



# City of Cockburn Special Council Meeting **Minutes**

For Thursday, 21 June 2018

These Minutes are subject to confirmation

Presiding Member's signature

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Date:

## CITY OF COCKBURN

### SUMMARY OF MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON THURSDAY, 21 JUNE 2018 AT 7:00PM

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# CITY OF COCKBURN

## MINUTES OF SPECIAL COUNCIL MEETING HELD ON THURSDAY, 21 JUNE 2018 AT 6:00PM

### PRESENT:

#### ELECTED MEMBERS

Mr L Howlett	-	Mayor (Presiding Member)
Ms L Smith	-	Deputy Mayor
Mrs C Reeve-Fowkes	-	Councillor
Mrs C Terblanche	-	Councillor
Mr K Allen	-	Councillor
Mr P Eva	-	Councillor
Mr S Pratt	-	Councillor
Mr M Separovich	-	Councillor
Ms C Sands	-	Councillor
Ms L Kirkwood	-	Councillor

#### IN ATTENDANCE

Mr S Cain	-	Chief Executive Officer
Mr D Arndt	-	Director Planning & Development
Mr S Downing	-	Director Finance & Corporate Services
Mr C Sullivan	-	Director Engineering & Works
Mrs G Bowman	.-.	Acting Director Governance & Community Services
Mrs M Tobin	-	Executive Manager Strategy & Civic Support
Mr N Mauricio	-	Manager Financial Services
Ms S Ng	.-.	Accounting Services Manager
Mrs V Frankson	-	EA to Directors Fin.& Corp. Serv./Gov. & Comm. Serv.
Mrs B Pinto	-	Governance & Risk Support Officer

### 1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 6.05pm.

“Kaya, Wanju Wadjuk Budjar” which means “Hello, Welcome to Wadjuk Land”

The Presiding Member acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting is being held and pay respect to the Elders of the Nyungar Nation, both past and present and extend that respect to Indigenous Australians who are with us tonight.

Mayor Howlett requested all present at the meeting to observe a minute silence on the passing of former Mayor and Freeman of the City, Mr Don Miguel.

**2. APPOINTMENT OF PRESIDING MEMBER (IF REQUIRED)**

Nil

**3. DISCLAIMER (READ ALOUD BY PRESIDING MEMBER)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

**4. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)**

Nil

**5. APOLOGIES & LEAVE OF ABSENCE**

Don Green, Director – Gov. & Comm. Serv.   .-.   Leave of Absence

**6. PUBLIC QUESTION TIME**

**Graham Charlton, South Lake**

*Item 10.1 – Annual Business Plan 2018- 2019*

As Mr Charlton was not present at the meeting a response will be provided in writing.

**7. DEPUTATIONS**

Nil





**8. DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS CONTAINED IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING**

Nil

**9. PURPOSE OF MEETING**

The purpose of the meeting is to adopt the 2018 - 2019 Municipal Budget and Annual Business Plan.



## 10. COUNCIL MATTERS

### 10.1 (2018/MINUTE NO 0092) ANNUAL BUSINESS PLAN 2018-2019

**Author(s)** M Tobin

**Attachments** 1. Annual Business Plan 2018-2019 [↓](#)

<b>RECOMMENDATION</b>
That Council endorse the proposed Annual Business Plan 2018-2019
<b>COUNCIL DECISION</b>
MOVED Cr K Allen SECONDED Cr M Separovich
That the recommendation be adopted.
<b><u>CARRIED 10/0</u></b>

#### Background

The City produces an Annual Business Plan to set the direction for a year of activities. It ties the objectives of the Strategic Community Plan and the activities listed in the Corporate Business Plan to the activities and services delivered by Business and Service Units. It is neither a legislative requirement nor a requirement of the Integrated Planning and Reporting Framework.

The Annual Business Plan 2018-2019 is submitted to show more information about the third year of activities referred to in the Corporate Business Plan 2016-2017 to 2019-2020. The budget for 2018-2019 is based on the activity described in the Annual Business Plan and is the subject of a separate report.

#### Submission

N/A

#### Report

An Annual Business Plan has been produced since 2006-2007 following the introduction of the 2006 iteration of the Strategic Community Plan. It is the third year of our new ten year Strategic Community Plan 2016 – 2026. This year it reflects the changes to the four year Corporate Business Plan 2016-2017 – 2019-2020 as identified during the Strategic Review. It sets out more detail on the activities to be undertaken by the City during the financial year.



Road planning and construction continue to be significant in 2018-2019 as well as planning for Westport and the Metronet Thornlie to Cockburn train line. Many of these infrastructure projects will be led by other agencies with the City's role being one of advocacy in order to influence outcomes.

The Community, Sport and Recreation Facilities Plan (CSRFP) will be finalised to include outcomes of the Western Suburbs Sporting Precinct Study. Many community projects are underway with the opening of the Bowling and Recreation Centre at Visko Park planned for early in the new financial year.

Waste disposal continues to be a major activity with the Feasibility Study of the Henderson Waste recovery Park continuing.

The Annual Business Plan 2018-2019 also includes a summary of income and expenditure. Budgets, Key Performance Indicators and targets are included in tables for each Business or Service Unit.

### **Strategic Plans/Policy Implications**

#### Moving Around

Improve connectivity of transport infrastructure.

#### Community, Lifestyle & Security

Create and maintain recreational, social and sports facilities and regional open space.

Provide residents with a range of high quality accessible programs and services.

#### Leading & Listening

Deliver sustainable governance through transparent and robust policy and processes.

Ensure sound long term financial management and deliver value for money.

### **Budget/Financial Implications**

The Annual Business Plan is budgeted in the Annual Budget 2018-2019 as well as being supported by the Long Term Financial Plan 2016-17 – 2025-26.

### **Legal Implications**

N/A

### **Community Consultation**



Key internal stakeholders have been consulted and have provided significant input to this plan. External community consultation is not required for this plan as it is largely an internal business document to guide Business and Service Units toward achieving the strategic objectives listed in the Strategic Community Plan.

**Risk Management Implications**

If Council do not endorse the Annual Business Plan 2018-2019 prior to 30 June 2018 it may reduce the capacity of the administration to deliver Council's objectives over a full financial year.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil





City of Cockburn  
**ANNUAL BUSINESS PLAN 2018-2019**



[cockburn.wa.gov.au](http://cockburn.wa.gov.au)

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## Plan Overview

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The Annual Business Plan 2018-2019 is the third year of our ten year Strategic Community Plan 2016-2026 and four year Corporate Business Plan 2016-2017 – 2019-2020. Listed below under each of our five strategic themes are some of the major projects and activities planned for 2018-2019.

### City Growth

In the Cockburn CBD, several projects are on the horizon such as a hotel construction soon to commence, an expansion of Gateway shopping centre as well as the transport projects Armadale Road widening and North Lake Road bridge. This will accommodate increase growth within and around the City. The City's current population growth is around 1.5 per cent which is well ahead of a very low growth rate for WA. At 0.8 per cent this is the lowest of all states.

### Moving Around

Roads will dominate our agenda for 2018-2019 and the following few years. This year we will see construction on Armadale Road, Karel Avenue, Spearwood Avenue, Hammond Road and Verde Drive. Planning is still in progress for Jandakot Road.

Work being undertaken by the Westport Taskforce will influence future movement of freight through the City. Through participating in the planning for Westport, we will advocate for outcomes which will work well for the City including regional freight movement and development of industrial areas. Regular information is received from Westport and some of us participate through working groups, surveys and involvement in the South West Group of Councils.

A longer term project which will impact on the City is METRONET, particularly the Thornlie to Cockburn train line. This is being led by the Public Transport Authority which provides information to the City.

### Community, Lifestyle and Security

The Community, Sport and Recreation Facilities Plan (CSRFP) is currently being finalised to include the outcomes of the Western Suburbs Sporting Precinct Study. This is a significant plan for the next fifteen years of community infrastructure and thus will have another round of community consultation before the final version is adopted by Council.

Projects already underway are the Bowling and Recreation Centre at Visko Park, due for opening early this financial year; and the Men's Shed at Cockburn Central.



**Economic, Social and Environmental Responsibility**

Waste disposal continues to be a major issue that the City must focus on. A Feasibility Study of the Henderson Waste Recovery Park continues with consideration being given to a Materials Recovery Facility being incorporated. This year will also see the City transition away from the South Metropolitan Regional Council (SMRC) which operated the Regional Recovery Facility. The continued roll out of a third bin for households will support the waste supply to Energy from Waste (EFW) disposal.

**Leading and Listening**

In early 2018 a Strategic Review of our Corporate Business Plan (CBP) and Long Term Financial plan (LTFP) was undertaken. This effectively resets the priorities and updates the last two years of the CBP. The LTFP will have another significant review once the CSRFP is adopted given the extensive capital requirements of community infrastructure.

The Annual Business Plan includes details of key performance measures for each business unit. However, as the current financial is not yet concluded, estimates for some of this year's benchmarks have been shown. Where customer satisfaction survey results (not the community scorecard results) are shown, note that this year the KPI has been reset from six (meaning okay with the service but not likely to recommend it) to seven (reasonably happy with the service, may recommend). The rationale for this is that it was clear on reflection that a KPI of six was setting the bar too low.

There are many more details of what is planned for 2018-2019 contained in the Annual Business Plan. They all support our continued journey toward making the City most attractive place to live, work, visit and invest in!

Stephen Cain  
Chief Executive Officer





## Income

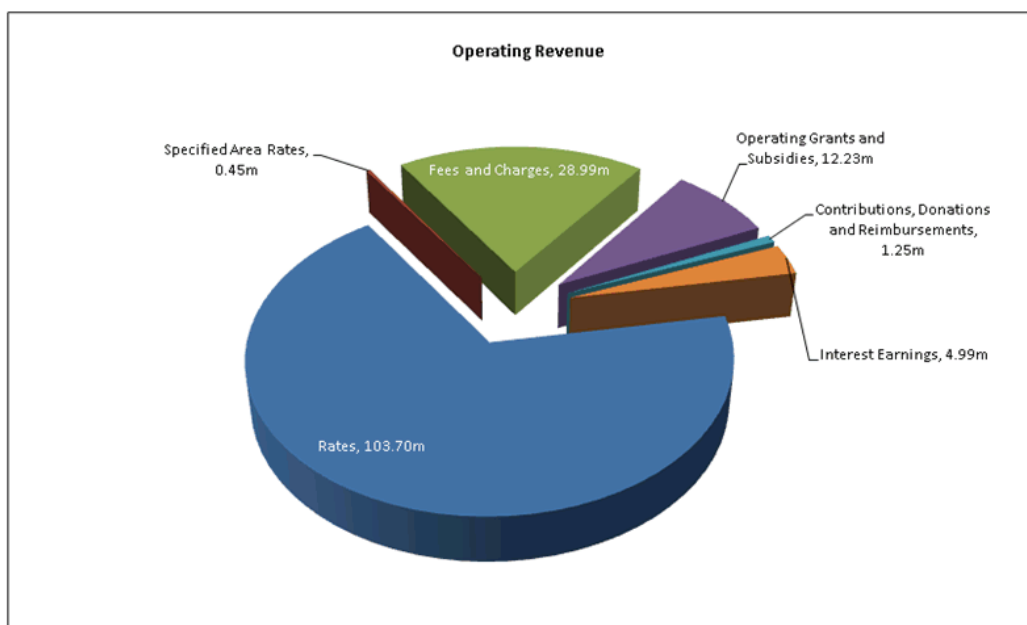
The City receives two types of income: operating income, which is derived mainly from rates, fees and charges, operating grants/subsidies, and interest earnings; and secondly capital income, which is sourced from capital grants, contributions and asset sales. Funding from Council's Reserves and Municipal accounts also provide funding for the annual capital works program.

### Operating Income

The major source of operating income is from property rates. Rates charges are applied on a 'differential' basis depending on whether the property is residential, commercial/industrial or urban farmland. The City applies a further difference based on whether the land is vacant or improved in value. The proposed rate increase in 2018-2019 is 1.90% for residential and commercial/industrial properties apart from caravan parks. Total Rate income is \$103.70m (68.40% of operating income), which also includes 1.5% of growth from new residential and commercial properties. The City has budgeted \$28.99m in Fees and Charges in 2018-2019. Although this covers 170 services provided by City, the majority of the income comes from several main sources being waste fees related to the Henderson Waste and Recovery Park, waste collection charges for commercial/industrial properties, Planning and Building (statutory) approval fees, Cockburn ARC income, Port Coogee Marina pen fees and lease revenue from City owned property.

Federal and State Government subsidies are provided for some of the City's social service operations. In addition, the City also receives the annual Financial Assistance Grants (FAGS) from the Feds. Total Federal funding for this year is approximately \$7.98m (little changed from 2017-2018), whilst State Government funding is \$4.25m, up from \$3.46m last year primarily due to \$1.0m in funding for the rehabilitation of the former Roe road reserve. In total, the combined government funding provides 8.07% of the City's income, slightly up on 7.89% last year.

Interest income from investments and outstanding rates of \$4.99m is marginally higher than the \$4.74m budgeted last year. This reflects little change in the level of funds invested or the interest rates applying. Contributions and reimbursements received of \$1.25m are little changed on the previous year.

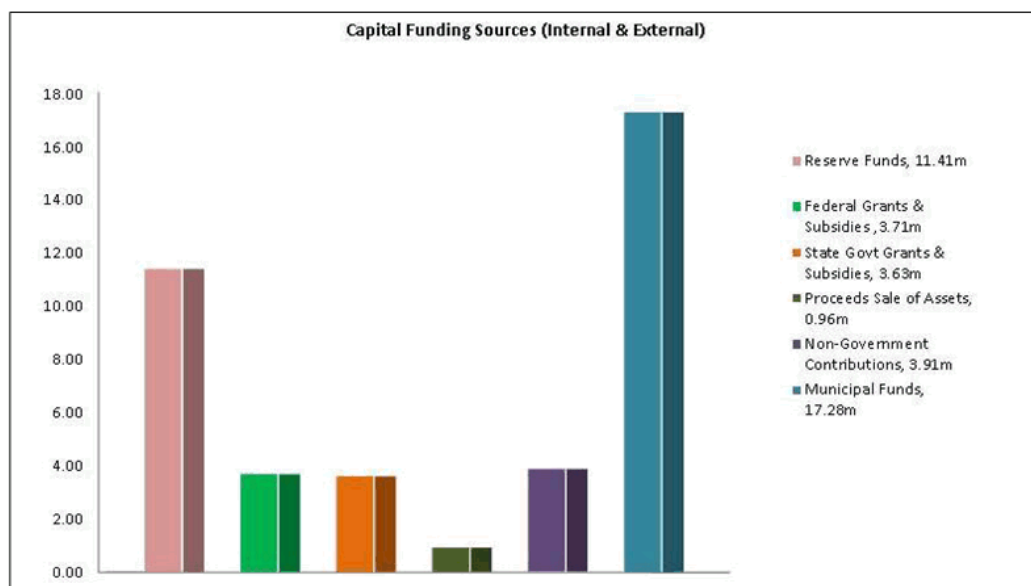


Source	\$ m	%
Rates	103.70	68.40
Specified Area Rates	0.45	0.30
Fees and Charges	28.99	19.12
Federal Government Subsidies	7.98	5.26
State Government Subsidies	4.25	2.81
Interest Earnings	4.99	3.29
Contributions, Donations & Reimbursements	1.25	0.82
<b>Total Operating Income</b>	<b>151.61</b>	

### Capital Works Funding

This item shows the sources of funding for the City's annual capital works. The primary source of capital funding for 2018-2019 is from Municipal funds (those from annual rates) at \$17.28m. The other main source of funding is from the City's financial reserves at \$11.41m. The use of reserves allows the City to plan the delivery of its capital program in a financially sustainable manner and smooth out the budgetary impact on Municipal funds year on year. This reduces the sensitivity of the capital works program to annual rate increases and helps alleviate any pressure to borrow funds.

Federal and State Government capital funding provides a combined \$7.34m, mostly towards road construction projects. Developer contributions totalling \$3.91m include the use town planning scheme levies (\$1.12m), POS cash in lieu funds held in trust (\$1.39m) and project partner contributions (\$1.4m). The trade-in of plant assets for \$0.96m rounds out the funding sources for the 2018-2019 capital program.



Source	\$ m	%
Municipal Funds	17.28	42.24
State Government Grants & Subsidies	3.63	8.88
Reserve Funds	11.41	27.90
Developer Contributions	3.91	9.56
Proceeds Sale of Assets	0.96	2.34
Federal Government Grants & Subsidies	3.71	9.07
<b>Total</b>	<b>40.90</b>	

### Other Capital Income

The City levies developers to provide for future asset construction as a result of their development activities. These levies are held within the City's financial reserves until required to be drawn upon for project delivery. The City has budgeted to receive \$5.91m from developer contributions in 2018-2019 and will draw down \$1.12m for budgeted capital works and \$3.21m towards the repayment of the Cockburn ARC loan (an advance of levies towards the project).

Land sales totalling \$2.85m have also been earmarked for 2018-2019 with realised funds sent to the Land Development and Investment Fund Reserve.

### Expenditure

The City has five primary Service Divisions, with these then further subdivided into Service Units. Detailed below is the operating and capital expenditure allocated to each of these.

DIVISION	OPERATING EXPENDITURE	CAPITAL EXPENDITURE
Executive Services	\$5.29m	Nil
Planning and Development	\$9.82m	\$0.02m
Finance and Corporate Services	\$1.12m	\$0.93m
Engineering and Works	\$77.78m	\$39.21m
Governance and Community Services	\$54.00m	\$0.76m
<b>Total Expenditure</b>	<b>\$148.01m</b>	<b>\$40.90m</b>

The City recharges its corporate overhead expenditure incurred within the Finance and Corporate Services and Executive Services areas. The cost allocations shown in the Business/Service units within this plan show the results of the recharging as a separate line item.

The report also includes details of key performance measures for each business unit. However, as the current FY is not yet concluded, estimates for some of this year's benchmarks have been shown.

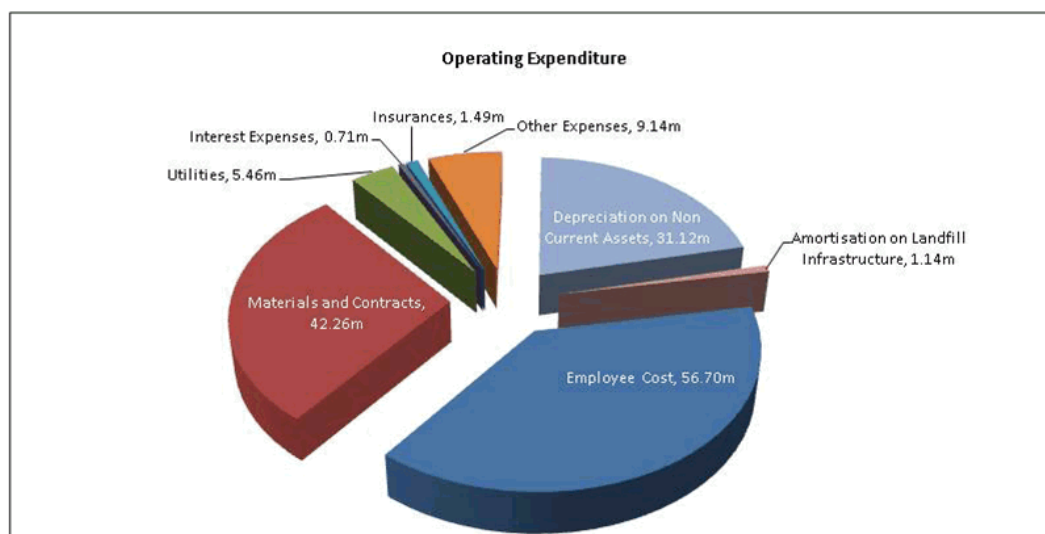
### Operating Expenditure

Budgeted growth of operating expenditure for 2018-19 is 2.92% over the 2017-2018 amended budget. Included in this, is a \$1.0m allocation for the rehabilitation of the land cleared for the former Roe 8 road construction. If the impact of this item is removed, the increase is approximately 2.22%, in real terms.

The City has an overall 2.74% increase in the wages and salaries budget of \$56.70m. This includes a 2% Enterprise Agreement increase for all staff and 7.2 new FTE's as allowed for within the Workforce Plan. Aside from employee and related costs, materials and contracts is the City's largest recurrent operating expenditure item at \$42.26m. Over 80% of the City's materials and contracts expenditure is subjected to competitive procurement practices. These include both formal tender and quotation processes, governed by legislation and Council policy.

Utilities covers the City's expenditure on electricity, gas, telecommunications and water and will increase by 3.4% over the prior year to \$5.46m. Other Expenses of \$9.14m will increase 12.4%. This includes a number of sundry expenses such as the State Government's Landfill Levy of \$3.78m, which will rise from \$65 to \$70 per tonne from 1 July 2018. Also included are the SMRC loan repayment (\$1.65m), fuel and licencing costs (\$0.93m) and grants and donations (\$1.35m).

Depreciation and amortisation totals \$32.26m for 2018-2019, which is 2.1% higher than the prior year. The City effectively cash backs its depreciation through generating an operating surplus, enabling the City to use the cash generated by this item to refurbish existing assets in addition to constructing new ones. This ensures existing City assets provide greater service levels to the community over a longer life. It also ensures that future generations of ratepayers won't be burdened with excessive costs or debt to maintain existing service levels.



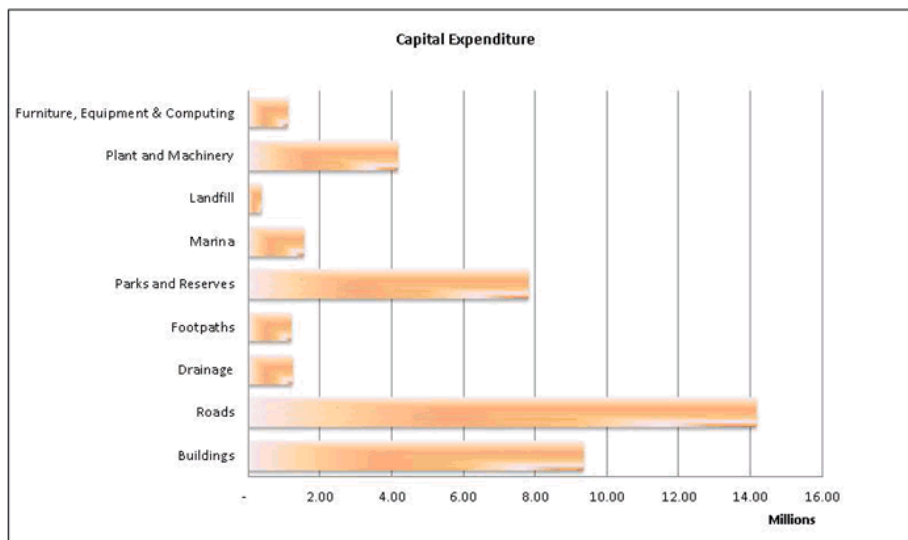
Source	\$ m	%
Payroll	56.70	38.3%
Materials	42.26	28.5%
Utilities	5.46	3.7%
Interest Expense	0.71	0.04%
Insurance	1.49	0.09%
Other Expenses	9.14	6.2%
Depreciation/Amortisation	32.26	21.8%
<b>Total Expenditure</b>	<b>148.01</b>	

### Capital Expenditure

In 2018-2019, \$40.90m will be spent on community enhancing assets which include roads, drainage, parks and community facilities. The following table shows some of the key projects included.

<b>New Capital Projects for 2018-2019</b>	<b>Budget \$ m</b>
Roads –Duplication of Spearwood Ave Bridge	3.30
Roads – Jandakot Rd (Berrigan to Solomon) Stage 1	2.98
Roads – Funding Karel Ave (Berrigan Ave to Farrington Road) Year1	2.00
Roads – Verde Drive (Armadale to Solomon) & Roundabout Year 2	0.45
Roads – Traffic Management	0.92
Lakelands Clubrooms and Hockey (total spend \$6.63m)	2.00
Wetlands Education Centre (Funding – Year1)	2.00
Malabar Park BMX (Design)	0.30
Works Depot – Stage 2	2.00
Parking - Port Coogee Marina	0.46
Fuel Facilities – Port Coogee Marina	0.45
Revitalisation Strategy – Hamilton Hill	0.05
Revitalisation Strategy – Phoenix (Spearwood)	0.15
Revitalisation Strategy – Coolbellup (Nature Playground)	0.50
Revitalisation Strategy – The Lakes (Various Parks)	0.45
Coogee Beach Master Plan Landscaping	0.50
North Coogee Foreshore Management Plan (Improvements)	0.30
Bibra Lake Management Plan (Revegetation Works)	0.70
Shade Sails of parks and playground (15)	0.35
Calleya Estate "Treeby" Community Centre (Design)	0.40
Resurfacing of Roads	1.39





Class	\$ m	%
Roads	14.16	34.62%
Footpaths	1.19	2.91%
Drainage	1.22	2.98%
IT/IS/ICT	1.08	2.64%
Parks/Environment	7.7	18.83%
Marina and Coastal Engineering	1.55	3.79%
Buildings	9.35	22.86%
Fleet (Plant and Equipment)	4.16	10.17%
Artwork	0.13	0.32%
HWRP	0.36	0.88%
<b>Total</b>	<b>\$40.90</b>	





## Executive Services Division

Provides strategic direction for the City, and administrative and governance support to other divisions. This division has the following units:

- Strategy and Civic Support (Business Unit)
- Executive Support (Service Unit)

### *Budget and Key Performance Indicators (Division)*

		<b>%Statutory Requirements Met</b>	<b>Leadership within the community score</b>	<b>FTE</b>
<b>FY 2017-2018</b>		100%	63	9*
<b>FY 2018-2019 Target</b>		100%	64	9*

\*Includes CEO, Directors, PA to CEO and 3 Executive Assistants

<b>Budget 111, 112, 113</b>	<b>Adjusted Budget 2017-2018 \$</b>	<b>Proposed Budget 2018-2019 \$</b>	<b>Variance %</b>
Gross Expenditure	3,062,197	3,408,363	11%
Internal Recharging	1,670,789	1,478,779	-11%
<b>Net Expenditure</b>	<b>4,732,986</b>	<b>4,887,142</b>	<b>3%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>4,732,986</b>	<b>4,887,142</b>	<b>3%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Participate in the campaign and advocacy for an Outer Harbour.
- Implement a Project Portfolio Management System.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Knowledge Management Project – corporate records management.
- Advocate for a better solution to regional freight movement.
- Advocate for improvements to public transport.
- Advocate for improvements to communication infrastructure.
- Continue regional collaboration on coastal issues through leadership of the Cockburn Sound Coastal Alliance (CSCA).
- Continue to address emerging issues and technologies in waste management.

### Strategy and Civic Support

To support the City by providing a corporate planning function as well as providing civic support. This Business Unit has one Service Unit:

- Civic Support

### Budget and Key Performance Indicators

				<b>FTE</b>
<b>FY 2017-2018</b>				6.24*
<b>FY 2018-2019</b>				6.24*
<b>Target</b>				

\*Includes SMT Manager and PA to Mayor

<b>Budget 130, 131</b>	<b>Adjusted Budget 2017-2018 \$</b>	<b>Proposed Budget 2018-2019 \$</b>	<b>Variance %</b>
Gross Expenditure	1,239,217	1,146,001	-8%
Internal Recharging	(807,522)	(787,824)	-2%
<b>Net Expenditure</b>	431,694	358,177	-17%
<b>Operating Income</b>	0	0	0%
<b>Net Position</b>	431,694	358,177	-17%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Continue consolidating the existing strategies and strategic documents into a cohesive framework of strategies and list of operational documents linked to the Strategic Themes and objectives.
- Develop, implement and maintain a four year corporate planning cycle.

### Other Business Activities / Initiatives for 2018-2019

- Ensure any strategies developed or reviewed are consistent with the corporate suite of plans and are presented to Council within the context of the Strategic Community Plan.
- Schedule, organise and oversee a calendar of civic and ceremonial events.
- Ensure support is provided to the Mayor and Elected Members particularly for meetings, communication and travel.



### Executive Support

To provide support to and on behalf of the Chief Executive Officer and the Executive Group.

### Budget and Key Performance Indicators

Budget 122	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	251,602	252,116	0%
Internal Recharging	(192,399)	(207,203)	8%
<b>Net Expenditure</b>	<b>59,203</b>	<b>44,912</b>	<b>-24%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>59,203</b>	<b>44,912</b>	<b>-24%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Support the Chief Executive Officer and Directors.
- Support the strategy and corporate planning function of the City by providing administrative support.
- Ensure support is provided to the Mayor and Elected Members particularly for meetings, communication and travel.



### Finance and Corporate Services Division

This division is responsible for managing the annual budget & financial reporting and long term financial planning, managing financial risks including treasury, rates and other taxation type measures for the Council. This division has three Business Units:

- Financial Services
- Information Services
- Human Resources

#### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.



### Financial Services

This Business Unit has three Service Units:

- Accounting Services
- Rates and Revenue Services
- Procurement Services

Budget 21	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	5,917,894	6,082,779	3%
Internal Recharging	(5,428,396)	(5,441,678)	0%
<b>Net Expenditure</b>	<b>489,499</b>	<b>641,102</b>	<b>31%</b>
<b>Operating Income</b>	<b>(107,239,519)</b>	<b>(113,414,800)</b>	<b>6%</b>
<b>Net Position</b>	<b>(106,750,021)</b>	<b>(112,773,698)</b>	<b>6%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.





### Accounting Services

This unit is responsible for establishing and maintaining systems and procedures to enable the identifying, recording, transacting, interpreting and communicating of all financial information and services to meet the City's budgetary, statutory and business needs.

### Budget and Key Performance Indicators

Activity	Financial statements completed (number of days after month end)	Users trained for finance systems (number)	Accounts paid on time (number)	FTE
FY 2017-2018	3	50	93	12*
FY 2018-2019	3	60	95	12*
Target				

\*Includes SMT Manager and strategic finance team

Budget 210, 211, 213	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	3,518,715	3,634,858	3%
Internal Recharging	(3,696,634)	(3,716,532)	1%
Net Expenditure	(177,919)	(81,674)	-54%
Operating Income	(5,792,130)	(7,855,000)	36%
Net Position	(5,970,049)	(7,936,674)	33%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Develop and implement a new Key Performance Indicator (KPI) Reporting Framework to improve internal measurement of our business performance.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.

### Other Business Activities / Initiatives for 2018-2019

- Configure systems and processes to enable job costing to be derived from paperless work orders for Roads work team. Automated Job Costing.
- Roll out the redesigned monthly Service Unit financial reporting.
- Implement the Publisher module within Technology One ERP to more efficiently and effectively produce the annual budget and annual financial statements for publication.

### Rates and Revenue Services

This unit is responsible for raising and collecting the City's rates and revenue, as well as maintaining the property database on behalf of the City.

### Budget and Key Performance Indicators

Activity	Rate notices issued (number)	Payments received electronically (%)	Outstanding rates collected (%)	FTE
FY 2017-2018	51,007	90%	98	10.27
FY 2018-2019 Target	53,000	95%	99	10.27

Budget 212	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,602,442	1,665,047	4%
Internal Recharging	(965,342)	(950,271)	-2%
Net Expenditure	637,100	714,776	12%
Operating Income	(101,447,389)	(105,559,800)	4%
Net Position	(100,810,289)	(104,845,024)	4%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Utilise emerging technology within the payments industry to streamline revenue collection and enhance customer convenience.

### Other Business Activities / Initiatives for 2018-2019

- Direct (Paperless) Refunds Processing. Configure and establish procedures for the processing of all types of bond refunds.
- Develop workflow event processing within the Document Management System (ECM) i.e. credit applications.
- Promote the use of electronic payments for all revenue streams.
- Realign debtor accounts into more logical groupings to facilitate improved debt management and resourcing practices.



### Procurement Services

To provide an effective centre-led procurement and contract administration service to the organisation and to ensure organisational compliance with statutory tendering requirements and internal purchasing procedures.

### Budget and Key Performance Indicators

Activity	Number of competitive engagements	Purchase requisition issue time (Days)	Contract qualifications currency (%)	FTE
FY 2017-2018	102	0.98 (May)	90.9% (May)	7
FY 2018-2019 Target	85	1	93%	7

Budget 214	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	796,737	782,874	-2%
Internal Recharging	(766,419)	(774,875)	1%
Net Expenditure	30,318	8,000	-74%
Operating Income	0	0	0%
Net Position	30,318	8,000	-74%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Enable social procurement objectives with a focus on supporting indigenous, disability and local enterprises.
- Engage, enhance and execute the strategic procurement framework to optimise Value for Money (cost, quality, and sustainability) across the City's procurement expenditure.

### Other Business Activities / Initiatives for 2018-2019

- Implement eProcurement systems and processes (Phase 2) - involves establishing preferred supplier panels and integrating administrative functions.
- Conduct and report a Supplier Integrity audit on all active contracted vendors within the City database (Supplier Due Diligence).
- Roll-out the contractor performance framework to Contract managers and key Project staff.





### Information Services

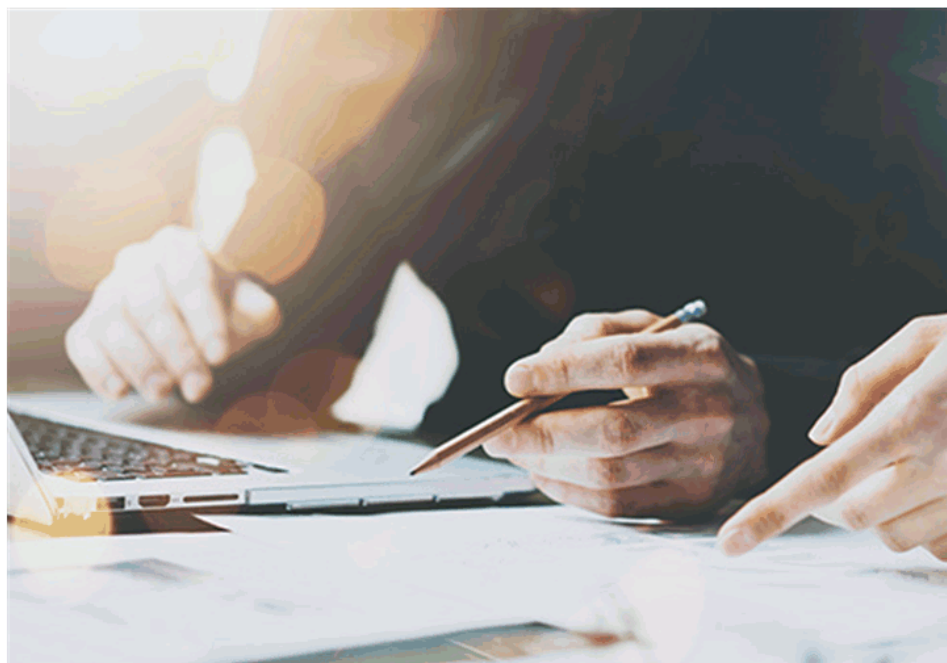
This Business Unit has four Service Units:

- Information and Communications Technology
- Records Services
- Geographical Information (GIS) Services
- Business Systems

Budget 22	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	5,975,980	6,216,585	4%
Internal Recharging	(5,156,668)	(6,222,331)	21%
<b>Net Expenditure</b>	<b>819,312</b>	<b>(5,746)</b>	<b>-101%</b>
<b>Operating Income</b>	<b>(1,500)</b>	<b>(1,500)</b>	<b>0%</b>
<b>Net Position</b>	<b>817,812</b>	<b>(7,246)</b>	<b>-101%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.
- Implement the Information Services Strategy 2016-2020.



### Information and Communications Technology

To deliver support, technical services and planning for future enhancement / growth of Council's information and communications technology requirements.

### Budget and Key Performance Indicators

Activity		Mobile devices supported	Desktops computers supported	FTE
FY 2017-2018		528	618	8*
FY 2018-2019		628	635	8*
Target				

\*Includes SMT Manager

Budget 220, 221	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	3,550,721	3,545,883	0%
Internal Recharging	(2,798,687)	(3,628,063)	30%
Net Expenditure	752,034	(82,180)	-111%
Operating Income	0	0	0%
Net Position	752,034	(82,180)	-111%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Prepare for transitioning to a Cloud environment for core services.

### Other Business Activities / Initiatives for 2018-2019

- Review the Disaster Recovery approach.
- Increase Public and Corporate WiFi.
- Replace the Cisco Corporate WiFi.
- Upgrade the Virtual Environment.
- Upgrade the Administration and Disaster Recovery Data Centres.
- Upgrade to Office 2016.



### Records Services

To provide a high standard of technologically advanced Records Management Services to support the needs of the user clients within the City of Cockburn, the governing function of Council and other identified external uses of the records function.

### Budget and Key Performance Indicators

Activity		Records boxes stored off site	No of Training Sessions Held*	FTE
FY 2017-2018		5,931	N/A	7
FY 2018-2019 Target		6,000	24	7

\*New KPI for 2018/19

Budget 222	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	909,813	938,308	3%
Internal Recharging	(869,350)	(938,308)	8%
Net Expenditure	40,463	(0)	-100%
Operating Income	0	0	0%
Net Position	40,463	(0)	-100%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Knowledge Management Project - Develop a Project Plan and commence implementation of Stage 3.
- Implement ECM Connected Content integration for the Tech 1 Contracts Module.
- Prepare for and commence implementation of ECM Ci Anywhere.
- Review archiving processes.
- Implement Connected Content integration for Rates Services.



### Geographical Information Services (GIS)

To provide an asset information service management system and a geographical information system.

### Budget and Key Performance Indicators

Activity	Number of internal module sessions (Internal)	Number of Intramaps views (External)	Number of Map Control views	FTE
FY 2017-2018	473,953*	61,677	7,123	4
FY 2018-2019	350,000	64,000	9,000	4
Target				

\*There was a rise in 2017-2018 which was unprecedented and not expected to be sustained. It is potentially due to sessions timing out as IntraMaps timeouts became more regular.

Budget 223	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	585,929	602,930	3%
Internal Recharging	(571,868)	(601,472)	5%
Net Expenditure	14,061	1,458	-90%
Operating Income	(1,500)	(1,500)	0%
Net Position	12,561	(42)	-100%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Undertake a GIS System Review.
- Catalogue metadata.
- Transition to a Dial Before You Dig (DBYD) partner to better manage the impact of digging on critical infrastructure.
- Classify open space using remote sensing techniques in order to allow Parks and Environment teams to realistically pursue and actively follow policy in regard to improving tree canopy cover within the City.
- Provide the community better visibility of the projects and capital works happening in their local areas by developing a suburb profile tool.



### Business Systems

To provide a development and support service to the City's core business systems, manage new projects and help facilitate continuous process improvement.

### Budget and Key Performance Indicators

Activity		Number of Technology One Ci Anywhere Apps in Production*	Number of non-Technology One applications supported	FTE
FY 2017-2018		14	14	7.39
FY 2018-2019 Target		24	15	7.39

\*New KPI

Budget 224	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	929,517	1,129,464	22%
Internal Recharging	(916,763)	(1,054,487)	15%
Net Expenditure	12,754	74,976	488%
Operating Income	0	0	0%
Net Position	12,754	74,976	488%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Review and develop the Customer Request System.
- Implement the Australasian LG Performance Excellence Program.
- Prepare for transitioning to a Cloud environment for core services.

### Other Business Activities / Initiatives for 2018-2019

- Business Process Review and Implementation for ongoing transition to Ci Anywhere, focussing on Customer Requests.
- Replacement of Vehicle Booking System.





### Human Resources

This Business Unit provides payroll, safety and human resources management services including learning and development.

#### Budget and Key Performance Indicators

Activity	Total Positions (FTE) Supported	Lost Time Injury Frequency Rate (LTIFR)*	Employee Turnover (%)	FTE
FY 2017-2018	501	13	15	14.45**
FY 2018-2019	511	<10	<10	14.45***
Target				

\*LTIFR is the number of injuries per one million hours worked

\*\*Includes SMT Manager

\*\*\*Includes SMT Manager. Budgeted FTE is 12.45

Budget 231	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	2,740,330	2,853,188	4%
Internal Recharging	(2,311,521)	(2,371,212)	3%
Net Expenditure	428,810	481,976	12%
Operating Income	(292,000)	(292,000)	0%
Net Position	136,810	189,976	39%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Workforce Plan 2017–2022.

#### Other Business Activities / Initiatives for 2018-2019

- Implement EmpLive (time and attendance software) across the organisation.
- Implement a new Learning Management System.
- Negotiate a new Enterprise Agreement.
- Undertake an Indigenous employment initiative at Cockburn ARC.



## Planning and Development Division

The Planning and Development Division is responsible for managing the statutory and strategic planning for the City, as well as overseeing heritage, urban design and sustainable development. This division oversees building approvals, development compliance and environmental health services, as well as managing the acquisition and sale of the City's land assets. This division has four Business Units:

- Statutory Planning
- Strategic Planning including Leasing and Land Administration
- Building Services
- Environmental Health



### Statutory Planning

To provide control and management of development, land use and subdivision functions within the City to ensure standards of amenity are maintained. The Service also undertakes compliance and enforcement action against unapproved development.

### Budget and Key Performance Indicators

Activity	Planning Applications Received	Approvals Issued	Average Processing Time	FTE
FY 2017-2018	950	900	46 days	15*
FY 2018-2019 Target	950	900	42 days	15**

\*Includes SMT Manager

\*\*Includes SMT Manager. Budgeted FTE is 13.61

Budget 411	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,342,640	1,435,141	7%
Internal Recharging	635,335	597,401	-6%
Net Expenditure	1,977,975	2,032,543	3%
Operating Income	(977,000)	(977,000)	0%
Net Position	1,000,975	1,055,543	5%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Extend the Planning and Building online application lodgement, tracking and approval delivery system to provide an efficient, integrated, paperless solution.

### Other Business Activities / Initiatives for 2018-2019

- Undertake qualitative research into the needs of Statutory Planning customers to deliver improved customer service outcomes (Statutory Planning Customer Service Research Project initiative).
- Review Statutory Planning Local Planning Policy & Position Statements.
- Implement Self Service online Zoning Statements.
- Undertake a review of various existing Design Guideline Local Planning Policies against proposed 'Design WA' guidelines (to be introduced by the State Government) to ensure consistency. Deferred from 2017/18 due to a delay in release of final version of 'Design WA' guidelines.
- Undertake Proactive Planning Compliance - proactive planning compliance action in strategic locations.



### Strategic Planning

Prepares Structure Plans, formulates strategies, adopts policies which provide formal guidance and direction for the planning and development of the District, and to ensure that all property interests and the City's land portfolio are appropriate and sufficient.

This business unit has two service units:

- Strategic Planning
- Leasing and Land Administration

### Budget and Key Performance Indicators

Activity		Structure Plans Completed	Scheme Amendments Completed	FTE
FY 2017-2018		10	6	10*
FY 2018-2019 Target		10	5	10*

\*Includes SMT Manager and Leasing team

Budget 420, 421	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,568,203	1,401,423	-11%
Internal Recharging	606,930	591,798	-2%
Net Expenditure	2,175,132	1,993,222	-8%
Operating Income	(260,396)	(235,705)	-9%
Net Position	1,914,737	1,757,517	-8%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Review and update the Local Commercial and Activity Centres Strategy 2011.
- Prepare the new Local Planning Strategy and Scheme for the District.
- Finalise the Yangebup Revitalisation Strategy.
- Implement the Phoenix Activity Centre Plan in conjunction with relevant Business Units.
- Implement the Cockburn Central Activity Centre Plan in conjunction with relevant Business Units.
- Review and update the Economic Development Directions Strategy 2014.

### Other Business Activities / Initiatives for 2018-2019

- Advertise, assess and prepare for Council adoption the Scheme amendment and structure plan associated with the Hamilton Hill High School site.
- Advertise, assess and prepare for Council adoption structure plans associated with the further urbanisation of the Wattleup and Hammond Park areas.
- Continue to advance structure planning for Development Areas 4, 5, 6 and 6A within the Latitude 32 Redevelopment Area.
- Integrate geospatial naming data in to IntraMaps which depicts the meaning of different names across the City (e.g. street names, park names).

- Prepare a new developer contribution plan pertaining to the future urban development associated with the Treeby District Structure Plan.
- Prepare associated Local Planning Scheme amendments to advance the implementation of the Treeby District Structure Plan.
- Participate in the technical working group for the design of the new Outer Harbour, intermodal terminal and infrastructure connections.
- Undertake the visioning process associated with the formulation of the Yangebup Revitalisation Strategy.
- Participate in the Jandakot Community Aviation Consultation Group and Perth Airports Municipality Group meetings.
- Prepare an analysis of the new 2018 Master Plan for Jandakot Airport.
- Undertake the Seniors Right Sizing Housing Study, to create a better market awareness of the different housing options that people are looking for in the established suburbs of Spearwood, Hamilton Hill and Coolbellup.



### Leasing and Land Administration

Administers leases and licenses, purchases and develops land for Council works, manages public requests for public access ways, including closures.

### Budget and Key Performance Indicators

Activity	Public Access Way Closure Investigations	Land Purchases	Land Sales (\$)	FTE
FY 2017-2018	6	2	2.1m	3
FY 2018-2019	7	2	2m	3
Target				

Budget 423	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	555,984	578,644	4%
Internal Recharging	592,459	433,667	-27%
Net Expenditure	1,148,442	1,012,311	-12%
Operating Income	(2,488,311)	(2,570,623)	3%
Net Position	(1,339,869)	(1,558,312)	16%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Land Management Strategy 2016.

### Other Business Activities / Initiatives for 2018-2019

- Preparation of promotional document that details the land assets that the City currently has available for private sector consideration.
- Continue with the subdivision of the Beeliar Drive Neighbourhood Centre, subject to market conditions.
- Preparation of annual lease renewal for the Naval Base Shacks as per the adopted Management Plan.
- Finalisation of lease agreements for new Visko Park Community Facility (bowling, futsal and volleyball) and Lakelands Reserve Community Facility (hockey, ultimate frisbee).
- Finalisation of Shared Use Agreement for oval adjoining Mater Christi School at Yangebup Lake Reserve.
- Continue to provide service delivery in respect of land acquisition for public work road projects being undertaken by the City.
- Facilitate annual leave and licence renewals as they fall due.

### Building Services

To ensure that buildings and structures within the district provide acceptable levels of public safety, amenity and comply with all relevant building codes, standards and regulations.

#### Budget and Key Performance Indicators

Activity	Permits Issued	Value (\$m)	Average Processing Time (Certified / Uncertified)	FTE
FY 2017-2018	2450	412	9 days/20 days	16*
FY 2018-2019 Target	2500	425	9 days/17 days	16*

\*Includes SMT Manager

Budget 431	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,525,058	1,637,643	7%
Internal Recharging	723,559	562,826	-22%
Net Expenditure	2,248,617	2,200,470	-2%
Operating Income	(1,250,650)	(1,263,000)	1%
Net Position	997,967	937,470	-6%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Australian Building Cladding Audit – the audit and follow up work related to flammable cladding.

#### Other Business Activities / Initiatives for 2018-2019

- Residential Building Activity. It is anticipated the residential (single dwellings) building activity in 2018/19 will remain at a commensurate level with 2017/18.
- Building Act. The Building Services has generally met the statutory approval timeframes required by the Act, since implementation in April 2012 and will continue to do so in 2018/19.
- Building Commission building data. The City of Cockburn is the first local authority in the State to have automated the provision of building data on a daily basis to the Building Commission. Over the next year or two the system will be fine-tuned to best meet the City's and Building Commission's requirements. A second phase of the data sharing project will be commenced in 2018/19 to 2019/20.
- The Building Services processing of all Building Permit applications is now carried out digitally. Work will continue in 2018/19 to further improve the system to incorporate in-house digital referral of Building Permit Applications.
- eSubmit. The City's building staff is encouraging the online lodgment of building permit applications at all times. The online application process has been



substantially improved with the new payment gateway that has been implemented.

- Building Compliance. The Building Service is currently dealing with 557 active building compliance matters. The City by the end of 2017/18 estimates 270 compliance matters will have been resolved in 2017/18. It is anticipated the City will receive about 240 compliance complaints in the 2017/18 year.



### Environmental Health

To ensure that the conduct and operation of premises and activities within the district comply with accepted standards and practices for public health and to ensure that the quality of the environment is protected and improved.

#### Budget and Key Performance Indicators

Activity	Premises Inspected**	Fines Issued (\$)	Complaints Resolved within 30 days (%)	FTE
FY 2017-2018	1479	16,354	75	15.13*
FY 2018-2019	1500	20,000	80	15.13***
Target				

\*Includes SMT Manager

\*\*Premises inspections includes food premises/events, swimming pools, public buildings, septic systems

\*\*\*Includes SMT Manager. Budgeted FTE is 14.24

Budget 441	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,956,396	1,924,028	-2%
Internal Recharging	491,854	518,283	5%
Net Expenditure	2,448,250	2,442,311	0%
Operating Income	(325,500)	(323,500)	-1%
Net Position	2,122,750	2,118,811	0%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Develop a contemporary Public Health Plan which includes relevant parts of the Mosquito Management Plan 2008, the Contaminated Sites Strategy 2008 and the Tobacco Action Plan 2008.

#### Other Business Activities / Initiatives for 2018-2019

- Prepare for the complete replacement of all existing regulations under the Health Act including those relating to Public Buildings and Asbestos.
- Rebrand the City's Preventive Health program from "Co-Health" to "Healthy Cockburn" in line with the WA Department of Health (Healthy WA) and other Local Governments to encourage consistency across government in Preventive Health initiatives and messages. Continue the new Cockburn Healthy Lifestyles program targeting obesity in partnership with Cockburn Integrated Health.
- Implement the Business Systems review to expand mobile computing across a range of inspections of Health Premises such as Public Buildings.

- Implement minor projects involving warning signage at local lakes where algal blooms are likely, pigeon control around North Coogee, officers to obtain certificates confirming they have “normal” sense of smell for odour investigations, ongoing investigations of the City’s contaminated sites at Howson Way, Dixon and Frankland Reserves, and continued focus on the noise and vibration implications of the significant number of major road and rail infrastructure projects in Cockburn.





### Governance and Community Services Division

This division is responsible for providing a wide range of services to the community including community development initiatives, events, recreation services, ranger and community safety initiatives and a wide range of human services. The division is responsible for communications including the operation of the Customer Contact Centre. The aim of the division is to improve the quality of community life of residents and to ensure good governance. This division has five Business Units:

- Governance and Risk
- Library Services
- Recreation and Community Safety
- Community Development and Services
- Corporate Communications

Governance functions are directly within the remit of the Director Governance and Community Services and he is assisted by the Governance and Risk Management Coordinator.



### Governance and Risk

The Governance Unit champions good governance and coordinates risk management, policy and compliance frameworks. The Governance unit provides processes and information for Elected Members, the Executive and all staff in their decision making.

### Budget and Key Performance Indicators

Activity	Freedom of Information Applications Received	Freedom of Information Applications Average Processing Times	Compliance Audit Return Conformity Rating	FTE
FY 2017-2018	N/A*	N/A*	N/A*	2
FY 2018-2019 Target	25	45 days	100%	2

\*This is the first year Governance has been identified as a separate Business Unit with KPIs

Budget 351	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	244,010	479,330	96%
Internal Recharging	3,984,414	4,683,450	18%
<b>Net Expenditure</b>	<b>4,228,424</b>	<b>5,162,780</b>	<b>22%</b>
<b>Operating Income</b>	<b>0</b>	<b>(800)</b>	<b>0%</b>
<b>Net Position</b>	<b>4,228,424</b>	<b>5,161,980</b>	<b>22%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- As part of a team, implement the Project Portfolio Management (PPM) System.
- Implement the Australasian LG Performance Excellence Program.

### Other Business Activities / Initiatives for 2018-2019

- Develop location based Business Continuity Plans.
- Develop a policy framework and review of Policies Manual.
- Conduct CEO Biennial Review for Risk, Legislative Compliance & Internal Controls.
- Complete the Annual Compliance Audit Return to demonstrate compliance with legislation.
- Conduct the Annual Review of the Delegated Authority manual in accordance with legislation.
- Conduct a Local Laws Review in accordance with legislation.
- Perform the Annual Risk Controls Audit Review, and Annual Risk Registers review.

- Coordinate Disclosure of Financial Interests in Returns and Related Party Disclosures.



### Library Services

Branch Libraries - Manage a public facility that provides spaces and staff to enable capacity building, community collaborations and to deliver collections and services specific to the catchment demographic of the branch.

Young Peoples Services - Provide and support a range of inclusive library programs, environments and collections that support the early and continued development of literacy skills in the children and young people of the City of Cockburn.

Adult Services - Provide and support a range of programs and events in collaboration with major stakeholders that support lifelong learning and community engagement for Cockburn residents.

Technology & Digital Services - Support and manage information technology for the library service to ensure that the systems run efficiently and meet the contemporary needs of a modern library service.

### Budget and Key Performance Indicators

Activity	Visits**	Registered Borrowers**	Satisfaction with Libraries	FTE
FY 2017-2018	391,015	34,626	95%	31.16*
FY 2018-2019	395,000	34,700	95%	31.76*
Target				

\*Includes SMT Manager

\*\*The trend in public libraries across WA is for registered borrowers to remain static and visitor numbers to increase

Budget 311, 312,313,314	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	3,732,241	3,896,274	4%
Internal Recharging	1,187,231	1,835,591	55%
Net Expenditure	4,919,472	5,731,865	17%
Operating Income	(53,146)	(54,346)	2%
Net Position	4,866,326	5,677,519	17%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

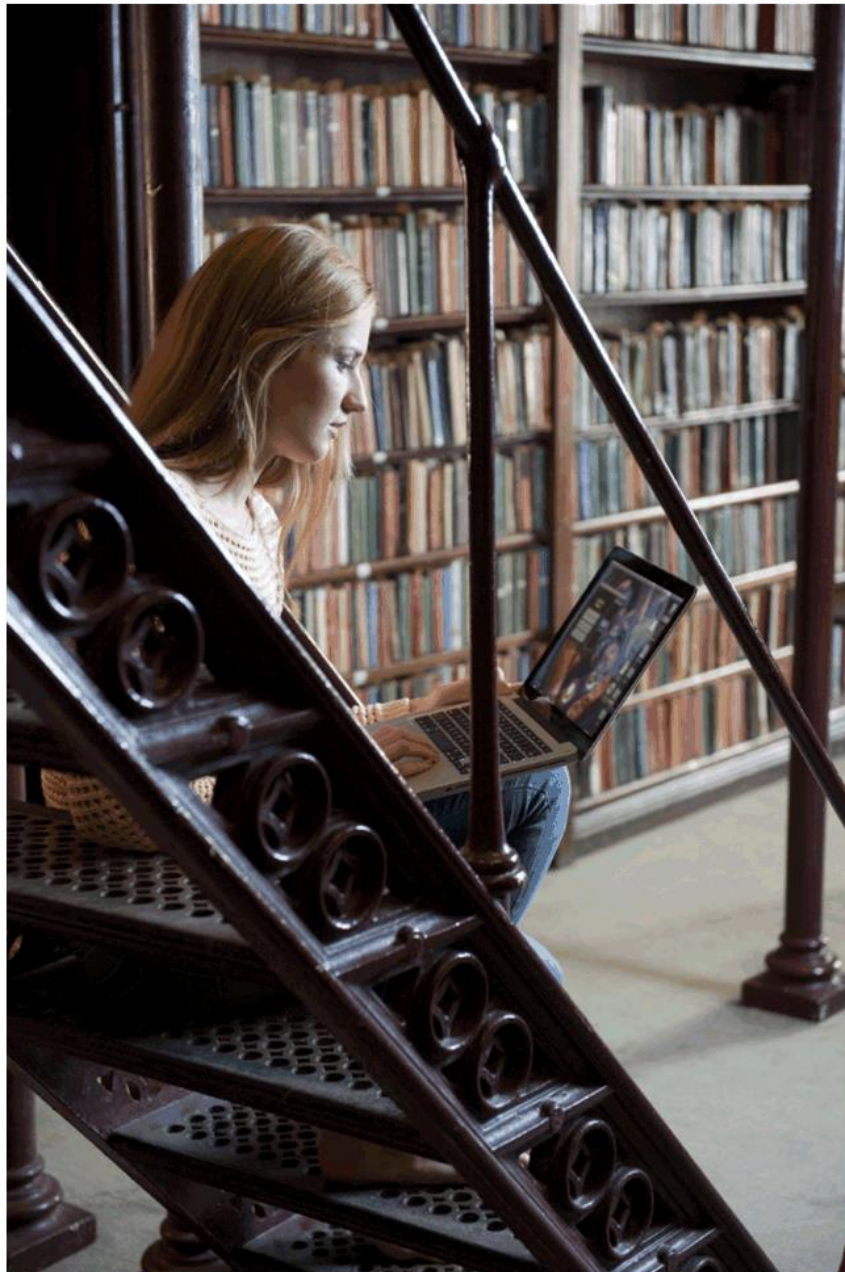
- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- WA Public Library Service Reform – continue to participate in the reform process.
- Participate in Public Library Working Group investigation of a “discovery layer” to facilitate progressive and sustainable inter library communication.
- Introduce our new brand strategy to all service points.
- Continue the development of the local history website project to publish all current and future local history articles and research, photographs, audio and video recordings, and other content relevant to the City of Cockburn.



- Provide programs that support the building of community capacity and digital literacy.
  - Introduce Coderdojo programs to Spearwood and Success libraries and continue the program at Coolbellup.
  - Maintain current digital literacy programs.
- Participate in the state wide Inter Library Resource Sharing Group [ILRSG] and monitor the outcomes of the Inter Library Loans trail.



### Recreation and Community Safety

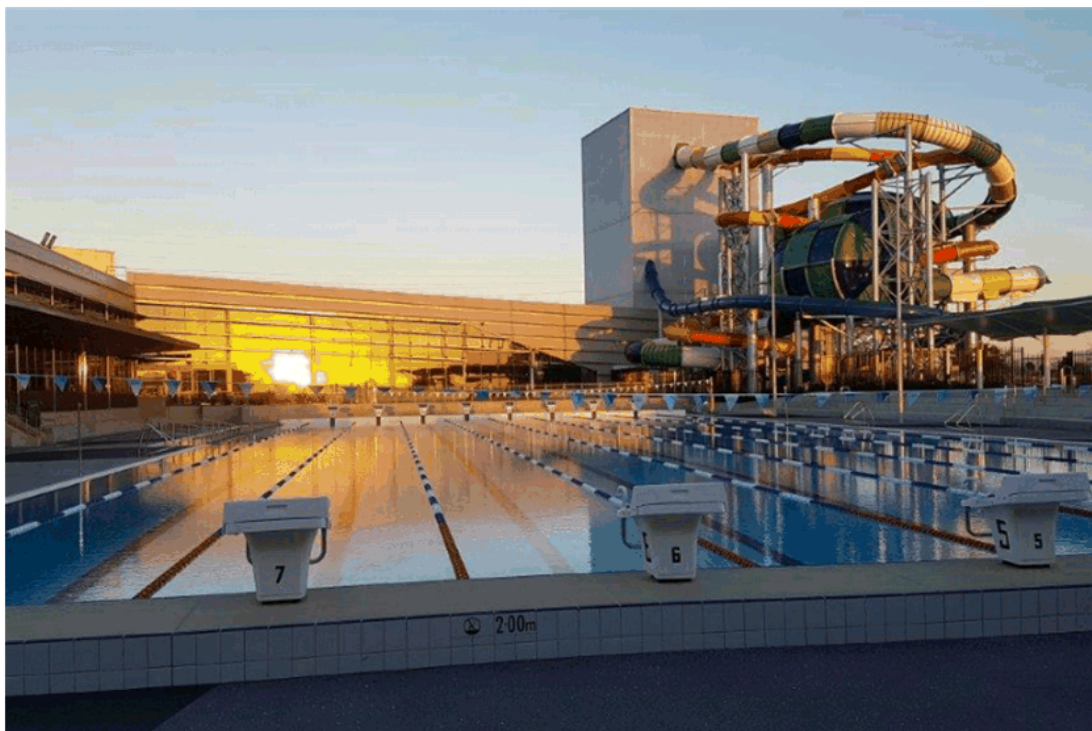
The management area of this Business Unit includes a Grants & Research function. The Business Unit also has three Service Units:

- Recreation Services
- Ranger and Community Safety
- Leisure Centre – Cockburn ARC

Budget 32	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	18,209,328	19,037,695	5%
Internal Recharging	5,774,588	6,296,462	9%
<b>Net Expenditure</b>	<b>23,983,917</b>	<b>25,334,157</b>	<b>6%</b>
<b>Operating Income</b>	<b>(12,581,766)</b>	<b>(13,184,010)</b>	<b>5%</b>
<b>Net Position</b>	<b>11,402,151</b>	<b>12,150,147</b>	<b>7%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Project Portfolio Management (PPM) System.



### Recreation Services

To provide effective high quality community based recreation services programs and leisure facilities.

#### Budget and Key Performance Indicators

Activity	Champion Clubs Participating Clubs	Sport & Recreation Funding Applications	Bibra Lake Fun Run Participants	FTE
FY 2017-2018	89	20	500	6.5*
FY 2018-2019 Target	91	25	650	8

\*Includes SMT Manager

Budget 323	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	922,450	916,291	-1%
Internal Recharging	3,772,758	4,045,163	7%
Net Expenditure	4,695,208	4,961,454	6%
Operating Income	(846,080)	(784,485)	-7%
Net Position	3,849,128	4,176,969	9%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Finalise and implement the Community, Sport and Recreation Facilities Plan 2018-2033.
- Finalise and implement the outcomes of the Western Suburbs Sporting Precinct Study.
- Implement the Project Portfolio Management (PPM) System.

#### Other Business Activities / Initiatives for 2018-2019

- Undertake design process for the Cockburn BMX Redevelopment.
- Complete the construction of the hockey and sporting facilities on Lakelands Reserve.
- Undertake design process for the development of Frankland Park.



### Ranger and Community Safety

These services work to improve the safety and security of City residents and visitors through the administration of local laws and state legislation utilising a range of education, prevention and mitigation strategies.

### Budget and Key Performance Indicators

Activity	Ranger Services Tasks Attended	Security Patrol Response Times	Satisfaction with Security	FTE
FY 2017-2018	7,852	93%*	80%	18
FY 2018-2019 Target	10,500	93%*	85%	18

\*Contracted response times

Budget 328	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	5,491,628	5,519,361	1%
Internal Recharging	1,362,314	868,932	-36%
<b>Net Expenditure</b>	<b>6,853,942</b>	<b>6,388,292</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(587,192)</b>	<b>(502,192)</b>	<b>-14%</b>
<b>Net Position</b>	<b>6,266,750</b>	<b>5,886,100</b>	<b>-6%</b>

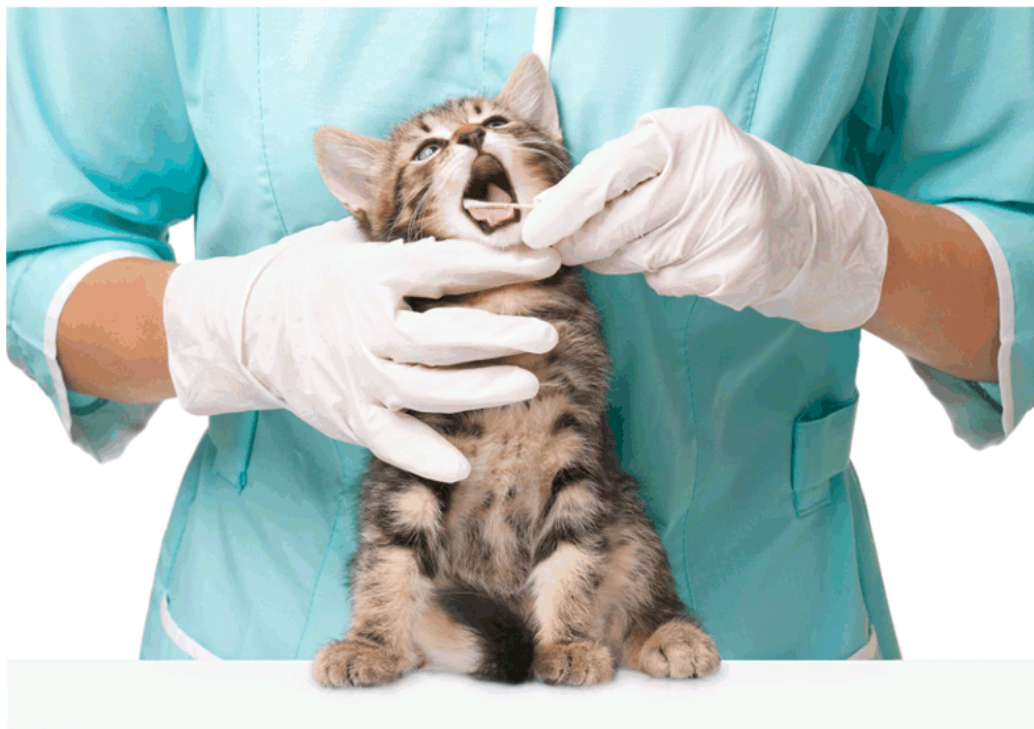
### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Continue to implement CCTV infrastructure to key identified sites. Maintain and refurbish existing CCTV sites.



*Other Business Activities / Initiatives for 2018-2019*

- Finalise the Animal Management and Exercise Plan.
- Develop the City's Community Emergency Risk Management Plan.
- Construct the Jandakot Volunteer Bushfire Brigade building in Banjup.
- Implement any proposed service delivery changes to CoSafe.
- Review the Aubin Grove Train Station Parking Precinct.
- Completed the Bushfire Risk Identification Tool program.
- Upgrade the Jandakot Volunteer Bushfire Brigade Building.
- Install CCTV at the following locations:
  - Bibra Lake Skate Park.
  - Visko Park.
  - Atwell Community Centre.
- Introduce the use of Body Cameras for CoSafe Officers.



### Leisure Centre – Cockburn ARC

Provision of a range of affordable centre based aquatic and indoor sporting and recreational facilities and services to the community from the Cockburn ARC Facility.

#### Budget and Key Performance Indicators

Activity		Entrances	Memberships	FTE
FY 2017-2018		1,380,063*	6,820*	28.36
FY 2018-2019		1.3m	6,000	29.36**
Target				

\*as at 5 June 2018

\*\*1 FTE added from casual hours late 2017-2018. Budgeted FTE 31.9 plus casuals

Budget 329	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	11,335,336	12,290,101	8%
Internal Recharging	872,242	1,453,563	67%
Net Expenditure	12,207,578	13,743,665	13%
Operating Income	(10,907,764)	(11,656,603)	7%
Net Position	1,299,814	2,087,062	61%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Complete a Health Club Expansion Needs and Feasibility Study.
- Develop a Cockburn ARC strategic business plan.
- Implement Service Improvement Plan for the centre.
- Install shade sails to outdoor area.
- Install new features to leisure pool.



### Community Development and Services

This Business Unit has six Service Units:

- Grants and Research
- Family and Community Development
- Youth Services
- Aged and Disabled Services - Cockburn Community Care
- Child Care Services
- Seniors Services

Budget 33	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	12,799,752	12,452,843	-3%
Internal Recharging	2,715,808	3,016,603	11%
<b>Net Expenditure</b>	<b>15,515,561</b>	<b>15,469,446</b>	<b>0%</b>
<b>Operating Income</b>	<b>(8,980,914)</b>	<b>(8,500,008)</b>	<b>-5%</b>
<b>Net Position</b>	<b>6,534,646</b>	<b>6,969,438</b>	<b>7%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Project Portfolio Management (PPM) System.
- Implement the Age Friendly Strategy 2016-2021.
- Implement the Community Development Strategy 2016-2020.
- Implement the Disability Access and Inclusion Plan 2017-2022.
- Implement the Reconciliation Action Plan 2018-2021.

### *Other Business Activities / Initiatives for 2018-2019*

- Develop a concept plan and consultation for the Aboriginal Cultural and Visitors Centre.
- Undertake a feasibility study for a proposed Hamilton Hill Community Centre.
- Undertake a concept and detailed design for Treeby (Calleya) Community Centre and Sporting Club Rooms.
- Review the Community Engagement Policy and Framework.
- Conduct the opening of Cockburn Bowling and Recreation Facility in Yangebup.
- Complete and open the Bibra Lake Skate Park and Recreation Facility.

### Grants and Research

To provide a central City of Cockburn coordinating service for the distribution of grants, donations and sponsorship to community organisations and individuals. To seek grants from Commonwealth, State Government and other sources for services and facilities for residents of the City. To carry out research on matters related to issues of concern and interest to the City of Cockburn and to promote the interests of the City.

### Budget and Key Performance Indicators

Activity		Grants & Donations Committee Meetings supported	Funding Opportunities Advertised	FTE
FY 2017-2018		3	10	1.63
FY 2018-2019 Target		3	10	1.63

Budget 337	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,326,520	1,508,316	14%
Internal Recharging	0	2,972	0%
<b>Net Expenditure</b>	<b>1,326,520</b>	<b>1,511,288</b>	<b>14%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>1,326,520</b>	<b>1,511,288</b>	<b>14%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Finalise the review of the Grants, Donations and Sponsorships Policy SC35, related policies and associated assessment processes, and implement all approved changes and recommendations.
- Develop and rollout SmartyGrants online acquittal forms to all relevant grants and sponsorship programs.
- Support 'Cockburn Creates' (Community Innovation and Participatory Budgeting program) funding rounds, projects and evaluation.



### Family and Community Development

Provides a range of individual, family and child focused services, via community development and direct service delivery. Including information, referral, advocacy or direct assistance and support. Provides capacity building and community engagement mechanisms to strengthen and support community groups and volunteers operating within the City of Cockburn.

### Budget and Key Performance Indicators

Activity	Local Businesses Supporting Community Activities & Volunteers	Engaged Community Development E-News Subscribers	Number of Family Support Contacts	FTE
FY 2017-2018	110	642	2190	16.98
FY 2018-2019	120	660	2300	16.98**
Target				

\*Includes SMT Manager (1); Childcare and Seniors Manager (1) and Administrative Officer

\*\*Budget FTE 16.02

Budget 330, 331	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	2,268,042	2,218,968	-2%
Internal Recharging	1,107,893	1,171,203	6%
Net Expenditure	3,375,935	3,390,171	0%
Operating Income	(622,169)	(601,159)	-3%
Net Position	2,753,766	2,789,011	1%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Children and Families Strategy 2016-2021.
- Implement the Disability Access and Inclusion Plan 2017-2022.
- Implement the Reconciliation Action Plan 2018-2021.
- Implement the Community Development Strategy 2016-2020.
- Finalise and implement the Cultural Diversity and Inclusion Strategy 2018- 2023.
- Review the Community Engagement Policy and Framework.

### Other Business Activities / Initiatives for 2018-2019

- Provide Support Services including Cockburn Support Service, Financial Counselling, Cockburn Parenting Service, and the Volunteer Resource Service.
- Conduct community development initiatives including Cockburn Community Group E-News, community and business networking/ partnership opportunities, Community Project support program, attend forums for Resident Groups, conduct training for the community and conduct volunteer recognition events.



- Provide specialised community liaison and activities in the areas of Children's Development, Aboriginal Community Development and Disability Access and Inclusion.
- Provide specialised community events including Celebrate Ability, Hello Baby, NAIDOC Week, Volunteer Week, Reconciliation Week and Family Dance events.
- Coordinate community reference groups such as the Children's, Disability, Community Development, and Aboriginal Reference Groups.
- Support multicultural community development through a Cultural Diversity and Inclusion Strategy, and the provision of Harmony Week activities.
- Provide a specialised community engagement service to support staff in the planning, delivery and review of community engagement activities.



### Youth Services

Administer grant and Council funded services, programs and facilities aimed at providing and developing increased social support, amenity, activity and leisure opportunities for the young people of Cockburn. Youth services offers three streams of services for young people – youth work, youth centre programs and youth development.

### Budget and Key Performance Indicators

Activity	Service Contacts with Young People*	Youth Outrage Program Places Occupied	Satisfaction with Youth Services	FTE
FY 2017-2018	19,393	77%	96%	8.71
FY 2018-2019 Target	20,000	85%	96%	8.71

\*Does not include attendees at events

Budget 332	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,589,057	1,358,685	-14%
Internal Recharging	756,720	986,404	30%
Net Expenditure	2,345,777	2,345,088	0%
Operating Income	(758,541)	(651,074)	-14%
Net Position	1,587,236	1,694,014	7%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Youth Services Strategy 2017-2022.

### Other Business Activities / Initiatives for 2018-2019

- Youth Services. Continue to operate Cockburn Youth Centre, Youth Development programs, Youth Outreach Services, Life skills Health and Development support, Bliss-co mobile outdoor recreation service, Youth Outrage holiday program, RYDE Youth Driving program, events and art programs.
- Events. Continue events such as the FROSH Youth Festival, End of Term and NAIDOC celebrations with over 10,000 young people attending. Provide a support role for the Cockburn RSL ANZAC Youth Parade.
- Cockburn Youth Centre. Continue to operate the facility 6 days per week 51 weeks per year with a one stop shop model for those most in need combined with a wide range of educational and recreation programs. Continue after school and school holiday programs, a free supervised hang out space and centre based events. Continue to partner with the Challenger Institute to provide accredited training courses during school hours.
- Youth Development. Continue to coordinate the Youth Advisory Collective and the Youth Outrage School Holiday program. The focus in 2018-2019 will be promoting and engaging young people in volunteering opportunities, development

of a digital youth engagement plan, casual employment opportunities for students completing high school as well as positive promotion of young person achievements across Cockburn.

- Youth Outreach. Continue to employ staff through grant funding to provide individual counselling and group work to young people who are considered 'at risk' and their families.
- Youth Justice Mentoring. Continue to provide the Life Skills Health and Development Mentoring support program to young people in the South West Metropolitan region.
- Skate Parks and Bicycle Pump Tracks. Continue to facilitate skate competitions twice per year at all four skate parks inclusive of the new Bibra Lake Skate Park. Develop annual programs for Pump Tracks currently under construction in South Lake and Yangebup in 2018.
- RYDE. Continue to match experienced volunteer mentors and learner drivers to assist young people to achieve the required 50 learner driver hours.



### Aged and Disabled Services – Cockburn Community Care

Administer block grant funds provided to Council for the operation of the Home and Community Care (HACC) program and individual grants provided to Council for Home Care packages and WA National Disability Insurance Scheme (NDIS) services. Provide programs and services for frail aged and citizens with disability as contracted.

### Budget and Key Performance Indicators

Activity		Satisfaction with Cockburn Community Care	HACC Hours of Service Delivered versus Contract	FTE
FY 2017-2018		95%	80%	25.54
FY 2018-2019		95%	90%	25.62*
Target				

\*Budgeted FTE 29.9

Budget 333	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	2,715,306	2,660,299	-2%
Internal Recharging	386,987	377,095	-3%
Net Expenditure	3,102,293	3,037,394	-2%
Operating Income	(3,015,231)	(2,994,325)	-1%
Net Position	87,062	43,069	-51%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Transition from the WA National Disability Insurance Scheme (WA NDIS) to the national NDIS administered by the National Disability Insurance Agency (NDIA) in August 2018. Funding will transition from payment in advance to payment in arrears, and coordination of the services and the funding system will change significantly.
- Integrate key elements of our Client Management System (Alchemy SMS) with Finance One including the scheduling system to create significant efficiencies (joint project with Business Systems).
- Review and restructure to take account of growth and the increased workload of Home Care Packages.
- Participate in a Triennial Quality Audit to be conducted by the Australian Aged Care Quality Agency during the first quarter of the financial year.
- Transition and comply with new standards. The Community Care Common Standards will be replaced by the Aged Care Quality Standards in July 2018.



### Child Care Services

To equitably and effectively administer grant and fees provided to Council for the operation of the Family Day Care Service and In Home Care Service.

#### Budget and Key Performance Indicators

Activity		Number of Children accessing FDC per week	Number of Family Day Care Providers	FTE
FY 2017-2018		Approx. 650	66	5
FY 2018-2019 Target		Approx. 660	70	5

Budget 334	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	4,237,262	3,909,496	-8%
Internal Recharging	56,225	56,642	1%
<b>Net Expenditure</b>	<b>4,293,487</b>	<b>3,966,138</b>	<b>-8%</b>
<b>Operating Income</b>	<b>(4,320,024)</b>	<b>(3,970,500)</b>	<b>-8%</b>
<b>Net Position</b>	<b>(26,537)</b>	<b>(4,362)</b>	<b>-84%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Family Day Care (FDC). FDC Services operate User-Pays, Commonwealth childcare system. Forward strategies include meeting significant legislative changes (2 July 2018) and providing an ethical, quality service; recruiting, supporting, monitoring Educator compliance of Service Membership Agreement and legislation.
- In-Home Childcare (IHC). From 2 July 2018 IHC Services operate User-Pays, Capped Commonwealth childcare system with significant changes placing further limits on family's access. Forward strategies include ethical, quality service provision; recruiting, supporting, monitoring Educator compliance of Service Membership Agreement and legislation.
- Financial Management of Commonwealth Childcare Subsidies. 2 July 2018 legislative changes include increased Service accountability for fortnightly childcare data electronic submission on behalf of around 110 FDC and IHC Educators claiming eligible parents' childcare subsidy payments.
- Childcare Location Visits. Legislative requirements include minimum number of support and monitoring contact visits for the Educators of both Services. Requirements met to make every endeavour to ensure ongoing ethical and quality service provision.

- Childcare Hours. The two Childcare Services provide over 400,000 hours of home-based childcare per annum for over 900 children.
- Legislative Requirements. Both Services make every endeavour to meet Commonwealth legislation requirements by extensive Educator selection, support, training, monitoring and internal audit processes (Education and Care Services National Law and Regulations 2012) and Family Assistance Law.





### Seniors Services

Administers Council funded services, programs and facilities aimed at providing and developing increased amenity, active ageing and leisure opportunities for the senior citizens. These services include provision of the Cockburn Seniors Centre based programs, outings, events, and meals.

### Budget and Key Performance Indicators

Activity		Seniors Centre Memberships	Satisfaction with Seniors Services	FTE
FY 2017-2018		1150	98%	3.59
FY 2018-2019 Target		1200	100%	5.19

Budget 335	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	663,566	797,080	20%
Internal Recharging	407,983	422,287	4%
Net Expenditure	1,071,549	1,219,367	14%
Operating Income	(264,950)	(282,950)	7%
Net Position	806,599	936,417	16%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Satellite Senior Programs. Initiate new programs to increase local community senior participation.
- Community Seniors Directory. Produce the Senior Directory in a range of different languages.
- Increase programs and activities and support satellite activities to encourage Age Friendly communities supported by two additional staff positions (Programs Booking Assistant, part-time Assistant Cook).
- Age Friendly Strategy 2016 - 2021. Continue to work on the implementation plan.
- Cockburn Seniors Centre. Continue to provide and research new outings, courses, seminars, physical activity classes, social activities, programs and events. The program has a range of Age Friendly initiatives that promote physical activity, social connection and mental wellness for over 50s.
- Seniors Centre Meals. Continue to provide a subsidised two course meal three days per week and a café meal two days per week. Cultural and special events are also catered for. Meals are based on an Age Friendly model looking at a healthy diet.

- Reconciliation Programs. Continue to provide a range of programs to strengthen relationships with the Aboriginal community in accordance with the Reconciliation Action Plan, including broadening a range of art classes which were very successful in 2017/2018 and encouraging the use of Nyungar language in the centre, during NAIDOC week.
- Cockburn Community Men's Shed. Continue to support the Community Men's Shed, including the construction of the new Men's Shed and relocation of equipment, and ongoing support for Men's Shed members.



### Corporate Communications

To provide communications support to the organisation. This Business Unit has three Service Units:

- Communications and Marketing
- Events and Culture
- Customer Service

Budget 34	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	3,639,240	3,880,774	7%
Internal Recharging	(1,175,111)	(1,583,506)	35%
<b>Net Expenditure</b>	<b>2,464,129</b>	<b>2,297,268</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(127,365)</b>	<b>(120,865)</b>	<b>-5%</b>
<b>Net Position</b>	<b>2,336,764</b>	<b>2,176,403</b>	<b>-7%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Review and update the Communications Strategy 2012–2017 to incorporate Brand, Digital Communication and Social Media.
- Implement the Australasian LG Performance Excellence Program.



### Communications and Marketing

To provide a range of communications material and services that ensures that the community is informed about the City's services and programs.

### Budget and Key Performance Indicators

Activity		People Satisfied Performance Index Score**	People Dissatisfied (%)***	FTE
FY 2017-2018		65	15	9
FY 2018-2019		66	12	10
Target				

\*Includes SMT Manager

\*\* Performance Index Score combined – informed about local issues and services facilities and events

\*\*\*Dissatisfied is a percentage, not an index score

Budget 340, 341	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,308,440	1,486,818	14%
Internal Recharging	(841,144)	(1,047,342)	25%
Net Expenditure	467,297	439,476	-6%
Operating Income	(6,500)	0	-100%
Net Position	460,797	439,476	-5%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Implement the Website Content Management and Governance Plan.
- Identify and implement strategic marketing campaigns related to organisational priorities.
- Develop and implement marketing campaigns with service units.
- Develop module on website to show capital works projects by suburb.
- Undertake Annual Community and Business Scorecard surveys.
- Produce the Annual Report - to include reporting on achievements from the Strategic Community Plan.
- Produce Rates brochure.



### Events and Culture

Provide community events and work to preserve and promote the heritage of the district including the Azelia Ley Museum. Oversee art and cultural related projects in the City.

#### Budget and Key Performance Indicators

Activity		People Satisfied with Festivals, Events & Cultural Activities (%)	People Satisfied with how local history & heritage are preserved & promoted (%)	FTE
FY 2017-2018		72	66	3.68
FY 2018-2019 Target		73	66	3.68

Budget 342	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	1,424,248	1,430,773	0%
Internal Recharging	518,984	425,423	-18%
<b>Net Expenditure</b>	<b>1,943,232</b>	<b>1,856,196</b>	<b>-4%</b>
<b>Operating Income</b>	<b>(120,265)</b>	<b>(120,265)</b>	<b>0%</b>
<b>Net Position</b>	<b>1,822,967</b>	<b>1,735,931</b>	<b>-5%</b>

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Implement the community events program as adopted by Council.
- Implement actions from the Cultural Strategy.
- Implement the Coolbellup water towers art project.





### Customer Service

To provide a range of services that deliver quality, timely and cost effective customer service to the community.

#### Budget and Key Performance Indicators

Activity	Incoming calls dealt with by Contact Centre (%)*	Satisfaction with level of Customer Service – Organisation (%)	Satisfaction with level of Customer Service – Customer Service (%)*	FTE
FY 2017-2018	75%	68	91	7.6
FY 2018-2019	76%	69	92	8.6
Target				

\*combined average from contact centre and front counter

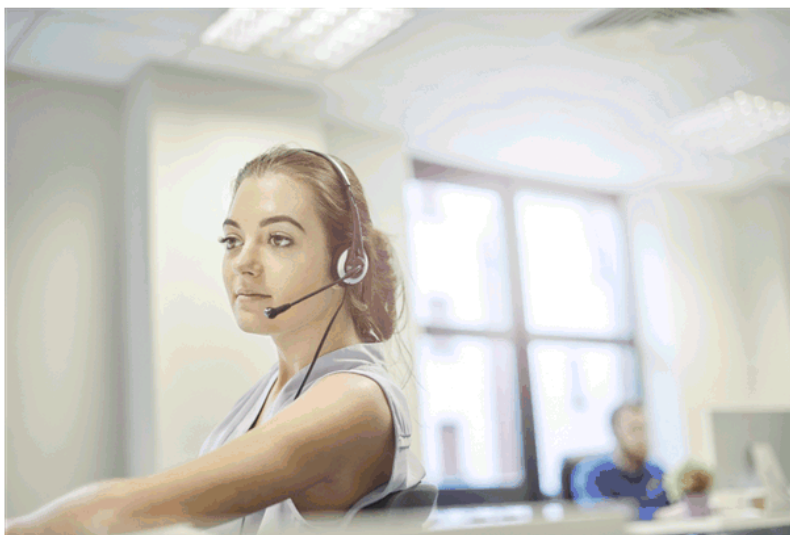
Budget 343	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	906,552	963,182	6%
Internal Recharging	(852,952)	(961,587)	13%
Net Expenditure	53,600	1,595	-97%
Operating Income	(600)	(600)	0%
Net Position	53,000	995	-98%

#### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

#### Other Business Activities / Initiatives for 2018-2019

- Work on customer request improvement project.
- Undertake customer satisfaction survey research.



## Engineering and Works Division

The Engineering and Works Directorate is responsible for delivering and maintaining a safe road, cycleway and path system, developing and maintaining parks, and landscaping the natural environment for the enjoyment of everyone; the collecting and disposing of waste from all properties in the district and providing and maintaining all buildings and other facilities on Council property for community use. This division has four Business Units:

- Waste Services
- Parks and Environment
- Engineering Services
- Infrastructure Services

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes.
- Implement the capital works program assigned to Engineering.
- Implement the Project Portfolio Management (PPM) System.



### Waste Services

Manages waste and recycling collection, develops recycling strategies for domestic and commercial waste streams. This Business Unit has two Service Units:

- Waste Collection
- Waste Disposal

<b>Budget 51</b>	<b>Adjusted Budget 2017-2018 \$</b>	<b>Proposed Budget 2018-2019 \$</b>	<b>Variance %</b>
Gross Expenditure	20,197,776	20,768,130	3%
Internal Recharging	4,365,507	4,159,465	-5%
<b>Net Expenditure</b>	<b>24,563,283</b>	<b>24,927,595</b>	<b>1%</b>
<b>Operating Income</b>	<b>(7,953,371)</b>	<b>(8,130,049)</b>	<b>2%</b>
<b>Net Position</b>	<b>16,609,912</b>	<b>16,797,546</b>	<b>1%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Project Portfolio Management (PPM) System.
- Extend the implementation of a third household bin for the re-use of garden organics (GO).
- Complete a Feasibility Study for the HWRP including potential for a precinct approach, relocated entry and Materials Recovery Facility.
- Review the Waste Management and Education Strategic Plan 2013-2023.
- Roll out Public Place Recycling Bin enclosures to all parks.
- Work toward the City of Cockburn becoming "Plastic Bag Free".

### *Other Business Activities / Initiatives for 2018-2019*

- Roll out "Dob in a Dumper" program.
- Continue to seek funding for waste education activities.
- Continue to roll out the City facility 'out centre' recycling and educational program.

### Waste Collection

To provide a regular reliable and safe waste and recycling collection service for every property within the district and dispose of it in an environmentally acceptable manner.

### Budget and Key Performance Indicators

Activity	Number of Waste Collections	RRRC Equity Share (%)	Satisfaction with Waste Collection	FTE
FY 2017-2018	44,442	44.7%	97%	33
FY 2018-2019	45,392	44.7%	98%	33
Target				

Budget 511	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	12,811,669	12,620,751	-1%
Internal Recharging	6,585,769	6,748,182	2%
Net Expenditure	19,397,438	19,368,933	0%
Operating Income	(2,715,000)	(2,648,216)	-2%
Net Position	16,682,438	16,720,717	0%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Extend the implementation of a third household bin for the re-use of garden organics (GO).
- Roll out Public Place Recycling Bin enclosures to all parks.

### Other Business Activities / Initiatives for 2018-2019

- Change all dark green lids of the general waste bin of those remaining on the 2 bin system to red lids.
- Consider the purchase of a second hand front lift waste truck to service commercial properties.
- Install shelving to the new waste bin shed at the Operation Centre.





### Waste Disposal

To operate a landfill site at Henderson to accept waste in accordance with the requirements of a Class II site under the Environmental Protection Act and maximise the financial return.

### Budget and Key Performance Indicators

Activity	Tonnes of Waste into HWRP	Waste Recovery (%)	MSW Processed at RRRC (%)	FTE
FY 2017-2018	62,2090	8.8%	92.5	27.03
FY 2018-2019	71,030	10%	91.2	27.03**
Target				

\*Includes Business Unit Manager (1) and Waste Education Officer (1)

\*\*Budgeted FTE 26.03

Budget 510, 512	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	7,386,107	8,147,379	10%
Internal Recharging	(2,220,262)	(2,588,717)	17%
Net Expenditure	5,165,845	5,558,662	8%
Operating Income	(5,238,371)	(5,481,833)	5%
Net Position	(72,526)	76,829	-206%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Implement the recommendations from the Landfill Gas Management Plan.
- Implement the recommendations from the Post Closure Management Plan.
- Implement the recommendations from the Leachate Management Strategy.
- Install leachate pump monitors to allow accurate leachate measurement.
- Reseal an internal road between gates 1 and 4.
- Replace a leachate pump to Cell 4.
- Complete a Feasibility Study for the HWRP including potential for a precinct approach, relocated entry and create leased area.





### Parks and Environment

To design, construct, rehabilitate and maintain the City's open space. The team is required to manage natural and wetland areas, highly manicured playing fields and passive parks, foreshore areas, streetscapes and infrastructure. This Business Unit has two Service Units:

- Parks Services
- Environment Services

Budget 52	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	17,386,010	19,371,502	11%
Internal Recharging	2,274,362	2,206,810	-3%
<b>Net Expenditure</b>	<b>19,660,372</b>	<b>21,578,312</b>	<b>10%</b>
<b>Operating Income</b>	<b>(56,575)</b>	<b>(1,019,080)</b>	<b>1701%</b>
<b>Net Position</b>	<b>19,603,797</b>	<b>20,559,232</b>	<b>5%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Review and develop the Customer Request System.
- Implement the Australasian LG Performance Excellence Program.
- Implement the Cash-In-Lieu Expenditure Plan for Public Open Space 2018-2020.
- Review and update the Public Open Space Strategy 2014-2024.
- Review the Shade Sail Strategy 2013–2023.
- Review and continue to implement the Natural Areas Management Strategy 2012-2022.
- Implement the Urban Forest Plan.
- Implement the Manning Park Master Plan.
- Implement a Street tree Master Plan.
- Implement the Sustainability Strategy 2017–2022.
- Implement the Coogee Beach Master Plan.
- Implement the Bibra Lake Management Plan 2016–2026 (BLMP).
- Commence a feasibility study into the Coogee Golf Complex with a principle focus on groundwater availability and vegetation condition ratings.
- Conduct assessment of potential uses for intercepted water from the Port Coogee Groundwater Interception Drain (GID).
- Enter into an agreement with Main Roads WA (Roe 8 Revegetation Services Agreement) to implement the key objectives of the Roe 8 Rehabilitation Plan and associated land management activities to ensure the Roe 8 Road Reservation corridor is restored to a valued bushland environment.

*Other Business Activities / Initiatives for 2018-2019*

- Develop a business case for the Wetlands Education Centre/ Native Arc.
- Commence detail design for the Wetlands Education Precinct.



### Parks Services

The design, construction and operational maintenance of Public Open Space (POS) and Streetscapes to provide functional and attractive locations for recreational activities by the community.

### Budget and Key Performance Indicators

Activity	Public Open Space Managed (Hectares)	Groundwater Management - kLG allocation	Groundwater Management – kLG water used	FTE
FY 2017-2018	720	2,791,548 kL	2,300,238kL	64
FY 2018-2019 Target	735	2,904,048 kL	2,650,030kL	64

\*Includes SMT Manager (1) and Engineering Administration Officer (1)

Budget 520, 521	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	14,924,037	15,691,999	5%
Internal Recharging	1,526,392	1,388,303	-9%
Net Expenditure	16,450,429	17,080,302	4%
Operating Income	(9,220)	(17,180)	86%
Net Position	16,441,209	17,063,122	4%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Review and develop the Customer Request System.

### Other Business Activities / Initiatives for 2018-2019

- Public Open Space Strategy - manage park infrastructure and maintain green areas.
- Public Open Space Strategy - review landscape submissions received through subdivision development, assess public open space allocations identified in district structure plans and guide developers on accessible and functional open space.
- Playground Shade Sail Strategy - Beaumont Park, Ronsard Reserve, Tranquil Park, Spinnaker Reserve, Greenslade Reserve, Weetman Park, Marquis Park and Southwell Park.
- Playground Renewals - Blackburn Park, Boyd Reserve, Brandwood Reserve, Hargreaves Park, Jan Hammond Park, Kennack Park, Lucken Reserve, Marshwood Reserve, Orchard Road Playground, Reeves Park, Ronsard Reserve, Steiner Park and Touchell Park.
- Street Tree Management – Plant, maintain and manage the City's growing street tree network (38,500).
- Streetscape - maintain 61ha of landscaped streetscapes.
- Streetscape Improvements - Wentworth Parade and Alabaster Drive.
- Irrigation Operating Strategy - perform monthly meter readings on groundwater usage, monitor groundwater quality, water scheduling and submit annual report to Department of Water.
- Irrigations Renewals - Atwell Oval and Visko Park.



- Bore and Pump Renewals – continuance of the Citywide replacement program.
- Road Reserve – oversee the mowing of 500km (approx.) of verges.
- Hamilton Hill Revitalisation Strategy – develop landscape plan for the BP Oil Pipeline (Blackwood Avenue to Carrington Street).
- Phoenix Revitalisation Strategy - implement street tree planting program at selected locations and upgrades to Southwell Park.
- Lakes Revitalisation Strategy - landscape improvements to Bassett Park, Monaco Park and Ramsay Park.
- Coolbellup Revitalisation Strategy - construct new nature / adventure play facility at Len Packham Reserve.
- Friendship Way Strategy. Continued enhancement of Spearwood Avenue.
- Coogee Beach Master Plan - stage 3 landscaping works focusing on the area surrounding the existing Coogee café and northern carpark.
- North Coogee Foreshore Management Plan - stage 2 development of CY O'Connor (North) Reserve to include toilet facilities and associated infrastructure.
- Barrow Reserve, North Coogee pump track and landscape upgrades.
- Hakea Park - solar lighting of pathways.
- Jubilee Park - park upgrades.
- Condil Park - picnic shelter and seating.
- Water Conservation Plan – implement irrigation central control system.
- Deliver the "Local Project Local Jobs" tree planting grants program.
- Facilitate the Community Memorial Garden Workshops.
- Public Open Space Cash-in-Lieu program per Suburb:
  - **Aubin Grove:** Bologna Park, shade sail, Colorado Park, shade sail, Observatory Park shade sail, Princeton Park upgrades, Tangle Park exercise equipment.
  - **Jandakot:** Fairway Park upgrades, Turnburry Park landscape upgrade, Yarra Vista Park upgrades.
  - **Coogee:** Coogee Surf Club shade sail, Poole Reserve park upgrades, Len McTaggart Reserve shade sail.
  - **Munster:** Hagan Park upgrades, Mervyn Bond Park upgrades.
  - **Atwell:** Atwell Reserve fertigation unit.
  - **Hamilton Hill:** Watterton Park shade sail and solar light.
  - **Cockburn Central:** Lakeridge Reserve upgrades.



### Environment Services

Prepare plans, develop policies and strategies, undertake studies and provide advice on environmental matters and ensure the protection and management of areas of environmental importance.

### Budget and Key Performance Indicators

Activity	Hectares of Bushland	Hectares of Bushland Managed	Community Satisfaction with Conservation and Environment Management (%)	FTE
<b>FY 2017-2018</b>	1169	1053	82	12
<b>FY 2018-2019 Target</b>	1189	695*	83	12.39

\*Note: Discrepancies (reductions) in terms of areas of bushland in the above table are due to more accurate vegetation condition mapping being undertaken. The condition rating of reserves included areas of parkland, firebreaks and revegetation. This has been rectified and now only bushland within the reserves is rated.

Budget 522	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	2,461,973	3,679,503	49%
Internal Recharging	747,970	818,507	9%
<b>Net Expenditure</b>	<b>3,209,944</b>	<b>4,498,010</b>	<b>40%</b>
<b>Operating Income</b>	<b>(47,355)</b>	<b>(1,001,900)</b>	<b>2016%</b>
<b>Net Position</b>	<b>3,162,589</b>	<b>3,496,110</b>	<b>11%</b>

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Review and develop the Customer Request System.
- Implement the Sustainability Strategy 2017-2022.
- Commence planning of the wetlands precinct.
- Develop a Yangebup Lake Master Plan.

### Other Business Activities / Initiatives for 2018-2019

- Review and implement the Greenhouse Gas Emissions Reduction Plan.
- Implement actions listed in the Natural Area Management Strategy 2012-2022.
- Implement actions identified in the Manning Park Master Plan.
- Water Efficiency Action Plan: Review the document and implement actions and initiatives identified in the plan to ensure Waterwise accreditation.
- Oversee implementation of the Roe 8 Rehabilitation Management Plan.
- Facilitate ongoing vegetation condition mapping and weed mapping.
- Midge Management: Implementation of the Integrated Midge Control Strategy.



- Sustainability Reporting Framework: Assess and report on KPI's to allow long term assessment of the City's progress toward sustainability.
- Revegetation: Revegetate a minimum of 2.5 hectares of bushland within selected conservation areas, planting more than 50,000 plants.
- Coogee Maritime Trail: Add to and maintain the trail to provide additional habitat and enhancement of recreational and educational experience.
- Capital Works Program: Continue to deliver capital works that enhance environmental areas and the community experience; including Eco Park boardwalk extension, Cockatoo Orchard, Little Rush Fence Upgrades, Operations centre, Waterwise Garden, Coogee Maritime Trail Extension.
- Development and implementation of the "Sustainable Living Events" Program.
- Manage the Landowners Biodiversity Conservation Grant Program.
- Represent the local government on the Mountain Bike Industry Working Group
- Deliver the "Local Project Local Jobs" tree planting grants program.
- Develop and Implement the City's Environmental Educational Programs including Schools Grant Program, Adopt a Beach, Turtle Watch, World Environment Day, Environmental Education for Schools.



### Engineering Services

This Business Unit has four Service Units:

- Road Construction
- Road Design
- Transport and Traffic Services
- Road Planning and Development

Budget 53	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	23,284,720	23,269,849	0%
Internal Recharging	1,531,544	1,770,964	16%
Net Expenditure	24,816,265	25,040,813	1%
Operating Income	(228,120)	(286,709)	26%
Net Position	24,588,145	24,754,104	1%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Project Portfolio Management (PPM) System.
- Finalise the reviewed and updated Drainage Management Strategy.
- Review and update the Integrated Transport Plan, incorporating the Road Safety Strategy and Travel Smart Plan.
- Review and update the Regional & Major Roadworks 2019–2030 road program.
- Review current parking approaches and create the City wide Parking Strategy.
- Revitalisation Project Implementation - Phoenix Central, Hamilton Hill, Coolbellup and The Lakes.
- Undertake project development for the future road improvement projects (Hammond Rd, Frankland Av, Verde Dr, Jandakot Rd and Prinsep Rd).
- Manage the Underground Power Program at South Lake.
- Undertake Road Projects 2018-2019 (includes new, resurfacing and traffic management).
- Undertake footpath, drainage and maintenance works in accordance with the 2018-2019 capital works program.



### Road Construction

To construct and maintain roads, drains and associated infrastructure in accordance with adopted designs.

### Budget and Key Performance Indicators

Activity	Kilometres of Road Resurfacing	New Paths & Cycleways (m <sup>2</sup> )	Community Satisfaction with Roads (%)	FTE
FY 2017-2018	8	10,500	85	35*
FY 2018-2019	9	12,000	85	31**
Target				

\*Business restructuring in progress

\*\*Budgeted FTE 30.5

Budget 530, 531	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	22,069,943	21,827,502	-1%
Internal Recharging	1,631,487	2,027,704	24%
Net Expenditure	23,701,429	23,855,205	1%
Operating Income	(18,120)	(46,709)	158%
Net Position	23,683,309	23,808,496	1%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

The City's road construction service will deliver the following capital works program:

- \$9.50 million new road projects general road improvement, including resurfacing.
- \$1.22 million on drainage projects.
- \$1.19 million on footpath and rehabilitation existing footpaths.

Major projects included in the above are:

- Spearwood Avenue Duplication, construction of a second carriageway between Beeliar Drive and Barrington Street (\$3.8 million).
- Spearwood Avenue Bridge – Yangebup Road to Barrington Street (\$3.3 million).
- Verde Drive extension, and construction of a roundabout at intersection of Verde Dr/Solomon Rd (\$1.2 million).





### Road Design

To provide design services for roads, paths, drains, development assessment and traffic management treatments that are under the responsibility of Council in accordance with Australian Standards.

### Budget and Key Performance Indicators

Activity		Projects Designed In- house (%)	Design Cost as % of Road Program (%)	FTE
FY 2017-2018		90	7.5	5*
FY 2018-2019 Target		90	7.5	5*

\*Includes SMT Manager (1); Roads Contracts Coordinator (1) and Engineering Administration Officer

Budget 532	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	518,970	688,456	33%
Internal Recharging	(458,970)	(678,479)	48%
Net Expenditure	60,000	9,976	-83%
Operating Income	(60,000)	(90,000)	50%
Net Position	(0)	(80,024)	0%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Road Design Projects including a detailed plan for Jandakot Road duplication between Berrigan Drive and Solomon Road.
- Design for Verde Drive extension from Biscayne Way to Armadale Road.
- Design for Hammond Road widening from Bartram Road to Branch Circus.
- Design for Frankland Avenue from Gaebler Road to Frankland Avenue Road.
- Design for connection of Prinsep Road to Armadale Road.
- Various traffic, storm water and drainage sump projects.
- Conduct an engineering survey, investigation and design on the customer requests regarding drainage and traffic issues.
- Investigate Black Spot and unsafe road sections within the road network with a detailed proposal for external funding completed.
- Develop a Parking Strategy (On and Off Street) to give the strategic direction for the provision and management of parking.
- Assist Strategic Planning - Continue in reviewing and providing the technical comments on proposed civil work for new subdivision developments.
- Compile and manage contract documents for all projects that will be tendered out.

### Transport and Traffic Services

To ensure that planning and development of the transport network within the City meets people and industry needs while minimizing environmental impact.

### Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Projects Completed In-house (%)	FTE
FY 2017-2018		10	80	5
FY 2018-2019		10	80	6
Target				

\*The budget for this Service Unit is included with Road Planning and Development

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- **Traffic and Transport**
  - Review and process traffic management plans and construction management plans submitted for roadworks, events and building activities on the City's road network.
  - Assess requests for traffic calming on local roads.
  - Banksia Court Cul-de-sac improvements.
  - Chieftain Esplanade parking and streetscape.
  - Nadilo Drive car parking and footpath.
  - Osprey Drive traffic management.
  - Burridge Way on-street parking.
  - Children's Crossing, Parking and signage; Traffic investigations and study.
  - Coleville Crescent bike boulevard development.
  - Heavy vehicle parking.
- **Detailed project planning**
  - Complete a City-wide Parking Strategy.
  - Review the City's Functional Road Hierarchy and update the City's District Traffic Study.
  - Provide detailed technical advice for transport related issues on Development Applications, Structure Plans and subdivisions to Strategic and Statutory Planning, architects, developers, and traffic consultants.
- **TravelSmart and road safety initiatives**
  - Develop public events, information campaigns and education resources about traffic congestion, road safety and alternative transport mode choices to reduce the dependency on trips by private car.
  - Prepare submissions for the Black Spot Program 2018-2019 Federal and State Black Spot funding.



### Road Planning and Development

To ensure development occurs in accordance with all relevant Australian Standards and Council's development conditions and specifications.

### Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Value of Development Infrastructure Plans Approved (\$)	FTE
FY 2017-2018		15	9m	5
FY 2018-2019 Target		15	9m	5

Budget 535	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	695,808	753,892	8%
Internal Recharging	359,027	421,739	17%
Net Expenditure	1,054,836	1,175,631	11%
Operating Income	(150,000)	(150,000)	0%
Net Position	904,836	1,025,631	13%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Engineering Aspects - Continue in managing and providing advice on a broad range of subdivision and development proposals from an engineering and infrastructure planning perspective.
- Assist Strategic Planning - Continue in reviewing and providing technical advice/comments on structure plans and development applications for new land development proposals.
- Asset Management Aspects – Ensure that asset management principles are followed in the design, approval, construction and clearance of assets due to be handed over to the City through the subdivision and development process.

### Infrastructure Services

This Business Unit has four Service Units:

- Project Management and Development
- Asset Services
- Facilities and Plant
- Marina and Coastal Services

Budget 54	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	18,175,124	18,762,586	3%
Internal Recharging	(13,010,978)	(12,524,915)	-4%
<b>Net Expenditure</b>	<b>5,164,147</b>	<b>6,237,671</b>	<b>21%</b>
<b>Operating Income</b>	<b>(737,198)</b>	<b>(961,000)</b>	<b>30%</b>
<b>Net Position</b>	<b>4,426,949</b>	<b>5,276,671</b>	<b>19%</b>

### *Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan*

- Implement the Knowledge Management Project – corporate records management.
- Operations Centre Upgrade Phase 2.
- Plan and implement initiatives to reduce building and facility and plant non-renewable energy consumption and GHG emissions.
- Develop and implement the City's Coastal Management & Adaptation Plan (in conjunction with Strategic Planning & Recreation Services).
- Implement the Project Portfolio Management (PPM) System.

### *Other Business Activities / Initiatives for 2018-2019*

- Undertake the capital works program for City buildings and facilities.
- Undertake the facilities maintenance program.
- Complete the plant and vehicle replacement program.
- Complete outstanding (from Handover) works for Port Coogee Marina and undertake planning for the marina's next stage expansion.
- Provide chair and secretariat for the ongoing activities of the Cockburn Sound Coastal Alliance (CSCA).



### Project Management and Development

Project manages the planning, design and construction delivery, including contract administration, of larger value building and facility infrastructure capital works projects. Assist in the development and application of best practice project management systems and processes across the organisation.

### Budget and Key Performance Indicators

Activity		Major Building Projects Commencing	Value of New Buildings Being Commenced (\$)	FTE
FY 2017-2018		2**	9.3m**	5.53*
FY 2018-2019 Target		6***	11.23***	5.53*

\*Includes SMT Manager

\*\*Community Men's Shed and Bowling and Recreation Centre

\*\*\*Projects are listed below. Funds include carry forward amounts and budget for 2018-2019 but are not indicative of entire project cost

Budget 540, 541	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	872,470	909,435	4%
Internal Recharging	(471,509)	(141,963)	-70%
Net Expenditure	400,961	767,472	91%
Operating Income	0	0	0%
Net Position	400,961	767,472	91%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- In liaison with Recreation & Community Safety and Community Development & Services, plan and deliver new and refurbished buildings and facilities.
- Implement the Project Portfolio Management (PPM) System.

### Other Business Activities / Initiatives for 2018-2019

- Project manage building projects in the capital works program
- Specific projects being delivered in 2018-2019 include the:
  - Omeo Park Toilet Block (design).
  - Operations Centre Phase 2.
  - Ngarkal Beach Storage Area and Surf Club Lookout.
- Assist in the development of the following key projects:
  - Aboriginal Cultural Centre
  - Calleya Estate 'Treeby' Community Centre.
  - Frankland Park Recreation Centre.
  - Lakelands Reserve Hockey Facility.
  - Malabar Park BMX Facility.
  - Wetlands Education Centre.

### Asset Services

To ensure that Council's assets meet and provide the required levels of service in the most cost effective method through an optimal balance of creation, preservation, enhancement and disposal.

### Budget and Key Performance Indicators

Activity	Asset Value excluding Land (\$)	Asset Value including Land (\$)	Average Asset Depreciation Life to Date (%)	FTE
FY 2017-2018	932m	1.015b	47	4.5
FY 2018-2019	973m	1.055b	45	4.5*
Target				

\*Budgeted FTE is 4

Budget 542	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	526,055	585,158	11%
Internal Recharging	(443,514)	(455,181)	3%
Net Expenditure	82,541	129,976	57%
Operating Income	0	0	0%
Net Position	82,541	129,976	57%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.
- Implement the Project Portfolio Management (PPM) System.
- Create an Asset Management Plan for Cockburn ARC.
- Create an Asset Management Plan for marine and coastal assets.
- Implement the Australasian LG Performance Excellence Program.

### Other Business Activities / Initiatives for 2018-2019

- Continue rollout of Work Management Mobility, including GIS access in the field and in-field asset data access and updating.
- Develop Asset Management Plans for Fleet & Plant, Roads, Footpaths, Buildings, Drainage, Parks & Environment and Maritime & Coastal Assets for the period of 2017-18 to 2019-20.





### Facilities and Plant

To manage, maintain and deliver Council owned buildings, structure and plant services to provide for the requirement of the staff and community.

### Budget and Key Performance Indicators

Activity	Value of Facilities Managed (\$)	Fleet & Plant Replacement Program Value (\$)**	Additional Fleet Purchases (\$)***	FTE
FY 2017-2018	205m	3.8m	0.5m	13.53
FY 2018-2019 Target	215m*	2.5m	0.06m	13.53

\*Includes Visko Park

\*\*Budget value of the program to replace existing fleet

\*\*\*Budget for purchases of additional fleet & plant

Budget 543, 544	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	14,496,888	14,752,001	2%
Internal Recharging	(12,212,532)	(12,408,068)	2%
Net Expenditure	2,284,356	2,343,934	3%
Operating Income	(2,297)	(6,000)	161%
Net Position	2,282,059	2,337,934	2%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Minor Capital Works Program. Management and delivery of minor capital works and rehabilitation of the City owned building portfolio, including:
  - Administration Building Office and Server Room Improvements.
  - Beale Park Clubrooms Minor Refurbishment.
  - Disability Access Audit and Building Access and Amenity Improvements.
  - Jean Willis Facility Refurbishments.
  - Seniors Centre Ceiling and Roof Repairs.
  - Various Community and Civic Building Painting, Furniture and Floor Covering Replacements.
  - Youth Centre Refurbishments and Acoustic Treatments.
- Facilities Operational Budget and Program. Prepare and manage the budget and delivery program utilising internal and external resources to ensure the City's community and civic buildings and facilities are well maintained, safe, clean and functional.
- Major and Minor Plant Acquisition Program for new and replacement plant and light fleet including acquisition of an additional waste collection truck, replacement 33 seater seniors centre bus and 83 replacement light vehicles and heavy plant items.



- Plant Maintenance Operations. Management and delivery of plant servicing and repair operations utilising the workshop, field mechanics (including at the Henderson Waste Recovery site) and external service providers to ensure major plant, fleet and minor plant and equipment continue to meet operational requirements in a cost effective and productive manner.



### Marina and Coastal Services

To manage the Port Coogee marina facility including business development, penholder liaison and daily service operations plus plan and deliver on coastal infrastructure and management initiatives.

### Budget and Key Performance Indicators

Activity	Marina Pen Numbers Available	Marina Pen Occupancy (%)	Value of Coastal Engineering Project Funding (\$)	FTE
FY 2017-2018	150	97	0.3m*	3
FY 2018-2019 Target	150	97	1.86m**	3

\*Includes Port Coogee Marina carpark, path and wharf chafer projects (\$0.25m)

\*\* Includes Port Coogee Southern Peninsular carpark and Napoleon Road Extension project, first stage marina expansion, marina day jetty extension, marina fuel facility works, C Y O'Connor Beach nourishment

Marina & Coastal Services Budget 545	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	2,018,395	1,615,237	-20%
Internal Recharging	116,578	276,049	137%
Net Expenditure	2,134,973	1,891,285	-11%
Operating Income	(734,901)	(955,000)	30%
Net Position	1,400,072	936,285	-33%

Coastal Engineering Services Budget 546	Adjusted Budget 2017-2018 \$	Proposed Budget 2018-2019 \$	Variance %
Gross Expenditure	261,315	900,756	245%
Internal Recharging	0	204,248	0%
Net Expenditure	261,315	1,105,004	323%
Operating Income	0	0	0%
Net Position	261,315	1,105,004	323%

### Actions to be undertaken 2018-2019 as identified in the City's Corporate Business Plan

- Implement the Knowledge Management Project – corporate records management.

### Other Business Activities / Initiatives for 2018-2019

- Continue to develop the Port Coogee Marina and adjacent surrounds including:
  - Close out of the outstanding Marina handover from land developer Fraser Property Australia, including the commissioning of the fuel system.
  - Provision of additional car parking facilities.

- Provision of improved waste collection facilities.
- Preparatory planning for additional jetty construction for the future marina expansion and improved day visitor vessel berthing facilities.
- Other Coastal Infrastructure management and maintenance coordination including:
  - Coogee Beach jetty.
  - Coogee Beach Eco Shark Barrier.
  - Various coastal protection structures including groynes and sea walls.
  - Coastal monitoring and inundation and erosion impact mitigation actions.
  - Support to the Cockburn Sound Coastal Alliance.



### **Mission Statement**

*‘To make the City of Cockburn the most attractive place to live, work, visit  
and invest in, within the Perth metropolitan area.’*

### **Values**

*Our five values influence service provision and staff behaviour. They are:*

*Customer Service*

*Accountability*

*Sustainability*

*Safety*

*Excellence*





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## 11. FINANCE & CORPORATE SERVICES DIVISION ISSUES

### 11.1 (2018/MINUTE NO 0093) ADOPTION OF 2018-2019 DIFFERENTIAL RATES, 2018-2019 MUNICIPAL BUDGET & 2018-2019 SCHEDULE OF FEES & CHARGES

<b>Author(s)</b>	S Downing and N Mauricio
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. 2018-2019 Municipal Budget - Statements &amp; Associated Notes <a href="#">↓</a></li> <li>2. 2018-2019 New Projects &amp; Initiatives <a href="#">↓</a></li> <li>3. 2018-2019 Fees &amp; Charges Schedule <a href="#">↓</a></li> <li>4. Consultation Analysis City Capital Works Budget <a href="#">↓</a></li> </ol>

#### RECOMMENDATION

That Council adopt:

#### (1) Part A – Municipal Budget 2018-2019

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Municipal Fund Budget as attached to the Agenda, for the City of Cockburn for the 2018-19 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$21,409,668.
- Statement of Comprehensive Income by Program showing a net result for that year of \$21,409,668.
- Statement of Cash Flows showing a net increase in cash for that year of \$12,792,161
- Rate Setting Statement showing an amount required to be raised from rates of \$103,700,000.
- Notes to and Forming Part of the Budget
- Budget Program Schedules

#### (2) Part B – General and Minimum Rates, Instalment Payment Arrangements:

1. For the purpose of yielding the deficiency disclosed by the Municipal Fund Budget adopted at Part A above, Council pursuant to sections 6.32, 6.33, 6.34 and 6.35 of the Local Government Act 1995 impose the following differential general and minimum rates on Gross Rental and Unimproved Values.

##### General Rates

- Commercial Caravan Park

10.474c in the \$

- Improved Commercial & Industrial 7.829c in the \$
- Improved Residential 7.458c in the \$
- Rural Vacant Land 0.405c in the \$
- Rural General Improved 0.263c in the \$
- Specified Area Port Coogee Special Maintenance 1.2442c in the \$
- Specified Area Cockburn Coast Special Maintenance 1.2442c in the \$
- Specified Area Port Coogee Waterways 1.2442 in the \$
- Vacant Land 8.825c in the \$

Minimum Payment Rates

- Commercial Caravan Park \$771
- Improved Commercial & Industrial \$771
- Improved Residential \$1,328
- Rural Vacant Land \$940
- Rural General Improved \$940
- Vacant Land \$741

2. Pursuant to section 6.47 of the Local Government Act grant a rates concession to Improved Residential single dwelling properties of 2.763c in the \$ applied to GRV value over and above \$20,690.
3. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 64(2) of the Local Government (Financial Management) Regulations 1996, set the following due dates for the payment in full or by instalments:
  - Full payment and 1<sup>st</sup> instalment due date 24 August 2018
  - 2<sup>nd</sup> instalment due date 26 October 2018
  - 3<sup>rd</sup> quarterly instalment due date 4 January 2019
  - 4<sup>th</sup> and final instalment due date 8 March 2019
  - Weekly or fortnightly instalment direct debits commencing 24 August 2018 to 14 June 2019
4. Pursuant to section 6.45 of the Local Government Act 1995 and regulation 67 of the Local Government (Financial Management) Regulations 1996, impose an instalment administration charge where the owner has elected to pay rates (and service charges) through an instalment option of \$5 for each instalment after the initial instalment is paid.
5. Pursuant to sections 6.45(3) and subject to section 6.45(4)(e) of the Local Government Act 1995 and Regulation 68 of the Local Government (Financial Management) Regulations 1996, impose an interest rate of 3.5% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.
6. Pursuant to section 6.51(1) and subject to section 6.51(4) of the Local Government Act 1995 and Regulation 70 of the Local Government (Financial Management)



Regulations 1996, impose an interest rate of 7% for rates (and service charges) and costs of proceedings to recover such charges that remains unpaid after becoming due and payable.

(3) Part D – Fees and Charges for 2018-2019

Pursuant to section 6.16 of the Local Government Act 1995, the schedule of Fees and Charges included in the 2018-2019 budget as attached to the Agenda.

(4) Part E – Statutory and Other Fees for 2018-2019

1. Pursuant to Regulation 53(2) of the Building Regulation 2012, impose a swimming pool inspection fee of \$37.50 (GST is not applicable).

2. Pursuant to section 67 of the Waste Avoidance and Resources Recovery Act 2007, impose the following charges for the removal and deposit of domestic waste:

(a) All Non-Residential Improved Premises (including recycling)

- 240ltr bin per weekly collection - \$458 p.a.
- 240ltr bin per weekly collection (rate exempt properties) - \$510 p.a.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**COUNCIL DECISION**

MOVED Cr C Sands SECONDED Cr P Eva

That Council adopt:

(1) Part A – Municipal Budget 2018-2019

Pursuant to the provisions of section 6.2 of the Local Government Act 1995 and Part 3 of the Local Government (Financial Management) Regulations 1996, the Municipal Fund Budget as attached to the Agenda, for the City of Cockburn for the 2018-19 financial year which includes the following:

- Statement of Comprehensive Income by Nature and Type showing a net result for that year of \$21,409,668.
- Statement of Comprehensive Income by Program showing a net result for that year of \$21,409,668.
- Statement of Cash Flows showing a net increase in cash for that year of \$12,792,161
- Rate Setting Statement showing an amount required to be raised from rates of \$103,700,000.
- Notes to and Forming Part of the Budget





- Budget Program Schedules incorporating the 2018-2019 New Projects and Initiatives apart from and deleting Project 314-522 Environmental Management – Beeliar Drive Possum Bridge

(2) As recommended

(3) As recommended

(4) As recommended

**LOST 2/8**

### **COUNCIL DECISION**

MOVED Cr K Allen SECONDED Deputy Mayor L Smith

That the recommendation be adopted subject to the following amendment:

- Allocate an amount of \$18,000 towards the upgrade of Coogee Beach showers

**CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 10/0**

### **Reason for Decision**

The reason for the amendment to the budget was as result of Cr Allen raising the issue of there being no hot water system at the ablution block at Coogee Beach, both external and internal. It was identified that a quote was obtained for the internal showers for an amount of \$8,000. It was suggested that the external showers should also be considered at the same time. Director, Finance & Corporate Services advised that there is an amount of \$33,000 in surplus. Therefore an amount of \$18,000 for both internal and external showers be allocated towards this project.

### **Background**

Council is required to adopt an Annual Budget by 31 August each year. To this end the City adopts its budget in June of each year.

Since 2006-2007, the City has produced an Annual Business Plan coupled with the Annual Budget to set the direction for a year of activities. It ties the objectives of the Strategic Community Plan and the activities listed in the Corporate Business Plan to the activities and services delivered by Business and Service Units. It is not a legislative requirement.



The Annual Business Plan is submitted to show more information about the first year of activities referred to in the Corporate Business Plan. The budget for 2018-2019 is based on the activities described in the Annual Business Plan, which is the subject of a separate report.

### **Submission**

The City received no submissions in response to the advertising of the differential rates.

### **Report**

#### *Municipal Budget 2018-2019*

Between 1 June and 31 August each year, the City is required to adopt an annual budget for its municipal fund in accordance with Section 6.2 of the Local Government Act 1995 and the associated regulations.

#### Introduction

The 2018-2019 municipal budget has been prepared using the Council's Long Term Financial Plan 2016-2017 - 2025-2026 as the base in conjunction with the following strategic documents:

- Revitalisation Plans (Hamilton Hill, Coolbellup, Spearwood, The Lakes, Yangebup),
- Master Plans (Bibra Lake, Coogee Beach, North Coogee Foreshore, Manning Park),
- DCA13 community infrastructure project plan,
- Asset Management Plans,
- Council adopted strategies; and
- Other Council decisions.

The budget was prepared with the multiple aims of having a low rate increase, minimising cost increases and reducing costs (where possible) either through procurement/tendering processes or negotiation where appropriate.

Highlights of the 2018-2019 Municipal Budget include:

- Increase in rating income from all existing properties of 1.90%, apart from caravan parks.
- The City will continue its "Smart Rates" initiative after a successful launch in 2017. The City now has over 5,000 ratepayers using Smart Rates, providing them with weekly and fortnightly direct debit payment options, allowing greater convenience and assisting affordability.
- Building of domestic housing and the commercial/industrial sector is estimated to grow by 1.8% with potentially 800 new dwellings.



- The City will continue weekly recycling, six tip passes and four verge collections (two general waste and two greenwaste) for residential properties only.
- 2018-2019 will see the City nearly complete the roll out of the third bin for garden organic (GO) waste to all residential properties larger than 400 square metres. This will result in over 7,000 tonnes of green waste being processed for mulch at the Henderson Waste and Recovery Park.
- The City's Co-Safe security service will continue the rollout of the CCTV construction implementation strategy with four new projects plus newly constructed buildings at Visko Park (Cockburn Bowling) and Lakelands Hockey in South Lake.
- Increase in operating revenue of 5.4% over the 2017-2018 amended budget.
- Operating cost increase of 3.9% over prior 2017-2018 amended budget and before depreciation, a cash cost increase of 4.4%.
- Salaries budget to increase by 2.7% allowing for EA increase of 2% for staff, grade increases and new staff.
- \$40.90m to be spent on community capital assets which include roads, drainage, parks and community infrastructure
- 2018-2019 sees the City continue repayment of the \$25m Cockburn ARC loan from the WATC at \$2.5M p.a. plus interest.
- The Lakelands Reserve community clubrooms and hockey facility will commence construction in 2018-2019 with a further \$2.0m provided towards the overall project budget of \$6.63m (including carried forward budget).
- Funding has been provided to undertake design, community consultation and funding applications for the Wetlands Education Centre, Frankland Ave Reserve (community and sports facilities), Golf Course, Malabar Park BMX, Aboriginal Cultural Centre and Hamilton Hill Community Centre.
- Funding has been provided for a range of Revitalisation Strategies, Hamilton Hill \$0.05m, Spearwood \$0.15m, Coolbellup \$0.5m and the Lakes \$0.45m.
- Funding has been provided for a number of master plans, Bibra Lake \$0.7m, Coogee Beach \$0.5m and North Coogee foreshore \$0.3m.
- Major Road projects, including an additional \$0.45m for Verde Drive Jandakot (including roundabout), duplication of Spearwood Avenue Yangebup from Beeliar Drive to Barrington Street and Bridge at a cost of \$8.0m. Funding of up to \$2.5m has been received from the Federal Government.
- Grants & Donations budget of \$1.35m
- Funds for Cockburn Community Events of \$0.73m
- Stage 2 of redevelopment of the Council's Works Depot will occur in 2018-2019 with a budget of \$2m after stage 1 construction has now been completed including a state of the art animal pound facility and deep sewer connection.



- Council will seek to recover \$0.35m over five years from businesses in the Bibra Lake industrial estate adjoining the deep sewer pipeline after obtaining Ministerial approval in 2018.
- Parks construction program totalling \$7.72m covering new parks development plus a range of other projects covering greening plans, shade sail implementation and playground renewals.
- 2018-2019 will see the expediting of the shade sail strategy with 15 new facilities provided with shade.
- Presentation of a balanced municipal budget with a small closing position of \$33,400
- 2018-2019 will be the tenth straight year where the City delivers an operating surplus result, a primary indicator of financial health and performance.

### *Statement of Comprehensive Income*

The 2018-2019 budget is showing a net operating surplus of \$3.6m, demonstrating a strong fiscal result where depreciation on the City's assets is fully covered by revenue received. This result ensures the City has adequate funding necessary to complete asset renewals, upgrades and extensions as they become due. The surplus also ensures that transfers to reserves funded from operating income are able to be made (i.e. capital reserves for waste collection, waste disposal, Naval Base Shacks, CCTV construction and investment interest on cash reserves).

### *Income*

The 2018-2019 operating income for the City will be \$151.61m an increase of 5.4% on the 2017-2018 amended budget. The sources of income are displayed in the table below. The two main sources of income for the Council are Rates, 68.4% and Fees and Charges, 19.1% of the operating income respectively.

*Table 1 – Operating revenue budgets for 2018-19 and 2017-18*

All Figures in \$M	2017-2018 Amended Budget	2018-2019 Budget	Increase 2018-2019 Budget on 2017-2018 Budget	% of Overall Income of 2018-2019 Budget
Rates	\$99.83	\$103.70	3.87%	68.4%
Specified Area Rates	\$0.33	\$0.45	36.3%	0.3%
Fees and Charges	\$27.58	\$28.99	5.10%	19.1%
Contributions	\$1.22	\$1.25	2.33%	0.8%
Operating Grants	\$9.89	\$12.23	23.62%	8.1%

All Figures in \$M	2017-2018 Amended Budget	2018-2019 Budget	Increase 2018-2019 Budget on 2017-2018 Budget	% of Overall Income of 2018-2019 Budget
Interest Income	\$4.94	\$4.99	1.04%	3.3%
<b>Total Revenue</b>	<b>\$143.80</b>	<b>\$151.61</b>	<b>5.43%</b>	<b>100.0%</b>





*Rates Income*

Rates for all categories are recommended to increase by 1.90% apart from Caravan Parks which are recommended to rise by 5%.

*Residential Improved*

The concession for properties above a GRV of 20,690 is retained at an increased rate in the dollar of 2.763 cents (1.90% increase).

The pension rebate cap of \$750 (first applied in 2016-2017) has remained at this level for 2018-2019, effectively saving the State Government millions of dollars through neither lifting the cap nor indexing it to CPI. The Seniors Rebate will also be capped at \$100 and has not changed from the prior year.

Overall, the average residential improved ratepayer will pay an extra 56 cents per week after concession and for those on the minimum payment rate the increase will be 48c per week.

The State Government's Emergency Services Levy collected by Councils to fund the Department of Fire and Emergency Services will rise by 10.1%. This is the largest single increase in the ESL since its introduction in 2000. The proposed increase is in the main to fund Rural and Regional Initiatives and was described by the relevant minister in his press release as "modest". Council will collect approximately \$17.6m in ESL Levies and pass these on to DFES over four instalments. The substantial increase in the ESL for 2018-2019 will result in an annual increase for the average Cockburn residential ratepayer of 3.16% (rates notice total payable), instead of the proposed 1.90% Council increase. The City will clearly spell out why this has occurred in its rates message to ratepayers.

*Vacant Land*

The rating increase for all vacant land will be 1.90%.

*Commercial/Industrial Improved*

The rating increase for all commercial and industrial improved properties will be 1.90%.

Caravan Parks in Cockburn have predominantly become permanent home sites. The aim of the rating strategy is to ensure that if this continues, the residents make a contribution similar to other ratepayers. The aim is to steadily increase the contribution to a minimum payment to 80% over the next ten years. Allowances will be made for registered pensioners.

*Unimproved Value – Rural General and Rural Vacant*

The rating increase for all UV properties will be 1.90%

Rates levied on ratepayers form a significant portion of the City's operating income. This year, that portion accounts for 68.4%.

Cockburn home owners will pay some of the lowest household rates in the metropolitan area in 2018-2019. The Table below supports the supposition that Cockburn residential improved ratepayers continue to pay lower rates when compared with neighbouring Councils (incorporating rates and waste).

*Table 2 – Comparison of average rates for 2018-2019*

<b>Council</b>	<b>Residential Average Rates</b>	<b>Minimum Rates Payment</b>	<b>Residential Average Rates excluding impact of Min Payment</b>
Cockburn	\$1,553	\$1,328	\$1,648
Melville	\$1,733	\$1,332	\$1,901
Fremantle	\$1,792	\$1,320	\$2,006
Kwinana	\$1,645	\$1,361	\$1,683
East Fremantle	\$1,964	\$1,076	\$2,044
Rockingham	\$1,694	\$1,537	\$1,789
Wanneroo	\$1,649	\$1,364	\$1,713
Swan	\$1,772	\$1,281	\$1,803
Armadale	\$1,982	\$1,545	\$2,025

*Cockburn, Melville, Fremantle, East Fremantle & Wanneroo include their waste charge in the rate in dollar/ minimum payment. Kwinana, Rockingham, Swan & Armadale have a separate waste charge which has been added to their average rates & minimum payment. Melville and Rockingham have a separate security charge which has also been included. For Cockburn, the figures in the table are post concession. (amounts based on indicated intentions at time of preparing the report)*

Cockburn's average residential improved rate is the lowest amongst neighbouring councils and even when compared to other growth Councils.

Cockburn's minimum payment rate for residential properties is also comparatively low except when compared to the Town of East Fremantle, where they only have 282 properties on the minimum payment.



If the lowering impact of the minimum payment rate from all other residential improved properties is removed from this comparison, Cockburn has the lowest average rates when compared to other Councils in the comparative group.

Below is a comprehensive table of all metropolitan councils and their proposed rate increases (as indicated at the time of preparing this report). The average increase is 2.23% with the median increase at 2.00% which are both above the increase proposed by the City of Cockburn.

*Table 3 – Proposed Council increase in residential rates for 2018-2019*

<b>Council</b>	<b>Proposed Residential Increase</b>
Armadale	1.80%
Canning	2.50%
<b>Cockburn</b>	<b>1.90%</b>
East Fremantle	2.50%
Fremantle	1.90%
Gosnells	1.90%
Kalamunda	2.20%
Kwinana	3.00%
Melville	0.90%
Rockingham	3.60%
Serpentine-Jarrahdale	3.00%
Swan	1.80%
Wanneroo	2.00%
<b>Average</b>	<b>2.23%</b>
<b>Median</b>	<b>2.00%</b>

Overall growth in rates from new properties and vacant land as well as improvement to existing properties has been budgeted at 1.8%. This translates to approximately 800 new dwellings. The City has budgeted to receive commensurate interim rates of \$1.49m as part of the 2018-2019 budget.

*Pool Inspection Fee*

The fee will rise from \$36 to \$37.50 per property with a swimming pool. This is in order to ensure that City will be able to inspect every swimming pool in the municipality once every four years, in order to comply with the relevant statutory requirement.

*Port Coogee Special Maintenance Specified Area Rate*

This rate will rise by 1.90% from 1.221c to 1.2442c in the dollar of GRV value. These monies are being reserved so as to ensure that the parks and public areas (including custom street lighting) are maintained in accordance with the higher standards agreed to between the City and the Developer. The additional costs being borne by the developer initially and the landowners ultimately. The income from this item is included in the total specified area rates to be raised by the budget. There are sufficient funds to cater for the growth of this expenditure for the next five years at this set rate.

The City will continue taking over public open space in the Port Coogee area in 2018-2019, which will trigger the City drawing on funds in the Reserve to supplement the additional maintenance work noted above.

*Port Coogee Waterways Specified Area Rate*

This rate will rise by 1.90% from 1.221c to 1.2442c. This Specified Area Rate is for properties that connect with the waterways. The rate will be used to fund maintenance of the waterways and associated infrastructure assets. There are approximately 54 properties impacted by this rate.

All Port Coogee properties will receive only one specified area rate either the Port Coogee Special Maintenance Area rate or the Port Coogee Waterways Specified Area Rate.

*Cockburn Coast Specified Area Rate*

This rate will rise from 1.221c to 1.2442c in the dollar of GRV value for residential landholders only. These monies are being reserved so as to ensure that the parks and public areas (including custom street lighting) are maintained in accordance with the higher standards agreed to between the City and the Developer. The additional costs being borne by the developer initially and the landowners ultimately. As with the Port Coogee SAR, it will apply to residential improved and residential vacant land.

*Emergency Services Levy*

Although not imposed by the City, the levy is collected by the City under direct instruction from the State Government and passed onto the Department of Fire and Emergency Services. The increase for the City



of Cockburn ratepayers will be 10.1%. The City will collect over \$17.6m from this levy on behalf of DFES in 2018-2019.

### *Fees and Charges*

The City has budgeted to receive \$28.99m in Fees and Charges in 2018-2019. Although this category of income covers 170 services provided by City, the majority of the income comes from Waste fees (tipping, sale of recycled metals and materials and sale of landfill gas) related to the Henderson Waste and Recovery Park, waste collection for commercial/industrial properties, fees associated with the Planning and Building (Statutory) approvals, fees for Cockburn ARC and Port Coogee Marina and finally, the lease revenue from property owned by the City.

The Gate Fee for the Henderson Landfill facility will increase at 1 July 2018 as a result of the State Government increasing the Landfill Levy from \$65 to \$70 per tonne from 1 July. The cost of this impost is \$375,000.

Statutory fees collected for Planning and Building are expected to remain similar to 2017-2018.

Lease and rental income will be over \$3.06m, which includes income from a number of Council owned properties. These include commercial components within the Cockburn Health and Community Centre, Coogee Beach café, Coogee Beach Caravan Park, Naval Base Shacks, Youth Centre commercial leases, Cockburn ARC commercial leases and a range of community halls.

Fees generated from the Cockburn ARC aquatic and recreation facility are budgeted at \$11.60m. The only increase for 2018-2019 will be 2% for memberships. All other fees will not be increased.

### *Operating Grants and Subsidies*

This income source relates to various State and Federal Government appropriations. The income is generally recurrent and rises by CPI or a similar agreed factor. The 2018 Federal Budget continued the indexation of Financial Assistance Grants (General and Untied Road grants), which had previously been frozen at the 2013-2014 base for three financial years. Indexation was restored in the 2017 Federal Budget, but the freeze permanently reduced the base level as a consequence.

The Federal Government has in recent years adopted a strategy of advancing half of the coming year's Financial Assistance Grants (FAGs). Whilst the City is required to recognise the revenue in the year of receipt under the accounting standards, the funds are reserved for use in the year they apply to. This ensures there is no budgetary impact





from the Federal Governments strategy. The 2018-2019 budget includes a full year's allocation of FAGs on the assumption the advance payments will continue. The budget implications of any deviation from this strategy will be addressed at the time, but will be minimal due to the City's strategy of creating financial reserves.

Apart from the untied Federal Assistance Grant noted below, the other grants have been provided by the State and Federal Governments for the delivery of specific community programs.

*Table 4 – Operating grants for 2018-19*

Grant	Amount \$
Child Care and Children (Federal Government)	\$3.20m
Financial Assistance (Untied from Federal Government)	\$2.30m
Financial Assistance (Roads from Federal Government)	\$1.55m
Aged Services – HACC	\$1.82m
Aged Services – HACP	\$0.85m
Youth Services (2 programs)	\$0.33m
Family Services (4 programs)	\$0.57m
DFES Operational Grant	\$0.24m
Recreation Services	\$0.19m
Rehabilitation of Roe 8 land	\$1.00m
Other	\$0.18m
Total Grants	\$12.23m

### *Interest Income*

Income from this item is generated from two sources, being interest from municipal fund investments and sundry interest income derived from outstanding rates and instalments (including an interest payment for deferred pensioner rates from the State Revenue Office). The term deposit interest rate has been set at 2.7% but may change should the RBA amend the cash rate from 1.50%. The interest income budget has been set at \$4.99m for 2018-2019

- Municipal Interest \$4.30m
- Instalment Interest \$0.45m
- Penalty Interest \$0.22m
- Deferred Pension rates interest \$0.025m

In accordance with the Local Government (Financial Management) Regulations, the City has all its funds invested in term deposits with authorised deposit-taking institutions (ADI's), apart from one investment 'grandfathered' under the same regulations. The investment is an Australian mortgage fund comprising "reverse" Australian



mortgages. This investment continues to pay a competitive rate of interest and will be redeemed in full upon maturity.

### *Expenditure*

Budgeted growth of operating expenditure for 2018-19 is 2.92% over the 2017-2018 amended budget. Included in this, is a \$1.0m allocation for the rehabilitation of the land cleared for the former Roe 8 road construction. If the impact of this item is removed, the increase is approximately 2.22%, in real terms.

The following comparative table indicates the growth of operating expenditure over the financial years 2017-18 to 2018-19.

*Table 5 – Operating expenditure 2018-2019 and 2017-2018*

All Figures in \$M	2017-2018 Amended Budget	2018- 2019 Budget	Increase 2018-2019 Budget on 2017-2018 Budget	% of Overall Expenditure of 2018- 2019 Budget
Payroll	\$55.18	\$56.70	2.74%	38.3%
Materials	\$41.63	\$42.26	1.51%	28.5%
Utilities	\$5.28	\$5.46	3.37%	3.7%
Interest Expense	\$0.82	\$0.71	-13.19%	0.04%
Insurance	\$1.17	\$1.49	26.39%	0.09%
Other Expenses	\$8.13	\$9.14	12.39%	6.2%
Depreciation/Amortisation	\$31.59	\$32.26	2.10%	21.8%
<b>Total Expenditure</b>	<b>\$143.81</b>	<b>\$148.01</b>	<b>2.92%</b>	<b>100.0%</b>

The above table also summarises the City's operating spend budget for 2018-2019 with detailed explanations below.

### *Payroll*

The City has an overall 2.74% increase in the wages and salaries budget of \$56.7m. This is made up of the following:

- Increase for all staff on the EA: 2%
- Increase in "steps" with levels: 0.24%
- Net additional staff: 0.5%

This will also provide for a number of new staff, in line with Council's adopted Workforce Plan including:

- Library Office for Success Library (part time)
- Recreation Services Booking Officer
- Recreation Services Leisure Facilities Planning Officer
- Seniors Centre Kitchen Hand and Relief Cook (part time)
- Seniors Centre Programs Booking Officer
- Customer Services Officer
- Roads Drainage Engineer (part time)
- Roads Transport and Traffic Officer
- Business Engagement Officer

#### *Materials and Contract*

Aside from employee and related costs, materials and contracts is the City's largest recurrent operating expenditure item at \$42.26m. The following items form over 59% of this expenditure for 2018-2019:

- Waste collection \$7.9m
- landfill running costs \$0.8m
- parks & playgrounds \$5.5m
- streetscapes & street trees maintenance \$0.9m
- facilities maintenance \$3.0m
- roads maintenance \$0.9m
- plant & fleet maintenance \$1.3m
- Co-Safe \$2.2m
- Cockburn ARC operations \$2.8m.

Over 80% of the City's materials and contracts expenditure is subjected to competitive procurement practices. These include both formal tender and quotation processes, governed by legislation and Council policy. This percentage has seen an increasing trend over recent years due to a concerted effort by the City to drive better value for money from its annual budget.

#### *Insurance*

The City, like most local governments in WA, is a member of the Local Government Insurance Scheme (LGIS) – a cooperative insurance scheme. This Scheme covers workers compensation insurance, property and public liability insurance. In effect, Council self-insures



through the LGIS. Insurance for motor vehicles, councillor and officer liability, travel insurance and other niche insurance policies are sourced on behalf of the City by the LGIS from external insurance providers. These insurances are a significant quantum that LGIS tenders and/or seeks competitive quotes from the general Insurance market each year to ensure Council receives a competitive pricing outcome.

Overall, insurance premiums are expected to increase by 12.9% to \$1.49m from \$1.32m in 2017-2018. Although this appears to be a sizeable increase, the cost for 2017-2018 contains a number of adjustments including a credit of \$0.33m from the WA Insurance Commission (reimbursement of monies paid in a counter claim against the Commission) and performance based claims for prior years totalling \$0.14m. In reality, the cost of insurance has fallen by 2.75% from \$1.527m in 2017-2018 (excluding adjustments) to \$1.485m in 2018-2019. The City has asked LGIS to review its public liability insurance product given high premiums and low claims over the last five years, a commitment taken up by LGIS.

In addition, the City has an active program of regular revaluation of assets so as to ensure the City's buildings are not under-insured. A revaluation is due at 30 June 2019 but this is not expected to have a material impact on the insured values.

The City banks annual dividends received through the LGIS self-insurance scheme to its Insurance Reserve. This allows it to smooth out annual insurance costs and cover any prior year adjustments. The reserve also covers additional excess on property claims when necessary (a form of self-insurance).

### *Utilities*

This item covers the City's expenditure on electricity, gas, water and telecommunications and will increase by 3.4% over the 2017-2018 amended budget to \$5.46m.

Electricity is consumed by the City in two ways. Firstly, general power consumption for buildings and associated facilities and secondly, electricity consumption for street lighting. The City pays for over 13,500 street lights, which will cost \$2.7m in 2018-2019. The State budget for 2018-2019 flagged an increase of 3.2% for 2018-19 which is in excess of the 2.0% predicted.

The balance of electricity will be expended on buildings and associated infrastructure. A number of the Council's facilities are subject to a two year fixed price contract and the balance subject to increases announced in the State Government budget of up to an estimated 7.0%.



Water charges have increased by 5.5%, MV registrations by 5.8%, Emergency Services Levy by 10.1%, Third Party MV insurance by 9% after last year's \$100 increase to fund the no-fault insurance scheme. Gas will increase by 3%.

#### *Other Expenses*

Other expenses totalling \$9.14m have increased 12.4% over the 2017-2018 amended budget. This item of expenditure includes a number of sundry expenses such as the State Government's Landfill Levy of \$3.78m, which has risen from \$65 to \$70 per tonne from 1 July 2018. Also included are the SMRC loan repayment \$1.65m, fuel and licencing costs \$0.93m, grants and donations \$1.35m, operating contribution to the SMRC \$0.22m and levy payments to carers & parents \$0.64m (fully funded from the Federal Government). Excluding the impact of the landfill levy, this item has increased 2.3% on last year.

#### *Depreciation*

The City has estimated \$32.26m of depreciation and amortisation for 2018-2019, which is 2.1% higher than the 2017-2018 amended budget. The City effectively cash backs its depreciation through generating an operating surplus. By being fiscally responsible and cash backing the depreciation, the City is able to use the cash generated by this item to refurbish existing assets in addition to constructing new ones. This funding strategy helps to ensure existing City assets provide greater service levels to the community over a longer life. It also ensures that future generations of ratepayers won't be burdened with excessive costs or debt to maintain existing service levels.

*Table 6 – Depreciation for 2018-2019*

<u>Class</u>	<u>\$</u>
Roads	\$11.36m
Footpaths	\$1.41m
Drains	\$2.60m
IT/IS/ICT	\$1.01m
Parks/Environment	\$3.99m
Marina	\$0.99m
Facilities	\$6.02m
Fleet (Plant and Equipment)	\$3.19m
Artwork	\$0.08m





<u>Class</u>	<u>\$</u>
HWRP	\$1.14m
Furniture	\$0.38m
<b>Total</b>	<b>\$32.26m</b>

### *Interest Expense*

The City has budgeted to pay interest in 2018-2019 for the Cockburn ARC loan. The total cost for this year is \$0.71m.

### *Capital Income and Developer Contributions*

The City has budgeted to receive the following Capital Income & Grants plus Developer Contributions for 2018-2019.

*Table 7 – Capital income for 2018-2019*

Road project grants	\$7.10m
Coastal project grants	\$0.24m
POS Cash in Lieu trust funds	\$1.39m
Sale of Plant assets	\$1.04m
Sale of Land assets	\$2.85m
Less net book value of assets sold (non-cash)	(\$2.13m)
Private contributions towards Lakelands Hockey facility, Karel Ave (Berrigan to Farrington) & Marina fuel facility	\$1.40m
Developer Contributions – Community Infrastructure & Roads	\$5.91m
<b>Total 2018-2019</b>	<b>\$17.80m</b>

### *Capital Expenditure*

The following chart indicates where the City will commit its capital expenditure totalling \$40.90m for 2018-2019:

*Table 8 – Capital expenditure by Asset Class for 2018-2019*

<u>Class</u>	<u>\$</u>
--------------	-----------

<u>Class</u>	<u>\$</u>
Roads	\$14.16m
Footpaths	\$1.19m
Drainage	\$1.22m
IT/IS/ICT	\$1.08m
Parks/Environment	\$7.70m
Marina and Coastal Engineering	\$1.55m
Buildings	\$9.35m
Fleet (Plant and Equipment)	\$4.16m
Artwork	\$0.13m
HWRP	\$0.36m
<b>Total</b>	<b>\$40.90m</b>

### *New Projects*

Below is a list of key new projects included in the capital budget for 2018-2019. For a comprehensive list of projects please refer to the attached budget – New Capital Projects 2018-2019.

*Table 9 – Key capital projects for 2018-2019*

<b>New Capital Projects for 2018-2019</b>	<b>Allocated Funds \$</b>
Roads –Duplication of Spearwood Ave Bridge	3.30m
Roads – Jandakot Rd (Berrigan to Solomon) Stage 1	2.98m
Roads – Funding Karel Ave (Berrigan Ave to Farrington Road) Year1	2.00m
Roads – Verde Drive (Armadale to Solomon) & Roundabout Year 2	0.45m
Roads – Traffic Management	0.92m
Lakelands Clubrooms and Hockey (total spend \$6.63m)	2.00m
Wetlands Education Centre (Funding – Year1)	2.00m
Malabar Park BMX (Design)	0.30m
Works Depot – Stage 2	2.00m



New Capital Projects for 2018-2019	Allocated Funds \$
Plant and Equipment – New & Replacement	4.10m
Parking - Port Coogee Marina	0.46m
Fuel Facilities – Port Coogee Marina	0.45m
Revitalisation Strategy – Hamilton Hill	0.05m
Revitalisation Strategy – Phoenix (Spearwood)	0.15m
Revitalisation Strategy – Coolbellup (Nature Playground)	0.50m
Revitalisation Strategy – The Lakes (Various Parks)	0.45m
Coogee Beach Master Plan Landscaping	0.50m
North Coogee Foreshore Management Plan (Improvements)	0.30m
Bibra Lake Management Plan (Revegetation Works)	0.70m
Shade Sails of parks and playground (15)	0.35m
Calleya Estate “Treeby” Community Centre (Design)	0.40m
Resurfacing of Roads	1.39m

Unfinished capital works and projects from 2017-2018 have not been included in the 2018-2019 budget as these are unable to be determined as yet (occurs post end of financial year). Once determined, the funding for these will be transferred into either the Carry Forward Projects Reserve (municipal funding) or the Restricted Grants & Contributions Reserve (unspent external funding). This measure ensures that funding for carried forward works and projects is preserved, allowing for them to continue into 2018-2019 without adverse budgetary impact. A detailed listing will be brought to Council for incorporation into the 2018-2019 budget once the 2017-2018 accounts have been finalised and audited.

### *Borrowings*

The City hasn't budgeted to borrow funds in 2018-2019 but will continue repaying principal on the \$25m Cockburn ARC loan at \$2.5m per annum. At the end of the 2018-2019 financial year, the outstanding loan balance will reduce to \$17.50m. The repayment of this loan is funded from developer contributions received under the Community Infrastructure scheme (DCP 13), as the loan effectively advanced funding from this income source.

### *Reserves*

The City has a Ten Year Long Term Financial Plan which includes funding its financial reserves. The City places great importance in planning for the future and ensuring it has sufficient funds to complete major projects now and into the future, as well as providing for asset renewals when they fall due. In this budget, the City will transfer \$31.53m into its financial reserves and draw down \$17.17m to fund a series of major capital projects. The balance of financial reserves at the end of June 2019 is budgeted at \$118.67m as represented below:

*Table 10 – Financial Reserves Summary as at 30 June 2019*

Reserve Categories	Funds held \$
Operating Reserves	4.27m
Capital Reserves	57.25m
Asset Renewal Reserves	38.21m
Developer Contribution Scheme Reserves	14.36m
Specified Area Rates Reserves	1.88m
Restricted Funds Reserves	2.70m
	<b>118.67m</b>

The City continues reserving funds received from Development Contribution Plans (a levy on all new lots for community infrastructure and certain roads infrastructure), rent from the Naval Base Shacks Leases (for capital works at Naval Base) and Coogee Beach Caravan Park (also to fund capital works). It is anticipated that the City will receive \$5.91m in 2018-2019 from developer contributions for community infrastructure and for roads and other “hard” infrastructure.

#### *Rate Setting Statement*

The Rate Setting Statement is a unique financial statement applicable to WA Local Governments. The purpose of the statement is to determine the amount of rates to be collected from property owners after the inclusion of operating income (excluding rates), Operating expenditure, capital income and expenditure, reserve transfers (to and from reserves) plus loan repayments and new borrowings. The statement also adds back the cash generated by depreciation. The deficit after inclusion of the above is to be raised from rates as provided for in the Local Government Act. The rates to be raised in 2018-2019 total \$103.70m. Rates only include general rates and not service charges, specified area rates, interest from instalments and penalty interest or instalment fees.



### *Cashflow Statement*

The Cashflow Statement is presented with other statutory financial statements. It presents the cash the Council will generate and expend in running its day to day business, capital investment program – both capital income and expenditure as well as funds required to finance both the operating and investment (capital) program:

1. Net operating cash flows are \$36.26m
2. Net investment cash flows are (\$20.97m)
3. Net financing cash flows are (\$2.50m)

4. Net overall cash flow is \$12.79m

The City will commence the year with a budgeted \$113.81m in cash, including \$104.31m held in financial reserves. After the impact of the activities listed in 1 to 3 above, the City will finish the year with a closing cash position of \$126.60m.

### *Integrated Planning Framework*

Council adopted its Strategic Community Plan 2016-2017 – 2020-2021 and the Corporate Business Plan 2016-2017 – 2020-2021 at the June 2016 Ordinary Council Meeting. Also adopted at this meeting were the City's Long Term Financial Plan and Workforce Plan, with each of these plans updated every two financial years. In addition, the City has thirty plus informing strategies, master plans, management plans, developer contribution plans and other plans adopted by council, which feed into the above primary planning documents and require funding through the 2018-2019 municipal budget.

### *Long Term Financial Plan (LTFP)*

The latest iteration of the LTFP adopted by Council is for the period 2016-17 to 2025-26 (10 years). The next iteration will be brought to Council once the outcomes of the Western Suburbs Sports Plan are determined and then incorporated into the overall Community, Sport and Recreation Facilities Plan. It is envisaged that these will be adopted by Council by the end of this calendar year.

Budget parameters used in drafting the annual budget are based on the LTFP and the budget is reviewed each year against the LTFP so as to ensure financial relevance and discipline. Analysis is provided in the table below of the key variations to the LTFP contained within the proposed 2018-2019 budget:

*Table 11 – Comparison of LTFP and Budget for 2018-2019*

	<b>2018-2019 LTFP</b>	<b>2018-2019 Municipal Budget</b>	<b>Comment</b>



	2018-2019 LTFP	2018-2019 Municipal Budget	Comment
Operating Revenue	\$151.96m	\$151.62m	Lower rate increases but additional income from Cockburn ARC.
Operating Expenditure	\$143.51m	\$148.01m	Higher costs for Cockburn ARC (matched by income) and amortisation costs for future rehabilitation of HWRP.
Net Operating Result	\$8.46m	\$3.61m	Reflects additional operating expenditure.
Capital Income	\$15.80m	\$17.80m	Higher grants for a range of capital projects and DCP contributions as planned.
Capital Expenditure (excluding Loan Repayments)	\$51.56m	\$40.90m	Lower expenditure on new road projects.
Net Result	\$21.72m	\$21.41	Additional operating expenditure offset by additional capital grants.

### *Asset Management Plan*

Council adopted Asset Management Plans for six areas of Council's assets namely Roads, Buildings, Drainage, Parks & Environment, Footpaths and Fleet. Each Plan forecasts expenditure to be spent on maintaining/renewing council assets in the above categories with a planned amount to be spent as per the criteria. The 2018-2019 budget meets the expenditure requirements outlined in the asset management plans apart from the Roads AMP. The Roads AMP is being reviewed as to depreciation rates and their impact on future expenditure requirements. A further two plans are to be prepared to cover the Cockburn ARC facility and the Port Coogee Marina and associated infrastructure assets surrounding the marina.

For definitional purposes, renewing of assets is specifically the subject of the Asset Management Plans, whereas upgrading is a mixture of renewing the asset but also coupled with additional improvements.

Each year, asset "Upgrade" projects are reviewed and split between "New" and "Renew" to clarify how much is being allocated towards meeting asset management plan requirements. This is an important exercise as it affects statutory financial ratios used in determining the City's Financial Health Indicator.



*Workforce Plan*

Council adopted the latest iteration of its Workforce Plan in June 2016. The 2018-2019 budget partially reflects new appointments as outlined in the Plan as a number of appointments have been deferred due to cost restraints.

*Closing Municipal Position*

The 2018-2019 Municipal Budget closing position is \$33,400. This is after all operating and capital income and expenditure items plus reserve transfers are brought to account.

*Opening Municipal Position*

A report will be brought to Council in November 2018 once the Auditors have completed their annual audit of the financial statements to confirm the closing municipal fund position for 2017-2018. In the interim, an estimate of \$2.0m has been used for the 2018-2019 opening position comprising budget savings from 2017-2018 which is allocated to reserves in accordance with Council's budget policy.

*Advertised Differential Rates*

There is no change being proposed to the advertised differential rates as presented in the following table. The Council will continue applying the Residential Improved concession for high GRV properties introduced in 2015/16. This has increased by 1.90% to 2.763 cents on GRV above \$20,690.

*Table 12 – Differential rates, advertised and recommended*

Category	Rate Category	Advertised		Recommended	
		Rate in \$	Min Payment	Rate in \$	Min Payment
GRV	Residential Improved	7.458c	\$1,328	7.458c	\$1,328
GRV	Vacant Land	8.825c	\$741	8.825c	\$741
GRV	Commercial & Industrial Improved	7.829c	\$771	7.829c	\$771
UV	Rural General Improved	0.263c	\$940	0.263c	\$940
UV	Rural Vacant Land	0.405c	\$940	0.405c	\$940
GRV	Commercial Caravan Park	10.474c	\$771	10.474c	\$771

Category	Rate Category	Advertised		Recommended	
		Rate in \$	Min Payment	Rate in \$	Min Payment
GRV	Specified Area Rate - Port Coogee Special Maintenance	1.2242c	N/A	1.2242c	N/A
GRV	Specified Area Rate – Port Coogee Waterways	1.2242c	N/A	1.2242c	N/A
GRV	Specified Area Rate - Cockburn Coast	1.2242c	N/A	1.2242c	N/A

### Strategic Plans/Policy Implications

#### City Growth

Continue revitalisation of older urban areas to cater for population growth and take account of social changes such as changing household types.

Maintain service levels across all programs and areas.

#### Moving Around

Reduce traffic congestion, particularly around Cockburn Central and other activity centres.

#### Community, Lifestyle & Security

Provide residents with a range of high quality accessible programs and services.

Create and maintain recreational, social and sports facilities and regional open space.

#### Economic, Social & Environmental Responsibility

Improve the appearance of streetscapes, especially with trees suitable for shade.

Improve water efficiency, energy efficiency and waste management within the City's buildings and facilities and more broadly in our community.

#### Leading & Listening



Ensure sound long term financial management and deliver value for money.

Attract, engage, develop and retain our employees in accordance with the Workforce and Long Term Financial Plan.

### **Budget/Financial Implications**

The Budget provides funding for the City's operations and capital works for the 2018-2019 financial year as outlined in the recommendations at the commencement of this report and the detailed attachments.

### **Legal Implications**

Section 6.2 of the Local Government Act 1995 requires Council to prepare and adopt an annual budget

### **Community Consultation**

Section 6.36 of the Local Government Act 1995 requires the Council to advertise the differential rates proposed in the budget attachments. The Council advertised the differential rates in the West Australian newspaper on Saturday, 19 May 2018 and the Cockburn Gazette on Tuesday, 22 May 2018. The Objects and Reasons document to support the differential rates was placed at the City's Libraries, on Council's website, on Council's social media tools and emailed to all the City's community groups. Comments were invited from interested parties with a closing date for submissions on Monday 11 June 2018.

A meeting of all community groups and ratepayer associations for the City of Cockburn was held on 3 May 2018. The meeting was held to explain the budget process, the rate increase proposed for 2018-2019 and a broad overview of the budget and capital expenditure plans including community association requests.

For the first time, a summary of the draft capital works budget was listed on Comment on Cockburn and invited comments and the completion of a survey. A summary of the results is attached to the agenda. There were 497 visits to Comment on Cockburn with 19 completing the survey. 12 were supportive of the draft Capital Works budget, 6 were not supportive and 1 had no opinion. As to the rates increase, 7 were supportive and 12 were not. As for the ESL levy increase 14 were not supportive and 5 were supportive.

### **Risk Management Implications**

It is a requirement under the Local Government Act for Council to adopt an annual budget each year between 1 June and 31 August. The adoption of the annual budget allows council to raise rates and other revenue and to expend funds raised on the delivery of services and



capital projects included in the budget. Therefore it is critical for Council to adopt the annual budget in order for it to continue delivering services to the community.

**Advice to Proponent(s)/Submitters**

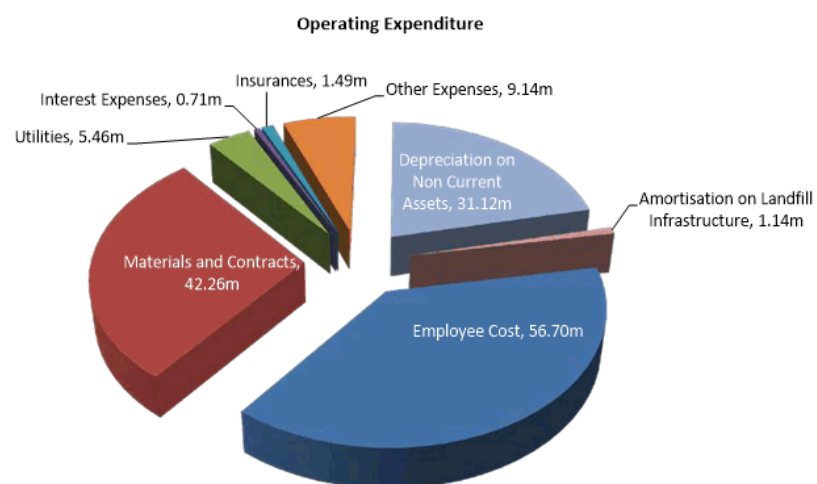
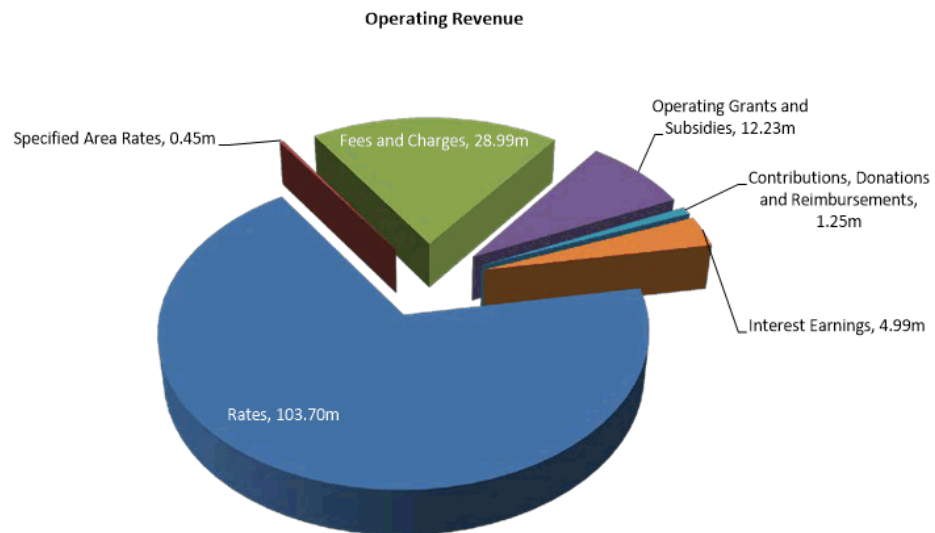
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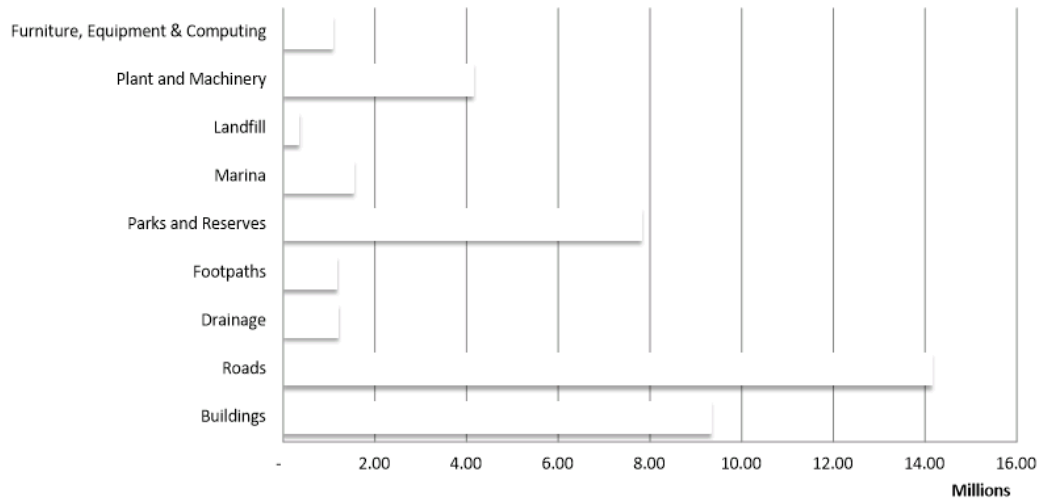
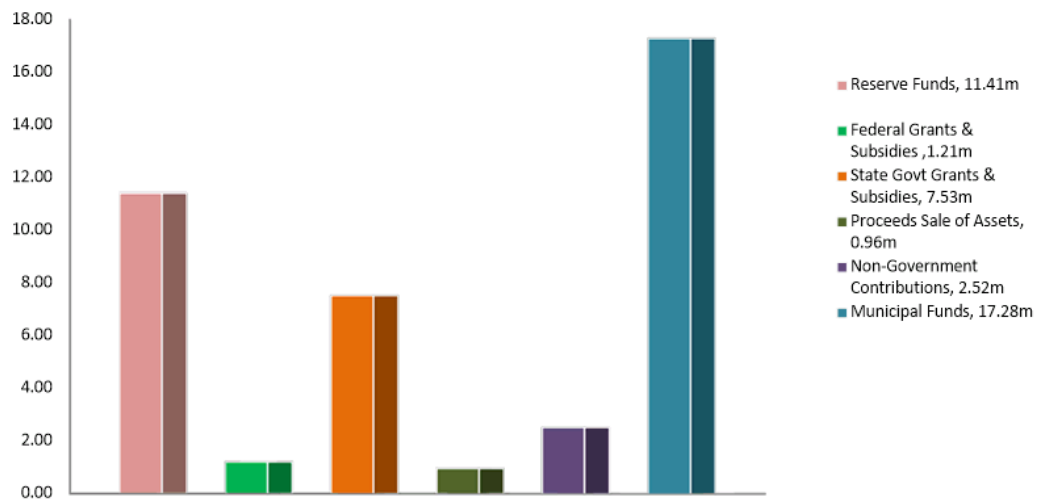
**Implications of Section 3.18(3) *Local Government Act, 1995***

Nil





**Budget at a Glance**

**Budget at a Glance****Capital Expenditure****Capital Funding Sources (Internal & External)**

## Source and Application of Funds

	Budget
Adopted Budget for the Year Ending 30 June 2019	2018/19
	\$
<b>Application of Funds</b>	
Operating Expenditure	148,010,366
Less: Depreciation	(31,121,718)
Less: Amortisation	(1,139,280)
<b>Cash used for Operating Expenses</b>	<b>115,749,368</b>
Loan Repayments	2,500,000
<b>Capital Expenditure</b>	
Buildings	9,344,800
Infrastructure Assets - Roads	14,162,636
Infrastructure Assets - Drainage	1,218,300
Infrastructure Assets - Footpaths	1,187,072
Infrastructure Assets - Parks & Reserves	7,827,000
Infrastructure Assets - Marina	1,550,000
Landfill Infrastructure	360,000
Plant and Machinery	4,161,000
Furniture, Equipment & Computing	1,093,280
<b>Cash used for Asset Acquisitions</b>	<b>40,904,088</b>
<b>Total Cash Expenditure</b>	<b>159,153,456</b>
Transfer to Reserves	31,528,907
<b>Total Budgeted Cash Commitments</b>	<b>190,682,363</b>
<b>Funding Sources</b>	
Rates	103,700,000
Specified Area Rates	450,000
Fees and Charges	28,988,612
Operating Grants, Subsidies and Contributions	13,483,531
Proceeds from Sale of Assets	3,887,000
Capital Grant and Contributions	16,043,695
Interest Earnings	4,994,467
Transfer from Reserves	17,168,457
<b>Funding Sources Total</b>	<b>188,715,763</b>
<b>Movement in Net Current Assets (adjusted for Restricted Assets)</b>	
Opening Funds (as per Rate Setting Statement)	2,000,000
Closing Funds (as per Rate Setting Statement)	33,400
<b>Net Movement in Current Assets</b>	<b>1,966,601</b>
<b>Total Funding for Cash Commitments</b>	<b>190,682,363</b>

<b>Rate Setting Statement</b>			
<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
Notes	\$	\$	\$
<b>Operating Revenue</b>			
Specified Area Rates	450,000	330,000	407,543
Fees & Charges	28,988,612	26,710,305	24,549,172
Operating Grants & Subsidies	12,233,842	11,382,351	9,041,180
Contributions, Donations, Reimb	1,249,689	1,145,461	1,058,637
Interest Earnings	4,994,467	4,742,968	4,354,235
Profit/Loss on Sale of Assets	1,759,728	1,561,715	229,622
<b>Total Operating Revenue</b>	<b>49,676,339</b>	<b>45,872,800</b>	<b>39,640,390</b>
<b>Operating Expenditure</b>			
Employee Costs	(56,695,329)	(53,776,279)	(43,078,820)
Materials and Contracts	(42,259,122)	(38,835,827)	(29,398,746)
Utilities	(5,460,583)	(5,227,818)	(4,251,776)
Interest Expenses	(708,945)	(816,699)	(412,277)
Insurances	(1,485,000)	(2,228,200)	(1,181,674)
Other Expenses	(9,140,388)	(9,006,798)	(6,962,025)
Depreciation on Non Current Assets	(31,121,718)	(28,299,179)	(25,176,254)
Amortisation on Non Current Assets	(1,139,280)	(1,120,764)	(903,697)
<b>Total Operating Expenditure</b>	<b>(148,010,366)</b>	<b>(139,311,564)</b>	<b>(111,365,270)</b>
<b>Change in Net Assets Resulting from Operations before Rates</b>	<b>(98,334,027)</b>	<b>(93,438,764)</b>	<b>(71,724,880)</b>
<b>Adjustments for Cash Budget Requirements:</b>			
Profit on Sale of Assets	(1,759,728)	(1,561,715)	(229,622)
Depreciation on Non Current Assets	31,121,718	28,299,179	25,176,254
Amortisation on Non Current Assets	1,139,280	1,120,764	903,697
	<b>30,501,270</b>	<b>27,858,228</b>	<b>25,850,329</b>
<b>Capital Expenditure and Revenue</b>			
Purchase of Land	-	(110,000)	(280,411)
Purchase of Buildings	(9,344,800)	(17,664,000)	(9,155,005)
Purchase of Plant and Machinery	(4,161,000)	(3,992,000)	(2,936,680)
Purchase of Furniture and Equipment	(30,000)	(509,000)	(792,969)
Purchase of Computer Equipment	(1,063,280)	(2,197,915)	(879,554)
Construction of Roads Infrastructure	(14,162,636)	(11,769,788)	(5,777,615)
Construction of Drainage Infrastructure	(1,218,300)	(1,000,000)	(509,870)
Construction of Footpath Infrastructure	(1,187,072)	(1,180,440)	(590,235)
Construction of Parks Hard Infrastructure	(5,847,000)	(8,592,000)	(4,550,977)
Construction of Parks Soft Infrastructure	(1,980,000)	(1,500,000)	(539,642)
Construction of Refuse Site Infrastructure	(360,000)	(190,000)	(188,312)
Construction of Marina Infrastructure	(1,550,000)	-	-
Repayment of Loans	(2,500,000)	(2,597,176)	(1,250,000)
Proceeds on Sale of Assets	3,887,000	3,578,000	1,292,627
Contributions/Grants for the development of Assets	10,133,695	11,336,931	7,976,589
Developer Contribution Plans - Cash	5,910,000	6,017,736	8,045,580
Proceeds from New Loans	-	-	25,000,000
Transfers from Reserves (Restricted Assets)	17,168,457	19,082,533	13,779,903
Transfers to Reserves (Restricted Assets)	(31,528,907)	(25,599,306)	(26,491,384)
	<b>(37,833,843)</b>	<b>(36,886,425)</b>	<b>2,152,047</b>
<b>NET</b>	<b>(105,666,600)</b>	<b>(102,466,962)</b>	<b>(43,722,504)</b>
Add: Opening Funds	2,000,000	2,500,000	6,643,985
Less: Closing Funds	33,400	14,487	34,953,237
<b>Amount Required to be Raised from Rates</b>	<b>(103,700,000)</b>	<b>(99,981,449)</b>	<b>(72,031,757)</b>
<i>The Rate Setting Statement should be read in conjunction with the accompanying notes.</i>			

**Statement of Comprehensive Income**  
*by Nature or Type*

Adopted Budget for the Year Ending 30 June 2019	Notes	Budget 2018/19	Budget 2017/18	Actual Apr-18
		\$	\$	\$
<b>OPERATING REVENUE</b>				
Rates		103,700,000	99,981,449	97,553,880
Specified Area Rates		450,000	330,000	407,543
Fees and Charges		28,988,612	26,710,305	24,549,172
Operating Grants and Subsidies		12,233,842	11,382,351	9,041,180
Contributions, Donations and Reimbursements		1,249,689	1,145,461	1,058,637
Interest Earnings		4,994,467	4,742,968	4,354,235
<b>Total Operating Revenue</b>		<b>151,616,611</b>	<b>144,292,534</b>	<b>136,964,648</b>
<b>OPERATING EXPENDITURE</b>				
Employee Cost		(56,695,329)	(53,776,279)	(43,078,820)
Materials and Contracts		(42,259,122)	(38,835,827)	(29,398,746)
Utilities		(5,460,583)	(5,227,818)	(4,251,776)
Interest Expenses		(708,945)	(816,699)	(412,277)
Insurances		(1,485,000)	(2,228,200)	(1,181,674)
Other Expenses		(9,140,388)	(9,006,798)	(6,962,025)
Depreciation on Non Current Assets		(31,121,718)	(28,299,179)	(25,176,254)
Amortisation on Landfill Infrastructure		(1,139,280)	(1,120,764)	(903,697)
<b>Total Operating Expenditure</b>		<b>(148,010,366)</b>	<b>(139,311,564)</b>	<b>(111,365,270)</b>
<b>Increase/(Decrease)</b>		<b>3,606,245</b>	<b>4,980,970</b>	<b>25,599,378</b>
<b>NON-OPERATING ACTIVITIES</b>				
Non-Operating Grants, Subsidies and Contributions		10,133,695	11,336,931	7,976,589
Developers Contributions Plans: Cash		5,910,000	6,017,736	8,045,580
Assets Gifted to Other Parties		-	-	(741,058)
Profit/Loss on Sale of Assets		1,759,728	1,561,715	229,622
<b>Total Non-Operating Activities</b>		<b>17,803,423</b>	<b>18,916,382</b>	<b>15,510,732</b>
<b>NET RESULT</b>		<b>21,409,668</b>	<b>23,897,352</b>	<b>41,110,110</b>
<b>OTHER COMPREHENSIVE INCOME</b>				
<i>Items that will not be reclassified subsequently to profit or loss</i>				
Changes on revaluation of non-current assets		-	-	-
<b>Total Other Comprehensive Income</b>		<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>		<b>21,409,668</b>	<b>23,897,352</b>	<b>41,110,110</b>

The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.



<b>Statement of Comprehensive Income</b>			
<i>by program</i>			
Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18
Notes	\$	\$	\$
<b>REVENUES</b>			
<b>Revenue From Ordinary Activities</b>			
General Purpose Funding	113,414,800	109,231,923	103,834,814
Governance	115,485	120,640	184,439
Law Order & Public Safety	742,922	672,922	822,086
Health	323,500	325,500	306,342
Education & Welfare	8,449,044	8,584,833	8,389,131
Community Amenities	10,292,645	10,902,671	8,583,924
Recreation & Culture	12,701,127	8,696,360	10,352,478
Transport	281,509	245,000	255,878
Economic Services	1,977,301	2,160,650	1,617,101
Other Property & Services	3,318,278	3,352,035	2,618,455
<b>TOTAL OPERATING REVENUES</b>	<b>151,616,611</b>	<b>144,292,534</b>	<b>136,964,648</b>
<b>EXPENSES</b>			
General Purpose Funding	(1,460,097)	(1,465,566)	(1,084,565)
Governance	(12,460,480)	(11,421,473)	(8,238,115)
Law Order & Public Safety	(6,629,038)	(6,681,452)	(5,410,735)
Health	(2,507,925)	(2,413,705)	(1,779,211)
Education & Welfare	(16,214,899)	(15,567,653)	(12,462,055)
Community Amenities	(33,347,841)	(32,461,019)	(25,774,080)
Recreation & Culture	(41,075,108)	(35,561,776)	(29,772,162)
Transport	(27,867,743)	(27,373,551)	(21,901,874)
Economic Services	(2,633,442)	(2,881,815)	(2,174,733)
Other Property & Services	(3,813,793)	(3,483,553)	(2,767,741)
<b>Total Operating Expenditure</b>	<b>(148,010,366)</b>	<b>(139,311,564)</b>	<b>(111,365,270)</b>
<b>Increase/(Decrease)</b>	<b>3,606,245</b>	<b>4,980,970</b>	<b>25,599,378</b>
<b>NON-OPERATING GRANTS/CONTRIBUTIONS TOWARDS ASSETS: CASH</b>			
General Purpose Funding	3,208,945	3,385,557	-
Governance	-	-	490,681
Community Amenities	-	300,000	902,760
Recreation & Culture	3,012,000	10,728,720	2,637,416
Transport	7,601,695	5,345,374	3,894,732
Other Property & Services	2,221,055	(2,404,984)	8,096,579
	<b>16,043,695</b>	<b>17,354,667</b>	<b>16,022,168</b>
Assets Gifted to Other Parties	-	-	(741,058)
<b>PROFIT/(LOSS) ON DISPOSAL OF ASSETS</b>			
Education & Welfare	20,000	13,000	-
Recreation & Culture	-	-	(189,348)
Transport	(224,876)	(123,892)	292,829
Other Property & Services	1,964,604	1,672,607	126,141
	<b>1,759,728</b>	<b>1,561,715</b>	<b>229,622</b>
<b>NET RESULT</b>	<b>21,409,668</b>	<b>23,897,352</b>	<b>41,110,110</b>
<b>OTHER COMPREHENSIVE INCOME</b>			
<i>Items that will not be reclassified subsequently to profit or loss</i>			
Changes on revaluation of non-current assets	-	-	-
<b>Total Other Comprehensive Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL COMPREHENSIVE INCOME</b>	<b>21,409,668</b>	<b>23,897,352</b>	<b>41,110,110</b>
<i>The Statement of Comprehensive Income should be read in conjunction with the accompanying notes.</i>			

<b>Statement of Cash Flows</b>			
<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
Notes	\$	\$	\$
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
<b>Payments</b>			
Employee Cost	(56,695,329)	(53,784,023)	(42,893,278)
Materials and Contracts	(41,860,811)	(38,878,513)	(33,425,913)
Utilities	(5,460,583)	(5,227,818)	(4,251,776)
Interest Paid	(708,945)	(816,699)	(412,277)
Insurances	(1,485,000)	(2,228,200)	(1,181,674)
Other Expenses	(9,140,388)	(9,006,798)	(6,962,025)
GST on Payments	(4,414,353)	(11,183,134)	(4,414,353)
	(119,765,409)	(121,125,184)	(93,541,297)
<b>Receipts</b>			
Rates & Special Area Rates	104,150,000	100,311,449	95,302,943
Fees and Charges	28,988,612	29,544,244	25,315,399
Contributions, Donations and Reimbursements	1,249,689	1,145,461	1,058,637
Interest Received	4,994,467	4,742,968	4,026,337
Grants & Subsidies - Operating	12,233,842	11,382,351	9,041,180
Other Revenue/Income	-	-	1,412,919
GST on Receipts	731,251	500,000	731,251
GST Refunded by ATO	3,683,102	7,849,195	5,441,527
	156,030,963	155,475,668	142,330,193
<b>NET CASH FLOWS PROVIDED BY/(USED IN) OPERATING ACTIVITIES</b>	<b>36,265,554</b>	<b>34,350,483</b>	<b>48,788,897</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Proceeds from Sale on Non Current Assets	3,887,000	3,578,000	1,292,627
Purchase Furniture and Equipment	(30,000)	(509,000)	(792,969)
Purchase Computer Equipment	(1,063,280)	(2,197,915)	(879,554)
Purchase & Construction of Infrastructure Assets	(26,305,008)	(24,232,228)	(12,156,650)
Purchase Plant and Machinery	(4,161,000)	(3,992,000)	(1,986,864)
Purchase & Development of Land	-	(110,000)	(280,411)
Purchase & Construction of Buildings	(9,344,800)	(17,664,000)	(5,841,816)
Capital Grants, Subsidies & Contributions	10,133,695	11,336,931	7,195,068
Developer Contribution - Cash	5,910,000	6,017,736	8,045,580
<b>NET CASH FLOWS PROVIDED BY/(USED IN) INVESTING ACTIVITIES</b>	<b>(20,973,393)</b>	<b>(27,772,476)</b>	<b>(5,404,989)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>			
Loan Principal Repayment	(2,500,000)	(2,597,176)	(1,250,000)
<b>NET CASH FLOWS PROVIDED BY/(USED IN) FINANCING ACTIVITIES</b>	<b>(2,500,000)</b>	<b>(2,597,176)</b>	<b>(1,250,000)</b>
Net Increase/(Decrease) In Cash during year	12,792,161	3,980,831	42,133,908
Cash & Cash Equivalents at Beginning of Reporting Period	113,811,770	111,516,310	115,396,082
<b>CASH &amp; CASH EQUIVALENTS AT END OF REPORTING PERIOD</b>	<b>126,603,931</b>	<b>115,497,141</b>	<b>157,529,990</b>
<i>The Statement of Cash Flows should be read in conjunction with the accompanying notes.</i>			

<b>Statement of Financial Position</b>				
<b>Adopted Budget for the Year Ending 30 June 2019</b>		<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	Notes	\$	\$	\$
<b>CURRENT ASSETS</b>				
Cash and Cash Equivalents		126,603,931	115,497,141	157,529,990
Financial Assets - Current		-	-	-
Trade & Other Receivables		6,700,000	6,270,000	8,008,878
Other Assets		-	420,000	81,382
Inventories		-	14,000	20,689
Total Current Assets		133,303,931	122,201,141	165,640,940
<b>NON CURRENT ASSETS</b>				
Financial Assets - Non Current		1,200,000	4,951,526	1,149,300
Interests in Joint Ventures		6,500,000	6,093,158	6,592,991
Trade & Other Receivables		700,000	640,000	819,975
Property, Plant and Equipment		332,627,542	374,353,659	332,424,688
Infrastructure		740,988,276	794,815,256	734,946,119
Rehabilitation Assets		16,200,000	16,500,000	16,211,653
Total Non Current Assets		1,098,215,818	1,197,353,599	1,092,144,726
<b>TOTAL ASSETS</b>		<b>1,231,519,749</b>	<b>1,319,554,740</b>	<b>1,257,785,666</b>
<b>CURRENT LIABILITIES</b>				
Trade & Other Payables		9,298,311	12,760,049	6,876,942
Borrowings		-	-	1,250,000
Provisions		6,400,000	5,992,256	6,601,702
Total Current Liabilities		15,698,311	18,752,305	14,728,644
<b>NON CURRENT LIABILITIES</b>				
Borrowings		15,000,000	20,552,860	20,000,000
Provisions		14,300,000	18,800,000	19,137,846
Total Non Current Liabilities		29,300,000	39,352,860	39,137,846
<b>TOTAL LIABILITIES</b>		<b>44,998,311</b>	<b>58,105,165</b>	<b>53,866,490</b>
<b>NET ASSETS</b>		<b>1,186,521,438</b>	<b>1,261,449,575</b>	<b>1,203,919,176</b>
<b>EQUITY</b>				
Accumulated Surplus		564,749,218	584,948,317	582,156,625
Reserves - Cash/Investment Backed		118,672,220	108,259,349	118,234,551
Revaluation Surplus		503,100,000	568,241,909	503,528,001
<b>TOTAL EQUITY</b>		<b>1,186,521,438</b>	<b>1,261,449,575</b>	<b>1,203,919,176</b>
<i>The Statement of Financial Position should be read in conjunction with the accompanying notes.</i>				

<b>Statement of Changes in Equity</b>				
<b>Adopted Budget for the Year Ending 30 June 2019</b>		<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	Notes	\$	\$	\$
<b>RESERVES CASH/INVESTMENT BACKED</b>				
Balance at beginning of year		104,311,770	101,742,576	105,523,070
Transfer from accumulated surplus		31,528,907	25,599,306	26,491,384
Transfer to accumulated surplus		(17,168,457)	(19,082,533)	(13,779,903)
Balance at end of reporting period		118,672,220	108,259,349	118,234,551
<b>REVALUATION SURPLUS</b>				
Balance at beginning of year		503,100,000	568,241,909	503,528,001
Revaluation Increments during year		-	-	-
Revaluation Decrements during year		-	-	-
Balance at end of reporting period		503,100,000	568,241,909	503,528,001
<b>ACCUMULATED SURPLUS</b>				
Balance at beginning of year		557,700,000	567,567,738	553,757,996
Net result		21,409,668	23,897,352	41,110,110
Transfer from reserves		17,168,457	19,082,533	13,779,903
Transfer to reserves		(31,528,907)	(25,599,306)	(26,491,384)
Balance at end of reporting period		564,749,218	584,948,317	582,156,625
<b>TOTAL EQUITY</b>		<b>1,186,521,438</b>	<b>1,261,449,575</b>	<b>1,203,919,176</b>
<i>The Statement of Changes in Equity should be read in conjunction with the accompanying notes.</i>				

## Notes to and Forming Part of the Budget

### 1. Significant Accounting Policies

The significant accounting policies that have been adopted in the preparation of this budget are:

#### (a) Basis of Accounting

The budget has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

#### Critical Accounting Estimates

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

#### The Local Government Reporting Entity

All Funds through which the Council controls resources to carry on its functions have been included in the financial statements forming part of this budget.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

#### (b) 2017/18 Actual Balances

Balances shown in this budget as 'Estimated Actual 2017/18, are those available at the time of budget preparation and are subject to final adjustments.

#### (c) Rounding Off Figures

All figures shown in this budget, other than a rate in the dollar, are rounded to the nearest dollar for display purposes only.

#### (d) Forecast fair value adjustments

All fair value adjustments relating to re-measurement of financial assets at fair value through profit or loss (if any) and changes on revaluation of non-current assets are impacted upon by external forces and not able to be reliably estimated at the time of budget adoption.

Fair value adjustments relating to the re-measurement of financial assets at fair value through profit or loss will be assessed at the time they occur with compensating budget amendments made as necessary.

It is anticipated, in all instances, any changes upon revaluation of non-current assets will relate to non-cash transactions and as such, have no impact on this budget document.

**(e) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the City of Cockburn obtains control over the assets comprising the contributions. Control over assets acquired from rates is obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(f) Goods and Services Tax**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO).

Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**(g) Superannuation**

The City of Cockburn contributes to a number of superannuation funds on behalf of employees. All funds to which the City of Cockburn contributes are defined contribution plans.

**(h) Cash and Cash Equivalents**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks, other short term highly liquid investments that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts.

Bank overdrafts are shown as short term borrowings in current liabilities in Note 4 - Net Current Assets

**(i) Trade and Other Receivables**

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(j) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value.

Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.



**Land Held for Resale**

Land held for development and sale is valued at the lower of cost and net realisable value. Cost includes the cost of acquisition, development, borrowing costs and holding costs until completion of development. Finance costs and holding charges incurred after development is completed are expensed.

Gains and losses are recognised in profit or loss at the time of signing an unconditional contract of sale if significant risks and rewards, and effective control over the land, are passed on to the buyer at this point.

Land held for sale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(k) Fixed Assets**

Each class of fixed assets within either property, plant and equipment or infrastructure, is carried at cost or fair value as indicated less, where applicable, any accumulated depreciation and impairment losses.

***Mandatory requirement to revalue non-current assets***

Effective from 1 July 2012, the *Local Government (Financial Management) Regulations* were amended and the measurement of non-current assets at Fair Value became mandatory.

During the year ended 30 June 2013, the City of Cockburn commenced the process of adopting fair value in accordance with the Regulations.

Whilst the amendments initially allowed for a phasing in of fair value in relation to fixed assets over three years, as at 30 June 2015 all non-current assets were carried at fair value in accordance with the requirements.

Thereafter, each asset class must be revalued in accordance with the regulatory framework established and the Shire of City of Cockburn re-values its asset classes in accordance with this mandatory timetable. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards, have been made in the financial report as necessary.

***Initial recognition and measurement between mandatory revaluation dates***

All assets are initially recognised at cost and subsequently revalued in accordance with the mandatory measurement framework detailed above.

In relation to this initial measurement, cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the City of Cockburn includes the cost of all materials used in construction, direct labour on the project and an appropriate proportion of variable and fixed overheads.

Individual assets acquired between initial recognition and the next revaluation of the asset class in accordance with the mandatory measurement framework detailed above, are carried at cost less accumulated depreciation as management believes this approximates fair value. They will be subject to subsequent revaluation of the next anniversary date in accordance with the mandatory measurement framework detailed above.

**Revaluation**

Increases in the carrying amount arising on revaluation of assets are credited to a revaluation surplus in equity. Decreases that offset previous increases of the same asset are recognised against revaluation surplus directly in equity. All other decreases are recognised in profit or loss.

**Land under roads**

In Western Australia, all land under roads is Crown land, the responsibility for managing which, is vested in the local government.

Effective as at 1 July 2008, Council elected not to recognise any value for land under roads acquired on or before 30 June 2008. This accords with the treatment available in Australian Accounting Standard AASB 1051 Land Under Roads and the fact Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

In respect of land under roads acquired on or after 1 July 2008, as detailed above, Local Government (Financial Management) Regulation 16(a)(i) prohibits local governments from recognising such land as an asset.

Whilst such treatment is inconsistent with the requirements of AASB 1051, Local Government (Financial Management) Regulation 4(2) provides, in the event of such an inconsistency, the Local Government (Financial Management) Regulations prevail.

Consequently, any land under roads acquired on or after 1 July 2008 is not included as an asset of the City

**(I) Depreciation of Non-Current Assets**

Non-current assets (excluding infrastructure) are depreciated over their useful lives on a straight-line basis.

Infrastructure assets are depreciated on a basis that reflects their consumed economic benefit, which is reviewed each reporting period. Assets are depreciated from the date of acquisition, or in respect of internally constructed assets, from the time an asset is completed and held ready for use.

Depreciation is recognised, as follows:

**Property, Plant and Equipment**

Buildings	30-50 years
Furniture and Equipment	3-10 Years
Computer & Electronic Equipment	3-5 years
Plant & Machinery	3-10 years

**Infrastructure Assets**

Infrastructure – Footpaths	20-50 years
Infrastructure – Drainage	30-100 years
Infrastructure – Roads: Surface	14-23 years
Infrastructure – Roads: Base	50-80 years
Infrastructure – Roads: Sub-Base	80-100 years
Infrastructure – Roads: Kerbing	20-50 years
Infrastructure – Bridges	30-50 years
Infrastructure – Parks Equipment & Furnishings	10-30 years
Bus Shelters	15-40 years

**(m) Fair value of assets and liabilities**

When performing a revaluation, the City of Cockburn uses a mix of both independent and management valuations using the following as a guide:

Fair value is the price that the City of Cockburn would receive to sell the asset or would have to pay to transfer a liability, in an orderly (ie unforced) transaction between independent, knowledgeable and willing market participants at the measurement date.

As fair value is a market-based measure, the closest equivalent observable market pricing information is used to determine fair value. Adjustments to market values may be made having regard to the characteristics of the specific asset. The fair values of assets that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data.

To the extent possible, market information is extracted from either the principal market for the asset (ie the market with the greatest volume and level of activity for the asset or, in the absence of such a market, the most advantageous market available to the entity at the end of the reporting period (ie the market that maximises the receipts from the sale of the asset after taking into account transaction costs and transport costs).

For non-financial assets, the fair value measurement also takes into account a market participant's ability to use the asset in its highest and best use or to sell it to another market participant that would use the asset in its highest and best use.

***Fair value hierarchy***

AASB 13 requires the disclosure of fair value information by level of the fair value hierarchy, which categorises fair value measurement into one of three possible levels based on the lowest level that an input that is significant to the measurement can be categorised into as follows:

**Level 1** - Measurements based on quoted prices (unadjusted) in active markets for identical assets or liabilities that the entity can access at the measurement date.

**Level 2** - Measurements based on inputs other than quoted prices included in Level 1 that are observable for the asset or liability, either directly or indirectly.

**Level 3** - Measurements based on unobservable inputs for the asset or liability.

The fair values of assets and liabilities that are not traded in an active market are determined using one or more valuation techniques. These valuation techniques maximise, to the extent possible, the use of observable market data. If all significant inputs required to measure fair value are observable, the asset or liability is included in Level 2. If one or more significant inputs are not based on observable market data, the asset or liability is included in Level 3.

***Valuation techniques***

The City of Cockburn selects a valuation technique that is appropriate in the circumstances and for which sufficient data is available to measure fair value. The availability of sufficient and relevant data primarily depends on the specific characteristics of the asset or liability being measured.

The valuation techniques selected by the City of Cockburn are consistent with one or more of the following valuation approaches:

**Market approach**

Valuation techniques that use prices and other relevant information generated by market transactions for identical or similar assets or liabilities.

**Income approach**

Valuation techniques that convert estimated future cash flows or income and expenses into a single discounted present value.

**Cost approach**

Valuation techniques that reflect the current replacement cost of an asset at its current service capacity.

Each valuation technique requires inputs that reflect the assumptions that buyers and sellers would use when pricing the asset or liability, including assumptions about risks. When selecting a valuation technique, the City of Cockburn gives priority to those techniques that maximise the use of observable inputs and minimise the use of unobservable inputs. Inputs that are developed using market data (such as publicly available information on actual transactions) and reflect the assumptions that buyers and sellers would generally use when pricing the asset or liability and considered observable, whereas inputs for which market data is not available and therefore are developed using the best information available about such assumptions are considered unobservable.

The mandatory measurement framework imposed by the Local Government (Financial Management) Regulations requires, as a minimum, all assets to be revalued at least every 3 years. Relevant disclosures, in accordance with the requirements of Australian Accounting Standards have been made in the budget as necessary.

**(n) Financial Instruments****Initial recognition and measurement**

Financial assets and financial liabilities are recognised when the City of Cockburn becomes a party to the contractual provisions to the instrument. For financial assets, this is equivalent to the date that the City of Cockburn commits itself to either the purchase or sale of the asset (ie trade date accounting is adopted). Financial instruments are initially measured at fair value plus transaction costs, except where the instrument is classified 'at fair value through profit or loss', in which case transaction costs are expensed to profit or loss immediately.

**Classification and subsequent measurement**

Financial instruments are subsequently measured at fair value, amortised cost using the effective interest rate method, or cost.

Amortised cost is calculated as:

- a) the amount in which the financial asset or financial liability is measured at initial recognition;
- b) less principal repayments and any reduction for impairment; and
- c) plus or minus the cumulative amortisation of the difference, if any, between the amount initially recognised and the maturity amount calculated using the effective interest rate method.

The effective interest method is used to allocate interest income or interest expense over the relevant period and is equivalent to the rate that discounts estimated future cash payments or

receipts (including fees, transaction costs and other premiums or discounts) through the expected life (or when this cannot be reliably predicted, the contractual term) of the financial instrument to the net carrying amount of the financial asset or financial liability. Revisions to expected future net cash flows will necessitate an adjustment to the carrying value with a consequential recognition of an income or expense in profit or loss

(i) Financial assets at fair value through profit and loss

Financial assets are classified at "fair value through profit or loss" when they are held for trading for the purpose of short term profit taking. Assets in this category are classified as current assets. Such assets are subsequently measured at fair value with changes in carrying amount being included in profit or loss.

(ii) Loans and receivables

Loans and receivables are non-derivative financial assets with fixed or determinable payments that are not quoted in an active market and are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Loans and receivables are included in current assets where they are expected to mature within 12 months after the end of the reporting period.

(iii) Held-to-maturity investments

Held-to-maturity investments are non-derivative financial assets with fixed maturities and fixed or determinable payments that the City of Cockburn management has the positive intention and ability to hold to maturity. They are subsequently measured at amortised cost. Gains or losses are recognised in profit or loss.

Held-to-maturity investments are included in current assets where they are expected to mature within 12 months after the end of the reporting period. All other investments are classified as non-current.

(iv) Available-for-sale financial assets

Available-for-sale financial assets are non-derivative financial assets that are either not suitable to be classified into other categories of financial assets due to their nature, or they are designated as such by management. They comprise investments in the equity of other entities where there is neither a fixed maturity nor fixed or determinable payments.

They are subsequently measured at fair value with changes in such fair value (i.e. gains or losses) recognised in other comprehensive income (except for impairment losses). When the financial asset is derecognised, the cumulative gain or loss pertaining to that asset previously recognised in other comprehensive income is reclassified into profit or loss.

Available-for-sale financial assets are included in current assets, where they are expected to be sold within 12 months after the end of the reporting period. All other available for sale financial assets are classified as non-current.

(v) Financial liabilities

Non-derivative financial liabilities (excl. financial guarantees) are subsequently measured at amortised cost. Gains or losses are recognised in the profit or loss.

***Impairment***

A financial asset is deemed to be impaired if, and only if, there is objective evidence of impairment as a result of one or more events (a "loss event") having occurred, which has an impact on the estimated future cash flows of the financial asset(s). In the case of available-for-sale financial assets, a significant or prolonged decline in the market value of the instrument is considered a loss event. Impairment losses are recognised in profit or loss immediately. Also, any cumulative decline in fair value previously recognised in other comprehensive income is reclassified to profit or loss at this point.

In the case of financial assets carried at amortised cost, loss events may include: indications that the debtors or a group of debtors are experiencing significant financial difficulty, default or delinquency in interest or principal payments; indications that they will enter bankruptcy or other financial reorganisation; and changes in arrears or economic conditions that correlate with defaults. For financial assets carried at amortised cost (including loans and receivables), a separate allowance account is used to reduce the carrying amount of financial assets impaired by credit losses. After having taken all possible measures of recovery, if management establishes that the carrying amount cannot be recovered by any means, at that point the written-off amounts are charged to the allowance account or the carrying amount of impaired financial assets is reduced directly if no impairment amount was previously recognised in the allowance account.

***Derecognition***

Financial assets are derecognised where the contractual rights for receipt of cash flows expire or the asset is transferred to another party, whereby the City of Cockburn no longer has any significant continual involvement in the risks and benefits associated with the asset. Financial liabilities are derecognised where the related obligations are discharged, cancelled or expired. The difference between the carrying amount of the financial liability extinguished or transferred to another party and the fair value of the consideration paid, including the transfer of non-cash assets or liabilities assumed, is recognised in profit or loss.

**(m) Impairment of Assets**

In accordance with Australian Accounting Standards the City of Cockburn assets, other than inventories, are assessed at each reporting date to determine whether there is any indication they may be impaired.

Where such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying amount.

Any excess of the asset's carrying amount over its recoverable amount is recognised immediately in profit or loss, unless the asset is carried at a revalued amount in accordance with another standard (e.g. AASB 116) whereby any impairment loss of a revaluation decrease in accordance with that other standard.

For non-cash generating assets such as roads, drains, public buildings and the like, value in use is represented by the depreciated replacement cost of the asset.



At the time of adopting a budget, it is not possible to estimate the amount of impairment losses (if any) as at 30 June.

In any event, an impairment loss is a non-cash transaction and consequently, has no impact on this budget document.

**(n) Trade and Other Payables**

Trade and other payables are carried at amortised cost. They represent liabilities for goods and services provided to the Municipality prior to the end of the financial year that are unpaid and arise when the Municipality becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(o) Employee Benefits**

***Short-term employee benefits***

Provision is made for the City of Cockburn's obligations for short-term employee benefits. Short term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City of Cockburn's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City of Cockburn does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

***Other long-term employee benefits***

Provision is made for employees' long service leave and annual leave entitlements not expected to be settled wholly within 12 months after the end of the annual reporting period in which the employees render the related service. Other long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations or service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any re-measurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur.

The City of Cockburn's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City of Cockburn does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions

**(p) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable to the acquisition, construction or production of a qualifying asset. Where this is the case, they are capitalised as part of the cost of the particular asset until such time as the asset is substantially ready for its intended use or sale.

**(q) Provisions**

Provisions are recognised when the City of Cockburn has a legal or constructive obligation. Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**(r) Leases**

Leases of fixed assets where substantially all the risks and benefits incidental to the ownership of the asset, but not legal ownership, are transferred to the City of Cockburn are classified as finance leases.

Finance leases are capitalised recording an asset and a liability at the lower amounts equal to the fair value of the leased property or the present value of the minimum lease payments, including any guaranteed residual values. Lease payments are allocated between the reduction of the lease liability and the lease interest expense for the period.

Leased assets are depreciated on a straight line basis over the shorter of their estimated useful lives or the lease term.

Lease payments for operating leases, where substantially all the risks and benefits remain with the lessor, are charged as expenses in the periods in which they are incurred.

Lease incentives under operating leases are recognised as a liability and amortised on a straight line basis over the life of the lease term.

**(s) Investment in Associates**

An associate is an entity over which the City of Cockburn has significant influence. Significant influence is the power to participate in the financial operating policy decisions of that entity but is not control or joint control of those policies. Investments in associates are accounted for in the financial statements by applying the equity method of accounting, whereby the investment is initially recognised at cost and adjusted thereafter for the post-acquisition change in the City of Cockburn's share of net assets of the associate.

The carrying amount of the investment includes, where applicable, goodwill relating to the associate. Any discount on acquisition, whereby the City of Cockburn's share of the net fair value of the associate exceeds the cost of investment, is recognised in profit or loss in the period in which the investment is acquired.

Profits and losses resulting from transactions between the City of Cockburn and the associate are eliminated to the extent of the City of Cockburn's interest in the associate.

When the City of Cockburn's share of losses in an associate equals or exceeds its interest it has incurred legal or constructive obligations or made payments on behalf of the associate. When the associate subsequently makes profits, the City of Cockburn will resume recognising its share of these profits once its share of the profits equals the share of the losses not recognised.

**(t) Interests in joint arrangements**

Joint arrangements represent the contractual sharing of control between parties in a business venture where unanimous decisions about relevant activities are required. Separate joint venture entities providing joint venturers with an interest to net assets are classified as a joint venture and accounted for using the equity method. Refer to note 1(o) for a description of the equity method of accounting.

Joint venture operations represent arrangements whereby joint operators maintain direct interests in each asset and exposure to each liability of the arrangement. The Shire of Serpentine Jarrahdale's interests, in the assets, liabilities, revenue and expenses of joint operations are included in the respective line items of the financial statements. Information about the joint ventures is set out in a separate Note.

**(u) Current and non-current classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the City of Cockburn's operational cycle. In the case of liabilities where the City of Cockburn does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for sale where it is held as non-current based on the City of Cockburn's intentions to release for sale.

**(v) Comparative Figures**

Comparative figures have been adjusted to conform to changes in presentation for the current financial year where required.

**NOTES TO AND FORMING PART OF THE BUDGET****2. Statement of Objective**

Our mission is to make the district of the City of Cockburn the most attractive place to live, work and visit in the Perth metropolitan area.

The City of Cockburn has adopted the program/activity structure outlined in Schedule 1 of the Local Government (Financial Management) Regulations. The City has incorporated the allocation of internal service provision costs throughout the various programs/activities.

Council operations as disclosed in this budget encompass the following service orientated programs/activities:

**General Purpose Funding**

The collection of general-purpose revenue including rates and penalties, general-purpose grants and interest on investments. This provides the funding for much of the City's programs/activities.

**Governance**

The administration and operation of facilities and services to the elected members of Council. Also includes other corporate type costs that are not related to the specific service areas covered under the other programs.

**Law, Order and Public Safety**

Provision of community safety services including supervision of various by-laws, animal and dog control, a security patrol service, fire prevention and voluntary emergency services.

**Health**

The provision of community health services including the regulation and monitoring of food premises, pollution and noise complaints, pest control and managing contaminated sites.

**Education and Welfare**

The provision of support services to families and children, the aged and disabled and senior citizens. The provision of pre- schools and services and facilities for the youth.

**Community Amenities**

The provision of a waste and recyclables collection service and disposal and waste recovery services at the Waste Recovery Park. Providing services for the protection and management of the natural environment. The administration of the Town Planning Scheme and all associated land use planning issues.

**Recreation and Culture**

The provision and operation of community halls and recreation centres, parks and ovals, beach reserves and swimming areas and library facilities. The development and provision of arts and cultural events.

**Transport**

All activities relating to road, drainage and footpath construction and maintenance. The creation and maintenance of streetscapes. Provision of and operating the council works depot.

**Economic Services**

Activities associated with the control of building activity within the city and the provision of facilities and services that encourage tourism.

**Other Property and Services**

Includes private works and engineering overheads and plant operating costs (both of which are allocated to the City's works program). Includes all other unclassified activities.

NOTES TO AND FORMING PART OF THE BUDGET			
<b>3. Revenue and Expenses</b>			
<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
The net result includes:	\$	\$	\$
<b>(i) CHARGING AS AN EXPENSE</b>			
<u>Auditors Remuneration</u>			
Audit of financial statements	37,700	29,000	16,640
Audit of project - acquittals	5,405	11,445	14,243
	<b>43,105</b>	<b>40,445</b>	<b>30,883</b>
<u>Depreciation by Program</u>			
Governance	589,584	15,552	469,562
Law Order & Public Safety	700,404	412,087	555,280
Health	288	1,968	1,640
Education & Welfare	23,304	17,832	15,172
Community Amenities	34,944	32,772	28,534
Recreation & Culture	6,718,716	5,814,228	5,320,142
Transport	15,387,984	14,823,648	12,470,914
Economic Services	64,632	61,584	52,784
Other Property & Services	7,601,862	7,119,508	6,262,225
	<b>31,121,718</b>	<b>28,299,179</b>	<b>25,176,254</b>
<u>Depreciation by Asset Class</u>			
Buildings	6,156,336	5,350,032	4,987,790
Plant and Machinery	3,197,550	2,999,255	2,668,516
Furniture Equipment	379,764	203,364	306,032
Computer Equipment	1,010,616	250,320	817,857
Infrastructure - Roads	11,369,220	11,087,508	9,218,586
Infrastructure - Drainage	2,608,404	2,524,704	2,109,207
Infrastructure - Footpaths	1,410,360	1,208,220	1,140,444
Infrastructure - Parks Equipment	3,996,360	3,701,592	3,140,074
Infrastructure - Marina	993,108	974,184	787,747
	<b>31,121,718</b>	<b>28,299,179</b>	<b>25,176,254</b>
<u>Amortisation</u>			
Infrastructure - Landfill	1,139,280	1,120,764	903,697
<u>Interest Expenses</u>			
Debentures	708,945	816,699	412,277
<u>Rental Charges</u>			
Operating Leases	628,917	761,793	759,532
<u>Other Expenses</u>			
State Landfill Levy	3,634,373	3,778,615	3,042,078
<b>(ii) CREDITING AS REVENUE</b>			
Grants/Contributions towards Assets	10,133,695	11,336,931	7,976,589
Increase/(Decrease) in Equity - SMRC Joint Venture	-	-	-
<u>Interest Earnings</u>			
Interest received on Reserve Funds	1,999,467	1,829,128	1,856,542
Interest received on Other Funds	2,995,000	2,913,840	2,497,694
	<b>4,994,467</b>	<b>4,742,968</b>	<b>4,354,235</b>

NOTES TO AND FORMING PART OF THE BUDGET			
<b>4a. Acquisition of Assets</b>			
Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18
	\$	\$	\$
The following assets are budgeted to be acquired during the year:			
<b>By Program</b>			
<u>Governance</u>			
Buildings	975,000	1,744,000	1,280,784
Furniture & Equipment	30,000	-	428,029
Information Technology	800,000	1,580,800	819,646
Plant & Machinery	197,000	209,000	152,190
<u>Law Order &amp; Public Safety</u>			
Buildings	87,000	-	-
Information Technology	167,700	309,115	29,204
Plant & Machinery	115,000	114,000	127,537
<u>Health</u>			
Plant & Machinery	105,000	-	-
<u>Education &amp; Welfare</u>			
Plant & Machinery	165,000	328,000	263,766
<u>Community Amenities</u>			
Roads Infrastructure	-	140,000	3,350
Footpaths	-	111,682	26,383
Parks Hard Infrastructure	40,000	495,000	281,293
Parks Soft Infrastructure	-	60,000	900
Landfill Site Infrastructure	300,000	190,000	188,312
Buildings	585,000	-	98,793
Furniture & Equipment	-	509,000	364,940
Plant & Machinery	560,000	672,459	1,044,249
<u>Recreation &amp; Culture</u>			
Parks Hard Infrastructure	5,707,000	8,097,000	4,269,684
Parks Soft Infrastructure	1,920,000	1,440,000	538,742
Buildings	7,697,800	15,920,000	7,775,428
Information Technology	5,580	-	-
Plant & Machinery	69,000	121,000	113,459
<u>Transport</u>			
Roads Infrastructure	14,162,636	11,629,788	5,774,265
Drainage	1,218,300	1,000,000	509,870
Footpaths	1,187,072	1,068,758	563,852
Plant & Machinery	2,571,000	1,997,541	992,352
<u>Economic Services</u>			
Information Technology	-	86,000	25,760
Plant & Machinery	105,000	34,000	33,593
<u>Other Property &amp; Services</u>			
Parks Hard Infrastructure	100,000	-	-
Parks Soft Infrastructure	60,000	-	-
Landfill Site Infrastructure	60,000	-	-
Freehold Land	-	110,000	280,411
Information Technology	90,000	222,000	4,944
Plant & Machinery	274,000	516,000	209,532
Marina Services Infrastructure	1,550,000	-	-
<b>Total</b>	<b>40,904,088</b>	<b>48,705,143</b>	<b>26,201,269</b>
<b>By Asset Class</b>			
Roads Infrastructure	14,162,636	11,769,788	5,777,615
Drainage	1,218,300	1,000,000	509,870
Footpaths	1,187,072	1,180,440	590,235
Parks Hard Infrastructure	5,847,000	8,592,000	4,550,977
Parks Soft Infrastructure	1,980,000	1,500,000	539,642
Landfill Site Infrastructure	360,000	190,000	188,312
Freehold Land	-	110,000	280,411
Buildings	9,344,800	17,664,000	9,155,005
Furniture & Equipment	30,000	509,000	792,969
Information Technology	1,063,280	2,197,915	879,554
Plant & Machinery	4,161,000	3,992,000	2,936,680
Marina Services Infrastructure	1,550,000	-	-
<b>Total</b>	<b>40,904,088</b>	<b>48,705,143</b>	<b>26,201,269</b>



## NOTES TO AND FORMING PART OF THE BUDGET

**4b. Analysis of Asset Spending**

Adopted Budget for the Year Ending 30 June 2019	Renewal/ Rehabilitation	Upgrade/ Improvements	New Infrastructure	Total Spending
	\$	\$	\$	\$
<b>Infrastructure</b>				
Council Owned Buildings	1,240,000	4,884,800	3,220,000	9,344,800
Landfill Site	150,000	60,000	150,000	360,000
Parks Hard Infrastructure	1,453,000	1,757,000	2,597,000	5,807,000
Parks Soft Infrastructure	450,000	140,000	1,390,000	1,980,000
Roads	2,681,326	4,541,725	6,939,585	14,162,636
Footpaths	357,367	8,375	821,330	1,187,072
Drainage	144,000	829,300	245,000	1,218,300
Marina Services	1,062,000	-	488,000	1,550,000
<b>Total Infrastructure Spending</b>	<b>7,537,693</b>	<b>12,221,200</b>	<b>15,850,915</b>	<b>35,609,808</b>
<b>Other Assets</b>				
Freehold Land				-
Plant & Machinery	4,016,000	-	145,000	4,161,000
Computing Equipment	340,000	395,580	327,700	1,063,280
Furniture & Equipment	-	30,000	-	30,000
Public Artwork			40,000	40,000
<b>Total Other Assets Spending</b>	<b>4,356,000</b>	<b>425,580</b>	<b>512,700</b>	<b>5,294,280</b>
<b>Total Asset Spending</b>	<b>11,893,693</b>	<b>12,646,780</b>	<b>16,363,615</b>	<b>40,904,088</b>

NOTES TO AND FORMING PART OF THE BUDGET									
<b>4c. Disposal of Assets</b>									
	Net Book Value			Sale Price			Profit/Loss		
Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18	Budget 2018/19	Budget 2017/18	Actual Apr-18	Budget 2018/19	Budget 2017/18	Actual Apr-18
	ProgramBookVal	ProgramBookVal	ProgramBookVal	ProgramProceeds	ProgramProceeds	ProgramProceeds			
<i>BY FUNCTION</i>									
Governance	-	-	-	-	-	-	-	-	-
Law, Order and Public Safety	-	-	-	-	-	-	-	-	-
Health	-	-	-	-	-	-	-	-	-
Education and Welfare	-	-	-	20,000	13,000	-	20,000	13,000	-
Community Amenities	-	-	-	-	-	-	-	-	-
Recreation and Culture	-	-	189,348	-	-	-	-	-	(189,348)
Transport	795,876	556,392	496,583	571,000	432,500	789,412	(224,876)	(123,892)	292,829
Economic Services	-	-	-	-	-	-	-	-	-
Other Property and Services	1,331,396	1,459,893	377,074	3,296,000	3,132,500	503,215	1,964,604	1,672,607	126,141
<b>Total</b>	<b>2,127,272</b>	<b>2,016,285</b>	<b>1,063,005</b>	<b>3,887,000</b>	<b>3,578,000</b>	<b>1,292,627</b>	<b>1,759,728</b>	<b>1,561,715</b>	<b>229,622</b>
<i>BY ASSET CLASSIFICATION</i>									
Land	680,000	996,897	-	2,850,000	2,760,000	-	2,170,000	1,763,103	-
Buildings	-	-	189,348	-	-	-	-	-	(189,348)
Infrastructure - Parks Equipment	-	-	-	-	-	-	-	-	-
Furniture and Equipment	-	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	-	-	-
Plant and Equipment	1,447,272	1,019,388	873,657	1,037,000	818,000	1,292,627	(410,272)	(201,388)	418,970
<b>Total</b>	<b>2,127,272</b>	<b>2,016,285</b>	<b>1,063,005</b>	<b>3,887,000</b>	<b>3,578,000</b>	<b>1,292,627</b>	<b>1,759,728</b>	<b>1,561,715</b>	<b>229,622</b>

## NOTES TO AND FORMING PART OF THE BUDGET

**5. Cash Backed Reserves**

Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19 \$	Budget 2017/18 \$	Actual Apr-18 \$
<b>1. Staff Payments &amp; Entitlements</b>			
Opening Balance	1,716,587	2,118,183	1,947,631
Transfer from Accumulated Surplus - Interest	47,023	45,068	29,732
Transfer from Accumulated Surplus	125,000	125,000	104,167
Transfer to Accumulated Surplus	(190,000)	(172,000)	(398,625)
	<b>1,698,610</b>	<b>2,116,251</b>	<b>1,682,905</b>
<b>2. Plant &amp; Vehicle Replacement</b>			
Opening Balance	8,872,723	7,096,929	7,371,172
Transfer from Accumulated Surplus - Interest	115,183	105,975	150,283
Transfer from Accumulated Surplus	3,350,000	3,038,000	3,155,183
Transfer to Accumulated Surplus	(3,458,000)	(2,328,292)	(1,038,106)
	<b>8,879,906</b>	<b>7,912,612</b>	<b>9,638,532</b>
<b>3. Information Technology</b>			
Opening Balance	175,763	-	290,055
Transfer from Accumulated Surplus - Interest	8,388	8,082	4,386
Transfer from Accumulated Surplus	200,000	100,000	83,333
Transfer to Accumulated Surplus	(108,744)	(48,744)	(197,560)
	<b>275,407</b>	<b>59,338</b>	<b>180,215</b>
<b>4. Major Buildings Refurbishment</b>			
Opening Balance	12,981,060	11,482,745	11,573,486
Transfer from Accumulated Surplus - Interest	147,574	133,850	213,804
Transfer from Accumulated Surplus	1,500,000	1,500,000	1,250,000
Transfer to Accumulated Surplus	(175,000)	-	(12,035)
	<b>14,453,634</b>	<b>13,116,595</b>	<b>13,025,254</b>
<b>5. Waste &amp; Recycling</b>			
Opening Balance	13,655,176	12,366,302	13,165,896
Transfer from Accumulated Surplus - Interest	363,713	348,847	224,580
Transfer from Accumulated Surplus	1,100,000	1,472,079	-
Transfer to Accumulated Surplus	(420,000)	(447,508)	(924,860)
	<b>14,698,889</b>	<b>13,739,720</b>	<b>12,465,616</b>
<b>6. Land Development &amp; Investment Fund</b>			
Opening Balance	6,171,923	4,794,906	4,177,766
Transfer from Accumulated Surplus - Interest	256,447	251,777	69,956
Transfer from Accumulated Surplus	3,109,801	3,010,000	177,137
Transfer to Accumulated Surplus	(2,285,000)	(310,000)	(469,898)
	<b>7,253,171</b>	<b>7,746,683</b>	<b>3,954,960</b>
<b>7. Roads &amp; Drainage Infrastructure</b>			
Opening Balance	11,400,017	13,446,390	13,987,382
Transfer from Accumulated Surplus - Interest	81,300	64,880	254,817
Transfer from Accumulated Surplus	2,000,000	1,500,000	1,250,000
Transfer to Accumulated Surplus	(1,793,333)	(2,433,333)	(170,443)
	<b>11,687,984</b>	<b>12,577,937</b>	<b>15,321,756</b>

<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	\$	\$	\$
<b>8. Naval Base Shacks</b>			
Opening Balance	1,080,657	1,115,536	1,077,675
Transfer from Accumulated Surplus - Interest	24,153	22,969	17,961
Transfer from Accumulated Surplus	30,635	75,363	-
Transfer to Accumulated Surplus	-	(65,000)	(96,534)
	<b>1,135,445</b>	<b>1,148,868</b>	<b>999,101</b>
<b>9. Community Infrastructure</b>			
Opening Balance	12,100,811	12,278,153	13,210,265
Transfer from Accumulated Surplus - Interest	127,034	109,782	261,898
Transfer from Accumulated Surplus	7,000,000	3,632,000	2,147,415
Transfer to Accumulated Surplus	(2,880,000)	(3,330,000)	(798,471)
	<b>16,347,845</b>	<b>12,689,935</b>	<b>14,821,107</b>
<b>10. Insurance</b>			
Opening Balance	1,262,579	312,051	328,198
Transfer from Accumulated Surplus - Interest	8,801	8,090	13,540
Transfer from Accumulated Surplus	550,000	-	925,580
Transfer to Accumulated Surplus	(75,000)	(50,000)	-
	<b>1,746,380</b>	<b>270,141</b>	<b>1,267,317</b>
<b>11. Green House Action Fund</b>			
Opening Balance	549,857	-	349,919
Transfer from Accumulated Surplus - Interest	10,790	10,330	7,444
Transfer from Accumulated Surplus	200,000	200,000	166,667
Transfer to Accumulated Surplus	(60,000)	-	(138,325)
	<b>700,647</b>	<b>210,330</b>	<b>385,705</b>
<b>12. Aged &amp; Disabled Asset Replacement</b>			
Opening Balance	204,821	173,575	223,193
Transfer from Accumulated Surplus - Interest	8,628	8,628	3,929
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	(39,000)	(6,000)
	<b>213,449</b>	<b>143,203</b>	<b>221,121</b>
<b>13. Welfare Projects Employee Entitlements</b>			
Opening Balance	470,433	503,743	459,203
Transfer from Accumulated Surplus - Interest	9,223	9,223	8,334
Transfer from Accumulated Surplus	-	-	16,020
Transfer to Accumulated Surplus	-	-	(14,012)
	<b>479,656</b>	<b>512,966</b>	<b>469,545</b>
<b>14. HWRP Post Closure Management &amp; Contaminated Sites</b>			
Opening Balance	2,325,143	2,270,475	2,359,654
Transfer from Accumulated Surplus - Interest	50,489	47,780	41,290
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	(135,000)	-	(68,585)
	<b>2,240,632</b>	<b>2,318,255</b>	<b>2,332,360</b>
<b>15. Municipal Elections</b>			
Opening Balance	78,175	156,894	155,198
Transfer from Accumulated Surplus - Interest	2,977	2,681	3,559
Transfer from Accumulated Surplus	-	120,000	120,000
Transfer to Accumulated Surplus	-	(200,000)	(200,000)
	<b>81,152</b>	<b>79,575</b>	<b>78,757</b>

Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18
	\$	\$	\$
<b>16. Welfare Redundancies</b>			
Opening Balance	42,545	41,622	41,748
Transfer from Accumulated Surplus - Interest	797	797	735
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<b>43,342</b>	<b>42,419</b>	<b>42,483</b>
<b>17. Port Coogee Special Maintenance - SAR</b>			
Opening Balance	1,549,258	1,325,764	1,246,841
Transfer from Accumulated Surplus - Interest	28,417	26,794	25,866
Transfer from Accumulated Surplus	380,000	274,000	350,531
Transfer to Accumulated Surplus	(206,833)	-	-
	<b>1,750,842</b>	<b>1,626,558</b>	<b>1,623,238</b>
<b>18. Port Coogee Waterways - SAR</b>			
Opening Balance	97,587	117,533	112,477
Transfer from Accumulated Surplus - Interest	8,852	8,685	2,679
Transfer from Accumulated Surplus	70,000	56,000	56,000
Transfer to Accumulated Surplus	(50,000)	(79,742)	-
	<b>126,439</b>	<b>102,476</b>	<b>171,156</b>
<b>19. Community Surveillance</b>			
Opening Balance	647,470	969,084	1,097,742
Transfer from Accumulated Surplus - Interest	23,842	22,594	19,313
Transfer from Accumulated Surplus	200,000	200,000	166,667
Transfer to Accumulated Surplus	(237,700)	(369,115)	(141,918)
	<b>633,612</b>	<b>822,563</b>	<b>1,141,805</b>
<b>20. Waste Collection</b>			
Opening Balance	2,533,746	2,543,307	2,437,627
Transfer from Accumulated Surplus - Interest	66,093	63,366	39,631
Transfer from Accumulated Surplus	1,400,000	1,000,000	-
Transfer to Accumulated Surplus	-	(421,200)	(471,435)
	<b>3,999,839</b>	<b>3,185,473</b>	<b>2,005,822</b>
<b>21. Family Day Care Accumulation Fund</b>			
Opening Balance	8,482	8,295	8,482
Transfer from Accumulated Surplus - Interest	-	-	149
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<b>8,482</b>	<b>8,295</b>	<b>8,631</b>
<b>22. Underground Power - Service Charge</b>			
Opening Balance	-	222,504	0
Transfer from Accumulated Surplus - Interest	-	-	-
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<b>-</b>	<b>222,504</b>	<b>0</b>
<b>23. Development Contribution Plan (DCP) - Community Infrastructure</b>			
Opening Balance	2,721,232	9,770,821	5,964,447
Transfer from Accumulated Surplus - Interest	231,370	329,175	144,130
Transfer from Accumulated Surplus	4,500,000	5,000,000	5,087,105
Transfer to Accumulated Surplus	(4,370,495)	(8,463,452)	-
	<b>3,082,107</b>	<b>6,636,544</b>	<b>11,195,682</b>

<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>24. Naval Base Shack Removal</b>			
Opening Balance	537,660	501,724	526,838
Transfer from Accumulated Surplus - Interest	10,822	10,217	9,273
Transfer from Accumulated Surplus	56,000	-	-
Transfer to Accumulated Surplus	-	-	(4,478)
	<b>604,482</b>	<b>511,941</b>	<b>531,633</b>
<b>25. Environmental Offset</b>			
Opening Balance	306,218	299,286	298,185
Transfer from Accumulated Surplus - Interest	8,033	7,691	5,249
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<b>314,251</b>	<b>306,977</b>	<b>303,434</b>
<b>26. Bibra Lake Management Plan</b>			
Opening Balance	575,612	554,320	589,288
Transfer from Accumulated Surplus - Interest	11,324	10,648	10,373
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	(100,000)	(25,000)	-
	<b>486,936</b>	<b>539,968</b>	<b>599,661</b>
<b>27. Development Contribution Plans (DCP) - Various</b>			
Opening Balance	9,828,163	8,330,102	7,544,182
Transfer from Accumulated Surplus - Interest	137,034	77,827	155,629
Transfer from Accumulated Surplus	1,410,000	1,017,736	2,953,835
Transfer to Accumulated Surplus	(100,491)	(96,955)	(397,314)
	<b>11,274,706</b>	<b>9,328,710</b>	<b>10,256,333</b>
<b>28. Restricted Grants &amp; Contributions</b>			
Opening Balance	497,056	301,769	3,585,466
Transfer from Accumulated Surplus - Interest	-	-	-
Transfer from Accumulated Surplus	-	-	168,881
Transfer to Accumulated Surplus	-	-	(3,536,790)
	<b>497,056</b>	<b>301,769</b>	<b>217,557</b>
<b>29. CIHCF Building Maintenance</b>			
Opening Balance	6,056,709	4,573,192	4,621,068
Transfer from Accumulated Surplus - Interest	5,641	-	89,214
Transfer from Accumulated Surplus	1,456,941	1,450,000	1,036,418
Transfer to Accumulated Surplus	-	-	(19,422)
	<b>7,519,291</b>	<b>6,023,192</b>	<b>5,727,278</b>
<b>30. Cockburn ARC Building Maintenance</b>			
Opening Balance	2,053,573	1,419,762	500,000
Transfer from Accumulated Surplus - Interest	53,573	53,000	8,801
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	-	-	-
	<b>2,107,146</b>	<b>1,472,762</b>	<b>508,801</b>
<b>31. Carry Forward Projects</b>			
Opening Balance	1,823,924	710,429	3,974,994
Transfer from Accumulated Surplus - Interest	-	-	-
Transfer from Accumulated Surplus	-	-	5,419,903
Transfer to Accumulated Surplus	-	-	(4,550,674)
	<b>1,823,924</b>	<b>710,429</b>	<b>4,844,223</b>



Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19 \$	Budget 2017/18 \$	Actual Apr-18 \$
<b>32. Port Coogee Marina Assets Replacement</b>			
Opening Balance	-	-	-
Transfer from Accumulated Surplus - Interest	-	-	(7)
Transfer from Accumulated Surplus	1,000,000	-	-
Transfer to Accumulated Surplus	-	-	(1,980)
	<b>1,000,000</b>	<b>-</b>	<b>(1,987)</b>
<b>33. Port Coogee Waterways - WEMP</b>			
Opening Balance	1,986,810	1,937,180	2,296,993
Transfer from Accumulated Surplus - Interest	43,009	40,372	39,994
Transfer from Accumulated Surplus	-	-	-
Transfer to Accumulated Surplus	(522,861)	(203,192)	(122,438)
	<b>1,506,958</b>	<b>1,774,360</b>	<b>2,214,550</b>
<b>SUMMARY CASH BACKED RESERVES</b>			
Opening Balance	104,311,770	101,742,576	105,523,070
Transfer from Accumulated Surplus - Interest	1,890,530	1,829,128	1,856,542
Transfer from Accumulated Surplus	29,638,377	23,770,178	24,634,842
Transfer to Accumulated Surplus	(17,168,457)	(19,082,533)	(13,779,903)
<b>TOTAL CASH BACKED RESERVES</b>	<b>118,672,220</b>	<b>108,259,349</b>	<b>118,234,551</b>
<b>RESERVES OTHER</b>			
<b>Asset Revaluation Reserve</b>			
Opening Balance	503,100,000	568,241,909	503,528,001
Revaluation net increments made during the year	-	-	-
<b>TOTAL RESERVES OTHER</b>	<b>503,100,000</b>	<b>568,241,909</b>	<b>503,528,001</b>
<b>TOTAL RESERVES</b>	<b>740,444,440</b>	<b>784,760,607</b>	<b>739,997,102</b>

**NOTES TO AND FORMING PART OF THE BUDGET**

In accordance with council resolutions in relation to each reserve account, the purpose for which the reserves are set aside are as follows:

**1. Staff Payments & Entitlements**

This Reserve provides for payment of various staff entitlements including separation, bonus, awards and other payments made to Staff either through contractual or statutory entitlement, other than leave liabilities already provided for within the City's net asset position.

**2. Plant & Vehicle Replacement**

This Reserve provides for the orderly replacement of plant and vehicles. Annual transfers into this Reserve are based on the estimated depreciation charge for plant each year. Funds are drawn as required to meet annual plant replacement costs.

**3. Information Technology**

This Reserve is used to provide for the capital cost of upgrading/replacement of Council's computer hardware and software.

**4. Major Building Refurbishment**

This Reserve provides funding for future major refurbishment of Council buildings as they become necessary. Annual transfers are usually made to this Reserve from any end of year surplus.

**5. Waste & Recycling**

This Reserve provides funding for capital costs associated with the development and management of a waste disposal site. Transfers to this Reserve are made based on planned future capital funding requirements for waste management.

**6. Land Development and Investment Fund**

This Reserve is to accommodate and facilitate the purchase, development and disposal of land under the Council's land development strategies with the ability to loan funds on an interest payable basis to other reserve accounts of the City.

**7. Roads & Drainage Infrastructure**

The purpose of this Reserve is to provide for the renewal and refurbishment of roads and drainage infrastructure and for the provision of matching funds for Federal & State Government road grants.

**8. Naval Base Shacks**

This Reserve provides funds for the development & refurbishment of the Naval Base shacks site. It will also fund rehabilitation costs when the Park reverts back to the State Government. Annual transfers to this Reserve are fully funded by part of the lease income derived from the shacks.

**9. Community Infrastructure**

This Reserve funds the provision of community and recreation facilities within the City as the need arises. The requirement for these facilities over the next five to ten years is significant due to the rapid rate of development within the city and the associated population growth.

**10. Insurance**

This Reserve is used to minimise and smooth annual budgetary impacts from the City's performance based insurance schemes, including deductibility levels.

**11. Greenhouse Action Fund**

This Reserve will be used to purchase carbon offsets and fund projects to support energy efficiency, waste management and renewable energy installations.

**12. Aged and Disabled Asset Replacement**

This Reserve is fully funded from the operating government grants received by the services and has no budgetary impact on Municipal funds.

**13. Welfare Projects Employee Entitlements**

This Reserve is fully funded from the operating government grants received by the services and has no budgetary impact on Municipal funds.

**14. HWRP Post Closure Management & Contaminated Sites**

This Reserve is required to cover any costs associated with clean-up & remediation works at contaminated sites within the district as enforced by the Contaminated Sites Act.

**15. Municipal Elections**

This Reserve provides funding to cover election expenses during election years to smooth out annual budgetary impacts.

**16. Welfare Redundancies**

This Reserve was created for the purpose of covering potential future redundancy costs for grant funded services, as funding agreements do not usually allow for these costs.

**17. Port Coogee Special Maintenance - SAR**

This Reserve is used to manage funds raised through the specified area rate (SAR) for the Port Coogee development. These funds are required for the specialised maintenance requirements of the development.

**18. Port Coogee Waterways - SAR**

This Reserve is used to manage funds raised through the specified area rate (SAR) for the Port Coogee development on land directly adjacent to the waterways. These funds are required for the maintenance of the waterways surrounding Port Coogee marina and associated infrastructure.

**19. Community Surveillance**

This Reserve funds activities in relation to Community Surveillance.

**20. Waste Collection**

This reserve provides funding for future capital requirements related to the Waste Collection service.

**21. Family Day Care Accumulation Fund**

This Reserve is fully funded from the operating government grants received by the services and has no budgetary impact on Municipal funds.

**22. Underground Power – Service Charge**

This Reserve is used for managing funds raised through prescribed service charges for the undergrounding of power within the district.

**23. Development Contribution Plan (DCP) – Community Infrastructure**

This reserve is used to account for funds generated from the Community Infrastructure Development Contributions Scheme (DCP13) established under the City's Town Planning Scheme No. 3.

**24. Naval Base Shack Removal**

Established for the purposes of the future removal of leasehold dwellings at Reserve 24308, Naval Base. All funds raised are to be accounted for on a property lease by lease basis, and not on who paid the actual payment at the time of the payment. Funds raised will be reimbursed to leaseholders when dwelling is removed and the site rehabilitated to its prior state.

**25. Environmental Offset**

This Reserve is used to manage funds required to undertake environmental rehabilitation of land associated with road construction as approved by the relevant government agency.

**26. Bibra Lake Management Plan**

This Reserve is used to manage funding to implement the Bibra Lake Management Plan as adopted by Council.

**27. Development Contribution Plans (DCP) – Various**

This Reserve is used for the management of contributions and costs with respect to Development Contribution Areas as established by and in accordance with Town Planning Scheme 3.

**28. Restricted Grants & Contributions**

This Reserve is used to quarantine monies received for restricted purposes across financial years

**29. CIHCF Building Maintenance**

This Reserve is used to manage funding for major building maintenance of the Cockburn Integrated Health and Community Facility (CIHCF).

**30. Cockburn ARC Building Maintenance**

This Reserve is used to manage funding for the major building maintenance of the Cockburn ARC recreation facility.

**31. Carry Forward Projects**

This reserve is used to manage municipal funding for incomplete projects carried forward to the following financial year.

**32. Port Coogee Marina Assets Replacement**

This Reserve provides for the replacement of marina infrastructure assets. Funding is provided from pen fees to reflect estimated depreciation costs.

**33. Port Coogee Waterways - WEMP**

This Reserve is used to manage the funds paid by the developer of the Port Coogee marina development in accordance with the Waterways Environmental Management Plan (WEMP). The funds will be used to maintain and manage the marina waterways.



## NOTES TO AND FORMING PART OF THE BUDGET

**6. Fees and Charges**

<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
General Purpose Funding	438,800	471,100	428,346
Governance	14,800	14,000	10,367
Law Order & Public Safety	465,596	385,596	475,204
Health	287,500	287,500	278,079
Education & Welfare	1,652,846	1,482,746	1,289,576
Community Amenities	9,290,245	10,900,271	8,518,480
Recreation & Culture	11,815,703	7,922,381	9,503,214
Transport	240,000	210,000	202,997
Economic Services	1,975,301	2,158,650	1,606,555
Other Property & Services	2,807,822	2,878,061	2,236,354
	<b>28,988,612</b>	<b>26,710,305</b>	<b>24,549,172</b>

**7. Other Expenses**

<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
The following fees, expenses and allowances were paid to councillors and the mayor:			
Meeting Fees	329,318	329,318	265,757
Vehicle Mileage Claims	10,000	10,000	8,106
Mayoral/Deputy Mayoral Allowances	111,080	111,080	92,602
Communication Expenses	35,000	35,000	39,743
	<b>485,398</b>	<b>485,398</b>	<b>406,208</b>

**8. Grant Revenue**

<b>Adopted Budget for the Year Ending 30 June 2019</b>	<b>Budget 2018/19</b>	<b>Budget 2017/18</b>	<b>Actual Apr-18</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
Grants, subsidies and contributions are included as operating revenues in the Statement of Comprehensive Income:			
<i>By Nature or Type:</i>			
Operating Grants, Subsidies and Contributions	12,233,842	11,382,351	9,041,180
Non-Operating Grants, Subsidies and Contributions	10,133,695	11,336,931	7,976,589
	<b>22,367,537</b>	<b>22,719,282</b>	<b>17,017,769</b>
<i>By Program:</i>			
General Purpose Funding	2,838,505	7,180,091	1,199,290
Governance	80,000	80,000	571,754
Law Order & Public Safety	240,730	250,730	286,523
Education & Welfare	6,733,734	7,040,123	7,047,239
Community Amenities	1,000,000	300,000	948,214
Recreation & Culture	3,309,869	2,522,964	2,984,508
Other Property & Services	-	-	51,000
Transport	7,628,204	5,345,374	3,929,241
	<b>21,831,042</b>	<b>22,719,282</b>	<b>17,017,769</b>



## NOTES TO AND FORMING PART OF THE BUDGET

## 9. Notes to Statement of Cash Flows

Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18
	\$	\$	\$
<b>Reconciliation of Net Cash Provided by/(Used in) Operating Activities to Change in Net Assets Resulting from Operations.</b>			
Net Result	21,409,668	23,897,352	41,110,110
<b>Add (Less) non-cash items:</b>			
Depreciation	31,121,718	28,299,179	25,176,254
Amortisation	1,139,280	1,120,764	903,697
(Profit)/Loss on Sale of Assets	(1,759,728)	(1,561,715)	(229,622)
Assets Gifted to Other Parties	-	-	741,058
Employee entitlements provision	-	(7,744)	185,543
Accrued investment income	-	-	(327,898)
<b>Less: Grants &amp; Contributions for the Development of Assets</b>	<b>(16,043,695)</b>	<b>(17,354,667)</b>	<b>(16,022,168)</b>
<b>Change in Assets and Liabilities:</b>			
(Increase)/Decrease in Rates Debtors & Deferred Rates	-	-	(2,658,479)
(Increase)/Decrease in Sundry Debtors	-	-	1,574,565
(Increase)/Decrease in Stock on Hand	-	-	1,093
Increase/(Decrease) in Creditors & Accruals	398,311	(42,686)	(3,917,467)
(Increase)/Decrease in Rubbish Debtors	-	-	9,110
Increase/(Decrease) on Income Received in Advance	-	-	1,412,919
(Increase)/Decrease in Prepayments	-	-	830,183
<b>NET CASH USED IN OPERATING ACTIVITIES</b>	<b>36,265,554</b>	<b>34,350,483</b>	<b>48,788,897</b>
<b>Reconciliation of Cash</b>			
For the purpose of the Statement of Cash Flows, the entity considers cash to include Cash on Hand and in Banks and investments in Money Market Instruments. Cash at the end of the reporting period as shown in the Statement of Cash Flows is reconciled to the related item in the Statement of Financial Position as follows: -			
Cash at Bank	12,201,631	5,902,438	2,800,535
Cash on Hand	-	23,000	24,717
Term Deposits	114,402,300	109,571,703	154,704,739
<b>Cash &amp; Cash Equivalents at end of Reporting Period</b>	<b>126,603,931</b>	<b>115,497,141</b>	<b>157,529,990</b>

## NOTES TO AND FORMING PART OF THE BUDGET

## 10. Opening &amp; Closing Funds used in the Rate Setting Statement

	2018/19 (30 June 2018 Carried Forward)	2017/18 (30 June 2018 Carried Forward)
Adopted Budget for the Year Ending 30 June 2019	\$	\$
Surplus/(Deficit) - Rate Setting Statement	33,400	2,000,000
<u>Comprises:</u>		
Cash and Cash Equivalents	126,603,931	113,811,770
Trade & Other Receivables	6,700,000	6,700,000
	133,303,931	120,511,770
Less:		
Trade & Other Payables	(9,298,311)	(8,900,000)
Provisions	(6,400,000)	(6,400,000)
	(15,698,311)	(15,300,000)
Net Current Assets	117,605,620	105,211,770
Less:		
Restricted Financial Assets - Reserve Funds	(116,351,240)	(101,990,790)
Committed Financial Assets (unspent grants & contributions)	(2,320,980)	(2,320,980)
	(118,672,220)	(104,311,770)
Add:		
Restricted Financial Assets held in Non Current Investments	1,100,000	1,100,000
Surplus/(Deficit)	33,400	2,000,000

## 11. Information on Borrowings

## Debenture Repayments

Particulars/Purpose	New Loan	Principal 1 July 2018 \$	Interest Rate	Maturity Date	Principal Repayments		Principal		Interest Repayments	
					2018/19 Budget	2017/18 Apr-18	2018/19 Budget	2017/18 Apr-18	2018/19 Budget	2017/18 Apr-18
Recreation & Culture To assist fund the Cockburn Central West development		20,000,000	2.96%	27 June 2026	2,500,000	1,250,000	17,500,000	18,750,000	708,945	412,277
Total		20,000,000			2,500,000	1,250,000	17,500,000	18,750,000	708,945	412,277

**NOTES TO AND FORMING PART OF THE BUDGET****NOTE 11. RATES INFORMATION**

In accordance with Sections 6.33 and 6.36 of the Local Government Act 1995 and Council's intention to continue levying differential general rates for the 2018-2019 financial year on rateable properties within the City, the City is required to publish its Objects and Reasons for implementing differential general rates.

**OVERALL OBJECTIVE**

The overall objective of the proposed rates and charges in the 2018-2019 Budget is to provide for the net funding requirement of the Council's Operational and Capital Program, being \$139.23M. These are based on an overall increase of 1.9% in the rates for all improved and vacant properties, both for those rated under the Gross Rental Value (GRV) method (apart from two caravan parks) and those under the Unimproved Value (UV) method. Overall, Council will only receive an additional 1.90% of income as a result of the above. The rates concession for all properties above a GRV of \$20,690 remains in place for 2018/19.

For non-minimum rated single Residential Improved properties, the impact of such an increase for an average residential improved property will be \$29 per annum or 56¢ per week (after concession). For those on the minimum payment, the impact will be an increase of \$25 per annum or 48¢ per week.

The table below demonstrates the reasons:

<b>All Dollars are \$M</b>	<b>Prospective Budget 2018-2019</b>
Operating Revenue	\$49.68
(Less) Operating Expenditure	(\$148.01)
(Less) Capital Expenditure	(\$40.90)
Plus Capital Grants & Contributions	\$16.04
Plus Proceeds from Asset Sales	\$3.88
Plus/(Less) Net Financial Reserve transfers	(\$14.36)
Plus/(Less) Net Loans	(\$2.50)
Plus Operating adjustment for Depreciation	\$30.50
Plus Surplus Brought Forward Estimate	\$2.00
(Less) Surplus Carried Forward	(\$0.03)
<b>Rate Setting Statement Deficit funded from Rates</b>	<b>\$103.70</b>

All GRV and UV property valuations are provided by the independent State Government authority, the Valuer General of WA. The City pays a fee for this service but has no role in determining the valuation for any property nor does the City have the ability to appeal a valuation provided by the Valuer General.

**DIFFERENTIAL GENERAL RATING**

The purpose of imposing a differential general rate between improved and vacant properties in the residential, commercial and industrial areas (all rated on GRV valuations) is to obtain fair income from unimproved land within the municipal district. Utilisation of GRV values for vacant land means that the revenue generated is less than that which would be applicable under the UV system.

Council believes that the commercial and industrial sectors generate high traffic volumes with heavy loads and therefore should contribute at a higher level than residential for road construction, maintenance and refurbishment including road drainage systems.

The rural/urban farmland areas are rated based on the UV valuations issued by the Valuer General of WA every year.

Under the Local Government Act, Section 6.33 - Differential general rates, the Council can introduce differential rates as follows:

*A local government may impose differential general rates according to any, or a combination, of the following characteristics —*

- (a) the purpose for which the land is zoned under a local planning scheme in force under the planning and Development Act 2005;*
- (b) the predominant purpose for which the land is held or used as determined by the local government;*
- (c) whether or not the land is vacant land; or*
- (d) any other characteristic or combination of characteristics prescribed.*

**PROPOSED RATES & MINIMUM PAYMENTS FOR 2018-2019**

Proposed rates in the dollar and minimum payments for each rating category are shown below for the 2018-2019 financial year with 2017-2018 comparisons:

Rate Category	Rate in \$	Min. Payment
	2018-2019	
Differential Rates		
Residential Improved (GRV)	7.458¢	\$1,328
Vacant Land (GRV)	8.825¢	\$741
Commercial & Industrial Improved (GRV)	7.829¢	\$771
Rural General Improved (UV)	0.263¢	\$940
Rural Vacant Land (UV)	0.405¢	\$940
Commercial Caravan Park (GRV)	10.474¢	\$771
Specified Area Rates		
Specified Area Rate - Port Coogee Special Maintenance (GRV)	1.2442¢	N/A
Specified Area Rate - Port Coogee Waterways (GRV)	1.2442¢	

Rate Category	Rate in \$	Min. Payment
	2018-2019	
Specified Area Rate – Cockburn Coast Special Maintenance (GRV)	1.2442¢	

#### **DIFFERENTIAL RATE CATEGORIES**

##### **RESIDENTIAL IMPROVED (GRV)**

###### *Characteristics*

This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned, or held or used for residential purposes and having improvements erected on it.

###### *Proposed reasons and objects*

The object of this proposed rate is to apply a base differential general rate to land zoned and used for residential purposes and to act as the City's benchmark differential rate by which all other GRV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers make a reasonable contribution towards the ongoing maintenance and provision of works, services and facilities throughout the City of Cockburn. It is also lower than the vacant land differential rate as the City is encouraging landowners to develop land rather than land banking.

The proposed rate in the dollar of GRV value for this category is 7.458¢ with a minimum payment amount of \$1,328. This will apply to 42,662 or 87.66% of the City's rateable properties.

In addition, those properties whose GRV is greater than \$20,690 will be eligible for a rates concession. The concession amount is calculated by using a rate in the dollar of 2.763¢, applied to that portion of GRV over the \$20,690 threshold.

The purpose for this concession is to limit the year on year rates increase for higher GRV single improved residential dwellings. The concession is necessary due to the previous incorporation of 'flat' waste and security service charges into the general rates charge. As general rates increase proportionately with GRV, the concession effectively standardises that portion of rates attributable to waste and security service charges.

**VACANT LAND (GRV)***Characteristics*

This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned or held for residential, commercial or industrial purposes and being vacant land.

*Proposed reasons and objects*

The object of this rate is to promote the development of vacant land within the City of Cockburn.

The reason for this rate is to impact vacant land with a higher differential general rate, effectively providing a disincentive to owners for land banking and not actively developing their vacant land.

The proposed rate in the dollar of GRV value for this category is 8.825¢ with a minimum payment amount of \$741. This will apply to 2,893 or 5.94% of the City's rateable properties.

**COMMERCIAL & INDUSTRIAL IMPROVED (GRV)***Characteristics*

This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned, or held or used for commercial or industrial purposes and having improvements erected on it.

*Proposed reasons and objects*

The object of this differential rate category is to apply a differential rate to Commercial and Industrial properties in order to raise additional revenue to offset the costs associated with increased maintenance of infrastructure and higher levels of services associated with properties in this category.

The reason for this rate is the need to offset the higher level of costs incurred by the City in servicing properties in this category including transport infrastructure. The proposed rate in the dollar of GRV value for this category is 7.829¢ with a minimum payment amount of \$771. This will apply to 2,826 or 5.81% of the City's rateable properties.



**RURAL GENERAL IMPROVED (UV)***Characteristics*

This differential rate category imposes a differential general rate on land valued on an unimproved value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned, or held or used for rural general or rural general urban farm land purposes and having relevant buildings erected on it including those being used for commercial or industrial purposes.

*Proposed reasons and objects*

The object of the rate for this category is to impose a differential rate commensurate with the rural use of the land, which additionally is to act as the City's benchmark differential UV rate and is considered to be the base rate by which all other UV rated properties are assessed.

The reason for this rate is to ensure that all ratepayers on rural land make a reasonable contribution towards the provision of works, services and facilities throughout the City and their ongoing maintenance.

The proposed rate in the dollar of UV value for this category is 0.263¢ with a minimum payment amount of \$940. This will apply to 232 or 0.48% of the City's rateable properties.

**RURAL VACANT LAND (UV)***Characteristics*

This differential rate category imposes a differential general rate on land valued on an unimproved value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned, or held or used for rural purposes and being vacant land.

*Proposed reasons and objects*

The object of this rate is to promote the development of vacant land within the City of Cockburn.

The reason for this rate is to impact vacant rural land with a higher differential general rate, effectively providing a disincentive to owners for land banking and not actively developing their vacant rural land for its intended purpose.

The proposed rate in the dollar of UV value for this category is 0.405¢ with a minimum payment amount of \$940. This will apply to 54 or 0.11% of the City's rateable properties.

**COMMERCIAL CARAVAN PARK (GRV)***Characteristics*

This differential rate category imposes a differential general rate on land valued on a gross rental value basis, which is zoned under the Town Planning Scheme No.3 for the purpose of:

- Any land zoned, or held or used for the purpose of a commercial caravan park and catering for permanent trailer homes and non-permanent caravans.

*Proposed reasons and objects*

The object of this rate is to ensure that the City's caravan parks, which predominantly comprise of permanent trailer homes, make an equitable contribution to the City's services and facilities like any other residential land owner.

The reason for this rate is to impact land valued as caravan parks with a higher differential general rate to maintain rating equity with other small unit dwellings in the City. The aim is to achieve a rate equivalent to 80% the minimum residential improved rate over the next ten years. Pension rebates will be factored in so no pensioner is disadvantaged.

The proposed rate in the dollar of GRV value for this category is 10.474¢ with a minimum payment amount of \$771. This will apply to only two of the City's rateable properties. This represents a 5% increase over 2017/18.

**SPECIFIED AREA RATE – PORT COOGEE SPECIAL MAINTENANCE (GRV)**

This rate is for the provision of a special maintenance service in the Port Coogee area. This service is provided at a level higher than the City provides to the other parts of its district. The City adopts a standard cost for parks, roads and other services provided as part of the rates paid by ratepayers. Where the city inherits areas requiring a more intense management program, the City will provide that special service at the marginal cost. It is considered that the ratepayers and residents of the area benefit from the additional works and have better access to the facilities affected. The additional cost is to be met by this SAR on all landholders in the Port Coogee area. The new rate in the dollar is 1.2442¢ of GRV value.

**SPECIFIED AREA RATE – PORT COOGEE WATERWAYS (GRV)**

This rate is for the maintenance of the waterways and associated infrastructure in the Port Coogee marina area. It is considered that the ratepayers alongside or next to the waterways will directly benefit from the upkeep of these waterways. Those ratepayers paying this SAR will not have to pay the SAR – Port Coogee Special Maintenance. The new rate in the dollar is 1.2442¢ of GRV value.

**SPECIFIED AREA RATE – COCKBURN COAST (GRV)**

This rate is for the provision of a special maintenance service in the Cockburn Coast area. This service is provided at a level higher than the City provides to the other parts of its district. The City adopts a standard cost for parks, roads and other services provided as part of the rates paid by ratepayers. Where the city inherits areas requiring a more intense management program, the City will provide that special service at the marginal cost. It is considered that the ratepayers and residents of the area benefit from the additional works and have better access to the facilities affected. The additional cost is to be met by this SAR on all residential landholders in the Cockburn Coast area. The new rate in the dollar is 1.2442¢ of GRV value.

**BIBRA LAKE SEWER STAGE 1 (GRV)**

This Specified Area Rate is to fund the construction of the Bibra Lake Sewer Stage 1 sewerage works as Gazetted under the Health (Miscellaneous Provisions) Act 1911. The works will be constructed in the Bibra Lake southern industrial area from Newton Street Wastewater Pumping Station, Spearwood to the City of Cockburn Operations Centre to service 26 lots. The project will unlock development potential by providing greater opportunity for a higher and better use of the land with the potential for larger industrial lots to be subdivided. The rate in the dollar is 2.0204¢ of GRV value.

**OTHER CHARGES**

The Waste Management Service Charge for improved commercial, industrial and UV properties is \$458. For rates exempt property, the charge is \$510.

The Swimming Pool Levy for 2018-2019 will increase to \$37.50 per swimming pool. This levy works on a full cost recovery basis and all funds raised by this levy will go to the inspection of 7,080 swimming pools in the municipality as required by legislation.

**PAYMENT OPTIONS**

Payment options will again include either payment in full within 35 days of issue, payment over four instalments or weekly and fortnightly direct debit instalments.

The due dates for the payment in full or by instalments are:

- Full payment and 1st instalment due date..... 24 August 2018
- 2nd instalment due date..... 26 October 2018
- 3rd quarterly instalment due date..... 4 January 2019
- 4th and final instalment due date..... 8 March 2019

Weekly or fortnightly 'Smart Rates' direct debit payments will be made from 24 August 2018 to 14 June 2019.

The instalment method attracts an administration charge of \$5.00 per instalment (excluding the first instalment) and interest charges at the rate of 3.5% on outstanding instalment amounts not yet due.

The administration charge is made to cover the additional costs involved in administering the instalment scheme and interest is charged to cover the cost of the lost investment opportunity due to the extended period over which payment is received.

Penalty interest (late payment) will be levied at a higher rate where payment in full or instalment payments are not received within their respective due dates at the rate of 7% per annum.

Penalty interest on outstanding Emergency Services Levy charges is required to be calculated at 11% per annum as declared by the Minister for Emergency Services.

The City will not charge extra fees for using credit cards to pay rates.

#### **SUBMISSIONS**

6.36 (3)(b)(ii) of the Local Government Act 1995 requires Council to invite submissions from electors and ratepayers in respect of the rates and minimum payments proposed for the differential general rating categories. Although not required to, Council is also willing to accept submissions on any specified area rate proposed.

All submissions are required to be made in writing to the Chief Executive Officer, City of Cockburn by 4.00pm on Monday, 11 June 2018. A report will be prepared on submissions, if any, and presented to the Special Council Meeting to be held on Thursday, 21 June 2018.

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

## 13. Statement of Rating Information for Year Ended 30 June 2019

	NON-MINIMUM				MINIMUMS				RATES CONCESSION		TOTALS			
	Qty	Rateable value \$	Rate in \$	Yield \$	Qty	Rateable Value \$	Amount \$	Yield \$	Qty	Amount \$	Qty	Rateable Value \$	Yield \$	% of Ratebase
<b>GRV</b>														
(ImpCom) Improved Commercial	580	88,979,399	0.0782900	6,966,197	99	696,227	771	76,329			679	89,675,626	7,042,526	6.89%
(ImpComCvnP) Improved Commercial - Caravan Park	2	1,778,244	0.1047400	186,253	0	0	771	0			2	1,778,244	186,253	0.18%
(ImpComLrge) Improved Commercial - Large	18	72,424,320	0.0782900	5,670,100		0	771	0			18	72,424,320	5,670,100	5.55%
(ImpInd) Improved Industrial	1,982	163,396,694	0.0782900	12,792,327	109	934,289	771	84,039			2,091	164,330,983	12,876,366	12.60%
(ImpIndLrge) Improved Industrial - Large	38	60,905,929	0.0782900	4,768,325		0	771	0			38	60,905,929	4,768,325	4.67%
(ImpRes) Improved Residential	30,252	693,794,650	0.0745800	51,743,217	12,410	197,871,596	1,328	16,480,480	19,006	(1,864,665)	42,662	891,666,246	66,359,032	64.92%
(VacCom) Vacant Commercial	54	5,924,350	0.0882500	522,824	33	132,305	741	24,453			87	6,056,655	547,277	0.54%
(VacInd) Vacant Industrial	126	8,777,010	0.0882500	774,571	2	10,950	741	1,482			128	8,787,960	776,053	0.76%
(VacRes) Vacant Residential	1,267	24,807,990	0.0882500	2,189,305	1,411	9,441,818	741	1,045,551			2,678	34,249,808	3,234,856	3.16%
<b>UV</b>														
(RuralVacL) Rural Vacant Land	53	71,274,000	0.0040500	288,660	1	184,000	940	940			54	71,458,000	289,600	0.28%
(RurGen) Rural General	218	171,532,100	0.0026300	451,129	14	1,483,763	940	13,160			232	173,015,863	464,289	0.45%
Part Year Rating - GRV & UV													1,485,322	
<b>Total General Rates</b>	<b>34,590</b>	<b>1,363,594,686</b>		<b>86,352,909</b>	<b>14,079</b>	<b>210,754,948</b>		<b>17,726,434</b>			<b>48,669</b>	<b>1,574,349,634</b>	<b>103,700,000</b>	
<b>Specified Area Rates (Note 14)</b>														
Specified Area Rates - Port Coogee Special Area Maintenance	1,085	31,104,324	0.0124420	387,000									387,000	
Specified Area Rates - Port Coogee Waterways	64	3,978,460	0.0124420	49,500									49,500	
Specified Area Rates - Cockburn Coast Special Maintenance	51	1,085,035	0.0124420	13,500									13,500	
Specified Area Rates - Bibra Lake Sewer Stage 1	26	3,467,736	0.0202040	70,062									70,062	
<b>Total Specified Area Rates</b>	<b>1,226</b>	<b>39,635,555</b>		<b>520,062</b>									<b>520,062</b>	
<b>Rating Related Charges</b>														
Rates Interest - Instalments (3.5% p.a.)													450,000	
Rates Interest - Penalty (7% p.a.)													200,000	
Rates Interest - Deferred Pensioners													25,000	
Administration Charge (\$5/instalment)													250,000	
<b>Total Rating Related Charges</b>													<b>925,000</b>	

## NOTES TO AND FORMING PART OF THE BUDGET

**14. Specified Area Rate**Port Coogee Special Area Maintenance

	Rate in	Rateable Value (GRV)	2018/19 Budgeted Revenue	2018/19 Budget Applied to Costs	2018/19 Budget Set Aside to Reserve	2017/18 Cost Est Actuals
	\$	\$	\$	\$		\$
Specified Area Rate - Port Coogee Maintenance	0.012442	31,104,324	387,000	206,833	180,167	-

The specified area rate for the Port Coogee development is for those properties in the Port Coogee locality which are connected to the scheme. The proceeds of the rate will be applied in full to the specialised maintenance of the scheme. Transfers to or from the Reserve Fund will occur based on the amount raised and the expenditure within each year.

Port Coogee Waterways

	Rate in	Rateable Value (GRV)	2018/19 Budgeted Revenue	2018/19 Budget Applied to Costs	2018/19 Budget Reserve Amount Applied to Cost	2017/18 Cost Est Actuals
	\$	\$	\$	\$		\$
Specified Area Rate - Port Coogee Waterways	0.01244	3,978,460	49,500	72,861	23,361	50,000

This is a new Specified Area Rate for properties that connect with the waterways. The rate will be used to fund maintenance of the waterways and associated infrastructure assets. Transfers to or from the Reserve Fund will occur based on the amount raised and the expenditure within each year.

Cockburn Coast Special Maintenance

	Rate in	Rateable Value (GRV)	2018/19 Budgeted Revenue	2018/19 Budget Applied to Costs	2018/19 Budget Set Aside to Reserve	2017/18 Cost Est Actuals
	\$	\$	\$	\$	\$	\$
Specified Area Rate - Cockburn Coast Maintenance	0.01244	1,085,035	13,500	0	13,500	0

This Specified Area Rate provides funding to ensure that the parks and public areas (including custom street lighting) within the Cockburn Coast Development are maintained in accordance with the higher standards agreed to between the City and the Developer. Transfers to or from the Reserve Fund will occur based on the amount raised and the expenditure within each year.

Bibra Lake Sewer Stage 1

	Rate in	Rateable Value (GRV)	2018/19 Budgeted Revenue	2018/19 Budget Applied to Costs	2018/19 Budget Set Aside to Reserve	2017/18 Cost Est Actuals
	\$	\$	\$	\$	\$	\$
Specified Area Rate - Bibra Lake Sewer Stage 1	0.02020	3,467,736	70,062	70,062	0	0

This Specified Area Rate is to fund the construction of the Bibra Lake Sewer Stage 1 sewerage works as Gazetted under the Health (Miscellaneous Provisions) Act 1911. The sewer works were in the Bibra Lake southern industrial area from Newton Street Wastewater Pumping Station, Spearwood to the City of Cockburn Operations Centre to service 26 lots. The project will unlock development potential by providing greater opportunity for a higher and better use of land with the potential for larger industrial lots to be subdivided. This rate will be levied on the applicable properties over a five year period to recover their contributions to the cost of the works.

## NOTES TO AND FORMING PART OF THE FINANCIAL REPORT

**15. Elected Members Remuneration**

Adopted Budget for the Year Ending 30 June 2019	Budget 2018/19	Budget 2017/18	Actual Apr-18
	\$	\$	\$
The following fees, expenses and allowances were paid to councillors and the mayor:			
Meeting Fees	329,318	329,318	265,757
Vehicle Mileage Claims	10,000	10,000	8,106
Mayoral/Deputy Mayoral Allowances	111,080	111,080	92,602
Communication Expenses	35,000	35,000	39,743
	<b>485,398</b>	<b>485,398</b>	<b>406,208</b>

**16. Major Land Transactions**

The City will not participate in any major land transactions in 2018/19 financial year.

**17. Trading Undertakings and Major Trading Undertakings**

The City will not participate in any trading undertakings or major trading undertakings in 2018/19 financial year.

**18. Trust Funds**

Funds held at balance date over which the City has no control and which are not included in the financial statements are as follows

Adopted Budget for the Year Ending 30 June 2019	Opening Balance 1 July 2018	Estimated Amounts Received	Estimated Amounts Paid	Estimated Balance 30 June 2018
	\$	\$	\$	\$
Bonds and Deposits	6,013,451	1,908,382	(1,127,438)	6,794,395
Public Open Space	5,965,025	520,749	(401,000)	6,084,774
	<b>11,978,476</b>	<b>2,429,131</b>	<b>(1,528,438)</b>	<b>12,879,169</b>



## Summary

Page No	New Initiative Categories	Spending Analysis							Funding Sources					
		Cost		Executive	Finance & Corporate	Community Services	Planning & Development	Engineering & Works	External		Reserve		Municipal	
		LTFP Parameter	Submission Total						LTFP Parameter	Submission Total	LTFP Parameter	Submission Total		
	CAPITAL	\$M							\$M		\$M		\$M	
2	Buildings	0.00	9,059,800	-	-	229,800	-	8,830,000	0.00	1,536,493	0.00	3,843,507	0.00	3,679,800
3	Land Development	0.00	-	-	-	-	-	-	0.00	2,850,000	0.00	- 2,850,000	0.00	-
3	Parks & Environment Infrastructure	0.00	7,717,000	-	-	267,000	-	7,450,000	0.00	120,000	0.00	1,392,000	0.00	6,205,000
5	Marina Infrastructure	0.00	1,640,000	-	-	-	-	1,640,000	0.00	640,000	0.00	460,000	0.00	540,000
6	Plant Replacement	0.00	4,085,000	-	-	-	-	4,085,000	0.00	1,037,000	0.00	3,048,000	0.00	-
7	Plant New	0.00	76,000	-	-	-	-	76,000	0.00	-	0.00	60,000	0.00	16,000
8	Software & Computers	0.00	1,262,700	-	925,000	147,700	15,000	175,000	0.00	-	0.00	732,700	0.00	530,000
9	Public Artworks	0.00	130,000	-	-	40,000	-	90,000	0.00	-	0.00	-	0.00	130,000
10	Roads Infrastructure	0.00	14,147,636	-	-	-	-	14,147,636	0.00	7,601,695	0.00	1,793,333	0.00	4,752,608
12	Footpaths/Bike Path Network	0.00	1,202,072	-	-	-	-	1,202,072	0.00	-	0.00	-	0.00	1,202,072
13	Drainage	0.00	1,218,300	-	-	-	-	1,218,300	0.00	-	0.00	-	0.00	1,218,300
14	Landfill - Infrastructure	0.00	360,000	-	-	-	-	360,000	0.00	-	0.00	360,000	0.00	-
15	Others	0.00	5,580	-	-	5,580	-	-	0.00	-	0.00	-	0.00	5,580
	Total Capital Submissions	0.00	40,904,088	-	925,000	690,080	15,000	39,274,008	0.00	13,785,188	0.00	8,839,540	0.00	18,279,360
	NON-CAPITAL	\$M							\$M		\$M		\$M	
16	New Staff	0.00	504,098	-	-	353,114	-	150,984	0.00	-	0.00	-	0.00	504,098
17	Other New Initiatives	0.00	2,880,317	-	295,000	435,337	56,000	2,205,980	0.00	945,040	0.00	410,000	0.00	1,525,277
	Total Non-Capital Submissions	0.00	3,384,415	-	295,000	788,451	56,000	2,356,964	0.00	945,040	0.00	410,000	0.00	2,029,375
	Total Budget Submissions	0.00	44,288,503	-	1,220,000	1,478,531	41,000	41,630,972	0.00	14,730,228	0.00	9,249,540	0.00	20,308,735

## Buildings

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
440	Spearwood Library	Installation of airconditioning to Training and Meeting Rooms	NEW	10,300	0	0	10,300
436	Spearwood Library	Program and Training Room - Short Throw Projector and screen	NEW	30,000	0	0	30,000
438	Success Library	Reglazing of upper floor over looking the library	REPLACE	12,500	0	0	12,500
323	Recreation Services	Major Capital Works Grants Program	NEW	100,000	0	0	100,000
396	Ranger and Community Safety	Jandakot Bushfire Building Security and Carpark Upgrade	NEW	60,000	0	0	60,000
397	Ranger and Community Safety	Upgrade CoSafe Operations Area	NEW	17,000	0	0	17,000
400	Facilities Mtce and Management	Aboriginal Cultural Centre	NEW	100,000	0	100,000	0
262	Facilities Mtce and Management	Administration Building - Chair Replacement	REPLACE	75,000	0	75,000	0
261	Facilities Mtce and Management	Administration Building - Floor Covering Replacement	REPLACE	150,000	0	0	150,000
273	Facilities Mtce and Management	Barbecue Replacements Various- (CW4640)	REPLACE	20,000	0	0	20,000
288	Facilities Mtce and Management	Beale Park Clubrooms Minor Refurbishment	RENEWAL	25,000	0	0	25,000
289	Facilities Mtce and Management	Bibra Lake Reserve Toilets - Lighting Modifications	UPGRADE	15,000	0	0	15,000
399	Facilities Mtce and Management	Calleya Estate 'Treeby' Community Centre	NEW	400,000	0	0	400,000
271	Facilities Mtce and Management	Civic & Community Buildings - Asbestos Replacement (CW4639)	REPLACE	60,000	0	0	60,000
401	Facilities Mtce and Management	Civic & Community Buildings - Blind Replacements	REPLACE	30,000	0	0	30,000
267	Facilities Mtce and Management	Civic & Community Buildings - Height Safety System Treatments	UPGRADE	50,000	0	0	50,000
272	Facilities Mtce and Management	Civic & Community Buildings - Interior and Exterior Painting - (CW4647)	RENEWAL	65,000	0	0	65,000
278	Facilities Mtce and Management	Civic & Community Buildings - Signage Replacement/Upgrade	UPGRADE	150,000	0	0	150,000
279	Facilities Mtce and Management	Civic & Community Buildings - Various Furniture Replacements Various	REPLACE	60,000	0	0	60,000
298	Facilities Mtce and Management	Cockburn CVES Building Water Tank	UPGRADE	10,000	0	0	10,000
292	Facilities Mtce and Management	Cockburn Integrated Health Facility - Lanscaping Works	REPLACE	25,000	0	0	25,000
259	Facilities Mtce and Management	Cockburn Seniors Centre - Ceiling & Roof Repairs	REPLACE	175,000	0	0	175,000
260	Facilities Mtce and Management	Coleville Crescent Administration Building & Lower Carpark Stair Treatment	UPGRADE	80,000	0	0	80,000
282	Facilities Mtce and Management	Coogee Beach SLSC Building - Repairs	RENEWAL	75,000	0	0	75,000
525	Facilities Mtce and Management	Disability Access Audit	UPGRADE	60,000	0	0	60,000

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## Buildings

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
277	Facilities Mtce and Management	Disabled Access Facility Improvements- (CW4379)	UPGRADE	50,000	0	0	50,000
269	Facilities Mtce and Management	Facility Floor Treatment Replacements Various - (CW4567)	REPLACE	85,000	0	0	85,000
511	Facilities Mtce and Management	Frankland Park Recreation Centre & Ovals	NEW	200,000	0	0	200,000
407	Facilities Mtce and Management	Hamilton Hill Community Centre	NEW	80,000	0	80,000	0
280	Facilities Mtce and Management	Hearing Loop Installations - Various Facilities	UPGRADE	50,000	0	0	50,000
408	Facilities Mtce and Management	Howson Way Site	NEW	70,000	0	0	70,000
270	Facilities Mtce and Management	HVAC Replacement - Various Buildings (CW4608)	REPLACE	80,000	0	0	80,000
290	Facilities Mtce and Management	Jandakot Hall - Minor Refurbishments	RENEWAL	15,000	0	0	15,000
276	Facilities Mtce and Management	Jean Willis Facility - Refurbishments	UPGRADE	85,000	0	0	85,000
508	Facilities Mtce and Management	Lakelands Reserve Hockey Facility	NEW	2,000,000	536,493	1,463,507	0
398	Facilities Mtce and Management	Malabar Park BMX Facility	UPGRADE	300,000	0	300,000	0
403	Facilities Mtce and Management	Omeo Park Toilet Block, Port Coogee	NEW	75,000	0	0	75,000
405	Facilities Mtce and Management	Operations Centre Stage 2	UPGRADE	1,825,000	0	1,825,000	0
266	Facilities Mtce and Management	Success Regional Sports Facility - Refurbishments	UPGRADE	90,000	0	0	90,000
509	Facilities Mtce and Management	Wetlands Education Centre	UPGRADE	2,000,000	1,000,000	0	1,000,000
263	Facilities Mtce and Management	Youth Centre - Various Refurbishments inc Acoustic Treatments	UPGRADE	100,000	0	0	100,000
433	Coastal Engineering Services	Ngarkal Beach storage area & surf club lookout	NEW	100,000	0	0	100,000
				9,059,800	1,536,493	3,843,507	3,679,800



## Land

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding	Reserve Funding	General Revenue \$
					\$	\$	
531	Leasing and Land Administration	30 Plantagenet Crescent Hamilton Hill (Goodchild Park)	REPLACE		750,000	-750,000	0
530	Leasing and Land Administration	Lot 241 Imlah Court	REPLACE		900,000	-900,000	0
529	Leasing and Land Administration	Lot 33 Davilak Avenue Hamilton Hill [CW1587]	REPLACE		1,200,000	-1,200,000	0
				0	2,850,000	-2,850,000	0

## Parks

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$	Strategy
311	Recreation Services	Beale Park Redevelopment	RENEWAL	20,000	0	0	20,000	Sport & Recreation Plan
310	Recreation Services	Calleya (Treeby POS) Floodlighting	NEW	200,000	0	0	200,000	No Strategy - COMMUNITY, LIFESTYLE & SECURITY
479	Recreation Services	Mater Christi Masterplan	NEW	25,000	0	0	25,000	Sport & Recreation Plan
306	Recreation Services	Sports Lighting Control Units	UPGRADE	12,000	0	0	12,000	No Strategy - COMMUNITY, LIFESTYLE & SECURITY
308	Recreation Services	Success Regional Sports Reserve	NEW	10,000	0	0	10,000	Sport & Recreation Plan
325	Parks Construction and Maintenance	Bibra Lake Master Plan	NEW	700,000	0	0	700,000	Bibra Lake Management Plan
391	Parks Construction and Maintenance	Alabaster Drive, Success Streetscape Improvement, Public Request	NEW	80,000	0	0	80,000	Public Open Space Strategy –
339	Parks Construction and Maintenance	Albion Park, Munster Park Upgrade	NEW	150,000	0	150,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
342	Parks Construction and Maintenance	Atwell Reserve, Atwell fertigation unit	NEW	20,000	0	20,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
332	Parks Construction and Maintenance	Bassett Park, North Lake Park Upgrade	NEW	100,000	0	0	100,000	South Lake Revitalisation Strategy –
373	Parks Construction and Maintenance	Beaumont Park Playground Reserve, Success	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
365	Parks Construction and Maintenance	Blackburn Park Playground Renewal, South Lake	RENEWAL	22,000	0	0	22,000	Long Term Asset Management Plan – Parks & Environment
344	Parks Construction and Maintenance	Bologna Park, Aubin Grove shade sail	NEW	25,000	0	25,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
390	Parks Construction and Maintenance	Botany Park, Hammond Park Basketball half court, Public Request	NEW	20,000	0	0	20,000	Public Open Space Strategy –
363	Parks Construction and Maintenance	Boyd Reserve Playground Renewal, Hamilton Hill	RENEWAL	7,000	0	0	7,000	Long Term Asset Management Plan – Parks & Environment
364	Parks Construction and Maintenance	Brandwood Reserve Consolidate Playground Renewal, Leeming	RENEWAL	96,000	0	0	96,000	Long Term Asset Management Plan – Parks & Environment
378	Parks Construction and Maintenance	Citywide Park Signs (CW5731)	NEW	100,000	0	0	100,000	Public Open Space Strategy –
354	Parks Construction and Maintenance	Citywide Parks Infrastructure Renewal	RENEWAL	200,000	0	0	200,000	Long Term Asset Management Plan – Parks & Environment
352	Parks Construction and Maintenance	Citywide Street Tree Planting	NEW	300,000	0	0	300,000	Public Open Space Strategy –
356	Parks Construction and Maintenance	Citywide Irrigation Cabinet Renewal (CW5791)	RENEWAL	100,000	0	0	100,000	Long Term Asset Management Plan – Parks & Environment
358	Parks Construction and Maintenance	Citywide Irrigation Central Control (CW5762)	RENEWAL	300,000	0	0	300,000	Water Conservation Plan(needs update only onvers
355	Parks Construction and Maintenance	Citywide Irrigation Pump Renewals (CW5671)	RENEWAL	315,000	0	0	315,000	Long Term Asset Management Plan – Parks & Environment
345	Parks Construction and Maintenance	Colorado Park, Aubin Grove shade sail and BBQ	NEW	45,000	0	45,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
389	Parks Construction and Maintenance	Condil Park, Success Shade Shelter and Seating, Public Request	NEW	20,000	0	0	20,000	Public Open Space Strategy –
349	Parks Construction and Maintenance	Coogee Beach Reserve(Surf Club) shade sail	NEW	50,000	0	50,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
326	Parks Construction and Maintenance	Coogee Beach MP Landscape Works	NEW	500,000	0	0	500,000	Coogee Beach Landscape Master Plan
478	Parks Construction and Maintenance	Coolbellup Hub - Table & Chairs	NEW	10,000	0	0	10,000	Community Development Strategic Plan –
327	Parks Construction and Maintenance	CYO'Connor Reserve (North) Improvements	NEW	300,000	0	0	300,000	North Coogee Foreshore Management Plan
387	Parks Construction and Maintenance	Dixon Park, Hamilton Hill Playground Fence, Public Request	NEW	20,000	0	0	20,000	Public Open Space Strategy –
494	Parks Construction and Maintenance	Dog Fenced Areas Turf Renewal	RENEWAL	50,000	0	0	50,000	Public Open Space Strategy –
382	Parks Construction and Maintenance	Drinking Fountains	NEW	30,000	0	0	30,000	Long Term Asset Management Plan – Parks & Environment
336	Parks Construction and Maintenance	Faiway Park, Jandakot Park Upgrade	NEW	138,000	0	138,000	0	Public Open Space Cash – In – Lieu Funds Strategy –

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## Parks

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$	Strategy
374	Parks Construction and Maintenance	Greenslade Reserve Playground Shade Sail, Spearwood	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
340	Parks Construction and Maintenance	Hagan Park, Munster Park Upgrade	NEW	150,000	0	150,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
388	Parks Construction and Maintenance	Hakea Park, Beeliar Park security Lighting, Public Request	NEW	50,000	0	0	50,000	Public Open Space Strategy –
362	Parks Construction and Maintenance	Hargreaves Park #1 Playground Renewal, Coolbellup	RENEWAL	17,000	0	0	17,000	Long Term Asset Management Plan – Parks & Environment
368	Parks Construction and Maintenance	Jan Hammond Park Playground Renewal, Success	RENEWAL	25,000	0	0	25,000	Long Term Asset Management Plan – Parks & Environment
393	Parks Construction and Maintenance	Jubilee Park, Success Landscape Upgrade, Public Request	NEW	40,000	0	0	40,000	Public Open Space Strategy –
394	Parks Construction and Maintenance	Katich Park, Spearwood Bore, Electrics and Irrigation, Public Request	NEW	120,000	0	0	120,000	Public Open Space Strategy –
359	Parks Construction and Maintenance	Kennack Park Playground Renewal, Atwell	RENEWAL	27,000	0	0	27,000	Long Term Asset Management Plan – Parks & Environment
348	Parks Construction and Maintenance	Lakeridge Park, Cockburn Central Park Upgrade	NEW	161,000	0	161,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
351	Parks Construction and Maintenance	Len McTaggart Reserve, Coogee shade sail	NEW	30,000	0	30,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
331	Parks Construction and Maintenance	Len Packham Reserve, Coolbellup Nature Play	NEW	500,000	0	0	500,000	Coolbellup Revitalisation Strategy
366	Parks Construction and Maintenance	Lucken Reserve Playground Renewal, South Lake	RENEWAL	34,000	0	0	34,000	Long Term Asset Management Plan – Parks & Environment
386	Parks Construction and Maintenance	Marquis Park, Hammond Park Playground Shade Sail, Public Request	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
361	Parks Construction and Maintenance	Marshood Reserve Playground Renewal, Bibra lake	RENEWAL	40,000	0	0	40,000	Long Term Asset Management Plan – Parks & Environment
341	Parks Construction and Maintenance	Mervyn Bond Park, Munster Park Upgrade	NEW	100,000	0	100,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
333	Parks Construction and Maintenance	Monaco Park, North Lake Park Upgrade	NEW	100,000	0	0	100,000	South Lake Revitalisation Strategy –
346	Parks Construction and Maintenance	Observatory Park, Aubin Grove shade sail	NEW	25,000	0	25,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
367	Parks Construction and Maintenance	Orchard Road Playground Renewal, South Lake	RENEWAL	27,000	0	0	27,000	Long Term Asset Management Plan – Parks & Environment
371	Parks Construction and Maintenance	Perdita Park Playground Shade Sail, Coolbellup	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
328	Parks Construction and Maintenance	Phoenix Revitalisation Strategy Street Tree Planting Program, Spearwood	NEW	150,000	0	0	150,000	Phoenix Revitalisation Strategy
350	Parks Construction and Maintenance	Poole Reserve, Coogee Park Upgrade	NEW	198,000	0	198,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
381	Parks Construction and Maintenance	Port Coogee Water Play Refurbishment.	NEW	50,000	0	0	50,000	Long Term Asset Management Plan – Parks & Environment
343	Parks Construction and Maintenance	Princeton Park, Aubin Grove Park Upgrade	NEW	105,000	0	105,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
375	Parks Construction and Maintenance	Public Health Plan Exercise Equipment Kooboolong Park	NEW	30,000	0	0	30,000	Public Health Plan –
376	Parks Construction and Maintenance	Public Health Plan Exercise Equipment Volley Ball court CY O'Connor Reserve	NEW	20,000	0	0	20,000	Public Health Plan –
334	Parks Construction and Maintenance	Ramsay Park, Bibra Lake Park Upgrade	NEW	250,000	0	0	250,000	South Lake Revitalisation Strategy –
369	Parks Construction and Maintenance	Reeves Park Playground Renewal, Success	RENEWAL	26,000	0	0	26,000	Long Term Asset Management Plan – Parks & Environment
372	Parks Construction and Maintenance	Ronsard Reserve Playground Reserve, Yangebup	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
380	Parks Construction and Maintenance	Southwell POS Upgrade	RENEWAL	250,000	0	0	250,000	Public Open Space Strategy –
383	Parks Construction and Maintenance	Spinnaker Park, Yangebup Playground Shade Sail, Public Request	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy

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## Parks

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$	Strategy
370	Parks Construction and Maintenance	Steiner Park Playground Renewal, Success	RENEWAL	40,000	0	0	40,000	Long Term Asset Management Plan – Parks & Environment
353	Parks Construction and Maintenance	Streetscapes Major Roads	RENEWAL	200,000	0	0	200,000	Public Open Space Strategy –
347	Parks Construction and Maintenance	Tangle Park, Aubin Grove exercise equipment	NEW	35,000	0	35,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
360	Parks Construction and Maintenance	Touchell Park Playground Renewal, Beeliar	RENEWAL	27,000	0	0	27,000	Long Term Asset Management Plan – Parks & Environment
384	Parks Construction and Maintenance	Tranquil Park, Atwell Playground Shade Sail, Public Request	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
338	Parks Construction and Maintenance	Turnburry Park, Jandakot landscape upgrade	NEW	20,000	0	20,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
357	Parks Construction and Maintenance	Visko Park Irrigation Renewal	RENEWAL	100,000	0	0	100,000	Long Term Asset Management Plan – Parks & Environment
335	Parks Construction and Maintenance	Watterton Park, Hamilton Hill shade sail and path solar lighting	NEW	40,000	0	40,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
385	Parks Construction and Maintenance	Weetman Park, Hammond Park Playground Shade Sail, Public Request	NEW	20,000	0	0	20,000	Playground Shade Sail Strategy
392	Parks Construction and Maintenance	Wentworth Parade, Success Mulching Works, Public Request	NEW	100,000	0	0	100,000	Public Open Space Strategy –
337	Parks Construction and Maintenance	Yarra Vista Park, Jandakot Park Upgrade	NEW	100,000	0	100,000	0	Public Open Space Cash – In – Lieu Funds Strategy –
319	Environmental Management	Barfield PAW Fence completion	NEW	25,000	0	0	25,000	Natural Areas Management Strategy –
314	Environmental Management	Beeliar Drive Possum Bridge	NEW	40,000	0	0	40,000	Natural Areas Management Strategy –
316	Environmental Management	Cockatoo Orchard Improvements	NEW	20,000	0	0	20,000	Natural Areas Management Strategy –
313	Environmental Management	Eco Park Boardwalk Extension	UPGRADE	85,000	0	0	85,000	Natural Areas Management Strategy –
320	Environmental Management	Limestone Works - Rose Shanks, Franklin Reserves	UPGRADE	25,000	0	0	25,000	Natural Areas Management Strategy –
318	Environmental Management	Little Rush Lake Fence Upgrade	UPGRADE	20,000	0	0	20,000	Natural Areas Management Strategy –
321	Environmental Management	Market Garden Swamp Hard Edge- Yindi Way	NEW	10,000	0	0	10,000	Natural Areas Management Strategy –
317	Environmental Management	Wellard Street Verge WAterwise Garden Extension	NEW	10,000	0	0	10,000	Water Conservation Plan(needs update only onwers
315	Environmental Management	Yangebup Lake Master Plan	NEW	50,000	0	0	50,000	Natural Areas Management Strategy –
513	Facilities Mtce and Management	Shoreline Pedestrian Bridge, North Coogee - Design	NEW	120,000	120,000	0	0	No Strategy - COMMUNITY, LIFESTYLE & SECURITY
				7,717,000	120,000	1,392,000	6,205,000	



## Budget Submissions 2018/19

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding	Reserve Funding	General Revenue \$
					\$	\$	
424	Port Coogee Marina	Drive-on dock for Marina Boat	NEW	10,000	0	0	10,000
425	Port Coogee Marina	Fishing Jetty Major Corrosion Treatment	RENEWAL	20,000	0	0	20,000
423	Port Coogee Marina	Marina Boardwalk major corrosion treatment	RENEWAL	110,000	0	0	110,000
416	Port Coogee Marina	Marina Fuel Facility Remediation & Commissioning	NEW	450,000	400,000	0	50,000
418	Port Coogee Marina	Port Coogee Marina day visitor walkway access (CW4656)	NEW	190,000	180,000	0	10,000
420	Port Coogee Marina	Port Coogee Marina Jetty H - 20 Pens, Boardwalks & Ramps	NEW	175,000	0	0	175,000
523	Coastal Engineering Services	BEN Beach Emergency Number Sign Installations	NEW	8,000	0	0	8,000
428	Coastal Engineering Services	C Y O'Connor Beach Heavy Plant Access Treatment	NEW	75,000	0	0	75,000
432	Coastal Engineering Services	C Y O'Connor Protection Modelling & Design	NEW	120,000	60,000	0	60,000
429	Coastal Engineering Services	Coogee Beach Jetty South Side Pontoon Refurbishment/Replacement	RENEWAL	12,000	0	0	12,000
435	Coastal Engineering Services	Ngarkal Beach Wave Attenuation Infrastructure	NEW	10,000	0	0	10,000
434	Coastal Engineering Services	Port Coogee Southern Peninsular Carpark & Napoleon Pde Extension	NEW	460,000	0	460,000	0
				<b>1,640,000</b>	<b>640,000</b>	<b>460,000</b>	<b>540,000</b>

## Plant-Replacement

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
###	Plant Maintenance	Light Fleet	REPLACE	1,109,000	431,000	678,000	0
###	Plant Maintenance	Major Plants	REPLACE	2,976,000	606,000	2,370,000	0
				4,085,000	1,037,000	3,048,000	0

## Plant-New

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
305	Plant Maintenance	Landfill Stacker	NEW	60,000	0	60,000	0
201	Plant Maintenance	PL642 Spray Unit - New Env Services	NEW	16,000	0	0	16,000
				76,000	0	60,000	16,000

## Software

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
501	Information Communication and Technol	Admin Server Room Fitout	NEW	30,000	0	0	30,000
503	Information Communication and Technol	CCTV Network Separation	REPLACE	20,000	0	20,000	0
521	Information Communication and Technol	Cisco Telepresence	NEW	60,000	0	60,000	0
500	Information Communication and Technol	Depot Two-way radio replacement	REPLACE	70,000	0	70,000	0
504	Information Communication and Technol	Extra Memory for VDI Servers	UPGRADE	20,000	0	0	20,000
497	Information Communication and Technol	Fitout North Lake as dual purpose meeting/training room	NEW	30,000	0	0	30,000
518	Information Communication and Technol	ICT Loan Laptops	REPLACE	20,000	0	20,000	0
520	Information Communication and Technol	Replace AB/DR Backup Storage	REPLACE	70,000	0	70,000	0
522	Information Communication and Technol	Replace DR Blade Servers	REPLACE	100,000	0	100,000	0
519	Information Communication and Technol	Service Desk Software replacement	UPGRADE	70,000	0	0	70,000
498	Information Communication and Technol	VMware Applicaton Delivery (AppVolumes)	NEW	60,000	0	0	60,000
414	Records	Purchase 3 Scanners	NEW	55,000	0	55,000	0
466	Business Systems Services	Corporate Website Phase 3	UPGRADE	145,000	0	0	145,000
471	Business Systems Services	Intranet Improvements	UPGRADE	25,000	0	0	25,000
493	Business Systems Services	PPM System Development	NEW	50,000	0	0	50,000
473	Business Systems Services	T1 CiAnywhere Customer Requests	UPGRADE	80,000	0	0	80,000
480	Business Systems Services	Vehicle Booking System - Replacement	REPLACE	20,000	0	0	20,000
536	Ranger and Community Safety	CCTV Project - Atwell Community Centre	NEW	23,000	0	23,000	0
532	Ranger and Community Safety	CCTV Project - Bibra Lake Repeater	NEW	14,500	0	14,500	0
533	Ranger and Community Safety	CCTV Project - Bibra Lake Skate Park	NEW	65,000	0	65,000	0
535	Ranger and Community Safety	CCTV Project - Body Worn Cameras fro CoSafe Officers	NEW	18,400	0	18,400	0
534	Ranger and Community Safety	CCTV Project - Visko Park Intergration	NEW	26,800	0	26,800	0

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## Software

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
465	Building Services	Bld Service - A3 Scanner	NEW	15,000	0	15,000	0
505	Facilities Mtce and Management	Depot Facility DR Construction	UPGRADE	175,000	0	175,000	0
				1,262,700	0	732,700	530,000

## Public Art

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
477	Events and Culture	Cockatoo food Garden Art project @ Goodwill Park	NEW	40,000	0	0	40,000
312	Environmental Management	Port Coogee Dive Trail Stage 3	NEW	90,000	0	0	90,000
				130,000	0	0	130,000

## Roads-Grouped by Activity

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$
84	Road Construction and Maintenance	Bus Shelter Replacement Program - (CW3611)	RENEWAL	80,000	0	0	80,000
85	Road Construction and Maintenance	Bus Stop Facilities - New Project - (CW3461)	NEW	80,000	40,000	0	40,000
	<b>Road Construction and Maintenance</b>	<b>Activity: Bus Shelter Const CW</b>		<b>160,000</b>	<b>40,000</b>	<b>0</b>	<b>120,000</b>
40	Road Construction and Maintenance	Jandakot Road (Berrigan to Solomon stage 1)	NEW	2,980,000	1,986,667	993,333	0
	<b>Road Construction and Maintenance</b>	<b>Activity: MRRG Rd Const - CW</b>		<b>2,980,000</b>	<b>1,986,667</b>	<b>993,333</b>	<b>0</b>
36	Road Construction and Maintenance	Beeliar Drive Wentworth Parade (Extend left turn lane)	UPGRADE	110,000	73,333	0	36,667
38	Road Construction and Maintenance	North Lake Road Phoenix Road (construct second Right turning pocket)	UPGRADE	480,000	320,000	0	160,000
	<b>Road Construction and Maintenance</b>	<b>Activity: State Blackspot CW</b>		<b>590,000</b>	<b>393,333</b>	<b>0</b>	<b>196,667</b>
59	Road Construction and Maintenance	Anderson Rd (Russell - End)	RENEWAL	49,400	49,400	0	0
80	Road Construction and Maintenance	Anec Court	RENEWAL	11,820	11,820	0	0
60	Road Construction and Maintenance	Barrington St (Miguel - Barberry Wy)	RENEWAL	76,500	76,500	0	0
62	Road Construction and Maintenance	Briggs St ( Berrigan - Waigen Pl)	RENEWAL	87,750	87,750	0	0
63	Road Construction and Maintenance	Chesham Way & Darce CT	RENEWAL	91,400	91,400	0	0
64	Road Construction and Maintenance	Congdon Ave upto Ivankovich Ave	RENEWAL	56,000	56,000	0	0
65	Road Construction and Maintenance	Coobellup Ave (Camelio - Archidamus)	RENEWAL	92,050	92,050	0	0
82	Road Construction and Maintenance	Counsel Road (Hargreaves to Lear)	RENEWAL	10,998	10,998	0	0
67	Road Construction and Maintenance	Fox Street (Edeline - Dolette)	RENEWAL	56,375	56,375	0	0
68	Road Construction and Maintenance	Glenbawn Drive (Travallyn - Eacham )	RENEWAL	101,150	101,150	0	0
69	Road Construction and Maintenance	Goldsmith Road (Newton - Reserve)	RENEWAL	150,000	150,000	0	0
70	Road Construction and Maintenance	Gordon Road (Healy end)	RENEWAL	25,000	25,000	0	0
71	Road Construction and Maintenance	Healey Rd (Carrington - Frederick Rd)	RENEWAL	89,200	89,200	0	0
72	Road Construction and Maintenance	Howe Street (Watson -End)	RENEWAL	55,075	55,075	0	0
73	Road Construction and Maintenance	Kabbarli Ct (Thomas - End)	RENEWAL	55,243	55,243	0	0
74	Road Construction and Maintenance	Labyrinth Rd & Pambula CT	RENEWAL	79,875	79,875	0	0
75	Road Construction and Maintenance	Lomax Ct	RENEWAL	34,300	34,300	0	0
76	Road Construction and Maintenance	Mainstone Place	RENEWAL	44,150	44,150	0	0

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## Roads-Grouped by Activity

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$
79	Road Construction and Maintenance	Rockingham Road (Hamton Cockburn Intersection)	RENEWAL	39,000	39,000	0	0
78	Road Construction and Maintenance	Rockingham Road Cockburn to Cardigan	RENEWAL	168,000	168,000	0	0
81	Road Construction and Maintenance	Waigen Place	RENEWAL	18,240	18,240	0	0
	<b>Road Construction and Maintenance</b>	<b>Activity: Resurfacing - CW</b>		<b>1,391,526</b>	<b>1,391,526</b>	<b>0</b>	<b>0</b>
199	Road Construction and Maintenance	Hammond Road Branch to Bartram	NEW	100,000	0	0	100,000
49	Road Construction and Maintenance	Hammond Road Frankland to Rowley	NEW	200,000	0	0	200,000
48	Road Construction and Maintenance	Hammond Road Gaebler to Frankland	NEW	100,000	0	0	100,000
101	Road Construction and Maintenance	Jandakot Road Louisiana Glen Proposed Right Turn	NEW	530,000	0	0	530,000
528	Road Construction and Maintenance	Karel Ave Berrigan to Farrington	NEW	2,000,000	500,000	0	1,500,000
23	Road Construction and Maintenance	Minor Roadworks - New Projects - (CW2364)	NEW	85,000	0	0	85,000
304	Road Construction and Maintenance	Motril Ave Coogee new Street Light	NEW	14,399	0	0	14,399
106	Road Construction and Maintenance	Rowley & Wolf Street Lighting	NEW	35,186	0	0	35,186
43	Road Construction and Maintenance	Spearwood Ave Investigate and develop Beeliar to Fancote)	NEW	100,000	0	0	100,000
196	Road Construction and Maintenance	Spearwood Avenue Bridge (Yangebup Rd to Barrington St)	NEW	3,300,000	2,500,000	800,000	0
22	Road Construction and Maintenance	Street Lighting System - Various Enhancements - (CW2363)	UPGRADE	90,000	0	0	90,000
77	Road Construction and Maintenance	Verde Drive (roundabout Solomon	UPGRADE	250,000	0	0	250,000
197	Road Construction and Maintenance	Verde Drive Solomon to Armadale	NEW	200,000	0	0	200,000
	<b>Road Construction and Maintenance</b>	<b>Activity: Roads Construct - CW</b>		<b>7,004,585</b>	<b>3,000,000</b>	<b>800,000</b>	<b>3,204,585</b>
56	Road Construction and Maintenance	Banksia Court cul de sac improvements	UPGRADE	66,000	0	0	66,000
524	Road Construction and Maintenance	Chieftain Esplanade streetscape	NEW	80,000	0	0	80,000
482	Road Construction and Maintenance	Heavy vehicle parking	NEW	100,000	0	0	100,000
55	Road Construction and Maintenance	Nadilo Drive car parking and footpath	UPGRADE	36,950	0	0	36,950
58	Road Construction and Maintenance	Osprey Drive traffic management	UPGRADE	100,000	0	0	100,000
53	Road Construction and Maintenance	Parking and signage - (CW2492)	UPGRADE	20,000	0	0	20,000
52	Road Construction and Maintenance	Rigby Avenue Traffic Study	UPGRADE	40,000	0	0	40,000
200	Road Construction and Maintenance	Rowley Road Lyon Road roundabout	UPGRADE	210,000	0	0	210,000
463	Road Construction and Maintenance	Sumich Gardens/Sain Rd intersection	UPGRADE	78,775	0	0	78,775
495	Road Construction and Maintenance	Traffic Safety Management	UPGRADE	170,000	43,636	0	126,364
	<b>Road Construction and Maintenance</b>	<b>Activity: Traffic Mngmt - CW</b>		<b>901,725</b>	<b>43,636</b>	<b>0</b>	<b>858,089</b>

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Roads-Grouped by Activity

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
30	Road Construction and Maintenance	Beeliar Dr (EB The Grange to 350m E of Dunraven)	RENEWAL	105,200	70,133	0	35,067
32	Road Construction and Maintenance	Beeliar Drive (WB 160m E of Poletti to Lakeridge Dr)	RENEWAL	343,400	228,933	0	114,467
34	Road Construction and Maintenance	Beeliar Drive (WB 45m E of Dunraven to The Grange)	RENEWAL	105,600	70,400	0	35,200
29	Road Construction and Maintenance	North Lake Road (SB 60m S Phoenix to 85m s of Bibra)	RENEWAL	565,600	377,067	0	188,533
	Road Construction and Maintenance	Activity: MRRG Rd Rehab - CW		1,119,800	746,533	0	373,267
				14,147,636	7,601,695	1,793,333	4,752,608

## Footpaths

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
461	Road Construction and Maintenance	Admin Centre Rockingham to Cottage	NEW	17,600	0	0	17,600
174	Road Construction and Maintenance	Arabella Loop Eudora to Amelia	RENEWAL	22,475	0	0	22,475
175	Road Construction and Maintenance	AW Spearwood to Adela	RENEWAL	25,662	0	0	25,662
177	Road Construction and Maintenance	Beach Road Cockburn to Mills	RENEWAL	14,220	0	0	14,220
176	Road Construction and Maintenance	Beach Road Fairview to Mills	RENEWAL	15,740	0	0	15,740
178	Road Construction and Maintenance	Beeliar Drive Stock to Rockingham	RENEWAL	34,340	0	0	34,340
179	Road Construction and Maintenance	Caledonia Loop Robb to Chelydra	RENEWAL	28,130	0	0	28,130
54	Road Construction and Maintenance	Childrens Crossing - (CW2970)	NEW	15,000	0	0	15,000
180	Road Construction and Maintenance	Etherington Ave Goldsmith to Lintott	RENEWAL	19,815	0	0	19,815
462	Road Construction and Maintenance	Fawcett Road West Churchill to Ingrilli	NEW	115,000	0	0	115,000
181	Road Construction and Maintenance	Fenimore Ave Compton to Marvell	RENEWAL	11,040	0	0	11,040
182	Road Construction and Maintenance	Hamilton Road Phoenix to Azelia	RENEWAL	26,690	0	0	26,690
449	Road Construction and Maintenance	Hammond Road (branch to Wonnill)	NEW	40,000	0	0	40,000
454	Road Construction and Maintenance	Ironbark Terrace (Barfield to Botany)	NEW	45,000	0	0	45,000
448	Road Construction and Maintenance	Jervois Street (Fanstone to West Churchill)	NEW	65,000	0	0	65,000
455	Road Construction and Maintenance	Johnsonia Bend (scaevola to Twigg)	NEW	30,000	0	0	30,000
452	Road Construction and Maintenance	Juncea Way (Cooli to MacQuarrie)	NEW	25,000	0	0	25,000
192	Road Construction and Maintenance	Kerry Street #1 upgrade	RENEWAL	30,000	0	0	30,000
450	Road Construction and Maintenance	Lyon Road Stage 1 (aubin Grove link to Bus Stop)	NEW	65,000	0	0	65,000
451	Road Construction and Maintenance	Lyon Road Stage 2 (Bus Stop to Gibbs)	NEW	45,000	0	0	45,000
183	Road Construction and Maintenance	Marvell Ave Newton to Stephenson	RENEWAL	7,200	0	0	7,200
184	Road Construction and Maintenance	Mcgrath Road and Russell	RENEWAL	13,550	0	0	13,550
460	Road Construction and Maintenance	Minor Footpaths	NEW	85,000	0	0	85,000
185	Road Construction and Maintenance	Orsino Blvd Patriot to Cambria	RENEWAL	28,570	0	0	28,570
96	Road Construction and Maintenance	Rockingham Road Lucius to Strode	RENEWAL	20,965	0	0	20,965
447	Road Construction and Maintenance	Rowley Road (Lyon To Freeway)	NEW	50,000	0	0	50,000
186	Road Construction and Maintenance	Spearwood Ave Crossing near Adela to Sussex	RENEWAL	2,135	0	0	2,135
446	Road Construction and Maintenance	Spearwood Ave Retaining Wall (Bluebush to Beeliar)	NEW	25,000	0	0	25,000
453	Road Construction and Maintenance	Staaten Street (Plumbwood to Botany)	NEW	20,000	0	0	20,000
98	Road Construction and Maintenance	Sudlow Road Ambitious to Phoenix	NEW	183,730	0	0	183,730
299	Road Construction and Maintenance	Tanunda PAW reinstatement	UPGRADE	8,375	0	0	8,375
456	Road Construction and Maintenance	Twig St (Jonsonia to Gaebler)	NEW	10,000	0	0	10,000
187	Road Construction and Maintenance	Waverley Road Juliet to North Lake Road	RENEWAL	8,750	0	0	8,750
188	Road Construction and Maintenance	Wellard Street Howson to Rivers	RENEWAL	20,420	0	0	20,420
189	Road Construction and Maintenance	Wellard Street Rivers to Morse	RENEWAL	16,820	0	0	16,820
190	Road Construction and Maintenance	Wellard Street Rivers to Wellard	RENEWAL	2,470	0	0	2,470
191	Road Construction and Maintenance	Yangebup Road Paneria East to Spinnaker hts	RENEWAL	8,375	0	0	8,375
				1,202,072	0	0	1,202,072



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Drainage

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
88	Road Construction and Maintenance	114 Homes Road Flooding	NEW	197,800	0	0	197,800
412	Road Construction and Maintenance	Amity Blvd (Powell Reserve)	UPGRADE	22,000	0	0	22,000
193	Road Construction and Maintenance	Brenchley Outflow	UPGRADE	125,000	0	0	125,000
411	Road Construction and Maintenance	Evelyn Massey Park sump	RENEWAL	59,000	0	0	59,000
87	Road Construction and Maintenance	Hartley Sump	REPLACE	145,000	0	0	145,000
90	Road Construction and Maintenance	Jakovich Park upgrade	REPLACE	245,000	0	0	245,000
89	Road Construction and Maintenance	Junction Blvd Flooding	UPGRADE	62,500	0	0	62,500
91	Road Construction and Maintenance	Menas place Rinaldo Reserve upgrade	UPGRADE	100,000	0	0	100,000
104	Road Construction and Maintenance	Minor Drainage Improvements	UPGRADE	85,000	0	0	85,000
410	Road Construction and Maintenance	Peace Park sump fence upgrade	UPGRADE	12,000	0	0	12,000
86	Road Construction and Maintenance	Tolley Court Sump	REPLACE	165,000	0	0	165,000
				<b>1,218,300</b>	<b>0</b>	<b>0</b>	<b>1,218,300</b>

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Landfill

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
303	Waste Disposal Services	CW1920 - Waste Transfer Station Stage 1 - Hooklift Bins	NEW	90,000	0	90,000	0
395	Waste Disposal Services	Design of Changes to HWRP	NEW	150,000	0	150,000	0
302	Waste Disposal Services	Leachate Pump Replacement	NEW	60,000	0	60,000	0
301	Waste Disposal Services	Reseal to Internal Roads between gates 1-4	RENEWAL	60,000	0	60,000	0
				360,000	0	360,000	0

## Capital-Other

ID	Service Unit Description	Project Description	Asset Spend Type	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
437	Success Library	Additional RFID Bins for Auto Returns System	NEW	5,580	0	0	5,580
				5,580	0	0	5,580

City of Council Annual Budget 2018-19  
New Staff (Non-Capital)

ID	Service Unit Description	Position Description	10 Yr Plan	Cost \$	External Funding	Reserve Funding
					\$	\$
10	Success Library	Library Officer	YES	45,930		
8	Recreation Services	Administration Officer	YES	31,199		
3	Recreation Services	Leisure Planning and Projects	YES	45,503		
2	Seniors Services	Kitchen Hand/Relief cook	YES	41,673		
1	Seniors Services	Programs Booking Assistant	YES	69,455		
9	Communications and Marketing	Business Engagement Officer	NO	100,656		
7	Customer Service	Customer Service Officer	YES	18,699		
4	Road Construction and Maintenance	Drainage Engineer	NO	50,328		
6	Road Planning and Development Services	Traffic and Transport Officer	YES	100,656		
				504,098	0	0





## New Initiative (Non-Capital)

ID	Service Unit Description	Project Description	Recurrent or Non-Recurrent	Cost \$	External Funding Reserve Funding		General Revenue \$
					\$	\$	
59	Procurement Services	Supplier Integrity Analysis	YES	8,000	0	0	8,000
76	Information Communication and Technol	Annual Penetration Testing	YES	35,000	0	0	35,000
77	Information Communication and Technol	Mimesweeper mail security upgrade	YES	25,000	0	0	25,000
38	Records	Knowledge Management Project	NO	82,000	0	0	82,000
81	Business Systems Services	Identity Management System - Analysis & Scoping (Staff)	NO	25,000	0	0	25,000
82	Business Systems Services	One View of Multiple Databases - Analysis & Scoping (Residents)	NO	25,000	0	0	25,000
83	Business Systems Services	Website Accessibility - Annual SLA	YES	25,000	0	0	25,000
49	Human Resources	Indigenous Employment Initiative	NO	70,000	0	0	70,000
41	Management Libraries	Local History Update and Website (existing 8828)	NO	40,000	0	0	40,000
21	Management Libraries	Promotions and Marketing Plan	NO	25,000	0	0	25,000
22	Management Libraries	Rebrand of Library Signage	NO	20,000	0	0	20,000
39	Management Libraries	Upgrade Envisionware public print payment infrastructure	NO	15,465	0	0	15,465
24	Recreation Services	One Music License Fee	YES	13,200	0	0	13,200
26	Recreation Services	Provide Bins for Sporting Clubs	YES	1,000	0	0	1,000
31	Ranger and Community Safety	Animal Registration Compliance and promotion	NO	30,000	0	0	30,000
32	Ranger and Community Safety	Feral Cat Control	NO	10,000	0	0	10,000
87	Cockburn ARC	Health club extension	NO	25,000	0	0	25,000
10	Family and Community Development	Accessible playground equipment	YES	15,000	0	0	15,000
8	Family and Community Development	AEDC activities	YES	10,000	0	0	10,000
12	Family and Community Development	Auslan video Comment on Cockburn	NO	3,000	0	0	3,000
11	Family and Community Development	Beach Wheelchairs	NO	6,000	0	0	6,000
7	Family and Community Development	Customer survey Childrens Services	YES	5,000	0	0	5,000
14	Family and Community Development	Harmony Week Events	YES	10,000	0	0	10,000
3	Family and Community Development	Nyungar naming in Parks	YES	6,000	0	0	6,000
4	Family and Community Development	Pop-up play in parks program	NO	6,000	0	0	6,000
9	Family and Community Development	Portable Hearing Systems	NO	5,000	0	0	5,000
6	Family and Community Development	Skateclinics and activities	YES	13,000	0	0	13,000
27	Youth Services	RYDE Youth Driving program	YES	9,064	1,040	0	8,024
28	Seniors Services	Feasibility and satellite seniors programs	YES	10,000	0	0	10,000
29	Seniors Services	Produce Seniors Directory in a range of languages	NO	5,000	0	0	5,000
30	Seniors Services	Purchase and installation of Audio-Visual Equipment	NO	7,608	0	0	7,608
16	Communications and Marketing	Internal Communications Plan	YES	60,000	0	0	60,000
15	Communications and Marketing	Website governance and content plan maint	YES	30,000	0	0	30,000
69	Governance Services	Business Continuity Plans Project	NO	45,000	0	0	45,000
70	Governance Services	Risk Maturity Organisational Review	NO	10,000	0	0	10,000

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## New Initiative (Non-Capital)

ID	Service Unit Description	Project Description	Recurrent or Non-Recurrent	Cost \$	External Funding \$	Reserve Funding \$	General Revenue \$
19	Leasing and Land Administration	Licence income Coolbellup carpark adjoining new Woolworths	YES	-46,000	-46,000	0	0
20	Leasing and Land Administration	Licence income for Bistro 21 alfresco area	YES	-10,000	-10,000	0	0
2	Waste Disposal Services	Green Waste Decontamination	YES	30,000	0	0	30,000
62	Parks Construction and Maintenance	Amthyst Park	YES	30,200	0	0	30,200
71	Parks Construction and Maintenance	Bibra Lake Skate Park	YES	61,730	0	0	61,730
75	Parks Construction and Maintenance	Citywide Street Tree Audit	YES	150,000	0	0	150,000
61	Parks Construction and Maintenance	Clementine Park	YES	38,850	0	0	38,850
55	Parks Construction and Maintenance	Ditullio Park	YES	13,150	0	0	13,150
52	Parks Construction and Maintenance	Firbank Rd	YES	15,200	0	0	15,200
56	Parks Construction and Maintenance	Galipo North	YES	4,550	0	0	4,550
57	Parks Construction and Maintenance	Kooboolong	YES	22,450	0	0	22,450
60	Parks Construction and Maintenance	Marble park	YES	17,100	0	0	17,100
72	Parks Construction and Maintenance	Northlake Rd (buckley/poletti)	YES	6,000	0	0	6,000
53	Parks Construction and Maintenance	Parco Park	YES	20,650	0	0	20,650
74	Parks Construction and Maintenance	Sport Oval Lighting Audit	NO	50,000	0	0	50,000
58	Parks Construction and Maintenance	Wintergreen Crescent	YES	8,600	0	0	8,600
85	Environmental Management	Genoa Park	YES	10,000	0	0	10,000
65	Environmental Management	Owgen	YES	10,000	0	0	10,000
84	Environmental Management	Parko Park	YES	10,000	0	0	10,000
80	Environmental Management	Roe8 - Rehabilitation Project	YES	1,000,000	1,000,000	0	0
73	Environmental Management	Smart Park Sustainability Study	YES	60,000	0	60,000	0
86	Asset Services	Technolgy One: Strategic Asset Management	NO	130,000	0	0	130,000
79	Facilities Mtce and Management	Menshed	YES	16,500	0	0	16,500
78	Facilities Mtce and Management	Visko Park	YES	34,000	0	0	34,000
67	Port Coogee Marina	Port Coogee Carpark Leasing	NO	12,000	0	0	12,000
42	Coastal Engineering Services	C Y O'Connor Beach Nourishment Works (OP8597)	NO	85,000	0	0	85,000
48	Coastal Engineering Services	Coastal Artwork & Historic Artefacts	YES	8,000	0	0	8,000
47	Coastal Engineering Services	Coogee Maritime Trail Stairs	YES	2,000	0	0	2,000
50	Coastal Engineering Services	Ngarkal Beach – Beach Maintenance - (OP6266)	NO	10,000	0	0	10,000
43	Coastal Engineering Services	Port Coogee Sand Bypass	NO	350,000	0	350,000	0
				2,880,317	945,040	410,000	1,525,277

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b><u>FINANCE &amp; CORPORATE SERVICES</u></b>				
<b><u>FINANCE</u></b>				
<b><u>Property, Rating &amp; Revenue Services</u></b>				
• Rate Account Search	C	No	30.00	30.00
• Rates Instalment Fee (per instalment)	C	No	5.00	5.00
• Payment Arrangement Admin Fee	C	No	20.00	20.00
• Rate Notice Reprint per notice up to max \$100 per property (prior years)	C	No	20.00	20.00
• Transaction Information Search/Rates Certificate	C	No	20.00	20.00
• Refund Fee (including bank reversal initiated by ratepayer)	C	No	20.00	20.00
• Dishonoured Cheque Processing Fee	C	No	35.00	35.00
• Direct Debit Admin Fee	C	No	20.00	20.00
• Direct Debit Default Fee	C	No	15.00	15.00
• Rates Settlement Statement Reprint/Resend Fee	C	No	20.00	20.00
• Legal Fees	C	No	At Cost	At Cost
• Memorandum of Consent Order	C	No	At Cost	At Cost
• Debt Clearance Letter	C	No	20.00	20.00
<b><u>FREEDOM OF INFORMATION (FOI) FEES</u></b>				
Application Fee	S	No	30.00	30.00
<b><u>Charges</u></b>				
Charge for time dealing with application (per hour, or pro-rata for a part of an hour)	S	No	30.00	30.00
Charge for access time supervised by staff (per hour, or pro-rata for a part of an hour)	S	No	30.00	30.00
<b><u>Charges for photocopying</u></b>				
• per hour, or pro-rata for a part of an hour of staff time	S	No	30.00	30.00
• per copy	S	No	0.20	0.20
Charge for time taken by staff transcribing information from a tape or other device (per hour, or pro-rata for part of an hour)	S	No	30.00	30.00
Charge for duplicating a tape, film or computer information	S	No	Actual Cost	Actual Cost
<b><u>Advance Deposit</u></b>				
• Advance deposit which may be required by agency under Section 18(1) of the Act, as a percentage of the estimated charges which will be payable in excess of the application fee.	S	No	25%	25%
• Further advance deposit which may be required on agency under Section 18(40) of the Act, expressed as a percentage of the estimated charges will be payable in excess of the application fee.	S	No	75%	75%
<b><u>COMMUNITY SERVICES</u></b>				
<b><u>ANIMAL CONTROL</u></b>				
Impounding Livestock, Horses, Goats/Sheep & any other similar animals (any age or type)				

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Ranger, hourly rate chargeable after the first fifteen minutes	S	No	-	60.00
Impounding	S	No	60.00	60.00
Sustenance (per day of part thereof)	S	No	20.00	20.00
Impounded after the hours of 7pm - 7am	S	No	90.00	90.00
Impounding Signs	S	No	30.00	30.00
<b>Impounding Dogs</b>				
• Impounding Dog	S	No	80.00	80.00
• Sustenance (per day or part thereof)	S	No	20.00	20.00
<b>Impounding Cats</b>				
• Impounding Cat	S	No	35.00	35.00
• Sustenance (per day or part thereof)	S	No	10.00	10.00
• <b>Euthanasia</b> (Where this fee is purely for the service of euthanising an animal at the request of the owner, the fee is taxable. If this fee is a fee for voluntarily surrendering an animal to council's impound, where the animal may be euthanised if not adopted out, the fee will be exempt as an impounding fee)				
• Cats	S	Yes/No	40.00	40.00
• Dogs	S	Yes/No	90.00	90.00
• Pups	S	Yes/No	25.00	25.00
• Pension Cardholders	S	Yes/No	45.00	45.00
• Dangerous Dog - Declaration hourly rate	S	No		60.00
• Dangerous Dog - Inspection of property	S	No	60.00	60.00
• Sale of Dog - (add \$60 microchipping costs if the dog is not microchipped yet)	S	N/A	Dogs are no longer sold by City unclaimed dog now go to K9 rescue	Dogs are no longer sold by City unclaimed dog now go to K9 rescue
• Sale of Cat	S	N/A	The City does not sell unclaimed cats these go to Cat Haven	The City does not sell unclaimed cats these go to Cat Haven
Multiple Dog Application	S	N/A		120.00
<b>OTHER LAW, ORDER &amp; PUBLIC SAFETY</b>				
Impounding Fees Vehicles				
• Towing Fee	C	No	150.00	150.00
• Holding fee (per day)	C	No	30.00	30.00
• Impounded Trolley	C	No	25.00	25.00
<b>HAWKER AND STALLHOLDERS AND TRADERS LICENSE</b>				
Licence Fee (Initial & Renewal. This fee is not applicable to Food Operators)	C	No	80.00	80.00
Additional charge for weekend and public holidays only - per year	C	No	562.00	562.00

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Additional charge for other than the weekend operators:				
• Per day	C	No	22.00	22.00
• Per week	C	No	102.00	102.00
• Per month	C	No	238.00	238.00
• Per year	C	No	2,163.00	2,163.00
<b>PARKING PERMIT APPLICATION</b>				
Initial application fee	C	No	-	-
Change of details and replacement permit fee	C	No	-	-
<b>FIRE PREVENTION</b>				
Administration Fee	C	No	40.00	40.00
Fire Break Inspection Fee for repeat offenders:				
• 2nd visit	C	No	70.00	70.00
Hazard Reduction Burning Prescription Planning (Private Property) per hour	C	No	60.00	60.00
Hazard Reduction Burning Prescription Planning (State Government) per hour	C	No	60.00	60.00
Application Hire (for Hazard Reduction Burns) - Light Tanker	C	No	70.00	70.00
Application Hire (for Hazard Reduction Burns) - 2.4	C	No	80.00	80.00
Application Hire (for Hazard Reduction Burns) - 3.4	C	No	80.00	80.00
Application Hire (for Hazard Reduction Burns) - 12.2	C	No	120.00	120.00
Application Hire (for Hazard Reduction Burns) - Support Vehicle	C	No	70.00	70.00
<b>SECURITY</b>				
Reviewing CCTV Footage hourly rate	C	No	-	80.00
Security Levy	C	No	71.22	72.57
<b>FAMILY SERVICES</b>				
<b>COCKBURN FAMILY DAY CARE</b>				
The Family Day Care (FDC) Service required Policy establishes a Fee Statement Guideline within which Service Registered FDC Educators set their Fee Schedule ( or provide written justification for approval outside these guidelines ). The fees listed below are the Fees charged by Council for coordinating, supporting and resourcing the FDC Service.				
FDC Service Educator Levy	S	No	FDC Service Educator Levy= 90 cents per child per booked hours of care plus \$5 per week per Educator. Educators may add this Levy to their Fee Schedule in part or in full. Educator Fees must be Service Approved. No Capping.	\$1 per child per booked hour of childcare per week. Educators may add this fee to their fee schedule in part or in full. Educator also pays cost of IT system ( approx \$3.30 per week per Educator)

**City of Cockburn  
FEES & CHARGES  
2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
FDC Service Family Levy	S	No	FDC Service Family Levy - \$10 per week per child booked in care regardless of the enrolment contract.	FDC Service Parent Fee = \$11 per child per week regardless of enrolment contract ( exemption can be arranged )
FDC Service Educator Application Fee - GST Applicable	S	Yes	275.00	275.00
Transport Fee	S	No	\$10 per round trip to and from Play Session for Educator and children in care	\$10 per round trip to and from Play Session for Educator and children in care
Training Fee per Program	S	No	Included in the Application Fee of \$250.00	Included in new Educator's application fee. \$25 per child protection or child behaviour management online training for exisiting FDC Educators.
<i>The above Service Fees are fees charged by Council to either the FDC Educator or the parent who is enrolled in the FDC Service. All other fees are negotiated and agreed between the FDC Service and the Educator as per Commonwealth requirements</i>				
<b>COCKBURN IN HOME CARE</b>				
IHC Service Educator Levy	S	No	Service Educator Levy \$15 per week, charged on a fortnightly basis on receipt of at least 1 child's attendance sheet for the CCMS process.	Service Educator Levy \$20 per week, charged fortnightly on receipt of at least one child's attendance records for CCMS process.



*City of Cockburn*  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• IHC Service Family Levy	S	No	Service family Levy \$10 per week per child plus 60 cents per booked hours of care per week. No cap to Levy	Service Parent Fee \$2 per child per booked hours of childcare per week. Family Fee Cap of \$4 per booked hours of childcare per week.
IHC Service Educator Application Fee - GST Applicable	S	Yes	154.00	154.00
Training Fee per Program	S	No	Child Protection training fee within the Service Application Fee	New IHC Educators within Service application fee. Existing Educators \$25 for child protection or child behaviour management online training.
<b>COCKBURN CARE</b>				
<b>Commonwealth Home Support Program</b>				
Centre-Based Day Care fee per day to max	S	No	9.00	10.00
Centre-Based Day Care Transport per trip	S	No	3.00	3.00
Meals for Centre Based Respite (to maximum)	S	No	13.00	13.00
Transport 0-10km (0-30km)	S	No	7.00	7.00
Transport 11-30km (0-30 km)	S	No	10.00	10.00
Transport 31-60km per trip	S	No	12.00	12.00
Transport 61km or more per trip	S	No	17.00	17.00
Domestic Assistance per hour	S	No	9.00	10.00
Social Support per hour	S	No	9.00	10.00



*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Respite Care per hour	S	No	9.00	10.00
Personal Care (per hour)	S	No	9.00	10.00
<b>Home Care Packages.</b>				
Clients pay a basic daily fee and, if applicable, a variable income-tested care fee for their Home Care Package. Legislated rates increase twice a year 20 March and 20 September in line with the changes to the Aged Pension. This applies to each client receiving a Home Care Package even if they are a couple. There are annual and lifetime limits/caps to income-tested care fees. Clients can apply to the Dept of Social Services for financial hardship assistance. The client will never be denied care that they need because they cannot afford to pay. Clients can also purchase extra services to "top-up" their package. These are charged on a cost recovery basis.				
Client Basic Fee per week (to maximum of 17.5% of single pension)	S	No	75.00	80.00
Weekly maximum income tested fee	S	No	200.00	1,000.00
Hourly fee for individual services (to max) Weekday business hours	S	No	67.00	55.00
Hourly fee for individual services (to max) Saturday business hours	S	No	84.00	65.00
Hourly fee for individual services (to max) Sunday business hours	S	No	100.00	80.00
Hourly fee for individual services (to max) Public Holiday and out of business hours	S	No	168.00	130.00
Hourly fee for home maintenance and gardening Weekday business hours	S	No		70.00
Administration Fee -Calendar Month	S	No	420.00	450.00
Case Management Fee - Calendar month	S	No	550.00	700.00
Exit Fee -One off maximum fee on exit	S	No	500.00	500.00
<b>NDIS</b>				
NDIS fees are quoted individually depending on need and generally capped within a pricing framework. Maximum rates are for public holidays.				
Assistance with self care activities - standard to high need (per hour)	S	No		110.00
Assistance to access community, social and recreational activities - standard to high need (per hour)	S	No		110.00
Group based community, social and recreational activities - standard to high need (per hour)	S	No		50.00
Centre based group (per hour)	S	No		50.00
Assistance with daily life (per hour)	S	No		50.00
<b>Private services and Brokered Services</b>				
Private and brokered services are priced at cost recovery including an administration element				
Hourly fee for individual services (to max) Weekday business hours	S	No	65.00	65.00
Hourly fee for individual services (to max) Saturday business hours	S	No	82.00	82.00
Hourly fee for individual services (to max) Sunday business hours	S	No	130.00	130.00
Hourly fee for individual services (to max) Public Holiday and out of business hours	S	No	165.00	165.00
Centre-Based Day Care Private (max fee per day)	S	No	154.00	400.00
Centre-Based Day Care Transport Private	S	No	30.00	30.00
Meals for Centre Based Respite (to maximum)	S	No	13.00	13.00
Transport 0-10km private max (0 - 30km)	S	No	65.00	65.00

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Transport 11-30km private max (0-30km)	S	No	65.00	65.00
Transport 31-60km private max per trip	S	No	70.00	70.00
Transport 61km or more private max per trip	S	No	75.00	75.00
<b>COMMUNITY BUS HIRE</b>				
<u>Bonds</u>				
• Promo 29 Seater Seniors	S	No	250.00	400.00
Hiacce 10 Seater Plus Wheelchair access Seniors	S	No	200.00	200.00
• Kia (Youth Services) 8 seater	S	No	200.00	200.00
<u>Hire Charges</u>				
• Half day (6 hrs or less) - Promo 29 Seater	S	Yes	80.00	150.00
Half day (6 hrs or less) - Hiacce 10 Seater Plus Wheelchair access	S	Yes	45.00	45.00
• Half day (6 hrs or less) - Kia 8 seater	S	Yes	45.00	45.00
• Full day - Promo 29 Seater	S	Yes	155.00	300.00
• Full day - Hiacce 10 Seater Plus Wheelchair access	S	Yes	85.00	90.00
• Full day - Kia 8 Seater	S	Yes	85.00	85.00
<b>YOUTH SERVICES</b>				
<b>Team Vacation Program</b>				
• Activity, cost recovery to a maximum	S	Yes	32.00	32.00
RYDE Program	S	Yes	-	15.00
<b>Cockburn Youth Centre</b>				
Main Hall - off peak time, per hour (8 am – 4 pm)	S	Yes	47.50	48.00
Main Hall - peak time, per hour (4 pm – 9 pm)	S	Yes	57.00	57.60
BOND	S	No	1,000.00	1,000.00
Activity/Creche, per hour (8 am – 4 pm)	S	Yes	26.20	35.00
Activity/Creche, per hour (4 pm – 9 pm)	S	Yes	35.00	35.00
BOND	S	No	500.00	500.00
Computer/Training Room, per hour (8 am – 4 pm)	S	Yes	28.50	28.80
Computer/Training Room, per hour (4 pm – 9 pm)	S	Yes	38.60	39.00
BOND	S	No	500.00	500.00
Blender Activity Room available for hire outside normal operating hours including all equipment, per hour	S	Yes	53.50	54.00
Minor Equipment Hire per item	S	Yes	3.80	3.90
Kitchen all hours, per hour	S	Yes	21.50	21.70

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
BOND	S	No	50.00	50.00
Music Room, per 5 hour block (rate for bands & group rehearsal only)	S	Yes	29.80	29.80
BOND	S	No	100.00	100.00
Foyer/Exhibition Space				
Fee per day (+ \$50 bond)	S	Yes	59.50	60.00
Fee per week (+ \$50 bond)	S	Yes	238.00	240.00
<i>All of the above less 20% for community groups, "Out of hours and weekend groups may attract additional costs for staff attendance"</i>				
<b>Program Fees</b>				
(maximum fee charged)	S	Yes	30.00	30.00
<b>Holiday Activity Fees</b>				
(maximum fee charged)	S	Yes	30.00	30.00
<b>Event Entry Fees</b>				
(maximum fee charged)	S	Yes	32.15	32.15
<i>Fees will be waived by the Coordinator for young people who are assessed as "at risk" by one of the City's Youth Workers</i>				
<b>SENIORS CENTRE</b>				
Membership (Annually)	S	Yes	47.00	48.00
Casual Attendance (Daily)	S	Yes	4.00	4.00
Commercial Room Main Hall Hire (Hourly)	S	Yes	32.00	32.00
Dining Room	S	Yes	26.00	26.50
Activity Room	S	Yes	23.00	23.50
Art Room	S	Yes	23.00	23.50
Lounge	S	Yes	13.00	14.00
Community Group Main Hall Hire (Hourly)	S	Yes	26.00	26.50
Dining Room	S	Yes	19.00	19.50
Activity Room	S	Yes	13.00	13.50
Art Room	S	Yes	13.00	13.50
Lounge	S	Yes	8.00	8.50
Rent for Hairdresser/Podiatrist (daily)	S	Yes	35.00	35.00
Rent for Hairdresser/Podiatrist (half daily)	S	Yes	17.50	17.50
Meals 2 Courses	S	Yes	10.00	10.50
Meals 3 Courses Special events with tea and coffee (to maximum)	S	Yes	30.00	30.00
Main meal only including Take Away (to maximum)	S	Yes	7.00	7.50
Lemon, Lime Bitters	S	Yes	3.00	3.00
Can/ stubbie of light or mid strength beer	S	Yes	4.00	4.00
Can/ stubbie of full strength beer	S	Yes	5.00	5.00
Soft drink	S	Yes	1.50	1.50
Glass of wine	S	Yes	5.00	5.00
Cakes and desserts (max)	S	Yes	6.00	6.00
Tea, coffee, milo with packet of biscuits	S	Yes	0.50	0.50

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Endless tea Coffee, Milo	S	Yes	1.00	1.00
Round of Sandwiches (max)	S	Yes	6.00	6.00
Activity (Cost recovery to maximum)	S	Yes	12.00	12.00
Outing (Cost recovery to daily maximum)	S	Yes	150.00	150.00
Centre Transport (per trip) per person	S	Yes	3.00	3.00
Centre Transport (per trip) per couple	S	Yes	4.00	4.00
Bus Fare for Outing Less than 40km round trip (per outing every passenger)	S	Yes	6.50	6.50
Bus Fare for Outing greater than 40km round trip (per outing every passenger)	S	Yes	12.00	12.00
Soup/Dessert Including Take Away	S	Yes	3.00	3.50
Movie Meal Deal	S	Yes	10.50	12.00
Courses (Max)	S	Yes	60.00	60.00
Computer Class (Max)	S	Yes	60.00	60.00
<b>ADMINISTRATION</b>				
Sale of Publications				
Agenda Subscription (per copy)	C	Yes	13.99	13.99
<b>HOURLY HALL HIRE CHARGES</b>				
<b>Small Room - Commercial Rate p/h</b>	C	Yes	26.00	26.00
<b>Small Rooms - Not for Profit Rate p/h</b>	C	Yes	16.00	16.00
• Atwell Activity Area				
• Atwell Multi-purpose (Rooms 1 or 2)				
• Bibra Lake Activity Room				
• Centenary Hall - Supper Room				
• Harvest Lakes Activity Area				
• Harvest Lakes Child Activity Room				
• Harvest Lakes Environmental Room				
• Memorial Hall				
• Yangebup Activity Room				
• Len Packham Meeting Room				
<b>Medium Room - Commercial Rate p/h</b>	C	Yes	29.00	29.00
<b>Medium Room - Not for Profit Rate p/h</b>	C	Yes	18.00	18.00
• Atwell Main hall				
• Atwell Multi-purpose combined				
• Banjup Hall				
• Bibra Lake Hall				
• East Beeliar Comm. Centre Meeting Room				
• Harvest Lakes Community Room				
• Jandakot Hall				
• Success Community Room				
<b>Large Room - Commercial Rate p/h</b>	C	Yes	35.00	35.00

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b>Large Room - Not for Profit Rate p/h</b>	C	Yes	21.00	21.00
• Coogee Community Hall				
• East Beeliar Comm. Centre Main Hall				
• Memorial Hall				
• Yangebup Community Centre				
• Len Packham Main Hall				
• Coolbellup Community Hub - Activity Room				
Success Function Room Hire - Commercial Rate p/h	C	Yes		39.00
Success Function Room Hire -Not for Profit Rate p/h	C	Yes		24.00
<b>HALL HIRE-FUNCTION CHARGE!</b> (Bookings of 5 or more hours on Fri/Sat/Sun)				
<b>Small Halls (0-50 people)</b>	C	Yes	225.00	225.00
• Atwell Activity Area				
• Atwell Activity Room 1 and 2				
• Bibra Lake Activity Room				
• Coolbellup Community Hub - Public Meeting Room				
• Harvest Lakes Activity Area				
• Harvest Lakes Child Activity Room				
• Harvest Lakes Environmental Room				
• Memorial Hall				
• Yangebup Activity Room				
• Len Packham Meeting Room				
<b>Medium Halls (50-150 people)</b>	C	Yes	400.00	400.00
• Aubin Grove Community Room				
• Atwell Main Hall				
• Atwell Multipurpose Room 1 & 2 combined				
• Banjup Hall				
• Bibra Lake Hall				
• East Beeliar Comm. Centre Meeting Room				
• Harvest Lakes Community Room				
• Jandakot Hall				
• South Coogee				
• Success Community Room				
<b>Large Halls (150+ people)</b>	C	Yes	580.00	580.00
• Coogee Community Hall				
• East Beeliar Comm. Centre Main Hall				
• Memorial Hall				
• Yangebup Community Centre				
• Len Pakham Main Hall				
Success Function Room Hire	C	Yes	680.00	680.00
<b>Theatre/Exhibition Hire (per week)</b>				
<b>Community/Amateur</b>				



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Main Hall	C	Yes	550.00	550.00
Lesser Hall	C	Yes	350.00	350.00
Whole Facility	C	Yes	800.00	800.00
<b>Professional Hire</b>				
Main Hall	C	Yes	800.00	800.00
Lesser Hall	C	Yes	550.00	550.00
Whole Facility	C	Yes	1,250.00	1,250.00
<b>Phoenix Theatre (per week)</b>				
Main Hall	C	Yes	500.00	500.00
<b>Key Charge (New)</b>				
- Additional Abby key	C	Yes	50.00	50.00
- Additional Swipe card	C	Yes	25.00	25.00
<b>Security Call Out Fee (New)</b>				
- Casual hirer	C	Yes	80.00	80.00
- Regular hirer	C	Yes	50.00	50.00
<b>TENNIS COURTS</b>				
All Tennis Courts				
• Tennis Courts with lights (per hour)	C	Yes	15.00	15.00
<b>RESERVE HIRE</b>				
• Active Reserve Hire per day (Sports Only)	C	Yes	92.00	92.00
• Active Reserve Hire per hour (Sports Only)	C	Yes	26.00	26.00
• Active Reserve Hire with Lights per hour (Sports Only)	C	Yes	28.00	28.00
• Changeroom Hire per hour	C	Yes	30.00	30.00
• Changeroom Hire per day	C	Yes	42.00	42.00
• Toilet Block Hire per hour	C	Yes	20.00	20.00
• Toilet Block Hire per day	C	Yes	30.00	30.00
• Passive Reserve Hire	C	Yes	-	-
• Reserve Hire - Weddings	C	Yes	55.00	55.00
• Reserve Power Charge per day	C	Yes	100.00	100.00
<b>SCHOOL/JUNIOR PROGRAM RATES (18 AND UNDER)</b>				
• Full Day Reserve Hire (Over 5hrs)	C	Yes	55.00	55.00
• Half Day Reserve Hire	C	Yes	35.00	35.00
• Toilet/Changerooms - Full Day	C	Yes	30.00	30.00
• Toilet/Changerooms - Half Day	C	Yes	15.00	15.00
Reserve Power (if power required a call out fee of \$50.00 is charged)	C	Yes	50.00	50.00
<b>SPORTS GROUND SEASONAL HIRE</b>				
<u>Seasonal Hire (per player per season)</u>				
<b>Juniors Fees (per player)</b>				

*City of Cockburn*  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Grass Fees	C	Yes	4.00	4.00
Changerooms/Toilets	C	Yes	4.50	4.50
Clubrooms /Canteen	C	Yes	5.00	5.00
<b>Seniors Fees (per player)</b>				
Grass Fees (Training and Match)	C	Yes	50.00	50.00
Grass Fees (Training)	C	Yes	29.00	29.00
Grass Fees (Match)	C	Yes	27.00	27.00
Hard Court Fees (Training and Match)	C	Yes	35.00	35.00
Hard Court Fees (Training)	C	Yes	21.00	21.00
Hard Court fees (Match)	C	Yes	19.00	19.00
Changerooms/Toilets	C	Yes	7.00	7.00
Clubrooms/Canteen	C	Yes	6.00	6.00
(All fees for seasonal hire are attributed to the appropriate ground Account No.)				
<b>Sports Lighting Charge - 23 cents per unit (As per meter reading)</b>				
<b>Recreation Traders License</b>				
1 session (up to 5 hrs)	C	Yes	20.00	20.00
Monthly License Fee (3 sessions per week)	C	Yes	216.00	216.00
Half yearly license	C	Yes	750.00	750.00
Yearly License Fee	C	Yes	1,500.00	1,500.00
Application Fee	C	Yes	150.00	150.00
<b>Events Application</b>				
Application Fee - Private/Commercial Events	C	No	150.00	150.00
Facility/Park Clean per hour	C	Yes	50.00	50.00
Bin Hire for events - Cost/Bin	C	Yes	10.00	10.00
Event Reserve Hire	C	Yes	150.00	150.00
<b>Cockburn Integrated Health Clinic Room Hire</b>				
Community Rooms 1 & 2	C	Yes	50.00	50.00
Conference Room	C	Yes	100.00	100.00
<b>Community Markets</b>				
Commercial - per stallholder	C	Yes	5.00	5.00
<b>Late Application Fee - exclude Wake:</b>				
Bookings after closing deadline (3 weeks prior to booking date for facility hire, or two months for outdoor public events)	C	Yes		100.00
<b>COCKBURN ARC</b>				
<b>Facility/Room Hire</b>				
Bond - Commercial Special Event	C	Yes	1,800.00	1,800.00
Bond - Community	C	Yes	750.00	750.00
Commercial - Special Event	C	Yes	200% commercial rate	200% commercial rate





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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Cleaning Costs - Special Event	C	Yes	upto 125% cleaning charge on costed to the hirer	upto 125% cleaning charge on costed to the hirer
Function Supervisor - After Hours	C	Yes	upto 125% cleaning charge on costed to the hirer	upto 125% cleaning charge on costed to the hirer
<u>Facility Hire Bond</u>				
Bond Commercial	C	Yes	800.00	800.00
Bond Community	C	Yes	420.00	420.00
<u>Level 1 (Per Hour)</u>				
Group Fitness Studio - commercial	C	Yes	100.00	100.00
Group Fitness Studio - community	C	Yes	50.00	50.00
Group Fitness Studio - schools	C	Yes	25.00	25.00
Body and Mind Studio - commercial	C	Yes	75.00	75.00
Body and Mind Studio - community	C	Yes	37.50	37.50
Body and Mind Studio - schools	C	Yes	18.75	18.75
Indoor cycle - commercial	C	Yes	50.00	50.00
Indoor cycle - community	C	Yes	25.00	25.00
Indoor cycle - schools	C	Yes	12.50	12.50
Meeting room - commercial	C	Yes	50.00	50.00
Meeting room - community	C	Yes	25.00	25.00
Meeting room - schools	C	Yes	12.50	12.50
Assessment rooms	C	Yes	25.00	25.00
Personal Training Studio	C	Yes	50.00	50.00
<u>Service Fees - Room Hire</u>				
Group Fitness Instructor	C	Yes	upto 125% of employee costs on costed to the hirer	upto 125% of employee costs on costed to the hirer
Setup/ pack down fee (per hour)	C	Yes	upto 125% of employee costs on costed to the hirer	upto 125% of employee costs on costed to the hirer
<u>Sports Hall</u>				
Full court - commercial	C	Yes	100.00	100.00
Full court - community	C	Yes	50.00	50.00
Full court - schools	C	Yes	25.00	25.00
Half court - commercial	C	Yes	50.00	50.00
Half court - community	C	Yes	25.00	25.00
Half court - schools	C	Yes	12.50	12.50
Badminton - per court	C	Yes	18.00	18.00
Umpire room	C	Yes	15.00	15.00
Sports Office	C	Yes	15.00	15.00
Casual court admission - per visit	C	Yes	7.00	7.00
<u>Service Fees - Sports</u>				
Referees, umpires etc	C	Yes	upto 125% of employee costs on costed to the hirer	upto 125% of employee costs on costed to the hirer
<u>Aquatic Lane Hire</u>				

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Lane Hire (indoor) - commercial	C	Yes	40.00	40.00
Lane Hire (indoor) - community	C	Yes	20.00	20.00
Lane Hire (indoor) - schools	C	Yes	10.00	10.00
Lane Hire (outdoor) - commercial	C	Yes	50.00	50.00
Lane Hire (outdoor) - community	C	Yes	25.00	25.00
Lane Hire (outdoor) - schools	C	Yes	12.50	12.50
Lane Hire (outdoor) 25m - commercial	C	Yes	-	30.00
Lane Hire (outdoor) 25m - community	C	Yes	-	15.00
Lane Hire (outdoor) 25m - schools	C	Yes	-	7.50
Water Polo Hite (outdoor) 50m deep end - water polo only	C	Yes	-	60.00
Learn to swim pool - commercial	C	Yes	40.00	40.00
Learn to swim pool - community	C	Yes	20.00	20.00
Learn to swim pool - schools	C	Yes	10.00	10.00
Warm water pool - Full	C	Yes	-	100.00
Warm water pool - 1/3	C	Yes	-	50.00
Recovery pools	C	Yes	60.00	60.00
Swim Wall - set up / packdown	C	Yes	-	20.00
<b>Service Fees - Aquatic Hire</b>				
Waterslide hire (hire cost only, excludes staff costs)	C	Yes	300.00	300.00
Pool inflatable hire (hire cost only, excludes staff costs)	C	Yes	150.00	150.00
Lifeguard	C	Yes	upto 125% of employee costs on costed to the hirer	upto 125% of employee costs on costed to the hirer
Instructor	C	Yes	upto 125% of employee costs on costed to the hirer	upto 125% of employee costs on costed to the hirer
Carnival equipment hire	C	Yes	100.00	100.00
Outdoor meeting room - commercial	C	Yes	75.00	75.00
Outdoor meeting room - community	C	Yes	37.50	37.50
Outdoor meeting room - schools	C	Yes	17.50	17.50
<b>Facility Membership</b>				
<b>Service Fees - Memberships</b>				
Cancellation of Direct Debit - within contract period	C	Yes	49.00	49.00
Lost card fee / Wrist band	C	Yes	5.00	5.00
Membership administration fee	C	Yes	15.00	15.00
Day pass (gym, group fitness, indoor cycle, pools) excluding wellness lounge	C	Yes	22.00	22.00
Group Fitness Casual Entry	C	Yes		16.00
Group Fitness Casual Entry - Senior	C	Yes		10.00
<b>Membership General</b>				
Lifestyle Active	C	Yes	20.00	20.00
Flexi Active	C	Yes	23.00	23.00
Lifestyle Aquatic	C	Yes	15.00	15.00
Flexi Aquatic	C	Yes	17.00	17.00
Youth Active	C	Yes	15.00	15.00

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Joining fee Adult Active	C	Yes	99.00	99.00
Joining fee Aquatic	C	Yes	49.00	49.00
<u>Membership Foundation</u>				
Foundation Stage 1	C	Yes	14.95	14.95
Foundation Stage 2	C	Yes	16.95	16.95
Foundation Stage 3	C	Yes	18.95	18.95
<u>Swim School Membership</u>				
Active Swim School	C	Yes	17.00	17.00
One on one swim lessons	C	Yes	50.00	50.00
Swim school - Access and Inclusion - 15 minutes	C	Yes	-	17.00
Swim school - Access and Inclusion - 30 minutes	C	Yes	-	34.00
<b><u>Children Services</u></b>				
<u>Creche</u>				
Per child (2 hours)	C	Yes	4.50	4.50
Per Child (3 hours)	C	Yes	-	6.00
<u>Indoor Play Centre</u>				
Per child (per session)	C	Yes	8.00	8.00
Group Sessions (2 hours)	C	Yes	-	90.00
<u>Birthday Parties</u>				
Dry Birthday Party (per child)	C	Yes	15.00	15.00
Aquatic Birthday Party (per child)	C	Yes	22.00	22.00
Inflatable Birthday Party (per child)	C	Yes	30.00	30.00
Waterslide Birthday Exclusive (per child)	C	Yes	-	40.00
Waterslide Birthday Non-Exclusive (per child)	C	Yes	-	28.00
<b><u>Aquatics</u></b>				
<u>Pool General</u>				
Adult Entry (16 years+)	C	Yes	7.00	7.00
Concession or Child Entry	C	Yes	5.20	5.20
Under 3 years - FREE	C	N/A	Free	Free
Spectator Entry	C	Yes	2.50	2.50
School Entry	C	Yes	3.80	3.80
Family Pass (2x adult, 2x child or 1 x adult, 3 x child)	C	Yes	19.00	19.00
Spa, Sauna, Steam, Wellness pool	C	Yes	14.00	14.00
Adult Vouchers x 10	C	Yes	62.10	62.10
Adult Vouchers x 20	C	Yes	120.75	120.75
Adult Vouchers x 40	C	Yes	234.60	234.60
Child Vouchers x 10	C	Yes	46.80	46.80
Child Vouchers x 20	C	Yes	91.00	91.00
Child Vouchers x 40	C	Yes	176.80	176.80
<u>Vacswim Entry</u>				
Vacswim swimmer entry	C	Yes	4.50	4.50
Vacswim spectator entry	C	Yes	2.50	2.50
<u>Water Slides</u>				
Child swim entry + waterslide	C	Yes	12.00	12.00

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Child swim waterslide upgrade	C	Yes	6.80	6.80
Adult swim entry + waterslide	C	Yes	15.40	15.40
Adult swim waterslide upgrade	C	Yes	8.40	8.40
Family swim entry + waterslide	C	Yes	46.00	46.00
Family swim waterslide upgrade	C	Yes	27.00	27.00
Adult member waterslide	C	Yes	8.40	8.40
Child member waterslide	C	Yes	6.80	6.80
<b>Team Sports</b>				
Senior Weekly Team Fees (all sports)	C	Yes	70.00	70.00
Junior Weekly Team Fees (all sports)	C	Yes	55.00	55.00
Forefit fees	C	Yes	upto 2 game fees	upto 2 game fees
Upfront payment option - on season fees	C	Yes	10% discount on game fee	10% discount on game fee
<b><u>Service Fees - Discounts, to apply to Memberships, Single Aquatic Entry Onl</u></b>				
Schools Discount (off Community Rate)	C	Yes	25% off prescribed fee	25% off prescribed fee
Seniors and Concession Card Holder Discount (seniors & pension card, war and veterans card, health care card, student card, very important volunteer card)	C	Yes	20% off prescribed fee	20% off prescribed fee
Group Discount / Corporate 5 or more members	C	Yes	10% off prescribed fee, 5 or more members)	10% off prescribed fee, 5 or more members)
<b>Retail</b>				
Retail shop sales	C	Yes	Cost + Mark-up up to 150%	Cost + Mark-up up to 150%
<b>LIBRARY SERVICE ADMINISTRATION</b>				
Overdue Book Fine	C	No	5.00	5.00
Lost and damaged items are charged for at replacement cost				
Sundry Minor Revenue				
• Replacement plastic readers' ticket	C	No	3.00	3.00
• Readers' tickets lost through theft or misadventure, eg. house fire, flood	C	N/A	-	-
<b>Basic Facsimile Charges</b>				
• Metropolitan Area – up to 100kms.				
* 1st page	C	Yes	1.00	1.00
* Subsequent	C	Yes	0.60	0.50
• Rest of Australia, NZ & PG				
* 1st page	C	Yes	3.00	2.00
* Subsequent	C	Yes	1.00	0.50
• Rest of the World				
* 1st page	C	Yes	7.00	5.00
* Subsequent	C	Yes	1.50	1.00
Earbuds for public access computers	C	Yes	3.00	3.00
USB Sticks for public access computers	C	Yes	6.00	6.00
Library Bags	C	Yes	2.00	2.00
Library Program Booking Fee	C	Yes		5.00
<b>SPEARWOOD LIBRARY</b>				

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b>Printing &amp; Photocopying</b>				
• A4 and A3 monochrome single sided	C	Yes	0.20	0.20
• A4 and A3 monochrome double sided	C	Yes	0.20	0.40
• A4 and A3 colour single sided	C	Yes	1.00	0.60
• A4 and A3 colour double sided	C	Yes	1.00	1.20
• A4 and A3 computer print (monochrome)	C	Yes	0.20	0.20
• A4 and A3 computer print (colour)	C	Yes	1.00	0.60
• A4 and A3 computer print (monochrome) - double sided	C	Yes	0.20	0.30
• A4 and A3 computer print (colour) - double sided	C	Yes	1.00	0.90
<b>Document Laminating</b>				
• A4	C	Yes	2.00	2.00
• A3	C	Yes	4.00	4.00
• Business Card	C	Yes	0.50	0.50
<b>COOLBELLUP LIBRARY</b>				
<b>Printing &amp; Photocopying</b>				
• A4 and A3 monochrome single sided	C	Yes	0.20	0.20
• A4 and A3 monochrome double sided	C	Yes	0.20	0.40
• A4 and A3 colour single sided	C	Yes	1.00	0.60
• A4 and A3 colour double sided	C	Yes	1.00	1.20
• A4 and A3 computer print (monochrome)	C	Yes	0.20	0.20
• A4 and A3 computer print (colour)	C	Yes	1.00	0.60
• A4 and A3 computer print (monochrome) - double sided	C	Yes	0.20	0.30
• A4 and A3 computer print (colour) - double sided	C	Yes	1.00	0.90
<b>Document Laminating</b>				
• A4	C	Yes	2.00	2.00
• A3	C	Yes	4.00	4.00
• Business Card	C	Yes	0.50	0.50
<b>SUCCESS LIBRARY</b>				
<b>Printing &amp; Photocopying</b>				
• A4 and A3 monochrome single sided	C	Yes	0.20	0.20
• A4 and A3 monochrome double sided	C	Yes	0.20	0.40
• A4 and A3 colour single sided	C	Yes	1.00	0.60
• A4 and A3 colour double sided	C	Yes	1.00	1.20
• A4 and A3 computer print (monochrome)	C	Yes	0.20	0.20
• A4 and A3 computer print (colour)	C	Yes	1.00	0.60
• A4 and A3 computer print (monochrome) - double sided	C	Yes	0.20	0.30
• A4 and A3 computer print (colour) - double sided	C	Yes	1.00	0.90
<b>Document Laminating</b>				
• A4	C	Yes	2.00	2.00
• A3	C	Yes	4.00	4.00
• Business Card	C	Yes	0.50	0.50
<b>PLANNING &amp; DEVELOPMENT</b>				

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b>LICENCE/REGISTRATION FEES</b>				
Transfer of Licence Fee	S	No	41.00	41.00
Application for consent to establish an Offensive Trade	S	No	277.00	277.00
Offensive Trade Licence				
• Slaughterhouses (per year)	S	No	298.00	298.00
• Piggeries	S	No	298.00	298.00
• Artificial Manure Depots	S	No	211.00	211.00
• Bone Mills	S	No	171.00	171.00
• Places for Storing, Drying or Preserving Bones	S	No	171.00	171.00
• Fat Melting, Fat Extracting or Tallow Melting Establishment				
* Butcher Shops and similar	S	No	171.00	171.00
* Larger Establishments	S	No	298.00	298.00
• Blood Drying	S	No	171.00	171.00
• Gut Scrapping, preparation of sausage skins	S	No	171.00	171.00
• Fellmongeries	S	No	171.00	171.00
• Manure Works	S	No	211.00	211.00
• Fish Curing Establishment	S	No	211.00	211.00
• Laundries, Dry Cleaning Establishments	S	No	147.00	147.00
• Bone Merchant Premises	S	No	171.00	171.00
• Flock Factories	S	No	171.00	171.00
• Knackeries	S	No	298.00	298.00
• Poultry Processing Establishments	S	No	298.00	298.00
• Poultry Farming	S	No	298.00	298.00
• Rabbit Farming	S	No	298.00	298.00
• Any other Offensive Trade not specified	S	No	298.00	298.00
• Fish processing establishments in which whole fish is cleaned and prepared	S	No	298.00	298.00
• Shellfish and Crustacean Processing	S	No	298.00	298.00
<b>CARAVAN PARKS (Sch 3)</b>				
• Licence/Renewal	S	No	200.00	200.00
• Long stay sites	S	No	6.00	6.00
• Short stay sites and sites in transit camps	S	No	6.00	6.00
• Camp site	S	No	3.00	3.00
• Overflow site (per site)	S	No	1.50	1.50
• Renewal after expiry	S	No	20.00	20.00
• Temporary Licence - pro-rata amount of the fee payable for the period of time for which the licence is to be in force (per minute)	S	No	100.00	100.00
• Transfer of Licence	S	No	100.00	100.00
<b>ONSITE WASTE WATER DISPOSAL</b>				
• Septic Tank Application Fee	S	No	118.00	118.00

*City of Cockburn*  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• Issuing a permit to use an apparatus	S	No	118.00	118.00
<b>HAWKER AND STALLHOLDERS AND TRADERS LICENSE</b>				
Licence Fee (Initial & Renewal. This fee is not applicable to Food Operators)	C	No	80.00	80.00
Additional charge for weekend and public holidays only - per year	C	No	562.00	562.00
Additional charge for other than the weekend operators:				
• Per day	C	No	22.00	22.00
• Per week	C	No	102.00	102.00
• Per month	C	No	238.00	238.00
• Per year	C	No	2,163.00	2,163.00
<b>LODGING HOUSES</b>				
• Initial application	C	No	491.00	491.00
• Annual registration	C	No	171.00	171.00
<b>KEEPING OF ANIMALS</b>				
Registration of miniature horse and miniature pig (one-off application)	C	No	117.00	117.00
Approval to keep more than 50 poultry in a rural area	C	No	117.00	117.00
Annual registration of a cattery	C	No	117.00	117.00
Annual registration to keep more than 20 pigeons	C	No	117.00	117.00
• Approval to keep a beehive in a residential or Special Rural Zone	C	No	117.00	117.00
• Approval to keep more than 2 beehives on a non-residential lot	C	No	117.00	117.00
Stable Registration				
• Min. charge	C	No	143.00	143.00
• Min. per stall	C	No	17.00	17.00
<b>ADMINISTRATION FEES</b>				
Provision of Section 39 Certificate (Liquor Act), Section 55 Certificate (Gaming Act) or Written Report to Settlement Agent				
• No inspection required	C	No	90.00	90.00
• Inspection required				
• Min. charge	C	No	182.00	182.00
• Hourly rate > 1 hour	C	No	90.00	90.00
Approval of Dust Management Plan, Noise Management Plan (other than Reg 18 approval) or similar				
Min Charge				
• Min. charge	C	No	182.00	182.00
• Hourly rate > 2 hours	C	No	90.00	90.00
Completion of a Historical File Search for Contaminated Sites Survey; Property Search or similar				
Min Charge				
• Min. charge	C	No	182.00	182.00
• Hourly rate > 2 hours	C	No	90.00	90.00
Other Inspections, monitoring or reporting by EHO's on request (subject to approval by MHS)				
• Min. charge (being for 2 hours per officer)	C	No	182.00	182.00



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• Hourly rate > 2 hours	C	No	90.00	90.00
Expedited Approval/Service Fee				
• Minimum (or 25% of normal fee whichever is the greater)	C	No	182.00	182.00
Other Health Applications, hourly rate (minimum 1 hour charge)	C	No		90.00
<b>FOOD PREMISES FEES AND CHARGES</b>				
Food ACT 2008				
- Notification Fee	C	No	58.00	58.00
Annual Risk Assessment/Inspection Fee				
- Primary Classification				
- High Risk	C	Yes	477.00	477.00
- Medium Risk	C	Yes	477.00	477.00
- Low Risk	C	Yes	239.00	239.00
- Additional Classification				
- High Risk	C	Yes	239.00	239.00
- Medium Risk	C	Yes	239.00	239.00
- Low Risk	C	Yes	118.00	118.00
Application fee construction and establishment of food premises (includes a one off notification fee)				
• High, Medium Risk	C	No	518.00	518.00
• Low Risk	C	No	275.00	275.00
• Very Low Risk	C	No	58.00	58.00
Application Fee - Amended or Refurbished Food Premises				
• Minor	C	No	182.00	182.00
• Major	C	No	352.00	352.00
<b>SAFE FOOD HANDLER TRAINING SESSION:</b>				
Safe Food Handler Training Sessions.				
Scheduled session per person (work in food premises in the City)	C	Yes	15.00	15.00
Scheduled session per person (do not work in food premises in the City)	C	Yes	82.00	82.00
. Training session on request outside of business hours (within the City) additional to per person fee	C	Yes	207.00	207.00
. Training session on request (business not within the City) additional to per person fee	C	Yes	748.00	748.00
Overtime surcharge (for outside of the City)	C	Yes	134.00	134.00
<b>PUBLIC BUILDINGS</b>				
Application for approval to construct, extend or alter a public building				
• Maximum	S	No	913.00	913.00
• Minimum (non-community and charitable)	C	No	182.00	182.00
• Minimum (community and charitable)	C	No	90.00	90.00
• Hourly rate	C	No	90.00	90.00
<b>NOISE</b>				

*City of Cockburn*  
**FEES & CHARGES**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• Fee for approval of Noise Management Plan for out of hours construction work (Reg. 13)	S	No	178.00	178.00
• Application fee for approval of a non-complying event (Reg.18). The fee is set under Reg 18 at \$500.00.	S	No	523.00	523.00
Noise Monitoring Fee:	C			
• Minimum Charge 2 hours	C	No	182.00	182.00
• Hours in excess of the minimum charge of 2 hours shall be charge at a flat rate per hour	C	No	90.00	90.00
<b>NEW FEE &amp; CHARGE (Annual Registration of Aquatic Facility -fees for sampling and inspection</b>				
Aquatic Facility - annual inspectionand and water sampling fee	S	Yes	300.00	300.00
For each additional aquatic facvility requiring to be sampled separately per annum	S	Yes	100.00	100.00
Food stall per event day + \$5.00 for each additional day (same event)	S	Yes	22.00	22.00
Weekly market/event -per annum	S	Yes	240.00	240.00
Fortnightly market/event - per annum	S	Yes	120.00	120.00
Kennel Licences (p.a.)	S	No	15.00	200.00
			(per dog)	Flat Annual Fees. Not per dog
<b>TOWN PLANNING</b>				
<b>Developments Applications (including applications for which discretions under the R codes is required) where the estimated cost of development is</b>				
• (a) <\$50,000	S	No	147.00	147.00
• (b) >\$50,000 - \$500,000	S	No	0.32% of estimated development cost	0.32% of estimated development cost
• (c ) >\$500,000 - \$2.5M	S	No	\$1,700+0.257% for every \$1 in excess of \$500,000	\$1,700+0.257% for every \$1 in excess of \$500,000
• (d) >\$2.5M - \$5M	S	No	\$7,161+0.206% for every \$1 in excess of \$2.5 million	\$7,161+0.206% for every \$1 in excess of \$2.5 million
• (e) >\$5M - \$21.5M	S	No	\$12,633+0.123% for every \$1 in excess of \$5 million	\$12,633+0.123% for every \$1 in excess of \$5 million
• (f) More than \$21.5M	S	No	\$34,196	34,196.00
If the development has commenced or been carried out, an additional amount, by way of penalty, that is twice the amount of the maximum fee payable for the determination of the application under paragraph (a), (b), (c ), (d), (e) or (f) applies.	S			
• Renewal and Modifications to Development Approvals	S	No	50% of applicable Development Application fee	295.00
Change of Use	S	No	295.00	295.00

**City of Cockburn**  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Extractive Industry	S	No	739.00	739.00
<i>If the development has commenced or been carried out, the following additional fee amount by way of penalty applies.</i>	S	No	1,478.00	1,478.00
Home Occupations-Initial fee	S	No	222.00	222.00
<i>If the home occupation has commenced, the following additional fee amount by way of penalty applies.</i>	S	No	444.00	444.00
Home Occupations-Renewal fee	S	No	73.00	73.00
<i>If the approval to be renewed has expired, the following additional fee amount by way of penalty applies</i>	S	No	219.00	219.00
Application for change of use or for alteration or extension or change of a non conforming use	S	No	295.00	295.00
<i>If the change of use or the alteration or extension or change of non conforming use has commenced, the following additional fee amount by way of penalty applies</i>	S	No	590.00	590.00
<b>Advertising of development application</b>				
0-9 Letters	C	No	220.00	220.00
10-50 Letters	C	No	330.00	330.00
51-500 Letters	C	No	550.00	550.00
501+ Letters	C	No	1,110.00	1,110.00
<b>Built Strata Fees</b>				
• Not more than 5 lots	C	No	\$66.00 per lot + base rate \$666.00	\$66.00 per lot + base rate \$666.00
• More than 5 lots but not more than 100 lots	C	No	\$43.50 per lot for lot no. 6 to 100 + base rate \$981.00	\$43.50 per lot for lot no. 6 to 100 + base rate \$981.00
• More than 100 lots	C	No	5,113.50	5,113.50
<b>Subdivision clearances</b>				
• Not more than 5 lots	C	No	73.00	73.00
• More than 5 lots but not more than 195 lots	C	No	\$73.00 per lot for first 5 lots & \$35.00 per lot thereafter	\$73.00 per lot for first 5 lots & \$35.00 per lot thereafter
• More than 195 lots	C	No	7,393.00	7,393.00
Section 40 Liquor Licencing Certificate	C	No	200.00	200.00
Zoning Certificates/Statements	S	No	73.00	73.00
Written Planning Advice that a proposal complies with the R codes, TPS no. 3, and/or council policies, and does not require Planning approval	S	No	73.00	73.00
Written Planning Advice where the advice sought is less specific and warrants more detailed response. (Refer to WAPC Schedule of Fees part 2).	S	Yes	(Refer to WAPC Schedule of Fees part 2). Minimum fees of \$66 applies.	(Refer to WAPC Schedule of Fees part 2). Minimum fees of \$73 apply
<u>Local Development Plan</u>				
Local Development Plan	C	No	1,500.00	1,500.00
Modification to Local Development Plan	C	No	750.00	750.00

*City of Cockburn*  
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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• Planning enquiries-Reply to Property Settlement Questionnaire [2] <u>Reports</u>	S	No	73.00	73.00
• Scheme Text	C	Yes	50.00	50.00
• Other (per page)	C	Yes	0.35	0.35
<u>Maps (per sheet)</u>				
• A3	C	Yes	15.00	15.00
• A2	C	Yes	20.00	20.00
• A1	C	Yes	30.00	30.00
• A0	C	Yes	60.00	60.00
Scheme Amendments/Structure Plans				
• Basic Amendment	S	No		
• Standard Amendment	S	No		
• Complex Amendment	S	No	Fees calculated in accordance with the Planning and Development Regulations 2009.	Fees calculated in accordance with the Planning and Development Regulations 2009.
(Excludes sign and advertising costs.)				
<u>Information Research</u>				
Rural Street Numbering Signs	S	Yes	30.00	30.00
<u>Pedestrian Access Way and Road Closure</u>				
• Administration Fee	C	No	750.00	750.00
+ advertising fee (additional \$500 to \$750 per application, to be invoiced separately)				
<u>Licence Agreement for the management of illuminated street signs (per sign), per annum</u>	C	Yes	1,544.00	1,544.00
<u>Land Administration and Related Legal Agreements Administration Fee</u>	S	Yes	750 (this will attract minimum 11% interest on any deferred payment)	750 (this will attract minimum 11% interest on any deferred payment)
Park Naming Application Fee (plus Advertising Cost)	S	Yes	200.00	200.00
Road Naming Application Fee (plus Advertising Cost)	S	Yes	200.00	200.00
<b>NAVAL BASE CARAVAN PARK</b>				
• Lease Fee	C	No	2,182	2,182.25
• Rubbish Fee	C	No	-	-

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• FESA Levy Fee	S	No	-	-
• Security Levy Fee	C	No	-	-
• Shack Removal Levy	C	No	318.03	318.03
<b>Total Lease</b>	C	No	2,500	2,500.28
• Naval Base Lease Changeover Application Fee	C	No	\$0 (please note this will be considered as part of the City renewing its 5 year lease which will happen next financial year. So \$0 this year)	250.00
Payment Plan Administration Fee	C	Yes	20.00	20.00
Penalty Interest for overdue payments	C	No	In accordance with Rates penalty interest amounts	In accordance with Rates penalty interest amounts
<b>BUILDING PERMITS</b>				
Uncertified Building Permits Application - Class 1 & 10 Buildings s. 16 (I)	S	No	0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7	0.32% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7
Certified Building Permits Application - Class 1 & 10 Buildings s. 16 (I)	S	No	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7	0.19% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7
Certified Building Permit Application Class 2 to 9 building or incidental structure – s.16 (I)	S	No	0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7	0.09% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Application to extend the time during which a Building Permit has effect, (s. 32 (3) (f))	S	No	97.70	97.70
<b>OCCUPANCY PERMITS - CLASS 2 - 9 BUILDINGS</b>				
Application for an Occupancy Permit for a completed Class 2-9 Building (s.46)	S	No	97.70	97.70
Application for a temporary Occupancy Permit for an incomplete building – Class 2 – 9 (s.47).	S	No	97.70	97.70
Application for modification of Occupancy Permit for additional use of a building on a temporary basis – Class 2 - 9 Building (s.48).	S	No	97.70	97.70
Application for replacement Occupancy Permit for permanent change of building's use - Class 2-9 Building (s.49)	S	No	97.70	97.70
Application for Occupancy Permit for a building in respect of which unauthorised work has been done (s.51 (2))	S	No	97.70	97.70
Application to replace an Occupancy Permit for an existing building, Class 2 - 9 Buildings (s. 52 (1))	S	No	97.70	97.70
Application to extend the time during which as Occupancy Permit has affect (s.65 (3)(a)) Class 2 - 9 Buildings	S	No	97.70	97.70
<b>BUILDING APPROVAL CERTIFICATES - CLASS 1 &amp; 10 BUILDINGS</b>				
	S	No	0.38% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7	0.38% of the estimated value of the building work as determined by the relevant permit authority, but not less than \$97.7
Application for a Building Approval Certificate for a building in respect of which unauthorised work has been done (s.51 (3)) - Class 1 & 10 Buildings				
Application for a Building Approval Certificate for an existing building where unauthorised work has not been done, Class 1 & 10 Buildings – (s. 52 (2))	S		97.70	97.70
Application to extend the time during which a Building Approval Certificate has effect (s. 65(3)(a))	S	No	97.70	97.70
<b>STRATA TITLES</b>				
Application for an Occupancy Permit - Strata (Class 2 - 9 Buildings) or plan of strata re-subdivision (s.50(1) and (2))	S	No	\$10.80 for each strata unit covered by the application, but not less than \$107.70	\$10.80 for each strata unit covered by the application, but not less than \$107.70
Building Approval Certificate – Strata, (Class 1 & 10 Buildings) for registration of strata scheme, or plan of strata re-subdivision (s.50(1) and (2))	S	No	\$10.80 for each strata unit covered by the application, but not less than \$107.70	\$10.80 for each strata unit covered by the application, but not less than \$107.70
<b>DEMOLITION PERMITS</b>				
Demolition Permit Application for the issue of permit for demolition work of Class 1 & 10 Buildings (S 16(1)).	S	No	97.7	97.70

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Demolition Permit Application for the issue of permit for demolition work of Class 2 & 9 Buildings (S 16(1)).	S	No	\$97.7 for each storey of the building	\$97.7 for each storey of the building
Application to extend the time during which a Demolition Permit has effect, (s. 32 (3) (f)).	S	No	97.7	97.70
<b>LEVIES</b>				
<b><u>Building Construction Industry Training Levy, Work Value &gt; \$20, 000</u></b>	S	No	0.2% of value of work	0.2% of value of work
<b><u>Building Services Levy - Authorised Works</u></b>				
Building Permit - Value \$45000 or less	S	No	61.65	61.65
Building Permit - Value > \$45000	S	No	0.137% of value of work	0.137% of value of work
Demolition Permit - Value \$45, 000 or less	S	No	61.65	61.65
Demolition Permit - Value > \$45000	S	No	0.137% of value of work	0.137% of value of work
Occupancy Permit - Authorised Works s47,49,50 or 52 of the Building Act	S	No	61.65	61.65
Occupancy Permit or Building Approval Certificate for unauthorised building works under s51 of the Building Act	S	No	61.65	61.65
<b><u>Building Services Levy Exemptions</u></b>				
Occupancy Permit Under s46 of the Building Act	S	No	No Levy is Payable	No Levy is Payable
Modification of Occupancy Permit for additional use of building on temporary basis under s48 of Building Act	S	No	No Levy is Payable	No Levy is Payable
<b>Local Government approval of battery powered smoke alarms - Building Regulation 61 (3) (b)</b>	S	No	179.40	179.40
<b>Application to vary Building Standard-Building Regulations Sch. 2 Div. 3 it.</b>	S	No	2,160.15	2,160.15
<b><u>ADDITIONAL COUNCIL SERVICES</u></b>				
<b>Request to provide certificate of Design Compliance - Class 1 &amp; 10 Buildings within/outside the City of Cockburn, based on construction cost.</b>	C	Yes	0.19% of estimated construction value but not less than \$200.	0.19% of estimated construction value but not less than \$200.
<b>Request to provide certificate of Design Compliance - Class 2 to 9 Buildings within/outside the City of Cockburn, based on construction cost.</b>	C	Yes	Up to \$150, 000 in value - \$270	Up to \$150, 000 in value - \$270
	C	Yes	\$150, 001 to \$500, 000 - \$270 + 0.15% in excess of \$500, 000 in value.	\$150, 001 to \$500, 000 - \$270 + 0.15% in excess of \$500, 000 in value.



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
	C	Yes	\$500,001 to - \$1,000,000 - \$795 + 0.12% in excess of \$500,000 in value.	\$500,001 to - \$1,000,000 - \$795 + 0.12% in excess of \$500,000 in value.
	C	Yes	\$1,000,001 and above - \$1395 + 0.1% in excess of \$1, 000,000 in value.	\$1,000,001 and above - \$1395 + 0.1% in excess of \$1,000, 000 in value.
	C	Yes	Min Fee \$220 (one inspection + advice letter) + hourly rate for any additional inspections and all other attendance.	Min Fee \$220 (one inspection + advice letter) + hourly rate for any additional inspections and all other attendance.
REQUEST TO PROVIDE CERTIFICATE OF CONSTRUCTION COMPLIANCE				

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
	C	Yes	Min Fee \$220 (one inspection + advice letter) + hourly rate for any additional inspections and all other attendance.	Min Fee \$220 (one inspection + advice letter) + hourly rate for any additional inspections and all other attendance.
<b>REQUEST TO PROVIDE CERTIFICATE OF BUILDING COMPLIANCE</b>				
<b>REQUEST FOR ADDITIONAL PROFESSIONAL BUILDING SURVEYING SERVICES/ADVICE</b>				
Level 1 Building Surveyor - per hour	C	Yes	126.00	126.00
Level 2 Building Surveyor - per hour	C	Yes	109.00	109.00
Assistant Building Surveyor - per hour	C	Yes	92.00	92.00
<b>REQUEST FOR PROFESSIONAL ADVICE</b>				
Request for professional advice from the Health, Planning or Engineering Services - per hour	C	Yes	126.00	126.00
<b>SIGNS</b>				
• For Sale /Leasing sign exceeding 0.5 square metres	S	No	55.00	55.00
• Development signs	S	No	100.00	100.00
• Display Home Signs	S	No	100.00	100.00
• Horizontal Sign	S	No	35.00	35.00
• A hoarding - per annum	S	No	70.00	70.00
• Pylon Sign or Tower Sign	S	No	35.00	35.00
• Illuminated Sign	S	No	35.00	35.00
* On a roof \$5 per sq.m. per 0.1 sq.m. min.	S	No	50.00	50.00
* Under verandah	S	No	35.00	35.00
• A sign other than a pylon sign or an illuminated sign	S	No	55.00	55.00
Rural Producer's sign	S	No	35.00	35.00
Sign Panel	S	No	35.00	35.00
<b>PLAN COPIES PER BUILDING PERMIT</b>				
Can be obtained on a per property or per Building Licence basis (Residential). The search fee is non-refundable, and shall be tendered prior to a search for plans being carried out.				
• <b>Per Property - Residential</b>				
Generally includes all Building Licences, Floor Plans, and Elevations. Structural Engineer's Plans if available and requested may be provided.	C	No	82.00	82.00



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b>OR</b>				
<b>• Per Building Permit – Residential:</b> Generally includes Building Licence, Site Plan, Floor Plan, and Elevations. Structural Engineer's Plans if available and requested may be provided. Search fee allows for a maximum of up to 5 x A3 or smaller sheets or 2 x A1 sheets to be copied.	C	No	32.00	32.00
<b>Additional sheets if required shall be charged at:</b>				
• A3 or smaller	C	No	1.50	1.50
• A1 or smaller	C	No	4.50	4.50
<b>• Per Building Permit - Commercial/Industrial:</b> Generally includes Site Plan, Floor Plan and Elevations. Structural Engineer's plans if available and requested may be provided. Search fee allows for a maximum of up to 13 x A3 or smaller sheets or 5 x A1 sheets to be copied. The fee is a non-refundable. Plans will be provided on a negotiated basis in each instance but shall cost not less than \$38 (GST incl.)	C	No	50.00	50.00
<b>Additional Sheets if required shall be charged at:</b>				
• A3 or smaller	C	No	1.50	1.50
• A1 or smaller	C	No	4.50	4.50
<b>Private Swimming Pool Inspection</b>				
Fee is applicable generally to inspections in addition to those required under legislation every four years (ie. Property sale/settlement inspection)	C	No	70.00	70.00
• Mandatory Swimming Pool Inspection Fees per annum	C	No	36.00	36.00
• Building Summary-written confirmation of Building Licenses issued for a property	C	No	44.00	44.00
• BCITF Admin. Fee	S	Yes	8.25	8.25
• BSL Admin. Fee	S	No	5.50	5.00
<b>ENGINEERING &amp; WORKS</b>				
<b>WASTE COLLECTION</b>				
Waste management service charge -industrial/commercial/uv properties	C	No	458.00	458.00
Rubbish Collection Levy - Exempt Properties	C	No	510.00	510.00
Purchase a set of 240 Litre bins "one off" charge	C	No	100.00	100.00
Purchase additional 240lt Garden, Recycle or 140lt MSW Bin "one off" charge	C	No	50.00	50.00
Purchase of shared 240 Litre Bin Allocation (Strata or Grouped Housing Developments)	C	No	33.00	33.00
Service Charge-2nd MSW MGB	C	No	330.00	330.00
Service Charge-2nd REC MGB	C	No	70.00	70.00
Service Charge-2nd 140lt MSW	C	No	235.00	238.00
Service Charge-2nd 240 Garden Waste Bin	C	No	90.00	100.00
MSW MGB 6mth Hire	C	No	170.00	170.00
Recycling MGB 6mth Hire	C	No	40.00	40.00
Service Charge in addition to Waste Levy Charge - Bins removed from & returned to an unmanaged bin store	C	No	550.00	550.00
Service Charge in addition to the Waste Levy Charge - Bins removed from & returned to a unit within a development	C	No	930.00	930.00
Service Charge - Litter bin service from non-COC land	C	No	500.00	505.00

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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
Service Charge - Additional MSW Bin Service /Week	C	No	350.00	355.00
Service Charge - Additional Recycle Bin Service /Week	C	No	100.00	105.00
Service Charge - One-off event hire MSW Bin	C	Yes	40.00	40.00
Service Charge - One-off event hire Recycle Bin	C	Yes	10.00	10.00
Additional Collection of MSW for property with insufficient bin store per trip	C	Yes	200.00	200.00
Additional Collection of recyclables for property with insufficient bin store per trip	C	Yes	200.00	200.00
<b>COMMERCIAL USERS BIN HIRE RATES</b>				
Additional 660 Litre MSW Bin Annual Service Cost	C	No	680.00	684.00
Additional 660 Litre Recycling Bin Annual Service Cost	C	No	190.00	190.00
Purchase a set of 660 Litre bins "one off" Charge.	C	No	550.00	550.00
<b>WASTE DISPOSAL</b>				
Gate Entry Fees				
• Per car boot not exceeding 1.0 cu.m.	C	Yes	40.00	45.00
• COC Trailer Pass (Residents only), per pass	C	Yes	55.00	60.00
• 2nd COC Trailer Pass (Residents only), 6 passes	C	Yes	330.00	360.00
• Per car, utility or trailer not exceeding 1.0 cu.m.	C	Yes	55.00	60.00
• Per trailer, 1.0 cu.m. - 2.5 cu.m.	C	Yes	110.00	115.00
• Per trailer exceeding 2.5 cu.m.	C	Yes	155.00	160.00
• Non CoC Resident -Per car boot not exceeding 1.0 cu.m.	C	Yes		50.00
• Non CoC Resident - Per car, utility or trailer not exceeding 1.0 cu.m.	C	Yes		65.00
• Non CoC Resident -Per trailer, 1.0 cu.m. - 2.5 cu.m.	C	Yes		130.00
•Non CoC Resident - Per trailer exceeding 2.5 cu.m.	C	Yes		165.00
• Putrescible solid waste				
Min. Load	C	Yes	55.00	60.00
Per Tonne MSW	C	Yes	155.00	160.00
Per Tonne C&I	C	Yes	155.00	160.00
Per Tonne C&D	C	Yes	155.00	160.00

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• Clean Fill				
Min. Load	C	Yes	60.00	60.00
Per Tonne (Maximum 100 tonne per day)	C	Yes	60.00	60.00
• Inert Waste (Off Liner)				
Min. Load	C	Yes	55.00	60.00
Per Tonne	C	Yes	85.00	100.00
• Environmentally Sensitive (i.e. asbestos) 1 cu.m.				
* Residential Burial Fee-1 Trailer Pass plus \$9.00 per sheet	C	Yes	8.00	8.00
* Non Residential Burial Fee- 1 Cubic Meter Charge plus \$10.00 per sheet	C	Yes	9.00	9.00
*Contaminated Soil Class 3	C	Yes	200.00	200.00
*Contaminated Soil Class 2	C	Yes	190.00	190.00
• When weighbridge is not in use for putrescible and non-putrescible solid waste:				
Bins 2-4m3 (1.2 tonnes)	C	Yes		192.00
Bins 4-8m3 (2.4 tonnes)	C	Yes		384.00
Bins 8-12m3 (5.0 tonnes)	C	Yes		800.00
Bins 12-19m3 (6.5 tonnes)	C	Yes		1,040.00
Bins > 20m3 (8.0 tonnes)	C	Yes		1,280.00
Compactor trucks <8m3 (1.7 tonnes)	C	Yes		272.00
Compactor trucks 8-12m3 (4.25 tonnes)	C	Yes		680.00
Compactor trucks 12-18m3 (4.34 tonnes)	C	Yes		694.40
Compactor trucks 18-32m3 (10.6 tonnes)	C	Yes		1,696.00
Compactor trucks >32m3 (14.9tonnes)	C	Yes		2,288.00
Open trucks, gross weight <5 tonnes (0.9tonnes)	C	Yes		48.00
Open trucks, gross weight 5-12tonnes (1.8tonnes)	C	Yes		288.00
Open truck – 3 axles "6 wheeler" (3.0 tonnes)	C	Yes		480.00

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Open truck – 4 axles "8 wheeler" (3.6 tonnes)	C	Yes		576.00
Open truck – 5 axles "Bogy Semi or 6 wheel pig trailer" (5.4 tonnes)	C	Yes		864.00
Open truck – 6 axles "Tri-axle Semi" (6.0 tonnes)	C	Yes		960.00
Open truck – 8 axles (7.8 tonnes)	C	Yes		1,248.00
Open truck – 9 axles "8 Wheeler plus trailer" (9.6 tonnes)	C	Yes		576.00
Open truck – 11 axles "Road Train" (12.0 tonnes)	C	Yes		1,920.00
• Rates for the disposal of environmentally sensitive or extraordinary, Class III or large volumes of waste Timber Packaging Uncontaminated, Untreated, Unpainted and No Composite Wood Product	C	Yes	80.00	80.00
Timber Packaging Contaminated	C	Yes	155.00	160.00
Mattresses in addition to the standard entry fee	C	Yes	10.00	15.00
Power Poles	C	Yes	155.00	160.00
Tyres-Passenger off rims (Max 4 per driver) cost per tyre	C	Yes	8.00	8.00
Tyres-Light Truck off rims (Max 4 per driver) cost per tyre	C	Yes	14.00	14.00
Washdown Bay Facility	C	Yes	30.00	30.00
Burial Fee/Special Handling Minimum Charge per hour	C	Yes	200.00	200.00
Burial Fee -commercial tonnage rate applies. Min Rate \$50 for Commercial.	C	Yes	250.00	250.00
Burial-Emergency outside business hrs. plus tonnage rate	C	Yes	500.00	500.00
COC Generated Greenwaste per tonne	C	Yes	30.00	40.00
Greenwaste Uncontaminated per tonne	C	Yes	85.00	160.00
Gwaste O/size or Contaminated/tonne	C	Yes	155.00	160.00
Non Compliance/Special Handling Fee Maximum (in addition to tonnage rate)	C	Yes	1,000.00	1,000.00
Load Weighing for Information Only	C	Yes	20.00	20.00
<b>DESIGN SERVICES</b>				
Direction Signs				
• Application Fee	C	No	45.00	45.00
• Manufacture cost for one sign	C	Yes	143.66	143.66
• Installation cost				
* One sign	C	Yes	130.00	130.00
* Two signs	C	Yes	185.00	185.00
Vehicle Traffic Data Collection				
Notes:				

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1. the service is not generally provided to the public unless agreed by Design Manager the charge is per traffic counter used not per location.	C	Yes	306.60	306.60
<u>Information Research</u>				
• Search for traffic data, drawings and stormwater drainage information. TRAFFIC COUNT DATA - TAXABLE; EVERYTHING ELSE - EXEMPT.	C	Y/N	Miscellaneous Engineering Assessment Fees to cover the actual costs and expenses incurred by the City in providing services	Miscellaneous Engineering Assessment Fees to cover the actual costs and expenses incurred by the City in providing services
<u>Photocopy drawings/maps (on paper)</u>				
A4	C	No	0.31	0.31
A3	C	No	0.41	0.41
A1	C	No	5.62	5.62
Plan printing from computer (per sheet)	C	No	28.11	28.11
<b>Port Coogee Marina Pen</b>				
<u>Annual Licence Fee for C'Over Licences</u>				
<u>Standard Pens</u>				
• 10m	C	Yes	Individual penholder fee, provided separately	-
• 12m (4.4m width)	C	Yes	Individual penholder fee, provided separately	-
* 15m ( 5m width)	C	Yes	Individual penholder fee, provided separately	-
• 16m	C	Yes	Individual penholder fee, provided separately	-
• 20m	C	Yes	Individual penholder fee, provided separately	-
<u>Catamaran Pens -(endorsed by Council Nov17)</u>				
• 12m x 7m	C	Yes		Fee provided separately
• 12m x 7.5m	C	Yes		Fee provided separately
* 15m x 7.5m	C	Yes		Fee provided separately
• 15m x 8.5m	C	Yes		Fee provided separately
<u>2 Year New Licence Fee</u>				
<u>Standard Pens (Effective 1/9/2018)</u>				
• 10m	C	Yes		10,864.00
• 12m (4.4m width)	C	Yes		13,099.00
* 15m ( 5m width)	C	Yes		16,975.00
• 16m	C	Yes		18,407.00
• 20m	C	Yes		23,784.00

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<b><u>Catamaran Pens - (endorsed by Council Nov17)-(Effective 1/9/2018)</u></b>				
• 12m x 7m	C	Yes		18,164.00
• 12m x 7.5m	C	Yes		19,594.00
* 15m x 7.5m	C	Yes		23,523.00
• 15m x 8.5m	C	Yes		26,142.00
<b><u>Annual Licence Fee New Licences</u></b>				
<b><u>Standard Pens</u></b>				
• 10m	C	Yes	5,600.00	5,600.00
• 12m (4.4m width)	C	Yes	6,752.00	6,752.00
* 15m ( 5m width)	C	Yes	8,750.00	8,750.00
• 16m	C	Yes	9,488.00	9,488.00
• 20m	C	Yes	12,260.00	12,260.00
<b><u>Catamaran Pens - (endorsed by Council Nov17)</u></b>				
• 12m x 7m	C	Yes		9,560.00
• 12m x 7.5m	C	Yes		10,100.00
* 15m x 7.5m	C	Yes	12,125.00	12,125.00
• 15m x 8.5m	C	Yes		13,475.00
<b><u>11 Months New Licence Fee (Terms less than 12 Mths)</u></b>				
<b><u>Standard Pens - (Effective 1/9/2018)</u></b>				
• 10m	C	Yes		5,600.00
• 12m (4.4m width)	C	Yes		6,752.00
* 15m ( 5m width)	C	Yes		8,750.00
• 16m	C	Yes		9,488.00
• 20m	C	Yes		12,260.00
<b><u>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</u></b>				
• 12m x 7m	C	Yes		9,560.00
• 12m x 7.5m	C	Yes		10,100.00
* 15m x 7.5m	C	Yes		12,125.00
• 15m x 8.5m	C	Yes		13,475.00
<b><u>10 Months New Licence Fee (Terms less than 12 Mths)</u></b>				
<b><u>Standard Pens - (Effective 1/9/2018)</u></b>				
• 10m	C	Yes		5,107.00
• 12m (4.4m width)	C	Yes		6,158.00
* 15m ( 5m width)	C	Yes		7,980.00
• 16m	C	Yes		8,653.00
• 20m	C	Yes		11,181.00
<b><u>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</u></b>				
• 12m x 7m	C	Yes		8,719.00
• 12m x 7.5m	C	Yes		9,211.00
* 15m x 7.5m	C	Yes		11,058.00



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	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• 15m x 8.5m	C	Yes		12,289.00
<b>9 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		4,614.00
• 12m (4.4m width)	C	Yes		5,564.00
• 15m ( 5m width)	C	Yes		7,210.00
• 16m	C	Yes		7,818.00
• 20m	C	Yes		10,102.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		7,877.00
• 12m x 7.5m	C	Yes		8,322.00
• 15m x 7.5m	C	Yes		9,991.00
• 15m x 8.5m	C	Yes		11,103.00
<b>8 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		4,122.00
• 12m (4.4m width)	C	Yes		4,969.00
• 15m ( 5m width)	C	Yes		6,440.00
• 16m	C	Yes		6,983.00
• 20m	C	Yes		9,023.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		7,036.00
• 12m x 7.5m	C	Yes		7,434.00
• 15m x 7.5m	C	Yes		8,924.00
• 15m x 8.5m	C	Yes		9,918.00
<b>7 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		3,629.00
• 12m (4.4m width)	C	Yes		4,375.00
• 15m ( 5m width)	C	Yes		5,670.00
• 16m	C	Yes		6,148.00
• 20m	C	Yes		7,944.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		6,195.00
• 12m x 7.5m	C	Yes		6,545.00
• 15m x 7.5m	C	Yes		7,857.00
• 15m x 8.5m	C	Yes		8,732.00
<b>6 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		3,136.00

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• 12m (4.4m width)	C	Yes		3,781.00
* 15m ( 5m width)	C	Yes		4,900.00
• 16m	C	Yes		5,313.00
• 20m	C	Yes		6,866.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		5,354.00
• 12m x 7.5m	C	Yes		5,656.00
* 15m x 7.5m	C	Yes		6,790.00
• 15m x 8.5m	C	Yes		7,546.00
<b>5 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		2,643.00
• 12m (4.4m width)	C	Yes		3,187.00
* 15m ( 5m width)	C	Yes		4,130.00
• 16m	C	Yes		4,478.00
• 20m	C	Yes		5,787.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		4,512.00
• 12m x 7.5m	C	Yes		4,767.00
* 15m x 7.5m	C	Yes		5,723.00
• 15m x 8.5m	C	Yes		6,360.00
<b>4 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		2,150.00
• 12m (4.4m width)	C	Yes		2,593.00
* 15m ( 5m width)	C	Yes		3,360.00
• 16m	C	Yes		3,643.00
• 20m	C	Yes		4,708.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		3,671.00
• 12m x 7.5m	C	Yes		3,878.00
* 15m x 7.5m	C	Yes		4,656.00
• 15m x 8.5m	C	Yes		5,174.00
<b>3 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		1,658.00
• 12m (4.4m width)	C	Yes		1,999.00
* 15m ( 5m width)	C	Yes		2,590.00
• 16m	C	Yes		2,808.00
• 20m	C	Yes		3,629.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
• 12m x 7m	C	Yes		2,830.00
• 12m x 7.5m	C	Yes		2,990.00
• 15m x 7.5m	C	Yes		3,589.00
• 15m x 8.5m	C	Yes		3,989.00
<b>2 Months New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		1,165.00
• 12m (4.4m width)	C	Yes		1,404.00
• 15m ( 5m width)	C	Yes		1,820.00
• 16m	C	Yes		1,974.00
• 20m	C	Yes		2,550.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		1,988.00
• 12m x 7.5m	C	Yes		2,101.00
• 15m x 7.5m	C	Yes		2,522.00
• 15m x 8.5m	C	Yes		2,803.00
<b>Monthly New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes	690.00	672.00
• 12m (4.4m width)	C	Yes	805.00	810.00
• 15m ( 5m width)	C	Yes	1,005.00	1,050.00
• 16m	C	Yes	1,079.00	1,139.00
• 20m	C	Yes	1,356.00	1,471.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		1,147.00
• 12m x 7.5m	C	Yes		1,212.00
• 15m x 7.5m	C	Yes		1,455.00
• 15m x 8.5m	C	Yes		1,617.00
<b>Weekly New Licence Fee (Terms less than 12 Mths)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes		224.00
• 12m (4.4m width)	C	Yes		270.00
• 15m ( 5m width)	C	Yes		350.00
• 16m	C	Yes		380.00
• 20m	C	Yes		485.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		382.00
• 12m x 7.5m	C	Yes		404.00
• 15m x 7.5m	C	Yes		485.00
• 15m x 8.5m	C	Yes		539.00

*City of Cockburn*  
**FEES & CHARGES**  
**2018/2019**

	Authority to set Fee (S - Statute) (C - Council)	GST Applicable	2017/18 Incl GST (if applicable) \$	2018/19 Incl GST (if applicable) \$
<b>Daily New Licence Fee (Periods up to 2 weeks only)</b>				
<b>Standard Pens - (Effective 1/9/2018)</b>				
• 10m	C	Yes	46.00	60.00
• 12m (4.4m width)	C	Yes	54.00	60.00
* 15m ( 5m width)	C	Yes	68.00	70.00
• 16m	C	Yes	72.00	70.00
• 20m	C	Yes	92.00	80.00
<b>Catamaran Pens - (endorsed by Council Nov17) - (Effective 1/9/2018)</b>				
• 12m x 7m	C	Yes		80.00
• 12m x 7.5m	C	Yes		80.00
* 15m x 7.5m	C	Yes		80.00
• 15m x 8.5m	C	Yes		80.00
<b>Bond Deposit (Refundable)</b>				
Over 1 month	C	No	500.00	500.00
Up to 1 month	C	No		100.00

# City Budget

## June 2018

### Consultation Analysis



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## 1. Executive Summary

For the first time, the City released its draft capital works budget 2018/19 for community feedback before it formally goes to the Council's Budget meeting on 21 June 2018.

The City outlined the projects proposed as part its \$40.90 million capital works program, including the suggested allocations for roads, parks and the environment.

## 2. Background

Each year, Council approves an annual Budget in June to deliver the goods and services outlined in its Annual Business Plan to meet the community's needs.

Approval of the Budget coincides with the setting of rates for the year ahead.

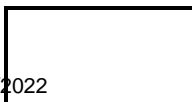
This attempt to seek community feedback/input into the Budget is a starting point for the City, with the possibility of conducting earlier community consultation next year.

## 3. Methodology

The City posted its draft capital works Budget on Comment on Cockburn and invited residents via email newsletter and Facebook to comment by 4pm Friday 15 June. Residents could provide feedback via:

- Email to [comment@cockburn.wa.gov.au](mailto:comment@cockburn.wa.gov.au)
- Completing an online survey
- Contacting the City's Community Engagement Officer on 9411 3444 during office hours

At the time of writing this report, the webpage had 497 visits and 19 residents making a comment.



### Highlights

TOTAL VISITS	MAX VISITORS PER DAY	NEW REGISTRATIONS
497	161	5
ENGAGED VISITORS	INFORMED VISITORS	AWARE VISITORS
19	136	459

## 4. Outcome

The City received (hardcopy and online).

Having read the information here, please state whether you are generally supportive or not about the draft capital works Budget	
Supportive	12
Not supportive	6
No opinion	1
Total	19



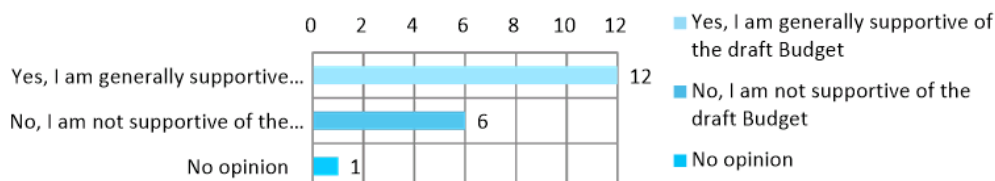
## 5. Engagement Summary

Engagement summary	
<p>We asked</p> <p>Are you generally supportive or not about the draft capital works Budget?</p>	<p>You said:</p> <p>"I also believe that it is important to redevelop the older areas of Cockburn and not just focus on the new areas."</p>
<p>Key points raised:</p> <ul style="list-style-type: none"> <li>• Specific requests for road and park projects</li> <li>• Concern about rates rise</li> <li>• Support for Cosafe</li> </ul>	<p>"I would like to see more funds invested in my suburb."</p>
	<p>You participated</p> <p>Email newsletter and Facebook posts to City residents</p> <p>Online survey and emails: 19</p>
Next steps	
We are now reviewing all community input.	

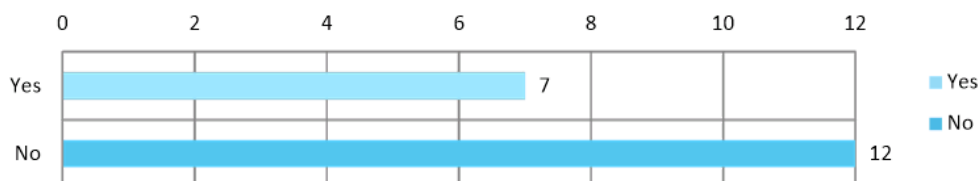
## 6. Survey responses

Responses from online and hardcopy survey.

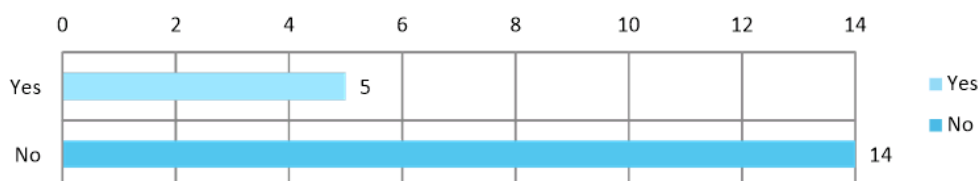
4. Having read the information here, please state whether you are generally supportive or not about the draft capital works Budget



6. I am aware that the City is proposing a 1.9 per cent rates increase in 2018/19 to fund the projects outlined in its Budget



7. I am aware that the State Government is increasing the Emergency Services Levy by 10 percent and this will show up on my rates notice



Comments – I am generally supportive of the draft capital works budget		Response
1	Seems like a good variety of areas to have money spent on	Noted, thank you
2	Would love to see some \$\$ directed to Owgan Park, Beeliar to protect the remnant bushland from the bikers who track through it diagonally and have dug their own bmx obstacle track. There are two well maintained pathways through the park - shouldn't that be enough for recreational riders? Maybe next year.	Noted, thank you Referred to City Parks for followup
3	I am hoping that the redevelopment to Rockingham Road was approved and is included in this budget.  I also believe that it is important to redevelop the older areas of Cockburn and not just focus on the new areas, I appreciate that this has been considered and included in the budget.  It would be great to see a City-wide consideration and thought behind using some of the rates payers money to roll out an under ground power line scheme, similar to what the City of Subiaco did with their residents. Thank you	Noted, thank you  Under the City's revitalization strategy, the next suburb is Yangebup.  The City is working with the State Government to provide underground power in a number of suburbs.
4	I'm a resident near the park on Karbuni Parade in Spearwood. There has been historical discussion regarding allocation of budget for a BBQ in the area near the shelter and picnic table. It would great to see this in the 2019 budget!	The nearest power connection is 145 metres away, through vegetation. It would cost \$20,000 to bring power to the site, plus \$10,000 to replace the vegetation and \$6,000 for the barbecue. Another option, solar power would be less disruptive and cost about \$30,000 plus.
5	I personally would like to see more invested in my suburb of Hamilton Hill. I would have liked to have seen the proposed budgets when all the Cockburn Gateways area was being developed, you guys	Noted, thank you  Referred to City

	<p>have spent a fortune of my rates out that way. My street of Davilak Ave hasn't even got adequate street lighting and footpaths! Out in the further suburbs they have state of the art youth centres and libraries!</p> <p>I want to see verges revitalised and nicer footpaths and cycle ways to use. I would like to see a skate park at Dixon and other family friendly places around my suburb, start pumping my rates in Hamilton Hill please.</p>	Engineering for followup
6	<p>I would like to see more funding for toilets at playgrounds.</p> <p>Also would love for the Council to support the kiss &amp; drop zone at Jandakot Primary School - as the area is growing it is getting dangerous at school drop off time. Every time the City of Cockburn has been contacted measures have been put in place that hinder drop off time - e.g. installed a path, don't allow parking on the verge opposite the school on Baningan ave at school drop off and pick up times. I would like to see signs erected at the kiss and drop zone. I am sure it would be profitable to the City of Cockburn when the ranger fines cars parked in the kiss and drop zone.</p>	<p>Noted, thank you</p> <p>Referred to City Engineering for followup</p>
<b>Comments – I am generally not supportive of the draft capital works budget</b>		
1	<p>I'm not supportive in so far as question 6 has just informed me that my rates will go up as a result of this budget. With the economic downturn of the last few years, I'm sure I'm not the only one who doesn't have any extra money to spare on non-essential things. I'm sure some items could be put off from the Parks and Environment section. Things look fine in this council. We don't need to spend so much money on park upgrades and revitalisation.</p> <p>If this budget includes any allocations to the Roe 8 reserve rehabilitation, I would like to see this scrapped, as it's a waste of money. The vegetation is already growing back, and will just have to get</p>	<p>Noted, thank you</p> <p>The State Government is funding the rehabilitation of Roe 8</p>

	cleared again when the Liberals get back into government and build Roe 8.	
2	With all the housing developments happening around Lake Coogee can we please look at adding addition facilities, parks ovals etc	Noted, thank you
3	<p>In my opinion, it appears that there is very little funding included in the budget for Yangebup. It appears the suburb which has traditionally missed out on investment is going to continue to miss out for the next budget. The suburb is a great area, with a strong community, however the increasing anti-social behaviour is not tolerable. Funding should be allocated to counteract this behaviour and make our community the safe area it once was.</p> <p>Furthermore, the upcoming Yangebup revitalisation strategy will inevitably result in additional private investment within the area, and it only makes sense that the public aspect would increase accordingly also.</p>	<p>The City is hosting forums with more than 200 Yangebup residents in late June to find out their thoughts and priorities for the suburb's revitalisation.</p> <p>Funds will be made available in future budgets to implement their ideas.</p>
4	<p>I feel there is far too much being spent on roads and footpaths - in my opinion the roads are in very good condition, and was disappointed when the road I live on was resurfaced, when money was being taken from much more useful services - such as pre and post natal care (closure of The Bump). The resurfacing of my road made no changes to make it safer e.g cycle path, pedestrian crossing, speed cameras installed and I was informed that it was just done to ""spend the budget"" to ensure that the council were granted the same amount in future.</p> <p>I am pleased with the funding going to parks and Environment as these are what make the community a community and it is fantastic to have safe, and healthy places for everyone to enjoy.</p> <p>The Co-safe is a very good idea and if money were to be put towards this I would also be very happy."</p>	<p>Noted, thank you.</p> <p>Annual surveys conducted for the City show that the top priority for residents is traffic management, hence the investment in roads.</p>
	Although there are some good items on the budget	Noted, thank you

	<p>I do not agree with the Possum Bridge. I have never in 18 years seen a dead possum on the road (neither has anyone I speak to). I would much rather that money be spent on improving the terrible road conditions for people on Beeliar Drive.</p> <p>I have attended many accidents over the years on this road and witnessed countless near misses. I understand they are 2 separate issues but it seems like council is more concerned about the possums than the residents. If they can find money for this then surely something can be done about the road problems. The Grange and Dunraven are a nightmare to get out of at peak times and crossing Beeliar Drive by foot is very dangerous. Many people do not walk to school due to the danger of crossing Beeliar Drive. If this money has to be spent on environment issues then I would rather it be spent on something like rehabilitating the area as we have lost a lot of trees due to land clearing.</p> <p>I would also like to see Beeliar get a dog fence installed at the dog park which I was told was due to happen this year but cant see any mention of it. There is currently issues with people exercising their dogs off lead on the oval. The oval is used a lot for sport and having dogs off lead and people not picking up after the dogs is not great. An off lead area would give residents somewhere safe to exercise their dogs and keep the oval clean and safer for the kids. The current dog park is hardly used as it is dangerous as it is surrounded by roads.</p>	<p>Referred to City Engineering for followup</p> <p>Fenced dog parks are planned for Briggs Street, South Lake and Durango Park, Aubin Grove.</p> <p>The City is drafting an animal management plan to look at such issues.</p>
<b>Comments - No opinion</b>		
1	<p>My thoughts:</p> <ul style="list-style-type: none"> <li>• It would be good if the South Fremantle power station project could get started.</li> <li>• Repair potholes on the corner of Rockingham Road/Coleville Crescent.</li> <li>• Road repair at Barrington Street/Stock Road where petrol station is.</li> </ul>	<p>Noted, thank you</p> <p>Referred to City Engineering for followup</p>

	<ul style="list-style-type: none"> <li>• Road resurfacing on Hamilton Road between Spearwood Avenue/Phoenix Road.</li> <li>• Road resurfacing on Beeliar Drive east, after Dunraven Road.</li> <li>• The intersection of Rockingham Road/Spearwood Avenue is dangerous. You cannot go through the intersection at 60km if you are on Spearwood Avenue as the road dips out. The road needs improvements.</li> <li>• I'm rather concerned about the lack of turning arrow at the intersection of Spearwood Avenue &amp; Stock Road Spearwood Avenue, Spearwood/Bibra Lake. There is no turning arrow from Spearwood Avenue onto Stock Road heading south. This intersection sees a great number of heavy vehicles turning from Spearwood Ave onto Stock Road heading north and when the arrow is red and the trucks are lining up to turn right on to Stock road, traffic on the opposite side (that do not currently have a right turning arrow) are unable to see the vehicles going straight through the lights and cars turning right from Spearwood Ave on to Stock Road heading south are stuck in the middle of the intersection trying to see with almost no visibility. Each of the other lights have turning arrows except this one. On several occasions I have seen near miss car accidents and it's only a matter of time until there will be a catastrophic accident at this intersection. I would like to see the traffic lights modified to include the turning arrow for traffic heading south on to Stock Road from Spearwood Avenue.</li> <li>• BBQ facility at park on Coromandel Park, North Coogee.</li> <li>• Footpath repair on Wanstead Street.</li> <li>• Fitness stations in the parks around Port Coogee</li> </ul>	
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**City of Cockburn**

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E: [comment@cockburn.wa.gov.au](mailto:comment@cockburn.wa.gov.au)  
[cockburn.gov.wa.au](http://cockburn.gov.wa.au)





**12. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY MEMBERS OR OFFICERS**

Nil

**13. CONFIDENTIAL BUSINESS**

Nil

**14. RESOLUTION OF COMPLIANCE**

**(2018/MINUTE NO 0094) RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**COUNCIL DECISION**

MOVED Cr C Reeve-Fowkes SECONDED Cr S Pratt

That the recommendation be adopted.

**CARRIED 10/0**

**15. CLOSURE OF MEETING**

Mayor Howlett thanked the Executive, in particular Director of Finance and Corporate Services and his team for putting together the Budget Papers and for the budget briefings, the questions that have been answered for Elected Members over the last couple of months, and also to Executive Manager, Strategic & Civic Support for the Annual Business Plan. Mayor Howlett on behalf of the Elected Members thanked and acknowledged the good work that had been done.

The meeting closed at 6.38 pm.

