



Pergolas, shade sails, sheds and water tanks

Building permit application checklist

Submission requirements

To apply for a building permit for a pergola, shade sail, shed or water tank, you will need to submit the following information:

- A completed Building Permit application form (BA1 or BA2) signed by all the owners of the property and the builder
- Two (2) copies of a scaled site plan (min scale 1:200) showing:
 - The location of the dwelling and other outbuildings / structures on the Lot
 - Setback distance of the proposed structure from Lot boundaries and existing buildings on the Lot
 - Dimensions of the proposed structure (overall width and length).
- Two (2) copies of scaled elevation and cross-section drawings (min scale 1:100) showing:
 - Roof pitch and configuration (if applicable)
 - Footing size
 - Connection details (i.e. how the proposed structure will be attached to the wall or fascia of the existing residence, if applicable)
 - Type of roof cover and finish
 - Height of the proposed structure
- Two (2) copies of a scaled floor plan (min scale 1:100) of the proposed structure (if applicable)
- Water tank manufacturer specifications and if applicable, structural engineer certification
- Building Permit application fee & other associated State Government levies (refer to current financial year Building Application Fee Schedule)
 - Please be advised that should Planning Approval be required for your proposed structure/s, it must be obtained from the City's Statutory Planning Services prior to the lodgment of an application for a Building Permit.

Please note: Even if there is an exemption from the requirement to obtain a Building Permit for your proposed structure/s, Planning Approval may still be required for the proposed structure/s.

Please contact the City's Building Services for additional information on 9411 3444 or at customer@cockburn.wa.gov.au