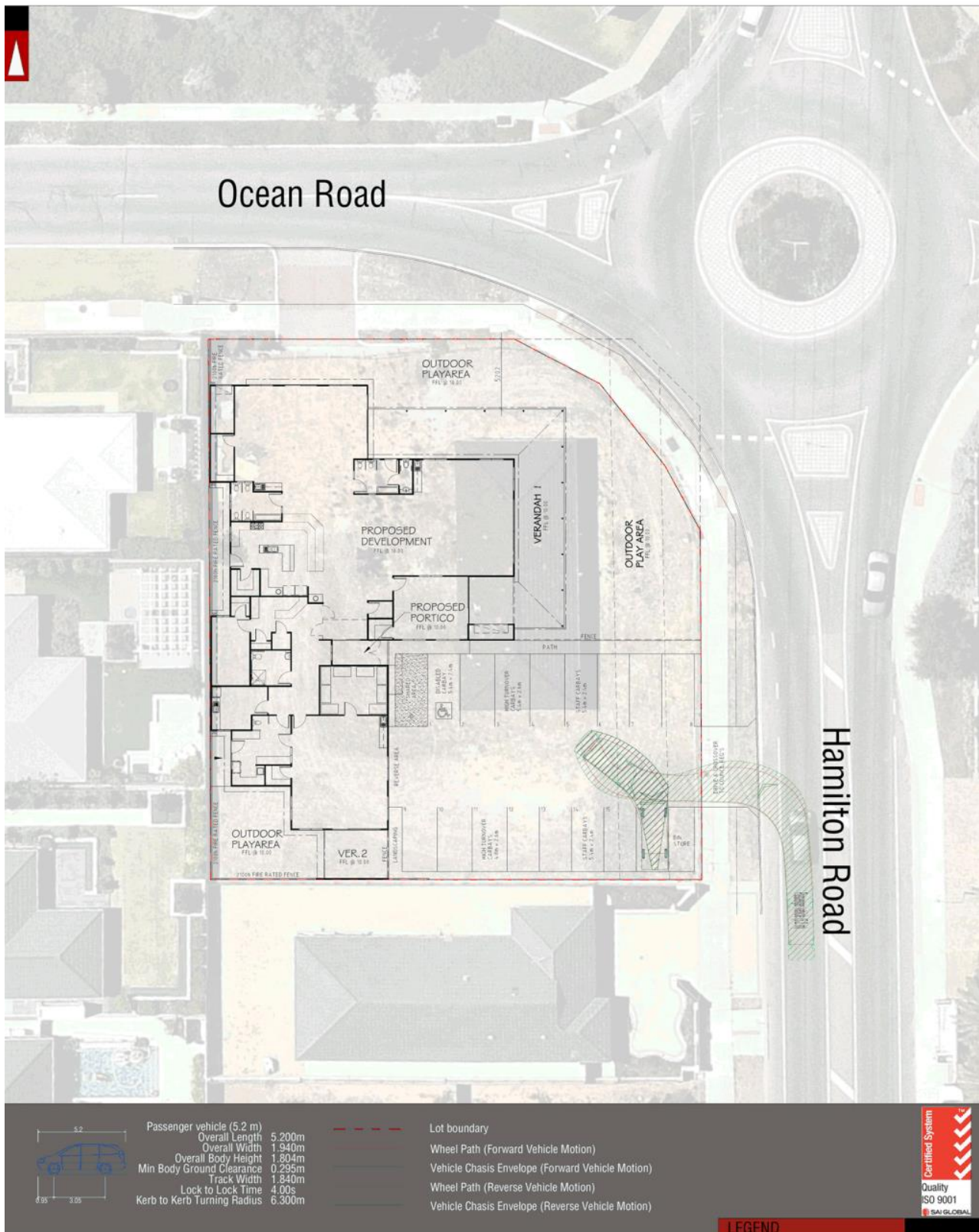
			PROJECT: 201 HAMILTON ROAD, COOGEE	DRAWN BY: A.N.	<div>Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Bulcatta WA 6021 Ph: 08 9447 0200 Web: www.kctt.com.au</div> <div>kctt</div>
			TITLE: TRAFFIC FLOW DIAGRAM - AM PEAK		
A	22-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S08		
No	DATE	AMENDMENT			


Appendix 3

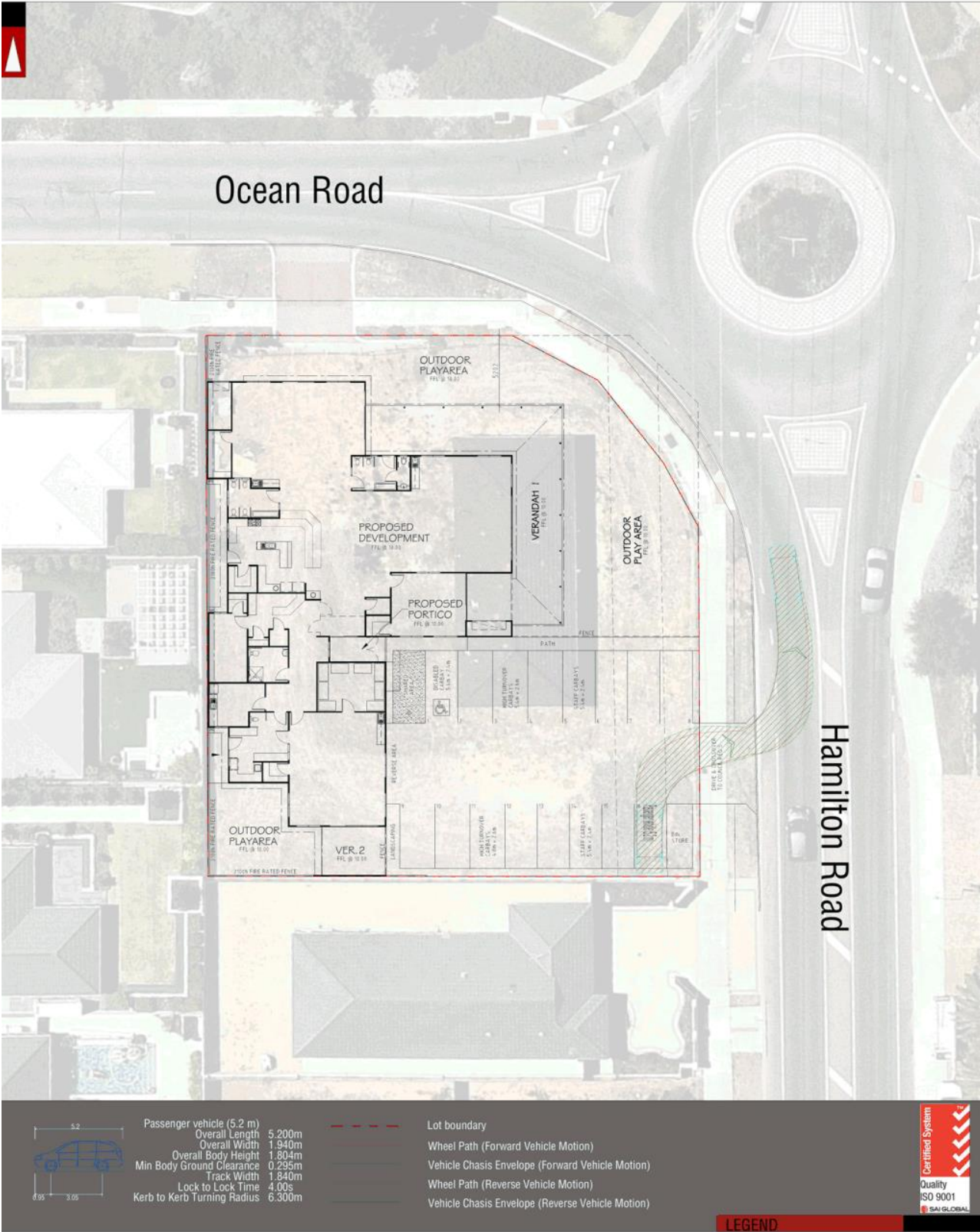
Vehicle Turning Circle Plan

Transport Impact Statement | KC00982.000 201 Hamilton Road, Coogee





			PROJECT: 201 Hamilton Road, Coogee	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balicatta WA 6021 PH: 08 9441 2700 WEB: www.kctt.com.au	
			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)		
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S20	A.N.	
NO	DATE	AMENDMENT			



Passenger vehicle (5.2 m)
Overall Length 5.200m
Overall Width 1.940m
Overall Body Height 1.804m
Min Body Ground Clearance 0.295m
Track Width 1.840m
Lock to Lock Time 4.00s
Kerb to Kerb Turning Radius 6.300m

Lot boundary

Wheel Path (Forward Vehicle Motion)

Vehicle Chassis Envelope (Forward Vehicle Motion)

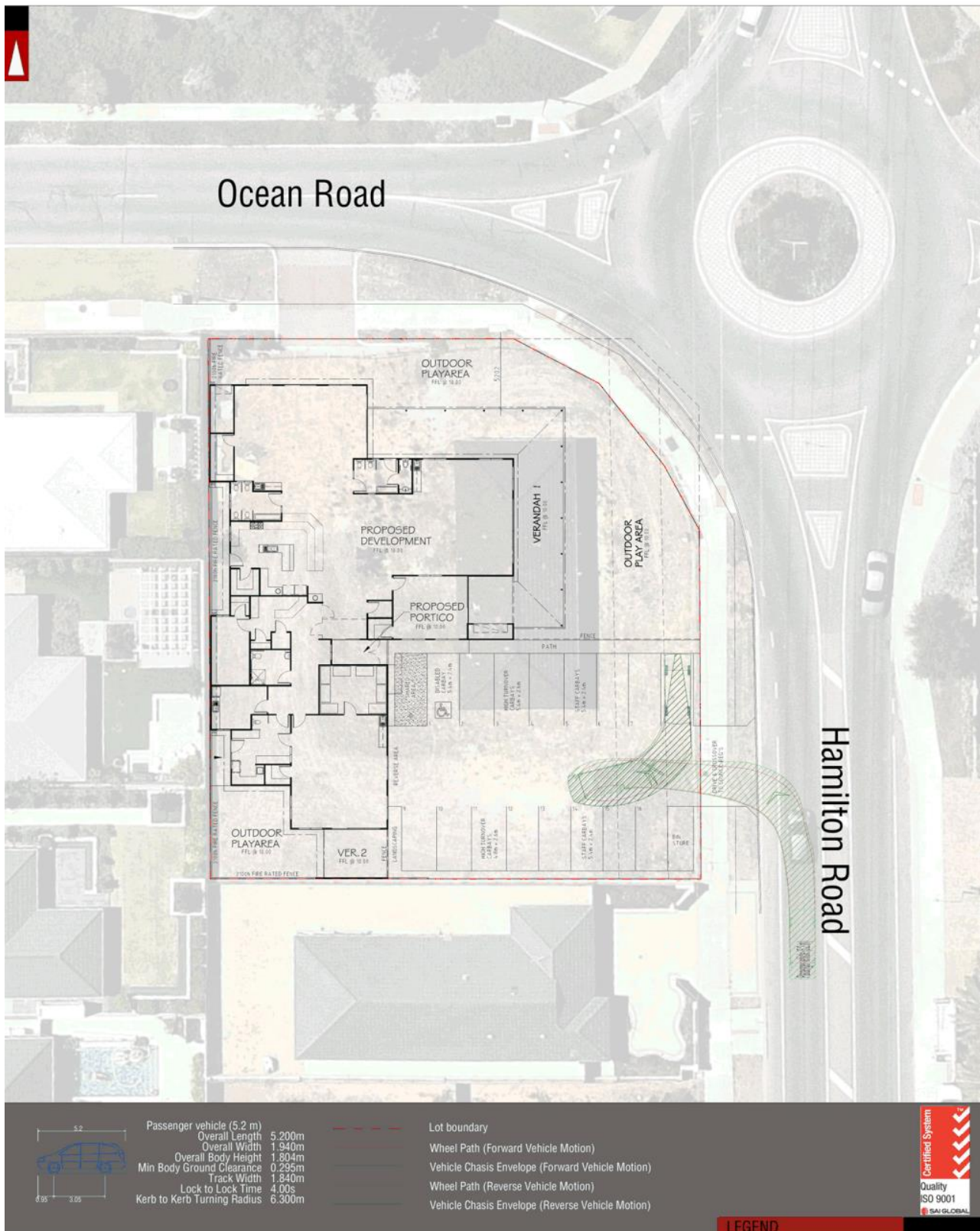
Wheel Path (Reverse Vehicle Motion)

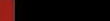
Vehicle Chassis Envelope (Reverse Vehicle Motion)

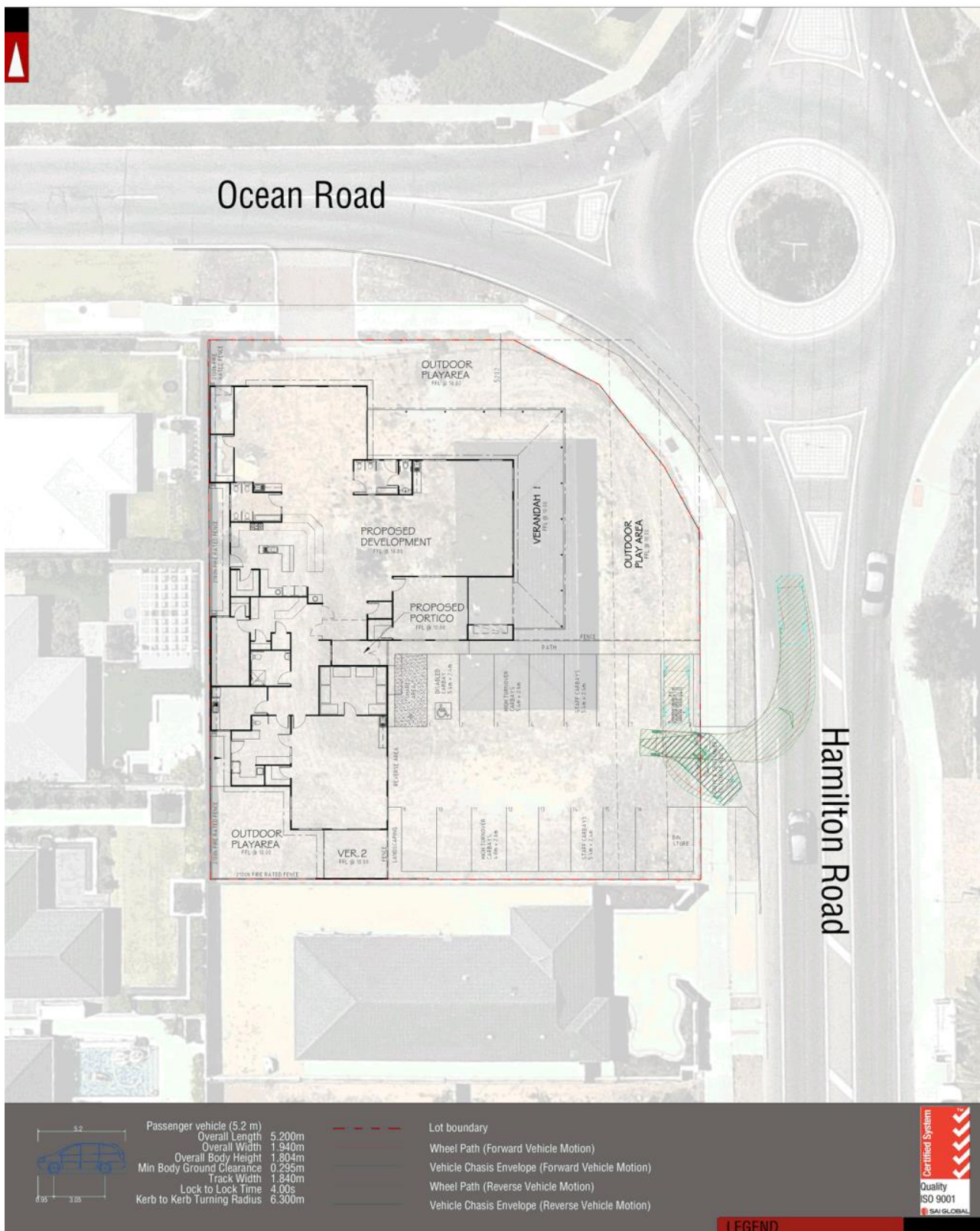
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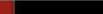
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Quality ISO 9001
SAI GLOBAL

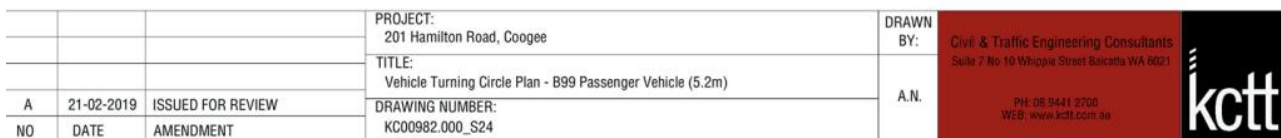
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			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	A.N.
			DRAWING NUMBER: KC00982.000_S21	PH: 08 9421 2700 WEB: www.kctt.com.au
A	21-02-2019	ISSUED FOR REVIEW		
NO	DATE	AMENDMENT		

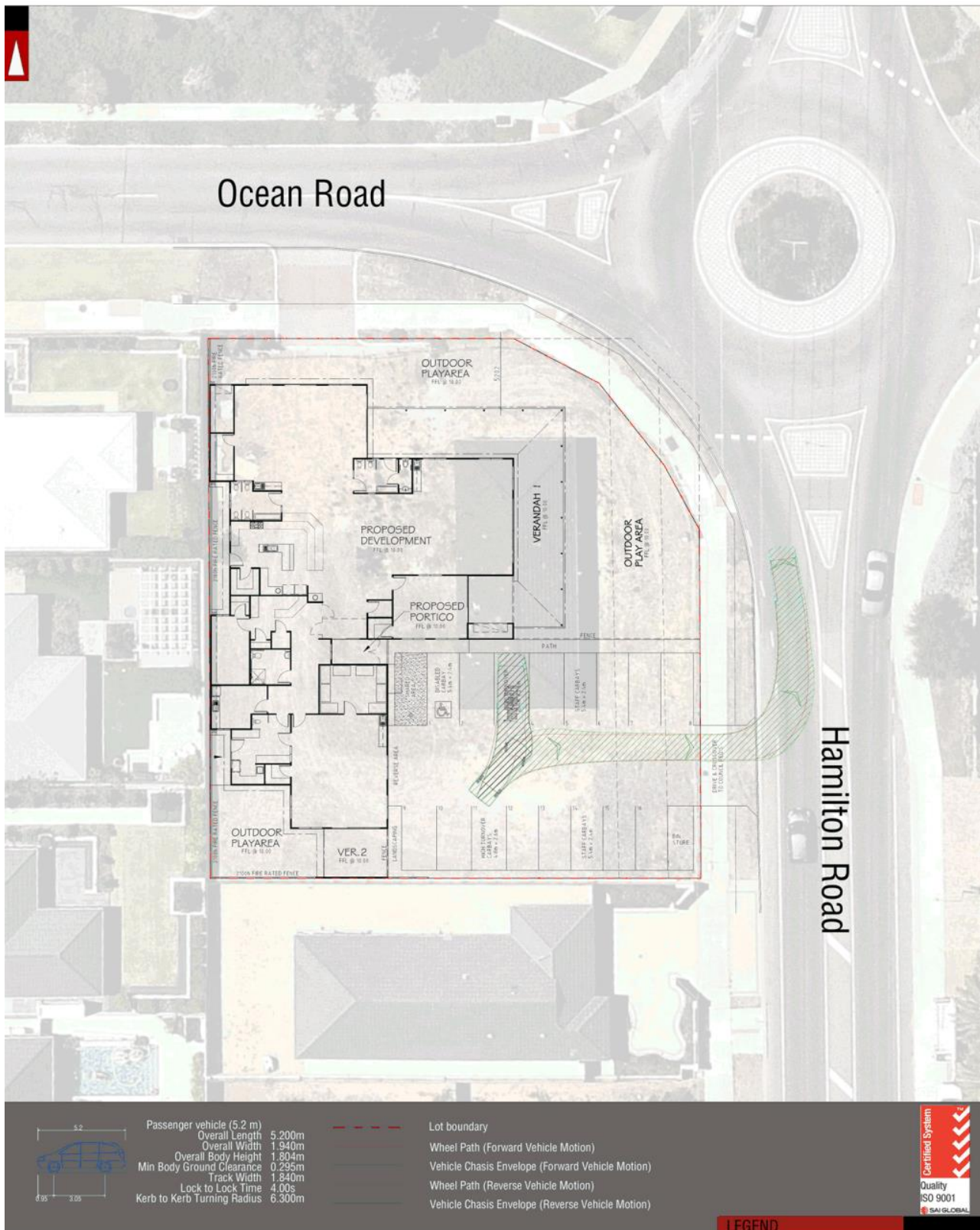


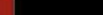
			PROJECT: 201 Hamilton Road, Coogee	DRAWN BY:	Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balicatta WA 6021 PH: 08 9441 2700 WEB: www.kctt.com.au	
			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	A.N.		
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S22			
NO	DATE	AMENDMENT				

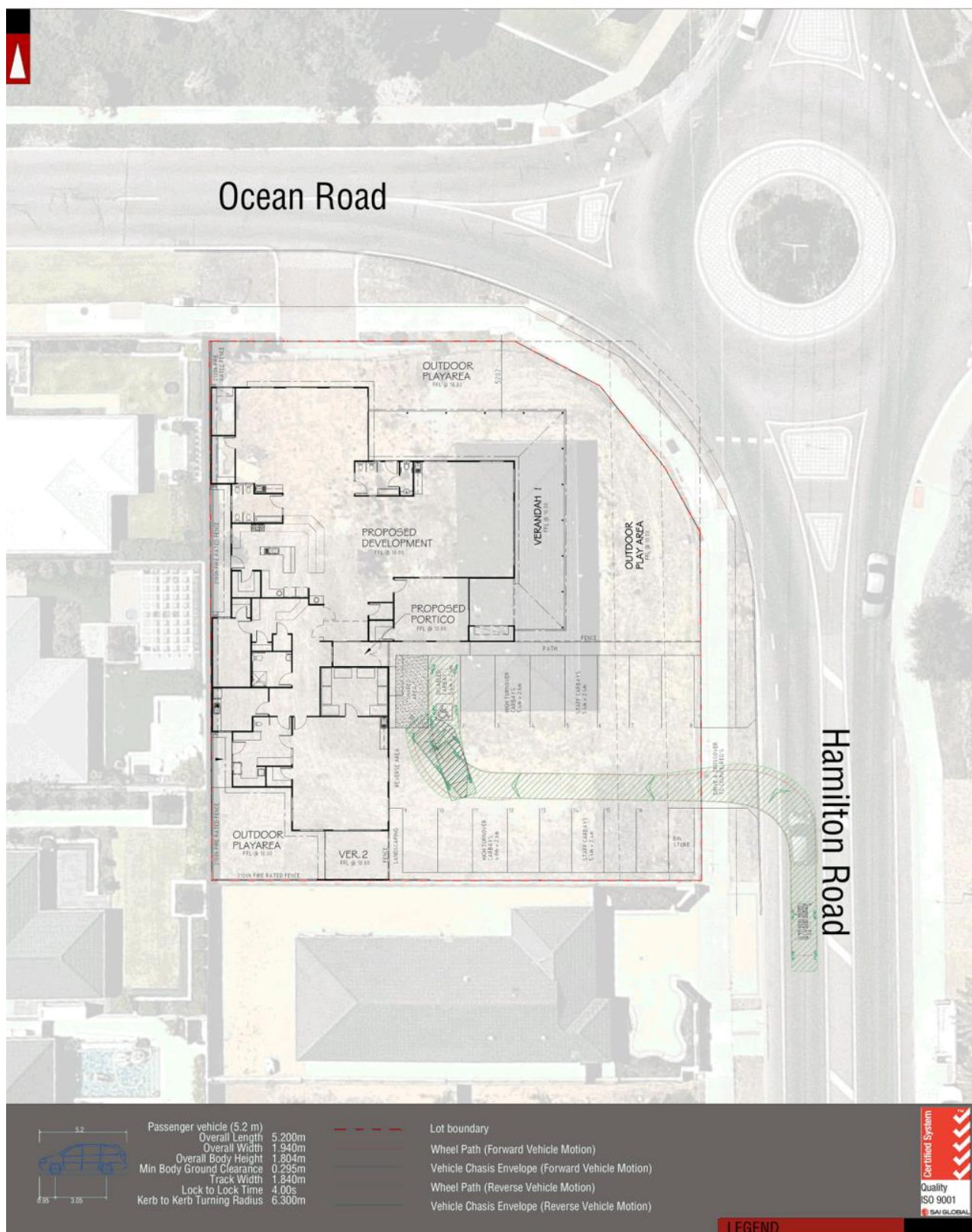


			PROJECT: 201 Hamilton Road, Coogee	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whippa Street Balcarra VIC 3021 PH: 05 9441 2700 WEB: www.kctt.com.au	
			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)		
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S23		
NO	DATE	AMENDMENT			

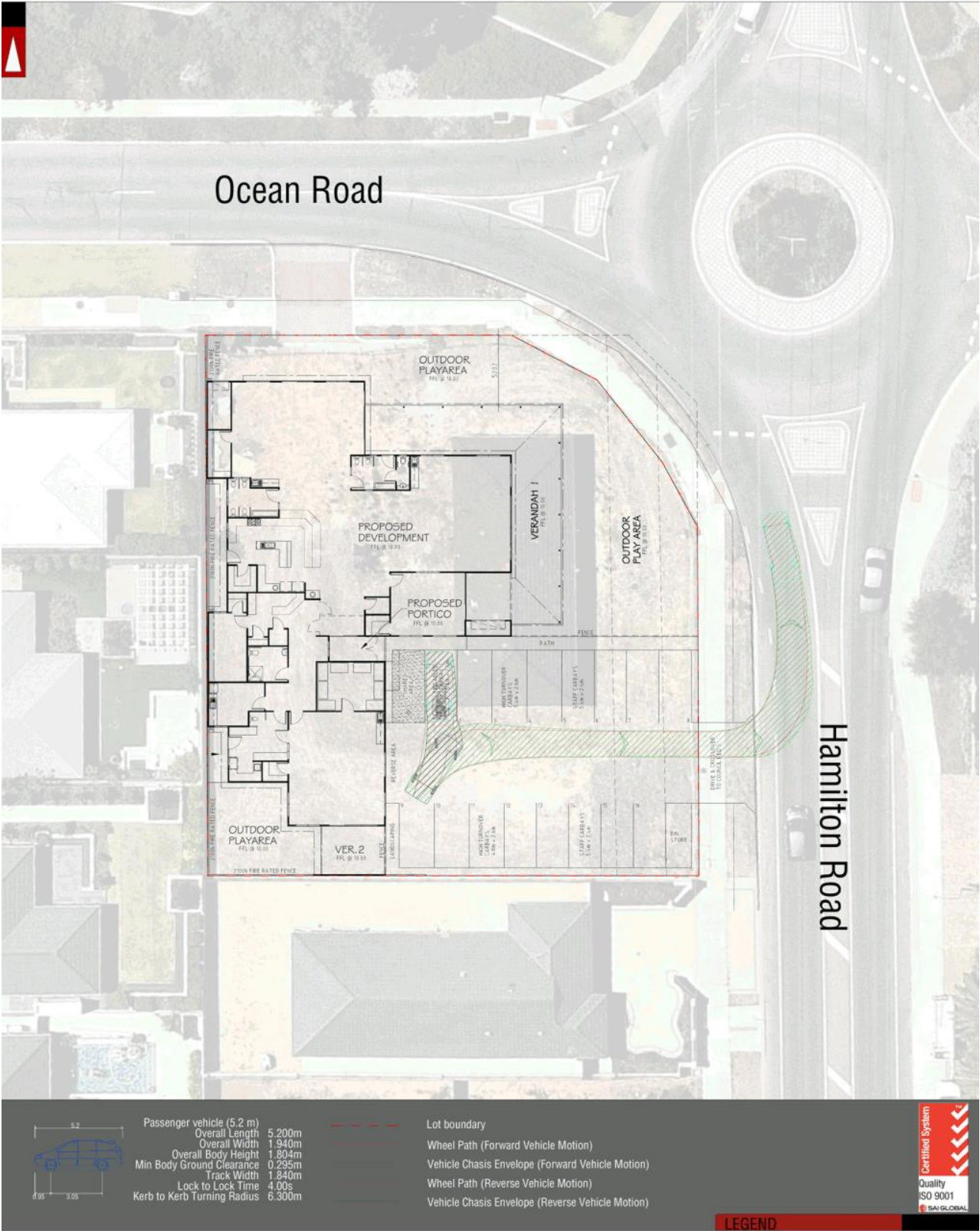




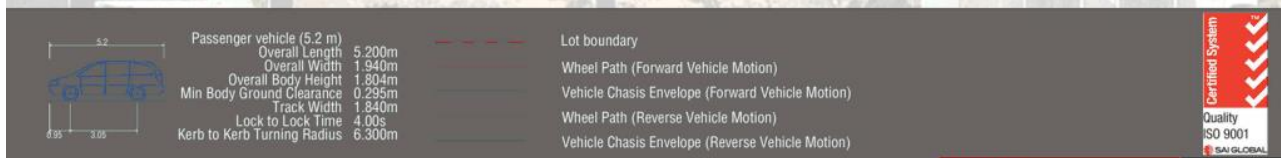
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			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)		
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S25		
NO	DATE	AMENDMENT			




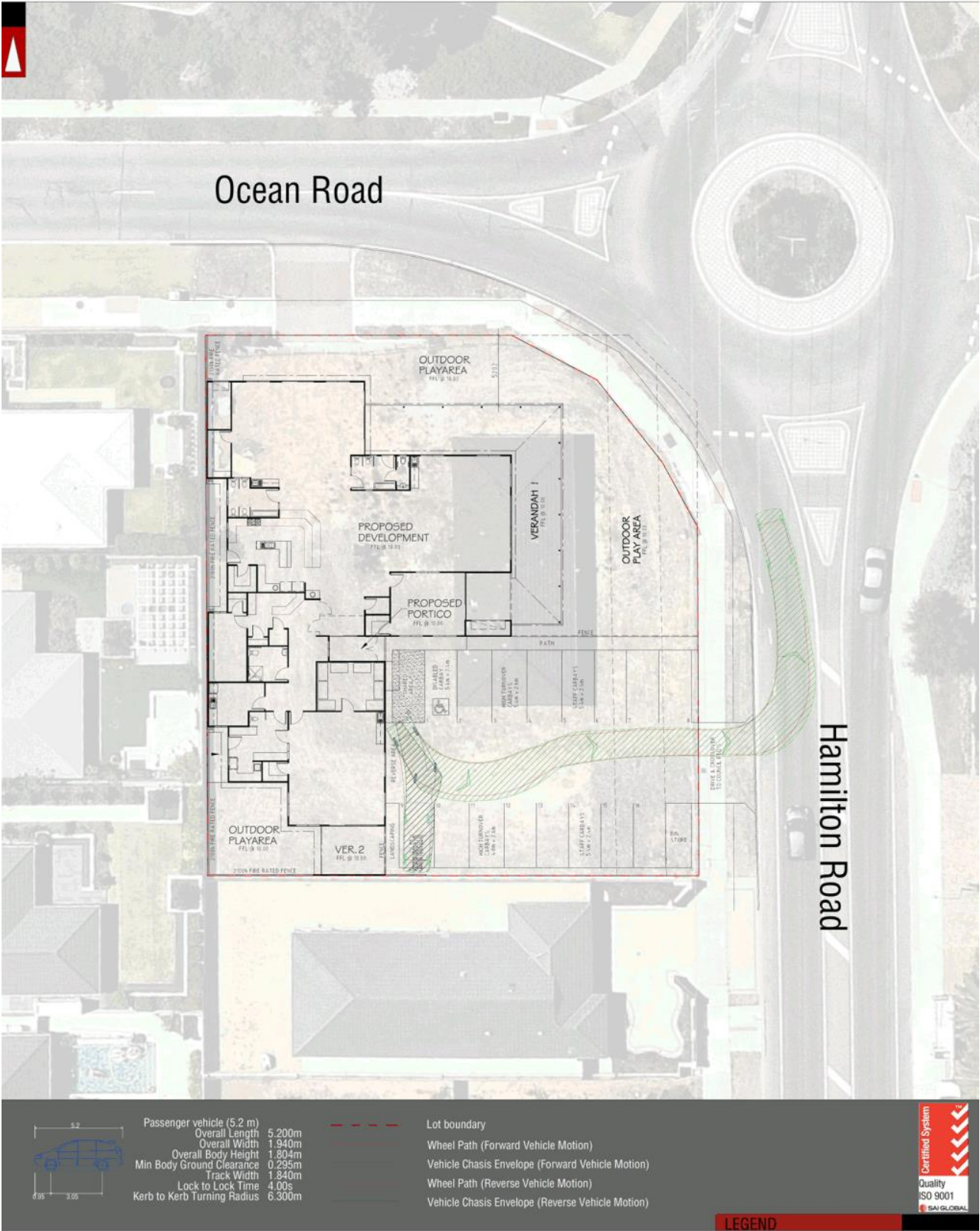
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			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	A.N.
			DRAWING NUMBER: KC00982.000_S26	
A	21-02-2019	ISSUED FOR REVIEW		PH: 08 9441 2700 WEB: www.kctt.com.au
NO	DATE	AMENDMENT		kctt



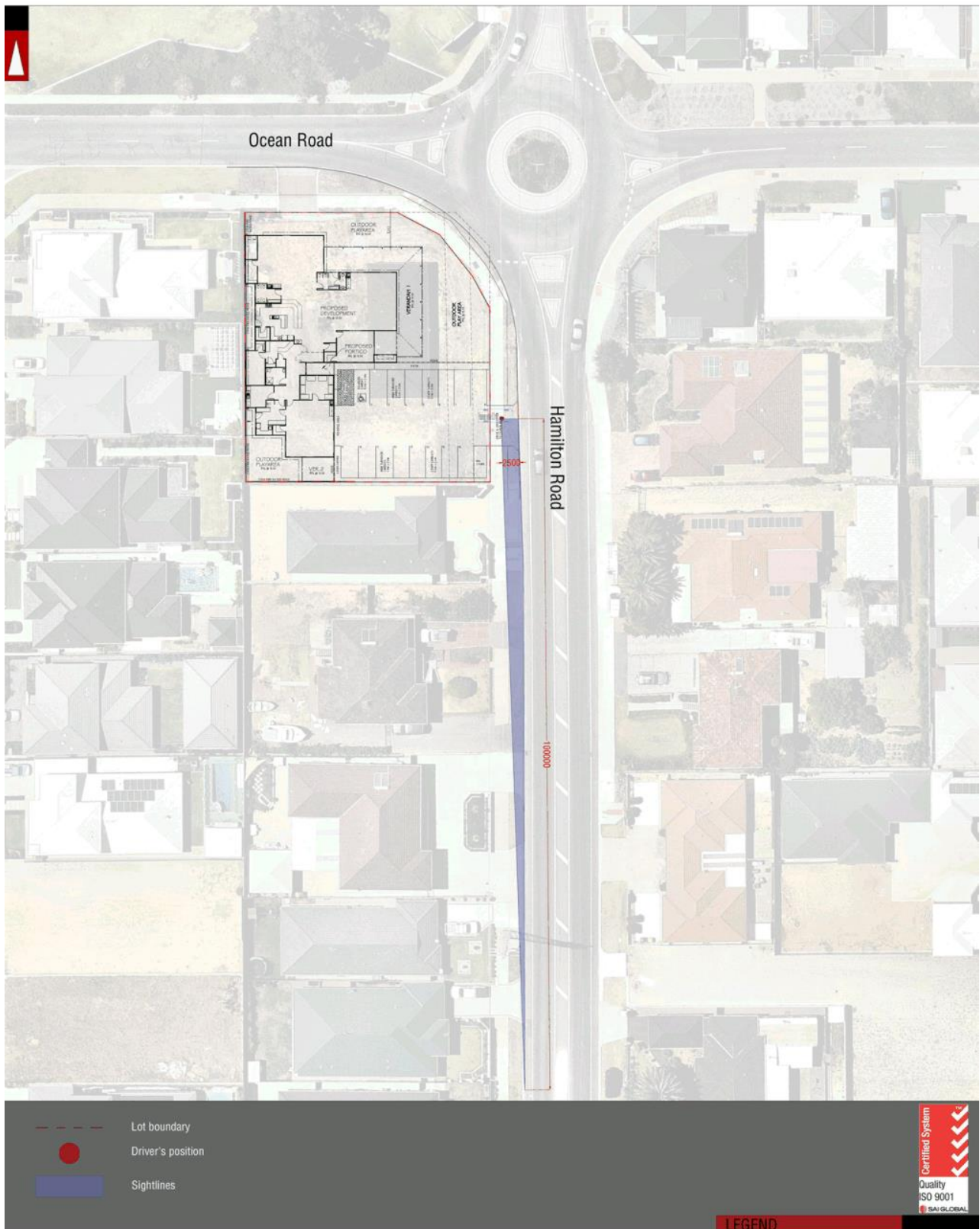
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			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	A.N.
			DRAWING NUMBER: KC00982.000_S27	PH: 08 9441 2700 WEB: www.kctt.com.au
A	21-02-2019	ISSUED FOR REVIEW		
NO	DATE	AMENDMENT		



			PROJECT: 201 Hamilton Road, Coogee	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcarra WA 6062	
			TITLE: Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)	A.N.	
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S28		
NO	DATE	AMENDMENT			



PROJECT:			DRAWN BY:	
201 Hamilton Road, Coogee			Civil & Traffic Engineering Consultants	
TITLE:			A.N.	
Vehicle Turning Circle Plan - B99 Passenger Vehicle (5.2m)			PH: 08 9441 2700	
DRAWING NUMBER:			WEB: www.kctt.com.au	
KC00982.000_S29			kctt	
A	21-02-2019	ISSUED FOR REVIEW		
NO	DATE	AMENDMENT		



			PROJECT: 201 Hamilton Road, Coogee	DRAWN BY: Civil & Traffic Engineering Consultants Suite 7 No 10 Whipple Street Balcurra WA 6021
			TITLE: Sightlines	A.N.
A	21-02-2019	ISSUED FOR REVIEW	DRAWING NUMBER: KC00982.000_S40	PH: 08 9441 2700 WEB: www.kctt.com.au
NO	DATE	AMENDMENT		



14.2 (2020/MINUTE NO 0013) DEDICATION OF JANDAKOT ROAD**Author(s)** L Gatt**Attachments** N/A**RECOMMENDATION**

That Council request the Minister for Lands dedicate the portions of the various land parcels (road land) as detailed in the resolution of Council at its Ordinary Meeting 13 September 2018 (Minute No 0143) pursuant to s. 56 of the *Land Administration Act 1997*.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0**Background**

Council at its meeting of 13 September 2018 (Minute No 0143 refers) resolved to acquire portions of land from a number of lots along Jandakot Road by requesting the Minister resume the land. The subject portions of land are required to facilitate the upgrading of Jandakot Road.

Submission

N/A

Report

The Department of Planning, Lands and Heritage (DPLH) advised that the Notice of Intention to Take (NOITT) was registered 10 May 2019. Submissions were received from and on behalf of the various landowners and detailed responses have been provided by the City to DPLH in respect to those submissions. DPLH are currently finalising their response on those submissions for the Minister's consideration.

If the Minister for Lands agrees to take the road land, compliance with s56 of the *Land Administration Act 1997* (LAA) to dedicate the land as road reserve will be required. A resolution of Council is therefore required to comply with s56 of the LAA.

It is recommended that Council request the Minister for Lands to dedicate the road land as detailed in the resolution of 13 September 2019, pursuant to s56 of the *Land Administration Act 1997*.



Strategic Plans/Policy ImplicationsMoving Around

Reduce traffic congestion, particularly around Cockburn Central and other activity centres.

Budget/Financial Implications

Nil

Legal Implications

Section 56 *Land Administration Act 1997*

Community Consultation

N/A

Risk Management Implications

The risk to Council is that if the Minister for Lands consents to take the various land parcels (road land) for the widening of Jandakot Road a Council resolution is required to dedicate the road land under Section 56 of the *Land Administration Act 1997*.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



14.3 (2020/MINUTE NO 0014) LOCAL DEVELOPMENT PLAN - 27 (LOT 701), 7 (LOT 702) AND 703L (LOT 703) JANDAKOT ROAD, JANDAKOT WA 6164

Author(s)	P Andrade
Attachments	<ol style="list-style-type: none"> 1. Location Plan ↓ 2. Current Approved Local Development Plan ↓ 3. Applicant's Letter ↓ 4. Proposed Local Development Plan ↓ 5. Scheme Amendment 112 Map ↓ 6. Schedule of Submissions ↓
Location	27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164
Owner	Schaffer Corporation Ltd
Applicant	Schaffer Corporation Ltd
Application Reference	LDP19/27

RECOMMENDATION

That Council:

- (1) pursuant to S31 of the *State Administrative Tribunal Act 2004* (WA), reconsider its decision made 13 September 2019 and set aside the decision and substitute its new decision pursuant to Clause 52 of the *Planning and Development (Local Development Schemes) Regulations 2015*, that the local development plan be resubmitted to, and for approval by, the local government with the following modifications and annotations:
 - a) The Title of the Local Development Plan to be deleted; "Application for Local Development Plan".
 - b) Delete the section "Approval" and the text beneath.
 - c) The notation on the LDP map "10m landscape buffer" applying to Lots 805 to 808 is to be amended to read "20m landscape buffer inclusive of a firebreak". The legend "10m from the boundary" is to be amended to read "20m landscape buffer inclusive of a firebreak".
 - d) A 20m landscape buffer (inclusive of firebreak where required) is to be applied beyond the waste water pumping station on lot 808. This is on the assumption the pumping station will be cleared of vegetation to facilitate the Water Corporations pump.
 - e) A 20m landscape buffer (inclusive of firebreak where required) is to be applied beyond the drainage reserve on lot 804. This is on the drainage reserve will be cleared of vegetation to facilitate the Water Corporations requirements.



- f) The BAL-12.5v is to be amended to delete the "v".
 - g) Any revegetation is to be the subject of a landscaping revegetation plan submitted to the City of Cockburn for approval prior to any works.
 - h) Within 100m of the eastern boundary of lots 805 and 808 erect no structure higher than 16m measured from the finish floor level.
 - i) Within 50m of the eastern boundary of lot 804 erect no structure higher than 16m measured from the finish floor level.
 - j) Within 200m of the eastern boundary, lots 805 to 808, erect no structure higher than 24m measured from the finish floor level.
 - k) Within 150m of the eastern boundary of lot 804, erect no structure higher than 24m measured from the finish floor level.
 - l) All buildings facades towards the eastern boundary on lots 804 to 808 boundary are to be finished in uniform colour and/or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn.
 - m) Lots 804 to 808 are required to construct a solid wall to the eastern boundary, no less than a minimum of 4m in height measured from the finished floor level and finished in uniform colour and/or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn.
 - n) All lots should be subject to the requirements of Australian Standard AS 4282 - 2019 "*Control of the Obtrusive Effects of Outdoor Lighting*".
 - o) Lots 804 to 808 are required to submit to, and for approval by, the local government an odour management plan, noise management plan and dust management plan.
- (2) notify the applicant and those who made a submission of Council's decision.

COUNCIL DECISION

MOVED Cr C Terblanche SECONDED Cr C Stone

That Council:

- (1) pursuant to S31 of the *State Administrative Tribunal Act 2004* (WA), reconsider its decision made 13 September 2019 and set aside the decision and substitute its new decision pursuant to Clause 52 of the *Planning and Development (Local Development Schemes) Regulations 2015*, that the local development plan be resubmitted to, and for approval by, the local government with the following modifications and annotations:
 - (a)- (k) as recommended.



(l) to be modified as follows;

All buildings facades towards the eastern boundary on Lots 804 to 808 boundary are to be finished in similar colours and/or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn.

(m) to be modified as follows;

Lot 804, part of Lot 805 and 808 are required to construct a solid wall and/or earth bund (for noise mitigation purposes) to the eastern boundary. The 20m landscape buffer (with firebreak) is to remain vegetated post the construction of any wall and/or bund to the satisfaction of the City of Cockburn. The wall and/or bund is to be installed to a minimum height of 1.8m (irrespective of any acoustic report) up to 4m as specified by an acoustic report (to be provided at development application stage). Any earth bund is to be stabilised (dust prevention) and landscaped with native vegetation as a condition of development approval. Any solid wall is to be finished in uniform colour and/or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn. Whilst this does not apply to Lots 805 (in its entirety), 806 and 807, noise mitigation may be required for these lots and is to be confirmed by an acoustic report at development application stage.

(n), (o) and (2) as recommended.

CARRIED 9/0

Reason for Decision

The applicant has raised concern that recommendation “i” specifies “uniform colours” with respect to the eastern building facades. The applicant has requested that “uniform” is changes to “similar”. The replacement of “uniform colour” to “similar colour” is considered to be acceptable as the recommendation goes onto specify that the “design is to be complementary to the native flora and in keeping with the eastern rural amenity”. The main objective of this recommendation is to ensure the rural amenity is preserved/ protected. Modification ‘i’ still achieves this objective whilst providing the applicant more flexibility.

The applicant provided opportunity for Elected Members to walk the eastern firebreak and gain a clearer understanding of the topography and interface between properties. Based on this site inspection it is clear that proposed Lots 805, 806 and 807 are approximately 13.5 meters lower than the adjoining neighbouring eastern properties. As such a noise wall and/or earth bund is not necessary in these locations. The applicant also put forward an additional noise mitigation measure for proposed Lots 804 and 808 to include the option of a noise bund (in addition to a noise wall). This has been included also along with the recommendation that a bund is vegetated and stabilised as not to result



in dust. The 1.8m noise wall and/or earth bund is to ensure the back of house operations on the subject land do not cause any noise impacts on the rural/ residential 'resource' zoned lots. It is understood a 100m buffer has been reduced to 20m under this proposal and the noise wall and/or bund is a suitable compromise in keeping with the original intent of the Local Development Plan.

Background

The three subject sites cumulatively total 54.5ha in area, abut Jandakot Airport to the north, rural residential lots to the east, Jandakot Road to the south and Berrigan Drive and Pilatus Street to the west. The eastern site is currently vacant whilst the western sites contain a Nursery and Masonry Production uses.

An application to further subdivide the three subject lots has been lodged with the WAPC and referred to the City for comment. The subdivision application has currently been deferred for reasons not related to this application; however, the intended lot layouts can be seen on the proposed Local Development Plan (LDP).

Development of the site is currently guided by the existing LDP approved on 12 April 2018 (Minute No. 0057). The City under delegation initially refused the proposal by Schaffer Corporation Ltd to replace the existing approved LDP on 13 September 2019. The applicant then lodged an appeal with the State Administrative Tribunal (SAT) for review of the City's decision. Through the SAT process, the Member for SAT has invited the City to reconsider its decision, pursuant to s31 of the *State Administration Tribunal Act 2004 (WA)*, to which Council may-

- (a) *affirm the decision;*
- (b) *vary the decision; or*
- (c) *set aside the decision and substitute its new decision."*

Submission

N/A

Report

Proposal

The proposed LDP addresses the following matters

- Streetscape;
- Jandakot Airport
- Bushfire Attack Levels;
- Vehicular Access;
- Building Orientation;
- Land Use Separation;
- Noise orientation;



- On-Site Drainage;
- Building Separation/Setbacks; and
- Fencing

The main difference between the current and proposed LDP is the building separation/setback to the eastern rural living residences, noting that the current LDP mandates a 100m separation distance whilst this application proposes a 90m reduction, which would result in a 10m setback to the eastern lot boundary.

A LDP provides a site specific layer of planning information to be considered in the design and development of the subject lots. The information is to be considered within the planning framework including the City's Planning Scheme, as discussed below.

Planning Framework

The site is zoned 'Rural – Water Protection' under the Metropolitan Region Scheme (MRS) noting the Jandakot Groundwater Mound beneath the subject site.

Under the City's Town Planning Scheme No.3 (TPS3), the sites are zoned 'Resource' with the objective of the Resource zone being:

*"To provide for the protection of the Perth Metropolitan **underground water** resource in accordance with the requirements of Statement of Planning Policy No. 6 published by the Western Australian Planning Commission on 12 June 1998"*

Scheme Amendment No. 112 (AMD 112) to TPS3 was endorsed by Council on 8 June 2017 and approved by the Western Australian Planning Commission (WAPC) with gazettal being on 2 March 2018. The approval of AMD 112 permitted that the three sites to be developed with additional uses as per Additional Use 1 (AU1) under Table 6 of the TPS3. These uses below, within AU1 are in addition to any generally uses permitted within a Resource zone.

- "Nursery
- Masonry Production
- Warehouse, Showroom and Storage where the display selling hiring or storage of goods, equipment, plant or materials and the incidental site activities do not pose risk of pollution to the below ground public drinking water source."

The Use Class Definitions for 'Warehouse', 'Showroom' and 'Storage' are defined in Part 6 of the Scheme inclusive of the supplementary restrictions as mentioned above which limit the nature of the permissible goods, equipment, plant or materials to those which do not pose risk of pollution to the below ground public drinking water source."



A condition of AMD 112, as seen in AU1, Table 6 of the TPS3, requires a Local Development Plan be adopted for all development to abide by.

The current 2018 LDP is deemed unsatisfactory by the applicant, hence the application for a new LDP.

The condition reads as follows:

"All development is to have due regard to a Local Development Plan prepared for the Additional Use No. 1 area. The Local Development Plan is to address the following:

- a) The standards to be applied for physical development in order to ensure the protection of the below ground public drinking water source;*
- b) Building design, and vehicle access and egress arrangements to minimise the amenity impact to surrounding properties;*
- c) Noise mitigation measures pursuant to the details of an acoustic report where required;*
- d) Interface controls and/or measures with regard to Bush Forever Area 388, including, but not limited to; a hard road edge within the AU1 area abutting the Bush Forever area and/or bushland identified for protection; Bushfire mitigation measures being provided outside the Bush Forever area within the AU1 area; an appropriate wetland buffer, if considered relevant by the assessing authority, and; drainage to be contained within the AU1 area;*
- e) Identify revegetation areas to be used as a buffer between adjoining environmental and rural living land uses; and*
- f) Identify land on Lot 703 required for the upgrade of Jandakot Road, which may form part of Additional Use No. 1 area."*

Council have the ability under the Schedule 2, Part 6, cl. 53 of the *Planning and Development (Local Planning Scheme) Regulations 2015* to approve a LDP "that provides for further details of any development included in the plan to be submitted to, and approved by, the local government before the development commences".

Furthermore, cl52 of the above regulations require the local government to either;

- (a) "Approve the local development plan; or*
- (b) Require the person who prepared the local development plan to –*
 - Modify the plan in the manner specified by the local government;*
 - and*
 - Resubmit the modified plan to the local government for approval;*
- or*
- (c) Refuse to approve the plan."**



Consultation

The proposed LDP was advertised to all seven owners that abut the eastern lot boundary of the subject site and two further lots on the opposite side of Jandakot Road, where the reduction of the eastern setback is proposed.

Ten (10) submissions were received of which all were objections. Two of the objections received were from outside of the consultation area (refer Schedule of Submissions). All objections received are summarised below:

- The 100m buffer currently approved should not be reduced;
- No justification is provided as to why the buffer should be reduced;
- The proposed landscaped 10m buffer, does not take into account the 3m firebreak requirement, meaning the actual landscaped buffer is only 7m;
- The vegetated buffer of 10m cannot be controlled within a drainage reserve east of Lot 804 on the LDP, as the drainage reserve which be ceded to the State. This reserve may be cleared by the State which could increase the impact on visual amenity for the adjoining resident to the east of the drainage reserve.
- Inadequate mitigation of visual amenity impact;
- Noise is currently an issue and this proposal will exuberate the issue;
- An acoustic report provided at the time of Scheme Amendment 112 detailed that:
 - Generic warehouses within 60m of the eastern lot boundary would cause excessive noise for the rural residential lots; and
 - Refrigerated trucks will pose an impact on the adjoining properties.
- Operational and procedural controls are ineffective to control noise and impossible to monitor;
- Noise pollution has not been accounted for;
- Light pollution has not been accounted for;
- Dust pollution has not been accounted for;
- Odour pollution has not been accounted for;
- A flora management plan has not been provided to upkeep the proposed landscaped buffer;
- Diminish in the rural character of the area;
- The Environmental Protection Authority guidance document titled *"Separation Distance Between Industrial and Sensitive Land Use"* should be adhered to. Noting the document recommends:
 - 20m separation for a water pumping station in lieu of the nil proposed; and
 - 300m-500m separation for Masonry Production, in lieu of the proposed 100m.
- Reductions in land values;
- Lack of consultation;



- Poor design of the lot layouts including location of water pumping station; and
- The 100m buffer line drawn on the map is misleading.

The below 'Assessment' section of this report discusses these objections.

Assessment

Visual Amenity

The City acknowledges that the Additional Use 1 area is permitted as per the AU1 Scheme Amendment 112 map attached, which stipulates no separation to the eastern lot boundary. The City however also acknowledges as mentioned above that under TPS3, AU1 provisions, the LDP is required to "*Identify revegetation areas to be used as a buffer between adjoining environmental and rural living land uses*".

All objections raised noted the impact on visual amenity with a reduced buffer from 100m to 10m. The City is unsure as to whether the applicant is aware of the firebreak requirements, which under their proposal could result in as little as 7m of vegetated buffer to the eastern property boundary.

Directly east of lot 804 has a drainage reserve which will be ceded to the State upon subdivision approval by the WAPC; the adjoining owners concerns are valid that the drainage reserve could be cleared leaving no visual buffer between their lot and lot 804.

The City has undertaken an assessment of the topography and notes a large embankment on lots 806 and 807. All rural-living/ resource zoned lots to the east are elevated in comparison to the subject lots of this LDP, ranging from as little as 3m to as much as 14m.

Noting the topography of the site, the proposed 10m setback is still deemed insufficient, not only as an amenity buffer but to ensure the landscaping buffer will survive; the landscaping buffer needs to be increased to protect the amenity of the eastern residents.

Furthermore, building heights should be limited within 100m of the eastern boundary where there is no embankment (lots 804,805 and 808) to protect the adjoining resident's rural amenity. Within 200, the building heights can be somewhat higher, though should still be limited.



Given the adjoining residents' concerns, together with the topography of the land and to ensure the natural environment and landscape can be maintained, the City's Officers recommend that Council request the following modifications be made, as included in the recommendation to Council above;

- Within 100m of the eastern boundary of lots 805 and 808 erect no structure higher than 16m measured from the finish floor level.
- Within 50m of the eastern boundary of lot 804 erect no structure higher than 16m measured from the finish floor level.
- Within 200m of the eastern boundary, lots 805 to 808, erect no structure higher than 24m measured from the finish floor level.
- Within 150m of the eastern boundary of lot 804, erect no structure higher than 24m measured from the finish floor level.
- All buildings facades towards the eastern boundary on lots 804 to 808 boundary are to be finished in uniform colour and/ or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn.
- Lots 804 to 808 are required to construct a solid wall to the eastern boundary, no less than a minimum of 4m in height measured from the finished floor level and finished in uniform colour and/ or design complementary to the native flora and in keeping with the eastern rural amenity. This is to be to the satisfaction of the City of Cockburn.

It should be further enforced that the 4m wall is also deemed necessary to ensure:

- The rural landscape is provided with an appropriate and consistent view across the eastern boundary; and
- That rubbish or incidental development encroachment upon the vegetated buffer and drainage is nil.

With regards to light spill and pollution, the City also agrees with the objections; any lighting should be in accordance with the requirements of Australian Standard AS 4282 - 2019 "*Control of the Obtrusive Effects of Outdoor Lighting*".

Should Council choose to approve the LDP, a condition should be imposed that requires the LDP to be modified to the extent that all lots of the LDP are subject to AS 4282-2019. This is included as a recommendation to Council above.

Noise, Dust and Odour

Whilst the City agrees that noise, dust and odour could very well be an issue for the adjoining residents; the City like the applicant is unsure what exact uses and activities will be within each individual lot.



The City therefore recommends that an odour management plan, noise management plan and dust management plan be a requirement for development of all lots adjacent to the eastern boundary namely, lots 804 to 808.

Should Council resolve to approve the LDP, a condition should be imposed that requires the LDP to be modified to the extent that shows lots 804 to 808 being required to submit for the City's approval an odour management plan, noise management plan and dust management plan. This is included as a recommendation to Council above.

Other

Objections raised the issue of land devaluation caused by the LDP. It is noted that the uses for the site are approved under Scheme Amendment 112 and land value is not a valid planning consideration.

With regards to comment that the 'Buffer' line seen on the proposed LDP is misleading, the City disagrees as the legend explains that the line is the limit of any Masonry Production or Nursery uses.

With regards to the noted lack of community consultation, the Planning regulations require a minimum of 14 calendar days for comment. The Christmas/ New Year and holiday period occurred during these 14 days to which the City granted an extension for comments to a total of 32 calendar days.

Conclusion

The Local Development Plan proposed by the applicant does not meet the requirements set out in the TPS3 Table 6 under Additional Use 1. With the conditions recommended, Council can achieve a mitigated impact on the adjoining residents' amenity and preserve the rural landscape currently witnessed in the area. It is also important to note that this matter is, as mentioned above, the subject of a State Administrative Tribunal (SAT) appeal. Approval of the modified LDP in line with the officers' recommendations is likely to resolve the SAT arbitration whilst protecting the neighbouring resident's rural amenity.

Strategic Plans/Policy Implications

City Growth

Ensure planning facilitates a desirable living environment and meets growth targets.

Economic, Social and Environmental Responsibility

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.

Budget/Financial Implications

N/A



Legal Implications

N/A

Community Consultation

Community Consultation was carried out to nine (9) nearby residents for 32 days. The regulations require a 14 day advertising period. City officers extended the advertising period given the Christmas and New Year period.

A total of ten (10) submissions were received of which all were objections to the proposal. Two of the submissions received were from outside of the consultation area.

Risk Management Implications

The applicant has lodged a review with the SAT and should Council affirm the City's previous decision to refuse to grant approval, there may be costs involved in further defending the decision, particularly if legal Counsel is engaged for a full hearing in the tribunal.

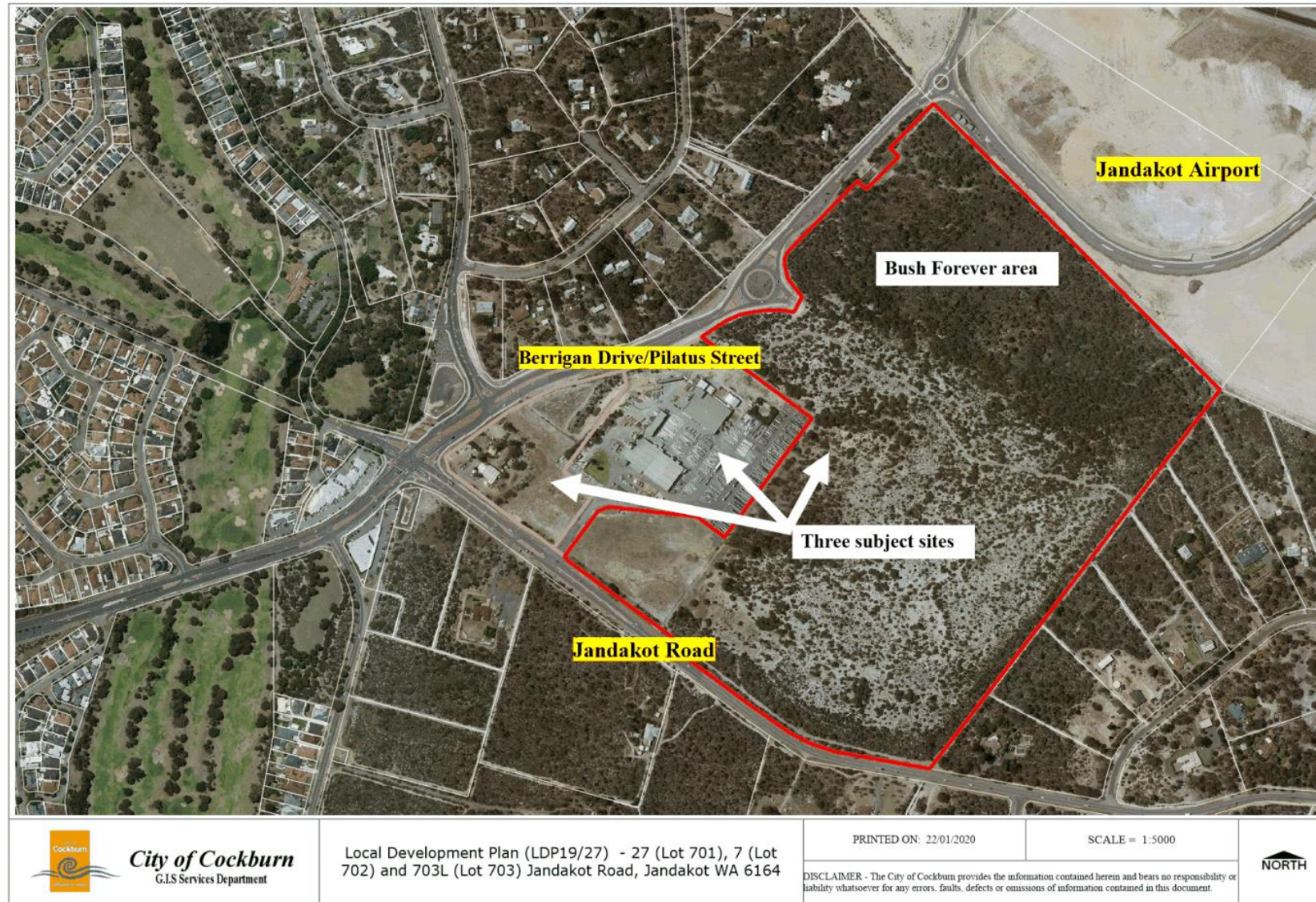
Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2020 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act 1995*

Nil.





LOCAL DEVELOPMENT PLAN ('LDP') FOR TPS NO. 3 ADDITIONAL USE 1 ('AU1') OVER LOTS 701, 702 AND 703 JANDAKOT ROAD, JANDAKOT

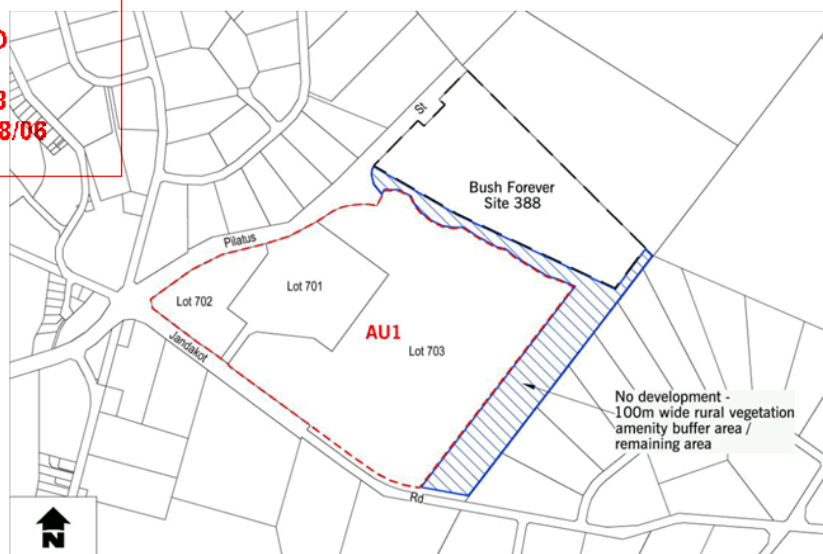
STATUTORY EFFECT OF THIS LOCAL DEVELOPMENT PLAN:

1. This LDP has been prepared and adopted pursuant to the outcome of Scheme Amendment No. 112 which resolved to delete the columns headed "Additional Use" and "Conditions" from AU1 and replacing those columns with new provisions as well as expanding the AU1 (land) area. State Planning Policies; SPP 2.3, SPP 2.5, SPP 4.1 and SPP 5.3; and "Environmental Protection Authority Guidance for the Assessment of Environmental Factors (in accordance with the Environmental Protection Act 1986) Separation Distances between Industrial and Sensitive Land Uses No. 3 – June 2005" were of particular relevance to Amendment No. 112. On this basis this LDP supports those points under the State planning framework and provides complimentary guidance which should therefore be followed as part of any development applications for the AU1 area.
2. Contrary to Clause 56 (1) of Schedule 2 Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*; there is no statutory discretion for the purposes of reducing the 100m rural "amenity" buffer (noise, gaseous, dust, odour, risk and visual) as described under AU1 Condition 1(e) of Town Planning Scheme No. 3 ('TPS 3'); and where this LDP is consistent or elaborates on Conditions 1 to 8 of AU1 of TPS3.
3. Contrary to Clause 57 (1) of Schedule 2 Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* this LDP is given statutory effect in perpetuity so long as AU1 applies to TPS 3. The duration of approval is therefore extended beyond the details entrenched within Clause 57(1) of Schedule 2 Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Notwithstanding, the City of Cockburn may amend or revoke this LDP so long as those amendments are consistent with proper and orderly planning, considers the protection of the adjacent rural property owners amenity and has due regard to the State Planning Framework and Councils adoption of Scheme Amendment No. 112.

CITY OF COCKBURN LOCAL DEVELOPMENT PLAN
4. Any development application in relation to AU1 is to be determined consistent with the matters outlined in this document.

APPROVED

12 Apr 2018
File Ref: LDP18/06
Plan 1 of 5



Page 1 of 5

LOCAL DEVELOPMENT PLAN ('LDP') FOR TPS NO. 3 ADDITIONAL USE 1 ('AU1') OVER LOTS 701, 702 AND 703 JANDAKOT ROAD, JANDAKOT

PROTECTION OF GROUNDWATER:

5. Any Development Application on land within AU1 is to be assessed, and determined so that the protection of the below ground public drinking water source is forefront of every planning decision.
6. No bulk storage of green- waste, compost or 'Toxic and Hazardous Substances' ('THS') are permitted above 25 litres in total volume, excluding fuel within vehicle fuel tanks. THS includes pesticides, herbicides, fuel (storage), explosives, flammable liquids, cleaners, alcohols, fertilisers (other than on lot 702 under current development approvals), medical or veterinary chemicals, pool chemicals and corrosive substances; inclusive of the substances listed in the Poisons Act 1964 (Appendix B). These substances may only be stored in volumes above 25 litres if contained within domestic sized packages ready for end-use in domestic situations.
7. No below ground storage is permitted.
8. Development of any Warehouse, Showroom, or Storage land use must be connected to reticulated sewer.
9. Development Approval on land within AU1 is to have a 'Site Chemical Risk Assessment Report' prepared, implemented and regularly updated, Including annual reporting to the Local Government and the Department of Mines and Petroleum where considered appropriate.
10. Stormwater from roofs and clean paved areas should be directed away from potentially contaminated areas where THS (below 25 litres in total volume) are stored or handled. Stormwater from carpark areas is to be managed as recommended in the Stormwater Management Manual for Western Australia (reference 8d) or relevant equivalent.

VEHICLE ACCESS AND EGRESS ARRANGEMENTS:

11. Vehicle access is to be provided in accordance with "Figure 3 Stage 1 Access Strategy" and "Figure 5 Full Development Access Strategy" of the Scheme Amendment No. 112 Traffic Report – June 2017.

JANDAKOT ROAD AND LAND REQUIREMENTS:

12. Land within AU1 may be required for the upgrade of Jandakot Road.
13. As part of any future application for subdivision and/or development, land identified for the upgrade of Jandakot Road is to be ceded free of cost and constructed by the Applicant as follows:

LOCAL DEVELOPMENT PLAN ('LDP') FOR TPS NO. 3 ADDITIONAL USE 1 ('AU1') OVER LOTS 701, 702 AND 703 JANDAKOT ROAD, JANDAKOT

- a. The amount of land to be ceded from the Additional Use No. 1 area is to form a single carriage way as depicted on this approved Local Development Plan; and
- b. The Applicant is required to construct the ceded land as one additional carriage way to Jandakot Road.

ADJACENT RURAL RESIDENTIAL PROPERTIES AMENITY PROTECTION:

14. The area identified in the LDP map as a **"No development - 100m wide rural vegetation amenity buffer area/ remaining area"** is not to be developed or cleared for the purposes of any 'vehicle access way', 'Nursery', 'Masonry Production', 'Warehouse', 'Showroom' or 'Storage'. This land is to be retained as typically rural land described as being limited to native vegetation in perpetuity.

This land is considered to be a 'rural amenity buffer' (noise, gaseous, dust, odour, risk and visual) to protect, by way of separation and visual screening, the rural amenity of the adjacent 'Resource' zoned lots. Accordingly, its embellishment (planting and maintenance of native flora) should be proportionally reflective of the scale of the proposed development outside the buffer within the AU1 area. This may be determined where appropriate on a case by case basis with regards to any development application within the AU1 area.

The rural amenity buffer as described within this LDP is given statutory effect as an extension of TPS No. 3 AU1 Clause 1(e). Therefore Clause 56 (1) and 57(1) of Schedule 2 Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* does not bind or provide any statutory discretion for the purposes of the rural amenity buffer. This buffer is therefore to be maintained in perpetuity as a no development or subdivision area for the benefit of the adjacent rural residential 'Resource' zoned lots.

15. Noise mitigation measures pursuant to the details of an acoustic report as follows;
 - a. With regard to any application for 'Warehouse', 'Showroom' or 'Storage', the preparation and lodgement of a report prepared by a suitably qualified acoustic consultant detailing the potential noise impact on noise sensitive land uses. The report shall demonstrate how the proposed development has been acoustically assessed and designed for the purposes of minimising the effects of noise intrusion and/or noise emissions. The report must demonstrate the measures required to address noise to the City of Cockburn's satisfaction and be implemented and maintained as part of the development of the land.
 - b. The requirements for an acoustic report are at the discretion of the City of Cockburn.
16. Building design, internal vehicle access ways and location shall minimise the visual impact of the development from surrounding residents inclusive of

LOCAL DEVELOPMENT PLAN ('LDP') FOR TPS NO. 3 ADDITIONAL USE 1 ('AU1') OVER LOTS 701, 702 AND 703 JANDAKOT ROAD, JANDAKOT

appropriate buffers (noise, gaseous, dust, odour, risk and visual), noise bunds and vegetation (light and visual) screening. Building materials and colours must be clad or coloured to complement the surroundings, and/or adjoining developments in which it is located, and shall use non-reflective materials and colours. Regard shall be had to the screening of product storage.

17. A Development Application on land within AU1 is to include Lodgement of a Dust Management Plan for approval by the Local Government and ongoing compliance by the property owner/(s) where considered necessary.
18. Where relevant, the operator must prepare a "Complaints Handling Procedure" to ensure that there is a process for administering any complaints including the recording, investigation and response to any concern regarding the operation.

JANDAKOT AIRPORT CONSIDERATIONS:

19. Development of any 'Nursery', 'Masonry Production', 'Warehouse', 'Showroom' or 'Storage' must;
 - a. Consider and determine (where appropriate) the control of obstructive outdoor lighting with regards to potential impact on civil aviation.
 - b. Consider and determine (where appropriate) the control of 'obstacle limitation surfaces' with regards to potential impact on civil aviation.
20. Consultation is recommended with Jandakot Airport Holdings. Due regard is to be given to the Jandakot Airport Masterplan.

BUSH FOREVER AREA 388 PROTECTION:

21. Interface controls and/ or measures with regard to Bush Forever Area 388, including, but not limited to; a hard road edge within the AU1 area abutting the Bush Forever area and/or bushland identified for protection; Bushfire mitigation measures being provided outside the Bush Forever area within the AU1 area; an appropriate wetland buffer, if considered relevant by the assessing authority, and; drainage to be contained within the AU1 area.
22. As part of the first application for subdivision and/or development, the Applicant shall cede land within the Bush Forever Site free of cost to the Crown.

SUBDIVISION CONSIDERATIONS:

23. Notwithstanding any subdivision provisions in the Scheme, the minimum lot size for subdivision is 2 hectares.
 - a. Subdivision and development application lot size requirements and leasehold lot size requirements are as per the above which is derived from *State Planning Policy 2.3 (Jandakot Groundwater Protection)* minimum lot size requirements and included under Condition 8 of AU1.

**LOCAL DEVELOPMENT PLAN ('LDP') FOR TPS NO. 3 ADDITIONAL USE 1
(‘AU1’) OVER LOTS 701, 702 AND 703 JANDAKOT ROAD, JANDAKOT**

24. The contemplation of subdivision is to be as per *State Planning Policy 2.3 (Jandakot Groundwater Protection)*.

AIRCRAFT NOISE CONSIDERATIONS:

25. The subject site is likely to be affected by aircraft noise as the 20, 25 and 30 Australian Noise Exposure Forecast ('ANEF') contours falls within the AU1 area. Acceptable land use and building types should be compliant with regard to State Planning Policy 5.3 (Land Use Planning in the Vicinity of Jandakot Airport) and the Building site acceptability table from AS2021.



13 December 2019

Attention: Mr Patrick Andrade
Senior Planner
Statutory Planning Services
City of Cockburn
9 Coleville Crescent
SPEARWOOD WA 6163

Dear Patrick,

**Re: Local Development Plan – Schaffer Corporation Limited
Lots 701,702 & 703 Jandakot Road, Jandakot.**

We refer to our proposal to amend the above LDP, the rejection of that proposal, a resultant review of that decision and subsequent mediation.

In accordance with these matters, we submit a new LDP for Council's consideration and ask that it be processed and adopted, enabling a withdrawal of our requested review by the SAT.

The fresh LDP has been prepared taking into account the guidelines for such plans contained within the WAPC's *"Framework for Local Development Plans" (August 2015)*.

It is therefore formatted slightly differently to the LDP it proposes to replace. Further, the proposed LDP is cognisant of the Conditions at 1(a-f) contained within Table 6 – *Additional Uses of Council's Local Planning Scheme* as they pertain to the subject land.

Our request to amend the existing LDP proposed the deletion of the 100m wide buffer along the eastern side of the subject land. Discussions have indicated that Council is keen to retain this buffer in order that the possibility of uses with the potential to create amenity problems to adjacent rural/residential properties are controlled. In particular, these potential uses were identified as "Nurseries" and "Masonry Production". The buffer has therefore been modified to apply to these uses only, allowing those uses which do not pose amenity issues to establish within that 100m area.

Discussions identified the potential for a wall to be constructed along the site's eastern boundary in lieu of all or part of the 100m buffer. In this regard, the proposed LDP shows a 10m wide vegetation strip along the eastern boundary as this is seen as a more appropriate means of visual screening responding more appropriately to rural character.

In regard to other matters, the following justifications are provided:

1. Protection of Groundwater (Condition 1a)

This matter is addressed at Condition 2 of Table 6 (AU1) in Council's Scheme and will be further dealt with in Urban Water Management requirements associated with the subdivision of the land. Condition 2 effectively prohibits uses posing a risk to the groundwater and this position is noted in the LDP.

Head Office: 1305 Hay Street, West Perth WA 6005 **Postal Address:** PO Box 770, West Perth WA 6872
Telephone: +61 8 9483 1222 **Facsimile:** +61 8 9481 0439 **Website:** www.schaffer.com.au
Schaffer Corporation Limited ABN 73 008 675 689

2. Building Design and Access

Pursuant to Condition 1b, the proposed LDP refers to the need to have regard to building requirements bearing in mind the location of the Jandakot Airport. In addition, the orientation of buildings on sites along the eastern side of the estate are such that incidental offices face the street to enhance streetscape. In a multi-tenanted development, tenancies towards the rear of the site may orientate offices as practical, but the tenancy at the front should design office components to face the street.

3. Noise Mitigation

The above discussion partially addresses this point (Condition 1c). In addition, Condition 4c at Table 6 requires that each development proposal be subject to an acoustic report. Combined, the building design requirements of the proposed LDP and Condition 4c address this issue.

4. Bush Forever Interface

Bushland to be protected and wetland buffers have been identified and included in subdivision planning as has the need to accommodate drainage within the AU1 area. A hard road edge is proposed along the conservation area in the form of a public road and the driveway associated with the sewage pumping station site. The pumping station site is proposed at the far eastern boundary of the site, adjacent to the conservation area to effect this requirement.

5. Re-Vegetation Areas

Since the finalisation of Amendment 112 to Council's Scheme and the establishment of Condition 1e, subdivision planning has progressed by identifying buffers to the Bush Forever area and drainage sites to be landscaped. Additionally, the proposed LDP includes a 10m wide vegetation strip along the eastern boundary that conceals views of future development from adjacent rural/residential land.

6. Jandakot Road Widening

Since gazettal of Amendment 112 and the promulgation of Condition 1f, this requirement has been dealt with by way of separate subdivision approval.

In accordance with the above discussion, please progress this fresh LDP to final approval.

Yours sincerely



Jason Cantwell
Company Secretary

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Telephone: +61 8 9483 1222 **Facsimile:** +61 8 9481 0439 **Website:** www.schaffer.com.au
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Application of Local Development Plan

Local Development Plan for TPS No 3 Additional Use 1 (AU1), Lots 701,702 & 703 Jandakot Road Jandakot

1. This Local Development Plan (**LDP**) is a requirement of the *City of Cockburn Local Planning Scheme No.3 (LPS3)*, Table 6 Additional Use AU1 Item 1.
2. The provisions of this LDP provide detail as to the design and siting of the various additional land uses listed in AU1.
3. All other development standards and requirements of LPS3 otherwise apply.
4. This LDP includes –
 - (a) This text; and
 - (b) An LDP Plan.

Streetscape

The primary frontage of buildings will be as indicated on the LDP Plan. The street set back from the front boundary to the building will be no less than 15m. All fencing to the front of the property will be permeable.

Design Elements

Special design characteristics

All development will comply with report requirements arising from Table 6, Additional Uses, AU1, condition 4 of the LPS3.

Jandakot Airport Considerations

Development must

- a) Consider and determine (where appropriate) the control of obstructive outdoor lighting with regards to potential impact on civil aviation.
- b) Consider and determine (where Appropriate) the control of 'obstacle limitation surfaces' with regards to potential impact on civil aviation.

Consultation is recommended with Jandakot Holdings and due regard is to be given to the Jandakot Airport Masterplan.

The subject site is likely to be affected by aircraft noise as the 20, 25 and 30 Australian Noise Exposure Forecast (ANEF) contours fall within the AU1 area. Acceptable land use and building types should be compliant with regard to State Planning Policy 5.3 (Land Use Planning in the Vicinity of Jandakot Airport) and the Building site acceptability table from Australian Standard S2021

Noise-attenuation

Noise mitigation measures pursuant to the details of an acoustic report as follows;

- a) With regard to any application for development, the preparation and lodgement of a report prepared by a suitably qualified acoustic consultant detailing the potential noise impact on noise sensitive land uses. The report shall demonstrate how the proposed development has been acoustically assessed and designed for the purposes of minimising the effects of noise intrusion and/or noise emissions. The report must demonstrate the measures required to address noise to the City of Cockburn's satisfaction and be implemented and maintained as part of the development of the land.
- b) The requirements for an acoustic report are at the discretion of the City of Cockburn.

On site Drainage

All stormwater from roofs and clean paved areas should be directed away from potentially contaminated areas. Stormwater from carpark areas is to be managed as recommended in the Stormwater Management Manual for Western Australia or relevant equivalent.

Setbacks and Buffers

A 100m buffer from the South East LDP boundary line restricts uses within this area to exclude masonry production and nursery use.

A 10m buffer from the South East LDP boundary line for landscape screen planting and or retention of existing vegetation will provide a visual screen.

Open space/site coverage

N/A

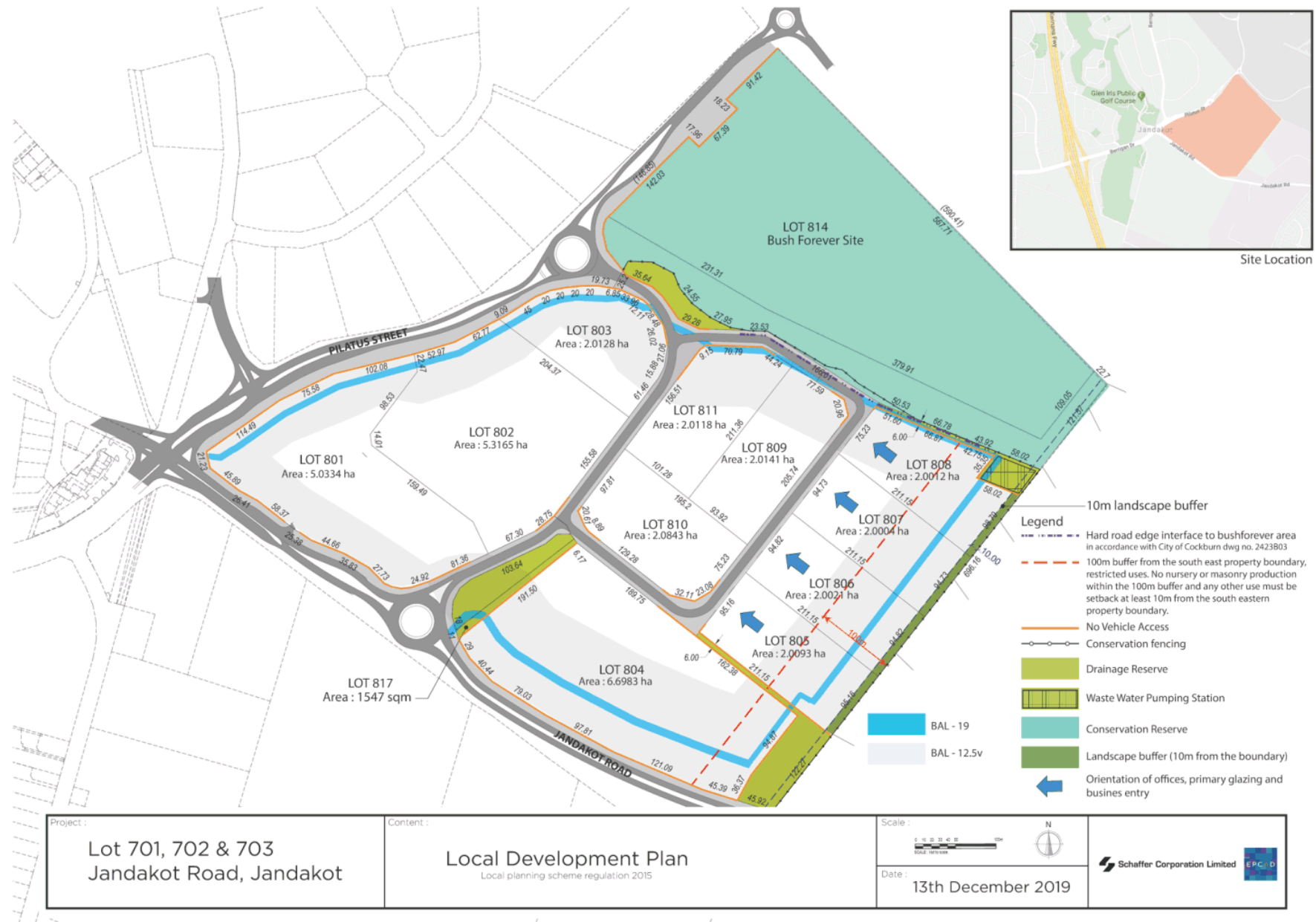
Incidental Development

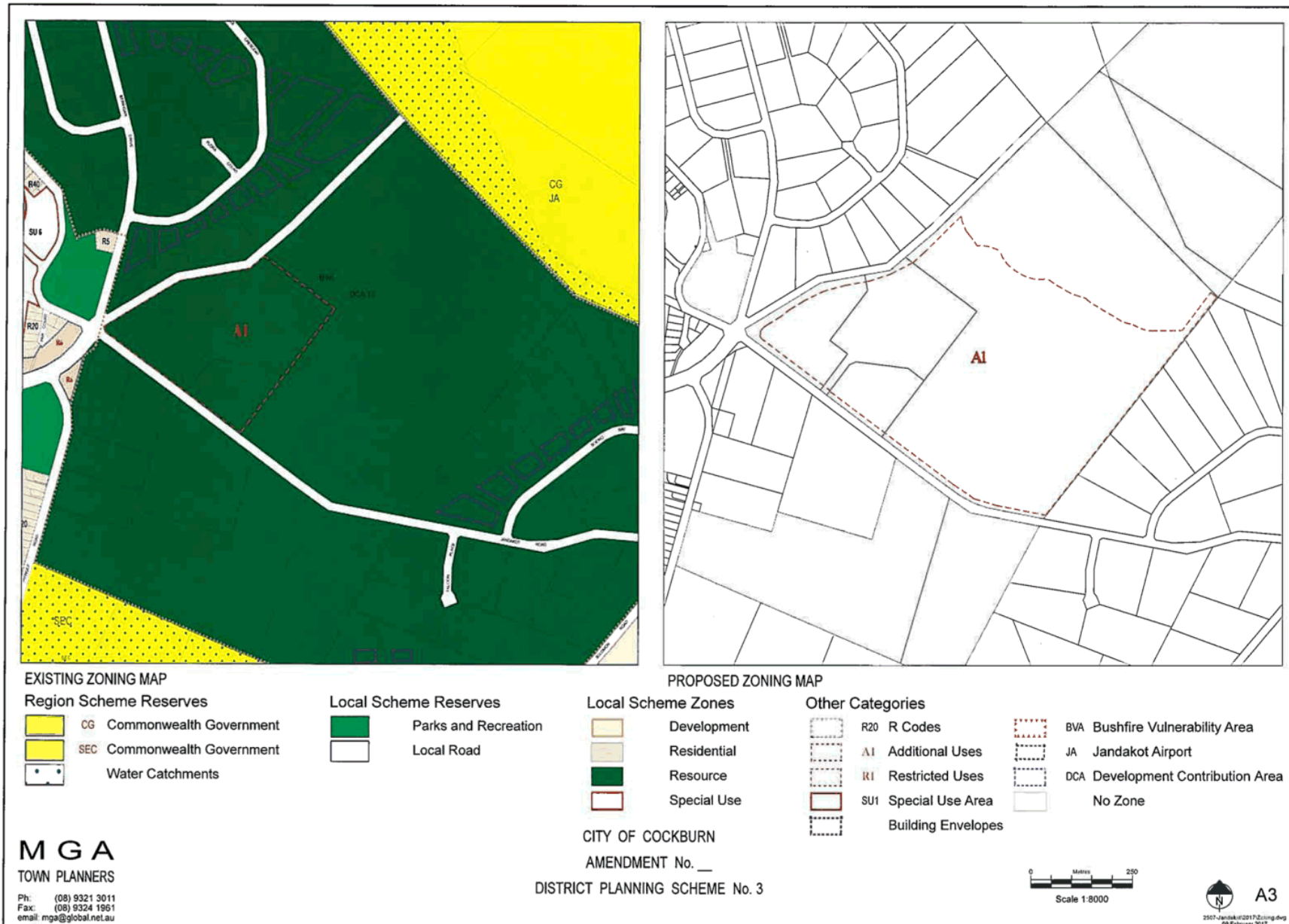
N/A

Approval

This LDP has been approved by the City under clause _____ of the City of Cockburn Local Planning Scheme No 3









Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

NO.	NAME/ADDRESS	SUBMISSION	OFFICERS RECOMMENDATION
1	Gary & Maria Clark 47 Boeing Way, JANDAKOT	<ol style="list-style-type: none"> 1. With all the other developments going on around us i.e. Calleya Estate, Jandakot Airport Holdings and their new 5 year development plan coming out shortly the upgrade of Jandakot Road. REMOVAL OF THIS BUFFER ZONE CONDEMNS OUR RURAL AMENITY. 2. If re-zoning is considered in the future for our lots, then the buffer zone could be removed. 3. What will the noise levels be: We already have traffic noise from Jandakot Road, we can hear freight trains going through from the other side of the airport at night. 	<ol style="list-style-type: none"> 1. Noted 2. Noted <p>There is currently no proposal to re-zone the subject or surrounding area.</p> <p>The <i>Perth and Peel</i> @3.5million, the <i>Sub-regional Planning Frameworks</i> identifies the area as Planning Investigation Areas (PIA), where further detailed work and strategic land use decisions need to be made by the Government to determine whether any possible change to current zonings may be appropriate.</p> <p>Generally these investigations would occur prior to 2023.</p> <ol style="list-style-type: none"> 3. Supported <p>Noise is a concern given the proposed proximity between the subject lots and rural residential.</p>

Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

			<p>The construction of a 4m noise wall along the eastern boundaries will mitigate some generic noise sources i.e. workers talking.</p> <p>The exact land use and building design of the subject lots are unknown which means the degree of noise impact is unknown.</p> <p>At a Local Development Plan level, a noise management plan is the best opportunity to address noise impacts at the development stage. The City can investigate and take appropriate compliance action including prosecution for non-compliance.</p>
2	Ronald & Jennifer Kroon 97 Jandakot Rd, JANDAKOT	1. This new LDP has ignored the councils approved LDP and has simply reverted to the intent of Schaffer's original proposal amendment 112. The community has already presented their case and it is now council responsibility to implement it. For Schaffer to simply present the new LDP, ignoring the Councils previously approved LDP with no explanations on how they intend to deal with our issues, is arrogant and demonstrates a total disregard of the public comment originally sought.	<p>1. Noted.</p> <p>2. Not supported The Planning Regulations stipulate 14 calendar days for community consultation. The City provided in total 32 calendar days. No regulation</p>

Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

	<p>2. The timing of this LDP has not gone unnoticed. Amendment 112 was also submitted over the Xmas New Year period and here it is again - same timing. People being away and otherwise time committed makes a mockery of the whole process, of course, highly desirable from Schaffer's point of view. It was not until the 15 Jan 2020 that we were able to make contact with the appropriate person at the City of Cockburn, due to this person being on holidays until 13 Jan 2020. Objections were to have been submitted by the 17 Jan 2020. We did ask for an extension of which an extra one week was provided. Thank you for that. The point is it reinforces that this should not have been allowed to occur at this time of year. Schaffer's expedient manipulation off timing should not have been allowed/endorsed/approved by either SAT or CoC as it is not in good faith and is a blatant disregard of the intent of this process. Somehow this should not have been allowed to occur. Measures should be instituted to stop this occurring in the future.</p> <p>3. We submit that the original objections are still valid and nothing has changed (simply take those previous objections and include in this one). The new LDP has offered nothing new and has simply gone back to what they wanted in the original amendment 112. The original intent of the community's submission is being completely ignored and disregarded. In other words it would appear that the whole process can be circumvented if you know the right people and have capital. A substantial amendment process was instigated originally and Schaffer does not like the outcome and is simply going to keep on going until he gets what he wants with total disregard to the original submissions. Council needs to stand up to this, otherwise, the process of public submissions is nothing but a legislative process that must be ticked off but is largely irrelevant.</p> <p>4. Our property has already been stressed by what is going on around us:</p>	<p>stipulates that community consultation cannot be undertaken during any holiday periods.</p> <p>3. Noted.</p> <p>4. Noted.</p> <p>5. Noted. See submission No.1 – point 2.</p> <p>6. Noted.</p> <p>7. Noted.</p> <p>8. Supported. The exact land use and building design of the subject lots are unknown which means the degree of noise impact is unknown. At a Local Development Plan level, a noise management plan is the best opportunity to address noise impacts at the development stage. The City can investigate and take appropriate compliance action including prosecution for non-compliance.</p>
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Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

		<p>Jandakot Rd traffic and its widening (taking our land), Calleya, Jandakot airport, and Schaffer's proposed development. Council has not achieved anything substantive to assist with the land being rezoned to deal with the eroded rural amenity. In fact they have rejected the request to bring forward the investigation earmarked in the 3.5 million Perth and Peel region report. It is nonsense to suggest my property still has a rural amenity.</p> <p>5. We are attempting to have an outcome that allows us to preserve some lifestyle and value of the property. If council and WAPC's position is that commercial development is appropriate on one side of the boundary, then they need to seriously review the position they are taking with surrounding landowners. It is not appropriate to allow commercial development on one side of a boundary up to 10 meters off our boundary and then suggest rural amenity is not being substantially eroded on the other side.</p> <p>6. It should be remembered that when the sand was taken from this land for the Burswood Casino it was to be revegetated and left. Its use was not to be changed. It was not supposed to be developed. This question was asked of the real estate agent at the time of purchase. If it were, then there was no way we would have purchased the property.</p> <p>7. Another issue of concern was that Schaffer's original proposal (amendment 112) was presented to council staff and councillors as an internal presentation. Landowners were not included. Schaffer did not go through the normal presentation/debution at a council meeting. Due process was circumvented. This should not be allowed to happen again.</p>	<p>9. As per point 8 above. It should be noted that if applicants can adequately demonstrate that refrigerated trucks would not create undue noise, it should be permitted.</p> <p>10. As per point 8 above.</p> <p>11. Noted.</p> <p>12. Noted.</p> <p>13. Supported. Neither the City nor the applicant has the ability to mandate the outcome or presentation of the drainage reserve. The location of the drainage reserve is mandated by the subdivision which the WAPC are responsible for.</p> <p>Council should ensure an adequate buffer is provided on lot 804 adjacent to the drainage reserve to effectively screen development on lot</p>
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Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

	<p>Specific detail regarding the 10 metre buffer being proposed.</p> <p>8. As stated in the consultant's report submitted for the original Amendment 112, the proposed developments would cause excessive noise levels in adjacent homes. Based on our experience with Jandakot Airport operations, we know that it is very difficult to mitigate noise once it is in place, and very difficult even to monitor or effectively raise and manage complaints.</p> <p>9. Significant noise sources must therefore be prohibited from the developments. The consultant's report identified refrigerated truck operations as a major source of excessive noise nuisance. In the original comments it was recommended that Construction of refrigerated facilities, on the whole of the site, must be specifically excluded from any land use and access prohibited to the site by refrigerated trucks.</p> <p>10. Even without refrigerated trucks, noise limits would be exceeded. Trucks, forklifts were raised as problematic. Now put 25 knot plus wind behind this noise. The distance from the noise source to homes must be effectively increased and suitable sound barriers put in place. The best way to achieve this was deemed to be the retention of the existing elevated escarpment and existing vegetation as a minimum along the South-Eastern boundary, providing a natural barrier. A buffer zone of 50 - 60 m width is already shown on the concept plan drawings and has been used in the noise modelling studies. However, this still results in excessive noise levels. My experience of present noise from Urbanstone demonstrates that additional measures would need to be administered.</p> <p>11. The council approved 100 metre buffer was still subject to detailed noise studies. This buffer zone was to be enshrined in any approvals. This 100 metre buffer was to assist in reduction of noise, gas, dust,</p>	<p>804.</p> <p>14. Supported. The exact land use, activities and building design of the subject lots are unknown which means the degree of odour, risk, dust, noise and visual impact are unknown. To adequately manage this at a local development plan stage would be to request a noise, dust and odour management plan be provided to and approved by the City at the time of development.</p> <p>15. Noted. See submission No.1 – point 2.</p>
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Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

		<p>odour, risk and visual. It was not to be built upon.</p> <p>12. The new LDP ignores this approved obligation and it is understood that SAT overturned this decision. It shows the blocks being developed to 10 metres off the south eastern boundary. The new LDP does not present any case for changing the councils approved LDP. The 10 metres suggested in the new LDP (5 of which is the fire break), is rejected outright. It is obvious that the New LDP has ignored the councils ruling and the public's comments. The wording, on the new LDP, regarding the 100m buffer, has very dubious connotations and has not honoured that which was intended. It is as if it was put in to fool the objectors, ie, the 100 metres has been given as you asked – not so!. This has been presented in the new LDP disregarding the original intent of this 100 metre buffer.</p> <p>13. We also note that there is a drainage reserve shown backing onto our property and is in the order of 50 metres deep along the full width of our property. I have no idea what this is going to look like but assume that it will be completely cleared and a sump to take drainage off the road. I can say that I do not want to look out the back of my property and look at a sump and then the buildings behind that. This would again impact our rural amenity. Therefore, I would want this Drainage Reserve to be presented in such a way as to not detract from our rural view, and, measures put in place to deal with this. For example, a green growth zone between the fence and the drainage reserve and at the back off the drainage reserve up to lot 804. This bush zone behind the drainage reserve should also be 50 metres wide. The revegetated zones must be maintained and sustainable forever and of course hide the sump and the buildings behind. I then ask the question of how are the other issues of noise, visual etc going to be managed for the whole of the development.</p>	
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		<p>14. I most certainly do not want the outcome of the property on Berrigan overlooking the Amart precinct (that would be totally unacceptable). I purchased my property for its Rural amenity. Not to have Commercial buildings behind. Should this development go ahead I do not wish to see it, hear it, smell it or have dust blowing up the escarpment. It must be remembered that the prevailing wind comes from the SW. Already, from the existing Urbanstone business, I can hear the forklifts and the loudspeakers (used to amplify the phone ringing and also calling for an employer to come and answer the phone call). Therefore, Schaffer needs to demonstrate that the issues, of noise, gas, dust, odour, risk and visual impediments, from premises being considerably closer than Urbanstone's factory, are going to be addressed. Details of how this is going to be achieved needs to be provided and integrated within the new LDP and then council's additional uses table. The proposed LDP does none of this. Protections must be put in place, implementable and truly manageable. Once we have this information we would be in a position to comment further.</p> <p>15. If council is unable to achieve a satisfactory outcome, then they genuinely need to review their stance of having this area rezoned because it is no longer rural.</p>	
3	<p>David & Frances Martin</p> <p>20L Boeing Way JANDAKOT</p>	<p>We would like to object in the strongest possible terms to the reduction of the current 100m buffer to a proposed 10m buffer. The community's previous concerns and reasons for the original implementation of the 100m buffer are still relevant and are still required to keep the rural amenity of our properties. If the Resource zoning of our property remains, it is essential adequate separation is maintained. See below regarding our concerns.</p> <ol style="list-style-type: none"> 1) If the 100m Buffer is reduced to 10m and then the required 3m x 3m fire break is also constructed it would leave 7m for a screen. This would be totally inadequate visually and acoustically. 2) This LDP amendment application does not include any studies that 	<p>1. Supported.</p> <p>Visual amenity is a valid concern. Council should request an increase of the vegetation buffer, establish building height limits in context to the topography of the site and require a 4m high wall as a minimum (as recommended).</p>

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		<p>have been completed to ensure that the noise levels will be kept below EPA noise level limits. These studies must be completed before approval is considered.</p> <p>3) This LDP does not address any visual impacts of a 10m buffer. To prevent visual impacts the development plan should require a building height restriction of 15m within 100m of the eastern property boundary and a visual impact assessment should be undertaken to ensure that buildings are not visible from any existing properties.</p> <p>4) This LDP amendment considers control of lighting for impact on civil aviation but does not include a requirement to prevent Light pollution that will affecting adjoining properties. This development plan must include a requirement to prevent light pollution to existing properties before approval is granted.</p> <p>5) The LDP amendment locates the Waste Water Pumping Station on the eastern boundary. It is unacceptable to locate the pumping station on the boundary of any resident. This could potentially cause unpleasant odours and noise. As per the current EPA 2005 guidelines the minimum buffer distance for Water pumping stations is 20m. Relocation of this pumping station is required away from the residential eastern boundary.</p> <p>6) Conditions Note1 b. Document does not state how vehicle egress and access arrangements are minimised. This should be detailed before approval is granted. Forklifts and Trucks with reverse horns must not be audible from any existing properties.</p> <p>7) A bushland management plan is required to maintain any buffer area.</p> <p>8) Strong prevailing westerly winds will blow dust and odour toward our property, a wider 100m buffer will reduce this effect. A 10m buffer with 3m firebreak will be totally inadequate.</p> <p>9) Please refer to EPA Guidance for the assessment of environmental factors June 2005 Western Australia. Below is a copy of the policies Forward.</p> <p>This document provides advice on the use of generic separation</p>	<p>2. Noted. See submission No.1 – point 3.</p> <p>3. Supported, see point 1 above.</p> <p>4. Supported. Light pollution is a valid concern, Council should ensure any outdoor lighting on all lots be in accordance with the requirements of Australian Standard AS 4282 - 2019 "Control of the Obtrusive Effects of Outdoor Lighting".</p> <p>5. Noted. The location of the Waste Water Pumping Station is mandated by the subdivision which the WAPC are responsible for.</p> <p>Council should ensure an adequate buffer is provided on lot 808 adjacent to the pumping station to effectively screen development on lot 808.</p>
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		<p>distances (buffers) between industrial and sensitive land use to avoid conflicts between incompatible land uses.</p> <p>This document state's clearly the requirements for a Nursery Buffer is 100m and the Manufacture of Cement Products (Masonry Production) requires a Buffer of 300-500m. These separation distances are essential for the protection of our rural amenity. Conditional to approval the developer must ensure all businesses comply with EPA Separation Distances 2005 doc.</p> <p>IN SUMMARY</p> <p>Our Resource zoned property lifestyle has been compromised by Jandakot Airport and Commercial precinct expansion to the north, Calleya housing estate to the east, Jandakot industrial estate and Jandakot road widening to the south. And now the last straw is a planned reduction of the separation buffer from 100m to 10m on our western boundary. If this goes ahead the already threatened resource zone will be totally destroyed. I hope some common sense will prevail to maintain the 100m buffer that was accepted by the developer and previously approved by the current LDP.</p>	<p>6. Noted. See submission No.2 – point 8.</p> <p>7. Supported. The responsibility to maintain the vegetative buffer will span various future landowners. This will be controlled at a development stage. Council should ensure there is an appropriate re/vegetation plan provided to the City to ensure compliance.</p> <p>8. Supported. See submission No.2 – point 14.</p> <p>9. Comment. The City must have due regard for the EPA Guidance document upon any development application received. The subject local development plan does not override the EPA Guidance document.</p>
4	Aaron Rapp	<p>1. As a property owner backing directly onto the Schaffer property. I'm not in support and am against the Local Development Plan of reducing the</p>	<p>1. Supported. See submission No.2 –</p>

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	15 Boeing Way, JANDAKOT	<p>buffer zone from 100m down to 10m. Due to no mitigating measures for light pollution at night, air pollution such as dust and exhaust from trucks, noise pollution and the heavy visual impact (in terms of building design and height restrictions). If measures were to be taken to reduce or remove these factors it would still heavily impact and possibly decimate the rural amenity I enjoy on my property. Along with heavily impacting the value of my property.</p> <p>2. If my land use wasn't rural residential or additional land uses were considered my opinion maybe different. However, in the currently state I'm not in favour.</p>	<p>point 14.</p> <p>2. Noted. See submission No.1 – point 2.</p>
5	Kay Marris & Malcolm Wilcox 35 Boeing Way, JANDAKOT	<p>We raised many concerns about the loss of our rural amenity, and proposed several improvements to this development, during the consultation process for Amendment 112 to Town Planning Scheme No. 3 (TPS 3). Many of these were covered by protections provided in the LDP that was approved by Cockburn Council, in particular by the provision of a 100m buffer zone.</p> <p>We therefore object to this application for a revised Local Development Plan for TPS No 3 Additional Use 1 (AU1), Lots 701, 702 & 703 Jandakot Road for the following reasons:</p> <ol style="list-style-type: none"> 1. Nothing has changed since the original LDP was approved. The 100 m buffer zone is still essential to protect our rural amenity. However, if our properties are re-zoned, or additional uses are granted, as part of the WAPC Planning Investigation of the whole area, then the need or extent of the buffer can be reconsidered at that time. 2. This new application gives no reasons or justification for changing the original LDP. This new proposal ignores most of the issues and concerns that are managed under the existing LDP. Furthermore, it removes virtually all the protections for neighbouring residents that were put in place. 3. The naming of a so-called “100m buffer” in this newly proposed LDP is highly misleading. It only prohibits masonry production and nursery uses within the 100m. It does not create any buffer against any noise, 	<p>1. Noted. See submission No.1 – point 2.</p> <p>2. Noted.</p> <p>3. Not supported. The legend key appropriately annotates the purpose of the red line.</p> <p>4. Supported. See submission No.2 – point 14.</p> <p>5. As per point 4 above.</p> <p>6. As per point 4 above.</p> <p>7. As per point 4 above.</p>

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	<p>disturbance or nuisance. It should therefore be re-named more clearly in both the text and on the map as a 'Limit to masonry / nursery use', or similar. This should avoid any mis-interpretation or confusion with the true 100m buffer in the original LDP.</p> <p>4. This new application does not meet the requirements of Scheme Amendment 112 to TPS 3. Amendment 112 requires that the LDP addresses "arrangements to minimise the amenity impact to surrounding properties". Apart from some minor visual screening, the application gives virtually no information on how they can protect our rural amenity from noise, gaseous, dust, odour, risk, light and visual disturbances and nuisances that are likely to occur.</p> <p>5. It should be noted that the westerly winds most afternoons will blow any dust or odours over our properties and increase noise travel to our homes. Additional precautions may be needed to protect our amenity under these regular conditions.</p> <p>6. Amendment 112 specifically requires the LDP to address "noise mitigation measures pursuant to the details of an acoustic report". The proposal, however, does not give any detail apart from repeating what is already in Amendment 112.</p> <p>7. The acoustic report submitted by the applicant for Amendment 112 to TPS 3 (Ref. 1) showed that with buildings located 50 to 60 m from our boundaries, normal warehousing operations (e.g. forklifts) would cause excessive noise levels at our residences. Siting buildings and work areas much closer, as in their current proposal, would result in noise levels even further above the allowable limits under the Environmental Protection (Noise) Regulations. Based on the data in their report, we estimate that in fact a buffer of 120 m is needed to keep noise levels below allowable limits. The proposal is totally lacking in any information on if, or how, these higher noise levels can be reduced below legal limits.</p> <p>8. The proponent's acoustic report singled out refrigerated truck operations</p>	<p>8. Noted See submissions No.2 – points 8 and 9.</p> <p>9. Noted. See submissions; No.1 – point 3; And No.3 - point 1.</p> <p>10. Noted. See submission No.1 – point 3.</p> <p>11. Noted. See submission No.3 point 1.</p> <p>12. Supported. See submission No.3 point 4.</p> <p>Note: AS-4282-1997 has been superseded with AS-4282-2019</p> <p>13. Noted.</p> <p>14. Noted. See submission No.3 – point 5.</p> <p>15. Noted.</p>
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	<p>as a major source of excessive noise nuisance. We know also that refrigerated truck operations often occur in the small hours of the morning, as neighbours along Jandakot Road are disturbed by these trucks leaving from the refrigerated facility in Solomon Road. We therefore recommend that construction of refrigerated facilities must be specifically excluded from the Additional Land Uses in the LDP. Refrigerated trucks should also be prohibited from accessing south-eastern areas of the site.</p> <p>9. If the applicant is now proposing any measures, such as sound walls, to mitigate the expected noise nuisance, full acoustic modelling must be carried out to show that resulting noise levels would be within allowable limits. These might still result in the need for increased separation, so this must be done <u>before</u> the extent of the buffer zone can be considered. Such studies would also define the height, location, type, and set-back distance of any walls, which in turn could affect other aspects such as visual impact, emergency access for bushfire-fighting, etc.</p> <p>10. Any mitigations against excessive or nuisance noise must either prohibit the noise source totally, or be something physical; so either separation (i.e. a buffer), or a barrier, such as sound walls. From our extensive experience with aircraft operations and noise at the adjacent Jandakot Airport, we know that operational and procedural controls cannot be relied on. They are largely ineffective, easily flouted, and virtually impossible to monitor or control.</p> <p>11. Our property is at a similar level to the development site. Our rural views will therefore be spoiled by unsightly industrial and commercial buildings and bare, solid walls. Height restrictions should be imposed on buildings on all lots along the south-eastern boundary neighbouring our properties to minimise impact. Designs and colours should merge with the bush. All walls, buildings, in fact anything not "rural", that are visible should be screened. This will require both low vegetation and taller, established trees. A limit of 5m visible height should be imposed, as any trees larger than that are very difficult to grow and keep alive in the poor, sandy</p>	<p>The subdivision design is not part of this local development plan. Subdivision approval is controlled by the WAPC.</p> <p>16. As per point 15 above.</p> <p>17. Noted.</p> <p>The City upon assessing any development must have due regard for all applicable planning policies. The subject LDP does not invalidate these policies. The EPA Guide for the assessment of environmental factors specifies; wherever practical, it is expected that adverse environmental impacts should not extend beyond the boundary of a particular industrial site. The EPA document goes on to say; <i>"where this is not possible, adverse environmental impacts should not extend beyond the boundaries of a buffer area."</i> In this context Amendment No. 112 (as</p>
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	<p>Jandakot soil.</p> <p>12. The application only mentions lighting with respect to Jandakot Airport. Warehouses and storage areas typically install high level lighting which would result in light pollution at our properties. The LDP should be upgraded to require that <u>all</u> lighting comply with the Australian Standard (AS-4282-1997) for "Control of Obstructive Effects of Outdoor Lighting".</p> <p>13. If the developer is suggesting or indicating that any barriers, controls, or mitigations may be needed to reduce or avoid any type of disturbance or nuisance to us, then these must be clearly specified in their application. The details of these should then be stated and enshrined in the LDP, to counter any future attempts by the developer to erode, over-ride, or dispose of those conditions.</p> <p>14. This new application locates a waste water pumping station directly on our back boundary. These pumps would be 50m closer than any noise sources modelled in the acoustic study, so would obviously be audible at our home. We are concerned that waste water could cause unpleasant odours and possibly noxious gases. It is also likely to be a breeding ground for mosquitoes. This facility is shown within the 10m buffer of no additional uses, so obviously has to be moved back from our boundary. In fact it would be better located much further north-west along the boundary to the Bush Forever area and more distant from residences.</p> <p>15. The proposed design orients the quieter office areas (and I presume staff and visitor parking) towards the north-west. This implies that noisier operations such as loading and warehousing activities would be at the rear of the buildings, closest to our residences. This is obviously a poor design and would actually maximise noise disturbance at our houses.</p> <p>16. Their design requires at least a 15 m setback (or buffer) from the "front" lot boundary to the offices. This again pushes all buildings, facilities, noise and any other disturbances closer to our homes. This again appears to prioritise the desires for their development over any consideration of</p>	<p>modified by the Department of Planning Lands and Heritage) does not specify an "appropriate buffer in metres". Rather Amendment No. 112 resulted in the following condition;</p> <p>e. Identify revegetation areas to be used as a buffer between adjoining environmental and rural living land uses; and</p> <p>In the absence of any prescribed buffer distance from the outcome of Amendment No. 112 (as approved/modified by the DPLH) the City is required to address the buffer issue under the planning framework. The EPA statement indicates; <i>"the generic separation distances are a tool to assist in the determination of suitable distances between industry and sensitive land uses where industrial may have the potential to affect the amenity of a sensitive land use".</i> A</p>
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	<p>nuisance and disturbance to neighbouring residents.</p> <p>17. The proponents submitted a virtually identical proposal to drastically reduce the buffer zone during the consultation for the original LDP (Ref. 2). It was understood at the time that this would violate several State Planning Policies (Ref. 3):</p> <ul style="list-style-type: none"> (a) SPP 2.5 Rural Planning (b) SPP 4.1 Industrial Interface (c) EPA Guidance – Separation Distances between Industrial and Sensitive Land Uses <p>Checks should be done, and if needed, conditions put in place in the LDP, to ensure compliance with these policies.</p> <p>18. When Amendment 112 was to be discussed at the Ordinary Council Meeting, these same proponents were allowed to privately and directly present their case to Councillors a week beforehand. This time we require that the proponents are not given any unfair access and have to follow the same procedures as ratepayers and the general public have to.</p> <p>19. To redress this previous injustice, we request that impacted ratepayer residents are invited to present our objections to this new proposal directly and privately to Councillors prior to the OCM at which it will be tabled.</p> <p>20. In summary, this proposed LDP clearly does not meet most of the requirements of Amendment 112 to TPS 3. It contains no justification, or new information. It provides virtually no mitigations or protections against expected disturbances or nuisances. It will have to be extensively upgraded and improved to get anywhere near being acceptable to neighbouring residents.</p> <p><u>References:</u></p>	<p>buffer is one tool. There are other planning tools. The New LDP aims to protect the amenity of the rural/ resource properties. It does this by using tools in replacement of a buffer. These tools include orientation of the buildings, a noise wall, the requirements of an acoustic report, a vegetated buffer, uniform wall colour/ design and building colour/ design to compliment the rural amenity. In addition the LDP restricts building heights to protect the visual amenity. On this basis the LDP needs to provide a buffer in line with the DPLH modified AMD 112 that protects the rural amenity.</p> <p>18. Comment</p> <p>The City's Officers are not aware of such meeting/(s). The City's Officers support a clear and transparent application process for all stakeholders. Amendment No. 112 was presented to Council on 8 June 2017 under Item 15.11. There is no record of any prior formal private deputation/</p>
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		<ol style="list-style-type: none"> 1. "Noise and Vibration Impact Assessment" Ref 16043563; Lloyd George Acoustics. 2. "Schaffer Land Jandakot Landscape and Visual Amenity Assessment An Appraisal of Visual Amenity at Lots 701, 702 & 703 Jandakot Road"; EPCAD Pty Ltd 3. City of Cockburn Minutes of OCM 12/04/2018, Item 14.5. 	<p>discussion between the City's Staff and the applicant with or without the Elected Members of Council. Should the applicant have met individually with any Elected Member(s) this is their prerogative. The City's officers are responsible for preparing an unbiased technical assessment based on the Planning Framework and to present this assessment to Council for their consideration. Council may be approached by landowners and developers (generally speaking) in relation to their proposals. This, as per the Local Government Act 1995, is a statutory duty of Council. Section 2.10 of the Local Government Act 1995 specifies under "(c) Role of Councillors – A Councillor facilitates communication between the community and the Council". The officers' report included a recommendation to Council which was not fettered by any such alleged discussions. The officers' recommendation was</p>
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			<p>supported on 8 June 2017 under Item 15.11 by Council without material modification. See below decision of Council in relation to the modification to the officer's report for details;</p> <p><i>"Points (2) to (12) above were mistakenly omitted from the original Council report. These points are therefore proposed to be included which is required in accordance with the Planning and Development Regulations."</i> On this basis the allegations are respectfully dismissed.</p> <p>19. Comment The City's Officers advise any respondents that residents are free to contact their councillors as they see necessary. Any deputations or presentations regarding the subject LDP are to be made in accordance with the policies and procedures in place.</p> <p>20. Noted.</p>
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6	George & Irene Yacoub 27 Boeing Way JANDAKOT	<ol style="list-style-type: none"> 1. I don't feel that there is any reason to change the existing LDP as this removes most of the protections provided to residents in our neighbouring Special Rural/Resource Zone. Also there block are to be sold separately to different owners, so how is the noise levels light levels and dust levels going to monitored and by who? 2. However if in the future there is zoning change then it could be located at again in accordance with that change. 	<ol style="list-style-type: none"> 1. Supported. See submission No.2 – point 14. 2. Noted. See submission No.1 – point 2.
7	Corradino and Deborah Elpitelli 135 Jandakot Road, JANDAKOT	<ol style="list-style-type: none"> 1. We are the owners of 135 Jandakot Road, Jandakot. We have lived here for some 30 years. We choose to live here because of the tranquil rural lifestyle it offered. Over the past few years, the rural ambience has been progressively downgraded, this because of the incessant traffic on Jandakot Road, the clearing of the Flora & the increasing development in the area. 2. We confirm our strong Objection to the application to have the 100 metres wide Rural Vegetation amenity Buffer Area reduced. The above lots should never have been given the additional uses. The land was and still is Zoned Reserved Bushland. The adjoining Rural Properties have a right to living and maintaining a rural lifestyle. Having factory units up to 10m in height, operations of distribution centres, with their coming and going and loading and unloading of container and curtain-sided big trucks, give no night-time respite from noise and traffic. The clearance of woodland would increase the Noise problem and visual impact the additional buildings would have on adjoining properties. 3. Our Amenity is being Continuously Eroded Previously, we were surrounded by other rural areas and regional parks. We bought into the area because of the rural lifestyle that the area offered. We did not anticipate that we would be in a small rural enclave 	<ol style="list-style-type: none"> 1. Noted. 2. Noted. See submissions: No.1 – point 3; And No.3 point 1. 3. Noted. 4. Not supported. The Local Development Plan has no ability to mandate 10% Public Open Space or a contribution to the Jandakot Road upgrade.

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		<p>in a dense urban and commercial area, 10m from our boundaries. The increasing stress from increased Heavy Traffic Noise at Night, will substantially reduce rural amenity and be injurious to our health.</p> <p>4. Should SAT support the reduction of the 100 metres Rural Vegetation Amenity Buffer area, Suggest the Council insist on the Proponent providing a minimum 10% Public Open space , Plus Contribution toward the cost of Completing The Jandakot Rd, Upgrade.</p>	
8	<p>Swee Seng & Meei Kian Peh</p> <p>39 Boeing Way JANDAKOT</p>	<p>1. I write to you objecting to changes proposed to the 100m buffer zone from my residential land. The buffer zone is essential to protect all aspects of rural amenity and minimise disturbance to residents. The existing LDP requires the buffer zone to protect neighbouring resident from noise, gaseous, dust, odour, risk and light disturbance. None of these are covered in the new proposal. I hope that you will consider the concerns raised by us neighbours.</p>	<p>1. Supported. See submission No.2 – point 14.</p>
9	<p>Christine Horton & Ian Dober</p> <p>41 Boeing Way JANDAKOT</p>	<p>We write to oppose Schaffer's application to have the buffer zone behind Boeing Way properties (including ours) reduced from 100m to 10m for the following reasons:</p> <ol style="list-style-type: none"> 1. The existing LDP requires the buffer zone to protect neighbouring residents from noise, gaseous, dust, odour, risk and light disturbances. None of these are covered in the new proposal. 2. A fully approved Local Development Plan (LDP) is already in place, therefore a new one is not needed. 3. No reason of justification for changing or replacing the existing LDP has been given. This new proposal removes most of the protections provided to residents under the existing approved LDP. 4. The new proposal only considers visual impacts. Scheme Amendment 112 to the Town Planning Scheme requires them to minimise all 	<p>1. Supported. See submission No.2 – point 14.</p> <p>2. Noted. The City cannot prohibit an applicant from lodging an application for a new Local Development Plan. The City is required to assess any application it receives.</p> <p>3. Noted.</p> <p>4. Supported. See submission No.2 – point 14.</p>

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		<p>adverse impacts, and in particular noise disturbance.</p> <p>5. This new proposal would cause excessive noise levels way above allowable limits at our neighbouring residences. The 100m buffer zone helps protect residents in "rural zoning" from noise and disturbance caused by activity in neighbouring rural resource zone. It was previously shown that storage/warehouse operations 50m from our boundaries would exceed allowable noise limits. So if they now put these only 10m from the boundary how are they going to reduce noise below limits?</p> <p>6. If ours and neighbouring properties are re-zoned or additional land uses permitted in the future, the need for the buffer could be reviewed at that time.</p> <p>7. Schaffer made a similar proposal to drastically reduce the buffer zone during the process for the original LDP. This was fully considered but rejected by Cockburn Officers and the Council.</p>	<p>5. Noted. See submission No.1 – point 3.</p> <p>6. Noted. See submission No.1 – point 2.</p> <p>7. Noted. See point 2 above.</p>
10	<p>Greg & Dianne Goodchild</p> <p>8 Falcon Place JANDAKOT</p>	<p>1. We strongly oppose the application for the Revised Local Development Plan (LDP19/27). There is no justification for the application to change the original LOP. There hasn't been any information as to the true effects the proposed subdivision will bestow upon the adjacent landowners. There is no foreseeable positive outcome for the rural owners surrounding Lot 703L.</p> <p>2. The landowners were not given a reasonable amount of time to study the implications of the new subdivisions or to ask questions. Again, we have been handed this notice during the holiday season quite possibly so that some objections to the proposal will not be received in time. Previous proposal to reduce the buffer zone during the process for the original LOP was rejected by City of Cockburn Officers and the Council.</p>	<p>1. Noted. See submission No.5– point 15.</p> <p>2. Not supported. See submission No.2 – point 2.</p> <p>3. Comment. See submission No.5– point 15.</p> <p>The lot levels are yet to be</p>

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SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

		<p>3. How much soil will be removed from Lots 804, 805, 806, 807, 808 to accommodate the new subdivision? Will this undermine the land where there are dwellings along the boundary of Lots 805 to 808? No information has been volunteered by the developers.</p> <p>4. The proposed amendments to the current LOP has no consideration for the protection of the adjacent rural property owner's amenities and will <i>negatively</i> impact our properties, lifestyle, health and land value. There has not been any consideration for the well being of the residential landowners, as any development in the said location will be detrimental to the flora, fauna and the ratepayers.</p> <p>5. We will also be visually impacted by the drainage reserve on the south east property boundary. Plans for a drainage reservoir on the corner of Falcon Place and Jandakot Road, due to road widening on Jandakot Road, would mean our property <i>will</i> be between two drainage reserves within approximately ten meters of our property either side. There have not been any discussions regarding the safety of living between two drainage reserves. Not to mention the visual pollution.</p> <p>6. Regarding Table 6 -Additional uses. Condition 1. b) Building design and vehicle access and egress arrangements to minimize the amenity impact to surrounding properties.</p> <p><i>Comment - This condition can't possibly be achieved as our amenity will have already have been impacted due to the removal of the native bushland we are currently living next to.</i></p> <p>7. Regarding Table 6 -Additional uses. Condition 1. e) Identify revegetation areas to be used as a buffer between adjoining environmental and rural living land uses.</p>	<p>determined and are subject to the subdivision process, not part of this application.</p> <p>4. Supported. See submission No.2 – point 14. Land values are not a valid planning consideration.</p> <p>5. Supported. See submissions: No.2 – point 13; and No.3 – point 1.</p> <p>6. Comment. See submission No.3 – point 1.</p> <p>7. Supported. See submissions: No.3 – point 1; and No.2 – point 14.</p>
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Ref: LDP19/27

SCHEDULE OF SUBMISSIONS*Local Development Plan - 27 (Lot 701), 7 (Lot 702) and 703L (Lot 703) Jandakot Road, Jandakot WA 6164*

	<p><i>Comment - Assuming there will be a 3-5m firebreak, there is unlikely to be enough revegetation that will be a buffer (noise, gaseous, dust, odour, risk and visual) to the rural living landowners. The buffer zone of 100m is not sufficient to protect the rural amenity of adjoining residents. A 10m buffer zone with a 3-5 meter firebreak will not be effective as a buffer zone. Noise levels will be another adverse factor for the neighbouring residences and should be included in the new proposal.</i></p> <p>Please consider the harm being done to the natural landscape we have been fortunate enough to live alongside for many years. Please also give consideration to the currently landowners who have and are still experiencing the onslaught of this nature from various groups.</p>	
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14.4 (2020/MINUTE NO 0015) NOMINATIONS FOR THE PERTH AIRPORT MUNICIPALITIES GROUP (PAMG) AND THE KWINANA ENVIRONMENTAL IMPROVEMENT PLAN ADVISORY GROUP

Author(s) R Pleasant

Attachments N/A

RECOMMENDATION

That Council:

- (1) nominate _____ (Elected Member) as delegate and _____ (Elected Member) as deputy delegate of the Perth Airport Municipalities Group and advise the Perth Airports Municipalities Group accordingly; and
- (2) nominate _____ (Elected Member) as delegate and _____ (Elected Member) as deputy delegate and advise the Kwinana Environmental Improvement Plan Advisory Group accordingly.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr P Corke

That Council:

- (1) nominate Cr Stone as its delegate to the Perth Airport Municipalities Group and advise the Perth Airports Municipalities Group accordingly; and
- (2) nominate Cr Widenbar as its delegate to the Kwinana Environmental Improvement Plan Advisory Group and advise the Kwinana Environmental Improvement Plan Advisory Group accordingly.

CARRIED 9/0

Reason for Decision

- (1) Cr Stone has previously advocated against the changing of flight paths which was trialled a few years ago over the Cockburn area due to the associated noise issues and would like to be involved in any future planning surrounding flight path changes that may impact our residents.
- (2) Cr Widenbar is an Environmental Scientist with extensive experience in this field.

Submission

The PAMG Secretary has written to the City seeking nomination of a PAMG delegate/deputy delegate and nomination of office bearers for PAMG Management Committee.

The Community Relations Officer, Kwinana Alumina Refinery, has requested the nomination of an Elected Member for the Kwinana Environmental Improvement Plan Advisory Group.

Report

Perth Airport Municipalities Group (PAMG)

The objective of the PAMG is:

- a. To provide a forum of meaningful discussion on issues which affect metropolitan airports (Perth, Jandakot and Pearce) and their environs;
- b. To investigate, report and formulate recommendations in respect of matters affecting or likely to affect the development of metropolitan airports;
- c. To monitor the use and environmental impact of metropolitan airports on neighbouring communities;
- d. To advise relevant State and Federal Ministers, State and Commonwealth government departments, the Perth Aircraft Noise Management Technical Working Group, Community Aviation Consultative Groups and the owner/s of Perth and Jandakot Airports on issues of major concern affecting airports and the surrounding communities;
- e. To establish and maintain a strong partnering relationship with the owner/s of Perth and Jandakot Airports for the purpose of open and effective dialogue to identify, discuss, advise, research and seek proactive resolutions to issues affecting the airports and the immediate local community;
- f. To provide a conduit and consultation mechanism for the expression of community views and a proper exchange of information with members of the community;
- g. To consider all proposals affecting airport development and operations before policy decisions are made and before changes are effected in relevant legislation and regulations;
- h. To liaise with the airport emergency procedures committees where necessary on matters involving emergency co-ordination and rescue response;
- i. To pursue active participation on the Australian Mayoral Aviation Council (AMAC) and such other bodies that may come into existence for the purpose of fostering participation in the development, use and monitoring the impact of airports;
- j. To promote the economic benefits of civil aviation airports; and
- k. To liaise with local government on issues of concern to the community, and to provide a forum for discussion of planning and development issues affecting future communities close to the major municipal airports.



Meetings are conducted at alternate Councils on a quarterly basis on a Thursday evening with the following dates confirmed for 2020 –

- 27 February – City of Bayswater
- 28 May – City of Cockburn
- 27 August – City of Melville
- 26 November – City of Swan

Council's Manager Strategic Planning will attend the meetings as a the City's technical advisor.

Kwinana Environmental Improvement Plan Advisory Group

The Kwinana Environmental Improvement Plan Advisory Group meet quarterly to review Alcoa's progress towards achieving agreed targets and actions set out within the Kwinana Environmental Improvement Plan (EIP) 2017-2021.

Meetings typically occur the third Wednesday of every quarter from 4-5.30pm.

Council's Coordinator Environmental Health attends the meetings as the City's technical advisor.

The City has been a member for at least the last several years on both groups. Recognising recent Council elections new delegate(s) are requested from an Elected Member(s) as a delegate(s) and potentially a deputy delegate(s), however the latter is not critical for either group but is a preferred option.

With regard to the City's membership on the PAMG and relevance to Cockburn - a previous Council report in 2007 noted the business dealt with by the PAMG is predominately related to Perth Airport and not directly relevant to the City of Cockburn. Discussions however also recognised the benefits of gaining a better perspective of relationships between Commonwealth controlled airport land and Local Government. Jandakot Airport Holdings are also members of the PAMG and regularly reports on its activities and plans to the Group's Meetings.

Alcoa of Australia (Alcoa) released its first Environmental Improvement Plan (EIP) in 2006 and since this time has renewed the plan of which to continuously improve Kwinana refinery's environmental performance, reduce environmental impacts and develop more sustainable operating practices. Cockburn has had representation on the group since approximately 2007.



Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

The Annual membership fee for the PAMG is \$500.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Lost opportunity to be better informed of airport related matters across the Metropolitan area and Alcoa's activities in Kwinana.

Advice to Proponent(s)/Submitters

PAMG and the Kwinana Alumina Refinery have been advised that the nominations will be sought by Council at its meeting to be held on 13 February 2020.

Implications of Section 3.18(3) *Local Government Act 1995*

NIL



15. FINANCE AND CORPORATE SERVICES DIVISION ISSUES

15.1 (2020/MINUTE NO 0016) PAYMENTS MADE FROM MUNICIPAL AND TRUST FUND - NOVEMBER 2019

Author(s) N Mauricio

Attachments 1. Payments Listing November 2019 [↓](#)
2. Credit Cards Listing November 2019 [↓](#)

RECOMMENDATION

That Council receive the list of payments made from the Municipal and Trust funds for November 2019, as attached to the Agenda.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

Council has delegated its power to make payments from the Municipal or Trust fund to the CEO and other sub-delegates under LGAFCS4. Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

Submission

N/A

Report

A listing of payments made during November 2019 with a net total of \$11.577 million is attached to the agenda for review. This comprises:

- EFT payments list (trade suppliers and others) - \$8,597,769.09;
- Payroll payments summary - \$2,858,082.88;
- Corporate credit card expenditure - \$85,993.61; and
- Bank transaction fees - \$35,272.34

Also attached is a separate listing of credit card spending during the month of October (settled in November), grouped by each card holder. This includes transaction details for the CEO/acting CEO spend total of \$1,049.38. This is reported in line with an Office of the Auditor General better practice recommendation.

Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes

Ensure sound long term financial management and deliver value for money

Budget/Financial Implications

All payments made have been provided for within the City's annual budget as adopted and amended by Council.

Legal Implications

This item ensures compliance with S 6.10(d) of the *Local Government Act 1995* and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

Community Consultation

N/A

Risk Management Implications

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations. This is a statutory requirement and allows Council to review and question any payment that has been made.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



NOVEMBER PAYMENTS LISTING

MUNICIPAL & TRUST FUND

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125195	25987	TOYOTA FLEET MANAGEMENT	12/11/2019	608.14
		PAYROLL DEDUCTIONS - NOVATED LEASE		
EF125196	27763	ANT ENERGY SOLUTIONS	12/11/2019	24,178.00
		CONSULTANCY ENERGY		
EF125197	26987	CTI RISK MANAGEMENT	6/11/2019	486.55
		SECURITY - CASH COLLECTION		
EF125198	99997	STEVEN CARRABS	6/11/2019	50.00
		COMPOST BIN REBATE - STEVEN CARRABS		
EF125199	99997	FAMILY DAY CARE	7/11/2019	54,591.29
		FDC PAYMENT WE 03/11/2019		
EF125200	99997	IN HOME CARE PAYMENTS	7/11/2019	20,462.79
		IHC PAYMENT W/E 03/11/2019		
EF125201	26987	CTI RISK MANAGEMENT	12/11/2019	3,805.40
		SECURITY - CASH COLLECTION		
EF125202	27475	LARA KIRKWOOD	12/11/2019	207.09
		MONTHLY COUNCILLOR ALLOWANCE		
EF125203	88888	SUSAN SHITLIFF	12/11/2019	500.00
		BOND REFUND		
EF125204	88888	BADGE CONSTRUCTION	12/11/2019	26,250.00
		BOND REFUND		
EF125205	88888	JOHANNES VAN DER WALT	12/11/2019	100.00
		BOND REFUND		
EF125206	88888	CRAIG RAMSAY	12/11/2019	500.00
		BOND REFUND		
EF125207	88888	ANA FERREIRA MANHO SO	12/11/2019	80.00
		BOND REFUND		
EF125208	88888	THOMAS & JESSICA WIDENBAR	12/11/2019	80.00
		BOND REFUND		
EF125209	88888	G P CORKE	12/11/2019	80.00
		BOND REFUND		
EF125210	88888	GREENWOOD S M	12/11/2019	80.00
		BOND REFUND		
EF125211	88888	ANTONIO FAZIO	12/11/2019	80.00
		BOND REFUND		
EF125212	88888	GJ & NJ ALLEN	12/11/2019	80.00
		BOND REFUND		
EF125213	88888	TARUN & NEEJA DEWAN	12/11/2019	80.00
		BOND REFUND		
EF125214	88888	BENJAMIN MEYERS	12/11/2019	80.00
		BOND REFUND		
EF125215	88888	JASON PINNER	12/11/2019	80.00
		BOND REFUND		
EF125216	88888	GEORGING TAGLIAFERRI	12/11/2019	80.00
		BOND REFUND		
EF125217	88888	SAMUEL HENGER	12/11/2019	500.00
		BOND REFUND		
EF125218	99996	ZOE HADDRELL	12/11/2019	250.00
		RATES REFUND		
EF125219	99996	RICHARD HARRIS	12/11/2019	480.00
		RATES REFUND		
EF125220	99996	DESIGN THEORY	12/11/2019	147.00
		RATES REFUND		
EF125221	99996	STANNARD GROUP PTY LTD	12/11/2019	147.00
		RATES REFUND		
EF125222	99996	SAM MONACO	12/11/2019	476.00
		RATES REFUND		
EF125223	99996	CAITLIN SMALE	12/11/2019	5,205.35
		RATES REFUND		
EF125224	99996	KELLY PALERMO	12/11/2019	4,149.62
		RATES REFUND		
EF125225	99996	MATTHIAS WIDJAJA	12/11/2019	418.64
		RATES REFUND		
EF125226	99996	ROB MEYER	12/11/2019	1,584.94
		RATES REFUND		
EF125227	10118	AUSTRALIA POST	15/11/2019	31,595.42
		POSTAGE CHARGES		
EF125228	10160	DORMA AUSTRALIA PTY LTD	15/11/2019	810.70
		AUTOMATIC DOOR SERVICES		
EF125229	10384	PROGILITY PTY LTD	15/11/2019	73,990.73
		COMMUNICATION SERVICES		
EF125230	10502	DISABILITY SERVICES COMMISSION	15/11/2019	24,863.43
		DISABILITY SERVICES		
EF125231	10590	DEPARTMENT OF FIRE AND EMERGENCY SERVICES	15/11/2019	20,003.12
		ESL LEVY & RELATED COSTS		
EF125232	10872	LAWN DOCTOR	15/11/2019	7,732.45
		TURF MAINTENANCE SERVICES		
EF125233	10938	MAXWELL ROBINSON & PHELPS	15/11/2019	205.36
		PEST & WEED MANAGEMENT		
EF125234	10944	MCLEODS	15/11/2019	825.05
		LEGAL SERVICES		
EF125235	11036	NORTHLAKE ELECTRICAL	15/11/2019	88.00
		ELECTRICAL SERVICES		
EF125236	11308	BOSS INDUSTRIAL FORMALLY SBA SUPPLIES	15/11/2019	2,640.00
		HARDWARE SUPPLIES		
EF125237	11795	WESTERN POWER	15/11/2019	25,248.00
		STREET LIGHTING INSTALLATION & SERVICE		
EF125238	12507	TECHNOLOGY FOR AGEING AND DISABILITY WA	15/11/2019	168.75
		MEDICAL SUPPLIES		
EF125239	12656	COOGEE BEACH SURF LIFESAVING CLUB INC	15/11/2019	2,029.00
		POORE GROVE SLSC DEVELOPMENT COSTS		
EF125240	12796	ISENTIA PTY LTD	15/11/2019	1,496.00
		MEDIA MONITORING SERVICES		
EF125241	13102	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD	15/11/2019	4,597.76

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125242	14350	EMPLOYMENT SERVICES	15/11/2019	72.60
EF125243	15588	BAILEYS FERTILISERS FERTILISER SUPPLIES	15/11/2019	1,626.44
EF125244	15868	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	15/11/2019	7,088.22
EF125245	16431	CARDNO (WA) PTY LTD CONSULTANCY SERVICES - ENGINEERING	15/11/2019	429.00
EF125246	17279	SPYDER DISPLAYS DISPLAYS & BANNERS	15/11/2019	3,306.34
EF125247	17927	AUSSIE COOL SHADES SAILS AWNINGS & HOME SECURITY SHADE SAILS & AWNINGS	15/11/2019	330.00
EF125248	19533	SHARYN EGAN ARTISTIC SERVICES	15/11/2019	33.77
EF125249	19541	WOOLWORTHS LTD GROCERIES	15/11/2019	1,980.00
EF125250	20000	TURF CARE WA PTY LTD TURF SERVICES	15/11/2019	335.98
EF125251	20535	AUST WEST AUTO ELECTRICAL PTY LTD AUTO ELECTRICAL SERVICES	15/11/2019	3,300.00
EF125252	21946	HOME-GROWN THEATRE DRAMA CLASSES	15/11/2019	568.19
EF125253	22308	RYAN'S QUALITY MEATS MEAT SUPPLIES	15/11/2019	9,917.00
EF125254	22569	DEPARTMENT OF AGRICULTURE & FOOD WEED CONTROL SERVICES/LAB ANALYSIS	15/11/2019	338.60
EF125255	22682	SONIC HEALTH PLUS PTY LTD MEDICAL SERVICES	15/11/2019	28,238.42
EF125256	22806	BEAVER TREE SERVICES PTY LTD TREE PRUNING SERVICES	15/11/2019	24,321.72
EF125257	23288	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD FUEL SUPPLIES	15/11/2019	1,040.00
EF125258	23549	ARIANE ROEMMELE AMUSEMENT - CHILDREN'S ACTIVITIES	15/11/2019	874.50
EF125259	24748	WEST OZ WILDLIFE AMUSEMENT PARK ENTRY FEES	15/11/2019	143.00
EF125260	24959	PEARMAN'S ELECTRICAL & MECHANICAL SERVICES P/L ELECTRICAL SERVICES	15/11/2019	700.00
EF125261	25264	PERTH TEMPORARY AIRBRUSH TATTOOS ENTERTAINMENT SERVICES	15/11/2019	5,048.60
EF125262	25713	ACURIX NETWORKS PTY LTD WIFI ACCESS SERVICE	15/11/2019	545.82
EF125263	25813	DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST PRINTING SERVICES	15/11/2019	1,408.00
EF125264	26303	LG CONNECT PTY LTD ERP SYSTEMS DEVELOPMENT	15/11/2019	4,702.50
EF125265	26549	GECKO CONTRACTING TURF & LANDSCAPE MAINTENANCE TURF & LANDSCAPE MAINTENANCE	15/11/2019	500.00
EF125266	26774	SHARON GREGORY (KOORT-KADAK CONSULTANCY) CONSULTANCY SERVICES	15/11/2019	3,300.00
EF125267	26791	NATURALISTE LAND SURVEYS SURVEYING SERVICES	15/11/2019	990.00
EF125268	26883	MONSTERBALL AMUSEMENT & HIRE AMUSEMENT HIRE	15/11/2019	8,069.88
EF125269	26917	GTA CONSULTANTS TRANSPORT PLANNING	15/11/2019	2,378.00
EF125270	27092	CIRRUS NETWORKS PTY LTD IT NETWORK & TELEPHONY SERVICES	15/11/2019	221.50
EF125271	27362	SPRAYLINE SPRAYING EQUIPMENT SPRAYING EQUIPMENT	15/11/2019	539.00
EF125272	27366	THE MIGHTY BOOTHS PHOTOBOOTH	15/11/2019	900.00
EF125273	27401	THE HENNA LEAF ARTISTIC - HENNA	15/11/2019	639.00
EF125274	27437	EMPRISE MOBILITY PTY LTD MOBILITY EQUIPMENT	15/11/2019	163.35
EF125275	27463	PB RETICULATION & MAINTENANCE SERVICES PTY LTD IRRIGATION SERVICES	15/11/2019	450.00
EF125276	27482	AGILE DOGS DOG TRAINING	15/11/2019	547.20
EF125277	27507	BILLI AUSTRALIA PTY LTD WATER FILTER TAPS	15/11/2019	264.00
EF125278	27622	FACILITIES FIRST AUSTRALIA CLEANING SERVICES	15/11/2019	399.35
EF125279	27644	TRUGRADE MEDICAL SUPPLIES MEDICAL SUPPLIES	15/11/2019	2,043.38
EF125280	27813	CMAKTECH ICT ENGINEERING & CONSULTING	15/11/2019	500.00
EF125281	27816	NAMISARTROOM EDUCATION/TRAINING	15/11/2019	1,980.00
EF125282	27819	ASTERISK INFORMATION SECURITY IT CONSULTANCY	15/11/2019	4,823.51
EF125283	27831	AXIS CONTRACTING PTY LTD CONCRETE WORKS	15/11/2019	16,500.00
EF125284	27871	BUTLER AND BROWN EVENT MANAGEMENT	15/11/2019	329.47
EF125285	27881	COUNCILLOR TOM WIDENBAR MONTHLY COUNCILLOR ALLOWANCE	15/11/2019	5,280.00
EF125286	10152	BUSHFIRE SAFETY CONSULTING PTY LTD BUSHFIRE RISK CONSULTING	19/11/2019	1,115.60
EF125287	10154	AUST SERVICES UNION PAYROLL DEDUCTIONS	19/11/2019	454,495.00
EF125288	10305	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	19/11/2019	2,575.77
EF125289	11001	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	19/11/2019	102.50
		LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125290	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	19/11/2019	329,781.60
EF125291	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	19/11/2019	476.00
EF125292	11880	45\$ CLUB PAYROLL DEDUCTIONS	19/11/2019	16.00
EF125293	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	19/11/2019	2,673.50
EF125294	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	19/11/2019	1,526.95
EF125295	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	19/11/2019	608.14
EF125296	26359	WILSON SECURITY SECURITY SERVICES	19/11/2019	204,984.33
EF125297	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	19/11/2019	1,723.05
EF125298	27277	DEPARTMENT OF WATER AND ENVIRONMENTAL REGULATION QUARTERLY LAND FILL LEVY	19/11/2019	4,352.00
EF125299	27874	SMART SALARY SALARY PACKAGING/LEASING ADMINISTRATION	19/11/2019	13,699.77
EF125300	99997	FAMILY DAY CARE FDC PAYMENT WE 17/11/19	21/11/2019	56,925.74
EF125301	99997	IN HOME CARE PAYMENTS IHC PAYMENT W/E 17/11/19	21/11/2019	19,334.32
EF125302	26274	ICE2ART ARTISTIC SERVICES	28/11/2019	950.00
EF125303	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	28/11/2019	1,666.50
EF125304	99997	TONY VANGOOL SENIOR SECURITY SUBSIDY SCHEME	28/11/2019	100.00
EF125305	99997	ATO DIRECT CREDIT ACCOUNT ALANA AUSTIN - 25% FEE REIMBURSEMENT	28/11/2019	2,345.00
EF125306	99997	ATLAS GROUP PTY LTD INV: CONV2511	28/11/2019	5,720.00
EF125307	99997	PERTH DANCE FLOORS INVOICE 01000	28/11/2019	1,478.00
EF125308	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	3/12/2019	1,115.60
EF125309	10154	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	3/12/2019	450,107.00
EF125310	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	3/12/2019	2,581.02
EF125311	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS	3/12/2019	102.50
EF125312	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	3/12/2019	472.00
EF125313	11880	45\$ CLUB PAYROLL DEDUCTIONS	3/12/2019	16.00
EF125314	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	3/12/2019	1,526.95
EF125315	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	3/12/2019	608.14
EF125316	27874	SMART SALARY	3/12/2019	13,699.77
EF125317	11867	KEVIN JOHN ALLEN MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125318	12740	MAYOR LOGAN HOWLETT MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	11,439.09
EF125319	20634	LEE-ANNE SMITH MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125320	25353	PHILIP EVA MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125321	26696	CHAMONIX TERBLANCHE MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,718.24
EF125322	27326	MICHAEL SEPAROVICH MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125323	27327	CHONTELLE SANDS MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,559.83
EF125324	27475	LARA KIRKWOOD MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	4,509.66
EF125325	27871	COUNCILLOR TOM WIDENBAR MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125326	27872	COUNCILLOR PHOEBE CORKE MONTHLY COUNCILLOR ALLOWANCE	28/11/2019	2,639.83
EF125327	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	850.26
EF125328	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	888.92
EF125329	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	106.10
EF125330	99996	HOMEBUYERS CENTRE PTY LTD RATES REFUND	27/11/2019	800.70
EF125331	99996	BRENDAN MICHAEL SOBCZAK RATES REFUND	27/11/2019	77.50
EF125332	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	1.94
EF125333	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	90.67
EF125334	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	163.97
EF125335	99996	ESPRESSO ESSENTIAL WA RATES REFUND	27/11/2019	121.90
EF125336	99996	WINSTON HOLDINGS PTY LTD RATES REFUND	27/11/2019	3,283.00
EF125337	99996	ROBIN ROSS RATES REFUND	27/11/2019	121.90
EF125338	99996	OFFICE OF STATE REVENUE RATES REFUND	27/11/2019	127.32

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EF125339	99996	DEVELOPMENTWA RATES REFUND	27/11/2019	55,633.87
EF125340	99996	LEND LEASE RETIREMENT LIVING SERVICES PT RATES REFUND	27/11/2019	1,511.72
EF125341	99996	VERONICA KATHLEEN COOPER RATES REFUND	27/11/2019	10.00
EF125342	99996	JACOBA ELIZABETH MCKAY RATES REFUND	27/11/2019	45.00
EF125343	99996	PANTHEON DEVELOPMENT \$ PTY LTD RATES REFUND	27/11/2019	1,440.00
EF125344	99996	MATTHEW PETER CRINYION RATES REFUND	27/11/2019	42.50
EF125345	99996	TERRENCE BURROWS RATES REFUND	27/11/2019	2,219.99
EF125346	99996	MCI BUILDING COMPANY RATES REFUND	27/11/2019	56.65
EF125347	99996	POINT WORK PTY LTD RATES REFUND	27/11/2019	2,265.62
EF125348	99996	JAY AND CAMELIA GALLOWAY RATES REFUND	27/11/2019	913.50
EF125349	99996	HIRE MAINTENANCE PTY LTD RATES REFUND	27/11/2019	56.65
EF125350	99996	MARLON SCHOEPP RATES REFUND	27/11/2019	56.65
EF125351	99996	J CORP PTY LTD RATES REFUND	27/11/2019	2,082.15
EF125352	88888	ROBERT BRUCE BOND REFUND	29/11/2019	80.00
EF125353	88888	M PRITCHARD BOND REFUND	29/11/2019	80.00
EF125354	88888	JUSTIN FRENCH BOND REFUND	29/11/2019	500.00
EF125355	88888	DG & CL JOMIT SMA BOND REFUND	29/11/2019	500.00
EF125356	88888	KIRKWOOD LARA BOND REFUND	29/11/2019	80.00
EF125357	88888	CHAMONIX TERBLANCHE BOND REFUND	29/11/2019	80.00
EF125358	88888	S. DAVIS BOND REFUND	29/11/2019	150.00
EF125359	88888	RAYMOND LLOYD BOND REFUND	29/11/2019	200.00
EF125360	88888	ANGLE ROYAL DEVELOPMENTS BOND REFUND	29/11/2019	11,418.69
EF125361	88888	VIVIAN REYNA BOND REFUND	29/11/2019	740.00
EF125362	99997	LARISA KINGI GRANTS, DONATIONS & REFUNDS	29/11/2019	50.00
EF125363	99997	DANIEL TUIA GRANTS, DONATIONS & REFUNDS	29/11/2019	300.00
EF125364	99997	THELMA FORBES GRANTS, DONATIONS & REFUNDS	29/11/2019	50.00
EF125365	99997	TRAVIS WILLIAMS GRANTS, DONATIONS & REFUNDS	29/11/2019	45.00
EF125366	99997	CHRISTOPHER LAGANA GRANTS, DONATIONS & REFUNDS	29/11/2019	45.00
EF125367	99997	EVAN RUTHERFORD BIRD BATH REBATE EVAN RUTHERFORD	29/11/2019	19.95
EF125368	99997	CRAIG AND LEISA REYNOLDS ARC REFUND REQUEST - LEISA REYNOLDS	29/11/2019	99.00
EF125369	99997	GARY ZAHRA WATERWISE VERGE INCENTIVE SCHEME	29/11/2019	750.00
EF125370	99997	REET GILL ARC REFUND REQUEST REET GILL	29/11/2019	51.00
EF125371	99997	DARREN KING WATERWISE VERGE INCENTIVE SCHEME	29/11/2019	750.00
EF125372	99997	SAMANTHA GARCIA WATERWISE VERGE INCENTIVE SCHEME	29/11/2019	255.25
EF125373	99997	HAMILTON HILL COMMUNITY GROUP SMALL EVENTS SPONSORSHIP	29/11/2019	2,040.00
EF125374	99997	CONNECTING SOUTH LAKE SMALL EVENTS SPONSORSHIP	29/11/2019	2,984.45
EF125375	99997	COOGEE BEACH PROGRESS ASSOCIATION DELEGATED AUTHORITY LGAC57	29/11/2019	558.00
EF125376	99997	HARMONY PRIMARY DONATIONS TO SCHOOLS 8M2 SAND	29/11/2019	414.60
EF125377	99997	SUE GOODWIN INVOICE 001 - ART OF ABUNDANCE COURSE	29/11/2019	300.00
EF125378	99997	TALUANA BARRETO GRANTS, DONATIONS & REFUNDS	29/11/2019	50.00
EF125379	99997	CGU WORKERS COMP CLAIM CGU191759033	29/11/2019	140.00
EF125380	99997	GABRIELLA SUDTANA GRANTS, DONATIONS & REFUNDS	29/11/2019	300.00
EF125381	99997	PAULO FAUSTINO GRANTS, DONATIONS & REFUNDS	29/11/2019	300.00
EF125382	99997	CONVEYOR BELT RECYCLING GRANTS, DONATIONS & REFUNDS	29/11/2019	198.00
EF125383	99997	MRS ANNE T RENDEVSKI WATERWISE VERGE INCENTIVE SCHEME	29/11/2019	500.00
EF125384	99997	AMANDA BROWN COMPOST BIN REBATE - A BROWN	29/11/2019	50.00
EF125385	99997	SAMANTHA GARCIA WATERWISE VERGE INCENTIVE SCHEME	29/11/2019	130.00
EF125386	99997	PENELOPE BRADSHAW WATERWISE VERGE REBATE - P BRADSHAW	29/11/2019	500.00
EF125387	99997	LIAM BURKE	29/11/2019	300.00

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EF125388	99997	SPRING FAIR ENTERTAINMENT - VIPERCHAIN JOSEPH DETHRIDGE	29/11/2019	1,000.00
EF125389	99997	SCREAMING PETE AND THE MAGICAL ROUNDABOUT LORRAINE FORKIN	29/11/2019	19.95
EF125390	99997	HABITAT FOR HOMES BIRD BATH REBATE SAMUEL HENGER	29/11/2019	619.11
EF125391	99997	GRANTS, DONATIONS & REFUNDS TERESA MURRAY	29/11/2019	50.00
EF125392	99997	COMPOST BIN REBATE TERESA MURRAY JUSTIN FRENCH	29/11/2019	1,168.60
EF125393	99997	PEN FEE REFUND D139 - JUSTIN FRENCH MARIE LA FRENNAIS	29/11/2019	3,400.00
EF125394	99997	MASTERS PROGRAM CONTRIBUTION MLAFRENAIS TAMARA-LEE GURRY	29/11/2019	24.00
EF125395	99997	COCKBURN ARC REFUND TAMARA GURRY CSDA OFFICIAL DEPARTMENTAL	29/11/2019	284.13
EF125396	99997	CHARGES FOR CENTREPAY KRISTIN BIFIELD	29/11/2019	90.00
EF125397	99997	REFUND FOR UNUSED RYDE PROGRAM CREDITS NATIONAL DISABILITY SERVICES	29/11/2019	374.00
EF125398	99997	CLPG #1256 BRADY ST MUSIC INC.	29/11/2019	1,001.00
EF125399	99997	SMALL EVENTS SPONSORSHIP SOUTH BEACH COMMUNITY GROUP	29/11/2019	2,900.00
EF125400	99997	SMALL EVENTS SPONSORSHIP JOY FRIAS	29/11/2019	345.00
EF125401	99997	GRANTS, DONATIONS & REFUNDS JOHN BEENHAM	29/11/2019	255.72
EF125402	99997	GRANTS, DONATIONS & REFUNDS MARILYN J BURNS	29/11/2019	50.00
EF125403	99997	CAT STERILISATION SUBSIDY - BLAZE MEGAN HOWE	29/11/2019	45.00
EF125404	99997	COMPOST BIN REBATE - M HOWE JUSTIN CAWTHORNE	29/11/2019	50.00
EF125405	99997	COMPOST BIN REBATE - J CAWTHORNE BENJAMIN ROWE	29/11/2019	500.00
EF125406	99997	INVOICE 19112019 MARC MURPHY	29/11/2019	17.70
EF125407	99997	COOBY COMMUNITY SOUP PROJECT DEBBIE PELHAM	29/11/2019	44.98
EF125408	99997	BIRD BATH REBATE - D PELHAM COMMUNITY OF AUBIN GROVE	29/11/2019	599.50
EF125409	99997	DELEGATED AUTHORITY LGAC57 MARC MORESCHI	29/11/2019	50.00
EF125410	99997	BIRD BATH REBATE - M MORESCHI LAURA CARABETTA	29/11/2019	300.00
EF125411	99997	GRANTS, DONATIONS & REFUNDS MARCUS STEPHENS	29/11/2019	300.00
EF125412	99997	GRANTS, DONATIONS & REFUNDS FRANK FARCIC	29/11/2019	300.00
EF125413	99997	CROSSOVER CONTRIBUTION - F FARCIC MAOGANG FU	29/11/2019	300.00
EF125414	99997	CROSSOVER CLAIM - M FU MARIE JORDAN	29/11/2019	251.15
EF125415	99997	REQUEST FOR REIMBURSEMENT - M JORDAN ELISHA MIDDLETON	29/11/2019	50.00
EF125416	99997	COMPOST BIN REBATE - E MIDDLETON KAYE ANNE CLARK	29/11/2019	300.00
EF125417	99997	CROSSOVER CLAIM - K CLARK COCKBURN JUNIOR CRICKET CLUB OLI YONGE	29/11/2019	845.00
EF125418	99997	SPORTS EQUIPMENT GRANT #122 COCKBURN WATERPOLO NATALIE TURNER	29/11/2019	984.54
EF125419	99997	SPORTS EQUIPMENT GRANT #121 MURDOCH WARRIORS FUTSAL CLUB DINA BASTO	29/11/2019	957.65
EF125420	99997	SPORTS EQUIPMENT GRANT #118 WESTERN KNIGHTS SOCCER CLUB INEJA MACINA	29/11/2019	920.50
EF125421	99997	SPORTS EQUIPMENT GRANT #119 COCKBURN BASKETBALL ASSOCIATION INC TYRO	29/11/2019	1,100.00
EF125422	99997	SPORTS EQUIPMENT GRANT #120 JANDAKOT PRIMARY SCHOOL	29/11/2019	284.00
EF125423	99997	1 BUS TRIP - DONATION TO SCHOOLS JANDAKOT VOLUNTEER BUSH FIRE BRIGADE	29/11/2019	1,211.57
EF125424	99997	INVOICE 287 ST JEROMES SENIORS CLUB	29/11/2019	75.00
EF125425	99997	BUS SUBSIDY /LGAC52 RETURNED AND SERVICES LEAGUE - CITY OF C	29/11/2019	10,000.00
EF125426	99997	DONATION LIONS CLUB OF JANDAKOT LAKES	29/11/2019	2,000.00
EF125427	99997	DONATION CONSTABLE CARE CHILD SAFETY FOUNDATION	29/11/2019	12,000.00
EF125428	99997	DONATION COCKBURN TOY LIBRARY	29/11/2019	7,000.00
EF125429	99997	DONATION COCKBURN VOLUNTEER SEA SEARCH & RESCUE G	29/11/2019	9,000.00
EF125430	99997	DONATION ST VINCENT DE PAUL SOCIETY YANGEBUP CONF	29/11/2019	5,000.00
EF125431	99997	DONATION MEERILINGA YOUNG CHILDREN'S SERVICES	29/11/2019	10,000.00
EF125432	99997	DONATION RESTORE A SMILE FOUNDATION	29/11/2019	2,000.00
EF125433	99997	DONATION PROJECT PAX FOR VETERANS OF WESTERN AUST	29/11/2019	3,000.00
EF125434	99997	DONATION YANGEBUP FAMILY CENTRE	29/11/2019	13,125.00
EF125435	99997	DONATION CHURCHES' COMMISSION ON EDUCATION (YOUTH	29/11/2019	20,000.00
		DONATION		

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EF125436	99997	COOBY CARES DONATION	29/11/2019	5,000.00
EF125437	99997	VOLUNTEER HOME SUPPORT DONATION	29/11/2019	5,000.00
EF125438	99997	CENTREPOINT CHURCH COMMUNITY GRANT - CHRISTMAS BREAKFAST 20	29/11/2019	3,300.00
EF125439	99997	FREE SPIRIT DANCE COMMUNITY COMMUNITY GRANT - FREE SPIRIT DANCE	29/11/2019	1,000.00
EF125440	99997	PORT SCHOOL COMMUNITY GRANT - AUTOMOTIVE WORKSHOP	29/11/2019	3,300.00
EF125441	99997	COCKBURN COMMUNITY MEN'S SHED COMMUNITY GRANT - METAL WORKSHOP	29/11/2019	3,000.00
EF125442	99997	GOOD SAMARITAN INDUSTRIES COMMUNITY GRANT - CLOTHING DROP OFF	29/11/2019	4,032.60
EF125443	99997	PLAY FACTORY PLAYGROUP COMMUNITY GRANT - PLAYGROUP REVITALISATI	29/11/2019	3,500.00
EF125444	99997	THE HUB 6163 COMMUNITY GRANT - THE HUB 6163	29/11/2019	5,490.89
EF125445	99997	GLEN IRIS LAKES GOLF CLUB COMMUNITY GRANT - 60TH ANNIVERSARY CELEB	29/11/2019	1,330.00
EF125446	99997	OZFISH UNLIMITED COCKBURN CHAPTER COMMUNITY GRANT - SEEDS FOR SNAPPER SEAG	29/11/2019	3,520.00
EF125447	99997	COCKBURN MASTERS SWIMMING CLUB SPONSORSHIP - 2020 COOGEE JETTY TO JETTY	29/11/2019	13,000.00
EF125448	99997	SPINNAKER HEALTH RESEARCH FOUNDATION SPONSORSHIP - SPINNAKER HRF GRANTS 2020	29/11/2019	16,500.00
EF125449	99997	MELVILLE COCKBURN CHAMBER OF COMMERCE (M SPONSORSHIP - MCCC	29/11/2019	16,500.00
EF125450	99997	SERBIAN COMMUNITY KRAJINA SPONSORSHIP - DARLING HARBOUR FOLK FESTI	29/11/2019	5,000.00
EF125451	10047	ALINTA ENERGY NATURAL GAS & ELECTRICITY SUPPLY	29/11/2019	5,898.60
EF125452	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	29/11/2019	27,743.98
EF125453	12025	TELSTRA CORPORATION COMMUNICATIONS SERVICES	29/11/2019	23,515.66
EF125454	10010	AAC ID SOLUTIONS SECURITY & PROMOTIONAL PRODUCTS	29/11/2019	2,888.97
EF125455	10032	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD CONTROLLERS AND SIGNS	29/11/2019	40,778.45
EF125456	10040	AIBS WA CHAPTER CONFERENCE REGISTRATION	29/11/2019	4,493.50
EF125457	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	29/11/2019	708.55
EF125458	10071	ONEMUSIC AUSTRALIA LICENCE - PERFORMING RIGHTS	29/11/2019	6,799.47
EF125459	10091	ASLAB PTY LTD ASPHALTING SERVICES/SUPPLIES	29/11/2019	1,050.30
EF125460	10097	BLACKWOODS ATKINS ENGINEERING SUPPLIES	29/11/2019	1,522.43
EF125461	10160	DORMA AUSTRALIA PTY LTD AUTOMATIC DOOR SERVICES	29/11/2019	10,140.19
EF125462	10170	MACRI PARTNERS AUDITING SERVICES	29/11/2019	1,092.30
EF125463	10184	BENARA NURSERIES PLANTS	29/11/2019	26,738.78
EF125464	10207	BOC GASES GAS SUPPLIES	29/11/2019	344.56
EF125465	10212	BOSS BOLLARDS SECURITY PRODUCTS	29/11/2019	1,966.80
EF125466	10221	BP AUSTRALIA PTY LTD DIESEL/PETROL SUPPLIES	29/11/2019	29,283.17
EF125467	10226	BRIDGESTONE AUSTRALIA LTD TYRE SERVICES	29/11/2019	34,666.66
EF125468	10239	BUDGET RENT A CAR - PERTH MOTOR VEHICLE HIRE	29/11/2019	1,039.50
EF125469	10246	BUNNINGS BUILDING SUPPLIES PTY LTD HARDWARE SUPPLIES	29/11/2019	5,368.63
EF125470	10247	BUNZL AUSTRALIA LTD PAPER/PLASTIC/CLEANING SUPPLIES	29/11/2019	219.23
EF125471	10255	CABCHARGE AUSTRALIA PTY LTD CABCHARGES	29/11/2019	1,084.44
EF125472	10256	CABLE LOCATES & CONSULTING LOCATING SERVICES	29/11/2019	824.18
EF125473	10279	CASTROL AUSTRALIA PTY LTD GREASE/LUBRICANTS	29/11/2019	2,048.75
EF125474	10287	CENTRELINE MARKINGS LINEMARKING SERVICES	29/11/2019	1,650.00
EF125475	10333	CJD EQUIPMENT PTY LTD HARDWARE SUPPLIES	29/11/2019	7,274.73
EF125476	10338	CLEANAWAY PTY LTD WASTE DISPOSAL SERVICES	29/11/2019	1,862.96
EF125477	10349	COCKBURN BASKETBALL ASSOC INC BASKETBALL	29/11/2019	1,100.00
EF125478	10353	COCKBURN CEMENT LTD CEMENT AND LIME	29/11/2019	714.12
EF125479	10359	COCKBURN PAINTING SERVICE PAINTING SUPPLIES/SERVICES	29/11/2019	8,046.50
EF125480	10368	COCKBURN WETLANDS EDUCATION CENTRE COMMUNITY GRANT	29/11/2019	182.00
EF125481	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	29/11/2019	10,076.35
EF125482	10384	PROGILITY PTY LTD COMMUNICATION SERVICES	29/11/2019	8,459.00
EF125483	10483	LANDGATE MAPPING/LAND TITLE SEARCHES	29/11/2019	15,028.28
EF125484	10502	DISABILITY SERVICES COMMISSION	29/11/2019	1,870.98

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EF125485	10526	DISABILITY SERVICES E & MJ ROSHER PTY LTD	29/11/2019	3,145.30
EF125486	10528	MOWER EQUIPMENT EASIFLEET	29/11/2019	1,641.80
EF125487	10535	VEHICLE LEASE WORKPOWER INCORPORATED	29/11/2019	32,508.02
EF125488	10537	EMPLOYMENT SERVICES - PLANTING EDART SUPPLIES	29/11/2019	471.63
EF125489	10556	ART/CRAFT SUPPLIES INSTITUTE OF WEIGHT AND LIFE MANAGEMENT P/L	29/11/2019	5,093.00
EF125490	10573	SEMINARS/TRAINING SERVICES FAIRBRIDGE WESTERN AUSTRALIA INC	29/11/2019	1,050.00
EF125491	10580	OUTDOOR RECREATION SERVICES FC COURIERS	29/11/2019	1,924.45
EF125492	10589	COURIER SERVICES FINES ENFORCEMENT REGISTRY	29/11/2019	2,170.00
EF125493	10595	FINES ENFORCEMENT FEES FIVE STAR YAMAHA	29/11/2019	229.75
EF125494	10597	MOTOR BIKES & PARTS FLEXI STAFF PTY LTD	29/11/2019	74,799.46
EF125495	10609	EMPLOYMENT SERVICES FORESTVALE TREES P/L	29/11/2019	13,722.50
EF125496	10611	PLANTS - TREES/SHRUBS FORPARK AUSTRALIA	29/11/2019	67,461.90
EF125497	10726	PLAYGROUND EQUIPMENT HOLTON CONNOR ARCHITECTS & PLANNERS	29/11/2019	23,419.00
EF125498	10740	ARCHITECTURAL SERVICES HYDRO-DYNAMIC MINING SERVICES PTY LTD	29/11/2019	2,822.60
EF125499	10787	REPAIRS/MAINTENANCE SERVICES JANDAKOT ACCIDENT REPAIR CENTRE	29/11/2019	1,810.71
EF125500	10794	PANEL BEATING SERVICES JASON SIGNMAKERS	29/11/2019	65,989.80
EF125501	10814	SIGNS JR & A HERSEY PTY LTD	29/11/2019	713.80
EF125502	10824	SAFETY CLOTHING SUPPLIES KCI INDUSTRIES PTY LTD	29/11/2019	270.00
EF125503	10879	REPAIRS/MAINTENANCE SERVICES LES MILLS AEROBICS	29/11/2019	1,804.69
EF125504	10888	INSTRUCTION/TRAINING SERVICES LJ CATERERS	29/11/2019	9,649.64
EF125505	10893	CATERING SERVICES LOCAL GOVT SUPERVISORS ASSOC OF WA INC	29/11/2019	55.00
EF125506	10900	CONFERENCE/SEMINARS LO-GO APPOINTMENT S	29/11/2019	191.35
EF125507	10913	EMPLOYMENT SERVICES BUCHER MUNICIPAL PTY LTD	29/11/2019	10,334.02
EF125508	10923	PURCHASE OF NEW PLANT / REPAIR SERVICES MAJOR MOTORS PTY LTD	29/11/2019	4,138.11
EF125509	10938	REPAIRS/MAINTENANCE SERVICES MAXWELL ROBINSON & PHELPS	29/11/2019	2,287.00
EF125510	10942	PEST & WEED MANAGEMENT MCGEE'S PROPERTY	29/11/2019	20,350.00
EF125511	10944	PROPERTY CONSULTANCY SERVICES MCLEODS	29/11/2019	27,630.83
EF125512	10991	LEGAL SERVICES BEACON EQUIPMENT	29/11/2019	7,538.45
EF125513	11004	MOWING EQUIPMENT MURDOCH UNIVERSITY OFFICE OF FINANCE, PLANNING & REPORTING	29/11/2019	908.60
EF125514	11028	ANALYSING SERVICES NEVERFAIL SPRINGWATER LTD	29/11/2019	532.95
EF125515	11036	BOTTLED WATER SUPPLIES NORTHLAKE ELECTRICAL	29/11/2019	116,870.65
EF125516	11077	ELECTRICAL SERVICES P & G BODY BUILDERS PTY LTD	29/11/2019	2,453.00
EF125517	11182	PLANT BODY BUILDING SERVICES PREMIUM BRAKE & CLUTCH SERVICE	29/11/2019	5,211.14
EF125518	11208	BRAKE SERVICES QUICK CORPORATE AUSTRALIA PTY LTD	29/11/2019	7,976.27
EF125519	11244	STATIONERY/CONSUMABLES RESEARCH SOLUTIONS PTY LTD	29/11/2019	16,639.08
EF125520	11248	RESEARCH SERVICES RICOH AUSTRALIA	29/11/2019	230.03
EF125521	11284	OFFICE EQUIPMENT ROYAL LIFE SAVING SOCIETY AUSTRALIA	29/11/2019	3,300.00
EF125522	11304	TRAINING SERVICES SANAX MEDICAL & FIRST AID SUPPLIES	29/11/2019	1,451.58
EF125523	11307	MEDICAL SUPPLIES SATELLITE SECURITY SERVICES PTY LTD	29/11/2019	11,984.26
EF125524	11308	SECURITY SERVICES BOSS INDUSTRIAL FORMALLY SBA SUPPLIES	29/11/2019	766.40
EF125525	11331	HARDWARE SUPPLIES SHAWMAC PTY LTD	29/11/2019	2,607.00
EF125526	11334	CONSULTANCY SERVICES - CIVIL SHENTON ENTERPRISES PTY LTD	29/11/2019	13,041.82
EF125527	11337	POOL EQUIPMENT/SERVICES SHERIDANS FOR BADGES	29/11/2019	385.55
EF125528	11375	NAME BADGES & ENGRAVING SLATER-GARTRELL SPORTS	29/11/2019	1,958.00
EF125529	11387	SPORT SUPPLIES BIBRA LAKE SOILS	29/11/2019	30.00
EF125530	11425	SOIL & LIMESTONE SUPPLIES SOUTHERN METROPOLITAN REGIONAL COUNCIL	29/11/2019	2,220.00
EF125531	11434	WASTE DISPOSAL GATE FEES SOUTHSIDE MITSUBISHI	29/11/2019	36,189.37
EF125532	11447	MOTOR VEHICLE PURCHASE SPEARWOOD DALMATINAC CLUB INC	29/11/2019	1,893.00
		COMMUNITY GRANT		

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EF125533	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	29/11/2019	2,134.53
EF125534	11496	STANLEE HOSPITALITY SUPPLIES CATERING EQUIPMENT/SUPPLIES	29/11/2019	117.17
EF125535	11511	STATEWIDE BEARINGS BEARING SUPPLIES	29/11/2019	125.15
EF125536	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	29/11/2019	8,440.30
EF125537	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	29/11/2019	97,708.79
EF125538	11651	TREE WATERING SERVICES TREE WATERING SERVICES	29/11/2019	26,292.00
EF125539	11657	TRUCKLINE PARTS CENTRES AUTOMOTIVE SPARE PARTS	29/11/2019	53.08
EF125540	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	29/11/2019	1,444.08
EF125541	11702	VILLA DALMACIA ASSOCIATION INC. SPECIAL CLUB ACTIVITIES	29/11/2019	900.00
EF125542	11715	WA BLUEMETAL ROADBASE SUPPLIES	29/11/2019	21,606.57
EF125543	11722	WA HINO SALES & SERVICE PURCHASE OF NEW TRUCKS / MAINTENANCE	29/11/2019	2,513.32
EF125544	11739	WA SPIT ROAST COMPANY CATERING SERVICES	29/11/2019	5,132.00
EF125545	11773	WESFARMERS LANDMARK LIMITED CHEMICAL SUPPLIES	29/11/2019	2,922.74
EF125546	11787	DEPARTMENT OF TRANSPORT VEHICLE SEARCH FEES	29/11/2019	676.00
EF125547	11789	WALGA ADVERTISING/TRAINING SERVICES	29/11/2019	3,275.00
EF125548	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	29/11/2019	14,003.34
EF125549	11795	WESTERN POWER STREET LIGHTING INSTALLATION & SERVICE	29/11/2019	13,728.00
EF125550	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	29/11/2019	1,839.24
EF125551	11841	YANGEBUP FAMILY CENTRE INC VENUE HIRE / GRANTS & DONATIONS	29/11/2019	2,053.00
EF125552	11854	ZIPFORM PRINTING SERVICES	29/11/2019	1,985.86
EF125553	11873	WATTLEUP TRACTORS HARDWARE SUPPLIES	29/11/2019	1,201.70
EF125554	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS EXCAVATING/EARTHMOVING EQUIPMENT	29/11/2019	3,975.47
EF125555	12153	HAYS PERSONNEL SERVICES PTY LTD EMPLOYMENT SERVICES	29/11/2019	12,771.34
EF125556	12193	SAGE CONSULTING ENGINEERS P/L CONSULTANCY SERVICES - LIGHTING	29/11/2019	14,582.70
EF125557	12207	CIVICA PTY LTD SOFTWARE SUPPORT/LICENCE FEES	29/11/2019	1,926.23
EF125558	12500	ELLENBY TREE FARM PLANT SUPPLIES	29/11/2019	2,090.00
EF125559	12507	TECHNOLOGY FOR AGEING AND DISABILITY WA MEDICAL SUPPLIES	29/11/2019	603.23
EF125560	12672	NORMAN DISNEY & YOUNG CONSULTANCY SERVICES	29/11/2019	5,324.00
EF125561	12796	ISENTIA PTY LTD MEDIA MONITORING SERVICES	29/11/2019	1,498.00
EF125562	12883	CONSERVATION VOLUNTEERS AUSTRALIA ENVIRONMENTAL SERVICES	29/11/2019	1,650.00
EF125563	13056	CLEANDUSTRIAL SERVICES PTY LTD CLEANING SERVICES	29/11/2019	98,014.49
EF125564	13102	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD EMPLOYMENT SERVICES	29/11/2019	7,203.24
EF125565	13340	FACE PAINTER EXTRAORDINAIRE ENTERTAINMENT SERVICES	29/11/2019	1,080.00
EF125566	13462	ATI-MIRAGE PTY LTD TRAINING SERVICES	29/11/2019	3,118.50
EF125567	13558	ENGINEERING TECHNOLOGY CONSULTANTS CONSULTANTS SERVICES	29/11/2019	6,402.00
EF125568	13563	GREEN SKILLS INC EMPLOYMENT SERVICES	29/11/2019	28,476.85
EF125569	13779	PORTER CONSULTING ENGINEERS ENGINEERING CONSULTANCY SERVICES	29/11/2019	17,600.00
EF125570	13849	MCMULLEN NOLAN GROUP PTY LTD SURVEYING SERVICES	29/11/2019	7,700.00
EF125571	13860	KRS CONTRACTING WASTE COLLECTION SERVICES	29/11/2019	10,758.00
EF125572	13998	AIR & POWER PTY LTD MECHANICAL PARTS	29/11/2019	909.21
EF125573	14350	BAILEYS FERTILISERS FERTILISER SUPPLIES	29/11/2019	12,792.22
EF125574	14530	DONALD VEAL CONSULTANTS PTY LTD CONSULTANCY SERVICES	29/11/2019	10,125.50
EF125575	14593	AUSTREND INTERNATIONAL PTY LTD ALUMINIUM SUPPLIES	29/11/2019	1,544.97
EF125576	14598	ALF REBOLA THE GOOD GUYS ELECTRICAL GOODS	29/11/2019	195.00
EF125577	14631	WASTE GAS RESOURCES PTY LTD POWER GENERATION	29/11/2019	4,570.50
EF125578	14667	APPEALING SIGNS SIGNS	29/11/2019	297.00
EF125579	14777	LGIS JARDINE LLOYD THOMPSON PTY LTD INSURANCE PREMIUMS	29/11/2019	3,638.24
EF125580	14981	CARDILE INTERNATIONAL FIREWORKS PTY LTD FIREWORKS SERVICES	29/11/2019	6,800.00
EF125581	15393	STRATAGREEN	29/11/2019	3,613.89

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EF125582	15571	HARDWARE SUPPLIES	29/11/2019	9,883.90
EF125583	15588	SMOKE AND MIRRORS AUDIO VISUAL PA REPAIRS	29/11/2019	45,184.29
EF125584	15746	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	29/11/2019	16.40
EF125585	15850	WESTERN AUSTRALIA POLICE SERVICE POLICE CLEARANCES	29/11/2019	4,838.63
EF125586	15868	ECOSCAPE ENVIRONMENTAL CONSULTANCY	29/11/2019	11,581.90
EF125587	15896	CARDNO (WA) PTY LTD CONSULTANCY SERVICES - ENGINEERING	29/11/2019	3,960.00
EF125588	15914	BARDFIELD ENGINEERING FABRICATION SERVICES	29/11/2019	2,673.00
EF125589	16084	T-QUIP MOWING EQUIPMENT	29/11/2019	10,214.31
EF125590	16107	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	29/11/2019	49.50
EF125591	16363	WREN OIL WASTE DISPOSAL SERVICES	29/11/2019	713.90
EF125592	16396	ATCO GAS AUSTRALIA GAS SUPPLIES/SERVICES	29/11/2019	51,531.70
EF125593	16431	MAYDAY EARTHMOVING ROAD CONSTRUCTION MACHINE HIRE	29/11/2019	396.00
EF125594	16574	SPYDER DISPLAYS DISPLAYS & BANNERS	29/11/2019	1,550.00
EF125595	16653	JONATHON DE HADLEIGH ENTERTAINMENT SERVICES	29/11/2019	209.78
EF125596	16846	COMPLETE PORTABLES PTY LTD SUPPLY & HIRE OF MODULAR BUILDINGS	29/11/2019	3,398.12
EF125597	16985	ACTION GLASS & ALUMINIUM GLAZING SERVICES	29/11/2019	24,366.98
EF125598	17121	WA PREMIX CONCRETE SUPPLIES	29/11/2019	16,483.50
EF125599	17279	UNDERGROUND POWER DEVELOPMENT PTY LTD ELECTRICAL SERVICES	29/11/2019	2,138.00
EF125600	17345	AUSSIE COOL SHADES SAILS AWNINGS & HOME SECURITY SHADE SAILS & AWNINGS	29/11/2019	1,717.00
EF125601	17471	KENNARDS HIRE - MYAREE EQUIPMENT HIRE	29/11/2019	3,900.00
EF125602	17553	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	29/11/2019	13,641.24
EF125603	17555	ALTUS TRAFFIC PTY LTD TRAFFIC CONTROL SERVICES	29/11/2019	206,537.81
EF125604	17800	MAIA FINANCIAL PTY LTD EQUIPMENT LEASE PAYMENTS	29/11/2019	3,877.50
EF125605	17808	LIGHTFORCE ASSET PTY LTD (ERECTIONS) GUARD RAILS	29/11/2019	901.31
EF125606	17827	NU-TRAC RURAL CONTRACTING BEACH CLEANING/FIREBREAK CONSTRUCTION	29/11/2019	1,805.61
EF125607	18126	NILSEN (WA) PTY LTD ELECTRICAL SERVICES	29/11/2019	19,316.00
EF125608	18216	DELL AUSTRALIA PTY LTD COMPUTER HARDWARE	29/11/2019	1,485.00
EF125609	18272	REGEN4 ENVIRONMENTAL SERVICES CONSULTANCY - ENVIRONMENTAL	29/11/2019	89.74
EF125610	18286	AUSTRACLEAR LIMITED INVESTMENT SERVICES	29/11/2019	14,454.00
EF125611	18533	IW PROJECTS PTY LTD CONSULTANCY SERVICES - CIVIL ENGINEERING	29/11/2019	1,500.00
EF125612	18695	FRIENDS OF THE COMMUNITY INC. DONATION	29/11/2019	363.00
EF125613	18731	MYAREE CRANE HIRE CRANE HIRE	29/11/2019	1,529.50
EF125614	18734	SOUTH STREET MEDICAL CENTRE MEDICAL SERVICES	29/11/2019	675.00
EF125615	18763	P & R EDWARDS ENTERTAINMENT SERVICES	29/11/2019	250.89
EF125616	18799	LOCAL COMMUNITY INSURANCE SERVICES (PART OF JLT GROUP) COMMUNITY INSURANCE POLICIES	29/11/2019	2,650.00
EF125617	18801	DOWN TO EARTH TRAINING & ASSESSING TRAINING SERVICES	29/11/2019	420.00
EF125618	18902	FREMANTLE BIN HIRE BIN HIRE - SKIP BINS	29/11/2019	2,053.69
EF125619	19533	SEALANES (1985) PIL CATERING SUPPLIES	29/11/2019	4,676.71
EF125620	19541	WOOLWORTHS LTD GROCERIES	29/11/2019	4,059.00
EF125621	19776	TURF CARE WA PTY LTD TURF SERVICES	29/11/2019	2,880.00
EF125622	19856	JOSH BYRNE & ASSOCIATES ENVIRONMENTAL CONSULTANT	29/11/2019	33,915.79
EF125623	20000	WESTERN TREE RECYCLERS SHREDDING SERVICES	29/11/2019	10,952.68
EF125624	20146	AUST WEST AUTO ELECTRICAL PTY LTD AUTO ELECTRICAL SERVICES	29/11/2019	56,510.68
EF125625	20247	DATA#3 LIMITED CONTRACT IT PERSONNEL & SOFTWARE	29/11/2019	21,246.50
EF125626	20315	CHRISTIE PARKSAFE PARKS & RECREATIONAL PRODUCTS	29/11/2019	4,400.00
EF125627	20321	DAVID BEYER TRADING AS ACTIVE SUSTAINABILITY CONSULTANCY	29/11/2019	21,994.50
EF125628	20409	RIVERJET PTY LTD EDUCTING-CLEANING SERVICES	29/11/2019	2,485.00
EF125629	20546	CANDOR TRAINING AND CONSULTANCY TRAINING SERVICES	29/11/2019	5,602.11
		PACIFIC BIOLOGICS PTY LTD INSECTICIDES/PESTICIDES-MOSQUITO CONTROL		

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EF125630	20547	GARRARDS PTY LTD	29/11/2019	89.89
		INSECTICIDES / PESTICIDES		
EF125631	21101	AMY WARNE	29/11/2019	450.00
		COMPOST WORKSHOPS		
EF125632	21120	SHOREWATER MARINE PTY LTD	29/11/2019	2,398.00
		MARINE CONSTRUCTION SERVICES		
EF125633	21127	JOANNA AYCKBOURN (VOICES IN SYNC)	29/11/2019	1,100.00
		INSTRUCTION - SINGING		
EF125634	21139	AUSTRALIA WA PTY LTD	29/11/2019	7,733.00
		TRAFFIC SURVEYS		
EF125635	21287	T.J.DEPIAZZI & SONS	29/11/2019	3,259.85
		SOIL & MULCH SUPPLIES		
EF125636	21294	CAT HAVEN	29/11/2019	1,475.00
		ANIMAL SERVICES		
EF125637	21371	LD TOTAL SANPOINT PTY LTD	29/11/2019	27,003.97
		LANDSCAPING WORKS/SERVICES		
EF125638	21627	MANHEIM PTY LTD	29/11/2019	453.75
		IMPOUNDED VEHICLES		
EF125639	21665	MMJ REAL ESTATE (WA) PTY LTD	29/11/2019	21,905.59
		PROPERTY MANAGEMENT SERVICES		
EF125640	21672	MEGA MUSIC AUSTRALIA PTY LTD	29/11/2019	597.00
		MUSICAL INSTRUMENTS/SOUND EQUIPMENT		
EF125641	21678	IANNELLO DESIGNS	29/11/2019	907.50
		GRAPHIC DESIGN		
EF125642	21744	JB HI FI - COMMERCIAL	29/11/2019	453.00
		ELECTRONIC EQUIPMENT		
EF125643	21747	UNICARE HEALTH	29/11/2019	2,482.30
		WHEELCHAIR HIRE		
EF125644	21877	WELLNESS ON WHEELS	29/11/2019	280.00
		WORKPLACE AND EVENT REMEDIAL MASSAGE		
EF125645	21915	ECOWATER SERVICES PTY LTD	29/11/2019	215.80
		MAINTENANCE SERVICES - WASTE SYSTEMS		
EF125646	21938	ZAP CIRCUS	29/11/2019	1,452.00
		PERFORMANCE/ENTERTAINMENT SERVICES		
EF125647	21946	RYAN'S QUALITY MEATS	29/11/2019	1,457.15
		MEAT SUPPLIES		
EF125648	22106	INTELLIGENCE GROUP	29/11/2019	7,658.82
		SERVICES - DAIP		
EF125649	22257	GREEN BUILDING COUNCIL OF AUSTRALIA	29/11/2019	3,230.15
		BUILDING STANDARDS ORGANISATION		
EF125650	22337	SEGAFFREDO ZANETTI AUST PTY LTD	29/11/2019	1,008.50
		COFFEE & COFFEE MACHINES		
EF125651	22404	CLEVERPATCH PTY LTD	29/11/2019	1,215.78
		ARTS/CRAFT SUPPLIES		
EF125652	22553	BROWNE'S FOOD OPERATIONS	29/11/2019	1,128.72
		CATERING SUPPLIES		
EF125653	22569	SONIC HEALTH PLUS PTY LTD	29/11/2019	1,172.60
		MEDICAL SERVICES		
EF125654	22619	KSC TRAINING	29/11/2019	513.00
		TRAINING SERVICES		
EF125655	22624	AUSSIE EARTHWORKS PTY LTD	29/11/2019	107,477.15
		EARTHWORKS		
EF125656	22639	SHATISH CHAUHAN	29/11/2019	1,543.50
		TRAINING SERVICES - YOGA		
EF125657	22682	BEAVER TREE SERVICES PTY LTD	29/11/2019	110,565.78
		TREE PRUNING SERVICES		
EF125658	22716	PHOENIX LACROSSE CLUB	29/11/2019	3,194.40
		SPONSORSHIP / SPORTS EQUIPMENT GRANT		
EF125659	22752	ELGAS LIMITED	29/11/2019	313.40
		GAS SUPPLIES		
EF125660	22806	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD	29/11/2019	104,020.58
		FUEL SUPPLIES		
EF125661	22854	LGISWA	29/11/2019	5,398.58
		INSURANCE PREMIUMS		
EF125662	22864	SUPACOL REFRIGERATION & AIR CONDITIONING	29/11/2019	7,408.00
		AIR CONDITIONING		
EF125663	22913	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU	29/11/2019	291.57
		ENVELOPES		
EF125664	23253	KOTT GUNNING	29/11/2019	5,137.55
		LEGAL SERVICES		
EF125665	23351	COCKBURN GP SUPER CLINIC LIMITED T/A COCKBURN INTEGRATED HEALTH	29/11/2019	1,981.01
		LEASING FEES		
EF125666	23450	CLEVER DESIGNS	29/11/2019	318.80
		UNIFORMS		
EF125667	23457	TOTALLY WORKWEAR FREMANTLE	29/11/2019	4,095.98
		CLOTHING - UNIFORMS		
EF125668	23570	A PROUD LANDMARK PTY LTD	29/11/2019	49,730.45
		LANDSCAPE CONSTRUCTION SERVICES		
EF125669	23579	DAIMLER TRUCKS PERTH	29/11/2019	2,838.50
		PURCHASE OF NEW TRUCK		
EF125670	23685	ASTRO SYNTHETIC TURF PTY LTD	29/11/2019	2,728.00
		SITE INSPECTIONS		
EF125671	23808	QUIK CORP PTY LTD	29/11/2019	1,101.98
		CONTROLLER BOOM KITS		
EF125672	24130	WESTERN AUSTRALIAN BIRDS OF PREY	29/11/2019	1,250.00
		ENTERTAINMENT		
EF125673	24155	DS AGENCIES PTY LTD	29/11/2019	11,883.50
		IRRIGATION SUPPLIES		
EF125674	24198	RICOCHE CIRCUS	29/11/2019	1,989.00
		ENTERTAINMENT SERVICES		
EF125675	24275	TRUCK CENTRE WA PTY LTD	29/11/2019	7,982.69
		PURCHASE OF NEW TRUCK		
EF125676	24285	MICROCHIPS AUSTRALIA PTY LTD	29/11/2019	1,590.00
		MICROSHIP SUPPLIES		
EF125677	24298	TANKS FOR HIRE	29/11/2019	617.10
		EQUIPMENT HIRE		
EF125678	24506	AMARANT'S PERSONAL TRAINING	29/11/2019	570.00

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EF125679	24527	PERSONAL TRAINING SERVICES AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION (WA CHAPT	29/11/2019	680.00
EF125680	24595	COURSE REGISTRATION CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD	29/11/2019	2,026.75
EF125681	24643	PHOTOGRAPHY SERVICES BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD	29/11/2019	349.98
EF125682	24655	PURCHASE OF LIBRARY TAGS AUTOMASTERS SPEARWOOD	29/11/2019	4,551.00
EF125683	24718	VEHICLE SERVICING SOLAR LIGHTING DESIGNS	29/11/2019	12,515.80
EF125684	24725	SOLAR DESIGN FERAL INVASIVE SPECIES ERADICATION MANAGEMENT	29/11/2019	495.00
EF125685	24736	ERADICATION MANAGEMENT SERVICES ZENIEN	29/11/2019	8,399.29
EF125686	24748	CCTV CAMERA LICENCES PEARMAN'S ELECTRICAL & MECHANICAL SERVICES P/L	29/11/2019	38,355.79
EF125687	24802	ELECTRICAL SERVICES SPARKLES CHILDREN'S ENTERTAINER	29/11/2019	275.00
EF125688	24812	ENTERTAINMENT SERVICES GROW IT LOCAL	29/11/2019	7,223.70
EF125689	24864	PARTICIPATION FEE FREMANTLE FOOTBALL CLUB	29/11/2019	40,070.20
EF125690	24945	MERCHANDISE STOCK FOR RETAIL SALE NS PROJECT S PTY LTD	29/11/2019	12,562.00
EF125691	24949	PROJECT MANAGEMENT SERVICES BITUMEN SURFACING THE TRUSTEE FOR COMPLETE ROAD SERVICES TRUST	29/11/2019	9,988.08
EF125692	24974	BITUMEN SUPPLIES SCOTT PRINT	29/11/2019	12,331.10
EF125693	24978	PRINTING SERVICES AMBIUS	29/11/2019	537.76
EF125694	25063	PLANTS SUPPLIES SUPERIOR PAK PTY LTD	29/11/2019	12,077.00
EF125695	25092	VEHICLE MAINTENANCE LINKS MODULAR SOLUTIONS PTY LTD	29/11/2019	698.50
EF125696	25115	SOFTWARE - ANNUAL SUPPORT & UPGRADES FIIG	29/11/2019	2,750.00
EF125697	25121	INVESTMENT MANAGEMENT SERVICES IMAGESOURCE DIGITAL SOLUTIONS	29/11/2019	5,403.20
EF125698	25128	BILLBOARDS HORIZON WEST LANDSCAPE & IRRIGATION P/L	29/11/2019	33,732.69
EF125699	25262	LANDSCAPING SERVICES CARABINER PTY LTD	29/11/2019	11,575.30
EF125700	25264	ARCHITECTURAL SERVICES ACURIX NETWORKS PTY LTD	29/11/2019	5,946.60
EF125701	25265	WIFI ACCESS SERVICE BOB COOPER SNAKE R&R TRAINING	29/11/2019	385.00
EF125702	25415	TRAINING SERVICES JANDAKOT STOCK & PET SUPPLIES	29/11/2019	275.05
EF125703	25418	PET SUPPLIES CS LEGAL	29/11/2019	13,298.57
EF125704	25645	LEGAL SERVICES YELAKITJ MOORT NYUNGAR ASSOCIATION INC	29/11/2019	1,200.00
EF125705	25713	WELCOME TO THE COUNTRY PERFORMANCES DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST	29/11/2019	3,132.30
EF125706	25733	PRINTING SERVICES MIRACLE RECREATION EQUIPMENT	29/11/2019	41,965.00
EF125707	25813	PLAYGROUND INSTALLATION / REPAIRS LG CONNECT PTY LTD	29/11/2019	4,345.00
EF125708	25819	ERP SYSTEMS DEVELOPMENT BRAJKOVICH DEMOLITION & SALVAGE (WA) PTY LTD	29/11/2019	6,050.00
EF125709	25832	DEMOLITION SERVICES EXTERIA	29/11/2019	5,508.80
EF125710	25874	STREET AND PARK INFRASTRUCTURE BRIGHT SKY AUSTRALIA	29/11/2019	3,552.12
EF125711	25940	HEALTHCARE PRODUCTS LEAF BEAN MACHINE	29/11/2019	1,000.00
EF125712	26029	COFFEE BEAN SUPPLY AUTOSWEEP WA	29/11/2019	4,928.00
EF125713	26067	SWEETING SERVICES SPRAYKING WA PTY LTD	29/11/2019	25,630.11
EF125714	26114	CHEMICAL WEED CONTROL SERVICES GRACE RECORDS MANAGEMENT	29/11/2019	1,368.81
EF125715	26117	RECORDS MANAGEMENT SERVICES SAMANTHA HUGHES	29/11/2019	300.00
EF125716	26173	ENTERTAINMENT SERVICES SOUTHSIDE PLUMBING	29/11/2019	3,980.00
EF125717	26211	PLUMBING SERVICES AMCOM PTY LTD	29/11/2019	15,800.29
EF125718	26251	INTERNET/DATA SERVICES HEALING INDIA CREATIVE ARTS	29/11/2019	200.00
EF125719	26257	FACILITATION SERVICES - WORKSHOPS PAPERBARK TECHNOLOGIES	29/11/2019	6,341.65
EF125720	26261	ARBORICULTURAL CONSULTANCY SERVICES LEARNING SEAT PTY LTD	29/11/2019	33,264.00
EF125721	26303	TRAINING SERVICES GECKO CONTRACTING TURF & LANDSCAPE MAINTENANCE	29/11/2019	330,802.76
EF125722	26314	TURF & LANDSCAPE MAINTENANCE CPE GROUP	29/11/2019	4,934.89
EF125723	26359	TEMPORARY EMPLOYMENT SERVICES WILSON SECURITY	29/11/2019	204,984.33
EF125724	26369	SECURITY SERVICES ALL RETAINING SYSTEMS	29/11/2019	6,435.00
EF125725	26382	CONSTRUCTION SERVICES RANGS GRAPHICS AND DESIGN	29/11/2019	385.00
EF125726	26399	SOFTWARE LICENCES PAPERSCOUT THE TRUSTEE FOR PETERS MORRISON FAMILY TRUST	29/11/2019	5,819.00
		GRAPHIC DESIGN SERVICES		

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EF125727	26403	CHES POWER GROUP ENGINEERING SOLUTIONS / BACK UP GENERATO	29/11/2019	660.00
EF125728	26423	ALPHA PEST ANIMAL SOLUTIONS INVASIVE SPECIES PTY LTD PEST CONTROL SERVICES	29/11/2019	7,683.50
EF125729	26442	BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES LOCKSMITH & SECURITY SERVICES	29/11/2019	488.95
EF125730	26470	SCP CONSERVATION FENCING SERVICES	29/11/2019	23,520.20
EF125731	26482	NATIONAL STORAGE (OPERATIONS) PTY LTD STORAGE HIRE SERVICES	29/11/2019	228.00
EF125732	26486	BIBRA LAKE FABRICATORS PTY LTD FABRICATION SERVICES	29/11/2019	935.00
EF125733	26516	ULTIMATE LIMESTONE CONSTRUCTION SERVICES	29/11/2019	4,620.00
EF125734	26574	EVA BELLYDANCE ENTERTAINMENT - BELLY DANCING	29/11/2019	300.00
EF125735	26576	WIZARD TRAINING SOLUTIONS TRAINING SERVICES	29/11/2019	4,400.00
EF125736	26586	WA TEMPORARY FENCING SUPPLIES FENCING - TEMPORARY	29/11/2019	495.00
EF125737	26606	ENVIRO INFRASTRUCTURE PTY LTD CONSTRUCTION& FABRICATION	29/11/2019	74,825.47
EF125738	26610	TRACC CIVIL PTY LTD CIVIL CONSTRUCTION	29/11/2019	38,270.97
EF125739	26614	MARKETFORCE PTY LTD ADVERTISING	29/11/2019	22,481.79
EF125740	26625	ANDOVER DETAILERS CAR DETAILING SERVICES	29/11/2019	1,438.80
EF125741	26641	ELIZABETH SHELDON ENTERTAINER - MUSICIAN	29/11/2019	2,277.00
EF125742	26651	FAUNATRACK FAUNA SURVEY	29/11/2019	440.00
EF125743	26655	WORLDWIDE PRINTING SOLUTIONS EAST PERTH PRINTING SERVICES	29/11/2019	847.00
EF125744	26659	STARR SPECIAL EVENTS AUSTRALIA ENTERTAINMENT SERVICES	29/11/2019	6,875.00
EF125745	26660	EPOCH TRAINING BUSINESS TRAINING	29/11/2019	490.00
EF125746	26664	THE INCREDIBLE GROUP HIRING OF FUNCTION/PARTY EQUIP	29/11/2019	7,994.80
EF125747	26667	TANGELO CREATIVE GRAPHIC DESIGN	29/11/2019	440.00
EF125748	26703	PERTH BUSINESS VALUATIONS VALUATION SERVICES	29/11/2019	4,950.00
EF125749	26709	TALIS CONSULTANTS PTY LTD WASTE CONSULTANCY	29/11/2019	10,178.12
EF125750	26719	WOOLWORTHS LIMITED (WISH GIFT CARDS) RETAIL - GIFT CARDS	29/11/2019	25,414.99
EF125751	26721	QUAD SERVICES PTY LTD CLEANING SERVICES	29/11/2019	22,992.57
EF125752	26732	AMARE SAFETY CLOTHING UNIFORMS	29/11/2019	1,592.31
EF125753	26734	COPYRIGHT AGENCY LTD COPYRIGHT LICENSING	29/11/2019	13,385.15
EF125754	26735	SHANE MCMASTER SURVEYS SURVEY SERVICES	29/11/2019	12,045.00
EF125755	26736	GHEMS HOLDINGS PTY LTD REVEGETATION	29/11/2019	7,392.00
EF125756	26739	KERB DOCTOR KERB MAINTENANCE	29/11/2019	6,923.68
EF125757	26743	STATEWIDE TURF SERVICES TURF RENOVATION	29/11/2019	70,643.05
EF125758	26745	EMBROIDME MYAREE EMBROIDERY	29/11/2019	1,065.90
EF125759	26754	INSIGHT CALL CENTRE SERVICES CALL CENTRE SERVICES	29/11/2019	6,821.78
EF125760	26759	METRO FILTERS CANOPY, FLUE AND FANS CLEANING AND FILTE	29/11/2019	39.60
EF125761	26766	JPW EARTHMOVING PTY LTD EARTHMOVING SERVICES	29/11/2019	1,056.00
EF125762	26768	ESPLANADE HOTEL FREMANTLE BY RYDGES VENUE HIRE	29/11/2019	30,302.75
EF125763	26771	INSTANT PRODUCTS HIRE PORTABLE TOILET HIRE	29/11/2019	4,053.39
EF125764	26773	LASER CORPS COMBAT ADVENTURES ENTRY FEES	29/11/2019	1,014.00
EF125765	26779	SAFEMASTER SAFETY PRODUCTS PTY LTD SAFETY PRODUCTS	29/11/2019	9,919.80
EF125766	26780	METROPOLITAN OMNIBUS COMPANY BUS HIRE	29/11/2019	308.00
EF125767	26782	SOFT LANDING RECYCLING SERVICES	29/11/2019	4,642.33
EF125768	26789	RAECO SUPPLIER OF LIBRARY SHELVING AND FURNITU	29/11/2019	612.87
EF125769	26791	MONSTERBALL AMUSEMENT & HIRE AMUSEMENT HIRE	29/11/2019	2,500.00
EF125770	26800	THE GOODS RETAIL	29/11/2019	81.40
EF125771	26818	THE MAZE AMUSEMENT	29/11/2019	621.00
EF125772	26820	NBN CO LTD TELECOMMUNICATIONS	29/11/2019	35,414.23
EF125773	26822	CSE CROSSCOM PTY LTD COMMUNICATION EQUIPMENT	29/11/2019	802.87
EF125774	26831	AFL SPORTS READY LTD EDUCATION & TRAINING	29/11/2019	3,055.50
EF125775	26843	ERGOLINK	29/11/2019	1,139.59

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EF125776	26848	ERGONOMIC OFFICE FURNITURE MELANIE MACLOU	29/11/2019	5,000.00
EF125777	26883	ARTISTIC SERVICES GTA CONSULTANTS	29/11/2019	2,387.00
EF125778	26888	TRANSPORT PLANNING MEDIA ENGINE	29/11/2019	9,255.00
EF125779	26898	GRAPHIC DESIGN, MARKETING, VIDEO PRODUCT SPANDEX ASIA PACIFIC PTY LTD	29/11/2019	6,826.22
EF125780	26900	SIGNAGE SUPPLIER BG & E PTY LTD	29/11/2019	2,420.00
EF125781	26903	CONSULTING ENGINEERING WOOD & GRIEVE ENGINEERS LTD	29/11/2019	34,007.60
EF125782	26915	ENGINEERING FOCUSED VISION CONSULTING PTY LTD	29/11/2019	9,606.85
EF125783	26917	CONSULTING CIRRUS NETWORKS PTY LTD	29/11/2019	14,380.32
EF125784	26923	IT NETWORK & TELEPHONY SERVICES WOODLANDS DISTRIBUTORS & AGENCIES PTY LTD	29/11/2019	53,302.15
EF125785	26929	RUBBISH COLLECTION EQUIPMENT ELAN ENERGY MATRIX PTY LTD	29/11/2019	375.25
EF125786	26932	RECYCLING SERVICES CENTRAL REGIONAL TAFE	29/11/2019	1,368.90
EF125787	26938	TAFE MAJESTIC PLUMBING	29/11/2019	23,329.53
EF125788	26940	PLUMBING SERVICES FLOORWEST	29/11/2019	253.00
EF125789	26946	FLOOR COVERINGS AV TRUCK SERVICES PTY LTD	29/11/2019	3,298.91
EF125790	26950	TRUCK DEALERSHIP WALCON MARINE AUSTRALASIA PTY LTD	29/11/2019	14,719.10
EF125791	26963	MARINE SERVICES LOGIKAL PROJECTS PTY LTD	29/11/2019	29,809.00
EF125792	26964	PROJECT MANAGEMENT SOUTH METROPOLITAN TAFE	29/11/2019	750.50
EF125793	26971	EDUCATION MAD COW ENTERTAINMENT	29/11/2019	705.00
EF125794	26977	AMUSEMENT THE YOUNG BOXING WOMAN PROJECT	29/11/2019	1,675.00
EF125795	26987	TRAINING/MENTORING CTI RISK MANAGEMENT	29/11/2019	1,308.80
EF125796	26988	SECURITY - CASH COLLECTION BLADON WA PTY LTD	29/11/2019	770.00
EF125797	26994	PROMOTIONAL PRODUCTS KOMODO MUSIC	29/11/2019	770.00
EF125798	27002	DJ & MC SERVICES COCKBURN PARTY HIRE	29/11/2019	7,288.50
EF125799	27010	HIRE SERVICES QUANTUM BUILDING SERVICES PTY LTD	29/11/2019	8,185.93
EF125800	27011	BUILDING MAINTENANCE BAILEYS MARINE FUEL AUSTRALIA	29/11/2019	1,071.11
EF125801	27015	FUEL INTELLI TRAC	29/11/2019	4,697.00
EF125802	27027	GPS TRACKING FRIG TECH WA	29/11/2019	302.50
EF125803	27031	REFRIGERATION SERVICES DOWNER EDI WORKS PTY LTD	29/11/2019	422,297.28
EF125804	27032	ASPHALT SERVICES WTP AUSTRALIA PTY LTD	29/11/2019	1,650.00
EF125805	27044	QUANTITY SURVEYORS GRAFFITI SYSTEMS AUSTRALIA	29/11/2019	4,217.14
EF125806	27046	GRAFFITI REMOVAL & ANTI-GRAFFITI COATING TFH HIRE SERVICES PTY LTD	29/11/2019	508.20
EF125807	27052	HIRE FENCING EVENT MARQUEES	29/11/2019	3,629.50
EF125808	27059	MARQUEE HIRE FRONTLINE FIRE AND RESCUE EQUIPMENT	29/11/2019	5,609.61
EF125809	27061	MANUFACTURE-FIRE VEHICLES/EQUIPMENT BON LEISURE	29/11/2019	6,416.66
EF125810	27065	CONSULTANCY WESTBOOKS	29/11/2019	5,657.74
EF125811	27072	BOOKS NORDIC FITNESS EQUIPMENT	29/11/2019	914.00
EF125812	27082	FITNESS EQUIPMENT KULBARDI PTY LTD	29/11/2019	336.05
EF125813	27126	STATIONERY SUPPLIES LINDSAY MILES	29/11/2019	1,000.00
EF125814	27130	EDUCATION (SUSTAINABILITY) ADLINE MEDIA PTY LTD	29/11/2019	709.82
EF125815	27131	DIGITAL MARKETING & SOFTWARE SERVICE PRO WEST COAST COMMERCIAL INDUSTRIES	29/11/2019	3,223.00
EF125816	27132	LOCKERS WILMA SCENINI	29/11/2019	450.00
EF125817	27152	TRAINING & INSTRUCTOR THE KILPATRICK GDOWSKI TRUST	29/11/2019	618.75
EF125818	27154	ARCHITECTURE, DESIGN, MASTERPLANNING SUEZ RECYCLING & RECOVERY PTY LTD	29/11/2019	19,293.66
EF125819	27161	WASTE SERVICES NEXT POWER	29/11/2019	2,420.00
EF125820	27165	SOLAR PANEL LYPA	29/11/2019	9,681.21
EF125821	27174	NATURE PLAY STYLE EQUIPMENT PERTH GEOTECHNICS	29/11/2019	8,580.00
EF125822	27177	ENGINEERING AND GEOTECHNICAL CONSULTANT INITIAL HYGIENE	29/11/2019	9,391.49
EF125823	27179	HYGIENE PLUNGE & CO CAFE	29/11/2019	247.00
		CATERING SERVICES		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125824	27189	HEALTHSTRONG PTY LTD	29/11/2019	110.00
EF125825	27195	HOME CARE	29/11/2019	357.45
EF125826	27205	ALLFLOW INDUSTRIAL	29/11/2019	687.50
EF125827	27208	OIL WATER SEPARATORS	29/11/2019	1,030.10
EF125828	27210	CAMERON CHISHOLM NICOL	29/11/2019	600.00
EF125829	27215	ARCHITECTURAL SERVICES	29/11/2019	1,941.50
EF125830	27234	THE HIRE GUYS BALCATTA AND OSBORNE PARK	29/11/2019	1,980.13
EF125831	27237	EQUIPMENT HIRE	29/11/2019	9,592.44
EF125832	27241	URBAN DESIGN LAB	29/11/2019	57,483.69
EF125833	27245	LANDSCAPE DESIGN	29/11/2019	195.00
EF125834	27246	METAL WORKS PERTH	29/11/2019	1,894.50
EF125835	27269	SIGNAGE	29/11/2019	17,209.12
EF125836	27283	GO2CUP	29/11/2019	7,684.60
EF125837	27287	REUSABLE CUPS	29/11/2019	240.00
EF125838	27308	LOBEL EVENTS	29/11/2019	3,412.29
EF125839	27310	EVENT LIGHTING	29/11/2019	3,378.10
EF125840	27314	LANDSCAPE ELEMENTS PTY LTD	29/11/2019	9,229.00
EF125841	27320	LANDSCAPING SERVICES	29/11/2019	581.90
EF125842	27334	BEAUMONDE CATERING	29/11/2019	379.50
EF125843	27348	CATERING	29/11/2019	280.76
EF125844	27351	VEALE AUTO PARTS	29/11/2019	2,280.86
EF125845	27352	SPARE PARTS MECHANICAL	29/11/2019	330.00
EF125846	27355	INTEGRAPAY PTY LTD	29/11/2019	33,000.00
EF125847	27362	PAYMENT PROCESSING	29/11/2019	2,037.00
EF125848	27374	SPORTS SURFACES	29/11/2019	6,954.83
EF125849	27375	SPORT SURFACES INSTALLATION	29/11/2019	2,750.00
EF125850	27377	ECLIPSE DRIVING SCHOOL	29/11/2019	198.06
EF125851	27381	TRAINING/INSTRUCTION	29/11/2019	2,747.00
EF125852	27382	JATU CLOTHING & PPE PTY LTD	29/11/2019	875.00
EF125853	27384	CLOTHING PPE	29/11/2019	6,793.83
EF125854	27386	SWIMPLEX AQUATICS PTY LTD	29/11/2019	125.40
EF125855	27388	POOL EQUIPMENT MAINTENANCE	29/11/2019	858.00
EF125856	27392	BRINKMAN AUSTRALIA PTY LTD	29/11/2019	10,995.77
EF125857	27396	SALT SUPPLIES (SWIMMING POOL)	29/11/2019	306.62
EF125858	27401	PRICHARD BOOKBINDERS THE TRUSTEE FOR PSCP INVESTMENT TRUST	29/11/2019	3,710.00
EF125859	27403	BOOKBINDING & PRINTING	29/11/2019	2,682.00
EF125860	27410	WESTCARE PRINT	29/11/2019	1,253.65
EF125861	27423	PRINTING SERVICES	29/11/2019	4,948.71
EF125862	27427	MESSAGE MEDIA	29/11/2019	811.07
EF125863	27434	TELECOMMUNICATIONS	29/11/2019	2,520.00
EF125864	27437	PROGRAMMED PROPERTY SERVICES	29/11/2019	2,629.00
EF125865	27438	PROPERTY MAINTENANCE	29/11/2019	216,517.34
EF125866	27448	BIKEWISE	29/11/2019	1,691.25
EF125867	27455	TRANSPORT PROMOTIONS	29/11/2019	25,021.41
EF125868	27456	PLAYMASTER	29/11/2019	975.98
EF125869	27482	PLAYGROUND EQUIPMENT	29/11/2019	831.60
EF125870	27485	THE MIGHTY BOOTHS	29/11/2019	1,669.80
EF125871	27495	PHOTOBOOTH	29/11/2019	7,471.75
EF125872	27499	SOUTHERN CROSS CLEANING	29/11/2019	14,914.82
		COMMERCIAL CLEANING		
		SUN RISING MUSIC PTY LTD		
		MUSIC PERFORMANCE		
		ACCIDENTAL HEALTH AND SAFETY - PERTH		
		FIRST AID SUPPLIES		
		FIT FOR LIFE EXERCISE PHYSIOLOGY		
		EXERCISE CLASSES		
		KOMUNITY INNOVATION CONSULTING		
		WORKSHOP		
		SIFTING SANDS		
		SAND CLEANING		
		GC SALES (WA)		
		GARDEN SUPPLIES		
		MARK-IT		
		SCREEN PRINTING		
		AXIS MAINTENANCE SERVICES PTY LTD		
		MAINTENANCE		
		ANKEET MEHTA SPEARWOOD NEWSPAPER ROUND DELIVERY		
		NEWSPAPER DELIVERY		
		EMPRISE MOBILITY PTY LTD		
		MOBILITY EQUIPMENT		
		FREEDOM FAIRIES PTY LTD		
		AMUSEMENT		
		THE KIT BAG		
		PPE CLOTHING		
		MECHANICAL PROJECT SERVICES PTY LTD		
		AIRCONDITIONING SERVICES		
		HOME CHEF		
		COOKING/FOOD SERVICES		
		CARTWRIGHT MEDIA		
		VIDEO PRODUCTION		
		PB RETICULATION & MAINTENANCE SERVICES PTY LTD		
		IRRIGATION SERVICES		
		ERTECH PTY LTD		
		ENGINEERING CIVIL		
		SELECTRO SERVICES PTY LTD		
		ELECTRICAL		
		SITE PROTECTIVE SERVICES		
		CCTV PARTS		
		SECUREPAY PTY LTD		
		PAYMENT SOLUTIONS		
		BILLI AUSTRALIA PTY LTD		
		WATER FILTER TAPS		
		ASHLEY GROUP		
		AUTO ELECTRICAL		
		BEST CONSULTANTS		
		CONSULTANCY		
		HODGE COLLARD PRESTON ARCHITECTS		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125873	27507	ARCHITECTS FACILITIES FIRST AUSTRALIA	29/11/2019	55,299.93
EF125874	27512	CLEANING SERVICES AGENT SALES & SERVICES PTY LTD	29/11/2019	2,094.40
EF125875	27519	POOL CHEMICALS EUPHORIUM CREATIVE	29/11/2019	18,425.00
EF125876	27523	EVENTS MANAGEMENT ROBERT LAWRENCE TOOHEY	29/11/2019	3,429.00
EF125877	27524	HIGH PRESSURE CLEANING DAVID WILLS AND ASSOCIATES	29/11/2019	16,500.00
EF125878	27530	ENGINEERING SERVICES PUSH MOBILITY	29/11/2019	4,682.60
EF125879	27539	BEACH ACCESS EQUIPMENT JASMIN CARPENTRY & MAINTENANCE	29/11/2019	8,879.75
EF125880	27546	CARPENTRY BPA ENGINEERING	29/11/2019	5,390.00
EF125881	27548	CONSULTANCY - ENGINEERING STANDING FORK	29/11/2019	9,318.00
EF125882	27558	CATERING ENCHANTED CHARACTERS	29/11/2019	6,116.00
EF125883	27567	STILT WALKING CHORUS AUSTRALIA LIMITED	29/11/2019	1,848.00
EF125884	27574	HEALTH CARE SERVICES THE THREADED WALL	29/11/2019	500.00
EF125885	27575	ARTISTIC SERVICES SHRED X SECURE DESTRUCTION	29/11/2019	52.80
EF125886	27576	DOCUMENT DESTRUCTION ZUMBA FITNESS WITH TRACY	29/11/2019	720.00
EF125887	27579	ZUMBA FITNESS CLASSES TRAVIS HAYTO PHOTOGRAPHY	29/11/2019	3,630.00
EF125888	27584	PHOTOGRAPHY SERVICES THE NOMAD COMPANY	29/11/2019	500.00
EF125889	27587	PHOTOGRAPHY SERVICES NEW GROUND WATER SERVICES PTY LTD	29/11/2019	13,152.70
EF125890	27604	IRRIGATION/RETICULATION ROCK 'N' TODDLE	29/11/2019	1,848.00
EF125891	27610	ENTERTAINMENT ROCKWATER PTY LTD	29/11/2019	349.80
EF125892	27617	HYDROGEOLOGICAL CONSULTANCY GALAXY 42 PTY LTD	29/11/2019	7,744.00
EF125893	27620	CONSULTANCY - IT GOLD CORPORATION	29/11/2019	2,989.80
EF125894	27622	CEREMONIAL COINS TRUGRADE MEDICAL SUPPLIES	29/11/2019	2,056.19
EF125895	27630	MEDICAL SUPPLIES K-LINE FENCING GROUP	29/11/2019	57,378.20
EF125896	27631	FENCING AQUATIC SERVICES WA PTY LTD	29/11/2019	27,035.80
EF125897	27635	POOL EQUIPMENT & MAINTENANCE THREAT PROTECT	29/11/2019	88.00
EF125898	27638	SECURITY EAST WEST DESIGN PTY LTD	29/11/2019	1,060.00
EF125899	27644	FURNITURE CMAKTECH	29/11/2019	10,401.07
EF125900	27646	ICT ENGINEERING & CONSULTING THE TRUSTEE FOR SAS UNIT TRUST (SITE ARCHITECTURE STUDIO)	29/11/2019	2,711.50
EF125901	27657	ARCHITECTURAL SERVICES POSITIVE BALANCE MASSAGE	29/11/2019	200.00
EF125902	27664	MASSAGE THERAPY DISABILITY AWARENESS TRAINING	29/11/2019	1,350.00
EF125903	27668	TRAINING DISABILITIES OZ KIDSKARTZ	29/11/2019	1,600.00
EF125904	27674	AMUSEMENT - ACTIVITY'S SOLAIR GROUP	29/11/2019	5,282.40
EF125905	27676	SOLAR - WATER ENGINEERING BLUE FORCE PTY LTD	29/11/2019	765.00
EF125906	27695	SECURITY SERVICES QTM PTY LTD	29/11/2019	55,017.78
EF125907	27700	TRAFFIC MANAGEMENT IREDALE PEDERSEN HOOK ARCHITECTS PTY LTD	29/11/2019	7,590.00
EF125908	27701	ARCHITECTURAL SERVICES PERTH BETTER HOMES	29/11/2019	2,805.00
EF125909	27708	SHADE SAILS FUNNELBACK PTY LTD	29/11/2019	2,750.00
EF125910	27722	IT SERVICES METRA AUSTRALIA	29/11/2019	2,238.03
EF125911	27749	SOFTWARE ADVISIAN PTY LTD	29/11/2019	4,496.44
EF125912	27776	CONSULTING - ENGINEERING URBAN RESOURCES PTY LTD	29/11/2019	8,800.00
EF125913	27779	HIRE PAINT & EQUIPMENT SPORTS CIRCUIT LINEMARKING	29/11/2019	1,188.00
EF125914	27787	LINEMARKING CRAIG CARPENTER	29/11/2019	2,880.00
EF125915	27789	LANDSCAPE ARCHITECTURAL SERVICES HARCOURTS REALTY PLUS	29/11/2019	8,181.25
EF125916	27799	REAL ESTATE SALES AND LEASING WA PROFILING AND STABILISATION PTY LTD	29/11/2019	38,784.87
EF125917	27805	ROAD PROFILING SKYWARD ROOFING SERVICES PTY LTD	29/11/2019	285.00
EF125918	27814	ROOFING KINESIS PTY LTD	29/11/2019	16,500.00
EF125919	27815	CONSULTANCY - SUSTAINABILITY ADILAM TECHNOLOGIES	29/11/2019	21,340.00
EF125920	27816	TECHNOLOGIE SOLUTIONS ASTERISK INFORMATION SECURITY	29/11/2019	1,980.00
		IT CONSULTANCY		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125921	27817	SQUASHWORLD HILTON HIRING SERVICES	29/11/2019	200.00
EF125922	27819	AXIIS CONTRACTING PTY LTD CONCRETE WORKS	29/11/2019	46,742.97
EF125923	27821	NS ADVISORY CONSULTANCY ASSETS	29/11/2019	67,488.47
EF125924	27822	JOHNSTAFF PROJECTS (WA) PTY LTD PROJECT MANAGEMENT	29/11/2019	8,874.01
EF125925	27823	IN2FOOD PERTH FRUIT & VEG	29/11/2019	74.73
EF125926	27825	WESPRAY ON PAVING CONCRETE WORKS	29/11/2019	4,080.12
EF125927	27827	ABC CONTAINERS SEA CONTAINERS	29/11/2019	2,880.00
EF125928	27829	SMEC AUSTRALIA PTY. LTD. CONSULTANCY - ENGINEERING	29/11/2019	8,030.00
EF125929	27831	BUTLER AND BROWN EVENT MANAGEMENT	29/11/2019	33,000.00
EF125930	27835	DIVERSECO PTY LTD WEIGHING EQUIPMENT	29/11/2019	3,399.72
EF125931	27836	ALPHA MOTIVATION GROUP PTY LTD TRAINING/WORKSHOPS	29/11/2019	2,500.00
EF125932	27840	GEARED CONSTRUCTION PTY LTD CONSTRUCTION	29/11/2019	279,341.83
EF125933	27842	LIGHT HOUSE LAUNDRY LAUNDERING	29/11/2019	268.74
EF125934	27847	MATRIX TRAFFIC AND TRANSPORT DATA PTY LTD TRAFFIC SURVEYS	29/11/2019	2,343.00
EF125935	27850	DOWSING GROUP PTY LTD CONCRETING SERVICES	29/11/2019	4,851.18
EF125936	27852	FIRST 5 MINUTES PTY LTD TRAINING & EDUCATION	29/11/2019	814.00
EF125937	27853	THE DIVINITY OF EVE WORKSHOPS/RETAIL SUPPLIER	29/11/2019	500.00
EF125938	27856	MY FLEX HEALTH INTERNATIONAL NURSING SERVICES	29/11/2019	71.32
EF125939	27857	BIBRA LAKE HEALTH CLINIC SKIN CANCER SCREENING	29/11/2019	175.00
EF125940	27859	PRO1 SECURITY PTY LTD SECURITY SERVICES	29/11/2019	10,717.85
EF125941	27861	COLLABORATIVE WORLD CONSULTANTS CONSULTANCY - ENGINEERING	29/11/2019	4,920.00
EF125942	27867	TERRA ROSA CONSULTING CONSULTANCY - HERITAGE	29/11/2019	12,388.00
EF125943	27868	THE BASKETBALL MAN BASKETBALL EQUIPMENT	29/11/2019	1,474.00
EF125944	27869	SELECT FRESH PTY LTD FOOD SUPPLIE,FRUIT & VEG	29/11/2019	492.74
EF125945	27873	PLAYGROUND SAFETY INSPECTORS AUSTRALIA PTY LTD (PSIA) TRAINING	29/11/2019	2,750.00
EF125946	27876	ZEN IMPORTS PTY LTD WHOLESALE DISTRIBUTION	29/11/2019	1,801.60
EF125947	27878	NATURALLY SUSTAINABLE SUSTAINABLE PRODUCTS	29/11/2019	1,047.94
EF125948	27879	PRECISION BADGES WA BADGES	29/11/2019	780.95
EF125949	27883	BIKE VALET PTY LTD BIKE SHARE EVENTS	29/11/2019	330.00
EF125950	27885	STEVENS MCGANN WILLCOCK AND COPPING PTY LTD CONSULTANCY - MECHANICAL ENGINEERING	29/11/2019	6,930.00
EF125951	27889	VITAL PACKAGING PACKAGING SUPPLIES	29/11/2019	4,316.40
EF125952	10747	IINET LIMITED INTERNET SERVICES	29/11/2019	487.81
EF125953	11758	WATER CORP UTILITY ACCOUNT ONLY - PLEASE REFER TO 11760 WHEN RAISING PO WATER USAGE / SUNDRY CHARGES	29/11/2019	50,145.24
EF125954	11760	" SEWER EASEMENT	29/11/2019	261.08
TOTAL OF 764 EFT PAYMENTS				8,597,957.84
LESS CANCELLED PAYMENTS:				
EF125134		STEVEN CARRABS	1/11/2019	-50.00
EF125088		TONY VANGOOL	14/11/2019	-100.00
EF124486		EILEEN WARD	27/11/2019	-38.75
PAYMENT LIST TOTAL				8,597,769.09
BANK FEES AND CREDIT CARD PAYMENTS:				
BANK FEES				11.13
MERCHANT FEES COC				20,716.45
MERCHANT FEES MARINA				311.14
MERCHANT FEES ARC				6,012.90
MERCHANT FEES VARIOUS OUT CENTRES				2,517.25
NATIONAL BPAY CHARGE				2,386.56
RTGS/ACLR FEE				
NAB TRANSACT FEE				3,316.91
MERCHANDISE / OTHER FEES				
CBA CREDIT CARD PAYMENT				85,993.81
				121,265.95
PAYROLL PAYMENTS:				
COC01/11/19 Pmt 000148288760 City of Cockburn			1/11/2019	1,397.20
COC08/11/19 Pmt 000148945109 City of Cockburn			13/11/2019	1,428,936.88
COC14/11/19 Pmt 000149060568 City of Cockburn			14/11/2019	592.45
COC18/11/19 Pmt 000149228663 City of Cockburn			18/11/2019	323.24
COC22/11/19 Pmt 000149836628 City of Cockburn			27/11/2019	1,425,767.92
COC29/11/19 Pmt 000150012661 City of Cockburn			29/11/2019	1,065.21
				2,858,082.88

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
TOTAL PAYMENTS				11,577,117.92



CBA Credit Card Breakdown		Oct-19
Row Labels	Sum of FIN.Transaction Amount	
ALEXANDRA K MORTON	\$	3,669.88
AUSON WATERS	\$	1,500.12
ANDREW LEFORT	\$	678.51
ANTON LEES	\$	3,274.85
ASANKA VIDANAGE	\$	973.28
BENJAMIN ROSER	\$	775.00
CASSANDRA COOPER	\$	521.85
CHERIE CABLE	\$	250.48
CHRISTOPHER BEATON	\$	267.31
CLIFF MCKINLEY	\$	32.00
COLLEEN MILLER	\$	1,551.74
COURTNEE THOMSON	\$	8,940.27
DEAN BURTON	\$	286.18
KAROLINE JAMIESON	\$	2,304.94
LEAH NAPIER	\$	1,185.73
LINDA SEYMOUR	\$	2,077.38
LINDA WALKER	\$	599.59
MARIE LA FRENAIS	\$	808.33
MICHAEL EMERY	\$	862.96
MIJALCE DANILOV	\$	361.89
MIRANDO RADJA	\$	243.46
MISS JESSICA DONALD	\$	1,796.96
MR ANTONIO NATALE	\$	4,492.50
MR BRETT FELLOWS	\$	4,005.15
MR BRETT MCEWIN	\$	2,166.03
MR C MACMILLAN	\$	137.73
MR CHARLES SULLIVAN	\$	118.37
MR CLIFFORD RYAN	\$	1,458.83
MR CLIVE J CROCKER	\$	1,421.90
MR DANIEL ARNDT	\$	1,042.24
MR DONALD M GREEN	\$	201.62
MR GLEN WILLIAMSON	\$	800.36
MR GLENN PETHICK	\$	1,091.02
MR JOHN WEST	\$	3,174.58
MR LYALL DAVIESON	\$	54.98
MR MICHAEL HAYNES	\$	626.00
MR NELSON MAURICIO	\$	2,342.00
MR NICHOLAS JONES	\$	32.00
MR PAUL HOGAN	\$	98.00
MR PAUL J DE BRUIJN	\$	1,169.85
MR S ATHERTON	\$	1,724.94
MR S PALMER	\$	1,834.09
MR STEPHEN G CAIN	\$	59.26
MR TRAVIS MOORE	\$	32.00
MRS GLORIA ASKANDER	\$	817.90
MRS J KIURSKI	\$	689.72
MRS JULIE McDONALD	\$	1,610.24
MRS KIM HUNTER	\$	1,644.04
MRS S SEYMOUR-EYLES	\$	1,011.10
MRS SANDRA TAYLOR	\$	1,590.70
MRS SARAH KAHLE	\$	879.10
MRS SHARON STILL	\$	32.00
MS BARBARA FREEMAN	\$	180.40
MS CAROLINE LINDSAY	\$	1,847.95
MS DONNA JORDAN	\$	397.95
MS GAIL M BOWMAN	\$	1,764.45
MS JILL ZUMACH	\$	98.00
MS MICHELLE CHAMPION	\$	63.75
MS NICOLA JANE LEDGER	\$	228.01
MS NICOLE CAMARDA	\$	934.90
MS PENELOPE PRICE	\$	3,920.53
MS SAMANTHA BARON	\$	1,116.27
MS SAMANTHA STANDISH	\$	160.77
MS SANDRA EDGAR	\$	1,901.16
MS SIMONE SIEBER	\$	2,279.92
STEVEN JOHN ELLIOT	\$	788.47
STUART DOWNING	\$	990.12
Total	\$	85,993.61

OCT 19 BREAKDOWN - STEPHEN CAIN			
MR STEPHEN G CAIN	Amount	Account Number	Narration
ANNUAL FEE	\$ 32.00	GL120-6215	Annual Fee
CPP CONVENTION CENTRE	\$ 23.22	GL116-6304	Parking - Switch Program
CPP PIER STREET	\$ 4.04	GL116-6304	Parking - SAT Hearing
Total	\$ 59.26		

OCT 19 BREAKDOWN - STUART DOWNING ACTING CEO AS AT 23/10/19			
MR STUART DOWNING	Amount	Account Number	Narration
News Limited	\$ 40.00	GL116-6303	Subs to Aust & WStJ
Crown Perth Crown REWA	\$ 800.00	GL110-6248	Gift for retiring Cr Stephen Pratt
CPP Concert Hall	\$ 12.12	GL116-6304	Parking for conference in Perth
ANNUAL FEE	\$ 32.00	GL120-6215	ANNUAL FEE
Liquorland 2413	\$ 106.00	GL147-6268	Rum for EM Bar (2 bottles)
Total	\$ 990.12		

15.2 (2020/MINUTE NO 0017) PAYMENTS MADE FROM MUNICIPAL AND TRUST FUND - DECEMBER 2019**Author(s)** N Mauricio**Attachments** 1. Payments Listing December 2019 [↓](#)
2. Credit Cards Listing December 2019 [↓](#)**RECOMMENDATION**

That Council receive the list of payments made from the Municipal and Trust funds for December 2019, as attached to the Agenda.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

Council has delegated its power to make payments from the Municipal or Trust fund to the CEO and other sub-delegates under LGAFCS4. Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

Submission

N/A

Report

A listing of payments made during December 2019 with a net total of \$21.891 million is attached to the agenda for review. This comprises:

- EFT payments list (trade suppliers and others) - \$18,913,692.67;
- Payroll payments summary - \$2,902,192.03;
- Corporate credit card expenditure - \$69,960.05; and
- Bank transaction fees - \$5,601.60

Also attached is a separate listing of credit card spending during the month of November (settled in December), grouped by each card holder. This includes transaction details for the acting CEO spend total of \$2,608.49. This is reported in line with an Office of the Auditor General better practice recommendation.

Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes

Ensure sound long term financial management and deliver value for money

Budget/Financial Implications

All payments made have been provided for within the City's annual budget as adopted and amended by Council.

Legal Implications

This item ensures compliance with S 6.10(d) of the *Local Government Act 1995* and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

Community Consultation

N/A

Risk Management Implications

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations. This is a statutory requirement and allows Council to review and question any payment that has been made.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



DECEMBER PAYMENTS LISTING

MUNICIPAL & TRUST FUND

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125308	10152	AUST SERVICES UNION	3/12/2019	1,115.60
		PAYROLL DEDUCTIONS		
EF125309	10154	AUSTRALIAN TAXATION OFFICE	3/12/2019	450,107.00
		PAYROLL DEDUCTIONS		
EF125310	10305	CHILD SUPPORT AGENCY	3/12/2019	2,581.02
		PAYROLL DEDUCTIONS		
EF125311	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU	3/12/2019	102.50
		PAYROLL DEDUCTIONS		
EF125312	11857	CHAMPAGNE SOCIAL CLUB	3/12/2019	472.00
		PAYROLL DEDUCTIONS		
EF125313	11880	45\$ CLUB	3/12/2019	16.00
		PAYROLL DEDUCTIONS		
EF125314	18726	HEALTH INSURANCE FUND OF WA	3/12/2019	1,526.95
		PAYROLL DEDUCTIONS		
EF125315	25987	TOYOTA FLEET MANAGEMENT	3/12/2019	608.14
		PAYROLL DEDUCTIONS - NOVATED LEASE		
EF125316	27874	SMART SALARY	3/12/2019	13,899.77
		SALARY PACKAGING/LEASING ADMINISTRATION		
EF125955	28987	CTI RISK MANAGEMENT	3/12/2019	4,291.65
		SECURITY - CASH COLLECTION		
EF125956	99997	FAMILY DAY CARE	5/12/2019	54,901.40
		FDC PAYMENT WE 01/12/2019		
EF125957	99997	IN HOME CARE PAYMENTS	5/12/2019	17,832.91
		IHC PAYMENT W/E 01/12/19		
EF125958	27492	SUPERCHOICE SERVICES PTY LIMITED	19/12/2019	568,315.67
		PAYROLL DEDUCTIONS		
EF125959	10118	AUSTRALIA POST	10/12/2019	28,944.11
		POSTAGE CHARGES		
EF125960	10184	BENARA NURSERIES	10/12/2019	5,045.03
		PLANTS		
EF125961	10244	BUILDING & CONST INDUSTRY TRAINING FUND	10/12/2019	59,721.61
		LEVY PAYMENT		
EF125962	10368	COCKBURN WETLANDS EDUCATION CENTRE	10/12/2019	168.00
		COMMUNITY GRANT		
EF125963	10484	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	10/12/2019	48,705.64
		BUILDING SERVICES LEVY		
EF125964	10526	E & MJ ROSHER PTY LTD	10/12/2019	84.83
		MOWER EQUIPMENT		
EF125965	10595	FIVE STAR YAMAHA	10/12/2019	328.06
		MOTOR BIKES & PARTS		
EF125966	10918	MAIN ROADS WA	10/12/2019	42,142.35
		REPAIRS/MAINTENANCE/FUNDING CONTRIBUTION		
EF125967	10944	MCLEODS	10/12/2019	405.56
		LEGAL SERVICES		
EF125968	11028	NEVERFAIL SPRINGWATER LTD	10/12/2019	42.98
		BOTTLED WATER SUPPLIES		
EF125969	11036	NORTHLAKE ELECTRICAL	10/12/2019	21,898.92
		ELECTRICAL SERVICES		
EF125970	11208	QUICK CORPORATE AUSTRALIA PTY LTD	10/12/2019	588.67
		STATIONERY/CONSUMABLES		
EF125971	11307	SATELLITE SECURITY SERVICES PTY LTD	10/12/2019	350.23
		SECURITY SERVICES		
EF125972	11337	SHERIDAN'S FOR BADGES	10/12/2019	277.20
		NAME BADGES & ENGRAVING		
EF125973	11459	SPEARWOOD VETERINARY HOSPITAL	10/12/2019	336.40
		VETERINARY SERVICES		
EF125974	11794	SYNERGY	10/12/2019	948.01
		ELECTRICITY USAGE/SUPPLIES		
EF125975	12394	MP ROGERS & ASSOCIATES PTY LTD	10/12/2019	5,411.51
		CONSULTANCY SERVICES - MARINE		
EF125976	13558	ENGINEERING TECHNOLOGY CONSULTANTS	10/12/2019	17,884.00
		CONSULTANTS SERVICES		
EF125977	15550	APACE AID INC	10/12/2019	554.40
		PLANTS & LANDSCAPING SERVICES		
EF125978	15746	WESTERN AUSTRALIA POLICE SERVICE	10/12/2019	85.60
		POLICE CLEARANCES		
EF125979	16084	CMS ENGINEERING PTY LTD	10/12/2019	5,898.00
		AIRCONDITIONING SERVICES		
EF125980	16846	ACTION GLASS & ALUMINIUM	10/12/2019	1,750.00
		GLAZING SERVICES		
EF125981	17279	AUSSIE COOL SHADES SAILS AWNINGS & HOME SECURITY	10/12/2019	35,838.00
		SHADE SAILS & AWNINGS		
EF125982	19097	AFFAIR WITH FLAIR	10/12/2019	1,028.03
		HIRE OF PARTY DECORATIONS		
EF125983	21120	SHOREWATER MARINE PTY LTD	10/12/2019	37,533.49
		MARINE CONSTRUCTION SERVICES		
EF125984	22589	JB HI FI - COCKBURN	10/12/2019	630.00
		ELECTRICAL EQUIPMENT		
EF125985	22903	UNIQUE INTERNATIONAL RECOVERIES LLC	10/12/2019	384.00
		DEBT COLLECTORS		
EF125986	23250	DEPARTMENT OF PLANNING, LANDS & HERITAGE	10/12/2019	10,486.00
		DAP APPLICATIONS & DAP FEES		
EF125987	23253	KOTT GUNNING	10/12/2019	658.24
		LEGAL SERVICES		
EF125988	23457	TOTALLY WORKWEAR FREMANTLE	10/12/2019	61.84
		CLOTHING - UNIFORMS		
EF125989	24736	ZENIEN	10/12/2019	498.30
		CCTV CAMERA LICENCES		
EF125990	24748	PEARMAN'S ELECTRICAL & MECHANICAL SERVICES P/L	10/12/2019	8,676.76
		ELECTRICAL SERVICES		
EF125991	24884	FREMANTLE FOOTBALL CLUB	10/12/2019	5,004.06
		MERCHANDISE STOCK FOR RETAIL SALE		
EF125992	25096	TECHNICAL RECIPES LTD	10/12/2019	275.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF125993	25128	CONSULTANCY SERVICES HORIZON WEST LANDSCAPE & IRRIGATION P/L	10/12/2019	1,816.99
EF125994	25657	LANDSCAPING SERVICES LOCK JOINT AUSTRALIA THE TRUSTEE FOR THE GHERBAZ FAMILY TRUST	10/12/2019	957.00
EF125995	26321	LOCKSMITH SERVICES SKATEBOARDING WA	10/12/2019	4,950.00
EF125996	26442	SKATEBOARDING CLINICS BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES	10/12/2019	5,019.33
EF125997	26516	LOCKSMITH & SECURITY SERVICES ULTIMATE LIMESTONE	10/12/2019	890.00
EF125998	26606	CONSTRUCTION SERVICES ENVIRO INFRASTRUCTURE PTY LTD	10/12/2019	1,022.57
EF125999	26614	CONSTRUCTION & FABRICATION MARKETFORCE PTY LTD	10/12/2019	4,796.08
EF126000	26655	ADVERTISING WORLDWIDE PRINTING SOLUTIONS EAST PERTH	10/12/2019	495.00
EF126001	26721	PRINTING SERVICES QUAD SERVICES PTY LTD	10/12/2019	185.19
EF126002	26811	CLEANING SERVICES ROMERI MOTOR TRIMMERS	10/12/2019	268.00
EF126003	26903	UPHOLSTERY REPAIR WOOD & GRIEVE ENGINEERS LTD	10/12/2019	6,081.90
EF126004	26938	ENGINEERING MAJESTIC PLUMBING	10/12/2019	7,429.20
EF126005	26946	PLUMBING SERVICES AV TRUCK SERVICES PTY LTD	10/12/2019	83.23
EF126006	26987	TRUCK DEALERSHIP CTI RISK MANAGEMENT	10/12/2019	1,748.20
EF126007	27006	SECURITY - CASH COLLECTION BIBRA LAKE IGA XPRESS	10/12/2019	109.98
EF126008	27027	LIQUOR SUPPLIES FRIG TECH WA	10/12/2019	1,541.93
EF126009	27035	REFRIGERATION SERVICES PHENOMENON CREATIVE EVENT SERVICES	10/12/2019	7,521.80
EF126010	27161	EVENT MANAGEMENT NEXT POWER	10/12/2019	2,264.04
EF126011	27238	SOLAR PANEL AUTO INGRESS PTY LTD	10/12/2019	982.04
EF126012	27243	SERVICE AUTO DOORS ARJOHUNTLEIGH PTY LTD	10/12/2019	324.50
EF126013	27246	SUPPLY, REPAIRS HEALTH EQUIPEMNT VEALE AUTO PARTS	10/12/2019	59.80
EF126014	27423	SPARE PARTS MECHANICAL MECHANICAL PROJECT SERVICES PTY LTD	10/12/2019	242.00
EF126015	27430	AIRCONDITIONING SERVICES MY FLEX TRAINING	10/12/2019	825.00
EF126016	27434	TRAINING SERVICES CARTWRIGHT MEDIA	10/12/2019	360.00
EF126017	27455	VIDEO PRODUCTION SITE PROTECTIVE SERVICES	10/12/2019	2,813.27
EF126018	27463	CCTV PARTS AGILE DOGS	10/12/2019	1,830.00
EF126019	27475	DOG TRAINING LARA KIRKWOOD	10/12/2019	468.81
EF126020	27482	MONTHLY COUNCILLOR ALLOWANCE BILLI AUSTRALIA PTY LTD	10/12/2019	162.80
EF126021	27499	WATER FILTER TAPS HODGE COLLARD PRESTON ARCHITECTS	10/12/2019	1,573.99
EF126022	27500	ARCHITECTS ABSOLUTE BALANCE	10/12/2019	440.00
EF126023	27578	FITNESS PROGRAMMES VORGE PTY LTD	10/12/2019	567.24
EF126024	27622	SWIMWEAR TRUGRADE MEDICAL SUPPLIES	10/12/2019	84.00
EF126025	27749	MEDICAL SUPPLIES ADVISIAN PTY LTD	10/12/2019	11,707.30
EF126026	27784	CONSULTING - ENGINEERING ROPS ENGINEERING AUSTRALIA PTY LTD	10/12/2019	1,056.00
EF126027	27808	CRANE REPAIRS CAMMS	10/12/2019	35,200.00
EF126028	27809	SOFTWARE RA-ONE PTY LTD	10/12/2019	6,600.00
EF126029	27819	SOFTWARE AXIS CONTRACTING PTY LTD	10/12/2019	3,575.00
EF126030	27871	CONCRETE WORKS COUNCILLOR TOM WIDENBAR	10/12/2019	1,031.78
EF126031	27885	MONTHLY COUNCILLOR ALLOWANCE STEVENS MCGANN WILL COCK AND COPPING PTY LTD	10/12/2019	10,318.00
EF126032	27886	CONSULTANCY - MECHANICAL ENGINEERING BBC ENTERTAINMENT	10/12/2019	605.00
EF126033	27899	ENTERTAINMENT AGENCY NATURE CALLS PORTABLE TOILETS	10/12/2019	1,551.00
EF126034	88888	HIRE - PORTABLE LOOS ECO LOGICAL AUSTRALIA PTY LTD	10/12/2019	200.00
EF126035	88888	BOND REFUND FRASERS	10/12/2019	12,811.52
EF126036	88888	BOND REFUND MARCO FALSO	10/12/2019	500.00
EF126037	88888	BOND REFUND COCKBURN CHINESE COMMUNITY	10/12/2019	150.00
EF126038	88888	BOND REFUND MEWS ROAD PTY LTD	10/12/2019	500.00
EF126039	88888	BOND REFUND ROBERT DICEY	10/12/2019	1,800.00
EF126040	88888	BOND REFUND ADAM ELPHONSTONE	10/12/2019	500.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126041	88888	SYMBOLISE HOLDINGS PTY LTD	10/12/2019	5,134.80
EF126042	99996	BOND REFUND	10/12/2019	38.75
EF126043	99996	EILEEN WARD	10/12/2019	1,440.00
EF126044	99996	RATES REFUND	10/12/2019	50.00
EF126045	99996	PANTHEON DEVELOPMENTS PTY LTD	10/12/2019	27.01
EF126046	99996	RATES REFUND	10/12/2019	1,000.00
EF126047	99996	JUDITH ANN BAKOVIC	10/12/2019	725.30
EF126048	99996	RATES REFUND	10/12/2019	486.30
EF126049	99996	KRISTINE ANN MARSHALL	10/12/2019	980.00
EF126050	99996	RATES REFUND	10/12/2019	150,000.00
EF126051	99997	JANDAKOT AIRPORT HOLDINGS PTY LTD	10/12/2019	3,000.00
EF126052	99997	RATES REFUND	10/12/2019	4,000.00
EF126053	99997	SPANISH CLUB WA INC	10/12/2019	300.00
EF126054	99997	CULTURAL GRANT - NOCHE VIEJA	10/12/2019	200.00
EF126055	99997	DANCE ABILITY PERFORMING ARTS KELETE INC	10/12/2019	200.00
EF126056	99997	CULTURAL GRANT - ABILITY WEEKEND FESTIVA	10/12/2019	300.00
EF126057	99997	PETER COOPER	10/12/2019	200.00
EF126058	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126059	99997	ROBYN STONE	10/12/2019	200.00
EF126060	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126061	99997	ROBYN FINLAY	10/12/2019	200.00
EF126062	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126063	99997	MICHELE PICCIRILLI	10/12/2019	200.00
EF126064	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126065	99997	ERIC PREEDY	10/12/2019	200.00
EF126066	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126067	99997	DAVID LEWIS	10/12/2019	300.00
EF126068	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126069	99997	NATALIE MONASTRA	10/12/2019	200.00
EF126070	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126071	99997	VERA DAVEY	10/12/2019	300.00
EF126072	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	100.00
EF126073	99997	ERNEST READING	10/12/2019	300.00
EF126074	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126075	99997	DOREEN PALMER	10/12/2019	300.00
EF126076	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126077	99997	CONCETTA RUGGIERO	10/12/2019	200.00
EF126078	99997	ROLLERSHUTTER SUBSIDY	10/12/2019	200.00
EF126079	99997	JULIE FORRESTER	10/12/2019	300.00
EF126080	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126081	99997	MARY SEPAROVICH	10/12/2019	571.30
EF126082	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	3,328.31
EF126083	99997	SINTA NIG	10/12/2019	108.05
EF126084	99997	EOFY TEAM DINNER	10/12/2019	297.90
EF126085	99997	DG & CL JORRITSMA	10/12/2019	100.00
EF126086	99997	PEN FEE REFUND - DG & CL JORRITSMA	10/12/2019	140.00
EF126087	99997	BEN ROSER	10/12/2019	200.00
EF126088	99997	REIMBURSEMENT CLAIM - BEN ROSER	10/12/2019	300.00
EF126089	99997	C. F. LOVE	10/12/2019	200.00
EF126090	99997	CHRISTMAS DECORATIONS REIMBURSEMENT	10/12/2019	200.00
EF126091	99997	JULIE MCCAMLEY	10/12/2019	200.00
EF126092	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126093	99997	BORIS YAKAS	10/12/2019	200.00
EF126094	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126095	99997	MICHAEL O'GRADY	10/12/2019	200.00
EF126096	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126097	99997	VEREKER JURY	10/12/2019	200.00
EF126098	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126099	99997	THOMAS MILLER	10/12/2019	200.00
EF126100	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126101	99997	KAM YUK CHENG	10/12/2019	100.00
EF126102	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126103	99997	VINCENT STANLEY	10/12/2019	300.00
EF126104	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126105	99997	ENRICO D'ALESSANDRO	10/12/2019	200.00
EF126106	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	300.00
EF126107	99997	ELIZABETH BECKER	10/12/2019	200.00
EF126108	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126109	99997	MARIA PICCARO	10/12/2019	300.00
EF126110	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	200.00
EF126111	99997	GRAHAM HENRY	10/12/2019	100.00
EF126112	99997	SENIOR SECURITY SUBSIDY SCHEME	10/12/2019	4,790.15
EF126113	99997	DINKA YASA	10/12/2019	1,560,349.32
EF126114	99997	SENIOR SECURITY SUBSIDY SCHEME	21/12/2019	5,660,207.10
EF126115	99997	MICHAEL KAIN		
EF126116	99997	SENIOR SECURITY SUBSIDY SCHEME		
EF126117	99997	LUKA AND ROMA PAVLOVICH		
EF126118	99997	SENIOR SECURITY SUBSIDY SCHEME		
EF126119	99997	EVELINE THOMMESEN		
EF126120	99997	SENIOR SECURITY SUBSIDY SCHEME		
EF126121	99997	VINCENZO MANCUSO		
EF126122	99997	SENIOR SECURITY SUBSIDY SCHEME		
EF126123	99997	NORMAN ANDREW		
EF126124	99997	SENIOR SECURITY SUBSIDY SCHEME		
EF126125	99997	MENTAL HEALTH COMMISSION		
EF126126	99997	RETURN OF UNSPENT GRANT MONEY		
EF126127	11741	WESTERN AUSTRALIAN TREASURY CORPORATION		
EF126128	10590	LOAN REPAYMENTS		
EF126129		DEPARTMENT OF FIRE AND EMERGENCY SERVICES		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126090	12585	ESL LEVY & RELATED COSTS SOUTHERN METRO REGIONAL COUNCIL - LOANS	21/12/2019	397,422.26
EF126091	10152	LOAN REPAYMENT AUST SERVICES UNION	17/12/2019	1,115.60
EF126092	10154	PAYROLL DEDUCTIONS AUSTRALIAN TAXATION OFFICE	17/12/2019	459,817.00
EF126093	10305	PAYROLL DEDUCTIONS CHILD SUPPORT AGENCY	17/12/2019	2,597.59
EF126094	11001	PAYROLL DEDUCTIONS LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU	17/12/2019	123.00
EF126095	11794	PAYROLL DEDUCTIONS SYNERGY	17/12/2019	395,357.08
EF126096	11857	ELECTRICITY USAGE/SUPPLIES CHAMPAGNE SOCIAL CLUB	17/12/2019	472.00
EF126097	11880	PAYROLL DEDUCTIONS 45\$ CLUB	17/12/2019	16.00
EF126098	19726	PAYROLL DEDUCTIONS HEALTH INSURANCE FUND OF WA	17/12/2019	1,526.95
EF126099	25987	PAYROLL DEDUCTIONS TOYOTA FLEET MANAGEMENT	17/12/2019	608.14
EF126100	26987	PAYROLL DEDUCTIONS - NOVATED LEASE CTI RISK MANAGEMENT	17/12/2019	2,588.70
EF126101	27874	SECURITY - CASH COLLECTION SMART SALARY	17/12/2019	13,899.77
EF126102	99997	SALARY PACKAGING/LEASING ADMINISTRATION COCKBURN WATERPOLO NATALIE TURNER	17/12/2019	964.54
EF126103	99997	SPORTS EQUIPMENT GRANT #121 ENRICO D'ALESSANDRO	17/12/2019	300.00
EF126104	99997	SENIOR SECURITY SUBSIDY SCHEME GREG KAZMER	17/12/2019	239.00
EF126105	99997	PRESCRIPTION SAFETY GLASSES REIMBURSEMENT AR WYTHES & DC HACKING	17/12/2019	1,389.00
EF126106	99997	UNDERGRADUATE CONTRIBUTION - AMY HACKING AMANDA SYMMONS	17/12/2019	575.00
EF126107	99997	UNDERGRADUATE CONTRIBUTION - A SYMMONS ATO DIRECT CREDIT ACCOUNT	17/12/2019	1,062.56
EF126108	99997	STUDENT ID NO: 12607558 BRETT FELLOWS	17/12/2019	256.50
EF126109	99997	REIMBURSEMENT - TEAM DINNER DEPARTMENT OF JUSTICE	17/12/2019	314,475.89
EF126110	27492	MANGANO PAYMENT FROM SSO FOR VERDE DRIVE SUPERCHOICE SERVICES PTY LIMITED	17/12/2019	573,865.11
EF126111	99997	PAYROLL DEDUCTIONS FAMILY DAY CARE	19/12/2019	54,936.59
EF126112	99997	FDC PAYMENT WE 15/12/19 IN HOME CARE PAYMENTS	19/12/2019	19,728.04
EF126113	11867	IHC PAYMENT W/E 15/12/19 KEVIN JOHN ALLEN	24/12/2019	2,639.83
EF126114	12740	MONTHLY COUNCILLOR ALLOWANCE MAYOR LOGAN HOWLETT	24/12/2019	11,439.09
EF126115	20634	MONTHLY COUNCILLOR ALLOWANCE LEE-ANNE SMITH	24/12/2019	2,639.83
EF126116	25353	MONTHLY COUNCILLOR ALLOWANCE PHILIP EVA	24/12/2019	2,639.83
EF126117	26696	MONTHLY COUNCILLOR ALLOWANCE CHAMONIX TERBLANCHE	24/12/2019	2,639.83
EF126118	27326	MONTHLY COUNCILLOR ALLOWANCE MICHAEL SEPAROVICH	24/12/2019	2,639.83
EF126119	27327	MONTHLY COUNCILLOR ALLOWANCE CHONTELLE SANDS	24/12/2019	2,295.83
EF126120	27475	MONTHLY COUNCILLOR ALLOWANCE LARA KIRKWOOD	24/12/2019	4,509.66
EF126121	27871	MONTHLY COUNCILLOR ALLOWANCE COUNCILLOR TOM WIDENBAR	24/12/2019	2,639.83
EF126122	27872	MONTHLY COUNCILLOR ALLOWANCE COUNCILLOR PHOEBE CORKE	24/12/2019	2,639.83
EF126123	99996	MONTHLY COUNCILLOR ALLOWANCE DAVID STEVEN MARSH	24/12/2019	30.00
EF126124	99996	RATES REFUND TROY BLIGHT	24/12/2019	77.50
EF126125	99996	RATES REFUND PETER QUARTERMAIN	24/12/2019	150.00
EF126126	99996	RATES REFUND JULIE GAYE THOMAS	24/12/2019	75.00
EF126127	99996	RATES REFUND FLEETWOOD PTY LTD	24/12/2019	5.00
EF126128	99996	RATES REFUND CATHERINE MARIA CELENZA	24/12/2019	1,572.20
EF126129	99996	RATES REFUND INNES BABIC	24/12/2019	20.00
EF126130	99996	RATES REFUND OFFICE OF STATE REVENUE	24/12/2019	129.25
EF126131	99996	RATES REFUND DEBORAH FRANCIS PASQUARELLI	24/12/2019	30.00
EF126132	99996	RATES REFUND STEVEN DA SILVA	24/12/2019	77.50
EF126133	99996	RATES REFUND SHARON CILLIERS	24/12/2019	150.00
EF126134	99996	RATES REFUND WILLIAM KIRKPATRICK	24/12/2019	150.00
EF126135	99996	RATES REFUND SEMPL PROPERTY GROUP	24/12/2019	982.54
EF126136	10047	RATES REFUND ALINTA ENERGY	24/12/2019	3,645.95
EF126137	12025	NATURAL GAS & ELECTRICITY SUPPLY TELSTRA CORPORATION	24/12/2019	99.00
		COMMUNICATIONS SERVICES		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126138	88888	RHYS JONES BOND REFUND	24/12/2019	80.00
EF126139	88888	GNULLAR MIA MAORI BOND REFUND	24/12/2019	500.00
EF126140	88888	HOSHANG DEBOO BOND REFUND	24/12/2019	1,000.00
EF126141	88888	SHEMARRAH SAGASTUME BOND REFUND	24/12/2019	1,000.00
EF126142	88888	CAROLYN & GEOFF GLAZIER BOND REFUND	24/12/2019	500.00
EF126143	88888	PATRICK CURRIE BOND REFUND	24/12/2019	500.00
EF126144	88888	SYMBOLISE HOLDINGS PTY LTD BOND REFUND	24/12/2019	15,287.36
EF126145	88888	SUSAN ROSS BOND REFUND	24/12/2019	150.00
EF126146	99997	CM & GL NELSON OVERCHARGE ON COPIES OF PLANS	24/12/2019	50.00
EF126147	99997	COOGEE BEACH PROGRESS ASSOCIATION DELEGATED AUTHORITY LGACS7	24/12/2019	556.00
EF126148	99997	BRENTON & TANIA WILD COMPOST BIN REBATE - B & T WILD	24/12/2019	50.00
EF126149	99997	MR CROCKETT, NEIL & KERRY REIMBURSE - SAFETY PRESCRIPTION GLASSES	24/12/2019	300.00
EF126150	99997	SAMUELA FUALALO REIMBURSEMENT OF FEES - S FUALALO	24/12/2019	635.00
EF126151	99997	CONCETTA RUGGIERO SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	300.00
EF126152	99997	PORT COOGEE COMMUNITY ASSOCIATION DONATION \$200 LGACS2	24/12/2019	200.00
EF126153	99997	BIBRA LAKE PRIMARY SCHOOL DONATION TO SCHOOLS	24/12/2019	230.00
EF126154	99997	ZOE HADDRELL COMPOST BIN REBATE - ZOE HADDRELL	24/12/2019	45.00
EF126155	99997	JAN PITTMAN TEACHING 27/11/19	24/12/2019	650.00
EF126156	99997	ROBERT MCNAB COMPOST BIN REBATE - R MCNAB	24/12/2019	50.00
EF126157	99997	DAVID BANNATYNE COMPOST BIN REBATE - D BANNATYNE	24/12/2019	50.00
EF126158	99997	LAUREL SEPKUS COMPOST BIN REBATE - L SEPKUS	24/12/2019	50.00
EF126159	99997	TANIA MELKUS COMPOST BIN REBATE - T MELKUS	24/12/2019	50.00
EF126160	99997	ROSLYN MARGARET PRICE COMPOST BIN REBATE - R PRICE	24/12/2019	50.00
EF126161	99997	YANGBUP PROGRESS ASSOCIATION INVOICE - INV2019-15	24/12/2019	1,285.00
EF126162	99997	COOLBELLUP COMMUNITY SCHOOL DONATION TO SCHOOLS - ACS7	24/12/2019	280.00
EF126163	99997	STOJAN DODIG SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	200.00
EF126164	99997	DOUGLAS DAVIES SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	300.00
EF126165	99997	IAN NASH SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	100.00
EF126166	99997	PAULINE DERHAM SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	200.00
EF126167	99997	NORMAN WONG SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	300.00
EF126168	99997	SHELDIA RITCHIE SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	200.00
EF126169	99997	MARIA VAN DER TOGT SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	200.00
EF126170	99997	LUCY BETTEGACCI SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	80.00
EF126171	99997	TOM SRADAROV SENIOR SECURITY SUBSIDY SCHEME	24/12/2019	200.00
EF126172	99997	PHOENIX PRIMARY SCHOOL BUS TRIP TO ANNUALL INTERSCHOOL CARNIVAL	24/12/2019	253.00
EF126173	99997	JANICE STIGWOOD GRANTS, DONATIONS & REFUNDS	24/12/2019	50.00
EF126174	99997	JENNIFER TAYLOR GRANTS, DONATIONS & REFUNDS	24/12/2019	50.00
EF126175	99997	FERGAL TROY GRANTS, DONATIONS & REFUNDS	24/12/2019	50.00
EF126176	99997	EMMA VIDOVICH COMPOST BIN REBATE - E VIDOVICH	24/12/2019	50.00
EF126177	99997	DEBORAH PROUDFOOT CROSSOVER REBATE - DEBORAH PROUDFOOT	24/12/2019	300.00
EF126178	99997	SHIRLEY A TESTER REIMBURSE COOBY COMMUNITY SOUP PROJECT	24/12/2019	41.23
EF126179	99997	MICHAEL CHRISTIE REIMBURSE COOBY COMMUNITY SOUP PROJECT	24/12/2019	103.39
EF126180	99997	YARNS R US R J BRADFIELD KENNARDS HIRE INVOICE 21046878 REIMBURSE	24/12/2019	315.00
EF126181	99997	MARISA PIU GRANTS, DONATIONS & REFUNDS	24/12/2019	47.25
EF126182	99997	HARRISON SUMMERELL JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2019	400.00
EF126183	99997	JAMES DWYER JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2019	400.00
EF126184	99997	KAYLEY DAWSON JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2019	400.00
EF126185	99997	EMILY DAWSON JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2019	400.00
EF126186	99997	LUCY WILLS JUNIOR SPORT TRAVEL ASSISTANCE	24/12/2019	400.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126187	99997	JUNIOR SPORT TRAVEL ASSISTANCE KANAE TIHORE	24/12/2019	400.00
EF126188	99997	JUNIOR SPORT TRAVEL ASSISTANCE TRENT WOOD	24/12/2019	400.00
EF126189	99997	JUNIOR SPORT TRAVEL ASSISTANCE ANDREW CRAGGS	24/12/2019	400.00
EF126190	99997	JUNIOR SPORT TRAVEL ASSISTANCE KYESHA POTAKA	24/12/2019	400.00
EF126191	99997	JUNIOR SPORT TRAVEL ASSISTANCE TAJ TUORO-TEATA	24/12/2019	400.00
EF126192	99997	JUNIOR SPORT TRAVEL ASSISTANCE NGARONGO KING	24/12/2019	400.00
EF126193	99997	JUNIOR SPORT TRAVEL ASSISTANCE CLAUDIA HEINZLE	24/12/2019	400.00
EF126194	99997	JUNIOR SPORT TRAVEL ASSISTANCE ISABELLA OSBORNE	24/12/2019	400.00
EF126195	99997	JUNIOR SPORT TRAVEL ASSISTANCE STANLEY BROWN	24/12/2019	400.00
EF126196	99997	JUNIOR SPORT TRAVEL ASSISTANCE LACHLAN WILLIS	24/12/2019	400.00
EF126197	99997	JUNIOR SPORT TRAVEL ASSISTANCE ANDRIANO LEBIB	24/12/2019	400.00
EF126198	99997	JUNIOR SPORT TRAVEL ASSISTANCE EMILY ADAMS	24/12/2019	400.00
EF126199	99997	JUNIOR SPORT TRAVEL ASSISTANCE TRISTAN GALINDO	24/12/2019	400.00
EF126200	99997	JUNIOR SPORT TRAVEL ASSISTANCE MICHAEL LINO	24/12/2019	400.00
EF126201	99997	JUNIOR SPORT TRAVEL ASSISTANCE ALESSANDRO DE ANDRADE BASTO	24/12/2019	400.00
EF126202	99997	JUNIOR SPORT TRAVEL ASSISTANCE JUSTIN TANG YAN	24/12/2019	400.00
EF126203	99997	JUNIOR SPORT TRAVEL ASSISTANCE CHRISTIAN SILAS	24/12/2019	400.00
EF126204	99997	JUNIOR SPORT TRAVEL ASSISTANCE LUKA BERETOVAC	24/12/2019	400.00
EF126205	99997	JUNIOR SPORT TRAVEL ASSISTANCE CADENCE BUCKLEY	24/12/2019	400.00
EF126206	99997	JUNIOR SPORT TRAVEL ASSISTANCE DELANO CECCHI	24/12/2019	400.00
EF126207	99997	JUNIOR SPORT TRAVEL ASSISTANCE ELLAH BARANGAN	24/12/2019	400.00
EF126208	99997	JUNIOR SPORT TRAVEL ASSISTANCE PATRICK TIERNEY	24/12/2019	400.00
EF126209	99997	JUNIOR SPORT TRAVEL ASSISTANCE AMBERLEY WILLIS	24/12/2019	400.00
EF126210	99997	JUNIOR SPORT TRAVEL ASSISTANCE AMBER RUSSEL	24/12/2019	400.00
EF126211	99997	JUNIOR SPORT TRAVEL ASSISTANCE KARIM YUSOF	24/12/2019	400.00
EF126212	99997	JUNIOR SPORT TRAVEL ASSISTANCE MOLLY LUKOWIAK	24/12/2019	400.00
EF126213	99997	JUNIOR SPORT TRAVEL ASSISTANCE BIANCA ETTRIDGE	24/12/2019	400.00
EF126214	99997	JUNIOR SPORT TRAVEL ASSISTANCE TEAGAN ETTRIDGE	24/12/2019	400.00
EF126215	99997	JUNIOR SPORT TRAVEL ASSISTANCE AIDEN HOLMES	24/12/2019	400.00
EF126216	99997	JUNIOR SPORT TRAVEL ASSISTANCE CARMEN CHUA	24/12/2019	400.00
EF126217	99997	JUNIOR SPORT TRAVEL ASSISTANCE SPEARWOOD DALMATINAC ALENKA	24/12/2019	5,042.73
EF126218	99997	MAJOR CAPITAL WORKS GRANT MERLE TAYLOR	24/12/2019	300.00
EF126219	99997	SENIOR SECURITY SUBSIDY SCHEME LESLIE RAYMOND	24/12/2019	300.00
EF126220	99997	SENIOR SECURITY SUBSIDY SCHEME MARY GARDINER	24/12/2019	100.00
EF126221	99997	SENIOR SECURITY SUBSIDY SCHEME MARK CROOM	24/12/2019	300.00
EF126222	99997	SENIOR SECURITY SUBSIDY SCHEME CONNIE GUMINA	24/12/2019	200.00
EF126223	99997	SENIOR SECURITY SUBSIDY SCHEME JOHN QUINLAN	24/12/2019	100.00
EF126224	99997	SENIOR SECURITY SUBSIDY SCHEME TEOW MING KONG	24/12/2019	200.00
EF126225	99997	SENIOR SECURITY SUBSIDY SCHEME MARIA DA CONCEICAO	24/12/2019	300.00
EF126226	99997	SENIOR SECURITY SUBSIDY SCHEME JOHN BAYNE	24/12/2019	100.00
EF126227	99997	SENIOR SECURITY SUBSIDY SCHEME CHOW HENG LIM	24/12/2019	300.00
EF126228	99997	SENIOR SECURITY SUBSIDY SCHEME VICTORINA JONES	24/12/2019	300.00
EF126229	99997	SENIOR SECURITY SUBSIDY SCHEME PHOENIX BEELIAR JUNIOR CRICKET CLUB PAUL	24/12/2019	1,000.00
EF126230	99997	SPORTS EQUIPMENT GRANT #124 TARA ROSS	24/12/2019	50.00
EF126231	99997	GRANTS, DONATIONS & REFUNDS CESILIA RINA RYANTI SCALLY	24/12/2019	34.00
EF126232	99997	COCKBURN ARC REFUND COCKBURN LITTLE ATHLETICS CENTRE NICOLE	24/12/2019	1,000.00
EF126233	99997	SPORTS EQUIPMENT GRANT #122 CSDA OFFICIAL DEPARTMENTAL RECEIPTS&P	24/12/2019	227.70
EF126234	99997	DEPARTMENT OF HUMAN SERVICES #180103381 JANDAKOT VOLUNTEER BUSH FIRE BRIGADE	24/12/2019	1,899.00
		COMMUNITY GRANT - ANZAC DAY GENERATOR		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126235	99997	DISMANTLE INC. COMMUNITY GRANT - BIKERESCUE COCKBURN	24/12/2019	3,300.00
EF126236	99997	JERVOISE BAY SAILING CLUB SPONSORSHIP - HOBIE CATAMARAN NATIONAL C	24/12/2019	3,000.00
EF126237	99997	SPEARWOOD PRIMARY SCHOOL DONATION TO SCHOOLD	24/12/2019	250.00
EF126238	99997	TNT ALL STARS- NUKES PAYMENT FOR A CHEERLEADING PERFORMANCE /	24/12/2019	500.00
EF126239	99997	BGC RESIDENTIAL PTY LTD CROSSOVER CLAIM - 8 QUARTZ ROAD TREEBY	24/12/2019	300.00
EF126240	99997	MR VICTOR BRAUNER COMPOST BIN REBATE - V BRAUNER	24/12/2019	45.00
EF126241	99997	SHANE BYERS CROSSOVER CLAIM - S BYERS	24/12/2019	300.00
EF126242	99997	STEPHANIE GOSLING COOBY COMMUNITY SOUP PROJECT INGRDIENTS	24/12/2019	48.50
EF126243	99997	PATRICK CURRIE PEN FEE REFUND - C073	24/12/2019	1,070.20
EF126244	99997	JERRY SALONGA ARTIST PAYMENT ONE OFF FOR SENIORS DANCE	24/12/2019	560.00
EF126245	99997	JACQUELINE JOHNSON LANDOWNER BIODIVERSITY GRANT	24/12/2019	2,240.37
EF126246	99997	DAVID MANNING LANDOWNER BIODIVERSITY GRANT	24/12/2019	2,970.00
EF126247	99997	CORINNE/DANIEL FRANKLIN LANDOWNER BIODIVERSITY GRANT	24/12/2019	2,800.80
EF126248	99997	CORINNE/DANIEL FRANKLIN LANDOWNER BIODIVERSITY GRANT	24/12/2019	2,970.92
EF126249	99997	SHARON/NEIL CLINCH LANDOWNER BIODIVERSITY GRANT	24/12/2019	2,875.59
EF126250	99997	JENNIFER/RAY MCCORMICK LANDOWNER BIODIVERSITY GRANT	24/12/2019	3,000.00
EF126251	99997	NEIL/SOPHIA MCLAY LANDOWNER BIODIVERSITY GRANT	24/12/2019	1,500.00
EF126252	99997	SUE-EE LAI INTERNAL WINNER EMPLOYEE OF THE YEAR 18	24/12/2019	3,051.03
EF126253	10032	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD CONTROLLERS AND SIGNS	24/12/2019	34,130.25
EF126254	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	24/12/2019	499.93
EF126255	10091	ASLAB PTY LTD ASPHALTING SERVICES/SUPPLIES	24/12/2019	7,083.34
EF126256	10097	BLACKWOODS ATKINS ENGINEERING SUPPLIES	24/12/2019	1,413.02
EF126257	10160	DORMA AUSTRALIA PTY LTD AUTOMATIC DOOR SERVICES	24/12/2019	4,581.98
EF126258	10170	MACRI PARTNERS AUDITING SERVICES	24/12/2019	2,585.00
EF126259	10184	BENARA NURSERIES PLANTS	24/12/2019	4,200.35
EF126260	10201	BIG W DISCOUNT STORES VARIOUS SUPPLIES	24/12/2019	22.00
EF126261	10207	BOC GASES GAS SUPPLIES	24/12/2019	247.43
EF126262	10212	BOSS BOLLARDS SECURITY PRODUCTS	24/12/2019	225.50
EF126263	10221	BP AUSTRALIA PTY LTD DIESEL/PETROL SUPPLIES	24/12/2019	29,994.56
EF126264	10226	BRIDGESTONE AUSTRALIA LTD TYRE SERVICES	24/12/2019	29,878.24
EF126265	10246	BUNNINGS BUILDING SUPPLIES PTY LTD HARDWARE SUPPLIES	24/12/2019	1,923.92
EF126266	10247	BUNZL AUSTRALIA LTD PAPER/PLASTIC/CLEANING SUPPLIES	24/12/2019	1,026.22
EF126267	10255	CABCHARGE AUSTRALIA PTY LTD CABCHARGES	24/12/2019	282.40
EF126268	10256	CABLE LOCATES & CONSULTING LOCATING SERVICES	24/12/2019	1,615.90
EF126269	10279	CASTROL AUSTRALIA PTY LTD GREASE/LUBRICANTS	24/12/2019	2,048.75
EF126270	10287	CENTRELINE MARKINGS LINEMARKING SERVICES	24/12/2019	1,815.00
EF126271	10329	CITY OF ROCKINGHAM TIP FEES	24/12/2019	1,997.32
EF126272	10338	CLEANAWAY PTY LTD WASTE DISPOSAL SERVICES	24/12/2019	452.10
EF126273	10359	COCKBURN PAINTING SERVICE PAINTING SUPPLIES/SERVICES	24/12/2019	3,208.50
EF126274	10368	COCKBURN WETLANDS EDUCATION CENTRE COMMUNITY GRANT	24/12/2019	646.00
EF126275	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	24/12/2019	10,214.23
EF126276	10459	DAVID GRAY & CO PTY LTD MOBILE GARBAGE BINS	24/12/2019	281.16
EF126277	10483	LANDGATE MAPPING/LAND TITLE SEARCHES	24/12/2019	5,007.64
EF126278	10484	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY BUILDING SERVICES LEVY	24/12/2019	73,529.11
EF126279	10526	E & MJ ROSHER PTY LTD MOWER EQUIPMENT	24/12/2019	6,542.74
EF126280	10528	EASIFLEET VEHICLE LEASE	24/12/2019	568.90
EF126281	10535	WORKPOWER INCORPORATED EMPLOYMENT SERVICES - PLANTING	24/12/2019	6,865.38
EF126282	10537	EDART SUPPLIES ART/CRAFT SUPPLIES	24/12/2019	134.09
EF126283	10580	FC COURIERS	24/12/2019	1,428.28

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126284	10597	COURIER SERVICES	24/12/2019	80,057.64
EF126285	10609	FLEXI STAFF PTY LTD	24/12/2019	456.50
EF126286	10611	EMPLOYMENT SERVICES	24/12/2019	44,890.34
EF126287	10655	FORESTVALE TREES P/L	24/12/2019	13,350.59
EF126288	10679	PLANTS - TREES/SHRUBS	24/12/2019	3,294.50
EF126289	10726	FORPARK AUSTRALIA	24/12/2019	15,301.00
EF126290	10732	PLAYGROUND EQUIPMENT	24/12/2019	880.00
EF126291	10768	GHD PTY LTD	24/12/2019	990.00
EF126292	10787	CONSULTANCY SERVICES	24/12/2019	1,000.00
EF126293	10794	GRASSTREES AUSTRALIA	24/12/2019	1,031.80
EF126294	10804	PLANTS & PLANTING SERVICES	24/12/2019	10,890.00
EF126295	10814	HOLTON CONNOR ARCHITECTS & PLANNERS	24/12/2019	561.00
EF126296	10866	ARCHITECTURAL SERVICES	24/12/2019	5,600.00
EF126297	10879	HORIZONS WEST BUS & COACHLINES	24/12/2019	1,548.97
EF126298	10888	TRANSPORTATION SERVICES	24/12/2019	7,979.28
EF126299	10913	INST OF PUBLIC WORKS ENG AUST - WA	24/12/2019	6,831.03
EF126300	10918	MEMBERSHIP FEES	24/12/2019	2,200,000.00
EF126301	10923	JANDAKOT ACCIDENT REPAIR CENTRE	24/12/2019	1,400.72
EF126302	10938	PANEL BEATING SERVICES	24/12/2019	3,503.84
EF126303	10942	JASON SIGNMAKERS	24/12/2019	550.00
EF126304	10944	SIGNS	24/12/2019	17,118.41
EF126305	10968	JBA SURVEYS	24/12/2019	8,673.50
EF126306	10982	LAND SURVEYING SERVICES	24/12/2019	2,832.11
EF126307	10991	JR & A HERSEY PTY LTD	24/12/2019	6,373.45
EF126308	11004	SAFETY CLOTHING SUPPLIES	24/12/2019	32,435.60
EF126309	11028	LANDCORP	24/12/2019	335.40
EF126310	11032	COCKBURN CENTRAL WEST - AGREEMENT	24/12/2019	227.70
EF126311	11036	LES MILLS AEROBICS	24/12/2019	44,253.80
EF126312	11039	INSTRUCTION/TRAINING SERVICES	24/12/2019	2,093.98
EF126313	11077	LJ CATERERS	24/12/2019	5,183.20
EF126314	11208	CATERING SERVICES	24/12/2019	4,061.74
EF126315	11244	BUCHER MUNICIPAL PTY LTD	24/12/2019	3,331.58
EF126316	11274	PURCHASE OF NEW PLANT / REPAIR SERVICES	24/12/2019	1,487.20
EF126317	11284	MAJOR MOTORS PTY LTD	24/12/2019	1,320.00
EF126318	11307	REPAIRS/MAINTENANCE/FUNDING CONTRIBUTION	24/12/2019	16,703.42
EF126319	11308	REPAIRS/MAINTENANCE SERVICES	24/12/2019	3,645.70
EF126320	11331	MAXWELL ROBINSON & PHELPS	24/12/2019	3,971.00
EF126321	11334	PEST & WEED MANAGEMENT	24/12/2019	882.86
EF126322	11337	MCGEE'S PROPERTY	24/12/2019	1,033.61
EF126323	11425	PROPERTY CONSULTANCY SERVICES	24/12/2019	2,310.00
EF126324	11449	MCLEODS	24/12/2019	125.00
EF126325	11459	LEGAL SERVICES	24/12/2019	248.50
EF126326	11483	MINIQUIP	24/12/2019	954.40
EF126327	11511	HIRING SERVICES	24/12/2019	387.24
EF126328	11556	MODERN TEACHING AIDS PTY LTD	24/12/2019	231.00
EF126329	11557	TEACHING AIDS	24/12/2019	14,924.80
EF126330	11625	BEACON EQUIPMENT	24/12/2019	187,955.33
EF126331	11635	MOWING EQUIPMENT	24/12/2019	2,717.24
		MURDOCH UNIVERSITY OFFICE OF FINANCE, PLANNING & REPORTING		
		ANALYSING SERVICES		
		NEVERFAIL SPRINGWATER LTD		
		BOTTLED WATER SUPPLIES		
		NOISE & VIBRATION MEASUREMENT SYSTEMS		
		MEASURING EQUIPMENT/SERVICES		
		NORTHLAKE ELECTRICAL		
		ELECTRICAL SERVICES		
		NOVUS AUTO GLASS		
		WINDSCREEN REPAIR SERVICES		
		P & G BODY BUILDERS PTY LTD		
		PLANT BODY BUILDING SERVICES		
		QUICK CORPORATE AUSTRALIA PTY LTD		
		STATIONERY/CONSUMABLES		
		RESEARCH SOLUTIONS PTY LTD		
		RESEARCH SERVICES		
		ROTTNEST EXPRESS		
		ENTERTAINMENT SERVICES		
		ROYAL LIFE SAVING SOCIETY AUSTRALIA		
		TRAINING SERVICES		
		SATELLITE SECURITY SERVICES PTY LTD		
		SECURITY SERVICES		
		BOSS INDUSTRIAL FORMALLY SBA SUPPLIES		
		HARDWARE SUPPLIES		
		SHAWMAC PTY LTD		
		CONSULTANCY SERVICES - CIVIL		
		SHENTON ENTERPRISES PTY LTD		
		POOL EQUIPMENT/SERVICES		
		SHERIDANS FOR BADGES		
		NAME BADGES & ENGRAVING		
		SOUTHERN METROPOLITAN REGIONAL COUNCIL		
		WASTE DISPOSAL GATE FEES		
		SPEARWOOD FLORIST ULTIMATE CO PTY LTD		
		FLORAL ARRANGEMENTS		
		SPEARWOOD VETERINARY HOSPITAL		
		VETERINARY SERVICES		
		ST JOHN AMBULANCE AUST WA OPERATIONS		
		FIRST AID COURSES		
		STATEWIDE BEARINGS		
		BEARING SUPPLIES		
		TECHNIFIRE 2000		
		FIRE FIGHTING EQUIPMENT		
		TECHNOLOGY ONE LTD		
		IT CONSULTANCY SERVICES		
		TOTAL EDEN PTY LTD		
		RETICULATION SUPPLIES		
		TOWN OF KWINANA		
		CONTRIBUTION TO LSL & ADVERTISING		

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EF126332	11642	TRAILER PARTS PTY LTD TRAILER PARTS	24/12/2019	811.23
EF126333	11657	TRUCKLINE PARTS CENTRES AUTOMOTIVE SPARE PARTS	24/12/2019	145.93
EF126334	11667	TURFMASTER FACILITY MANAGEMENT TURF & MOWING SERVICES	24/12/2019	522.50
EF126335	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	24/12/2019	3,306.88
EF126336	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	24/12/2019	528.00
EF126337	11722	WA HINO SALES & SERVICE PURCHASE OF NEW TRUCKS / MAINTENANCE	24/12/2019	1,175.76
EF126338	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	24/12/2019	16,860.02
EF126339	11795	WESTERN POWER STREET LIGHTING INSTALLATION & SERVICE	24/12/2019	4,030.00
EF126340	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	24/12/2019	2,261.40
EF126341	11835	WURTH AUSTRALIA PTY LTD HARDWARE SUPPLIES	24/12/2019	1,024.49
EF126342	11841	YANGEBUP FAMILY CENTRE INC VENUE HIRE / GRANTS & DONATIONS	24/12/2019	238.00
EF126343	11854	ZIPFORM PRINTING SERVICES	24/12/2019	4,984.43
EF126344	11873	WATTLEUP TRACTORS HARDWARE SUPPLIES	24/12/2019	1,705.20
EF126345	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS EXCAVATING/EARTHMOVING EQUIPMENT	24/12/2019	1,520.73
EF126346	12018	O'CONNOR LAWNMOWER & CHAINSAW CENTRE MOWING EQUIPMENT/PARTS/SERVICES	24/12/2019	178.00
EF126347	12153	HAYS PERSONNEL SERVICES PTY LTD EMPLOYMENT SERVICES	24/12/2019	16,681.02
EF126348	12193	SAGE CONSULTING ENGINEERS P/L CONSULTANCY SERVICES - LIGHTING	24/12/2019	18,344.70
EF126349	12394	MP ROGERS & ASSOCIATES PTY LTD CONSULTANCY SERVICES - MARINE	24/12/2019	3,559.12
EF126350	12497	TROPHY CHOICE TROPHY SUPPLIES	24/12/2019	570.60
EF126351	12500	ELLENBY TREE FARM PLANT SUPPLIES	24/12/2019	704.00
EF126352	12507	TECHNOLOGY FOR AGEING AND DISABILITY WA MEDICAL SUPPLIES	24/12/2019	198.00
EF126353	12589	AUSTRALIAN INSTITUTE OF MANAGEMENT TRAINING SERVICES	24/12/2019	299.00
EF126354	12796	ISENTIA PTY LTD MEDIA MONITORING SERVICES	24/12/2019	1,496.00
EF126355	13056	CLEANDUSTRIAL SERVICES PTY LTD CLEANING SERVICES	24/12/2019	93,806.33
EF126356	13102	MICHAEL PAGE INTERNATIONAL (AUSTRALIA) PTY LTD EMPLOYMENT SERVICES	24/12/2019	12,005.40
EF126357	13465	KOSMIC ELECTRONIC INDUSTRIES SOUND EQUIPMENT	24/12/2019	240.00
EF126358	13492	CHIVERS MARINE MARINE EQUIPMENT	24/12/2019	2,080.24
EF126359	13563	GREEN SKILLS INC EMPLOYMENT SERVICES	24/12/2019	20,976.47
EF126360	13671	WINC AUSTRALIA PTY LTD OFFICE/STATIONERY SUPPLIES	24/12/2019	390,614.74
EF126361	13825	JACKSON MCDONALD LEGAL SERVICES	24/12/2019	6,712.20
EF126362	13998	AIR & POWER PTY LTD MECHANICAL PARTS	24/12/2019	821.68
EF126363	14350	BAILEYS FERTILISERS FERTILISER SUPPLIES	24/12/2019	4,897.75
EF126364	14530	DONALD YEAL CONSULTANTS PTY LTD CONSULTANCY SERVICES	24/12/2019	8,118.00
EF126365	14593	AUSTREND INTERNATIONAL PTY LTD ALUMINIUM SUPPLIES	24/12/2019	1,980.00
EF126366	15271	PLE COMPUTERS PTY LTD COMPUTER HARDWARE	24/12/2019	151.94
EF126367	15393	STRATAGREEN HARDWARE SUPPLIES	24/12/2019	8,852.80
EF126368	15550	APACE AID INC PLANTS & LANDSCAPING SERVICES	24/12/2019	1,491.60
EF126369	15571	SMOKE AND MIRRORS AUDIO VISUAL PA REPAIRS	24/12/2019	1,401.35
EF126370	15588	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	24/12/2019	10,591.25
EF126371	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	24/12/2019	21,125.50
EF126372	15868	CARDNO (WA) PTY LTD CONSULTANCY SERVICES - ENGINEERING	24/12/2019	2,474.78
EF126373	16084	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	24/12/2019	41,898.93
EF126374	16107	WREN OIL WASTE DISPOSAL SERVICES	24/12/2019	33.00
EF126375	16108	ALTIFORM PTY LTD OUTDOOR FURNITURE	24/12/2019	8,573.40
EF126376	16226	PERTH EXPO DISPLAY/EXHIBITION EQUIPMENT/SERVICES	24/12/2019	2,156.00
EF126377	16396	MAYDAY EARTHMOVING ROAD CONSTRUCTION MACHINE HIRE	24/12/2019	68,151.88
EF126378	16653	COMPLETE PORTABLES PTY LTD SUPPLY & HIRE OF MODULAR BUILDINGS	24/12/2019	205.85
EF126379	16846	ACTION GLASS & ALUMINIUM GLAZING SERVICES	24/12/2019	2,123.00
EF126380	16894	TREBLEX INDUSTRIAL PTY LTD	24/12/2019	1,111.00

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EF126381	16985	CHEMICALS - AUTOMOTIVE WA PREMIX	24/12/2019	7,108.64
EF126382	17297	CONCRETE SUPPLIES AUSTRALIAN INSTITUTE OF TRAFFIC PLANNING AND MANAGEMENT AITPM	24/12/2019	750.00
EF126383	17345	MEMBERSHIP / SEMINARS KENNARDS HIRE - MYAREE	24/12/2019	2,187.00
EF126384	17471	EQUIPMENT HIRE PIRTEK (FREMANTLE) PTY LTD	24/12/2019	2,705.29
EF126385	17827	HOSES & FITTINGS NILSEN (WA) PTY LTD	24/12/2019	6,384.10
EF126386	18126	ELECTRICAL SERVICES DELL AUSTRALIA PTY LTD	24/12/2019	76,289.40
EF126387	18203	COMPUTER HARDWARE NATSYNCH ENVIRONMENTAL	24/12/2019	2,473.50
EF126388	18272	PEST CONTROL AUSTRACLEAR LIMITED	24/12/2019	988.09
EF126389	18286	INVESTMENT SERVICES IW PROJECTS PTY LTD	24/12/2019	3,933.05
EF126390	18494	CONSULTANCY SERVICES - CIVIL ENGINEERING DEPT OF BIODIVERSITY, CONSERVATION AND ATTRACTIONS	24/12/2019	832.00
EF126391	18533	LICENCE RENEWAL FRIENDS OF THE COMMUNITY INC.	24/12/2019	1,147.50
EF126392	18611	DONATION PERTH REGION NRM INC	24/12/2019	5,500.00
EF126393	18799	NATURAL RESOURCE MGT SERVICES DOWN TO EARTH TRAINING & ASSESSING	24/12/2019	4,195.00
EF126394	18941	TRAINING SERVICES ALLSTAMPS	24/12/2019	153.80
EF126395	18982	STATIONERY SEALANES (1985) P/L	24/12/2019	1,924.00
EF126396	19107	CATERING SUPPLIES FOREVER SHINING	24/12/2019	8,250.00
EF126397	19533	MONUMENT WOOLWORTHS LTD	24/12/2019	3,519.78
EF126398	19541	GROCERIES TURF CARE WA PTY LTD	24/12/2019	1,980.00
EF126399	19649	TURF SERVICES TELSTRA NETWORK INTEGRITY SERVICES	24/12/2019	27,320.45
EF126400	19776	COMMUNICATION SERVICES JO SH BYRNE & ASSOCIATES	24/12/2019	1,718.00
EF126401	19856	ENVIRONMENTAL CONSULTANT WESTERN TREE RECYCLERS	24/12/2019	27,573.12
EF126402	20000	SHREDDING SERVICES AUST WEST AUTO ELECTRICAL PTY LTD	24/12/2019	12,649.54
EF126403	20146	AUTO ELECTRICAL SERVICES DATA#3 LIMITED	24/12/2019	15,141.50
EF126404	20321	CONTRACT IT PERSONNEL & SOFTWARE RIVERJET PTY LTD	24/12/2019	21,045.00
EF126405	20547	EDUCTING-CLEANING SERVICES GARRARDS PTY LTD	24/12/2019	138.79
EF126406	20856	INSECTICIDES / PESTICIDES SJR CIVIL CONSULTING PTY LTD	24/12/2019	4,224.00
EF126407	21010	CONSULTANCY SERVICES - ROAD DESIGN REDMAN SOLUTIONS PTY LTD	24/12/2019	4,779.37
EF126408	21120	COMPUTER SOFTWARE SHOREWATER MARINE PTY LTD	24/12/2019	67,117.94
EF126409	21127	MARINE CONSTRUCTION SERVICES JOANNA AYCKBOURN (VOICES IN SYNC)	24/12/2019	450.00
EF126410	21133	INSTRUCTION - SINGING SPORTS PERFORMANCE AND MANAGEMENT	24/12/2019	900.00
EF126411	21139	RECREATION EQUIPMENT AUSTRAFFIC WA PTY LTD	24/12/2019	8,954.00
EF126412	21287	TRAFFIC SURVEYS T.J. DEPIAZZI & SONS	24/12/2019	2,281.51
EF126413	21291	SOIL & MULCH SUPPLIES CHITTERING VALLEY WORM FARM	24/12/2019	3,110.00
EF126414	21294	ENVIRONMENTAL EDUCATION CAT HAVEN	24/12/2019	925.00
EF126415	21665	ANIMAL SERVICES MMJ REAL ESTATE (WA) PTY LTD	24/12/2019	18,610.44
EF126416	21672	PROPERTY MANAGEMENT SERVICES MEGA MUSIC AUSTRALIA PTY LTD	24/12/2019	1,055.30
EF126417	21744	MUSICAL INSTRUMENTS/SOUND EQUIPMENT JB HI FI - COMMERCIAL	24/12/2019	3,419.00
EF126418	21747	ELECTRONIC EQUIPMENT UNICARE HEALTH	24/12/2019	1,218.30
EF126419	21946	WHEELCHAIR HIRE RYAN'S QUALITY MEATS	24/12/2019	1,993.01
EF126420	22106	MEAT SUPPLIES INTELLIFE GROUP	24/12/2019	4,003.47
EF126421	22119	SERVICES - DAIP BINDI BINDI DREAMING MARISSA VERMA	24/12/2019	680.00
EF126422	22192	CONSULT - ABORIGINAL EDUCATION/ENT VANESSA PAGET - BUSH WISDOM SURVIVAL	24/12/2019	517.00
EF126423	22337	EDUCATION/ENTERTAINMENT SEGAFREDO ZANETTI AUST PTY LTD	24/12/2019	414.40
EF126424	22553	COFFEE & COFFEE MACHINES BROWNES FOOD OPERATIONS	24/12/2019	850.93
EF126425	22569	CATERING SUPPLIES SONIC HEALTH PLUS PTY LTD	24/12/2019	1,948.64
EF126426	22613	MEDICAL SERVICES VICKI ROYAN	24/12/2019	450.00
EF126427	22619	ARTISTIC SERVICES KSC TRAINING	24/12/2019	513.00
EF126428	22623	TRAINING SERVICES LANDMARK PRODUCTS LTD	24/12/2019	13,535.50
		LANDSCAPE INFRASTRUCTURE		

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EF126429	22624	AUSSIE EARTHWORKS PTY LTD	24/12/2019	2,688.95
EF126430	22639	EARTHWORKS	24/12/2019	1,226.00
EF126431	22658	SHATISH CHAUHAN	24/12/2019	2,099.63
EF126432	22682	TRAINING SERVICES - YOGA	24/12/2019	128,940.60
EF126433	22752	SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE INC	24/12/2019	637.85
EF126434	22806	URBAN LANDCARE SERVICES	24/12/2019	70,322.48
EF126435	22854	BEAVER TREE SERVICES PTY LTD	24/12/2019	25,225.87
EF126436	22879	TREE PRUNING SERVICES	24/12/2019	665.00
EF126437	22913	ELGAS LIMITED	24/12/2019	568.19
EF126438	23253	GAS SUPPLIES	24/12/2019	9,567.58
EF126439	23450	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD	24/12/2019	1,939.20
EF126440	23457	FUEL SUPPLIES	24/12/2019	781.53
EF126441	23570	LGISWA	24/12/2019	51,000.51
EF126442	23579	INSURANCE PREMIUMS	24/12/2019	720.28
EF126443	23600	REMIDA PERTH INC	24/12/2019	11,715.00
EF126444	23971	ARTISTIC SERVICES	24/12/2019	511.50
EF126445	24275	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU	24/12/2019	1,098.58
EF126446	24281	ENVELOPES	24/12/2019	20,003.50
EF126447	24298	KOTT GUNNING	24/12/2019	583.00
EF126448	24506	LEGAL SERVICES	24/12/2019	300.00
EF126449	24527	CLEVER DESIGNS	24/12/2019	250.00
EF126450	24595	UNIFORMS	24/12/2019	651.20
EF126451	24655	TOTALLY WORKWEAR FREMANTLE	24/12/2019	4,064.00
EF126452	24736	CLOTHING - UNIFORMS	24/12/2019	40,194.00
EF126453	24748	A PROUD LANDMARK PTY LTD	24/12/2019	10,974.49
EF126454	24864	LANDSCAPE CONSTRUCTION SERVICES	24/12/2019	8,646.66
EF126455	24945	DAIMLER TRUCKS PERTH	24/12/2019	12,562.00
EF126456	24949	PURCHASE OF NEW TRUCK	24/12/2019	409.20
EF126457	24974	IRONBARK SUSTAINABILITY	24/12/2019	550.00
EF126458	24978	CONSULTANCY SERVICES - ENVIRONMENTAL	24/12/2019	266.00
EF126459	25063	FIND WISE LOCATION SERVICES	24/12/2019	642.25
EF126460	25092	LOCATING SERVICES - UNDERGROUND	24/12/2019	3,499.82
EF126461	25096	TRUCK CENTRE WA PTY LTD	24/12/2019	720.00
EF126462	25121	PURCHASE OF NEW TRUCK	24/12/2019	2,854.72
EF126463	25128	ECO LOGICAL AUSTRALIA PTY LTD	24/12/2019	40,267.86
EF126464	25265	MAPPING SERVICES	24/12/2019	770.00
EF126465	25332	TANKS FOR HIRE	24/12/2019	3,484.80
EF126466	25415	EQUIPMENT HIRE	24/12/2019	88.90
EF126467	25418	AMARANT'S PERSONAL TRAINING	24/12/2019	3,683.85
EF126468	25586	PERSONAL TRAINING SERVICES	24/12/2019	4,400.00
EF126469	25645	AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION (WA CHAPT	24/12/2019	2,000.00
EF126470	25657	COURSE REGISTRATION	24/12/2019	957.00
EF126471	25664	CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD	24/12/2019	5,720.00
EF126472	25713	PHOTOGRAPHY SERVICES	24/12/2019	951.57
EF126473	25733	AUTOMASTERS SPEARWOOD	24/12/2019	38,683.26
EF126474	25813	VEHICLE SERVICING	24/12/2019	9,874.87
EF126475	25832	ZENIEN	24/12/2019	5,903.70
EF126476	26029	CCTV CAMERA LICENCES	24/12/2019	880.00
EF126477	26067	PEARMAN'S ELECTRICAL & MECHANICAL SERVICES P/L	24/12/2019	33,214.50
		ELECTRICAL SERVICES		
		FREMANTLE FOOTBALL CLUB		
		MERCHANDISE STOCK FOR RETAIL SALE		
		NS PROJECTS PTY LTD		
		PROJECT MANAGEMENT SERVICES		
		BITUMEN SURFACING THE TRUSTEE FOR COMPLETE ROAD SERVICES TRUST		
		BITUMEN SUPPLIES		
		SCOTT PRINT		
		PRINTING SERVICES		
		AMBIUS		
		PLANTS SUPPLIES		
		SUPERIOR PAK PTY LTD		
		VEHICLE MAINTENANCE		
		LINKS MODULAR SOLUTIONS PTY LTD		
		SOFTWARE - ANNUAL SUPPORT & UPGRADES		
		TECHNICAL RECIPES LTD		
		CONSULTANCY SERVICES		
		IMAGESOURCE DIGITAL SOLUTIONS		
		BILLBOARDS		
		HORIZON WEST LANDSCAPE & IRRIGATION P/L		
		LANDSCAPING SERVICES		
		BOB COOPER SNAKE R&R TRAINING		
		TRAINING SERVICES		
		INTERGRAPH CORPORATION		
		MAPPING SERVICES		
		JANDAKOT STOCK & PET SUPPLIES		
		PET SUPPLIES		
		CS LEGAL		
		LEGAL SERVICES		
		ENVIROVAP PTY LTD		
		HIRE OF LEACHATE UNITS		
		YELAKITJ MOORT NYUNGAR ASSOCIATION INC		
		WELCOME TO THE COUNTRY PERFORMANCES		
		LOCK JOINT AUSTRALIA THE TRUSTEE FOR THE GHERBAZ FAMILY TRUST		
		LOCKSMITH SERVICES		
		GETTY IMAGES		
		VISUAL CONTENT - CREATIVE AND EDITORIAL		
		DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST		
		PRINTING SERVICES		
		MIRACLE RECREATION EQUIPMENT		
		PLAYGROUND INSTALLATION / REPAIRS		
		LG CONNECT PTY LTD		
		ERP SYSTEMS DEVELOPMENT		
		EXTERIA		
		STREET AND PARK INFRASTRUCTURE		
		AUTOSWEEP WA		
		SWEEPING SERVICES		
		SPRAYKING WA PTY LTD		

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EF126478	26114	CHEMICAL WEED CONTROL SERVICES	24/12/2019	1,336.92
EF126479	26120	GRACE RECORDS MANAGEMENT RECORDS MANAGEMENT SERVICES	24/12/2019	660.00
EF126480	26121	ECOBURBIA ENVIRONMENTAL WASTE WORKSHOPS	24/12/2019	500.00
EF126481	26173	COCKBURN COMMUNITY MEN'S SHED INC FABRICATION SERVICES	24/12/2019	1,980.00
EF126482	26195	SOUTHSIDE PLUMBING PLUMBING SERVICES	24/12/2019	990.00
EF126483	26211	PLAY CHECK CONSULTING SERVICES	24/12/2019	12,217.85
EF126484	26257	AMCOM PTY LTD INTERNET/DATA SERVICES	24/12/2019	1,540.00
EF126485	26303	PAPERBARK TECHNOLOGIES ARBORICULTURAL CONSULTANCY SERVICES	24/12/2019	388,573.89
EF126486	26314	GECKO CONTRACTING TURF & LANDSCAPE MAINTENANCE TURF & LANDSCAPE MAINTENANCE	24/12/2019	4,862.68
EF126487	26321	CPE GROUP TEMPORARY EMPLOYMENT SERVICES	24/12/2019	1,003.75
EF126488	26359	SKATEBOARDING WA SKATEBOARDING CLINICS	24/12/2019	204,984.33
EF126489	26369	WILSON SECURITY SECURITY SERVICES	24/12/2019	4,950.00
EF126490	26399	ALL RETAINING SYSTEMS CONSTRUCTION SERVICES	24/12/2019	1,661.00
EF126491	26419	PAPERSOFT THE TRUSTEE FOR PETERS MORRISON FAMILY TRUST GRAPHIC DESIGN SERVICES	24/12/2019	603.90
EF126492	26423	EQUIFAX AUSTRALASIA CREDIT RATINGS PTY LTD CREDIT REFERENCE CHECKS	24/12/2019	660.00
EF126493	26442	ALPHA PEST ANIMAL SOLUTIONS INVASIVE SPECIES PTY LTD PEST CONTROL SERVICES	24/12/2019	7,044.14
EF126494	26462	BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES LOCKSMITH & SECURITY SERVICES	24/12/2019	3,835.00
EF126495	26470	SOLARWINDS SOFTWARE EUROPE LIMITED ORACLE LICENSES	24/12/2019	23,991.00
EF126496	26516	SCP CONSERVATION FENCING SERVICES	24/12/2019	3,300.00
EF126497	26574	ULTIMATE LIMESTONE CONSTRUCTION SERVICES	24/12/2019	225.00
EF126498	26588	EVA BELLYDANCE ENTERTAINMENT - BELLY DANCING	24/12/2019	979.12
EF126499	26597	SOURCE SEPARATION SYSTEMS P/L PROVIDING WASTE AND RECYCLING BINS	24/12/2019	98,109.00
EF126500	26606	WEST COAST SHADE PTY LTD SHADE STRUCTURES	24/12/2019	72,042.74
EF126501	26610	ENVIRO INFRASTRUCTURE PTY LTD CONSTRUCTION& FABRICATION	24/12/2019	53,608.66
EF126502	26614	TRACC CIVIL PTY LTD CIVIL CONSTRUCTION	24/12/2019	7,776.54
EF126503	26625	MARKETFORCE PTY LTD ADVERTISING	24/12/2019	794.75
EF126504	26644	ANDOVER DETAILERS CAR DETAILING SERVICES	24/12/2019	350.00
EF126505	26645	FIRE PROTECTION ASSOCIATION AUSTRALIA FIRE SERVICES TRAINING	24/12/2019	1,722.00
EF126506	26655	PROFESSIONAL TRAPPING SUPPLIES ANIMAL TRAPPING PRODUCTS/WILDLIFE/SECURI	24/12/2019	178.00
EF126507	26664	WORLDWIDE PRINTING SOLUTIONS EAST PERTH PRINTING SERVICES	24/12/2019	13,920.50
EF126508	26709	THE INCREDIBLE GROUP HIRING OF FUNCTION/PARTY EQUIP	24/12/2019	13,994.39
EF126509	26721	TALIS CONSULTANTS PTY LTD WASTE CONSULTANCY	24/12/2019	20,084.88
EF126510	26732	QUAD SERVICES PTY LTD CLEANING SERVICES	24/12/2019	732.00
EF126511	26735	AMARE SAFETY CLOTHING UNIFORMS	24/12/2019	7,480.00
EF126512	26736	SHANE MCMASTER SURVEYS SURVEY SERVICES	24/12/2019	1,115.40
EF126513	26739	GHEMS HOLDINGS PTY LTD REVEGETATION	24/12/2019	16,754.10
EF126514	26743	KERB DOCTOR KERB MAINTENANCE	24/12/2019	935.00
EF126515	26756	STATEWIDE TURF SERVICES TURF RENOVATION	24/12/2019	492.80
EF126516	26757	TRENCHBUSTERS PTY LTD EARTHMOVING	24/12/2019	655.00
EF126517	26761	INCREDIBLE CREATURES MOBILE FARM BRINGING ANIMALS TO SHOWS FOR PUBLIC INT	24/12/2019	1,500.00
EF126518	26780	THE SAND CARD COMPANY ENTERTAINMENT SERVICES	24/12/2019	308.00
EF126519	26782	METROPOLITAN OMNIBUS COMPANY BUS HIRE	24/12/2019	4,313.55
EF126520	26789	SOFT LANDING RECYCLING SERVICES	24/12/2019	551.28
EF126521	26791	RAECO SUPPLIER OF LIBRARY SHELVING AND FURNITU	24/12/2019	840.00
EF126522	26800	MONSTERBALL AMUSEMENT & HIRE AMUSEMENT HIRE	24/12/2019	202.22
EF126523	26810	THE GOODS RETAIL	24/12/2019	13,200.00
EF126524	26820	RMSS SOFTWARE	24/12/2019	550.00
EF126525	26831	NBN CO LTD TELECOMMUNICATIONS	24/12/2019	2,382.91
		AFL SPORTS READY LTD EDUCATION & TRAINING		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF126526	26839	BOKASHI COMPOSTING AUSTRALIA PTY LTD	24/12/2019	6,820.22
EF126527	26843	COMPOSTING SYSTEMS		
EF126528	26843	ERGOLINK	24/12/2019	152.00
EF126528	26888	ERGONOMIC OFFICE FURNITURE		
EF126528	26888	MEDIA ENGINE	24/12/2019	12,145.60
EF126529	26898	GRAPHIC DESIGN, MARKETING, VIDEO PRODUCT		
EF126529	26898	SPANDEX ASIA PACIFIC PTY LTD	24/12/2019	2,261.37
EF126530	26901	SIGNAGE SUPPLIER		
EF126530	26901	ALYKA PTY LTD	24/12/2019	1,155.00
EF126531	26904	DIGITAL CONSULTANCY AND WEB DEVELOPMENT		
EF126531	26904	GREEN SERVICES	24/12/2019	4,800.00
EF126532	26915	SUSTAINABILITY EDUCATION FOR HOUSEHOLDS		
EF126532	26915	FOCUSED VISION CONSULTING PTY LTD	24/12/2019	7,872.70
EF126533	26917	CONSULTING		
EF126533	26917	CIRRUS NETWORKS PTY LTD	24/12/2019	1,330.12
EF126534	26928	IT NETWORK & TELEPHONY SERVICES		
EF126534	26928	PATHTECH PTY LTD	24/12/2019	6,854.45
EF126535	26929	SCIENTIFIC & DRUG TESTING EQUIPMENT		
EF126535	26929	ELAN ENERGY MATRIX PTY LTD	24/12/2019	528.00
EF126536	26938	RECYCLING SERVICES		
EF126536	26938	MAJESTIC PLUMBING	24/12/2019	23,584.25
EF126537	26946	PLUMBING SERVICES		
EF126537	26946	AV TRUCK SERVICES PTY LTD	24/12/2019	1,827.24
EF126538	26950	TRUCK DEALERSHIP		
EF126538	26950	WALCON MARINE AUSTRALASIA PTY LTD	24/12/2019	20,900.00
EF126539	26952	MARINE SERVICES		
EF126539	26952	FOCUS PROMOTIONS	24/12/2019	3,927.00
EF126540	26964	PROMOTION - ENTERTAINMENT		
EF126540	26964	SOUTH METROPOLITAN TAFE	24/12/2019	163.00
EF126541	26982	EDUCATION		
EF126541	26982	PLANTRITE	24/12/2019	413.82
EF126542	26985	PLANTS		
EF126542	26985	ACCESS ICON PTY LTD	24/12/2019	825.00
EF126543	26987	DRAINAGE PRODUCTS		
EF126543	26987	CTI RISK MANAGEMENT	24/12/2019	1,217.70
EF126544	26994	SECURITY - CASH COLLECTION		
EF126544	26994	KOMODO MUSIC	24/12/2019	1,430.00
EF126545	27002	DJ & MC SERVICES		
EF126545	27002	COCKBURN PARTY HIRE	24/12/2019	2,700.00
EF126546	27006	HIRE SERVICES		
EF126546	27006	BIBRA LAKE IGA XPRESS	24/12/2019	4,709.16
EF126547	27010	LIQUOR SUPPLIES		
EF126547	27010	QUANTUM BUILDING SERVICES PTY LTD	24/12/2019	11,328.36
EF126548	27011	BUILDING MAINTENANCE		
EF126548	27011	BAILEYS MARINE FUEL AUSTRALIA	24/12/2019	715.14
EF126549	27015	FUEL		
EF126549	27015	INTELLI TRAC	24/12/2019	2,612.50
EF126550	27031	GPS TRACKING		
EF126550	27031	DOWNER EDI WORKS PTY LTD	24/12/2019	296,366.48
EF126551	27034	ASPHALT SERVICES		
EF126551	27034	ADELBY PTY LTD	24/12/2019	143.00
EF126552	27044	FIREBREAK CONSTRUCTION		
EF126552	27044	GRAFFITI SYSTEMS AUSTRALIA	24/12/2019	973.43
EF126553	27046	GRAFFITI REMOVAL & ANTI-GRAFFITI COATING		
EF126553	27046	TFH HIRE SERVICES PTY LTD	24/12/2019	1,065.90
EF126554	27052	HIRE FENCING		
EF126554	27052	EVENT MARQUEES	24/12/2019	1,870.00
EF126555	27054	MARQUEE HIRE		
EF126555	27054	VOCUS PTY LTD	24/12/2019	2,323.20
EF126556	27059	TELECOMMUNICATIONS		
EF126556	27059	FRONTLINE FIRE AND RESCUE EQUIPMENT	24/12/2019	4,253.84
EF126557	27061	MANUFACTURE-FIRE VEHICLES/EQUIPMENT		
EF126557	27061	BON LEISURE	24/12/2019	6,416.66
EF126558	27065	CONSULTANCY		
EF126558	27065	WESTBOOKS	24/12/2019	4,164.86
EF126559	27072	BOOKS		
EF126559	27072	NORDIC FITNESS EQUIPMENT	24/12/2019	1,316.70
EF126560	27075	FITNESS EQUIPMENT		
EF126560	27075	COLLEAGUES NAGELS	24/12/2019	2,335.32
EF126561	27082	PRINTING SERVICES		
EF126561	27082	KULBARDI PTY LTD	24/12/2019	1,314.78
EF126562	27093	STATIONERY SUPPLIES		
EF126562	27093	MAGNETIC AUTOMATION PTY LTD	24/12/2019	1,056.00
EF126563	27098	GATES/BARRIERS		
EF126563	27098	Q2 (Q-SQUARED)	24/12/2019	613.80
EF126564	27131	DIGITAL DATA SERVICE		
EF126564	27131	WEST COAST COMMERCIAL INDUSTRIES	24/12/2019	740.30
EF126565	27154	LOCKERS		
EF126565	27154	SUEZ RECYCLING & RECOVERY PTY LTD	24/12/2019	22,794.17
EF126566	27161	WASTE SERVICES		
EF126566	27161	NEXT POWER	24/12/2019	2,264.04
EF126567	27168	SOLAR PANEL		
EF126567	27168	NIGHTLIFE MUSIC PTY LTD	24/12/2019	522.31
EF126568	27177	MUSIC MANAGEMENT		
EF126568	27177	INITIAL HYGIENE	24/12/2019	11,673.04
EF126569	27189	HYGIENE		
EF126569	27189	HEALTHSTRONG PTY LTD	24/12/2019	330.00
EF126570	27212	HOME CARE		
EF126570	27212	A&L SAUNA & STEAM WA	24/12/2019	363.00
EF126571	27215	CARPENTRY - SAUNA		
EF126571	27215	METAL WORKS PERTH	24/12/2019	3,179.00
EF126572	27221	SIGNAGE		
EF126572	27221	MGI CONSTRUCTION PTY LTD	24/12/2019	6,523.40
EF126573	27234	SHEDS		
EF126573	27234	GO2CUP	24/12/2019	175.56
EF126574	27237	REUSABLE CUPS		
EF126574	27237	LOBEL EVENTS	24/12/2019	7,473.46

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EF126575	27241	EVENT LIGHTING LANDSCAPE ELEMENTS PTY LTD	24/12/2019	72,447.37
EF126576	27242	LANDSCAPING SERVICES KP ELECTRIC (AUSTRALIA) PTY LTD	24/12/2019	398.64
EF126577	27246	ELECTRICAL SERVICES VEALE AUTO PARTS	24/12/2019	1,330.60
EF126578	27276	SPARE PARTS MECHANICAL QUASH	24/12/2019	4,138.20
EF126579	27283	ACOUSTIC - SOUNDPROOFING SPORTS SURFACES	24/12/2019	4,931.30
EF126580	27291	SPORT SURFACES INSTALLATION AUSLAN STAGE LEFT	24/12/2019	1,210.00
EF126581	27308	CONSULTANCY - INTERPRETING JATU CLOTHING & PPE PTY LTD	24/12/2019	149.24
EF126582	27324	CLOTHING PPE BEBBCART PTY LTD	24/12/2019	660.00
EF126583	27334	CARTOGRAPHIC AND DRAFTING SERVICES WESTCARE PRINT	24/12/2019	3,522.20
EF126584	27351	PRINTING SERVICES PROGRAMMED PROPERTY SERVICES	24/12/2019	11,166.28
EF126585	27374	PROPERTY MAINTENANCE SOUTHERN CROSS CLEANING	24/12/2019	10,148.35
EF126586	27377	COMMERCIAL CLEANING ACCIDENTAL HEALTH AND SAFETY - PERTH	24/12/2019	409.04
EF126587	27381	FIRST AID SUPPLIES FIT FOR LIFE EXERCISE PHYSIOLOGY	24/12/2019	313.50
EF126588	27384	EXERCISE CLASSES SIFTING SANDS	24/12/2019	10,559.56
EF126589	27385	SAND CLEANING PROGRAMMED ELECTRICAL TECHNOLOGIES	24/12/2019	5,138.49
EF126590	27392	ELECTRICAL SERVICES AXIS MAINTENANCE SERVICES PTY LTD	24/12/2019	165.00
EF126591	27396	MAINTENANCE ANKEET MEHTA SPEARWOOD NEWSPAPER ROUND DELIVERY	24/12/2019	320.48
EF126592	27401	NEWSPAPER DELIVERY EMPRISE MOBILITY PTY LTD	24/12/2019	680.00
EF126593	27403	MOBILITY EQUIPMENT FREEDOM FAIRIES PTY LTD	24/12/2019	786.50
EF126594	27411	AMUSEMENT CLASSIC HIRE	24/12/2019	459.80
EF126595	27417	HIRE SERVICES NATIVE PLANTS WA	24/12/2019	187.00
EF126596	27423	PLANTS MECHANICAL PROJECT SERVICES PTY LTD	24/12/2019	5,697.92
EF126597	27427	AIRCONDITIONING SERVICES HOME CHEF	24/12/2019	833.89
EF126598	27428	COOKING/FOOD SERVICES KRYSTALS KIDS PARTIES	24/12/2019	950.00
EF126599	27437	ENTERTAINMENT - KIDS PB RETICULATION & MAINTENANCE SERVICES PTY LTD	24/12/2019	2,121.13
EF126600	27448	IRRIGATION SERVICES SELECTRO SERVICES PTY LTD	24/12/2019	511.50
EF126601	27450	ELECTRICAL AAA PRODUCTION SERVICES	24/12/2019	21,617.74
EF126602	27451	HIRE PA/SATGE SYSTEMS SAFEWAY BUILDING & RENOVATIONS PTY LTD	24/12/2019	108,536.02
EF126603	27455	ROOFING SITE PROTECTIVE SERVICES	24/12/2019	22,864.79
EF126604	27456	CCTV PARTS SECUREPAY PTY LTD	24/12/2019	1,142.63
EF126605	27463	PAYMENT SOLUTIONS AGILE DOGS	24/12/2019	1,830.00
EF126606	27465	DOG TRAINING LEADING AGE SERVICES AUSTRALIA LTD	24/12/2019	1,410.00
EF126607	27482	TRAINING BILLI AUSTRALIA PTY LTD	24/12/2019	1,516.35
EF126608	27495	WATER FILTER TAPS BEST CONSULTANTS	24/12/2019	2,505.25
EF126609	27499	CONSULTANCY HODGE COLLARD PRESTON ARCHITECTS	24/12/2019	14,212.00
EF126610	27507	ARCHITECTS FACILITIES FIRST AUSTRALIA	24/12/2019	50,678.93
EF126611	27512	CLEANING SERVICES AGENT SALES & SERVICES PTY LTD	24/12/2019	9,092.05
EF126612	27518	POOL CHEMICALS KYOCERA DOCUMENT SOLUTIONS AUSTRALIA PTY LTD	24/12/2019	10,970.04
EF126613	27523	PHOTOCOPYING MACHINES ROBERT LAWRENCE TOOHEY	24/12/2019	1,963.50
EF126614	27533	HIGH PRESSURE CLEANING CATHEDRAL OFFICE PRODUCTS PTY LTD	24/12/2019	231.00
EF126615	27535	PINBOARDS, WHITEBOARDS, CHALKBOARDS THE FOREVER PROJECT PTY LTD	24/12/2019	16,489.00
EF126616	27539	CONSULTANCY JASMIN CARPENTRY & MAINTENANCE	24/12/2019	517.00
EF126617	27546	CARPENTRY BPA ENGINEERING	24/12/2019	13,640.00
EF126618	27547	CONSULTANCY - ENGINEERING IMPRESSIONS CATERING	24/12/2019	12,452.28
EF126619	27551	CATERING INCOGNITO CATERING	24/12/2019	36,599.20
EF126620	27560	CATERING SERVICES ARTEM DESIGN STUDIO PTY LTD	24/12/2019	12,078.00
EF126621	27566	ARCHITECTURAL SERVICES THUROONA SERVICES	24/12/2019	800.25
EF126622	27567	ASBESTOS REMOVAL CHORUS AUSTRALIA LIMITED	24/12/2019	1,914.00
		HEALTH CARE SERVICES		

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EF126623	27575	SHRED X SECURE DESTRUCTION DOCUMENT DESTRUCTION	24/12/2019	20.24
EF126624	27579	TRAVIS HAYTO PHOTOGRAPHY PHOTOGRAPHY SERVICES	24/12/2019	893.75
EF126625	27580	DARRYL BELLOTTI GRAPHIC DESIGN	24/12/2019	2,000.00
EF126626	27617	GALAXY 42 PTY LTD CONSULTANCY - IT	24/12/2019	14,784.00
EF126627	27622	TRUGRADE MEDICAL SUPPLIES MEDICAL SUPPLIES	24/12/2019	377.30
EF126628	27630	K-LINE FENCING GROUP FENCING	24/12/2019	26,066.70
EF126629	27631	AQUATIC SERVICES WA PTY LTD POOL EQUIPMENT & MAINTENANCE	24/12/2019	7,804.50
EF126630	27644	CMAKTECH ICT ENGINEERING & CONSULTING	24/12/2019	52,080.84
EF126631	27652	AREA 5 FOOTBALL PTY LTD TRAINING - FOOTBALL	24/12/2019	3,300.00
EF126632	27654	LEARNING FUNDAMENTALS TRAINING/WORKSHOP	24/12/2019	650.00
EF126633	27657	POSITIVE BALANCE MASSAGE MASSAGE THERAPY	24/12/2019	100.00
EF126634	27676	BLUE FORCE PTY LTD SECURITY SERVICES	24/12/2019	20.00
EF126635	27695	QTM PTY LTD TRAFFIC MANAGEMENT	24/12/2019	3,788.68
EF126636	27700	IREDALE PEDERSEN HOOK ARCHITECTS PTY LTD ARCHITECTURAL SERVICES	24/12/2019	1,452.00
EF126637	27702	ARCHAE-AUS PTY LTD CONSULTANCY - CULTURAL	24/12/2019	2,381.50
EF126638	27712	PERTH PLAYGROUND AND RUBBER PTY LTD PLAYGROUND SOFTFALL/EQUIPMENT	24/12/2019	11,110.00
EF126639	27715	FRANMARINE UNDERWATER SERVICES PTY LTD COMMERCIAL DIVING	24/12/2019	75,468.95
EF126640	27722	METRA AUSTRALIA SOFTWARE	24/12/2019	119.86
EF126641	27725	UNIVERSAL MARINA SYSTEMS MARINA CONSTRUCTION	24/12/2019	37,697.85
EF126642	27741	OH COOKIE CO. CATERING - BAKERY PRODUCTS	24/12/2019	350.00
EF126643	27746	SCARTERFIELD CONSULTANCY SERVICES CONSULTANCY - IRRIGATION	24/12/2019	9,825.00
EF126644	27757	GROUND SUPPORT SYSTEMS (AUST) SHORING EQUIPMENT	24/12/2019	9,324.70
EF126645	27761	WOLFCOM AUSTRALIA PTY LTD PPE	24/12/2019	1,135.20
EF126646	27763	ANT ENERGY SOLUTIONS CONSULTANCY ENERGY	24/12/2019	5,473.60
EF126647	27776	URBAN RESOURCES PTY LTD HIRE PALNT & EQUIPMENT	24/12/2019	8,800.00
EF126648	27777	MOLIVI CONSTRUCTION PTY LTD COMMERCIAL, CIVIL, INDUSTRIAL MAINTENANC	24/12/2019	113,428.70
EF126649	27779	SPORTS CIRCUIT LINEMARKING LINEMARKING	24/12/2019	1,254.00
EF126650	27784	ROPS ENGINEERING AUSTRALIA PTY LTD CRANE REPAIRS	24/12/2019	5,098.17
EF126651	27789	HARCOURT'S REALTY PLUS REAL ESTATE SALES AND LEASING	24/12/2019	7,199.50
EF126652	27790	LATITUDE CREATIVE SERVICES CULTURAL HERITAGE SERVICES	24/12/2019	5,379.00
EF126653	27799	WA PROFILING AND STABILISATION PTY LTD ROAD PROFILING	24/12/2019	29,793.92
EF126654	27803	BORN TO SPARKLE ENTERTAINMENT	24/12/2019	770.00
EF126655	27804	REDFISH TECHNOLOGIES AUDIO VISUAL SYSTEMS	24/12/2019	137,255.80
EF126656	27808	CAMMS SOFTWARE	24/12/2019	6,600.00
EF126657	27813	NAMISARTROOM EDUCATION/TRAINING	24/12/2019	500.00
EF126658	27816	ASTERISK INFORMATION SECURITY IT CONSULTANCY	24/12/2019	8,351.20
EF126659	27819	AXIIS CONTRACTING PTY LTD CONCRETE WORKS	24/12/2019	5,128.15
EF126660	27821	NS ADVISORY CONSULTANCY ASSETS	24/12/2019	23,740.03
EF126661	27822	JOHNSTAFF PROJECTS (WA) PTY LTD PROJECT MANAGEMENT	24/12/2019	22,994.00
EF126662	27829	SMEC AUSTRALIA PTY, LTD. CONSULTANCY - ENGINEERING	24/12/2019	9,955.00
EF126663	27831	BUTLER AND BROWN EVENT MANAGEMENT	24/12/2019	60,500.00
EF126664	27833	JOHANNES FINE ART PHOTOGRAPHIC SERVICES	24/12/2019	545.00
EF126665	27836	ALPHA MOTIVATION GROUP PTY LTD TRAINING/WORKSHOPS	24/12/2019	5,000.00
EF126666	27842	LIGHT HOUSE LAUNDRY LAUNDERING	24/12/2019	128.12
EF126667	27844	QUANTUM ASSURANCE CONSULTING	24/12/2019	440.00
EF126668	27850	DOWSING GROUP PTY LTD CONCRETING SERVICES	24/12/2019	2,075.70
EF126669	27855	TOTAL LANDSCAPE REDEVELOPMENT SERVICE PTY LTD TREE WATERING	24/12/2019	44,705.58
EF126670	27858	DIRTZ TRACK DESIGN BMX & PUMPTRACK FACILITIES	24/12/2019	4,813.45
EF126671	27861	COLLABORATIVE WORLD CONSULTANTS	24/12/2019	3,980.00

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EF126672	27862	CONSULTANCY - ENGINEERING PASES AQUA PTY LTD	24/12/2019	1,780.00
EF126673	27863	AQUATIC SERVICES CARERS PLUS	24/12/2019	114.99
EF126674	27869	NURSING SERVICES SELECT FRESH PTY LTD	24/12/2019	437.50
EF126675	27875	FOOD SUPPLIE,FRUIT & VEG TOWN TEAM MOVEMENT	24/12/2019	5,474.30
EF126676	27877	PUBLIC ENGAGEMENT INTERACT WA	24/12/2019	2,497.00
EF126677	27886	TRAINING WORKSHOPS, COACHING, CORPORATE BBC ENTERTAINMENT	24/12/2019	8,932.00
EF126678	27897	ENTERTAINMENT AGENCY VIRTUAL CX	24/12/2019	7,920.00
EF126679	27899	MARKETING NATURE CALLS PORTABLE TOILETS	24/12/2019	530.00
EF126680	11758	HIRE - PORTABLE LOOS WATER CORP	24/12/2019	18,201.80
EF126681	11760	WATER USAGE / SUNDRY CHARGES WATER CORPORATION	24/12/2019	1,597.95
		SEWER EASEMENT		
		TOTAL OF 736 EFT PAYMENTS		18,921,045.21
		LESS CANCELLED PAYMENTS:		
EF125343		PANTHEON DEVELOPMENTS PTY LTD	10/12/2019 -	1,440.00
EF125883		CHORUS AUSTRALIA LIMITED	10/12/2019 -	1,848.00
EF125931		ALPHA MOTIVATION GROUP PTY LTD	10/12/2019 -	2,500.00
EF125418		COCKBURN WATERPOLO NATALIE TURNER	13/12/2019 -	964.54
EF126077		ENRICO D'ALESSANDRO	13/12/2019 -	300.00
EF126063		CONCETTA RUGGIERO	17/12/2019 -	300.00
		PAYMENT LIST TOTAL		18,913,692.67
		BANK FEES AND CREDIT CARD PAYMENTS:		
		BANK FEES		621.76
		MERCHANT FEES COC		
		MERCHANT FEES MARINA		
		MERCHANT FEES ARC		
		MERCHANT FEES VARIOUS OUT CENTRES		
		NATIONAL BPAY CHARGE		4,979.84
		RTGS/ACLR FEE		
		NAB TRANSACT FEE		
		MERCHANDISE / OTHER FEES		
		CBA CREDIT CARD PAYMENT		69,960.05
				75,561.65
		PAYROLL PAYMENT:		
		COC06/12/19 Pmt 000150777426 City of Cockburn	11/12/2019	1,435,941.48
		COC12/12/19 Pmt 000150906883 City of Cockburn	12/12/2019	1,343.92
		COC13/12/19 Pmt 000150996498 City of Cockburn	13/12/2019	643.83
		COC12/12/19 Pmt 000151674540 City of Cockburn	24/12/2019	1,458,678.80
		COC24/12/19 Pmt 000151735323 City of Cockburn	24/12/2019	5,584.00
				2,902,192.03
		TOTAL PAYMENTS		21,891,446.35

CBA Credit Card Breakdown	Nov-19
ALEXANDRA K MORTON	\$ 3,720.50
ANDREW LEFORT	\$ 13.63
ANTON LEES	\$ 270.00
ASANKA VIDANAGE	\$ 291.53
BENJAMIN ROSER	\$ 413.45
CASSANDRA COOPER	\$ 415.40
CHERIE CABLE	\$ 886.64
CHRISTOPHER BEATON	\$ 527.10
COLLEEN MILLER	\$ 610.70
COURTNEE THOMSON	\$ 2,246.66
DEAN BURTON	\$ 231.67
KAROLINE JAMIESON	\$ 20.62
LEAH NAPIER	\$ 1,956.43
LINDA SEYMOUR	\$ 4,003.14
LINDA WALKER	\$ 1,349.98
MARIE LA FRENAIS	\$ 1,049.61
MICHAEL EMERY	\$ 367.41
MJALCE DANILOV	\$ 272.50
MIRANDO RADJA	\$ 1,977.62
MISS JESSICA DONALD	\$ 1,966.82
MR ANTONIO NATALE	\$ 1,364.70
MR BRETT FELLOWS	\$ 3,600.20
MR BRETT MCEWIN	\$ 3,474.73
MR C MACMILLAN	\$ 1,493.76
MR CHARLES SULLIVAN	\$ 57.14
MR CLIFFORD RYAN	\$ 1,740.68
MR CLIVE J CROCKER	\$ 1,963.26
MR DANIEL ARNDT	\$ 915.36
MR DONALD M GREEN	\$ 2,164.26
MR GLEN WILLIAMSON	\$ 164.00
MR GLENN PETHICK	\$ 787.75
MR LYALL DAVIESON	\$ 651.40
MR MICHAEL HAYNES	\$ 467.63
MR NELSON MAURICIO	\$ 740.48
MR NICHOLAS JONES	\$ 380.80
MR PAUL HOGAN	\$ 376.84
MR PAUL J DE BRUIN	\$ 740.58
MR S ATHERTON	\$ 884.82
MR S PALMER	\$ 781.61
MRS GLORIA ASKANDER	\$ 288.00
MRS JULIE MCDONALD	\$ 926.63
MRS KIM HUNTER	\$ 1,593.29
MRS S SEYMOUR-EYLES	\$ 1,501.89
MRS SANDRA TAYLOR	\$ 1,669.04
MRS SARAH KAHLE	\$ 1,000.58
MS BARBARA FREEMAN	\$ 910.42
MS CAROLINE LINDSAY	\$ 921.74
MS DONNA JORDAN	\$ 733.20
MS GAIL M BOWMAN	\$ 2,858.68
MS JILL ZUMACH	\$ 468.45
MS MICHELLE CHAMPION	\$ 59.94
MS NICOLA JANE LEDGER	\$ 1,561.56
MS NICOLE CAMARDA	\$ 630.65
MS PENELOPE PRICE	\$ 1,303.68
MS SAMANTHA BARON	\$ 568.59
MS SAMANTHA STANDISH	\$ 1,542.70
MS SANDRA EDGAR	\$ 328.09
MS SIMONE SIEBER	\$ 2,577.69
STEVEN JOHN ELLIOT	\$ 565.33
STUART DOWNING	\$ 2,608.49
Grand Total	\$ 69,960.05

NOV 19 BREAKDOWN - STUART DOWNING ACTING CEO AS AT 23/10/19			
MR STUART DOWNING	Amount	Account Number	Narration
OVOLO THE VALLEY	\$ 31.00	OP9849-6110-852	NM/SD T-1 visit
NEWS LIMITED	\$ 40.00	GL116-6303	Subs WSI & Aust
DOVE PORT COOGEE	\$ 9.90	GL116-6256	Coffee with Cr Allen
JB HI FI COCKBURN GA	\$ 1,000.00	GL110-6304	Gift C. Reeve-Fowkes
ECONOMIST NEWSPAPER LT	\$ 599.00	GL116-6303	Sub to Econ Mag
CITY OF PERTH PARKING-	\$ 7.17	GL116-6304	Parking at Parliament
WANEWSDTI	\$ 84.00	GL116-6303	Subs to Online The West
CPA AUSTRALIA LTD	\$ 720.00	GL116-6303	Subs to CPA
AIRPORT RETAIL ENTERPR	\$ 13.12	OP9849-6110-852	NM/SD T-1 Visit
SECURE PARKING - COLLI	\$ 12.30	GL116-6304	Parking for Vol Dinner
THE WAITING ROOM	\$ 45.00	GL116-6256	Drinks at Rec Ser Awards
BUZZ BISTRO EMPORIUM	\$ 47.00	OP9849-6110-852	NM/SD visit to T-1
Total	\$ 2,608.49		

15.3 (2020/MINUTE NO 0018) STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS - DECEMBER 2019

Author(s) N Mauricio

Attachments 1. Statement of Financial Activity - December 2019



RECOMMENDATION

That Council:

- (1) adopt the Statement of Financial Activity and associated reports for December 2019, as attached to the Agenda; and
- (2) amend the 2019-2020 Municipal Budget in accordance with the detailed schedule attached as follows:

Revenue	290,000	Increase
Capital Expenditure	135,000	Increase
Transfers from Reserves	55,000	Increase
Transfers to Reserves	210,000	Decrease
Net impact on closing Municipal budget surplus	-	Nil

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

MOVED Cr C Stone SECONDED Cr P Eva

That the recommendation be adopted.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 9/0

Background

Local Government (Financial Management) Regulations 1996 prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:–

1. Details of the composition of the closing net current assets (less restricted and committed assets);
2. Explanation for each material variance identified between YTD budgets and actuals; and
3. Any other supporting information considered relevant by the Local Government.



Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates. The regulations require the information reported in the statement to be shown either by nature and type, statutory program or business unit. The City chooses to report the information according to its organisational business structure, as well as by nature and type. Local Government (Financial Management) Regulations - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting and Council adopted at the July 2019 meeting to set a materiality threshold of \$300,000 for the 2019-2020 financial year (FY). Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted to Council each month via this standing agenda item or included in the City's mid-year budget review, as required by legislation.

Submission

N/A

Report

Opening Surplus

The opening surplus brought forward from FY 2018-19 following the audit completion, was \$7.24 million. This is below the revised budget by \$5.17 million due to the take up of a current provision of the same amount for rehabilitating the Henderson landfill site. This was a requirement under Australian Accounting Standards, given the planned capping of cell 6 this financial year. Whilst this has caused a budget variance in the opening funds for FY 2019-20, the provision will be extinguished once the capping of cell 6 is complete (a budget of \$4.87 million was approved at the December OCM, funded from the Waste and Recycling Reserve). This reserve funding will rebalance the budget surplus position.

Closing Surplus

The City's actual closing surplus position for the month of \$86.81 million was \$0.40 million below the YTD budget. However, this was also impacted by the \$5.17 million provision for capping cell 6, otherwise it would be above the YTD budget. The closing surplus reported at the start of each financial year is a large amount, due to the inclusion of the annual rates revenue in the month of July. It then progressively reduces



throughout the year as the City delivers its budgeted programs and services. The YTD budget variance in the surplus reflects the sum of all budget variances across the operating and capital programs as further detailed in this report.

The FY 2019-20 revised budget is currently showing a closing surplus of \$304,765 (up from \$12,771 in the adopted budget). Note 3 of the financial report reconciles the change in budget surplus.

Operating Revenue

Operating revenue of \$133.17 million was over the YTD budget by \$1.54 million. A significant portion of the City's operating revenue is brought to account in July each year upon the issue of the annual rates notices. The remaining revenue, largely comprising service fees, operating grants, contributions and interest earnings, flows relatively uniformly over the remainder of the year.

The following table summarises the operating revenue budget performance by nature and type:

Nature or Type Classification	Actual Revenue \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Rates	105.39	104.86	0.53	105.62
Specified Area Rates	0.58	0.53	0.06	0.56
Fees and Charges	18.04	17.28	0.76	30.00
Operating Grants and Subsidies	5.46	5.38	0.08	10.33
Contributions, Donations, Reimbursements	0.75	0.70	0.05	1.34
Interest Earnings	2.95	2.88	0.06	5.14
Total	133.17	131.62	1.54	152.99



The material variances identified for the month included:

- Rates (\$0.53 million above YTD budget)
 - Part year rating is ahead of YTD budget by \$0.58 million
- Fees and Charges (\$0.76 million above YTD budget)
 - A retention bond of \$0.50 million being held for the Cockburn Integrated Health facility was transferred to revenue, as the retention was already released and charged against the project. This has been included in the mid-year budget review (MYBR).
- Operating Grants and Subsidies (\$0.08 million ahead of budget)
 - Aged care operating grants are \$0.74 million ahead of YTD budget (timing issue)
 - Remainder of state grant for third bin rollout of \$0.20 million yet to be received (most likely after the end of the financial year).
 - State funding for Roe 8 rehabilitation behind budget by \$0.48 million, as the City is still spending carried forward funds.

Operating Expenditure

Operating expenditure of \$72.05 million was under the YTD budget by \$4.02 million. The following table shows the operating expenditure budget variance at the nature and type level. The internal recharging credits reflect the amount of internal costs capitalised against the City's assets:

Nature or Type Classification	Actual Expenses \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Employee Costs – Direct	27.55	28.05	0.50	57.33
Employee Costs - Indirect	0.44	0.51	0.07	1.58
Materials and Contracts	18.69	21.49	2.80	41.74
Utilities	2.62	2.88	0.26	5.72
Interest Expenses	0.41	0.41	(0.00)	0.81
Insurances	1.67	1.56	(0.11)	1.56
Other Expenses	4.19	4.51	0.32	9.48
Depreciation (non-cash)	16.87	16.87	0.00	33.71
Amortisation (non-cash)	0.57	0.57	0.00	1.14
Internal Recharging - CAPEX	(0.96)	(0.78)	0.18	(1.57)
Total	72.05	76.07	4.02	151.51

The material variance identified for the month included:

- Material and Contracts (\$2.80 million under YTD budget):
 - Parks and Environmental Services was \$0.89 million under YTD budget with Environmental Management under by \$0.57 million, primarily due to the Roe 8 land rehabilitation project (under by \$0.35 million). Parks maintenance costs were also under by \$0.32 million.
 - Waste Collection Services costs were collectively \$0.39 million under YTD budget for a number of activities.
 - Recreation and Community Safety were under spent by \$0.49 million at month's end, with the Cockburn ARC contributing \$0.35 million to this result.
 - Community Development Services were \$0.68 million under YTD budget with the most significant contributor being Aged and Disabled Services at \$0.28 million under.

Capital Expenditure

The City's adopted capital budget of \$43.38 million has increased to \$76.30 million, primarily due to the addition of carried forward works and projects. This also includes another \$4.87 million added at the December OCM for the capping of cell 6 at Henderson landfill. However, this will subsequently be offset by the current provision in the balance sheet of \$5.17 million for landfill site rehabilitation (effectively negating the capital spend).

At the end of the month, the City had actual spending of \$14.68 million against a YTD budget of \$20.88 million (\$6.20 million under budget).



The following table details this budget variance by asset class:

Asset Class	YTD Actuals \$M	YTD Budget \$M	YTD Variance \$M	Revised Budget \$M	Commit Orders \$M
Roads Infrastructure	4.79	5.16	0.37	26.13	5.12
Drainage	0.49	0.63	0.14	2.32	0.22
Footpaths	0.65	0.75	0.10	2.13	0.41
Parks Infrastructure	3.56	5.55	1.99	12.19	1.26
Landfill Infrastructure	0.22	0.42	0.20	5.56	0.09
Freehold Land	0.00	0.20	0.20	3.00	0.17
Buildings	2.46	3.86	1.39	15.93	2.24
Furniture & Equipment	0.03	0.03	0.00	0.03	0.00
Information Technology	0.73	1.47	0.73	2.17	0.42
Plant and Machinery	1.13	2.40	1.27	5.23	2.54
Marina Infrastructure	0.62	0.41	(0.21)	1.63	0.23
Total	14.68	20.88	6.20	76.30	12.70

Significant project budget variances recorded for the month are detailed below:

- Buildings (under by \$1.39 million)
 - The Operations Centre upgrade (stage 2) project contributed \$0.46 million to the underspend budget variance, with all other variances not significant (timing variance only)
- Roads Infrastructure (under by \$0.37 million)
 - The only significant underspend was for Jandakot Rd (Berrigan to Solomon) at \$0.41 million under YTD budget (timing variance only).
- Parks Infrastructure (under by \$1.99 million)
 - The parks capital program is collectively under spent, with the only significant budget variance being for Coogee Beach Master Plan works at \$0.49 million under.
- Information Technology (under by \$0.73 million):
 - Various software and technology infrastructure projects were collectively \$0.67 million under the YTD budget.
- Plant and Machinery (under by \$1.27 million):
 - The light fleet replacement program is lagging the YTD budget by \$0.64 million and the major plant program is lagging by \$0.63 million. There was \$2.45 million in plant purchases on order and awaiting delivery at month's end.

Capital Funding

Capital funding sources are highly correlated to capital spending, the sale of assets and the rate of development within the City (determining developer contributions received). Material variances identified for the month were:

- Capital grants and subsidies (over by \$0.53 million):
 - Roads to Recovery grant received of \$0.37 million allocated to Verde Drive project but not originally budgeted.

Reserve Transfers

- Transfers from reserves of \$17.72 million were \$7.41 million under YTD budget.
 - Reserve funding transfers for the City's capital works program were collectively \$6.53 million below YTD budget.
- Transfers to financial reserves of \$5.58 million were overall on track against the YTD budget of \$5.75 million, with no material variances identified.

Cash and Investments

The closing cash and financial investment holding at month's end totalled \$204.0 million, down from \$211.63 million the previous month. \$130.44 million of this comprised the City's financial reserves (slightly down on \$131.32 million last month). Another \$4.07 million was held against the City's bonds and deposits liability. The remaining \$69.49 million represented available cash funding to cover operational requirements over the remainder of the 2019-20 FY.

Investment Performance, Ratings and Maturity

The cash rate was most recently cut by the Reserve Bank of Australia (RBA) at its October meeting to a record low of 0.75 per cent. The statement issued with the decision indicated the RBA's expectation that an extended period of low interest rates is needed in order to assist the nation achieve full employment and hit inflation targets. The RBA Governor has since stated that a cash rate of 0.25% will be the lowest possible, before it considers quantitative easing measures (introduction of new money into the economy through purchase of government bonds). Financial markets continue to price up to another two rate cuts in 2020, although a cut in February is less likely now due to the latest unemployment and inflation results. The rate cuts already made in 2019 (and any further cuts) will increasingly impact interest revenue during the remainder of 2019-20 FY. The \$4.4 million interest budget has accordingly been revised to \$4.0 million in the mid-year budget review.

The City's investment portfolio yielded a weighted annualised return of 1.89 percent for the month (down from 1.99% last month and 2.08% the month before). This outperformed the City's target rate of 1.85 percent (RBA cash rate of 0.75 percent plus 1.10 percent performance margin)



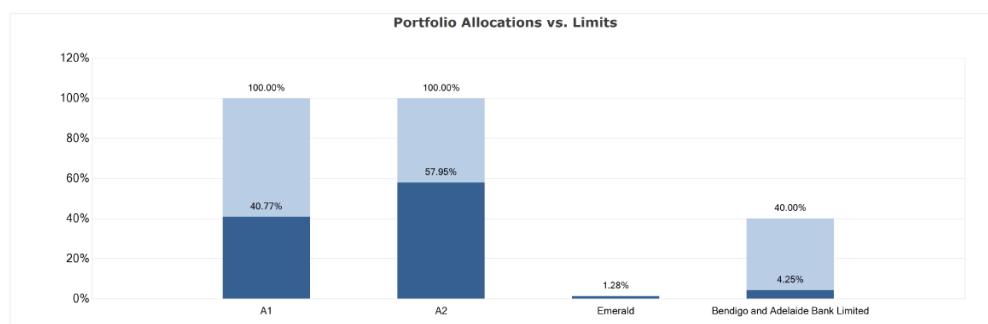
by 0.04 percent. Interest earnings to the end of the month were \$2.26 million, slightly underperforming against the YTD budget setting of \$2.27 million.

The City's surplus funds are invested in term deposits (TD) with Australian Prudential Regulation Authority (APRA) regulated Australian and foreign owned banks. Current investments held are compliant with Council's Investment Policy, other than those made under previous policy and statutory provisions. This includes Australian reverse mortgage funds with a face value of \$2.562 million and book value of \$0.987 million (net of a \$1.575 million impairment provision), which continue paying interest and returning capital (\$0.438 million returned to date of the original \$3.0 million). Term deposits with foreign owned banks totalling \$29.8 million also now sit outside Council policy. These are redeemed and reinvested with Australian banks as and when they fall due (last one September 2020).

The City's investments fall within the following Standard and Poor's short term risk rating categories:

FIIG Portfolio Limits

Compliant ☒
City of Cockburn
31 Dec 2019



Category	Item	Limit Type	Limit	Actual	Variance	Test
Group	A1	Maximum	100.00 %	40.77 %	59.23 %	Compliant
	A2	Maximum	100.00 %	57.95 %	42.05 %	Compliant
	Emerald	Maximum	1.28 %	1.28 %	0.00 %	Compliant
	Bendigo and Adelaide Bank Limited	Maximum	40.00 %	4.25 %	35.75 %	Compliant

Figure 1: Portfolio allocations compared to Investment Policy limits

Given the negative outlook for interest rates, the current investment strategy seeks to secure the best rate on offer for the longest period possible, subject to cash flow planning and policy requirements. The Council's investment policy was recently amended in order to take greater advantage of the higher interest rates offered by A2 financial institutions (policy limit increased from 60% to 100%).

The City's TD investment portfolio duration as at the end of the month was 159 days (down from 168 days last month). The maturity profile of the City's TD investments is graphically depicted below, showing adequate maturities across the next six months to meet liquidity requirements (generally at least \$15 million each month):

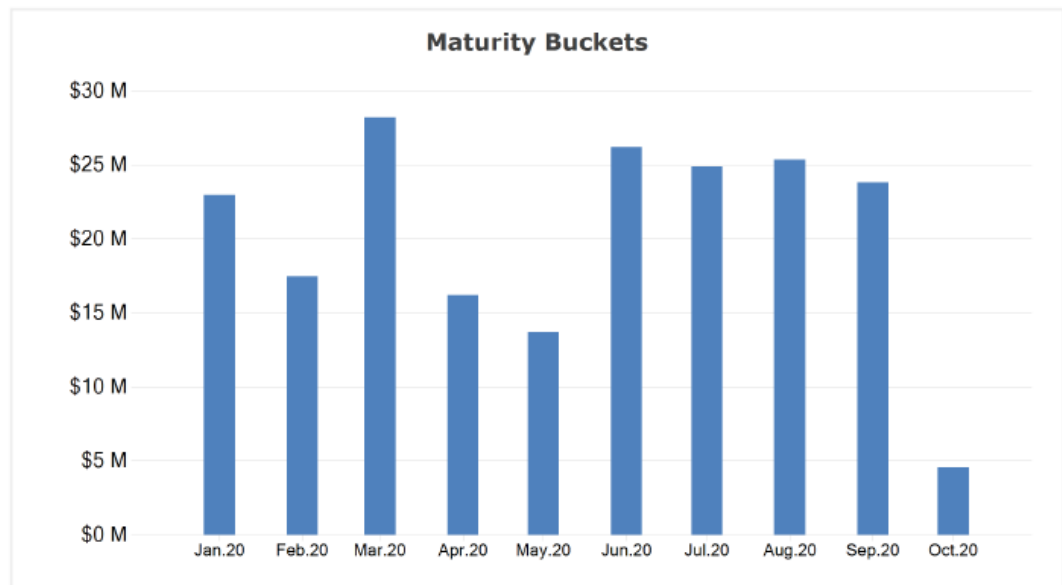


Figure 2: Council Investment Maturity Profile

Investment in Fossil Fuel Free Banks

At month end, the City held 61 percent of its TD investment portfolio with banks considered non-funders of fossil fuel related industries (little changed from 62% last month). The amount invested with fossil fuel free banks will fluctuate month to month in line with policy limits and the deposit rates available at time of placement.

Rates Debt Recovery

At month's end, the City had \$35.4 million in outstanding rates and property charges (reduced from \$44.8 million last month). This amount excludes \$0.97 million in prepaid rates (that will be applied to next year's rates charges). This represented 26.9 percent in uncollected charges against the \$131.6 million total rates levied to month's end (inclusive of prior year outstanding balances and part year rating).

In terms of overdue rates accounts, the City had 626 properties owing \$1.68 million under legal debt recovery processes (612 properties owing \$1.65 million last month).



Budget Amendments

The following budget amendments require Council adoption:

- The urgent replacement of Bakers Square lighting for \$130,000 (funded from a reallocation of Beale Park Sporting Facilities design budget not required this financial year).
- Aged and Disables Services small 12 seater bus for \$55,000 (funded from grant monies held in the vehicle replacement reserve)
- Green waste decontamination plant - stacker for \$80,000 (funded from proceeds from the sale of the trommel of \$290,000 with the surplus funds transferred back into the waste reserve).

The attached financial report includes a schedule with these proposed budget changes and the associated funding sources.

Description of Graphs and Charts

There is a bar graph tracking Business Unit operating expenditure against budget. This provides a quick view of how the different units are tracking and the comparative size of their budgets.

The Capital Expenditure graph tracks the YTD capital spends against the budget. It also includes an additional trend line for the total of YTD actual expenditure and committed orders. This gives a better indication of how the capital budget is being exhausted, rather than just purely actual cost alone.

A liquidity graph shows the level of Council's net current position (adjusted for restricted assets) and trends this against previous years. This gives a good indication of Council's capacity to meet its financial commitments over the course of the year. Council's overall cash and investments position is provided in a line graph with a comparison against the YTD budget and the previous year's position at the same time.

Pie charts included show the break-up of actual operating income and expenditure by nature and type and the make-up of Council's current assets and liabilities (comprising the net current position).

Trust Fund

At month's end, the City held \$5.72 million within its trust fund, comprising fully the total POS cash in lieu contributions held for future recreation requirements across specific suburbs within the City.



Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes

Listen to and engage with our residents, business community and ratepayers with greater use of social media

Budget/Financial Implications

The 2019-20 FY revised budget surplus contained in the December Statement of Financial Activity of \$304,765 remains unchanged with the adoption of the budget amendments contained in this report.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Council's adopted budget for revenue, expenditure and the closing financial position could factually misrepresent actual financial outcomes if the recommended budget amendments are not adopted. Further, some services and projects could be disrupted if budgetary requirements are not appropriately addressed.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget		Revised Budget	Adopted Budget
	\$	\$	%	\$		\$	\$
Operating Revenue							
Financial Services	111,420,173	110,199,451	1%	1,220,722	✓	114,284,412	117,846,000
Information Services	-	750	-100%	(750)		1,500	1,500
Human Resource Management	96,152	145,996	-34%	(49,844)		292,000	292,000
Library Services	23,905	28,073	-15%	(4,168)		56,146	56,146
Recreation & Community Safety	6,542,819	6,487,411	1%	55,408		13,058,788	13,034,278
Community Development & Services	4,985,153	4,300,029	16%	685,124	✓	8,599,857	8,599,857
Corporate Communications	76,256	49,200	55%	27,056		118,600	118,600
Governance & Risk	2,126	400	431%	1,726		800	800
Statutory Planning	463,806	467,154	-1%	(3,348)		1,002,000	1,002,000
Strategic Planning	1,767,915	1,694,480	4%	73,434		3,126,262	3,126,262
Building Services	707,956	756,633	-6%	(48,677)		1,334,014	1,334,014
Environmental Health	323,416	276,750	17%	46,666		333,500	333,500
Waste Services	5,593,222	5,721,679	-2%	(128,457)		8,604,255	8,558,998
Parks & Environmental Services	152,386	606,561	-75%	(454,176)	X	885,884	1,482,623
Engineering Services	67,846	105,500	-36%	(37,654)		291,000	281,000
Infrastructure Services	945,311	784,348	21%	160,963		1,003,350	1,003,350
	133,168,441	131,624,415	1%	1,544,026		152,992,367	157,070,927
Total Operating Revenue	133,168,441	131,624,415	1%	1,544,026		152,992,367	157,070,927
Operating Expenditure							
Governance	(1,849,358)	(1,586,257)	17%	(263,100)	X	(3,748,867)	(3,530,263)
Strategy & Civic Support	(505,844)	(603,931)	-16%	98,087		(1,209,377)	(1,188,978)
Financial Services	(4,190,957)	(3,897,750)	8%	(293,207)	X	(6,300,250)	(6,218,115)
Information Services	(3,635,666)	(3,584,187)	1%	(51,480)		(6,747,811)	(6,410,628)
Human Resource Management	(1,400,163)	(1,428,247)	-2%	28,084		(3,003,966)	(2,952,449)
Library Services	(1,736,631)	(2,036,343)	-15%	299,712	✓	(4,049,223)	(3,988,344)
Recreation & Community Safety	(7,865,869)	(8,517,753)	-8%	651,884	✓	(17,019,937)	(16,874,107)
Community Development & Services	(5,467,384)	(6,440,995)	-15%	973,611	✓	(13,215,963)	(12,774,540)
Corporate Communications	(1,776,685)	(1,958,177)	-9%	181,492		(4,114,373)	(3,997,821)
Governance & Risk	(222,377)	(247,758)	-10%	25,381		(472,875)	(472,875)
Statutory Planning	(637,673)	(671,612)	-5%	33,940		(1,428,683)	(1,428,683)
Strategic Planning	(973,962)	(958,892)	2%	(15,070)		(1,889,225)	(1,889,225)
Building Services	(781,602)	(820,579)	-5%	38,978		(1,716,537)	(1,716,537)
Environmental Health	(897,106)	(1,017,494)	-12%	120,389		(2,021,780)	(2,015,928)
Waste Services	(7,763,080)	(8,253,142)	-6%	490,062	✓	(15,739,861)	(17,144,443)
Parks & Environmental Services	(6,859,573)	(8,001,190)	-14%	1,141,617	✓	(16,492,309)	(16,489,237)
Engineering Services	(4,025,772)	(3,957,256)	2%	(68,517)		(8,039,233)	(7,989,249)
Infrastructure Services	(4,978,902)	(5,427,855)	-8%	448,952	✓	(11,016,387)	(10,869,941)
	(55,568,604)	(59,409,420)	-6%	3,840,816		(118,226,659)	(117,951,365)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Less: Net Internal Recharging	959,343	775,240	24%	184,102	1,569,949	1,515,474
Add: Depreciation & Amortisation on Non-Current Assets						
Computer Equipment	(777,666)	(777,666)	0%	-	(1,555,332)	(1,555,332)
Furniture and Equipment	(179,532)	(179,532)	0%	-	(359,052)	(359,052)
Plant & Machinery	(1,650,720)	(1,638,010)	1%	(12,710)	(3,249,355)	(3,249,355)
Buildings	(3,191,550)	(3,191,550)	0%	-	(6,383,100)	(6,383,100)
Infrastructure - Roads	(6,094,752)	(6,094,752)	0%	-	(12,189,504)	(12,189,504)
Infrastructure - Drainage	(1,335,870)	(1,347,870)	-1%	12,000	(2,695,740)	(2,695,740)
Infrastructure - Footpaths	(713,958)	(713,958)	0%	-	(1,427,916)	(1,427,916)
Infrastructure - Parks Equipment	(2,384,514)	(2,384,514)	0%	-	(4,769,028)	(4,769,028)
Landfill Infrastructure	(571,494)	(571,494)	0%	-	(1,142,988)	(1,142,988)
Marina Infrastructure	(520,194)	(520,194)	0%	-	(1,040,400)	(1,040,400)
Leased Equipment	(20,604)	(20,604)	0%	-	(41,200)	(41,200)
	(17,440,854)	(17,440,144)	0%	(710)	(34,853,615)	(34,853,615)
Total Operating Expenditure	(72,050,116)	(76,074,323)	-5%	4,024,208	(151,510,325)	(151,289,506)
Change in Net Assets Resulting from Operations	61,118,325	55,550,092	10%	5,568,234	1,482,042	5,781,421
Non-Operating Activities						
Profit/(Loss) on Assets Disposal						
Plant and Machinery	605,627	(157,296)	-485%	762,923 ✓	(328,092)	(590,592)
Freehold Land	1,376,364	1,440,000	-4%	(63,636)	6,740,000	-
Furniture and Equipment	-	-	0%	-	-	-
Buildings	-	-	0%	-	-	-
	1,981,990	1,282,704	55%	699,286	6,411,908	(590,592)
Capital Expenditure						
Computer Equipment	(732,589)	(1,465,756)	-50%	733,167 ✓	(2,166,009)	(1,165,620)
Furniture and Equipment	(25,000)	(29,472)	-15%	4,472	(29,472)	-
Plant & Machinery	(1,130,183)	(2,397,000)	-53%	1,266,817 ✓	(5,228,000)	(3,870,000)
Land	(4,467)	(200,000)	-98%	195,533	(3,000,000)	-
Buildings	(2,461,183)	(3,855,448)	-36%	1,394,265 ✓	(15,925,644)	(10,244,500)
Infrastructure - Roads	(4,791,041)	(5,162,956)	-7%	371,915 ✓	(26,133,835)	(19,303,359)
Infrastructure - Drainage	(490,375)	(634,745)	-23%	144,370	(2,319,397)	(1,318,000)
Infrastructure - Footpaths	(648,883)	(752,320)	-14%	103,437	(2,125,791)	(1,439,268)
Infrastructure - Parks Equipment	(3,158,101)	(4,806,024)	-34%	1,647,922 ✓	(10,617,844)	(4,812,000)
Infrastructure - Parks Landscaping	(400,651)	(743,269)	-46%	342,617 ✓	(1,568,440)	(620,000)
Landfill Infrastructure	(223,670)	(422,378)	-47%	198,708	(5,556,251)	(179,000)
Marina Infrastructure	(616,773)	(410,470)	50%	(206,303) ✗	(1,626,176)	(425,000)
Note 1.	(14,682,918)	(20,879,838)	-30%	6,196,920	(76,296,859)	(43,376,747)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Add: Land - Vested in Crown	(317,276)	-	0%	(317,276) X	(2,500,000)	-
Add: Transfer to Reserves	(5,576,034)	(5,755,950)	-3%	179,916	(44,743,831)	(27,595,783)
Add Funding from						
Non-Operating Grants and Subsidies	1,958,105	1,423,073	38%	535,032 ✓	7,470,256	6,058,933
Non-Government Contributions	41,448	101,290	-59%	(59,842) ✓	3,832,174	2,150,000
Developers Contributions Plans: Cash	2,018,907	1,752,479	15%	266,428 ✓	4,080,000	4,080,000
Proceeds on Sale of Assets	1,981,990	2,035,500	-3%	(53,510) ✓	7,917,500	915,000
Reserves	17,720,159	25,131,988	-29%	(7,411,829) X	55,776,219	17,646,331
	23,720,609	30,444,330	-22%	(6,723,721)	79,076,149	30,850,264
Non-Cash/Non-Current Item Adjustments						
Depreciation on Assets	16,869,360	16,868,650	0%	710	33,710,627	33,710,627
Amortisation on Assets	571,494	571,494	0%	-	1,142,988	1,142,988
Profit/(Loss) on Assets Disposal	(1,981,990)	(1,282,704)	55%	(699,286) ✓	(6,411,908)	590,592
Loan Repayments	(1,944,995)	(1,987,200)	-2%	42,205 ✓	(3,974,400)	(2,500,000)
Non-Current Accrued Debtors	(286,280)	-	0%	(286,280) ✓	-	-
Non-Current Leave Provisions	88,487	-	0%	88,487	-	-
Deferred Pensioners Adjustment	16,019	-	0%	16,019	-	-
	13,332,094	14,170,240	-6%	(838,146)	24,467,307	32,944,207
Add: Surplus/(Deficit) B/F July 1	7,236,184	12,408,048	-42%	(5,171,864)	12,408,048	2,000,000
Less: Surplus/(Deficit) C/F	86,812,975	87,219,625	0%	(406,650)	304,765	12,771
	-	-	-	-	-	-

Notes to Statement of Financial Activity

Note 1.

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals \$	Commitments at Month End \$	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget \$	Uncommitted at Month End \$
Computer Equipment	(732,589)	(344,169)	(1,076,758)	(1,465,756)	(2,166,009)	1,089,251
Furniture and Equipment	(25,000)	-	(25,000)	(29,472)	(29,472)	4,472
Plant & Machinery	(1,130,183)	(2,894,492)	(4,024,675)	(2,397,000)	(5,228,000)	1,203,325
Land	(4,467)	(174,816)	(179,284)	(200,000)	(3,000,000)	2,820,716
Buildings	(2,461,183)	(2,451,623)	(4,912,806)	(3,855,448)	(15,925,644)	11,012,838
Infrastructure - Roads	(4,791,041)	(5,240,280)	(10,031,321)	(5,162,956)	(26,133,835)	16,102,515
Infrastructure - Drainage	(490,375)	(36,004)	(526,379)	(634,745)	(2,319,397)	1,793,018
Infrastructure - Footpaths	(648,883)	(364,559)	(1,013,442)	(752,320)	(2,125,791)	1,112,349
Infrastructure - Parks Equipment	(3,158,101)	(1,270,448)	(4,428,549)	(4,806,024)	(10,617,844)	6,189,295
Infrastructure - Parks Landscaping	(400,651)	(204,892)	(605,544)	(743,269)	(1,568,440)	962,896
Landfill Infrastructure	(223,670)	(130,441)	(354,111)	(422,378)	(5,556,251)	5,202,140
Marina Infrastructure	(616,773)	(179,459)	(796,233)	(410,470)	(1,626,176)	829,943
	(14,682,918)	(13,291,183)	(27,974,101)	(20,879,838)	(76,296,859)	48,322,758

Note 2.

Closing Funds in the Financial Activity Statement are represented by:

	Actuals \$	YTD Revised Budget \$	Full Year Revised Budget \$	Adopted Budget \$
Current Assets				
Cash & Investments	203,013,022	196,827,105	122,012,430	134,040,426
Rates Outstanding	34,583,335	3,500,000	3,500,000	3,500,000
Rubbish Charges Outstanding	155,059	50,000	50,000	50,000
Sundry Debtors	4,791,136	2,884,300	2,884,300	2,884,300
GST Receivable	494,651	-	-	-
Prepayments	26,206	100,000	100,000	100,000
Accrued Debtors	2,043,831	-	-	-
Stock on Hand	75,911	15,000	15,000	15,000
	245,183,150	203,376,405	128,561,730	140,589,726
Current Liabilities				
Creditors	(10,890,020)	(5,768,600)	(6,154,801)	(6,154,801)
Income Received in Advance	(1,152,661)	(1,200,000)	(1,200,000)	(1,200,000)
GST Payable	(210,608)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(4,379,417)	(4,000,000)	(4,000,000)	(4,000,000)
Provision for Long Service Leave	(3,043,055)	(2,400,000)	(2,400,000)	(2,400,000)
Provision for Rehabilitation Assets	(5,171,553)	-	-	-
	(24,847,313)	(13,368,600)	(13,754,801)	(13,754,801)
Net Current Assets	220,335,837	190,007,805	114,806,928	126,834,925
Add: Non Current Investments	987,040	1,000,000	1,000,000	1,000,000
	221,322,877	191,007,805	115,806,928	127,834,925
Less: Restricted/Committed Assets				
Cash Backed Reserves #	(130,442,118)	(98,519,530)	(109,640,514)	(127,822,154)
Deposits & Bonds Liability *	(4,067,784)	(5,268,650)	(5,861,650)	-
	86,812,975	87,219,625	304,765	12,771
Closing Funds (as per Financial Activity Statement)	86,812,975	87,219,625	304,765	12,771

See attached Reserve Fund Statement

* See attached Restricted Funds Analysis

Note 3.

Amendments to original budget since budget adoption. Surplus/(Deficit)

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Funds Surplus(Deficit)				12,771
Various	ABC allocation adjustments		OCM 12/09/19		54,475			67,246
CW	5983 Balancing DCP13 funded project		OCM 14/11/19				30,668	36,578
GL	105 Forfeited incomplete bonds		OCM12/12/19			270,187		306,765
OP	9705 Welcome Kit Residence - error in populating budget		OCM12/12/19				2,000	304,765
				Closing Funds Surplus (Deficit)	54,475	270,187	32,668	304,765

Statement of Comprehensive Income *by Nature and Type*

for the period ended 31 December 2019

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
OPERATING REVENUE						
01 Rates	105,390,228	104,861,009	529,219	106,151,687	105,622,468	107,680,000
02 Specified Area Rates	581,565	525,000	56,565	611,565	555,000	490,000
05 Fees and Charges	18,041,990	17,278,800	763,191	30,759,993	29,996,803	29,361,458
10 Grants and Subsidies	5,458,433	5,381,145	77,288	10,409,537	10,332,250	13,203,983
15 Contributions, Donations and Reimbursements	750,533	695,632	54,901	1,396,275	1,341,374	1,191,014
20 Interest Earnings	2,945,692	2,882,830	62,862	5,207,335	5,144,473	5,144,473
25 Other revenue and Income	-	-	-	-	-	-
Total Operating Revenue	133,168,441	131,624,415	1,544,026	154,536,393	152,992,367	157,070,927
OPERATING EXPENDITURE						
50 Employee Costs - Salaries & Direct Oncosts	(27,551,498)	(28,047,978)	496,480	(56,836,967)	(57,333,447)	(57,343,930)
51 Employee Costs - Indirect Oncosts	(444,734)	(512,124)	67,390	(1,511,079)	(1,578,469)	(1,578,469)
55 Materials and Contracts	(18,689,151)	(21,491,604)	2,802,453	(38,933,984)	(41,736,437)	(39,976,260)
65 Utilities	(2,615,257)	(2,877,302)	262,045	(5,462,895)	(5,724,940)	(5,724,940)
70 Interest Expenses	(406,758)	(405,113)	(1,645)	(811,870)	(810,225)	(2,284,625)
75 Insurances	(1,672,202)	(1,560,700)	(111,502)	(1,672,202)	(1,560,700)	(1,560,700)
80 Other Expenses	(4,189,005)	(4,514,600)	325,595	(9,156,847)	(9,482,441)	(9,482,441)
85 Depreciation on Non Current Assets	(16,869,360)	(16,868,650)	(710)	(33,711,337)	(33,710,627)	(33,710,627)
86 Amortisation on Non Current Assets	(571,494)	(571,494)	-	(1,142,988)	(1,142,988)	(1,142,988)
Add Back: Indirect Costs Allocated to Capital Works	959,343	775,240	184,102	1,754,052	1,569,949	1,515,474
Total Operating Expenditure	(72,050,116)	(76,074,323)	4,024,208	(147,486,117)	(151,510,325)	(151,289,506)
CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES	61,118,325	55,550,092	5,568,234	7,050,276	1,482,042	5,781,421
NON-OPERATING ACTIVITIES						
11, 16 Non-Operating Grants, Subsidies and Contributions	1,999,553	1,524,363	475,190	11,777,620	11,302,430	8,208,933
18 Developers Contributions Plans: Cash	2,018,907	1,752,479	266,428	4,346,428	4,080,000	4,080,000
95 Profit/(Loss) on Sale of Assets	1,981,990	1,282,704	699,286	7,111,194	6,411,908	(590,592)
Total Non-Operating Activities	5,683,174	4,559,546	1,123,628	20,417,966	19,294,338	11,698,341
NET RESULT	66,801,499	60,109,638	6,691,862	27,468,242	20,776,380	17,479,762

Notes to Statement of Comprehensive Income

Note 1.

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<u>Recreation & Community Safety</u>				
Recreational Services	314,400	300,915	601,830	601,830
Law and Public Safety	353,079	270,393	462,551	462,551
Cockburn ARC	5,435,374	5,492,438	11,193,223	11,193,223
	6,102,853	6,063,747	12,257,604	12,257,604
<u>Waste Services:</u>				
Waste Collection Services	2,669,860	2,549,795	2,647,216	2,647,216
Waste Disposal Services	2,901,653	2,919,567	5,699,662	5,699,662
	5,571,513	5,469,362	8,346,878	8,346,878
<u>Infrastructure Services:</u>				
Port Coogee Marina	877,675	778,598	991,850	991,850
	877,675	778,598	991,850	991,850
	12,552,041	12,311,707	21,596,331	21,596,331

Note 2.

Additional information on Salaries and Direct On-Costs by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(1,285,255)	(1,218,570)	(2,497,136)	(2,497,136)
Finance & Corporate Services Division	(3,908,050)	(3,926,439)	(8,021,106)	(8,044,589)
Governance & Community Services Division	(10,215,082)	(10,474,611)	(21,415,210)	(21,402,210)
Planning & Development Division	(2,785,285)	(2,891,121)	(5,910,862)	(5,910,862)
Engineering & Works Division	(9,357,827)	(9,537,236)	(19,489,132)	(19,489,132)
	(27,551,498)	(28,047,978)	(57,333,447)	(57,343,930)

Note 3

Additional information on Materials and Contracts by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(757,426)	(695,418)	(1,794,392)	(1,555,389)
Finance & Corporate Services Division	(2,896,970)	(2,690,691)	(4,855,694)	(4,361,376)
Governance & Community Services Division	(5,344,007)	(6,934,279)	(13,819,459)	(13,067,775)
Planning & Development Division	(377,481)	(527,754)	(994,712)	(988,860)
Engineering & Works Division	(9,313,267)	(10,643,461)	(20,272,180)	(20,002,861)
Not Applicable	0	0	0	0
	(18,689,151)	(21,491,604)	(41,736,437)	(39,976,260)

City of Cockburn - Reserve Funds

Financial Statement for Period Ending 31/12/2019 12:00:00 AM

<i>Account Details</i>	<i>Opening Balance</i>		<i>Interest Received</i>		<i>t/t's from Municipal</i>		<i>t/t's to Municipal</i>		<i>Closing Balance</i>	
	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>
<i>Council Funded</i>										
Bibra Lake Management Plan	579,591	579,591	12,170	3,125	-	-	(64,810)	(64,810)	526,951	517,906
Carry Forward Projects	5,932,650	5,932,650	-	-	8,780,584	-	(13,775,574)	(6,577,720)	937,660	(645,069)
CIHCF Building Maintenance	7,746,691	7,746,691	130,254	44,077	1,486,079	743,040	(15,000)	-	9,348,024	8,533,807
Cockburn ARC Building Maintenance	2,054,346	2,054,346	40,502	11,308	1,640,000	-	-	-	3,734,848	2,065,654
Cockburn Coast SAR	16,840	16,840	-	76	30,000	-	(8,887)	(8,887)	37,954	8,030
Community Infrastructure	19,187,585	19,187,585	298,919	105,698	9,500,000	-	(1,511,284)	(337,313)	27,475,220	18,955,971
Community Surveillance	778,372	778,372	16,733	4,166	200,000	-	(139,633)	(104,660)	855,472	677,878
Environmental Offset	311,136	311,136	6,085	1,713	-	-	-	-	317,221	312,848
Greenhouse Action Fund	572,893	572,893	8,367	3,104	200,000	-	(96,000)	(37,670)	685,260	538,326
HWRP Post Closure Management & Contaminated	2,373,754	2,373,754	46,777	14,081	1,100,000	550,000	(135,000)	(5,577)	3,385,531	2,932,258
Information Technology	302,718	302,718	3,803	1,666	200,000	-	(5,000)	-	501,521	304,385
Insurance	1,806,509	1,806,509	31,946	9,794	500,000	-	-	-	2,338,455	1,816,304
Land Development and Investment Fund	9,638,807	9,638,807	99,069	56,467	7,029,081	1,518,306	(1,948,612)	(113,958)	14,818,345	11,099,623
Major Building Refurbishment	14,878,218	14,878,218	263,171	81,887	1,627,464	-	(175,000)	-	16,593,853	14,960,106
Municipal Elections	80,756	80,756	-	445	-	-	-	-	80,756	81,201
Naval Base Shacks	1,132,099	1,132,099	21,677	6,229	30,000	-	(50,000)	(645)	1,133,776	1,137,683
Plant & Vehicle Replacement	11,016,204	11,016,204	185,588	57,740	3,000,000	-	(4,262,356)	(970,834)	9,939,436	10,103,109
Port Coogee Marina Assets Replacement	1,291,632	1,291,632	5,705	7,108	300,000	-	(60,000)	(1,600)	1,537,337	1,297,140
Port Coogee Special Maintenance - SAR	1,644,432	1,644,432	31,375	8,824	400,000	-	(204,154)	(156,279)	1,871,653	1,496,978
Port Coogee Waterways - SAR	94,237	94,237	2,852	519	60,000	-	(50,000)	-	107,089	94,755
Port Coogee Waterways - WEMP	1,360,710	1,360,710	33,847	7,471	-	-	(100,000)	(50,000)	1,294,557	1,318,181
Roads & Drainage Infrastructure	12,944,727	12,944,727	290,552	68,737	-	-	(10,639,009)	(2,440,262)	2,596,270	10,573,202
Staff Payments & Entitlements	1,679,842	1,679,842	32,136	8,834	125,000	-	(190,000)	(142,900)	1,646,978	1,545,776
Waste & Recycling	15,481,387	15,481,387	283,137	85,163	734,000	-	(5,529,251)	(196,669)	10,969,273	15,369,881
Waste Collection	3,288,540	3,288,540	41,263	18,017	1,414,645	-	(100,000)	(48,477)	4,644,448	3,258,081
Welfare Redundancies	43,561	43,561	-	240	-	-	-	-	43,561	43,801
POS Cash in Lieu (Restricted Funds)	-	-	-	-	-	-	-	-	-	-
	116,238,238	116,238,238	1,885,928	606,489	38,356,853	2,811,346	(39,059,570)	(11,258,259)	117,421,449	108,397,814
<i>Grant Funded</i>										
Aged and Disabled Asset Replacement	372,120	372,120	8,628	1,892	57,505	28,752	-	-	438,253	402,764
Family Day Care Accumulation Fund	11,342	11,342	-	62	-	-	-	-	11,342	11,404
Naval Base Shack Removal	595,485	595,485	10,649	3,278	50,000	-	-	-	656,134	598,763
Restricted Grants & Contributions	6,625,483	6,625,483	-	-	-	-	(6,071,451)	(6,460,646)	554,032	164,838
Underground Power - Service Charge	-	0	-	-	-	-	-	-	-	0
Welfare Projects Employee Entitlements	1,044,584	1,044,584	12,646	5,358	-	-	-	-	1,057,230	1,049,942
	8,649,014	8,649,014	31,923	10,590	107,505	28,752	(6,071,451)	(6,460,646)	2,716,991	2,227,711
<i>Development Cont. Plans</i>										
Cockburn Coast DCP14	73,383	73,383	-	404	-	-	(43,110)	-	30,273	73,787
Community Infrastructure DCP 13	5,708,631	5,708,631	144,588	34,452	3,000,000	1,600,357	(7,737,037)	-	1,116,182	7,343,441
Hammond Park DCP	3,069,175	3,069,175	24,032	16,894	250,000	162,960	(6,914)	-	3,336,293	3,249,029
Munster Development	1,350,746	1,350,746	21,830	7,435	80,000	-	(7,765)	-	1,444,811	1,358,181

Dec19 new

Page 8 of 14

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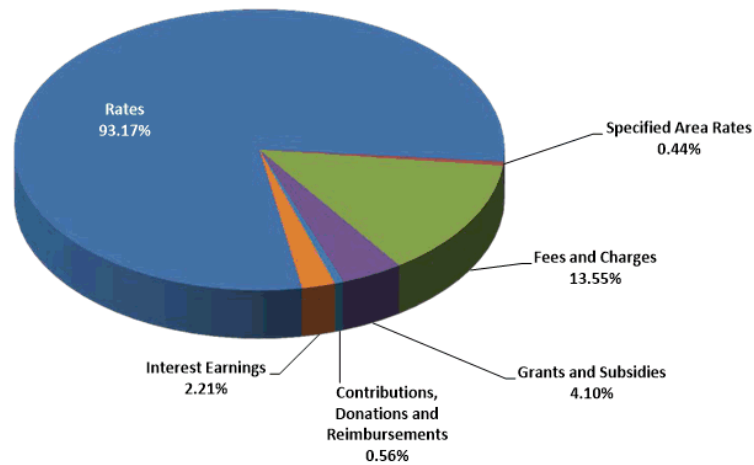
City of Cockburn - Reserve Funds

Financial Statement for Period Ending 31/12/2019 12:00:00 AM

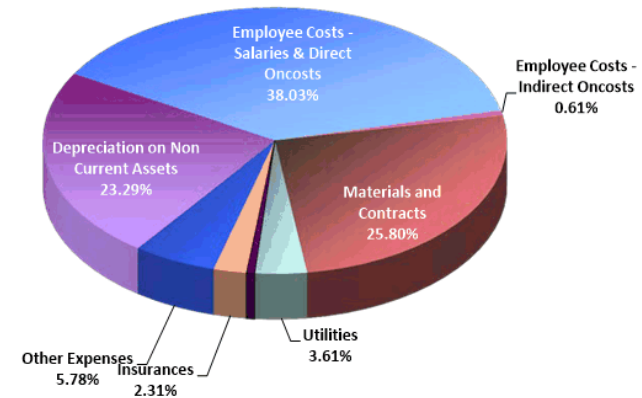
<i>Account Details</i>	<i>Opening Balance</i>		<i>Interest Received</i>		<i>t/t's from Municipal</i>		<i>t/t's to Municipal</i>		<i>Closing Balance</i>	
	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>	<i>Budget</i>	<i>Actual</i>
Muriel Court Development Contribution	189,874	189,874	179	1,641	250,000	144,442	(22,929)	-	417,124	335,956
Packham North - DCP 12	80,659	80,659	1,146	444	100,000	-	(9,163)	-	172,642	81,103
Solomon Road DCP	649,076	649,076	16,500	3,573	-	-	(4,676)	-	660,900	652,649
Success Nth Development Cont. Plans	3,851,777	3,851,777	40,540	21,201	50,000	-	(3,776)	-	3,938,541	3,872,978
Thomas St Development Cont. Plans	13,550	13,550	294	75	-	-	-	-	13,844	13,625
Wattleup DCP 10	19,333	19,333	3,394	336	250,000	56,127	(6,914)	(1,254)	265,814	74,542
Yangebup East Development Cont. Plans	1,816,937	1,816,937	18,907	10,221	-	53,475	(1,356)	-	1,834,487	1,880,633
Yangebup West Development Cont. Plans	875,848	875,848	10,212	4,821	100,000	-	(1,356)	-	984,704	880,669
	17,698,991	17,698,991	281,622	101,496	4,080,000	2,017,361	(7,844,998)	(1,254)	14,215,615	19,816,593
<i>Total Reserves</i>	142,586,243	142,586,243	2,199,473	718,575	42,544,358	4,857,459	(52,976,019)	(17,720,159)	134,354,055	130,442,118



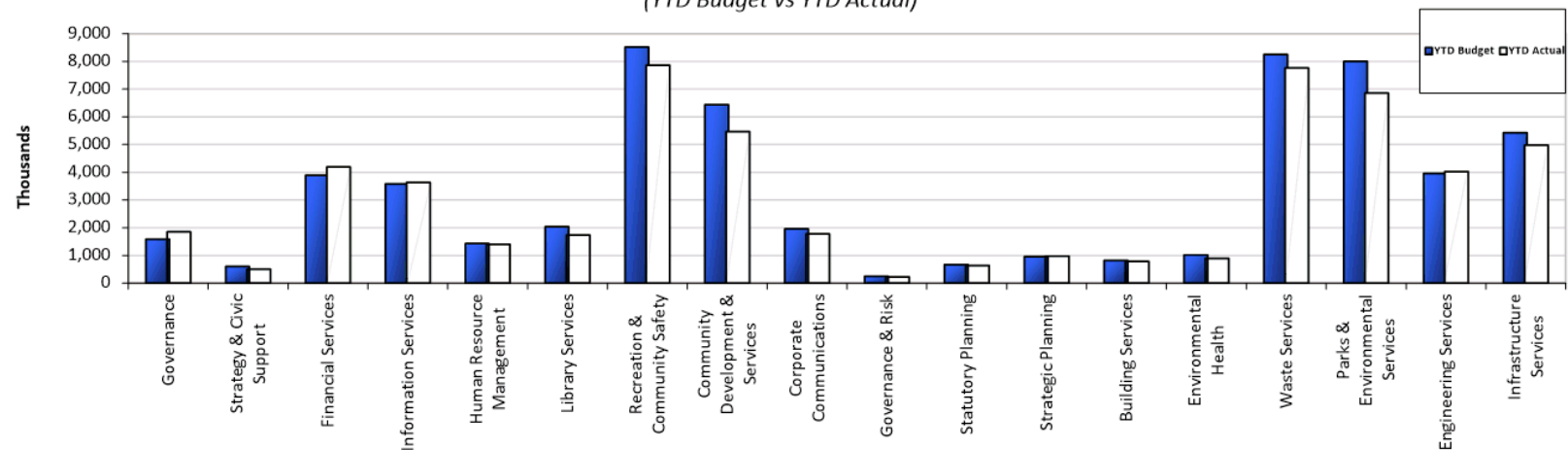
Operating Income by Nature and Type
(YTD Actual)

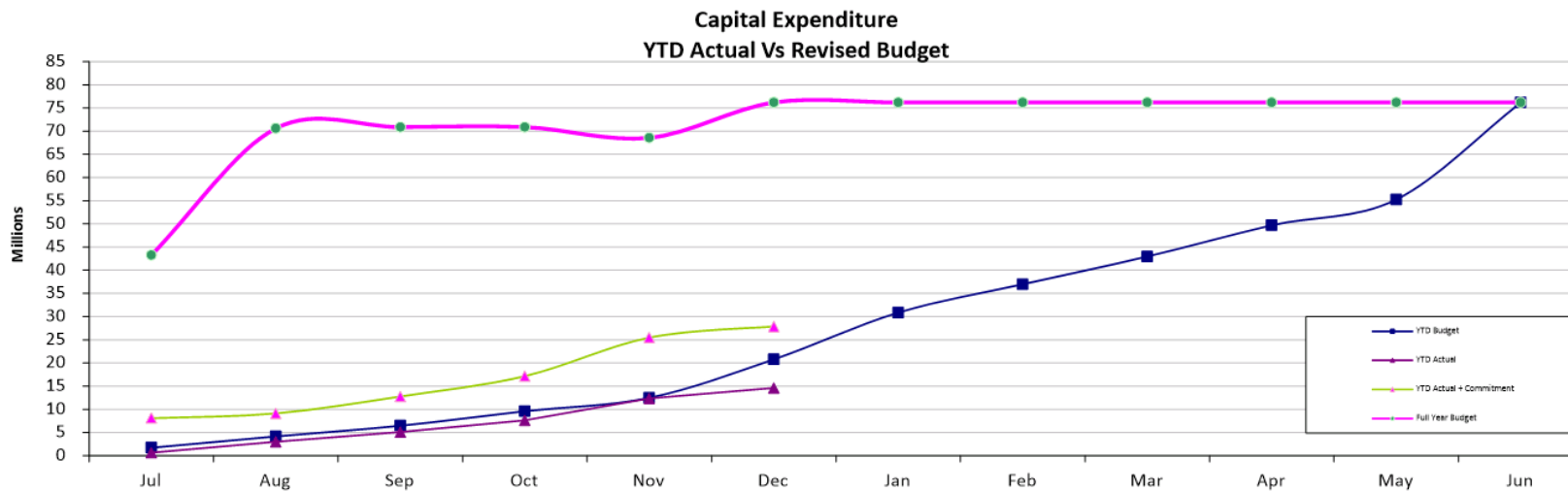
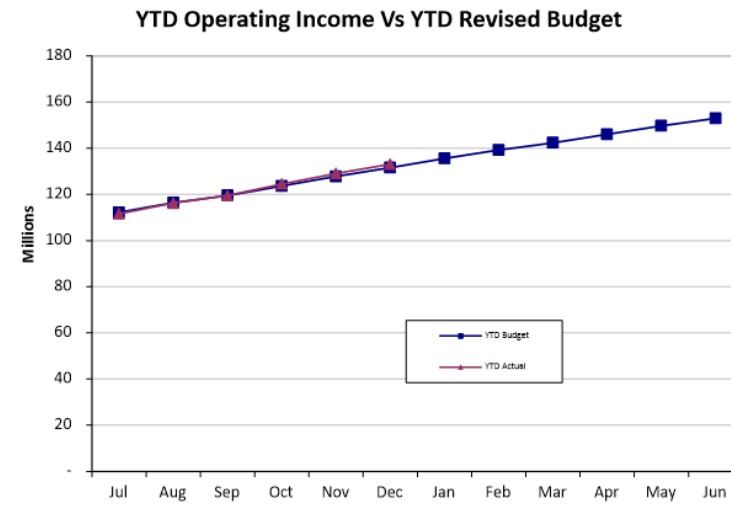
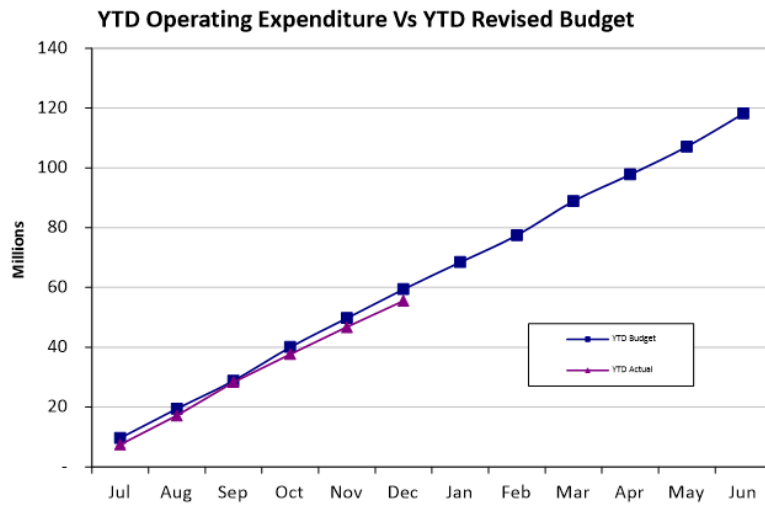


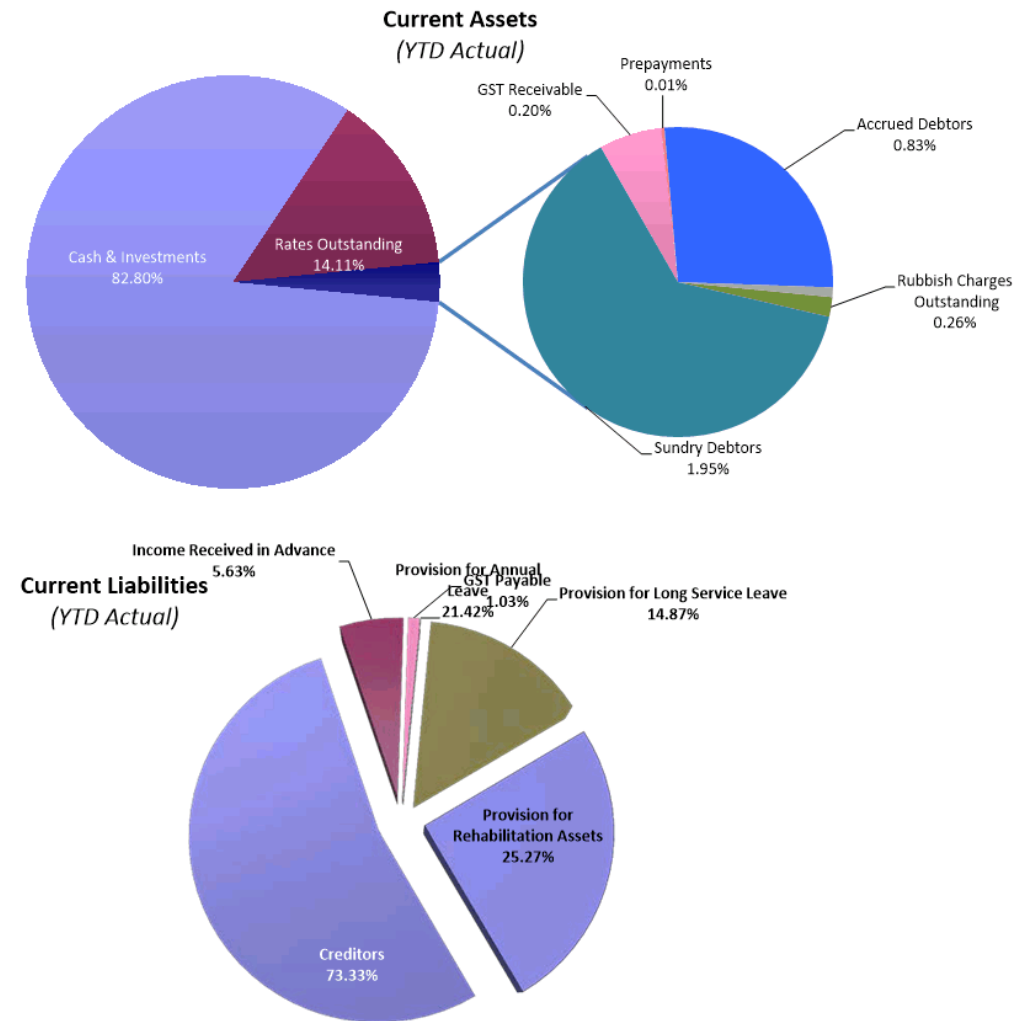
Operating Expenditure by Nature and Type
(YTD Actual)

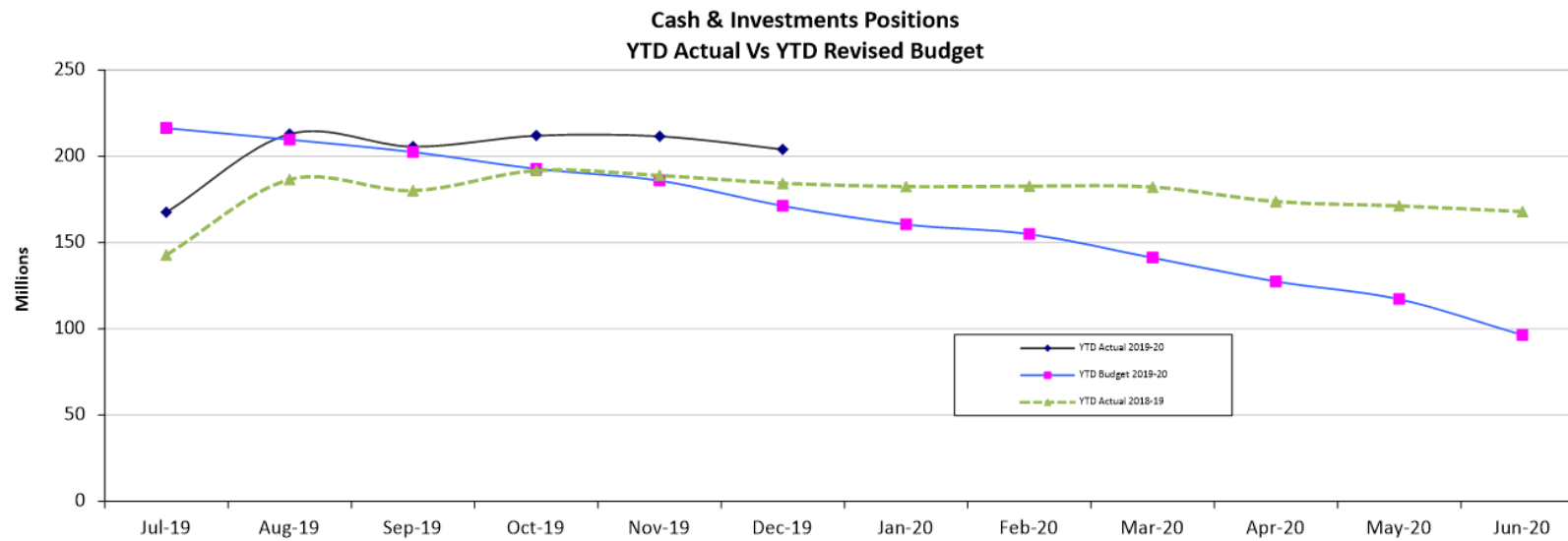
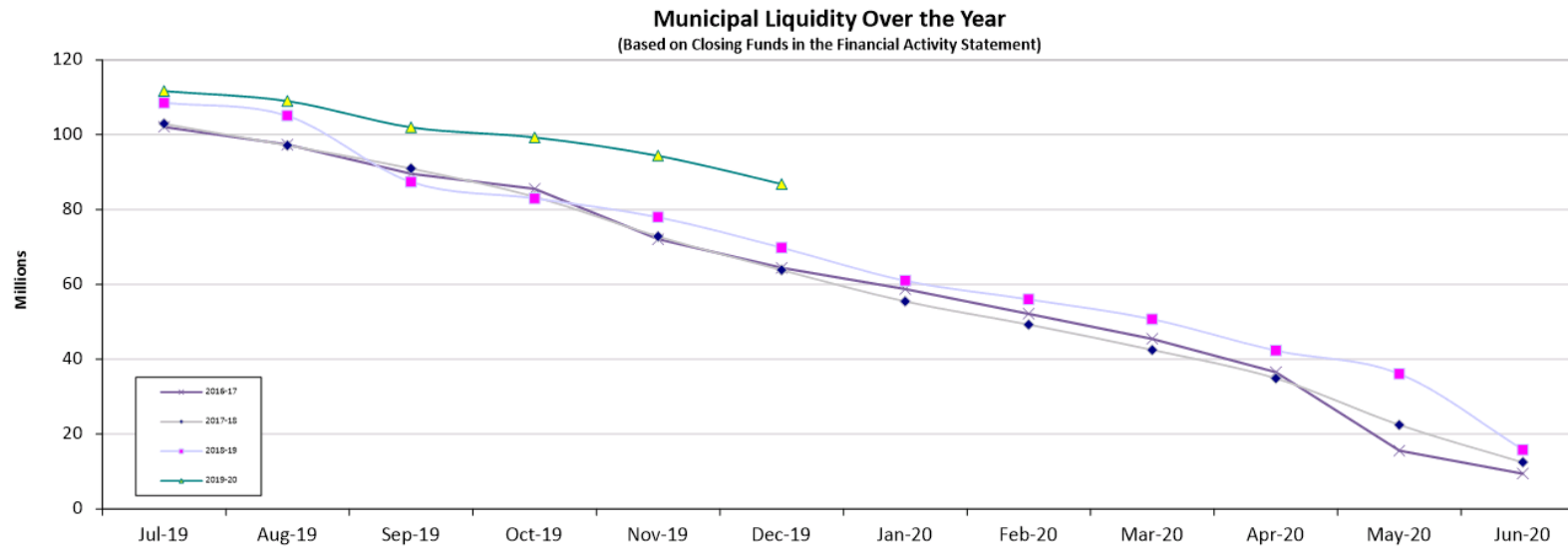


Operating Expenditure by Business Unit
(YTD Budget vs YTD Actual)









DETAILED BUDGET AMENDMENTS REPORT

for the period ended 31 December 2019

PROJECT/ACTIVITY LIST		DESCRIPTION	ADD/LESS	EXPENDITURE	TF TO RESERVE	FUNDING SOURCES			
						RESERVE	REVENUE	MUNICIPAL	NON-CASH
CW4743	Beale Park Sporting Facilities - Design	Transferring funds to Bakers Square Lighting project	LESS	(130,000)				130,000	
CW6059	Bakers Square Lighting	Funds received from Beale Park Sporting Facilities	ADD	130,000				(130,000)	
CW7291	Small Bus - 12 Seater	Vehicled funded from Aged & Disabled Vehicle Reserve	ADD	55,000		(55,000)			
CW7801	Green Waste Decontamination Plant	Purchase of a stacker funded from proceeds from sale of trommel	ADD	80,000	210,000		(290,000)		
				135,000	210,000	(55,000)	(290,000)	0	0

15.4 (2020/MINUTE NO 0019) MID-YEAR BUDGET REVIEW 2019-2020

Author(s) N Mauricio

Attachments 1. Mid-Year Budget Review 2019-20 [↓](#)

RECOMMENDATION

That Council amend the Municipal Budget for 2019-20 as set out in the schedule of budget amendments attached to the Agenda and summarised below:

Operating Revenue	\$423,733	Increased operating revenue
Operating Expenditure	-\$1,539,666	Increased operating spending
Capital Revenue	-\$223,849	Reduced capital revenue
Capital Expenditure	-\$2,006,320	Increased capital spending
Asset sale proceeds	\$80,268	Increased asset sales
T/F from Reserves	\$3,107,361	Increased transfer from Reserves
T/F to Reserves	-\$108,906	Increased transfer to Reserves
Net mid-year budget review adjustment	-\$267,379	Decreased Surplus

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

MOVED Cr M Separovich SECONDED Deputy Mayor L Kirkwood

That the recommendation be adopted.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 9/0



Background

Council adopted its annual Municipal Budget at the Special Council Meeting held on 20 June 2019 and in accordance with statutory provisions, a formal report on the performance of the budget to the end of December is presented to the February 2020 Ordinary Council Meeting.

Section 33A (1) of the *Local Government (Financial Management) Regulations 1996* requires Council to review the six monthly performance of its annual budget between 1 January and 31 March each year.

Submission

N/A

Report

The objective of the budget review exercise is to identify and address any significant variations to Council's adopted budget. The City's relevant managers completed comprehensive assessments of their respective budget areas in order to determine any varied financial requirements for the remainder of the year. The detailed schedule attached to the Agenda consolidates the submissions made by managers (supported with brief explanations), after having been reviewed and assessed by Finance. It is worth noting that the recommended budget amendments to the municipal budget are in addition to those progressively made throughout the year via the monthly financial report Council agenda items.

The results of the budget review undertaken and its impact on the City's closing municipal budget position for 2019-20 is demonstrated in the following summary table. This is showing a net decrease of \$267,379 in the closing budget surplus from \$304,765 to \$37,386.



Projected Budget Position for 2019-20 following budget review:

Adopted Closing Municipal Position for 2018-2019	\$12,771	Surplus
ADD net budget adjustments before statutory budget review	\$291,994	Reported in monthly Agendas
Closing Municipal Position before mid-year review	\$304,765	Surplus
Mid-year budget review items:		
Operating Revenue	\$423,733	Increased operating revenue
Operating Expenditure	-\$1,539,666	Increased operating spending
Capital Revenue	-\$223,849	Reduced capital revenue
Capital Expenditure	-\$2,006,320	Increased capital spending
Asset sale proceeds	\$80,268	Increased asset sales
T/F from Reserves	\$3,107,361	Increased transfer from Reserves
T/F to Reserves	-\$108,906	Increased transfer to Reserves
Net mid-year budget review adjustment	-\$267,379	Decreased Surplus
Closing Municipal Position after mid-year review	\$37,386	Surplus

Operating Revenue

The net increase to operating revenue of \$0.423m includes the following significant items:

- Reduction of interest on term deposit investments of \$0.4m (down to \$4.0m);
- Additional revenue from relinquished performance bonds of \$0.49m;
- Additional \$0.2m in part year rating (total of \$1.74m);
- LGIS 2019 surplus distribution of \$0.17m (transferred to Insurance Reserve);
- Net decrease in Cockburn ARC revenue of \$0.18m (mostly related to stadium use by social sporting teams);
- Decrease in building permits revenue of \$0.17m (down to \$0.75m) due to low building activity.

Operating Expenditure

The net increase to operating expenditure of \$1.54m includes the following significant items:

- Cockburn ARC operating expenses have an overall reduction of \$0.11m;
- Postal voting expenses for Council elections not included in annual budget of \$0.24m (\$80k funded by Elections Reserve);
- Triennial GRV valuations cost of \$0.56m payable in 2019-20 (although to be applied for 2020-21 rating year);
- New CoSafe operating model establishment costs of \$0.17m;
- Continuing funding for Cyber Security Officer of \$0.11m (2 year contract position commenced May 2019);
- New leachate evaporation treatment for \$0.14m (from Waste Reserve);
- Coogee Beach Foreshore Management Plan for \$65k;
- Salaries reduction for Building Services of \$60k (corresponding to reduced building permits).

Capital Revenue

Capital related revenue has reduced by a net \$0.22m, comprising mainly the following items:

- Roads to Recovery funding of \$1.04m allocated to Verde Dv/Prinsep Rd not originally included in annual budget (uncertainty of project), replacing municipal funding;
- Defer JAH funding of \$1.0m for Karel Ave (Berrigan to Farrington), now expected in August 2020;
- Remove \$0.20m of DCA funding not eligible for East/West Bicycle Network.

Capital Expenditure

The City's capital program includes the below highlights and key changes required above \$100,000:

- \$0.99m for the replacement of floodlighting at Atwell Reserve (\$0.11m), Meller Park (\$0.28m) and Goodchild Park (\$0.60m);
- Purchase \$0.25m of vehicles for new CoSafe operating model (from Plant Reserve);
- \$0.14m for the CCTV AI Project (facial recognition and smart forensic search capability);
- Net increase of \$0.14m to the Parks capital budget;



- \$0.30m added for Hammond Rd (Branch to Bartram) for service relocation design (project has been recommended for MRRG funding in 21/22), with funding reallocated from savings in other road projects;
- Remove \$0.20m for Bicycle Network projects (East \$56k and West \$149k);
- Remove \$0.17m for Wattleup Rd flooding works due to uncertainty over Development WA (Landcorp) decision;
- A final \$0.31m needed to balance off the completed Lakelands Reserve facilities project (includes internal PM costs and Greenhouse Action Fund reserve contribution);
- A total of \$0.53m has been added across several building projects to cover internal project management costs.

Stage 1 of the Port Coogee Marina expansion (\$5.28m) has not been included for consideration, as originally proposed by Council at its December meeting. Given the timeframe needed for completion of detailed design, preparation of tender documents and conducting a tender process (up to May/June), there is no financial need for a budget allocation in 2019-20. This item will now be presented to Council as part of the 2020-21 annual budget considerations and the subsequent awarding of the tender will also come before Council in due course.

Sale of Assets

Revenue from the trade in of various plant items has increased slightly by a net \$80k.

Strategic Plans/Policy Implications

City Growth

Maintain service levels across all programs and areas.

Leading and Listening

Ensure sound long term financial management and deliver value for money.

Provide for community and civic infrastructure in a planned and sustainable manner, including administration, operations and waste management.

Budget/Financial Implications

The Municipal Budget will be amended in accordance with the recommended changes as contained in the report attachment. The result is a decrease of \$267,379 in the municipal budget surplus to \$37,386.



Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

The City is required to prepare and adopt a Mid-Year Budget Review as part of the financial reporting requirements of the Local Government Act. Failure to adopt the results of the review process in the attached report will make the City non-compliant with this legislative requirement. It could also impair the City's financial capacity to deliver the budgeted works and services.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



**City of Cockburn
Mid-Year Budget Review 2019-20**

Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf from Rsv	Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
112 - Governance-Elected Members	110-6206 Advertising Expenses	GL	5,000	0	0	0	0	5,000	Cover incurred costs for Elected Member related advertising
112 - Governance-Elected Members	110-6253 Election/Postal Voting Expenses	GL	240,000	0	0	80,000	0	160,000	Election costs not provided in 2019-20 adopted budget (part-funded from Elections Reserve)
112 - Governance-Elected Members	110-6382 Child Care Expenses - Reimbursement Elected Members	GL	8,000	0	0	0	0	8,000	Higher expense reimbursements
131 - Civic Support	OP9603 - Pioneer Day Function	OP	5,431	0	0	0	0	5,431	This budget was reduced in 19/20 and due to increased numbers of pioneers additional funds are required for the event
131 - Civic Support	OP9601 - Citizenship Expenses	OP	5,079	0	0	0	0	5,079	This budget was reduced in 19/20 and due to increased numbers of new citizens 2 additional ceremonies are required.
131 - Civic Support	OP9606 - Swearing In Function	OP	(10,100)	0	0	0	0	(10,100)	Swearing in dinner event costs were less than previous election event
131 - Civic Support	NEW - International Women's Day [OP8820]	OP	6,000	0	0	0	0	6,000	[NEW] International Women's Day Event. Approved by SD
211 - Accounting Services	105-5990 Interest Earnings - Municipal	GL	0	0	1,500,000	0	0	(1,500,000)	Consolidate Reserve interest less a \$400k reduction in interest earnings
211 - Accounting Services	105-5992 Interest Earnings - Reserve	GL	0	0	(1,900,000)	0	0	1,900,000	Consolidated to Municipal Interest Earnings
211 - Accounting Services	105-5915 Forfeited Deposits	GL	0	0	492,087	0	0	(492,087)	Correcting retention bond doubled up
211 - Accounting Services	105-7__1 Interests - Trf to Reserve	GL	0	(190,000)	0	0	0	(190,000)	Reduction in interest earnings to be transferred to Reserves
211 - Accounting Services	855-6719 Rebate - Insurance Premium	GL	0	174,420	174,420	0	0	0	LGIS Member Funding Claim
211 - Accounting Services	855-6704 Insurance - Public Liability	GL	40,000	0	0	0	0	40,000	Higher premium costs
211 - Accounting Services	855-6705 Insurance - Workers Compensation	GL	30,000	0	0	0	0	30,000	Higher premium costs
211 - Accounting Services	855-6712 Insurance-Councillors & Officers Liabil	GL	14,000	0	0	0	0	14,000	Higher premium costs
212 - Property Rates Revenue	100-5077 Part Year Rates	GL	0	0	200,000	0	0	(200,000)	Increase in interim valuations received from Landgate - particularly new buildings and subdivisions/strata's. Also includes \$30K increase due to change of rating basis from UV to GRV.
212 - Property Rates Revenue	100-5030 Specified Area Rate Port Coogee	GL	0	40,000	40,000	0	0	0	Due to increase in interim valuations received for Port Coogee Area - Maraboo Island and new buildings.
212 - Property Rates Revenue	145-6121 Uniforms	GL	200	0	0	0	0	200	Minor increase
212 - Property Rates Revenue	145-6278 Minor Furniture & Equipment	GL	(200)	0	0	0	0	(200)	TF to cover increase in uniforms
212 - Property Rates Revenue	145-6314 Valuations	GL	565,000	0	0	0	0	565,000	Quote from Landgate for general revaluation effective 1/7/2020 received too late for annual budgeting.
212 - Property Rates Revenue	100-5019 Rate Penalty	GL	0	0	45,000	0	0	(45,000)	Higher rate penalty revenue received
212 - Property Rates Revenue	100-5020 Rate Interest	GL	0	0	31,200	0	0	(31,200)	Higher rate instalment interest received
214 - Procurement Services	122-6267 Legal Expenses	GL	7,000	0	0	0	0	7,000	PBA legal documents required plus existing SC legal review
214 - Procurement Services	122-6287 Printing & Stationery	GL	(5,000)	0	0	0	0	(5,000)	Usage reduced plus OPS budget code now utilised.
214 - Procurement Services	122-6299 Software Support Expenses	GL	(5,000)	0	0	0	0	(5,000)	Report improvement not required.
221 - Information Communication and Technology	CW1263 - Depot Two-way radio replacement	CW	38,874	0	0	38,874	0	0	360 subs expected in April Stage 1 radios complete, additional to move Rangers services radios to new digital system (consolidation)

**City of Cockburn
Mid-Year Budget Review 2019-20**

Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf frm Rsv	Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
221 - Information Communication and Technology	CW1443 - Unified Communication System	CW	24,805	0	0	0	0	24,805	25k to finalise Live Chat within Finesse with professional services [was initially Muni funded in 17/18 SN]
221 - Information Communication and Technology	125-6299 Software Support Expenses	GL	90,000	0	0	0	0	90,000	Microsoft 3 year agreement included
221 - Information Communication and Technology	125-6605 Network Communication Expenses	GL	30,000	0	0	0	0	30,000	Increased Public Wi-Fi at Jean Willis, reconfigure Bibra Lake playground, Coolbellup Hub installation
221 - Information Communication and Technology	OP7992 - Cyber Security Officer - 2 Year Contract	OP	113,000	0	0	0	0	113,000	2 Year contract position
222 - Records	OP8870 - Knowledge Management Project	OP	(29,941)	29,941	0	0	0	0	Currently under budget and funds carried forward from last year's budget of \$29,941 no longer required.
223 - GIS Services	873-6112 Training Expenses	GL	2,000	0	0	0	0	2,000	Required for training courses please use excess from 6299
223 - GIS Services	873-6299 Software Support Expenses	GL	(84,000)	0	0	0	0	(84,000)	CW 1444 - is covering the regular budget requirements for 6299. This will be needed in 20-21. 16,520 + 117,000 (annual cost of ESRI) covered in CW to GL 6299
224 - Business Systems Services	CW1397 - Media Library System	CW	(23,000)	0	0	(3,000)	0	(20,000)	The Library have reviewed their current WordPress system and decided to make minor adjustments and continue to use the system, instead of introducing a new Kentico CMS.
224 - Business Systems Services	CW1432 - New Software to Payroll Rostering – EmpLive	CW	(26,508)	0	0	0	0	(26,508)	Project complete
224 - Business Systems Services	128-6000 Salaries	GL	(16,000)	0	0	0	0	(16,000)	Transfer from Salaries to Super
224 - Business Systems Services	128-6100 Superannuation	GL	16,000	0	0	0	0	16,000	Higher superannuation contributions
311 - Management Libraries	605-6299 Software Support Expenses	GL	(77,900)	0	0	0	0	(77,900)	\$77,900 Civica software fees for 19/20 were paid from the previous 18/19 Budget.
311 - Management Libraries	605-6282 Photocopying Expenses	GL	(8,500)	0	0	0	0	(8,500)	Management Services no longer has a photocopier.
311 - Management Libraries	605-5397 Photocopying Fees	GL	0	0	12,000	0	0	(12,000)	EFTPOS payment print facility
311 - Management Libraries	OP8919 - Upgrade Envisionware public print payment infrastructure	OP	(153)	0	0	(153)	0	0	Project completed
312 - Spearwood Library	610-6266 Equipment Leasing Expenses	GL	(4,000)	0	0	0	0	(4,000)	Equipment leasing expenses need to be allocated for 610-6282 to cover anticipated shortfall of ~\$3,000 - \$4,000.
312 - Spearwood Library	610-6282 Photocopying Expenses	GL	4,000	0	0	0	0	4,000	Transfer \$4,000 from 610-6266 to cover shortfall.
314 - Success Library	620-6282 Photocopying Expenses	GL	5,000	0	0	0	0	5,000	Transfer \$5,000 from 620-6266 equipment leasing fees to cover shortfall in photocopy expenses.
314 - Success Library	620-6266 Equipment Leasing Expenses	GL	(5,000)	0	0	0	0	(5,000)	Transfer to 620-6282 to cover shortfall

**City of Cockburn
Mid-Year Budget Review 2019-20**

Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf frm Rsv	Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
323 - Recreation Services	CW5817 - Atwell Reserve Floodlights	CW	110,000	0	80,000	0	0	30,000	Project scope amended to include replacement of stolen cabling \$80k, to be covered by insurance. Additional increases to cover inclusion of measures to reduce likelihood of cable being stolen again in future.
323 - Recreation Services	CW6056 - Meller Park Floodlighting	CW	280,000	0	0	280,000	0	0	Meller Park Floodlighting Project \$300k is an unforeseen project which was caused by the findings of the sports lighting audit. Funded by Community Infrastructure Reserve.
323 - Recreation Services	CW6057 - Goodchild Park Floodlighting	CW	600,000	0	0	600,000	0	0	In June 2019, Council resolved to bring forward funds to complete sports lighting upgrades at Goodchild reserve, following the outcome of the sports lighting audit which required the lighting poles to be removed. Design now completed and works required asap to limit disruption to clubs. Funded by Community Infrastructure Reserve.
323 - Recreation Services	CW1484 - Major Capital Works Grants Program	CW	0	0	0	0	0	0	Should have been \$100k at beginning of financial year
323 - Recreation Services	CW5981 - Botany Park Floodlighting	CW	(26,371)	0	0	0	0	(26,371)	\$1,000 only required for final defects inspection Completed by Parks with left over funds in 18/19
323 - Recreation Services	CW4828 - New Goals Santich Park	CW	(12,000)	0	0	0	0	(12,000)	CW5904 Actual + Commitments to date \$290k. Extra \$30k for contingency.
323 - Recreation Services	CW5904 - Calleya(Treeby) Floodlights	CW	(32,360)	0	0	(32,360)	0	0	Project is largely complete
323 - Recreation Services	CW4544 - Beale Park Redevelopment	CW	(7,750)	0	0	(7,750)	0	0	\$15k - spent \$11.6k - project complete
323 - Recreation Services	CW5984 - Atwell Goals and Netting	CW	(3,400)	0	0	(3,400)	0	0	Not required, new license fee budgeted by communications
323 - Recreation Services	OP8920 - One Music License Fee	OP	(13,200)	0	0	0	0	(13,200)	Income only - adjustment over two financial years
323 - Recreation Services	OP8173 - KidSport	OP	(72,491)	0	0	0	0	(72,491)	[NEW] Sports Hall of Fame Event
328 - Ranger and Community Safety	CW1495 - CCTV Project – Community Health Centre Hamilton Hill	CW	2,000	0	0	0	0	2,000	Cover cost overrun with connecting to secure 4G internet connection
328 - Ranger and Community Safety	CW1496 - CCTV Project – Hockey Centre	CW	2,500	0	0	0	0	2,500	Cover cost project cost overrun
328 - Ranger and Community Safety	New - CCTV AI Project	CW	134,000	0	0	0	0	134,000	[NEW] CCTV AI Project - Facial recognition and smart forensic search capability
328 - Ranger and Community Safety	160-6289 Promotion	GL	1,105	0	0	0	0	1,105	Increased promotion of fire management due to increased community concern
328 - Ranger and Community Safety	177-6289 Promotion	GL	20,000	0	0	0	0	20,000	CoSafe Promotion - As per Dec OCM
328 - Ranger and Community Safety	177-6000 Salaries	GL	80,000	0	0	0	0	80,000	CoSafe Labour charges - as per Dec OCM
328 - Ranger and Community Safety	OP7981 - CCTV Ongoing Secure Data Usage	OP	15,000	0	0	0	0	15,000	Increase in sites to the secure m2m connection due to time delays with NBN at Lakelands, Bibra Lake
328 - Ranger and Community Safety	OP8178 - CCTV Annual Maintenance	OP	10,000	0	0	10,000	0	0	Increase in Budget to prepare a CCTV Course for CoSafe Officers and City Staff

**City of Cockburn
Mid-Year Budget Review 2019-20**

Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf frm Rsv	Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
328 - Ranger and Community Safety	<i>New - Radios - CoSafe Service</i>	OP	15,000	0	0	0	0	15,000	[NEW] Radios - CoSafe Service - as per Dec OCM
328 - Ranger and Community Safety	<i>New - Co-Safe eLearning and Training Course</i>	OP	45,000	0	0	0	0	45,000	[NEW] CoSafe eLearning and training course cost - As per Dec OCM
328 - Ranger and Community Safety	<i>New - Cosafe Minor Equipment</i>	OP	12,000	0	0	0	0	12,000	[NEW] Minor equipment - CoSafe Service - as per Dec OCM, eg uniforms, first aid equip etc
328 - Ranger and Community Safety	OP8175 - Fire Prevention Training Trailer	OP	(3,500)	0	0	0	0	(3,500)	Not required this financial year pending review of the asset
328 - Ranger and Community Safety	OP8806 - BFRMP - Mitigation Works	OP	(22,000)	0	0	0	0	(22,000)	Reduce OP 8806 by \$22k, being the overspend last year against the grant funded OP 7994 [NM]
329 - Cockburn ARC	599-6620 Gas Expenses	GL	(27,269)	0	0	0	0	(27,269)	Reduction in gas consumption due to a number of control changes implemented on BMS as part of ARC's commitment to reducing emissions and operational costs
329 - Cockburn ARC	599-6299 Software Support Expenses	GL	(18,407)	0	0	0	0	(18,407)	Reduction due to not implementing CRM until next financial year.
329 - Cockburn ARC	599-6229 Professional Services	GL	27,498	0	0	0	0	27,498	Expenditure relates to consultancy services to review a number of matters in the aquatic plant room, of which was not included in adopted budget. These items are critical for business continuity of pool operations
329 - Cockburn ARC	599-6354 Functions	GL	(10,000)	0	0	0	0	(10,000)	Reduction in expenditure relating to functions, to offset some revenue shortfall across various activity codes
329 - Cockburn ARC	599-6234 Consumables	GL	14,000	0	0	0	0	14,000	Increase in expenditure due to increased requirement for replacement RFID bands, watch around water bands and other minor consumables to meet customer demand
329 - Cockburn ARC	600-5603 Admission Fee	GL	0	0	38,366	0	0	(38,366)	Increase in income based on projected attendances for aquatic casual Jan to June 2020.
329 - Cockburn ARC	600-5604 Membership Fee	GL	0	0	(20,822)	0	0	20,822	Reduction in membership revenue due to a 3% reduction in active memberships since April 2019, following the Armadale Aquatic and Fitness Centre opening and refurbishment of the previous Next Generation, in Bibra Lake. Active members has stabilised at 6,500 and continues to exceed industry benchmarks relating to members per m2. Potential risk that membership numbers may continue to decline until a extension of the health club and fitness spaces is 100% confirmed
329 - Cockburn ARC	600-6110 Conferences & Seminars	GL	(2,250)	0	0	0	0	(2,250)	Reduction in expenditure related to duty managers not attending 2019 LIWA conference, savings to offset other accounts
329 - Cockburn ARC	600-6112 Training Expenses	GL	(4,600)	0	0	0	0	(4,600)	Reduction in expenditure related to reduced training requirement for lifeguards

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329 - Cockburn ARC	600-6257 Equipment Maintenance	GL	43,714	0	0	0	0	43,714	Increase in expenditure due to a number of equipment failures which were not included in adopted budget contingency, adjusted to ensure the facility and asset continues to meet customer expectation
329 - Cockburn ARC	600-6297 Services & Contracts	GL	(10,000)	0	0	0	0	(10,000)	Reduction in expenditure relates to service pool contract, savings to offset over expense in equipment maintenance account.
329 - Cockburn ARC	601-5605 Learn to Swim Revenue	GL	0	0	90,382	0	0	(90,382)	Increase in revenue based on higher than anticipated enrolments in learn to swim program than budget. Adjusted accordingly
329 - Cockburn ARC	601-6278 Minor Furniture & Equipment	GL	(2,000)	0	0	0	0	(2,000)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	603-5603 Admission Fee	GL	0	0	17,493	0	0	(17,493)	Increase in revenue relates to higher than budgeted casual admissions for group fitness sessions
329 - Cockburn ARC	603-5604 Membership Fee	GL	0	0	(29,897)	0	0	29,897	Reduction in membership revenue due to a 3% reduction in active memberships since April 2019, following the Armadale Aquatic and Fitness Centre opening and refurbishment of the previous Next Generation, in Bibra Lake. Active members has stabilised at 6,500 and continues to exceed industry benchmarks relating to members per m2. Potential risk that membership numbers may continue to decline until a extension of the health club and fitness spaces is 100% confirmed
329 - Cockburn ARC	603-6278 Minor Furniture & Equipment	GL	(2,760)	0	0	0	0	(2,760)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	603-6303 Subscriptions	GL	(15,000)	0	0	0	0	(15,000)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	608-6112 Training Expenses	GL	(2,000)	0	0	0	0	(2,000)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	608-6278 Minor Furniture & Equipment	GL	(1,300)	0	0	0	0	(1,300)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	640-6112 Training Expenses	GL	(1,538)	0	0	0	0	(1,538)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	640-6200 Contract Expenses	GL	(3,000)	0	0	0	0	(3,000)	Reduction in expenditure due to savings to offset other natural accounts over budget
329 - Cockburn ARC	641-5547 Birthday Parties	GL	0	0	26,014	0	0	(26,014)	Increase in revenue based on higher than anticipated birthday parties. Adjusted accordingly
329 - Cockburn ARC	641-5617 Term Program Revenue	GL	0	0	(14,774)	0	0	14,774	Reduction in revenue due to fewer enrolments being received than budget for play active childrens program. Under review for next financial year
329 - Cockburn ARC	641-6278 Minor Furniture & Equipment	GL	(5,000)	0	0	0	0	(5,000)	Reduction in expenditure to offset other natural accounts over budget.
329 - Cockburn ARC	645-5603 Admission Fee	GL	0	0	23,040	0	0	(23,040)	Increase in revenue due to higher than anticipated casual attendances to stadium being recorded.

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
329 - Cockburn ARC	645-5606 Netball Revenue	GL	0	0	(73,841)	0	0	73,841	Reduction in netball revenue due to less social sporting teams nominating in 2019-20 competition compared to previous financial year. Average season nominations are 70 teams, 25% less than the same period last year. Reduction in revenue has been offset with reduction in expenditure (casual hours)
329 - Cockburn ARC	645-5607 Soccer Revenue	GL	0	0	(64,962)	0	0	64,962	Reduction in soccer revenue due to less social sporting teams nominating in 2019-20 compared to previous financial year. Average season nominations are 25 teams, 43% less than the same period last year. Reduction in revenue has been offset with reduction in expenditure (casual hours)
329 - Cockburn ARC	645-5608 Basketball Revenue	GL	0	0	(67,461)	0	0	67,461	Reduction in basketball revenue due to less social sporting teams nominating in 2019-20 compared to previous financial year. Average season numbers 75, 30% less than the same period last year. Reduction in revenue has been offset with reduction in expenditure (casual hours).
329 - Cockburn ARC	645-6040 C ARC Salaries - Casual	GL	(43,060)	0	0	0	0	(43,060)	Reduction in expenditure, directly resulting from reduced games and reduction income for social sports
329 - Cockburn ARC	645-6112 Training Expenses	GL	(5,000)	0	0	0	0	(5,000)	Reduction in expenditure to offset other natural accounts over budget.
329 - Cockburn ARC	645-6278 Minor Furniture & Equipment	GL	(6,334)	0	0	0	0	(6,334)	Reduction in expenditure to offset other natural accounts over budget.
329 - Cockburn ARC	645-6289 Promotion	GL	(9,859)	0	0	0	0	(9,859)	Reduction in expenditure to offset other natural accounts over budget.
329 - Cockburn ARC	648-5482 Personal Training	GL	0	0	(42,842)	0	0	42,842	Reduction in revenue for leased personal trainers due to an unexpected decreased in contracted PT from five to three. Budget was set for a increase upto eight in total.
329 - Cockburn ARC	648-5604 Membership Fee	GL	0	0	(57,155)	0	0	57,155	Reduction in membership revenue due to a 3% reduction in active memberships since April 2019, following the Armadale Aquatic and Fitness Centre opening and refurbishment of the previous Next Generation, in Bibra Lake. Active members has stabilised at 6,500 and continues to exceed industry benchmarks relating to members per m2. Potential risk that membership numbers may continue to decline until a extension of the health club and fitness spaces is 100% confirmed
329 - Cockburn ARC	648-6257 Equipment Maintenance	GL	(2,000)	0	0	0	0	(2,000)	Reduction in expenditure to offset other natural accounts over budget.
329 - Cockburn ARC	648-6278 Minor Furniture & Equipment	GL	(20,753)	0	0	0	0	(20,753)	Reduction in expenditure to offset other natural accounts over budget.
351 - Governance Services	112-6213 Audit - External	GL	25,000	0	0	0	0	25,000	Increased audit costs due to out of scope items and prior year restatements.

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421 - Strategic Planning	505-6267 Legal Expenses	GL	38,000	0	0	0	0	38,000	505-6267 Ottago appeal arguments due now-q1 2020.
421 - Strategic Planning	505-6206 Advertising Expenses	GL	6,000	0	0	0	0	6,000	6205 advert expenses require additional funds
421 - Strategic Planning	505-6304 Sundry Minor Expenses	GL	500	0	0	0	0	500	505-6206 - Ongoing advertising costs for structure plans, scheme amendments
421 - Strategic Planning	OP9992 - Town Planning Studies	OP	10,000	0	0	0	0	10,000	505-6304 ongoing sundry costs
423 - Leasing and Land Administration	539-5789 Reimbursements - Insurance Premiums	GL	0	0	(5,350)	0	0	5,350	The Hamilton Hill Swamp Precinct cultural study consultant fees are being paid from this OP account. Approved Grant funding will cover the total amount \$48,182.20 however the receipt of the funding lags behind the consultant fee invoicing. In the interim additional study invoices will be drawn from this account and take it into a negative. Suggest adding an additional 10k to this OP to cover invoices until such time as the grant funds are received.
423 - Leasing and Land Administration	562-5789 Reimbursements - Insurance Premiums	GL	0	0	(4,167)	0	0	4,167	5789 - Reimbursements and premiums. The City is projecting money to pay for building insurance however upon checking the lease does not require this. Therefore please remove \$7489.37.
423 - Leasing and Land Administration	OP9101 - Coogee Caravan Park	OP	67,000	0	0	0	0	67,000	562 - Reimbursements - Insurance premiums. The City is projecting money to pay for building insurance however upon checking the lease does not require this. Therefore please remove
423 - Leasing and Land Administration	OP6803 - Lease-Coogee Beach Cafe	OP	10,000	0	0	0	0	10,000	OP9101 - Var of 62.5k required for 30k legal fees for preparation of lease and 32.5K for preparation of study (50%) of a foreshore mgt plan.
423 - Leasing and Land Administration	OP6830 - Lease- 159 Phoenix Rd	OP	10,000	0	0	0	0	10,000	OP6803 - Tender for a new lessee and a new lease prepared.
423 - Leasing and Land Administration	OP8190 - Land Acquisition/Disposal Cost	OP	50,000	0	0	0	0	50,000	OP6830 - 9k real estate commission + 1k marketing fees.
431 - Building Services	730-5305 Building Permits	GL	0	0	(175,000)	0	0	175,000	OP8190 - Additional funds required for general ongoing land and lease costs in addition to 20K for legal costs associated with International Golf Investments.
431 - Building Services	730-6000 Salaries	GL	(60,124)	0	0	0	0	(60,124)	Based upon YTD Actual
441 - Environmental Health Services	OP9851 - Clean-Up Activities	OP	60,000	0	14,000	0	0	46,000	Based upon YTD Actual
511 - Waste Collection Services	OP8212 - MGB Bin Maintenance	OP	50,000	0	0	50,000	0	0	To demolish buildings and clear junk from 144 Barfield Rd Hammond Park before we reclaim the money from the owner.
512 - Waste Disposal Services	CW1995 - Mobile Litter Fences	CW	(40,000)	0	0	(40,000)	0	0	Refurbish Public Place Stations
512 - Waste Disposal Services	New - High Lift Loader Bucket	CW	35,000	0	0	35,000	0	0	Return to Purchase "New" high lift loader bucket (NEW CW) High Lift Loader Bucket for Green Waste \$35K

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512 - Waste Disposal Services	CW1990 - Pump Monitors	CW	(7,390)	0	0	(7,390)	0	0	Return balance to reserve. Pump complete, flow monitor required.
512 - Waste Disposal Services	CW1920 - Waste Transfer Station Stage 1	CW	30,000	0	0	30,000	0	0	Additional \$30K Repairs to Transfer Tarmac.
512 - Waste Disposal Services	OP8304 - Henderson Landfill Site Operations	OP	140,000	0	0	140,000	0	0	New Leachate evaporation treatment - eliminates 200,000 Litres per week \$0.025c per litre.
512 - Waste Disposal Services	New- Beach Bin Litter Collection	OP	26,000	0	0	26,000	0	0	[NEW OP] - Beach Bin Litter Collection
521 - Parks Construction and Maintenance	CW5843 - Atwell Oval Irrigation Renewal	CW	8,327	0	0	0	0	8,327	Committed order not carried forward from 2018/2019 FY resulting in overspend this FY.
521 - Parks Construction and Maintenance	CW5848 - Briggs St (Lot 12 & 52) Landscape Works	CW	24,440	0	0	0	0	24,440	Allocated budget was insufficient for the scope of works required to deliver this project.
521 - Parks Construction and Maintenance	CW5895 - Aubin Grove Fenced Dog Exercise Areas	CW	62,965	0	0	59,614	0	3,351	Allocated budget was insufficient for the scope of works required to deliver this project.
521 - Parks Construction and Maintenance	CW5921 - Hagan Park, Munster Park Upgrade	CW	32,235	0	0	0	0	32,235	Drainage issues resulted in redesign of playground retaining wall and increase in expenditure.
521 - Parks Construction and Maintenance	CW5924 - Princeton Park, Aubin Grove Park Upgrade	CW	72,532	0	0	0	0	72,532	Following extensive community consultation the Aubin Grove Community Association requested an increase level of embellishment resulting in a significant change to the scope of works.
521 - Parks Construction and Maintenance	CW5952 - Greenslade Reserve Playground Shade Sail, Spearwood	CW	4,500	0	0	0	0	4,500	Annual allocated \$20,000 budget for shade sail was insufficient for the project scope.
521 - Parks Construction and Maintenance	CW5985 - Beeliar Reserve Cricket Pitch	CW	12,527	0	12,145	0	0	382	Installation of synthetic turf cricket pitch - external funding
521 - Parks Construction and Maintenance	CW5999 - Baler Court Offleash dog exercise area	CW	70,207	0	0	70,207	0	0	Funded from Returned Reserve funds CW5645, CW5793, CW5800, CW5954, CW5962, CW5965 & CW5966
521 - Parks Construction and Maintenance	CW6012 - Dixon Park, playground shade sail.	CW	6,628	0	0	0	0	6,628	Annual allocated \$20,000 budget for shade sail was insufficient for the project scope.
521 - Parks Construction and Maintenance	CW6041 - Ramsay Park Flying Fox	CW	21,697	0	0	0	0	21,697	Community Group submission budget of \$20,000 was insufficient to deliver the project
521 - Parks Construction and Maintenance	CW6045 - Steiner Park, playground shade sail.	CW	6,162	0	0	0	0	6,162	Annual allocated \$20,000 budget for shade sail was insufficient for the project scope.
521 - Parks Construction and Maintenance	CW5645 - Bibra Lake MP - Skate & Recreation Precinct	CW	(19,641)	0	0	(19,641)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW5793 - North Lake Rd Landscaping (Lakes Revitalisation Strategy)	CW	(1,706)	0	0	(1,706)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW5800 - Memorial Walk Public Realm Works CCW	CW	(67,340)	0	0	(67,340)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW6055 - Shade sails for the playground in Mills St Park	CW	(1,556)	0	0	0	0	(1,556)	Project completed under budget
521 - Parks Construction and Maintenance	CW5954 - Public Health Plan_Exercise Equipment Volley Ball court CY O	CW	(30,098)	0	0	(30,098)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW5962 - Hakea Park, Beeliar Park security Lighting, Public Request	CW	(2,146)	0	0	(2,146)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW5965 - Alabaster Drive, Success Streetscape Improvement, Public Req	CW	(6,724)	0	0	(6,724)	0	0	Project completed under budget

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521 - Parks Construction and Maintenance	CW5966 - Wentworth Parade, Success Mulching Works, Public Request	CW	(2,166)	0	0	(2,166)	0	0	Project completed under budget
521 - Parks Construction and Maintenance	CW5995 - Allendale Park - nature play	CW	(221)	0	0	0	0	(221)	Project completed under budget
521 - Parks Construction and Maintenance	CW5996 - Allendale Park Playground Renewal	CW	(2,954)	0	0	0	0	(2,954)	Project completed under budget
521 - Parks Construction and Maintenance	CW6001 - BBQ for Versailles Park	CW	(3,165)	0	0	0	0	(3,165)	Project completed under budget
521 - Parks Construction and Maintenance	CW6003 - Bishop Park, Security lighting public request.	CW	(12,225)	0	0	0	0	(12,225)	Project completed under budget
521 - Parks Construction and Maintenance	CW6008 - Capricorn Park, playground renewal.	CW	(4,449)	0	0	0	0	(4,449)	Project completed under budget
521 - Parks Construction and Maintenance	CW6013 - Drink Fountain - Playground outside Coolbellup Hub	CW	(532)	0	0	0	0	(532)	Project completed under budget
521 - Parks Construction and Maintenance	CW6017 - Goodwill Park, playground renewal.	CW	(9,094)	0	0	0	0	(9,094)	Project completed under budget
521 - Parks Construction and Maintenance	CW6018 - Greenslade Reserve, playground renewal.	CW	(7,703)	0	0	0	0	(7,703)	Project completed under budget
521 - Parks Construction and Maintenance	CW6022 - Jan Hammond Park, playground shade sail	CW	(3,939)	0	0	0	0	(3,939)	Project completed under budget
521 - Parks Construction and Maintenance	CW6024 - Kooboolong Park, Security lighting public request.	CW	(18,900)	0	0	0	0	(18,900)	Project completed under budget
521 - Parks Construction and Maintenance	CW6032 - Olive Tree Park, Security lighting public request	CW	(3,621)	0	0	0	0	(3,621)	Project completed under budget
521 - Parks Construction and Maintenance	CW6033 - Perena Rocchi Reserve Upgrade	CW	(1,921)	0	0	0	0	(1,921)	Project completed under budget
521 - Parks Construction and Maintenance	CW6037 - Public Health Plan, Half court basketball, Sycamore Park.	CW	(5,000)	0	0	0	0	(5,000)	Project completed under budget
521 - Parks Construction and Maintenance	CW6043 - Shade sail for Kitj Park playground	CW	(5,050)	0	0	0	0	(5,050)	Project completed under budget
521 - Parks Construction and Maintenance	New - Security Lighting around Waterbutton Park	CW	10,000	0	0	0	0	10,000	[NEW] New Councilor Request - 'Security Lighting around Waterbutton Park' - \$10K Anton
521 - Parks Construction and Maintenance	New - Albion Park Basketball	CW	20,000	0	0	0	0	20,000	Albion Park Basketball (1/2 Court)
521 - Parks Construction and Maintenance	OP7706 - Cockburn Central West Streetscapes	OP	33,120	0	33,120	0	0	0	The developer has agreed to pay for the 2 year maintenance period in lieu of early handover.
522 - Environmental Management	CW5835 - Tramway Trail Trail Head Signage	CW	(15,000)	0	0	(15,000)	0	0	Project on hold. Will include in nexts years budget.
522 - Environmental Management	CW5975 - Cockatoo Orchard Improvements	CW	(5,665)	0	0	(5,665)	0	0	Total funding not required.
522 - Environmental Management	CW5991 - Osprey Drive Upgrade Fauna Underpass	CW	(10,000)	0	0	0	0	(10,000)	Total funding not required.
522 - Environmental Management	CW5832 - Manning Park Master Plan, Hamilton Hill	CW	(7,685)	0	0	0	0	(7,685)	Total funding not required.
522 - Environmental Management	CW5974 - Yangebup Lake Master Plan	CW	(6,627)	0	0	0	0	(6,627)	Total funding not required.
531 - Road Construction and Maintenance	CW3805 - Fawcett Road (West Churchill to Ingrilli)	CW	25,240	0	0	14,648	0	10,592	Additional Water corp charges household connections and modification fire service, transfer from CW3979 \$14648, CW 3838 \$2530, CW3990 \$8062

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531 - Road Construction and Maintenance	CW3838 - Pilatus Street Berrigan Drive to Centurian Place	CW	(2,530)	0	0	0	0	(2,530)	Saving, transfer \$2530 to CW3805
531 - Road Construction and Maintenance	CW3979 - Temp Footpath East Fawcett Rd (between Ingrilli & West Churc	CW	(14,648)	0	0	(14,648)	0	0	Saving, transfer \$14,648 to CW3805
531 - Road Construction and Maintenance	CW3990 - Intersection of Irvine Pde & Rowley Footpaths	CW	(8,062)	0	0	0	0	(8,062)	Saving transfer \$8,062 to CW3805
531 - Road Construction and Maintenance	CW3819 - AW Mollica to Watercress	CW	(9,896)	0	0	(2,463)	0	(7,433)	Saving, transfer \$2,317 to CW3848 and \$7,579 to CW3899
531 - Road Construction and Maintenance	CW3848 - Bich Gardens Hillberg - Cul De Sac	CW	2,317	0	0	0	0	2,317	Additional work, transfer \$2,317 from CW3819
531 - Road Construction and Maintenance	CW3899 - Beeliar Drive Stock to Rockingham	CW	7,579	0	0	2,463	0	5,116	Additional work, transfer \$7,579 from CW3819
531 - Road Construction and Maintenance	CW3846 - AW Powell Road - Poore Grove	CW	(37,325)	0	0	0	0	(37,325)	Saving, transfer \$37,325 to CW3916
531 - Road Construction and Maintenance	CW3916 - Sudlow Road Ambitious to Phoenix	CW	37,325	0	0	0	0	37,325	Additional work, transfer \$37,325 from CW3846
531 - Road Construction and Maintenance	CW3869 - Bicycle Network East	CW	(56,019)	0	(56,019)	0	0	0	Project not eligible, \$56,019 return to DCA funding
531 - Road Construction and Maintenance	CW3867 - Bicycle Network West	CW	(149,389)	0	(149,389)	0	0	0	Project not eligible, \$149,389 return to DCA funding
531 - Road Construction and Maintenance	New - Spearwood Ave Rockingham Rd Upgrade [CW3744]	CW	10,260	0	0	0	0	10,260	(CW3744 - Not on Drop Down List) - Additional work, Muni 1/3 contribution of \$10,260 transfer from CW3919 to CW3744
531 - Road Construction and Maintenance	CW3919 - North Lake Road Phoenix Road (construct second Right turning	CW	(10,260)	0	(50,379)	0	0	40,119	Saving, Muni 1/3 contribution of \$10,260 transfer to CW3744
531 - Road Construction and Maintenance	CW3861 - Bolderwood Drive Elderberry to Bundy	CW	10,247	0	0	0	0	10,247	Additional resurfacing work, transfer \$9,398 from CW3988
531 - Road Construction and Maintenance	CW3988 - Hammond and Wentworth Roundabout	CW	(9,398)	0	0	0	0	(9,398)	Saving, transfer \$9,398 to CW3861
531 - Road Construction and Maintenance	CW3862 - Christine Crescent Mills to Tanunda	CW	9,286	0	0	0	0	9,286	Additional resurfacing work, transfer \$9,286 from CW3866
531 - Road Construction and Maintenance	CW3866 - Frankland Avenue Wattleup to Rowley	CW	(9,633)	0	0	0	0	(9,633)	Saving, transfer \$9,633 to CW3862
531 - Road Construction and Maintenance	CW3865 - Falstaff Crescent Gerald to Gurney	CW	(33,137)	0	0	0	0	(33,137)	Saving, transfer \$33,137 to CW3958 to cover the resurfacing cost
531 - Road Construction and Maintenance	CW3958 - Sumich Gardens/Sain Rd intersection	CW	33,137	0	0	0	0	33,137	Additional resurfacing work, transfer \$33,137 from CW3865
531 - Road Construction and Maintenance	CW4000 - Owsten Court Cul De Sac	CW	(63,085)	0	0	0	0	(63,085)	Saving, transfer \$63,085 to CW3956 to cover the resurfacing cost
531 - Road Construction and Maintenance	CW3956 - Osprey Drive traffic management	CW	63,085	0	0	0	0	63,085	Additional resurfacing work, transfer \$63,085 from CW4000
531 - Road Construction and Maintenance	CW2363 - Street Lighting System - Various Enhancements	CW	27,197	0	0	2,197	0	25,000	Large number of C/R, transfer \$2,197 from CW3767 and \$25,000 from CW4803
531 - Road Construction and Maintenance	CW3767 - Bibra Lake LED Rplacement Lamps	CW	(2,197)	0	0	(2,197)	0	0	Transfer \$2,197 to CW2363 to cover the lamps cost
531 - Road Construction and Maintenance	CW4803 - Bartram Road parking and traffic management	CW	(25,000)	0	0	0	0	(25,000)	Saving, transfer \$25,000 to CW2363 to cover the street lighting cost
531 - Road Construction and Maintenance	CW3941 - Spearwood Ave Investigate and develop Beeliar to Fancote)	CW	(32,714)	0	0	(32,714)	0	0	Project deferred, transfer \$27,180 to CW3948 and \$5,534 to CW3950
531 - Road Construction and Maintenance	CW3948 - Spearwood Avenue Bridge (Yangebup Rd to Barrington St)	CW	27,180	0	0	27,180	0	0	Additional work, transfer \$27,180 from CW3941

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Service Unit	Account Number	Ledger	Expenditure +/-	Trf to Rsv +/-	External +/-	Trf from Rsv +/-	Proceeds +/-	Muni Cash Impact	Justification
531 - Road Construction and Maintenance	CW3950 - Hammond Road Branch to Bartram	CW	300,000	0	0	153,503	0	146,497	Project has been recommended for MRRG funding in 21/22, additional fund required for the service relocation design, transfer \$5,534 from CW3941, \$85,167 from CW3943, \$62,802 from CW3944 and \$146,497 from CW4802
531 - Road Construction and Maintenance	CW3943 - Hammond Road Gaebler to Frankland	CW	(85,167)	0	0	(85,167)	0	0	Project deferred, transfer \$85,167 to CW3950
531 - Road Construction and Maintenance	CW3944 - Hammond Road Frankland to Rowley	CW	(62,802)	0	0	(62,802)	0	0	Project deferred, transfer \$62,802 to CW3950
531 - Road Construction and Maintenance	CW4802 - Verde Drive/Prinsep Road	CW	(65,729)	0	1,040,291	80,768	0	(1,186,788)	Transfer \$80,768 from CW3949 to consolidate accounts, and transfer \$146,497 to CW3950 to cover the design cost - \$1,040,291 - Roads to Recovery funding
531 - Road Construction and Maintenance	CW3949 - Verde Drive Solomon to Armadale	CW	(80,768)	0	0	(80,768)	0	0	Consolidate with CW4802
531 - Road Construction and Maintenance	CW4779 - Poletti Rd - Design and investigate	CW	(46,690)	0	0	0	0	(46,690)	Project deferred, transfer \$46,690 to CW4800
531 - Road Construction and Maintenance	CW4800 - Rockingham Road Revitalisation	CW	46,960	0	0	0	0	46,960	Additional fund required to complete the project design, transfer \$46,690 from CW4779
531 - Road Construction and Maintenance	CW2375 - TRAFFIC SAFETY MANAGEMENT - Traffic calming & minor works	CW	(131,426)	0	(131,426)	0	0	0	Transfer \$125,000 to a new project CW xxxx - Coolbellup Av Traffic Calming. Transfer \$6426 from CW2375
531 - Road Construction and Maintenance	New - Coolbellup Ave Traffic Calming	CW	125,000	0	125,000	0	0	0	Create a new project CW xxxx - Coolbellup Av Traffic Calming and transfer \$125,000 from CW2375 - 5131
531 - Road Construction and Maintenance	CW2482 - Russell Road transport planning study	CW	6,426	0	6,426	0	0	0	Transfer \$6,426 from CW2375 to cover additional cost of transport planning study
531 - Road Construction and Maintenance	CW3963 - Hartley Sump	CW	56,908	0	0	56,908	0	0	Contracted tender price, transfer \$40,185 from CW3790 and \$16,723 from CW3970 to cover requested fund
531 - Road Construction and Maintenance	CW3790 - Crossville and Russell construction, Success	CW	(40,185)	0	0	(40,185)	0	0	Saving, transfer \$40,185 to CW3963 to cover the tender price
531 - Road Construction and Maintenance	CW3970 - Menas place Rinaldo Reserve upgrade	CW	(16,723)	0	0	(16,723)	0	0	Saving, transfer \$16,723 to CW3963 to cover the tender price
531 - Road Construction and Maintenance	CW3986 - Wattleup Road Flooding	CW	(170,750)	0	0	(170,750)	0	0	Uncertainty Landcorp decision, project postpone, return \$170,750 to Drainage Reserve fund
531 - Road Construction and Maintenance	CW4812 - Drainage management Strategy	CW	(50,000)	0	0	0	0	(50,000)	Funding required for the Armadale to North Lake drainage connection under Freeway, transfer \$50,000 to CW4815
531 - Road Construction and Maintenance	CW4815 - Verde Drive Drainage	CW	50,000	0	0	0	0	50,000	Change project title to Armadale to North Lake drainage connection under Freeway, transfer \$50,000 from CW4812
531 - Road Construction and Maintenance	CW3942 - Karel Ave Berrigan to Farrington	CW	0	0	(992,019)	992,019	0	0	JAH - will not be contributing till August 2020. Reserve to Fund
531 - Road Construction and Maintenance	CW3461 - Bus Stop Facilities	CW	15,000	0	0	0	0	15,000	New Councilor Request - Bus stop opposite TicketyBoo between Lerici Lane and Corsica Way
543 - Facilities Mtce and Management	CW4671 - new depot comms mast and the standby generator relocation	CW	(5,048)	0	0	(5,048)	0	0	Hamilton Rd Spearwood Cr Kevin Allen Transfer Balance of Funds to CW4149 - cost neutral adjustment

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Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf frm Rsv	Proceeds	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
543 - Facilities Mtce and Management	CW4149 - Operations Centre Stage 2	CW	5,048	0	0	5,048	0	0	Transfer of Balance of Funds from CW4671 - cost neutral adjustment
543 - Facilities Mtce and Management	CW4050 - Jean Willis Facility - Refurbishments	CW	10,000	0	0	0	0	10,000	Additional funds required to cover required works.
543 - Facilities Mtce and Management	CW4002 - Jandakot Hall - Minor Refurbishments	CW	(9,100)	0	0	0	0	(9,100)	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities Mtce and Management	CW4004 - Administration Building - Chair Replacement	CW	4,421	0	0	0	0	4,421	Additional funds required to cover required works.
543 - Facilities Mtce and Management	CW4086 - Coogee Beach SLSC Building - Repairs	CW	(20,000)	0	0	(20,000)	0	0	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities Mtce and Management	CW4379 - Disability Access Facility Improvements	CW	(30,000)	0	0	0	0	(30,000)	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities Mtce and Management	CW4608 - Civic and Community Blds Various - HVAC replacement	CW	(30,000)	0	0	0	0	(30,000)	Cost of required works less than budgeted for, surplus funds available for re-allocation.
543 - Facilities Mtce and Management	CW4639 - Civic and Community Buildings - Asbestos Removal	CW	20,000	0	0	0	0	20,000	Additional funds required to cover required works.
543 - Facilities Mtce and Management	CW4745 - Administration Building - Minor Refurbishments	CW	10,000	0	0	0	0	10,000	Additional funds required to cover required works.
543 - Facilities Mtce and Management	CW4746 - Administration Building - Staff workstation area alterations	CW	(20,000)	0	0	0	0	(20,000)	Underspend to cover forecast overspend in program
543 - Facilities Mtce and Management	CW4753 - Coogee Beach Reserve Ablution & Toilet Block - Minor Refurbi	CW	(10,000)	0	0	0	0	(10,000)	Underspend to cover forecast overspend in program
543 - Facilities Mtce and Management	CW4756 - Dog Off Leash Signage Upgrade	CW	(19,730)	0	0	0	0	(19,730)	Underspend to cover forecast overspend in program
543 - Facilities Mtce and Management	CW4762 - Naval Base Reserve - Lighting & Minor Refurbishments & Repai	CW	(30,000)	0	0	(30,000)	0	0	Underspend to cover forecast overspend in program
543 - Facilities Mtce and Management	CW4766 - Operations Depot EV Waste Truck Parking Area & Charge Statio	CW	(40,000)	0	0	0	0	(40,000)	Underspend to cover forecast overspend in program
543 - Facilities Mtce and Management	CW4754 - Coogee Community Centre - Minor Refurbishments & Repairs	CW	45,000	0	0	0	0	45,000	Additional funds required to cover required works.
543 - Facilities Mtce and Management	CW4763 - Old Jandakot School Buildings & Portuguese Cultural Club	CW	(80,000)	0	0	0	0	(80,000)	Project cancelled as site as legal proceedings are underway to allow access. Not forecast to be resolved anytime soon.
543 - Facilities Mtce and Management	<i>New - Ice Machine Replacement</i>	CW	15,000	0	0	0	0	15,000	[NEW] Ice Machine requiring urgent replacement at the Operations Centre. Cost includes associated works to plumb into external Staff lunch room.
543 - Facilities Mtce and Management	CW4630 - Cockburn Bowling & Recreation Facility Construction	CW	37,637	0	(7,586)	45,223	0	0	Project Closed, Defect liability period over, building managed via Facilities OP - PMC 15/01/2020. Project Management costs \$45,223 from CIF Reserve
543 - Facilities Mtce and Management	CW4676 - Frankland Park Recreation Centre & Ovals - Design	CW	106,383	0	0	0	0	106,383	additional \$70,000 PM costs

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543 - Facilities Mtce and Management	CW4677 - Lakelands Reserve Hockey Facility & Clubrooms - CSRRF Funded	CW	314,000	0	(55,893)	369,893	0	0	Total budget across multiple financial years should be \$6.65M. Budget variance funded by \$125k from Greenhouse Action Fund (not previously provided as planned) and balance from CIF Reserve to cover internal PM costs never budgeted.
543 - Facilities Mtce and Management	CW4716 - Aboriginal Cultural Centre	CW	85,190	0	0	0	0	85,190	ACVC Justification includes \$8,220 Additional PM Costs
543 - Facilities Mtce and Management	CW4698 - Jandakot VBFB Constructions	CW	130,361	0	0	130,361	0	0	Project Management costs \$130,361 - covered from CIF Reserve
543 - Facilities Mtce and Management	CW4156 - Wetlands Education Ctr	CW	220,500	0	0	220,500	0	0	\$220,500 PM cost Increase - covered from CIF Reserve
543 - Facilities Mtce and Management	CW4744 - Malabar Park BMX Facility	CW	54,850	0	0	66,000	0	(11,150)	\$48,300 PM cost Increase in Budget, Then Transfer \$59,450 to CW4712 Malabar design. Additional \$66K Environmental Reserve for LED & PV
543 - Facilities Mtce and Management	CW4715 - Calleya Estate 'Treeby' Community Centre	CW	28,000	0	0	0	0	28,000	\$28000 PM cost Increase
543 - Facilities Mtce and Management	CW4385 - Operations Centre - New Op Cntr Building Design & Constructi	CW	(10,369)	0	0	(10,369)	0	0	Project complete - Purchase orders can be cancelled.
543 - Facilities Mtce and Management	CW4628 - Community Mens Shed, Cockburn Central	CW	(12,851)	0	0	(12,851)	0	0	Project Complete - Balance for Facility overspends
543 - Facilities Mtce and Management	CW4712 - Malabar Park BMX Facility	CW	59,450	0	0	48,300	0	11,150	Transfer from CW4744 (Construction Budget) CIF Reserve
543 - Facilities Mtce and Management	CW4743 - Beale Park Sporting Facilities - Design	CW	5,950	0	0	0	0	5,950	\$5950 PM Cost Increase
543 - Facilities Mtce and Management	New - Dubove Public Toilets Demolition	OP	20,000	0	0	0	0	20,000	"New Proj" - Dubove Public Toilets Demolition. Building Inspections.
543 - Facilities Mtce and Management	OP6186 - SUCCESS RECREATIONAL FACILITY	OP	30,000	0	0	0	0	30,000	More funds required due to water damage and exterior door replacements
543 - Facilities Mtce and Management	OP6273 - Lakelands Hockey and Sporting Facility	OP	(30,000)	0	0	0	0	(30,000)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6193 - Coogee Beach SLC	OP	30,000	0	318	0	0	29,682	More funds required due to expanded Facilities involvement with servicing of the facility.
543 - Facilities Mtce and Management	OP6055 - Wetlands Education Centre	OP	20,000	0	227	0	0	19,773	More funds required due to expanded Facilities involvement with servicing of the facility.
543 - Facilities Mtce and Management	OP6205 - Bibra Lake Toilets West	OP	20,000	0	0	0	0	20,000	More funds required due to age and blockages
543 - Facilities Mtce and Management	OP9915 - Watsons Changerooms	OP	10,000	0	669	0	0	9,331	More funds required due to increased levels of vandalism
543 - Facilities Mtce and Management	OP6084 - Old Council Chambers Building	OP	10,000	0	0	0	0	10,000	More funds required due to increased levels of vandalism
543 - Facilities Mtce and Management	OP9908 - Edwardes Park Clubrooms	OP	10,000	0	0	0	0	10,000	More funds required due to increased levels of vandalism
543 - Facilities Mtce and Management	OP9924 - Nicholson Reserve Changerooms	OP	10,000	0	0	0	0	10,000	More funds required due to increased levels of vandalism
543 - Facilities Mtce and Management	OP6011 - Jandakot VBFB Shed	OP	30,000	0	0	0	0	30,000	More funds required due to completion of VBFB expansion

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			+ / (-)	+ / (-)	+ / (-)	+ / (-)	+ / (-)		
543 - Facilities Mtce and Management	OP9883 - Manning Reserve Toilets North	OP	(10,000)	0	0	0	0	(10,000)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6040 - Beeliar Community Centre	OP	(30,000)	0	0	0	0	(30,000)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6061 - Building Mtce Contingency	OP	(20,000)	0	0	0	0	(20,000)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6088 - Street Name Signs Mtc	OP	(30,000)	0	577	0	0	(30,577)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6089 - Operations Centre - Administration Office	OP	(20,000)	0	0	0	0	(20,000)	Underspend to cover forecast overspend in other parts of the OP program
543 - Facilities Mtce and Management	OP6003 - Council Administration Offices - Building	OP	(30,000)	0	0	0	0	(30,000)	Underspend to cover forecast overspend in other parts of the OP program
544 - Plant Maintenance	CW7290 - PL 290 Toyota Hi-Ace Commuter 14 Seater	CW	(55,000)	0	0	(34,500)	(20,500)	0	Lower purchase value. Lower proceeds.
544 - Plant Maintenance	CW7524 - Marina ROV (New)	CW	(15,000)	0	0	(15,000)	0	0	Project cancelled at the request of Samantha Standish
544 - Plant Maintenance	CW7734 - Ride on Sweeper Dulevo 120DK	CW	85,000	0	0	85,000	0	0	Request for higher spec sweeper from Colin MacMillan
544 - Plant Maintenance	CW7774 - Roads Small Loader	CW	(150,000)	0	0	(97,500)	(52,500)	0	Lower purchase value
544 - Plant Maintenance	CW7748 - Truck Rubbish Waste 29m3	CW	87,000	0	0	127,000	(40,000)	0	EV purchase higher than forecast, proceeds to be carried forward into next FY
544 - Plant Maintenance	New - CVES Vehicle Replacement [PL2514]	CW	35,000	0	0	0	8,700	26,300	PL2514 disposed (CVES) and not replaced. Held back PL2895 from disposal. PL2514 now to be replaced.
544 - Plant Maintenance	CW7784 - Waste Services, Low Profile rear loader 8m2 (New)	CW	(7,000)	0	0	(39,727)	32,727	0	Lower purchase value, higher proceeds value
544 - Plant Maintenance	CW7112 - Tractor	CW	(6,000)	0	0	2,000	(8,000)	0	Lower purchase value, lower proceeds
544 - Plant Maintenance	CW7708 - Parks Light Truck	CW	(9,000)	0	0	(5,360)	(3,640)	0	Lower purchase value
544 - Plant Maintenance	CW7728 - Parks Light Truck	CW	(9,000)	0	0	(5,360)	(3,640)	0	Lower purchase value
544 - Plant Maintenance	CW7732 - Parks Light Truck	CW	(9,000)	0	0	(5,360)	(3,640)	0	Lower purchase value
544 - Plant Maintenance	CW7733 - Parks Light Truck	CW	(9,000)	0	0	(7,180)	(1,820)	0	Lower purchase value
544 - Plant Maintenance	CW7761 - Landfill Loader	CW	13,000	0	0	(8,000)	21,000	0	Higher purchase value, higher proceeds value
544 - Plant Maintenance	CW7718 - PL 718 Hino 500 Series	CW	18,000	0	0	(2,909)	20,909	0	Higher purchase value, higher proceeds value
544 - Plant Maintenance	CW7758 - Inter2350E Compactor Waste Collection	CW	0	54,545	0	0	54,545	0	Higher proceeds value
544 - Plant Maintenance	CW7704 - Mitsubishi Flocon Roads	CW	0	0	0	7,270	(7,270)	0	Lower proceeds value
544 - Plant Maintenance	CW7542 - Light Vehicle - Mayor	CW	(10,729)	0	0	(17,548)	6,819	0	Lower purchase value, higher proceeds value
544 - Plant Maintenance	CW7296 - PL296 Recycling Supervisor - Cliff Ryan	CW	(2,389)	0	0	(10,430)	8,041	0	Lower purchase value, higher proceeds value
544 - Plant Maintenance	CW7764 - Road Sweeper	CW	0	0	0	(20,000)	20,000	0	Higher proceeds value
544 - Plant Maintenance	CW7749 - Truck Rubbish Waste 22m3	CW	0	0	0	(7,273)	7,273	0	Higher proceeds value
544 - Plant Maintenance	CW7752 - Truck Rubbish Waste 22m3	CW	0	0	0	(5,455)	5,455	0	Higher proceeds value
544 - Plant Maintenance	CW7235 - Environmental Svcs Manager - Chris Beaton	CW	(6,223)	0	0	(15,132)	8,909	0	Lower purchase value, higher proceeds value
544 - Plant Maintenance	CW7277 - LPL277 Ranger Vehicle Supercab	CW	0	0	0	(9,636)	9,636	0	Higher proceeds
544 - Plant Maintenance	CW7543 - PL543 Accounting & Budget Man - Sinta Ng	CW	0	0	0	(5,182)	5,182	0	Higher proceeds value
544 - Plant Maintenance	CW7221 - Donna Jordan (CACPS)PL221	CW	(4,932)	0	0	(4,932)	0	0	Lower purchase value
544 - Plant Maintenance	CW7239 - Parks Coordinator - Alison Waters	CW	(4,800)	0	0	(9,432)	4,632	0	Lower purchase value, higher proceeds value
544 - Plant Maintenance	CW7273 - PL273 Survey Services	CW	0	0	0	(2,682)	2,682	0	Higher proceeds value
544 - Plant Maintenance	CW7255 - PL255 Waste Manager - L Davieson	CW	(165)	0	0	(4,933)	4,768	0	Higher proceeds value
544 - Plant Maintenance	New - CoSafe Vehicle	CW	40,000	0	0	40,000	0	0	New CoSafe Supervisor Utility
544 - Plant Maintenance	New - CoSafe Vehicle	CW	35,000	0	0	35,000	0	0	New CoSafe Officer
544 - Plant Maintenance	New - CoSafe Vehicle	CW	35,000	0	0	35,000	0	0	New CoSafe Officer
544 - Plant Maintenance	New - CoSafe Vehicle	CW	35,000	0	0	35,000	0	0	New CoSafe Officer

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Service Unit	Account Number	Ledger	Expenditure	Trf to Rsv	External	Trf frm Rsv	Proceeds	Muni Cash Impact	Justification
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544 - Plant Maintenance	<i>New - CoSafe Vehicle</i>	CW	35,000	0	0	35,000	0	0	New CoSafe Officer
544 - Plant Maintenance	<i>New - CoSafe Vehicle</i>	CW	35,000	0	0	35,000	0	0	New CoSafe Officer
544 - Plant Maintenance	<i>New - CoSafe Vehicle</i>	CW	35,000	0	0	35,000	0	0	New CoSafe Officer
544 - Plant Maintenance	CW7554 - PL554 Kamila (HACC)	CW	0	0	0	0	0	0	Reserve Should be Natural Account 4303
544 - Plant Maintenance	803-6232 Consultancy - Plant Operation	GL	22,250	0	89,000	0	0	(66,750)	AIT - Fuel Tax Consultants, based on current advise of \$89K recovery of missed fuel tax claims
545 - Port Coogee Marina	CW4656 - Port Coogee Marina Day Visitor Jetty Walkway Access	CW	(60,000)	0	(45,000)	(15,000)	0	0	Underspend due to Tender coming under original estimate. 75% Grant Funded through Department of Transport.
545 - Port Coogee Marina	CW4707 - Port Coogee Marina Precinct carpark, bin store and path acce	CW	25,512	0	0	0	0	25,512	Overspend due to unforeseen roads and civil costs. Project complete.
545 - Port Coogee Marina	CW4725 - Marina Fuel Facility Remediation & Commissioning	CW	(25,729)	0	0	(25,729)	0	0	Project complete. Carry forward funds now unrequired due to expenses coming from CW4656.
545 - Port Coogee Marina	CW4726 - Marina Stage 2 – Planning and Preliminary Works	CW	206,435	0	0	120,000	0	86,435	Overspent due to unforeseen works on Maraboo Island development and handover. Pre works to accommodate marina expansion and Maraboo Island/Bridge handover. \$30k MSB modifications financial analysis. \$120k from Marina Asset Replacement Rsv
545 - Port Coogee Marina	836-5599 Marina Pen Fees - Direct	GL	0	0	52,090	0	0	(52,090)	Marina pen fee revenue budgeted at 85% occupancy, however occupancy has been closer to 93% and predicted to remain unchanged this FY.
545 - Port Coogee Marina	836-6000 Salaries	GL	20,000	0	0	0	0	20,000	New on call expenses incurred for staff from Enterprise agreement that were not originally budgeted for. 20 hours overtime already paid to accommodate project works afterhours. Casual staff required for more hours due to higher vessel occupancy rates.
546 - Coastal Engineering Services	CW4733 - Ngarkal Beach storage area & surf club lookout	CW	20,542	0	0	0	0	20,542	Additional costs due to higher than estimated quotes received plus other minor unforeseen variations (e.g. retic re-routing) encountered during works.
546 - Coastal Engineering Services	OP9176 - Coastal Vulnerability & Adaptation Planning	OP	12,785	0	0	21,869	0	(9,084)	Need to correct balance of CSCA council contribution funds. Draw extra \$21,869 from reserve 4733 because \$35,084.37 pooled funds remained unspent as of 30/06/2019 vs only \$13,215 carried forward at beginning of this FY. \$76K total expenditure expected on this OP this FY.
546 - Coastal Engineering Services	OP9417 - Coogee Beach Pontoons	OP	9,224	0	0	0	0	9,224	Unforeseen costs to relocate pontoon moorings due to shallowing Coogee Beach.
546 - Coastal Engineering Services	<i>New - Coogee Beach Foreshore Management Plan</i>	OP	65,000	0	0	65,000	0	0	"Coogee Beach Foreshore Management Plan" required to be completed by end of March.
			0	0	0	0	0	0	
			3,545,986	108,906	199,884	3,107,361	80,268	267,379	

15.5 (2020/MINUTE NO 0020) SALE OF LAND FOR RECOVERY OF OUTSTANDING RATES**Author(s)** C D'Ascenzo**Attachments** 1. Sale of Land for Recovery of Outstanding Rates
(CONFIDENTIAL)**RECOMMENDATION**

That Council pursuant to Sections 6.64(1)(b), 6.68(2) (b) and 6.56 of the *Local Government Act 1995*, approves to sell Property Number 4412914 which has outstanding rates and charges for three years or more.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0**Background**

Under Section 6.64(1)(b) of the *Local Government Act 1995*, if any rates or service charges due to a local government have been unpaid for at least three years, the local government may take possession of the land and proceed to sell it.

Submission

N/A

Report

There is currently a property that has rates and charges outstanding in excess of three years for which it has not been possible to enter into an acceptable and successful arrangement for the payment of the balance owing. Written notification has been directed to the last known postal address of the ratepayer advising that it is the City's intention to refer the matter to Council with a recommendation to sell the property in order to recover the outstanding balance. The ratepayer has not responded to recent notices or correspondence issued by the City and all legal recovery actions have been unsuccessful.

The City has engaged the services of professional debt collection agents CS Legal to pursue outstanding rates and charges accumulated on the rate account for property number 4412914.

Given the high level of the debt and the amount of time that has been afforded to enable the ratepayer to either clear or reduce the debt, it is appropriate to apply Section 6.64 of the *Local Government Act 1995* empowering the sale of land provisions in relation to unpaid rates and charges.



The procedure for the sale of land is lengthy, however, the end result will be that the debt and associated legal costs outstanding to the City is recovered.

A table summarising the history of recovery efforts, including property details is included in the confidential attachment.

Strategic Plans/Policy Implications

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Ensure sound long term financial management and deliver value for money.

Council has previously resolved as part of its Debtors Management Policy (AFCS9) to actively pursue the recovery of rate arrears as specified in the *Local Government Act 1995*, including the power to sell land.

Budget/Financial Implications

Sale of the property will benefit the City by the collection of \$9,769.07 of outstanding rates and charges (as at 24 January 2020). Any additional costs associated with the sale of the property will also be recoverable from the proceeds of sale.

Legal Implications

Sections 6.64, 6.56 and 6.68(2) (b) of the *Local Government Act 1995*.

Community Consultation

N/A

Risk Management Implications

If the City does not proceed with recovery action it will negatively impact the rates debtors' outstanding balance, as rates and charges will continue to accumulate for the property. Additionally, the City needs to be seen taking proactive action in the recovery of rates as a disincentive for delinquent ratepayers.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



16. ENGINEERING AND WORKS DIVISION ISSUES

16.1 (2020/MINUTE NO 0021) ADOPT-A-PARK PROGRAM IN COCKBURN

Author(s) C Beaton

Attachments N/A

RECOMMENDATION

That Council:

- (1) receives the report;
- (2) carry out public consultation to determine the level of interest in the community for a trial of an Adopt-A-Park program in the City; and
- (3) receive a report to a future Council Meeting on the results of the public consultation.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

At the Ordinary Council Meeting (OCM) of December 2019, Council received a preliminary report on a Notice of Motion raised by Deputy Mayor Kirkwood regarding an Adopt-A-Park program in the City and resolved as follows:

That Council note a detailed report will be prepared and presented to the 13 February 2020 Ordinary Council Meeting.

City Officers have carried out further investigation into the experiences of other local authorities on the Adopt-A-Park or similar programs, and reviewed recent programs carried out in the City.

Submission

N/A

Report

A summary of similar activities in the City of Cockburn is presented below to provide insight into how the City has worked with the community in the past.



Adopt-A-Spot and Beach Programs in Cockburn

The City has been involved in similar programs for over 10 years, partnering with two agencies:

- Keep Australia Beautiful Council (KABC) – Adopt-A-Spot which focusses on litter; and
- Perth NRM Coastcare – Adopt-A-Beach which focusses on coastal management with primary schools.

The City also supports a number of local resident groups. For example, Harvest Lakes Residents Association undertakes tasks in Harmony Park and Eco Park. Friends of South Bank work in the Bibra Lake Reserve.

KABC Adopt-A-Spot

- From 2009–2018 there have been 45 adopted locations in Cockburn by groups or individuals. Only five have been active in the last two years.
- Individuals, community groups, businesses, groups of residents or school communities can volunteer and receive free resources for the activities (clean up equipment, personal protection equipment), insurance cover and an Adoption certificate.
- Sites can include a street, local park, waterway, bush trail, beach, roadway (restricted with Main Roads WA approval and traffic management) or wetland.
- The City is currently in discussion with KABC regarding a Memorandum of Understanding for this program.
- There is an expectation to adopt a site for two years and undertake up to four clean ups per year.
- There is an expectation that an annual marketing campaign is undertaken to recruit interested community members.
- Many groups unofficially adopt areas and do their own clean-ups without the knowledge of the City.
- KABC Clean Schools Program takes place in Cockburn – the most recent partnership with KABC Clean Schools is with Beeliar Primary School which commenced in December 2019.
- The City *Wetlands to Waves Program* offers clean up events to schools and also unofficial adoption of local parks and reserves eg: Boronia Park, Success with Success Primary School.
- The City provides equipment, support and rubbish removal on a request basis.

Perth NRM Adopt a Beach Program

- Single school involvement to date - South Coogee Primary School.
- Program has been reviewed and will likely be expanded to include more schools and also secondary schools.



- Perth NRM will provide a new program plan for City's comment early in the near future
- The City provides approximately \$1,000 funding annually for the education component of the Adopt-A-Beach Program, contributes \$5,000 towards the Perth NRM Coastcare program and approximately 20 hours of in kind support by staff.

City Officers have carried out further discussions with the City of Stirling and the Town of Victoria Park on their programs. Discussions with the City of Stirling noted that the Adopt-A-Park program commenced with public participation in carrying out physical work in parks such as cleaning, graffiti removal and painting. These activities incurred risk to the City in terms of safety management, supervision and insurance coverage as well as training of the participants.

In recent times, the program has been transformed into a supporters' program in which residents are recruited to maintain surveillance and reporting of parks and active recreation areas. About sixty people are active in the program at present – the City provides an annual event in one of the parks to show appreciation for the efforts and to promote public participation.

A module in the Customer Request System was created which records all contacts with the supporters group across the City and provides transparency in the City's responses to the issues raised. The program is entirely separate from the activities of the KABC. The consultation with the City of Stirling showed that the supporters program was a useful way of maintaining surveillance over the parks and involving the local community with active participation.

There would be benefits to the City of Cockburn and the community of a higher level of surveillance across public open spaces maintained by the City such as local parks. Before embarking on such a program, a public consultation survey would be necessary to gauge what level of public interest exists to support such a program.

A supporters' program similar to the current City of Stirling program is recommended as there are already a number of events supported by the City involving the community performing physical works on public land as well the programs organised by KABC.



Strategic Plans/Policy ImplicationsCommunity, Lifestyle and Security

Create and maintain recreational, social and sports facilities and regional open space.

Provide safe places and activities for residents and visitors to relax and socialise.

Economic, Social and Environmental Responsibility

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

To be determined when the trial program is scoped.

Legal Implications

To be determined when the trial program is scoped.

Community Consultation

To assess community interest in a trial program, the following consultation methods are proposed, should Council adopt the recommendation:

- The City conduct a public survey (this would be like a sign up type form, with space to select places residents would like to monitor and then a further feedback section). There are some definitions around what is referred to as parks, reserves or public open space so for ease of data analysis, it would be useful to provide a list of park options to select from (plus a definable “other” section if necessary).
- The public survey would be supplemented by a marketing strategy (ie: signage at sites, information in e-news, social media outlets and the City website).

Risk Management Implications

A risk assessment will be carried out as part of the next report to Council when the results of the public consultation are known and the trial program can be scoped.



Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil.



**16.2 (2020/MINUTE NO 0022) UPGRADE CARRINGTON STREET
BETWEEN ROCKINGHAM ROAD AND FORREST ROAD,
HAMILTON HILL**

Author(s) J Kiurski

Attachments 1. Determining and Assigning Responsibility for
Roads in WA [↓](#)

RECOMMENDATION

That Council note the report.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

At the 11 April 2019 Ordinary Meeting of Council, Cr Separovich raised a Matter to be Noted for Investigation, Without Debate as shown below:

A report be presented to a future Council meeting on the options for upgrading the section of Carrington Street between Rockingham Road and Forrest Road, inclusive of street scaping and any planning considerations that would be required to support improvements.

The subject site of this report is the section of Carrington Street between Rockingham Road and Forrest Road, Hamilton Hill - Figure 1 shows the location of the study area.

Submission

N/A

Report

The Metropolitan Region Scheme (MRS) defines the future use of land and provides the legal basis for planning in the Perth metropolitan region, dividing it into broad zones and reservations.

The section of Carrington Street between Rockingham Road and Forrest Road is currently zoned Primary Regional Road under the Metropolitan Region Scheme. The “red road” reserve is depicted in Figure 2 and includes the section of Carrington Street which is the subject of this report.



Figure 1 – Location Map



Figure 2 – Extract from Metropolitan Region Scheme – Carrington Street alignment zoned a 'Primary Regional Road'



These schemes designate roads as Primary Distributor Roads (shown in red on the scheme map and generally known as “red roads”) or Other Regional Roads (shown in blue on the scheme map and generally known as “blue roads”). The remaining roads are shown with a thin black line.

The legislation requires local government town planning schemes to provide detailed plans for their part of the region, consistent with the MRS.

Figure 3 is an extract from the City of Cockburn Town Planning Scheme 3 and it shows the section of Carrington Street alignment zoned as a Primary Regional Road (Red Road).



Figure 3: Extract of City of Cockburn Town Planning Scheme 3 – Carrington Street alignment zoned a 'Primary Regional Road'

The Western Australian Planning Commission (WAPC) can declare that a planning control area is required to ensure that no development occurs on this land which might prejudice its purpose or its potential reservation in the MRS.

WAPC can amend the MRS, and in general a major MRS amendment usually takes 24 months to complete, depending on the environmental assessment process, the number of submissions and requests for hearings. The WAPC will consider all submissions before making a recommendation to the Minister for Planning.

One of the schemes' primary purposes is to assign responsibility for land use planning to ensure to development of properties is consistent with the long term aims of the scheme.

Ultimate planning control for 'red' and 'blue roads' lies with the WAPC through the Department of Planning (DoP), however, development applications abutting 'red roads' are referred to Main Roads WA for comment before DoP rules on the application.

Main Roads WA Guidelines for Determining and Assigning Responsibility for Roads in Western Australia Part 1 (refer Attachment1) contain the policies and procedures associated with this process, and are applicable for classifying new road or reclassifying existing roads.

Any future proposal of upgrading the section of Carrington Street between Rockingham Road and Forrest Road will require Main Roads WA support and approval. However, because the section of road reserve is classified as a 'red road' the City's request is not going to be considered by Main Roads WA until the land of the road reservation has been rezoned.

The future nature of the Carrington Street road reserve and the surrounding land uses will be subject to consideration by the Department of Planning, Land and Heritage (DPLH) as part of broad strategic land use planning in the area.

The City would expect comprehensive strategic planning undertaken for the area and this would no doubt include a review of the Hamilton Hill Memorial Hall Local Centre and how the intersection can be enhanced as a key node and gateways location for the locality.

Other than the Carrington Road classification of a 'Primary Regional Road'/'Red Road', there are a number of constraints, which reduces the possibility of this road being improved, they are:

- current 20m road reserve (no room for a median island, shared footpath and on-road cycle lane);
- large number of accesses to the business and private properties (limited space for verge and islands landscape improvements);
- proximity of traffic signals at the both ends of section of road (MRWA requirements for landscaping/improvement close to the traffic signals);
- level difference (the verge along north side of the road is higher by up to a metre and hence would require a retaining wall to reduce impact to private properties).

The Primary Regional Road Reserve under the MRS runs through the Hamilton Hill Revitalisation Study Area. Accordingly, if this reservation is ultimately removed through Hamilton Hill and made available for development, there could be a variety of urban infill / open space scenarios as a result.



The priority action will be to improve street-scape, reduce traffic speeds and improve traffic and pedestrian safety along Carrington Street. Consideration should also be given to redesigning the intersection of Carrington Street and Winterfold Road as an entry statement to the City as a joint project with the City of Fremantle.

Strategic Plans/Policy Implications

City Growth

Ensure planning facilitates a desirable living environment and meets growth targets.

Moving Around

Improve connectivity of transport infrastructure.

Community, Lifestyle and Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

Economic, Social and Environmental Responsibility

Improve the appearance of streetscapes, especially with trees suitable for shade.

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

None at this time, subject to future planning outcomes for Carrington Street.

Legal Implications

N/A

Community Consultation

Not required at this time, pending future strategic planning for the area.

Risk Management Implications

Risk assessed as Low at present pending State decisions on MRS amendments for the road reservation.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil.



**Guidelines for
Determining and Assigning
Responsibility for Roads
in Western Australia**

PART 2
**ADMINISTRATIVE CLASSIFICATION
ASSESSMENT CRITERIA**

Updated August 2011



**Road Asset
Planning Branch**

MAIN ROADS Western Australia
D08#106082



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Appendix A Glossary

MAIN ROADS Western Australia
D08#106082

1. PURPOSE AND STRUCTURE OF THE GUIDELINES

The 'Guidelines for Determining and Assigning Responsibility for Roads in Western Australia' (the Guidelines) assist Main Roads Western Australia (MRWA) to determine, in conjunction with Local Government, which roads are the responsibility of the State Government, and to proclaim those roads as either a [highway](#)* or [main road](#)* in accordance with the provisions of the Main Roads Act 1930. These roads are often collectively known as [State Roads](#)*. Roads assessed as no longer meeting the criteria are proclaimed to "cease to be a 'highway' or a 'main road'" and are generally referred to as being "deproclaimed".

Road responsibility is determined through an [administrative classification](#)* process that classifies public roads according to the function they perform, and assigns responsibility for the various classes to either the State or Local Government.

The Guidelines contain the policies and procedures associated with this process, and are applicable when classifying new roads, or reclassifying existing roads. The Guidelines also provide guidance on the administrative processes associated with the [proclamation](#)* of roads that are determined to be the responsibility of the State Government.

The Guidelines are structured as follows:

Part 1 Policy for Classification, Proclamation and Transfer of Western Australian Roads;
Part 2 Administrative Classification Assessment Criteria; and
Part 3 MRWA Assessment, Approval, Proclamation and Transfer Processes and Responsibilities (Internal MRWA use only).

Part 1 of the Guidelines describes MRWA's policy for determining and assigning road responsibility. It summarises the current arrangements for road responsibility, together with background information on how the current arrangements were developed. In addition, it provides an overview of the process used to transfer responsibility for roads between local and State government and the obligations of each party in relation to the condition and configuration of roads being transferred.

The overall Guidelines are not intended to deal in detail with the specifics of road funding mechanisms, however, Part 1 does provide an overview of the funding responsibilities of each of the three spheres of Government that provide road funding in WA.

Part 2 of the Guidelines (this document) deals with the administrative classification stage of the overall process. It outlines underlying road classification principles and documents the supporting assessment criteria and assessment process. It also provides information on how a classification review is initiated.

Part 3 of the Guidelines deals with Main Roads' assessment, approval, proclamation/[deproclamation](#)* and transfer processes for roads. It is an internal Main Roads document which outlines the process to be followed by Main Roads in formally assessing and declaring that a road is to be, or cease to be, a 'highway' or 'main road', and to proclaim this by publication in the Government Gazette.

Part 3 also lists the information and operational systems within Main Roads that need to be altered or updated as a result of a change in responsibility for a road, and provides the mechanism by which those responsible for managing these areas will be advised when responsibility does change.

* Refer 'Glossary' for definition of terms.

2. ADMINISTRATIVE CLASSIFICATION OF ROADS

The administrative classification process is used to determine which roads are the responsibility of the State Government. A request for a classification assessment may be initiated by a Main Roads' Region, the Minister for Transport, a government agency (e.g. DPI), local government, or some other party.

Requests to review the classification of a road should be forwarded to Main Roads' Manager Road Asset Planning (MRAP) at Main Roads' East Perth office. If the request is initiated by local government, and the road in question is located across two or more municipalities, the request must be a joint submission from the local governments involved. Requests received by a Regional Manager (RM) are to be forwarded to MRAP.

Requests for a review of the classification of existing roads can occur at any time, however, proponents must clearly demonstrate the reason or basis for the request in order to justify a detailed assessment.

Requests should include information on how the function of the road has changed, and the factors responsible for this change. Any available information in relation to the assessment criteria listed in *Guidelines for Determining and Assigning Responsibility for Roads in Western Australia* – Part 2, Section 3 (rural roads) and Section 4 (urban roads), should also be provided in support of the request.

The administrative classification process leads into the proclamation process which is detailed in Part 3 of the *Guidelines for Determining and Assigning Responsibility for Roads in Western Australia*.

3. FUNCTIONAL CLASSIFICATION OF RURAL ROADS

3.1 Overview

Rural roads comprise those roads which are outside the Perth Metropolitan Region Scheme and outside of major regional cities and towns (urban areas) as defined in Section 4.1. Where a rural route passes into or through one of these urban areas, the policy is to retain its prevailing rural functional classification. This avoids the possibility of having a short section of route in an urban area the responsibility of one sphere of Government, and the road on both sides of the urban area the responsibility of another.

The functional classification system for rural roads broadly corresponds to the NAASRA Classes 1-5. However, the definitions for each class have been refined and made more specific for their application to the rural road network.

Class 1 roads are explicitly designated as the principal routes linking capital cities. This clearly aligns them with the National Land Transport Network (NLTN), previously called AusLink and prior to that, National Highways. The definitions for Class 2 and 3 roads are based on the general concept that population centres act as traffic generators. The size and degree of interaction between population centres indicates the importance of roads linking or servicing these centres.

The following sections detail the functional classification principles applicable to rural roads, together with explanatory notes on the rural functional classification model and the assessment process.

3.2 Classification Principles for Rural Roads

Class 1: Those roads that are, or will be, the principal route between capital cities.

Class 2: Those roads that are or will be:

- the connection between capital cities and key towns; or
- the connection between key towns where the interaction between towns has a State-wide or national significance.

A *Key Town* is defined as having a dominating influence over the surrounding region, with a population greater than 5 000 in agricultural areas, or 3 000 in pastoral or arid areas.

Class 3: Those roads that are, or will be:

- the connection between key towns and important centres;
- the connection between important centres with significant interactions;
- the connection between important centres and Class 1 and 2 roads; or
- the main access to areas of regional tourist or recreational significance.

An *Important Centre* is defined as a town with a population greater than 500, or other significant traffic generator (e.g. mining development).

Class 4: Those roads which are neither Class 1, 2 or 3 roads, whose main function is to:

- provide for efficient movement of people and goods within and beyond regional areas;
- service commercial or industrial areas in rural areas; or
- provide for local traffic movements and access to abutting property.

Class 5: Those roads which provide almost exclusively for one activity or function, and cannot be assigned to Classes 1, 2, 3 or 4 (e.g. National Park and dam access roads).

3.3 Classification Criteria for Rural Roads

Six measurement criteria have been developed to reflect the principles in terms of the desirable functions and characteristics of roads in each class.

3.3.1 Network role

Roads of a higher classification should cater for state-wide and regional traffic movements over relatively long distances. Lower road classifications should cater for local traffic movements over shorter distances and the provision of access to abutting property.

3.3.2 Commercial heavy vehicle routes

Long distance commercial heavy vehicle operations should desirably occur on roads of a higher classification and be discouraged on local roads.

3.3.3 Route capacity

The higher-class roads should tend to have a greater route capacity. Thus a Class 4 road would have a relatively low route capacity.

3.3.4 Connectivity

The road network functions more effectively if it is connected in a hierarchical fashion. That is, roads should desirably connect to other roads with the same or similar functions. For example, Class 3 roads should connect with other Class 3 roads, or link Class 2 and Class 4 roads.

3.3.5 Property access

Direct access from adjoining properties to roads of a higher classification should desirably be limited in recognition of their through traffic function and for traffic safety reasons.

3.3.6 Traffic usage

Roads of a higher classification, being the principal routes between traffic generating centres, should have higher traffic usage relative to roads of a lower classification in that region.

3.4 Availability of Data for Scoring Assessment

The quality and availability of data was an important consideration in setting up the classification assessment model for the above criteria.

Table 3.1 sets out the availability of suitable data in terms of the measurement criteria, while subsequent sections expand on their application.

Table 3.1: Data Availability – Rural Roads

Measurement Criteria and Data Availability	
Criterion	Data items available
1. Network Role	Population Centres
2. Commercial Heavy Vehicle Routes (a) Permit Routes (b) Truck Volumes	Designated by Main Roads Number of heavy vehicles/day
3. Connectivity	End links of road within the proposed classification system
4. Traffic Usage	Annual average daily traffic (AADT)
5. Property Access (a) Roadside Land Use (b) Proposed Road Class	Roadside land use inventory Proposed Road Classification system
6. Route Capacity	Average Seal Width

Source: RCR (1993)

3.5 Scoring the Criteria

(a) Network role

Roads that serve Perth, key towns and/or important centres will have higher classifications and therefore a higher score.

Connections between:	Score
Perth and other capital cities.	4
Perth and key towns. Key town/region and other key towns/regions.	3
Key towns and important centres. Important centre and important centres. Access to major tourist region or site. Important centre to Class 1/2 road.	2
Other connections	1

Source: RCR (1993)

(b) Commercial heavy vehicle routes

The movement of goods by heavy vehicles is vital to the economy. Scoring for this criterion comprises two components, one based on "permit" vehicles and one based on heavy vehicle counts. Both scores are added together to give the total score for commercial heavy vehicle routes.

MRWA issues permits for vehicles exceeding 19 metres in length or 42.5 tonnes gross mass. Articulated vehicles longer than 19 metres but less than 30 metres are known as "long vehicles". Vehicles longer than 30 metres are known as "road trains".

- (i) Designated long vehicle and road train routes are scored as follows: (Refer Main Roads "Road Train Application" form MRWA 1258).

Road Train and B Double Route Types ¹	Score	Typical Vehicle Lengths
Type 'A' Routes	3	> 36.5m
Type 'B' Routes	2	≥ 30m to ≤ 36.5
Type 'C' and B Double Routes	1	<30m

Source: RCR (1993)

For new roads, the maximum sized vehicle for which the road has been designed should be used.

- (ii) **Heavy vehicle numbers**
The more important routes used by commercial vehicle operators are reflected by heavy vehicle numbers. A "heavy vehicle" is defined as a vehicle over 4.5 tonnes gross mass. The traffic counting system adopted by MRWA uses an Austroads classification system and Class 3 vehicles (2 axle truck or bus equal to or over 4.5 tonnes gross vehicle mass) and above have been adopted as "heavy vehicles" for the purpose of this criterion score.

Number of Heavy Vehicles	Score
Above 75 vehicles per day (vpd)	3
25 - 75 vpd	2
Below 25 vpd	1

Source: RCR (1993)

- (c) **Connectivity**
Roads that connect higher class roads to each other should be a higher classification than roads that only connect lower class roads. Some roads may end and/or start at intersections that involve various roads of differing classes. In this situation, the road of the highest class is assumed to be the one with which the road being scored is connecting to.

Connectivity	Score
Connects a Class 1 or 2 road to a Class 1 or 2 road.	3
Connects a Class 1 or 2 road to a Class 3 road; or Connects a Class 3 road to a Class 3 road; or Connects a Class 3 road to a Class 4 road.	2
Connects a Class 1 or 2 road to a Class 4 road; or Connects a Class 4 road to a Class 4 road	1

Source: RCR (1993)

- (d) **Traffic usage**
Current traffic count information expressed as an Annual Average Daily Traffic (AADT) flow (averaged over the road length and excluding roads in country towns) has been used as an indication of the more important routes. The classification of new roads should be based on the estimated traffic volume five years after the opening of the road.

¹ These road types are no longer used. MRAP, Bob Peters, advised on 30 March 2006 that the route types could be reasonably equated to the vehicle lengths shown under "Typical Vehicle Lengths".

In the Agricultural Region:		In the Pastoral and Arid Regions:	
Traffic	Score	Traffic	Score
Above 500 vpd	5	Above 200 vpd	5
301- 500 vpd	4	151 – 200 vpd	4
151 - 300 vpd	3	101 – 150 vpd	3
75 - 150 vpd	2	51 – 100 vpd	2
Below 75 vpd	1	below 50 vpd	1

Source: RCR (1993)

(e) Property access

Scoring for this criterion comprises two components. Both scores are added together to give the total raw score for the property access criterion.

- (i) Access to adjoining properties should be minimised on the higher classes of road. Scoring for these criteria requires an initial assumption of the final road classification. If this initial assumption is not confirmed, the score should be re-assessed accordingly.

Probable road classification	Score
Class 1 or 2	3
Class 3	2
Other roads	1

Source: RCR (1993)

- (ii) Adjacent land use also gives an indication of the density of access points required.

Adjacent land use	Score
Undeveloped, National Park, Forestry and Pastoral	2
Agricultural	1
Urban	0

Source: RCR (1993)

(f) Route capacity

Roads of a higher classification tend to have higher capacities. Seal width is used as an indicator of capacity.

Seal width	Score
7.0 m and greater	5
6.0 - 6.9 m	4
5.0 - 5.9 m	3
Less than 5.0 m	2
Unsealed	1

Source: RCR (1993)

3.6 Scaling and Weighting the Scores

3.6.1 Scale factors

The maximum possible raw score for each criterion is not the same. To use raw scores in the analysis would introduce an unintended bias or artificial weighting to advantage those criteria with a higher possible raw score. To overcome this problem, raw scores are multiplied by a scale factor to give all scores an equivalent rating out of six, as shown in Table 3.2 below.

Table 3.2: Scale Factors – Rural Roads

Criterion	Maximum raw score	Scale factor	New maximum
Network role	4	1.5	6
Commercial heavy vehicle routes	6	1.0	6
Connectivity	3	2.0	6
Traffic usage	5	1.2	6
Property access	5	1.2	6
Route Capacity	5	1.2	6

Source: RCR (1993)

3.6.2 Criterion priority or weighting

An important part of any multi-criteria technique is the relative importance of each criterion. In assessing the classification of a road, some of the criteria will be more important than others. For this reason, the weightings shown in Table 3.3 below have been adopted.

Table 3.3: Relative weighting or priority of criteria - Rural roads

Criterion	Weighting factor
Network role	2.3
Commercial heavy vehicle routes	1.8
Connectivity	1.4
Traffic usage	1.3
Property access	1.1
Route Capacity	1.0

Source: RCR (1993)

3.6.3 Weighted score

Because the raw score has to be corrected for the scale factor and the relative weighting, the resulting score that is used in the assessment is called the 'weighted score'. This consists of the raw score multiplied by the scale factor and the weighting factor. The resulting scaled weights are shown in Table 3.4 below.

Table 3.4: Scaled Weights – Rural Roads

Criterion	Scale factor	Weighting factor	Scaled weights
Network role	1.5	2.3	3.45
Commercial heavy vehicle routes	1.0	1.80	1.80
Connectivity	2.0	1.4	2.80
Traffic usage	1.2	1.3	1.56
Property access	1.2	1.1	1.32
Route Capacity	1.2	1.0	1.20

Source: RCR (1993)

The weighted score for each criterion (i.e. the raw score x the scaled weight above) are then summed to give the total weighted score for the road. This is then used to assess its functional classification.

3.6.4 Classification threshold scores

As detailed in Part 1, the functional classification system provides for five classes of rural roads, with the following administrative responsibilities:

- State Government (likely NLTN funding contribution): - Class 1 roads
- State Government: - Class 2 and 3 roads
- Local Government: - Class 4 and 5* roads

(* Excluding class 5 roads within State Forests and National Parks, which remain the responsibility of relevant state agencies.)

As the Commonwealth defines Class 1 roads (i.e. the NLTN), the key requirement is to determine the boundaries between class 2 & 3 roads, and between Class 3 & 4 roads (Class 5 roads being determined by definition).

In order to determine appropriate weighted scores between these classes, MRWA (1993) chose a number of roads as being representative of each functional class. The weighted scores achieved by these “representative” roads gave an understanding of the relationship between those scores and the functional differences of the roads. From this information threshold scores were determined for each of the criteria.

Tables 3.5 and 3.6 below show the individual criterion threshold scores (and overall total) for rural roads between functional classes 2 and 3 and between functional classes 3 and 4.

Table 3.5: Rural Roads – Class 2/3 Threshold scores

Criterion	Threshold score
Network Role	10.35
Heavy Vehicles	5.40
Connectivity	8.40
Traffic Usage	6.24
Property Access	5.28
Route Capacity	4.80
TOTAL	40

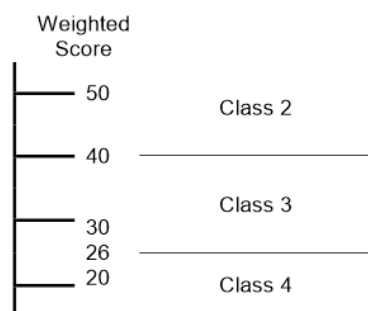
Source: RCR (1993)

Table 3.6: Rural Roads – Class 3/4 Threshold scores

Criterion	Threshold score
Network Role	6.90
Heavy Vehicles	5.40
Connectivity	4.20
Traffic Usage	3.12
Property Access	2.64
Route Capacity	3.60
TOTAL	26

Source: RCR (1993)

In summary, the functional classification thresholds for rural roads are depicted as follows:



3.6.5 Marginal range between classes of road

When the *Road Classification Review* (MRWA, 1993) was being conducted, a sensitivity analysis was undertaken in respect of the three key areas - weightings, criteria and threshold scores. The road classification methodology was shown to be stable, with only minor movements between the new road classes for a change of plus or minus 20 percent in weightings.

Further analysis checked the importance of each criterion on the classification; it was found that the sensitivity of the result to the removal of each parameter one at a time, was roughly in proportion to the weightings.

The sensitivity analysis was used to determine a "marginal range" for each road class, as follows:

- Class 2 to 3 38 – 40
- Class 3 to 4 24 – 26

The threshold scores and marginal ranges for rural roads are therefore depicted as follows:

Score		State Highways Class 2
40	Marginal Range 38 – 40	
		State Main Roads Class 3
26	Marginal Range 24 – 26	
		Local Roads Class 4

This marginal range is used to identify the roads to be subjected to a 'Moderation Analysis' (see Section 5).

4. FUNCTIONAL CLASSIFICATION OF URBAN ROADS

4.1 Overview

Urban roads comprise those roads within the Perth metropolitan area and other urban areas as defined below.

The Perth metropolitan area has been defined as the area within the Metropolitan Region Scheme (MRS) boundary. This is consistent with the Australian Bureau of Statistics definition.

Regional cities and towns are considered as urban areas if they meet the following definition: *“An area which reflects significant urban characteristics of residential, industrial, commercial and service centres, and with a resident population greater than 5 000 people.”*

The functional classification system for urban roads broadly corresponds to the NAASRA Classes 6-9. However, as for rural roads, the definitions for each class have been refined and made more specific for their application to the urban road network.

As described in Section 3.1, where major rural routes pass into or through these urban areas, the policy is to retain the prevailing rural classification in order to avoid the potential for short sections of the same route having a change in road responsibility. In the Perth metropolitan area, this same approach has been applied to Class 1 roads (the National Land Transport Network {NLTN}).

The following sections detail the functional classification principles for urban roads, together with explanatory notes on the urban classification review model and the assessment process.

4.2 Classification Principles for Urban Roads

Class 6: Those roads that are, or will be:

- the principal route for long distance traffic and freight movements to, from and across urban areas;
- servicing significant commercial and industrial centres in urban areas;
- servicing major transport terminals in urban areas; or
- the connection to major rural routes (Class 1 & 2).

A *significant commercial or industrial centre* is defined as a concentration of enterprises, which are the primary focus of activity in an urban area. Such areas in Perth would include the Perth Central Area, Strategic Regional Centres and Strategic Industrial Centres as defined in *Metroplan*.

A *major transport terminal* is defined as a sea port, airport, railway or road freight centre, which provides a focus for transporting people and freight to and from an urban area.

Class 7: Those roads that are, or will be:

- supplementary routes to Class 6 roads for significant intra-urban traffic movements; or
- servicing other commercial or industrial centres in urban areas.

Other commercial and industrial centres are second order concentrations of commercial or industrial activity in an urban area.

Class 8: Those roads which are neither Class 6 or 7 roads, whose main function is to provide for local traffic movements and access to abutting property.

Class 9: Those roads that provide almost exclusively for one activity or function and which cannot be assigned to Classes 6, 7 or 8 (e.g. dam access roads).

4.3 Classification Criteria for Urban Roads

Seven measurement criteria have been developed to reflect the Principles in terms of the desirable functions and characteristics of roads in each class.

4.3.1 Network role

Roads of a higher classification should cater for state-wide and regional traffic movements over relatively long distances. Lower road classifications should cater for local traffic movements over shorter distances and the provision of access to abutting property.

4.3.2 Commercial heavy vehicle routes

Long distance commercial heavy vehicle operations should desirably occur on roads of a higher classification and be discouraged on local roads.

4.3.3 Route capacity

Roads of a higher classification may tend to be higher capacity routes, with relatively higher operating speeds and traffic volumes. Lower classes of road may tend to have lower capacities with lower operating speeds and traffic volumes.

4.3.4 Connectivity

The road network functions more effectively if it is connected in a hierarchical fashion. That is, roads should desirably connect to other roads with the same or similar functions. For example, Class 6 roads should connect with other Class 6 roads or link Class 6 and Class 7 roads.

4.3.5 Property access

Direct access from adjoining properties to roads of a higher classification should desirably be limited in recognition of their through traffic function and for traffic safety reasons. Due to the historical development of some major roads in urban areas, they may not currently comply with this criterion. Planning policies may nevertheless be directed towards this goal in the longer term.

4.3.6 Bus routes

Major bus movements, including express buses, should desirably occur on roads of a higher classification. See D08#78351 for copy of Strategic Bus Routes.

4.3.7 Pedestrian/cyclist provisions

Roads of a higher classification should desirably provide for separate pedestrian/cyclist facilities, while lower classes of road may not have any special provision for cyclists.

4.4 Availability of Data for Scoring Assessment

The quality and availability of data was an important consideration in setting up the classification assessment model for the above criteria. Table 4.1 sets out the availability of suitable data in terms of the proposed measurement criteria, while subsequent sections expand on their application.

Table 5.1: Data Availability – Urban Roads

Measurement Criteria and Data Availability	
Criterion	Data Item
1. Network Role (a) Mobility (b) Traffic (c) Serves significant commercial and industrial centres; transport terminals	Population Centres AADT Heavy vehicles/day Metroplan or State Planning Strategy
2. Commercial Heavy Vehicle Routes (a) Permit Routes (b) Truck Volumes	Designated by Main Roads Number of heavy vehicles per day
3. Route Capacity	Number of Lanes Total Pavement Width Average Speed
4. Bus Routes	Transperth Bus Routes (Country Urban also) (see D08#78351 for Perth Strategic Bus Routes)
5. Property Access	Roadside land use inventory
6. Connectivity (a) Hierarchy (b) Rural/Urban Class Change	Functional Class Commonwealth Class by Inspection
7. Pedestrians and Cyclists	The Perth Bicycle Network Plan Rural Urban Centres – Bike Plans if available

Source: RCR (1993)

4.5 Scoring the Criteria

(a) Network Role

Scoring for this criterion comprises two components that are added together to give the raw score for network role.

- i) Roads which connect and serve significant commercial and industrial centres, such as Perth Central Area, Strategic Regional Centres and Industrial Centres, as well as major transport terminals as defined in *Metroplan* would have the higher road classification.

Network role	Score
Long distance connections between: <ul style="list-style-type: none"> Perth Central Area and Strategic Regional Centres Strategic Regional Centres 	4
Connection between: <ul style="list-style-type: none"> Transport Terminals Strategic Regional Centres and other Regional Centres 	3

Source: RCR (1993)

- ii) As an indicator of the more heavily trafficked routes, an AADT figure of 15 000 vpd is used. The classification of new roads should be based on the estimated traffic volume five years after the opening of the road.

AADT	Score
≥ 15 000 vpd	2
< 15 000 vpd	1

Source: RCR (1993)

(b) Commercial heavy vehicle routes

The movement of goods by heavy vehicles is vital to the economy. Scoring for this criterion comprises two components, one based on "permit" vehicles and one based on heavy vehicle counts. Both scores are added together to give the total score for commercial heavy vehicle routes.

MRWA issues permits for vehicles exceeding 19m in length or 42.5 tonnes gross mass. B Doubles and articulated vehicles with one trailer are known as "long vehicles". Vehicles longer than 30m are known as "road trains".

- i) Designated road train and long vehicle routes (refer Main Roads "Road Train Application" form MRWA 1258) are scored as follows:

Road Train and Long Vehicle Routes	Score
Yes	2
No	1

Source: RCR (1993)

ii) **Heavy vehicle numbers**

The more important routes used by commercial vehicle operators are reflected by heavy vehicle numbers. A "heavy vehicle" is defined as a vehicle over 4.5 tonnes gross mass. The traffic counting system adopted by MRWA uses an Austroads classification system and Class 3 vehicles (2 axle truck or bus equal to or over 4.5 tonnes gross vehicle mass) and above have been adopted as a "heavy vehicle" for the purpose of this criterion score.

Number of Heavy Vehicles	Score
> 1 000 vpd	3
500 vpd - 1 000 vpd	2
< 500 vpd	1

Source: RCR (1993)

(c) Route Capacity

Roads of a higher classification tend to have higher capacities. Capacity has been related to the number of trafficable lanes.

No of traffic lanes	Score
6 lanes	3
4 lanes	2
2 lanes	1

Source: RCR (1993)

(d) Bus Routes

Transperth determine major bus routes with the emphasis on bus mobility, serving important bus terminals, and a frequency of greater than one bus per hour. (see D08#78351 for Perth Strategic Bus Routes map)

The criterion relates to the frequency of service. Transit ways provide for a regional bus link with over 100 buses per day.

A community link runs between one bus per hour and 100 buses per day.

No major/important bus routes relate to a frequency of less than one bus per hour.

Type of bus route	Score
Transit ways	3
Community Link	2
No major/important bus route	1

Source: RCR (1993)

(e) Property Access

Frontage access to adjoining properties should be limited on the higher classes of roads. Higher classes of roads emphasise traffic mobility, the lower classes of roads emphasise property access. Within the Metropolitan Area State Planning Commission Policy No DC 5.2 categorises roads in the Metropolitan Region Scheme for which different access provisions will apply.

The following categories of road have been used: -

Type of access	Score
No Access	3
Limited Access	2
Unlimited Access	1

Source: RCR (1993)

(f) Connectivity

Roads that connect higher functional class roads to each other should be a higher classification compared to roads that only connect lower functional class roads. Some roads may end and/or start at intersections with roads of differing classes. In this situation the road with the highest class is assumed to be the one which the road being scored is connected to.

Connectivity	Score
Connects a Class 6 road to a Class 6 road or a Class 1 road to a Class 6 road.	3
Connects a Class 1 road to a Class 7 road or a Class 7 road to a Class 7 road or a Class 7 road to a Class 6 road or a Class 7 road to a Class 8 road.	2
Connects a Class 1 road to a Class 8 road or a Class 8 road to a Class 6 road or a Class 8 road to a Class 8 road.	1

Source: RCR (1993)

(g) Pedestrians & Cyclists

The Perth Bicycle Network Plan has identified "on road" riding environments for cyclists on the Metropolitan road network. The riding environment ratings are a measure of the suitability of the road pavement for shared use by all cyclists and motor vehicles. All cyclists include young children and those with limited experience.

It is assumed that where on road cycling and other vehicle use are compatible, the score would be 1. The score increases as the modal mix becomes less desirable, up to a score of 4, where, on Freeways, cycling on road is not permitted.

Cycling environment	Score
Cyclists Not Permitted (Under the Road Traffic Code)	4
Poor cycling environment	3
Medium cycling environment	2
Good cycling environment	1

Source: RCR (1993)

4.6 Scaling and Weighting the Scores**4.6.1 Scale factors**

The maximum possible score for each criterion is not the same. To use raw scores in the analysis would introduce an unintended bias or artificial weighting to advantage those criteria with a higher possible raw score. To overcome this problem, raw scores are multiplied by a scale factor to give all scores an equivalent rating out of six, as shown in Table 4.2 below.

Table 4.2: Scale Factors – Urban Roads

Criterion	Maximum raw score	Scale factor	New maximum
Network role	6	1.0	6
Commercial heavy vehicle routes	5	1.2	6
Route capacity	3	2.0	6
Bus routes	3	2.0	6
Property access	3	2.0	
Connectivity	3	2.0	6
Cycling/pedestrians	4	1.5	6

Source: RCR (1993)

4.6.2 Criterion priorities or weightings

An important part of any multi-criteria technique is the relative importance of each criterion. In assessing the classification of a road some of the criteria will be more important than others. For this reason, the weightings shown in Table 4.3 below have been adopted.

Table 4.3: Relative weighting or priority of criteria - Urban roads

Criterion	Weighting factor
Network role	3.6
Commercial heavy vehicle routes	2.7
Route capacity	2.4
Bus routes	2.0
Property access	1.8
Connectivity	1.6
Cycling/pedestrians	1.0

Source: RCR (1993)

4.6.3 Weighted score

Because the raw score has to be corrected for the scale factor and the relative weighting, the resulting score that is used in the assessment is called the weighted score. This consists of the raw score multiplied by the scale factor and the weighting factor. These factors are shown in Table 4.4 below.

Table 4.4: Scaled Weights – Urban Roads

Criterion	Scale factor	Weighting factor	Scaled weights
Network role	1.0	3.6	3.60
Commercial heavy vehicle routes	1.2	2.7	3.24
Route capacity	2.0	2.4	4.80
Bus routes	2.0	2.0	4.00
Property access	2.0	1.8	3.60
Connectivity	2.0	1.6	3.20
Cycling/pedestrians	1.5	1.0	1.50

Source: RCR (1993)

The weighted score for each criterion (i.e. the raw score x the scaled weight above) are then summed to give the total weighted score for the road. This is then used to assess its functional classification.

4.6.4 Classification threshold scores

As detailed in Part 1 of the Manual, the functional classification system provides for five classes of roads in the urban areas, with the following administrative responsibilities:

- State Government (likely NLTN contribution): - Class 1 roads
- State Government: - Class 6
- Local Government: - Class 7, 8 and 9 roads

(* Excluding class 9 roads within State Forests and National Parks, Kings Park & Rottnest Island, which remain the responsibility of relevant State agencies.)

As the Commonwealth defines Class 1 roads (i.e. the NLTN), the key requirement is to determine the boundaries between Class 6 & 7 roads. (Class 9 roads being determined by definition).

In order to determine appropriate weighted scores between these classes, in 1993 MRWA chose a number of roads as being representative of each functional class. The weighted scores achieved by these 'representative' roads gave an understanding of the relationship between those scores and the functional differences of the roads. From this information, threshold scores were determined for each criterion.

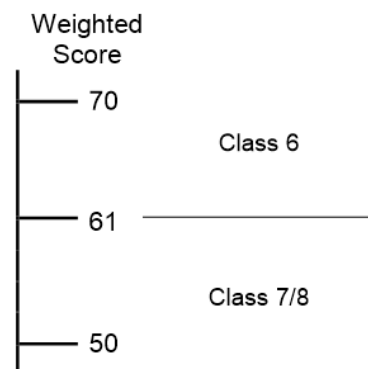
Table 4.5 below shows the individual criterion threshold scores for urban roads between functional classes 6 and 7, as well as the overall total.

Table 4.5: Urban Roads – Class 6/7 Threshold scores

Criterion	Threshold score
Network Role	18.00
Heavy Vehicles	12.96
Route Capacity	9.60
Bus Routes	4.00
Property Access	7.20
Connectivity	6.40
Cycling/Pedestrians	3.00
TOTAL	61

Source: RCR (1993)

In summary, the functional classification threshold for urban roads is depicted as follows:



4.6.5 Marginal range between classes of road

When the *Road Classification Review* (MRWA, 1993) was being conducted, a sensitivity analysis was undertaken in respect of the three key areas, weightings, criteria and threshold scores. The road classification methodology was shown to be stable, with only

minor movements between the new road classes for a change of plus or minus 20 percent in weightings.

Further analysis checked the importance of each criterion on the classification; it was found that the sensitivity of the result to the removal of each parameter one at a time was roughly in proportion to the weightings.

As a final check on the stability of the model, the Class 6/7 and Class 7/8 threshold scores were raised and lowered by about 30 percent of the difference between the maximum and minimum scores for all roads in each class. The change in road length for each class was about 6 percent of the total of all roads assessed. The sensitivity curve was shown to be fairly flat, indicating that the model results are not very sensitive to small changes in the threshold scores adopted.

The sensitivity analysis was used to determine a "marginal range" for each road class, as follows:

- Class 6 to 7 56 – 61

The threshold scores and marginal range for urban roads are depicted as follows:

Score		State Highways Class 6
61	Marginal range 56 – 61	
		Local Roads Class 7 & 8

This marginal range is used to identify the roads to be subjected to a 'Moderation Analysis' (see Section 5).

5. MODERATION ANALYSIS

A moderation analysis allows closer examination in cases where its classification would be inconsistent with the general perception of the role of the road, or not necessarily compatible with future transport strategies or planned development of the network.

The moderation analysis takes into account any information and factors that may not have been fully captured within the scoring methodology, by:

- conducting a 'Concordance Analysis' for sections that fall within the marginal range;
- considering the function of the road in the context of the provisions of the Main Roads Act 1930;
- considering broader strategic and regional development factors;
- comparing the result of the functional classification assessment with roads of similar function in the road network; and
- assessing the influence that programmed major road projects will have on the overall network and the road in question.

5.1 Concordance Analysis

A concordance analysis is conducted if a road's assessment score falls within the marginal range (refer Section 3.6.5, Rural roads, and Section 4.6.5, Urban roads). The marginal range was determined through a sensitivity analysis and allows for the fact that a simple summation of the weighted criterion scores may overlook the situation where the aggregate weighted score is less than the overall threshold score, but the majority of individual criterion scores exceed their respective threshold scores. This test checks all criteria for each road, and determines which criterion exceed the respective threshold criterion score prescribed in Tables 3.5 and 3.6 (rural roads) and Table 4.5 (urban roads).

Where a criterion threshold is exceeded, a concordance score of +1 is awarded. Similarly, where the criterion score is below the threshold score a concordance score of -1 is awarded, and where it is equalled a concordance score of 0 is given.

If the sum of the concordance scores is equal to or greater than 0, this means that at least half of the individual assessment criterion suggest that the road has a similar function to that of a 'representative' road of the higher functional class (refer Section 3.6.4, Rural roads, and Section 4.6.4, Urban roads). This aspect should be taken into account when considering other factors in the moderation analysis, with particular reference to the types of criteria that exceed their individual threshold.

Concordance examples

Example 1 - Road 'A' scores 24.2, which is below the class 3 to 4 threshold of 26, but is within the marginal range of 24 to 26, with a concordance equal to 0.

	Network Role	Heavy Vehicle s	Connectivity	Traffic Usage	Property Access	Route Capacity	Total
3 to 4 Threshold score	6.90	5.40	4.20	3.12	2.64	3.60	26
Weighted score for road "A"	3.45	7.20	4.20	3.12	2.64	3.60	24.2
Concordance	-1	+1	0	0	0	0	0

Example 2 - Road 'B' scores 24.46 and is within the marginal range of 24 to 26, but with a concordance below of -1.

	Network Role	Heavy Vehicles	Connectivity	Traffic Usage	Property Access	Route Capacity	Total
3 to 4 Threshold score	6.90	5.40	4.20	3.12	2.64	3.60	26
Weighted score for road "B"	6.90	5.40	2.80	3.12	2.64	3.60	24.46
Concordance	0	0	-1	0	0	0	-1

Example 3 - Urban road 'C' scores 59.6, which is below the class 6/7 threshold of 61, but is within the marginal range of 55 to 61 and has a concordance of equal to 0.

	Network Role	Heavy Vehicles	Route Capacity	Bus Routes	Property Access	Connectivity	Cycling/Pedestrians	TOTAL
6 to 7 Threshold score	18.00	12.96	9.60	4.00	7.20	6.40	3.00	61.00
Weighted score for road "C"	18.00	16.20	4.8	4.00	7.20	6.40	3.00	59.60
Concordance	0	+1	-1	0	0	0	0	0

Example 4 - Urban road 'D' scores 57.92, which is below the class 6/7 threshold of 61, but is within the marginal range of 55 to 61, with a concordance of -1.

	Network Role	Heavy Vehicles	Route Capacity	Bus Routes	Property Access	Connectivity	Cycling/Pedestrians	TOTAL
6 to 7 Threshold score	18.00	12.96	9.60	4.00	7.20	6.40	3.00	61.00
Weighted score for road "C"	18.00	9.72	9.60	4.00	7.20	6.40	3.00	57.92
Concordance	0	-1	0	0	0	0	0	-1

5.2 Main Roads Act 1930

Section 13 of the Main Roads Act 1930 specifies the factors that should be taken into account when considering if a road should be declared a highway or a main road. The criteria used in the functional assessment process were developed consistent with the intent of the Act. However, there may be some situations where the assessment process does not fully capture some aspect of a road's function that is relevant in determining its correct classification. A closer examination of the provisions of the Act may assist in these situations. The factors for consideration are:

- In the case of highways:
 - (a) The moneys available or likely to be available for highways;
 - (b) Whether the road is or will be the direct connection between the capital of this and any other State;
 - (c) Whether the road is or will be the principal route between the capital and the

- major producing regions of the State;
 - (d) Whether the road is or will be the principal route between two or more of the major producing regions or major centres of population of the State; and
 - (e) Whether the road is or will be the principal route for high volume traffic movements within large urban areas.
- In the case of main roads:
 - (a) The moneys available or likely to be available for main roads;
 - (b) Whether the road is or will be the main route connecting any large producing area, or any area capable of becoming in the near future a large producing area, with its market or closest port or railway station;
 - (c) Whether the road is or will be the main route of intercommunication between two or more large producing areas, or areas capable of becoming in the near future large producing areas, or between large centres of population; and
 - (d) Whether the road is or will be a major route for high volume traffic movements within large urban areas.

5.3 Strategic and Regional Development Factors

The significance of roads servicing major centres, port facilities and intermodal transport centres are covered in the assessment methodology described above. However, other factors which may also need to be considered include the development of:

- regional tourist attractions;
- strategic resource areas (e.g. agriculture, minerals, petroleum); and
- areas of strategic defence/national security importance.

These may influence the function and role of roads in the network over and above current traffic patterns and should therefore be considered in the final assessment.

5.4 Road Network Comparisons

The results of the scoring assessment should be compared with roads of similar function to ensure consistency of road classifications within a region and between adjoining regions.

5.5 Programmed Major Road Projects

The construction of a major road project has the potential to alter the function of other roads in the network. Therefore the MRWA construction program should be checked to see if there are any major projects programmed for completion in the next five years that might impact on the function of the road being assessed.

If there are, the road should also be assessed with the new road in the network to determine if its classification is likely to change once the new road is constructed. If it is, the classification following construction of the new road will generally be the most appropriate to adopt. If the road in question is an existing road, the proponent should be advised that the classification will be re-assessed when the major project is complete.

Planned major road projects that are beyond the five year time span can also be considered where they are included in the Metropolitan Region Scheme and other regional planning schemes. However, where these planned roads are particularly long term (i.e. greater than 10 years) the classification assessment should be based on the current road network.

APPENDIX A

Glossary

Administrative Classification

The process by which roads are arranged into different classes based on the function the road performs, for the purpose of assigning responsibility for the road to State or local government.

Highway

The term 'highway' is generally used in this document in the context of its meaning in the *Main Roads Act 1930*.

Main Road

The term 'main road' is generally used in this document in the context of its meaning in the *Main Roads Act 1930*.

State Road

A generic term used to collectively refer to proclaimed 'highways' and 'main roads'.

Proclamation

The process of formally declaring a road to be, or cease to be, either as a 'highway' or 'main road' in accordance with the provisions of the *Main Roads Act 1930*. It involves the preparation of the required proclamation papers by MRWA for presentation to the Hon. Minister for Planning and Infrastructure for endorsement. These papers are then formally approved by Executive Council (the supreme decision making body of the Executive arm of government, consisting of the Governor and the Ministers of the Crown) and a proclamation notice published in the Government Gazette.

Deproclamation

The common use term for roads being proclaimed under Section 13 of the *Main Roads Act 1930* to "cease to be either a 'highway' or a 'main road'".

17. COMMUNITY SERVICES DIVISION ISSUES

17.1 (2020/MINUTE NO 0023) ABORIGINAL CULTURAL AND VISITORS CENTRE GRANT APPLICATION

Author(s) G Bowman

Attachments 1. Aboriginal Cultural and Visitors Centre Preliminary Design Drawings [↓](#)

RECOMMENDATION

That Council:

- (1) endorses a Lotterywest grant application of \$1.5M to part fund the planned development of the Aboriginal Cultural and Visitors Centre at Lot 65L Progress Drive, Bibra Lake;
- (2) notes that \$100,000 was allocated in the 2018/2019 financial year to complete the preliminary design and other project planning requirements; and
- (3) considers the budget allocation of \$2.0M in 2020/2021 and 4.4M in 2021/2022, financial years inclusive of \$1.5M grant funding.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

The opportunity for an Aboriginal Cultural Centre was first identified as part of the City's first Reconciliation Action Plan (RAP), produced in May 2011.

The Aboriginal Reference Group and the Aboriginal Community saw the development of a local Cultural and Visitors Centre as a way to showcase the district's rich and unique Aboriginal history and living culture of stories, music, dance, language and art.

As part of the 2011 RAP an Aboriginal Cultural and Visitors Centre Feasibility Study was commissioned in 2012 which identified that there was potential tourism product including significant Indigenous sites, local Indigenous artists, 'bush tucker', Indigenous flora and fauna, dance groups, and educational Nyungar language groups. However, the challenge is that these opportunities are not developed, marketed or coordinated in an easily accessible manner for visitors. Additionally, there was no central hub or facility to promote, or gain information.



With the City's proximity to current tourist locations such as Fremantle, its coastal appeal, large tracts of natural vegetation, a chain of wetlands of international significance, and its abundance of Indigenous and non-Indigenous historic sites, there are also significant opportunities for tourism to develop and prosper, creating future employment and economic benefits.

A number of options, models, and sites were considered, and a range of views and experiences were provided, with insights and recommendations being incorporated into the 2012 Feasibility Study.

Submission

N/A

Report

At the Council Meeting held on 13 December 2012, Council considered the Aboriginal Cultural and Visitors Centre Feasibility Study report and approved the recommended management model, location, scope, and general building and outdoor requirements, for the Aboriginal Cultural and Visitors Centre, subject to receiving a \$1M grant. (Minute No 4948).

The project has been progressed to the preliminary design stage and the grant funding application has been prepared for Lotterywest in accordance with the previous Council decisions and the 2012 Feasibility Study.

A number of other Council Decisions have been made regarding the commitment to develop an Aboriginal Cultural and Visitors Centre subject to receiving a Lotterywest Grant of \$1M to part fund the Capital Works cost of the development as follows:

- Council adopted the Reconciliation Action Plan 2018-21 at the February 2018 OCM (2018/MINUTE NO 0025) which contained a key action '9.0 Develop and Progress the Aboriginal Cultural and Visitors Centre' which included sourcing grant funding.
- Council adopted the Community, Sport and Recreation Facilities Plan 2018-2033 at the December 2018 OCM which included the commitment of the Aboriginal Cultural and Visitors Centre to commence design in 2018/2019 with construction to commence in the 2020/2021 financial year.
- The current Long Term Financial Plan (LTFP) 2019-2033 includes a \$6M capital works budget for the Aboriginal Cultural and Visitor Centre spread across the 2018/2019, 2020/2021 and the 2021/2022 financial years. It also includes the Workforce Plan staff costs, the building maintenance and depreciation cost.
- A \$100,000 budget was allocated in the 2018/ 2019 financial year to proceed with the concept design, preliminary design, updated capital works cost estimate and site and land analysis for the Aboriginal Cultural and Visitors Centre development.



Following an RFQ process the City appointed Holton Connor Architects in December 2018 to develop a number of concept design options, preliminary design, capital works cost estimate, land and site analysis, and undertake Aboriginal Community consultation and stakeholder consultation to inform the design of the Centre. The preliminary building design is now complete and is in accordance with the Council decisions, the 2012 Feasibility Study and approved model.

The building preliminary design plan as attached to the agenda includes the following key areas:

- Visitor information area, retail shop.
- Cultural and historical knowledge sharing area with interactive audio visual and static displays.
- Multipurpose small and large meeting rooms, with one suitable for children's crèche and activities.
- Large Multipurpose Activity Room- suitable for performances and art exhibitions, with kitchen and change room.
- Artist in residence creative space, and wet and dry art multipurpose workshop areas.
- Two fire pits, bush garden, and outdoor undercover areas.
- Café Area including alfresco.
- Parking suitable for buses and 70 cars.

Site Requirements

The Centre will be located on the western side of Bibra Lake, on lot 65L Progress Drive in an area with special cultural significance to the Nyungar community as a meeting place. The site is also accessible via public transport, is located near the Bibra Lake Regional Playground and other tourist destinations such as Adventure World, and backs onto high grade bush land suitable for cultural tours and other associated activities.

The site was selected based upon cultural requirements and the minimal clearing requirements for the development. Much of this section of land facing Progress Drive has been cleared and is denuded of vegetation with a limestone surface used for vehicle parking. However, the western portion has some good natural vegetation with mature trees worthy of retention.

In preparation for the Development Application and to inform the building design, cost estimate and grant application the following site specific studies have been commissioned:

- **Bushfire Risk Assessment** - Complete and site deemed to be in a Bushfire Prone Area. Assessed as Bushfire Attack Level 40 which requires a Bushfire Management Plan, 16 metre low threat vegetation buffer, water tanks, and approved building materials suitable for bushfire prone areas.



- **Environmental Impact Assessment Flora** – Complete and subject to Commonwealth referral, clearing permit application process and a project-specific Construction Environmental Management Plan.
- **Environmental Impact Assessment Fauna**- Complete, with the study area identified as providing some foraging habitat suitable for Black-Cockatoos. However, no known roosting habitat nor any known or likely breeding habitat was recorded at the site. Foraging habitat quality scores are sufficiently high to warrant the need for referral of the proposed clearing to the Department of Agriculture Water and the Environment.
- **Traffic Management Study** - Complete with no issues and will be included with the Development Application.
- **Aboriginal Heritage Assessment**- Complete and the survey did not locate any archaeological sites of Aboriginal heritage.
- **Site Specific Services Assessment**- Complete and included in cost estimate.
- **Geotechnical Study** - Complete with no issues.
- **Site Survey** - Complete with no issues.

Environmental Impact Assessment

The majority of the site is in degraded condition, but there is a small section towards the middle of the bushland, along the western boundary, that is in better condition. This area represents Banksia Woodland, which would meet condition thresholds that apply for it to be eligible for inclusion as part of the Commonwealth-listed Threatened Ecological Community. As the Bushfire Assessment requires a 16 metre buffer which may impact on this vegetation it will require referral to the Commonwealth. The site provides foraging habitat for both Carnaby's Black-Cockatoo and the Forest Red-Tailed Black-Cockatoo, ranging in quality from 'Negligible to Low' to 'Moderate to High' and mostly 'Negligible to Low' for both species. This assessment therefore warrants the need for referral of the proposed clearing to the Department of Agriculture, Water and the Environment.

The City has worked with the architect to re-orientate the building and car parking to minimize tree removal. The City plans to re-locate grass trees and zamia palms that need to be removed as part of the landscaping plan and to recycle any trees that need to be removed into artwork or seating in the outdoor areas. The City has also commissioned a Bushfire Management Plan which is required as part of the Development Application process under the Metropolitan Region Scheme (MRS) which will also assist in minimizing undergrowth clearing. These studies will be formally considered as part of the MRS Development Application which is likely to be submitted in February 2020.



Management Model

The Management Model is based upon the approved Education and Tourism model and includes information from the 2012 Feasibility Study and additional research conducted in 2019 into the operations of other Cultural Centres in Australia.

The Centre is proposed to be a place of learning about Nyungar Culture, language, music, art and dance. It will include a range of experiences and activities for a broad age range of the community.

While some activities will attract a fee, the aim is to maximise access for all community members. Furthermore, while the Visitors Centre, shop and leased café are expected to generate some revenue to offset operational costs, the facility will still require an ongoing operational subsidy from the City of Cockburn, however in return, will provide a unique and highly valuable cultural and community asset.

The Centre will also provide employment and small business opportunities for Aboriginal people through the creation of dedicated Aboriginal positions that recognise the need to have particular activities delivered by Aboriginal people.

The aims are to provide a meeting place for members of the local Nyungar community; offer a wide range of cultural events and activities for members of the community; promote Cockburn as a tourist destination providing sought after authentic Aboriginal experiences for both visitors and local residents; and operate a visitor centre to support the development of the region's tourism industry.

The Feasibility study identified that Aboriginal community members, school students, local residents, businesses seeking cultural awareness training, and local, intrastate, interstate and overseas visitors will be attracted to the proposed centre. Given the unique nature of the facility in the Perth Metropolitan Area, the projected number of visits per annum is estimated around 20,000.

The Aboriginal Cultural Centre will be utilised by the Aboriginal Community as a place to preserve, protect and promote culture. This will require an Aboriginal Cultural Governance Group to advise the City on the cultural protocols and requirements.

Some of the key activities to be offered via the Cultural Centre to the public include:

- Bush story cultural trail – usually a guided bush tucker/bush medicine walk.
- Tool making and spear or boomerang throwing workshops.
- Art, Music, and Dance performances and workshops.



- Static displays and interactive audio visual displays – interpretive centre with timeline stories, hands on activities. Displays include cultural heritage, and contemporary cultural knowledge sharing.
- Artist in Residence, Art Gallery and workshop spaces.
- Retail Gift Shop.
- Café - to be leased.
- Welcome to Country – point of contact.
- Nyungar language programs.
- Cultural Awareness Training.
- Indigenous Educational Programs that fit the school curriculum.
- Traditional and bush food cooking workshops.

The hours of operation of the Aboriginal Cultural and Visitors Centre are initially proposed to be six days a week, 10am to 4pm, and open during evenings as required for activities, programs and events.

The revised annual draft net operating budget will be considered by Council in the relevant financial year, and excluding depreciation, is estimated to be \$505,000 per annum. The operational requirements include facilities and grounds maintenance, outgoings, marketing, staff, contractor costs, event and program costs, gifts shop stock, materials for programs, centre management costs, and security.

The City's Workforce Plan 2016-2022 includes three positions to operate the Cultural and Visitors Centre. In addition to this, the Corporate Communications Manager has identified that a part-time Marketing and Tourism position is needed to provide marketing and promotion of the Visitors Centre and general tourism products across the District.

The estimated annual operating budget and fees and charges for the Centre will need to be reviewed after the first year of operation.

Capital Works Cost Estimate

The project Quantity Surveyor has provided a revised capital works project cost estimate for the preliminary design of \$6.5M which is detailed in the Financial Implications section of this report. The additional \$500,000 of costs not considered in the earlier estimates includes Bushfire Management requirements for a BAL40, high quality audio visual equipment, and the interpretive signage and landscaping for the cultural trails. In order to manage this cost increase the City held a meeting in December 2019 with Lotterywest staff to discuss the grant application and amount. Lotterywest staff have indicated that an increased grant of \$1.5M instead of \$1M would be appropriate given the size of the project, and the cultural and community benefit that would be achieved. It is therefore recommended that a \$1.5M Lotterywest grant application be endorsed by Council and the capital works budget be increased to \$6.5M subject to the \$1.5M grant funding being approved.



Project Timeline

The Cultural Centre is due for practical completion by May 2022 in accordance with the below timeline estimate.

Aboriginal Cultural and Visitors Centre – Timeline	
Consultation and Concept Design	January to December 2019
Schematic Design	August to December 2019
Environmental Impact Assessment and Bushfire Attack Level requirements	September 2019 to January 2020
Development Application (DA) and Environmental applications	February 2020
Council Decision to endorse grant application	February 2020
Tender Process New Architect and Consultants	August to September 2020
Detailed Design and Documentation	September 2020 to February 2021
Building Tender Award	May 2021
Practical Completion (PC)	May 2022

The preliminary design and management plan have been used to form the basis for a draft Lotterywest grant application.

The previous Council decision required the City to source \$1M of grant funding for the design and capital works development of the Centre. However due to the increased costs associated with the bushfire management, landscaping and audio visual requirements it is recommended that a \$1.5M Lotterywest grant application be submitted.

Strategic Plans/Policy Implications

Community, Lifestyle and Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

Provide residents with a range of high quality accessible programs and services.

Economic, Social and Environmental Responsibility

Continue to recognise and celebrate the significance of cultural, social and built heritage including local indigenous and multicultural groups.



Leading and Listening

Listen to and engage with our residents, business community and ratepayers with greater use of social media.

Budget/Financial Implications

Council adopted the Community, Sport and Recreation Facilities Plan 2018-2033 in December 2018 which contains a capital works budget commitment of \$6M for the Aboriginal Cultural and Visitor Centre inclusive of \$1M grant funding, \$2M of DCP 13 funding and \$3M of funding from the community facilities reserve fund.

The Biba Lake Management Plan has been updated in accordance with the 2012 Council decision. The DCP 13 commitment for the Centre requires the inclusion of a Café, Aboriginal Art and Heritage display areas, and Visitors' information displays, in order to be eligible for the \$2M of DCP funding.

The Long Term Financial Plan 2019-2033 includes a capital works commitment of \$6M for the development of an Aboriginal Cultural Centre inclusive of \$1M of grant funding. The LTFP indicates depreciation estimates at \$150,000. The LTFP Building Asset ratio also includes the majority of the estimated \$105,000 of operational building and landscaping maintenance costs. The LTFP includes the Workforce Plan costs for three of the staff required to operate the centre.

Operational Budget Estimate

A draft operating budget has been developed based upon the Feasibility Study and current income and cost estimates. The net cost will be approximately \$505,000 per annum excluding depreciation and this will be considered by Council, in the relevant financial year, as part of the budget process. The Feasibility Study included revenue generation from commercial rent for the café, the retail shop, and fees charged for certain activities.

Capital Works Budget Estimate

A qualified quantity surveyor was engaged as part of the consultancy team to ensure an accurate cost estimate was obtained. The preliminary design cost estimate for November 2019 excluding internal project management charges will be \$6.5M. Income sources and amounts are also included in the Capital Works budget below including the recommended increased Lotterywest grant requirement of \$1.5M.



Aboriginal Cultural and Visitors Centre Capital Works Budget

<u>Income Source</u>	
Community Sport and Recreation Facilities Reserve	\$3M
DCP 13 Contribution	\$2M
Lotterywest Grant	\$1.5M
<u>Total Income</u>	<u>\$6.5M</u>
<u>Expenditure Budget</u>	
Building Construction and Bushfire Management	\$4,680,000
Artwork	\$45,000
Audio Visual, Landscaping and Signage	\$500,000
Professional Fees	\$426,200
Furniture and Equipment	\$150,000
Design and Construction Contingency 10%	\$470,088
Escalation July 2020	\$219,999
Total QS Estimate November 2019	<u>\$6,491,287</u>
<u>Total Expenditure Budget</u>	<u>\$6.5M</u>

Legal Implications

N/A

Community Consultation

Community consultation has been undertaken on a number of occasions regarding the development of the Aboriginal Cultural and Visitors Centre (ACVC). The most recent consultation related to the design of the Centre.

In 2019, consultants Keogh Bay, on behalf of the City of Cockburn, undertook a range of consultations with the Aboriginal community to establish the priority themes for the development of the Aboriginal Cultural and Visitors Centre. These consultations included:

- Discussion at the City of Cockburn Aboriginal Reference Group
- The Aboriginal Reference Group visit to the Northam Cultural Centre
- Three onsite consultations with key Elders and representatives
- Phone consultations with key Elders and representatives
- Meetings with individual Elders and members of the Aboriginal Reference Group

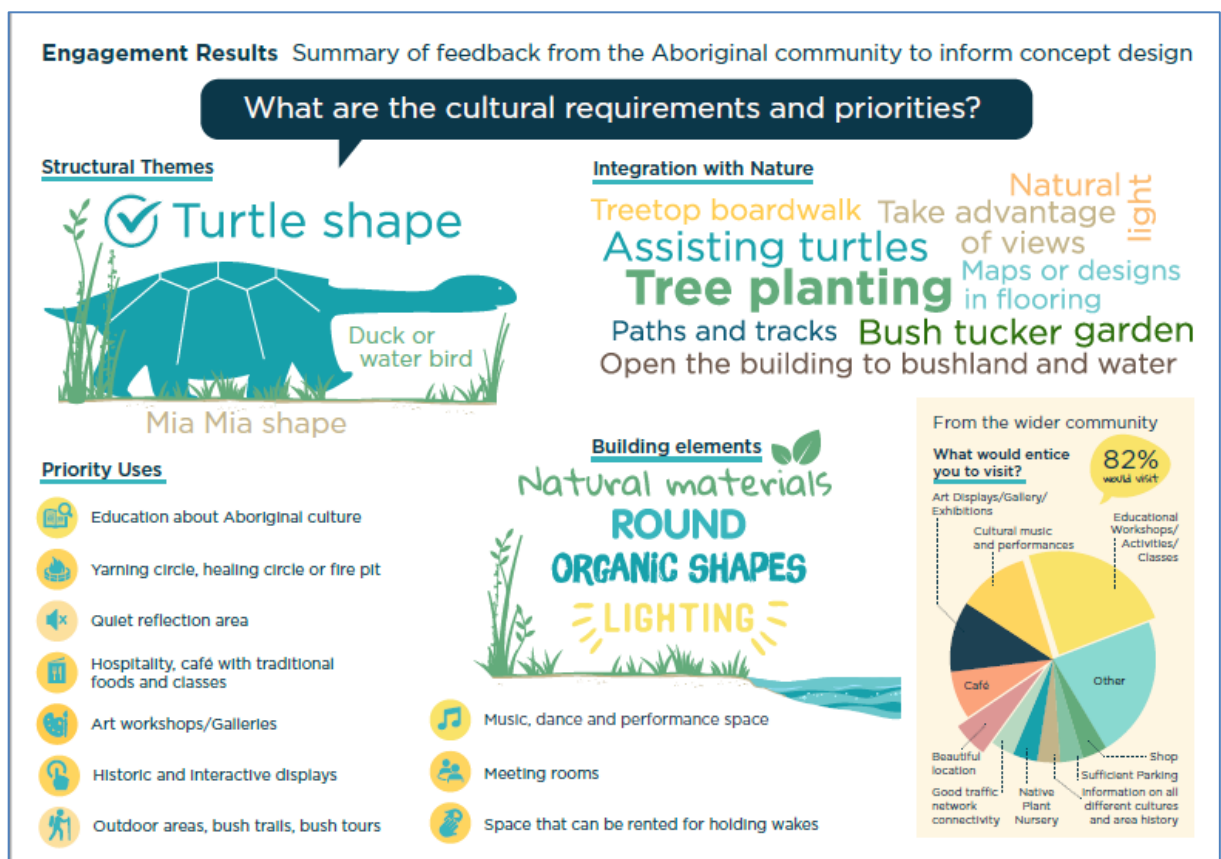


- Two public workshops held in May and August at the Cockburn Wetlands Centre attended by approximately 40 community members.

A briefing session was held with Elected Members on the 19 September 2019 which included a project update, site information, consultation information, and the draft building concept design plans.

The City also conducted a general public consultation through a Comment on Cockburn survey in 2019 which identified that 82% of respondents were interested in visiting the Aboriginal Cultural and Visitors Centre. In addition to this a drop in session to view the plans was held at Spearwood Library for members of the public in late 2019.

A summary of the consultation results are in the below Infographic:



The recent community consultations have informed the design and confirmed the Centre continues to be a need and high priority for both the Aboriginal community and the wider community.

As the Aboriginal Cultural and Visitors Centre has been discussed by local Nyungar people for many years there is a remarkable level of consistency and agreement about its overall purpose and design which has now been captured into the design.



The following stakeholder groups have also been contacted as part of the 2019 Building Design Consultation:

- Cockburn Wetlands Education Centre and Wetlands Conservation Society
- Bibra Lake Scout Group
- Native Animal Rehabilitation Centre
- Bibra Lake Residents Association
- Blue Gum Montessori School
- Perth Waldorf School
- Bibra Lake Primary School
- Youth Advisory Collective
- Children's Reference Group
- Cockburn Ice Arena
- Adventure World
- Disability Reference Group
- Tourism Groups
- Environmental Groups
- Tamara Yoga Centre

Stakeholder feedback indicated strong support for the design of the Centre and the opportunities the development will bring to the District. There were some concerns raised that the design needed to minimise the number of trees removed. The City confirmed that it is actively trying to minimise clearing through the orientation of the building, but that it also needs to meet Statutory Planning and Building requirements regarding Bushfire Management or other development conditions.

A concern was also raised by a nearby food and beverage business owner that the proposed café lessee should be required to pay a commercial rent and full rates and taxes in order that no unfair competitive advantage is given. An officer provided advice to the business owner that a commercial rent will be charged for the café and that the lessee will be required to pay rates and applicable taxes.

The stakeholder consultation has been highly supportive of the Cultural Centre design and the general community indicated that a high percentage of survey respondents will visit the centre.

Risk Management Implications

The City has progressed the design of the Aboriginal Cultural and Visitors Centre in accordance with previous Council decisions. The City has informed the community of the previous Council decisions and commitments and has therefore consulted with the community and Lotterywest on this basis regarding the design and funding of the centre. There would be a high likelihood of reputation damage, and compliance risk if Council did not support the recommendation to endorse the Lotterywest grant application.



Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

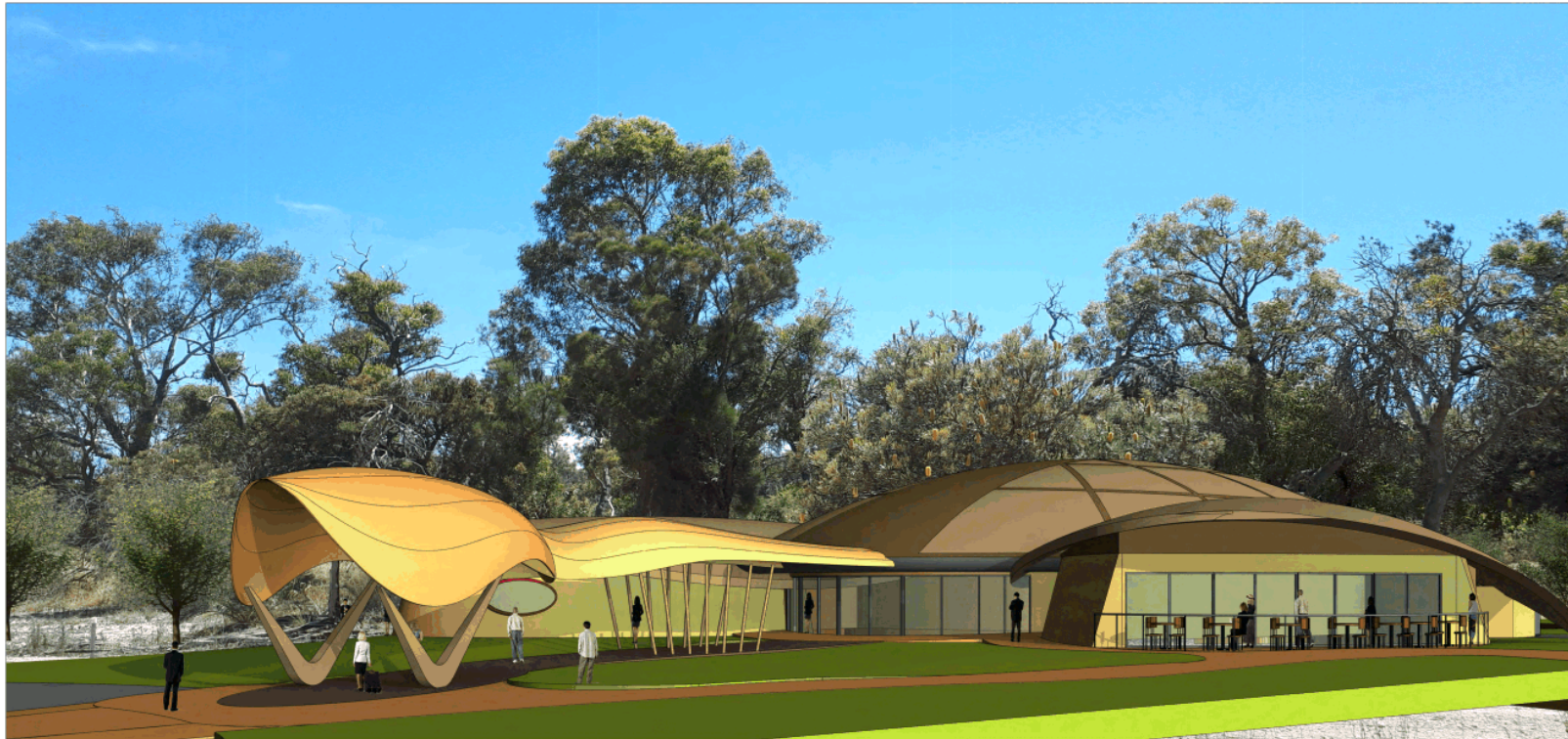
Nil





ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - PRELIMINARY CONCEPT SKETCH





ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - PRELIMINARY CONCEPT SKETCH



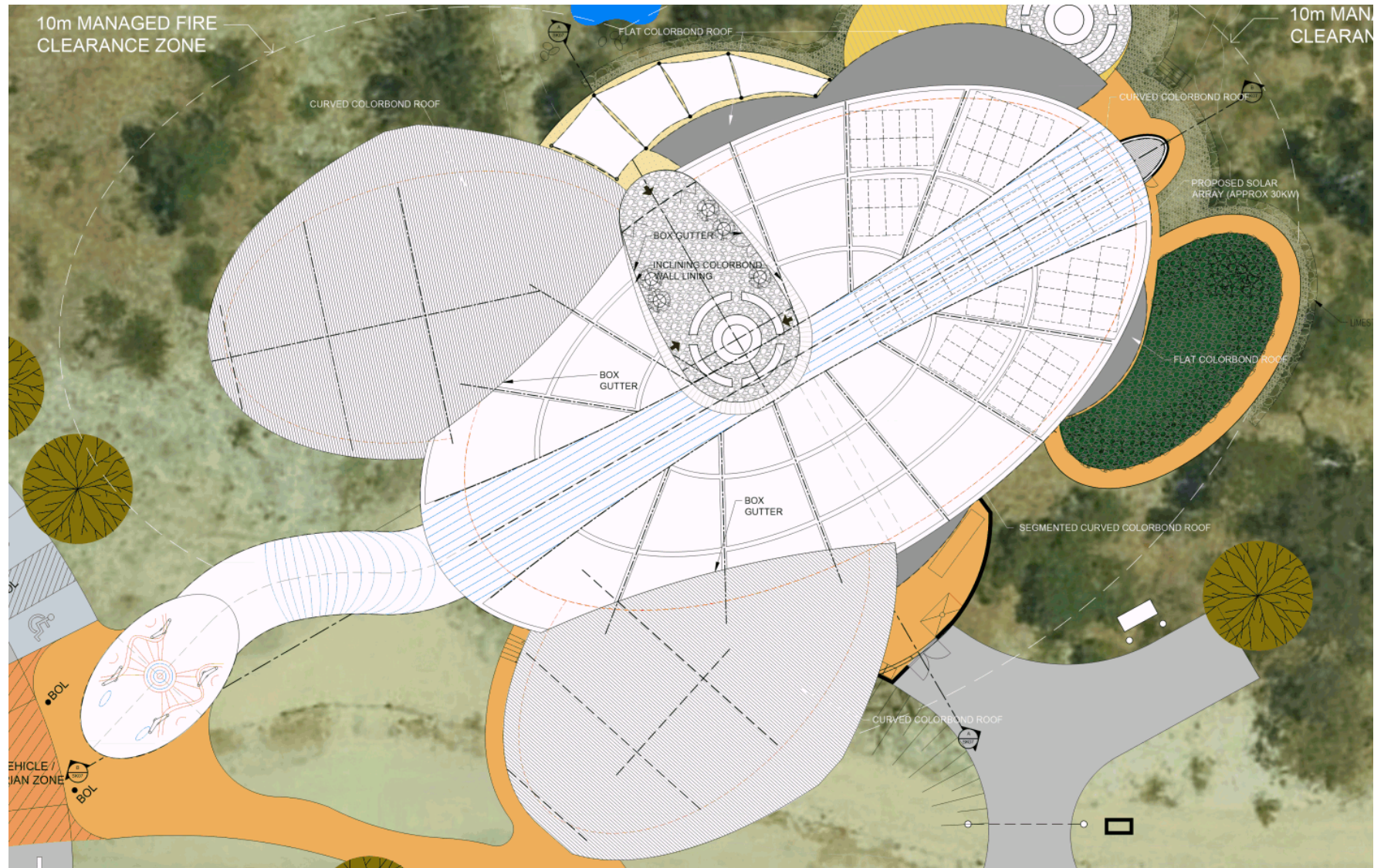


ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - CONCEPT LOCATION PLAN





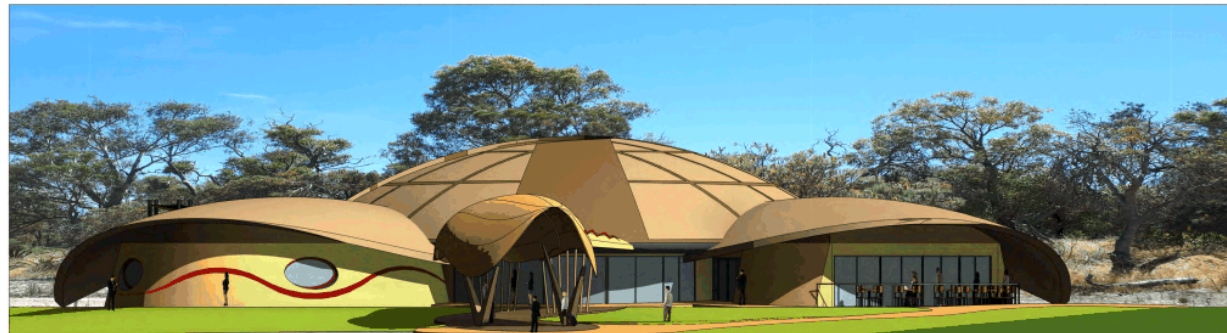




ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - CONCEPT ROOF PLAN



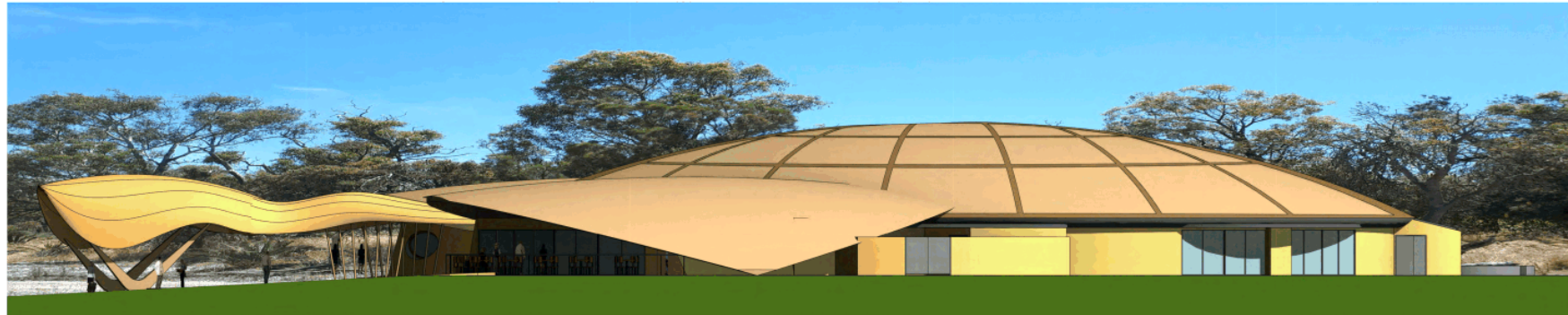
① WEST ELEVATION
1 : 100



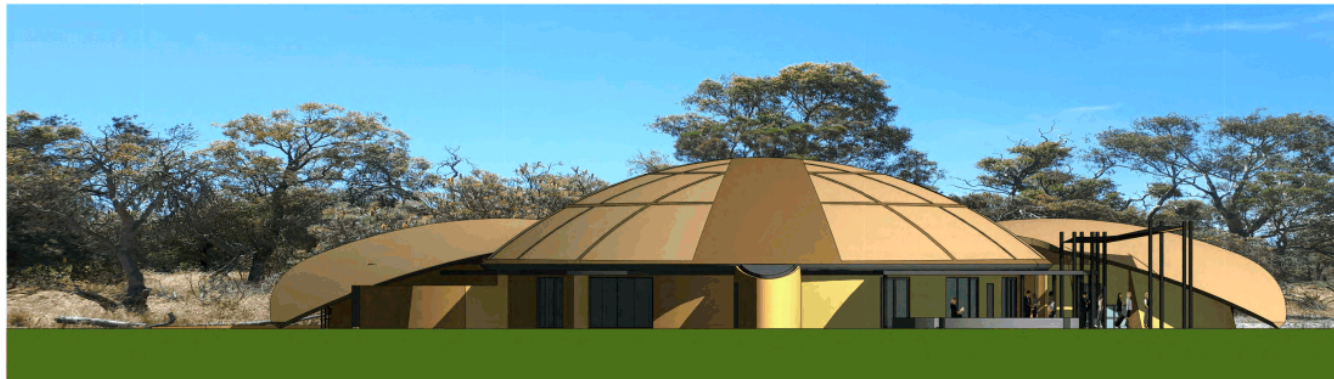
② SOUTH ELEVATION
1 : 100

ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - CONCEPT ELEVATIONS





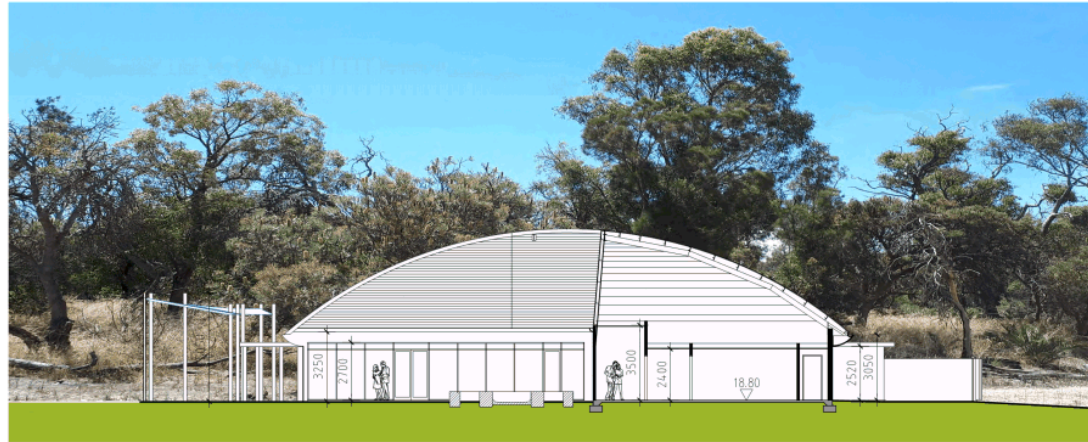
1 EAST ELEVATION
1 : 100



2 NORTH ELEVATION
1 : 100

ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - CONCEPT ELEVATIONS





SECTION A



SECTION B

ABORIGINAL CULTURAL & VISITOR CENTRE, WALLIABUP - CONCEPT SECTION



17.2 (2020/MINUTE NO 0024) MULTIPLE DOG APPLICATION - 28D GLENBAWN DRIVE, SOUTH LAKE**Author(s)** M Emery**Attachments**
1. Community Objections [↓](#)
2. Map of Objections [↓](#)**RECOMMENDATION**

That Council reject the Multiple Dog Application dated 5 September 2019 by Margaret Skinner of 28D Glenbawn Drive, South Lake.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

The City has received an application from the owner of 28D Glenbawn Drive, South Lake to approve the housing of three dogs.

Pursuant to the City's *Consolidated Local Law 2000*, Division 3, part 2.9, owners or occupants within the City of Cockburn require approval to keep more than two dogs over the age of three months.

Applicants must be able to demonstrate that there are no bona fide objections prior to the approval being granted.

According to the Council's Delegated Authority, LGACS11 – "Applications to Keep More Than Two (2) Dogs at a Residential Property", in the event that any objections are received, then an applicant may not keep more than two dogs without the specific approval of Council.

During the course of public consultation relating to this application, the City received four objections. As a consequence, the application to keep more than two dogs at 28D Glenbawn Drive, South Lake is presented to Council for consideration.

Submission

N/A

Report

In accordance with the City's Local Law, the owner of 28D Glenbawn Drive, South Lake have sought retrospective approval to home three dogs on the property.



The dog breeds are;

Dog 1	Shih Tzu X
Dog 2	Shih Tzu X
Dog 3	Blue Heeler X

The retrospective approval was only sought when the Rangers were alerted of the dogs residing at the address due to community complaints relating to ongoing dog barking.

Neighbouring properties were notified of the application, pursuant to the terms outlined within the City's Local Law. The City's Officers received four submissions (attached within Appendix 1) from neighbouring properties. All submissions were opposed to the approval of the application.

The size of the property and the overall security of the backyard were investigated by the City's Rangers. The backyard area is approximately 181sqm and is a source of concern by neighbouring properties. Although small, the size of the backyard for the existing dogs is considered adequate for basic welfare of the dogs.

During 2019, there have been two separate complaints for barking and one for dog nuisance.

Based on the previous history and neighbouring property's complaints, the Officer's recommendation is that this application be rejected.

It should be noted that should the matter be referred to the State Administrative Tribunal, the City's officers are able to act on behalf of Council to mediate an outcome throughout proceedings

Strategic Plans/Policy Implications

Community, Lifestyle and Security

Provide safe places and activities for residents and visitors to relax and socialise.

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

N/A

Legal Implications

City of Cockburn Consolidated Local Law 2000, Division 3 part 2.9.

Community Consultation

As part of the application process, the City's Officers wrote to neighbouring homes within 50 metres of the applicants address.

The City received four submissions in relation to the application to keep three dogs at 28D Glenbawn Drive, South Lake. All four submissions were against the application.

Submissions are hereto attached as Appendix 1. Identifiable details of the Submissions have been redacted.

Risk Management Implications

If approval is given there may be adverse community reaction for all future instances of nuisance dog behaviour from the property, there is a "Substantial" level of possible "Brand/Reputation" risk to the Council associated with this item.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2020 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act 1995*

Nil.



Objection	Submission
Objection 1	<p>To Whom it May Concern</p> <p>Concerning the application to keep 3dogs in28dGlenbawn Dve South Lake 6164 ref no R1904177 I object to this application as they already have two dogs and the dog poo in the back yard is already a problem with the hot weather coming .This is a unit only very small inside and also the back yard it is not suitable for another dog .</p> <p>I live in [REDACTED] glenbawn drive [REDACTED] 28d glenbawn dve .</p> <p>[REDACTED]</p> <p>Sent from my iPad</p>
Objection 2	<p>My name [REDACTED] I live at [REDACTED] I object to the lady [REDACTED] having any more dogs she already has three dogs two cats and the units are very smalll already have had to ring the ranger because of the barking I can not walk down the side of my home because the dogs start barking ,also the small of dog poo is so bad I can not open my bedroom windows so I do not agree to any more animals</p> <p>[REDACTED]</p> <p>Sent from my iPad</p>
Objection 3	<p>Regarding having 3 dogs at 28D glenbawn drive southlake im sorry to say a big no Because all you hear around here a dogs barking most of the nite and day I wonder if they been abanded.</p> <p>Owners dont shut their dogs up its like they deaf.</p> <p>There no repect for other people thats need to hear it .</p> <p>Same as the cat owners</p> <p>People allow the cats to roam around the streets , up the street a lady got 8 cats .</p> <p>My 2 little grandsons had a canary each at my home we put the canaries outside for morning sun then we went to bunnings for 40mins when we got home they was dead cage was on the ground and there was a big grey cat on my outdoor seat. They been eating my grandsons tadpoles</p> <p>So my grandsons was so upset crying and all this cause cat owners dont care where their cats go.</p> <p>Cats attacking wild birds in yard .</p> <p>I know and understand how the council tries to get people to do the right thing but alot people dont givr a ratsass about anything .</p> <p>So I have to say no</p> <p>[REDACTED]</p>

Objection 4	REFERENCE/R19/04177	DOC Set 18 SEP 2018	[REDACTED]
	TO TAMARA.	SUBJECT 111/005 RETENTION 12.2.27 PROPERTY 602/206 APP R19/04177 ACTION 004/018	SOUTH LAKE WA. 6164
	I DONT SEE WHY THEY WANT ANOTHER DOG THEY ALREADY HAVE 2 DOGS. + TWO CATS AS THE PLACE IS RENTED + IS IN A BLOCK OF UNITS THE PLACE IS TO SMALL THEY HAVE ALREADY HAD A BARKING DOG COMPLAINT EARLY THIS YEAR.		
	Yours Truly [REDACTED]		



18. EXECUTIVE DIVISION ISSUES

DECLARATON OF INTEREST

The Presiding Member advised the meeting he had received a Declaration of Financial Interest from Mr Stuart Downing, Acting Chief Executive Officer, in relation to Item 18.1, pursuant to Section 5.70(2) of the *Local Government Act 1995* (Employees Only). The nature of the interest is that he is currently the Acting Chief Executive Officer.

18.1 (2020/MINUTE NO 0025) MINUTES OF CHIEF EXECUTIVE OFFICER PERFORMANCE AND SENIOR STAFF KEY PROJECTS APPRAISAL COMMITTEE MEETING - 27 NOVEMBER 2019

Author(s) L Spearing

Attachment 1. CEO Performance and Senior Staff Key Project Appraisal Committee - Minutes - 27 November 2019 (**CONFIDENTIAL**)

RECOMMENDATION

That Council receive the Minutes of the Confidential Chief Executive Officer Performance and Senior Staff Key Projects Appraisal Committee Meeting held on Wednesday, 27 November 2019, and adopt the recommendations contained therein.

COUNCIL DECISION

MOVED Cr K Allen SECONDED Cr P Eva

That the recommendation be adopted.

CARRIED 9/0

Background

The Chief Executive Officer Performance and Senior Staff Key Projects Appraisal Committee conducted a meeting on 27 November 2019. The Minutes of the meeting are required to be presented.

Submission

N/A

Report

The Committee recommendations are now presented for consideration by Council and if accepted, are endorsed as the decisions of Council. Any Elected Member may withdraw any item from the Committee meeting for discussion and propose an alternative recommendation for Council's consideration. Any such items will be dealt with separately, as provided for in Council's Standing Orders. The consultant's final summary report is also attached to the agenda item.



Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Nil

Legal Implications

The conduct of the appraisal is part of the contractual agreement with the CEO.

Community Consultation

Minutes of the Committee refer.

Risk Management Implications

The tri-annual meetings of the CEO Committee have been designed to ensure Council manages its employer obligations to the CEO and minimises any risks that could come from a breakdown in relationships.

Advice to Proponent(s)/Submissioners

The CEO has been advised that this matter will be presented to the February 2020 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act 1995*

Sections 5.38 and 5.39 LGA detail the reporting and contractual requirement for the CEO. The completion of this assessment is in accordance with these provisions.



19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**19.1 (2020/MINUTE NO 0026) CLIMATE CHANGE IMPACT ON THE CITY OF COCKBURN****Author(s)** C Sullivan**Attachments** N/A**RECOMMENDATION**

That Council:

1. note the report; and
2. request WALGA to facilitate and implement a position on climate change initiatives on behalf of all local authorities in Western Australia; and
3. include public consultation on the declaration of a climate change emergency when reviewing the City's greenhouse emission reduction and adaption plans.

COUNCIL DECISION

MOVED Cr M Separovich SECONDED Cr T Widenbar

That Council:

- (1) receive the report; and
- (2) delete items 2 and 3

CARRIED 5/4**For:** Deputy Mayor L Kirkwood, Cr K Allen, Cr C Terblanche,
Cr M Separovich and Cr T Widenbar**Against:** Mayor L Howlett, Cr P Corke, Cr P Eva and Cr C Stone**Reason for Decision**

The City of Cockburn already has a plethora of policies that are dealing with this already. We already have these policies in place to mitigate future climate change risks, either through current investment policies, a waste policy, risk assessments that are carried out through DAPS, sorry not through DAPS, through the Audit and Strategic Finance Committee.

Any requests for other agencies to implement positions on the City's behalf would eventually end up coming back and biting us with more regulation, which if you look at what happened with our waste law, that we tried to do, we were going for something better than what the state had and as a result we ended up getting knocked back. Would it be wise to go involving other agencies in it because we are already doing an excellent job with our climate change obligations as it is?



Background

By email received on 16 January 2020, Cr Corke submitted the following Notice of Motion:

That Council,

1. Declare we are in a state of climate emergency that requires urgent action by all levels of government, including by local councils.
2. Reaffirm our commitment to collaborate with other Councils and Governing bodies through forums such as WALGA in order to take collective action to reduce the carbon emissions of our municipalities.
3. Recognise that the technology, expertise and capacity exists for humans to mitigate and adapt to this global challenge, but that collaboration and action is essential.
4. Acknowledge that the City of Cockburn is likely to be substantially affected by climate impacts, particularly sea level rise, heat waves, fire, drought and floods.
5. Remain a leader in emission reductions, climate change adaptation and mitigation amongst the local government bodies of Western Australia.
6. Request that the City's Climate Change Strategy for the next decade, to be developed in 2020, adopt a guiding principle that all Council operations reduce carbon emissions towards the reduction targets contained in the Paris Agreement.
7. Acknowledge the endeavours of young people across the world to highlight the need to take urgent action on the dual crises of climate change and species extinction and ask the CEO to convene a Concept Forum that includes representatives from bodies such as School Strike 4 Climate and Uni Students for Climate Justice together with climate scientists, indigenous representatives, an expert economist specialising in the impacts of climate change and how to mitigate them, community members and other specialists in the field. The findings from the Concept Forum would be presented at a future Councillor briefing session.

Reasons

1. We are in an unprecedented situation with species extinction, drought, coastal erosion, bushfires and other serious implications resulting from anthropogenic climate change. Many residents in the City of Cockburn are asking for proof that we are taking this situation seriously and doing what we can. A declaration of a state of climate emergency sends a clear signal that the City is aware of the situation and is taking all steps available.
2. Cockburn is a signatory to the WALGA Climate Change Declaration and joined the Cities Power Partnership in 2019 to collaborate with other local governments in creating a more sustainable future. The position expressed in the Western Australian Local Government Association's Draft Climate Change Policy Statement is that there is



a climate emergency which requires urgent action by all levels of government to avoid an unacceptable burden on future generations. The WALGA Policy Statement on Climate Change says that Local Government acknowledges:

- a) The science is clear: climate change is occurring and greenhouse gas emissions from human activities are the dominant cause;
 - b) Climate change threatens human societies and the Earth's ecosystems;
 - c) Urgent action is required to reduce emissions, and to adapt to the impacts from climate change that are now unavoidable; and
 - d) A failure to adequately address this climate change emergency places an unacceptable burden on future generations. Local Government is committed to addressing climate change.
3. Human induced climate change stands in the first rank of threats to humans, civilisation and other species. It is still possible to restore a safe climate and prevent most of the anticipated long-term climate impacts but this requires leadership; it requires collaboration across all bodies of government and all sectors of society to address this issue.
 4. As a coastal community we are facing significant threats from climate change and need to consider all possibilities in our future planning.
 5. The City of Cockburn has an excellent record in sustainability initiatives. To name only a few examples it has been proactively reducing greenhouse gas emissions for 20 years, it holds the largest inventory of solar photovoltaic systems for Local Government in Western Australia, recently exceeded its 2020 renewable energy target and currently generates 23 percent of energy for Council facilities from solar power. The City holds over 50 sustainability and climate change workshops annually to inspire change in our community. Cockburn has maintained a Zero Emissions Fleet since 2011 by offsetting the emissions with carbon credits generated from biodiverse tree planting projects in Western Australia's Wheatbelt. Additionally, the City is investing in an electric waste truck trial and has installed five electric vehicle charging stations across the municipality. The City is a Gold Waterwise Council and has taken action to reduce water and association energy consumption in its facilities and parks.
 6. In 2020, the City will be developing a Climate Change Strategy for the next decade and setting targets to drive deep emission reductions. Adopting a guiding principle in all Council operations to reduce carbon emissions towards the reduction targets contained in the Paris Agreement should be a part of this strategy.



7. The future belongs to the younger generations and it is very important that their concerns are heard and acknowledged. Using the medium of a Concept Forum to combine enthusiasm, determination and knowledge could provide valuable insights and ideas for future projects and goals. In addition, without the support of the community it will be harder to achieve our goals and therefore community consultation and support will be both inclusive and invaluable. In addition, we are elected to represent our community so it is incumbent upon us to take residents' feedback into account.

Submission

N/A

Report

In relation to the Notice of Motion the City wishes to advise the following:

Notice of Motion - Point 1

Declare we are in a state of climate emergency that requires urgent action by all levels of government, including by local Councils.

The motion is noted and supported in principle, subject to community consultation. The City expects to commence community consultation in first quarter 2020. The purpose of the consultation will be to inform the review of the City's existing climate change strategies and will determine whether a declaration of climate emergency is supported by the community.

It is noted that the declaration of a climate emergency requires a planned and strategic response, supported by an action plan. The City should also clearly define what is meant by the term 'climate change emergency' in a Climate Change Emergency Statement.

Notice of Motion - Point 2

Reaffirm our commitment to collaborate with other Councils and Governing bodies through forums such as WALGA in order to take collective action to reduce the carbon emissions of our municipalities.

The request to reaffirm existing partnerships is noted. Cockburn is a signatory to the WALGA Climate Change Declaration (2012) and a member of the Cities Power Partnership (2019). Additionally the Sustainability Officer is a member of the WALGA Sustainability Officer Network Group. The City will continue to progress and pursue these and other partnerships.

Notice of Motion - Point 3

Recognise that the technology, expertise and capacity exists for humans to mitigate and adapt to this global challenge, but that collaboration and action is essential.



The City recognises the importance of technology and has been proactive in the testing of wind turbines, electric vehicles, geothermal, solar and renewable energy sources. The WALGA Climate Change Declaration (2012) includes a commitment to work collaboratively with State and Federal government to implement key actions.

Notice of Motion - Point 4

Acknowledge that the City of Cockburn is likely to be substantially affected by climate impacts, particularly sea level rise, heat waves, fire, drought and floods.

The City acknowledges the potential impacts of climate change. The WALGA Climate Change Declaration (2012) includes a public acknowledgement that climate change is occurring. The City of Cockburn Coastal Adaptation Plan acknowledges sections of the Cockburn coast vulnerable to coastal processes, including erosion and inundation.

Notice of Motion - Point 5

Remain a leader in emission reductions, climate change adaptation and mitigation amongst the local government bodies of Western Australia.

The City supports the motion to remain a leader in emission reductions, climate change adaptation and mitigation.

Notice of Motion - Point 6

Request that the City's Climate Change Strategy for the next decade, to be developed in 2020, adopt a guiding principle that all Council operations reduce carbon emissions towards the reduction targets contained in the Paris Agreement.

The request to adopt strong emission reduction targets in line with, or exceeding Australia's commitment under the Paris Agreement, is supported.

Notice of Motion – Point 7

Acknowledge the endeavours of young people across the world to highlight the need to take urgent action on the dual crises of climate change and species extinction and ask the CEO to convene a Concept Forum that includes representatives from bodies such as School Strike 4 Climate and Uni Students for Climate Justice together with climate scientists, indigenous representatives, an expert economist specialising in the impacts of climate change and how to mitigate them, community members and other specialists in the field. The findings from the Concept Forum would be presented at a future Councillor briefing session.

A Concept Forum or something of a similar nature may be considered as part of a broad community consultation plan to inform the City's approach to climate change, which is being developed. The plan will provide a variety of platforms for input.



Strategic Plans/Policy ImplicationsCommunity, Lifestyle and Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

Economic, Social and Environmental Responsibility

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.

Further develop adaptation actions including planning; infrastructure and ecological management to reduce adverse outcomes arising from climate change.

Leading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Funding will be dependent on the actions to be developed. \$674,713 was allocated to climate change and sustainability initiatives in the 2019/2020 Environmental Services budget.

Legal Implications

It is recommended that the City seek legal advice before endorsing a Climate Emergency Declaration Statement to understand the implications of declaring a Climate Emergency.

Community Consultation

A comprehensive community consultation plan for the City's climate change response is being developed and will include a variety of platforms for community engagement. Consultation is planned to occur during the first quarter of 2020.

The declaration of a Climate Change Emergency is an impactful statement that must be accompanied by strong action and adequate resources to drive strong emission reductions and build resilience in the face of a changing climate.

Risk Management Implications

Climate Change management requires a planned and strategic approach. It is recommended that Council undertake consultation to determine if the motion to declare a Climate Emergency is supported by the Cockburn Community.



Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



19.2 (2020/MINUTE NO 0027) APPOINTMENT OF MEMBERS TO THE CHIEF EXECUTIVE OFFICER PERFORMANCE AND SENIOR STAFF KEY PROJECTS APPRAISAL COMMITTEE

Author(s) D Green

Attachments N/A

RECOMMENDATION

That Council

- (1) pursuant to Section 5.11A (1) of the *Local Government Act 1995* (the Act), terminates the appointments of Cr M Separovich, Cr P Eva and Cr T Widenbar as Deputy Members of the Chief Executive Officer Performance and Senior Staff Key Projects Appraisal Committee (the Committee), and
- (2) pursuant to Section 5.10 (1) (a) of the Act, appoints Cr M Separovich, Cr P Eva and Cr T Widenbar as members of the Committee

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 9/0

Background

By email received on 5 December 2019, Cr Separovich submitted a Notice of Motion to appoint himself, Cr Eva and Cr Widenbar as members of the CEO Performance and Senior Staff Projects Appraisal Review Committee, rather than as deputies to the Committee.

Submission

N/A

Report

At the Special Meeting of Council conducted on 24 October 2019, Council appointed Mayor Howlett, Cr Allen, Cr Stone and Cr Terblanche as members to the Committee and Cr Separovich, Cr Eva and Cr Widenbar as deputies.

Council is able to appoint as many Elected Members to a Standing Committee as it wishes to, subject to it being a minimum of three (3).

While there is no impediment to Council increasing the membership numbers of the Committee, it should be noted that in order to fulfil the quorum requirements, it will be necessary for a minimum of three(3)



Committee members to be present at a meeting of the Committee before it can be held.

Strategic Plans/Policy ImplicationsLeading and Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

N/A

Legal Implications

Sections 5.10, 5.11A and 5.19 of the *Local Government Act 1995* refer

Community Consultation

N/A

Risk Management Implications

There is a 'low' level of 'compliance' risk associated with this item

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



**20. NOTICES OF MOTION GIVEN AT THE MEETING FOR
CONSIDERATION AT NEXT MEETING**

Nil

**21. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
MEMBERS OR OFFICERS**

Nil



22. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

22.1 (2020/MINUTE NO 0028) CITY OF COCKBURN PERSONALISED NUMBER PLATES

Author(s) S Seymour-Eyles

Attachments N/A

RECOMMENDATION

That Council not pursue personalised City of Cockburn vehicle number plates at this time.

COUNCIL DECISION

MOVED Cr P Eva SECONDED Cr C Stone

That the recommendation be adopted.

CARRIED 9/0

Background

At the April 2019 Ordinary Council meeting Deputy Mayor L Smith requested (Item 22.4) that a report be prepared into the City obtaining personalised number plates, including City colours and logo.

Submission

N/A

Report

The potential benefits of having City number plates is one of stimulating local pride and as a marketing tool for local authorities.

Organisations including local Governments, football teams, charities can apply to the Department of Transport to have their own number plates. Football team number plates appear to be particularly popular and charities use the sales to fundraise.

The City of Cockburn used to have personalised plates domiciled as CCC, representing *Cockburn City Council*. These were phased out in the late 1990s/early 2000s due to a lack of take up from the public.

Calls made to a mix of nine WA councils late in 2019 produced the following information, which mostly indicates that more rural or remote shires have more success in selling Council branded number plates than metro Councils. This was confirmed by the Department of Transport Plates Unit on 3 January 2020. Officers didn't investigate beyond the nine Councils as the information from those nine was reasonably consistent.



When you get closer to Perth there is reduced interest from the public in purchasing Council number plates, as the following statistics indicate:

- The City of Rockingham sells one per year on average.
- The City of Mandurah discontinued sales as they were not popular.
- In 2010, the initial take up in the City of Melville was about 20 plates, reducing to 1-3 plates per year and then none.
- The City of Fremantle does still sell FREO number plates but states that they are not very popular and they have not sold any in the last year and a half.

To create these plates, an account needs to be created with the Department of Transport (DoT) with a minimum number needing to be ordered at any one time.

The majority of Councils contacted sold them for \$275, \$200 cost to DoT and \$75 as an administration fee. There is also a \$93 transfer fee from the City to the customer.

Below is the specific details obtained from the local governments which were contacted;

City of Belmont:

They only have *BCC* plates on council vehicles.

City of Rockingham:

They do still do offer Council number plates to residents, but they are only selling about one or less per year.

Cost: \$275 is what they sold them for - \$200 costs to DoT

Council administration fee: \$75

The plates are mainly only on fleet vehicles, but lately staff are opting to have private number plates on fleet cars instead of City of Rockingham plates.

City of Mandurah:

They discontinued selling them about five years ago as they were only selling three-four a year. Their view is that there are many more attractive options for customers, such as footy teams, available from the Department of Transport.

Cost: \$275 is what they sold them for - \$200 costs to DoT

Council administration fee: \$75

City of Fremantle:

The City still sells FREO licence plates. They were popular when first launched, however, are not anymore. They said they hadn't sold any in the last year and half. To date they have issued a total of 234 licence plates and while the person contacted did not know how long they had been selling them, she had been at the City for eleven years and they have been selling for that period.

Council vehicles do not have the promotional FREO licence plates.
Cost is currently \$341.00.



City of Melville:

The initial take up (as far as the officer could remember) was about 20 plates mainly by established residents (seniors) and a few Melville area commercial vehicles. After the initial take up, the purchases almost stopped except maybe one-three plates a year and after three years there were no further plate purchases.

They have standard plates on council vehicles.

City of Swan:

The City of Swan does not provide or sell any custom number plates to residents.

The process for applying to the DoT is described as follows;

- Plates are designed within limitations of the department style – the City would provide the logo and proposed name within the limit of characters
- Customers could not order directly with DoT. It must be through the relevant local government.
- The process is bureaucratic. The customer would need to come in to the City to complete the paperwork. The City would have to order and own the plate(s) then on sell them and facilitate the change of ownership from the City to the resident, who would then need to collect them from the nominated DoT office.
- There is a minimum order of 30 initially and then 10 per year, otherwise the Council plates order lapses.

On the basis of the bureaucracy involved and the lack of take up in other local governments, it is not recommended that the City prioritises the purchase and sale of City of Cockburn personalised number plates at this time. In addition, the action does not specifically fit within any of the Strategic Community Plan objectives.

Strategic Plans/Policy Implications

N/A

Budget/Financial Implications

The cost implications are negligible. The resources required to implement and manage the purchase and sale of number plates would be more of a staff cost and it would be in the region of \$200 administration fee required to genuinely cover costs.

Legal Implications

N/A

Community Consultation

N/A



Risk Management Implications

There is a “Moderate” level of “Brand/Reputation” Risk associated with this item.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil



22.2 FEASIBILITY - CONSTRUCTION OF AN ADDITIONAL ROAD LINK INTO THE YANGEBUP AREA

Author(s) C Sullivan

Cr Eva has requested a report on the feasibility of constructing an additional road link into the Yangebup area.

Reason

There are currently three entry/exit points providing vehicle access/egress to the Yangebup area – Yangebup Road onto Spearwood Avenue, Osprey Drive onto North Lake Road and Dunraven Drive onto Beeliar Drive. A fourth road link would improve traffic congestion on the existing entry/exit points and provide better access/egress for emergency vehicles.

Traffic congestion has been causing considerable delays during peak hours at these locations, especially during school terms.



23. CONFIDENTIAL BUSINESS

Nil

24. (2020/MINUTE NO 0029) RESOLUTION OF COMPLIANCE**RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

COUNCIL DECISION

MOVED Cr K Allen SECONDED Cr P Eva

That the recommendation be adopted.

CARRIED 9/0

25. CLOSURE OF MEETING

The meeting closed at 7.39pm.