



City of Cockburn
Ordinary Council Meeting
Agenda Paper

For Thursday, 9 May 2019



City of Cockburn
PO Box 1215, Bibra Lake
Western Australia 6965

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Coleville Crescent, Spearwood

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NOTICE OF MEETING

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Thursday 9 May 2019. The meeting is to be conducted at 7:00 PM in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in black ink, appearing to read 'Stephen Cain', is written over a horizontal line.

Stephen Cain
CHIEF EXECUTIVE OFFICER

CITY OF COCKBURN

SUMMARY OF AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY, 9 MAY 2019 AT 7:00 PM

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CITY OF COCKBURN**AGENDA TO BE PRESENTED TO THE ORDINARY
COUNCIL MEETING
TO BE HELD ON THURSDAY, 9 MAY 2019 AT 7:00 PM**

- 1. DECLARATION OF MEETING**
- 2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)**
- 3. DISCLAIMER (TO BE READ ALOUD BY PRESIDING MEMBER)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

- 4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN
DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT
OF INTEREST (BY PRESIDING MEMBER)**

- 5. APOLOGIES & LEAVE OF ABSENCE**

- 6. WRITTEN REQUESTS FOR LEAVE OF ABSENCE**

Nil

- 7. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON
NOTICE**

Nil

- 8. PUBLIC QUESTION TIME**

9. CONFIRMATION OF MINUTES

9.1 MINUTES OF THE ORDINARY COUNCIL MEETING - 11/4/2019

RECOMMENDATION

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 11 April 2019 as a true and accurate record.

10. DEPUTATIONS

11. BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

12. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

13. COUNCIL MATTERS

13.1 MINUTES OF GRANTS & DONATIONS COMMITTEE MEETING - 17 APRIL 2019

Author(s)	K Jamieson
Attachments	1. Minutes of Grants & Donations Committee Meeting - 17 April 2019 ↓

RECOMMENDATION

That Council receives the Minutes of the Grants & Donations Committee Meeting held on Wednesday, 17 April 2019 and adopts the recommendations contained therein.

Background

The Grants & Donations Committee conducted a meeting on 17 April 2019. The Minutes of the meeting are required to be presented.

Submission

N/A

Report

The Committee recommendations are now presented for consideration by Council and if accepted, are endorsed as the decisions of Council. Any Elected Member may withdraw any item from the Committee meeting for discussion and propose an alternative recommendation for Council's consideration. Any such items will be dealt with separately, as provided for in Council's Standing Orders.

Council approved a budget for Grants and Donations for 2018/19 of \$1,350,000 to be distributed as grants, donations, sponsorship and subsidies. The Grants and Donations Committee is empowered to recommend to Council how these funds should be distributed.

At its meeting of 17 July 2018 the Committee recommended a range of allocations of grants, donations and sponsorship, which were duly adopted by Council on 9 August 2018.

Following the September 2018 round of grants, donations and sponsorship funding opportunities, the Committee, at its meeting of 16 October 2018, recommended a revised range of allocations which were duly adopted by Council on 8 November 2018.

The March 2019 round of grants, donations and sponsorship funding opportunities has now closed and the Committee, at its meeting of 17 April 2019, considered revised allocations for the grants and donations budget, as well as the following applications for donations and sponsorship.

The donations recommended to Council are as follows:

Second Harvest Australia	\$18,000
Imagined Futures (formally South West Metropolitan Partnership Forum)	\$10,000
Hamilton Hill YouthCARE Council (Chaplaincy)	\$9,000
Black Swan Health	\$15,000
Project Pax for Veterans of Western Australia	\$3,000
Cooby Cares	\$5,000
Dance Ability Performing Arts Kelete (DAPAK)	\$0
South Lake Ottey Family & Neighbourhood Centre	\$13,000

The sponsorships recommended by the Committee are as follows:

Melville Cockburn Chamber of Commerce (MCCC)	\$15,000
A Cappella West	\$3,000
Swimming WA	\$5,000
Business Foundations	\$10,000
Western Australian Figure Skating Club	\$5,000

Little Green Steps WA

The Committee also considered a proposal for a renewed two-year partnership agreement with Little Green Steps WA (an initiative of the Australian Association for Environmental Education WA Chapter), to support early childhood services with Education for Sustainability from 2019-2021 and an allocation of \$27,847.03 (ex. GST) from the 2018/19 Grants and Donations budget for this purpose.

Guidelines for Community Funding for Community Organisations and Individuals

The Committee also considered 'Guidelines for Community Funding for Community Organisations and Individuals' to accompany the newly adopted Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorships).'

The objective of having one set of guidelines for the funding programs contained in the Council Policy and the three (3) related Delegated Authorities that are distributed from the Grants and Donations budget is

ease of use by the City and the community groups, organisations and individuals seeking funding. The guidelines outline the relevant eligibility, selection criteria, evaluation and limitations of each funding category and contain the necessary information for applicants.

Strategic Plans/Policy Implications

Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Council approved a budget for Grants and Donations for 2018/19 of \$1,350,000. Following is a summary of the proposed grants, donations and sponsorship allocations.

Summary of Proposed Allocations

Committed/Contractual Donations	\$500,000
Donations	\$210,000
Sponsorship	\$100,000
<u>Specific Grant Programs</u>	<u>\$540,000</u>
Total	\$1,350,000
Total Funds Available	\$1,350,000
<u>Less Total of Proposed Allocations</u>	<u>\$1,350,000</u>
Balance	\$0

Legal Implications

N/A

Community Consultation

In the lead up to the March 2019 round, grants, donations and sponsorship funding opportunities were promoted through the local

media and Council networks. The promotional campaign has comprised:

- Three advertisements in the Cockburn Gazette on 19 February, 5 March, and 19 March 2019;
- City of Cockburn Facebook promotional posts and feature stories on 20 February and 6 March 2019;
- Advertisement in the February 2019 edition of the Cockburn Soundings;
- Media Release issued 18 February 2019; and
- Promotion to community groups through the Community Development Service Unit email networks, contacts and community group meetings.
- Additional advertising through Community Development promotional channels:
 - Community Development Calendar distributed to all NFP groups in Cockburn;
 - Attendance and presentation at the Community Development 'Schools Sundowner' event on 5 March 2019;
- Information available on the City of Cockburn website;
- Email banner on outgoing City of Cockburn emails from 11 March 2019; and
- Reminder email sent to previous and regular applicants, and people who made enquiries during the application period.

Risk Management Implications

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs. There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds are met. To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds allocated to individuals or groups who did not meet the criteria and guidelines and or did not use the funds for the purposes they were provided. Adherence to these requirements is essential.

Advice to Proponent(s)/Submitters

Applicants have been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



City of Cockburn
Grants & Donations Committee
Minutes

For Wednesday, 17 April 2019

These Minutes are subject to confirmation

Presiding Member's signature

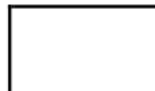
Date: 16 July 2019

GAD 17/04/2019

CITY OF COCKBURN

SUMMARY OF MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING HELD ON WEDNESDAY, 17 APRIL 2019 AT 6:00 PM

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CITY OF COCKBURN
**MINUTES OF GRANTS & DONATIONS COMMITTEE
HELD ON WEDNESDAY, 17 APRIL 2019 AT 6:00 PM**

PRESENT:**ELECTED MEMBERS**

Mr L Howlett	-	Mayor (Acting Presiding Member)
Mrs C Reeve-Fowkes	-	Councillor
Ms L Smith	-	Deputy Mayor
Mr P Eva	-	Councillor
Mr M Separovich	-	Councillor

IN ATTENDANCE

Mr D Green	-	Director, Governance & Community Services
Ms K Jamieson	-	Manager, Community Development
Ms M Bolland	-	Grants & Research Coordinator
Ms B Miller	-	Grants & Research Officer

1. DECLARATION OF MEETING

The Director, Governance & Community Services declared the meeting open at 6:01pm.

2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)

Mayor Logan Howlett received two nominations and assumed the role of Acting Presiding Member after it was declared that Councillor Stephen Pratt was an apology for the meeting.

3. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)

Deputy Mayor Lee-Anne Smith - Impartiality Interest Item 9.2

4. APOLOGIES & LEAVE OF ABSENCE

Councillor Stephen Pratt - Apology



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5. CONFIRMATION OF MINUTES

5.1 (2019/MINUTE NO 0001) MINUTES OF THE GRANTS & DONATIONS COMMITTEE MEETING - 16/10/2018

RECOMMENDATION

That Committee confirms the Minutes of the Grants & Donations Committee Meeting held on Tuesday, 16 October 2018 as a true and accurate record.

COMMITTEE RECOMMENDATION

MOVED Cr P Eva SECONDED Cr C Reeve-Fowkes

That the recommendation be adopted.

CARRIED 5/0

6. DEPUTATIONS

Nil

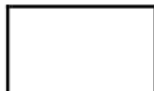
7. BUSINESS LEFT OVER FROM PREVIOUS MEETING (IF ADJOURNED)

Nil

8. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

Nil

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9. COUNCIL MATTERS

9.1 (2019/MINUTE NO 0002) LITTLE GREEN STEPS WA PROPOSAL TO PROMOTE EDUCATION FOR SUSTAINABILITY IN THE EARLY YEARS

- Author(s)** K Jamieson
- Attachments**
1. Little Green Steps WA Proposal for Partnership Funding 2019-21 [↓](#)
 2. Little Green Steps WA Report on Partnership Funding 2017-19 [↓](#)

RECOMMENDATION
That Council:

- (1) Enters into a renewed two-year partnership agreement with Little Green Steps WA, to support early childhood services with Education for Sustainability in accordance with the proposal attached to the agenda, and
- (2) Allocates \$27,847.03 (ex. GST) from the 2018/19 Grants and Donations budget for this purpose.

COMMITTEE RECOMMENDATION
MOVED Deputy Mayor L Smith SECONDED Cr C Reeve-Fowkes

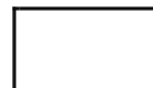
That the recommendation be adopted.

CARRIED 5/0

Background

Little Green Steps WA (LGSWA) is an initiative of the Australian Association for Environmental Education WA (AAEEWA) Chapter. LGSWA is a not-for-profit program that supports early childhood services across Western Australia with Education for Sustainability (Efs).

After successfully piloting LGS in Western Australia in July 2012, AAEEWA began a year-long partnership with the City of Cockburn to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of the deliverables of this project, in April 2015, the Grants and Donations Committee received a two-year partnership agreement proposal from LGSWA, which was approved by Council in May 2015. In April 2017, the Grants and Donations



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Committee received a proposal to renew the two-year partnership agreement for 2017-19, which was approved by Council in May 2017.

The current two-year agreement expires at the end of the 2018/19 financial year, so AAEEWA is inviting the City of Cockburn to continue the partnership for a further two years to consolidate the investment in early childhood and wider community to date through supporting sustainability education and actions that have environmental, social and economic benefits in the short and longer term.

Submission

The proposal for Partnership Funding for 2019-21 submitted by LGSWA is attached to the agenda, along with the report on Partnership Funding for 2017-19.

Report

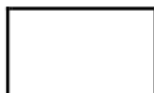
Sustainability is important for everyone in the community. Since 2014, the early years curriculum has recognised its significance, making it mandatory for sustainability to be included in early childhood services (ages 0-8) across Australia. This includes services such as child care centres, kindergartens, day care and family day care, and outside school hours care. LGSWA supports local governments within the Perth metropolitan area to complement and extend their capacity to engage and to influence sustainable outcomes in their early years settings.

Embedding sustainable practices is now part of the national Early Years Learning Framework (EYLF), the National Quality Standards (NQS) and the Western Australian Curriculum (WA Curriculum). Across Australia, early childhood education and care providers are being assessed against these requirements.

Through workshops, information and connecting educators with education providers and the resources that are available within their local councils and elsewhere, LGSWA provides support to those working in the early years sector. Where gaps are identified, LGSWA also works with organisations and existing programs to assist in creating suitable resources. By building the links between councils and their early years services, it enables important local government messages to be reinforced to the sector and achieve key sustainability objectives.

AAEEWA and the City of Cockburn have partnered to run the LGSWA program within Cockburn since 2014, which has resulted in a substantial increase in early childhood services making sustainable changes that benefit the services as well as children, families and communities in Cockburn. Over this time, LGSWA has been able to create significant momentum for change, with strong awareness of LGSWA as a valuable resource for sustainability information and

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assistance amongst early childhood services in Cockburn. Additionally, the program has seen changes in behaviour, with early childhood services in Cockburn taking action to be more sustainable in a number of different ways. In 2017-19, a total of 31 early childhood services, up from 19 services in 2015-2017, participated in workshops, visits, email and phone advice about sustainable actions, planning and resources. Evaluations of the LGSWA program in the City of Cockburn from 2017-2019 have been overwhelmingly positive, with early childhood services showing high levels of satisfaction with workshops. 98% of all participants stated they learned something new at the workshops and all reported an increase in confidence to embed sustainable practices in their work.

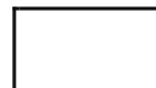
The City has a genuine opportunity to build on the existing outcomes of LGSWA in Cockburn, supporting local businesses whilst enabling action for a more sustainable future.

AAEEWA is offering the City of Cockburn a renewed two-year LGSWA partnership, which will allow for the employment of an Education Officer one day (7.5 hours) per week for two years, including appropriate leave entitlements. This continuity enables the maintenance and building of relationships with early childhood educators in the City and gives the Education Officer opportunity to build detailed knowledge of their current needs and the best ways to support early childhood services to embed sustainable practices in their work in an ongoing way.

Within the two year period of July 2019 to July 2021, the LGSWA program would also include the following activities:

- Four workshops per year for early childhood educators and teachers from the following choices:
 - Cultural workshops – including, if possible, a male and female Nyungar presenter.
 - Day to Day Sustainability in Early Years Settings workshops. This workshop gives a broad outline of sustainability and suitable actions for change.
 - Biodiversity workshop. This is a new workshop to be developed to address a lack of knowledge amongst early childhood staff about the importance of biodiversity and how their actions have an impact on plant and animal species.
 - Planning to meet the Outcomes of Sustainability in Early Years programming. This workshop would lead Centre Managers and Sustainability early years educators through a planning session and would include support from the Education and Care Regulatory Unit (ECRU) to both meet and exceed the requirements.

These workshops have been selected as a response to the feedback LGSWA has received from early childhood services,



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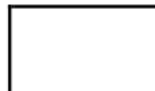
within the City, about what would most help them to work towards sustainability in their centre or classroom.

- Visits to five early years services per year. During these visits LGSWA staff will offer educators ideas and planning advice, relevant to that particular service, towards embedding sustainable practices in their work. Visits and other support, as described below, increase the likelihood of sustainable changes being made.
- Phone and email support to early childhood services to provide advice and suggestions of sustainability learning resources and funding sources. This will be provided as requested by early childhood services; however experience has shown that because LGSWA has been running in Cockburn for a number of years, early childhood staff have a growing knowledge of LGSWA as a 'go-to' hub of sustainability knowledge, meaning there will be a substantial demand for this.
- Providing sustainability-related children's activities at one City event, such as Teddy Bears' Picnic, per year.
- Promotion of City of Cockburn sustainability initiatives and community events at LGSWA workshops, on the LGSWA website and LGSWA newsletter, which has a circulation of approximately 1,300 subscribers.
- Publication of one article about the City of Cockburn's support for early childhood services and promotion of sustainability via the LGSWA program in local media or the AAEE national publications, ozEEnews.
- Development of two action planner documents to assist early childhood services to change their practices around sustainability areas such as biodiversity and water conservation.
- Review of the Early Childhood sustainability directory to keep the contents current. This directory provides information about environmental, cultural and community organisations such as Men's Sheds and community gardens that can support early childhood services to operate more sustainably.

These activities will be evaluated in a number of ways:

- Evaluation forms at all workshops to determine the usefulness of workshop content.
- Ongoing feedback from early childhood staff during visits and phone calls.
- Feedback from City staff working with LGSWA.
- End of year evaluation surveys sent to all educators that attend workshops or receive other support. This will collect information about how effective support from LGSWA has been over a longer period of time, what sustainable changes have been made at early childhood services and other ways that LGSWA could assist their service to embed sustainable practices.
- The number of educators and teachers that attend workshops or seek support from LGSWA and document the strategies.

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The proposal from LGSWA is fully supported by the City's Environmental Services and Community Development departments. It is also aligned with objectives in the City's Strategic Community Plan, Sustainability Strategy, Cultural Diversity Strategy, Reconciliation Action Plan, and proposed Play Space Strategy.

The work of LGSWA greatly assists Environmental Services (and Children's Services) to carry out Education for Sustainability (EfS) work within the Cockburn community. LGSWA has helped to fill a gap in EfS opportunities for early years services providers in Cockburn and greater WA. This sustainability-focussed support to early learning services (especially the workshops delivered) would otherwise not take place in Cockburn within the existing resources and capacity.

LGSWA also has continuing partnership agreements with the City of Armadale and City of Canning, a new introductory partnership with the City of Gosnells beginning in 2019 and are in discussions with the City of Melville to plan for 2020.

Strategic Plans/Policy Implications

Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

The cost of this program is \$27,847.03 plus GST per year. The renewed partnership agreement proposes to commence on 1 July 2019 and end on 30 June 2021. Payments are to be made in two equal annual instalments before the beginning of July each year, to be drawn from the 2018/19 and 2019/20 Grants and Donations budgets.

Legal Implications

N/A



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Community Consultation

A report including an evaluation summary of the Little Green Steps WA and City of Cockburn previous two-year partnership is attached. This includes feedback from 84 City of Cockburn early years services participants that have attended LGSWA workshops, as well as those that have utilised LGSWA support.

LGS WA is strongly supported by the City's Environmental Services and Community Development departments.

Risk Management Implications

The proposal is considered to have low associated risks, as follows:

- Service delivery involves presenting workshops and facilitating meetings for small/medium sized participant groups.
- No loss to reputation of City given LGSWA's affiliation with recognised professional organisation AAEEWA (Australian Association for Environmental Education – WA Chapter).
- Financial risks low due to proven success of program delivery over past five years of partnership and pilot programs.

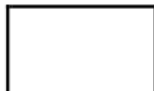
There is a risk that the benefits of the City's previous investments in this program will be lost or not sustained if the agreement is not continued.

Advice to Proponent(s)/Submitters

The applicant has been advised that this matter is to be considered at the 17 April 2019 Grants & Donations Committee.

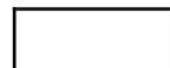
Implications of Section 3.18(3) *Local Government Act, 1995*

Nil





Major funding application
Little Green Steps WA program in the City of
Cockburn
2019-2021



Introduction

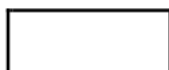
The Australian Association for Environmental Education – WA Chapter Inc. (AAEEWA) is applying for **\$55,694.06 excl GST** from the City of Cockburn (CoC) to run the Little Green Steps WA program within the City from 1st July 2019 until 30th June 2021.

Little Green Steps WA (LGSWA) is a not-for-profit program that supports early childhood services with Education for Sustainability. Through workshops, information and connecting educators with education providers and local government resources, LGSWA provides sustainability support to those working in the early childhood sector. This includes long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools. The program aims to educate, motivate and support early childhood staff to embed sustainable practices in how they run their services and what they teach children.

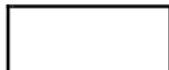
LGSWA uses a model of sustainability which encourages early childhood services to reduce their ecological footprint by reducing water and energy used, choosing sustainable transport options, acting to increase biodiversity and reducing the waste they produce. They are also enabled to increase their social handprint by learning about and incorporating many cultures, including Aboriginal and Torres Strait Islander cultures, partnering with community members and organisations and improving child wellbeing. This model is also used by Sustainable Schools WA, meaning that children will see consistent ideas about sustainability throughout their education. The model is pictured below and has also been submitted as separate documents with this application.

AAEEWA and CoC have partnered to run the LGSWA program within Cockburn since 2014, which has resulted in a substantial increase in early childhood services making sustainable changes that benefit the services as well as children, families and communities in Cockburn. For more information please see the report of LGSWA activities during 2017-2019, included with this application.

Over this time LGSWA has been able to create significant momentum for change, with strong awareness of LGSWA as a valuable resource for sustainability information and assistance amongst early childhood services in Cockburn. Additionally, the program has seen changes in behaviour, with early childhood services in Cockburn taking action to be more sustainable in a number of different ways, outlined in the eligibility criteria section below. CoC has a genuine opportunity to build on the existing outcomes of LGSWA in Cockburn, supporting local businesses whilst enabling action for a more sustainable future.







Proposed activities of the LGSWA program to assist early childhood services within Cockburn to become more environmentally and socially sustainable.

Within the two year period of July 2019-July 2021 the LGSWA program would include the following activities.

- Four workshops per year for early childhood educators and teachers from the following choices:
 - Cultural workshops – including, if possible, a male and female Noongar presenter.
 - Day to Day Sustainability in Early Years Settings workshops. This workshop gives a broad outline of sustainability and suitable actions for change.
 - Biodiversity workshop. This is a new workshop to be developed to address a lack of knowledge amongst early childhood staff about the importance of biodiversity and how their actions have an impact on plant and animal species.
 - Planning to meet the Outcomes of Sustainability in Early Years programming. This workshop would lead Centre Managers and Sustainability EY educators through a planning session and would include support from the Education & Care Regulatory Unit (ECRU) to both meet and exceed the requirements.

These workshops have been selected as a response to the feedback LGSWA has received from early childhood services, within the City, about what would most help them to work towards sustainability in their centre or classroom. See the attached report and presentation slide for further information.

- Visits to five early years services per year. During these visits LGSWA staff will offer educators ideas and planning advice, relevant to that particular service, towards embedding sustainable practices in their work. Visits and other support, as described below, increase the likelihood of sustainable changes being made.
- Phone and email support to early childhood services to provide advice and suggestions of sustainability learning resources and funding sources. This will be provided as requested by early childhood services; however our experience is that because LGSWA has been running in Cockburn for a number of years, early childhood staff have a growing knowledge of LGSWA as a 'go-to' hub of sustainability knowledge, meaning there will be a substantial demand for this.
- Providing sustainability related children's activities at one CoC event, such as Teddy Bears' Picnic, per year.
- Promotion of CoC sustainability initiatives and community events at LGSWA workshops, on the LGSWA website and LGSWA newsletter, which has a circulation of approximately 1300 subscribers.
- Publication of one article about CoC's support for early childhood services and promotion of sustainability via the LGSWA program in local media or the AAEE national publications, ozEENews.

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- Development of two action planner documents to assist early childhood services to change their practices around sustainability areas such as biodiversity and water conservation.
- Review of the Early Childhood sustainability directory to keep the contents current. This directory provides information about environmental, cultural and community organisations such as Men's Sheds and community gardens that can support early childhood services to operate more sustainably.

Evaluation

These activities will be evaluated in a number of ways:

- evaluation forms at all workshops to determine the usefulness of workshop content
- ongoing feedback from early childhood staff during visits and phone calls
- feedback from CoC staff working with LGSWA
- end of year evaluation surveys sent to all educators that attend workshops or receive other support. This will collect information about how effective support from LGSWA has been over a longer period of time, what sustainable changes have been made at early childhood services and other ways that LGSWA could assist their service to embed sustainable practices.
- the number of educators and teachers that attend workshops or seek support from LGSWA and document the strategies.

Funding requested

Little Green Steps WA is seeking a Budget of \$27,847.03 exc GST per year, for a two year period from 1st July 2019 to 30th June 2021 for the total of \$55,694.06 exc GST. This amount has been CPI indexed for the first time and a complete budget outline is attached to this proposal.

Key terms and conditions

AAEEWA also requests provision of a work space, computer and internet access for the LGSWA Education Officer in the Child Care Services section of Coolbellup Hub. This arrangement has proved to be beneficial for both LGSWA and CoC staff in the 2017-2019 period as they have been able to assist each other in their work.



Meeting City of Cockburn Community Grants Criteria

Eligibility Criteria

- a) **Organisations based within the City of Cockburn or whom primarily service residents and/or the interests of the City are eligible to apply for funds.**

Although AAEEWA operates LGSWA across Western Australia, this application is to provide the program for early childhood services within the City of Cockburn.

- b) **Applications from not-for-profit organisations including sporting, welfare, educational, arts/cultural, youth, seniors, children, ethnic and related groups are eligible to apply.**

The LGSWA program has been developed and delivered as a core component of the not for profit organisation, AAEEWA.

- c) **Applications must include a financial and/or in-kind contribution to the project.**

AAEEWA contributes to the viable and ongoing success of the LGSWA program in the City of Cockburn in a number of ways. As the peak body of Environmental Education in WA, it provides volunteer time, expertise and governance support to guide and grow the LGSWA program and to support the educator in its day to day running. AAEEWA also provides both in-kind and cash contributions to the program by way of insurance cover, mobile phone support and contribution towards accommodation costs for managing the program. Please see further details in the attached budget.

Selection Criteria

- a) **Primarily serve residents of the City.**

The proposed activities of LGSWA in the City will primarily serve residents of CoC. All workshops and support services will be provided for early childhood services within the City.

Sustainable changes made as a result of the assistance of LGSWA will benefit those services but also children, their families and local communities within the City. For example, an early childhood service that creates a vegetable garden with a compost bin could reduce their own waste, collect organic waste from neighbours of the service, teach children about healthy eating, provide vegetables for families to eat at home, invite older community members to teach children about gardening or sell produce to raise money for local charities.

Additionally, wherever possible, priority will be given to employing presenters (such as Noongar cultural presenters) from within the City and purchasing workshop materials from businesses within the City.

- b) **Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.**

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AAEEWA is a not for profit Incorporated Association and in WA is the Peak Body providing Environmental Education support to early years centres, primary schools, secondary schools and tertiary institutions, community and the local government sector for over 30 years.

Evaluations of the LGSWA program in CoC from 2017-2019 have been overwhelmingly positive with early childhood services showing high levels of satisfaction with workshops. 98% of all participants stated they learned something new at the workshops and all reported an increase in confidence to embed sustainable practices in their work. For more details please see the attached report.

Early Childhood Services also reported many sustainable changes showing that the program is effective in enabling sustainable changes. Examples include:

- appointing a sustainability officer
- using a worm farm or compost bin
- setting up a soft plastic recycling drop off point for parents
- reducing water use
- educating other staff about sustainability
- reducing paper use
- planting an edible garden
- reducing chemical use
- organising a visit from the CoC Waste Education Officer
- taking children on nature walks
- sampling local water bodies to look at macroinvertebrates
- reducing waste at events with catering
- conducting activities to engage children with nature

Although changes have been made there are still many more actions early childhood services can make to benefit residents of the CoC and the local environment. The letters of support included with this application demonstrates the need that Cockburn early childhood services have to continue the LGSWA program within the City.

c) Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.

LGSWA staff have demonstrated their ability to manage this proposal by successfully meeting the criteria of previous agreements with the CoC and even exceeding the requirements where needs arose, such as meeting the requests for visits from early childhood services over and above the agreed number. The LGSWA staff are managed by a management Committee that meet regularly to ensure the staff are fulfilling their commitments to the proposal they are implementing. The AAEEWA convenor and Treasurer also check in with LGSWA staff regularly to ensure that grant implementation and spending is on track.

AAEEWA has numerous sources of funding for the LGSWA program across Western Australia and the attached business plan shows strategies to make the most of existing funding sources, such as LGSWA membership, development of educational kits, continual application of grants from local councils, continual exploration of philanthropic financial support for the program.



d) Must hold public liability insurance to a value as agreed with the City.

AAEE inclusive of the WA chapter currently holds General Public and Products Liability insurance as a community service organisation to the value of 20 million dollars through Ansvar Insurance and documental proof has been included with this application.

Evaluation Criteria for Project or Activity**a) Can demonstrate how project or activity outcomes will be of benefit to the local community and/or City of Cockburn generally.**

The proposed LGSWA activities have been designed to meet the needs of early childhood services within Cockburn, based on their feedback over the course of the 2017-2019 program. For example, early childhood staff expressed a need to learn more about Aboriginal cultures in order to share cultural information with children and families, welcome Aboriginal children and families to their services and to help them meet requirements related to early childhood regulations.

Early childhood services that are supported by the LGSWA program to make sustainable changes such as reducing water and electricity use, reducing waste produced, promoting sustainable transport choices and creating habitat for native birds and insects are having a positive impact in the City and beyond by reducing resource use and caring for the natural environment. They also contribute to CoC goals listed in the Strategic Community Plan and other CoC strategies as outlined below.

Further than the immediate outcomes of sustainable actions in CoC early childhood services, the LGSWA program also has wider reaching impacts. When early childhood staff are upskilled to teach young children about caring for the environment and people, they are influencing the actions of a new generation, as well as their families. The educators are also changing their practices both at home and work, another level of change.

For example, children who learn about refusing, reducing, reusing and recycling waste through language such as "Waste is a resource waiting for a use" and "Let's rescue this waste" take this language home with them, which can motivate behaviour change in their homes. These messages can also stay with them in the longer term, guiding their choices about waste throughout their lives.

Another example is that children who learn about and are open to many cultures in their early childhood services can see that their own culture is valued and that people from diverse backgrounds contribute to society. These ideas can inspire them and their families to be accepting and inclusive community members.

b) Meets an identified need in line with one of the themes of the City's Strategic Community Plan.

The LGSWA program will contribute to meeting the objectives of CoC's Strategic Community Plan and other planning documents

Strategic Community Plan

- **Moving around: 1. Reduce traffic congestion, particularly around Cockburn Central and other activity centres**

LGSWA promotes active and public transport use in workshops and other support offered to early childhood services. Examples include suggesting staff are rostered on so that they can car pool or working with families to identify safe walking or riding routes to the service.

- **Economic, Social and Environmental Responsibility: 3. Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health (This is also CoC Sustainability Strategy objective ENV1)**

As part of their approach to assisting early childhood services to reduce their ecological footprint, LGSWA informs educators about their impacts on the environment and promotes reduced toxic chemical use in gardens, cleaning and painting. Other ideas from the workshops and LGSWA resources include ways to teach children about native species and also promoting the provision of habitat by planting butterfly gardens, planting bird attracting plants or adding bat boxes to trees at the service.

The proposed biodiversity workshop would extend these ideas to inform educators about the meaning of biodiversity, why it is important to protect a diverse range of species and ways they can, with children, act to address threats to biodiversity in their local area.

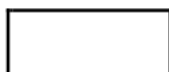
- **Economic, Social and Environmental Responsibility: 5. Improve water efficiency, energy efficiency and waste management within the City's buildings and facilities and more broadly in our community (This is also CoC Sustainability Strategy objective ENV3)**

Improving water and energy efficiency and reducing waste in early childhood services are key aims of the LGSWA program. In workshops and other support, educators are encouraged to undertake home audits to identify changes that can be made to reduce energy and water use (if operating a family day care service). Other actions that are encouraged include using outdoors to dry washing, shading to keep buildings cool and using natural lighting.

Feedback from early childhood services that participated in LGSWA between 2017 and 2019 suggests that these changes are already occurring in many services and that continued LGSWA support would enable further change in these areas.

- **Economic, Social and Environmental Responsibility: 7. Continue to recognise and celebrate the significance of cultural, social and built heritage including local indigenous and multicultural groups (This is also CoC Sustainability Strategy objective SOC1)**

All LGSWA workshops begin with an acknowledgement of country and promote learning about Noongar and other cultures. Day to Day Sustainability workshops



include participants learning some Noongar language to take back and incorporate in their services and educators are encouraged to learn more themselves, partner with Aboriginal people, create a Reconciliation Action Plan and share knowledge about cultures with children at their services.

Sustainability Strategy

As well as the Sustainability Strategy objectives listed above LGSWA will also contribute to

- **ECO 3: Create opportunities for community, business and industry to establish and thrive**

LGSWA supports early childhood services, some of which are small businesses or community organisations, to meet the standards they are assessed against, particularly in relation to environmental responsibility and cultural competence. The program also assists early childhood services to have a common view of sustainability across their staff. Participants at workshops meet others from their sectors, share ideas and sometimes work together to explore hands-on activities. Finally, early childhood services that excel in sustainable teaching and action can create a point of difference that can assist them in marketing their service to sustainability-concerned parents.

Cultural Diversity Strategy

- **1.5 Leadership: Advocate the benefits of cultural diversity to the community and inform public debate about this as required**

LGSWA staff frequently discuss the benefits of cultural diversity with early childhood teachers and educators and promote learning about many cultures as a way of increasing an early childhood service's social handprint. Examples of activities provided to educators include a checklist for auditing books and other resources to gauge who is represented and how they are represented, discussing sustainability knowledge from different cultures and creating welcome signs in multiple languages.

- **2.4 Social and cultural inclusion: Promote culture through events and celebrations with active involvement and co-design approaches with culturally diverse communities**

A proposed activity for LGSWA in Cockburn during the next two years is to run cultural diversity workshops for early childhood staff. These will include Noongar cultural presenters and information about the ways early childhood staff are influenced by their own culture, ways to learn about children's cultures and suggestions for activities to incorporate cultures in activities with children.

LGSWA promotes existing cultural events and celebrations through the LGSWA website and newsletter as well as at workshops.

LGSWA also connects early childhood services with cultural groups through the early childhood sustainability directory and proposes to review this during the next two

years to keep current details of all local cultural organisations willing to partner with early childhood services.

Reconciliation Action Plan

- **Focus Area: Bringing People Together. 7. Raise internal and external awareness of our RAP to promote reconciliation across our organisation and local government sector.**

- i. **Encourage appropriate organisations to consider undertaking a RAP**

- ii. **Utilise networks where we are sharing information to promote reconciliation**

In addition to providing opportunities for early childhood staff to learn about Noongar culture the LGSWA program also promotes the development of RAPs at early childhood services. LGSWA staff can provide support in this process, connecting early childhood services with cultural presenters who can help further educate staff about Aboriginal cultures, as well as a collection of online resources such as Narragunnawali, a website developed by Reconciliation Australia for schools and early childhood services. A number of child care services within Cockburn have developed Reconciliation Action Plans or are in the process of doing so.

- **Focus Area: Visible Recognition of Aboriginal and Torres Strait Islander People; Development of Understanding Linked to Practical Steps and Policies. 8. Tailor and expand Diversity and Inclusion training with a focus on cultural competency**

- i. **Increase knowledge and understanding of CoC Traditional owners and Aboriginal And Torres Strait residents, histories and achievements**

- ii. **provide the opportunity for key staff and members of the public to develop Nyungar language competency**

- viii. **Provide cultural competency training sessions for Residents Groups and other residents, as resources permit**

As outlined above, LGSWA workshops teach some Noongar language that would be useful in an early childhood setting. Examples include learning the names of body parts, colours or animals. Workshops also include displays of resources such as posters and books written in Noongar language.

The proposed cultural workshops will contribute to the cultural competency of early childhood staff, many of whom are CoC residents.

- **Proposed Play Space Plan**

LGSWA is well placed to contribute to the creation of a CoC Play Space Plan. Using existing LGSWA networks of early childhood services in the City, LGSWA can seek feedback on targeted themed parks such as nature play, loose parts, water saving and sensory parks from early childhood services and families. Early childhood services may use play spaces in a different way from families so this feedback may be a useful addition to the Play Space Plan.



- **Connecting Early Years Networks**

LGSWA operates within the same building as Connecting Communities with Kids and has contributed already to their collective knowledge base with potential to work more collaboratively to both improve the sustainability of early years networks to further support child wellbeing.

c) Applicants have a demonstrated ability to manage their affairs effectively.

AAEEWA has successfully managed agreements related to LGSWA with CoC in the past, as well as with other local and state government authorities. AAEEWA has continuing partnerships with the Cities of Canning and Armadale, and the Waste Authority as well as a new agreement with the City of Gosnells.

d) Will not require commitment to ongoing funding from Council.

AAEEWA receives funding from a range of sources for LGSWA (see above answer) and will continue to seek further funding, meaning that contributions from CoC will not be the sole income source for the LGSWA program. Please see the attached business plan for details.

e) Applications from Schools and other educational institutions must be in accordance with Council policy ACS7.

AAEEWA is not a school or an educational institution.

f) Applications from organisations that can demonstrate a financial or in kind contribution to the project will be considered favourable.

AAEEWA will make in kind and cash contributions to this project. More information is provided in the attached budget.

g) Project does not duplicate an activity already available in the local area.

No other organisations offer support to early childhood services, across all areas of sustainability, within the Cockburn area or even further afield. Where organisations have expertise in a specific area, such as water conservation, bush tucker or sustainable transport, LGSWA works with these organisations and informs early childhood services about how they can access support from them. The Early Childhood Sustainability Directory is one way LGSWA goes about this. By working from within the Council, LGSWA can uniquely connect with staff across departments to promote CoC initiatives to the early childhood sector such as sustainability grants, balance bike clinics, home energy audits, library services and events.

h) As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.

LGSWA demonstrates excellent value for money. The program supports a large number of early childhood services in the City (31 during 2017-2019) to learn about sustainability and make changes that reduce resource use and protect the environment, on few staff hours. At a recent presentation to CoC staff, it was observed that LGSWA is a very productive program. Please see the attached report for more details about LGSWA achievements over the last two years.

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The previous CoC funding of LGSWA has led to effective learning and behaviour change within early childhood services in Cockburn and provides an excellent opportunity to continue the momentum created so far. Continuing the LGSWA program within CoC would enable staff to build on existing relationships with early childhood services in the City and support early childhood services to extend their sustainable actions into new areas of their work. Additionally, although many early childhood services have been making sustainable choices there are still some that have not had contact with LGSWA and continuing the program would allow time to involve them in sustainable practices. If this program were no longer to be funded it would take an enormous amount of work for CoC to begin a new approach to empowering sustainable changes across early childhood services

The proposed activities also have new areas of focus, aiming to meet the changing needs of early childhood services within Cockburn. AAEEWA is not offering to run the same program that has been conducted previously, but rather, a program that has been designed according to feedback from local early childhood services. The attached letters of support corroborate the continuing demand for sustainability support amongst early childhood services.

Justification for the funding request and why it cannot be accommodated within the established programs and processes outlined in Council Policy SC35.

The funding AAEEWA is applying for will allow the employment of an Education Officer one day per week for two years. This continuity enables the maintaining and building of relationships with early childhood educators in the CoC and gives the Education Officer opportunity to build detailed knowledge of their current needs and the best ways to support early childhood services to embed sustainable practices in their work in an ongoing way. The Education Officer will also be able to maintain and build relationships with CoC staff and connect early childhood services with CoC programs and initiatives. With LGSWA management support, they will also have time to maintain wider networks of sustainability professionals and keep up current knowledge of further resources available to early childhood services.

Funding support will provide time to maintain the LGSWA program as it leads the way in the City of Cockburn. At the recent presentation to CoC staff, the productive nature of the LGSWA program was observed, due in part to the effectiveness of certain management tasks which focus on Cockburn such as regular LGSWA website updates and information sharing over social media and FB. Other tasks include the publishing of Cockburn focussed news in LGSWA seasonal newsletters; resource development with a Cockburn early childhood focus and knowledge sharing from Sustainable Schools, LINK Early Years, Waste Education and other network meeting groups which benefit Cockburn early childhood services.

A timeframe of two years provides time to build on the LGSWA program's existing work and the positive sustainability changes in early childhood services across Cockburn. It will also allow LGSWA to address the gaps of knowledge that have been identified and addressed in the proposed plan of activities.



Research shows that it can take considerable time for changes in practices to be embedded in educational settings, and that educators benefit from ongoing support to achieve these changes.

*'Professional learning needs to be ongoing, long term and sustained. Significant and long-term change in teacher practice does not occur in a matter of weeks but more often over months or years. Learning by doing, reflecting and refining is a long, multistage process. Teachers need support for their professional learning. Solving complex problems and implementing innovative practices may require outside expertise and additional resources. Encouragement and recognition is also crucial to maintaining effort.'*¹

Providing this funding will give early childhood services in Cockburn well proven support to enable them to make sustainable changes that will benefit children, families, staff and the Cockburn community.

Contacts

We look forward to continuing to support the City of Cockburn in its sustainability and community goals. Please contact either the Program Manager or the Convenor of AAEEWA to discuss this report and future directions

LGSWA Program Manager

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AAEEWA Convenor

Dr Jennifer Pearson

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E: pearsonjo@iinet.net.au

¹ <http://www.education.vic.gov.au/Documents/school/teachers/profdev/proflearningeffectivesch.pdf>

**Business Plan for Little Green Steps WA (LGSWA)
A program of the Australian Association for Environmental
Education – WA Chapter Inc. (AAEEWA)**

ABN: 77857237427

Address: PO Box 926, Cannington, WA 6987

Date Established: July 2012

Interim Business plan completed on 26th February, 2019

AAEEWA is in the process of writing a comprehensive business plan for LGSWA and has applied for funding to facilitate this process. This plan is to be used in the interim and will be reviewed in January 2020 should the planning process not be complete.



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Vision

To embed sustainability learning and practices in early childhood settings in Western Australia.

Mission

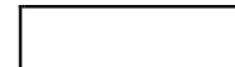
To engage and support Early Learning Sites (ELS) to develop and implement sustainable principles, policies and practices as part of day to day operations.

Target Market

Early childhood professionals working in long day care, family day care, out of school hours care, kindergartens, pre-primaries and primary schools as well as anyone working with children aged 0-8.

Products and Services

- Workshops on sustainability topics/themes:
 - Day to Day Sustainability in Early Years Settings
 - Introduction to Sustainability
 - Conserving and Protecting Water in Early Years Settings
 - Energy, Air and Transport
 - Cultural and Social Diversity
 - Reducing Waste Together
- Visits to early childhood services to plan sustainable actions and suggest resources
- Conference presentations
- Sustainability-themed children's activities for community festivals
- Newsletters, website and social media content to educate early childhood professionals about sustainability, providing practical ideas and information about useful resources
- Little Green Steps WA membership, providing discounts on workshops and access to a members-only section of website.
- Sustainability Education Kits – e.g. Reducing Waste Together Kit, Fun with Frogs Kit



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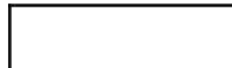
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Current Income Sources

- Membership fees
- Workshop fees
- Sale of educational kits
- Partnerships with local and state government

2019 Objectives

Objectives	Strategies	Key Performance Indicators (KPIs)
1. Educate and support early childhood professionals to embed sustainable practices in their work.	<ul style="list-style-type: none"> • Provide workshops on sustainability themes. • Visit early childhood services to assist in planning sustainable actions. • Produce/identify content for newsletters, website and social media to provide practical ideas and information about useful resources. • Promote current education kits and develop new kits. • Share early childhood sustainability directory with early childhood services. • Write and share case studies about early childhood services making sustainable changes. 	<ul style="list-style-type: none"> • Continue to deliver 20 workshops each year and increase in line with KPIs in Objective 3 below. • Engage (workshop attendance, visit, phone or email request for information or assistance, membership) with 140 early childhood services each year. • Engage (workshop attendance, visit, phone or email request, receive newsletter) with 1750 educators each year. • Make contact with 30% of early childhood services that have completed waste or local government sustainability workshops and report on levels of improvement or changes made as per the workshop content. • Review early childhood sustainability directory every two years. • Review Reducing Waste Together kit



		<p>every two years.</p> <ul style="list-style-type: none"> • Publish four newsletters each year • Add eight new resources to members' section of website each year. • Write or share three sustainability related posts, relevant to early childhood services on Facebook page each week. • Write and publish five case studies highlighting sustainable actions at early childhood services each year.
<p>2. Develop networks to maintain knowledge of sustainability and early childhood sectors in WA and promote our work.</p>	<ul style="list-style-type: none"> • Keep contact lists up to date in relevant local government areas. • Engage with relevant early years networks. • Engage with Sustainable Schools WA and other sustainability networks • Increase newsletter subscription lists by promoting at workshops and on Facebook page. 	<ul style="list-style-type: none"> • Maintain contact lists of all early childhood services in each local government area we work in. • Engage (in person or online) with early years networks in each relevant local government areas. • Participate in at least three community events or festivals each year. • Attend two Sustainable Schools Alliance meetings each year. • Attend two Waste Educators Working Group WA meetings per year. • Attend two Sustainability Officer Network Group meetings per year



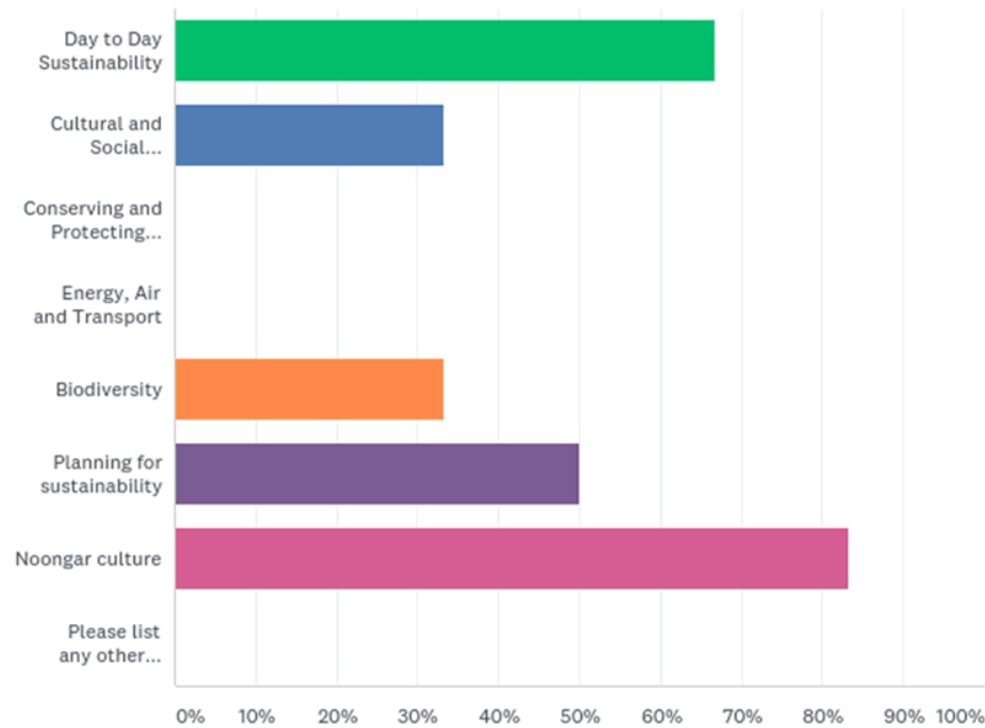
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		<ul style="list-style-type: none"> • Increase newsletter subscription by 15% per year • Increase number of Facebook followers by 10% each year
3. Increase amount and number of income sources to make the Little Green Steps WA program financially sustainable.	<ul style="list-style-type: none"> • Increase number of Little Green Steps WA members • Increase number of paid workshops outside of partnerships • Increase number of partnerships with local and state government • Explore other grant opportunities (e.g. SUEZ, Lotterywest) • Increase education kit sales –e.g. Reducing Waste Together Kit, Fun with Frogs Kit 	<ul style="list-style-type: none"> • Maintain membership base with an increase each year of 10% • Increase number of paid workshops by two each year • Maintain current local government partnerships and enter into one new partnership every two years. • Apply for one grant each year, outside of partnerships. • Maintain current sales and sell an additional five kits or resources each year
4. Governance	<ul style="list-style-type: none"> • Maintain a management committee of diverse membership, knowledge and experience. • Exercise responsible financial management • Ensure compliance with employment, insurance and other laws • Comply with national and state policy relevant to Education for Sustainability in the early years. • Engage professionals to assist with tasks beyond committee expertise. 	<ul style="list-style-type: none"> • Maintain committee membership of between six and eight people, with experience relevant to Education for Early Childhood Sustainability. • Keep adequate records of financial transactions • Maintain responsible financial management as outlined in the AAEEWA Constitution • Maintain compliance with employment, insurance and other laws.



Which workshop topics would be most useful for your service in future? Please select up to 3 answers.



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LGSWA Budget with City of Cockburn - 2019-2021: Two Year Partnership

In-Kind Income	\$ Exc GST	In Kind Expenses	\$ Exc GST
AAEEWA Volunteer hours developing Little Green Steps model (includes intellectual property of existing workshops, support materials and resource development)	13,146.90	Development of Little Green Steps Model	13,146.90
Communication & Evaluation & Governance (AAEEWA Committee support) 40 hours over two years @ \$33.11 Volunteering WA rate)	1324.00	Communication & Evaluation data - AAEEWA Committee support	1324.00
AAEEWA Mobile usage for COC Educator @ \$360 p.a x two years	720.00	Mobile phone usage for COC LGS program	720.00
AAEEWA Program Insurance x 2 years	674.00	Insurance x 2 years	674.00
Sustainable Schools WA sponsorship for planning posters for LGS \$5.00 per poster x 150 per year x 2 years	1500.00	Hand & Footprint posters to give out to workshop attendees	1500.00
One World Centre – sponsorship for books for cultural workshops x 2 years	1125.00	Books for early years educators to give out at cultural workshops	1125.00
SERCUL sponsorship digital development of flyers x 8 @\$100 each.	800.00	Digital Flyer development for workshops	800.00
City of Cockburn Workshop consumables per two years	2000.00	Workshop consumables for two years	2000.00
Sub total In-Kind income City of Cockburn	2000.00	Sub total In-Kind expenses	2000.00
Sub total In-Kind income AAEEWA	19,289.90	Sub total in-Kind expenses	19,289.90
Total In-Kind Income	21,289.90	Total in-kind Expenses	21,289.90
Cash Income	\$ Exc GST	Cash Expenses	\$ Exc GST
City of Cockburn Cash contribution	55,694.06	Provision of Education Officer @ 7.5 hours per week for two years including CPI indexed increase of 1.9 %.	34,972.08
		Support* to manage LGSWA program in Cockburn @ 3.75 hours per week for two years including CPI indexed increase of 1.9 %.	18,721.98
		Professional Fees for presenters @ workshops x 4 per year over two years: Cultural presenters @ \$300	2000.00



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		min per workshop; ECRU, Biodiversity professionals @ \$200 min.	
AAEWA Cash contribution administration support for program over 2 years	900.00	Administration support for program	900.00
AAEWA contribution to accommodation of Program Manager at CoC Coolbellup hub for 2 years	5400.00	Accommodation of Program Manager paid to CoC Coolbellup hub for two years @ 2700 per year x 2 years	5400.00
Total Cash Income AAEWA	6300.00	Total Cash Expenses AAEWA	6300.00
Total Cash Income CoC	55,694.06	Total Cash Expenses CoC	55,694.06
GST on City of Cockburn Cash Contribution	5,569.40	GST on Total project expenses	6,199.40
GST on AAEWA Cash contribution	630.00		
Total Cash Project Cost exc GST	61,994.06	Total Cash Project Expenses exc GST	61,994.06
Total Cash Project Cost Incl of GST	68,193.46	Total Cash Expenses Incl of GST	68,193.46
TOTAL AMOUNT Requested from City of Cockburn for 2 year partnership	61,263.46 Incl GST		

*LGS Management tasks which focus on Cockburn through FB posts and information sharing and regular website updates; the publishing of Cockburn focussed news in LGS Seasonal newsletters; knowledge sharing and network building for the benefit of Cockburn early years & resource development which benefits Cockburn early years.

**Bees Knees
Family Day Care**

88 Bibra Drive, Bibra Lake 6163
089 414 8559 or 0414 274 106
chajess@bigpond.net.au



ABN: 323 879 82706

To Whom It May Concern,

My name is Chantelle Brown and I have operated a Family Day Care business in Bibra Lake for the past 17 years. I have witnessed many changes during this time but one of the most profound and exciting things I've experienced is seeing the positive effect that my journey with sustainability has had on the children in my care.

The role that the Little Green Steps program has played in helping me embrace and embed sustainable practices into my day care has been significant. Prior to attending my first LGS workshop, I believed that I was "doing enough," to teach children about recycling and caring for the environment. I soon learned though that there were so many more engaging experiences and opportunities that the children and I were missing. I walked away from that first workshop feeling inspired, informed and motivated to ensure that sustainability became a part of everything we did.

Water conservation, vegetable, fruit and herb gardening, worm farming, using natural cleaning products, using resources in ways that were not wasteful, care and awareness of local native plants, animals and habitats, reducing energy consumption and Noongar cultural awareness are but a few concepts I have been able to help my little ones understand, thanks to Kylie and Little Green Steps. Not only have the workshops been amazing, having easy access to Kylie for guidance, support, tips, resources and news about community events has proved invaluable.

I truly hope, that the City of Cockburn continues its partnership with LGS. The program is so enjoyed and beneficial to all Educators and the children and families that we care for.

Yours sincerely,



Chantelle Brown
Bees Knees Family Day Care

21 February 2019



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Good Morning,

I would like to express the benefits Goodstart Cockburn Central has received from the amazing workshops and information we receive from the Little Green Steps WA (LGSWA) program.

Being new to the City of Cockburn I was not previously aware of the information that could be accessed through LGSWA and over the past 18 months myself and a number of the Centre's Educators have attended workshops and information sessions that have been included in the programming that directly benefits the children and allows Educators to pass on valuable information and learning opportunities to children of all ages as well as families.

For example, the service required a sustainability plan and simply didn't know where to start and after attending the Sustainability workshop run by LGSWA we were given more than enough information to get started. This has included the establishing of a functioning worm farm, rainwater tanks and a community garden that has featured in the LGSWA summer newsletter and the Cockburn Gazette. Kylie and the staff of LGSWA have been able to guide us along the way and have been so very supportive in allowing many of our Educators to access information and attend workshops.

We have found the LGSWA newsletters to be very informative and have given us a range of ideas to implement at the service. We also utilise LGSWA as a conduit via not only the newsletter but also information emailed to us to let us know what resources, workshops and events are happening within the City of Cockburn that we can pass onto Educators and families.

I was very excited to attend the Cultural and Social diversity workshop which has assisted the service with introducing new learning opportunities for the children about culture and to assist Educators with a place to start that moves away from tokenistic gestures which often happen in a childcare setting. This information will be invaluable in assisting with the formation of the Centre Reconciliation Action Plan.

A last-minute invitation to attend the Noongar Yarnings workshop with Leonard Thorne was truly inspirational and I don't believe I would have been afforded the opportunity to gain such valuable knowledge without the help of LGSWA.

LGSWA has been a wonderful resource for the Centre and myself and the Educators of Goodstart Cockburn Central look forward to future participation in LGSWA projects.

Kind Regards

Wendy Cook

Centre Director
Goodstart Cockburn Central

jan@goodstart.org.au

We're for children, not for profit.

PO Box 10120, Adelaide Street, Brisbane Qld 4000
t 1800 222 543 f (07) 3020 3825 abn 69 139 967 794

goodstart.org.au

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KIDS CORNER CHILD CARE CENTRE

190 BEELIAR DRIVE

MUNSTER WA 6166

Ph: 0894184185

Fax: 0894184185

ABN 32 879 906 409

kidscornercc@optusnet.com.au<http://kidscornercc.wix.com/kidscorner-childcare>

To whom it may concern,

Kids Corner Child Care educators have attended many training sessions facilitated by Little Green Steps WA.

We have found that there are always new sustainable ideas to learn about, that workshops can enthuse new staff about sustainability, that they provide sustainability information that our early childhood educators may not have time to find themselves and have helped us to connect to sustainability networks within our community.

The lessons learned have enabled us to commit to a greater degree to sustainable practices across our service as well as enabled us to embed sustainable teaching into our children's learning programs in all age groups. We regularly discuss with children, water saving ideas (we tip water bottle water onto our plants at the end of the day, have planted native plants requiring less water and use lots of mulch). The children know to use only 1 piece of paper towel for drying hands and to reuse their drawing paper until it is full (to save trees). These are all ideas we have collected during our training and networking times with Little Green Steps.

The educators have engaged in practices to reduce the use of chemicals across the service and we use compostable bags for rubbish that needs a bag and compostable nappies (another initiative we got from Little Green Steps).

We hope to see Little Green Steps continue, so we can also continue our work with children for the future of our planet. The service attending programs that they run with children are worth so much to our service, the community and the world of the future.

Karen Stackpole

Director

05/02/2019



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To Whom It May Concern,

I have been a Family Day Care Educator with the City of Cockburn FDC Service for the last 3 years.

I have embedded sustainable practices into my FDC on a daily basis passing this information onto the children in my care.

Little Green Steps have assisted me in many ways: -

- through workshops and training (this training is presented with passion and great demonstrations too)
- contact details of agencies able to assist me with resources
- via the occasional enquiries I make when I need assistance with regards to my sustainable practices.

About 18 months ago I spoke with Kylie asking if she could visit my home as I had some questions about my outdoor environment. Kylie was happy to help, arriving with a colleague named Ann. I was seeking some advice on how to better use my outdoor area more sustainably. They made some great suggestions and also encouraged me in what I was already doing with the children.

- Kylie has very kindly made the time to talk to me about some ideas I wanted to use within my current Early Childhood Education and Care Diploma studies as well.

Their training has enabled me to impart my newly learnt knowledge onto the children in many ways, assisting the children to engage and learn from these sustainable practices.

I believe that passing this knowledge about long term benefits of living sustainably onto young children fosters a generation of responsible and respectful young adults that care for their environment and the world in which we all share.

It would be wonderful and beneficial to all early childhood educators to know that LGS will be able to continue to provide information and training for years to come.

Kind regards

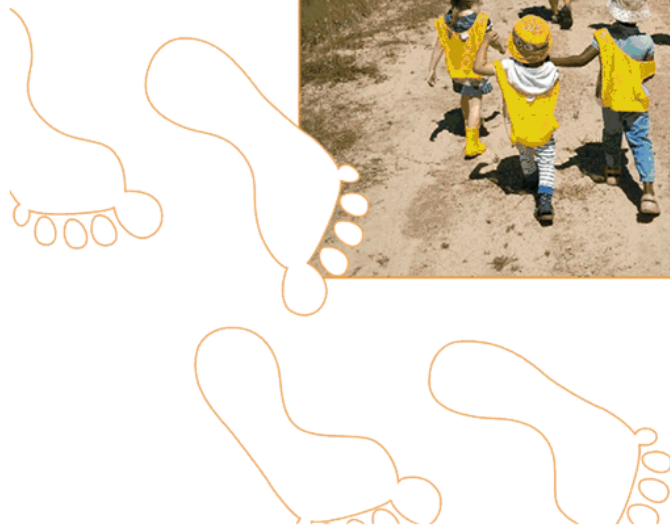
Antonia Duff 8th Feb 2019.



Taking Little Green Steps in Cockburn

Report on Little Green Steps WA activities in the City of Cockburn 2017-2019

March 2019



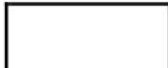
Introduction

Little Green Steps WA (LGSWA) is a not-for-profit program of the Australian Association for Environmental Education WA Chapter Incorporated (AAEEWA), that supports early childhood services across Western Australia with Education for Sustainability (EfS). Through workshops, information and connecting educators with education providers and local government resources, LGSWA provides support to those working in the early years sector. This includes long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools. Where gaps are identified, LGSWA also works with organisations and existing programs to assist in creating suitable resources.

After successfully piloting Little Green Steps in Western Australia in July 2012, AAEEWA began a year-long partnership with the City of Cockburn (CoC) to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of this project, AAEEWA and the City of Cockburn entered into two-yearly agreements from 2015-2017 and 2017-2019 to deliver the LGSWA program to early childhood services in the City.



Images from Teddy Bears' Picnic and Little Green Steps WA workshops in 2018
Cover image of Success Early Learning Centre nature walk. Used with permission



Working with the City of Cockburn

The Little Green Steps WA Program Manager and Education Officer have worked on projects and initiatives with City staff from the following departments:

- Environment – LGSWA encourages family day care services to register for free home energy and waste audits, shares information about City environment initiatives, and promotes environmental support available to early childhood services such as home energy audit kits, Cockburn bird ID tool kit, environmental education grants, sustainable living events and grants.
- Family and Community Development – LGSWA has run activities at Teddy Bears' Picnic each year as well as providing young children's activities for Froggy Fun with Fathers and Loose Parts Play events.
- Parks – LGSWA connects family day care educators who would like to access cut logs for nature play spaces with the Parks department who can provide logs when they need to cut down trees.
- Waste – LGSWA shares information about waste services and waste minimisation strategies to Cockburn early years services. LGSWA also worked with the Waste Education Officer to set up a Terracycle stationery collection box at the Coolbellup Hub.
- Childcare Services – Family Day Care & In-Home Care Educators and Support Officers frequently use LGSWA created or sourced teaching activities such as 'Ready Set Wonder', grotty bags, compost in a bottle, making bird nests and other activities to help children learn about natural cycles and conserving resources. LGSWA staff have answered Educator

questions about composting, worm farming and community gardens. They have also worked with Childcare services staff to set up office compost, worm farm and soft plastic collection systems.

- Library Services – LGSWA works with children's librarians to promote sustainability initiatives such as reviews of themed picture books and school holiday children's events.
- Transport and Traffic – In preparation for a Healthy Choices, Healthy Environment workshop planned for March 2019, LGSWA has been liaising with the TravelSmart Officer about support available to early childhood services wanting to encourage active transport choices.



Collecting eggs at Teddy Bear Corner Child Care Centre. Used with permission.



Activities: Workshops

Six workshops have been delivered with two more planned before June 2019.

Day to Day Sustainability in Early Childhood Settings –

July 2017, March 2018 and August 2018

During these workshops participants were introduced to the Ecological Footprint and the Social Handprint as a model of sustainability.

They considered ways that their early childhood service was already reducing their ecological footprint by taking action in the areas of water; energy; transport and air; biodiversity; and purchasing and waste; as well as increasing their social handprint by learning from and about a range of cultures, especially local Aboriginal cultures; partnering with community members and groups; and working to improve child wellbeing.

Participants took part in a range of practical activities that can be used to teach young children about caring for people and environment, such as learning some Noongar language and nature weaving. They were also directed to a range of resources to help increase their own knowledge about aspects of sustainability and give them learning activity ideas.

Guest speakers at these workshops included

- Denise Crosbie, from The Wetlands Centre Cockburn, who spoke about the importance of wetlands and took participants on a guided walk on the Bibra Lake boardwalk,
- Nicki Ledger, who spoke to participants about what happens to waste in the City of Cockburn, changes to recycling systems in Perth and ways to reduce waste,
- Robyn Brown, who demonstrated how to build a worm farm and spoke about caring for worms and troubleshooting common problems with worm farms.

A section of each workshop was dedicated to planning, where participants could think about how they could incorporate what they had learned into their everyday work and set achievable goals. They were also informed about City of Cockburn initiatives that could assist them, such as home energy audits (suitable for family day care), sustainable living events and sustainability grants.



Sample workshop activity Noongar language

Participants discussed simple ways to incorporate aspects of Noongar culture into their services. They were taught the Noongar names for head, eyes, ears, mouth, nose, and other parts of the body. To reinforce learning they played Simon Says, labelled body pictures and sang *Heads, Shoulders, Knees and Toes*.

Activities: Workshops

Sustainability in Early Years Settings: Energy, Air and Transport – May 2018

Participants at this workshop learned about different types of energy as well as the way energy from fossil fuels contributes to climate change. They also discussed ways to encourage active and public transport use amongst staff and families and reduce indoor air pollution. They joined in activities that could be used with children such as looking at where products were made and considering the energy used in transporting them, or choosing dress up clothes appropriate for the weather (to reduce the need for heating and cooling).

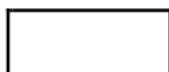
Participants considered the possibility of undertaking an energy audit and were given information about the results of audits at other early childhood services in Perth. They explored the City’s Home Energy Assessment kit and planned to make changes at their service.

Introduction to Sustainability – August 2018

This workshop was held in the evening and was shorter than the Day to Day workshop to make it easier for family day care staff to attend. It included discussion about the Ecological Footprint and Social Handprint as well as brief taster information about reducing energy use, using sustainable transport options and learning from and about many cultures. Participants also had a short time for planning changes they would make at their early childhood service.

**Sample activity
Using our own energy**

Three participants made a scrambled eggs mix – one with an electric mixer, one with a spoon and one with a manual eggbeater. They brainstormed opportunities for talking with children about using our own energy in place of electricity.



Activities: Workshops

Conserving and Protecting Water in the Early Years – October 2018

Participants learned about the water cycle, where water in Perth comes from and how it is treated by building a simple model of Perth’s water system. They discussed stormwater pollution and ways to keep waterways clean.

They shared ideas about ways to reduce water use and learned ways to influence the behaviour of staff and children at their service.

Claire Braithwaite from the City of Cockburn spoke about reducing water use in the City of Cockburn.

Participants completed a number of fun activities that could be used to teach children about reducing water use and water pollution including making clouds in a jar, appointing children as water monitors and trying to clean polluted water. Finally, participants used what they had learned to plan changes at their service.

Sample Activity
How pollution spreads

Participants filled the ‘cups’ of an egg carton with water. They added a few drops of food colouring and some paprika to one ‘cup’ and watched them flow to other ‘cups’. The activity is a demonstration of how different bodies of water, such as rivers, lakes and oceans are connected and how easily pollution is carried from one to another. Educators discussed ideas they could share with children about reducing water pollution, such as picking up litter and cleaning up after their dogs in parks.

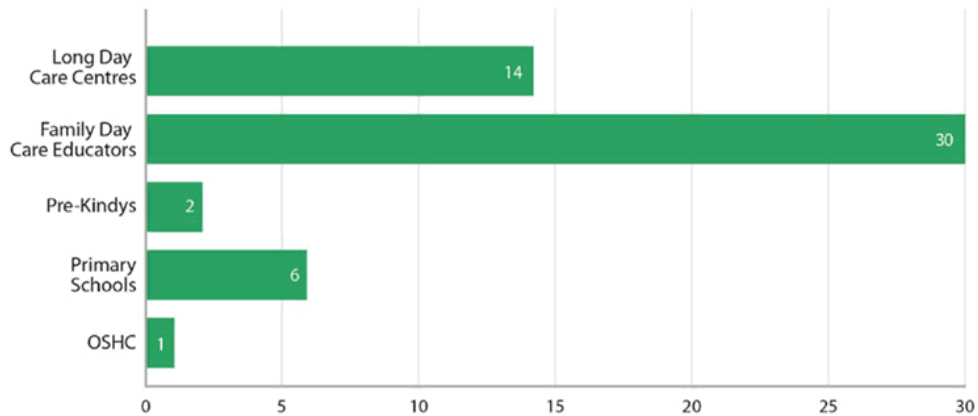
“Thank you for a wonderful opportunity to learn from others and experience real life and useful sustainability practices that we can put into place in an early years setting!”



Workshop Participants

Participants at Little Green Steps WA Workshops 2017-19

104 participants attended workshops from the following Early Years Services
(Two more workshops booked before completion of this 2017-2019 agreement)



Of Cockburn early childhood services:

- 63% of all long day care services in Cockburn had staff members attend workshops
- 7 long day care services that had not previously accessed LGSWA services sent staff to workshops
- 4 schools that had not previously accessed LGSWA services sent staff to workshops
- 5 services sent more than three staff members to workshops
- 23 more early childhood educators attended workshops during this partnership than the previous one

"Kylie did a great job, made everyone feel welcome and comfortable. It was a good pace and wasn't too much info at once, had lots of chances to chat with others and reflect on what we are already doing and what more we can do. There were so many real life and valuable examples! I'm glad we didn't get a million hand outs and that you are clearly following through with the sustainability by not wasting so much paper. Loved it :)"



Workshop Evaluations

Feedback from participants at Little Green Steps WA workshops has been overwhelmingly positive, indicating that the program is relevant, valued and meeting a demand for sustainability support in the sector. Based on 84 responses, the feedback shows:



When surveyed at each workshop participants reported that they planned to make the following changes at their services:

- More discussion and role modelling about sustainability with children
- Incorporate Noongar language
- Introduce an Acknowledgement of Country sign
- Reuse packaging in art activities
- Start a worm farm
- Educate other staff about sustainability
- Create a sustainability library of resources
- Use the online resources we learned about in the workshop
- Run more outdoor activities with children
- Emphasise the importance of reduce, reuse, recycle
- Find funding to create a water saving garden
- Run water pollution activities
- Teach children about the water cycle
- Run activities to engage children with nature
- Use the Ecological Footprint and Social Handprint to plan
- Use the Energy Challenge Checklist to reduce energy use
- Teach children about reducing energy use
- Involve the local community in service activities
- Make use of the garden more
- Create a nature toolkit to help children explore their environment
- Reduce our water use



Activities: Visits to Services

The LGSWA Education Officer also supported early childhood services within Cockburn by visiting to talk with staff and offer ideas and planning advice, relevant to that particular service, towards embedding sustainable practices in their work. Also, a number of case studies or media articles have been written to share existing sustainability actions and ideas with other services. **The target for the number of visits was four per year and this was exceeded with a total of twelve visits.**

Service visits in 2017-2019

Early Childhood Service	Topic
Meerilinga Children and Family Centre	Composting, shading windows, sustainability grants
Teddy Bear Corner	Case study
Goodstart Cockburn Central	Garden, promotion of sustainability grants, case study
Kids Corner Child Care Centre	Green cleaning, case study
Little Peoples Place Spearwood	Reducing waste
Camp Australia Aubin Grove	Community partnerships
Camp Australia Coogee	Closed loop gardening, bush tucker
Success Early Learning Centre	Nature walks
Helping Hands Jandakot	Natural pest control
OSHClub - Harmony PS	Sourcing plants for garden
Nido Early School Beeliar	Incorporating Aboriginal cultures, engaging children with nature
Perth Waldorf School	Early childhood books about sustainability

Case Study – Success Early Learning Centre

Educators at the brand new Success Early Learning Centre contacted LGSWA in August 2018 for assistance in setting a sustainability direction. The LGSWA Education Officer helped them to set their first priorities and provided information about teaching resources related to Bush Tucker, native animals and birds and recycling. The educators were also keen to begin nature walks with children and LGSWA put them in contact with another childcare centre already conducting walks and the CoC Environment team to discuss logistics and safety considerations.



Cubby Building at Success Early Learning Centre

Since the visit, the centre has taken older children on several nature walks, examined macroinvertebrates in local water sources, facilitated nature and mud play and set up recycling collection points in each room.



Activities

Community Events

LGSWA ran activities at Teddy Bears' Picnic in 2017 and 2018, along with the CoC Environment Education team. This contributes to the Cockburn community and is a chance to promote the City's support of Education for Sustainability in local early childhood services.

- In 2017 the activities were about native animals and included children placing toy animals in habitat models, learning Noongar names for animals and making different animal footprints in sand trays.



- In 2018, the activities were about native birds and promoted the Aussie Backyard Bird count. Children added grass, sticks and fabric to large bird nests, looked at real bird nests and made their own beaks.
- Additionally, LGSWA supplied activities for Froggy Fun with Fathers in 2018 and 2019 and Loose Parts Play in 2019.

Creating Resources

- LGSWA is adapting an existing LGSWA resource to create an Early Childhood Sustainability Directory to inform early childhood services within the City of Cockburn about other organisations that can assist them to embed sustainable practices in their work. The directory is an interactive PDF and includes environmental education organisations, government initiatives, cultural groups and community groups such as

Men's Sheds and community gardens, within Cockburn and beyond. This will be completed by June 2019.

- The LGSWA Education Officer has written a sustainability action planner to assist early childhood services with planning to reduce energy use, prevent air pollution and promote more sustainable transport options to families and staff. Certificates are being developed to acknowledge Cockburn early childhood services that are taking action in this area. Services that complete a minimum number of actions will be eligible for recognition.

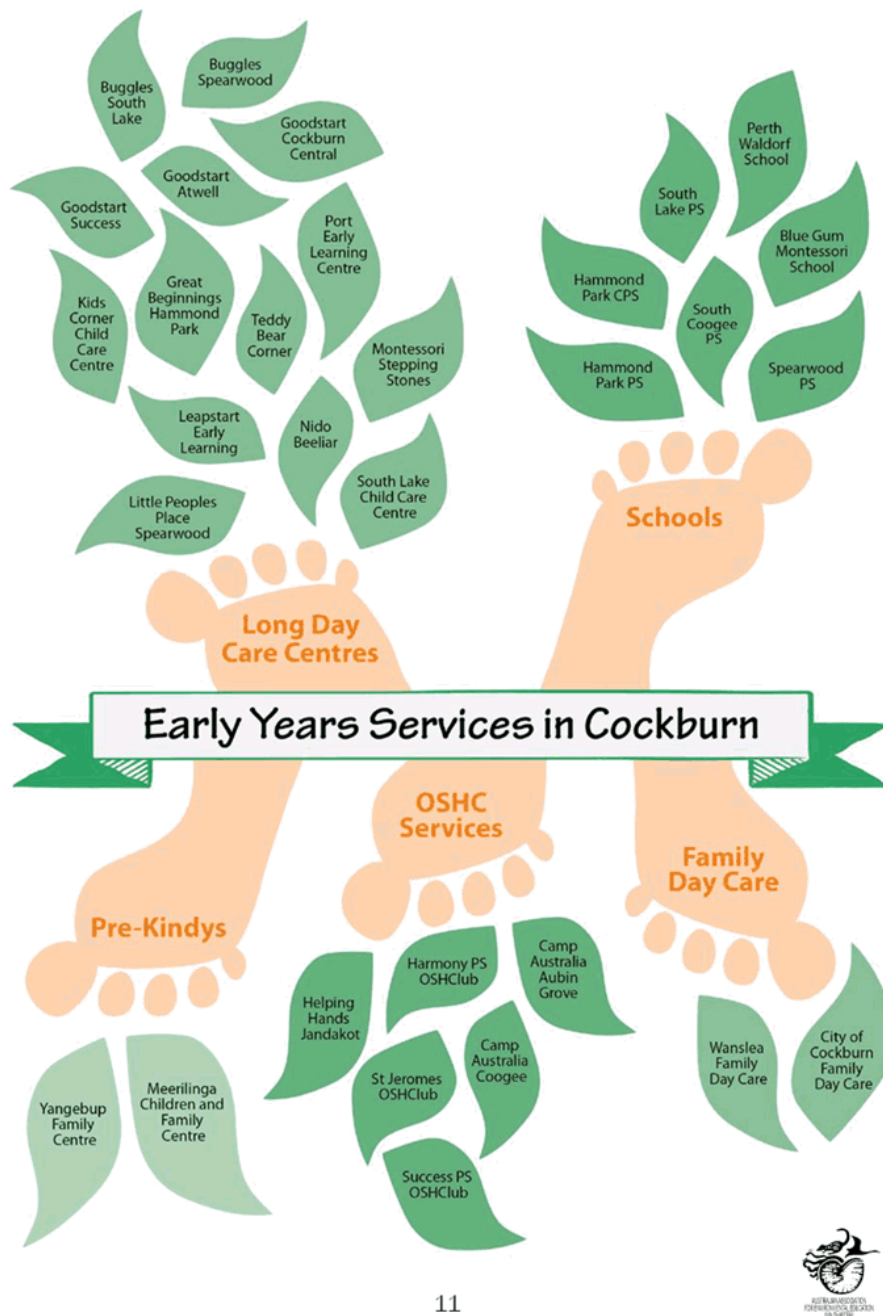
Promotion

- LGSWA has worked with CoC media and sustainability staff to promote the support offered to early childhood services by CoC and the sustainability efforts being made by early childhood educators.
 - An article about Teddy Bear Corner and LGSWA in the City of Cockburn was published in April 2018.
 - An article about Goodstart Cockburn Central, a CoC sustainability grant and LGSWA support was published in the Cockburn Gazette in February 2019.
 - Additionally, case studies about two CoC early childhood services were published in the LGSWA newsletter which has 1275 subscribers.
- LGSWA regularly promoted CoC events and initiatives via the LGSWA website and newsletter; during workshops and visits; and in emails to all early childhood services within Cockburn.



Cockburn Early Years Services which have utilised LGSWA support in 2017-2019

Support includes workshops, visits, email and phone advice about sustainable actions, planning and resources. **A total of 31 early childhood services, up from 19 services in 2015-2017.**



Sustainable Changes after LGSWA Workshops and Support

When surveyed at the beginning of 2019 about sustainable changes they had made at their services, representatives from Cockburn early childhood services stated that since accessing LGSWA support in 2017 and 2018 they had:

- appointed a sustainability officer
- started a worm farm
- begun using a worm farm or compost bin
- set up a soft plastic recycling drop off point
- reduced water use
- begun developing a Reconciliation Action Plan
- educated other staff about sustainability
- reduced paper use
- planted an edible garden
- reduced chemical use
- organised a visit from the CoC Waste Education Officer
- taken children on nature walks
- sampled local water bodies to look at macroinvertebrates
- reduced waste at events with catering
- conducted activities to engage children with nature

Case Study - Goodstart Cockburn Central

Goodstart Early Learning Centre in Cockburn Central transformed an underused space into a welcoming area that gives children a chance to learn about growing food, saving water and composting food waste. Not only that, the garden is a conversation space where children can learn about and express their emotions.



Supported by a City of Cockburn Sustainability grant, the project was sparked by a book called *I Grow in Grandad's Garden*. The story is about a girl and her grandfather visiting special places in a garden and encourages traits such as gratitude, forgiveness, courage and generosity. The Goodstart garden design was inspired by the book and includes a 'Think and Thank' chair and a 'Cross Over' bridge where children can move towards overcoming their fears.

The garden is part of the centre's sustainability plan where staff have planned actions that make a difference to the environment as well as being interesting and enjoyable for the children. They've developed ideas for the plan through attending Little Green Steps WA workshops, supported by the City of Cockburn.

Water use in the garden is minimised by using rainwater collected from the roof of the centre and educators check how dry the soil is before watering. Other sustainable steps include adding food scraps to a worm farm which will provide castings to enrich the soil and avoiding the use of herbicides and pesticides.

Beyond Cockburn: Wider Benefits of the Partnership between the City of Cockburn and LGSWA

City of Cockburn support for LGSWA during 2017-2019 is greatly appreciated and has enabled the Little Green Steps WA program to grow, develop new partnerships and create new resources to support early childhood educators across Western Australia. Examples include:

- Continued partnerships with the City of Canning and Armadale.
- An increased partnership with the Waste Authority, to deliver more workshops across Perth and WA on an ongoing basis.
- A new introductory partnership with the City of Gosnells beginning in 2019.
- Discussions with the City of Melville to plan for 2020.
- Development of an interim business plan whilst seeking funding for ongoing planning. This plan sets out objectives for growing the organisation and key performance indicators to monitor progress.
- Increased LGSWA membership which provides income for the program.
- An increased number of workshops outside of local government partner areas.
- Securing a NAIDOC week grant to run the Noongar Yarning workshop with Leonard Thorn for early childhood educators in Perth. This workshop ran at The Wetlands Centre Cockburn in November 2018 and had very positive feedback from participants. Many more people were interested in attending that the workshop was able to accommodate.
- Securing a grant, along with Switch Your Thinking (SYT), to develop early childhood biodiversity resources to use during National Science Week in 2019. Also working with SYT and Cockburn, Gosnells, Canning and Armadale Environmental Health teams to provide a shared, simplified approach to green cleaning protocols for Early Years Educators.
- Increased newsletter circulation – 1275 newsletter subscribers in February 2019.
- Creation and refining of a new workshop - Healthy Choices, Healthy Environment. This workshop supports early childhood staff to reduce energy use and air pollution and promote sustainable transport choices, as well as teaching children about these issues. It will run in Cockburn in March 2019.
- Development of the workshop, Conserving and Protecting Water in Early Years Settings, to make it even more hands-on and practical.
- A greater focus on using social media, which has enabled LGSWA to spread sustainability messages further afield.
- Sustainability presentations to students at Murdoch University.
- Working with Green Skills to promote modern cloth nappies as a waste-reducing alternative to disposable nappies at early childhood services, birthing centres and hospitals in Perth.
- Development of many new teaching resources for early years educators. Topics include bees, birds, animal tracks and Noongar seasons.
- An increased network of organisations working in sustainability, which enables LGSWA staff more knowledge to share with early childhood services, informs resources and provides opportunities for expert guest speakers at LGSWA workshops.



Future Directions

Based on feedback from early childhood educators within Cockburn and building on current successes, LGSWA proposed future directions include:

- Continuing to provide existing workshops, especially *Day to Day Sustainability in Early Years Settings*, as early childhood services often have a degree of staff turnover. Through this workshop LGSWA supports early childhood services to help new staff to gain an understanding about the importance of sustainability and contribute to the service's efforts to embed sustainable practices. Topic specific workshops, such as *Conserving and Protecting Water...*, allow educators to build knowledge about specific areas of sustainability that they may not yet have addressed.
- Continuing to provide sustainability information and advice via visits, phone calls and emails. Research shows that it can take considerable time for changes in practices to be embedded in educational settings, and that educators benefit from ongoing support to achieve these changes.

'Professional learning needs to be ongoing, long term and sustained. Significant and long-term change in teacher practice does not occur in a matter of weeks but more often over months or years. Learning by doing, reflecting and refining is a long, multistage process.'

Teachers need support for their professional learning. Solving complex problems and implementing innovative practices may require outside expertise and additional resources. Encouragement and recognition is also crucial to maintaining effort.¹

- Organising workshops for early childhood staff to learn about Noongar culture from male and female cultural presenters. Previous experiences, such as offering the *Noongar Yarning* workshop in 2018, indicate that there is a high level of demand for these workshops and few organisations offering them with an early childhood focus.
- Developing *Planning for Sustainability* workshops and inviting a representative from the Education and Care Regulatory Unit to talk about how childcare services are assessed against the *Environmentally Responsible* element of the National Quality Standard. This workshop would also include assistance for planning from LGSWA staff and potentially CoC staff from Environmental Education and Child Care Services.
- Developing a Biodiversity themed workshop as this is an area of sustainability that often has the least understanding amongst educators.
- Development of further sustainability action planners and certificates to recognise services taking action in that area.
- A review of the Cockburn Early Childhood Sustainability Directory in 2021.

¹

<http://www.education.vic.gov.au/Documents/school/teachers/profdev/proflearningeffectivesch.pdf>

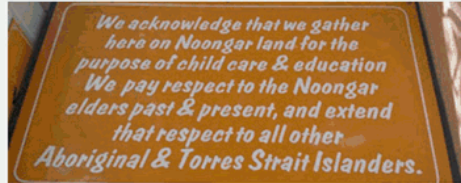
Further Details and Questions

Case Study – Kids Corner Child Care Centre

Kids Corner Child Care Centre staff have regularly participated in LGSWA workshops and have taken many ideas back to the centre.

The importance of environmental and social sustainability is emphasised in Kids Corner's philosophy and policies, including an environmental policy and a Reconciliation Action Plan, developed with recommendations from local Aboriginal groups and families from the centre.

Learning and sharing Noongar culture is very important to Kids Corner with cultural influences across many day to day routines. The centre has an acknowledgement of country sign at the entry, children and staff greet each other with 'Kaya' (hello in Noongar), and bush tucker food is a regular item on the menu. Children regularly learn about aspects of Noongar culture and a display board in the centre's foyer shares information about the Whadjuk nation and what children have been learning with parents.



We look forward to continuing to support the City of Cockburn in its sustainability goals. Please contact either the Program Manager or the Convenor of AAEEWA to discuss this report and future directions:

LGSWA Program Manager

Megan Mentz
M: 0400 623 131
E: m.mentz@aaeewa.org.au

AAEE WA Convenor

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We also invite you to learn more about AAEEWA and LGSWA by visiting their websites:

LGSWA: www.littlegreenstepswa.org.au | AAEEWA: www.aaeewa.org.au



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Declaration of Interest

The Acting Presiding Member advised the meeting he had received a declaration of Impartiality Interest from Deputy Mayor Lee-Anne Smith in relation to Item 9.2, pursuant to Regulation 11(2) and (5) of the Local Government Act (Rules of Conduct) Regulations 2007.

The nature of the interest being that Deputy Mayor Smith has done volunteer work for Dance Ability Performing Arts Kelete (DAPAK).

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9.2 (2019/MINUTE NO 0003) GRANTS AND DONATIONS COMMITTEE RECOMMENDED ALLOCATIONS 2018/19

Author(s) K Jamieson

Attachments 1. Grants, Donations and Sponsorship Recommended Allocations Budget 2018/19 [↓](#)

RECOMMENDATION

That Council adopts the revised grants, donations and sponsorship allocations for 2018/19 as attached to the agenda.

COMMITTEE RECOMMENDATION

MOVED Cr C Reeve-Fowkes SECONDED Deputy Mayor L Smith
That the recommendation be adopted subject to the following:

- (1) Donation to Project Pax for Veterans of Western Australia as to the officer's recommendation, subject to recent financial information and a brief history of the group being circulated to Elected Members for review prior to the May Council Meeting.
- (2) Officers to proactively follow up on the previously requested information from Dance Ability Performing Arts Kelete (DAPAK) about the costs of classes to participants, how benefits from a potential donation are extended to the Cockburn community, and the governance structure/relationship between DAPAK and Kelete Studios, and for the information to being circulated to Elected Members for review prior to the May Council Meeting.
- (3) Increase the recommended sponsorship to Melville Cockburn Chamber of Commerce (MCCC) from \$10,000 to \$15,000 subject to satisfactory acquittal of the previous year's sponsorship.
- (4) Provide a sponsorship of \$5,000 to Swimming WA.

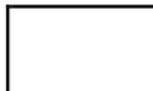
CARRIED 5/0

Reason for Decision

Project Pax and DAPAK

The Committee would like some more information to be provided prior to making a decision about these organisations.

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MCCC

The Committee would like to support the MCCC with an increased sponsorship of \$15,000 subject to satisfactory acquittal of the previous year's sponsorship, but agree that the full amount requested (\$20,000) should not be awarded due to the peppercorn rent now being provided to the organisation through a lease agreement rather than being subsidised by the sponsorship as in previous years.

Swimming WA

The Committee believes this event brings many visitors and benefits to the Cockburn community.

Background

Council approved a budget for Grants and Donations for 2018/19 of \$1,350,000. The Grants and Donations Committee is empowered to recommend to Council how these funds are to be distributed.

At its meeting of 17 July 2018, the Committee recommended a range of allocations of grants, donations and sponsorship, which were duly adopted by Council on 9 August 2018.

Following the September 2018 round of grants, donations and sponsorship funding opportunities, the Committee, at its meeting of 16 October 2018, recommended a revised range of allocations which were duly adopted by Council on 8 November 2018.

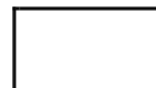
The March funding round was advertised to close on 29 March 2019. A total of 57 applications were received including 20 applications for Community Grants, 6 applications for Cultural Grants and 18 applications for Sustainability Grants; which are being reviewed under the delegated authority of the Manager Community Development. The remainder include 8 applications for Donations and 5 applications for Sponsorship to be considered by the Committee.

Submission

N/A

Report

In the summary of Grants, Donations and Sponsorship Recommended Allocations Budget 2018/19, attached to the agenda, there are the following items for the Committee to consider:



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- 1 new proposal and adjustment to committed/contractual donations
- 8 applications for donations
- 5 applications for sponsorship, and 1 adjustment of previously awarded sponsorship, and
- 4 proposed adjustments to grant funding allocations.

The proposed adjustments and applications for donations and sponsorship are described in brief below.

COMMITTED AND CONTRACTUAL

As can be seen in the attachment, a number of donations are deemed to be committed by legal agreements, such as leases, or by Council decision.

There is one proposed adjustment to the commitments for the 2018/19 financial year:

- Renewal of the two-year partnership agreement with Little Green Steps WA of \$27,847.03 (ex. GST) per annum for 2019 and 2020 (previous agenda item).

The total proposed for committed/contractual donations for 2018/19 is \$500,000.

DONATIONS

The proposed total for donations for 2018/19 is \$210,000.

Following are the latest round of donation application summaries for consideration.

Applicant: Second Harvest Australia

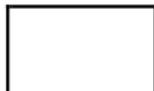
Requested: \$20,000

Recommended: \$18,000

Second Harvest Australia is a self-funded, not-for-profit organisation with a 36-year heritage. The objective of Second Harvest is to relieve hardship in the community, which is achieved by:

- Emergency food relief to families and individuals in the Cockburn area and dispensing mother and baby hampers to Fiona Stanley Hospital.
- The community food centre providing low cost food, free fruit, bread and vegetables, tea and coffee, and lunch on Fridays.
- An opportunity shop with low priced clothing, shoes, furniture and household items.

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- Daily delivery of fruit and bakery products to Southwell Primary School.
- Opportunity for volunteers to engage and assist with others in their community.
- Work for the Dole, community youth programs and advocacy.
- Support and connecting with other not-for-profit groups in Cockburn.

Emergency Relief (ER) is a vetted process whereby individuals and families experiencing financial hardship are provided with food hampers to feed themselves for 3-4 days with basic nutritious food lines. In further support of its emergency relief strategy, Second Harvest provides support to victims and families of domestic violence with clothing, footwear and bedding. This comes through its Op Shop and any revenue raised is channelled directly back into ER. Second Harvest also delivers bread and fruit daily to Southwell Primary School for children who are attending school without breakfast or lunch. The community centre supports these programs but also provides a safe, non-threatening environment for people to connect with others and an avenue for volunteering. As volunteers are becoming harder to engage, Second Harvest partners with Work for the Dole agencies and has assisted individuals in returning to paid employment.

Since the previous donation in May 2018, Second Harvest has reported a 20% increase in the number of families and individuals who directly benefitted from their work, including:

- 2,791 people in the ER program
- 500 recipients of mother and baby hampers delivered to Fiona Stanley Hospital
- 80 recipients of Christmas hampers distributed within Cockburn
- Approximately 8,000 people through the low cost food centre
- Over 75% of those assisted in the past twelve months have been families.

Second Harvest has received the following funding from the City to assist with their ongoing costs:

March 2012 \$8,850 (Community Grant for fridge and freezer)
 March 2013 \$10,000 (Donation)
 March 2014 \$12,000 (Donation)
 March 2015 \$14,000 (Donation)
 March 2016 \$16,000 (Donation)
 March 2017 \$18,000 (Donation)
 March 2018 \$18,000 (Donation)

Second Harvest is also supported by Lotterywest, ATCO Gas, CBA Spearwood and Gateways, FinanceCorp, Fiona Stanley Hospital, Coogee Deli, Mooba, Fremantle Street Doctor, Great Life Church, Woolworths Gateways and Southwell Primary School.



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Recommendation:

The application received a score of 15/18 and provides ongoing benefits and assistance to the vulnerable and disadvantaged in the community with a range of services in emergency relief, access to food and clothing at reduced prices, work programs and advocacy. The group continues to request the maximum available donation of \$20,000; however, with multiple organisations now applying for funding to operate similar services, it is not sustainable for the City to fund them all at the same level. It is recommended to maintain the current level of support through a donation of \$18,000.

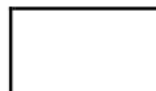
Applicant: Imagined FuturesRequested: \$15,000Recommended: \$10,000

Complex social issues and their impact, especially upon women, children and young people, are beyond the capacity of any single organisation to resolve. Imagined Futures (IF), previously known as the South West Metropolitan Partnership Forum (SWMPF), recognises that the only way to effect large-scale social change is through working together, pooling and mobilising the vast resources available in the community to achieve shared social goals. In order to achieve this, IF brings together 60 not-for-profit and government service providers, as well as business, philanthropy and community members, to work on a collective impact model to address complex social issues and foster systemic change to overcome barriers for effective service delivery to vulnerable members of the community.

IF was established in 2013 through a Social Innovation Grant from the Department of Local Government and Communities to trial collaborative and innovative approaches to respond to complex social issues in three local government areas of Cockburn, Fremantle and Melville. The previous grant agreements ceased in July 2017, and IF was granted a reduced amount of funding (\$200,000) by the Department of Communities to cover a two-year period until 31 July 2019, and a further \$80,000 per annum for five years commencing in July 2019. IF is auspiced by St Patrick's Community Support Centre to manage funds received.

IF coordinated an at-risk youth initiative which provided direct benefits to young people at South Lake Primary School and Lakeland Senior High School with previous funding from the City. An example of how the community of Cockburn benefited from this ongoing work can be seen through the significantly improved attendance rates from the vulnerable children at South Lake Primary School who have been participating in

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the resilience building project over the last five years. As new cohorts of children pass through the program, the benefits to the community grow. The expanded IF youth program includes a transition to high school component developed to target those children who are falling through the net post primary school. Leadership and mentoring programs at Lakeland Senior High School also work to build a cohort of young people as role models in the community. The programs have proven outcomes in increasing attendance rates in at-risk young people, in improving their social and emotional resilience, and their conduct at school. They have also improved their sense of belonging at school, helping young people find their place and stay engaged. It is well documented that early school leavers encounter significant issues in terms of employment, isolation and mental health issues, as such, this program is vital in ensuring a positive future for young people in Cockburn.

With ongoing funding, IF will be able to continue its collaboration with agencies and coordination of the IF youth program to continue to work with young people in South Lake Primary School and Lakeland Senior High School, to improve their school attendance, their social and emotional resilience, and their confidence. In 2019, IF aims to work with over 40 young people in Cockburn, which will benefit the community as a whole, as these young people remain engaged in school, reduce their absenteeism, and build stronger community members for the future.

Other organisations working in Cockburn that support IF include: Lakeland Senior High School, South Lake Primary School, Fremantle and Rockingham Family Support Network, South Lake Ottey Centre, Anglicare WA, WA Police, Department for Communities - Child Protection and Family Services.

Imagined Futures has previously received the following funding from the City to assist with their operations:

September 2017, \$10,000

Recommendation:

This application received an assessment score of 14/18 due to its work with disadvantaged youth in Cockburn. The City of Fremantle recently recommended a donation of \$15,000, and City of Melville \$9,500. It is recommended to support this donation request for \$10,000, due to anticipated reach and outcomes from its youth program in Cockburn, and in line with similar organisations also receiving this level of funding from the City.



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Applicant: Hamilton Hill YouthCARE Council

Requested: \$9,000

Recommended: \$9,000

The Hamilton Hill YouthCARE Council previously supported a full time chaplain at Hamilton Hill Senior High School. Since its closure, they offer the same service at Fremantle College and also support chaplains at nine other primary schools and Coolbellup Community School.

The YouthCARE mission is to provide pastoral care, and provide personal and professional development to staff and volunteers. Each year, YouthCARE helps thousands of students, staff and family members in Western Australian public school communities by providing an essential social, emotional and mental health support service. Chaplains are there to listen, and provide a supportive place to talk. They offer confidential, non-judgmental pastoral care and values education based on respect, compassion and service. Chaplains are trained in pastoral care, with ongoing training opportunities provided to specialise in critical incidences, community members living in isolation and mental health initiatives.

The wider Cockburn area is affected by the health and function of its schools. As such, this donation can assist the aim of chaplaincy, which is to support young people and their communities who may be facing challenging personal and social issues. The chaplains listen, understand and refer to extra help, as appropriate.

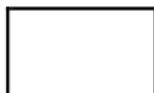
Fremantle College has 1,189 enrolled students, with 769 coming from Cockburn. In 2018, the YouthCARE chaplaincy service registered 2,812 formal conversations with students, 675 staff conversations and 219 conversations with parents and caregivers in the Cockburn area. In addition, they offered 4,297 meals through breakfast club programs catering for over 100 students every day, and engaged with over 150 community groups and events.

The main topics of conversations included family and peer relationships, bullying, grief and loss, leadership, parenting and mental health. Chaplains within the City of Cockburn provided programs and had contact with a range of different students and parents from different demographics and situations including Indigenous Australians, refugees and wards of the state. They were able to refer 461 students to external agencies to extend the level of service required.

The City has provided annual donations for this program for a number of years, as follows:

October 2006 \$9,000

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March 2008 \$9,000
 March 2009 \$9,000
 March 2010 \$9,000
 March 2011 \$9,000
 March 2012 \$9,000
 March 2013 \$9,000
 March 2014 \$9,000
 March 2015 \$9,000
 March 2016 \$9,000
 March 2017 \$9,000
 March 2018 \$9,000

Hamilton Hill YouthCARE Council has requested a donation of \$9,000 to assist with their aim to serve the school community and provide positive benefits for the whole community.

Recommendation:

Based on an assessment score of 14/18, it is recommended to support this application with a \$9,000 donation based on the current enrolments from Cockburn students and demonstrated uptake of services.

Applicant: Black Swan Health Limited

Requested: \$20,000

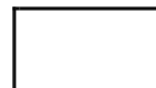
Recommended: \$15,000

Black Swan Health's primary objective is to achieve the best possible primary health, mental health and social welfare outcomes for the community as a whole, and for individuals who require care and support. This is achieved by delivering services including, but not limited to:

- Freo Street Doctor
- Partners in Recovery
- headspace services
- headspace Youth Early Psychosis Program
- Counselling Services
- Chronic Disease Management
- Pain Management, and
- National Disability Insurance Scheme supports.

This application for funding is specifically for a donation to assist with the costs of operating the Freo Street Doctor service in Cockburn.

Freo Street Doctor is a free, visible, easily accessible, culturally appropriate and non-judgmental, accredited, mobile medical service. The service provides treatment to disadvantaged, marginalised and at-



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risk populations; including young people, Aboriginal and Torres Strait Islander people, people with diagnosed and undiagnosed mental illness, homeless people, people with little or no income, and drug users.

Freo Street Doctor provides a full suite of general practice medical services delivered from a purpose-fitted vehicle. All medical services provided at mainstream practices are available to Street Doctor patients.

Each clinic is staffed by a GP, Registered Nurse and Outreach Worker. While the GP and Nurse focus on the primary health and mental health issues of patients, the Outreach Worker provides education regarding other supports and services available, including housing and employment, taking a holistic approach. Services are delivered at the same time and location each week, on a no-appointment required basis.

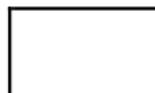
Patients attend Freo Street Doctor because of accessibility, availability, bulk-billing of all patients, cultural appropriateness and flexibility. The Freo Street Doctor patient cohort does not readily engage with mainstream services and experience many barriers in accessing medical care. This service removes those barriers, enabling people to address their health issues and improve their lives.

Freo Street Doctor delivers weekly clinics in the City of Cockburn at the Jean Willis Centre and Second Harvest, and in the past twelve months has delivered clinics at AYLA and the South Lake Ottey Family and Neighbourhood Centre. Black Swan Health regularly reviews the service efficiency of clinic locations and relocates clinics to optimise support for the community. Additionally they seek opportunities for potential new clinics; and are currently in discussion with a community service looking to offer services within City of Cockburn.

In the past year in Cockburn, Freo Street Doctor delivered more than 500 medical consultations and 400 mental health interactions. Of these, 44% are female, 68% identify as Aboriginal or Torres Strait Islander people and 66% of patients have at least two chronic health conditions. In fact, 95% of patients indicated that Freo Street Doctor is their regular GP. The service therefore improves the health outcomes not only of these individuals but of the entire City of Cockburn - reducing communicable disease and treating and managing non-communicable diseases.

Freo Street Doctor also participates in City events such as the Cockburn Spring Fair and Coogee Beach Festival, as well as events such as Community Health and Harmony event, Healthy Lifestyle 50+ and Cockburn Women's Health Day.

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Freo Street Doctor is advised by a consortium of partner agencies that work with people that use the Street Doctor services and understand the unique requirements of this group. The purpose of this consortium is to ensure ongoing improvement of service provision to better meet the needs of the clients through systemic change, advocacy and research. The consortium has been operational since October 2014 and includes Cockburn Integrated Health, SMYL Community Services, St Patricks Community Centre, Ruah Homeless Services, Fremantle Hospital, Mental Health Services, Nyungar Outreach, Fremantle Women's Health Centre and Silver Chain.

Freo Street Doctor receives monetary and non-monetary donations in the form of medical and general supplies from individuals and community groups, which assists in reducing overall costs. Monetary donations assist in purchasing important non-budgeted items to assist clients in significant need and disadvantage, such as patient taxi vouchers, sleeping swags, and toiletries.

The organisation receives operational funding from South Metropolitan Health Service, Medicare Australia and donations.

The City has provided annual donations for this program for the last two years, as follows:

March 2017, \$15,000

March 2018, \$15,000

Recommendation:

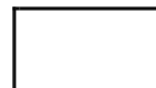
This application scored a 14/18 for delivering services to disadvantaged and vulnerable people within Cockburn. It is recommended to maintain the level of support with a donation of \$15,000 this year. While reported services have decreased according to number of consultations, it is still a valuable service, and the City provides more than other local governments that the Street Doctor services, with the organisation also in a healthy financial position.

Applicant: Project Pax for Veterans of Western Australia

Requested: \$10,000

Recommended: \$3,000

Project Pax is a not-for-profit volunteer organisation that endeavours to support serving and ex-serving members of the Australian Navy, Army, Air Force, Police, Fire Brigade and Ambulance officers suffering from post-traumatic stress disorder (PTSD) by providing boating facilities at no cost to these members. Project Pax purchased a 42-foot vessel that is an ex-commercial cray boat that has been converted to provide



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overnight accommodation for up to eight people in a multipurpose environment. The vessel is used for day trips, overnights, fishing, sightseeing, scuba diving as well as other activities.

PTSD can cause isolation, and Project Pax members believe that a small number of people in quiet, relaxing settings (such as fishing and diving) can assist with rehabilitation, reintegration and healing, in addition to professional health management. To offer this service, the organisation requires facilities such as a berth for the vessel that offers safe and convenient access by people with varying degrees of ability. The group currently has 12 members, and they moor the vessel at Port Coogee Marina. The requested donation is to offset the cost of the mooring service of \$8,700 for the vessel and group to operate in Cockburn.

Project Pax has received some small grants from Lotterywest and the Department of Veterans Affairs, and small donations and income from organisations and businesses such as Racing and Wagering, Shire of Wiluna and Narrogin Inn.

The City has previously provided funding as below:

September 2014, \$5,000 (Community Grant for Equipment)
September 2017, \$3,000

Recommendation:

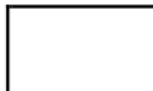
The application scored 10/18 due to the small number of vulnerable people directly benefiting from this service so far, offering limited value for money and benefits to the wider Cockburn community. It is recommended to support Project Pax with a donation of \$3,000 towards the mooring costs as the increased request is not justified in terms of outcomes. This is in line with funding provided to similar scale organisations in the past.

Applicant: Cooby Cares

Requested: \$5,000

Recommended: \$5,000

Cooby Cares is a not-for-profit group made up six members that make up the board, a pool of approximately 30 volunteers, and a few hundred donors. The group initially began in Coolbellup, assisting vulnerable families escaping violence and hardship to furnish houses before extending their services to provide emergency food hampers to local families in Coolbellup and the wider Cockburn community. The group currently receives approximately 170 enquiries a month from all over



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Perth; however they limit services to the cities of Cockburn, Melville and Fremantle. On average, 75-80% of recipients are based in Cockburn.

The organisation's purpose is the prevention or relief of poverty in Coolbellup and surrounding suburbs by providing food, toiletries, household items and clothing to individuals in need or other community organisations. The provision of services to disadvantaged persons that enhances wellbeing provides flow-on benefits to the wider community as families are assisted to improve their situations, school attendance rates and behaviours at school and in the community are improved, petty crime is reduced and people are encouraged to be active and productive members of the community and take more pride in it.

The group anticipate assisting approximately 300 households in 2019/20 equating to around 900 to 1000 children. The previous donation application supports these figures with food boxes being delivered increasing from 13 in September 2018 up to 98 in February 2019. The group also delivered an additional 131 Christmas hampers and 192 children's presents in December 2018. Food is only one aspect of the services provided and there has been equal growth in demand for toiletries, cleaning products, bed linen, towels and baby items. The number of households receiving multiple food boxes each month is less than 5%. Referrals to Cooby Cares are received from organisations such as Centrelink, Aboriginal health service, Cockburn health service and disability support groups.

Due to increased demand and reach, the group is seeking a higher donation this year to engage the services of someone for a few hours per week to assist with coordination, collecting donations and preparation of food boxes. This will improve the efficiency of the service by guaranteeing that work is performed on time, almost every time. Secondly, funds will be utilised to cover the cost of maintaining their vehicle to facilitate deliveries, which is already proving to be a great addition to the organisation. This not only allows the group to catch up on the growth experienced in late 2018 but aids in preparation for Christmas 2019 where they anticipate another significant increase in requests for assistance.

Cooby Cares is promoted mainly through an active social media Facebook page attracting 2,000 page followers, and word of mouth for collection and distribution of donations. The group have an SMS only mobile number people can contact to enable drop-offs at Green Bean Accountants. The group is supported by the Coolbellup Community Association, Woolworths Coolbellup and Gateways, Centrelink, and Nasir Mosque Bibra Lake amongst others.

Cooby Cares has received the following funding from the City since its establishment:



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March 2018, \$3,000 (Donation)

September 2018, \$3,000 (Community Grant for fridge and freezers)

Recommendation:

The application has received a score of 14/18 in line with its outcomes for disadvantaged people within Coolbellup and beyond. It is recommended to fully support this application for \$5,000 as benefits are extending beyond the suburb with a growth in provision of Emergency Relief hampers, Christmas hampers and gifts and furniture sourcing. They have established a good reputation in the community, and the application is supported by the Community Development Coordinator.

Applicant: Dance Ability Performing Arts Kelete Inc (DAPAK)

Requested: \$4,800

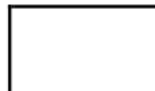
Recommended: \$0

DAPAK began in 2012 under the banner of Kelete Theatre Company providing dance therapy classes to a handful of youth with disabilities, one teacher and a rented hall. Today, DAPAK provides seven classes a week in Dance and Music Therapy, Performance, Adult Fitness and Musical Theatre, to 80 children and adults with disabilities. DAPAK offers these classes from one location, which is a dedicated, modified for purpose facility, rented from Kelete Studios.

DAPAK is a not-for-profit organisation, and aims to provide programs and typical life opportunities for people with disabilities and their families. This is achieved through providing recreation and leisure activities (e.g. Music and Movement Therapy), opportunities to engage with community in every day, ordinary experiences, event management (including supporting others to develop and produce events for people with disabilities) and education through the provision of accredited and non-accredited classes in music and dance therapy, and Auslan.

DAPAK reports that their research showed few opportunities existed for people with disabilities to find appropriate music and movement therapy classes, a space where they and their carers could feel comfortable and engage in social activities. DAPAK and its shared facility provide a space and sense of 'belonging'. DAPAK classes differ from those that take place in a typical dance school classroom because of the structure of each lesson, and primarily due to DAPAK employing a qualified music and movement teacher, who in addition to this qualification is experienced in working with people with disabilities. A typical class structure includes peer interaction, language development, physical (fine and gross motor) development, coordination desensitisation and social emotional development.

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In addition, DAPAK provides external classes to educational support programs on school sites. DAPAK and its students have supported a variety of events and causes including Telethon, Celebrate Ability and The Big Walk. In 2017, in collaboration with local individuals, government authorities and businesses owners, DAPAK created and delivered the inaugural nightclub experience for people with disabilities, in particular, intellectual disability. To date they have run seven sell out events and have fielded requests to hold more across the Perth metropolitan area.

The application states that a donation will provide much needed funds to pay rent and maintain equipment and resources. It will also support keeping costs for classes at an extremely low and affordable rate, but does not provide any further details about what the costs are, and how they are subsidised.

DAPAK have provided a letter of support from Tru Kolors, and from a mother of a student. The application and supporting information has also been reviewed by the City's Disability Access and Inclusion Officer, who has provided the following comments:

- *The service and concept of providing people with disabilities with dance therapy, reduced fees and a variety of payment options i.e. full term payments & 'pay as you go' are certainly very supportive of social participation & inclusion for people with disability. The benefit of providing this service extends to not only people with disabilities, but their families and extended networks.*
- *It would appear as though Kelete dance studio has set up a not for profit organisation DAPAK to apply for funding to cover the rent of Kelete dance studio. It appears to that the organisations have the same Company Director. My expertise in the business set up area is limited but there may be a conflict of interest/practice here.*
- *DAPAK have previously provided dance entertainment at Celebrate Ability Event & the Family Dance event.*
- *DAPAK have requested the donation for rent however they are also referring to subsidised dance sessions so further clarifying questions are quite essential. Particularly as DAPAK rents the space from Kelete where it's the same Company Director for both businesses*
- *Equipment and resources need to be maintained for DAPAK or Kelete? A NFP supporting a Business?*
- *NDIS (National Disability Insurance Scheme) funding arrangements for people with disability would mean they could in some instances apply for an annual amount of funding to be put towards the cost of dance therapy. If the families do not self-manage their NDIS funding then in order for an organisation to receive a funding amount directly from the NDIS scheme they would need to be registered as a NDIS provider. The funded amount would not always cover the*



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full amount of lessons, the expectations would be on the families to put an amount towards the service as per people without disability.

So in conclusion I support organisations who provide opportunities for recreation and social inclusion of both children and adults with disability. However, I'm concerned about the intentions of a Not for profit organisation receiving a donation from the City of Cockburn to support the costs of a local private business.

The officers have requested further information from DAPAK particularly around governance and delivery of outcomes to the community to address the questions arising from the application. As at the date of writing this report, no response has been received.

DAPAK received a donation of \$4,500 from the City in March 2018.

Recommendation:

The application received a score of 10/18 with a lot of important information missing required to complete the assessment and address questions raised. Officers have requested further information from the applicant but, at the time of writing this report, had not received any contact from the organisation. It is not recommended to support DAPAK's donation application for \$4,800, due to ambiguity around how the benefits of the donation would extend to the Cockburn community, the governance of DAPAK and its associated company Kelete Studios, and lack of response and communication with the City.

Applicant: South Lake Ottey Family and Neighbourhood Centre

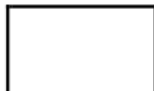
Requested: \$20,000

Recommended: \$13,000

The South Lake Ottey Family and Neighbourhood Centre provide diverse programs, activities and community development projects in the community in collaboration with solid partnerships and networks. The Centre works closely with the City of Cockburn, St. John of God, South Metro Public Health, Black Swan, Uniting Care West, Ruah, Linkwest and local disability services.

The Centre is available to individuals and families in Cockburn and surrounds, offering support and activities in response to demonstrated community needs. The Centre aims to provide an integrated service and is seen as a 'one stop shop' by centre users and external stakeholders. In responding to needs, the Centre sees 'the whole person' and seeks to provide a mix of formal and informal programs and interactions. These are offered in a friendly environment where people feel they belong.

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The centre is well known and has a strong presence in the community, and has been operating for 29 years. Activities include outreach to at-risk groups in the community, playgroups, community support and advocacy, emergency relief, health and wellbeing and exercise groups and classes, adult learning, community garden, weekly community lunches, weekly homework and resilience support group for children at South Lake Primary School. The centre places a high priority on accessibility and inclusion in all activities, with volunteer opportunities also available.

Up to 200 people use the Ottey Centre weekly for services and programs which aim to assist in developing resilience skills, providing opportunities to socialise, connect and meet other people in the community, opportunities for volunteering, developing life skills, providing a sense of support, reducing poverty by supplying people with food, access to information, advocacy for community members with other organisations including Department of Housing and utility companies.

The Centre reports Emergency Relief services attract between 70-80 attendances per month providing food, assistance and advocacy. Of these, approximately 40% identify as Aboriginal or Torres Strait Islanders from South Lake and surrounding areas. Programs delivered by external coordinators between July to December 2018 had 239 attendances, and programs delivered in-house had 1,115 attendances for the same period. This was in addition to provision of information to approximately 1,296 individuals over this six month period.

The centre has previously received a number of donations for operating costs and community grants for specific projects from the City:

Donations:

March 2007 \$5,000
March 2008 \$5,000
March 2009 \$5,000
March 2010 \$5,000
March 2011 \$5,000
March 2012 \$10,000
March 2013 \$7,000
March 2014 \$10,000
March 2015 \$10,000
March 2016 \$10,000
March 2017 \$10,000
March 2018 \$12,000

Community Grants:

October 2001 \$1,000
March 2003 \$1,000



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March 2008 \$1,500
September 2009 \$1,260

Cultural Grant:
March 2018 \$3,288

Sustainability Grant:
March 2017 \$1,770

Small Events Sponsorship:
September 2017 \$2,000

Recommendation:

The application received an assessment score of 16/18 for providing a valuable service for the disadvantaged and vulnerable in the Cockburn community. The organisation has requested the maximum donation of \$20,000 towards general operating costs, as well as covering extra expenses not related to increasing services. It is not sustainable long term for the City to fund this organisation at a higher level, therefore it is recommended to maintain at the same level as similar services such as Yangebup Family Centre and Meerilinga which both received a small increase to \$13,000 this financial year. The applicant is also well supported by the Department for Communities and Lotterywest.

SPONSORSHIP

The proposed total for sponsorship for 2018/19 is \$100,000.

Following are the latest round of proposal summaries.

Applicant: Melville Cockburn Chamber of Commerce (MCCC)

Proposal: Major Sponsor 2019/20

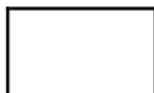
Requested: \$20,000

Recommended: \$10,000 (subject to conditions)

The Melville Cockburn Chamber of Commerce (MCCC) is an incorporated, not-for-profit organisation that seeks to promote the interests of businesses in the City of Melville and the City of Cockburn.

The focus and vision of the MCCC is to be "The peak body and go-to organisation for local business". They support members by providing an information service, arranging networking events, conducting workshops, and providing education and training. The MCCC provides a platform to assist local businesses to engage with the City of Cockburn, a resource and vehicle for local businesses to build

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relationships that will be mutually beneficial, and encourages and fosters business growth and development. There are currently 164 business members, of which 83 members are from the City of Cockburn, and 11 sponsors.

The City has provided funding and other support to the MCCC for many years to assist with the cost of delivering information and networking events to the City of Cockburn's business community. Previous funding includes:

October 2006 \$20,000
 October 2007 \$20,000
 September 2008 \$20,000
 September 2009 \$20,000
 August 2010 \$10,000 (interim funding)
 March 2011 \$20,000
 March 2012 \$20,000
 March 2013 \$20,000
 March 2014 \$20,000
 March 2015 \$20,000 (plus rent)
 March 2016 \$20,000
 March 2017 \$20,000 (included rent at Cockburn Health and Community)
 March 2018 \$20,000

The MCCC has applied for \$20,000 for Major Sponsorship in 2019/20 to provide approximately 20 networking events, functions, workshops, and training (mostly free for members) conducted in City of Cockburn and City of Melville venues. Business After Hours events provide an opportunity for businesses to come together and network with other like-minded business owners, staff, and meet the Mayor and Councillors from the City of Cockburn. Business After Hours and workshop events attract between 40 to 110 business members and 85-90% are members or sponsors of the MCCC.

The MCCC, in association with Business Foundations, offers start-up businesses half price membership for the New Enterprise Incentive Scheme (NEIS) Program. This is in addition to the Growth Owner program encouraging businesses to start up, invest and grow, which the MCCC and Business Foundations offered two scholarships to MCCC Members this year.

All members have the opportunity to attend networking events and participate in some events as a guest speaker. All members, as part of their membership, are able to hold a Business After Hours event at their premises to promote and showcase their product or services. The MCCC support this by providing all the marketing, promotion and advertising through their database and social media, and managing the



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RSVPs. All members have the benefit of advertising twice a year in the newsletter on any promotion or discounts relating to their business.

In their proposal, the MCCC has listed the following activities for 2019/20:

- Business After Hours (networking) - approximately eight planned

Workshops/Seminars/Events planned so far:

- "Navigating the digital landscape" 2 May - City of Cockburn and MCCC
- "Business Forum" Expo 5 June
- "Breakfast Series" 4 July
- "Women in Business" (inaugural event) 22 August - City of Cockburn and MCCC (working with Westpac and Community News to support)
- "City of Cockburn, Murdoch University and MCCC" evening event, 3rd Semester date TBC
- AGM 24 October - City of Cockburn
- "Breakfast Series" 31 October
- Christmas Party for Business Community December TBC

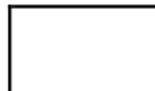
The applicant advises that it will promote and publicise the City of Cockburn's sponsorship support through:

- Acknowledgement by the President in the President's Report at the AGM
- Public verbal acknowledgement of City as a major sponsor at all events by President of MCCC
- Public acknowledgement of support of Mayor and Councillors at all events
- Promotion on the MCCC website of the City of Cockburn as a major sponsor
- Publication, support and promotion of current events through "What's happening in the City of Cockburn" in the MCCC newsletter "Shoutout" (distributed to 1,300 businesses) with links to events/promotions
- The Executive Officer and Business Development Manager promoting and publicising City of Cockburn sponsorship of MCCC to local business.

Branding benefits include:

- On MCCC website, City of Cockburn logo is displayed with photos and thank you to sponsors
- Shout-out MCCC Bi-monthly newsletter with thank you City of Cockburn
- Newsletter banner "What's happening in the City of Cockburn"
- Pull up banner (events)
- Email address staff signatures
- Business Card

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- Business Certificate
- Key tags
- Sticker
- MCCC post (advertises) Facebook (tags) the #CityofCockburn events and community services and a direct link to book or enquire
- MCCC events have City of Cockburn logo on all flyers sent to a database of over 1400 business owners
- MCCC ads in the Community News with City of Cockburn logo
- MCCC letterhead with City of Cockburn logo
- All name tags
- Office logo on door
- Membership Pack - City of Cockburn profile

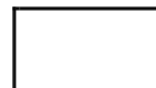
Other benefits include:

- Opportunity for Mayor of Cockburn to cut the ribbon at new business openings
- Opportunity for Mayor, Councillors and City of Cockburn staff to attend and participate as keynote speakers
- Four complimentary tickets to all events for staff, Councillors and guests
- Opportunities to distribute publications and promotional materials at all events

Other sponsors include the City of Melville, Murdoch University, Fremantle Ports, Atwork, Telstra Success, National Storage, LandCorp, and The Gate Bar and Bistro.

In previous years, the sponsorship of the MCCC has assisted to fill a gap in services that the City was unable to provide in business engagement and economic development, and the sponsorship was also used to offset the rental of premises at Cockburn Health and Community. In 2018, the City employed a Business Engagement Officer, who has been working closely with the MCCC and other organisations across the City to identify and assist services catering for businesses. It is anticipated as the role progresses, that there may be a realignment of what service gaps the MCCC can assist with. They currently fill the void for specialised skills to deliver programs whereas the Business Engagement Officer aids this by facilitating promotion of the events to the wider Cockburn business community.

The sponsorship arrangement has been somewhat problematic over the years. The City's Community Development Officers have advised that they receive minimal to no support from the MCCC for Business and Community events. Grants Officers and the Business Engagement Officer also have to regularly chase up acquittal and other information for sponsorship applications to satisfy the conditions of sponsorship.



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Recommendation:

The MCCC has received an assessment score of 9/15 for the sponsorship proposal, based on limited value for money in terms of sponsorship reach, limited community support for the proposal and insufficient evidence of outcomes for the City and upcoming events for the sponsorship period. Since the previous year's sponsorship funding was awarded, the MCCC has signed a lease agreement with the City now providing peppercorn rent 'in-kind' to a value in excess of \$5,000 at Cockburn Health and Community.

Now that the rent allocation is not part of the sponsorship funding, and with significant in-kind support also on offer from the Business Engagement Officer, it is recommended to reduce the sponsorship funding to MCCC. However, it is acknowledged that they are filling a gap in an economic development role, with funding recommended on-par with Business Foundations. It is recommended to provide \$10,000 sponsorship conditional on the following:

- Commitment to provide at least eight large scale business networking events conducted in the City of Cockburn.
- Commitment to engage and liaise with the Business Engagement Officer to identify and assist with future business and community engagement events.

Applicant: A Capella West (ACW)

Proposal: Supporting Sponsor of 'ACW Goes to New Orleans'

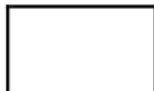
Requested: \$3,000

Recommended: \$3,000

A Cappella West is a women's 'barbershop' chorus, affiliated with Sweet Adelines International, with one-quarter of the 97 group members being Cockburn residents. The chorus group rehearses at Murdoch University and performs at many community events throughout the year. In the past 12 months, the chorus performed at Cockburn Gateway Shopping Centre, Hammond Park Christmas Party and Harvest Lakes Residents Association Christmas by the Lakes.

In 2015, the chorus won a national competition of significance and went on to represent Australia at the international competition in Las Vegas, USA in October 2016, which the City supported with a \$5,000 Sponsorship. In 2018, the group were once again successful in qualifying for an international competition to be held in New Orleans, USA in September 2019. The chorus is applying for sponsorship to assist with the cost of 19 of its members from Cockburn to attend this competition (accommodation, registration and meals).

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In return, the applicant advises that the City's support would be promoted via the applicant's website, social media, as well as on a promotional flyer for a Family and Friends Concert to be held in the lead-up to the international competition. Further, that a City of Cockburn representative may present a speech at the Family and Friends Concert or at any rehearsal leading up to the event.

Letters of support for the applicant are provided by Cockburn Gateways and Brown Studio (organisers of Hammond Park Christmas Party).

Recommendation:

This application scored 9/18 due to limited branding and recognition benefits to the City, however, the achievements of the group and individuals from Cockburn attending a significant international event should be recognised and supported, especially at a cost of approximately \$158 for each Cockburn resident. It is recommended to support this application for \$3,000.

Applicant: Swimming WA

Proposal: Official Sponsor of 2019/20 Open Water Series Coogee Round

Requested: \$10,000

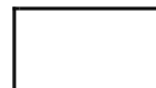
Recommended: \$0

The Western Australian Swimming Association (Swimming WA) is a membership-based organisation that has requested sponsorship for an open water swim competition (Open Water Swim (OWS) Series 2019/20 Coogee Round) to be held at Coogee Beach on 23 November 2019. Swimming WA consists of 83 clubs with over 12,000 members.

This event is one of a large program of swimming events held annually around WA. The Coogee Round will consist of distances of 500m, for those new to open water swimming, through to the marathon distance of 10km. The event is open to all ages starting from 9 years and above. All participants in the 500m event receive a participation medal while other distances receive Gold, Silver and Bronze for both male and female in each of the five age categories. Series points are also awarded and are applied to the Series Championship Award. It is expected approximately 700 swimmers will participate in the event.

It is proposed the City of Cockburn's sponsorship would be promoted by:

- An opportunity for an interview with the MC at the event and regular reference throughout the event
- Presentation of medals



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- Activation opportunity at the event
- Sponsor Logo on OWS website and all collateral for OWS Series
- Sponsor recognition on all OWS Series electronic media throughout series

With the following branding benefits on offer:

- Four branded banners at the round (to be supplied by the City)
- Four branded teardrops at the round (to be supplied by the City)
- Additional signage if required and supplied by sponsor
- Activation opportunity at the event
- Sponsor logo on OWS website and all collateral for OWS Series
- Sponsor recognition on all OWS Series electronic media throughout series

Recommendation:

The proposal received an assessment score of 7/18 based on minimal other funding sources for the event, limited promotional and branding opportunities and no evidence of local community support for the event. It is recommended that the City of Cockburn does not provide sponsorship for this particular event, as the City has traditionally sponsored the Cockburn Masters Swimming Club (a local organisation) to run a similar longstanding event, the Coogee Jetty to Jetty Swim, whereas Swimming WA is not based in Cockburn, does not primarily service Cockburn residents and the event does not offer extensive benefits to Cockburn.

Applicant: Business Foundations

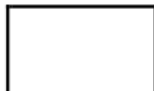
Proposal: Co-branding of Specialised Business Support Services

Requested: \$15,000

Recommended: \$10,000

Business Foundations is a not-for-profit provider of enterprise and business development services to owners of small businesses in Cockburn. Their services benefit the local community and economy through employment creation, economic development and generation of financial activity. Clients range from people wanting to start a small business to existing small to medium sized businesses wanting to grow. The services are provided for free or low cost and they include one-to-one advisory sessions, small business mentoring and small group training. Business Foundations provides an important service to people wanting to start in business or become self-employed and to existing business owners that require professional business management know-how.

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Business Foundations have been providing services for over 25 years and continue to innovate, providing new services every year, including training seminars with a focus on online marketing, specific supports for home-based businesses and enterprise development for youth.

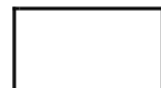
Business Foundations supports small business owners by providing business expertise and knowledge to these small business operators in an affordable and accessible manner. By supporting small businesses they can provide new opportunities to create employment, enhance prosperity and drive economic development throughout the entire community.

The organisation has received funding from the City in previous years, as follows:

October 2007 \$10,000
March 2009 \$10,000
March 2010 \$10,000
March 2011 \$10,000
March 2012 \$10,000
March 2013 \$10,000
March 2014 \$10,000
March 2015 \$10,000
March 2016 \$10,000
March 2017 \$10,000
March 2018 \$10,000

Over the past year, Business Foundations has advised that in the City of Cockburn they have:

- Supported 21 new entrepreneurs to start and operate their own small business.
- Provided targeted small business training to six City of Cockburn small business owners to help improve business practices.
- Provided one-to-one mentoring to 45 different business owners to help them improve their business practices. These were provided free to the business owners to ensure accessibility.
- Conducted 198 interactions with City of Cockburn business owners to support and grow their businesses, representing approximately 112 hours of business advisory services provided.
- Facilitated the connection between 20 City of Cockburn businesses with Federal Government programs to allow these medium sized enterprises access to Federal Government grants to facilitate innovation, business development, supply chain improvement and technology enhancement. This represents approximately \$240,000 of investment in City of Cockburn businesses.
- Directly supported the creation of 21 new jobs within the City of Cockburn.



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These outcomes, which are lower than previous years, are reflective of the changes to the way in which the Small Business Development Corporation (SBDC) operates and now supports small business within the Perth metropolitan area. SBDC no longer provide steady, sustainable funding to non-profit providers of small business support organisations like Business Foundations. Instead, they contract any one of 21 providers to deliver small business workshops throughout the metropolitan area. They determine where, when and what workshops will be delivered and so far this financial year, there have been none within the City of Cockburn. Given the need and desire for small business workshops across the Perth metropolitan area it is unlikely that any local government area will receive more than one or two workshops within a given financial year, and even then, will have limited input as to content of those workshops.

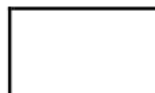
Therefore, this year, Business Foundations have applied for \$15,000 Sponsorship to work with the City of Cockburn's Business Engagement Officer to design and deliver business workshops (events) for the City. These workshops will be held locally, and will be targeted towards addressing specific issues that are challenging local businesses. Opportunities will be provided for local business owners to network, learn from business experts and develop new knowledge to enable their businesses to continue to thrive. The program will demonstrate a collaborative effort between the City of Cockburn and Business Foundations towards achieving economic development goals of the City.

It is hoped to engage between 60-80 businesses through a program of events, as follows:

- 1) Develop and deliver a series of four specialised workshops to address business challenges facing City of Cockburn business owners. These will be delivered throughout the year and will be co-branded with the City.
- 2) To provide advice and counsel in the development of a City of Cockburn Business Awards with the potential for reciprocal sponsorship opportunities for award winners. This would be expected to be developed for next year.
- 3) To initiate a business advisory framework to enable local business owners to access business advisory services in an affordable and accessible manner.

In terms of outcomes, it would therefore be expected that the number of City of Cockburn business owners accessing relevant and accessible small business training would increase. This should also see an increase in the number of support interactions with City of Cockburn business owners providing guidance and direction for the development of their businesses. The remaining outcomes would be expected to remain fairly constant.

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In return for Sponsorship, the applicant advises that all marketing material for events sponsored by the City of Cockburn will be co-branded between the City and Business Foundations. This will require that the City's logo feature prominently in both electronic and printed material related to the events. The City's support for these events will also be acknowledged at the beginning of each event ensuring that all participants know that it is through the support of the City that it is taking place.

Business Foundations is supported by major State and Federal Government funding bodies, including receiving funding through the Department of Industry, Innovation and Science and from the New Enterprise Incentive Scheme.

Recommendation:

The application for Sponsorship achieved an assessment score of 9/18. This year, Business Foundations has requested funding of \$15,000, however, the levels of outcomes remain at similar or lower levels to previous years, so the request for increased funding is unsubstantiated and the recommendation is for sponsorship of \$10,000. The value that is added through the funding support of the City of Cockburn enables Business Foundations to support currently operating small businesses within Cockburn and provide specialised services in conjunction with the City's Business Engagement Officer, with funding on par with the recommendation for the Melville Cockburn Chamber of Commerce.

Applicant: Western Australia Figure Skating Club

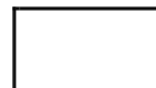
Proposal: Supporting Sponsorship of Swan Trophy 2019

Requested: \$5,000

Recommended: \$5,000

The Western Australia Figure Skating Club (WAFSC) was founded in January 2014 by a group of dedicated skaters and parents wishing to guide and promote the sport in Western Australia. Situated at Cockburn Ice Arena in Bibra Lake, the Club's objective is to provide participants with varied opportunities to reach their full potential within a non-discriminatory, supportive environment. With a total of 74 members, made up of 71 skaters and three supporters, the Club fosters an atmosphere of friendship, support and sportsmanship. All members are encouraged to participate in the Club's direction.

The club hosts two competitions annually as well as training workshops and a development camp supported by Cockburn Ice Arena and the Western Australian Ice Skating Association, for which an experienced coach or high-level figure skater is engaged (usually from overseas or



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interstate). Skaters from all skill levels are encouraged to participate. In addition, the club endeavours to provide social, training and fundraising activities, encouraging team spirit and fostering a sportsmanlike culture.

In June 2018, WAFSC held an inaugural benchmark competition for figure skaters at Cockburn Ice Arena, which was supported and sponsored by Cockburn Ice Arena and the Western Australian Ice Skating Association. Due to the success of the event last year, they will be holding a second benchmark event in June 2019, the Swan Trophy, which is the subject of their sponsorship proposal. The aim of the event is to allow local and interstate athletes within the discipline of figure skating the option to attend a local benchmark competition to try and achieve a required benchmark score, allowing them to be included in a pool of skaters eligible to attend international figure skating events. It is anticipated that the event will attract 50 participants and upwards of 200 spectators. Holding a local benchmark competition is also considerably more financially viable for local skaters, making attending a benchmark event more achievable for them.

The club is running the benchmark competition for a number of reasons including:

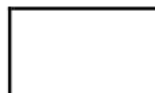
- Providing Western Australian figure skaters the opportunity to achieve benchmark scores to go into a pool of skaters eligible for international competitions. This is the only event being hosted in WA and will feature international and interstate judges and officials.
- Raising the profile of figure skating in Western Australia by inviting international and interstate judges and officials.
- Promoting healthy activity and community spirit amongst the club members and wider community.

The two-day event will attract both local and interstate figure skaters at Cockburn Ice Arena. The planned activities are for up to 50 registrations (including 30 local) state and national level skaters to provide official practice time and competition for skaters to perform their program/s. The project aims to encourage unique sports within Western Australia while supporting local establishments and venues by holding the competition and increasing awareness of the services available within the City of Cockburn.

The event is being promoted via the WAFSC website, club email and through social media and WA Ice Skating Association's website. The National body, Ice Skating Australia (ISA), mail out to all Australian skating members. The competition will be shared by word of mouth from the skaters to family, friends and colleagues both locally and nationally.

The City of Cockburn's sponsorship will be acknowledged throughout by the inclusion of the City logo in all advertising of the event and signage at the Cockburn Ice Arena. The City's support will be

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acknowledged throughout the two-day event and WAFSC will be creating a banner specifically for the event that displays the City of Cockburn logo prominently. There will be opportunities for a representative from the City to present awards and trophies at the competition as well as the City being able to provide flyers or promotions in gift bags at the event.

Promotion of the event has already commenced and, if the application is successful, the City logo will be added to existing materials, for example on the WAFSC website: <https://wafsc.org/>

Letters of support are provided by the Western Australian Ice Skating Association and Cockburn Ice Arena.

The City has previously provided sponsorship funding to the WAFSC, as follows:

March 2016, \$3,000 (Development Camp and Winter Spectacular)

March 2017, \$4,800 (Development Camp and Winter Spectacular)

Recommendation:

This application scored 12/18 for its outcomes for local businesses, local sportspeople and promotion of unique sports within the City. It also offers good branding benefits and promotional opportunities within the City. It is recommended to support this application for \$5,000 as requested.

September 2018 Round Sponsorship Update

Cultural Learning Centre Mosaica received a Sponsorship of \$4,900 from the City in the September 2018 funding round to attend a National Multicultural Event in Canberra. However, the group advised that due to changes in the event by the organisers at late notice, and factors outside of their control, the group's appearance was cancelled and they did not attend as was their intention and proposed in their application. No funds had been disbursed at this time, so this allocation has been reduced to \$0 on the budget attached.

Beeliar Regional Chamber of Commerce (BRCC) was recommended to receive a Sponsorship of \$5,000 at the Grants and Donations Committee Meeting in October 2018. The Council Decision at the 8 November 2018 Ordinary Council Meeting was:

That the Sponsorship Application be deferred until the April 2019 Grants and Donations Committee Meeting, pending confirmation that the BRCC has completed all necessary establishment procedures to ensure that it is a legally operating entity.



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Officers advised the group of the Council Decision, and subsequently followed up in February 2019 offering the group assistance and seeking confirmation if they wished the application to still be considered. On 18 February 2019, the BRCC advised they wished to withdraw their application for funding and would consider working with the City in other ways for the time being.

GRANTS

As can be seen in the budget attachment, there are a number of grant programs for which there are established criteria and processes in place.

There are four proposed adjustments to grant allocations for the 2018/19 financial year, as follows:

- Increase Community Grants Program allocation from \$100,000 to \$130,000.
- Increase Community/Residents Association Hall Hire Subsidy and Support Program allocation from \$7,000 to \$8,000.
- Increase Small Events Sponsorship Program allocation from \$30,000 to \$35,000.
- Increase Grants to Schools allocation from \$8,000 to \$9,000.

These programs have experienced increased applications this financial year, so it is recommended to increase the allocations to cover the additional applicants for the remainder of the financial year.

The total proposed for grant programs for 2018/19 is \$540,000.

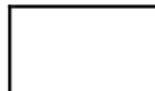
Cockburn Creates Update

Under the banner of Participatory Budgeting, the Cockburn Creates project commenced in 2018. The City invited groups and individuals to submit ideas for projects that could fill gaps in the community. These projects are nominated by the community, voted by the community and implemented by the community.

The Cockburn Creates project attracted interest from 11 applicants and 690 people who voted on how to share the \$100,000 funding pool. Participants selected the following as the top projects, which received full funding:

- | | |
|---|----------|
| • CockburnMind workshops | \$11,000 |
| • Cockburn Rocks - kids music workshops | \$11,688 |
| • Coogee Gardens | \$10,000 |
| • Flip My Hood men's workshops | \$16,000 |
| • Hammy Hill workshops | \$8,130 |
| • Science for Girls | \$16,437 |
| • Shopping Bags for the Community | \$7,000 |

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- Social Toy Box \$11,776

Partial funding was awarded to:

- Popup forest demonstration at Pear Tree Cafe \$7,956

And these projects were not chosen to be funded:

- Musical Theatre Be \$15,259
- Beeliar 25th Birthday Magnets \$1,250

The nine successful projects need to be completed by September 2019. To date, two of the projects have been completed with acquittals pending. Applicants have been advised to keep in contact with the City on their projects and provide updates as requested.

The officers will conduct an evaluation of the Cockburn Creates project upon completion of the round once all acquittals have been received, processed and approved. It is anticipated this will be provided at the Grants and Donations Committee Meeting in October 2019.

Strategic Plans/Policy Implications

Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Leading & Listening

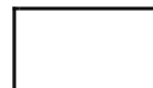
Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Council approved a budget for Grants and Donations for 2018/19 of \$1,350,000. Following is a summary of the proposed grants, donations and sponsorship allocations.

Summary of Proposed Allocations

Committed/Contractual Donations	\$500,000
Donations	\$210,000
Sponsorship	\$100,000
Specific Grant Programs	\$540,000
Total	\$1,350,000



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Total Funds Available	\$1,350,000
Less Total of Proposed Allocations	\$1,350,000
Balance	\$0

Legal Implications

N/A

Community Consultation

In the lead up to the March 2019 round, grants, donations and sponsorship funding opportunities were promoted through the local media and Council networks. The promotional campaign has comprised:

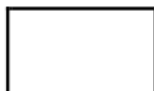
- Three advertisements in the Cockburn Gazette on 19 February, 5 March, and 19 March 2019.
- City of Cockburn Facebook promotional posts and feature stories on 20 February and 6 March 2019.
- Advertisement in the February 2019 edition of the Cockburn Soundings.
- Media Release issued 18 February 2019.
- Promotion to community groups through the Community Development Service Unit email networks, contacts and community group meetings.
- Additional advertising through Community Development promotional channels:
 - Community Development Calendar distributed to all NFP groups in Cockburn.
 - Attendance and presentation at the Community Development 'Schools Sundowner' event on 5 March 2019.
- Information available on the City of Cockburn website.
- Email banner on outgoing City of Cockburn emails from 11 March 2019.
- Reminder email sent to previous and regular applicants, and people who made enquiries during the application period.

Risk Management Implications

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs. There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds are met. To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds allocated to individuals or groups who did not meet the

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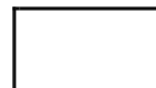
criteria and guidelines and or did not use the funds for the purposes they were provided. Adherence to these requirements is essential.

Advice to Proponent(s)/Submitters

Applicants have been advised that their applications are to be considered at the 17 April 2019 Grants & Donations Committee Meeting, and May 2019 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



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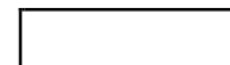
GRANTS, DONATIONS & SPONSORSHIP RECOMMENDED ALLOCATIONS BUDGET 2018/19						
Activity OP 315 Natural Acc 6810	Description	Allocated 2018/19	Actual as at end March 2019	Proposed Adjustments 2018/19	Comments	Council Decision/ Delegated Authority
Donations						
Committed/Contractual						
8894	Nyungar Cultural Activities - Australia Day Citizenship Ceremony	2,000	0	2,000	Towards additional Nyungar cultural activities at the Australia Day Citizenship Ceremony, as to Council Decision 9 March 2017	Council Decision
9239	Native ARC	90,765	45,383	90,765	Donation to support the annual administration costs of Native ARC (plus CPI 0.9%)	Council Decision
9310	The Wetlands Centre Cockburn	90,765	90,765	90,765	Donation to support the annual administration costs of The Wetlands Centre Cockburn (plus CPI 0.9%)	Council Decision
9317	Pineview Preschool Maintenance Contribution	7,864	7,864	7,864	Annual contribution for maintenance of grounds and building (plus CPI 0.9%)	Lease Agreement
9322	Cockburn ARC/Dolphin Swim Club Subsidy	150,000	112,500	150,000	Subsidised fees for Dolphin Swim Club at Cockburn ARC (as to Minute 6057 of OCM 13 April 2017)	Council Decision
9398	Cockburn Senior Citizens Building Donation	9,651	9,651	9,651	Assists with maintenance costs as per lease agreement (plus CPI 0.9%)	Lease Agreement
9559	Cockburn Cricket Club Insurance	1,500	1,500	1,500	Commitment included in the lease agreement (flat fee)	Lease Agreement
9574	Spearwood Dalmatinac Club - Rates Reimbursement	12,474	12,474	12,474	Reimbursement of 50% of annual rates payable by Spearwood Dalmatinac Club for 41 Azelia Rd, Spearwood as to Council Decision 14 May 2009	Council Decision
8243	Little Green Steps WA Partnership Agreement	0	0	27,847	Renewal of two-year partnership agreement with LGS WA, for Education for Sustainability in the Early Years for 2019 and 2020	Council Decision
8896	Cockburn Community Men's Shed Coordinator	47,500	30,000	47,500	Funding for Cockburn Community Men's Shed Inc. to support the annual administration costs of a part-time coordinator, security, maintenance, utilities and equipment as to Management Plan and Council Decision 10 August 2017	Council Decision
	Future Allocations	87,480	87,480	59,633		
	Committed/Contractual Sub Total	500,000	397,617	500,000		
Donations to Organisations						
9196	Donations to Organisations	92,125	92,125	19,125	Remainder of Donations funding	Council Decision
9196	Cockburn Community and Cultural Council	10,000	10,000	10,000	Request for \$10,000 Donation towards their general operating costs	Council Decision
9196	Cockburn Toy Library	6,000	6,000	6,000	Request for \$6,000 Donation towards their rental expenses	Council Decision
9196	RSL City of Cockburn Sub-Branch	10,000	10,000	10,000	Request for \$10,000 Donation towards their activities, operating costs and commemorative services	Council Decision
9196	Pets of Older Persons (POOPS) WA	3,000	3,000	3,000	Request for \$3,000 Donation towards operating costs and travel costs for volunteers	Council Decision
9196	Constable Care Child Safety Foundation (CCCSF)	12,000	12,000	12,000	Request for \$12,000 Donation towards operating costs to deliver personal safety and crime prevention programs through theatre-in-education to children in Cockburn	Council Decision
9196	St Vincent De Paul Society Yangebup Conference	5,000	5,000	5,000	Request for \$5,000 Donation towards their ongoing costs and assisting people in need	Council Decision
9196	K9 Rescue Group	5,000	5,000	5,000	Request for \$20,000 Donation towards costs of rescuing and rehoming dogs from Cockburn	Council Decision
9196	Friends of the Community	2,000	2,000	2,000	Request for \$2,000 Donation to assist with operating and admin costs	Council Decision
9196	Yangebup Family Centre	13,125	13,125	13,125	Request for \$13,125 Donation towards operating three creche sessions a week to support crafters, PlayClub and community parenting workshops	Council Decision
9196	Assisting Your Life to Achieve (AYLA)	3,750	3,750	3,750	Request for \$4,750 Donation to support low cost food bank, emergency food assistance, Christmas hampers and school packs	Council Decision
9196	Cockburn Volunteer Sea Search and Rescue Group	9,000	9,000	9,000	Request for \$9,000 Donation towards operating costs to provide a 24/7 radio coverage and sea search and rescue service	Council Decision



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Activity OP 315 Natural Acc 8810	Description	Allocated 2018/19	Actual as at end March 2019	Proposed Adjustments 2018/19	Comments	Council Decision/ Delegated Authority
9196	Cockburn Central YouthCARE Committee (CCYC)	20,000	20,000	20,000	Request for \$20,000 Donation towards chaplaincy service at Atwell College and Lakeland Senior High School	Council Decision
9196	Meerilinga Young Children's Services	13,000	13,000	13,000	Request for \$13,000 Donation towards operations (includes one-off increase of \$3,000 to support implementation of fulltime Director position)	Council Decision
9196	Volunteer Home Supprt	6,000	6,000	6,000	Request for \$7,000 Donation to assist with garden waste removal costs for the Cockburn homes they service	Council Decision
New	Second Harvest Australia			18,000	Request for \$20,000 Donation towards operating costs and providing emergency relief food hampers and community food centre in Cockburn	Council Decision
New	Imagined Futures (formally South West Metropolitan Partnership Forum)			10,000	Request for \$15,000 Donation towards operating costs for collaboration and coordination of services to address complex social issues	Council Decision
New	Hamilton Hill YouthCARE Council (Chaplaincy)			9,000	Request for \$9,000 Donation to assist with the costs of a full-time chaplain at Fremantle College	Council Decision
New	Black Swan Health			15,000	Request for \$20,000 Donation towards operating costs of the Freo Street Doctor service in Cockburn	Council Decision
New	Project Pax for Veterans of Western Australia			3,000	Request for \$10,000 Donation towards annual mooring costs at Port Coogee Marina	Council Decision
New	Cooby Cares			5,000	Request for \$5,000 Donation towards operating costs to assist with emergency relief activities in Coolbellup and surrounding suburbs	Council Decision
New	Dance Ability Performing Arts Kelete (DAPAK)			0	Request for \$4,800 Donation towards subsidising costs to run Dance Ability program	Council Decision
New	South Lake Ottey Family & Neighbourhood Centre			13,000	Request for \$20,000 Donation towards operating costs for the centre	Council Decision
	Donations to Organisations Sub Total	210,000	210,000	210,000		
	Sponsorships					
9197	Sponsorships	62,600	67,500	39,500	Remainder of Sponsorship funding	Council Decision
9197	Cultural Learning Centre Mosaica	4,900	0	0	Request for \$4,900 'Supporting Official Sponsor' towards attendance at the 2019 National Multicultural Festival in Canberra	Council Decision
9197	Beelihar Regional Chamber of Commerce	0	0	0	Request for \$15,000 'Premium Sponsor' for Business and Community Events Program in 2018/19	Council Decision
9197	Southern Lions Rugby Union Football Club	10,000	10,000	10,000	Request for \$10,000 'Naming Rights' Sponsorship of 2019 City of Cockburn 10s Rugby Invitational Tournament on Saturday 16 February 2019	Council Decision
9197	Cockburn Masters Swimming Club	12,500	12,500	12,500	Request for \$13,500 'Major Event Partner' Sponsorship for Coogee Jetty to Jetty Swim XXIII on Sunday 10 March 2019	Council Decision
New	Melville Cockburn Chamber of Commerce (MCCC)			10,000	Request for \$20,000 'Major Sponsorship' for 2019/20	Council Decision
New	A Cappella West			3,000	Request for \$3,000 'Supporting Sponsorship' for 19 members of ACW from Cockburn to travel to compete internationally in New Orleans in September 2019	Council Decision
New	Swimming WA			0	Request for \$10,000 'Official Sponsorship' of the Open Water Series 2019/20 Coogee Round In November 2019	Council Decision
New	Business Foundations			10,000	Request for \$15,000 Sponsorship to provide co-branding of specialised business support services to support Cockburn SMEs	Council Decision
New	Western Australian Figure Skating Club			5,000	Request for \$5,000 'Supporting Sponsorship' of the Swan Trophy two-day benchmark competition at Cockburn Ice Arena in June 2019	Council Decision
9197	Individual Sponsorships	10,000	3,600	10,000	Formal Sponsorship program for individuals as per DA ACS2	Delegated Authority ACS2
	Sponsorships Sub Total	100,000	93,600	100,000		



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Activity OP 315 Natural Acc 6810	Description	Allocated 2018/19	Actual as at end March 2019	Proposed Adjustments 2018/19	Comments	Council Decision/ Delegated Authority
Grants						
8040	Landowner Biodiversity Conservation Program	35,000	11,641	35,000	Financial and natural resource management training support program for Cockburn landowners to conserve the natural bushland and wetland areas on their property	Delegated Authority AEW5
9004	Emergency Disaster Fund	10,000	0	10,000	For one-off emergency and disaster situations as to DA ACS13 (revised as per Council Decision 10 February 2011)	Delegated Authority ACS13
9015	Youth Academic Grants	500	0	500	Assists young people to attend academic programs as per DA ACS11	Delegated Authority ACS11
9031	Junior Sports Travel Assistance Program	55,000	28,400	55,000	Assists young people in Cockburn representing WA or Australia in interstate or international team or individual sports by providing assistance for travel to competitions	Delegated Authority ACS12
9240	Sustainability Grants Program	40,000	0	40,000	Grants program established in accordance with Council Decision on 13 May 2010	Delegated Authority ACS2
9241	Len Packham Hall Subsidy (Burdinya)	2,000	0	2,000	Subsidy program that allows Indigenous and multicultural Cockburn families to access funds to assist with hall hire costs for hosting funerals, memorials and cultural events	Delegated Authority LGACS2
9312	Community Grants Program	100,000	45,100	130,000	Formal grant process for local organisations as per DA ACS2	Delegated Authority ACS2
9314	Provide Bins Sporting Events	1,000	0	1,000	Provide bins to schools for sports carnivals	Delegated Authority LGACS2
9327	Community/Residents Assoc. Hall Hire Subsidy and Support Program	7,000	6,479	8,000	Assists community groups to conduct monthly meetings and events, and funds for incorporation/set up costs for new residents	Delegated Authority LGACS7
9329	Cultural Grants Program	40,000	14,530	40,000	Provide small grants to cultural and artistic groups	Delegated Authority ACS2
9331	Bus Hire Subsidy	1,500	410	1,500	Provides a small allocation towards the bus hire for community organisations	Delegated Authority LGACS2
9335	Grants General Welfare	6,000	4,913	6,000	Miscellaneous requests for small donations as per DA LGACS2	Delegated Authority LGACS2
9341	Community Group Newsletter Subsidy	11,000	5,747	11,000	Assists community groups to disseminate information	Delegated Authority LGACS7
9373	Small Events Sponsorship Program	30,000	26,270	35,000	Small Events Sponsorship Program for events for community organisations	Delegated Authority ACS2
9396	U Fund	1,000	0	1,000	Small grants for youth for cultural/arts initiatives and events	Delegated Authority LGACS2
9399	Youth Arts Scholarships	7,000	1,850	7,000	Assist young people to travel in order to participate in performing/arts events and also for further study	Delegated Authority LGACS10
9475	Alcoa Cockburn Community Projects Fund	15,000	7,675	15,000	A partnership fund with Alcoa delivering community-driven projects (allocation doesn't include Alcoa funds, only CoC funds)	Delegated Authority LGACS2
9490	Environmental Education Initiatives Program	15,000	0	15,000	Support for Environmental Services to assist schools to facilitate environmental education	Delegated Authority LGACS2
9517	Cockburn Community Group Volunteer Insurance	15,000	13,360	15,000	Cockburn Community Group Insurance Program	Delegated Authority LGACS7
9535	Council Match Staff Donation	2,000	725	2,000	Council to match staff fundraising effort	Delegated Authority LGACS2
9649	Safety House/Walk to School Program	1,000	1,000	1,000	Support to schools for safety programs for children getting to school and to attend Safety House shows in Safety House month	Delegated Authority LGACS2
9673	Sport and Recreation Club Grants	35,000	29,868	35,000	Grants matched by local sporting clubs for minor capital works on Council owned facilities and sporting equipment	Delegated Authority ACS12
9674	Grants to Schools	8,000	7,659	9,000	For small donations to schools for minor items	Delegated Authority ACS7
9688	Security Subsidy for Seniors	30,000	18,420	30,000	Subsidy program for security devices for seniors	Delegated Authority LGACS2
9495	Donation and Grants General Account	72,000	72,000	35,000	Remainder of grant allocations	
	Grants Programs Sub Total	540,000	296,047	540,000		
	Totals	1,350,000	997,264	1,350,000		
	Budget	1,350,000		1,350,000		
	Balance	0		0		
	Carried Forward 2017/2018 GAD Budget	CF 2017/18				
8899	Community Innovation and Participatory Budgeting Program (Cockburn Creates)	120,000	107,030	0	Funding Program established as to Delegated Authority ACS15 and Policy ACS16, adopted by Council on 14 September 2017 (balance of funds from 2017/18 to be carried forward to 2018/19 financial year)	Delegated Authority ACS15



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9.3 (2019/MINUTE NO 0004) GUIDELINES FOR COMMUNITY FUNDING FOR COMMUNITY ORGANISATIONS AND INDIVIDUALS

- Author(s)** K Jamieson
- Attachments**
1. Guidelines for Community Funding for Community Organisations and Individuals [↓](#)
 2. Grants and Donations Policy Review Framework [↓](#)
 3. Grants and Donations Procedure Flowchart [↓](#)

<p>RECOMMENDATION</p> <p>That Council adopts the attached 'Guidelines for Community Funding for Community Organisations and Individuals'.</p>
<p>COMMITTEE RECOMMENDATION</p> <p>MOVED Cr C Reeve-Fowkes SECONDED Cr P Eva</p> <p>That the recommendation be adopted.</p> <p style="text-align: right;"><u>CARRIED 5/0</u></p>

Background

The Grants and Donations policies were reviewed as part of the Policy Review Project. They were identified as a Review Priority 2, due for presentation at the February DAPPS Meeting, in accordance with the adopted Schedule Plan for the policies review.

The proposed new policy and revised delegated authorities were recommended at the DAPPS Meeting on 28 February 2019 and duly adopted at the Ordinary Council Meeting on 14 March 2019.

The guidelines that accompany the new policy have been completed and are therefore submitted to the Grants and Donations Committee for consideration and recommendation to Council.

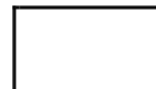
Submission

N/A

Report

The new policy framework and guidelines outline the funding provided to community groups, organisations, schools and individuals through the payment of grants, donations and sponsorships.

The new policy amalgamated the following previous policies:



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- SC35 – Grants, Donations and Sponsorships – Community Organisations and Individuals
- ACS1 – Community Welfare Funding
- ACS7 – Donations to Schools
- ACS11 – Youth Academic Assistance
- ACS16 – Community Innovation and Participatory Budgeting
- ACS17 – Major Funding Proposals and Committed and Contractual Funding

The new policy has been streamlined to include the necessary information outlining the various funding streams and clearly displays the principal categories of funding in one location.

The new policy includes the addition of “Category G – Major and Minor Funding” to cover minor donations, subsidies, reimbursements and small funding programs that were previously captured under the following Delegated Authorities:

- LGASC2 City of Cockburn (Local Government Act) Local Laws – Grants
- LGACS7 Local Government Act, 1995 – Funding Assistance – Community Associations – Publication & Distribution Of Newsletters
- LGACS10 Local Government Act 1995 – Youth Art Scholarship Programme
- ACS1 – Community Welfare Funding
- ACS7 – Donations to Schools - Reimbursements
- ACS11 – Youth Academic Assistance
- ACS15 – Community Innovation and Participatory Budgeting

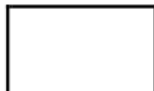
and the previous corresponding policies:

- ACS17 – Major Funding proposals and Committed and Contractual Funding
- ACS1 – Community Welfare Funding
- ACS7 – Donations to Schools
- ACS16 – Community Innovation and Participatory Budgeting
- ACS11 – Youth Academic Assistance

The new policy guides how Council responds to requests for financial assistance in line with the City’s Strategic Community Plan and aims to optimise the use of Council funds to support community groups, organisations and individuals to deliver social, environmental and economic benefits. This is to be utilised in conjunction with the ‘Guidelines for Community Funding for Community Organisations and Individuals’ that outlines the relevant eligibility, selection criteria, evaluation and limitations of each funding category that were previously contained in all the above policies and delegated authorities.

The framework is also attached to the report, showing the new adopted Policy, Delegated Authorities and the proposed Guidelines and

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identifies the policies and delegated authorities that became obsolete upon adoption of the new framework.

New Policy:

Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations and Sponsorships)'

This includes a summary of the funding from all the above mentioned policies and captures the programs and delegated authorities that are distributed from the Grants and Donations budget. There were some minor wording changes to retain consistency across the document and programs.

Revised Delegated Authorities:

1. LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies) - renamed from LGASC2 City of Cockburn (Local Government Act) Local Laws – Grants and references the content from Delegated Authorities:
 - ACS1 – Community Welfare Funding
 - ACS7 – Donations to Schools - Reimbursements
 - ACS11 – Youth Academic Assistance
 - LGACS10 – Local Government Act 1995 – Youth Art Scholarship Programme

A new category of Youth Recognition and Reward has been incorporated which contains content from Delegated Authority Youth Academic Assistance (ACS11) and Delegated Authority Youth Art Scholarships (LGACS10).

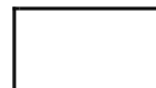
2. LGACS7 Local Government Act, 1995 – Funding Assistance – Community Associations - renamed from LGACS7 Local Government Act, 1995 – Funding Assistance – Community Associations – Publication & Distribution of Newsletters

This includes a summary of funding available for community groups.

3. New Local Government Act Delegated Authority 'Community Funding for Community Organisations and Individuals'.

This includes the information with minor amendments to wording from the following two existing Delegated Authorities.

- ACS2 – Applications for Grant and Individual Sponsorship Funded Projects
- ACS15 – Community Innovation and Participatory Budgeting



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Guidelines for Community Funding for Community Organisations and Individuals:

The objective of having one set of guidelines for the programs is for ease of use by the City and the community groups, organisations and individuals seeking funding. These guidelines contain the necessary details for applicants to follow and are presented to the Grants and Donations Committee to consider and recommend to Council for adoption.

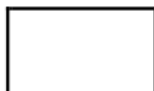
This includes all the administrative information content for eligibility, selection and evaluation criteria from the abovementioned new Policy and captures the funding programs and the three (3) related Delegated Authorities that are distributed from the Grants and Donations budget. Some minor wording changes have been made to retain consistency across the documents.

It includes all previous guidelines that were separate attachments into one document and includes it in a formatted style and wording that is current, reflective of procedure and of a similar style in line with the City's Corporate Writing Style Guide.

This is demonstrated below:

Previous Policy or Delegated Authority	NEW Policy or Delegated Authority	Section referenced in Guidelines
Policy SC35 – Grants, Donations and Sponsorships – Community Organisations and Individuals	NEW Policy – Community Funding for Community Organisations and Individuals	Cockburn Community Fund – pp.5-11
DA ACS2 – Applications for Grant and Individual Sponsorship Funded Projects	NEW DA ACS2 – Community Funding for Community Organisations and Individuals	Cockburn Community Fund – pp.5-11
Policy ACS1 – Community Welfare Funding	NEW Policy – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Minor Funding, p.19

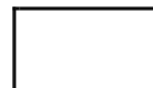
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DA ACS1 – Community Welfare Funding	LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies)	Major and Minor Funding – Minor Funding, p.19
Policy ACS7 – Donations to Schools	NEW Policy – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Donations to Schools Reimbursements, pp.18-19 School and Educational Institutions, p.22
DA ACS7 – Donations to Schools - reimbursements	LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies)	Major and Minor Funding – Minor – Reimbursements, pp.18-19 School and Educational Institutions, p.22
DA LGACS2 City of Cockburn (Local Government Act) Local Laws - Grants	LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies)	Major and Minor Funding – Reimbursements, pp.18-19 Donations, pp.14-15 Subsidies, p.15
Policy ACS11 – Youth Academic Assistance	NEW Policy – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Youth Recognition and Reward, p.17
DA LGACS10 – Youth Art Scholarship Programme	LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies)	Major and Minor Funding – Youth Recognition and Reward, pp.17-18

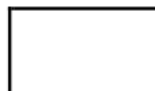


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DA ACS11 – Youth Academic Assistance	LGACS2 Local Government Act, 1995 – Minor Funding (Small Grants, Donations and Subsidies)	Major and Minor Funding – Youth Recognition and Reward, p.17
Policy ACS16 – Community Innovation and Participatory Budgeting	NEW Policy – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Community Innovation and Participatory Budgeting, pp.13-14
DA ASC15 – Community Innovation and Participatory Budgeting	NEW DA ACS2 – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Community Innovation and Participatory Budgeting, pp.13-14
Policy ACS17 – Major Funding Proposals and Committed and Contractual Funding	NEW Policy – Community Funding for Community Organisations and Individuals	Major and Minor Funding – Major Funding Proposals and Committed and Contractual Funding, pp.12-13
DA LGASC7 – Funding Assistance – Community Associations – Publication & Distribution of Newsletters	DA LGACS7 Local Government Act, 1995 – Funding Assistance – Community Associations	Major and Minor Funding – Funding Assistance for Community Associations, p.19

The Grants and Donations Procedure Flowchart, which is also attached to the report, depicts the process undertaken for the different major funding programs and clearly identifies what is administered under Delegated Authority and what is required to be approved by Council Decision.



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Strategic Plans/Policy ImplicationsCommunity, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

Council approved a budget for Grants and Donations for 2018/19 of \$1,350,000.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs. There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds are met. To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds allocated to individuals or groups who did not meet the criteria and guidelines and / or did not use the funds for the purposes they were provided. Adherence to these requirements is essential.

The risk to Council of deferring a decision or not adopting the proposed Guidelines in association with the new Policy is that the information would be lacking and may cause ambiguity in the funding available to community groups, organisations and individuals.



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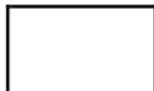
Item 9.3

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil





City of Cockburn
Guidelines:
**Community Funding for
Community Organisations
and Individuals**



**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

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**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Objective

The purpose of these guidelines is to complement the associated Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' that provide a framework for the provision of community funding to local community groups, organisations and individuals.

Council provides up to two per cent of the annual rates income to a budget for grants, donations, sponsorships and subsidies. To ensure that these funds are distributed in a rational way, eligibility, selection and evaluation criteria are required for the assessment and prioritisation of applications to be funded.

The funds allocated to local community groups, organisations and individuals are to assist in the provision of the activities and services that benefit the local community. This program is divided into seven (7) categories to encourage and cater for a range of applications and activities.

Community Funding Category	Description	Open for applications	Maximum amount available per application	Approval
Category A - Community Grants	One-off projects, programs or activities that benefit the wider Cockburn community.	Twice a year, in March and September	\$15,000	Delegated Authority
Category B - Cultural Grants	Events, projects, workshops and residencies that embody at least one of the diverse art and cultural interests of the Cockburn community.	Twice a year, in March and September	\$5,000	Delegated Authority
Category C - Sustainability Grants	Projects or activities that demonstrate Sustainability principles and themes for the benefit of the Cockburn community.	Annually in March	\$4,000	Delegated Authority
Category D - Small Events Sponsorship	Small-scale neighbourhood events across Cockburn.	Open all year round	\$3,000	Delegated Authority



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**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Category E - Donations	Covers operating or ongoing expenses to assist the disadvantaged and/or vulnerable within the Cockburn community.	Twice a year, in March and September	\$20,000	Council Decision
Category F - Sponsorships	Financial contribution to a significant event, activity, service or endeavour to either a Group or Individual and, in return, the City receives public recognition for its contribution.	Groups - Twice a year, in March and September Individuals - open all year round	Groups - \$20,000 Individuals - \$1,000	Groups – Council Decision Individuals – Delegated Authority
Category G - Major and Minor Funding	Major funding proposals, minor funding and requests outside of established categories.	Upon enquiry and invitation to apply	Dependent on funding type	Dependent on funding type

These guidelines assist how the City responds to requests for financial assistance in line with the City's Strategic Community Plan and aim to optimise the use of Council funds to support community groups, organisations and individuals to deliver social, environmental and economic benefits. These outline the relevant selection criteria, evaluation and limitations of each funding category, and are to be utilised in conjunction with the associated Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)'.

Applicants for funding to be distributed from the Grants and Donations budget are required to apply and address the relevant criteria in one of the funding categories. Assessment and approval will be done according to the category and be done under the relevant delegated authority or recommendation by the Grants and Donations Committee to Council, and applicants cannot bypass these processes.

For applications in Categories A, E, F and G, any requests over \$5,000 will require a copy of the most recent, audited financial statements to be provided with the application.

An applicant may successfully apply for and receive funding from two different categories from the Policy per financial year, provided they meet the criteria for the particular category, however, the applications cannot be for the same project. Applicants that have been successful in previous years are eligible to apply provided all previous funding has been satisfactorily acquitted.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Cockburn Community Fund

Community Grants

1. Eligibility Criteria:
 - (a) Organisations based within the City of Cockburn or whom primarily service residents and/or the interests of the City are eligible to apply for funds.
 - (b) Applications from not-for-profit organisations including sporting, welfare, educational, arts/cultural, youth, seniors, children, ethnic and related groups are eligible to apply.
 - (c) Applications must include a financial and/or in-kind contribution to the project.
2. Selection Criteria:
 - (a) Primarily serve residents of the City.
 - (b) Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.
 - (c) Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.
 - (d) Must hold public liability insurance to a value as agreed with the City.
3. Evaluation Criteria for Project or Activity:
 - (a) Can demonstrate how project or activity outcomes will be of benefit to the local community and/or City of Cockburn generally.
 - (b) Meets an identified need in line with one of the themes of the City's Strategic Community Plan.
 - (c) Applicants have a demonstrated ability to manage their affairs effectively.
 - (d) Applications will not require commitment to ongoing funding from Council.
 - (e) Applications from organisations that can demonstrate a financial or in-kind contribution to the project will be considered favourable.
 - (f) Project does not duplicate an activity already available in the local area.
 - (g) As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.
4. Funding Rounds:
 - (a) Applications are invited twice per year, closing at the end of March and September as advertised during each round.
5. Grant Limitations:
 - (a) The maximum grant available to any one group or organisation in the Community Grants category will not exceed \$15,000.



City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

- (b) There are caps of:
 - (i) \$3,000 for equipment (equipment must not be for personal use, be accessible for community or member use, and be durable – must last over 12 months).
 - (ii) \$3,000 for recurring community events. Recurring community events are defined as types of events that have already been funded by Community Grants or Small Events Sponsorship and are regularly applied for and funded, such as Christmas events and neighbourhood movie nights (also applies under Small Events Sponsorship).
 - (iii) \$1,000 for costs associated with incorporation of a new organisation (N.B. Residents associations can access funds under LGACS7 for these purposes, so these grants are intended for community groups that are not residents associations).
 - (c) Funds will not be provided for consumables or personal items unless the applicant can demonstrate that the general community will benefit from their provision.
 - (d) Funding will not be provided retrospectively for projects or events that have already occurred or are due to occur within two months of the closing date for applications.
6. Elected Members are to be informed of the outcome of applications for Community Grants.

Cultural Grants

1. Eligibility Criteria:
 - (a) Organisations based within the City of Cockburn and primarily service the residents of the City of Cockburn or organisations who will be working with a majority of Cockburn residents through the life of the project and can show considerable community support for the program/project.
 - (b) Individual applicants may be considered if they are residents of the City of Cockburn and/or:
 - (i) They are invited by the community and can demonstrate a high level of community support for 'Artist in the Community' or 'Telling Community Stories' program; or
 - (ii) Individuals who have been selected as an 'Artist in the Community' outside of Cockburn may be considered on presentation of supporting documentation.
 - (c) Schools and other educational institutions in accordance with Schools eligibility.
2. Selection Criteria:
 - (a) Can demonstrate the ability to manage financial affairs effectively.
 - (b) Priority will be given to applicants who haven't previously been funded.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

- (c) Program/project needs to represent the residents of Cockburn or embody one or more of the diverse art and cultural interests of the City of Cockburn through one of the following areas:
 - (i) Artist in the Community Program
 - (ii) Celebrating Community Program
 - (iii) Creative Community Program
 - (iv) Telling Community Stories Program
 - (d) Applicants who are able to contribute toward the activity in cash or in-kind will be considered favourably, as will those who source funding from other sources.
 - (e) Funding will not be for personal items such as costumes, food consumables or catering costs.
 - (f) Program/Project does not duplicate an activity already available in the local area.
3. Evaluation Criteria for Project or Activity:
- (a) Can demonstrate how program/project outcomes will be of benefit to the local community and/or City of Cockburn generally.
 - (b) Programs/Projects should:
 - (i) Develop and nurture the skill base of the local community;
 - (ii) Develop and nurture the skill base of individual artists (all art forms);
 - (iii) Express local culture and identity;
 - (c) Applicants have a demonstrated ability to manage their affairs effectively.
 - (d) Will not require commitment to ongoing funding from Council.
4. Funding Rounds:
- (a) Applications are invited twice per year, closing at the end of March and September as advertised during each round.
5. Grant Limitations:
- (a) The maximum grant available to any one group or organisation in the Cultural Grants category will not exceed \$5,000.
6. Elected Members are to be informed of the outcome of the applications for Cultural Grants.



City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

Sustainability Grants

1. Eligibility Criteria:
 - (a) The following groups who are based within the City of Cockburn and/or provide services primarily within Cockburn:
 - (i) Community groups
 - (ii) Not-for-profit organisations
 - (iii) Collective households (>2)
 - (iv) Small businesses (<20 employees)
 - (v) Schools
2. Evaluation Criteria for Project or Activity:
 - (a) Project or activity must relate to one or more of the below themes:
 - (i) Giving Back
 - (ii) Protecting our Future
 - (iii) Strong Communities
 - (iv) Water, Energy and Waste
 - (v) TravelSmart
 - (vi) Healthy Lifestyles
 - (b) Applications from organisations that can demonstrate a financial or in-kind contribution to the project will be considered favourable.
3. Funding Rounds:
 - (a) Applications are invited annually, closing at the end of March each year, as advertised.
4. Grant Limitations:
 - (a) The maximum grant available to any one group or organisation in the Sustainability Grants category will not exceed \$4,000.
5. Elected Members are to be informed of the outcome of the applications for Sustainability Grants.

Small Events Sponsorship

1. Eligibility Criteria:
 - (a) Organisations based within the City of Cockburn or whom primarily service residents and/or the interests of the City are eligible to apply for funds.
 - (b) Applications from not-for-profit organisations including sporting, welfare, educational, arts/cultural, youth, seniors, children, ethnic and related groups are eligible to apply.
 - (c) Applications must include a financial and/or in-kind contribution to the project.





City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

2. Selection Criteria:
 - (a) Primarily serve residents of the City.
 - (b) Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.
 - (c) Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.

3. Evaluation Criteria for Project or Activity:
 - (a) Project or activity will be of benefit to the local community and/or City of Cockburn generally.
 - (b) Project meets an identified need in line with one of the themes of the City's Strategic Community Plan.
 - (c) Applicants have a demonstrated ability to manage their affairs effectively.
 - (d) Project will not require commitment to ongoing funding from Council.
 - (e) Applications from Schools and other educational institutions must be in accordance with school specific eligibility criteria.
 - (f) Applications from organisations that can demonstrate a financial or in-kind contribution to the project will be considered favourable, as will those who source funding from other sources.
 - (g) Project does not duplicate an activity already available in the local area.

4. Funding Rounds:
 - (a) Applications will be invited year-round, assessed and notified within a month.

5. Funding Limitations:
 - (a) The maximum funding available to any one group or organisation in the Small Events Sponsorship category will not exceed \$3,000.
 - (b) Only one successful application in this category per financial year per organisation.
 - (c) Funds will not be provided for consumables or personal items unless the applicant can demonstrate that the general community will benefit from their provision.
 - (d) Funding will not be provided retrospectively for projects or events that have already occurred or are due to occur within two months of the closing date for applications.

6. Elected Members are to be informed of the outcome of the applications for Small Events Sponsorship.



City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

Donations

1. Eligibility Criteria:
 - (a) Eligible applicants include not-for-profit benevolent organisations that directly assist the disadvantaged and/or vulnerable within the Cockburn community. This does not include sports clubs, residents associations or other special interest groups.
2. Selection Criteria:
 - (a) Not-for-profit benevolent organisations that primarily serve and can demonstrate direct improved social outcomes for City residents and the Cockburn community.
 - (b) Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.
 - (c) Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought. For requests over \$5,000, a copy of the most recent, audited financial statement must be provided with the application.
3. Evaluation Criteria:
 - (a) A Donation is a contribution of money towards a groups day-to-day running costs.
 - (b) A Donation is not for a specific project or activity.
 - (c) Priority will be given to applications that can demonstrate:
 - (i) How they will provide direct outcomes for the disadvantaged and/or vulnerable in the Cockburn community.
 - (ii) Overall benefits to City residents.
 - (iii) Improved access to services or activities for Cockburn residents.
 - (iv) Value for money and/or value adding as a result of the proposed funding.
 - (v) Other funding sources so that the funding is subsidising operations rather than relying solely on funding from the City.
 - (vi) Alignment with the objectives in the City's Strategic Community Plan.
4. Funding Rounds:
 - (a) Applications are invited twice per year, closing at the end of March and September as advertised during each round.
5. Donation Limitations:
 - (a) The maximum donation available to any one group or organisation will not exceed \$20,000.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Sponsorships

1. Eligibility Criteria for Group Sponsorship:
 - (a) Applicants are eligible for Group Sponsorship if their project or activity provides brand exposure and public recognition benefits to the City of Cockburn and meets the eligibility, selection and evaluation criteria outlined in the Community Grants paragraphs 1, 2 and 3. Private organisations are also eligible to apply for Group Sponsorship.
 - (b) Applications must include a financial and/or in-kind contribution to the project.
 - (c) In addition to satisfying paragraphs 1(a) and 1(b) above, Sporting Teams/Clubs can only apply if they are:
 - (i) representing at a National or International level event at which they have been selected based on their endeavours in their chosen activity; or
 - (ii) hosting a sporting event or activity in the City of Cockburn that is of State, National or International significance that will add value to the City of Cockburn.

2. Eligibility Criteria for Individual Sponsorship:
 - (a) Individual applicants are eligible if they are residents of the City of Cockburn and they can demonstrate a high level of community support.
 - (b) Individuals attending a significant event or activity at a National or International level at which he or she has been selected on the basis of their individual endeavours in their chosen activity. (Individuals must supply supporting documentation from the relevant governing association of the activity).
 - (c) Individuals attending or completing a significant activity that benefits the community.
 - (d) Applications are invited from all ages for a range of projects, events or activities including sporting, welfare, education and arts/cultural, unless eligible to apply for funding through the City's Junior Sports Travel Assistance Program, or Youth Art Scholarship Program.

3. Evaluation Criteria for Activity/Event:
 - (a) Activity/Event will be of long-term benefit to the local community and/or the City of Cockburn generally.
 - (b) Activity/Event will provide brand exposure and public recognition benefits to the City of Cockburn.
 - (c) Activity/Event will increase awareness and raise the profile of the City of Cockburn, in line with its desired image.
 - (d) Applicants who are able to contribute toward the activity in cash or in-kind will be considered favourably, as will those who source funding from other sources.



City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

- (e) Funding will not be for personal items such as uniforms, food consumables or catering costs.
- 4. Funding Rounds:
 - (a) Applications for Group Sponsorships are invited twice per year, closing at the end of March and September as advertised during each round.
 - (b) Applications for Individual Sponsorships are invited year round.
- 5. Sponsorship Limitations:
 - (a) The maximum sponsorship available to any one group or organisation will not exceed \$20,000.
 - (b) The maximum sponsorship available to any one individual will not exceed \$1,000.
 - (c) The successful request for sponsorship in any year does not imply any ongoing commitment of the same or similar contribution in following years.

Major and Minor Funding

This Category incorporates a large range of funding opportunities under both Council Decision and Delegated Authorities.

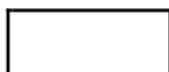
Major Funding Proposals and Committed and Contractual Funding

Most of the Cockburn Community Fund budget is distributed to community groups, organisations and individuals through established grants, donations and sponsorship programs and application processes in accordance with Council Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' and these guidelines.

There are also some donations made annually out of this budget that are deemed to be committed by legal agreements, such as leases, or by Council Decision.

Occasionally, the City receives new requests for funding that fall outside of the scope of the category rounds and other limitations. Hence why this category was established to include a process and assessment criteria for funding requests received that do not fit within the other established categories and processes, which may include major or partnership funding proposals, or committed or contractual funding arrangements.

- 1. Eligibility Criteria:
 - (a) As per the relevant category from these guidelines that the funding request would normally apply to.





City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

2. Project Selection and Evaluation Criteria:
 - (a) Funding requests that align with the evaluation criteria of one of the funding categories described in these guidelines, must follow the process below for consideration.
 - (b) A proposal for funding must be submitted to the City which outlines:
 - (i) How it meets the evaluation criteria of one of the funding categories of the Policy 'Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships)' and within these guidelines and a statement addressing the eligibility, selection and evaluation criteria of the category.
 - (ii) The justification for the funding request and why it cannot be accommodated within the established programs and processes outlined in the other categories within these guidelines.
 - (iii) The amount of funding requested.
 - (iv) The proposed term of funding or partnership.
 - (v) Key terms and conditions.
 - (vi) Proposed outputs, outcomes or benefits of the proposed funding arrangement to the Cockburn community, and how these will be evaluated.
 - (vii) Any contractual considerations.
3. Process:
 - (a) The proposal must be submitted to the City's Grants and Research service unit for initial assessment at least one month prior to the next scheduled Grants and Donations Committee Meeting.
 - (b) The Manager, Community Development will review the proposal and provide a report with a recommendation to the Grants and Donations Committee for consideration at its next meeting. The Manager, Community Development may exclude a proposal from being considered by the Committee if the applicant does not provide adequate information or does not meet the evaluation criteria of one of the funding categories.
 - (c) The Grants and Donations Committee will make their recommendation for consideration by Council.

Community Innovation and Participatory Budgeting

1. Eligibility Criteria:
 - (a) Applicant is a not-for-profit or private organisation that primarily services residents and/or the interests of the City, or has a specific project that intends to do so.
 - (b) Applicant is an incorporated organisation.
 - (c) Applicant can demonstrate it is financially sound.
 - (d) Applicant holds appropriate insurance/s to a value as agreed with the City.



City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

2. Project Selection Criteria:
 - (a) The project primarily serves residents and/or ratepayers of the City.
 - (b) The applicant can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.
3. Evaluation Criteria:
 - (a) The Project/Activity demonstrates innovation.
 - (b) The Project/Activity meets a community need, and can demonstrate how the project or activity outcomes will benefit the local Cockburn community.
 - (c) The applicant can demonstrate clear community involvement and support through the participatory budgeting process.
 - (d) Project/Activity gives consideration to sustainability principles as outlined in the Sustainability Policy.
 - (e) Risks posed to the community or the organisation can be mitigated, including safety and legal liability.
 - (f) The Project/Activity does not require commitment to ongoing funding from Council.
 - (g) There are sufficient resources available to meet community objectives for the life of the project.
 - (h) Project/Activity does not duplicate an activity already available in the local area.
 - (i) The Project/Activity is in accordance with eligibility criteria for applications from schools and other educational institutions.
 - (j) The Project/Activity attracts a financial and/or in-kind contribution.
4. Funding Conditions:
 - (a) Applications will be sought through the participatory budgeting process at a frequency and an allocation determined by Council.
 - (b) Consideration will be given to whether an organisation has been funded previously within the financial year.
 - (c) Projects are only eligible for once-off funding, and applicants cannot apply through other Council sources.
 - (d) Projects must start within six months of funding allocation and funding should be spent within 12 months of the project start date.
 - (e) The distribution of funding to approved projects will be in accordance with the participatory budgeting community voting process.
5. Elected Members are to be informed of the outcome of the applications for participatory budgeting funding.





City of Cockburn Guidelines: Community Funding for Community Organisations and Individuals

Minor Funding

The City also has provisions for minor funding contributions through allocations in the Grants and Donations budget allocation.

1. The majority of these fall under the following Delegated Authorities:
 - (a) LGASC2 Local Government Act, 1995 – Minor Funding (Small grants, donations and subsidies)
 - (i) Minor Donations
 - (ii) Subsidies
 - (iii) Minor Grants
 - (iv) Youth Reward and Recognition
 - (v) Donations to Schools – Reimbursements
 - (vi) Community Welfare Funding
 - (b) LGACS7 Local Government Act, 1995 – Funding Assistance for Community Associations
 - (i) Publication & Distribution of Newsletters
 - (ii) Cockburn Community Insurance Program
 - (iii) Hire of Council Community Centres & Halls
 - (iv) Resident Association Support

Minor Donations

No donation can be made to non-local groups or individuals (other than charitable groups). Excluding donations relating to point 4 below, there is a delegated authority to make donations of up to \$200 to individuals and groups, but only after consultation with the Mayor.

The following minor donations can be requested for consideration by the Manager, Community Development.

1. Up to six tip passes or equivalent rubbish removal costs for schools/welfare groups or vulnerable individuals with a disability undertaking an essential clean-up of their area.
2. The cost of hall hire less cleaning costs for School Award/Graduation functions in respect of halls under Council control, subject to the provisions of Part 7 of the City of Cockburn Consolidated Local Laws.
3. Half the cost of hall hire for local groups based in Cockburn and charitable groups, where the groups are conducting fundraising functions for purposes which may benefit the City and its ratepayers, subject to the provisions of Part 7 of the City of Cockburn Consolidated Local Laws.



**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

4. Donations of up to \$200 to individuals and groups after consultation with the Mayor.
5. On a dollar for dollar basis to match funds raised by City staff for benevolent purposes as approved by the Chief Executive Officer.

Subsidies

Bus Subsidy for not-for-profit community groups based in the City of Cockburn, servicing a significant number of Cockburn residents for 50% of bus hire costs (excluding City of Cockburn bus hire) up to \$100 per claim (maximum 1 claim per month and for a maximum of \$500 per financial year).

Minor Grants

To small grants programs approved by Council from time to time. This includes guidelines for the below Minor Grants program that is administered under the Delegated Authority LGACS2.

Environmental Education for Schools Grants

1. Eligibility Criteria:
 - (a) All primary and secondary schools within the City of Cockburn are eligible to apply.
2. Selection Criteria:
 - (a) A teacher or group of teachers must be nominated as a point of contact and to coordinate the funded activities. The City of Cockburn will provide assistance but will not coordinate the program.
 - (b) Demonstrate a commitment to incorporating environmental and sustainability principles into the school and local community, through existing school activities and participation in school, local or state programs.
 - (c) The grant is to fund sustainability and environmental educators to deliver activities, presentations or programs either at school as in-class sessions or off the school grounds as part of an excursion.
3. Funding Rounds:
 - (a) The funding is available annually, with the grant opening in early February and closing at the end of March.
4. Grant Limitations:
 - (a) Schools can apply for a maximum of \$1,000.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

5. Elected Members are to be informed of the outcome of the applications for Environmental Education for Schools Grants.

Youth Recognition and Reward

Youth Academic Assistance

To allocate funds for youth residing in the City of Cockburn to attend academic events.

1. Eligibility Criteria:
 - (a) Applicants must:
 - (i) be either studying full-time or part-time at an education institution recognised by the State or Commonwealth Government, and;
 - (ii) be 21 years of age or younger, and;
 - (iii) reside within the City of Cockburn.
 2. Selection Criteria:
 - (b) Applications must:
 - (i) be in writing, advising of when the event is to occur and the costs likely to be paid by the applicant as a result of participation in the event, and;
 - (ii) include written evidence of selection or participation by the applicant from the organising group or a representative of the academic body with which the student is associated.
 3. The funds are available for travel assistance to a maximum of \$350 to any one individual for an event, with the actual amount to be determined at the discretion of the Delegated Officer in consideration of the overall cost of the travel.

Youth Arts Scholarships

The funds are available for Youth Art Scholarships to a maximum of \$500 to any one individual, with the actual amount to be determined at the discretion of the delegated officer in consideration of the overall cost of the travel or study and previous applications in accordance with established criteria.

1. Eligibility Criteria:
 - (a) Any person aged 18 or younger as of the application closing date is eligible to obtain a Youth Art Scholarship in any one of the following categories:
 - (i) Travel - Individual
 - (ii) Further Study
 - (b) Applicants must be residents of the City of Cockburn.



**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

2. Travel – Individual Scholarships:
 - (a) These will be awarded to individuals who have been given the opportunity to study or perform within the arts arena interstate, overseas or outside the Perth metropolitan area.
 - (b) Travel - Individual Scholarships will be up to \$500.
3. Further Study Scholarships:
 - (a) These scholarships are designed to assist young people with fees, materials or similar who wish to pursue the arts in further study at a TAFE/University level or specialist Art high school such as John Curtin SHS or extracurricular arts based activity.
 - (b) Further Study Scholarships will be up to \$500.
4. Selection Criteria:
 - (a) Applicants who have shown initiative and endeavour to raise funds for themselves will be highly considered.
 - (b) These awards will be based on results obtained at your current school especially in the area of artistic talent, teacher recommendations, and school and community participation.
 - (c) Proof of enrolment/acceptance in a full time course will be required.
5. Funding Rounds:
 - (a) Applications are invited twice per year, closing at the end of March and September as advertised.

Donations to Schools – Reimbursements

The following items can be requested from schools located within the City boundaries for the reimbursement of costs for the items/activities designated. These are recorded as donations.

1. Upon receipt of an invoice from the Principal of any school within the boundaries of the City, for the supply of sand to that school, delegates are authorised to reimburse costs incurred for the supply and delivery, up to a maximum of 6m³ in any one year.
2. Each school in the municipality will be reimbursed the cost of one bus trip per year to the annual inter-school sports day.
3. The City will reimburse the cost of a maximum of 20 trees and shrubs per year up to a total value of \$200 to schools upon receipt of an invoice from the Principal.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

4. In the case of the City undertaking work for the improvement of school sports grounds, such work will be charged at cost, provided that the school will contribute one-half of the total cost of the work done and give assurance the sports ground will be available to the general public out of school hours.
5. The City will provide all schools within the City with a book voucher for presentation as an annual student graduation prize. The award (of a Community Service nature) is \$50 for Primary Schools and \$100 for Secondary Schools issued as a book voucher. An optional additional book voucher will be provided for a graduating Aboriginal and Torres Strait Islander (ATSI) student as per the City's Reconciliation Action Plan. An acknowledgement of the City at the presentation ceremony will be requested.

For items 1 – 4 above, all requests for reimbursements need to be emailed to customer@cockburn.wa.gov.au with the attached invoice and receipt showing that the school has purchased the applicable items and is seeking reimbursement from the City.

Graduation Prizes

For item 5 above, the City will contact all local schools each year seeking confirmation if they would like to receive the additional ATSI award and the book vouchers will be distributed prior to graduation each year.

Community Welfare Funding

To approve enrolment fees for identified disadvantaged children to enrol in Holiday Care Programmes.

1. Satisfactory evidence of the children's inability to pay fees required, prior to funding approval being given.

Funding Assistance for Community Associations

Publication & Distribution of Newsletters

1. Local Resident Associations are eligible for a subsidy under this program if the following conditions are met:
 - (a) A draft copy of the publication is provided for approval;
 - (b) The newsletter must be widely available and free of charge to those who live in the area;
 - (c) The newsletter must not promote the individual interests or platform of an Elected Member or an individual who is seeking election to Council;



**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

- (d) Articles must be accurate and factual to the best of their ability and provide a balanced view of the issue considered.
- (e) The publication and distribution cost (printed or electronic) will be subsidised by an agreed amount up to \$4,200 annually.

Cockburn Community Insurance Program

1. Resident Associations and not-for-profit community groups are eligible to apply for an insurance subsidy under this program if the following conditions are met:
 - (a) It can demonstrate it is a local Residents Association;
 - (b) The group is affiliated with (a member of, or relationship with) a local Resident Association;
 - (c) The group is a not-for-profit group which can demonstrate that they are providing a community benefit to Cockburn residents and that it has no more than \$5,000 in annual net profit generated from (a) core business or (b) donations or sponsorships for operational costs;
 - (d) The group or organisation does not have the option to affiliate to a peak body or State/National organisation with insurance provisions, and/or cannot access insurance cover by other means;
 - (e) The group or organisation is not a religious body or a political interest group or party.
2. Subsidy Conditions:
 - (a) Eligible associations or groups can apply for Public Liability and Volunteer Accident Insurance of up to \$10 million, or up to \$20 million where the organisation leases a City facility.
 - (b) All applicants will need to accept the insurance coverage period is from 1st October – 30th September annually.
 - (c) All applicants must complete an insurance application form and provide current financial statements.
 - (d) The applicant commits to notifying Community Development staff of any changes to information provided on the application form as well as any new events/activities.
 - (e) The applicant commits to reapplying and providing updated insurance information annually in July to ensure the City's insurer has the correct information.
3. Participation of each association or group in the Cockburn Community Insurance Program will be reviewed annually by the City.





**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Hire of Council Community Centres & Halls

1. Resident Associations or a group affiliated with a Resident Association (member of, relationship with) are eligible to apply for:
 - (a) Funds to cover the cost of hall hire for up to 12 meetings per financial year for Cockburn Resident Association meetings.
 - (b) Funds to cover costs for storage if required and available.
 - (c) Funds to cover cost of facility hire when running community events up to a maximum of 6 events per financial year.

2. Not-for-profit organisations are eligible to apply for:
 - (a) Funds to cover the cost of facility hire when running community events that benefit the local Cockburn community for up to a maximum of 6 events per financial year where:
 - (i) The group has no more than \$5,000 in annual net profit generated from (a) core business or (b) donations or sponsorships for operational costs; and
 - (ii) The group is not a religious body or a political interest group or party.

Resident Association Support

Resident Associations are eligible to apply for:

1. Funds to cover costs for PO Box hire each financial year.

2. A once-off donation of \$1,000 for the establishment of a resident association for the purpose of a facility bond, float, signage, logo, stationery.



**City of Cockburn Guidelines:
Community Funding for Community Organisations and Individuals**

Schools and Educational Institutions

The City receives requests from Schools, Parents and Citizens (P&Cs), and Parents and Friends Associations (P&Fs) for funding and reimbursements for the cost of certain items/activities.

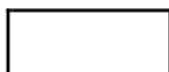
School Specific Application Criteria

1. Applications from Schools, P&Cs, P&Fs and other educational institutions must be in accordance with the eligibility for the funding category they are applying for, and satisfy the following additional criteria:
 - (a) There is an identified community need for the project or activity.
 - (b) The project or activity is extra-curricular and accessible to the wider Cockburn community outside of school hours (clearly outside the Education Department's area of responsibility).
 - (c) There is a financial or in-kind contribution of at least 50% or more to the project or activity.

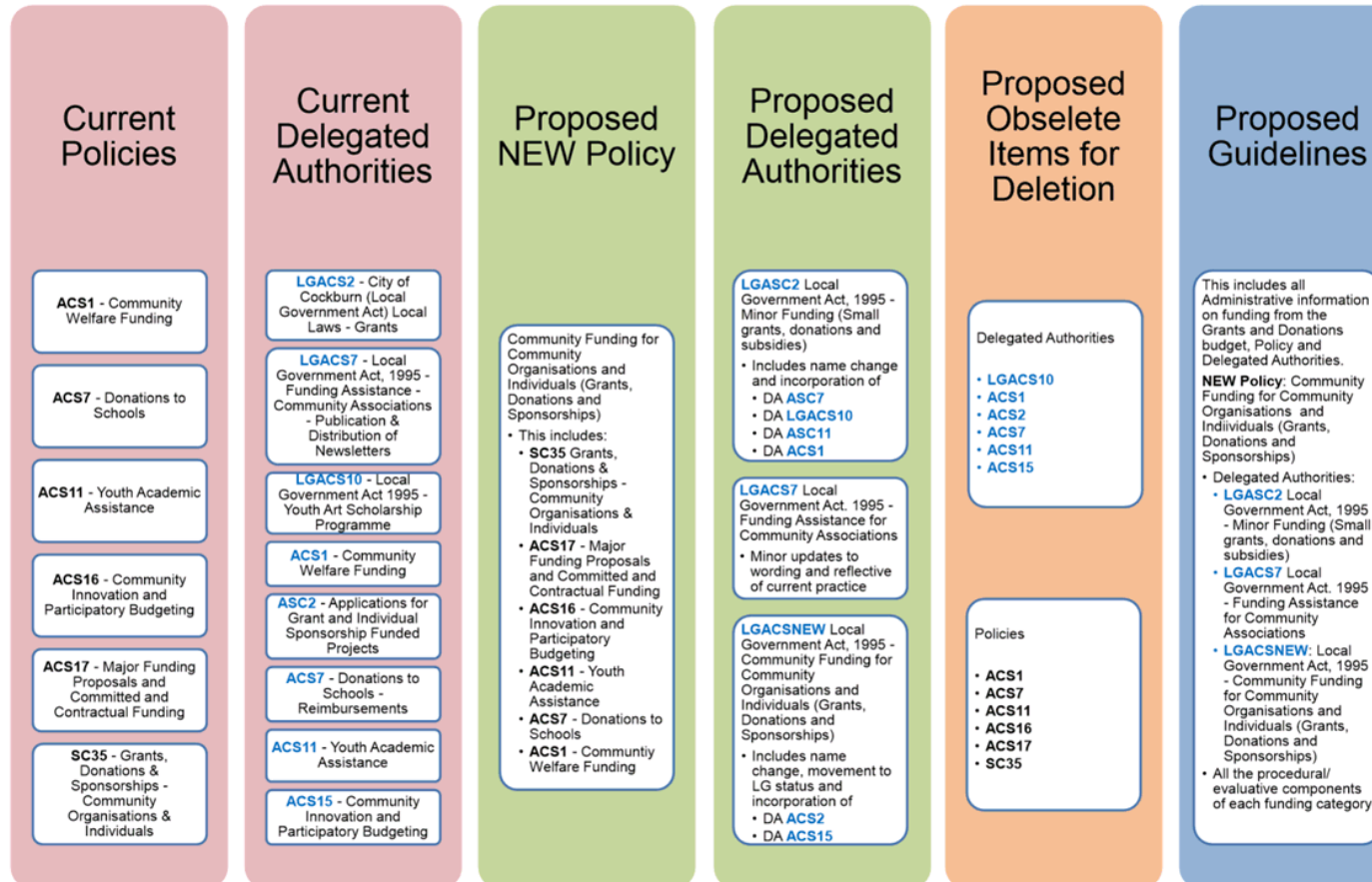
Reimbursements

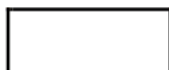
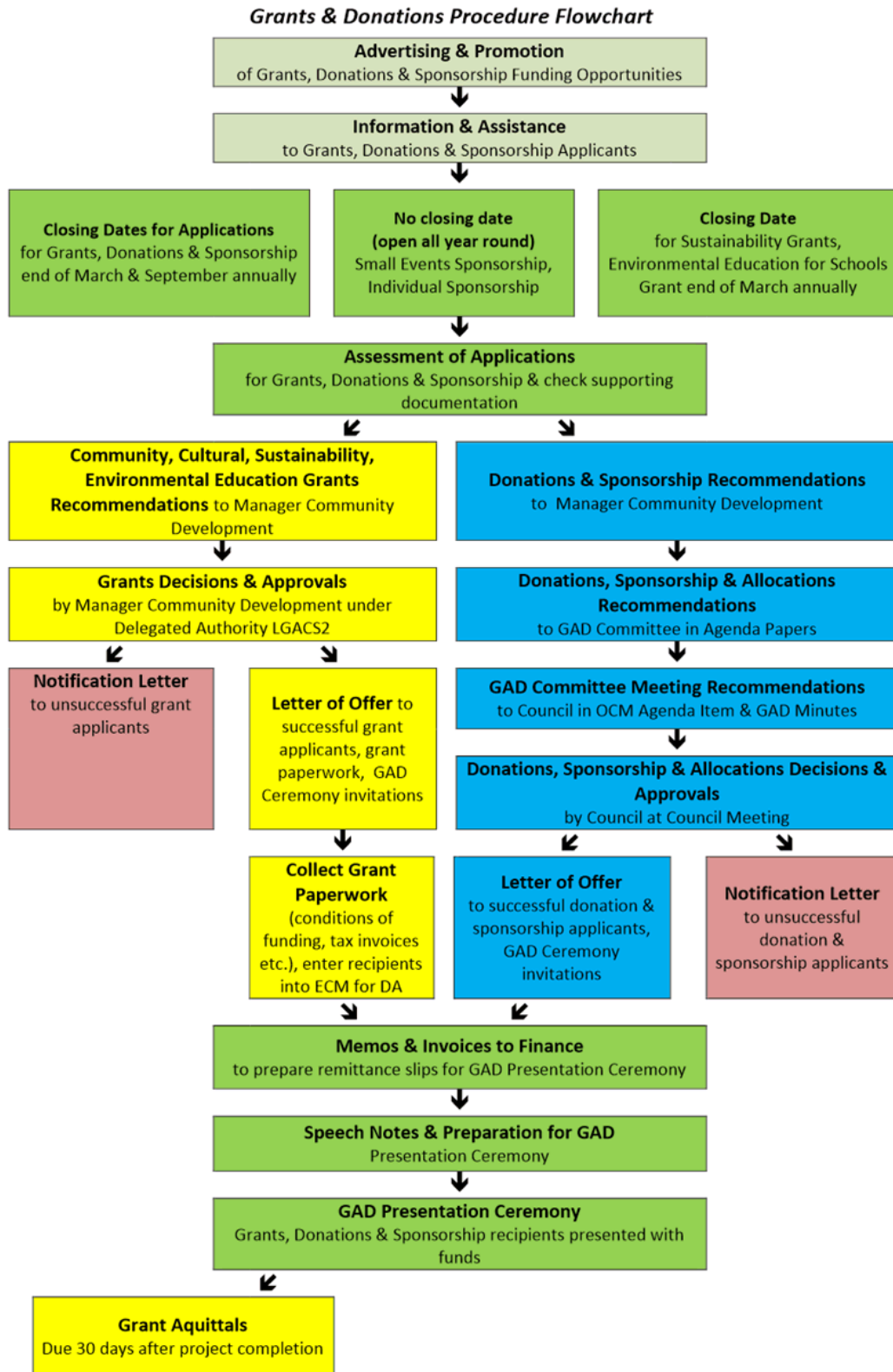
The following items can be requested from schools located within the City boundaries for the reimbursement of costs for the items/activities designated. These are recorded as donations, as per the Minor Donations criteria.

1. Costs incurred for the supply and delivery of sand, up to a maximum of 6m³ in any one year.
2. Cost of one bus trip per year to the annual inter-school sports day.
3. Cost of a maximum of 20 trees and shrubs per year up to a total value of \$200.
4. In the case of the City undertaking work for the improvement of school sports grounds, such work will be charged at cost, provided that the school will contribute one-half of the total cost of the work done and give assurance the sports ground will be available to the general public out of school hours.
5. The City will provide all schools within the City with a book voucher for presentation as an annual student graduation prize. An optional additional book voucher will be provided for a graduating Aboriginal and Torres Strait Islander student as per the City's Reconciliation Action Plan. An acknowledgement of the City at the presentation ceremony will be requested.



Grants and Donations Policy Review Framework





GAD 17/04/2019

10. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY MEMBERS OR OFFICERS

Nil

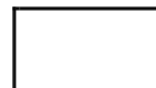
11. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

Nil

12. CLOSURE OF MEETING

The Acting Presiding Member and Committee Members thanked the staff for their work, in particular the development of the comprehensive guidelines.

The meeting closed at 6:30pm.



13.2 PROPOSED CREATION OF NEW LOCALITY - LAKE COOGEE

Author(s) D Green

Attachments 1. Suburb Boundary Amendments - Munster [↓](#)

RECOMMENDATION

That Council

- (1) concurs with the Geographic Names Committee (GNC) that the boundary for the proposed new location of "Lake Coogee" will incorporate the entire lake feature, as requested;
- (2) conducts consultation, including a survey of relevant landowners, with stakeholders affected by the proposals to change boundaries to the following localities:
 1. Munster (north of Russell Road West) to Henderson, as depicted in green on the attachment
 2. Munster (north of Mayor Road) to Lake Coogee, with the option to remain as Munster, as depicted in blue on the attachment
 3. Munster (east of Rockingham Road) to Wattleup, as depicted in yellow on the attachment,
 4. Munster (west of Lorimer Road) to either "Beeliar" or "Wattleup", as depicted in pink on the attachment, and
- (3) following the assessment of the relevant consultations and surveys for each of the above proposals, a further report be prepared and presented to Council to determine the final position on this matter to be recommended to the GNC.

Background

At the November 2018 Ordinary Council Meeting, it was resolved that Council supports the intent of a community initiated proposal to create a new locality to be known as "Lake Coogee". Subsequently, the Geographic Names Committee (GNC) was informed of this decision and requested to provide a response to Council on whether the proposal would be supported and if so, advise the City of Cockburn of any further information it would require to fulfil the objective of creating a new locality of "Lake Coogee".

Submission

N/A

Report

Subsequent to the Council decision, GNC has responded to the City with preliminary advice in support of the proposal, subject to the following conditions;

1. Further consultation with all Munster residents and their endorsement of the Council position by the remainder of the Munster communities, and
2. A commitment not to split the lake feature (Lake Coogee) into more than one locality.

In consideration of the positive response from GNC, officers representing both the City of Cockburn and GNC held discussions on how best to progress the delineation of boundaries for the remainder of the current Munster suburb, having accepted that the lake itself should remain the focal feature of the new locality of "Lake Coogee".

These discussions were very productive and resulted in an informal approval of notional boundaries being redrawn to distribute the remnant parcels of Munster to create other options, as shown in the attachment to the Agenda. Each of these proposals is discussed in further detail below.

Currently, the locality of Munster spreads from Cockburn Road in the western portion of the District and extends eastwards across Rockingham Road to join the boundary of the suburb of Beeliar, adjacent to the Thomson`s Lake Nature Reserve. The suburbs of Coogee, Spearwood and Beeliar abut to the north, with the suburbs of Henderson and Wattleup adjoining to the south. As such, its extent and current land uses include large areas of industrial use (Australian Marine Complex and Cockburn Cement) and rural pursuits, in addition to a significant area of existing and more recent residential properties.

Having such a diverse mix of land uses and the growing trend towards higher density and urbanisation of a significant part of the suburb now presents an opportunity to review the community of interest factors associated with this suburb and seek a more logical outcome for the future. Also of note is that the locality is divided between the West Ward and Central Ward of the City, with Rockingham Road effectively serving as the boundary for the Wards.

In conducting this exercise, the primary factors for consideration are:

- Current and future land zonings and uses in the affected areas;
- Proposed land zonings and uses in the affected areas, and

- Factors of importance to the stakeholders within the affected areas (Communities of Interest).

Accordingly, each component of the proposal is addressed independently in support of an overall application being presented to the GNC for the suggested amendments to be supported and realised for the overall benefits explained in each case.

1. Munster to Henderson (Marine Related Industry Zoning)

This proposal addresses land which is located west of Lake Coogee, extending south to Russell Road, east to Rockingham Road and connecting with Frobisher Avenue to the north. The initial application to GNC proposed that the southern boundary of the newly created suburb of Lake Coogee dissect the lake feature from the point where the Frobisher Road extension connected with the eastern side of the lake across to the western edge. This was not supported by the GNC and its acceptance of the proposal was on the condition that the lake is contained within the new locality. Accordingly, this has resulted in the proposed new locality boundary being redrawn to follow the lake edge, with one minor exception. This involves freehold land owned by Land Corp which encroaches into the lake at the extreme south eastern tip. As this land has been subdivided and included in the longer term development plans for the area to be converted for marine based industrial use, it is not considered appropriate for this small portion of the current lake to be included in the newly created locality. Instead, it is recommended that these two parcels of land (Lots 26 and 27 McGrath Road) form part of the broader relocation of this part of Munster and be integrated with Henderson to the south to achieve a more logical outcome.

Previously, GNC has expressed a view that the large parcels of Water Corporation land situated immediately to the west of the lake are suitable for inclusion into Henderson, because of the associated zoning and land use. Similarly, this consideration also applies to the remainder of the land located between Russell, Rockingham and Frobisher Roads, which is predominantly owned by Land Corp and will be developed for marine industrial purposes into the future, as an extension of the Australian Marine Complex.

2. Munster to Lake Coogee OR to remain Munster (Urban Zoning)

When dealing with the broader issues of Munster, with its potential to be disaggregated and the parts included in surrounding suburbs, the traditional established residential area north of Mayor Road was never contemplated to be subject of a change of name and was anticipated to be retained as "Munster". Primarily, this is because of strict protocols previously applied to long standing residential areas that prevented

parts of an urban area being renamed because of the logistics involved in amending historical data bases of information relating to a large number of properties that have existed for a long time. In this case, the suburb of Munster originated in 1954 and is effectively fully developed apart from a small number of lots available for redevelopment.

Significantly, the original application to have the area south of Mayor Road excised and renamed as South Coogee in 2012 never mentioned the urban developed area to the north of Mayor Road and was never the subject of any formal feedback to the City from the residents of that area. Accordingly, it was always intended for that area to logically remain as the residual area of Munster, in recognition of its enduring past historical connections.

However, the GNC has conditioned its approval on the basis that the stakeholders of this area are afforded the same opportunity to consider the future name for their area as those who have arrived in the area more recently. While this represents a significant departure from the traditional attitude of the GNC, it is consistent with its desire to consult more broadly with all affected stakeholders where a major reconsideration of locality boundaries is to be investigated. Accordingly, it is suggested that the City offers the residents and owners of land in the impacted area (approximately 1100 properties) the opportunity to choose between being incorporated into the new locality of Lake Coogee and retaining the traditional name of Munster.

3. Munster to Wattleup (Heavy Industry Zoning)

This proposal essentially addresses the area of land occupied by Cockburn Cement Ltd (CCL). Given that this area is controlled by the Hope Valley – Wattleup Redevelopment Act and will eventually form part of the State Government's Latitude 32 Industrial Area which it adjoins to the immediate south, it seems reasonable to reflect its location in the suburb name in future.

This is likely to require the acceptance of CCL as an integral stakeholder in this locality and a direct approach to the Company will be required to explain the overall concept and seek its agreement to the proposal, as it affects CCL landholdings.

4. Munster to Beeliar OR Wattleup (Rural Zoning)

This proposal captures the remainder of the land in the far eastern sector of Munster, adjoining the boundary with Beeliar (to the north of Russell Road East) and Wattleup (to the south of Russell Road East). It comprises the land which has been excluded from the Latitude 32 development zone and is used mostly for rural purposes. The rationale of including this land in the adjacent locality of Beeliar is to primarily differentiate the land use from the adjoining industrial zone (CCL). It is

not expected the current rural zoning will change in the future as the area is comprised of mostly operating businesses which are of such a size and subject to multiple ownership to encourage the status quo to remain in the future.

It is not envisaged that the land will be the subject of urban expansion in the future as a significant proportion of the area (bounded by Henderson, Holmes and Lorimer Roads) is owned by the Water Corporation for a treatment plant and is likely to be required for this purpose long term. Significantly, Lorimer Road is the locality boundary between Munster and Beeliar and there are a number of similarly zoned properties which are situated in Beeliar. As such, this situation would provide a seamless continuity in extending the boundary to contain all these properties into one suburb.

The alternative position which could be put to stakeholders of the area is to integrate the land into the adjoining locality of Wattleup (to the south of Russell Road) given that the land uses are the same in this part of Wattleup as they are currently in Munster (north of Russell Road East). This would be more logical if the current CCL is transferred to Wattleup as well, providing a clearly defined distinction between zonings and land uses for Beeliar and Wattleup into the foreseeable future.

5. Conclusion

It is imperative for Council to be cognisant of the impact for amending each component of the overall position being presented in this Report. That is, if one part of the submission is not supported by the stakeholders in any particular case, then it is possible that the entire submission could be rejected, which would be a disappointing outcome for those who have invested heavily in campaigning for change to the Munster locality boundaries.

Strategic Plans/Policy Implications

City Growth

Ensure growing high density living is balanced with the provision of open space and social spaces.

Ensure a variation in housing density and housing type is available to residents.

Community, Lifestyle & Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

Budget/Financial Implications

Funding for Community Engagement with affected stakeholders (up to \$10,000) is available within the City's Municipal Budget

Legal Implications

The GNC is an independent body which operates under the auspice of the WA Land Information Authority (Land gate). It accepts applications from local governments to amend locality names as part of its Terms of Reference and determines these in accordance with Guidelines approved by the State Government.

Local Government is represented on the GNC through a delegate of the WA Local Government Association.

Community Consultation

An extensive engagement process is proposed in order to solicit the opinions of stakeholders within the affected areas. It is anticipated to open consultation in mid May 2019 and close in mid June 2019.

Each element of the proposal will initially be launched via a survey on the City website ("Comment on Cockburn").

Additionally, a mail out will be sent to all affected property owners to enable their input.

The main engagement tool will be by way of three separate workshops, facilitated by an external consultant, to explain each option relating to the areas adjacent to the proposed new locality of "Lake Coogee". The workshops will be conducted at the Jakovich Centre on Russell Road (West).

Once this process is completed, the input will be assessed and a Report finalised for presentation to Council on 11 July 2019 to endorse a final position of Council for provision to the GNC.

Risk Management Implications

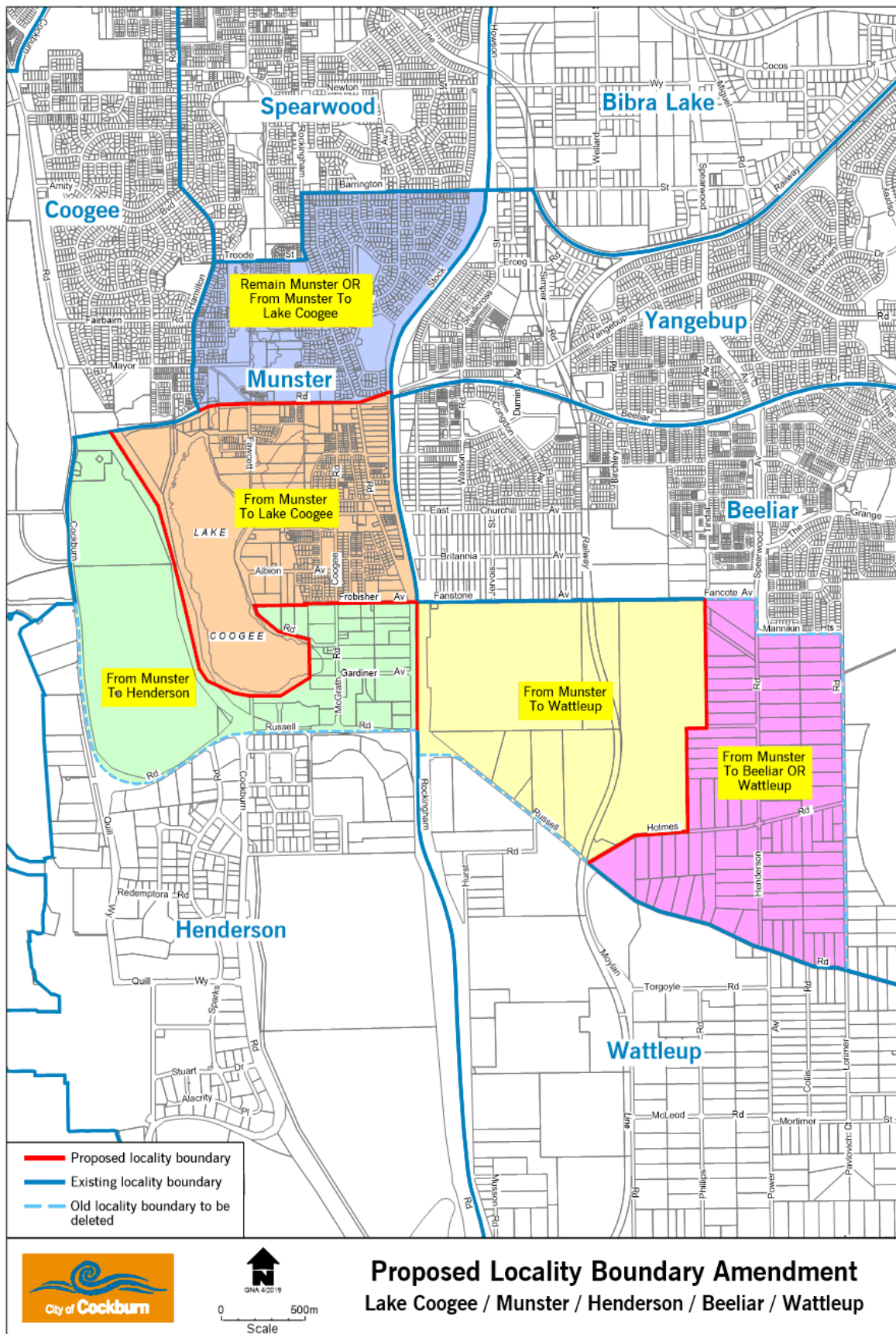
There is a "Substantial" level of "Brand / Reputation" risk associated with this item, due to the level of publicity the process will attract and parallel media attention.

Advice to Proponent(s)/Submitters

The South Coogee Resident Association and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



14. PLANNING & DEVELOPMENT DIVISION ISSUES

14.1 PROPOSED STRUCTURE PLAN FOR LOTS 7, 65, 66 AND 67 VIEW STREET, BEELIAR

Author(s)	L Santoriello
Attachments	<ol style="list-style-type: none"> 1. Location Plan ↓ 2. Proposed Structure Plan Map ↓ 3. Schedule of Submissions ↓
Location	Lots 7, 65, 66 and 67 View Street, Beeliar
Owner	Garrick Keith Crabbe, Lorna Jeanette Klepec, Volter Klepec, Walter Hammerton Swift, Marija Garbin and Vlatko Garbin
Applicant	Stewart Urban Planning
Application Reference	110/195

RECOMMENDATION

That Council, in pursuance of Clause 20(2)(e) of the Deemed Provisions (Schedule 2 Part 4), recommends to the Western Australian Planning Commission the approval of the proposed Structure Plan for Lots 7, 65, 66 and 67 View Street, Beeliar subject to the following modifications:

(1) part 1 to be modified as follows:

1. Section 4 “Subdivision and Development Requirements” is to be amended to note that “View Street” will be required to be upgraded (or alternatively a contribution made) from a rural road to a residential standard road.
2. Structure Plan Map: “Local Road” is to be removed from under the heading “Local Scheme Zones” and repositioned under the heading “Local Scheme Reserves”. “Local Roads” are a “reserve” under the City of Cockburn Town Planning Scheme No. 3 rather than being a “zone”. The POS lot is to be truncated. The PAW is to be deleted.

(2) part 2 to be amended as follows:

1. Section 3.3 is to be updated to include a “*calculation of gross subdivisible area and public open space provision table*” in accordance with Table 11 – Element 4 Liveable Neighbourhoods. (Noting the POS does seem to reflect 8.3% as per figure 9.) In addition the POS lot is to be truncated and the truncation is not to be included in the calculation of POS or cash in lieu.
2. Section 3.3 is to be updated to reflect a 8.3% POS (in

accordance with figure 9) rather than the 8.4% as is written in the text within section 3.3. The City's records indicate that Lot 7 View Street, Beeliar has an area of 4048m² rather than 4047m² as depicted via Figure 4 of the proposal. Similarly the shortfall in POS is to be amended to 1.7% in lieu of 1.6%.

- (3) amend the Technical Appendices section as follows;
 1. Appendix 3 Bushfire Management Plan: Update the Bushfire Management Plan to provide a Bushfire Attack Level Contour Map in accordance with section 6.3 (a) (ii) of State Planning Policy No. 3.7.
 2. Appendix 5 Traffic Impact Statement: On Page 10 of the Cardno Traffic Impact Assessment (TIA), in Section 4.4 Pedestrian/Cycle Network it states; "*There are no changes proposed to pedestrian and cycling network within the LSP.*" There should instead be a statement in that section to the effect that paths will be provided on all access streets, linking to the surrounding path network, in accordance with the requirements of the WAPC's Liveable Neighbourhood policy. This is to be amended.
 3. Appendix 6: The Landscape plan is to be amended by deletion of the public access way.
- (4) general change to document (excluding Appendices): POS lot is to be truncated throughout the document. Additionally the public access way is to be deleted throughout the document.
- (5) endorse the Schedule of Submissions prepared in respect of the proposed Structure Plan (Attachment 3);
- (6) advise the proponent and those persons who made a submission of Council's recommendation; and
- (7) pursuant to Clause 22(7) of the Deemed Provisions request the Commission provides written notice of its decision on the Proposed Structure Plan.

Background

This Structure Plan has been prepared to guide the subdivision and development of Lots 7, 65, 66 and 67 View Street, Beeliar ('site') in a coordinated manner. The structure plan has been advertised in accordance with the requirements of City of Cockburn Town Planning Scheme No. 3, and the purpose of this report is to consider the assessment of the structure plan and the submissions that have been received. It is recommended that Council adopts the structure plan,

subject to modifications, in order to address the issues noted in the assessment process below.

Submission

N/A

Report

The site is within the street block bound by View Street to the west, Howe Street to the north, Watson Road to the east and East Churchill Avenue to the south.

Stock Road is approximately 100 metres to the west, while South Coogee Primary School and Beeliar Town Centre are approximately 750 metres to the north-east.

The Structure Plan has been designed having regard to the approved and future Structure Plans within the urban cell defined by Howe Street, View Street, East Churchill Avenue and Watson Road. The ultimate urban cell design is shown below with the subject proposal identified by the red border;

Figure 1: Proposed Structure Plan in red in context of adjacent planned residential development



The proposed Structure Plan seeks to provide residential zoned land (with a complimentary density code) in addition to local road and Parks and Recreation reserves which complement the broader urban designs within the urban cell. The City seeks to coordinate fragmented land ownership in a coordinated manner. The above design also seeks to allow equal provision of POS for each separate landowner. This approach is seen to facilitate development in a pragmatic and equitable manner.

Planning Background

The proposed structure plan was lodged with the City on 11 January 2019. Following subsequent discussions with the applicant, the proposal was later advertised for 28 days, from 5 March 2019 to 2 April 2019.

Council received a total of eleven submissions in response to the proposal of which 6 did not object, 3 objected and 2 provided no comment in relation to the proposal.

The submissions are identified in the Schedule of Submissions (refer Attachment 3). Each of these submissions are responded to in detail in

the schedule and summarised (in part) within this report, for ease of reference.

The subject site is zoned 'Urban' under the Metropolitan Region Scheme ("MRS") and 'Development' under City of Cockburn Town Planning Scheme No. 3 ("Scheme"). The subject site is also located within Development Area No 4 ("DA 4"), Development Contribution Area No. 4 ("DCA 4") and Development Contribution Area No. 13 ("DCA 13") under the Scheme.

Pursuant to Clause 5.2.3.1 of the Scheme; *"The development of land within a Development Area is to comply with Table 9 [of the Scheme]"*. Clause 5.2.1 of the Scheme specifies; *"Table 9 describes the Development Areas in detail and sets out the specific purposes and requirements that apply to the Development Areas"*. Under Clause 5.2.3.2 of the Scheme; *"The subdivision and development of land within a Development Area is to generally be in accordance with any structure plan that applies to the land."*

On the above basis the specific provisions within Table 9 DA 4 of the Scheme are provided as follows:

1. *"An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions."*

Pursuant to the above Scheme provisions, the applicant has submitted a Structure Plan for assessment. This report aims to summarise the outcome of that assessment pursuant to the planning framework, the legislative requirements of the Regulations and that of the State and local Schemes.

Pedestrian Access Way

Submissions 4 and 10 under Attachment 3 'Schedule of Submissions table' object to the proposed Public Access Way ('PAW') as proposed on the structure plan. For ease of reference refer to figure 2 below which identifies the objectors properties in the red border as those being adjacent to the proposed PAW.

Figure 2: Submitters 4 and 10 identified in red immediately adjacent to the proposed PAW.

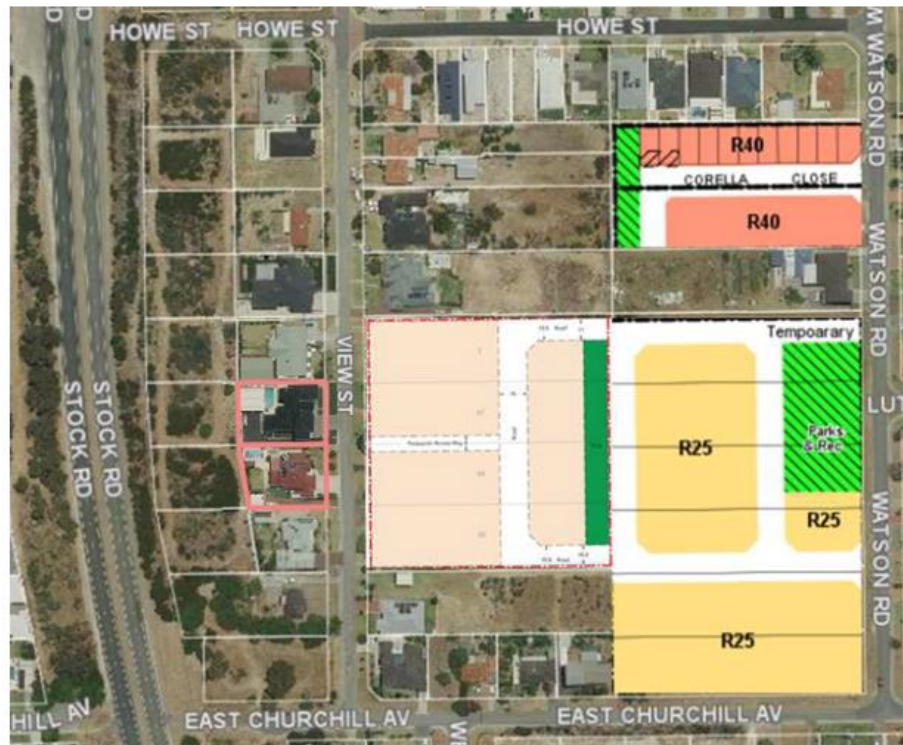


Figure 2 above superimposes the proposed structure plan onto the aerial photograph along with the already approved structure plans further east and north.

The proposed structure plan is immediately to the east of the two respective objectors' lots bordered in red. The central east west white line (above) within the proposed structure plan represents the PAW in question.

The purpose of the proposed PAW is to provide a number of benefits including; future pedestrian access, from the future central Public Open Space (POS) in green above and the larger POS further east, to the properties along the west side of View Street. In addition, pedestrian access from the bus stop (on Stock Road at the intersection of East Churchill Avenue) is a focal point of pedestrian activity and as such the PAW will provide a convenient access route for commuters. However, it is to be noted this route is not dependent upon the PAW being approved.

The City has noted there have been a number of PAWs in the past which have been closed due to social issues within PAWs. Many of those PAWs were considerably narrower and bounded by solid 2m high fences. This resulted in poor passive surveillance with marginal built form benefits.

The proposed structure plan recommends the PAW be 8m in width (far wider than most legacy PAWs) with a well-considered landscaping requirement to embellish the PAW. The applicant has also proposed uniform fencing, via the Structure Plan Part 1 statutory requirements, to mitigate the potential lack of passive surveillance under the approvals of the residential properties abutting the PAW. An additional solution could be to amend the Part 1 of the Structure Plan to mandate a “Local Development Plan” which would require additional building controls to achieve “designing out crime” design responses in favour of the PAW. Please note “designing out crime” forms part of a State government document. See relevant extract under figure 3 below.

Figure 3: Designing Out Crime Planning Guidelines Pedestrian routes, laneways, alleyways and access ways “factors to consider”.

Factors to consider	
Location	<ul style="list-style-type: none"> • Locate to enhance other designing out crime initiatives • Locate as part of a collector system • Locate for views of activity as well as safety and security
Design	<ul style="list-style-type: none"> • Provide an attractive, convenient variety of options for diverse user groups • Avoid designing in areas where little pedestrian traffic is expected • Consider appropriate closure techniques and alternative uses to remove unsafe parts of an existing network • Avoid dead ends • Consider the needs of user groups sharing the movement network
Surveillance	<ul style="list-style-type: none"> • Ensure routes do not violate privacy whilst providing surveillance • Encourage appropriate surveillance especially in open space areas
Sightlines	<ul style="list-style-type: none"> • Identify priorities for lighting
Lighting	<ul style="list-style-type: none"> • Align lighting and pathways • Align lighting and landscape
Access	<ul style="list-style-type: none"> • Provide direct access routes to and from destinations • Avoid designing in opportunities for short cuts • Provide a visible exit point • Provide secure cycle parking where appropriate • Ensure barrier free access • Provide clear edge definition
Orientation	<ul style="list-style-type: none"> • Design to enhance recognition of movement network during hours of use • Provide appropriate and vandal proof directional signage, maps and materials
Maintenance	<ul style="list-style-type: none"> • Ensure private, public and transition zones and uses are clearly understood • Design with graffiti resistant, vandal resistant materials wherever possible • Ensure well maintained public areas and facilities

The above solutions could address the concerns raised by the resident. Notwithstanding the PAW is not anticipated to result in high traffic numbers to warrant its inclusion nor is it critical to public transport pedestrian movements or POS pedestrian connections. In addition the PAW doesn't seem to comprehensively address the details under Figure 3 above. On balance the PAW is a nice design initiative however given the concerns raised under the objections it is equally considered acceptable to remove the requirement for the PAW. On this basis it is recommended that the structure plan map be amended by deleting the PAW.

No. 42 View Street, Beeliar

Submission 11 from the owners of 42 View Street, Beeliar objected to the proposal for various reasons including the following:

- Perception that the proposed Structure Plan would potentially prejudice the potential for their property at 42 View Street to gain access to sewerage (in the future);
- Concern regarding a future verge requirement over 42 View Street; and
- Concern regarding ground levels between the proposed Structure Plan and 42 View Street.

Attachment 3 – Schedule of Submissions provides a comprehensive response to submission 11. In summary of that response it is noted the proposed development will be advantageous to the owners of 42 View Street as the property does not currently have access to reticulated sewer. The proposal however will extend the sewer (at the applicant's cost) south towards their property. This will be installed as per the Water Corporations requirements and result in closer (cheaper) access to the sewer for them and surrounding properties in the future.

With respect to the verge enquiry, in the event of two separate lots being structure planned, it is common practice for the first structure plan to construct the road carriage and one verge. The subsequent structure plan would facilitate the construction of the remaining verge. This would enable any utilities servicing the second structure plan lots to be constructed within a verge controlled by the second structure plan. The expectation for the development of 42 View Street (when it comes to future structure planning) is as per Figure 1 above.

Figure 4a below has been extracted from Appendix 4 of the proposed structure plans' *Civil Engineering Report*, Figure 4b has been provided by the applicant to help justify the above details. The objectors' lot has been highlighted in red and the respective ground levels are identified by the red circles. This is shown as follows;

Figure 4a: Objectors property at 42 View Street (red) with proposed and existing structure plan ground levels in red circles. Noting acceptable levels.

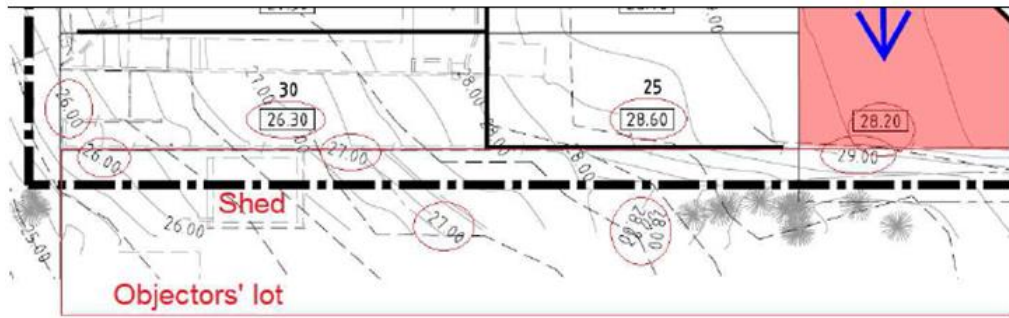
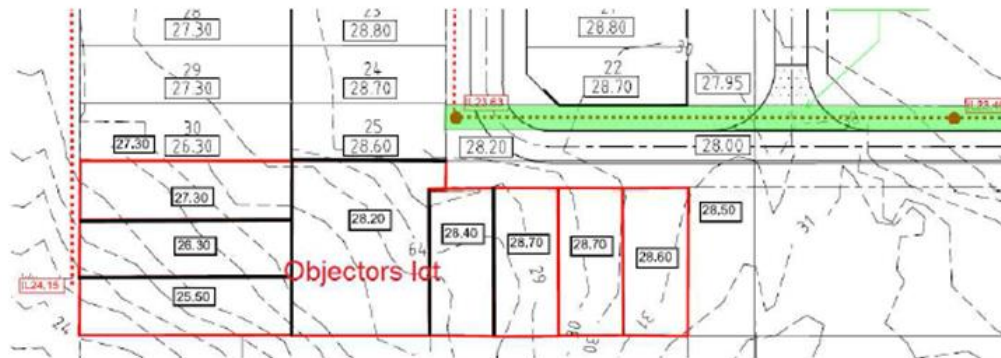


Figure 4b: Objectors property at 42 View Street (red) with hypothetical lot levels under a future Structure Plan. Noting appropriate levels can be met between the respective sites.



As per Figure 4 above the concerns relating to difference in lot levels is considered to be appropriately addressed under the proposed Structure Plan. The proposal is not anticipated therefore to result in any negative “level differences issues” for 42 View Street. In summary the applicants engineer has demonstrated the sewer alignment / level works very well and can service any future subdivision of 42 View Street.

The applicant has plotted a potential future subdivision design over 42 View Street which demonstrates that the proposal is able to be tied into the proposed subdivision of the subject lots.

Conclusion

The proposal has been designed to facilitate new residential development at a density code of R25. The proposal is in accordance with State and local planning framework requirements and generally meets the objectives of the planning framework.

In order to ensure maximum efficiency and further design excellence for current and future residents it is considered appropriate to amend the proposal as listed above under the recommendations to Council.

The noted objections have been addressed to further strengthen the proposal. As such the proposal is considered to be appropriate in this

location. Additionally, the proposal result in an equitable distribution of POS allowing for coordinated fragmented land development and therefore approval of the proposed structure plan is recommended.

Strategic Plans/Policy Implications

City Growth

Ensure growing high density living is balanced with the provision of open space and social spaces.

Budget/Financial Implications

The required fee was calculated on receipt of the proposed Structure Plan and has been paid by the proponent. There are no other direct financial implications associated with the Proposed Structure Plan.

Legal Implications

Pursuant to Clause 20 of the Deemed Provisions, the local government must prepare a report on the proposed structure plan and provide it to the Commission no later than 60 days after the close of advertising.

Community Consultation

The proposed Structure Plan was lodged with the City on 15 February 2019. Following subsequent discussions with the applicant the proposal was later advertised for 28 days, from 5 March 2019 to 2 April 2019.

Advertising included letters to the adjacent property owners and to various government agencies and service providers. Advertising was also undertaken via a notice in the local newspaper with all correspondence directing submitters to the City's website.

Council received a total of eleven submissions in response to the proposal during the advertising period of which 6 gave no objection, 3 objected and 2 provided no comment.

The submissions are identified in the Schedule of Submissions (refer Attachment 3). Each of these submissions are responded to in detail in the schedule and summarised (in part) within the report, for ease of reference.

Risk Management Implications

There are no obvious risks from the City's perspective in implementing the recommendation. Should Council consider not implementing the recommendation the City could be faced with a suboptimal planning outcome.

Each of the above mentioned recommendations relate to separate components of the proposal and each is to be considered separately.

Whilst the recommendations might not entail financial risks to the Council, should they not be supported, however the associated risks in that regard relate to (potentially) fewer dwellings provided under the details of Perth and Peel @ 3.5 Million housing targets. Accordingly, in light of the above, it is respectfully suggested Council recommend to the WAPC the above suite of conditions.



Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

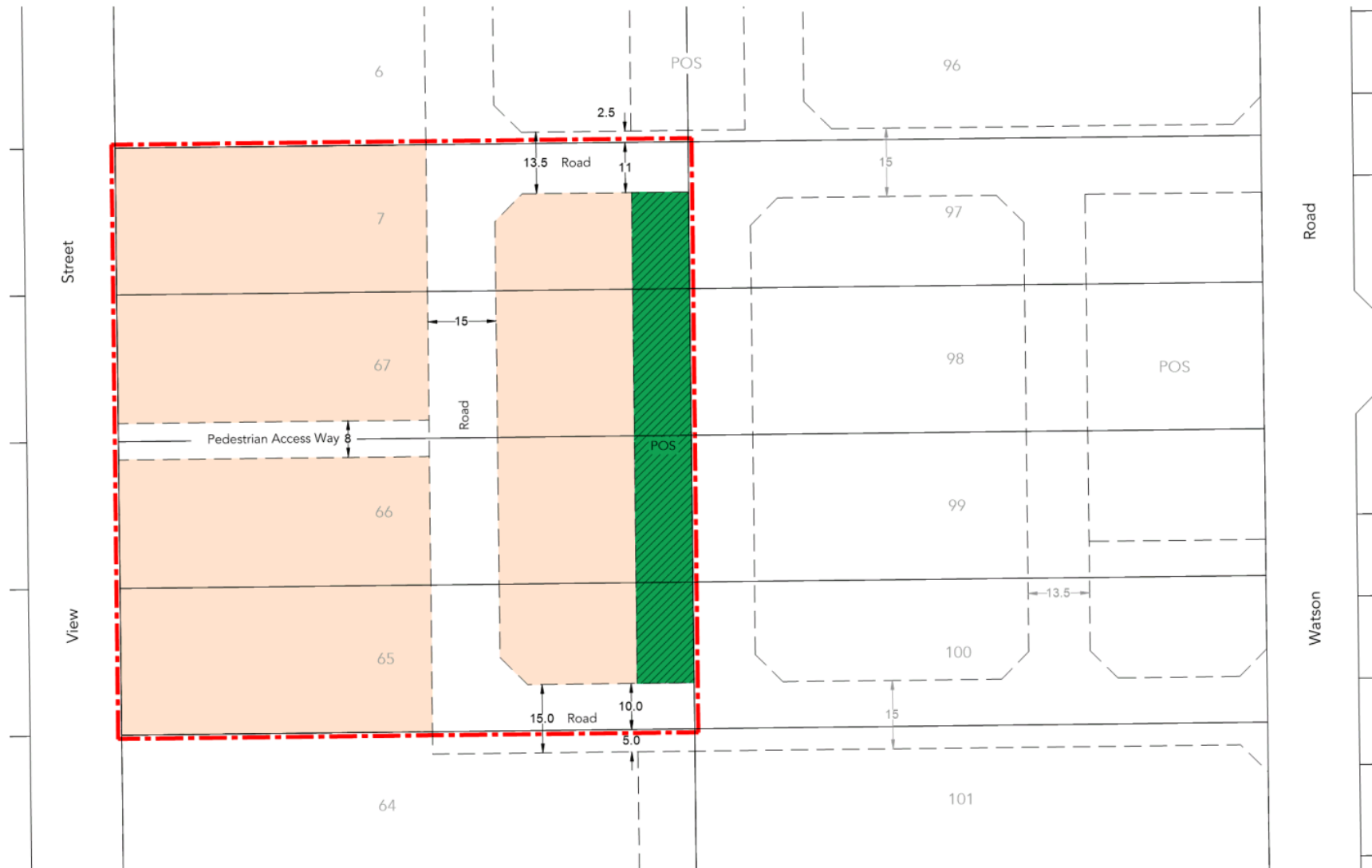
Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



 <p>City of Cockburn GIS Services Department</p>	<p>Attachment 1: Location Plan Proposed Structure Plan over Lots 7, 65, 66 and 67 View Street, Beeliar</p>	<p>PRINTED ON: 15/04/2019</p>	<p>SCALE = 1:2000</p>	<p> NORTH</p>
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DISCLAIMER - The City of Cockburn provides the information contained herein and bears no responsibility or liability whatsoever for any errors, faults, defects or omissions of information contained in this document.



Local Structure Plan
 Lots 7, 65, 66, & 67 View St. Beeliar
 31 January 2019

Legend:
 Local Scheme Reserves
 Parks and Recreation

Local Scheme Zones
 Residential - R25
 Local Road
 Structure Plan Boundary



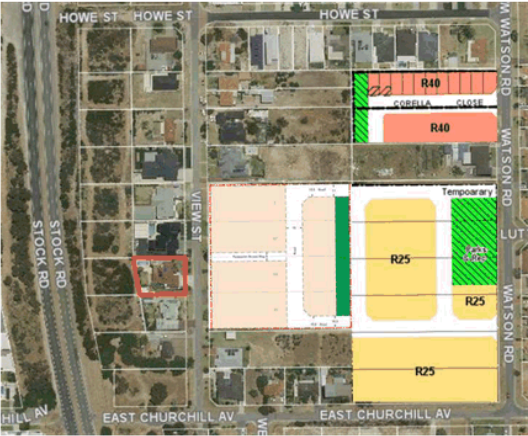
Drawing Number: 01
 Revision: C
 Projection: MGA50
 Scale: 1:750 @ A3



File No. 110/195

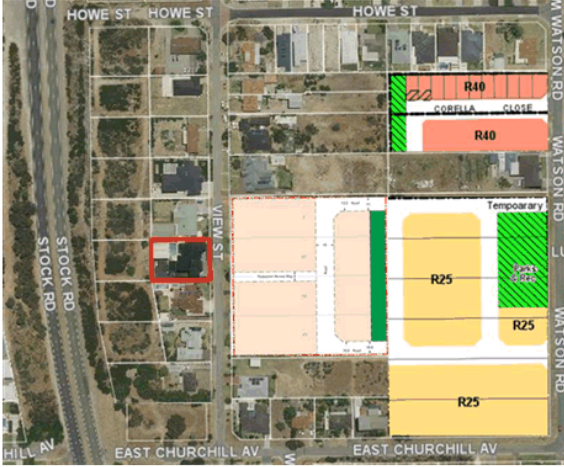
SCHEDULE OF SUBMISSIONS
PROPOSED STRUCTURE PLAN – LOTS 7, 65, 66 AND 67 VIEW STREET, BEELIAR

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Main Roads Western Australia PO Box 6202, East Perth WA 6892	NO OBJECTION Main Roads has no objections or comments.	Noted.
2	Department of Fire and Emergency Services PO Box P1174 Perth WA 6844	NO OBJECTION DFES advises that the BMP has adequately identified issues arising from the bushfire risk assessment and considered how compliance with the bushfire protection criteria can be achieved for the LSP. DFES notes that vehicular access is dependent on adjacent development and consideration should be made for the provision of vehicular access at subsequent planning stages.	Noted.
3	Department of Water and Environmental Regulation PO Box 332 Mandurah Western Australia 6210	NO OBJECTION Consistent with Better Urban Water Management (BUWM) (WAPC, 2008) and policy measures outlined in State Planning Policy 2.9, Water Resources the proposed Structure Plan should be supported by an approved Local Water Management Strategy (LWMS) prior to final approval of the Structure Plan. The LWMS should demonstrate how the subject area will address water use and stormwater management. It should contain a level of information that demonstrates the site constraints and the level of risk to the water resources. As the proposed development site is small, the DWER reviewed the Appendix 4 Lots 7, 65, 66 & 67 View St, Beeliar (Peritas Group, 2019) and it was deemed satisfactory to the DWER to demonstrate stormwater management. Accordingly, the DWER has no objections to this proposed Structure Plan.	Noted.
4	Nicole Main Lot 307 (No. 35) View Street Beeliar	OBJECTION - TO PEDESTRIAN ACCESS WAY I live at 35 View Street Beeliar Lot 307.	Noted. The objectors' property is identified by the

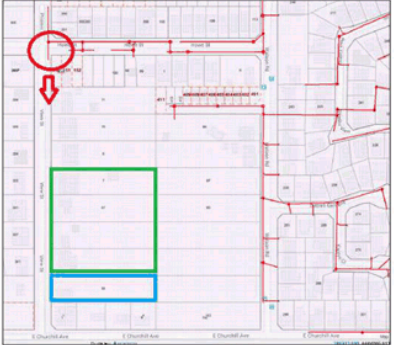
NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>I strongly object to the proposed Pedestrian Access Way on the plans. What is this an access to?</p> <p>There is no reason for anybody who doesn't live on View Street to need to be there. There is no reason for a Pedestrian Access – there is no bus stop – there is not even a park.</p> <p>I am greatly concerned about the safety issue that this will cause for the houses directly opposite the walkway. It creates a quick and easy get-away point for trouble makers. It is also a rubbish collection point. It is also inviting trouble from drug users and teenagers as a place to meet.</p> <p>We have recently had a spate of Break-in's in our street from behind our properties and I do not want to have to be constantly on the look out from the front as well, for trouble. I can tell you now it will make my life very uneasy knowing that this Pedestrian Access is in direct line to my bedroom window.</p> <p>I think this will also considerably decrease the value of our property and limit our re-sale market.</p> <p>I do not see any other Pedestrian Access ways in the local area on new subdivisions.</p> <p>I VERY VERY Strongly object to this portion of the Proposed Structure Plan – Lots 7, 65, 66 and 67 View Street, Beeliar.</p>	<p>property within the red box below. The proposed structure plan has been superimposed onto an aerial photograph below along with the already approved structure plans further east and north.</p>  <p>The proposed structure plan is immediately to the east of the objectors' lot. The central east west white line (above) within the structure plan represents the "pedestrian access way" in question.</p> <p>The purpose of the proposed pedestrian access way is to provide <u>future</u> pedestrian access from the <u>future</u> central Public Open Space (POS) in green above to the properties along the west side of View Street. The 9 properties (including the objectors' property in red) are not currently serviced by POS and are bounded by Stock Road to the west which severs any pedestrian access westwards. As such the proposed pedestrian access seeks to provides a future pedestrian focus with respect to access to future POS.</p> <p>The City has noted there have been a number of PAWs</p>

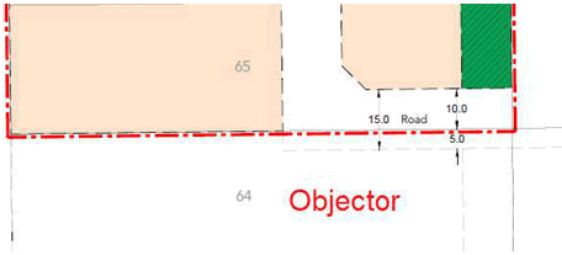
NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
			<p>in the past which have been closed due to social issues. Many of those PAWs were considerably narrower and bounded by solid 2m high fences. This resulted in poor surveillance with little built form overlooking. In this scenario the PAW is proposed at 8m (far wider than most) with a well-considered landscaping requirement (see landscape plan). The applicant has also required uniform fencing via the Structure Plan Part 1 statutory requirements to mitigate the surveillance issue. An additional solution could be to amend the Part 1 of the Structure Plan to mandate a "Local Development Plan" which would require additional building controls to achieve "designing out crime" (State government document) design responses in favour of the PAW.</p> <p>The above solutions could address the concerns raised by the resident. Notwithstanding the PAW is not anticipated to result in high traffic numbers to warrant its inclusion. Put simply it is a nice design initiative that would be welcomed by the City however given the concerns raised under the objection it is equally considered acceptable to remove the PAW. On this basis the objection is supported.</p>
5	Water Corporation Locked Mail Bag 2 Osborne Park Delivery Centre Osborne Park WA 6916	<p>NO OBJECTION</p> <p>The Water Corporation offers the following comments in regard to this proposal.</p> <p><u>Water Supply</u></p> <p>Reticulated water is currently available to the subject area. All water main extensions, if required for the development site, must be laid within the existing and proposed road reserves, on the correct alignment and in accordance with the Utility Providers Code of Practice (plan attached).</p> <p><u>Wastewater</u></p> <p>Reticulated sewerage is not immediately available to serve the subject area. All sewer main extensions required for the development site</p>	<p>Noted. The owner/ applicant will be made aware of these comments via this schedule of submissions table (public document).</p>

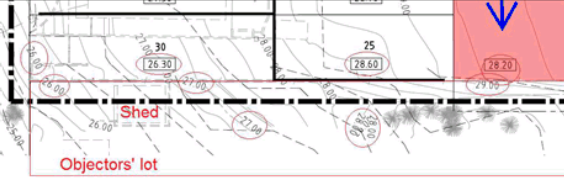
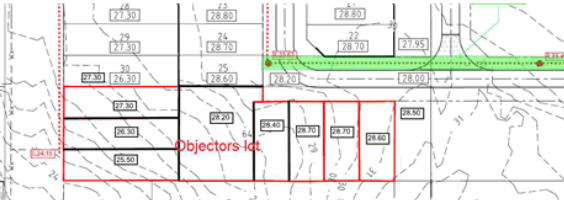
		<p>should be laid within the existing and proposed road reserves, on the correct alignment and in accordance with the Utility Providers Code of Practice.</p> <p><u>General</u></p> <p>The principle followed by the Water Corporation for the funding of subdivision or development is one of user pays. The developer is expected to provide all water and sewerage reticulation if required. A contribution for Water, Sewerage and Drainage headworks may also be required. In addition the developer may be required to fund new works or the upgrading of existing works and protection of all works. Any temporary works needed are required to be fully funded by the developer. The Water Corporation may also require land being ceded free of cost for works.</p>	
6	<p>ATCO Gas Locked Bag 2, Bibra Lake DC, WA, 6965</p>	<p>NO OBJECTION</p> <p>ATCO Gas Australia Pty Ltd (ATCO) has no objection to lodge with the City for the proposed Structure Plan.</p> <p>The content of Section 5.4 (Gas) Services and Infrastructure of the Stewart Urban Planning Report is consistent with our current gas infrastructure within View Street however the sizing of the network is not correct and ATCO has medium pressure mains (DN100PVC) rather than the nominated listed 110DN High Pressure gas mains.</p>	<p>Noted. The owner/ applicant will be made aware of these comments via this schedule of submissions table (public document).</p>
7	<p>Department of Biodiversity Conservation and Attractions Locked Bag 104 Bentley Delivery Centre, WA 6983</p>	<p>NO COMMENT</p> <p>The Department of Biodiversity Conservation and Attractions has no comments on the application.</p>	<p>Noted.</p>
8	<p>Department of Transport Level 8, 140 William Street, Perth WA 6000</p>	<p>NO COMMENT</p> <p>The Department of Transport (DoT) has no comment to provide.</p>	<p>Noted.</p>
9	<p>Department of Education 151 Royal Street, East Perth Western Australia 6004</p>	<p>NO OBJECTION</p> <p>The Department has reviewed the proposal regarding the subdivision generating 30 residential lots.</p> <p>This Structure Plan is contained within the South Coogee Primary</p>	<p>Noted.</p>

		<p>School Local Intake Area. The primary school has sufficient capacity to accommodate the anticipated student yield from this development.</p> <p>The Department has no objection to this proposal.</p>	
<p>10</p>	<p>Chiara and Wayne Anthony Yakas of 33 View Street, Beeliar</p>	<p>OBJECTION</p> <p>We object to the proposed Structure Plan, as we consider there to be no need to connect the proposed development with “view street” via a pedestrian access way. The placement of the access way will not improve or ease pedestrian access to any resources or amenities, considering there are two parallel roads presently opposite the proposed access way we are extremely concerned it will lead to an increase in crime + other anti-social behaviour which is already an issue in this area. We have already reported numerous issues (e.g. vehicles parked/ utilised for drug trade, drug apparatuses left on the street verge, stolen cars and goods) and are aware on an increase in break-ins/ crime. Despite numerous complaints there is still no pro-active monitoring to alleviate the problem, and we believe by adding another venue for this behaviour to continue will only increase the issues. We strongly oppose the (8 metre) pedestrian access way shown in this structure plan.</p>	<p>Noted. The objectors’ property is identified by the property within the red box below. The proposed structure plan has been superimposed onto an aerial photograph below along with the already approved structure plans further east and north.</p>  <p>The proposed structure plan is immediately to the east of the objectors’ lot. The central east west white line (above) within the structure plan represents the “pedestrian access way” in question.</p> <p>The purpose of the proposed pedestrian access way is to provide future pedestrian access from the future central Public Open Space (POS) in green above to the properties along the west side of View Street. The 9 properties (including the objectors’ property in red) are not currently</p>

			<p>serviced by POS and are bounded by Stock Road to the west which severs any pedestrian access westwards. As such the proposed pedestrian access provides a future pedestrian focus with respect to access to future POS.</p> <p>The City has noted there have been a number of PAWs in the past which have been closed due to social issues. Many of those PAWs were considerably narrower and bounded by solid 2m high fences. This resulted in poor surveillance with little built form overlooking. In this scenario the PAW is proposed at 8m (far wider than most) with a well-considered landscaping requirement (see landscape plan). The applicant has also required uniform fencing via the Structure Plan Part 1 statutory requirements to mitigate the surveillance issue. An additional solution could be to amend the Part 1 of the Structure Plan to mandate a "Local Development Plan" which would require additional building controls to achieve "designing out crime" (State government document) design responses in favour of the PAW.</p> <p>The above solutions could address the concerns raised by the resident. Notwithstanding the PAW is not anticipated to result in high traffic numbers to warrant its inclusion. Put simply it is a nice design initiative that would be welcomed by the City however given the concerns raised under the objection it is equally considered acceptable to remove the PAW. On this basis the objection is supported.</p>
11	Brian Edward Hobson and Kaye Lorraine Hobson of 42 View Street, Beelia.	<p>OBJECTION</p> <p>It would appear that if this development goes ahead in its proposed form access to sewerage for out lots and lots WAPC own across the road from us would not be possible and if that is the case we would not be able to develop, so how can part of our property northern boundary be considered for road verge? It appears in this location that the existing ground level is going to be lowered by approximately 2.0 metres. How is our land proposed to be retained and fenced? What appears to be lot 30 in the proposed development also on our northern boundary has lowered ground levels from existing by approx. 2.0 metres alongside a shed on our property. How is this proposed to be retained? We are assuming there will be rock-breaking and compaction happening on this project what steps will be taken to prevent damage to ours and existing dwellings and structures. When Lot 65 (market garden) is tested for</p>	<p>Noted. The Structure Plan includes Appendix 4 Civil Engineering report. Section 5.0 of this said report has been extracted and included below as an image;</p>

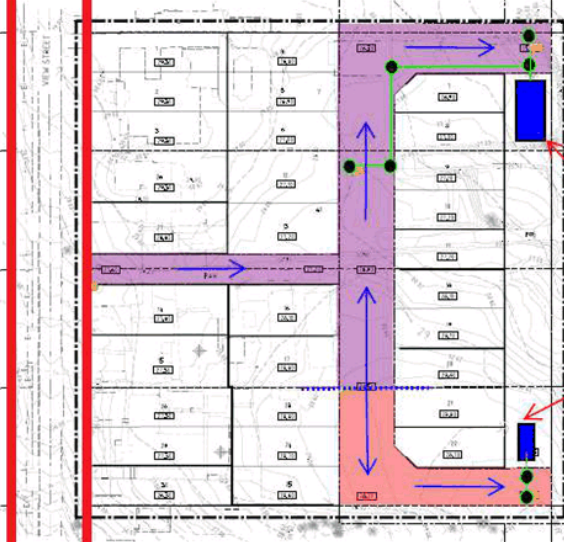
		<p>ground contamination our lot should be tested because of overspray. View street does not have stormwater system, will that be addressed in this project?</p>	<p>5.0 SERVICES AND INFRASTRUCTURE</p> <p>5.1 Sewerage Preliminary information from Water Corporation of WA indicates that there is a reticulated service network in the area. The proposed development is likely to be serviced by an extension from the existing sewer main (150DN) from the corner of View Street and Howe Street, south along View Street (lowest connection point IL 22.31), to the site.</p> <p>Refer to the Water Corporation sewerage supply network map below.</p>  <p>Figure 6. Existing Sewer Network</p> <p>What the above image identifies is that the existing sewer needs to be extended south from (see red arrow and red circle above) to the proposed structure plan (see green box). The objectors' lot is identified by the blue box below being the immediate property to the south of the proposed structure plan.</p> <p>It is understood that the objector is seeking clarification as to whether approval of the proposed structure plan (in green) would result (or not) in the objectors lot (in blue - and the lots owned by the WAPC) being able to also connect to sewer?</p> <p>In response to this question the approval of the proposed structure plan does effectively the opposite. The approval of this proposed structure plan seeks for the developer to fund the extension of the sewer line closer to the objectors' property in line with water corporation requirements. What this means is that the extension of the sewer will be brought closer to the objectors property in a manner that is</p>
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			<p>consistent with water corporations requirements for future lots to tap into the utility. This will therefore make the future extended sewer cheaper and more accessible (given the objector wouldn't have to fund the proposed extension as part of this developers application).</p> <p>The second part of the above enquiry relates to a question surrounding the notion that part of the road verge is expected to be constructed on the future structure plan of the objectors' lot. This is correct. In the event of two separate lots being structure planned the first structure plan is required to construct the road carriage and one verge. The second/ later structure plan is to construct the remaining verge. The reason behind this is that the second structure plan would allow for any utilities servicing the second structure plan not to be constructed within a verge controlled by the second structure plan.</p> <p>This is shown below;</p>  <p>The diagram shows a plan view of two lots, 64 and 65, separated by a road. Lot 65 is on the left and is colored orange. Lot 64 is on the right and is divided into an orange section and a green section. A red dashed line highlights the boundary between the orange section of lot 64 and the road. The road is labeled 'Road' and has dimensions of 15.0, 10.0, and 5.0. The orange section of lot 64 is labeled '64 Objector' in red. The green section of lot 64 is labeled '30' in red. The orange section of lot 65 is labeled '65'.</p> <p>The objector is of the opinion; <i>“what appears to be lot 30 in the proposed development also on our northern boundary has lowered ground levels from existing by approx. 2.0 metres alongside a shed on our property. How is this proposed to be retained?”</i> The below image has been extracted from Appendix 4 of the proposed structure plan “Civil engineering report”. The objectors lot has been highlighted in red and the respective ground levels are identified by the red circles. This is shown as follows;</p>
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			 <p>As can be seen above the shed in question has an existing ground contour of approximately 26.00 AHD. The future proposed lot in question (lot 30) is identified at 26.30 AHD which is therefore 0.3m higher than the existing shed on the objectors' property. The objectors' lot slopes from 26.00 AHD on the west to 30.00 AHD on the east. The proposed lots 30 and 25 are proposed at a future level of 26.30 AHD and 28.60 AHD which is complimentary to the objectors' lot. These differences in levels are not considered to be excessive or problematic. The developer of the proposed structure plan will be required to retain and stabilise their land as not to negatively impact the objectors' lot. This issue will be dealt with at subdivision stage whereby the WAPC will condition the subdivision to make sure the objectors' lot is not impacted.</p> <p>Further to the above the applicant has provided the following indicative hypothetical subdivision plan for the objectors lot;</p>  <p>The applicant provides the following further details in addition to the above to respond to the objectors comments;</p> <p><i>"This shows how their land would likely be</i></p>
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			<p><i>subdivided once the new road is constructed in our LSP. It also shows indicative finished lot levels, and the likely sewer alignment / invert level.</i></p> <p><i>As you can see, the future lots would have a finished level slightly higher than the road ways, which is a good outcome in terms of drainage and design.</i></p> <p><i>Due to the existing topography, retaining walls will be required (shown in black). Again, this is a good outcome. As per our LSP, the idea is to elevate some of the lots so that they can enjoy reasonable views to the east and west (subject to meeting privacy setback requirements etc. at DA stage).</i></p> <p><i>With respect to the boundary between our LSP and the abutting land at No.42, you can see on the attached plan that the engineer has suggested a higher finished level for our indicate proposed Lot 30. Previously it was shown as 26.3 but is now proposed to be finished at a level of 27.3. This matches the level of our adjoining proposed Lot 29 as well as the likely level of any future lot at No.42 View Street. Hence there is unlikely to be any requirement to retain along this common boundary. This should appease the owner of No.42.</i></p> <p><i>Between our proposed Lot 25 and the central portion of No.42 where the larger duplex lot is situated, a low level retaining wall (0.4m) would be required on the common boundary. The duplex lot has good elevation to allow for future townhouses to obtain views toward the west over the three lots fronting View St. This will give the duplex lot more of an 'open' feel, which is important given its location at the corner of the new road.</i></p> <p><i>You can see that the sewer alignment / level works very well and can service any future subdivision of No.42.</i></p> <p><i>Finally, it is worth noting that our client who owns the existing lot (Lot 65) abutting No.42 has the intention</i></p>
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			<p><i>of retaining his house fronting View St. He would retain the house and garden area on that part of his site where we have shown future Lots 28, 29 and 30. He would then likely sell the balance eastern part of his land to a developer. So the owner of No.42 is unlikely to see any change to the current conditions of the front western part of the site facing View St for some time."</i></p> <p>The objector states further; "we are assuming there will be rock-breaking and compaction happening on this project what steps will be taken to prevent damage to ours and existing dwellings and structures." To this enquiry it is noted that the existing legislation that guides development (where it be subdivision works or building a structure under the Building Act) will protect the objector from any damage to the objectors dwelling and structures. Just the same way when any developer in Perth develops they are required to ultimately not damage or destroy neighbouring properties/ structures. This will be no different in that the same rules will apply. There is nothing in the proposed structure plan that appears to be out of the ordinary in this respect that would warrant any form of additional special control. The proposal is therefore considered no to prejudice the structural integrity of the objectors' property.</p> <p>The comment; "when Lot 65 (market garden) is tested for ground contamination our lot should be tested because of overspray." Is not supported as this would involve the applicants' consultants trespassing over the objectors' property.</p> <p>The final component of the objection specifies; "View street does not have stormwater system, will that be addressed in this project?"</p> <p>To this comment Appendix 4 – Civil Engineering report extract "Stormwater Management Strategy" provides the following image. What this indicates is that all stormwater from the proposed structure plan area will be directed away from View Street (view street being identified below by the two red lines). The water directional flow is identified by the blue arrows which show that the water as a result of the</p>
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			<p>proposal will not flow onto View Street. On this basis the answer to the above question is, no the proposal will not impact view street by way of stormwater however it is noted View Street may need to be upgraded to an urban standard/ contribute accordingly. This is proposed to be conditioned under the Part 1 section of the structure plan. Should this be supported by the WAPC View Street will then be upgraded or at least the developer will contribute financially to a future upgrade.</p> 
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14.2 RETROSPECTIVE APPLICATION - STORAGE YARD - 171 (LOT 1) FAWCETT ROAD, MUNSTER

Author(s)	P Andrade
Attachments	1. Location Map ↓ 2. Site Plan ↓
Location	171 (Lot 1) Fawcett Road Munster
Owner	Mario Rojnic & Nikola Obradovic
Applicant	Palazzo Homes Pty Ltd
Application Reference	DA19/0047

RECOMMENDATION

That Council

- (1) grant temporary planning approval for a Storage Yard at 171 (Lot 1) Fawcett Road, Munster, in accordance with the approved plans and subject to the following conditions and footnotes:

Conditions

1. This is a temporary approval only, valid for a period of 2 years from the date of this decision. Upon expiry of this date the storage yard use shall cease unless a subsequent planning approval is issued by the City.
2. All stormwater being contained and disposed of on-site to the satisfaction of the City.
3. Within 60 days from the date of this approval, a detailed Dust Management Plan (DMP) shall be submitted to and approved by the City. The DMP shall then be implemented at all times to the satisfaction of the City.
4. If dust is detected at adjacent premises and is deemed to be a nuisance by the City, then any process, equipment and/or activities that are causing the dust nuisance shall be stopped until the process, equipment and/or activity has been altered to prevent the dust from occurring, to the satisfaction of the City.
5. The premises shall be kept in a neat and tidy condition at all times by the owner/occupier to the satisfaction of the City.
6. The storage yard shall be accessed or used between the hours of 7.00am to 7.00pm Monday to Saturday only. No access or use of the storage yard is permitted on Sundays or

Public Holidays.

Footnotes

1. This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the Council, or with any requirements of the City of Cockburn Town Planning Scheme No.3. Prior to the commencement of any works associated with the development, a building permit will be required.
2. With regard to Condition 1, you are advised that if you intend to continue the use of the land beyond the expiration of the approval period, further application must be lodged with the City prior to the expiration date for determination. It should be noted that further approval may not be granted depending on circumstances pertaining to the use and or development of the land in the context of the surrounding locality.
3. With regard to Condition No. 2, the City requires the onsite storage capacity be designed to contain a 1 in 20 year storm of 5 minute duration. This is based on the requirements to contain surface water by the National Construction Code.
4. With regard to Condition 3, the detailed Dust Management Plan shall comply with the City's "Guidelines for the Preparation of a Dust Management Plan for Development Sites within the City of Cockburn".
5. The development shall comply with the noise pollution provisions of the Environmental Protection Act 1986, and more particularly with the requirements of the Environmental Protection (Noise) Regulations 1997.
6. No storage or any related development shall not be located within 1.2 metres from the septic tank or within 1.8 metres from the leach drain.

Background

The subject property is 1.0948ha in area and abuts other similar properties to the south, north and east and Fawcett Road to the west. The lot is relatively cleared with minimal existing vegetation on-site. At present the lot contains two existing residential dwellings towards the northern boundary; one double storey and the other single storey.

The double storey dwelling is approximately 193m² in size and has an outbuilding to the rear/east approximately 110m² in size. The single

storey dwelling is approximately 85m² in size and has three smaller outbuildings to the rear/east totalling approximately 62m² in size

The development application for the subject site is being referred to Council for determination due to the uncertainty of the future development of the area of which three previous applications were determined by Council.

Submission

N/A

Report

The development application for retrospective approval is to establish a storage yard with the following characteristics:

- 40m east of Fawcett Road behind the existing dwellings;
- 972m² in area (~32m x ~30m);
- 1.8m high fencing enclosing the storage yard;
- Storage of scaffolding and general construction materials by a building company;
- One truck associated with the storage yard, not stored at the property;
- One vehicle arrival/departure movement a month;
- No external lights; and
- No employees related to the storage yard reside at the premises.

Planning Framework

Metropolitan Region Scheme (MRS)

The subject site is zoned 'Urban Deferred' under the Metropolitan Region Scheme (MRS).

Town Planning Scheme No.3 (TPS 3)

The subject site is zoned 'Development' – Development Area 5 (Munster) under TPS 3. The objective of the Development Zone in TPS 3 is:

*'To provide for future residential, industrial or commercial development to be guided by a comprehensive **Structure Plan** prepared under the Scheme.'*

There is no adopted structure plan to guide existing or future intended development in the area; therefore an assessment will be undertaken in accordance with Clause 4.13 of TPS 3 which states that:

'4.13.1 - there shall be no change to any land use or development existing on land within the Development Zone, without the owner of the land having made an application for and received approval of the Local Government.'

Development Contribution Area 6 (DCA 6)

The subject site falls within Development Contribution Area 6 (DCA 6) of TPS 3. Clause 5.3.13 of TPS 3 states that:

'5.3.13.1 – An owner's liability to pay the owners cost contribution to the local government arises on the earlier of –

- (ii) the commencement of any development on the owner's land within the development contribution area;*
- (iv) the approval of a change of extension of use by the local government on the owners land within the development contribution area.'*

Notwithstanding the above, as the retrospective use and structures should only be considered on a temporary basis, Clause 5.3.13.3 of TPS 3 states that;

'5.3.13.2 – An owner's liability to pay the owner's cost contribution does not arise if the owner:

- (ii) commences a temporary or time limited approval.'*

Further discussion relating to the consideration of the retrospective use and structures on a temporary basis will be included in the assessment section of the report.

Community Consultation

The retrospective development application was advertised to eight surrounding landowners for a period of 21 days. No submissions were received.

Assessment

Location

The site is located within both the Kwinana Air Quality Buffer and the Woodman Point Wastewater Treatment Plant Odour Buffer. These buffers have largely stagnated development of the locality and have to date been identified as unsuitable for residential development. 'Perth and Peel 3.5 Million' identified the locality for Industrial investigation and it remains zoned 'Urban Deferred' under the MRS for this reason. Due to this, there is no existing or proposed structure plan to guide development within the locality. Therefore, any development approved in the area at this time should not detract from the amenity of existing residents and also should not prejudice the future development potential of the area. Given residential development cannot be supported under the current planning framework, approval of limited temporary commercial activities which can reasonably operate alongside residential uses may be an appropriate interim outcome.

Character

The character of the locality is mixed. To the east of the subject site (approximately 150m) along Albion Avenue, outside the buffer zones, the character is clearly urban residential with detached single residential dwellings developed within the last ten years. The area within the buffer where the subject site is located has more of a rural character contained large cleared areas which is consistent with the former market garden land uses throughout the area, some of which are still in operation. Whilst the storage yard would generally not contribute to rural character, much of the land in the locality has been cleared of vegetation and contains small rural-type outbuildings. Due to its relatively small scale, infrequent visits and screening (fence and dwellings), the existing storage yard doesn't erode the existing character of the area. It should however be noted that a larger scale storage yard or one that was not screened from the surrounding area could in fact negatively impact on the character of the locality and would be less appropriate.

Amenity

The retrospective storage yard and structures are positioned on the site so that they don't negatively impact on the amenity of adjoining residents and none of the neighbours lodged objections through the consultation process. This can largely be attributed to the size of the lots and the setbacks of the development creating adequate separation to neighbouring properties. The storage yard does not detract from the streetscape as it is enclosed by fencing, the storage yard is also screened from the side property boundaries and is located behind the dwellings, making it relatively concealed from Fawcett Road.

Traffic & Vehicle Movements

The applicant has stated that one additional vehicle movement per month, by the construction company using the storage yard and no

vehicles are left on the property overnight. The very minimal increase in vehicles coming to the property does not exceed the capacity of the road network and has a very minimal impact to adjoining neighbours considering the proximity of nearby dwellings. Should Council support the proposal, a condition should be imposed that limits the use of the Storage Yard from 7am to 7pm Monday to Saturday only.

Dust

There is no crossover to Fawcett Road from the subject site to the rear storage yard and accordingly no sealed driveway either. Should Council support the proposal, a condition should be imposed requiring the applicant to submit a dust management plan to the City for approval to ensure dust is controlled when vehicles enter and exit the property to prevent any dust impacts to adjoining and nearby properties.

Conclusion

The existing storage yard is relatively minor in scale, is located behind the existing residential dwelling and does not detract from the amenity of neighbours or the streetscape. It is therefore recommended that the application be approved on a temporary basis subject to conditions. A temporary approval for a two year period would provide a suitable development outcome for the landowner whilst not prejudicing the future development potential of the area which is subject to further planning investigation. Should the planning framework change in the future the development could be easily removed at minimal cost.

Strategic Plans/Policy Implications

City Growth

Ensure planning facilitates a desirable living environment and meets growth targets.

Economic, Social & Environmental Responsibility

Create opportunities for community, business and industry to establish and thrive.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

Community Consultation commenced on 07 February 2019. The consultation concluded on 28 February 2019, with no submissions received.

Risk Management Implications

Should the applicant lodge a review of the decision with the State Administrative Tribunal, there may be costs involved in defending the decision, particularly if legal Counsel is engaged.


Advice to Proponent(s)/Submitters

The Proponent has been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

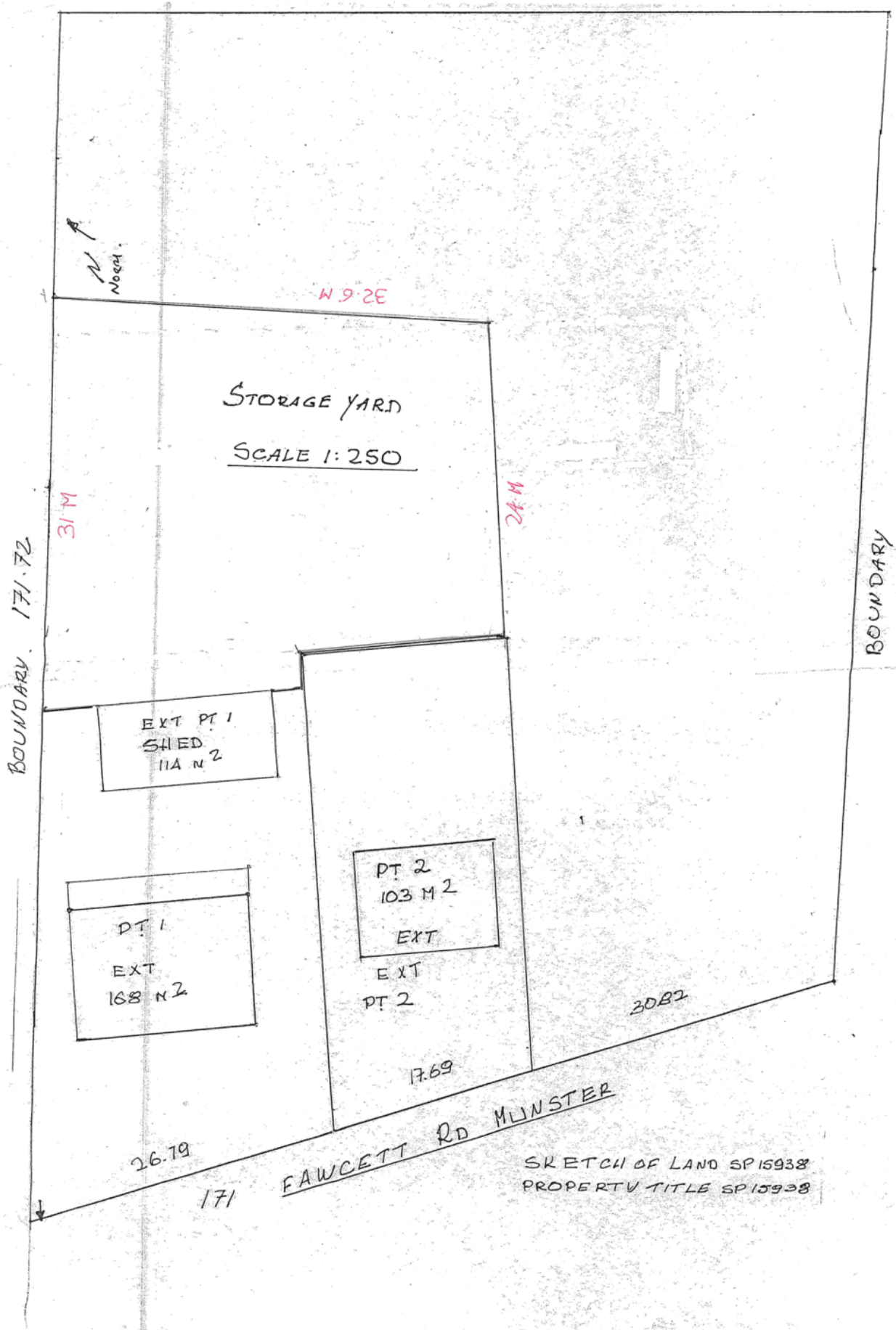
Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



 <p>City of Cockburn G.I.S Services Department</p>	<p>171 (Lot 1) Fawcett Road Munster</p>	<p>PRINTED ON: 15/04/2019</p>	<p>SCALE = 1:6000</p>	 <p>NORTH</p>
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14.3 PROPOSED STRUCTURE PLAN - LOT 176 (NO. 119) HAMMOND ROAD, SUCCESS

Author(s)	A Trosic
Attachments	1. Location Plan ↓ 2. Structure Plan Map ↓ 3. Schedule of Submissions ↓ 4. Environmental Assessment Report ↓
Location	Lot 176 (No. 119) Hammond Road, Success
Owner	Dorothy Mary Guerini and Irene Anne Fruzynski
Applicant	Planning Solutions
Application Reference	110/193

RECOMMENDATION

That Council, in pursuance of Clause 20(2)(e) of the Deemed Provisions (Schedule 2 Part 4), recommends to the Western Australian Planning Commission the approval of the proposed Structure Plan for Lot 176 (No. 119) Hammond Road, Success subject to the following modifications:

(1) part 1 to be modified as follows:

1. Section 3: the text within this section should be replaced with the text under section 4.6 and section 4.6 should then be deleted.
2. Section 4: under subdivision – include; *“a further more detailed noise management plan will be required at subdivision stage to confirm mitigation requirements once ground levels are confirmed”*.
3. Section 4: under subdivision – include; *“a Fauna Relocation Management Plan is to be prepared as a condition of subdivision approval”*.
4. Section 4: under subdivision – include; *“intact remnant vegetation [trees] are to be retained in the nominated POS area where possible, to the satisfaction of the Local Government”*.
5. Section 4: under subdivision – include; *“The proposal should be discussed with the Federal Department of Sustainability, Environment, Water, Population and Communities in terms of ensuring compliance with the EPBC Act.”*
6. Section 4.1: reference to R-Codes should be amended to reference the “R-MD” codes. For example R30 should be ‘R-MD-R30’, R40 should be ‘R-MD-R40’ and R60 should be ‘R-

MD-R60’.

7. Structure Plan Map: reference to R-Codes should be amended to reference the “R-MD” codes. For example R30 should be ‘R-MD-R30’, R40 should be ‘R-MD-R40’ and R60 should be ‘R-MD-R60’.

(2) part 2 to be amended as follows:

1. Section 1.1: refer to the R-MD-R codes in this section.
2. Section 3.3: refer to the R-MD-R codes in this section.

(3) endorse the Schedule of Submissions prepared in respect of the proposed Structure Plan (Attachment 3);

(4) advise the proponent and those persons who made a submission of Council’s recommendation; and

(5) pursuant to Clause 22(7) of the Deemed Provisions request the Commission provides written notice of its decision on the Proposed Structure Plan.

Background

The Lakeside Success Structure Plan was originally adopted by Council in July 2012 and endorsed by the WAPC in March 2013, and the land is now largely built out. This subject land was not included in the original structure plan, by choice of the landowner. They have now prepared their own proposed structure plan, which seeks to essentially urbanise the land and connect it in with the remaining structural elements of the Lakeside Success Structure Plan.

As the April meeting, Council deferred consideration of the Structure Plan to provide further time to assess the environmental studies that have informed preparation of the Structure Plan. This along with the other associated structure plan issues are discussed below.

Submission

N/A

OCM of 11 April 2019 – Deferral

The proposal was deferred by Council at its meeting of 11 April 2019 pending the receipt of additional information relating to the environmental assessment report (‘EAR’) of the subject property. In this instance the full EAR has been included as Attachment 4 to this report should Council seek to review its details.

Recommendation 1(3) above seeks to request the proposed structure plan be amended as to require a *“Fauna Relocation Management Plan to be prepared as a condition of subdivision approval”*. This will therefore ensure adequate protection of fauna at future subdivision stage.

The EAR dated 11 January 2019 indicates;

“The vegetation is not considered to represent any state or federally listed Threatened or Priority Ecological Communities.”

There is no mention within the Structure Plan document or the EAR of there being any intention of referring the proposal to the Federal Department of Sustainability, Environment, Water, Population and Communities. Notwithstanding, under submission 4 of attachment 3 the Parks and Wildlife Services has indicated that the proposal should be discussed with the Federal Department of Sustainability, Environment, Water, Population and Communities. On this basis the recommendation 1(5) above has been amended to include this as a requirement as follows;

Section 4: under subdivision – include; *“The proposal should be discussed with the Federal Department of Sustainability, Environment, Water, Population and Communities in terms of ensuring compliance with the EPBC Act.”*

Under liveable neighbourhoods Public Open Space (‘POS’) is to be developed as follows;

Development of public open space

R37 The WAPC will generally require public open space to be developed by a subdivider to a minimum standard that may include full earthworks, basic reticulation, grassing of key areas, pathways that form part of the overall pedestrian and/or cycle network, and maintenance for two summers. Development of public open space should be carried out in accordance with a landscape plan first approved by the local government. The WAPC may not require development of public open space where land is in fragmented ownership, where it is restricted use public open space, and where climatic variations do not require such development.

As per the above State government Liveable Neighbourhoods extract it is noted that POS is to be developed at a grass standard (rather than a

space comprising native vegetation in its entirety). When considering retention of mature trees it is important to select trees that will provide maximum benefit to the community. It is also noted that parks with native vegetation (without any significant grassed space) do not allow for the POS to deliver its function as an area to recreate for future and existing communities.

In addition to the above the issue of bushfire under State Planning Policy No. 3.7 is to be considered in terms of achieving an appropriate balance. A balance that aims to meet the State planning framework - (and competing interests within it) whilst delivering areas fit for communities of the future.

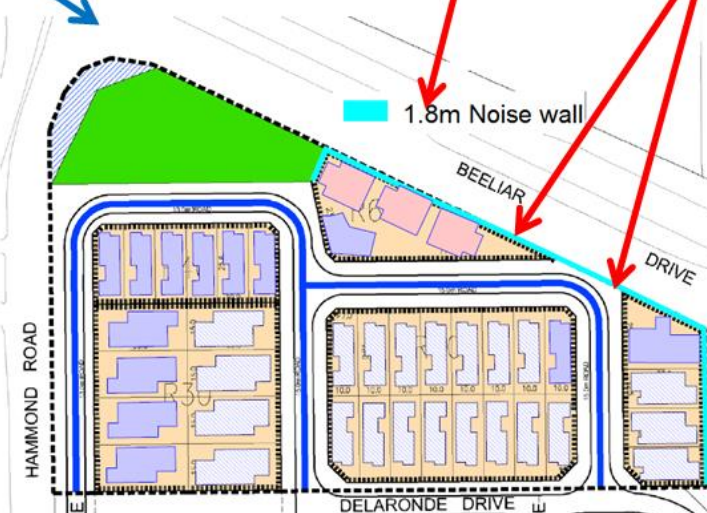
The consideration of POS location and retention of native vegetation is a multi-faceted consideration. The current design with its most northern POS is the appropriate response to the site. The below images provides further considerations.

Implications of relocating the POS away from the current location

View from the intersection looking at POS with trees to be retained.



Existing noise wall to be extended



As can be seen above, the subject site is bounded by a 1.8m high limestone noise wall. The POS in its current location allows for the intersection of Hammond Road and Beeliar Drive to terminate the noise wall as shown by the blue line above. The benefit of this is that the mature trees as shown in the above image (with blue boarder) will be retained without having to be cleared. There won't be the need to

construct a noise wall in this location either. It is also to be noted that should the POS be relocated the POS would need to be replaced with dwellings. These dwellings would be undesirable from a noise perspective and result in a poor intersection streetscape and unsafe vehicle movements. This would also result in a poor designing out crime (State Planning guidelines – 2006) outcome.

As discussed above, the proposed POS will be developed to a grass standard and as such the native vegetation will not be able to be retained in its entirety. The bushfire considerations, intersection treatment and noise wall influence the placement of the POS. The above details within the recommendation will achieve compliance with the *EPBC Act* and make sure a fauna relocation management plan is a condition of subdivision approval.

Report

The subject site is approximately 2.0823 ha in area. The subject site is bound by Hammond Road to the west, Beeliar Drive to the north and Delaronde Drive to the south. Langan Chase abuts the south west corner of the subject site. The Armadale Road / Beeliar Drive interchange to the Kwinana Freeway is located approximately 1.5km east of the subject site providing connectivity to the wider metropolitan area.

Abutting the subject site to the south is the Lakeside Success Structure Plan area, comprising a mix of (existing) residential zoned land and public open space.

Planning Background

The proposed Structure Plan was lodged with the City on 11 January 2019. Following subsequent discussions with the applicant, the proposal was later advertised for 28 days, from 29 January 2019 to 26 February 2019.

Council received a total of twelve submissions in response to the proposal during the advertising period of which ten were either in 'support', 'recommended referral', 'statements of no-objection', 'no comment' or 'support subject to technical advice' and two submissions were objecting to the proposal.

The submissions are identified in the Schedule of Submissions (refer Attachment 3). Each of these submissions are responded to in detail in the schedule and summarised (in part) within the report, for ease of reference.

The subject site is zoned 'Urban' under the Metropolitan Region Scheme ("MRS") and 'Development' under City of Cockburn Town Planning Scheme No. 3 ("Scheme"). The subject site is also located

within Development Area No 13 (“DA 13”), Development Contribution Area No. 1 (“DCA 1”) and Development Contribution Area No. 13 (“DCA 13”) under the Scheme.

Pursuant to Clause 5.2.3.1 of the Scheme; *“The development of land within a Development Area is to comply with Table 9 [of the Scheme]”*. Clause 5.2.1 of the Scheme specifies; *“Table 9 describes the Development Areas in detail and sets out the specific purposes and requirements that apply to the Development Areas”*. Under Clause 5.2.3.2 of the Scheme; *“The subdivision and development of land within a Development Area is to generally be in accordance with any structure plan that applies to the land.”*

On the above basis the specific provisions within Table 9 DA 13 of the Scheme are provided as follows:

1. *“An approved Structure Plan together with all approved amendments shall be given due regards in the assessment of applications for subdivision, land use and development in accordance with clause 27(1) of the Deemed Provisions.*

2. *To provide for Residential development”*.

Pursuant to the above Scheme provisions, the applicant has submitted a Structure Plan for assessment. This report aims to summarise the outcome of that assessment pursuant to the planning framework, the legislative requirements of the Regulations and that of the Scheme.

Onsite vegetation

The application as submitted for advertising included an Environmental Assessment Report (EAR) dated 11 January 2019. The EAR indicates;

“The [on site] vegetation is not considered to represent any state or federally listed Threatened or Priority Ecological Communities.”

The subject site is zoned “Development” meaning;

“To provide for future residential, industrial or commercial development to be guided by a comprehensive Structure Plan prepared under the Scheme.”

The subject area is identified for residential under the State Governments Perth and Peel @ 3.5 Million documentation. The “comprehensive Structure Plan” proposal identifies the subject site as providing residential zoned land in line with State Government prescribed housing targets.

The future residential land is proposed to be serviced by future local roads (as per Attachment 2) which form part of the Structure Plan proposal. Under Liveable Neighbourhoods (State Government operational policy) a Structure Plan area is required to give up 10% of the site area as public open space/ Parks and Recreation reserve.

What this means is that the subject lot is required to provide 10% of its area for future 'Parks and Recreation' with the remaining 90% of the site area to be cleared for future 'Residential' zoned land and 'Local Road' reserves to service the residential lots.

As extracted above, the EAR indicates the onsite vegetation is not considered to represent any state or federally listed; *'Threatened or Priority Ecological Communities'*.

Based on the information available, there are no known significant environmental factors which would impede development potential of the site. The (future) development of the site will be managed through the following:

- * *"A Construction Environmental Management Plan (CEMP), written prior to commencement of the development site;*
- * *Installation of wind fencing around the perimeter of the proposed clearing area to minimise impacts on adjacent vegetation;*
- * *POS area and road reserves may retain significant trees where possible, subject to engineering and design considerations; and*
- * *Implementation of the prepared Bushfire Management Plan."*

In addition to the above it is recommended that Part 1 of the Structure Plan Section 4: under "subdivision", be amended to include that; *"a Fauna Relocation Management Plan is to be prepared as a condition of subdivision"*. This is recommended to protect any fauna that may be present on site at the time of (future) clearing.

It is mentioned within the EAR; *"intact remnant vegetation [trees] are to be retained in the nominated POS area where possible"*. This is proposed to be conditioned under the Structure Plan subdivision conditions requirements as listed within the Council recommendation.

The 'Parks and Wildlife Service' (under submission 4 of Attachment 3 – Schedule of Submissions) provided comment during the advertising period as follows:

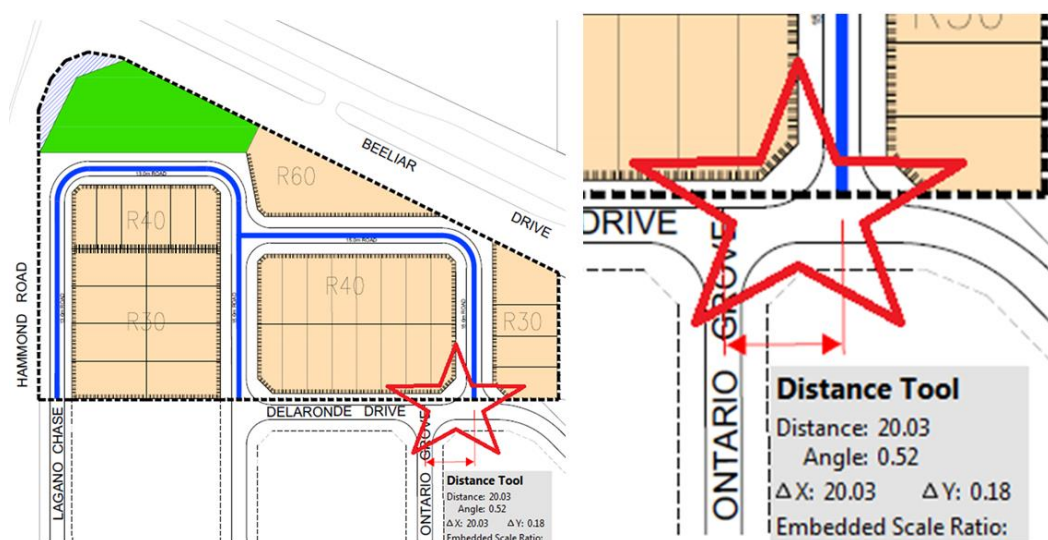
"The proposal should be discussed with the Federal Department of Sustainability, Environment, Water, Population and Communities as there may be a requirement to refer the proposal under the EPBC Act."

The applicant is obligated to ensure they address any requirements associated with the federal legislation, and it is appropriate that Council note this to the applicant.

Traffic Safety

There has been concern raised by a resident under an objection in regards to traffic safety. Specifically the objection mentions that an adjacent (existing) property is positioned opposite a proposed (future) local road intersection. This is a traffic safety concern in the opinion of the objector.

The proposed streets are defined as “access streets” under the State Governments’ operational policy ‘Liveable Neighbourhoods’ (LN). Table 5 under element 2 of LN indicates a 20m (minimum) *‘junction spacing measured from road reserve centreline to terminating street pavements’* to be required. In accordance with this guidance (safety standard) within LN, the proposed road is considered to be acceptable from a road safety aspect as follows:



The above image has been edited to identify the subject area in question by the red star. As can be seen the junction spacing is measured at the minimum 20m. As such the proposed road network is considered to be safe as it is designed in accordance with LN (safety) principles. The concerns from this objection are therefore considered to have been addressed by the applicants’ proposal in accordance with best practice (LN).

Bushfire requirements

The subject site is identified as being classified under the State Governments ‘map of bushfire prone areas’. This is shown below in regard to the pink shading over the subject site and beyond;



On the above basis the applicant was required under State Planning Policy No. 3.7 to submit a Bushfire Management Plan in order to address the potential bushfire threats on future residential lots.

During the advertising period the Bushfire Management Plan (BMP) was referred to the *Department of Fire and Emergency Services* for their comment. Please refer to submission 11 under Attachment 3 for details.

As can be noted in Attachment 3 of this report, DFES advises that the BMP *“has adequately identified issues arising from the bushfire risk assessment and that DFES has considered how compliance with the bushfire protection criteria can be achieved for the Structure Plan”*.

The structure plan assumes a single stage of development meaning the bushfire threat is expected to be eliminated prior to dwellings being built over the subject site. On this basis whilst the current vegetation is a bushfire threat to existing residences the clearing (to facilitate the future residential development over the subject site) will significantly reduce the threat on current (existing) residences.

City officers do not have concerns with the details provided within the BMP; however, should a future subdivision propose a staged approach then the future subdivision application will then need to address the bushfire issues created by staged clearing. This is not considered to be an issue in need of addressing at the Structure Plan stage given SPP 3.7 applies separately at the subdivision stage in the manner described above.

As can be seen by Attachment 1 (aerial photograph) the subject site is the last parcel of residential land to be cleared in this pocket of Success. Historically the properties immediately south of the subject site were required to build to bushfire requirements (Bushfire Attack

Levels “BAL”) at the time of their respective Building Permits under the Building Act/ Building Code of Australia.

These property owners have now come to realise that the bushland over the subject site is likely to be cleared under a future subdivision application (should the proposed Structure Plan be approved by the Department of Planning, Lands and Heritage ‘DPLH’).

The potential for the existing bushland on the subject site to be cleared has been interpreted by some objectors to be justification for “reimbursement” of the BAL measures endured by existing adjacent residences.

To these objections it is noted as follows; building to AS3959-2009 Bushfire Constriction Standards is required under the Building Code of Australia where proposed Class 1, 2, 3 or 10a structures are impacted by designated Bushfire prone areas/ mapping.

The legislation applies at the time of housing assessment/determination pre-construction. On this basis should a dwelling be constructed to a particular Bushfire Attack Level (BAL) under AS3959-2009 that requirement (to mitigate the proposed dwelling from the impacts of bushfire at that time) is obligatory.

Should the bushfire threat vegetation be cleared at a future date (post construction) there is no right to compensation under the Building Code of Australia or under any other means with respect to either the Building Act or the Planning Act.

There is no way of knowing how long bushfire prone vegetation will be a treat for. It could be 1 year, 10 years, 50 years or 100+ years. On this basis there will be no reimbursement for the BAL measures that existing residents have had to incorporate.

The objectors are to note however, some bushfires are started by ember attack. Embers can travel over 2km (from a distant bushfire).

Being a BAL 19 (for example) the objectors’ house (in this example) should be built to withstand ember attack and therefore whilst the immediate bushland may/ may not be cleared the objectors’ property will continue to be protected from bushfire (at a level of BAL 19 in this instance). This is of importance in a drying climate as indicated under the bushfire guidelines;

“Significant likely impacts of climate change for the State include the increased risk of bushfire and drought and decreased average rainfall in south-west Western Australia”.

The clearing of part or all of the subject bushland will not remove the existing building improvements of BAL 19 (for example) in this

circumstance. The objector and their family will continue to benefit from a BAL 19 home (as is the case with this example) from a bushfire that may be outside of the bushland over the subject site.

Alternatively it is to be noted that a hypothetical Structure Plan approval does not necessarily imply that a Subdivision (clearing) will be undertaken. There could hypothetically be a period of years between Structure Plan approval and on site clearing. During this time bushfires (from the subject site) could eventuate and cause destruction of property and life. It is for this reason that the described practice is maintained irrespective of whether clearing may be undertaken in the future.

Conclusion

The proposal is considered to be of moderate complexity generally compliant Structure Plan proposal. It meets the requirements of road safety as indicated under Liveable Neighbourhoods. In addition the vegetation (significant trees) on site will be partially protected where it will be retained within the proposed Parks and Recreation Reserve.

The bushfire concerns are not related to the subject proposal rather they have been raised by neighbours that are enquiring if compensation will be granted for their properties. This compensation is requested on the basis that their properties were (in the past) required to build to bushfire requirements due to the subject sites bushfire threat.

The future (potential) subdivision clearing of the subject site will not guarantee bushfire safety from existing adjacent residences. It is considered a positive housing asset to be built to AS3959-2009 as bushfires can cause house fires via embers which can travel 2km+. On this basis, and as described above, there will be no compensation as this is not a requirement under the legislation.

In conclusion the proposal is recommended for support to the Department of Planning Lands and Heritage subject to minor modifications as listed, and justified, above.

Strategic Plans/Policy Implications

City Growth

Ensure a variation in housing density and housing type is available to residents.

Moving Around

Identify gaps and take action to extend the coverage of the cycle way, footpath and trail networks.

Budget/Financial Implications

The required fee was calculated on receipt of the proposed Structure Plan and has been paid by the proponent. There are no other direct financial implications associated with the Proposed Structure Plan.

Legal Implications

Pursuant to Clause 20 of the Deemed Provisions, the local government must prepare a report on the proposed structure plan and provide it to the Commission no later than 60 days after the close of advertising.

Community Consultation

The proposed Structure Plan was lodged with the City on 11 January 2019.

Following subsequent discussions with the applicant the proposal was later advertised for 28 days, from 29 January 2019 to 26 February 2019.

Advertising included letters to the adjacent property owners and to various government agencies and service providers. Advertising was also undertaken via a notice in the local newspaper with all correspondence directing submitters to the City's website.

Council received a total of twelve submissions in response to the proposal during the advertising period of which ten submissions (83%) were generally in support of the proposal and two submissions were objecting to the proposal.

The submissions are identified in the Schedule of Submissions (refer Attachment 3). Each of these submissions are responded to in detail in the schedule and summarised (in part) within the report, for ease of reference.

Risk Management Implications

There are no obvious risks from the City's perspective in implementing the recommendation. Should Council consider not implementing the recommendation the City could be faced with a suboptimal planning outcome.

Each of the above mentioned recommendations relate to separate components of the proposal and each is to be considered separately.

Whilst the recommendations might not entail financial risks to the Council, should they not be supported, however the associated risks in that regard relate to (potentially) fewer dwellings provided under the details of Perth and Peel @ 3.5 Million housing targets. Accordingly, in

light of the above, it is respectfully suggested Council recommend to the WAPC the above suite of conditions.



Advice to Proponent(s)/Submitters

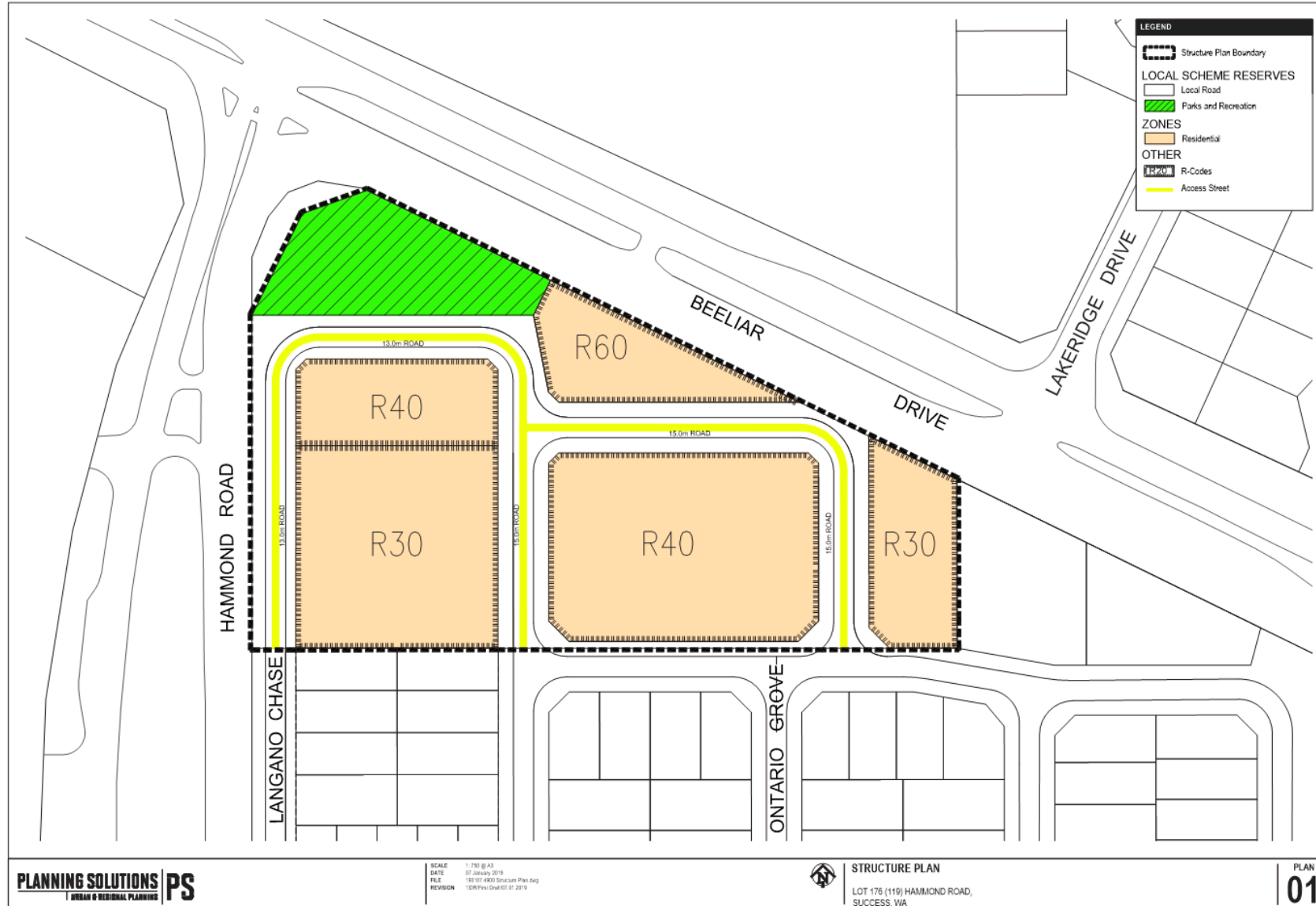
The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil



 <p>City of Cockburn G.L.S Services Department</p>	<p align="center">Attachment 1: Location Plan Lot 176 (No. 119) Hammond Road, Success</p>	<p>PRINTED ON: 12/03/2019</p>	<p>SCALE = 1:2000</p>	 <p>NORTH</p>
<p><small>DISCLAIMER - The City of Cockburn provides the information contained herein and bears no responsibility or liability whatsoever for any errors, faults, defects or omissions of information contained in this document.</small></p>				




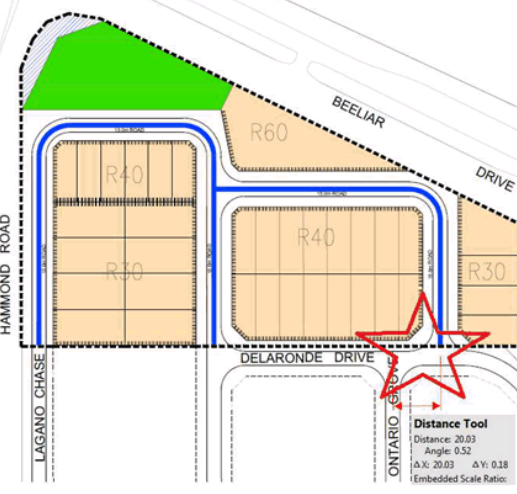
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File No. 110/193

SCHEDULE OF SUBMISSIONS
PROPOSED STRUCTURE PLAN – LOT 176 (NO. 119) HAMMOND ROAD, SUCCESS

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Owner – Requested for details to be treated as confidential.	SUPPORT No further details provided.	Noted.
2	Janice Wong of 44 Delaronde Drive Success	SUPPORT I, Janice Wong of 44 Delaronde Drive Success fully support the above proposal. The reasons being less fire hazard and more roads to main-road and the addition of another park. Thank you for your consideration.	Noted.
3	Scott Clifford Walpole 64 Delaronde Drive Success WA 6164	SUPPORT We are curious as to what is happening to the piece of land that isn't marked as being developed; we live adjacent to it and at the moment it serves as a dumping ground for people's rubbish.	Noted. The subject land is a Structure Planning zone owned by private owners. As such the development of this site is at the owner's discretion. Should the structure plan be approved (by the State government) the next step will be for the owner(s) to lodge a subdivision application. The timing of these two processes is at the discretion of the State government and the owner(s). As such there isn't a particular date in mind as to when 'development' may happen. However it seems the owners are intending to develop this land. Removal of rubbish is expected to take place as part of the process.
4	Parks and Wildlife Service Locked Bag 104, Bentley Delivery Centre, Western Australia 6983	REFERRAL REQUIRED The proposed development may result in the loss of habitat for Carnaby's Black Cockatoo, Baudin's Black Cockatoo, and the Forest Red-tailed Black Cockatoo as defined in the Commonwealth Environmental Protection and Biodiversity Conservation Act (EPBC Act) referral guidelines for threatened black cockatoo species. These species are listed as 'Endangered' and 'Vulnerable' respectively under the Environmental Protection and Biodiversity Conservation Act 1999 (EPBC Act 1999). These species are also listed as 'Specially Protected' under the Western Australian Wildlife Conservation Act 1950.	Noted. The application as submitted for advertising included an Environmental Assessment Report (EAR) dated 11 January 2019. The EAR indicates; <i>"The vegetation is not considered to represent any state or federally listed Threatened or Priority Ecological Communities."</i> Please refer also to page 18 section 2.1.1 and 2.1.2 of the

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>The proposal should be discussed with the Federal Department of Sustainability, Environment, Water, Population and Communities as there may be a requirement to refer the proposal under the EPBC Act.</p>	<p>Structure Plan report which elaborates on these points further. There is no mention within the Structure Plan document or the EAR of there being any intention of referring the proposal to the Federal Department of Sustainability.</p> <p>Should the department of Parks and Wildlife recommend such a referral, in spite of the information identified above, it is recommended that the department of Parks and Wildlife recommend such conditions to the DPLH at subdivision stage. Likewise should the DPLH consider the SP to be amended accordingly the DPLH should make the necessary changes to the SP prior to the determination of the SP by the Statutory Planning Committee.</p>
5	<p>Yulius Rendy Wardhana Usman 54 Delaronde Drive Success WA 6164</p>	<p>OBJECTION</p> <p>My name is Rendy and we live in 54 Delaronde (see pic below – submitters house identified in blue “our house”)</p>  <p>We bought and built our house here 2 years ago and we picked this lot because Murray said that the bush in front of our house was going to be bush forever, And We didn't expect the current proposal. Firstly we don't mind that you build the house(s) there but these are the things that we</p>	<p>Noted. In relation to Point 1 the distance of the centreline to centreline is 20m. This is shown below (in red) as follows;</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>didn't like it and disagree;</p> <ol style="list-style-type: none"> If you see the picture, our house position is direct to the road which is basically dangerous for us because I heard so many accident happened in Australia, Some random cars drove into the house and we don't that happened to us. Why you didn't build a park in front of Our House makes better view and also good for environment. We pay extra when we build the house it's because if the bush but now the money that we spend seems for nothing <p>Thank you for letting us put a comment; we hope you can consider this matter for Our family</p>	 <p>The proposed streets are defined as "access streets" under the State governments' operational policy 'Liveable Neighbourhoods' (LN). Table 5 under element 2 of LN has been extracted and inserted below. As can be seen from table 5 a 20m 'junction spacing measured from road reserve centreline to terminating street pavements'. As per LN the proposed road is considered to be acceptable from a road safety aspect.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION												
			<p>Liveable Neighbourhoods a Western Australian Government sust</p> <p>Element 2 - Movement network</p> <p>Table 5 – Junction spacing (measured from road reserve centreline to terminating street pavements)</p> <table border="1"> <thead> <tr> <th data-bbox="1373 411 1576 432">Street type</th> <th data-bbox="1576 411 1733 464">L/R staggers (to avoid overlapping right turns)</th> <th data-bbox="1733 411 1910 491">R/L staggers To provide for left-turn deceleration lanes arterials and to avoid corner cutting on local streets</th> </tr> </thead> <tbody> <tr> <td data-bbox="1373 496 1576 517">Local streets</td> <td data-bbox="1576 496 1733 517"></td> <td data-bbox="1733 496 1910 517"></td> </tr> <tr> <td data-bbox="1373 517 1576 537">Laneway</td> <td data-bbox="1576 517 1733 537">NA</td> <td data-bbox="1733 517 1910 537">NA</td> </tr> <tr> <td data-bbox="1373 537 1576 558">Access street*</td> <td data-bbox="1576 537 1733 558">20 m</td> <td data-bbox="1733 537 1910 558">20 m</td> </tr> </tbody> </table> <p>The notion that a car could potentially/ hypothetically drive into your house is not considered to be increased in likelihood as a result of the proposed road design. Traffic accidents generally result from driving under the influence and/or speeding. Approval of this application does not necessarily imply an increased level of safety risk to residents. On this point objection point 1 is respectfully dismissed.</p> <p>It is understood that the request is for the park to be built in front of your house for better views (your views presumably) and also 'good for the environment'. Whilst this position may benefit your family the planning merits for such modifications are not based on planning rationale and are therefore not supported.</p> <p>It is understood that there is fondness for the existing bush and its environmental significance. However, the land is zoned for residential development and therefore residential development is permissible (subject to the approval of a Structure Plan) which would allow clearing of the existing vegetation on site.</p>	Street type	L/R staggers (to avoid overlapping right turns)	R/L staggers To provide for left-turn deceleration lanes arterials and to avoid corner cutting on local streets	Local streets			Laneway	NA	NA	Access street*	20 m	20 m
Street type	L/R staggers (to avoid overlapping right turns)	R/L staggers To provide for left-turn deceleration lanes arterials and to avoid corner cutting on local streets													
Local streets															
Laneway	NA	NA													
Access street*	20 m	20 m													
6	Tanesh Naidoo 60 Delaronde Drive, Success WA 6164	<p>OBJECTION</p> <p>We purchased on the perimeter of the estate so that we may enjoy the beautiful view of the trees and the tranquil sound of the birds. We had a choice of lots to choose from at the time, but opted for this lot, in spite of</p>	<p>Noted. Building to AS3959 Bushfire Constriction Standards is required under the Building Code of Australia where proposed Class 1, 2, 3 or 10a structures are</p>												

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>the additional requirements of building in accordance with Bushfire Attack Level (BAL) 19 standards. We feel that this development will significantly impact our current experience of living here through the removal of the natural bush land. If this development were to go through, we would definitely need reimbursement of the BAL 19 measures we've had to incorporate at a minimum.</p>	<p>impacted by designated Bushfire prone areas/ mapping.</p> <p>The legislation applies at the time of assessment/ determination pre-construction. On this basis should a dwelling be constructed to a particular Bushfire Attack Level (BAL) under AS3959-2009 that requirement is obligatory to mitigate the proposed dwelling from the impacts of bushfire.</p> <p>Should the bushfire threat vegetation be cleared at a future date (post construction) there is no right to compensation under the Building Code of Australia or under any other means with respect to either the Building Act or the Planning Act.</p> <p>There is no way of knowing how long bushfire prone vegetation will be a treat for. It could be 1 year, 10 years, 50 years or 100+ years (who knows). On this basis there will be no reimbursement for the BAL measures you have had to incorporate.</p> <p>Please note however some bushfires are started by ember attack. Embers can travel over 2km at a time of a bushfire (a bushfire could be over 2km away from your property). Being a BAL 19 your house should be built to withstand ember attack and therefore whilst the immediate bushland may/ may not be cleared your property will continue to be protected from bushfire at a level of BAL 19.</p> <p>The clearing of part or all of the subject bushland is not a reason not to have a house to BAL 19 in this circumstance. You and your family will continue to benefit from a BAL 19 home which is a positive.</p>
7	Department of Water and Environmental Regulation PO Box 332 Mandurah Western Australia 6210	<p>NO OBJECTION</p> <p>Consistent with Better Urban Water Management (BUWM) (WAPC, 2008) and policy measures outlined in State Planning Policy 2.9, Water Resources the proposed Structure Plan should be supported by an</p>	<p>Noted. It is understood whilst the proposal does not have a LWMS it does however have a Drainage Strategy. It is understood that the proposed DS is therefore acceptable</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>approved Local Water Management Strategy (LWMS) prior to final approval of the Structure Plan.</p> <p>The LWMS should demonstrate how the subject area will address water use and stormwater management. It should contain a level of information that demonstrates the site constraints and the level of risk to the water resources.</p> <p>The DWER reviewed the supporting document, Drainage Strategy – Lot 176 Hammond Road, Success (Porter, December 2018) and it was deemed satisfactory to the DWER. Accordingly, the DWER has no objections to this proposed Structure Plan proceeding.</p>	to the DWER for this stage of the development process on the basis of the relatively small size and scale of the proposed development.
8	ATCO Gas Land Management Coordinator Gas, Australia 81 Prinsep Road, Jandakot WA 6164	<p>NO OBJECTION</p> <p>ATCO Gas Australia (ATCO) has Medium Pressure (DN100PVC MP 70kPa) gas mains and gas infrastructure in the immediate vicinity of the identified Lot, within the road reserve of Hammond Road and medium pressure gas mains (DN63PE MP 70Kpa) within the road reserves of Langano Chase and Chrysoberyl Drive, Success</p> <p>ATCO has no objection to the proposed Structure Plan.</p>	Noted. The applicant will be made aware of these comments via this schedule of submission table.
9	Kulasinghe Gamaladalage Karadana 48 Delaronde Drive, Success WA 6164	<p>SUPPORT</p> <p>Please make sure this area only local traffic and residential parking only now Delaronde Drive get block with public parking always 20/30 cars parked along the Delaronde Drive every school days. Please let the school to provide enough parking students and stuff. Thanks</p>	Noted. The proposal will result in local traffic only, just the same as any other residential development. The school parking requirements is a separate matter which will be required to be considered under separate means.
10	Department of Transport Level 8, 140 William Street, Perth WA 6000	<p>NO COMMENT</p> <p>The Department of Transport (DoT) has no comment to provide for the proposal.</p> <p>DoT recommend that the application is formally referred to the Department Planning, Land, and Heritage (Infrastructure Planning).</p>	Noted.
11	Department of Fire & Emergency Services Rural Fire Division PO Box	<p>SUPPORT</p> <p>It should be noted that these comments relate only to State Planning</p>	Noted.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
	P1174 Perth WA 6844	<p>Policy 3.7 Planning in Bushfire Prone Areas (SPP 3.7) and the Guidelines for Planning in Bushfire Prone Areas (Guidelines). It is the responsibility of the proponent to ensure that the proposal complies with all other relevant planning policies and building regulations where necessary. This advice does not exempt the applicant/proponent from obtaining necessary approvals that may apply to the proposal including planning, building, health or any other approvals required by a relevant authority under other written laws.</p> <p><u>Recommendation – supported compliant application</u></p> <p>DFES advises that the BMP has adequately identified issues arising from the bushfire risk assessment and considered how compliance with the bushfire protection criteria can be achieved for the Structure Plan.</p>	
12	Main Roads Western Australia PO Box 6202, East Perth WA 6892	<p>SUPPORT – SUBJECT TO TECHNICAL ADVICE</p> <p>Main Roads acknowledges that neither Beelihar Drive nor Hammond Road are under Main Roads control; however as these are both important regional roads Main Roads offers the following advice.</p> <p><u>Noise</u></p> <p>Main Roads Environment Branch have reviewed the noise assessment conducted by Lloyd George Acoustics (Reference: 18054419-01 dated January 2019) and offer the following recommendations:</p> <ul style="list-style-type: none"> • Noise walls along the boundary of the subdivision should be built to a suitable height to reduce noise levels to be below the SPP 5.4 limit, at a height that removes line of sight between the receiver and the traffic, and have a surface density no less than 15 kg/m². • Building treatment packages applied to the development are to comply with the requirements of the SPP 5.4 Implementation Guidelines to ensure that noise levels achieve the noise criteria. • Notification on titles required for affected lots (i.e. lots predicted to receive noise levels above the target) are to be in accordance with SPP 5.4 Implementation Guidelines. 	<p>Noted. The acoustic report has been assessed by the City of Cockburn's technical experts (Health Officers) for compliance with SPP 5.4. One of the unknowns at this stage with respect to noise is the final ground levels. These levels are required to accurately condition the required noise wall height. At this stage of development these details are unknown and therefore the SP is recommended to address this matter at the next stage of planning (subdivision). The Council recommendation makes such reference as to meet the requirements of SPP 5.4.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<ul style="list-style-type: none"><li data-bbox="689 308 1350 379">• All affected lots are to provide at least one outdoor living space that complies with the SPP 5.4 target, or if not practicable, the limit. They should also be orientated away from traffic noise.<li data-bbox="689 405 1350 456">• Specialist acoustic advice should be sought for any 2-storey dwelling proposed.	



Environmental Assessment Report

119 Hammond Road, Success

Prepared for
Planning Solutions

11 January 2019



DOCUMENT TRACKING

Item	Detail
Project Name	Environmental Assessment Report - 119 Hammond Road, SuccessAssessment
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Reviewed by	Jen Longstaff
Approved by	Jen Longstaff
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Template 25/9/2015

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1 Introduction

1.1 Background

Planning Solutions on behalf of Dorothy Guerini is proposing a Structure Plan (SP) to support future residential development of 119 Hammond Road, Success located within the City of Cockburn, herein referred to as 'the site'. The site is approximately 2.08 ha in size. A SP has been prepared for the subject site which includes residential lots, roads and areas of active and managed Public Open Space (POS) as illustrated in [Figure 1](#) and [Figure 2](#).



This environmental assessment will assist the SP for the site as well as the environmental approvals process associated with the project. This Environmental Assessment Report (EAR) addresses the following factors listed below:

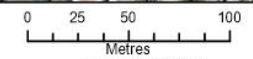
- Flora and vegetation;
- Habitat of threatened fauna;
- Bushfire risk;
- Groundwater; and
- Acid Sulphate Soils.

Figure 1: Site Overview



Legend

-  Site Boundary
-  Cadastre



Datum/Projection:
GDA 1994 MGA Zone 50



www.ecoaus.com.au

Prepared by: .ll Date: 09/01/2019

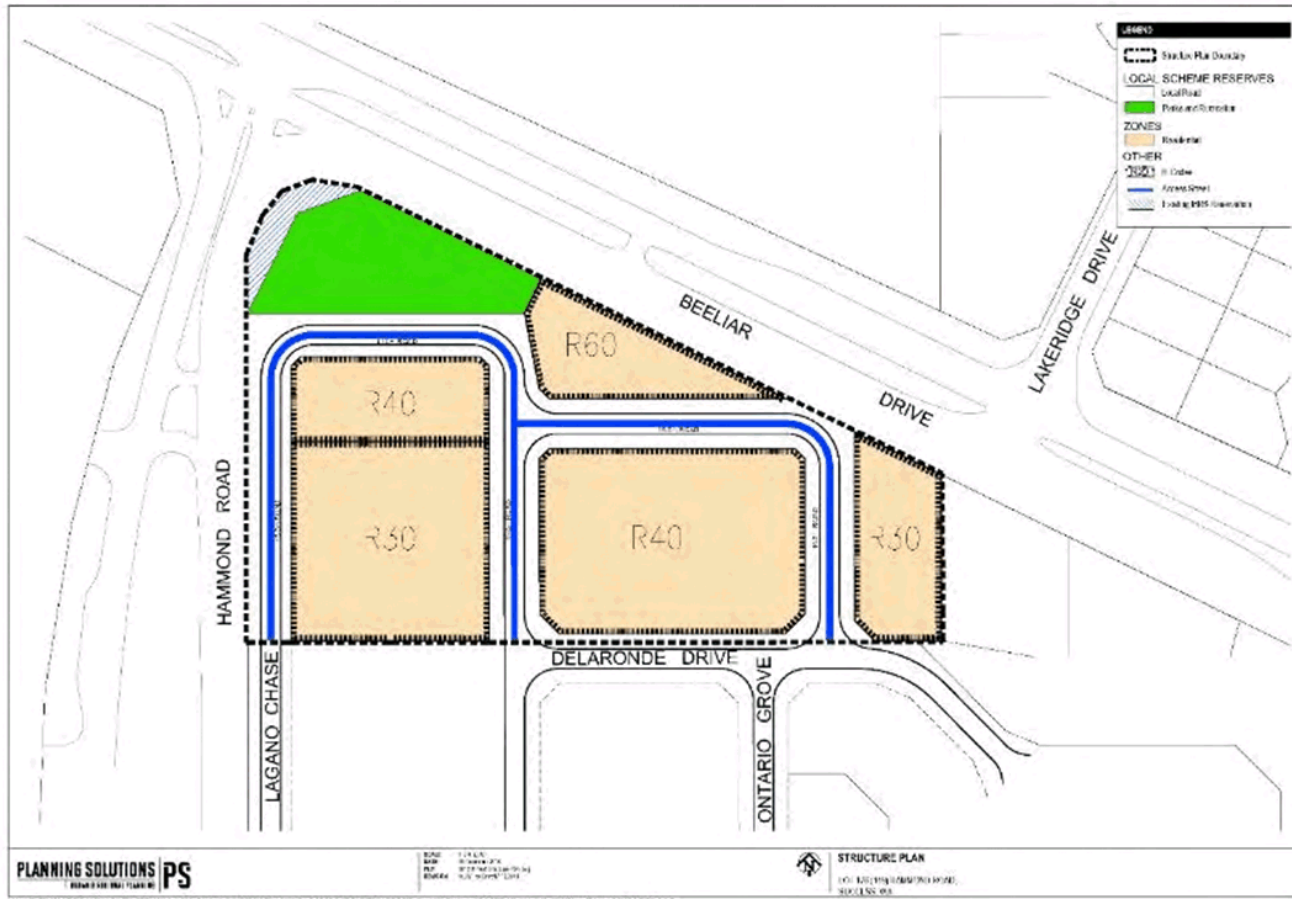


Figure 2: Proposed Structure Plan

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2 Key legislation and history

2.1 Site description

2.1.1 Location and Zoning

The site is located in the suburb of Success, within the local government of the City of Cockburn and is 20 km south of the Perth CBD. The site is bound by Beeliar Drive to the north and east, Urban Development to the south and Hammond Road to the west. The site is zoned as 'Urban' under the Metropolitan Regional Scheme (MRS) and 'Development' under the City of Cockburn's Town Planning Scheme (TPS).

2.1.2 Land use

The site has historically been used for private residential purposes, with one house previously located on the site surrounded by native vegetation. The house was removed in September 2018. Historical aerial imagery shows that the house was constructed between 1965 and 1974 (City of Cockburn 2019) and vegetation within and surrounding the site has become progressively more fragmented and degraded from approximately 1965 onwards.

A variety of land uses occur in the vicinity of the site:

- Commercial and residential development to the north;
- Residential development to the east,
- The Emmanuel Catholic College to the west; and
- Residential Development to the south.

2.2 Legislation

The following legislation and guidance has been considered during the development of this EAR:

- *Environmental Protection and Biodiversity Conservation Act 1999* (EPBC Act)
- *Environmental Protection Act 1986* (EP Act)
- *Biodiversity Conservation Act 2016* (BC Act)
- *Bush Fires Act 1954*
- *Conservation and Land Management Act 1984*
- *Contaminated Sites Act 2003*
- *Planning and Development Act 2005*
- *Statement of Planning Policy 3.7: Planning in Bushfire Prone Areas*
- *EPA Guidance Statement No. 2: Environmental Protection of Native Vegetation in Western Australia (2000)*
- *EPA Guidance Statement No. 33: Environmental Guidance for Planning and Development (2008)*

3 Existing environment, impacts and management

3.1 Landform and topography

The topography of the site is predominantly flat, with height ranging between 26 to 29 m above sea level, as illustrated in [Figure 3](#). No potential environmental risks associated with topography are considered likely as a result of development.

3.2 Geology and soils

The Perth subregion is composed of colluvial and aeolian sands, alluvial river flats and coastal limestone with dominant vegetation comprised of heath and/or Tuart woodlands on limestone, Banksia and Jarrah-Banksia woodlands on Quaternary marine dunes of various ages, and Marri on colluvial and alluvial sands. The subregion also includes a complex series of seasonal wetlands (Mitchell et al. 2002).

The site is situated on Bassendean Sands over the Guildford Formation, ([Figure 3](#), DAFWA 2007). The soils here are characterised as:

“Extremely low to very low relief dunes, undulating sandplain and discrete sand rises with deep bleached grey sands sometimes with a pale yellow B horizon or a weak iron-organic hardpan at depths generally greater than 2 m; banksia dominant.”

3.2.1 Contamination

The *Contaminated Sites Act 2003* provides for the identification, recording, management and remediation of contaminated sites. Investigating and remediating contaminated sites is, in most cases, the responsibility of the polluter or current site owner and it is therefore important to understand the contamination status of a site prior to acquisition.

The DWER Contaminated Sites Database (DWER 2018a) does not identify the site as contaminated, with the nearest registered contaminated site being located approximately 470 m north-west of the site. Historical imagery shows that the site has been partially cleared in the past for the construction of a house, with adjacent vegetation being maintained. There is no historical evidence that contamination has occurred on the site. Given historical land use at the site, it is considered unlikely that gross contamination exists.

3.2.2 Acid Sulphate Soils

Acid Sulphate Soils (ASS) naturally occur in the form of soils, sediments and peats that contain iron sulphides in the form of pyrite materials (DER 2015).

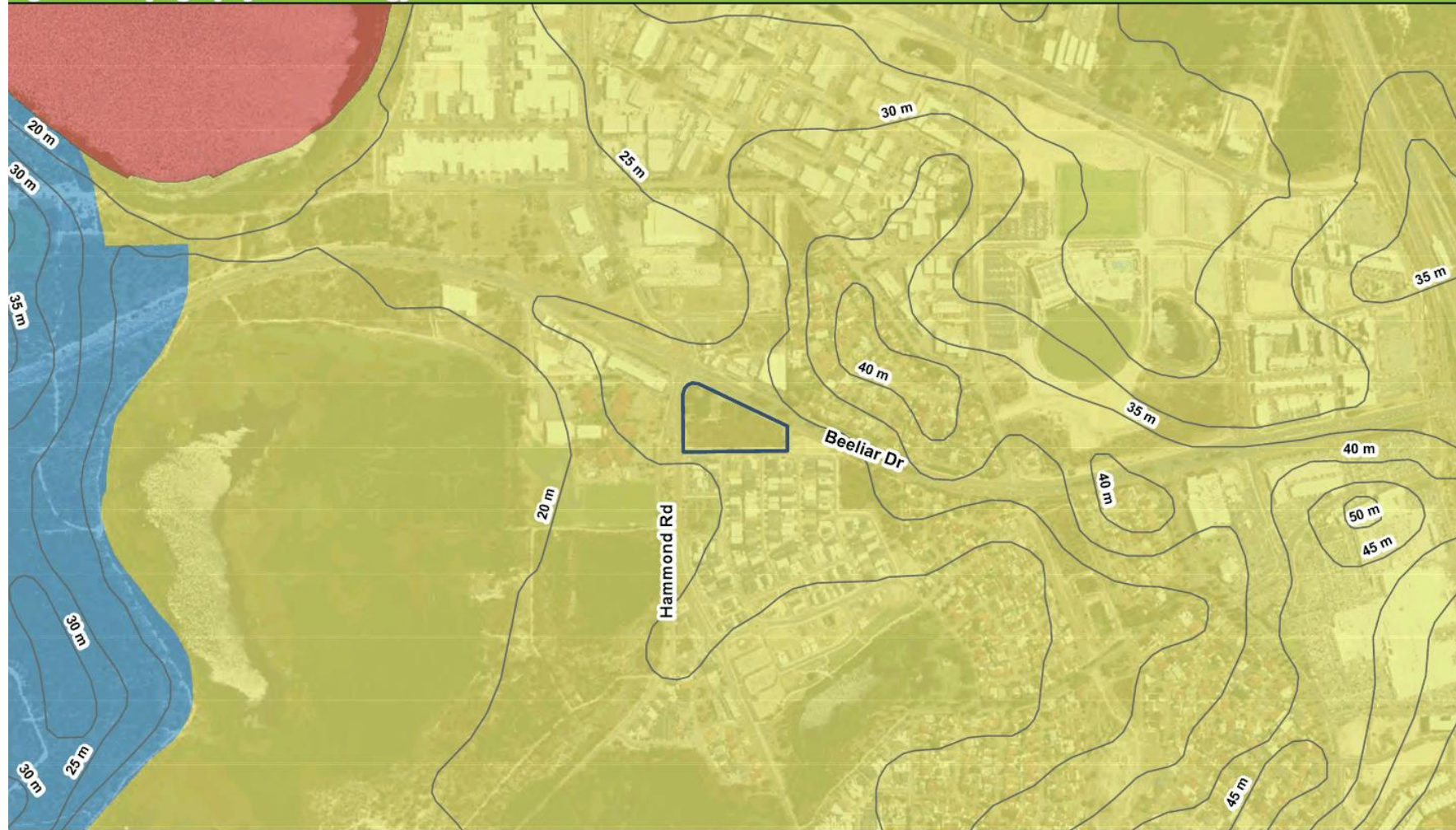
A search of the ASS Risk Map, Swan Coastal Plain (DWER-055) shows that the whole site is at Medium risk of ASS occurring within 3 m of the soil surface ([Figure 4](#), DWER 2018b). The generation of ASS can result in the release of sulphuric acid and iron into the soil and groundwater. If acid sulphates are mobilised the acid can release aluminium, nitrates and other heavy metals into the soil. This can in turn cause degradation to vegetation, flora, fauna and can also degrade built form such as concrete or steel. The long-term changes in soil chemistry will reduce the biodiversity and cause potential land sterilisation.

It is not anticipated that ASS will be mobilised if standard avoidance and mitigation measures applicable to construction activities are implemented however soil testing and investigation of the presence of Potential Acid Sulphate Soil (PASS) material should be undertaken prior to construction.

3.2.3 Soil management

The potential impacts of clearing and construction, such as land degradation from erosion, sedimentation, contamination and ASS will be managed by undertaking the standard avoidance and mitigation measures applicable to construction activities, installation of wind fencing around the perimeter of the proposed clearing area to minimise impacts on adjacent vegetation, soil testing and ASS investigations. If ASS investigation finds there to be PASS present, then a management plan will be implemented. A construction management plan will be written prior to commencement of the development of the site.




Figure 2: Topography and Geology/soils





Legend

-  Site Boundary
-  Contours Statewide (5m Intervals)

Soil landscape mapping

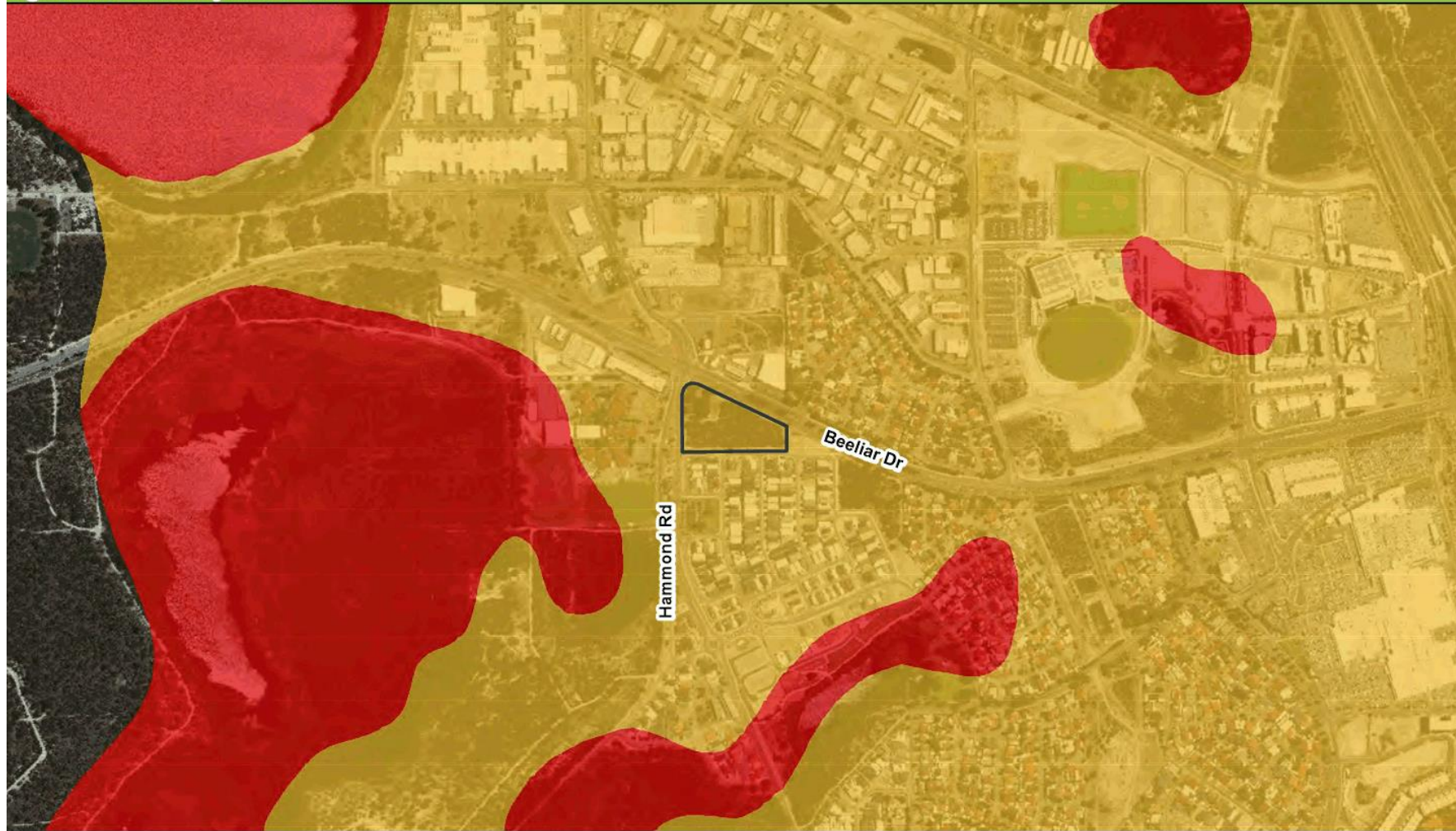
-  Bassendean System
-  Pinjarra System
-  Spearwood System

0 75 150 300
Metres
Datum/Projection:
GDA 1994 MGA Zone 50

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Prepared by: [illegible] Date: 08/01/2019

Figure 3: Acid Sulphate Soil Risk



Legend

Site Boundary

Acid Sulphate Soil Risk Categories

High to moderate risk

Moderate to low risk

0 75 150 300
Metres

Datum/Projection:
GDA 1994 MGA Zone 50



logical
eco aus

www.ecoaus.com.au

Prepared by: JI Date: 08/01/2019

3.3 Hydrology

There is no surface water or drainage lines within or adjacent to the site. In addition, field observations did not identify any water bodies to be present on site. The closest Geomorphic (Resource Enhancement) wetlands are approximately 135 m south-west and 233 m north of the site. The closest water features include an unnamed water body 450 m south, Kogolup Lake 830 m west, Yangebup Lake (Beeliar Regional Park) 950 m north west and Thomsons Lake (Thomsons Lake Nature Reserve) 2 km south west, all of which are Conservation Geomorphic wetlands ([Figure 5](#)).

The Perth Groundwater Atlas shows the regional groundwater contours and identifies that the depth to Groundwater is approximately 8.3 m below the surface with the base of aquifer 47.3 m below the surface (DWER 2018c).

No dewatering is anticipated for the development of the site. There are no watercourses or wetlands located within the site and given the significant distance to the closest surface water body and inferred depth to groundwater, the development of site is not considered likely to any impact on local or regional hydrology.

Figure 5: Geomorphic Wetlands



Legend

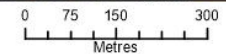
Site Boundary

Geomorphic Wetlands of the Swan Coastal Plain (DBCA 2019)

Conservation

Multiple Use

Resource Enhancement



Datum/Projection:
GDA 1994 MGA Zone 50



Prepared by: [illegible] Date: 11/01/2019

3.4 Bush Forever

The Government of West Australia's Bush Forever Policy is a strategic plan for conserving regionally significant bushland within the Swan Coastal Plain portion of the Perth Metropolitan Region. The objective of Bush Forever is to protect comprehensive representations of all original ecological communities by targeting a minimum of 10 % of each vegetation complex for protection. Bush Forever Sites are representative of regional ecosystems and habitat and have a key role in the conservation of Perth's biodiversity.

The closest conservation area is Bush Forever Site 391 (Thomsons Lake Nature Reserve) located approximately 400 m to the south west (DPLH 2018). Bush Forever Site 256 (Beeliar Regional Park) is located approximately 675 m to the north. It is not anticipated that either Bush Forever Site will be impacted by the development of the site.

3.5 Flora and vegetation

3.5.1 Regional context

Interim Biogeographic Regionalisation for Australia (IBRA) divides Western Australia into 26 biogeographic regions and 53 subregions based on dominant landscape characteristics of climate, lithology, geology, landform and vegetation (DotEE 2018a). The site is located within the Swan Coastal Plain bioregion, which is dominated by woodlands of *Banksia* and *Tuart* on sandy soils, *Sheoaks* on outwash plains and *Paperbarks* in swampy areas (DotEE 2018a).

Vegetation occurring within the region was initially mapped at a broad scale (1:1 000 000) by Beard during the 1970s. This dataset has formed the basis of several regional mapping systems, including physiographic regions defined by Beard (1981); System 6 Vegetation Complex mapping undertaken by Heddlé *et al.* (1980); the biogeographical region dataset (Interim Biogeographic Regionalisation for Australia) for Western Australia (DotEE 2018b).

The site is within the Drummond Botanical Subdistrict which is characterised by low *Banksia* woodlands on leached sands; *Melaleuca* swamps on poorly-drained depressions; and *Eucalyptus gomphocephala* (*Tuart*), *Eucalyptus marginata* (*Jarra*) and *Corymbia calophylla* (*Marri*) woodlands on less leached soils (Beard 1990).

The site is within the Bassendean Central- South Complex which is described as:

Woodland of *Eucalyptus marginata* (*Jarra*) - *Corymbia calophylla* (*Marri*) with well defined second storey of *Allocasuarina fraseriana* (*Sheoak*) and *Banksia grandis* (*Bull Banksia*) on the deeper soils and a closed scrub on the moister sites. The understorey species reflect similarities with the adjacent vegetation complexes.

At a finer scale, the site falls within the Bassendean 1001 vegetation system association (Medium very sparse woodland; *Jarra*, with low woodland; *Banksia* and *Casuarina*) as defined in Government of Western Australia (2018).

Table 1: Beard's mapping unit occurring within the Site, its current and Pre-European extent within the Bassendean system and its extent across the Site

Beard's Mapping Unit (Shepherd vegetation association)	Pre-European extent (ha) (Government of WA 2016)	Current extent (ha) (Government of WA 2016)	Extent within the site (ha) (% of current extent)
Bassendean 1001	53,283.54	11,436.60	1.24 (0.01)

The EPA recognises that vegetation complexes with less than 10% of pre-European extent remaining may be considered regionally significant (EPA 2006). The Bassendean complex has greater than 10% of its pre-European extent remaining (Table 1). The subject site consists of fragmented remnant native vegetation, with the presence of some cleared areas. The surrounding areas comprises of urban and residential development, with minimal vegetation in direct proximity to the site.

3.5.2 Vegetation Complex

ELA undertook a detailed spring survey of the site on 25 September 2018 (Appendix A). The flora and vegetation survey was conducted in accordance with the Environmental Protection Authority (EPA) *Technical Guidance: Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA 2016).

Two vegetation associations were identified within the site (not including cleared areas). Vegetation associations are described in full in Table 2 and in Figure 6. Only one of these associations is resemblant of its' native structure and composition and is well represented in the broader area. The other association is comprised of introduced species.

Table 2: Vegetation communities of the Proposed Site

Vegetation community	Area (ha)
EmBaBm - <i>Banksia attenuata</i> , <i>Eucalyptus marginata</i> subsp. <i>marginata</i> and <i>Banksia menziesii</i> woodland over <i>Allocasuarina humilis</i> and <i>Xanthorrhoea preissii</i> open to sparse shrubland over <i>Hibbertia hypercooides</i> , <i>Gompholobium tomentosum</i> and <i>Stirlingia latifolia</i> shrubland to open shrubland over <i>*Ehrharta calycina</i> and <i>*Briza maxima</i> isolated clumps of grasses over <i>*Gladiolus caryophyllaceus</i> isolated clumps of forbs over <i>Mesomelaena pseudostygia</i> sparse sedgeland;	1.24 ha
Planted Pines (<i>*Pinus pinaster</i>) and <i>Eucalyptus robusta</i> with other exotic trees and shrubs with cleared areas	0.43 ha
Cleared areas, tracks and previously cleared dwellings	0.41 ha

These vegetation associations are considered common on the Swan Coastal Plain (Commonwealth of Australia 2016). There is representative large portions of intact *Banksia* woodland, that is ecologically linked in Bush Forever Site 256 and 391 (City of Cockburn 2019, Commonwealth of Australia 2016; Government of Western Australia 2018). This has large portions of intact remnant vegetation t is proposed that the vegetation will be cleared for the future development of the site, with retention of vegetation occurring in nominated POS areas where possible.

3.5.3 Vegetation Condition

Vegetation condition within the site ranged from Completely Degraded to Very Good based on the EPA *Technical Guidance: Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA 2016;

Table 3; Figure 7). Significant disturbance was noted throughout the site in the form of cleared areas, modified vegetation and weed infested areas.

Table 3: Vegetation condition of the proposed site

Vegetation association	Vegetation condition	Area (ha)
EmBaBm	Very Good	0.39 ha
	Good	0.53 ha
	Degraded	0.32 ha
Planted Pines (<i>*Pinus pinaster</i>)	Completely Degraded	0.43 ha
Cleared	Completely Degraded	0.41 ha

3.5.4 Conservation Significant Vegetation

Given that EmBaBm contained banksia species that are known to form part of the Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community, an assessment was undertaken to determine if this community occurs within the site. To be considered as part of the EPBC Act ecological community a patch should meet at least the Good Condition category and meet the minimum patch size thresholds. Analysis found that EmBaBm was not representative of the Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community, due to the small remnant patch size and condition of the vegetation (Appendix D within **Appendix A**). For the vegetation community to be representative of the Banksia Woodland TEC, the remnant patch required a minimum of 1 ha of 'Very Good' or 2 ha of 'Good' condition vegetation.

The remnant patch is also not considered to be part of a much larger patch. The closest patch is a portion of remnant vegetation, approximately 117 m to the south-east of the site. Bush Forever Site 391 (Thomsons Lake Nature Reserve and Adjacent Bushland, Beeliar) is also within the vicinity of the site, approximately 160 m to the south west. The site is not connected through continuous vegetation to the adjacent remnant vegetation or the Bush Forever site and therefore does not contribute to the overall function of the ecological community across the landscape

The vegetation associations within the site do not resemble any other known Threatened Ecological Communities (TECs) listed under the EPBC Act or Priority Ecological Communities (PECs) listed by DBCA (ELA 2018).

3.5.5 Flora

Desktop Assessment

Prior to the survey, ELA conducted a desktop assessment to gather information on potentially occurring conservation listed flora, vegetation and fauna within the site. The following databases searches were undertaken to inform the desktop assessment:

- Commonwealth EPBC Act Protected Matters Search Tool (PMST) for Threatened species and communities listed under the EPBC Act (DotEE 2018c); and
- DBCA and WA Museum's NatureMap (DBCA 2007 – 2018).

A total of 96 flora taxa from 81 genera and 38 families were recorded within the site (ELA 2018). Families with the highest number of species included Fabaceae (15 species) and Proteaceae (eight species). No Threatened flora species as listed under section 178 of the EPBC Act or pursuant to the BC Act and as

listed by DBCA (2018) or Priority flora species as listed by Western Australian Herbarium (1998-) were recorded within the site (ELA 2018). Five conservation significant flora species were initially considered to have the potential to occur within the site, however were not recorded during the survey and are no longer considered to occur. Results of the data base searches are provided within **Appendix A**.

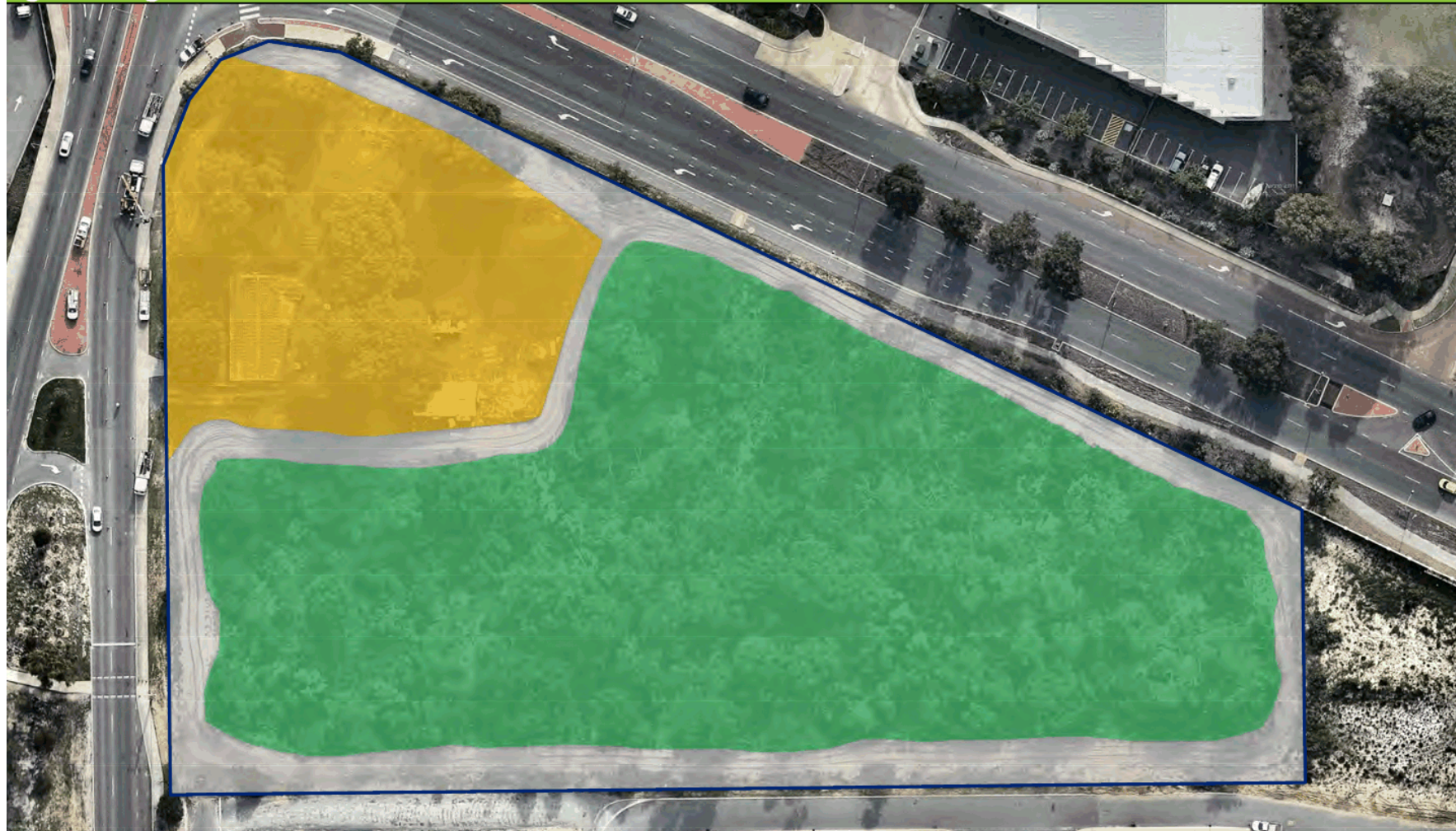
Introduced species

A total of 31 weed species were recorded within the site, six of which are from the Poaceae family. One of the recorded weed species (**Asparagus asparagoides*) is listed as a Declared Plant species in Western Australia pursuant to Section 22 of the Biosecurity and Agriculture Management Act 2007 (BAM Act; DPRID 2018). This species is also considered to be a Weed of National Significance (WON) (ELA 2018).

3.5.6 Flora and vegetation management

Due to the small size of the development area it is envisaged that significant trees may be identified for retention within the POS area located in the north west of the site. Some vegetation may also be considered for retention within road reserves, however will be subject to further engineering and design considerations.

Figure 6: Vegetation associations of the site

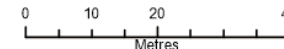


Legend

Site Boundary

Vegetation associations

- EmBaBm - *Banksia attenuata*, *Eucalyptus marginata* subsp. *marginata* and *Banksia menziesii* woodland
- Planted Pines (**Pinus pinaster*) and **Eucalyptus robusta* with other exotic trees and shrubs with cleared areas
- Cleared tracks



Datum/Projection:
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Figure 7: Vegetation condition of the site

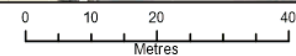


Legend

 Site Boundary

Vegetation condition

-  Very Good
-  Good
-  Degraded
-  Completely Degraded



Datum/Projection:
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3.6 Fauna

A targeted Black Cockatoo assessment was undertaken on the site during the vegetation survey, however no other targeted fauna assessment has been undertaken. A 1 km buffer search of the Naturemap database (DPaW 2019) and Protected Matters Search Tool (PMST) (Department of Environment and Energy 2019) was undertaken for the site. A total of 155 species were returned by the search results including ten threatened and two priority species, as well as 23 migratory species protected under international agreement. Of these, six conservation species are considered to potentially occur in the vicinity of the site (or their habitat likely to occur). Due to the historical clearing surrounding the site, causing segmentation from surrounding vegetation, the site provides limited habitat and therefore provides little opportunity to support significant fauna. This is also exacerbated by large weed invasion (**Section 3.5.5**) and no connectivity to other native vegetation (**Section 3.5.2**). No fauna was observed during the site assessment.

3.6.1 Conservation significant fauna

The database searches resulted in a total of 35 conservation significant species with six considered as having the potential to occur. These species and the likelihood of their occurrence is discussed in **Appendix C**. The six conservation listed species with the potential to occur within the site are:

- Carnaby's Black Cockatoo (*Calyptorhynchus latirostris*) (Endangered under the WC Act and EPBC Act);
- Forest Red-tailed Black Cockatoo (*Calyptorhynchus banksii naso*) (Vulnerable under the WC Act and EPBC Act);
- Fork-tailed Swift (*Apus pacificus*) (Migratory under the WC Act and EPBC Act);
- Osprey (*Pandion haliaetus*) (Migratory under the WC Act and EPBC Act);
- Grey Wagtail (*Motacilla cinerea*) (Migratory under the WC Act and EPBC Act); and
- Quenda (*Isodon fusciventer*) (Priority 4 under the WC Act).

The aerial nature and large home range of Fork-tailed Swift, Rainbow Bee-eater, Grey Wagtail and Osprey means the proposed clearing area would only be used on an occasional basis by these species, if at all. The habitat present is not considered significant in a local or regional context for the Quenda, and similar habitat is present within adjacent bushland areas to the south west, within Bush Forever Site 256 and 391. Due to the small size of the remnant vegetation and the relatively poor quality of the site, in comparison to other remnant vegetation within the area, all species are considered to vagrants for the site.

3.6.2 Black Cockatoo habitat assessment

No Black Cockatoos were observed within the site at the time of assessment, however scattered signs of foraging were noted. Foraging habitat, was identified for all three threatened Black Cockatoo species (e.g. *Banksia attenuata*, *Eucalyptus marginata* subsp. *Marginata* and * *Pinus pinaster*), however the habitat is of varying quality throughout the site (**Table 4**, ELA 2018). The remnant vegetation on site ranges from Good to Poor for the Carnaby's Black Cockatoo. The remnant patch sizes are small and are already considered to be degraded (**Figure 8**). The foraging habitat for Baudin's and Forest Red-tailed Black Cockatoos is considered to be of poor to nil quality (**Figure 9** and **Figure 10**). Eleven potentially significant trees, with a diameter at breast height over 500 mm, were also identified within the site. One tree contained a hollow of sufficient size to be utilised, however no signs of use were observed (ELA 2018).

The Black Cockatoo habitat that occurs within the site is common on the Swan Coastal Plain and is well represented in the region (DSEWPaC 2012). This vegetation is well represented within Bush Forever Site 391 (Thomsons Lake Nature Reserve), approximately 400 m to the south west (CALM 2005), and

Bush Forever Site 256 Beeliar Regional Park approximately 675 m to the north (CALM 2006; Government of Western Australia 2018). The vegetation within these areas is in close proximity and of high-quality value. These sites are well utilised by the Black Cockatoos. Due to the fragmented nature of the site and the close proximity of other foraging, roosting and breeding habitat, it is not considered that site will be well utilised by the Black Cockatoos.

Table 4: Vegetation types and Carnaby’s Black Cockatoo foraging habitat quality within the site (ELA 2018)

Vegetation community	Assessed foraging quality	Justification	Area impacted (ha)
Carnaby’s Black-Cockatoo			
EmBaBm	Good	Foraging species: <i>Banksia attenuata</i> , <i>Eucalyptus marginata</i> subsp. <i>marginata</i> and <i>Banksia menziesii</i>	0.39 ha
	Moderate		0.53 ha
	Poor		0.32 ha
Pines	Moderate	Foraging habitat limited to * <i>Pinus pinaster</i> and * <i>Eucalyptus robusta</i>	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha
Baudin’s Black Cockatoo			
EmBaBm	Poor	Foraging species: <i>Eucalyptus marginata</i> subsp. <i>marginata</i>	1.24 ha
Pines	Poor	Foraging habitat limited to * <i>Pinus pinaster</i>	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha
Forest Red-tailed Black Cockatoo			
EmBaBm	Poor	Foraging species: <i>Eucalyptus marginata</i> subsp. <i>marginata</i>	1.24 ha
Pines	Nil	No suitable foraging species	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha

3.6.3 Fauna and Black Cockatoo management

The POS area in the north west of the site may provide opportunities to retain potentially significant trees where possible and will be identified upon completion of final engineering and landscape design. Trees will be tagged for protected prior to the commencement of bulk earthworks activities.

Figure 8: Carnaby's Black Cockatoo Habitat



Legend

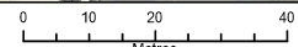
Site Boundary

Potential Significant Trees

- Eucalyptus marginata* subsp. *marginata*
- Eucalyptus robusta*
- Acacia nigrescens*

Black Cockatoo Habitat

- Good
- Moderate
- Poor

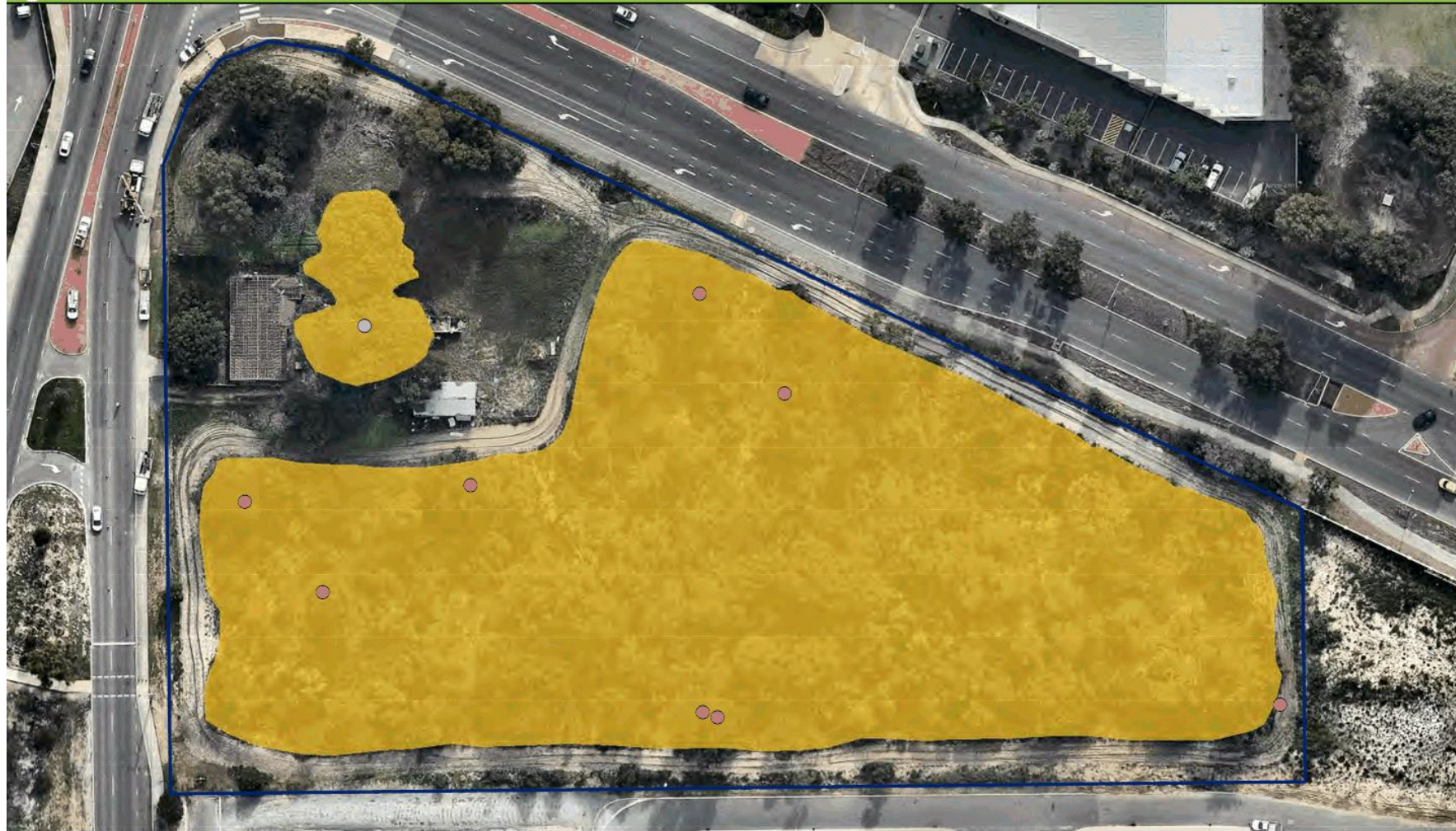


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Figure 9: Baudin's Black Cockatoo Habitat



Legend

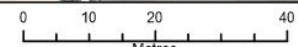
Site Boundary

Potential Significant Trees

- Eucalyptus marginata* subsp. *marginata*
- *Pinus pinaster*

Black Cockatoo Habitat

Poor



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Figure 10: Forest Red-tailed Black Cockatoo Habitat



Legend

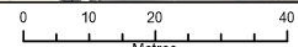
Site Boundary

Potential Significant Trees

Eucalyptus marginata subsp. *marginata*

Black Cockatoo Habitat

Poor



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3.7 Bushfire Management

The proposed Structure Plan is located in a designated bushfire prone area as per the Western Australia State Map of Bushfire Prone Areas (DFES 2019). As a result, ELA has prepared a Bushfire Management Plan (BMP) to support the Structure Plan in accordance with *State Planning Policy 3.7: Planning in Bushfire Prone Areas*. The supporting BMP addresses bushfire risk and management, and therefore will not be discussed further in this report.

4 Conclusion

The environmental values and attributes have been investigated to support the preparation of the Structure Plan for the proposed development of 119 Hammond Road, Success.

The key findings and conclusions of the environmental assessment are as follows:

- The vegetation complexes within the site are considered to be common to the swan coastal plain;
- The vegetation is not considered to represent any state or federally listed Threatened or Priority Ecological Communities;
- Adjacent land uses do not represent a bushfire constraint to the developable area, with appropriate mitigation strategies employed to manage potential impacts from bushfire risk;
- No conservation-significant wetlands exist on site; and
- The development of the site is not considered likely to result in significant impacts.

Based on the information available, there are no known significant environmental factors which would impede development potential of the site. The development of the site will be managed through the following:

- A Construction Environmental Management Plan (CEMP), written prior to commencement of the development of the site;
- Installation of wind fencing around the perimeter of the proposed clearing area to minimise impacts on adjacent vegetation;
- Soil testing and ASS investigations and an ASS management plan, if required;
- No dewatering to occur on site;
- POS area and road reserves may retain significant trees where possible, subject to engineering and design considerations;
- Implementation of the prepared bushfire management plan.

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Appendix A : 119 Hammond Rd, Success –
Flora, Vegetation and Black Cockatoo
Assessment (ELA 2018)



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ELA Reference: 18PER - 10345

25 October 2018

Dear Jesse,

119 Hammond Road, Success– Flora, vegetation and Black Cockatoo Assessment

Introduction

Eco Logical Australia (ELA) has been engaged by Planning Solutions to undertake a Detailed and Targeted flora survey and a black cockatoo habitat assessment to support environmental approvals facilitating the development of 119 Hammond Road, Success (the site; **Figure 1**). The site is bound by Beeliar Dr to the north and east, Urban Development to the south and Hammond Rd to the west.

The objectives of the survey were to:

- Delineate and characterise the flora and vegetation associations present within the site;
- Undertake targeted searches for Threatened flora listed under the Commonwealth *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act), State *Wildlife Conservation Act 1950* (WC Act) or Priority flora species as listed by the Department of Biodiversity, Conservation and Attractions (DBCA) and Western Australian Herbarium (1998-), including the presence of any suitable habitat for these species; and
- A targeted habitat assessment for black cockatoos listed as Threatened under the EPBC Act (Carnaby's Black-Cockatoo [*Calyptorhynchus latirostris*], Baudin's Black-Cockatoo [*Calyptorhynchus baudinii*] and Forest Red-tailed Black-Cockatoo (*Calyptorhynchus banksii naso*)).

Methodology

Desktop review and likelihood of occurrence

Prior to the survey, ELA conducted a desktop assessment to gather information on potentially occurring conservation listed flora, vegetation and fauna within the site. The following databases were searched:

- Commonwealth EPBC Act Protected Matters Search Tool (PMST) for Threatened species and communities listed under the EPBC Act (DotEE 2018a); and
- DBCA and WA Museum's NatureMap (DBCA 2007 – 2018).

A 10 km buffer around the site was used for each of the above database searches. This buffer is considered suitable based on flora and fauna assemblages expected to occur within the site. An initial five conservation listed flora taxa were identified as possibly occurring within the Site based on database searches.

Survey team and timing

The survey was conducted on 25 September 2018 by Joel Collins (Senior Ecologist). The flora and vegetation survey was conducted in accordance with the Environmental Protection Authority (EPA) *Technical Guidance: Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA 2016). The black cockatoo habitat assessment was undertaken in accordance with the Department of the Environment and Energy's (DotEE) *EPBC Act Referral Guidelines for Three Threatened Black Cockatoo Species* (DSEWPac 2012).

Based on climate data from the nearby Bureau of Meteorology (BoM) Jandakot Aero Weather Station (Station number 9172, rainfall data 1972 – current, approximately 6.1 km north east of the site), a total of 597.4 millimetres (mm) of rainfall was received between May and August 2018, which is above the annual average rainfall of 561.9 mm for the same period (BoM 2018). The weather conditions were considered suitable for survey as the amount and timing of rainfall resulted in sufficient material present (flowering herbs) at the time of the survey.

Flora, vegetation and black cockatoo survey

The desktop review, including review of aerial imagery and database searches, informed the approximate number of sites required to describe vegetation communities within the site. Three quadrats were established across the site to delineate and characterise vegetation communities. Location of quadrats are shown in **Figure 1**.

The following tasks were undertaken within the site as part of the flora and vegetation survey:

- Vegetation assessment (including quadrats) to delineate and characterise vegetation associations, including a vegetation condition assessment;
- Targeted survey for conservation significant flora and habitat supporting these species; and
- Record of opportunistic introduced flora.

Desktop assessments identified the potential occurrence of all three species of Threatened black cockatoos occurring in Western Australia (Forest Red-tailed Black-Cockatoos [FRTBC], Baudin's Black-Cockatoos [BBC] and Carnaby's Black-Cockatoos [CBC]) within the site.

A targeted black cockatoo habitat assessment was undertaken which incorporated the following:

- A foraging assessment to identify potential black cockatoo foraging species; and
- A significant tree assessment to identify any trees with the potential to be utilised by black cockatoos for breeding.

The site was traversed on foot to record any flora species with the potential to provide a food source for black cockatoos. Following the assessment, vegetation units were defined and mapped based on dominant flora species contained within. These units were then assigned a foraging value based on the presence and quantity of potential food species and any evidence of foraging by black cockatoos.

Significant trees are defined as trees of suitable species with a diameter at breast height (DBH) greater than 500 mm (> 300 mm for salmon gum and wandoo) (DSEWPaC 2012). Trees with a DBH greater than 500 mm (or >300 mm for salmon gum and wandoo) are large enough to potentially contain hollows suitable for nesting black cockatoos, or have the potential to develop suitable hollows over the next 50 years. Trees of this size may also be large enough to provide roosting habitat (i.e. trees which provide a roost or rest area for the birds). The locations of such trees within the site were recorded using a Global Positioning System (GPS) device. In addition to the location and DBH, the species of each tree was also recorded.

Environmental setting

Climate

The site is situated within the Swan Coastal Plain 2 (Perth) sub-region of the Swan Coastal Plain bioregion under the Interim Biogeographic Regionalisation for Australia (IBRA). This subregion experiences a warm, Mediterranean climate with hot dry summers and mild wet winters (Mitchell et al. 2002).

Landform, topography and soils

The Perth subregion is composed of colluvial and aeolian sands, alluvial river flats and coastal limestone with dominant vegetation comprised of heath and/or Tuart woodlands on limestone, Banksia and Jarrah-Banksia woodlands on Quaternary marine dunes of various ages, and Marri on colluvial and alluvial sands. The subregion also includes a complex series of seasonal wetlands (Mitchell et al. 2002).

The topography of the site was noted to be flat, with height ranging between 26 to 29 m above sea level. The watertable is approximately 8.3 m below the surface with the base of aquifer 47.3 m below the surface (DWER 2018).

The site is situated on Bassendean Sands over the Guildford Formation (DAFWA 2007). The soils here are characterised as:

“Extremely low to very low relief dunes, undulating sandplain and discrete sand rises with deep bleached grey sands sometimes with a pale yellow B horizon or a weak iron-organic hardpan at depths generally greater than 2 m; banksia dominant.”

Regional vegetation

Vegetation occurring within the region was initially mapped at a broad scale (1:1 000 000) by Beard during the 1970s. This dataset has formed the basis of several regional mapping systems, including physiographic regions defined by Beard (1981); System 6 Vegetation Complex mapping undertaken by Heddle et al. (1980); the biogeographical region dataset (Interim Biogeographic Regionalisation for Australia) for Western Australia (DotEE 2018b).

Beard (1990) Botanical Subdistrict

The site is within the Drummond Botanical Subdistrict which is characterised by low *Banksia* woodlands on leached sands; *Melaleuca* swamps on poorly-drained depressions; and *Eucalyptus gomphocephala* (Tuart), *Eucalyptus marginata* (Jarrah) and *Corymbia calophylla* (Marri) woodlands on less leached soils (Beard 1990).

Interim Biogeographic Regionalisation for Australia subregion

Interim Biogeographic Regionalisation for Australia (IBRA) divides Western Australia into 26 biogeographic regions and 53 subregions based on dominant landscape characteristics of climate, lithology, geology, landform and vegetation (McKenzie et al. 2003). The site is located within the Swan Coastal Plain bioregion, which is dominated by woodlands of *Banksia* and Tuart on sandy soils, Sheoaks on outwash plains and Paperbarks in swampy areas (McKenzie et al. 2003).

System 6 mapping

The site is within the Bassendean Central- South Complex which is described as:



Woodland of *Eucalyptus marginata* (Jarrah) - *Corymbia calophylla* (Marri) with well defined second storey of *Allocasuarina fraseriana* (Sheoak) and *Banksia grandis* (Bull Banksia) on the deeper soils and a closed scrub on the moister sites. The understorey species reflect similarities with the adjacent vegetation complexes.

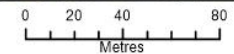
At a finer scale, the site falls within the Bassendean 1001 vegetation system association (Medium very sparse woodland; Jarrah, with low woodland; *Banksia* and *Casuarina*) as defined in Government of Western Australia (2018).

Figure 1: Site Overview



Legend

-  Site Boundary
-  Quadrats



Datum/Projection:
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Results

Flora and vegetation

A total of 96 flora taxa from 81 genera and 38 families were recorded within the site. A complete flora species list is provided in **Appendix A**. Families with the highest number of species included Fabaceae (15 species) and Proteaceae (eight species). Site data is presented in **Appendix B**.



No Threatened flora species as listed under section 178 of the EPBC Act or pursuant to Schedule 1 of the WC Act and as listed by DBCA (2018) or Priority flora species as listed by Western Australian Herbarium (1998-) were recorded within the site. Five conservation significant flora species were initially considered to have the potential to occur within the Site, however were not recorded during the survey and are no longer considered to occur (**Appendix C**).

Two vegetation associations were identified within the site (not including cleared areas). Vegetation associations are described in full in **Table 1** and are presented in Error! Reference source not found.. Only one of these associations is resemblant of its' native structure and composition and is well represented in the broader area. The other association is comprised of introduced species. Given that one of the vegetation associations contained banksia species that are known to form part of the Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community, an assessment was undertaken to determine if this community occurs within the site (**Appendix D**). Based on the results of the assessment, it has been determined that the Banksia Woodlands of the Swan Coastal Plain Threatened Ecological Community does not occur within the site as the vegetation association within the site does not meet the minimum patch size diagnostic criteria for the TEC. In addition, the vegetation associations within the site do not resemble any other known Threatened Ecological Communities (TECs) listed under the EPBC Act or Priority Ecological Communities (PECs) listed by DBCA.

Vegetation condition within the site ranged from Completely Degraded to Very Good based on the EPA *Technical Guidance: Flora and Vegetation Surveys for Environmental Impact Assessment* (EPA 2016; **Table 2; Figure 3**). Significant disturbance was noted throughout the site in the form of cleared areas, modified vegetation and weed infested areas.

A total of 31 weed species were recorded within the site, six of which are from the Poaceae family. One of the recorded weed species (**Asparagus asparagoides*) is listed as a Declared Plant species in Western Australia pursuant to Section 22 of the Biosecurity and Agriculture Management Act 2007 (BAM Act; DPRID 2018). This species is also considered to be a Weed of National Significance (WON).

Table 1: Vegetation associations within the site

Vegetation description	Area occupied (ha)	Quadrat
<p>EmBaBm - <i>Banksia attenuata</i>, <i>Eucalyptus marginata</i> subsp. <i>marginata</i> and <i>Banksia menziesii</i> woodland over <i>Allocasuarina humilis</i> and <i>Xanthorrhoea preissii</i> open to sparse shrubland over <i>Hibbertia hypercooides</i>, <i>Gompholobium tomentosum</i> and <i>Stirlingia latifolia</i> shrubland to open shrubland over <i>*Ehrharta calycina</i> and <i>*Briza maxima</i> isolated clumps of grasses over <i>*Gladiolus caryophyllaceus</i> isolated clumps of forbs over <i>Mesomelaena pseudostygia</i> sparse sedgeland.</p>	<p>1.24 ha</p>	<p>ELA_01; ELA_02; ELA_03</p>
		
<p>Planted Pines (<i>*Pinus pinaster</i>) and <i>Eucalyptus robusta</i> with other exotic trees and shrubs with cleared areas</p>	<p>0.43 ha</p>	<p>N/A</p>
		

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Vegetation description	Area occupied (ha)	Quadrat
Cleared: Cleared area used tracks and previously cleared dwellings (on right hand side)	0.41 ha	N/A



Table 2: Vegetation condition of the site

Vegetation association	Vegetation condition	Area (ha)
EmBaBm	Very Good	0.39 ha
	Good	0.53 ha
	Degraded	0.32 ha
Planted Pines (<i>*Pinus pinaster</i>)	Completely Degraded	0.43 ha
Cleared	Completely Degraded	0.41 ha

Figure 2: Vegetation associations of the site

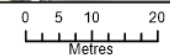


Legend

- Site Boundary
- Quadrats

Vegetation associations

- EmBaBm - *Banksia attenuata*, *Eucalyptus marginata* subsp. *marginata* and *Banksia menziesii* woodland
- Planted Pines (**Pinus pinaster*) and **Eucalyptus robusta* with other exotic trees and shrubs with cleared areas
- Cleared tracks



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Figure 3: Vegetation condition of the site

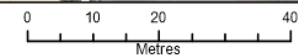


Legend

- Site Boundary
- Quadrats

Vegetation condition

- Very Good
- Good
- Degraded
- Completely Degraded



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Black Cockatoo Assessment

No black cockatoos were observed within the site at the time of assessment, however scattered signs of foraging were noted.

Foraging habitat for black cockatoos is generally defined as the availability of plant food sources within an area (Finn 2012). Food availability for black cockatoos is a function of the diversity, abundance, distribution, energetic and nutritional qualities, and seasonality (phenology) of the food sources within a particular area.

Black cockatoo foraging habitat has been determined using vegetation associations defined in the vegetation assessment. The quality of foraging habitat for black cockatoo species within the site (as defined in **Table 3** below) has been assessed based on the availability and density of plant food sources. As with vegetation condition, foraging quality is not uniform throughout an entire vegetation association and these variations have been accounted for within the assessment. Where habitat quality falls between two scores, a conservative approach has been taken and the higher of the two scores has been used.

Table 3: Definition of Black Cockatoo foraging habitat quality

Foraging quality	Justification
Excellent	High density of species suitable for foraging by Black Cockatoos (i.e. foliage cover of suitable species >60%) and presence of food sources at several strata (i.e. canopy, midstorey and understorey).
Good	High density of species suitable for foraging by Black Cockatoos (i.e. foliage cover of suitable species >60%) but food sources only present at one or two strata (e.g. canopy and midstorey).
Moderate	Moderate foraging value density of species suitable for foraging by Black Cockatoos (i.e. foliage cover of suitable species 20-40%) and food sources only present at one or two strata (e.g. canopy and midstorey).
Poor	Low density of species suitable for foraging by Black Cockatoos (i.e. foliage cover of suitable species 10-20%) and presence of food sources at only one stratum (e.g. canopy).
Very poor	Very low density of species suitable for foraging by Black Cockatoos (i.e. foliage cover of suitable species <10%) and presence of food sources at only one stratum (e.g. canopy).
Nil	Cleared areas or no suitable vegetation present.

Table 4 contains a summary of each vegetation association occurring within the site and its respective foraging quality score. Vegetation within the site provides foraging habitat for Carnaby's Black Cockatoo, Forest Red-tailed Black Cockatoo and Baudin's Black Cockatoo. These results are depicted in **Figure 4**.

Table 4: Vegetation types and Carnaby's Black Cockatoo foraging habitat quality within the site

Vegetation community	Assessed foraging quality	Justification	Area impacted (ha)
Carnaby's Black-Cockatoo			
EmBaBm	Good	Foraging species: <i>Banksia attenuata</i> , <i>Eucalyptus marginata</i> subsp. <i>marginata</i> and <i>Banksia menziesii</i>	0.39 ha
	Moderate		0.53 ha
	Poor		0.32 ha
Pines	Moderate	Foraging habitat limited to * <i>Pinus pinaster</i> and * <i>Eucalyptus robusta</i>	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha
Baudin's Black Cockatoo			
EmBaBm	Poor	Foraging species: <i>Eucalyptus marginata</i> subsp. <i>marginata</i>	1.24 ha
Pines	Poor	Foraging habitat limited to * <i>Pinus pinaster</i>	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha
Forest Red-tailed Black Cockatoo			
EmBaBm	Poor	Foraging species: <i>Eucalyptus marginata</i> subsp. <i>marginata</i>	1.24 ha
Pines	Nil	No suitable foraging species	0.06 ha
Cleared	Nil	No suitable foraging species	0.41 ha

'Breeding habitat' for black cockatoos is defined in DSEWPac (2012) as trees of species known to support breeding within the range of the species which either have a suitable nest hollow or are of a suitable DBH to develop a nest hollow (> 300 mm for salmon gum and wandoo, and >500 mm for other species). These trees are known as significant trees. Trees of this size may also be large enough to provide roosting habitat (i.e. trees which provide a roost or rest area for the birds). Significant trees which contain hollows that have an entrance diameter of more than 100 mm are suitable for use by Black Cockatoos (Whitford & Williams 2002). In general, hollows of sufficient size to support black-cockatoos do not form until trees are at least 230 years old, and the majority of nests are found in 300-500 year old trees (Johnstone 2006).

The black cockatoo habitat assessment identified 11 potentially significant trees within the site (**Table 5, Figure 4**). One tree contained a hollow of sufficient to be utilised by black cockatoos for breeding purposes, however no signs of use were observed.

Table 5: Potentially significant trees Black Cockatoo habitat trees within the Site

Tree number	Species	Hollows noted	Diameter at Breast Height (DBH; mm)
1	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	600
2	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	500
3	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	500
4	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	700
5	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	500
6	* <i>Pinus pinaster</i>	Roosting only	
7	<i>Eucalyptus robusta</i>	No hollows	500
8	<i>Eucalyptus robusta</i>	No hollows	650
9	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	500
10	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	No hollows	500
11	<i>Eucalyptus marginata</i> subsp. <i>marginata</i>	Yes – scar tree	2000

Figure 4: Carnaby's Black Cockatoo Habitat



Legend

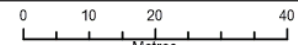
Site Boundary

Potential Significant Trees

- Eucalyptus marginata* subsp. *marginata*
- Eucalyptus robusta*
- **Dischidandra*

Black Cockatoo Habitat

- Good
- Moderate
- Poor



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Figure 5: Baudin's Black Cockatoo Habitat



Legend

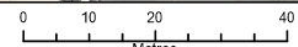
Site Boundary

Potential Significant Trees

- Eucalyptus marginata* subsp. *marginata*
- *Pinus pinaster*

Black Cockatoo Habitat

Poor



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Figure 6: Forest Red-tailed Black Cockatoo Habitat



Legend

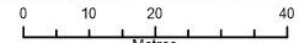
Site Boundary

Potential Significant Trees

Eucalyptus marginata subsp. *marginata*

Black Cockatoo Habitat

Poor



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Summary

Vegetation within the site has been subject to degradation over a prolonged period and consequently, is not a high-quality representation of the vegetation of the Swan Coastal plain bioregion.

A total of 96 flora taxa were identified within the site (65 native and 31 introduced taxa). None of these species is a Threatened flora species as listed under section 178 of the EPBC Act or pursuant to Schedule 1 of the WC Act and as listed by DBCA (2018) or Priority flora species as listed by Western Australian Herbarium (1998-).

Two vegetation associations were identified within the site. None of the associations resembles any known Threatened Ecological Communities (TECs) listed under the EPBC Act or WC Act, or Priority Ecological Communities (PECs) listed by DBCA. Vegetation condition ranged from Completely Degraded to Very Good based which is consistent with the historical disturbance noted throughout the site.

No black cockatoos were observed within the site at the time of assessment however evidence of foraging was observed. Vegetation within the site provides potential suitable foraging habitat for all three species of black cockatoos, however the quality of this habitat is predominantly poor. A summary of the quality of habitat for each black cockatoo species is provided below:

- Carnaby's Black-Cockatoo:
 - Good: 0.39 ha;
 - Moderate: 0.59 ha;
 - Poor: 0.32 ha;
- Baudin's Black-Cockatoo:
 - Poor: 1.30 ha;
- Forest Red-tailed Black-Cockatoo:
 - Poor: 1.24 ha.

Eleven potential significant trees for black cockatoos, *Eucalyptus marginata* subsp. *marginata* and *Eucalyptus robusta*, were recorded throughout the site. One tree was observed to have a hollow of suitable size for breeding purposes, however no signs of use were observed. There was no evidence of black cockatoo breeding activity at the time of assessment.

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Appendix A: Flora species list

Family	Species
Araceae	* <i>Zantedeschia aethiopica</i>
Araliaceae	<i>Trachymene pilosa</i>
Asparagaceae	* <i>Asparagus asparagoides</i>
	<i>Laxmannia ramosa</i>
	<i>Lomandra micrantha</i>
	<i>Thysanotus manglesianus</i>
Asteraceae	* <i>Arctotheca calendula</i>
	* <i>Hypochaeris glabra</i>
	* <i>Ursinia anthemoides</i>
	* <i>Osteospermum ecklonis</i>
Brassicaceae	* <i>Brassica tournefortii</i>
Casuarinaceae	<i>Allocasuarina fraseriana</i>
	<i>Allocasuarina humilis</i>
Colchicaceae	<i>Burchardia congesta</i>
Crassulaceae	* <i>Crassula colorata</i>
Cyperaceae	<i>Gahnia trifida</i>
	<i>Lepidosperma leptostachyum</i>
	<i>Mesomelaena pseudostygia</i>
Dasypogonaceae	<i>Calectasia narragara</i>
	<i>Dasypogon bromeliifolius</i>
Dilleniaceae	<i>Hibbertia cuneiformis</i>
	<i>Hibbertia hypercoides</i>
	<i>Hibbertia subvaginata</i>
Droseraceae	<i>Drosera macrantha</i>
Ericaceae	<i>Leucopogon propinquus</i>
Euphorbiaceae	* <i>Euphorbia terracina</i>
	<i>Euphorbia peplus</i>
Fabaceae	* <i>Acacia longifolia</i>
	* <i>Lupinus cosentinii</i>
	<i>Acacia pulchella</i>
	<i>Acacia saligna</i>
	<i>Acacia stenoptera</i>
	<i>Bossiaea eriocarpa</i>
	<i>Daviesia divaricata</i>
	<i>Daviesia triflora</i>
	<i>Gompholobium tomentosum</i>
	<i>Hovea pungens</i>
	<i>Hovea trisperma</i>
	<i>Jacksonia sternbergiana</i>

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Family	Species
	<i>Kennedia prostrata</i>
	* <i>Chamaecytisus palmensis</i>
	* <i>Trifolium campestre</i>
Geraniaceae	* <i>Pelargonium capitatum</i>
	<i>Erodium sp.</i>
Goodeniaceae	<i>Dampiera linearis</i>
	<i>Scaevola canescens</i>
Haemodoraceae	<i>Conostylis aculeata</i>
	<i>Anigozanthos humilis</i>
Hemerocallidaceae	<i>Dianella revoluta</i>
Iridaceae	* <i>Gladiolus caryophyllaceus</i>
	* <i>Romulea rosea</i>
	* <i>Freesia alba x leichtlinii</i>
	* <i>Watsonia meriana</i>
	<i>Patersonia occidentalis occidentalis</i>
Lamiaceae	<i>Hemiandra pungens</i>
Loranthaceae	<i>Nuytsia floribunda</i>
Meliaceae	* <i>Melia azedarach</i>
Montiaceae	<i>Calandrinia flava</i>
Myrtaceae	* <i>Eucalyptus robusta</i>
	<i>Eucalyptus marginata</i>
	<i>Eucalyptus marginata marginata</i>
	<i>Calytrix flavescens</i>
	<i>Eremaea pauciflora</i>
	<i>Hypocalymma robustum</i>
	<i>Kunzea glabrescens</i>
Oleaceae	* <i>Olea europaea</i>
Orchidaceae	<i>Caladenia discoidea</i>
	<i>Diuris longifolia</i>
	<i>Pterostylis sanguinea</i>
Oxalidaceae	* <i>Oxalis pes-caprae</i>
Papaveraceae	* <i>Fumaria capreolata</i>
Pinaceae	* <i>Pinus pinaster</i>
Poaceae	* <i>Avena barbata</i>
	* <i>Briza maxima</i>
	* <i>Briza minor</i>
	* <i>Bromus diandrus</i>
	* <i>Ehrharta calycina</i>
	* <i>Cynodon dactylon</i>
	<i>Amphipogon turbinatus</i>
Proteaceae	<i>Banksia attenuata</i>
	<i>Banksia ilicifolia</i>

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Family	Species
	<i>Banksia menziesii</i>
	<i>Conospermum stoechadis</i>
	<i>Adenanthos cygnorum</i>
	<i>Isotropis cuneifolia</i>
	<i>Petrophile linearis</i>
	<i>Stirlingia latifolia</i>
Restionaceae	<i>Desmocladius fasciculatus</i>
Stylidiaceae	<i>Stylidium brunonianum</i>
	<i>Stylidium repens</i>
Thymelaeaceae	<i>Pimelea rosea</i>
Tropaeolaceae	* <i>Tropaeolum majus</i>
Violaceae	<i>Hybanthus calycinus</i>
Xanthorrhoeaceae	<i>Xanthorrhoea preissii</i>
	<i>Chamaescilla corymbosa</i>
Zamiaceae	<i>Macrozamia riedlei</i>

Appendix B: Quadrat Site Data

Site number	Date	Site type	Observer
ELA01 (Quadrat)	25/09/2018	Quadrat	JC
Landscape type	Soils	Easting	Northing
Flat	Grey sand	0390886	6444778
Soil condition	Fire	Condition	Disturbance
Moist	10-20 years	Good	Weeds (low covers)



Species	Cover (%)	Stratum (U=Upper, M=Middle, L=Low)	Height (m)
<i>Banksia menziesii</i>	20	U	12
<i>Eucalyptus marginata marginata</i>	5		14
<i>Allocasuarina humilis</i>	2	M	2.5
<i>Hibbertia hypercoides</i>	40	L	1
<i>Eremaea pauciflora</i>	10	L	0.5
<i>Gompholobium tomentosum</i>	10	L	0.5
<i>Calectasia narragara</i>	1	L	0.5
<i>Hovea pungens</i>	0.1	L	0.5
<i>Anigozanthos humilis</i>	0.1	L	0.2
<i>Burchardia congesta</i>	0.1	L	0.2
<i>Stirlingia latifolia</i>	2	L	0.8
<i>Dasypogon bromeliifolius</i>	2	L	0.4
<i>Calandrinia flava</i>	0.1	L	0.2

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<i>Laxmannia ramosa</i>	0.1	L	0.15
* <i>Ursinia anthemoides</i>	0.1	L	0.1
* <i>Briza maxima</i>	0.2	L	0.2
* <i>Ehrharta calycina</i>	0.8	L	1
<i>Mesomelaena pseudostygia</i>	5	L	0.5
* <i>Gladiolus caryophyllaceus</i>	0.5	L	1
<i>Desmocladus fasciculatus</i>	0.1	L	0.15
<i>Lomandra micrantha</i>	0.1	L	0.2
* <i>Hypochaeris glabra</i>	0.1	L	0.1
<i>Thysanotus manglesianus</i>	0.1	L	0.2
<i>Gahnia trifida</i>	0.5	L	0.4
<i>Trachymene pilosa</i>	0.1	L	0.1
<i>Bossiaea eriocarpa</i>	0.5	L	0.2
<i>Leucopogon propinquus</i>	3	L	0.5
<i>Drosera macrantha</i>	0.1	L	0.3
<i>Amphipogon turbinatus</i>	0.1	L	0.25
<i>Hovea trisperma</i>	0.1	L	0.2
<i>Dampiera linearis</i>	0.1	L	0.2
<i>Acacia pulchella</i>	0.2	L	0.4
<i>Hemiandra pungens</i>	1	L	0.15
<i>Hypocalymma robustum</i>	2	L	0.5
<i>Scaevola canescens</i>	0.1	L	0.2
<i>Conostylis aculeata</i>	0.2	L	0.2
<i>Patersonia occidentalis occidentalis</i>	0.1	L	0.2
<i>Macrozamia riedlei</i>	0.1	L	0.3
<i>Pterostylis sanguinea</i>	0.1	L	0.15
<i>Kunzea glabrescens</i>	0.5	L	0.5
<i>Lepidosperma leptostachyum</i>	1	L	1
<i>Stylidium repens</i>	2	L	0.15

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<i>Calytrix flavescens</i>	0.2	L	0.2
<i>Stylidium brunonianum</i>	0.1	L	0.2
<i>Acacia stenoptera</i>	0.1	L	0.2
* <i>Romulea rosea</i>	0.1	L	0.15

Site number	Date	Site type	Observer
ELA02 (Quadrat)	25/09/2018	Quadrat	JC
Landscape type	Soils	Easting	Northing
Flat	Grey sand	0390886	6444804
Soil condition	Fire	Condition	Disturbance
Moist	10 - 20 years	Very Good	Weeds, edge effects



Species	Cover (%)	Stratum (U=Upper, M=Middle, L=Low)	Height
<i>Banksia menziesii</i>	5	U	8
<i>Banksia attenuata</i>	5	U	8
<i>Allocasuarina humilis</i>	10	M	2
<i>Xanthorrhoea preissii</i>	10	M	2
<i>Stirlingia latifolia</i>	10	M	1
<i>Hibbertia hypercoides</i>	5	M	0.5
<i>Gomphyobium tomentosum</i>	2	M	0.8
* <i>Ehrharta calycina</i>	1	M	1
* <i>Briza maxima</i>	0.1	L	0.2
* <i>Briza minor</i>	0.1	L	0.15
* <i>Gladiolus caryophyllaceus</i>	0.5	L	1
<i>Burchardia congesta</i>	0.1	L	0.4
<i>Dianella revoluta</i>	0.1	L	0.4
<i>Chamaescilla corymbosa</i>	0.1	L	0.3
* <i>Avena barbata</i>	0.1	L	0.3

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<i>Mesomelaena pseudostygia</i>	10	L	0.5
<i>Romulea rosea</i>	0.1	L	0.15
* <i>Ursinia anthemoides</i>	0.1	L	0.15
<i>Hypocalymma robustum</i>	0.1	L	0.8
<i>Laxmannia ramosa</i>	0.5	L	0.15
<i>Trachymene Pilosa</i>	0.1	L	0.1
<i>Drosera macrantha</i>	0.1	L	0.2
<i>Leucopogon propinquus</i>	1	L	0.5
* <i>Hypochaeris glabra</i>	0.1	L	0.1
* <i>Crassula colorata</i>	0.1	L	0.1
<i>Erodium sp.</i>	0.1	L	0.1
<i>Thysanotus manglesianus</i>	0.1	L	0.2
<i>Euphorbia peplus</i>	0.1	L	0.15
<i>Jacksonia sternbergiana</i>	0.1	L	1
* <i>Lupinus cosentinii</i>	0.1	L	0.1
<i>Hybanthus calycinus</i>	0.1	L	0.3
<i>Anigozanthos humilis</i>	0.1	L	0.15
<i>Acacia stenoptera</i>	0.1	L	0.2
<i>Eucalyptus marginate</i>	2	L	5
<i>Daviesia trifloral</i>	1	L	1
<i>Scaevola canescens</i>	0.5	L	0.15
<i>Daviesia divaricata</i>	1	L	1
<i>Desmocladius fasciculatus</i>	0.1	L	0.15
<i>Kennedia prostrata</i>	0.1	L	0.15
* <i>Trifolium campestre</i>	0.1	L	0.1
<i>Calectasia narragara</i>	0.5	L	0.2
<i>Gahnia trifida</i>	0.3	L	0.2
<i>Amphipogon turbinatus</i>	0.1	L	0.2

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<i>Diuris longifolia</i>	0.1	L	0.1
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ECO LOGICAL AUSTRALIA PTY LTD

Site number	Date	Site type	Observer
ELA03 (Quadrat)	25/09/2018	Quadrat	JC
Landscape type	Soils	Easting	Northing
Flat	Grey sand	0390940	6444774
Soil condition	Fire	Condition	Disturbance
Moist	10 - 20 years	Very Good	Weeds



Species	Cover (%)	Stratum (U=Upper, M=Middle, L=Low)	Height
<i>Banksia menziesii</i>	10	U	15
<i>Banksia attenuata</i>	15	U	12
<i>Allocasuarina humilis</i>	30	M	2
<i>Stirlingia latifolia</i>	10	L	1
<i>Hibbertia hypercoides</i>	15	L	0.5
<i>Gomphylobium tomentosum</i>	2	L	0.8
* <i>Ehrharta calycina</i>	0.5	L	1
* <i>Briza maxima</i>	0.2	L	0.2
* <i>Gladiolus caryophyllaceus</i>	1	L	1
<i>Burchardia congesta</i>	0.1	L	0.4
<i>Chamaescilla corymbosa</i>	0.1	L	0.3
<i>Mesomelaena pseudostygia</i>	2	L	0.5
<i>Romulea rosea</i>	0.1	L	0.15
* <i>Ursinia anthemoides</i>	0.1	L	0.15
<i>Laxmannia ramosa</i>	2	L	0.15

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<i>Trachymene pilosa</i>	0.1	L	0.1
<i>Drosera macrantha</i>	0.1	L	0.2
<i>Leucopogon propinquus</i>	0.1	L	0.5
* <i>Hypochaeris glabra</i>	0.1	L	0.1
* <i>Crassula colorata</i>	0.1	L	0.1
<i>Thysanotus manglesianus</i>	0.1	L	0.2
<i>Hybanthus calycinus</i>	0.5	L	0.3
<i>Anigozanthos humilis</i>	0.1	L	0.15
<i>Scaevola canescens</i>	0.1	L	0.15
<i>Desmocladius fasciculatus</i>	0.5	L	0.15
<i>Hovea trisperma</i>	0.1	L	0.3
<i>Jacksonia sternbergiana</i>	0.1	L	0.5
<i>Acacia pulchella</i>	3	L	1
<i>Stylidium repens</i>	0.1	L	0.15
<i>Adenanthos cygnorum</i>	1	L	0.15
<i>Patersonia occidentalis occidentalis</i>	0.2	L	0.3
<i>Dampiera linearis</i>	0.1	L	0.2
<i>Lomandra micrantha</i>	0.1	L	0.3
<i>Conostylis aculeata</i>	0.1	L	0.15
<i>Caladenia discoidea</i>	0.1	L	0.15
<i>Isotropis cuneifolia</i>	0.1	L	0.15

Appendix C: Flora likelihood of occurrence

Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Synaphea</i> sp. Fairbridge Farm (D. Papenfus 696)	CR	S1	PMST	A sub-shrub ranging from 0.25-0.65 tall. Flowers are yellow in colour, narrow, hairy and are openly spaced. Flowering occurs from September through to November. It can be found on areas with clayey-sand with lateritic pebbles and prefers low woodland areas that are situated near winter flats (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Synaphea</i> sp. Serpentine (G.R. Brand 103)	CR	S1	PMST	This species is a clumped subshrub reaching a height of up to 0.6 m. Flowers are yellow in colour, narrow, hairy and are openly spaced. Flowering occurs from late August through to November. Habitat for this species is grey-brown sandy loams to clay soil occurring on predominately flat, seasonally wet terrain (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Andersonia gracilis</i>	EN	-	PMST	Slender erect or open straggly shrub grows to 0.1-0.5(-1) m high. Grows in white/grey sand, sandy clay, gravelly loam in winter-wet areas and near swamps (WAH 1998 - 2018).	Does not occur	Preferred habitat does not occur
<i>Caladenia huegelii</i>	EN	S1	PMST; NatureMap	A slender orchid 30 to 50 cm tall. One or two striking flowers characterised by a greenish-cream lower petal with a maroon tip. Other petals are cream with red or pink suffusions. Habitat for this species occurs within well-drained, deep sandy soils of the Bassendean and Spearwood systems in low mixed Banksia, <i>Allocasuarina</i> and Jarrah woodlands (Western Australian Herbarium 1998, DotEE 2018c).	Does not occur	Adequate survey effort did not record this species.

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Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Diuris purdiei</i>	EN	S2	PMST	A slender orchid to 0.35 m tall. Flowers are yellow and visible from September to October. Habitat for this species is grey-black sand substrates in winter-wet swamps which have high moisture (Western Australian Herbarium 1998-). It grows on sand to sandy clay soils, in areas subject to winter inundation, and amongst native sedges and dense heath with scattered emergent <i>Melaleuca preissiana</i> , <i>Corymbia calophylla</i> , <i>E. marginata</i> and <i>Nuytsia floribunda</i> (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Drakaea elastica</i>	EN	S1	PMST	A slender flower stem up to 30 cm high with a single glossy green, heart shaped leaf. The single flower is 3 to 4 cm long. It can be found on bare patches of sand within dense vegetation in low lying winter-wet swamps. <i>D. elastica</i> often occurs with other orchid species (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Grevillea curviloba</i> subsp. <i>incurva</i>	EN	S2	PMST	A shrub with greyish-green leaves that reaches a height and width of up to 2.5 m. The flowers are creamy white in colour and generally flowers between September-October. The species is said to occur in a small area between Muchea and Badgingarra and can be found in areas of open heath and areas wet in winter on sand over limestone, or on ironstone with a high-water table (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Lepidosperma rostratum</i>	EN	S2	PMST	A clumped, rhizomatous herb that grows to roughly 30 cm in diameter and 50 cm in height. The flowers are brown in colour and the plant can be seen to flower between May and June. This plant can be found amongst low heath in winter-wet swamps in peaty sand and clay substrate (DotEE 2018c).	Does not occur	Preferred habitat does not occur

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Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Thelymitra dedmaniarum</i>	EN	S1	PMST	This orchid can grow up to 0.8 m in height with leaves that can reach up to 0.15 m long. It has golden-bronze flowers that have a distinctive cinnamon scent and can be seen to flower from late October through to December. This species can be found to grow on red-brown sandy-loam soils along dolerite and granite outcrops (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Diuris micrantha</i>	VU	S3	PMST	A slender orchid to 60 cm tall. Flowers are yellow with reddish-brown markings and visible from September to October. Habitat for this species occurs within clay-loam substrates in winter-wet depressions or swamps (DotEE 2018c).	Does not occur	Preferred habitat does not occur
<i>Drakaea micrantha</i>	VU	S2	PMST	A tuberous, terrestrial herb which has a diminutive red and yellow flower, 1.2–2.5 cm long, on a stem that grows to 30 cm. Flowering occurs from September to October. Its heart-shaped leaf, about 1.5 cm long, is silvery grey with prominent green veins. Habitat for this species occurs within cleared firebreaks or open sandy patches that have been disturbed, where competition from other plants has been removed in lower lying areas near wetlands under Spearwood (<i>Kunzea glabrescens</i>) thickets (Western Australian Herbarium 1998-, DotEE 2018c).	Does not occur	Adequate survey effort did not record this species.
<i>Eleocharis keigheryi</i>	VU	S3	PMST	A rhizomatous, tufted/clumped perennial herb, reaching a maximum diameter of 40 cm. When this species grows in water, there are numerous hair-like sterile stems at the base of the main stems. Flowering occurs from August to November, but will extend to December if conditions are favourable. This species grows in small clumps in a substrate of clay or sandy loam. This species is emergent in freshwater creeks and claypans (DotEE 2018c).	Does not occur	Preferred habitat does not occur

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Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Acacia lasiocarpa</i> var. <i>bracteolata</i> long peduncle variant (G.J. Keighery 5026)		P1	Nature Map	A shrub type species that grows to 0.4-1.5m high with a yellow flow that generally flowers between May-August. This species is found in swampy areas, lowlands that are wet in the winter and in areas of grey/black sand over clay (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Thelymitra variegata</i>	-	P2	Nature Map	A tuberous perennial herb that can grow to a height between 0.1-0.35 m tall. The flower is orange, red, purple and pink in colour and is seen to flower between June to September. This species grows on sandy clay, sand and laterite substrates (Western Australian Herbarium 1998-).	Unlikely	Preferred habitat unlikely to be present
<i>Cyathochaeta teretifolia</i>	-	P3	Nature Map	A perennial grass-like sedge that can grow up to 2 m high and 1 m wide. Has a brown flower and can be found within swamps and along creek edges on grey sand/sandy clay (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Jacksonia gracillima</i>	-	P3	Nature Map	A non-lignotuberous shrub reaching heights of 0.2-2 m high with pink, purple and red flowers. Is generally found in swampy areas of sand, sandy clay, gravelly sandy soils over laterite substrate (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Phlebocarya pilosissima</i> subsp. <i>pilosissima</i>	-	P3	Nature Map	A compacted perennial, grass-like herb growing to a height of 0.15-0.4 m tall. The herb has a creamy white flower that generally flowers between August-October and can be found on white or grey sand substrates or lateritic gravel (Western Australian Herbarium 1998-).	Does not occur	Adequate survey effort did not record this species.
<i>Pimelea calcicola</i>	-	P3	Nature Map	A straight growing/spreading shrub, growing to a height of 0.2-1 m in height. Has a pink flower that generally flowers between September to November and can be found on sandy substrate or coastal limestone ridges (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur

ECO LOGICAL AUSTRALIA PTY LTD

Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Stylidium paludicola</i>	-	P3	Nature Map	Reed-like perennial, herb grows to 0.35-1 m high. Flowers October to December. Grows in Peaty sand over clay in winter wet habitats with Marri and Melaleuca woodland, Melaleuca shrubland (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Styphelia filifolia</i>	-	P3	Nature Map	A shrub that stands roughly 0.9 m high and can grow to 0.7 m wide and consists of white flowers that generally flower between March and May. Is known to grow on sandy soils along the coastal plain within Banksia or Jarrah woodlands. (Western Australian Herbarium 1998-).	Does not occur	Adequate survey effort did not record this species.
<i>Dodonaea hackettiana</i>	-	P4	Nature Map	A straight, tall shrub reaching 1-5 m in height. Has a yellow-green/red flower that generally blooms from July to October. It can be found in areas of sand and along outcropping limestone (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Kennedia beckxiana</i>	-	P4	Nature Map	A prostrate/twining shrub with red flowers that tend to blossom between September to December. Can be found in sand, loam substrate and on granite hills and outcrops (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur
<i>Microtis quadrata</i>	-	P4	Nature Map	Species habitat information unavailable.	Does not occur	Adequate survey effort did not record this species.
<i>Stylidium longitubum</i>	-	P4	Nature Map	Erect annual (ephemeral), herb grows 0.05-0.12 m high. Flowers October to December. Grows in sandy clay, clay in seasonal wetlands (Western Australian Herbarium 1998-).	Does not occur	Preferred habitat does not occur

ECO LOGICAL AUSTRALIA PTY LTD

Species	Conservation code		Source ³	Preferred habitat	Likelihood of occurrence	Justification for likelihood rating
	EPBC Ranking ¹	WA Ranking ²				
<i>Tripterococcus</i> sp. Brachylobus (A.S. George 14234)	-	P4	Nature Map	Annual herb up to 0.6 m grows in grey sand and clay soils in moist environments such as winter wet flats (WAH 1998 - 2018).	Does not occur	Preferred habitat does not occur

¹Species listed under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

CR = listed as Critically Endangered under the EPBC Act.

EN = listed as Endangered under the EPBC Act.

VU = listed as Vulnerable under the EPBC Act.

²Species listed in Western Australia under the *Wildlife Conservation Act 1950* (WC Act) or by the Department of Biodiversity, Conservation and Attractions (DBCA).

S1 = Schedule 1: Flora that are considered likely to become extinct or rare, as critically endangered flora (CR) under the WC Act.

S2 = Schedule 2: Flora that are considered likely to become extinct or rare, as endangered flora (EN) under the WC Act.

S3 = Schedule 3: Flora that are considered likely to become extinct or rare, as vulnerable flora (VU) under the WC Act.

P1 = Priority 1: Poorly-known species – species that are known from one or a few locations (generally five or less) which are potentially at risk (DBCA).

P2 = Priority 2: Poorly-known species – species that are known from one or a few locations (generally five or less), some of which are on lands managed primarily for nature conservation (DBCA).

P3 = Priority 3: Poorly known species – species that are known from several locations, and the species does not appear to be under imminent threat (DBCA).

P4 = Priority 4: Rare, Near Threatened and other species in need of monitoring (DBCA).

³NatureMap = NatureMap database search (DBCA 2007-2018).

PMST = EPBC Act Protected Matters Search Tool (DoIEE 2018).

Appendix D: Diagnostic assessment: Banksia Woodlands of the Swan Coastal Plain

The Banksia Woodlands of the Swan Coastal Plain TEC has recently been listed as Endangered under the EPBC Act by the Threatened Species Scientific Community (DotEE 2016). For information to assist in referral, environmental assessment and compliance issues, it has been recommended to refer to the Listing Advice and/or Conservation Advice and Recovery Plan under the Species Profile and Threats Database (DotEE 2016). The Listing and/or Conservation Advice defines the national ecological community and includes key diagnostic characteristics, condition thresholds and additional considerations (DotEE 2016).

In order to determine whether the Banksia Woodlands of the Swan Coastal Plain TEC is present in the site, key diagnostic characteristics must be met under Section 2 of the Conservation Advice (DotEE 2016).

For EPBC Act referral assessment and compliance purposes, the national ecological community is limited to patches that meet the key diagnostic characteristics (Step 1), condition thresholds (Step 2), and minimum patch sizes (Step 3).

Assessing the key diagnostic characteristics is the first step in identifying the Banksia Woodlands ecological community, acknowledging that the ecological community encompasses a number of recognised sub-communities previously assigned as FCTs (Gibson et al. 1994).

Step two involves assessing the condition threshold of the site. Condition threshold categories describe different values and functional attributes of the ecological community and the thresholds for their inclusion in the ecological community protected under the EPBC Act. It is recognised that any single patch of a threatened ecological community may be degraded to some degree but contributes to the overall function of the ecological community (and other environmental components) across the often fragmented landscape (DotEE 2016).

Step three involves assessing the patch size as minimum patch sizes apply for consideration of a patch as part of the listed ecological community for EPBC Act referral, assessment and compliance purposes (DotEE 2016). This concept recognises that even small, fragmented patches of a TEC can contribute to the overall function of the ecological community (and other environmental components) across the landscape.

Step four involves assessing further information to assist in determining the presence of the ecological community and significant impacts.

Table 6: Assessment of the Banksia Woodland within the Site for TEC Status

Step	Key diagnostic characteristics (DotEE 2016)	Outcome
1	Location and physical environment - the Banksia Woodlands ecological community primarily occurs in the Swan Coastal Plain IBRA bioregion; and	Yes - The site is located on the Swan Coastal Plain
	Soil and landform - the Banksia Woodlands typically occurs on well drained, low nutrient soils on sandplain landforms, particularly deep Bassendean and Spearwood sands and occasionally on Quindalup sands; and	Yes - The site is located on Bassendean Dune System
	Structure - the structure of the Banksia Woodlands is a low woodland to forest with these features: <ul style="list-style-type: none"> • A distinctive upper sclerophyllous layer of low trees* (occasionally large shrubs more than 2 m tall), typically dominated or co-dominated by one or more of the Banksia species identified under composition; and • Emergent trees of medium or tall (>10 m) height <i>Eucalyptus</i> or <i>Allocasuarina</i> species may sometimes be present above the Banksia canopy; and • An often highly species-rich understorey that consists of: <ul style="list-style-type: none"> ○ a layer of sclerophyllous shrubs of various heights; and, ○ a herbaceous ground layer of cord rushes, sedges and perennial and ephemeral forbs, that sometimes includes grasses. The development of a ground layer may vary depending on the density of the shrub layer and disturbance history. 	Yes - The vegetation community EmBaBm consists of a woodland dominated by the key diagnostic species <i>Banksia attenuata</i> and <i>Banksia menziesii</i> . <i>Eucalyptus marginata</i> subsp. <i>marginata</i> is present and the community has an herbaceous ground layer of sedges and perennial and ephemeral forbs that sometimes includes grasses. Refer to Appendix B for the site dominant species list.
	Composition – <ul style="list-style-type: none"> • The canopy is most commonly dominated or co-dominated by <i>Banksia attenuata</i> (candlestick banksia, slender banksia) and/or <i>B. menziesii</i> (firewood banksia). Other Banksia species that dominate in some examples of the ecological community are <i>B. prionotes</i> (acorn banksia) or <i>B. ilicifolia</i> (holly-leaved banksia); and • The patch must include at least one of the following diagnostic species: <ul style="list-style-type: none"> ○ <i>Banksia attenuata</i> (candlestick banksia) ○ <i>Banksia menziesii</i> (firewood banksia) 	Yes - The canopy is dominated by the diagnostic species <i>Banksia attenuata</i> and <i>Banksia menziesii</i> . Other co-dominant species are present, such as <i>Eucalyptus marginata</i> subsp. <i>marginata</i> . The community has a medium diversity of shrubs and herb species with many indicator species recorded. Refer to Appendix B for the site dominant species list. The contra-indicators of <i>Banksia littoralis</i> and <i>Banksia burdettii</i> were not recorded. The community does not represent FCT 20c – Eastern shrublands and woodlands.

Step	Key diagnostic characteristics (DotEE 2016)	Outcome
	<ul style="list-style-type: none"> ○ <i>Banksia prionotes</i> (acorn banksia) ○ <i>Banksia ilicifolia</i> (holly-leaved banksia); and • If present, the emergent tree layer often includes <i>Corymbia calophylla</i> (marri), <i>E. marginata</i> (jarrah), or less commonly <i>Eucalyptus gomphocephala</i> (tuart); and • Other trees of a medium height that may be present, and may be codominant with the Banksia species across a patch, include <i>Eucalyptus todtiana</i> (blackbutt, pricklybark), <i>Nuytsia floribunda</i> (Western Australian Christmas tree), <i>Allocasuarina fraseriana</i> (western sheoak), <i>Callitris arenaria</i> (sandplain cypress), <i>Callitris pyramidalis</i> (swamp cypress) and <i>Xylomelum occidentale</i> (woody pear); and • The understorey typically contains a high to very high diversity of shrub and herb species that often vary from patch to patch*** • Contra-indicators: <ul style="list-style-type: none"> ○ Patches clearly dominated by <i>Banksia littoralis</i> are not part of the Banksia Woodlands ecological community but indicates a different, dampland community is present. ○ Patches clearly dominated by <i>Banksia burdettii</i> are not part of the Banksia Woodlands ecological community but indicates a tall shrubland and not the Banksia Woodlands ecological community. ○ FCT 20c – Eastern shrublands and woodlands, corresponds with a separate EPBC ecological community listing, Shrublands and Woodlands of the eastern Swan Coastal Plain. Occurrences of this FCT should be considered under that separate listing. 	
2	<p>Condition thresholds –</p> <ul style="list-style-type: none"> • Assessments of a patch should initially be centered on the area of highest native floristic diversity and/or cover, i.e. the best condition area of the patch. 	<p>Yes - The community was assessed and sampled in the highest condition representation available in the Site. The survey was completed in Spring, representing the most appropriate season to survey on the Swan Coastal Plain (EPA 2016). The community</p>

Step	Key diagnostic characteristics (DotEE 2016)	Outcome
	<ul style="list-style-type: none"> • Consideration must be given to the timing of surveys and recent disturbance. Ideally surveys should be undertaken in spring with two sampling periods to capture early and late flowering species. • The surrounding context of a patch must also be taken into account when considering factors that add to the importance of a patch that meets the condition thresholds. • Certain vegetation components of the Banksia Woodlands ecological community merit consideration as critical elements to protect. Three components are recognised as threatened in their own right in WA and, as such, are priorities for protection; refer to Table 1 in the Approved Conservation Advice (DotEE 2016). • A relevant expert (e.g. ecological consultant, local NRM or environment agency) may be useful to help identify the ecological community and its condition 	<p>present in the site is not part of larger communities that are adjacent to the site on both public and private land.</p>
3	<p>Minimum patch size - Minimum patch sizes apply for consideration of a patch as part of the listed ecological community for EPBC Act referral, assessment and compliance purposes. Where patches meet different levels of condition, different minimum patch sizes apply:</p> <ul style="list-style-type: none"> • 'Pristine' – no minimum patch size applies • 'Excellent' – 0.5 ha or 5,000 m² (e.g. 50 m x 100 m) • 'Very Good' – 1 ha or 10,000 m² (e.g. 100 m x 100 m) • 'Good' – 2 ha or 20,000 m² (e.g. 200 m x 100 m) • To be considered as part of the EPBC Act ecological community a patch should meet at least the Good Condition category. 	<p>No - The condition of the vegetation community EmBaBm was mapped with the areas shown in Table 2.</p> <p>EmBaBm covered a total of 1.24 ha and was made up of 0.39 ha of Very Good condition and 0.53 ha of Good Condition.</p> <p>Therefore, the vegetation within the site does not meet the condition requirements of a minimum of 1 ha of Very Good condition or 2 ha of Good condition when considered in isolation from surrounding vegetation.</p>
4	<p>Further information to assist in determining the presence of the ecological community and significant impacts. The landscape position of the patch, including its position relative to surrounding vegetation also influences how important it is in the broader landscape. For example, if it enables movement of native fauna or plant material or supports other ecological processes:</p>	<p>The vegetation community EmBaBm is not considered part of a much larger patch. The closest patch is a portion of remnant vegetation, approximately 117 m to the south-east of the site. Bush Forever Site 391 (Thomsons Lake Nature Reserve and Adjacent Bushland, Beeliar) is also within the vicinity of the site, approximately 160 m to the south west.</p>

Step	Key diagnostic characteristics (DotEE 2016)	Outcome
	<ul style="list-style-type: none"> • A patch is a discrete and mostly continuous area of the ecological community. A patch may include small-scale (<30 m) variations, gaps and disturbances, such as tracks, paths or breaks. Where there is a break in native vegetation cover, from the edge of the tree canopy of 30 m or more (e.g. due to permanent artificial structures, wide roads or other barriers; or due to water bodies typically more than 30m wide) then the gap typically indicates that separate patches are present. • Variation in canopy cover, quality or condition of vegetation across a patch should not initially be considered to be evidence of multiple patches. Patches can be spatially variable and are often characterised by one or more areas within a patch that meet the key diagnostic characteristics and condition threshold criteria amongst areas of lower condition. Average canopy cover and quality across the broadest area that meets the general description of the ecological community should be used initially in determining overall canopy cover and vegetation condition. Also note any areas that are either significantly higher or lower in quality, gaps in canopy cover and the condition categories that would apply across different parts of the site respectively. Where the average canopy cover or quality falls below the minimum thresholds, the next largest area or areas that meet key diagnostics (including minimum canopy cover requirements) and minimum condition thresholds should be specified and protected. This may result in multiple patches being identified within the overall area first considered. • A buffer zone is a contiguous area immediately adjacent to a patch of the ecological community that is important for protecting its integrity. The purpose of the buffer zone is to help protect and manage the national threatened ecological community. The edges of a patch are considered particularly susceptible to disturbance and the presence of a buffer zone is intended to act as a barrier to further direct disturbance. • The recommended minimum buffer zone for the ecological community is 20–50 metres from the outer edge of a patch, and the appropriate size depends on the nature of the buffer and local context (e.g. slope). A larger buffer zone 	<p>It is unlikely that the vegetation community EmBaB, represents the TEC Banksia Woodlands of the Swan Coastal Plain as it is not connected through continuous vegetation to the adjacent remnant vegetation or the Bush Forever site and therefore does not contribute to the overall function of the ecological community across the landscape.</p>

Step	Key diagnostic characteristics (DotEE 2016)	Outcome
	<p>should be applied, where practical, to protect patches that are of particularly high conservation value, or if patches are down slope of drainage lines or a source of nutrient enrichment, or groundwater drawdown.</p>	

* The term 'woodland' has been chosen as the most typical structure, but the ecological community may also be considered to include examples of shrubland, open woodland or forest under some classification systems. The percentage canopy cover is more than 2% and typically less than 50%. The structure and appearance may also vary due to disturbance history. Similarly, component species of the dominant upper sclerophyllous layer may be variously considered 'tall or large shrubs' or 'small trees'.

** Refers to relevant *Banksia* species typically being amongst the most common plant species in the upper sclerophyllous layer. There may be localised exceptions to this, either as natural variation or due to disturbance history (e.g. fire).

*** Key species in the sclerophyllous shrub layer of the ecological community include members of the families Asteraceae, Dilleniaceae, Ericaceae, Fabaceae, Myrtaceae and Proteaceae. Widespread species include *Adenanthos cygnorum* (woolly bush), *Allocasuarina humilis* (dwarf sheoak), *Bossiaea eriocarpa* (common brown pea), *Conostephium pendulum* (pearl flower), *Daviesia* spp., *Eremaea pauciflora*, *Gompholobium tomentosum* (hairy yellow pea), *Hibbertia hypericoides* (yellow buttercups), *Jacksonia* spp., *Kunzea glabrescens*, *Petrophile linearis* (pixie mops), *Philothea spicata* (pepper and salt), *Stirlingia latifolia* (blueboy), *Phlebocarya ciliata*, *Hypolaena exsulca* and *Xanthorrhoea preissii* (balga). Key species in the herbaceous ground layer include members of the families Cyperaceae, Droseraceae, Haemodoraceae, Orchidaceae, Restionaceae and "lilies" from various families. Widespread species include *Amphipogon turbinatus* (tufted beard grass), *Burchardia congesta* (milkmaids), *Caladenia* spp. (spider orchids), *Dasyogon bromeliifolius* (pineapple bush), *Desmocladius flexuosus*, *Drosera erythrorhiza* (red ink sun dew), *Lepidosperma squamatum* (a tufted sedge), *Lomandra hermaphrodita*, *Lyginia barbata* (southern rush), *Lyginia imberbis*, *Mesomelaena pseudostygia* (semaphore sedge), *Patersonia occidentalis* (purple flag), *Podolepis* spp., *Stylidium brunonianum* (pink fountain trigger plant), *Stylidium piliferum* (common butterfly trigger plant), *Trachymene pilosa* (dwarf parsnip), and *Xanthosia huegelii* (heath xanthosia).

Appendix B : Database Searches

Appendix C : Fauna Likelihood

Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Calidris ferruginea</i> - Curlew Sandpiper	CR & IA	S3	PMST	This species is migratory. Known habitat includes intertidal mudflats in sheltered coastal areas, such as estuaries and non-tidal swamps and lakes near the coast. The species has been recorded less often inland around lakes, dams and bore drains with bare edges of mud or sand. The distribution of the species is limited by land clearing and disturbance at roost and feeding sites (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Numenius madagascariensis</i> - Eastern Curlew	CR	S3, S5	PMST	This species is migratory with a primarily coastal distribution and is commonly associated with sheltered coasts, especially estuaries, bays, harbours, inlets and coastal lagoons, with large intertidal mudflats or sandflats, often with beds of seagrass (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Pseudocheirus occidentalis</i> – Western Ring-tail Possum	CR	S2, S5	PMST, NatureMap	This species is an arboreal species, preferring areas of Peppermint (<i>Agonis flexuosa</i>) woodlands and peppermint/tuart associations. This species generally prefers areas of higher water content, predominately inhabiting areas of the south-western corner of Western Australia (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Botaurus poiciloptilus</i> – Australasian Bittern	EN	S2	PMST	Occurs in terrestrial freshwater wetlands and, rarely, estuarine habitats. It favours wetlands with tall, dense vegetation, where it forages in still, shallow water up to 0.3 m deep, often at the edges of pools or waterways, or from platforms or mats of vegetation over deep water. The species favours permanent and seasonal freshwater habitats, particularly those dominated by sedges, rushes and/or reeds (e.g. <i>Phragmites</i> , <i>Cyperus</i> , <i>Eleocharis</i> , <i>Juncus</i> , <i>Typha</i> , <i>Baumea</i> , <i>Bolboschoenus</i>) or cutting grass (<i>Gahnia</i>) growing over muddy or peaty substrate (DotEE 2018c).	Unlikely to occur – preferred habitat is not present

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Calidris canutus</i> - Red Knot	EN	S5	PMST	This species is migratory. During the non-breeding season in Australasia, the Red Knot mainly inhabit intertidal mudflats, sandflats and sandy beaches of sheltered coasts and sometimes on sandy ocean beaches or shallow pools on exposed rock platforms. They are occasionally seen on terrestrial saline wetlands near the coast and on sewage ponds and salt works (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Calyptorhynchus latirostris</i> - Carnaby's Cockatoo	EN	S2	PMST, NatureMap	Known habitat includes remnant eucalypt woodlands, and shrubland or Kwongan heathland dominated by proteaceous species. The species is also known from the Perth metropolitan area and in remnant patches of native vegetation on land cleared for agriculture (DotE 2015b). Known to utilise <i>C. calophylla</i> , * <i>C. citriodora</i> , <i>E. patens</i> , <i>E. marginata</i> , <i>X. preissii</i> and <i>A. fraseriana</i> as a foraging plant, <i>C. calophylla</i> as breeding habitat and <i>C. calophylla</i> and <i>E. marginata</i> as roosting habitat (DotEE 2018c).	Potential to occur - There is suitable foraging species, very sparse, represent low to moderate quality habitat
<i>Rostratula australis</i> - Australian Painted Snipe	EN	S2	PMST, Naturemap	This species generally inhabits shallow terrestrial freshwater (occasionally brackish) wetlands, including temporary and permanent lakes, swamps and claypans. They also use inundated or waterlogged grassland or saltmarsh, dams, rice crops, sewage farms and bore drains. Typical sites include those with rank emergent tussocks of grass, sedges, rushes or reeds, or samphire; often with scattered clumps of lignum <i>Muehlenbeckia</i> or canegrass or sometimes tea-tree (<i>Melaleuca</i>) (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Calyptorhynchus banksii naso</i> - Forest Red-tailed Black-Cockatoo	VU	S3	PMST, NatureMap	Known habitat includes remnant eucalypt woodlands, especially Jarrah, Marri and Karri forest. The species is also known from the Perth metropolitan area and in remnant patches of native vegetation on land cleared for development or agriculture. Known to utilise <i>Corymbia calophylla</i> , * <i>Corymbia citriodora</i> , <i>Allocasuarina fraseriana</i> , <i>Eucalyptus patens</i> and <i>Eucalyptus marginata</i> as a foraging plant and <i>C. calophylla</i> as breeding habitat (DotEE 2018c).	Potential to occur - There is suitable foraging species but very sparse and likely to represent low to

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
					moderate quality habitat
<i>Dasyurus geoffroii</i> - Chuditch, Western Quoll	VU	S3	PMST, NatureMap	Current habitat largely restricted to the southwest forests of WA. The species prefers to rest in hollow logs and earth burrows during the day, and will predominately forage along the ground at night. The distribution of the species is limited by land clearing and predation by feral cats and foxes (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Leipoa ocellata</i> - Malleefowl	VU	S3	PMST	This species is found principally in the semi-arid to arid zone in shrublands and low woodlands dominated by mallee and associated habitats such as Broombush and Scrub Pine. In Western Australia, they are also found in some shrublands dominated by acacia, and occasionally in woodlands dominated by eucalypts (DotEE 2018).	Does not occur - The Site is not in arid or semi-arid conditions
<i>Actitis hypoleucos</i> – Common Sandpiper	IA	-	PMST, Naturemap	This species is a migratory species. During the non-breeding season, the population migrates from the Russian far east. The Common Sandpiper mainly inhabit wetlands, predominately coastal but occasionally inland as well. This species is commonly found in areas of muddy margins or rocky shores where they forage with the protection of obstacles from varying substrates (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Apus pacificus</i> – Fork-tailed Swift	IA	-	PMST	This species is almost exclusively aerial. They are most common over inland plains but sometimes over foothills in coastal areas. It is thought they roost aerially but are occasionally observed to land. There is one record of them roosting in a tree, using a bare exposed branch emergent above the foliage (DotEE 2018).	Potential occurrence - vagrant
<i>Ardea alba</i> – Great Egret	IA	S5	PMST	This species has been reported in a wide range of wetland (inland, coastal, saline, freshwater etc.), swamp and marsh habitats. They prefer shallow waters and may retreat to permanent wetlands or coastal areas when other wetlands are dry (DotEE 2018c).	Unlikely to occur – preferred habitat is not present

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Ardea ibis</i> – Cattle Egret	M	-	PMST	The Cattle Egret occurs in tropical and temperate grasslands, wooded lands and terrestrial wetlands. It has occasionally been seen in arid and semi-arid regions however this is extremely rare. High numbers have been observed in moist, low-lying poorly drained pastures with an abundance of high grass; it avoids low grass pastures. It has been recorded on earthen dam walls and ploughed fields. It is commonly associated with the habitats of farm animals, particularly cattle, but also pigs, sheep, horses and deer. The Cattle Egret is known to follow earth-moving machinery and has been located at rubbish tips. It uses predominately shallow, open and fresh wetlands including meadows and swamps with low emergent vegetation and abundant aquatic flora. They have sometimes been observed in swamps with tall emergent vegetation (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Calidris acuminata</i> - Sharp-tailed sandpiper	IA	S5	PMST, NatureMap	Habitat for this species is muddy edges of shallow fresh or brackish wetlands, with inundated or emergent sedges, grass, saltmarsh or other low vegetation. This includes lagoons, swamps, lakes and pools near the coast, and dams, waterholes, soaks, bore drains and bore swamps, salt pans and hypersaline salt lakes inland. They also occur in salt works and sewage farms and use flooded paddocks, sedgeland and other ephemeral wetlands, but leave when they dry. They use intertidal mudflats in sheltered bays, inlets, estuaries or seashores, and also swamps and creeks lined with mangroves. They tend to occupy coastal mudflats mainly after ephemeral terrestrial wetlands have dried out, moving back during the wet season (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Calidris melanotos</i> – Pectoral Sandpiper	IA	-	PMST, NatureMap	This is a migratory species. Known habitat includes shallow wetlands either fresh or saline usually in coastal/near coastal habitats but can be found further inland. Prefers areas with low, emergent or fringing vegetation with open fringing mud flats. During the non-breeding season, the species occurs mainly the Eastern part of Australia, rarely being sighted in Western Australia (DotEE 2018c).	Unlikely to occur – preferred habitat is not present

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Calidris ruficollis</i> - Red-necked Stint	IA	-	PMST, NatureMap	A migratory species that is found predominately in coastal areas such as sheltered inlets, bays, lagoons and estuaries. Occasionally they can be found on stony/rocky shores, reefs and flooded paddocks. They will usually feed in areas of intertidal mudflats or sandflats and generally in very shallow waters (DotEE 2018c).	Unlikely to occur – preferred habitat is not present
<i>Calidris subminuta</i> – Long-toed Stint	IA	-	PMST, NatureMap	This species is typically found along the coast when present in Western Australia. It is predominately a terrestrial wetland species, preferring shallow freshwater/brackish wetlands. Has preference to areas of low vegetation such as rushes, sedges, samphire and short grasses (DotEE 2018b).	Unlikely to occur – preferred habitat is not present
<i>Charadrius dubius</i> – Little Ringed Plover	IA	-	PMST, NatureMap	Is a vagrant species within Australia with an extremely large range. Prefers areas of sand banks, the shores of rivers, lakes, residual flood waters and areas of short grass. It is not likely for this species to inhabit coastal areas as it prefers lowland habitats (IUCN 2018).	Unlikely to occur – preferred habitat is not present
<i>Haliaeetus leucogaster</i> – White-bellied Sea Eagle	M	-	PMST	The White-bellied Sea-Eagle is found in coastal habitats (especially those close to the sea-shore) and around terrestrial wetlands in tropical and temperate regions of mainland Australia and its offshore islands. The habitats occupied by the sea-eagle are characterised by the presence of large areas of open water (larger rivers, swamps, lakes, the sea). Birds have been recorded in (or flying over) a variety of terrestrial habitats (DotEE 2018).	Unlikely to occur – preferred habitat is not present
<i>Limosa limosa</i> – Black-tailed Godwit	IA	-	NatureMap	The Black-tailed Godwit is found to prefer coastal habitats within sheltered bays, estuaries and lagoons with intertidal mudflats and sandflats. The generally prefer areas with sparse vegetation such as salt marshes and salt flats. (DotEE 2018c).	Unlikely to occur – preferred habitat is not present

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Merops ornatus</i> – Rainbow Bee-eater	M	S5	PMST	The Rainbow Bee-eater occurs mainly in open forests and woodlands, shrublands, and in various cleared or semi-cleared habitats, including farmland and areas of human habitation. It usually occurs in open, cleared or lightly-timbered areas that are often, but not always, located in close proximity to permanent water (DotEE 2018c)	Unlikely to occur – preferred habitat is not present
<i>Motacilla cinerea</i> - Grey Wagtail	M	S5	PMST	This species inhabits fast-flowing mountain streams and rivers with riffles and exposed rocks or shoals, often in forested areas. It is also found in more lowland watercourses, even canals, where there are artificial waterfalls, weirs, millraces or lock gates. Outside of the breeding season it occupies a wider variety of habitats, including farmyards, sewage farms, forest tracks, tea estates and even town centres (IUCN 2017).	Potential occurrence - vagrant
<i>Pandion haliaetus</i> - Osprey	M	S5	PMST	This species inhabits the areas around shallow waters, being sufficiently tolerant of human settlement to persist in suburban and sometimes urban environments. The species predominantly feeds on live fish and builds large nests high in exposed trees (IUCN 2017).	Potential occurrence - vagrant
<i>Thinornis rubricollis</i> - Hooded Plover	M	P4	PMST, NatureMap	The hooded plover (western) inhabits ocean beaches and the edges of near-coastal and inland salt-lakes that may be hundreds of kilometres from the coast. It occasionally occurs inland from the edges of lakes, on nearby grassy freshwater seepages, and in estuaries. It appears nomadic, forming flocks of hundreds on inland lakes in the early breeding season and forming very large non-breeding flocks near coastal salt-lakes (Marchant & Higgins 1990).	Does not occur – preferred habitat is not present
<i>Himantopus himantopus</i> – Pied Stilt	M		PMST	This is a marine shore bird and is found on the coast and in estuaries. Found to feed along the muddy margins of wetlands.	Does not occur – preferred habitat is not present

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
<i>Charadrius ruficapillus</i> -Red-capped Plover	M		PMST	Beach-nesting shore bird on coastline but found in saltlakes inland. They usually inhabit wide, bare sandflats or mudflats at the margins of saline, brackish or freshwater wetlands.	Does not occur – preferred habitat is not present
<i>Philomachus pugnax</i> — Ruff	M		PMST, Naturemap	Found on generally fresh, brackish of saline wetlands with exposed mudflats at the edges. It is found in terrestrial wetlands including lakes, swamps, pools, lagoons, tidal rivers, swampy fields and floodlands. They are occasionally seen on sheltered coasts, in harbours, estuaries, seashores and are known to visit sewage farms and saltworks.	Does not occur – preferred habitat is not present
<i>Plegadis falcinellus</i> – Glossy Ibis	IA		Naturemap	A migratory marine bird that prefers fresh water marshes that can be found along the edges of lakes, rivers, lagoons, flood-plains, sewage ponds and cultivated areas under irrigation. The species can also be found along coastal habitats such as estuaries, saltmarshes and coastal lagoons. (DotEE 2018c).	Does not occur – preferred habitat is not present
<i>Recurvirostra novaehollandiae</i> – Red-necked Avocet	M		PMST	Found to forage in the water of shallow wetlands.	Does not occur – preferred habitat is not present
<i>Tringa glareola</i> – Wood Sandpiper	IA	-	Naturemap	Uses well-vegetated, shallow, freshwater wetlands, such as swamps, billabongs, lakes, pools and waterholes. inundated grasslands, short herbage or wooded floodplains, where floodwaters are temporary or receding, and irrigated crops. They are also found at some small wetlands only when they are drying (DotEE 2018c)	Does not occur – preferred habitat is not present
<i>Tringa nebularia</i> – Common Greenshank	IA	-	Naturemap	The Common Greenshank is found in a wide variety of inland wetlands and sheltered coastal habitats of varying salinity. It occurs in sheltered coastal habitats, typically with large mudflats and saltmarsh, mangroves or seagrass. Habitats include embayment's, harbours, river estuaries, deltas and lagoons and are recorded less often in round tidal	Does not occur – preferred

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Species	Conservation Code		Source ³	Preferred Habitat	Likelihood and justification
	EPBC Act ¹	WC Act ²			
				pools, rock-flats and rock platforms. The species uses both permanent and ephemeral terrestrial wetlands, including swamps, lakes, dams, rivers, creeks, billabongs, waterholes and inundated floodplains, claypans and salt flats DotEE 2018c).	habitat is not present
<i>Tringa stagnatilis</i> – Marsh Sandpiper	IA	-	Naturemap	This species is commonly found along coastal and inland wetlands within Australia. Within Western Australia records are scattered and are mainly found along the coast. They prefer permanent or ephemeral wetlands with varying salinity levels such as swamps, salt pans, saltmarshes, intertidal mudflats and estuaries (DotEE 2018c).	Does not occur – preferred habitat is not present
<i>Isoodon fusciventer</i> - Quenda		P4	NatureMap	Known habitat is swampy and/or scrubby vegetation with dense cover, often feeds in adjacent forests and woodland that is burnt on a regular basis. The species will thrive in open habitat in the absence of introduced predators.	Potential – Preferred habitat is present.
<i>Oxyura australis</i> – Blue-billed Duck	-	P4	NatureMap	Can be found in areas of deep, permanent wetlands and swamps with dense aquatic vegetation and predominately lives in the water, only leaving if disturbed or to move for breeding (NSW OEH 2018).	Does not occur – preferred habitat is not present

¹Species listed under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act).

CR = listed as Critically Endangered under the EPBC Act.

EN = listed as Endangered under the EPBC Act.

VU = listed as Vulnerable under the EPBC Act.

²Species listed in Western Australia under the *Wildlife Conservation Act 1950* (WC Act) or by the Department of Biodiversity, Conservation and Attractions (DBCA).

S1 = Schedule 1: Fauna that is rare or likely to become extinct as critically endangered fauna (CR) under the WC Act.

S2 = Schedule 2: Fauna that is rare or likely to become extinct as endangered fauna (EN) under the WC Act.

S3 = Schedule 3: Fauna that is rare or likely to become extinct as vulnerable fauna (VU) under the WC Act.

S7 = Schedule 7: Other specially protected fauna (OS) under the WC Act.

P2 = Priority 2: Poorly-known species – species that are known from one or a few locations (generally five or less), some of which are on lands managed primarily for nature conservation (DBCA).

P3 = Priority 3: Poorly known species – species that are known from several locations, and the species does not appear to be under imminent threat (DBCA).

P4 = Priority 4: Rare, Near Threatened and other species in need of monitoring (DBCA).

³NatureMap = NatureMap database search (DBCA 2007-2018).

PMST = EPBC Act Protected Matters Search Tool (DotEE 2018).



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T 02 4201 2264
F 02 9542 5622

NAROOMA

5/20 Cauty Street
Narooma NSW 2546
T 02 4302 1266
F 02 9542 5622

MUDGEES

Unit 1, Level 1
79 Market Street
Mudgee NSW 2850
T 02 4302 1234
F 02 6372 9230

GOSFORD

Suite 5, Baker One
1-5 Baker Street
Gosford NSW 2250
T 02 4302 1221
F 02 9542 5622

ADELAIDE

2, 70 Pirie Street
Adelaide SA 5000
T 08 8470 6650
F 02 9542 5622

1300 646 131
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15. FINANCE & CORPORATE SERVICES DIVISION ISSUES

15.1 PAYMENTS MADE FROM MUNICIPAL AND TRUST FUND - MARCH 2019

Author(s)	N Mauricio
Attachments	1. Payments Listing - March 2019 ↓ 2. Corporate Credit Cards - March 2019 ↓

RECOMMENDATION

That Council receive the lists of payments made from the Municipal and Trust funds for March 2019, as attached to the Agenda.

Background

Council has delegated its power to make payments from the Municipal or Trust fund to the CEO and other sub-delegates under LGAFCS4.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

Submission

N/A

Report

A listing of all payments made during March 2019 totalling \$17,824,126.66 is attached to the Agenda for review. This includes the details for the 677 individual EFT payments made by the City for goods and services received totalling \$14,965,546.254. The listing also shows summarised totals for corporate credit cards, payroll and bank fee payments. Any cancelled payments have also been listed for completeness purposes.

Also included for the first time is a listing of all staff corporate credit cards and their individual monthly spends for March. The CEO's credit card monthly spend has been itemised and this action is consistent with the recommendations of the Office of the Auditor General's audit on controls over corporate credit cards, as recently reviewed by the City and reported to the Audit & Strategic Finance Committee meeting in March 2019.

Strategic Plans/Policy Implications

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes

Ensure sound long term financial management and deliver value for money

Budget/Financial Implications

All payments made have been provided for within the City's annual budget as adopted and amended by Council.

Legal Implications

This item ensures compliance with S 6.10(d) of the *Local Government Act 1995* and Regulations 12 & 13 of the *Local Government (Financial Management) Regulations 1996*.

Community Consultation

N/A

Risk Management Implications

Council is receiving the list of payments already made by the City in meeting its contractual obligations. This is a statutory requirement and allows Council to review and question any payment made.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil

MARCH PAYMENTS LISTING

MUNICIPAL & TRUST FUND

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF119423	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	5/03/2019	1,987.30
EF119424	99997	COMMUNITY OF AUBIN GROVE DELEGATED AUTHORITY LGACS7	5/03/2019	565.40
EF119425	99997	GEOFFREY LYNN REIMBURSEMENT OF BANK FEES	5/03/2019	560.00
EF119426	11758	WATER CORP UTILITY ACCOUNT ONLY - PLEASE REFER TO 11760 WHEN RAISING PO WATER USAGE / SUNDRY CHARGES	5/03/2019	56,760.85
EF119427	10484	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY INDUSTRY REGULATION AND SAFETY	8/03/2019	13,405.78
EF119428	10118	AUSTRALIA POST POSTAGE CHARGES	11/03/2019	19,578.83
EF119429	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	11/03/2019	1,115.60
EF119430	10154	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	11/03/2019	435,697.00
EF119431	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	11/03/2019	2,067.85
EF119432	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	11/03/2019	57.45
EF119433	10888	LJ CATERERS CATERING SERVICES	11/03/2019	7,764.91
EF119434	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS	11/03/2019	102.50
EF119435	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	11/03/2019	496.00
EF119436	11860	45S CLUB PAYROLL DEDUCTIONS	11/03/2019	18.00
EF119437	12025	TELSTRA CORPORATION COMMUNICATIONS SERVICES	11/03/2019	2,768.34
EF119438	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	11/03/2019	13,701.04
EF119439	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	11/03/2019	1,452.75
EF119440	21681	CAPTAIN COOK CRUISES SWAN RIVER CRUISES	11/03/2019	4,775.00
EF119441	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	11/03/2019	608.14
EF119442	27606	GEMTEK AUTOMATION ELECTRICAL	11/03/2019	19,713.66
EF119443	88888	AIGLE ROYAL DEVELOPMENTS PTY LTD BOND REFUND	11/03/2019	27,400.97
EF119444	88888	WILLIAM BROWN BOND REFUND	11/03/2019	500.00
EF119445	99996	TANGENT NOMINEES PTY LTD RATES REFUND	11/03/2019	1,150.39
EF119446	99996	HARCOURTS FOCUS RATES REFUND	11/03/2019	404.00
EF119447	99996	HARCOURTS FOCUS RATES REFUND	11/03/2019	380.00
EF119448	99996	HARCOURTS FOCUS RATES REFUND	11/03/2019	555.00
EF119449	99996	HARCOURTS FOCUS RATES REFUND	11/03/2019	377.00
EF119450	99996	HARCOURTS FOCUS RATES REFUND	11/03/2019	457.00
EF119451	99996	G C SHAW RATES REFUND	11/03/2019	1,085.00
EF119452	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	12/03/2019	2,223.35
EF119453	10047	ALINTA ENERGY NATURAL GAS & ELECTRICITY SUPPLY	14/03/2019	6,878.70
EF119454	10456	DATANET SOFTWARE MODIFICATIONS	14/03/2019	398.20
EF119455	10535	WORKPOWER INCORPORATED EMPLOYMENT SERVICES - PLANTING	14/03/2019	417.12
EF119456	10794	JASON SIGNS SIGNMAKERS SIGNS	14/03/2019	1,727.00
EF119457	11036	NORTHLAKE ELECTRICAL ELECTRICAL SERVICES	14/03/2019	2,607.00
EF119458	11205	QUALITY TRAFFIC MANAGEMENT PTY LTD	14/03/2019	1,607.38

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
		TRAFFIC CONTROL SERVICES		
EF119459	11208	QUICK CORPORATE AUSTRALIA PTY LTD	14/03/2019	5,962.28
		STATIONERY/CONSUMABLES		
EF119460	11304	SANAX MEDICAL & FIRST AID SUPPLIES	14/03/2019	303.53
		MEDICAL SUPPLIES		
EF119461	11483	ST JOHN AMBULANCE AUST WA OPERATIONS	14/03/2019	352.00
		FIRST AID COURSES		
EF119462	11625	TOTAL EDEN PTY LTD	14/03/2019	1,070.08
		RETICULATION SUPPLIES		
EF119463	11794	SYNERGY	14/03/2019	270,130.69
		ELECTRICITY USAGE/SUPPLIES		
EF119464	14598	ALF REBOLA THE GOOD GUYS	14/03/2019	1,977.00
		ELECTRICAL GOODS		
EF119465	17279	AUSSIE COOL SHADES SAILS AWNINGS & HOME SECURITY	14/03/2019	14,311.00
		SHADE SAILS & AWNINGS		
EF119466	17553	ALTUS TRAFFIC PTY LTD	14/03/2019	2,262.00
		TRAFFIC CONTROL SERVICES		
EF119467	20236	PROTECTION 1 PTY LTD	14/03/2019	1,859.00
		SECURITY SYSTEMS/SERVICES		
EF119468	21529	BRAND SUCCESS	14/03/2019	3,553.00
		PROMOTIONAL PRODUCTS		
EF119469	22511	JOHNNY'S TILING	14/03/2019	308.00
		TILING SERVICES		
EF119470	22602	DENSFORD CIVIL PTY LTD	14/03/2019	7,755.00
		CIVIL & ELECTRICAL WORKS		
EF119471	23253	KOTT GUNNING	14/03/2019	644.82
		LEGAL SERVICES		
EF119472	23450	CLEVER DESIGNS	14/03/2019	2,582.70
		UNIFORMS		
EF119473	24945	NS PROJECTS PTY LTD	14/03/2019	3,300.00
		PROJECT MANAGEMENT SERVICES		
EF119474	25415	JANDAKOT STOCK & PET SUPPLIES	14/03/2019	71.60
		PET SUPPLIES		
EF119475	25957	GOVERNANCE INSTITUTE OF AUSTRALIA LTD	14/03/2019	1,495.00
		EDUCATION, TRAINING AND MEMBERSHIP SERVI		
EF119476	26029	AUTOSWEEP WA	14/03/2019	1,320.00
		SWEEPING SERVICES		
EF119477	26382	RANGS GRAPHICS AND DESIGN	14/03/2019	1,210.00
		SOFTWARE LICENCES		
EF119478	26416	COOLBELLUP NEWSAGENCY THE TRUSTEE FOR DAWKINS FAMILY TRUST	14/03/2019	1,337.13
		NEWSPAPER DELIVERY SERVICES		
EF119479	26442	BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES	14/03/2019	1,120.00
		LOCKSMITH & SECURITY SERVICES		
EF119480	26547	P. J. WRIGHT & ASSOCIATES PTY LTD	14/03/2019	2,475.00
		CONSULTANCY SERVICES		
EF119481	26549	SHARON GREGORY (KOORT-KADAK CONSULTANCY)	14/03/2019	50.00
		CONSULTANCY SERVICES		
EF119482	26791	MONSTERBALL AMUSEMENT & HIRE	14/03/2019	3,890.00
		AMUSEMENT HIRE		
EF119483	26898	SPANDEX ASIA PACIFIC PTY LTD	14/03/2019	3,483.23
		SIGNAGE SUPPLIER		
EF119484	26938	MAJESTIC PLUMBING	14/03/2019	23,853.57
		PLUMBING SERVICES		
EF119485	27027	FRIG TECH WA	14/03/2019	434.56
		REFRIDGERATION SERVICES		
EF119486	27034	ADELBY PTY LTD	14/03/2019	275.00
		FIREBREAK CONSTRUCTION		
EF119487	27130	ADLINE MEDIA PTY LTD	14/03/2019	1,446.85
		DIGITAL MARKETING & SOFTWARE SERVICE PRO		
EF119488	27133	MARINDUST SALES	14/03/2019	3,975.40
		GOAL POSTS		
EF119489	27138	MARINA INDUSTRIES ASSOCIATION LTD	14/03/2019	540.00
		SUBSCRIPTION		
EF119490	27215	METAL WORKS PERTH	14/03/2019	143.00
		SIGNAGE		
EF119491	27443	GLOBAL FOOD SAFETY AUDITING	14/03/2019	742.50
		AUDITING SERVICES		
EF119492	27455	SITE PROTECTIVE SERVICES	14/03/2019	2,279.20
		CCTV PARTS		
EF119493	27482	BILLI AUSTRALIA PTY LTD	14/03/2019	53.90
		WATER FILTER TAPS		
EF119494	27493	PERITAS CIVIL PTY LTD	14/03/2019	579.70
		CONSULTANCY		
EF119495	27513	MICROPOWER PTY LTD	14/03/2019	1,320.00
		SOFTWARE		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF119496	27529	WA LIBRARY SUPPLIES LIBRARY SUPPLIES & FURNITURE	14/03/2019	104.10
EF119497	27603	IRENE OSBORNE DIP.FA ARTIST	14/03/2019	4,000.00
EF119498	27626	INTERNATIONAL MARINA CONSULTANTS PTY LTD CONSULTANCY	14/03/2019	6,739.79
EF119499	27683	CLEANAWAY INDUSTRIAL SOLUTIONS PTY LTD WASTE SERVICES	14/03/2019	11,778.80
EF119500	88888	NEVILLE KIRBY BOND REFUND	14/03/2019	500.00
EF119501	99997	SERBIAN COMMUNITY KRAJINA INC GRANT	14/03/2019	350.00
EF119502	99997	IHC IHC PAYMENT WE 10/03/19	14/03/2019	25,582.39
EF119503	99997	FDC FDC PAYMENT WE 10/03/19	14/03/2019	52,186.52
EF119504	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	19/03/2019	13,395.00
EF119505	10484	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY INDUSTRY REGULATION AND SAFETY	19/03/2019	461.00
EF119506	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	19/03/2019	1,853.85
EF119507	27661	MATRIX PRODUCTIONS EVENT MNGEMENT	19/03/2019	1,768.80
EF119508	12565	SOUTHERN METRO REGIONAL COUNCIL - LOANS LOAN REPAYMENT	20/03/2019	395,082.96
EF119509	99997	NERIDA DOLZADELLI PAYMENT OF UNSPENT HOME CARE FUNDS	20/03/2019	170.53
EF119510	10590	DEPARTMENT OF FIRE AND EMERGENCY SERVICES ESL LEVY & RELATED COSTS	22/03/2019	5,394,314.40
EF119511	99996	TANJA RADIC RATES REFUND	22/03/2019	514.00
EF119512	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	25/03/2019	1,115.60
EF119513	10154	AUSTRALIAN TAXATION OFFICE PAYROLL DEDUCTIONS	25/03/2019	439,137.00
EF119514	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	25/03/2019	2,540.56
EF119515	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	25/03/2019	57.45
EF119516	11001	LOCAL GOVERNMENT RACING & CEMETERIES EMPLOYEES UNION LGRCEU PAYROLL DEDUCTIONS	25/03/2019	102.50
EF119517	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	25/03/2019	497.11
EF119518	11860	45S CLUB PAYROLL DEDUCTIONS	25/03/2019	18.00
EF119519	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	25/03/2019	13,701.04
EF119520	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	25/03/2019	1,452.75
EF119521	25987	TOYOTA FLEET MANAGEMENT PAYROLL DEDUCTIONS - NOVATED LEASE	25/03/2019	608.14
EF119522	27387	STACKMAP INDOOR MAPPING SOFTWARE	25/03/2019	2,910.29
EF119523	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	26/03/2019	2,751.49
EF119524	27492	SUPERCHOICE SERVICES PTY LIMITED PAYROLL DEDUCTIONS	26/03/2019	535,496.07
EF119525	99996	THOMAS MATHEIN RATES REFUND	29/03/2019	15.00
EF119526	99996	TAMMY MICHALE SHEPPARD RATES REFUND	29/03/2019	150.00
EF119527	99996	CJ & JP GLEESON RATES REFUND	29/03/2019	383.00
EF119528	99996	AMY LAWRENCE RATES REFUND	29/03/2019	150.00
EF119529	99996	GENYOU WANG RATES REFUND	29/03/2019	100.00
EF119530	99996	CARLTON SURVEYS RATES REFUND	29/03/2019	38.00
EF119531	99996	CARLIN TEAM RATES REFUND	29/03/2019	509.06
EF119532	99996	HATFIELD WAY PTY LTD RATES REFUND	29/03/2019	4,966.00
EF119533	99996	SHARON L GRIMSHAW	29/03/2019	1,743.24

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
		RATES REFUND		
EF119534	99996	RAQUEL RODRIGUES	29/03/2019	1,693.63
		RATES REFUND		
EF119535	99996	WENG KONG SUM	29/03/2019	469.78
		RATES REFUND		
EF119536	99996	JEREMY PETER HARDIMAN	29/03/2019	243.84
		RATES REFUND		
EF119537	99996	JESS QUENET	29/03/2019	1,000.00
		RATES REFUND		
EF119538	99996	ENGINEERING FOR KIDS AUSTRALIA	29/03/2019	150.00
		RATES REFUND		
EF119539	99996	ACCESS HOUSING	29/03/2019	103,793.97
		RATES REFUND		
EF119540	99996	LANDMARK SETTLEMENTS TRUST ACCOUNT	29/03/2019	93.85
		RATES REFUND		
EF119541	99996	VENTURA HOME GROUP PTY LTD	29/03/2019	755.66
		RATES REFUND		
EF119542	99996	KALMAR FACTORY DIRECT	29/03/2019	147.00
		RATES REFUND		
EF119543	99996	ANNETTE NASH	29/03/2019	2,345.90
		RATES REFUND		
EF119544	99996	SOUTH BEACH PTY LTD	29/03/2019	4,660.01
		RATES REFUND		
EF119545	99996	WA LAND AUTHORITY	29/03/2019	500.00
		RATES REFUND		
EF119546	99996	JOHN L WOODWARD	29/03/2019	779.38
		RATES REFUND		
EF119547	99996	MARZIA FERRO	29/03/2019	147.00
		RATES REFUND		
EF119548	99996	CAREY BOUWER	29/03/2019	1,032.86
		RATES REFUND		
EF119549	99996	A & P GALATI	29/03/2019	3,636.00
		RATES REFUND		
EF119550	88888	SUNDRY CREDITOR EFT	29/03/2019	500.00
		BOND REFUND		
EF119551	88888	COOGEE JETTY TO JETTY	29/03/2019	400.00
		BOND REFUND		
EF119552	88888	COOGEE JETTY TO JETTY	29/03/2019	200.00
		BOND REFUND		
EF119553	88888	MURIEL 1 PARTNERSHIP	29/03/2019	212,328.19
		BOND REFUND		
EF119554	88888	JUSTIN ABRAHAMS	29/03/2019	500.00
		BOND REFUND		
EF119555	88888	CHARLES BRETT	29/03/2019	5,625.00
		BOND REFUND		
EF119556	99997	MICHAEL PITT	29/03/2019	140.00
		SENIOR SECURITY SUBSIDY SCHEME		
EF119557	99997	RUZADAH DAYMOND	29/03/2019	200.00
		SENIOR SECURITY SUBSIDY SCHEME		
EF119558	99997	LILIAN FAVRO	29/03/2019	200.00
		SENIOR SECURITY SUBSIDY SCHEME		
EF119559	99997	KATHERINE BELL	29/03/2019	100.00
		SENIOR SECURITY SUBSIDY SCHEME		
EF119560	99997	LOUISE THOMAS	29/03/2019	50.00
		GRANTS, DONATIONS & REFUNDS		
EF119561	99997	JANICE LUCY	29/03/2019	50.00
		GRANTS, DONATIONS & REFUNDS		
EF119562	99997	BEIER, MELODY & CHRISTOPHER	29/03/2019	315.00
		MELODY BEIER - READERS ADVISORY COURSE		
EF119563	99997	NATALIA PEREIRA	29/03/2019	50.00
		COMPOST REBATE - N PEREIRA		
EF119564	99997	VANESSA AND MARK CLAYDEN	29/03/2019	96.00
		ARC REFUND		
EF119565	99997	LIAN XAVIER	29/03/2019	111.65
		REFUND REQUEST - LIAN XAVIER		
EF119566	99997	LLOYD ANDREW DAVIS	29/03/2019	300.00
		GRANTS, DONATIONS & REFUNDS		
EF119567	99997	MARC PETER MORESCHI	29/03/2019	300.00
		GRANTS, DONATIONS & REFUNDS		
EF119568	99997	DONNA MARIE FAHIE	29/03/2019	300.00
		CROSSOVER CONTRIBUTION		
EF119569	99997	ROBERT SANDERSON	29/03/2019	300.00
		SENIOR SECURITY SUBSIDY SCHEME		
EF119570	99997	BETTY FLOYD	29/03/2019	300.00
		SENIOR SECURITY SUBSIDY SCHEME		

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF119571	99997	MARGARET MILLER SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119572	99997	MARY ANNE GARDINER SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119573	99997	EDWARD HORSMAN SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	300.00
EF119574	99997	PHILIP JOHNSON SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	100.00
EF119575	99997	STAN ALLEN GRANTS, DONATIONS & REFUNDS	29/03/2019	145.00
EF119576	99997	LESLEY HANSON SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119577	99997	MICHAEL A'COURT SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119578	99997	COOGEE BEACH PROGRESS ASSOCIATION DELEGATED AUTHORITY LGACS7	29/03/2019	417.90
EF119579	99997	COOGEE BEACH PROGRESS ASSOCIATION DELEGATED AUTHORITY LGACS7	29/03/2019	427.50
EF119580	99997	R TIMPERLEY AND J PICKUP COMPOST BIN REBATE - J PICKUP	29/03/2019	44.00
EF119581	99997	DAVID AUSTIN SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119582	99997	BG & CA PLENTY COMPOST BIN REBATE - C PLENTY	29/03/2019	50.00
EF119583	99997	LINDA MCLARNON BIRD BATH REBATE LINDA MCLARNON	29/03/2019	50.00
EF119584	99997	ROSLYN LOPES BIRD BATH REBATE - ROSLYN LOPES	29/03/2019	29.70
EF119585	99997	NADIA MILNE EMPLOYEE REIMBURSEMENT NADIA MILNE	29/03/2019	35.00
EF119586	99997	KATHLEEN STOKES BIRD BATH REBATE KATHLEEN STOKES	29/03/2019	50.00
EF119587	99997	JULIE WRIGHT BIRD BATH REBATE JULIE WRIGHT	29/03/2019	50.00
EF119588	99997	LIONS AUSTRALIA DA LGACS2 - LIONS AUSTRALIA - THE INTER	29/03/2019	200.00
EF119589	99997	THE JOYS OF THE WOMEN INVOICE 386 - COOGEE LIVE	29/03/2019	150.00
EF119590	99997	FREE SPIRIT DANCE COMMUNITY INC INVOICE 01049	29/03/2019	300.00
EF119591	99997	DAGNERIS ALONZO COOGEE LIVE FESTIVAL - DANCE PERFORMANCE	29/03/2019	300.00
EF119592	99997	CSDA OFFICIAL DEPARTMENTAL RECEIPTS INVOICE 180093413	29/03/2019	216.81
EF119593	99997	FREMANTLE CAMERA HOUSE INVOICE 187180	29/03/2019	1,699.00
EF119594	99997	MATTHEW FOOT COMPOST BIN REBATE MATTHEW FOOT	29/03/2019	50.00
EF119595	99997	VALERIE DEFRENNE BIRD BATH REBATE VALERIE DEFRENNE	29/03/2019	50.00
EF119596	99997	LILIAN FAVRO SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	100.00
EF119597	99997	GAYNOR TRENKA SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	100.00
EF119598	99997	ANNE BRANDON SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	300.00
EF119599	99997	RAYMOND DE MOUILPIED SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119600	99997	FRANCES SILLITTO SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119601	99997	COCKBURN SES COCKBURN SES REIMBURSEMENT 13/03/19	29/03/2019	1,746.59
EF119602	99997	LESLIE J JOHNSTONE CROSSOVER CONTRIBUTION	29/03/2019	300.00
EF119603	99997	MESKI ASHAGRIE REIMBURSEMENT - MESKI ASHAGRIE	29/03/2019	948.60
EF119604	99997	MARKO MATIC CROSSOVER CONTRIBUTION MARKO MATIC	29/03/2019	300.00
EF119605	99997	ROSA ALBANESE CROSSOVER CONTRIBUTION - ROSA ALBANESE	29/03/2019	300.00
EF119606	99997	VICTORIA HALLIDAY CROSSOVER CONTRIBUTION VICTORIA HALLIDAY	29/03/2019	300.00
EF119607	99997	HUA ZHUNG SIAW CROSSOVER CONTRIBUTION HUA ZHUNG SIAW	29/03/2019	300.00
EF119608	99997	DANIELLE CAMMARANO	29/03/2019	300.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
		CROSSOVER - DANIELLE CAMMARANO		
EF119609	99997	BROCK GRAHAM REFUND COCKBURN ARC - BROCK GRAHAM	29/03/2019	220.00
EF119610	99997	LIZA-MARIE GALLAGHER GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119611	99997	RAMIN YEKANI GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119612	99997	MARY SUMMERS GRANTS, DONATIONS & REFUNDS	29/03/2019	115.00
EF119613	99997	MATTHEW BOWERMAN GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119614	99997	RHEA RATHAUR GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119615	99997	BABAK ZARRIN GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119616	99997	ROBERT VAN DER STROOM GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119617	99997	JOSEPHINE RADAICH GRANTS, DONATIONS & REFUNDS	29/03/2019	300.00
EF119618	99997	ROBERTA BUNCE REIMBURSEMENT FOR LUNCH	29/03/2019	38.00
EF119619	99997	THE WETLANDS CENTRE - COCKBURN SPONSORSHIP - CWEC - 2ND INSTALMENT 201	29/03/2019	49,920.89
EF119620	99997	VERONICA COOPER SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119621	99997	ROSS PEMBER SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	200.00
EF119622	99997	JOHAN VANMARIS SENIOR SECURITY SUBSIDY SCHEME	29/03/2019	300.00
EF119623	99997	COCKBURN RECREATION AND BOWLING CLUB PAT SPORTS EQUIPMENT GRANT #108	29/03/2019	1,000.00
EF119624	99997	COCKBURN COBRAS FOOTBALL CLUB ANDREW PEA SPORTS EQUIPMENT GRANT #108	29/03/2019	1,000.00
EF119625	99997	COCKBURN BOWLING AND RECREATION CLUB PAT MINOR CAPITAL WORKS 2019/8343333	29/03/2019	595.00
EF119626	99997	BROADEE BINDER JUNIOR SPORTS TRAVEL GRANT	29/03/2019	400.00
EF119627	99997	MADDISON MCCABE JUNIOR SPORTS TRAVEL GRANT	29/03/2019	400.00
EF119628	99997	GEORGIA MCCABE JUNIOR SPORTS TRAVEL GRANT	29/03/2019	400.00
EF119629	99997	MIA DAVIS JUNIOR SPORTS TRAVEL GRANT	29/03/2019	400.00
EF119630	99997	SHEFFIELD METAL FABRICATION INVOICE 24377A - 50% DEPOSIT	29/03/2019	1,938.75
EF119631	99997	R P TONELLO & J L KEMP INVOICE NO 25219	29/03/2019	500.00
EF119632	99997	WILLIAM BROWN PEN FEE REFUND LICENCE E164	29/03/2019	351.00
EF119633	99997	JANDAKOT BUSHFIRE BRIGADE JANDAKOT BUSHFIRE BRIGADE REIMBURSEMENT	29/03/2019	200.00
EF119634	99997	MARISA PIU COMPOST BIN REBATE MARISA PIU	29/03/2019	50.00
EF119635	99997	SALLY ROBINSON GRANTS, DONATIONS & REFUNDS	29/03/2019	1,170.00
EF119636	99997	MELODY & CHRISTOPHER BEIER GRANTS, DONATIONS & REFUNDS	29/03/2019	315.00
EF119637	99997	JANDAKOT BUSHFIRE BRIGADE JANDAKOT BUSHFIRE BRIGADE REIMBURSEMENT	29/03/2019	779.49
EF119638	99997	COCKBURN SES COCKBURN SES REIMBURSEMENT	29/03/2019	5,107.74
EF119639	99997	WILLIAM TAN AND BEE M SIM CROSSOVER REBATE - WILLIAM TAN	29/03/2019	300.00
EF119640	99997	ADRIAN CHESTER EMPLOYEE REIMBURSEMENT ADRIAN CHESTER	29/03/2019	35.00
EF119641	99997	THE JOYS OF THE WOMEN ITALIAN CHOIR INVOICE 388 - THE JOYS OF WOMEN CHOIR	29/03/2019	150.00
EF119642	99997	NEVILLE KIRKBY C068 PEN FEE REFUND - NEVILLE KIRBY	29/03/2019	493.00
EF119643	99997	INTERNATIONAL FOOD AND MULTICULTURE INC INVOICE 1011	29/03/2019	1,300.00
EF119644	99997	JEEVITA KANDASWAMY INVOICE 7 - JEEVITA KANDASWAMY	29/03/2019	500.00
EF119645	99997	MURDOCH UNIVERSITY PAYMENT TURTLE RESEARCH REHABILITATING RO	29/03/2019	13,200.00

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EF119646	99997	STUART GREER GLASSES CONTRIBUTION - S GREER	29/03/2019	300.00
EF119647	99997	CITY OF WANNEROO INVOICE 279-01	29/03/2019	43.00
EF119648	99997	BEELIAR COMMUNITY VOICE LGACS7 NEWSLETTER SUBSIDY	29/03/2019	422.14
EF119649	99997	BEELIAR COMMUNITY VOICE LGACS7 PO BOX HIRE	29/03/2019	130.00
EF119650	11867	KEVIN JOHN ALLEN MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119651	12740	MAYOR LOGAN HOWLETT MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	11,563.63
EF119652	19059	CAROL REEVE-FOWKES MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119653	20634	LEE-ANNE SMITH MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	4,465.00
EF119654	23339	STEPHEN PRATT MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119655	25353	PHILIP EVA MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119656	26696	CHAMONIX TERBLANCHE MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119657	27326	MICHAEL SEPAROVICH MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119658	27327	CHONTELLE SANDS MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119659	27475	LARA KIRKWOOD MONTHLY COUNCILLOR ALLOWANCE	29/03/2019	2,613.67
EF119660	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	29/03/2019	163,694.80
EF119661	10747	IINET LIMITED INTERNET SERVICES	29/03/2019	956.37
EF119662	11758	WATER CORP UTILITY ACCOUNT ONLY - PLEASE REFER TO 11760 WHEN RAISING PO WATER USAGE / SUNDRY CHARGES	29/03/2019	23,944.06
EF119663	10031	ADVANCED SPATIAL TECHNOLOGIES PTY LTD SOFTWARE MAINTENANCE & SUPPORT	29/03/2019	1,551.00
EF119664	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	29/03/2019	5,699.64
EF119665	10145	AUST MAYORAL AVIATION COUNCIL AMAC FEES	29/03/2019	3,740.00
EF119666	10160	DORMA AUSTRALIA PTY LTD AUTOMATIC DOOR SERVICES	29/03/2019	3,589.75
EF119667	10170	MACRI PARTNERS AUDITING SERVICES	29/03/2019	3,841.75
EF119668	10184	BENARA NURSERIES PLANTS	29/03/2019	374.00
EF119669	10207	BOC GASES GAS SUPPLIES	29/03/2019	540.97
EF119670	10212	BOSS BOLLARDS SECURITY PRODUCTS	29/03/2019	1,229.80
EF119671	10221	BP AUSTRALIA PTY LTD DIESEL/PETROL SUPPLIES	29/03/2019	24,669.11
EF119672	10226	BRIDGESTONE AUSTRALIA LTD TYRE SERVICES	29/03/2019	29,225.82
EF119673	10239	BUDGET RENT A CAR - PERTH MOTOR VEHICLE HIRE	29/03/2019	1,280.00
EF119674	10246	BUNNINGS BUILDING SUPPLIES PTY LTD HARDWARE SUPPLIES	29/03/2019	4,780.22
EF119675	10255	CABCHARGE AUSTRALIA PTY LTD CABCHARGES	29/03/2019	146.49
EF119676	10287	CENTRELINE MARKINGS LINEMARKING SERVICES	29/03/2019	6,490.00
EF119677	10333	CJD EQUIPMENT PTY LTD HARDWARE SUPPLIES	29/03/2019	1,222.51
EF119678	10346	COATES HIRE OPERATIONS PTY LTD EQUIPMENT HIRING SERVICES	29/03/2019	1,158.63
EF119679	10359	COCKBURN PAINTING SERVICE PAINTING SUPPLIES/SERVICES	29/03/2019	7,606.50
EF119680	10368	COCKBURN WETLANDS EDUCATION CENTRE COMMUNITY GRANT	29/03/2019	140.00
EF119681	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	29/03/2019	8,878.07
EF119682	10384	PROGILITY PTY LTD COMMUNICATION SERVICES	29/03/2019	14,706.78
EF119683	10422	REITSEMA PACKAGING	29/03/2019	582.15

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		ROAD LITTER BAGS		
EF119684	10483	LANDGATE	29/03/2019	565.40
		MAPPING/LAND TITLE SEARCHES		
EF119685	10502	DISABILITY SERVICES COMMISSION	29/03/2019	22,201.00
		DISABILITY SERVICES		
EF119686	10526	E & MJ ROSHER PTY LTD	29/03/2019	8,810.40
		MOWER EQUIPMENT		
EF119687	10528	EASIFLEET	29/03/2019	980.11
		VEHICLE LEASE		
EF119688	10535	WORKPOWER INCORPORATED	29/03/2019	37,514.86
		EMPLOYMENT SERVICES - PLANTING		
EF119689	10537	EDARTSUPPLIES	29/03/2019	369.50
		ART/CRAFT SUPPLIES		
EF119690	10580	FC COURIERS	29/03/2019	1,373.39
		COURIER SERVICES		
EF119691	10589	FINES ENFORCEMENT REGISTRY	29/03/2019	3,238.50
		FINES ENFORCEMENT FEES		
EF119692	10597	FLEXI STAFF PTY LTD	29/03/2019	42,602.67
		EMPLOYMENT SERVICES		
EF119693	10679	GRASSTREES AUSTRALIA	29/03/2019	11,550.00
		PLANTS & PLANTING SERVICES		
EF119694	10708	HEAVY AUTOMATICS PTY LTD	29/03/2019	128.26
		EQUIPMENT MAINTENANCE SERVICES		
EF119695	10732	HORIZONS WEST BUS & COACHLINES	29/03/2019	1,584.00
		TRANSPORTATION SERVICES		
EF119696	10768	INST OF PUBLIC WORKS ENG AUST - WA	29/03/2019	6,860.00
		MEMBERSHIP FEES		
EF119697	10783	JANDAKOT METAL INDUSTRIES PTY LTD	29/03/2019	4,350.50
		METAL SUPPLIES		
EF119698	10787	JANDAKOT ACCIDENT REPAIR CENTRE	29/03/2019	1,000.00
		PANEL BEATING SERVICES		
EF119699	10814	JR & A HERSEY PTY LTD	29/03/2019	540.33
		SAFETY CLOTHING SUPPLIES		
EF119700	10866	LANDCORP	29/03/2019	916.66
		COCKBURN CENTRAL WEST - AGREEMENT		
EF119701	10872	LAWN DOCTOR	29/03/2019	1,512.50
		TURF MAINTENANCE SERVICES		
EF119702	10879	LES MILLS AEROBIC S	29/03/2019	1,675.98
		INSTRUCTION/TRAINING SERVICES		
EF119703	10888	LJ CATERERS	29/03/2019	9,890.76
		CATERING SERVICES		
EF119704	10913	BUCHER MUNICIPAL PTY LTD	29/03/2019	7,618.71
		PURCHASE OF NEW PLANT / REPAIR SERVICES		
EF119705	10923	MAJOR MOTORS PTY LTD	29/03/2019	101.76
		REPAIRS/MAINTENANCE SERVICES		
EF119706	10938	MAXWELL ROBINSON & PHELPS	29/03/2019	3,434.58
		PEST & WEED MANAGEMENT		
EF119707	10942	MCGEES PROPERTY	29/03/2019	825.00
		PROPERTY CONSULTANCY SERVICES		
EF119708	10944	MCLEODS	29/03/2019	27,649.80
		LEGAL SERVICES		
EF119709	10982	MODERN TEACHING AIDS PTY LTD	29/03/2019	3,253.59
		TEACHING AIDS		
EF119710	10991	BEACON EQUIPMENT	29/03/2019	1,266.00
		MOWING EQUIPMENT		
EF119711	11004	MURDOCH UNIVERSITY OFFICE OF FINANCE, PLANNING & REPORTING	29/03/2019	3,069.80
		ANALYSING SERVICES		
EF119712	11028	NEVERFAIL SPRINGWATER LTD	29/03/2019	571.62
		BOTTLED WATER SUPPLIES		
EF119713	11036	NORTHLAKE ELECTRICAL	29/03/2019	72,446.68
		ELECTRICAL SERVICES		
EF119714	11039	NOVUS AUTO GLASS	29/03/2019	1,983.94
		WINDSCREEN REPAIR SERVICES		
EF119715	11182	PREMIUM BRAKE & CLUTCH SERVICE	29/03/2019	15,629.24
		BRAKE SERVICES		
EF119716	11205	QUALITY TRAFFIC MANAGEMENT PTY LTD	29/03/2019	34,392.44
		TRAFFIC CONTROL SERVICES		
EF119717	11208	QUICK CORPORATE AUSTRALIA PTY LTD	29/03/2019	8,304.16
		STATIONERY/CONSUMABLES		
EF119718	11244	RESEARCH SOLUTIONS PTY LTD	29/03/2019	4,017.04
		RESEARCH SERVICES		
EF119719	11248	RICOH AUSTRALIA	29/03/2019	80.55
		OFFICE EQUIPMENT		
EF119720	11284	ROYAL LIFE SAVING SOCIETY AUSTRALIA	29/03/2019	2,200.00
		TRAINING SERVICES		

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EF119721	11304	SANAX MEDICAL & FIRST AID SUPPLIES MEDICAL SUPPLIES	29/03/2019	538.87
EF119722	11308	BOSS INDUSTRIAL FORMALLY SBA SUPPLIES HARDWARE SUPPLIES	29/03/2019	2,994.95
EF119723	11334	SHENTON ENTERPRISES PTY LTD POOL EQUIPMENT/SERVICES	29/03/2019	10,801.55
EF119724	11337	SHERIDANS FOR BADGES NAME BADGES & ENGRAVING	29/03/2019	1,168.76
EF119725	11361	SIGMA CHEMICALS PTY LTD CHEMICAL SUPPLIES	29/03/2019	1,255.82
EF119726	11387	BIBRA LAKE SOILS SOIL & LIMESTONE SUPPLIES	29/03/2019	45.00
EF119727	11425	SOUTHERN METROPOLITAN REGIONAL COUNCIL WASTE DISPOSAL GATE FEES	29/03/2019	475,988.78
EF119728	11449	SPEARWOOD FLORIST ULTIMATE CO PTY LTD FLORAL ARRANGEMENTS	29/03/2019	125.00
EF119729	11459	SPEARWOOD VETERINARY HOSPITAL VETERINARY SERVICES	29/03/2019	145.00
EF119730	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	29/03/2019	521.00
EF119731	11502	STATE LAW PUBLISHER ADVERTISING SERVICES	29/03/2019	133.65
EF119732	11546	T FAULKNER & CO INSTALLATIONS/SUPPLY OF HAND RAILS	29/03/2019	15,235.00
EF119733	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	29/03/2019	18,645.00
EF119734	11619	TITAN FORD PURCHASE OF VEHICLES & SERVICING	29/03/2019	98,494.43
EF119735	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	29/03/2019	6,551.34
EF119736	11642	TRAILER PARTS PTY LTD TRAILER PARTS	29/03/2019	753.54
EF119737	11651	TREE WATERING SERVICES TREE WATERING SERVICES	29/03/2019	59,616.00
EF119738	11667	TURFMASTER FACILITY MANAGEMENT TURF & MOWING SERVICES	29/03/2019	24,361.70
EF119739	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	29/03/2019	4,702.50
EF119740	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	29/03/2019	859.62
EF119741	11702	VILLA DALMACIA ASSOCIATION INC. SPCIAL CLUB ACTIVITIES	29/03/2019	1,200.00
EF119742	11722	WA HINO SALES & SERVICE PURCHASE OF NEW TRUCKS / MAINTENANCE	29/03/2019	599.26
EF119743	11726	WA LIMESTONE CO LIMESTONE SUPPLIES	29/03/2019	3,762.62
EF119744	11742	WACKER NEUSON PTY LTD HARDWARE/EQUIPMENT SUPPLIES	29/03/2019	396.91
EF119745	11749	WARREN'S EARTHMOVING CONTRACTORS EARTHMOVING SERVICES	29/03/2019	3,080.00
EF119746	11773	WESFARMERS LANDMARK LIMITED CHEMICAL SUPPLIES	29/03/2019	1,422.74
EF119747	11787	DEPT OF TRANSPORT VEHICLE SEARCH FEES	29/03/2019	520.10
EF119748	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	29/03/2019	30,752.89
EF119749	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	29/03/2019	6,995.62
EF119750	11828	WORLDWIDE ONLINE PRINTING - O'CONNOR PRINTING SERVICES	29/03/2019	1,362.87
EF119751	11841	YANGEBUP FAMILY CENTRE INC VENUE HIRE / GRANTS & DONATIONS	29/03/2019	1,637.00
EF119752	11873	WATTLEUP TRACTORS HARDWARE SUPPLIES	29/03/2019	668.90
EF119753	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS EXCAVATING/EARTHMOVING EQUIPMENT	29/03/2019	8,523.25
EF119754	12028	CITY OF ARMADALE ANIMAL DISPOSAL SERVICES	29/03/2019	173.10
EF119755	12153	HAYS PERSONNEL SERVICES PTY LTD EMPLOYMENT SERVICES	29/03/2019	8,050.18
EF119756	12193	SAGE CONSULTING ENGINEERS P/L CONSULTANCY SERVICES - LIGHTING	29/03/2019	30,173.00
EF119757	12207	CIVICA PTY LTD SOFTWARE SUPPORT/LICENCE FEES	29/03/2019	1,715.30
EF119758	12394	MP ROGERS & ASSOCIATES PTY LTD	29/03/2019	5,091.47

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		CONSULTANCY SERVICES - MARINE		
EF119759	12500	ELLENBY TREE FARM PLANT SUPPLIES	29/03/2019	13,376.00
EF119760	12589	AUSTRALIAN INSTITUTE OF MANAGEMENT TRAINING SERVICES	29/03/2019	3,036.00
EF119761	12656	COOGEE BEACH SURF LIFE SAVING CLUB INC POORE GROVE SLSC DEVELOPMENT COSTS	29/03/2019	3,352.00
EF119762	12796	ISENTIA PTY LTD MEDIA MONITORING SERVICES	29/03/2019	1,606.00
EF119763	12811	SPORTS CIRCUIT LINEMARKING SPORTS LINE MARKING SERVICES	29/03/2019	1,155.00
EF119764	12883	CONSERVATION VOLUNTEERS AUSTRALIA ENVIRONMENTAL SERVICES	29/03/2019	825.00
EF119765	13056	CLEANDUSTRIAL SERVICES PTY LTD CLEANING SERVICES	29/03/2019	85,212.75
EF119766	13074	DEPT OF AGRICULTURE, FISHERIES & FORESTRY QUARANTINE/AUDITING SERVICES	29/03/2019	660.00
EF119767	13393	SOUTH WEST GROUP CONTRIBUTIONS	29/03/2019	35,750.00
EF119768	13563	GREEN SKILLS INC EMPLOYMENT SERVICES	29/03/2019	15,933.12
EF119769	13671	WINC AUSTRALIA PTY LTD OFFICE/STATIONERY SUPPLIES	29/03/2019	726.40
EF119770	13779	PORTER CONSULTING ENGINEERS ENGINEERING CONSULTANCY SERVICES	29/03/2019	9,075.00
EF119771	13849	MCMULLEN NOLAN GROUP PTY LTD SURVEYING SERVICES	29/03/2019	20,722.90
EF119772	13860	KRS CONTRACTING WASTE COLLECTION SERVICES	29/03/2019	57,989.25
EF119773	13873	COCKBURN SES TRAFFIC MANAGEMENT SERVICES	29/03/2019	3,000.00
EF119774	14258	WARP GROUP PTY LTD ROAD CONSTRUCTION MATERIALS	29/03/2019	1,735.68
EF119775	14665	ANG, SANNY ENTERTAINMENT SERVICES - ORIGAMI	29/03/2019	198.00
EF119776	14667	APPEALING SIGNS SIGNS	29/03/2019	1,727.50
EF119777	15271	PLE COMPUTERS PTY LTD COMPUTER HARDWARE	29/03/2019	478.00
EF119778	15393	STRATAGREEN HARDWARE SUPPLIES	29/03/2019	10,280.31
EF119779	15588	NATURAL AREA HOLDINGS PTY LTD WEED SPRAYING	29/03/2019	9,486.82
EF119780	15746	WESTERN AUSTRALIA POLICE SERVICE POLICE CLEARANCES	29/03/2019	79.50
EF119781	15786	AD ENGINEERING INTERNATIONAL PTY LTD SIGNS - ELECTRONIC	29/03/2019	132.00
EF119782	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	29/03/2019	1,320.00
EF119783	15868	CARDNO (WA) PTY LTD CONSULTANCY SERVICES - ENGINEERING	29/03/2019	91,388.77
EF119784	16064	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	29/03/2019	21,132.43
EF119785	16107	WREN OIL WASTE DISPOSAL SERVICES	29/03/2019	16.50
EF119786	16257	THE FINISHING TOUCH GALLERY FRAMING SERVICES	29/03/2019	126.00
EF119787	16396	MAYDAY EARTHMOVING ROAD CONSTRUCTION MACHINE HIRE	29/03/2019	75,520.50
EF119788	16653	COMPLETE PORTABLES PTY LTD SUPPLY & HIRE OF MODULAR BUILDINGS	29/03/2019	9,741.33
EF119789	16846	ACTION GLASS & ALUMINIUM GLAZING SERVICES	29/03/2019	2,964.84
EF119790	16985	WA PREMIX CONCRETE SUPPLIES	29/03/2019	7,538.08
EF119791	17121	UNDERGROUND POWER DEVELOPMENT PTY LTD ELECTRICAL SERVICES	29/03/2019	8,415.00
EF119792	17279	AUSSIE COOL SHADES SAILS AWNINGS & HOME SECURITY SHADE SAILS & AWNINGS	29/03/2019	434.50
EF119793	17471	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	29/03/2019	1,339.11
EF119794	17555	MAIA FINANCIAL PTY LTD EQUIPMENT LEASE PAYMENTS	29/03/2019	201,218.60
EF119795	17608	NU-TRAC RURAL CONTRACTING BEACH CLEANING/FIREBREAK CONSTRUCTION	29/03/2019	8,873.36

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EF119796	17827	NIL SEN (WA) PTY LTD ELECTRICAL SERVICES	29/03/2019	11,578.07
EF119797	17927	SHARYN EGAN ARTISTIC SERVICES	29/03/2019	44,600.00
EF119798	18126	DELL AUSTRALIA PTY LTD COMPUTER HARDWARE	29/03/2019	25,124.00
EF119799	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	29/03/2019	1,254.00
EF119800	18272	AUSTRACLEAR LIMITED INVESTMENT SERVICES	29/03/2019	89.75
EF119801	18695	MYAREE CRANE HIRE CRANE HIRE	29/03/2019	363.00
EF119802	18734	P & R EDWARDS ENTERTAINMENT SERVICES	29/03/2019	565.00
EF119803	18763	LOCAL COMMUNITY INSURANCE SERVICES COMMUNITY INSURANCE POLICIES	29/03/2019	179.01
EF119804	18801	FREMANTLE BIN HIRE BIN HIRE - SKIP BINS	29/03/2019	420.00
EF119805	18962	SEALANES (1985) P/L CATERING SUPPLIES	29/03/2019	2,303.49
EF119806	19502	WORLEYPARSONS SERVICES PTY LTD ENGINEERING CONSULTANCY SERVICES	29/03/2019	12,033.45
EF119807	19533	WOOLWORTHS LTD GROCERIES	29/03/2019	3,139.76
EF119808	19541	TURF CARE WA PTY LTD TURF SERVICES	29/03/2019	1,320.00
EF119809	19673	WA INTERPRETERS PTY LTD TRANSLATION/INTERPRETING	29/03/2019	247.50
EF119810	19776	JOSH BYRNE & ASSOCIATES ENVIRONMENTAL CONSULTANT	29/03/2019	23,258.40
EF119811	19856	WESTERN TREE RECYCLERS SHREDDING SERVICES	29/03/2019	27,836.44
EF119812	19938	ECHELON AUSTRALIA PTY LTD INSURANCE SERVICES	29/03/2019	660.00
EF119813	20000	AUST WEST AUTO ELECTRICAL PTY LTD AUTO ELECTRICAL SERVICES	29/03/2019	19,160.62
EF119814	20110	TOWN OF CAMBRIDGE LIBRARY BOOKS AND LSL REIMBURSEMENTS	29/03/2019	13,763.71
EF119815	20146	DATA#3 LIMITED CONTRACT IT PERSONNEL & SOFTWARE	29/03/2019	53,350.00
EF119816	20236	PROTECTION 1 PTY LTD SECURITY SYSTEMS/SERVICES	29/03/2019	13,356.95
EF119817	20321	RIVERJET PTY LTD EDUCTING-CLEANING SERVICES	29/03/2019	22,011.00
EF119818	20535	HOME-GROWN THEATRE DRAMA CLASSES	29/03/2019	3,300.00
EF119819	20549	A1 CARPET, TILE & GROUT CLEANING CLEANING SERVICES - TILES/CARPET	29/03/2019	2,904.00
EF119820	20631	ID CONSULTING PTY LTD CONSULTANCY SERVICES	29/03/2019	330.00
EF119821	20746	ACCUWEIGH WEIGHING EQUIPMENT	29/03/2019	2,288.00
EF119822	20763	JECODA CONCRETE CONCRETE SUPPLY	29/03/2019	19,151.00
EF119823	20867	FARM INFORMATION SERVICES TRAINING/INSTRUCTION	29/03/2019	5,750.00
EF119824	21120	SHOREWATER MARINE PTY LTD MARINE CONSTRUCTION SERVICES	29/03/2019	3,854.54
EF119825	21127	JOANNA AYCKBOURN (VOICES IN SINC) INSTRUCTION - SINGING	29/03/2019	400.00
EF119826	21291	CHITTERING VALLEY WORM FARM ENVIRONMENTAL EDUCATION	29/03/2019	2,640.00
EF119827	21294	CAT HAVEN ANIMAL SERVICES	29/03/2019	1,626.00
EF119828	21371	LD TOTAL SANPOINT PTY LTD LANDSCAPING WORKS/SERVICES	29/03/2019	49,194.03
EF119829	21529	BRAND SUCCESS PROMOTIONAL PRODUCTS	29/03/2019	423.50
EF119830	21627	MANHEIM PTY LTD IMPOUNDED VEHICLES	29/03/2019	352.00
EF119831	21665	MMJ REAL ESTATE (WA) PTY LTD PROPERTY MANAGEMENT SERVICES	29/03/2019	30,638.54
EF119832	21744	JB HI FI - COMMERCIAL ELECTRONIC EQUIPMENT	29/03/2019	3,239.00
EF119833	21747	UNICARE HEALTH	29/03/2019	629.50

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		WHEELCHAIR HIRE		
EF119834	21946	RYAN'S QUALITY MEATS MEAT SUPPLIES	29/03/2019	1,245.79
EF119835	22106	INTELIIFE GROUP SERVICES - DAIP	29/03/2019	6,254.28
EF119836	22119	BINDI BINDI DREAMING MARISSA VERMA CONSULT - ABORIGINAL EDUCATION/ENT	29/03/2019	605.00
EF119837	22337	SEGAFREDO ZANETTI AUST PTY LTD COFFEE & COFFEE MACHINES	29/03/2019	120.00
EF119838	22376	BCI SALES PTY LTD BUS SALES, REPAIRS, MAINTENANCE	29/03/2019	573.35
EF119839	22553	BROWNES FOOD OPERATIONS CATERING SUPPLIES	29/03/2019	715.80
EF119840	22569	SONIC HEALTH PLUS PTY LTD MEDICAL SERVICES	29/03/2019	2,217.60
EF119841	22602	DENSFORD CIVIL PTY LTD CIVIL & ELECTRICAL WORKS	29/03/2019	5,764.00
EF119842	22619	KSC TRAINING TRAINING SERVICES	29/03/2019	1,155.00
EF119843	22623	LANDMARK PRODUCTS LTD LANDSCAPE INFRASTRUCTURE	29/03/2019	3,641.00
EF119844	22624	AUSSIE EARTHWORKS PTY LTD EARTHWORKS	29/03/2019	83,250.20
EF119845	22639	SHATISH CHAUHAN TRAINING SERVICES - YOGA	29/03/2019	3,076.50
EF119846	22651	SPRAYMASTER SPRAY SHOP SPAYING EQUIPMENT	29/03/2019	82.50
EF119847	22680	LEONARD THORN CULTURAL PRESENTATION SERVICES	29/03/2019	150.00
EF119848	22681	ABBEY BLINDS & CURTAINS BLINDS	29/03/2019	1,958.00
EF119849	22682	BEAVER TREE SERVICES PTY LTD TREE PRUNING SERVICES	29/03/2019	95,762.51
EF119850	22752	ELGAS LIMITED GAS SUPPLIES	29/03/2019	233.20
EF119851	22806	PUMA ENERGY (AUSTRALIA) FUELS PTY LTD FUEL SUPPLIES	29/03/2019	132,176.86
EF119852	22903	UNIQUE INTERNATIONAL RECOVERIES LLC DEBT COLLECTORS	29/03/2019	358.40
EF119853	23308	DIVERSITY SUSTAINABLE DEVELOPMENT CONSULTANTS PTY LTD AUDITING SERVICES-WATER EFFICIENCY	29/03/2019	3,850.00
EF119854	23351	COCKBURN GP SUPER CLINIC LIMITED T/A COCKBURN INTEGRATED HEALTH LEASING FEES	29/03/2019	991.01
EF119855	23450	CLEVER DESIGNS UNIFORMS	29/03/2019	58.80
EF119856	23457	TOTALLY WORKWEAR FREMANTLE CLOTHING - UNIFORMS	29/03/2019	1,794.52
EF119857	23570	A PROUD LANDMARK PTY LTD LANDSCAPE CONTRUCTION SERVICES	29/03/2019	61,223.98
EF119858	23579	DAIMLER TRUCKS PERTH PURCHASE OF NEW TRUCK	29/03/2019	46,453.00
EF119859	23685	ASTRO SYNTHETIC TURF PTY LTD SITE INSPECTIONS	29/03/2019	935.00
EF119860	23817	ARUP PTY LTD CONSULTANCY-ENG, PLANNING, DESIGN	29/03/2019	2,233.00
EF119861	23971	FIND WISE LOCATION SERVICES LOCATING SERVICES - UNDERGROUND	29/03/2019	1,489.40
EF119862	24156	MASTEC AUSTRALIA PTY LTD PURCHASE OF NEW BINS	29/03/2019	26,611.20
EF119863	24275	TRUCK CENTRE WA PTY LTD PURCHASE OF NEW TRUCK	29/03/2019	1,335.55
EF119864	24506	AMARANTI'S PERSONAL TRAINING PERSONAL TRAINING SERVICES	29/03/2019	546.00
EF119865	24655	AUTOMASTERS SPEARWOOD VEHICLE SERVICING	29/03/2019	2,511.00
EF119866	24734	MYRIAD IMAGES PHOTOGRAPHY SERVICES	29/03/2019	1,705.00
EF119867	24736	ZENIEN CCTV CAMERA LICENCES	29/03/2019	866.47
EF119868	24748	PEARMAN'S ELECTRICAL & MECHANICAL SERVICES P/L ELECTRICAL SERVICES	29/03/2019	22,323.18
EF119869	24864	FREMANTLE FOOTBALL CLUB MERCHANDISE STOCK FOR RETAIL SALE	29/03/2019	4,400.00
EF119870	24945	NS PROJECTS PTY LTD PROJECT MANAGEMENT SERVICES	29/03/2019	6,050.00

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EF119871	24949	BITUMEN SURFACING THE TRUSTEE FOR COMPLETE ROAD SERVICES TRUST BITUMEN SUPPLIES	29/03/2019	11,821.35
EF119872	24978	AMBIUS PLANTS SUPPLIES	29/03/2019	519.56
EF119873	25063	SUPERIOR PAK PTY LTD VEHICLE MAINTENANCE	29/03/2019	1,337.30
EF119874	25092	LINKS MODULAR SOLUTIONS PTY LTD SOFTWARE - ANNUAL SUPPORT & UPGRADES	29/03/2019	385.00
EF119875	25102	FREMANTLE MOBILE WELDING WELDING SERVICES	29/03/2019	8,857.20
EF119876	25110	TOYOTA MATERIAL HANDLING PTY LTD SPARE PARTS	29/03/2019	89.65
EF119877	25115	FIGG INVESTMENT MANAGEMENT SERVICES	29/03/2019	2,750.00
EF119878	25121	IMAGESOURCE DIGITAL SOLUTIONS BILLBOARDS	29/03/2019	3,476.11
EF119879	25128	HORIZON WEST LANDSCAPE & IRRIGATION P/L LANDSCAPING SERVICES	29/03/2019	41,054.63
EF119880	25264	ACURIX NETWORKS PTY LTD WIFI ACCESS SERVICE	29/03/2019	5,812.40
EF119881	25374	RIVERSIDE TROPHIES TROPHIES	29/03/2019	3,501.10
EF119882	25415	JANDAKOT STOCK & PET SUPPLIES PET SUPPLIES	29/03/2019	118.75
EF119883	25418	CS LEGAL LEGAL SERVICES	29/03/2019	40,365.36
EF119884	25586	ENVIROVAP PTY LTD HIRE OF LEACHATE UNITS	29/03/2019	9,377.50
EF119885	25644	DYMOCKS GARDEN CITY PURCHASE OF BOOKS	29/03/2019	624.61
EF119886	25645	YELAKITJ MOORT NYUNGAR ASSOCIATION INC WELCOME TO THE COUNTRY PERFORMANCES	29/03/2019	2,400.00
EF119887	25657	LOCK JOINT AUSTRALIA THE TRUSTEE FOR THE GHERBAZ FAMILY TRUST LOCKSMITH SERVICES	29/03/2019	935.00
EF119888	25664	GETTY IMAGES VISUAL CONTENT - CREATIVE AND EDITORIAL	29/03/2019	5,500.00
EF119889	25713	DISCUS ON DEMAND THE TRUSTEE FOR DISCUS ON DEMAND UNIT TRUST PRINTING SERVICES	29/03/2019	3,019.12
EF119890	25733	MIRACLE RECREATION EQUIPMENT PLAYGROUND INSTALLATION / REPAIRS	29/03/2019	3,085.50
EF119891	25771	INTEGRAL DEVELOPMENT ASSOCIATES PTY LTD TRAINING COURSES	29/03/2019	354.20
EF119892	25813	LG CONNECT PTY LTD ERP SYSTEMS DEVELOPMENT	29/03/2019	4,224.00
EF119893	25832	EXTERIA STREET AND PARK INFRASTRUCTURE	29/03/2019	2,831.40
EF119894	25874	BRIGHTSKY AUSTRALIA HEALTHCARE PRODUCTS	29/03/2019	2,526.48
EF119895	25940	LEAF BEAN MACHINE COFFEE BEAN SUPPLY	29/03/2019	800.00
EF119896	25962	ALL LINES LINEMARKING SERVICES	29/03/2019	495.00
EF119897	25989	CULTURAL LEARNING CENTRE MOSAICA INC. CULTURAL GRANT	29/03/2019	200.00
EF119898	26020	GRANT ELEVATORS LIFT MAINTENANCE	29/03/2019	330.00
EF119899	26029	AUTOSWEEP WA SWEEPING SERVICES	29/03/2019	3,773.00
EF119900	26067	SPRAYKING WA PTY LTD CHEMICAL WEED CONTROL SERVICES	29/03/2019	10,810.75
EF119901	26110	DASH CIVIL CONTRACTING CONCRETING SERVICES	29/03/2019	58,528.60
EF119902	26114	GRACE RECORDS MANAGEMENT RECORDS MANAGEMENT SERVICES	29/03/2019	1,981.55
EF119903	26195	PLAY CHECK CONSULTING SERVICES	29/03/2019	660.00
EF119904	26251	HEALING INDIA CREATIVE ARTS FACILITATION SERVICES - WORKSHOPS	29/03/2019	300.00
EF119905	26257	PAPERBARK TECHNOLOGIES ARBORICULTURAL CONSULTANCY SERVICES	29/03/2019	11,820.45
EF119906	26303	GECKO CONTRACTING TURF & LANDSCAPE MAINTENANCE TURF & LANDSCAPE MAINTENANCE	29/03/2019	127,008.82
EF119907	26314	CPE GROUP TEMPORARY EMPLOYMENT SERVICES	29/03/2019	4,543.88
EF119908	26321	SKATEBOARDING WA	29/03/2019	6,325.00

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		SKATEBOARDING CLINICS		
EF119909	26328	AKWAABA AFRICAN ART AND CRAFT ENTERTAINMENT SERVICES	29/03/2019	605.00
EF119910	26330	KENNARDS HIRE - BIBRA LAKE EQUIPMENT HIRE	29/03/2019	515.00
EF119911	26359	WILSON SECURITY SECURITY SERVICES	29/03/2019	202,872.33
EF119912	26399	PAPERSCOUT THE TRUSTEE FOR PETERS MORRISON FAMILY TRUST GRAPHIC DESIGN SERVICES	29/03/2019	7,810.00
EF119913	26403	CHES POWER GROUP ENGINEERING SOLUTIONS / BACK UP GENERATO	29/03/2019	2,642.84
EF119914	26416	COOLBELLUP NEWSAGENCY THE TRUSTEE FOR DAWKINS FAMILY TRUST NEWSPAPER DELIVERY SERVICES	29/03/2019	612.76
EF119915	26418	INTEGRANET TECHNOLOGY GROUP PTY LTD ICT CONSULTANCY SERVICES	29/03/2019	3,293.68
EF119916	26439	ALTERNATIVE TECHNOLOGY ASSOCIATION INC SUSTAINABILITY EDUCATION SERVICES	29/03/2019	330.00
EF119917	26442	BULLANT SECURITY PTY LTD KEY WEST LOCK SERVICE & SALES LOCKSMITH & SECURUTY SERVICES	29/03/2019	3,175.97
EF119918	26449	ECO SHARK BARRIER PTY LTD LEASING FEE FOR SHARK BARRIER	29/03/2019	22,250.00
EF119919	26470	SCP CONSERVATION FENCING SERVICES	29/03/2019	11,000.00
EF119920	26486	BIBRA LAKE FABRICATORS PTY LTD FABRICATION SERVICES	29/03/2019	605.00
EF119921	26499	ELITE TRAVEL SOLUTIONS PTY LTD TRAVEL AGENT SERVICES	29/03/2019	2,055.00
EF119922	26508	BRAYCO GLOBAL PTY LTD FABRICATION SERVICES	29/03/2019	1,042.00
EF119923	26516	ULTIMATE LIMESTONE CONSTRUCTION SERVICES	29/03/2019	1,650.00
EF119924	26549	SHARON GREGORY (KOORT-KADAK CONSULTANCY) CONSULTANCY SERVICES	29/03/2019	650.00
EF119925	26574	EVA BELLYDANCE ENTERTAINMENT - BELLY DANCING	29/03/2019	300.00
EF119926	26586	WA TEMPORARY FENCING SUPPLIES FENCING - TEMPORARY	29/03/2019	583.00
EF119927	26597	WEST COAST SHADE PTY LTD SHADE STRUCTURES	29/03/2019	13,035.00
EF119928	26606	ENVIRO INFRASTRUCTURE PTY LTD CONSTRUCTION& FABRICATION	29/03/2019	10,729.60
EF119929	26609	BASIC S APPROVAL SERVICES BUILDING SURVEYING	29/03/2019	330.00
EF119930	26614	MARKETFORCE PTY LTD ADVERTISING	29/03/2019	10,732.05
EF119931	26618	GLOBAL SPILL CONTROL PTY LTD ROAD SAFETY PRODUCTS	29/03/2019	1,960.20
EF119932	26625	ANDOVER DETAILERS CAR DETAILING SERVICES	29/03/2019	688.60
EF119933	26651	FAUNATRACK FAUNA SURVEY	29/03/2019	7,738.50
EF119934	26655	WORLDWIDE PRINTING SOLUTIONS EAST PERTH PRINTING SERVICES	29/03/2019	4,884.00
EF119935	26673	PROJECT 3 PTY LTD EVENT AND MARKETING AGENCY	29/03/2019	66,774.40
EF119936	26698	MELVILLE MITSUBISHI PURCHASE OF NEW VEHICLES & MAINTENANCE	29/03/2019	37,564.45
EF119937	26709	TALIS CONSULTANTS PTY LTD WASTE CONSULTANCY	29/03/2019	7,414.00
EF119938	26721	QUAD SERVICES PTY LTD CLEANING SERVICES	29/03/2019	20,408.91
EF119939	26735	SHANE MCMASTER SURVEYS SURVEY SERVICES	29/03/2019	10,945.00
EF119940	26739	KERB DOCTOR KERB MAINTENANCE	29/03/2019	12,481.48
EF119941	26743	STATEWIDE TURF SERVICES TURF RENOVATION	29/03/2019	28,514.20
EF119942	26745	EMBROIDME MYAREE EMBROIDERY	29/03/2019	2,162.60
EF119943	26754	INSIGHT CALL CENTRE SERVICES CALL CENTRE SERVICES	29/03/2019	13,085.49
EF119944	26756	TRENCHBUSTERS PTY LTD EARTHMOVING	29/03/2019	480.00
EF119945	26757	INCREDIBLE CREATURES MOBILE FARM BRINGING ANIMALS TO SHOWS FOR PUBLIC INT	29/03/2019	655.00

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EF119946	26770	LAKESIDE MOWERS & MOTORCYCLES REPAIRS/MAINTENANCE SERVICES	29/03/2019	123.50
EF119947	26774	NATURALISTE LAND SURVEYS SURVEYING SERVICES	29/03/2019	3,300.00
EF119948	26782	SOFT LANDING RECYCLING SERVICES	29/03/2019	15,461.93
EF119949	26791	MONSTERBALL AMUSEMENT & HIRE AMUSEMENT HIRE	29/03/2019	350.00
EF119950	26797	DONEGAN ENTERPRISES PTY LTD INSTALL PARK FURNITURE	29/03/2019	23,357.40
EF119951	26800	THE GOODS RETAIL	29/03/2019	81.40
EF119952	26811	ROMERI MOTOR TRIMMERS UPHOLSTERY REPAIR	29/03/2019	350.00
EF119953	26812	BROOKS CHOICE REMOVALS REMOVALISTS	29/03/2019	3,707.00
EF119954	26820	NBN CO LTD TELECOMMUNICATIONS	29/03/2019	600.00
EF119955	26824	WEB KEY IT PTY LTD WEBSITE CONSULTANCY	29/03/2019	2,150.50
EF119956	26839	BOKASHI COMPOSTING AUSTRALIA PTY LTD COMPOSTING SYSTEMS	29/03/2019	1,631.41
EF119957	26843	ERGOLINK ERGONOMIC OFFICE FURNITURE	29/03/2019	335.16
EF119958	26846	VISABILITY LIMITED DISABILIBILTY SERVICES	29/03/2019	825.00
EF119959	26854	IFAP TRAINING	29/03/2019	1,335.00
EF119960	26882	SLICKER STICKERS PTY LTD STICKERS/LABELS	29/03/2019	462.00
EF119961	26884	PEOPLE ON BICYCLES TRAINING - BICYCLE CLASSES	29/03/2019	720.00
EF119962	26888	MEDIA ENGINE GRAPHIC DESIGN, MARKETING, VIDEO PRODUCT	29/03/2019	8,340.00
EF119963	26898	SPANDEX ASIA PACIFIC PTY LTD SIGNAGE SUPPLIER	29/03/2019	3,933.93
EF119964	26901	ALYKA PTY LTD DIGITAL CONSULTANCY AND WEB DEVELOPMENT	29/03/2019	4,235.00
EF119965	26909	WEST COAST PROFILERS PTY LTD ROAD PLANING COLD SERVICES	29/03/2019	67,216.82
EF119966	26911	HARVEY NORMAN OCONNOR RETAIL	29/03/2019	1,156.00
EF119967	26915	FOCUSED VISION CONSULTING PTY LTD CONSULTING	29/03/2019	1,786.95
EF119968	26917	CIRRUS NETWORKS PTY LTD IT NETWORK & TELEPHONY SERVICES	29/03/2019	11,898.10
EF119969	26929	ELAN ENERGY MATRIX PTY LTD RECYCLING SERVICES	29/03/2019	370.56
EF119970	26938	MAJESTIC PLUMBING PLUMBING SERVICES	29/03/2019	31,129.94
EF119971	26939	UDLA PTY LTD LANDSCAPE ARCHITECTURE AND URBAN DESIGN	29/03/2019	4,999.01
EF119972	26940	FLOORWEST FLOOR COVERINGS	29/03/2019	495.00
EF119973	26946	AV TRUCK SERVICES PTY LTD TRUCK DEALERSHIP	29/03/2019	670.60
EF119974	26983	HITECH SPORTS PTY LTD SPORTING EQUIPMENT	29/03/2019	1,431.10
EF119975	26984	COMMERCIAL AQUATICS AUSTRALIA PTY LTD POOL EQUIPMENT	29/03/2019	5,544.00
EF119976	26985	ACCESS ICON PTY LTD DRAINAGE PRODUCTS	29/03/2019	20,182.25
EF119977	26987	CTI RISK MANAGEMENT SECURITY - CASH COLLECTION	29/03/2019	1,069.20
EF119978	27006	BIBRA LAKE IGA XPRESS LIQUOR SUPPLIES	29/03/2019	1,634.98
EF119979	27010	QUANTUM BUILDING SERVICES PTY LTD BUILDING MAINTENANCE	29/03/2019	29,015.27
EF119980	27011	BAILEYS MARINE FUEL AUSTRALIA FUEL	29/03/2019	950.95
EF119981	27015	INTELLI TRAC GPS TRACKING	29/03/2019	2,139.50
EF119982	27027	FRIG TECH WA REFRIDGERATION SERVICES	29/03/2019	1,208.63
EF119983	27028	TECHNOGYM AUSTRALIA PTY LTD	29/03/2019	2,612.50

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		FITNESS EQUIPMENT		
EF119984	27031	DOWNER EDI WORKS PTY LTD ASPHALT SERVICES	29/03/2019	243,660.29
EF119985	27034	ADELBY PTY LTD FIREBREAK CONSTRUCTION	29/03/2019	3,104.20
EF119986	27044	GRAFFITI SYSTEMS AUSTRALIA GRAFFITI REMOVAL & ANTI-GRAFFITI COATING	29/03/2019	3,327.79
EF119987	27054	VOCUS PTY LTD TELECOMMUNICATIONS	29/03/2019	2,323.20
EF119988	27059	FRONTLINE FIRE AND RESCUE EQUIPMENT MANUFACTURE-FIRE VEHICLES/EQUIPMENT	29/03/2019	4,909.57
EF119989	27065	WESTBOOKS BOOKS	29/03/2019	3,578.10
EF119990	27072	NORDIC FITNESS EQUIPMENT FITNESS EQUIPMENT	29/03/2019	1,457.00
EF119991	27082	KULBARDI PTY LTD STATIONERY SUPPLIES	29/03/2019	876.15
EF119992	27085	SAVILLS PROJECT MANAGEMENT PTY LTD PROJECT MANAGEMENT	29/03/2019	8,316.00
EF119993	27093	MAGNETIC AUTOMATION PTY LTD GATES/BARRIERS	29/03/2019	2,310.00
EF119994	27098	Q2 (Q-SQUARED) DIGITAL DATA SERVICE	29/03/2019	2,917.50
EF119995	27099	LUDLOW TIMBER PRODUCTS TIMBER RECYCLING & PRODUCTS	29/03/2019	31,130.00
EF119996	27108	SOUTH COOGEE JOINERY TIMBER SUPPLIES	29/03/2019	352.00
EF119997	27114	BURDETT & GOODISON STRUCTURAL ENGINEERS STRUCTURAL ENGINEER	29/03/2019	935.00
EF119998	27117	SIGNCRAFT WA PTY LTD SIGNAGE	29/03/2019	621.94
EF119999	27119	MONITORED SECURITY SYSTEMS PTY LTD SECURITY	29/03/2019	1,375.00
EF120000	27130	ADLINE MEDIA PTY LTD DIGITAL MARKETING & SOFTWARE SERVICE PRO	29/03/2019	2,067.45
EF120001	27131	WEST COAST COMMERCIAL INDUSTRIES LOCKERS	29/03/2019	5,256.21
EF120002	27132	WILMA SCENINI TRAINING & INSTRUCTOR	29/03/2019	350.00
EF120003	27142	FRONTLINE INTERIORS CABINET MAKING & SHOP FITTING	29/03/2019	4,286.70
EF120004	27154	SUEZ RECYCLING & RECOVERY PTY LTD WASTE SERVICES	29/03/2019	17,568.44
EF120005	27161	NEXT POWER SOLAR PANEL	29/03/2019	4,014.88
EF120006	27168	NIGHTLIFE MUSIC PTY LTD MUSIC MANAGEMENT	29/03/2019	1,031.22
EF120007	27174	PERTH GEOTECHNICS ENGINEERING AND GEOTECHNICAL CONSULTANT	29/03/2019	4,358.75
EF120008	27177	INITIAL HYGIENE HYGIENE	29/03/2019	2,560.29
EF120009	27179	PLUNGE & CO CAFE CATERING SERVICES	29/03/2019	255.75
EF120010	27185	STONECRAFT MASONRY SOLUTIONS STONE MASON	29/03/2019	7,095.00
EF120011	27187	NEVE CONTRACTING DESIGN SERVICES	29/03/2019	1,372.80
EF120012	27189	HEALTHSTRONG PTY LTD HOME CARE	29/03/2019	132.00
EF120013	27205	CAMERON CHISHOLM NICOL ARCHITECTURAL SERVICES	29/03/2019	600.00
EF120014	27209	AXIS PLUMBING WA (SMALL WORKS) PTY LTD PLUMBING	29/03/2019	2,750.00
EF120015	27215	METAL WORKS PERTH SIGNAGE	29/03/2019	42,399.50
EF120016	27217	CROTHERS CONSTRUCTION PTY LTD BUILDING CONSTRUCTION SERVICES	29/03/2019	625,651.41
EF120017	27219	EXERCISE AND SPORTS SCIENCE AUSTRALIA LTD HEAL LICENSOR	29/03/2019	225.00
EF120018	27227	SURVEY RESULTS SURVEY SERVICES	29/03/2019	6,551.88
EF120019	27234	GO2CUP REUSABLE CUPS	29/03/2019	870.00
EF120020	27241	LANDSCAPE ELEMENTS PTY LTD LANDSCAPING SERVICES	29/03/2019	53,297.41

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EF120021	27246	VEALE AUTO PARTS SPARE PARTS MECHANICAL	29/03/2019	2,104.70
EF120022	27265	KABOOM TOONS PTY LTD ARTISTIC	29/03/2019	1,950.00
EF120023	27269	INTEGRAPAY PTY LTD PAYMENT PROCESSING	29/03/2019	13,025.20
EF120024	27274	FORTH CONSULTING PTY LTD ENGINEERING SERVICES	29/03/2019	550.00
EF120025	27280	FLOORWISE PTY LTD FLOORING SERVICES	29/03/2019	220.00
EF120026	27281	NR METAL RECYCLING RECYCLING SERVICES	29/03/2019	511.50
EF120027	27287	ECLIPSE DRIVING SCHOOL TRAINING/INSTRUCTION	29/03/2019	240.00
EF120028	27308	JATU CLOTHING & PPE PTY LTD CLOTHING PPE	29/03/2019	587.74
EF120029	27334	WESTCARE PRINT PRINTING SERVICES	29/03/2019	522.50
EF120030	27348	MESSAGE MEDIA TELECOMMUNICATIONS	29/03/2019	335.68
EF120031	27351	PROGRAMMED PROPERTY SERVICES PROPERTY MAINTENANCE	29/03/2019	10,664.50
EF120032	27362	THE MIGHTY BOOTHS PHOTOBOOTH	29/03/2019	599.00
EF120033	27366	THE HENNA LEAF ARTISTIC - HENNA	29/03/2019	400.00
EF120034	27370	MAUREEN MAHER CONSULTING TRAINING	29/03/2019	1,500.00
EF120035	27371	AFFIRMATIVE GROUP 3 PAVING SERVICES	29/03/2019	4,214.93
EF120036	27377	ACCIDENTAL HEALTH AND SAFETY - PERTH FIRST AID SUPPLIES	29/03/2019	1,258.51
EF120037	27381	FIT FOR LIFE EXERCISE PHYSIOLOGY EXERCISE CLASSES	29/03/2019	2,240.00
EF120038	27384	SIFTING SANDS SAND CLEANING	29/03/2019	30,321.86
EF120039	27392	AXIS MAINTENANCE SERVICES PTY LTD MAINTENANCE	29/03/2019	6,734.11
EF120040	27396	ANKEET MEHTA SPEARWOOD NEWSPAPER ROUND DELIVERY NEWSPAPER DELIVERY	29/03/2019	333.47
EF120041	27401	EMPRISE MOBILITY PTY LTD MOBILITY EQUIPMENT	29/03/2019	879.00
EF120042	27402	MESSAGES ON HOLD AUSTRALIA PTY LTD TELEPHONE MARKETING	29/03/2019	3,588.00
EF120043	27403	FREEDOM FAIRIES PTY LTD AMUSEMENT	29/03/2019	676.50
EF120044	27404	K2 AUDIOVISUAL AUDIO VISUAL EQUIPMENT	29/03/2019	1,743.50
EF120045	27410	THE KIT BAG PPE CLOTHING	29/03/2019	45.00
EF120046	27423	MECHANICAL PROJECT SERVICES PTY LTD AIRCONDITIONING SERVICES	29/03/2019	6,730.53
EF120047	27425	BOLLYWOOD DANCE STUDIO DANCING CLASSES	29/03/2019	760.00
EF120048	27428	KRYSTALS KIDS PARTIES ENTERTAINMENT - KIDS	29/03/2019	1,760.00
EF120049	27437	PB RETICULATION & MAINTENANCE SERVICES PTY LTD IRRIGATION SERVICES	29/03/2019	3,147.50
EF120050	27438	ERTECH PTY LTD ENGINEERING CIVIL	29/03/2019	728,524.33
EF120051	27450	AAA PRODUCTION SERVICES HIRE PA/SATGE SYSTEMS	29/03/2019	1,381.87
EF120052	27455	SITE PROTECTIVE SERVICES CCTV PARTS	29/03/2019	25,010.15
EF120053	27456	SECUREPAY PTY LTD PAYMENT SOLUTIONS	29/03/2019	253.55
EF120054	27463	AGILE DOGS DOG TRAINING	29/03/2019	4,500.00
EF120055	27482	BILLI AUSTRALIA PTY LTD WATER FILTER TAPS	29/03/2019	671.00
EF120056	27495	BEST CONSULTANTS CONSULTANCY	29/03/2019	2,970.00
EF120057	27499	HODGE COLLARD PRESTON ARCHITECTS ARCHITECTS	29/03/2019	6,600.00
EF120058	27502	FLOTH PTY LTD	29/03/2019	550.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
		CONSULTANCY - HYDRAULIC ENGINEERING		
EF120059	27507	TJS SERVICES GROUP PTY LIMITED CLEANING SERVICES	29/03/2019	51,857.71
EF120060	27511	CFAB PTY LTD FABRICATION SERVICES	29/03/2019	1,650.00
EF120061	27512	AGENT SALES & SERVICES PTY LTD POOL CHEMICALS	29/03/2019	5,024.25
EF120062	27523	ROBERT LAWRENCE TOOHEY HIGH PRESSURE CLEANING	29/03/2019	3,795.00
EF120063	27525	CASTLEDINE GREGORY LAW AND MEDIATION	29/03/2019	1,501.50
EF120064	27535	THE FOREVER PROJECT PTY LTD CONSULTANCY	29/03/2019	6,118.20
EF120065	27537	WEST COAST FACILITY MAINTENANCE SURFACE COATINGS	29/03/2019	1,826.00
EF120066	27539	JASMIN CARPENTRY & MAINTENANCE CARPENTRY	29/03/2019	13,223.49
EF120067	27546	BPA ENGINEERING CONSULTANCY - ENGINEERING	29/03/2019	1,782.00
EF120068	27548	STANDING FORK CATERING	29/03/2019	5,200.80
EF120069	27574	THE THREADED WALL ARTISTIC SERVICES	29/03/2019	2,400.00
EF120070	27575	SHRED X SECURE DESTRUCTION DOCUMENT DESTRUCTION	29/03/2019	40.48
EF120071	27576	ZUMBA FITNESS WITH TRACY ZUMBA FITNESS CLASSES	29/03/2019	560.00
EF120072	27578	VORGE PTY LTD SWIMWEAR	29/03/2019	634.29
EF120073	27587	NEW GROUND WATER SERVICES PTY LTD IRRIGATION/RETICULATION	29/03/2019	32,767.35
EF120074	27598	ILLUMINATE GROUP TRAINING AND CONSULTING	29/03/2019	286.25
EF120075	27607	BLUEFIRE PLUS RISK EMERGENCY SERVICES	29/03/2019	2,490.40
EF120076	27617	GALAXY 42 PTY LTD CONSULTANCY - IT	29/03/2019	14,080.00
EF120077	27620	GOLD CORPORATION CEREMONIAL COINS	29/03/2019	2,989.80
EF120078	27621	WALER AUSTRALIA POOL EQUIPMENT	29/03/2019	3,936.35
EF120079	27622	TRUGRADE MEDICAL SUPPLIES MEDICAL SUPPLIES	29/03/2019	586.35
EF120080	27623	FENCEWRIGHT PTY LTD FENCING	29/03/2019	7,310.60
EF120081	27627	DBS FENCING FENCING	29/03/2019	4,125.00
EF120082	27629	FREDON SECURITY (WA) PTY LTD SECURITY SYSTEMS	29/03/2019	26,631.00
EF120083	27630	K-LINE FENCING GROUP FENCING	29/03/2019	1,056.00
EF120084	27631	AQUATIC SERVICES WA PTY LTD POOL EQUIPMENT & MAINTENANCE	29/03/2019	1,703.90
EF120085	27635	THREAT PROTECT SECURITY	29/03/2019	66.00
EF120086	27639	PAUSE REWIND PLAY TRAINING SERVICES	29/03/2019	2,400.00
EF120087	27644	CMAX TECHNOLOGIES PTY LTD ICT ENGINEERING & CONSULTING	29/03/2019	16,590.85
EF120088	27657	POSITIVE BALANCE MASSAGE MASSAGE THERAPY	29/03/2019	180.00
EF120089	27664	DISABILITY AWARENESS TRAINING TRAINING DISABILITIES	29/03/2019	4,050.00
EF120090	27665	UWA SPORT PTY LTD EDUCATION	29/03/2019	6,600.00
EF120091	27666	TAMMY TANSLEY CONSULTING HR CONSULTANCY	29/03/2019	4,250.00
EF120092	27675	WGAWA PTY LTD CONSULTANCY ENGINEERING	29/03/2019	11,654.28
EF120093	27676	BLUE FORCE PTY LTD SECURITY SERVICES	29/03/2019	19.07
EF120094	27682	ARBOR CARBON CONSULTANCY - SUSTAINABILITY	29/03/2019	1,540.00
EF120095	27685	DELTA BUILDING AUTOMATION (WA) PTY LTD BUILDING AUTOMATION	29/03/2019	682.00

Payment Ref.	Account No.	Account/Payee	Date	\$ Value
EF120096	27695	QTM PTY LTD TRAFFIC MANAGEMENT	29/03/2019	19,638.89
EF120097	27698	XLT INDUSTRIAL TRAINING PTY LTD TRAINING	29/03/2019	1,800.00
EF120098	99997	FDC FDC PAYMENT WE 24/03/19	28/03/2019	51,135.60
EF120099	99997	IHC IHC PAYMENT WE 24/03/19	28/03/2019	25,738.87
TOTAL OF 677 EFT PAYMENTS				14,965,546.25
LESS CANCELLED PAYMENTS:				
EF119419		WATER CORP	5/03/2019	-56,760.99
EF119349		COMMUNITY OF AUBIN GROVE	5/03/2019	-565.40
EF119405		RENATA CARATTI	7/03/2019	-926.95
PAYMENT LIST TOTAL				14,907,292.91
BANK FEES AND CREDIT CARD PAYMENTS:				
BANK FEES				
MERCHANT FEES COC				7,864.01
MERCHANT FEES MARINA				68.76
MERCHANT FEES ARC				2,728.99
MERCHANT FEES VARIOUS OUT CENTRES				93.27
NATIONAL BPAY CHARGE				5,411.06
RTGS/ACLR FEE				
NAB TRANSACT FEE				1,515.98
MERCHANDISE / OTHER FEES				
CBA CREDIT CARD PAYMENT				102,191.46
				119,873.53
PAYROLL PAYMENTS:				
COC05/03/19 Pmt 000133620189 City of Cockburn			6/03/2019	1,369,678.91
COC08/03/19 Pmt 000133764976 City of Cockburn			8/03/2019	205.63
COC12/03/19 Pmt 000133878076 City of Cockburn			12/03/2019	151.73
COC26/02/19 Pmt 000134176175 City of Cockburn			15/03/2019	4,630.03
COC19/03/19 Pmt 000134449440 City of Cockburn			20/03/2019	1,392,028.53
COC19/03/19 Pmt 000134523595 City of Cockburn			21/03/2019	1,352.20
COC22/03/19 Pmt 000134573188 City of Cockburn			22/03/2019	1,348.56
COC22/03/19 Pmt 000134856002 City of Cockburn			27/03/2019	27,564.63
				2,796,960.22
TOTAL PAYMENTS				17,824,126.66

MARCH CREDIT CARD BREAKDOWN	
Staff Credit card holder	\$ Value
ALEXANDRA K MORTON	3,862.33
ALISON WATERS	1,482.64
ANDREW LEFORT	1,096.16
ANTON LEES	430.00
ASANKA VIDANAGE	733.27
CASSANDRA COOPER	463.49
CHERIE CABLE	20.85
CHRISTOPHER BEATON	1,181.70
CLIFF MCKINLEY	150.23
COLLEEN MILLER	311.20
COURTNEE THOMSON	11,762.21
DEAN BURTON	248.58
LEAH NAPIER	1,595.20
LINDA SEYMOUR	3,855.32
LINDA WALKER	644.00
MARIE LA FRENAIS	1,226.00
MICHAEL EMERY	1,768.38
MIJALCE DANILOV	232.00
MIRANDO RADJA	1,282.90
MISS JESSICA DONALD	1,959.60
MR ANDREW A TROSIC	307.45
MR ANTONIO NATALE	2,816.20
MR BRETT FELLOWS	681.01
MR BRETT MCEWIN	1,827.87
MR C MACMILLAN	175.73
MR CHARLES SULLIVAN	161.53
MR CLIFFORD RYAN	1,945.37
MR CLIVE J CROCKER	1,565.01
MR D VICKERY	723.00
MR DANIEL ARNDT	6,335.86
MR DONALD M GREEN	7,088.31
MR GLEN WILLIAMSON	82.35
MR GLENN PETHICK	79.44
MR JOHN WEST	2,494.55
MR LYALL DAVIESON	21.80
MR MICHAEL HAYNES	1,489.18
MR NELSON MAURICIO	2,448.00
MR NICHOLAS JONES	241.45
MR PAUL J DE BRUIN	645.90
MR S ATHERTON	1,658.78
MR STEPHEN G CAIN	4,913.27
CALTEX CANBERRA AIRP	8.15
CITY OF PERTH PARKING-	4.14
CPP HIS MAJESTYS	9.09
DEPT OF PARLIAMENTARY	10.00
GM CABS PTY LTD	37.28
GORDON STREET GARAGE	9.60
QANTAS	4,588.78
SAFFRON KINGSTON	75.00
SPOTTO WA	38.75
SUNNYSIDE UP (WA) PT	8.50
THRIFTY CAR RENTAL	112.48
WILLSTONE ENTERPRISES	11.50
MRS GLORIA ASKANDER	213.00
MRS JULIE MCDONALD	1,874.13
MRS KIM HUNTER	649.00
MRS S SEYMOUR-EYLES	1,927.41
MRS SANDRA TAYLOR	1,130.40
MRS SHARON STILL	26.60
MS BARBARA FREEMAN	281.50
MS CAROLINE LINDSAY	1,973.36
MS DONNA JORDAN	950.25
MS GAIL M BOWMAN	14.50
MS JILL ZUMACH	1,828.25
MS NICOLA JANE LEDGER	328.74
MS NICOLE CAMARDA	893.80

Itemised Credit card transaction listing - S. Cain
Car Hire - Fuel - S Cain - Conference
Parking - Mtg GAPP and WA Sports Fed
Parking - S Cain - Mtg Price Consulting
Parking - S Cain - Conference
Taxi - S Cain - Conference
Entertainment - S Cain - Mtg Cr Pratt
Flights - S Cain - Conference
Entertainment - S Cain - Conference
Taxi - S Cain - Conference
Entertainment - S Cain - Mtg Amanda Reid
Car Hire - S Cain - Deposit - Conference
Entertainment - S Cain - Price Consultin

MS PENELOPE PRICE	3,323.33
MS SAMANTHA BARON	1,045.82
MS SAMANTHA STANDISH	46.90
MS SANDRA EDGAR	340.15
MS SIMONE SIEBER	1,962.28
STEVEN JOHN ELLIOT	541.10
STUART DOWNING	10,886.02
Grand Total	102,191.46

15.2 STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS - MARCH 2019

Author(s) N Mauricio

Attachments 1. Statement of Financial Activity - March 2019 [↓](#)

RECOMMENDATION

That Council:

- (1) adopt the Statement of Financial Activity and associated reports for March 2019, as attached to the Agenda; and
- (2) amend the 2018/19 Municipal Budget in accordance with the detailed schedule attached as follows:

Revenue	949,562	Increase
Transfer to Reserve	879,500	Increase
Net impact on Municipal budget surplus	70,062	increase

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

Background

Local Government (Financial Management) Regulations prescribe that a local government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:–

1. Details of the composition of the closing net current assets (less restricted and committed assets).
2. Explanation for each material variance identified between YTD budgets and actuals.
3. Any other supporting information considered relevant by the local government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature and type, statutory program or business unit. The City chooses to report the information according to its organisational business structure, as well as by nature and type.

Local Government (Financial Management) Regulations - Regulation 34 (5) states “Each financial year, a local government is to adopt a percentage or value, calculated in accordance with the AAS, to be used in statements of financial activity for reporting material variances.”

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting and Council adopted at the July 2018 meeting to continue with a materiality threshold of \$200,000 for the 2018/19 financial year.

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted to Council each month (via this report) or included in the City’s mid-year budget review, as deemed appropriate.

Submission

N/A

Report

Opening Funds

The City brought forward \$11.97 million in opening funds from the previous year (confirmed by audit), which included \$9.56 million of municipal funding committed to carried forward works and projects. The remaining uncommitted \$2.41 million was \$410,382 above the \$2.0 million surplus estimate in the 2018/19 adopted budget. The additional \$410,382 was transferred to the Community Infrastructure Reserve (in line with Council policy).

Closing Funds

The City’s actual closing funds position for the month of \$56.55 million was \$12.98 million higher against the YTD budget. This result includes the annual rates revenue raised in July on an accrual basis and also reflects budget variances across the operating and capital programs as further detailed in this report.

The 2018/19 revised budget is currently showing a closing surplus of \$142,381 (up from \$15,400 in the adopted budget). A reconciliation of the changes is included at note 3 to the financial report.

Operating Revenue

Operating revenue of \$140.03 million was ahead of YTD budget by \$1.37 million. A significant portion of the City’s operating revenue is recognised in July upon the issue of annual rates and charges. The remaining revenue, largely comprising service fees, operating grants

and contributions and interest earnings from investments, flows relatively uniformly over the remainder of the year.

The following table summarises the operating revenue budget performance by nature and type:

Nature or Type Classification	Actual Revenue \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Rates	101.56	101.63	-0.07	103.75
Specified Area Rates	0.47	0.45	0.02	0.45
Fees & Charges	24.30	22.87	1.42	29.24
Operating Grants & Subsidies	8.21	8.68	-0.47	10.73
Contributions, Donations, Reimbursements	1.02	1.12	-0.09	1.53
Interest Earnings	4.47	3.91	0.56	5.02
Total	140.04	138.67	1.37	150.71

Material variance identified for the month included:

- Fees and Charges (\$1.42 million ahead of budget):
 - Landfill associated fee revenue of \$4.59 million was \$0.48 million or 10.8% ahead of YTD budget.
 - A \$0.28 million variance against YTD budget for Port Coogee marina fees is caused by timing issues in revenue recognition (fees received in advance); and
- Operating Grants & Subsidies (\$0.47 million behind budget):
 - Aged care services operating grant funding was \$0.38 million under YTD budget as the 4th quarter payment was received in April (timing issue).
 - Child day care subsidies received were down a net \$0.25 million YTD, with in-home care down \$0.60 million and family day care up \$0.35 million. This budget area has been reviewed and will be adjusted to match service delivery levels.

- Interest revenue was up a total \$0.56 million against YTD budget primarily due to an additional \$0.49 million from invested funds (\$0.39 million from reserves).

Operating Expenditure

Operating expenditure of \$105.66 million was under the YTD budget by \$7.33 million (\$6.67m under last month).

The following table shows the operating expenditure budget variance at the nature and type level. The internal recharging credits reflect the amount of internal costs capitalised against the City's assets:

Nature or Type Classification	Actual Expenses \$M	Revised Budget YTD \$M	Variance to Budget \$M	FY Revised Budget \$M
Employee Costs - Direct	39.72	40.60	0.87	55.78
Employee Costs - Indirect	0.62	0.80	0.18	1.58
Materials and Contracts	28.65	33.75	5.10	44.34
Utilities	3.90	4.15	0.25	5.52
Interest Expenses	0.44	0.35	(0.09)	0.71
Insurances	1.58	1.49	(0.09)	1.49
Other Expenses	7.16	7.57	0.40	9.78
Depreciation (non-cash)	24.10	24.15	0.04	32.19
Amortisation (non-cash)	0.82	0.85	0.04	1.14
Internal Recharging-CAPEX	(1.34)	(0.72)	0.62	(0.97)
Total	105.66	112.99	7.33	151.56

- Material and Contracts (\$5.10 million under budget) included the following:
 - The Roe 8 rehabilitation project spending was \$0.69 million behind YTD budget;
 - Spending on the maintenance of bushland and natural reserve areas was \$0.31 million behind YTD budget;

- Aged care services' spending was \$0.24 million under the YTD budget target;
- Marina & coastal infrastructure related projects were \$0.37 million under their YTD budget target;
- Cockburn ARC was showing a \$0.25 million underspend across their business for various service contracts and material costs; and
- Waste Collection contract spending was down \$0.82 million, against YTD budget, mainly due to lower RRRC entry fees (\$0.59 million under), although \$0.24 million in fees remained unprocessed at month end (timing issue).
- Employee Costs – Direct (\$0.87 million under budget):
 - Parks maintenance salaries were \$0.29 million (8.0%) under the YTD budget of \$3.61 million;
 - Salaries for aged & disabled services were \$0.28 million (16.1%) under the YTD budget of \$1.74 million;
 - The net movement in annual and long service leave provisions was contributing \$0.26 million towards the favourable budget variance.
- Other Expenses:
 - The annual Grants and Donations program was lagging the budget setting by \$0.43 million (\$0.47m last month).
- Utilities:
 - Power charges were lagging budget by \$0.20 million (timing variance only).
- Internal Recharging (\$0.62 million over recovered):
 - Internal project management charges of \$0.43 million were the main reason for an over recovery of costs against the City's capital works budget. This reduces net operating expenditure.

Capital Expenditure

The City's adopted budget capital budget of \$40.92 million has increased to \$70.07 million, primarily due to the addition of carried

forward projects and the mid-year review. To the end of the month, actual spending of \$26.71 million was \$5.50 million under the YTD budget setting.

The following table details this budget variance by asset class:

Asset Class	YTD Actuals \$M	YTD Budget \$M	YTD Variance \$M	Revised Budget \$M	Commit Orders \$M
Roads Infrastructure	12.27	12.82	0.55	23.75	2.06
Drainage	0.55	0.63	0.08	1.90	0.01
Footpaths	0.88	0.94	0.06	2.04	0.03
Parks Infrastructure	4.74	6.86	2.12	13.66	1.70
Landfill Infrastructure	0.17	0.26	0.09	0.58	0.12
Freehold Land	0.30	0.21	(0.09)	2.80	0.06
Buildings	5.59	6.55	0.96	16.83	5.19
Furniture & Equipment	0.02	0.05	0.03	0.10	0.04
Information Technology	0.54	1.61	1.07	2.40	0.36
Plant & Machinery	1.06	1.37	0.31	4.19	2.27
Marina Infrastructure	0.59	0.90	0.31	1.82	0.06
Total	26.71	32.20	5.50	70.07	11.91

Significant project budget variances recorded for the month are detailed below:

- Roads Infrastructure (under by a net \$0.55 million):
 - Jandakot Road Louisiana Glen - proposed right turn was \$0.21 million under YTD budget.
 - Spearwood Ave Bridge & Duplication was over YTD budget by \$0.26 million as the project was completed ahead of schedule (timing issue).
 - Verde Drive construction costs of \$2.75 million were \$0.27 million over the full year project budget and are being reviewed.
- Parks Infrastructure (under by \$2.12 million):
 - Coogee Beach master plan works were \$0.23 million under the YTD budget.
- Buildings (under by \$0.96 million):

- The Lakelands Reserve Hockey Facility & Clubrooms project was \$0.38 million behind its YTD budget of \$2.58 million.
- Information Technology (under by \$1.07 million) – comprising a number of IT related software and hardware initiatives all well below YTD budget.

Capital Funding

Capital funding sources are highly correlated to capital spending, the sale of assets and the rate of development within the City (determining developer contributions received).

Material variances for the month included:

- Developer Contribution Plans (over YTD budget by \$1.83 million):
 - \$1.82 million in contributions received for DCP 14 – Cockburn Coast, including a \$1.77 million relating to an aged care facility development. These funds will be needed to offset an existing liability to Landcorp under DCP 14.
- Capital Grants & Subsidies (under YTD budget by \$1.15 million)
 - Capital grants for road related projects were down a net \$0.71m against YTD budget, primarily due to Spearwood Ave Bridge funding being behind by \$0.90 million (timing issue).
 - \$0.18 million grant for the Port Coogee Marina day visitor jetty not yet received.
 - Grant funding of \$0.20 million not yet received for the Jandakot volunteer bush fire brigade shed (due to project delay).
- Proceeds from Sale of Assets (\$1.12 million over YTD budget)
 - The sale of freehold land was \$1.10 million over YTD budget with 25 Imlah Court over by \$0.88 million (additional funds) and 27 Clara Rd over by \$0.22 million (timing issue).

Reserve Transfers

- Transfers from reserves of \$19.77 million were in line with the YTD budget of \$19.67 million.
- Transfers to Reserve of \$25.43 million were up against YTD budget by \$3.34 million. This included developer contributions received (up by \$1.86 million), transfers from land sales (up by

\$1.03 million) and transfer of interest revenue into reserves (up by \$0.52 million).

Cash & Investments

The closing cash and financial investment holding at month's end totalled \$182.24 million, slightly down on \$182.73 million the previous month. \$124.72 million of this balance was held for the City's financial reserves (down from \$126.51 million last month). The remaining \$57.52 million represented municipal funds available to meet the operational liquidity requirements for the remainder of the financial year.

Investment Performance, Ratings and Maturity

The City's investment portfolio yielded a weighted annualised return of 2.78 percent for the month (slightly down on 2.80 percent last month). This outperformed the City's target rate of 2.60 percent (RBA cash rate of 1.50 percent plus 1.10 percent performance margin) by 0.18 percent. Interest earnings on the investment portfolio were \$3.75 million, outperforming the YTD budget by \$0.49 million.

The cash rate was most recently reduced at the August 2016 meeting of the Reserve Bank of Australia (by 25bp to 1.50 percent). Financial markets have fully priced a 0.25 percent reduction in the cash rate by October 2019 (previously by August 2019), with some economists predicting two 0.25 percent cuts to interest rates within the next year. If to eventuate, these cuts could reduce the City's interest revenue in 2019-20 by up to \$0.6 million.

The majority of investments are currently held in term deposit (TD) products placed with highly rated APRA (Australian Prudential Regulation Authority) regulated Australian and foreign owned banks. All current investments are consistent with what's allowed under Council's Investment Policy, other than those made under previous statutory provisions (grandfathered by the updated legislation).

The City's TD investments fall within the following Standard and Poor's short term risk rating categories. During the month, the A-2 holding was relatively unchanged (from 58.6 percent to 58.4 percent). This holding remains within the policy limit of 60 percent, with all other policy compliance requirements also being met by the portfolio:

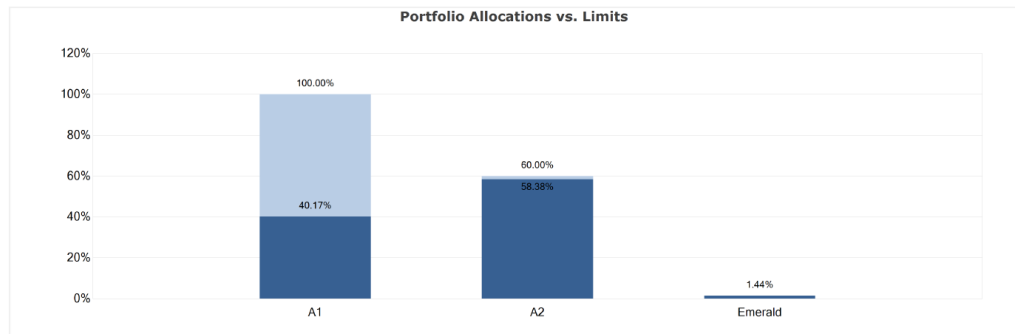


Figure 1: Portfolio allocations compared to Investment Policy limits

The current investment strategy seeks to secure the highest possible rate on offer, subject to cash flow planning and investment policy requirements. Best value is currently being derived within the nine to twelve month investment range.

The City’s TD investment portfolio remaining duration as at 31 March was 178 days (5.9 months). The maturity profile of the City’s TD investments is graphically depicted below, showing sufficient maturities in the zero-90 days range to meet liquidity requirements (at least \$15 million each month):

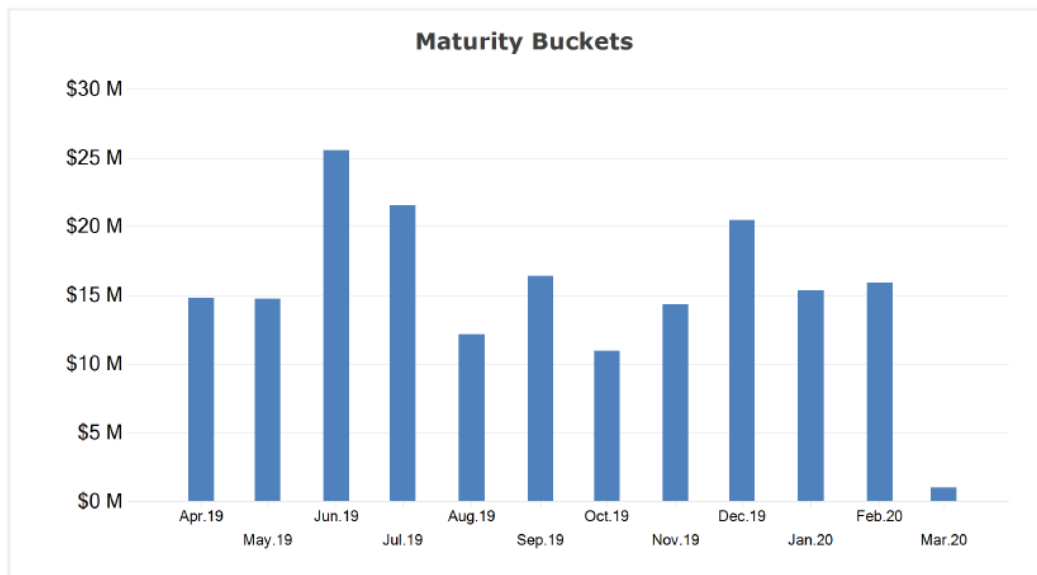


Figure 2: Council Investment Maturity Profile

Investment in Fossil Fuel Free Banks

At month end, the City held 59.0 percent of its TD investment portfolio with banks deemed free from funding fossil fuel related industries (up from 52.0 percent last month). The amount invested with fossil fuel free banks will fluctuate month to month in line with policy limits and the deposit rates available at time of placement.

Rates Debt Recovery

At month's end, the City had \$7.99 million in outstanding rates and other property charges to collect (net of \$1.42 million in prepaid rates). This represents 6.3% uncollected against the \$127.37 million of rates and other charges levied to month's end (inclusive of prior year outstanding balances and part year rating).

The City had 407 properties owing \$1.21 million under formal and legal debt recovery at the end of the month (down from 501 properties owing a total of \$1.42 million the previous month).

Budget Amendments

There were a number of budget amendments identified during the month that require Council adoption. These items are:

- Increased proceeds from the sale of 17 Imlah Court - \$879,500 (transferred into the Land Development & Investment Reserve);
- Recognition of the annual revenue collected from the Bibra Lake Sewer Specified Area Rate \$70,062 included in the 2018/19 adopted budget (will increase budget surplus); and
- Reallocate \$10,065 from the ARC marketing budget to cover a budget shortfall in the ARC health and feasibility study (fitness centre expansion).

The financial report attached includes a detailed schedule with the proposed budget changes and the associated funding sources.

Description of Graphs & Charts

There is a bar graph tracking Business Unit operating expenditure against budget. This provides a quick view of how the different units are tracking and the comparative size of their budgets.

The Capital Expenditure graph tracks the YTD capital spends against the budget. It also includes an additional trend line for the total of YTD actual expenditure and committed orders. This gives a better indication of how the capital budget is being exhausted, rather than just purely actual cost alone.

A liquidity graph shows the level of Council's net current position (adjusted for restricted assets) and trends this against previous years. This gives a good indication of Council's capacity to meet its financial commitments over the course of the year. Council's overall cash and investments position is provided in a line graph with a comparison against the YTD budget and the previous year's position at the same time.

Pie charts included show the break-up of actual operating income and expenditure by nature and type and the make-up of Council's current assets and liabilities (comprising the net current position).

Trust Fund

At month end, the City held \$12.08 million within its trust fund (up from \$11.91 million last month). \$6.20 million was related to POS cash in lieu and another \$5.88 million in various cash bonds and refundable deposits.

Strategic Plans/Policy Implications

Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes

Listen to and engage with our residents, business community and ratepayers with greater use of social media

Budget/Financial Implications

The 2018/19 revised budget surplus will increase by \$70,062 following the adoption of the budget amendments contained in this report.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Council's adopted budget for revenue, expenditure and closing financial position will be misrepresented if the recommendation amending the City's budget is not adopted.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 March 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Operating Revenue						
Financial Services	108,238,792	107,799,014	0%	439,777 ✓	111,549,503	113,414,800
Information Services	2,409	1,125	114%	1,284	1,500	1,500
Human Resource Management	214,944	218,994	-2%	(4,050)	292,000	292,000
Library Services	36,841	40,760	-10%	(3,919)	54,346	54,346
Recreation & Community Safety	10,230,175	9,884,231	3%	345,944 ✓	13,134,858	13,184,010
Community Development & Services	6,178,580	6,903,528	-11%	(724,949) ✗	8,669,897	8,500,008
Corporate Communications	54,945	47,650	15%	7,295	120,865	120,865
Governance & Risk	2,316	600	286%	1,716	800	800
Statutory Planning	698,183	681,500	2%	16,683	977,000	977,000
Strategic Planning	2,829,418	2,634,389	7%	195,029	3,415,862	3,087,944
Building Services	947,393	970,569	-2%	(23,176)	1,263,000	1,263,000
Environmental Health	354,867	298,735	19%	56,132	324,610	323,500
Waste Services	7,607,458	7,027,197	8%	580,261 ✓	8,418,738	8,130,049
Parks & Environmental Services	1,144,552	1,013,512	13%	131,040	1,019,080	1,019,080
Engineering Services	246,566	235,032	5%	11,534	286,709	286,709
Infrastructure Services	1,090,044	761,931	43%	328,113 ✓	1,023,500	961,000
	140,035,745	138,668,767	1%	1,366,978	150,712,268	151,616,611
Total Operating Revenue	140,035,745	138,668,767	1%	1,366,978	150,712,268	151,616,611
Operating Expenditure						
Governance	(2,297,752)	(2,332,357)	-1%	34,605	(3,225,224)	(3,660,479)
Strategy & Civic Support	(720,125)	(829,250)	-13%	109,126	(1,146,001)	(1,146,001)
Financial Services	(5,054,818)	(4,818,834)	5%	(235,985) ✗	(6,215,893)	(6,082,779)
Information Services	(4,175,451)	(4,393,757)	-5%	218,306 ✓	(5,926,207)	(5,627,001)
Human Resource Management	(1,994,341)	(2,173,159)	-8%	178,819	(3,010,612)	(2,853,188)
Library Services	(2,618,364)	(2,911,027)	-10%	292,663 ✓	(3,902,933)	(3,896,274)
Recreation & Community Safety	(11,560,170)	(12,077,598)	-4%	517,429 ✓	(16,262,149)	(16,391,491)
Community Development & Services	(8,260,186)	(9,980,883)	-17%	1,720,697 ✓	(13,206,626)	(12,429,539)
Corporate Communications	(2,674,428)	(2,998,646)	-11%	324,217 ✓	(4,025,144)	(3,880,774)
Governance & Risk	(368,818)	(360,631)	2%	(8,187)	(479,330)	(479,330)
Statutory Planning	(890,870)	(1,022,365)	-13%	131,495	(1,435,141)	(1,435,141)
Strategic Planning	(1,672,040)	(1,786,258)	-6%	114,219	(2,202,833)	(1,941,496)
Building Services	(1,129,102)	(1,186,236)	-5%	57,135	(1,702,643)	(1,637,643)
Environmental Health	(1,306,575)	(1,453,016)	-10%	146,442	(1,960,270)	(1,923,740)
Waste Services	(14,329,888)	(14,977,526)	-4%	647,638 ✓	(20,163,073)	(19,593,906)
Parks & Environmental Services	(9,993,501)	(11,355,709)	-12%	1,362,209 ✓	(15,411,157)	(15,210,682)
Engineering Services	(5,712,904)	(5,845,442)	-2%	132,539	(7,937,632)	(7,881,865)
Infrastructure Services	(7,323,404)	(8,202,619)	-11%	879,215 ✓	(10,982,461)	(10,664,608)
	(82,082,732)	(88,705,313)	-7%	6,622,581	(119,195,329)	(116,735,938)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 March 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Less: Net Internal Recharging	1,339,831	716,563	87%	623,267 ✓	974,082	986,570
Add: Depreciation & Amortisation on Non-Current Assets						
Computer Equipment	(911,823)	(919,143)	-1%	7,320	(1,222,203)	(1,010,616)
Furniture and Equipment	(276,255)	(284,823)	-3%	8,568	(379,764)	(379,764)
Plant & Machinery	(2,458,139)	(2,502,880)	-2%	44,741	(3,338,019)	(3,197,550)
Buildings	(4,733,346)	(4,617,252)	3%	(116,094)	(6,156,336)	(6,156,336)
Infrastructure - Roads	(8,632,527)	(8,664,037)	0%	31,510	(11,562,551)	(11,369,220)
Infrastructure - Drainage	(1,964,711)	(1,956,303)	0%	(8,408)	(2,608,404)	(2,608,404)
Infrastructure - Footpaths	(1,040,696)	(1,057,770)	-2%	17,074	(1,410,360)	(1,410,360)
Infrastructure - Parks Equipment	(3,377,391)	(3,402,048)	-1%	24,657	(4,523,738)	(3,996,360)
Landfill Infrastructure	(817,162)	(854,460)	-4%	37,298	(1,139,280)	(1,139,280)
Marina Infrastructure	(710,009)	(744,831)	-5%	34,822	(993,108)	(993,108)
	(24,922,059)	(25,003,547)	0%	81,488	(33,333,763)	(32,260,998)
Total Operating Expenditure	(105,664,960)	(112,992,296)	-6%	7,327,336	(151,555,011)	(148,010,366)
Change in Net Assets Resulting from Operations	34,370,785	25,676,471	34%	8,694,314	(842,743)	3,606,245
Non-Operating Activities						
Profit/(Loss) on Assets Disposal						
Plant and Machinery	106,957	(629,336)	-117%	736,293 ✓	(282,483)	(410,272)
Freehold Land	1,889,850	2,630,764	-28%	(740,914) X	4,466,234	2,170,000
Buildings	(281,916)	-	0%	(281,916) X	-	-
	1,714,891	2,001,428	-14%	(286,537)	4,183,751	1,759,728
Capital Expenditure						
Computer Equipment	(537,912)	(1,610,144)	-67%	1,072,232 ✓	(2,404,085)	(1,063,280)
Furniture and Equipment	(21,225)	(48,500)	-56%	27,275	(96,950)	(30,000)
Plant & Machinery	(1,056,765)	(1,367,536)	-23%	310,771 ✓	(4,193,536)	(4,161,000)
Land	(302,849)	(211,097)	43%	(91,752)	(2,796,100)	-
Buildings	(5,591,219)	(6,552,590)	-15%	961,371 ✓	(16,825,597)	(9,172,800)
Infrastructure - Roads	(12,266,175)	(12,816,319)	-4%	550,144 ✓	(23,746,261)	(14,162,636)
Infrastructure - Drainage	(550,318)	(634,510)	-13%	84,193	(1,899,311)	(1,218,300)
Infrastructure - Footpaths	(882,980)	(942,181)	-6%	59,201	(2,042,561)	(1,187,072)
Infrastructure - Parks Equipment	(3,786,121)	(5,709,266)	-34%	1,923,145 ✓	(11,331,030)	(5,847,000)
Infrastructure - Parks Landscaping	(955,220)	(1,155,388)	-17%	200,168 ✓	(2,331,237)	(1,980,000)
Landfill Infrastructure	(169,425)	(259,824)	-35%	90,399	(577,814)	(360,000)
Note 1.	(26,707,490)	(32,203,077)	-17%	5,495,587	(70,066,897)	(40,922,088)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 March 2019

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Add: Land - Vested in Crown	(98,244)	-	0%	(98,244)	-	-
Add: Transfer to Reserves	(25,433,162)	(22,089,786)	15%	(3,343,376) X	(43,990,201)	(31,528,907)
Add Funding from						
Non-Operating Grants and Subsidies	6,704,619	7,856,154	-15%	(1,151,535) X	11,582,361	7,341,695
Non-Government Contributions	605,483	568,197	7%	37,286	3,101,100	2,792,000
Developers Contributions Plans: Cash	6,447,669	4,612,517	40%	1,835,152 ✓	5,910,000	5,910,000
Proceeds on Sale of Assets	4,890,934	3,766,882	30%	1,124,052 ✓	6,311,023	3,887,000
Reserves	19,772,952	19,668,298	1%	104,654	45,336,481	17,168,457
	38,421,657	36,472,048	5%	1,949,609	72,240,965	37,099,152
Non-Cash/Non-Current Item Adjustments						
Depreciation on Assets	24,104,897	24,149,087	0%	(44,190)	32,194,483	31,121,718
Amortisation on Assets	817,162	854,460	-4%	(37,298)	1,139,280	1,139,280
Profit/(Loss) on Assets Disposal	(1,714,891)	(2,001,428)	-14%	286,537 X	(4,183,751)	(1,759,728)
Loan Repayments	(1,250,000)	(1,250,000)	0%	-	(2,500,000)	(2,500,000)
Non-Current Leave Provisions	303,573	-	0%	303,573 X	-	-
Deferred Pensioners Adjustment	59,907	-	0%	59,907	-	-
	22,320,648	21,752,119	3%	568,529	26,650,012	28,001,270
Opening Funds	11,967,494	11,967,494	0%	(0)	11,967,494	2,000,000
Closing Funds	56,556,579	43,576,697	30%	12,979,883	142,381	15,400
	-	-	-	-	-	-

Note 2, 3.

Notes to Statement of Financial Activity

Note 1.

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals	Commitments at Month End	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget	Uncommitted at Month End
	\$	\$			\$	\$
Computer Equipment	(537,912)	(343,592)	(881,503)	(1,610,144)	(2,404,085)	1,522,582
Furniture and Equipment	(21,225)	(25,527)	(46,752)	(48,500)	(96,950)	50,198
Plant & Machinery	(1,056,765)	(2,518,547)	(3,575,313)	(1,367,536)	(4,193,536)	618,223
Land	(302,849)	(64,800)	(367,649)	(211,097)	(2,796,100)	2,428,451
Buildings	(5,591,219)	(5,210,932)	(10,802,151)	(6,552,590)	(16,825,597)	6,023,446
Infrastructure - Roads	(12,266,175)	(2,366,015)	(14,632,190)	(12,816,319)	(23,746,261)	9,114,071
Infrastructure - Drainage	(550,318)	(32,223)	(582,540)	(634,510)	(1,899,311)	1,316,771
Infrastructure - Footpaths	(882,980)	(58,043)	(941,023)	(942,181)	(2,042,561)	1,101,538
Infrastructure - Parks Equipment	(3,786,121)	(1,389,730)	(5,175,852)	(5,709,266)	(11,331,030)	6,155,178
Infrastructure - Parks Landscaping	(955,220)	(326,690)	(1,281,910)	(1,155,388)	(2,331,237)	1,049,327
Landfill Infrastructure	(169,425)	(127,707)	(297,132)	(259,824)	(577,814)	280,682
Marina Infrastructure	(587,279)	(56,613)	(643,892)	(895,721)	(1,822,415)	1,178,523
	(26,707,490)	(12,520,418)	(39,227,908)	(32,203,077)	(70,066,897)	30,838,989

Note 2.

Closing Funds in the Financial Activity Statement are represented by:

	Actuals	YTD Revised Budget	Full Year Revised Budget	Adopted Budget
	\$	\$	\$	\$
Current Assets				
Cash & Investments	181,229,754	172,554,612	113,947,104	126,585,931
Rates Outstanding	8,238,755	3,500,000	3,500,000	3,500,000
Rubbish Charges Outstanding	107,793	-	-	-
Sundry Debtors	3,220,958	3,200,000	3,200,000	3,200,000
GST Receivable	2,764,099	-	-	-
Prepayments	332,952	-	-	-
Accrued Debtors	(265,540)	-	-	-
Stock on Hand	12,968	-	-	-
	195,641,740	179,254,612	120,647,104	133,285,931
Current Liabilities				
Creditors	(4,359,402)	(7,500,000)	(7,898,311)	(7,898,311)
Income Received in Advance	(1,759,565)	(1,400,000)	(1,400,000)	(1,400,000)
GST Payable	(2,641,707)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(4,009,730)	(4,000,000)	(4,000,000)	(4,000,000)
Provision for Long Service Leave	(2,609,004)	(2,400,000)	(2,400,000)	(2,400,000)
	(15,379,408)	(15,300,000)	(15,698,311)	(15,698,311)
Net Current Assets	180,262,332	163,954,612	104,948,792	117,587,620
Add: Non Current Investments	1,010,884	1,100,000	1,100,000	1,100,000
	181,273,216	165,054,612	106,048,792	118,687,620
Less: Restricted/Committed Assets				
Cash Backed Reserves #	(124,716,637)	(121,477,915)	(117,710,147)	(118,672,220)
Deposits & Bonds Liability *	-	-	-	-
	56,556,579	43,576,697	(11,661,354)	15,400
Closing Funds (as per Financial Activity Statement)	56,556,579	43,576,697	(11,661,354)	15,400

See attached Reserve Fund Statement

* See attached Restricted Funds Analysis

Note 3.
Amendments to original budget since budget adoption. Surplus/(Deficit)

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
		Budget Adoption		Closing Funds Surplus(Deficit)				15,400
GL	235	Cockburn Parenting Service - minor income	OCM13/9/18	Income		500		15,900
GL	105	Increase in FAGS payment	OCM11/10/18	Income		85,977		101,877
OP	6830	New lease income from 159 Phoenix Road	OCM08/11/18	Income		9,000		110,877
								110,877
GL	836	Fuel royalty at the Marina	OCM13/12/18	Income		10,000		120,877
GL	790	Income and expenditure for the new EV Station	OCM13/12/18	Income		2,200		123,077
OP	8591	Better Bins milestone grant	OCM13/12/18	Income		281,700		404,777
		Increased contribution and expenditure for Report/Business						
OP	9008	Development	OCM13/12/18	Income		30,000		434,777
GL	505	Recoup DCA's review and admin costs	OCM14/02/19	Income		103,920		538,697
OP	9080	Adjust review costs for DCA 1-12	OCM14/02/19	Expenditure			9,080	529,617
OP	9081	Adjust review costs for DCA 13	OCM14/02/19	Expenditure			48,755	480,862
Various		Mid Year Budget Review	OCM14/02/19				314,869	165,993
OP	6801	Transfer lease income to Land Development Reserve	OCM14/03/19	Income			23,612	142,381
				Closing Funds Surplus (Deficit)	0	523,297	396,316	142,381

Statement of Comprehensive Income by Nature and Type
for the period ended 31 March 2019

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
OPERATING REVENUE						
01 Rates	101,559,539	101,630,540	(71,001)	103,680,687	103,751,688	103,700,000
02 Specified Area Rates	466,893	450,000	16,893	466,893	450,000	450,000
05 Fees and Charges	Note 1 24,295,599	22,874,106	1,421,493	30,657,776	29,236,283	28,988,612
10 Grants and Subsidies	8,214,757	8,682,836	(468,079)	10,259,417	10,727,495	12,233,842
15 Contributions, Donations and Reimbursements	1,024,494	1,118,016	(93,522)	1,436,812	1,530,334	1,249,689
20 Interest Earnings	4,474,463	3,913,269	561,194	5,577,661	5,016,467	4,994,467
25 Other revenue and Income	-	-	-	-	-	-
Total Operating Revenue	140,035,745	138,668,767	1,366,978	152,079,246	150,712,268	151,616,611
OPERATING EXPENDITURE						
50 Employee Costs - Salaries & Direct Oncosts	Note 2 (39,723,356)	(40,596,419)	873,062	(54,909,062)	(55,782,124)	(55,123,882)
51 Employee Costs - Indirect Oncosts	(624,151)	(800,306)	176,155	(1,406,142)	(1,582,297)	(1,571,447)
55 Materials and Contracts	Note 3 (28,940,863)	(34,025,015)	5,084,152	(39,625,593)	(44,709,745)	(43,245,692)
65 Utilities	(3,901,581)	(4,152,373)	250,792	(5,266,643)	(5,517,435)	(5,460,583)
70 Interest Expenses	(440,123)	(354,473)	(85,651)	(794,596)	(708,945)	(708,945)
75 Insurances	(1,578,683)	(1,485,000)	(93,683)	(1,578,683)	(1,485,000)	(1,485,000)
80 Other Expenses	(6,873,974)	(7,291,727)	417,753	(8,992,029)	(9,409,782)	(9,140,388)
85 Depreciation on Non Current Assets	(24,104,897)	(24,149,087)	44,190	(32,150,293)	(32,194,483)	(31,121,718)
86 Amortisation on Non Current Assets	(817,162)	(854,460)	37,298	(817,162)	(1,139,280)	(1,139,280)
Add Back: Indirect Costs Allocated to Capital Works	1,339,831	716,563	623,267	1,597,349	974,082	986,570
Total Operating Expenditure	(105,664,960)	(112,992,296)	7,327,336	(143,942,854)	(151,555,011)	(148,010,366)
CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES						
	34,370,785	25,676,471	8,694,314	8,136,392	(842,743)	3,606,245
NON-OPERATING ACTIVITIES						
11, 16 Non-Operating Grants, Subsidies and Contributions	7,310,102	8,424,351	(1,114,249)	13,569,211	14,683,461	10,133,695
18 Developers Contributions Plans: Cash	6,447,669	4,612,517	1,835,152	7,745,152	5,910,000	5,910,000
95 Profit/(Loss) on Sale of Assets	1,714,891	2,001,428	(286,537)	1,714,891	4,183,751	1,759,728
Total Non-Operating Activities	15,374,418	15,038,296	336,122	22,931,011	24,777,212	17,803,423
NET RESULT	49,745,203	40,714,767	9,030,436	31,067,402	23,934,469	21,409,668

Notes to Statement of Comprehensive Income

Note 1.

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<u>Recreation & Community Safety</u>				
Recreational Services	524,814	426,435	568,580	593,580
Law and Public Safety	519,169	394,197	465,596	465,596
Cockburn ARC	8,450,992	8,362,461	11,097,984	11,152,830
	<u>9,494,976</u>	<u>9,183,093</u>	<u>12,132,160</u>	<u>12,212,006</u>
<u>Waste Services:</u>				
Waste Collection Services	2,721,197	2,598,505	2,654,205	2,647,216
Waste Disposal Services	4,591,433	4,144,333	5,479,288	5,479,288
	<u>7,312,630</u>	<u>6,742,838</u>	<u>8,133,493</u>	<u>8,126,504</u>
<u>Infrastructure Services:</u>				
Port Coogee Marina	1,045,095	755,431	965,000	955,000
	<u>1,045,095</u>	<u>755,431</u>	<u>965,000</u>	<u>955,000</u>
	<u>17,852,700</u>	<u>16,681,362</u>	<u>21,230,652</u>	<u>21,293,509</u>

Note 2.

Additional information on Salaries and Direct On-Costs by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(1,824,769)	(1,812,022)	(2,471,261)	(2,451,261)
Finance & Corporate Services Division	(5,714,384)	(5,779,518)	(7,974,734)	(7,437,105)
Governance & Community Services Division	(14,825,331)	(15,228,772)	(20,953,131)	(20,997,452)
Planning & Development Division	(4,005,829)	(4,264,604)	(5,819,016)	(5,754,016)
Engineering & Works Division	(13,353,044)	(13,511,502)	(18,563,983)	(18,484,048)
	<u>(39,723,356)</u>	<u>(40,596,419)</u>	<u>(55,782,124)</u>	<u>(55,123,882)</u>

Note 3

Additional information on Materials and Contracts by each Division.

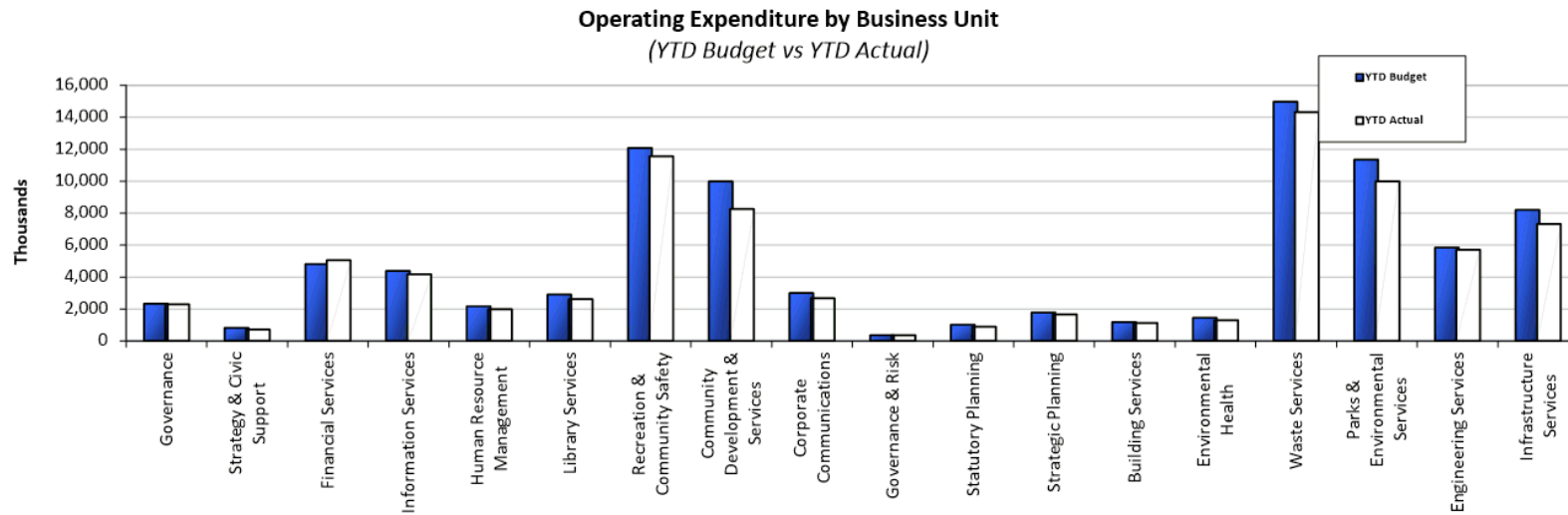
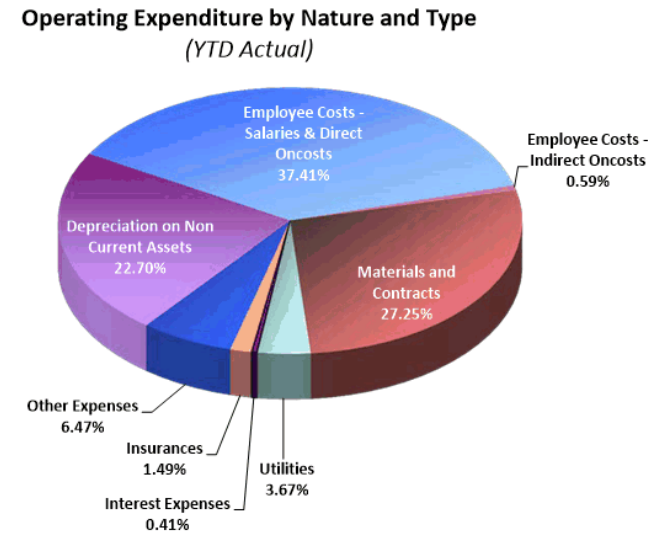
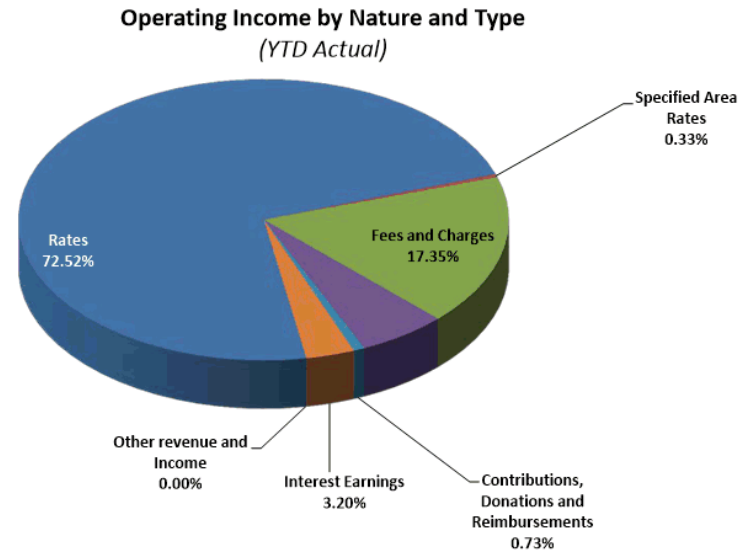
	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Services	(1,027,970)	(1,206,212)	(1,621,078)	(2,076,333)
Finance & Corporate Services Division	(2,932,567)	(3,096,769)	(3,974,565)	(3,952,650)
Governance & Community Services Division	(8,551,501)	(10,370,779)	(13,472,363)	(12,658,920)
Planning & Development Division	(889,327)	(1,103,528)	(1,301,408)	(1,013,391)
Engineering & Works Division	(15,539,498)	(18,247,727)	(24,340,331)	(23,544,399)
Not Applicable	0	0	0	0
	<u>(28,940,863)</u>	<u>(34,025,015)</u>	<u>(44,709,745)</u>	<u>(43,245,692)</u>

City of Cockburn - Reserve Funds

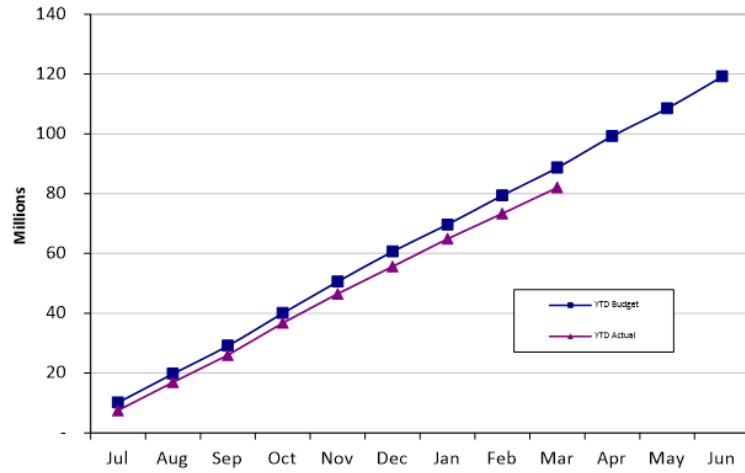
Financial Statement for Period Ending 31 March 2019

Account Details	Opening Balance		Interest Received		t/f's from Municipal		t/f's to Municipal		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Council Funded										
Bibra Lake Management Plan	601,791	601,791	11,324	10,131	-	-	(100,000)	(12,190)	513,115	599,732
Carry Forward Projects	3,618,392	3,618,392	-	-	9,557,112	9,557,112	(10,963,451)	(6,282,927)	2,212,053	6,892,577
CIHCF Building Maintenance	6,150,813	6,150,813	5,641	110,193	1,456,941	1,007,955	-	-	7,613,395	7,268,961
Cockburn ARC Building Maintenance	2,010,608	2,010,608	53,573	33,918	-	-	-	-	2,064,181	2,044,526
Cockburn Coast SAR	897	897	-	92	-	19,087	(9,872)	(1,165)	(8,975)	18,910
Community Infrastructure	14,879,832	14,879,832	127,034	249,221	7,410,382	410,382	(5,665,836)	(1,992,469)	16,751,412	13,546,967
Community Surveillance	903,958	903,958	23,842	13,929	200,000	-	(414,238)	(174,883)	713,562	743,005
Environmental Offset	304,512	304,512	8,033	5,137	-	-	-	-	312,545	309,649
Greenhouse Action Fund	420,432	420,432	10,790	7,093	200,000	-	(81,000)	(22,466)	550,222	405,059
HWRP Post Closure Management & Contaminated	2,324,206	2,324,206	50,489	39,200	-	-	(135,000)	(997)	2,239,695	2,362,408
Information Technology	206,565	206,565	8,388	3,015	200,000	-	(121,250)	(99,395)	293,703	110,185
Insurance	1,262,819	1,262,819	8,801	27,153	550,000	550,000	(35,000)	(29,018)	1,786,620	1,810,954
Land Development and Investment Fund	3,756,615	3,756,615	256,447	89,326	5,798,065	5,065,763	(2,436,062)	(198,538)	7,375,065	8,713,166
Major Building Refurbishment	13,093,407	13,093,407	147,574	220,865	1,500,000	-	(175,000)	-	14,565,981	13,314,272
Municipal Elections	79,037	79,037	2,977	1,333	-	-	-	-	82,014	80,370
Naval Base Shacks	1,078,013	1,078,013	24,153	18,186	30,635	-	-	-	1,132,801	1,096,199
Plant & Vehicle Replacement	9,354,672	9,354,672	115,183	154,973	3,394,090	-	(3,433,880)	(751,483)	9,430,065	8,758,163
Port Coogee Marina Assets Replacement	285,423	285,423	-	4,815	1,000,000	-	-	-	1,285,423	290,238
Port Coogee Special Maintenance - SAR	1,418,130	1,418,130	28,417	26,436	380,000	398,656	(206,833)	(204,606)	1,619,714	1,638,617
Port Coogee Waterways - SAR	92,022	92,022	8,852	2,375	70,000	49,151	(50,000)	-	120,874	143,548
Port Coogee Waterways - WEMP	1,763,151	1,763,151	43,009	28,055	-	-	(593,533)	(315,065)	1,212,627	1,476,141
Roads & Drainage Infrastructure	15,446,223	15,446,223	81,300	238,452	2,000,000	-	(8,890,861)	(5,167,190)	8,636,662	10,517,485
Staff Payments & Entitlements	1,709,732	1,709,732	47,023	26,873	125,000	-	(190,000)	(173,263)	1,691,755	1,563,341
Waste & Recycling	14,136,202	14,136,202	363,713	237,401	1,020,065	-	(652,814)	(161,700)	14,867,166	14,211,903
Waste Collection	2,092,296	2,092,296	66,093	34,726	1,159,736	-	(91,207)	(64,718)	3,226,918	2,062,304
Welfare Redundancies	42,634	42,634	797	719	-	-	-	-	43,431	43,353
POS Cash in Lieu (Restricted Funds)	-	-	-	-	-	-	-	-	-	-
	97,032,383	97,032,383	1,493,453	1,583,615	36,052,026	17,058,105	(34,245,837)	(15,652,071)	100,332,025	100,022,032
Grant Funded										
Aged and Disabled Asset Replacement	191,003	191,003	8,628	3,511	81,645	81,645	-	-	281,276	276,160
Family Day Care Accumulation Fund	30,675	30,675	-	473	-	-	-	-	30,675	31,147
Naval Base Shack Removal	528,000	528,000	10,822	8,907	56,000	-	-	-	594,822	536,907
Restricted Grants & Contributions	4,532,938	4,532,938	-	-	-	-	(3,975,857)	(3,991,240)	557,080	541,698
Underground Power - Service Charge	-	0	-	-	-	-	-	-	-	0
Welfare Projects Employee Entitlements	708,130	708,130	9,223	11,616	-	-	(11,510)	(11,510)	705,843	708,237
	5,990,745	5,990,746	28,673	24,508	137,645	81,645	(3,987,367)	(4,002,750)	2,169,696	2,094,149
Development Cont. Plans										
Cockburn Coast DCP14	(112,255)	(112,255)	-	4,459	-	1,793,383	(56,061)	-	(168,316)	1,685,588
Community Infrastructure DCP 13	5,714,253	5,714,253	231,370	118,355	4,500,000	3,407,394	(6,903,706)	-	3,541,917	9,240,002
Hammond Park DCP	2,742,378	2,742,378	24,032	47,800	500,000	266,815	(9,005)	-	3,257,405	3,056,993
Munster Development	1,260,069	1,260,069	21,830	21,251	80,000	-	(13,921)	(1,729)	1,347,978	1,279,590

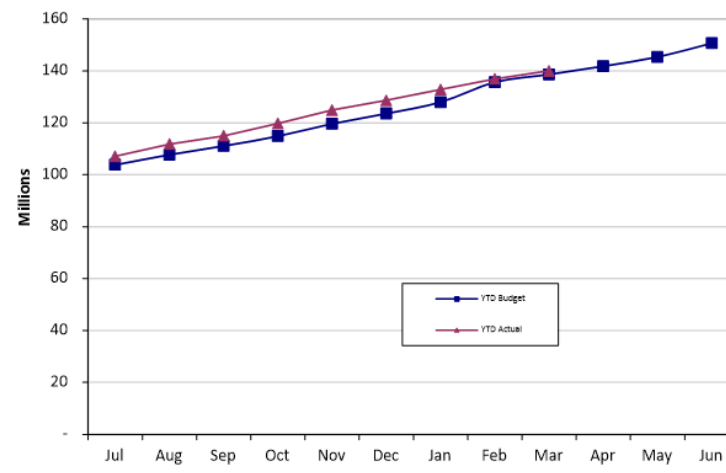
Muriel Court Development Contribution	257,613	257,613	179	4,315	350,000	-	(76,613)	(8,647)	531,179	253,282
Packham North - DCP 12	15,021	15,021	1,146	804	100,000	106,748	(12,024)	(39,297)	104,143	83,277
Solomon Road DCP	639,757	639,757	16,500	10,786	-	-	(7,991)	(1,729)	648,266	648,814
Success Nth Development Cont. Plans	3,282,848	3,282,848	40,540	57,174	30,000	202,432	(7,916)	(865)	3,345,472	3,541,590
Thomas St Development Cont. Plans	13,262	13,262	294	224	-	-	-	-	13,556	13,485
Wattleup DCP 10	17,141	17,141	3,394	987	250,000	243,153	(9,005)	(65,000)	261,530	196,281
Yangebup East Development Cont. Plans	1,422,610	1,422,610	18,907	24,877	-	361,166	(3,656)	-	1,437,861	1,808,653
Yangebup West Development Cont. Plans	780,602	780,602	10,212	13,165	100,000	-	(3,376)	(865)	887,438	792,903
	16,033,299	16,033,299	368,404	304,198	5,910,000	6,381,090	(7,103,277)	(118,131)	15,208,426	22,600,456
<i>Total Reserves</i>	119,056,427	119,056,427	1,890,530	1,912,321	42,099,671	23,520,841	(45,336,481)	(19,772,952)	117,710,147	124,716,637



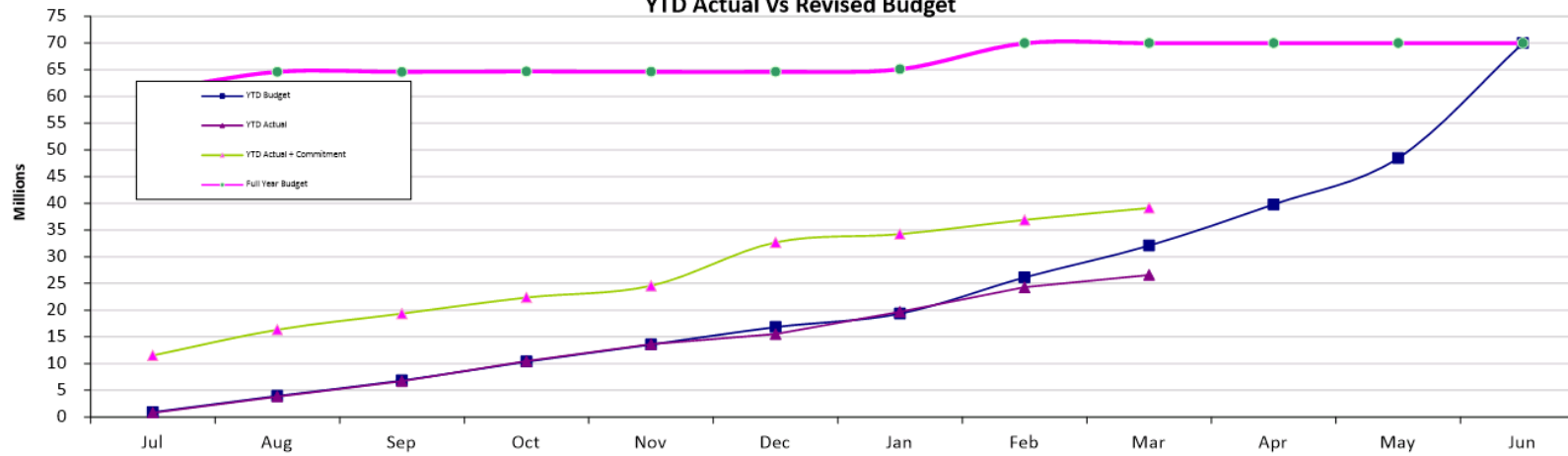
YTD Operating Expenditure Vs YTD Revised Budget

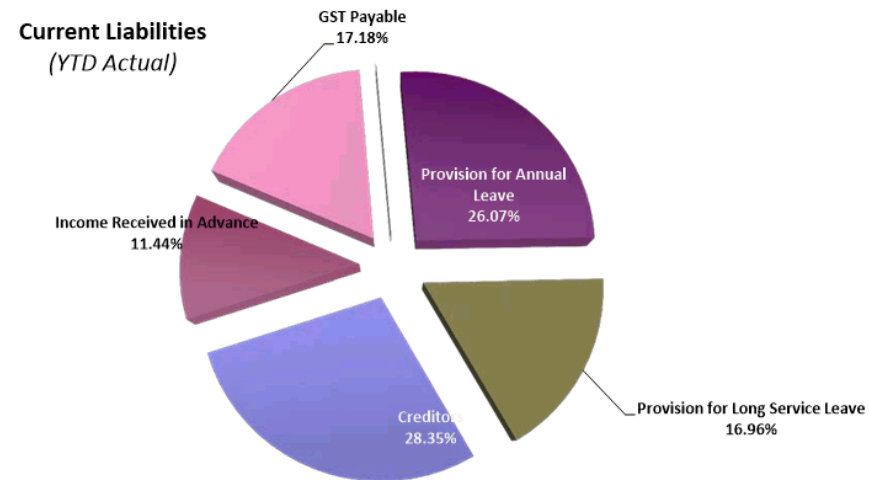
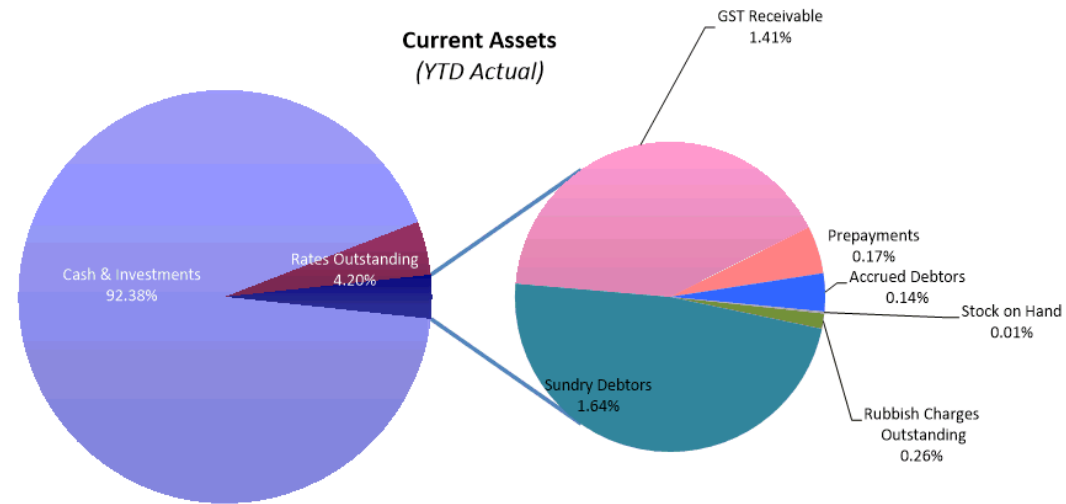


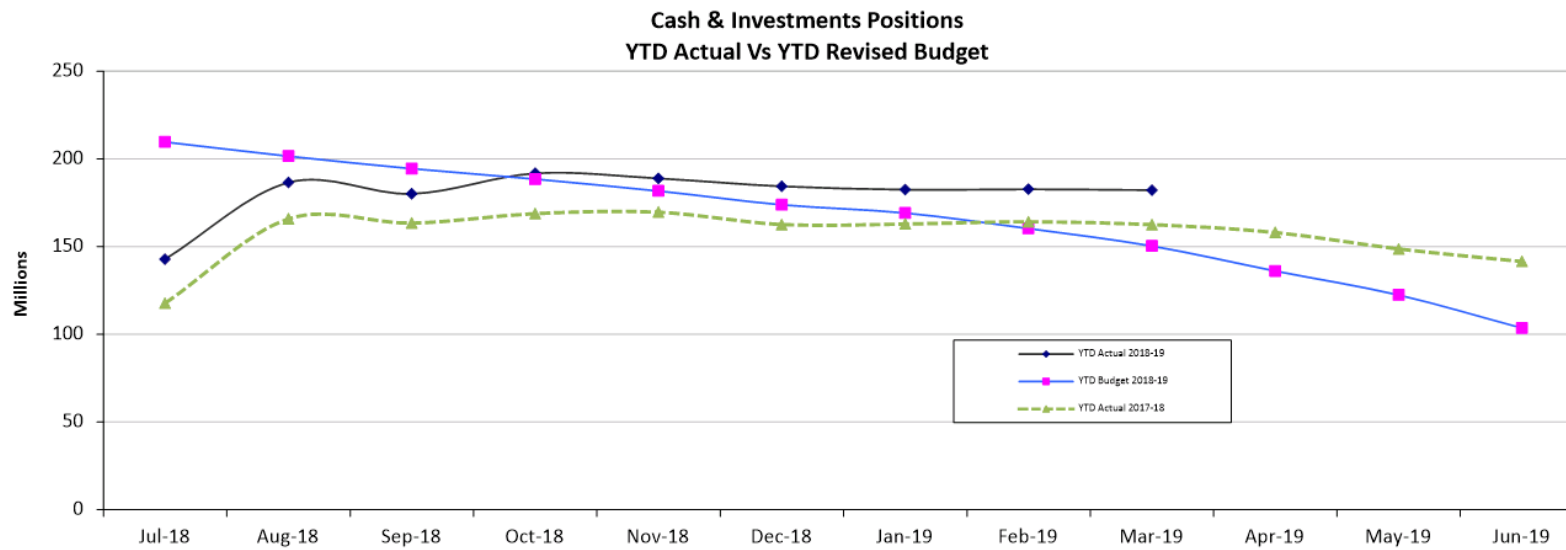
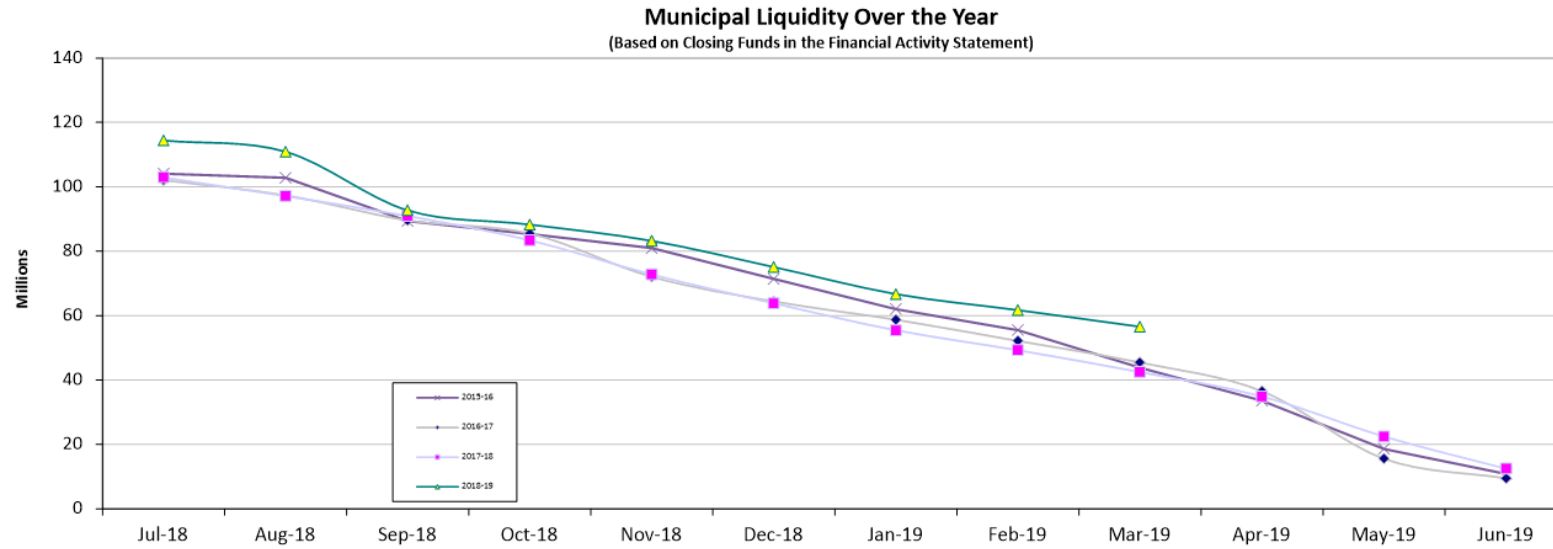
YTD Operating Income Vs YTD Revised Budget



**Capital Expenditure
YTD Actual Vs Revised Budget**







DETAILED BUDGET AMENDMENTS REPORT
for the period ended 31 March 2019

PROJECT/ACTIVITY LIST	DESCRIPTION	ADD/LESS	EXPENDITURE	TF TO RESERVE	FUNDING SOURCES				
					RESERVE	EXTERNAL	MUNICIPAL	NON-CASH	
GL 599	Cockburn ARC	Transfer to fund ARC Health & Feasibility Study	LESS	(10,065)			10,065		
OP8924	ARC Health and Feasibility Study	Increased funding	ADD	10,065			(10,065)		
GL 105	Other General Purpose Income	Adjust budget to match Statutory Budget Note 12	ADD			(70,062)	70,062		
CW1611	17 Imlah Court	Proceed of sale of land	ADD		879,500	(879,500)			
				0	879,500	0	(949,562)	70,062	0

16. ENGINEERING & WORKS DIVISION ISSUES

Nil

17. COMMUNITY SERVICES DIVISION ISSUES

17.1 ENCLOSED DOG PARK PUBLIC COMMENT - LOT 30 BALER COURT HAMMOND PARK

Author(s)	T Moore
Attachments	1. Community Consultation Summary Report - Lot 30 Baler Court ↓ 2. Fenced Dog Exercise Area Map ↓

RECOMMENDATION

That Council:

- (1) receives the summary report on feedback received on the proposed development of fenced dog park at Lot 30 Baler Court *Attachment 1*; and
- (2) pursuant to section 31 (3A) of the Dog Act 1976, establishes Lot 30 Baler Court Hammond Park as an off-leash dog exercise area as shown in *Attachment 2*.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

Background

In January 2019, residents of Baler Court were surveyed to seek feedback on the potential to develop a fenced dog exercise area at Lot 30 Baler Court, Hammond Park. The feedback received was 10 in support, 2 opposed and 1 seeking a noise assessment.

At the February 2019 OCM, Council was presented with the proposal to develop a fenced dog park at Lot 30 Baler Court and subsequently resolved the following:

That Council:

- (1) *does not proceed with the development of a fenced dog park at Durango Park, Aubin Grove and advise local residents accordingly;*
- (2) *proceeds with the development of a fenced dog park at Lot 30 Baler Court, Hammond Park;*
- (3) *in accordance with Section 31 of the Dog Act 1976 advertise for public comment, for a period of no less than 28 days, in relation to the proposed new dog exercise area at Lot 30 Baler Court, Hammond Park; and*

- (4) *reallocate funds from CW 5895 – Durango Park, Aubin Grove, to the development of Lot 30 Baler Court, Hammond Park, for the construction of a fenced Dog Park.*
- (5) *conducts a public workshop and invite those who participated in the Animal Management Plan process, plus the Aubin Grove and Hammond Park Community Associations, to provide community input to the design of the Dog Park.*

Since that time, staff have completed the advertised 28 day public comment period.

As such, the outcomes of the public comment period (*Attachment 1*) are now presented for Council to consider proceeding with Lot 30 Baler Court as the preferred location for the enclosed dog park.

Submission

N/A

Report

The feedback received during the recent public comment period indicated a high level of support for the proposed project with 75 in support, 9 opposed and 1 with no opinion. This level of support has not been common when completing consultation on the development of spaces such as fenced dog parks, which are generally contentious.

The key elements of the proposed development include the following:

- Site clearing;
- Fencing (2 areas, large dogs 1570m2 and small dogs 1160m2);
- Water fountain;
- Park furniture;
- Signage;
- Dog agility equipment; and
- Mulching.

In terms of parking, Baler Court has 13 on street parking bays available, which is considered to be sufficient for a local level development.

In summary, the development of a fenced dog park at this location would assist in improving the overall aesthetics of the area and it is considered that Lot 30 Baler Court is a most appropriate location for a fenced dog park.

Strategic Plans/Policy Implications

Community, Lifestyle & Security

Provide for community facilities and infrastructure in a planned and sustainable manner.

Budget/Financial Implications

At the February OCM, Council endorsed to reallocate the \$80k for the proposed Durango Park, Aubin Grove fenced dog exercise area to the Baler Court fenced dog park project.

A breakdown of the project costs is provided below:

- Fencing, kerbing and retaining walls - \$45,000;
- Water fountain - \$5,000;
- Park furniture \$5,000;
- Signage \$1,000;
- Dog agility equipment - \$22,000;
- Mulching \$1,000;
- Dog bag stations - \$500; and
- Rocks and Logs - \$500.

The State Government has also confirmed approval for the \$80k grant allocated to the proposed Durango Park project to be reallocated to the Baler Court location.

Legal Implications

N/A

Community Consultation

The community engagement process has been a two stage process, with the first round of consultation occurring in January 2019 with nearby affected residents and stage two being the recent 28 day public comment period.

The 28 day public comment was completed between 1 March until 29 March 2019 and included the following:

- Drop in style session;
- Comment on Cockburn survey; and
- Advertisement in local newspapers.

Further to the above, the City has received written support from the Hammond Park Residents Association to proceed with the development.

Risk Management Implications

There is a reputational risk should Council not support the proposed developed as the feedback received through the public comment period was highly supportive of the proposal.

In addition, there is a financial risk as the City has already received an extension to the end of June to acquit the grant funding by the State Government. Should the proposal to develop Lot 30 Baler Court not be supported, the revised acquittal date would not be able to be achieved and the City will likely lose the funding.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 9 May 2019 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil

Dog Park Baler Court

April 2019

Consultation Analysis

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3. Methodology 4

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5. Survey responses 7

1. Executive Summary

The City of Cockburn invited residents to provide formal feedback about a proposal to establish an off-lead fenced dog park in Baler Court, Hammond Park. A total of 89 residents completed the online survey, with 75 people supporting an off-lead dog park at this location.

Key elements of the proposal include construction of a fenced area for large dogs (1,570m²) and a separate fenced area for small dogs (1,160m²), plus water fountain with dog bowl, park furniture, dog agility equipment, mulching and informal parking bays.

2. Background



- In mid-2017, the City received \$80,000 in State funds to develop a fenced dog park in the Aubin Grove locality. The stipulation is that the dog park be built within City of Cockburn boundaries in the Kwinana Electorate.
- The City investigated Durango Park as an option. A Council decision was made not to proceed, due to some opposition from residents and constraints regarding Water Corporation infrastructure on the site.
- Since then, the Hammond Park Residents Association has written to the City asking for the dog park to proceed at Lot 30, Baler Court, Hammond Park.
- Preliminary consultation has been conducted by mail with Baler Court residents.
- The site is owned by the City and located next to power transformers. The site provides a large amount of space to ensure a suitable buffer to nearby residents.
- City conducts statutory consultation under the Dog Act to seek community feedback on Lot 80 Baler Court as a potential offlead fenced dog park.
- The City has allocated an extra \$30 in its draft 2019/20 Budget for the project at the request of Hammond Park Residents Association.

3. Methodology

Consultation has occurred in two stages.

In the first stage, in January 2019, the City wrote to the directly impacted residents who live near Baler Court.

Of the 13 responses received, 10 residents supported the concept, 2 opposed the concept and 1 asked for a noise assessment.

See comments below

1	Support the idea. My only concern would be the snakes in summer.
2	Our family fully supports the potential fenced dog exercise area
3	Wonderful idea. We see a lot of people walking their dogs on our streets and near the bush area, and it would be fantastic to have a place to go where the dogs can be let off their leash and allowed to socialise, and exercise in a safe space. Amazing idea.
4	Great idea and smart use of land that would otherwise be left untouched and ugly. Request drink fountain which is surrounded by a large concrete pad to stop the erosion and mess that comes with such a basic and essential feature
5	Fabulous idea for a fenced dog exercise area on Baler Court, Hammond Park.
6	Too close to residential area. Lots of yappy dogs in area and owners should exercise but would be in evening and area would be too busy. Parking concerns. Jan Hammond is away from houses and this is too close as you are looking right at it. I like the concept.
7	Generally it is great as I have a dog and live in the units directly across the road. My dog likes the obstacle parks as I take her to another one close by in Success. It is also a great way for neighborhood socializing. The only problem I have is that the height of the area proposed to be changed. The land level is well above my property level so people at the dog area will be able to see straight in our unit through the big windows down stairs. Our lower level is our living area with dining, kitchen and living room. The windows are facing directly to the field. It would mean in the mornings, days, afternoons and evenings when we like to have the blinds up we would have to have them down for our own privacy. When we hang out in our backyard we would also feel uneasy as people will have easy view of our yard. If the proposed fields were lowered to be level or lower than our backyard level there would be no problem at all.
8	I support the concept of a fenced dog exercise area in this location. It would stop all the teenagers gathering in the bush area and people dumping their unwanted rubbish on the curb side
9	I don't have a dog but I love dogs and it would be amazing to have one so close by!!! Thank you for working on this initiative! I hope it comes to fruition!
10	Just wanted to lend my support to a dog park off Baler court Hammond Park. Brilliant idea!
11	Received the letter regarding the proposed fenced dog park and wanted to say I 100% support it! We have to put the dogs in the car to take them to the fenced park in Success as it's too far for my oldest dog to walk there. It would be so much easier to have this new park in Hammond Park so we could just walk instead. The other dog park in Success on Russell Rd isn't fenced and one of my dogs doesn't have the best recall so we don't use it very much. Hope you get a lot of positive feedback so it can go ahead.

12	I don't support it as it will bother the resident near this area. More people will drive to this area and dog will bark around. The street is close to busy Russell road. We don't need more noise and we need more quiet environment. We need the small park with a large amount grass around area. The fenced dog exercise area should be build the bush or somewhere that far away from residents area. Thank you.
13	My wife and I live at Baler Court directly across the road from the proposed area in question and ourselves have two small dogs. Whilst I accept the merit in proposing a dog park on the reserve I do have a concern I'm hoping you could address. From past experience visiting the dog parks in Success and Jandakot there is a tendency for dogs to do what dogs do and that's bark (despite our best efforts even our own dogs bark regularly from the yard at anyone who walks or rides along the Baler Court footpath). Unlike those other dog parks I mentioned (which are a significant distance from houses) our house is less than 30m from one of the two exercise areas. That plus the fact that this location also has a much higher housing density compared to most other parts of Cockburn (i.e. R40) means many more houses are potentially impacted by the noise of dogs. So I'm wanting to know whether there has been an acoustic report sought by the City to qualify that the likely persistent noise of dogs barking is not going to impact our home? I strongly believe that it should be within the City's due diligence to organise such a report before they can genuinely consider the validity of this location. Unlike other less-confined public open spaces which people would visit with their dogs on occasion, I can only imagine that a dedicated dog exercise area would result in an unusual concentration of dogs, bringing with it an increased tendency for noise. Just as catteries and dog kennels/breeders in Canning Vale have specific land use zonings confining them away from general residential zones, I would assume that the City would need to consider that this proposal has the potential to cause disturbances to the nearby residents (not to mention this particular location so close to the houses is not the only viable location I would assume). Could I please therefore request that you or someone else at the City please confirm receipt of this email and provide a response to my query about the acoustic report.
14	Yes to a dog park at Baler Court.
15	We support the concept of a fenced dog exercise area in this location.
16	Concerned visitor parking adjacent to apartments will be used. Requested temp parking and additional parking to be provided. Support concept of dog park

A report was presented to Council, seeking endorsement to proceed with statutory consultation.

As the second stage, as per state government legislation, the City conducted statutory consultation for 28 days, closing on 29 March 2019. Consultation with residents groups, members of the City's animal management plan focus group and the public included:

- An online survey on Comment on Cockburn
- Sending an email to comment@cockburn.wa.gov.au
- A drop-in session to talk with City officers any time between 6pm and 7.30pm on Wednesday 27 February at Success Regional Sports Facility, 359 Hammond Road
- Phoning Parks Operations Coordinator Alison Waters on 9411 3444.

Opportunities to get involved in the consultation were publicised on Facebook, Cockburn Chat, Comment on Cockburn, the local newspaper and an email newsletter.

A total of 85 residents completed the online survey.

4. Engagement Summary

Engagement summary	
We asked for feedback on Baler Court as a possible location for an enclosed dog park.	<p>You said:</p> <p>“Bodes for better dog behaviour and obedience and improves owners skills in dog handling.”</p> <p>“With lots getting smaller and smaller (and more expensive) dog owners need a backyard which is something new estates no longer provide.”</p> <p>“100% supportive of the idea an location, great use of what is otherwise unusable space.”</p>
<p>Key points raised:</p> <ul style="list-style-type: none"> • Shade, parking and water provision • Can we enlarge the area for the proposed park? 	
	<p>You participated</p> <p>Online surveys: 85</p>
Next steps	
We are now reviewing all community input.	

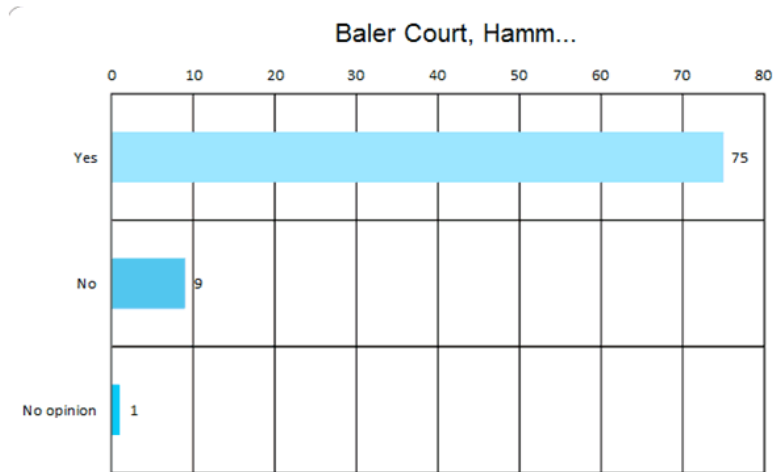
Web visits to Comment on Cockburn

Highlights



5. Survey responses

1. I am in favour of a proposed off-lead dog park at the following location:

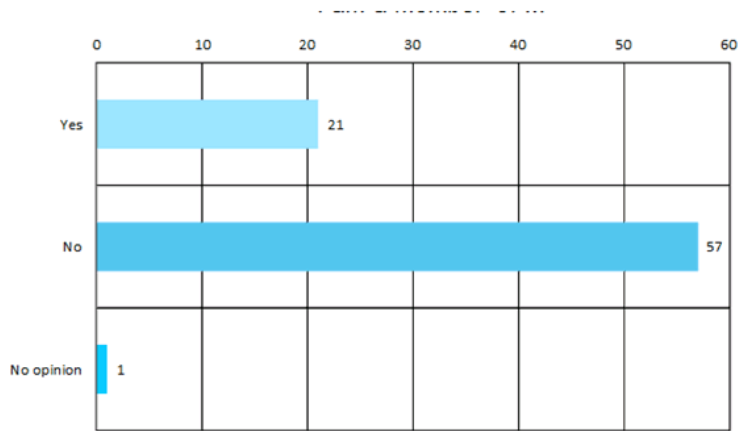


I live in Hammond Park	
Yes	55
No	23

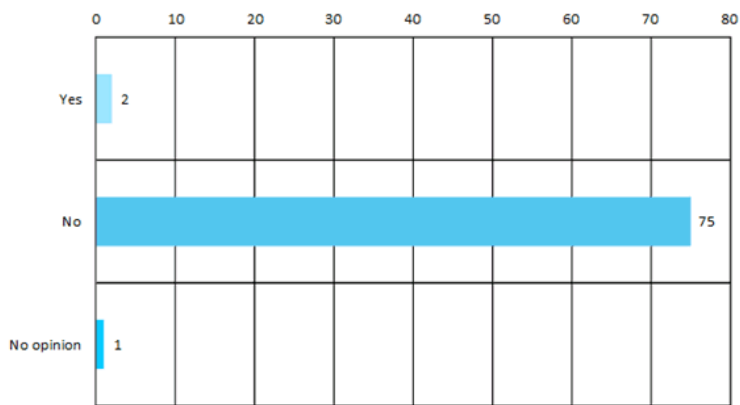
I am a dog owner	
Yes	78
No	5

I live in Baler Court	
Yes	4
No	73

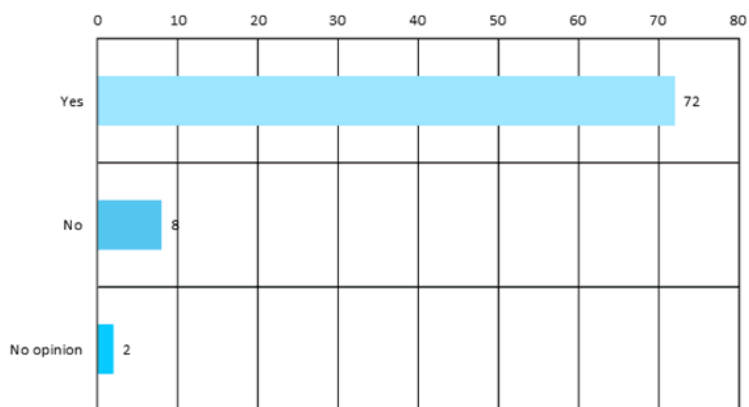
I am a member of Hammond Park Community Association



I am a member of Aubin Grove Residents Association



I am interested in bringing my dog to this park



5. How do you feel about having a dog park at this location in Hammond Park?	
very unhappy	4
unhappy	1
neutral	3
happy	10
very happy	50

Comments supporting the proposal	
1	Fantastic! The more areas for dogs to socialise off lead, the better! Thank you for listening to the community and planning this dog park. Bring on the next one!
2	Probably quite a good location within the Hammond Park area. I would love to see something similar to cater for the large number of dogs in the large suburb of Beeliar.
3	We are very much for the off lead area in the Hammond Park locality, and look forward to it being available for use.
4	Botany park is very busy with humans and dogs esp with the new playground and it would be great for the dogs to have their own park to ease traffic and allow the kids to enjoy the playground more.
5	This would be a great asset for Hammond Park residents. It would give us an opportunity to exercise our dogs closer to home and not have to travel to Success.
6	This is an ideal use of the land, an enclosed dog park as definitely needed in Hammond Park.
7	We utilise Jan Hammond Park 3-4 times per week and also walk our dogs from Condamine Approach to freeway along baler court so would definitely like to utilise a dog park if one was built there as would be walking distance from our house.
8	100% supportive of the idea an location, great use of what is otherwise unusable space.
9	It would be great. Will there be a seprate area for larger dogs and smaller dogs or all in one area?

10	There are no local safe spaces for exercising dogs without jumping in the car. This is beneficial to the area.
11	We taking our dog to the success dog park everyday, one in Hammond Park would be awesome.
12	This is long overdue. For people who live nearby, dogs don't usually bark much at off the leash parks - they are busy sniffing and playing.
13	Happy to see as many off lead dog areas as can get past the dog haters. Bodes for better dog behaviour and obedience and improves owners skills in dog handling.
14	As Hammond Park grows with current and future developments we need a dog park in this area without having to go to Success which would eventually face overcrowding.
15	Would be a great resource for the dogs and dog owners in the area.
16	Fantastic idea much needed.
17	Would love to have this dog park in our suburb.
18	I am in favour of this location. However most dog owners I speak to have expressed a desire for a very large park for off lead walking/exercise in a semi bush environment. Dog parks such as proposed get loaded with faeces due to irresponsible owners such as Jan Hammond and as a result I do not use it anymore. There are no off lead walking areas of a large area such as that at Kalamunda which is a distance away. There should be a large parcel of land even brown land in Cockburn as I have described. What do you think?
19	We desperately need a fenced area to enable us to train our dogs in safety in order to progress to undenied areas.
20	A dog park in Hammond Park would be fantastic as I could walk my dog to it rather than having to drive out of the suburb to find one.
21	Will be good to have one closer. Can shading and/trees please be included?
22	Sounds good, but would be great to have a dog park in the north of Cockburn - both this and Jan Hammond dog park are very close together. Also please add some hard areas (not grass) near the benches and water fountains - at Jan Hammond Park these are frequently churned up into dust/sand/mud by the dogs.
23	It's needs to be a suitable size with snake proof fencing all around. Only put equipment in if it is going to be big enough for the dogs to still run around in. Areas of shade for the dogs and owners would be really great too. I go to the

	dog park on the Honeywood estate in Wandii which is a great size but that doesn't have a separate access to the little enclosure which it needs. The big one in Success is good also as it has trees for shade.
24	Great idea
25	Two areas one for large dogs and one for small dogs. Large trees to be part of the design
26	The more closed-in dog parks in our area, the better. It's a great social environment for them
27	Fantastic idea. The next fenced dog park is in Success. Which is too far to walk to with one of my dogs. The other dog park next to Russell Road isn't fenced and next to a busy intersection. So having a fenced dog park I can walk to in Hammond Park would be amazing.
28	But it would be good to have a fenced off leash park at Manning Park as well, in the large space on the other side of road south end of park. I am a dog trainer and believe that there is much to be considered when designing an off lead dog park. Dog parks around Australia and overseas have signs that explain dog body language and what appropriate play looks like. Education is a must.
29	It's not a major thoroughfare and is a good spot
30	Sounds great. Looking forward to a fenced off leash area
31	Awesome will be a great addition to the estate
32	Please don't forget waste collection and disposal facilities.
33	With lots getting smaller and smaller (and more expensive) dog owners need a backyard which is something new estates no longer provide. With the increased land development of Hammond Park a dog exercise area is much needed. The Treeby dog park is not good for small dogs. My dog can easily escape through the fence so I hope this does not follow on in this design. Another issue is bees/wasps to the drinking water, so that should be looked at should this go ahead. Have noticed other dog parks now have sand at entrance points of the parks (gate) due to excessive use, so that too should be considered. It also involves the community having a dog park, its social and brings people together or into the shire from other suburbs.
34	It is great for the power-line land to be utilized as a community space. This is a good location because people from Success and Aubin Grove can also walk to it easily. Please ensure the small dog section has a very low water bowl for the puppies and small adult dogs (under 4kg). I like the design at Jandakot as there is not too much grass so less maintenance.

35	My dogs and I would love a separate dog park area for their exercise and mine
36	Great idea to have fenced area for large dogs and a separate fenced area for small dogs. Would like this to have grass cover not dirt. Please have shaded areas especially for hot summer days. Also good that a water fountain with dog bowl will be installed. Live within walking distance.
37	Adequate fencing between the freeway cycle path will be required as it is a high traffic area.
38	Love the choice of location.
39	Living in Hammond park means it will be easy to walk my dog to the local dog park for a play rather than loading her into the car. I have met a few of the friendly dogs walking at other parks around the area and everyone is friendly so I'd love for my dog to run free making friends.
40	Two separate areas are requested, one for large dogs, over 8kgs and one for small dogs, under 8kgs. These to be properly signposted, as the large dogs enter the small dog park and trouble starts. This seems to happen at the Bartram dog exercise parks.
41	Why must the area be fenced? Especially in small dog pens. Why not allow a much larger area of free range dog activity to promote walking and socialising similar to the South Perth foreshore dog exercise area? Other local governments such as South Perth and Fremantle have large unfenced park areas where dogs and people can exercise and socialise with no issues. The bushland track along Cape Le Grand Ave in Aubin Grove is another area that would make a great off lead dog walking area.
42	Any off the lead dog park is welcomed however it would be nice to have it much bigger than the proposed size of 1570sqm - the surrounding area allows for this. Big dogs need a lot of space to get a really good work-out. For example, The dog park in Calleya is way too small... it becomes so crowded and the grass ends up eroded very quickly. It would be nice if a sizeable off the lead park could be developed for residents on the eastern side of the freeway i.e. Banskia Eucalypt Woodland Park in Aubin Grove is huge - can some of this be made into a park? The proposed drink stations need to be capable of being emptied and refilled just like the tip ones at Bibra Lake. The water in the drink stations at Calleya dog park becomes stagnant very quickly because we cannot empty it. I live in Aubin Grove which still does not have any dog friendly areas despite government promises.
43	Can I suggest the fence low enough so little dogs can't get out underneath, water bowls for easy access, big section and little section, ample parking and

	an area for children to play at on the side, so they can be entertained as well
44	Excellent choice of location; if I were to use it though it must have shade, as well as appropriate lighting for evening use since it gets dark early in winter so not feasible to use the park if there's no lighting
45	It is really needed. Lots of dogs in the area and it is rapidly expanding
46	It would be a good use of this vacant land. Only concern is the proximity of power lines if these run directly over the park. Health and safety risk?
47	Please have separate access points for small and large dog exits. The Honeywood park is a terrible design for small dogs
48	Fantastic Idea
49	I live in Hammond park and have two active dogs and would love to be able to walk down and use the fenced off dog park
50	It would be a good idea to set up CCTV so any incidents can be backed up with footage.
51	Would prefer in Atwell. Make sure waste bags are restocked often - this is an issue at Success dog parks in Jan Hammond Park.
52	I am planning to have a dog soon and would love to have a park in the neighborhood where he can run freely and his own dog time with no nasty stares and comments. It would be his play zone and I am sure any dog will love it!
53	We have a bigger dog and struggle to find places where she can play without the anxiety of small dogs and their owners
54	I think it is a great thing for the suburb. Would like to see a small and larger dog area
55	A dog park for Hammond Park is fantastic but a more central location in the suburb would be better - especially as Jan Hammond Park is so close. People that live south of Gabler Rd are too far from the proposed location.
Object to this location	
Baler Court residents – do not support	
1	As a mother to two small children that lives quite close to the proposed area, I do not agree with the dog park. For many reasons - safety, lack of parking already, and noise. Baler Court already has a large amount of people parking on it to catch the train. Adding extra parking / more traffic will make the issue even worse.

2	With lots of children in the area, and having 2 very young children of our own, we do not like the idea of a dog park so close to us with so many recent dog attacks we would not be comfortable.
Other residents -- do not support	
3	Statistics and news show that dog bitten incidents and irresponsible offleach dog-walk increase as more dog parks are created. The City should not waste more resources to create dog parks and injure the ratepayers and children.
4	There is literally another enclosed dog park up the road (Jan Hammond Reserve). There are also Calleya Dog Park, Yarra Vista and Capricorn park which aren't too far away. I live in Coogee and currently building in North Coogee and there are no enclosed dog parks anywhere near us. I have inquired about this before and it's being looked into however why are all these newer areas east of Beeliar constantly getting these sorts of things. This will be the 5th enclosed park in the area around there that I know of. I don't believe there are any around Coogee, North Coogee, Spearwood, Munster etc?
5	The location has no shade for dogs.
6	More fenced dog parks are always good, however, there is already a similar dog park (Jan Hammond Dog Park) only about 2km away from the proposed location. It would be nice to have one further west. An ideal location would be in Munster, either in the Cockburn Cement buffer zone south of Frobisher Avenue, or in the Woodman Point Waste Water Treatment Plant buffer zone west of the end of Korcula Court. Both of these locations have been deemed unsuitable for residential development, and the nearby residents don't want to have industrial development there.
7	I am all for off leash dog parks, however, the reason I disagree with this location is because there is already an dog park literally 2 minutes away at Jan Hammond, which we have to travel 15-20mins from the North lake/Murdoch region. Please build one closer to this region as there is nothing close to us.
8	A proposed off-lead dog park would be better suited in suburbs such as Beeliar, Yangebup, Munster, Coogee and so forth. This will be very close to the existing Jan Hammond Dog Park.
9	Area is not great as that area already has a dog park not far from that spot. I live in Beeliar and there is nowhere to bring my dog offload. As a result you find a lot of people use Beeliar oval as a off lead park. If this park opens then you will have two park 5 minutes from each other.

City of Cockburn

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Lot 30 Baler Court – Proposed Fenced Dog Exercise Area



18. EXECUTIVE DIVISION ISSUES

Nil

19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

**20. NOTICES OF MOTION GIVEN AT THE MEETING FOR
CONSIDERATION AT NEXT MEETING**

**21. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY
MEMBERS OR OFFICERS**

22. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

22.1 REMOVAL OF THE VERGE TREE LOCATED AT 2 DU MAURIER ROAD, NORTH LAKE

Author(s)	A Lees
Attachments	<ol style="list-style-type: none"> 1. Arboricultural Assessment 2 Du Maurier Road ↓ 2. Correspondence tree complaint and threat of legal action 3 Palmerose Court ↓ 3. FOI Application - 3 Palmerose Court ↓ 4. Quantified Tree Assessment 2 Du Maurier Road ↓ 5. Corrspondence 25 March 2019 Tree Removal ↓

RECOMMENDATION

That Council

- (1) decline the request for removal of the tree adjacent to the property at 2 Du Maurier Road North Lake and continue to manage the tree in accordance with the City's Pruning & Removal of Trees Policy PSEW15; and
- (2) notify residents of Council's decision.

Background

At the Ordinary Council Meeting held on 11 April 2019, it was requested that the following item be investigated and a report submitted to a future Council meeting:

Mayor Howlett has requested a report be provided to a future Council meeting on the removal of the verge tree located at 2 Du Maurier Road, North Lake following a request from residents who are adversely impacted by the leaf and berries litter that are constantly dropping onto their properties.

This report responds to the request.

Submission

N/A

Report

The street tree located adjacent to the residential property at 2 Du Maurier Road, North Lake is a *Corymbia citriodora* (Lemon Scented

Gum). The tree is located within the road reservation with a height of 14.8m and canopy spread of 17m to the north/south and 14.2m to the east/west.

The tree was valued at \$12,065.40 on 27 March 2013 through the Citywide street tree audit. The tree has been managed since establishment in accordance with pruning of amenity tree standards and sound arboriculture advice. An aerial view of the trees location on the road reservation adjacent to 2 Du Maurier Road and a street view demonstrating the significance of the tree within the streetscape are provided below.



Aerial view of street tree



Street View of street tree

In order to understand the context of the Mayor's request, an assessment of the tree history through the customer request management system has been undertaken.

2 Du Maurier Road, North Lake

Six requests have been received by the property owner since 2011 with the last one being April 2016. Four requests have been to address pruning of lower hanging branches or branches extending over the property and two for removal. All requests have been investigated with any works identify being completed and a response provided to the owner.

3 Palmerose Court, North Lake

The property owner of 3 Plamerose Court has raised 5 requests associated with the tree located adjacent to 2 Du Maurier Road. Three requests have been for the removal of the tree, one which was a follow up on a previous request, one for pruning and one enquiry regarding the roots lifting the internal path on the property of 3 Palmerose Court. On all occasions an investigation has been undertaken with any works completed and a response provided.

In addition to the customer requests raised by the property owner, correspondence was received in November 2017 by the owners' son requesting the tree to be removed. The issues raised were similar in nature to previous request albeit raising contents pertaining to Human Rights Act and potentially seeking court order for any damages caused by the tree. A written response was provided with contents from an

Arboricultural assessment completed in 2016 (Attachment 1) and follow up Quantified Tree Risk Assessment (QTRA) in 2017 (Attachment 4).

An FOI request (Attachment 3) was received in November 2018 by the owner of 3 Palmerose Court seeking all information concerning the owner, owner's property and all correspondence relating to the tree at 2 Du Maurier. Reference should also be made to the correspondence received dated 25 March 2019 which has been included as Attachment 5.

Arboricultural Assessments

An arboricultural assessment was completed on the 13 April 2016 with the inspection determining the tree to be in good health and structurally sound. It also established the tree provides significant aesthetic and amenity value to the streetscape. Based on the assessment there was no justifiable reason for removal. However, some minor limb removal was recommended with works carried out accordingly. The property owner at 3 Palmerose Court was informed of the report and recommendations.

A Quantified Tree Risk Assessment (QTRA) was completed on 15 November 2017 to ascertain the risks associated with the tree to surrounding targets. The report found the tree to represent a low and tolerable risk of minor damage to property. Based on this assessment, the removal of the tree was not warranted. The property owner at 3 Palmerose Court was informed of the report and recommendations.

As with all request for tree removals, officers are directed to Council's adopted policy Removal and Pruning of Tree Policy PSEW15 in order to assess the situation and provide informed decisions. The relevant sections of the policy are outlined below:

Removal & Pruning of Tree Policy PSEW15

The removal & pruning of trees policy provides clear direction to officers when a request for a tree removal is received. The policy is expressly clear on when a tree will not be removed unless any of the following can be demonstrated regarding the tree:

1. Dead;
2. In a state of decline to the point that survival is unlikely;
3. Structurally unsound, to the point of constituting imminent danger to persons or property;
4. Damaging or likely to damage property, where alternatives to prevent damage are not possible;
5. Part of a tree replacement program or;
6. Obstructing a Council approved works program, such as road and drainage works; and

7. Adversely impacting on home owners by way of tree root invasion that is damaging their homes, driveways, letter boxes, fences or other assets on their property.

Furthermore the policy provides guidance to officers when a resident's amenity is being unduly impacted by a tree with the following conditions applying:

1. A request in writing for removal of the tree has been received from the adjacent property owner by the City's Officers, clearly stating the reasons for requesting removal;
2. An Officer's report detailing the request and associated issues has been presented to the Council for its consideration, including any consultation undertaken; and
3. The Council has formally resolved to authorise removal of the tree.

Where the Council has resolved to authorise removal of a tree at the request of an adjacent property owner:

1. Removal shall be at full cost to the property owner who made the request for removal;
2. The tree shall be dismantled to the ground, removed from the site and the stump shall be ground out;
3. The tree shall be removed by a suitable contractor engaged by the City for the purpose;
4. The tree shall not be removed until the City has received payment for the full cost of removal; and
5. The City at the Council's cost shall plant a replacement tree suitable for the location, within six months of removing the original tree.

Analysis

In assessing the requests received by the property owners at 2 Du Maurier Road and 3 Palmerose Court, the Arboricultural and QTRA assessments and policy PSEW15, there is currently no substantiated warrant to remove the tree in question.

It is recommend that the request for removal of the tree adjacent to 2 Du Maurier Road, North Lake be declined and City officers continue to manage the tree in accordance with the City's Pruning & Removal of Trees Policy PSEW15

Strategic Plans/Policy Implications

Economic, Social & Environmental Responsibility

Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health.

Improve the appearance of streetscapes, especially with trees suitable for shade.

Budget/Financial Implications

None at this time based on the Officer's recommendation.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Failure to accept the recommendation could set a precedent for future claims by property owners seeking removal of a tree outside the removal and pruning of trees policy. In addition the City's brand could be at significant risk should it breach its environmental responsibility as outlined in the Community Strategic Plan.

Advice to Proponent(s)/Submitters

Adjacent property owners have been advised the item is coming before Council at the May 2019 OCM.

Implications of Section 3.18(3) *Local Government Act, 1995*

Nil

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Arboricultural Inspection Report for City of Cockburn

Date inspected: 13th April 2016
Location: 2 Du Maurier Street, North Lake
Tree species: *Corymbia citriodora* (Lemon Scented Gum)

1. Reason for Assessment

- 1.1. In accordance with your instructions, I confirm that you have employed this consultant to carry out an inspection of the *Corymbia citriodora* (Lemon Scented Gum) situated on the Local Authority verge adjacent the above property due to concerns regarding the health and structural condition of the tree and potential pruning due to overhang onto the carport roof.
- 1.2. The purpose of this report is to assess the tree's health and mechanical structural condition, to identify potential hazards in relation to the targets beneath the tree and provide recommendations accordingly.
- 1.3. This consultant confirms that a site visit to inspect the tree situated at the above location was carried out on the 13th of April 2016.

2. Tree Observations

- 2.1. This mature *Corymbia citriodora* is located within the Local Authority verge adjacent the property known as no. 2 Du Maurier Street, North Lake on the Palmerose Court verge (Figure 1).
- 2.2. The tree has a clinometer height reading of 14.8m, a canopy spread of 17.0m north/south & 14.2m east/west and a trunk diameter of 71cm taken at 1.4 metres above ground level.
- 2.3. The trunk of the tree is located within a turfed verge, 1.5m to a retaining wall.

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3. Ground Level Inspection

- 3.1. An examination at ground level revealed that the tree has developed a sound buttress root system, with no visual signs of harmful root pathogens, root movement, soil heave or displacement, confirming that the tree appears to be structurally root firm at this time (Figure 2).
- 3.2. Surface roots were not evident and the limestone wall appears to have been built some years ago.
- 3.3. Minor cracking to the limestone wall is visible however is not significant. It may be due to tree roots however further investigation would be required (Figure 3).

4. Trunk Inspection

- 4.1. An inspection of the trunk found it to be in a structurally sound condition at this time with no visual signs of abnormal swelling, cavities or harmful insect pathogens evident.
- 4.2. Using the Thor hammer revealed no evidence of hollows or cavities within the trunk.
- 4.3. The trunk extends to a height of approximately 3.4m where it develops to form into the main canopy structure.

5. Crown Inspection

- 5.1. This tree displays a broad crown and predominantly natural form despite the previous removal and reduction of a number lower limbs away from the property boundary, roof of the carport and roadway. All previous wounds display complete occlusion of wood tissues indicating that this tree has excellent vitality (Figure 4).
- 5.2. Major branch unions appear sound, with limbs predominantly forming tensile forks without bark inclusion (Figure 5). No cracking, splitting or separation of major branch forks was evident from ground level.
- 5.3. No major limb failures were evident within the canopy, only a few minor fourth order limbs have failed consisting of light material.
- 5.4. Minor kino resin was visible at a few locations, this may be caused by bird damage and is not considered significant.
- 5.5. A small amount of minor deadwood is held sporadically however this consists of light material and is not of a size or weight to represent a hazard at this time.
- 5.6. One low south east limb displays a horizontal formation which is beginning to display end weight and bending which has an increased propensity to fail (Figure 6)
- 5.7. The tree displays a healthy vitality with suitable overall foliage coverage, colour and size, and with lateral and apical growth showing adequate extension, indicative of a sound and healthy root system.

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6. Conclusions

- 6.1. This consultant's inspection found this *Corymbia citriodora* to be in good health and in a predominantly sound structural condition at this time.
- 6.2. Minor limb encroachment is beginning to extend over the roof of the car port as the tree develops in size. Minor reduction pruning of 1.5m of foliage on the western side is acceptable to reduce overhang, however further pruning is not recommended as to do so may unbalance the tree rendering opening of the crown.
- 6.3. This tree provides significant aesthetic and amenity value to the surrounding streetscape and there is no sound arboricultural justification for tree removal or significant canopy reduction pruning at this time.

7. Recommendations

- 7.1. Selectively reduce the upper canopy tips by 10% or 1.5m to sound growth points (See Figure 7).
- 7.2. Reduce the low south east limb displaying horizontal form and end weight to next sound growth point (See Figure 6).
- 7.3. All pruning works to comply with AS 4373 *Pruning of Amenity Trees* – 2007 and be carried out by a qualified Arborist.

8. Method of Assessment

This consultant has made recommendations based upon the following criteria:

- The characteristics of the species.
- The existing health and condition of the tree.
- The structural integrity of major limbs.
- The level of risk that the tree represents to property and to persons.
- The aesthetic quality and amenity value that the tree provides to the surrounding streetscape.



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Limitation of liability

Trees can be managed, but they cannot be controlled. To live or work near a tree involves a degree of risk.

This report only covers identifiable defects present at the time of inspection. Paperbark Technologies accepts no responsibility and cannot be held liable for any structural defect or unforeseen event/situation or adverse weather conditions that may occur after the time of inspection.

Paperbark Technologies cannot guarantee that the tree/s contained within this report will be structurally sound under all circumstances, and is not able to detect every condition that may possibly lead to the structural failure of a tree. Paperbark Technologies cannot guarantee that the recommendations made will categorically result in the tree being made safe. Unless specifically mentioned this report will only be concerned with above ground inspections, as such all observations have been visually assessed from ground level. Trees are living organisms and as such cannot be classified as safe under any circumstances. Trees fail in ways that the arboriculture industry does not fully understand.

The recommendations are made on the basis of what can be reasonably identified at the time of inspection therefore Paperbark Technologies accepts no liability for any recommendations made.

All care has been taken to obtain information from reliable sources, however Paperbark Technologies can neither guarantee nor be responsible for the accuracy of information provided by others.

In the event that reinspection of the tree/s is recommended it is the client's responsibility to make arrangements with Paperbark Technologies.

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9. Photos



Figure 1 the *Corymbia citriodora* located on the verge adjacent no. 2 Du Maurier Street (Palmerose Court verge, North Lake.

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Figure 2 Displaying the base and lower trunk of the tree.



Figure 3 Displaying minor cracking of the limestone retaining boundary wall.

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Figure 4 Displays previous wounds with complete occlusion of wood tissues.



Figure 5 Displaying sound branching structure

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Figure 6 low south east limb to reduce back to next sound growth point



Figure 7 Selectively reduce the canopy tips by 1.5m to reduce overhang onto roof of carport to sound growth points.

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9

10. Glossary

Branch attachment	The structural union of a lateral limb to the trunk or another branch.
Branch bark ridge	Enlarged area of bark tissue on the upper side of a branch junction; a normal pattern of development.
Branch collar	Wood which forms around a branch attachment, frequently more pronounced below the branch.
Canker	A localised area of dead tissue on a stem or branch, caused by fungal or bacterial organisms.
Cavity	An open wound, characterized by the presence of decay and resulting in a hollow.
Central leader	The main stem of the tree.
Chlorotic	Lacking chlorophyll, typically yellow in colour.
Codominant	Equal in size and relative importance, usually associated with either the trunks/stems or scaffold limbs/branches in the crown.
Crack	Longitudinal split in the stem, involving bark, cambium and xylem; may be vertical and horizontally oriented.
Crotch	The point at which two branches (or branch and leader) meets.
DBH	Diameter breast height. Diameter of the trunk, measured at breast height - 1.4 m above ground level.
Decay	Process of degradation of woody tissues by fungi and bacteria through the decomposition of cellulose and lignin.
Decurrent	Referring to the growth habit of the tree being rounded or spreading.
Defect	Any structural weakness or deformity.
Dieback	Progressive death of twigs and small branches, generally from tips.
Dripline	The width of the crown, as measured by the lateral extent of foliage.
End Weight	The concentration of the foliage at the distal ends of branches.
Epicormic shoot	Shoot that arises from latent or adventitious buds that occur on stems and from poorly pruned branches.
Excurrent	Tree growth habit with pyramidal crown and a central leader.
Flush cut	Pruning technique where both branch and stem tissue are removed; Flush cutting usually is a poor practice.

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PO Box 1116, Scarborough WA 6922*

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Fork	Bifurcation of branches, usually equal in size and occurring at a narrow angle.
Girdling roots	Roots that grow around the trunk in a circular manner, constricting other roots or restricting trunk growth.
Growth crack	Longitudinal split in the bark due to normal expansion of cambium and xylem; not considered a defect.
Hanger	Both partially attached (but clearly broken) and unattached, lodged branches in the crown.
Heart rot	Decay in the centre (heartwood) of a branch, trunk, or large root.
Included bark	Pattern of development at branch junctions where bark is turned inward and embedded in a crotch between branches or stems causing a weakened structure.
Lion tailing	The removal of excessive number of inner laterals and foliage. This practice displaces foliar weight to the ends of the branches and may result in sunburned bark tissue, water sprouts, reduced branch taper, weakened branch structure and breakage from wind exposure.
Necrotic	Localised death of tissue in a living organism.
pH	A measure of the acidity or alkalinity of a soil. pH of 7.0 is neutral, acidic soil has a pH less than 7.0, and alkaline soil is greater the 7.0.
Pollard	Pruning technique where young trees or branches are initially lopped, then re-logged on an annual basis without disturbing the callus.
Scaffold limb	Primary structural branch of the crown.
Structural Root Zone (SRZ)	The area required for tree stability. The SRZ radius is calculated by the diameter at root flare using the following formula $(D \times 50) 0.42 \times 0.64$.
Stub	Short length of branch remaining following pruning or limb failure.
Suppressed	Trees which have been overtopped by adjacent trees and whose crown development is restricted from above.
Topping	Pruning technique to reduce a trees height, heading of large branches. Generally considered poor practice.
Tree Protection Zone (TPZ)	The tree protection zone is the principal means of protecting trees on development sites. It is an area isolated from construction disturbance, so that the tree remains viable. The radius of the TPZ is calculated for each tree by multiplying its DBH x 12.

11. References

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Hayes, Ed (2007) *Evaluating Tree Defects, second edition*. Safetrees Rochester.

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Page 1 of 3

CITY OF COCKBURN	DOC Set	08 NOV 2017	SUBJECT	2017
			RETENTION	47/002
			PRIORITY	88-207
			APP	1106224
			ACTION	PK17/1684
				01/010

Mr. A. A. Leitner.
72 Forrest St
Kellerberrin W.A. 6410

Without Prejudice

945039005018

ATTENTION: C.E.O. (City of Cockburn Shire)

I Mr A. A. Leitner, will like to inform you of a matter that you have been informed about in the past, but it seems there has been no action taken regards this matter.

This is in regards to my mother’s property; your tree on the road verge is over hanging into my mother’s property by 6 to 7 meters inside her lawfully owned property.

(As to the deed of ownership, any part within the boundary as to the ground and so far below also any within the boundary and up to height “air space above”)

Your tree is within her lawfully owned property, **this is to be removed**. This tree is also invading the next doors lawfully owned property too. (**Areal Trespassing** into private property’s) As this is the 2nd notification you have received regards this matter, it’s not that you should know or maybe know, **“you do in fact know about this”** (*The C.E.O. is the person responsible*)

SOME FACTS:

- 1) This tree is within my mother’s lawfully owned property. (Areal Trespassing 6 to 7 meters within)
- 2) The nuts and leaves are all making a mess all the time that she needs to clean up all the time.
- 3) The leaves are getting into the vent of her car and into the fan part when she turns it on.
- 4) The leaves are doing damage to her paint work on her car. (The sap is affecting the pigments, binders within her pain work) “Staining her paint work”.
- 5) The leaves getting into the joints and gaps within her car, then composting, this is causing oxidation of her car. (Rust)
- 6) The mess it’s making all the time on her driveway **and all the way up to her front door**, she has to clean up and get rid of it always. (As she is paying for her trash receptacle, this is in fact “her paying you, to remove **your trash from her property”** at her cost always)
(This is filling her trash receptacle **with your trash**)
- 7) The nuts from the tree are falling off in the 1000’s. This is what my main concern is, when I went there to see her, I did a trip from the country to the city and when I walked on her driveway, I near went over. **The nuts are like walking on ball bearings**. “This is a real danger” This is putting my mother at risk and anyone who go’s there at risk too.
(**As my mother did already inform you regards this tree and I now have also informed you about this tree**)
If anyone is harmed because of this, then this is when, this matter will become a tort matter “you have been informed”
(Even on the street, the nuts pose a danger to the public)
Many dog walkers, walk up that street to the park with their dogs.

Also I did find and had to cut a tree at my mother’s home, **because it had white ants in it**, so there is a may be chance, **that your tree has white ants in it too**. My mother’s home and that tree has had white ant treatment, all has been sprayed and injected into the ground for white ants.

945039005018

Page 2 of 3

As my mother did inform you of this tree and no action has been taken and now I have informed you of this tree, if no action is taken, then I will need to file this matter within the courts to get a **"court order", to enforce the removal of your tree from her lawfully owned private property.**

I will also be seeking contact with next door and see if they wish to obtain a **court order** in the same time too. As this tree, is also invading within that private property as well.
(As they are also tick off regards this tree, "as to all its mess and problems")

Sample for you to ponder over, **The human rights act, Right to property is recognised in Article 17** of the Universal Declaration of Human Rights. Protocol 1, article 1 acknowledges a right for natural and legal persons to "peaceful enjoyment of his possessions (Property)"

Declaration of Human Rights enshrines the right to property as follows:

- 1) Everyone has the right to own property alone as well as in association with others.
- (2) No one shall be arbitrarily deprived of his property.

Section 10

Everyone has the right—

- (a) not to have his or her privacy, family, home or correspondence interfered with unlawfully or arbitrarily.

13 Freedom of movement everyone has the right to move freely within the ACT and to enter and leave family home, and the freedom to choose his or her residence in the ACT.

Section 40B

Public authorities must act consistently with human rights

- (1) It is unlawful for a public authority—
 - (a) to act in a way that is incompatible with a human right; or
 - (b) in making a decision, to fail to give proper consideration to a relevant human right.

.....

40C

Legal proceedings in relation to public authority actions

- (1) This section applies if a person—
 - (a) claims that a public authority has acted in contravention of section 40B;
 - and
 - (b) alleges that the person is or would be a victim of the contravention.

JUST "SOME PARTS" FROM THE HUMAN RIGHTS ACT ONLY.

(Not disregarding other acts relevant: Wrongs Act, Civil Liability Act, Local Government Act and Property Law Act, as some that's also relevant but not all!)

I request a reply to me within 28 days, as to the date of this letter to you. The reply stating what your intent is regards this matter. If no reply within 28 days, **it will be taken that you are ignoring me**, the same as to regards to my mother's letter sent to you before.

Page 3 of 3

If we are forced to seek a court order, I will be also submitting claim regards what the cost will be to obtain the court order and also will seek restitution as to the constant work and cost my mother has out laid always cleaning up your trash all the time, then the damage being done to her car, also the loss of her lawful rights to the enjoyment of her private property. (Not disregarding any other)

I will not stand by and let you put my mother's safety and welfare at risk.

YOU HAVE BEEN INFORMED AND GRANTED 28 DAYS, TO REPLY TO ME AND DEAL WITH THE STATED.

*This does not affect any tort that may or will be filed, **as you were already informed of this by my mother before.** (Even if you just ignored her letter)*

(Your liability started as to the date my mother had informed you of this matter)

If you ignore me, it will be dealt with by all our family members and will be brought before the courts.

This matter is now been handed to me to deal with at this point in time, so all reply's are to be address to me. (My address: "above top rights of this letter")

Note: this is the same tree that crushed the gas pipes in the ground in the past.

This tree can be found at the corner of palmerose ct and Du Maurier rd North Lake.

Provided: (some samples)

Sample of the Small round nuts from the tree.

Some sample Photos (on disk)

Short sample Video (on disk)

Sent to the C.E.O. City of Cockburn 9 Coleville crescent Spearwood W.A. 6163

Retested mail number: 945039005018

Date sent: 6/11/2017

6 / 11 / 2017

Without Prejudice



238 3 Palmerose Court
North Lake 6163
19-11-2018

CITY OF COCKBURN	
DOC NO	
DATE	22 NOV 2018
SUBJECT	099/372
RETENTION	50.277
PROPERTY	1106224
APP	
ACTION	011/018

Dear Sir or Madam,

I am writing this letter to request all the information that you have concerning myself, my property and all correspondence that has taken place in relation to the council tree on the verge which has been ongoing for some time.

I request this as to the FIO Act and the Privacy Principles.

This information please send to my address above.

I am a holder of a Pension card and would appreciate any fees or charges to be exempt.

I can be contacted on 0448573466 if necessary.

Regards

Mrs Valda Leitner

Mrs. V. Leitner

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Version 5.2/16.

DETAILED INDIVIDUAL TREE RISK INSPECTION

SITE: 2 DU MAURIER RD, NORTH LAKE			
CLIENT: CITY OF COCKBURN			
BRIEF: SPECIFIC	GENERAL	DETAILED	X
ASSESS TREE IN RELATION TO SURROUNDING TARGETS. THE TREE IS LOCATED WITHIN THE PALMEROSE COURT VERGE ADJACENT THE ABOVE PROPERTY			

SURVEYOR: ANDREW MORRISSEY
ASSESSMENT DATE: 15 TH NOVEMBER 2017
VIEWING CONDITIONS: FINE, LIGHT EASTERLY WIND
JOB REFERENCE:

PAGE: 1

SPECIES	AGE RANGE	HEIGHT (M)	CROWN SPREAD (M)	STEM DIA (MM)	BASAL DIA (MM)	VITALITY	ASPECT	SOIL TYPE AND MOISTURE	LEAN DEGREE AND DIRECTION	MOST SIGNIFICANT PART	TARGET	TARGET RANGE	SIZE RANGE (MM)	PROB FAILURE RANGE	REDUCED MASS %	RISK OF HARM	REVIEW YEARS
<i>Corymbia citriodora</i>	M	15.1	14.5	730	835	G	OPEN, WEST	SANDY MOIST	-	3 RD /4 TH ORDER LATERAL LIMBS	PROPERTY (RESIDENCE)	4 (\$340 - \$3,400)	-	3 (1/100-1/1000)	NA	300K	1

QTRA RISK OF HARM 1/300,000 (This tree represents a low and tolerable risk of minor damage to property for the period of the next 12 months)

COMMENTS

- Mature tree located within the Palmerose Ct verge approx. 0.9m from the boundary of the adjacent property and 1.5m from a 0.85m high retaining wall within the property.
- The tree appears root firm with prominent basal taper and minor root crown lift not indicative of instability.
- The crown of the tree displays a predominantly well- spaced limb structure with a number of closely spaced lateral limbs developing at a height of approx. 8.0m to form the upper section of the canopy.
- Major limbs form sound tensile forks with no cracking, splitting or separation visible from ground level.
- No evidence of previous significant limb failure was evident with the shedding of light growth, minor deadwood and debris only evident at this time.
- Previous reduction or removal of some first order and numerous second and third order limbs has visibly limited canopy extension over the adjacent property and verge.
- Minor epicormic growth developing in response to pruning appears soundly attached.
- The canopy of the tree currently extends approximately 5.0m over the adjacent property with minor limbs extending approx. 1.5m over the adjacent residence.

Andrew Morrissey - Arboricultural Consultant

Quantified Tree Risk Assessor - 3442

Paperbark Technologies Pty Ltd

PO Box 1116

Scarborough WA 6922

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zana@paperbarktechnologies.com.au

andrew@paperbarktechnologies.com.au

MANAGEMENT OPTIONS

- Minor reduction pruning to maintain limited canopy encroachment over the adjacent property is recommended to be undertaken within 3 months.
- Boundary line pruning is not recommended - Boundary line pruning is inconsistent with current arboricultural standards of practice and will initiate a vigorous growth response with new limbs relatively weakly attached while reducing debris shed from the tree for a short time only.

VERSION3.04-07

HEADINGS & ABBREVIATIONS

<p>REF: TREE REFERENCE</p> <p>AGE RANGE: Y = YOUNG, SM = SEMI MATURE, EM = EARLY MATURE, M = MATURE, PM = POST MATURE</p> <p>HEIGHT: OTHER THAN WHERE THE HEIGHT OF A TREE IS CRITICAL TO THE OUTCOME OF THE RISK ASSESSMENT, APPROXIMATELY 1 IN 10 TREES ARE MEASURED AND THE REMAINDER ARE ESTIMATED AGAINST THE MEASURED TREES</p> <p>CROWN SPREAD: MEASURED OR ESTIMATED DIAMETER OF CROWN AT THE WIDEST POINT</p> <p>STEM DIA: STEM DIAMETER MEASURED AT A HEIGHT OF APPROXIMATELY 1.3 METRES</p> <p>BASAL DIA: BASAL DIAMETER OF STEM MEASURED ONLY WHERE DETAILED ASSESSMENT OF CAVITIES OR ROOT-PLATE STABILITY IS REQUIRED</p> <p>VITALITY: A MEASURE OF PHYSIOLOGICAL CONDITION.</p> <p>D = DEAD, MD = MORIBUND, P = POOR, M = MODERATE, G = GOOD</p> <p>SIZE RANGE: SIZE CATEGORY OF MOST SIGNIFICANT PART CONSIDERED LIKELY TO FAIL. SELECTED FROM A RANGE OF 1-5 1 = LARGE, 5 = SMALL PART IDENTIFIED IN COLUMN 12</p> <p>PROB FAILURE RANGE: PROBABILITY OF FAILURE WITHIN 12 MONTHS. RANGES 1-5 OR A USER DEFINED RATIO. 1 (HIGH) - 5</p> <p>TARGET RANGE: HIGHEST VALUE TARGET (IDENTIFIED IN COLUMN 13) THAT THE MOST SIGNIFICANT PART LIKELY TO FAIL COULD STRIKE SELECTED FROM A RANGE OF 1-6. 1 = HIGH, 6 = LOW VALUE/OCCUPANCY OR A USER DEFINED RATIO</p> <p>REDUCED MASS %: WHERE THE MASS OF A TREE OR BRANCH IS REDUCED BY DEGRADATION. THE RISK INDEX IS MULTIPLIED TO REFLECT THE PERCENTAGE OF MASS REDUCTION</p> <p>RISK INDEX: RISK OF SIGNIFICANT HARM ÷ 1,000 = RISK INDEX (E.G. RISK INDEX 20 = RISK OF SIGNIFICANT HARM 1 IN 20,000) AN ADDITIONAL FIGURE IN BRACKETS MAY BE SUFFIXED EITHER T OR F REPRESENTING 'T' THE RATE OF FAILURES OVER THE YEAR, AND 'F' THE RATE OF MULTIPLE OCCUPATION OVER THE YEAR, E.G. 1(10T)/10,000 REPRESENTS A RISK OF HARM 1/10,000 TO 10 OCCUPANTS OR AN EQUIVALENT MONETARY VALUE SUFFIXES: (M) = FOR GENERAL ARBORICULTURAL OR SILVICULTURAL MANAGEMENT; (S) = TO REMOVE OR REDUCE THE RISK OF DIRECT DAMAGE TO A FIXED STRUCTURE BY MEANS OF CIRCUMFERENTIAL GROWTH</p> <p>REVIEW: PERIOD (YEARS) TO NEXT INSPECTION</p> <p>ITALIC TEXT: SURVEY DATA FROM PREVIOUS ASSESSMENT</p>	<p>ASPECT: S, SW, SSW = COMPASS BEARING H=HOLLOW; L=LEVEL; R=RIDGE; SL=SLOPE; SSL=STEEP SLOPE GREATER THAN 10 DEGREES;</p> <p>SOIL: B=BEDROCK; C=CLAY; CH=CHALK; F=FLINTS; L=LOAM; MS=MUDSTONE; P=PEAT; S=SAND; SH=SHALLOW; D=DEEP; /=OVER. EG. SH, W, L/C=SHALLOW WATERLOGGED LOAM OVER CLAY</p>
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3 Palmerose Court
 North lake 6163
 25th March 2019
 Mobile 0448573466

CITY OF COCKBURN
DOC Set
28 MAR 2019
SUBJECT 082/005
RETENTION 25.1602
PROPERTY 1106223
APP
ACTION 01/016

Hello Kevin,

I am writing this letter to each councillor as I will be attending the next Council meeting to put forward the dilemma I have gone through pertaining to a tree, I am hoping you will find time to read this so that you will be able to be informed of the background, as there is not enough time to explain it all at the council meeting, I have also enclosed a few photos to show the problems from the tree.

In December 2016, I went to Cockburn Council to inquire about a tree that is located on my neighbours council verge being 2 Du Maurier Rd, North Lake, as it was constantly causing the street to be full of nuts, branches and bark, as was my driveway and inside the front of my house.

I did point out that Monaco Park was located at the end of the Culdesac and a lot of parents and children frequent the parks with their animals, and that someone could slip on them making the council liable for damages as it was dangerous.

In January 2017, I wrote a letter to Parks and Reserves explaining all the problems. At that time I was the carer for my husband who had Dementia and not capable of helping with the running of the house, so it was up to me to constantly clean up the debris. Unfortunatley he has since passed away.

I took photos and sent them along with a letter to Parks and Reserves, but received no reply. I then sent another lot of photos and a letter by Registered mail this time, and still received no reply.

In April 2017, I wrote to the Mayor as I had tried everything I could think of.

On the 8th May 2017 I received a letter from Alison Waters of Parks Services, saying they would not remove the tree, but it can be pruned.

In November 2017 my Son came from the country to spend 2 weeks with me and was amazed at the amount of debris that needed to be cleaned up, so much that when he went back to the country he wrote to the Shire. He received a reply on 27th November saying it can be pruned.

I contacted Parks and Reserves to ask if someone could come in person and see for themselves, an employee named Peter came out, I showed him and explained it is a danger to myself and my little pup as I took some of the nuts to show my Vet and she explained if he swallowed any and they became lodged in his Intestines he would have to have an operation to have them removed, I did tell Peter this and his reply was " We have insurance " not a good answer to someone who loves her pet.

Later Peter sent me an email saying it could be pruned and the street sweeper would come through. The street sweeper came, but it only cleans the street while my driveway and front of my home is left up to me to constantly clean and fill my Green bin with the councils debris.

A few days later, a truck pulled up to prune it, when they left it looked no different, I did send an email to Peter to let him know it made little difference.

Later I contacted Councillor Stephan Pratt, he very kindly came and looked at my home seeing the nuts

everywhere, he explained he may not be able to help out, but would look into it. Evidently he had no luck as I never heard back.

In December, I came home from shopping, got out of my car to open my gate and slipped on all the nuts and landed hard on the driveway, a few days later, I was getting pain in my left hip, I saw my Doctor, had to go and have a scan, it determined a Bursa in my hip from the fall, I then needed to have a Cortison injection to relieve the pain, because I had to rest for the following 3 days my daughter needed to stay with me to assist with chores etc.

Unfortunately it still has not settled and I will be having another injection on 2nd April 2019. If proof on this required, I can supply all the details.

The council has been told by 3 different people about this tree, being my neighbour Tony Rodios, whose verge the tree is on, and he also has made numerous complaints also to the council, myself and my Son about the danger this tree is causing now and will do in the future.

On 14th Febuary 2019, I attended a meeting with the Mayor, Charles Sullivan the Director Engineering and Works at the council, my neighbour Tony Rodios and my daughter Julie, we explained the problems, but there was no resolution at that meeting, I received a letter dated 5th March from Mr. Sullivan stating he is looking into it, I have not received any contact since then.

All I ask is to be able to live in safety in my home, if I was to fall and end up with a broken hip or major injury, I may not be able to cope on my own and the prospects of going into a Nursing home is the last thing I want to happen, I am now 78 years old and went through a Cancer operation 2 years ago, so I am not as healthy as I would like to be.

I have liasoned through every avenue possible with the council for over 2 years about the safety etc this tree is causing, but to no avail.

I am also deciding if I will make a claim for my injury and ongoing medical procedures, seeing the council was informed and decided to ignore all information supplied to them.

I thank you for reading this letter, and hope the council will adopt the same attitude as the Government at present by trying to improve the lives of Senior citizens to remain in their own home, this is my wish.

I Remain
Mrs Val Leitner















23. CONFIDENTIAL BUSINESS

Nil

24. RESOLUTION OF COMPLIANCE

RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

25. CLOSURE OF MEETING