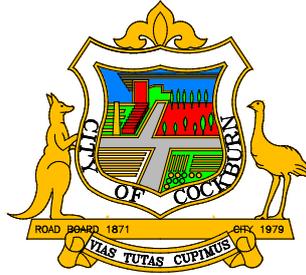


# **CITY OF COCKBURN**



## **ORDINARY COUNCIL**

## **AGENDA PAPER**

**FOR**

**THURSDAY, 13 FEBRUARY 2014**

# CITY OF COCKBURN

## SUMMARY OF AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY, 13 FEBRUARY 2014 AT 7:00 PM

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**CITY OF COCKBURN****AGENDA TO BE PRESENTED TO THE ORDINARY  
COUNCIL MEETING TO BE HELD ON  
THURSDAY, 13 FEBRUARY 2014 AT 7:00 PM**

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1. **DECLARATION OF MEETING**
2. **APPOINTMENT OF PRESIDING MEMBER (If required)**
3. **DISCLAIMER (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

4. **ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)**
5. **APOLOGIES AND LEAVE OF ABSENCE**
6. **ACTION TAKEN ON PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
7. **PUBLIC QUESTION TIME**
8. **CONFIRMATION OF MINUTES**
  - 8.1 **(OCM 13/2/2014) - ORDINARY COUNCIL MEETING 12 DECEMBER 2013**

**RECOMMENDATION**

That Council accept the Minutes of the Ordinary Council Meeting held on Thursday 12 December 2013, as a true and accurate record.

**COUNCIL DECISION**

9. **WRITTEN REQUESTS FOR LEAVE OF ABSENCE**
10. **DEPUTATIONS AND PETITIONS**
11. **BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (If adjourned)**
12. **DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER**
13. **COUNCIL MATTERS**
  - 13.1 **(OCM 13/2/2014) - PROPOSED CITY OF COCKBURN PARKING & PARKING FACILITES LOCAL LAW 2007 - AMENDMENT LOCAL LAW 2014 (025/001) (R AVARD) (ATTACH)**

**RECOMMENDATION**

That Council:

- (1) pursuant to section 3.12 of the Local Government Act, 1995, proceed to amend the proposed City of Cockburn Parking and Parking Facilities Local Law 2007, as shown in the attachment to the agenda;
- (2) pursuant to Clause 9. (1) of the City of Cockburn Parking and Parking Facilities Local Law 2007 establish Lot 401 Wentworth Parade Success as a Parking Station, as shown in the attachment to the agenda; and
- (3) impose an annual fee of \$65 per month per bay for undercover secure parking at Lot 401 Wentworth Parade Success for the period 1 July 2014 to 30 June 2016, with the fee to be included in the adoption of the annual municipal budget.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**COUNCIL DECISION****Background**

The construction of the Cockburn Integrated Health and Community Facility on the corner of Wentworth Parade and Beeliar Drive in Success is well advanced. Included in the development is a number of parking bays which will be available for tenant and visitor car parking for the complex. Some parking is undercover and some in the open.

There are approximately 100 under cover parking bays available to the public with a further 100 secure car parking bays that will be leased to tenants and others willing to pay the fee to be in the secured area.

The City of Cockburn Parking & Parking Facilities Local Law 2007 empowers the City to control parking on land it manages or owns by designating an area as a parking station in the schedule.

The current Parking & Parking Facilities Local Law does not allow for the monitoring of the period a vehicle is in a parking bay by electronic means such as in ground vehicle sensors and photographic recording.

**Submission**

N/A

**Report**

There have been a significant number of issues with car parking in the vicinity of the Cockburn Central Railway Station and the Cockburn Gateway shopping area. The Cockburn Gateway Shopping City currently has 3 hour restricted car parking to control parking by railway patrons using the shopping centre car parking.

The City needs to ensure there is parking for its patrons and tenants by imposing time periods in the parking areas it controls in and around the Cockburn Youth Centre and Cockburn Integrated Health and Community Facility. It is proposed that the parking period be for up to 3 hours and all day parking for staff in the respective designated areas, as per the attached plan.

Public parking fees are not being proposed at this time but simply time restricted parking to ensure that vehicles do not park in car bays for extended periods, such that they restrict access to bays for patrons of the facilities.

Within the Cockburn Integrated Health and Community Facility there is a secure undercover parking area that can only be accessed by the use of an 'air key'. Within the lease agreements, there is an allocation of secure parking bays for tenants allocated on the basis of tenant needs and the amount of space being leased.

There will be a number of additional spaces that have not been allocated and are available for lease. Advice from the City's leasing agent is that the market rate for such sites is \$65 per month. It is proposed that this figure be the lease fee for the first two years of occupation of the building, until 30 June 2016, after which time the Council review the car bay lease fee as part of its budget deliberations of fees and charges.

The City of Cockburn Parking and Parking Facilities Local Law requires additional clauses to allow for the City to utilise electronic means to monitor the time a vehicle is parking. The current Local Law only provides for tyre marking and parking tickets. There are a number of efficient new technologies that are available and used by other authorities to control parking which would be most suitable for use by the City of Cockburn.

In Schedule 2 of the Parking Local Law, there is currently no modified penalty for malicious damage to a parking machine or detection device. Other local governments have a prescribed penalty of \$500, which is more reflective of the cost of repairs should they be required due to malicious damage.

It is proposed that the following clauses be inserted in the City of Cockburn Parking and Parking Facilities Local Law.

1. A definition be inserted in Clause 4 (1) of a "electronic parking detection device", as follows:  
'means an electronic device placed in any position to detect or record the parking time of a vehicle on any road, parking station or other public place and includes instruments, display panels or transmitting apparatus associated with the device'.
2. An amendment to Clause 24 "Damage to Ticket Issuing Machines" to provide for penalties to be issued for inflicting wilful damage to ticket issuing machines or detection devices and prohibited acts on machines, detection devices and transmitting equipment.

3. Insert an Item 71 in Schedule 2, for a penalty to be applied for inflicting wilful damage to ticket issuing machines or electronic parking detection devices with a modified penalty of \$500 pursuant to the City of Cockburn Parking and Parking Facilities Local Law 2007.
4. In Schedule 1 delete the current Parking Station 1 and replace with "Cockburn Integrated Health and Community Facility and Cockburn Youth Centre" Lot 401 Wentworth Parade, Success.

**Purpose:**

To amend the *City of Cockburn Parking and Parking Facilities Local Law 2007* to establish a new parking station and to allow for the monitoring of the period a vehicle is in a parking bay by electronic means.

*Effect*

To establish Cockburn Integrated Health and Community Facility and Cockburn Youth Centre Lot 401 Wentworth Parade Success as a parking station and allow use of electronic parking detection devices, such as in ground vehicle sensors and photographic recording for monitoring.

**Strategic Plan/Policy Implications****Infrastructure**

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

**A Prosperous City**

- Sustainable development that ensures Cockburn Central becomes a Strategic Regional Centre.

**Budget/Financial Implications**

It is anticipated that there will be a minor increase in revenue from parking infringements imposed due to overstay in designated parking bays. There are various new technology options available which can be leased or purchased by the City. These will be considered for inclusion in a future municipal budget. The intent of this agenda item is to initiate the necessary steps to create a new parking station and to provide the ability for the City to use detection devices to monitor parking times.

### **Legal Implications**

Amendments to the City of Cockburn Local Law are to be in accordance with section 3.12 of the Local Government Act 1995.

### **Community Consultation**

Section 3.12 stipulates the procedure for advertising public comment for a minimum period of six (6) weeks and subsequent Council consideration for the amendments to a Local Law to become effective.

### **Attachment(s)**

1. Draft Amendment to City of Cockburn Parking and Parking Facilities Local Law 2007.
2. Map identifying extent of new Parking Station.

### **Advice to Proponent(s)/Submissioners**

N/A

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

## **14. PLANNING AND DEVELOPMENT DIVISION ISSUES**

- 14.1 (OCM 13/2/2014) - PROPOSED MODIFICATION TO CONSOLIDATED STRUCTURE PLAN CELL 9, YANGETUP & CELL 10 BEELIAR - LOCATION: LOTS 102, 142, 103 & 104 TINDAL AVENUE AND LOT 105 CARCIONE RISE, YANGETUP - OWNERS: MARIA CARCIONE (PRIMARY LANDOWNER) - JOSE MANUEL ABREU & ANA MARIA ABREU - APPLICANT: MW URBAN PLANNING AND DEVELOPMENT (110/034) (L SANTORIELLO) (ATTACH)**

#### **RECOMMENDATION**

That Council

- (1) endorse the Schedule of Submissions prepared in respect of the proposed modified Consolidated Cell 9, Yangebup, & Cell 10, Beeliar, Local Structure Plan ('modified Structure Plan');
- (2) pursuant to Clause 6.2.9.1 (a) of the City of Cockburn Town Planning Scheme No. 3 ('Scheme'), adopt the modified Structure Plan;

- (3) in pursuance of Clause 6.2.14.2 forward a copy of the variation to the Commission within 10 days of making the resolution;
- (4) advise the proponent and those persons who made a submission of Council's decision; and
- (5) advise the proponent that the site is subject to Development Contribution Area No. 13.

## COUNCIL DECISION

### Background

The original Cell 9 Local Structure Plan ("Structure Plan") was adopted by Council on the 21 November 2000. Cell 10 was originally adopted by Council on the 16 January 2001. On the 30 October 2001 the WAPC endorsed the Cells 9 and 10 Structure Plans which now form a 'Consolidated Structure Plan'. Since this time the consolidated Structure Plan has been subject to a number of minor modification/s in accordance with Town Planning Scheme No 3 ("Scheme") requirements.

The proposed modification involves changing the designation of Lots 102, 142, 103 and 104 (Nos. 48 – 56) Tindal Avenue and Lot 105 (No. 25) Carcione Rise, Yangebup, from 'Residential R20' to 'Residential R40'.

The modified Structure Plan was advertised from 10 December 2013 to 17 January 2014 totalling 38 days. As the advertising period fell within the Christmas Holiday period it was considered appropriate to extend the advertising period beyond the 21 day minimum advertising period as specified by the Scheme. This proposal was therefore advertised for an additional 17 days.

### Submission

The modified Structure Plan (as shown in Attachment 4) was lodged by MW Urban Planning and Development on behalf of Maria Carcione.

## **Report**

### Planning Background

The subject land is bounded by Tindal Avenue to the east, Carcione Rise to the West and Yardie Crescent to the south, in the suburb of Yangebup. The land comprises five (5) allotments with a total area of 6,451m<sup>2</sup>. Please refer to Attachment 1 (location plan).

The subject land is zoned 'Urban' under the Metropolitan Region Scheme ("MRS") and 'Development' under City of Cockburn Town Planning Scheme No. 3 ("Scheme"). The subject land is also located within Development Area 4 ("DA4"), Development Contribution Area No. 5 ("DCA 5") and Development Contribution Area No. 13 ("DCA 13").

The subject land is located within Cell 9 Beeliar of the Consolidated Structure Plan which was most recently amended by Council on the 13 December 2013.

Pursuant to Clause 6.2.4 and Schedule 11 of the Scheme, a structure plan is required to be prepared and adopted to guide future subdivision and development.

### Proposed Structure Plan modification

The proposed modifications to the existing Consolidated Cell 9, Yangebup, and Cell 10, Beeliar, Local Structure Plan are considered to be fairly minor and consistent with the surrounding area. The implications of the modifications are discussed below.

### Residential Density

The modification involves changing the residential density code of the five subject lots from 'Residential R20' to 'Residential R40'. It is intended the existing lots will be retained in the current layout with no amalgamation and/or subdivision proposed.

The subject sites total 6451m<sup>2</sup> in area which equates to a potential dwelling yield of 13 grouped dwellings. Under the proposed R40 density the subject site have a 27 grouped dwelling potential. This is a potential net increase of 14 grouped dwellings.

Directions 2031 and Beyond ("Directions 2031") and Liveable Neighbourhoods ("LN") promote 15 dwellings per gross hectare as the 'standard' density for new greenfield development in urban areas and an overall target of 47% for all new dwellings as infill development.

Higher densities are promoted for land adjacent to Public Open Space and within proximity to Local Centres.

#### Proximity to Public Open Space ("POS")

Local parks are situated nearby on the east side of Tindal Avenue (Macrozamia Park), directly opposite the subject land, and on the western side of Spinnaker Heights (Spinnaker Reserve). A future local park is identified in the Structure Plan on the southern side of Yardie Crescent. Visko Park is an area of active public open space located approximately 470 metres west of the subject land, bounded by Beeliar Drive, Birchley Road, Bayview Terrace and the railway.

It is noted the structure plan currently designates an R40 density adjacent to areas of POS. The subject site is one of two sites, notated on the Structure Plan, with a R20 density coding adjacent to POS.

Liveable Neighbourhoods promotes higher residential densities adjacent to areas of POS to allow for increased levels of visual surveillance. Furthermore Liveable Neighbourhoods aims to ensure most dwellings are within 400 metres (walking distance) of a park.

#### Proximity to Local Centre

The subject sites are located approximately 120 metres east of a future local centre situated on the southern side of Yardie Crescent and either side of Spinnaker Heights.

Liveable Neighbourhoods promotes a higher density for land within a 400 metre radius of a Local Centre. The subject site is approximately 120 metres from the local centre and 300 metres of a bus stop. The subject site therefore meets the Liveable Neighbourhoods criterion for an increase in residential density.

#### Traffic

The proposal seeks to increase the density and subsequently allow for a potential increase in dwellings. This proposal will therefore result in increased traffic on the local road network. The proponent has included a report prepared by Traffic and Transportation Consultants to provide assurance that an increase in traffic can be managed safely and efficiently by the existing road network.

The key findings of the report specify the up-coding may result in an increase in local traffic flows by no more than 112 vehicle movements per day, that is, from 104 vehicle movements per day with 13 dwellings to potentially 216 vehicle movements per day with 27 dwellings. Based on the maximum anticipated traffic increase, all local roads will

continue to operate in an acceptable manner and in accordance with the recommendations set out in Liveable Neighbourhoods.

During peak periods (8:00am to 9:00am) of road network activity the up-coding may result in an additional 12 vehicle movements using Tindal Avenue. The increase during peak periods equates to one vehicle every 5 minutes and is expected to have no demonstrable impact to the operation of any local road or intersection. The traffic report has been reviewed and is supported by the City's Traffic Engineers.

### Conclusion

It is recommended that Council adopt the modified Structure Plan. Approval is recommended on the basis that the amendment will facilitate a greater mix and diversity of dwelling types for the locality. The increased density will reflect a more consistent higher coding for land opposite POS and within proximity to local centres. The modified Structure Plan is considered to reflect the objectives of Directions 2031 and Liveable Neighbourhoods.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- Development that is soundly balanced between new and existing areas.
- Diversity of housing to respond to changing needs and expectations.

### **Budget/Financial Implications**

The Structure Plan fees for this proposal have been calculated in accordance with the *Planning and Development Regulations 2009*, including the cost of advertising and this has been paid by the applicant.

Subdivision and development of the subject land is also subject to the requirements of the City's Development Contribution Area 13. The requirements of Development Contribution Area 5 have been met by previous subdivision approvals.

### **Legal Implications**

*Planning and Development Act 2005*  
*City of Cockburn Town Planning Scheme No. 3*  
*Town Planning Regulations 1967.*

## Community Consultation

Community consultation was carried out for an extended advertising period of 38 days. The proposal was advertised in the newspaper, on the City's website and letters were sent to affected landowners in accordance with Scheme requirements.

Five submissions were received during the advertising period. Of the five submissions, three were in support of the proposal and the remaining two objected to the proposal. Analysis of the submissions has been undertaken within the 'Report' section above, as well as the attached Schedule of Submissions which addresses each issue identified by the community.

Two of the residents commented on the perceived poor condition of Macrozamia Park. It is alleged that the park is used as a dumping ground and in need of improvement. The City's parks and maintenance team have been informed of the alleged condition of the park and will aim to respond to the matter separately.

## Attachment(s)

1. Location Plan
2. Subject Land
3. Modified Cell 9 Structure Plan (Existing / Proposed)
4. Proposed modified Consolidated Structure Plan
5. Schedule of Submissions

## Advice to Proponent(s)/Submissioners

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2014 Council Meeting.

## Implications of Section 3.18(3) Local Government Act, 1995

Nil.

### 14.2 (OCM 13/2/2014) - RETROSPECTIVE CAMERA POLE - LOCATION 18 (LOT 402) MELL ROAD SPEARWOOD - OWNER: IVAN BACICH - APPLICANT: IVAN BACICH (3209031) (D ARDESHIRIAN) (ATTACH)

#### RECOMMENDATION

That Council

- (1) refuses to grant retrospective planning approval for a camera pole at 18 (lot 402) Mell Road Spearwood for the following reasons:

1. The proposal does not comply with part 5.4.4 of the Residential Design Codes of Western Australia in relation to External Fixtures.
  2. The proposal is incompatible within its residential setting which is inconsistent with Clause 10.2.1(i) of the City of Cockburn's Town Planning Scheme No. 3.
  3. The proposal causes a detrimental impact on the amenity of nearby residents and the streetscape which is inconsistent with Clause 10.2.1(n) and (o) of the City of Cockburn's Town Planning Scheme No. 3.
- (2) direct staff to issue a Directions Notice for the removal of the existing camera pole at 18 (Lot 402) Mell Road Spearwood; and
- (3) notify the applicant and those who made a submission of Council's decision.

#### **COUNCIL DECISION**

#### **Background**

The subject site, No. 18 (Lot 402) Mell Road Spearwood, is located on the northern side of Mell Road and has an area of approximately 1155m<sup>2</sup>. The site is currently zoned 'Development' under City of Cockburn Town Planning Scheme No. 3 (TPS 3) and is identified as R25 under the Ocean Crest Estate Local Structure Plan. The southern side of Mell Road, opposite the subject site, is currently zoned 'Residential R30' under TPS3.

The subject site currently contains a single house, outbuildings and an eight metre high camera pole with fixtures including two security cameras and two lights. A retrospective development application was lodged with the City on 29 October 2013 for the existing pole, security cameras and lights, based on direction from the City's Compliance Officer.

The Ocean Crest Estate Local Structure Plan, which the subject site is located within, encompasses the area north of Mell Road and east of

Hamilton Road. This area of land was previously used for market garden purposes. Since the Ocean Crest Estate Local Structure Plan was endorsed by the WAPC, on 24 April 2012, the area has seen a transition towards medium density residential development with various subdivision approvals currently in place.

The application has been referred to Council for determination as the submissions received possess planning merit and therefore staff do not have the delegated authority to determine the application.

### **Submission**

The application seeks retrospective approval for an eight metre high pole which accommodates two security cameras and two security lights. The camera pole is located in front of the existing single house, setback approximately 7.5m from the primary street, 15m from the western boundary and 12m from the eastern boundary.

The applicant has advised that the purpose of structure is to provide security to the occupants of the dwelling who have previously been exposed to threats and crime at the residence.

### **Consultation**

The City's statutory planning policies do not provide specific guidance or development requirements for camera pole proposals. As a result, the first course of action for the subject application was to advertise the application to thirty-one landowners along Mell Road for comment. The City received seven submissions in total, three of which objected to the proposal, three had no objection and one conditionally supported the application. A summary of the issues raised in the objections is as follows:

1. concerns about the cameras being an invasion of privacy of nearby residents;
2. concerns about light pollution intruding into nearby dwellings;
3. concerns about the detrimental impact of the structure on the streetscape;
4. concerns that support of the application will set an undesirable precedent in residential areas;
5. no objection if the cameras and lights were not intrusive and located on the existing dwelling; and
6. no objection to the lights being directed at the subject site and the vision from the cameras not encroaching into adjoining properties.

## Report

### Statutory Framework

#### *Zoning*

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS), 'Development' under TPS 3 and 'R25 Residential' under the Ocean Crest Estate Local Structure Plan. The objectives of the Residential Zone are defined in part 4.2.1 (a) of TPS 3 as follows:

*'To provide for residential development at a range of densities with a variety of housing to meet the needs of different household types through the application of the Residential Design Codes'*

Clause 10.2 of TPS 3 includes matters to be considered by Council in relation to considering an application for planning approval. Specifically, Council shall have due regard to the requirements of the following in relation to this proposal:

- (c) any proposed Statement of Planning Policy of the Commission.
- (i) the compatibility of a use or development within its setting.
- (n) the preservation of the amenity of the locality.
- (o) the relationship of the proposal to development on adjoining land or on other land in the locality including but not limited to, the likely effect on height, bulk, scale, orientation and appearance of the proposal.
- (y) any relevant submission received on the application.

#### *State Planning Policy 3.1 – Residential Design Codes 2013 (R-codes)*

As discussed above, the R-codes are intended to guide the development of residential zoned land. Although the R-codes do not have specific provisions for camera poles, based on the definition of 'external fixtures' below, part 5.4.4 of the R-codes is considered applicable for the purposes of assessing the application.

The R-codes define 'external fixtures' as:

*'Utilities, equipment, plant or other structures which are necessary for a dwelling to achieve efficient, comfortable and environmentally sustainable operating outcomes and may include; solar collectors, rainwater storage tanks, clothes drying structures, communications and power and water infrastructure, letter boxes, or other fixtures as necessary for the residential use of the buildings on-site.'*

Provision C4.3 of part 5.4.4 of the R-codes includes deemed-to-comply requirements for 'other external fixtures' which can be applied to fixtures that are not solar collectors, television antennas or water pipes. The camera pole, the subject of the application, meets the definition of 'other external fixtures', the deemed-to-comply provisions of which are detailed below:

- *not visible from the primary street;*
- *are designed to integrate with building; or*
- *are located so as not to be visually obtrusive.*

The application is not considered compliant with the deemed-to-comply requirements above. As a result, the application is required to be considered under the relevant design principles for part 5.4.4 (External Fixtures) of the R-codes below:

*Solar collectors, aerials, antennas, satellite dishes, pipes and other external fixtures integrated into the design of the building to not be visually obtrusive when viewed from the street and to protect the visual amenity of surrounding properties.*

### Issues

Community consultation revealed the general opinions of the surrounding landowners in relation to the application. Although a number of submitters were not affected by the structure and did not object to the application, the objections that were received raised relevant planning concerns. The interests of existing and future nearby landowners should be taken into consideration when determining the application. Taking into consideration the assessment of the application against the R-codes (above) and the points raised in the submission received; the key issues identified are visually amenity, privacy and light spill.

#### *Visually Amenity*

The existing single storey dwelling has a wall height of approximately three (3) metres and a maximum roof pitch height of approximately five (5) metres. In light of this, the eight (8) metre high camera pole structure is not considered to be integrated into the design of the building and is considered to be visually obtrusive as viewed from the public realm (as shown in attachment 1 and 2) and adjoining dwellings. Approval of the pole would not be in the interests of preserving the character of the streetscape and protecting the visual amenity of surrounding properties, as intended by the design principles of part 5.4.4 of the R-codes.

### *Invasion of Privacy, Outdoor Lighting and Light Spill*

All of the objections received refer to the invasion of privacy and light spill as key concerns. Although there is no guidance from statutory planning policies on these specific matters, part 5.5 of the Local Government Act has the ability to regulate outdoor lighting to be in accordance with the relevant Australian Standard (AS4282 – 1997).

Both issues are a direct result of the height of the structure. If the cameras and lights were fixed to the existing residence at the height of the dwelling, as encouraged in part 5.4.4 of the R-codes, the concerns relating to visual amenity, invasion of privacy and light spill would be eliminated. In the event that the abovementioned modification was approved, the external fixtures would subsequently be integrated into the design of the building, the potential for the invasion of privacy would be eliminated due to the reduced height and resultant viewing potential from the security cameras and light spill would be limited to within the subject site in accordance with the relevant Australian Standard (AS4282 -1997).

### Conclusion

The proposal is not supported for the following reasons:

1. The application is not compliant with the provisions of the Residential Design Codes, in particular the deemed-to-comply and/or design principles of part 5.4.4 – External Fixtures.
2. A number of objections were received from affected adjoining landowners who have merit and are considered relevant planning considerations.
3. The application is considered to cause detrimental impacts on the amenity of the adjoining residents and the streetscape.
4. The application will set an undesirable precedent for camera poles within the residential areas of the City of Cockburn.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- Development that is soundly balanced between new and existing areas.

#### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.
- Effective advocacy that builds and manages relationships with all stakeholders.
- A responsive, accountable and sustainable organisation.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

See Community Consultation section of the report above.

**Attachment(s)**

1. Site Plan, floor plan and elevations.
2. Photo of Camera Pole.

**Advice to Proponent(s)/Submissioners**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2014 Council Meeting.

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**14.3 (OCM 13/2/2014) - PROPOSED LOCAL STRUCTURE PLAN MODIFICATION - LOCATION: LOT 23 RUSSELL ROAD AND LOTS 328-333 JEWEL GARDENS HAMMOND PARK- OWNER: VARIOUS - APPLICANT: CITY OF COCKBURN (110/091) (A VAN BUTZELAAR) (ATTACH)**

**RECOMMENDATION**

That Council

- (1) in pursuance of Clause 6.2.9.1 of City of Cockburn Town Planning Scheme No. 3 ("Scheme") adopts the modification to the Lot 458 Baler Court Hammond Park Structure Plan to include Lot 23 Russell Road and Lots 328, 329, 330, 331, 332 and 333 Jewel Gardens, Hammond Park in the R40 density code. subject to the following modifications:
  1. Correct minor discrepancies within sections 1.1, 1.3.2, 2.6.5, 3.6 and 4 of the advertised structure plan modification report in response to a public submission.

- (2) in pursuance of Clause 6.2.14.2 of the Scheme, send the Structure Plan once modified to the Western Australian Planning Commission for information;
- (3) endorse the Schedule of Submissions prepared in respect to the Structure Plan;
- (4) advise the landowners within the Structure Plan area and those who made a submission of Council's decision accordingly; and
- (5) advise the proponent that the site is subject to Developer Contribution Area 13 and 3.

## COUNCIL DECISION

### Background

The purpose of this report is to consider for final adoption the proposed modification to a previously approved Structure Plan for Lot 458 Baler Court Hammond Park. Council previously advertised the Local Structure Plan over the subject site for public comment on 18 January 2005 and resolved to adopt the Local Structure Plan subject to conditions.

The Proposed Structure Plan Modification (LSP) seeks to alter the existing approved zoning and reservation for lot 23 Russell Road and lots 328-333 Jewel Gardens, Hammond Park from 'Residential R20' to 'Residential R40', to facilitate a medium density urban outcome.

The LSP area is situated approximately 25 kilometres south west of the Perth CBD in the locality of Hammond Park in the City of Cockburn. Attachment 1 provides a location plan of the LSP area. Attachment 2 provides an aerial view of the LSP area.

The current Structure Plan (Attachment 3) is well established and the subject site is located within a predominantly developed area provided with public open space, pedestrian cycle links, public transport and a local centre. The majority of the subject lots are undeveloped land parcels well situated to contribute to the delivery of *Directions 2031 and Beyond Targets* by accommodating a density increase. Lots

designated with a R20-R25 density coding in the previously approved structure plan for the subject site were intended to be developed with an average site area between 350m<sup>2</sup> to 500m<sup>2</sup>. The average site area per dwelling that has eventuated under these densities is approximately 600m<sup>2</sup> resulting in the underdevelopment of Hammond Park. This proposal assists with ensuring that original density targets are achieved. Additionally, the recent announcement of a new train station within the area provides added requirements to review the structure plan densities on undeveloped lands.

The Proposed Structure Plan Modification has been advertised for public comment. This report now seeks to specifically consider the Proposed Structure Plan Modification for adoption in light of the advertising process.

### **Submission**

N/A

### **Report**

#### Planning Background

The subject land area is 0.6398 hectares in size and bound by Russell Road, Jewel Gardens and Dorsal Bend. Attachment 1 contains a location plan.

The subject area is zoned 'Urban' under the Metropolitan Region Scheme ("MRS") and 'Development' under City of Cockburn Town Planning Scheme No. 3 ("TPS 3"). The subject land is also located within Development Contribution Area No. 3 ("DCA 3") and No. 13 ("DCA 13").

#### Proposed Structure Plan Modification

The Proposed Structure Plan Modification as shown on Attachment 4 provides for R40 residential development.

The Proposed Structure Plan Modification satisfies density objectives, POS requirements and utilises an existing suitable road network.

A residential development at a density coding of R40 is appropriate for the subject site as it reflects surrounding development east of Baler Reserve and north of Russell Road. The subject site contains some of the only remaining undeveloped land parcels well situated to contribute to the delivery of *Directions 2031 and Beyond* targets by accommodating a density increase. When developed, the proposed rail

station on the Perth-Mandurah line will convey considerable benefit on the subject site in terms of its suitability for higher density development.

The structure plan modification will lead to increased housing diversity, adaptability, affordability and choice. Increasing densities within developed suburbs allows the City to increase housing supply in response to changing population needs and produce well connected sustainable urban communities.

### Residential Density

As noted above, this Structure Plan Modification seeks to increase the residential density of the subject site from low density Residential R20 to medium density Residential R40.

Under the existing residential zoning a dwelling yield of approximately 15 lots is possible for the subject site. Under the proposed R40 density an estimated yield of 32 single houses or grouped dwellings could be possible. Dwelling yield calculations for multiple dwellings are more complex, however, approximately 40- 45 multiple dwellings could eventuate based on a hypothetical development scenario that utilises an average multiple dwelling size of 85m<sup>2</sup>.

### Traffic

The R40 density scenario is estimated to produce approximately 390 vehicle trips per day. This projected traffic volume does not exceed the capacity of the current road network which is 3000 vehicles per day and will not impede vehicular flow. As traffic projections do not exceed the capacity of the adjoining street network it is not necessary to modify or increase direct access to the subject site. It is anticipated that the future Aubin Grove train station will attract patronage from adjoining suburbs such as Hammond Park reducing the number of vehicles on local road networks.

### Current and Future Development

Development is currently underway within the LSP area. A Building Permit was issued for a new single residence on Lot 333 and Lot 329 Jewel Gardens, Hammond Park on 13 May 2013 and 25 November 2013 respectively. A modification to the density coding of the subject site from R20 to R40 will not obstruct the construction of development currently approved. If the density coding over the subject site is increased from R20 to R40 (through a Structure Plan modification) current and future land owners will simply have the ability to develop their land with a comparatively larger plot ratio and smaller minimum site area per dwelling.

## Community Consultation

Prior to the preparation of the Structure Plan Modification and associated report landowners within the subject site were invited to comment on the potential R40 density coding of their land. Initial feedback was received from 3 landowners with 1 in support of the density increase and 2 expressing concern over traffic, future building form and the implications of a density increase on current development plans. Where these concerns relate to planning matters they have been discussed earlier in this report.

The Proposed Structure Plan Modification was advertised for public comment for a period of 39 days from 10 December 2013 to 17 January 2014. A variety of advertising mediums were utilised including social media sites Facebook and Twitter and a local newspaper. An advertising notice was published in the Cockburn Gazette on 10 December 2013.

A full copy of the structure plan report was available for public inspection at the City's Administration Centre and online via the City's website for the full advertising period. Notice of advertising was given in writing to 91 nearby and affected landowners.

In total 7 written submissions were received from nearby landowners. These submissions are set out and addressed in the Schedule of Submissions (Attachment 5). A petition objecting to this structure plan modification was received by the City on 17 January 2014. The petition came from 51 Hammond Park residents and objected to increased traffic flow created through a density increase. Petitioners were not opposed to an increase in population or housing and requested modified or increased direct access to the subject site to accommodate increased traffic volumes.

Submissions both offered objections and comments on the proposed modification. Concerns were predominantly related to traffic and safety, population demographics, decreasing property values and privacy. All concerns are addressed in the schedule of submissions (Attachment 5). Where these concerns relate to planning matters they have been discussed earlier in this report.

## Conclusion

It is recommended that Council adopt the Structure Plan Modification for Lot 23 Russell Road and Lots 328-333 Jewel Gardens, Hammond Park and pursuant to clause 6.2.14.2 of the Scheme, and following acceptable completion of the modifications refer it to the Western Australian Planning Commission for information.

## **Strategic Plan/Policy Implications**

### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.
- Diversity of housing to respond to changing needs and expectations.

### **Community & Lifestyle**

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.

### **Environment & Sustainability**

- A community that uses resources in a sustainable manner.

### **Moving Around**

- Infrastructure that supports the uptake of public transport and pedestrian movement.

## **Budget/Financial Implications**

Lot 23 Russell Road, Hammond Park is subject to Development Contribution Areas No. 3 and No. 13. Lots 328-333 Jewel Gardens Hammond Park is only subject to Development Contribution Area No. 13 as the requirements of Developer Contribution Area No. 3 were met by previous subdivisions. There aren't any other direct financial implications associated with the Proposed Structure Plan Modification.

## **Legal Implications**

Planning and Development Act 2005  
City of Cockburn Town Planning Scheme No. 3

## **Community Consultation**

In accordance with Clause 6.2.8 of the City's Scheme the proposed local structure plan Public consultation was undertaken from 10 December 2012 to 17 January 2012. This included a notice in the Cockburn Gazette, advertising on social media sites and letters to nearby and affected landowners.

Analysis of the submissions has been undertaken within the 'Report' section above, as well as the attached Schedule of Submissions (Attachment 5).

### **Attachment(s)**

1. Location and Context Plan
2. Aerial Locality Plan
3. Current Local Structure Plan
4. Proposed Modification to Local Structure Plan
5. Schedule of Submissions

### **Advice to Proponent(s)/Submissioners**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2014 Council Meeting.

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

#### **14.4 (OCM 13/2/2014) - TEN (10) MULTIPLE DWELLINGS - LOCATION: 67 (LOT 5) EDELINE STREET, SPEARWOOD - OWNER: STARLINE BUILDING CO PTY LTD - APPLICANT: STARLINE BUILDING CO PTY LTD (2204860) (R SIM) (ATTACH)**

#### **RECOMMENDATION**

That Council

- (1) grant Planning Approval for ten (10) multiple dwellings at Lot 5, number 67 Edeline Street Spearwood in accordance with the attached plans dated 24 January 2014 subject to the following conditions and advice notes:

#### Conditions

1. All stormwater being contained and disposed of on-site to the satisfaction of the City.
2. The development site must be connected to the reticulated sewerage system of the Water Corporation prior to occupation.
3. The surface finish of the boundary walls abutting adjoining lots is to be either face brick or rendered the same colour as the external appearance of the approved development.

4. Plans submitted with the building permit are to demonstrate the provision of a solid 1.6m high screening to the front northeast corner (for Unit 10) and northwest corner (for Unit 2) upper floor alfresco areas, to the satisfaction of the City.
5. Prior to the submission of a building permit, a revised landscaping plan is to be submitted to and approved by the City. The plan must indicate the location and species of all trees to be removed and/or retained, the location and type of reticulation to be installed and the location and type of paving to be installed. The plan must include a plant schedule nominating each species, the spacing of each species, the number of plants required and the size of each plant to be used at the time of planting, together with the anticipated height of each plant at maturity. The plan must identify and include the adjoining road verge to the satisfaction of the City.
6. The revised landscaping plan including the provision of advanced trees and/or tall shrub species being provided along the eastern side lot boundary directly at the front of the lot, in order to provide further screening of the adjoining property (1A Ross Court), to the satisfaction of the City. The landscape plan is to indicate how the selection of advanced species provides for an effective screening element at the completion of the overall development.
7. The revised landscaping plan is to include the provision of an internal landscaped area in front of units 4 and 6, with this extending into the areas marked as 'courtyard or car bay' on the site plan, to the satisfaction of the City.
8. Earthworks over the site and batters must be stabilised to prevent sand or dust blowing, and appropriate measures shall be implemented within the time and in the manner directed by the City in the event that sand or dust is blown from the site.
9. All plant and equipment such as air conditioning condenser units, communications hardware and the like are to be purposely located internal to the development (i.e. not adjoining side boundaries) and also screened so they are not visible from the public domain, to the satisfaction of the City.

10. Walls, fences and landscape areas are to be truncated within 1.5 metres of where they adjoin vehicle access points where a driveway and/or parking bay meets a public street or limited in height to 0.75m, to the satisfaction of the City.
11. Fencing up to a height of 2.1m (as measured from the highest point of finished or natural ground level either side of the fence) to be installed behind the primary street setback at the cost of the applicant to the side and rear lot boundaries to the satisfaction of the City. Details are to be provided with the Building Permit application.
12. The plans shall be modified so as to drop the finished floor levels of all dwelling by 0.4m, to the satisfaction of the City. Revised plans showing the reduced finished floor levels shall be provided with the Building Permit application.
13. Prior to occupation of the building hereby approved, the parking bays, driveways and points of ingress and egress shall be sealed, kerbed, drained, line marked and made available for use in accordance with the approved plans to the satisfaction of the City.
14. All visitor bays are to be clearly marked and made available for use by visitors to the site at all times, to the satisfaction of the City.
15. Crossovers are to be located and constructed to the City's specifications.
16. Prior to occupation of the development hereby approved, 4 covered bicycle stands are to be provided in close proximity to the entrance of the building and thereafter maintained to the satisfaction of the City.
17. Arrangements being made to the satisfaction of the Chief Executive Officer for the pro-rata subdivider contributions towards those items listed in the City of Cockburn Town Planning Scheme No. 3 for Development Contribution Area 13 – Community Infrastructure prior to the lodgement of a Building Permit application.
18. Waste generated on-site being managed in accordance with the Waste Management Plan dated 24 January 2014 lodged with the application to the satisfaction of the City and subject to any subsequent changes agreed with by

the City.

19. The applicant is to submit to the City a report from a recognised acoustic consultant demonstrating that the design of the development and the location of plant within the development including air conditioners and similar equipment will not result in noise emissions exceeding those set out in the *Environmental Protection (Noise) Regulations 1997* (as amended) and the design of the development will result in acceptable indoor noise levels that meet the recommended design sound levels in table 1 of AS/ANS 2107:2000 entitled "Acoustics – Recommended Design Sound Levels and Reverberation Times for Building Interiors", particularly with regard to noise transmission between units and floors.
20. A final assessment of the completed development must be conducted by the acoustic consultant to certify that recommendations made in the noise report have been incorporated into the proposed development. A report confirming compliance with the requirements to the satisfaction of the City must be provided prior to occupation of the development.
21. Prior to the lodgement of a Building Permit application, a construction management plan shall be submitted to and approved by the City for the development detailing how the following is proposed to be managed:
  - access to and from the site;
  - the delivery of materials and equipment to the site;
  - the storage of materials and equipment on the site;
  - the parking arrangements for contractors and subcontractors; and
  - other matters likely to impact on surrounding properties.

Advice Notes

1. This is a Planning Approval and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the City, with any requirements of the City of Cockburn Town Planning Scheme No. 3, or the requirements of any other external agency.

2. With regard to condition 1, The City requires the onsite storage capacity be designed to contain a 1 in 20 year storm of 5 minute duration. This is based on the requirements to contain surface water by the Building Code of Australia.
  3. With regard to conditions 5 to 7, please jointly liaise with the City's planning and parks teams.
- (2) notify the applicant and those who made a submission of Council's decision.

## COUNCIL DECISION

### Background

The subject land is located at No. 67 (Lot 5) Edeline Street Spearwood. The site is zoned 'Residential R30' under Town Planning scheme No. 3 (TPS 3) and is surrounded by existing residential development consisting of predominantly detached and semi-detached single storey dwellings. The lot is 1113m<sup>2</sup> in area.

The application is being referred to Council for determination as objections were received during the neighbour consultation period with regard to upper floor setbacks to the side lot and rear lot boundaries, retaining and associated fill.

A meeting was held on Thursday 5 February 2014 at the subject site between City staff, several elected members, the applicant and adjoining landowners who were concerned with the development. This is discussed in further detail in the neighbour consultation section.

### Submission

The applicant seeks approval to construct 10 multiple dwellings (residential apartments) on the subject land set over two stories served by a central driveway. The ground floor consists of 4 units, landscaping, 10 storage areas for the multiple dwellings and associated tenant and visitor parking with the upper floor consisting of 6 units, 2 alfresco areas and associated stairwells.

The proposal is consistent with the deemed-to-comply standards of the R codes and Council Policy with the exception of setbacks to the side and rear lot boundaries; and retaining and associated fill. In accordance with R-code and Council Policy, the application was advertised to affected adjoining landowners for a period of 21 days. A total of 5 submissions objecting to the proposed development were received by the City during the advertising period. Given the nature of submissions received which cannot be resolved through conditions or negotiation with the applicant, staff has no delegation to determine the application so it has been referred to Council for determination.

### Statutory Framework

#### *Metropolitan Region Scheme (MRS)*

The subject land is zoned 'Urban' under the MRS.

#### *Town Planning Scheme No. 3 (TPS 3)*

The subject land is zoned 'Residential R30' under the City's TPS 3. In accordance with part 4 of the Scheme, multiple dwellings are listed as a 'D' discretionary use in the zoning table. The proposal is consistent with the TPS 3 zoning.

#### *State Planning Policy 3.1 (Residential Design Codes 2013)*

The proposal has been assessed under part 6 of the Residential Design Codes (R-codes), which were modified in November 2010 to incorporate provisions for multiple dwellings in areas coded R30 or greater. Part 6 of the R-codes provides development assessment criteria for multiple dwellings under the 'deemed-to-comply' standards and design principles. Where development does not meet the deemed-to-comply standards, it is assessed under the design principles.

The development generally meets the deemed-to-comply standards of the R-codes with the exception of the following issues;

- An upper floor setback to the western side lot boundary of 1.5m in lieu of 1.6m and 2m in lieu of 2.5m.
- An upper floor setback to the eastern side lot boundary of 1.5m in lieu of 1.6m and 2m in lieu of 2.5m.
- An upper floor setback to the rear lot boundary of 2m in lieu of 2.1m.
- Retaining and associated fill of 0.6m in lieu of 0.5m.

As the setbacks and retaining do not meet the deemed-to-comply provisions of the R-codes, it has been assessed under the relevant design principles of the R-codes.

### Neighbour Consultation

As design elements of the development did not meet the deemed-to-comply standards of the R-codes, comment was sought from seven (7) adjoining landowners. A total of five (5) submissions objecting to the development were received during the advertising period. It is noted that the submissions received did not specifically address the non-compliant design elements, but rather the concept of multiple dwellings. A summary of the objections is listed below:

1. The use class 'multiple dwellings' in residential areas was not discussed with stakeholders when the Phoenix Revitalisation Strategy went to public consultation in 2009.
2. Multiple dwellings are not consistent with the existing streetscape on Edeline Street, which is predominantly single storey detached and semi-detached dwellings – approving such a development would set an undesirable precedent.
3. Multiple dwellings will overshadow adjoining dwellings.
4. Multiple dwellings will overlook into adjoining properties.
5. Noise levels emanating from the multiple dwellings and associated traffic.
6. Loss of the 'community' feel of suburban Spearwood.
7. 10 multiple dwellings is excessive and overdevelopment.
8. Decrease of property values.
9. Multiple dwellings would result in parking issues, especially with visitors.

It is noted that there exists a wide variety of housing forms on Edeline Street ranging from single houses and grouped dwellings to single bedroom dwellings at 21 Edeline Street and multiple dwellings at 16 Edeline Street. The proposed development can be seen as adding to the existing variety of housing types within the Spearwood area in order to cater for differing household types and lifestyles. There is no established character nor is there any character based or similar policy that applies to establish residential areas in Spearwood.

It is acknowledged that the development has the potential to result in increased levels of noise as a result of the increased density of a multiple dwelling and building setbacks being closer to the respective side and rear lot boundaries than that of the existing single house. As a condition of approval, an acoustic report prepared by a suitably qualified consultant demonstrating that noise levels generated from the development will be within the relevant noise regulations should be imposed if Council approved the proposal. With regard to concerns

raised from submitters relating to onsite parking issues and visitor parking, the parking provided for each unit meets the deemed to comply standards of the R-codes. Furthermore, 4 visitor's bays have been provided which is 1 more than the requirements under the R-codes. Temporary visitor parking on adjoining Council verges is an issue that is not restricted solely to multiple dwellings and is common place throughout all residential areas within the City of Cockburn.

Several submissions have raised concerns that the proposed multiple dwelling development would have a detrimental impact on their property values. Property values however are speculative in nature and are not a valid planning consideration.

Further to the above, an onsite meeting was held at the subject site between City staff, several elected members, the applicant and adjoining landowners on Thursday 5 February 2014 in order to listen to the concerns of the adjoining landowners with regard to the proposed development and to discuss possible actions to help alleviate any concerns adjoining landowners may have.

During the meeting the adjoining landowners expressed concerns that they were never informed about the Spearwood residential area being potentially suitable for multiple dwellings when they participated in the Phoenix revitalisation community consultation forums which were held in 2009. In response to this concern, the City advised the adjoining landowners that the Revised edition of the R-codes was a State Planning Policy gazetted on 22 November 2010 that allowed for multiple dwellings as a form of housing to be considered in areas coded Residential R30 and higher and the City was bound to consider such applications for development in areas coded R30 against the provisions of the R-codes. Other concerns raised including loss of privacy, overshadowing and loss of property values which reflected the original submissions to Council and are discussed elsewhere in the report. After the meeting it was agreed that several measures could be undertaken in order to address the adjoining landowners' concerns regarding the development. These have now been specifically integrated into the officer recommendation:

- Reducing the finished floor level by 0.4m in order to address bulk and scale issues.
- Providing advanced landscaping adjoining 1A Ross Court.
- Increasing the height of the dividing fence between adjoining landowners from 1.8m to 2.1 to reduce the visual impact of the development as seen from the adjoining properties (at the cost of the developer).
- Additional screening in the form of a screen to the front upper level alfresco areas.

- The addition of internal landscaping to increase the internal amenity of the development.

## **Report**

### *Lot Boundary Setbacks*

With regard to the side and rear lot boundary setbacks, the design principles of the R-codes state the following:

*'Buildings set back from boundaries or adjacent buildings so as to:*

- *Ensure adequate daylight, direct sun and ventilation for buildings and the open space associated with them.*
- *Moderate the visual impact of building bulk on a neighbouring property.*
- *Ensure access to daylight and direct sun for adjoining properties.*
- *Assist with the protection of privacy between adjoining properties'.*

The wall height and pitched roof of the multiple dwellings is consistent with that of a typical two storey single house. The setbacks proposed to the side and rear lot boundaries allow for direct solar access and ventilation to habitable spaces for all adjoining properties, with overshadowing confined to the existing outbuildings at 4a Cobine Street and 3a Ross Court given the north to south orientation of the 67 Edeline Street. Building bulk associated the side and rear elevations are ameliorated by the use of windows, differing façade treatments and light roof colours. The design of the multiple dwellings and in particular the upper floor component confines overlooking to the internal driveway and the primary street setback, ensuring privacy between adjoining properties is maintained. Windows and habitable spaces that face the side and rear lot boundaries are either from non-habitable rooms or have been screened up to a height of 1.6m in accordance with the provisions of the R-codes.

### **Site Works**

With regard to the retaining and associated fill for the proposed development, the design principles of the R-codes state the following:

*'Development that considers and responds to the natural features of the site and requires minimal excavation/fill.'*

The development seeks to work with the natural topography of the subject land, with the finish floor levels of the multiple dwellings located at the rear of the lot set slightly higher than the multiple dwellings located at the front of the lot in response to the south to north slope of the lot. The area of retaining is confined to a portion of the eastern

side lot boundary and is marginally above the acceptable development standard of 0.5m. As a condition of approval, suitable screening as defined in the R-codes is to be installed on top the retaining wall where it exceeds 0.5m. In light of the above, the proposed fill and retaining is considered to meet the design principles of the R-codes.

### Conclusion

The proposal consisting of 10 multiple dwellings is supported for the following reasons:

1. The proposal is considered to meet the relevant design principles of the R-codes.
2. The proposal is it promotes a diversity of housing stock and additional dwellings which was a key objective of increased density codings in the area.
3. The proposed development is not anticipated to detract from the amenity of adjoining landowners or the streetscape.

### **Strategic Plan/Policy Implications**

#### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Development that is soundly balanced between new and existing areas.

#### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

#### **Budget/Financial Implications**

N/A

#### **Legal Implications**

N/A

#### **Community Consultation**

Consultation of affected adjoining landowners was undertaken for a period of 21 days. A total of seven (7) dwellings were advertised to. Five (5) submissions were received by the City objecting to the development.

**Attachment(s)**

1. Ground and upper floor plans
2. Elevation plans
3. 3d Colour perspective
4. Landscape plan
5. Owner and designer's statement
6. Location plan

**Advice to Proponent(s)/Submissioners**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 Febraury 2014 Council Meeting.

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

- 14.5 (OCM 13/2/2014) - HIGH IMPACT TELECOMMUNICATIONS FACILITY (MONOPOLE AND EQUIPMENT CABIN) - LOCATION: NO. 233 (LOT 56) BARRINGTON STREET BIBRA LAKE - OWNER: JOANNE AND MARK WILLCOCKS - APPLICANT: PLANNING SOLUTIONS PTY LTD (4412611) (R SIM) (ATTACH)**

**RECOMMENDATION**

That Council

- (1) grant approval to commence development for a High Impact Telecommunications Facility (Monopole and Equipment Cabin) at 233 (Lot 56) Barrington Street Bibra Lake, in accordance with the attached plans and subject to the following conditions and advice notes:

Conditions

1. The proposed equipment shall be of a colour compatible with the existing buildings onsite to the satisfaction of the City. Colour details shall be provided to the City with the Building Permit application.
2. The number of antenna panels on the telecommunications facility is limited to 6 antenna panels and 6 remote radio units.

Advice Note

1. This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the City, with any requirements of the City of Cockburn Town Planning Scheme No. 3, or the requirements of any other external agency.
  2. With regard to condition 2, should the landowner/applicant seek to increase the number of antenna panels on the telecommunications infrastructure, further planning approvals will be required.
- (2) notify the applicant and those who made a submission of Council's decision.

**COUNCIL DECISION**

**Background**

The subject site is located at 233 (Lot 56) Barrington Street Bibra Lake, has a total lot area of 3,600m<sup>2</sup> and is zoned 'Light and Service Industry' under the City of Cockburn Town Planning Scheme No. 3 (TPS 3). The site contains an existing office and warehouse on the front portion of the site and existing vegetation on the rear portion. The proposal is being referred to Council for determination as objections were received during public consultation which removed staff delegation.

The application was previously considered at the Ordinary Council Meeting on 12 December 2013 where Council resolved to defer the item pending a briefing from the proponent regarding the suitability of the site. Specifically, Council sought to learn what other sites have been considered, which are in keeping with the City of Cockburn's Local Planning Policy APD 13 'Telecommunications – High Impact Facilities'.

On 23 January 2014, the proponent met several elected members from the City of Cockburn in order to provide a briefing as to what other sites had been considered for the telecommunications facility in accordance with the Council resolution from the 12 December 2013 meeting. At

this meeting the proponent explained in detail as to why other sites in the suburbs of Bibra Lake and Yangebup had not been chosen as well as the need to locate the telecommunications facility in close proximity to residential areas in order to ensure adequate coverage for the new Telstra 'Next G' network. The main points discussed in the briefing are outlined in Attachment 5.

### **Submission**

The applicant seeks approval, on behalf of Telstra Corporation Ltd, to install a new telecommunications monopole, an equipment cabin and ancillary access and safety equipment on the subject site. Specifically, it is proposed to accommodate six (6) antenna panels and six (6) remote radio units mounted on a circular headframe on the proposed monopole. The pole is proposed to be located at the rear of the property set back 1.25m from the rear lot boundary and 1.8m from the south western side lot boundary.

The proposed monopole will measure a maximum height of 30m above the natural ground level of the site, with the equipment shelter measuring 3.28m in height. The monopole will be of a galvanised finish, with panel antennas closely mounted on the pole. The proposed equipment cabin is to be a colorbond structure painted in the colour 'Pale Eucalypt'.

### **Report**

The applicant has indicated as part of their application that the proposed telecommunications infrastructure is required to facilitate Telstra's 'Next G' mobile telephone network, which will assist in improved wireless broadband access for the surrounding community.

In its submission, the applicant has advised that detailed investigations of the locality revealed there are no other opportunities to co-locate telecommunications infrastructure or utilise existing buildings which would satisfy the coverage objectives for the facility.

### **Zoning and Use**

The subject site is zoned 'Light and Service Industry' under TPS 3 and the objective of this zone is *'to provide for light and service industries and associated uses which are compatible with and acceptable in close proximity to residential uses'*.

Telecommunication facilities are not listed in TPS 3 and are therefore dealt with under Clause 4.4.2 which states that:

*'If a person proposes to carry out any use that is not specifically mentioned in the:-*

- (a) *Zoning Table – Table 1 and cannot be reasonably be determined as falling within the type, class or genus of activity of any other use category in the table the local government may –*
- (ii) *determine that the use may be consistent with the objectives of the zone and thereafter follow the advertising procedures of clause 9.4 in considering an application for planning approval..'*

### Consultation

In accordance with the provisions of clause 9.4 of TPS 3 and APD 13, notice of the proposed development was sent to all landowners within a 200 metre radius of the site. Thirteen (13) submissions were received, with one (1) indicating no objection and twelve (12) objections. The table in Attachment 5 lists the issues raised and provides a response on those matters.

### APD13 'Telecommunications – High Impact Facilities'

Local Planning Policy APD13 'Telecommunications – High Impact Facilities' was prepared to deal with non-low impact (high impact) facilities that must obtain planning approval. The policy states that in considering any application for new telecommunications infrastructure, Council will have regard for the following matters:

- The siting of mobile telephone towers is to be located where possible within industrial, commercial and other non-residential zoned land within the district and as far as possible from any residence.
- Mobile telephone facilities are to be co-located with existing infrastructure where the opportunity exists.
- The location and appearance of facilities should be chosen to minimise the visual impact on the locality. In particular, the amenity of residential inhabitants should not be affected.
- No new telecommunications towers are to be located within 200 metres of any existing/proposed residence or other sensitive land use activity.

The proposal does not comply with respect to the 200m setback from residential development. Existing residential development is located approximately 60m to the south west of the subject site. A railway reserve and native vegetation strip consisting of established shade

trees and supporting low to medium height shrub cover separates the subject site from the nearest residential properties.

While the proposal does not comply with the 200m setback requirement of the policy, there have been specific decisions made by the State Administrative Tribunal and other courts in Australia that such policy provisions have no statutory weight and cannot be used to determine the location of telecommunication facilities. The policy should therefore be used as a guide only.

Furthermore, the aforementioned native vegetation acts to ameliorate any visual bulk issues when viewed from the nearest residential properties. The immediate area surrounding the subject site contains a number of tall structures including existing industrial buildings, overhead power lines and railway infrastructure. The monopole facility will not unduly impact on the amenity of the streetscape of Barrington Street which is predominantly industrial in character.

#### Statement of Planning Policy 5.2 'Telecommunications Infrastructure'

Statement of Planning Policy 5.2 'Telecommunications Infrastructure' (SPP5.2) is a state wide planning policy which aims to facilitate the provision and development of effective state-wide telecommunications in a consistent manner which is considerate of the economic, environmental and social objectives of planning in Western Australia. SPP 5.2 is supported by the *Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure*. Of key concern to this application are the following guidelines regarding the location and siting of Telecommunications infrastructure:

- telecommunication facilities should be located and designed to meet the communication needs of the community;
- telecommunication facilities should be designed and sited to minimise potential adverse visual impact on the character and amenity of the local environment, in particular, impacts on prominent landscape features, general views in the locality and individual significant views;
- telecommunication facilities should be designed and sited to minimise adverse impacts on areas of natural conversation value and places of heritage significance or where declared rare flora are located; and
- telecommunication facilities should be designed and sited to minimise adverse impacts on the visual character and amenity of residential areas.

The guidelines go on to state that when determining an application for telecommunications infrastructure the local government shall consider and have regard to the following:

- extent to which the proposal contributes to the social and economic benefits of affordable and convenient access to modern telecommunications services for people and businesses throughout the state;
- need to continuity of supply of telecommunications services to people and businesses in the local area or region;
- effect of the proposal on the environment and natural landscape and the extent to which the proposal affords protection of these elements;
- effect of the proposal on any place of cultural heritage significance on or near the land;
- extent to which the proposal enhances or maintains visual amenity including streetscape and minimises adverse visual impacts; and
- degree to which the proposal is co-ordinated with other services.

With regard to the proposed location of the telecommunications infrastructure, the applicant has advised that where possible, existing mobile network sites are utilized or other forms of existing infrastructure are shared. Detailed investigations of the locality have revealed that no other opportunities to co-locate telecommunications infrastructure exist which would satisfy the coverage objectives of the facility.

A site visit carried out on 25 November 2013 which incorporated observations of the subject site as viewed from across the railway reserve indicated that existing native vegetation consisting of several large shade trees and low to medium height shrubs will act to partially screen the telecommunications facility from nearby residences. The telecommunications facility does not impact on areas of natural vegetation or places of significant cultural heritage. It is also important to note that State Planning Policy 5.2 does not specify minimum setback distances from telecommunication facilities to sensitive land uses such as residential development, but rather appropriate siting and location of such facilities.

The applicant has advised that the proposed telecommunications infrastructure will facilitate the expansion of a high-speed mobile network, which will see customers enjoying improved high quality content, wireless broadband access and further mobilisation of business applications. This will make a positive contribution with

regard to the communication needs of the community, with convenient access to modern telecommunications for people and businesses in the Bibra Lake area and surrounding suburbs.

The application was referred to the Public Transport Authority on 30 October 2013 for comment as the site abuts a Metropolitan Region Scheme (MRS) railway reserve. On the 25 November 2013, the PTA provided comment stating had no objection with regard to the telecommunications facility.

### Conclusion

The proposed siting of the telecommunications facility meets the intent of APD13 and SPP5.2. The existing vegetation onsite and the adjacent strip of land abutting the railway reserve acts to ameliorate bulk and scale of the telecommunications facility to a suitable level and the colour matching of the facility with the existing background will further reduce its visual impact.

In relation to public health concerns, the report on the estimated Radiofrequency Electromagnetic Emissions demonstrates operation of the facility at a level well within the requirements set by the Federal Australian Communications Authority (ARPANSA) which are themselves below the World Health Organisation Standards.

As part of the carrier's obligations under the *Telecommunications Code of Practise* to co-locate facilities, the applicant has demonstrated that the potential for co-location at other telecommunications facilities within the Bibra Lake area was considered in this instance. The applicant has advised that there were no co-location opportunities in the vicinity of the subject site which would satisfy the coverage objectives for the facility.

In light of the above, it is considered that the proposed new telecommunications monopole and equipment at 233 Barrington Street, Bibra Lake is able to be supported.

### **Strategic Plan/Policy Implications**

#### **A Prosperous City**

- Investment in the local economy to achieve a broad base of services and activities.
- Promotion and support for the growth and sustainability of local businesses and local business centres.

### **Budget/Financial Implications**

Nil.

### **Legal Implications**

Town Planning Scheme No. 3  
Planning and Development Act 2005  
State Administrative Tribunal Regulations  
Telecommunications Act 1997

### **Community Consultation**

In Accordance with The City of Cockburn's Telecommunications Policy APD 13 'High Impact Facilities', notice of the proposed development to all landowners within a 200m radius of the proposed location with an invitation to make comment on the proposal within 21 days was conducted. A copy of the schedule of submissions is detailed in Attachment 6.

### **Attachment(s)**

1. Location Plan
2. Elevations
3. Photomontage
4. EME Report
5. Candidate Selection Report
6. Schedule of Submissions

### **Advice to Proponent(s)/Submissioners**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 February 2014 Council Meeting.

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

## **15. FINANCE AND CORPORATE SERVICES DIVISION ISSUES**

### **15.1 (OCM 13/2/2014) - LIST OF CREDITORS PAID - NOVEMBER AND DECEMBER 2013 (076/001) (N MAURICIO) (ATTACH)**

#### **RECOMMENDATION**

That Council adopt the List of Creditors Paid for November and December 2013 respectively as attached to the Agenda.

**COUNCIL DECISION****Background**

It is a requirement of the Local Government (Financial Management) Regulations 1996, that a List of Creditors be compiled each month and provided to Council.

**Submission**

N/A

**Report**

The List of Accounts for November and December 2013 respectively, is attached to the Agenda for consideration. The list contains details of payments made by the City in relation to goods and services received by the City.

**Strategic Plan/Policy Implications****Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.
- A responsive, accountable and sustainable organisation.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

List of Creditors Paid – November and December 2013.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**15.2 (OCM 13/2/2014) - STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS - NOVEMBER AND DECEMBER 2013 (071/001) (N MAURICIO) (ATTACH)**

**RECOMMENDATION**

That Council adopt the Statement of Financial Activities and associated reports for November and December 2013 respectively, as attached to the Agenda.

**COUNCIL DECISION**

**Background**

Regulations 1996 prescribes that a local government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:-

- (a) details of the composition of the closing net current assets (less restricted and committed assets);
- (b) explanation for each material variance identified between YTD budgets and actuals; and
- (c) any other supporting information considered relevant by the local government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within 2 months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature and type, statutory program or business unit. The City chooses to report the information according to its organisational business structure, as well as by nature and type.

Financial Management Regulation 34(5) requires Council to annually set a materiality threshold for the purpose of disclosing budget variance details. Council adopted a materiality threshold variance of \$100,000 from the corresponding base amount for the 2013/14 financial year at the August meeting.

### **Submission**

N/A

### **Report**

Although the November statement is included in the attachments (given there was no Council meeting in January), this report only addresses the December financial results due to their greater timeliness.

### **Closing & Opening Funds**

The City's opening funds from 2012/13 FY were revised upwards to \$11.25M (from \$10.06M) after the completion of external audit. The increase of \$1.2M related mainly to a downwards adjustment in the amount of accrued expense for disputed land fill levy charges subsequently settled post June. There was also a minor adjustment between the current and non-current portions of long service leave provisions. Whilst the \$10.06M (comprising \$6.57M for carried forward projects and \$3.5M free surplus) was previously dealt with by Council, the additional \$1.2M will be sent to the Waste & Recycling and Community Infrastructure reserves in accordance with budget management policy. This has been included in the mid-year budget review.

The City's closing funds of \$69.81M are currently \$5.40M higher than the YTD budget forecast. This includes the \$1.2M variance in the opening funds previously discussed and overall favourable variances across the operating and capital programs.

The revised budget currently shows end of year closing funds of \$0.34M (increased from a balanced budget position of nil). This has predominantly resulted from several upwards adjustments to revenue. The budgeted closing funds will fluctuate throughout the year, due to the impact of Council decisions and recognition of additional revenue.

Details on the composition of the budgeted closing funds are outlined in Note 3 to the financial report.

### Operating Revenue

Operating revenue of \$101.30M is below the YTD budget forecast of \$101.97M. Several significant and compensating variances exist as detailed below:

1. Revenue from property rates is \$0.55M higher than the YTD budget target and collection related revenue is up \$0.10M.
2. Interest on Municipal investments exceed YTD budget by \$1.08M and has been revised upwards in the mid-year budget review.
3. \$0.15M unbudgeted reimbursement of diesel fuel tax resulting from a tax review project completed by Deloitte.
4. Human Services operating grants are \$0.52M ahead of budget due to \$0.25M of surpluses carried forward from the previous year and operating grants \$0.27M ahead of YTD budget.
5. Statutory Planning revenue is \$0.51M ahead of budget mainly due to development application fees up \$0.35M & fines up \$0.13M.
6. Fees & charges from building regulation are down \$0.21M.
7. Land administration commercial lease revenue is \$0.37M ahead of budget primarily due to the Naval Base annual fees being invoiced ahead of cash flow budget.
8. The waste collection levy is \$0.48M more than the YTD budget.
9. Commercial income from the HWRP is \$1.75M behind the YTD budget target.

Further details of material variances are disclosed in the Agenda attachment

### Operating Expenditure

Operating expenditure (including asset depreciation) of \$54.96M was just under the YTD budget target of \$55.06M.

A favourable variance of \$1.32M is attributed to Material and Contracts with general underspending across most service areas. The exception is the Development Contribution Plans, where unbudgeted payments for vested crown land and consultancies contribute an unfavourable variance of \$0.73M.

Insurance expenses are \$0.18M over the YTD budget principally due to higher insurance costs for plant. Lower landfill levy charges contribute \$0.34M towards the \$0.45M variance under Other Expenses.

Salaries & direct on costs are \$1.18M over the YTD budget due to \$0.53M of unbudgeted long service and annual leave accruals and \$0.66M in additional salaries & on costs. A budgetary treatment for leave accruals (LSL in particular) will be required in future budgets to accommodate monthly accruals. A review of the salary budget is being conducted to determine causal factors for the current overspend.

Other expenses are down \$0.37M mainly due to reduced landfill levy of \$0.29M resulting from lower tonnage through the HWRP.

The following table shows operating expenditure budget performance at a consolidated nature and type level:

Nature or Type Classification	Actual	Amended Budget	Variance to Budget
	\$M	\$M	\$M
Employee Costs	21.00	19.76	(1.24)
Materials and Contracts	15.94	17.26	1.32
Utilities	2.00	2.18	0.18
Insurances	2.20	2.00	(0.20)
Other Expenses	3.96	4.33	0.37
Depreciation (non-cash)	11.07	10.98	(0.09)

### Capital Expenditure

The City's budgeted capital spend to the end of December was \$10.81M, with actuals incurred of \$10.07M. This is a much improved position from a cash flow perspective and reflects the careful planning undertaken during the recent capital works cash flow review. The GP Super Clinic/Library project in particular has had a more realistic cash flow budget assigned to it. The following table shows the under spend by asset class:

Asset Class	YTD Budget	YTD Actuals	YTD Variance	Annual Budget
	\$M	\$M	\$M	\$M
Buildings Infrastructure	3.27	3.55	(0.28)	39.41
Roads Infrastructure	3.45	3.69	(0.24)	15.96
Parks Landscaping & Infrastructure	1.01	0.98	0.03	6.32
Land Acquisition & Development	1.01	0.49	0.52	2.09
Landfill Infrastructure	0.07	0.18	(0.11)	1.69
Plant & Equipment	1.29	0.83	0.46	4.53
Information Technology	0.70	0.35	0.35	1.41
	<b>10.81</b>	<b>10.07</b>	<b>0.74</b>	<b>71.41</b>

The significant spending variances by project are disclosed in the attached CW Variance Analysis Report.

### Capital Funding

Capital funding sources are highly correlated to capital spending, the sale of assets and the rate of development within the City (for developer contributions).

Significant variances include:

- Transfers from financial reserves were \$3.43M behind budget.
- Road grants received were \$2.55M ahead of the cash flow budget.
- Developer contributions received under the Community Infrastructure plan (up \$2.0M) and the road infrastructure DCA's (down \$0.46M) were collectively \$1.53M higher than the YTD budget.
- Proceeds from the sale of plant were \$0.20M behind YTD budget targets.

### Cash & Investments

Council's cash and current/non-current investment holding at December month end was \$138.46M, down from \$146.31M in November.

\$73.72M represents the balance held in the cash backed reserves and another \$5.97M represents funds held for other restricted purposes such as bonds, restricted grants and infrastructure contributions. The remaining \$58.77M represents the cash/financial investment component of the City's working capital, available to fund existing operations and commitments.

The City's investment portfolio made a weighted annualised return of 4.06% in December, down from 4.08% the previous month. Whilst this compares favourably against the benchmark UBS Bank Bill Index rate of 2.31% for the same period, it does reflect an ongoing downward trend due to the lower official cash rate (currently at 2.50%).

The majority of investments are held in term deposit (TD) products placed with highly rated APRA (Australian Prudential Regulation Authority) regulated Australian banks. These are invested for terms ranging between three and twelve months in order to lock in the most beneficial rate and meet the City's cash flow requirements. Factors considered when investing include maximising the value offered within the current interest rate yield curve and mitigating cash flow liquidity risks.

The RBA has reduced rates over the current period of quantitative easing by 225 basis points (2.25%). However, the City's investment strategy of investing in terms nearing the extent of statutory limits has served to moderate any negative impact on the City's overall interest

earnings performance. Given we are now close to the bottom of the current interest rate cutting cycle (if not already), this strategy will be modified to target a shorter average duration for the investment portfolio. This will reduce risks associated with a potential increase in interest rates in the short to medium term.

### Description of Graphs and Charts

There is a bar graph tracking Business Unit operating expenditure against budget. This provides a very quick view of how the different units are tracking and the comparative size of their budgets.

The Capital Expenditure graph tracks the YTD capital spends against the budget. It also includes an additional trend line for the total of YTD actual expenditure and committed orders. This gives a better indication of how the capital budget is being exhausted, rather than just purely actual cost alone.

A liquidity graph shows the level of Council's net current position (adjusted for restricted assets) and trends this against previous years. This gives a good indication of Council's capacity to meet its financial commitments over the course of the year.

Council's overall cash and investments position is provided in a line graph with a comparison against the YTD budget and the previous year's position at the same time.

Pie charts included show the break-up of actual operating income and expenditure by nature and type and the make-up of Council's current assets and liabilities (comprising the net current position).

### **Strategic Plan/Policy Implications**

#### **Leading & Listening**

- A responsive, accountable and sustainable organisation.
- Manage our financial and infrastructure assets to provide a sustainable future.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

#### **Budget/Financial Implications**

Material variances identified as impacting on Council's closing budget position are addressed in the mid-year budget review presented to the February Council meeting.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

Statement of Financial Activities and associated reports – November and December 2013.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**15.3 (OCM 13/2/2014) - REVIEW OF ANNUAL BUSINESS PLAN 2013/14, MID-YEAR BUDGET REVIEW 2013/14 AND PARAMETERS FOR 2014/15 DRAFT BUDGET (075/011; 021/002) (S DOWNING) (ATTACH)**

**RECOMMENDATION**

That Council:

- (1) receive the Business Plan Review for 2013/14;
- (2) amend the Municipal Budget for 2013/14 as set out in the Schedule of Budget amendments attached to the Agenda, increasing the closing Municipal position by a net \$165,114 to \$503,556; and
- (3) establish a new financial reserve account titled 'Restricted Grants & Contributions Reserve' for the purpose of quarantining, monies received for restricted purposes across financial years.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**COUNCIL DECISION**

## **Background**

Section 33A (1) of the Local Government (Financial Management) Regulations 1996 requires Council to review its annual budget between 1 January and 31 March in each year.

Council adopted its annual Business Plan at the Ordinary Council Meeting in June 2013. In accordance with Policy SC34 *Budget Management*, a formal report on the progress of the Plan is to be presented to the February 2014 Ordinary Council Meeting.

## **Submission**

N/A

## **Report**

### Annual Business Plan Review 2013/14

The attached Annual Business Plan - Midyear Review 2013/14 outlines the progress made in achieving Council's business activity plan and program budgets for the FY 2013/14. The review identifies that the operational income and expenditure forecasts are running close to expectations. There has also been considerable progress in achieving the program objectives of each of the City's Business Units.

The capital works program is progressing, but with year-to-date expenditure being behind projections on a cash basis but in line on a cash and commitment basis. The majority of capital works, around 85%, will still be delivered as per the Budget. Further details on the Business Plan are available in the attachment.

### *Mid-Year Budget Review*

A detailed schedule on the review of the Municipal Budget for the period 1 July 2013 to 31 December 2013 is attached to the Agenda. The report sets out details of all proposed changes recommended by City Officers and a brief explanation as to why the changes are required. All forecasts are post allocation of ABC cost charges or income recoveries. A list of significant revenue and expenditure items are noted below with a detailed budget reference linking to the attached schedules.

*Rating Income*

The City has not yet achieved the interim rates budget of \$1.36m within the first six months and to date has only achieved \$0.50m as against a budget of \$0.68m. However residual rates growth in the last part of 2013/13 for commercial/industrial rates causes overall rates to be \$0.5m ahead of budget to December 2013. The City is still benefiting from growth in commercial and industrial land and associated developments. There has been new subdivision work in the commercial and industrial parts of the Cockburn Commercial Park as well as Phoenix Business Park and more completed developments at Jandakot City. It is expected that residential rates will meet the budget as will interim rates, with continued growth in apartments across the municipality still occurring.

*Interest Income*

Interest rates on deposit funds with major financial institutions have been significantly reduced over the last six months as the RBA has lowered the cash rate to 2.5%. Rather than an average 4% to 4.5% for City funds on deposit, the City is now receiving 3.5% to 4.0%. What has offset the interest income falling has been the slower capital works spending especially for the Cockburn Integrated and Community Facility at Cockburn Central. This has had a positive effect of the municipal interest income budget of \$1.15m for the remaining financial year. The impact might for the balance of the financial year is unknown as the RBA considers lowering or increasing interest rates as the outcome of inflation, the state of the economy and the value of the Australian dollar is monitored.

*Fees and Charges - Waste Disposal and Collection*

Overall Landfill income will decrease by an estimated \$4.8m. This will be from Gate Fees arising from a number of key customers moving to other facilities including the recently completed MSW Facility at Bibra Lake which then transports uncompacted MSW waste to North Bannister (two hours from Perth on the Albany Highway). The adjustment is \$1.76m from the first half of the year and \$3.4m from lower expectation in the second half of the financial year. As a result, the budget has also lowered the expected payment of the Landfill Levy by \$1.58m and reduced operating costs by \$0.53m. Income from sales of gas, recycled metals, the shop and internal disposals are all in line with the current budget. There is no impact on the municipal budget from the reduction in income as the strategy to isolate the income stream from municipal income was made a number of years ago in the kind of event. Overall the landfill is budgeted to produce a small surplus for 2013/14 after all expenditure (including landfill levy) and transfers to reserves.

Waste Collection Levy income will be higher by \$0.43m resulting from higher interim rates. This will be offset with an increase of \$0.43m to the Gate Fees imposed by the SMRC for recycling, the higher take up of trailer passes and or more diversions from the SMRC for commercial waste and MSW waste not accepted by the SMRC due to the continuing interim licence conditions imposed by the SMRC and the self-imposed closed down of the WCF facility at the SMRC over the Christmas period. It is noted that the higher tonnages of MSW waste collected as compared with budget will not lead to a small deficit on the Waste Collection budget rather a breakeven position. This budget has a zero impact on the municipal budget as all funds are quarantined within the Waste Reserves.

#### *Fees and Charges – Statutory Planning and Building Fees*

Statutory planning fees are running ahead of budget reporting \$0.85m versus the budget of \$0.5m, primarily due to higher activity in the planning phase of the construction process with over 500 planning DA's approved. On the other hand Building Licence fee income has fallen as the impact of the Government's Building reforms continue to filter through. To date, building licence income is \$0.59m versus the budget of \$0.84m. Although activity remains high, as the number of certified licences increase the fees received by Council falls. More importantly, the percentage of the fee for both certified and uncertified paid to the Building Commission has risen from less than \$100,000 to more than \$400,000 as part of the Building Act changes, on top of the funds collected for the BCTIF.

#### Major Expenditure Items

Comments are provided on major items of \$50,000 or over.

#### *Property Rates and Revenue*

An increase in legal fees (debt collection) for outstanding rates (and other revenue debts) from \$30k to \$100k. It is noted that the majority of this is recovered from defaulting payers. The impact of the budget overall is minimal. Cases of hardship when it comes to rates are actively considered.

#### *Information Technology*

Implementation of a range of new servers in the first six months has been leased rather than purchased outright, a saving on the capital account. As such, there is a need to increase the lease operating budget by \$55,000 to cover the lease costs. Leases are for four years with zero residual.

### *South Lake Leisure Centre*

There is an additional cost of \$57,000 on power consumption costs due to the implementation of a sub-meter, which was expected some six months ago. The CCW project factored in a commercial cost of power as against the subsidised rate incurred to date. The higher power cost has been partially offset by a range of additional income at the facility.

### *Law and Order - Cats*

The cost of implementing this State Government initiative will exceed the income derived by fees.

### *Building Services*

The need to provide a specialist consulting services to meet the different work patterns has forced a reduction in the salaries budget by \$0.2m but an increase in the consulting budget by \$0.15m.

### *Land Administration*

The City sold a block of land, approved by Council but un-budgeted for in the 2013/14 Adopted Budget. The land at Lot 701 Oldridge Street, Hamilton Hill was sold to a third party for \$0.51m. The second budget adjustment is for the land in acquired at the Maeve Shopping Centre for \$0.43m as against the budget of \$0.48m. All funds are transferred to the Land Development Reserve as required by Policy.

### *Park Construction and Maintenance*

A series of minor budget changes to the Parks capital budget are being sought. The two major ones are for changes to the Greening Plan to allow for additional data to be collected (\$50k) and irrigation for Smart Park of \$40k as part of the recent refurbishment program at the Park.

### *Roads Construction and Maintenance*

There was a series of small budget adjustments in this Capital Works budget all but one major item is the \$109k matching funds required for the resurfacing of Russell Road (Pearce to Hammond). The funds came from MRRG. Several other projects also received MRRG funding but do not require funds in the 2013/14 Budget. These projects are construction of a second carriage way on Berrigan Drive (Kwinana Freeway to Jandakot Road) \$1.06m, resurfacing of Spearwood Avenue (Doolette Street to Gerald Street) \$0.19m and resurfacing of Wellard Street (around Quarimor Drive). It is noted that any funds required for

2014/15 to complete these projects will be the first priority in the Road Projects for 2014/15.

### *Asset Management*

Additional funds of \$60k are required to complete the next two phases of this five year project.

### *Facilities*

Local Government reform has delayed the continuation of the Wellard Street Depot upgrade. The \$1.9m is to be placed back into reserves.

### *Summary of Capital Expenditure to 31 December 2013*

	<b>Full Year Budget</b>	<b>YTD Spend</b>	<b>%</b>	<b>Full estimate</b>	<b>%</b>
Fleet	\$4.39	\$2.91	66%	\$4.39	100%
Facilities	\$4.91	\$0.71	15%	\$2.20	45%
Crossovers	\$0.10	\$0.04	44%	\$0.10	100%
Drainage	\$0.94	\$0.27	28%	\$0.75	79%
Sumps	\$0.30	\$0.01	4%	\$0.30	100%
Roads Building	\$11.84	\$3.81	32%	\$8.59	73%
Roads Resurfacing	\$0.78	\$0.14	18%	\$0.78	100%
Traffic management	\$0.28	\$0.07	25%	\$0.28	100%
Bus Shelters	\$0.14	\$0.01	10%	\$0.14	100%
Bike ways	\$0.45	\$0.19	43%	\$0.45	100%
Footpath Rehab	\$0.50	\$0.21	42%	\$0.50	100%
Footpath New	\$0.84	\$0.22	26%	\$0.84	100%
Environmental	\$0.88	\$0.58	65%	\$0.68	77%
Parks	\$5.19	\$0.94	18%	\$4.00	77%
Waste Disposal	\$1.69	\$0.26	16%	\$0.85	50%
Land Administration	\$2.09	\$0.51	24%	\$1.65	79%
Human Services	\$0.14	\$0.07	53%	\$0.14	100%
Law and Order	\$0.49	\$0.09	19%	\$0.49	100%
SLLC	\$0.00	\$0.00	0%	\$0.00	100%
Culture	\$0.09	\$0.00	0%	\$0.09	100%
Recreation	\$0.14	\$0.12	84%	\$0.14	100%
Libraries	\$0.11	\$0.08	75%	\$0.11	100%
IS	\$0.90	\$0.33	37%	\$0.90	100%
Major Projects	\$34.40	\$35.85	104%	\$33.00	96%
Total Capital Expenditure as at 31 December 2013	\$71.59	\$47.44	66%	\$61.36	86%

## Comments on the Progress of the 2013/14 Capital Expenditure Program

### *Major Projects*

The Coogee Beach Surf Club at Poore Grove has been completed and commissioned after a number of last minute hitches. The Cockburn Integrated Health Facility (Success Library, Cockburn GP Super Clinic and commercial lease areas) should be open by June 2014. The builder, Jaxon, reports they are ahead of schedule. The re-build of the Council Depot has been put on hold until the outcome of the LG Reform process has been clarified. Funds allocated to this project will be placed into Reserves.

### *Other Projects*

1. The next phase of CCTV to be installed at the surf club site is currently being ordered and should be implemented by end of March 2014.
2. Lighting upgrades at Watsons and Davilak Ovals were completed in January.
3. Land developments – The City has sold land at Quarimor Drive Bibra Lake (one of two lots) as well as lots in Bourbon Street Hamilton Hill, Cervantes Loop, Yangebup and Oldridge St Hamilton Hill. Sale of lots in Erpingham St Hamilton Hill and Russell Road Hammond Park are being held back whilst other opportunities are being examined to maximise the return to Council. The City has received an offer to purchase the land opposite (north side of Beeliar Drive) to Coles Beeliar Village. This offer is being assessed in light of the first right of refusal Coles have over this specific piece of land.
4. Waste disposal – progress in being made in the plans for capping cells 4, 5 and 6 to maximise gas extraction.
5. Road projects continue across the City with major projects at intersection of Beeliar Drive & Hammond Road (including traffic lights), North Lake Road (Hammond Road to Kentucky) dual carriageway, Frankland Ave construction of a single carriageway and Hammond Road (Russell Road to Bartram Ave) construction of second carriageway underway.
6. Footpath works as budgeted will be completed in the second half of the financial year with the cycleway on North Lake Road to be completed by end of March 2014.

Municipal Budget position as at 31 December 2013

Based on the attached budget amendments, the City's municipal budget position for 2013/14 is projected to 30 June 2014 as follows:

*Projected Budget Position of 2013/14 and adoption of these recommendations:*

Adopted Closing Municipal Position for 2013/14	Nil	Surplus
ADD net budget adjustments before statutory budget review	338,442	Reported in monthly Agenda
<b>Closing Municipal Position before mid-year review</b>	<b>338,442</b>	<b>Surplus</b>
<b>Mid-year budget review items:</b>		
Opening funds adjustment	1,180,636	Audit adjustment – landfill levy & LSL accrual
Net revenue (external funding)	(221,905)	Reduced revenue
T/F from Reserves	(2,858,395)	Reduced t/f from Reserves
Net adjustment - capital expense	2,493,507	Reduced expenditure
Net adjustment - operating expense	408,559	Reduced expenditure
T/F to Reserves	(837,289)	Increased t/f to Reserves
<b>Net mid-year budget review adjustment</b>	<b>165,114</b>	<b>Increased Surplus</b>
<b>Closing Municipal Position after mid-year review</b>	<b>503,556</b>	<b>Increased Surplus</b>

Establishment of New Financial Reserve

A new financial reserve account is required to better account for those monies received from tied grants or contributions that remain unspent at financial year's end. Whilst these are required to be recognised as revenue within the year they are received (in accordance with Australian accounting standards), the use of these funds is restricted to the purposes specified in the agreement.

The City has previously managed this requirement through note disclosures within the financial statements and a complex internal accounting system. The use of a Reserve account will simplify the accounting treatment and improve financial understanding and transparency for both internal and external users of the City's financial information. The City's auditor has endorsed this new accounting method for managing restricted funds.

It is proposed the new reserve be titled 'Restricted Grants & Contributions Reserve' and be established for the purpose of

quarantining monies received for restricted purposes across financial years. There is no need to give public notice as this is not required for the establishment of a new Reserve account.

Parameters for Draft 2014/15 Municipal Budget

The Draft 2014/15 Municipal Budget will commence preparation shortly with Elected Member Budget Forums being scheduled for:

First Budget Forum – Wednesday 16 April 2014 – Capital Works, new projects/initiatives, new staff requests and differential rates.

Second Budget Forum – Thursday 15 May 2015 – Operational Budget and Review of items from First Budget Forum.

Adoption of Budget – Thursday 13 June 2014 – Ordinary Council Meeting.

Below are the parameters set for the 2014/15 Draft Operational Municipal Budget. These parameters are primarily from the Long Term Financial Plan:

*Income*

- Rates - As per the LTFP, rates forecast to increase by 4% with a growth factor of 2% to 3% per annum.
- Fees and Charges – Forecast to increase by CPI apart from statutory restricted charges, which will rise as the state government directs.
- Interest Income – Remain consistent with 2013/14 as interest rates are not forecast to move.
- Operational Grants – Forecast to rise by CPI.

*Expenditure*

- Payroll – As per the City's Enterprise Agreement (year 2) 4%, additional 0.25% for superannuation and 2% to fund new staff.
- Materials and Contracts – Increase the overall budget by 2.5% in line with CPI.
- Insurance – Increase the overall budget by 5% reflecting an increase in CPI but also additional assets constructed by the City or donated to the City.
- Utilities – Increase by 5% in lines with CPI and growth of the City especially street lighting (the largest part of the City's electricity cost).
- Other Costs – An increase of 2.5% in line with CPI apart from the landfill levy which will fall in line with lower revenue forecasts from the HWRP.

*Key Capital Projects (as identified in the LTFP)*

- Commencement of Regional Recreation Centre and Cockburn Central West
- Upgrade to various community facilities
- Bibra Lake Adventure Playground
- Major Road Projects – Berrigan Drive (Freeway to Jandakot Road, North Lake Road Duplication and roundabout at Bibra Drive and North Lake Road, completion of Hammond Road Duplication. All road projects subject to MRRG/DCA and Developer fund contributions.
- New Footpath and Rehabilitation Footpath program

*Loans*

As per the LTFP, the intention is to seek approval from Council and the WATC to raise loans for:

- Cockburn Regional Recreation and Community Facility at Cockburn Central West.
- Funds prepaid from the municipal fund for Coogee Beach Surf Club and Integrated Community Facility, Bibra Lake Management Plan, North Foreshore Management Plan and various Cycleways where developer contributions have been funded in the short term from the municipal funds. Total loans as per the LTFP is \$25m.

**Strategic Plan/Policy Implications****Leading & Listening**

- A responsive, accountable and sustainable organisation.
- Manage our financial and infrastructure assets to provide a sustainable future.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

**Budget/Financial Implications**

The Municipal Budget will be amended in accordance with the recommended changes.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

1. Reviewed Business Plan 2013/14.
2. Mid-Year Municipal Budget Review - 2013/14.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**16. ENGINEERING AND WORKS DIVISION ISSUES**

**16.1 (OCM 13/2/2014) - WOODMAN POINT AMMUNITION JETTY (082/013) (D VICKERY) (ATTACH)**

**RECOMMENDATION**

That Council note the current status and proposed actions concerning the Woodman Point Ammunition Jetty.

**COUNCIL DECISION**

**Background**

At the 10<sup>th</sup> October 2013 Ordinary Council Meeting under 'Matters to be noted for investigation without debate', Clr Reeve-Fowkes requested that a report be prepared to a future Council meeting that deals with the status of the Ammunition Jetty at Woodman Point and its future use.

**Submission**

N/A

**Report**

The Woodman Point Ammunition Jetty is located toward the southern end of Coogee Beach and Owen Anchorage and is accessed through the Department of Parks and Wildlife's Woodman Point Reserve. The

jetty serves as a valuable adjunct to the park's public open space recreation area and is especially popular with fisherpersons. The reasons for its popularity is that, as compared to any other jetty within Cockburn Sound and Owen Anchorage, it extends out into comparatively deep water and thus enables fishing for species normally just caught from a boat. The jetty also provides a popular recreational snorkelling and scuba diving experience and a marine habitat in its own right.

Currently the jetty is not licensed with the Department of Transport. Parties recognised as having an interest in the jetty are DPAW, DoT, Fremantle Port Authority and the City of Cockburn. Fremantle Port Authority is undertaking maintenance of the jetty currently. The City's interest extends to the jetty being listed in our historical sites register.

The condition of the jetty has deteriorated over time and reached a state of dilapidation overall and particularly the tee section at the outer end of the jetty such as to lead to an attempted closure of the jetty from public access due to the safety concerns. Over successive occasions however the barriers excluding access were pulled down by persons wishing to continue to use the jetty. In order to deal with the most seriously deteriorated section of the jetty the Fremantle Port Authority, on instruction from the Department of Transport, arranged removal of the tee section 'wings' of the jetty in January 2013. The jetty has remained open to the public thereafter; however, its continued serviceability is tenuous and damage from winter storms could lead to major failure of portions of the jetty left remaining.

In order to determine the most desirable future for the jetty from a multi-agency perspective a working group was established comprising representatives from the Department of Transport (Transport Services), Department of Transport (Coastal Infrastructure & Coastal Facilities Management), Department of Parks and Wildlife, the City of Cockburn and also RecFish West. The Chairperson of the working Group is Nina Lyhne, Managing Director Transport Services, Department of Transport.

A number of meetings of the working group have been held and actions undertaken to update the dilapidation survey report of the jetty commissioned by Fremantle Ports, affirm the popularity of the jetty through RecFish West and commission indicative cost estimates for full or partial demolition of the jetty and a cost estimate for a new jetty should the proposal to be to replace the removed jetty with a new structure.

In regard to the historical interest for the jetty, the proposition is that should it be determined to demolish the jetty an interpretive report would be prepared to capture that history. Additionally, what is likely to

be favoured is retention of some or all of the piles, of the current jetty, to provide a lasting feature for interpretation and also for the benefit of the retained marine habitat and diving experience.

DEPAW have indicated that were the Woodman Point jetty to be demolished and a new one constructed and funding made available for ongoing maintenance thereafter they would be prepared to take on management responsibility for the new jetty.

A proposal is to be prepared co-jointly by the representatives from the Department of Transport and DEPAW for submission to Government, outlining possible treatments for the jetty. One of the options is likely to incorporate the partial demolition and construction of a new jetty should funding be available for this. The submission is likely to stress the importance addressing the safety concerns associated with the current structure, the community's valuing of the jetty and the need to establish long term management arrangements for this jetty whether it is retained or replaced. It is expected that this submission will be made around the end of May this year.

In the interim until a decision is made on the future of the jetty Fremantle Ports and the Department of Transport will continue to monitor its condition to ensure public safety is not compromised by a rapid deterioration.

### **Strategic Plan/Policy Implications**

#### **Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.
- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.
- Partnerships that help provide community infrastructure.

#### **Community & Lifestyle**

- Conservation of our heritage and areas of cultural significance.

#### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

### **Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Attachment(s)**

Intramap image of the Woodman Point jetty.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**16.2 (OCM 13/2/2014) - THE TERMS OF THE PROPOSED COCKBURN WETLANDS EDUCATION CENTRE LEASE AGREEMENT (064/027) (C BEATON) (ATTACH)**

**RECOMMENDATION**

That Council approve the terms of the proposed lease agreement for Cockburn Wetlands Education Centre, as shown in the attachment.

**COUNCIL DECISION**

**Background**

In July 2013 the Wetlands Precinct (this being Cockburn Wetlands Education Centre (CWEC) and Native Arc ) submitted an application to the Grants and Donations committee for funding towards the annual administration costs of the CWEC and Native Arc to the value of \$83,918.50 for each organisation. The funding was approved by the Grants and Donations subject to a number of conditions. These being:

1. The Cockburn Wetlands Precinct providing an annual report which includes a demonstration of their ongoing financial viability and joint programs and activities undertaken.

2. The Cockburn Wetlands Precinct Committee extending an invitation to a City Of Cockburn Elected Member to join the Cockburn Wetlands Precinct Committee.
3. That the City of Cockburn Officers work with the Cockburn Wetlands Precinct to develop a set of KPI's on which the Precinct's performance will be measured and reported on to the committee before the allocation of the 2014/15 budget.

The Minutes of the Grants and Donations Committee were presented to Council at the OCM of 8 August 2013. At the meeting, Council determined to impose a further condition on the funding for the Cockburn Wetlands Education Centre. This being, the Cockburn Wetlands Education Centre (Inc) Board entering into a lease agreement with the City, the terms of which shall be considered at a future meeting of Council.

### **Submission**

N/A

### **Report**

The focus of CWEC is environmental management, protection, education and training. The not for profit organisation relies heavily on the financial contributions from the City. The remainder of the organisations income comes from the generosity of the public, fundraising, corporate sponsorship and other small grants.

CWEC provides important education, social and financial benefits as well as providing community education programs to the public and schools including the popular Wild about Wetlands Program.

Previously the CWEC have maintained the Wetlands Centre under the terms of a management agreement which is renewed every three years. At the OCM of 8 August 2013 Council determined that CWEC should enter in to a lease agreement rather than a management agreement and that the terms of the lease should be considered by Council at a future meeting. Funding, as approved by the Grants and Donations committee in July 2013, was dependent on CWEC entering into the lease agreement.

The attached lease has been prepared in conjunction with the CWEC and officers from the City. The terms of the lease are relatively standard in nature and have been assessed by Councils lawyers.

Once the terms of the lease have been endorsed by Council the lease will be presented to CWEC for signing. CWEC have already indicated that they are accepting of the terms of the lease agreement.

The lease agreement will replace the previous management agreement under which the CWEC was operating. The lease will commence on 14 February 2014 and end on 14 June 2018 and will align with the Native Arc lease.

The other conditions that were imposed on the funding for both CWEC and Native Arc by the Grants and Donations Committee will be finalised as per the required time lines. The Cockburn Wetlands Precinct Committee has extended an invite to the elected members to join the committee but to date the offer has not been taken up by any elected members.

## **Strategic Plan/Policy Implications**

### **Growing City**

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.

### **Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.

### **Community & Lifestyle**

- Communities that are connected, inclusive and promote intergenerational opportunities.

### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.

### **A Prosperous City**

- A range of leading educational facilities and opportunities.

### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

## **Budget/Financial Implications**

Once the lease has been signed by both parties \$83,918.50 will be provided to the CWEC to assist with administration costs for the 2013/14 financial year as per the recommendation of the Grants and Donations Committee in July 2013.

**Legal Implications**

The lease will give both parties legal standing and surety going forward.

**Community Consultation**

N/A

**Attachment(s)**

The Cockburn Wetlands Education Centre Lease Agreement.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**17. COMMUNITY SERVICES DIVISION ISSUES**

**17.1 (OCM 13/2/2014) - DOGS OFF LEAD - EXERCISE AREA ON RESERVE 47239 - KINSHIP WAY, ATWELL (144/003) (R AVARD) (ATTACH)**

**RECOMMENDATION**  
That Council:

- (1) not designate Reserve 47239 Kinship Way, Atwell as a dogs off lead exercise area; and
- (2) consult with the local Harvest Lakes community to identify an area that may be more suitable as a dogs off lead exercise area for consideration by Council at a future meeting.

**COUNCIL DECISION**

## Background

A group of residents in Harvest Lakes, Atwell approached the City requesting that a dog off lead exercise area be established in the locality as there were no such areas available in close proximity. Dog owners were using areas as dog off lead exercise areas that were not designated for this purpose and there had been complaints received to this effect. It was agreed by the Ward Councillors via email that the City would place a sign up on Reserve 47239 on Kinship Way, Atwell seeking public comment on a proposal to establish the Reserve as a dog off lead exercise area. The chief proponent of this approach, Mr Eric Westhoff, is seeking to present a delegation to Council on the issue at the February 2014, Ordinary Council Meeting.

## Submission

A sign was erected on 27 November 2013 and removed on 13 January 2014 seeking public comment on the proposal for the area to be a dog off lead exercise area.

The following objections to the proposal were received via email:

Reason	City residents	Out of City	Unknown Residents
No reason	0	0	9
Safety	52	0	
Carnaby Cockatoos	14	29	
Total objections			104

The following objections were received via a petition only.

Reason	City resident	Out of City	Unknown residence
No reason	35		
Safety	29		
Carnaby Cockatoos	8		
Total	72		

Note: There were 71 names of people who had sent in an email and also filled in the petition. There were a total of 72 people who only filled in the petition. This figure has been used.

The following support emails were provided:

Reason	City resident	Out of City	Unknown Residence
Socialisation	12	0	
No Reason	40	0	
Total			52

## **Report**

Dog off lead exercise areas are generally areas that are not fenced but away from conservation areas and major roads. The City is in the process of seeking the necessary approvals for the first fenced dogs off lead exercise area at Yarra Vista Park in Jandakot (Glen Iris Estate area). The Kinship Way proposal was for a non-fenced dog exercise area.

As can be seen from the submissions there has been quite a deal of public interest in this matter. The objections were related to safety issues for dogs using the park as it is quite narrow; for the safety of children and other users due to the concerns about the actions of dogs off leads; and for the welfare of the Carnaby Cockatoos that feed on the ground under the pine trees. The proposal was for the children's playground to be fenced to prevent dogs entering the area.

No reason for support, for the proposal was generally provided (40 individuals) with 12 supporting the proposal for socialisation of dogs and people.

The total number of individual objections to the proposal was 176 and the total number of individuals supporting the proposal was 52.

Given the number of objections to this proposal it is recommended that an alternative dogs off lead area in the locality be sought. It is proposed that the City Community Development team liaise with local residents on a suitable generally agreed location.

## **Strategic Plan/Policy Implications**

### **Infrastructure**

- Community facilities that meet the diverse needs of the community now and into the future.

### **Community & Lifestyle**

- Promotion of active and healthy communities.

### **Environment & Sustainability**

- To protect, manage and enhance our natural environment, open spaces and coastal landscapes.

## **Budget/Financial Implications**

N/A

### **Legal Implications**

The Local Government Act has been amended to allow the Local Government to determine areas designated as dogs off lead exercise area provided that public advertising is carried out in accordance with the requirements of section 1.7 of the Local Government Act and the decision is carried by an absolute majority of Council.

### **Community Consultation**

A sign was placed on the Reserve seeking public comment.

### **Attachment(s)**

Map of Kinship Way Reserve.

### **Advice to Proponent(s)/Submissioners**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 13 February 2014 Council Meeting.

### **Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

## **17.2 (OCM 13/2/2014) - COMMUNITY ENGAGEMENT - POLICY & FRAMEWORK (012/005) (E STINTON) (ATTACH)**

### **RECOMMENDATION**

That Council:

- (1) adopt the attached Community Engagement Framework; and
- (2) refer the attached amended Policy SC2 'Community Engagement' to the Delegated Authorities, Policies and Position Statements Committee Meeting, for consideration.

### **COUNCIL DECISION**

## **Background**

The City of Cockburn currently has a *Strategic Consultation with the Community Stakeholder Policy*. This Policy needs to be revised in line with the City of Cockburn *Strategic Community Plan 2012-2021*.

The City of Cockburn's *Strategic Community Plan 2012-2021* Objective 7 strives to lead the community "whilst listening and engaging with our residents and ratepayers".

Specifically in Objective 7.1 the Plan expresses that the City wants "an engagement process that promotes effective and constructive dialogue and informs the stakeholders of the outcomes" and in 7.1.1 the Plan expresses that the City needs to "establish and maintain effective communication channels and processes".

The City's *Communication Strategy and Action Plan 2012-17* and the City's *Community Development Strategic Plan 2011-14* identifies the development of a Community Engagement Policy and Framework as a required action in 2014 to further this objective.

In June 2013, Council approved a budget of \$35,000 to review the current *Strategic Consultation with the Community Stakeholder Policy* (SC2) and develop a Community Engagement Policy and Framework.

## **Submission**

N/A

## **Report**

Currently community engagement conducted by the City of Cockburn is done in an unstructured manner.

The City's most recent *Catalyse Community Perception Survey 2013*, highlighted that "Despite performance being above average for keeping the community informed, this is an area to continue improving. 24% are dissatisfied with consultation and 20% are dissatisfied with how they are informed about local issues."

A project brief was sent to consultants in August and seven proposals were received. Catalyse Pty Ltd was selected as the successful consultant.

The methodology used was unique in that prior to revising the *Strategic Consultation with the Community Stakeholder Policy* and developing a Community Engagement Framework the Consultant spent time talking to the community about how they want to be engaged and when. Thus the Policy and Framework has been developed with input from

Executive Managers, Staff, residents, and representatives from advisory groups, committees, residents' associations, businesses and local community groups.

The newly developed Community Engagement Policy and Framework will provide the City's Business Units with a consultation tool that empowers officers to implement the appropriate level of consultation or information sharing in a consistent manner across the organisation.

This will allow for more effective consultation with the community whilst managing public expectation. The framework will also ensure that the City does not 'over consult' when there is no need, or 'under consult' when the need exists.

The Strategic Consultation with the Stakeholders Policy sections related to community needs and City service performance surveys have been incorporated into the Policy.

Thus it is recommended that the Community Engagement Framework is adopted and the Community Engagement Policy is referred to the DAPPS Committee Meeting for formal approval.

### **Strategic Plan/Policy Implications**

#### **Leading & Listening**

- Effective and constructive dialogue with all City stakeholders.
- Effective advocacy that builds and manages relationships with all stakeholders.

#### **Budget/Financial Implications**

Funds for the contracting of a community engagement consultant were included in the 2013/14 financial budget.

#### **Legal Implications**

N/A

#### **Community Consultation**

Extensive consultation process was followed by Catalyse including:

- 2 x Community Workshops
- 2 x Staff Workshops
- 12 x In-depth Interviews
- Public Comment

**Attachment(s)**

1. Community Engagement Framework.
2. Proposed amended Policy SC2 'Community Engagement'.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) Local Government Act, 1995**

Nil.

**18. EXECUTIVE DIVISION ISSUES**

**19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**20. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING**

**21. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY COUNCILLORS OR OFFICERS**

**22. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE**

**23. CONFIDENTIAL BUSINESS**

**24. (OCM 13/2/2014) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)**

**RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**COUNCIL DECISION**

**25. CLOSURE OF MEETING**

## LOCAL GOVERNMENT ACT 1995

### *City of Cockburn Parking and Parking Facilities Amendment Local Law 2014*

Under the powers conferred by the *Local Government Act 1995* and under all other powers enabling it, the Council of the City of Cockburn resolved on ..... to adopt the following local law.

#### 1. Citation

This local law may be cited as the *City of Cockburn Parking and Parking Facilities Amendment Local Law 2014*

#### 2. Commencement

This local law will commence 14 days after the date of the publication in the *Government Gazette*.

#### 3. Principal Local Laws

The *City of Cockburn Parking and Parking Facilities Local Law 2007* published in the *Government Gazette* of 11 January 2008, is referred to as the principal local law. The principal local law is amended.

#### 4. Clause 4.1 amended

After the definition of “**Council**” insert the following:

“**electronic parking detection device**” means an electronic device placed in any position to detect or record the parking time of a vehicle on any road, parking station or other public place and includes any instruments, display panels or transmitting apparatus associated with the device;

#### 5. Clause 24 amended

- (a) Insert “**or detection devices**” after the wording “**Damage to Ticket Issuing Machines**”
- (b) Insert “(1)” before the wording: “A person shall not remove, damage, deface, misuse or interfere with any ticket issuing machine or attempt to do any such act.”
- (c) After subclause 24 (1) insert:
  - (2) A person shall not interfere with, damage or obstruct the operation of any electronic parking detection device or instrument in any parking station, carriageway or in any other place.
  - (3) A person shall not interfere with, damage or obstruct the operation of any display panels or transmitting equipment in relation to any

electronic parking detection device or instrument operated by the local government.

**6. Schedule 1 amended**

Delete the wording

“Parking Station No.1, Cockburn Gateway Shopping Centre, Lot 203 Wentworth Parade, Success”

And insert the following:

“Parking Station 1, Cockburn Integrated Health and Community Facility and Cockburn Youth Centre Lot 400 Wentworth Parade Success.”

**7. Schedule 2 amended**

In Schedule 2 ‘Modified Penalties’ between Items 11 and 12, insert the following:

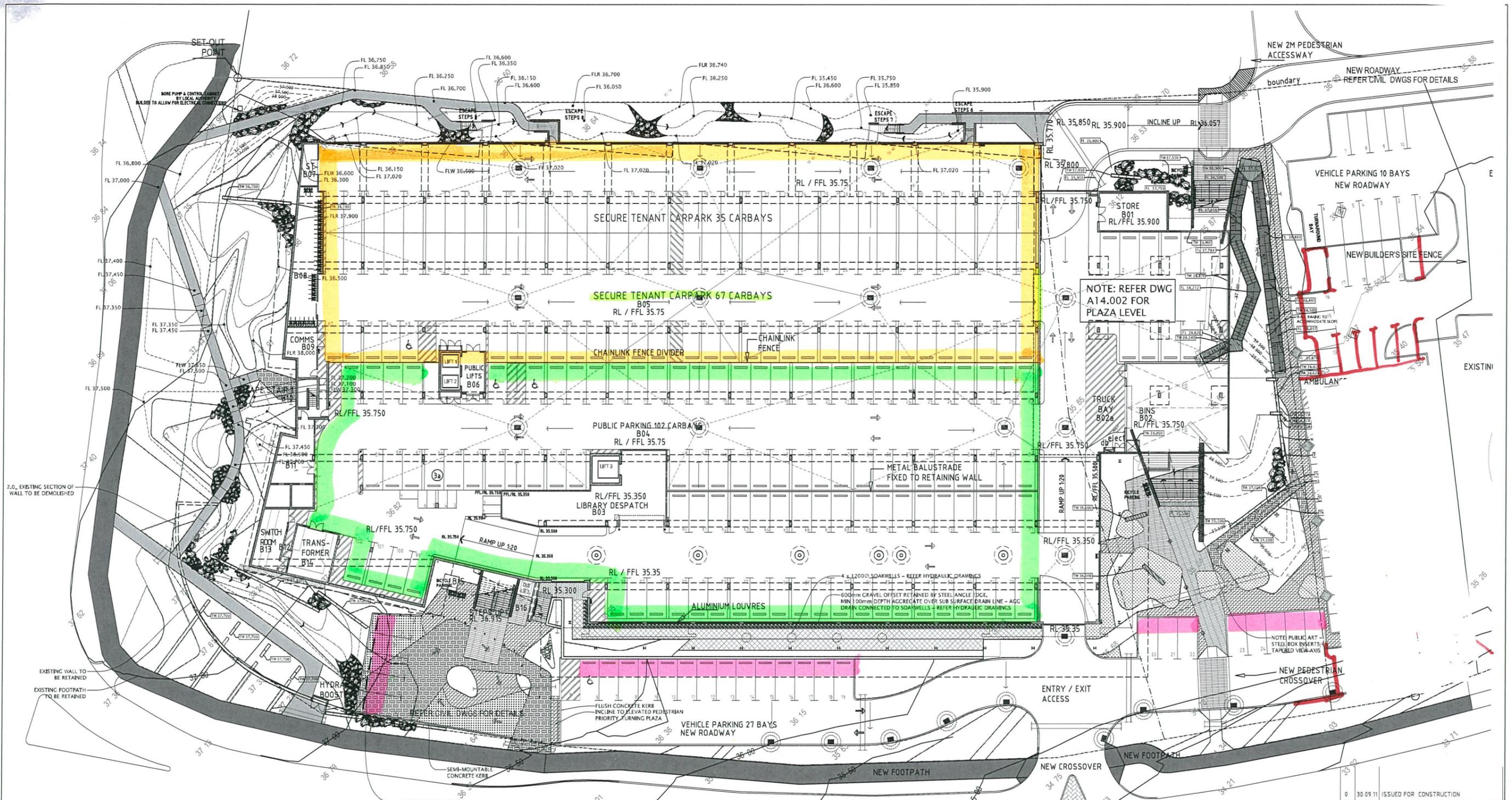
12A.	24(1), (2) or (3)	Damage to ticket issuing machine or electronic parking detection device	500
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Dated:

The Common Seal of the City of Cockburn was affixed by authority of a resolution of the Council in the presence of—

LOGAN K HOWLETT, Mayor.

STEPHEN CAIN, Chief Executive Officer.



- UNDER COVER - SECURE TENANT PARKING
- UNDER COVER - 3 HOUR PUBLIC PARKING
- PUBLIC PARKING - 3 HOURS

WENTWORTH

PARADE

ALL OTHER AREAS ON LOT 401 WENTWORTH PARADE HAVE UNRESTRICTED PARKING, OTHER THAN DISABLED PARKING.

NOTE: REFER DWG A14.003 FOR LEGEND & DETAILS

0	30 09 11	ISSUED FOR CONSTRUCTION
No.	DATE	REVISION

**BOLLIG DESIGN GROUP**  
**BDG**  
 8 COOK STREET WEST PERTH WESTERN AUSTRALIA  
 Telephone: 08 9321 4402  
 Facsimile: 08 9481 8259  
 email: [bdg@bollig.com.au](mailto:bdg@bollig.com.au)

COCKBURN INTEGRATED HEALTH AND COMMUNITY FACILITY  
 LANDSCAPE CONCEPT PLAN - GROUND - BUILDERS WORKS

PROJECT No.	0982	DWG No.	REV
DRAWN	BM	DATE	MAY 2011
SCALE	1:250 @ A1	CHECKED	FILE No.

BUILDER MUST CHECK ALL DIMENSIONS ON THE SITE BEFORE COMMENCING ANY WORK OR MAKING ANY SHOP DRAWINGS WHICH MUST BE SUBMITTED AND APPROVED BEFORE MANUFACTURE. THIS DRAWING IS THE PROPERTY OF THE ARCHITECTS AND SUBJECT TO RETURN ON REQUEST.

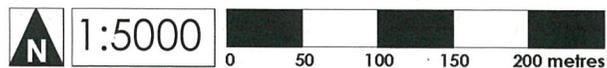


SOURCE: CITY OF COCKBURN INTRAMAPS/NEARMAPS

**FIGURE 1 : LOCATION PLAN**

**LEGEND**

 SUBJECT LAND - Lots 102, 103, 104, 105 and 142 Tindal Avenue/ Carcione Rise, Yangebup.



DISCLAIMER: ISSUED FOR ILLUSTRATIVE PURPOSES ONLY. ALL AREAS AND DIMENSIONS ARE SUBJECT TO DETAIL DESIGN AND SURVEY.



SOURCE: CITY OF COCKBURN INTRAMAPS/NEARMAPS

**FIGURE 2 : SUBJECT LAND**

**LEGEND**

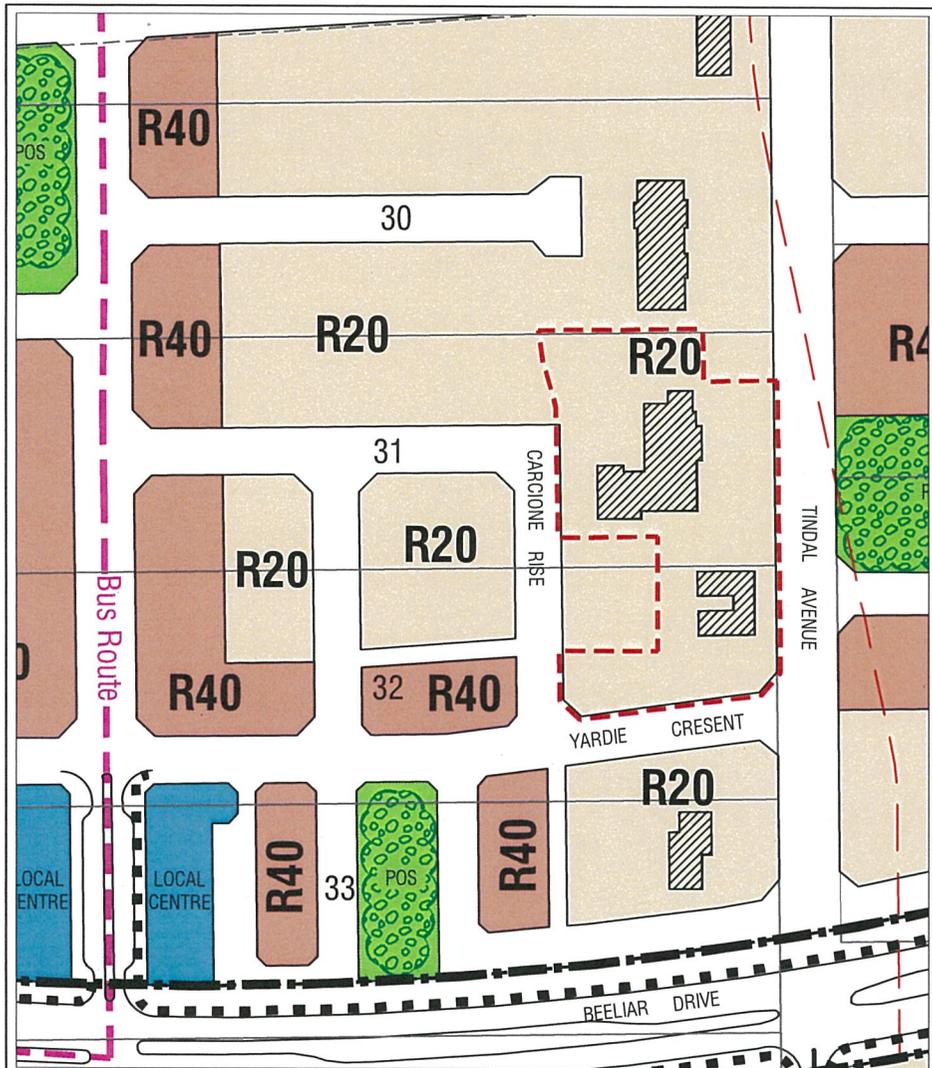
 SUBJECT LAND - Lots 102, 103, 104, 105 and 142 Tindal Avenue/ Carcione Rise, Yangebup.



1:1000

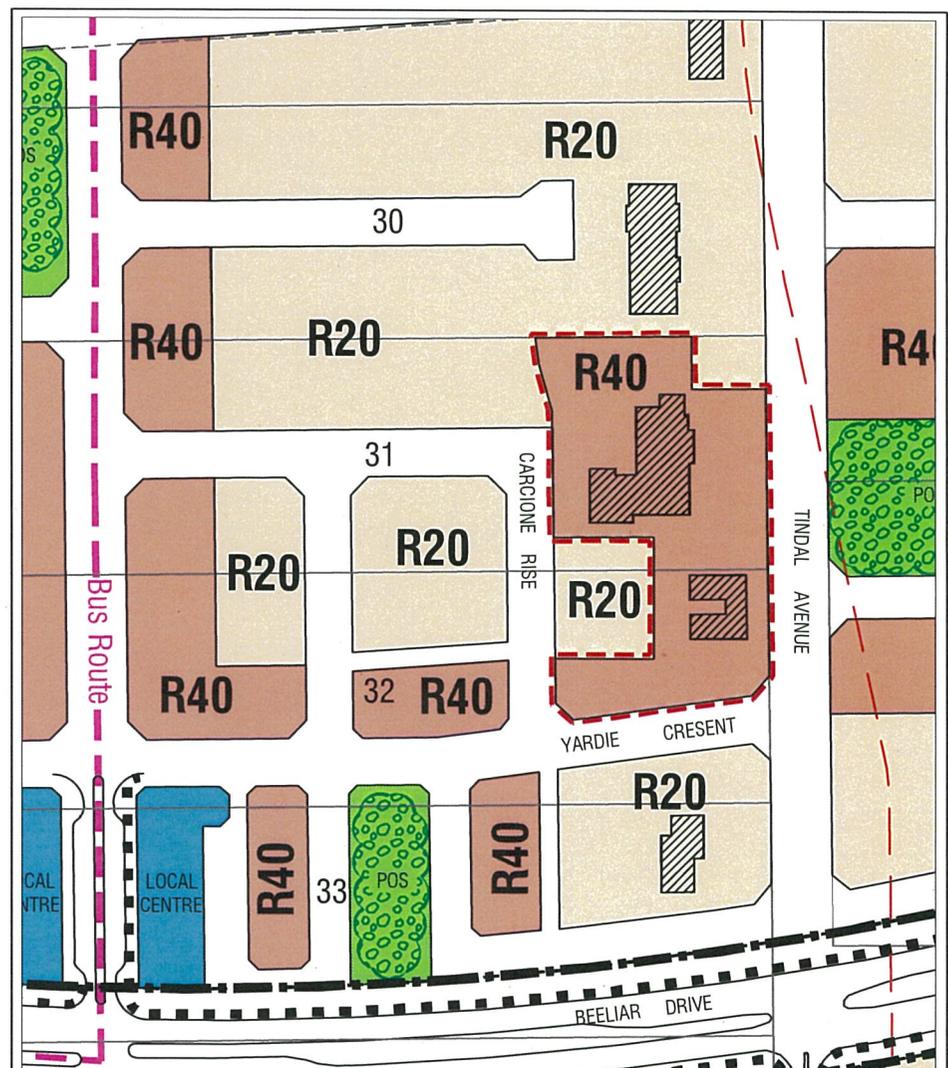


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**EXISTING ZONING**

- Subject Site
- Bus Route
- Dual Use Paths
- Residential R40
- Residential R20
- Public Open Space
- Local Centre



**PROPOSED ZONING**

- Structure Plan Amendment Area
- Bus Route
- Dual Use Paths
- Residential R40
- Residential R20
- Public Open Space
- Local Centre

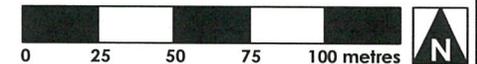
**MODIFIED CELL 9 STRUCTURE PLAN**

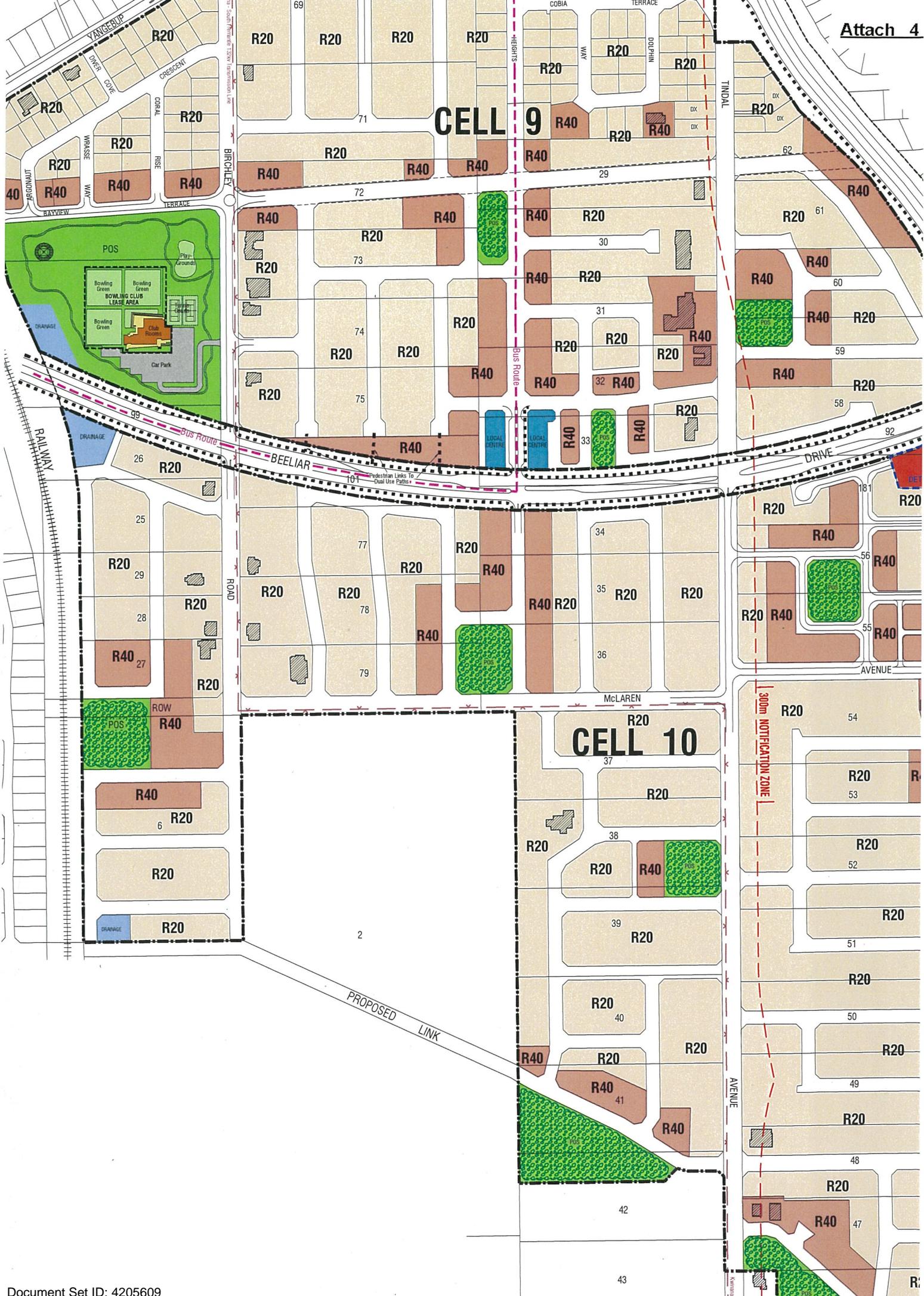
Lots 102, 103, 104, 105 and 142 Tindal Avenue/ Carcione Rise, Yangebup.



PLAN: CGC-1 002B  
 DATE: 131212  
 PROJECT: CELL 9 STRUCTURE PLAN  
 DESIGNED: AM

SCALE: 1:2500 @A4





**SCHEDULE OF SUBMISSIONS**  
**LOTS 102, 142, 103 & 104 Tindal Ave & Lot 105 Carcione Rise, Yangebup**

No.	Name/address	Submission	Council's recommendation
1	J P Mendes 9 Carcione Rise YANGEBUP WA 6164	<p><b>Objection</b></p> <ol style="list-style-type: none"> <li>1. 17 crammed dwellings built by a poorly reputed building company - I wholeheartedly object! Of concern is how many of the proposed 17 new dwellings will be acquired by Department of Housing. Two of the properties owned by Department of Housing on Tindal Avenue already contributes to most of the crap that is found discarded on the verges and roadside. I don't see how 17 new dwellings on one singular lot (lot 102) can improve the ambience of Tindal Avenue.</li> <li>2. The existing grouped dwellings (I believe also built by Belvista) are hideous eyesores, and have no aesthetic appeal to future buyers. I have recently noted situations where existing homeowners on Tindal have held parties, and the incidences of numerous cars parking single file along the street and banked on the verge.</li> <li>3. With 17 dwellings in such a tightly fitting area, resident parking will become an even bigger problem. One of the attractions when moving into Bayview Estate was its elevated sites and quiet ambience. The proposed increased concentration of housing in this area is in my opinion unwarranted.</li> </ol>	<ol style="list-style-type: none"> <li>1. Not supported. The subject sites are currently owned by private citizens. The applicants report submitted as part of this application does not make mention of the Department of Housing being associated with this structure plan amendment. Notwithstanding the alleged behaviour of existing residents has no correlation on the potential behaviour of future residents whether the properties are owned by the Department of Housing or not. The future dwellings will be required to be built in accordance with SPP 3.1 (The Residential Design Codes) and the Building Code of Australia ("BCA") which will ensure appropriate ambience of Tindal Avenue.</li> <li>2. Not supported. The City's involvement in the assessment of future dwelling development applications and building licences will ensure compliance with SPP 3.1 and the BCA. These documents will ensure appropriate levels of amenity are adhered to, including adequate provision of parking spaces, as prescribed by the state. Similarly the alleged antisocial behaviour of existing residents has no correlation to the potential behaviour of future residents.</li> <li>4. Not supported. The applicant has provided a Traffic Movement Review to support the proposal. This report has been assessed by the City's engineering department. The City considers the impact on the local road network will be within the appropriate level</li> </ol>

No.	Name/address	Submission	Council's recommendation
			<p>for the existing road network classification. As outlined above SPP 3.1 will mandate the appropriate level or residential parking, as prescribed by the state, for each dwelling once a future landowner develops the sites. SPP 3.1 mandates the requirement of visitor parking on site where there is an excess of 4 grouped dwellings. On this basis the 17 dwelling site will provide visitor parking spaces on site in accordance with SPP 3.1.</p>
2	Cockburn landowner, details to be kept confidential	<p>Support</p> <p>I have no objection to the proposed modification to the existing Structure Plan as it should facilitate a greater diversity of built form and residential accommodation. The only other comment I would like for the City to consider is the upgrading of the adjacent Macrozamia Park on Tindal Ave. I understand that this falls outside the scope of the Structure Plan modification process however the park is in dire need of an upgrade to make it usable especially considering the existing and proposed R40 developments in the vicinity. If the City's Parks department could allocate some funding in the future to upgrade this park it would be greatly appreciated by the nearby residents.</p>	<p>Noted. The potential upgrading needs of Macrozamia Park will be forwarded to the City's Parks and Maintenance team as a separate matter.</p>
3	<p>Ian Kininmonth, Water Corporation PO Box 100 Leederville WA 6902</p>	<p>Support</p> <p>Thank you for your letter of 16th December regarding the above which will result in an increase in development density from R20 to R40. We have assessed the proposal and found that it will have minimal impact on network capacity. Consequently we have no planning concerns with the proposal.</p> <p>Further consideration of specific water and wastewater servicing requirements will be made at the subdivision and building stages.</p>	<p>Noted.</p>
4	<p>Western Power GPO Box L921 PERTH WA 6842</p>	<p>Support</p> <p>Thank you for taking the time to provide us with this information.</p> <p>The planning advice you have provided has been noted in our planning database in advance of our next review of network capacity requirements. During this time, one of our planning officers may contact you to clarify development details.</p> <p>A key planning consideration is to determine whether forecast demand for</p>	<p>Noted.</p>

No.	Name/address	Submission	Council's recommendation
		<p>network capacity, which is comprised mainly of firm network connection applications, is in line with long-term trends or represents a significant change to trend. Relatively large changes in forecast demand will receive close attention.</p> <p>Western Power strives to continually improve the accuracy and timeliness of its planning information. Toward this objective, Western Power presents its plans via the Annual Planning Report (APR) and the Network Capacity Mapping Tool (NCMT).</p> <p>In addition Western Power supplies its NCMT data to the Department of Planning for integration into cross-agency publications and planning tools.</p> <p>I invite you to review the information provided via the APR and the NCMT for your area. Once again, thank you for assisting us in delivering quality information to our customers and the broader community.</p>	
5	Cockburn landowner, details to be kept confidential	<p><b>Objection</b></p> <p>I hereby state that I would like my details to be kept confidential. I have been notified by Cockburn Council that there is a Structure Plan Proposal to rezone the area from R20 to R40. I oppose this proposal for the following reasons.</p> <p>To more than double the number of residential homes on this block will cause an impact to Tindal Avenue, its residents and surrounding streets.</p> <p><u>Traffic</u></p> <p>Generally Tindal Avenue is a quiet road and will become quite busy being an R20 development let alone an R40.</p> <p>An increase of traffic from the Structure Plan Proposal will increase the traffic in this area. Tindal Avenue slopes down on a sharp bend to Mainsail Terrace. In the mornings during peak traffic times there are already traffic problems on Mainsail Terrace as this is the only access onto Spearwood Avenue from the Bayview Estate. The only other access out of this estate is via Birchley Road. There are two access points into the Estate via Birchley and Mainsail Terrace. However, there is only one access into the Estate when travelling west which is via Spearwood Avenue as the intersection at Birchley Road does not allow traffic to enter Birchley Road. Traffic on Beeliam Drive heading east and west has increased over the past few months, even more so since the development of the shopping centre near the corner of Durnin Avenue/Beeliam Drive that incorporates Coles, its petrol</p>	<p><u>Traffic</u></p> <p>Not supported. The technical note prepared by Riley Consulting clearly states the proposal can be expected to increase local traffic flows <u>by</u> (not 'to') no more than 112 vehicle movements per day, that is, from 104 vehicle movements per day with 13 dwellings to potentially 216 vehicle movements per day with 27 dwellings. The technical note provides an assessment that concludes the local road network will continue to operate in an acceptable manner and consistent with the recommendations of Liveable Neighbourhoods. The technical note has been assessed by the City's engineering department. The details within the report are supported from an engineering perspective.</p> <p>Current traffic issues on Spearwood Avenue and Beeliam Drive are a matter outside of the landowners' control. Any new development will have an impact, but the proposal to increase the residential density coding of the subject land would not result in a failure of the district level road network.</p>

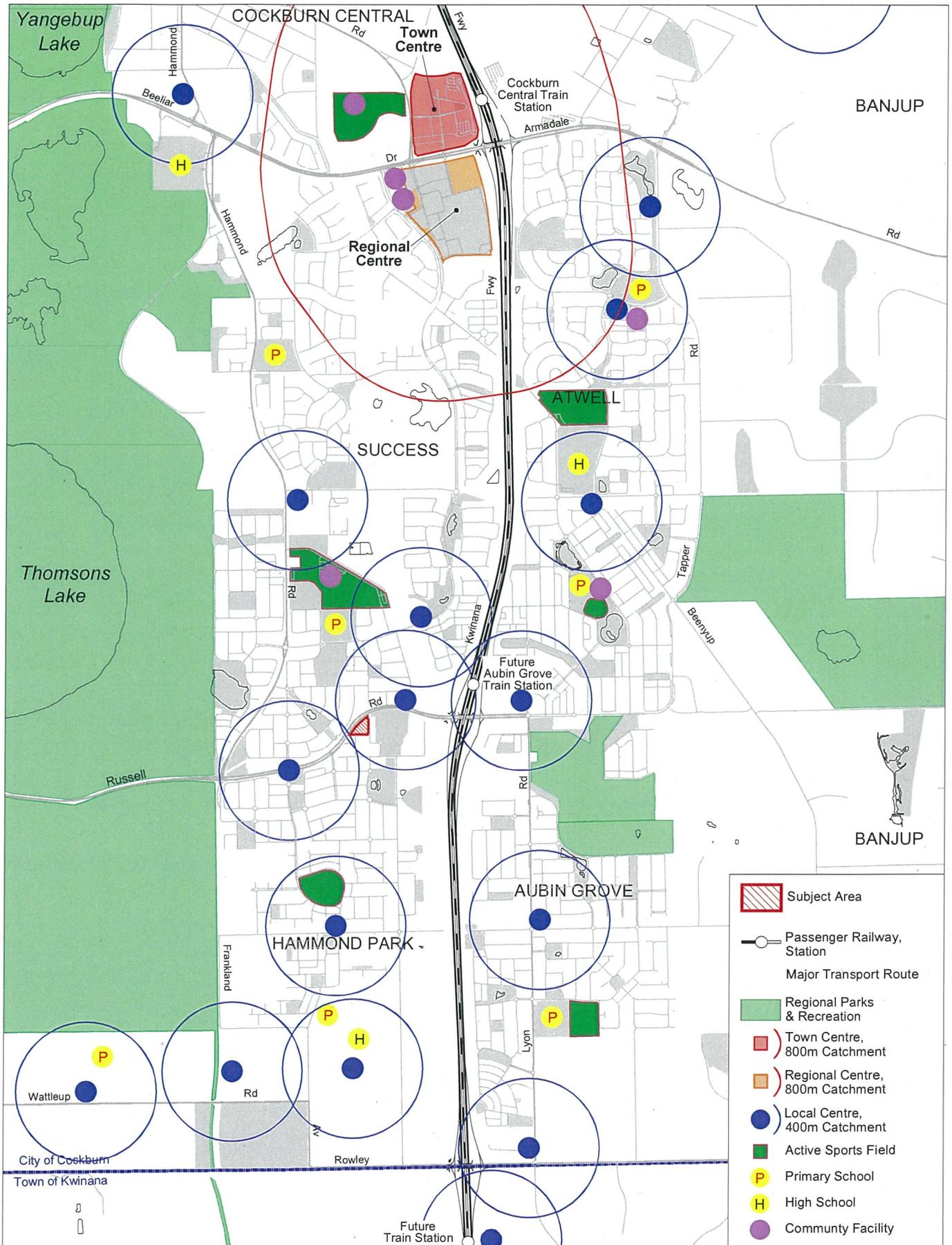
No.	Name/address	Submission	Council's recommendation
		<p>station, McDonalds and other small shops. This road has become increasingly difficult to cross in a motor vehicle and is worse for pedestrians. Pedestrians take their life into their own hands crossing this road – the safest way is to use the very small median strip to wait for a break in the traffic from the carriageway.</p> <p>Access during the peak periods from Mainsail Terrace turning right ie heading south onto Spearwood Avenue, traffic is often at a standstill. I have seen a number of near misses as traffic from the Spearwood Avenue/Beeliar Drive roundabout is allowed to travel through at 70kmh. This part of the road dips down and on a bend, making it difficult to safely cross over turning right onto Spearwood Avenue. There is no filter lane heading northwards (turning left) from Mainsail Terrace onto Spearwood Avenue. In peak traffic times, there is a backlog of traffic that stretches from cnr Yangebup Road/Spearwood Avenue down towards Miguel Road, vehicles trying to turn left and right onto Spearwood Avenue. Once again there is no filter lane from Yangebup Road turning left. This area has become a bottleneck and impacts on the traffic from Mainsail Terrace that services traffic from the Bayview Estate making it impossible to safely turn right into Spearwood Avenue. Reference to the traffic study carried out by Cockburn Council, the “Cockburn Integrated Transport Strategy” supports the lack of infrastructure in the area.</p> <p>In the Structure Plan Proposal, the following statement reads:</p> <p>“the current plan allows the subject land to provide 13 dwellings that can be expected to generate 104 vehicle movements per day. Rezoning of the subject land will provide 27 dwellings and can be expected to increase local traffic flows by 112 vehicle movements per day”.</p> <p>How can 13 dwellings expect to generate 104 vehicle movements per day and 27 dwellings expect to only generate up to 112 vehicle movements per day ie, this is only 8 extra vehicle movements per day. This is a misleading statement. The same ratio needs to be used for both scenarios. Using the same rate of 8 trips per dwelling/per day the figure is more likely to generate up to 216 vehicle movements per day. This is double the figure quoted - an extra 112 vehicle movements per day, not 8 as written in the Structure Plan Proposal.</p> <p><u>Parking</u></p> <p>There is insufficient parking planned in this proposal. Insufficient parking already exists in this area. Any development needs to ensure there is</p>	<p><u>Parking</u></p> <p>Not supported. SPP 3.1 will mandate the appropriate level or residential parking, as prescribed by the state, for each dwelling once a future landowner develops the sites. SPP 3.1 mandates the requirement of visitor parking on site where there is an excess of 4 grouped dwellings. On this basis the 17 dwelling site will provide visitor parking spaces on site in accordance with SPP 3.1.</p> <p><u>Environmental</u></p> <p>Not supported. The maintenance of Macrozamia Park is a matter outside the landowners' control. As noted in the Structure Plan modification report, the proposal does not generate the requirement for additional public open space in accordance with state planning policies. Notwithstanding the Parks and Maintenance team have been informed of the alleged state of Macrozamia Park. This matter will be addressed separately.</p>

No.	Name/address	Submission	Council's recommendation
		<p>sufficient parking within its development. Currently visitors to this area park on the side of the road, verges and on the small piece of bushland, Macrozamia Park which is suffering from the impact. There is no infrastructure in place for offstreet parking to this area. Vehicles within R40 developments also park on verges outside their unit which is council land, block the view for other drivers trying to drive out of their driveways due to the lack of parking provided within these developments.</p> <p><u>Environmental</u></p> <p>Macrozamia Park is used as a dumping ground and I understand that the park has now come under the umbrella of the Environmental Department at Cockburn Council as it is under threat by current users of the park. This is the only piece of bushland within the boundary of Beeliar Drive/Spearwood Avenue/Birchley/Mainsail Terrace. 30 orchids have been noted in this park, at least 2 species of Spider Orchids (<i>Caladenia</i> spp) and Leek Orchids <i>Prasophyllum</i> spp and at least 3 species of <i>Drosera</i> spp. A complete study is required to determine whether any of these species are threatened species. Unfortunately due to some users of this bushland, the continual dumping, cars parking and various vehicles including cars, scooters and motorbikes churn up the verges as well as some driving through the park are placing this park under threat. Macrozamia's are struggling and at least one species of grass trees namely <i>Xanthorrhoea preissii</i> get purposely broken off. The Structure Plan Proposal to increase the development from R20 to R40 will increase the population placing more pressure on this very small piece of bushland.</p> <p>I oppose the Proposed Structural Plan. This will affect the whole of Tindal Avenue.</p>	





Attach 2



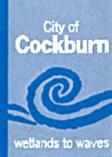




ORCA 11/2013

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SCALE

# LOCAL CONTEXT



City of  
**Cockburn**  
welands to waves



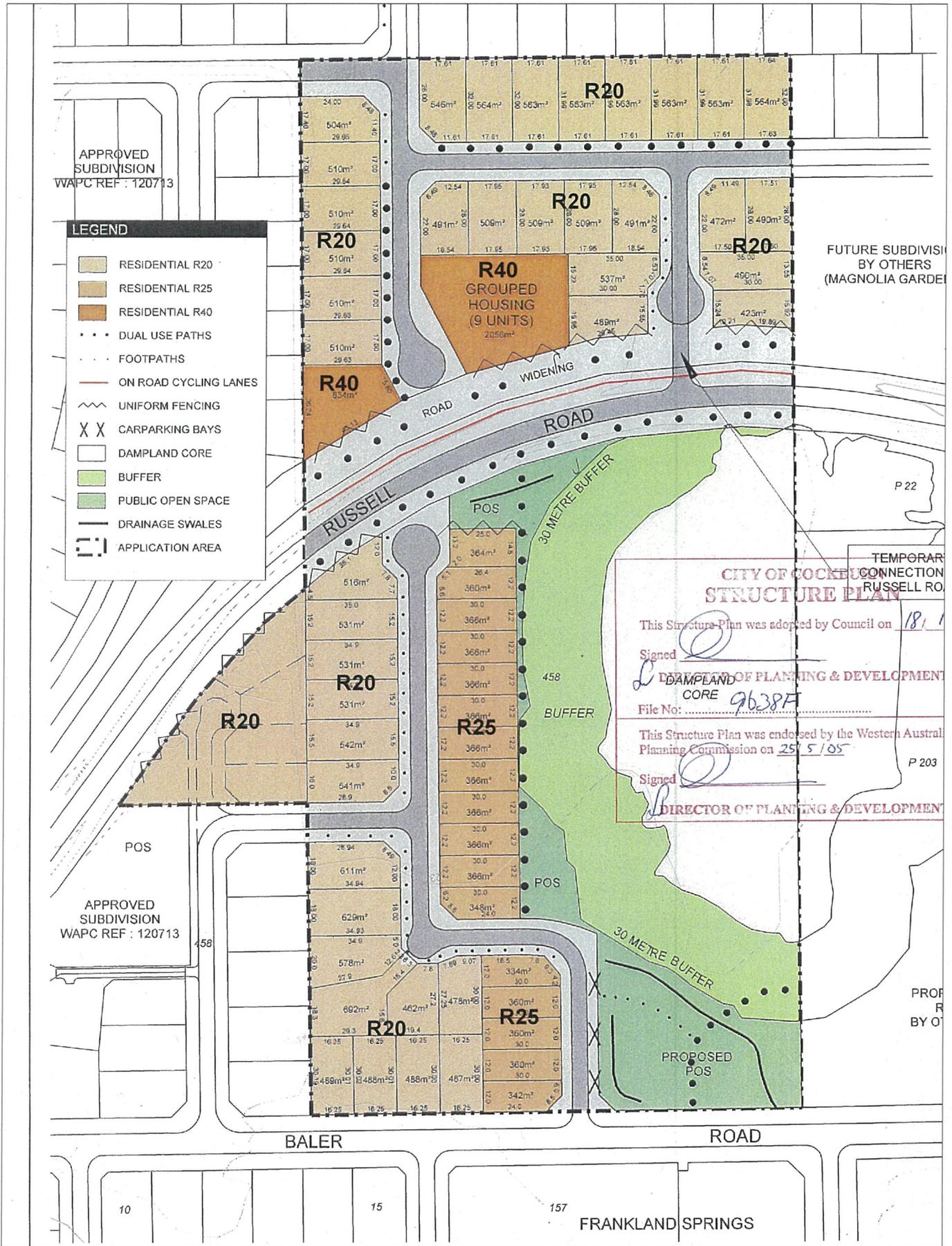
 Subject Area

  
GNA 11/2013

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SCALE

**AERIAL PHOTO**

City of  
**Cockburn**  
  
wetlands to waves



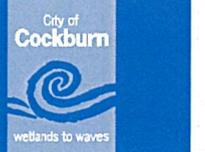




QNA 11/2013

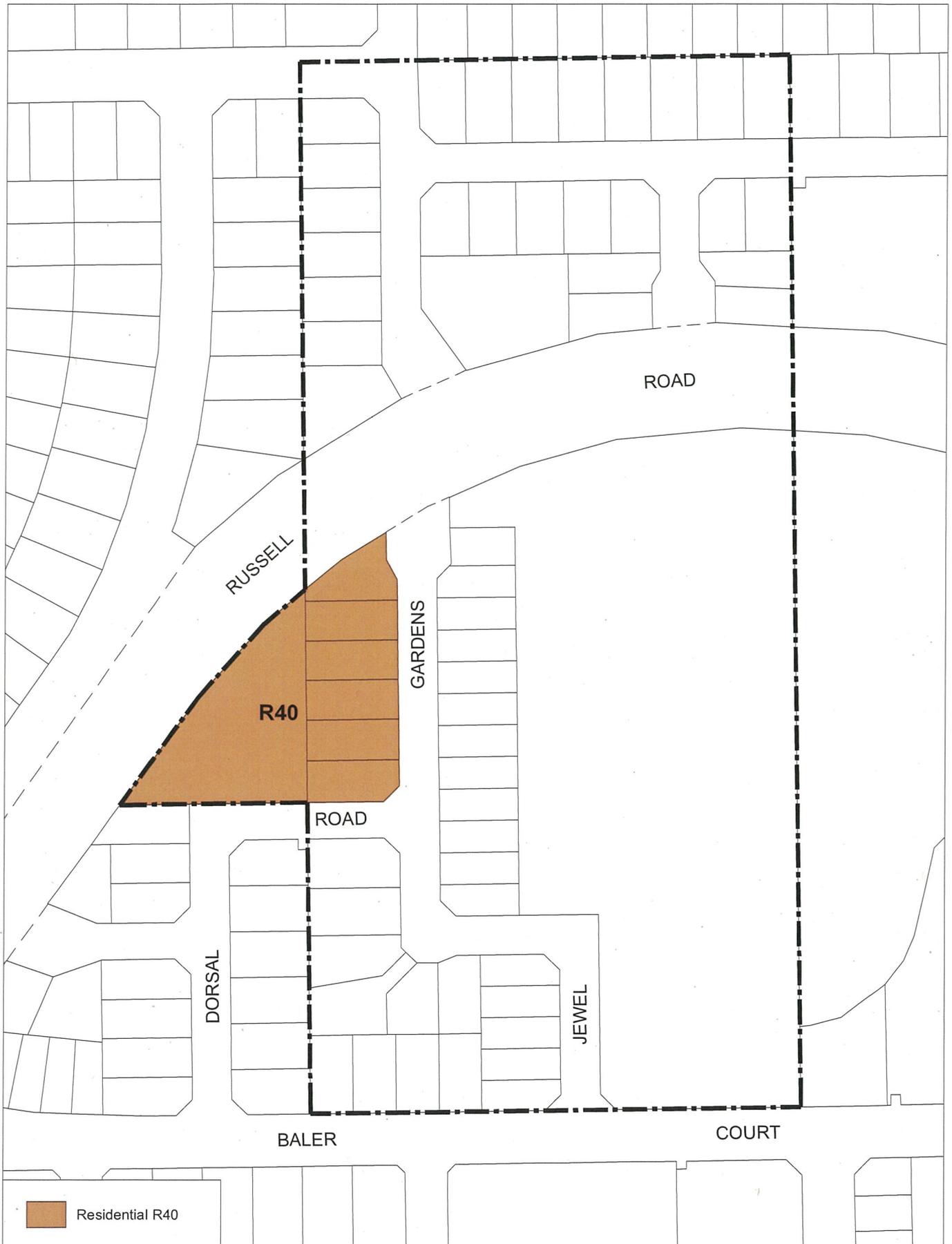
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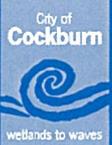
## CURRENT LOCAL STRUCTURE PLAN



City of  
Cockburn

wetlands to waves



  **PROPOSED MODIFICATION TO LOCAL STRUCTURE PLAN** 

0 40m SCALE

City of Cockburn  
wellands to waves

**SCHEDULE OF SUBMISSIONS**  
**STRUCTURE PLAN MODIFICATION PROPOSAL – LOT 23 RUSSELL ROAD AND LOTS 328-333 JEWEL GARDENS, HAMMOND PARK**

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
1	Kay Wyatt 1/18 Serenity Parkway Hammond Park WA 6164	<p><b>Objection</b></p> <p>I wish to strongly object to the proposal to change the residential coding from R20 to R40 at Lot 23 Russell Rd &amp; Lots 328-333 Jewel Gardens Hammond Park to allow for high density development.</p> <p>There has been far too much high density development already in this area and it is blatantly obvious that we lack the infrastructure to cope with things as they are now. One only has to look at the Freeway, the Railway Station, the Shopping Centres to see the population has blown out of proportion to the facilities available. It is also blatantly obvious that we have a greedy shire that is only out to get as many ratepayers as possible! When the new train station is built it will immediately be like the existing one at Cockburn where there is no available parking any time after 7am. Stop trying to jam as many people as possible onto tiny blocks and apartment buildings all in the name of greed.</p>	<p><b>Objection Noted. Not Supported</b></p> <p>Objection Noted. Not Supported.</p> <p>A medium density R40 development scenario over the subject site will not place an unacceptable strain on current infrastructure and facilities. The subject site is located within a predominantly developed area provided with adequate public open space, pedestrian cycle links, public transport and a local centre.</p> <p>The majority of Hammond Park has been developed at a low R20 residential density. At the present time no high density development exists or is planned within Hammond Park. Medium R40 density development within Hammond Park has been limited to strategic locations adjacent to public open space and commercial areas. The majority of the subject site is undeveloped and well situated to contribute to the delivery of state planning strategy (Directions 2031) targets by accommodating a density increase. The recent announcement of a new train station within the area provides added requirements to review the structure plan densities on undeveloped lands.</p>
2	Colm Harte 36 Jewel Gardens HAMMOND PARK WA 6164	<p><b>Objection</b></p> <p>I am sending you an email in reply to our conversation towards the end of last year. Myself and my partner has recently just finished building our house the middle of last year (2013). We chose this area to build our house</p>	<p><b>Objection Noted.</b></p> <p>Noted.</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>because of the cul-de-sac the proposal of the train station on Russel Rd, the closeness to shops and the area surrounding our house being classed as low populated.</p> <p>We feel that by changing the population grade to medium or high(R40) to the blocks opposite our home at 36 jewel gardens, it would great take away the appeal of the area and increase the congestion. There is already limited parking for houses on the street to park their cars, because the street is narrow and it makes it tight to turn around and/or access street if 2 cars are parked opposite each other on the street. If the population were to increase within the area the likely hood of cars having to park opposite each other would increase which would in turn cause more congestion on the street making it frustrating and more dangerous.</p> <p>The other thing we are concerned about is with the development plans it would increase the rentals within the area who may not be so concerned with the quietness of our streets, the look of our streets and the community surrounding it.</p>	<p>In accordance with the <i>Parking and Parking Facilities Local Law 2007</i> a person parking a vehicle on a carriageway other than in a parking space shall park it so that at least 3 metres of the width of the carriageway lies between the vehicle and the farther boundary of the carriageway, or any continuous line or median strip, or between the vehicle and a vehicle parked on the farther side of the carriageway. The 6 metre road widths of Jewel Gardens and Dorsal Bend can adequately accommodate vehicles on either side of the carriageway and allow vehicles to travel through the suburb at a reduced speed.</p> <p>The quantity of on-site car parking required under the Residential Design Codes (R-Codes) should adequately meet projected need related to the type, number and size of dwellings. Any increase in the number of dwellings or possible plot ratio will be matched by a corresponding increase in the aggregate number of car parking spaces. Additionally, dwellings within close proximity to high frequency rail tend to have less demand for car parking, as the anticipated inhabitants utilise public transport to a greater degree.</p> <p>The City is unable to predict the future tenure type of dwellings developed within the subject site. However, the City in accordance with state planning strategy <i>Directions 2031</i> encourages increased housing diversity, adaptability, affordability and choice. Of occupied private dwellings in Hammond Park, 80.7% are owned outright or owned with a mortgage and 17.6% are rented. An increase</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>We are very strongly against the proposal to increase the population within our street and feel that if it did go ahead we would have been falsely lead into building our dream house in the quiet neighbourhood only to find out it was not designed to be as we were told it would be.</p> <p>We would have no problem with the development of the corner block along Russell Rd which you have proposed as it is not in street.</p> <p>Also while on the subject of planning, the pedestrian crossing across Russell rd at the end of our street is very dangerous as it is on a turn and the speed of car and trucks is very high. This needs to be addressed before someone is hurt or killed, so by you increasing the population on our street the amount of life's been put at risk at this crossing would be increased.</p>	<p>in the amount of rental accommodation within Hammond Park would be a positive contribution to Hammond Park as it diversifies the current housing stock.</p> <p>Objection Noted.</p> <p>Hammond Park was always intended for residential purposes. The City does not ever guarantee the preservation of densities as the City cannot guarantee future circumstances. All suburbs within the City are designed to accommodate and adapt to change due to shifting state and local directions as well as changing population numbers and demographics. Lots designated with a R20-R25 density coding in the original structure plan for the subject site (Lot 458 Baler Court Hammond Park Structure Plan) were intended to be developed with an average site area between 350m<sup>2</sup> to 500m<sup>2</sup>. The average site area per dwelling that has eventuated under these densities is approximately 600m<sup>2</sup> resulting in the underdevelopment of Hammond Park. This proposal assists with ensuring the original density targets are achieved.</p> <p>Noted.</p> <p>An alternate pedestrian crossover exists 182 metres west of the subject site and a pedestrian underpass exists 464 metres east of the subject site. Additionally, the intersection of Russell Road and Brushfoot Boulevard 470 metres south-west of the subject site is fitted with traffic lights and a pedestrian crossover. These substitute pedestrian routes provide safe and convenient access to adjacent suburbs, the local centre and the future Aubin Grove train station.</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
3	Land owner within Hammond Park	<p>Objection</p> <p>I am writing to express my strong objection to the modification of the local Structure Plan, specifically which affects lot 23 Russell Rd and lots 328 to 333 Jewel Gardens, Hammond Park, WA. There are several reasons which support my objection. Primarily the increase in density of housing will have a negative effect on our current lifestyle. After spending considerable time and effort researching possible residential housing locations, in 2009 we brought on Jewel Gardens, Hammond Park, as it represented the type of street which we wanted to raise our children in. It is a quiet street – low road traffic – and it is not a major thoroughfare – virtually a no through road. So far it has lived up to our expectations; we know all our neighbours and enjoy the safety of knowing who belongs in our street.</p> <p>(Increased density means smaller houses which are often rented out and used as investment properties, and as one person owns three lots on Jewel Gardens this is a distinct possibility) With the proposed increase in density we fear that the safety, peaceful nature of the street will be lost.</p> <p>I have also spoken to several real estate agents and they have indicated that a significant increase in dwellings will affect the resale value of our property.</p>	<p><b>Objection Noted.</b></p> <p>Objection Noted.</p> <p>The City is unable to predict the future tenure type of dwellings developed within the subject site. The assumption that renters threaten the “safety, peaceful nature of the street “cannot be substantiated. However, the City in accordance with state planning strategy <i>Directions 2031</i> encourages increased housing diversity, adaptability, affordability and choice. Of occupied private dwellings in Hammond Park, 80.7% are owned outright or owned with a mortgage and 17.6% are rented. An increase in the amount of rental accommodation within Hammond Park would be a positive contribution to the suburb as it diversifies the current housing stock.</p> <p>Noted. Not supported.</p> <p>A real estate agent, unlike a licenced valuer, is not licenced to provide valuations of properties. Real Estate agents generally provide comparative market analysis ‘appraisals’ to landowners. Agents are not licenced to provide formal valuations. On this basis these claims cannot be substantiated. Notwithstanding the impact this proposal may have on surrounding property prices is not</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>I would also like to point out several misleading items contained within the report which supports the change in lot sizes: - The entire site is not vacant as indicated, two of the lots on Jewel gardens have houses being built on them at the present time. Having the remainder three lots between them catering for a higher density would not only be visually unappealing it would be changing the dynamics of the street as it currently is. - The distance from the proposed location to local schools is much further than indicated School Distance from location Atwell college 4.2kms Harmony Primary (Harvest Lakes) 3.2kms Jandakot Primary 4.1kms Aubin Grove Primary - Also the Emmanuel Catholic College which is 4.9kms away is only year 7-12 years educational facility not k-12 as indicated.</p>	<p>considered to be a planning issue. An increase in the number of dwellings under this Local Structure Plan Modification (LSP modification) will increase housing diversity, affordability and choice within Hammond Park.</p> <p>Noted.</p> <p>The City is aware of current development taking place on the subject site. Wording within sections 1.1, 1.3.2, 2.6.5, and 4 of the LSP modification report will be amended to clearly state that the <u>majority</u> of the subject site is vacant.</p> <p>Medium density development <u>will</u> change the dynamics of Jewel Gardens as it currently stands. However, this change is not necessarily negative. By providing for medium density development the City is facilitating increased housing diversity, adaptability, affordability and choice.</p> <p>All future residential development will be assessed under the Residential Design Codes (R Codes) to ensure buildings do not detract from the streetscape and are not visually intrusive to neighbouring properties or adjoining public spaces.</p> <p>Within the LSP modification report the distance stated between various schools and the subject site are the direct distances between two points. The alternative distances suggested within this submission are estimated based on driving distances. As the crow flies Harmony Primary School, Jandakot Primary School and Aubin Grove Primary School are correctly stated as "within 2 kilometres" of the subject site. Regardless of</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>It is also of a concern to us that the council owns the parcel of land located at lot 23 Russell Rd and no clear indication of councils intent for the use of the land has been presented – will it be sold off, used for low income housing or something else entirely. In conclusion, as a current resident and land owner in Jewel Gardens we would like it to be clear that we do not support the change in residential codes from R20 to R40 as we believe that it will have a significant negative impact on the dynamics of Jewel Gardens and surrounding areas - Dorsal bend and Balour crt. Please refrain from publishing our details in the council agenda.</p>	<p>how distances are measured the subject site lies within close proximity to education facilities.</p> <p>To increase the readability of the LSP modification report and to ensure accurate interpretation of all information the City will modify section 3.6 of the LSP modification report to specifically state how distances are measured, and will include a summary table of approximate travel distances and commuting times using various transport modes between the subject site and education facilities. Section 3.6 of the LSP modification report will further be modified to state that Emmanuel Catholic College serves years 7-12.</p> <p>Noted.</p> <p>Lot 23 Russell Road is intended to be used for residential purposes. At this early stage of the planning process the City has not established land sale, future tenure and built form outcomes of prospective dwellings. However, the City like all land owners within Hammond Park is under no obligation to produce detailed documentation on the sale of property and land. All land owners reserve the right to develop or sell their land in a lawful manner to a party or in a manner they see fit.</p>
4	Lee MacIntyre 5 Penn Lane Hammond Park WA 6164	<p>Objection</p> <p>To whom it may concern, I have lived at the above address for over 10 years and originally objected to the closing off of Baler Court from Ashendon Blvd due to the increase in traffic onto Penn Lane (prior to any real high density living development).</p> <p>Penn Lane is a small narrow street that has been utilised as a main</p>	<p><b>Objection Noted.</b></p> <p>Noted.</p> <p>Noted.</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>thorough fare since the above road closure. Penn Lane is not equipped to handle the amount of traffic it currently sees. There have been numerous near miss incidents involving vehicle on vehicle and more disturbing vehicle on pedestrian post road closure. As the council has developed more and more high density housing in the area (understandably) these incidences have become more frequent. I fear or more importantly know that with the re-zoning of the above parcel of council land that unless Baler Court is re-opened Penn lane will be inundated with extra vehicular traffic that it wasn't originally designed for. To this end I strongly object to the Structure Plan Modification Proposal detailed above unless there is an alternative entry and exit plan initiated for the high density development (not involving Penn Lane).</p>	<p>Penn Lane was originally designed to carry 3000 vehicles per day. An R40 density scenario is estimated to produce approximately 390 vehicle trips per day. This projected traffic volume increase does not exceed the capacity of the Penn Lane. As traffic projections do not exceed the capacity of the adjoining street network it is not necessary to modify or increase direct access to the subject site.</p>
5	<p>Sarah Di Bisceglie 15 Jurien Way Hammond Park WA 6164</p>	<p>Objection</p> <p>We, the concerned residents of Hammond park, wish to submit an objection to the following; STRUCTURE PLAN MODIFICATION PROPOSAL - LOTS 328-333 JEWEL GARDENS, HAMMOND PARK.</p> <p>As we are well aware of the demand of growth within our area, it has been blatantly obvious that the development over the past 24 months alone, in our area has seen a dramatic increase to traffic flow. As you know Hammond Park, our once peaceful, now rapidly developing suburb has only two major entrances. This many years ago, may have been more than adequate to accommodate the busy lifestyles of all residents, however, its because of this, you can well understand our concern in regards to the proposed modification you have in place. It would be a great concern for all of us raising our children in these streets with the situation we are currently dealing with, plus the added worry of involving what you call "R20", yet alone increasing the property in question to an "R40".</p> <p>We are not opposing the development of housing. We are not opposing the increase in population. We are simply asking one question. What are you planning to do to reduce the build up in our streets with yet another influx of traffic due to the increasing growth of Hammond Park?</p> <p>In conclusion, we therefore object to the proposal as we believe the council has no intention to modify or increase direct access to the new properties to accommodate a higher flow of traffic. We would also like to invite you to experience the mayhem in our streets, in particular Jurien way and Serenity</p>	<p><b>Objection Noted.</b></p> <p><b>See below submission for identical response.</b></p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>Park Way during peak hours and at any time during the weekend as we think this really does need to be seen to understand just how busy our streets have become.</p> <p>Please don't hesitate to contact me via e-mail <a href="mailto:sarah.dib@inet.net.au">sarah.dib@inet.net.au</a> I look forward to hearing from you in the near future Regards Sarah Di Bisceglie and concerned residents of Hammond Park. Please Note: As well as this online submission form I have also spoken to each resident on the direct route from Hammond Parks Main entrance through to the proposed building site and have obtained names, addresses and signatures on a petition to support my above objection.</p>	
	<p>Petition from Sarah Di Bisceglie and Hammond Park Residents</p> <p>46 signed residents.</p>	<p>Objection</p> <p>We, the concerned residents of Hammond park, wish to submit an objection to the following; STRUCTURE PLAN MODIFICATION PROPOSAL - LOTS 328-333 JEWEL GARDENS, HAMMOND PARK.</p> <p>As we are well aware of the demand of growth within our area, it has been blatantly obvious that the development over the past 24 months alone, in our area has seen a dramatic increase to traffic flow. As you know Hammond Park, our once peaceful, now rapidly developing suburb has only two major entrances. This many years ago, may have been more than adequate to accommodate the busy lifestyles of all residents, however, its because of this, you can well understand our concern in regards to the proposed modification you have in place. It would be a great concern for all of us raising our children in these streets with the situation we are currently dealing with, plus the added worry of involving what you call "R20", yet alone increasing the property in question to an "R40".</p> <p>We are not opposing the development of housing. We are not opposing the increase in population. We are simply asking one question. What are you planning to do to reduce the build up in our streets with yet another influx of traffic due to the increasing growth of Hammond Park?</p>	<p>Noted.</p> <p>Noted.</p> <p>Hammond Park is a greenfield area still under development. It is misleading to suggest that Hammond Park is "now rapidly developing" as vacant land has continuously been developed in the area for over 10 years.</p> <p>As with any new development an increase in population will result in a corresponding increase in traffic. However, this proposal will not increase traffic to levels that exceed the capacity of the current road network.</p> <p>Both the Main Roads WA Functional Road Hierarchy criteria and the WAPC's Liveable Neighbourhoods policy suggest that Access Streets and Neighbourhood Connectors can generally carry up to 3000 vehicles per day. An R40 density scenario is estimated to produce approximately 390 vehicle trips per day. This projected traffic volume does not exceed the capacity of the current road network and will not impede vehicular flow.</p>

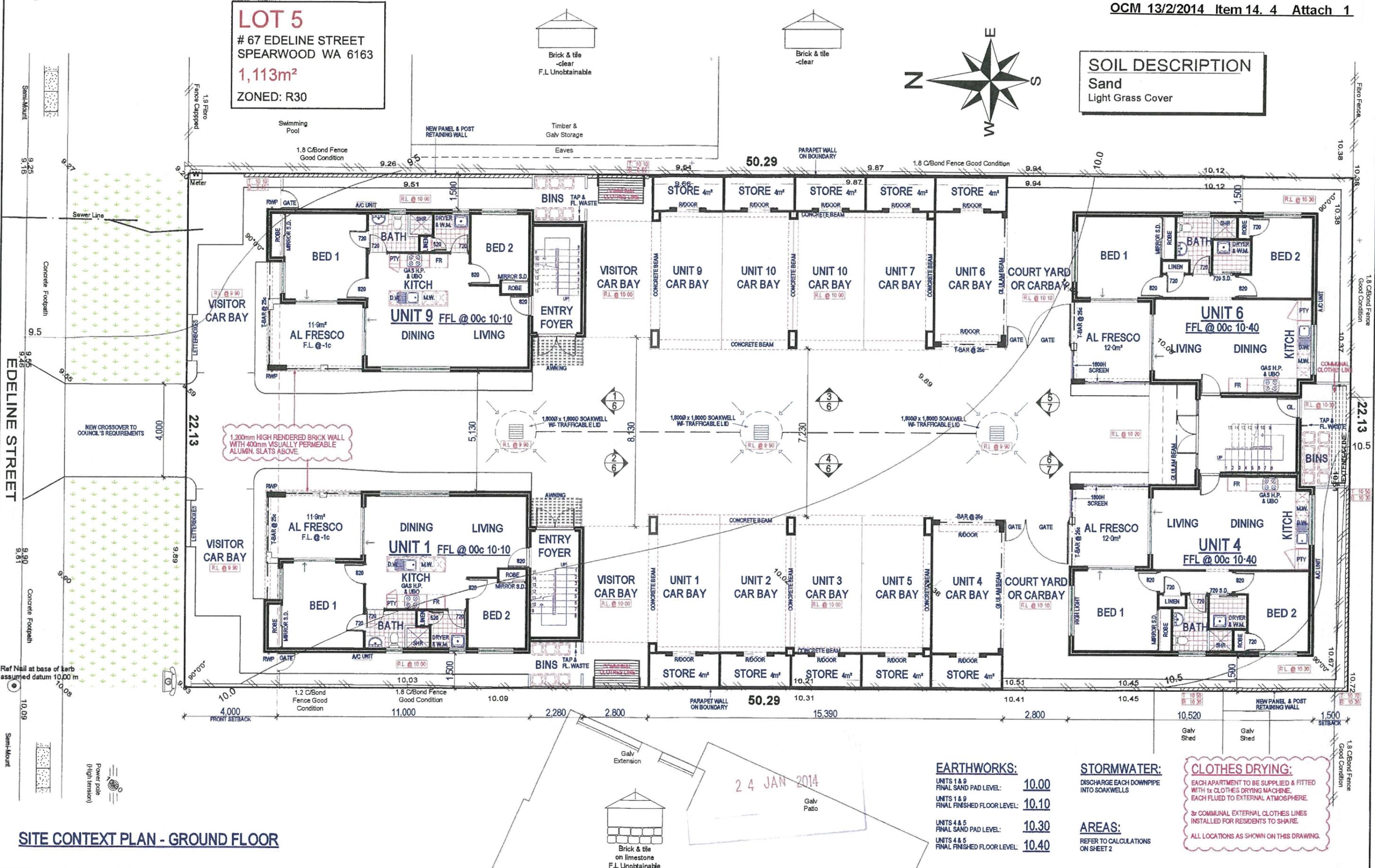
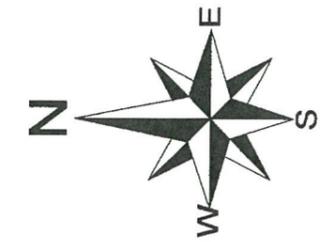
NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>In conclusion, we therefor object to the proposal as we believe the council has no intention to modify or increase direct access to the new properties to accommodate a higher flow of traffic. We would also like to invite you to experience the mayhem in our streets, in particular Jurien way and Serenity Park Way during peak hours and at any time during the weekend as we think this really does need to been seen to understand just how busy our streets have become.</p> <p>Please don't hesitate to contact me via e-mail <a href="mailto:sarah.dib@inet.net.au">sarah.dib@inet.net.au</a> I look forward to hearing from you in the near future Regards Sarah Di Bisceglie and concerned residents of Hammond Park.</p>	<p>Noted.</p> <p>The City is not proposing any measures to reduce traffic, as this proposal will not increase traffic to levels that exceed the capacity of the current road network.</p> <p>The City did not conduct traffic counts on Jurien way and Serenity Park Way as traffic projections did not validate this submissions traffic concerns.</p>
6	Land owner within Hammond Park	<p>Objection</p> <p>To whom it may concern, I object to the proposal regarding the new development next to my property in Hammond Park.</p> <p>I believe building a block of units that are state housing will significantly decrease the value of my property and also cause a lot of unsafe and unnecessary traffic through our quiet street, being that the driveway will be right in front of our property.</p>	<p><b>Objection Noted.</b></p> <p>Objection Noted.</p> <p>Noted. Not supported.</p> <p>A density increase to the subject site does not directly translate to the development of "a block of units that are state housing". All five landowners of the subject site have the ability to sell their land to any prospective buyer, including but not limited to the Department of Housing.</p> <p>The impact this proposal may have on surrounding property prices is not considered to be a planning issue (<b>see response to submission 3 for further elaboration on this point</b>).</p> <p>Both the Main Roads WA Functional Road Hierarchy criteria and the WAPC's Liveable Neighbourhoods policy suggest that Access Streets and Neighbourhood Connectors can</p>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>We have two children who often like in the evening to ride their bikes supervised out the front and if the traffic increases they will be unable to do so.</p> <p>Due to income limits for state housing occupants there could also be a lot of night-shift workers which will cause a lot of increased noise into our home and being that the main bedroom is at the front of the house that's another thing that will affect us.</p> <p>If they are built it will also dramatically decrease our privacy into our back yard e.g.: our swimming pool and also one our bathroom windows run along that side of the house. A petition has gone around Hammond Park which we have signed and all of the people in our street of Dorsal bend agree that it is the wrong place for a block of units. Please consider how it will affect all of us in the long run.</p>	<p>generally carry up to 3000 vehicles per day. An R40 density scenario is estimated to produce approximately 390 vehicle trips per day. This projected traffic volume does not exceed the capacity of the current road network and will not impede vehicular flow.</p> <p>Noted.</p> <p>The key consideration in the development of road infrastructure is vehicular traffic and flow. Nearby public open spaces can be utilised as bicycle recreation areas in the event that adjacent road infrastructure is no longer deemed safe by parents.</p> <p>The occupation and income of future landowners are not controlled through residential densities. Furthermore, one cannot speculate on what the introduction of shift workers may result in. An increase to residential densities will not result in an unreasonable increase in noise. Excessive noise emissions that occur at a frequency, time of day and for a duration which unreasonably affects the health and amenity of surrounding residents will be investigated by the City's Health Services Noise Officers.</p> <p>All future residential development will be assessed under the Residential Design Codes (R Codes) to ensure the preservation of visual privacy. The R Codes stipulate that there is to be minimal direct overlooking of active habitable spaces and outdoor living areas of adjacent dwellings. Privacy can be achieved through various built form outcomes such as:</p> <ul style="list-style-type: none"> <li>• building layout, location;</li> <li>• design of major openings;</li> <li>• landscape screening of outdoor active habitable spaces; and/or</li> <li>• location of screening devices</li> </ul>

NO.	NAME/ADDRESS	SUBMISSION	COUNCIL'S RECOMMENDATION
		<p>Why not consider building a nice park there for all the children and increasing families in Hammond Park and Success. Thank you for your time.</p>	<p>These elements along with numerous others will be considered during future detailed planning.</p> <p>The subject site belongs to a wider subdivision where the 10% public open space requirement was given up as part of the original subdivision of this land. A total of 12.6% of Public Open Space (POS) was provided under the Structure Plan for Lot 458 Russell Road Success, as detailed in the LSP modification Report. A number of parks and reserves lie within close proximity to the subject site including Baler Reserve, Rush Park, Evelyn Massey Park, Christmas Tree Park and Barfield Reserve. These parks and reserves adequately serve the children and families of Hammond Park.</p>

**LOT 5**  
 # 67 EDELINE STREET  
 SPEARWOOD WA 6163  
 1,113m<sup>2</sup>  
 ZONED: R30

**SOIL DESCRIPTION**  
 Sand  
 Light Grass Cover



**SITE CONTEXT PLAN - GROUND FLOOR**

**NOTES:**  
 CHECK ALL DIMENSION ON SITE PRIOR TO COMMENCING ANY WORK.  
 FIGURE DIMENSIONS MUST BE TAKEN IN PREFERENCE TO SCALING.  
 DISCHARGE EACH DOWN PIPE INTO SOAKWELLS

**AMENDED PLANS**  
 10/01/2014

**IMPORTANT NOTE:**  
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24 JAN 2014

**EARTHWORKS:**  
 UNITS 1 & 9  
 FINAL SAND PAD LEVEL: 10.00  
 UNITS 1 & 9  
 FINAL FINISHED FLOOR LEVEL: 10.10  
 UNITS 4 & 5  
 FINAL SAND PAD LEVEL: 10.30  
 UNITS 4 & 5  
 FINAL FINISHED FLOOR LEVEL: 10.40

**STORMWATER:**  
 DISCHARGE EACH DOWNPIPE INTO SOAKWELLS  
**AREAS:**  
 REFER TO CALCULATIONS ON SHEET 2

**CLOTHES DRYING:**  
 EACH APARTMENT TO BE SUPPLIED & FITTED WITH 1x CLOTHES DRYING MACHINE. EACH FLUED TO EXTERNAL ATMOSPHERE.  
 3x COMMUNAL EXTERNAL CLOTHES LINES INSTALLED FOR RESIDENTS TO SHARE.  
 ALL LOCATIONS AS SHOWN ON THIS DRAWING.

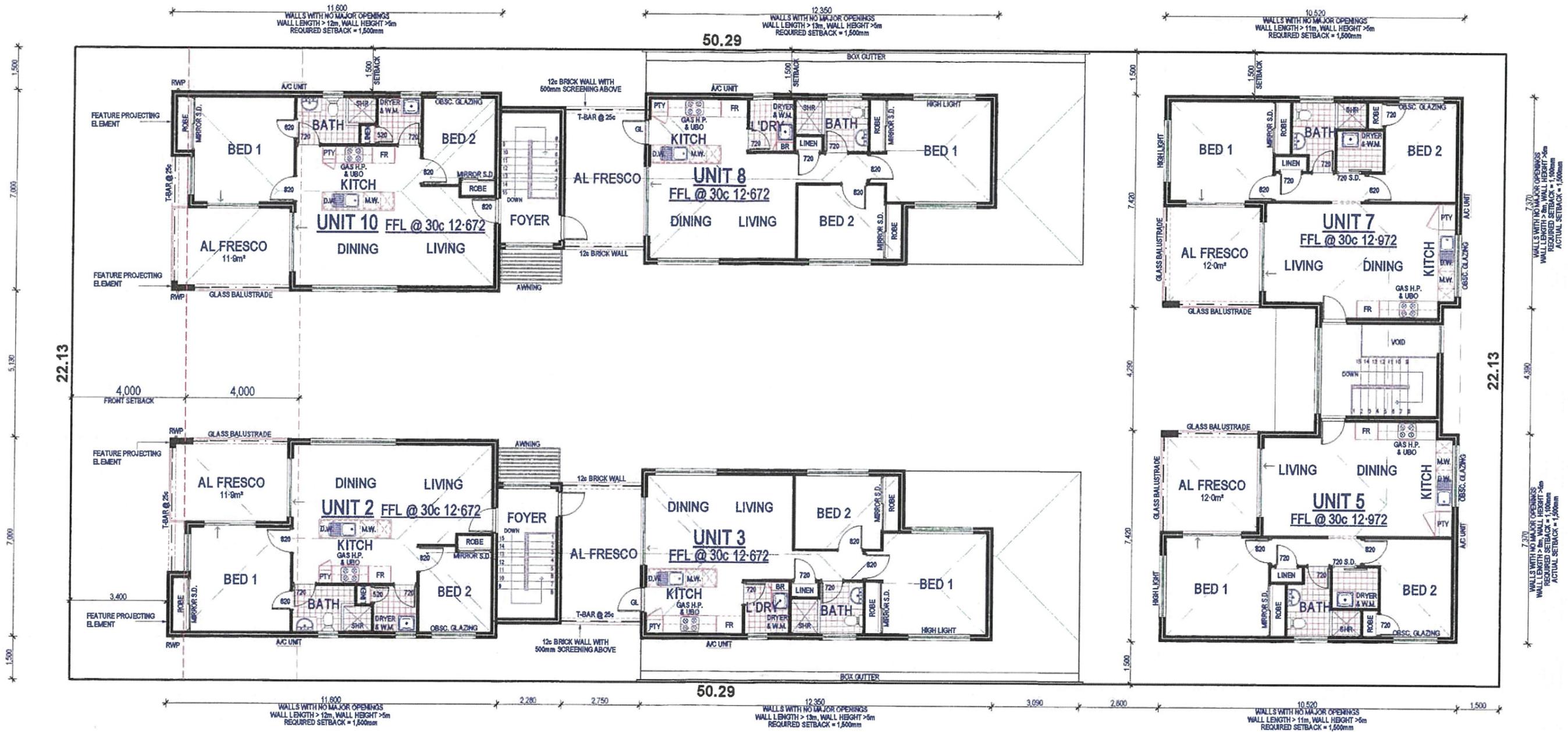
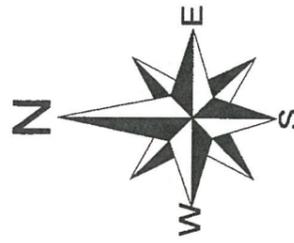
PROPOSED 10 UNIT MULTIPLE DWELLING DEVELOPMENT FOR:  
**STARLINE BUILDING CO.**  
 AT LOT: 5 (#67)  
**EDELINE STREET, SPEARWOOD.**

scale 1 : 100  
 date 22/11/2013  
 drawn A. MASCARO  
 checked  
 PROJECT No. 1312  
 SHEET 1 of 8 © 2013

**anthony mascaro**  
 Architectural Design & Drafting Services  
 Melbourne • Perth  
 ABN 94 806 630 296  
 14 Lakevale Cres Maribyrnong, VIC 3032  
 Phone 03 9317 8580 Mobile 0421 004 444  
 E-mail mascaro@inet.net.au

**PRIMARY STREET SETBACK CALCULATIONS**

AREA OF INCURSION: 0.02m<sup>2</sup>  
 AREA OF COMPENSATION: 29.52m<sup>2</sup>



UNIT 1	UNIT 2	UNIT 3	UNIT 4	UNIT 5	UNIT 6	UNIT 7	UNIT 8	UNIT 9	UNIT 10	OTHER
LIVING: 64-85m <sup>2</sup> AL FRESCO: 11-89m <sup>2</sup>	LIVING: 64-85m <sup>2</sup> AL FRESCO: 11-89m <sup>2</sup>	LIVING: 62-52m <sup>2</sup> AL FRESCO: 13-70m <sup>2</sup>	LIVING: 65-25m <sup>2</sup> AL FRESCO: 11-97m <sup>2</sup>	LIVING: 65-25m <sup>2</sup> AL FRESCO: 11-97m <sup>2</sup>	LIVING: 65-25m <sup>2</sup> AL FRESCO: 11-97m <sup>2</sup>	LIVING: 65-25m <sup>2</sup> AL FRESCO: 11-97m <sup>2</sup>	LIVING: 62-52m <sup>2</sup> AL FRESCO: 13-70m <sup>2</sup>	LIVING: 64-85m <sup>2</sup> AL FRESCO: 11-89m <sup>2</sup>	LIVING: 64-85m <sup>2</sup> AL FRESCO: 11-89m <sup>2</sup>	UNITS 1, 2 & 3 FOYER & STAIRS: 11-40m <sup>2</sup> UNITS 4, 5, 6 & 7 FOYER & STAIRS: 14-41m <sup>2</sup> UNITS 8, 9 & 10 FOYER & STAIRS: 11-40m <sup>2</sup> UNITS 1, 2, 3, 4, 5 & VISITOR CARBAYS: 128-35m <sup>2</sup> UNITS 6, 7, 8, 9, 10 & VISITOR CARBAYS: 128-35m <sup>2</sup>
<b>PLOT RATIO</b>		<b>OPEN SPACE</b>								
TOTAL LIVING: 645-44m <sup>2</sup> TOTAL SITE AREA: 1,113.00m <sup>2</sup>		TOTAL SITE COVER: 554-11m <sup>2</sup> TOTAL SITE AREA: 1,113.00m <sup>2</sup>								
MAX PLOT RATIO: 0.50 ACTUAL PLOT RATIO: 0.58		MIN OPEN SPACE: 45.0% ACTUAL OPEN SPACE: 49.8%								

24 JAN 2014

**SITE CONTEXT PLAN - FIRST FLOOR**

AMENDED PLANS  
10/01/2014

**NOTES:**  
 CHECK ALL DIMENSION ON SITE PRIOR TO COMMENCING ANY WORK.  
 FIGURE DIMENSIONS MUST BE TAKEN IN PREFERENCE TO SCALING.  
 DISCHARGE EACH DOWN PIPE INTO SOAKWELLS.

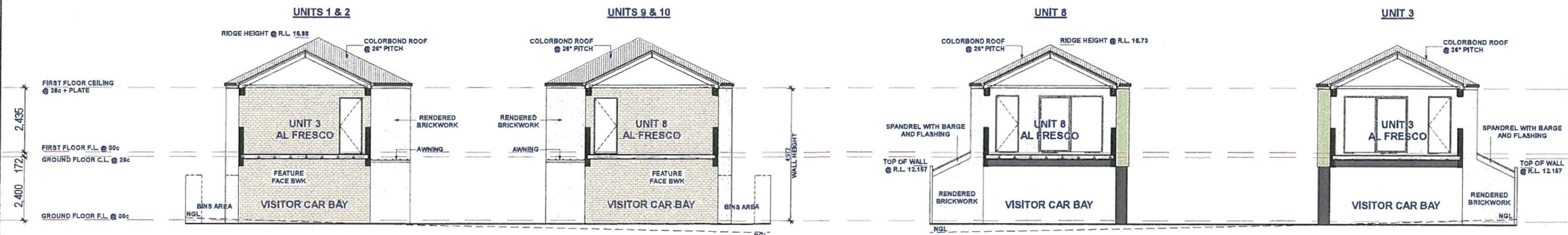
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PROPOSED 10 UNIT MULTIPLE DWELLING DEVELOPMENT FOR:  
**STARLINE BUILDING CO.**  
 AT LOT: 5 (#67)  
**EDELINE STREET, SPEARWOOD.**

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 date: 22/11/2013  
 drawn: A. MASCARO  
 checked:  
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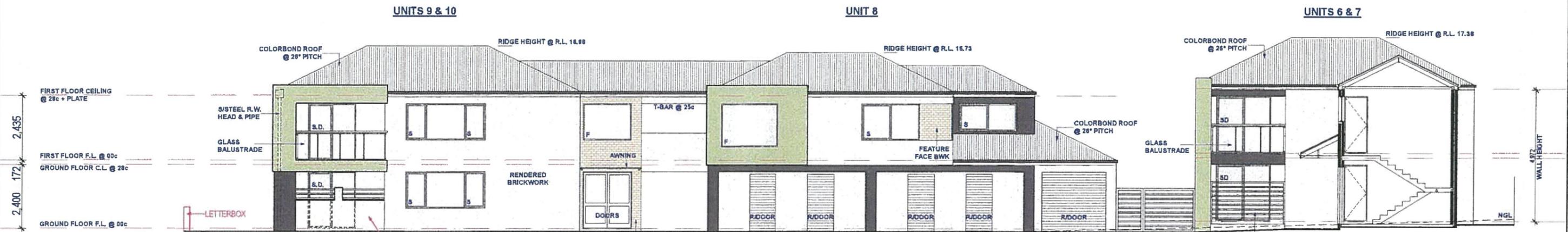
**anthony mascaro**  
 Architectural Design & Drafting Services  
 Melbourne • Perth  
 ABN 94 806 630 296  
 14 Lakeside Cres Maribyrnong, VIC 3032  
 Phone 03 9517 8880 Mobile 0421 004 444  
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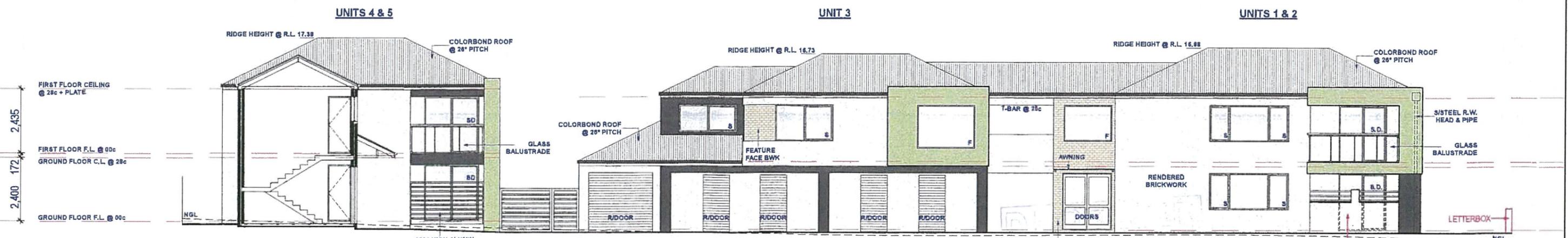
INTERNAL ELEVATION 1

INTERNAL ELEVATION 2



INTERNAL ELEVATION 3 (DRIVEWAY)

1,200mm HIGH RENDERED BRICK WALL WITH 400mm VISUALLY PERMEABLE ALUMIN. SLATS ABOVE.



INTERNAL ELEVATION 4 (DRIVEWAY)

24 JAN 2014

1,200mm HIGH RENDERED BRICK WALL WITH 400mm VISUALLY PERMEABLE ALUMIN. SLATS ABOVE.

**NOTES:**  
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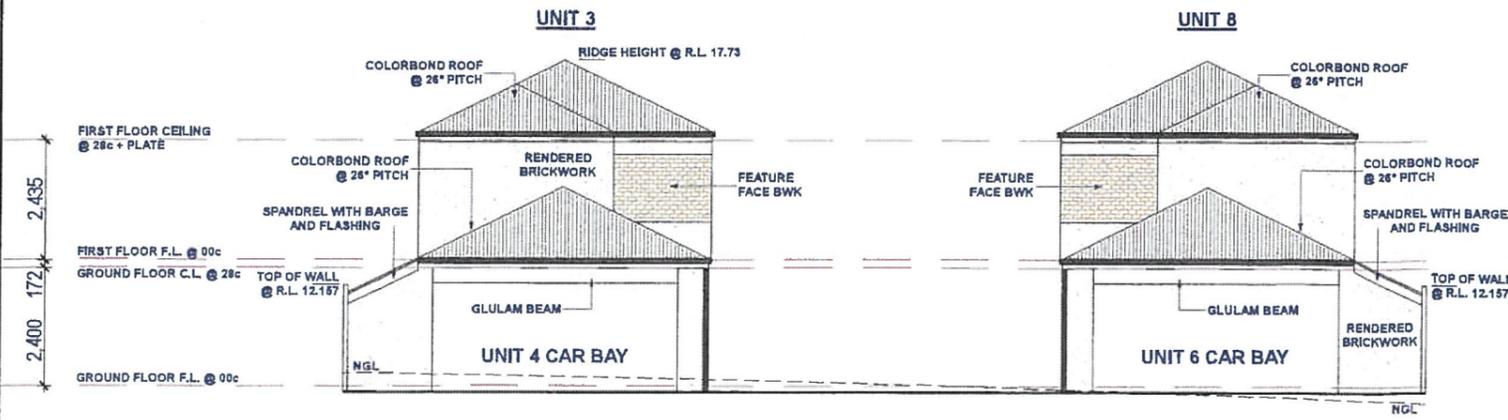
PROPOSED 10 UNIT MULTIPLE DWELLING DEVELOPMENT FOR:  
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 AT LOT : 5 (#67)  
**EDELIN STREET, SPEARWOOD.**

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PROJECT No. 1312	
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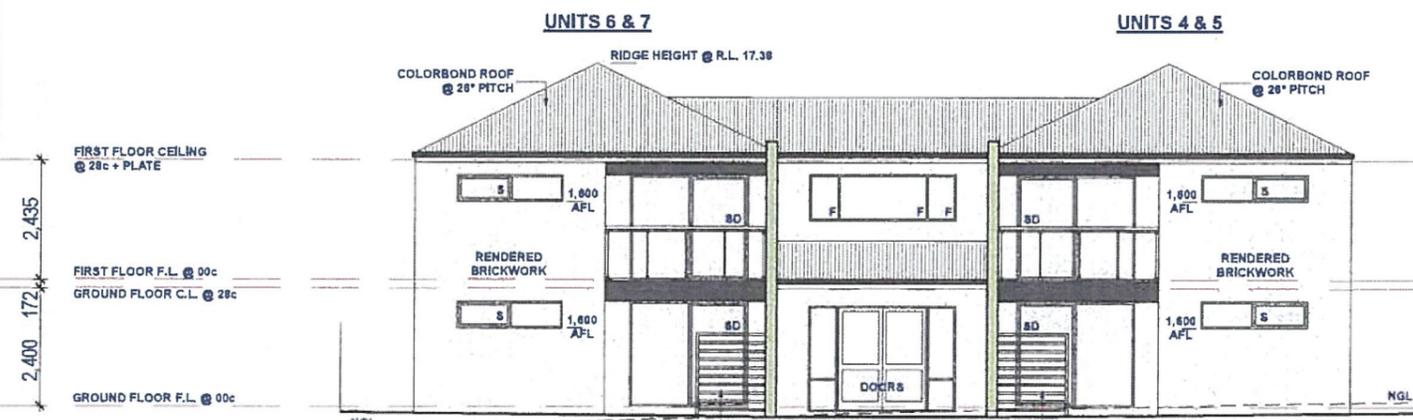
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## COLOUR SCHEDULE

ITEM	MATERIAL	COLOUR
ROOF	STEEL - CUSTOM ORB	COLORBOND - SHALE GREY
GUTTER	STEEL - QUARTER ROUND PROFILE	COLORBOND - SHALE GREY
FASCIA	STEEL	COLORBOND - SHALE GREY
MAIN EXTERNAL WALLS	SAND FINISHED RENDERED BRICKWORK	COLORBOND MATCH - SHALE GREY
DARK CONTRAST RENDER	SAND FINISHED RENDERED BRICKWORK	DULUX 'SPANISH EYES'
LIGHT FEATURE RENDER	SAND FINISHED RENDERED BRICKWORK	DULUX 'NEW HOPE'
FEATURE BRICKWORK	FACE BRICKWORK	AUSTRAL BRICKS 'PUMPHOUSE RED'



INTERNAL ELEVATION 5



INTERNAL ELEVATION 6



24 JAN 2014

### LOCATION ASSESSMENT FOR ON-SITE PARKING REQUIREMENTS

THE SUBJECT SITE HAS THREE (3) TRANSPERTH BUS ROUTES WHICH TRAVEL ALONG EDELINE STREET, DIRECTLY IN FRONT OF THE PROPERTY. THERE ARE TWO (2) BUS STOPS IN CLOSE PROXIMITY, 1 IS 70m TO THE WEST AND ANOTHER 80m TO THE EAST.

BUS ROUTE DETAILS ARE AS FOLLOWS:

TRANSPERTH ROUTE #:	# 530	# 531	# 533	TOTAL
---------------------	-------	-------	-------	-------

#### SERVICES PER DAY:

MONDAY - FRIDAY	37	22	2	61
SATURDAY	17	13	-	30
SUNDAY & PUBLIC HOLIDAYS	16	12	-	28

**BUS FREQUENCY AVERAGE:** EVERY 15 MINUTES

**BASED ON THE ABOVE DATA THE SUBJECT SITE IS DEEMED TO BE IN 'LOCATION A'**

NOTES:  
CHECK ALL DIMENSION ON SITE PRIOR TO COMMENCING ANY WORK.  
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DISCHARGE EACH DOWN PIPE INTO SOAKWELLS

AMENDED PLANS  
10/01/2014

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PROPOSED 10 UNIT MULTIPLE DWELLING DEVELOPMENT FOR:  
**STARLINE BUILDING CO.**  
AT LOT : 5 (#67)  
**EDELINE STREET,  
SPEARWOOD.**

scale 1:100  
date 22/11/2013  
drawn A. MASCARO  
checked  
PROJECT No. 1312  
SHEET 7 of 8 © 2013

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Architectural Design & Drafting Services  
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### **Addressing Neighbour's Concerns**

As we are at the beginning of such transformation we can understand that especially the long term residents of the street will feel a sense of anxiety. We would like to demonstrate that these fears are totally unfounded and actually quite the opposite from reality.

#### **Solar Access:**

It would be a natural reaction to assume that a 2 storey development equates to blocked sunlight. The scientific evidential proof is that this fear is unfounded. The R-Codes require "Shadow Diagrams" to show how the actual extent of shadow that will be cast onto the adjoining properties at a worst case scenario, and our development is more than compliant in every respect.

#### **Overlooking:**

There is absolutely no overlooking. The design totally complies with overlooking provisions of the R-Codes and all first floor windows are either above eye level or are fitted with obscure frosted glazing.

#### **Noise associated with air-conditioning:**

The location of the air-conditioning units have been strategically located so no more than two (2) units will be facing any adjacent property & limiting the noise well below the minimum decibel regulation limits. With the constant technological advancement of air-conditioning units even 10 new units can emit the same amount of decibels as 1 or 2 old units. If this is still a concern with adjacent neighbours we are happy to relocate the units to their desired location or install noise cancelling acoustic cases.

#### **Noise associated with traffic:**

With a centrally located driveway and car bays located behind store rooms to screen any vehicle noise from neighbours there will be sufficient distance between vehicles and adjoining buildings to cause any concern for traffic noise.

#### **Loss of 'Community':**

This is an abstract notion based on unfounded fear and misperception and the reality actually is that quite the opposite is true. Having 10 new owners sharing the amenities of a brand new closely knit complex actually creates a more friendly community bond where neighbours develop new friendships and look out for one another.

**Excessive and overdevelopment:**

It is actually an underdevelopment based on the R-codes regulations for multiple dwellings in R30 zoning. If we were aiming to create a project designed for the rental market, we could have easily squeezed 14 units, but our units are aimed to be sold to individual owner-occupiers (local people wishing to downsize or local young couples starting off) so we have actually opted for a reduction in the number of units but made them much bigger and more luxurious.

**Undesirable Precedent:**

As noted above, this is not the first such development on Edeline Street and "Setting a precedent" cannot be used as a deciding factor for considering approval when the proposed development complies with all guidelines and codes.

**Decrease of property values:**

This is a misconception and a negative perception where the reality is that quite the opposite is true. Since the scheme amendments have come into effect, Spearwood has enjoyed an enormous jump in property values. Property owners still haven't grasped the benefit of having a zoning that permits multiple dwellings developments. It won't be until more multiple dwelling developments are approved and completed that property owners will realise the potential of their land and how valuable it is. In simple terms it means that a typical quarter acre lot can now demand a price of between \$1.0m to \$1.2m so this is a doubling in property values not a decrease as they fear.

**Parking Issues:**

There are no valid issues from this stated concern as the parking provisions of the R-Codes have been fully complied with and we even have more bays than are required. For this development the R-Codes require 7½ cars for residents, we have provided 10; and 2½ cars for visitors, we have provided 4. Another point to note is with the high frequency bus route in front of the site it is likely some residents or visitors will not require parking.

## **Conclusion:**

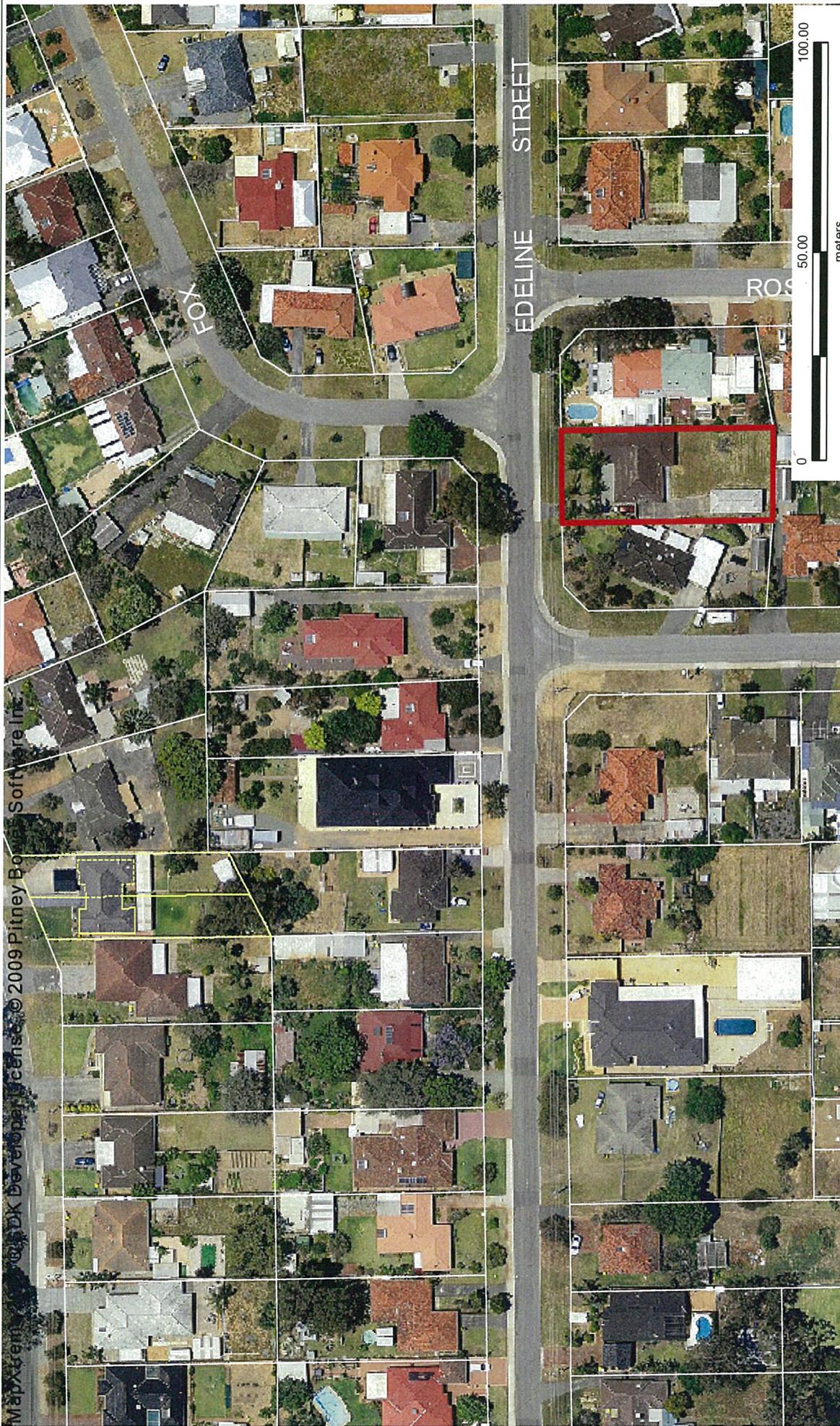
It is our objective that the proposed luxury development will improve urban form and revitalise neighbourhood character.

It is understandable that any proposed redevelopment that changes the status quo of a neighbourhood arises fears, concerns and all kinds of negativity from local residents.

When a new planning scheme has been implemented it is up to the local government to ensure it is fulfilled and help residents embrace it. Especially as our development complies with all codes & guidelines, the approval should not be determined by residents that may not understand the scheme.

The City of Cockburn should approve this development because it is a direct result and perfect example from the extensive research and planning that has gone into the R-Codes and planning scheme for multiple dwellings.

Our proposed development will not have an adverse effect on the neighbourhood but will set an example to provide financial and aesthetical benefit for Spearwood and the general locality.



PRINTED ON:  
Monday, 3 February 2014

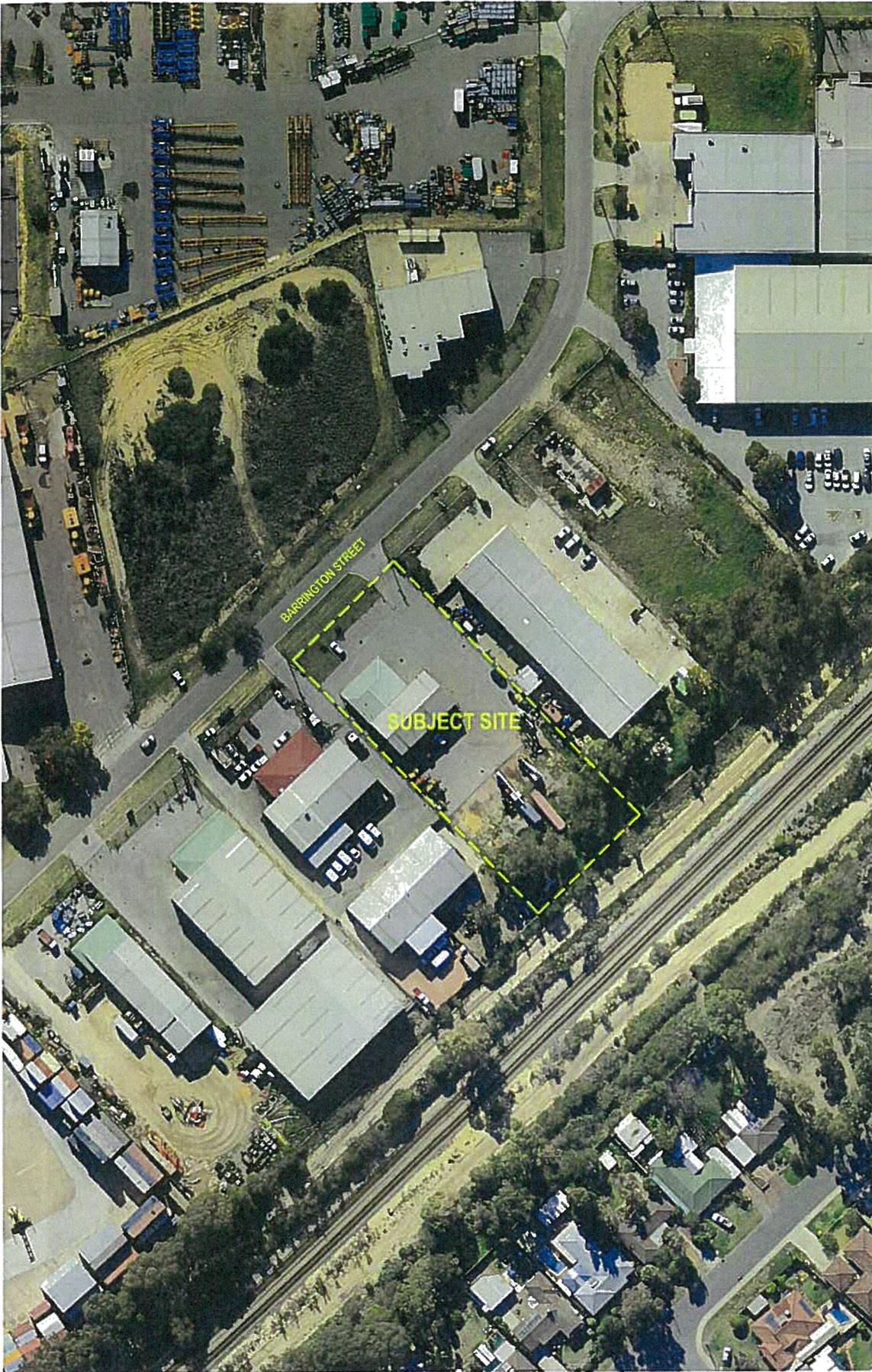
SCALE = 1:1306

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No. 67 (Lot 5) Edeline Street, Spearwood



**City of Cockburn**  
G.L.S Services Department



# PLANNING SOLUTIONS

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T (08) 9227 7670  
F (08) 9227 7671  
P PO Box 5701, Perth, WA 6005

MELBOURNE  
A Level 2, 357 Collins Street, Melbourne VIC 3000  
T (03) 9669 1931  
F (03) 9660 4471

E [enquiries@planning-solutions.com.au](mailto:enquiries@planning-solutions.com.au)  
W [www.planning-solutions.com.au](http://www.planning-solutions.com.au)  
ACN 113 513 131 ABN 29 113 513 131  
Trading as Planning Solutions Pty Ltd

**FIGURE 3: AERIAL PHOTOGRAPH  
LOT 56 (233) BARRINGTON STREET  
BIBRA LAKE  
WESTERN AUSTRALIA**

SCALE 1:1,500 @ A4  
DATE 24 September 2013  
FILE 03 130924 2568 Aerial Photo.dwg  
REVISION 1/A/First Draft/24.09.13

Scale Bar (m)

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BASEPLAN SOURCE: HEARMAP.COM



BEHIND EACH PANEL ANTENNA # 2  
 E.L. 32.21m OVERALL HEIGHT

- E.L. 31.50m  
C/L FUTURE TELSTRA PANEL ANTENNAS (3 OFF A, B & C)
- E.L. 30.00m  
TOP OF MONOPOLE
- E.L. 29.60m  
C/L PROPOSED TELSTRA RRU'S (6 OFF)
- E.L. 28.75m  
C/L PROPOSED TELSTRA PANEL ANTENNAS (6 OFF A1 TO A6)
- E.L. 27.90m  
C/L FUTURE TELSTRA RRU'S (6 OFF) WITH RRU JUNCTION BOXES BELOW (3 OFF)
- E.L. 26.50m  
C/L FUTURE TELSTRA RRU'S (6 OFF)
- E.L. 25.61m  
C/L FUTURE TELSTRA PANEL ANTENNAS (6 OFF A7 TO A12)

PROPOSED TELSTRA RRU'S (6 OFF) AND RRU INTERFACE JUNCTION BOXES (3 OFF)

PROPOSED TELSTRA CIRCULAR HEADFRAME FOR FUTURE TELSTRA ANTENNA

**NOTES:**

1. ALL FEEDER ACCESS POINTS ON THE STRUCTURE MUST BE BIRD PROOFED AS PER EXTERNAL PLANT POLICY 003615.
2. THIS DRAWING SET IS A PRELIMINARY DRAWING ONLY AND IS ISSUED FOR COMMENT. IT IS NOT A DETAILED SURVEY / STRUCTURAL DRAWING AND THEREFORE COULD BE SUBJECT TO CHANGE.
3. FOR EME SIGNS NOTED THUS #2 REFER TO 005486 FOR DETAILS.
4. FOUNDATIONS ARE SHOWN INDICATIVE ONLY. FINAL DESIGN IS SUBJECT TO RESULTS OF GEOTECHNICAL INVESTIGATION.

**SITE EME SIGNAGE**

- # 2 EME TELSTRA #2 SIGN  
SIGNS TO BE UV STABLE STICKERS AND FIXED TO REAR OF ALL TELSTRA PANEL ANTENNAS (6 OFF)
- # 6 EME TELSTRA #6 SIGN  
SECURED 1.5m AGL TO MONOPOLE USING STAINLESS STEEL STRAPS

PROPOSED TELSTRA 450W CABLE LADDER NEMA 20B

PROPOSED TELSTRA COMPOUND SECURITY FENCE WITH 3m WIDE DOUBLE ACCESS GATES

PROPOSED TELSTRA EQUIPMENT SHELTER TYPE ICS Mk 3.2 (3280 L x 2280 W x 2995 H) COLOURED PALE EUCALYPT ON CONCRETE PIERS

PROPOSED TELSTRA P6 FIBRE PIT  
 PROPOSED TELSTRA P5 ELECTRICAL DRAW PIT

EXISTING PROPERTY BOUNDARY FENCE

PROPOSED TELSTRA U/G FIBRE ROUTE SHARING THE SAME TRENCH WITH ELECTRICAL SUB-MAINS  
 PROPOSED TELSTRA U/G SUB-MAINS IN P63 CONDUIT

PROPOSED TELSTRA 30m HIGH MONOPOLE WITH PROPOSED TELSTRA CIRCULAR HEADFRAMES  
 PROPOSED TELSTRA FEEDER CABLES (2 OFF) TO RUN INTERNALLY TO MONOPOLE

# 6 1.5m AGL

PROPOSED TELSTRA MONOPOLE FOOTING (INDICATIVE ONLY). REFER NOTE 4

E.L. 0.00m  
GROUND LEVEL (R.L. 33.00m AHD)

**SOUTH WEST ELEVATION**

DO NOT SCALE 1m 0 1m 2m 3m 4m 5m SCALE 1:100

NOTE: THIS DRAWING TO BE READ IN CONJUNCTION WITH SHEET S3-1

**PRELIMINARY**



ORDER	DRAWN	CHKD	AMENDMENT	EXAM	APPD	DATE	ISS
WA00584.02	KK	GT	PRELIMINARY - 71086681W001SSMC	MS	JB	11.12.12	1
WA00584.02	SF	GT	ANTENNAS REARRANGED - 71086681W001SSMC	MS	JB	03.01.13	2
WA00584.02	PRN	GT	SITE RELOCATED - 71086681W002SSMC	MK	KA	30.08.13	3

**telstra**

**MOBILE NETWORK SITE 255072**  
**YANGEBUP**  
 SOUTH WEST ELEVATION  
 233 BARRINGTON ST, BIBRA LAKE, WA 6163

DWG NO. **W107265** SHT NO. **S3** INDEX

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# PLANNING SOLUTIONS

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T (08) 9497 7500  
F (08) 9497 7674  
P 205 Fitzroy Street Perth WA 6000

**MELBOURNE**  
A Level 1, 350 Collins Street Melbourne VIC 3000  
T (03) 9596 1633  
F (03) 9596 1477

E admin@planning.solutions.com.au  
W www.planning.solutions.com.au  
M 08 9497 7500  
P 205 Fitzroy Street Perth WA 6000



BEFORE



AFTER

VIEW OF SUBJECT SITE NORTH FROM REAR OF RESIDENTIAL LOTS ON PLOVER DRIVE

PHOTOMONTAGE 2  
LOT 56 (233) BARRINGTON STREET  
BIBRA LAKE  
WESTERN AUSTRALIA

SCALE HTS @ A4  
DATE 27 September 2013  
FILE 130924 2568 Photomontage.dwg  
REVISION 1/AN/First Draft/27.09.13

  
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BASEPLAN SOURCE

# PLANNING SOLUTIONS

URBAN & REGIONAL  
PLANNING



BEFORE



AFTER

VIEW OF SUBJECT SITE SOUTH ACROSS BARRINGTON STREET

PHOTOMONTAGE 1  
LOT 56 (233) BARRINGTON STREET  
BIBRA LAKE  
WESTERN AUSTRALIA

SCALE NTS @ A4  
DATE 27 September 2013  
FILE 130924 2568 Photomontage.dwg  
REVISION 1/A/First Draft/27.09.13

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BASEPLAN SOURCE:



PERTH  
A Level 2, 350 Collyer Street, Perth WA 6000  
T (08) 9227 7270  
F (08) 9227 7277  
P 300 800 9101 PERTH+BC WA 8246

MELBOURNE  
A Level 2, 350 Collyer Street, Melbourne VIC 3000  
T (03) 9599 1933  
F (03) 9599 1977

E [info@planningsolutions.com.au](mailto:info@planningsolutions.com.au)  
W [www.planningsolutions.com.au](http://www.planningsolutions.com.au)  
A 011 613 973 131 454 23 13 973 12  
M 08 9227 7270



## Summary of Estimated RF EME Levels around the Proposed Wireless Base Station at 233 Barrington St, BIBRA LAKE WA 6163

### Introduction:

Date 25/9/2013

NSA Site No (6163021)

This report summarises the estimated maximum cumulative radiofrequency (RF) electromagnetic energy (EME) levels at ground level emitted from the existing wireless base station antennas at 233 Barrington St BIBRA LAKE WA 6163. Maximum EME levels are estimated in 360° circular bands out to 500m from the base station. The procedures for making the estimates have been developed by the Australian Radiation Protection And Nuclear Safety Agency (ARPANSA)<sup>1</sup>. These are documented in the ARPANSA Technical Report; "Radio Frequency EME Exposure Levels - Prediction Methodologies" which is available at <http://www.arpansa.gov.au>

### EME Health Standard

ARPANSA, an Australian Government agency in the Health and Ageing portfolio has established a Radiation Protection Standard<sup>2</sup> specifying limits for continuous exposure of the general public to RF transmissions at frequencies used by wireless base stations. Further information can be gained from the ARPANSA web site.

The Australian Communications and Media Authority (ACMA)<sup>3</sup> mandates exposure limits for continuous exposure of the general public to RF EME from wireless base stations. Further information can be found at the ACMA website <http://emr.acma.gov.au>

**Existing Site Radio Systems** There are currently no existing radio systems for this site.

### Proposed Site Radio Systems

Telstra: WCDMA850 (proposed)	Telstra: LTE1800 (proposed)	Telstra: LTE900 (proposed)	
---------------------------------	--------------------------------	-------------------------------	--

### Table of Predicted EME Levels – Proposed

Distance from the antennas at 233 Barrington St in 360° circular bands	Maximum Cumulative EME Level – All carriers at this site (% of ARPANSA exposure limits <sup>2</sup> ) Public exposure limit = 100%
0m to 50m	0.1%
50m to 100m	0.24%
100m to 200m	0.85%
200m to 300m	0.61%
300m to 400m	0.28%
400m to 500m	0.16%
<b>Maximum EME level</b> 152.51 m, from the antennas at 233 Barrington St	0.85%

**Note:** Estimation for the maximum level of RF EME at 1.5m above the ground from the existing and proposed antennas assuming level ground. The estimated levels have been calculated on the maximum mobile phone call and data capacity anticipated for this site. This estimation does not include possible radio signal attenuation due to buildings and the general environment. The actual EME levels will generally be significantly less than predicted due to path losses and the base station automatically minimising transmitter power to only serve established phone calls and data transmissions<sup>5</sup>. Where applicable, particular locations of interest in the area surrounding the base station, including topographical variations, are assessed in Appendix A "Other areas of Interest" table on the last page.

### Summary – Proposed Radio Systems

RF EME levels have been estimated from the existing and proposed antennas at 233 Barrington St BIBRA LAKE WA 6163. The maximum cumulative EME level at 1.5 m above ground level is estimated to be 0.85 % of the ARPANSA public exposure limits.

Environmental EME report (v10.6)

(2012 ARPANSA Format)

Produced with RF-Map 2.0 (Build 1.11)

#### Reference Notes:

1. The Australian Radiation Protection and Nuclear Safety Agency (ARPANSA) is a Federal Government agency incorporated under the Health and Ageing portfolio. ARPANSA is charged with responsibility for protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).
2. Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), 2002, 'Radiation Protection Standard: Maximum Exposure Levels to Radiofrequency Fields — 3 kHz to 300 GHz', Radiation Protection Series Publication No. 3, ARPANSA, Yallambie Australia. [Printed version: ISBN 0-642-79400-6 ISSN 1445-9760] [Web version: ISBN 0-642-79402-2 ISSN 1445-9760]
3. The Australian Communications and Media Authority (ACMA) is responsible for the regulation of broadcasting, radiocommunications, telecommunications and online content. Information on EME is available at <http://emr.acma.gov.au/>
4. The EME predictions in this report assume a near worst-case scenario including:
  - wireless base station transmitters for mobile and broadband data operating at maximum power (no automatic power reduction)
  - simultaneous telephone calls and data transmission.
  - an unobstructed line of sight view to the antennas.In practice a worst-case scenario is rarely the case. There are often trees and buildings in the immediate vicinity, and cellular networks automatically adjust transmit power to suit the actual user traffic. The level of EME may also be affected where significant landscape features are present and predicted EME levels might not be the absolute maximum at all locations.
5. Further explanation of this report may be found in "Understanding the ARPANSA Environmental EME Report" and other documents on the ARPANSA web site, <http://www.arpansa.gov.au>

Issued by: Telstra, Data reference file – BIBRA LAKE WA 6163 - 20130925121611

## Appendix A

### Table of Other Areas of Interest

Additional Locations	Height / Scan relative to location ground level	Maximum Cumulative EME Level All Carriers at this site  (% of ARPANSA exposure limits?) Public exposure limit = 100%
83 Plover Drive - near residential Yangebup Community Centre Play group, 20 Swallow Drive, Yangebup	0m to 3m 0m to 3m	0.048% 0.029%

**Note:** Estimation for the maximum EME levels at selected areas of interest over a height range relative to the specific ground level at the area of interest. This table includes any existing and proposed radio systems.

#### Estimation Notes / Assumptions – Other Areas of Interest

Variable ground topography has been included in the assessment of the "Other Areas of Interest" as per ARPANSA methodology



CITY OF COCKBURN
DOC NO
20 JAN 2014
SUBJECT
062/001
RETENTION
29.6 D 7
PROPERTY
4412611
APP
ACTION
ANDREW LEFORT



Our Ref 2568  
Your Ref 4412611 DA13/0992

16 January 2014

The Chief Executive Officer  
City of Cockburn  
PO Box 1215  
BIBRA LAKE DC WA 6965

Attention: Daniel Arndt – Director Planning and Development

Dear Sir

## TELSTRA CORPORATION LIMITED – PROPOSAL TO INSTALL A MOBILE PHONE BASE STATION

**SITE NO: WA0584.02 SITE NAME: YANGEBUP**  
**SITE ADDRESS: LOT 56 (233) BARRINGTON STREET BIBRA LAKE WA 6163**

Planning Solutions acts on behalf of Service Stream Mobile Communications (**SSMC**) for its Client, Telstra Corporation Limited (**Telstra**) with respect to the deployment of sites for its 3<sup>rd</sup> and 4<sup>th</sup> generation mobile phone network.

At its ordinary meeting of Council on 12 December 2013 Council resolved to defer determination of an application to commence development for a proposed mobile phone base station at the above address pending a briefing from the proponent on what other sites have been considered which are in keeping with the City of Cockburn Policy APD13 – ‘Telecommunications – High Impact Facilities. We understand the item will be reconsidered by council at its ordinary meeting on 13 February 2014.

In response to Council’s request we are pleased to present the following submission:

### Candidate selection:

As part of its ongoing review and maintenance programme in Western Australia, Telstra identified a substantial deficiency in mobile phone and wireless broadband data coverage and capacity in the Yangebup, Bibra Lake area. A ‘search ring’ delineating the affected area, and within which a new facility was required to be located, was established (refer **Attachment 1**).

Following extensive desktop investigations, and a number of site visits to the area in and around the ‘search ring’ by Telstra’s radio frequency engineers and designers and planning and property consultants, a total of nine (9) possible candidates were identified for further investigation and assessment.

No other sites in the search area were deemed to meet the selection criteria for consideration as candidates.

Site selection requires consideration of a number of factors, including but not limited to tenure, radiofrequency coverage, topography, zoning, surrounding land uses, access, construction constraints and proximity to other facilities.

Following a vigorous candidate assessment process the subject site was selected as it best meets the radio frequency criteria, planning criteria and design and construction criteria, and the landowner is a willing prospective lessor.

An expanded summary of the candidates assessed and the reasons for their being discounted is provided herewith (refer **Attachment 2**).

In selecting the proposed site, Telstra has applied the *Precautionary Approach* in accordance with Section 4.1 of the Mobile Phone Base Station Deployment Industry Code (C564:2011) (**the Code**). Further, the Precautionary Approach has also been applied to the design of this proposed installation in accordance with Section 4.2 of the Code.

### **Coverage Objective:**

The facility is to provide additional capacity, depth of coverage and service quality improvements for mobile phones and wireless broadband data to the residents and businesses in the Yangebup area and provide improved in-building coverage to buildings currently experiencing poor signal reception. As evidenced on the 'search ring' map, the proposed coverage is primarily for the benefit of the residential community south and east of the Bibra Lake industrial area.

To be effective, facilities must be located within the area to be serviced. Infrastructure sited further from an area may need to operate at a higher power levels and may result in higher EME exposures.

Topographically, the optimum location for the facility to provide such coverage is the high ground at the head of The Summit and Banksia Place Yangebup, off Acacia Way, but as this is a fully developed residential area, this option is not available, nor entertained by Telstra (refer **Attachment 3**).

On balance, the selected site best meets the radio frequency criteria.

### **Compliance with State Planning Legislation and Local Authority Schemes and Policies:**

The proposal's deemed compliance with City of Cockburn's Town Planning Scheme No. 3 and Telecommunications - High Impact Facilities Policy APD13 has been addressed in the development application report and need not be further expanded upon other than to re-iterate findings of the State Administrative Tribunal in relation to buffer distances as extracted hereafter;

- (i). *"The Base Stations Policy does not include any explanation of the need for a 500 metre separation distance but the distance would ensure the minimal visual impact required by cl 2.1.2 of the policy. Also noted is that a separation distance required by the Base Stations Policy makes difficult achieving the optimal service area for the facility; and The Tribunal has concluded that, on balance, the overall impact of the facility on the visual amenity of the service area is not sufficient to outweigh the reliable telecommunications services that would be provided".*

- (ii). *"I am satisfied, therefore, that the appropriate way to approach the assessment of the Appellant's application is to primarily have regard to SPP 5.2, and that in doing so the figure of 500 metres is not in my view an appropriate or identifiable basis in a planning or other sense to determine the application"; and*
- (iii). *"No evidence was led to establish the rationale from any field of discipline to show the basis for such a figure. Without such direct evidence it can only be seen to be arbitrary..."*

As detailed in the development report, in the City of Cockburn there are numerous examples of telecommunications infrastructure being located within 200 metres of residences and sensitive sites, with the closest being only 18 metres. A full schedule of sites in the City equal to or less than 200 metres from residences and or sensitive sites is provided herewith (refer **Attachment 4**).

Compliance with State Planning Policy No. 5.2 – Telecommunications Infrastructure (**SPP5.2**) was also addressed in the application. A summary of the application's deemed compliance with all guidelines under Clauses 5.1 and 5.2 of SPP5.2 is provided herewith (refer **Attachment 5**).

## Health issues

An assessment of predicted radiofrequency electromagnetic emissions (**EME**) by the Australian Communication and Media Authority (ACMA) in accordance with the Australian Radiation Protection and Nuclear Safety Authority (ARPANSA) regulations predicts that the maximum level of EME for this proposal is only 0.85% (one one hundred and eighteenth) of the public exposure limit, at between 100 – 200 metres, which is extremely low in comparison with other base stations and other sources of EME in the environment, and is entirely compliant with the ACMA Electromagnetic Emissions (EME) regulatory arrangements.

In fact, the level of EME for those residents nearest to the proposed facility (80 metres) is predicted to be only 0.24% (one four hundred and sixteenth),

As evidenced above, the requirement for a separation distance of 200 metres cannot be substantiated or justified on health or planning merits.

## Conclusion

Telstra has undertaken a comprehensive and extensive investigation of the Yangebup and Bibra Lake area and a vigorous candidate assessment process in order to locate a suitably located site for a new base station to provide effective mobile phone and wireless broadband data coverage and capacity to the residential and business communities in the area.

The selected site and proposal:

- provide optimum coverage and capacity for the facility without impacting on the environment and amenity of the area;
- are consistent with the Western Australian Planning Commission's State Planning Policy No. 5.2 – Telecommunications Infrastructure, and the Guidelines for the Location, Siting and Design of Telecommunications Infrastructure; and

- other than being located within 200 metres of existing residences (addressed above), are entirely consistent with City of Cockburn Town Planning Scheme No. 3, Telecommunications - High Impact Facilities Policy APD13, and Local Planning Strategy.

In considering the application Council must:

- Give sufficient weight to the need to ensure continuity of supply of telecommunications service to the Yangebup and Bibra Lake communities as required to be considered under State Planning Policy No. 5.2 Telecommunications Infrastructure;
- Assess the balance between the provision of effective telecommunications against amenity values; and
- Determine if the overall impact of the facility on the locality would be so significant as to outweigh the benefits that will result from reliable telecommunications services for the area.

We say the benefits outweigh the minimal impacts.

We are willing to meet with the City's Officers and Elected Members prior to the February ordinary council meeting or to be received as a deputation at that meeting to further address any concerns Council may have. Please contact the writer should Council wish to progress these options.

We also seek to avoid any likelihood of both parties becoming involved in an expensive review at the State Administrative Tribunal should our client be aggrieved by the decision of Council.

We ask that you consider the substantial benefits of the facility against the minimal impact on the immediate residential community and approve the application in accordance with the Council Officers' recommendations.

We trust that the information contained is sufficient for you to favourably consider the application. However, should you require any additional information or wish to discuss this matter further then please do not hesitate to contact me via phone on 08 9227 7970 or via email on [admin@planningsolutions.com.au](mailto:admin@planningsolutions.com.au).

Yours sincerely,



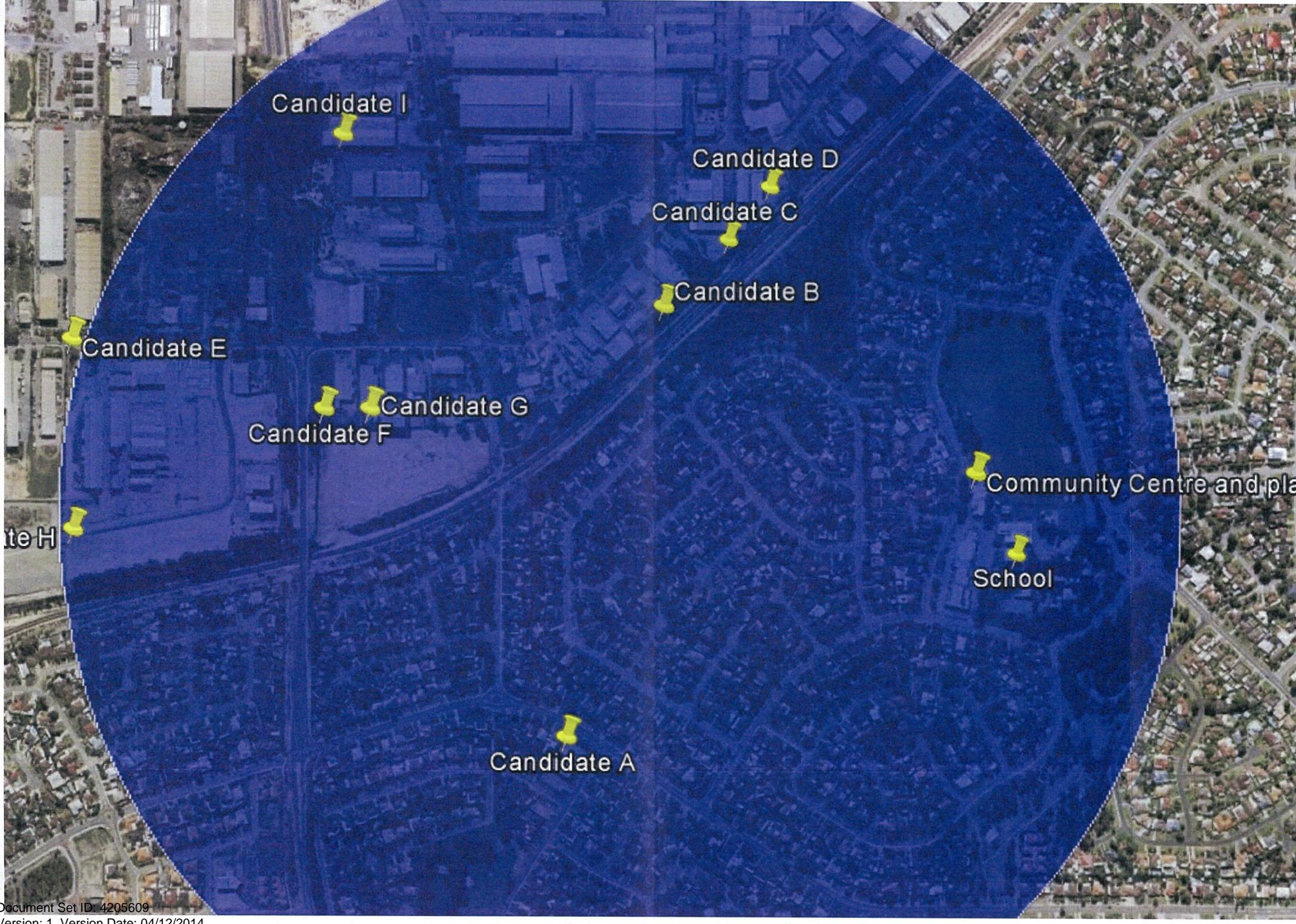

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**LAURIE CHANTRY**  
**PLANNING CONSULTANT**  
 Encl.

## **ATTACHMENTS**

<b>Attachment 1:</b>	<b>Search Ring</b>
<b>Attachment 2:</b>	<b>Discounted Candidates Report</b>
<b>Attachment 3:</b>	<b>Topographical Map</b>
<b>Attachment 4:</b>	<b>Separation Distances Report</b>
<b>Attachment 5:</b>	<b>SPP5.2 Compliance Summary</b>

140116 2568 Submission



Candidate I

Candidate D

Candidate C

Candidate B

Candidate E

Candidate G  
Candidate F

Community Centre and pla

School

Candidate A

# ATTACHMENT 2



## Discounted Candidates Report

Proposed structure	Distance to nearest residential building	Primary reasons for unacceptability	Other considerations
--------------------	--	-------------------------------------	----------------------

**Candidate A:  
216 Yangebup Road Yangebup**

Rooftop antennas on church	Adjacent	Within residential area - immediate proximity. Historically strong Council resistance to facilities in residential areas.	Low antenna height provides reduced coverage area. Complex build with antennas required to be on either end of rooftop to avoid RF reflections from roof top surface and also potential EME hazard zones
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**Candidate B:  
233 Barrington Street Bibra Lake**

30m pole and ground shelter	75 metres	N/A - Selected Candidate	Optimum RF depth of coverage (95%). Industrial zoned area. Willing owner. No design/construction issues
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**Candidate C:  
237 Barrington Street Bibra Lake**

30m pole and ground shelter	150 metres	Unwilling Landowner	Power issues. Less than optimum RF depth of coverage (80%).
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**Candidate D:  
239 Barrington Street Bibra Lake**

30m pole and ground shelter or antennas on rooftop	135 metres	Access issues for monopole - Building height too low for rooftop option and restricted access to rooftop	Less than optimum RF depth of coverage (70%)
--	------------	--	--

**Candidate E:  
179 Barrington Street Bibra Lake**

35m pole and ground shelter	375 metres	Unwilling Landowner	Location at western limit of proposed coverage area. Fibre cable availability issues
-----------------------------	------------	---------------------	--

Proposed structure	Distance to nearest residential building	Primary reasons for unacceptability	Other considerations
--------------------	--	-------------------------------------	----------------------

**Candidate F:  
211 Barrington Street Bibra Lake**

40m pole and ground shelter	210 metres	Design and construction constraints	Restricted/sloping building area. Taller monopole required. Power issues. Less than optimum RF depth of coverage (80%).
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**Candidate G:  
213 Barrington Street Bibra Lake**

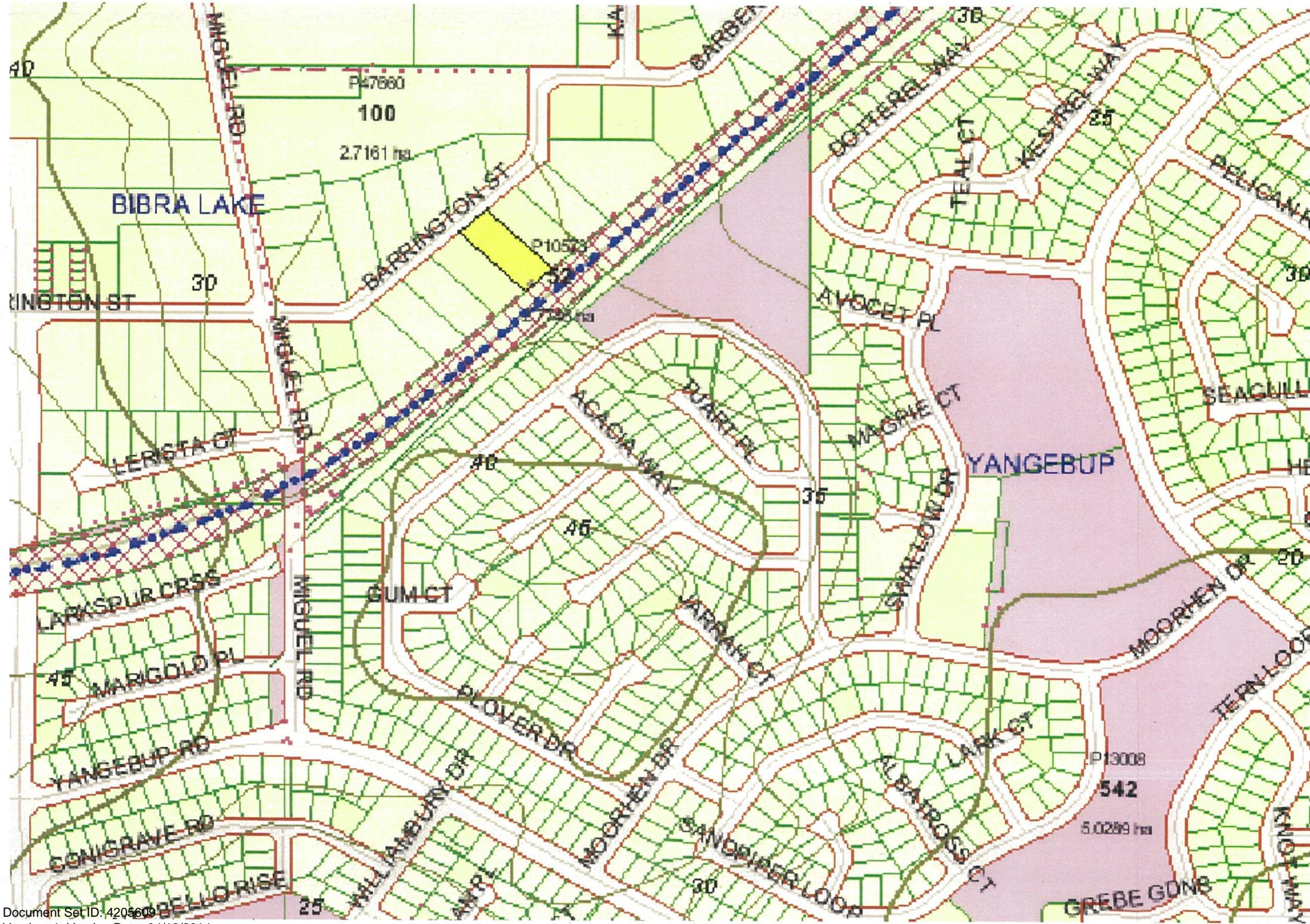
40m pole and ground shelter	200 metres	Unwilling Landowner	Less than optimum RF depth of coverage (70%). Taller monopole required.
-----------------------------	------------	---------------------	---

**Candidate H:  
43 Timberyard Way Bibra Lake**

40m pole and ground shelter	65 metres	Design and construction constraints	Taller monopole required. Location at western limit of proposed coverage area.
-----------------------------	-----------	-------------------------------------	--

**Candidate I:  
45 Miguel Road Bibra Lake**

Co-location on Optus monopole	550 metres	Unable to co-locate due to insufficient height available on existing structure	Poor RF depth of coverage (50%). Located towards northern limit of proposed coverage area.
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# ATTACHMENT 4

## Separation Distance Report



<u>Radio Frequency</u> National Site Archive (RFNSA) Site No.	<u>Site Name</u>	<u>Structure</u>	<u>Distance</u>
6163001	292 South Street Hilton	11m rooftop	18m
6163017	Crazy Clarks Rockingham Road Spearwood	7m rooftop	50m
6164004	Gaebler & Lyons Road Banjup	11m rooftop	60m
6149002	128 Farrington Street Leeming	43m lattice tower	60m
6163019	89 Mell Road Spearwood	5m rooftop	70m
6166003	Lot 12 Henderson Road Munster	40m lattice tower	97m
6163006	Lot 103 Emplacement Crescent Hamilton Hill	38m monopole	105m
6163009	Lot 106 Gwilliam Drive Bibra Lake	40m bungee tower	115m (school)
6163015	254 Rockingham Road Spearwood	30m monopole	116m
6163016	Sthn Electrical Terminal Annois Rd Bibra Lake	44m lattice tower	120m
6163010	Water Authority Site Visser Street Coolbellup	22m monopole	122m
6164021	623 Warton Road Banjup	30m monopole (Appn)	128m
6166001	161 Henderson Road Munster	30m monopole	150m
6166002	Lot 30 Wattleup Road Wattleup	40m monopole	168m
6164010	Cockburn Train Station	30m monopole	190m
6164011	5 Imlah Court Jandakot	30m monopole	193m
6164002	Training Place Jandakot	30m monopole	200m
6164002	Training Place Jandakot	30m monopole (approved)	200m

# ATTACHMENT 5

## WESTERN AUSTRALIAN PLANNING COMMISSION STATEMENT OF PLANNING POLICY No. 5.2 TECOMMUNICATIONS INFRASTRUCTURE

### 5. POLICY PROVISIONS

#### 5.1 Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure

Telecommunications infrastructure should be located, sited and designed in accordance with the following Guiding Principles:

- *There should be a co-ordinated approach to the planning and development of telecommunications infrastructure, although changes in the location and demand for services require a flexible approach.*

Noted. Currently the area is inadequately serviced and additional infrastructure is required to address this deficiency.

- *Telecommunications infrastructure should be strategically planned and co-ordinated, similar to planning for other essential infrastructure such as transport networks and energy supply.*

Noted. The facility addresses the need for telecommunications infrastructure in the area.

- *Telecommunications facilities should be located and designed to meet the communication needs of the community.*

The facility has been so located and designed so as to provide effective mobile phone and wireless broadband data coverage to the residential and business communities of Yangebup and Bibra Lake for which there is currently a deficiency.

- *Telecommunications facilities should be designed and sited to minimise any potential adverse visual impact on the character and amenity of the local environment, in particular, impacts on prominent landscape features, general views in the locality and individual significant views.*

The facility is to be located within an industrial area. There are no prominent landscape features or individual significant views. The general views in the locality overlook railway infrastructure and industrial development.

- *Telecommunications facilities should be designed and sited to minimise adverse impacts on areas of natural conservation value and places of heritage significance or where declared rare flora are located.*

The facility is to be located within an industrial area removed from areas of natural conservation value and places of heritage significance or declared rare flora.

- *Telecommunications facilities should be designed and sited with specific consideration of water catchment protection requirements and the need to minimise land degradation.*

Not Applicable

- *Telecommunications facilities should be designed and sited to minimise adverse impacts on the visual character and amenity of residential areas.*

The facility is to be located within an industrial area and separated from residential development by a railway reserve. Immediate residential properties face away from the industrial area. Telecommunications facilities of a similar design already exist in the area. Location within an industrial area minimises the impact on the visual character and amenity.

- *Telecommunications cables should be placed underground, unless it is impractical to do so and there would be no significant effect on visual amenity or, in the case of regional areas, it can be demonstrated that there are long-term benefits to the community that outweigh the visual impact.*

Compliant.

- *Telecommunications cables that are installed overhead with other infrastructure such as electricity cables should be removed and placed underground when it can be demonstrated and agreed by the carrier that it is technically feasible and practical to do so.*

Not Applicable.

- *Unless it is impractical to do so telecommunications towers should be located within commercial, business, industrial and rural areas and areas outside identified conservation areas.*

Compliant – to be located within an industrial area.

- *The design and siting of telecommunications towers and ancillary facilities should be integrated with existing buildings and structures, unless it is impractical to do so, in which case they should be sited and designed so as to minimise any adverse impact on the amenity of the surrounding area.*

Existing buildings in the coverage area do not provide sufficient elevation to achieve the coverage objections. See previously for impact on surrounding area.

- *Co-location of telecommunications facilities should generally be sought, unless such an arrangement would detract from local amenities or where operation of the facilities would be significantly compromised as a result.*

Unable to co-locate on the existing monopole facility in the area due to insufficient height being available on the existing structure. Operation of the facility would be significantly compromised.

- *Measures such as surface mounting, concealment, colour co-ordination, camouflage and landscaping to screen at least the base of towers and ancillary structures, and to draw attention away from the tower, should be used, where appropriate, to minimise the visual impact of telecommunications facilities.*

Base of the tower and ancillary structures are located at the rear of the property among existing mature vegetation and are screened from nearby residential development, which faces away from the facility, by existing natural vegetation in and abutting the railway reserve.

- *Design and operation of a telecommunications facility should accord with the licensing requirements of the Australian Communications Authority, with physical isolation and control of public access to emission hazard zones and use of minimum power levels consistent with quality services.*

Compliant.

- *Construction of a telecommunications facility (including access to a facility) should be undertaken so as to minimise adverse effects on the natural environment and the amenity of users of occupiers of adjacent property, and ensure compliance with relevant health and safety standards.*

Compliant.

## 5.2 Matters to be Considered when Determining Planning Applications

Before determining an application for telecommunications infrastructure the Western Australian Planning Commission and/or local government should consider and have regard to the:

- *extent to which the proposal contributes to the social and economic benefits of affordable and convenient access to modern telecommunications services for people and businesses throughout the State;*

Effective telecommunications are vital to successful growth and development. The proposed facility is intended to provide improved and effective mobile telephone and wireless broadband data coverage and capacity to the residential, business and industrial communities in the locality.

- ***need to ensure continuity of supply of telecommunications services to people and businesses in the local area or region;***

Without this facility, Telstra cannot provide adequate coverage to ensure continuity of telecommunications services to the surrounding area.

- ***effect of the proposal on the environment and natural landscape and the extent to which the proposal affords protection of these elements;***

There is no impact on the environment or natural landscape. The facility is located within an existing industrial area adjacent to a railway reserve.

- ***effect of the proposal on any place of cultural heritage significance on or near the land;***

Not within or near to a place of cultural heritage significance.

- ***extent to which the proposal enhances or maintains visual amenity including streetscape and minimises adverse visual impacts;***

The facility is located at the rear of an industrial property and does not impact on the streetscape there by minimizing the adverse visual impact

- ***degree to which the proposal is co-ordinated with other services;***

Located within an industrial area and does not impact on other existing services

- ***extent to which the proposal fulfils the requirements of Section 5.3 of this Policy;***

The proposal is deemed to fulfil the requirements of Section 5.3.

- ***extent to which the proposal adheres to the Guiding Principles for the Location, Siting and Design of Telecommunications Infrastructure set out in Section 5.1 of this Policy.***

It is considered the proposal entirely adheres to the Guiding Principles

**SCHEDULE OF SUBMISSIONS**  
**USE NOT LISTED – HIGH IMPACT TELECOMMUNICATIONS INFRASTRUCTURE (MONOPOLE AND EQUIPMENT CABIN)**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Department of Housing Private Bag 22 EAST PERTH WA 6892	<b>No Objection.</b>	<b>Noted.</b>
2	Susan Bloom 71 Plover Drive Yangebup WA 6164	<p><b>Objection</b></p> <p>1. The telecommunications tower will be situated immediately behind my property. It will be an eyesore and affect the value of my property.</p> <p>2. I am concerned about the negative effects on my health of electromagnetic radiation. While the long term effects to EMR are unknown and uncertain most western countries recommend precautionary limits of not more than 0.1 microwats/cm<sup>2</sup> level. The exposure limit should be kept to a minimum. It is not clear if the applicant can demonstrate that it will be limited to low levels of EMR exposure.</p>	<p><b>Noted</b></p> <p>The telecommunication facility will consist of a 30m monopole tower with a finish that is consistent with that of the existing buildings onsite. Views of the telecommunications facility from nearby residential properties will be partially obscured by existing native vegetation on the subject site and adjacent to the railway reserve. It is noted that potential loss of property values as a result of the telecommunications facility is not a valid planning consideration.</p> <p>The proposed telecommunications facility at the subject site is designed not only to comply with, but to operate significantly below the mandated standard from EME as set down by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), which is also the safety standard recommended by the World Health Organisation. (WHO)</p> <p>Telstra takes the health and safety of the public extremely seriously and acts in accordance with all legislation and standards. Telstra relies on the expert advice of national and international health authorities such as ARPANSA and the WHO for overall assessments of health and safety impacts. The consensus is that there is no substantiated scientific evidence of adverse health effects from the EME generated by radio frequency technology, including mobile phones and base stations, when used in accordance with applicable standards.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>3. I am concerned about powers of the applicant will have to come on my property to erect equipment. This affects my rights as a property owner</p>	<p>The EME predictive report prepared by Telstra indicates that this facility is estimated to equate to a maximum of 0.85% (around one one hundred and eighteenth) of the Australian Communications and Media Authority (ACMA) mandated exposure limits. The predicted level at the nearest residence is estimated to be only 0.048% (less than one two thousandth) and 0.029% (less than one three thousand four hundredth) at the Yangebup Community Play Group.</p> <p>The construction of the telecommunications facility does not propose direct access onto 71 Plover Drive. Access onto private property by workers associated with constructing the telecommunications facility is a civil matter.</p>
3	<p>Ramon Woodcock 3 Mell Road SPEARWOOD WA 6163</p>	<p><b>Objection</b></p> <p>I am opposed to the installation of a monopole for communication at 233 Barrington Street. I am very concerned about my health.</p>	<p><b>Noted.</b></p> <p>Response provided under submission number 2, paragraphs 2 and 3.</p>
4	<p>Meredith O'Brien 83 Plover Drive YANGEBUP WA 6164</p>	<p><b>Objection</b></p> <p>The structure will be approximately 80m from my family house and very close to other young families which is unacceptable. I have great concerns for the health of my family with the potential of visual and noise pollution, plus the possibility of the devaluation of the surrounding properties. There must be some other available site.</p> <p>My other concerns are for the EME levels which will be higher than predicted if extra antennas and panels are added in the future. The 'Precautionary Principle' is often invoked - "Better to be safe than sorry" – part of which involves taking proactive measures without having to wait until the seriousness of those risks become apparent.</p>	<p><b>Noted.</b></p> <p>Response provided under submission number 2, paragraph 1. It is also noted that the telecommunications facility will not emit any noise during operation.</p> <p>The proposal is based on six (6) antenna panels and six (6) remote radio units. Additional antenna panels and radio units will be subject to a separate application for planning approval which will entail a revised assessment on EME levels based on the additional antenna panels and radio units.</p>
5	<p>Tracey Greco 76 Plover Drive YANGEBUP WA 6164</p>	<p><b>Objection</b></p> <p>Health Worries</p>	<p><b>Noted.</b></p> <p>Response provided under submission number 2, paragraphs 2 and 3.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
6	Gavin Cornish 69 Plover Drive YANGEBUP WA 6164	<p><b>Objection</b></p> <p>I object for the following reasons:</p> <ol style="list-style-type: none"> <li>1. Readily visible from my backyard, will significantly reduce property value;</li> <li>2. It is being located within 200m of existing residence;</li> <li>3. Residents already 'stressed' continual repetitive noise from the railway and industrial activity. This will be further amplified by constructive and potential operational noise plus the electromagnetic radiation of a high impact telecommunication pole. For residents to tolerate railway noise industrial noise (already existing) constructual and potentially industrial noise plus electromagnetic radiation is a totally unreasonable expectation and the likelihood of adverse health outcomes due to a combination of effects must be a risk too great.</li> </ol>	<p><b>Noted</b></p> <p>Response provided under submission number 2 paragraph 1.</p> <p>Under the State Planning Policy 5.2 – Telecommunications infrastructure and the <i>Telecommunications Act 1997</i> there are no mandated setback distances for the siting of telecommunications infrastructure from sensitive land uses.</p> <p>Response provided under submission number 2, paragraphs 2 and 3. It is also noted that the telecommunications facility will not emit any noise during operation.</p>
7	Max Rowney 2/30 Barberry Way BIBRA LAKE WA 6163	<p><b>Objection</b></p> <p>I have concerns about the effects of having a transmitter in close proximity to our place of work. We will be exposed to the affects for up to 45 hours per week.</p> <p>Known impact of this situation should be made available to all local businesses prior to approval being given.</p>	<p><b>Noted.</b></p> <p>Response provided under submission number 2, paragraphs 2 and 3.</p> <p>Appendix 3 of the report prepared by the applicant provides an electromagnetic energy (EME) report of the proposed telecommunications facility</p>
8	Global Automatics (Tony De Faria) 2/231 Barrington Street BIBRA LAKE WA 6163	<p><b>Objection</b></p> <p>I strongly object to this proposal as it is situated next door to my business premises. There is the unknown effect it will have on the health of my staff and myself.</p>	<p><b>Noted.</b></p> <p>Response provided under submission 2, paragraphs 2 and 3.</p>
9	Kim Langdon 81 Plover Drive	<p><b>Objection</b></p>	<p><b>Noted.</b></p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
	YANGEBUP WA 6164	<ul style="list-style-type: none"> <li>• The proposed tower will be situated 80m from my back fence line. NOT the recommended 200m and will be visible from my front and back yards.</li> <li>• The visual impact will have an effect on potential buyers and detrimental sale value on any future sale of my property.</li> <li>• The effect of transmitters will not be known for many years as research to date is non-committal. Council is responsible for ensuring the safety and well-being of their ratepayers and should be looking at the resident's interests rather than business interests.</li> <li>• As a ratepayer since 1982, I have put up with many changes to the light industrial park behind my back fence. Weekend noise, increased heavy train movements and the Asphalt Plant. However this proposed Tower threatens the Health and wellbeing of my family. There are other options of locations away from residents' properties that can be used.</li> <li>• I look forward to hearing that Council has considered the best interests of their residents and will not approve this proposal.</li> </ul>	<p>The 200m setback as per the City's APD 13 is a guideline and has no statutory weight. While the telecommunications facility may be partially observed from nearby residences, the slim build, galvanized finish and screening from existing native vegetation on the subject site and the adjoining railway corridor act to reduce its visual impact.</p> <p>Response provided under submission 2, paragraph 1.</p> <p>Response provided under submission 2, paragraphs 2 and 3. The proposed telecommunication facility is considered to assist residents' quality of life through the provision of a high speed mobile telephone network.</p> <p>Response provided under submission 2, paragraphs 2 and 3. The proposed telecommunications facility will not emit any noise during operation. Other locations were considered in the report prepared by the applicant but were discounted for various reasons. (refer appendix 4)</p> <p>Application to be determined at Council.</p>
10	Beverly Langdon 81 Plover Drive Yangebup WA 6164	<p><b>Objection</b></p> <ul style="list-style-type: none"> <li>• The proposed tower will be situated 80m from my back fence line. NOT the recommended 200m and will be visible from my front and back yards.</li> <li>• The immediate visual impact will have a substantial effect on potential buyers and detrimental to a future sale price.</li> <li>• Research is open ended on the effects of the microwave transmissions generated on health issues for residents that are situated at close range to these towers. Health issues that are caused by these towers may not be known for many years and it is irresponsible to ignore what could be</li> </ul>	<p><b>Noted.</b></p> <p>The 200m setback as per the City's APD 13 is a guideline and has no statutory weight.</p> <p>It is noted that potential loss of property values as a result of the telecommunications facility is not a valid planning consideration.</p> <p>Response provided under submission 2, paragraphs 2 and 3.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>as deadly as asbestos is today. The Council's responsibility is to err on the side of caution to protect their residents and ratepayers from any future adverse health issues.</p> <ul style="list-style-type: none"> <li>• The possibility of the transmissions affecting electronics in homes and businesses is also debated as open ended in research areas as no outcome has ever been decided.</li> <li>• I have been a ratepayer since I built this house in 1982 and the light Industrial Park behind my property was supposed to have a minimal impact on my family's quality of life. We have put up with increased train movements, weekend noise from Businesses and smell from the asphalt plant. However, these have not had the threat that this proposed tower will have on all the residents in Yangebup, not just the residents in the immediate area.</li> <li>• There has to be a better location further in the industrial park if Telstra is adamant they need this tower for their communications in this vicinity.</li> <li>• I hope that the Council will heed their ratepayer's anxiety and concerns and vote to disallow this proposal. People's futures are more important.</li> </ul>	<p>Noted.</p> <p>The telecommunications facility will not generate any noise during operations. Furthermore, the telecommunications facility is expected to make a positive contribution to the everyday life of residents in the Bibra Lake and Yangebup areas in the form as faster and higher quality telecommunications.</p> <p>Detailed investigations summarised in appendix 4 of the report prepared by the applicant reveal that no other opportunities exist to co-locate telecommunications infrastructure, or utilise existing buildings, which would satisfy the coverage objectives for the facility.</p> <p>Application to be determined at Council.</p>
11	<p>Micelle D'Emden and Andrew Lindon 62 Plover Drive YANGEBUP WA 6164</p>	<p><b>Objection</b></p> <p>We believe it is too close to residential housing and there is plenty of land available for it to be placed a suitable distance from houses, eg: 1km. Based on current studies there is no impact known, but these studies have not been going/performed long enough to determine the impact. For the sake of our children please do not put any potentially damaging structure of industry pollutant- electrical or otherwise near residential dwellings i.e. 200m. Many thanks</p>	<p><b>Noted.</b></p> <p>Concerns regarding the distance from the telecommunications facility to residential areas are taken into consideration. However, under State Planning Policy 5.2 and the <i>Telecommunication Act 1997</i> there are no mandated separation distances from telecommunication facilities to sensitive land uses such as residential dwellings.</p> <p>With regard to health concerns, see response provided under submission 2, paragraphs 2 and 3.</p>

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
12	Adrian Mudie 67 Plover Drive YANGEBUP WA 6164	<p><b>Objection</b></p> <p>It will be an eyesore to look at, bring down property values, what will the radiation do to our health especially my children's health. Can this tower go further into the industrial area so as not to impact on the residents?</p>	<p><b>Noted.</b></p> <p>Response provided under submission 2, paragraphs 1,2 and 3.</p>
13	Ross Mackenzie 229 Barrington Street BIBRA LAKEWA 6163	<p><b>Objection</b></p> <p>Concerns about EMR exposure. Would request more information on the proposed facility before we remove our objection:</p> <ul style="list-style-type: none"> <li>a) A description of the radiofrequency infrastructure</li> <li>b) A declaration that the infrastructure is in compliance with the ACMA mandatory limits for general exposure to RF EMR.</li> <li>c) Details of any RF hazard areas associated with this facility and how access to hazard areas will be restricted</li> <li>d) Copy of a map that predicts the exposure areas.</li> </ul>	<p><b>Noted</b></p> <p>With regard to concerns about EMR exposure, please see response provided under submission 2, paragraphs 2 and 3</p>

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF074463	11865	<b>VALMA LUCY OLIVER</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	1,532.26
EF074464	11867	<b>KEVIN JOHN ALLEN</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	7,085.35
EF074465	12740	<b>MAYOR LOGAN HOWLETT</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	14,333.33
EF074466	15883	<b>TONY ROMANO - COUNCILLOR</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	1,532.26
EF074467	19059	<b>CAROL REEVE-FOWKES</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,685.48
EF074468	20634	<b>LEE-ANNE SMITH</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,000.00
EF074469	21185	<b>BART HOUWEN</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,000.00
EF074470	23338	<b>STEVE PORTELLI</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,000.00
EF074471	23339	<b>STEPHEN PRATT</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,000.00
EF074472	23340	<b>SHAHYAZ MUBARAKAI</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	6,000.00
EF074473	25352	<b>LYNDSEY WETTON</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	4,467.74
EF074474	25353	<b>PHILIP EVA</b> MONTHLY COUNCILLOR ALLOWANCE	1/11/2013	4,467.74
EF074475	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	4/11/2013	68,233.00
EF074476	10354	<b>COCKBURN COMMUN</b> DONATION - PERFORMING ARTS FESTIVAL	4/11/2013	3,000.00
EF074477	10402	<b>COOGEE PRIMARY</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074478	10456	<b>DATANET PTY LTD</b> SOFTWARE MODIFICATIONS	4/11/2013	586.85
EF074479	10944	<b>MCLEODS</b> LEGAL SERVICES	4/11/2013	2,293.97
EF074480	11030	<b>NEWTON PRIMARY</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074481	11139	<b>PHOENIX CRICKET</b> REGISTRATION FEES	4/11/2013	1,000.00
EF074482	11847	<b>YANGEBUP PRIMAR</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074483	12540	<b>COCKBURN CRICKET CLUB</b> SPORTING EQUIPMENT GRANT	4/11/2013	2,927.10
EF074484	13609	<b>COOLBELLUP PRIM</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074485	14128	<b>MATER CHRISTI</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074486	14426	<b>HARMONY PRIMARY</b> SCHOOL GRADUATION AWARDS	4/11/2013	50.00
EF074487	19856	<b>WESTERN TREE RECYCLERS</b> SHREDDING SERVICES	4/11/2013	22,472.49
EF074488	20839	<b>SUCCESS PRIMARY</b> SCHOOL GRADUATION AWARDS	4/11/2013	100.00
EF074489	21678	<b>IANNELLO DESIGNS</b> GRAPHIC DESIGN	4/11/2013	594.00
EF074490	21756	<b>THE SALVATION A</b> RED SHIELD APPEAL DONATION	4/11/2013	10,000.00

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

<b>Cheque/ EFT</b>	<b>Account No.</b>	<b>Account/Payee</b>	<b>Date</b>	<b>Value</b>
EF074491	22859	<b>TOP OF THE LADDER GUTTER CLEANING</b> GUTTER CLEANING SERVICES	4/11/2013	9,101.40
EF074492	23426	<b>COCKBURN DRAGON</b> SPONSORSHIP	4/11/2013	489.35
EF074493	24200	<b>BEYOND BLUE LIM</b> CHARITY FUNDRAISER	4/11/2013	475.60
EF074494	24426	<b>KATY BOSCHETTI</b> EXPENSES REIMBURSEMENT	4/11/2013	387.76
EF074495	24984	<b>AUBIN GROVE PRI</b> TRAVEL SMART EVENTS	4/11/2013	550.00
EF074496	25287	<b>ADVANCED LINING</b> WELDING SERVICES	4/11/2013	4,213.00
EF074497	25354	<b>CITY OF COCKBURN EISTEDDFOD</b> DONATION	4/11/2013	200.00
EF074498	25355	<b>PHILIP ALLEN</b> PETROL EXPENSES REIMBURSEMENT	4/11/2013	231.05
EF074499	25356	<b>DIANNE VIDOVICH</b> REFUND OF PROGAM FEES	4/11/2013	14.00
EF074500	25357	<b>SAMANTHA BRYCE</b> REFUND OF PROGRAM FEES	4/11/2013	22.00
EF074501	25358	<b>AMANDA MANSON</b> SPONSORSHIP	4/11/2013	500.00
EF074502	25359	<b>BENJAMIN ROWE</b> SPONSORSHIP	4/11/2013	1,250.00
EF074503	25360	<b>MICHELLE CLEARY</b> REFUND - OVERPAYMENT	4/11/2013	345.00
EF074504	10118	<b>AUSTRALIA POST</b> POSTAGE CHARGES	11/11/2013	19,156.67
EF074505	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	11/11/2013	231,260.00
EF074506	10365	<b>COC VOLUNTARY SES</b> EXPENSE REIMBURSEMENTS	11/11/2013	7,250.05
EF074507	10439	<b>HUMES</b> CONCRETE SUPPLIES	11/11/2013	5,016.00
EF074508	10597	<b>FLEXI STAFF PTY LTD</b> EMPLOYMENT SERVICES	11/11/2013	120,674.61
EF074509	10715	<b>HERTZ AUSTRALIA PTY LTD CAR RENTALS</b> MOTOR VEHICLE HIRE	11/11/2013	1,715.78
EF074510	10788	<b>JANDAKOT VOLUNTEER BUSH FIRE BRIGADE</b> EXPENSE REIMBURSEMENTS	11/11/2013	622.29
EF074511	10888	<b>LJ CATERERS</b> CATERING SERVICES	11/11/2013	4,572.50
EF074512	10944	<b>MCLEODS</b> LEGAL SERVICES	11/11/2013	4,914.05
EF074513	13860	<b>KRS CONTRACTING</b> VERGE COLLECTION SERVICES	11/11/2013	4,479.75
EF074514	18553	<b>SELECTUS PTY LTD</b> PAYROLL DEDUCTIONS	11/11/2013	12,334.92
EF074515	21815	<b>CIVIL SURVEY SOLUTIONS</b> CONSULTANCY - SURVEYING	11/11/2013	8,914.40
EF074516	25061	<b>RMRI AUSTRALIA PTY LTD</b> CONSULTANCY	11/11/2013	4,400.00
EF074517	25066	<b>SANDRA GASKETT</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	11/11/2013	1,785.00
EF074518	25255	<b>FREMANTLE CBC A</b> REGISTRATION FEES	11/11/2013	200.00

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF074519	25379	<b>BRAD BELL</b> EX-GRATIA INSURANCE CLAIM 0468	11/11/2013	902.38
EF074520	25380	<b>CGU INSURANCE</b> DAMAGES - INSURANCE EXCESS	11/11/2013	995.81
EF074521	10152	<b>AUST SERVICES UNION</b> PAYROLL DEDUCTIONS	11/11/2013	4,073.91
EF074522	10305	<b>CHILD SUPPORT AGENCY</b> PAYROLL DEDUCTIONS	11/11/2013	9,417.46
EF074523	10733	<b>HOSPITAL BENEFIT FUND</b> PAYROLL DEDUCTIONS	11/11/2013	2,285.45
EF074524	11001	<b>MUNICIPAL EMPLOYEES UNION</b> PAYROLL DEDUCTIONS	11/11/2013	1,105.80
EF074525	11856	<b>WA LOCAL GOVERNMENT SUPER PLAN</b> PAYROLL DEDUCTIONS	11/11/2013	370,632.03
EF074526	11857	<b>CHAMPAGNE SOCIAL CLUB</b> PAYROLL DEDUCTIONS	11/11/2013	1,214.80
EF074527	11859	<b>STAFF SOCIAL CLUB</b> PAYROLL DEDUCTIONS	11/11/2013	48.40
EF074528	11860	<b>45S CLUB</b> PAYROLL DEDUCTIONS	11/11/2013	48.00
EF074529	18005	<b>COLONIAL FIRST STATE</b> PAYROLL DEDUCTIONS	11/11/2013	577.55
EF074530	18247	<b>ELLIOTT SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	439.46
EF074531	18432	<b>HESTA SUPER FUND</b> PAYROLL DEDUCTIONS	11/11/2013	3,300.40
EF074532	18718	<b>FIRST STATE SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	1,036.11
EF074533	19010	<b>SUMMIT PERSONAL SUPER PLAN</b> PAYROLL DEDUCTIONS	11/11/2013	627.86
EF074534	19193	<b>REST SUPERANNUATION</b> PAYROLL DEDUCTIONS	11/11/2013	69.14
EF074535	19706	<b>ING MASTERFUND</b> PAYROLL DEDUCTIONS	11/11/2013	17.76
EF074536	19726	<b>HEALTH INSURANCE FUND OF WA</b> PAYROLL DEDUCTIONS	11/11/2013	3,039.30
EF074537	19727	<b>MTAA SUPER FUND</b> PAYROLL DEDUCTIONS	11/11/2013	581.43
EF074538	19997	<b>AUSTRALIANSUPER</b> PAYROLL DEDUCTIONS	11/11/2013	16,423.66
EF074539	20056	<b>CBUS</b> PAYROLL DEDUCTIONS	11/11/2013	2,485.97
EF074540	20217	<b>DOWNING SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	3,184.58
EF074541	20300	<b>CATHOLIC SUPER &amp; RETIREMENT FUND</b> PAYROLL DEDUCTIONS	11/11/2013	681.81
EF074542	20337	<b>THE LLOYDS SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	91.35
EF074543	20929	<b>AUSTRALIAN ETHICAL RETAIL SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	236.02
EF074544	21365	<b>ING LIFE - ONEANSWER PERSONAL SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	108.59
EF074545	21526	<b>TASPLAN SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	140.93
EF074546	21921	<b>MAURICIO FAMILY</b> PAYROLL DEDUCTIONS	11/11/2013	1,903.11

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<b>Cheque/ EFT</b>	<b>Account No.</b>	<b>Account/Payee</b>	<b>Date</b>	<b>Value</b>
EF074547	21996	<b>ANZ ONEANSWER PERSONAL SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	399.03
EF074548	22067	<b>STEPHENS SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	381.56
EF074549	22901	<b>FONTANA SUPER PLAN</b> PAYROLL DEDUCTIONS	11/11/2013	1,245.61
EF074550	23695	<b>NETWEALTH INVESTMENT &amp; SUPERANNUATION</b> PAYROLL DEDUCTIONS	11/11/2013	1,083.12
EF074551	23993	<b>ONEPATH LIFE LIMITED</b> PAYROLL DEDUCTIONS	11/11/2013	1,033.80
EF074552	24379	<b>AUSTSAFE SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	287.80
EF074553	24620	<b>E &amp; B PINTO SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	11/11/2013	1,108.61
EF074554	24813	<b>KINETIC SUPER</b> PAYROLL DEDUCTIONS	11/11/2013	379.99
EF074555	25043	<b>COLONIAL FIRST STATE COLONIAL FIRST STATE - KERRY MAR</b> PAYROLL DEDUCTIONS	11/11/2013	162.47
EF074556	25051	<b>ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) ROAN BA</b> PAYROLL DEDUCTIONS	11/11/2013	1,564.66
EF074557	25334	<b>J MIJACIKA SUPE</b> PAYROLL DEDUCTIONS	11/11/2013	12.03
EF074558	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	18/11/2013	71,471.00
EF074559	10195	<b>BIBRA LAKE PRIMARY SCHOOL</b> COMMUNITY GRANT	18/11/2013	50.00
EF074560	10244	<b>BUILDING &amp; CONS</b> LEVY PAYMENT	18/11/2013	48,133.41
EF074561	10456	<b>DATANET PTY LTD</b> SOFTWARE MODIFICATIONS	18/11/2013	586.85
EF074562	10888	<b>LJ CATERERS</b> CATERING SERVICES	18/11/2013	4,247.00
EF074563	10944	<b>MCLEODS</b> LEGAL SERVICES	18/11/2013	11,183.40
EF074564	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	18/11/2013	14,999.38
EF074565	12578	<b>PINEVIEW COMMUNITY KINDERGARTEN</b> PINEVIEW COMMUNITY KINDERGARTEN	18/11/2013	933.00
EF074566	12740	<b>MAYOR LOGAN HOWLETT</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
EF074567	13609	<b>COOLBELLUP PRIM</b> SCHOOL GRADUATION AWARDS	18/11/2013	534.60
EF074568	15883	<b>TONY ROMANO - COUNCILLOR</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
EF074569	16409	<b>GUNTHER SCHLOMER</b> EXPENSES REIMBURSEMENT	18/11/2013	4,000.00
EF074570	18092	<b>MARILYN MCLEAN</b> EXPENSES REIMBURSEMENT	18/11/2013	409.95
EF074571	18261	<b>FRANK FONTANA</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	18/11/2013	664.05
EF074572	19059	<b>CAROL REEVE-FOWKES</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
EF074573	20225	<b>DREAM STATE</b> ENTERTAINMENT SERVICES	18/11/2013	2,000.04
EF074574	20634	<b>LEE-ANNE SMITH</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00

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EF074575	20701	<b>SARAH GARRETT</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	18/11/2013	76.00
EF074576	21185	<b>BART HOUWEN</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
EF074577	23302	<b>BUILDING SERVIC</b> BUILDING SERVICES LEVIES	18/11/2013	31,872.79
EF074578	23685	<b>ASTRO SYNTHETIC TURF PTY LTD</b> SITE INSPECTIONS	18/11/2013	1,110.00
EF074579	23746	<b>SUCCESS SAFETY HOUSE COMMITTEE</b> DONATION	18/11/2013	825.00
EF074580	23963	<b>MELODY WAEREA</b> UNIFORM EXPENSES REIMBURSEMENT	18/11/2013	798.00
EF074581	24507	<b>KEEP AUSTRALIA BEAUTIFUL NATIONAL ASSOCIATION</b> AWARDS DINNER TICKETS	18/11/2013	4,400.00
EF074582	24557	<b>AVELING</b> CONSULTANCY SERVICES	18/11/2013	330.00
EF074583	24674	<b>PETER IKSTRUMS</b> TAFE FEES REIMBURSEMENT	18/11/2013	300.00
EF074584	24676	<b>JASON HOGGAN</b> EXPENSES REIMBURSEMENT	18/11/2013	2,138.95
EF074585	25350	<b>SILVERFERN IT</b> CONSULTANCY SERVICES	18/11/2013	825.00
EF074586	25352	<b>LYNDSEY WETTON</b> ELECTED MEMBER	18/11/2013	80.00
EF074587	25353	<b>PHILIP EVA</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
EF074588	25398	<b>JUSTINA BRIGGS-</b> STUDY CONTRIBUTION	18/11/2013	690.00
EF074589	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	25/11/2013	212,556.00
EF074590	10888	<b>LJ CATERERS</b> CATERING SERVICES	25/11/2013	2,909.00
EF074591	14426	<b>HARMONY PRIMARY</b> SCHOOL GRADUATION AWARDS	25/11/2013	3,540.40
EF074592	18404	<b>EAST HAMILTON H</b> SCHOOL GRADUATION AWARDS 2011	25/11/2013	50.00
EF074593	18553	<b>SELECTUS PTY LTD</b> PAYROLL DEDUCTIONS	25/11/2013	12,334.92
EF074594	20377	<b>SINTA NG</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	25/11/2013	598.20
EF074595	21403	<b>ROBERTA BUNCE</b> COMMUNITY CARE VOLUNTEER REIMBURSEMENTS	25/11/2013	71.40
EF074596	24266	<b>LISA ZUMACH</b> LAPTOP REIMBURSEMENT	25/11/2013	1,408.95
EF074597	24674	<b>PETER IKSTRUMS</b> TAFE FEES REIMBURSEMENT	25/11/2013	300.00
EF074598	25411	<b>SUSIE Q'S WINDO</b> WINDOW SUPPLIER	25/11/2013	1,150.00
EF074599	25412	<b>JOSEPH MCKAY</b> REFUND	25/11/2013	28.00
EF074600	25413	<b>ROTARY CLUB OF</b> DONATION	25/11/2013	32,500.00
EF074601	10032	<b>ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD</b> CONTROLLERS AND SIGNS	29/11/2013	3,108.88
EF074602	10051	<b>ALL LINES</b> LINE MARKING SERVICES	29/11/2013	440.00

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EF074603	10058	<b>ALSCO PTY LTD</b> HYGIENE SERVICES/SUPPLIES	29/11/2013	51.28
EF074604	10061	<b>AMAZON SOILS &amp; LANDSCAPING SUPPLIES</b> LANDSCAPING SUPPLIES	29/11/2013	1,940.00
EF074605	10063	<b>AMCOR PACKAGING (AUSTRALASIA) PTY LTD</b> PACKAGING PRODUCTS	29/11/2013	792.00
EF074606	10091	<b>ASLAB PTY LTD</b> ASPHALTING SERVICES/SUPPLIES	29/11/2013	565.61
EF074607	10097	<b>BLACKWOODS ATKINS</b> ENGINEERING SUPPLIES	29/11/2013	193.90
EF074608	10160	<b>DORMA BWN</b> AUTOMATIC DOOR SERVICES	29/11/2013	6,974.00
EF074609	10184	<b>BENARA NURSERIES</b> PLANTS	29/11/2013	3,017.30
EF074610	10190	<b>BETTA TURF</b> TURFING SERVICES	29/11/2013	2,800.00
EF074611	10207	<b>BOC GASES</b> GAS SUPPLIES	29/11/2013	1,639.10
EF074612	10219	<b>BOUSFIELDS MENSWEAR</b> CLOTHING SUPPLIES	29/11/2013	610.00
EF074613	10221	<b>BP AUSTRALIA LIMITED</b> DIESEL/PETROL SUPPLIES	29/11/2013	10,796.34
EF074614	10226	<b>BRIDGESTONE AUSTRALIA LTD</b> TYRE SERVICES	29/11/2013	33,796.04
EF074615	10231	<b>BROOKS HIRE</b> HIRE SERVICES - EQUIPMENT	29/11/2013	3,951.20
EF074616	10239	<b>BUDGET RENT A CAR - PERTH</b> MOTOR VEHICLE HIRE	29/11/2013	1,327.95
EF074617	10246	<b>BUNNINGS BUILDING SUPPLIES PTY LTD</b> HARDWARE SUPPLIES	29/11/2013	1,800.12
EF074618	10256	<b>CABLE LOCATES &amp; CONSULTING</b> LOCATING SERVICES	29/11/2013	456.50
EF074619	10295	<b>CHALLENGER INSTITUTE OF TECHNOLOGY - BEACONSFIELD</b> TRAINING SERVICES	29/11/2013	20,416.00
EF074620	10326	<b>CITY OF GOSNELLS</b> REPLACEMENT OF LIBRARY SUPPLIES / LSL	29/11/2013	16.50
EF074621	10333	<b>CJD EQUIPMENT PTY LTD</b> HARDWARE SUPPLIES	29/11/2013	4,037.01
EF074622	10335	<b>CLASSIC HIRE</b> EQUIPMENT HIRING SERVICES	29/11/2013	6,940.53
EF074623	10346	<b>COATES HIRE OPERATIONS PTY LTD</b> EQUIPMENT HIRING SERVICES	29/11/2013	5,481.46
EF074624	10348	<b>COCA COLA AMATIL</b> SOFT DRINK SUPPLIES	29/11/2013	2,444.34
EF074625	10349	<b>COCKBURN BASKETBALL ASSOC INC</b> ELECTRICITY REIMBURSEMENTS	29/11/2013	200.00
EF074626	10358	<b>COCKBURN LIQUOR CENTRE</b> LIQUOR SUPPLIES	29/11/2013	623.46
EF074627	10359	<b>COCKBURN PAINTING SERVICE</b> PAINTING SUPPLIES/SERVICES	29/11/2013	6,171.00
EF074628	10360	<b>COCKBURN PARTY</b> HIRE OF PARTY EQUIPMENT	29/11/2013	6,498.00
EF074629	10375	<b>VEOLIA ENVIRONM</b> WASTE SERVICES	29/11/2013	4,480.05
EF074630	10380	<b>COLQUHOUNS FREMANTLE BAG COMPANY</b> WOVEN BAGS	29/11/2013	418.00

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EF074631	10386	<b>COMMUNITY NEWSPAPER GROUP</b> ADVERTISING SERVICES	29/11/2013	18,874.98
EF074632	10394	<b>CD'S CONFECTIONERY WHOLESALERS</b> CONFECTIONERY	29/11/2013	1,629.50
EF074633	10431	<b>CRYSTAL CLEAN COMPUTER SERVICES</b> COMPUTER CLEANING SERVICES	29/11/2013	4,751.89
EF074634	10446	<b>CY O'CONNOR COL</b> TRAINING SERVICES	29/11/2013	681.80
EF074635	10483	<b>LANDGATE</b> MAPPING/LAND TITLE SEARCHES	29/11/2013	4,304.78
EF074636	10486	<b>DEPARTMENT FOR PLANNING AND INFRASTRUCTURE - FREMA</b> SEARCH FEES & LICENCES	29/11/2013	36.31
EF074637	10498	<b>DIGITAL MAPPING SOLUTIONS</b> COMPUTER SOFTWARE	29/11/2013	1,716.00
EF074638	10512	<b>DOMUS NURSERY</b> VARIOUS PLANTS	29/11/2013	5,627.33
EF074639	10521	<b>DY-MARK (AUST)</b> PAINT FOR LINE MARKING	29/11/2013	100.22
EF074640	10522	<b>DYMOCKS HAY ST</b> BOOKS	29/11/2013	1,198.99
EF074641	10526	<b>E &amp; MJ ROSHER PTY LTD</b> MOWER PARTS	29/11/2013	12,293.90
EF074642	10535	<b>ECOSYSTEM MANAGEMENT SERVICES</b> PLANTS	29/11/2013	7,239.00
EF074643	10557	<b>ENVAR SERVICE P</b> PREVENTATIVE MAINTENANCE SERVICES	29/11/2013	441.10
EF074644	10580	<b>FC COURIERS</b> COURIER SERVICES	29/11/2013	2,662.67
EF074645	10597	<b>FLEXI STAFF PTY LTD</b> EMPLOYMENT SERVICES	29/11/2013	2,566.41
EF074646	10603	<b>FLOORING SOLUTIONS</b> FLOOR COVERINGS	29/11/2013	253.00
EF074647	10608	<b>FORESHORE REHAB</b> FENCING/LANDSCAPING SERVICES	29/11/2013	5,742.00
EF074648	10609	<b>FORESTVALE TREES P/L</b> PLANTS - TREES/SHRUBS	29/11/2013	5,280.00
EF074649	10628	<b>FREMANTLE SAILING CLUB INC</b> FUNCTION/CATERING SERVICES	29/11/2013	19,365.05
EF074650	10636	<b>FUJI XEROX AUST</b> PHOTOCOPY CHARGES	29/11/2013	172.70
EF074651	10641	<b>GALVINS PLUMBIN</b> PLUMBING SERVICES	29/11/2013	1,599.66
EF074652	10655	<b>GHD PTY LTD</b> CONSULTANCY SERVICES	29/11/2013	22,080.30
EF074653	10683	<b>GRONBEK SECURITY</b> LOCKSMITH SERVICES	29/11/2013	3,827.33
EF074654	10692	<b>AECOM AUSTRALIA</b> CONSULTANCY SERVICES	29/11/2013	10,998.90
EF074655	10708	<b>HEAVY AUTOMATICS PTY LTD</b> EQUIPMENT MAINTENANCE SERVICES	29/11/2013	2,341.53
EF074656	10709	<b>HECS FIRE</b> FIRE SYSTEM MAINTENANCE	29/11/2013	12,625.80
EF074657	10711	<b>HERALD PUBLISHING COMPANY PTY LTD</b> ADVERTISING SERVICES	29/11/2013	6,925.60
EF074658	10726	<b>HOLTON CONNOR ARCHITECTS &amp; PLANNERS</b> ARCHITECTURAL SERVICES	29/11/2013	13,200.00

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EF074659	10737	<b>RAIN SCAPE WATERWISE SOLUTIONS</b> RETICULATION/IRRIGATION SUPPLIES	29/11/2013	4,576.00
EF074660	10743	<b>ICON-SEPTECH PTY LTD</b> DRAINAGE PRODUCTS	29/11/2013	19,457.90
EF074661	10768	<b>INST OF PUBLIC WORKS ENG AUST - WA</b> MEMBERSHIP FEES	29/11/2013	1,320.00
EF074662	10779	<b>J F COVICH &amp; CO PTY LTD</b> ELECTRICAL SERVICES	29/11/2013	72,093.07
EF074663	10781	<b>JANDAKOT EARTHMOVING &amp; RURAL CONTRACTORS</b> FIREBREAK CONSTRUCTION	29/11/2013	8,660.00
EF074664	10783	<b>JANDAKOT METAL INDUSTRIES</b> METAL SUPPLIES	29/11/2013	1,040.60
EF074665	10784	<b>JANDAKOT PRIMAR</b> SCHOOL GRADUATION AWARDS 2011	29/11/2013	325.00
EF074666	10787	<b>JANDAKOT ACCIDENT REPAIR CENTRE</b> PANEL BEATING SERVICES	29/11/2013	6,000.00
EF074667	10794	<b>JASON SIGNMAKERS</b> SIGNS	29/11/2013	1,048.30
EF074668	10796	<b>JCA DEALER SERVICES</b> REPAIRS/MAINTENANCE SERVICES	29/11/2013	110.00
EF074669	10803	<b>GECKO CONTRACT</b> MOWING/LANDSCAPING SERVICES	29/11/2013	43,337.80
EF074670	10814	<b>JR &amp; A HERSEY PTY LTD</b> SAFETY CLOTHING SUPPLIES	29/11/2013	3,004.39
EF074671	10817	<b>JUST A BUNCH</b> FLOWER DELIVERIES	29/11/2013	595.00
EF074672	10836	<b>KERB DOCTOR</b> CONCRETE KERBING - SUPPLY & LAYING	29/11/2013	5,478.00
EF074673	10859	<b>LAKELAND SENIOR HIGH SCHOOL</b> ELECTRICAL CONSUMPTION REIMBURSEMENT	29/11/2013	5,397.50
EF074674	10879	<b>LES MILLS AEROBICS</b> INSTRUCTION/TRAINING SERVICES	29/11/2013	1,046.49
EF074675	10888	<b>LJ CATERERS</b> CATERING SERVICES	29/11/2013	1,500.00
EF074676	10897	<b>LOCK JOINT AUST</b> ROAD CONSTRUCTION MATERIALS	29/11/2013	3,476.00
EF074677	10903	<b>LOVEGROVE TURF SERVICES PTY LTD</b> TURF MAINTENANCE SERVICES	29/11/2013	24,968.00
EF074678	10912	<b>M2 TECHNOLOGY PTY LTD</b> MESSAGING SERVICES	29/11/2013	396.00
EF074679	10913	<b>MACDONALD JOHNSTON ENGINEERING CORP</b> REPAIR SERVICES	29/11/2013	3,906.07
EF074680	10923	<b>MAJOR MOTORS PTY LTD</b> REPAIRS/MAINTENANCE SERVICES	29/11/2013	490.22
EF074681	10931	<b>MARLBROH BINGO ENTERPRISES</b> BINGO EQUIPMENT	29/11/2013	60.65
EF074682	10938	<b>MAXWELL ROBINSON &amp; PHELPS</b> PEST & WEED MANAGEMENT	29/11/2013	87,628.54
EF074683	10939	<b>LINFOX ARMAGUAR</b> BANKING SECURITY SERVICES	29/11/2013	1,177.64
EF074684	10942	<b>MCGEES PROPERTY</b> PROPERTY CONSULTANCY SERVICES	29/11/2013	1,815.00
EF074685	10944	<b>MCLEODS</b> LEGAL SERVICES	29/11/2013	20,542.53
EF074686	10950	<b>MELVILLE MITSUBISHI</b> MOTOR VEHICLES & PARTS	29/11/2013	16,461.38

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EF074687	10960	<b>METRO FILTERS</b> FILTER SUPPLIES	29/11/2013	22.50
EF074688	10968	<b>MINIQUIP</b> HIRING SERVICES	29/11/2013	486.20
EF074689	10972	<b>MIRACLE RECREATION EQUIPMENT</b> PLAYGROUND/PARK EQUIPMENT	29/11/2013	3,905.00
EF074690	10981	<b>MOBILE MASTERS</b> COMMUNICATIONS EQUIPMENT/SERVICES	29/11/2013	387.20
EF074691	10990	<b>MOWER CITY SALES &amp; SERVICES PTY LTD</b> LAWN MOWING EQUIPMENT	29/11/2013	1,346.40
EF074692	10991	<b>BEACON EQUIPMENT</b> MOWING EQUIPMENT	29/11/2013	27,270.20
EF074693	10997	<b>WILSON PARKING AUSTRALIA</b> SECURITY SERVICES	29/11/2013	154,084.53
EF074694	11002	<b>LGIS LIABILITY</b> INSURANCE PREMIUMS	29/11/2013	195.25
EF074695	11022	<b>NATIVE ARC</b> DONATION	29/11/2013	50.00
EF074696	11026	<b>NESTLE FOOD SERVICES</b> CATERING SUPPLIES	29/11/2013	756.00
EF074697	11028	<b>NEVERFAIL SPRINGWATER LIMITED</b> BOTTLED WATER SUPPLIES	29/11/2013	375.00
EF074698	11068	<b>VODAFONE HUTCHISON AUSTRALIA PTY LTD</b> PAGING SERVICES	29/11/2013	668.36
EF074699	11077	<b>P &amp; G BODY BUILDERS PTY LTD</b> PLANT BODY BUILDING SERVICES	29/11/2013	1,388.20
EF074700	11182	<b>PREMIUM BRAKE &amp; CLUTCH SERVICE</b> BRAKE SERVICES	29/11/2013	7,722.11
EF074701	11194	<b>PROSSER TOYOTA</b> VEHICLE PURCHASES	29/11/2013	54,584.42
EF074702	11208	<b>QUICK CORPORATE AUSTRALIA PTY LTD</b> STATIONERY/CONSUMABLES	29/11/2013	6,801.49
EF074703	11214	<b>RAECO INTERNATIONAL PTY LTD</b> STATIONERY SUPPLIES	29/11/2013	329.79
EF074704	11243	<b>REPCO AUTO PARTS</b> AUTO SUPPLIES	29/11/2013	104.55
EF074705	11284	<b>ROYAL LIFE SAVING SOCIETY AUSTRALIA</b> TRAINING SERVICES	29/11/2013	1,520.00
EF074706	11294	<b>SAFEMAN (WA) PTY LTD</b> PROTECTIVE CLOTHING/EQUIPMENT	29/11/2013	197.84
EF074707	11304	<b>SANAX MEDICAL &amp; FIRST AID SUPPLIES</b> MEDICAL SUPPLIES	29/11/2013	177.01
EF074708	11307	<b>SATELLITE SECURITY SERVICES PTY LTD</b> SECURITY SERVICES	29/11/2013	5,241.82
EF074709	11308	<b>SBA SUPPLIES</b> HARDWARE SUPPLIES	29/11/2013	2,838.41
EF074710	11318	<b>SELECT SECURITY WA PTY LTD</b> SECURITY SERVICES	29/11/2013	293.70
EF074711	11337	<b>SHERIDANS FOR BADGES</b> NAME BADGES & ENGRAVING	29/11/2013	86.30
EF074712	11361	<b>SIGMA CHEMICALS PTY LTD</b> CHEMICAL SUPPLIES	29/11/2013	1,293.88
EF074713	11380	<b>SNAP PRINTING FREMANTLE</b> PRINTING SERVICES	29/11/2013	495.00
EF074714	11387	<b>BIBRA LAKE SOILS</b> SOIL & LIMESTONE SUPPLIES	29/11/2013	30.00

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EF074715	11425	<b>SOUTHERN METROPOLITAN REGIONAL COUNCIL</b> WASTE DISPOSAL GATE FEES	29/11/2013	726,940.39
EF074716	11434	<b>SOUTHSIDE MITSUBISHI</b> MOTOR VEHICLE PURCHASE	29/11/2013	17,621.45
EF074717	11453	<b>SPEARWOOD NEWSROUND</b> NEWSPAPER SUPPLIES	29/11/2013	1,125.85
EF074718	11459	<b>SPEARWOOD VETERINARY HOSPITAL</b> VETERINARY SERVICES	29/11/2013	498.00
EF074719	11463	<b>SPECTRUM CABINETS</b> CABINET SUPPLIES	29/11/2013	671.00
EF074720	11470	<b>SPORTSWORLD OF WA</b> SPORT SUPPLIES	29/11/2013	1,567.50
EF074721	11483	<b>ST JOHN AMBULAN</b> FIRST AID COURSES	29/11/2013	633.20
EF074722	11488	<b>POSITION PARTNE</b> INSTRUMENT SUPPLIES	29/11/2013	387.20
EF074723	11493	<b>SAI GLOBAL LTD</b> PUBLICATIONS - STANDARDS	29/11/2013	2,448.00
EF074724	11502	<b>STATE LAW PUBLISHER</b> ADVERTISING SERVICES	29/11/2013	163.20
EF074725	11505	<b>STATE LIBRARY OF WESTERN AUSTRALIA</b> BOOK SUPPLIES	29/11/2013	121.00
EF074726	11511	<b>STATEWIDE BEARI</b> BEARING SUPPLIES	29/11/2013	300.55
EF074727	11531	<b>SUNNY INDUSTRIAL BRUSHWARE PTY LTD</b> BRUSH/ROAD BROOM SUPPLIES	29/11/2013	2,196.10
EF074728	11546	<b>T FAULKNER &amp; CO</b> INSTALLATIONS/SUPPLY OF HAND RAILS	29/11/2013	10,890.00
EF074729	11557	<b>TECHNOLOGY ONE LTD</b> IT CONSULTANCY SERVICES	29/11/2013	200,148.21
EF074730	11642	<b>TRAILER PARTS PTY LTD</b> TRAILER PARTS	29/11/2013	1,213.80
EF074731	11651	<b>TREE WATERING SERVICES</b> TREE WATERING SERVICES	29/11/2013	9,695.00
EF074732	11657	<b>TRUCKLINE PARTS CENTRES</b> AUTOMOTIVE SPARE PARTS	29/11/2013	1,947.34
EF074733	11667	<b>TURFMASTER FACILITY MANAGEMENT</b> TURFING SERVICES	29/11/2013	8,243.40
EF074734	11669	<b>TYCO SERVICES</b> FIRE ALARM SYSTEM REPAIRS	29/11/2013	368.60
EF074735	11684	<b>UNIVERSITY OF WESTERN AUSTRALIA</b> EDUCATIONAL/RESEARCH SERVICES	29/11/2013	2,200.00
EF074736	11690	<b>URBAN DEVELOPMENT INSTITUTE OF AUSTRALIA WA</b> CONSULTANCY SERVICES - PLANNING	29/11/2013	160.00
EF074737	11697	<b>VAT MAN-FAT FILTERING SYSTEMS</b> FILTER CLEANING SERVICES	29/11/2013	993.30
EF074738	11701	<b>VIBRA INDUSTRIA</b> FILTER SUPPLIES	29/11/2013	515.90
EF074739	11708	<b>VITAL PACKAGING PTY LTD</b> PACKAGING SUPPLIES	29/11/2013	1,908.50
EF074740	11715	<b>WA BLUEMETAL</b> ROADBASE SUPPLIES	29/11/2013	18,936.54
EF074741	11722	<b>WA HINO SALES &amp; SERVICE</b> REPAIRS/MAINTENANCE SERVICES	29/11/2013	1,435.64
EF074742	11726	<b>WA LIMESTONE</b> LIMESTONE SUPPLIES	29/11/2013	20,196.52

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EF074743	11786	<b>WESTCARE INDUSTRIES</b> STATIONERY/SAFETY VESTS	29/11/2013	899.80
EF074744	11787	<b>DEPT OF TRANSPORT</b> WA GOVT DEPARTMENT	29/11/2013	288.00
EF074745	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	29/11/2013	913.00
EF074746	11813	<b>WHELANS (WA) PTY LTD</b> SURVEYING	29/11/2013	4,236.65
EF074747	11830	<b>SMARTSTREAM TECHNOLOGY PTY LTD</b> GROSS POLLUTANT TRAPS	29/11/2013	52,844.00
EF074748	11835	<b>WURTH AUSTRALIA</b> HARDWARE SUPPLIES	29/11/2013	1,860.38
EF074749	11845	<b>YANGEBUP LITTLE</b> COMMUNITY GRANT	29/11/2013	510.00
EF074750	11854	<b>ZIPFORM</b> PRINTING SERVICES	29/11/2013	12,753.67
EF074751	11972	<b>COBEY MAINTENANCE SERVICES</b> TURF MANAGEMENT	29/11/2013	13,964.94
EF074752	11974	<b>GREENWASTE SERVICES</b> MULCHING/SHREDDING SERVICES	29/11/2013	8,580.00
EF074753	11987	<b>SAFETY ZONE AUSTRALIA PTY LTD</b> SAFETY EQUIPMENT	29/11/2013	325.11
EF074754	11990	<b>EARTHCARE (AUSTRALIA) P/L</b> LANDSCAPING SERVICES	29/11/2013	580.80
EF074755	12007	<b>SHANE MCMASTER SURVEYS</b> SURVEYING SERVICES	29/11/2013	11,385.00
EF074756	12014	<b>TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD T/AS</b> EXCAVATING/EARTHMOVING EQUIPMENT	29/11/2013	5,228.30
EF074757	12018	<b>O'CONNOR LAWNMOWER &amp; CHAINSAW CENTRE</b> MOWING EQUIPMENT/PARTS/SERVICES	29/11/2013	126.30
EF074758	12065	<b>ROMERI MOTOR TRIMMERS</b> AUTOMOTIVE UPHOLSTERY SERVICES	29/11/2013	176.00
EF074759	12085	<b>TRANSAIR TWO WAY RADIO</b> COMMUNICATIONS EQUIPMENT/SERVICES	29/11/2013	63.25
EF074760	12101	<b>THE GREAT ESCAPE</b> ENTRY FEES	29/11/2013	801.50
EF074761	12127	<b>ABLE WESTCHEM</b> CHEMICAL/CLEANING SUPPLIES	29/11/2013	464.20
EF074762	12153	<b>HAYS PERSONNEL SERVICES PTY LTD</b> EMPLOYMENT SERVICES	29/11/2013	25,759.63
EF074763	12173	<b>CHALLENGE CHEMICALS AUSTRALIA</b> CHEMICAL SUPPLIES	29/11/2013	194.04
EF074764	12200	<b>THORPE-BOWKER</b> BOOKS	29/11/2013	1,562.04
EF074765	12394	<b>MP ROGERS &amp; ASSOCIATES PTY LTD</b> CONSULTANCY SERVICES - MARINE	29/11/2013	6,642.90
EF074766	12415	<b>FACE PAINTING FUN AND GAMES</b> ENTERTAINMENT SERVICES	29/11/2013	1,140.00
EF074767	12458	<b>KITE KINETICS</b> ENTERTAINMENT SERVICES	29/11/2013	440.00
EF074768	12495	<b>POSTER FAKTORY AUSTRALIA PTY LTD</b> ADVERTISING SERVICES - POSTERS	29/11/2013	3,300.00
EF074769	12500	<b>ELLENBY TREE FARM</b> PLANT SUPPLIES	29/11/2013	3,960.00
EF074770	12541	<b>COCKBURN JUNIOR CRICKET CLUB</b> SPORTING EQUIPMENT GRANT	29/11/2013	149.00

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EF074771	12542	<b>SEALIN GARLETT</b> CEREMONIAL SERVICES	29/11/2013	2,000.00
EF074772	12589	<b>AUSTRALIAN INSTITUTE OF MANAGEMENT</b> TRAINING SERVICES	29/11/2013	3,900.00
EF074773	12621	<b>SETON AUSTRALIA</b> SIGN SUPPLIES	29/11/2013	82.18
EF074774	12656	<b>COOGEE BEACH SURF LIFESAVING CLUB INC</b> POOR GROVE SLSC DEVELOPMENT COSTS	29/11/2013	104,251.34
EF074775	12694	<b>SPECIALISED LIFTING SERVICE</b> LIFTING EQUIPMENT & SERVICES	29/11/2013	2,132.74
EF074776	12779	<b>WESTERN RESOURCE RECOVERY PTY LTD</b> WASTE DISPOSAL SERVICES	29/11/2013	2,833.98
EF074777	12811	<b>SPORTS CIRCUIT LINEMARKING</b> SPORTS LINE MARKING SERVICES	29/11/2013	14,157.00
EF074778	12820	<b>MONTELEONE FENC</b> FENCING SERVICES/MAINTENANCE	29/11/2013	1,579.60
EF074779	12849	<b>GIUDICE SURVEYS</b> SURVEYING SERVICES	29/11/2013	1,925.00
EF074780	12882	<b>ALLFLOW INDUSTRIAL</b> WASTE DISPOSAL SERVICES	29/11/2013	423.45
EF074781	12883	<b>CONSERVATION VOLUNTEERS AUSTRALIA</b> ENVIRONMENTAL SERVICES	29/11/2013	2,640.00
EF074782	13000	<b>BORAL ASPHALT</b> SUPPLY OF ASPHALT	29/11/2013	117,296.12
EF074783	13111	<b>OCE-AUSTRALIA LIMITED</b> COPIERS/PRINTERS	29/11/2013	84.24
EF074784	13325	<b>MARTINS ENVIRONMENTAL SERVICES</b> WEED SPRAYING SERVICES	29/11/2013	1,720.00
EF074785	13344	<b>INCREDIBLE CREATURES MOBILE ANIMAL FARM</b> ENTERTAINMENT SERVICES	29/11/2013	655.00
EF074786	13409	<b>KLEENIT</b> CLEANING SERVICES	29/11/2013	24,555.00
EF074787	13462	<b>ATI-MIRAGE PTY LTD</b> TRAINING SERVICES	29/11/2013	298.99
EF074788	13671	<b>CORPORATE EXPRE</b> OFFICE/STATIONERY SUPPLIES	29/11/2013	572.00
EF074789	13832	<b>INSIGHT CALL CENTRE SERVICES</b> COMMUNICATION SERVICES	29/11/2013	23,982.49
EF074790	13860	<b>KRS CONTRACTING</b> VERGE COLLECTION SERVICES	29/11/2013	1,939.85
EF074791	14034	<b>ADECCO</b> EMPLOYMENT SERVICES	29/11/2013	8,499.21
EF074792	14350	<b>BAILEYS FERTILISERS</b> FERTILISER SUPPLIES	29/11/2013	2,475.00
EF074793	14447	<b>ANDOVER DETAILERS</b> DETAILING SERVICES	29/11/2013	696.00
EF074794	14459	<b>BIDVEST (WA)</b> FOOD/CATERING SUPPLIES	29/11/2013	454.54
EF074795	14593	<b>AUSTREND INTERNATIONAL PTY LTD</b> ALUMINIUM SUPPLIES	29/11/2013	2,893.00
EF074796	14630	<b>NATALE SECURITY SERVICES</b> SECURITY SERVICES	29/11/2013	17,688.00
EF074797	14667	<b>APPEALING SIGNS</b> SIGNS	29/11/2013	349.80
EF074798	14686	<b>WATTLE GROVE PLANT FARM</b> PLANT SUPPLY	29/11/2013	10,384.00

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EF074799	14834	<b>GILDEN TREE FARM</b> PLANT/TREE SUPPLIES	29/11/2013	3,388.00
EF074800	14981	<b>CARDILE INTERNATIONAL FIREWORKS</b> FIREWORKS SERVICES	29/11/2013	5,500.00
EF074801	15162	<b>PERTH MANAGEMENT SERVICES</b> PROPERTY MANAGERS	29/11/2013	2.48
EF074802	15283	<b>LASER CORPS WA</b> AMUSEMENT PARK/CENTRE	29/11/2013	1,980.00
EF074803	15416	<b>FIRE ENGINE FUN - INGLEWOOD</b> ENTERTAINMENT SERVICES	29/11/2013	660.00
EF074804	15446	<b>MATT HENSHAW</b> ENTERTAINMENT SERVICES	29/11/2013	1,100.00
EF074805	15455	<b>PHOENIX PARK LITTLE ATHLETICS CLUB</b> SPORTS FEES	29/11/2013	2,000.00
EF074806	15571	<b>ADASOUND PUBLIC ADDRESS</b> PA REPAIRS	29/11/2013	6,180.00
EF074807	15588	<b>NATURAL AREA MANAGEMENT &amp; SERVICES</b> WEED SPRAYING	29/11/2013	5,280.00
EF074808	15609	<b>CATALYSE PTY LTD</b> CONSULTANCY SERVICES	29/11/2013	28,875.00
EF074809	15676	<b>ADH FENCING</b> FENCING SERVICES	29/11/2013	836.00
EF074810	15678	<b>A2Z PEST CONTROL</b> PEST CONTROL	29/11/2013	4,398.00
EF074811	15746	<b>WESTERN AUSTRALIA POLICE SERVICE</b> POLICE CLEARANCES	29/11/2013	52.60
EF074812	15862	<b>FREMANTLE MILK DISTRIBUTORS</b> MILK DELIVERY	29/11/2013	232.55
EF074813	16064	<b>CMS ENGINEERING PTY LTD</b> AIRCONDITIONING SERVICES	29/11/2013	19,246.13
EF074814	16107	<b>WREN OIL</b> WASTE DISPOSAL	29/11/2013	18.15
EF074815	16291	<b>WA PROFILING</b> ROAD PROFILING SERVICES	29/11/2013	4,217.40
EF074816	16369	<b>STREET FURNITURE AUSTRALIA</b> OUTDOOR FURNITURE	29/11/2013	183.79
EF074817	16386	<b>LITTLE RED APPLE PUBLISHING</b> BOOK SUPPLIES	29/11/2013	31.90
EF074818	16396	<b>MAYDAY EARTHMOVING</b> GRADER HIRE	29/11/2013	54,191.50
EF074819	16400	<b>TOTAL TARPULINS</b> TARPULINS	29/11/2013	550.00
EF074820	16548	<b>RED HOT DESIGN</b> T-SHIRTS/SCREEN PRINTING	29/11/2013	647.90
EF074821	16572	<b>CUMMINS ENGINE COMPANY</b> MOTOR PARTS	29/11/2013	1,637.71
EF074822	16574	<b>JONATHON DE HADLEIGH</b> ENTERTAINMENT SERVICES	29/11/2013	1,500.00
EF074823	16704	<b>ACCIDENTAL FIRST AID SUPPLIES</b> MEDICAL SUPPLIES	29/11/2013	1,474.94
EF074824	16985	<b>WA PREMIX</b> CONCRETE SUPPLIES	29/11/2013	35,869.68
EF074825	16997	<b>AUS SECURE</b> SECURITY SERVICES/PRODUCTS	29/11/2013	160.00
EF074826	17092	<b>CENTRAL SCREENS</b> SECURITY SYSTEMS/PRODUCTS	29/11/2013	200.00

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EF074827	17178	<b>THE CLEAN UP COMPANY</b> WASTE DISPOSAL SERVICES	29/11/2013	1,309.00
EF074828	17309	<b>THE ENVIRONMENTAL PRINTING COMPANY</b> PRINTING SERVICES	29/11/2013	737.00
EF074829	17362	<b>JOHN EARLEY</b> TRAINING	29/11/2013	240.00
EF074830	17399	<b>BALLOONATIKS</b> BALLOONS	29/11/2013	1,450.00
EF074831	17471	<b>PIRTEK (FREMANTLE) PTY LTD</b> HOSES & FITTINGS	29/11/2013	923.65
EF074832	17481	<b>ADS AUTOMATION</b> DOOR/GATE REPAIRS	29/11/2013	826.16
EF074833	17555	<b>ALLEASING PTY LTD</b> LEASE REPAYMENTS	29/11/2013	40,004.41
EF074834	17600	<b>ERECTOR (WA)</b> GUARD RAILS	29/11/2013	7,351.30
EF074835	17798	<b>WESTERN DIAGNOSTIC PATHOLOGY</b> ANALYTICAL SERVICES	29/11/2013	211.64
EF074836	17887	<b>RED SAND SUPPLIES PTY LTD</b> MACHINERY HIRE	29/11/2013	1,760.00
EF074837	17898	<b>DENMAC INDUSTRI</b> SIGN SUPPLIES	29/11/2013	5,929.00
EF074838	17912	<b>AEC GROUP LTD</b> CONSULTANT	29/11/2013	6,180.90
EF074839	17942	<b>MRS MAC'S</b> FOOD SUPPLIES	29/11/2013	379.80
EF074840	17951	<b>DEVELOPING SKILLS</b> TRAINING SERVICES -	29/11/2013	484.00
EF074841	18008	<b>MANDURAH SAFETY</b> TRAINING	29/11/2013	4,290.00
EF074842	18017	<b>INSTANT PRODUCTS GROUP</b> HIRE OF PORTABLE TOILETS	29/11/2013	3,765.34
EF074843	18073	<b>PARAMOUNT SECURITY SERVICES</b> SECURITY SERVICES	29/11/2013	7,538.30
EF074844	18126	<b>DELL AUSTRALIA PTY LTD</b> COMPUTER HARDWARE	29/11/2013	34,757.80
EF074845	18272	<b>AUSTRACLEAR LIMITED</b> INVESTMENT SERVICES	29/11/2013	14.94
EF074846	18343	<b>HEYDER &amp; SHEARS EXCLUSIVE CATERERS</b> CATERING SERVICES	29/11/2013	3,173.74
EF074847	18436	<b>JCS PLUMBING SERVICES</b> PLUMBING SERVICES	29/11/2013	1,132.94
EF074848	18533	<b>FRIENDS OF THE</b> DONATION	29/11/2013	5,047.00
EF074849	18613	<b>ECO-HIRE</b> EQUIPMENT HIRE	29/11/2013	7,154.40
EF074850	18639	<b>HAMILTON HILL DELIVERY ROUND</b> NEWSPAPER DELIVERY SERVICE	29/11/2013	51.80
EF074851	18734	<b>P &amp; R EDWARDS</b> ENTERTAINMENT SERVICES	29/11/2013	400.00
EF074852	18799	<b>DOWN TO EARTH TRAINING &amp; ASSESSING</b> TRAINING SERVICES	29/11/2013	450.00
EF074853	18884	<b>SILICH ENTERPRI</b> BOLLARDS	29/11/2013	3,382.50
EF074854	18941	<b>ALLSTAMPS</b> STATIONERY	29/11/2013	176.00

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EF074855	18962	<b>SEALANES (1985) P/L</b> CATERING SUPPLIES	29/11/2013	2,150.74
EF074856	19038	<b>DOWSING CONCRET</b> CONCRETING SERVICES	29/11/2013	4,422.00
EF074857	19097	<b>AFFAIR WITH FLA</b> HIRE OF PARTY DECORATIONS	29/11/2013	487.04
EF074858	19204	<b>MEAGAN BELL</b> ENTERTAINMENT SERVICES	29/11/2013	650.00
EF074859	19211	<b>RAC DRIVING CENTRE</b> DRIVER TRAINING	29/11/2013	2,382.50
EF074860	19225	<b>ENGINE SKATE</b> SKATEBOARDS & ACCESSORIES	29/11/2013	440.00
EF074861	19298	<b>EAST HAMILTON HILL LITTLE ATHLETICS CLUB</b> SPORTING CLUB REGISTRATION FEES	29/11/2013	525.00
EF074862	19306	<b>ZIP HEATERS (AUST) PTY LTD</b> HEATERS	29/11/2013	501.27
EF074863	19533	<b>WOOLWORTHS LTD</b> GROCERIES	29/11/2013	1,165.18
EF074864	19545	<b>GRASSWEST</b> BUILDING & GARDEN MAINTENANCE	29/11/2013	3,864.00
EF074865	19546	<b>THE BIG PICTURE FACTORY</b> PRINTING SERVICES	29/11/2013	154.00
EF074866	19619	<b>SKIPPER TRUCKS</b> TRUCKS	29/11/2013	3,190.89
EF074867	19628	<b>PAPERBARK TECHN</b> ARBORICULTURAL CONSULTANCY SERVICES	29/11/2013	2,015.00
EF074868	19657	<b>BIGMATE MONITORING SERVICES PTY LTD</b> COMPUTER HARDWARE/SOFTWARE	29/11/2013	1,786.40
EF074869	19718	<b>SIFTING SANDS</b> CLEANING SERVICES - SAND	29/11/2013	1,245.86
EF074870	19755	<b>EMBROIDME MYAREE</b> EMBROIDERY	29/11/2013	411.40
EF074871	19818	<b>DIVERSE TANK ENGINEERING P/L</b> FUEL STORAGE TANKS	29/11/2013	7,969.50
EF074872	19847	<b>PFD FOOD SERVICES PTY LTD</b> CATERING SERVICES	29/11/2013	2,634.15
EF074873	19856	<b>WESTERN TREE RECYCLERS</b> SHREDDING SERVICES	29/11/2013	56,999.92
EF074874	19885	<b>SAFEGUARD INDUSTRIES</b> SECURITY SCREENS/DOORS	29/11/2013	700.00
EF074875	20000	<b>AUST WEST AUTO ELECTRICAL P/L</b> AUTO ELECTRICAL SERVICES	29/11/2013	15,665.42
EF074876	20135	<b>SCP CONSERVATION</b> MAINTENANCE SERVICES - BUSHLAND	29/11/2013	2,340.00
EF074877	20146	<b>DATA#3 LIMITED</b> COMPUTER SOFTWARE	29/11/2013	258,269.42
EF074878	20215	<b>POWERVAC</b> CLEANING EQUIPMENT	29/11/2013	628.95
EF074879	20252	<b>SLAVIN ARCHITECTS PTY LTD</b> ARCHITECTURAL	29/11/2013	10,780.00
EF074880	20322	<b>PLANTRITE</b> PLANT SUPPLIES	29/11/2013	1,309.00
EF074881	20341	<b>WILHELMINA MARIA HOUWEN</b> GARDENING SERVICES	29/11/2013	1,400.00
EF074882	20457	<b>IAN PERCY</b> NARRATIVE THERAPY	29/11/2013	187.00

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EF074883	20535	<b>HOME-GROWN THEATRE</b> DRAMA CLASSES	29/11/2013	1,440.00
EF074884	20549	<b>A1 CARPET, TILE &amp; GROUT CLEANING</b> CLEANING SERVICES - TILES/CARPET	29/11/2013	770.00
EF074885	20556	<b>DVG MOUNTWAY MELVILLE</b> FLEET VEHICLES	29/11/2013	16,061.06
EF074886	20631	<b>ID CONSULTING PTY LTD</b> CONSULTANCY SERVICES	29/11/2013	3,767.50
EF074887	20693	<b>RENTOKIL INITIAL PTY LTD</b> PEST CONTROL SERVICES	29/11/2013	988.60
EF074888	20748	<b>CRANWORKS AUSTRALASIA</b> HYDRAULIC REPAIR SERVICES	29/11/2013	8,501.35
EF074889	20785	<b>ATC WILIAMS PTY LTD</b> CONSULTANCY SERVICES - GEOPHYSICAL	29/11/2013	1,650.00
EF074890	20857	<b>DOCKSIDE SIGNS</b> SIGN MAKERS	29/11/2013	297.00
EF074891	20882	<b>BELL-VISTA FRUIT &amp; VEGETABLE</b> FRUIT & VEGETABLE	29/11/2013	651.26
EF074892	20890	<b>SUBARU &amp; VW OSBORNE PARK</b> FLEET VEHICLES	29/11/2013	13,107.58
EF074893	20941	<b>PRESTIGE CATERING</b> CATERING SERVICES	29/11/2013	100.00
EF074894	21005	<b>BRAIN TEASERS OZ PTY LTD</b> EDUCATIONAL PRODUCTS	29/11/2013	66.00
EF074895	21127	<b>JOANNA AYCKBOURN</b> INSTRUCTION - SINGING	29/11/2013	600.00
EF074896	21131	<b>STATE WIDE TURF</b> TURF RENOVATION	29/11/2013	21,012.16
EF074897	21198	<b>STUDIO KRAZE</b> VIDEO PRODUCTIONS	29/11/2013	415.00
EF074898	21236	<b>SANDCARDS</b> ENTERTAINMENT SERVICES	29/11/2013	500.00
EF074899	21287	<b>T.J.DEPIAZZI &amp; SONS</b> SOIL & MULCH SUPPLIES	29/11/2013	1,301.85
EF074900	21294	<b>CAT HAVEN</b> ANIMAL SERVICES	29/11/2013	1,543.83
EF074901	21363	<b>TENDERLINK.COM PTY LTD</b> COMPUTER SOFTWARE	29/11/2013	550.00
EF074902	21371	<b>SANPOINT PTY L</b> KERBING SERVICES	29/11/2013	82,408.38
EF074903	21463	<b>CAPITAL FINANCE</b> FINANCIAL SERVICES - LEASE FINANCES	29/11/2013	7,855.27
EF074904	21527	<b>TOUCHWOOD NURSERY</b> PLANT SUPPLIES	29/11/2013	1,177.00
EF074905	21664	<b>ACT INDUSTRIAL</b> SKIP BINS - MANUFACTURE	29/11/2013	6,875.00
EF074906	21739	<b>EXCEL TRAFFIC D</b> TRAFFIC SURVEYING SERVICES	29/11/2013	3,669.60
EF074907	21791	<b>THE LEISURE INSTITUTE OF WA (AQUATICS) INC.</b> PROFESSIONAL ORGANISATION	29/11/2013	110.00
EF074908	21796	<b>GREEN LEAF GARDENS</b> LANDSCAPING SERVICES	29/11/2013	7,070.00
EF074909	21868	<b>AUSTRALIAN BARBELL COMPANY P/L</b> GYM EQUIPMENT	29/11/2013	602.18
EF074910	21879	<b>SPOTLESS SERVIC</b> CLEANING SERVICES	29/11/2013	181,363.72

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EF074911	21915	<b>ECOWATER SERVICES PTY LTD</b> MAINTENANCE SERVICES - WASTE SYSTEMS	29/11/2013	328.20
EF074912	21916	<b>DAVIES FIRST NATIONAL REAL ESTATE</b> CONSULTANCY SERVICES - REAL ESTATE	29/11/2013	8,855.00
EF074913	21946	<b>RYAN'S QUALITY MEATS</b> MEAT SUPPLIES	29/11/2013	1,174.48
EF074914	21990	<b>MEDIBANK HEALTH SOLUTIONS PTY LTD</b> MEDICAL SERVICES	29/11/2013	1,500.40
EF074915	22120	<b>NATURAL WINGS A</b> ENTERTAINMENT SERVICES	29/11/2013	3,080.00
EF074916	22133	<b>AIR-BORN AMUSEM</b> AMUSEMENT SERVICES	29/11/2013	4,288.90
EF074917	22169	<b>GREENSTAR GROUP WA PTY LTD GREENSTAR GROUP WA</b> AIR CONDITIONING SERVICES	29/11/2013	4,440.48
EF074918	22182	<b>KALAMUNDA FENCING &amp; GATEMAKERS</b> FENCING SERVICES	29/11/2013	6,594.50
EF074919	22192	<b>VANESSA PAGET B</b> EDUCATION/ENTERTAINMENT	29/11/2013	510.00
EF074920	22242	<b>ASPHALT SURFACES PTY LTD</b> ASPHALTING SERVICES	29/11/2013	2,766.50
EF074921	22349	<b>FREMANTLE TRAIL</b> TRAILERS - BOAT AND BOX	29/11/2013	2,475.00
EF074922	22388	<b>CARRINGTON'S TRAFFIC SERVICES</b> TRAFFIC MANAGEMENT SERVICES	29/11/2013	7,232.78
EF074923	22448	<b>CAKES WEST PTY LTD</b> CATERING	29/11/2013	85.43
EF074924	22541	<b>SURFING WESTERN AUSTRALIA INC.</b> TRAINING SERVICES - SURFING	29/11/2013	750.00
EF074925	22553	<b>BROWNES FOOD OPERATIONS</b> CATERING SUPPLIES	29/11/2013	1,306.79
EF074926	22569	<b>KINETIC HEALTH GROUP PTY LTD</b> MEDICAL SERVICES	29/11/2013	1,397.00
EF074927	22651	<b>SPRAYMASTER SPRAYSHOP</b> SPAYING EQUIPMENT	29/11/2013	700.00
EF074928	22680	<b>LEONARD THORN</b> CULTURAL PRESENTATION SERVICES	29/11/2013	300.00
EF074929	22682	<b>BEAVER TREE SER</b> TREE PRUNING SERVICES	29/11/2013	23,309.45
EF074930	22737	<b>CJS LIMESTONE CONTRACTORS PTY LTD</b> LIMESTONE WORKS	29/11/2013	2,686.45
EF074931	22749	<b>PEOPLE SOLUTIONS AUSTRALASIA PTY LTD</b> CONSULTANCY - HR	29/11/2013	825.00
EF074932	22751	<b>WORKFORCE CLOTHING PTY LTD</b> CLOTHING - INDUSTRIAL	29/11/2013	698.72
EF074933	22803	<b>TRANEN PTY LTD</b> PAYMENT RELEASED FROM FUNDS IN TRUST	29/11/2013	5,000.00
EF074934	22805	<b>COVS PARTS PTY LTD</b> MOTOR PARTS	29/11/2013	1,144.29
EF074935	22806	<b>AUSTRALIAN FUEL DISTRIBUTORS PTY LTD</b> FUEL SUPPLIES	29/11/2013	107,918.66
EF074936	22879	<b>REMIDA PERTH INC</b> ARTISTIC SERVICES	29/11/2013	1,592.00
EF074937	22903	<b>UNIQUE INTERNATIONAL RECOVERIES LLC</b> DEBT COLLECTORS	29/11/2013	729.60
EF074938	22914	<b>LADY LATTE</b> CATERING SERVICES	29/11/2013	136.00

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<b>Cheque/ EFT</b>	<b>Account No.</b>	<b>Account/Payee</b>	<b>Date</b>	<b>Value</b>
EF074939	22949	<b>TASHANA LEE TWEDDLE HEAVENSTRINGS</b> ENTERTAINMENT SERVICES - MUSIC	29/11/2013	1,685.00
EF074940	23038	<b>RAINBOW GYM</b> SPORT - GYMNASTICS	29/11/2013	400.00
EF074941	23148	<b>CHRIS ANTILL PLANNING &amp; URBAN DESIGN CONSULTANTS</b> CONSULTANCY SERVICES - URBAN	29/11/2013	7,920.00
EF074942	23253	<b>KOTT GUNNING</b> LEGAL SERVICES	29/11/2013	2,560.25
EF074943	23298	<b>THERAPY FOCUS</b> ENTERTAINMENT SERVICES	29/11/2013	100.00
EF074944	23309	<b>FUN IN TRAINING AUSTRALIA PTY LTD</b> FITNESS CLASSES-INSTRUCTIONS	29/11/2013	1,567.50
EF074945	23356	<b>NORDIC ACADEMY AUSTRALIA PTY LTD</b> WALKING EQUIPMENT	29/11/2013	99.00
EF074946	23450	<b>CLEVER DESIGNS</b> UNIFORMS	29/11/2013	1,189.50
EF074947	23473	<b>MAX FAIRCLOUGH PHOTOGRAPHY</b> PHOTOGRAPHY SERVICES	29/11/2013	650.00
EF074948	23506	<b>HUDSON GLOBAL RESOURCES (AUST) PTY LTD</b> HUMAN RESOURCES CONSULT	29/11/2013	24,264.50
EF074949	23570	<b>A PROUD LANDMARK PTY LTD</b> LANDSCAPE CONTRUCTION SERVICES	29/11/2013	30,836.96
EF074950	23603	<b>AUSTRALIAN CIVIL HAULAGE</b> SOIL/SAND SUPPLIES	29/11/2013	888.25
EF074951	23628	<b>DISMANTLE</b> RECONDITIONED BICYCLES & BIKE EDUCATION	29/11/2013	528.00
EF074952	23670	<b>LIEBHERR AUSTRALIA PTY LTD</b> SPARE PARTS	29/11/2013	3,990.95
EF074953	23685	<b>ASTRO SYNTHETIC TURF PTY LTD</b> SITE INSPECTIONS	29/11/2013	6,433.00
EF074954	23817	<b>ARUP PTY LTD</b> CONSULTANCY-ENG,PLANNING,DESIGN	29/11/2013	4,283.13
EF074955	23818	<b>AM &amp; IE MUTCH ENGINEERING CONSULTANTS</b> CONSULTANCY SERVICES	29/11/2013	9,198.75
EF074956	23821	<b>TOM HASTE</b> MUSICAL SERVICES	29/11/2013	1,131.20
EF074957	23822	<b>URIMAT AUSTRALIA</b> PLUMBING SUPPLIES	29/11/2013	547.80
EF074958	23858	<b>SPECIALISED SECURITY SHREDDING</b> DOCUMENT DESTRUCTION SERVICES	29/11/2013	81.52
EF074959	23866	<b>TENNANT AUSTRALIA PTY LTD</b> PLANT & MACHINERY	29/11/2013	186.29
EF074960	23872	<b>ASB MARKETING PTY LTD</b> PROMOTIONAL PRODUCTS	29/11/2013	4,588.70
EF074961	23971	<b>FIND WISE LOCATION SERVICES</b> LOCATING SERVICES - UNDERGROUND	29/11/2013	1,481.15
EF074962	24036	<b>MULTI SWEEP PTY LTD (WA)</b> SWEEPING SERVICES	29/11/2013	2,569.90
EF074963	24041	<b>ALLEN AIR &amp; REFRIDGERATION</b> AIR CONDITIONING SERVICES	29/11/2013	643.91
EF074964	24056	<b>KATHERINE DONEGAN</b> EXERCISE PHYSIOLOGY	29/11/2013	500.00
EF074965	24161	<b>THE HIDDEN PANTRY</b> CATERING SERVICES	29/11/2013	3,271.00
EF074966	24183	<b>WELLARD GLASS</b> GLASS REPAIR SERVICES	29/11/2013	11,712.91

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EF074967	24186	<b>ELAN ENERGY MANAGEMENT PTY LTD</b> RECYCLING SERVICES - TYRES	29/11/2013	1,495.08
EF074968	24187	<b>TOTAL GREEN REC</b> E-WASTE RECYCLING SERVICES	29/11/2013	298.03
EF074969	24195	<b>PAYNE'S WINDOW CLEANING AND SERVICES</b> WINDOW CLEANING SERVICES	29/11/2013	15,097.38
EF074970	24198	<b>SCOOBY CIRCUS</b> ENTERTAINMENT SERVICES	29/11/2013	1,170.00
EF074971	24277	<b>TECHNIWORKS ACTION LEARNING PTY LTD</b> RECORD KEEPING TRAINING SERVICES	29/11/2013	8,976.00
EF074972	24298	<b>TANKS FOR HIRE</b> EQUIPMENT HIRE	29/11/2013	965.80
EF074973	24389	<b>KARLA HART</b> PASSAPORT	29/11/2013	2,000.00
EF074974	24508	<b>REBECCA FLANAGAN</b> EDUCATIONAL MUSICAL LESSONS	29/11/2013	500.00
EF074975	24513	<b>FREMANTLE MEDICARE LOCAL LTD</b> REIMBURSEMENT	29/11/2013	1,100.00
EF074976	24524	<b>CALO HEALTH</b> HEARTMOVE CLASSES	29/11/2013	720.00
EF074977	24557	<b>AVELING</b> CONSULTANCY SERVICES	29/11/2013	1,767.72
EF074978	24558	<b>MACQUARIE BANK LIMITED</b> LEASE REPAYMENT	29/11/2013	7,439.02
EF074979	24595	<b>CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD</b> PHOTOGRAPHY SERVICES	29/11/2013	4,593.60
EF074980	24599	<b>POOLWERX SPEARWOOD</b> ANALYTICAL SERVICES	29/11/2013	1,977.80
EF074981	24643	<b>BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD</b> PURCHASE OF LIBRARY TAGS	29/11/2013	1,320.00
EF074982	24655	<b>AUTOMASTERS SPEARWOOD</b> VEHICLE SERVICING	29/11/2013	7,400.01
EF074983	24707	<b>EPCAD PTY LTD</b> CONSULTANCY SERVICES - LANDSCAPING	29/11/2013	6,820.00
EF074984	24748	<b>PEARMANS ELECTRICAL &amp; MECHANICAL SERVICES P/L</b> ELECTRICAL SERVICES	29/11/2013	11,853.34
EF074985	24800	<b>DZOLV PRODUCTS</b> CATERING SUPPLIES	29/11/2013	445.51
EF074986	24811	<b>YELLOWMETAL.COM.AU</b> METAL REPAIR SERVICES	29/11/2013	379.50
EF074987	24815	<b>DAVID BROMLOW</b> ARTISTIC SIGNS	29/11/2013	3,850.00
EF074988	24816	<b>CONSOLIDATED TRAINING SERVICES</b> TRAINING SERVICES	29/11/2013	1,220.00
EF074989	24823	<b>ROCK ACADEMY</b> ENTERTAINMENT SERVICES	29/11/2013	300.00
EF074990	24886	<b>A NATURAL SELF</b> ENTERTAINMENT SUPPLIES	29/11/2013	720.00
EF074991	24945	<b>NS PROJECTS PTY LTD</b> PROJECT MANAGEMENT SERVICES	29/11/2013	26,179.35
EF074992	24949	<b>BITUMEN SURFACING</b> BITUMEN SUPPLIES	29/11/2013	1,176.45
EF074993	24953	<b>WORKSENSE</b> PPE	29/11/2013	100.47
EF074994	24959	<b>PERTH TEMPORARY AIRBRUSH TATTOOS</b> ENTERTAINMENT SERVICES	29/11/2013	400.00

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EF074995	24970	<b>LEDA SECURITY PRODUCTS PTY LTD</b> SECURITY PRODUCTS	29/11/2013	20,785.91
EF074996	24973	<b>BLUESTONE RECRU</b> TEMPORARY PERSONNEL SERVICES	29/11/2013	30,306.20
EF074997	24974	<b>SCOTT PRINT</b> PRINTING SERVICES	29/11/2013	24,670.80
EF074998	24976	<b>SNAP PRINTING - COCKBURN CENTRAL</b> PRINTING SERVICES	29/11/2013	9,165.00
EF074999	25003	<b>COOGEE PLUMBING</b> PLUMBING SERVICES	29/11/2013	1,190.20
EF075000	25060	<b>DFP RECRUTIMENT</b> RECRUITMENT SERVICES	29/11/2013	4,919.28
EF075001	25063	<b>SUPERIOR PAK PTY LTD</b> VEHICLE MAINTENANCE	29/11/2013	5,047.90
EF075002	25069	<b>FREMANTLE ASBES</b> ASBESTOS REMOVAL SERVICES	29/11/2013	385.00
EF075003	25074	<b>OCEANICA</b> CONSULTANCY SERVICES - ENVIRONMENTAL	29/11/2013	14,394.19
EF075004	25076	<b>D'RAINE IMAGES</b> PHOTOGRAPHY SERVICES	29/11/2013	420.00
EF075005	25102	<b>FREMANTLE MOBIL</b> WELDING SERVICES	29/11/2013	709.50
EF075006	25115	<b>FIGG</b> INVESTMENT MANAGEMENT SERVICES	29/11/2013	2,750.00
EF075007	25120	<b>JJ DAWSON</b> DISABILITY AWARENESS TRAINING SERVICES	29/11/2013	250.00
EF075008	25121	<b>IMAGE SOURCE</b> BILLBOARDS	29/11/2013	825.00
EF075009	25158	<b>MPIRE SECURITY</b> SECURITY SERVICES	29/11/2013	3,109.92
EF075010	25190	<b>GARBOLOGIE</b> MATTRESS RECYCLING	29/11/2013	7,064.20
EF075011	25200	<b>PLATINUM ENTERT</b> ENTERTAINMENT SERVICES	29/11/2013	350.00
EF075012	25206	<b>JEREMY TUCKER</b> ENTERTAINMENT SERVICES	29/11/2013	300.00
EF075013	25207	<b>LISA DYMOND</b> CONSULTANCY SERVICES	29/11/2013	5,000.00
EF075014	25285	<b>GIRL GUIDES WA</b> REGISTRATION FEES	29/11/2013	200.00
EF075015	25287	<b>ADVANCED LINING</b> WELDING SERVICES	29/11/2013	935.00
EF075016	25289	<b>PHOEBE KINGSTON</b> DISABILITY AWARENESS TRAINING SERVICES	29/11/2013	250.00
EF075017	25290	<b>KENNEDYS TREE S</b> TREE MAINTENANCE	29/11/2013	1,320.00
EF075018	25297	<b>INTERNATIONAL S</b> LIBRARY STORYTELLING	29/11/2013	550.00
EF075019	25326	<b>WORD OF MOUTH T</b> SMOKE ALARMS	29/11/2013	9,976.00
EF075020	25332	<b>INTERGRAPH CORP</b> MAPPING SERVICES	29/11/2013	17,341.50
EF075021	25335	<b>JAXON PTY LTD</b> BUILDING CONSTRUCTION SERVICES	29/11/2013	145,874.76
EF075022	25338	<b>WESTERN SPRINT</b> REGISTRATION FEES	29/11/2013	400.00

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EF075023	25341	<b>WARD PACKAGING</b> CATERING SUPPLIES	29/11/2013	1,877.26
EF075024	25362	<b>CAPPUCCINO XPRE</b> CONSUMABLES	29/11/2013	450.00
EF075025	25378	<b>BAYCORP</b> BAILIFF OFFICE	29/11/2013	718.77
EF075026	25408	<b>ALGERI PLANNING</b> PLANNING SERVICES	29/11/2013	1,201.75
EF075027	10228	<b>BRIGHTWATER CAR</b> INTRIM ADJUSTMENT	29/11/2013	929.99
EF075028	12301	<b>E A MARTINOVICH</b> PENSION REBATE	29/11/2013	277.13
EF075029	13916	<b>JEFFREY DAVIES</b> PENSION REFUND	29/11/2013	425.69
EF075030	14332	<b>JOSEPHINE WARD</b> PENSION REBATE	29/11/2013	259.10
EF075031	18026	<b>T &amp; L GIROLAMO</b> PENSION REBATE	29/11/2013	185.36
EF075032	20776	<b>LANDCORP</b> RATES REFUND	29/11/2013	32,718.77
EF075033	21322	<b>A &amp; JM WALMSLEY</b> PENSION REBATE	29/11/2013	198.74
EF075034	21390	<b>HAZEL PARSONS</b> LANDOWNER BIODIVERSITY GRANT	29/11/2013	50.00
EF075035	25276	<b>LORRAINE BAVERS</b> OVERPAYMENT REFUND	29/11/2013	282.46
EF075036	25346	<b>SANDRA FONSECA</b> RATES REFUND	29/11/2013	795.50
EF075037	25363	<b>MANDY KOLKMAN</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075038	25364	<b>JELVIN JAMES</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075039	25365	<b>JOANNE JOHN</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075040	25366	<b>MAXIMIANO MATAL</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075041	25367	<b>TENG NEE (TIFFA)</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075042	25368	<b>JESSICA PERSICH</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075043	25369	<b>BRYCE PARSONS</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075044	25370	<b>CHRISTINE PALMI</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075045	25371	<b>BARRY WATKINS</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075046	25386	<b>REBECCA GETTY</b> COMPOST BIN REBATE	29/11/2013	50.00
EF075047	25388	<b>EKACHAI SAE-NGO</b> COMPOST BIN REBATE	29/11/2013	50.00
EF075048	25389	<b>LEIGH CHATT</b> COMPOST BIN REBATE	29/11/2013	50.00
EF075049	25390	<b>KATIE FIELDING</b> COMPOST BIN REBATE	29/11/2013	50.00
EF075050	25391	<b>LEAH KNAPP</b> COMPOST BIN REBATE	29/11/2013	50.00

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EF075051	25392	<b>BRUCE MALEY</b> COMPOST BIN REBATE	29/11/2013	50.00
EF075052	25416	<b>RADKO MEDIN</b> PENSIONER REBATE REFUND	29/11/2013	496.40
EF075053	25417	<b>J &amp; LJ PANIZZA</b> PENSION REBATE	29/11/2013	256.43
EF075054	25419	<b>PETER BRADY</b> PENSION REBATE	29/11/2013	471.21
EF075055	25420	<b>KERRY NICHOLLS</b> PENSION REBATE	29/11/2013	4,278.29
EF075056	25421	<b>FRANCO SANTELLA</b> PENSION REBATE	29/11/2013	273.19
EF075057	25427	<b>X CHEN &amp; Y WU</b> PENSION REBATE	29/11/2013	181.41
EF075058	25438	<b>SP &amp; TC NG</b> PENSION REBATE	29/11/2013	201.48
EF075059	25439	<b>STEPHANIE RIGHT</b> OVERPAYMENT	29/11/2013	394.00
EF075060	25440	<b>E BUCZKOWSKI</b> PENSION REFUND	29/11/2013	157.09
EF075061	25441	<b>DANIEL SPRIGG</b> PENSION REFUND	29/11/2013	225.92
EF075062	25442	<b>H &amp; R BAIRD</b> PENSION REFUND	29/11/2013	219.46
EF075063	25443	<b>KAJ &amp; PM GEORGE</b> PENSION REFUND	29/11/2013	202.68
EF075064	25444	<b>BROOKE WHITE</b> SETTLEMENT	29/11/2013	351.00
EF075065	25445	<b>MAURICE CORMIO</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075066	25446	<b>KELLY AND RICHA</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075067	25447	<b>ADRIE SMITS</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075068	25448	<b>KYLIE GREENOCK</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075069	25449	<b>JEROME &amp; ERICA</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075070	25450	<b>CHRISTOPHER ANA</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075071	25451	<b>SHUGUANG WU</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075072	25452	<b>KATHERINE WOODF</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075073	25453	<b>KATIE FULTON</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075074	25454	<b>SUSAN J FOWLER</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075075	25455	<b>STEFANIE KLEINH</b> COMPOST REBATE	29/11/2013	50.00
EF075076	25457	<b>J &amp; D SILICH</b> PENSION REBATE	29/11/2013	222.75
EF075077	25458	<b>KA FULLWOOD</b> PENSION REBATE	29/11/2013	207.91
EF075078	25459	<b>TL EDWARDS</b> PENSION REBATE	29/11/2013	222.75

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EF075079	25460	<b>SC MCGRATH</b> PENSION REBATE	29/11/2013	146.26
EF075080	25461	<b>H TRICHET</b> PENSION REBATE	29/11/2013	214.94
EF075081	25462	<b>PMR QUARRIES PT</b> INTRIM ADJUSTMENT	29/11/2013	1,806.00
EF075082	25463	<b>EA &amp; P LA FRENA</b> PENSION REBATE	29/11/2013	145.81
EF075083	25464	<b>JOSEPH ADAIR</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075084	25465	<b>SANDRA CHANEY</b> CROSSOVER CONTRIBUTION	29/11/2013	300.00
EF075085	11794	<b>SYNERGY</b> ELECTRICITY USAGE/SUPPLIES	29/11/2013	306,540.45
EF075086	12025	<b>TELSTRA CORPORATION</b> COMMUNICATIONS SERVICES	29/11/2013	11,071.49
025671	13932	<b>ARMAGUARD</b> BANKING SERVICES	7/11/2013	2,385.70
025672	15402	<b>ZURICH AUSTRALIA</b> MOTOR VEHICLE INSURANCE CLAIM	6/11/2013	1,000.00
025673	19595	<b>BEELIAR PARTNERSHIP UNIT TRUST</b> DEVELOPER CONTRIBUTION REFUND	6/11/2013	54,291.96
025674	24282	<b>WALTER LENZ</b> ACQUISITION OF PROPERTY	6/11/2013	2,002.32
025675	99999	<b>CHRISTINA ALESSANDRINI</b> PLANNING REFUND - 86 HAMMOND RD	7/11/2013	640.00
025676	99999	<b>EVERTEL PTY LTD ATF EVERTEL UNIT TRUST</b> DEFECT BOND REFUND - 77&79 BIRCHLEY RD	7/11/2013	17,965.00
025677	99999	<b>OTAN SOUTH BEACH APARTMENTS</b> PLANNING REFUND - 25 & 290'CONNOR CLOSE	7/11/2013	7,275.00
025678	99999	<b>REDINK HOMES PTY LTD</b> PLANNING REFUND - LOT 810, 142 MERRIT LOOP	7/11/2013	667.23
025679	99999	<b>MICHAEL WILLICOMBE</b> PLANNING REFUND - 15 FLUELLEN WAY, H/HILL	7/11/2013	544.00
025680	99999	<b>JAMES HEWITT</b> HALL BOND REFUND - AUBIN GROVE	7/11/2013	150.00
025681	99999	<b>ROBERTO TOME</b> PLANNING REFUND - 21 WARREGO ST, H/HILL	7/11/2013	147.00
025682	99999	<b>TANGENT NOMINEES PTY LTD</b> PLANNIGN REFUND - 45 VERBANIA LOOP	7/11/2013	620.01
025683	99999	<b>DOMENICO P GIUSTINIANO</b> PLANNING REFUND - 40 TURFAN WAY, MUNSTER	7/11/2013	147.00
025684	99999	<b>KYLE ORMSBY</b> PLANNING REFUND - 41 DAVILAK AVE, H/HILL	7/11/2013	147.00
025685	99999	<b>SWALSC</b> HALL BOND REFUND - VARIOUS	7/11/2013	500.00
025686	99999	<b>ATWELL NETBALL CLUB</b> HALL BOND REFUND - YANGETUP	7/11/2013	1,000.00
025687	99999	<b>KARIN BANKIN</b> HALL BOND REFUND - YANGETUP	7/11/2013	150.00
025688	99999	<b>CELEBRATION NOMINEES PTY LTD</b> SECURE CREDIT BOND REFUND	7/11/2013	6,000.00
025689	99999	<b>DYKSTRA PLANNING</b> OVERPAYMENT - PLANNING FEES	7/11/2013	16.00
025690	99999	<b>YARAN PROPERTY GROUP</b> DEFECT BOND REFUND - LOT 186 POSITANO CRES	7/11/2013	22,915.72

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025691	99999	<b>NOVUS HOMES</b> STATUTORY TIMEFRAME EXCEEDED - BP13/0798	7/11/2013	1,285.31
025692	99999	<b>ONE STOP PATIO SHOP</b> STATUTORY TIMEFRAME EXCEEDED - BP13/0509	7/11/2013	90.00
025693	99999	<b>GATEWAY PATIOS</b> STATUTORY TIMEFRAME EXCEEDED - BP13/0512	7/11/2013	90.00
025694	99999	<b>R W SCHOONENS</b> STATUTORY TIMEFRAME EXCEEDED - BP13/0980	7/11/2013	51.00
025695	10589	<b>FINES ENFORCEMENT REGISTRY</b> FINES ENFORCEMENT FEES	13/11/2013	1,548.00
025696	13932	<b>ARMAGUARD</b> BANKING SERVICES	14/11/2013	3,624.60
025697	11867	<b>KEVIN JOHN ALLEN</b> CANDIDATE DEPOSIT REFUND	18/11/2013	160.00
025698	25400	<b>NICHOLAS GRIBBL</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025699	25401	<b>MARIYON SLANY</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025700	25402	<b>MICHAEL SEPAROV</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025701	25403	<b>KIM SADLIER</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025702	25404	<b>SHERRY SUFI</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025703	25405	<b>VIRGINIA BLACKN</b> CANDIDATE DEPOSIT REFUND	18/11/2013	80.00
025704	13932	<b>ARMAGUARD</b> BANKING SERVICES	20/11/2013	4,621.20
025705	13932	<b>ARMAGUARD</b> BANKING SERVICES	27/11/2013	4,049.10
025706	99999	<b>SUNDRY CREDITOR</b> REFUND	28/11/2013	870.40
025707	10747	<b>IINET LIMITED</b> INTERNET SERVICES	28/11/2013	664.79
025708	11760	<b>WATER CORPORATION</b> SEWER EASEMENT	28/11/2013	8,174.38
025709	14665	<b>ANG, SANNY</b> ENTERTAINMENT SERVICES - ORIGAMI	28/11/2013	264.00
025710	17343	<b>RAC BUSINESSWISE</b> MEMBERSHIP SUBSCRIPTION	28/11/2013	287.10
025711	21471	<b>WA MACHINERY GL</b> GLAZING	28/11/2013	495.00
025712	23698	<b>BIKE FORCE SUCCESS</b> BIKES - BIKE ACCESSORIES	28/11/2013	1,100.00
025713	25397	<b>MOOBA AUSTRALIA</b> CONSUMABLES	28/11/2013	56.10
025714	20470	<b>R RUSAK</b> RATES REFUND	28/11/2013	402.80
025715	22144	<b>JM &amp; MA BROOKES</b> RATES REFUND	28/11/2013	171.35
025716	25422	<b>RITZ CONVEYANCI</b> RATES REFUND	28/11/2013	180.00
025717	25423	<b>THELMA EACOTT</b> PENSION REFUND	28/11/2013	454.68
025718	25424	<b>CARMEN MOLDOVAN</b> PENSION REFUND	28/11/2013	198.09

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025719	25425	<b>RAYMOND VERNON</b> PENSION REFUND	28/11/2013	504.27
025720	25426	<b>JUNE EDITH BOWM</b> PENSION REFUND	28/11/2013	454.68
025721	25428	<b>NJ &amp; CA FARDIG</b> PENSION REBATE	28/11/2013	308.40
025722	25429	<b>DM &amp; SM LEWIS</b> PENSION REBATE	28/11/2013	297.60
025723	25430	<b>A &amp; L BENINO</b> PENSION REBATE	28/11/2013	496.00
025724	25431	<b>CJ &amp; AL SALVADO</b> PENSION REFUND	28/11/2013	305.87
025725	25432	<b>JF &amp; IA MONIZ</b> PENSION REFUND	28/11/2013	776.88
025726	25433	<b>LORNA SCHWARZIN</b> PENSION REFUND	28/11/2013	429.86
025727	25434	<b>RJ &amp; ME BURLEY</b> PENSION REFUND	28/11/2013	438.13
025728	25435	<b>JM &amp; NB DEFREIT</b> PENSION REFUND	28/11/2013	504.27
025729	25436	<b>ETHEL REYNOLDS</b> PENSION REFUND	28/11/2013	610.00
025730	25437	<b>AUTISM ASSOCIAT</b> RATES REFUND	28/11/2013	113.49
025731	25466	<b>MARGARET CLAREY</b> RATE REFUND	28/11/2013	1,392.49
025732	10047	<b>ALINTA ENERGY</b> GAS SUPPLIES	28/11/2013	2,643.55
025733	11758	<b>WATER CORP</b> WATER USAGE SUPPLIES <b>ADD RETENTION HELD</b> NIL	28/11/2013	23,064.14
		<b>LESS PRIOR PERIOD CANCELLED CHEQUES/EFTS</b>		
025453	99999	MAROCCHI ENGINEERING GROUP		-640.00
025459	99999	EVERLEVEL PTY LTD ATF EVERLEVEL UNIT TRU		-17,965.00
025473	99999	PINDAN PTY LTD		-7,275.00
EF070725	20088	SUSIE Q'S WINDOW WORLD		-1,150.00
EF074315	20225	JACOB MCGRATH		-2,000.04
EF074478	10456	DATANET PTY LTD		-586.85
EF074583	24674	PETER IKSTRUMS		-300.00
		<b>TOTAL</b>		<b>6,310,846.15</b>
		<b>TOTAL AS PER AP SOURCE 13GLACT9991000</b>		6,310,846.15
		<b>TOTAL AS PER TR SOURCE 13GLACT9991000</b>		<b>6,310,846.15</b>
		<b>ADDITIONAL DIRECT PAYMENTS</b>		
		<b>BANK FEES</b>		
		MERCHANT FEES COC		13,629.11
		MERCHANT FEES SLLC		4,069.10
		MERCHANT FEES VARIOUS OUT CENTRES		291.86
		NATIONAL BPAY CHARGE		4,844.51
		RTGS/ACLR FEE		-
		NAB TRANSACT FEE		3,259.30
				<b>26,093.88</b>

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
		<b>FAMILY DAY CARE AND IN HOME CARE PAYMENTS</b>		
		FDC PAYMENTS		50,018.11
		IHC PAYMENTS		83,672.41
				<b>133,690.52</b>
		<b>PAYROLL TRANSACTIONS</b>		
		COC 04/11/13 CITY OF COCKBURN 042958		1,351.98
		COC 05/11/13 CITY OF COCKBURN 042958		779,246.60
		COC 05/11/13 CITY OF COCKBURN 042958		1,549.61
		COC 08/11/13 CITY OF COCKBURN 042958		6,805.53
		COC 11/11/13 CITY OF COCKBURN 042958		352.94
		COC 12/11/13 CITY OF COCKBURN 042958		259,178.54
		COC 17/12/13 CITY OF COCKBURN 042958		5,678.85
		COC 18/11/13 CITY OF COCKBURN 042958		3,320.94
		COC 19/11/13 CITY OF COCKBURN 042958		749,621.16
		COC 23/11/13 CITY OF COCKBURN 042958		1,363.68
		COC 25/11/13 CITY OF COCKBURN 042958		2,403.69
		COC 26/11/13 CITY OF COCKBURN 042958		259,631.46
		COC 31/10/13 CITY OF COCKBURN 042958		42.76
		COC 31/10/13 CITY OF COCKBURN 042958		950.97
				<b>2,071,498.71</b>
		<b>CREDIT CARD PAYMENTS</b>		
		CBA CREDIT CARD PAYMENT		52,654.04
				<b>52,654.04</b>
		<b>TOTAL PAYMENTS FOR NOVEMBER</b>		<b>8,594,783.30</b>

## **PAYMENT SUMMARY**

### **CHEQUE PAYMENTS**

025671 - 025733

### **CANCELLED PAYMENTS**

025453; 025459; 025473  
EF070725; EF074315; EF074478; EF074583

### **ELECTRONIC FUNDS TRANSFER PAYMENT**

EF074463 – EF075086

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075087	10102	<b>ATWELL PRIMARY SCHOOL</b> COMMUNITY GRANT	2/12/2013	6,020.00
EF075088	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	2/12/2013	70,689.00
EF075089	10195	<b>BIBRA LAKE PRIMARY SCHOOL</b> COMMUNITY GRANT	2/12/2013	10,000.00
EF075090	10784	<b>JANDAKOT PRIMAR</b> SCHOOL GRADUATION AWARDS 2011	2/12/2013	5,731.00
EF075091	10788	<b>JANDAKOT VOLUNTEER BUSH FIRE BRIGADE</b> EXPENSE REIMBURSEMENTS	2/12/2013	850.00
EF075092	11004	<b>MURDOCH UNIVERSITY OFFICE OF FINANCE</b> ANALYSING SERVICES	2/12/2013	1,075.80
EF075093	11144	<b>PHOENIX PRIMARY SCHOOL</b> SCHOOL GRADUATION AWARDS 2011	2/12/2013	10,980.00
EF075094	11481	<b>ST JEROME'S PRIMARY SCHOOL</b> COMMUNITY GRANT	2/12/2013	7,100.00
EF075095	11741	<b>WESTERN AUSTRALIAN TREASURY CORPORATION</b> LOAN REPAYMENTS	2/12/2013	748,327.95
EF075096	11773	<b>WESFARMERS DALG</b> CHEMICAL SUPPLIES	2/12/2013	3,289.80
EF075097	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	2/12/2013	4,221.40
EF075098	11794	<b>SYNERGY</b> ELECTRICITY USAGE/SUPPLIES	2/12/2013	12,883.30
EF075099	12025	<b>TELSTRA CORPORATION</b> COMMUNICATIONS SERVICES	2/12/2013	5,729.94
EF075100	15653	<b>COOGEE BEACH PROGRESS ASSOCIATION</b> NEWSLETTER PRINTING CONTRIBUTION	2/12/2013	15,000.00
EF075101	16675	<b>FREMANTLE PLUMBING SERVICE PTY LTD</b> PLUMBING SERVICES	2/12/2013	484.00
EF075102	18548	<b>JARDINE LLOYD THOMPSON</b> INSURANCE COVER	2/12/2013	7,316.60
EF075103	20408	<b>JESSICA LOW</b> WORKSHOP - CIRCUS	2/12/2013	240.00
EF075104	20839	<b>SUCCESS PRIMARY SCHOOL</b> SCHOOL GRADUATION AWARDS	2/12/2013	5,020.00
EF075105	22625	<b>KEVIN SIM</b> SALARY PACKAGE REIMBURSEMENT	2/12/2013	1,048.00
EF075106	22732	<b>JUDITH HUGHES</b> CAT STERILISATION CONTRIBUTION	2/12/2013	44.72
EF075107	23339	<b>STEPHEN PRATT</b> MILEAGE CLAIM REIMBURSEMENT - JULY / NOVEMBER 13	2/12/2013	485.01
EF075108	24044	<b>SARAH LORD</b> TAFE FEES REIMBURSEMENT	2/12/2013	173.32
EF075109	24045	<b>PETER TRAINER</b> STUDY EXPENSES REIMBURSEMENT	2/12/2013	300.00
EF075110	24984	<b>AUBIN GROVE PRI</b> TRAVEL SMART EVENTS	2/12/2013	3,540.40
EF075111	25208	<b>PAUL FULLWOOD</b> ENTERTAINMENT SERVICES	2/12/2013	800.00
EF075112	25265	<b>SNAKE R&amp;R TRAIN</b> TRAINING SERVICES	2/12/2013	990.00
EF075113	25372	<b>WEST CYCLE</b> BIKE SKILLS	2/12/2013	525.00
EF075114	25387	<b>JODY FREEMAN</b> COMPOST BIN REBATE	2/12/2013	49.00

## CITY OF COCKBURN

## MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075115	25472	<b>CHRIS BEATON</b> CROSSOVER CONTRIBUTION	2/12/2013	300.00
EF075116	25473	<b>HAMILTON HILL COMMUNITY GROUP</b> GRANT	2/12/2013	4,630.00
EF075117	25474	<b>ROBERT MARTIN</b> VOLUNTEER REIMBURSEMENT	2/12/2013	156.00
EF075118	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	9/12/2013	220,946.00
EF075119	10788	<b>JANDAKOT VOLUNTEER BUSH FIRE BRIGADE</b> EXPENSE REIMBURSEMENTS	9/12/2013	39.38
EF075120	11598	<b>PERTH WALDORF SCHOOL</b> SUSTAINABLE EVENTS GRANT	9/12/2013	9,148.00
EF075121	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	9/12/2013	1,250.35
EF075122	18553	<b>SELECTUS PTY LTD</b> PAYROLL DEDUCTIONS	9/12/2013	13,593.78
EF075123	22854	<b>LGISWA</b> INSURANCE POLICIES	9/12/2013	1,000.00
EF075124	25489	<b>KEVIN HUGHES</b> VOLUNTEER REIMBURSEMENTS	9/12/2013	57.75
EF075125	25491	<b>SAMAEI CANAS</b> SALARY PACKAGED TABLET REIMBURSEMENT	9/12/2013	325.00
EF075126	25492	<b>MARISSA WHEATLE</b> STAFF REIMBURSEMENTS	9/12/2013	160.00
EF075127	11867	<b>KEVIN JOHN ALLEN</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075128	12740	<b>MAYOR LOGAN HOWLETT</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	10,833.33
EF075129	19059	<b>CAROL REEVE-FOWKES</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	4,270.83
EF075130	20634	<b>LEE-ANNE SMITH</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075131	21185	<b>BART HOUWEN</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075132	23338	<b>STEVE PORTELLI</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075133	23339	<b>STEPHEN PRATT</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075134	23340	<b>SHAHYAZ MUBARAKAI</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075135	25352	<b>LYNDSEY WETTON</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075136	25353	<b>PHILIP EVA</b> MONTHLY COUNCILLOR ALLOWANCE	6/12/2013	2,500.00
EF075137	10152	<b>AUST SERVICES UNION</b> PAYROLL DEDUCTIONS	9/12/2013	3,449.40
EF075138	10305	<b>CHILD SUPPORT AGENCY</b> PAYROLL DEDUCTIONS	9/12/2013	8,617.80
EF075139	10733	<b>HOSPITAL BENEFIT FUND</b> PAYROLL DEDUCTIONS	9/12/2013	1,603.40
EF075140	11001	<b>MUNICIPAL EMPLOYEES UNION</b> PAYROLL DEDUCTIONS	9/12/2013	776.00
EF075141	11856	<b>WA LOCAL GOVERNMENT SUPER PLAN</b> PAYROLL DEDUCTIONS	9/12/2013	333,037.37
EF075142	11857	<b>CHAMPAGNE SOCIAL CLUB</b> PAYROLL DEDUCTIONS	9/12/2013	1,092.80

## MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075143	11859	<b>STAFF SOCIAL CLUB</b> PAYROLL DEDUCTIONS	9/12/2013	48.40
EF075144	11860	<b>45S CLUB</b> PAYROLL DEDUCTIONS	9/12/2013	48.00
EF075145	18005	<b>COLONIAL FIRST STATE</b> PAYROLL DEDUCTIONS	9/12/2013	372.83
EF075146	18247	<b>ELLIOTT SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	9/12/2013	65.11
EF075147	18432	<b>HESTA SUPER FUND</b> PAYROLL DEDUCTIONS	9/12/2013	3,101.02
EF075148	18718	<b>FIRST STATE SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	1,036.11
EF075149	19010	<b>SUMMIT PERSONAL SUPER PLAN</b> PAYROLL DEDUCTIONS	9/12/2013	394.78
EF075150	19193	<b>REST SUPERANNUATION</b> PAYROLL DEDUCTIONS	9/12/2013	46.09
EF075151	19726	<b>HEALTH INSURANCE FUND OF WA</b> PAYROLL DEDUCTIONS	9/12/2013	3,071.40
EF075152	19727	<b>MTAA SUPER FUND</b> PAYROLL DEDUCTIONS	9/12/2013	382.32
EF075153	19997	<b>AUSTRALIANSUPER</b> PAYROLL DEDUCTIONS	9/12/2013	14,452.57
EF075154	20056	<b>CBUS</b> PAYROLL DEDUCTIONS	9/12/2013	2,186.80
EF075155	20217	<b>DOWNING SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	9/12/2013	3,184.58
EF075156	20300	<b>CATHOLIC SUPER &amp; RETIREMENT FUND</b> PAYROLL DEDUCTIONS	9/12/2013	701.35
EF075157	20929	<b>AUSTRALIAN ETHICAL RETAIL SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	9/12/2013	177.02
EF075158	21365	<b>ING LIFE - ONEANSWER PERSONAL SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	110.52
EF075159	21526	<b>TASPLAN SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	263.61
EF075160	21921	<b>MAURICIO FAMILY</b> PAYROLL DEDUCTIONS	9/12/2013	1,771.65
EF075161	21996	<b>ANZ ONEANSWER PERSONAL SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	399.03
EF075162	22067	<b>STEPHENS SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	9/12/2013	465.33
EF075163	22901	<b>FONTANA SUPER PLAN</b> PAYROLL DEDUCTIONS	9/12/2013	1,245.61
EF075164	23695	<b>NETWEALTH INVESTMENT &amp; SUPERANNUATION</b> PAYROLL DEDUCTIONS	9/12/2013	1,083.12
EF075165	23993	<b>ONEPATH LIFE LIMITED</b> PAYROLL DEDUCTIONS	9/12/2013	1,041.17
EF075166	24379	<b>AUSTSAFE SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	200.22
EF075167	24620	<b>E &amp; B PINTO SUPERANNUATION FUND</b> PAYROLL DEDUCTIONS	9/12/2013	1,123.19
EF075168	24813	<b>KINETIC SUPER</b> PAYROLL DEDUCTIONS	9/12/2013	402.43
EF075169	25043	<b>COLONIAL FIRST STATE COLONIAL FIRST STATE - KERRY MA</b> PAYROLL DEDUCTIONS	9/12/2013	188.35
EF075170	25051	<b>ANZ SMART CHOICE SUPER (ONEPATH MASTERFUND) ROAN</b> PAYROLL DEDUCTIONS	9/12/2013	1,177.37

## CITY OF COCKBURN

## MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075171	25334	<b>J MIJACIKA SUPE</b> PAYROLL DEDUCTIONS	9/12/2013	49.20
EF075172	25394	<b>CONCEPT ONE THE</b> PAYROLL DEDUCTIONS	9/12/2013	5.60
EF075173	10102	<b>ATWELL PRIMARY SCHOOL</b> COMMUNITY GRANT	16/12/2013	100.00
EF075174	10118	<b>AUSTRALIA POST</b> POSTAGE CHARGES	16/12/2013	21,247.79
EF075175	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	16/12/2013	70,023.00
EF075176	10176	<b>BEELIAR PRIMARY SCHOOL</b> COMMUNITY/SUSTAINABILITY GRANT	16/12/2013	8,200.00
EF075177	10244	<b>BUILDING &amp; CONS</b> LEVY PAYMENT	16/12/2013	124,556.83
EF075178	10325	<b>CITY OF FREMANTLE</b> SPONSORSHIP - INDIAN OCEAN SKY SHOW	16/12/2013	27,500.00
EF075179	10354	<b>COCKBURN COMMUN</b> DONATION - PERFORMING ARTS FESTIVAL	16/12/2013	9,000.00
EF075180	10365	<b>COC VOLUNTARY SES</b> EXPENSE REIMBURSEMENTS	16/12/2013	2,770.13
EF075181	10402	<b>COOGEE PRIMARY</b> SCHOOL GRADUATION AWARDS	16/12/2013	50.00
EF075182	10888	<b>LJ CATERERS</b> CATERING SERVICES	16/12/2013	8,091.00
EF075183	10944	<b>MCLEODS</b> LEGAL SERVICES	16/12/2013	526.37
EF075184	11060	<b>OLD JANDAKOT PR</b> CULTURAL GRANT	16/12/2013	3,000.00
EF075185	11396	<b>SOUTH COOGEE PRIMARY SCHOOL</b> COMMUNITY GRANT	16/12/2013	4,100.00
EF075186	11455	<b>SPEARWOOD PRIMARY P &amp; C</b> ANNUAL CHRISTMAS RAFFLE CONTRIBUTION	16/12/2013	200.00
EF075187	11486	<b>ST VINCENT DE PAUL SOCIETY (WA) INC</b> DONATION	16/12/2013	5,000.00
EF075188	11841	<b>YANGEBUP FAMILY CENTRE INC</b> DONATION	16/12/2013	9,500.00
EF075189	11867	<b>KEVIN JOHN ALLEN</b> EXPENSES REIMBURSEMENT - DRY CLEANING / PARKING	16/12/2013	74.50
EF075190	11996	<b>OXFAM - COMMUNITY AID ABROAD</b> DONATION	16/12/2013	918.30
EF075191	12574	<b>COCKBURN TOY LIBRARY</b> DONATION	16/12/2013	4,000.00
EF075192	13476	<b>THE HISTORICAL SOCIETY OF COCKBURN</b> EXPENSES REIMBURSEMENT	16/12/2013	200.00
EF075193	13860	<b>KRS CONTRACTING</b> VERGE COLLECTION SERVICES	16/12/2013	3,461.54
EF075194	14419	<b>RETURNED SERVICES LEAGUE OF AUSTRALIA</b> DONATION	16/12/2013	10,000.00
EF075195	15363	<b>JONES LANG LASALLE (WA) PTY LTD</b> SHOP RENT - GATEWAY SHOPPING CENTRE	16/12/2013	48,406.03
EF075196	15455	<b>PHOENIX PARK LITTLE ATHLETICS CLUB</b> SPORTS FEES	16/12/2013	4,000.00
EF075197	15848	<b>BERNADETTE PINTO</b> TAFE FEES REIMBURSEMENT	16/12/2013	242.38
EF075198	16608	<b>HARVEST LAKES R</b> COMMUNITY GRANT	16/12/2013	1,582.00

## CITY OF COCKBURN

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EF075199	17925	<b>COCKBURN CITY TEEBALL &amp; BASEBALL CLUB</b> REGISTRATIONS	16/12/2013	1,000.00
EF075200	18433	<b>CENTREPOINT CHURCH</b> CULTURAL GRANT	16/12/2013	1,100.00
EF075201	18684	<b>ROAN BARRETT</b> CPA STUDY FEES CONTRIBUTION	16/12/2013	425.00
EF075202	19794	<b>THE SOUTHERN LIONS RUGBY UNION CLUB</b> SPORTS CLUB	16/12/2013	12,500.00
EF075203	20440	<b>DURHAM GEO SLOP</b> WATER LEVEL INDICATOR	16/12/2013	306.00
EF075204	22757	<b>JEFF JONES</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	16/12/2013	1,620.30
EF075205	23250	<b>DEPARTMENT OF PLANNING</b> DAP APPLICATIONS & DAP FEES	16/12/2013	6,557.00
EF075206	23302	<b>BUILDING SERVIC</b> BUILDING SERVICES LEVIES	16/12/2013	65,059.43
EF075207	23338	<b>STEVE PORTELLI</b> MILEAGE CLAIM REIMBURSEMENT - OCT / NOVEMBER 13	16/12/2013	886.69
EF075208	23957	<b>COCKBURN MASTERS SWIMMING CLUB INC</b> SPONSORSHIP	16/12/2013	10,000.00
EF075209	24044	<b>SARAH LORD</b> TAFE FEES REIMBURSEMENT	16/12/2013	168.00
EF075210	24674	<b>PETER IKSTRUMS</b> TAFE FEES REIMBURSEMENT	16/12/2013	698.00
EF075211	24984	<b>AUBIN GROVE PRI</b> TRAVEL SMART EVENTS	16/12/2013	4,140.40
EF075212	25467	<b>ROSSCRAE INTERNATIONAL PTY LTD</b> BUILDING SERVICES	16/12/2013	7,865.00
EF075213	25490	<b>SUE NOVAK</b> INSURANCE REIMBURSEMENT	16/12/2013	308.00
EF075214	25527	<b>MARK GERLACH</b> VOL.COURSE REIMBURSEMENT	16/12/2013	330.00
EF075215	25528	<b>ERIN JUDD</b> HOCKEY CHAMPIONSHIP SPONSORSHIP	16/12/2013	500.00
EF075216	25529	<b>JOANNE BACON</b> SPONSORSHIP	16/12/2013	2,000.00
EF075217	25530	<b>PETS OF OLDER PERSONS</b> SPONSORSHIP	16/12/2013	600.00
EF075218	25531	<b>TRAININGSHIP COCKBURN NAVY CADETS ORG</b> SPONSORSHIP	16/12/2013	2,000.00
EF075219	25532	<b>COCKBURN CENTRAL YOUTH CARE COUNCIL ORG</b> DONATION	16/12/2013	9,000.00
EF075220	25533	<b>MEDECINS SANS FRONTIERES</b> DONATIONS	16/12/2013	918.30
EF075221	25534	<b>COREY RICHARDSON</b> UNIVERSITY FEES CONTRIBUTION	16/12/2013	4,179.00
EF075222	25536	<b>BEELIAR PRIMARY SCHOOL P &amp; C</b> SPONSORSHIP	16/12/2013	500.00
EF075223	25537	<b>SHAUNECE JETTA</b> YOUTH ART SCHOLARSHIP	16/12/2013	500.00
EF075224	14922	<b>DENISE PINTO</b> DOG REGISTRATION REFUND	24/12/2013	6.00
EF075225	21403	<b>ROBERTA BUNCE</b> COMMUNITY CARE VOLUNTEER REIMBURSEMENTS	24/12/2013	51.10
EF075226	23531	<b>TIMOTHY MIRONENKO</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00

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EF075227	23542	<b>MADLINE WILLIS</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075228	24408	<b>YING XIANG LIN</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075229	24417	<b>DANIELLA SIMATOS</b> JUNIOR TRAVE ASSISTANCE	24/12/2013	400.00
EF075230	24544	<b>KAYLA HARBURN</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075231	24547	<b>CARYS MILBY</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075232	24548	<b>RHEANNA QUAN</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075233	24549	<b>ASHLEY RANFORD</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075234	24550	<b>WALTER SCOTT</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075235	24551	<b>OLIVIA STRANDLY</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075236	24552	<b>JOSIAH WIDGER-HARTEE</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075237	25475	<b>YANHONG LI</b> COMPOST BIN REFUND	24/12/2013	50.00
EF075238	25479	<b>JODIE KLEYWEG</b> DOG REGISTRATION REFUND	24/12/2013	6.00
EF075239	25480	<b>GREGORY HUXTABL</b> DOG REGISTRATION REFUND	24/12/2013	6.00
EF075240	25481	<b>DEE-ANNE PAGE</b> DOG REGISTRATION REFUND	24/12/2013	28.50
EF075241	25482	<b>PETA CLODE</b> DOG REGISTRATION REFUND	24/12/2013	10.00
EF075242	25483	<b>DOMINIQUE LEWIS</b> DOG REGISTRATION REFUND	24/12/2013	30.00
EF075243	25484	<b>EDWARD COLE</b> DOG REGISTRATION REFUND	24/12/2013	25.00
EF075244	25485	<b>LINDA HACKETT</b> DOG REGISTRATION REFUND	24/12/2013	6.00
EF075245	25486	<b>KEN &amp; ANTHEA KE</b> DOG REGISTRATION REFUND	24/12/2013	12.00
EF075246	25487	<b>JOHN JAE HYUN K</b> DOG REGISTRATION REFUND	24/12/2013	57.00
EF075247	25488	<b>JACQUALYN ROWSE</b> COMPOST BIN REBATE	24/12/2013	50.00
EF075248	25500	<b>JO BENVENUTI</b> RATES OVERPAYMENT	24/12/2013	1,588.63
EF075249	25501	<b>V &amp; P ZANETIC</b> RATES REFUND	24/12/2013	7,628.72
EF075250	25502	<b>ANNETTE &amp; ARTHUR HAYWARD</b> RATES REFUND	24/12/2013	3,765.53
EF075251	25541	<b>TORBEN BAK</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00
EF075252	25550	<b>BROOKE RICHARDSON &amp; CHRIS FISHER</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00
EF075253	25551	<b>ROWENA BAYAO</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00
EF075254	25552	<b>MARIA PAPINI</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00

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EF075255	25553	<b>BERNIE AUSTRIA</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00
EF075256	25554	<b>MARCIA CZANOWICKI</b> CROSSOVER CONTRIBUTION	24/12/2013	300.00
EF075257	25555	<b>KIM ROYLE</b> RATES REFUND	24/12/2013	421.60
EF075258	25556	<b>LAUREN CALLEN</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075259	25557	<b>BRIANNA CURRAN-TURNER</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075260	25558	<b>MASON GILLESPIE</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075261	25559	<b>NIKITA JAN</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075262	25560	<b>STEFAN KING</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075263	25561	<b>JOSHUA PERKS</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075264	25562	<b>SARA STIKIC</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075265	25563	<b>KIRSTEN YOUNG</b> JUNIOR TRAVEL ASSISTANCE	24/12/2013	400.00
EF075266	25564	<b>JULIE RAFFAELE</b> BIN REBATE	24/12/2013	50.00
EF075267	25566	<b>COURTNEY BALAAM</b> U FUND DONATION - ICE SKATING	24/12/2013	400.00
EF075268	25567	<b>ANGELICA D'AMATO</b> YOUTH ART SCHOLARSHIP	24/12/2013	500.00
EF075269	25569	<b>ELAINE JOYCE FOWLER</b> VOLUNTEER MILEAGE REIMBURSEMENT	24/12/2013	255.00
EF075270	11794	<b>SYNERGY</b> ELECTRICITY USAGE/SUPPLIES	24/12/2013	252,888.15
EF075271	12025	<b>TELSTRA CORPORATION</b> COMMUNICATIONS SERVICES	24/12/2013	34,823.93
EF075272	10020	<b>NATIONAL DISABI</b> PARKING PERMIT FEES	24/12/2013	20.00
EF075273	10032	<b>ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD</b> CONTROLLERS AND SIGNS	24/12/2013	724.90
EF075274	10035	<b>ADVENTURE WORLD WA PTY LTD</b> ENTERTAINMENT SERVICES	24/12/2013	580.00
EF075275	10051	<b>ALL LINES</b> LINE MARKING SERVICES	24/12/2013	2,871.00
EF075276	10058	<b>ALSCO PTY LTD</b> HYGIENE SERVICES/SUPPLIES	24/12/2013	1,083.96
EF075277	10082	<b>ARMANDOS SPORTS</b> SPORTING GOODS	24/12/2013	416.21
EF075278	10086	<b>ARTEIL WA PTY LTD</b> ERGONOMIC CHAIRS	24/12/2013	2,022.90
EF075279	10091	<b>ASLAB PTY LTD</b> ASPHALTING SERVICES/SUPPLIES	24/12/2013	3,459.99
EF075280	10160	<b>DORMA BWN</b> AUTOMATIC DOOR SERVICES	24/12/2013	2,100.15
EF075281	10170	<b>MACRI PARTNERS</b> PROFESSIONAL SERVICES	24/12/2013	22,301.40
EF075282	10184	<b>BENARA NURSERIES</b> PLANTS	24/12/2013	979.00

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EF075283	10207	<b>BOC GASES</b> GAS SUPPLIES	24/12/2013	1,231.76
EF075284	10212	<b>BOSS BOLLARDS</b> SECURITY PRODUCTS	24/12/2013	489.50
EF075285	10221	<b>BP AUSTRALIA LIMITED</b> DIESEL/PETROL SUPPLIES	24/12/2013	11,323.41
EF075286	10226	<b>BRIDGESTONE AUSTRALIA LTD</b> TYRE SERVICES	24/12/2013	58,245.71
EF075287	10246	<b>BUNNINGS BUILDING SUPPLIES PTY LTD</b> HARDWARE SUPPLIES	24/12/2013	2,470.14
EF075288	10255	<b>CABCHARGE AUSTRALIA PTY LTD</b> CABCHARGES	24/12/2013	501.78
EF075289	10256	<b>CABLE LOCATES &amp; CONSULTING</b> LOCATING SERVICES	24/12/2013	830.50
EF075290	10295	<b>CHALLENGER INSTITUTE OF TECHNOLOGY - BEACONSFIELD</b> TRAINING SERVICES	24/12/2013	1,059.50
EF075291	10296	<b>CHALLENGER TAFE - FREMANTLE</b> TRAINING SERVICES - BUSINESS	24/12/2013	793.68
EF075292	10307	<b>CHILDRENS BOOK COUNCIL WA</b> CHILDRENS BOOKS	24/12/2013	60.00
EF075293	10335	<b>CLASSIC HIRE</b> EQUIPMENT HIRING SERVICES	24/12/2013	242.00
EF075294	10346	<b>COATES HIRE OPERATIONS PTY LTD</b> EQUIPMENT HIRING SERVICES	24/12/2013	2,355.84
EF075295	10348	<b>COCA COLA AMATIL</b> SOFT DRINK SUPPLIES	24/12/2013	2,796.05
EF075296	10354	<b>COCKBURN COMMUN</b> DONATION - PERFORMING ARTS FESTIVAL	24/12/2013	2,200.00
EF075297	10358	<b>COCKBURN LIQUOR CENTRE</b> LIQUOR SUPPLIES	24/12/2013	4,263.94
EF075298	10359	<b>COCKBURN PAINTING SERVICE</b> PAINTING SUPPLIES/SERVICES	24/12/2013	11,055.00
EF075299	10360	<b>COCKBURN PARTY</b> HIRE OF PARTY EQUIPMENT	24/12/2013	1,763.25
EF075300	10368	<b>COCKBURN WETLANDS EDUCATION CENTRE</b> COMMUNITY GRANT	24/12/2013	1,760.00
EF075301	10371	<b>COLIN LOCKLEY</b> TRANSPORT SERVICES	24/12/2013	9,911.00
EF075302	10375	<b>VEOLIA ENVIRONM</b> WASTE SERVICES	24/12/2013	6,410.66
EF075303	10384	<b>COMMUNICATIONS</b> COMMUNICATION SERVICES	24/12/2013	159.50
EF075304	10386	<b>COMMUNITY NEWSPAPER GROUP</b> ADVERTISING SERVICES	24/12/2013	11,539.01
EF075305	10394	<b>CD'S CONFECTIONERY WHOLESALERS</b> CONFECTIONERY	24/12/2013	1,107.44
EF075306	10408	<b>COOLBELLUP NEWSAGENCY</b> NEWSPAPER SUPPLIES	24/12/2013	584.25
EF075307	10422	<b>REITSEMA PACKAGING</b> ROAD LITTER BAGS	24/12/2013	223.52
EF075308	10483	<b>LANDGATE</b> MAPPING/LAND TITLE SEARCHES	24/12/2013	7,040.01
EF075309	10498	<b>DIGITAL MAPPING SOLUTIONS</b> COMPUTER SOFTWARE	24/12/2013	1,463.00
EF075310	10526	<b>E &amp; MJ ROSHER PTY LTD</b> MOWER PARTS	24/12/2013	120,375.30

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<b>Cheque/ EFT</b>	<b>Account No.</b>	<b>Account/Payee</b>	<b>Date</b>	<b>Value</b>
EF075311	10535	<b>ECOSYSTEM MANAGEMENT SERVICES</b> PLANTS	24/12/2013	1,128.60
EF075312	10550	<b>EMERALD PEST CONTROL</b> PEST CONTROL SERVICES	24/12/2013	1,354.00
EF075313	10580	<b>FC COURIERS</b> COURIER SERVICES	24/12/2013	1,632.61
EF075314	10590	<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES</b> COST SHARING - COMMUNITY FIRE MANAGER	24/12/2013	8,396.62
EF075315	10636	<b>FUJI XEROX AUST</b> PHOTOCOPY CHARGES	24/12/2013	18,915.00
EF075316	10641	<b>GALVINS PLUMBIN</b> PLUMBING SERVICES	24/12/2013	2,588.90
EF075317	10644	<b>COCKBURN GATEWAYS SHOPPING CITY</b> REFUND OF INCORRECT PAYMENT	24/12/2013	1,500.00
EF075318	10655	<b>GHD PTY LTD</b> CONSULTANCY SERVICES	24/12/2013	5,835.50
EF075319	10679	<b>GRASSTREES AUSTRALIA</b> PLANTS & PLANTING SERVICES	24/12/2013	686.40
EF075320	10683	<b>GRONBEK SECURITY</b> LOCKSMITH SERVICES	24/12/2013	4,227.16
EF075321	10699	<b>HARMONY SOFTWARE</b> SOFTWARE SUPPORT FEES	24/12/2013	1,056.77
EF075322	10709	<b>HECS FIRE</b> FIRE SYSTEM MAINTENANCE	24/12/2013	37,679.18
EF075323	10711	<b>HERALD PUBLISHING COMPANY PTY LTD</b> ADVERTISING SERVICES	24/12/2013	339.24
EF075324	10732	<b>HORIZONS WEST BUS &amp; COACHLINES</b> TRANSPORTATION SERVICES	24/12/2013	3,025.00
EF075325	10737	<b>RAIN SCAPE WATERWISE SOLUTIONS</b> RETICULATION/IRRIGATION SUPPLIES	24/12/2013	940.75
EF075326	10741	<b>HYDROJET</b> GRAFFITI REMOVAL SERVICES/PRODUCTS	24/12/2013	2,227.50
EF075327	10743	<b>ICON-SEPTECH PTY LTD</b> DRAINAGE PRODUCTS	24/12/2013	21,302.53
EF075328	10771	<b>INTERLEC PTY LTD</b> ELECTRICAL SERVICES	24/12/2013	2,020.87
EF075329	10779	<b>J F COVICH &amp; CO PTY LTD</b> ELECTRICAL SERVICES	24/12/2013	106,541.99
EF075330	10787	<b>JANDAKOT ACCIDENT REPAIR CENTRE</b> PANEL BEATING SERVICES	24/12/2013	3,000.00
EF075331	10792	<b>JASOL AUSTRALIA</b> CLEANING PRODUCTS	24/12/2013	21.05
EF075332	10794	<b>JASON SIGNMAKERS</b> SIGNS	24/12/2013	28,664.08
EF075333	10803	<b>GECKO CONTRACT</b> MOWING/LANDSCAPING SERVICES	24/12/2013	100,837.84
EF075334	10814	<b>JR &amp; A HERSEY PTY LTD</b> SAFETY CLOTHING SUPPLIES	24/12/2013	1,524.66
EF075335	10817	<b>JUST A BUNCH</b> FLOWER DELIVERIES	24/12/2013	80.00
EF075336	10836	<b>KERB DOCTOR</b> CONCRETE KERBING - SUPPLY & LAYING	24/12/2013	13,951.30
EF075337	10859	<b>LAKELAND SENIOR HIGH SCHOOL</b> ELECTRICAL CONSUMPTION REIMBURSEMENT	24/12/2013	3,898.75
EF075338	10879	<b>LES MILLS AEROBICS</b> INSTRUCTION/TRAINING SERVICES	24/12/2013	1,046.49

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EF075339	10903	<b>LOVEGROVE TURF SERVICES PTY LTD</b> TURF MAINTENANCE SERVICES	24/12/2013	5,848.00
EF075340	10913	<b>MACDONALD JOHNSTON ENGINEERING CORP</b> REPAIR SERVICES	24/12/2013	5,146.50
EF075341	10923	<b>MAJOR MOTORS PTY LTD</b> REPAIRS/MAINTENANCE SERVICES	24/12/2013	96.68
EF075342	10938	<b>MAXWELL ROBINSON &amp; PHELPS</b> PEST & WEED MANAGEMENT	24/12/2013	2,620.20
EF075343	10939	<b>LINFOX ARMAGUAR</b> BANKING SECURITY SERVICES	24/12/2013	1,375.64
EF075344	10942	<b>MCGEES PROPERTY</b> PROPERTY CONSULTANCY SERVICES	24/12/2013	907.50
EF075345	10944	<b>MCLEODS</b> LEGAL SERVICES	24/12/2013	7,197.87
EF075346	10950	<b>MELVILLE MITSUBISHI</b> MOTOR VEHICLES & PARTS	24/12/2013	1,017.50
EF075347	10960	<b>METRO FILTERS</b> FILTER SUPPLIES	24/12/2013	22.50
EF075348	10972	<b>MIRACLE RECREATION EQUIPMENT</b> PLAYGROUND/PARK EQUIPMENT	24/12/2013	13,382.60
EF075349	10990	<b>MOWER CITY SALES &amp; SERVICES PTY LTD</b> LAWN MOWING EQUIPMENT	24/12/2013	1,609.10
EF075350	10997	<b>WILSON PARKING AUSTRALIA</b> SECURITY SERVICES	24/12/2013	154,794.21
EF075351	11026	<b>NESTLE FOOD SERVICES</b> CATERING SUPPLIES	24/12/2013	378.00
EF075352	11028	<b>NEVERFAIL SPRINGWATER LIMITED</b> BOTTLED WATER SUPPLIES	24/12/2013	1,447.00
EF075353	11036	<b>NORTH LAKE ELECTRICAL</b> ELECTRICAL SERVICES	24/12/2013	41,510.93
EF075354	11039	<b>NOVUS AUTO GLASS</b> WINDSCREEN REPAIR SERVICES	24/12/2013	71.50
EF075355	11068	<b>VODAFONE HUTCHISON AUSTRALIA PTY LTD</b> PAGING SERVICES	24/12/2013	667.92
EF075356	11070	<b>OTIS ELEVATOR COMPANY</b> ELEVATOR REPAIRS/MAINTENANCE	24/12/2013	1,905.19
EF075357	11182	<b>PREMIUM BRAKE &amp; CLUTCH SERVICE</b> BRAKE SERVICES	24/12/2013	8,628.40
EF075358	11194	<b>PROSSER TOYOTA</b> VEHICLE PURCHASES	24/12/2013	357.50
EF075359	11208	<b>QUICK CORPORATE AUSTRALIA PTY LTD</b> STATIONERY/CONSUMABLES	24/12/2013	6,431.49
EF075360	11235	<b>REINFORCED CONCRETE PIPES PTY LTD</b> CONCRETE PIPE SUPPLIES	24/12/2013	5,363.60
EF075361	11240	<b>PINK HYGIENE SOLUTIONS</b> SANITARY SERVICES	24/12/2013	494.30
EF075362	11264	<b>ROCLA PIPELINE PRODUCTS</b> CONCRETE LINER SUPPLIES	24/12/2013	50,636.58
EF075363	11274	<b>ROTTNEST EXPRESS</b> ENTERTAINMENT SERVICES	24/12/2013	1,495.00
EF075364	11294	<b>SAFEMAN (WA) PTY LTD</b> PROTECTIVE CLOTHING/EQUIPMENT	24/12/2013	4,627.52
EF075365	11297	<b>SAFETY SIGNS</b> SAFETY SIGNS	24/12/2013	1,546.60
EF075366	11307	<b>SATELLITE SECURITY SERVICES PTY LTD</b> SECURITY SERVICES	24/12/2013	2,597.40

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EF075367	11308	<b>SBA SUPPLIES</b> HARDWARE SUPPLIES	24/12/2013	1,360.36
EF075368	11318	<b>SELECT SECURITY WA PTY LTD</b> SECURITY SERVICES	24/12/2013	2,997.50
EF075369	11337	<b>SHERIDANS FOR BADGES</b> NAME BADGES & ENGRAVING	24/12/2013	423.01
EF075370	11361	<b>SIGMA CHEMICALS PTY LTD</b> CHEMICAL SUPPLIES	24/12/2013	2,456.39
EF075371	11373	<b>SKIPPER TRUCK PARTS</b> SPARE PARTS & MAINTENANCE SERVICES	24/12/2013	2,658.77
EF075372	11387	<b>BIBRA LAKE SOILS</b> SOIL & LIMESTONE SUPPLIES	24/12/2013	2,000.00
EF075373	11406	<b>SOUTH LAKE OTTEY FAMILY &amp; NEIGHBOURHOOD CENTRE</b> DONATION	24/12/2013	3,401.75
EF075374	11425	<b>SOUTHERN METROPOLITAN REGIONAL COUNCIL</b> WASTE DISPOSAL GATE FEES	24/12/2013	718,244.86
EF075375	11447	<b>SPEARWOOD DALMATINAC CLUB INC</b> COMMUNITY GRANT	24/12/2013	2,247.50
EF075376	11453	<b>SPEARWOOD NEWSROUND</b> NEWSPAPER SUPPLIES	24/12/2013	1,099.04
EF075377	11459	<b>SPEARWOOD VETERINARY HOSPITAL</b> VETERINARY SERVICES	24/12/2013	600.00
EF075378	11469	<b>SPORTS TURF TECHNOLOGY</b> TURF CONSULTANCY SERVICES	24/12/2013	11,720.50
EF075379	11470	<b>SPORTSWORLD OF WA</b> SPORT SUPPLIES	24/12/2013	773.30
EF075380	11483	<b>ST JOHN AMBULAN</b> FIRST AID COURSES	24/12/2013	597.00
EF075381	11512	<b>STATEWIDE CLEANING SUPPLIES PTY LTD</b> CLEANING SUPPLIES/SERVICE	24/12/2013	56.16
EF075382	11546	<b>T FAULKNER &amp; CO</b> INSTALLATIONS/SUPPLY OF HAND RAILS	24/12/2013	6,050.00
EF075383	11557	<b>TECHNOLOGY ONE LTD</b> IT CONSULTANCY SERVICES	24/12/2013	2,013.00
EF075384	11609	<b>THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED</b> LEGAL SERVICES	24/12/2013	484.00
EF075385	11625	<b>TOTAL EDEN PTY LTD</b> RETICULATION SUPPLIES	24/12/2013	5,817.67
EF075386	11629	<b>TOUCAN DISPLAY SYSTEMS</b> DISPLAY SYSTEMS	24/12/2013	2,249.50
EF075387	11642	<b>TRAILER PARTS PTY LTD</b> TRAILER PARTS	24/12/2013	387.59
EF075388	11651	<b>TREE WATERING SERVICES</b> TREE WATERING SERVICES	24/12/2013	30,499.00
EF075389	11655	<b>TRISLEYS HYDRAULIC SERVICES PTY LTD</b> POOL EQUIPMENT/REPAIRS	24/12/2013	867.35
EF075390	11657	<b>TRUCKLINE PARTS CENTRES</b> AUTOMOTIVE SPARE PARTS	24/12/2013	2,194.39
EF075391	11667	<b>TURFMASTER FACILITY MANAGEMENT</b> TURFING SERVICES	24/12/2013	31,441.69
EF075392	11697	<b>VAT MAN-FAT FILTERING SYSTEMS</b> FILTER CLEANING SERVICES	24/12/2013	743.40
EF075393	11699	<b>VERNON DESIGN GROUP</b> ARCHITECTURAL SERVICES	24/12/2013	2,915.00
EF075394	11701	<b>VIBRA INDUSTRIA</b> FILTER SUPPLIES	24/12/2013	663.30

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EF075395	11715	<b>WA BLUEMETAL</b> ROADBASE SUPPLIES	24/12/2013	13,745.86
EF075396	11722	<b>WA HINO SALES &amp; SERVICE</b> REPAIRS/MAINTENANCE SERVICES	24/12/2013	1,976.98
EF075397	11726	<b>WA LIMESTONE</b> LIMESTONE SUPPLIES	24/12/2013	16,240.03
EF075398	11739	<b>WA SPIT ROAST COMPANY</b> CATERING SERVICES	24/12/2013	5,855.55
EF075399	11773	<b>WESFARMERS DALG</b> CHEMICAL SUPPLIES	24/12/2013	5,468.78
EF075400	11787	<b>DEPT OF TRANSPORT</b> WA GOVT DEPARTMENT	24/12/2013	115.20
EF075401	11789	<b>WALGA</b> ADVERTISING/TRAINING SERVICES	24/12/2013	544.50
EF075402	11793	<b>WESTERN IRRIGATION PTY LTD</b> IRRIGATION SERVICES/SUPPLIES	24/12/2013	72,395.13
EF075403	11795	<b>WESTERN POWER</b> ELECTRICAL SERVICES	24/12/2013	500.00
EF075404	11824	<b>WORK CLOBBER</b> SAFETY CLOTHING	24/12/2013	4,169.81
EF075405	11828	<b>WORLDWIDE ONLINE PRINTING - O'CONNOR</b> PRINTING SERVICES	24/12/2013	1,783.67
EF075406	11854	<b>ZIPFORM</b> PRINTING SERVICES	24/12/2013	5,282.53
EF075407	11972	<b>COBEY MAINTENANCE SERVICES</b> TURF MANAGEMENT	24/12/2013	1,639.07
EF075408	11985	<b>IVO GRUBELICH</b> BUS HIRE	24/12/2013	396.00
EF075409	11987	<b>SAFETY ZONE AUSTRALIA PTY LTD</b> SAFETY EQUIPMENT	24/12/2013	1,067.56
EF075410	11990	<b>EARTHCARE (AUSTRALIA) P/L</b> LANDSCAPING SERVICES	24/12/2013	580.80
EF075411	12007	<b>SHANE MCMASTER SURVEYS</b> SURVEYING SERVICES	24/12/2013	12,430.00
EF075412	12014	<b>TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD</b> EXCAVATING/EARTHMOVING EQUIPMENT	24/12/2013	8,343.40
EF075413	12018	<b>O'CONNOR LAWNMOWER &amp; CHAINSAW CENTRE</b> MOWING EQUIPMENT/PARTS/SERVICES	24/12/2013	67.00
EF075414	12028	<b>CITY OF ARMADALE</b> ANIMAL DISPOSAL SERVICES	24/12/2013	720.50
EF075415	12079	<b>CHARTER PLUMBING &amp; GAS</b> PLUMBING SERVICES	24/12/2013	202.95
EF075416	12146	<b>BUSWEST</b> TRANSPORT SERVICES - BUS HIRE	24/12/2013	1,188.00
EF075417	12153	<b>HAYS PERSONNEL SERVICES PTY LTD</b> EMPLOYMENT SERVICES	24/12/2013	4,158.79
EF075418	12394	<b>MP ROGERS &amp; ASSOCIATES PTY LTD</b> CONSULTANCY SERVICES - MARINE	24/12/2013	3,985.74
EF075419	12415	<b>FACE PAINTING FUN AND GAMES</b> ENTERTAINMENT SERVICES	24/12/2013	2,330.00
EF075420	12500	<b>ELLENBY TREE FARM</b> PLANT SUPPLIES	24/12/2013	3,245.00
EF075421	12541	<b>COCKBURN JUNIOR CRICKET CLUB</b> SPORTING EQUIPMENT GRANT	24/12/2013	85.00
EF075422	12542	<b>SEALIN GARLETT</b> CEREMONIAL SERVICES	24/12/2013	1,600.00

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EF075423	12550	<b>PPC WORLDWIDE</b> COUNSELLING SERVICES	24/12/2013	2,200.00
EF075424	12589	<b>AUSTRALIAN INSTITUTE OF MANAGEMENT</b> TRAINING SERVICES	24/12/2013	530.00
EF075425	12779	<b>WESTERN RESOURCE RECOVERY PTY LTD</b> WASTE DISPOSAL SERVICES	24/12/2013	210.54
EF075426	12796	<b>ISENTIA PTY LIMITED</b> MEDIA MONITORING SERVICES	24/12/2013	1,865.83
EF075427	12820	<b>MONTELEONE FENC</b> FENCING SERVICES/MAINTENANCE	24/12/2013	16,132.38
EF075428	12983	<b>IFAP- INDUSTRIAL FOUNDATION FOR ACCIDENT PREVENTION</b> SAFETY COURSES	24/12/2013	1,295.00
EF075429	12996	<b>ACCESSIBLE TRANSIT SPECIALISTS</b> REPAIRS/MAINTENANCE SERVICES	24/12/2013	240.00
EF075430	13000	<b>BORAL ASPHALT</b> SUPPLY OF ASPHALT	24/12/2013	168,913.02
EF075431	13037	<b>PPCA LTD</b> LICENCE FEE - SOUND & MUSIC	24/12/2013	4,940.00
EF075432	13344	<b>INCREDIBLE CREATURES MOBILE ANIMAL FARM</b> ENTERTAINMENT SERVICES	24/12/2013	2,260.00
EF075433	13373	<b>THE HIRE GUYS</b> HIRING SERVICES	24/12/2013	1,935.00
EF075434	13409	<b>KLEENIT</b> CLEANING SERVICES	24/12/2013	22,919.00
EF075435	13462	<b>ATI-MIRAGE PTY LTD</b> TRAINING SERVICES	24/12/2013	6,732.00
EF075436	13563	<b>ECOJOBS ENVIRONMENTAL PERSONNEL</b> EMPLOYMENT SERVICES	24/12/2013	6,941.18
EF075437	13608	<b>ALLFLOORS SANDING</b> SANDING/POLISHING SERVICES	24/12/2013	8,950.00
EF075438	13767	<b>ELLIOTTS IRRIGATION PTY LTD</b> IRRIGATION SERVICES	24/12/2013	30,935.30
EF075439	13772	<b>HARVEY NORMAN AV/IT SUPERSTORE O'CONNOR</b> ELECTRICAL GOODS	24/12/2013	368.00
EF075440	13775	<b>THE MAZE</b> ENTERTAINMENT SERVICES	24/12/2013	231.00
EF075441	13835	<b>KEWDALE HIRE</b> HIRING SERVICES	24/12/2013	5,292.10
EF075442	13937	<b>HIND'S TRANSPORT SERVICES</b> TRANSPORT SERVICES	24/12/2013	238.70
EF075443	14350	<b>BAILEYS FERTILISERS</b> FERTILISER SUPPLIES	24/12/2013	3,982.00
EF075444	14459	<b>BIDVEST (WA)</b> FOOD/CATERING SUPPLIES	24/12/2013	797.12
EF075445	14476	<b>COCKBURN PLEASURE BOAT STORAGE</b> STORAGE SERVICES	24/12/2013	1,782.00
EF075446	14593	<b>AUSTREND INTERNATIONAL PTY LTD</b> ALUMINIUM SUPPLIES	24/12/2013	495.00
EF075447	14630	<b>NATALE SECURITY SERVICES</b> SECURITY SERVICES	24/12/2013	8,712.00
EF075448	14640	<b>LANDMARK ENGINEERING &amp; DESIGN</b> OUTDOOR FURNITURE - PARKS/RESERVES	24/12/2013	1,734.26
EF075449	14667	<b>APPEALING SIGNS</b> SIGNS	24/12/2013	465.37
EF075450	14831	<b>ANGLICARE WA</b> TRAINING SERVICES	24/12/2013	230.00

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EF075451	14834	<b>GILDEN TREE FARM</b> PLANT/TREE SUPPLIES	24/12/2013	1,408.00
EF075452	15550	<b>APACE AID</b> PLANTS & LANDSCAPING SERVICES	24/12/2013	51.98
EF075453	15588	<b>NATURAL AREA MANAGEMENT &amp; SERVICES</b> WEED SPRAYING	24/12/2013	2,645.50
EF075454	15609	<b>CATALYSE PTY LTD</b> CONSULTANCY SERVICES	24/12/2013	22,110.00
EF075455	15678	<b>A2Z PEST CONTROL</b> PEST CONTROL	24/12/2013	2,978.00
EF075456	15785	<b>DIEBACK TREATMENT SERVICES</b> CONSULTANCY SERVICES - ENVIRONMENTAL	24/12/2013	8,148.07
EF075457	15862	<b>FREMANTLE MILK DISTRIBUTORS</b> MILK DELIVERY	24/12/2013	2,912.50
EF075458	16064	<b>CMS ENGINEERING PTY LTD</b> AIRCONDITIONING SERVICES	24/12/2013	11,793.88
EF075459	16107	<b>WREN OIL</b> WASTE DISPOSAL	24/12/2013	18.15
EF075460	16291	<b>WA PROFILING</b> ROAD PROFILING SERVICES	24/12/2013	7,366.92
EF075461	16386	<b>LITTLE RED APPLE PUBLISHING</b> BOOK SUPPLIES	24/12/2013	59.94
EF075462	16396	<b>MAYDAY EARTHMOVING</b> GRADER HIRE	24/12/2013	48,920.63
EF075463	16403	<b>ROBINSON BUILDTECH</b> BUILDING SERVICES - ALTERATIONS	24/12/2013	15,397.11
EF075464	16533	<b>TOTAL PACKAGING</b> PACKAGING	24/12/2013	278.03
EF075465	16558	<b>SUSSEX INDUSTRIES</b> TIMBER SUPPLIES	24/12/2013	2,075.21
EF075466	16704	<b>ACCIDENTAL FIRST AID SUPPLIES</b> MEDICAL SUPPLIES	24/12/2013	398.68
EF075467	16978	<b>MURDOCH UNIVERSITY- VET</b> MEDICAL SERVICES	24/12/2013	1,056.00
EF075468	16985	<b>WA PREMIX</b> CONCRETE SUPPLIES	24/12/2013	25,689.40
EF075469	16996	<b>NEIGHBOURHOOD S</b> SECURITY SERVICES	24/12/2013	140.00
EF075470	16997	<b>AUS SECURE</b> SECURITY SERVICES/PRODUCTS	24/12/2013	140.00
EF075471	17040	<b>DEPARTMENT OF P</b> PUBLICATIONS	24/12/2013	211.96
EF075472	17092	<b>CENTRAL SCREENS</b> SECURITY SYSTEMS/PRODUCTS	24/12/2013	180.00
EF075473	17097	<b>VALUE TISSUE</b> PAPER PRODUCTS	24/12/2013	538.78
EF075474	17362	<b>JOHN EARLEY</b> TRAINING	24/12/2013	240.00
EF075475	17471	<b>PIRTEK (FREMANTLE) PTY LTD</b> HOSES & FITTINGS	24/12/2013	2,357.26
EF075476	17555	<b>ALLEASING PTY LTD</b> LEASE REPAYMENTS	24/12/2013	25,486.06
EF075477	17587	<b>WEST COAST SHAD</b> SHADE STRUCTURES	24/12/2013	16,368.00
EF075478	17608	<b>NU-TRAC RURAL CONTRACTING</b> BEACH CLEANING/FIREBREAK CONSTRUCTION	24/12/2013	10,120.00

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EF075479	17706	<b>KOORI MAIL</b> SUBSCRIPTION	24/12/2013	85.00
EF075480	17790	<b>CPA AUSTRALIA L</b> CONFERENCES & SEMINARS	24/12/2013	3,945.00
EF075481	17798	<b>WESTERN DIAGNOSTIC PATHOLOGY</b> ANALYTICAL SERVICES	24/12/2013	140.14
EF075482	17887	<b>RED SAND SUPPLIES PTY LTD</b> MACHINERY HIRE	24/12/2013	1,837.00
EF075483	17898	<b>DENMAC INDUSTRI</b> SIGN SUPPLIES	24/12/2013	2,750.00
EF075484	17925	<b>COCKBURN CITY TEEBALL &amp; BASEBALL CLUB</b> REGISTRATIONS	24/12/2013	356.00
EF075485	17942	<b>MRS MAC'S</b> FOOD SUPPLIES	24/12/2013	426.23
EF075486	18114	<b>BOLLIG DESIGN GROUP P/L</b> ARCHITECTURAL SERVICES	24/12/2013	42,006.25
EF075487	18126	<b>DELL AUSTRALIA PTY LTD</b> COMPUTER HARDWARE	24/12/2013	4,048.00
EF075488	18203	<b>NATSYNC ENVIRONMENTAL</b> PEST CONTROL	24/12/2013	8,195.00
EF075489	18217	<b>METROPOLITAN OMNIBUS COMPANY</b> BUS HIRE	24/12/2013	572.00
EF075490	18249	<b>LASSO MEDIA</b> ADVERTISING	24/12/2013	256.00
EF075491	18272	<b>AUSTRACLEAR LIMITED</b> INVESTMENT SERVICES	24/12/2013	867.44
EF075492	18436	<b>JCS PLUMBING SERVICES</b> PLUMBING SERVICES	24/12/2013	448.80
EF075493	18613	<b>ECO-HIRE</b> EQUIPMENT HIRE	24/12/2013	2,818.50
EF075494	18628	<b>UNILEVER AUSTRALIA LTD</b> BEVERAGES	24/12/2013	512.25
EF075495	18639	<b>HAMILTON HILL DELIVERY ROUND</b> NEWSPAPER DELIVERY SERVICE	24/12/2013	51.80
EF075496	18678	<b>DOWNER EDI ENGINEERING ELECTRICAL PTY LTD</b> ELECTRICAL SERVICES	24/12/2013	1,892.00
EF075497	18734	<b>P &amp; R EDWARDS</b> ENTERTAINMENT SERVICES	24/12/2013	1,050.00
EF075498	18884	<b>SILICH ENTERPRI</b> BOLLARDS	24/12/2013	2,211.00
EF075499	18941	<b>ALLSTAMPS</b> STATIONERY	24/12/2013	294.27
EF075500	18962	<b>SEALANES (1985) P/L</b> CATERING SUPPLIES	24/12/2013	2,284.94
EF075501	19107	<b>FOREVER SHINING</b> MONUMENT	24/12/2013	2,420.00
EF075502	19204	<b>MEAGAN BELL</b> ENTERTAINMENT SERVICES	24/12/2013	2,340.00
EF075503	19225	<b>ENGINE SKATE</b> SKATEBOARDS & ACCESSORIES	24/12/2013	330.00
EF075504	19298	<b>EAST HAMILTON HILL LITTLE ATHLETICS CLUB</b> SPORTING CLUB REGISTRATION FEES	24/12/2013	200.00
EF075505	19494	<b>THE ARCHERY CENTRE</b> ARCHERY	24/12/2013	1,210.00
EF075506	19505	<b>ADVANCED WINDOW SHUTTERS</b> WINDOW SHUTTERS	24/12/2013	3,600.00

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EF075507	19533	<b>WOOLWORTHS LTD</b> GROCERIES	24/12/2013	3,300.48
EF075508	19545	<b>GRASSWEST</b> BUILDING & GARDEN MAINTENANCE	24/12/2013	7,409.00
EF075509	19546	<b>THE BIG PICTURE FACTORY</b> PRINTING SERVICES	24/12/2013	264.00
EF075510	19628	<b>PAPERBARK TECHN</b> ARBORICULTURAL CONSULTANCY SERVICES	24/12/2013	10,621.50
EF075511	19629	<b>MAIT INDUSTRIES</b> IRRIGATION SERVICES	24/12/2013	816.76
EF075512	19657	<b>BIGMATE MONITORING SERVICES PTY LTD</b> COMPUTER HARDWARE/SOFTWARE	24/12/2013	1,786.40
EF075513	19718	<b>SIFTING SANDS</b> CLEANING SERVICES - SAND	24/12/2013	7,947.50
EF075514	19755	<b>EMBROIDME MYAREE</b> EMBROIDERY	24/12/2013	393.80
EF075515	19765	<b>BACKSAFE AUSTRALIA</b> LIFTING EQUIPMENT	24/12/2013	4,800.40
EF075516	19847	<b>PFD FOOD SERVICES PTY LTD</b> CATERING SERVICES	24/12/2013	1,621.70
EF075517	19856	<b>WESTERN TREE RECYCLERS</b> SHREDDING SERVICES	24/12/2013	38,706.10
EF075518	19885	<b>SAFEGUARD INDUSTRIES</b> SECURITY SCREENS/DOORS	24/12/2013	400.00
EF075519	20000	<b>AUST WEST AUTO ELECTRICAL P/L</b> AUTO ELECTRICAL SERVICES	24/12/2013	17,012.04
EF075520	20106	<b>CITY SUBARU</b> MOTOR VEHICLES	24/12/2013	16,994.10
EF075521	20122	<b>ZEE TAGS</b> DOG TAGS	24/12/2013	2,820.25
EF075522	20146	<b>DATA#3 LIMITED</b> COMPUTER SOFTWARE	24/12/2013	47,815.64
EF075523	20321	<b>RIVERJET P/L</b> EDUCTING-CLEANING SERVICES	24/12/2013	96,640.50
EF075524	20341	<b>WILHELMINA MARIA HOUWEN</b> GARDENING SERVICES	24/12/2013	1,120.00
EF075525	20347	<b>THE ORGANIC COLLECTIVE</b> ORGANIC FOODS	24/12/2013	90.00
EF075526	20547	<b>GARRARDS PTY LTD</b> INSECTICIDES / PESTICIDES	24/12/2013	506.00
EF075527	20549	<b>A1 CARPET, TILE &amp; GROUT CLEANING</b> CLEANING SERVICES - TILES/CARPET	24/12/2013	594.00
EF075528	20556	<b>DVG MOUNTWAY MELVILLE</b> FLEET VEHICLES	24/12/2013	19,680.60
EF075529	20622	<b>BLADE SKATE</b> SPORTING EQUIPMENT	24/12/2013	1,000.00
EF075530	20631	<b>ID CONSULTING PTY LTD</b> CONSULTANCY SERVICES	24/12/2013	25,038.75
EF075531	20693	<b>RENTOKIL INITIAL PTY LTD</b> PEST CONTROL SERVICES	24/12/2013	777.43
EF075532	20833	<b>BOOMERS PLUMBING &amp; GAS</b> PLUMBING SERVICES	24/12/2013	440.00
EF075533	20882	<b>BELL-VISTA FRUIT &amp; VEGETABLE</b> FRUIT & VEGETABLE	24/12/2013	797.64
EF075534	20934	<b>GREENLINE AG</b> AGRICULTURAL EQUIPMENT	24/12/2013	1,640.86

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EF075535	20951	<b>ELECTROFEN PTY LTD</b> FENCING SERVICES	24/12/2013	253.55
EF075536	21005	<b>BRAIN TEASERS OZ PTY LTD</b> EDUCATIONAL PRODUCTS	24/12/2013	132.00
EF075537	21120	<b>SHOREWATER MARINE PTY LTD</b> MARINE CONSTRUCTION SERVICES	24/12/2013	3,575.00
EF075538	21127	<b>JOANNA AYCKBOURN</b> INSTRUCTION - SINGING	24/12/2013	1,350.00
EF075539	21131	<b>STATE WIDE TURF</b> TURF RENOVATION	24/12/2013	13,794.05
EF075540	21177	<b>DESERT SHADOW</b> ARTISTIC SERVICES	24/12/2013	750.00
EF075541	21180	<b>BLANCOA PTY LTD T/AS PACEWAY MITSUBISHI</b> PURCHASE OF NEW VEHICLE	24/12/2013	16,057.95
EF075542	21198	<b>STUDIO KRAZE</b> VIDEO PRODUCTIONS	24/12/2013	1,060.00
EF075543	21236	<b>SANDCARDS</b> ENTERTAINMENT SERVICES	24/12/2013	500.00
EF075544	21287	<b>T.J.DEPIAZZI &amp; SONS</b> SOIL & MULCH SUPPLIES	24/12/2013	2,783.00
EF075545	21294	<b>CAT HAVEN</b> ANIMAL SERVICES	24/12/2013	1,523.50
EF075546	21363	<b>TENDERLINK.COM PTY LTD</b> COMPUTER SOFTWARE	24/12/2013	550.00
EF075547	21364	<b>OFFICINO OFFICE FURNITURE</b> OFFICE FURNITURE	24/12/2013	610.50
EF075548	21371	<b>SANPOINT PTY L</b> KERBING SERVICES	24/12/2013	5,136.73
EF075549	21463	<b>CAPITAL FINANCE</b> FINANCIAL SERVICES - LEASE FINANCES	24/12/2013	1,833.67
EF075550	21527	<b>TOUCHWOOD NURSERY</b> PLANT SUPPLIES	24/12/2013	9,347.80
EF075551	21594	<b>GREENSENSE PTY LTD</b> CONSULTANCY - CLIMATE	24/12/2013	4,126.77
EF075552	21627	<b>MANHEIM PTY LTD</b> IMPOUNDED VEHICLES	24/12/2013	9,279.60
EF075553	21697	<b>ICT EXPRESS PTY LTD</b> CONSULTANCY SERVICES - IT	24/12/2013	1,254.00
EF075554	21744	<b>JB HI-FI - COMMERCIAL</b> ELECTRONIC EQUIPMENT	24/12/2013	299.00
EF075555	21796	<b>GREEN LEAF GARDENS</b> LANDSCAPING SERVICES	24/12/2013	1,300.00
EF075556	21844	<b>DRAIN PAVE</b> ASPHALT STAMPING SERVICES	24/12/2013	7,662.17
EF075557	21879	<b>SPOTLESS SERVIC</b> CLEANING SERVICES	24/12/2013	55,858.04
EF075558	21915	<b>ECOWATER SERVICES PTY LTD</b> MAINTENANCE SERVICES - WASTE SYSTEMS	24/12/2013	398.60
EF075559	21946	<b>RYAN'S QUALITY MEATS</b> MEAT SUPPLIES	24/12/2013	516.63
EF075560	21990	<b>MEDIBANK HEALTH SOLUTIONS PTY LTD</b> MEDICAL SERVICES	24/12/2013	1,079.65
EF075561	22012	<b>ELEGANT GLOVES EVENTS AND SERVICES</b> CATERING SERVICES	24/12/2013	3,908.00
EF075562	22133	<b>AIR-BORN AMUSEM</b> AMUSEMENT SERVICES	24/12/2013	3,300.00

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Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075563	22169	<b>GREENSTAR GROUP WA PTY LTD GREENSTAR GROUP WA</b> AIR CONDITIONING SERVICES	24/12/2013	931.48
EF075564	22177	<b>ADVERTISING DESIGN SERVICES (WA) PTY LTD</b> ADVERTISING DESIGN SERVICES	24/12/2013	3,080.00
EF075565	22179	<b>HOWARD PARK WINES PTY LTD</b> WINE SUPPLIES	24/12/2013	13,335.00
EF075566	22182	<b>KALAMUNDA FENCING &amp; GATEMAKERS</b> FENCING SERVICES	24/12/2013	1,756.70
EF075567	22242	<b>ASPHALT SURFACES PTY LTD</b> ASPHALTING SERVICES	24/12/2013	5,251.40
EF075568	22261	<b>OLD MACDONALD'S TRAVELLING FARMS - WA SOUTH/EAST</b> ENTERTAINMENT SERVICES	24/12/2013	330.00
EF075569	22332	<b>MACQUARIE EQUIP</b> LEASE RENTAL	24/12/2013	16,174.25
EF075570	22337	<b>SEGAFREDO ZANETTI AUSTRALIA PTY LTD</b> COFFEE & COFFEE MACHINES	24/12/2013	902.00
EF075571	22388	<b>CARRINGTON'S TRAFFIC SERVICES</b> TRAFFIC MANAGEMENT SERVICES	24/12/2013	16,969.99
EF075572	22553	<b>BROWNES FOOD OPERATIONS</b> CATERING SUPPLIES	24/12/2013	1,556.58
EF075573	22569	<b>KINETIC HEALTH GROUP PTY LTD</b> MEDICAL SERVICES	24/12/2013	1,267.20
EF075574	22619	<b>KSC TRAINING</b> TRAINING SERVICES	24/12/2013	1,318.00
EF075575	22639	<b>SHATISH CHAUHAN</b> TRAINING SERVICES - YOGA	24/12/2013	960.00
EF075576	22653	<b>PCYC FREMANTLE</b> SPONSORSHIP	24/12/2013	200.00
EF075577	22682	<b>BEAVER TREE SERVICES PTY LTD</b> TREE PRUNING SERVICES	24/12/2013	12,335.52
EF075578	22737	<b>CJS LIMESTONE CONTRACTORS PTY LTD</b> LIMESTONE WORKS	24/12/2013	2,310.00
EF075579	22751	<b>WORKFORCE CLOTHING PTY LTD</b> CLOTHING - INDUSTRIAL	24/12/2013	275.00
EF075580	22805	<b>COVS PARTS PTY LTD</b> MOTOR PARTS	24/12/2013	601.94
EF075581	22806	<b>AUSTRALIAN FUEL DISTRIBUTORS PTY LTD</b> FUEL SUPPLIES	24/12/2013	83,663.48
EF075582	22854	<b>LGISWA</b> INSURANCE POLICIES	24/12/2013	312.63
EF075583	22859	<b>TOP OF THE LADDER GUTTER CLEANING</b> GUTTER CLEANING SERVICES	24/12/2013	990.00
EF075584	22903	<b>UNIQUE INTERNATIONAL RECOVERIES LLC</b> DEBT COLLECTORS	24/12/2013	396.80
EF075585	22970	<b>WASHPOD CONSOLIDATED PTY LTD</b> CLEANING - EQUIPMENT	24/12/2013	291.50
EF075586	23213	<b>SPOTLESS FACILI</b> LAUNDRY SERVICES	24/12/2013	20,522.11
EF075587	23306	<b>KEVIN &amp; FIONA ETHERTON</b> ENTERTAINMENT SERVICES	24/12/2013	400.00
EF075588	23309	<b>FUN IN TRAINING AUSTRALIA PTY LTD</b> FITNESS CLASSES-INSTRUCTIONS	24/12/2013	2,821.50
EF075589	23332	<b>WRIGHTS HEAVY RECOVERY</b> TOWING SERVICES	24/12/2013	385.00
EF075590	23348	<b>ZUMBA WITH HONEY</b> FITNESS CLASSES	24/12/2013	792.00

CITY OF COCKBURN  
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075591	23450	<b>CLEVER DESIGNS</b> UNIFORMS	24/12/2013	5,110.00
EF075592	23473	<b>MAX FAIRCLOUGH PHOTOGRAPHY</b> PHOTOGRAPHY SERVICES	24/12/2013	175.00
EF075593	23507	<b>LOCAL GEOTECHNICS</b> GEOTECHNICAL/ANALYTICAL SERVICES	24/12/2013	27,407.30
EF075594	23549	<b>WEST OZ WILDLIFE</b> AMUSEMENT PARK ENTRY FEES	24/12/2013	583.00
EF075595	23570	<b>A PROUD LANDMARK PTY LTD</b> LANDSCAPE CONTRUCTION SERVICES	24/12/2013	3,267.00
EF075596	23579	<b>DAIMLER TRUCKS PERTH</b> PURCHASE OF NEW TRUCK	24/12/2013	639.85
EF075597	23615	<b>TRU BLU HIRE AUSTRALIA PTY LTD</b> HIRE SERVICES	24/12/2013	668.25
EF075598	23678	<b>SKATEBOARDING A</b> TRAINING-SKATEBOARD COACHING	24/12/2013	3,520.00
EF075599	23685	<b>ASTRO SYNTHETIC TURF PTY LTD</b> SITE INSPECTIONS	24/12/2013	10,374.00
EF075600	23818	<b>AM &amp; IE MUTCH ENGINEERING CONSULTANTS</b> CONSULTANCY SERVICES	24/12/2013	572.00
EF075601	23849	<b>JCB CONSTRUCTION EQUIPMENT AUSTRALIA</b> PLANT/MACHINERY	24/12/2013	4,822.95
EF075602	23879	<b>DAVID PAYNE</b> EDUCATION-HEALTH/NUTRITION	24/12/2013	330.00
EF075603	23971	<b>FIND WISE LOCATION SERVICES</b> LOCATING SERVICES - UNDERGROUND	24/12/2013	3,790.05
EF075604	24036	<b>MULTI SWEEP PTY LTD (WA)</b> SWEEPING SERVICES	24/12/2013	1,671.40
EF075605	24040	<b>SKYTUNE INVESTMENTS PTY LTD</b> ROCK BREAKING	24/12/2013	1,350.00
EF075606	24056	<b>KATHERINE DONEGAN</b> EXERCISE PHYSIOLOGY	24/12/2013	900.00
EF075607	24063	<b>CLASSIC TREE SERVICES</b> ARBORICULTURAL CONSULTANCY	24/12/2013	583.00
EF075608	24126	<b>WA TEMPORARY FENCING SUPPLIES</b> FENCING SERVICES	24/12/2013	2,067.52
EF075609	24160	<b>WILDTHINGS ANIMAL CONTROL SOLUTIONS</b> FERAL ANIMAL CONTROL SERVICES	24/12/2013	900.00
EF075610	24161	<b>THE HIDDEN PANTRY</b> CATERING SERVICES	24/12/2013	3,411.15
EF075611	24183	<b>WELLARD GLASS</b> GLASS REPAIR SERVICES	24/12/2013	6,234.25
EF075612	24185	<b>HIPPY BELLY DANCE</b> TRAINING SERVICES - DANCE CLASSES	24/12/2013	715.00
EF075613	24187	<b>TOTAL GREEN REC</b> E-WASTE RECYCLING SERVICES	24/12/2013	12.28
EF075614	24195	<b>PAYNE'S WINDOW CLEANING AND SERVICES</b> WINDOW CLEANING SERVICES	24/12/2013	4,089.88
EF075615	24198	<b>SCOOBY CIRCUS</b> ENTERTAINMENT SERVICES	24/12/2013	390.00
EF075616	24300	<b>KEMISTRY SOUNDS</b> ENTERTAINMENT	24/12/2013	1,250.00
EF075617	24334	<b>FORCE TOWERS PTY LIMITED</b> HIRE SERVICES	24/12/2013	440.00
EF075618	24386	<b>BLUE PRINT SCREEN ART</b> PRINTING SERVICES	24/12/2013	610.50

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EF075619	24389	<b>KARLA HART</b> PASSAPORT	24/12/2013	400.00
EF075620	24430	<b>DOCTOR HOME CAR</b> DOCTOR CARE	24/12/2013	400.00
EF075621	24432	<b>TERRA WINES PTY LTD</b> LIQUOR SUPPLIES	24/12/2013	1,051.48
EF075622	24442	<b>LAURENCE GRANSDEN</b> ENTERTAINMENT SERVICES	24/12/2013	850.00
EF075623	24444	<b>ROSEMARY ALLAN</b> WORKSHOPS	24/12/2013	810.00
EF075624	24506	<b>AMARANTI'S PERSONAL TRAINING</b> PERSONAL TRAINING SERVICES	24/12/2013	900.00
EF075625	24524	<b>CALO HEALTH</b> HEARTMOVE CLASSES	24/12/2013	1,910.00
EF075626	24527	<b>AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATIO</b> COURSE REGISTRATION	24/12/2013	187.00
EF075627	24557	<b>AVELING</b> CONSULTANCY SERVICES	24/12/2013	1,555.44
EF075628	24594	<b>THE GREEN ROOM CREATIVE PTY LTD</b> GRAPHIC DESIGN SERVICES	24/12/2013	1,672.00
EF075629	24595	<b>CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD</b> PHOTOGRAPHY SERVICES	24/12/2013	584.10
EF075630	24599	<b>POOLWERX SPEARWOOD</b> ANALYTICAL SERVICES	24/12/2013	1,785.80
EF075631	24644	<b>GBC AUSTRALIA</b> STATIONERY SUPPLIES	24/12/2013	74.75
EF075632	24655	<b>AUTOMASTERS SPEARWOOD</b> VEHICLE SERVICING	24/12/2013	261.00
EF075633	24665	<b>IRON MOUNTAIN AUSTRALIA</b> DATA STORAGE SERVICES	24/12/2013	1,418.51
EF075634	24734	<b>MYRIAD IMAGES</b> PHOTOGRAPHY SERVICES	24/12/2013	1,485.00
EF075635	24736	<b>ZENIEN</b> CCTV CAMERA LICENCES	24/12/2013	11,065.73
EF075636	24748	<b>PEARMANS ELECTRICAL &amp; MECHANICAL SERVICES P/L</b> ELECTRICAL SERVICES	24/12/2013	9,770.70
EF075637	24802	<b>SPARKLES CHILDR</b> ENTERTAINMENT SERVICES	24/12/2013	440.00
EF075638	24805	<b>KAREN WOOLHEAD</b> DANCING CLASSES	24/12/2013	1,440.00
EF075639	24816	<b>CONSOLIDATED TRAINING SERVICES</b> TRAINING SERVICES	24/12/2013	1,220.00
EF075640	24886	<b>A NATURAL SELF</b> ENTERTAINMENT SUPPLIES	24/12/2013	288.00
EF075641	24945	<b>NS PROJECTS PTY LTD</b> PROJECT MANAGEMENT SERVICES	24/12/2013	22,000.00
EF075642	24946	<b>WT PARTNERSHIP</b> QUANTITY SURVEYING SERVICES	24/12/2013	3,630.00
EF075643	24949	<b>BITUMEN SURFACING</b> BITUMEN SUPPLIES	24/12/2013	511.50
EF075644	24970	<b>LEDA SECURITY PRODUCTS PTY LTD</b> SECURITY PRODUCTS	24/12/2013	704.00
EF075645	24973	<b>BLUESTONE RECRU</b> TEMPORARY PERSONNEL SERVICES	24/12/2013	33,809.90
EF075646	24974	<b>SCOTT PRINT</b> PRINTING SERVICES	24/12/2013	25,424.30

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<b>Cheque/ EFT</b>	<b>Account No.</b>	<b>Account/Payee</b>	<b>Date</b>	<b>Value</b>
EF075647	24975	<b>PIZZA QUEENS</b> CATERING SERVICES	24/12/2013	1,400.00
EF075648	24976	<b>SNAP PRINTING - COCKBURN CENTRAL</b> PRINTING SERVICES	24/12/2013	1,063.80
EF075649	25060	<b>DFP RECRUITMENT</b> RECRUITMENT SERVICES	24/12/2013	4,536.81
EF075650	25061	<b>RMRI AUSTRALIA PTY LTD</b> CONSULTANCY	24/12/2013	19,800.00
EF075651	25092	<b>LINKS MODULAR SOLUTIONS PTY LTD</b> COMPUTER SOFTWARE	24/12/2013	28,985.00
EF075652	25102	<b>FREMANTLE MOBIL</b> WELDING SERVICES	24/12/2013	2,662.00
EF075653	25115	<b>FIIG</b> INVESTMENT MANAGEMENT SERVICES	24/12/2013	2,750.00
EF075654	25121	<b>IMAGE SOURCE</b> BILLBOARDS	24/12/2013	10,566.60
EF075655	25128	<b>HORIZON WEST LA</b> LANDSCAPING SERVICES	24/12/2013	4,853.41
EF075656	25158	<b>MPIRE SECURITY</b> SECURITY SERVICES	24/12/2013	3,626.48
EF075657	25189	<b>SPORT AND RECRE</b> SPORTS SURFACES	24/12/2013	20,613.45
EF075658	25190	<b>GARBOLOGIE</b> MATTRESS RECYCLING	24/12/2013	1,901.90
EF075659	25200	<b>PLATINUM ENTERT</b> ENTERTAINMENT SERVICES	24/12/2013	140.00
EF075660	25202	<b>WASTECH SERVICES</b> BIKE STATION REPAIRS	24/12/2013	3,586.00
EF075661	25262	<b>SANDOVER PINDER</b> ARCHITECTURAL SERVICES	24/12/2013	141,576.93
EF075662	25263	<b>SYSTEM MAINTENANCE</b> SEWERAGE PUMP MAINTENANCE	24/12/2013	680.79
EF075663	25287	<b>ADVANCED LINING</b> WELDING SERVICES	24/12/2013	1,441.00
EF075664	25288	<b>THE GREEN SCEN</b> LIVING SMART COURSE	24/12/2013	2,300.00
EF075665	25291	<b>STARWEST PARTY HIRE</b> PARTY HIRE	24/12/2013	495.00
EF075666	25310	<b>BELCARO GEOPALY</b> EDUCATION SERVICES	24/12/2013	220.00
EF075667	25323	<b>CADDS COMPLIANC</b> BUILDING SURVEYING SERVICES	24/12/2013	6,248.00
EF075668	25330	<b>THE SCENE TEAM</b> PHOTOGRAPHY SERVICES	24/12/2013	500.00
EF075669	25335	<b>JAXON PTY LTD</b> BUILDING CONSTRUCTION SERVICES	24/12/2013	1,840,331.63
EF075670	25341	<b>WARD PACKAGING</b> CATERING SUPPLIES	24/12/2013	36.80
EF075671	25350	<b>SILVERFERN IT</b> CONSULTANCY SERVICES	24/12/2013	4,851.99
EF075672	25377	<b>ORGANIK DANCE</b> ENTERTAINMENT SERVICES - DANCING	24/12/2013	290.00
EF075673	25381	<b>TEMBO PROPERTY GROUP</b> PROJECT MANAGEMENT SERVICES	24/12/2013	7,975.00
EF075674	25382	<b>LEOPARD PRODUCTION</b> VIDEO PRODUCTION SERVICES	24/12/2013	2,000.00

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Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075675	25393	<b>PERTH TACTILES</b> TILES	24/12/2013	4,227.50
EF075676	25395	<b>HART TO HART AUSTRALIA PTY LTD</b> PRINTING SERVICES	24/12/2013	4,437.50
EF075677	25399	<b>COOLSTEEL FABRI</b> STEEL FABRICATION	24/12/2013	9,361.00
EF075678	25414	<b>MIKE WRENN</b> WATER SKI PROGRAMS	24/12/2013	600.00
EF075679	25418	<b>CS LEGAL</b> LEGAL SERVICES	24/12/2013	55,098.71
EF075680	25456	<b>KOK HUI CHEE</b> ART PROJECTS	24/12/2013	5,000.00
EF075681	25468	<b>PLEDGER CONSULTING PTY LTD</b> CONSULTANTS	24/12/2013	924.00
EF075682	25494	<b>STEVE'S PAINTING AND ROOF CARE</b> PAINTING AND ROOF SUPPLIES	24/12/2013	1,485.00
EF075683	25496	<b>JOHN TOWNSEND</b> CONSULTANCY SERVICES	24/12/2013	4,875.00
EF075684	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	23/12/2013	215,094.00
EF075685	10350	<b>COCKBURN BMX CLUB</b> REGISTRATION FEES / GRANT	23/12/2013	3,532.42
EF075686	10590	<b>DEPARTMENT OF FIRE AND EMERGENCY SERVICES</b> COST SHARING - COMMUNITY FIRE MANAGER	23/12/2013	3,625,513.23
EF075687	10788	<b>JANDAKOT VOLUNTEER BUSH FIRE BRIGADE</b> EXPENSE REIMBURSEMENTS	23/12/2013	210.00
EF075688	10937	<b>NELSON MAURICIO</b> UNIVERSITY REIMBURSEMENT - MBA	23/12/2013	3,711.00
EF075689	12565	<b>SOUTHERN METRO</b> LOAN REPAYMENT	23/12/2013	398,329.90
EF075690	18173	<b>COOGEE BEACH CARAVAN RESORT SOCIAL CLUB</b> BUS HIRE SUBSIDY	23/12/2013	120.00
EF075691	18553	<b>SELECTUS PTY LTD</b> PAYROLL DEDUCTIONS	23/12/2013	13,593.78
EF075692	20035	<b>MATTHEW BIRD</b> JUNIOR TRAVEL ASSISTANCE	23/12/2013	400.00
EF075693	21231	<b>ANDREW TROSIC</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	23/12/2013	7,300.00
EF075694	21536	<b>JOSHUA BEECHEY</b> 2013 YOUTH ART SCHOLARSHIP	23/12/2013	400.00
EF075695	22271	<b>PAIGE BEECHEY</b> YOUTH ART SCHOLARSHIP	23/12/2013	400.00
EF075696	22564	<b>GAIL TAYLOR</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	23/12/2013	1,567.50
EF075697	23353	<b>ANDREW LEFORT</b> SALARY PACKAGED LAPTOP REIMBURSEMENT	23/12/2013	368.70
EF075698	23536	<b>NATASHA PERKS</b> JUNIOR TRAVEL ASSISTANCE	23/12/2013	400.00
EF075699	23943	<b>JETT WRIGHT</b> JUNIOR TRAVEL ALLOWANCE	23/12/2013	400.00
EF075700	24426	<b>KATY BOSCHETTI</b> EXPENSES REIMBURSEMENT	23/12/2013	201.50
EF075701	24528	<b>NISHA BURTHEM</b> UNI FEES CONTRIBUTION	23/12/2013	612.00
EF075702	24540	<b>TIFFANY CAASTLEDINE</b> JUNIOR TRAVEL ASSISTANCE	23/12/2013	400.00

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Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF075703	24542	<b>JADRYN DICK</b> JUNIOR TRAVEL ASSISTANCE	23/12/2013	400.00
EF075704	24545	<b>TODD HATCHER</b> JUNIOR TRAVEL ASSISTANCE	23/12/2013	400.00
EF075705	25068	<b>TAMMIE TINGLEY</b> UNIVERSITY FEES CONTRIBUTION	23/12/2013	1,098.00
EF075706	25085	<b>JOHN SNOBAR</b> UNIVERSITY FEES CONTRIBUTION	23/12/2013	813.50
EF075707	25398	<b>JUSTINA BRIGGS-BRADFORD</b> STUDY CONTRIBUTION	23/12/2013	380.00
EF075708	25477	<b>SPOTLESS FACILITY SERVICES (PAINTING DIVISION)</b> PAINTING SERVICES	23/12/2013	6,039.00
EF075709	25568	<b>NICHOLAS BREADSELL</b> STUDY CONTRIBUTION	23/12/2013	1,045.00
EF075710	25572	<b>RACEL PLEASANT</b> UNI FEES CONTRIBUTION	23/12/2013	2,121.00
EF075711	19059	<b>CAROL REEVE-FOWKES</b> MILEAGE CLAIM / EXPENSES REIMBURSEMENT	24/12/2013	2,634.28
EF075712	10154	<b>AUST TAXATION DEPT</b> PAYROLL DEDUCTIONS	30/12/2013	71,815.00
EF075713	24676	<b>JASON HOGGAN</b> EXPENSES REIMBURSEMENT	30/12/2013	351.10
EF075714	25342	<b>DAVID BEARD LIF</b> FITNESS PROVIDER	30/12/2013	990.00
EF075715	25577	<b>BARBARA BILLMAN</b> SALARY PACKAGED IPAD REIMBURSEMENT	30/12/2013	1,027.00
025734	13932	<b>ARMAGUARD</b> BANKING SERVICES	4/12/2013	5,954.25
025735	13860	<b>KRS CONTRACTING</b> VERGE COLLECTION SERVICES	5/12/2013	1,966.53
025736	15402	<b>ZURICH AUSTRALIA</b> MOTOR VEHICLE INSURANCE CLAIM	5/12/2013	1,000.00
025737	25493	<b>WESTERN AUSTRAL</b> LAND PURCHASE	5/12/2013	495,678.51
025738	13932	<b>ARMAGUARD</b> BANKING SERVICES	11/12/2013	4,179.70
025739	99999	<b>VOLONA NOMINEES</b> PLANNING APPLICATION - CHANGE OF USE	12/12/2013	295.00
025740	99999	<b>NIGEL T BATTAMS</b> PLANNING APPLICATION - 5 HAYMAN COURT	12/12/2013	147.00
025741	99999	<b>TOKAY DEVELOPMENTS PTY LTD</b> BOND REFUND - WAPC 134491	12/12/2013	8,975.41
025742	99999	<b>TERRANOVIS PTY LTD</b> BOND REFUND - LOT 482 MELL RD	12/12/2013	19,375.00
025743	99999	<b>UNITED VOICE</b> HALL BOND REFUND - BEELIAR	12/12/2013	500.00
025744	99999	<b>DOREEN POLE</b> BUS HIRE REFUND	12/12/2013	200.00
025745	99999	<b>HIGHLINE LIMITED</b> PLANNING APPLICATION - 33 VIEW ST, BEELIAR	12/12/2013	147.00
025746	99999	<b>HUSSEIN NASER</b> PLANNING APPLICATION - 13/233 BERRIGAN DR	12/12/2013	834.00
025747	99999	<b>CADENA MULTICULTURAL ASSOCIATION INC</b> HALL BOND REFUND	12/12/2013	1,000.00
025748	99999	<b>KYLIE J GREENOCK</b> PLANNING REFUND - 19 GREGORY WAY	12/12/2013	147.00

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Cheque/ EFT	Account No.	Account/Payee	Date	Value
025749	99999	<b>LARA GANDINI</b> HALL BOND REFUND - BEELIAR	12/12/2013	150.00
025750	10589	<b>FINES ENFORCEMENT REGISTRY</b> FINES ENFORCEMENT FEES	12/12/2013	1,161.00
025751	13932	<b>ARMAGUARD</b> BANKING SERVICES	18/12/2013	3,625.90
025752	25498	<b>PW &amp; DF FOUGERE</b> RATES REFUND	23/12/2013	487.73
025753	25499	<b>KAHRIN LAMBERT</b> PENSION RATES REFUND	23/12/2013	260.41
025754	25503	<b>ANNA DONALD</b> PENSION RATES REFUND	23/12/2013	570.41
025755	25504	<b>MA &amp; PA BARRACLOUGH</b> PENSION RATES REFUND	23/12/2013	504.27
025756	25505	<b>KG TUNGATE &amp; HT ANDERSON</b> PENSION RATES REFUND	23/12/2013	644.80
025757	25506	<b>CARA JANE SMYTHE</b> PENSION RATES REFUND	23/12/2013	330.67
025758	25507	<b>MJ &amp; SE ANDERSON</b> PENSION RATES REFUND	23/12/2013	272.80
025759	25508	<b>J &amp; LJ COOK</b> PENSION RATES REFUND	23/12/2013	520.81
025760	25509	<b>SUZANNA LAWSON</b> PENSION RATES REFUND	23/12/2013	256.27
025761	25510	<b>AMANDA MUNRO</b> PENSION RATES REBATE	23/12/2013	252.13
025762	25511	<b>PATRICIA ADAM</b> PENSION RATES REBATE	23/12/2013	504.27
025763	25512	<b>TERESA HARVEY</b> PENSION RATES REBATE	23/12/2013	248.00
025764	25513	<b>MICHAEL ZLATOVICH</b> PENSION RATES REBATE	23/12/2013	240.66
025765	25514	<b>F &amp; BC PARKER</b> PENSION RATES REBATE	23/12/2013	1,626.09
025766	25515	<b>MW &amp; SM MCGANN</b> PENSION RATES REBATE	23/12/2013	496.00
025767	25516	<b>A.CARNEVALE</b> PENSION RATES REBATE	23/12/2013	401.14
025768	25517	<b>CR &amp; SJ BRAMWELL</b> PENSION RATES REBATE	23/12/2013	496.00
025769	25518	<b>F &amp; RM TOWNSEND</b> PENSION RATES REBATE	23/12/2013	620.01
025770	25519	<b>PM BRADSTREET</b> PENSION RATES REBATE	23/12/2013	479.47
025771	25520	<b>MJ &amp; RF COLLINS</b> PENSION RATES REBATE	23/12/2013	337.63
025772	25521	<b>DOREEN DERWENT</b> PENSION RATES REBATE	23/12/2013	413.34
025773	25522	<b>ROBYN FILMER</b> PENSION RATES REBATE	23/12/2013	578.67
025774	25542	<b>BW &amp; SJ WRIGHTON</b> PENSION RATES REFUND	23/12/2013	314.14
025775	25543	<b>B &amp; N FLANAGAN</b> PENSION RATES REFUND	23/12/2013	272.80
025776	25544	<b>JELICA STONOVIC</b> PENSION RATES REFUND	23/12/2013	387.94

## CITY OF COCKBURN

## MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025777	25545	<b>JEAN DAVEY</b> PENSION RATES REFUND	23/12/2013	409.40
025778	25546	<b>KIM HINE</b> PENSION RATES REFUND	23/12/2013	404.44
025779	25547	<b>ROGER HARRISON</b> PENSION RATES REFUND	23/12/2013	510.00
025780	25548	<b>JJ LYON</b> PENSION RATES REFUND	23/12/2013	623.49
025781	25549	<b>N &amp; SJ PASSANISI</b> PENSION RATES REFUND	23/12/2013	268.67
025782	25565	<b>RUBY BARRETT</b> PENSION RATES REFUND	23/12/2013	438.13
025783	11760	<b>WATER CORPORATION</b> SEWER EASEMENT	24/12/2013	13,725.21
025784	17343	<b>RAC BUSINESSWISE</b> MEMBERSHIP SUBSCRIPTION	24/12/2013	185.70
025785	10047	<b>ALINTA ENERGY</b> GAS SUPPLIES	23/12/2013	79.05
025786	11758	<b>WATER CORP</b> WATER USAGE SUPPLIES	23/12/2013	9,981.51
025787	13932	<b>ARMAGUARD</b> BANKING SERVICES	27/12/2013	809.30
025788	13932	<b>ARMAGUARD</b> BANKING SERVICES <b>ADD RETENTION HELD</b> NIL <b>LESS PRIOR PERIOD CANCELLED CHEQUES/EFTS</b>	2/01/2013	631.80
EF074318	20440	DURHAM GEO SLOPE ENTERPRISE PTY LTD	11/12/2013	-306.00
EF074426	25096	TECHNICAL RECIPES LTD	2/12/2013	-2,500.00
EF074477	10402	COOGEE PRIMARY SCHOOL	11/12/2013	-100.00
EF074495	24984	AUBIN GROVE PRIMARY SCHOOL	11/12/2013	-550.00
EF075110	24984	AUBIN GROVE PRIMARY SCHOOL	5/12/2013	-3,540.40
<b>CHEQUE LIST TOTAL</b>				<b>13,010,997.60</b>
<b>TOTAL AS PER AP SOURCE 13GLACT9991000</b>				13,010,997.60
<b>TOTAL AS PER TR SOURCE 13GLACT9991000</b>				<b>13,010,997.60</b>
<b>ADDITIONAL DIRECT PAYMENTS</b>				
<b>BANK FEES</b>				
MERCHANT FEES COC				-
MERCHANT FEES SLLC				-
MERCHANT FEES VARIOUS OUT CENTRES				-
NATIONAL BPAY CHARGE				2,673.17
RTGS/ACLR FEE				3.00
NAB TRANSACT FEE				4,289.68
				<b>6,965.85</b>
<b>FAMILY DAY CARE AND IN HOME CARE PAYMENTS</b>				
FDC PAYMENTS				45,447.50
IHC PAYMENTS				98,414.85
				<b>143,862.35</b>
<b>PAYROLL TRANSACTIONS</b>				
COC 02/12/13 CITY OF COCKBURN 042958				14,265.40
COC 03/12/13 CITY OF COCKBURN 042958				750,293.00
COC 09/12/13 CITY OF COCKBURN 042958				165.75
COC 10/12/13 CITY OF COCKBURN 042958				264,844.44

CITY OF COCKBURN

MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
		COC 17/12/13 CITY OF COCKBURN 042958		751,788.19
		COC 18/12/13 CITY OF COCKBURN 042958		968.00
		COC 20/12/13 CITY OF COCKBURN 042958		2,678.91
		COC 24/12/13 CITY OF COCKBURN 042958		267,264.64
		COC 31/12/13 CITY OF COCKBURN 042958		743,986.38
				<b>2,796,254.71</b>
		<b>CREDIT CARD PAYMENTS</b>		
		CBA CREDIT CARD PAYMENT		36,817.55
				<b>36,817.55</b>
		<b>TOTAL PAYMENTS FOR DECEMBER</b>		<b>15,994,898.06</b>

## **PAYMENT SUMMARY**

### **CHEQUE PAYMENTS**

025734 - 025788

### **CANCELLED PAYMENTS**

EF074318; EF074426; EF074477; EF074495; EF075110

### **ELECTRONIC FUNDS TRANSFER PAYMENT**

EF075087 – EF075715

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 30 November 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Operating Revenue</b>						
Governance	64,691,100	62,578,673	3%	2,112,427 ✓	67,754,883	67,587,336
Financial Services	524,728	464,146	13%	60,582	684,954	684,954
Information Services	340	1,546	-78%	(1,206)	3,706	3,706
Human Resource Management	109,457	55,745	96%	53,712	133,789	133,789
Library Services	23,852	22,909	4%	943	49,532	49,532
Community Services	4,574,801	4,602,365	-1%	(27,563)	7,271,860	6,898,253
Human Services	3,309,567	3,045,680	9%	263,887 ✓	6,516,674	6,414,360
Corporate Communications	5,259	10,892	-52%	(5,633)	34,872	12,736
Development Services	2,156,288	1,874,670	15%	281,618 ✓	3,474,611	3,310,270
Planning Services	835,657	884,447	-6%	(48,790)	1,284,514	1,279,514
Waste Services	23,685,696	24,550,846	-4%	(865,150) ✗	36,109,491	36,102,121
Parks & Environmental Services	59,733	28,773	108%	30,960	54,166	6,963
Engineering Services	111,528	101,075	10%	10,453	208,988	208,988
Infrastructure Services	52,040	49,736	5%	2,304	204,592	8,304
	100,140,047	98,271,502	2%	1,868,544	123,786,633	122,700,826
Less: Restricted Grants & Contributions b/fwd	(2,518,892)	-	0%	(2,518,892)	-	-
<b>Total Operating Revenue</b>	<b>97,621,155</b>	<b>98,271,502</b>	<b>-1%</b>	<b>(650,348)</b>	<b>123,786,633</b>	<b>122,700,826</b>
<b>Operating Expenditure</b>						
Governance	(1,266,546)	(1,992,005)	-36%	725,460 ✓	(4,991,785)	(4,942,112)
Financial Services	(3,274,201)	(3,127,982)	5%	(146,219) ✗	(5,327,789)	(5,287,789)
Information Services	(2,084,573)	(1,932,542)	8%	(152,031) ✗	(4,366,942)	(4,126,942)
Human Resource Management	(994,056)	(980,642)	1%	(13,414)	(2,253,541)	(2,221,344)
Library Services	(1,130,110)	(1,134,072)	0%	3,962	(2,794,948)	(2,778,074)
Community Services	(3,236,488)	(3,556,625)	-9%	320,137 ✓	(9,388,571)	(9,087,564)
Human Services	(2,985,208)	(3,038,806)	-2%	53,597	(7,698,452)	(7,582,097)
Corporate Communications	(783,340)	(855,289)	-8%	71,949	(2,611,893)	(2,592,517)
Development Services	(1,854,633)	(1,867,073)	-1%	12,440	(4,843,897)	(4,681,677)
Planning Services	(807,266)	(544,028)	48%	(263,238) ✗	(1,480,501)	(1,454,445)
Waste Services	(7,520,535)	(8,176,431)	-8%	655,895 ✓	(19,944,658)	(19,937,008)
Parks & Environmental Services	(3,820,943)	(4,321,579)	-12%	500,636 ✓	(10,619,912)	(10,482,547)
Engineering Services	(3,024,555)	(3,070,906)	-2%	46,350	(7,578,222)	(7,578,222)
Infrastructure Services	(3,256,825)	(3,156,863)	3%	(99,962)	(7,898,357)	(7,681,404)
	(36,039,281)	(37,754,843)	-5%	1,715,562	(91,799,469)	(90,433,743)

OCM 13/2/2014 - Item 15.2

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 30 November 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Less: Net Internal Recharging	1,126,542	1,287,534	-13%	(160,992) X	3,090,592	3,085,871
Add: Reverse Impairment Charge - Investments	-	-	0%	-	-	-
Add: Depreciation on Non-Current Assets						
Computer & Electronic Equip	(64,125)	(58,440)	10%	(5,685)	(140,256)	(140,256)
Furniture & Equipment	(70,174)	(68,195)	3%	(1,979)	(163,668)	(163,668)
Plant & Machinery	(1,263,081)	(1,348,650)	-6%	85,569	(3,236,760)	(3,236,760)
Buildings	(1,347,846)	(1,542,755)	-13%	194,909 ✓	(3,943,239)	(3,943,239)
Roads	(3,779,767)	(3,868,330)	-2%	88,563	(9,283,992)	(9,283,992)
Drainage	(914,237)	(938,855)	-3%	24,619	(2,253,252)	(2,253,252)
Footpaths	(463,628)	(466,055)	-1%	2,427	(1,118,532)	(1,118,532)
Parks Equipment	(1,276,859)	(861,145)	48%	(415,714) X	(2,066,748)	(2,066,748)
	<b>(9,179,715)</b>	<b>(9,152,425)</b>	<b>0%</b>	<b>(27,290)</b>	<b>(22,206,447)</b>	<b>(22,206,447)</b>
<b>Total Operating Expenditure</b>	<b>(44,092,455)</b>	<b>(45,619,734)</b>	<b>-3%</b>	<b>1,527,279</b>	<b>(110,915,324)</b>	<b>(109,554,318)</b>
<b>Change in Net Assets Resulting from Operations</b>	<b>53,528,700</b>	<b>52,651,768</b>	<b>2%</b>	<b>876,932</b>	<b>12,828,057</b>	<b>13,146,507</b>
<b>Non-Operating Activities</b>						
<b>Profit/(Loss) on Assets Disposal</b>						
Plant & Machinery	122,235	59,784	104%	62,451	(417,141)	(627,141)
Freehold Land	335,282	450,000	-25%	(114,718) X	4,636,427	2,783,700
Furniture & Office Equipment	-	-	0%	-	-	-
Buildings	-	-	0%	-	-	-
	<b>457,517</b>	<b>509,784</b>	<b>-10%</b>	<b>(52,267)</b>	<b>4,219,286</b>	<b>2,156,559</b>
Less: Movement in Joint Venture	-	-			-	-
Less: Underground Power Infrastructure Contribution	-	-	0%	-	(1,040,000)	(1,040,000)
<b>Asset Acquisitions</b>						
Land and Buildings	(2,039,540)	(2,299,774)	-11%	260,233 ✓	(41,503,406)	(25,506,000)
Infrastructure Assets	(3,958,492)	(2,833,818)	40%	(1,124,674) X	(23,944,894)	(17,713,224)
Plant and Machinery	(611,507)	(786,000)	-22%	174,493 ✓	(4,649,213)	(3,899,500)
Furniture and Equipment	-	(25,165)	-100%	25,165	(26,800)	(24,000)
Computer Equipment	(287,541)	(599,880)	-52%	312,339 ✓	(1,412,715)	(540,000)
	<b>(6,897,081)</b>	<b>(6,544,637)</b>	<b>5%</b>	<b>(352,444)</b>	<b>(71,537,027)</b>	<b>(47,682,724)</b>
Note 1.						
Add: Transfer to Reserves	(4,748,659)	(3,916,219)	21%	(832,440) X	(38,609,354)	(33,226,292)
	<b>42,340,476</b>	<b>42,700,697</b>	<b>-1%</b>	<b>(360,220)</b>	<b>(94,219,749)</b>	<b>(66,645,950)</b>

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 30 November 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget		Revised Budget	Adopted Budget
	\$	\$	%	\$		\$	\$
<b>Add Funding from</b>							
Grants & Contributions - Asset Development	6,498,649	2,212,393	194%	4,286,256	√	6,830,166	5,629,495
Less: held in restricted funds from prior years	(739,916)	(27,033)	2637%	(712,884)	X	(27,033)	-
Proceeds on Sale of Assets	800,119	946,125	-15%	(146,006)	X	8,070,227	6,007,500
Reserves	3,588,957	6,136,640	-42%	(2,547,683)	X	52,906,915	36,284,216
Loan Funds Raised	-	-	0%	-		-	-
Contributed Developer Assets	-	-	0%	-		-	-
	<b>52,488,286</b>	<b>51,968,822</b>	<b>1%</b>	<b>519,464</b>		<b>(26,439,473)</b>	<b>(18,724,739)</b>
<b>Less: Transfer from Reserves - Impaired Investments</b>	-	-	0%	-		-	-
<b>Non-Cash/Non-Current Item Adjustments</b>							
Depreciation on Assets	9,179,715	9,152,425	0%	27,290		22,206,447	22,206,447
Profit/(Loss) on Assets Disposal	(457,517)	(509,784)	-10%	52,267		(4,219,286)	(2,156,559)
Loan Repayments	-	-	0%	-		(1,325,149)	(1,325,149)
Joint Venture Investment	-	-	0%	-		-	-
Non-Current Accrued Debtors	-	-	0%	-		-	-
Non-Current Leave Provisions	463,530	-	0%	463,530	√	-	-
Net Change in Restricted/Committed Cash	3,258,808	27,033	11955%	3,231,776	√	27,033	-
Deferred Pensioners Adjustment	-	-	0%	-		-	-
	<b>64,932,823</b>	<b>60,638,496</b>	<b>7%</b>	<b>4,294,328</b>		<b>(9,750,428)</b>	<b>0</b>
Opening Funds	11,247,256	10,066,620	12%	1,180,636		10,066,620	-
<b>Closing Funds</b>	<b>76,180,080</b>	<b>70,705,116</b>	<b>8%</b>	<b>5,474,964</b>		<b>316,192</b>	-
	-	-		-		-	-

Note 2, 3.

## Notes to Statement of Financial Activity

### Note 1.

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals \$	Commitments at Month End \$	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget \$	Uncommitted at Month End \$
Land and Buildings	(2,039,540)	(35,239,481)	(37,279,021)	(2,299,774)	(41,503,406)	4,224,384
Infrastructure Assets	(3,958,492)	(1,962,583)	(5,921,075)	(2,833,818)	(23,963,076)	18,042,001
Plant and Machinery	(611,507)	(154,149)	(765,656)	(786,000)	(4,502,213)	3,736,557
Furniture and Equipment	-	(19,696)	(19,696)	(25,165)	(26,800)	7,104
Computer Equipment	(287,541)	(146,135)	(433,676)	(599,880)	(1,412,715)	979,038
	<b>(6,897,081)</b>	<b>(37,522,044)</b>	<b>(44,419,125)</b>	<b>(6,544,637)</b>	<b>(71,408,209)</b>	<b>26,989,084</b>

### Note 2.

Closing Funds in the Financial Activity Statement are represented by:

	Actuals \$	YTD Revised Budget \$	Full Year Revised Budget \$	Adopted Budget \$
<b>Current Assets</b>				
Cash & Investments	142,036,367	106,846,688	54,542,759	65,409,779
Rates Outstanding	20,706,584	19,353,445	-	-
Rubbish Charges Outstanding	1,484,160	3,063,386	-	-
Sundry Debtors	4,835,952	7,184,839	-	-
GST Receivable	402,902	-	-	-
Prepayments	(131)	-	-	-
Accrued Debtors	323,198	-	-	-
Stock on Hand	(28,905)	-	-	-
	<b>169,760,127</b>	<b>136,448,358</b>	<b>54,542,759</b>	<b>65,409,779</b>
<b>Current Liabilities</b>				
Creditors	(10,951,699)	(8,211,941)	-	-
Income Received in Advance	52,856	-	-	-
GST Payable	(395,385)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(2,583,345)	-	-	-
Provision for Long Service Leave	(2,037,437)	-	-	-
	<b>(15,915,011)</b>	<b>(8,211,941)</b>	<b>-</b>	<b>-</b>
<b>Net Current Assets</b>	<b>153,845,116</b>	<b>128,236,417</b>	<b>54,542,759</b>	<b>65,409,779</b>
<b>Add: Non Current Investments</b>	<b>4,272,009</b>	<b>-</b>	<b>-</b>	<b>-</b>
	<b>158,117,125</b>	<b>128,236,417</b>	<b>54,542,759</b>	<b>65,409,779</b>
<b>Less: Restricted/Committed Assets</b>				
Cash Backed Reserves #	(76,547,983)	(54,458,334)	(51,153,599)	(62,309,778)
Deposits & Bonds Liability *	(2,366,501)	-	-	-
Grants & Contributions Unspent *	(3,022,561)	(3,072,968)	(3,072,968)	(3,100,000)
	<b>76,180,080</b>	<b>70,705,116</b>	<b>316,192</b>	<b>0</b>
<b>Closing Funds (as per Financial Activity Statement)</b>	<b>76,180,080</b>	<b>70,705,116</b>	<b>316,192</b>	<b>0</b>

# See attached Reserve Fund Statement

\* See attached Restricted Funds Analysis

**Note 3.**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
		<b>Budget Adoption</b>		<b>Closing Funds Surplus(Deficit)</b>				<b>0</b>
	590 to							
GL	595	Adjust SLLC salaries including fixing error in salary level		Operating Expenditure		75,762		75,762
GL	241	Extra income from activity for the first six months		Operating Income		649		76,411
	161, 162,							
GL	175	Balancing FESA budget according to its funding		Operating Expenditure		2,568		78,979
OP	628	Adjusting Summer of Fun events according to OCM	OCM July13 17.3	Operating Expenditure			5,175	73,804
OP	9170	Correcting funding for Offset Surf Life Saving Club		Operating Income		23,000		96,804
CW	2075	Adding owners contribution to Crossover Construction project		Operating Income		30,000		126,804
OP	6818	New commercial lease at Orsino Boulevard, North Coogee		Operating Income		5,000		131,804
GL	105	Extra Financial Assistance Grant received		Operating Income		167,547		299,351
GL	165	New income from Cats Legislation		Operating Income		10,000		309,351
		Adjusting carry forward budget by increasing Council admin charge and						
GL	202	workers compensation insurance		Operating Expenditure		6,841		316,192
				<b>Closing Funds Surplus (Deficit)</b>	<b>0</b>	<b>321,367</b>	<b>5,175</b>	<b>316,192</b>

# Statement of Comprehensive Income by Nature and Type

for the period ended 30 November 2013

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
<b>OPERATING REVENUE</b>						
01 Rates	57,625,829	57,123,005	502,824	58,419,638	57,916,814	57,916,814
05 Fees and Charges	32,818,151	33,477,346	(659,195)	49,614,266	50,273,461	50,208,232
10 Grants and Subsidies	3,651,019	5,427,598	(1,776,579)	8,158,755	9,935,334	9,046,274
15 Contributions, Donations and Reimbursements	596,758	338,266	258,492	864,624	606,132	474,614
20 Interest Earnings	2,923,381	1,901,097	1,022,284	6,067,110	5,044,826	5,044,826
25 Other revenue and Income	6,017	4,191	1,827	11,893	10,066	10,066
<b>Total Operating Revenue</b>	<b>97,621,155</b>	<b>98,271,502</b>	<b>(650,348)</b>	<b>123,136,285</b>	<b>123,786,633</b>	<b>122,700,826</b>
<b>OPERATING EXPENDITURE</b>						
50 Employee Costs - Salaries & Direct Oncosts	(16,429,634)	(15,997,394)	(432,240)	(41,193,861)	(40,761,620)	(40,783,674)
51 Employee Costs - Indirect Oncosts	(305,443)	(257,834)	(47,608)	(995,181)	(947,573)	(929,483)
55 Materials and Contracts	(12,271,121)	(14,061,903)	1,790,782	(33,206,730)	(34,997,512)	(33,543,022)
65 Utilities	(1,713,168)	(1,823,685)	110,518	(4,199,762)	(4,310,279)	(4,315,599)
70 Interest Expenses	-	-	-	(171,505)	(171,505)	(171,505)
75 Insurances	(2,183,761)	(2,005,067)	(178,694)	(2,183,761)	(2,005,067)	(2,005,067)
80 Other Expenses	(3,136,154)	(3,608,960)	472,805	(8,267,261)	(8,740,066)	(8,685,393)
85 Depreciation on Non Current Assets	(9,179,715)	(9,152,425)	(27,290)	(22,233,737)	(22,206,447)	(22,206,447)
96 Internal Recharging (Unbalanced)	2,606	3,514	(908)	8,034	8,942	4,222
<b>Add Back: Indirect Costs Allocated to Capital Works</b>	<b>1,126,542</b>	<b>1,287,534</b>	<b>(160,992)</b>	<b>2,929,599</b>	<b>3,090,592</b>	<b>3,085,871</b>
<b>Total Operating Expenditure</b>	<b>(44,092,455)</b>	<b>(45,619,734)</b>	<b>1,527,279</b>	<b>(109,522,199)</b>	<b>(111,049,478)</b>	<b>(109,554,318)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES</b>						
	<b>53,528,700</b>	<b>52,651,768</b>	<b>876,932</b>	<b>13,614,086</b>	<b>12,737,155</b>	<b>13,146,507</b>
<b>NON-OPERATING ACTIVITIES</b>						
11 Capital Grants & Subsidies	3,383,518	558,013	2,825,505	6,043,136	3,217,631	2,081,658
16 Contributions - Asset Development	3,115,131	1,654,380	1,460,751	5,091,469	3,630,718	3,547,837
95 Profit/(Loss) on Sale of Assets	457,517	509,784	(52,267)	4,167,019	4,219,286	2,156,559
57 Acquisition of Crown Land for Roads	-	-	-	-	-	-
58 Underground Power Scheme	-	-	-	-	(1,040,000)	(1,040,000)
<b>Total Non-Operating Activities</b>	<b>6,956,166</b>	<b>2,722,177</b>	<b>4,233,989</b>	<b>15,301,623</b>	<b>10,027,634</b>	<b>6,746,054</b>
<b>NET RESULT</b>	<b>60,484,866</b>	<b>55,373,945</b>	<b>5,110,921</b>	<b>28,915,710</b>	<b>22,764,789</b>	<b>19,892,561</b>

## Notes to Statement of Comprehensive Income

### Note 1.

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<b><u>Community Services:</u></b>				
Recreational Services	172,338	239,825	524,136	524,136
South Lake Leisure Centre	1,147,587	1,117,121	2,941,890	2,941,890
Law and Public Safety	2,744,320	2,685,231	2,886,346	2,861,346
	4,064,245	4,042,177	6,352,372	6,327,372
<b><u>Waste Services:</u></b>				
Waste Collection Services	16,921,194	16,504,142	16,807,430	16,807,430
Waste Disposal Services	6,746,541	8,023,671	19,256,811	19,256,811
	23,667,735	24,527,813	36,064,241	36,064,241
	27,731,980	28,569,990	42,416,613	42,391,613

### Note 2.

Additional information on Salaries and Direct On-Costs by each Division.

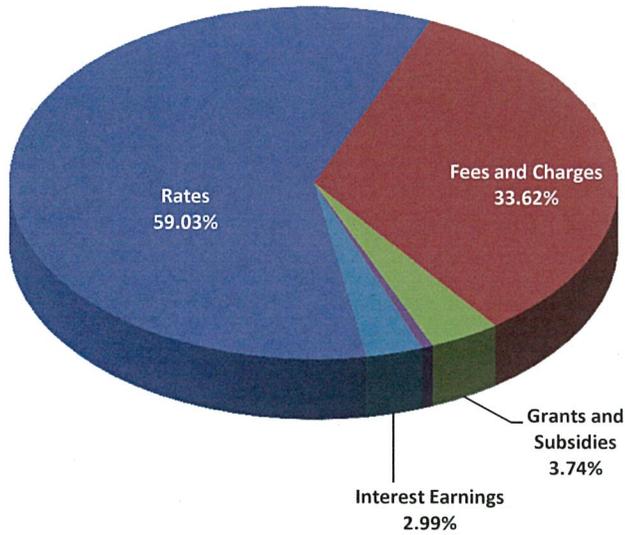
	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(744,222)	(847,724)	(2,171,610)	(2,242,610)
Finance & Corporate Services Division	(2,514,221)	(2,450,492)	(6,150,515)	(6,150,515)
Community Services Division	(4,891,983)	(4,679,848)	(12,152,895)	(12,187,347)
Planning & Development Division	(2,011,896)	(1,874,169)	(4,826,956)	(4,743,558)
Engineering & Works Division	(6,267,311)	(6,145,161)	(15,459,644)	(15,459,644)
	(16,429,634)	(15,997,394)	(40,761,620)	(40,783,674)

### Note 3

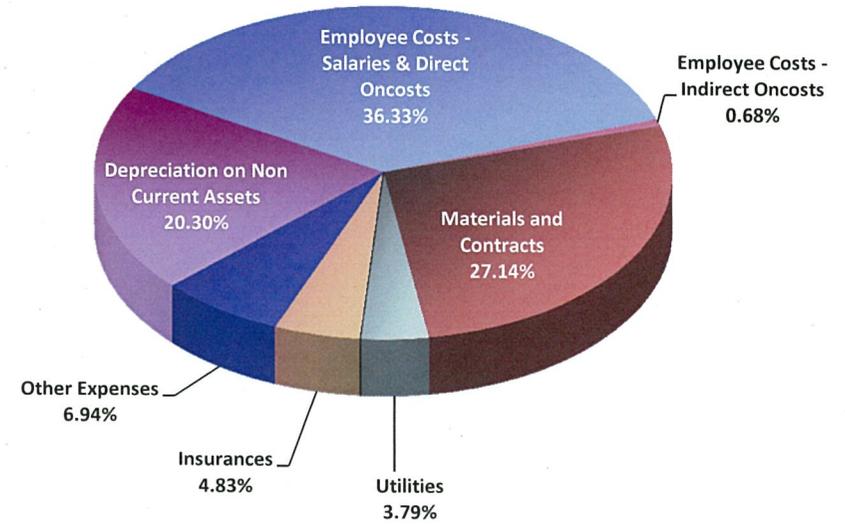
Additional information on Materials and Contracts by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(473,139)	(936,781)	(1,905,190)	(1,839,190)
Finance & Corporate Services Division	(1,365,121)	(1,414,537)	(3,401,454)	(3,089,257)
Community Services Division	(2,592,868)	(3,144,177)	(8,160,472)	(7,652,734)
Planning & Development Division	(634,323)	(514,659)	(1,390,385)	(1,285,508)
Engineering & Works Division	(7,205,669)	(8,051,748)	(20,140,011)	(19,676,332)
Not Applicable	0	0	0	0
	(12,271,121)	(14,061,903)	(34,997,512)	(33,543,022)

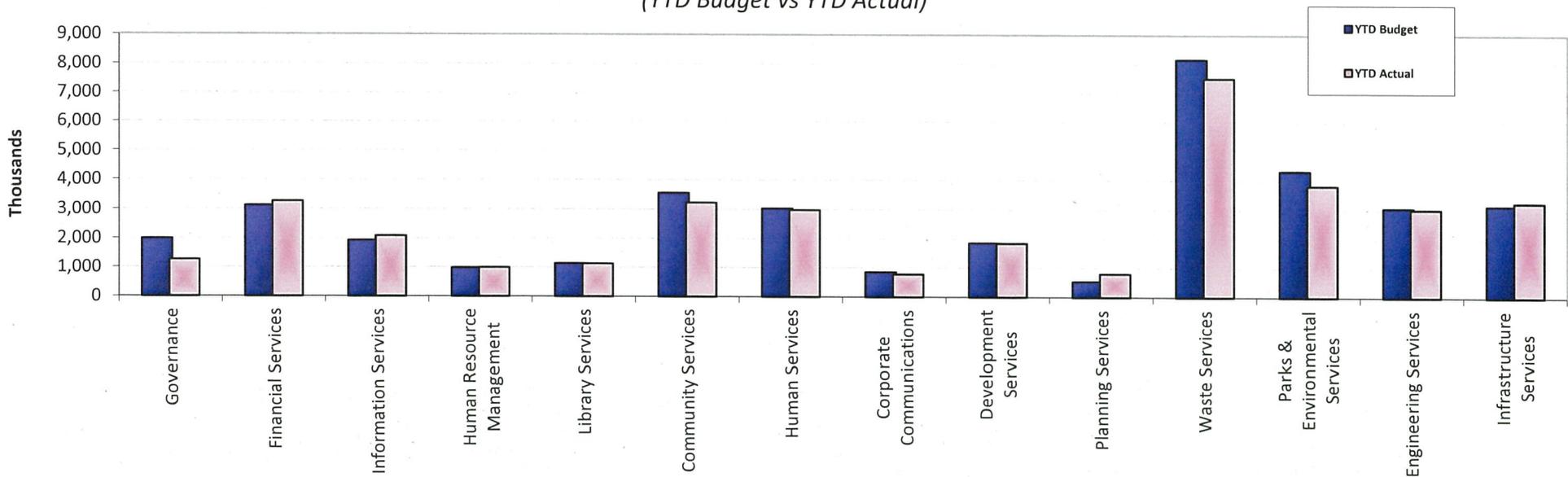
**Operating Income by Nature and Type**  
(YTD Actual)



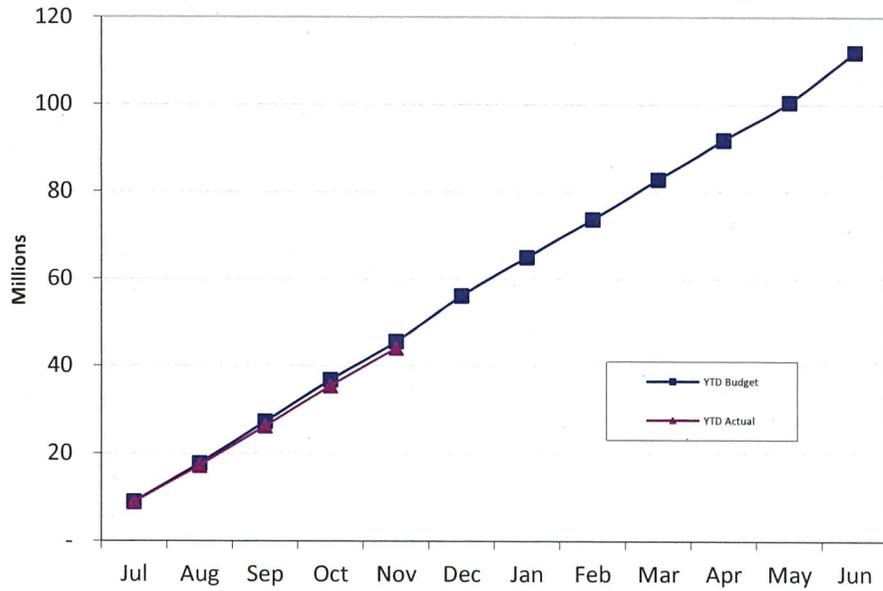
**Operating Expenditure by Nature and Type**  
(YTD Actual)



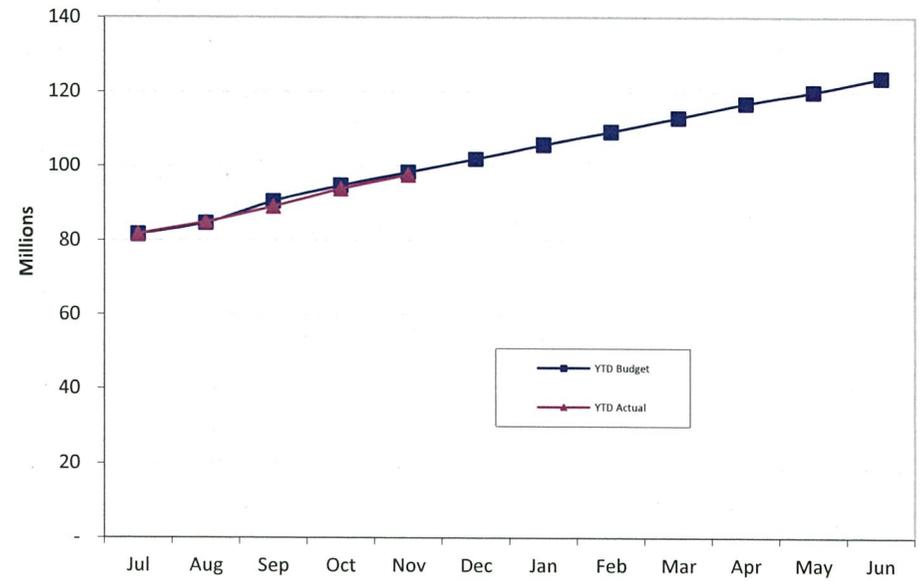
**Operating Expenditure by Business Unit**  
(YTD Budget vs YTD Actual)



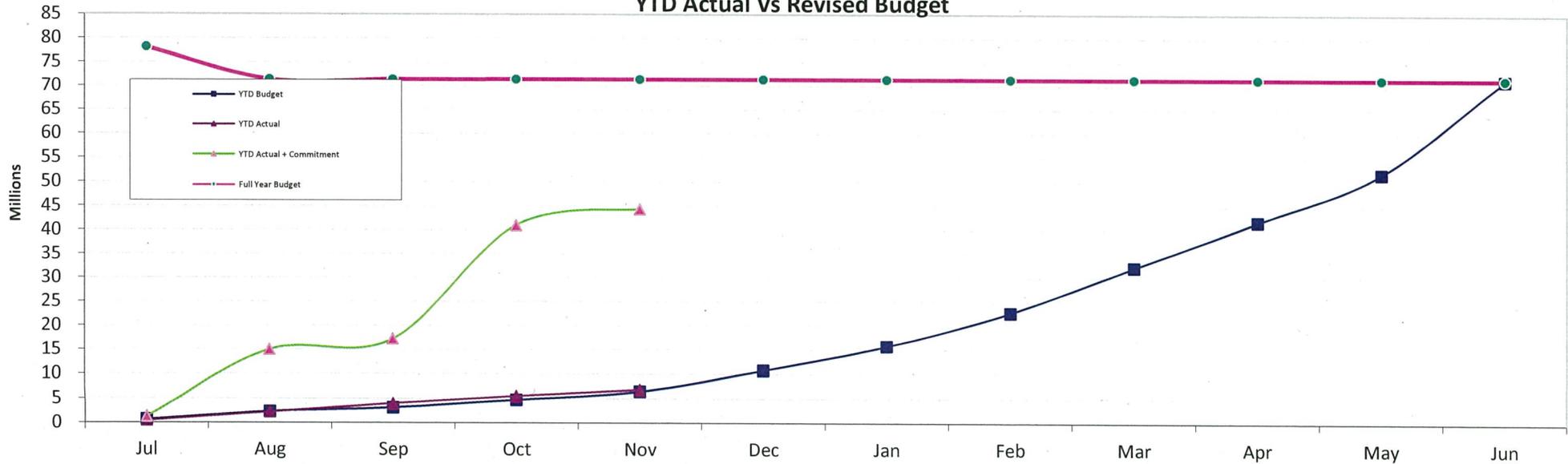
**YTD Operating Expenditure Vs YTD Revised Budget**



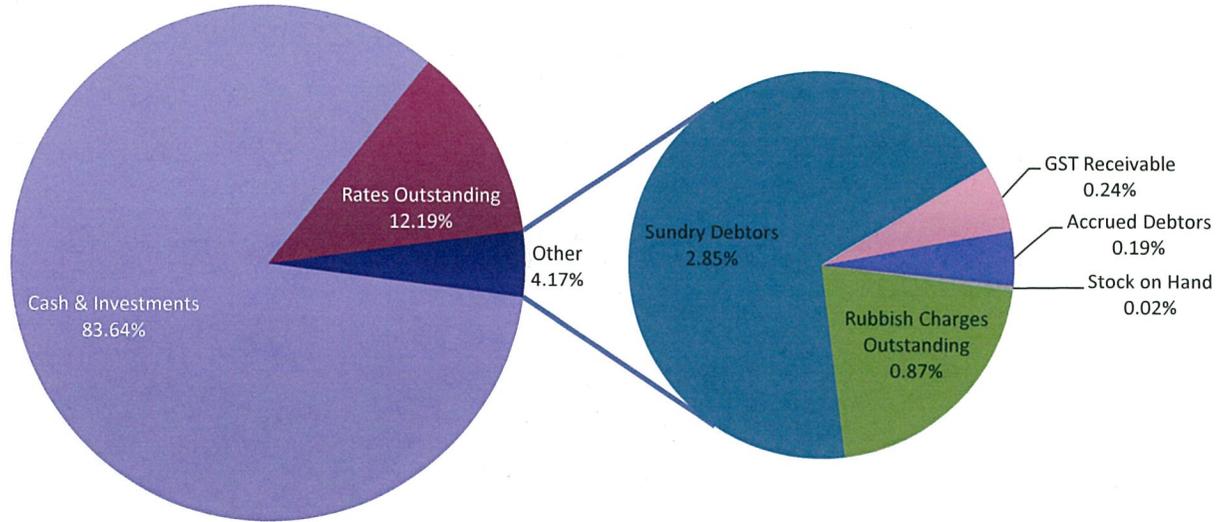
**YTD Operating Income Vs YTD Revised Budget**



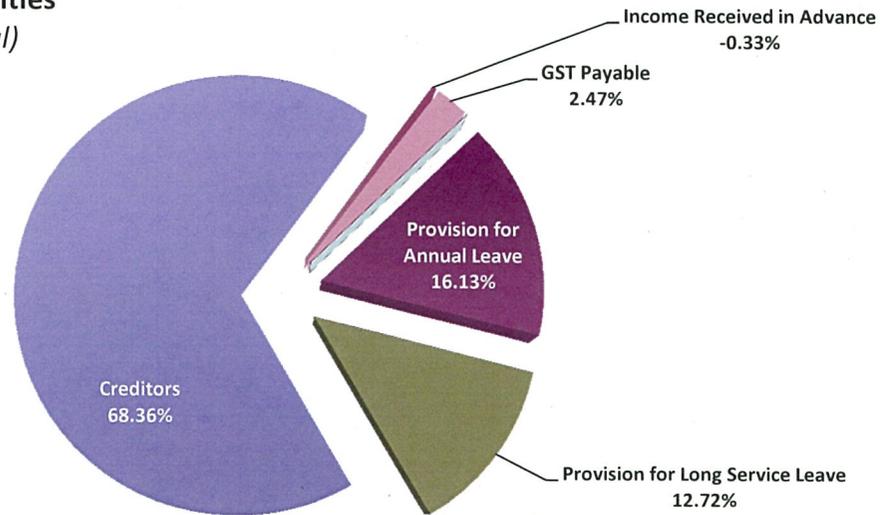
**Capital Expenditure  
YTD Actual Vs Revised Budget**



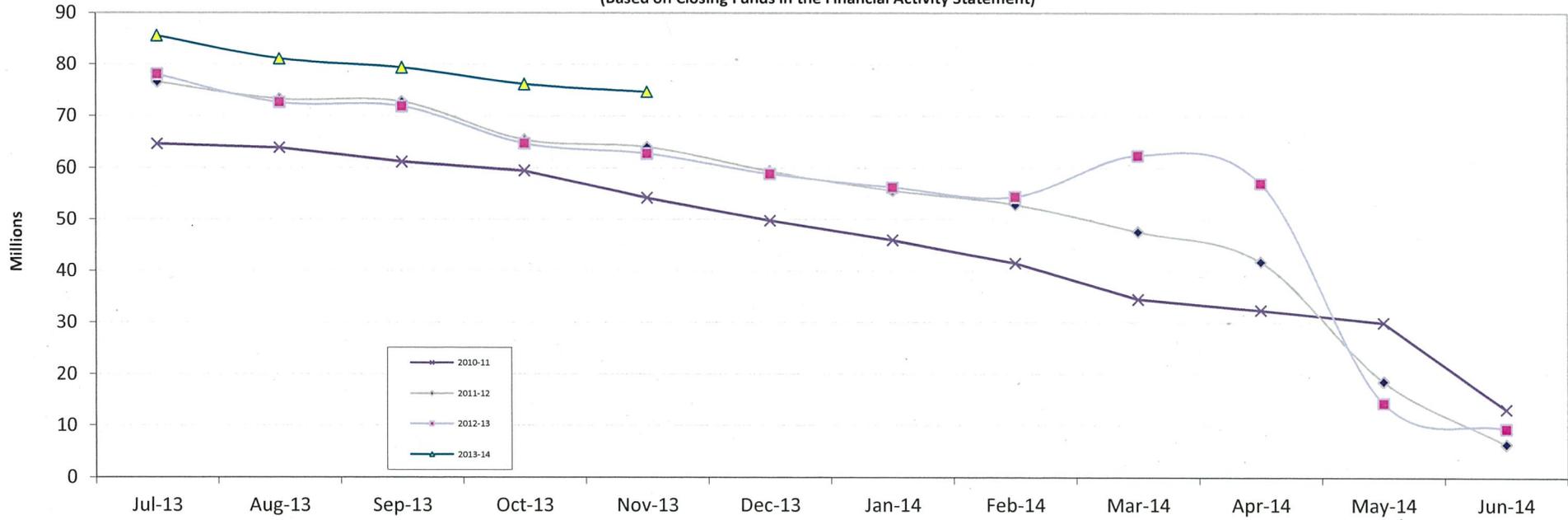
### Current Assets (YTD Actual)



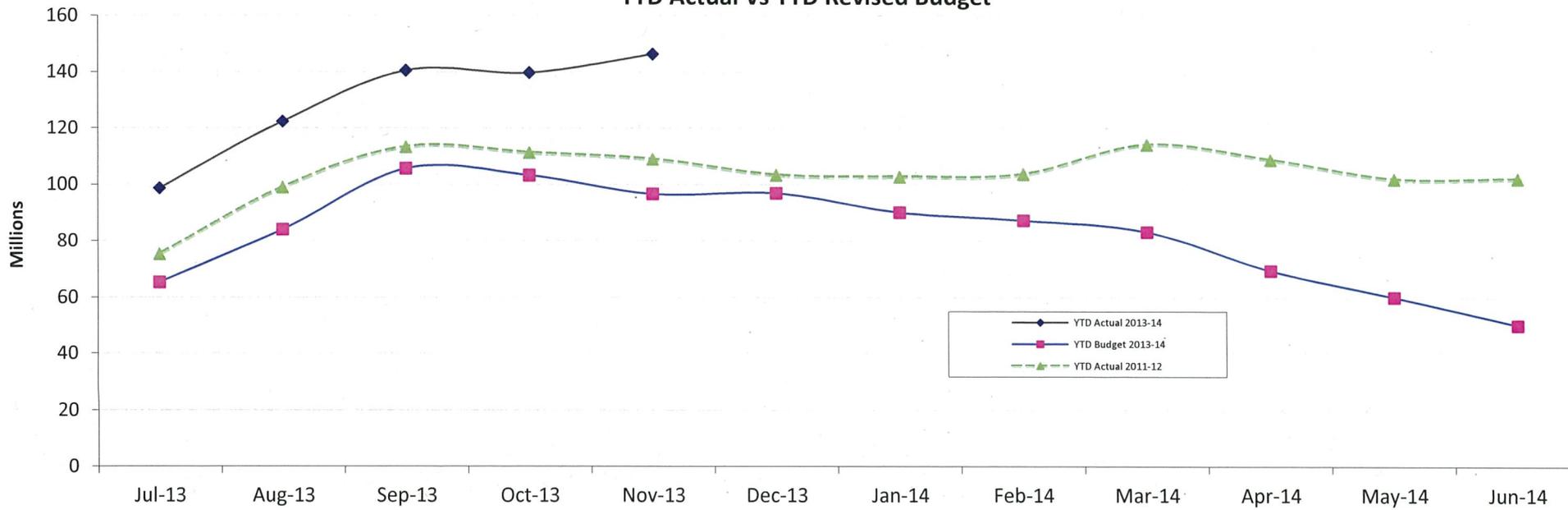
### Current Liabilities (YTD Actual)



**Municipal Liquidity Over the Year**  
 (Based on Closing Funds in the Financial Activity Statement)



**Cash & Investments Positions**  
 YTD Actual Vs YTD Revised Budget



*City of Cockburn*  
**Restricted Funds - Infrastructure Contributions & Carry Forwards**  
**Financial Statement for the Period Ended 30 Nov 2013**

Particulars	Balance July 1st 2013	Add: Receipts/Jnls	Less: Payments/Jnls	Closing Balance
<b>INFRASTRUCTURE CONTRIBUTIONS</b>				
Prog 12 ROAD CONSTRUCTION	1,264,557.16			1,264,557.16
Prog 12 FOOTPATH CONSTRUCTION	665,383.90			665,383.90
Prog 12 DRAINAGE DEVELOPMENT	645,419.01			645,419.01
	<b>2,575,360.07</b>	-	-	<b>2,575,360.07</b>
<b>CARRIED FORWARDS</b>				
Prog 8 FUNDED SERVICES SURPLUSES C/FWD	329,535.94	125,885.09	457,898.88 -	2,477.85
UNSPENT PROJECT FUNDING C/FWD	2,630,789.99	391,738.59	2,483,654.44	538,874.14
Prog 12 UNSPENT ROAD FUNDING	745,683.14	421,711.68	1,256,590.29 -	89,195.47
	<b>3,706,009.07</b>	<b>939,335.36</b>	<b>4,198,143.61</b>	<b>447,200.82</b>
<b>TOTAL</b>	<b>6,281,369.14</b>	<b>939,335.36</b>	<b>4,198,143.61</b>	<b>3,022,560.89</b>

*NB. Total Receipts and Payments of Contributions/CF Grants is the balance of Restricted Funds Activities (883-890):*

<i>Receipts:</i>	- 939,335.36
<i>Payments:</i>	4,198,143.61
<i>Balance of Restricted Funds:</i>	3,258,808.25

## City of Cockburn - Reserve Funds

### Financial Statement for Period Ending 30 November 2013

Account Details	Opening Balance		Interest Received		t/f's from Municipal		t/f's to Municipal		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Council Funded</b>										
Bibra Lake Management Plan Reserve	1,014,207	1,014,207	-	10,877	-	-	(171,559)	(5,427)	842,648	1,019,657
Bibra Lake Nutrient Management	305,625	305,625	12,740	3,284	-	-	-	-	318,365	308,909
Carbon Pollution Reduct Scheme Res CPRS	-	-	-	2,536	-	416,966	-	-	-	419,502
Community Infrastructure	10,890,947	10,890,947	254,740	114,302	7,155,600	-	(14,297,842)	(287,355)	4,003,445	10,717,894
Community Surveillance Levy Reserve	498,556	498,556	28,950	4,385	193,294	-	(233,958)	(18,599)	486,842	484,342
Contaminated Sites	1,999,849	1,999,849	59,060	21,141	500,000	-	(200,000)	(20,226)	2,358,909	2,000,764
DCD Redundancies Reserve	2,916	2,916	-	31	-	-	-	-	2,916	2,948
Environmental Offset Reserve	357,376	357,376	-	3,771	-	-	(138,591)	(24,523)	218,785	336,623
Green House Emissions Reductions	579,053	579,053	16,220	6,220	200,000	-	(507,000)	(980)	288,273	584,293
Information Technology	428,166	428,166	34,740	4,507	124,671	-	(373,000)	(48,906)	214,577	383,766
Land Development & Investment Fund Reserve	13,933,953	13,933,953	347,370	149,535	7,173,727	462,000	(17,427,992)	(625,810)	4,027,058	13,919,677
Major Buildings Refurbishment	2,409,325	2,409,325	40,530	25,890	2,998,545	-	-	-	5,448,400	2,435,215
Mobile Rubbish Bins	209,552	209,552	22,000	1,936	-	-	(170,000)	(86,576)	61,552	124,912
Municipal Elections	493,285	493,285	15,060	5,301	-	-	(490,000)	-	18,345	498,585
Naval Base Shacks	596,438	596,438	18,530	6,412	158,854	-	(220,228)	(550)	553,594	602,300
Plant & Vehicle Replacement	3,731,633	3,731,633	92,640	39,515	3,469,500	-	(3,043,000)	(234,691)	4,250,773	3,536,457
Port Coogee Special Maintenance Reserve	809,083	809,083	25,480	8,457	235,000	-	(96,907)	(90,114)	972,656	727,426
Roads & Drainage Infrastructure	2,087,403	2,087,403	98,430	19,238	1,250,000	-	(2,984,325)	(1,015,234)	451,507	1,091,406
Staff Payments & Entitlements	2,261,717	2,261,717	150,530	23,445	105,000	-	(186,000)	(125,500)	2,331,247	2,159,662
Waste & Recycling	13,772,203	13,772,203	636,850	149,887	7,488,122	-	(3,777,930)	(43,794)	18,119,245	13,878,297
Waste Collection Levy	132,072	132,072	2,320	785	310,732	-	-	-	445,124	132,857
Workers Compensation	399,501	399,501	16,220	4,293	-	-	-	-	415,721	403,794
POS Cash in Lieu (Restricted Funds)	4,031,593	4,031,593	142,470	42,493	-	-	(480,000)	(436,363)	3,694,063	3,637,723
	<b>60,944,452</b>	<b>60,944,452</b>	<b>2,014,880</b>	<b>648,240</b>	<b>31,363,045</b>	<b>878,966</b>	<b>(44,798,332)</b>	<b>(3,064,648)</b>	<b>49,524,045</b>	<b>59,407,009</b>
<b>Grant Funded</b>										
Aged & Disabled Vehicle Expenses	424,948	424,948	9,170	4,536	68,496	-	(72,000)	(46,047)	430,614	383,437
Cockburn Super Clinic Reserve	4,242,180	4,242,180	173,690	44,828	-	-	(4,703,516)	(174,461)	(287,645)	4,112,547
Family Day Care Accumulation Fund	64,233	64,233	2,500	690	-	-	(2,800)	-	63,933	64,923
Naval Base Shack Removal Reserve	272,408	272,408	5,715	2,927	54,000	-	-	-	332,123	275,336
UNDERGROUND POWER	1,301,740	1,301,740	-	13,842	1,200,000	-	(2,412,063)	(36,586)	89,676	1,278,995
Welfare Projects Employee Entitlements	452,182	452,182	16,911	4,874	-	-	(46,410)	(5,656)	422,683	451,400
	<b>6,757,691</b>	<b>6,757,691</b>	<b>207,986</b>	<b>71,697</b>	<b>1,322,496</b>	<b>-</b>	<b>(7,236,788)</b>	<b>(262,750)</b>	<b>1,051,384</b>	<b>6,566,638</b>
<b>Development Cont. Plans</b>										
Aubin Grove DCA	167,325	167,325	21,604	1,798	-	-	(5,310)	-	183,619	169,123
Community Infrastructure DCA 13	3,361,786	3,361,786	105,715	50,283	2,000,000	2,756,565	(85,311)	-	5,382,190	6,168,635
Gaebler Rd Development Cont. Plans	760,607	760,607	4,944	8,173	-	-	(8,610)	-	756,941	768,780
Hammond Park DCA	(9,371)	(9,371)	-	(101)	383,540	-	-	-	374,169	(9,472)
Munster Development	724,330	724,330	8,498	7,783	8,753	48,366	(12,410)	-	729,171	780,479
Muriel Court Development Contribution	(43,595)	(43,595)	-	(1,030)	206,000	-	(22,210)	(140,262)	140,195	(184,887)
Packham North - DCA 12	(18,720)	(18,720)	-	(474)	515,000	-	(6,860)	(68,185)	489,420	(87,379)
Solomon Road DCA	97,272	97,272	-	1,493	257,500	111,919	(15,060)	-	339,712	210,685
Success Lakes Development	1,582,041	1,582,041	-	17,001	-	-	(1,353,078)	-	228,963	1,599,043
Success Nth Development Cont. Plans	601,206	601,206	10,661	6,460	10,981	26,093	(10,410)	-	612,438	633,760
Thomas St Development Cont. Plans	11,778	11,778	-	127	-	-	-	-	11,778	11,905
Wattleup DCA 10	(4,674)	(4,674)	-	(50)	-	-	(13,010)	-	(17,684)	(4,724)
Yangebup East Development Cont. Plans	188,928	188,928	3,986	2,030	57,150	-	(9,010)	(54,292)	241,054	136,666
Yangebup West Development Cont. Plans	268,405	268,405	10,712	3,785	95,903	109,533	(7,210)	-	367,810	381,723
	<b>7,687,318</b>	<b>7,687,318</b>	<b>166,120</b>	<b>97,280</b>	<b>3,534,827</b>	<b>3,052,477</b>	<b>(1,548,489)</b>	<b>(262,739)</b>	<b>9,839,776</b>	<b>10,574,336</b>
<b>Total Reserves</b>										
	<b>75,389,461</b>	<b>75,389,461</b>	<b>2,388,986</b>	<b>817,217</b>	<b>36,220,368</b>	<b>3,931,443</b>	<b>(53,583,609)</b>	<b>(3,590,137)</b>	<b>60,415,205</b>	<b>76,547,983</b>

Variance Analysis						
Municipal Financial Activity Statement for the period ended 30 November 2013						
	YTD Actuals	YTD Revised Budget	Full Year Revised Budget	YTD Variance	√ = Favourable X = Unfavourable	Nov-13
	\$	\$	\$	\$		
<b>OPERATING REVENUE</b>						
Governance	64,691,100	62,578,673	67,754,883	2,112,427	√	GRV Industrial Rates and GRV Commercial Rates received are \$130k and \$592k ahead from ytd budget respectively. Interest earnings from Municipal are \$926k over ytd budget. Grants received for General and Roads are \$260k and \$166k over ytd budget respectively. However, GRV part year Rates received are \$178k under ytd budget. Favourable variance \$153k from the ATO due to understated Fuel Tax Credit claim from 2006.
Human Services	3,309,567	3,045,680	6,516,674	263,887	√	Income received from Family Services is \$128k over ytd budget due to the surplus b/f from previous year. Income received from Youth Services is \$102k over ytd budget.
Development Services	2,156,288	1,874,670	3,474,611	281,618	√	Income received from development application fees and fines & penalties are \$275k and \$125k over ytd budget respectively. Income received from building licenses are \$174k under ytd budget.
Waste Services	23,685,696	24,550,846	36,109,491	(865,150)	X	Landfill fees received are \$1.3m under ytd budget. MSW & Recycling Removal Levy received is \$417k over ytd budget.
<b>OPERATING EXPENDITURE</b>						
Governance	1,266,546	1,992,005	4,991,785	725,460	√	The \$172k favourable variance is mainly from the return of the costs of DCA11 & DCA12 to general purpose funding, these costs were funded from municipal monies in prior years and should be returned via the general purpose funding area. Election / postal voting expense is \$196k under ytd budget, mainly due to the invoice for \$158k committed orders not come in yet. Contract expenses for Council Functions/receptions operation projects are \$126k under ytd budget.
Financial Services	3,274,201	3,127,982	5,327,789	(146,219)	X	Plant Insurance Premium is ahead of ytd budget by \$123k.
Information Services	2,084,573	1,932,542	4,366,942	(152,031)	X	Software and Support Expenses are over ytd budget by \$144k.
Community Services	3,236,488	3,556,625	9,388,571	320,137	√	Expenditures in Materials & Contracts of Law Public Safety are under ytd budget by \$165k. Expenditures in Community Development Operating Projects are \$104k under ytd budget.
Planning Services	807,266	544,028	1,480,501	(263,238)	X	This unfavourable variance is mainly from the costs of DCA11 & DCA12. The additional funding will be added in mid year review to clear the unfavourable variance from DCA11 & DCA12 for \$208k.
Waste Services	7,520,535	8,176,431	19,944,658	655,895	√	The internal tipping charges for COC Commercial MGB & Diversion and Contract expenses for Trailer Passes for RRC Greenwaste are overspent by \$293k and \$178k respectively. Expense in Landfill Levy is underspent by \$317k. Contract expenses for Entry fees for Rrc and Henderson Landfill office are under ytd budget by \$200k and \$169k respectively. Waste Disposal Labour Charges are \$281k under ytd budget.
Parks & Environmental Services	3,820,943	4,321,579	10,619,912	500,636	√	Contract Expenses in Environmental Management and Parks Construction & Maintenance are underspent by \$342 and \$250k respectively.
<b>ADDITIONAL FUNDING RECEIVED</b>						
Grants & Contributions - Asset Development	6,498,649	2,212,393	6,830,166	4,286,256	√	Owner Contribution received for DCA13 is ahead of its ytd budget by \$2m. Owner Contribution for DCA12, DCA9 and DCA11 have not been received resulting unfavourable variance of \$559k. Regional Road Grants received from Grant funded and Council funded are ahead of its ytd budget by \$1.2m and \$427k respectively. Regional Road Grants received for Russel Road, Intersection of North Lake Road/Forrest Road and North Lake Road are ahead of ytd budget by \$132k, \$226k and \$211k respectively. Grant for MRD Blackspot program received is \$304k ahead of its ytd budget. However, Regional Road Grants received for Bibra Drive is under ytd budget by \$113k.
Proceeds on Sale of Assets	800,119	946,125	8,070,227	(146,006)	X	Group of vehicles have not been sold, resulting in unfavourable variance of \$146k.

# Capital Expenditure

for the period ended 30 November 2013

	Actuals	YTD Revised Budget	Full Year Revised Budget	\$ Variance to YTD Budget	√ = Favourable X = Unfavourable	Explanation
	\$	\$	\$	\$		
<b>SUMMARY</b>						
Purchase of Land and Buildings	1,734,058	17,073,203	44,042,673	15,339,145	√	
Acquisition & Development of Infrastructure Assets	3,300,911	2,058,771	23,558,540	(1,242,140)	X	
Purchase of Plant and Machinery	482,860	413,000	5,543,561	(69,860)	X	
Purchase of Furniture and Equipment	2,777	24,932	11,736	22,155	√	
Purchase of Computer Equipment	87,992	499,904	2,974,879	411,912	√	
	5,608,598	20,069,809	76,131,390	14,461,212		
<b>Material Variances Identified:</b>						
<b>Works in Progress - Roads Infrastructure</b>						
2365 - HAMMOND RD [Russell/Bartram] - Construct 2nd cwy/ upgrade ve	864,200	425,489	4,341,351	(438,712)	X	Cashflow issue with regards to YTD budget. Water main relocation started October. Currently \$351k in committed orders.
2442 - Frankland Avenue construction Single carriaway Roper Bouleva	764,305	567,029	1,432,000	(197,276)	X	Cash flow issue with regards to YTD budget. Currently \$236k in committed orders. Major works completed October 2013, with a minor street lighting project to be started December
3545 - Beeliar Drive Hammond Road North and South	327,941	141,390	0	(186,551)	X	Project combined with CW 2417, with costs been transferred into CW 3545. Budget from CW2417 yet to be transferred.
Sub Total	1,956,446	1,133,908	5,773,351	(822,539)		
<b>Freehold Land</b>						
1556 - Purchase of LOT 341 LAKEFRONT AVENUE, BEELIAR	436,364	160,000	480,000	(276,364)	X	Project completed within budget. Cashflow adjustment to be made.
1553 - Subdivision and development of Lot 915 and Reserve 38537	9,453	130,056	400,000	120,603	√	Anticipated to begin major works Jan 14. Approval from State government needed in writing to begin.
1539 - Subdivision Lot 702 Bellier Pl & Lot 65 Erpingham Rd	1,080	195,600	604,700	194,520	√	Project has been delayed due to accessing potential joint ventures. Expected to start major works April 14
Sub Total	446,896	485,656	1,484,700	38,760		
<b>Works in Progress - Buildings</b>						
006 - Coogee Surf Life Saving Club	540,754	412,036	5,235,144	(128,717)	X	Additional funds received. Project expected to be completed December 13.
005 - Cockburn Integrated Health Facilities	352,940	12,305,573	29,269,466	11,952,634	√	Project approximately 70% complete. Delay due to change of construction methodology. Gavin Construction has been liquidated and a new tender for builders will be done May 2014. Currently \$32 million in committed orders.
4449 - New Cockburn Central Aquatic & Recreation Centre	112,384	3,375,000	292,750	3,262,616	√	Consultancy underway. New funds needed and will be applied for in this financial year. Currently \$2.18m in committed orders.
Sub Total	1,006,078	16,092,610	34,797,360	15,086,532		

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Operating Revenue</b>						
Governance	65,309,597	63,473,579	3%	1,836,018 ✓	67,754,883	67,587,336
Financial Services	611,751	499,975	22%	111,776 ✓	684,954	684,954
Information Services	400	1,855	-78%	(1,455)	3,706	3,706
Human Resource Management	133,887	66,894	100%	66,993	133,789	133,789
Library Services	26,520	27,108	-2%	(589)	49,532	49,532
Community Services	4,964,171	5,079,881	-2%	(115,710) X	7,271,860	6,898,253
Human Services	3,837,185	3,386,477	13%	450,708 ✓	6,516,674	6,414,360
Corporate Communications	5,315	10,892	-51%	(5,577)	34,872	12,736
Development Services	2,503,530	2,148,703	17%	354,827 ✓	3,474,611	3,310,270
Planning Services	894,659	913,988	-2%	(19,329)	1,284,514	1,279,514
Waste Services	24,893,008	26,162,027	-5%	(1,269,020) X	36,109,491	36,102,121
Parks & Environmental Services	61,444	29,400	109%	32,044	54,166	6,963
Engineering Services	111,914	116,490	-4%	(4,576)	208,988	208,988
Infrastructure Services	52,367	50,426	4%	1,942	204,592	8,304
	103,405,746	101,967,694	1%	1,438,052	123,786,633	122,700,826
Less: Restricted Grants & Contributions b/fwd	(2,103,892)	-	0%	(2,103,892)	-	-
<b>Total Operating Revenue</b>	<b>101,301,854</b>	<b>101,967,694</b>	<b>-1%</b>	<b>(665,840)</b>	<b>123,786,633</b>	<b>122,700,826</b>
<b>Operating Expenditure</b>						
Governance	(1,748,272)	(2,477,064)	-29%	728,792 ✓	(4,991,785)	(4,942,112)
Financial Services	(3,634,769)	(3,390,209)	7%	(244,560) X	(5,327,789)	(5,287,789)
Information Services	(2,385,756)	(2,256,428)	6%	(129,327) X	(4,366,942)	(4,126,942)
Human Resource Management	(1,229,953)	(1,140,800)	8%	(89,154)	(2,253,541)	(2,221,344)
Library Services	(1,398,459)	(1,368,597)	2%	(29,861)	(2,794,948)	(2,778,074)
Community Services	(4,170,061)	(4,416,662)	-6%	246,602 ✓	(9,382,071)	(9,087,564)
Human Services	(3,795,539)	(3,696,672)	3%	(98,868)	(7,730,897)	(7,582,097)
Corporate Communications	(1,005,819)	(1,059,563)	-5%	53,745	(2,618,393)	(2,592,517)
Development Services	(2,374,887)	(2,265,718)	5%	(109,169) X	(4,843,897)	(4,681,677)
Planning Services	(1,460,041)	(677,860)	115%	(782,182) X	(1,480,501)	(1,454,445)
Waste Services	(9,451,087)	(10,058,160)	-6%	607,074 ✓	(20,025,368)	(19,937,008)
Parks & Environmental Services	(4,952,708)	(5,186,501)	-5%	233,793 ✓	(10,640,912)	(10,482,547)
Engineering Services	(3,707,956)	(3,696,996)	0%	(10,960)	(7,578,222)	(7,578,222)
Infrastructure Services	(3,875,097)	(3,930,316)	-1%	55,219	(7,898,357)	(7,681,404)
	(45,190,404)	(45,621,548)	-1%	431,144	(91,933,623)	(90,433,743)

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Less: Net Internal Recharging</b>	1,292,550	1,545,060	-16%	(252,510) X	3,090,592	3,085,871
<b>Add: Reverse Impairment Charge - Investments</b>	-	-	0%	-	-	-
<b>Add: Depreciation on Non-Current Assets</b>						
Computer & Electronic Equip	(75,771)	(70,128)	8%	(5,643)	(140,256)	(140,256)
Furniture & Equipment	(83,957)	(81,834)	3%	(2,123)	(163,668)	(163,668)
Plant & Machinery	(1,526,927)	(1,618,380)	-6%	91,453	(3,236,760)	(3,236,760)
Buildings	(1,642,430)	(1,851,306)	-11%	208,876 ✓	(3,943,239)	(3,943,239)
Roads	(4,545,603)	(4,641,996)	-2%	96,393	(9,283,992)	(9,283,992)
Drainage	(1,099,474)	(1,126,626)	-2%	27,152	(2,253,252)	(2,253,252)
Footpaths	(557,565)	(559,266)	0%	1,701	(1,118,532)	(1,118,532)
Parks Equipment	(1,535,569)	(1,033,374)	49%	(502,195) X	(2,066,748)	(2,066,748)
	<b>(11,067,295)</b>	<b>(10,982,910)</b>	<b>1%</b>	<b>(84,385)</b>	<b>(22,206,447)</b>	<b>(22,206,447)</b>
<b>Total Operating Expenditure</b>	<b>(54,965,150)</b>	<b>(55,059,399)</b>	<b>0%</b>	<b>94,249</b>	<b>(111,049,478)</b>	<b>(109,554,318)</b>
<b>Change in Net Assets Resulting from Operations</b>	<b>46,336,704</b>	<b>46,908,296</b>	<b>-1%</b>	<b>(571,591)</b>	<b>12,737,155</b>	<b>13,146,507</b>
<b>Non-Operating Activities</b>						
<b>Profit/(Loss) on Assets Disposal</b>						
Plant & Machinery	138,150	14,385	860%	123,765 ✓	(417,141)	(627,141)
Freehold Land	335,282	450,000	-25%	(114,718) X	4,636,427	2,783,700
Furniture & Office Equipment	-	-	0%	-	-	-
Buildings	-	-	0%	-	-	-
	<b>473,432</b>	<b>464,385</b>	<b>2%</b>	<b>9,047</b>	<b>4,219,286</b>	<b>2,156,559</b>
<b>Less: Movement in Joint Venture</b>	-	-			-	-
<b>Less: Underground Power Infrastructure Contribution</b>	-	(1,040,000)	-100%	1,040,000	(1,040,000)	(1,040,000)
<b>Asset Acquisitions</b>						
Land and Buildings	(4,042,896)	(4,285,004)	-6%	242,109 ✓	(41,503,406)	(25,506,000)
Infrastructure Assets	(4,848,286)	(4,533,958)	7%	(314,328) X	(23,963,076)	(17,713,224)
Plant and Machinery	(811,583)	(1,267,000)	-36%	455,417 ✓	(4,502,213)	(3,899,500)
Furniture and Equipment	(19,695)	(25,398)	-22%	5,703	(26,800)	(24,000)
Computer Equipment	(345,494)	(699,856)	-51%	354,362 ✓	(1,412,715)	(540,000)
<b>Note 1.</b>	<b>(10,067,954)</b>	<b>(10,811,217)</b>	<b>-7%</b>	<b>743,263</b>	<b>(71,408,209)</b>	<b>(47,682,724)</b>
<b>Add: Transfer to Reserves</b>	(4,643,046)	(4,460,148)	4%	(182,897) X	(38,609,354)	(33,226,292)
	<b>32,099,137</b>	<b>31,061,316</b>	<b>3%</b>	<b>1,037,821</b>	<b>(94,101,123)</b>	<b>(66,645,950)</b>

# STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 December 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
<b>Add Funding from</b>						
Grants & Contributions - Asset Development	6,743,071	2,638,221	156%	4,104,851 ✓	6,848,348	5,629,495
Less: held in restricted funds from prior years	(739,916)	(27,033)	2637%	(712,884) ✗	(27,033)	-
Proceeds on Sale of Assets	845,892	1,044,250	-19%	(198,358) ✗	8,070,227	6,007,500
Reserves	6,314,464	9,747,292	-35%	(3,432,829) ✗	52,792,357	36,284,216
Loan Funds Raised	-	-	0%	-	-	-
Contributed Developer Assets	-	-	0%	-	-	-
	<b>45,262,647</b>	<b>44,464,046</b>	<b>2%</b>	<b>798,601</b>	<b>(26,417,223)</b>	<b>(18,724,739)</b>
<b>Less: Transfer from Reserves - Impaired Investments</b>	-	-	0%	-	-	-
<b>Non-Cash/Non-Current Item Adjustments</b>						
Depreciation on Assets	11,067,295	10,982,910	1%	84,385	22,206,447	22,206,447
Profit/(Loss) on Assets Disposal	(473,432)	(464,385)	2%	(9,047)	(4,219,286)	(2,156,559)
Loan Repayments	(656,657)	(662,574)	-1%	5,917	(1,325,149)	(1,325,149)
Joint Venture Investment	-	-	0%	-	-	-
Non-Current Accrued Debtors	-	-	0%	-	-	-
Non-Current Leave Provisions	523,351	-	0%	523,351 ✓	-	-
Net Change in Restricted/Committed Cash	2,843,808	27,033	10420%	2,816,776 ✓	27,033	-
Deferred Pensioners Adjustment	-	-	0%	-	-	-
	<b>58,567,013</b>	<b>54,347,030</b>	<b>8%</b>	<b>4,219,983</b>	<b>(9,728,178)</b>	<b>0</b>
Opening Funds	11,247,256	10,066,620	12%	1,180,636	10,066,620	-
<b>Closing Funds</b>	<b>69,814,269</b>	<b>64,413,650</b>	<b>8%</b>	<b>5,400,619</b>	<b>338,442</b>	-
	-	-	-	-	-	-

Note 2, 3.

## Notes to Statement of Financial Activity

### Note 1.

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals	Commitments at Month End	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget	Uncommitted at Month End
	\$	\$			\$	\$
Land and Buildings	(4,042,896)	(33,398,436)	(37,441,332)	(4,285,004)	(41,503,406)	4,062,074
Infrastructure Assets	(4,848,286)	(1,779,959)	(6,628,245)	(4,533,958)	(23,963,076)	17,334,830
Plant and Machinery	(811,583)	(400,564)	(1,212,147)	(1,267,000)	(4,502,213)	3,290,066
Furniture and Equipment	(19,695)	-	(19,695)	(25,398)	(26,800)	7,105
Computer Equipment	(345,494)	(127,661)	(473,154)	(699,856)	(1,412,715)	939,560
	(10,067,954)	(35,706,620)	(45,774,574)	(10,811,217)	(71,408,209)	25,633,635

### Note 2.

Closing Funds in the Financial Activity Statement are represented by:

	Actuals	YTD Revised Budget	Full Year Revised Budget	Adopted Budget
	\$	\$	\$	\$
<b>Current Assets</b>				
Cash & Investments	134,175,673	107,079,138	60,328,070	65,409,779
Rates Outstanding	17,160,850	15,162,925	-	-
Rubbish Charges Outstanding	1,313,923	2,565,955	-	-
Sundry Debtors	4,885,742	3,295,776	-	-
GST Receivable	999,909	-	-	-
Prepayments	(131)	-	-	-
Accrued Debtors	230,698	-	-	-
Stock on Hand	(51,635)	-	-	-
	158,715,030	128,103,793	60,328,070	65,409,779
<b>Current Liabilities</b>				
Creditors	(8,491,795)	(7,728,648)	-	-
Income Received in Advance	52,856	-	-	-
GST Payable	(536,697)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(2,490,818)	-	-	-
Provision for Long Service Leave	(2,037,437)	-	-	-
	(13,503,892)	(7,728,648)	-	-
<b>Net Current Assets</b>	145,211,137	120,375,145	60,328,070	65,409,779
<b>Add: Non Current Investments</b>	4,289,368	-	-	-
	149,500,505	120,375,145	60,328,070	65,409,779
<b>Less: Restricted/Committed Assets</b>				
Cash Backed Reserves #	(73,716,863)	(52,888,528)	(56,916,660)	(62,309,778)
Deposits & Bonds Liability *	(2,531,811)	-	-	-
Grants & Contributions Unspent *	(3,437,561)	(3,072,968)	(3,072,968)	(3,100,000)
	69,814,269	64,413,650	338,442	0
<b>Closing Funds (as per Financial Activity Statement)</b>	<b>69,814,269</b>	<b>64,413,650</b>	<b>338,442</b>	<b>0</b>

# See attached Reserve Fund Statement

\* See attached Restricted Funds Analysis

**Note 3.**

**Amendments to original budget since budget adoption. Surplus/(Deficit)**

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
	<b>Budget Adoption</b>			<b>Closing Funds Surplus(Deficit)</b>				<b>0</b>
	590 to							
GL	595	Adjust SLLC salaries including fixing error in salary level		Operating Expenditure		75,762		<b>75,762</b>
GL	241	Extra income from activity for the first six months		Operating Income		649		<b>76,411</b>
	161, 162,							
GL	175	Balancing FESA budget according to its funding		Operating Expenditure		2,568		<b>78,979</b>
OP	628	Adjusting Summer of Fun events according to OCM	OCM July13 17.3	Operating Expenditure			5,175	<b>73,804</b>
OP	9170	Correcting funding for Offset Surf Life Saving Club		Operating Income		23,000		<b>96,804</b>
CW	2075	Adding owners contribution to Crossover Construction project		Operating Income		30,000		<b>126,804</b>
OP	6818	New commercial lease at Orsino Boulevard, North Coogee		Operating Income		5,000		<b>131,804</b>
GL	105	Extra Financial Assistance Grant received		Operating Income		167,547		<b>299,351</b>
GL	165	New income from Cats Legislation		Operating Income		10,000		<b>309,351</b>
	Adjusting carry forward budget by increasing Council admin charge and							
GL	202	workers compensation insurance		Operating Expenditure		6,841		<b>316,192</b>
GL	323	Increase in hire income - Youth Axis Room		Operating Income		2,250		<b>318,442</b>
OP	9470	Grant for Regional Concert		Operating Income		20,000		<b>338,442</b>
				<b>Closing Funds Surplus (Deficit)</b>	<b>0</b>	<b>343,617</b>	<b>5,175</b>	<b>338,442</b>

# Statement of Comprehensive Income *by Nature and Type*

for the period ended 31 December 2013

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
<b>OPERATING REVENUE</b>						
01 Rates	57,739,442	57,236,406	503,035	58,419,849	57,916,814	57,916,814
05 Fees and Charges	34,920,887	35,912,783	(991,896)	49,281,565	50,273,461	50,208,232
10 Grants and Subsidies	4,091,535	6,188,484	(2,096,949)	7,838,385	9,935,334	9,046,274
15 Contributions, Donations and Reimbursements	1,101,169	376,755	724,413	1,330,545	606,132	474,614
20 Interest Earnings	3,441,885	2,248,237	1,193,648	6,238,474	5,044,826	5,044,826
25 Other revenue and Income	6,938	5,029	1,909	11,975	10,066	10,066
<b>Total Operating Revenue</b>	<b>101,301,854</b>	<b>101,967,694</b>	<b>(665,840)</b>	<b>123,120,792</b>	<b>123,786,633</b>	<b>122,700,826</b>
<b>OPERATING EXPENDITURE</b>						
50 Employee Costs - Salaries & Direct Oncosts	(20,625,621)	(19,438,501)	(1,187,120)	(41,948,740)	(40,761,620)	(40,783,674)
51 Employee Costs - Indirect Oncosts	(373,167)	(316,687)	(56,480)	(1,004,053)	(947,573)	(929,483)
55 Materials and Contracts	(15,937,423)	(17,255,851)	1,318,428	(33,679,084)	(34,997,512)	(33,543,022)
65 Utilities	(1,994,909)	(2,178,580)	183,672	(4,126,607)	(4,310,279)	(4,315,599)
70 Interest Expenses	(91,671)	(91,671)	-	(171,505)	(171,505)	(171,505)
75 Insurances	(2,203,205)	(2,005,067)	(198,138)	(2,203,205)	(2,005,067)	(2,005,067)
80 Other Expenses	(3,964,408)	(4,335,191)	370,782	(8,369,284)	(8,740,066)	(8,685,393)
85 Depreciation on Non Current Assets	(11,067,295)	(10,982,910)	(84,385)	(22,290,832)	(22,206,447)	(22,206,447)
96 Internal Recharging (Unbalanced)	325	4,235	(3,910)	5,032	8,942	4,222
<b>Add Back: Indirect Costs Allocated to Capital Works</b>	<b>1,292,550</b>	<b>1,545,060</b>	<b>(252,510)</b>	<b>2,838,082</b>	<b>3,090,592</b>	<b>3,085,871</b>
<b>Total Operating Expenditure</b>	<b>(54,965,150)</b>	<b>(55,059,399)</b>	<b>94,249</b>	<b>(110,955,229)</b>	<b>(111,049,478)</b>	<b>(109,554,318)</b>
<b>CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES</b>						
	<b>46,336,704</b>	<b>46,908,296</b>	<b>(571,591)</b>	<b>12,165,563</b>	<b>12,737,155</b>	<b>13,146,507</b>
<b>NON-OPERATING ACTIVITIES</b>						
11 Capital Grants & Subsidies	3,423,518	795,853	2,627,665	5,845,296	3,217,631	2,081,658
16 Contributions - Asset Development	3,319,553	1,842,367	1,477,186	5,107,903	3,630,718	3,547,837
95 Profit/(Loss) on Sale of Assets	473,432	464,385	9,047	4,228,333	4,219,286	2,156,559
57 Acquisition of Crown Land for Roads	-	-	-	-	-	-
58 Underground Power Scheme	-	(1,040,000)	1,040,000	-	(1,040,000)	(1,040,000)
<b>Total Non-Operating Activities</b>	<b>7,216,503</b>	<b>2,062,606</b>	<b>5,153,897</b>	<b>15,181,532</b>	<b>10,027,634</b>	<b>6,746,054</b>
<b>NET RESULT</b>	<b>53,553,208</b>	<b>48,970,902</b>	<b>4,582,306</b>	<b>27,347,095</b>	<b>22,764,789</b>	<b>19,892,561</b>

## Notes to Statement of Comprehensive Income

### Note 1.

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<b><u>Community Services:</u></b>				
Recreational Services	220,223	280,509	524,136	524,136
South Lake Leisure Centre	1,416,526	1,433,460	2,941,890	2,941,890
Law and Public Safety	2,805,092	2,703,709	2,886,346	2,861,346
	<u>4,441,841</u>	<u>4,417,678</u>	<u>6,352,372</u>	<u>6,327,372</u>
<b><u>Waste Services:</u></b>				
Waste Collection Services	16,989,840	16,507,416	16,807,430	16,807,430
Waste Disposal Services	7,885,125	9,628,406	19,256,811	19,256,811
	<u>24,874,965</u>	<u>26,135,821</u>	<u>36,064,241</u>	<u>36,064,241</u>
	<u>29,316,805</u>	<u>30,553,500</u>	<u>42,416,613</u>	<u>42,391,613</u>

### Note 2.

Additional information on Salaries and Direct On-Costs by each Division.

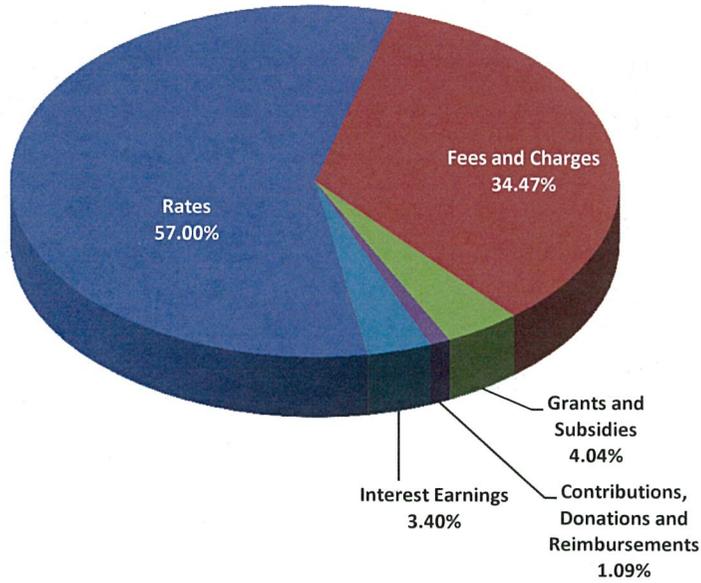
	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(964,433)	(1,029,108)	(2,171,610)	(2,242,610)
Finance & Corporate Services Division	(3,171,020)	(2,950,035)	(6,150,515)	(6,150,515)
Community Services Division	(6,310,143)	(5,755,550)	(12,152,895)	(12,187,347)
Planning & Development Division	(2,538,916)	(2,276,416)	(4,826,956)	(4,743,558)
Engineering & Works Division	(7,641,110)	(7,427,393)	(15,459,644)	(15,459,644)
	<u>(20,625,621)</u>	<u>(19,438,501)</u>	<u>(40,761,620)</u>	<u>(40,783,674)</u>

### Note 3

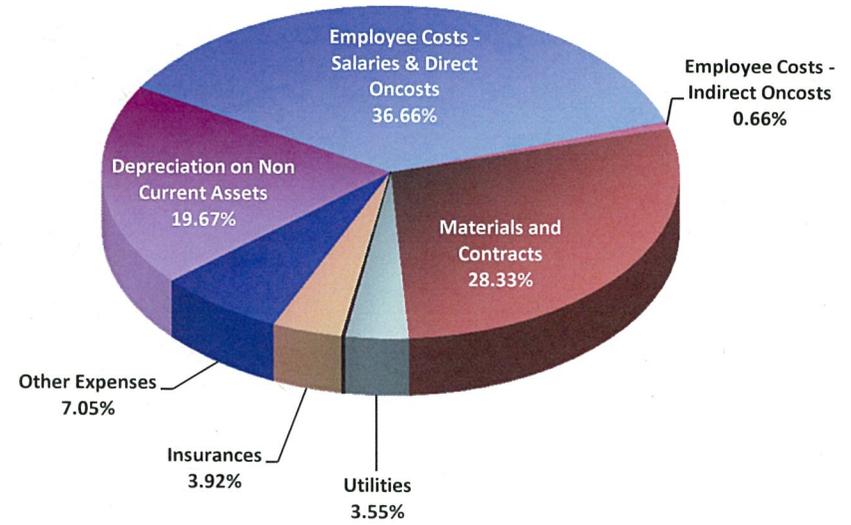
Additional information on Materials and Contracts by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(614,541)	(1,095,805)	(1,905,190)	(1,839,190)
Finance & Corporate Services Division	(1,504,822)	(1,635,056)	(3,401,454)	(3,089,257)
Community Services Division	(3,179,273)	(3,812,233)	(8,160,472)	(7,652,734)
Planning & Development Division	(1,212,778)	(641,659)	(1,390,385)	(1,285,508)
Engineering & Works Division	(9,426,008)	(10,071,098)	(20,140,011)	(19,676,332)
Not Applicable	0	0	0	0
	<u>(15,937,423)</u>	<u>(17,255,851)</u>	<u>(34,997,512)</u>	<u>(33,543,022)</u>

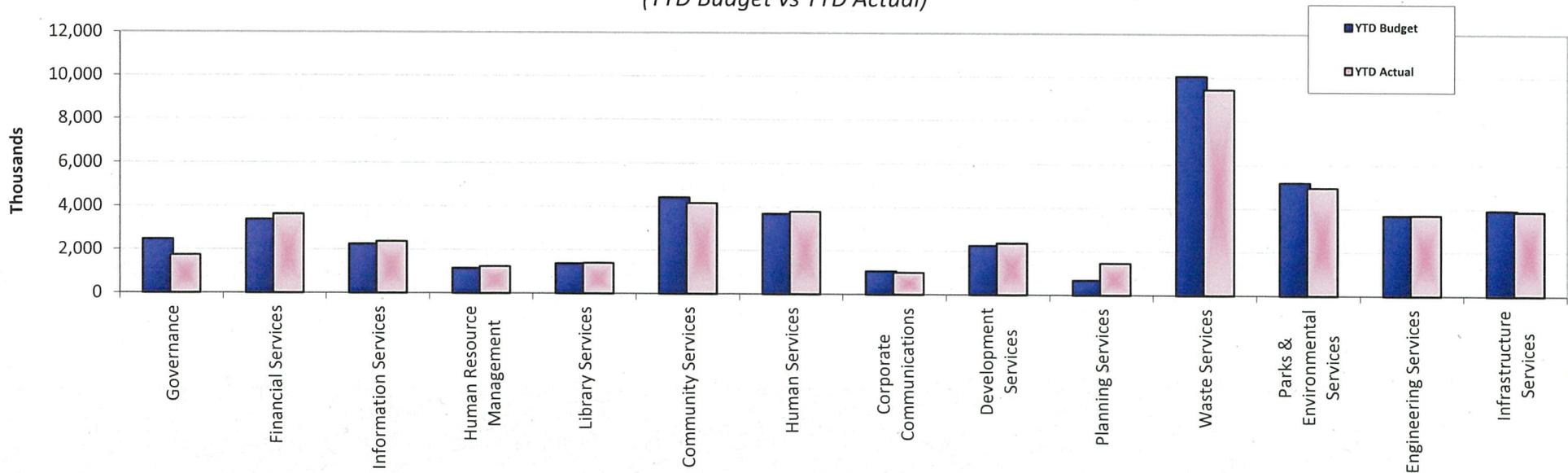
**Operating Income by Nature and Type**  
(YTD Actual)



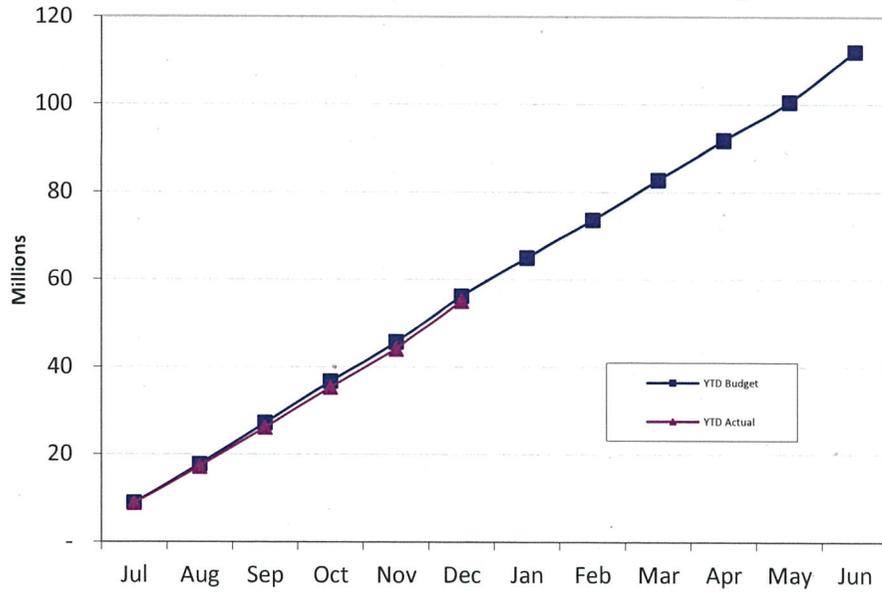
**Operating Expenditure by Nature and Type**  
(YTD Actual)



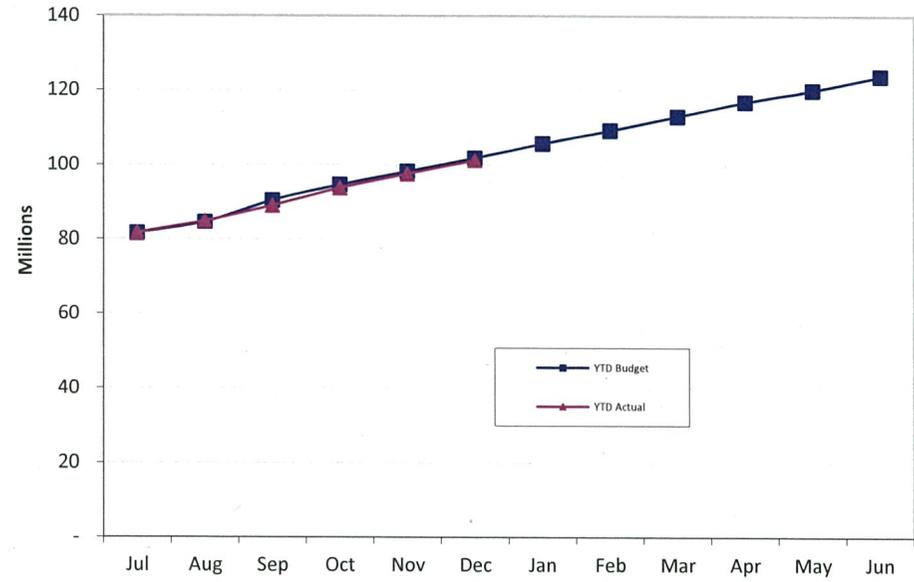
**Operating Expenditure by Business Unit**  
(YTD Budget vs YTD Actual)



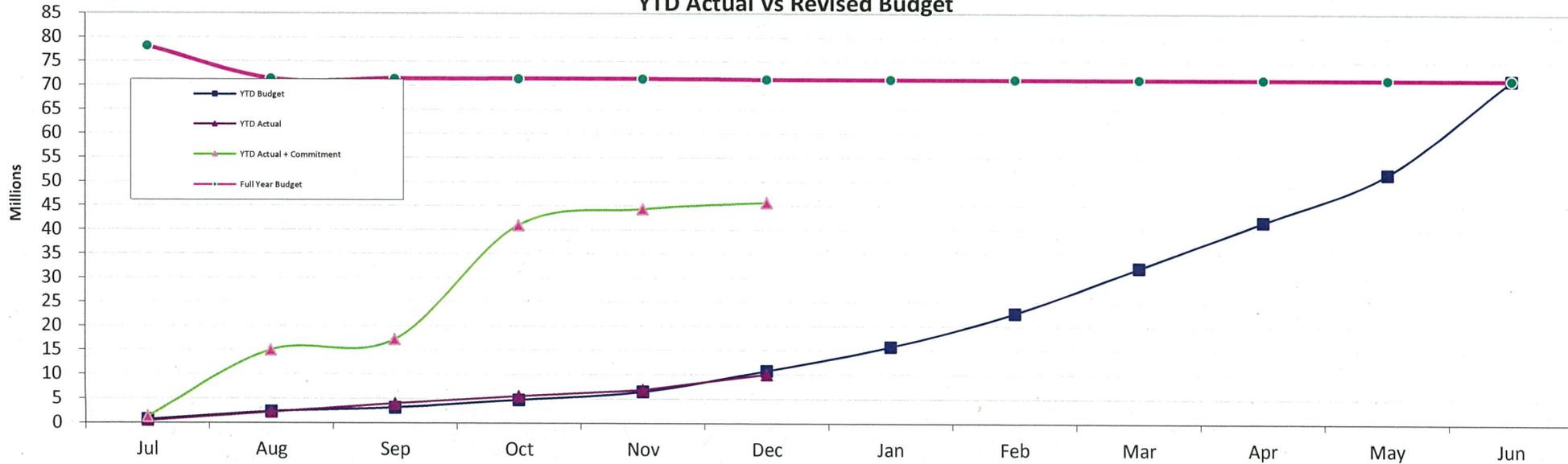
**YTD Operating Expenditure Vs YTD Revised Budget**



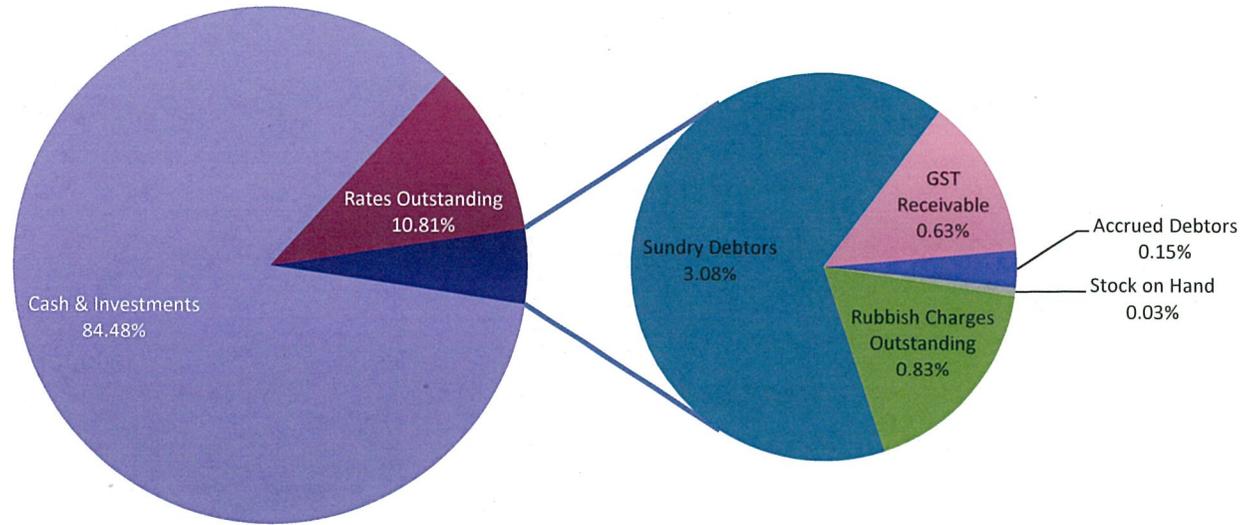
**YTD Operating Income Vs YTD Revised Budget**



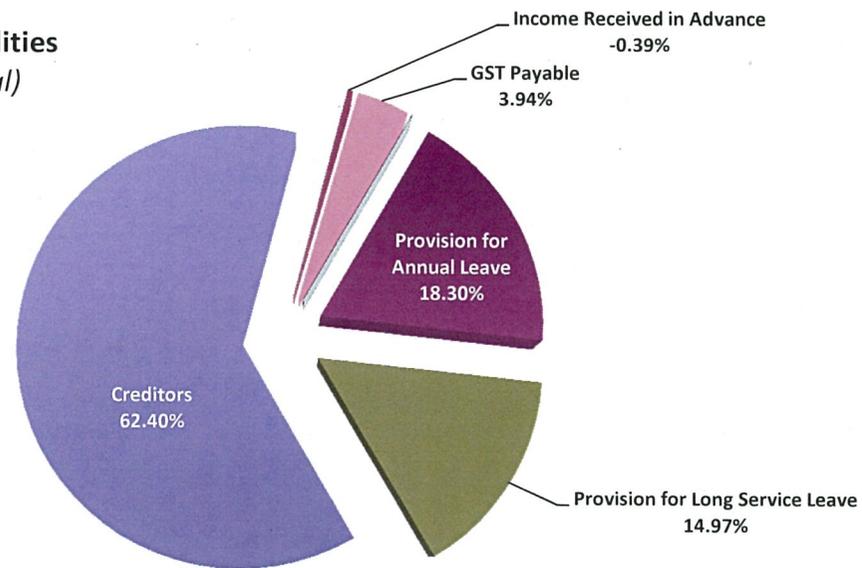
**Capital Expenditure  
YTD Actual Vs Revised Budget**



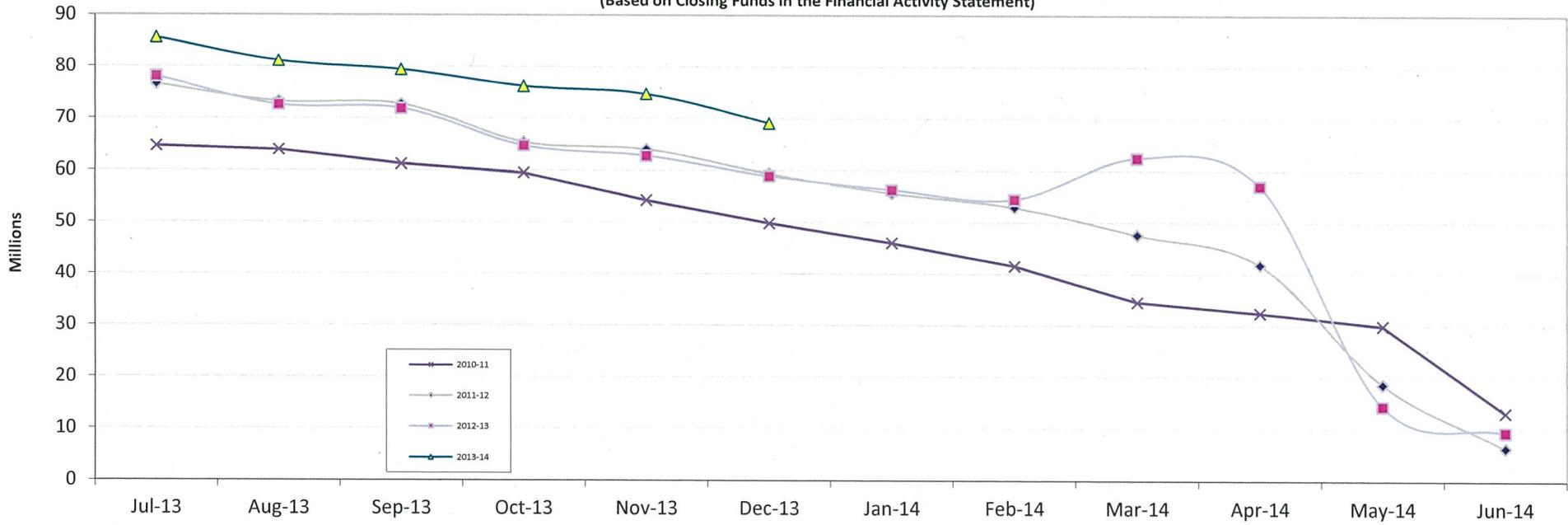
### Current Assets (YTD Actual)



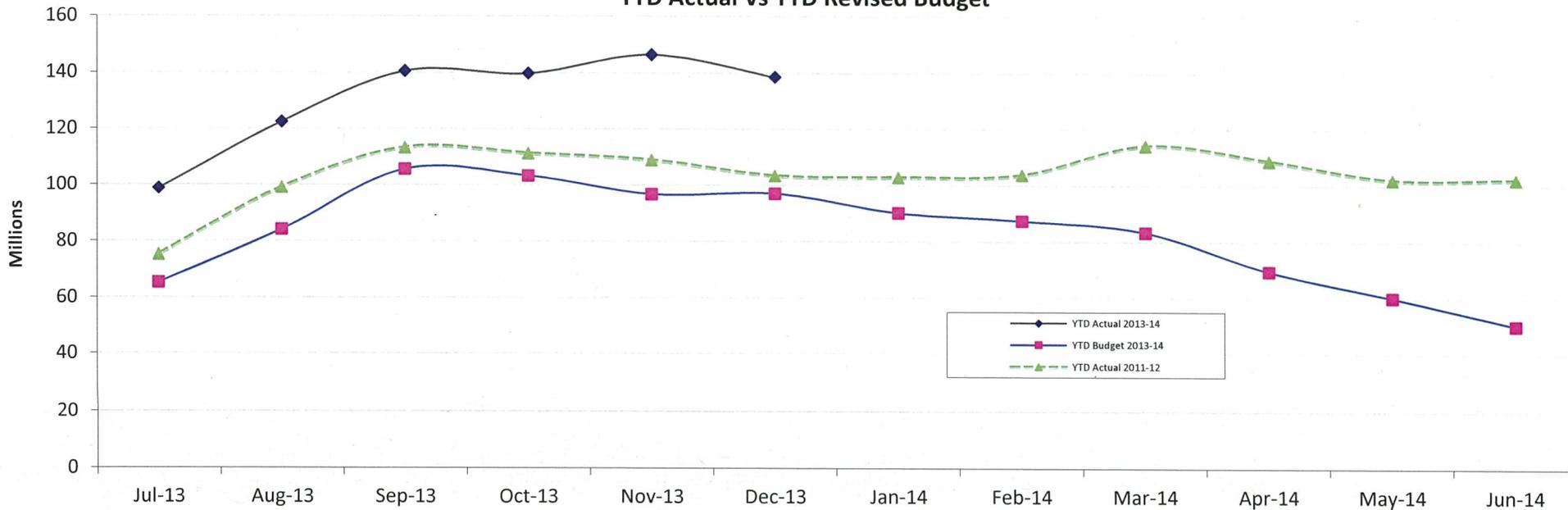
### Current Liabilities (YTD Actual)



### Municipal Liquidity Over the Year (Based on Closing Funds in the Financial Activity Statement)



### Cash & Investments Positions YTD Actual Vs YTD Revised Budget



*City of Cockburn*  
**Restricted Funds - Infrastructure Contributions & Carry Forwards**  
**Financial Statement for the Period Ended 31 December 2013**

Particulars	Balance July 1st 2013	Add: Receipts/Jnls	Less: Payments/Jnls	Closing Balance
<b>INFRASTRUCTURE CONTRIBUTIONS</b>				
Prog 12 ROAD CONSTRUCTION	1,264,557.16			1,264,557.16
Prog 12 FOOTPATH CONSTRUCTION	665,383.90			665,383.90
Prog 12 DRAINAGE DEVELOPMENT	645,419.01			645,419.01
	<b>2,575,360.07</b>	-	-	<b>2,575,360.07</b>
<b>CARRIED FORWARDS</b>				
Prog 8 FUNDED SERVICES SURPLUSES C/FWD	329,535.94	125,885.09	457,898.88 -	2,477.85
UNSPENT PROJECT FUNDING C/FWD	2,630,789.99	806,738.59	2,483,654.44	953,874.14
Prog 12 UNSPENT ROAD FUNDING	745,683.14	421,711.68	1,256,590.29 -	89,195.47
	<b>3,706,009.07</b>	<b>1,354,335.36</b>	<b>4,198,143.61</b>	<b>862,200.82</b>
<b>TOTAL</b>	<b>6,281,369.14</b>	<b>1,354,335.36</b>	<b>4,198,143.61</b>	<b>3,437,560.89</b>

*NB. Total Receipts and Payments of Contributions/CF Grants is the balance of Restricted Funds Activities (883-890):*

<i>Receipts: -</i>	1,354,335.36
<i>Payments:</i>	4,198,143.61
<i>Balance of Restricted Funds:</i>	2,843,808.25

## City of Cockburn - Reserve Funds

### Financial Statement for Period Ending 31 December 2013

Account Details	Opening Balance		Interest Received		t/f's from Municipal		t/f's to Municipal		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
<b>Council Funded</b>										
Bibra Lake Management Plan Reserve	1,014,207	1,014,207	-	12,917	-	-	(171,559)	(10,202)	842,648	1,016,921
Bibra Lake Nutrient Management	305,625	305,625	12,740	3,902	-	-	-	-	318,365	309,527
Carbon Pollution Reduct Scheme Res CPRS	-	-	-	3,545	-	-	-	-	-	3,545
Community Infrastructure	10,890,947	10,890,947	254,740	137,589	7,155,600	-	(14,297,842)	(454,236)	4,003,445	10,574,300
Community Surveillance Levy Reserve	498,556	498,556	28,950	6,223	193,294	-	(233,958)	(30,189)	486,842	474,591
Contaminated Sites	1,999,849	1,999,849	59,060	25,423	500,000	-	(200,000)	(20,226)	2,358,909	2,005,046
DCD Redundancies Reserve	2,916	2,916	-	37	-	-	-	-	2,916	2,954
Environmental Offset Reserve	357,376	357,376	-	4,444	-	-	(138,591)	(29,047)	218,785	332,773
Green House Emissions Reductions	579,053	579,053	16,220	7,388	200,000	-	(507,000)	(12,123)	288,273	574,318
Information Technology	428,166	428,166	34,740	5,274	124,671	-	(373,000)	(73,448)	214,577	359,992
Land Development & Investment Fund Reserve	13,933,953	13,933,953	347,370	176,545	7,173,727	462,000	(17,427,992)	(408,984)	4,027,058	14,163,513
Major Buildings Refurbishment	2,409,325	2,409,325	40,530	30,760	2,998,545	-	-	-	5,448,400	2,440,086
Mobile Rubbish Bins	209,552	209,552	22,000	2,186	-	-	(170,000)	(115,571)	61,552	96,167
Municipal Elections	493,285	493,285	15,060	6,298	-	-	(490,000)	-	18,345	499,582
Naval Base Shacks	596,438	596,438	18,530	7,609	158,854	-	(220,228)	(862)	553,594	603,185
Plant & Vehicle Replacement	3,731,633	3,731,633	92,640	46,316	3,469,500	-	(3,043,000)	(389,493)	4,250,773	3,388,455
Port Coogee Special Maintenance Reserve	809,083	809,083	25,480	9,911	235,000	-	(96,907)	(98,086)	972,656	720,909
Roads & Drainage Infrastructure	2,087,403	2,087,403	98,430	21,420	1,250,000	-	(2,984,325)	(1,107,364)	451,507	1,001,459
Staff Payments & Entitlements	2,261,717	2,261,717	150,530	27,764	105,000	-	(186,000)	(144,500)	2,331,247	2,144,981
Waste & Recycling	13,772,203	13,772,203	636,850	174,212	7,488,122	-	(3,777,930)	(224,919)	18,119,245	13,721,497
Waste Collection Levy	132,072	132,072	2,320	1,686	310,732	-	-	-	445,124	133,758
Workers Compensation	399,501	399,501	16,220	5,101	-	-	-	-	415,721	404,601
POS Cash in Lieu (Restricted Funds)	4,031,593	4,031,593	142,470	49,769	-	-	(480,000)	(436,363)	3,694,063	3,644,998
	<b>60,944,452</b>	<b>60,944,452</b>	<b>2,014,880</b>	<b>766,321</b>	<b>31,363,045</b>	<b>462,000</b>	<b>(44,798,332)</b>	<b>(3,555,613)</b>	<b>49,524,045</b>	<b>58,617,159</b>
<b>Grant Funded</b>										
Aged & Disabled Vehicle Expenses	424,948	424,948	9,170	5,303	68,496	-	(72,000)	(46,047)	430,614	384,204
Cockburn Super Clinic Reserve	4,242,180	4,242,180	173,690	53,053	-	-	(4,703,516)	(1,898,486)	(287,645)	2,396,747
Family Day Care Accumulation Fund	64,233	64,233	2,500	820	-	-	(2,800)	-	63,933	65,053
Naval Base Shack Removal Reserve	272,408	272,408	5,715	3,478	54,000	-	-	-	332,123	275,886
UNDERGROUND POWER	1,301,740	1,301,740	-	16,400	1,200,000	-	(2,412,063)	(36,586)	89,676	1,281,553
Welfare Projects Employee Entitlements	452,182	452,182	16,911	5,757	-	-	(46,410)	(38,098)	422,683	419,841
	<b>6,757,691</b>	<b>6,757,691</b>	<b>207,986</b>	<b>84,810</b>	<b>1,322,496</b>	<b>-</b>	<b>(7,236,788)</b>	<b>(2,019,217)</b>	<b>1,051,384</b>	<b>4,823,284</b>
<b>Development Cont. Plans</b>										
Aubin Grove DCA	167,325	167,325	21,604	2,136	-	-	(5,310)	-	183,619	169,461
Community Infrastructure DCA 13	3,361,786	3,361,786	105,715	62,621	2,000,000	2,915,576	(85,311)	-	5,382,190	6,339,983
Gaebler Rd Development Cont. Plans	760,607	760,607	4,944	9,711	-	-	(8,610)	-	756,941	770,317
Hammond Park DCA	(9,371)	(9,371)	-	(120)	383,540	-	-	-	374,169	(9,491)
Munster Development	724,330	724,330	8,498	9,344	8,753	48,366	(12,410)	(478,075)	729,171	303,966
Muriel Court Development Contribution	(43,595)	(43,595)	-	(1,400)	206,000	-	(22,210)	(140,262)	140,195	(185,257)
Packham North - DCA 12	(18,720)	(18,720)	-	(649)	515,000	-	(6,860)	(68,185)	489,420	(87,554)
Solomon Road DCA	97,272	97,272	-	1,915	257,500	111,919	(15,060)	-	339,712	211,106
Success Lakes Development	1,582,041	1,582,041	-	20,198	-	-	(1,353,078)	-	228,963	1,602,240
Success Nth Development Cont. Plans	601,206	601,206	10,661	7,728	10,981	26,093	(10,410)	-	612,438	635,028
Thomas St Development Cont. Plans	11,778	11,778	-	150	-	-	-	-	11,778	11,928
Wattleup DCA 10	(4,674)	(4,674)	-	(60)	-	-	(13,010)	-	(17,684)	(4,734)
Yangebup East Development Cont. Plans	188,928	188,928	3,986	2,304	57,150	-	(9,010)	(54,292)	241,054	136,940
Yangebup West Development Cont. Plans	268,405	268,405	10,712	4,549	95,903	109,533	(7,210)	-	367,810	382,486
	<b>7,687,318</b>	<b>7,687,318</b>	<b>166,120</b>	<b>118,428</b>	<b>3,534,827</b>	<b>3,211,488</b>	<b>(1,548,489)</b>	<b>(740,813)</b>	<b>9,839,776</b>	<b>10,276,420</b>
<b>Total Reserves</b>	<b>75,389,461</b>	<b>75,389,461</b>	<b>2,388,986</b>	<b>969,558</b>	<b>36,220,368</b>	<b>3,673,488</b>	<b>(53,583,609)</b>	<b>(6,315,643)</b>	<b>60,415,205</b>	<b>73,716,863</b>

**Total Reserves**

**75,389,461 75,389,461**

**2,388,986 969,558**

**36,220,368 3,673,488**

**(53,583,609) (6,315,643)**

**60,415,205 73,716,863**

Variance Analysis						
Municipal Financial Activity Statement for the period ended 31 December 2013						
	YTD Actuals	YTD Revised Budget	Full Year Revised Budget	YTD Variance	v = Favourable x = Unfavourable	Dec-13
	\$	\$	\$	\$		
<b>OPERATING REVENUE</b>						
Governance	65,309,597	63,473,579	67,754,883	1,836,018	✓	GRV Industrial Rates and GRV Commercial Rates received are \$130k and \$578k ahead from ytd budget respectively. Interest earnings from Municipal are \$1.1m over ytd budget. GRV part year Rates received are \$164k under ytd budget. Favourable variance \$153k from the ATO due to understated Fuel Tax Credit claim from 2006.
Financial Services	611,751	499,975	684,954	111,776	✓	Income received from Rates is \$104k ahead from ytd budget.
Community Services	4,964,171	5,079,881	7,271,860	(115,710)	✗	Income received from Recreation Services is \$140k under ytd budget.
Human Services	3,837,185	3,386,477	6,516,674	450,708	✓	Income received from Family Services is \$269k over ytd budget due to the \$121k surplus b/ff from previous year and the \$146k operating grant received ahead of its budget . Income received from Youth Services is \$151k over ytd budget.
Development Services	2,503,530	2,148,703	3,474,611	354,827	✓	Income received from development application fees and fines & penalties are \$353k and \$129k over ytd budget respectively. Income received from building licenses are \$245k under ytd budget.
Waste Services	24,893,008	26,162,027	36,109,491	(1,269,020)	✗	Landfill fees received are \$1.8m under ytd budget. MSW & Recycling Removal Levy received is \$482k over ytd budget.
<b>OPERATING EXPENDITURE</b>						
Governance	1,748,272	2,477,064	4,991,785	728,792	✓	The \$172k favourable variance is mainly from the return of the costs of DCA11 & DCA12 to general purpose funding, these costs were funded from municipal monies in prior years and should be returned via the general purpose funding area. Election / postal voting expense is \$196k under ytd budget, mainly due to the invoice for \$158k committed orders not come in yet. Contract expenses for Council Functions/receptions operation projects are \$182k under ytd budget.
Financial Services	3,634,769	3,390,209	5,327,789	(244,560)	✗	Plant Insurance Premium is ahead of ytd budget by \$123k.
Information Services	2,385,756	2,256,428	4,366,942	(129,327)	✗	Software and Support Expenses are over ytd budget by \$119k.
Community Services	4,170,061	4,416,662	9,382,071	246,602	✓	Service & Contract expenses in Cosafe is under ytd budget by \$111k. Contract expenses in Liveable cities program for Cockburn Central West Structure has not come in yet, resulting in favourable variance of \$103k. Expenditure in SLLC is over ytd budget by \$112k.
Development Services	2,374,887	2,265,718	4,843,897	(109,169)	✗	Employee Direct Costs on Health Services, Health Services operating projects, Statutory Planning and Pool Inspections are over spent by \$225k. Expenditures in Materials & Contracts are underspent by \$129k.
Planning Services	1,460,041	677,860	1,480,501	(782,182)	✗	This unfavourable variance is mainly from the payment to the landowner for reimbursement of land provided for Beelihar Drive for \$496k. The other part of the unfavourable variance is from the costs of DCA11 & DCA12. The additional funding will be added in mid year review to clear the unfavourable variance from DCA11 & DCA12 for \$208k.
Waste Services	9,451,087	10,058,160	20,025,368	607,074	✓	The internal tipping charges for COC Commercial MGB & Diversion and Contract expenses for Trailer Passes for RRC Greenwaste are overspent by \$343k and \$180k respectively. Expense in Landfill Levy is underspent by \$291k. Expenses for Entry fees for Rrc, Annual Junk Collection, Entry Fees for Recyclable and Henderson Landfill office, are under ytd budget by \$149k, \$104k, \$114k and \$226k respectively.
Parks & Environmental Services	4,952,708	5,186,501	10,640,912	233,793	✓	Parks Overheads in Parks Construction & Maintenance are \$123k over ytd budget. Expenditures of Environmental Sustainability Initiatives and Environmental Works Operating Projects are underspent by \$121k and \$229k respectively.
<b>ADDITIONAL FUNDING RECEIVED</b>						

Variance Analysis						
Municipal Financial Activity Statement for the period ended 31 December 2013						
	YTD Actuals	YTD Revised Budget	Full Year Revised Budget	YTD Variance	v = Favourable x = Unfavourable	Dec-13
	\$	\$	\$	\$		
Grants & Contributions - Asset Development	6,743,071	2,638,221	6,848,348	4,104,851	√	Owner Contribution received for DCA13 is ahead of its ytd budget by \$2m. Owner Contribution for DCA12, DCA9 and DCA11 have not been received resulting unfavourable variance of \$559k. Regional Road Grants received from Grant funded and Council funded are ahead of its ytd budget by \$1.2m and \$427k respectively. Regional Road Grants received for Russel Road, Intersection of North Lake Road/Forrest Road and North Lake Road are ahead of ytd budget by \$132k, \$226k and \$211k respectively. Grant for MRD Blackspot program received is \$299k ahead of its ytd budget. However, Regional Road Grants received for Bibra Drive is under ytd budget by \$113k.
Proceeds on Sale of Assets	845,892	1,044,250	8,070,227	(198,358)	x	Group of vehicles have not been sold, resulting in unfavourable variance of \$198k.

# Capital Expenditure

for the period ended 31 December 2013

	Actuals	YTD Revised Budget	Full Year Revised Budget	\$ Variance to YTD Budget	✓ = Favourable ✗ = Unfavourable	Explanation
	\$	\$	\$	\$		
<b>SUMMARY</b>						
Purchase of Land and Buildings	4,042,896	4,285,004	44,042,673	242,109	✓	
Acquisition & Development of Infrastructure Assets	4,848,286	4,533,958	23,558,540	(314,328)	✗	
Purchase of Plant and Machinery	811,583	1,267,000	5,543,561	455,417	✓	
Purchase of Furniture and Equipment	19,695	25,398	11,736	5,703	✓	
Purchase of Computer Equipment	345,494	699,856	2,974,879	354,362	✓	
	10,067,954	10,811,217	76,131,390	743,263		
<b>Material Variances Identified:</b>						
<b>Works in Progress - Roads Infrastructure</b>						
2365 - HAMMOND RD [Russell/Bartram] - Construct 2nd cwy/ upgrade ve	899,917	725,489	4,341,351	(174,428)	✗	Cashflow issue with regards to YTD budget. Water main relocation started October 2013. Currently \$347k in committed orders.
2442 - Frankland Avenue construction Single carrieway Roper Boulevard	1,067,455	957,029	1,432,000	(110,426)	✗	Cash flow issue with regards to YTD budget. Major works completed October 2013, with a minor street lighting project started December 2013.
3545 - Beelias Drive Hammond Road North and South	440,803	541,390	0	100,586	✓	Project combined with CW 2417, with costs been transferred into CW 3545. Budget from CW2417 transferred.
3553 - Bibra Drive (North Lake to Farrington)	9,467	282,458	0	272,991	✓	Project has been delayed due to accessing potential joint ventures. Expected to start major works April 14
Sub Total	2,417,642	2,506,366	5,773,351	88,724		
<b>Works in Progress - Landfill Site Infrs</b>						
1956 - Seal Cell 7 Road	116,855	0	0	(116,855)	✗	Works in progress. Budget of \$160k given to project and will be reflected next month.
Sub Total	116,855	0	0	(116,855)		
<b>Freehold Land</b>						
1556 - Purchase of LOT 341 LAKEFRONT AVENUE, BEELIAR	436,364	240,000	480,000	(196,364)	✗	Project completed within budget. Cashflow adjustment to be made.
1585 - Lot 23 Russell Road, Hammond Park	0	100,000	0	100,000	✓	Expected to spend the budget May 14. Delay due to the site being wet and waiting upon it drying out.
1553 - Subdivision and development of Lot 915 and Reserve 38537	9,453	195,084	400,000	185,631	✓	Anticipated to begin major works May 14. Approval from department of housing needed to progress.
1539 - Subdivision Lot 702 Bellier Pl & Lot 65 Erpingham Rd	1,080	293,400	604,700	292,320	✓	Project has been delayed due to accessing potential joint ventures. Expected to start major works April 14
Sub Total	446,896	828,484	1,484,700	381,588		
<b>Works in Progress - Buildings</b>						
005 - Cockburn Integrated Health Facilities	2,227,841	1,823,808	29,269,466	(404,033)	✗	Project approximately 80% complete. Delay due to change of construction methodology. Gavin Construction has been liquidated and Jackson construction is the new builders. Currently \$31 million in committed orders.
006 - Coogee Surf Life Saving Club	645,148	432,038	5,235,144	(213,110)	✗	Project completed December 2013 on time. \$350k to received in mid year budget review.
Sub Total	2,872,989	2,255,846	34,504,610	(617,144)		
<b>Computers</b>						
010 - CCTV	30,189	146,394	908,575	116,205	✓	Project held up by Department of contracts and development. Expected to begin major works February. Expect to finish before June 2014.
Sub Total	30,189	146,394	908,575	116,205		
<b>Plant &amp; Machinery</b>						
7704 - Mitsubishi Flocon Roads	0	135,000	0	135,000	✓	Currently \$138k in committed orders. Expected delivery Mar 13.
Sub Total	0	135,000	0	135,000		



# **Annual Business Plan 2013 – 2014 Midyear Review**





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# PLAN UPDATE

The City's financial position at the end of the first half of FY 13/14 is in line with our expectations. The overall revenue and expenditure is consistent with initial estimates and the trend indicates that the City will achieve its budget forecast. Economic activity, as evidenced in our Planning and Building data, demonstrates the solid financial strength of the local economy. Notably, construction activity in the Australian Marine Complex, Jandakot City and Cockburn Business Park has continued and is bringing new small and medium business enterprises into the City.

The City's **Strategic Community Plan 2012 – 2022**, outlined a range of projects that would be undertaken to support our ongoing development. While many of these are commented on later in this document, some of the highlights are shown below:

- *Growing the City*. The Coolbellup revitalisation review has commenced with the community actively engaging in this opportunity to develop a new plan for their suburb. Other recent Town Planning Scheme amendments, such as the Banjup (north) and the Cockburn Coast, are also moving from the development into the construction phase. Overall urban growth for the City should achieve its 3% forecast this year.
- *Community and Lifestyle*. Work has commenced on the update of key demographic and service strategies; eg. Age Friendly, Library, Sports, Events, Public Health and Social Cohesion. On the infrastructure side, we were successful in gaining a \$10M grant from the Federal Government for the new Aquatic and Recreation Centre at Cockburn Central West, as well as securing the land from the State Government.
- *A Prosperous City*. Work has commenced on the City's new Economic Strategy. This will complement the Local Commercial Centre's Strategy, which is already assisting the City to manage expansion of its commercial centres, as evidenced with the opening of a new centre on Beeliar Drive. The expansion of industrial precincts, noted above, will continue to provide further employment opportunities for local residents. Development of Latitude 32 is continuing, albeit at a slow pace until the State Government finalises its outer harbour strategy.
- *Environment and Sustainability*. Several strategies; Water Conservation, Waste Management, Coastal Management and Bushfire Mitigation are under. These along with our focus on sustainability initiatives through its Greenhouse Gas Reduction and Sustainable Resource Management strategies, are continuing to assist our environmental efforts.
- *Infrastructure*. Budgeted capital investment is running a little behind our plan, mostly due to the change in builder for the GP Super Clinic. However, investment in road construction and reconstruction, as well as other hard asset renewal is proceeding in line with forecasts. Work on Asset Management Plans is also improving our knowledge and management of our asset base.

- *Moving Around*. The focus on road improvements around Cockburn Central has seen around 50% of these projects completed. Similarly work on other major lateral routes, eg Hammond Road, is helping us manage congestion. The new Road Safety Committee also commenced meeting in August 2013. Construction by the State Government on the new \$80M train station at Atwell is moving steadily through the design phase, with physical construction to being next FY.
- *Leading and Listening*. Initiatives in the City's Communications, Risk and Governance strategies have been implemented, as we seek to continue to improve corporate governance. However, the major effort with community engagement has been focused around the Local Government Reform review.

The second half of the FY year will see lots more activity, but none more so than the conclusion of the Local Government Reform review. This is a critical outcome for the City and will impact the community for many years to come. The Community of Cockburn was the only one to submit its own Proposal to the Local Government Advisory Board. Along with the City's proposal, our efforts are focussed on producing an outcome that retains the City's current boundaries as part of any merger with the City of Kwinana.

The achievements of the past highlight why the City must strive to succeed into the future. The City of Cockburn seeks to remain *the most attractive place to live, work, visit and invest in, within the metropolitan area*, along the way it aims to help others achieve a similar level of success.

# INCOME

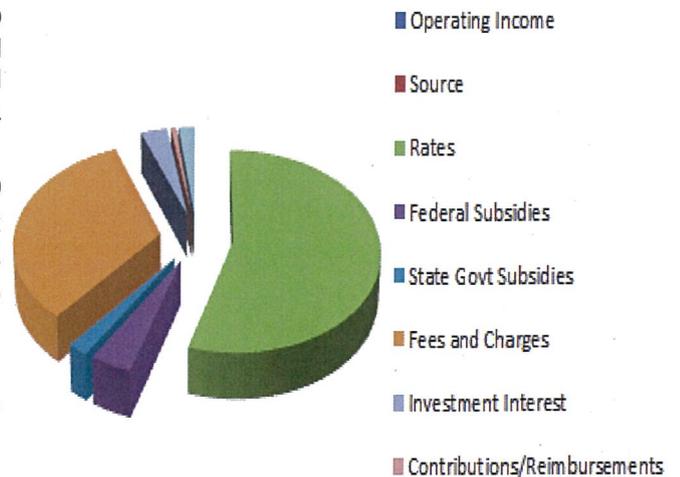
## Operating Income

The City's projected income for the year marginally behind budget. As at the end of December 2013, income (excluding restricted income) is \$0.66M below the YTD budget. Several sources of income are making the major contribution to this variation as follows:

- Rates – Income is around 0.8% (\$0.50M) ahead of the full year target, due to higher interim rates being raised.
- Federal and State Government Operating Grants – these are lower than marginally - (\$2.09m), mostly resulting from an additional payment received in 2012/13 but budgeted for 2013/14. This payment was part of the Federal Government's stimulus payment program.
- Fees and Charges – income is \$0.97M under budget, mostly due to lower gate fees being received at the Henderson Waste & Recovery Park (\$1.5M) and higher waste management levies. Expenditure at Henderson is correspondingly lower.
- Investment Interest – Income is \$1.19M ahead of budget as a result of slower capital spending which provides higher cash balances to earn additional interest income and higher interest rates than originally budgeted when setting the 2013/14 Budget.
- Variances to other sources of income have not had a material impact on the operating result.

### Operating Income

Source	YTD Budget \$M	YTD Actual \$M
Rates	57.23	57.74
Federal Subsidies	4.26	2.31
State Govt Subsidies	1.86	1.69
Fees and Charges	35.91	34.92
Investment Interest	2.24	3.44
Contributions/Reimbursements	0.37	1.10
Other Income	0.05	0.01
<b>Total Operating Income</b>	<b>101.92</b>	<b>101.21</b>
<i>Add: Loan Funds</i>	0	0
<b>Adjusted Operating Income</b>	<b>101.91</b>	<b>101.21</b>



## Capital Income

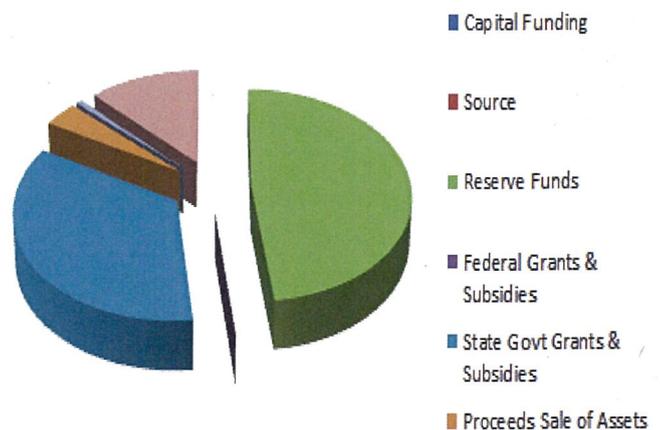
The table below indicates the primary source of funding for Capital Works and the level of draw down YTD. While many of the capital projects are progressing well, the draw down on cash to fund these works has not been as high as forecast. A revised cash flow is being presented at the budget review.

The major variations are with:

- **Reserve Funds** – transfers are made quarterly (or as required with funds left in the bank to maximise interest) to fund major projects. While cash has been committed to many projects, the actual draw down on this source is used only after other sources of income are utilised.
- **Federal and State Grants** – the funding received is in lower than forecast as some projects have not yet had financial acquittal back to the funding agencies. Additional road grants were the reason this items exceeded the budget.
- **Asset Sales** – the asset replacement program is behind schedule due to slow delivery rates from equipment suppliers
- **Developer Contributions** – the number of developer funded road projects is relatively small this FY, with priority currently being given to other municipal funded projects.
- **Municipal Funds** – draw on municipal funds is higher than the year to date budget as the overall capital spend is primarily coming from municipal funds as against a much lower draw on reserve funds. This allows the reserve funds to accumulate higher interest income, reducing (to a small extent) future transfers from the municipal fund.

### Capital Funding

Source	YTD Budget \$M	YTD Actual \$M
Reserve Funds	6.71	4.86
Federal Grants & Subsidies	0	0
State Govt Grants & Subsidies	0.80	3.51
Proceeds Sale of Assets	0.48	0.38
Developer Contributions	0.13	0.07
Municipal Funds	2.68	1.24
<b>Total Capital Income (excl U/G Power)</b>	<b>10.81</b>	<b>10.06</b>



# EXPENDITURE

The City has five primary Service Divisions, with these then further subdivided into Service Units. Detailed below is the operating and capital expenditure YTD (cash and commitments) for each of these.

DIVISION	YTD BUDGET	YTD ACTUAL
<b>Executive Services</b>		
• Operating Expenditure	\$4.07M	\$3.33M
• Capital Expenditure	\$2.59M	\$3.16M
<b>Planning and Development</b>		
• Operating Expenditure	\$4.06M	\$4.99M
• Capital Expenditure	\$1.03M	\$0.51M
<b>Finance and Corporate Services</b>		
• Operating Expenditure	\$1.81M	\$2.41M
• Capital Expenditure	\$0.42M	\$0.24M
<b>Engineering and Works</b>		
• Operating Expenditure	\$30.60M	\$30.05M
• Capital Expenditure	\$6.28M	\$5.88M
<b>Governance and Community Services</b>		
• Operating Expenditure	\$14.51M	\$14.17M
• Capital Expenditure	\$0.49M	\$0.27M
<b>TOTAL EXPENDITURE</b>		
• Operating Expenditure	<b>\$55.05M</b>	<b>\$54.96M</b>
• Capital Expenditure	<b>\$10.81M</b>	<b>\$10.06M</b>

Employee Costs – This is notionally over budget due to the payroll allocation method used. However the budget if allocated on the payment of payroll method would indicate that actual payroll is slightly under budget. Long service leave is running ahead of budget with the HR Department tasked with ensuring all staff are compliant with the relevant regulations. Annual leave, the second of the staff leave provisions is running in line with budget.

Materials and contracts – This item is running under budget for the first six months of the financial year by \$1.32M which is in line with prior years. It is expected that the funds will be expended in the second half of the financial year.

Capital works – This financial year has seen the Coogee Beach Surf and Community facility completed and opened to critical acclaim. This financial year will also see the GP Super Clinic and Integrated Health Facility at Cockburn Central opened with the new builder making significant progress. Tenders have been let for architectural and engineering services for the new leisure complex at Cockburn Central West. Other capital projects appear on track except for the depot re-design which has been delayed because of Local Government Reform.

# EXECUTIVE SERVICES DIVISION

Provides strategic direction for the City, and administrative and governance support to other divisions.



"Hands Off Cockburn" Rally at Parliament House.

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Engage with State and Federal Government agencies in order to secure partnership funding arrangements. *Ongoing.*
- Develop and Maintain Corporate Risk Register. *In progress.*
- Implement Community Emergency Risk Management (2009). *Ongoing.*
- Implement Local Emergency Management Arrangements (2011). *Ongoing.*
- Develop and implement Enterprise Risk Management Strategy.

## Composite Budget and Key Performance Indicators

Activity		% of Statutory Requirements Met	Satisfaction with City of Cockburn
Annual Target		99.5%	86%
YTD		N/A	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	2,478,504	1,749,687	-29%
Internal Recharging	1,598,506	1,581,578	-1%
<b>Net Expenditure</b>	<b>4,077,010</b>	<b>3,331,265</b>	<b>-18%</b>
<b>Operating Income</b>	<b>(63,473,579)</b>	<b>(65,309,597)</b>	<b>3%</b>
<b>Net Position</b>	<b>(59,396,569)</b>	<b>(61,978,332)</b>	<b>4%</b>

## Other Business Activities/Initiatives for 2013/14

- **Elections.** Local Government elections are to be held in October 2013, which will see election for the Mayor and five Councillor positions. A funding provision of \$200K has been provided for this purpose. *Elections occurred, with the Mayor re-elected and 2 Councillors replaced.*
- **Review of Elected Member Remuneration.** The budget includes provision for an increase in Elected Member salaries and allowances, which is being undertaken by the Salaries and Allowances Tribunal. *The SAT recommendation was presented to the July 2013 OCM and a resolution adopted.*
- **Local Government Reform.** In November 2013, the State Government announced its vision for Reform of the structure for Local Governments in the Metropolitan area. This determination is likely to result in mergers, potentially for the City. Reports on this matter will come back to future meetings of Council during the FY. *The LG Reform process is well underway and an end result yet to be determined. The City of Cockburn has launched a "Hands off Cockburn" campaign as a direct result of the State Government's announcement which would see Cockburn carved up between the Cities of Kwinana, Fremantle and Melville.*

# PLANNING AND DEVELOPMENT DIVISION

The Planning and Development Division is responsible for managing the statutory and strategic planning for the City, as well as overseeing heritage, urban design and sustainable development. This division oversees building approvals, development compliance and environmental health services, as well as managing the acquisition and sale of the City's land assets.

This division has two services units:

- Planning Services (Statutory; Strategic)
- Development Services (Building; Environmental Health)



Artist's impression – Cockburn Coast Main Street and Surrounds

## Key Highlights for 2013/14

- The Department has made provision for customers to lodge applications online directly into the Fast Track application Stream. Qualifying applications can be processed within a 21 day lodgement period. *Ongoing - The Fast Track program has been implemented. 96 Fast Track applications have been received this fin year which represents 15% of applications.*
- Continued Development and implementation of ongoing Revitalisation Strategies.
- Development and implementation of Cockburn Central Activity Centre Plan. *Draft discussion paper released for public consultation.*
- Development and implementation of a new strategy Public Health Strategy that will be incorporated into the City's Healthy Lifestyles Initiatives. This will include noise, dust, odour and pollution management. *The City adopted a Public Health Plan 2013 – 2018 at its November 2013 Ordinary Council Meeting.*
- New Structure Plans developed and implemented for Cockburn Central West and Southern Suburbs Stage 3. *Completed - Council has approved the Cockburn Central West local structure plan.*
- Online processing and business systems improvements that will see processing times for building applications reduced and better streamlined. *The Building Service are now accepting online applications from account holders for Class 10 buildings.*

# Statutory Planning

Assessment of Development and Subdivision applications, undertaking compliance inspections and enforcement action to provide residents with a high quality built environment.

## Budget and Key Performance Indicators

Activity	Planning Applications Received	Approvals Issued	Avg Processing Time
Annual Target	1,180	1,050	45
YTD	611	603	44
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	602,305	617,510	3%
Internal Recharging	286,522	280,729	-2%
<b>Net Expenditure</b>	<b>888,907</b>	<b>898,239</b>	<b>1%</b>
<b>Operating Income</b>	<b>(670,395)</b>	<b>(1,178,831)</b>	<b>76%</b>
<b>Net Position</b>	<b>218,512</b>	<b>(280,592)</b>	<b>16%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

There were no key tasks to be undertaken from the City's Corporate Business Plan.

## Business Activities/Initiatives for 2013/14

- Fast Track Applications Online.** The Department has now made provision for customers to lodge applications online directly into the Fast Track application stream. Qualifying applications are processed within a 21 day period of lodgment. *Ongoing - The Fast Track program has been implemented. 96 Fast Track applications have been received this fin year which represents 15% of applications.*
- Cockburn Coast Design Guidelines Drafted.** The Statutory Planning Department with the assistance of the Strategic Planning Department and LandCorp developed (largely in-house) the draft Design Guidelines for Cockburn Coast. *Completed - The Cockburn Coast Design Guidelines have now been adopted as a Local Planning Policy (APD 73).*
- Subdivision Officer Appointed.** The Department's processes for dealing with the land subdivision process have been completely overhauled and are now focused through a dedicated Subdivision Officer to provide better customer service, faster turn-around times and more consistent advice and decision making. *Ongoing - The subdivision officer role has been implemented and has resulted in reduced referral response timeframes.*
- Policies Adopted.** The Department has developed and implemented a range of new policies in addition to the major policy review and consolidation undertaken through the DAPPS process in 2012. New policies: Industrial Development; Signage; Licensed Premises and Subdivision around Thompsons Lake. *Completed - All policies now formally adopted and being implemented.*
- Scheme 3 Omnibus Amendment.** A range of minor amendments to Scheme 3 are being prepared to bolster development control provisions or improve clarity for applicants. *Deferred - This proposed scheme amendment is pending the outcome of the Local Government Reform process.*
- Development Compliance and GIS.** Planning is underway to apply the powers of the City's existing Geographic Information Systems to the tracking and management of Development Compliance processes. GIS mapping using the City's database will enable spatial tracking of Development compliance issues. *Due for Completion - Development of a new GIS layer and associated information for development compliance is currently being progressed and is expected to be completed by June 2014.*
- Development Compliance and Mobility.** Along with the City's Rangers the City's Development Compliance functions are to be expanded with mobile systems for the collection and reporting of evidence and issuing of infringements in timely and cost effective manner. *Due for Completion - Costings for investment in mobile infringement technology are currently being investigated and is expected to be completed by April 2014.*

# Strategic Planning

Prepares Structure Plans, formulates strategies, adopts policies which provide formal guidance and direction for the planning and development of the District, and to ensure that all property interests and the City's Land portfolio are appropriate and sufficient.

## Budget and Key Performance Indicators

Activity		Structure Plans	Scheme Amendments
Annual Target		10	7
YTD		11	4
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	511,277	544,449	6%
Internal Recharging	150,470	145,388	-3%
<b>Net Expenditure</b>	<b>661,748</b>	<b>689,837</b>	<b>4%</b>
<b>Operating Income</b>	<b>(97,134)</b>	<b>(93,611)</b>	<b>-4%</b>
<b>Net Position</b>	<b>564,614</b>	<b>596,227</b>	<b>6%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Undertake the annual update to the Local Government Inventory and Heritage List (2011 - 2016). *Ongoing – The review has been advertised and submissions for new places/reclassifications of places have been referred to City's Heritage Consultant for assessment.*
- Develop a Housing Affordability and Diversity Strategy. *Ongoing - Draft Strategy currently being drafted.*
- Continue implementation of the Local Commercial and Activity Centres Strategy (2011 - 2016) *Ongoing – Review of actions (relative to timeframe) has commenced.*
- Ensure that adopted Sustainability principles continue to align and be incorporated within structure plans and Revitalisation Strategies. *Ongoing implementation into these projects.*
- Develop and implement ongoing Revitalisation Strategies (Coolbellup). *Ongoing – Community workshops held, outcomes report published, drafting is underway for draft Revitalisation Strategy.*
- Align land use planning and development with the Sustainability Strategy (2012). *Ongoing implementation for all projects.*
- Develop the Cockburn Central Activity Centre Plan. *Draft discussion paper released for public consultation.*

## Other Business Activities/Initiatives for 2013/14

- **Cockburn Central West.** Assessment and Council consideration of the new Structure Plan. This represents a major strategic project for the City, with the City's new recreation facility planned as a hallmark feature within the Cockburn Central West landholding. *Completed - Council has approved the Cockburn Central West local structure plan.*
- **Southern Suburbs Stage 3 Area.** Assessment and Council consideration of new Structure Plans (Hammond Park and Wattleup), representing this as the next stage of residential development within the City. *Ongoing – Local structure plans continue to be lodged and assessment within this area.*
- **Jandakot Airport Master Plan.** Assessment and Council consideration of the next Master Plan. This will specifically consider the implications of further development on transport implications, timing of staging of further development and the like. *Deferred – Pending preparation of a draft Masterplan by Jandakot Airport Holdings.*

## Land Administration

Administers leases and licences, purchases and develops land for Council works, manages public requests for pedestrian access-ways, including closures.

### Budget and Key Performance Indicators

Activity	PAW Closure Investigations	Land Purchases	Land Sales
Annual Target	3	\$0.5M	\$4M
YTD	3	nil	\$460,000
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	129,478	152,412	18%
Internal Recharging	189,457	237,252	25%
<b>Net Expenditure</b>	<b>318,935</b>	<b>389,664</b>	<b>22%</b>
<b>Operating Income</b>	<b>(736,635)</b>	<b>(682,621)</b>	<b>-7%</b>
<b>Net Position</b>	<b>(417,700)</b>	<b>(292,957)</b>	<b>-30%</b>

### Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

There were no key tasks to be undertaken from the City's Corporate Business Plan for the current FY.

### Business Activities/Initiatives for 2013/14

- Land Management Strategy 2011-2016.** Continued implementation of the City's current strategy, as the basis for the strategic guidance to how the City's land portfolio is appropriately utilized. Key projects for this financial year are:
  - Lot 65 Erpingham Way, Hamilton Hill. *Ongoing – Considering a joint venture with Department of Housing.*
  - Lot 801 Bourbon Street, Hamilton Hill. *Completed – Sold/settled.*
  - Lot 2242 Amberley Way, Hamilton Hill. *Nearing completion – Under offer.*
  - Lot 4218, 4219 and 1 Quarimor Road, Bibra Lake. *Nearing completion – Lots 4218 & 1 under contract.*
  - Lot 18 Scales Way, Spearwood. *Ongoing – Subdivision being investigated.*
- Naval Base Holiday Park Management Plan.** Preparation, advertising and Council consideration of the new Management Plan. This is being prepared in collaboration with representatives of the Holiday Park, and is expected to be advertised in the first six months of the financial year. This will provide the basis for the management (include infrastructure upgrades) of the Holiday Park into the future. *Ongoing - Management Plan advertised for public consultation (closed 17 January 2014). Report to Council anticipated March/April 2014.*
- Joint Venture Opportunities.** Investigation of opportunities for the development of built form components on selected land holdings. This will investigate whether it is appropriate for the City to be considering opportunities to undertake selected build outs on landholdings, as a way of maximising returns from such opportunities. *Ongoing - A proposal has been received and is being considered.*

# Building Services

Ensures that the erection of buildings and structures within the district complies with accepted standards and practices of public safety.

## Budget and Key Performance Indicators

Activity	Licences	Value \$m	Avg Processing Time
Annual Target	3060 (est)	606	Cert - 10 Uncert - 25
YTD	1543*	312	Cert- 9.8 Uncert – 20.2
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	714,644	808,302	13%
Internal Recharging	247,692	246,870	0%
<b>Net Expenditure</b>	<b>962,336</b>	<b>1,055,171</b>	<b>10%</b>
<b>Operating Income</b>	<b>(1,045,602)</b>	<b>(853,236)</b>	<b>-18%</b>
<b>Net Position</b>	<b>(98,266)</b>	<b>201,935</b>	<b>-343%</b>

\*Add a further 85 retrospective Building approvals (BAC's) in the same period.

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

There were no key tasks to be undertaken from the City's Corporate Business Plan.

## Business Activities/Initiatives for 2013/14

- Residential Building Activity.** This is starting to increase in 12/13 assisted by historically low interest rates and will likely continue throughout the 13/14 financial year. It will continue to increase residential Permit applications. *There has been a 53% increase in approvals for single dwellings over the same period last year. This in part may in part be caused by the drop in permit applications in the first half of last year due to the implementation of the new Building Act. Residential building activity is continuing to increase.*
- Commercial/Industrial Sector Projects.** The increase continues into the 12/13 financial year, estimates confirm permits for works to the value of about \$268 million will be issued by financial years end. This is a 94% increase in value over the previous year. Permit numbers for such works increased by 11%, indicating a number of major high value complex projects have been approved in 12/13. In 13/14 it is anticipated that this sector will remain buoyant. *In the last half of 2013 a total of 117 Permits for commercial work were issued with a value of \$19m. It is likely this will substantially increase by years end.*
- Building Act.** The new Act was implemented in April 2012 with the new fee structure has resulted in reduced income for City to provide the required building services. The Act has implemented a number of new more complicated approval processes such as Occupancy Permits; Strata Title processes as well an unauthorised building process. The Service has generally met the statutory approval times under the Act since implementation. *In the last half of 2013 the average Building Permit application approval time was 20.2 business days for uncertified applications and 9.8 business days for certified applications.*
- Building Services IT/IS Processes.** Ongoing work continues to review the current capabilities and processes in order to improve reporting and control of the new more complex Building Act processes. *The Building Services web page is currently being fully rewritten for the second time in two years to facilitate the changes being made to the new Building Act and to provide the best possible customer information.*
- Councils Online.** A central portal system that has the capability to receive many different types of applications, including building applications on behalf of local governments has been implemented in 12/13. Work will continue in 13/14 to investigate how to increase number of applications that are received online. *The Building Services are now accepting online applications from account holders for Class 10 buildings.*

# Environmental Health

Ensures that the conduct and operation of premises and activities within the district complies with accepted standards and practices for public health and ensures that the quality of the environment is protected and improved.

## Budget and Key Performance Indicators

Activity	Premises Inspected	Fines \$k	Satisfaction with law enforcement
Annual Target	800	30,000	70%
YTD	599	2,250	N/A
Budget	YTD Budget 13/14	YTD Annual 13/14	Variance %
Gross Expenditure	952,223	952,376	0%
Internal Recharging	239,282	237,274	-1%
<b>Net Expenditure</b>	<b>1,191,506</b>	<b>1,189,650</b>	<b>0%</b>
<b>Operating Income</b>	<b>(432,706)</b>	<b>(471,463)</b>	<b>9%</b>
<b>Net Position</b>	<b>758,800</b>	<b>718,187</b>	<b>-5%</b>

### Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Incorporate and implement Healthy Lifestyles Initiatives in Public Health Strategy (2013). *The Co-Health Healthy Lifestyles program continues to be implemented.*
- Develop and implement TravelSmart Program. *The City's TravelSmart Program was increased in scale to compliment the State Government's \$4 million Your Move program. It focused especially on the City's primary schools.*
- Develop and implement a Public Health Strategy - (that includes noise, dust, odour, pollution management). *The City adopted a Public Health Plan 2013 – 2018 at its November 2013 Ordinary Council Meeting.*
- Implement Mosquito Management Plan. *This has been implemented effectively and is ongoing.*

### Other Business Activities/Initiatives for 2013/14

- **Contaminated Sites Strategy.** Continue to implement the strategy for assessing and where appropriate remediating the City's contaminated land. *Ongoing*
- **Industrial Premises Inspection Program.** Continue surveillance of industrial premises with focus on potentially polluting industries. *Ongoing*
- **Uninhabitable Premises Position Statement.** Continue to implement the Uninhabitable Premises Position Statement with a focus on assisting vulnerable people including hoarders.
- **Cockburn Cement.** Continue to liaise with Cockburn Cement in relation to the upgraded emission control systems to reduce dust and odour from their kilns. *Ongoing*
- **Your move program.** The City will partner with the State Government to deliver the large scale "Your Move" program aimed at changing the behavior of residents to reduce the number of car trips and increase active transport and physical activity choices. *This program is underway and has been very well received by the community.*

# FINANCE AND CORPORATE DIVISION

*This division is responsible for managing the annual budget & financial reporting and long term financial planning, managing financial risks including treasury, rates and other taxation type measures for the Council. This division has three Services Units - Financial Services; Human Resources; and Information Services.*



## **Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan**

- Develop and implement a Digital Economy Strategy. *Yet to be developed.*
- Implement Local Commercial and Activity Centres Strategy (2011). *Ongoing.*
- Develop and implement internal/external Audit Management Plans. *Underway.*
- Implement Land Management Strategy (2011 – 2016). *Ongoing.*
- Implement Long Term Financial Plan (2013). *In progress.*
- Biennial review of Rating Strategy. *Yet to be reviewed.*

## **Other Business Activities/Initiatives for 2013/14**

- Plant & Equipment fair valuations; AP Business Process Automation; Land & Building Independent valuations; Implementation of Rating Strategy; Triennial GRV Revaluation; Investigation of Paperless Rates Invoicing; Improvements on Pensioner Rate Systems; Development of Activity Based Costing Model; Internal Performance Reporting; Implementation of Long Term Financial Plan; Preparation of business cases for web based Tender and Contract Management Systems; Recruitment of Senior Procurement Manager. *Underway and at various stages as documented throughout the following pages.*
- Recruitment of 18-20% new employees; Development of training initiatives and opportunities; Negotiation and implementation of new Enterprise Agreement. *Underway.*
- Development of IS Governance Framework and Project Management; IT enhancements and installations; Business enhancements to the ECM system and Records Migration of old documents; Enhancement of the City's GIS Mapping Systems; Enhancements to the City's online presence and Business Systems improvements across departments. *Underway and at various stages as documented throughout the following pages.*

# Financial Services

This unit has four service functions which are - Accounting Services; Rates and Revenue; Budgeting and Financial Reporting; and Procurement Services.

Composite Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	3,390,209	3,634,769	7%
Internal Recharging	(2,094,883)	(1,975,316)	-6%
<b>Net Expenditure</b>	<b>1,295,326</b>	<b>1,659,454</b>	<b>28%</b>
<b>Operating Income</b>	<b>(499,975)</b>	<b>(611,751)</b>	<b>22%</b>
<b>Net Position</b>	<b>795,351</b>	<b>1,047,702</b>	<b>32%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

There were no key tasks to be undertaken from the City's Corporate Business Plan.

## Accounting & Financial Control

Provides financial control services for the City in order for it to meet its statutory and business obligations with respect to financial risks, taxation and all outgoing payments; and ensures the efficient deployment and operation of the City's financial management information systems.

### Budget and Key Performance Indicators

Activity	% Account Paid on Time	No of Users Trained on Procurement AP Systems Use	EFT Payments
Annual Target	90%	100	92%
YTD	85%	5	93%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	2,294,063	2,433,964	6%
Internal Recharging	(1,215,757)	(1,095,119)	-10%
<b>Net Expenditure</b>	<b>1,078,305</b>	<b>1,338,844</b>	<b>24%</b>
<b>Operating Income</b>	<b>(66,952)</b>	<b>(73,922)</b>	<b>10%</b>
<b>Net Position</b>	<b>1,011,353</b>	<b>1,264,923</b>	<b>25%</b>

### Business Activities/Initiatives for 2013/14

- **Plant & Equipment Fair Value Valuations.** In accordance with the Local Government Financial Management Regulations, all plant and equipment will need to be accounted for at fair value as at 30 June 2013. *These have been completed in house & accepted by the auditors.*
- **AP Business Process Automation.** Develop a business case to evaluate a system for automating the capture and data entry of supplier invoices using optical character recognition (OCR capability). *This project is currently on hold & is to be re-evaluated for next financial year in light of amalgamations & required resourcing.*
- **Land & Buildings Independent Valuations.** Revaluation of the City's property portfolio is required for the 2013/14 FY for both insurable and fair value purposes. *The evaluator for land & buildings is to be appointed at the start of 2014 & valuation to be completed before Jun-14.*

## Rates and Revenue

Delivers a rates services, creation and maintenance of the central property database for the City and all applicable statutory obligations; to control and deliver all revenue services including invoicing and collection, and to provide and coordinate the electors Electoral Roll for Council.

### Budget and Key Performance Indicators

Activity	Rate Notices Issued	Received Electronically	Rates Collected
Annual Target	41,089	90%	96%
YTD	41,199	86%	82%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	573,118	591,862	3%
Internal Recharging	(325,902)	(325,940)	0%
<b>Net Expenditure</b>	<b>247,216</b>	<b>265,923</b>	<b>8%</b>
<b>Operating Income</b>	<b>(433,023)</b>	<b>(537,321)</b>	<b>24%</b>
<b>Net Position</b>	<b>(185,807)</b>	<b>(271,398)</b>	<b>46%</b>

### Business Activities/Initiatives for 2013/14

- **Rating Strategy.** Continued implementation of strategy to convert UV properties to GRV valuation method. *Ongoing due to benefits associated with moving all properties to GRV valuations and impending amalgamations.*
- **Revaluation.** Facilitate the triennial GRV valuation for the City's 40,000 plus ratable properties *which will be received in May.*
- **Paperless Rates Invoicing.** Investigate the feasibility of electronic delivery of rates notices for the 2014/15 rates year. *This will be undertaken during February.*
- **Pensioner Management Systems.** Implement system process improvements for the management of deferred pensioner rates *will be undertaken at the end of the Financial Year.*
- **Payment methods.** *Introduction of Direct Debits to facilitate payment arrangement options for ratepayers and to facilitate improved debt recovery has been commenced successfully.*

## Budgeting and Financial Reporting

Provides financial costing, management reporting and financial analysis for all business units, management and Council; to meet Council's statutory financial reporting and audit requirements; and to coordinate Council's financial planning function, including compiling the annual budget and long term financial plans.

### Budget and Key Performance Indicators

Activity	% of Capital Exp Items within Budget	Financial Statements after Month End	Financial Systems End-User Training
Annual Target	81%	3 days	30
YTD	67%	3 days	9
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	299,762	334,151	11%
Internal Recharging	(319,018)	(319,666)	0%
<b>Net Expenditure</b>	<b>(19,257)</b>	<b>14,485</b>	<b>-175%</b>
<b>Operating Income</b>	<b>0</b>	<b>(509)</b>	<b>0%</b>
<b>Net Position</b>	<b>(19,257)</b>	<b>13,976</b>	<b>-173%</b>

### Business Activities/Initiatives for 2013/14

- **Activity Based Costing (ABC) Model.** Re-engineer internal cost allocations model using Technology One ETL toolset and migrate data from Excel. *Ongoing.*
- **Automated Parks Costing.** Develop and implement automated plant and labour costing derived from completed work orders. *This project has been completed and successfully gone live.*
- **Internal Performance Reporting.** Develop and refine intranet version of the Financial Services Monthly Management Performance Report. *Ongoing.*
- **Long Term Financial Plan (LTFP).** Scoping of project expanded to include better linkage to the annual budget, more detailed modeling and automated financial statements. *Ongoing.*

## Procurement Services

Provides an effective procurement system to the organization and ensures compliance with statutory tendering procedures and Council's internal purchasing processes.

### Budget and Key Performance Indicators

Activity	No. Tenders Issued	Purchase Requisition Issue Time	No. Purchase Order Raised
Annual Target	40	2 days	6,800
YTD	28	2 days	3,005
Budget	Adjusted Budget 12/13	Proposed Budget 13/14	Variance %
Gross Expenditure	223,266	274,792	23%
Internal Recharging	(234,206)	(234,590)	0%
<b>Net Expenditure</b>	<b>(10,939)</b>	<b>40,201</b>	<b>-467%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>(10,939)</b>	<b>40,201</b>	<b>-467%</b>

### Business Activities/Initiatives for 2013/14

- **Tendering.** Prepare a business case for a web based tender evaluation system to complement the existing TenderLink web based tender submission system. *Functionality review completed on options leading to a hold on the project.*
- **Contract Management.** Scope requirements and develop a business case for the implementation of Technology One's contract management system. *Plan agreed to implement contract module functionality in stages. Stage one (system implementation) completed and in use within the Procurement Services Team.*
- **Procurement Function Audits.** Implement the action plans arising from the internal and external audit reviews, including any identified through the CCC initiated audit. *Procurement Improvement Plan actions commenced on all 16 findings. Individual findings at different stages with some completed, and others partially completed. Work on this initiative is ongoing.*
- **Procurement & Tendering Procedures.** Bring up to date all internal procedures documentation and instigate ongoing end user training. *All procurement procedures have been identified and reviewed. Documents are being updated on an ongoing basis. Procurement awareness and induction documentation has commenced ready for end user training program expected in Q2 2014.*
- **Recruitment of Procurement Manager.** The 2013/14 annual budget includes provision for the recruitment of a senior manager to lead this increasingly important function. *Complete.*

# Human Resources

Provides payroll, safety and human resources management services including learning and development.

## Budget and Key Performance Indicators

Activity	Total Employees (FTE)	Long Term Injury Frequency Rate (LTIF)	Staff Turnover
Annual Target	462	20	18.5%
YTD	439	25.01	14.6%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,140,800	1,229,953	8%
Internal Recharging	(817,878)	(819,978)	0%
<b>Net Expenditure</b>	<b>322,922</b>	<b>409,976</b>	<b>27%</b>
<b>Operating Income</b>	<b>(66,894)</b>	<b>(133,887)</b>	<b>100%</b>
<b>Net Position</b>	<b>256,028</b>	<b>276,089</b>	<b>8%</b>

### Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan.

- **Implement the Workforce Plan (2013).** *The Workforce Plan is being implemented and the Staffing Forecast will be reviewed for the FY 14/15.*

### Other Business Activities/Initiatives for 2013/14

- **Recruitment.** The forecast new positions and turnover remaining around the 18 to 20% range will require significant resources directed toward recruitment. As a primary function of this Business Unit, HR officers will manage the recruitment process for new employees. *Vacancies are still attracting good numbers of candidates particularly from south of the river. Internal appointments are being made for fixed and maximum term positions at senior levels due to the uncertainty caused by the state government reform process.*
- **Industrial Relations.** A new Enterprise Agreement will be negotiated with employees and unions to ensure competitive remuneration and benefits are available and retention is improved. *The Enterprise Agreement 2013 – 2016 was overwhelmingly supported by employees and approved by the Fair Work Commission.*
- **Training.** Major training initiatives include recruitment, selection and induction of new employees; performance feedback; and basic management. Leveraging technology to improve efficiency through streamlined processes will continue. *Changes in the training sector have increased costs of training so employee development will continue to be targeted and prioritized.*
- **Employment Policy.** The proactive approach to employing Aboriginal people which commenced in FY 12/13 will continue in to FY 13/14 and assessment of the value of this approach will be undertaken. The City is also promoting opportunities for people with a disability, as part of a WALGA and Disability Services Commission project to increase employment opportunities in Local Government. *Traineeships for Aboriginal people are working well and the City continues to employ people with disabilities.*
- **Workforce Monitoring.** The Business Unit will continue to collect, analyse and report on workforce data including staffing, performance measurement and talent management. *Data collection continues and is reported quarterly.*
- **Health and Safety.** Initiatives to improve safety and well-being include higher engagement with Safety and Health Representatives, increasing the number of representatives for work areas and adding baseline hearing tests to the pre-employment medicals for employees commencing in work areas with high noise levels. *These initiatives have been completed and in addition, there is an increased focus on the high risk areas of the organisation.*
- **Long Term Injury Frequency Rate (LTIFR).** This is the number of injuries per 1,000,000 hours worked. *The LTIFR has increased so effort is being focused on the Service Units with the highest number of incidents and the high risk operational areas.*

# Information Services

This unit has four service functions which are - Information Technology; Records; GIS Services; and Business Systems.

Composite Budget	YTD Budget	YTD Actual	Variance %
	13/14	13/14	
Gross Expenditure	2,321,540	2,454,040	6%
Internal Recharging	(2,127,420)	(2,108,037)	-1%
<b>Net Expenditure</b>	<b>194,120</b>	<b>346,003</b>	<b>78%</b>
<b>Operating Income</b>	<b>(1,855)</b>	<b>(400)</b>	<b>-78%</b>
<b>Net Position</b>	<b>192,265</b>	<b>345,603</b>	<b>80%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan.

- Implement the Information Systems (IS) Strategic Plan (2010 - 2015). *Commenced and on track for completion in April.*

## Other Business Activities/Initiatives for 2013/14

- **IS Project Governance Framework.** Development of an Information Services project governance framework to ensure the organisation is accountable for the delivery of cost effective, sustainable, productive and integrated systems and infrastructure. *Commenced and on track for completion in April.*
- **Project Management.** Planning and implementation of all organisation business unit projects that rely on internal or external IS assistance in enabling them to deliver projects outlined in this plan. *Commenced and on track for completion in June.*

## Information Technology

Delivers support, technical services and planning for future enhancement/growth in respect of Council's information technology requirements.

### Budget and Key Performance Indicators

Activity		No. of PCs	Capital Expenditure
Annual Target		520	\$100K
YTD		480	\$27K
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,357,228	1,497,733	10%
Internal Recharging	(1,138,320)	(1,115,100)	-2%
<b>Net Expenditure</b>	<b>218,908</b>	<b>382,634</b>	<b>75%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>218,908</b>	<b>382,634</b>	<b>75%</b>

### Business Activities/Initiatives for 2013/14

- Disaster Recovery.** Completion of the IT disaster recovery server room and IT infrastructure build at the Depot site. This project will also see the commissioning of a private 60 metre tower on the depot site that will provide point to point visibility to all City offices. *Commenced, equipment installed and commissioned in a temporary location in the Senior Centre, on track for completion in June.*
- Replacement of the City's Telephone System.** Completion of the implementation of a VOIP phone system to replace the City's ageing phone system. This system will also reduce costs and enable integration between the phone system and City business systems enabling customer data to be linked to the incoming phone number. *Report to be presented in March with options and financial costs, to be commissioned in the first half of next financial year.*
- Network Enhancement.** Commission a fibre connection between the new Super Clinic and the City's Youth Centre to enable the Super Clinic and Success library to be connected to the City's voice and data network. *To commence and be completed in March 2014.*
- Systems Infrastructure and Systems.** Redesign, implementation and commissioning of the City's Systems Operating Environment in alignment with the new DR Centre. Projects for this financial year include Active Directory, SQL, Exchange, File Shares and DMZ. *75% complete and on track for completion in June.*

## Records

Provides a high standard of technologically advanced records management service to support the needs of the user clients within the City of Cockburn, the governing functions of Council and other identified external uses of the records function.

### Budget and Key Performance Indicators

Activity		Total Property Files	% Files Held Electronically
Annual Target		2,000,000	97
YTD		1,800,000	96
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	319,452	306,957	-4%
Internal Recharging	(337,163)	(338,484)	0%
<b>Net Expenditure</b>	<b>(17,712)</b>	<b>(31,527)</b>	<b>78%</b>
<b>Operating Income</b>	<b>(529)</b>	<b>(400)</b>	<b>-24%</b>
<b>Net Position</b>	<b>(18,241)</b>	<b>(31,927)</b>	<b>75%</b>

### Business Activities/Initiatives for 2013/14

- Electronic Document Management System (ECM)**
  - Business enhancements through the City's investment in its newly implemented system to store all documents created within all city business systems in ECM. *Commenced and on track for completion.*
  - In partnership with business unit managers review and modify document flow processes to take advantage of ECM workflow and increase productivity across the organization. *Commenced and being trialed within Information Services, ongoing.*
  - To migrate documents stored in HR, Building, Planning and some external business units into the ECM system. *Commenced and on track for completion.*
- Disposal of Old Scanned Documents.** The City commenced a project 5 years ago to back scan all City documents stored in corporate property files, under Record keeping legislation the City will apply to destroy these original documents in an attempt to reduce its archival storage footprint. *Commenced, first request to State Records to destroy documents rejected was rejected, we will be sending in a new application for permission to destroy in March 2014*

# GIS

Providers of mapping services and a geographical information system.

## Budget and Key Performance Indicators

Activity		GIS Layer Enhancements	No. of Website Hits
Annual Target		18	32,000
YTD		7	16,636
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	277,763	271,261	-2%
Internal Recharging	(264,255)	(265,858)	1%
<b>Net Expenditure</b>	<b>13,509</b>	<b>5,403</b>	<b>-60%</b>
<b>Operating Income</b>	<b>(1,326)</b>	<b>0</b>	<b>-100%</b>
<b>Net Position</b>	<b>12,183</b>	<b>5,403</b>	<b>-56%</b>

## Business Activities/Initiatives for 2013/14

- **Public and Private Mapping Systems.** Enhancement of the City's systems including an upgrade to the new version and develop live integration with the City's customer request, property and ECM systems. *Commenced and on track for completion.*
- **Asset Data Maintenance.** Maintain, update and develop new asset management data layers and make them available for viewing and analysis through the City's GIS Systems. *Ongoing, progress report to be presented to Executive in March.*
- **Organisational Support.** Provide support, consultancy and project management services to the organization for projects that require GIS expertise or system integration with the GIS and mapping systems. *Ongoing.*

## Business Systems

Provides ongoing development of business systems to enhance the effectiveness and efficiency of Council's operations by the use of technology.

### Budget and Key Performance Indicators

Activity		Rollout of CRS Modules	System Upgrades
Annual Target		6	20
YTD		4	13
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	367,097	378,089	3%
Internal Recharging	(387,683)	(388,595)	0%
<b>Net Expenditure</b>	<b>(20,586)</b>	<b>(10,506)</b>	<b>-49%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>(20,548)</b>	<b>(10,506)</b>	<b>-49%</b>

### Business Activities/Initiatives for 2013/14

- **Enhance the City's Online presence**
  - To continue down the path of online services for our community. *Ongoing.*
  - To develop a City App for mobile phones that provides city and locality information such as events, rubbish pick up days, roadside collection days, road works, news etc. *Commenced and on track for completion in April.*
  - To tender and implement a new Content Management System that integrates with ECM and aligns the City's multiple websites and portals into one. *Completed phase 1 (requirements). Commenced phase 2 (system design requirements), due for completion in February. Phase 3 (Preparation of Tender Document) to be delivered in April, on track for completion.*
- **New System Implementations.** Provide support, consultancy, and project management services to business units for approximately 20 software projects annually such as:
  - Contract Management. *Completed.*
  - Contact Management. *Commenced and on track for completion April.*
  - Content Management. *Commenced and on track to Tender.*
  - Sporting & Leisure Centre Management & Facility Booking. *SLLC completed, remaining 3 to be completed by May.*
  - Infringements. *Commenced and on track for completion in March.*
  - eProperty. *Commenced and on track for completion in June.*
- **Process Reviews.** Perform 4 organisation business process reviews annually with the intention of improving business operations and making better use of the City's investment in information systems. *2 of 4 completed, on track and ongoing.*

# ENGINEERING AND WORKS DIVISION

The Engineering and Works Directorate is responsible for delivering and maintaining a safe road, cycleway and path system, developing and maintaining parks, and landscaping the natural environment for the enjoyment of everyone; the collecting and disposing of waste from all properties in the district and providing and maintaining all buildings and other facilities on Council property for community use. This division has four Services Units – Engineering; Infrastructure; Parks and Environment; and Waste.



## Key Highlights for 2013/14

- Review and update current Road Maintenance Procedure. *In progress.*
- Review and update current Drainage Maintenance Procedure. *In progress.*
- Improve process for managing road projects. *In progress, development stage of a road project has been reviewed to ensure that a risk assessment of implementing project at all has been accomplished and presented in the Project Plan.*
- In conjunction with Environmental Services, identify and implement renewable energy, energy management, and energy and greenhouse gas emission reduction initiatives across the City's infrastructure portfolio and fleet assets. *In progress.*
- Assist in the development and implementation of infrastructure provision and renewal strategies that provide and maintain community and civic building infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing. *In progress.*
- Engagement with the City's Cockburn Sound Coastal Alliance partners in the development and implementation of its coastal vulnerability and adaptation plan development and implementation initiatives. *In progress – Stage 2 Value & Risk Assessment well advanced.*
- Implement, Review and update Parks & Environment Asset Management Plan. *In progress.*
- Develop and implement a strategy for expenditure of Cash-In-Lieu Funds in Parks & Bushland. *In progress, strategy completed, endorsed by Council and waiting WAPC approval.*
- Link the street tree database, currently being captured, within the Greening Plan. *In progress, street tree database still being captured.*
- Develop subdivision guidelines for Commercial Lot Developments. *In progress.*
- Develop a LED conversion program for lighting within the Parks and bush land areas. *In progress, lead consultant appointed.*
- Waste Management and Education Strategy 2013-2023. *Completed.*
- Develop a waste marketing Campaign. *In progress.*
- Establish a public place recycling trial. *In progress.*

# Engineering Services

This unit has three service functions which are – Road Design; Road Planning and Development; Road Construction.

	YTD Budget	YTD Actual	
Composite Budget	13/14	13/14	Variance %
Gross Expenditure	10,062,978	9,911,409	-1%
Internal Recharging	(108,532)	33,383	-131%
<b>Net Expenditure</b>	<b>9,917,774</b>	<b>9,944,792</b>	<b>0%</b>
<b>Operating Income</b>	<b>(116,490)</b>	<b>(76,957)</b>	<b>-34%</b>
<b>Net Position</b>	<b>9,801,284</b>	<b>9,867,835</b>	<b>1%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- **Develop and implement an Integrated Transport Strategy.** A draft report of ITS completed for the stakeholders comments and final report on ITS will be prepared for the March 2014 Ordinary Meeting of Council.
- **Implement the City's Development Guidelines.** Engineering aspects of planning and completion of infrastructure projects in subdivision developments is an ongoing process that has been managed in according to the City's Development Guidelines.
- **Develop and implement Underground Power Submission in accordance with the Underground Power Plan.** Along with Western Power the Underground Power Submission and Underground Power Plan are to be developed for converting older residential areas to underground power under the State Underground Power Program. The Western power announcement for a new Round and invite for new Underground Power Submission will be set to the Council before the end of June 2014.
- **Replace Drainage Catchment Study with Drainage Management and Maintenance Strategy.** Officers continue to manage planning and maintenance of the existing and new drainage infrastructure all in according available 2013/14 Road & Work Budget.
- **Develop a District Traffic Study.** The DTS of road network within the City had been reviewed and updated.
- **Improve engagement with Public Transport Authority (PTA).** Continued liaising with the PTA a reference group to be established to review bus and rail services within City, and identified the public transport needed to support Cockburn's growing population and links to and between strategic centers.
- **Develop and implement a Road Safety Strategy.** Development of a Road Safety Strategy is in process and due to finish for stakeholder's comments by May 2014.
- **Implement Long Term Asset Management Plans (2013).** Implementation of LTAMPs it on track for completion in 2014.
- **Develop and implement a Major Regional Road Program.** Major Regional Road Program 2013 – 2030 completed.
- **Develop and implement Walkway and Cycleway Master Plans.** Development of the Walkway and Cycleway Master Plans LTAMPs it on track for completion in 2014.
- **Develop and adopt a Functional Road Hierarchy Strategy.** Strategy completed.

## Road Design

Provides design services for roads, paths, drains, development assessment and traffic management treatments that are under the responsibility of Council in accordance with Australian Standards and industry best practice.

### Budget and Key Performance Indicators

Activity		Projects Designed In-House	Design Cost as % of Road Program
Annual Target		95%	10%
YTD		95%	10%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	226,254	228,969	1%
Internal Recharging	(227,422)	(226,156)	-1%
<b>Net Expenditure</b>	<b>(1,168)</b>	<b>2,813</b>	<b>-341%</b>
<b>Operating Income</b>	<b>(10,900)</b>	<b>(3,123)</b>	<b>-71%</b>
<b>Net Position</b>	<b>(12,068)</b>	<b>(310)</b>	<b>-97%</b>

### Business Activities/Initiatives for 2013/14

- **Road Projects.** Design including detailed plan for next two years will be completed.
- **Underperforming Drainage Structure.** Engineering survey and investigation to be prepared for detailed design. *In progress.*
- **Black-spots.** Located within road network to be investigated and detailed proposal for external funding completed. *Black-spot sites have been investigated and proposed traffic management solution submitted to MRWA for assessment.*
- **Integrated Transport Strategy.** This will be finalised, setting out principles, objectives and development strategies for the City's transport system. *In progress.*
- **Parking Strategy.** This will be developed to give the strategic direction for the provision and management of parking in Cockburn. *Development of Strategy is in progress and it will be offered as a part of ITS Action Plan.*
- **Underground Power Projects.** An oversight of Hamilton Hill projects will be provided under contract for the City and Western Power. *Completion of project has been scheduled for February 2014.*

# Road Planning and Development

Ensures development occurs in accordance with all relevant Australian Standards and Council's development conditions and specifications.

## Budget and Key Performance Indicators

Activity		Design Turnaround (days)	Development Infrastructure Approved
Annual Target		20	18.5M
YTD		18	15.9M
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	142,691	172,552	21%
Internal Recharging	55,147	55,941	1%
<b>Net Expenditure</b>	<b>197,838</b>	<b>228,493</b>	<b>15%</b>
<b>Operating Income</b>	<b>(77,639)</b>	<b>(68,050)</b>	<b>-12%</b>
<b>Net Position</b>	<b>120,198</b>	<b>160,443</b>	<b>33%</b>

## Business Activities/Initiatives for 2013/14

- **Engineering Aspects.** To be managed with planning and completion of infrastructure projects in subdivision developments. *Continued participation in planning and completion of infrastructure projects in subdivision developments.*
- **Assist Strategic Planning.** With the Cockburn Coast Cockburn Central West and Banjup Quarry developments. *Continued participation in assisting the Strategic Planning in detailed planning for the new development areas.*
- **Detailed Project Planning.** Continued participation and planning for the Hamilton Hill revitalisation project and Latitude 32 Industrial Area. *In progress.*
- **Subdivision Development Guidelines.** Continue updating to ensure standards are met. *In progress.*

## Road Construction

Constructs and maintains roads, drains and associated infrastructure in accordance with adopted guidelines.

### Budget and Key Performance Indicators

Activity	Km of Road Resurfacing	New Paths & Cycleways (m2)	Community Satisfaction with Roads
Annual Target	9.7	9,500	85%
YTD	3.5	7,800	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	9,657,361	9,509,888	-2%
Internal Recharging	63,743	203,598	219%
<b>Net Expenditure</b>	<b>9,721,104</b>	<b>9,713,486</b>	<b>0%</b>
<b>Operating Income</b>	<b>(27,950)</b>	<b>(5,784)</b>	<b>-79%</b>
<b>Net Position</b>	<b>9,693,154</b>	<b>9,707,702</b>	<b>0%</b>

### Business Activities/Initiatives for 2013/14

- **Minor Capital Program.** The City's road construction service will deliver the following capital works program:
  - \$5.3M on new road projects and general road improvement. *40% completed.*
  - \$776K on road resurfacing; \$1.7MK on blackspot projects. *20% completed.*
  - \$0.5M on drainage projects. *30% completed.*
  - \$1.0m on footpath and rehabilitation existing footpath. *60% completed.*
- **Major Capital Program.** The following projects from the City's Road development program will be delivered:
  - Beeliar Drive - expansion from the Kwinana Freeway to Wentworth Pde to a six lane road, with installation of traffic lights at Wentworth Pde [Works done by contractor]. *Work is in progress.*
  - Midgegooroo Road – realignment of North Lake road adjacent to Cockburn Central (creating Midgegooroo Road) and development of a four lane road [Works done by contractor]. *In progress, works going to be completed by developer.*
  - North Lake Road – construction of a four lane road from Hammond Road to Midgegooroo [Works done by the City]. *Civil design completed and construction work will start on February 2014.*
  - Frankland – construction of a two lane road from Roper to Gaebler Road will be completed [Works done by the City]. *Roadwork completed, line-marking, street-lighting and landscaping is in progress.*

# Infrastructure

This unit has three service functions which are – Facilities & Plant; Project Management & Development; Asset Services.

## Budget and Key Performance Indicators

Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	10,026,306	9,911,409	-1%
Internal Recharging	(5,808,671)	(5,536,990)	-5%
<b>Net Expenditure</b>	<b>1,179,437</b>	<b>1,151,439</b>	<b>-2%</b>
<b>Operating Income</b>	<b>(50,426)</b>	<b>(52,367)</b>	<b>4%</b>
<b>Net Position</b>	<b>1,129,011</b>	<b>1,099,072</b>	<b>-3%</b>

### Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Develop and implement Integrated Community Infrastructure Plan. *Implementation ongoing, new Plan to be developed in conjunction with the 2014/15 budget preparation.*
- Establish broad Facility guidelines that incorporate Disability Access Inclusion Plan (2012 - 2017) and functionality requirements. *Yet to commence.*
- Implement Long Term Asset Management Plans (2013). *Ongoing.*
- Develop and implement Sustainable Resource Management Strategy. *Commenced.*

## Facilities and Plant

Manages, maintains and delivers Council owned buildings, structure and plant services to provide for the requirement of the staff and community.

### Budget and Key Performance Indicators

Activity	Value of Facilities Managed	Fleet Replacement	New Fleet Purchases
Annual Target	\$125.8M	\$3.3M	\$0.09M
YTD	\$138.7M	\$485K	\$252K
Budget	Adjusted Budget 12/13	Proposed Budget 13/14	Variance %
Gross Expenditure	12,382,470	12,812,873	3%
Internal Recharging	(10,554,733)	(11,079,359)	5%
<b>Net Expenditure</b>	<b>1,827,738</b>	<b>1,733,513</b>	<b>-5%</b>
<b>Operating Income</b>	<b>(151,710)</b>	<b>(6,358)</b>	<b>-96%</b>
<b>Net Position</b>	<b>1,676,028</b>	<b>1,727,155</b>	<b>3%</b>

### Business Activities/Initiatives for 2013/14

- **Minor Capital Works Program.** Implementation of a \$1.8M minor capital works program for rehabilitation and improvements to the Councils buildings and facilities, including:
  - Refurbishments of various community facilities to restore buildings to as new condition and meet level of service expectations. *Ongoing.*
  - Various improvements to building and facilities for enhanced disability access, water consumption reduction, energy use reduction and renewable energy provision and asbestos risk mitigation. *Ongoing.*
- **Facilities Operational Budget and Program.** Preparation and management of the budget and program to ensure the City's community and civic buildings and facilities are well maintained, safe, clean and functional. *On track - 53% complete.*
- **Major and Minor Plant Acquisition Program.** Preparation and implementation of the City's program for new and replacement plant and light fleet. *Well advanced – in excess of 65% acquired or on order.*
- **Plant Maintenance Operations.** Ongoing field operations utilizing the workshop (including at the Henderson Waste Recovery site) and external service provider management for the maintenance and servicing of the City's major plant, fleet and minor plant and equipment. *Ongoing – good service delivery outcomes being realised.*

# Project Management & Development

Ensures capital projects are developed and implemented in accordance with established processes.

## Budget and Key Performance Indicators

Activity		Major Building Projects to Commence	Value New Building Being Commenced
Annual Target		1	\$9M
YTD		0	-
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	143,310	120,210	-15%
Internal Recharging	67,745	67,691	0%
<b>Net Expenditure</b>	<b>211,055</b>	<b>187,902</b>	<b>-11%</b>
<b>Operating Income</b>	<b>0</b>	<b>0</b>	<b>0%</b>
<b>Net Position</b>	<b>211,055</b>	<b>187,902</b>	<b>-11%</b>

## Business Activities/Initiatives for 2013/14

- **Infrastructure Project Management.** Manage and/or assist in the development and delivery of the following projects in the coming year:
  - New Operations Centre building and depot upgrade, comprising of a new two storey operations administration building and upgrade of existing facilities, along with the reconfiguration and addition of parking bays. Works in 2013/14 will entail the forward works of service relocations and carpark expansion and the commencement of the construction of the new Operations building; *Design and Technical Specification documentation completed, advertising of the construction contract tender temporarily on hold.*
  - Integrated Health Facility, Super Clinic & Library, Success. This new state of the facility will cater for primary health care and provide a number of community services within an enclosed area of approximately 9000m<sup>2</sup>. Works in 2013/14 will entail the completion and commissioning of the new buildings and take-up by the respective corporate tenants. *Construction now advancing well with expected completion in mid-2014.*
  - Civic building energy efficiency treatments, comprising a major air-conditioning and lighting retrofit to the City's Administration Building and allied works to the Seniors Centre and Spearwood Library to significantly reduce the electricity consumption on the site and replace HVAC equipment at the end of their useful life whilst improving occupant amenity. *Project scope and timing under review due to external factors, major works not commenced.*
  - Wetlands Precinct concept design development for the proposed expansion of the Wetlands Education Centre and construction of a new Native Arc facility, together with continued and improved provisions for the scouting group also utilizing the site. *Project not proceeding at this time.*

## Asset Services

Establishes and implements sound asset management systems that will assist in the management of Council's infrastructure.

### Budget and Key Performance Indicators

Activity		Total Asset Value	Asset Depreciation Life to Date (%)
Annual Target		\$879M	30%
Project Capitalisation YTD		\$919.6M	29%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	200,636	229,480	14%
Internal Recharging	(213,545)	(212,521)	0%
<b>Net Expenditure</b>	<b>(12,908)</b>	<b>16,959</b>	<b>-231%</b>
<b>Operating Income</b>	<b>(488)</b>	<b>0</b>	<b>-100%</b>
<b>Net Position</b>	<b>(13,396)</b>	<b>16,959</b>	<b>-227%</b>

### Business Activities/Initiatives for 2013/14

- **Asset Management Strategy.** Implementation of the City's new Asset Management Strategy, including:
  - Roll out of the Technology One Asset Management system across the new asset groups of, buildings and drainage. *Scheduled for April-June 2014.*
  - Refinement of Asset Management Plans for road infrastructure, buildings, footpaths, drainage and parks & environment assets, including in respect to useful life prediction, deterioration modeling and new asset whole of life cost prediction. *Draft AMP's nearing completion, awaiting forward program capital work input.*
  - Creation of Asset Management Plans for Plant and Fleet assets. *Well advanced.*
  - Further development and integration of Asset / GIS linkages for asset data access and update from the City's Intramaps platform. *Cross B/U project team established and works well advanced with the data integration.*
  - Development of the Technology One Asset Management Project Management module to assist the City in delivering the Capital work's programs. *Capital Works module development scheduled for February – July 2014 implementation subject to funding assignment.*
  - Further alignment of operational and financial asset registers and improvements to the new asset recording processes. *Ongoing.*
  - Annual reporting of the City's Asset Management sustainability performance, by reporting on ratios for asset consumption, asset sustainability and Asset renewal funding. *To be incorporated into the finalized AMPs March 2014.*
  - The Asset Management Strategy revised and adopted for 2013-2018. *To be commenced.*

# Parks and Environment

The Parks and Environment Business Unit delivers the design, construction, rehabilitation and maintenance of the City's open space by a dedicated team of technically qualified, experienced and dedicated team of personal. The team is required to manage natural and wetland areas, highly manicured play fields and passive parks, foreshore areas, streetscapes and infrastructure. A vast range of projects are managed and delivered throughout the year.

Composite Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	6,241,601	6,508,177	4%
Internal Recharging	1,280,337	1,133,519	-11%
<b>Net Expenditure</b>	<b>7,521,938</b>	<b>7,641,696</b>	<b>2%</b>
<b>Operating Income</b>	<b>(24,972)</b>	<b>(57,016)</b>	<b>128%</b>
<b>Net Position</b>	<b>7,496,966</b>	<b>7,584,680</b>	<b>1%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Develop and implement Public Open Spaces Strategy. *Currently under development.*
- Implement the Water Conservation Strategy (2007). *Actions continue to be implemented.*
- Implement City's Sustainability Strategy (2012). *Continues to be delivered.*
- Waste education, natural resource usage & conservation education. *Progress is being rolled out to the community.*
- Establish an education program that seeks to demonstrate efficient use of resources for the community. *Under development.*
- Implement the Natural Areas Management Strategy (2012 - 2022). *Key actions are being implemented in accordance with the program outline.*
- Implement the Greenhouse Gas Emission Reduction Strategy (2011 - 2020). *Key objectives are being implemented. Inventory compiled for 2012/13.*
- Initiate community education on GHG emission reduction and carbon footprint reduction. *In progress.*
- Investigation of a POS lighting energy efficiency conversion program.
- Implement of the Bibra Lake Management Plan (2009). *Progressing in accordance with the delivery schedule.*
- Implement Trails Master Plan (2012). *Progressing in accordance with the delivery schedule.*



## Parks Services

Design, construction and operational maintenance of Public Open Space and Streetscapes to provide functional and attractive locations for recreational activities by the Community.

### Budget and Key Performance Indicators

Activity	Hectares of POS Managed	Ground Water Management		Community Satisfaction with Parks
		Allocation (kL)	Used (kL)	
Annual Target	690	2,280,678	1,824,542	88
YTD	702	958,956	799,127	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14		Variance %
Gross Expenditure	4,959,921	5,583,320		13%
Internal Recharging	1,053,563	891,289		-15%
<b>Net Expenditure</b>	<b>6,013,484</b>	<b>6,474,609</b>		<b>8%</b>
<b>Operating Income</b>	<b>(2,493)</b>	<b>(6,638)</b>		<b>166%</b>
<b>Net Position</b>	<b>6,010,991</b>	<b>6,467,971</b>		<b>8%</b>

### Business Activities/Initiatives 2013/14

- **Park Infrastructure.** Management and maintenance of all park infrastructure, currently valued at %69m. *Continues to be implemented to ensure equipment is functional and usable by the community.*
- **Irrigation Operating Strategy.** Perform monthly metering readings on groundwater usage, monitor groundwater quality, water scheduling and submit annual report to Department of Water. *Usage and quality readings continue and 2012/13 Groundwater allocation report has been issued to Department of Water.*
- **Street Tree Management.** Pruning of approx. 1500 street trees under power lines to meet Western Power regulations and address residential requests. *Pruning and meeting residential requests continues. The City has also engaged a consultant to collect information data on all street trees with in the City's road network, currently 23,000 trees are in the database.*
- **Road Reserve Maintenance.** Manage the delivery of approx. 500km of road reserve mowing, 1500km of kerb line and 500km of footpath spraying. *Road reserve mowing has been completed with additional services to individual verges throughout the City and an additional service completed in the Banjup suburb to mitigate fire concerns.*
- **Streetscape Maintenance.** Maintain approx. 60ha of landscaped streetscapes. *Ongoing.*
- **Infrastructure Renewal.** 15 x Playgrounds, 2 x Park Irrigation Systems and 10 x Pump units. *Playgrounds at Bunker gardens and Smart Park have been refurbished and soft fall sand replenishment completed to 15 sites.*
- **Bore Head Works.** Installation of 15 Hydrometers to the Bore head works, to monitor the volume of groundwater abstracted. *Designs for bore head works completed to 10 sites.*
- **Streetscape Improvements.** Hammond Rd, Wentworth Pde and Spearwood Ave. *Landscape design have completed for Wentworth parade and Hammond Road. Construction on both projects to commence early in the year. Forrest Rd streetscape enhancements completed.*
- **Park Enhancements.** Develop concept plans and implementation schedules for various parks ie. Coogee Beach, Enright Reserve and Albion Reserve. *Enright Reserve & Albion Reserve community consultation completed. Construction to commence in Feb/Mar 2014. Coogee Beach concept plan completed with community consultation set for February 2014.*
- **Bibra Lake Adventure Playground.** Progress the concept proposals with construction to commence in the second half of the financial year. *Site planning concepts endorsed and tender documentation developed for issue in January 2014.*
- **Irrigation Infrastructure.** Renewal at Michigan Park and Steiner Reserve. *Irrigation designs have been completed, installation to commence in March 2014.*
- **Playground Shade Sail Strategy.** Continue implementation throughout the City. *Shade sails at Beale Oval installed, Edwards Reserve & Beeliar Reserve to be installed February.*
- **Public Open Space.** Review allocations within district structure plans and assess respective landscape plans. *Ongoing assessments of district structure plans, subdivisions and landscape proposals for future POS.*

## Environment Services

Prepares plans, develops policies and strategies, undertakes studies and provides advice on environmental matters and ensures the protection and management of areas of environmental importance.

### Budget and Key Performance Indicators

Activity	Hectares of Bushland in City	Hectares of Bushland Actively Managed	Community Satisfaction with Bushland
Annual Target	1091	900	79
YTD	1092	987	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,207,515	842,839	-30%
Internal Recharging	309,941	322,970	4%
<b>Net Expenditure</b>	<b>1,517,456</b>	<b>1,165,809</b>	<b>-23%</b>
<b>Operating Income</b>	<b>(22,479)</b>	<b>(50,378)</b>	<b>124%</b>
<b>Net Position</b>	<b>1,494,977</b>	<b>1,115,431</b>	<b>-25%</b>

### Business Activities/Initiatives 2013/14

- **Weed Mapping.** Ongoing mapping of weeds within Bushland to monitor existing management programs. *Continues.*
- **Vegetation Conditioning.** Ongoing vegetation condition rating programs to monitor the effectiveness of current management schedules. *Continues.*
- **Midge Management.** Ongoing monitoring of midge and developed a communications /information brochure. *Continues.*
- **Fire Response Plans.** Review and update fire response plans. *All fire plans have been updated.*
- **Solar PV Implementation.** Development of PV implementation program.
- **ICLEI Water Campaign.** Continue to progress towards agreed targets. *Received Milestone 4 status.*
- **Renewable Energy.** Continued progress toward the City's Renewable Energy target of 20% by 2020.
- **Sustainability Action Plan.** Review, update and monitor. *Completed the State of Sustainability Report, which reports on the progress of the Sustainability Action Plan 13/14. Development of the 14/15 Action plan will commence in the February 2014.*
- **Urban Forestry Project.** Investigate the feasibility of developing an urban forestry strategy. *Documentation, maps, community brochure, etc. currently under development.*
- **Sustainability and Landowner Biodiversity Grants Scheme.** Continue to promote and enhance these grant schemes to local residents. *Landowner biodiversity grants have been allocated and Sustainability grants are currently open.*
- **Native Plants Subsidy Scheme.** Provision of subsidised local plant species to residents. *Planning currently underway.*
- **Construction of Limestone Fire Access Tracks:**
  - Triandra Reserve. *Completed.*
  - Lot 800 Gwilliam Drive. *Completed.*
  - Gil Chalwell Reserve. *Completed.*
  - Lukin Swamp. *Completed.*
- **Revegetation. Revegetation of a minimum of 2.5 hectares of degraded Bushland and revegetation of Lot 27 Progress Drive, Bibra Lake.** *Bushland revegetation will be completed during June 2014. Revegetation of Lot 27 Progress Drive, Bibra Lake has been completed.*
- **Environmental Education Programs.** Delivery of programs to schools and community groups throughout the City. *Continues.*
- **Local Water Action Plan.** Implement and update the City's Local Water Action Plan. *Plan updated and key actions being delivered. Endorsed as a Waterwise Council*
- **Capital Works Program.** Continue to deliver capital works programs that enhance the environmental experience for the community. *50% of programs have been implemented.*

# Waste

Manages waste and recycling collection, develops recycling strategies for domestic and commercial waste streams. Comprising of two service functions which are – Waste Disposal and Waste Collection.

Composite Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	10,062,978	9,455,485	-6%
Internal Recharging	1,912,655	1,861,602	-3%
<b>Net Expenditure</b>	<b>11,975,633</b>	<b>11,317,087</b>	<b>-5%</b>
<b>Operating Income</b>	<b>(26,162,027)</b>	<b>(24,893,008)</b>	<b>-5%</b>
<b>Net Position</b>	<b>(14,186,394)</b>	<b>(13,575,921)</b>	<b>-4%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Strategic Waste Management Strategy (2008). *Reviewed and replaced with Waste Management and Education Strategy 2013-2023.*
- Implementation of community and schools education programs (recycling, consumption). *Underway and ongoing.*
- Implement industrial waste management initiatives. *Not commenced.*



## Waste Disposal

Operates a landfill site at Henderson to accept waste in accordance with the requirements of a Class II site under the Environmental Protection Act and maximise the financial return.

### Budget and Key Performance Indicators

Activity	Tonnes of Waste into HRRP	% of Waste Recovery at HRRP	% of MSW Processed at RRRC
Annual Target	183,000	4%	100%
YTD	69,088	5.5%	85.4%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	4,289,619	3,784,218	-12%
Internal Recharging	(772,280)	(1,033,184)	34%
<b>Net Expenditure</b>	<b>3,516,339</b>	<b>2,751,034</b>	<b>-22%</b>
<b>Operating Income</b>	<b>(9,646,461)</b>	<b>(7,893,712)</b>	<b>-18%</b>
<b>Net Position</b>	<b>(6,130,123)</b>	<b>(5,142,678)</b>	<b>-16%</b>

### Business Activities/Initiatives for 2013/14

- **Purchase of Land.** Negotiate the purchase of land to the north of Henderson Waste Recovery Park (HWRP). *Underway but yet to be finalised.*
- **Landfill Capping Plan.** Commence partial capping of Cell 6 as per the Landfill Capping Plan. *Not commenced.*
- **Cell 7.** Seal the internal road to Cell 7. *Complete.*
- **Household Hazardous Waste Store.** Construct a new store. *Partially developed but deferred to 14/15.*

## Waste Collection

Provides a regular reliable and safe waste and recycling collection service for every premise within the district and disposes of it in an environmentally acceptable manner.

### Budget and Key Performance Indicators

Activity	No. of Waste Collections	RRRC Equity Share	Satisfaction with Waste Collection
Annual Target	40,400	40.02%	96%
YTD	36,294	40.02%	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	5,710,884	5,608,798	-2%
Internal Recharging	2,751,044	2,960,413	8%
<b>Net Expenditure</b>	<b>8,461,928</b>	<b>8,569,210</b>	<b>1%</b>
<b>Operating Income</b>	<b>(16,515,078)</b>	<b>(16,998,889)</b>	<b>3%</b>
<b>Net Position</b>	<b>(8,053,150)</b>	<b>(8,429,678)</b>	<b>5%</b>

### Business Activities/Initiatives for 2013/14

- **Bulk Verge Collection.** Improved Recovery from collections. *Complete*
- **E-Waste Contract.** To be established under the Product Stewardship Legislation. *Complete.*
- **Kitchen Recycle Bins.** Trial for comingled recyclables. *Developing, yet to be delivered.*

# GOVERNANCE AND COMMUNITY SERVICES DIVISION

This division is responsible for providing a wide range of services to the community including community development initiatives, events, recreation services, ranger and community safety initiatives and a wide range of human services. The division is responsible for communications including the operation of the Customer Contact Centre. The aim of the division is to improve the quality of community life of residents and to ensure good governance. It has four Service Units - Community Services; Corporate Communications; Human Services and Library Services.



## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Review and implement Governance Charter (2007). *Reviewed and adopted at the June 2013 OCM.*

## Other Key Highlights for 2013/14

- Medical Super Clinic and Community Facilities (including Library), located at Cnr of Wentworth Pde and Beeliar Dr, Success, to be completed and fully operational. *In progress.*
- Surf Life Saving Club and Community Facilities (including Function Room), at Coogee Beach, to be completed and fully operational. *Facility has been opened and functioning successfully.*
- Regional Sporting and Community Facilities (including Aquatic and Recreation Centre) – Final planning and design work on this project, located on vacant land at Cockburn Central West, to be completed. *Design team has been appointed and concept design approved by the Council reference committee.*
- Continued planning for development of a Cockburn Men's Shed (interim) facility at Wattleup. *Progressing well.*
- Activation of Cockburn Central Town Centre area for public entertainment purposes. *Active.*
- Construction of Disability Access facilities in accordance with Council's Disability Access Inclusion Plan (2012-2017) Program. *Ongoing.*
- Review and Adoption of the Reconciliation Action Plan for Cockburn. *Reviewed and adopted at the June 2013 OCM.*
- Implementation of the Social Cohesion Plan (2013-2018). *A Public Health (Social Cohesion) Plan was adopted at the November 2013 OCM and actions underway.*
- Completion of an Enterprise Risk Management Framework for the City of Cockburn. *In progress.*
- Adoption of a Bushfire Management Strategy for the City of Cockburn. *Yet to be developed.*
- Adoption of a Stakeholder Engagement Strategy for the City of Cockburn. *Yet to be developed.*

# Community Services

This unit has three service functions which are – Recreation; Ranger & Community Safety; and Community Development Services.

Composite Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	4,860,818	4,563,464	-6%
Internal Recharging	2,053,907	2,035,594	-1%
<b>Net Expenditure</b>	<b>6,914,726</b>	<b>6,599,058</b>	<b>-5%</b>
<b>Operating Income</b>	<b>(5,029,881)</b>	<b>(4,911,466)</b>	<b>-2%</b>
<b>Net Position</b>	<b>1,884,845</b>	<b>1,687,612</b>	<b>-10%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Review Sport and Recreation Strategic Plan (2009). *This is on hold until the outcome of the Local government reform is known.*
- Implement Sport and Recreation Strategic Plan (2009) initiatives. *The following actions have been completed or in progress.*
  - *Beeliar Cricket Pitch completed.*
  - *Lucius park change rooms upgrade commenced and due to be completed in April 2014*
  - *Watson and Davilak Reserves Floodlights upgrade completed*
  - *Atwell clubrooms Design for upgrade RFQ due to be completed by April 2014*
- Develop and implement Bushfire Management Strategy. *A draft strategy has been prepared by the new Chief Bushfire Control Officer and meetings will be set down with stakeholders once the fire season is over. The Bushfire Reference Group will be involved as a key stakeholder.*
- Develop and implement Community Engagement and Management Strategy to maximise funding/delivery opportunities for essential community infrastructure. *Community Engagement Strategy has been completed following extensive consultation and will be considered at the February 2014 meeting of Council.*

## Other Business Activities/Initiatives for 2013/14

- **Regional Physical Activity & Education Centre.** Completion of design and funding commitments for the new Centre to be located at Cockburn Central West. *The structure Plan for the site has been approved by Council and is currently under WAPC consideration. Design team has been appointed and concept design approved by the Council reference committee. A grant of \$10m from the Commonwealth toward the project has been approved by the new Government. A response to the City's CSRFF application and the Fremantle Football Clubs application for State Government funding is still outstanding*

## Recreation

Provides effective high quality community based recreation services, programs and leisure facilities.

### Budget and Key Performance Indicators

Activity	SLLC Entrances	SLLC Gymnasium Membership	Youth Active Program (Participants)
Annual Target	435,000	1,250	670 applications
YTD	211,208	1,004	162
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	2,058,452	2,077,672	1%
Internal Recharging	1,612,124	1,597,231	-1%
<b>Net Expenditure</b>	<b>3,670,576</b>	<b>3,674,902</b>	<b>0%</b>
<b>Operating Income</b>	<b>(1,854,744)</b>	<b>(1,682,594)</b>	<b>-9%</b>
<b>Net Position</b>	<b>1,815,832</b>	<b>1,992,308</b>	<b>10%</b>

### Business Activities/Initiatives for 2013/14

- South Lake Leisure Centre**
  - New Point of Sale system installed and implemented. *Has been installed and implemented. Working with IT to achieve full functionality.*
  - Development of new marketing initiatives including dedicated Facebook page, e-newsletter, web 'app', and in-centre radio station. *New Point of Sale system E-newsletter has been launched and the in-centre radio station is operating.*
- KidSport program.** Continue to administer the program with a target to have 670 applications approved for the 13/14 financial year. Grant funded by the Department of Sport and Recreation. *The KidSport program has continued to be successful and well utilised. With 162 applications to date, this is on par with applications received this time last year with the bulk of applications expected to come prior to the winter season sports commencing.*
- Bookings Management Software System.** Implement a new system for bookings of community halls, reserves and other facilities. *Kick off meetings have commenced with the new software provider and implementation is planned for the end of March 2014.*
- Regional Physical Activity & Education Centre.** Completion of design and funding commitments for the new Centre to be located at Cockburn Central West. *The final concept plans have been adopted for the new facility and funding from the federal government has been formally committed. The full design team has now been appointed and the project is now moving towards the development of schematic design.*

## Ranger and Community Safety

Ensures the safety and amenity of the residents of the City through educative means and the impartial administration of municipal laws and legislation; and preventative strategies, education of the community and active participation in emergency services.

### Budget and Key Performance Indicators

	Ranger Services Tasks Attended	Security Patrol Response Times	Satisfaction with Security
Annual Target	12,000	92%	85%
YTD	7,131	92%	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,885,678	1,720,643	-9%
Internal Recharging	441,627	446,192	1%
<b>Net Expenditure</b>	<b>2,327,305</b>	<b>2,166,835</b>	<b>-7%</b>
<b>Operating Income</b>	<b>(244,155)</b>	<b>(261,752)</b>	<b>7%</b>
<b>Net Position</b>	<b>585,025</b>	<b>402,197</b>	<b>-31%</b>

### Business Activities/Initiatives for 2013/14

- Electronic Infringements.** Implementation of electronic infringement issuance, processing and reporting system for all Rangers and Parking related offences. *Implementation has progressed and a preferred supplier has been selected. Meetings have occurred with all affected parties from the City and the supplier and it is anticipated that installation and operation would be in place by Mid-March 2014.*
- CCTV.** Further expansion of the City's CCTV project, to the New Coogee Integrated Facility, Coolbellup Hub and Cockburn Youth Centre. *Stage two roll out of the City's CCTV project, to the New Coogee Integrated Facility, and Cockburn Youth Centre is progressing the Youth Centre is completed with 10 cameras now operating at this location and localised storage with live streaming capability, a preferred supplier for the New Coogee Integrated Facility has been identified and a draft recommendation has been supplied to Directorate for sign off.*
- Local Emergency Management Arrangements.** Further development of the City's arrangements and recovery obligations. *The arrangements are under review to become more compliant to the SEMC needs and will be structured to align with the identified risks that the City may be exposed too and the City's recovery obligations within this.*
- Fire Management.** Review of City's Fire Management and related Fire Orders practices. *A review of City's Fire Orders has taken place and been implemented. A review is also being undertaken on the City Bushfire Risk Management Plan, which is proposed to be drafted and ready for presentation to Council in September of 2014.*
- Co Safe.** *Evaluation of the service provider arrangements for Co Safe is in progress. An additional security patrol was introduced for the summer months (Dec 13 – Mar 14); due to the increase activities related to this time of the year and once again is proving viable.*

## Community Development

Provides capacity building and community engagement mechanisms to strengthen and support community groups and volunteers operating within the City.

### Budget and Key Performance Indicators

Activity	Local business supporting community activities & volunteers	Engaged Community Development E-News subscribers	Participation rate in Volunteer Awards
Annual Target	90	450 residents	90%
YTD	83	355 residents	87.4%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	707,972	539,646	-24%
Internal Recharging	121,208	124,304	3%
<b>Net Expenditure</b>	<b>829,180</b>	<b>663,950</b>	<b>-20%</b>
<b>Operating Income</b>	<b>(244,155)</b>	<b>(261,752)</b>	<b>7%</b>
<b>Net Position</b>	<b>585,025</b>	<b>402,197</b>	<b>-31%</b>

### Business Activities/Initiatives for 2013/14

- **Cockburn Community Group News.** This will run twice yearly in the Cockburn Soundings. *First edition published, next edition in the June 2014 Soundings.*
- **Cockburn Community Business Steering Committee.** Development of committee to implement networking and partnership opportunities between local business and Not-For-Profit (NFP) organisations. *The group successfully implemented the 2013 Get Connected Expo with over 150 people in attendance.*
- **'On-the-Job' Program.** This will continue to provide one-on-one planning/project management and organisational sustainability support to eligible NFP organisations. *Ongoing support provided, currently 9 projects open.*
- **Forums.** The Resident Associations and Parents and Citizens Associations forum will continue to provide opportunity for two way communication between the City and its key stakeholders. *Since July 2013 three meetings have taken place with four planned for the remainder of the FY.*

# Corporate Communications

This unit has three service functions which are – Customer Service; Media & Marketing; Events & Cultural Services.

## Budget and Key Performance Indicators

Composite Activity		% of Incoming Calls Dealt with	Satisfaction with Communication
Annual Target		83%	78%
YTD		N/A	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,059,563	1,005,819	-5%
Internal Recharging	(433,257)	(414,594)	-4%
<b>Net Expenditure</b>	<b>626,306</b>	<b>591,224</b>	<b>-6%</b>
<b>Operating Income</b>	<b>(10,892)</b>	<b>(5,315)</b>	<b>-51%</b>
<b>Net Position</b>	<b>615,414</b>	<b>585,909</b>	<b>-5%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Review Public Artworks Strategy (2009 - 2014). *A brief is currently being prepared to engage a consultant to do an art and culture plan which will include public art and this will include the updating of the current public art strategy.*
- Develop Events Strategy.

## Other Business Activities/Initiatives for 2013/14

- **Corporate Communication/Media/Marketing**
  - Produce City of Cockburn Annual calendar for all residents. *Complete.*
  - Produce annual report. *Completed and adopted by Council.*
  - Produce rates brochure to communicate what rates pay for. *Complete.*
  - Produce bi-monthly printed newsletter Cockburn Soundings. *Ongoing, plus an additional two editions of soundings associated with the 'handsoffcockburn' campaign.*
  - Create advertisement for newspapers. *Ongoing.*
  - Produce fortnightly e-newsletter. *Ongoing.*
  - Continue to refine the use of Social Media across the organisation. *Ongoing.*
  - Provide responses to media questions. *Ongoing.*
  - Issue media releases and news alerts to relevant media. *Ongoing.*
  - Produce printed material to communicate services, facilities and events. *Ongoing.*
  - Develop communication plans for matters of strategic importance. *Ongoing.*
  - High level of activity and focus on Local Government Reform. *Ongoing.*
- **Events/Culture**
  - Develop annual community events program including concerts, Coogee Beach Festival, Show Off Art Exhibition, Cockburn Rotary Spring Fair, Christmas Event, and Teddy Bear's Picnic – renamed Carnival of Events commencing event season 2013/14. *Events program is well underway.*
  - Coordinate official openings of facilities including the Coogee Beach Surf Life Saving Club *Complete*; and Cockburn Integrated Community and Health Facility. *Completion and opening dates are yet to be determined.*
- **Customer Service**
  - Continue to work across the organisation, using a range of measures to continue the upward trend in our customers' satisfaction with Customer Service. *Ongoing.*

# Human Services

This unit has five service functions which are – Family; Youth; Cockburn Community Care (Aged and Disabled); Childcare; and Seniors Services.

Composite Budget	YTD Budget	YTD Actual	Variance %
	13/14	13/14	
Gross Expenditure	3,714,521	3,815,968	3%
Internal Recharging	1,287,062	1,185,932	-8%
<b>Net Expenditure</b>	<b>5,001,583</b>	<b>5,001,901</b>	<b>0%</b>
<b>Operating Income</b>	<b>(3,386,477)</b>	<b>(3,387,185)</b>	<b>13%</b>
<b>Net Position</b>	<b>1,615,106</b>	<b>1,164,716</b>	<b>-28%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Implement Youth Services Strategic Plan (2011 - 2016). *Implementation underway where resources have been allocated.*
- Review Reconciliation Action Plan (2011 - 2013). *Implementation underway.*
- Review Age Friendly Strategic Plan (2009). *Implementation underway where resources have been allocated.*
- Implement Children's Services Strategic Plan (2010 - 2016). *Implementation underway.*
- Develop and implement Grant and Fee Funded Human Services Plan (2013 – 2018). *Implementation underway.*
- Implement Disability Access and Inclusion Plan (2012 - 2017). *Implementation underway.*

## Other Business Activities/Initiatives for 2013/14

- **Human Services.** The Human Services Business Unit includes a range of grant funded and municipally funded services, programs and events. Human services provide targeted services to those most in need in our community, and also general social and recreation programs which are culturally appropriate, inclusive and accessible to the community.
- **Consultation.** Review Strategic Consultation with Community Stakeholders Policy. *Review well underway*
- **Age Friendly Development.** Enter into a lease for the Age Friendly Development in Coolbellup. *The Draft lease has been developed, however the land has not been transferred to the City's control yet.*
- **Develop the Westerns Suburbs Skate Park.** Consult with young people and Skate WA to complete detailed design and specification for the skate park. *The Consultation has been undertaken and a revised list of specifications has been developed.*
- **Integration of Services.** Develop improved integration of City of Cockburn community services, and child focused services to improve accessibility by the community. *Planning underway.*
- **Community Men's Shed.** Support the development of the Interim Community Men's Shed and the progression of the application for a Lotterywest grant for the purpose built Community Men's Shed. *The donation has been provided to the Rotary Club and a consultant has been appointed to assist in writing the grant application.*
- **Improve Outcome Measurement.** Seek grant funding for improved outcome measurement of grant funded services. *No suitable grant funding has been identified yet.*
- **Improve Human Services Promotion.** Develop a marketing strategy for Cockburn Community Care (frail aged and disabled services) Support Services, and Childcare services. *Draft Marketing strategies have been developed.*

## Family Services

Provision of grant and Council funded services and programs which provide advisory and/or direct assistance to citizens requiring support. Services include: Early Years; Family Support; Financial Counselling Services; Aboriginal Community Development; Disability Access and Inclusion; and Children's Development.

### Budget and Key Performance Indicators

Activity		No. of Family Support Contacts	Staff Disability Awareness Training
Annual Target		3,000	90
YTD		1,550	36
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	496,774	520,874	5%
Internal Recharging	213,863	213,624	0%
<b>Net Expenditure</b>	<b>710,637</b>	<b>734,498</b>	<b>3%</b>
<b>Operating Income</b>	<b>(318,492)</b>	<b>(587,315)</b>	<b>84%</b>
<b>Net Position</b>	<b>392,144</b>	<b>147,183</b>	<b>-62%</b>

### Business Activities/Initiatives for 2013/14

- **Support Services.** Grant funds are used to provide family support, financial counseling, and early years' services. These services prioritise those most in need with over 7200 hours of counseling, and group work services per annum provided to over 3500 people. *Ongoing.*
- **Community Development.** Provision of information and new project support regarding Aboriginal Community Development, Disability Access and Inclusion, and Children's Development services to the community. *Ongoing.*
- **Community Events.** Provision of specialized community events such as Celebrate Ability, Hello Baby Event, Family Week, Children's Week, NAIDOC Week, Reconciliation Week events. These events attract over 3000 people per annum. *Ongoing.*
- **Community Reference and Service Network Groups.** Family Services coordinate the City's Children's Reference Group, Disability Reference Group, Aboriginal Reference Group and Family Support Network who meet on average once per month to provide recommendations to the City on a range of relevant matters. *The Children's Reference Group has been operating for over one year and a new event the Aboriginal and Islander Children's Day was successfully held in August other.*
- **Children's Services.** Atwell 3 year Old Play Club for parents and children and Froggy's Fun on the Green outdoor play service operate on average 368 hours per annum with over 3000 contacts of children and parents per annum. *A second session of the Atwell 3 play club was established due to community need.*
- **Community and School Liaison.** Provision of regular information and communication with over 27 primary schools, 5 high schools, 9 child health nurses, 2 toy libraries, and 18 playgroups. *A "School's Update" information newsletter is being produced annually in addition to individual liaison with schools on an ongoing basis.*
- **Increased Aboriginal Community Development.** There will be an increase in Aboriginal community liaison and new projects which will be developed in consultation with the Aboriginal Reference Group. *The position has been increased to full time which has resulted increased community liaison and new community projects.*
- **Disability Access and Inclusion.** Improvements to community consultation processes, an upgrade to the Manning Park Toilet Block facility, provision of portable and inbuilt Audio hearing loops, improvements in staff training and an increase in matting available for events are planned for this year. *The portable audio hearing loops have been purchased, the design for Manning Park Toilet Block upgrade has been completed and will be constructed this financial year. Mental Health Awareness Training is now available to staff. All other projects are on track for completion this financial year.*

## Youth Services

Youth Services administers grants and Council funded services, programs and facilities aimed at providing and developing increased support, activity and leisure opportunities for the young people of Cockburn. Services provided includes Cockburn Youth Centre based programs and drop in, youth community development, the 'Outrage' school holiday program and 'Bliss-co' mobile outdoor youth recreation service. Grant funded Youth Outreach is also provided to young people considered "at risk" aged 10 to 18 who require additional support.

### Budget and Key Performance Indicators

Activity	Service Contacts with Young People	Youth Outrage Prog Places Occupied	Satisfaction with Youth Services
Annual Target	20,000	85%	70%
YTD	11,336	97%	80%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	577,226	574,665	0%
Internal Recharging	479,702	458,465	-4%
<b>Net Expenditure</b>	<b>1,056,928</b>	<b>1,033,130</b>	<b>-2%</b>
<b>Operating Income</b>	<b>(402,073)</b>	<b>(552,840)</b>	<b>37%</b>
<b>Net Position</b>	<b>654,855</b>	<b>480,290</b>	<b>-27%</b>

### Business Activities/Initiatives for 2013/14

- **Youth Services.** This service area has over 20,000 contacts with young people each year through the Cockburn Youth Centre, Youth Diversion and Youth Outreach Services, Bliss-co mobile outdoor recreation service, Youth Outrage holiday program, skate park competitions, events and art programs. *Ongoing.*
- **Events.** Youth Services coordinates a range of events including the ANZAC Youth Parade, FROSH Youth Festival, and Youth Centre events such as the Big Night In with over 10,000 young people attending. *Event program is partially complete.*
- **Cockburn Youth Centre.** This facility is open 6 days per week 51 weeks per year and provides, after school and school holiday programs, a free supervised hang out space, centre based events and also partners with the Challenger Institute to provide accredited training course during school hours. *Ongoing.*
- **Youth Development.** Youth development coordinates the Youth Advisory Council, the Youth Outrage School Holiday program, the Bliss-co mobile youth recreation service, local skate park competitions and art projects. *A grant funding submission has been made for additional recreation services and drug and alcohol education for Young people in Coolbellup.*
- **Youth Outreach and Youth Diversion Services.** Employ staff through grant funding to provide individual counselling and group work to young people who are considered "at risk" and their families. Awarded preferred service provider status and the City has submitted an application to the Department for Child Protection with the preferred service model. *Ongoing.*
- **Pilot Community Youth Transport Service.** Youth Services will seek Grant funds to pilot a Community Youth Transport Service to improve access to the Cockburn Youth Centre.
- **Facilitate a Driver Education/Training Program for Cockburn Young People.** Youth services will seek grant funds and partnerships to facilitate this service in Cockburn.
- **Youth Advisory Council.** Continued support of the YAC. *Renamed Youth Advisory Collective.*
- **Improve Promotion and Marketing of Cockburn Youth Services.** Update and implement the Youth Services Marketing Strategy to raise community awareness of the services provided. *A new brochure has been developed, stylized marquees have been produced and other strategies are underway.*
- **New Aboriginal Youth Work Position.** Youth Outreach has utilised additional grant funds to appoint a part-time Aboriginal Youth Worker. *The Position is operational providing culturally appropriate case management, and group programs.*
- **Western Suburbs Skate Park.** Youth Services will consult with young people and support the development of the Western Suburbs Skate park design. *Consultation has occurred and support given for the development of the Skate park specifications and design provided.*

## Aged and Disabled Services (Cockburn Community Care)

The grant funded Cockburn Community Care programs and services provide personal care, day centre programs, supported transport, home help services, and carer support to enable the frail aged and people with disabilities to remain living in the community and avoid inappropriate or undesired admission to residential care.

### Budget and Key Performance Indicators

Activity		Disability Prog Delivered vs Target	HACC & Other Prog Delivered vs Target
Annual Target		90%	90%
YTD		71%	100%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	924,150	952,938	3%
Internal Recharging	146,864	151,382	3%
<b>Net Expenditure</b>	<b>1,071,024</b>	<b>1,104,319</b>	<b>3%</b>
<b>Operating Income</b>	<b>(1,236,891)</b>	<b>(1,191,232)</b>	<b>-4%</b>
<b>Net Position</b>	<b>(165,867)</b>	<b>(86,913)</b>	<b>-48%</b>

### Business Activities/Initiatives for 2013/14

- **Home Care Packages (Previously Community Aged Care Packages (CACP)).** Grant funding is used to provide an average of 10, 900 hours of personal care, and home support services per year for 35 Community Aged Care package clients. *Ongoing.*
- **Home and Community Care (HACC).** Grant funding is used to provide 56,075 hours of services per annum. Services include personal care, counseling, carer support, domestic assistance, supported transport, 4 day centre programs, home maintenance, and social support for over 500 Home and Community Care eligible clients and their carers. *Ongoing.*
- **Increased Funding.** Apply for growth funding for CACP and growth and new HACC funding programs to meet the community's needs. When funding round opens another application will be lodged base upon community need. *An additional 2000 hours of services has been applied for in the latest funding round, and we are awaiting notification of the outcome.*
- **Prepare Home Care Package (Previously CACP) Systems for Consumer Directed Care.** Review service model for Home Care Packages to ensure it can meet the new requirements to self-directed care. *Underway.*

## Child Care Services

Administers grant funds provided to Council for the operation of childcare inclusive of the Family Day Care Scheme, In-Home Child Care and Out of School Care Programs within the district.

### Budget and Key Performance Indicators

Activity		Out of School Places Occupied	Family Day Care Educators
Annual Target		90%	70
YTD		75%	60
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,283,991	1,352,275	5%
Internal Recharging	38,188	38,115	0%
<b>Net Expenditure</b>	<b>1,322,179</b>	<b>1,390,391</b>	<b>5%</b>
<b>Operating Income</b>	<b>(1,313,825)</b>	<b>(1,382,031)</b>	<b>5%</b>
<b>Net Position</b>	<b>8,354</b>	<b>8,359</b>	<b>0%</b>

### Business Activities/Initiatives for 2013/14

- **Family Day Care.** Grant and fee funding is used to employ qualified and experienced staff to ensure that Family Day Care Educators comply with legislative requirements for the provision of quality home based childcare services. *Ongoing.*
- **In-Home Childcare.** Grant and fee funding is used to employ quality and experienced staff to support In Educators to provide childcare in the child's own home. *Ongoing.*
- **Outside School Hours Care.** Fee funding is used to employ staff to provide after school and vacation care programs 51 weeks per year for 120 childcare places. *Since the commencement of the financial year the changes include closure of Coolbellup OSHC on 19th July 2013 and the closure of before school care at South Lake OSHC on 19 December 2013. Current Approved Places is a total of 80.*
- **Financial Management of Commonwealth Childcare Subsidies.** Staff are required to undertake fortnightly Commonwealth Child Care Management data assessment, upload it to the system and downloaded payment information for over 105 Family Day Care and In Home Childcare Educators. *Ongoing.*
- **Childcare Location Visits.** National Standards legislation requires an average of monthly support and monitoring contact visits for up to 60 Family Day Care Educators. *Ongoing.*
- **Childcare Hours.** The three services provide over 300,000 hours of childcare per annum for over 1000 children. *Ongoing.*
- **Legislative Requirements.** The relatively new legislation requires ongoing training of educators and staff to ensure compliance and quality childcare. *Ongoing.*

## Seniors Services

Administers Council funded services, programs and facilities aimed at providing and developing increased amenity, active ageing and leisure opportunities for the senior citizens. These services include provision of the Cockburn Seniors Centre based programs, outings, events, and meals.

### Budget and Key Performance Indicators

Activity		Senior Centre Memberships	Satisfaction with Seniors Services
Annual Target		900	76%
YTD		854	76%
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	262,975	238,922	-9%
Internal Recharging	126,412	120,399	-5%
<b>Net Expenditure</b>	<b>389,387</b>	<b>359,321</b>	<b>-8%</b>
<b>Operating Income</b>	<b>(102,850)</b>	<b>(121,835)</b>	<b>18%</b>
<b>Net Position</b>	<b>286,537</b>	<b>237,485</b>	<b>-17%</b>

### Business Activities/Initiatives for 2013/14

- **Cockburn Seniors Centre.** The Centre model provides programs, events outings and meals that are based on an active ageing model which enhances the mind body and soul. The Seniors Centre experiences approximately 20,000 visits each year. *Ongoing.*
- **Seniors Centre Meals.** Provides a subsidised two course meal three days per week and a light meal 2 days per week. The centre provides approximately 4,500 meals to older members of the community every year. *Ongoing.*
- **Seniors Centre Outings.** Provides over 102 social outings per year to a broad range of locations. *Ongoing.*
- **Cockburn Seniors Centre Programs.** Provides a range of active ageing group programs that enhance the mind, body and soul. *Ongoing.*
- **The Seniors Centre Events.** Provides a range of centre based special events with over 5000 people attending them per annum. *Ongoing.*
- **Regional Seniors Group.** Seniors Services supports the Regional Seniors Group which is a community reference group. *Ongoing.*
- **Seniors Centre Expo.** The Seniors Centre will host the combined Cockburn, Melville & Fremantle Healthy Lifestyle Expo for over 55.s on May 2<sup>nd</sup> 2014 and expects to attract over 500 people. - *Planning for the expo is underway.*
- **Reconciliation Programs.** The centre will develop a range of programs to strengthen relationships with the Aboriginal community in accordance with the Reconciliation Action Plan 2011-13- *Planning stage.*
- **Community and Men's Shed.** Seniors Services will support the development of the Interim Community and Men's Shed. *The Cockburn Community Men's Shed opened in November 2013. The Shed is open from 9am-4pm on Tuesday Wednesday and Thursday. The seniors centre coordinator is providing support to the shed as a member of the management committee. A consultant has been appointed to the Rotary club of Cockburn to assist in writing a Lotterywest grant application and forward planning for the new purpose built shed in Cockburn Central.*

# Library Services

To provide loans of materials, information, internet access, along with educational, literacy and recreational programs; and as a place of community engagement.

## Budget and Key Performance Indicators

Activity	Visits	Members	Satisfaction with Libraries
Annual Target	369,500	33,000	89%
Actual	173827	32,136	N/A
Budget	YTD Budget 13/14	YTD Actual 13/14	Variance %
Gross Expenditure	1,372,395	1,402,269	2%
Internal Recharging	599,692	583,244	-3%
<b>Net Expenditure</b>	<b>1,972,087</b>	<b>1,985,513</b>	<b>1%</b>
<b>Operating Income</b>	<b>(27,108)</b>	<b>(26,520)</b>	<b>-2%</b>
<b>Net Position</b>	<b>1,944,979</b>	<b>1,958,994</b>	<b>1%</b>

## Actions to be undertaken 2013/14 as identified in the City's Corporate Business Plan

- Prepare and implement a new Library Strategic Plan for the ensuing three years (2013-2016). The plan will ensure that the development of the library service remains consistent with best practice and community expectations. *Completed in October, 2013.*

## Other Business Activities/Initiatives for 2013/14

- **Relocation of Success Public Library.** Complete preparations for, manage and undertake the move into the new Success Public Library in early 2014. These preparations will include the engagement of staff and acquisition of stock, the transfer of the RFID system, and the preparation and assessment of the tender for the automatic returns sorter. These items coupled with the contemporary internal layout are all designed to enhance our clients' library experience. *The opening has been delayed until July 2014. The project plan is in place and work is in progress to meet the required completion date.*
- **Electronic and Web Based Services.** Continue the development of electronic and web based services in line with the evolution of public library best practice for the 21st Century. *Ongoing.*
- **Self-Print Management.** Further develop the library service's productivity program through the implementation of Self Print Management to further facilitate clients' own printing from public PCs, and online payments, which will enhance clients' convenience by enabling them to use their credit cards to pay library accounts from home. *The Spearwood unit is installed and Coolbellup is scheduled for February/March.*
- **eResources.** The library service will continue to provide and where possible expand the range of eResources including eBooks and eMagazines and will where possible add to its existing suite of online databases. *Ongoing.*
- **Home Library Service.** This is considered to be a vital part of the overall service. While it operates from Spearwood Library it provides whole of service home delivery of library materials to clients who are for any valid reason unable to visit a branch of the service. *Ongoing.*
- **Programs for Youth and Adults.** The City's libraries run a range of programs and activities for children and adults across the whole of the service. Details can be accessed via the library's dedicated website <http://library.cockburn.wa.gov.au/>:
  - Regular story times for preschoolers;
  - Pram Jams (baby rhyme times);
  - School holiday activities at each branch;
  - Book clubs, Movie and Crime Clubs;
  - Writing groups;
  - Knitting circles;
  - Poetry Group;
  - Story time for people with disabilities;
  - Adult literacy program; and Support group. *Ongoing.*

## *Mission Statement*

*'To make the City of Cockburn the most attractive place to live, work, visit and invest in, within the Perth metropolitan area.'*

**City of Cockburn**

9 Coleville Crescent,  
Spearwood WA 6163

T: 9411 3444

[www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au)



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alternative formats upon request.

Projected Budget Position of 2013/14 at adoption of these recommendations:

Adopted Closing Municipal Position for 2013/14	-	Surplus
Add: net budget adjustments before statutory budget review	338,442	
<b>Closing Municipal Position before mid-year review</b>	<b>338,442</b>	<b>Surplus</b>
<b>Mid-year budget review items:</b>		
Opening fund adjustments	1,180,636	Increased cash
Net revenue (external funding)	- 221,905	Reduced revenue
T/F from Reserves	- 2,858,395	Reduced t/f from Reserves
Net adjustment -capital exp	2,493,507	Reduced expenditure
Net adjustment -operating exp	408,559	Reduced expenditure
T/F to Reserves	- 837,289	Increased t/f to Reserves
<b>Net mid-year budget review adjustment</b>	<b>165,114</b>	<b>Increased Surplus</b>
<b>Closing Municipal Position after mid-year review</b>	<b>503,556</b>	<b>Surplus</b>

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)		
111 - General_Purpose_Income	105-6229 Consultancy Expenses	GL	164,565	0	0	164,565	Funds refunded from DCA11 & DCA12 as the costs were funded from municipal monies in prior years and should be returned via the general purpose funding area (NM)
111 - General_Purpose_Income	105-5990 Interest Earnings - Municipal	GL	0	700,000	0	(700,000)	Additional interest income from higher rates at beginning of the financial year
111 - General_Purpose_Income	105-5992 Interest Earnings - Reserve	GL	0	(500,000)	0	500,000	The original budget was too high in the second half and with continuing low rates, the adjustment reflects the actual position
111 - General_Purpose_Income	105-7 TF to Reserve - Interests	GL	(500,000)			(500,000)	
111 - General_Purpose_Income	105-5765 Sundry Reimbursements	GL	0	154,290	0	(154,290)	Funds from tax appeal on fuel rebates
111 - General_Purpose_Income	960-7192 TF to Res - Community Infrastructure	GL	354,191	0	0	354,191	30% of landfill levy adjustment
111 - General_Purpose_Income	960-7142 TF to Res - Waste & Recycling	GL	826,445	0	0	826,445	Balance of landfill levy adjustment
113 - Other_Governance	OP8245 - EA Agreement Provision	OP	(100,000)	0	0	(100,000)	Trf to OP9710 for additional funds to cover the communications program
113 - Other_Governance	OP9710 - LG Reform Provision	OP	100,000	0	0	100,000	Trf from OP8245 for additional funds to cover the communications program
113 - Other_Governance	<b>New OP</b>	OP	85,000	0	0	85,000	To complete 13/14 Risk Management Plan including the Business Continuity Plan for the City of Cockburn
113 - Other_Governance	CW4393 - Coogee Beach Integrated Community Facility - Stage 2	CW	352,783		352,783	0	Funded from the Community Infrastructure Fund. These are the funds remaining unspent from 2012/13 and not brought forward to 2013/14 as noted in the Report to Council in June 2013. This is not providing additional funds rather completing the funding as highlighted in the aforementioned report.
113 - Other_Governance	CW4449 - New Cockburn Central Aquatic & Recreation Centre	CW	(3,365,050)	0	(3,365,050)	0	Adjusted to reflect the current position of the Council adopted tenders for the professional services for 2013/14.
211 - Accounting_Services	855-6703 Insurance - Property	GL	34,000	0	0	34,000	Higher premium due to additional assets and values
211 - Accounting_Services	855-6704 Insurance - Public Liability	GL	6,000	0	0	6,000	Increase due to higher COC revenues than anticipated
211 - Accounting_Services	855-6705 Insurance - Workers Compensation	GL	67,000	0	30,000	37,000	Increase due to higher COC payroll than estimated for 2012/13
211 - Accounting_Services	855-6711 Insurance - Plant	GL	123,000	0	0	123,000	Higher premium due more MV claims (trucks)
212 - Property_Rates_Revenue	145-5301 Administration Fees	GL	0	20,000	0	(20,000)	Payment arrangement fees almost completed
212 - Property_Rates_Revenue	145-5401 Rate Search Fees	GL	0	35,000	0	(35,000)	Increase expected for remaining year
212 - Property_Rates_Revenue	145-5772 Reimbursement - Legal Fees	GL	0	170,000	0	(170,000)	Further legal fees for rates recovery
212 - Property_Rates_Revenue	145-5902 Banking Variances	GL	0	(1,000)	0	1,000	Increase due to bankings errors

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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212 - Property_Rates_Revenue	145-6267 Legal Expenses	GL	170,000	0	0	170,000	Further legal fees for rates recovery
212 - Property_Rates_Revenue	145-6305 Title Searches	GL	10,000	0	0	10,000	Expected further rates searches
214 - Procurement Services	122-6000 Salaries	GL	48,264	0	0	48,264	Increase in labour for Casuals for completion of projects and work coverage, justification includes 1) 12 new expected contract (8 weeks) while GR away, 2) System / process Improvement - CMM, Equotes and training (KI), 3) Data entry and cleanse - CRM, CMM, Blanket (DW)
214 - Procurement Services	122-6100 Superannuation	GL	5,384	0	0	5,384	Provision as above
214 - Procurement Services	122-6110 Conferences & Seminars	GL	0	0	0	0	Team Workshop planned
214 - Procurement Services	122-6206 Advertising Expenses	GL	(1,000)	0	0	(1,000)	One advert not required.
214 - Procurement Services	122-6249 Courier Expenses	GL	(265)	0	0	(265)	
214 - Procurement Services	122-6278 Minor Furniture & Equipment	GL	0	0	0	0	TN / GR wall + new chair allowance
214 - Procurement Services	122-6287 Printing & Stationery	GL	5,134	0	0	5,134	Provision for Corporate printing
214 - Procurement Services	122-6303 Subscriptions	GL	14,000	0	0	14,000	Provision for Tenderlink, SAI royalties and subscription to WALGA Equotes enterprise version
214 - Procurement Services	122-6304 Sundry Minor Expenses	GL	888	0	0	888	Provision for workshops, staff & supplier entertainment
214 - Procurement Services	122-6600 Telecommunication Expenses	GL	0	0	0	0	Provision for TN phone plan
221 - Information_Technology	125-6112 Training Expenses	GL	10,000	0	0	10,000	VMWare View training for two new ICT Staff
221 - Information_Technology	125-6257 Equipment Maintenance	GL	4,000	0	0	4,000	Increase in number of computers and phones being cleaned on a quarterly basis
221 - Information_Technology	125-6341 Minor Computer Hardware	GL	49,550	0	49,550	0	Laptops for Exec, SBM and laptop pool purchased outright instead of lease
221 - Information_Technology	125-6605 Network Communication Expenses	GL	20,000	0	0	20,000	Increase in Network costs for mobility and corporate internet usage
221 - Information_Technology	OP9043 - Leasing IT - Cockburn Youth Centre	OP	(2,575)	0	0	(2,575)	Equipment no longer required
221 - Information_Technology	OP9035 - Leasing PCs - New and Sale & Lease Back	OP	35,600	0	0	35,600	Increase in PC's and ZeroClients and a requirement to keep some of the old equipment that needed to be bought out of the old lease
221 - Information_Technology	OP9037 - Laptops - Managers and Mobile Training Room	OP	(10,300)	0	0	(10,300)	Equipment purchased outright
221 - Information_Technology	OP9040 - Leasing Servers	OP	30,000	0	0	30,000	Addition of DR equipment
221 - Information_Technology	OP9042 - Leasing IT Network Infrastructure	OP	0	0	0	0	
221 - Information_Technology	CW1359 - Fibre Infrastructure	CW	0	0	0	0	Description should read ICT DR Infrastructure

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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224 - Business_Systems_Services	128-6229 Consultancy Expenses	GL	30,000	0	0	30,000	New Support Contract to be issued for T1 support (Statutory Planning + SR's 2months - Est \$40,000.)  Currently \$72,000 has been committed to end of year. Another \$10,000 is required for Contracts System leaving \$8,000 in current budget.
224 - Business_Systems_Services	CW1369 - Recreation and Leisure Centre Software	CW	(13,535)	0	0	(13,535)	Costs for SLLC Implementation were \$28,985. Allow \$6,000 for further development out to June 30.
224 - Business_Systems_Services	CW1089 - Facilities Booking System for Youth Centre, Seniors and Rec	CW	(5,000)	0	0	(5,000)	Costs for Youth, Seniors and Rec. Services \$37,895. Allow \$6,000 for further development out to June 30.
323 - Recreational_Services	CW5399 - Watsons Reserve - Floodlights	CW	1,084	0	0	1,084	Variation due to unforeseen hard digging through limestone
323 - Recreational_Services	CW5400 - Malabar Park (BMX) landscaping design works	CW	475	0	0	475	Works commissioned Jan & Feb
323 - Recreational_Services	CW5405 - Davilak Oval - Floodlighting Upgrade	CW	4,188	0	0	4,188	Variation due to unforeseen hard digging and drilling through limestone
323 - Recreational_Services	CW5637 - Cricket Pitch - Install	CW	3,990	0	0	3,990	Additional concrete works carried out
323 - Recreational_Services	OP9223 - Bike Week	OP	(1,000)	0	0	(1,000)	No requirement to as much equipment as now integrated with to Coogee Beach Event
323 - Recreational_Services	OP9366 - Community Recreation Programs	OP	(1,500)	0	0	(1,500)	Shared cost in Programs with SFCC & CoF
323 - Recreational_Services	OP9528 - Bibra Lake Fun Run	OP	(2,836)	0	0	(2,836)	Event completed
325 - South_Lake_Leisure_Centre	594-6278 Minor Furniture & Equipment	GL	33,000	0	0	33,000	Expenditure of approx \$33k (RPM Bikes) was budgeted and supposed to be paid in 2012/13 budget, but was not paid until this financial year.
325 - South_Lake_Leisure_Centre	592-6012 Salaries - Swim School Teachers	GL	13,127	0	0	13,127	Swim School has attracted more enrolments than expected and is therefore running more classes. This is matched by higher income.
325 - South_Lake_Leisure_Centre	590-6630 Power Expenses	GL	57,000	0	0	57,000	Under budgeted, due to extended period without metering or paying for power, due to separation of supply with Lakeland SHS.
325 - South_Lake_Leisure_Centre	591-5431 School Swim	GL	0	34,824	0	(34,824)	Ed Department in term swimming lessons busier than expected.

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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325 - South_Lake_Leisure_Centre	591-6027 Salaries - Pool Staff Casual	GL	11,209	0	0	11,209	More lifeguards, rather than program assistants have been filling the lifeguard shifts.
325 - South_Lake_Leisure_Centre	592-5448 Swim School Preschool Lessons	GL	0	34,580	0	(34,580)	Income higher than expected.
325 - South_Lake_Leisure_Centre	594-5488 Direct Debit Memberships	GL	0	0	0	0	
325 - South_Lake_Leisure_Centre	595-5490 Beverages	GL	0	(33,000)	0	33,000	Beverage sales have dipped this financial and not met expectations. School kids no longer coming in for lunch as it has been disallowed by school. Trying different product sizes to rectify.
325 - South_Lake_Leisure_Centre	593-5453 Adult Soccer	GL	0	(23,647)	0	23,647	Competitions not running as many teams as expected. Additional income on court hire achieved instead.
325 - South_Lake_Leisure_Centre	593-5454 Adult Netball	GL	0	(27,591)	0	27,591	Competitions not running as many teams as expected. Additional income on court hire achieved instead.
325 - South_Lake_Leisure_Centre	593-5470 Stadium Hire	GL	0	65,394	0	(65,394)	Additional availability of court hire due to low numbers of teams in sports competitions has allowed for greater income.
325 - South_Lake_Leisure_Centre	CW4482 - Outdoor Pool Vacuum	CW	(4,000)	0	0	(4,000)	Purchased made, however expense moved to different account due to low dollar amount.
328 - Law_and_Public_Safety	165-6378 Cat Registration expenses	GL	16,000	0	0	16,000	Due to the current costs being incurred we are looking at spending \$19,000 for the year, based on the average number of cats currently being impounded. There will be a need to record this as a separate GL for next years budget, however there would be no income for this to cover the cost other than the ongoing registration fees paid for cat registrations by the cat owners.
328 - Law_and_Public_Safety	180-6287 Printing & Stationery	GL	3,000	0	0	3,000	Increase due to the reprinting of Dog, Litter and Cat Infringement books due to amendments to the relevant acts and regulations, resulting in increase penalties being issued as well as New Registration forms for both Dogs and Cats which now include Lifetime registration options.

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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328 - Law_and_Public_Safety	165-6223 Cat Sterilisation Program	GL	10,000	0	0	10,000	Due to the implementation of the new legislation ( Cat Act 2011) people are now increasingly taking up the offer of subsidy by the City to undertake sterilisation and microchipping of their cats.
328 - Law_and_Public_Safety	165-5594 Cat Registration Fees	GL	0	8,000	0	(8,000)	More cat registration in the first year operation than anticipated
328 - Law_and_Public_Safety	165-5323 Fines & Penalties	GL	0	4,391	0	(4,391)	
328 - Law_and_Public_Safety	165-6375 Cat Legal expenses	GL	(3,000)	0	0	(3,000)	
328 - Law_and_Public_Safety	165-5596 Dog Microchipping Fee Income	GL	0	1,000	0	(1,000)	
328 - Law_and_Public_Safety	165-6206 Advertising Expenses	GL	(5,500)	0	0	(5,500)	
328 - Law_and_Public_Safety	165-6379 Dog Microchipping expenses	GL	1,000	0	0	1,000	
329 - Community_Development	OP8580 - Alcoa Cockburn Community Development	OP	0	9,091	0	(9,091)	As per attached word document.
341 - Corporate_Communications	137-6601 Telecommunication Expenses - Answering Svc	GL	17,500	0	0	17,500	IS and Telstra issues led to switching over to after hours service a number of times during work hours
341 - Corporate_Communications	136-6278 Minor Furniture & Equipment	GL	3,500	0	0	3,500	am reducing OP9706 by \$3500 to increase this budget to make contingency for purchasing equipment for the graphic designer. OP9706 is a related account in that it is for producing promotional material.
341 - Corporate_Communications	OP9706 - Produce Promotional Material	OP	(3,500)	0	0	(3,500)	reduce this budget to fund \$3,500 increase to GL13662787
341 - Corporate_Communications	OP9703 - Cockburn Soundings	OP	13,500	0	0	13,500	41,000 Soundings had to be destroyed and reprinted when the new map for local government was leaked because the information in soundings would have been incorrect. Destroyed with CEO approval.
411 - Statutory_Planning	500-5320 Development Application Fees	GL	0	200,000	0	(200,000)	A higher than expected number of high-value development applications received.
411 - Statutory_Planning	500-5323 Fines & Penalties	GL	0	120,000	0	(120,000)	Infringements from two major prosecutions received.
411 - Statutory_Planning	500-5426 Zoning Statement Fees	GL	0	15,000	0	(15,000)	A higher than expected number of zoning statements received which is linked to a high number of subdivision clearances for new lots issued.
411 - Statutory_Planning	500-6267 Legal Expenses	GL	10,000	0	0	10,000	To cover the cost of legal fees associated with the SAT Appeal – Rebels Clubhouse
411 - Statutory_Planning	500-6304 Sundry Minor Expenses	GL	5,000	0	0	5,000	Fees to architect to cover the SAT appeal for Edeline Street

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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412 - Building_Services	730-5305 Building Licences	GL	0	(210,000)	0	210,000	13/14 FY year budget was set on incorrect income figure in FY 12/13 (Finance Services did not remit \$500,000 approx to Bld Commission until May 2013).
412 - Building_Services	730-5306 Built Strata Fees	GL	0	(6,000)	0	6,000	Income should be reduced to a more likley end of year figure.
412 - Building_Services	730-5319 Demolition Licences	GL	0	5,000	0	(5,000)	
412 - Building_Services	730-5323 Fines & Penalties	GL	0	30,000	0	(30,000)	Large penalty from recent prosecution - 133c Barrington
412 - Building_Services	730-5410 Sale - Plan Copies/Building Statistics	GL	0	10,000	0	(10,000)	Increased sales of plan copies
412 - Building_Services	730-6000 Salaries	GL	(206,661)	0	0	(206,661)	Salaries Budget is down - Consultant Budget up due to difficulty in retaining staff.
412 - Building_Services	730-6100 Superannuation	GL	(17,973)	0	0	(17,973)	Super down as not all FTE positions have been filled in the first six months - Finance to Check
412 - Building_Services	730-6110 Conferences & Seminars	GL	2,135	0	0	2,135	
412 - Building_Services	730-6229 Consultancy Expenses	GL	150,000	0	0	150,000	Consultant Bld Surveyor to be retained until end of Feb 14 as recently employed Bld Surveyor resigned after 6 weeks (personal reasons).
412 - Building_Services	730-6287 Printing & Stationery	GL	2,500	0	0	2,500	
412 - Building_Services	731-6xxx Councils' Online Annual Registration Fee	GL	14,000	0	0	14,000	Close OP9846 - \$0 budget - Activity 731 Building Control. Create new permanent Account called 'Councils' Online Annual Registration Fee'
412 - Building_Services	735-5323 Fines & Penalties	GL	0	5,230	0	(5,230)	
412 - Building_Services	OP9846 - Balip Project - City of Swan	OP	0	0	0	0	Close existing OP9846 include new GL Account 'Councils' Online Annual Subscription Fee.' See new proposed Account in GL 730.
413 - Health_Services	205-6264 Insecticides	GL	5,820	0	0	5,820	Larvaecide treatment has increased, especially in the Ross River Virus hot spot area around Thomsons Lake.
413 - Health_Services	OP8188 - Travelsmart/Active Smart	OP	35,000	35,000	0	0	The Travelsmart Schools grant system requires that the contractors be paid before the funds are provided by Dept of Transport. The City should be refunded the total \$35,000 before end of FY. The project involves 10 schools in Cockburn.

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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420 - Planning_Services_Unit_Management	508-6256 Entertainment Expenses	GL	100	0	0	100	Minor increase to deal with meeting and staff entertainment expenses.
420 - Planning_Services_Unit_Management	508-6303 Subscriptions	GL	(100)	0	0	(100)	Minor decrease due to reduced publications cost.
421 - Strategic_Planning	505-5421 Structure Plan Fees	GL	0	(10,000)	0	10,000	Reduction due to lower structure plan fees expected for first half of 2014.
421 - Strategic_Planning	505-5425 Zoning Amendment Fees	GL	0	55,000	0	(55,000)	Increase in zoning fees due to increase Scheme amendment work.
421 - Strategic_Planning	505-6267 Legal Expenses	GL	(5,000)	0	0	(5,000)	Minor reduction in legal expenses due to delayed SAT processes for Frankland Ave land.
421 - Strategic_Planning	505-6206 Advertising Expenses	GL	2,000	0	0	2,000	Minor increase due to mailing associated with Coolbellup.
423 - Land_Administration	CW1540 - Subdivision Lots 485 and 459 Bourbon Street	CW	(37,000)	0	(37,000)	0	Land has been completed and sold.
423 - Land_Administration	CW1552 - Subdivision of Lot 2242 Amberley Way, Hamilton Hill into 3 s	CW	20,000	0	20,000	0	Funds to complete preparation of land for sale.
423 - Land_Administration	CW1552 - Subdivision of Lot 2242 Amberley Way, Hamilton Hill into 3 s	CW	510,000	510,000	0	0	Funds to complete preparation of land for sale.
423 - Land_Administration	CW1556 - Purchase of LOT 341 LAKEFRONT AVENUE, BEELIAR	CW	(43,636)	0	(43,636)	0	Reduced sales amount.
423 - Land_Administration	OP8190 - Land Acquisition/Disposal Cost	OP	30,000	0	0	30,000	Increased funds to affect land development and disposal costs.
424 - Development_Contribution_Plans	897-6203 Administration	GL	3,290	0	0	3,290	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds
424 - Development_Contribution_Plans	897-4353 TF from Res - Munster Development Contri	GL	0	0	3,290	(3,290)	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds
424 - Development_Contribution_Plans	899-6203 Administration	GL	(4,580)	0	0	(4,580)	Decrease in accordance with amount of administration time allocated to administration of this DCA.
424 - Development_Contribution_Plans	899-4383 TF from Res - Aubin Grove Development Contribution	GL	0	0	(4,580)	4,580	Decrease in accordance with amount of administration time allocated to administration of this DCA.
424 - Development_Contribution_Plans	902-6203 Administration	GL	(14,210)	0	0	(14,210)	

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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424 - Development_Contribution_Plans	902-6229 Consultancy Expenses	GL	154,472	0	0	154,472	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds. Ref: GL105-6229
424 - Development_Contribution_Plans	902-4633 TF from Res - Muriel Court Development Contribution	GL	0	0	140,262	(140,262)	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds. Ref: GL105-6229
424 - Development_Contribution_Plans	903-6203 Administration	GL	43	0	0	43	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds
424 - Development_Contribution_Plans	903-6229 Consultancy Expenses	GL	68,228	0	0	68,228	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds. Ref: GL105-6229
424 - Development_Contribution_Plans	903-4723 Tf from Res - Packham North - DCA 12	GL	0	0	68,271	(68,271)	Increase required to cover increased administration costs. Funds will be met from development contribution payments not municipal funds. Ref: GL105-6229
424 - Development_Contribution_Plans	904-6203 Administration	GL	44,185	0	0	44,185	Additional costs attributed to increase in administration costs for continual review together with additional services provided by id forecasting. Funds will be met from development contribution payments not municipal funds.
424 - Development_Contribution_Plans	904-4653 TF from Res - Community Infrastructure Development Contribution	GL	0	0	44,185	(44,185)	Additional costs attributed to increase in administration costs for continual review together with additional services provided by id forecasting. Funds will be met from development contribution payments not municipal funds.
511 - Waste_Collection_Services	480-5550 MSW & Recycling Removal Charges Levied	GL	0	432,570	0	(432,570)	Interim rates approx \$250k for final 6 months SMRC weekly tonnage limits have resulted in higher diversion to HRWP
511 - Waste_Collection_Services	OP8206 - COC Commercial MGB & Diversion	OP	432,570	0	0	432,570	Reduced tonnages at HWRP from major principle customers. 7500t commercial per month assumed until Jun-14
512 - Waste_Disposal_Services	485-5560 Landfill Fees	GL	0	(4,804,816)	0	4,804,816	Reduction in reserve transfer due to reduced HWRP income (30%)
512 - Waste_Disposal_Services	485-7192 TF to Res - Community Infrastructure	GL	(676,004)	0	0	(676,004)	

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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512 - Waste_Disposal_Services	485-8746 Internal Disposal Charges Recovered	GL	0	432,570	0	(432,570)	Higher income from internal tipping charges due to greater diversions & commercial waste tonnage.
512 - Waste_Disposal_Services	485-7142 TF to Res - Waste & Recycling	GL	(1,577,343)	0	0	(1,577,343)	Reduction in reserve transfer due to reduced HWRP income (70%)
512 - Waste_Disposal_Services	485-6811 Landfill Levy	GL	(1,585,579)	0	0	(1,585,579)	Reduced tonnages & reduced Landfill Levy payments
512 - Waste_Disposal_Services	OP8304 - Henderson Landfill -Site Office	OP	(533,319)	0	0	(533,319)	
512 - Waste_Disposal_Services	CW1958 - Gas Flow Meters	CW	(80,000)	0	(80,000)	0	Project will not to proceed as the government intends to repeal the carbon tax
512 - Waste_Disposal_Services	OP8223 - E-Waste Recycling Program	OP	(72,224)	(28,980)	(36,112)	(7,132)	Cost of E-waste recycling is \$0 under new contract
512 - Waste_Disposal_Services	<b>New CW</b>	CW	16,000	10,000	6,000	0	(New CW) Security Upgrade HWRP (Safe approx \$10k insurance & CCTV \$6k reserve)
512 - Waste_Disposal_Services	<b>New CW</b>	CW	10,000	0	10,000	0	(New CW) Mobile Fuel Tank for Cell 7
512 - Waste_Disposal_Services	<b>New CW</b>	CW	10,000	0	10,000	0	(New CW) New Plant Compound for Cell 7.
512 - Waste_Disposal_Services	<b>New CW</b>	CW	25,000	0	25,000	0	(New CW) OP 9167 Upgrade to Weighbridge Software. (missed CFWD from 13/14)
512 - Waste_Disposal_Services	<b>New CW</b>	CW	35,000	0	35,000	0	(New CW) Elevate weighbridge for maintenance access and weighing accuracy.
512 - Waste_Disposal_Services	<b>New CW</b>	CW	10,000	0	10,000	0	(New CW) Renew Waste Gas Contract Document-Legal expenses
521 - Parks_Construction_and_Maintenance	CW5465 - Playground Renewal - Playground Sand Replenishment	CW	12,000	0	0	12,000	Increased requirement to replace sand identified in the Playground Audit.
521 - Parks_Construction_and_Maintenance	CW5486 - Integrated Community Facility - Coogee Beach - Playground	CW	22,500	0	0	22,500	Additional works to facilitate opening of the new facility.
521 - Parks_Construction_and_Maintenance	CW5514 - Greening Plan-Streetscape Management System	CW	56,991	0	0	56,991	Additional tree data to be collected through Tender 26/2012
521 - Parks_Construction_and_Maintenance	CW5640 - Irrigation Renewal Reeves Res Filtration Unit	CW	26,000	0	0	26,000	Iron filtraion system replacement
521 - Parks_Construction_and_Maintenance	CW5184 - Lopresti Park Development	CW	(17,442)	0	0	(17,442)	

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
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521 - Parks_Construction_and_Maintenance	CW5641 - Irrigation Renewal – Smart Park	CW	42,000	0	0	42,000	CW 5641 Smart Park created on 27/11/13 for repairs to the lake liner and replacement of the pump. Works identified as a priority to mitigate implication on Citys Water Operating Strategy. Sinta is cognisant of project and advsied it will be list for consideration in the MYBR
522 - Environmental_Management	CW5449 - Revegetation of Lot 27 Progress Drive (CW 1535)	CW	20,000	0	20,000	0	Additional Funding Required to move newly acquired free mulch onto Lot 27.
522 - Environmental_Management	CW5447 - Fencing and paths at Baler Reserve	CW	25,000	0	0	25,000	Estiomated project costs increased due to scope of works
522 - Environmental_Management	CW5615 - Market Garden Swamp path Construction	CW	(25,333)	0	0	(25,333)	Developer Contributions used
522 - Environmental_Management	OP8062 - Lake Coogee Reserve	OP	12,000	0	0	12,000	Funds withdrawn and transferred to new reserve (Gardiner Rd OP 8327) to allow this OP to be created. Requesting return of funds to OP 8062. Project completed. \$76,279 Tranfer funds to
531 - Road_Construction_and_Maintenance	CW2356 - BEELIAR DR [Hammond/Dunraven] - Construct 2nd cwy Stage 1	CW	(76,279)	(76,279)	0	0	HAMMOND RD [Russell/Bartram] - Construct 2nd cwy project to pay increase in cost of service relocation by Water Corporation
531 - Road_Construction_and_Maintenance	CW2365 - HAMMOND RD [Russell/Bartram] - Construct 2nd cwy/ upgrade ve	CW	76,279	76,279	0	0	The cost increase of service relocation by Water Corporation
531 - Road_Construction_and_Maintenance	CW2471 - Beeliar Drive [Wentworth Pde to Kwinana Fwy]	CW	733,333	733,333	0	0	Is a new project approved by MRRG fund of \$733,333
531 - Road_Construction_and_Maintenance	CW3539 - North lake road (Forrest rd to Tait pl)	CW	215,882	215,882	0	0	Is a new project approved by BPN fund of \$107,941 and MRRG Direct Grant Fund of \$107,941
531 - Road_Construction_and_Maintenance	CW2990 - Russell rd – Pearce to Hammond (mill resurface)	CW	495,713	386,439	0	109,274	Is a new project approved by MRRG 2/3fund of \$329,775 and CoC 1/3 fund of \$164,888 in 2014/15. To complete project in 2013/14 transfer \$164,888 from CW3521
531 - Road_Construction_and_Maintenance	CW3521 - BARRINGTON ST ( Stock Rd to Miguel ) - Mill/Resurface	CW	(165,938)	(56,664)	0	(109,274)	Project completed. \$164,888 Tranfer funds to CW2990 Russell Rd [Pears Rd to Hammond Rd]- MRRG Road Rehabilitation project to prefund CoC funding requirement
531 - Road_Construction_and_Maintenance	CW2989 - Berrigan Dr – [Kwinana Fwy to Jandakot] Construct 2nd cwy	CW	1,066,667	1,066,667	0	0	Is a new project approved by MRRG 2/3 fund of \$1,066,667 in 2013/14 and CoC 1/3 of \$533,333 in 2014/15

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)		
531 - Road_Construction_and_Maintenance	CW2991 - Spearwood ave – Doolette to Gerald (mill resurface)	CW	195,048	195,048	0	0	MRRG Road Rehabilitation is a new project approved by MRRG 2/3fund of \$130,032 and CoC 1/3 fund of \$65,016 in 2014/15. To complete project in 2013/14 transfer \$65,016 from CW3521
531 - Road_Construction_and_Maintenance	CW3523 - WELLARD ST (Quarimor Rd to 260m south of Quarimor Rd	CW	(65,016)	(65,016)	0	0	Project completed. \$65,016 Transfer funds to CW2991 Spearwood Avenue -[Doolette St to Gerald St]- MRRG Road Rehabilitation project to prefund CoC funding requirement
542 - Asset_Services	CW1392 - Works & Assets Systems Development	CW	62,000	0	0	62,000	1. (\$40,000) Additional works and funding need associated with the Work Management Mobility Pilot - Park Services. See below comments and attached Project Plan/Business Case. 2. (\$22,000) Additional works and funding need associated with the Capital Works Project Mangement Technology One Solution See attached High Level Project Plan/Business Case.
543 - Facilities_Mtce_and_Management	CW4468 - Manning Park & Azalea Ley Bldg's - Refurbish House	CW	30,043	0	30,043	0	Increased funds required for works associated with Manning Park toilet block disability access
543 - Facilities_Mtce_and_Management	CW4495 - Harvest Lakes Community Centre HVAC	CW	(29,890)	0	0	(29,890)	Works no longer being undertaken in 2013/14
543 - Facilities_Mtce_and_Management	CW4486 - Cockburn Tennis Centre courts and shelter	CW	(28,000)	0	0	(28,000)	Works completed meeting Community Services requirements
543 - Facilities_Mtce_and_Management	CW4487 - Manning Park Music Shell Refurbish	CW	(6,900)	0	0	(6,900)	Works completed below budget
543 - Facilities_Mtce_and_Management	CW4226 - Jess Thomas Child Cnt - Sewer Connect	CW	(5,000)	0	0	(5,000)	Works completed under budget
543 - Facilities_Mtce_and_Management	CW4497 - Jean Willis Respite House Conversion	CW	(5,500)	0	0	(5,500)	Works completed under budget
543 - Facilities_Mtce_and_Management	CW4507 - Tempest Park Reserve Clubrooms Kitchen Upgrade	CW	(12,500)	0	0	(12,500)	Works completed under budget

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)		
543 - Facilities Mtce and Management	CW5576 - Regional Recreation Facilities Success - Construction	CW	17,456	0	0	17,456	Post construction costs incurred (Robinson Buildtech)
543 - Facilities Mtce and Management	CW4385 - Operations Centre - New Op Cntr Building Design & Constructi	CW	(1,900,000)	0	0	(1,900,000)	\$1.9M funds potentially not required for the Op Ctr project in '13/14 - transfer to a holding reserve acct for when needed.
543 - Facilities Mtce and Management	CW4385 - Operations Centre - New Op Cntr Building Design & Constructi	CW	1,900,000	0	0	1,900,000	
543 - Facilities Mtce and Management	<b>New CW</b>	CW	13,000	0	0	13,000	(New CW) Old Jandakot primary school & portugese radio station (ref OP 6056) ceiling collapsing. Quote \$13K received to remove and repair inc. asbestos removal.
543 - Facilities Mtce and Management	<b>New CW</b>	CW	13,000	0	0	13,000	(New CW) Native Arc verandah demolish, the verandah currently propped up and unservicable due to partial collapse, requires removal.
543 - Facilities Mtce and Management	<b>New CW</b>	CW	16,000	0	0	16,000	(New CW) Replace the airconditioning units servicing the Admin IT Server room. Identified during the recent risk audit these units need replacement due to age and servicable (R22 gas)
543 - Facilities Mtce and Management	<b>New CW</b>	CW	20,000	0	0	20,000	(New CW) Replace the airconditioning unit servicing the Admin building Committee Room 2 and Caretaker's office. Unit failed due to irreparable gas leak and due to age and unservicable needed to be replaced - work done as OP expense initially, requires capitalisation.
543 - Facilities Mtce and Management	CW4459 - Len Packham Tennis court resurface	CW	(17,120)	0	0	(17,120)	Works being completed under budget
543 - Facilities Mtce and Management	CW4493 - Coogee Beach Enclosure Trial	CW	(150,000)	(150,000)	0	0	Grant funding not received
543 - Facilities Mtce and Management	<b>New CW</b>	CW	4,000	0	0	4,000	(New CW) Replace one of the wall mounted split airconditioning units servicing the Spearwood Library. Unit failing due to gas leak and due to age, unservicable abd use of R22 gas needs to be replaced and cost capitalised.

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
			+/( -)	+/( -)	+/( -)		
543 - Facilities Mtce and Management	<b>New CW</b>	CW	60,000	0	0	60,000	(New CW) Install two new package unit airconditioners to service the Seniors Ctr south side activity rooms and modify Snrs Ctr AC1 & 2 ducting to suit, these works required to provide differing activity area zone temperature control. (NB These works will precede and compliment proposed replacement of Snrs Ctr AC1 & 2 airconditioning units with a more energy efficient A/C system expected to be funded under CW4471)
544 - Plant_Maintenance	CW7754 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7542	CW	(385,000)	(62,000)	(323,000)	0	Purchase cost expected to be under current budget provisions. This CW is trf'd to CW7783
544 - Plant_Maintenance	CW7783 - Heavy Fleet Side Loader Recycling Waste Truck	CW	340,000	0	340,000	0	Trf'd from CW7754
544 - Plant_Maintenance	CW7755 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7551	CW	(35,000)	0	(35,000)	0	Purchase cost expected to be under current budget provisions
544 - Plant_Maintenance	CW7761 - Front End Loader Plus Attachments PL7611 New 2008/9	CW	35,000	25,000	10,000	0	Purchase cost and trade value expected to be above current budget provisions.
544 - Plant_Maintenance	CW7756 - New Waste Collection Truck PL756-1	CW	(40,000)	0	(40,000)	0	Purchase cost expected to be under current budget provisions
544 - Plant_Maintenance	CW7704 - Mitsubishi Flocon Roads	CW	(40,000)	13,000	(53,000)	0	Purchase cost expected to be under and trade value higher than current budget provisions
544 - Plant_Maintenance	CW7116 - Hayter Gang Mower - Parks	CW	(20,000)	4,500	(24,500)	0	Purchase cost expected to be under and trade value higher than current budget provisions
544 - Plant_Maintenance	CW7103 - Heavy Fleet Out Front Mower - Parks PL1033	CW	(6,000)	2,500	(8,500)	0	Purchase cost expected to be under and trade value higher than current budget provisions
544 - Plant_Maintenance	CW7104 - Heavy Fleet Out Front Mower - Parks PL1042	CW	(6,000)	2,500	(8,500)	0	Purchase cost expected to be under and trade value higher than current budget provisions
544 - Plant_Maintenance	CW7105 - Heavy Fleet Out Front Mower - Parks PL1053	CW	(6,000)	2,500	(8,500)	0	Purchase cost expected to be under and trade value higher than current budget provisions
544 - Plant_Maintenance	CW7106 - Heavy Fleet Out Front Mower - Parks PL1063	CW	(6,000)	2,500	(8,500)	0	Purchase cost expected to be under and trade value higher than current budget provisions

Service Unit	Account Number	Ledger	Expenditure	External	Reserve	Muni Cash Impact	Justification
			+ / (-)	+ / (-)	+ / (-)		
544 - Plant_Maintenance	CW7552 - Light Fleet Compliance Officer (New)	CW	(5,900)	0	0	(5,900)	Purchase cost under current budget provisions
544 - Plant_Maintenance	CW7260 - Light Fleet Parks Retic Staff PL2602	CW	(5,900)	0	(5,900)	0	Purchase cost under current budget provisions
544 - Plant_Maintenance	<i>New CW</i>	CW	29,000	10,000	19,000	0	(New Light Vehicle Replacement CW) Replace Terry Atkins PL2414 Mitsubishi Triton 113,000 Kms purchased Sep 2011 Rego 1DRZ536, due to excessive km's needing to change out earlier than programmed in the 10 year plan, propose to replace with a economical 4 cyl diesel sedan or hatch.
#N/A	999-3000 Opening Balance	GL	0	1,180,636	0	(1,180,636)	Post audit adjustments to accrued landfill levy expense
			<b>(2,064,777)</b>	<b>958,731</b>	<b>(2,858,395)</b>	<b>(165,114)</b>	

**Location Plan – Woodman Point Ammunition Jetty**



# Aerial View – Woodman Point Ammunition Jetty

MapXtreme 2008 © SDK Developer License, © 2009 Pitney Bowes Software Inc.



Lease of portion of Reserve 46787,  
Lot 4719 Progress Drive, Bibra Lake

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City of Cockburn

Cockburn Wetlands Education Centre Incorporated

DRAFT



McLEODS

Barristers & Solicitors

Stirling Law Chambers | 220-222 Stirling Highway

CLAREMONT WA 6010

Tel: (08) 9383 3133 | Fax: (08) 9383 4935

Email: [mcleods@mcleods.com.au](mailto:mcleods@mcleods.com.au)

Ref: TF 34849

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# Details

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## Parties

### City of Cockburn

of PO Box 1215, Bibra Lake, Western Australia  
(Lessor)

### Cockburn Wetlands Education Centre Incorporated

(Registration Number A1007918U)  
of 184 Hope Road, Bibra Lake  
Western Australia 6164  
(Lessee)

## Background

- A By virtue of a management order dated 23 August 2002 (**Management Order**) the land described in **Item 1** of the Schedule to this lease (**Land**) is vested in the Lessor for its care control and management
- B Under the Management Order the Lessor has the power to lease the Land for any term not exceeding 21 years, subject to the prior written approval of the Minister for Lands.
- C The Lessor has agreed to grant to the Lessee a lease of that part of the Land as is shown hachured on the sketch annexed hereto (**Premises**) on the terms and conditions as set out in this Lease.

## Agreed terms

---

### 1. Definitions

Unless otherwise required by the context or subject matter the following words have these meanings in this Agreement:

**Amounts Payable** means the Rent and any other money payable by the Lessee under this Lease;

**Authorised Person** means:

- (a) an agent, employee, licensee or invitee of the Lessor; and
- (b) any person visiting the Premises with the express or implied consent of any person mentioned in paragraph (a);

**CEO** means the Chief Executive Officer for the time being of the Lessor or any person appointed by the Chief Executive Officer to perform any of her or his functions under this Lease;

**Commencement Date** means the date of commencement of the Term specified in **Item 4** of the Schedule;

**CPI** means the Consumer Price Index (All Groups) Perth number published from time to time by the Australian Bureau of Statistics;

**Encumbrance** means a mortgage, charge, lien, pledge, easement, restrictive covenant, writ, warrant or caveat and the claim stated in the caveat or anything described as an encumbrance on the Certificate of Title for the Land;

**Further Term** means the further term specified in **Item 3** of the Schedule;

**Interest Rate** means the rate at the time the payment falls due being 2% greater than the Lessor's general overdraft rate on borrowings from its bankers on amounts not exceeding \$100,000.00;

**Land** means the land described at **Item 1** of the Schedule;

**Lease** means this deed as supplemented, amended or varied from time to time;

**Lessee's Agents** includes:

- (a) the sublessees, employees, agents, contractors, invitees and licensees of the Lessee; and
- (b) any person on the Premises by the authority of a person specified in paragraph (a).

**Lessee's Covenants** means the covenants, agreements and obligations set out or implied in this Lease or imposed by law to be performed and observed by the Lessee;

**Lessor's Covenants** means the covenants, agreements and obligations set out or implied in this Lease, or imposed by law to be performed and observed by the Lessor;

**Management Order** means the person or public authority responsible for managing the reserve (called a "management body") must manage the reserve in accordance with the terms of the management order and the purpose of the reserve.

**Minister for Lands** means the Minister for Lands in her or his capacity as the body corporate continued under section 7 of the *Land Administration Act 1997*;

**Notice** means each notice, demand, consent or authority given or made to any person under this Lease;

**Party** means the Lessor or the Lessee according to the context;

**Permitted Purpose** means the purpose set out in **Item 6** of the Schedule;

**Premises** means the premises described at **Item 1** of the Schedule;

**Rent** means the rent specified in **Item 5** of the Schedule as varied from time to time under this Lease;

**Schedule** means the Schedule to this Lease;

**Term** means the term of years specified in **Item 2** of the Schedule; and

**Termination** means the date of:

- (a) expiry of the Term or any Further Term by effluxion of time;
- (b) sooner determination of the Term or any Further Term; or
- (c) determination of any period of holding over.

## 2. Interpretation

In this Lease, unless expressed to the contrary:

- (1) Words importing:
  - (a) the singular include the plural;
  - (b) the plural include the singular; and
  - (b) any gender include each gender
- (2) A reference to:
  - (a) a natural person includes a body corporate or local government; and
  - (b) a body corporate or local government includes a natural person;
- (3) A reference to a professional body includes a successor to or substitute for that body;
- (4) A reference to a Party includes its legal personal representatives, successors and assigns and if a Party comprises two or more persons, the legal personal representatives, successors and assigns of each of those persons;
- (5) A reference to a statute, ordinance, code, regulation, award, town planning scheme or other law includes a regulation, local law, by-law, requisition, order or other statutory instruments under it and any amendments to re-enactments of or replacements of any of them from time to time in force;
- (6) A reference to a right includes a benefit, remedy, discretion, authority or power;
- (7) A reference to an obligation includes a warranty or representation and a reference to a failure to observe or perform an obligation includes a breach of warranty or representation;
- (8) A reference to this Lease or provisions or terms of this Lease or any other deed, agreement, instrument or contract include a reference to:
  - (a) both express and implied provisions and terms; and
  - (b) that other deed, agreement, instrument or contract as varied, supplemented, replaced or amended;
- (9) A reference to writing includes any mode of representing or reproducing words in tangible and permanently visible form and includes facsimile transmissions;
- (10) Any thing (including, without limitation, any amount) is a reference to the whole or any part of it and a reference to a group of things or persons is a reference to any one or more of them;
- (11) If a Party comprises two or more persons the covenants and agreements on their part bind and must be observed and performed by them jointly and each of them severally and may be enforced against any one or more of them;
- (12) The covenants and obligations on the part of the Lessee not to do or omit to do any act or thing include:
  - (a) covenants not to permit that act or thing to be done or omitted to be done by the Lessee's Agents; and

- (b) a covenant to do everything necessary to ensure that that act or thing is not done or omitted to be done;
- (13) Except in the Schedule headings do not affect the interpretation of this Lease.

### 3. Minister for Lands' Consent

This Lease is subject to and conditional on the approval of the Minister for Lands under the *Land Administration Act 1997*.

### 4. Grant of lease

The Lessor, subject to **clause 2** of this Lease, leases to the Lessee the Premises for the Term subject to:

- (a) all Encumbrances;
- (b) the payment of the Amounts Payable; and
- (c) the performance and observance of the Lessee's Covenants.

### 5. Quiet enjoyment

Except as provided in the Lease, and subject to the performance and observance of the Lessee's Covenants the Lessee may quietly hold and enjoy the Premises during the Term without any interruption or disturbance from the Lessor or persons lawfully claiming through or under the Lessor.

### 6. Rent and other payments

The Lessee covenants with the Lessor:

#### 6.1 Rent

To pay to the Lessor the Rent in the manner set out at **Item 5** of the Schedule on and from the Commencement Date clear of any deductions.

#### 6.2 Outgoings

- (1) To pay to the Lessor or to such person as the Lessor may from time to time direct punctually all the following outgoings or charges, assessed or incurred in respect of the Premises:
  - (a) local government services and other charges;
  - (b) water, drainage and sewerage rates, charges for disposal of stormwater, meter rent and excess water charges;
  - (c) telephone, electricity, gas and other power and light charges including but not limited to meter rents and the cost of installation of any meter, wiring or telephone connection;
  - (d) land tax and metropolitan regional improvement tax (if any) on a single ownership basis;
  - (e) any other consumption charge or cost, statutory impost or other obligation incurred or payable by reason of the Lessee's use and occupation of the Premises.

- (2) If the Premises are not separately charged or assessed the Lessee will pay to the Lessor a proportionate part of any charges or assessments referred to in **clause 6.2(1)** being the proportion that the Premises bears to the total area of the land or premises included in the charge or assessment.

### **6.3 Interest**

Without affecting the rights, power and remedies of the Lessor under this Lease, to pay to the Lessor interest on demand on any Amounts Payable which are unpaid for 30 days computed from the due date for payment until payment is made and any interest payable under this paragraph will be charged at the Interest Rate.

### **6.4 Costs**

- (1) To pay to the Lessor on demand -
- (a) all duty, fines and penalties payable under the *Duties Act 2008* and other statutory duties or taxes payable on or in connection with this Lease;
  - (b) all registration fees in connection with this Lease; and
- (2) To pay to the Lessor all costs, legal fees, disbursements and payments incurred by or for which the Lessor is liable in connection with or incidental to -
- (a) the Amounts Payable or obtaining or attempting to obtain payment of the Amounts Payable under this Lease;
  - (b) any breach of covenant by the Lessee or the Lessee's Agents;
  - (c) the preparation and service of a notice under section 81 of the *Property Law Act 1969* requiring the Lessee to remedy a breach even though forfeiture for the breach may be avoided in a manner other than by relief granted by a Court;
  - (d) any work done at the Lessee's request as agreed to by the Lessor subject to the maximum repair amount; and
  - (e) any action or proceedings arising out of or incidental to any matters referred to in this **clause 6.4** or any matter arising out of this Lease.
- (3) The Lessor will be responsible for all legal costs of and incidental to the instructions for the preparation, execution and stamping of this Lease and all copies.

### **6.5 Accrual of amounts payable**

Amounts Payable accrue on a daily basis.

## **7. Insurance**

### **7.1 Public Liability Insurance**

The Lessee must effect and maintain with insurers approved by the Lessor for the Premises for the time being adequate public liability insurance for a sum not less than the sum set out at **Item 7** of the Schedule in respect of any one claim or such greater amount as the Lessor may from time to time reasonably require.

## 7.2 Building Insurance to be Effected by Lessor

The Lessor shall effect and keep effected insurance to the full insurable value on a replacement or reinstatement value basis of the Premises against damage arising from fire, tempest, storm, earthquake, explosion, aircraft, or other aerial device including items dropped from any device, riot, commotion, flood, lightning, act of God, fusion, smoke, rainwater, leakage, impact by vehicle, machinery breakdown and malicious acts or omissions and other standard insurable risks.

## 7.3 Workers Compensation and Accident Insurance

- (1) The Lessee must effect and maintain a policy of employers' indemnity insurance including workers' compensation insurance in respect of all employees of the Lessee employed in, about or from the Premises.
- (2) The Lessee must effect and maintain a policy of personal accident insurance including insurance in respect of all volunteers of the Lessee employed in, about or from the Premises.

## 7.4 Details and receipts

In respect of the insurance required by **clauses 7.1 and 7.3** the Lessee must -

- (a) on demand supply to the Lessor details of the insurances and give to the Lessor, annually, copies of the certificates of currency in relation to those insurances;
- (b) promptly pay all premiums and produce to the Lessor each policy or certificate of currency and each receipt for premiums or certificate of currency issued by the insurers; and
- (c) notify the Lessor immediately-
  - (i) when an event occurs which gives rise or might give rise to a claim under or which could prejudice a policy of insurance; or
  - (ii) when a policy of insurance is cancelled.

## 7.5 Not to invalidate

The Lessee must not do or omit to do any act or thing or bring or keep anything on the Premises which might -

- (a) render any insurance effected under **clauses 7.1 and 7.3** on the Premises, or any adjoining premises, void or voidable; or
- (b) cause the rate of a premium to be increased for the Premises or any adjoining premises (except insofar as an approved development may lead to an increased premium).

## 7.6 Report

Each Party must report to the other promptly in writing, and in addition verbally in an emergency -

- (a) any damage to the Premises of which they are aware; and
- (b) any circumstances of which they are aware and which are likely to be a danger or cause any damage or danger to the Premises or to any person in or on the Premises.

## **7.7 Settlement of claim**

The Lessor may, but the Lessee may not without prior written consent of the Lessor, settle or compromise any claims under any policy of insurance required by this clause.

# **8. Indemnity**

## **8.1 Indemnity**

The Lessee indemnifies the Lessor and the Minister for Lands against any liability or loss arising from and any costs, charges and expenses incurred in connection with:

- (a) any damage to the Premises, or any loss of or damage to anything on it; and
- (b) any injury to any person on the Premises,

and for which the Lessor and/or Minister for Lands becomes liable.

## **8.2 Indemnity Unaffected by Insurance**

- (1) The Lessee's obligation to indemnify the Lessor under this Lease or at law is not affected by any insurance maintained by the Lessor in respect of the Premises and the indemnity under **clause 8.1** is paramount; and
- (2) If insurance money is received by the Lessor for any of the obligations set out in this clause then the Lessee's obligations under **clause 8.1** will be reduced by the extent of such payment.

## **8.3 No indemnity for Lessor's negligence**

The parties agree that nothing in this clause shall require the Lessee to indemnify the Lessor, its officers, servants, or agents against any loss, damage, expense, action or claim arising out of a negligent or wrongful act or omission of the Lessor, or its servants, agents, contractors or invitees.

# **9. Limit of Lessor's liability**

## **9.1 Limit on liability for breach of Lessor's covenants**

- (1) The Lessor is only liable for breaches of the Lessor's Covenants set out in this Lease which occur while the Lessor is the management body of the Premises under the Management Order.
- (2) The Lessor will not be liable for any failure to perform and observe any of the Lessor's Covenants due to any cause beyond the Lessor's control.

# **10. Maintenance, repair and cleaning**

## **10.1 Generally**

- (1) The Lessee AGREES during the Term and for so long as the Lessee remains in possession or occupation of the Premises to maintain, replace, repair, clean and keep the Premises (which for the avoidance of doubt includes the Lessor's fixtures and fittings) clean and in Good Repair having regard to the age of the Premises at the Commencement Date PROVIDED THAT this subclause shall not impose on the Lessee any obligation to carry out repairs or replacement:
  - (a) that are necessary as a result of fair and reasonable wear and tear; or

- (b) subject to **clauses 10.1(2) and 10.3(2)**, for any one item of maintenance, repair or replacement when the cost of such item exceeds the amount specified in **Item 8** of the Schedule (**Maximum Repair Amount**)

EXCEPT when such repair or replacement is necessary because of any action or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or the Lessor's insurances are invalidated by any act, neglect or default by the Lessee (or its servants, agents, contractors or invitees).

- (2) If the Lessee considers that the item of repair or maintenance exceeds the Maximum Repair Amount:
  - (a) then the Lessee must provide to the Lessor two written quotes, from appropriately qualified persons, verifying that the cost of repair or replacement exceeds the Maximum Repair Amount;
  - (b) the Lessor reserves the right to seek an alternative quotation where it believes the value of the repairs or replacement in respect of paragraph 2(a) can be undertaken for less than Maximum Repair Amount;
  - (c) if the Lessor is satisfied that:
    - (i) the repair or replacement cost exceeds the Maximum Repair Amount;
    - (ii) such repair or replacement is in Lessor's reasonable opinion necessary;
    - (iii) such repair or replacement has not been caused by any action or omission of or on the part of the Lessee (or its servants, agents, contractors or invitees), or by the Lessee's particular use or occupancy of the Premises;

the Lessor will undertake the repair or replacement in its discretion. The Lessee acknowledges and agrees that the Lessor may have limited, or no, funds set aside within its budget for structural maintenance of the Premises, and as a consequence the Lessor will not be able to rectify any major maintenance or structural defect or problem unless it has sufficient monies set aside in its budget for such purpose and/or the Lessor's Council has approved such expenditure.

## 10.2 Cleaning

The Lessee must at all times keep the Premises clean, tidy, unobstructed and free from dirt and rubbish in accordance with a reasonable standard appropriate for the use of the Premises for the Permitted Purpose

## 10.3 Maintain surroundings

- (1) The Lessee must regularly inspect and maintain in good condition any part of the Premises which surrounds any buildings including but not limited to any flora, gardens lawns, shrubs, hedges, trees, car parks, driveways, playground equipment, gazebo area, barbeque area and limestone tracks.
- (2) The Lessee will be fully responsible to maintain the reticulation system, even if the cost of repair or maintenance of the reticulation system exceeds the Maximum Repair Amount, EXCEPT when such repair or replacement is necessary because of any action or omission of or on the part of the Lessor (or its servants, agents, contractors or invitees).
- (3) All major works on and major maintenance of the flora, gardens, lawns or trees on the grounds surrounding any buildings on the Premises must only be undertaken with the Lessor's prior consent.

## **10.4 Pest control**

The Lessee must keep the Premises free of any vermin or any other recognised pests and the cost of extermination will be borne by the Lessee unless agreed by the Lessor.

## **10.5 Acknowledgement of state of repair of Premises**

- (1) The Lessee accepts the Premises and the Land in its present condition relying upon its own enquiries and investigations.
- (2) The Lessor does not expressly or impliedly warrant that the Premises are now or will remain suitable or adequate for all or any of the purposes of the Lessee or for the business which the Lessee is authorised to conduct thereon and to the extent permitted by law, all warranties (if any) as to suitability and adequacy of the Premises implied by law are hereby expressly negated.

## **10.6 Repair**

Unless such repair or maintenance is the Lessor's responsibility pursuant to the requirements of **clause 10.1**, the Lessee must promptly repair at its own expense to the satisfaction of the Lessor any damage to the Premises, regardless of how it is caused, and replace any of the Lessor's fixtures and fittings.

## **10.7 Lessee to carry out certain programmed maintenance**

The Lessee must carry out all programmed maintenance, maintenance of fire extinguishers and exit lights.

## **10.8 Lessee to take action to avoid erosion**

The Lessee must take such reasonable action as is necessary to rectify or otherwise ameliorate the effects of erosion, drift or movement of sand, soil, dust or water on or from the Premises.

## **10.9 Comply with all reasonable conditions**

The Lessee must comply with all reasonable conditions that may be imposed by the Lessor from time to time in relation to the Lessee's maintenance of the Premises.

## **10.10 Maintenance of the Wastewater Treatment System**

The Lessor and Lessee agree that the Lessor will maintain and service the wastewater treatment system.

# **11. Keys & Access**

## **11.1 Keys**

- (1) The Lessor shall supply to the Lessee one set of keys for access to the Premises and all rooms therein.
- (2) The Lessee must maintain a log of who has keys, and if requested by the Lessor provide a copy of the log.
- (3) The Lessee may request the Lessor in writing for additional keys for the Premises. All costs including a bond and the costs for cutting of the key(s) will be borne by the Lessee unless agreed by the Lessor.

## **11.2 Notify the Lessor of lost keys**

- (1) The Lessee must notify the Lessor of any loss of keys immediately.
- (2) To ensure all keys conform with the Lessor's master keys, the Lessor will arrange for replacement keys to be issued to the Lessee at the Lessee's cost.

### 11.3 No change of locks without approval

- (1) The Lessee must not change any of the Premises' locks, without the prior approval of the Lessor.
- (2) If the locks are changed the Lessee must provide the Lessor with keys to access all areas of the Premises.

### 11.2 Cost of re-entry

If the Lessor requires access to the Premises pursuant to its powers under this Lease, and is unable to access the Premises due to an unauthorised change in locks, the Lessor may take all such measures to enter the Premises and to re-secure the Premises, and the Lessee will bear all costs associated with such measures.

## 12. Alterations

### 12.1 Restriction

The Lessee must not without prior written consent from the Lessor; from any other person from whom consent is required under this Lease and required under statute in force from time to time, including but not limited to the planning approval of the Lessee under a town planning scheme of the Lessee make or allow to be made any alteration, addition or improvements to or demolish any part of the Premises.

### 12.2 Consent

- (1) If the Lessor and any other person whose consent is required under this Lease or at law consents to any matter referred to in **clause 12.1** the Lessor may -
  - (a) consent subject to conditions; and
    - (i) require that work be carried out in accordance with plans and specifications approved by the Lessor or any other person giving consent;
    - (ii) require that work be carried out in accordance with the Building Code of Australia; and
    - (iii) require that any alteration be carried out to the satisfaction of the Lessor under the supervision of an engineer or other consultant; and
  - (b) if the Lessor consents to any matter referred to in **clause 12.1** -
    - (i) the Lessor gives no warranty that the Lessor will issue any consents, approvals, authorities, permits or policies under any statute for such matters; and
    - (ii) the Lessee must apply for and obtain all such consent approvals, authorities, permits or policies as are required at law before undertaking any alterations, additions, improvements or demolitions.

### **12.3 Cost of Works**

All works undertaken under this clause will be carried out at the Lessee's expense unless agreed by the Lessor.

### **12.4 Conditions**

If any of the consents given by the Lessor or other persons whose consent is required under this Lease or at law require other works to be done by the Lessee as a condition of giving consent, then the Lessee must at the option of the Lessor either -

- (a) carry out those other works at the Lessee's expense; or
- (b) permit the Lessor to carry out those other works at the Lessee's expense,

in accordance with the Lessor's requirements.

## **13. Use**

### **13.1 Restrictions on use**

The Lessee must not and must not suffer or permit a person to -

- (a)
  - (i) use the Premises or any part of it for any purpose other than for the Permitted Purpose; or
  - (ii) use the Premises for any purpose which is not permitted under any town planning scheme or any law relating to health or the Management Order;
- (b) do or carry out on the Premises any harmful, offensive or illegal act, matter or thing;
- (c) do or carry out on the Premises anything which causes a nuisance, damage or disturbance to the Lessor or to owners or occupiers of adjoining properties;
- (d) store any dangerous compound or substance on or in the Premises, otherwise than in accordance with the following provisions -
  - (i) any such storage must comply with all relevant statutory provisions;
  - (ii) all applications for the approval or renewal of any licence necessary for such storage must be first referred to the Lessor;
  - (iii) the Lessor may within its absolute discretion refuse to allow the storage of any particular dangerous compound or substance on the Premises; and
  - (iv) upon the request of the Lessor, the Lessee will provide a manifest of all dangerous compounds or substances stored on the Premises;
- (e) do any act or thing which might result in excessive stress or harm to any part of the Premises; or
- (f) display from or affix any signs, notices or advertisements on the Premises without the prior written consent of the Lessor.

### **13.2 No Warranty**

The Lessor gives no warranty -

- (a) as to the use to which the Premises may be put; or
- (b) that the Lessor will issue any consents, approvals, authorities, permits or licences required by the Lessee under any statute for its use of the Premises.

### **13.3 Premises Subject to Restriction**

The Lessee accepts the Premises for the Term subject to any existing prohibition or restriction on the use of the Premises.

### **13.4 Indemnity for Costs**

The Lessee indemnifies the Lessor against any claims or demands for all costs, on a solicitor client basis, incurred by the Lessor by reason of any claim in relation to any matters set out in this **clause 13**.

## **14. Lessee to make Premises Available for Casual Hire**

- (1) The Lessee covenants and agrees with the Lessor to make the Premises (or part thereof) available for casual hire, provided that such hire is consistent at all times with the Permitted Purpose. In relation to such hire, the Lessee:
  - (a) must accept and co-ordinate bookings for the use and hire of the Premises, and keep records of such hire;
  - (b) must ensure any hirer complies strictly with such relevant terms of this Lease as are applicable;
  - (c) may charge and retain the hire fees, however such hire fee must not exceed any fee or charge imposed for a similar service by the Lessor under sections 6.16 to 6.19 of *the Local Government Act 1995* unless agreed to by the Lessor in writing; and
  - (d) may require the hirer to pay a bond, provided that the amount of the bond does not exceed any bond charged for the hire of similar premises by the Lessor unless agreed to by the Lessor in writing.
- (2) The Lessee acknowledges that at all times, including when the Premises are hired to a third party, it remains responsible for the Premises, including without limitation any damage that may be caused or occurs during any hire period

## **15. Lessor's right of entry**

### **15.1 Entry on Reasonable Notice**

The Lessee must permit entry by the Lessor or any Authorised Person onto the Premises without notice in the case of an emergency, and otherwise upon reasonable notice:

- (a)
  - (i) at all reasonable times;
  - (ii) with or without workmen and others; and
  - (iii) with or without plant, equipment, machinery and materials;
- (b) for each of the following purposes -
  - (i) to inspect the state of repair of the Premises and to ensure compliance with the terms of this Lease;

- (ii) to carry out any survey or works which the Lessor considers necessary, however the Lessor will not be liable to the Lessee for any compensation for such survey or works provided they are carried out in a manner which causes as little inconvenience as is reasonably possible to the Lessee;
- (iii) to comply with the Lessor's Covenants or to comply with any notice or order of any authority in respect of the Premises for which the Lessor is liable; and
- (iv) to do all matters or things to rectify any breach by the Lessee of any term of this Lease but the Lessor is under no obligation to rectify any breach and any rectification under this **clause 15.1(b)(iv)** is without prejudice to the Lessor's other rights, remedies or powers under this Lease.

## 15.2 Costs of Rectifying Breach

All costs and expenses incurred by the Lessor as a result of any breach referred to in **clause 15.1(b)(iv)** together with any interest payable on such sums will be a debt due to the Lessor and payable to the Lessor by the Lessee on demand.

# 16. Statutory obligations and notices

## 16.1 Comply with Statutes

The Lessee must -

- (a) comply promptly with all statutes and local laws from time to time in force relating to the Premises;
- (b) apply for, obtain and maintain in force all consents, approvals, authorities, licences and permits required under any statute for the use of the Premises specified at **clause 13**;
- (c) ensure that all obligations in regard to payment for copyright or licensing fees are paid to the appropriate person for all performances, exhibitions or displays held on the Premises; and
- (d) comply promptly with all orders, notices, requisitions or directions of any competent authority relating to the Premises or to the business the Lessee carries on at the Premises.

## 16.2 Indemnity if Lessee Fails to Comply

The Lessee indemnifies the Lessor against -

- (a) failing to perform, discharge or execute any of the items referred to in this clause; and
- (b) any claims, demands, costs or other payments of or incidental to any of the items referred to in this clause.

# 17. Report to Lessor

The Lessee must immediately report to the Lessor -

- (a) any act of vandalism or any incident which occurs on or near the Premises which involves or is likely to involve a breach of the peace or become the subject of a report or complaint to the police and of which the Lessee is aware or should be aware;

- (b) any occurrence or circumstances in or near the Premises of which it becomes aware, which might reasonably be expected to cause, in or on the Premises, pollution of the environment; and
- (c) all notices, orders and summonses received by the Lessee and which affect the Premises and immediately deliver them to the Lessor.

## 18. Default

### 18.1 Events of Default

A default occurs if -

- (a) the Lessee is in breach of any of the Lessee's Covenants for 28 days after a Notice has been given to the Lessee to rectify the breach or to pay compensation in money;
- (b) the association is wound up whether voluntarily or otherwise;
- (c) the Lessee passes a special resolution under the *Associations Incorporation Act 1997* altering its rules of association in a way that makes its objects or purposes inconsistent with the use permitted by this Lease;
- (d) any execution or similar process is made against the Premises on the Lessee's property;
- (e) the Premises are vacated, or otherwise not used, in the Lessor's reasonable opinion, for the permitted purpose for six month period;
- (f) a person other than the Lessee or a permitted sublessee or assignee is in occupation or possession of the Premises or in receipt of a rent and profits.

### 18.2 Forfeiture

On the occurrence of any of the events of default specified in **clause 18.1** the Lessor may -

- (a) without notice or demand at any time enter the Premises and on re-entry the Term will immediately determine;
- (b) by notice to the Lessee determine this Lease and from the date of giving such notice this Lease will be absolutely determined; and
- (c) by notice to the Lessee elect to convert the unexpired portion of the Term into a tenancy from month to month when this Lease will be determined as from the giving of the notice and until the tenancy is determined the Lessee will hold the Premises from the Lessor as a tenant from month to month under **clause 20**,

but without affecting the right of action or other remedy which the Lessor has in respect of any other breach by the Lessee of the Lessee's Covenants or releasing the Lessee from liability in respect of the Lessee's Covenants.

### 18.3 Lessor may remedy breach

If the Lessee -

- (a) fails or neglects to pay the Amounts Payable by the Lessee under this Lease; or
- (b) does or fails to do anything which constitutes a breach of the Lessee's Covenants,

then, after the Lessor has given to the Lessee notice of the breach and the Lessee has failed to rectify the breach within a reasonable time, the Lessor may without affecting any right, remedy or power arising from that default pay the money due or do or cease the doing of the breach as if it were the Lessee and the Lessee must pay to the Lessor on demand the Lessor's cost and expenses of remedying each breach or default.

#### **18.4 Acceptance of Amount Payable By Lessor**

Demand for or acceptance of the Amounts Payable by the Lessor after an event of default has occurred will not affect the exercise by the Lessor of the rights and powers conferred on the Lessor by the terms of the Lease or at law and will not operate as an election by the Lessor to exercise or not to exercise any right or power.

#### **18.5 Essential Terms**

Each of the Lessee's Covenants in **clauses 6** (Rent and Other Payments), **7** (Insurance), **8** (Indemnity), **10** (Maintenance, Repair and Cleaning), **13** (Use), **24** (Assignment, Subletting and Charging) and **36** (Goods and Services Tax) are essential terms of this Lease but this clause **18.5** does not mean or imply that there are no other essential terms in this Lease.

#### **18.6 Breach of Essential Terms**

If the Lessee breaches an essential term of this Lease then, in addition to any other remedy or entitlement of the Lessor -

- (a) the Lessee must compensate the Lessor for the loss or damage suffered by reason of the breach of that essential term;
- (b) the Lessor will be entitled to recover damages against the Lessee in respect of the breach of an essential term; and
- (c) the Lessee covenants with the Lessor that if the Term is determined -
  - (i) for breach of an essential term or the acceptance by the Lessor of a repudiation of this Lease by the Lessee; or
  - (ii) following the failure by the Lessee to comply with any notice given to the Lessee to remedy any default,

the Lessee must pay to the Lessor on demand the total of the Amounts Payable under this Lease which would have been payable by the Lessee for the unexpired balance of the Term as if the Term had expired by effluxion of time together with the losses incurred or reasonably expected to be incurred by the Lessor as a result of the early determination including but not limited to the costs of re-letting or attempting to re-let the Premises;

- (d) the Lessee agrees that the covenant set out in this **clause 18.6(c)** will survive termination or any deemed surrender at law of the estate granted by this Lease;
- (e) the Lessee may deduct from the amounts referred to in **clause 18.6(c)** the Rent and other money which the Lessor reasonably expects to obtain by re-letting the Premises between the date of Termination and the date on which the Term would have expired by effluxion of time; and
- (f) the Lessor must take reasonable steps to mitigate its losses and endeavour to re-let the Premises at a reasonable rent and on reasonable terms but the Lessor is not required to offer or accept rent or terms which are the same or similar to the rent or terms contained or implied in this Lease.

## 19. Damage or destruction

If the Premises or any part of the Premises are totally or partially destroyed so that the Premises are no reasonably fit for use for the Permitted Purpose, either Party may within 4 months of the destruction or the damage terminate the Term with immediate effect by giving Notice to the other Party.

## 20. Holding over

If the Lessee remains in possession of the Premises after the expiry of the Term with the consent of the Lessor, the Lessee will be a monthly tenant of the Lessor at a rent equivalent to one twelfth of the Rent for the period immediately preceding expiry of the Term and otherwise on the same terms and conditions of this Lease provided that all consents required under this Lease or at law have been obtained to the Lessee being in possession of the Premises as a monthly tenant.

## 21. Restore premises

Prior to Termination, the Lessee at the Lessee's expense must restore the Premises to a condition consistent with the observance and performance by the Lessee of the Lessee's Covenants under this Lease fair wear and tear excepted.

## 22. Yield up the premises

### 22.1 Peacefully surrender

On Termination the Lessee must -

- (a) peacefully surrender and yield up to the Lessor the Premises in a condition consistent with the observance and performance of the Lessee's Covenants under this Lease;
- (b) surrender to the Lessor all keys and security access devices and combination for locks providing an access to or within the Premises held by the Lessee whether or not provided by the Lessor.

### 22.2 Obligations to Survive Termination

The Lessee's obligation under this clause will survive termination.

## 23. Removal of property from Premises

### 23.1 Remove property prior to termination

Prior to Termination, unless otherwise mutually agreed between the parties, the Lessee must remove from the Premises all property of the Lessee which is not a fixture other than air-conditioning plant and fire equipment, security alarms and security systems and other fixtures and fittings which in the opinion of the Lessor form an integral part of the Premises and promptly make good, to the satisfaction of the Lessor, any damage caused by the removal.

### 23.2 Lessor can remove property on re-entry

On re-entry the Lessor will have the right to remove from the Premises any property of the Lessee and the Lessee indemnifies the Lessor against all damage caused by the removal of and the cost of storing that property.

### **23.3 Obligations to Survive Termination**

The Lessee's obligation under this clause will survive termination.

## **24. Assignment, sub-letting and charging**

### **24.1 No assignment or sub-letting without consent**

The Lessee must not assign the leasehold estate in the Premises nor sub-let, part with possession, or dispose of the Premises or any part of the Premises without the prior written consent of the Lessor and any other persons whose consent is required under the terms of this Lease or at law.

### **24.2 Lessor's Consent to Assignment and Sub-letting**

Provided all parties whose consent is required, under this Lease or at law, to an assignment or subletting, give their consent and any assignment or sublease is for a purpose consistent with the use of the Premises permitted by this Lease then the Lessor may not unreasonably withhold its consent to the assignment or subletting of the leasehold estate created by this Lease if -

- (a) the proposed assignee or sublessee is a respectable and responsible person of good financial standing capable of continuing the permitted use for non-profit making community purposes;
- (b) all Amounts Payable due and payable have been paid and there is no existing unremedied breach, whether notified to the Lessee or not, of any of the Lessee's Covenants;
- (c) the Lessee procures the execution by -
  - (i) the proposed assignee of a deed of assignment; or
  - (ii) the proposed sublessee of a deed of sublease,to which the Lessor is a party and which deed is prepared and completed by the Lessor's solicitors; and
- (d) the assignment contains a covenant by the assignee or sublessee with the Lessor to pay all Amounts Payable and to perform and observe all the Lessee's Covenants.

### **24.3 Consents of Assignee Supplementary**

The covenants and agreements on the part of any assignee will be supplementary to the Lessee's Covenants and will not release the assigning lessee from the Lessee's Covenants.

### **24.4 Property Law Act 1969**

Sections 80 and 82 of the *Property Law Act 1969* are excluded.

### **24.5 Costs for assignment and sub-letting**

If the Lessee wishes to assign or sub-let the leasehold estate created by this Lease the Lessee must pay all reasonable professional and other costs, charges and expenses, incurred by the Lessor or other person whose consent is required under this Lease, of and incidental to -

- (a) the enquiries made by or on behalf of the Lessor as to the respectability, responsibility and financial standing of each proposed assignee or sublessee;
- (b) any consents required under this Lease or at law; and

- (c) all other matters relating to the proposed assignment or sub-letting, whether or not the assignment or sub-letting proceeds.

#### **24.6 No mortgage or charge**

The Lessee must not mortgage nor charge the Premises

### **25. Acts by agents**

All acts and things which the Lessor is required to do under this Lease may be done by the Lessor, the CEO, an officer or the agent, solicitor, contractor or employee of the Lessor.

### **26. Governing law**

This Lease is governed by and is to be interpreted in accordance with the laws of Western Australia and, where applicable, the laws of the Commonwealth of Australia.

### **27. Statutory powers**

The powers conferred on the Lessor by or under any statutes for the time being in force are, except to the extent that they are inconsistent with the terms and provisions expressed in this Lease, in addition to the powers conferred on the Lessor in this Lease.

### **28. Notice**

#### **28.1 Form of delivery**

A Notice to a Party must be in writing and may be given or made -

- (a) by delivery to the Party personally; or
- (b) by addressing it to the Party and leaving it at or posting it by registered post to the address of the Party appearing in this Lease or any other address nominated by a Party by Notice to the other.

#### **28.2 Service of notice**

A Notice to a Party is deemed to be given or made -

- (a) if by personal delivery, when delivered;
- (b) if by leaving the Notice at an address specified in **clause 28.1(b)**, at the time of leaving the Notice, provided the Notice is left during normal business hours; and
- (c) if by post to an address specified in **clause 28.1(b)**, on the second business day following the date of posting of the Notice.

#### **28.3 Signing of notice**

A Notice to a Party may be signed -

- (a) if given by an individual, by the person giving the Notice;
- (b) if given by a corporation, by a director, secretary or manager of that corporation;

- (c) if given by a local government, by the CEO;
- (d) if given by an association incorporated under the *Associations Incorporation Act 1987*, by any person authorised to do so by the board or committee of management of the association; or
- (e) by a solicitor or other agent of the individual, corporation, local government or association giving the Notice.

## 29. Severance

If any part of this Lease is or becomes void or unenforceable, that part is or will be severed from this Lease to the intent that all parts that are not or do not become void or unenforceable remain in full force and effect and are unaffected by that severance.

## 30. Disputes

### 30.1 Referral of Dispute: Phase 1

Except as otherwise provided any dispute arising out of this Lease is to be referred in the first instance in writing to the Lessor's Representative as nominated in writing by the Lessor from time to time (**Lessor's Representative**) who shall convene a meeting within 10 days of receipt of such notice from the Lessee or such other period of time as is agreed to by the parties between the Lessor's Representative and an officer of the Lessee for the purpose of resolving the dispute (**Original Meeting**).

### 30.2 Referral of Dispute: Phase 2

In the event the dispute is not resolved in accordance with **clause 30.1** of this Lease then the dispute shall be referred in writing to the CEO of the Lessor who shall convene a meeting within 10 days of the Original Meeting or such other date as is agreed to by the parties between the CEO and the President of the Lessee for the purpose of resolving the dispute.

### 30.3 Appointment of Arbitrator: Phase 3

In the event the dispute is not resolved in accordance with **clause 30.2** of this Lease then the dispute shall be determined by a single arbitrator under the provisions of the *Commercial Arbitration Act 2012* (as amended from time to time) and the Lessor and the Lessee may each be represented by a legal practitioner.

### 30.4 Payment of Amounts Payable to Date of Award

The Lessee must pay the Amounts Payable without deduction to the date of the award of the Arbitrator or the date of an agreement between the Parties whichever event is the earlier, and if any money paid by the Lessee is not required to be paid within the terms of the award of the Arbitrator or by agreement between the Lessor and the Lessee then the Lessor will refund to the Lessee the monies paid

## 31. Variation

This Lease may be varied only by deed executed by the parties subject to such consents as are required by this Lease or at law.

## 32. Moratorium

The provisions of a statute which would but for this clause extend or postpone the date of payment of money, reduce the rate of interest or abrogate, nullify, postpone or otherwise affect the terms of this Lease do not, to the fullest extent permitted by law, apply to limit the terms of this Lease.

## 33. Further assurance

The Parties must execute and do all acts and things necessary or desirable to implement and give full effect to the terms of this Lease.

## 34. Payment of Money

Any Amounts Payable to the Lessor under this Lease must be paid to the Lessor at the address of the Lessor referred to in the Lease or as otherwise directed by the Lessor by Notice from time to time.

## 35. Waiver

### 35.1 No general waiver

Failure to exercise or delay in exercising any right, power or privilege in this Lease by a Party does not operate as a waiver of that right, power or privilege.

### 35.2 Partial exercise of right power or privilege

A single or partial exercise of any right, power or privilege does not preclude any other or further exercise of that right, power or privilege or the exercise of any other right, power or privilege.

## 36. Goods and services tax

### 36.1 Definitions

The following definitions apply for the purpose of this clause -

- (a) **Act** means the Commonwealth's *A New Tax System (Goods and Services Tax) Act 1999* and associated Acts and subsidiary legislation;
- (b) **Consideration** means the Amounts Payable or any other money payable to the Lessor under this Lease, but does not include the amount of the GST which may apply to the Amounts Payable or other money payable under the Act;
- (c) **GST** means a tax under the Act levied on a Supply including but not limited to the Amounts Payable or other money payable to the Lessor for goods or services or property or any other thing under this Lease; and
- (d) **Supply** means a good or service or any other thing supplied by the Lessor under this Lease and includes but is not limited to a grant of a right to possession of the Premises.

### 36.2 Lessee to pay GST

- (1) The Consideration will be increased by the amount of the GST, if any, which the Lessor is required under the Act to pay on any Supply made under this Lease.

- (2) The Lessee must pay any increase referred to in **clause 36.2(1)** whether it is the Lessee or any other person who takes the benefit of any Supply.
- (3) The Lessee must pay the amount of the GST to the Lessor at the same time and in the same manner as the Lessee is required to pay the Consideration under this Lease.

### **36.3 Consideration in Kind**

If consideration in kind is accepted by the Lessor for any Supply made under this Lease, the GST amount payable to the Lessor under **clause 36.2(2)** in respect of the consideration in kind will be calculated by using the prevailing market value of the consideration in kind as determined by the Lessor.

- (1) No Contribution from Lessor

If the Lessee is required under this Lease to make any payment of money or give other consideration to a third party for outgoings, goods, services and benefits of any kind, the Lessee is not entitled to any contribution from the Lessor for any GST payable by it to any person.

- (2) Statement of GST paid is Conclusive

A written statement given to the Lessee by the Lessor of the amount of the GST that the Lessor pays or is liable to pay or account for is conclusive as between the Parties except in the case of an obvious error.

- (3) Tax Invoices

For each payment by the Lessee under this clause the Lessor agrees to promptly deliver to the Lessee, as required under the Act, tax invoices and adjustment notes in a form which complies with the Act, so as to enable the Lessee to claim input tax credits or decreasing adjustments for Supplies.

- (4) Reciprocity

If the Lessee furnishes any Supplies to the Lessor under this Lease, then the requirements set out in this clause with respect to the Lessee will apply to the Lessor with the necessary changes.

## **37. Commercial Tenancy Act**

If at any time and for so long as the *Commercial Tenancy (Retail Shops) Agreements Act 1985* applies to this Lease and a provision of that Act conflicts with a provision of this Lease, then each conflicting provision of this Lease is deemed to be amended to the extent necessary to comply with that Act.

## **38. Caveat**

The Lessee nor any person on behalf of the Lessee will not, without the prior written consent of the Lessor, lodge any absolute caveat at Landgate against the Certificate of Title for the Land, to protect the interests of the Lessee under this Lease.

## **39. Prior notice of proposal to change rules**

The Lessee agrees that it will not change its rules of association under the *Associations Incorporations Act 1987* without notifying the Lessor of its intention to make such a change prior to consideration of the required special resolution.

## 40. Provision of information

The Lessee agrees to provide to the Lessor -

- (a) a copy of the Lessee's audited annual statement of accounts for each year;
- (b) advice of any changes in its office holders during the Term; and
- (c) any other information on the Lessee reasonably required by the Lessor.

## 41. Additional Terms, Covenants and Conditions

Each of the terms, covenants and conditions (if any) specified in **Item 9** of the Schedule are part of this Lease and are binding on the Lessor and the Lessee as if incorporated into the body of this Lease.

# Schedule

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## Item 1 Land and Premises

### Land

Lot 4719 on Plan 22707 and being the whole of the land as is comprised in Crown Land Title Volume 3125 Folio 840.

### Premises

That part of the Land identified, for the purpose of general identification only, as the Lease area by a red border on the plan annexed to this Lease as Annexure 1, together with all buildings, structures, alterations, additions and improvements on that part of the Land or erected on that part of the Land during the Term.

## Item 2 Term

4 years and four months commencing on the 14 February 2014 and expiring on the 14 June 2018.

## Item 3 Further Term

Nil.

## Item 4 Commencement Date

14 February 2014 (to be confirmed)

## Item 5 Rent

One peppercorn per annum payable on the Lessor's demand.

## Item 6 Permitted Purpose

The purpose of the facility is to serve as a base for environmental education, scouting activities, landcare projects and associated community activities.

## Item 7 Public Liability Insurance

Ten million dollars (\$10,000,000.00).

## Item 8 Maximum Repair Amount

\$600 increasing annually by CPI on each anniversary of the Commencement Date.

## Item 9 Additional terms and conditions

# Signing page

---

**EXECUTED by the parties as a Deed**

2013

**THE COMMON SEAL of XXX** was hereunto affixed pursuant to the constitution of the Lessee in the presence of each of the undersigned each of whom hereby declares by the execution of this document that he or she holds the office in the Lessee indicated under his or her name-

\_\_\_\_\_  
Office Holder Sign

\_\_\_\_\_  
Office Holder Sign

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Name:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Address:

\_\_\_\_\_  
Office Held:

\_\_\_\_\_  
Office Held:

**THE COMMON SEAL** of the **CITY OF COCKBURN** was hereunto affixed in the presence of: )  
)  
)

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Position)

\_\_\_\_\_  
(Print Full Name)

\_\_\_\_\_  
(Signed)

\_\_\_\_\_  
(Position)

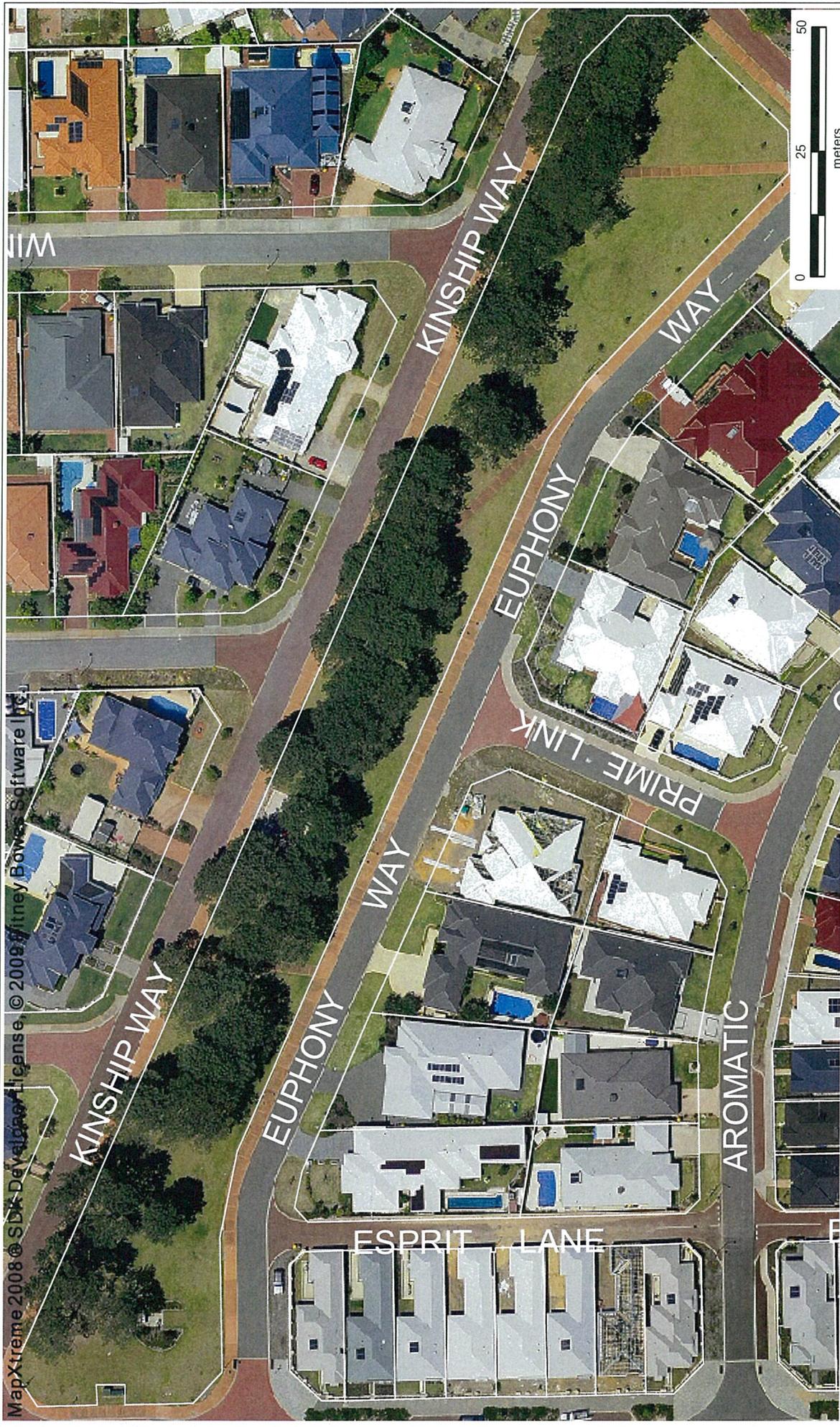
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(Print Full Name)

## **CONSENT OF MINISTER OF LANDS**

\_\_\_\_\_

# Annexure 1 - Sketch of Premises

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MapXtreme 2008 © SDK Development License, © 2009 / Iney Bowes Software Inc.

**Kinship Way Reserve**

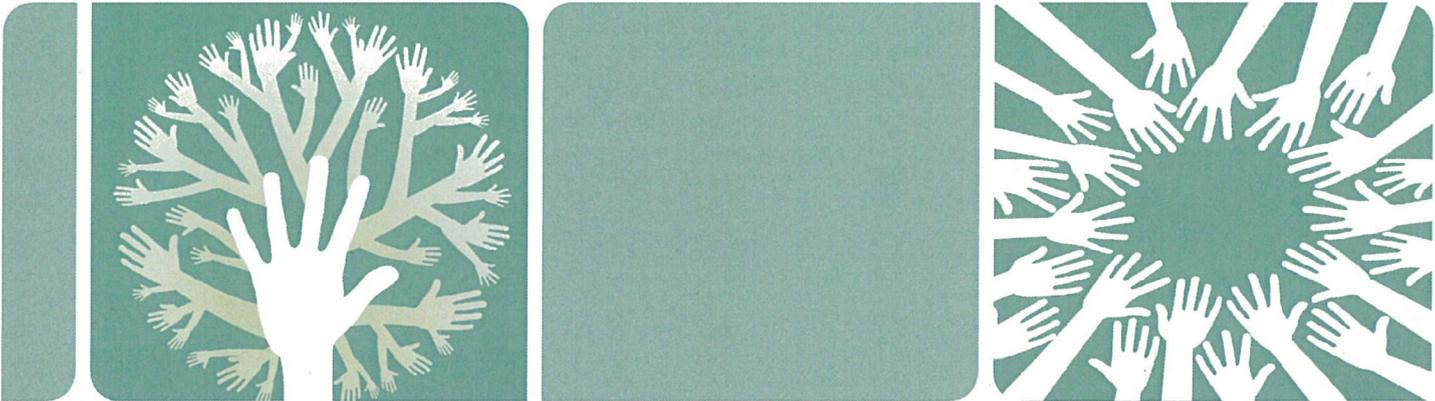
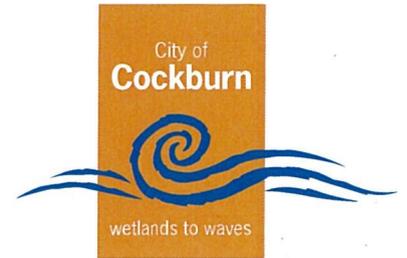
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**City of Cockburn**  
GIS Services Department



CITY OF COCKBURN

# Community Engagement Framework

[www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au)

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# Introduction

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The City of Cockburn's Community Engagement Framework has been developed with input from Councillors, executive managers, staff, residents, and representatives from advisory groups, committees, residents' associations, businesses and local community groups.

The Framework focuses on people. The term 'community' relates to all of the people who live, work, visit and invest in the City of Cockburn.

The Framework has been informed by a range of community engagement plans from local, state and federal government authorities in Australia and beyond. It seeks to be practical and aspirational, reflecting the values embodied in the City of Cockburn's Strategic Community Plan, Cockburn Community Development Strategic Plan, Communications Strategy and Action Plan, and Disability Access and Inclusion Plan.

This Community Engagement Framework is unique to the City of Cockburn. It incorporates words, phrases, case studies and tips collected during the consultation process with stakeholders to reflect as closely as possible the voices of people who live and work in the City of Cockburn. Engaging internal and external stakeholders in conversation about engagement demonstrates the City of Cockburn's commitment to supporting and contributing to a community in which people can feel a sense of belonging, connection and contribution.

The City of Cockburn has adopted a Community Engagement Model which has three strategies – **information**, **consultation** and **active participation**. The Framework is intended as an implementation guide for staff and supports the City's Community Engagement Policy.

People with diverse needs and interests have contributed to the development of this Framework, including:

- Councillors
- Executive team and staff
- Ratepayers
- Residents
- Businesses
- Community groups and associations

We heard from a diverse group of people in the community:

- Young people, aged 4 to 12
- Youth, aged 13+
- Parents
- Seniors
- People affected by a disability or impairment
- People with culturally and linguistically diverse backgrounds (CaLD), including Indigenous

Discussions were held with representatives from various community groups, covering:

- Safety and emergency services
- Conservation and the environment
- Sport and recreation
- Culture
- Education
- Local neighbourhoods

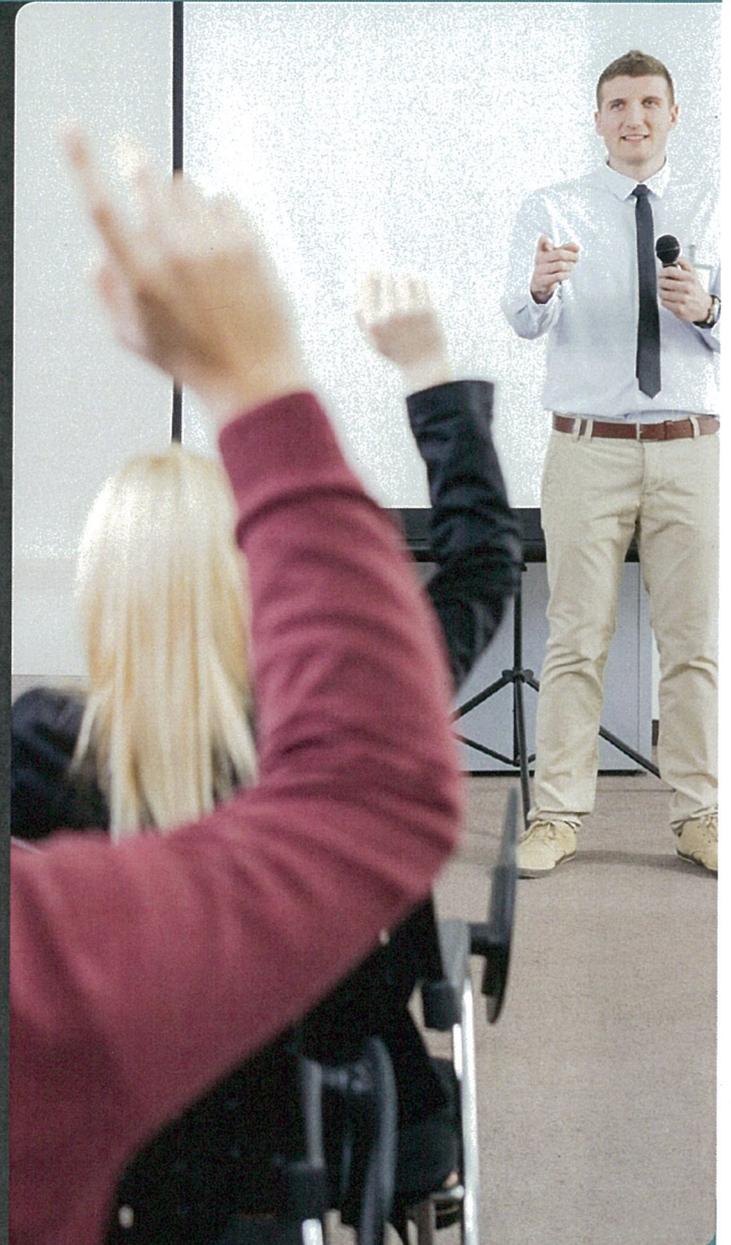
# Purpose

In line with the Communication's Strategy and Action Plan 2012-2017, the purpose of the Community Engagement Framework is to improve the City of Cockburn's community consultation and engagement processes by developing an engagement model that results in improved trust and respect between the City and its stakeholders.

The Framework recognises that much of the daily work of the City of Cockburn directly and indirectly impacts its stakeholders. To embed a culture of engagement, this Framework outlines a ten step process that:

- establishes standardised practices for conducting community engagement across the organisation;
- ensures that all legislative and statutory regulations are met and, where possible, exceeded; and
- ensures that stakeholders have the opportunity to contribute to the policies, plans, events and issues that affect their lives.

When legislative or statutory regulations or Council policies and plans exist which address specific information and communication processes, they must take precedence.



# What is Community Engagement?

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The Integrated Planning and Reporting Framework defines community engagement in the following way:

**Community engagement ensures communities can participate in decisions that affect them, and at a level that meets their expectations. It helps strengthen the relationship between communities and government, enabling stakeholders to become part of the process, while assisting to build consensus.**

At the City of Cockburn, community engagement refers to the way in which people interact and connect on policies, projects, events and issues to make the City of Cockburn an attractive place to live, work, visit and invest in.

During roundtable workshops held in late 2013, internal and external stakeholders were asked to articulate what community engagement means within the City of Cockburn.

To **internal stakeholders**, community engagement means:

- effective information flow
- opportunities to have a say on issues that affect the community
- learning about the community's values, needs and attitudes towards various projects, developments and issues in order to achieve the best outcomes for all stakeholders
- process of getting the community more involved in the local area, building networks and relationships, and engaging in effective dialogue

To **external stakeholders**, community engagement means:

- communicating well with the community; making people aware of what's happening and local issues that affect their lives
- providing the community with opportunities to have a say about what is considered to be important, if and when wanted
- connecting people together to improve lives, to help progress the City and create a harmonious and healthy environment
- being actively involved in activities and decision-making in regards to where and how people live, work and play

Community engagement is **not** about:

- promising to meet community needs and expectations all the time, because decision-makers cannot keep everyone happy all the time;
- consulting on every single decision, because this may not be possible or feasible due to time constraints, budget restrictions or other factors; or
- assuming that everyone in the community will want to be engaged all of the time on every issue.

# Guiding Principles

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The community engages with the City of Cockburn in varying degrees, based on factors such as willingness, capacity, availability and interest. While there is an increasing focus by local government on active citizenship, not all stakeholders wish to be involved. Therefore, the key focus of the City of Cockburn's Community Engagement Framework is providing all stakeholders with the opportunity to engage.

Derived from Latin, the word opportunity refers to an appropriate time, situation or condition favourable for the attainment of a goal. During roundtable workshops held as part of the development of this Framework, internal and external stakeholders related 'opportunity' to eight areas.

## **Commitment**

Strong organisational commitment within the City of Cockburn to informing, consulting and facilitating active participation.

## **Resources**

Adequate financial, human and technical resources to enable effective information, consultation and active participation. Where resources are limited, stakeholders to whom the policy, project, event or issue impacts the most are provided the greatest opportunity to access information, be consulted and actively participate.

## **Time**

Adequate time, planning and preparation are provided to enable information, consultation and active participation. Ideally, stakeholders want early notification, advanced warning and adequate time to prepare, process and respond so that they can be informed, consulted and actively participate in matters that impact their lives.

## **Feedback**

That the City of Cockburn accounts for the use it makes of stakeholders' input through the delivery of feedback.

## **Inclusive**

That access to information, consultation and active participation accommodates minority and hard to reach groups.

## **Information**

Access to information that is sufficiently detailed and appropriately pitched so that stakeholders have the capacity to be informed and understand the impact of policies, projects, events or issues. Both internal and external stakeholders feel that unless explanations and analyses of policies, plans, events and issues are provided, the opportunity to engage may be lost.

## **Purpose**

Objectives for and limits to information, consultation and active participation are clear from the outset so that expectations and boundaries are clear. Regardless of the level of engagement, it is the City of Cockburn that is ultimately the responsible governing body.

## **Reflection**

That the City of Cockburn maintains a consultation register and reporting system to ensure that it learns from community engagement activity.

# Community Engagement Model

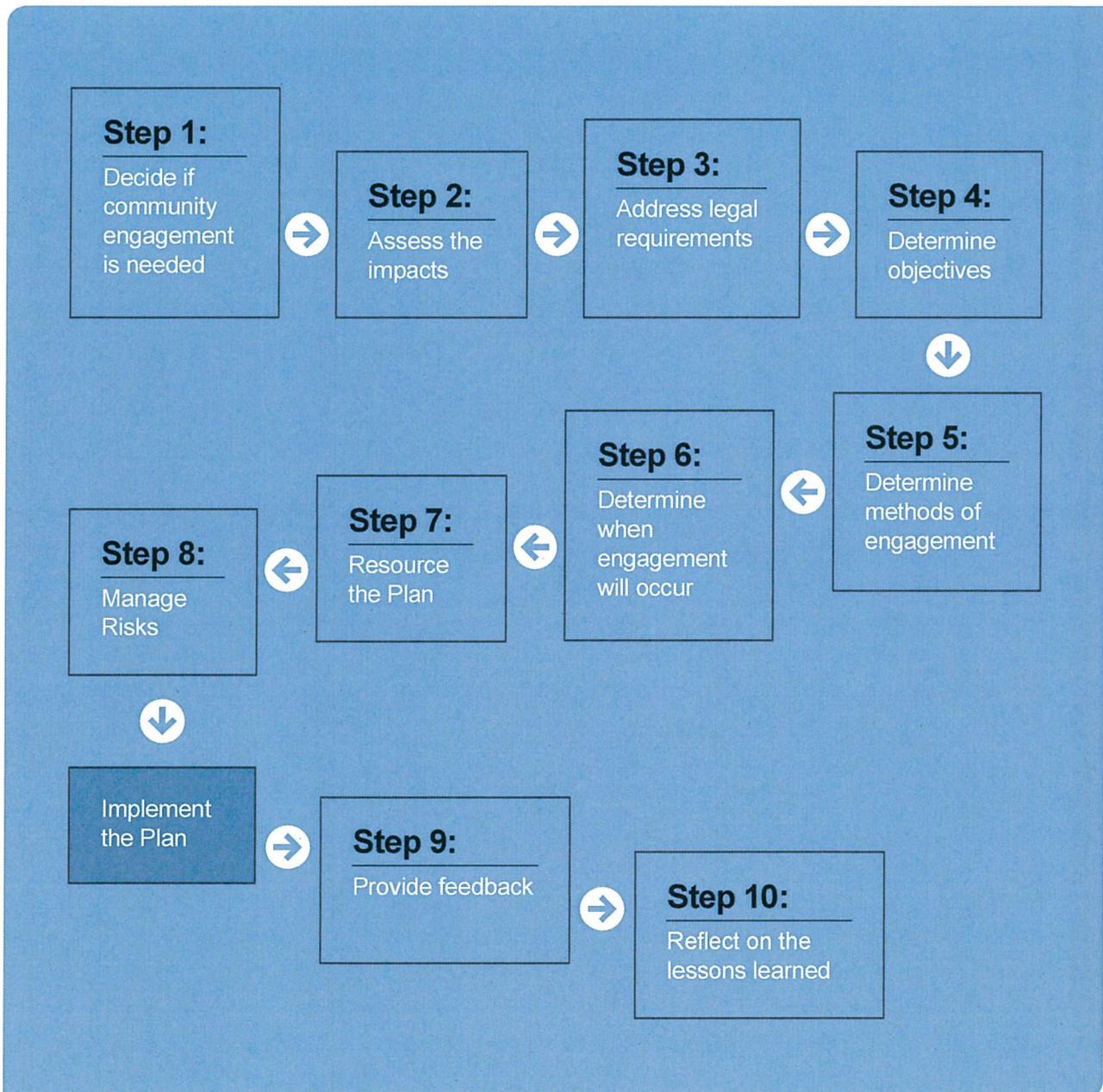
There is no 'one size fits all' model for stakeholder engagement. Internal and external stakeholders reviewed a range of engagement models including the popular IAP2 Spectrum of Public Participation. The City of Cockburn adapted the OECD's engagement model to summarise its interactions and connections with its stakeholders. ["Citizens as Partners: OECD Handbook on Information, Consultation and Public Participation in Policy Making", OECD: 2001]

The City of Cockburn's Community Engagement Framework is based on three strategies – information, consultation and active participation. This engagement model was preferred by stakeholders because it is simple and avoids confusing and overlapping terminology.

STRATEGY	DESCRIPTION	GOAL	CITY OF COCKBURN EXAMPLES
<b>Information</b> 	Mostly one-way, information flow in which the City of Cockburn disseminates and communicates information to stakeholders.	To provide stakeholders with information about decisions, policies, plans, events and issues.	Fortnightly paid advertisement 'Cockburn Update' in the Cockburn Gazette Articles about Council decisions in <i>Cockburn Soundings</i>
<b>Consultation</b> 	A two-way consultative relationship between the City of Cockburn and its stakeholders in which the City invites and receives feedback on specific issues, policies, plans and events.	To capture stakeholder input and feedback to better inform decisions.	Community Perceptions Survey Business Perceptions Survey Community dialogue workshops conducted as part of the Strategic Community Plan Community feedback and comments invited on off-leash dog exercise area
<b>Active Participation</b> 	A mutual and active partnership between the City of Cockburn and stakeholders, whereby stakeholders actively engage and shape policy while acknowledging that the final responsibility rests with the City.	To work jointly with stakeholders to shape policies, plans, events and issues.	Supporting community-led initiatives like the Cockburn Men's Shed Aboriginal Reference Group's input into the Reconciliation Action Plan

# Community Engagement Plan

There are 10 steps for developing a Community Engagement Plan. Each engagement situation is different. As you work through the Framework considering each step, you may need to revisit steps or consider them in an order which is more appropriate to your situation.



## Step 1: Decide if community engagement is needed

The work we do at the City of Cockburn and the decisions we make often have a direct or indirect impact on the community.

Clearly describe the current situation. This may be the policy, plan, project, decision, service, event or issue that you need to engage the community about.

Consider and discuss the size and nature of changes that are being proposed.

If you're making a decision or implementing a change that will impact the community, you will need to prepare a Community Engagement Plan.

If you are unsure as to whether a Community Engagement Plan is required, check with your manager and/or the Community Development Officer.

### When should we engage the community?

The City engages the community on various matters, including:

- Policy development, implementation and application
- Planning scheme development, implementation and application
- Ongoing delivery of council services, projects and operations
- Capital works projects
- Council decisions
- Community and social planning to identify community needs
- Organisational planning and strategy
- Evaluating the community's level of satisfaction with Council's performance
- Events



## Step 2: Assess the impacts

The Community Engagement Plan needs to consider:

- **Who is likely to be impacted?**
- **How are they likely to be impacted?**
- **To what degree are stakeholders likely to be impacted?**

When resources are limited, prioritise stakeholders who are impacted the most. Internal stakeholders may include:

- Elected Members
- Executive Team
- Staff
- Reference and advisory groups

External stakeholders may include:

- Ratepayers
- Residents
- Business owners and managers
- People who work in the area
- Visitors
- Customers of the City's services and facilities
- Community groups
- Residents' and business associations
- Local schools
- Other local government authorities
- Regional Councils
- Federal and State Government departments
- Federal and State Government politicians
- Media

The selection of stakeholders will depend on the purpose of engagement. However, the following questions help in identifying appropriate stakeholders:

- Which individuals or groups have an interest in the issue?
- Who are the community champions and opinion leaders?
- Who else may be influential?
- Who is critical to delivery?
- Are there any barriers to information, consultation or active participation such as language, age or literacy?
- Who can stop or slow the project?

There are various groups in the community with special interests and needs to consider, such as:

- Children / youth / students
- Families / parents
- Seniors / pensioners
- People affected by a disability or impairment
- Aboriginal and Torres Strait Islanders
- Culturally and Linguistically Diverse Communities
- Economically disadvantaged
- Men / women

Need to access hard to reach people in the community or people with special interests? Consider talking to a reference group. A reference group is made up of community members with special interests and/or expertise that provide advice to Council as needed. A full listing of the City's reference groups can be found on the Staff Portal.

## The Children’s Reference Group: An example of how reference groups work in the City of Cockburn

The Children’s Reference Group is one of a number of reference groups currently active within the City of Cockburn. Evolving from the *Children’s Services Plan 2010– 2015*, the Group facilitates children’s input into planning and development, events and programs, and issues of relevance to children and their families. To members of the Children’s Reference Group, community engagement means “bringing the community together” and “working together as a team”. The Group meets as needed to express their opinions, thoughts and ideas in age-appropriate ways.



Members of the Children’s Reference Group drawn by Monika: Simone Sieber (City of Cockburn staff), Monika, Alti, Bharat, Deni, Gauri and Monika’s mum Debora.

WHAT DOES THE CHILDREN’S REFERENCE GROUP DO?	
WHAT CHILDREN SAY:	WHAT PARENTS SAY:
We learn about things like playgrounds so we can provide feedback	It creates a ‘civic’ sense by giving the children a chance to contribute
We discuss what would make Cockburn a better place	It’s a good learning experience to take on a leadership role outside of school
We represent the voice of kids	It helps them learn from an early age to be part of the community and contribute to it
We make a budget to support children’s activities like skateboard workshops	
We talk about a range of kids activities so Council knows what kids like	
We take photos and draw pictures of things we like and dislike about Cockburn	
We meet with the Mayor	

### Step 3: Address legal requirements

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Local government legislation and statutory regulations set minimum standards for community engagement, often including clauses that detail when, how and with whom engagement is to be carried out.

It is important to identify relevant and current legislative and statutory regulations:

- What are the minimum standards for community engagement as required by legislative and statutory regulations?
- What Acts and Sections are applicable?
- Which Council plans, policies, strategies or reports are relevant?
- Are there any parts of the engagement process supported or constrained by legislation?

For assistance in this area when developing a Community Engagement Plan, please consult the City's Governance Officer.

To support a vibrant community engagement culture as envisaged by the *Community Development Strategic Plan 2011–2014*, the City of Cockburn may need to move beyond compliance to create opportunities for engagement.

**Best practice is encouraged** at the City of Cockburn.

Possible legislation to consider:

- Privacy Act 1988
- WA Local Government Act 1995 and Regulations
- Health Act 1911 and Associated Regulations
- Metropolitan Region Town Planning Scheme Act 1959
- Heritage of WA Act 1990
- Occupational Health, Safety and Welfare Act 1984 and Associated Regulations
- Environmental Protection Act 1986
- Bush Fires Act 1954 and Associated Regulations
- Plus many more

Remember to meet the requirements in the **Disability Access & Inclusion Plan**, including:

- People with disabilities have opportunities to access the services of, and any event organised by the City of Cockburn
- People with a disability receive information in a format that will enable them to access the information as readily as other people are able to access it
- People with a disability have the same opportunity as other people to participate in public consultation by the City of Cockburn

## Step 4: Determine the objectives

At the City of Cockburn, community engagement covers a spectrum of opportunities ranging from informing and consulting to active participation. Clearly define what you hope to achieve from the

community engagement process within each level of engagement. You may like to take this one step further by determining what community engagement aims to achieve at each level for each stakeholder group.

LEVEL OF ENGAGEMENT	POSSIBLE OBJECTIVES	LEVEL OF COMMUNITY INVOLVEMENT
<b>Informing</b>	Inform or educate stakeholders	 <p>Lower</p>
	Provide stakeholders with appropriate information about policies, plans, projects, events, issues or decisions	
	Explain what's going to happen	
	Explain where further information can be found	
<b>Consulting</b>	Seek local knowledge and feedback on pre-determined options from interested stakeholders	
	Understand community perspectives and preferences where there are several options available and the final decision is being shaped	
<b>Active Participation</b>	Generate ideas and solutions	
	Work together with stakeholders collaboratively to facilitate shared responsibility and problem-solving	
	Make decisions	

Some useful questions to consider:

- What outputs or outcomes does the City of Cockburn want to achieve by undertaking community engagement?
- What can change as a result of community engagement and what cannot change?
- Where can stakeholders provide valuable input throughout the decision making process? Which aspects can they influence?
- Who will be making the final decision? Can stakeholders be involved in the final decision-making?

If you plan to consult the community, or seek active participation, inform Elected Members. Include an announcement in the fortnightly Elected Member Bulletin or circulate an email.

## Step 5: Determine the methods of engagement

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The Community Engagement Model outlines suggested ways to engage stakeholders according to each of the engagement levels:

- Information
- Consultation
- Active Participation

When developing a Community Engagement Plan consider which approach to use for each stakeholder group at various stages throughout the project.

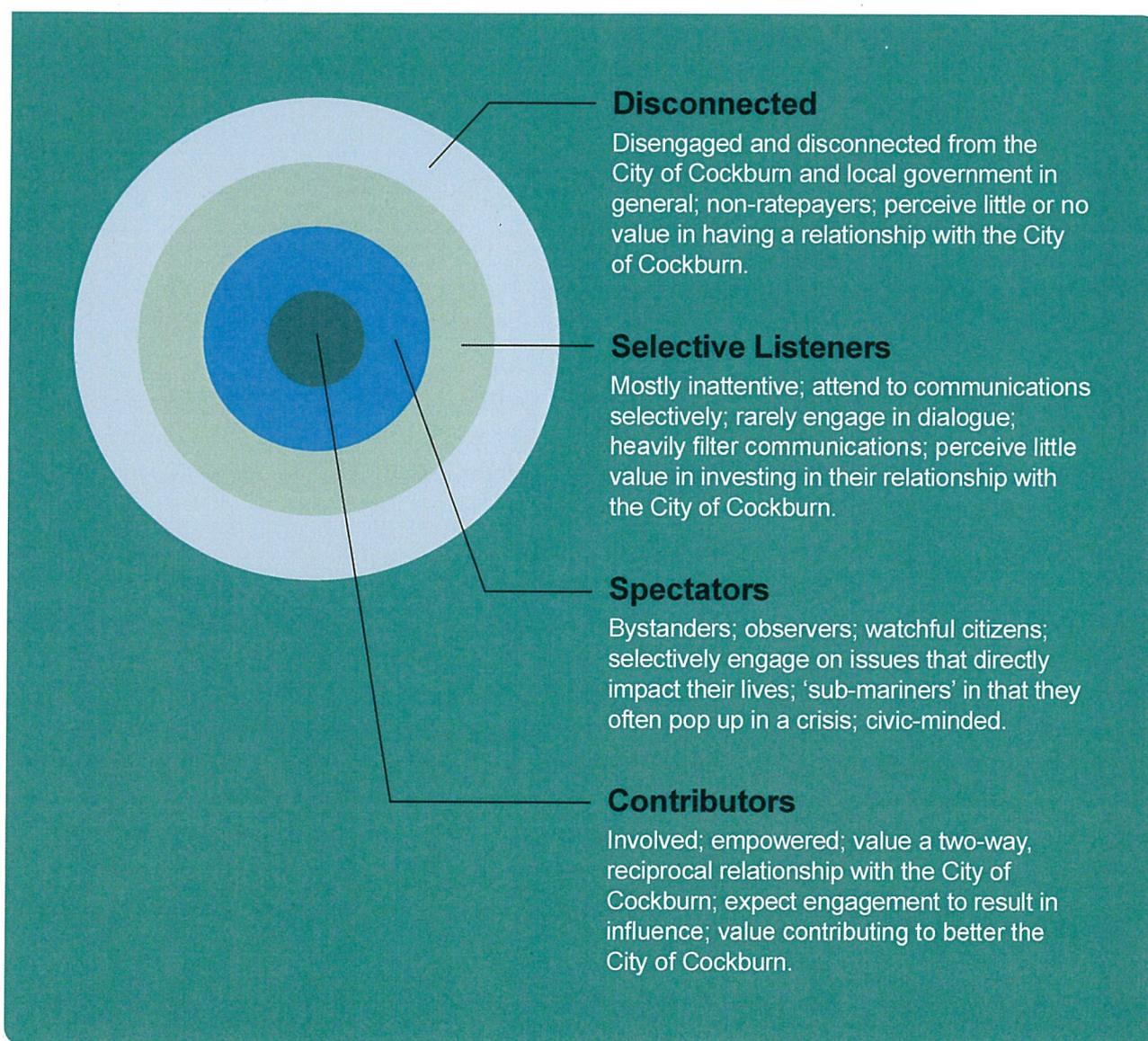
The level of engagement you select may change as the policy, project, event or issue progresses. Sometimes it will be important to be as open and inclusive as possible. At other times, it will be important to target engagement to hear from specific individuals or organisations, hard to reach groups, or to obtain a random and representative sample of the community.

Be mindful of the budget and resourcing implications when determining how you will engage.

Consider the engagement approach most suited to each stakeholder group by asking:

- How do stakeholders wish to be engaged?
- What information do stakeholders need to participate meaningfully?
- Do stakeholders have the background knowledge needed to actively participate?
- Are there cultural protocols that need to be respected?
- Does information need to be provided in languages other than English or in other accessible formats, such as using large font?
- Will stakeholders with limited transport options be able to participate?
- Are there time constraints (such as family or work commitments) that will restrict participation?
- Are the venues chosen for engagement activities considered safe, accessible and neutral, with adequate signage and lighting?
- Will we hear from people who are less confident about speaking in public or from those who may feel intimidated or uncomfortable about expressing personal views in front of others?
- Does the community engagement plan utilise online communications and engagement techniques to compliment traditional techniques?

The three strategies – information, consultation and active participation – are not hierarchical, nor are they listed in any order of priority. One is not better or worse than the other. Within any community, there are contributors, spectators, selective listeners and those that are disconnected. As peoples' willingness, capacity, availability and interest to engage changes, the City of Cockburn's responsibility is providing stakeholders with the opportunity to interact and connect if and when they want.



LEVEL	ENGAGEMENT APPROACH	BENEFITS	LIMITATIONS
Information	Personal communications (such as inserts with Council bills, personally addressed letters, telephone calls)	<ul style="list-style-type: none"> <li>- builds relationships</li> <li>- potential to communicate in real time (telephone)</li> <li>- less potential for misunderstandings</li> </ul>	<ul style="list-style-type: none"> <li>- resource intensive</li> <li>- access to a complete and current database</li> <li>- no guarantee materials will be read and understood (applies for all print communication)</li> </ul>
	Mass distribution of communications (such as direct mail of fliers, email distribution lists)	can reach large audiences	<ul style="list-style-type: none"> <li>- may be mistaken for junk mail</li> <li>- message may be diluted or ignored due to high competition for the audience's attention</li> </ul>
	Targeted communications on specific policies, projects, events of issues (such as information fliers distributed to specific interest groups, hotlines)	<ul style="list-style-type: none"> <li>- may heighten awareness on specific issues</li> <li>- targets information to specific audiences</li> <li>- promotes information sharing among interest groups</li> </ul>	<ul style="list-style-type: none"> <li>- only as good as the distribution network</li> <li>- difficult to access and maintain current email addresses or databases of specific interest groups</li> <li>- information may be filtered by a gatekeeper</li> </ul>
	Public information (such as kiosks, stalls, library displays, newspaper inserts, media stories)	can reach large audiences	- passive communication
Consultation	Individual consultation (such as indepth interviews, public comment, and surveys – online, phone, in person and postal)	<ul style="list-style-type: none"> <li>- provides opportunity for input from those unlikely to attend meetings</li> <li>- allows participants to express individual, often anonymous views without fear of retribution</li> <li>- with proper sample management, you can obtain statistically valid and representative results</li> </ul>	<ul style="list-style-type: none"> <li>- access to a complete and current database</li> <li>- lower response rates, especially if the questions don't seem relevant or well written</li> <li>- if the questions are not understood, or responses are insufficient, you can't prompt or probe for further information</li> </ul>
	Targeted group consultation (such as focus groups or workshops with targeted recruitment)	<ul style="list-style-type: none"> <li>- opportunity to explore issues, attitudes and behaviour in great depth</li> <li>- can clarify uncertainties or misunderstandings</li> </ul>	<ul style="list-style-type: none"> <li>- recruitment can be time consuming</li> <li>- may exclude minority groups if quotas aren't applied with recruitment</li> </ul>
	Public consultation (such as public meetings)	can heighten awareness on specific policies, plans, events or issues	<ul style="list-style-type: none"> <li>- tendency to hear from the same people often</li> <li>- those who support new ideas and plans may feel intimidated to speak up in the face of strong, vocal opposition</li> <li>- quiet, shy people may not be heard</li> </ul>
Active Participation	Engaging individuals (such as community champions and opinion leaders)	<ul style="list-style-type: none"> <li>- indepth and shared understanding of issues</li> <li>- helps to build strong, long lasting relationships with stakeholders</li> </ul>	<ul style="list-style-type: none"> <li>- participants may not be seen as representative by wider community</li> <li>- labour intensive</li> </ul>
	Engaging groups (such as reference advisory groups)	<ul style="list-style-type: none"> <li>- fosters small group communications</li> <li>- promotes joint problem solving</li> </ul>	needs clear objectives

There are many innovative engagement tools that you may be interested in learning about. Here are a few to consider:



### **Charettes**

citizens are recruited to examine an issue in depth and make recommendations based on their evaluations.



### **Online collaborative platforms**

such as IdeaScale - used to establish a virtual space for stakeholders to suggest, vote for, rank or comment on ideas.



### **Photo voice**

incorporates photography into community engagement processes by asking stakeholders to represent their views by taking photographs, discussing them, developing narratives and sharing the outcomes with others. An example of how this tool has been used locally is the City of Rockingham's Act-Belong-Commit PhotoVoice competition <http://www.rockingham.wa.gov.au/Leisure-and-recreation/PhotoVoice/Home.aspx>



### **Bag packers**

direct engagement with shoppers at major retail centres whilst helping them pack their bags in the supermarket. This technique may be used in major retail centres to engage with hard to reach groups.



### **Visual art techniques**

such as drawing, sculpting, modelling, graphic rendering and painting. Creative tools are increasingly being used to compliment traditional engagement methods to increase stakeholder involvement.



### **Drama workshops**

stakeholders are invited to act out their interpretation of a future vision for their community, exploring and discussing issues that arise during the creative process.



### **Negotiation tables**

roundtable workshops used to specifically identify areas of consensus and disagreement on a specific issue.



### **Pinterest**

an online pin-up board that allows stakeholders to share ideas and inspiration.



### **Citizens' juries**

randomly recruited panel of up to 20 citizens meet for 3-5 days to examine a policy, project, event or issue. Jury deliberations involve hearing from experts and witnesses. On the final day, the jury present their findings.

<b>Youth and children</b>	<p>The City acknowledges, when adults are making decisions that affect children, children have the right to say what they think should happen and have their opinions taken into account. Such is the assertion of Article 12 of the United Nations Convention on the Rights of the Child (1989).</p>	
	<p>Engagement should be age appropriate and permission must be obtained from a responsible adult, as required.</p>	
	<p>Communications should be short, simple, clear, visual, colourful and fun. In most situations, the best way of engaging with children (ages 4-12) is through a parent. Parents filter and translate information about policies, plans, events and issues for their children.</p>	Children's Development Officer
	<p>To communicate directly with children and youth, use highly visual and colourful posters in shopping centres, schools and libraries using graphics, cartoons or well-known personalities, celebrities or sports players.</p>	Youth Development Officer
	<p>Use social media and SMS to communicate with youth.</p>	
<b>Families</b>	<p>Role-play, photography, visual arts, music, dance, song and storytelling can help to engage. Central to these strategies is the art of conversation. This art involves how we hand the floor to children and youth; don't put words in their mouths; pose provocative questions or prompts; probe and clarify their views; and use projection techniques such as 'What do you think ...?' or 'Why do you want ...?' that explicitly put their views at the heart of the consultations<sup>1</sup>.</p>	
	<p>Work with schools, youth centres or other places where you are likely to have a captured audience.</p>	
	<p>Parents can find it easier to contribute feedback online because it is not always practical or possible to attend meetings with young children.</p>	
	<p>Avoid community engagement during school holidays.</p>	
<b>Seniors</b>	<p>The Regional Parents Group is perceived to be a great forum for finding out information and addressing issues.</p>	Family Services Manager
	<p>Parents like the novelty and convenience of using an interactive community map to register their views on transport and traffic management (Cockburn Integrated Transport Strategy Collaborative Community Map).</p>	
	<p>Seniors prefer more personalised communication, such as phone calls (to land lines) and face-to-face meetings.</p>	
<b>Seniors</b>	<p>Calls to mobile phones may be considered a nuisance or a sign of an emergency.</p>	Seniors Centre Coordinator
	<p>As seniors' groups and clubs meet regularly, ask if it is appropriate to visit one of their regular meetings.</p>	
	<p>Place posters in seniors' centres, libraries and medical centres.</p>	

<sup>1</sup> [http://www.earlychildhoodaustralia.org.au/every\\_child\\_magazine/every\\_child\\_index/engaging-with-childrens-voices.html](http://www.earlychildhoodaustralia.org.au/every_child_magazine/every_child_index/engaging-with-childrens-voices.html)

Indigenous	Word of mouth is an effective strategy to reach Indigenous people. Allow plenty of time for the word to get out.	Aboriginal Community Development Officer	
	Communications will be better received if they come from a familiar face or source. Contact the Aboriginal Community Development Officer for advice on the best point of contact and/or for contacts of existing groups.		
	Pass information fliers to elders who in turn will pass information onto others.		
	Refer to the Aboriginal Reference Group for their input and advice.		
	Tap into the Aboriginal Liaison Officers in local schools and universities.		
Consider access to transport (buses, carpooling, etc.) when planning events or gatherings.	If you or your team haven't done Culture Awareness Training, approach the Aboriginal Community Development Officer for advice and support in developing your Community Engagement Plan.	Manager, Human Services	
Culturally and Linguistically Diverse Communities	May require information translated or made available in plain English.		
	It is important to build trusting and respectful relationships. Don't over consult and avoid tokenistic consultation.		
People with a disability or impairment	For top tips for engaging with CaLD communities, see "Implementing the Principles of Multiculturalism Locally: A Planning Guide for Western Australian local governments" <sup>2</sup> .	Disability Access and Inclusion Officer	
	Ensure venues, processes and written and audiovisual materials are accessible to the full range of people to be engaged.		
	Don't make assumptions about abilities or rely on stereotypes. Use inclusive and respectful language. If in doubt — ask!		
Consider ways to access people who do not acknowledge they have a disability, especially age-related disabilities and people with temporary disabilities caused by accidents.	For key strategies for engaging people with a disability, see "Engaging Queenslanders: A Guide to Engaging People with a Disability" <sup>3</sup>	Residents' Associations	
Following the use of street meetings in the recent federal election, residents' associations would like more informal 'meet and greet' opportunities with local councillors. Unlike ward meetings, these meet and greet sessions would occur in local parks and street verges.	Provide regular updates on social media.		Community Development Coordinator
Consider the schedule of residents' associations meetings in preparing a Community Engagement Plan. Most dates are available in advance in January for the calendar year. Associations tend to meet monthly or bi-monthly.	Don't rely on postal mail getting through in a timely fashion. Those with PO Boxes may only check for mail once a fortnight.		
Specifically request that communications from Council be logged and placed on the association's agenda for the next meeting so that the message gets through to members.	Cockburn has an existing grant scheme for residents' associations to print newsletters. Developing a newsletter template for a residents' association if they don't already have one might be a good way of promoting your engagement opportunity as well as promoting the association.		

<sup>2</sup> [http://www.omi.wa.gov.au/resources/clearinghouse/Implementing\\_the\\_principles\\_of\\_Multiculturalism\\_Locally.pdf](http://www.omi.wa.gov.au/resources/clearinghouse/Implementing_the_principles_of_Multiculturalism_Locally.pdf)

<sup>3</sup> <http://www.qld.gov.au/web/community-engagement/guides-factsheets/documents/engaging-queenslanders-disability.pdf>

Parents and Citizens' Groups

Acknowledge the different capacities of P&C groups in primary schools compared to secondary schools, especially with regard to volunteers and manpower.

When communicating with parents and citizens groups ensure correspondence is addressed to the president and copied to the secretary so that the correspondence is officially logged and actioned. If a P&C receive a generic mass mailout, it can often be filtered by the gatekeeper and discarded or deleted before it is distributed.

Community Development Coordinator

Use both school and private email addresses for P&C personnel, because there is often restricted email access on school computers.

Community Organisations

Consider ways to increase Council representation and involvement with local community groups. The monthly Neighbourhood Watch meetings, for example, are perceived to be effective because of the input of Ward Councillors. Neighbourhood Watch would like the City of Cockburn to help further their cause by facilitating e-newsletters and promoting Neighbourhood Watch via community stalls.

Community Development Coordinator & Manager, Human Services

Facebook is growing in popularity among community organisations because it makes it easy to share information among members.

Face-to-face meetings (with food) is often the preferred method for engagement, however many stakeholders feel that if the purpose is one-way information, then email is preferable; whereas if the City wants to consult, then public meetings are more appropriate.

Advisory Groups

Advisory Groups are most effective when they have clear objectives to provide structure to the meetings and purpose to the group.

Manager, Human Services

Be watchful that the advisory group is perceived to be representative.

There is a view that a committee structure is more effective and influential in decision-making than reference and advisory groups due to the way meetings are minuted and reported.

Business

Ensure correspondence is relevant, interesting and to-the-point.

Maintain an accurate and up to date business database for communications and networking purposes.

Manager, Strategic Planning

Provide a central reference point for business enquiries.

Frequent visitors to the City's website, such as real estate agents and property developers who are accessing TPS maps, often go directly to pages of interest. As they bypass the homepage, consider promoting engagement opportunities on multiple pages on the website.



## Step 6: Determine when engagement will occur

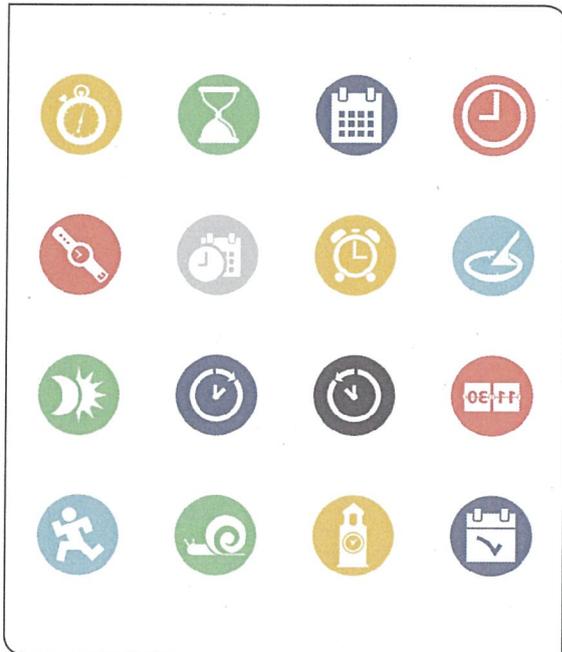
In conjunction with the broader project plan, the timing of engagement needs to consider the lifecycle of the policy, plan, project, event or issue.

- At what points during the lifecycle of the policy, plan, project, event or issue will engagement occur?
- What are the timing issues, requirements or constraints?

Generally, there are three key times to engage with the community:

- during scoping or ideas generation
- during analysis (where options and alternatives are considered)
- during decision-making

Now is a good time to talk to the Community Development Officer about what other engagement plans may be happening at the same time as yours. Perhaps there may be opportunities to work together.



Some useful questions to consider:

- Are the timeframes realistic and reasonable?
- Has the timing clashed with school holidays, public holidays or other major events?
- Has the timing clashed with other City of Cockburn engagement processes?
- Has sufficient notification been provided to stakeholders?
- How will the engagement plan need to change over time as stakeholders enter or exit the process?

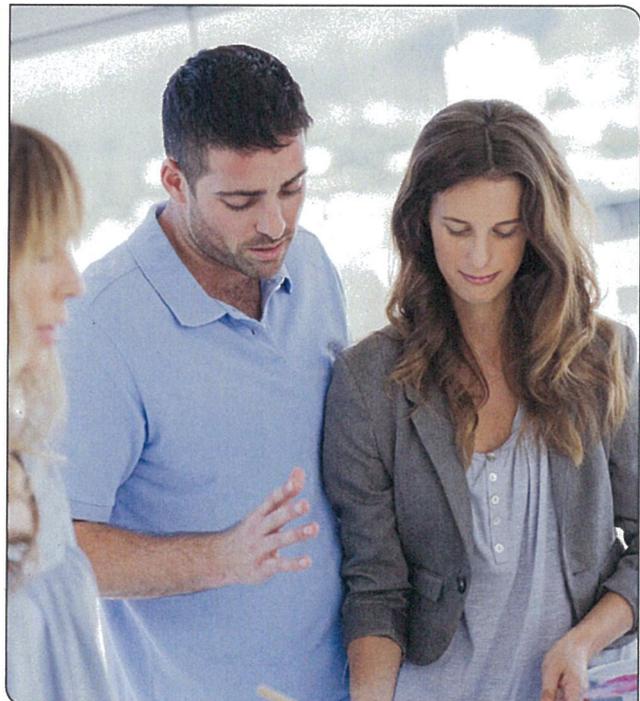
### Case study: Three School Sites

Three former school sites in Coolbellup were redeveloped for residential housing and community use. The proposed structure plans were endorsed in 2011, incorporating community input from an Enquiry by Design Workshop in 2003.

A consultant was engaged to design and implement a community engagement program in order to gather local knowledge from the community about the three former primary school sites, inform the community of the proposal, and undertake public consultation. The methods used included stakeholder design workshops, community open days and community reference group meetings.

The issue that arises from this case study is not how the community was engaged but when. The project's elongated timeframe meant that stakeholders entered and exited the community engagement program at different stages. The unintended consequences of the timeframe resulted in:

- Inhibited relationship building
- Disrupted information flows
- Difficulties for newcomers and new residents to engage and 'catch-up'
- An over reliance on the local residents' association as the key community contact which was not perceived as representative of the whole community. This exacerbated a feeling of being excluded from the engagement process.
- The feeling of exclusion bred mistrust and uncertainty about whether stakeholders' voices were being heard.



## Step 7: Resource the Plan

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The Community Engagement Plan needs to identify who will be responsible for implementing and conducting community engagement and what resources (financial, human and technical) are available. The choice of engagement tool may have significant budgetary and resource implications.



Consider the following questions:

What is your budget?

Do you have sufficient funds to implement the Community Engagement Plan?

How can the Plan be revised to meet your budget constraints?

Who will be responsible for undertaking the community engagement?

Do they have capacity to complete this project within the timeframe?

Will you need to use external consultants?

What other resources are needed and available to support the Plan?

## Step 8: Manage Risks

Consider the inherent risks of your Community Engagement Plan and develop strategies to mitigate and reduce these risks.

Use a Risk Matrix to help assess the level of risk.

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	Almost Certain	Dark Blue	Dark Blue	Medium Blue	Medium Blue	Medium Blue
	Likely	Green	Dark Blue	Dark Blue	Medium Blue	Medium Blue
	Moderate	Light Green	Green	Dark Blue	Medium Blue	Medium Blue
	Unlikely	Light Green	Green	Green	Dark Blue	Medium Blue
	Rare	Light Green	Light Green	Light Green	Light Green	Light Green

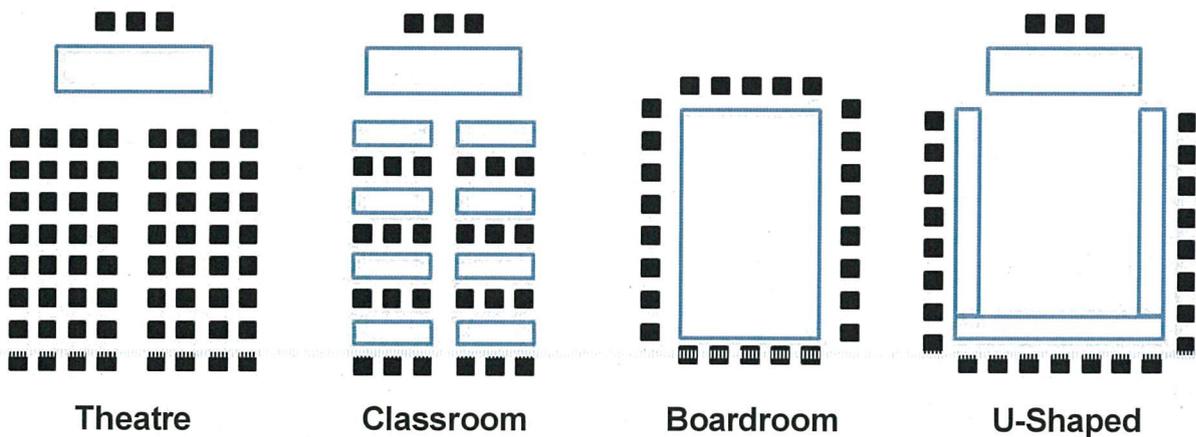
Despite the best planning and preparation, situations can arise and they can escalate quickly. Early intervention is critical. Update your Community Engagement Plan as you go to keep it relevant and responsive.

If you're concerned about anything, please don't wait or feel like you need to act alone. The City of Cockburn has a team of specialists to offer support with community engagement. If you'd like assistance with identifying or managing risks, talk to your manager, consult the Community Development Officer or contact the Corporate Communications Team.

## Tips to establish a productive community meeting:

- Create a welcoming space, ensuring that no-one sits with their back to another person.
- Organise the table and chair layout so that everyone in the room can hear others speak.
- Use nametags (name and organisation) so that participants can identify one another and connect.
- Set ground rules upfront.
- Keep focused on the agenda.
- Supply pens and paper so that shy introverts can record their views during the meeting without talking in public.
- Diffuse tricky situations with tea, coffee and nibbles.
- Use a 'talking stick' in situations where people find it difficult not to talk over each other.
- Offer Minties. Explained in a light-hearted way during the initial discussion about ground rules, Minties can be used as the ultimate crowd control tool. Have you ever tried to speak with a Mintie in your mouth!
- You know your stakeholders best. Use an external consultant if you feel a neutral facilitator is needed.

### Possible table and chair layouts



With Steps 1 to 8 completed, you're ready to implement your Community Engagement Plan. Seek approval from your manager on the Plan and budget before proceeding.

## Step 9: Provide feedback to stakeholders

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Providing feedback to stakeholders is an important step in the Community Engagement Framework.

- How will stakeholder contributions be recognised, recorded and valued?
- What methods for follow up and feedback have been built in to the Community Engagement Plan?
- Are any mitigation strategies required to assist the community and stakeholders to embrace change or to address any residual dissatisfaction with the process?



## Step 10: Reflect on the lessons learned

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The City of Cockburn's Community Perceptions Survey and Business Perceptions Survey provide overall indicators of performance, including the way the City informs and consults the community. Every engagement activity contributes to these measures.

The purpose of reflecting upon the implementation of individual community engagement plans is to assist with continuous improvement. Your feedback about venues, facilitators, participant involvement and the Community Engagement Framework, for example, may be extremely helpful to others.

In the Plan, schedule a time to reflect and consider who you will seek feedback from.

Once the reflection has taken place, forward this information to the Community Development Coordinator. You may like to consider:

- What methods of engagement were used?
- What worked well?
- What was challenging?
- What feedback did you receive from people involved?
- What advice would you give to someone doing a similar project?
- Periodically, the Framework will be updated to incorporate the lessons being learned.

### Some areas you may like to reflect on:

- Were key messages clearly presented and easily understood by the community?
- How many people were engaged? Was this sufficient for your purposes?
- Were the findings robust and reliable? Were they statistically significant?
- Were participants representative of the community?
- Did you hear from minority and hard to reach groups?
- Were there any unexpected barriers for participation?
- Was the venue suitable?
- Were you able to access the information and outcomes you needed?

## Case Study: Reviewing the Disability Access and Inclusion Plan

### Step 1:

#### Decide if community engagement is needed

The Disability Services Act 1993 (WA) requires that local government authorities have a Disability Access and Inclusion Plan that is reviewed every five years. The Plan outlines how people with a disability will have equal access to facilities, services, events, employment and consultation within the City of Cockburn. It is estimated that 19% of Cockburn residents have a disability. The community will be directly or indirectly impacted by this Plan, therefore, community engagement is required.

### Step 2:

#### Assess the impacts

Internal stakeholders impacted by the Plan included Elected Members, the executive team, staff and the Disability Reference Group. External stakeholders affected by the Plan included people with a disability (and their carers/families), service providers and the general community. A total of 68 residents and 84 service providers engaged in the review process.

### Step 3:

#### Address legislative requirements

The Disability Service Regulations 2004 set out minimum consultation requirements that include a call for submissions by notice in a newspaper circulation in the local government area or on its website.

### Step 4:

#### Determine the objectives

Inform	<input checked="" type="checkbox"/>
Consult	<input checked="" type="checkbox"/>
Active Participation	<input checked="" type="checkbox"/>

### Step 5:

#### Determine the methods of engagement

Beyond the legislative requirements, the methods of engagement were determined with the input from the Disability Reference Group, staff and an external consultant. The key consideration in choosing how to engage was maximizing opportunity by overcoming barriers to participation. The key methods selected were:

- Advertisement in the local newspaper informing the community of the review and inviting input
- Article in Cockburn Soundings
- Notice of review posted on Cockburn's website
- Online survey (Survey Monkey)
- Feedback booths at Cockburn Central and Phoenix Shopping Centre
- Personal contact by staff (telephone and email)
- Three public consultation meetings
- 120 posters
- Distribution list of 900 letters and 350 hard copies distributed by service providers
- Face to face meetings with people with disabilities, their families, carers and disability organisations

### **Step 6:**

#### **Determine when engagement will occur**

The community engagement plan was scheduled as part of the work plan to complete the review and built into the consultants' scope of work. The engagement occurred between February and July 2012.

### **Step 7:**

#### **Resource the Plan**

A private consultant was appointed to work alongside the Disability Access Officer and progress was reported to the Disability Advisory Group.

### **Step 8:**

#### **Manage Risks**

A community engagement Risk Management Plan was completed with the Consultant, focusing on mitigation strategies should things go wrong through the engagement process.

### **Step 9:**

#### **Provide feedback to stakeholders**

The Plan was made available in full and in summary, and in multiple formats (Word, audio and Braille).

### **Step 10:**

#### **Reflect on the lessons learned**

- Attendance at public meetings was poor so other methods had to be used to ensure a representative response.
- Staff engagement was difficult due to limited resources and time.
- Buy in and ownership was low at stages because stakeholders felt that they couldn't influence the outcome.
- The experience demonstrated that high level organizational commitment is needed for community engagement to be successful. Engagement requires time and manpower.
- The take up of active participation was limited by people not acknowledging they had a disability (especially age-related disabilities and people with temporary disabilities caused by accidents).
- The process of community engagement needs to be clearly explained and followed, with the sphere of influence explained up front.
- It is challenging to access hard to reach communities, even when using culturally appropriate methods.
- The need to achieve a balance of views between people with a disability and service providers will require ongoing management.

## Hypothetical case: Sporting Ground Closure

During roundtable workshops, internal and external stakeholders were asked to design an appropriate community engagement plan for a hypothetical situation.

### Step 1:

#### Decide if community engagement is needed

Access to a popular sporting and recreational playing field will be restricted for up to 12 months. This will impact the community, therefore, engagement is required.

### Step 2:

#### Assess the impacts

Sporting clubs and associations, dog walkers, neighbouring residents and recreational users will be affected due to restricted access.

### Step 3:

#### Address legislative requirements

The City's Community Engagement Policy and Disability Access & Inclusion Plan have been reviewed when preparing this Plan.

### Step 4:

#### Determine the objectives

Inform	<input checked="" type="checkbox"/>
Consult	<input checked="" type="checkbox"/>
Active Participation	<input checked="" type="checkbox"/>

The main purpose of the community engagement plan is to inform stakeholders that the playing fields will be inaccessible to the public, when the restriction period applies and why the playing fields will be out of action. Most felt that comprehensive information was the best way of avoiding the issue escalating. Consultation with some stakeholder groups will be required to discuss alternative playing fields.

### Step 5:

#### Determine the methods of engagement

The engagement methods will vary by stakeholder group based on who will be impacted by the change the most. Sporting club officials expect a courtesy phone call, as well as written notification (letter or email) for tabling at meetings.

Users expect signs to be posted at the playing fields displaying information about why access is restricted and for how long. The signs should contain contact information of the relevant City of Cockburn staff member.

Neighbours closest to the playing field would ideally like written notification via a flier.

While there may be users outside of the immediate vicinity of the playing fields that may be interested in the temporary closure of the playing fields, most stakeholders suggested that an item in the Cockburn Soundings or the Cockburn Gazette would suffice.

### **Step 6:**

#### **Determine when engagement will occur**

As sporting clubs depend on access to playing fields, 3-6 months advanced notice would be required so alternative arrangements could be negotiated. This will be dependent on the time of year/ sporting season.

### **Step 7:**

#### **Resource the Plan**

A budget for signage, the preparation of media releases and one on one consultation with stakeholders will be required.

### **Step 8:**

#### **Manage Risks**

The following risks need to be managed:

##### **Risk**

Failing to inform everyone who will be affected.

##### **Mitigation Strategy**

Take steps to ensure the user contact database is up to date, erect on-site signage, and make public announcements via City communications and the local newspaper.

##### **Risk**

Not giving sporting clubs and associations enough notice.

##### **Mitigation Strategy**

Ensure sporting clubs and associations receive sufficient notice.

##### **Risk**

Not offering sporting clubs and associations appropriate alternatives.

##### **Mitigation Strategy**

Hold one-to-one discussions with affected stakeholders to understand their needs and discuss appropriate alternatives.

##### **Risk**

Sporting clubs and associations not informing their members about the closures or providing sufficient explanations about why the closures are happening.

##### **Mitigation Strategy**

Provide sporting clubs and associations with a suggested approach for communicating with members, recommended wording to use, and a link to the City's website for further information and updates

### **Step 9:**

#### **Provide feedback to stakeholders**

Feedback to stakeholders is critical, especially if there are unexpected delays related to project completion. As 12 months is a long time, updating stakeholders quarterly was considered appropriate. Selling stakeholders on the benefits of what they might gain from the closure (better sporting grounds) might help.

### **Step 10:**

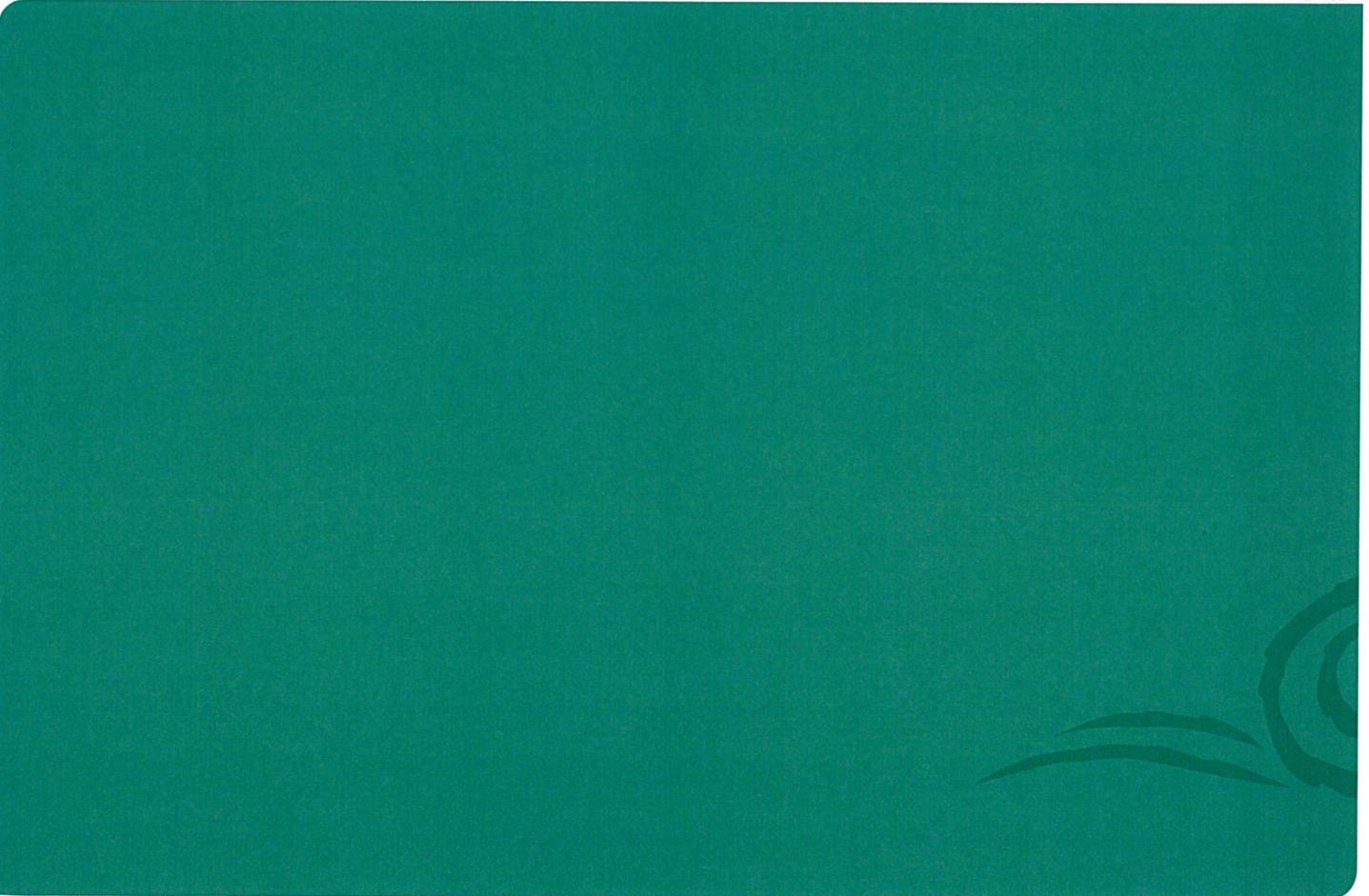
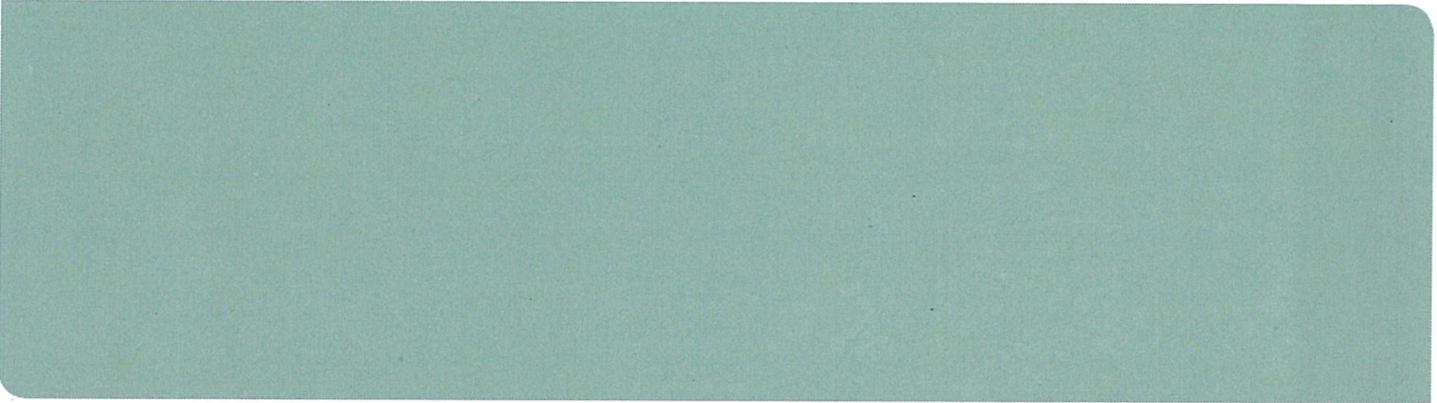
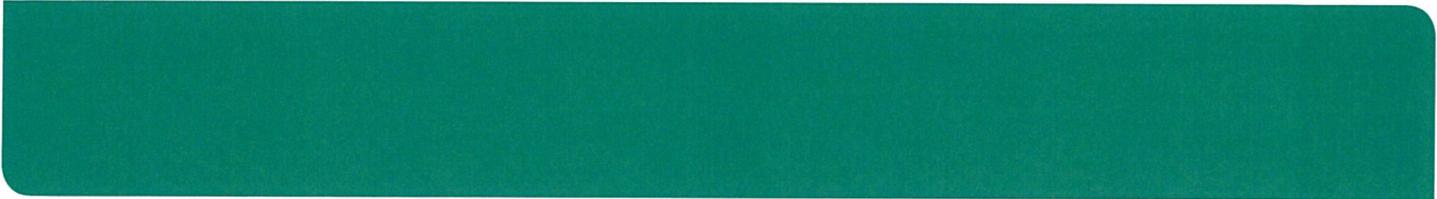
#### **Reflect on the lessons learned**

The main considerations related to timing and convenience. Could the project have been completed in a way which causes less disruption to users?

City of  
**Cockburn**



wetlands to waves



POL	<b>STRATEGIC CONSULTATION WITH COMMUNITY STAKEHOLDERSENGAGEMENT</b>	SC2
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POLICY CODE:	SC2
DIRECTORATE:	Executive Services
BUSINESS UNIT:	Executive Support
SERVICE UNIT:	Executive Support
RESPONSIBLE OFFICER:	Manager, <span style="color: red;">Corporate CommunicationCommunity Services</span>
FILE NO.:	086/001
DATE FIRST ADOPTED:	18 July 2000
DATE LAST REVIEWED:	<span style="color: red;">12 December 2013</span>
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	2

<b>Dates of Amendments / Reviews:</b>	
DAPPS Meeting:	15 November 2007 28 November 2013
OCM:	13 December 2007 12 April 2012

## BACKGROUND:

Council is seeking methods to improve its process of consultation with the community. This policy applies to all employees and to consultants engaged by the City of Cockburn. It reflects the values embodied in the City of Cockburn's Strategic Community Plan (2012 to 2022), Cockburn Community Development Strategic Plan (2011 to 2014), Communications Strategy and Action Plan (2012 to 2017) and Disability Access and Inclusion Plan (2012 to 2017)

### Definition:-

At the City of Cockburn, community engagement refers to the way in which people interact and connect on policies, projects, events and issues to make the City of Cockburn an attractive place to live, work, visit and invest in.

"Community" is broadly defined as any ratepayer, resident, landowner or other person or body, either singularly, jointly or severally, having an economic or personal interest in any land, development, proposal or issue which affects, or potentially impacts, upon the physical, economic, social or environmental fabric of the City of Cockburn.

## PURPOSE:

- (1) To adopt a Community Engagement Model based on three strategies – information, consultation and active participation.

POL	<b>STRATEGIC CONSULTATION WITH COMMUNITY STAKEHOLDERSENGAGEMENT</b>	SC2
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- (2) To implement the Community Engagement Framework to ensure a consistent approach to community engagement across the City.
- (3) To ensure the endorsed approach is widely practiced by City staff.
- (4) To ensure that all legislative and statutory regulations are met and, where possible, exceeded.
- (5) To regularly survey the community on their needs and the performance of the City in meeting their needs.

### Principles

Providing stakeholders with the opportunity to engage with Council on policies, plans, events or issues that impact their lives requires:

- 1. strong organisational commitment;
- 2. an inclusive approach to accommodate minority and hard to reach groups;
- 3. adequate financial, human and technical resources;
- 4. access to information so that stakeholders have the capacity to be informed and understand the impact of policies, projects, events or issues;
- 5. adequate time, planning and preparation;
- 6. clear objectives for the consultation;
- 7. that the City accounts for the use it makes of stakeholders' input through the delivery of feedback;
- 8. that the City maintains a consultation register and reporting system to ensure that it learns from community engagement activity.

To identify who represents "community" in both the wider sense of the Council decision making process and relative to the implementation of the City of Cockburn Corporate Strategic Plan, as well as in a more localised and clearly defined geographic or demographic area.

### **POLICY:**

#### (1) Procedure

In planning and conducting community engagement, Council staff will be guided by this Policy and the Community Engagement Framework.

If Council makes a decision or implements a change that impacts the community, a Community Engagement Plan will need to be prepared. The decision to prepare a Plan will be made considering the size and nature of the change(s) that are being proposed, and the potential impact(s) on the community.

POL	<b>STRATEGIC CONSULTATION WITH COMMUNITY STAKEHOLDER ENGAGEMENT</b>	SC2
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In preparing a Community Engagement Plan, staff will follow, where appropriate, the ten step process outlined in the Framework:

Step 1 - Decide if community engagement is needed

Step 2 - Assess the impacts

Step 3 - Address legal requirements

Step 4 - Determine the objectives

Step 5 - Determine the methods of engagement

Step 6 - Determine when engagement will occur

Step 7 - Resource and implement the plan

Step 8 - Manage risks

Step 9 - Provide feedback

Step 10 - Reflect on the lessons learned

## (2) Review

The Community Engagement Framework and Policy will be reviewed every two years.

~~"Community" is broadly defined as any ratepayer, resident, landowner or other person or body, either singularly, jointly or severally, having an economic or personal interest in any land, development, proposal or issue which affects, or potentially impacts, upon the physical, economic, social or environmental fabric of the City of Cockburn. Accordingly, it is acknowledged that the Cockburn Community is comprised of a variety of interest areas and Council must have regard to the diverse viewpoints which may represent differing opinions within the wider community when making decisions which could affect or impact on any particular part or section of the community.~~

~~(43) The City of Cockburn is committed to the ongoing consultation of its Community to ensure that its Plan for the Future of the District and Corporate Strategic Planning processes are cognizant of community opinion.~~

To ensure community opinion represents a gauge of Councils wider planning processes, the following practices will form the basis of its consultation mechanisms:

1. A comprehensive Community Needs Survey (CNS), undertaken tri-ennially to establish and continually review that Councils facility and service provision is aligned, so far as it is practical to do so, with community priorities.
2. An annual Community Satisfaction Benchmarking (CSB) Survey to monitor the standard of Councils facilities and service provision.
3. Ad-hoc localised surveys undertaken on an as required basis as a means of measuring community opinion on issues identifiable within a clearly defined local area or group of people.

- ~~(2) Funding of the consultation processes described in (1) above will be provided in the following manner-~~
- ~~1. The C.N.S and C.S.B surveys will be funded by an allocation to the Governance Function of Councils Budget.~~
  - ~~2. Ad-hoc surveys will be funded through individual allocations of funds to the service area responsible for undertaking the consultation. In the absence of a specific allocation of funds to conduct an ad-hoc survey, Service areas should endeavour to utilise internal resources and publicity mechanisms, such as "Cockburn Soundings", to validate research and survey options.~~
- ~~(3) Notwithstanding (2) above, Council will be able to re-allocate funds from within its adopted Budget should it consider such consultation resources are required for a specific purpose provided that non-urgent expenditure funds can be simultaneously identified within the current Budget framework.~~
- ~~(4) While Council's formal consultation and survey processes will be undertaken in an independent and strictly unbiased manner, it is recognised that some stakeholders will command specific attention and in these instances it may be necessary to solicit the views of these stakeholders directly. In these circumstances any reports or information which relate to an issue under survey will make mention and take consideration of such input. Such independent consultation and information sourcing will only take place where the views of an individual group or organisation are considered essential in establishing the validity or otherwise of community opinion~~