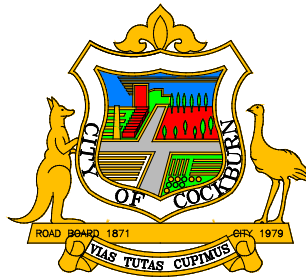


CITY OF COCKBURN



ORDINARY COUNCIL

AGENDA PAPER

FOR

THURSDAY, 11 JULY 2013

CITY OF COCKBURN

SUMMARY OF AGENDA TO BE PRESENTED TO THE ORDINARY COUNCIL MEETING TO BE HELD ON THURSDAY, 11 JULY 2013 AT 7:00 PM

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CITY OF COCKBURN**AGENDA TO BE PRESENTED TO THE ORDINARY
COUNCIL MEETING TO BE HELD ON
THURSDAY, 11 JULY 2013 AT 7:00 PM**

1. **DECLARATION OF MEETING**
2. **APPOINTMENT OF PRESIDING MEMBER (If required)**
3. **DISCLAIMER (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position. Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

4. **ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (by Presiding Member)**
5. **APOLOGIES AND LEAVE OF ABSENCE**
6. **ACTION TAKEN ON PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**
7. **PUBLIC QUESTION TIME**
8. **CONFIRMATION OF MINUTES**
 - 8.1 **(OCM 11/07/2013) - ORDINARY COUNCIL MEETING 13 JUNE 2013**

RECOMMENDATION

That Council adopt the Minutes of the Ordinary Council Meeting held on Thursday 13 June 2013, as a true and accurate record.

COUNCIL DECISION

9. **WRITTEN REQUESTS FOR LEAVE OF ABSENCE**
10. **DEPUTATIONS AND PETITIONS**
11. **BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (If adjourned)**
12. **DECLARATION OF COUNCILLORS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER**
13. **COUNCIL MATTERS**
 - 13.1 **(OCM 11/07/2013) - CITY OF COCKBURN FIRE ORDER AND REPEAL OF LOCAL LAW - FIREBREAKS (025/001; 112/010) (J NGOROYEMOTO) (ATTACH)**

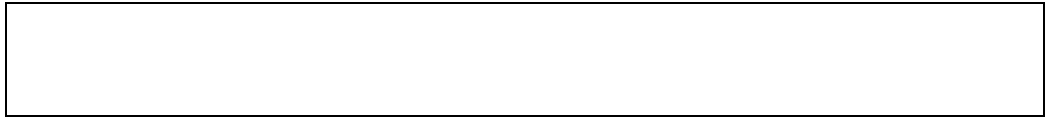
RECOMMENDATION

That Council

- (1) amend the City of Cockburn (Local Government Act) Local Law, 2010, by repealing Part IIA – Firebreaks and Related Matters as per the attachment having considered all submissions, incorporated appropriate amendments and determined that the local law is not significantly different from what was originally proposed;
- (2) adopt the revised City of Cockburn Fire Order as attached to the Agenda; and
- (3) advise the submissioners of Council's decision, including an explanation of the reasons for the proposed changes.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION



Background

Council at its meeting of April 2012 resolved to amend its local laws section related to the firebreak season which proposed for all firebreaks across the City to be installed for the period 1 November to 31 May of the following year. In accordance with the requirements of the Local Government Act 1995 the proposed amendments were advertised for public comment.

At its meeting of 13 September 2012 Council resolved to defer the matter for further consideration by the community and the Bushfire Reference Group. The Reference Group reaffirmed its support for the firebreak period for all areas to be from 1 November to 31 May of the following year at its meeting of 9 October 2012.

Council at its meeting of the 8 November 2012 resolved as follows:

- (1) pursuant to sec.3.12 of the Local Government Act, 1995, make a local law to amend the City of Cockburn (Local Government Act) Local Law, 2010, by repealing Part IIA – Firebreaks and Related Matters;
- (2) give State-wide public notice stating that:
 1. A copy of the proposed local law may be inspected or obtained at any place specified in the notice.
 2. Submissions about the proposed local law may be made to the City before the day specified in the notice, being not less than 6 weeks after the notice is given.
- (3) provide a copy of the proposed local law and notice to the Minister for Local Government and Minister for Emergency Services;
- (4) prior to further consideration of the amendment by Council, refer the matter to the Bushfire Reference Group and the Banjup Residents Group for consideration and comment;
- (5) further consider the content of the annual firebreak notice for the 2013/14 period following the forthcoming fire season; and

- (6) advertise for public comment for a period of 6 weeks the proposed City of Cockburn Fire Order prior to a final decision on the Fire Order being made by Council.

Submission

There were two submissions received as a result of the advertising of the draft City of Cockburn Fire Order as a result of the decision of Council made in November 2012. As has been well documented previously the Banjup Residents Group are opposed to changes to the firebreak period. The second submission, from Mr Lindsay Evans also disagrees with the revised dates for the installation of fire breaks.

Report

There are two steps which need to be taken to implement the decision of Council of 8 November 2012.

- (1) Take the necessary steps to repeal part of the City of Cockburn Local Law 2000 in accordance with section 3.12 of the Act which will have the effect of removing the legal instruments the City has to instigate firebreak notices.
- (2) Adopt the City of Cockburn Fire Order which will then replace the repealed Local Law section related to firebreaks and include other fire mitigation requirements.

Other than the removal of any reference to the City of Cockburn Local Law section (which is proposed to be repealed) the only other change to the advertised Fire Order that has been in place for many years is the fire break period for all areas in the City being from 1 November to 31 May of the following year. Also land owners wishing to apply for a variation date to this requirement will now be required to do so by 1 October each year, instead of 31 October which previously applied.

The current and advertised Fire Order requires firebreaks to be in place around buildings in rural areas. This may well have been appropriate when the rural areas included large properties and buildings were a substantial distance from the nearest firebreak. The vast majority of rural properties in the City now are small holdings and those properties with buildings on them such as sheds have fire breaks in close proximity to the building. It is proposed to amend the draft fire order to replace the requirement for a firebreak around buildings to require clearing of dry vegetation, debris and flammable material within 5 metres of the buildings to the satisfaction of the Chief Bushfire Control Officer. To ensure that the long standing Local Law (2A.5) which does not allow the burning the garden refuse in residential areas can be

enforced the following has been included in the revised City of Cockburn Fire Order:

No burning is permitted in residential, commercial or industrial zoned areas at any time in accordance with section 24G(2) of the Act.

It is recommended that Council repeal part IIA – Firebreaks and Related Matters in the *City of Cockburn (Local Government Act) Local Law, 2010*, in order to let the provisions of the Bush Fires Act prevail. This will allow for Council to be able to adopt the above mentioned notice in regards to the dates by which firebreaks and fire mitigation measures on land within the district which must be completed and maintained.

Council resolved on its meeting of 8 November 2012, to amend the Local law as follows:

Purpose: To repeal the requirement to make notices in regards to dates by which firebreaks and fire mitigation measures on land within the district must be completed and maintained from *City of Cockburn (Local Government Act) Local Law, 2010*.

Effect: To create the power for notices of dates by which firebreaks and fire mitigation measures on land within the District must be completed and maintained under sec 33 of the *Bush Fires Act, 1954*, which allows Council to adopt bush fire control and prevention notices without creating and amending local laws.

Section 3.12 of the *Local Government Act 1995* contains the procedure for the making and amendment of local laws. S.3.12(4) states that:

“after the last day for submissions, the local government is to consider any submissions made and may make the local law (by an absolute majority) as proposed or make a local law that is not significantly different from what was proposed”.

It is recommended that Council make the local law as per Attachment 1 as it does not differ from what was originally proposed. Copies of the local law will be sent to the Minister for Local Government, Community Services, Seniors and Volunteering Youth and Minister for Emergency Services. The local law can then be forwarded to the Parliamentary Joint Standing Committee on Delegated Legislation following gazettal.

Strategic Plan/Policy Implications

Community & Lifestyle

- Safe communities and to improve the community's sense of safety.

Leading & Listening

- Effective and constructive dialogue with all City stakeholders.
- A culture of risk management and compliance with relevant legislation, policy and guidelines.

Budget/Financial Implications

Costs for Firebreak inspections are contained within current budget allocations.

Legal Implications

Section 3.12 of the Local Government Act refers.

The City has the power and obligations within the Bushfires Act 1954 to determine the nature size and extent of firebreaks within the district.

Community Consultation

Copy of draft gazette notice.

The Fire Order was advertised for public comment on 23 April 2013.

At the closure of the public comment period, 2 submissions have been received and are shown as attachments to the Agenda.

Attachment(s)

1. City of Cockburn (Local Government Act) Amendment Local Law 2013.
2. Advertised City of Cockburn Fire Order.
3. Revised City of Cockburn Fire Order.
4. Submissions received (2).

Advice to Proponent(s)/Submissioners

Those who lodged a submission have been advised that the matter is to be considered by Council at its Meeting on 11 July 2013.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

13.2 (OCM 11/07/2013) - MEETING ATTENDANCE FEES - ELECTED MEMBERS (083/003) (D GREEN)**RECOMMENDATION**

That Council

- (1) in accordance with the determination of the Salaries and Allowances Tribunal, pay:
 1. The Mayor the maximum annual fee prescribed by r30 (5) of the Local Government (Administration) Regulations 1996 (WA) (as amended).
 2. Councillors the maximum annual fee prescribed by r30 (3) of the Local Government (Administration) Regulations 1996 (WA) (as amended).

in lieu of attending meetings, pursuant to s 5.99 of the Local Government Act 1995 (WA) and Council Policy SC1.

 3. All Elected Members the maximum total allowance prescribed by the Local Government (Administration) Regulations 1996 (WA) (as amended) for information and communication technology expenses, pursuant to s 5.99A of the Local Government Act 1995 (WA) and Council Policies SC15 and SC32.
- (2) in accordance with Council Policy SC14, review the Mayoral and Deputy Mayoral Allowances, payable pursuant to s 5.98 (5) and s5.98A (1) of the Local Government Act 1995 (WA), respectively, following the Council elections in October, 2013,
- (3) refers all Council Policies relating to Elected Member Fees , Allowances and Expenses to the next meeting of the Delegated Authorities, Policies and Position Statements Committee for review, and
- (4) makes the necessary adjustment to the 2013/14 Budget as part of the mid-year Budget Review.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

Background

The Local Government Act 1995 (WA) provides for individual local governments to pay fees, allowances and expenses to its elected members in recognition of the roles and responsibilities undertaken by members on behalf of the communities they represent.

The amount payable for these was initially established in 1996, upon the introduction of a new Local Government Act and associated Regulations, which prescribed the sums applicable. There has since been one review of these, in 2006.

Early in 2013, it was announced that the Salaries and Allowances Tribunal was to undertake a review of the legislation which affected the quantum of the Fees, Allowances and Expenses.

A timeframe for this review was established with the objective of announcing any amendments in time for Councils to consider during the adoption of budgets for the 2013 / 14 financial year.

However, in the case of the City of Cockburn, the budget for 2013 / 14 has been adopted without exact knowledge of the effect of these changes being available for consideration, even though they are applicable from 1 July, 2013.

Submission

N/A

Report

A key principle for the Salaries and Allowances Tribunal was to consider the size and complexity of local governments in WA and to allocate them into an appropriate "Band" for the purpose of deciding the amount applicable for Fees and Allowances payable to Elected Members of those Councils. The City of Cockburn has been allocated to the top banding (Band 1) for this calculation.

The Tribunal determination has an impact on a number of City of Cockburn Policies which relate to the setting of Fees and Allowances,

together with the reimbursement of expenses, payable to elected members.

Accordingly, the recommendation is to pay the applicable sums to elected members in line with those policies.

The major impact is that annual Meeting Fees payable to members of Cockburn Council have increased by \$31, 000 for the office of Mayor and \$23,000 for the office of councillor, which totals an increase of \$238,000 when apportioned to all elected members for the duration of 2013 / 14, in accordance with Council Policy SC1.

If other increased allowances associated with the Tribunal decision, relative to the Mayor (increase from \$60,000 to \$85,000 annually) and Deputy Mayor (increase from \$15,000 to \$21,250), were initiated from 1 July, 2013, there would be a 2013 / 14 Budget shortfall of \$97,250 for the year. This could be reduced by approximately \$10,000 by deferring any increase in these allowances, pending the outcome of the 2013 local government elections.

This is recommended on the basis of Council Policy SC14, which provides for these Allowances to be reviewed after the Council elections.

The current Information Technology Allowance (\$1,000 per annum) and Communication Allowance (\$2,400 per annum) have now been combined to form an Information and Communication Technology Allowance of \$3,500 per annum.

The current payment for incidentals for travelling to a conference in the Eastern States of \$13.65 per day is recommended to be withdrawn for all Elected Members and Staff. This is confirmed from McLeods, who advise that all expenditure should be accompanied by sufficient information (receipts) to account for related expenditure. Council currently provides for all conference related expenses including taxis (home to airport to hotel and return), conference and hotel expenses and meals whilst at the conference. The SAT determination provides for a one-off annual payment of \$50 to cover expenses already provided by Council in attendance at an approved conference. A review of neighbouring Councils identifies only the City of Melville provide a daily allowance instead of an all encompassing payment by Council. All other councils required all expenses to be claimed as a reimbursement rather than a payment upfront. The City of Perth offered both but in practice, the reimbursement was the preferred model for both Elected Members and Staff.

Finally, there are a number of Council Policies which affect expenses incurred by elected members and are able to be reimbursed.

The Tribunal decision has had a minor effect on these and it is proposed that all relevant Policies be referred to the Delegated Authorities, Policies and Position Statements (DAPPS) Committee for reconsideration to ensure they remain current and relevant.

Strategic Plan/Policy Implications

Leading & Listening

- A responsive, accountable and sustainable organisation.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

Council Policies that refer are:

SC1 'Meeting Attendance Fees'

SC14 'Mayoral and Deputy Mayoral Allowance'

SC15 'Communication Allowance'

SC32 'Information Technology Allowance'

Budget/Financial Implications

The 2013/14 provides for \$359,000 for the payment of Elected Member Meeting Fees, Mayoral and Deputy Mayoral Allowances and the Communication and Information Technology Allowances. As noted above payment as from 1 July 2013 of the full SAT determination would require \$456,250. The shortfall is \$97,250. In accordance with Policy SC14, if the Mayoral and Deputy Mayoral Allowance is reviewed after the 19 October 2013 Municipal Election the shortfall would be reduced by \$9,406 to \$87,844. There are sufficient funds in the 2013/14 Municipal Budget to fund the SAT determination to December 2013 when the Mid-Year Budget review could provide the additional funds.

Legal Implications

Sections 5.99, 5.99A, 5.98 and 5.98A of the Local Government Act (WA) 1995 and Regulation 30 of the Local Government (Administration) (As amended) Regulations 1996 refer.

Community Consultation

N/A

Attachment(s)

1. Salaries and Allowances Tribunal Statement
2. Extract from Tribunal determination
3. Budget Impact assessment
4. Relevant Council Policies (4)

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

14. PLANNING AND DEVELOPMENT DIVISION ISSUES

- 14.1 (OCM 11/07/2013) - THIRD PARTY ADVERTISEMENT (DOUBLE SIDED BILLBOARD SIGN) - REQUEST FROM THE STATE ADMINISTRATIVE TRIBUNAL (SAT) TO RECONSIDER DECISION - REVIEW MATTER NO. DR 65 OF 2013 - LOCATION: 24L (LOT 24) SPEARWOOD AVENUE BIBRA LAKE - OWNER: DRIFFEN PTY LTD - APPLICANT: URBIS (1114367) (T CAPPELLUCCI) (ATTACH)**

RECOMMENDATION

That Council

- (1) receives the report relating to No. 24L (Lot 24) Spearwood Avenue, Bibra Lake – Proposed Third Party Advertisement (Double Sided Billboard Sign) – State Administrative Tribunal (SAT) Review Matter No. DR 63 of 2013;
- (2) in accordance with the provisions of the City of Cockburn Town Planning Scheme No. 3, reconsider the application and REFUSE, as part of the State Administrative Tribunal Review Matter No. DR 65 of 2013, the application submitted by Urbis on behalf of the owner Driffen Pty Ltd for proposed Third Party Advertisement (Double Sided Billboard Sign), at No. 24L (Lot 24) Spearwood Avenue, Bibra Lake, and as shown on the plans stamp-dated 6 December 2012, for the following reasons:
 1. Non-compliance with clause 4.2.1 (g) of the City of Cockburn Town Planning Scheme No. 3 relating to the objective of the 'Industry' zone in which the property is located as the proposed billboard 'third party' advertising is not consistent with the objective of the zone. Advertising the distribution of goods is different in effect

and scope to the general advertising of goods or services which may or may not have anything to do with industrial activity operating on-site.

2. The proposed advertising signage is deemed a 'commercial' use, which is non-compliant with clause 5.9.3 (d) (iii) of the City of Cockburn Town Planning Scheme No. 3 relating to Advertising Signs as the purpose of the proposed billboard being for general advertising does not relate to the use of the land.
 3. The non-compliance with clause 5.9.3 (d) (i) of the City of Cockburn Town Planning Scheme No. 3 relating to Advertising Signs as the proposed billboard protrudes above the height of the existing buildings on the subject site, presenting an undesirable protrusion of advertising structure and material into the streetscape.
 4. The non-compliance with clause 5.9.3 (d) (iv) of the City of Cockburn Town Planning Scheme No. 3 relating to Advertising Signs as the increased scale of signage proposed for the subject site reverses the relationship between buildings and signage within the area and is out of character with its surroundings.
- (3) in the event that the SAT deems Advertising to be a use not listed under Town Planning Scheme No. 3, advise the SAT the application is not supported and recommend refusal on the following grounds:
1. The proposed use is contrary to the objectives of Town Planning Scheme No. 3 part 4.2.1 (g) Industry Zone which is to provide for manufacturing industry, the storage of goods and associated uses, which by the nature of their operations should be separated from residential areas. The proposed use is not an industrial activity.
 2. The proposed development is contrary to part 5.9.3 (b) in that the structure is not designed to be complimentary to its surroundings and adjoining development in terms of external appearance, design, height scale and bulk.
 3. The proposed development is contrary to part 5.9.3 (d) in that the structure does protrude above the height of the structures existing on-site, the proposed advertising signage does not relate to the property on which it is located and the advertisement sign will detract from the streetscape of Spearwood Avenue.

4. The proposed development, in the opinion of the City is not compliant with the Town Planning Scheme No. 3 Part 10.2 matters (n) and (o) as the Advertisement Sign development will not preserve the amenity of the locality nor the relationship of the proposal to development on adjoining land or on other land in the locality due to the likely effect of the height, bulk, scale, orientation and appearance of the proposal.

COUNCIL DECISION

Background

- 8 November 2012 The Council receives an application for the proposed third party advertising sign (Double Sided Billboard Sign) at No. 24L (Lot 24) Spearwood Avenue, Bibra Lake.
- 29 January 2013 The Council under delegated authority refused the above-mentioned application for the following reasons:
- “1. *The proposed development is not contrary to the orderly and proper planning of the locality as required by clause 1.6.1 (b) of the City of Cockburn Town Planning Scheme No. 3 by way of introducing an undesirable use of land into the locality.*
 2. *Non-compliance with clause 5.9.3 (d) (iii) of the City of Cockburn Town Planning Scheme No. 3 relating to Advertising Signs as the purpose of the proposed billboard being for general advertising does not relate to the use of the land.*
 3. *The non-compliance with clause 5.9.3 (d) (i) of the City of Cockburn Town Planning Scheme No. 3 relating to Advertising Signs as the proposed billboard protrudes above*

the height of the existing buildings on the subject site, presenting an undesirable protrusion of advertising structure and material into the streetscape.”

- 26 February 2013 The applicant lodged an application to the State Administrative Tribunal (SAT) to review the Council decision of 29 January 2013.
- 15 March 2013 SAT Directions Hearing held and below is the relevant order:
“1. Senior Member ordered that the matter should go to mediation before SAT Member Marie Connor at 11.00am on Monday 6 May 2013.”
- 6 May 2013 SAT Mediation held and below are the relevant orders:
*“1. The matter is listed for directions hearing at 10.30am on Friday 21 June 2013 to allow the respondent to indicate its position on the applicant’s ‘use not listed’ argument.
2. The matter is listed for mediation at 2pm on Wednesday 3 July 2013.”*
- 19 June 2013 The City’s representative and the applicants representative confirmed that the directions hearing scheduled for Friday 21 June 2013 and the mediation scheduled on Wednesday 3 July 2013 be vacated in order for the City to prepare a Report to the Council Meeting scheduled for 11 July 2013 to determine the City’s position as to whether the proposed advertising be classified as a ‘use not listed’ or a ‘commercial’ use.
- Both parties also agreed on the following orders given the item is going to be considered at the 11 July 2013 Council Meeting:
*“1. The Respondent is invited pursuant to section 31 of the State Administrative Tribunal Act 2004 to remake its decision by or on 11 July 2013.
2. The matter is otherwise adjourned to a further directions hearing on 19 July 2013.”*

Submission

The applicant previously sought approval to construct a third party advertising sign (Double Sided Billboard Sign) at the subject site located at No.24L Spearwood Avenue, Bibra Lake within the Industry zone. The site is triangular in shape and fronts Spearwood Avenue to the east and a railway reserve to the south-west. The subject site is currently used for industrial purposes, and is occupied by Advanced Logistics Solutions Pty Ltd, which manufactures and distributes mining equipment to the north-west region of Western Australia.

The proposed advertisement sign, located within the front setback of the site, consists of a sign panel being 12.66 metres by 3.35 metres in dimension and fixed 8 metres above ground level to the base of the sign face, supported by one (1) post. The advertisement will be setback 1 metre from the north-eastern lot boundary, with the inbound facing sign having a nil setback from the south-west lot boundary. The sign will be setback 10.2 metres from the actual Spearwood Avenue road reserve.

The application has been referred to the City for reconsideration. As part of this reconsideration, there have been no modifications to the proposed advertisement sign. Arising from the SAT Mediation held on 6 May 2013 and further correspondence between the City's representative and applicant's representative, the purpose of this reconsideration is to determine whether or not the proposed advertising sign is considered a 'use not listed' or if it can be determined as falling within the type, class or genus of activity of any other use class in the Zoning Table.

From considering the above, the City's officers are of the opinion that the proposed advertising sign is a 'commercial' use in nature and effect. This report demonstrates how general advertising suitably fits within a commercial land use definition rather than being considered a 'use not listed'.

Report

Under Section 31 of the SAT Act 2004, the City has been invited to determine the subject application; that is, to (a) affirm the decision; (b) vary the decision; or (c) set aside the decision and substitute its new decision. After the Ordinary Meeting of Council to be held on 11 July 2013, the City's officers will convey the decision to SAT. SAT will then decide how to proceed with the review matter.

State Administrative Tribunal Act 2004

Section 31 states as follows:

“31. Tribunal may invite decision maker to reconsider

- (1) At any stage of a proceeding for the review of a reviewable decision, the Tribunal may invite the decision-maker to reconsider the decision.*
- (2) Upon being invited by the Tribunal to reconsider the reviewable decision, the decision maker may –*
 - (a) Affirm the decision;*
 - (b) Vary the decision; or*
 - (c) Set aside the decision and substitute its new decision.*
- (3) If the decision-maker varies the decision or sets it aside and substitutes a new decision, unless the proceeding for a review is withdrawn it is taken to be for the review of the decision as varied or the substituted decision.”*

Zoning and Use

As advertising is a use which not specifically mentioned in the Zoning Table of Town Planning Scheme No. 3 (TPS 3), it is therefore necessary to consider Clause 4.4.2 of TPS 3 in order to determine whether there is a use category which adequately incorporates advertising signage within its definition.

Clause 4.4.2 of TPS No. 3 is as follows:

*“If a person proposes to carry out any use that is **not specifically mentioned** in the: -*

- (a) **Zoning Table – Table 1** and cannot reasonably be determined as falling within the type, class or genus of activity of any other use category in the table the local government may –*
 - (i) determine that the use is consistent with the **objectives** of the particular zone and is therefore permitted;*
 - (ii) determine that the use may be consistent with the **objectives** of the zone and thereafter follow the advertising procedures of **clause 9.4** in considering an application for planning approval; or*

- (iii) *determine that the use is **not consistent** with the objectives of the particular zone and is therefore not permitted.”*

The above clause requires the City to consider whether or not general advertising can fit within the type, class or genus of any use category. As it happens, in the City's Town Planning Scheme No. 3, with the Zoning Table, there are use categories as well as use classes. The question therefore is whether general advertising can be regarded as being of the same type, class or genus as the other use classes in the commercial uses category.

The nature of commercial advertising signs is to convey to passers-by (located outside of the subject premises) information about a product or service which is not related to the industrial purpose of the land for commercial gain or reward. Advertising structures are a commercial enterprise where a client pays the owner a fee for displaying advertising on the sign.

TPS 3 Schedule 1 1. General Definitions defines advertisement as:

“means any word, letter, model, sign, placard, board, notice, device or representation, whether illuminated or not, in the nature of, and employed wholly or partly for the purposes of, advertisement, announcement or direction, and includes any hoarding or similar structure used, or adapted for use, for the display of advertisements. The term includes any airborne device anchored to any land or building and any vehicle or trailer or other similar object placed or located so as to serve the purpose of advertising.”

In this respect the proposed structure constitutes a purpose built structure on which advertisements will be displayed.

The Oxford Dictionary defines advertisement as:

noun

“a notice or announcement in a public medium promoting a product, service, or event or publicizing a job vacancy.”

The classification of advertising signage may then be seen as falling with the Commercial uses category. As such, given that advertising signage is considered to fall within the type of activity of the Commercial uses category, the City needs to consider the application of the general development requirements applicable to that use. This will be explained under the Development Requirements heading below.

Development Requirements

Given the City's officers consider advertising signs to fall within the type of activity of the Commercial uses use category, then the next step is to consider the application of the general development requirements applicable to that use category. As a commercial use category, Clause 5.9.3 (d) of TPS No.3 is applicable as it applies to advertising signs as follows:

'Advertising signs shall be –

- (i) attached to the walls or facades of a building or structure so as not to protrude above the height of the wall to the building or the structure;*
- (ii) limited to a common pylon sign or hoarding for developments comprising more than two units, strata titled units or businesses up to a maximum of six (6) advertisements to each sign where units, strata title units or businesses exceed 6 in the number or the development comprise a service station as one component then a maximum of two pylon signs or hoardings are permitted for that site;*
- (iii) erected on the property to which they relate;*
- (iv) professionally designed and installed and not detract from the streetscape within which they are located'.*

In particular, the Council should have regard to point (iii) above which provides that advertising signs shall be erected on the property to which they relate. In short, advertising is effectively a permissible use only if the advertising sign is erected on the property to which it relates.

As such, the proposed third party, double sided billboard sign is determined as not complying with point (iii) above as the sign will not be advertising the use existing on the subject site.

In addition, from the proposed elevation plans of the subject third party pylon sign, the sign, while not attached to the walls or facades of a building or structure on-site, also protrudes above the wall height of the buildings on-site. Therefore, the proposed sign is also not compliant with point (i) above and is considered therefore to be a development that would cause an undesirable precedent for similar applications in the locality due to its non-compliance with points (i) and (iii) above of Clause 5.9.3 (d) of TPS No.3.

Amenity Impacts

Given the absence of a currently adopted local planning signage policy when the application was lodged and being assessed, the requirement set out in Clause 5.9.3 (d) (iv) of the City's Town Planning Scheme No.3 to have regard to '*professionally designed and installed and not detract from the streetscape within which they are located*' needed to be considered.

The proposed sign is to be located within a main road environment and on a large industrial site. The site frontage to Spearwood Avenue is approximately 120 metres. The buildings surrounding the site are generally industrial and commercial uses fronting the busy Spearwood Avenue or accessed from streets of Spearwood Avenue. The currently proposed sign will project above the buildings on the subject site.

As such, from the configuration and placement of the sign proposed, it would become a highly dominant feature of the streetscape at the proposed location. Whilst acknowledging that the design quality of the buildings in the locality is not particularly high and that there is a prominence of mainly wall signs in the locality, it is apparent that buildings and their form dominate the visual character of the area and the streetscape.

The increased scale of signage proposed for the subject site reverses the relationship between buildings and signs within the area and is arguably out of character with its surroundings. The implication therefore of such an approval of a proposal of this nature is that the immediate street of Spearwood Avenue could be further dominated by signage.

This type of signage, given its scale, height and dominance is determined to be out of character with the built form of the area, and that it would unreasonably impact on the streetscape and amenity of the locality.

Referrals

The application was referred to the Department of Planning (DOP) for comment as the proposed sign abuts Spearwood Avenue which is designated as an 'Other Regional Road' (blue road) under the MRS. The DOP noted that the property abuts a section of Spearwood Avenue which is a Category 1 Other Regional Road (ORR) in WAPC Plan No. SP 694/2. Lot 24 is not affected by the ORR reservation for Spearwood Avenue.

Therefore, as the proposed signage falls outside the ORR reservation, the Department would be prepared to support the signage so long as

the advertisements do not interfere with sight lines, distract drivers, or have the potential to become confused with traffic signals or road signs. The Department as such has no objection to the proposal on regional transport planning grounds.

Conclusion

The intention of this report is for the City to consider whether the proposed advertising sign proposal fits within the type, class or genus of any use category within TPS No. 3. Should the above argument that the proposal fits within the Commercial use category within the City's Zoning Table be allowed by the SAT, it is recommended that the reasons for refusal as stated in the Officer Recommendation be imposed.

The application was refused by Council, under officer delegation, on 29 January 2013 and the City's officers are still of the belief that the proposed third party advertising sign, while now considered to fall within the Commercial use category, does not comply with the relevant development requirements outlined in Clause 5.9.3 (d) of TPS No.3.

However, the SAT might not agree with this conclusion, in which case it is advisable for the Council to look at the use not listed possibility which was discussed at SAT Mediation. As outlined in the above Report, Clause 4.4.2 of TPS No.3 needs to be considered.

If the SAT is of the belief that general advertising does not fall within the category of commercial uses, rather a use not listed, the City's officers do not believe that advertising signs are consistent with the objectives of the Industry zone where the subject site is located, and would refuse the application on that basis.

Under Clause 4.2.1 (g) of the TPS No. 3, the objective of the Industry Zone is:

'To provide for manufacturing industry, the storage and distribution of goods and associated uses, which by the nature of their operations should be separated from residential areas'.

As per Clause 4.4.2 of TPS No.3, if the proposed advertising sign was to be considered a use not listed, then the proposal will need to be determined as being either consistent, may be consistent or not consistent with the objective of the Industry zone as detailed above. The City officers are of the view that general advertising, where the subject of the advertising may have no relationship to any manufacturing industry carried out on the subject land, is not consistent with the objectives of the Industry Zone.

Therefore, if SAT is of the view that advertising signs are classified as a 'use not-listed' use category rather than Commercial, the City is not supportive of the application and will recommend refusal as outlined in the Officers Recommendation under point iii).

Strategic Plan/Policy Implications

Infrastructure

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.

Budget/Financial Implications

Nil.

Legal Implications

Town Planning Scheme No 3
Planning and Development Act 2005
State Administrative Tribunal Regulations

Community Consultation

Nil.

Attachment(s)

1. Existing and proposed outbound view of sign
2. Existing and proposed inbound view of sign
3. Elevation plans
4. Aerial view
5. Site plan
6. City's solicitors argument to support the characterisation of the advertising use, as a commercial use

Advice to Proponent(s)/Submissioners

The Proponent(s) have been advised that this matter is to be considered at the 11 July 2013 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

14.2 (OCM 11/07/2013) - WOODMAN POINT WASTE WATER TREATMENT PLANT ODOUR BUFFER (A TROSIC) (3400024) (ATTACH)

RECOMMENDATION

That Council:

- (1) write to the Director General of the Department of State Development and the responsible Minister, the Premier of Western Australia, seeking commitment by the State Government to undertake the buffer definition study for the Woodman Point Waste Water Treatment Plant (WPWWTP) and its context within the Western Trade Coast;
- (2) as part of (1) above, request that the buffer definition study only be focussed on the WPWWTP and immediate context of the Western Trade Coast so as to not be delayed by a broader study of the entire Western Trade Coast;
- (3) continue with its position of advocating for improvements to the WPWWTP in order to retract the buffer to the eastern foreshore of Lake Coogee;
- (4) write to all residents within the buffer of the WPWWTP advising them of Council's resolution;
- (5) write to the Water Corporation requesting that they organise a briefing of all landowners within 1.5km of the centre of the WPWWTP, and that this briefing cover the same content which was provided to Elected Members on 20 June 2013; and
- (6) write to the Hon Minister for Planning; Hon Minister for Environment and Water; Chairman of the WAPC; Director General of the Department for Planning; Director General of the DEC and; CEO of the Water Corporation advising of the results of the community survey undertaken.

COUNCIL DECISION

Background

A similar report to this was presented to the April 2013 Ordinary Council Meeting. The purpose of that report was for Council to consider:

1. The responses received from the relevant State Government agencies and Ministers in respect of Council's request for State Government commitment to undertake a buffer definition study to determine the future of the buffer associated with the WPWWTP and its broader setting within the Western Trade Coast; and
2. The results of the Council initiated survey undertaken of residential properties within 1.5km of the WPWWTP, which sought feedback from residents in respect of odour associated with the WPWWTP

At the April 2013 Council meeting Council resolved to defer consideration of these matters until a workshop has been conducted with:

- (1) *Elected Members covering the following:*
 1. *The history of this buffer zone and its relationship to TPS3.*
 2. *The SAT decisions made in regard to this buffer zone.*
 3. *The Water Corporation's Odour Modelling Study to be provided to Elected Members and explained.*
 4. *Clarification on the Kwinana Air Quality Buffer Zone Review, its gazetting, and its impact on landowners in the area around Lake Coogee; and*
- (2) *interested community members and landowners on the survey and other related matters.*

These two workshops have now taken place, enabling reporting back to Council to occur.

In terms of this report, the key recommendation is that Council continue to seek the commitment by the State Government to undertake a buffer definition study as a matter of urgency. The responses received from the State Government remain uncommitted as to a timeline associated with the buffer definition study, though there is agreement that this is the important piece of work needing to be completed to enable a final decision on the buffer to be achieved. It is recommended that Council seek this commitment, and also ask that the study only be focussed on the WPWWTP and immediate context of the Western Trade Coast so as to not be delayed by a broader mega type study of the entire Western Trade Coast.

In association with this, it is also recommended that Council continue to advocate for capital improvements to the WPWWTP. It is clear that the significant capital expenditure that has taken place over the last decade has improved odour impacts, as evidenced in the Water Corporation presentation to Elected Members. However the position of the State Government is such that odour impacts are still occurring, and may be likely to continue to occur into the future. It is considered that advocacy which continues to seek investment in new technology at the WPWWTP needs to be part of a strategy which seeks to limit odour impacts to the eastern foreshore of Lake Coogee. While the achievability of this is far from certain, the reality of advocating for the buffer definition study as well as continuous improvement at the WPWWTP is seen as the best chance to manage impacts for the ultimate future.

These two key strategies will hopefully combine to provide landowners with certainty as to the buffer, and what needs to occur for the buffer to be reduced to the eastern foreshore of Lake Coogee.

Submission

NA

Report

Outcomes of Elected Member briefing and community briefing

As per the April 2013 Council resolution, the community briefing on this issue was held on 4 June 2013. This was attended by landowners, staff and Elected Members, and provided the opportunity to explain the recent community survey which was undertaken. This purpose was as per the Council resolution.

The forum generated a number of action points which were subsequently actioned and responded to as follows:

- 1. Request to investigate new technology which exists in relation to odour monitoring, and whether this technology could be utilised in respect of the WPWWTP.**

Response: There are a number of instruments that can detect and measure individual gases and the individual constituents of airborne odours (e.g. Hydrogen Sulphide) but there is no instrument that is able to detect and accurately measure odours that comprise of a number of gases and volatile compounds. The concept of an 'electronic nose' is especially difficult to develop because odorous compounds are complex and some can only be detected by the human nose at very low concentrations.

Technology is constantly improving in this area but there is no known instrument that has recently become available for community odour monitoring. The existing air monitoring stations around Perth such as the one at South Lake do not measure odour, they measure particulates, sulphur dioxide and nitrogen dioxide. The Department of Environment and Conservation have carried out air monitoring campaigns from time to time including the Baseline Air Toxics Project in 1998 to assess the volatile organic compound composition in Perth's atmosphere, but there has been no campaign to measure odour largely because of inadequate technology.

2. **The City to write to the Water Corporation foreshadowing questions to be addressed at the forthcoming Elected Members briefing.**

Response: These questions have been foreshadowed with the Water Corporation. The questions seek to ascertain from the Water Corporation what basis they believe exists to maintain the odour buffer associated with the WPWWTP.

3. **The City to write to Water Corporation to request if they could attend another community forum similar to what was held at the City of Cockburn.**

Response: This request will be made.

4. **A request for Council to consider whether Mr Ormerod could present his PAE Holmes Report of 16 November 2011 at the forthcoming Elected Members briefing on 20 June.**

Response: Council considered a notice of motion at the 13 June Council meeting regarding the request for Mr Ormerod to present his PAE Holmes Report. Council resolved:

That Council invite Mr Robin Ormerod to present the PAE Holmes Report dated 16 November 2011 in the scheduled Elected Member briefing session to be held on Thursday 20 June 2013. This presentation will be separate to the Water Corporation's presentation, so that no party is able to observe each other's presentation. The invitation is to be at no cost to Council.

Following on from this the Elected Member briefing took place on 20 June 2013. This provided the opportunity for formal briefing of Elected Members on those matters of inquiry requested by the April 2013 Council resolution. Specifically:

1. *The history of this buffer zone and its relationship to TPS3.*
2. *The SAT decisions made in regard to this buffer zone.*

3. *The Water Corporation's Odour Modelling Study to be provided to Elected Members and explained.*
4. *Clarification on the Kwinana Air Quality Buffer Zone Review, its gazetting, and its impact on landowners in the area around Lake Coogee.*

Staff provided the briefing on matters 1, 2 and 4 while Water Corporation provided the briefing on matter 3.

This report now deals with the substantive matters of the April 2013 Council report – being the buffer definition study and the community survey. This takes place following:

Background

At the 8 November 2012 Council meeting Council resolved to:

- (1) *acknowledge receipt of the correspondence from the Hon Minister for Planning; the Chairman of the Western Australian Planning Commission ("WAPC") and Director General of the Department for Planning; the Office of the Environmental Protection Authority ("EPA") and the Department of Environment and Conservation ("DEC") in response to Council's resolution of 12 April 2012;*
- (2) *advise the Hon Minister for Planning; Hon Minister for Environment and Water; Chairman of the WAPC; Director General of the Department for Planning; Director General of the DEC and; CEO of the Water Corporation that:*
 - a. *Landowners and stakeholders require certainty and clarity in respect of the future of a buffer associated with the Woodman Point Waste Water Treatment Plant ("WPWWTP") and its broader setting within the Western Trade Coast.*
 - b. *To deliver this clarity, the WAPC and associated Heads of State Government commit to undertaking funding and completion of a buffer definition study to determine the future of the buffer associated with the WPWWTP and its broader setting within the Western Trade Coast by no later than 1 July 2013 and request that the State Government provide a budget and time line for the carrying out of that study by an independent expert.*
 - c. *If the deadline of 1 July 2013 cannot be achieved, the WAPC and associated Heads of State Government advise*

the Council of an alternative deadline by 31 December 2012.

- (3) *conduct a statistically valid telephone survey of all residential properties within 1.5km of the centre of the WPWWTP, in order to obtain up-to-date feedback from residents as to the current situation in respect of odour associated with the WPWWTP. The results of this survey to be presented to the February 2013 Ordinary Council Meeting;*
- (4) *following the February 2013 Ordinary Council Meeting, write to the Hon Minister for Planning; Hon Minister for Environment and Water; Chairman of the WAPC; Director General of the Department for Planning; Director General of the DEC and; CEO of the Water Corporation, advising of the results of the telephone survey;*
- (5) *note the advice of the City's Environmental Health Services that zero complaints have been received regarding odour associated with the WPWWTP;*
- (6) *note the advice from the Department of Environment and Conservation confirming that a total of eight complaints were received during the last three years following the odour reduction upgrades to the WPWWTP;*
- (7) *reaffirm its position that the buffer associated with the WPWWTP and its broader setting within the Western Trade Coast should be reduced to the eastern foreshore of Lake Coogee; and*
- (8) *approve the funding for the telephone survey to be sourced from contingency funds to a maximum amount of \$10,000.*

This report responds specifically to Parts (2) and (3) of Council's resolution.

Responses received from State Government following Council's 8 November 2012 resolution

In accordance with Part (2) of Council's 8 November 2012 resolution, the City wrote detailed letters on 26 November 2012 to the following:

1. Hon Minister for Planning
2. Hon Minister for Environment
3. The Chairman of the WAPC and Director General of the Department for Planning
4. CEO of the Water Corporation

5. Director General of the Department for Environment and Conservation.

There was a specific intent to ascertain a commitment by the State Government to undertake a buffer definition study to determine the future of the buffer associated with the WPWWTP. The responses received are provided as the following attachments:

1. Director General of the Department for Environment and Conservation
2. Hon Minister for Environment
3. COO of the Water Corporation

From the responses there has been no commitment delivered in respect of undertaking a buffer definition study to determine the future of the buffer associated with the WPWWTP. The most pertinent advice received is that the Department of State Development have recently been given carriage of this buffer definition issue. This appears to signal intent on behalf of the State Government to advance the study, but notwithstanding this intent it is important that Council take this opportunity to now engage with the Director General of the Department of State Development and its responsible Minister, the Premier of WA Hon Colin Barnett MLA. This forms a recommendation of this report.

In terms of the Water Corporation's response, the City corresponded back advising that its survey would be robust, as a survey lacking robustness was of no value to anyone.

Responses received from State Government following Council's 12 April 2012 Resolution

This is not the first time that Council has received similar advice from the State Government about the need for the buffer definition study. Previous advice has noted this also, but similarly not committed about when such a study will be undertaken.

Council at its 12 April 2012 meeting passed a resolution in respect of the WPWWTP buffer seeking response of the State Government to ascertain whether there was valid scientific justification to support the maintenance of the current 750m buffer. This current 750m buffer is secured through the Metropolitan Region Scheme and the corresponding provisions of the City's Town Planning Scheme.

At that time the City wrote detailed letters on 24 April 2012 to the same Ministers / agencies as the City corresponded with following the November Council meeting.

In summarising the results of that exercise, the Environmental Protection Authority did not see it appropriate to attempt to confirm the

scientific basis of a buffer. This is on the basis that the decision making responsibilities of such a decision lie with the WAPC. The DEC responded similarly, advising of their role in respect of providing advice and not as a decision maker, and also advised that the DEC were not able to "to comment outside of this process." It is correct that the actual decision making responsibilities do not exist with either the DEC or EPA; instead they do so with the WAPC and Hon Minister. This is by way of the buffer definition study process, under the genus of State Planning Policy No. 4.1.

In explaining this, the process for the WAPC to determine the extent of any industrial buffer is provided for under Clause 4 of State Planning Policy No. 4.1 (*State Industrial Buffer Policy*). This provides the key role for the WAPC in "evaluat[ing] buffer definition study recommendations when considering land use decisions that may need to be made in the relevant area."

While the Department of State Development has been given the task of the buffer definition study for the Western Trade Coast, the WAPC will maintain the key decision making role given they will effectively ensure land use planning decisions implement the results of the study.

As noted in 8 November 2012 Council report, previous responses were received from the Hon Minister and Department of Planning on the issue of the scientific basis for the buffer. Their correspondence stated:

"The Water Corporation released the report Results of the Odour Monitoring and Modelling Program (2010), for comment. The Water Corporation has now finalised its report in order to assess the success of the Stage 1 odour control upgrade works and this was issued to the DEC to close out the works approval for the upgrade.

The Water Corporation advised the WAPC in March 2012 that it had finalised its odour monitoring and modelling report, which recommends the retention of the existing 750 metre odour buffer.

Although the Odour Improvement Plan has resulted in the reduction of odour, it cannot guarantee that there will not be odours from the plant. The report indicates that there will still be an odour impact extending to roughly the eastern edge of the urban deferred land and accordingly, that the current buffer should be retained."

This position is noted; however the Council should seek to ensure that the buffer definition study looks at the issue with completely 'fresh eyes', so as to arrive at a position which is scientifically robust.

Outcomes of the Council initiated survey undertaken of residential properties within 1.5km of the WPWWTP

The second purpose of this report is to advise Council of the outcomes report of the Council initiated survey of residential properties within 1.5km of the WPWWTP, which sought to understand the perceptions of residents in respect of odours from the WPWWTP.

A mixed methodology (telephone and door to door) research approach was used to deliver the survey within the constraints of the budget; the timeframe; and to ensure the survey was deployed quickly to limit risks of bias.

The questionnaire itself was designed to reduce acquiescence bias in the recall of odour incidents from the Woodman Point Wastewater Treatment Plant. In this respect respondents were asked which of five common environmental health issues they'd experienced in the previous six months (May to November/December 2012). For each environmental health issue they'd experienced, the respondent was asked for more information. In the case of unpleasant odours, respondents were asked what kind of odours they were and where they felt they came from. It was the perception of odour impacts as viewed from the perspective of residents that was important.

Attachment 4 contains a copy of the survey that was used.

As per Council's resolution, the population for the project was defined as the 353 dwellings within a 1.5km radius of the WPWWTP - 281 residences on properties and 72 sites on long term leases at the Woodman Point Holiday Park. A sample of 184 was required to deliver a sampling precision of +5.0% at the 95% confidence interval.

The survey process commenced with the telephone interviewing, conducted by West Coast Field Services. Addresses whose telephone numbers were disconnected or where the number had been moved to outside the 1.5km radius were moved to the door to door list. Door to door interviewing was then used to obtain the rest of the sample.

Key Findings

The key findings were that 1 in 3 respondents reported experiencing problems with unpleasant odours that have affected their health or made it unpleasant living in their home in six months since May 2012.

43.9% of those 1 in 3 (or 15.3% of all respondents) report to have experienced odours from the WPWWTP (described as rotten egg, sewage smells etc.) The following table indicates where this health concern rated in comparison to other concerns mentioned:

Table 1.1: Summary of Environmental Health Concerns

Environmental Health Concern	Affects ...
Mosquitoes	31.7% of all respondents
Midges	20.1%
Dust from Cockburn Cement	18.5%
Odour from Woodman Point Wastewater Treatment Plant	15.3%
Odour from Cockburn Cement	14.3%
Noise from hoons	14.3%
Dust from building sites	10.6%

Q1 I have a list of the most common environmental health concerns experienced by City of Cockburn residents and I'd like to know which of the following you have experienced. Can you please tell me which of the following you have experienced in the last six months, that is since May this year? Have you experienced (n=189)

The above results provide some important feedback on the perception of mosquito and midge health impacts. In responding to this, the City has specific strategies and programs that target these nuisance insects. The Integrated Midge Control Strategy is administered by Environmental Services and the Integrated Mosquito Management Program is administered by Health Services. Both of these operational programs have ongoing monitoring and are able to respond to complaints and reports of high insect numbers.

The full survey report reveals an interesting analysis of the information, however for the purposes of feedback to Council in response to its November 2012 resolution, the findings relevant to the percentage of residents experiencing unpleasant odours is of main relevance.

The report makes recommendation that *"the City of Cockburn acknowledge that the community surrounding the Woodman Point Wastewater Treatment Plant continues to experience odour incidents from the Plant. Reported odour incidents identified from this survey of the community are similar to those found in the community survey taken after the 2008-2010 upgrade and remain fewer in number than those reported from surveys before the upgrade to the Plant."*

This recommendation attempts to capture the evidence that, from the perception of residents within 1.5km of the WPWWTP, there are health impacts associated with unpleasant odour emanating from the WPWWTP. This ranks in comparison to impacts from Cockburn Cement (dust and odour) but below the impacts associated with mosquitoes and midges.

Recommended Response

The Council has and continues to advocate for its community which is currently affected by the odour buffer associated with the WPWWTP. While there have been reductions in odour impacts emanating from the WPWWTP, the recent survey undertaken by the Council indicates the

perception of residents of unpleasant odours which have emanated from the WPWWTP (15.3% of all responses). Added to this the uncertainties of increases volume required to pass through the WPWWTP means that a conservative (and risk based) planning approach needs to be exercised at all times. The City considers this to be achieved through always ensuring that its support for a reduction in odour impacts is scientifically based - not just based on limited evidence.

To this end it is clear that the buffer definition study needs to be completed by the State Government as a matter of urgency to arrive at a final position in respect of the buffer in the immediate vicinity of the Muster / Lake Coogee Foreshore. This will consider not only the impacts associated with the WPWWTP, but also how these impacts will change with growing capacity of the plant combined with capital improvements.

The recommendation to Council is therefore one that seeks to ask the State Government's responsible Ministers and Premier to commit to finalise the buffer definition study. At the same time, the Council should continue advocacy as part of its governance seeking to have further investment undertaken in the WPWWTP as part of constant improvement philosophies which aspire to manage odour impacts back to the eastern foreshore of Lake Coogee.

Advocating for capital investment is seen as the key opportunity to undertake reforms to the plant such that odours emanating from the plant are substantially reduced. This seems to be the only basis which exists given the current views of the State Government in respect of odour impacts. Similar to the capital upgrades undertaken over the past decade which resulted in the successful 50% reduction in odour impacts, it is felt that Council and the community should expect further upgrades to deliver similarly high degrees of success and for this to result in the contracting of the buffer line back to the eastern foreshore of Lake Coogee.

This advocacy remains an important function of both the Council and the City administration.

Strategic Plan/Policy Implications

Growing City

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.

Leading & Listening

- A responsive, accountable and sustainable organisation.

Environment & Sustainability

- Identification and minimisation of impacts to human health risk.

Budget/Financial Implications

N/A

Legal Implications

Metropolitan Region Scheme
Town Planning Scheme No. 3
Planning and Development Act 2005
Town Planning Regulations 1967

Community Consultation

A survey was carried out and the results contained in the attachment submitted at 11 April 2013 Ordinary Council Meeting.

Attachment(s)

1. Letter from Director General of the Department for Environment and Conservation
2. Letter from Hon Minister for Environment
3. Letter from Chief Operating Officer of the Water Corporation
4. Survey.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

- 14.3 (OCM 11/07/2013) - RETROSPECTIVE CHANGE OF USE - FACTORY TO CLUB PREMISES - LOCATION: 4/13 (LOT 22) PORT KEMBLA DRIVE, BIBRA LAKE - OWNER: HAYLEY LOUISE BOND, KRISTOPHER GRAHAM BOND, PETA NICOLE RYAN & SULTENE PTY LTD - APPLICANT: URP TOWN PLANNERS & BUILDING DESIGNERS (1105155) (T CAPPELLUCCI) (ATTACH)**

RECOMMENDATION

That Council

- (1) grant Planning Approval for the Retrospective Change of Use from Factory to Club Premises at 4/13 (Lot 22) Port Kembla Drive, Bibra Lake, in accordance with the attached plans and

subject to the following conditions and footnotes:

Conditions

1. This approval is only valid from the date of Council's decision and does not retrospectively authorise any previous unapproved use of the premises.
2. The premises shall be kept in a neat and tidy condition at all times by the owner/occupier to the satisfaction of the City.
3. No more than twenty five (25) persons are permitted on the premises at any one time.
4. The entire ground floor area shall only be used for the purpose of a 'Club Premises' as defined in the City of Cockburn Town Planning Scheme No. 3. The premises are not to be used at any time for residential accommodation.
5. The premises are not approved as a licensed premise; therefore, consuming or serving of alcohol to members and/or guests is not permitted on the premises. The bar, indicated on the floor plan is not to be used for this purpose unless a change of use would be required and further approval from the City.
6. The land use 'Club Premises' shall not continue or recommence until or unless the premises has been brought into compliance with the Health (Public Building) Regulations 1992, current Building Codes of Australia requirements and a Certificate of Occupancy has been granted by the City's Health Services section.
7. An acoustic consultant's report to be prepared and lodged with the City, indicating that all activities on the premises will comply with Noise Regulations including vehicle noise from the premises. The acoustic consultant's report to be lodged and any works required to be undertaken to be completed prior to the occupation of the premises or the issuance of a Certificate of Occupancy.
8. The club premise is only permitted to operate:
 - a) Tuesday between the hours of 7.00 p.m. to 9.00 p.m. and Friday between 6.30 p.m. to 12.00 a.m. to

conduct club meetings.

- b) Saturday between the hours of 7.00 p.m. to 12.00 a.m. once every two months per calendar year, to conduct private functions.
 - c) Monday to Friday (excluding Public Holidays) between the hours of 8.00 a.m. to 7.00 p.m. for informal use by club members and for not more than two days per calendar week.
 - d) On a Saturday, Sunday or Public Holiday between the hours of 8.00 a.m. to 7.00 p.m. for informal use by the club members.
9. No external signage advertising the 'Club Premises' or the operator of the 'Club Premise' is permitted.

Footnotes

- 1. This is a Planning Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the City, with any requirements of the City of Cockburn Town Planning Scheme No. 3, or the requirements of any other external agency.
 - 2. All advertising signs are to be in accordance with the requirements of the City of Cockburn Town Planning Scheme No. 3. Non-exempt signage will require separate planning approval.
 - 3. The primary use of the development hereby approved is Club Premises, defined in the City of Cockburn Town Planning Scheme No. 3 as 'premises used by a legally constituted club or association or other body of persons united by a common interest'.
- (2) notify the applicant and those consulted of Council's decision;
and
- (3) refer the approved plans to the Western Australian Police for their records.

COUNCIL DECISION

Background

In early October 2012, the City was advised by the Organised Crime Squad that the Rebels Motor Cycle Gang were operating at the subject premises and the Crime Squad's intention to have them evicted from the subject premises.

The City's investigations confirmed that the property was being used for the purposes of a Club Premises without prior planning approval. This investigation resulted in the City's Planning Compliance Officer, by letter dated 3 December 2012, notifying the landowners of Unit 4/13 Port Kembla Drive, Bibra Lake that planning approval was required for, but had not been obtained for the use of Unit 4 as a Club Premises. The landowners were advised to either cease the use or to lodge an application seeking retrospective planning approval for the Club Premises.

On the 10 December 2012, a meeting was held with the City's Officers and some of the owners of the site, where planning and building requirements were discussed. The owners present were advised that planning approval for a change of use was required.

On the 18 January 2013 the City of Cockburn received an email from planning consultants URP Town Planners & Building Designers, enquiring on behalf of the owner and tenants of 4/13 Port Kembla Drive, Bibra Lake regarding a change of use of the unit from Factory to Club Premises, associated with the Rebels Motorcycle Club.

A response letter advised URP that a DA was required and set out a range of compliance matters. It was noted that the car parking ratio for club premises is the same as the existing use with a ratio of 1 bay for 50m² GLA.

An application for planning approval (DA13/0264) was subsequently lodged with the City by URP, on behalf of the landowners, on 27 March 2013. This application proposed a change of use of the premises from 'Factory' to 'Club Premises' with no selling or supplying of liquor to occur on-site.

The matter was considered by Council at its ordinary meeting on 13 June 2013 (Minute 5063 refers) at which it was resolved to Council defer the matter to a future meeting of Council:

- (1) to allow a briefing from the WA Police and the applicant; and
- (2) to obtain a legal opinion on matters associated with Council's liability and community risk.

On the 27 June 2013 the applicant and representatives of the Western Australian Police provided detailed briefings to the elected members.

In addition to the briefing sessions, the City has obtained legal opinion from its solicitors in respect to Council's liability and community risk (a copy of which is attached under separate confidential cover).

The City's solicitors advise that in regard to the retrospective change of use to a 'Club Premises' it must be considered in the context of Council determining a development application. Development approval is not personal to an applicant for approval, but runs with the land. The Council therefore is required to make its determination on the basis of factors relating to the proposed club premises land use and not the fact that a certain group will occupy the premises. It is a speculative exercise to predict with any certainty that property damage or personal injury would result from the use of the premises.

Submission

This application seeks the retrospective approval of the City to allow a 'Club Premises' to operate at the subject site.

Following lodgement of the application, the applicant clarified that the 'Club Premises' was for a club operated by an incorporated motorcycle club, identified as the Rebels Motorcycle Club. Formal club meetings are proposed to take place twice a week outside normal business hours (i.e. Tuesdays from 6.30 p.m. to 9.00 p.m. and Fridays from 6.30 p.m. to midnight). The premises are also intended to be available for informal use by the club members on a daily basis (Monday to Sunday, excluding Public Holidays) outside the abovementioned hours to assist with general maintenance and ongoing operation of the club. It is also proposed to hold occasional private functions on selected Saturday nights up until midnight. The applicant has advised that the maximum number of members to be present in the club at any one time is proposed to be twenty five (25).

In addition, the application is subject to the Health (Public Building) Regulations along with the current Building Codes of Australia requirements, which will be addressed in the Report section below.

Report

Zoning and Use

The site is located within the Mixed Business zone, the objective of which is to provide for a wide range of light and service industrial, wholesaling, showrooms, trade and professional services, which, by reason of their scale, character, operation or land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within the Centre or industry zones.

A 'Club Premises' is classified as a permitted ('P') use within the 'Mixed Business' zone, meaning a use that is permitted by the Scheme providing the use complies with the relevant development standards and requirements of the Scheme. . The land use 'Club Premises' is defined in TPS No. 3 as follows:

"Means premises used by a legally constituted club or association or other body of persons united by a common interest."

The objection received during the consultation period made reference to the incompatibility of the proposed 'Club Premises' with the existing land uses within the locality. It was stated that the proposed use may generate anti-social behaviour, which will impact on the safety of tenants, landowners and their clients, visitors etc.

Concerns about anti-social behaviour in this instance appear to relate to club patrons and members, and to be based partly on the perception of outlaw motorcycle clubs. One (1) objection has been received during the consultation period. Given the motorcycle club has been operating without approval at the premises for some time, and no other comments have been received from adjoining owners, this may indicate that the club premises has been operating without impacting on the amenity of the adjoining properties. It should be noted that the applicant has advised that the premises have no longer been used following the City's initial advice that it required approval.

The applicant has advised that activities will be undertaken behind closed doors. If concerns of anti-social behaviour ever to arise in the future due to the club operations, those concerns will need to be directed to the WA Police as is the case with any business or activity where there is illegal behaviour.

The proposed use of the premises is consistent with the TPS3 land use permissibility and does not prejudice the objectives of the 'Mixed Business' zone as stated under TPS No. 3. Further TPS No. 3 does not

contain powers to discriminate between different types of clubs based on the suspected activities of the members.

Car Parking

The subject site at No. 13 Port Kembla Drive, Bibra Lake, requires a total of thirty-nine (39) car bays on-site for the land uses operating from the six (6) units. The number of car parking bays required for the other five (5) units along with the proposed change of use of Unit 4 from 'Factory' to 'Club Premises' is as follows:

Unit	Land Use	Area	Parking Requirement
1	Showroom	140m ²	1:50m ² = 3 bays
2	Motor Vehicle Sales	300m ²	1:5 vehicles + 1:1 employee = 5 bays
3	Factory	305m ²	1:50m ² = 7 bays
4	Club Premises (Proposed)	302m ²	1:50m ² = 7 bays + 1 Loading Bay at 1:500m ²
5	Dance Studio	200m ²	4 bays
6	Showroom	610m ²	1:50m ² = 13 bays
<i>Total bays Required</i>			39 bays
<i>Total bays Proposed</i>			39 bays

Given that the subject site at Unit 4 is changing use from 'Factory' to 'Club Premises' which both have the same car parking requirement of 1:50m², the required amount of car parking bays on-site will not change from what is already existing and therefore no variation to the parking requirements of TPS No. 3. However the premises require the provision of one (1) loading bay. Table 3 of TPS No. 3 lists the standards for Club Premises and this includes a requirement for a loading bay. This has not been addressed in the application. However it is clear that a loading bay facility is located adjacent to car bay no. 25 on the site plan SK1.01 dated 12 February 2013 which satisfactorily addresses this matter.

The proposed 'Club Premises' proposes that a maximum of twenty five (25) club members will be accommodated in the premises at any one time. Most of the other approved uses in the complex operate primarily during normal business hours. The attendance of the maximum number of twenty five (25) club members will only occur during the formal club meetings twice a week and outside normal business hours (Tuesdays from 6.30 p.m. to 9.00 p.m. and Fridays from 6.30 p.m. to midnight). Along with the occasional private function once every two months on Saturday nights (between 7.00 p.m. to midnight), the

proposed maximum number of club members and car parking bays provided solely for the 'Club Premises' use is considered to comply with the Scheme.

It is not stated in the application that the number of people other than club members is limited and therefore the proposed condition refers to 25 persons, and not 25 club members.

Amenity Impacts

The objection received during the consultation period also made reference to potential amenity impacts resulting from the proposed use being supported. Amenity is defined under TPS No. 3 as follows:

"Means all those factors which combine to form the character of an area and include the present and likely future amenity."

The comments made did note how the proposal may impact on the amenity of the area; however it is assumed that the basis of the sentiments made in the objection stems from the nature of the club and the broader public perception of such clubs and their members/patrons.

In reference to the land use and its general impact on the amenity of the locality, the Organised Crime Squad in discussions with City Officers has noted that the safety of nearby businesses, i.e. as a result of gang crime activity and feud violence, could cause potential amenity issues.

The hours of operation for the club premises being recommended and limited periods proposed specifically for club meetings and special events are considered acceptable for a Club Premises and have been recommended as conditions accordingly. These controls are more restricting than what the applicant has proposed.

However, in regard to the informal use of the club premises, it is recommended that the proposed hours for informal use of the club by its members be modified to reduce potential conflicts with surrounding business activities. The proposal intends on having the premises open for informal use seven days a week, from 8.00 a.m. to at least 6.30.p.m., with some days being till 9pm and Saturdays till midnight.

Given the potential conflicts with surrounding uses, in particular, those units within the same complex at No. 13 Port Kembla Drive, Bibra Lake, the City recommends that the proposed club premises only be permitted to operate for informal use within the following hours:

- Monday to Friday (excluding Public Holidays) between the hours of 8.00 a.m. and 7.00 p.m., for not more than two days per calendar week.
- On a Saturday, Sunday or Public Holiday between the hours of 8.00 a.m. and 7.00 p.m.

In view of the above, the City considers that the proposal, with these conditions imposed on operating hours, will minimise any adverse impact on the amenity of the locality.

Provision of "Bar" Facilities

From the plans received, an issue was raised concerning the internal fit out proposed for the club premises regarding the 'bar' shown on the plans. It has been clarified by the applicant that the 'bar' will not be used for the purposes of a licensed premises (i.e. there is no intention to sell and/or supply liquor to club members or guests for consumption on or off the premises). As a result, given the information provided the 'bar' facility does not impact the assessment of this development application and no Public Interest Assessment Report (PIAR) is required. A condition has been proposed to ensure that the premises are not licensed premises.

Public Building

The City's Health Services have raised an issue concerning Unit 4's compliance with the Public Building Regulations and health legislation. The City's Health and Building Services sections have confirmed that the premises would be considered a 'Public Building' and therefore must comply with specific health and public building regulations. As the application has stated a maximum number of twenty five (25) members will use the facility a condition has been imposed to ensure this is the maximum occupancy at the premises at any given time, the City's Building Services have provided their recommendations based on this.

The City's Health and Building Services have undertaken an assessment of the proposed change of use in accordance with the Building Codes of Australia (BCA) and Health (Public Building) Regulations 1992, the following issues of non-compliance relating to the proposed club premises being considered a 'Public Building' are as follows and would need to be made compliant:

1. Lighting including exit signs and emergency lights;
2. Ventilation/air conditioning would need upgrading;
3. Locking devices on doors must be easily open able from the inside;
4. Kitchen areas will be required to be upgraded;

5. All existing separating walls to have Fire Rating Level (FRL) 90/90/90;
6. A 20 metre exit distance will need to be provided (it is exceeded in the bar area and access through storage area is not acceptable);
7. Disabled access to be provided;
8. Waste storage arrangements;
9. An additional W/C and urinal to be provided, with one of these toilets needing to be unisex disabled access; and
10. Prepare an acoustic consultant's report to indicate that all activities on the premises will comply with Noise Regulations including vehicle noise from the premises.

Based on this advice additional conditions, to ensure the proposal is in compliance with the Health (Public Building) Regulations 1992 and current Building Codes of Australia requirements, have been recommended.

Referrals

The City was made aware of the site not being used for its approved use by the WA Police's Organised Crime Squad in October 2012. Since then the City has liaised with the Organised Crime Squad regarding this subject retrospective application. As part of the assessment undertaken, the Organised Crime Squad intelligence unit has provided the City with an up to date 'Security-in-Confidence' Report for the subject premises (a copy of which was circulated previously as part of the June officer's report). The report makes mention that as at July 2012, a number of renovations were taking place at the premises which appear to not have been approved by the City. As such, if the proposed use is supported, a condition has been recommended that all relevant building and health approvals from the City will be required.

In addition, the report outlines how the Rebels Outlaw Motor Cycle Gang (OMCG) do engage in criminal activity, which can be a risk for those properties, businesses and people surrounding the club premises. The report mentions examples of previous instances and potential issues in the future which may impact on the amenity of adjoining properties as well as other innocent people not directly related to the Rebels OMCG.

In regard to the briefing held with the Western Australian Police advised that they felt the following factors should be taken into consideration in determining any application:

1. Impact on surrounding businesses.
2. Parking and potential impediments to other road users.

3. No liquor licence.
4. Premises not to be fortified nor have excessive overt security devices.
5. Potential impact on vulnerable people, elderly, other risk groups.
6. No signage to indicate the existence of OMCG Clubhouse.
7. Not to be used as a residence and no caretaker to remain on-site unless an extra-ordinary circumstance.
8. Restricted hours of operation.
9. Not to house weapons, firearms, explosives, etc.
10. No hazardous chemicals to be stored.
11. Restrict club capacity.
12. All proposed building plans to be submitted to WA Police.
13. Local government bylaws, regulations and approvals.

The WA Police also advised that on 26 July 2012 they undertook a search of the premises at 4/13 Port Kembla Drive, Bibra Lake and that during the search police located and seized a number of items, including:

- one sawn off shotgun (loaded);
- ammunition;
- steroids; and
- two stolen motor vehicles.

No charges were preferred however due to the lack of evidence and forensic material to link offenders to the actual property.

From the City's consultation with adjoining property owners, the occupiers of the other units within the same complex, plus the three (3) owners of No. 13 Port Kembla Drive complex signing the MRS Form 1 for lodgement of the application, there is little to indicate a history of or likelihood of future amenity impacts, other than the police report.

The use of the subject unit for 'club premises' has previously been operating for some time, although based on the applicant's advice has ceased since early 2013, and during the consultation period, only one (1) objection was received, with four (4) support submissions. While it is noted that the club premises may have potential amenity impacts, these impacts are based partly on the broader public perception of 'outlaw' motorcycle clubs and not based on observations by complainants/adjoining properties in this particular instance.

It is understandable to think that the club premises may have a detrimental impact due to the Rebels OMCG allegedly engaging in criminal activity, however, provided the 'club premises' as proposed complies with the conditions of approval and information provided in

the application, it is considered to comply with the provisions and standards of the Scheme.

Conclusion

In light of the above, it is recommended that Council approve the application, subject to appropriate conditions. The reasons for considering support of the retrospective club premises are:

1. The premises are now being used in accordance with the application that has been submitted.
2. Development approval is not personal to an applicant for approval, but runs with the land. Therefore, Council is required to make its determination on the basis of factors relating to the proposed 'Club Premises' land use and not the fact that a certain group will occupy the premises.
3. The use class 'Club Premises' is a use that can be approved at Council's discretion in the Mixed Business zone given it is a 'P' permitted use and does not prejudice the objectives of that zone.
4. The club activities will not be evident from the exterior of Unit 4 and not visible from the street or other premises within the complex at No. 13 Port Kembla Drive, Bibra Lake. As such, the proposal is not considered to have any adverse impact on the amenity of the locality.
5. The City recommends that the club only be permitted to operate occasionally for informal use between the hours of 8.00 a.m. to 7.00 p.m. weekdays, excluding public holidays and 8.00 a.m. to 7.00 p.m. on weekends along with specific days and hours of operation for club meetings and special events outside of the informal use hours of the club premises. Use of the premises beyond the approved hours (and other conditions) of operation would result in development compliance and/or enforcement proceedings being commenced against the club by the City.
6. During the consultation period, one objection was received, with four (4) supporting submissions received underlining that the retrospective use which has already been operating is capable of being conducted in a manner which may not generally be contrary to the Scheme requirements.

Strategic Plan/Policy Implications

Infrastructure

- Community facilities that meet the diverse needs of the community now and into the future.

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.

Budget/Financial Implications

Nil.

Legal Implications

Town Planning Scheme No. 3
Planning and Development Act 2005
State Administrative Tribunal Regulations

Community Consultation

As per Clause 10.2 of the City of Cockburn Town Planning Scheme No. 3, the local government in considering an application for planning approval shall have due regard to matters which, in the opinion of the local government, are relevant to the use or development of the subject land. With this specific application, while 'Club Premises' is a 'P' permitted use within the 'Mixed Business' zone, given the potential impacts of the proposed use on the adjoining properties, the City has referred the application to the owners of the strata units to the south of the subject site at No. 15 Port Kembla Drive, the northern adjacent property at No. 2 Altona Street, along with the three (3) directly opposite properties on the other side of Port Kembla Drive, Bibra Lake. The advertising period was for 14 days. A map detailing the properties consulted is detailed in attachment 4.

At the conclusion of the comment period, five (5) submissions were received, with one (1) objection. The four (4) supporting submissions provided no comment. The issues raised by the objection letter received in respect of the application were:

- the amount of traffic in and out of the premises;
- parking will be affected;
- this is an industrial area, safety is an issue;
- likely scenario of increased crime; and
- value of property may decrease as an industrial building.

Attachment(s)

1. Solicitor's advice (Confidential Cover)

Advice to Proponent(s)/Submissioners

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 11 July 2013 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

15. FINANCE AND CORPORATE SERVICES DIVISION ISSUES

15.1 (OCM 11/07/2013) - LIST OF CREDITORS PAID - MAY 2013 (076/001) (N MAURICIO) (ATTACH)

RECOMMENDATION

That Council adopt the List of Creditors Paid for May 2013, as attached to the Agenda.

COUNCIL DECISION

Background

It is a requirement of the Local Government (Financial Management) Regulations 1996, that a List of Creditors be compiled each month and provided to Council.

Submission

N/A

Report

The List of Accounts for May 2013 is attached to the Agenda for consideration. The list contains details of payments made by the City in relation to goods and services received by the City.

Strategic Plan/Policy Implications

Leading & Listening

- Effective and constructive dialogue with all City stakeholders.
- A responsive, accountable and sustainable organisation.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Attachment(s)

List of Creditors Paid – May 2013.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

15.2 (OCM 11/07/2013) - STATEMENT OF FINANCIAL ACTIVITY AND ASSOCIATED REPORTS - MAY 2013 (071/001) (N MAURICIO) (ATTACH)

RECOMMENDATION

That Council adopt the Statement of Financial Activity and associated reports for May 2013, as attached to the Agenda.

COUNCIL DECISION

Background

Regulations 1996 prescribes that a local government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:–

- (a) details of the composition of the closing net current assets (less restricted and committed assets);
- (b) explanations for each material variance identified between YTD budgets and actuals; and
- (c) any other supporting information considered relevant by the local government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within 2 months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature and type, statutory program or business unit. The City chooses to report the information according to its organisational business structure, as well as by nature and type.

Financial Management Regulation 34(5) requires Council to annually set a materiality threshold for the purpose of disclosing budget variance details. To this end, Council has adopted a materiality threshold variance of \$100,000 for the 2012/13 financial year.

Submission

N/A

Report

The City's financial results to the end of May continues to outperform the budget, with outperformance of the operating budget by \$5.6M one of the key factors (down from \$6.2M last month). Under spending within the City's capital program has also boosted the net current asset position.

Closing Funds

The City's closing municipal position of \$14.3M is \$8.5M higher than the budget target for May. This favourable position comprises numerous factors detailed further throughout this report.

The revised budget for the end of year closing position is currently showing a \$41k surplus, up slightly from \$28k last month. The closing funds position fluctuates throughout the year, as it may be impacted by Council decisions and minor system adjustments. Details on the composition of the budgeted closing position are outlined in Note 3 to the financial report.

Operating Revenue

YTD operating revenue of \$113.9M is tracking ahead of budget by \$2.7M. This has continued to narrow with last month's variance at \$2.9M.

Significant areas of outperformance include:

- \$0.7M in additional landfill fees.
- \$0.7M additional revenue from part year rating and rate interest and penalties.
- \$0.65M of extra subsidies received in Human Services mainly from In-Home & Family Day Care parent subsidies.
- \$0.3M extra raised for underground power charges
- \$0.1M extra recovered in admin and banking fees from debtors.
- \$0.1M extra in interest earnings. \$0.4M of In Home & Family Day Care parent subsidies received due to higher service take up ahead of budget in the Human Services business unit.

Areas where actual performance is trending behind the budget include:

- \$0.3M of fees and charges in Human Services (particularly comprising out of school care service fees).
- \$0.4M of reduced revenue from building permit approvals, as a greater share is now remitted to the Building Services Commission under the new act.

Further details of material variances are disclosed in the Agenda attachment.

Operating Expenditure

Overall operating expenditure of \$94.9M (including depreciation) is tracking under budget by around \$2.8M. Excluding depreciation, this drops to \$2.3M in cash terms.

The significant areas contributing to this positive result include:

- Waste collection expenses are \$0.9M below budget primarily due to lesser than anticipated RRRC gate fees incurred to date.

- Environment Services are showing a net underspend of \$0.6M against their YTD budget with \$0.27M underspent for Spearwood Ave offsets and \$0.29M for general reserves maintenance.
- Engineering Services has underspending of \$0.2M comprised mainly of savings of \$0.17M in Roads Design salary costs.
- Community Services is collectively \$0.7M under budget comprising favourable variances in Community Development (\$0.24M), CoSafe (\$0.15M), SLLC (\$0.20M) and recreation projects (\$0.10M).
- There are savings of \$0.23M in salary costs across Human Services due to the closure of the out of school care programs at Atwell and Harvest Lakes.
- Materials & contract spending under Information Services is \$0.17M below YTD budget
- Admin costs for developer contribution schemes of \$0.38M are yet to be allocated.
- Health Services are \$0.3M under YTD budget primarily due to non-spending on contaminated sites remediation and clean-up activities.
- Libraries costs are \$0.28M below budget due to savings in salary costs.
- Costs for Council functions & receptions are currently \$0.12M below budget.
- Depreciation is tracking at \$0.4M below budget overall.

Detracting from the overall positive result is:

- additional landfill levy accrued in order to cover the potential liability that may be imposed by the Department of Environment & Conservation.
- \$0.4M in higher operating costs at the HWRP landfill site.
- In-Home & Family Day Care payments are \$0.46M over budget due to higher service take up and are covered by extra subsidies received.

The following table shows operating expenditure budget performance at a consolidated nature and type level:

Nature or Type Classification	Actual	YTD Amended Budget	Variance to Budget
	\$	\$	%
Employee Costs	\$35.44M	\$35.88M	1.2%
Materials and Contracts	\$28.6M	\$31.8M	10.0%
Utilities	\$3.8M	\$4.0M	6.2%
Insurances	\$1.8M	\$1.9M	2.4%
Other Expenses	\$9.4M	\$7.8M	-20.4%
Depreciation (non-cash)	\$18.9M	\$19.3M	2.1%

Other expenses are adversely impacted by the additional accrual of landfill levy as referred to previously.

Capital Expenditure

The City's capital budget has incurred expenditure of \$43.0M versus an YTD budget of \$66.1M. This results in an YTD variance of \$23.1M, on par with \$23.0M last month.

This under spend is spread across the following asset classes:

- Building construction works - \$12.0M
- Roads, footpaths & drainage - \$5.4M
- Plant & machinery - \$1.2M
- Computer infrastructure & software - \$1.4M
- Land development and acquisition - \$1.4M
- Landfill Infrastructure - \$0.5M
- Parks infrastructure development - \$1.2M

The significant spending variances by project are disclosed in the attached CW Variance analysis report.

Capital Funding

Capital funding sources are highly correlated to capital spending and the sale of assets. Given the high underspend within the capital budget, capital funding sources are also showing large variances.

Significant variances include:

- Proceeds from land sales are \$1.8M behind the YTD budget, comprised mainly of subdivision of Lot 702 Bellier Place and Lot 65 Erpingham Road and lots 459 & 485 Bourbon St.
- Proceeds from plant and vehicle sales are \$0.1M behind the YTD budget.
- Loan funds of \$1.0M for the Emergency Services building project are yet to be raised, but has now been scheduled for June.
- Grants and developer contributions towards roads and buildings projects were collectively \$3.1M behind YTD targets. \$1.8M of this relates to DCA funding to be used on the Hammond Rd (Russell/Bartram) dual carriageway upgrade. The balance comprises timing issue related grants.
- Transfers to Reserves are \$0.2M behind budget due to unrealised land sales. Transfers from Reserves are \$14.7M behind budget, consistent with the overall under spend in the capital budget and primarily made up of the GP Super Clinic/Success Library (\$9.8M).

Cash & Investments

Council's cash and current/non-current investment holding dropped to \$101.9M from \$108.7M the previous month. This is still traditionally

high and is caused by the delayed spending on capital projects (mainly GP Super Clinic).

\$76.4M represents the balance currently held in the City's cash backed reserves, up significantly from \$42.3M last month. This was due to the City's annually budgeted reserve transfers being processed in May.

Another \$5.7M represents funds held for other restricted purposes such as bonds, restricted grants and infrastructure contributions. The remaining \$19.8M represents the cash and investment components of the City's working capital, required to fund ongoing operations, the capital program and remaining reserve transfers.

The City's investment portfolio made a weighted annualised return of 4.56% for the month. This compares favourably against the adopted BBSW benchmark result of 3.07%.

The majority of investments are held in term deposit (TD) products placed with highly rated APRA (Australian Prudential Regulation Authority) regulated Australian banks. These are predominantly invested for terms ranging between three and twelve months in order to lock in currently high market rates in a falling interest rate environment. Consideration is given to maximising the value offered within the interest yield curve and to mitigating against cash flow liquidity risks. Whilst the Reserve Bank has reduced interest rates over recent times by 125 basis points (1.25%), the current investment strategy has ensured interest earnings are somewhat buffered from a severe and rapid downturn.

Interest earnings remain on track to achieve the revised budget target of \$5.5M for the 2012/13 FY.

Description of Graphs and Charts

There is a bar graph tracking Business Unit operating expenditure against budget. This provides a very quick view of how the different units are tracking and the comparative size of their budgets.

The Capital Expenditure graph tracks the YTD capital spends against the budget. It also includes an additional trend line for the total of YTD actual expenditure and committed orders. This gives a better indication of how the capital budget is being exhausted, rather than just purely actual cost alone.

A liquidity graph shows the level of Council's net current position (adjusted for restricted assets) and trends this against previous years. This gives a good indication of Council's capacity to meet its financial commitments over the course of the year.

Council's overall cash and investments position is provided in a line graph with a comparison against the YTD budget and the previous year's position at the same time.

Pie charts included show the break-up of actual operating income and expenditure by nature and type and the make-up of Council's current assets and liabilities (comprising the net current position).

Strategic Plan/Policy Implications

Leading & Listening

- A responsive, accountable and sustainable organisation.
- Manage our financial and infrastructure assets to provide a sustainable future.
- A culture of risk management and compliance with relevant legislation, policy and guidelines

Budget/Financial Implications

Material variances identified of a permanent nature (ie. not due to timing issues) may impact on Council's final budget position (depending upon the nature of the item).

Legal Implications

N/A

Community Consultation

N/A

Attachment(s)

Statement of Financial Activity and associated reports – May 2013.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

15.3 (OCM 11/07/2013) - REGIONAL AQUATIC AND RECREATION COMMUNITY FACILITY (RARCF) - BUSINESS PLAN (154/006) (S DOWNING) (ATTACH)

RECOMMENDATION

That Council

- (1) receives the Report on the Business Plan for the Regional Aquatic and Recreation Community Facility (RARCF) at Cockburn Central West (CCW) to enable:
 1. The appointment of an Architect to undertake the design of the RARCF at CCW.
 2. The capital and operating costing of the design of RARCF at CCW to be determined by the Council's appointed Quantity Surveyor.
 3. The Cockburn Central West Structure Plan to be approved by Council.
 4. The WA Planning Commission to provide the City with a Management Order over the land required for the development and construction of the RARCF.
 5. The State Government to commit funding for the development and construction of the RARCF.
 6. The Fremantle Football Club to commit funding of \$10 million for the development and construction of the RARCF.
 7. The Development Agreement between the City of Cockburn and the Fremantle Football Club to be completed and considered by Council.
- (2) require the Business Plan to be presented to a future meeting of Council for adoption, on completion of all items noted in sub - recommendation (1) above.

COUNCIL DECISION

Background

At the Special Council Meeting held on 4 April 2013, Council resolved to:

- (1) advertise the Business Plan for the Regional Aquatic and Recreation Community Facility in partnership with the Fremantle Football Club Limited and Curtin University in accordance with section 3.59 (4) of the Local Government Act 1995; and
- (2) call for public submissions from interested parties on the Business Plan; and prepare a report on public submissions on the Business Plan to be presented to the July 2013 Ordinary Council Meeting.

Submission

As a result of the calling for public submissions, the following eight submissions were received and comment is made on them accordingly.

Submitter	Comments	Response
Ms D MacPherson 28 Prout Way Bibra Lake WA	Aqua Classes access to deep end of pool. Access to Public Transport at the Facility.	This comment will be passed onto the Design Team
S. Holmes and C. Barrett 256 Tapper Road Atwell WA	Object to the City building a Docker Sport Facility (they should build their own facility). Do not want large rate increases to pay for the facility.	The comments are noted. The decision as to the size and cost of the RARCF@CCW Facility is yet to be made by Council but the full cost including the municipal contribution to ongoing costs. The FFC Facilities to be located on the RARCF@CCW site will be paid for by the FFC and maintained by the FFC without any contribution from the Council to either operating cost or capital maintenance.
B. Dunn 256 Hammond Road Success WA (owner of the Oceanic Water Babies)	A range of financial issues revolving around the level of cross subsidy for a Hydrotherapy Pool which would compete with the private sector supplying similar facilities.	The Council currently offers all patrons a subsidy to use pool and ancillary pool facilities at South Lake Leisure Centre. It is anticipated that this level of subsidy will continue for the new RARCF@CCW. The Business Plan does

Submitter	Comments	Response
		not detail any subsidy for the Hydrotherapy Pool nor has a fee structure been yet considered for access to the Hydrotherapy Facility.
C. Lewis 21 Keeling Way South Beach WA	A range of financial issues revolving around the cost of construction and the certainty of cost without cost overruns. Whether the Fremantle Football Club has a place in the Cockburn Community as it is the Fremantle Dockers and will never be the Cockburn Dockers. Why should there be a link-up between an elite AFL Club and Council.	The comments are noted. The decision as to the size and cost of the RARCF@CCW Facility is yet to be made by Council but the full cost including the municipal contribution to ongoing costs. The decision about the ongoing contribution by the FFC to the operating costs of the RARCF@CCW has yet to be finalised.
C. Wright No address provided	Walking lanes in the pools at a depth suitable for adults and those with hip injuries.	This comment/request will be passed onto the Design Team.
F. McGeorge Cockburn Wetlands	Request to protect Bushplan Site 458 which was removed from the Bushforever Plan.	The submission received as part of the advertising of the Business Plan when in fact the submission should have been made in relation to the Structure Plan on the whole of the Cockburn Central West site. The Structure Plan will be referred to the Department of Environment and Conservation for comment as part of advertising of the Structure Plan.
D. Crosbie Cockburn Wetlands Education Centre Inc.	Oppose the wetland acting as a drainage catchment area. Opposed to the beautification of the wetland.	The submission received as part of the advertising of the Business Plan when in fact the submission should have been made in relation to the Structure Plan on the whole of the Cockburn Central West site. The Structure Plan will be referred to the Department of Environment and Conservation for comment

Submitter	Comments	Response
		as part advertising of the Structure Plan.
J., A. and J. Tedesco 9 Karajini Close Bibra Lake WA	The cost for constructing the CCW Facility is too big for the Council and as such will ultimately impact on rates. The CCW Facility should be scaled back.	The comments are noted. The decision as to the size and cost of the RARCF@CCW Facility is yet to made by Council but the full cost including the municipal contribution to ongoing costs.

In summary of the submission, all financial aspects of the RARCF@CCW will be presented to Council for its determination including final design and capital cost, fees and charges, operating costs and revenues, long term maintenance plans and potential cross subsidies.

As to the design requests noted in D. MacPherson and C. Wright's submissions, these will be forwarded to the Design team for their comment.

The submissions about the Wetlands will be forwarded to the Council's Strategic Planning Department for their comment and inclusion in the Structure Plan aspects of CCW.

Report

In summary of the submission, all financial aspects of the RARCF@CCW will be presented to Council for its determination including final design and capital cost, fees and charges, operating costs and revenues, long term maintenance plans and potential cross subsidies.

As to the design requests noted in D. MacPherson and C. Wright's submissions, these will be forwarded to the Design team for their comment.

The submissions about the Wetlands will be forwarded to the Council's Strategic Planning Department for their comment and inclusion in the Structure Plan aspects of CCW.

Structure Plan and Land Tenure

The City has recently advertised a local structure plan for the area known as 'Cockburn Central West' which is bounded by North Lake

Road, Midgegooroo Avenue, Beeliar Drive and Poletti Road, Cockburn Central.

The Cockburn Central West Structure Plan (CCWSP) proposes open space, recreational and mixed use (residential, commercial and retail) development consistent with an activity centre that promotes a mixture of compatible land uses. The proposed structure plan forms the basis for considering future subdivision and development applications over the subject land.

The public consultation period for the CCWSP closes on 5 July 2013.

The land covered by the CCWSP is currently owned by the State Government (Department of Planning). The WAPC have reserved that land required for the RARCF will be transferred to the City to facilitate the development.

Financial Aspects

The financial aspects of the Business Plan are still being assessed in light of the Council receiving a Regional Development Australia Fund grant of \$10m, announced by the Prime Minister on 13 June 2013 at Anning Park, Cockburn Central.

The first two tenders of the overall project have been awarded being:

1. Project Management of the RARCF@CCW
2. Quantity Surveying of the RARCF@CCW

Both contracts were awarded based on no work commencing until the Business Plan has been accepted by Council with one exception being the Project Manager was commissioned to provide advice on the best procurement method to be used to procure the capital works. Both contracts were awarded for amounts lower than the budget provided.

The two major issues raised by the Aecom Davis Langdon review of the costing of the Aquatic Facility being Power and Staffing levels are still subject to additional reports. The former will only be resolved once the structure of the facility has been designed and the quantum of power required to drive the facility calculated by the relevant consult. The use of ESD initiatives such as solar and geothermal power is still being considered especially the savings that could be expected. One recent article (attached) highlights the saving achieved at the City Vincent's Beatty Park Aquatic Centre. The article highlights that ESD initiatives will save the Council 36% of the power expected to be consumed if no solar or geothermal initiatives had been implemented.

The savings from the Beatty Park ESD initiative are as follows:

Calculations: Solar PV generates 53,400kWh per year.

Geothermal pool heating supplies 4,952,520kWh per year.

Total energy saved by all measures combined is therefore in excess of 5,005,920kWh/yr (5,005MWh per year).

The saving if translated to RARCF@CCW would bring back the power consumption to be in line with the current financial forecasts for the facility.

The 2013/14 Municipal Budget has been adopted allowing for expenditure in line with the Business Plan being adopted for the design and costing to be completed for the stand alone facility and the integrated facility with a cost sharing plan put in place to cover the project management, QS, design (and associated consultants) costs and a 77%/23% split with the FFC. This is to cover consultants only.

Design Cost Allocation 2013/14	City of Cockburn	Fremantle Football Club
\$3.505m	\$2.699m	\$0.806m

Funding

The following table highlights the funding to date for the stand alone and integrated RARCF@CCW Facility.

Source	Business Plan	Actual/Requested	Comment
City of Cockburn	\$65m	\$65m	No Change
FFC	\$10m	\$10m*	Confirmation received
RDAF	\$15m	\$10m	The City will have an opportunity to apply for additional funding
CSRFF (DSR)	\$2m	\$2m	Yet to be determined, application lodged
State Government Special Request	\$15m	\$15m	Yet to be determined, application lodged
Total	\$107m	\$102m	

*The City has received a letter from the President of the FFC confirming their commitment of the funds noted above.

The City's initial application for a CSRFF grant of \$2m has been deferred by the DSR on the basis of a special purpose application for \$17m being made by the FFC and City to the State Government and to see what contribution would come from the Federal Government. Consideration for a commitment from the State Government has been requested by the end of August 2013.

Strategic Plan/Policy Implications

Infrastructure

- Community facilities that meet the diverse needs of the community now and into the future.
- Partnerships that help provide community infrastructure.

Community & Lifestyle

- People of all ages and abilities to have equal access to our facilities and services in our communities.
- Promotion of active and healthy communities.

A Prosperous City

- Sustainable development that ensures Cockburn Central becomes a Strategic Regional Centre.
- A range of leading educational facilities and opportunities.

Environment & Sustainability

- A community that uses resources in a sustainable manner.

Budget/Financial Implications

The 2013/14 Municipal Budget contains sufficient funds to meet the estimated design and consulting costs required and noted in the Report at \$2.699m. It is the City's understanding that the FFC also have the available funds to meet their part of the commitment at \$0.806m.

Legal Implications

N/A

Community Consultation

Council advertised the Business Plan in accordance with Council's resolution in:

- The West Australian Newspaper – Wednesday, 10 April 2013
- Cockburn Herald – Friday, 12 April 2013
- Cockburn Gazette – Tuesday, 16 April 2013

In addition, Council placed the Business Plan on the Council's website, Libraries and social media in compliance with Council Policy.

Public submissions on the Business Plan closed on Wednesday, 22 May 2013. The Council received eight submissions.

Attachment(s)

1. Business Plan – RARCF@CCW
2. City of Vincent Media Release – Energy Savings

Advice to Proponent(s)/Submissioners

Those who lodged a submission have been advised that this matter is to be considered at the 11 July 2013 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

16. ENGINEERING AND WORKS DIVISION ISSUES

16.1 (OCM 11/07/2013) - (LOT 8) STAGE 3, SLEEPER LANE, COCKBURN CENTRAL - PORTION OF SLEEPER LANE, FOUR PARKING BAYS AND A PORTION OF FOOTPATH ALONG SIGNAL TERRACE CLOSURE (ES/R/002) (J KIURSKI) (ATTACH)

RECOMMENDATION

That Council in accordance with Section 3.50 of the Local Government Act 1995 institutes a temporary closure portion of four parking bays, portion of footpath along Signal Terrace and portion of the carriageway of Sleeper Lane, Cockburn for up to 15 months commencing July 2013 to October 2014 subject to:

1. There being no substantial objection received as a result of advertising in the local newspapers.
2. There being no substantial objection from service authorities, emergency services or adjoining owners.
3. The developer engaging an appropriately accredited traffic management contractor to submit a certified traffic management plan to monitor and control traffic movement due to the closure.
4. The developer will submit the details of temporary fencing for approval as part of a Construction Management Plan; the details of which would be assessed and agreed prior to the road closure occurring.
5. All works on existing City infrastructure (roads, footpaths, drainage, parks or verges) completed and reinstated in accordance with the "Public Utilities Code of Practice 2000",

“Restoration and Reinstatement Specification for Local Government 2002” and the City of Cockburn “Excavation Reinstatement Standards 2002” as a minimum.

6. The developer to provide a bond of \$95,000 to offset any damage to the City’s infrastructure prior to the closure of any portion of road.
7. The proponent being fully responsible for all legal costs, the cost of the valuation, public liability and damages arising from the works.

COUNCIL DECISION

Background

The proposed development works involve the construction of an apartment complex in Cockburn Central surrounded by North Lake Road, Signal Terrace, Stockton Bend and Sleeper Lane. Stage 2 completed and Stage 3 is in progress to commence construction work.

Submission

Australand Holdings Ltd, the developer of (Lot 8) 2 Signal Tce, Cockburn Central has requested Council to implement procedures to temporarily close portion of four parking bays, portion of footpath along Signal Terrace and close half of the carriageway of Sleeper Lane, Cockburn Central for a period of 15 months commencing 15 July 2013 during the construction of the Stage 3 development on the lot. The applicant also requested temporary access to the site from Signal Tce via the car parking bay to facilitate the construction works of the proposed apartment complex.

Report

During the construction activities of (Lot 8) 2 Signal Tce, Cockburn Central, the portion of road can be supported for the following reasons:

1. The proposed half closure of Sleeper Lane will allow safe access to the residents of development at Lot 1 Linkage Avenue and residents of Stage 1 – Lot 8 when exiting or entering their car-

park. Appropriate road signage will be installed to inform vehicles of the site closure and works.

2. Australand will install temporary perimeter fencing on Sleeper Lane as detailed on the site fencing plan. The temporary fence will be a mesh panel fencing system and the remainder of the site will be surrounded by a combination of a solid and mesh fencing system.
3. Australand will not close any parking bays or portion of footpath along roads surrounding the development site.
4. Australand has appointed a certified traffic management contractor to monitor the impact of the portion of road closure and access arrangement for the site and adjacent apartments.
5. Australand has already submitted a traffic management plan, which is in line with Australian Standards and Main Roads field guidelines. There are no foreseen issues with the traffic management plan and portion of road closure with appropriate signage and fencing system will improve pedestrian and vehicle safety during the construction activities of the apartment complex.

Strategic Plan/Policy Implications

A Prosperous City

- Promotion and support for the growth and sustainability of local businesses and local business centres.

Moving Around

- Infrastructure that supports the uptake of public transport and pedestrian movement.

Budget/Financial Implications

All the costs of the closure will be covered by the Developer.

Legal Implications

Section 3.50 of the Local Government Act.

Community Consultation

To be advertised in a local newspaper and service authorities, emergency services and adjoining owners advised.

Attachment(s)

1. Plan of the closure
2. Traffic Management Plan

Advice to Proponent(s)/Submissioners

The submissioners have been advised that this matter is to be considered at the 11 July 2013 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

16.2 (OCM 11/07/2013) - COOGEE BEACH ECO SHARK BARRIER TRIAL (ES/V/001) (C BEATON) (ATTACH)

RECOMMENDATION

That Council:

- (1) approve the trial of the Eco Shark Barrier at Coogee Beach from September 2013 until March 2014 provided the following conditions are met:
- (2) Eco Shark Barrier Pty Ltd and Form Designs are to:
 1. Consult with the Coogee Beach Surf Lifesaving Club and the City of Cockburn to identify and agree the most appropriate location to install the barrier.
 2. Provide certification of the Eco Shark Barrier by an appropriately qualified engineer.
 3. Gain and comply all the necessary approvals from the necessary government agencies.
 4. Ensure that they have public liability insurance to the value of \$20,000,000.
 5. Provide detailed advice in relation to the impact on coastal processes from an appropriately qualified coastal engineer.
 6. Install, monitor, maintain and remove the structure at their own cost.
 7. Provide monthly reports to Council in relation to the structure which is to include details on public issues, maintenance issues, costs and marine wildlife captures.
 8. Give a commitment to remove the structure early should it not withstand ocean conditions.

COUNCIL DECISION**Background**

Over the last several years there has been an increased incidence of fatal shark attacks on swimmers, surfers and divers along Western Australia's west coast, including the Perth Metropolitan area. Each of these attacks has been attributed to great white sharks.

At the June 2012 OCM a report was presented to Council on the feasibility of installing a shark exclusion zone at Coogee Beach. The recommendation adopted by Council was that Council take no further action on the installation of a shark exclusion net or other device at this time.

Since that Council meeting the Department of Commerce (DoC) indicated that there was funding available for the installation and trial of a beach enclosure to mitigate the risk of shark attack. A sum of \$150,000 was allocated for the trial. Expressions of Interest (EOI) were to be lodged by interested parties.

Prior to lodgement of the EOI in January 2013, the City was approached by Eco Shark Barriers Pty Ltd and Form Designs (the proponents) who had formulated a design for a shark exclusion barrier called the Eco Shark Barrier. City staff believed the design to be practical and the City lodged a joint EOI with the proponent. Unfortunately the proposal was not successful. Feedback from DoC to the proponents indicated that they felt the barrier had safety issues associated with swimmer entrapment. Although the joint EOI was rejected the DoC contacted the City and advised that Coogee Beach was one of the preferred sites for a beach enclosure.

The City was asked by DoC and agreed to obtain quotes to construct and install a shark proof enclosure at Coogee Beach based on DoC specifications. This quote is currently being compiled. DoC have indicated that if the quotes are within their budget parameters they will fund a trial at Coogee Beach over summer 2013/14.

Since the advice from DoC the proponent of the Eco Shark Barrier has contacted the City with a new design proposal and a have requested the City's support to trial the redesigned Eco Shark Barrier at Coogee

Beach. Staff advised the proponent that they would need to lodge a formal proposal.

Submission

The Eco Barrier Pty Ltd and Form Designs proposal as Attachment 1 is confidential and provided under separate cover.

Report

The attached proposal from the proponent describes the design of the Eco Shark Barrier. It also identifies a preferred site at Coogee Beach where the trial would take place. The trial is to be funded entirely by the proponents, including maintenance.

The barrier is proposed to be installed by the proponent to the north of the jetty. The barrier would span approximately 300 metres of beach and go out from the shore approximately 75 metres. A combination of pylons, anchors, ropes and floats would be used to secure the formed plastic barrier in place.

The trial would be commenced in September 2013 and the barrier would be removed in March 2014. The barrier would be inspected on a weekly basis.

The proposal indicates that the trial would establish the following:

1. Success of the barrier to keep sharks at bay
2. Safety of humans and marine creatures
3. Structural and functional evaluation of the structure
4. Ability of the structure to withstand ocean conditions
5. Ease of installation and removal
6. Impact on the existing ocean conditions
7. Acceptance by and impact on the public
8. Impact on the economy

A risk assessment of a number of factors, including the likelihood of beach user injury, has been undertaken and is included within the report.

Conclusions

The nature of Coogee Beach, including the gently sloping and relatively shallow sea bed, and absence of swell generated waves and strong currents, suggest that a barrier installed over the warmer months of the year is feasible.

There is however, already a very low likelihood of a swimmer being seriously or fatally injured by an encounter with a shark at Coogee Beach, based on historical data. There is no record of any person being seriously or fatally injured from a shark attack in the vicinity of Coogee Beach since records commenced in the 1800's. Thus this trial is unlikely to provide evidence that the barrier will be effective against shark attacks.

The main focus of the trial will be on the ability of the structure to withstand ocean conditions without failure, public acceptance and whether or not it traps marine creatures and impacts on coastal processes.

The risk assessment undertaken by the proponent is limited but the design of the barrier is such that it does not appear to offer any greater risk of injury than other infrastructure installed at the beach such as the floating platforms and jetty.

The DoC has requested that the City obtain quotes for the construction and installation of a shark barrier. Should the quote be acceptable to DoC it is likely that a trial of the DoC designed barrier would take place and if this proposal was approved it could result in two barriers being trialled at Coogee Beach this summer.

The DoC proposal is the installation of a net of approximately 250 metres in length and 75 metres out from the shore with a net diameter of 31.25 - 50mm. A system of pylons, floats, weights, chains and anchors would support the net. Such a net would be more likely to entangle both swimmers and marine creatures.

It is the officer's opinion that the proposal lodged by the Eco Shark Barrier and Form Designs is a superior product compared to that proposal by the DoC.

The installation of a barrier of any kind will restrict activities on or in the water at this location other than swimming, such as the use of water craft, wind and kite surfing and also fishing. The installation of a barrier may also lead to over popularity, with consequences for overcrowding and strain on existing facilities and infrastructure. However it is possible that equilibrium will be reached where, if it is too crowded, some beach users will seek alternative areas to swim. Alternatively the installation of a net may actually deter people from swimming at Coogee Beach, due to the perception that Coogee Beach is a high risk area for sharks.

The community's attitude to the possible installation of a shark exclusion barrier at Coogee Beach is untested. Whilst a very preliminary beach user survey undertaken in May 2012 provided some

insight to attitudes, suggesting a 2/3rds in favour, a far greater community consultation and education process would be advisable if the Council sought to further consider the installation of shark exclusion net at Coogee Beach.

Noting the above points, the recommendation arising from the proponent's proposal is that the Council support a trial of the Eco Shark Barrier for Summer 2013/14, with no commitment to purchase, but only if all the actions included within the recommendation are complied with.

Strategic Plan/Policy Implications

Infrastructure

- Community infrastructure that is well planned, managed, safe, functional, sustainable and aesthetically pleasing.
- Partnerships that help provide community infrastructure.

Community & Lifestyle

- Safe communities and to improve the community's sense of safety.
- Promotion of active and healthy communities.

Leading & Listening

- A culture of risk management and compliance with relevant legislation, policy and guidelines.

A Prosperous City

- Creation and promotion of opportunities for destination based leisure and tourism facilities.

Budget/Financial Implications

Nil, the purposes of the trial.

Legal Implications

Possible implications associated with the additional risk of injury posed by the barrier.

Community Consultation

Consultation to be undertaken by Coogee Beach Surf Lifesaving Club.

Attachment(s)

Form Designs Eco Shark Barrier Proposal (confidential, and provided under separate cover).

Advice to Proponent(s)/Submissioners

The Proponent(s) have been advised that this matter is to be considered at the 11 July 2013 Council Meeting.

Implications of Section 3.18(3) Local Government Act, 1995

N/A.

16.3 (OCM 11/07/2013) - PROPOSED WASTE MANAGEMENT AND EDUCATION STRATEGY 2013 - 2023 (021/007) (L DAVIESON AND V HARTILL) (ATTACH)

RECOMMENDATION

That Council adopt the proposed Waste Management and Education Strategy 2013 – 2023, as shown in the attachment to the Agenda.

COUNCIL DECISION**Background**

In 2008 the City adopted the Strategic Waste Management Plan 2008 - 2013 developed under a SWIS (Strategic Waste Initiative Scheme) grant issued to the South Metropolitan Regional Council (SMRC.) The Strategy included issues, actions and opportunities for the Cities of Cockburn, Canning, Melville, Fremantle, Rockingham and Kwinana as well as the Town of East Fremantle. This Strategy strived for:

1. Minimisation of the direct and indirect environmental impacts of waste and its management over the next 5 years.
2. Waste managed in a sustainable manner.
3. Increased community awareness of the impact of waste issues on the environment.

Since the development of this plan, the City has made a number of strategic changes to its waste management practices and educational approaches. In addition, the SMRC's plan only reflected the collection and disposal of household municipal solid waste (MSW), recyclables and greenwaste and did not include the strategic management or

vision for the City's Landfill and Transfer Station at the Henderson Waste Recovery Park (HWRP).

Submission

N/A

Report

The City of Cockburn, like many other Metropolitan Councils in WA, is facing challenges with the management of solid waste due to:

- the growing significance of sustainable practices and climate change;
- an increase in the amount of waste to be managed; and
- economic liabilities linked with Clean Energy Futures (CEF) legislation.

To effectively manage the long term viability of waste management in the City, these challenges need to be addressed. The Waste Management and Education Strategy 2013-2023 (The Strategy) has been prepared to provide a clear direction and a coordinated approach to manage the waste activities within the City. Whilst waste management is an issue of both National, State and Local significance, the City prides itself on providing a quality and innovative waste service to its rate payers. The City also ensures appropriate funds are allocated to waste management and education programs.

The Strategy outlines a clear vision for the future of waste management and education in Cockburn. The Strategy outlines:

- A strategic guide to waste management.
- A communication tool for community education.
- Continuous improvement and innovation in all waste practices.
- Ownership and responsibility for program implementation.

The role of leaders in waste management is to prevent the creation of waste and highlight the negative environmental effects of consumerism. In order to do this effectively, the City recognises the importance of providing education services to the community as an integral component of its waste management program. Through this Strategy, The City will continue to ensure our community is provided with both the relevant information to make the most informed decisions and the resources to contribute to sustainable waste management outcomes.

The City is committed to the sustainable management of waste and use of resources. Landfills across the Metropolitan Region, including the City's Henderson Waste Recovery Park (HWRP) are running out of

land at a time of potential increased rates of waste production and community concern of sustainable waste practices. Several other major challenges have been identified with the collection and disposal of solid waste. These challenges have driven the City to develop a practical, though aspirational, strategy that will deliver effective waste management and education into the future.

The Strategy outlines a clear direction for the minimisation, management and education around waste within the City of Cockburn operations, including target sectors of collection and disposal of Municipal Solid Waste (MSW); Recyclables; Hazardous Household Waste (HHW); E-Waste; Construction and Demolition waste (C&D); Commercial and Industrial (C&I) waste; and other problematic wastes such as tyres and mattresses.

The Strategy seeks to integrate sustainability measures into the programs, services and facilities that Council will develop and implement over the next ten years and the relevant actions will be reviewed annually as a mechanism to adopt a proactive and comprehensive approach.

The vision of the City's Strategy is to foster; *'A community that avoids waste generation, reduces environmental impacts and considers the waste that is produced as a valuable resource to be reused, recovered and recycled.'*

This vision is supported by 6 key strategic outcomes, with supporting strategies and actions which include:

Outcome 1: Avoid the generation of waste.

Outcome 2: Maximise the reuse and recovery of resources.

Outcome 3: Community Leadership and Education.

Outcome 4: Promote innovation whilst maintaining an economically viable waste management program.

Outcome 5: Minimise the City's carbon footprint from waste activities.

Outcome 6: Maintain and enhance protection of our natural environment.

The "whole of site" resource recovery targets in partnership with the SMRC are 70% by 2015 and 85% by 2020 (up from 58% in 2013).

The City's target for an increase in recovery of kerbside recyclables is 28% by 2015 and 40% by 2020 (up from 22% 2013).

The reduction targets for kerbside collected municipal solid waste (MSW) are 10% by 2015 and 15 % by 2020 (up from 6%).

The City's HWRP construction and demolition (C&D) targets are 10% by 2015 and 75% 2020 (up from 0% in 2013).

The HWRP commercial and industrial (C&I) targets are 10% by 2015 and 75% by 2020 (up from 2% in 2013).

The Strategy will not only enable the City to manage waste more effectively into the future with our community, but also reduce operational costs and the City's greenhouse gas emissions.

Strategic Plan/Policy Implications

Sustainable waste management is strongly connected to a number of the City of Cockburn's strategic planning documents, which guide the City's development into the future. The primary strategic documents are the Strategic Community Plan 2012 – 2022 and Long Term Financial Plan.

The City's Strategic Community Plan was developed in conjunction with the community and provides the vision for the City both for now and the next ten years. It includes seven key themes of focus for Cockburn, which are each accompanied by a vision and associated strategic actions. The Long Term Financial Plan 2012/13 – 2021/22 is the City's need's based infrastructure plan, designed to deliver major capital works in a timely and financially viable manner. The Annual Business Plan provides the operational link between the City's Strategic Community Plan and Long Term Financial Plan with the Annual Budget ensuring that adequate funds are available each year to complete specific projects. The City reports its achievements and provides a range of information to its residents in its Annual Report.

The key documents linked to waste management that support the Strategic Community Plan are the Sustainability Strategy 2013 – 2017 with its Action Plan 2013/14, the Greenhouse Gas Emission Reduction Strategy 2011 – 2020 and the annual State of Sustainability Report.

Growing City

- To grow our City in a sustainable way by: using land efficiently, protecting the natural environment and conserving biodiversity.
- Reduction in energy dependency and greenhouse gas emissions within our City.

Leading & Listening

- Manage our financial and infrastructure assets to provide a sustainable future.

Environment & Sustainability

- A community that uses resources in a sustainable manner.
- Community and businesses that are supported to reduce resource consumption, recycle and manage waste.
- Greenhouse gas emission and energy management objectives set, achieved and reported.

Budget/Financial Implications

The Actions detailed above have been costed and apportioned to Operational and Capital Works. Some projects have already been connected to the Long Term Financial Plan (LTFP) whilst others will need to be included when it is next revised.

The operational (OP) and capital works (CW) funds for these projects will come from proceeds derived from the HWRP (the Waste Reserve) or from the Waste Management Service Charge levied to all ratepayers each year. Many of the capital projects relate to the disposal operation and on that basis will be funded from the waste reserve. This Reserve is established and maintained from the revenue from the HWRP and therefore has no direct impact on municipal funds. It will be our intention to manage the remainder of the initiatives within the general increases to the service charge which will be considered by Council annually.

Council has looked to re-invest funds derived from HWRP to address broad contamination with the municipality and to improve the resource recovery effort. Many of our strategies require significant investment in infrastructure to bring about the necessary changes in behavior and thinking. Initiatives such as a new Commercial Materials Recovery Facility, introduction of 140ltr bins and the introduction of a front lift bin system all require significant investment however will potentially provide a much improved service for the community. The most significant capital cost however lies with the continued operation of HWRP. Costs to close existing landfill cells and the creation of new ones remain major capital items of expenditure for the business over the next 10 years.

The Action Plan in this Strategy indicates a total of \$40.093M expenditure on Capital projects and \$13.109M is planned for operational projects throughout the life of the Strategy. A more detailed

breakdown has been provided (refer to Appendix B) for ease of reference.

Legal Implications

N/A

Community Consultation

N/A

Attachment(s)

Waste Management and Education Strategy 2013 – 2023

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

16.4 (OCM 11/07/2013) - ROCKINGHAM ROAD - INTRODUCTION OF A 40KPH ZONE FROM PHOENIX ROAD TO SPEARWOOD AVENUE (450498) (J KIURSKI) (ATTACH)

RECOMMENDATION

That Council notes the MRWA's decision to retain the 60km/hr speed limit along Rockingham Road between Spearwood Avenue and Phoenix Road.

COUNCIL DECISION

Background

At the Ordinary Meeting of Council on 13 December 2012 the following matter to be noted for investigation was requested by Mayor Logan Howlett that a report be prepared for the 14 February 2013 Ordinary Council Meeting on the introduction of a 40kph zone on Rockingham Road from Phoenix Road to Spearwood Avenue, Spearwood.

The report was to include traffic counts and traffic crash data for the intersections and this section of road to look at reducing the speed environment from 60km/h to 40km/h.

A subsequent report was presented to the 14/02/13 Ordinary Council Meeting seeking a deferral until 9 May 2013 Ordinary Council Meeting.

A report was presented to the 09/05/13 Ordinary Council Meeting seeking a deferral until MRWA complete the assessment and review for a reduction of the posted speed along Rockingham Road between Spearwood Avenue and Phoenix Road.

Submission

N/A

Report

Rockingham Road is classified as a District Distributor A road under the road hierarchy classification of roads within the City of Cockburn. The function of these roads is to collect and distribute traffic within the residential, industrial and commercial areas. They form the link between the primary network and the roads within the local areas and should carry only traffic originating or terminating in the area.

A preliminary assessment of the current traffic environment has been completed which includes a traffic survey, a review of traffic count data and a review of traffic crash history over the last 5 years particularly on intersections and the section between Phoenix Road and Spearwood Avenue. Rockingham Road is classified as a District Distributor A road under the road hierarchy classification of roads within the City of Cockburn and is not qualified for the installation of traffic calming treatments at any section of road. The current Council Policy SEW3 'Local Area Traffic Management' and the "Warrant Criteria and Weightings" applied only for Local Road and Local Distributor Roads under the road hierarchy classification of roads within the City of Cockburn.

Officers have liaised with MRWA regarding the assessment of the current speed environment and approval for the modification of existing regulatory signs. Main Roads has completed an assessment and a decision of review consideration for a speed limit reduction along Rockingham Rd, between Phoenix Rd and Spearwood Ave, from 60km/h to 40 km/h was received on 23 May 2013. The MRWA's assessment that is based on speed zoning studies which are primarily concerned with the management of vehicle speeds in order to control traffic flow, maximise road capacity, minimise overtaking manoeuvres,

and reduce the level of crash risk for all road users, considers that existing 60 km/h posted speed limit along Rockingham Road, between Phoenix Road and Spearwood Avenue, to be appropriate with the road environment and motorists expectations.

MRWA claim that while the control of speed is an important aspect in effective traffic management, it should not necessarily be assumed that the imposition of a lower speed limit will resolve all perceived safety problems on a road or will necessarily alter travel speeds. They noted that the experience in Australia and overseas has demonstrated that arbitrarily imposed speed limits which are too low are not respected and actual operating speeds remain at the same levels.

Strategic Plan/Policy Implications

Community & Lifestyle

- Safe communities and to improve the community's sense of safety.

Moving Around

- An integrated transport system which balances environmental impacts and community needs.
- Infrastructure that supports the uptake of public transport and pedestrian movement.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Attachment(s)

1. MRWA's letter on Speed Limit Review-Rockingham Road
2. Aerial Photograph of the subject road.

Advice to Proponent(s)/Submissioners

N/A.

Implications

Nil.

17. COMMUNITY SERVICES DIVISION ISSUES

17.1 (OCM 11/07/2013) - GRANT AND FEE FUNDED HUMAN SERVICES STRATEGIC PLAN 2013-2018 (021/004) (G BOWMAN) (ATTACH)

RECOMMENDATION

That Council:

- (1) adopt the Grant and Fee Funded Human Services Strategic Plan 2013-2018, as attached to the Agenda; and
- (2) require that any financial implications of the Plan are included for consideration in Council's strategic and annual budget planning documents.

COUNCIL DECISION

Background

The City's grant funded human services programs have been provided to the Cockburn community, in some cases for over 30 years. Some of these services have not been specifically considered in other Strategic Plans developed by the City so it was considered necessary to provide a specific purpose plan for this segment of the City's business.

Submission

N/A

Report

The Council's grant and fee funded human services functions are inclusive of childcare services, family support services, early years services, financial counselling services, youth 'at risk' services, and services for the frail aged and people with disabilities. These human services have increased in profile and activity in recent times to assist those who are most vulnerable in our Community. Human services have been considered an essential element in strengthening social cohesion in Cockburn. It has become apparent there is a need to

consider the future strategic direction of this segment of Human Services to ensure greater social cohesion in the community is achieved. The Plan will address all grant funded Human Services areas that are currently not considered in detail in other strategic plans adopted by Council. The Strategy will assist staff to be better prepared for the expectations of the community and Council in this area of service delivery over the next 5 year period.

The City undertook a process of research, demographic analysis, community and key stakeholder consultation to develop the Strategic Plan. The City also engaged the consultancy services of Socialsuite to gain an independent insight on the costs and benefits of the current grant funded programs provided by the City.

The plan directly relates to the Council's vision to develop healthy, liveable, vibrant, socially cohesive and inclusive communities within the City of Cockburn.

Some members of the community are more vulnerable to poor health and wellbeing. This might be the result of culture, ethnicity, gender, age, illness, injury, lack of mobility or even where they live. It might also result from lack of income or skills. Groups of particular interest include:

- Children (birth to 12 years) - Children's Services Strategic Plan 2010-15 refers.
- Young people (13 to 25 years)-Youth Services Strategic Plan 2011-2016 refers.
- Older people (65 years and over)- Age Friendly Strategic Plan 2009 refers.
- Aboriginal people- Reconciliation Action Plan 2011-2013 refers.
- People with a disability -Disability Access and Inclusion Plan 2012-2017 refers.
- People from culturally and linguistically diverse backgrounds- Multi Cultural Strategic Plan to be developed in 2016/17.
- People with a mental illness -Disability Access and Inclusion Plan 2012-2017, and Grant and Fee Funded Human Services Strategic Plan 2013-2018, Public Health Plan all refer.
- Economically disadvantaged people - Grant and Fee Funded Human Services Strategic Plan 2013-2018.

Demographic Analysis

The City already provides a broad range of human services to these groups which assist in strengthening social cohesion and inclusion. However, even with these important services in place the 2011 Index shows that Cockburn has pockets of relative disadvantage in the suburbs of Coolbellup, Hamilton Hill, South Lake, and Spearwood. The

Australian Early Development Index Survey results for Cockburn also identify that there are pockets within Cockburn where children aged 5 are considered vulnerable in two or more domains. Added to this, WA health statistics and a local survey conducted by the City identify that residents are reporting a higher level of psychological distress than the state average. As this is a continuous process it is important to continuously respond to changing and emerging needs.

The City has become a specialised provider in human services which has ensured that the services have continuously achieved preferred provider status and high quality ratings in all categories of service delivery. The City has also experienced growth in these services, but not to the extent of the considerable population growth the City has also experienced. This growth in population without matching growth in funding levels for service provision has led to a growth in waiting lists for most service types. The City has continuously lobbied the state government for these needs but there are often no additional funds available.

The research and latest local survey results have been utilised in the development of strategies in the Grant and Fee Funded Human Services Strategic Plan to refine service models. For example, to improve access to services by fly in fly out families, the family support service is investigating more on-line service access. Generally, there are no amounts of additional state or commonwealth resources available so the services need to redirect existing resources as needs change.

The consultant undertook a desk top study to analyse the social return on investment generated by the services and also identified the client outcomes in a program logic map for each service area.

The table below provides a summary of some of the client outcomes achieved by each service type.

Service Area	Short term outcomes	Short term outcomes	Short term outcomes	Short term outcomes	Medium Term outcomes
Childcare services	Parents seek/ remain in employment/ education	Parents get a break or respite	Child has a stimulating play based learning environment	Educators gain employment and Education and training opportunities	Parents observe improvement in their child's communication and social skills
Youth "At Risk" Services	Youth are connected with employment and Training Programs	Youth receive counselling support around personal development	Youth Engage in recreational and social activities	Youth are introduced to other community support services	Youth gain awareness of their at risk behaviours
Family Support and Early	Individuals receive support	Families receive parenting support, access	Families are introduced to other	Child is placed in a stimulating environment	Improvement in Child and parent

Service Area	Short term outcomes	Short term outcomes	Short term outcomes	Short term outcomes	Medium Term outcomes
Years Services	around personal development	to supported play groups and events	community resources	that offers play based learning.	relationship. Parents experience increased knowledge and skills in parenting.
Financial Counselling Services	Clients receive support in maintaining connection to essential utilities	Clients receive support in avoiding eviction due to financial reasons	Clients receive support in accessing entitlements and financial emergency relief	Clients receive support around mitigating creditor and financial legal issues such as bankruptcy	Clients remain connected to essential services, maintain housing, and increase skills in budgeting
Cockburn Community Care	Clients receive domestic Care, home maintenance support	Client receives personal care, emotional support and social activities	Carers receive emotional and respite support	Clients receive supported transport services	Client is able to remain living independently within their own home

These client outcomes were assigned a financial proxy value to determine the cost versus the benefit in the same financial language.

The analysis took into account the City of Cockburn's indirect financial contribution to each service area (net indirect costs to deliver each service area, less administration charges).

The Socialsuite analysis determined that there is significant social value generated by the grant funded human services programs that far exceed the indirect cost subsidy provided by Council.

The following table demonstrates the social impact value, generated over five years, with respect to the Council's financial contributions to each service area during FY11/12.

Table 1: Social Impact Value Generated by Council

Service Area	SROI (for every \$1 invested)	Council's FY11/12 Financial Contribution	Social Impact Value (over five years) generated from Council's FY11/12 Contribution
Childcare Services	\$15.53	\$156,001.36	\$2,422,701.12
Early Years and Family Support Services	\$33.94	\$96,951.34	\$3,290,528.48
Youth Services	\$10.10	\$31,507.64	\$318,227.16
Financial Counselling Service	\$7.69	\$83,341.26	\$640,894.29
Cockburn Community Care Service	\$5.82	\$216,100.11	\$1,257,702.64

Source: Socialsuite (2013)

Due to the identified community benefit from the grant funded human services which enhance social cohesion, it is recommended that the

City continue to directly provide these programs. This will require an ongoing commitment to continue to provide indirect cost subsidies for this area in accordance with the current Position Statement Applications by the City for External Grant Funding PSCS2.

The Grant and Fee Funded Human Services Strategic Plan 2013-2018 include strategies, the estimated time for completion, the Manager responsible, and the estimated resource implication. This level of detail will assist the City to implement the plan.

Strategic Plan/Policy Implications

Infrastructure

- Community facilities that meet the diverse needs of the community now and into the future.

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.
- People of all ages and abilities to have equal access to our facilities and services in our communities.
- Promotion of active and healthy communities.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.

Budget/Financial Implications

The direct cost resource implications included in the plan are minor in nature and could be achieved within existing budgets or from grant funding sources. All actions which require additional Municipal resources will need to be considered by Council through Council's strategic and annual budget process.

All direct costs associated with the operational delivery of the grant and fee funded services are funded by fees and ongoing state and federal grants. These direct operational costs funded by the grants and fees include; salary, superannuation, vehicle operating costs, group program costs, direct advertising costs, printing and stationary and telephone costs. There is therefore no direct net cost to Council for the provision of the existing services included in the Grant and Fee Funded Human Services Strategic Plan 2013-18.

Legal Implications

N/A

Community Consultation

The City has previously consulted with key groups within the community that are considered to be vulnerable in the development of other strategic plans. However the City has not specifically consulted regarding the general social support needs of residents. The City therefore undertook a community survey in 2012 to address this consultation gap. The survey attracted 193 community responses with a broad cultural and demographic representation.

The top 5 Areas of support need identified by survey respondents were:

1. Parenting Support (40% of respondents)
2. Anxiety/ Stress Management (32% of respondents)
3. Linking with agencies in the Community(23% of respondents)
4. Low Mood/depression (22% of respondents)
5. Pre/post natal support (21% of respondents)

The top 4 difficulties in accessing services from survey respondents were:

1. Not knowing of/ or about the service (15 % of respondents)
2. Transport/difficulty in getting to the location (9%)
3. Embarrassment (7%)
4. Inconvenient time/office hours (6%)

The City also consulted with key government and non-government stakeholders and staff. In total, 193 community members were consulted, 20 key stakeholders and 30 staff.

These consultation findings have been considered in conjunction with other research and demographic data and included in the strategic plan where a community need has been identified.

Attachment(s)

The City of Cockburn Grant and Fee Funded Human Services Strategic Plan 2013 – 2018.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

17.2 (OCM 11/07/2013) - ADOPTION OF THE CITY OF COCKBURN RECONCILIATION ACTION PLAN 2013-2016 (008/001) (G BOWMAN) (ATTACH)**RECOMMENDATION**

That Council

- (1) adopt the City of Cockburn Reconciliation Action Plan 2013-2016, as attached to the Agenda;
- (2) ensure that any financial implications of the Plan are included for consideration in Council's Strategic and Annual Budget planning documents; and
- (3) require a progress report to be received by Council annually through the Elected Members Newsletter.

COUNCIL DECISION**Background**

The Ordinary Council meeting held in May 2011 resolved the following:

- (1) *adopt the City of Cockburn Reconciliation Action Plan, as attached to the Agenda; subject to confirmation of the spelling of the word "Nyungar" by the Aboriginal Reference Group.*
- (2) *ensure that any financial implications of the Plan are included for consideration in Council's Strategic and Annual Budget planning documents; and*

- (3) *require a progress report to be received by Council in July 2012.*

The City provided a progress report to Council through the Elected Members Newsletter, and an evaluation survey to Reconciliation Australia in July 2012 regarding the implementation of Reconciliation Action Plan 2011-2013.

Submission

N/A

Report

Following the Council decision in May 2011, the City launched the Reconciliation Action Plan to the community and commenced implementation of the Reconciliation Action Plan (RAP) 2011- 2013.

Reconciliation Australia (RA) is a national not-for-profit community organisation that assists other organisations Australia-wide to develop Reconciliation Action Plans (RAP's), and is the designated body which oversees this national RAP development and reporting process.

There is a requirement by Reconciliation Australia that an annual report be provided to them on the progress of each organisation's RAP in achieving the identified measurable targets.

The City of Cockburn was advised in 2012 that it would be able to complete an Annual Impact Measurement Report for Reconciliation Australia, instead of an annual progress report, as previously required. By doing this, organisations also contribute to Reconciliation Australia's commitment to measure and report on the collective impact of RAPs through the Annual RAP Impact Measurement Report.

The City's Impact Measurement Report was sent to Reconciliation Australia in July 2012 and a progress report was provided to Councillors through the Elected Members newsletter. (See attachment).

The City has reviewed the Reconciliation Action Plan 2011-2013 and has successfully implemented 100% of the actions contained in the plan. This is an outstanding achievement and is a testimony to the staff and Aboriginal Reference Group being committed to the Plan and the actions being realistic and achievable.

Major Achievements include the following:

- Printed and distributed the “Beeliar Boodjar” Aboriginal History Brochure.
- Installation of 4 flag poles at Administration Building to fly the Aboriginal and Torres Strait Islander Flags daily.
- Completed a Feasibility Study for an Aboriginal Cultural and Visitors Centre-. This resulted in a Council Decision supporting the development of the proposed Centre at Bibra Lake, subject to grant funding in 2018/19 financial year.
- Development of an Aboriginal Employment Strategy.
- Quarterly ‘Good News Stories’ – Newsletter providing positive messages about Aboriginal people.
- Aboriginal Student Awards – all primary and high schools are eligible to apply.
- Successful Co-Health Grant Application- \$703,000 over 3 years. Grant resulted in three years of healthy eating and physical activity programs targeting Aboriginal people and people living in Cockburn not working full time.
- Annual Cultural Bus Tours – bus tour for community members during Reconciliation Week.
- ‘Welcome to Country’ at Citizenship ceremonies conducted by an Aboriginal Elder.

(See attached The RAP Impact Measurement Questionnaire 2012)

The City of Cockburn’s Reconciliation Action Plan 2011 – 2013 is about to expire at the end of July 2013. The City has also completed the draft RAP 2013-16 by following the process outlined by RA.

This process included meetings with a Steering Group comprising membership of Aboriginal and Non-Aboriginal City staff, Aboriginal Reference Group members, and Aboriginal and Non-Aboriginal community members. The aim was to achieve a 50/50 ratio of Aboriginal and non-Aboriginal people in attendance at the steering group meetings. Staff from a wide variety of Service Units attended the meetings including Human Services, Community Services, Libraries, Strategic Planning, Infrastructure, Human Resources, Parks, Environmental Services, and Corporate Communications.

The City organised a community and staff survey and consultation meetings with the Aboriginal Reference Group, Seniors Kwoberup group, youth, Walyalup Reconciliation Group, ‘My Time’ Aboriginal parents and grandparents group and Nyoongar Rangers. In total 100 community members have been consulted regarding the RAP. In addition to this 53 staff have been consulted across all Service Unit areas via a survey and through the Steering Group.

During the consultation undertaken the following issues were consistently highlighted as being key issues to be addressed in the development of any future strategy:

- Need to continue to strengthen relationships between Aboriginal and non-Aboriginal people and increase cultural understanding.
- Need to increase employment, educational, health, wellbeing, Cultural and social opportunities for Aboriginal people in Cockburn.
- Need to continue to improve the cultural appropriateness of some Council Services and improve Cultural Awareness training.
- Need to visibly acknowledge and respect Nyungar culture and history and better understand modern Aboriginal people.
- Need to continue to increase positive perceptions of Aboriginal people in the community.

These needs have been developed into a comprehensive draft action plan for the City of Cockburn spanning over a three year period from July 2013 until December 2016. These actions have been identified because they are realistic and achievable within a three year timeframe and address the most pressing needs identified in the community consultation process.

The RAP is categorised into three standard areas Relationships, Respect and Opportunities.

The relationships focus area contains actions that work towards:

- Engagement;
- Bringing people together; and
- Cultural awareness training.

The respect focus area contains actions that work towards:

- Visible recognition of Aboriginal and Torres Strait Islander cultures;
- History and people; and
- Protocols.

The opportunities focus area contains actions that work towards:

- Inclusion;
- Employment;
- Health and Healing; and
- Cultural opportunities.

All actions are allocated to a responsible officer, outline whether existing or new resources are required and are measureable. The Plan will be monitored and progress reported to the Steering Group annually and to Council and RA on an annual basis.

The City's draft RAP has been endorsed by the Reconciliation Action Plan Steering Group, and the City has received correspondence from RA that the attached draft Plan meets their required standards.

If the attached RAP is adopted by Council without significant change then the RA logo can be attached to the document.

However, if more than minor changes are made to the attached plan Reconciliation Australia may need to recommend further changes and then the revised document may need to be considered by Council at a future meeting.

While the City successfully partners with the Federal and State Governments to provide services and programmes aimed at supporting Aboriginal people in our community there is a need for all levels of government to work together in facilitating positive outcomes for Aboriginal people.

Strategic Plan/Policy Implications

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.
- Conservation of our heritage and areas of cultural significance

Leading & Listening

- A responsive, accountable and sustainable organisation.
- A skilled and engaged workforce.

Budget/Financial Implications

As contained in the Plan.

All actions which require additional Municipal resources will be considered by Council through the subsequent Budget processes.

The major new resource requirements for the 2013/14 financial year which have been adopted in the 2013/14 Budget were for the following:

- Increase in Aboriginal Community Development Position by 2 days per week to a full time position \$25,000 per annum; and
- Increase in Aboriginal Awareness Training Budget \$10,000 per annum.

Legal Implications

N/A

Community Consultation

Extensive community consultation was undertaken through a community and staff survey, with the RAP Steering Group, the Cockburn Aboriginal Reference Group, and meetings held at various locations. A total of 100 community members and 53 staff have been consulted regarding the proposed RAP.

Attachment(s)

1. City of Cockburn Reconciliation Action Plan 2013-2016
2. The RAP Impact Measurement Questionnaire 2012

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

17.3 (OCM 11/07/2013) - PROPOSED 2013/2014 SEASON OF EVENTS (SUMMER OF FUN) CALENDAR (152/010) (S SEYMOUR-EYLES) (ATTACH)

RECOMMENDATION
That Council adopt the proposed 2013/14 Season of Events Calendar, as identified in the report.

COUNCIL DECISION

Background

Council is required to determine the Calendar for the 2013/14 of Events.

The Events Team has developed the following proposal for the 2013/14 Program for the forthcoming season, based on:

- A review of the 2012/13 season;
- Feedback from Elected Members and staff; and
- Quantitative and qualitative research conducted with the public in March/April 2013.

Report

Proposed 2013 – 2014 Events

Event Name Location	Date	Budget	Comments
Seniors Social Evening 1	Saturday 17 August 2013	OP 9492 \$10,000	Different themes; entertainment, buffet meal, raffles & prizes. 5.30pm – 11pm. Dalmatinac Club Tickets \$8.00
Teddy Bears Picnic	Wednesday 23 October 2013	OP 9307 \$16,500	10am - 1pm Entertainment and rides free for pre-school kids, activities, amusements, arts, parenting information.
Seniors Social Evening 2	Saturday 16 November 2013	OP 9492 \$10,000	As above 5.30pm – 11pm. Dalmatinac Club Tickets \$8.00.
Cockburn Christmas Event	Saturday 14 December 2013	OP 9460 \$15,000	Theatrical Performance, local choir and performers, Christmas Carols, Santa. Council Grounds.
Aussie Day BBQ Breakfast	Sunday 26 January 2014	OP 9107 \$40,000	7am – 11am. Free BBQ Breakfast, free rides, entertainment, family activities. Coogee Beach Reserve. Cockburn Idol Heat 1
Seniors Social Evening 3	Saturday 15 February 2014	OP 9492 \$10,000	As above 5.30pm – 11pm. Dalmatinac Club Tickets \$8.00
Community Concert 1 (Aussie Pop Rock theme)	Saturday 22 February 2014	OP 9476 \$120,000	Success Regional Sporting Facility on the oval. 7pm – 10pm
Community Concert 2, (Regional Concert)	Saturday 15 th March 2014	OP 9470 \$180,000	Manning Park 7Pm – 10pm, 1 st Choice – Missy Higgins 2 nd Choice – Kate Ceberano 3 rd Choice – similar to above Cockburn Idol Final. Manning Park.
Coogee Beach Festival	Sunday 6 April 2014	OP 9363 \$55,000	9am – 2pm Coogee Beach Reserve and beach foreshore. Free rides and activities. Beach Challenge. Sand castle competition. Emergency Services display. Entertainment.

Event Name Location	Date	Budget	Comments
Flavours of Cockburn (Proposed NEW Event)	Saturday 10 May 2014 (day before Mother's Day)	OP 9108 \$45,000	Harmony Oval Harvest Lakes, East Ward. Propose that Community be involved in cooking different food for people to sample. Local produce sold, displays, stalls, Cultural entertainment. "Eco" products. Activities for children (e.g. making Mother's Day gifts) Mother's Day raffles and prizes, pamper areas for mothers, City of Cockburn promotions.
Marketing and Insurance		OP9021 \$68,725	A component of this budget is made towards Cockburn Soundings and the Annual City of Cockburn calendar, as both are used extensively to promote the events.
Total		\$570,225	

All acts are subject to availability, as staff will only confirm and book them post council decision.

The number of events has been designed for the two event staff to manage together with other events they and the Corporate Communications staff (including the Cultural and Arts Coordinator) work on, including Celebrate Ability, Bibra Lake Fun Run, Local Government Week, Spring Fair, ANZAC Services and official openings.

It is necessary to consider the calendar early in the financial year, as:

1. Marketing for the season needs to commence in September.
2. Corporate Communications will apply to Lotterywest and Healthway for part funding for the 2013/14 season. Council needs to have determined the season of events before applications are submitted. These applications require four months lead-in time in order to feature these organisations on promotional material as a sponsorship agreement may dictate. Accordingly, Council needs to approve the program of events for which sponsorship is being sought in order for these timeframes to be met otherwise sponsorship will not be available.

In 2013/14, it is proposed that the Events:

1. provide the opportunity for the community to experience different lifestyles and cultures;
2. showcase local WA talent;

3. vary the genre of music featured at the two concerts each year, in order to appeal to all ages; and
4. continue to foster a sense of community.

The recommendations in this proposal are based on a review of last season (see attached).

- (revised) presentation given to Elected Members 24 April 2013);
- results of two focus groups (March 2013); and
- results of additional questions related to events, asked in the Community Perceptions Survey (April 2013).

Dates have been considered in light of key events around Perth that are currently known, such as elections, sporting events and community events, as well as other City of Cockburn events, which the City supports.

The recommendations are that:

- The major concert (Regional Concert) at Manning Park features:
 - * 1st choice: Missy Higgins (subject to cost and availability);
 - * 2nd choice: Kate Ceberano (subject to availability).
 - * 3rd choice: similar genre
- The concert at Hammond Road, Success is proposed as an 'Aussie pop/rock' theme with the aim of having a mix of music that appeal to the young and old.
- The Cockburn Christmas Event remains at Council Administration Building, due to concerns around traffic if the event were to move to Cockburn Central town square. This year it is proposed to have a short Christmas related performance in response to the Focus Groups identified interest (for theatre in the park) from a local Theatre Group (subject to availability) in addition to turning the Christmas lights on, a visit from Santa, a free sausage sizzle and other activities and entertainment.
- The City retains three Senior's evening events. The tickets are currently subsidized by about \$45 per person and then each person pays \$7.50 per ticket, which goes towards prizes and giveaways on the night. As there has been no increase in ticket price for at least three years, officers recommend increasing the price to \$8.00 per person. This is based on the capacity of the Dalmatinac Club and the sale of 230 tickets out of a total of 260.

The following events are retained in current format due to their popularity and good attendance:

- Teddy Bear's Picnic;

- Coogee Beach Festival
- Aussie Day BBQ Breakfast

Proposed new event

Based on the outcomes of the Focus Groups and community perceptions survey, officers are recommending a new event on a Saturday afternoon in May with the theme being a 'Flavours of Cockburn' Family Event, at Harmony Oval, Harvest Lakes, Atwell. The aim is to showcase some of the flavours of Cockburn. The flavours theme could relate to the different nationalities that make up Cockburn and their cuisine, market gardens, a 'Great Cockburn Cook-off', a Cockburn 'Masterchef', or cooking demonstrations. The events team is considering the potential to showcase local crafts, with activities targeted at children of all ages, giving them the opportunity to make a Mother's Day present, which could also relate to the Flavours of Cockburn theme. The objective is to encourage local community groups to take part and to have 'infotainment talks' in different places – potentially on healthy children's packed lunches; sustainable living; healthy lifestyles and community fundraising opportunities.

This proposed initiative replaces the two movie nights which proved very costly to conduct last season. It is proposed to investigate the viability and practicality of providing a "pop up" outdoor cinema kit for community groups to loan in future.

Cockburn Idol

It is recommended that Cockburn Idol continue and that it remains restricted to Cockburn residents so that the prizes go to Cockburn residents. It is proposed that the two heats be held at the Australia Day BBQ Breakfast and at the first concert, with the final being held at the Manning Park Concert.

Marketing

The marketing plan will include the usual traditional advertising and will look at alternative ways of marketing the events, including advertising on Facebook, to reach a broader age group and include a description of the events in the annual calendar.

Healthway and Lotterywest Funding

Officers have spoken to Lotterywest and Healthway about funding and neither organization will provide very clear advice on what is likely to be funded, except that Lotterywest fund up to \$20,000 per Council per annum and Healthway, up to \$50,000, although that amount is for naming rights and would most likely apply to events that are marketed more widely than one council area. Once Council determines the program, officers will apply to both organisations for funding. If Council is successful in receiving funding from Healthway and / or Lotterywest, budget adjustments will be made at mid-year review.

Alcohol

These events have rarely had a problem caused by alcohol consumption, particularly at the daytime events. It is recommended that Council not ban (nor promote) BYO alcohol at the two evening concerts and the Christmas event. If this position changes due to police concerns, or through the City's own feedback, Council will be advised and a revised recommendation will be made to Council.

Submission

N/A

Strategic Plan/Policy Implications

Community & Lifestyle

- Community environments that are socially cohesive and embrace diversity.
- Communities that are connected, inclusive and promote intergenerational opportunities.
- Communities that take pride and aspire to a greater sense of community.
- People of all ages and abilities to have equal access to our facilities and services in our communities.
- Promotion of active and healthy communities.
- The significance and richness of our local Indigenous people and diverse multicultural community will be recognised and celebrated.
- Conservation of our heritage and areas of cultural significance

Budget/Financial Implications

Funds of \$570,255.00 including marketing are available in the 2013/14 budget for these events. If officers have success in receiving funding from Healthway and/or Lotterywest, budget adjustments will be made at the mid-year review.

Legal Implications

N/A

Community Consultation

In 2013 the Community Perceptions Survey (Catalyse) showed 90% of those surveyed were familiar with festivals, events and cultural opportunities in the City of Cockburn. 82% were satisfied and 45% of residents were delighted.

Attachment(s)

1. Community Perceptions Survey 2013 results relating to events
2. Elected Members Briefing – April 2013

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

18. EXECUTIVE DIVISION ISSUES

19. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

20. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING

21. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY COUNCILLORS OR OFFICERS

22. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

23. CONFIDENTIAL BUSINESS

24 (OCM 11/07/2013) - RESOLUTION OF COMPLIANCE (SECTION 3.18(3), LOCAL GOVERNMENT ACT 1995)

RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

COUNCIL DECISION

25. CLOSURE OF MEETING

LOCAL GOVERNMENT ACT 1995

City of Cockburn

(LOCAL GOVERNMENT ACT) AMENDMENT LOCAL LAW 2013

Under the powers conferred by the *Local Government Act 1995* and all other powers enabling it, the City of Cockburn resolved on to adopt the following local law.

1. Citation

This local law may be cited as the *City of Cockburn (Local Government Act) Amendment Local Law 2013*.

2. Commencement

This local law comes into operation 14 days after the day of its publication in the *Government Gazette*.

3. Principal Local Laws

The *City of Cockburn (Local Government Act) Local Laws 2000* as published in the *Government Gazette* on 9 October 2000 and as published and amended in the *Government Gazette* on 13 November 2001, 15 November 2002, 26 September 2003, 25 November 2003, 27 July 2004, 17 May 2005, 11 January 2008, 10 December 2010, and 16 December 2011, 22 June 2012, are referred to as the Principal Local Law. The Principal Local Law is amended.

4. Part IIA – Firebreaks and Related Matters amended

Delete Part IIA – Firebreaks and Related Matters.

~~PART IIA – FIREBREAKS AND RELATED MATTERS~~

~~2A.1 Interpretation~~

~~In this Part, unless the context otherwise requires:~~

~~“Act” means the *Bush Fires Act 1954*;~~

~~“Flammable Matter” includes all forms of vegetation both living and dead, and any other flammable materials and combustible matter;~~

~~“Firebreak” means ground which is cleared to a mineral earth standard in which all flammable material (which includes vegetation and with all overhanging branches, trees, limbs, etc to be trimmed back clear of the Firebreak area) has been removed and on which no flammable material (which includes vegetation) is permitted during the Firebreak period and the Firebreak must be the required width from the ground up in a vertical line with no restrictions;~~

~~“Firebreak Period” means the time between 30 November in any year until 31 March in the year following;~~

~~“Trafficable” means able to be driven around, unhindered, in a standard four-wheel drive vehicle.~~

~~2A.2 Construction of Firebreaks~~

~~All owners and occupiers of land within the district shall clear flammable matter from the land in accordance with the following requirements:~~

- ~~(1) As to land which is 2032m² or less in area, or which is zoned “Residential” under the town planning scheme, the owner or occupier is to remove all the flammable matter from the whole of the property, except living trees, shrubs, plants under cultivation and lawns, by slashing or mowing the matter to a height of not more than 50 millimetres, or otherwise to the satisfaction of the local government or an authorised person, and the property is to be maintained to the standard so stated in this subsection for the duration of the period 1 October to 31 May each year.~~
- ~~(2) As to land, which is greater than 2032m² in area, shall have a trafficable firebreak three (3) metres in width cleared to mineral earth subject to the following requirements:
 - ~~(a) immediately inside all external boundaries of the land; and~~
 - ~~(b) immediately surrounding buildings (if any) situated on the land; and~~
 - ~~(c) immediately surrounding all fuel dumps and ramps (if any) on the land; and~~
 - ~~(d) in any event, clear the firebreaks to the satisfaction of the local government or an authorised person.~~~~
- ~~(3) In reference to subsection (2) all firebreaks must be cleared by the owner or occupier of the land on or before 30 November in any year, and thereafter be maintained by the owner or occupier clear of flammable mater up to and including 31 March in the following year.~~
- ~~(4) Where an owner or occupier of land fails or neglects to comply with this Part of the Local Laws within the time specified, an authorised person may with such employees and/or contractors, vehicles and machinery as the authorised person deems necessary enter upon the land and do all such things as necessary to comply with this Local Law and may recover costs and expenses of doing so as a due debt from the owner or occupier of the land pursuant to the Act, in addition to any penalty which might be imposed.~~

~~2A.3 Variation to Fire Prevention Measures~~

- ~~(1) If for any reason an owner or occupier considers it impractical to clear firebreaks in accordance with subsection (2) of section 2A.2, the owner or occupier may apply in writing to the local government or an authorised person no later than 31 October in any year for approval to construct a firebreak in an alternative position on the land.~~
- ~~(2) If permission is not granted in writing by the local government or an authorised person, the owner or occupier must comply with the requirements of this Local Law.~~
- ~~(3) An exemption or partial exemption granted by the local government or an authorised person shall only remain in force until a change of ownership of the land immediately following the date of grant of the exemption or partial exemption.~~
- ~~(4) In reference to subsection (3) the local government reserves the right, at any time, to revoke, alter or add to the provisions of a variation order.~~

~~2A.4 Change of Land Ownership~~

~~If a person becomes an owners or occupier of land within the firebreak period the owner or occupier must within fourteen (14) days of becoming the owner or occupier of land comply with this Part of the Local Law.~~

~~2A.5 — Burning Rubbish, Refuse or Other Material~~

- ~~(1) — A person shall not on any land less than 2032m² in area or which is zoned “Residential” under the town planning scheme, set fire to or cause to be set on fire, any rubbish, refuse or other material.~~
- ~~(2) — On land greater than 2032m² in area a person may set fire to rubbish, refuse or other material provided they obtained approval from an authorised person. This approval will be subject to:~~
- ~~(a) — successfully demonstrating that reasonable alternatives do not exist and the potential for pollution is low; —~~
 - ~~(b) — the material not including any plastic, rubber, food scraps or other material which may cause the generation of smoke or odour in such quantity as to cause a nuisance to other persons;~~
 - ~~(c) — a haze alert not being issued by the Bureau of Meteorology during the time burning is to take place; and~~
 - ~~(d) — compliance with the Bush Fires Act 1954 and any conditions as determined by an authorised person.~~
- ~~(3) — Barbeques, solid fuel water heaters, space heaters and oven fired with dry paper, dry wood, synthetic char or charecoal type fuel will be exempted from this Part of the Local Law unless otherwise prescribed by the *Bush Fires Act 1954*.~~

~~2A.6 — Enforcement of This Part~~

~~A person who fails to comply with any provisions of this Part commits an offence and any fine or penalty shall be prescribed by the *Bush Fires Act 1954*.~~

Dated:

The Common Seal of the City of Cockburn was affixed under the authority of a resolution of Council in the presence of –

LOGAN K. HOWLETT, Mayor

STEPHEN CAIN, Chief Executive Officer



**CITY OF COCKBURN
FIRE CONTROL ORDER
2013 - 2014**

Pursuant to the powers contained in Section 33 of the *Bushfires Act 1954* you are hereby required to comply with the requirements set out in this notice. The works outlined in the following as applicable must be completed by the 1 November

Interpretation

“Act” means the *Bush Fires Act 1954*;

“Flammable Matter” includes all form of vegetation both living and dead, and any other flammable materials and combustible matter;

“Firebreak” means ground which is cleared to a mineral earth standard in which all flammable material (which includes vegetation and with all overhanging branches, trees, limbs, etc to be trimmed back clear of the Firebreak area) has been removed and on which no flammable material (which includes vegetation) is permitted during the Firebreak period and the Firebreak must be the required width from the ground up in a vertical line with no restrictions;

“Firebreak Period” means the time between 1 November in any year until 31 May in the year following;

“Trafficable” means able to be driven around, unhindered, in a standard four-wheel drive vehicle.

Construction of Firebreaks

All owners and occupiers of land within the district shall clear flammable matter from the land in accordance with the following requirements—

(1) As to land which is 2032m² or less in area, or which is zoned “Residential” under the town planning scheme, the owner or occupier is to remove all the flammable matter from the whole of the property, except living trees, shrubs, plants under cultivation and lawns, by slashing or mowing the matter to a height of not more than 50 millimetres, or otherwise to the satisfaction of Council or an authorised person, and the property is to be maintained to the standard so stated in this subsection for the duration of the period 1 November to 31 May each year.

(2) As to land, which is greater than 2032m² in area, shall have a trafficable firebreak three (3) metres in width cleared to mineral earth subject to the following requirements—

- (a) immediately inside all external boundaries of the land; and
- (b) immediately surrounding all buildings (if any) situated on the land; and
- (c) immediately surrounding all fuel dumps and ramps (if any) on the land; and
- (d) in any event, clear the firebreaks to the satisfaction of Council or an authorised person.

(3) In reference to subsection (2) all firebreaks must be cleared by the owner or occupier of land by the 1 November in

any year, and thereafter be maintained by the owner or occupier clear of flammable matter up to and including 31 May in the following year.

(4) Where an owner or occupier of land fails or neglects to comply within the time specified, an authorised person may with such employees and/or contractors, vehicles and machinery as the authorised person deems necessary enter upon the land and do all such things as necessary to comply and may recover costs and expenses of doing so as a due debt from the owner or occupier of the pursuant to the Act, in addition to any penalty which might be imposed.

Variation to Fire prevention Measures

If for any reason an owner or occupier considers it impractical to clear firebreaks in accordance with this notice, the owner or occupier may apply in writing to Council or an authorised person no later than 30 September in any year for approval to construct a firebreak in an alternative position on his or her land.

(2) If permission is not granted in writing by Council or an authorised person, the owner or occupier must comply with the requirements of this notice..

(3) An exemption or partial exemption granted by Council or an authorised person shall only remain in force until a change of ownership of the land immediately following the date of grant of the exemption or partial exemption.

(4) In reference to subsection (3) Council reserves the right, at any time, to revoke, alter or add to the provisions of a variation order.

Change of Land Ownership

. If a person becomes an owner or occupier of land within the firebreak period the owner or occupier must within fourteen (14) days of becoming the owner or occupier comply with this notice.

Enforcement of this Notice

. A person who fails to comply with any provisions of this notice commits an offence and any fine or penalty shall be as prescribed by the *Bush Fires Act 1954*.

NO FURTHER WARNINGS OR EXTENSION OF TIME TO COMPLY WITH THIS FIRE CONTROL ORDER WILL BE GIVEN. THIS PROCEDURE WILL APPLY REGARDLESS OF WHETHER YOUR CONTRACTOR HAS BEEN ENGAGED OR NOT.

PERMITS

All AREAS either RESIDENTIAL, COMMERCIAL OR INDUSTRIAL

NO BURNING ALLOWED

AREAS ZONED RURAL AND OTHER AREAS

PROHIBITED BURNING PERIOD

**1 December to 31 March
(No burning permitted)**

RESTRICTED BURNING PERIOD

1st April – 30th November (permit required)

**PERMITS TO BURN MUST BE OBTAINED
PRIOR TO any BURNING**

NOTE: These periods can be varied at the discretion of Council because of weather conditions. Permit holders are responsible to verify the current dates with the Council.

WITHOUT ANY EXCEPTION, NO FIRE may be lit on a day when the fire danger is declared as VERY HIGH, SEVERE, EXTREME or CATASTROPHIC

To determine what the fire danger level is, a person should ring 1196 for information. If there is any doubt of your responsibility in lighting a fire, of any type, the City of Cockburn should be contacted **before lighting**.

**PERSONS WISHING TO OBTAIN MORE
INFORMATION ON COUNCIL’S FIRE CONTROL
ORDER OR TO OBTAIN A PERMIT SHOULD
CONTACT RANGERS ON:**

9411 3444

GENERAL INFORMATION

RESPONSIBILITY

Section 28 of the Bush Fire Act provides that where a bush fire is burning during the prohibited or restricted burning period, the occupier of the land shall take all possible measures to extinguish the fire whether he has caused the fire to be lit or not.

KEEPING YOUR HOME AND PROPERTY SAFE

The biggest danger is not always the raging bush fire but the rubbish in your own backyard.

DON'T FUEL FIRES!

- Don't have thick vegetation up to the walls of your home.
- Clear all flammable material from around houses, sheds and fences.
- Store firewood, timber, petrol and kerosene well away from fences.
- Don't have flammable trees such as conifers near buildings.
- Remove dead trees and branches.
- Rake up leaves, twigs and dead material regularly.
- Burn off dry grass and vegetation at the approved times and in the approved manner.
- Keep all gutters clean of vegetation or other debris

HINTS FOR BURNING

- Ensure you have a PERMIT. The City usually issues up to 3 three fire permits per year for up to 14 days each, but if there is vegetation that cannot be reasonably burnt within a one square metre pile further permits may be issued.
- Don't fuel a fire on a hot or windy day.
- Don't try to burn more than you can control.
- Inform your neighbours.
- Make sure smoke and sparks will not affect neighbour's washing or open windows.
- Cut or rake long grass around trees, buildings and fences before burning.
- Burn against the wind.
- On a sloping block burn from the top down.
- Have a hose or spray pack to dampen down fierce fires.

IN
THE EVENT
OF A FIRE
Please
Telephone
000

Fire Law

Properties are inspected to ensure they comply with all fire laws.

If a person fails to comply they will be subject to legal action. This means either an on-the-spot \$250.00 fine or court prosecution.

Where properties do not meet fire prevention requirements the required work will be done by a Council contractor and you will receive an account for the work carried out. Payment of this account is YOUR responsibility.

These requirements can be enforced under the Bush Fire Act, which is State law.

FIRE CONTROL REGULATIONS



**Council Offices are located at
9 Coleville Cres
SPEARWOOD WA 6163**

**Postal Address
PO Box 1215
BIBRA LAKE DC 6965**

**PHONE 9411 3444
FAX 9411 3333**



**CITY OF COCKBURN
FIRE CONTROL ORDER**

Pursuant to the powers contained in Section 33 of the *Bush Fires Act 1954* (as amended) you are hereby required to comply with the requirements set out in this notice. The works outlined in the following as applicable must be completed by 1 November of each year.

Interpretation

“Act” means the *Bush Fires Act 1954*;
 “Flammable Matter” includes all form of vegetation both living and dead, and any other flammable materials and combustible matter;
 “Firebreak” means ground which is cleared to a mineral earth standard in which all flammable material (which includes vegetation and with all overhanging branches, trees, limbs, etc to be trimmed back clear of the Firebreak area) has been removed and on which no flammable material (which includes vegetation) is permitted during the Firebreak period and the Firebreak must be the required width from the ground up in a vertical line with no restrictions;
 “Firebreak Period” means the time between 1 November in any year until 31 May in the year following;
 “Trafficable” means able to be driven around, unhindered, in a standard four-wheel drive vehicle.

Construction of Firebreaks

All owners and occupiers of land within the district shall clear flammable matter from the land in accordance with the following requirements—

- (1) As to land which is 2032m2 or less in area, or which is zoned “Residential” under the town planning scheme, the owner or occupier is to remove all the flammable matter from the whole of the property, except living trees, shrubs, plants under cultivation and lawns, by slashing or mowing the matter to a height of not more than 50 millimetres, or otherwise to the satisfaction of Council or an authorised person, and the property is to be maintained to the standard so stated in this subsection for the duration of the period 1 November to 31 May each year.
- (2) As to land, which is greater than 2032m2 in area, shall:
 - (a) have a trafficable firebreak three (3) metres in width immediately inside all external boundaries of the land and cleared to mineral earth or to the satisfaction of Council or an authorised person subject to the following requirements and:—
 - (a) ~~immediately inside all external boundaries of the land;~~ and
 - (abb) have the area which is of of a within! 5 metres of a shed or outbuilding clear of all dry vegetation, debris

- ~~(b) immediately surrounding all buildings (if any) situated on the land; and~~
- ~~(c) immediately surrounding all fuel dumps and ramps (if any) on the land~~
- ~~(b)d) — in any event, clear the firebreaks to the satisfaction of Council or an authorised person.~~
- (3) In reference to subsection (2) all firebreaks must be cleared by the owner or occupier of land by 1 November in any year, and thereafter be maintained by the owner or occupier clear of flammable matter up to and including 31 May in the following year; and.
- (4) Where an owner or occupier of land fails or neglects to comply within the time specified in the notice an authorised person may with such employees and/or contractors, vehicles and machinery as the authorised person deems necessary enter upon the land and do all such things as necessary to comply and may recover costs and expenses of doing so as a due debt from the owner or occupier of the pursuant to the Act, in addition to any penalty which might be imposed.

Variation to Fire prevention Measures

If for any reason an owner or occupier considers it impractical to clear firebreaks in accordance with this notice, the owner or occupier may apply in writing to Council or an authorised person no later than ~~301 Septem~~ October in any year for approval to construct a firebreak in an alternative position on his or her land.

- (1) If permission is not granted in writing by Council or an authorised person, the owner or occupier must comply with the requirements of this order notice
- ~~(2) An exemption or partial exemption granted by Council or an authorised person shall only remain in force until a change of ownership of the land immediately following the date of grant of the exemption or partial exemption.~~
- ~~(32) In reference to subsection (2) Council reserves the right, at any time, to revoke, alter or add to the provisions of a variation order.~~

Change of Land Ownership

If a person becomes an owner or occupier of land within the firebreak period the owner or occupier must within fourteen (14) days of becoming the owner or occupier comply with this notice.

Enforcement of this Part

A person who fails to comply with any provisions of this notice commits an offence and any fine or penalty shall be as prescribed by the *Bush Fires Act 1954*.

NO FURTHER WARNINGS OR EXTENSION OF TIME TO COMPLY WITH THIS FIRE CONTROL ORDER WILL BE GIVEN. THIS PROCEDURE WILL APPLY REGARDLESS OF WHETHER YOUR CONTRACTOR HAS BEEN ENGAGED OR NOT.

PERMITS

All AREAS ZONED either RESIDENTIAL, COMMERCIAL OR INDUSTRIAL

NO BURNING ALLOWED
 At anytime in accordance with section 24G(2) of the Act

AREAS ZONED RURAL AND OTHER AREAS

PROHIBITED BURNING PERIOD
1 December to 31 March
 (No burning permitted)

RESTRICTED BURNING PERIOD
1 April – 30 November (permit required)

PERMITS TO BURN MUST BE OBTAINED PRIOR TO any BURNING

NOTE: These periods can be varied at the discretion of Council because of weather conditions. Permit holders are responsible to verify the current dates with the Council.

WITHOUT ANY EXCEPTION, NO FIRE may be lit on a day when the fire danger is declared as VERY HIGH, EXTREME or CATASTROPHIC

To determine what the fire danger level is, a person should ring 1196 for information. If there is any doubt of your responsibility in lighting a fire, of any type, the City of Cockburn should be contacted **before lighting**.

PERSONS WISHING TO OBTAIN MORE INFORMATION ON COUNCIL’S FIRE CONTROL ORDER OR TO OBTAIN A PERMIT SHOULD CONTACT RANGERS ON:

9411 3444

GENERAL INFORMATION

RESPONSIBILITY

Section 28 of the Bush Fires Act provides that where a bush fire is burning during the prohibited or restricted burning period, the occupier of the land shall take all possible measures to extinguish the fire whether he has caused the fire to be lit or not.

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- Don't have thick vegetation up to the walls of your home.
- Clear all flammable material from around houses, sheds and fences.
- Store firewood, timber, petrol and kerosene well away from fences.
- Don't have flammable trees such as conifers near buildings.
- Remove dead trees and branches.
- Rake up leaves, twigs and dead material regularly.
- Burn off dry grass and vegetation at the approved times and in the approved manner.
- Keep all gutters clean of vegetation or other debris

HINTS FOR BURNING

- Ensure you have a PERMIT. The City usually issues up to (3) three fire permits per year for up to 14 days each, but if there is vegetation that cannot be reasonably burnt within a one square metre pile further permits may be issued.
- Don't fuel a fire on a hot or windy day.
- Don't try to burn more than you can control.
- Inform your neighbours.
- Make sure smoke and sparks will not affect neighbour's washing or open windows.
- Cut or rake long grass around trees, buildings and fences before burning.
- Burn against the wind.
- On a sloping block burn from the top down.
- Have a hose or spray pack to dampen down fierce fires.

IN THE EVENT OF A FIRE

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000

Fire Law

Properties are inspected to ensure they comply with all fire laws.

If a person fails to comply they will be subject to legal action. This means either an on-the-spot \$250.00 fine or court prosecution.

Where properties do not meet fire prevention requirements the required work will be done by a Council contractor and you will receive an account for the work carried out. Payment of this account is YOUR responsibility.

These requirements can be enforced under the Bush Fires Act, which is State law.



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REVISION OF CITY OF COCKBURN FIRE ORDER 2013/14 – PUBLIC COMMENT

The reason for this revision is poorly communicated by the Community Consultation information provided by council.

I believe that if there was a valid reason then many affected ratepayers would accept the change without comment. I do not believe that an administrative reason is adequate but I would probably accept a risk based argument.

The change in start date from 1 December to 1 November or even 1 October (as is currently the case according to http://www.cockburn.wa.gov.au/Council_Services/Rangers/Fire_Prevention/ for 2Ha **residential** zoned residences) is problematic. The proposed fire order states that as a property zoned residential, I must maintain its 20,000m² by removing all of the flammable matter from the whole of the property, except living trees etc maintaining a height of not more than 50mm for the period 1 November to 31 May. Apparently, I do not require a fire break just complete the onerous task as described above.

My property includes a small area adjacent to the Buckingham Reserve which is marshy, rather than sandy. When I was required to maintain a firebreak; on two occasions, I had them cleared in late October/early November. On the first occasion, regrowth required the firebreak to be regraded at the end of November. On the second occasion, spring rains rendered the marshy area untrafficable for the firebreak machinery (which was almost bogged) and it had to be completed in the last week of November when the ground had sufficiently dried and hardened to allow grading. Of course one could clear the firebreak by hand, but the presence of newly awoken Tiger snakes amongst the grass and bush can/will be hazardous in their own right.

I therefore **OPPOSE the revisions as proposed** and there are a number of areas in the proposed Fire Control Order that require re-writing. I would prefer that the start date of the compliance period for land greater than 2032m², regardless whether it is zoned residential or not, remain 1 December and that firebreaks be required rather than complete compliance across the entire property. I also note that we are no longer allowed to burn since the Finance Section's rezoning. I suggest that burning be permitted as before. I suggest that the orders for the Cities of Armadale and Kwinana be examined for area based non-zone orders and that councillors seek advice as to why the requirement is no longer 1 December as required by these councils. I also suggest that the reason for burning permits outside a shorter restricted period be examined.

There are two possible reasons for this change; either administrative or risk based.

Administrative Argument:

Since taking up residence in Banjup in 1996, the zoning of my property has changed from Special Rural to Resource General and now Residential. Apart from simplifying the workload for council staff, the reason for this change remains unclear; particularly given that residential concepts such as footpaths, street lighting and scheme water remain non-existent; and the constraints placed upon landowners by council relating to livestock and land clearance for rural activities which hamper such activities yet is the basis for the Finance section re-zoning (having cake and eating it).

The administrative reason therefore could be to achieve further standardisation by changing the period for fire control/bushfire prevention measures managed by council to the same period across residential and any remaining "rural" zoned areas; or it could be to address an unexpected consequence from the finance section's zoning decision that now require former rural zoned residence to complete fire prevention preparations by 1 October in lieu of the previous 1 December now that they are zoned residential and across the entire property rather than just firebreaks, greatly increasing landowner workload.

Variations, as described above, that worsen conditions solely to meet an administrative reason is unacceptable and would merely reinforce the negative opinion of local government often portrayed in the television media in the 1830-1900 time slot.

Risk Based Argument:

Risks assessments require context in the first instance. There are two reasons for fire breaks:

- a. To prevent the spread of fire. Given that most Australian fires involve trees and these propagate by embers, this reason is considered largely void except in the smallest of grass fire situations.
- b. To allow access for emergency service vehicles. The reason for mineral earth is to prevent fire underneath vehicles where they are vulnerable due to the presence of fuel and hydraulic systems, as well as visibility. The reason for firebreak width requirement is to allow passage of vehicles potentially with emergency services personnel embarked. In the past a height requirement was specified but this has lapsed so landowners have to guess what meets the phrase "The area of the firebreak must be able to be traversed by a fire unit or truck carrying fire crew on the back so as not to cause them any injury." In the proposed order this has been amended to "able to be driven around, unhindered in a standard four wheel drive vehicle" – whatever that means (2m high?).

A risk based argument, once context is established, examines frequency and outcome. In the first case there must be an increased requirement for emergency vehicles to traverse property along a fire break due to increased incidents of fires or reduce propagation in non-ember based fires in this period. The only outcome based argument may be the encroachment of higher density housing on former rural/semi-rural properties presenting higher losses/damage if a fire occurs in this period. This should have been a consideration in the risk assessments associated with the land development.

The increased frequency of fires in this period is not apparent. Additionally there appears to be no recommendation in the Kelty report (www.armadale.wa.gov.au/files/4eaf92ed-0202-4eca-acde-9f4400a5dedb/PerthHillsBushfireReportFeb2011.pdf) for such an extension to occur.

One final comment:

If the eastern boundary of the City of Cockburn was relocated a mere 2 kms to the west then many 2Ha properties in Banjup would be in the City of Armadale. The City of Armadale acknowledges that it is one of the high fire risk areas in the State yet it has less restrictive administration than the City of Cockburn.

http://www.armadale.wa.gov.au/Home/Services_and_Facilities/Rangers/Fire_and_Emergency_Services

Their Fire Control Order ignores zoning and merely looks at land size above and below 5000m² and hence has no difference in start dates. http://www.armadale.wa.gov.au/files/7c679094-2dc8-492e-8d4e-9f6a00e61a3e/Firebreak_Notice_2011_-_2012_.pdf The City of Kwinana is similar but their area threshold is 3000m². <http://www.kwinana.wa.gov.au/Documents/Your-Property/Fire---Emergency/Town-of-Kwinana-Fire-Break-Notice-2012-2013---As-c>

Outside a short restricted burning period, the City of Armadale does not require permits but disallows burning on Sundays or Public Holidays (eminently sensible – also Shire of Toodyay). I note that the Shire of Kalamunda also does not require permits outside the prohibited/restricted period.

<http://www.kalamunda.wa.gov.au/Your-Neighbourhood/Emergency/Restrictions>

Conversely the City of Kwinana requires burning permits like the City of Cockburn. <http://www.kwinana.wa.gov.au/your-property/fire---emergency-services/hazard-reduction---fire-breaks> Perhaps permits are required in these areas due to the type of flora or increased housing density but I look at that 2km tract of land to the boundary of the City of Armadale and I wonder why!

BANJUP RESIDENTS GROUP (Inc.)

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4 June 2013

Don Green
City of Cockburn
Coleville Crescent
Spearwood
WA

Dear Don

Revision of City of Cockburn Fire Order 2013/14 - Public Comment

The Banjup Residents Group objects to the revision of the Fire Order advertised for public comment by the City of Cockburn.

We understand from the meeting that the City of Cockburn intends to take these actions:

1. Repeal local laws concerning fire breaks.
2. Adopt 'procedures', as provided under the Bush Fires Act, that define what an occupier must do to maintain fire breaks.
3. Advertise for public comment any changes to the 'procedures' at least 6 weeks prior to them being considered by Council.
4. Continue the practice of enclosing with the annual Rates Notice a 'Fire Control Order' for the coming summer.
5. The wording of the Fire Control Order will be substantially the same as that used in previous years under Cockburn's local laws.
6. Extend the Fire Break Period to mean the time between 1 November and 31 May.
7. Insist on fire breaks being cleared to 'mineral earth' throughout the whole Period.

Banjup residents have few concerns about the first 5 of these actions.

Residents are very concerned about extending the Fire Break Period from 4 months to 7 months, especially if the City insists on mineral earth.

We understand that the City has these reasons for extending the Period:

1. Requiring compliance from 1 November will allow sufficient time for the City to ensure recalcitrant property owners clear non-compliant fire breaks by the start of the 'fire season', 1 December.
2. The City wishes to align the dates of residential and rural properties in fire control orders so as to avoid 'confusion'.

Visit our web site at: <http://www.banjup.webs.com/>

3. An 'Indian Ocean Climate Initiative' (IOCI) fact sheet asserts that: "*In south-west WA, a drying trend has been observed. The rainfall decline has been most apparent in late autumn and early winter*". The City infers from this that the risk of bush fire will increase in April and May and so fire breaks should remain clear for those extra months.
4. Council is concerned that it should be seen to be cautious in its administration of fire breaks and that it minimises risks to fire fighters.
5. 'Mineral earth' is the only measureable criterion to which fire breaks should be maintained.

Banjup residents' position on the Fire Break Period has been consistent:

1. No Banjup resident is 'confused' by the different dates for residential and rural properties in fire control orders. The City is unable to quantify how many people are confused. The City is surely well used to motorists who are 'confused' when parking illegally.
2. Some Banjup properties remain water-logged in November and impassable to contractors' vehicles for the clearance of fire breaks. The City of Cockburn has agreed to grant exemptions to land owners in such circumstances.
3. Banjup residents maintain that the City of Cockburn has not shown enough diligence in requiring that fire breaks be cleared by the current start date of 1 December. In recent years, only 20 or so infringements were issued for the 730 rural properties – about 3% of all. In 2011, the City was more diligent and issued 52 infringements – about 7% of all. We contend that issuing penalties with no warning grace from 1 December would incentivise the recalcitrants to clear their fire breaks by the required time. Indeed, such an approach was seen as practical at our meeting with councillors and staff on 4 October 2012.
4. Banjup residents maintain that before using the start date of 1 November as the sledgehammer that hurts everyone in Banjup, the City should press the recalcitrants harder with immediate penalties.
5. The City's assertion that only 'mineral earth' is measureable is inconsistent with its own Fire Control Order for 'residential' land, where a standard of 50mm is mandated. With a little imagination, a form of words for the Fire Control Order can be drafted. Banjup residents provided this suggestion to the City in October 2012:

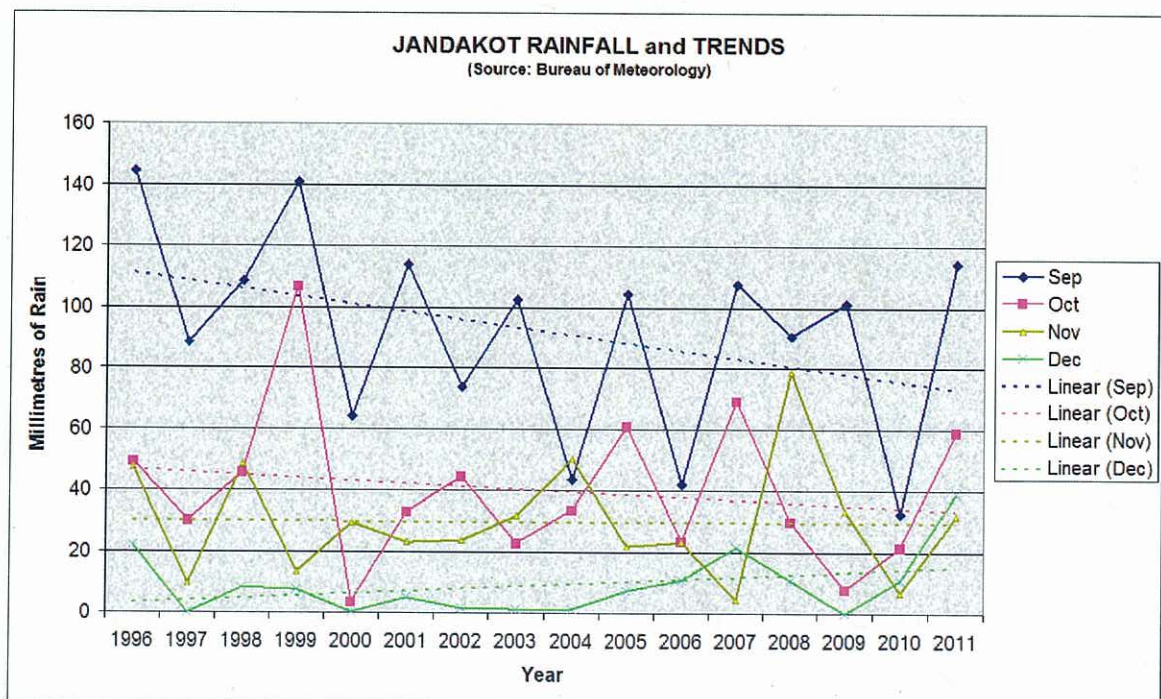
*All **Firebreaks** must be cleared by the owner or occupier of the land on or before the first day of the **Firebreak Period** in any year, and thereafter be maintained by the owner or occupier clear of obstructions such that they remain **Trafficable** with no flammable material higher than 50 millimetres or below 4 metres until the last day of the **Firebreak Period** in the following year.*

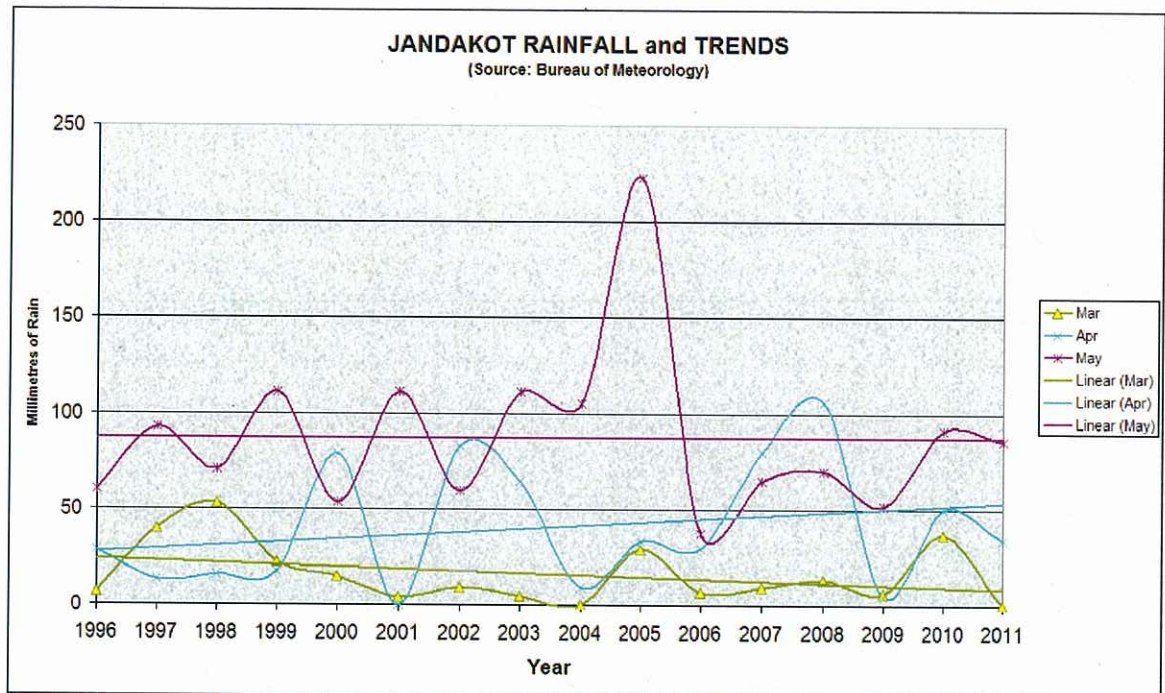
6. The City's officers assure Banjup residents that they would not be over zealous in ensuring compliance to a mineral earth standard. Councillors say that they would want to know if property owners were penalised for minor infringements. While this may be true today, no-one can assure us of this for the long term. Further, the City cannot show us the guidance that they give to Rangers in their exercise of discretion. The City merely says that '*common sense*' will prevail.

Banjup residents' recent experience of the City's '*common sense*' is disappointing. Fire permits were not issued during April and during May fires could only be set when winds were less than 10 kph. When we asked for the rationale behind those restrictions we were brushed aside and given no meaningful answer. Indeed, we were told by the Chief Bushfire Control Officer that he had been instructed not to correspond on the matter with residents.

Does the City understand why residents are so sceptical of the City's '*common sense*'?

7. Banjup residents acknowledge that the south west's climate is gradually becoming drier and warmer. The assertion by the IOCI cited by the City is unambiguous. However, closer reading of the IOCI's reports reveals that the focus of that assertion is winter rain in an area stretching from Capel to Manjimup to Albany and to Kalgoorlie - see The Indian Ocean Climate Initiative Stage 3: Summary for Policymakers report (http://www.ioci.org.au/publications/ioci-stage-3/cat_view/17-ioci-stage-3/23-reports.html table S1 on page 7.) As we pointed out at our meeting, it is not appropriate for the City of Cockburn to use Manjimup data as basis for policy making in Cockburn.
8. The Summary for Policymakers report goes on to give these conclusions on pages 7 and 8:
 - **Early winter rainfall:** Early winter rainfall [June and July] has undergone the most marked reductions of any season.
 - **Spring rainfall:** Rainfall trends for the latter half of the cool season (August, September and October) are weak. October rainfall decreased but August and September rainfall increased over the period 1950 to 2007.
 - **Summer rainfall:** Rainfall during the summer half-year (November to April) has seen minimal trend since 1950.
 - **Autumn rainfall:** Since the year 2000 autumn rainfall has declined by 15%, largely due to a 25% decrease in May rainfall. May rainfall made up 58% of the total autumn (March to May) rainfall over the period 1900 to 2010... In contrast to the May trend, April rainfall has increased.
9. It is clear from the IOCI's conclusions that the 'drying trend' cited by the City refers mainly to rain in winter, when there are no bush fires. Between November and April IOCI finds little change in rainfall patterns has occurred, although in south west WA they note a decrease in May rains. It is inappropriate to use a generalised, sweeping statement from an IOCI overview pamphlet to justify policy change.
10. As Banjup residents have stated several times, there is little evidence to support the City's assertion that much drier springs and autumns warrant a near doubling of the Fire Break Period. We reproduce below our graphs of 16 years of Jandakot rainfall data from our June 2012 submission that supports this view:





11. The Jandakot data is consistent with the IOCI's conclusions that November rainfall has shown minimal trend and that April rainfall has increased. Banjup residents are concerned that extending the Fire Break Period to 7 months will require them to clear late and early sprouting weeds from their fire breaks while the risk of bush fire has hardly changed. Indeed, more frequent ploughing can soften the fire breaks and make them impassable to fire fighting trucks, increasing the risks to properties and the lives of fire fighters and residents.

Far from the "compelling case" promised by councillors, the City has yet to provide solid evidence to support a near doubling of the Fire Break Period. Banjup residents call on the City to rethink its position before it makes a decision based on faulty information.

Yours sincerely

Ian Thurston
Vice President



SALARIES AND ALLOWANCES TRIBUNAL

Statement

Determination of Fees, Allowances and Expenses for Local Government Elected Council Members

The Salaries and Allowances Tribunal has completed its review of fees, allowances and expenses for elected council members of Local Governments throughout Western Australia.

The determination which will operate from 1 July 2013 establishes a scale of payments and provisions for reimbursement of expenses in accordance with the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

This is the first independent determination of fees, allowances and expenses which were set in 1996 and last adjusted in 2005. It brings levels of remuneration for elected council members into line with other States and also with the fees paid to Government Board and Committee members in Western Australia.

At the forefront of the Tribunal's deliberations has been the recognition of the important role local government plays in the community.

There are 138 Local Governments and 11 Regional Local Councils in Western Australia. In 2011-12 local governments accounted for operating and capital expenditure exceeding \$4.25 billion. There are 15,000 full time equivalent employees in the sector and 1245 elected council members. Local governments vary in size from 1.5 square kilometres suburban precincts to 371,693 square kilometre remote areas. Local governments are responsible for the planning and delivery of a broad range of services affecting the everyday lives of the community.

The Tribunal noted that it is vital that local governments attract capable and committed elected council members to provide leadership, expertise and good government at a community level.

After extensive consultation the Tribunal concluded that the 1996 framework of fees, allowances and expenses did not take into account the significant weight of responsibilities shouldered by elected council members, particularly in the large and most populated local governments.

In establishing a new framework for the payment of fees, allowances and expenses, the Tribunal has adopted a banding model to differentiate between the responsibilities carried by Councillors, Mayors, Presidents and their deputies in local governments throughout the State. Provision has been made for reimbursement of expenses properly incurred in enabling elected council members to properly fulfil their duties.

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The levels of remuneration for attending meetings and allowances for elected council members are not intended to be salaries but do take into account the responsibilities and commitments of elected council members serving as representatives of the community.

Community service continues to be the cornerstone of a commitment to local government.

Under the existing structure of fees, allowances and expenses, Councillors could claim up to \$7000pa for Council and Committee meetings and Mayors and Presidents up to \$14,000pa.

The annual allowance payable to Mayors and Presidents is from \$600pa up to \$12,000pa or 0.002 of the operating revenue of the local government, whichever is the greater amount, but in any case not more than \$60,000pa.

Deputies could receive up to 25% of this allowance. Expense allowances of \$2,400pa for telecommunications costs and \$1,000pa for Information Technology services are currently provided for under the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

From 1 July 2013 under the Tribunal's determination the banding structure for local governments provides for meeting fees within a range of \$3,500pa to \$30,000pa for Councillors and \$3,500pa to \$45,000pa for Mayors and Presidents.

The Annual Allowance for Mayors and Presidents will extend from \$500pa to \$85,000pa within the four band structure. The same limit with respect to 0.2% of operating revenue and the entitlement to Deputies still applies. The Office of the Lord Mayor has been given special consideration.

Provision has been made to increase the Childcare allowance from \$20 to \$25 per hour and to combine the allowance for Information and Communication Technology costs up to \$3,500pa. There is a continuing provision for the reimbursement of expenses incurred in fulfilling the duties of an elected council member under Regulation 32.

The fees which may be claimed under the four band structure under which each local government is designated enables local governments to exercise the discretion vested in them by the *Local Government Act 1995* and the *Local Government (Administration) Regulations 1996*.

The full determination can be found on the Salaries and Allowances Tribunal's website at: www.sat.wa.gov.au/LOCALGOVERNMENTELECTEDMEMBERS

2.4 ANNUAL ATTENDANCE FEES IN LIEU OF COUNCIL MEETING AND COMMITTEE MEETING ATTENDANCE FEES

- (1) The ranges of fees in Table 5 and Table 6 apply where a local government or regional local government decides by an absolute majority that, instead of paying council members an attendance fee referred to in section 5.98(1) of the LG Act, it will pay all council members who attend council or committee meetings an annual fee.

Table 5: Annual attendance fees in lieu of council meeting and committee meeting attendance fees – local governments

Band	For a council member other than the mayor or president		For a council member who holds the office of mayor or president	
	Minimum	Maximum	Minimum	Maximum
1	\$24,000	\$30,000	\$24,000	\$45,000
2	\$14,500	\$22,000	\$14,500	\$29,500
3	\$7,500	\$15,500	\$7,500	\$24,000
4	\$3,500	\$9,000	\$3,500	\$18,500

Table 6: Annual attendance fees in lieu of council meeting and committee meeting attendance fees – regional local governments

	For a council member other than the chairman		For a council member who holds the office of chairman	
	Minimum	Maximum	Minimum	Maximum
All regional local governments	\$1,750	\$10,000	\$1,750	\$15,000

- (e) the relative “size” of the local government as reflected in the Tribunal’s local government banding model;
- (f) the civic, ceremonial and representation duties particular to the Lord Mayor of Western Australia’s capital city.

3.2 ANNUAL ALLOWANCE FOR A MAYOR, PRESIDENT OR CHAIRMAN

- (1) The ranges of allowances in Table 7 apply where a local government sets the amount of the annual local government allowance to which a mayor or president is entitled under section 5.98(5) of the LG Act, subject to subsections (3) and (4).
- (2) The range of allowances in Table 8 apply where a regional local government sets the amount of the annual local government allowance to which a chairman is entitled under section 5.98(5) of the LG Act, subject to subsection (5).
- (3) Despite the provisions of subsection (1), the Perth City Council is to set the amount of the annual local government allowance to which the Lord Mayor is entitled within the range of \$60,000 to \$130,000.
- (4) The maximum annual local government allowance for a mayor or president of a local government shall not exceed the maximum allowance applicable to that local government in Table 7 or 0.2 per cent of the local government’s operating revenue for the 2012-2013 financial year, whichever is the lesser.
- (5) The maximum annual local government allowance for a chairman of a regional local government shall not exceed the maximum allowance applicable to that regional local government in Table 8 or 0.2 per cent of the regional local government’s operating revenue for the 2012-2013 financial year, whichever is the lesser.

Table 7: Annual allowance for a mayor or president of a local government

For a mayor or president		
Band	Minimum	Maximum
1	\$50,000	\$85,000
2	\$15,000	\$60,000
3	\$1,000	\$35,000
4	\$500	\$19,000

Table 8: Annual allowance for a chairman of a regional local government

For a chairman		
	Minimum	Maximum
All regional local governments	\$500	\$19,000

3.3 ANNUAL ALLOWANCE FOR A DEPUTY MAYOR, DEPUTY PRESIDENT OR DEPUTY CHAIRMAN

- (1) The percentage determined for the purposes of section 5.98A(1) of the LG Act is 25 per cent.

PART 4: EXPENSES TO BE REIMBURSED

This Part deals with expenses for which council members are entitled to be reimbursed pursuant to section 5.98(2) of the LG Act.

In particular, this Part deals with –

- (a) expense reimbursements prescribed specifically in regulation 31(1) of the LG Regulations that must be paid by a local government or regional local government when claimed by a council member (i.e. telephone and facsimile rental, child care and travel); and*
- (b) expense reimbursements prescribed in general terms in regulation 32(1) of the LG Regulations that may be approved by a local government or regional local government and claimed by a council member.*

4.1 GENERAL

- (1) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 31(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 4.2(1) to (5) of this Part.
- (2) Regulation 31(1) of the LG Regulations prescribes the following kinds of expenses that are to be reimbursed –
 - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
 - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.
- (3) Pursuant to section 5.98(2)(a) and (3) of the LG Act, a council member who incurs an expense of a kind prescribed in regulation 32(1) of the LG Regulations is entitled to be reimbursed for the expense to the extent determined in section 4.2(6) and (7) of this Part.
- (4) Regulation 32(1) of the LG Regulations prescribes the following kinds of expenses that may be approved by a local government for reimbursement –
 - (a) an expense incurred by a council member in performing a function under the express authority of the local government;

- (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person;
- (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

4.2 EXTENT OF EXPENSES TO BE REIMBURSED

- (1) The extent to which a council member can be reimbursed for rental charges in relation to one telephone and one facsimile machine is the actual expense incurred by the council member.
- (2) The extent to which a council member can be reimbursed for child care costs incurred because of attendance at a meeting referred to in regulation 31(1)(b) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.
- (3) The extent to which a council member of a local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is –
 - (a) if the person lives or works in the local government district or an adjoining local government district, the actual cost for the person to travel from the person’s place of residence or work to the meeting and back; or
 - (b) if the person does not live or work in the local government district or an adjoining local government district, the actual cost, in relation to a journey from the person’s place of residence or work and back —
 - (i) for the person to travel from the person’s place of residence or work to the meeting and back; or
 - (ii) if the distance travelled referred to in subparagraph (i) is more than 100 kilometres, for the person to travel from the outer boundary of an adjoining local government district to the meeting and back to that boundary.
- (4) The extent to which a council member of a regional local government can be reimbursed for travel costs referred to in regulation 31(1)(b) of the LG Regulations is the actual cost for the person to travel from the person’s place of residence or work to the meeting and back.
- (5) For the purposes of subsections (3) and (4), travel costs incurred while driving a privately owned or leased vehicle (rather than a commercially hired vehicle) are to be calculated at the same rate applicable to the reimbursement of travel costs in the same

or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

- (6) The extent to which a council member can be reimbursed for child care costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is the actual cost per hour or \$25 per hour, whichever is the lesser amount.
- (7) The extent to which a council member can be reimbursed for intrastate or interstate travel and accommodation costs incurred in any of the circumstances referred to in regulation 32(1) of the LG Regulations is at the same rate applicable to the reimbursement of travel and accommodation costs in the same or similar circumstances under the *Public Service Award 1992* issued by the Western Australian Industrial Relations Commission as at the date of this determination.

PART 5: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

This Part deals with annual allowances that a local government or regional local government may decide to pay, pursuant to section 5.99A of the LG Act, to all council members in lieu of the reimbursement of expenses of a particular type under section 5.98(2) of the LG Act.

In particular, this Part deals with allowances to be paid instead of—

- (a) expense reimbursements prescribed specifically in regulation 31(1) of the LG Regulations that must be paid by a local government or regional local government when claimed by a council member (i.e. telephone and facsimile rental, child care and travel); and*
- (b) expense reimbursements prescribed in general terms in regulation 32(1) of the LG Regulations that may be approved by a local government or regional local government and claimed by a council member.*

5.1 GENERAL

- (1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 5.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.
- (2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.
- (3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:
 - (a) the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
 - (b) the capacity of local governments to set allowances appropriate to their varying operational needs;
 - (c) the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads);

- (c) the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

5.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES

- (1) In this section –

ICT expenses means –

- (a) rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
- (b) any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

travel and accommodation expenses means –

- (a) travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
 - (b) any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.
- (2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.
 - (3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

SCHEDULE 1: LOCAL GOVERNMENT BAND ALLOCATIONS

LOCAL GOVERNMENT	BAND
Albany City	2
Armadale City	1
Ashburton Shire	2
Augusta-Margaret River Shire	2
Bassendean Town	3
Bayswater City	1
Belmont City	2
Beverley Shire	4
Boddington Shire	4
Boyup Brook Shire	4
Bridgetown-Greenbushes Shire	3
Brookton Shire	4
Broome Shire	2
Broomehill-Tambellup Shire	4
Bruce Rock Shire	4
Bunbury City	2
Busselton Shire	2
Cambridge Town	2
Canning City	1
Capel Shire	3
Carnamah Shire	4
Carnarvon Shire	2
Chapman Valley Shire	4
Chittering Shire	3
Claremont Town	3
Cockburn City	1
Collie Shire	3
Coolgardie Shire	3
Coorow Shire	4
Corrigin Shire	4
Cottesloe Town	3
Cranbrook Shire	4
Cuballing Shire	4
Cue Shire	4
Cunderdin Shire	4
Dalwallinu Shire	4
Dandaragan Shire	3
Dardanup Shire	3
Denmark Shire	3
Derby-West Kimberley Shire	2
Donnybrook Balingup Shire	3

LOCAL GOVERNMENT	BAND
Dowerin Shire	4
Dumbleyung Shire	4
Dundas Shire	4
East Fremantle Town	3
East Pilbara Shire	2
Esperance Shire	2
Exmouth Shire	3
Fremantle City	1
Gingin Shire	3
Gnowangerup Shire	4
Goomalling Shire	4
Gosnells City	1
Greater Geraldton City	1
Halls Creek Shire	3
Harvey Shire	2
Irwin Shire	3
Jerramungup Shire	4
Joondalup City	1
Kalamunda Shire	2
Kalgoorlie-Boulder City	1
Katanning Shire	3
Kellerberrin Shire	4
Kent Shire	4
Kojonup Shire	3
Kondinin Shire	4
Koorda Shire	4
Kulin Shire	4
Kwinana Town	2
Lake Grace Shire	4
Laverton Shire	3
Leonora Shire	3
Mandurah City	1
Manjimup Shire	3
Meekatharra Shire	3
Melville City	1
Menzies Shire	4
Merredin Shire	3
Mingenew Shire	4
Moora Shire	3
Morawa Shire	4
Mosman Park Town	3
Mount Magnet Shire	4
Mount Marshall Shire	4
Mukinbudin Shire	4
Mundaring Shire	2

LOCAL GOVERNMENT	BAND
Murchison Shire	4
Murray Shire	3
Nannup Shire	4
Narembeen Shire	4
Narrogin Shire	4
Narrogin Town	4
Nedlands City	2
Ngaanyatjarraku Shire	4
Northam Shire	2
Northampton Shire	4
Nungarin Shire	4
Peppermint Grove Shire	4
Perenjori Shire	4
Perth City	1
Pingelly Shire	4
Plantagenet Shire	3
Port Hedland Town	1
Quairading Shire	4
Ravensthorpe Shire	3
Rockingham City	1
Roebourne Shire	1
Sandstone Shire	4
Serpentine-Jarrahdale Shire	3
Shark Bay Shire	4
South Perth City	2
Stirling City	1
Subiaco City	2
Swan City	1
Tammin Shire	4
Three Springs Shire	4
Toodyay Shire	3
Trayning Shire	4
Upper Gascoyne Shire	4
Victoria Park Town	2
Victoria Plains Shire	4
Vincent Town	2
Wagin Shire	4
Wandering Shire	4
Wanneroo City	1
Waroona Shire	3
West Arthur Shire	4
Westonia Shire	4
Wickepin Shire	4
Williams Shire	4
Wiluna Shire	4

BUDGET ASSESSMENT IMPACT

	Current		SAT 19/06/2013			2013/14 Budget	
	Per EM	Total	Per EM	Total		Based on	
EM Sitting Fees (9)	\$7,000	\$63,000	\$30,000	\$270,000	329%	\$204,545	225%
Mayoral Sitting Fees	\$14,000	\$14,000	\$45,000	\$45,000	221%	\$45,455	225%
Mayoral Allowance	\$60,000	\$60,000	\$85,000	\$85,000	42%	\$60,000	0%
Deputy Mayor Allowance	\$15,000	\$15,000	\$21,250	\$21,250	42%	\$15,000	0%
Sub - Total of Fees		\$152,000		\$421,250	177%	\$325,000	114%
IT Allowance (10)	\$1,000	\$10,000				\$10,000	
Phone Allowance (10)	\$2,400	\$24,000				\$24,000	
ICT Allowance (10)			\$3,500	\$35,000		\$0	
Total		\$186,000		\$456,250	245%	\$359,000	93%
2013/14 Budget				\$359,000			
Budget Shortfall if implemented 1 July 2013				\$97,250			
Budget Shortfall if Mayor and Deputy Mayor implemented 20 Oct 13				\$87,844			
Recommendation							
Implement Elected Member Sitting Fees Effective 1 July 2013							
Implement Mayoral Sitting Fees Effective 1 July 2013							
Review Mayor and Deputy Mayor Allowances effective after October 2013 Elections in accordance with Policy							
Implement ICT Allowance to replace IT and Phone Allowance effective 1 July 2013							
The shortfall to be reviewed as part of the Mid-year budget review							

MEETING ATTENDANCE FEES – ELECTED MEMBERS
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POLICY CODE:	SC1
DIRECTORATE:	Finance & Corporate Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Accounting & Financial Control Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	FS/P/003
DATE FIRST ADOPTED:	15 April 1997
DATE LAST REVIEWED:	12 April 2012
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	1

Dates of Amendments / Reviews:	
DAPPS Meeting:	22 March 2012
OCM:	18 January 2005

BACKGROUND:

The Local Government Act, 1995, (Sec 5.99) enables Councils to pay an annual meeting attendance fee.

PURPOSE:

To enable Council to determine its meeting attendance fees for inclusion in the following year's Budget estimates.

POLICY:

- (1) Pursuant to s5.99 of the Local Government Act 1995 (WA), Council pay:
 1. Councillors the maximum annual fee prescribed by s30(3) of the Local Government (Administration) Regulations 1996 (WA) (as amended) in lieu of fees for attending meeting;
 2. the Mayor the maximum annual fee prescribed by s30(5) of the Local Government (Administration) Regulations 1996 (WA) (as amended) in lieu of fees for attending meetings.
- (2) Fees payable pursuant to clause (1) of this policy be paid monthly in arrears.

MAYORAL AND DEPUTY MAYORAL ALLOWANCE

POLICY CODE:	SC14
DIRECTORATE:	Finance & Corporate Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Accounting & Financial Control Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	FS/P/003
DATE FIRST ADOPTED:	15 April 1997
DATE LAST REVIEWED:	12 April 2012
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	1

Dates of Amendments / Reviews:	
DAPPS Meeting:	30 June 2004 22 March 2012
OCM:	20 July 2004

BACKGROUND:

The Local Government Act, 1995, (Sec. 5.98(5) and 5.98A(1)) provides for Council to determine an allowance for the Mayor and Deputy Mayor of a local government.

PURPOSE:

To establish the Mayoral and Deputy Mayoral allowance for annual budgetary requirements.

POLICY:

- (1) In accordance with the provisions of Section 5.98(5) and 5.98A(1) of the Local Government Act, an "allowance" determined by Council at a meeting following the elections each ordinary elections year, shall be paid to the Mayor and Deputy Mayor payable in arrears each month.
- (2) It is considered this allowance should be paid as a reimbursement of the time commitment made to the position by the appointed Mayor and Deputy Mayor of the day.
- (3) The Council shall review the allowance each ordinary elections year.

ELECTED MEMBER COMMUNICATION ALLOWANCE

POLICY CODE:	SC15
DIRECTORATE:	Executive Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Accounting & Financial Control Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	FS/P/003
DATE FIRST ADOPTED:	21 November 2000
DATE LAST REVIEWED:	12 April 2012
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	1

Dates of Amendments / Reviews:	
DAPPS Meeting:	22 March 2012
OCM:	11 February 2010

BACKGROUND:

The Local Government Act, 1995, (Sec. 5.99A) provides for payment of an annual allowance instead of reimbursing Councillors for particular types of expenses. Regulation 34A of the Local Government (Administration) Regulations 1996 provides for a payment of up to \$2,400 p.a. in respect of telephone and facsimile rental charges and any other telecommunications expense that might otherwise be reimbursed.

PURPOSE:

To determine the allowance applicable to telephones, fax machines and call costs in accordance with the Act and Regulations and to deal with incidental conduct relating to the allowance.

POLICY:

- (1) The Elected Members will be paid an annual amount at the rate of the maximum total annual allowance prescribed by Regulation 34A of the Local Government (Administration) Regulations 1996 (as amended) to cover the following communication expenses:-
 1. telephone rental at the Members' private residences;
 2. telephone line rental in respect of answering/fax machines installed at the Mayor's and Members' private residences;

ELECTED MEMBER COMMUNICATION ALLOWANCE

3. Council related charges for telephone calls made from telephones located at the Members' residences; and
 4. mobile telephone rental and call charge plans.
- (2) prior to receiving the communications allowance each year, and on a standard form, Elected Members must provide convenient contact details to Council's Customer Services Unit for advertising in appropriate Council related publications.
 - (3) Council will pay the allowance annually in advance, calculated from each ordinary election and the full amount will be provided for in each annual budget.
 - (4) Elected Members are to be paid the maximum amount that was allowed to be paid for the entire period.

ELECTED MEMBERS INFORMATION TECHNOLOGY ALLOWANCE

POLICY CODE:	SC32
DIRECTORATE:	Finance & Corporate Services
BUSINESS UNIT:	Financial Services
SERVICE UNIT:	Accounting & Financial Control Services
RESPONSIBLE OFFICER:	Director, Finance & Corporate Services
FILE NO.:	FS/P/003
DATE FIRST ADOPTED:	14 July 2006
DATE LAST REVIEWED:	12 April 2012
ATTACHMENTS:	N/A
DELEGATED AUTHORITY REF.:	N/A
VERSION NO.	1

Dates of Amendments / Reviews:	
DAPPS Meeting:	22 March 2012
OCM:	11 February 2010

BACKGROUND:

The Local Government Act, 1995, (Sec. 5.99A) provides for payment of an annual allowance instead of reimbursing Councillors for particular types of expenses. Regulation 34AA of the Local Government (Administration) Regulations 1996 currently provides for a payment of up to \$1,000 in respect of information technology expenses.

More recently, Regulation 8 of the Local Government (Rules of Conduct) Regulations 2007, has precluded the use of Local Government resources, either directly or indirectly, by an Elected Member for the purpose of persuading Electors to vote in a particular way at any election, referendum or poll.

Council currently offers to provide Elected Members with the following equipment:

- Laptop or desktop computer with monitor
- Appropriate software
- Printer/scanner/photocopier unit
- Broadband Internet Access and router
- Minor associated items such as paper and ink cartridges

The annual value of these items is estimated at \$2,000 per year.

PURPOSE:

To determine the provision applicable to information technology expenses in accordance with the Act and Regulations and to deal with incidental conduct relating to the provision.

ELECTED MEMBERS INFORMATION TECHNOLOGY ALLOWANCE

POLICY:

- (1) Elected Members may be provided by Council with the following information technology items for use in their duties as an Elected Member:
 - Laptop or desktop computer with monitor
 - Appropriate software
 - Printer/scanner/photocopier unit
 - Broadband Internet Access and router
 - Minor associated items such as ink cartridges
- (2) These items will be supplied in-lieu of payment of an Information Technology Allowance as provided for under Regulation 34A of the Local Government (Administration) Regulations 1996.
- (3) Should Elected Members opt not to receive all items currently supplied then they may be paid an Information Technology Allowance equivalent to the value of the items not received of up to the maximum allowance provided for under Regulation 34AA of the Local Government (Administration) Regulations 1996.
- (4) Should Elected Members opt not to be provided with all items listed in Clause 1, they will be provided with a Council email address, which is to forward email to a personal email address and also be accessible via Microsoft Office Outlook Web Access.
- (5) To ensure compliance with Reg. 8 of the Local Government (Rules of Conduct) Regulations 2007, Elected Members are not to:
 1. use any telephone, fax or computer or other communication equipment provided by the City as referred to above, in connection with any election, referendum or poll; or
 2. incorporate in any document or communication intended or likely to be published in connection with any election, referendum or poll, any information identifying the telephone or fax number or email address,

where the telephone, fax or computer or other communication equipment relating to that number or address, has been provided by the City as reflected in this Policy.

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CITY OF COCKBURN
 DEVELOPMENT APPLICATION
 REFUSED

29 JAN 2013

CA 12/0973

FILE REF. 1114357

PLAN 1 of 5



PROPOSED OUTBOUND VIEW



EXT'G OUTBOUND VIEW

- 6 DEC 2012

NOTE: SIGN SIZE AND STRUCTURE INDICATIVE AND SUBJECT TO DETAIL SITE SURVEY AND ALL NECESSARY APPROVALS.

PROPOSED TWO SUPERSITE STATIC SIGN STRUCTURE AT LOT 24 SPEARWOOD AVENUE BIBRA LAKE WA (OUTBOUND) EXISTING SITE PHOTO & MOCK UP	Date	Sep. 2012
	Draw by	LF
	Scale	NTS
	Drawing No.	120711-5/5
Job No.		WA-618-1207
APN OUTDOOR (TRADING) PTY LIMITED ADVERTISING SIGN LOCATION	PLAN & ELEVATION	
	Drawing No.	Date
	120711-5/5	Jul

OCM 11/7/2013 Item 14. 1 Attach 1

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

OCM 11/7/2013 - Item 15.1

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070907	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC CLAIM 18	3/05/2013	1,967,457.90
EF070908	11865	VALMA LUCY OLIVER MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070909	11867	KEVIN JOHN ALLEN MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	1,833.33
EF070910	12740	MAYOR LOGAN HOWLETT MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	6,166.67
EF070911	15883	TONY ROMANO - COUNCILLOR MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070912	19059	CAROL REEVE-FOWKES MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070913	20634	LEE-ANNE SMITH MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070914	21185	BART HOUWEN MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070915	23338	STEVE PORTELLI MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070916	23339	STEPHEN PRATT MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070917	23340	SHAHYAZ MUBARAKAI MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070918	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	6/05/2013	65,689.00
EF070919	10196	BIBRA LAKE RESIDENTS ASSOCIATION COMMUNITY GRANT	6/05/2013	76.00
EF070920	10249	BURDIYA ABORIGINAL CORPORATION CO-HEALTH INNOVATION / COMMUNITY GRANT	6/05/2013	1,200.00
EF070921	10409	COOLBELLUP SPORTING ASSOC INC SECURITY GROUND FEES REIMBURSEMENTS	6/05/2013	2,016.84
EF070922	10944	MCLEODS LEGAL SERVICES	6/05/2013	1,404.23
EF070923	11436	SOUTHWELL PRIMARY SCHOOL DONATION	6/05/2013	550.00
EF070924	12540	COCKBURN CRICKET CLUB SPORTING EQUIPMENT GRANT	6/05/2013	1,500.00
EF070925	19104	LAWLEY YUKICH EXPENSE REIMBURSEMENT	6/05/2013	372.52
EF070926	21650	KUAN TAN SALARY PACKAGED LAPTOP REIMBURSEMENT	6/05/2013	1,611.95
EF070927	23412	COASTAL MOTORCYCLE CLUB WA INC SPORTING EQUIPMENT GRANT	6/05/2013	1,100.00
EF070928	24046	STEVE ELLIOTT SALARY PACKAGED LAPTOP REIMBURSEMENT	6/05/2013	705.00
EF070929	24864	FREMANTLE FOOTBALL CLUB REIMBURSEMENT - DEVELOPMENT COSTS	6/05/2013	6,431.90
EF070930	24866	JANDAKOT SENIOR FOOTBALL CLUB SPORTING EQUIPMENT GRANT	6/05/2013	1,000.00
EF070931	24867	RIK HARDING OUTRAGE HOLIDAY PROGRAM REFUND	6/05/2013	66.00
EF070932	24868	SHANTI-LEE FITZGERALD COCKBURN IDOL WINNER - SENIOR	6/05/2013	1,000.00
EF070933	24869	LIBERTY NETBALL CLUB SPORTING EQUIPMENT GRANT	6/05/2013	557.95

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070934	24870	EAST WARD SAFETY HOUSE COMMITTEE COUNCIL DONATION	6/05/2013	130.00
EF070935	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	13/05/2013	3,676.00
EF070936	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	13/05/2013	7,679.79
EF070937	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	13/05/2013	2,623.75
EF070938	11001	MUNICIPAL EMPLOYEES UNION PAYROLL DEDUCTIONS	13/05/2013	1,396.80
EF070939	11856	WA LOCAL GOVERNMENT SUPER PLAN PAYROLL DEDUCTIONS	13/05/2013	343,805.94
EF070940	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	13/05/2013	1,256.80
EF070941	11859	STAFF SOCIAL CLUB PAYROLL DEDUCTIONS	13/05/2013	56.10
EF070942	11860	45S CLUB PAYROLL DEDUCTIONS	13/05/2013	48.00
EF070943	18005	COLONIAL FIRST STATE PAYROLL DEDUCTIONS	13/05/2013	529.02
EF070944	18247	ELLIOTT SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	376.70
EF070945	18432	HESTA SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	2,553.55
EF070946	18718	FIRST STATE SUPER PAYROLL DEDUCTIONS	13/05/2013	971.99
EF070947	18719	COLONIAL FIRST STATE - DAVID GIBSON PAYROLL DEDUCTIONS	13/05/2013	194.17
EF070948	19010	SUMMIT PERSONAL SUPER PLAN PAYROLL DEDUCTIONS	13/05/2013	686.76
EF070949	19193	REST SUPERANNUATION PAYROLL DEDUCTIONS	13/05/2013	64.53
EF070950	19706	ING MASTERFUND PAYROLL DEDUCTIONS	13/05/2013	8.64
EF070951	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	13/05/2013	2,859.20
EF070952	19727	MTAA SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	4,739.21
EF070953	19997	AUSTRALIANSUPER PAYROLL DEDUCTIONS	13/05/2013	12,905.58
EF070954	20056	CBUS PAYROLL DEDUCTIONS	13/05/2013	990.16
EF070955	20300	CATHOLIC SUPER & RETIREMENT FUND PAYROLL DEDUCTIONS	13/05/2013	623.24
EF070956	20337	THE LLOYDS SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	1,505.82
EF070957	20755	COLONIAL FIRST STATE - ROBERT GRAEME WATSON PAYROLL DEDUCTIONS	13/05/2013	68.23
EF070958	20929	AUSTRALIAN ETHICAL RETAIL SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	220.28
EF070959	21365	ING LIFE - ONEANSWER PERSONAL SUPER PAYROLL DEDUCTIONS	13/05/2013	101.34
EF070960	21526	TASPLAN SUPER PAYROLL DEDUCTIONS	13/05/2013	89.59

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070961	21921	MAURICIO FAMILY SELF MANAGED SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	1,747.38
EF070962	21996	ANZ ONEANSWER PERSONAL SUPER PAYROLL DEDUCTIONS	13/05/2013	361.64
EF070963	22067	STEPHENS SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	736.13
EF070964	23695	NETWEALTH INVESTMENT & SUPERANNUATION PAYROLL DEDUCTIONS	13/05/2013	1,023.91
EF070965	23993	ONEPATH LIFE LIMITED PAYROLL DEDUCTIONS	13/05/2013	964.85
EF070966	24620	E & B PINTO SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	1,064.09
EF070967	24642	TWUSUPER PAYROLL DEDUCTIONS	13/05/2013	130.15
EF070968	24813	RECRUITMENT SUPER PAYROLL DEDUCTIONS	13/05/2013	386.56
EF070969	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	13/05/2013	203,128.00
EF070970	10944	MCLEODS LEGAL SERVICES	13/05/2013	9,994.91
EF070971	11789	WALGA ADVERTISING/TRAINING SERVICES	13/05/2013	16,856.45
EF070972	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	13/05/2013	22,812.15
EF070973	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	13/05/2013	10,096.63
EF070974	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	13/05/2013	10,584.50
EF070975	21045	FRIENDS OF CLONTARF HILL & ADJACENT BUSHLAND SUSTAINABILITY GRANT	13/05/2013	3,809.30
EF070976	21726	JUNE BENNETT ARTWORK - SHOW OFF EXHIBITION	13/05/2013	590.00
EF070977	22556	G & J DOLAN RATES REFUND - OVERPAYMENT	13/05/2013	1,463.80
EF070978	23827	NIDIA HANSEN SHOW OFF ART EXHIBITION - SALE OF ART	13/05/2013	680.00
EF070979	23828	ROBIN HOLLIER SHOW OFF EXHIBITION - SALE OF ARTWORK	13/05/2013	250.00
EF070980	23829	RAIMO KUPARINEN SHOW OFF EXHIBITION - SALE OF ARTWORK	13/05/2013	295.00
EF070981	24871	SUZANNE VALENTE SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	320.00
EF070982	24877	ALEXANDRA ELIZABETH ROBERTSON SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	500.00
EF070983	24878	PAVEL PERINA SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	222.00
EF070984	24879	BRON ELLIOTT SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	560.00
EF070985	24880	SIMON MARCHMONT SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	250.00
EF070986	24881	KEVIN MUIR REIMBURSEMENT - WORK BOOTS	13/05/2013	150.00
EF070987	24882	THE ECO FRIENDLY FUNGI SUSTAINABILITY GRANT	13/05/2013	2,661.50

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070988	24883	T & J EARLE REIMBURSEMENT - SECURITY DOOR	13/05/2013	665.00
EF070989	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC CLAIM 19	14/05/2013	73,411.34
EF070990	10118	AUSTRALIA POST POSTAGE CHARGES	20/05/2013	7,636.19
EF070991	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	20/05/2013	70,288.00
EF070992	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	20/05/2013	458.00
EF070993	10351	COCKBURN BMX STADIUM SPORT EQUIPMENT	20/05/2013	3,457.42
EF070994	10788	JANDAKOT VOLUNTEER BUSH FIRE BRIGADE EXPENSE REIMBURSEMENTS	20/05/2013	64.45
EF070995	10888	LJ CATERERS CATERING SERVICES	20/05/2013	4,488.50
EF070996	10937	NELSON MAURICIO UNIVERSITY REIMBURSEMENT - MBA	20/05/2013	3,711.00
EF070997	11456	SPEARWOOD PRIMARY SCHOOL COMMUNITY GRANT	20/05/2013	200.00
EF070998	11795	WESTERN POWER ELECTRICAL SERVICES	20/05/2013	520,000.00
EF070999	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	20/05/2013	7,286.40
EF071000	14298	ROSALYN LATTER TRAINING SERVICES	20/05/2013	3,500.00
EF071001	15954	STEPHEN CAIN CONFERENCE EXPENSES REIMBURSEMENT	20/05/2013	350.11
EF071002	16608	HARVEST LAKES RESIDENTS ASSOCIATION COMMUNITY GRANT	20/05/2013	3,957.00
EF071003	18683	JADRANKA KIURSKI REIMBURSEMENT OF TAFE FEES	20/05/2013	3,650.00
EF071004	19503	SHOLA PENDERGRAST SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	360.00
EF071005	21231	ANDREW TROSIC SALARY PACKAGED LAPTOP REIMBURSEMENT	20/05/2013	7,300.00
EF071006	21403	ROBERTA BUNCE COMMUNITY CARE VOLUNTEER REIMBURSEMENTS	20/05/2013	101.85
EF071007	21696	TRANSPACIFIC SUPERIOR PAK PTY LTD SIGNAGE SERVICES	20/05/2013	304.29
EF071008	21725	BIRUTA MCLAUGHLIN SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	250.00
EF071009	21727	MARGARET COXALL SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	450.00
EF071010	21728	SHANA JAMES ARTWORK - SHOW OFF EXHIBITION	20/05/2013	510.00
EF071011	22643	FLORENCE WARD SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	200.00
EF071012	23831	HAZEL WILLIAMS SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	300.00
EF071013	24161	THE HIDDEN PANTRY CATERING SERVICES	20/05/2013	4,070.00
EF071014	24721	ROHAN SIM SALARY PACKAGED IPAD REIMBURSEMENT	20/05/2013	658.90

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071015	24884	RUBY BARRETT REFUND - CLIENT FEES OVERCHARGE	20/05/2013	155.10
EF071016	24890	EUNICE MITUSSIS SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	180.00
EF071017	24891	PASQUALE CARRELLO TRIAGE FEE REIMBURSEMENT	20/05/2013	270.00
EF071018	24892	ANNA LUCY RALFE SUSTAINABILITY GRANT	20/05/2013	1,549.00
EF071019	24894	PRUE MARRIOTT SUSTAINABILITY GRANT	20/05/2013	1,391.00
EF071020	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	27/05/2013	203,840.00
EF071021	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	27/05/2013	56,328.48
EF071022	10888	LJ CATERERS CATERING SERVICES	27/05/2013	4,099.50
EF071023	11144	PHOENIX PRIMARY SCHOOL SCHOOL GRADUATION AWARDS 2011	27/05/2013	500.00
EF071024	13910	ATO - DEPUTY COMMISSIONER OF TAXATION FBT PAYMENT	27/05/2013	21,100.56
EF071025	23346	TRISTAN EASTWOOD EXPENSES REIMBURSEMENT	27/05/2013	46.65
EF071026	24178	MELANIE CARTER STUDY FEES CONTRIBUTION	27/05/2013	2,030.00
EF071027	10032	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD CONTROLLERS AND SIGNS	31/05/2013	27,382.44
EF071028	10035	ADVENTURE WORLD WA PTY LTD ENTERTAINMENT SERVICES	31/05/2013	969.00
EF071029	10051	ALL LINES LINE MARKING SERVICES	31/05/2013	3,036.00
EF071030	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	31/05/2013	691.97
EF071031	10071	AUSTRALASIAN PERFORMING RIGHT ASSOC. LTD LICENCE - PERFORMING RIGHTS	31/05/2013	1,611.94
EF071032	10086	ARTEIL WA PTY LTD ERGONOMIC CHAIRS	31/05/2013	1,438.80
EF071033	10091	ASLAB PTY LTD ASPHALTING SERVICES/SUPPLIES	31/05/2013	1,018.91
EF071034	10104	ATWELL TOY LIBRARY COMMUNITY GRANT	31/05/2013	12,084.70
EF071035	10160	DORMA AUTOMATICS AUTOMATIC DOOR SERVICES	31/05/2013	453.68
EF071036	10170	MACRI PARTNERS PROFESSIONAL SERVICES	31/05/2013	1,650.00
EF071037	10196	BIBRA LAKE RESIDENTS ASSOCIATION COMMUNITY GRANT	31/05/2013	1,012.44
EF071038	10201	BIG W DISCOUNT STORES VARIOUS SUPPLIES	31/05/2013	195.01
EF071039	10207	BOC GASES GAS SUPPLIES	31/05/2013	628.35
EF071040	10219	BOUSFIELDS MENSWEAR CLOTHING SUPPLIES	31/05/2013	3,056.00
EF071041	10220	BOYA EQUIPMENT EQUIPMENT SUPPLIES	31/05/2013	1,228.36

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071042	10221	BP AUSTRALIA LIMITED DIESEL/PETROL SUPPLIES	31/05/2013	10,787.09
EF071043	10226	BRIDGESTONE AUSTRALIA LTD TYRE SERVICES	31/05/2013	17,304.08
EF071044	10231	BROOKS HIRE HIRE SERVICES - EQUIPMENT	31/05/2013	56,191.30
EF071045	10239	BUDGET RENT A CAR - PERTH MOTOR VEHICLE HIRE	31/05/2013	801.13
EF071046	10246	BUNNINGS BUILDING SUPPLIES PTY LTD HARDWARE SUPPLIES	31/05/2013	1,256.08
EF071047	10255	CABCHARGE AUSTRALIA PTY LTD CABCHARGES	31/05/2013	132.94
EF071048	10256	CABLE LOCATES & CONSULTING LOCATING SERVICES	31/05/2013	12,984.40
EF071049	10279	CASTROL AUSTRALIA PTY LTD GREASE/LUBRICANTS	31/05/2013	9,130.09
EF071050	10283	CENTRAL INSTITUTE OF TECHNOLOGY TRAINING SERVICES	31/05/2013	2,068.55
EF071051	10295	CHALLENGER INSTITUTE OF TECHNOLOGY - BEACONSFIELD TRAINING SERVICES	31/05/2013	53,530.00
EF071052	10314	CHURCHES COMMISSION ON EDUCATION DONATION	31/05/2013	33,000.00
EF071053	10324	CITY OF COCKBURN PIPE BAND DONATION	31/05/2013	9,000.00
EF071054	10328	CITY OF MELVILLE SECURITY SERVICES	31/05/2013	11.00
EF071055	10333	CJD EQUIPMENT PTY LTD HARDWARE SUPPLIES	31/05/2013	5,702.09
EF071056	10335	CLASSIC HIRE EQUIPMENT HIRING SERVICES	31/05/2013	1,817.20
EF071057	10338	TRANSPACIFIC CLEANAWAY WASTE DISPOSAL SERVICES	31/05/2013	574.20
EF071058	10344	BUSINESS FOUNDATIONS INC. DONATION	31/05/2013	10,000.00
EF071059	10346	COATES HIRE OPERATIONS PTY LTD EQUIPMENT HIRING SERVICES	31/05/2013	132.00
EF071060	10348	COCA COLA AMATIL SOFT DRINK SUPPLIES	31/05/2013	2,350.31
EF071061	10349	COCKBURN BASKETBALL ASSOC INC ELECTRICITY REIMBURSEMENTS	31/05/2013	1,200.00
EF071062	10358	COCKBURN LIQUOR CENTRE LIQUOR SUPPLIES	31/05/2013	1,163.08
EF071063	10359	COCKBURN PAINTING SERVICE PAINTING SUPPLIES/SERVICES	31/05/2013	5,126.00
EF071064	10360	COCKBURN PARTY HIRE HIRE OF PARTY EQUIPMENT	31/05/2013	915.80
EF071065	10365	COC VOLUNTARY SES EXPENSE REIMBURSEMENTS	31/05/2013	8,059.90
EF071066	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	31/05/2013	4,784.06
EF071067	10384	COMMUNICATIONS AUSTRALIA PTY LTD COMMUNICATION SERVICES	31/05/2013	3,853.70
EF071068	10386	COMMUNITY NEWSPAPER GROUP ADVERTISING SERVICES	31/05/2013	15,001.40

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EF071069	10389	COMPU-STOR ARCHIVE BOXES	31/05/2013	207.94
EF071070	10394	CD'S CONFECTIONERY WHOLESALERS CONFECTIONERY	31/05/2013	410.75
EF071071	10483	LANDGATE MAPPING/LAND TITLE SEARCHES	31/05/2013	26,218.83
EF071072	10494	DIAMOND COMMUNICATIONS PTY LTD ELECTRICAL SERVICES	31/05/2013	182,892.28
EF071073	10512	DOMUS NURSERY VARIOUS PLANTS	31/05/2013	2,791.46
EF071074	10526	E & MJ ROSHER PTY LTD MOWER PARTS	31/05/2013	13,426.85
EF071075	10535	ECOSYSTEM MANAGEMENT SERVICES PLANTS	31/05/2013	1,128.60
EF071076	10557	ENVAR SERVICE PTY LTD PREVENTATIVE MAINTENANCE SERVICES	31/05/2013	6,779.23
EF071077	10580	FC COURIERS COURIER SERVICES	31/05/2013	2,953.55
EF071078	10597	FLEXI STAFF PTY LTD EMPLOYMENT SERVICES	31/05/2013	159,499.51
EF071079	10603	FLOORING SOLUTIONS FLOOR COVERINGS	31/05/2013	3,960.00
EF071080	10609	FORESTVALE TREES P/L PLANTS - TREES/SHRUBS	31/05/2013	25,036.00
EF071081	10626	DEPARTMENT OF FINANCE FREMANTLE PRISON DAY TOURS	31/05/2013	597.00
EF071082	10636	FUJI XEROX AUSTRALIA PTY LTD PHOTOCOPY CHARGES	31/05/2013	1,134.87
EF071083	10641	GALVINS PLUMBING PLUS PLUMBING SERVICES	31/05/2013	2,596.09
EF071084	10648	GEOFABRICS AUSTRALASIA PTY LTD GEOSYNTHETIC PRODUCTS	31/05/2013	272.25
EF071085	10655	GHD PTY LTD CONSULTANCY SERVICES	31/05/2013	8,684.50
EF071086	10666	GOLDNET SECURITY SECURITY SERVICES/PRODUCTS	31/05/2013	300.00
EF071087	10697	HARDWARE DISTRIBUTORS WA HARDWARE SUPPLIES	31/05/2013	382.57
EF071088	10709	HECS FIRE FIRE SYSTEM MAINTENANCE	31/05/2013	242.00
EF071089	10711	HERALD PUBLISHING COMPANY PTY LTD ADVERTISING SERVICES	31/05/2013	2,448.60
EF071090	10715	HERTZ AUSTRALIA PTY LTD CAR RENTALS MOTOR VEHICLE HIRE	31/05/2013	1,673.60
EF071091	10726	HOLTON CONNOR ARCHITECTS & PLANNERS ARCHITECTURAL SERVICES	31/05/2013	24,064.70
EF071092	10741	HYDROJET GRAFFITI REMOVAL SERVICES/PRODUCTS	31/05/2013	2,359.50
EF071093	10743	ICON-SEPTTECH PTY LTD DRAINAGE PRODUCTS	31/05/2013	43,449.76
EF071094	10762	INDUSTRIAL PROTECTIVE PRODUCTS WA PROTECTIVE SUPPLIES	31/05/2013	1,113.04
EF071095	10779	J F COVICH & CO PTY LTD ELECTRICAL SERVICES	31/05/2013	36,990.05

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EF071096	10781	JANDAKOT EARTHMOVING & RURAL CONTRACTORS FIREBREAK CONSTRUCTION	31/05/2013	39,740.00
EF071097	10783	JANDAKOT METAL INDUSTRIES METAL SUPPLIES	31/05/2013	200.00
EF071098	10787	JANDAKOT ACCIDENT REPAIR CENTRE PANEL BEATING SERVICES	31/05/2013	1,000.00
EF071099	10788	JANDAKOT VOLUNTEER BUSH FIRE BRIGADE EXPENSE REIMBURSEMENTS	31/05/2013	1,173.65
EF071100	10794	JASON SIGNMAKERS SIGNS	31/05/2013	2,101.00
EF071101	10803	GECKO CONTRACTING TURF & LANDSCAPE MTNCE MOWING/LANDSCAPING SERVICES	31/05/2013	125,845.90
EF071102	10814	JR & A HERSEY PTY LTD SAFETY CLOTHING SUPPLIES	31/05/2013	3,970.82
EF071103	10817	JUST A BUNCH FLOWER DELIVERIES	31/05/2013	167.50
EF071104	10836	KERB DOCTOR CONCRETE KERBING - SUPPLY & LAYING	31/05/2013	8,373.75
EF071105	10879	LES MILLS AEROBICS INSTRUCTION/TRAINING SERVICES	31/05/2013	1,046.49
EF071106	10903	LOVEGROVE TURF SERVICES PTY LTD TURF MAINTENANCE SERVICES	31/05/2013	5,368.00
EF071107	10913	MACDONALD JOHNSTON ENGINEERING CORP REPAIR SERVICES	31/05/2013	1,864.89
EF071108	10917	MAGIC NISSAN MOTOR VEHICLES/PARTS/SERVICE	31/05/2013	378.83
EF071109	10923	MAJOR MOTORS PTY LTD REPAIRS/MAINTENANCE SERVICES	31/05/2013	2,221.41
EF071110	10938	MAXWELL ROBINSON & PHELPS PEST & WEED MANAGEMENT	31/05/2013	12,978.00
EF071111	10939	LINFOX ARMAGUARD BANKING SECURITY SERVICES	31/05/2013	1,631.95
EF071112	10944	MCLEODS LEGAL SERVICES	31/05/2013	16,600.10
EF071113	10950	MELVILLE MITSUBISHI MOTOR VEHICLES & PARTS	31/05/2013	1,994.01
EF071114	10953	MELVILLE-COCKBURN CHAMBER OF COMMERCE SPONSORSHIP	31/05/2013	20,000.00
EF071115	10960	METRO FILTERS FILTER SUPPLIES	31/05/2013	744.10
EF071116	10972	MIRACLE RECREATION EQUIPMENT PLAYGROUND/PARK EQUIPMENT	31/05/2013	8,937.50
EF071117	10976	MISTYS COFFEE LOUNGE CATERING SERVICES	31/05/2013	181.80
EF071118	10981	MOBILE MASTERS COMMUNICATIONS EQUIPMENT/SERVICES	31/05/2013	2,084.50
EF071119	10982	MODERN TEACHING AIDS PTY LTD TEACHING AIDS	31/05/2013	43.89
EF071120	10991	BEACON EQUIPMENT MOWING EQUIPMENT	31/05/2013	390.00
EF071121	10997	WILSON PARKING AUSTRALIA SECURITY SERVICES	31/05/2013	20,650.34
EF071122	11022	NATIVE ARC DONATION	31/05/2013	400.00

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EF071123	11026	NESTLE FOOD SERVICES CATERING SUPPLIES	31/05/2013	378.00
EF071124	11028	NEVERFAIL SPRINGWATER LIMITED BOTTLED WATER SUPPLIES	31/05/2013	674.75
EF071125	11036	NORTH LAKE ELECTRICAL ELECTRICAL SERVICES	31/05/2013	45,786.06
EF071126	11039	NOVUS AUTO GLASS WINDSCREEN REPAIR SERVICES	31/05/2013	154.00
EF071127	11068	VODAFONE HUTCHISON AUSTRALIA PTY LTD PAGING SERVICES	31/05/2013	667.92
EF071128	11070	OTIS ELEVATOR COMPANY ELEVATOR REPAIRS/MAINTENANCE	31/05/2013	11.90
EF071129	11077	P & G BODY BUILDERS PTY LTD PLANT BODY BUILDING SERVICES	31/05/2013	962.50
EF071130	11136	DONEGAN ENTERPRISES FENCING REPAIRS/MAINTENANCE	31/05/2013	3,065.00
EF071131	11144	PHOENIX PRIMARY SCHOOL SCHOOL GRADUATION AWARDS 2011	31/05/2013	550.00
EF071132	11164	PMP PRINT PTY LTD PRINTING SERVICES	31/05/2013	2,916.55
EF071133	11182	PREMIUM BRAKE & CLUTCH SERVICE BRAKE SERVICES	31/05/2013	1,563.76
EF071134	11208	QUICK CORPORATE AUSTRALIA PTY LTD STATIONERY/CONSUMABLES	31/05/2013	9,455.78
EF071135	11214	RAECO INTERNATIONAL PTY LTD STATIONERY SUPPLIES	31/05/2013	1,725.01
EF071136	11235	REINFORCED CONCRETE PIPES PTY LTD CONCRETE PIPE SUPPLIES	31/05/2013	31,830.15
EF071137	11240	PINK HYGIENE SOLUTIONS SANITARY SERVICES	31/05/2013	1,700.89
EF071138	11244	RESEARCH SOLUTIONS PTY LTD RESEARCH SERVICES	31/05/2013	7,012.50
EF071139	11257	RNR CONTRACTING PTY LTD SUPPLY & DELIVER EMULSION	31/05/2013	233.75
EF071140	11261	ROCKFACE INDOOR ROCK CLIMBING GYM ENTERTAINMENT ENTRY FEES	31/05/2013	270.00
EF071141	11264	ROCLA PIPELINE PRODUCTS CONCRETE LINER SUPPLIES	31/05/2013	88,978.55
EF071142	11268	TASKERS PTY LTD REPAIRS/MAINTENANCE TO SAILS	31/05/2013	321.92
EF071143	11284	ROYAL LIFE SAVING SOCIETY AUSTRALIA TRAINING SERVICES	31/05/2013	485.50
EF071144	11294	SAFEMAN (WA) PTY LTD PROTECTIVE CLOTHING/EQUIPMENT	31/05/2013	1,578.92
EF071145	11307	SATELLITE SECURITY SERVICES PTY LTD SECURITY SERVICES	31/05/2013	10,190.35
EF071146	11308	SBA SUPPLIES HARDWARE SUPPLIES	31/05/2013	4,286.52
EF071147	11318	SELECT SECURITY WA PTY LTD SECURITY SERVICES	31/05/2013	293.70
EF071148	11337	SHERIDANS FOR BADGES NAME BADGES & ENGRAVING	31/05/2013	465.20
EF071149	11361	SIGMA CHEMICALS PTY LTD CHEMICAL SUPPLIES	31/05/2013	1,052.40

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EF071150	11382	SNAP PRINTING SUBIACO PRINTING SERVICES	31/05/2013	759.70
EF071151	11387	BIBRA LAKE SOILS SOIL & LIMESTONE SUPPLIES	31/05/2013	1,530.00
EF071152	11396	SOUTH COOGEE PRIMARY SCHOOL COMMUNITY GRANT	31/05/2013	5,005.00
EF071153	11399	SOUTH COOGEE VOLUNTEER BUSHFIRE BRIGADE EXPENSE REIMBURSEMENTS	31/05/2013	800.00
EF071154	11406	SOUTH LAKE OTTEY FAMILY & NEIGHBOURHOOD CENTRE DONATION	31/05/2013	7,000.00
EF071155	11425	SOUTHERN METROPOLITAN REGIONAL COUNCIL WASTE DISPOSAL GATE FEES	31/05/2013	823,232.73
EF071156	11447	SPEARWOOD DALMATINAC CLUB INC COMMUNITY GRANT	31/05/2013	2,179.20
EF071157	11453	SPEARWOOD NEWSROUND NEWSPAPER SUPPLIES	31/05/2013	1,130.80
EF071158	11459	SPEARWOOD VETERINARY HOSPITAL VETERINARY SERVICES	31/05/2013	542.00
EF071159	11463	SPECTRUM CABINETS CABINET SUPPLIES	31/05/2013	6,820.00
EF071160	11469	SPORTS TURF TECHNOLOGY TURF CONSULTANCY SERVICES	31/05/2013	4,812.50
EF071161	11470	SPORTSWORLD OF WA SPORT SUPPLIES	31/05/2013	1,140.15
EF071162	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	31/05/2013	1,681.70
EF071163	11488	POSITION PARTNERS INSTRUMENT SUPPLIES	31/05/2013	660.00
EF071164	11496	STANLEE WA LTD CATERING EQUIPMENT/SUPPLIES	31/05/2013	61.88
EF071165	11502	STATE LAW PUBLISHER ADVERTISING SERVICES	31/05/2013	1,549.26
EF071166	11505	STATE LIBRARY OF WESTERN AUSTRALIA BOOK SUPPLIES	31/05/2013	27.50
EF071167	11511	STATEWIDE BEARINGS BEARING SUPPLIES	31/05/2013	737.55
EF071168	11533	SUPERBOWL MELVILLE ENTERTAINMENT SERVICES	31/05/2013	638.70
EF071169	11546	T FAULKNER & CO INSTALLATIONS/SUPPLY OF HAND RAILS	31/05/2013	2,690.05
EF071170	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	31/05/2013	14,686.44
EF071171	11609	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED LEGAL SERVICES	31/05/2013	19,734.00
EF071172	11619	TITAN FORD AUTOMOTIVE SERVICES	31/05/2013	51,193.90
EF071173	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	31/05/2013	11,681.75
EF071174	11642	TRAILER PARTS PTY LTD TRAILER PARTS	31/05/2013	802.27
EF071175	11651	TREE WATERING SERVICES TREE WATERING SERVICES	31/05/2013	31,159.00
EF071176	11652	TRENCHBUSTERS HIRING SERVICES	31/05/2013	5,437.58

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EF071177	11657	TRUCKLINE PARTS CENTRES AUTOMOTIVE SPARE PARTS	31/05/2013	1,715.48
EF071178	11665	TUNNEL VISION PLUMBING SERVICES	31/05/2013	1,121.00
EF071179	11667	TURFMASTER FACILITY MANAGEMENT TURFING SERVICES	31/05/2013	31,350.10
EF071180	11669	TYCO SERVICES FIRE ALARM SYSTEM REPAIRS	31/05/2013	308.00
EF071181	11697	VAT MAN-FAT FILTERING SYSTEMS FILTER CLEANING SERVICES	31/05/2013	728.00
EF071182	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	31/05/2013	3,920.50
EF071183	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	31/05/2013	271.15
EF071184	11708	VITAL PACKAGING PTY LTD PACKAGING SUPPLIES	31/05/2013	3,817.00
EF071185	11709	VOLUNTEER HOME SUPPORT INC DONATION	31/05/2013	5,000.00
EF071186	11715	WA BLUEMETAL ROADBASE SUPPLIES	31/05/2013	52,754.95
EF071187	11722	WA HINO SALES & SERVICE REPAIRS/MAINTENANCE SERVICES	31/05/2013	1,952.68
EF071188	11726	WA LIMESTONE LIMESTONE SUPPLIES	31/05/2013	5,864.97
EF071189	11773	WESFARMERS LANDMARK LIMITED CHEMICAL SUPPLIES	31/05/2013	3,221.51
EF071190	11777	WEST AUST YOUNG READERS BOOK AWARD POSTERS/STICKERS	31/05/2013	56.00
EF071191	11781	WEST COAST LINING SYSTEMS WELDING SERVICES	31/05/2013	1,320.00
EF071192	11787	DEPT OF TRANSPORT WA GOVT DEPARTMENT	31/05/2013	905.20
EF071193	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	31/05/2013	46,252.17
EF071194	11795	WESTERN POWER ELECTRICAL SERVICES	31/05/2013	260.00
EF071195	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	31/05/2013	176.55
EF071196	11824	WORK CLOBBER SAFETY CLOTHING	31/05/2013	1,507.75
EF071197	11828	WORLDWIDE ONLINE PRINTING - O'CONNOR PRINTING SERVICES	31/05/2013	1,783.99
EF071198	11835	WURTH AUSTRALIA PTY LTD HARDWARE SUPPLIES	31/05/2013	1,181.78
EF071199	11846	YANGEBUP PRIMARY SCHOOL P & C ASSOCIATION SUSTAINABILITY GRANT	31/05/2013	2,961.68
EF071200	11972	COBEY MAINTENANCE SERVICES TURF MANAGEMENT	31/05/2013	6,108.58
EF071201	11985	IVO GRUBELICH BUS HIRE	31/05/2013	825.00
EF071202	11987	SAFETY ZONE AUSTRALIA PTY LTD SAFETY EQUIPMENT	31/05/2013	635.25
EF071203	11990	EARTHCARE (AUSTRALIA) P/L LANDSCAPING SERVICES	31/05/2013	1,597.20

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EF071204	12007	SHANE MCMASTER SURVEYS SURVEYING SERVICES	31/05/2013	11,550.00
EF071205	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD EXCAVATING/EARTHMOVING EQUIPMENT	31/05/2013	6,506.56
EF071206	12146	BUSWEST TRANSPORT SERVICES - BUS HIRE	31/05/2013	484.00
EF071207	12153	HAYS PERSONNEL SERVICES PTY LTD EMPLOYMENT SERVICES	31/05/2013	7,645.61
EF071208	12207	CIVICA PTY LTD SOFTWARE SUPPORT/LICENCE FEES	31/05/2013	68,215.68
EF071209	12394	MP ROGERS & ASSOCIATES PTY LTD CONSULTANCY SERVICES - MARINE	31/05/2013	6,642.90
EF071210	12415	FACE PAINTING FUN AND GAMES ENTERTAINMENT SERVICES	31/05/2013	380.00
EF071211	12447	BORDER EDGE KERBING KERBING SERVICES	31/05/2013	3,557.40
EF071212	12511	WASTE MANAGEMENT ASSOC OF AUSTRALIA CONTRIBUTION	31/05/2013	1,530.00
EF071213	12539	COCKBURN JUNIOR FOOTBALL CLUB INC. SPORTS SERVICES	31/05/2013	2,000.00
EF071214	12542	SEALIN GARLETT CEREMONIAL SERVICES	31/05/2013	1,500.00
EF071215	12589	AUSTRALIAN INSTITUTE OF MANAGEMENT TRAINING SERVICES	31/05/2013	2,900.00
EF071216	12672	NORMAN DISNEY & YOUNG CONSULTANCY SERVICES	31/05/2013	4,400.00
EF071217	12712	MISS MAUD CATERING SERVICES	31/05/2013	179.25
EF071218	12779	WESTERN RESOURCE RECOVERY PTY LTD WASTE DISPOSAL SERVICES	31/05/2013	1,410.50
EF071219	12796	ISENTIA PTY LIMITED MEDIA MONITORING SERVICES	31/05/2013	523.21
EF071220	12811	SPORTS CIRCUIT LINEMARKING SPORTS LINE MARKING SERVICES	31/05/2013	20,072.25
EF071221	12820	MONTELEONE FENCING FENCING SERVICES/MAINTENANCE	31/05/2013	6,650.48
EF071222	12849	GIUDICE SURVEYS SURVEYING SERVICES	31/05/2013	3,795.00
EF071223	12875	JACKIE SOFTLY HUMAN SERVICES CONSULTANCY CONSULTANCY SERVICES	31/05/2013	495.00
EF071224	13000	BORAL ASPHALT WA SUPPLY OF ASPHALT	31/05/2013	39,853.10
EF071225	13074	DEPT OF AGRICULTURE, FISHERIES & FORESTRY QUARANTINE/AUDITING SERVICES	31/05/2013	1,200.00
EF071226	13111	OCE-AUSTRALIA LIMITED COPIERS/PRINTERS	31/05/2013	659.99
EF071227	13187	CHEFMASTER AUSTRALIA BIN LINERS	31/05/2013	169.25
EF071228	13344	INCREDIBLE CREATURES MOBILE ANIMAL FARM ENTERTAINMENT SERVICES	31/05/2013	655.00
EF071229	13409	KLEENIT CLEANING SERVICES	31/05/2013	48,670.50
EF071230	13462	ATI-MIRAGE PTY LTD TRAINING SERVICES	31/05/2013	730.00

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EF071231	13671	STAPLES AUSTRALIA PTY LTD OFFICE/STATIONERY SUPPLIES	31/05/2013	714.13
EF071232	13767	ELLIOTTS IRRIGATION PTY LTD IRRIGATION SERVICES	31/05/2013	1,234.20
EF071233	13772	HARVEY NORMAN AV/IT SUPERSTORE O'CONNOR ELECTRICAL GOODS	31/05/2013	310.00
EF071234	13779	PORTER CONSULTING ENGINEERS ENGINEERING CONSULTANCY SERVICES	31/05/2013	1,782.00
EF071235	13825	JACKSON MCDONALD LEGAL SERVICES	31/05/2013	56,609.88
EF071236	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	31/05/2013	23,447.60
EF071237	13937	HIND'S TRANSPORT SERVICES TRANSPORT SERVICES	31/05/2013	361.02
EF071238	14111	POLYTECHNIC WEST EDUCATIONAL SERVICES	31/05/2013	423.30
EF071239	14130	BLUE GUM MONTESSORI SCHOOL SUSTAINABILITY GRANT	31/05/2013	3,346.00
EF071240	14195	PIONEER CREDIT MANAGEMENT SERVICES DEBT COLLECTION SERVICES	31/05/2013	7,342.32
EF071241	14258	WARP GROUP PTY LTD ROAD CONSTRUCTION MATERIALS	31/05/2013	4,248.20
EF071242	14300	A & G CARPET CLEANING CARPET CLEANING SERVICES	31/05/2013	638.00
EF071243	14435	LAKES JUNIOR FOOTBALL CLUB YOUTH ACTIVE PROGRAM REGISTRATION FEES	31/05/2013	2,410.00
EF071244	14447	ANDOVER DETAILERS DETAILING SERVICES	31/05/2013	892.00
EF071245	14459	BIDVEST (WA) PTY LTD FOOD/CATERING SUPPLIES	31/05/2013	988.02
EF071246	14593	AUSTREND INTERNATIONAL PTY LTD ALUMINIUM SUPPLIES	31/05/2013	1,496.00
EF071247	14755	COCKBURN SEWING CENTRE SEWING SERVICES	31/05/2013	1,495.00
EF071248	14831	ANGLICARE WA TRAINING SERVICES	31/05/2013	2,200.00
EF071249	14908	OAKVALE CAPITAL LIMITED CONSULTANCY SERVICES	31/05/2013	4,274.14
EF071250	15072	DRUM PRINT & PUBLICATIONS PRINTING SERVICES	31/05/2013	521.00
EF071251	15326	DATA DICTION PTY LTD COMPUTER SOFTWARE	31/05/2013	4,400.00
EF071252	15337	CHUBB SECURITY SERVICES LTD SECURITY SERVICES	31/05/2013	1,466.25
EF071253	15363	JONES LANG LASALLE (WA) PTY LTD SHOP RENT - GATEWAY SHOPPING CENTRE	31/05/2013	21,216.00
EF071254	15393	GREENWAY ENTERPRISES HARDWARE SUPPLIES	31/05/2013	15,889.59
EF071255	15462	GREENSLADES & CO P/L PET FOOD SUPPLIES	31/05/2013	59.90
EF071256	15550	APACE AID PLANTS & LANDSCAPING SERVICES	31/05/2013	89.76
EF071257	15609	CATALYSE PTY LTD CONSULTANCY SERVICES	31/05/2013	23,760.00

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EF071258	15625	OPUS INTERNATIONAL CONSULTANTS (PCA) LTD CONSULTANCY SERVICES	31/05/2013	19,079.94
EF071259	15678	A2Z PEST CONTROL PEST CONTROL	31/05/2013	2,099.00
EF071260	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	31/05/2013	6,586.80
EF071261	15862	FREMANTLE MILK DISTRIBUTORS MILK DELIVERY	31/05/2013	1,458.25
EF071262	15914	T-QUIP MOWING EQUIPMENT	31/05/2013	854.55
EF071263	16064	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	31/05/2013	9,589.14
EF071264	16107	WREN OIL WASTE DISPOSAL	31/05/2013	72.60
EF071265	16291	WA PROFILING ROAD PROFILING SERVICES	31/05/2013	7,143.40
EF071266	16363	ATCO GAS AUSTRALIA GAS SUPPLIES/SERVICES	31/05/2013	36,003.41
EF071267	16386	LITTLE RED APPLE PUBLISHING BOOK SUPPLIES	31/05/2013	46.90
EF071268	16396	MAYDAY EARTHMOVING GRADER HIRE	31/05/2013	24,414.50
EF071269	16558	SUSSEX INDUSTRIES TIMBER SUPPLIES	31/05/2013	5,277.54
EF071270	16704	ACCIDENTAL FIRST AID SUPPLIES MEDICAL SUPPLIES	31/05/2013	116.05
EF071271	16894	TREBLEX INDUSTRIAL PTY LTD CHEMICALS - AUTOMOTIVE	31/05/2013	1,947.00
EF071272	16985	WA PREMIX CONCRETE SUPPLIES	31/05/2013	32,989.00
EF071273	16990	TOYOTA MATERIAL HANDLING SPARE PARTS	31/05/2013	41,580.00
EF071274	17078	PHOENIX KNIGHTS FOOTBALL CLUB REGISTRATION FEES	31/05/2013	1,800.00
EF071275	17092	CENTRAL SCREENS SECURITY SYSTEMS/PRODUCTS	31/05/2013	340.00
EF071276	17097	VALUE TISSUE PAPER PRODUCTS	31/05/2013	431.20
EF071277	17121	UNDERGROUND POWER DEVELOPMENT PTY LTD ELECTRICAL SERVICES	31/05/2013	4,345.00
EF071278	17178	THE CLEAN UP COMPANY WASTE DISPOSAL SERVICES	31/05/2013	925.00
EF071279	17213	COCKBURN CITY SOCCER CLUB INC SPORT EQUIPMENT GRANT	31/05/2013	1,200.00
EF071280	17272	SOUTH COOGEE JUNIOR FOOTBALL CLUB REGISTRATION FEES	31/05/2013	5,000.00
EF071281	17362	JOHN EARLEY TRAINING	31/05/2013	240.00
EF071282	17462	ARBOR CENTRE ARBORICULTURAL SERVICES	31/05/2013	6,468.00
EF071283	17471	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	31/05/2013	2,022.40
EF071284	17481	ADS AUTOMATION PTY LTD DOOR/GATE REPAIRS	31/05/2013	517.00

CITY OF COCKBURN
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EF071285	17555	ALLEASING PTY LTD LEASE REPAYMENTS	31/05/2013	40,004.41
EF071286	17608	NU-TRAC RURAL CONTRACTING BEACH CLEANING/FIREBREAK CONSTRUCTION	31/05/2013	6,756.00
EF071287	17798	WESTERN DIAGNOSTIC PATHOLOGY ANALYTICAL SERVICES	31/05/2013	141.57
EF071288	17887	RED SAND SUPPLIES PTY LTD MACHINERY HIRE	31/05/2013	1,068.83
EF071289	17927	SHARYN EGAN ARTISTIC SERVICES	31/05/2013	1,600.00
EF071290	17942	MRS MAC'S FOOD SUPPLIES	31/05/2013	183.55
EF071291	18017	INSTANT PRODUCTS GROUP HIRE OF PORTABLE TOILETS	31/05/2013	284.57
EF071292	18031	MERCURY FIRESAFETY PTY LTD FIRE PROTECTION EQUIPMENT	31/05/2013	1,485.00
EF071293	18038	COCKBURN NETBALL CLUB SPORTS GRANT	31/05/2013	2,000.00
EF071294	18040	CONSTABLE CARE CHILD SAFETY FOUNDATION DONATION	31/05/2013	10,000.00
EF071295	18073	PARAMOUNT SECURITY SERVICES SECURITY SERVICES	31/05/2013	13,698.58
EF071296	18100	DAVIS LANGDON AUSTRALIA COST MANAGEMENT SERVICES	31/05/2013	29,118.18
EF071297	18114	BOLLIG DESIGN GROUP P/L ARCHITECTURAL SERVICES	31/05/2013	9,669.00
EF071298	18128	BESAM AUSTRALIA PTY LTD REPAIRS/MAINTENANCE SERVICES	31/05/2013	1,461.90
EF071299	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	31/05/2013	350.00
EF071300	18216	REGEN4 ENVIRONMENTAL SERVICES CONSULTANCY - ENVIRONMENTAL	31/05/2013	16,153.50
EF071301	18265	FREMANTLE CITY DOCKERS FOOTBALL CLUB	31/05/2013	1,245.00
EF071302	18272	AUSTRACLEAR LIMITED INVESTMENT SERVICES	31/05/2013	50.46
EF071303	18295	FREMANTLE UNITED SOCCER & RECREATIONAL CLUB INC REGISTRATION FEES	31/05/2013	600.00
EF071304	18297	OLYMPIC FUN AND FITNESS SPORTS CLUB	31/05/2013	200.00
EF071305	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC + OTHER	31/05/2013	2,037,281.46
EF071306	18425	SUCCESS STRIKERS NETBALL CLUB REGISTRATION FEES	31/05/2013	3,200.00
EF071307	18436	JCS PLUMBING SERVICES PLUMBING SERVICES	31/05/2013	1,300.00
EF071308	18446	ARTZPLACE INC CULTURAL GRANT	31/05/2013	850.00
EF071309	18494	DEPARTMENT OF ENVIRONMENT AND CONSERVATION LICENCE RENEWAL	31/05/2013	659.80
EF071310	18508	JOHN TURNER BRICK LAYING SERVICES	31/05/2013	5,764.00
EF071311	18522	J & K HOPKINS FURNITURE	31/05/2013	1,989.00

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EF071312	18533	FRIENDS OF THE COMMUNITY INC. DONATION	31/05/2013	4,440.00
EF071313	18613	ECO-HIRE EQUIPMENT HIRE	31/05/2013	6,597.30
EF071314	18639	HAMILTON HILL DELIVERY ROUND NEWSPAPER DELIVERY SERVICE	31/05/2013	102.08
EF071315	18678	DOWNER EDI ENGINEERING ELECTRICAL PTY LTD ELECTRICAL SERVICES	31/05/2013	1,892.00
EF071316	18731	OCCMEDIC MEDICAL SERVICES	31/05/2013	3,949.20
EF071317	18734	P & R EDWARDS ENTERTAINMENT SERVICES	31/05/2013	650.00
EF071318	18764	AFFIRMATIVE PAVING BRICK PAVING SERVICES	31/05/2013	2,263.80
EF071319	18799	DOWN TO EARTH TRAINING & ASSESSING TRAINING SERVICES	31/05/2013	3,960.00
EF071320	18830	J & M PAULIK & SONS FLORIST SERVICES	31/05/2013	100.00
EF071321	18946	ISIS CAPITAL LTD LEASE PAYMENTS	31/05/2013	13,222.11
EF071322	18962	SEALANES (1985) P/L CATERING SUPPLIES	31/05/2013	1,846.76
EF071323	19038	DOWSING CONCRETE CONCRETING SERVICES	31/05/2013	74,872.60
EF071324	19107	FOREVER SHINING MONUMENT	31/05/2013	220.00
EF071325	19293	SPRAYLINE SPRAYING EQUIPMENT SPRAYING EQUIPMENT	31/05/2013	1,739.76
EF071326	19349	WRIGHTWAY ROAD TRAINING PTY LTD DRIVER TRAINING	31/05/2013	400.00
EF071327	19395	PICTON PRESS PRINTING SERVICES	31/05/2013	858.00
EF071328	19533	WOOLWORTHS LTD GROCERIES	31/05/2013	2,231.17
EF071329	19541	TURF CARE WA P/L TURF SERVICES	31/05/2013	11,411.40
EF071330	19545	GRASSWEST BUILDING & GARDEN MAINTENANCE	31/05/2013	2,964.50
EF071331	19619	SKIPPER TRUCKS TRUCKS	31/05/2013	1,811.24
EF071332	19628	PAPERBARK TECHNOLOGIES ARBORICULTURAL CONSULTANCY SERVICES	31/05/2013	12,498.00
EF071333	19657	BIGMATE MONITORING SERVICES PTY LTD COMPUTER HARDWARE/SOFTWARE	31/05/2013	3,599.00
EF071334	19718	SIFTING SANDS CLEANING SERVICES - SAND	31/05/2013	14,101.23
EF071335	19755	EMBROIDME MYAREE EMBROIDERY	31/05/2013	253.00
EF071336	19795	FREMANTLE RUGBY LEAGUE CLUB INC REGISTRATION FEES	31/05/2013	510.00
EF071337	19847	PFD FOOD SERVICES PTY LTD CATERING SERVICES	31/05/2013	1,814.30
EF071338	19856	WESTERN TREE RECYCLERS SHREDDING SERVICES	31/05/2013	71,069.90

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EF071339	19885	SAFEGUARD INDUSTRIES SECURITY SCREENS/DOORS	31/05/2013	1,000.00
EF071340	19910	STAN BOND PTY LTD SECURITY PRODUCTS	31/05/2013	100.00
EF071341	20000	AUST WEST AUTO ELECTRICAL P/L AUTO ELECTRICAL SERVICES	31/05/2013	17,451.22
EF071342	20095	BOUVARD EARTHMOVING & BOBCATS PTY LTD EARTHMOVING SERVICES	31/05/2013	1,650.00
EF071343	20146	DATA#3 LIMITED COMPUTER SOFTWARE	31/05/2013	44,323.77
EF071344	20215	POWERVAC CLEANING EQUIPMENT	31/05/2013	492.95
EF071345	20341	WILHELMINA MARIA HOUWEN GARDENING SERVICES	31/05/2013	1,120.00
EF071346	20408	JESSICA LOW WORKSHOP - CIRCUS	31/05/2013	240.00
EF071347	20427	ENVIRONMENT HOUSE INC ENVIRONMENT HOUSE	31/05/2013	5,445.00
EF071348	20479	L 'N' C HYDRAULIC SERVICES CONSULTANCY SERVICES - HYDRAULIC	31/05/2013	6,875.00
EF071349	20535	HOME-GROWN THEATRE DRAMA CLASSES	31/05/2013	1,350.00
EF071350	20631	ID CONSULTING PTY LTD CONSULTANCY SERVICES	31/05/2013	1,567.50
EF071351	20693	RENTOKIL INITIAL PTY LTD PEST CONTROL SERVICES	31/05/2013	723.18
EF071352	20857	DOCKSIDE SIGNS SIGN MAKERS	31/05/2013	3,872.00
EF071353	20858	SHIRE OF NORTHAM REIMBURSEMENT - LOST BOOKS	31/05/2013	8,909.15
EF071354	20882	BELL-VISTA FRUIT & VEGETABLE FRUIT & VEGETABLE	31/05/2013	1,111.31
EF071355	20890	SUBARU & VW OSBORNE PARK FLEET VEHICLES	31/05/2013	15,782.78
EF071356	20951	ELECTROFEN PTY LTD FENCING SERVICES	31/05/2013	577.50
EF071357	21001	SIMONE SIEBER ENTERTAINMENT	31/05/2013	200.00
EF071358	21127	JOANNA AYCKBOURN INSTRUCTION - SINGING	31/05/2013	1,200.00
EF071359	21131	STATE WIDE TURF SERVICES TURF RENOVATION	31/05/2013	10,824.00
EF071360	21139	AUSTRAFFIC WA PTY LTD TRAFFIC SURVEYS	31/05/2013	3,080.00
EF071361	21143	ATWELL COLLEGE SPONSORSHIP	31/05/2013	3,000.00
EF071362	21198	STUDIO KRAZE VIDEO PRODUCTIONS	31/05/2013	125.00
EF071363	21287	T.J.DEPIAZZI & SONS SOIL & MULCH SUPPLIES	31/05/2013	26,745.26
EF071364	21291	CHITTERING VALLEY WORM FARM ENVIRONMENTAL EDUCATION	31/05/2013	2,681.00
EF071365	21363	TENDERLINK.COM PTY LTD COMPUTER SOFTWARE	31/05/2013	550.00

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EF071366	21371	SANPOINT PTY LTD KERBING SERVICES	31/05/2013	35,671.39
EF071367	21414	OFFSPRING MAGAZINE NEWSPAPER	31/05/2013	495.00
EF071368	21463	CAPITAL FINANCE AUSTRALIA LTD FINANCIAL SERVICES - LEASE FINANCES	31/05/2013	11,521.17
EF071369	21529	BRAND SUCCESS PROMOTIONAL PRODUCTS	31/05/2013	5,544.00
EF071370	21659	CHURRO CENTRAL SPANISH CATERING SERVICES	31/05/2013	600.00
EF071371	21670	SONTEC INTEGRATED SYSTEMS AUDIO VISUAL EQUIPMENT	31/05/2013	616.00
EF071372	21678	IANNELLO DESIGNS GRAPHIC DESIGN	31/05/2013	2,715.90
EF071373	21682	HOT CHILLI SOURCE PTY LTD PROTECTIVE EQUIPMENT	31/05/2013	1,806.20
EF071374	21696	TRANSPACIFIC SUPERIOR PAK PTY LTD SIGNAGE SERVICES	31/05/2013	227.21
EF071375	21747	REHAB RENTAL WHEELCHAIR HIRE	31/05/2013	157.00
EF071376	21750	GIANT AUTOS (1997) PTY LTD PURCHASE OF NEW VEHICLE	31/05/2013	18,562.45
EF071377	21796	GREEN LEAF GARDENS LANDSCAPING SERVICES	31/05/2013	7,650.00
EF071378	21879	SPOTLESS SERVICES AUSTRALIA LTD CLEANING SERVICES	31/05/2013	51,530.24
EF071379	21946	RYAN'S QUALITY MEATS MEAT SUPPLIES	31/05/2013	170.77
EF071380	21990	MEDIBANK HEALTH SOLUTIONS PTY LTD MEDICAL SERVICES	31/05/2013	3,512.00
EF071381	22012	ELEGANT GLOVES EVENTS AND SERVICES CATERING SERVICES	31/05/2013	798.00
EF071382	22133	AIR-BORN AMUSEMENTS AMUSEMENT SERVICES	31/05/2013	12,829.30
EF071383	22169	GREENSTAR GROUP WA PTY LTD GREENSTAR GROUP WA AIR CONDITIONING SERVICES	31/05/2013	11,603.68
EF071384	22177	ADVERTISING DESIGN SERVICES (WA) PTY LTD ADVERTISING DESIGN SERVICES	31/05/2013	1,760.00
EF071385	22192	VANESSA PAGET - BUSH WISDOM SURVIVAL EDUCATION/ENTERTAINMENT	31/05/2013	960.00
EF071386	22195	CAFE CORPORATE COFFEE SUPPLIES/MACHINE SERVICES	31/05/2013	155.00
EF071387	22242	ASPHALT SURFACES PTY LTD ASPHALTING SERVICES	31/05/2013	761.20
EF071388	22245	AQUA SHADES SHADE SAILS AND STRUCTURES	31/05/2013	19,584.50
EF071389	22349	FREMANTLE TRAILERS TRAILERS - BOAT AND BOX	31/05/2013	9,930.55
EF071390	22388	CARRINGTON'S TRAFFIC SERVICES TRAFFIC MANAGEMENT SERVICES	31/05/2013	25,330.25
EF071391	22441	MIKE GILL TENNIS ACADEMY SPORTING ACTIVITIES	31/05/2013	200.00
EF071392	22553	BROWNES FOOD OPERATIONS CATERING SUPPLIES	31/05/2013	1,360.45

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EF071393	22569	KINETIC HEALTH GROUP PTY LTD MEDICAL SERVICES	31/05/2013	2,403.50
EF071394	22589	JB HI FI - COCKBURN ELECTRICAL EQUIPMENT	31/05/2013	1,210.00
EF071395	22613	VICKI ROYANS ARTISTIC SERVICES	31/05/2013	300.00
EF071396	22619	KSC TRAINING TRAINING SERVICES	31/05/2013	1,318.00
EF071397	22628	REECE'S STRUCTURE AND GILKISON EVENTS HIRE HIRE - PARTY EQUIPMENT	31/05/2013	38.50
EF071398	22631	ANGELIC TOUCH HEALING FACILITATION	31/05/2013	200.00
EF071399	22639	SHATISH CHAUHAN TRAINING SERVICES - YOGA	31/05/2013	325.00
EF071400	22653	PCYC FREMANTLE SPONSORSHIP	31/05/2013	2,240.00
EF071401	22681	ABBEY BLINDS PTY LTD BLINDS	31/05/2013	1,027.40
EF071402	22682	BEAVER TREE SERVICES PTY LTD TREE PRUNING SERVICES	31/05/2013	102,387.44
EF071403	22798	PUMPS AUSTRALIA PTY LTD PUMP EQUIPMENT	31/05/2013	6,545.00
EF071404	22805	COVS PARTS PTY LTD MOTOR PARTS	31/05/2013	2,838.70
EF071405	22806	AUSTRALIAN FUEL DISTRIBUTORS PTY LTD FUEL SUPPLIES	31/05/2013	150,093.14
EF071406	22913	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU ENVELOPES	31/05/2013	2,822.50
EF071407	23038	RAINBOW GYM SPORT - GYMNASTICS	31/05/2013	2,475.00
EF071408	23253	KOTT GUNNING LEGAL SERVICES	31/05/2013	5,126.31
EF071409	23309	FUN IN TRAINING AUSTRALIA PTY LTD FITNESS CLASSES-INSTRUCTIONS	31/05/2013	1,881.00
EF071410	23334	WAVESOUND PTY LTD AUDIO VISUAL, DIGITAL & ELECTRICAL	31/05/2013	7,019.09
EF071411	23348	ZUMBA WITH HONEY FITNESS CLASSES	31/05/2013	429.00
EF071412	23511	TWIST ENGINEERING IRRIGATION DESIGN & SPECIFICATIONS	31/05/2013	4,680.50
EF071413	23570	A PROUD LANDMARK PTY LTD LANDSCAPE CONTRUCTION SERVICES	31/05/2013	32,751.95
EF071414	23579	DAIMLER TRUCKS PERTH PURCHASE OF NEW TRUCK	31/05/2013	84,436.00
EF071415	23694	TIGER FITNESS (WA) PTY LTD GYM EQUIPMENT/SERVICE	31/05/2013	261.80
EF071416	23730	DELOITTE TOUCHE TOHMATSU AUDITING SERVICES - INTERNAL	31/05/2013	16,251.51
EF071417	23733	ABOUT BIKE HIRE HIRE - BICYCLE	31/05/2013	518.40
EF071418	23736	THE COCOA CONNECTIONS SUSTAINABILITY GRANT	31/05/2013	589.60
EF071419	23767	PUBLIC TRANSPORT AUTHORITY WESTERN AUSTRALIA CONSULTANCY SERVICES - PLANNING	31/05/2013	9,394.00

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EF071420	23780	VANGUARD PRESS PRINTING SERVICES	31/05/2013	18,518.50
EF071421	23806	PAVY RESOURCES (AUST) PTY LTD CONSULTANCY - COMPUTER	31/05/2013	12,870.00
EF071422	23817	ARUP PTY LTD CONSULTANCY-ENG,PLANNING,DESIGN	31/05/2013	16,614.53
EF071423	23818	AM & IE MUTCH ENGINEERING CONSULTANTS CONSULTANCY SERVICES	31/05/2013	11,567.60
EF071424	23821	TOM HASTE MUSICAL SERVICES	31/05/2013	1,780.00
EF071425	23822	URIMAT AUSTRALIA PLUMBING SUPPLIES	31/05/2013	531.30
EF071426	23831	HAZEL WILLIAMS SHOW OFF EXHIBITION - SALE OF ARTWORK	31/05/2013	350.00
EF071427	23849	JCB CONSTRUCTION EQUIPMENT AUSTRALIA PLANT/MACHINERY	31/05/2013	331,595.00
EF071428	23928	SECRETARIAT NATIONAL ABORIGINAL AND ISLANDER CHILD C MEMBERSHIP SUBSCRIPTION	31/05/2013	150.00
EF071429	23956	MELVILLE WATER POLO CLUB INC SPONSORSHIP	31/05/2013	200.00
EF071430	23959	SECOND HARVEST (AUST) INC COMMUNITY GRANT	31/05/2013	10,000.00
EF071431	23968	BLACK COCKATOO PRESERVATION SOCIETY OF AUSTRALIA ENVIRONMENTAL SERVICES	31/05/2013	319.00
EF071432	23971	FIND WISE LOCATION SERVICES LOCATING SERVICES - UNDERGROUND	31/05/2013	4,540.80
EF071433	24035	NEXT POWER RENEWABLE ENERGY	31/05/2013	1,028.50
EF071434	24036	MULTI SWEEP PTY LTD (WA) SWEEPING SERVICES	31/05/2013	7,258.36
EF071435	24161	THE HIDDEN PANTRY CATERING SERVICES	31/05/2013	530.00
EF071436	24171	KARDINYA NETBALL CLUB REGISTRATION FEES	31/05/2013	600.00
EF071437	24183	WELLARD GLASS GLASS REPAIR SERVICES	31/05/2013	2,495.26
EF071438	24185	HIPPY BELLY DANCE TRAINING SERVICES - DANCE CLASSES	31/05/2013	130.00
EF071439	24195	PAYNE'S WINDOW CLEANING AND SERVICES WINDOW CLEANING SERVICES	31/05/2013	6,167.15
EF071440	24290	APT GOLDFIELDS PTY LTD CONSULTANCY SERVICES	31/05/2013	404.80
EF071441	24292	NRG CHEERSPORTS INCORPORATED KID SPORT REGISTRATION FEES	31/05/2013	200.00
EF071442	24298	TANKS FOR HIRE EQUIPMENT HIRE	31/05/2013	544.50
EF071443	24386	BLUE PRINT SCREEN ART PRINTING SERVICES	31/05/2013	610.50
EF071444	24424	DATACOM SYSTEMS (WA) PTY LTD COMPUTER HARDWARE/SOFTWARE	31/05/2013	162.80
EF071445	24432	TERRA WINES PTY LTD LIQUOR SUPPLIES	31/05/2013	1,200.48
EF071446	24444	ROSEMARY ALLAN WORKSHOPS	31/05/2013	270.00

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EF071447	24506	AMARANTI'S PERSONAL TRAINING PERSONAL TRAINING SERVICES	31/05/2013	300.00
EF071448	24521	GEMBA GROUP PTY LTD FUNCTION CENTRRE BUSINESS CASE	31/05/2013	11,770.00
EF071449	24524	CALO HEALTH HEARTMOVE CLASSES	31/05/2013	2,260.00
EF071450	24525	SPECIALTY CASTLES HIRE SERVICES	31/05/2013	600.00
EF071451	24532	MOBILE MOUSE TRAINING SERVICES	31/05/2013	3,550.00
EF071452	24557	AVELING CONSULTANCY SERVICES	31/05/2013	1,452.00
EF071453	24594	THE GREEN ROOM CREATIVE PTY LTD GRAPHIC DESIGN SERVICES	31/05/2013	1,677.50
EF071454	24595	CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD PHOTOGRAPHY SERVICES	31/05/2013	2,854.50
EF071455	24599	POOLWERX SPEARWOOD ANALYTICAL SERVICES	31/05/2013	3,426.50
EF071456	24609	TIM'S ICE CREAM CATERING SERVICES	31/05/2013	1,403.50
EF071457	24610	ALL FLAGS SOCCER GOALS	31/05/2013	3,586.00
EF071458	24643	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD PURCHASE OF LIBRARY TAGS	31/05/2013	4,262.50
EF071459	24655	AUTOMASTERS SPEARWOOD VEHICLE SERVICING	31/05/2013	6,234.00
EF071460	24659	HEALTH TRAINING AUSTRALIA TRAINING SERVICES	31/05/2013	8,576.00
EF071461	24706	SLATTERY AUSTRALIA PTY LTD QUANTITY SURVEYING SERVICES	31/05/2013	4,840.00
EF071462	24707	EPCAD PTY LTD CONSULTANCY SERVICES - LANDSCAPING	31/05/2013	4,207.50
EF071463	24724	QUALITY MARINE COATING SYSTEMS P/L CLEANING SERVICES - ROAD SURFACES	31/05/2013	4,290.00
EF071464	24727	3 MONKEYS AUDIO VISUAL AUDIO VISUAL EQUIPMENT	31/05/2013	8,258.84
EF071465	24734	MYRIAD IMAGES PHOTOGRAPHY SERVICES	31/05/2013	2,227.50
EF071466	24736	ZENIEN CCTV CAMERA LICENCES	31/05/2013	13,387.59
EF071467	24748	PEARMANS ELECTRICAL & MECHANICAL SERVICES P/L ELECTRICAL SERVICES	31/05/2013	527.45
EF071468	24801	WESTERN AUSTRALIAN CRICKET ASSOCIATION (WACA) COACHING LESSONS	31/05/2013	231.00
EF071469	24803	ALLWEST PLANT HIRE EQUIPMENT HIRING SERVICES	31/05/2013	33,275.00
EF071470	24804	DIGGA REPAIR SERVICES	31/05/2013	2,597.10
EF071471	24811	YELLOWMETAL.COM.AU METAL REPAIR SERVICES	31/05/2013	764.50
EF071472	24812	GARAGE SALE TRAIL FOUNDATION LTD PARTICIPATION FEE	31/05/2013	6,875.00
EF071473	24814	LAURA MITCHELL DESIGN SERVICES	31/05/2013	2,992.00

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071474	24815	DAVID BROMILOW ARTISTIC SIGNS	31/05/2013	752.40
EF071475	24816	CONSOLIDATED TRAINING SERVICES TRAINING SERVICES	31/05/2013	1,600.00
EF071476	24860	BREAKERS NETBALL CLUB REGISTRATION FEES	31/05/2013	180.00
EF071477	24861	MELVILLE CITY FOOTBALL CLUB SPORTS FEES	31/05/2013	800.00
EF071478	24876	WA BRICK SOCIETY LEGO BUILDING WORKSHOPS	31/05/2013	100.00
EF071479	24885	PG CREATIVE CONNECTIONS ENTERTAINMENT SERVICES	31/05/2013	475.00
EF071480	24889	PEEL RDA KIDSPORT	31/05/2013	585.00
EF071481	24893	PETER RATTIGAN SUSTAINABILITY GRANT	31/05/2013	4,213.00
EF071482	24898	JETS BASKETBALL CLUB REGISTRATION FEES	31/05/2013	200.00
EF071483	24901	GARY RADLER PHOTOGRAPHY ROYALTY FREE PHOTOGRAPHS	31/05/2013	1,320.00
EF071484	24904	TOBIAS BUSCH & SAJNI GUDKA SUSTAINABILITY GRANT	31/05/2013	2,688.00
EF071485	24905	DEPARTMENT OF REGIONAL AUST, LOCAL GOVERNMENT NAT AWARDS FOR LG	31/05/2013	1,036.82
EF071486	24906	HEART CITY CHURCH SPONSORSHIP	31/05/2013	4,000.00
EF071487	24907	AUSTIN KEYTE SPONSORSHIP	31/05/2013	500.00
EF071488	24908	ZAKARY BROWN SPONSORSHIP	31/05/2013	500.00
EF071489	24909	SUZANNE MARSELLA SPONSORSHIP	31/05/2013	1,000.00
EF071490	24910	ASSOCIATION OF RED HATTED GROUPS OF AUSTRALIA COMMUNITY GRANT	31/05/2013	2,500.00
EF071491	24911	LEEMING MASTERS SWIMMING COMMUNITY GRANT	31/05/2013	700.00
EF071492	24912	TRAINING SHIP COCKBURN PARENTS COMMITTEE INC DONATION	31/05/2013	2,000.00
EF071493	24913	FREE SPIRIT DANCE COMMUNITY INC COMMUNITY GRANT	31/05/2013	2,526.19
EF071494	15805	MARY L DE BONO COMPOST BIN REBATE	31/05/2013	50.00
EF071495	18601	FATIMA CORREIA RATES REFUND	31/05/2013	667.00
EF071496	21325	GLEN GUEST & KAMA STEPHEN DOG REGISTRATION REFUND	31/05/2013	50.00
EF071497	22499	OLGA DE FREITAS RATES REFUND	31/05/2013	430.00
EF071498	24466	ROSINA HARVEY DOG REGISTRATION REFUND	31/05/2013	12.00
EF071499	24771	MANDY ORRITT CAT STERILISATION REFUND	31/05/2013	50.00
EF071500	24914	MICHAEL WOLTER DOG REGISTRATION REFUND	31/05/2013	20.00

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071501	24915	LORRAINE STRACHAN DOG REGISTRATION REFUND	31/05/2013	12.00
EF071502	24916	ASHLEIGH ROGERS DOG REGISTRATION REFUND	31/05/2013	57.00
EF071503	24917	SIMONE BEITMANAS DOG REGISTRATION REFUND	31/05/2013	12.00
EF071504	24918	GREG MARTIN DOG REGISTRATION REFUND	31/05/2013	12.00
EF071505	24919	KELLY A STOTT DOG REGISTRATION REFUND	31/05/2013	12.00
EF071506	24920	JOSEPHINE HAYNES DOG REGISTRATION REFUND	31/05/2013	57.00
EF071507	24921	VAUGHN WILLIAMSON CAT STERILISATION	31/05/2013	50.00
EF071508	24922	DONYA VOST CAT STERILISATION	31/05/2013	50.00
EF071509	24923	VINCE STEFFENELLI CAT STERILISATION CONTRIBUTION	31/05/2013	50.00
EF071510	24924	SARIE SCHUCH CAT STERILISATION	31/05/2013	50.00
EF071511	24925	CLINT MARLOW CAT STERILISATION	31/05/2013	100.00
EF071512	24926	ASHLEIGH GOODCHILD & JARRYD CLIFFTON BERT CAT STERILISATION	31/05/2013	50.00
EF071513	24927	SARAH EWEN CAT STERILISATION	31/05/2013	50.00
EF071514	24928	TEODOSIA BONOMELLI CAT STERILISATION	31/05/2013	50.00
EF071515	24929	BARBARA BEERE CAT STERILISATION	31/05/2013	50.00
EF071516	24941	ACEMILL HOLDING PTY LTD INTERIM ADJUSTMENT	31/05/2013	10,140.47
EF071517	24942	BRITTA MATHEWS COMPOST BIN REBATE	31/05/2013	50.00
EF071518	24943	LESLEY CULLINANE COMPOST BIN REBATE	31/05/2013	50.00
025415	13932	ARMAGUARD BANKING SERVICES	1/05/2013	1,828.50
025416	10589	FINES ENFORCEMENT REGISTRY FINES ENFORCEMENT FEES	6/05/2013	4,816.00
025417	13932	ARMAGUARD BANKING SERVICES	8/05/2013	2,177.60
025418	13932	ARMAGUARD BANKING SERVICES	15/05/2013	3,392.40
025419	12262	MILENKO MIHALJEVICH FOUNDATION DAY AWARD WINNER	20/05/2013	200.00
025420	24895	VINCE FAVAZZO FOUNDATION DAY AWARD WINNER	20/05/2013	200.00
025421	24896	ALEISHA SEARLE FOUNDATION DAY AWARD NOMINATOR	20/05/2013	50.00
025422	24897	FRANCES MIHALJEVICH FOUNDATION DAY AWARD NOMINATOR	20/05/2013	50.00
025423	13932	ARMAGUARD BANKING SERVICES	22/05/2013	4,390.85

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025424	13932	ARMAGUARD BANKING SERVICES	29/05/2013	3,580.10
025425	10330	CITY OF STIRLING REPLACEMENT OF LIBRARY SUPPLIES	30/05/2013	7.70
025426	10747	IINET LIMITED INTERNET SERVICES	30/05/2013	677.01
025427	11760	WATER CORPORATION SEWER EASEMENT	30/05/2013	52,532.43
025428	12159	CITY OF JOONDALUP OVERDUE BOOK	30/05/2013	13.00
025429	14598	ALF REBOLA THE GOOD GUYS ELECTRICAL GOODS	30/05/2013	237.00
025430	15402	ZURICH AUSTRALIA MOTOR VEHICLE INSURANCE CLAIM	30/05/2013	1,000.00
025431	17059	RUTH FAULKNER PUBLIC LIBRARY BOOKS	30/05/2013	7.70
025432	17297	AITPM WA SEMINAR	30/05/2013	632.50
025433	22903	UNIQUE INTERNATIONAL RECOVERIES LLC DEBT COLLECTORS	30/05/2013	384.00
025434	24818	KERRY FLETCHER ENTERTAINMENT SERVICES	30/05/2013	300.00
025435	24872	ENCORE KIDS PARTIES ENTERTAINMENT SERVICES - SUPERHEROES	30/05/2013	460.00
025436	20679	OFFICE OF STATE REVENUE RATES REFUND	30/05/2013	81.68
025437	24835	PORT CATHERINE DEVELOPMENTS PTY LTD RATES OVERPAYMENT REFUND	30/05/2013	563.20
025438	24930	CATANZARO CRESCENZO PENSION REFUND	30/05/2013	610.00
025439	24931	MARK RAYMOND DYER PENSION REFUND	30/05/2013	762.50
025440	24932	PAMELA KENT PENSION REFUND	30/05/2013	760.77
025441	24933	MP RUSSEL PENSION REFUND	30/05/2013	915.00
025442	24934	JJ & A HUME PENSION REFUND	30/05/2013	467.44
025443	24935	SD & SM MCCUTCHEON PENSION REFUND	30/05/2013	328.47
025444	24936	JOHN & LINDA BENBOW PENSION REFUND	30/05/2013	410.58
025445	24937	R CUBIS EDWARDS RATES REFUND	30/05/2013	287.00
025446	24938	RAYMOND & EDITH MILLER PENSION REFUND	30/05/2013	250.00
025447	24939	IVAN & RAJKA FELTRIN OVERPAYMENT REFUND	30/05/2013	379.19

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025448	24940	COTRELL PTY LTD OVERPAYMENT REFUND ADD RETENTION HELD NIL LESS PRIOR PERIOD CANCELLED CHEQUES/EFTS NIL TOTAL	30/05/2013	4,760.00
				10,887,339.11
		TOTAL AS PER AP SOURCE 13GLACT9991000 TOTAL AS PER TR SOURCE 13GLACT9991000		10,877,339.11
				10,877,339.11
		ADDITIONAL DIRECT PAYMENTS		
		BANK FEES		
		MERCHANT FEES COC		4,004.38
		MERCHANT FEES SLLC		3,167.82
		MERCHANT FEES VARIOUS OUT CENTRES		400.17
		NATIONAL BPAY CHARGE		1,321.77
		RTGS/ACLR FEE		10.00
		NAB TRANSACT FEE		979.35
				9,883.49
		FAMILY DAY CARE AND IN HOME CARE PAYMENTS		
		FDC PAYMENTS		39,490.57
		IHC PAYMENTS		86,333.51
				125,824.08
		PAYROLL TRANSACTIONS		
		COC 03/05/13 CITY OF COCKBURN 042958		1,042.03
		COC 07/05/13 CITY OF COCKBURN 042958		720,760.68
		COC 09/05/13 CITY OF COCKBURN 042958		32,109.41
		COC 10/05/13 CITY OF COCKBURN 042958		1,108.76
		COC 10/05/13 CITY OF COCKBURN 042958		4,978.87
		COC 14/05/13 CITY OF COCKBURN 042958		241,987.04
		COC 21/05/13 CITY OF COCKBURN 042958		728,131.31
		COC 28/05/13 CITY OF COCKBURN 042958		241,817.13
		COC 30/04/13 CITY OF COCKBURN 042958		254,604.98
				2,226,540.21
		CREDIT CARD PAYMENTS		
		CBA CREDIT CARD PAYMENT		126,861.90
				126,861.90
		TOTAL PAYMENTS FOR MAY		13,366,448.79

PAYMENT SUMMARY

CHEQUE PAYMENTS

025415 - 025448

CANCELLED PAYMENTS

Nil.

ELECTRONIC FUNDS TRANSFER PAYMENT

EF070907 – EF071518

2

CITY OF COCKBURN
 DEVELOPMENT APPLICATION
 REFUSED

20 JAN 2013

1/A 12/0973

FILE REF. 1114357

PLAN 2 01 5



PROPOSED INBOUND VIEW



EXT'G INBOUND VIEW

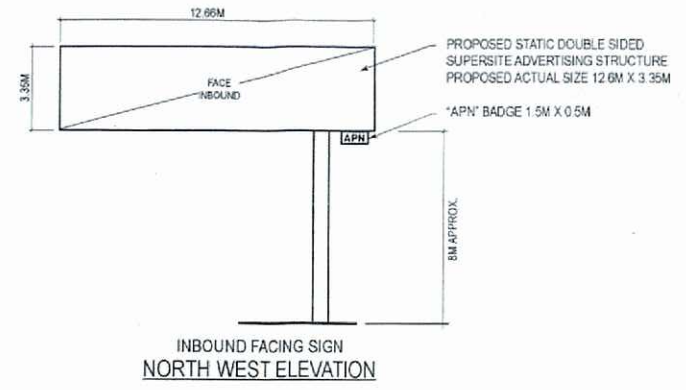
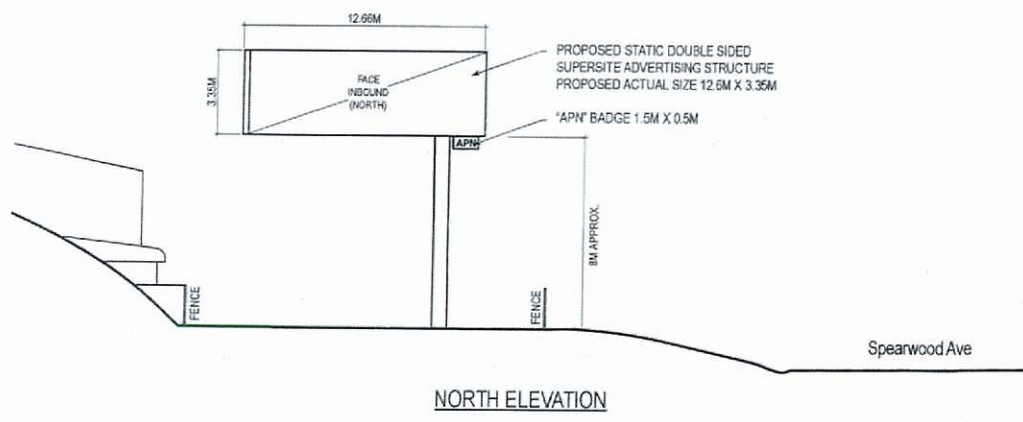
- 6 DEC 2012

NOTE: SIGN SIZE AND STRUCTURE INDICATIVE AND SUBJECT TO DETAIL SITE SURVEY AND ALL NECESSARY APPROVALS.

PROPOSED TWO SUPERSITE STATIC SIGN STRUCTURE AT LOT 24 SPEARWOOD AVENUE BIBRA LAKE WA (INBOUND) EXISTING SITE PHOTO & MOCK UP	Date	Sep. 2012
	Draw by	LF
	Scale	NTS
	Drawing No.	120711-5/4
	Job No.	WA-BIB-1207
APN OUTDOOR (TRADING) PTY LIMITED ADVERTISING SIGN LOCATION	PLAN & ELEVATION Drawing No. Date Rev 120711-5/4 Jul	

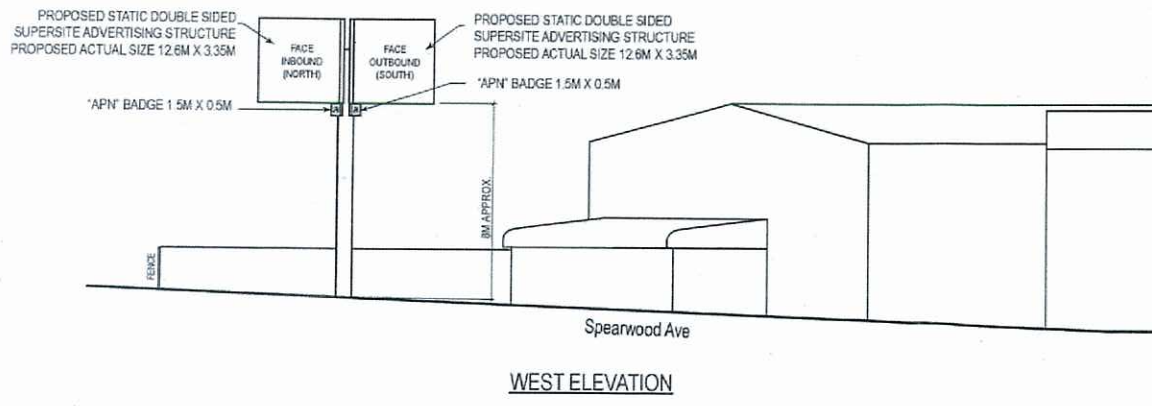
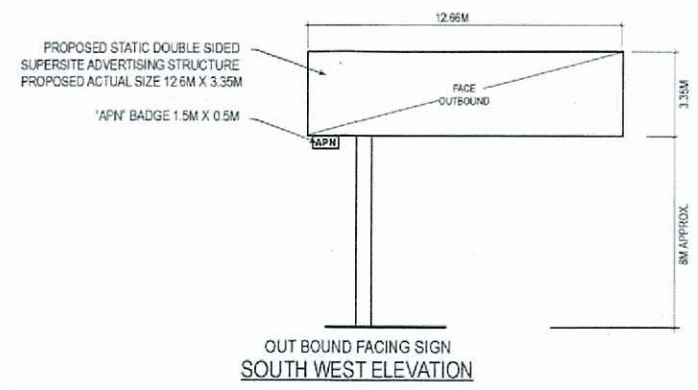
Attach 2

3



CITY OF COCKBURN
 DEVELOPMENT APPLICATION
 REFUSED

 29 JAN 2013
 E.A. 12/0972
 FILE REF. 1114367
 PLAN 3 OF 5



NOTE: SIGN SIZE AND STRUCTURE INDICATIVE AND SUBJECT TO DETAIL SITE SURVEY AND ALL NECESSARY APPROVALS.

- 6 DEC 2012

PROPOSED TWO SUPERSITE STATIC SIGN STRUCTURE AT LOT 24 SPEARWOOD AVENUE BIBRA LAKE WA (INBOUND & OUTBOUND) INDICATIVE DESIGN		Date	Sep, 2012
		Draw by	LF
		Scale	1:200
		Drawing No.	120711-5/3
		Job No.	WA-BIB-1207
APN OUTDOOR (TRADING) PTY LIMITED ADVERTISING SIGN LOCATION		PLAN & ELEVATION	
Drawing No.	120711-5/3	Date	Jul
		Rev	

Attach 3



4

AERIAL VIEW



PROPOSED INBOUND VIEW



PROPOSED OUTBOUND VIEW

CITY OF COCKBURN
 DEVELOPMENT APPLICATION
 REFUSED
 28/10/2012
 L.A. 12/0975
 FILE REF. 114357
 PLAN 4 OF 5

- 6 DEC 2012

NOTE: SIGN SIZE AND STRUCTURE INDICATIVE AND SUBJECT TO DETAIL SITE SURVEY AND ALL NECESSARY APPROVALS.

PROPOSED TWO SUPERSITE STATIC SIGN STRUCTURE AT
 LOT 24 SPEARWOOD AVENUE BIBRA LAKE WA
 (INBOUND & OUTBOUND) EXISTING AERIAL AND RENDING

APN OUTDOOR (TRADING) PTY LIMITED
 ADVERTISING SIGN LOCATION

Date	Sep 2012	
Draw by	LF	
Scale	NTS	
Drawing No	120711-5/1	
Job No.	WA-BIB-1207	
PLAN & ELEVATION		
Drawing No	Date	Rev
120711-5/1	Jul	

Attach 4

5

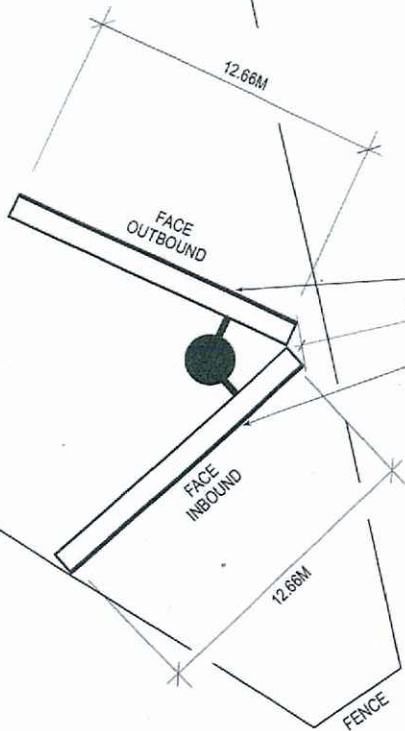


BUILDING

INBOUND
OUTBOUND

6 DEC 2012

Spearwood Ave



PROPOSED STATIC DOUBLE SIDED
SUPERSITE ADVERTISING STRUCTURE
PROPOSED ACTUAL SIZE 12.6M X 3.35M

CITY OF COCKBURN
DEVELOPMENT APPLICATION
REFUSED

20 JAN 2013

EA 12/0973

FILE REF. 1114357

PLAN 5 OF 5

NOTE: SIGN SIZE AND STRUCTURE INDICATIVE AND SUBJECT TO DETAIL SITE SURVEY AND ALL NECESSARY APPROVALS.

SITE PLAN

PROPOSED TWO SUPERSITE STATIC SIGN STRUCTURE AT LOT 24 SPEARWOOD AVENUE BIBRA LAKE WA SITE PLAN	Date	Sep, 2012
	Draw by	LF
	Scale	1:200
	Drawing No.	120711-5/2
APN OUTDOOR (TRADING) PTY LIMITED ADVERTISING SIGN LOCATION	Job No.	WA-BIB-1207
	PLAN & ELEVATION	
Drawing No.	Date	Rev.
120711-5/2	Jul	

Attach 5

6



Our Ref

DM:SM:COC-33460

Your Ref

18 June 2013

Mr Troy Cappellucci
 Senior Statutory Planning Officer
 City of Cockburn
 PO Box 1215
 BIBRA LAKE WA 6163



Stirling Law Chambers
 220-222 Stirling Highway
 Claremont WA 6010
 Tel (08) 93833133
 Fax (08) 93834936
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Denis McLeod
 Neil Douglas
 Fiona Gajlich
 David Nadebaum
 Geoff Owen
 Andrew Roberts
 Craig Clarke
 Peter Wittkuhn
 David Nicholson
 Peter Gillett
 Elizabeth Stevenson (Special Counsel)
 Trudi Firth (Associate)
 Tim Beckett (Associate)

By email: tcappellucci@cockburn.wa.gov.au

Dear Troy

SAT Review DR 65/2013: APN Outdoor v City of Cockburn: Third Party Advertising Billboard Sign: Lot 24 Spearwood Avenue, Bibra Lake

You have asked me to formulate an argument to support the characterisation of the advertising use, which would be the use associated with the proposed advertising sign, as a commercial use.

The argument has the following steps:

- 1 Advertising is properly identified as a land use, and where the subject land has no other existing use, then the erection of a sign for the purpose of advertising would constitute the advertising use.
- 2 Advertising is a use which is not specifically mentioned in the Zoning Table of the City of Cockburn Town Planning Scheme No. 3 (TPS 3).
- 3 Therefore it is necessary to consider the application of cl.4.4.2 of TPS 3 to the situation.
- 4 Under cl.4.4.2, if a person proposes to carry out any use that is not specifically mentioned in the Zoning Table - Table 1, then as a first step a decision must be made as to whether that use can reasonably be determined as falling within the type, class or genus of activity of any other use category in the Zoning Table.
- 5 The use categories in the Zoning Table are:
 - Residential uses;
 - Commercial uses;
 - Industrial uses;

(33460-13.06.18-DM-Cockburn)

- Rural uses;
 - Uses not listed.
- 6 Because cl.4.4.2(a) is drafted in such a way that the Council seems to be required to consider whether or not a use that is not specifically mentioned in the Zoning Table can reasonably be determined as falling within the type, class or genus of activity of any other use category, it is arguable that it is not appropriate to place the advertising use within the *use not listed* category unless it is not possible to determine that the advertising use falls within the type, class or genus of activity of any other use category in the Zoning Table.
- 7 Advertising is a very real way a commercial use. Advertising has a commercial purpose. Therefore it is arguable that advertising falls within the type of activity of the *Commercial uses* category.
- 8 In order to follow this line of argument comfortably, it is necessary to adopt the position that where cl.4.4.2 refers to 'any use that is not specifically mentioned' in the Zoning Table, then it is intending to propose that the description 'use that is not specifically mentioned' has the same meaning as '*use not listed*', so that in the event that the subject use cannot be identified as falling within any of the other categories of uses in the Zoning Table, then it will necessarily fall within the '*uses not listed*' category.
- 9 If the Council forms the view that advertising should be regarded as falling within the type of activity of the *Commercial uses* category, then it would not be appropriate for the Council to get on and determine whether the advertising use is consistent, may be consistent, or is not consistent with the objectives of the zone in which the land is situated, which I understand is the Industry zone.
- 10 If the use is considered to fall within the type of activity of the *Commercial uses* use category, then the next step would be for the Council to consider the application of the general development requirements applicable to that use. As a *Commercial uses* use class, cl.5.9 of TPS 3 would be applicable, and it would be appropriate for the Council then to have regard to cl.5.9.3(d) which applies to advertising signs. In particular, the Council should appropriately have regard to cl.5.9.3(d)(iii), which provides that advertising signs shall be erected on the property to which they relate. In other words, advertising is effectively a permissible use only if the advertising sign is erected on the property to which it relates.
- 11 Adopting the above arguments, the Council would come to the preliminary conclusion that the application of cl.5.9.3(d)(iii) would have the prima facie effect of prohibiting the proposed sign, which is proposed to be used for general advertising.
- 12 The plank in the arguments of the Applicant which would then come up for consideration is that the Council has a relevant discretion to vary standards under

cl.5.6.1 of TPS 3. Under cl.5.6.1, if a development is the subject of an application for planning approval and does not comply with a standard prescribed under the Scheme, the local government may, despite the non-compliance, approve the application unconditionally or subject to such conditions as the local government thinks fit. The Applicant would argue that cl.5.6.1 gives the power to the Council to vary what the Applicant says would be the standard in cl.5.9.3(d)(iii).

- 13 A possible answer to that argument is that the provision in cl.5.9.3(d)(iii) is not expressed as a standard, but is expressed in effect as a prohibition on non-site specific advertising. If it is not fairly described as a standard, then the power in cl.5.6.1 is not available to vary the provision.
- 14 In mounting the above arguments, it should be recognised that cl.9.1.1 of TPS 3 recognises that an application can be made for approval of the erection, placement or display of an advertisement (cl.9.1.1(l)). Also cl.9.1.2 provides that an application for the erection, placement or display of an advertisement is to be accompanied by the additional information set out in the form prescribed. Those provisions can still operate on advertisements or advertising signs which are site specific, so those provisions do not point to any inconsistency in the above argument. It is interesting however that the form prescribed in Schedule 7 does not seek the information which would enable the Council to determine whether or not the proposed advertisement is proposed to be erected on the property to which the advertisement relates, as cl.5.9.3(d)(iii) requires.
- 15 A point which I believe may be difficult for the SAT to accept is that the above argument, which is based on the proposition that advertising falls within the *Commercial uses* category, would have the effect that under the City of Cockburn TPS 3, no general advertising is permitted. That is to say, general advertising would necessarily amount to a use which is not permitted in any zone in the TPS 3 Scheme Area. In my opinion, that is a consequence which may influence the thinking of the SAT against the merits of the above argument.

I trust that the above analysis satisfies your requirements. I should repeat the view which I have expressed before, that the above argument, although it is arguable, will probably not be accepted by the SAT. In my view, the SAT would probably prefer to treat general advertising as a use not listed. Notwithstanding that, in my view the argument which I have outlined above, based on the identification of advertising as falling within the *Commercial uses* category in the Zoning Table, is one which I will be prepared to present to the SAT if it is the wish of the City that I do so. It is not in my opinion an absurd argument, though the City should have no false illusions about the prospects of such an argument succeeding.

In your presentation of the argument to the Council, you may see fit not to include any more than those paragraphs above which set out the core of the argument. I shall be grateful however if you will refrain from giving the Council the impression that in my view, the

18 June 2013

City of Cockburn

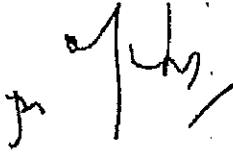
**SAT Review DR 65/2013: APN Outdoor v City of Cockburn: Third Party Advertising
Billboard Sign: Lot 24 Spearwood Avenue, Bibra Lake**

McLeods

Page 4

argument has a strong prospect of succeeding in the SAT. As I have said above, it would be a difficult argument, though I could not say that there would be no prospect of success.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Denis McLeod', with a small flourish to the left.

Denis McLeod

Direct line: 9424 6226
Email: dmcleod@mcleods.com.au



Government of **Western Australia**
Department of **Environment and Conservation**

Your ref: 3400024
Our ref: CEO1413/12
Enquiries: C Malley
Phone: 9333 7484
Fax: 9333 7550
Email: chris.malley@dec.wa.gov.au

Mr Andrew Trosic
Manager Strategic Planning
City of Cockburn
PO Box 1215
BIBRA LAKE DC WA 6965

RECEIVED at: CITY OF COCKBURN	
File #:	<u>3400024</u>
x-ref:	
Action Officer	CC
<u>A. Tro</u>	<u>27 DEC. 2012</u>
Retention DAYBOX	Manual File
Archive FILE	
LOOSE / ATTACHED	
File please:	<input type="checkbox"/>

Dear Mr Trosic

WOODMAN POINT WASTEWATER TREATMENT PLANT BUFFER

I refer to your letter dated 26 November 2012 regarding the Woodman Point Wastewater Treatment Plant buffer.

As you are aware, a review of the Kwinana Air Quality Buffer is being undertaken by the Western Trade Coast Industries Committee, which is administered by the Department of Planning (DoP). The Department of Environment and Conservation (DEC) is represented on this Committee.

I understand from the DoP that the proposed Kwinana Air Quality Buffer has been referred from the Western Australian Planning Commission (WAPC) to the Department of State Development for a decision on the extent of the buffer, which includes requirements surrounding the Woodman Point Wastewater Treatment Plant.

DEC will continue to provide advice as required to assist in resolving the strategic planning issues related to the review of the buffer.

I trust this information is of assistance.

Yours sincerely

Keiran McNamara
DIRECTOR GENERAL

20 December 2012

Office of the Director General
The Atrium, Level 4, 168 St Georges Terrace, Perth WA 6000
Phone: 6467 5000; Fax: 6467 5525
Locked Bag 104, Bentley Delivery Centre WA 6983
www.dec.wa.gov.au



MINISTER FOR ENVIRONMENT; WATER

Your Ref: 3400024
Our Ref: 42-18329

Mr Andrew Trosic
Manager Strategic Planning
City of Cockburn
PO Box 1215
BIBRA LAKE DC WA 6965

RECEIVED at: CITY OF COCKBURN	
File #:	3400024
x-ref:	
Action Officer	CC
A. Trosic	08 JAN 2013
Retention DAYBOX	Manual File
Archive FILE	
LOOSE / ATTACHED	File please: <input type="checkbox"/>

Dear Mr Trosic

Thank you for your letter dated 26 November 2012 regarding the Woodman Point Waste Water Treatment Plant (WWTP) Buffer.

As you are aware, land within the buffer has been zoned Urban Deferred under the Metropolitan Region Scheme since 1997. At that time, the then Minister for Planning noted that the land within this zone should not be considered as being suitable for future residential development.

Buffers recognise that some industries cannot limit their impacts to within their property boundaries. The purpose of a defined buffer is to provide both State and local authorities with a planning tool to help determine future land uses in an area and the compatibility of those land uses. In this case, the land uses within the buffer need to be compatible with the operation of the Woodman Point WWTP.

The definition and determination of separation distances between industry and sensitive receptors is a policy process, rather than the outcome of a specific scientific process. Technical tools, such as modelling and odour field assessments, may be used to assist this process, however they have significant limitations. These tools are sensitive to specific assumptions, especially in regard to estimating odour emission rates and are not definitive measures of separation distances. There is no scientific process for accurately determining the optimal size of a buffer. In considering separation distances (buffers), it is also appropriate to adopt the precautionary principle under section 4A.1 of the *Environmental Protection Act 1986* (EP Act).

Appropriate separation distances must also consider future increases in the wastewater treatment requirements of a growing population in the region, as an increase in population will result in increasing flows into the wastewater treatment


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plant and the potential for odour impacts to occur off site. Any amendment of the current Urban Deferred zoning to allow residential development would signal to landowners that they could expect to experience odour outcomes similar to those experienced in other urban areas. While the Water Corporation has substantially reduced odour impacts from the Woodman Point WWTP, it should be recognised that there are practical and economic limits to odour reduction technology and that there can be no guarantee that there will not be some odours from the plant from time to time.

The Woodman Point WWTP is a significant community asset that services a large part of Perth's southern metropolitan area and operates continuously 24 hours per day, 365 days per year. Its relocation would be difficult, and probably economically unviable. It is important that the plant has certainty over its future operations, like other large industries, and the separation of urban areas from the plant via a secure odour buffer is critical to this.

I look forward to receiving a copy of the results from the telephone survey regarding the existing situation on odour impacts. Thank you for keeping me informed of the City of Cockburn's views on this matter.

Yours sincerely



**HON BILL MARMION MLA
MINISTER FOR ENVIRONMENT; WATER**

4 JAN 2013

cc. Hon John Day MLA, Minister for Planning



Your Ref: 3400024
Our Ref: CEO2102012

3 December 2012

Mr A Trosic
Manager Strategic Planning
City of Cockburn
PO Box 1215
BIBRA LAKE DC WA 6965

RECEIVED at: CITY OF COCKBURN	
File #:	3400024
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629 Newcastle Street
Leederville 6007
Western Australia
PO Box 100
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Perth Western Australia
Tel (+61 8) 9420 2420
www.watercorporation.com.au
ABN 28 003 434 917

Dear Mr Trosic

Thank you for your letter of 26 November 2012 regarding the odour buffer relating to the Water Corporation Woodman Point Wastewater Treatment Plant (WWTP).

The Corporation appreciates being advised of the City of Cockburn's decision to request that the State Government fund an odour buffer definition study for the Woodman Point WWTP by an independent expert. Should the study proceed, the Corporation will provide its full cooperation.

The Corporation also notes plans by the City of Cockburn to conduct a telephone survey of residential properties within 1.5 kilometres of the Woodman Point WWTP. Again, we offer our full cooperation. However, although such a telephone survey may provide anecdotal reporting of recent odour impacts, it is not a research methodology that will provide results that are statistically and scientifically robust.

The odour buffer surrounding the Woodman Point WWTP has been a contentious and complex local issue for many years and the Corporation supports the need for both landowners and the Corporation to have certainty and clarity on this matter. However, the Corporation remains firm in its commitment that the Woodman Point WWTP odour buffer is essential and must be maintained to limit potential odour impacts on the nearby community, now and in the future.

Yours sincerely

Peter D Moore
CHIEF OPERATING OFFICER

City of Cockburn – Environmental Health Survey

Good morning/afternoon/evening, my name isfrom from West Coast Field Services, an independent research company. We are ringing on behalf of Research Solutions and the City of Cockburn. We are conducting an Environmental Health Survey for the City of Cockburn to understand what Environmental Health issues are being experienced in this area.

Phone only: We’ve been given your phone number by the City of Cockburn to enable us to do this research for them.

The interview will take 5 minutes. The information and opinions which you provide will be kept confidential and no names will be released to the City of Cockburn. Your comments will be combined with those of the other people we are surveying and only the proportion of people raising particular issues will be passed on.

SQ1. Can I please speak to the youngest male who normally lives at this address?
 IF UNAVAILABLE, ORGANISE CALL BACK.
 IF NO MALES, ASK FOR YOUNGEST FEMALE.

Federal Privacy laws protect the confidentiality of any comments you make in relation to this survey. Your responses will be used solely for research purposes and while we prefer you to answer all the questions in the survey, you do not have to.

SCREENING QUESTION

SQ1a Phone residents only: Can I confirm that you live in < SAY STREET NAME AND SUBURB>?

- | | | |
|-----|---|-------------------|
| Yes | 1 | CONTINUE |
| No | 2 | THANK & TERMINATE |

SQ1b Phone caravan park only: Can I confirm that you live in the Woodman Point Holiday Park?
 Whereabouts in the Park do you live?

- | | | |
|--|------|-------------------|
| Yes (each site from list to be inserted; recoded to Yes=1 for the dataset) | 1-72 | CONTINUE |
| No | 99 | THANK & TERMINATE |

SQ2. Do you or anyone in your household work in (MR):

- | | | |
|--|---|-----------|
| Local government | 1 | TERMINATE |
| Market research | 2 | |
| or Advertising and communications | 3 | |
| or are a Local Government elected councillor | 4 | |
| None of these | 5 | CONTINUE |

1. I have a list of the most common environmental health concerns experienced by City of Cockburn residents and I'd like to know which of the following you have experienced. Can you please tell me which of the following you have experienced in the last six months, that is since May this year? Have you experienced

ROTATE

	Yes	No	Can't recall
Any problems with excessive noise that has made it unpleasant living here?	1	2	9
Any problems with dust from other properties that has affected your health or made it unpleasant living here?	1	2	9
Problems with midges that are so bad they have made it unpleasant living here?	1	2	9
Problems with mosquitoes that are so bad they have made it unpleasant living here?	1	2	9
Any problems with unpleasant odours that have affected your health or made it unpleasant living here?	1	2	9

2. IF YES TO ANY OF THE ABOVE, ASK THE FOLLOWING. ELSE GO Q3.

IF YES TO **EXCESSIVE NOISE**: You mentioned you'd had problems with excessive noise over the last six months. What sort of noise and where does it come from?

Air conditioners	1
Building and works – WRITE IN SOURCE: _____	2
Parties / music	3
Other – WRITE IN: _____	4
Can't recall	9

IF YES TO **DUST**: You mentioned you'd had problems with dust over the last six months. Where did the dust come from?

Cockburn Cement	1
Land developments – WRITE IN SOURCE: _____	2
Building sites	3
Other – WRITE IN: _____	4
Can't recall	9

IF YES TO **MIDGES**: You mentioned you'd had problems with over the last six months. When was the last time you had problems with midges?

May 2012	1
June 2012	2
July 2012	3
August 2012	4
September 2012	5
October 2012	6
November 2012	7
Can't recall	9

IF YES TO **MOSQUITOES**: You mentioned you'd had problems with over the last six months. When was the last time you had problems with mosquitoes?

May 2012	1
June 2012	2
July 2012	3
August 2012	4
September 2012	5
October 2012	6
November 2012	7
Can't recall	9

IF YES TO **UNPLEASANT ODOURS**: You mentioned you'd had problems with over the last six months. What sort of odours and where did they come from?

Bradkin Foundry	1
Cockburn Cement	2
Woodman Point Waste Water Treatment Plant / rotten egg or sewage or poo odours	3
Other – WRITE IN: _____	4
Can't recall	9

3. How long have you lived here? Please give me the year you moved in.

WRITE IN YEAR: _____

4. IF CARAVAN PARK: SKIP TO Q5:

CATI: ASK IF OWNER / RENTER FROM LIST:

DOOR TO DOOR: ASK IF IN RESIDENTIAL AREA / ACREAGE LOT:

Do you / does your family own this house or are you renting it?

Own / mortgage / paying it off	1
Rent	2
Don't know	9

5. Some environmental issues are only evident during certain hours of the day or night. Is there anyone in your household who is usually home during the day?

Yes	1
No	2
Refused	9

6. Age?

18-24 years	1
25-35 years	2
36 – 45 years	3
45-49 years	4
50 – 64 years	5
65 years and over	6
Refused	9

7. Lastly had you heard about this survey being conducted by the City of Cockburn in your area before today?

Yes	1
No	2
Refused	9

8. NOTE GENDER

Male	1
Female	2

9. NOTE FROM LIST

Owner	1
Renter	2
Caravan park	3

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

OCM 11/7/2013 - Item 15.1

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070907	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC CLAIM 18	3/05/2013	1,967,457.90
EF070908	11865	VALMA LUCY OLIVER MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070909	11867	KEVIN JOHN ALLEN MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	1,833.33
EF070910	12740	MAYOR LOGAN HOWLETT MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	6,166.67
EF070911	15883	TONY ROMANO - COUNCILLOR MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070912	19059	CAROL REEVE-FOWKES MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070913	20634	LEE-ANNE SMITH MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070914	21185	BART HOUWEN MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070915	23338	STEVE PORTELLI MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070916	23339	STEPHEN PRATT MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070917	23340	SHAHYAZ MUBARAKAI MONTHLY COUNCILLOR ALLOWANCE	3/05/2013	583.33
EF070918	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	6/05/2013	65,689.00
EF070919	10196	BIBRA LAKE RESIDENTS ASSOCIATION COMMUNITY GRANT	6/05/2013	76.00
EF070920	10249	BURDIYA ABORIGINAL CORPORATION CO-HEALTH INNOVATION / COMMUNITY GRANT	6/05/2013	1,200.00
EF070921	10409	COOLBELLUP SPORTING ASSOC INC SECURITY GROUND FEES REIMBURSEMENTS	6/05/2013	2,016.84
EF070922	10944	MCLEODS LEGAL SERVICES	6/05/2013	1,404.23
EF070923	11436	SOUTHWELL PRIMARY SCHOOL DONATION	6/05/2013	550.00
EF070924	12540	COCKBURN CRICKET CLUB SPORTING EQUIPMENT GRANT	6/05/2013	1,500.00
EF070925	19104	LAWLEY YUKICH EXPENSE REIMBURSEMENT	6/05/2013	372.52
EF070926	21650	KUAN TAN SALARY PACKAGED LAPTOP REIMBURSEMENT	6/05/2013	1,611.95
EF070927	23412	COASTAL MOTORCYCLE CLUB WA INC SPORTING EQUIPMENT GRANT	6/05/2013	1,100.00
EF070928	24046	STEVE ELLIOTT SALARY PACKAGED LAPTOP REIMBURSEMENT	6/05/2013	705.00
EF070929	24864	FREMANTLE FOOTBALL CLUB REIMBURSEMENT - DEVELOPMENT COSTS	6/05/2013	6,431.90
EF070930	24866	JANDAKOT SENIOR FOOTBALL CLUB SPORTING EQUIPMENT GRANT	6/05/2013	1,000.00
EF070931	24867	RIK HARDING OUTRAGE HOLIDAY PROGRAM REFUND	6/05/2013	66.00
EF070932	24868	SHANTI-LEE FITZGERALD COCKBURN IDOL WINNER - SENIOR	6/05/2013	1,000.00
EF070933	24869	LIBERTY NETBALL CLUB SPORTING EQUIPMENT GRANT	6/05/2013	557.95

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070934	24870	EAST WARD SAFETY HOUSE COMMITTEE COUNCIL DONATION	6/05/2013	130.00
EF070935	10152	AUST SERVICES UNION PAYROLL DEDUCTIONS	13/05/2013	3,676.00
EF070936	10305	CHILD SUPPORT AGENCY PAYROLL DEDUCTIONS	13/05/2013	7,679.79
EF070937	10733	HOSPITAL BENEFIT FUND PAYROLL DEDUCTIONS	13/05/2013	2,623.75
EF070938	11001	MUNICIPAL EMPLOYEES UNION PAYROLL DEDUCTIONS	13/05/2013	1,396.80
EF070939	11856	WA LOCAL GOVERNMENT SUPER PLAN PAYROLL DEDUCTIONS	13/05/2013	343,805.94
EF070940	11857	CHAMPAGNE SOCIAL CLUB PAYROLL DEDUCTIONS	13/05/2013	1,256.80
EF070941	11859	STAFF SOCIAL CLUB PAYROLL DEDUCTIONS	13/05/2013	56.10
EF070942	11860	45S CLUB PAYROLL DEDUCTIONS	13/05/2013	48.00
EF070943	18005	COLONIAL FIRST STATE PAYROLL DEDUCTIONS	13/05/2013	529.02
EF070944	18247	ELLIOTT SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	376.70
EF070945	18432	HESTA SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	2,553.55
EF070946	18718	FIRST STATE SUPER PAYROLL DEDUCTIONS	13/05/2013	971.99
EF070947	18719	COLONIAL FIRST STATE - DAVID GIBSON PAYROLL DEDUCTIONS	13/05/2013	194.17
EF070948	19010	SUMMIT PERSONAL SUPER PLAN PAYROLL DEDUCTIONS	13/05/2013	686.76
EF070949	19193	REST SUPERANNUATION PAYROLL DEDUCTIONS	13/05/2013	64.53
EF070950	19706	ING MASTERFUND PAYROLL DEDUCTIONS	13/05/2013	8.64
EF070951	19726	HEALTH INSURANCE FUND OF WA PAYROLL DEDUCTIONS	13/05/2013	2,859.20
EF070952	19727	MTAA SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	4,739.21
EF070953	19997	AUSTRALIANSUPER PAYROLL DEDUCTIONS	13/05/2013	12,905.58
EF070954	20056	CBUS PAYROLL DEDUCTIONS	13/05/2013	990.16
EF070955	20300	CATHOLIC SUPER & RETIREMENT FUND PAYROLL DEDUCTIONS	13/05/2013	623.24
EF070956	20337	THE LLOYDS SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	1,505.82
EF070957	20755	COLONIAL FIRST STATE - ROBERT GRAEME WATSON PAYROLL DEDUCTIONS	13/05/2013	68.23
EF070958	20929	AUSTRALIAN ETHICAL RETAIL SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	220.28
EF070959	21365	ING LIFE - ONEANSWER PERSONAL SUPER PAYROLL DEDUCTIONS	13/05/2013	101.34
EF070960	21526	TASPLAN SUPER PAYROLL DEDUCTIONS	13/05/2013	89.59

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070961	21921	MAURICIO FAMILY SELF MANAGED SUPER FUND PAYROLL DEDUCTIONS	13/05/2013	1,747.38
EF070962	21996	ANZ ONEANSWER PERSONAL SUPER PAYROLL DEDUCTIONS	13/05/2013	361.64
EF070963	22067	STEPHENS SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	736.13
EF070964	23695	NETWEALTH INVESTMENT & SUPERANNUATION PAYROLL DEDUCTIONS	13/05/2013	1,023.91
EF070965	23993	ONEPATH LIFE LIMITED PAYROLL DEDUCTIONS	13/05/2013	964.85
EF070966	24620	E & B PINTO SUPERANNUATION FUND PAYROLL DEDUCTIONS	13/05/2013	1,064.09
EF070967	24642	TWUSUPER PAYROLL DEDUCTIONS	13/05/2013	130.15
EF070968	24813	RECRUITMENT SUPER PAYROLL DEDUCTIONS	13/05/2013	386.56
EF070969	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	13/05/2013	203,128.00
EF070970	10944	MCLEODS LEGAL SERVICES	13/05/2013	9,994.91
EF070971	11789	WALGA ADVERTISING/TRAINING SERVICES	13/05/2013	16,856.45
EF070972	11794	SYNERGY ELECTRICITY USAGE/SUPPLIES	13/05/2013	22,812.15
EF070973	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	13/05/2013	10,096.63
EF070974	18553	SELECTUS PTY LTD PAYROLL DEDUCTIONS	13/05/2013	10,584.50
EF070975	21045	FRIENDS OF CLONTARF HILL & ADJACENT BUSHLAND SUSTAINABILITY GRANT	13/05/2013	3,809.30
EF070976	21726	JUNE BENNETT ARTWORK - SHOW OFF EXHIBITION	13/05/2013	590.00
EF070977	22556	G & J DOLAN RATES REFUND - OVERPAYMENT	13/05/2013	1,463.80
EF070978	23827	NIDIA HANSEN SHOW OFF ART EXHIBITION - SALE OF ART	13/05/2013	680.00
EF070979	23828	ROBIN HOLLIER SHOW OFF EXHIBITION - SALE OF ARTWORK	13/05/2013	250.00
EF070980	23829	RAIMO KUPARINEN SHOW OFF EXHIBITION - SALE OF ARTWORK	13/05/2013	295.00
EF070981	24871	SUZANNE VALENTE SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	320.00
EF070982	24877	ALEXANDRA ELIZABETH ROBERTSON SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	500.00
EF070983	24878	PAVEL PERINA SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	222.00
EF070984	24879	BRON ELLIOTT SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	560.00
EF070985	24880	SIMON MARCHMONT SALE OF ART WORK - SHOW OFF EXHIBITION	13/05/2013	250.00
EF070986	24881	KEVIN MUIR REIMBURSEMENT - WORK BOOTS	13/05/2013	150.00
EF070987	24882	THE ECO FRIENDLY FUNGI SUSTAINABILITY GRANT	13/05/2013	2,661.50

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF070988	24883	T & J EARLE REIMBURSEMENT - SECURITY DOOR	13/05/2013	665.00
EF070989	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC CLAIM 19	14/05/2013	73,411.34
EF070990	10118	AUSTRALIA POST POSTAGE CHARGES	20/05/2013	7,636.19
EF070991	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	20/05/2013	70,288.00
EF070992	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	20/05/2013	458.00
EF070993	10351	COCKBURN BMX STADIUM SPORT EQUIPMENT	20/05/2013	3,457.42
EF070994	10788	JANDAKOT VOLUNTEER BUSH FIRE BRIGADE EXPENSE REIMBURSEMENTS	20/05/2013	64.45
EF070995	10888	LJ CATERERS CATERING SERVICES	20/05/2013	4,488.50
EF070996	10937	NELSON MAURICIO UNIVERSITY REIMBURSEMENT - MBA	20/05/2013	3,711.00
EF070997	11456	SPEARWOOD PRIMARY SCHOOL COMMUNITY GRANT	20/05/2013	200.00
EF070998	11795	WESTERN POWER ELECTRICAL SERVICES	20/05/2013	520,000.00
EF070999	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	20/05/2013	7,286.40
EF071000	14298	ROSALYN LATTER TRAINING SERVICES	20/05/2013	3,500.00
EF071001	15954	STEPHEN CAIN CONFERENCE EXPENSES REIMBURSEMENT	20/05/2013	350.11
EF071002	16608	HARVEST LAKES RESIDENTS ASSOCIATION COMMUNITY GRANT	20/05/2013	3,957.00
EF071003	18683	JADRANKA KIURSKI REIMBURSEMENT OF TAFE FEES	20/05/2013	3,650.00
EF071004	19503	SHOLA PENDERGRAST SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	360.00
EF071005	21231	ANDREW TROSIC SALARY PACKAGED LAPTOP REIMBURSEMENT	20/05/2013	7,300.00
EF071006	21403	ROBERTA BUNCE COMMUNITY CARE VOLUNTEER REIMBURSEMENTS	20/05/2013	101.85
EF071007	21696	TRANSPACIFIC SUPERIOR PAK PTY LTD SIGNAGE SERVICES	20/05/2013	304.29
EF071008	21725	BIRUTA MCLAUGHLIN SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	250.00
EF071009	21727	MARGARET COXALL SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	450.00
EF071010	21728	SHANA JAMES ARTWORK - SHOW OFF EXHIBITION	20/05/2013	510.00
EF071011	22643	FLORENCE WARD SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	200.00
EF071012	23831	HAZEL WILLIAMS SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	300.00
EF071013	24161	THE HIDDEN PANTRY CATERING SERVICES	20/05/2013	4,070.00
EF071014	24721	ROHAN SIM SALARY PACKAGED IPAD REIMBURSEMENT	20/05/2013	658.90

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071015	24884	RUBY BARRETT REFUND - CLIENT FEES OVERCHARGE	20/05/2013	155.10
EF071016	24890	EUNICE MITUSSIS SHOW OFF EXHIBITION - SALE OF ARTWORK	20/05/2013	180.00
EF071017	24891	PASQUALE CARRELLO TRIAGE FEE REIMBURSEMENT	20/05/2013	270.00
EF071018	24892	ANNA LUCY RALFE SUSTAINABILITY GRANT	20/05/2013	1,549.00
EF071019	24894	PRUE MARRIOTT SUSTAINABILITY GRANT	20/05/2013	1,391.00
EF071020	10154	AUST TAXATION DEPT PAYROLL DEDUCTIONS	27/05/2013	203,840.00
EF071021	10244	BUILDING & CONST INDUSTRY TRAINING FUND LEVY PAYMENT	27/05/2013	56,328.48
EF071022	10888	LJ CATERERS CATERING SERVICES	27/05/2013	4,099.50
EF071023	11144	PHOENIX PRIMARY SCHOOL SCHOOL GRADUATION AWARDS 2011	27/05/2013	500.00
EF071024	13910	ATO - DEPUTY COMMISSIONER OF TAXATION FBT PAYMENT	27/05/2013	21,100.56
EF071025	23346	TRISTAN EASTWOOD EXPENSES REIMBURSEMENT	27/05/2013	46.65
EF071026	24178	MELANIE CARTER STUDY FEES CONTRIBUTION	27/05/2013	2,030.00
EF071027	10032	ADVANCED TRAFFIC MANAGEMENT (WA) PTY LTD CONTROLLERS AND SIGNS	31/05/2013	27,382.44
EF071028	10035	ADVENTURE WORLD WA PTY LTD ENTERTAINMENT SERVICES	31/05/2013	969.00
EF071029	10051	ALL LINES LINE MARKING SERVICES	31/05/2013	3,036.00
EF071030	10058	ALSCO PTY LTD HYGIENE SERVICES/SUPPLIES	31/05/2013	691.97
EF071031	10071	AUSTRALASIAN PERFORMING RIGHT ASSOC. LTD LICENCE - PERFORMING RIGHTS	31/05/2013	1,611.94
EF071032	10086	ARTEIL WA PTY LTD ERGONOMIC CHAIRS	31/05/2013	1,438.80
EF071033	10091	ASLAB PTY LTD ASPHALTING SERVICES/SUPPLIES	31/05/2013	1,018.91
EF071034	10104	ATWELL TOY LIBRARY COMMUNITY GRANT	31/05/2013	12,084.70
EF071035	10160	DORMA AUTOMATICS AUTOMATIC DOOR SERVICES	31/05/2013	453.68
EF071036	10170	MACRI PARTNERS PROFESSIONAL SERVICES	31/05/2013	1,650.00
EF071037	10196	BIBRA LAKE RESIDENTS ASSOCIATION COMMUNITY GRANT	31/05/2013	1,012.44
EF071038	10201	BIG W DISCOUNT STORES VARIOUS SUPPLIES	31/05/2013	195.01
EF071039	10207	BOC GASES GAS SUPPLIES	31/05/2013	628.35
EF071040	10219	BOUSFIELDS MENSWEAR CLOTHING SUPPLIES	31/05/2013	3,056.00
EF071041	10220	BOYA EQUIPMENT EQUIPMENT SUPPLIES	31/05/2013	1,228.36

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071042	10221	BP AUSTRALIA LIMITED DIESEL/PETROL SUPPLIES	31/05/2013	10,787.09
EF071043	10226	BRIDGESTONE AUSTRALIA LTD TYRE SERVICES	31/05/2013	17,304.08
EF071044	10231	BROOKS HIRE HIRE SERVICES - EQUIPMENT	31/05/2013	56,191.30
EF071045	10239	BUDGET RENT A CAR - PERTH MOTOR VEHICLE HIRE	31/05/2013	801.13
EF071046	10246	BUNNINGS BUILDING SUPPLIES PTY LTD HARDWARE SUPPLIES	31/05/2013	1,256.08
EF071047	10255	CABCHARGE AUSTRALIA PTY LTD CABCHARGES	31/05/2013	132.94
EF071048	10256	CABLE LOCATES & CONSULTING LOCATING SERVICES	31/05/2013	12,984.40
EF071049	10279	CASTROL AUSTRALIA PTY LTD GREASE/LUBRICANTS	31/05/2013	9,130.09
EF071050	10283	CENTRAL INSTITUTE OF TECHNOLOGY TRAINING SERVICES	31/05/2013	2,068.55
EF071051	10295	CHALLENGER INSTITUTE OF TECHNOLOGY - BEACONSFIELD TRAINING SERVICES	31/05/2013	53,530.00
EF071052	10314	CHURCHES COMMISSION ON EDUCATION DONATION	31/05/2013	33,000.00
EF071053	10324	CITY OF COCKBURN PIPE BAND DONATION	31/05/2013	9,000.00
EF071054	10328	CITY OF MELVILLE SECURITY SERVICES	31/05/2013	11.00
EF071055	10333	CJD EQUIPMENT PTY LTD HARDWARE SUPPLIES	31/05/2013	5,702.09
EF071056	10335	CLASSIC HIRE EQUIPMENT HIRING SERVICES	31/05/2013	1,817.20
EF071057	10338	TRANSPACIFIC CLEANAWAY WASTE DISPOSAL SERVICES	31/05/2013	574.20
EF071058	10344	BUSINESS FOUNDATIONS INC. DONATION	31/05/2013	10,000.00
EF071059	10346	COATES HIRE OPERATIONS PTY LTD EQUIPMENT HIRING SERVICES	31/05/2013	132.00
EF071060	10348	COCA COLA AMATIL SOFT DRINK SUPPLIES	31/05/2013	2,350.31
EF071061	10349	COCKBURN BASKETBALL ASSOC INC ELECTRICITY REIMBURSEMENTS	31/05/2013	1,200.00
EF071062	10358	COCKBURN LIQUOR CENTRE LIQUOR SUPPLIES	31/05/2013	1,163.08
EF071063	10359	COCKBURN PAINTING SERVICE PAINTING SUPPLIES/SERVICES	31/05/2013	5,126.00
EF071064	10360	COCKBURN PARTY HIRE HIRE OF PARTY EQUIPMENT	31/05/2013	915.80
EF071065	10365	COC VOLUNTARY SES EXPENSE REIMBURSEMENTS	31/05/2013	8,059.90
EF071066	10375	VEOLIA ENVIRONMENTAL SERVICES WASTE SERVICES	31/05/2013	4,784.06
EF071067	10384	COMMUNICATIONS AUSTRALIA PTY LTD COMMUNICATION SERVICES	31/05/2013	3,853.70
EF071068	10386	COMMUNITY NEWSPAPER GROUP ADVERTISING SERVICES	31/05/2013	15,001.40

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EF071069	10389	COMPU-STOR ARCHIVE BOXES	31/05/2013	207.94
EF071070	10394	CD'S CONFECTIONERY WHOLESALERS CONFECTIONERY	31/05/2013	410.75
EF071071	10483	LANDGATE MAPPING/LAND TITLE SEARCHES	31/05/2013	26,218.83
EF071072	10494	DIAMOND COMMUNICATIONS PTY LTD ELECTRICAL SERVICES	31/05/2013	182,892.28
EF071073	10512	DOMUS NURSERY VARIOUS PLANTS	31/05/2013	2,791.46
EF071074	10526	E & MJ ROSHER PTY LTD MOWER PARTS	31/05/2013	13,426.85
EF071075	10535	ECOSYSTEM MANAGEMENT SERVICES PLANTS	31/05/2013	1,128.60
EF071076	10557	ENVAR SERVICE PTY LTD PREVENTATIVE MAINTENANCE SERVICES	31/05/2013	6,779.23
EF071077	10580	FC COURIERS COURIER SERVICES	31/05/2013	2,953.55
EF071078	10597	FLEXI STAFF PTY LTD EMPLOYMENT SERVICES	31/05/2013	159,499.51
EF071079	10603	FLOORING SOLUTIONS FLOOR COVERINGS	31/05/2013	3,960.00
EF071080	10609	FORESTVALE TREES P/L PLANTS - TREES/SHRUBS	31/05/2013	25,036.00
EF071081	10626	DEPARTMENT OF FINANCE FREMANTLE PRISON DAY TOURS	31/05/2013	597.00
EF071082	10636	FUJI XEROX AUSTRALIA PTY LTD PHOTOCOPY CHARGES	31/05/2013	1,134.87
EF071083	10641	GALVINS PLUMBING PLUS PLUMBING SERVICES	31/05/2013	2,596.09
EF071084	10648	GEOFABRICS AUSTRALASIA PTY LTD GEOSYNTHETIC PRODUCTS	31/05/2013	272.25
EF071085	10655	GHD PTY LTD CONSULTANCY SERVICES	31/05/2013	8,684.50
EF071086	10666	GOLDNET SECURITY SECURITY SERVICES/PRODUCTS	31/05/2013	300.00
EF071087	10697	HARDWARE DISTRIBUTORS WA HARDWARE SUPPLIES	31/05/2013	382.57
EF071088	10709	HECS FIRE FIRE SYSTEM MAINTENANCE	31/05/2013	242.00
EF071089	10711	HERALD PUBLISHING COMPANY PTY LTD ADVERTISING SERVICES	31/05/2013	2,448.60
EF071090	10715	HERTZ AUSTRALIA PTY LTD CAR RENTALS MOTOR VEHICLE HIRE	31/05/2013	1,673.60
EF071091	10726	HOLTON CONNOR ARCHITECTS & PLANNERS ARCHITECTURAL SERVICES	31/05/2013	24,064.70
EF071092	10741	HYDROJET GRAFFITI REMOVAL SERVICES/PRODUCTS	31/05/2013	2,359.50
EF071093	10743	ICON-SEPTTECH PTY LTD DRAINAGE PRODUCTS	31/05/2013	43,449.76
EF071094	10762	INDUSTRIAL PROTECTIVE PRODUCTS WA PROTECTIVE SUPPLIES	31/05/2013	1,113.04
EF071095	10779	J F COVICH & CO PTY LTD ELECTRICAL SERVICES	31/05/2013	36,990.05

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EF071096	10781	JANDAKOT EARTHMOVING & RURAL CONTRACTORS FIREBREAK CONSTRUCTION	31/05/2013	39,740.00
EF071097	10783	JANDAKOT METAL INDUSTRIES METAL SUPPLIES	31/05/2013	200.00
EF071098	10787	JANDAKOT ACCIDENT REPAIR CENTRE PANEL BEATING SERVICES	31/05/2013	1,000.00
EF071099	10788	JANDAKOT VOLUNTEER BUSH FIRE BRIGADE EXPENSE REIMBURSEMENTS	31/05/2013	1,173.65
EF071100	10794	JASON SIGNMAKERS SIGNS	31/05/2013	2,101.00
EF071101	10803	GECKO CONTRACTING TURF & LANDSCAPE MTNCE MOWING/LANDSCAPING SERVICES	31/05/2013	125,845.90
EF071102	10814	JR & A HERSEY PTY LTD SAFETY CLOTHING SUPPLIES	31/05/2013	3,970.82
EF071103	10817	JUST A BUNCH FLOWER DELIVERIES	31/05/2013	167.50
EF071104	10836	KERB DOCTOR CONCRETE KERBING - SUPPLY & LAYING	31/05/2013	8,373.75
EF071105	10879	LES MILLS AEROBICS INSTRUCTION/TRAINING SERVICES	31/05/2013	1,046.49
EF071106	10903	LOVEGROVE TURF SERVICES PTY LTD TURF MAINTENANCE SERVICES	31/05/2013	5,368.00
EF071107	10913	MACDONALD JOHNSTON ENGINEERING CORP REPAIR SERVICES	31/05/2013	1,864.89
EF071108	10917	MAGIC NISSAN MOTOR VEHICLES/PARTS/SERVICE	31/05/2013	378.83
EF071109	10923	MAJOR MOTORS PTY LTD REPAIRS/MAINTENANCE SERVICES	31/05/2013	2,221.41
EF071110	10938	MAXWELL ROBINSON & PHELPS PEST & WEED MANAGEMENT	31/05/2013	12,978.00
EF071111	10939	LINFOX ARMAGUARD BANKING SECURITY SERVICES	31/05/2013	1,631.95
EF071112	10944	MCLEODS LEGAL SERVICES	31/05/2013	16,600.10
EF071113	10950	MELVILLE MITSUBISHI MOTOR VEHICLES & PARTS	31/05/2013	1,994.01
EF071114	10953	MELVILLE-COCKBURN CHAMBER OF COMMERCE SPONSORSHIP	31/05/2013	20,000.00
EF071115	10960	METRO FILTERS FILTER SUPPLIES	31/05/2013	744.10
EF071116	10972	MIRACLE RECREATION EQUIPMENT PLAYGROUND/PARK EQUIPMENT	31/05/2013	8,937.50
EF071117	10976	MISTYS COFFEE LOUNGE CATERING SERVICES	31/05/2013	181.80
EF071118	10981	MOBILE MASTERS COMMUNICATIONS EQUIPMENT/SERVICES	31/05/2013	2,084.50
EF071119	10982	MODERN TEACHING AIDS PTY LTD TEACHING AIDS	31/05/2013	43.89
EF071120	10991	BEACON EQUIPMENT MOWING EQUIPMENT	31/05/2013	390.00
EF071121	10997	WILSON PARKING AUSTRALIA SECURITY SERVICES	31/05/2013	20,650.34
EF071122	11022	NATIVE ARC DONATION	31/05/2013	400.00

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EF071123	11026	NESTLE FOOD SERVICES CATERING SUPPLIES	31/05/2013	378.00
EF071124	11028	NEVERFAIL SPRINGWATER LIMITED BOTTLED WATER SUPPLIES	31/05/2013	674.75
EF071125	11036	NORTH LAKE ELECTRICAL ELECTRICAL SERVICES	31/05/2013	45,786.06
EF071126	11039	NOVUS AUTO GLASS WINDSCREEN REPAIR SERVICES	31/05/2013	154.00
EF071127	11068	VODAFONE HUTCHISON AUSTRALIA PTY LTD PAGING SERVICES	31/05/2013	667.92
EF071128	11070	OTIS ELEVATOR COMPANY ELEVATOR REPAIRS/MAINTENANCE	31/05/2013	11.90
EF071129	11077	P & G BODY BUILDERS PTY LTD PLANT BODY BUILDING SERVICES	31/05/2013	962.50
EF071130	11136	DONEGAN ENTERPRISES FENCING REPAIRS/MAINTENANCE	31/05/2013	3,065.00
EF071131	11144	PHOENIX PRIMARY SCHOOL SCHOOL GRADUATION AWARDS 2011	31/05/2013	550.00
EF071132	11164	PMP PRINT PTY LTD PRINTING SERVICES	31/05/2013	2,916.55
EF071133	11182	PREMIUM BRAKE & CLUTCH SERVICE BRAKE SERVICES	31/05/2013	1,563.76
EF071134	11208	QUICK CORPORATE AUSTRALIA PTY LTD STATIONERY/CONSUMABLES	31/05/2013	9,455.78
EF071135	11214	RAECO INTERNATIONAL PTY LTD STATIONERY SUPPLIES	31/05/2013	1,725.01
EF071136	11235	REINFORCED CONCRETE PIPES PTY LTD CONCRETE PIPE SUPPLIES	31/05/2013	31,830.15
EF071137	11240	PINK HYGIENE SOLUTIONS SANITARY SERVICES	31/05/2013	1,700.89
EF071138	11244	RESEARCH SOLUTIONS PTY LTD RESEARCH SERVICES	31/05/2013	7,012.50
EF071139	11257	RNR CONTRACTING PTY LTD SUPPLY & DELIVER EMULSION	31/05/2013	233.75
EF071140	11261	ROCKFACE INDOOR ROCK CLIMBING GYM ENTERTAINMENT ENTRY FEES	31/05/2013	270.00
EF071141	11264	ROCLA PIPELINE PRODUCTS CONCRETE LINER SUPPLIES	31/05/2013	88,978.55
EF071142	11268	TASKERS PTY LTD REPAIRS/MAINTENANCE TO SAILS	31/05/2013	321.92
EF071143	11284	ROYAL LIFE SAVING SOCIETY AUSTRALIA TRAINING SERVICES	31/05/2013	485.50
EF071144	11294	SAFEMAN (WA) PTY LTD PROTECTIVE CLOTHING/EQUIPMENT	31/05/2013	1,578.92
EF071145	11307	SATELLITE SECURITY SERVICES PTY LTD SECURITY SERVICES	31/05/2013	10,190.35
EF071146	11308	SBA SUPPLIES HARDWARE SUPPLIES	31/05/2013	4,286.52
EF071147	11318	SELECT SECURITY WA PTY LTD SECURITY SERVICES	31/05/2013	293.70
EF071148	11337	SHERIDANS FOR BADGES NAME BADGES & ENGRAVING	31/05/2013	465.20
EF071149	11361	SIGMA CHEMICALS PTY LTD CHEMICAL SUPPLIES	31/05/2013	1,052.40

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EF071150	11382	SNAP PRINTING SUBIACO PRINTING SERVICES	31/05/2013	759.70
EF071151	11387	BIBRA LAKE SOILS SOIL & LIMESTONE SUPPLIES	31/05/2013	1,530.00
EF071152	11396	SOUTH COOGEE PRIMARY SCHOOL COMMUNITY GRANT	31/05/2013	5,005.00
EF071153	11399	SOUTH COOGEE VOLUNTEER BUSHFIRE BRIGADE EXPENSE REIMBURSEMENTS	31/05/2013	800.00
EF071154	11406	SOUTH LAKE OTTEY FAMILY & NEIGHBOURHOOD CENTRE DONATION	31/05/2013	7,000.00
EF071155	11425	SOUTHERN METROPOLITAN REGIONAL COUNCIL WASTE DISPOSAL GATE FEES	31/05/2013	823,232.73
EF071156	11447	SPEARWOOD DALMATINAC CLUB INC COMMUNITY GRANT	31/05/2013	2,179.20
EF071157	11453	SPEARWOOD NEWSROUND NEWSPAPER SUPPLIES	31/05/2013	1,130.80
EF071158	11459	SPEARWOOD VETERINARY HOSPITAL VETERINARY SERVICES	31/05/2013	542.00
EF071159	11463	SPECTRUM CABINETS CABINET SUPPLIES	31/05/2013	6,820.00
EF071160	11469	SPORTS TURF TECHNOLOGY TURF CONSULTANCY SERVICES	31/05/2013	4,812.50
EF071161	11470	SPORTSWORLD OF WA SPORT SUPPLIES	31/05/2013	1,140.15
EF071162	11483	ST JOHN AMBULANCE AUST WA OPERATIONS FIRST AID COURSES	31/05/2013	1,681.70
EF071163	11488	POSITION PARTNERS INSTRUMENT SUPPLIES	31/05/2013	660.00
EF071164	11496	STANLEE WA LTD CATERING EQUIPMENT/SUPPLIES	31/05/2013	61.88
EF071165	11502	STATE LAW PUBLISHER ADVERTISING SERVICES	31/05/2013	1,549.26
EF071166	11505	STATE LIBRARY OF WESTERN AUSTRALIA BOOK SUPPLIES	31/05/2013	27.50
EF071167	11511	STATEWIDE BEARINGS BEARING SUPPLIES	31/05/2013	737.55
EF071168	11533	SUPERBOWL MELVILLE ENTERTAINMENT SERVICES	31/05/2013	638.70
EF071169	11546	T FAULKNER & CO INSTALLATIONS/SUPPLY OF HAND RAILS	31/05/2013	2,690.05
EF071170	11557	TECHNOLOGY ONE LTD IT CONSULTANCY SERVICES	31/05/2013	14,686.44
EF071171	11609	THOMSON REUTERS (PROFESSIONAL) AUSTRALIA LIMITED LEGAL SERVICES	31/05/2013	19,734.00
EF071172	11619	TITAN FORD AUTOMOTIVE SERVICES	31/05/2013	51,193.90
EF071173	11625	TOTAL EDEN PTY LTD RETICULATION SUPPLIES	31/05/2013	11,681.75
EF071174	11642	TRAILER PARTS PTY LTD TRAILER PARTS	31/05/2013	802.27
EF071175	11651	TREE WATERING SERVICES TREE WATERING SERVICES	31/05/2013	31,159.00
EF071176	11652	TRENCHBUSTERS HIRING SERVICES	31/05/2013	5,437.58

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EF071177	11657	TRUCKLINE PARTS CENTRES AUTOMOTIVE SPARE PARTS	31/05/2013	1,715.48
EF071178	11665	TUNNEL VISION PLUMBING SERVICES	31/05/2013	1,121.00
EF071179	11667	TURFMASTER FACILITY MANAGEMENT TURFING SERVICES	31/05/2013	31,350.10
EF071180	11669	TYCO SERVICES FIRE ALARM SYSTEM REPAIRS	31/05/2013	308.00
EF071181	11697	VAT MAN-FAT FILTERING SYSTEMS FILTER CLEANING SERVICES	31/05/2013	728.00
EF071182	11699	VERNON DESIGN GROUP ARCHITECTURAL SERVICES	31/05/2013	3,920.50
EF071183	11701	VIBRA INDUSTRIAL FILTRATION A/ASIA FILTER SUPPLIES	31/05/2013	271.15
EF071184	11708	VITAL PACKAGING PTY LTD PACKAGING SUPPLIES	31/05/2013	3,817.00
EF071185	11709	VOLUNTEER HOME SUPPORT INC DONATION	31/05/2013	5,000.00
EF071186	11715	WA BLUEMETAL ROADBASE SUPPLIES	31/05/2013	52,754.95
EF071187	11722	WA HINO SALES & SERVICE REPAIRS/MAINTENANCE SERVICES	31/05/2013	1,952.68
EF071188	11726	WA LIMESTONE LIMESTONE SUPPLIES	31/05/2013	5,864.97
EF071189	11773	WESFARMERS LANDMARK LIMITED CHEMICAL SUPPLIES	31/05/2013	3,221.51
EF071190	11777	WEST AUST YOUNG READERS BOOK AWARD POSTERS/STICKERS	31/05/2013	56.00
EF071191	11781	WEST COAST LINING SYSTEMS WELDING SERVICES	31/05/2013	1,320.00
EF071192	11787	DEPT OF TRANSPORT WA GOVT DEPARTMENT	31/05/2013	905.20
EF071193	11793	WESTERN IRRIGATION PTY LTD IRRIGATION SERVICES/SUPPLIES	31/05/2013	46,252.17
EF071194	11795	WESTERN POWER ELECTRICAL SERVICES	31/05/2013	260.00
EF071195	11806	WESTRAC PTY LTD REPAIRS/MTNCE - EARTHMOVING EQUIPMENT	31/05/2013	176.55
EF071196	11824	WORK CLOBBER SAFETY CLOTHING	31/05/2013	1,507.75
EF071197	11828	WORLDWIDE ONLINE PRINTING - O'CONNOR PRINTING SERVICES	31/05/2013	1,783.99
EF071198	11835	WURTH AUSTRALIA PTY LTD HARDWARE SUPPLIES	31/05/2013	1,181.78
EF071199	11846	YANGEBUP PRIMARY SCHOOL P & C ASSOCIATION SUSTAINABILITY GRANT	31/05/2013	2,961.68
EF071200	11972	COBEY MAINTENANCE SERVICES TURF MANAGEMENT	31/05/2013	6,108.58
EF071201	11985	IVO GRUBELICH BUS HIRE	31/05/2013	825.00
EF071202	11987	SAFETY ZONE AUSTRALIA PTY LTD SAFETY EQUIPMENT	31/05/2013	635.25
EF071203	11990	EARTHCARE (AUSTRALIA) P/L LANDSCAPING SERVICES	31/05/2013	1,597.20

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EF071204	12007	SHANE MCMASTER SURVEYS SURVEYING SERVICES	31/05/2013	11,550.00
EF071205	12014	TUTT BRYANT EQUIPMENT BT EQUIPMENT PTY LTD EXCAVATING/EARTHMOVING EQUIPMENT	31/05/2013	6,506.56
EF071206	12146	BUSWEST TRANSPORT SERVICES - BUS HIRE	31/05/2013	484.00
EF071207	12153	HAYS PERSONNEL SERVICES PTY LTD EMPLOYMENT SERVICES	31/05/2013	7,645.61
EF071208	12207	CIVICA PTY LTD SOFTWARE SUPPORT/LICENCE FEES	31/05/2013	68,215.68
EF071209	12394	MP ROGERS & ASSOCIATES PTY LTD CONSULTANCY SERVICES - MARINE	31/05/2013	6,642.90
EF071210	12415	FACE PAINTING FUN AND GAMES ENTERTAINMENT SERVICES	31/05/2013	380.00
EF071211	12447	BORDER EDGE KERBING KERBING SERVICES	31/05/2013	3,557.40
EF071212	12511	WASTE MANAGEMENT ASSOC OF AUSTRALIA CONTRIBUTION	31/05/2013	1,530.00
EF071213	12539	COCKBURN JUNIOR FOOTBALL CLUB INC. SPORTS SERVICES	31/05/2013	2,000.00
EF071214	12542	SEALIN GARLETT CEREMONIAL SERVICES	31/05/2013	1,500.00
EF071215	12589	AUSTRALIAN INSTITUTE OF MANAGEMENT TRAINING SERVICES	31/05/2013	2,900.00
EF071216	12672	NORMAN DISNEY & YOUNG CONSULTANCY SERVICES	31/05/2013	4,400.00
EF071217	12712	MISS MAUD CATERING SERVICES	31/05/2013	179.25
EF071218	12779	WESTERN RESOURCE RECOVERY PTY LTD WASTE DISPOSAL SERVICES	31/05/2013	1,410.50
EF071219	12796	ISENTIA PTY LIMITED MEDIA MONITORING SERVICES	31/05/2013	523.21
EF071220	12811	SPORTS CIRCUIT LINEMARKING SPORTS LINE MARKING SERVICES	31/05/2013	20,072.25
EF071221	12820	MONTELEONE FENCING FENCING SERVICES/MAINTENANCE	31/05/2013	6,650.48
EF071222	12849	GIUDICE SURVEYS SURVEYING SERVICES	31/05/2013	3,795.00
EF071223	12875	JACKIE SOFTLY HUMAN SERVICES CONSULTANCY CONSULTANCY SERVICES	31/05/2013	495.00
EF071224	13000	BORAL ASPHALT WA SUPPLY OF ASPHALT	31/05/2013	39,853.10
EF071225	13074	DEPT OF AGRICULTURE, FISHERIES & FORESTRY QUARANTINE/AUDITING SERVICES	31/05/2013	1,200.00
EF071226	13111	OCE-AUSTRALIA LIMITED COPIERS/PRINTERS	31/05/2013	659.99
EF071227	13187	CHEFMASTER AUSTRALIA BIN LINERS	31/05/2013	169.25
EF071228	13344	INCREDIBLE CREATURES MOBILE ANIMAL FARM ENTERTAINMENT SERVICES	31/05/2013	655.00
EF071229	13409	KLEENIT CLEANING SERVICES	31/05/2013	48,670.50
EF071230	13462	ATI-MIRAGE PTY LTD TRAINING SERVICES	31/05/2013	730.00

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EF071231	13671	STAPLES AUSTRALIA PTY LTD OFFICE/STATIONERY SUPPLIES	31/05/2013	714.13
EF071232	13767	ELLIOTTS IRRIGATION PTY LTD IRRIGATION SERVICES	31/05/2013	1,234.20
EF071233	13772	HARVEY NORMAN AV/IT SUPERSTORE O'CONNOR ELECTRICAL GOODS	31/05/2013	310.00
EF071234	13779	PORTER CONSULTING ENGINEERS ENGINEERING CONSULTANCY SERVICES	31/05/2013	1,782.00
EF071235	13825	JACKSON MCDONALD LEGAL SERVICES	31/05/2013	56,609.88
EF071236	13860	KRS CONTRACTING VERGE COLLECTION SERVICES	31/05/2013	23,447.60
EF071237	13937	HIND'S TRANSPORT SERVICES TRANSPORT SERVICES	31/05/2013	361.02
EF071238	14111	POLYTECHNIC WEST EDUCATIONAL SERVICES	31/05/2013	423.30
EF071239	14130	BLUE GUM MONTESSORI SCHOOL SUSTAINABILITY GRANT	31/05/2013	3,346.00
EF071240	14195	PIONEER CREDIT MANAGEMENT SERVICES DEBT COLLECTION SERVICES	31/05/2013	7,342.32
EF071241	14258	WARP GROUP PTY LTD ROAD CONSTRUCTION MATERIALS	31/05/2013	4,248.20
EF071242	14300	A & G CARPET CLEANING CARPET CLEANING SERVICES	31/05/2013	638.00
EF071243	14435	LAKES JUNIOR FOOTBALL CLUB YOUTH ACTIVE PROGRAM REGISTRATION FEES	31/05/2013	2,410.00
EF071244	14447	ANDOVER DETAILERS DETAILING SERVICES	31/05/2013	892.00
EF071245	14459	BIDVEST (WA) PTY LTD FOOD/CATERING SUPPLIES	31/05/2013	988.02
EF071246	14593	AUSTREND INTERNATIONAL PTY LTD ALUMINIUM SUPPLIES	31/05/2013	1,496.00
EF071247	14755	COCKBURN SEWING CENTRE SEWING SERVICES	31/05/2013	1,495.00
EF071248	14831	ANGLICARE WA TRAINING SERVICES	31/05/2013	2,200.00
EF071249	14908	OAKVALE CAPITAL LIMITED CONSULTANCY SERVICES	31/05/2013	4,274.14
EF071250	15072	DRUM PRINT & PUBLICATIONS PRINTING SERVICES	31/05/2013	521.00
EF071251	15326	DATA DICTION PTY LTD COMPUTER SOFTWARE	31/05/2013	4,400.00
EF071252	15337	CHUBB SECURITY SERVICES LTD SECURITY SERVICES	31/05/2013	1,466.25
EF071253	15363	JONES LANG LASALLE (WA) PTY LTD SHOP RENT - GATEWAY SHOPPING CENTRE	31/05/2013	21,216.00
EF071254	15393	GREENWAY ENTERPRISES HARDWARE SUPPLIES	31/05/2013	15,889.59
EF071255	15462	GREENSLADES & CO P/L PET FOOD SUPPLIES	31/05/2013	59.90
EF071256	15550	APACE AID PLANTS & LANDSCAPING SERVICES	31/05/2013	89.76
EF071257	15609	CATALYSE PTY LTD CONSULTANCY SERVICES	31/05/2013	23,760.00

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EF071258	15625	OPUS INTERNATIONAL CONSULTANTS (PCA) LTD CONSULTANCY SERVICES	31/05/2013	19,079.94
EF071259	15678	A2Z PEST CONTROL PEST CONTROL	31/05/2013	2,099.00
EF071260	15850	ECOSCAPE ENVIRONMENTAL CONSULTANCY	31/05/2013	6,586.80
EF071261	15862	FREMANTLE MILK DISTRIBUTORS MILK DELIVERY	31/05/2013	1,458.25
EF071262	15914	T-QUIP MOWING EQUIPMENT	31/05/2013	854.55
EF071263	16064	CMS ENGINEERING PTY LTD AIRCONDITIONING SERVICES	31/05/2013	9,589.14
EF071264	16107	WREN OIL WASTE DISPOSAL	31/05/2013	72.60
EF071265	16291	WA PROFILING ROAD PROFILING SERVICES	31/05/2013	7,143.40
EF071266	16363	ATCO GAS AUSTRALIA GAS SUPPLIES/SERVICES	31/05/2013	36,003.41
EF071267	16386	LITTLE RED APPLE PUBLISHING BOOK SUPPLIES	31/05/2013	46.90
EF071268	16396	MAYDAY EARTHMOVING GRADER HIRE	31/05/2013	24,414.50
EF071269	16558	SUSSEX INDUSTRIES TIMBER SUPPLIES	31/05/2013	5,277.54
EF071270	16704	ACCIDENTAL FIRST AID SUPPLIES MEDICAL SUPPLIES	31/05/2013	116.05
EF071271	16894	TREBLEX INDUSTRIAL PTY LTD CHEMICALS - AUTOMOTIVE	31/05/2013	1,947.00
EF071272	16985	WA PREMIX CONCRETE SUPPLIES	31/05/2013	32,989.00
EF071273	16990	TOYOTA MATERIAL HANDLING SPARE PARTS	31/05/2013	41,580.00
EF071274	17078	PHOENIX KNIGHTS FOOTBALL CLUB REGISTRATION FEES	31/05/2013	1,800.00
EF071275	17092	CENTRAL SCREENS SECURITY SYSTEMS/PRODUCTS	31/05/2013	340.00
EF071276	17097	VALUE TISSUE PAPER PRODUCTS	31/05/2013	431.20
EF071277	17121	UNDERGROUND POWER DEVELOPMENT PTY LTD ELECTRICAL SERVICES	31/05/2013	4,345.00
EF071278	17178	THE CLEAN UP COMPANY WASTE DISPOSAL SERVICES	31/05/2013	925.00
EF071279	17213	COCKBURN CITY SOCCER CLUB INC SPORT EQUIPMENT GRANT	31/05/2013	1,200.00
EF071280	17272	SOUTH COOGEE JUNIOR FOOTBALL CLUB REGISTRATION FEES	31/05/2013	5,000.00
EF071281	17362	JOHN EARLEY TRAINING	31/05/2013	240.00
EF071282	17462	ARBOR CENTRE ARBORICULTURAL SERVICES	31/05/2013	6,468.00
EF071283	17471	PIRTEK (FREMANTLE) PTY LTD HOSES & FITTINGS	31/05/2013	2,022.40
EF071284	17481	ADS AUTOMATION PTY LTD DOOR/GATE REPAIRS	31/05/2013	517.00

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EF071285	17555	ALLEASING PTY LTD LEASE REPAYMENTS	31/05/2013	40,004.41
EF071286	17608	NU-TRAC RURAL CONTRACTING BEACH CLEANING/FIREBREAK CONSTRUCTION	31/05/2013	6,756.00
EF071287	17798	WESTERN DIAGNOSTIC PATHOLOGY ANALYTICAL SERVICES	31/05/2013	141.57
EF071288	17887	RED SAND SUPPLIES PTY LTD MACHINERY HIRE	31/05/2013	1,068.83
EF071289	17927	SHARYN EGAN ARTISTIC SERVICES	31/05/2013	1,600.00
EF071290	17942	MRS MAC'S FOOD SUPPLIES	31/05/2013	183.55
EF071291	18017	INSTANT PRODUCTS GROUP HIRE OF PORTABLE TOILETS	31/05/2013	284.57
EF071292	18031	MERCURY FIRESAFETY PTY LTD FIRE PROTECTION EQUIPMENT	31/05/2013	1,485.00
EF071293	18038	COCKBURN NETBALL CLUB SPORTS GRANT	31/05/2013	2,000.00
EF071294	18040	CONSTABLE CARE CHILD SAFETY FOUNDATION DONATION	31/05/2013	10,000.00
EF071295	18073	PARAMOUNT SECURITY SERVICES SECURITY SERVICES	31/05/2013	13,698.58
EF071296	18100	DAVIS LANGDON AUSTRALIA COST MANAGEMENT SERVICES	31/05/2013	29,118.18
EF071297	18114	BOLLIG DESIGN GROUP P/L ARCHITECTURAL SERVICES	31/05/2013	9,669.00
EF071298	18128	BESAM AUSTRALIA PTY LTD REPAIRS/MAINTENANCE SERVICES	31/05/2013	1,461.90
EF071299	18203	NATSYNC ENVIRONMENTAL PEST CONTROL	31/05/2013	350.00
EF071300	18216	REGEN4 ENVIRONMENTAL SERVICES CONSULTANCY - ENVIRONMENTAL	31/05/2013	16,153.50
EF071301	18265	FREMANTLE CITY DOCKERS FOOTBALL CLUB	31/05/2013	1,245.00
EF071302	18272	AUSTRACLEAR LIMITED INVESTMENT SERVICES	31/05/2013	50.46
EF071303	18295	FREMANTLE UNITED SOCCER & RECREATIONAL CLUB INC REGISTRATION FEES	31/05/2013	600.00
EF071304	18297	OLYMPIC FUN AND FITNESS SPORTS CLUB	31/05/2013	200.00
EF071305	18389	GAVIN CONSTRUCTION CONSTRUCTION SERVICES - GP SUPER CLINIC + OTHER	31/05/2013	2,037,281.46
EF071306	18425	SUCCESS STRIKERS NETBALL CLUB REGISTRATION FEES	31/05/2013	3,200.00
EF071307	18436	JCS PLUMBING SERVICES PLUMBING SERVICES	31/05/2013	1,300.00
EF071308	18446	ARTZPLACE INC CULTURAL GRANT	31/05/2013	850.00
EF071309	18494	DEPARTMENT OF ENVIRONMENT AND CONSERVATION LICENCE RENEWAL	31/05/2013	659.80
EF071310	18508	JOHN TURNER BRICK LAYING SERVICES	31/05/2013	5,764.00
EF071311	18522	J & K HOPKINS FURNITURE	31/05/2013	1,989.00

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EF071312	18533	FRIENDS OF THE COMMUNITY INC. DONATION	31/05/2013	4,440.00
EF071313	18613	ECO-HIRE EQUIPMENT HIRE	31/05/2013	6,597.30
EF071314	18639	HAMILTON HILL DELIVERY ROUND NEWSPAPER DELIVERY SERVICE	31/05/2013	102.08
EF071315	18678	DOWNER EDI ENGINEERING ELECTRICAL PTY LTD ELECTRICAL SERVICES	31/05/2013	1,892.00
EF071316	18731	OCCMEDIC MEDICAL SERVICES	31/05/2013	3,949.20
EF071317	18734	P & R EDWARDS ENTERTAINMENT SERVICES	31/05/2013	650.00
EF071318	18764	AFFIRMATIVE PAVING BRICK PAVING SERVICES	31/05/2013	2,263.80
EF071319	18799	DOWN TO EARTH TRAINING & ASSESSING TRAINING SERVICES	31/05/2013	3,960.00
EF071320	18830	J & M PAULIK & SONS FLORIST SERVICES	31/05/2013	100.00
EF071321	18946	ISIS CAPITAL LTD LEASE PAYMENTS	31/05/2013	13,222.11
EF071322	18962	SEALANES (1985) P/L CATERING SUPPLIES	31/05/2013	1,846.76
EF071323	19038	DOWSING CONCRETE CONCRETING SERVICES	31/05/2013	74,872.60
EF071324	19107	FOREVER SHINING MONUMENT	31/05/2013	220.00
EF071325	19293	SPRAYLINE SPRAYING EQUIPMENT SPRAYING EQUIPMENT	31/05/2013	1,739.76
EF071326	19349	WRIGHTWAY ROAD TRAINING PTY LTD DRIVER TRAINING	31/05/2013	400.00
EF071327	19395	PICTON PRESS PRINTING SERVICES	31/05/2013	858.00
EF071328	19533	WOOLWORTHS LTD GROCERIES	31/05/2013	2,231.17
EF071329	19541	TURF CARE WA P/L TURF SERVICES	31/05/2013	11,411.40
EF071330	19545	GRASSWEST BUILDING & GARDEN MAINTENANCE	31/05/2013	2,964.50
EF071331	19619	SKIPPER TRUCKS TRUCKS	31/05/2013	1,811.24
EF071332	19628	PAPERBARK TECHNOLOGIES ARBORICULTURAL CONSULTANCY SERVICES	31/05/2013	12,498.00
EF071333	19657	BIGMATE MONITORING SERVICES PTY LTD COMPUTER HARDWARE/SOFTWARE	31/05/2013	3,599.00
EF071334	19718	SIFTING SANDS CLEANING SERVICES - SAND	31/05/2013	14,101.23
EF071335	19755	EMBROIDME MYAREE EMBROIDERY	31/05/2013	253.00
EF071336	19795	FREMANTLE RUGBY LEAGUE CLUB INC REGISTRATION FEES	31/05/2013	510.00
EF071337	19847	PFD FOOD SERVICES PTY LTD CATERING SERVICES	31/05/2013	1,814.30
EF071338	19856	WESTERN TREE RECYCLERS SHREDDING SERVICES	31/05/2013	71,069.90

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EF071339	19885	SAFEGUARD INDUSTRIES SECURITY SCREENS/DOORS	31/05/2013	1,000.00
EF071340	19910	STAN BOND PTY LTD SECURITY PRODUCTS	31/05/2013	100.00
EF071341	20000	AUST WEST AUTO ELECTRICAL P/L AUTO ELECTRICAL SERVICES	31/05/2013	17,451.22
EF071342	20095	BOUVARD EARTHMOVING & BOBCATS PTY LTD EARTHMOVING SERVICES	31/05/2013	1,650.00
EF071343	20146	DATA#3 LIMITED COMPUTER SOFTWARE	31/05/2013	44,323.77
EF071344	20215	POWERVAC CLEANING EQUIPMENT	31/05/2013	492.95
EF071345	20341	WILHELMINA MARIA HOUWEN GARDENING SERVICES	31/05/2013	1,120.00
EF071346	20408	JESSICA LOW WORKSHOP - CIRCUS	31/05/2013	240.00
EF071347	20427	ENVIRONMENT HOUSE INC ENVIRONMENT HOUSE	31/05/2013	5,445.00
EF071348	20479	L 'N' C HYDRAULIC SERVICES CONSULTANCY SERVICES - HYDRAULIC	31/05/2013	6,875.00
EF071349	20535	HOME-GROWN THEATRE DRAMA CLASSES	31/05/2013	1,350.00
EF071350	20631	ID CONSULTING PTY LTD CONSULTANCY SERVICES	31/05/2013	1,567.50
EF071351	20693	RENTOKIL INITIAL PTY LTD PEST CONTROL SERVICES	31/05/2013	723.18
EF071352	20857	DOCKSIDE SIGNS SIGN MAKERS	31/05/2013	3,872.00
EF071353	20858	SHIRE OF NORTHAM REIMBURSEMENT - LOST BOOKS	31/05/2013	8,909.15
EF071354	20882	BELL-VISTA FRUIT & VEGETABLE FRUIT & VEGETABLE	31/05/2013	1,111.31
EF071355	20890	SUBARU & VW OSBORNE PARK FLEET VEHICLES	31/05/2013	15,782.78
EF071356	20951	ELECTROFEN PTY LTD FENCING SERVICES	31/05/2013	577.50
EF071357	21001	SIMONE SIEBER ENTERTAINMENT	31/05/2013	200.00
EF071358	21127	JOANNA AYCKBOURN INSTRUCTION - SINGING	31/05/2013	1,200.00
EF071359	21131	STATE WIDE TURF SERVICES TURF RENOVATION	31/05/2013	10,824.00
EF071360	21139	AUSTRAFFIC WA PTY LTD TRAFFIC SURVEYS	31/05/2013	3,080.00
EF071361	21143	ATWELL COLLEGE SPONSORSHIP	31/05/2013	3,000.00
EF071362	21198	STUDIO KRAZE VIDEO PRODUCTIONS	31/05/2013	125.00
EF071363	21287	T.J.DEPIAZZI & SONS SOIL & MULCH SUPPLIES	31/05/2013	26,745.26
EF071364	21291	CHITTERING VALLEY WORM FARM ENVIRONMENTAL EDUCATION	31/05/2013	2,681.00
EF071365	21363	TENDERLINK.COM PTY LTD COMPUTER SOFTWARE	31/05/2013	550.00

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EF071366	21371	SANPOINT PTY LTD KERBING SERVICES	31/05/2013	35,671.39
EF071367	21414	OFFSPRING MAGAZINE NEWSPAPER	31/05/2013	495.00
EF071368	21463	CAPITAL FINANCE AUSTRALIA LTD FINANCIAL SERVICES - LEASE FINANCES	31/05/2013	11,521.17
EF071369	21529	BRAND SUCCESS PROMOTIONAL PRODUCTS	31/05/2013	5,544.00
EF071370	21659	CHURRO CENTRAL SPANISH CATERING SERVICES	31/05/2013	600.00
EF071371	21670	SONTEC INTEGRATED SYSTEMS AUDIO VISUAL EQUIPMENT	31/05/2013	616.00
EF071372	21678	IANNELLO DESIGNS GRAPHIC DESIGN	31/05/2013	2,715.90
EF071373	21682	HOT CHILLI SOURCE PTY LTD PROTECTIVE EQUIPMENT	31/05/2013	1,806.20
EF071374	21696	TRANSPACIFIC SUPERIOR PAK PTY LTD SIGNAGE SERVICES	31/05/2013	227.21
EF071375	21747	REHAB RENTAL WHEELCHAIR HIRE	31/05/2013	157.00
EF071376	21750	GIANT AUTOS (1997) PTY LTD PURCHASE OF NEW VEHICLE	31/05/2013	18,562.45
EF071377	21796	GREEN LEAF GARDENS LANDSCAPING SERVICES	31/05/2013	7,650.00
EF071378	21879	SPOTLESS SERVICES AUSTRALIA LTD CLEANING SERVICES	31/05/2013	51,530.24
EF071379	21946	RYAN'S QUALITY MEATS MEAT SUPPLIES	31/05/2013	170.77
EF071380	21990	MEDIBANK HEALTH SOLUTIONS PTY LTD MEDICAL SERVICES	31/05/2013	3,512.00
EF071381	22012	ELEGANT GLOVES EVENTS AND SERVICES CATERING SERVICES	31/05/2013	798.00
EF071382	22133	AIR-BORN AMUSEMENTS AMUSEMENT SERVICES	31/05/2013	12,829.30
EF071383	22169	GREENSTAR GROUP WA PTY LTD GREENSTAR GROUP WA AIR CONDITIONING SERVICES	31/05/2013	11,603.68
EF071384	22177	ADVERTISING DESIGN SERVICES (WA) PTY LTD ADVERTISING DESIGN SERVICES	31/05/2013	1,760.00
EF071385	22192	VANESSA PAGET - BUSH WISDOM SURVIVAL EDUCATION/ENTERTAINMENT	31/05/2013	960.00
EF071386	22195	CAFE CORPORATE COFFEE SUPPLIES/MACHINE SERVICES	31/05/2013	155.00
EF071387	22242	ASPHALT SURFACES PTY LTD ASPHALTING SERVICES	31/05/2013	761.20
EF071388	22245	AQUA SHADES SHADE SAILS AND STRUCTURES	31/05/2013	19,584.50
EF071389	22349	FREMANTLE TRAILERS TRAILERS - BOAT AND BOX	31/05/2013	9,930.55
EF071390	22388	CARRINGTON'S TRAFFIC SERVICES TRAFFIC MANAGEMENT SERVICES	31/05/2013	25,330.25
EF071391	22441	MIKE GILL TENNIS ACADEMY SPORTING ACTIVITIES	31/05/2013	200.00
EF071392	22553	BROWNES FOOD OPERATIONS CATERING SUPPLIES	31/05/2013	1,360.45

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EF071393	22569	KINETIC HEALTH GROUP PTY LTD MEDICAL SERVICES	31/05/2013	2,403.50
EF071394	22589	JB HI FI - COCKBURN ELECTRICAL EQUIPMENT	31/05/2013	1,210.00
EF071395	22613	VICKI ROYANS ARTISTIC SERVICES	31/05/2013	300.00
EF071396	22619	KSC TRAINING TRAINING SERVICES	31/05/2013	1,318.00
EF071397	22628	REECE'S STRUCTURE AND GILKISON EVENTS HIRE HIRE - PARTY EQUIPMENT	31/05/2013	38.50
EF071398	22631	ANGELIC TOUCH HEALING FACILITATION	31/05/2013	200.00
EF071399	22639	SHATISH CHAUHAN TRAINING SERVICES - YOGA	31/05/2013	325.00
EF071400	22653	PCYC FREMANTLE SPONSORSHIP	31/05/2013	2,240.00
EF071401	22681	ABBEY BLINDS PTY LTD BLINDS	31/05/2013	1,027.40
EF071402	22682	BEAVER TREE SERVICES PTY LTD TREE PRUNING SERVICES	31/05/2013	102,387.44
EF071403	22798	PUMPS AUSTRALIA PTY LTD PUMP EQUIPMENT	31/05/2013	6,545.00
EF071404	22805	COVS PARTS PTY LTD MOTOR PARTS	31/05/2013	2,838.70
EF071405	22806	AUSTRALIAN FUEL DISTRIBUTORS PTY LTD FUEL SUPPLIES	31/05/2013	150,093.14
EF071406	22913	AUSTRALIAN OFFICE LEADING BRANDS.COM.AU ENVELOPES	31/05/2013	2,822.50
EF071407	23038	RAINBOW GYM SPORT - GYMNASTICS	31/05/2013	2,475.00
EF071408	23253	KOTT GUNNING LEGAL SERVICES	31/05/2013	5,126.31
EF071409	23309	FUN IN TRAINING AUSTRALIA PTY LTD FITNESS CLASSES-INSTRUCTIONS	31/05/2013	1,881.00
EF071410	23334	WAVESOUND PTY LTD AUDIO VISUAL, DIGITAL & ELECTRICAL	31/05/2013	7,019.09
EF071411	23348	ZUMBA WITH HONEY FITNESS CLASSES	31/05/2013	429.00
EF071412	23511	TWIST ENGINEERING IRRIGATION DESIGN & SPECIFICATIONS	31/05/2013	4,680.50
EF071413	23570	A PROUD LANDMARK PTY LTD LANDSCAPE CONTRUCTION SERVICES	31/05/2013	32,751.95
EF071414	23579	DAIMLER TRUCKS PERTH PURCHASE OF NEW TRUCK	31/05/2013	84,436.00
EF071415	23694	TIGER FITNESS (WA) PTY LTD GYM EQUIPMENT/SERVICE	31/05/2013	261.80
EF071416	23730	DELOITTE TOUCHE TOHMATSU AUDITING SERVICES - INTERNAL	31/05/2013	16,251.51
EF071417	23733	ABOUT BIKE HIRE HIRE - BICYCLE	31/05/2013	518.40
EF071418	23736	THE COCOA CONNECTIONS SUSTAINABILITY GRANT	31/05/2013	589.60
EF071419	23767	PUBLIC TRANSPORT AUTHORITY WESTERN AUSTRALIA CONSULTANCY SERVICES - PLANNING	31/05/2013	9,394.00

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EF071420	23780	VANGUARD PRESS PRINTING SERVICES	31/05/2013	18,518.50
EF071421	23806	PAVY RESOURCES (AUST) PTY LTD CONSULTANCY - COMPUTER	31/05/2013	12,870.00
EF071422	23817	ARUP PTY LTD CONSULTANCY-ENG,PLANNING,DESIGN	31/05/2013	16,614.53
EF071423	23818	AM & IE MUTCH ENGINEERING CONSULTANTS CONSULTANCY SERVICES	31/05/2013	11,567.60
EF071424	23821	TOM HASTE MUSICAL SERVICES	31/05/2013	1,780.00
EF071425	23822	URIMAT AUSTRALIA PLUMBING SUPPLIES	31/05/2013	531.30
EF071426	23831	HAZEL WILLIAMS SHOW OFF EXHIBITION - SALE OF ARTWORK	31/05/2013	350.00
EF071427	23849	JCB CONSTRUCTION EQUIPMENT AUSTRALIA PLANT/MACHINERY	31/05/2013	331,595.00
EF071428	23928	SECRETARIAT NATIONAL ABORIGINAL AND ISLANDER CHILD C MEMBERSHIP SUBSCRIPTION	31/05/2013	150.00
EF071429	23956	MELVILLE WATER POLO CLUB INC SPONSORSHIP	31/05/2013	200.00
EF071430	23959	SECOND HARVEST (AUST) INC COMMUNITY GRANT	31/05/2013	10,000.00
EF071431	23968	BLACK COCKATOO PRESERVATION SOCIETY OF AUSTRALIA ENVIRONMENTAL SERVICES	31/05/2013	319.00
EF071432	23971	FIND WISE LOCATION SERVICES LOCATING SERVICES - UNDERGROUND	31/05/2013	4,540.80
EF071433	24035	NEXT POWER RENEWABLE ENERGY	31/05/2013	1,028.50
EF071434	24036	MULTI SWEEP PTY LTD (WA) SWEEPING SERVICES	31/05/2013	7,258.36
EF071435	24161	THE HIDDEN PANTRY CATERING SERVICES	31/05/2013	530.00
EF071436	24171	KARDINYA NETBALL CLUB REGISTRATION FEES	31/05/2013	600.00
EF071437	24183	WELLARD GLASS GLASS REPAIR SERVICES	31/05/2013	2,495.26
EF071438	24185	HIPPY BELLY DANCE TRAINING SERVICES - DANCE CLASSES	31/05/2013	130.00
EF071439	24195	PAYNE'S WINDOW CLEANING AND SERVICES WINDOW CLEANING SERVICES	31/05/2013	6,167.15
EF071440	24290	APT GOLDFIELDS PTY LTD CONSULTANCY SERVICES	31/05/2013	404.80
EF071441	24292	NRG CHEERSPORTS INCORPORATED KID SPORT REGISTRATION FEES	31/05/2013	200.00
EF071442	24298	TANKS FOR HIRE EQUIPMENT HIRE	31/05/2013	544.50
EF071443	24386	BLUE PRINT SCREEN ART PRINTING SERVICES	31/05/2013	610.50
EF071444	24424	DATACOM SYSTEMS (WA) PTY LTD COMPUTER HARDWARE/SOFTWARE	31/05/2013	162.80
EF071445	24432	TERRA WINES PTY LTD LIQUOR SUPPLIES	31/05/2013	1,200.48
EF071446	24444	ROSEMARY ALLAN WORKSHOPS	31/05/2013	270.00

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EF071447	24506	AMARANTI'S PERSONAL TRAINING PERSONAL TRAINING SERVICES	31/05/2013	300.00
EF071448	24521	GEMBA GROUP PTY LTD FUNCTION CENTRRE BUSINESS CASE	31/05/2013	11,770.00
EF071449	24524	CALO HEALTH HEARTMOVE CLASSES	31/05/2013	2,260.00
EF071450	24525	SPECIALTY CASTLES HIRE SERVICES	31/05/2013	600.00
EF071451	24532	MOBILE MOUSE TRAINING SERVICES	31/05/2013	3,550.00
EF071452	24557	AVELING CONSULTANCY SERVICES	31/05/2013	1,452.00
EF071453	24594	THE GREEN ROOM CREATIVE PTY LTD GRAPHIC DESIGN SERVICES	31/05/2013	1,677.50
EF071454	24595	CONTEMPORARY IMAGE PHOTOGRAPHY PTY LTD PHOTOGRAPHY SERVICES	31/05/2013	2,854.50
EF071455	24599	POOLWERX SPEARWOOD ANALYTICAL SERVICES	31/05/2013	3,426.50
EF071456	24609	TIM'S ICE CREAM CATERING SERVICES	31/05/2013	1,403.50
EF071457	24610	ALL FLAGS SOCCER GOALS	31/05/2013	3,586.00
EF071458	24643	BIBLIOTHECA RFID LIBRARY SYSTEMS AUSTRALIA PTY LTD PURCHASE OF LIBRARY TAGS	31/05/2013	4,262.50
EF071459	24655	AUTOMASTERS SPEARWOOD VEHICLE SERVICING	31/05/2013	6,234.00
EF071460	24659	HEALTH TRAINING AUSTRALIA TRAINING SERVICES	31/05/2013	8,576.00
EF071461	24706	SLATTERY AUSTRALIA PTY LTD QUANTITY SURVEYING SERVICES	31/05/2013	4,840.00
EF071462	24707	EPCAD PTY LTD CONSULTANCY SERVICES - LANDSCAPING	31/05/2013	4,207.50
EF071463	24724	QUALITY MARINE COATING SYSTEMS P/L CLEANING SERVICES - ROAD SURFACES	31/05/2013	4,290.00
EF071464	24727	3 MONKEYS AUDIO VISUAL AUDIO VISUAL EQUIPMENT	31/05/2013	8,258.84
EF071465	24734	MYRIAD IMAGES PHOTOGRAPHY SERVICES	31/05/2013	2,227.50
EF071466	24736	ZENIEN CCTV CAMERA LICENCES	31/05/2013	13,387.59
EF071467	24748	PEARMANS ELECTRICAL & MECHANICAL SERVICES P/L ELECTRICAL SERVICES	31/05/2013	527.45
EF071468	24801	WESTERN AUSTRALIAN CRICKET ASSOCIATION (WACA) COACHING LESSONS	31/05/2013	231.00
EF071469	24803	ALLWEST PLANT HIRE EQUIPMENT HIRING SERVICES	31/05/2013	33,275.00
EF071470	24804	DIGGA REPAIR SERVICES	31/05/2013	2,597.10
EF071471	24811	YELLOWMETAL.COM.AU METAL REPAIR SERVICES	31/05/2013	764.50
EF071472	24812	GARAGE SALE TRAIL FOUNDATION LTD PARTICIPATION FEE	31/05/2013	6,875.00
EF071473	24814	LAURA MITCHELL DESIGN SERVICES	31/05/2013	2,992.00

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071474	24815	DAVID BROMILOW ARTISTIC SIGNS	31/05/2013	752.40
EF071475	24816	CONSOLIDATED TRAINING SERVICES TRAINING SERVICES	31/05/2013	1,600.00
EF071476	24860	BREAKERS NETBALL CLUB REGISTRATION FEES	31/05/2013	180.00
EF071477	24861	MELVILLE CITY FOOTBALL CLUB SPORTS FEES	31/05/2013	800.00
EF071478	24876	WA BRICK SOCIETY LEGO BUILDING WORKSHOPS	31/05/2013	100.00
EF071479	24885	PG CREATIVE CONNECTIONS ENTERTAINMENT SERVICES	31/05/2013	475.00
EF071480	24889	PEEL RDA KIDSPORT	31/05/2013	585.00
EF071481	24893	PETER RATTIGAN SUSTAINABILITY GRANT	31/05/2013	4,213.00
EF071482	24898	JETS BASKETBALL CLUB REGISTRATION FEES	31/05/2013	200.00
EF071483	24901	GARY RADLER PHOTOGRAPHY ROYALTY FREE PHOTOGRAPHS	31/05/2013	1,320.00
EF071484	24904	TOBIAS BUSCH & SAJNI GUDKA SUSTAINABILITY GRANT	31/05/2013	2,688.00
EF071485	24905	DEPARTMENT OF REGIONAL AUST, LOCAL GOVERNMENT NAT AWARDS FOR LG	31/05/2013	1,036.82
EF071486	24906	HEART CITY CHURCH SPONSORSHIP	31/05/2013	4,000.00
EF071487	24907	AUSTIN KEYTE SPONSORSHIP	31/05/2013	500.00
EF071488	24908	ZAKARY BROWN SPONSORSHIP	31/05/2013	500.00
EF071489	24909	SUZANNE MARSELLA SPONSORSHIP	31/05/2013	1,000.00
EF071490	24910	ASSOCIATION OF RED HATTED GROUPS OF AUSTRALIA COMMUNITY GRANT	31/05/2013	2,500.00
EF071491	24911	LEEMING MASTERS SWIMMING COMMUNITY GRANT	31/05/2013	700.00
EF071492	24912	TRAINING SHIP COCKBURN PARENTS COMMITTEE INC DONATION	31/05/2013	2,000.00
EF071493	24913	FREE SPIRIT DANCE COMMUNITY INC COMMUNITY GRANT	31/05/2013	2,526.19
EF071494	15805	MARY L DE BONO COMPOST BIN REBATE	31/05/2013	50.00
EF071495	18601	FATIMA CORREIA RATES REFUND	31/05/2013	667.00
EF071496	21325	GLEN GUEST & KAMA STEPHEN DOG REGISTRATION REFUND	31/05/2013	50.00
EF071497	22499	OLGA DE FREITAS RATES REFUND	31/05/2013	430.00
EF071498	24466	ROSINA HARVEY DOG REGISTRATION REFUND	31/05/2013	12.00
EF071499	24771	MANDY ORRITT CAT STERILISATION REFUND	31/05/2013	50.00
EF071500	24914	MICHAEL WOLTER DOG REGISTRATION REFUND	31/05/2013	20.00

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
EF071501	24915	LORRAINE STRACHAN DOG REGISTRATION REFUND	31/05/2013	12.00
EF071502	24916	ASHLEIGH ROGERS DOG REGISTRATION REFUND	31/05/2013	57.00
EF071503	24917	SIMONE BEITMANAS DOG REGISTRATION REFUND	31/05/2013	12.00
EF071504	24918	GREG MARTIN DOG REGISTRATION REFUND	31/05/2013	12.00
EF071505	24919	KELLY A STOTT DOG REGISTRATION REFUND	31/05/2013	12.00
EF071506	24920	JOSEPHINE HAYNES DOG REGISTRATION REFUND	31/05/2013	57.00
EF071507	24921	VAUGHN WILLIAMSON CAT STERILISATION	31/05/2013	50.00
EF071508	24922	DONYA VOST CAT STERILISATION	31/05/2013	50.00
EF071509	24923	VINCE STEFFENELLI CAT STERILISATION CONTRIBUTION	31/05/2013	50.00
EF071510	24924	SARIE SCHUCH CAT STERILISATION	31/05/2013	50.00
EF071511	24925	CLINT MARLOW CAT STERILISATION	31/05/2013	100.00
EF071512	24926	ASHLEIGH GOODCHILD & JARRYD CLIFFTON BERT CAT STERILISATION	31/05/2013	50.00
EF071513	24927	SARAH EWEN CAT STERILISATION	31/05/2013	50.00
EF071514	24928	TEODOSIA BONOMELLI CAT STERILISATION	31/05/2013	50.00
EF071515	24929	BARBARA BEERE CAT STERILISATION	31/05/2013	50.00
EF071516	24941	ACEMILL HOLDING PTY LTD INTERIM ADJUSTMENT	31/05/2013	10,140.47
EF071517	24942	BRITTA MATHEWS COMPOST BIN REBATE	31/05/2013	50.00
EF071518	24943	LESLEY CULLINANE COMPOST BIN REBATE	31/05/2013	50.00
025415	13932	ARMAGUARD BANKING SERVICES	1/05/2013	1,828.50
025416	10589	FINES ENFORCEMENT REGISTRY FINES ENFORCEMENT FEES	6/05/2013	4,816.00
025417	13932	ARMAGUARD BANKING SERVICES	8/05/2013	2,177.60
025418	13932	ARMAGUARD BANKING SERVICES	15/05/2013	3,392.40
025419	12262	MILENKO MIHALJEVICH FOUNDATION DAY AWARD WINNER	20/05/2013	200.00
025420	24895	VINCE FAVAZZO FOUNDATION DAY AWARD WINNER	20/05/2013	200.00
025421	24896	ALEISHA SEARLE FOUNDATION DAY AWARD NOMINATOR	20/05/2013	50.00
025422	24897	FRANCES MIHALJEVICH FOUNDATION DAY AWARD NOMINATOR	20/05/2013	50.00
025423	13932	ARMAGUARD BANKING SERVICES	22/05/2013	4,390.85

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025424	13932	ARMAGUARD BANKING SERVICES	29/05/2013	3,580.10
025425	10330	CITY OF STIRLING REPLACEMENT OF LIBRARY SUPPLIES	30/05/2013	7.70
025426	10747	IINET LIMITED INTERNET SERVICES	30/05/2013	677.01
025427	11760	WATER CORPORATION SEWER EASEMENT	30/05/2013	52,532.43
025428	12159	CITY OF JOONDALUP OVERDUE BOOK	30/05/2013	13.00
025429	14598	ALF REBOLA THE GOOD GUYS ELECTRICAL GOODS	30/05/2013	237.00
025430	15402	ZURICH AUSTRALIA MOTOR VEHICLE INSURANCE CLAIM	30/05/2013	1,000.00
025431	17059	RUTH FAULKNER PUBLIC LIBRARY BOOKS	30/05/2013	7.70
025432	17297	AITPM WA SEMINAR	30/05/2013	632.50
025433	22903	UNIQUE INTERNATIONAL RECOVERIES LLC DEBT COLLECTORS	30/05/2013	384.00
025434	24818	KERRY FLETCHER ENTERTAINMENT SERVICES	30/05/2013	300.00
025435	24872	ENCORE KIDS PARTIES ENTERTAINMENT SERVICES - SUPERHEROES	30/05/2013	460.00
025436	20679	OFFICE OF STATE REVENUE RATES REFUND	30/05/2013	81.68
025437	24835	PORT CATHERINE DEVELOPMENTS PTY LTD RATES OVERPAYMENT REFUND	30/05/2013	563.20
025438	24930	CATANZARO CRESCENZO PENSION REFUND	30/05/2013	610.00
025439	24931	MARK RAYMOND DYER PENSION REFUND	30/05/2013	762.50
025440	24932	PAMELA KENT PENSION REFUND	30/05/2013	760.77
025441	24933	MP RUSSEL PENSION REFUND	30/05/2013	915.00
025442	24934	JJ & A HUME PENSION REFUND	30/05/2013	467.44
025443	24935	SD & SM MCCUTCHEON PENSION REFUND	30/05/2013	328.47
025444	24936	JOHN & LINDA BENBOW PENSION REFUND	30/05/2013	410.58
025445	24937	R CUBIS EDWARDS RATES REFUND	30/05/2013	287.00
025446	24938	RAYMOND & EDITH MILLER PENSION REFUND	30/05/2013	250.00
025447	24939	IVAN & RAJKA FELTRIN OVERPAYMENT REFUND	30/05/2013	379.19

CITY OF COCKBURN
MUNICIPAL BANK ACCOUNT

Cheque/ EFT	Account No.	Account/Payee	Date	Value
025448	24940	COTRELL PTY LTD OVERPAYMENT REFUND ADD RETENTION HELD NIL LESS PRIOR PERIOD CANCELLED CHEQUES/EFTS NIL TOTAL	30/05/2013	4,760.00
				10,887,339.11
		TOTAL AS PER AP SOURCE 13GLACT9991000 TOTAL AS PER TR SOURCE 13GLACT9991000		10,877,339.11
				10,877,339.11
		ADDITIONAL DIRECT PAYMENTS		
		BANK FEES		
		MERCHANT FEES COC		4,004.38
		MERCHANT FEES SLLC		3,167.82
		MERCHANT FEES VARIOUS OUT CENTRES		400.17
		NATIONAL BPAY CHARGE		1,321.77
		RTGS/ACLR FEE		10.00
		NAB TRANSACT FEE		979.35
				9,883.49
		FAMILY DAY CARE AND IN HOME CARE PAYMENTS		
		FDC PAYMENTS		39,490.57
		IHC PAYMENTS		86,333.51
				125,824.08
		PAYROLL TRANSACTIONS		
		COC 03/05/13 CITY OF COCKBURN 042958		1,042.03
		COC 07/05/13 CITY OF COCKBURN 042958		720,760.68
		COC 09/05/13 CITY OF COCKBURN 042958		32,109.41
		COC 10/05/13 CITY OF COCKBURN 042958		1,108.76
		COC 10/05/13 CITY OF COCKBURN 042958		4,978.87
		COC 14/05/13 CITY OF COCKBURN 042958		241,987.04
		COC 21/05/13 CITY OF COCKBURN 042958		728,131.31
		COC 28/05/13 CITY OF COCKBURN 042958		241,817.13
		COC 30/04/13 CITY OF COCKBURN 042958		254,604.98
				2,226,540.21
		CREDIT CARD PAYMENTS		
		CBA CREDIT CARD PAYMENT		126,861.90
				126,861.90
		TOTAL PAYMENTS FOR MAY		13,366,448.79

PAYMENT SUMMARY

CHEQUE PAYMENTS

025415 - 025448

CANCELLED PAYMENTS

Nil.

ELECTRONIC FUNDS TRANSFER PAYMENT

EF070907 – EF071518

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 May 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget		Revised Budget	Adopted Budget
	\$	\$	%	\$		\$	\$
Operating Revenue							
Governance	64,431,719	63,034,304	2%	1,397,414	✓	63,940,162	64,033,597
Financial Services	668,653	542,003	23%	126,650	✓	581,100	581,100
Information Services	560	3,333	-83%	(2,773)		3,627	3,627
Human Resource Management	208,157	108,601	92%	99,555		145,395	130,340
Library Services	54,978	43,565	26%	11,414		47,601	44,791
Community Services	6,279,081	6,368,162	-1%	(89,081)		6,642,301	6,295,066
Human Services	6,612,934	6,199,896	7%	413,038	✓	6,660,915	6,221,506
Corporate Communications	17,965	13,007	38%	4,958		13,007	8,640
Development Services	3,142,681	3,582,223	-12%	(439,543)	✗	3,799,007	3,126,770
Planning Services	1,223,046	1,146,833	7%	76,213		1,332,615	1,236,715
Waste Services	32,893,704	32,126,648	2%	767,056	✓	34,135,492	31,994,738
Parks & Environmental Services	257,940	201,596	28%	56,344		202,163	6,760
Engineering Services	357,767	294,149	22%	63,618		308,870	176,560
Infrastructure Services	325,613	262,614	24%	62,999		263,319	8,150
	116,474,797	113,926,934	2%	2,547,863		118,075,574	113,868,360
Less: Restricted Grants & Contributions b/fwd	(2,546,655)	(2,739,963)	-7%	193,308		(2,739,963)	-
Total Operating Revenue	113,928,142	111,186,971	2%	2,741,170		115,335,611	113,868,360
Operating Expenditure							
Governance	(3,050,967)	(3,253,545)	-6%	202,578	✓	(3,632,539)	(3,456,151)
Financial Services	(4,140,425)	(4,227,843)	-2%	87,418		(4,462,879)	(4,471,879)
Information Services	(3,348,416)	(3,629,991)	-8%	281,575	✓	(3,973,598)	(3,881,598)
Human Resource Management	(1,974,851)	(1,955,257)	1%	(19,594)		(2,160,690)	(2,189,739)
Library Services	(2,281,804)	(2,569,014)	-11%	287,210	✓	(2,831,632)	(2,783,692)
Community Services	(7,526,012)	(8,223,209)	-8%	697,197	✓	(8,940,367)	(8,317,725)
Human Services	(6,951,032)	(7,102,483)	-2%	151,451	✓	(7,759,440)	(7,350,808)
Corporate Communications	(2,115,254)	(2,252,016)	-6%	136,762	✓	(2,519,511)	(2,429,044)
Development Services	(3,759,820)	(4,243,794)	-11%	483,974	✓	(4,756,039)	(4,232,525)
Planning Services	(1,162,816)	(1,714,047)	-32%	551,231	✓	(1,862,616)	(1,774,180)
Waste Services	(18,327,270)	(16,839,410)	9%	(1,487,860)	✗	(18,596,176)	(17,902,061)
Parks & Environmental Services	(9,089,284)	(9,813,334)	-7%	724,050	✓	(10,709,002)	(10,406,522)
Engineering Services	(8,254,424)	(8,431,846)	-2%	177,422	✓	(9,051,293)	(7,553,872)
Infrastructure Services	(7,023,330)	(7,106,958)	-1%	83,628		(7,729,661)	(7,448,857)
	(79,005,706)	(81,362,747)	-3%	2,357,042		(88,985,442)	(84,198,652)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 May 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget	Revised Budget	Adopted Budget
	\$	\$	%	\$	\$	\$
Less: Net Internal Recharging	2,949,235	2,857,741	3%	91,494	3,117,425	3,115,859
Add: Reverse Impairment Charge - Investments	-	-	0%	-	-	-
Add: Depreciation on Non-Current Assets						
Computer & Electronic Equip	(233,521)	(189,552)	23%	(43,969)	(206,784)	(206,784)
Furniture & Equipment	(163,756)	(166,078)	-1%	2,322	(181,143)	(181,143)
Plant & Machinery	(2,772,696)	(2,984,751)	-7%	212,055	(3,256,091)	(3,256,091)
Buildings	(2,906,977)	(3,103,859)	-6%	196,882	(3,386,022)	(3,386,022)
Roads	(8,102,734)	(8,250,000)	-2%	147,266	(9,000,000)	(10,500,000)
Drainage	(1,965,094)	(2,090,000)	-6%	124,906	(2,280,000)	(2,280,000)
Footpaths	(976,818)	(804,166)	21%	(172,652)	(877,274)	(877,274)
Parks Equipment	(1,770,505)	(1,706,674)	4%	(63,831)	(1,900,000)	(1,480,000)
	(18,892,101)	(19,295,080)	-2%	402,979	(21,087,314)	(22,167,314)
Total Operating Expenditure	(94,948,571)	(97,800,086)	-3%	2,851,515	(106,955,332)	(103,250,107)
Change in Net Assets Resulting from Operations	18,979,571	13,386,886	42%	5,592,685	8,380,279	10,618,253
Non-Operating Activities						
Profit/(Loss) on Assets Disposal						
Plant & Machinery	310,952	(156,364)	-299%	467,316	(128,364)	(315,364)
Freehold Land	15,283,539	17,070,277	-10%	(1,786,738)	17,590,909	1,175,000
Furniture & Office Equipment	(431)	-	0%	(431)	-	-
Buildings	(264,070)	-	0%	(264,070)	-	15,000
	15,329,991	16,913,913	-9%	(1,583,922)	17,462,545	874,636
Less: Underground Power Infrastructure Contribution	(3,880,034)	(3,953,000)	-2%	72,966	(5,025,000)	(5,025,000)
Asset Acquisitions						
Land and Buildings	(23,350,903)	(36,708,541)	-36%	13,357,638	(43,877,294)	(35,818,923)
Infrastructure Assets	(13,981,138)	(21,105,085)	-34%	7,123,947	(24,069,665)	(17,259,411)
Plant and Machinery	(4,260,284)	(5,489,061)	-22%	1,228,777	(5,543,561)	(3,627,000)
Furniture and Equipment	-	(11,736)	-100%	11,736	(11,736)	(40,000)
Computer Equipment	(1,394,050)	(2,825,094)	-51%	1,431,044	(2,991,722)	(1,167,500)
Note 1.	(42,986,375)	(66,139,517)	-35%	23,153,142	(76,493,978)	(57,912,834)
Add: Transfer to Reserves	(49,906,668)	(51,075,931)	-2%	1,169,263	(53,604,672)	(31,392,984)
	(62,463,515)	(90,867,649)	-31%	28,404,134	(109,280,826)	(82,837,928)

STATEMENT OF FINANCIAL ACTIVITY

for the period ended 31 May 2013

	Actuals	YTD Revised Budget	Variance to YTD Budget	\$ Variance to YTD Budget		Revised Budget	Adopted Budget
	\$	\$	%	\$		\$	\$
Add Funding from							
Grants & Contributions - Asset Development	8,146,053	11,089,494	-27%	(2,943,441) X		12,061,081	10,936,929
Less: held in restricted funds from prior years	56,417	(439,655)	-113%	496,072 ✓		(439,655)	(219,500)
Proceeds on Sale of Assets	21,196,076	23,145,277	-8%	(1,949,201) X		23,693,909	7,106,000
Reserves	34,262,977	49,965,343	-31%	(15,702,366) X		55,981,291	38,638,204
Loan Funds Raised	-	1,000,000	-100%	(1,000,000) X		4,865,000	4,865,000
Contributed Developer Assets	-	-	0%	-		-	-
	1,198,008	(6,107,190)	-120%	7,305,198		(13,119,201)	(21,511,296)
Less: Transfer from Reserves - Impaired Investments	-	-	0%	-		-	-
Non-Cash/Non-Current Item Adjustments							
Depreciation on Assets	18,892,101	19,295,080	-2%	(402,979) X		21,087,314	22,167,314
Profit/(Loss) on Assets Disposal	(15,329,991)	(16,913,913)	-9%	1,583,922 ✓		(17,462,545)	(874,636)
Non-Current Accrued Debtors	-	-	0%	-		-	-
Non-Current Leave Provisions	723,810	-	0%	723,810 ✓		-	-
Net Change in Restricted/Committed Cash	2,490,238	3,179,618	-22%	(689,380) X		3,179,618	219,500
Deferred Pensioners Adjustment	-	-	0%	-		-	-
	7,974,166	(546,405)	-1559%	8,520,571		(6,314,814)	882
Opening Funds	6,355,912	6,355,912	0%	1		6,355,912	-
Closing Funds	14,330,078	5,809,506	147%	8,520,572		41,098	882
	-	-		-		-	-

Note 2, 3.

Notes to Statement of Financial Activity

Note 1.

Additional information on the capital works program including committed orders at end of month:

Assets Classification	Actuals	Commitments at Month End	Commitments & Actuals YTD	YTD Revised Budget	Full Year Revised Budget	Uncommitted at Month End
	\$	\$			\$	\$
Land and Buildings	(23,350,903)	(12,689,994)	(36,040,897)	(36,708,541)	(43,877,294)	7,836,396
Infrastructure Assets	(13,981,138)	(2,063,560)	(16,044,697)	(21,105,085)	(24,069,665)	8,024,968
Plant and Machinery	(4,260,284)	(191,646)	(4,451,930)	(5,489,061)	(5,543,561)	1,091,631
Furniture and Equipment	-	-	-	(11,736)	(11,736)	11,736
Computer Equipment	(1,394,050)	(188,722)	(1,582,773)	(2,825,094)	(2,991,722)	1,408,950
	(42,986,375)	(15,133,923)	(58,120,298)	(66,139,517)	(76,493,978)	18,373,681

Note 2.

Closing Funds in the Financial Activity Statement are represented by:

	Actuals	YTD Revised Budget	Full Year Revised Budget	Adopted Budget
	\$	\$	\$	\$
Current Assets				
Cash & Investments	95,963,099	62,118,116	48,880,484	56,957,676
Rates Outstanding	2,477,234	(332,302)	1	-
Rubbish Charges Outstanding	397,005	(13,737)	(1)	-
Sundry Debtors	3,541,226	1,934,975	1	-
GST Receivable	897,418	-	-	-
Prepayments	128,831	-	-	-
Accrued Debtors	411,206	-	-	-
Stock on Hand	1,621	-	-	-
	103,817,641	63,707,051	48,880,485	56,957,676
Current Liabilities				
Creditors	(8,012,628)	(5,570,952)	0	-
Income Received in Advance	(784,545)	-	-	-
GST Payable	(157,445)	-	-	-
Withholding Tax Payable	-	-	-	-
Provision for Annual Leave	(2,427,260)	-	-	-
Provision for Long Service Leave	(1,940,955)	-	-	-
	(13,322,833)	(5,570,952)	0	-
Net Current Assets	90,494,808	58,136,099	48,880,485	56,957,676
Add: Non Current Investments	5,964,183	-	-	-
	96,458,992	58,136,099	48,880,485	56,957,676
Less: Restricted/Committed Assets				
Cash Backed Reserves #	(76,436,670)	(50,006,211)	(46,519,005)	(51,676,294)
Deposits & Bonds Liability *	(2,602,099)	-	-	-
Grants & Contributions Unspent *	(3,090,145)	(2,320,382)	(2,320,382)	(5,280,500)
	14,330,078	5,809,506	41,098	882
Closing Funds (as per Financial Activity Statement)	14,330,078	5,809,506	41,098	882

See attached Reserve Fund Statement

* See attached Restricted Funds Analysis

Note 3.

Amendments to original budget since budget adoption. Surplus/(Deficit)

Ledger	Project/ Activity	Description	Council Resolution	Classification	Non Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended budget Running Balance
					\$	\$	\$	\$
	Budget Adoption			Closing Funds Surplus(Deficit)				882
OP	9144	Lease recovery from 13 Kent St property		Operating Income		3,000		3,882
		Community Youth Bus is no longer required, majority of fund was sent						
OP	9165	to various Disability & Inclusion OP's		Operating Expenditure		1,481		5,363
OP	8138	Environmental OP project was loaded incorrectly		Operating Expenditure		10,000		15,363
GL	725	Reduction in Reserve transfer for Naval Base lease revenue		Operating Income		192,765		208,128
OP	9101	Transferring Coogee Caravan Park lease revenue to Reserve		Operating Income			179,013	29,115
GL	202	Rounding adjustments		Operating Income			37	29,079
GL	202	Increase in insurance recoveries due to grant adjustment		Operating Income		4,823		33,902
		161,						
GL	162, 175	Rounding adjustments to FESA budget		Operating Income		53		33,955
OP	8579	Income from developer for private work at Beeliar Drive		Operating Income		100,000		133,955
OP	9193	Sale of Bokashi Bins		Operating Income		720		134,675
		230,						
		275,						
		277,						
		328,						
GL	410, 445	Balancing full grant funded activities		Operating Expenditure			23,385	111,290
GL	410	Depreciation treatment for HACC funded activity		Operating Income			59,668	51,622
OP	9360	New income expected for Human Services Issues		Operating Income		1,500		53,122
Various		Mid-year budget review		Various			37,194	15,928
GL	175	Transferring Plant & Property Insurances		Operating Expenditure		3,510		19,438
OP	6195	Kent St SES Demolition	14-Feb-13	Operating Expenditure			7,000	12,438
GL	165	Cat Act implementation grant		Operating Income		3,335		15,773
CW	5399	Reduction in expenditure		Operating Expenditure		17,000		32,773
CW	5405	Reduction in expenditure		Operating Expenditure		10,000		42,773
CW	5399	Receive CSRFF grant		Operating Income		20,000		62,773
CW	5405	Reduction in external grant		Operating Income			34,000	28,773
GL	475	Removal of lease revenue		Operating Income			10,000	18,773
OP	8504	Increase in revenue from MRRG		Operating Income		22,325		41,098
				Closing Funds Surplus (Deficit)	0	390,514	350,298	41,098

Statement of Comprehensive Income by Nature and Type

for the period ended 31 May 2013

	Actual	Amended YTD Budget	\$ Variance to YTD Budget	Forecast	Amended Budget	Adopted Budget
	\$	\$	\$	\$	\$	\$
OPERATING REVENUE						
01 Rates	54,516,050	53,916,377	599,673	54,569,673	53,970,000	53,450,000
05 Fees and Charges	45,664,166	45,262,686	401,480	48,485,994	48,084,514	45,541,634
10 Grants and Subsidies	7,382,636	6,338,662	1,043,974	8,126,896	7,082,922	8,456,698
15 Contributions, Donations and Reimbursements	1,163,023	605,286	557,737	1,213,772	656,035	431,710
20 Interest Earnings	5,182,468	5,049,323	133,145	5,659,309	5,526,164	5,975,342
25 Other revenue and Income	19,798	14,636	5,162	21,138	15,976	12,976
Total Operating Revenue	113,928,142	111,186,971	2,741,170	118,076,781	115,335,611	113,868,360
OPERATING EXPENDITURE						
50 Employee Costs - Salaries & Direct Oncosts	(34,728,994)	(35,024,894)	295,901	(38,063,238)	(38,359,139)	(37,798,025)
51 Employee Costs - Indirect Oncosts	(721,047)	(858,196)	137,149	(771,314)	(908,463)	(898,818)
55 Materials and Contracts	(28,572,077)	(31,795,604)	3,223,527	(31,813,240)	(35,036,767)	(31,355,338)
65 Utilities	(3,751,154)	(4,000,769)	249,615	(4,110,242)	(4,359,857)	(4,484,950)
70 Interest Expenses	-	-	-	-	-	-
75 Insurances	(1,818,997)	(1,864,697)	45,699	(1,821,001)	(1,866,700)	(1,866,700)
80 Other Expenses	(9,413,437)	(7,818,586)	(1,594,850)	(10,049,366)	(8,454,516)	(7,794,821)
85 Depreciation on Non Current Assets	(18,892,101)	(19,295,080)	402,979	(20,684,335)	(21,087,314)	(22,167,314)
96 Internal Recharging (Unbalanced)	994	8,098	(7,104)	1,604	8,708	7,143
Add Back: Indirect Costs Allocated to Capital Works	2,949,235	2,857,741	91,494	3,208,919	3,117,425	3,115,859
Total Operating Expenditure	(94,948,571)	(97,800,086)	2,851,515	(104,103,817)	(106,955,332)	(103,250,107)
CHANGE IN NET ASSETS RESULTING FROM OPERATING ACTIVITIES						
	18,979,571	13,386,886	5,592,685	13,972,964	8,380,279	10,618,253
NON-OPERATING ACTIVITIES						
11 Capital Grants & Subsidies	6,220,886	7,103,185	(882,299)	7,030,296	7,912,595	6,939,454
16 Contributions - Asset Development	1,925,168	3,986,309	(2,061,142)	2,087,345	4,148,486	3,997,475
95 Profit/(Loss) on Sale of Assets	15,329,991	16,913,913	(1,583,922)	15,878,623	17,462,545	874,636
57 Acquisition of Crown Land for Roads	-	-	-	-	-	-
58 Underground Power Scheme	(3,880,034)	(3,953,000)	72,966	(3,880,034)	(5,025,000)	(5,025,000)
Total Non-Operating Activities	19,596,010	24,050,407	(4,454,397)	21,116,230	24,498,627	6,786,565
NET RESULT	38,575,581	37,437,293	1,138,288	35,089,194	32,878,906	17,404,818

Notes to Statement of Comprehensive Income

Note 1.

Additional information on main sources of revenue in fees & charges.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
<u>Community Services:</u>				
Recreational Services	480,370	481,942	532,245	532,245
South Lake Leisure Centre	2,604,999	2,577,953	2,765,549	2,765,549
Law and Public Safety	2,520,057	2,571,846	2,586,380	2,570,500
	5,605,426	5,631,741	5,884,174	5,868,294
<u>Waste Services:</u>				
Waste Collection Services	16,032,648	15,958,598	16,000,000	15,288,000
Waste Disposal Services	16,833,245	16,111,225	18,068,909	16,668,909
	32,865,894	32,069,823	34,068,909	31,956,909
	38,471,320	37,701,564	39,953,083	37,825,203

Note 2.

Additional information on Salaries and Direct On-Costs by each Division.

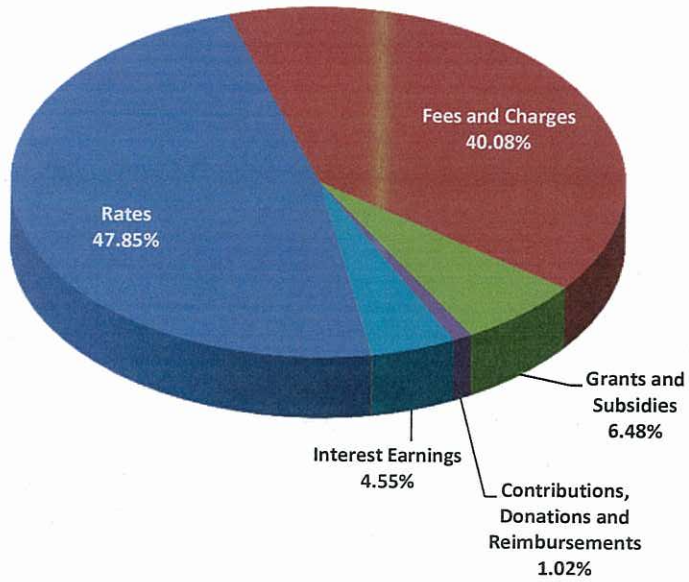
	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(1,682,936)	(1,568,718)	(1,715,193)	(1,715,193)
Finance & Corporate Services Division	(5,114,257)	(5,188,983)	(5,690,156)	(5,729,205)
Community Services Division	(10,509,850)	(10,816,610)	(11,825,432)	(11,553,496)
Planning & Development Division	(4,066,822)	(4,176,158)	(4,643,827)	(4,315,600)
Engineering & Works Division	(13,355,128)	(13,274,426)	(14,484,530)	(14,484,530)
	(34,728,994)	(35,024,894)	(38,359,139)	(37,798,025)

Note 3

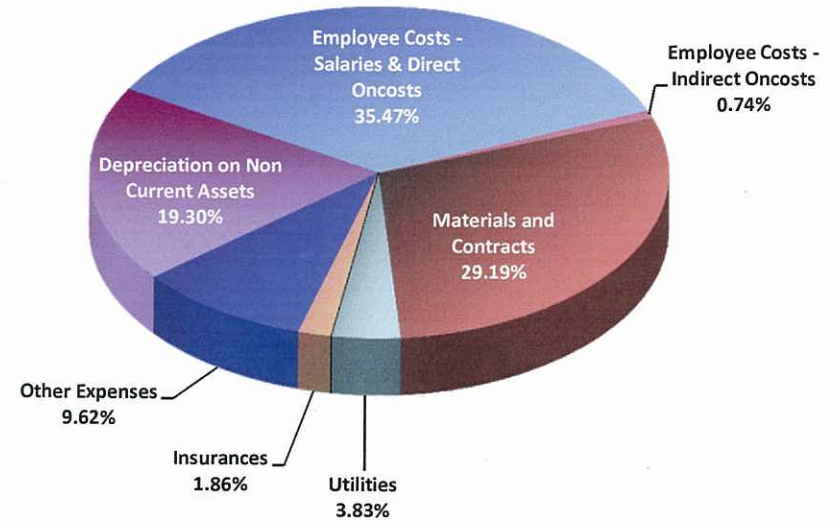
Additional information on Materials and Contracts by each Division.

	Actual	Amended YTD Budget	Amended Budget	Adopted Budget
	\$	\$	\$	\$
Executive Division	(1,187,850)	(1,065,590)	(1,247,735)	(1,316,192)
Finance & Corporate Services Division	(1,916,899)	(2,414,868)	(2,671,541)	(2,588,541)
Community Services Division	(6,594,455)	(7,293,790)	(8,023,173)	(7,103,674)
Planning & Development Division	(821,453)	(1,674,795)	(1,862,859)	(1,578,255)
Engineering & Works Division	(18,051,421)	(19,346,562)	(21,231,460)	(18,768,676)
Not Applicable	0	0	0	0
	(28,572,077)	(31,795,604)	(35,036,767)	(31,355,338)

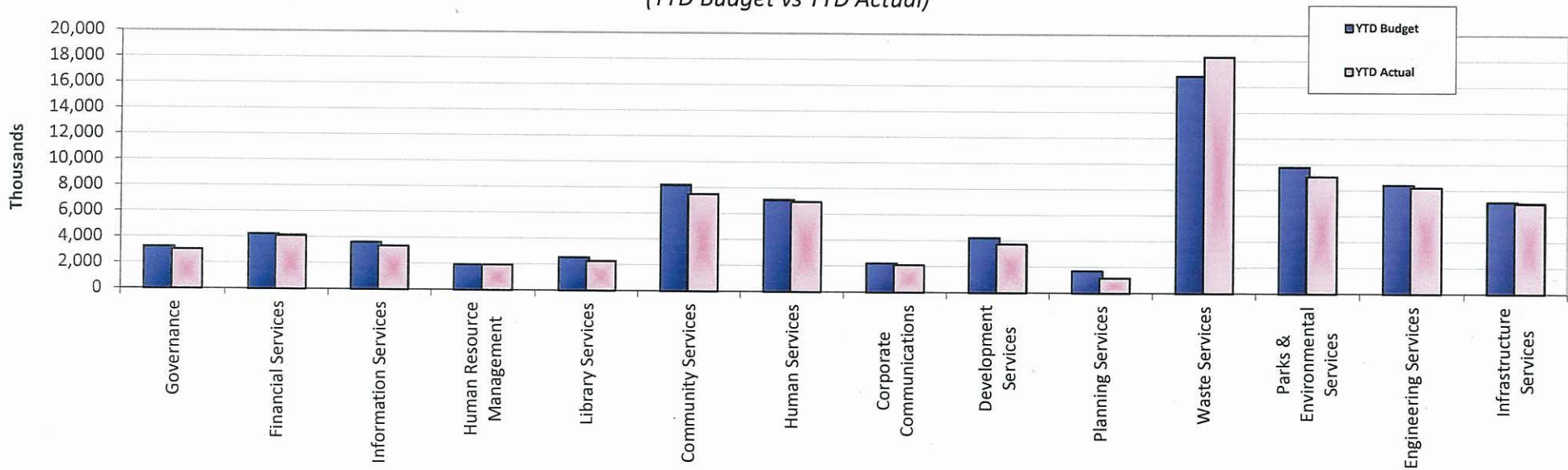
Operating Income by Nature and Type
(YTD Actual)



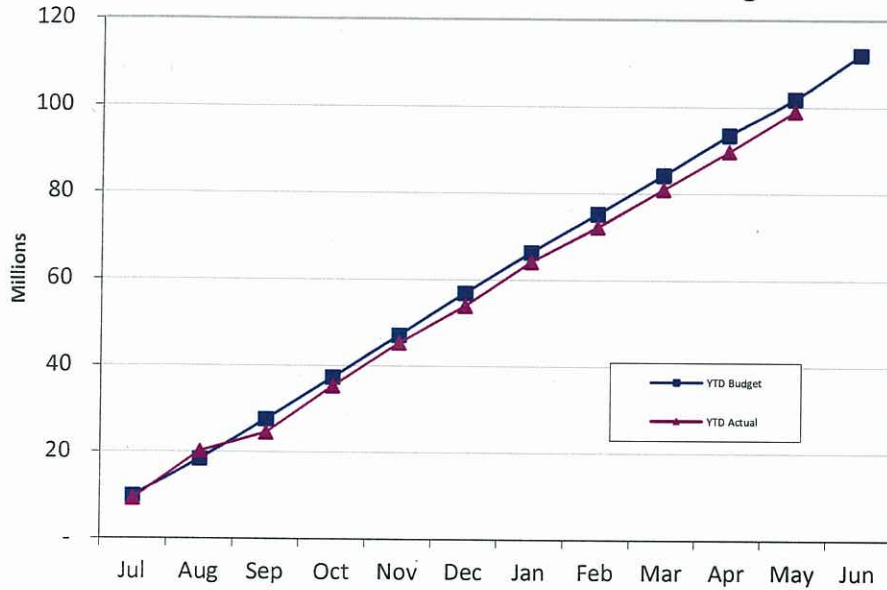
Operating Expenditure by Nature and Type
(YTD Actual)



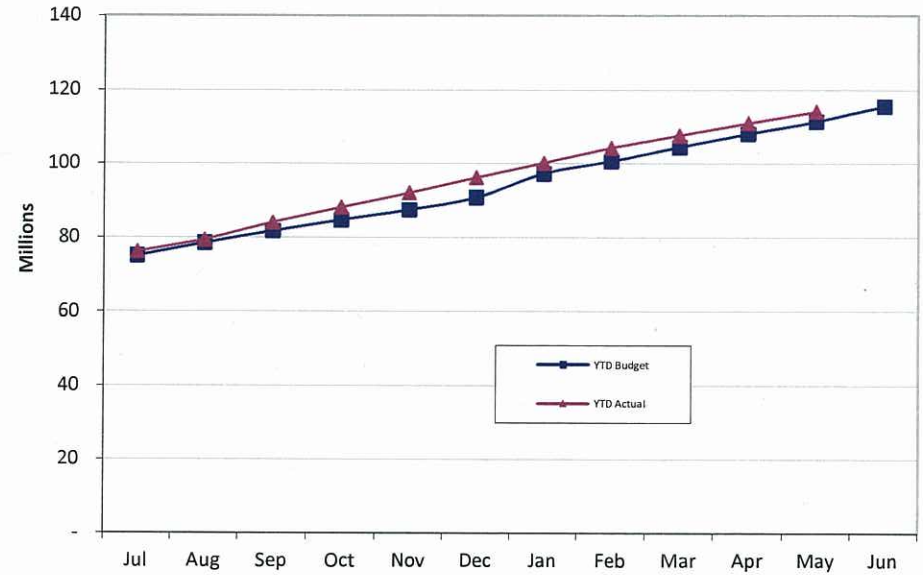
Operating Expenditure by Business Unit
(YTD Budget vs YTD Actual)



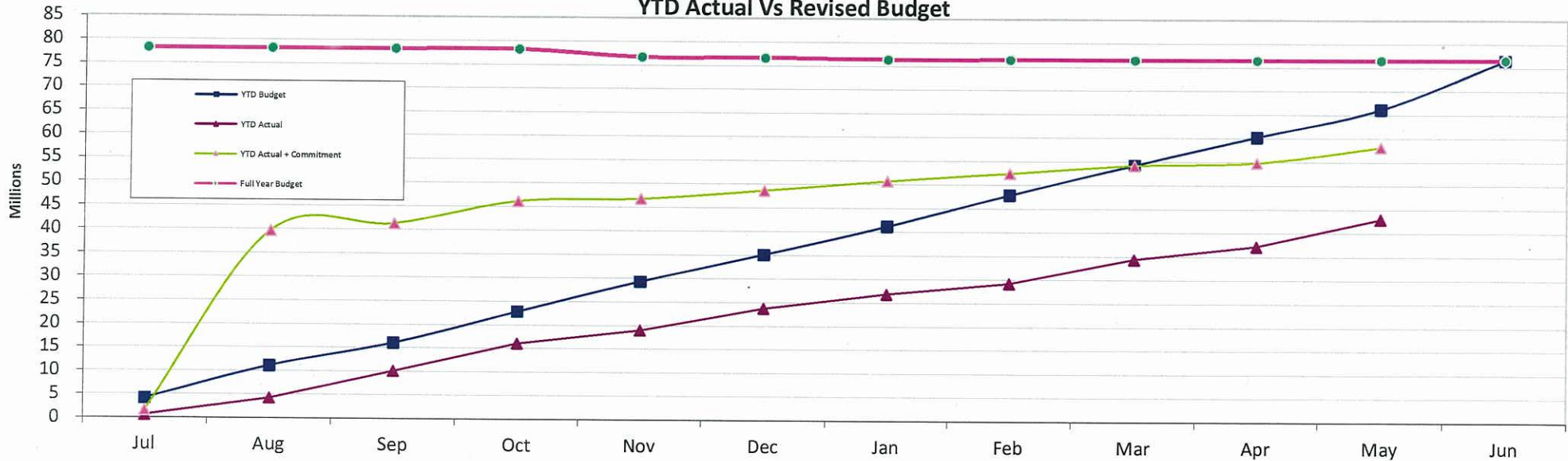
YTD Operating Expenditure Vs YTD Revised Budget



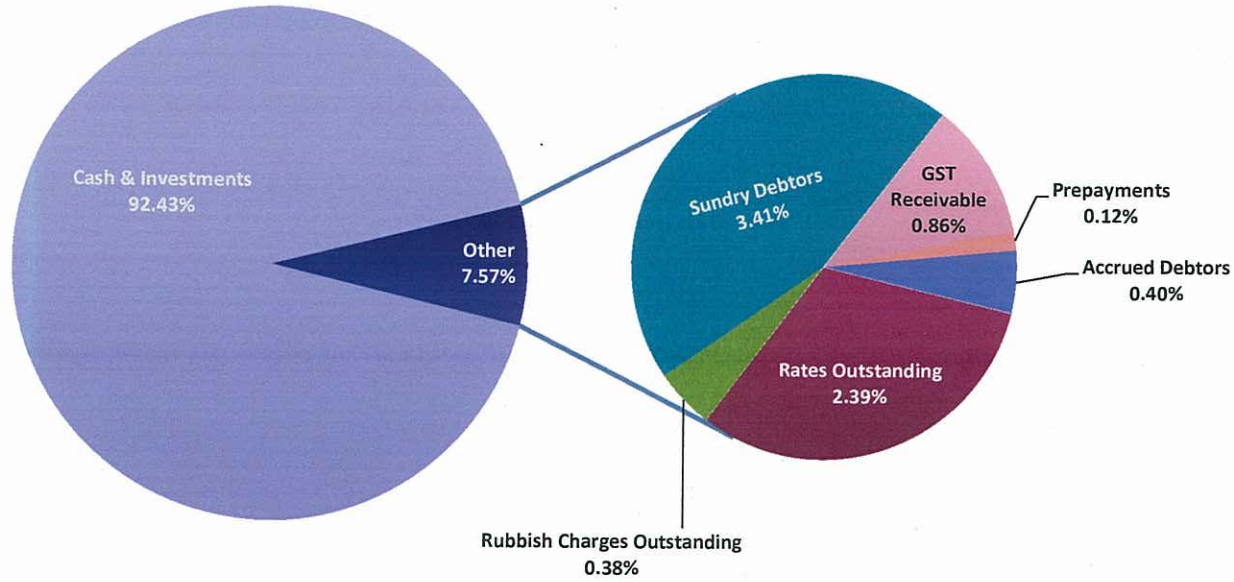
YTD Operating Income Vs YTD Revised Budget



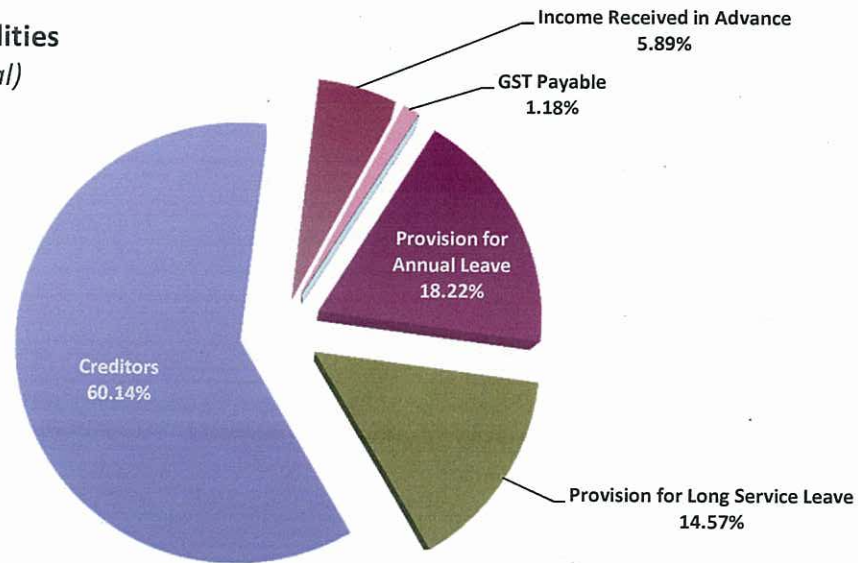
**Capital Expenditure
YTD Actual Vs Revised Budget**



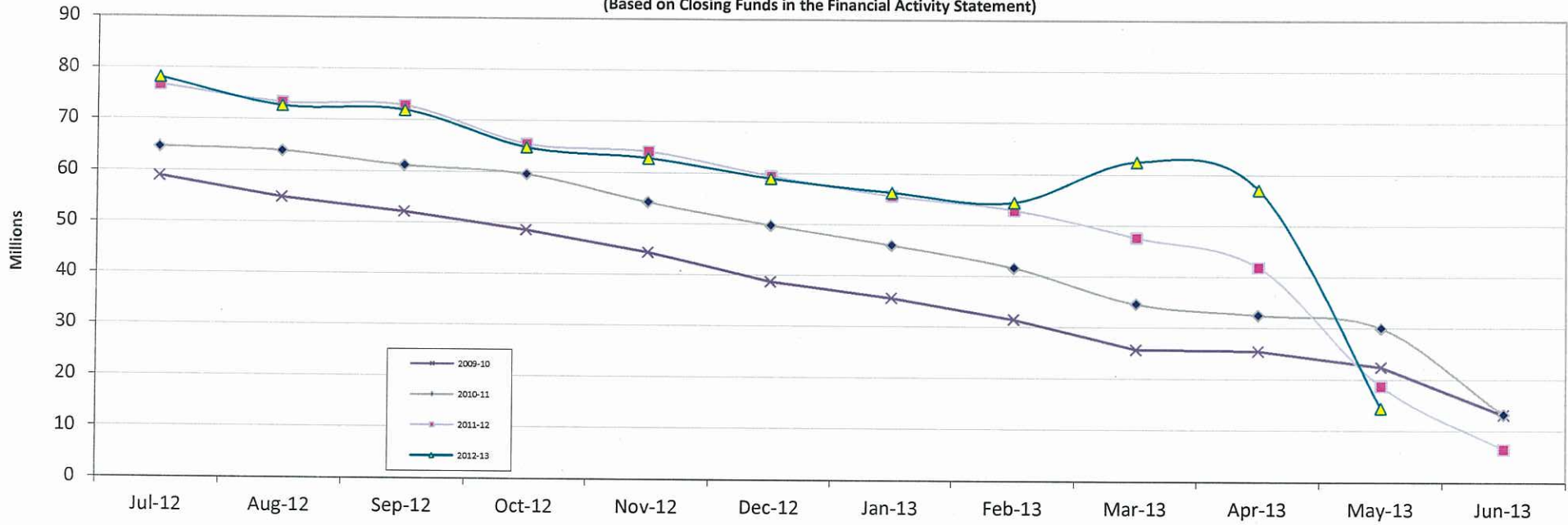
Current Assets (YTD Actual)



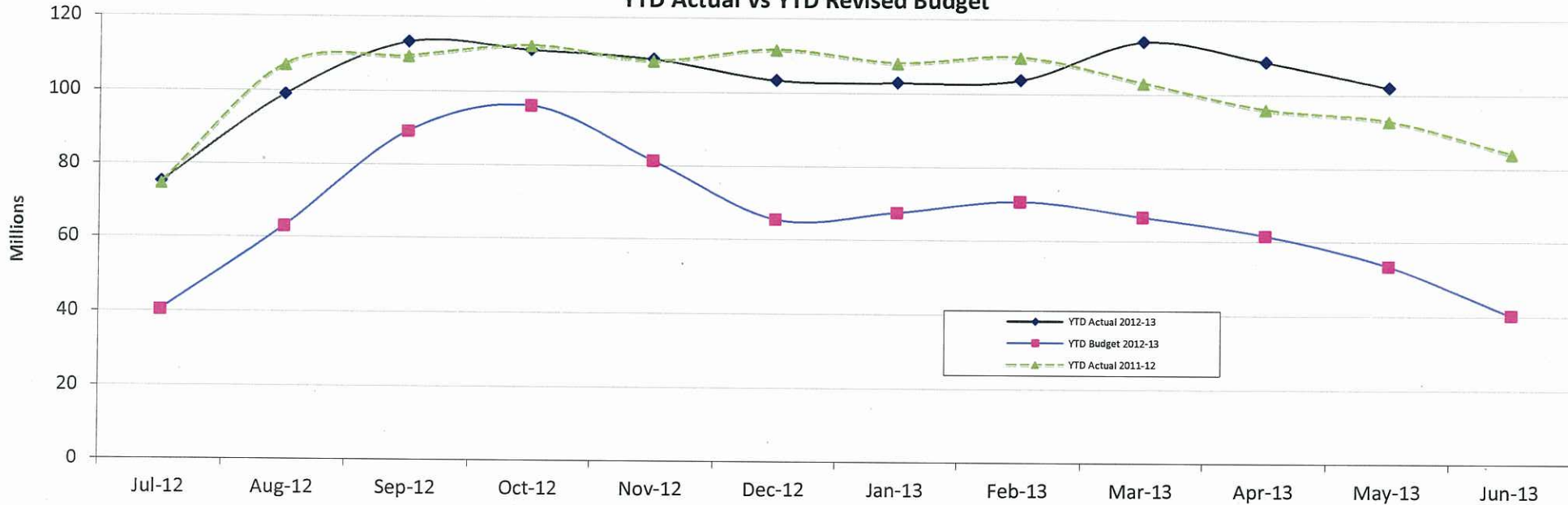
Current Liabilities (YTD Actual)



Municipal Liquidity Over the Year
 (Based on Closing Funds in the Financial Activity Statement)



Cash & Investments Positions
 YTD Actual Vs YTD Revised Budget



City of Cockburn - Reserve Funds

Financial Statement for Period Ending 31 May 2013

Account Details	Opening Balance		Interest Received		t/f's from Municipal		t/f's to Municipal		Closing Balance	
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
Council Funded										
Bibra Lake Management Plan Reserve	1,596,772	1,596,772	-	42,790	-	-	(650,000)	(297,869)	946,772	1,341,693
Bibra Lake Nutrient Management	295,924	295,924	11,000	9,000	-	-	-	-	306,924	304,923
Carbon Pollution Reduct Scheme Res CPRS	-	-	-	14,519	-	-	-	-	-	14,519
Community Infrastructure	15,814,383	11,978,516	220,000	273,538	6,535,867	6,535,867	(10,287,608)	(7,706,715)	12,282,643	11,081,207
Community Surveillance Levy Reserve	676,052	676,052	25,000	14,628	-	-	(599,600)	(345,940)	101,452	344,740
Contaminated Sites	1,413,335	1,413,335	51,000	42,643	500,000	500,000	(200,000)	(25,806)	1,764,335	1,930,173
DCD Redundancies Reserve	2,824	2,824	-	86	-	-	-	-	2,824	2,910
Environmental Offset Reserve	636,487	636,487	-	17,355	-	-	(413,300)	(113,308)	223,187	540,534
Green House Emissions Reductions	495,895	495,895	14,000	14,060	200,000	200,000	(450,000)	(120,586)	259,895	589,369
Information Technology	826,906	826,906	30,000	17,327	-	-	(786,700)	(417,050)	70,206	427,183
Land Development & Investment Fund Reserve	8,121,999	8,121,999	300,000	247,006	23,819,922	21,490,025	(22,131,342)	(13,806,287)	10,110,579	16,052,743
Major Buildings Refurbishment	877,121	877,121	35,000	26,675	1,500,000	1,500,000	-	-	2,412,121	2,403,797
Mobile Rubbish Bins	346,472	346,472	19,000	9,040	-	-	(170,000)	(134,668)	195,472	220,844
Municipal Elections	399,988	399,988	13,000	12,164	80,000	80,000	-	-	492,988	492,153
Naval Base Shacks	632,636	632,636	16,000	17,628	201,035	144,387	(256,681)	(133,904)	592,990	660,747
Plant & Vehicle Replacement	2,497,100	2,497,100	80,000	61,487	3,260,000	3,260,000	(2,488,070)	(1,779,597)	3,349,030	4,038,989
Port Coogee Special Maintenance Reserve	703,174	703,174	22,000	19,446	195,000	230,789	(146,250)	(116,378)	773,924	837,030
Roads & Drainage Infrastructure	2,945,141	2,945,141	85,000	58,568	1,000,000	1,000,000	(3,874,701)	(2,446,205)	155,440	1,557,504
Staff Payments & Entitlements	2,206,817	2,206,817	130,000	64,610	100,000	100,000	(144,900)	(114,900)	2,291,917	2,256,527
Waste & Recycling	9,927,820	9,927,820	550,000	228,762	9,315,857	9,304,950	(5,578,721)	(4,159,718)	14,214,956	15,301,814
Waste Collection Levy	-	(0)	2,000	-	-	-	-	-	2,000	(0)
Workers Compensation	386,820	386,820	14,000	11,764	-	-	-	-	400,820	398,584
POS Cash in Lieu (Restricted Funds)	3,903,626	3,903,624	123,000	118,717	-	-	(480,000)	-	3,546,626	4,022,341
	54,707,293	50,871,424	1,740,000	1,321,812	46,707,681	44,346,018	(48,657,873)	(31,718,931)	54,497,101	64,820,323
Grant Funded										
Aged & Disabled Vehicle Expenses	355,554	355,554	-	10,612	67,807	67,807	(10,000)	(10,000)	413,361	423,973
Cockburn Super Clinic Reserve	3,821,598	3,821,599	150,000	100,762	-	-	(4,040,761)	(850,915)	(69,162)	3,071,446
Family Day Care Accumulation Fund	39,432	39,432	5,000	1,837	30,000	30,000	(10,000)	-	64,432	71,269
Naval Base Shack Removal Reserve	219,532	219,532	5,000	6,552	53,700	53,700	(15,000)	(8,000)	263,232	271,783
UNDERGROUND POWER	156,959	156,959	-	(16,268)	1,160,000	1,439,547	(1,160,000)	(1,160,000)	156,959	420,238
Welfare Projects Employee Entitlements	394,144	394,144	26,519	12,156	35,000	39,341	(55,301)	(36,188)	400,362	409,452
	4,987,220	4,987,219	186,519	115,650	1,346,507	1,630,395	(5,291,062)	(2,065,103)	1,229,184	4,668,161
Development Cont. Plans										
Aubin Grove DCA	105,487	105,487	20,975	3,829	26,754	62,588	(5,871)	(300)	147,345	171,604
Community Infrastructure DCA 13	1,248,487	1,248,487	5,000	59,129	1,800,000	1,827,086	(83,173)	(369,022)	2,970,314	2,765,679
Gaebler Rd Development Cont. Plans	76,591	76,591	4,800	2,329	334,544	-	(5,871)	(300)	410,064	78,620
Hammond Park DCA	(4,548)	(4,548)	-	(139)	379,129	-	-	-	374,581	(4,686)
Munster Development	668,771	668,771	8,250	21,007	8,498	88,504	(8,292)	(5,783)	677,227	772,499
Muriel Court Development Contribution	(20,734)	(20,734)	-	(631)	200,000	-	(23,330)	-	155,936	(21,365)
Packham North - DCA 12	-	-	-	375	278,088	29,613	-	-	278,088	29,988
Solomon Road DCA	-	-	-	2,009	244,129	204,674	-	(102,337)	244,129	104,346
Success Lakes Development	1,974,288	1,974,289	64,000	60,041	65,920	-	(1,887,123)	(300)	217,085	2,034,030
Success Nth Development Cont. Plans	593,406	593,406	10,350	18,046	10,661	-	(6,644)	(300)	607,773	611,152
Thomas St Development Cont. Plans	11,404	11,404	-	347	-	-	-	-	11,404	11,751
Yangebup East Development Cont. Plans	21,371	21,371	3,870	996	55,486	98,163	(6,026)	(300)	74,701	120,231
Yangebup West Development Cont. Plans	259,813	259,813	10,400	8,044	93,112	6,780	(6,026)	(300)	357,299	274,338
	4,934,336	4,934,337	127,645	175,383	3,496,320	2,317,409	(2,032,356)	(478,943)	6,525,945	6,948,186
Total Reserves										
	64,628,849	60,792,979	2,054,164	1,612,845	51,550,508	48,293,823	(55,981,291)	(34,262,977)	62,252,230	76,436,670

City of Cockburn
Restricted Funds - Infrastructure Contributions & Carry Forwards
Financial Statement for the Period Ended 31 May 2013

Particulars	Balance July 1st 2012	Add: Receipts/Jnls	Less: Payments/Jnls	Closing Balance
INFRASTRUCTURE CONTRIBUTIONS				
Prog 12 ROAD CONSTRUCTION	1,264,557.16			1,264,557.16
Prog 12 FOOTPATH CONSTRUCTION	665,383.90			665,383.90
Prog 12 DRAINAGE DEVELOPMENT	645,419.01			645,419.01
	2,575,360.07	-	-	2,575,360.07
CARRIED FORWARDS				
Prog 8 FUNDED SERVICES SURPLUSES C/FWD	494,601.52	17,600.08	514,641.27	2,439.67
UNSPENT PROJECT FUNDING C/FWD	2,363,853.79	367,115.00	2,438,559.37	292,409.42
Prog 12 UNSPENT ROAD FUNDING	146,567.14	293,333.00	215,085.40	224,814.74
	3,005,022.45	678,048.08	3,168,286.04	514,784.49
TOTAL	5,580,382.52	678,048.08	3,168,286.04	3,090,144.56

NB. Total Receipts and Payments of Contributions/CF Grants is the balance of Restricted Funds Activities (883-890):

<i>Receipts: -</i>	<i>678,048.08</i>
<i>Payments:</i>	<i>3,168,286.04</i>
<i>Balance of Restricted Funds:</i>	<i>2,490,237.96</i>

Variance Analysis						
Municipal Financial Activity Statement for the period ended 31 May 2013						
	YTD Actuals	YTD Revised Budget	Full Year Revised Budget	YTD Variance	√ = Favourable X = Unfavourable	May-13
	\$	\$	\$	\$		
OPERATING REVENUE						
Governance	64,431,719	63,034,304	63,940,162	1,397,414	√	GRV Part-Year Rates received are \$644k ahead from ytd budget. Underground power service charges received and interest earnings from Municipal are \$280k and \$318k over ytd budget respectively. Grant received for Roads (untied) and General (untied) are \$143k and \$246k over ytd budget respectively. However, Interest earnings from Reserve are \$329k under ytd budget.
Financial Services	668,653	542,003	581,100	126,650	√	Income received from Property, Rates and Revenue is \$121k ahead from ytd budget.
Human Services	6,612,934	6,199,896	6,660,915	413,038	√	HACC Grant (operating state) received for Family Services is \$125k over ytd budget. In-Home Care subsidies received are \$379k over ytd budget. Atwell and Harvest Lakes Out of School Care Centres are shutdown in November 2012, resulting in unfavourable variance \$277k.
Development Services	3,142,681	3,582,223	3,799,007	(439,543)	X	Building Licences Fees received are \$466k under ytd budget.
Waste Services	32,893,704	32,126,648	34,135,492	767,056	√	Landfill fees received are \$744k over ytd budget.
OPERATING EXPENDITURE						
Governance	3,050,967	3,253,545	3,632,539	202,578	√	Council Functions/Receptions expenditures are \$125k under ytd budget.
Information Services	3,348,416	3,629,991	3,973,598	281,575	√	Total expenditures from Materials & Contract and Employee Costs-Salaries & Direct Oncosts for Information Technology are \$121k under ytd budget.
Library Services	2,281,804	2,569,014	2,831,632	287,210	√	Employee Costs - Salaries & Direct Oncosts for Spearwood Library are underspent by \$101k. Expenditure for Libraries Management Services is underspent by \$134k.
Community Services	7,526,012	8,223,209	8,940,367	697,197	√	Expenditure in material & contract in SLLC, expenditure in Cosafe and contract expenses for Liveable cities program for Cockburn Central West Structure are underspent by \$164k, \$151k and \$112k respectively.
Human Services	6,951,032	7,102,483	7,759,440	151,451	√	Caregiver payments are \$518k over ytd budget. However, salaries expenditures in Child Care Services and Contract expenses for Family Services are \$169k and \$107k under ytd budget respectively.
Development Services	3,759,820	4,243,794	4,756,039	483,974	√	Contract expenses for Health Services are \$309k under ytd budget. Expenditure in building control is \$108k under ytd budget.
Planning Services	1,162,816	1,714,047	1,862,616	551,231	√	Development contribution plans expenditure in administration has not come in yet, resulting in \$384k favourable variance. Materials & Contract Expenditure in strategic planning is \$101k under ytd budget.
Waste Services	18,327,270	16,839,410	18,596,176	(1,487,860)	X	Waste Collection Services are underspent against its ytd budget, mainly due to Entry fees to RRRR \$773k, promotion in household refuse \$167k. Its salaries however, is overspent by \$181k. Waste Disposal Services are overspent, due to Landfill levy \$2m and salaries \$145k. Henderson Landfill demountable office is overspent as well by \$135k due to higher plant operating cost and office refurbishment. Internal Tipping Charges are overspent by \$737k.
Parks & Environmental Services	9,089,284	9,813,334	10,709,002	724,050	√	Contract expenses for Spearwood avenue offsets project is \$244k under ytd budget. Expenditures in Environmental Works operational projects, Parks & Playground operational projects and SAR Parks operational projects are \$308k, \$101k and \$120k over ytd budget respectively.
Engineering Services	8,254,424	8,431,846	9,051,293	177,422	√	Employee Costs - Salaries & Direct Oncosts for Road Design is \$104k under ytd budget.
ADDITIONAL FUNDING RECEIVED						

Variance Analysis						
Municipal Financial Activity Statement for the period ended 31 May 2013						
	YTD Actuals	YTD Revised Budget	Full Year Revised Budget	YTD Variance	v = Favourable X = Unfavourable	May-13
	\$	\$	\$	\$		
Grants & Contributions - Asset Development	8,146,053	11,089,494	12,061,081	(2,943,441)	X	Grants received for MRWA, Civic Building Energy Reduction Initiative, DCA and MRD Blackspot program are \$1.9m, \$440k, \$1.7m and \$177k under ytd budget respectively. Grants received for Cockburn Emergency Services capital works is ahead of ytd budget by \$156k.
Proceeds on Sale of Assets	21,196,076	23,145,277	23,693,909	(1,949,201)	X	Lot 9001 Ivankovich Avenue sold ahead of its ytd budget by \$317k. Sweeper PL7201 Roads is not yet sold for \$130k. Sub div Lot 702 Bellier Pl& Lot 65 Erpingham Rd and Sub div Lots 485 and 459 Bourbon Street are not yet sold for \$1.3m and \$703k respectively.

Capital Expenditure

for the period ended 31 May 2013

	Actuals	YTD Revised Budget	Full Year Revised Budget	\$ Variance to YTD Budget	v = Favourable X = Unfavourable	Explanation
	\$	\$	\$	\$		
SUMMARY						
Purchase of Land and Buildings	23,350,903	36,708,541	43,877,294	13,357,638	√	
Acquisition & Development of Infrastructure Assets	13,981,138	21,105,085	24,069,665	7,123,947	√	
Purchase of Plant and Machinery	4,260,284	5,489,061	5,543,561	1,228,777	√	
Purchase of Furniture and Equipment	0	11,736	11,736	11,736	√	
Purchase of Computer Equipment	1,394,050	2,825,094	2,991,722	1,431,044	√	
	42,986,375	66,139,517	76,493,978	23,153,142		
Material Variances Identified:						
<u>Works in Progress - Roads Infrastructure</u>						
2437 - Intersection of North Lake Road/Phoenix Road	5,635	110,000	110,000	104,365	√	Black spot project, waiting for final design from State Roads. Committed order of \$83k. Carry forward of the remaining \$21k.
3523 - WELLARD ST (Quarimor Rd to 260m south of Quarimor Rd)	0	132,720	132,720	132,720	√	Project completed in advance in the 11-12 resurfacing program
2436 - Intersection of North Lake Road/Gwilliam Dr/Forrest Rd	5,694	290,000	290,000	284,306	√	Black spot project, waiting for final design from State Roads. Carry forward of the remaining \$284k. Project to begin next financial year.
3521 - BARRINGTON ST (Stock Rd to Miguel) - Mill/Resurface	0	331,421	331,421	331,421	√	Project completed, current expenditure has been charged to budget numbers CW 3476, CW3477, CW3478. Total spend YTD is approx. \$250k.
2442 - Frankland Avenue construction Single carriaway Roper Bouleva	306,352	800,000	1,432,000	493,648	√	Road safety audit completed April -13. Street lighting, drainage and a slip lane to be discussed and likely to be completed in the next financial year. Redesign is needed to comply with Western Power. \$973k expected to be carried forward.
2365 - HAMMOND RD [Russell/Bartram] - Construct 2nd cwy/ upgrade ve	2,840,421	3,712,205	4,341,351	871,784	√	Currently \$717k in committed orders. Project divided into 2 stages with Stage 1 completed Nov-12. July-13 probable completion with external contractors to be used. Expected Carry forward of \$600k. Project has additional costs due to drainage issues and damaged pipes. Western Power is holding up the project as they need to schedule a time to discuss removal of voltage poles. Project combined with CW 2447.
2356 - BEELIAR DR [Hammond/Dunraven] - Construct 2nd cwy Stage 1	866,537	1,905,988	1,905,988	1,039,451	√	Project complete with slip lane Apr-13. Road markings may be improved. Savings in project to be transferred to CW2291 as per MYBR submission & remainder to be transferred back to road reserve.
Sub Total	4,024,640	7,282,334	8,543,480	3,257,694		
<u>Works in Progress - Drainage</u>						
2932 - 14 Elderberry Dr - Drainage Upgrade	0	115,558	115,558	115,558	√	Carry Forward of the entire \$115,558 budget. Resources has been accessed as not being enough with more funds required. External Contractors to be used.
2946 - Drainage Upgrade Bullfinch and Skeahan stage 2	17,286	150,000	150,000	132,714	√	Works scheduled to commence once CW 2940 Phoenix Rd & Bullfinch St - Drainage Upgrade complete. Arboriculturalist report finalised May-13. Currently \$32k in committed orders. Carry forward of \$100k expected.
Sub Total	17,286	265,558	265,558	248,271		
<u>Works in Progress - Footpaths</u>						
2448 - Banjup - Footpath	36,800	350,000	350,000	313,200	√	Survey, cost and design completed April-13. Works began May -13. Project to be completed next financial year with \$300k carry forward.
Sub Total	36,800	350,000	350,000	313,200		
<u>Works in Progress - Parks Hard Infrastuc</u>						
009 - Bibra Lake Management Plan	793,037	1,076,775	1,426,776	283,738	√	Committed order of \$140k. Final playground concept has not been submitted to council. Expected Carry forward of \$500k.
5426 - Parks Infrastructure-Enright Res Irrigation	18,132	120,000	120,000	101,868	√	Committed order of \$101k. Slight delay in payment. Works completed May-13.
Sub Total	811,169	1,196,775	1,546,776	385,606		
<u>Works in Progress - Landfill Site Infrastuc</u>						

Capital Expenditure

for the period ended 31 May 2013

	Actuals	YTD Revised Budget	Full Year Revised Budget	\$ Variance to YTD Budget	V = Favourable X = Unfavourable	Explanation
1935 - Remediation & landfill leachate management	\$ 3,915	\$ 147,170	\$ 147,170	\$ 143,255	√	Budget initially placed as a provision in case of leachate problems. There is no expectation of problems and thus there is no expectation to spend more this financial year.
1929 - Henderson Waste Recovery Park Commercial Transfer Station	0	200,000	200,000	200,000	√	Project has not been undertaken due to priority being given to other projects.\$15k in committed orders with the rest of the \$185k being carried forward.
Sub Total	3,915	347,170	347,170	343,255		
Freehold Land						
1554 - Purchase of portion of Koorilla School Site aged persons lan	0	150,000	150,000	150,000	√	Still awaiting completion of crown survey. Acquisition anticipated July-13. Carry forward of the entire \$150k budget.
1553 - Subdivision and development of Lot 915 and Reserve 38537	9,092	300,000	400,000	290,908	√	Initial delay caused by accessing the viability of land acquisition in conjunction with exploring other land options. Awaiting a response from the department of regional and land development. \$395k to be carried forward.
1539 - Subdivision Lot 702 Bellier Pl & Lot 65 Erpingham Rd	17,905	479,700	604,700	461,795	√	Works expected to begin Aug-13. Delay due to disagreement with the department of housing on parts of the contract. Expected \$560k carry forward.
1556 - Purchase of LOT 341 LAKEFRONT AVENUE, BEELIAR	0	480,000	480,000	480,000	√	Approval granted. Awaiting documentation from solicitors. Works to commence Sep-13. Carry forward of the entire \$480k budget.
Sub Total	26,997	1,409,700	1,634,700	1,382,703		
Works in Progress - Buildings						
007 - Operations Centre Upgrade	321,910	434,176	2,577,517	112,266	√	Concept design stage delayed due to extensive consultation. Currently \$380k in committed orders. Possible carry forward of \$1.8 million
005 - Cockburn Integrated Health Facilities	15,646,766	26,830,340	29,269,466	11,183,574	√	Project approximately 74% complete. Delay due to change of construction methodology. Expected to spend approximately \$ 17 million by end of Financial year, with approximately \$12 million to be carried forward. Project expected to be completed December -13
4473 - Coogee Holiday Park Electrical Supply Upgrade	106,351	240,150	380,000	133,799	√	Carry Forward of \$270k. Funds accessed as not being enough, as there was an underestimation in the budget.\$160k extra to be requested in the 13/14 budget.
4384 - Admin, Library & Senior Cntr Buildings - Path & Carpark Acce	6,744	141,744	200,484	135,000	√	Visual survey being undertaken with regards to parking bays and ramps. Senior disability survey also being undertaken. Survey expected to be completed July 13. Expected to carry forward the remaining budget.
Sub Total	16,081,770	27,646,410	32,427,467	11,564,640		
Computers						
010 - CCTV	602,039	888,423	895,418	286,384	√	CW1374 - Coogee Beach CCTV Pilot Program complete, initial 3 month delay was due to accessing the sustainability of LED lighting. CW1386 - CCTV Expansion Program began Jan-13. However a consultant needs to be hired to assist with developing specifications. Expected to be completed in the 13/14 Financial year with a \$250k carry forward.
1385 - Content Management and Web Design	0	137,500	150,000	137,500	√	ECM needed to be implemented first before this project began. ECM was delayed resulting in a flow on effect for this project. Expected Carry Forward of the entire \$150,000 budget.
1359 - Fibre Infrastructure	0	333,000	333,000	333,000	√	An agreement has been reached by Project manager and Finance director to cease the project as it was not needed with the continuous change in technology . The Finance director will transfer the funds into a disaster recovery project.
Sub Total	602,039	1,358,923	1,378,418	756,884		
Plant & Machinery						
7618 - Commuter Bus - FESA	155,637	0	0	(155,637)	X	FESA vehicle was not budgeted. Vehicle delivered Nov-12, paperwork received Jan-13.
7781 - Heavy Fleet Waste Services Landfill Excavator 14 Ton (New)	0	180,000	180,000	180,000	√	Carry forward of the entire \$180k.
7780 - Heavy Fleet Waste Services Landfill Excavator 21Ton (New)	0	217,000	217,000	217,000	√	Carry Forward the entire \$217k. A tender will be raised to access whether it is cheaper to hire.
7720 - MacDonald Johnston VT605 Sweeper PL7201 Roads	0	325,000	325,000	325,000	√	Expected delivery June-13.
Sub Total	155,637	722,000	722,000	566,363		



BUSINESS PLAN

REGIONAL AQUATIC & RECREATION COMMUNITY FACILITY (RARCF)

AT

COCKBURN CENTRAL WEST

**INCLUDING
AN ELITE TRAINING AND ADMINISTRATION FACILITY
FOR THE FREMANTLE FOOTBALL CLUB LIMITED**



January 2013

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Glossary of Terms used in the Business Plan

AFL – The Australian Football League, the issuer of the licence to allow the Fremantle Football Club to participate in the League via the licence owner, the WA Football Commission.

Benchmark Entrance Fee – The key entrance fee at SLLC or RARCF on which a substantial number of other subsidiary fees are based. It is used in the Business Plan financial assumptions.

Business Plan – A document prepared under the direction of the Local Government Act outlining the reasons for proceeding on a course of action, in this case the RARCF.

Cabinet Submissions – An application made in writing to the State Government of WA for funding.

RARCF at Cockburn Central West - This is the area where the RARCF facility containing the regional aquatic and recreation community facility for the City of Cockburn and the Fremantle Football Club's Elite Training and Administration Facility.

CERM - CERM or CERM PI (performance indicators) is simply the business name used by the University of South Australia - Centre for Tourism & Leisure Management, who helps conduct and collate the results for SLLC's annual customer service performance questionnaires.

City – refers to the City of Cockburn

Coffey – Coffey Sport and Leisure, a consulting firm providing advice on sporting facilities such as RARCF.

Community Infrastructure Reserve – A reserve fund of the City of Cockburn put in place to assist by way of saving monies over multiple years to fund specific community facilities such as RARCF.

Council – The official body of the City of Cockburn charged with making decisions unless delegated to Officers of the City.

CSRFF – The State Governments Community Sport and Recreation Facilities Fund put in place to part fund certain approved facilities.

Developer Contribution Plan – A funding tool adopted by the City of Cockburn and approved by the State Government to enable funds to be collected from land developers for the construction of community infrastructure such as the RARCF.

Education Dept. – This refers to the State Government's Education Department

ESD – Ecological Sustainable Development. Enables council facilities to reduce their ecological footprint by consuming lower amounts of natural resources through the design process.

ETAF – This is the Fremantle Football Club's Elite Training and Administration Facility at CCW.

FFC – Fremantle Football Club Limited, a company registered under the Corporations Act and limited by guarantee.

FFE, AV and IT – FFE is Furniture, Fittings and Equipment, AV is audio visual equipment, IT is information technology equipment and software

Financially Sustainable – A concept whereby the City of Cockburn can fund all activities in its long term financial plan without having to resort to abnormally high rate increases.

Fremantle Oval – The home ground of the Fremantle Football Club and located in Fremantle.

Grants (RDAF & CSRFF) – Funds provided for specific facilities by the Federal and State respectively.

Heads of Agreement – An agreement containing specific actions to be undertaken by each party that may lead to a contract for development of the RARCF facility.

Landcorp – A State Government agency charged with development of crown land on behalf of the State Government

Local Government Act – The 1995 Act of Parliament, which is the underlying power under which all local governments operate.

Local Government Regulations – Specific regulations issue to accompany the Local Government Act which provides specific direction for City to operate.

Long term financial plan – The new mandated (by the Minister for Local Government) financial plan each council in Western Australia must prepare for the next ten financial years and update each two years.

Management Order – An order issued by the Minister for Lands in the WA Government to use and lease crown land by the Council.

Memorandum of Understanding – A document stating a series of intentions by two or more parties which may lead to a Head of Agreement and finally to a contract.

Municipal Fund – A council's general financing fund which is used by Council to fund all activities of Council other than funded by a specific levy, charge or grant.

OCM – Ordinary Council Meeting of the City of Cockburn. Meetings are held once a month – February to December of each calendar year.

Patrons – All persons paying to attend the current facility (SLLC) or the new facility (RARCF)

Plan for the District – The current ten year planning document adopted by council each two years outlining all major activities including capital expenditure. This has now been replaced with the Integrated Planning Framework at the direction of the Minister for Local Government.

RARCF – Regional Aquatic and Recreation Community Facility located at CCW.

RDAF – Regional Development Australia Fund, a fund set up by the Federal Government to distribute grants to councils and other bodies throughout Australia.

SCM – Special Council Meeting of the City of Cockburn. Meetings are organised to deal with special and specific issues by the Council.

SLLC – South Lakes Leisure Centre, the City's current aquatic facility located in South Lake.

WAPC – The Western Australian Planning Commission. Owner of the RARCF land and the State Government's lead agency for major planning approvals.

EXECUTIVE SUMMARY

- Business Plan prepared as per Local Government Act/Regulations due to size of undertaking.
- The plan is to replace the ageing SLLC with a regional aquatic and recreational facility in partnership with Fremantle Football Club and potentially a tertiary education institution. SLLC is situated on a very small site for a regional aquatic facility.
- Heads of Agreement signed by City with FFC to proceed to a contract subject to Business Plan. An MOU has been signed with Curtin University.
- Timetable to build and open RARCF facility by February 2016.
- Land to be leased for regional facility from State and in part sub-lease to FFC (as a contract strata building).
- Broad scope for requirements to include three pools, six highcourt sports areas, hydrotherapy pool and recovery area, gym and group fitness, retail and café, ovals, crèche, allied health and receptions plus FFC facilities.
- Cost is \$107m – City \$82m/FFC \$25m. Educational facility still to be determined.
- Investment of \$1.7m in environmental initiatives to minimise power and water consumption.
- The City to seek tenders for all aspects of the facility apart from internal fit-out of FFC components.
- City to seek State Government support of \$2m and Federal Government support of \$15m. FFC to seek State support of \$15m. (Applications for City have been lodged). All similar facilities in Australia (including WA) have received similar support.
- Federal grant through RDAF will be shared on 77%/23% split after land developments costs. Contingency plan in place to cover grant shortfalls in terms of removing components of the combined facility.
- City has capacity to fund the construction cost in the timeframe but will be required to borrow. Repayments have been planned to be funded by the developer contributions for community infrastructure.
- SLLC is a successful facility but RARCF will offer more services and functions. Patron numbers expected to increase as per sports consultant Coffey Report indicates. RARCF nearest competitors are 12-18km away.
- Slightly higher fees expected because of bigger offer but not in excess of neighbours.
- Aim is to not increase subsidy from municipal fund for RARCF already offered to SLLC. Staffing, marketing and other costs will be driven to achieve this outcome.
- FFC to pay full cost for operating costs, common area outgoings, depreciation and long term capital maintenance. Usage fees offered are appropriately discounted due to volume but signage income will offset small shortfall.
- Impact on long term financial plan and the ability to deliver other projects appears minimal with the strong financial position of the City being retained. Debt servicing will be from developer contributions and not the municipal fund.
- A number of risk management issues exist but a plan is in place to address these risk issues.
- A residual issue of what to do with SLLC is also discussed with a number of options being proposed and canvassed including closure and disposal to Education Department in full or part.
- The Business Plan concludes that the RARCF Facility can be constructed and funded by the City. The operation of the Facility is dependent on the number of patrons and average dollars spent by each patron. Having the FFC pay its own way makes the operations of the facility more economic for the City

INTRODUCTION

This Business Plan has been prepared for Council as directed by a Resolution of the Special Council Meeting held on the 5th December 2012:

- (1) *accept the Heads of Agreement between the City of Cockburn and the Fremantle Football Club subject to amendments as agreed by Council behind closed doors; and*
- (2) *utilise the information contained in the Agreement as the basis for the preparation of a Business Plan, pursuant to Section 3.59 of the Local Government Act, 1995 to be presented to Council for consideration in February 2013.*

Pursuant to the Local Government Act, the City is required to prepare a Business Plan to ensure that Council has taken a long term planned approach to the proposed development of the Regional Aquatic and Recreation Community Facility in terms of the capital and recurrent costs of the proposed facility and having regard to the intrinsic value of the asset to the community.

The proposed development of the Facility at Cockburn Central West is a partnership between the City of Cockburn, Fremantle Football Club and Curtin University. The project once completed would deliver state-of-the-art aquatic, recreation, education and elite training facilities to the region, servicing a catchment population area of over 200,000 people. The broad scope of the project will deliver three pools, a six court stadium, hydrotherapy pool and recovery area, gym and group fitness, retail and café, ovals, crèche, allied health and receptions plus FFC elite training and administration facilities and education facilities for Curtin University.

The overall capital cost of the facility has been estimated at \$107M excluding any capital requirements from Curtin University. A principle of the integrated development is that each party will be responsible to fund its own facilities and not subsidise the other party. Notwithstanding this, an integrated approach means the project has much stronger funding opportunities through State and Federal grants. The partners will be seeking to source 30% of funding from State and Federal grants with applications already being presented and reviewed by government.

The Business Plan for the proposed integrated facility examines and tests a number of income and expenditure scenarios and provides realistic assumptions on the performance of the facility from a whole of a life cycle perspective. The business plan will outline the proposed project management model and facility management structure required to deliver the project along with a risk assessment. One of the key aims financially is to ensure the subsidy for the proposed facility is similar to that already applied to the South Lakes Leisure Centre and therefore a number of strategies have been explored to achieve this.

Section 3.59 of the Local Government Act (a copy of the section is included in Appendix 1) refers to the preparation of Business Plan for a Major Trading Undertaking or Major Land Transaction. As the trading undertaking associated with the construction of the RARCF facility will exceed the prescribed limits imposed by Regulation 7 and 9 of the Local Government (Functions and General) Regulations 1996, (a copy of the regulations is included in Appendix 1) it is required of Council to prepare a Business Plan.

Business Plan Objectives

- Provide the Community and Stakeholders with an overview of the proposed project being undertaken by the City of Cockburn
- Demonstrate Council's ability to deliver the project and maintain a financially sustainable capital and recurrent fiscal account
- Demonstrate Council's compliance with Section 3.59(3) of the Local Government Act 1995.
- Provide the opportunity for public comment on the proposed project and Business Plan

Once the Council has considered the Business Plan, the Council is required to advertise the Business Plan, calling for submissions. If any submissions are received, the local government is to consider any submissions made and may or may not decide to proceed with the undertaking or transaction as proposed. For the proposal to proceed in accordance with the Business Plan, an absolute majority vote of Council is required.

Project Objectives for the Integrated Regional Aquatic and Recreation Community Facility

1. To deliver a state of the art aquatic and recreation facility to meet the current and future needs of the City of Cockburn community and the broader region
2. To work in partnership with the Fremantle Football Club and Curtin University to develop an integrated facility
3. To work in partnership with the Fremantle Football Club to strengthen the opportunity in seeking State and Federal Government funding and;
4. To provide a facility that is a long term financially sustainable one for the City to manage.

This Business Plan is split into a number of sections as follows:

- Background
- Building the RARCF – Land and building issues around the construction of RARCF
- Funding the RARCF – How the City will fund the construction of the RARCF
- Operating the RARCF – How the City will operate the RARCF with assumptions
- Impact on City of Cockburn and other Capital Projects
- Risk Management Issues – How the City will manage the identified risk issues
- Residual Issues – What to do with the current facility at South Lakes
- Conclusions
- Public Comments on the Business Plan

BACKGROUND

Council's adopted *Plan for the District 2006 - 2016* identified the requirement for a new aquatic and recreation facility to replace South Lake Leisure Centre. The location of the new facility has been planned to be within the RARCF precinct as this would assist in the creation of a major development hub centrally located within the City.

The Fremantle Football Club (FFC), as part of a due diligence process to investigate alternatives to a Fremantle Oval redevelopment, identified the RARCF site as an option. The Club entered discussions with the City to investigate the opportunity to integrate the Club's future facilities into the City's proposed aquatic and recreation facility at RARCF. A Memorandum of Understanding (MoU) was signed between the City, the FFC and the University of Notre Dame (UND) to explore the option of developing an integrated recreation, elite sport and education precinct on the site. The UND has since withdrawn its interest in proceeding with a joint development on the site. Since the withdrawal of the UND, the City has subsequently signed an MoU with Curtin University to have a presence on the site.

The City has prepared a concept design for the aquatic and recreation component of the facility based on extensive community and stakeholder consultation with this concept being endorsed by the Council as the 'base build' design at the Special Council Meeting held on 20 September 2012.

In addition to the adoption of the 'base build' as part of the City's requirements, Council resolved to;

"continue discussions and planning for the project under the Integrated Concept; combining the new Regional Aquatic and Recreation Community Facility, the Fremantle Football Club's Elite Athlete and Administration Centre and a component for a Tertiary Education Institute on the basis that each party will be responsible for its capital and operating costs for inclusion in a Heads of Agreement for consideration by Council."

In accordance with this resolution, the City and the FFC have worked together to develop concept plans and a cost estimate for an integrated facility proposed at the RARCF site. Cox Howlett and Bailey Woodland were commissioned by both parties to prepare a master plan report and concept designs for an integrated facility. The concept includes the City's 'base build' requirements for an aquatic and recreation facility as option 1 and the inclusion of the FFC's training and administration facilities, space for a tertiary education institute and a potential function centre as option 2. The concept designs and report acknowledges the characteristics of the Regional Aquatic and Recreation Community Facility (RARCF) site, draft structure plan and background studies that have been completed to date. The report outlines the key relationships between the major components of the proposed site development and how they will meet current and future community needs.

Development of an integrated facility of this nature would allow the City to submit a much stronger case for Federal and State Government funding that otherwise may not be substantiated if presented as a stand-alone facility. The innovation of a combination of community, elite sports and education requirements coming together places any submission for funding in a strong position, when compared to other stand-alone facilities seeking funding from the same pool.

To cement this position, the City and FFC formalised their partnership, signing a Heads of Agreement on 21 December 2012. A copy of the HOA is not publicly available as it is commercial-in-confidence.

The existing recreation and aquatic facility at South Lake is now twenty years old, having opened in 1992. The facility was constructed on land owned by the Education Department and is now at the end of its economic life without substantial funds being expended to refurbish and re-build the entire complex. Although the possibility that the facility could be

re-built, the significant hurdle facing the City is the site is too small to expand the facility to include more pools, sports stadiums and other facilities identified in the public consultation process. On that basis a different site was located during the planning phase that is more centrally located.

The City has undertaken a number of public consultation programs to seek comment from the community and in particular comment and input from local and state sporting organisations. Their support for this project has been overwhelming. The City has received a number of letters of support to date from clubs, state sporting associations and politicians as identified below

- Hon Gary Grey AO MP – Federal Member for Brand
- Hon Melissa Park MP – Federal Member for Fremantle
- Hon Joe Francis MLA – Member for Jandakot
- Hon Nick Goiran MLC – South West Region
- Hon Phil Edman MLC – South West Region
- Hon Lynn McLaren MLC - Member for the South Metropolitan Region
- Senator Louise Pratt, Senator for Western Australia
- South West Regional Group
- City of Mandurah
- Australian Football League
- West Australian Football Commission
- West Australian Institute of Sport
- Basketball WA
- Volleyball WA
- Swimming WA
- Masters Swimming WA
- Water Polo WA
- The Peel WAFL Club
- Netball WA
- Leeming Master Swimming Club
- Cockburn Master Swimming Club
- South Lakes Dolphin Swimming Club
- Cockburn Melville Chamber of Commerce
- FIFO Families

BUILDING THE RARCF

This section concentrates on the land issues around the RARCF Facility and the design and construction of the actual facility.

Timetable

The timetable as approved by Council at the Special Council meeting held on the 5 December 2012 highlights the various milestone dates surrounding the actual building of the facility.

Table 1 – Timetable for the RARCF Facility

Milestone	Estimated Completion
HOA presented to Council	5 December 2012
Commonwealth RDAF – EOI submission	6 December 2012
CSRFF funding notification	January 2013
Architectural and Design Services Tender Called	February 2013
Business Plan Completed to LGA requirements	February 2013
Commonwealth RDAF - EOI Notification	13 February 2013
Development Agreement Signed	April 2013
Lease Arrangements Finalised	April 2013
RDAF – Full Application due	13 April 2013
Council Final Design and funding approval	October 2013
Council decision on Construction Tender	December 2013
Building Construction Commenced	March 2014
Building Construction Completed	December 2015
Official Opening	February 2016

Land issues WAPC to Landcorp to COC and sub leased to FFC

RARCF is a 28.66 ha site owned by the WA Planning Commission and on behalf of the State Government, Landcorp, will develop the land and prepare a structure plan for the precinct. The City will receive a land lease for 50 years, on which the City will construct the RARCF with FFC. The City will then contractually sub-lease that portion of the facility to FFC, similar to a strata plan arrangement. Two separate reserves will be created which will be provided to the City by the State Government under a management order. One of these reserves will be leased to the Fremantle Football Club for its and the broader community's use. The other reserve will be for active and passive community use. The balance of the site will be developed by Landcorp with the aim of building medium density apartments similar to Cockburn Central. Initial planning is for 1,200 to 1,500 apartments.

Current Scope of the RARCF

The current facility as approved by Council which has been designed, costed and put out to community consultation will contain the following components, subject to funding;

Table 2 – RARCF Components - Cockburn, FFC and University

Cockburn	Football Club	Education
Indoor Courts (6 court playing area) Storage Area Retractable seating Change rooms Public Toilets Officials area Plant Room	Gym and Change rooms Sports science & conditioning Medical Yoga and Pilates	One Floor dedicated
Reception and Foyer (& Admin) Community Spaces Allied Health Entrance Canopy	Foyer Service facilities Toilets	
Crèche – Indoor and Outdoor areas	Media/Communications/admin Staff Toilets Entrance facility	
Retail Centre Café Kid's Party & Activity Area Terrace	Interactive Facility	
Aquatic Centre and Hall 8 lane 25m Pool 10 lane 52m Pool & Cover & pool deck Leisure pool & Water Slide	Office and administration	
Aquatic Sport Recovery Hydrotherapy Pool Spa, Sauna and Steam room	AFL quality Oval	
First aid facility School change rooms Club room Aquatic change rooms & toilets Utilities areas/rooms		
Gym and Group Fitness Personal Fitness Spin area Mechanical plant rooms		
Parking Lighting to ovals Grassed areas		

A separate function centre was considered subject to an economic and cost benefit analysis in order to support any business case for its construction. A report has now been completed with the conclusion that the construction and operation of a function centre is a marginal business proposition. Rather than a function centre it is proposed to develop a smaller multi-purpose area provided funds are available.

Cost of RARCF

This section covers the RARCF development with individual components for Cockburn, FFC and indicatively with Curtin University for a combined facility at the RARCF.

Based on current indicative costs provided by the Council's Quantity Surveyor commissioned to price the current design as noted above, the following is the cost to construct the facility;

Table 3 – Cost of Construction including non-building fees

City of Cockburn	Fremantle Football Club	Sub-Total – Cockburn/FFC
\$82.00m	\$25.00m	\$107.00m

The final component for the Education Facility is still being finalised but it would appear unlikely that the extent of the initial design will be required to satisfy the Education services provider.

A detailed costing for Cockburn’s component is as follows:

Table 4 – Cost for Cockburn including non-building costs allocated

Cost allocation per part for COC only (Allocation of non-building costs on direct costs)	\$M
(All numbers are \$millions)	Direct
Land Development	\$3.95
Lower Ground Floor - Circulation	\$0.09
Ground Floor - loading & Storage	\$0.23
High Courts - 4 Court Playing Area	\$7.58
High Courts - 2 Court Playing Area	\$2.52
Seating	\$1.00
Leisure Centre Building	\$5.35
Crèche	\$0.94
Aquatic Centre Retail & Café	\$1.72
Aquatic Centre	
Hall	\$8.96
25m pool	\$2.00
Splash pool and water slide	\$3.00
52m Pool	\$4.95
Cover to 52m Pool	\$2.13
Pool Deck	\$0.38
Hydrotherapy pool & Recovery Area	\$2.03
Spa, Sauna and Steam room	\$0.46
Change, club & officials rooms	\$2.73
Utilities Room/Plant	\$0.94
First Floor Foyer/Circulation	\$1.10
Change rooms	\$0.41
Gym	\$5.44
Parking & External Areas	\$2.70
Construction Cost Total	\$60.58
Non- Building Costs	
ESD Initiatives	\$1.70
Artwork	\$0.30
Planning	\$2.95
Construction Contingency	\$4.66
Escalation Contingency	\$2.12
FF& Equip, Gym AV & IT (including \$1.2m for Gym equipment)	\$3.35
Consultants	\$6.34
Total Fees	\$19.85
Total Construction and Fees	\$82.00

Development costs of land

It is noted in Table 4 that the land development cost is provided for, however at this stage negotiations are being held with Landcorp to pay all or part of these costs

Services to the site

The current estimate is \$0.5m to provide water, power, sewerage and telecoms but a cost allocation is still to be finalised as it is part of the development of the whole of the RARCF precinct.

Professional fees

This cost estimate provides for a range of professional services including architect, quantity surveyor, engineers to cover fire services, air-conditioning, electrical, water, structural, mechanical services and project management. These services will be tendered out by Council so as to obtain the most competitive pricing.

ESD Initiatives (Ecological Sustainable Development)

The development of this facility will have a strong focus on providing an opportunity to deliver a range of sustainable environmental initiatives to the precinct. The City will seek to engage a design consultant as part of the Architectural Tender to ensure the City maximises the opportunities to include the latest ESD initiatives with the objective to reduce overall operating costs for the facility.

An amount of \$1.7m has been set aside to undertake an investment in a range of initiatives to reduce future operating costs in such areas, as power and water consumption. Some of these initiatives that are currently being considered include:

- Stormwater harvesting for reuse in toilet amenities
- Solar panels and Geothermal energy for heating hot water
- Solar panels for power consumption
- High efficiency pool water filtration system, which will significantly reduce total water consumption
- Building orientation to reduce the requirement for air conditioning
- Building Management System (BMS) with direct digital controllers (DDC) to control air conditioning and ventilation equipment

A whole of life costing and business case analysis is currently underway looking at these investments to ensure that any funds expended reduce the operating costs of the RARCF. The City would target to reduce the base load electricity consumption from the State grid by at least 50-70%.

Tenders Requirements

Section 3.57 of the Local Government Act and Local Government (Functions and General) Regulations (refer Appendix 1) requires any spending over \$100,000 to be competitively tendered as noted below:

Section 3.57 - Tenders for providing goods or services:

- (1) A local government is required to invite tenders before it enters into a contract of a prescribed kind under which another person is to supply goods or services.

Regulation 11 - Tenders to be invited for certain contracts:

- (1) Tenders are to be publicly invited according to the requirements of this Division before a local government enters into a contract for another person to supply goods or services if the consideration under the contract is, or is expected to be, more, or worth more, than \$100 000 unless sub-regulation (2) states otherwise.

This overall RARCF project will require multiple tenders to ensure each part is effectively and competitively priced, indicatively these are as follows:

- Tender 1 – Architectural Services (maybe a separate Professional Services tender given quantum of the fees involved)
- Tender 2 – Quantity Surveying (Cost Management)
- Tender 3 – Project Management (Independent of Council)
- Tender 4 – Construction of Facility
- Tender 5 – Fit out of City of Cockburn Facilities
- Tender 6 – Equipment for Fitness Facilities
- Tender 7 – Lease/management of retail space and café

Any tender will always be subject to final funding and design.

The Fit out of the Fremantle Football Club and Curtin University internal facilities will be at the discretion of the FFC and Curtin.

FUNDING OF THE RARCF

Indicative Funding for the RARCF

This report has been prepared on the basis that the Council and FFC will receive a substantial portion if not all of the grant funds sought from the State and Federal Government as noted in Table 6. On this basis the combined construction cost of the RARCF will be \$107m made up as follows:

Table 5 – Funding for RARCF

Partner	Source	Funding Target
Cockburn	Internal Cockburn Funds	\$65M
	CSRFF Grant	\$2M
Cockburn/FFC	RDAF Grant	\$15M
FFC	Internal FFC funds	\$10M
	State Cabinet Submission	\$15M
Total		\$107M

Grant Funding (CSRFF and RDAF)

The City of Cockburn and the FFC have applied for the following grants and Table 6 highlights the due date for determination as to the likelihood of Cockburn and FFC receiving the grant funds:

Table 6 – Grant Applications

Grant and Source	Amount	Application Date	Determination Date
WA State Government – Community Sport and Recreation Facilities Fund (CSRFF)	\$2.0m	October 2012	January 2013
Federal Government – Regional Development Australia Fund (RDAF)	\$15m	December 2012	February 2013
WA Government – Fremantle Football Club Ltd (State Cabinet Submission)	\$15m	Unknown	May 2013

The proposed funding mix of own source and external grants is shown in Table 7. The City will rely on about 22% of its funds from external sources for its designated areas.

Table 7 – Own Source Funds and Grant Funds

Project	City of Cockburn	Fremantle Football Club	Total
Cost	\$82m	\$25m	\$107m
Grant Fund	\$17m	\$15m	\$32m
Own Source	\$65m	\$10m	\$75m
% of Grant Funds	20.73%	60.00%	29.90%

RDAF Funding

This is funding provided by the Federal Government to Councils through Regional Development Australia, an independent body set up to assess the merits of applications such as the RARCF project. As this project is being developed on a joint basis, the funding from RDAF is to be shared between the City and the FFC. It has been agreed between the parties that the first \$3.5m of the grant provided will go to the development of the land with the balance being split between City and FFC on a 77%/23% basis respectively.

The expectation of grants funds for this project are not unrealistic given the grant funding provided to similar size projects in WA and around Australia as the following table demonstrates:

Table 8 – Funding sources for Other Aquatic and Recreation centres in Australia

Facility	Opening Date	Council Contribution	State Contribution	Federal Contribution
RARCF – City of Cockburn only \$82m	February 16	\$64.5m-78.6%	\$2.5m-3.0%	\$15m-18.4%
Glen Eira Sports & Recreation Centre City of Glen Eira Victoria - \$46m [^]	May 2012	\$31.5m-68.5%	\$4.5m-9.8%	\$10m-21.7%
Frankston Regional Aquatic Health and Wellbeing Centre Victoria - \$46m [^]	Under Construction	\$20.0m-43.4%	\$12.5m-27.2%	\$13.5m-29.4%
Melbourne Sports and Aquatic Centre – \$65m [^]	Opened 1997/Expanded 2006	\$4.5m-6.9%	\$60.5m-93.1%	Nil
Arena Joondalup (State managed through Venue West) - \$11m [^]	Opened 1994/Expanded 2000	\$3.8m-34.5 %	\$2.7m-24.5 %	\$4.5m-41.0%*
Cannington Leisureplex - City of Canning - \$35m [^]	June 2012	\$24.5m-70.0%	\$3.5m-10.0%	\$7.0m-20.0%
Beatty Park - City of Vincent (refurbishment only) - \$17m [^]	November 2012	\$11.5m-67.6%	\$2.5m-14.7%	\$3.0m-17.7%**

*-These funds are not identified as to source, but they are not Federal.

**These funds are from the State Government via the lease of NIB Stadium

^ - A summary of these is attached in Appendix 2

There is a contingency plan if the City and the FFC are not as successful in the various applications for grant funds from the State Government (CSRFF/State cabinet) and Federal Government (RDAF).

The following table (Tables 9) highlights what may have to be trimmed from the project (for the City) if grant fund applications are not successful, either in full or part. FFC will have to undertake a similar review if they are only partially successful.

Table 9 – Potential facilities to be removed for the City

Cockburn Priority	Area	Sq.m. Saving	Proposed Savings (including fees)
1	Cover to external 50m pool	212	\$2,741,250
2	Community Office Space	1,600	\$577,920
3	Allied Health	150	\$541,800
4	Indoor Courts (2 Courts - Playing Area)	1,481	\$3,247,833
5	10lane 52m Outdoor Pool Including boom	4,950,000	\$6,385,500
	Total	4,953,443	\$13,494,303

City's own source funding

How the City will fund its base contribution of \$82m is detailed in Table 10.

Table 10 - Detailed funding for COC and sources over the period of construction

Source of Funds (\$m)	2011/12	2012/13	2013/14	2014/15	2015/16	2016/17	Total
Community Infrastructure Reserve	6.15	5.70	6.25	5.36	0.98	-	24.45
Developer Contribution Plan (DCA 13)	1.25	2.00	2.00	-	-	-	5.25
Municipal Fund Capital Allocation	-	-	2.00	4.43	5.00	-	11.43
Total Municipal Fund (own source)	7.40	7.70	10.25	9.79	5.95	-	41.10
Grants (State and Federal)	-	-	6.00	6.00	3.92	-	15.92
Debt				25.00	-	-	25.00
Total Funds Per Annum	7.40	7.70	16.25	40.79	9.87	-	82.00

Construction Budget and Timetable

Based on the timetable published in line with the Special Council meeting held on the 5 December 2012 (in Table 1), the construction will commence April 2014 and conclude in February 2016, a construction period of twenty two months spanning three financial years – 2013/14, 2014/15 and 2015/16. Based on this timetable, the funds raised in Table 10 above are expected to be spent first for the City and then in Table 12 the spending as for the whole of the facility.

Table 11 – Construction Spending for Cockburn Facility only

Construction Spending (\$m)	2013/14	2014/15	2015/16	2016/17	Total
Total Cumulative Funds Available	31.36	58.81	28.67	2.00	-
Projected Construction Cost and Spend	-13.33	-40.00	-26.67	-2.00	-82.00
Net Remaining Funds	18.02	18.81	2.00	-	-

Table 12 – Construction Spending for RARCF as a whole

Construction Spending (\$m)	2013/14	2014/15	2015/16	2016/17	Total
Total Cumulative Funds Available	41.36	64.81	37.68	2.00	-
Projected Construction Cost and Spend	-17.82	-53.50	-35.68	-2.00	-107.00
Net Remaining Funds	23.54	11.31	2.00	-	-

OPERATING THE RARCF

As part of the City's due diligence, the City engaged the sports facilities consultancy firm, Coffey to prepare cost estimates based on aquatic and recreation centres throughout Australia. This section will review the current patronage and financials (including entrance fees) for the South Lakes Leisure Centre, review the Coffey Report into RARCF and the potential patronage, entrance fees and financial operations of the RARCF.

South Lake Leisure Centre (Patrons, Fees and Financials)

A review of financial data from South Lake Leisure Centre over the last five years 2008/09 to 2012/13 indicates both growth in revenue and patrons and a relative stable subsidy to users of the SLLC at Table 13 indicates.

Table 13 – Financial and Patronage Data for South Lakes Leisure Centre

	2008/09	2009/10	2010/11	2011/12	2012/13
Revenue Streams	Actual	Actual	Actual	Actual	Budget
Kiosk	275,685	278,753	330,785	303,958	371,398
Gym	714,607	750,190	881,951	890,539	922,786
Courts/Stadium	256,137	277,605	303,778	321,918	359,009
Swim School	360,815	412,972	466,554	536,180	564,980
Pool	457,062	462,851	577,703	539,580	638,353
FFC					
Crèche & Ministry	54,583	42,977	64,725	87,417	87,126
Total Revenue	2,118,889	2,225,349	2,625,498	2,679,592	2,943,651
Expenditure + Depreciation)	2,597,158	2,809,652	3,116,353	3,173,784	3,544,607
Deficit	-478,269	-584,303	-490,855	-494,192	-600,956
Depreciation	267,475	263,337	234,972	337,500	369,563
Cash Deficit	-210,794	-320,966	-255,883	-156,692	-231,393
Patrons to SLLC	392,654	394,378	421,471	382,967	420,000
Subsidy to Users	-\$1.22	-\$1.48	-\$1.16	-\$1.29	-\$1.43
Cash (only) Subsidy to Users	-\$0.54	-\$0.81	-\$0.61	-\$0.41	-\$0.55

Operating subsidies from municipal fund to users of SLLC have varied over the last five years from \$1.16 to \$1.48 per patron. That is every patron that uses the SLLC is cross subsidised by the ratepayers of the City to this level of subsidy for each visit each year. So the entrance fees adopted by Council each year represent a subsidised entrance fee. The subsidies cover depreciation, which is why the cash subsidy is around half of the total subsidy. The Council has viewed the subsidy as acceptable as the health benefits outweigh the “loss” from running the SLLC.

Table 14 has been prepared to demonstrate the capacity for price increases in the various benchmark entrance fees for the SLLC facility. When you compare the increases with the patronage numbers in Table 14, it can be seen that the market can absorb fee increases without any loss of patrons. Please note the fall in patronage numbers in 2011/12 coincided with redevelopment work undertaken in the pool and associated facilities.

Benchmark entrance fees are used in this Business Plan as these entrance fees form the basis for a range of subsequent entrance fees, most notably the discounted entrance fees used for seniors, pensioners, children, students, concession card holders amongst other fees. A review of the SLLC fees over the last five years is shown in Table 15. This table demonstrates a consistent range of entrance fee increases and when compared with patronage numbers in Table 13 highlight that the market can take fee increases without loss of patrons.

Table 14 – Benchmark Fees for SLLC from 2008/09 to 2012/13

Benchmark Fees	2008/09	2009/10	2010/11	2011/12	2012/13
Pool entrance (casual)	\$4.40	\$4.60	\$4.80	\$5.00	\$5.20
Increase %		4.5%	4.3%	4.2%	4.0%
Sports Stadium Day rate per hour	\$29.00	\$30.00	\$33.00	\$35.00	\$37.00
Increase %		3.4%	10.0%	6.1%	5.7%
Sports Stadium Night rate per hour	\$35.00	\$35.00	\$35.00	\$38.00	\$40.00
Increase %		0.0%	0.0%	8.6%	5.3%
Gym - 2 options 12 months	\$559	\$589	\$619	\$656	\$683
Increase %		5.4%	5.1%	6.0%	4.1%
Casual Gym/Pool entrance	\$15.00	\$16.00	\$18.00	\$18.00	\$19.00
Increase %		6.7%	12.5%	0.0%	5.6%

RARCF Patron Projections

Patronage estimates from the Coffey Report provide a range based on three scenarios (realistic, conservative and optimistic) and those patronage numbers for the next ten years are highlighted in Table 15 below. The impact of these estimated patronage numbers is important in determining the key benchmark of revenue per patron, which in turn drives the extent of any deficit pre and post depreciation and the quantum of any subsidy from the municipal fund for operating the RARCF.

In projecting indicative attendance levels for the proposed RARCF the following considerations are made:

- The current 2012, 5km primary catchment population for the proposed Cockburn Central facility development is 51K persons, projected to increase to 65K persons in 2031. A 10km primary catchment is 207K persons rising to 264k persons in 2031.
- There is a relatively low level of competition with the closest major facilities being: Armadale Aquatic Centre - 16km east, Fremantle Leisure Centre - 16km northwest and Kwinana Requatic Centre - 18km southwest and Melville Aquatic Centre – 11km north, Cannington Leisureplex - 15km northeast and Riverton Leisure Centre - 12km northeast.
- The Cockburn Central precinct is to be developed as significant regional hub attracting a broader catchment population including Cockburn Central, Cockburn Central West, Banjup North, Harvest Lakes, Wandi and areas south of Success.
- The proposed facility development is unique to Perth and hence should encourage a high level of participation including the impact of the FFC presence at the RARCF.
- The proposed development is located close to the Kwinana Freeway providing excellent access for north and south commuters on the train line plus east and west on the bus network.
- It is projected that the annual attendances for the proposed facility development will be 20% higher per head of catchment population than the existing attendances at South Lakes Leisure Centre.
- It is projected that the base level attendances per head of population will be approximately 11.3.

Coffey Sport and Leisure (CSL) were engaged by the City to look at the feasibility and forecasted performance of a standalone facility aquatic and recreation facility. The report outlines the projected attendances based on a number of benchmarks researched by CERM for Group 6 type facilities. These facilities generally are large recreation facilities with indoor and outdoor pools and service a regional catchment area. Anecdotal evidence suggests that swimming pools operating with an exclusive 5 km catchment generally obtain 80% of pool patrons from within that 5km radius. The balance (20%) is generated from outside that radius but generally within a 10 km radius of the pool. In terms of a pool 'Catchment Multiplier' when forecasting attendances for local and district swimming pools notionally attendances are estimated based on the population contained within a 5km radius of the pool. However larger regional pools will draw on 10km+ catchment radius.

Planning for the Regional Aquatic and Recreation Facility shows it will play the role as the major regional aquatic facility and the 10 km regional catchment of 207,000 has been assumed. The CSL report estimates that in 2016 the attendance would be around 622,000 visits per year however the City strongly believes that given the profile, location, distance to other pools, the annual attendance is more likely to be closer to 750,000 visits per year. This is based on a catchment multiplier of 3.6 visits per population within the 10km catchment area. The benchmark multiplier is 2.9 for the 10km catchment area however the City has strong evidence to show that a large portion of users at the existing SLLC are located within the 5-10km catchment.

- It is noted that 70% of the SLLC membership is drawn from a radius of 5km to 10km from the SLLC.

Table 15 – Forecast attendance at RARCF (Coffey Report) Based on 5km radius

	Realistic Scenario (in '000s)	Conservative Scenario (in 000s)	Optimistic Scenario (000s)
2016/17	622	559	684
2017/18	633	570	696
2018/19	645	580	709
2019/20	565	590	722
2020/21	668	601	734
2021/22	679	611	747
2022/23	673	600	741
2023/24	667	60	734
2024/25	688	610	746
2025/26	689	620	758

Note: subsequent "realistic" and "optimistic" patronage numbers include FFC attendances whereas the above table does not have FFC attendances.

Forecast Entrance Fees and Subsidies

A new regional facility at Cockburn Central West will attract a wider demographic and from a wider reach than the current SLLC. As such, the following table has been prepared to ascertain what other Councils charge their patrons for the relevant benchmark entrance fees.

Table 16 – Benchmark 2012/13 Entrance Fees for Councils within 20km of the RARCF

Benchmark Fees	Cockburn	Cannington (Canning)	Riverton (Canning)	Kwinana	Melville (Melville)	Fremantle	Beatty Park (Vincent)	Joondalup Arena
Pool entrance (casual)	\$5.20	\$5.20	\$5.60	\$4.85	\$5.60	\$5.20	\$5.70	\$5.30
Sports Stadium Day per Hour	\$37.00	\$54.00	\$0.00	\$50.00	\$51.00	\$44.00	\$45.00	\$37.00
Sports Stadium Night per Hour	\$40.00	\$54.00	\$0.00	\$56.00	\$51.00	\$44.00	\$45.00	\$47.55
Gym - 2 options 12 months	\$683	\$590	\$545	\$617	\$849	\$660	\$850	\$710
Casual Gym/Pool	\$19.00	\$16.00	\$14.00	\$13.40	\$15.00	\$16.00	\$16.00	\$14.75

When compare the entrance fees in Table 17 with proposed entrance fees in Table 17 and 18, the City is at or near the bottom of each benchmark category. The regional facilities of Beatty Park and Joondalup Arena have been included as RARCF will be on par with the facilities provided by these two venues. What this means is that there is capacity to price what is potentially offered by RARCF at a higher benchmark rate. Table 18 compares a higher rate for RARCF, in the order of 8%, so as to match Melville's aquatic centre current entrance fees.

Table 17 below highlights the various options for Year 1 of the RARCF inclusive of patrons, overall revenue and expenditures, depreciation expense, estimated operating deficits and potential subsidies per patron of the RARCF. A detailed 10 year scenario is included in Appendix 3

Depreciation

The current rate of depreciation for Council buildings is 2.5% per annum. The capital value of the RARCF project for Cockburn is \$82m which translates to \$2m per annum. However the value of the planning, development and professional fees equates to \$15m, when this is removed the capital value reduces to \$67m or \$1.679m per annum. The other non-building costs can be budgeted and expended as an operating cost similar to land acquired for road construction from a private owner then expended as it is gifted to the Crown.

The "Realistic/Optimistic" Options are based on the Coffey Report of attendance plus the FFC patronage. The 8% increase in entrance fees in 2016/17 adjusts the base benchmark entrance fees into the current SLLC to the equivalent Melville Aquatic Centre entrance fee (in 2012/13 dollars).

Lowering the cost of depreciation reduces the overall deficit for RARCF but still allowing for cash backing the depreciation for replacement of the actual building and pool facilities. The impact of the increase entrance fees, patrons and depreciation changes on the RARCF operating deficits and any subsidy is highlighted in Table 17 below.

Table 17 – Subsidy per Patron from municipal fund for RARCF

Option	Year	Patrons	Revenue (\$m)	Revenue per Patron	Op Costs (\$m) Exc Depn	Depreciation (\$m)	Op Deficit (\$m)	Subsidy per patron
Higher Depreciation								
Realistic Patrons	2016/17	638,500	\$4.83	\$7.57	\$4.57	\$2.00	-\$1.74	-\$2.73
Realistic+8%		638,500	\$5.22	\$8.17	\$4.57	\$2.00	-\$1.36	-\$2.13
Optimistic Patrons	2016/17	700,500	\$5.30	\$7.57	\$4.57	\$2.00	-\$1.27	-\$1.82
Optimistic+8%		700,500	\$5.72	\$8.17	\$4.57	\$2.00	-\$0.85	-\$1.21
Lower Depreciation								
Realistic Patrons	2016/17	638,500	\$4.83	\$7.57	\$4.57	\$1.68	-\$1.42	-2.23
Realistic+8%		638,500	\$5.22	\$8.17	\$4.57	\$1.68	-\$1.04	-1.62
Optimistic Patrons	2016/17	700,500	\$5.30	\$7.57	\$4.57	\$1.68	-\$0.95	-1.36
Optimistic+8%		700,500	\$5.72	\$8.17	\$4.57	\$1.68	-\$0.53	-0.76

To obtain a similar subsidy per patron as currently paid (in 2012/13), the RARCF would have to achieve the Optimistic Patrons/Lower Depreciation (without the 8% increase in the base benchmark casual pool entrance rate). That is a subsidy of \$1.36 for every patron.

To obtain a similar operating deficit for the overall facility similar to SLLC, the RARCF would have to achieve the Optimistic Patrons/Lower Depreciation (with the 8% increase in the base benchmark casual pool entrance fee, that is the casual pool entrance fee would have to increase by 8% from \$5.20 to \$5.60, similar to the City of Melville as noted in Table 16 above).

Instead of having an 8% increase (raising the fee from \$5.20 to \$5.60 in 2012/13 dollars) at the time of opening of the RARCF in 2016/17, an alternative proposal would be to have slightly higher increases over the 2013/14 to 2016/17 period as the following table demonstrates:

Table 18 – Alternative to a one off 8% increase in Entrance Fees

Benchmark Fee	2012/13	2013/14	2014/15	2015/16	2016/17
Current Fees SLLC	\$5.20	\$5.40	\$5.60	\$5.80	\$6.10
% Increase	4%	4%	4%	4%	4%
8% Increase at time of opening	\$5.20	\$5.40	\$5.60	\$5.80	\$6.30
% Increase	4%	4%	4%	4%	8%
Alternative Steady State Increase	\$5.20	\$5.50	\$5.80	\$6.20	\$6.50
Target (based on Melville)	\$5.60	\$5.80	\$6.00	\$6.30	\$6.50
% Increase	4%	6%	6%	6%	6%

Staffing Requirements

RARCF will be a bigger facility in both size and services offered than the SLLC. This means the requirement for more full time, part time and casual staff to run and manage the facility. Table 20 demonstrates the current staffing levels at SLLC and the proposed levels at RARCF. Overall there is an expected 47% increase in hours of staff time to run the facility. The bulk of the time is for casuals.

Table 19 – SLLC Staffing migrating to RARCF Requirements in 2016/17

	2009/10		2010/11		2011/12		2012/13		2016/17		Increase for 2016/17
	FTE	Annual Hours	FTE	Annual Hours	FTE	Annual Hours	FTE	Annual Hours	FTE	Annual Hours	
Casual	16.17	31,954	16.22	32,058	16.44	32,058	17.18	33,501	25.72	50,820	52%
Part Time	2.57	5,075	2.56	5,070	2.56	5,070	3.56	7,176	5.08	10,046	40%
Full Time	9.00	17,784	9.00	17,784	9.00	17,784	8.00	15,808	11.20	22,131	40%
Total	27.74	54,813	27.78	54,912	28	54,912	28.74	56,485	42.00	82,998	47%

It is anticipated that the staffing requirement especially the casuals will be required to increase substantially as noted in the above table. Based on the above hours, the payroll bill will increase from \$1.82m to \$2.9m (indexed by 3% in the financial years 2013/14 and 2014/15).

A copy of the staff structure for the RARCF SLLC is attached in Appendix 4.

Marketing Plan

A plan has been prepared on the following principles with the aim to attract maximum patrons from day one of the facility opening:

- Internal marketing
- External marketing
- Advertising – what period of time for pre and post opening and the intensity required
- Cost and budget

The detailed plan and a summary of the plan is attached at Appendix 5

Fee Structure for Fremantle Football Club

The fee structure for the various components has been designed to demonstrate that the City is not subsidising a professional sporting organisation. The areas to be covered are depreciation, operating costs on their building, common area costs, long-term capital maintenance costs and facility usage fees.

Depreciation

The FFC will be required by the Heads of Agreement to place onto their balance sheet the capital contribution and subsequent portion of the building at RARCF. This is similar to a strata arrangement. This would mean that the FFC would depreciate their capital contribution rather than Cockburn depreciate it. The impact would be an annual charge (non-cash) of \$625,000 given the same accounting depreciation rate used by Council.

Operating Costs of the FFC Facility

The FFC is responsible for the recurrent operating costs of the FFC Facility. The indicative cost provided by the Quantity Surveyor (QS) is \$40 per square metre per annum.

Common area costs for the RARCF

There are a number of common areas in the RARCF such as receptions, lifts, grounds, car parks. The FFC will pay 23% of the recurrent operating costs of these areas. The operating costs are services such as power, cleaning, lift maintenance amongst other common area costs. This is no different to a commercial lease with respective tenants paying variable outgoings as required to a set (annual) budget.

Long Term Capital Maintenance

As with any major building, there will be a schedule of capital maintenance required to ensure the RARCF is maintained at the agreed level. Long term capital maintenance covers air conditioning systems, fire protection, lifts, carpet, roof plumbing, painting, floor coverings amongst other items. A full list is provided with a calculation of the cost. Initial estimates are that the FFC should reserve approximately \$0.335m per annum (from the free cash generated by the depreciation charge) to meet the capital demands as and when required. The Council will set aside the relevant amount into a reserve to meet its commitment. See Appendix 6 for a sample long term capital maintenance plan.

Usage Fees for COC Aquatic and recreation Facilities

The FFC is to deliver to Council a model usage table so Council can provide figures for actual usage of the aquatic and recreation facilities of the RARCF. The FFC will not use the COC fitness facilities as they will have their own for the playing group. It is Council's understanding that the Elite Training Facility will not be available to FFC staff.

This fee will allow following access to those community facilities:

1. Up to 50 players to have access for up to three lanes of the lap pools (with additional lanes available subject to availability); hydrotherapy pool and recovery area.
2. Access for up to 25 coaches, trainers and other specialist staff associated with the performance of the players for the performance of their duties. But not actual usage.
3. Use of the high ball area by the players and support staff.

The Fee proposed in the Heads of Agreement is \$40,000, which represents a discounted rate off the full cost rate (non-subsidised) entrance fee normally charged to casual users. It has been discounted for a number of financial reasons:

1. The FFC is a bulk user of the facility. This would attract a 35% discount because of the recurrent nature of the FFC's use of the facilities
2. A discount has been provided due to the capital contribution proposed to be made by the FFC to the construction cost of the Hydrotherapy pool and recovery area. The proposed capital contribution of \$0.64m has been amortised over a 25 year period discounted by the same percentage provided to the FFC off the full (non-subsidised) cost of usage.
3. A naming rights fee to be negotiated to be paid by the FFC to the COC which will attract an additional \$60,000 per annum to Council

A full calculation of the usage fees is attached in Appendix 7 with relevant notations for each level

Football Oval

FFC will be provided access to the community playing fields as per the standard bookings process and charged in accordance with Councils adopted fees for seasonal use of reserves. Current seasonal fee for active reserve training is \$27 per player per annum. The City accepts that these charges may be used to offset the use of the primary AFL oval (managed by FFC) for City of Cockburn approved activities.

The FFC will be required, at its own cost, to upgrade the football oval from a community standard to an AFL standard oval.

Fees paid by COC for use of FFC Facilities

In line with the principals of shared usage, the City would have access to some of the facilities being provided by the Fremantle Football Club, at no cost to the City. Access to these areas which is under the direct management of FFC is subject to availability and at the discretion of the FFC, for which permission will not be unreasonably withheld. These areas include;

1. primary AFL oval for approved City of Cockburn activities
2. media centre
3. front of house meeting rooms
4. high performance areas for local elite athletes

Where there are direct costs for use of the above facilities by the City, the City or the approved user will be responsible to cover those costs.

IMPACT OF THE RARCF AND OTHER PROJECTS

Review of the Long Term Financial Plan

Impact on the Plan for the District and soon to be updated Ten Year Long Term Financial Plan (LTFP) from the construction of the RARCF

The LTFP 2012-2021 is due to replace the PFTD 2010 – 2020 and the LTFP is attached (in part) at Appendix 8. The LTFP contains all the updated costings for Road, Community, Civic and Sundry Capital Expenditure over the next ten financial years. A full briefing on the LTFP will be provided to Council in February 2013.

Table 20 below highlights the macro level numbers for the proposed LTFP.

Table 20 – Macro numbers for the LTFP

	2012/13-2021/22
(All amounts in \$m's)	LTFP
Rates	\$749.12
Total Operating Revenue	\$1,471.93
Payroll	\$498.48

	2012/13-2021/22
(All amounts in \$m's)	LTFP
Depreciation	\$278.82
Total Operating Expenditure	\$1,319.87
Capital Income	\$379.27
Capital Expenditure	\$790.93

Capital Expenditure – The item is similar to the current PFTD in terms of items to be constructed. What has changed is the cost of constructing the items especially roads and the associated cost of the land when acquiring it from private land owners. The municipal or council fund contribution to the majority of the capital projects is secure but the grant/developer contributions remains unconfirmed but will be updated as these amounts are confirmed.

The LTFP provides for the cost of constructing the RARCF at \$82m based on \$65m of own source funding including the loan (noted below) and \$17m of grants from the State and Federal Government. The LTFP also provides for the collection of funds from the developer contribution levy. The attached LTFP demonstrates that given certain assumptions, the City will remain able to provide services across the term of the LTFP.

Capital Income – This item includes a substantial increase in developer contributions for Road asset infrastructure in addition to quantifying the contributions from developers for community infrastructure such as the RARCF. A note of concern is the level of road asset contribution is currently being reviewed. This item also includes transfers from Council's cash backed reserves to fund capital expenditure such as the RARCF.

Impact on rates

The LTFP has been constructed to maintain the underlying rate increases first proposed in the PFTD, that is 4% per annum. The City remains a growing municipality with demand for both, new services and facilities as well as renewing existing assets in the established parts of the municipality.

The Ten Year LTFP highlights only one capital project may be delayed as a result of proceeding with this Business Plan and because the need for the land on which it is located is still to go through structure planning. A capital contingency plan will be put in place to upgrade the existing facility for several years.

Debt Program

As part of the funding of the RARCF, the City will be required to undertake to borrow \$25m. The purpose is to pre-fund the developer contribution portion of the overall capital expenditure associated with the RARCF. This is required as the developer contributions are planned to be raised over twenty years but the spending is primarily over the next ten years.

The loan package will be obtained from WATC (Western Australian Treasury Corporation). The current interest rates for a 10/15/20 year loan are 3.82%/4.16%/4.39% respectively.

Table 21 – Sample Loan Program (Principal and Interest) for \$25m over 10/15/20 years.

(all amounts \$m's)	10 Year	15 Year	20 Year
Loan	25.00	25.00	25.00
Annual Payment	3.33	2.39	1.97
Total Interest	5.01	8.49	12.37
Interest Rate	3.82%	4.16%	4.39%

For the purposes of this Business Plan, the 15 year loan has been factored into the LTFP. The loan will be borrowed in 2014/15 as per the cashflow noted in Table 10 above. The annual repayments are covered by the funds collected by the DCP (DCA13), with the interest being factored into the total operating cost of Council over the 15 years.

Development Contribution Plan Funds

The projection is to collect between \$2m to \$3m in DCP contributions annually. With no ability to fund the interest component from the DCP funding, the principal repayment component will be averaged at \$1.67m annually. This will leave \$0.33m to \$1.33m post 2016/17 to fund other capital projects requiring DCP funding in part to complete.

In summary, the key impact of constructing and operating the RARCF on the LTFP is as follows:

1. Pre-funding the developer contribution plan totalling \$25m by borrowing this amount from WATC.
2. Bringing forward an estimated \$37m in capital expenditure over 2013/14 to 2015/16 as compared with the PFTD 2014/15 – 2018/19
3. Delaying the construction of the Visko Park Bowling Facility from 2013/14 to 2016/17 as a result of the current bowling club having three years remaining on its lease, the need for rezoning of the land is still pending a masterplan for the site being finalised and approved.
4. Impact of interest on loan is \$6.25m over the LTFP.
5. Deferring a portion of funds for asset management to 2015/16 of \$9.00m
6. FFC paying full cost of their facility but a low cost of usage of the City pools offset by a \$0.64m contribution to the hydrotherapy pool and recovery area plus signage income of \$60,000 annually.

ECONOMIC IMPACT SUMMARY

The project will deliver ongoing substantial economic impact to the region from an employment and social perspective and more importantly will act as a catalyst to activate development of the precinct. As outlined the total project cost is \$116.5M that is a substantial capital injection into the region. The Table below summaries the economic impact the project will deliver during a after construction.

Table 22 – Economic Impact of Constructing the RARCF

Construction Impact	Ongoing Impact
\$118M direct construction cost expected to indirectly generate an increase in output of \$220M.	The development will provide 526 jobs for operational staff once the centre is completed,

Construction Impact	Ongoing Impact
Total economic output of \$338M.	of which 276 are likely to be full-time jobs, Expenditure in the Cockburn Central Activity Centre by facility user group will result in an economic impact of \$12M per annum.
The direct employment from construction of the facility is estimated to be 397 full time equivalent jobs and a further 740 indirect jobs	The facility will increase the numbers of visitors to Cockburn Central precinct.
Total employment creation derived from construction of 1137 jobs	FFC operations contribute around \$48.9M in economic impact to the regional economy per annum.
The project will act as a catalyst, potentially inducing new investment and bringing forward currently planned investment into the area, particularly in relation to key road infrastructure and building of medium to high density dwellings and commercial infrastructure on the adjacent land	The facility is estimated to generate \$44M in revenue over a 10 year period
At the completion of the Cockburn Central Town Centre there will be an estimated 1,100 dwellings adjacent to the RARCF site. In addition, hundreds of new dwellings can be expected to be accommodated within the broader RARCF area.	FFC makes a significant contribution to the region's competitive advantages, lifestyle and liveability offering substantial leverage to the broader regional economic development goals.
	FFC employs in excess of 130 people; by 2015 the employment levels are expected to increase to 186 persons and by 2025 to 244 persons.

IMPACT OF OTHERS PROVIDING SIMILAR SERVICES AND FACILITIES

The City is required under the Business Plan to review the impact on others in the municipality providing similar facilities and services. Of the services and facilities noted as proposed to be provided by the City in Table 2 above, the City may be competing with the private sector for the provision of a café and retail space, gym, crèche and hydrotherapy pool. As for the remaining facilities only local governments generally provide recreation and aquatic facilities to the general public.

As to the other facilities:

- Café and Retail space – Cockburn Central and the Cockburn Gateway shopping centre will provide substantial competition. It is not envisaged that this facility will be of sufficient size to cause issues to similar providers.
- Gym and fitness – There are a number of other facilities in the general area, but as the City is relocating an existing successful gym and fitness facility from SLLC to RARCF, no new competition is being created.
- Crèche – This is not a general provider of child services but is provided for general patrons to the RARCF. There will be no impact on other providers
- Hydrotherapy Pool – This is a new facility at RARCF as there is no such facility at SLLC. There are a number of private providers of smaller facilities mostly associated with private health type establishments. As this is a public facility it should not impact on private facilities as the private facilities are generally associated with medical or health operations.

RISK MANAGEMENT ISSUES

A number of risk management issues have been raised with an appropriate response. The City has also prepared a risk management matrix, a copy of which is in Appendix 11.

Building Costs - Contingencies and escalations

The City has provided a sum of money in the budget to cover design and building contingencies plus another sum of money to cover cost escalations for the building contract if it's delayed. The current building market remains very competitive especially for the size of this project.

Cost over-runs

The City will enter into a fixed price contract only.

Varying Patronage Numbers

An extensive marketing plan will be completed to capture the patrons from SLLC to RARCF and to increase this number substantially. The impact of FFC at the RARCF will be of assistance to this end.

Offsetting rating income for RARCF development

The 28.66 hectares site is currently not rated by the City. The development of the land, aside from the RARCF, will see 1,200 to 1,500 apartments constructed. This will add \$1m to \$1.3m in rates currently not in the LTFFP. Although rates from the additional apartments are not directly attributable in accounting terms to the RARCF operating income statement, it will none the less add to the overall financial position of the City from the fact that the land surrounding the RARCF will be developed and become rateable.

Review of Business Plan

The financial arrangements and the estimates of the construction costs have been vetted by independent third party accountants and quantity surveyors respectively.

Loan Program Management

The City will enter into a fixed interest loan for fifteen years assuring the repayment structure as highlighted in this Business Plan.

Review of Taxation Implications

Both the City of Cockburn and FFC are exempt of federal income tax but are liable for GST and other transactional taxes. A review of potential income tax benefits by the City's legal advisers, Jackson McDonald is underway, which may lower the overall cost of the construction of the RARCF including FFC's component.

Due Diligence on FFC as a Partner

As the City is entering into a long term arrangement with the FFC, a due diligence exercise has been undertaken on the latest financial information lodged by FFC with ASIC and duly audited by their Auditors, Ernst and Young. The review which in Appendix 9 includes a summary of:

- FFC (as long term partner in RARCF) using 2010, 2011 and 2012 published financials
- Comparison with West Coast Eagles (Indian Pacific Limited) and North Melbourne Football Club
- Fee payments to WAFC for ground use and licence payments for AFL
- What assets do they own and depreciation?

In conclusion the FFC appears from public information to be on a sound financial footing.

RESIDUAL ISSUES

Options on what to do with SLLC

The SLLC at the opening of the RARCF will need to be dealt with. The options for the Council are as follows:

1. Close and demolish the SLLC – The City has a written down value of \$6m on the SLLC at February 2016. This will have to be written off against the revaluation reserve. The demolition costs on the site would be in order of \$1m plus disposals costs.
2. Sell the SLLC to the Education Department in total – Given the Lakelands High School is remaining at their current site, this could be an option. The maintenance of the 20 year old indoor pool is a negative consequence to this option. To upgrade the facility to a standard pool would take at least \$1m.
3. Sell the SLLC to the Education Department in part – What is attractive is the sports stadium, open areas and parking. The pool area would potentially have to be filled in. We do not wish to sell the gym as this may detract from patrons going to the new gym at the RARCF.
4. Convert the pool into an indoor hockey arena – Cost would be substantial and would involve potential leakage of patrons from RARCF, if they offered this program at RARCF.

CONCLUSIONS

The question proposed by the Business Plan has been one of - Can the City afford to construct and operate the RARCF in conjunction with undertaking the remaining services and facilities as highlighted in the RARCF.

1. Build and fund the RARCF– The Business Plan demonstrates the ability to fund the construction of either the RARCF at the \$82m level or at the lower figure of \$65m. The impact on the financial position of Council is within the capacity of the new Long Term Financial Plan. While the cost of the facility is large, no other project in the LTFP will be delayed other than the re-location and rebuilding the Bowling Club being delayed by several years. Although it has been noted, there is now no urgency as the redevelopment of the City administration site is still a number of years away from proceeding.
2. Operating the RARCF– This facility is significantly bigger than the current SLLC but more in line with regional facilities such as Beatty Park and Arena Joondalup. The two key numbers that determine the success are the potential patronage numbers and the uplift in benchmark entrance fees. In the former case, all indications would point to achieving the patronage numbers, in that the area is a strong growth region, a successful current facility already achieving 70% of the “realistic” targets and 60% of the “optimistic” targets, it is located in the middle of a region where other facilities are 12km to 18 km away and finally the relocation of an AFL Team, namely the FFC. The latter factor is the benchmark entrance fees. The uplift by 8% either as one increase or over a number of years to achieve parity pricing with a number of similar facility is achievable and not unrealistic.
3. To lower the operating cost, the City will implement a range of ESD initiatives as well as expense a portion of the land development and design costs.
4. There is no cross subsidy to the FFC from the City for the FFC to relocate to Cockburn Central with the FFC paying capital and operating costs (including variable outgoings for common areas). The usage fee negotiated with the FFC is generous but is offset with signage income and a capital contribution to the Hydrotherapy Pool and Recovery Area.

Public comments on the Business Plan

This business plan is being advertised for a period of six (6) weeks from the date of notification in The West Australian on Saturday 23 February 2013. Advertising will also occur in the Cockburn Gazette Newspaper on Tuesday 26 February 2013 and the Cockburn Herald on 23 February 2013.

The Business Plan can be inspected:

1. At the City's Administration between the hours of 8:30am and 4:30pm Monday to Friday;
2. At the three City of Cockburn Libraries in Spearwood, Coolbellup and Cockburn Gateway Shopping Centre;

3. On the City's website at www.cockburn.wa.gov.au

Copies of the Business Plan can be obtained by:

1. Downloading the document from the City's website at www.cockburn.wa.gov.au

Submissions on the Business Plan are to be made in writing and to be received no later than 12 noon, Monday, 8 April 2013.

Submissions in writing can be addressed to:

Chief Executive Officer
City of Cockburn
9 Coleville Cres
SPEARWOOD WA 6163

Or submissions can be lodged electronically by email using the following email address:

RARCF.BusinessPlan@cockburn.wa.gov.au

APPENDIX 1 – SECTION 3.59 OF THE LOCAL GOVERNMENT ACT AND REGULATIONS

3.59. Commercial enterprises by local governments

- (3) The business plan is to include an overall assessment of the major trading undertaking or major land transaction and is to include details of —
- (a) its expected effect on the provision of facilities and services by the local government;
 - (b) its expected effect on other persons providing facilities and services in the district;
 - (c) its expected financial effect on the local government;
 - (d) its expected effect on matters referred to in the local government's current plan prepared under section 5.56;
 - (e) the ability of the local government to manage the undertaking or the performance of the transaction; and
 - (f) any other matter prescribed for the purposes of this subsection.
- (4) The local government is to —
- (a) give State wide public notice stating that —
 - (i) the local government proposes to commence the major trading undertaking or enter into the major land transaction described in the notice or into a land transaction that is preparatory to that major land transaction;
 - (ii) a copy of the business plan may be inspected or obtained at any place specified in the notice; and
 - (iii) submissions about the proposed undertaking or transaction may be made to the local government before a day to be specified in the notice, being a day that is not less than 6 weeks after the notice is given;
- and
- (b) make a copy of the business plan available for public inspection in accordance with the notice.
- (5) After the last day for submissions, the local government is to consider any submissions made and may decide* to proceed with the undertaking or transaction as proposed or so that it is not significantly different from what was proposed.
- * *Absolute majority required.*

Functions and General Regulations 1996

Part 3 — Commercial enterprises by local governments (s. 3.59)

7. Minimum value of major land transaction

For a land transaction to be a major land transaction the total value of —

- (a) the consideration under the transaction; and
- (b) anything done by the local government for achieving the purpose of the transaction,

has to be more, or worth more, than either \$1 000 000 or 10% of the operating expenditure incurred by the local government from its municipal fund in the last completed financial year

9. Minimum expenditure involved in a major trading undertaking

- (1) For a trading undertaking to be a major trading undertaking the expenditure by the local government that —
- (a) the undertaking involved in the last completed financial year; or
 - (b) the undertaking is likely to involve in the current financial year or the financial year after the current financial year,

Has to be more than either \$500,000 or 10% of the lowest operating expenditure described in sub regulation (2).

APPENDIX 2 – OTHER AQUATIC AND RECREATION FACILITIES

Four Facilities visited in the Eastern States:

1. Glen Eira Aquatic and Recreation Centre
2. Frankston Regional Aquatic and Health and Wellbeing Centre
3. Casey Aquatic and Regional Centre
4. Melbourne Sports and Aquatic Centre

Facilities reviewed and visited in Western Australia

1. Arena Joondalup
2. Beatty Park (refurbishment)
3. Cannington Leisureplex and
4. Riverton Aquatic Centre.

These documents are available on-line at www.cockburn.wa.gov.au/RARCFfacility

APPENDIX 3- REVIEW OF OPTIONS, PATRONS, REVENUES, EXPENDITURE, OPERATING DEFICITS – TEN YEAR PLAN

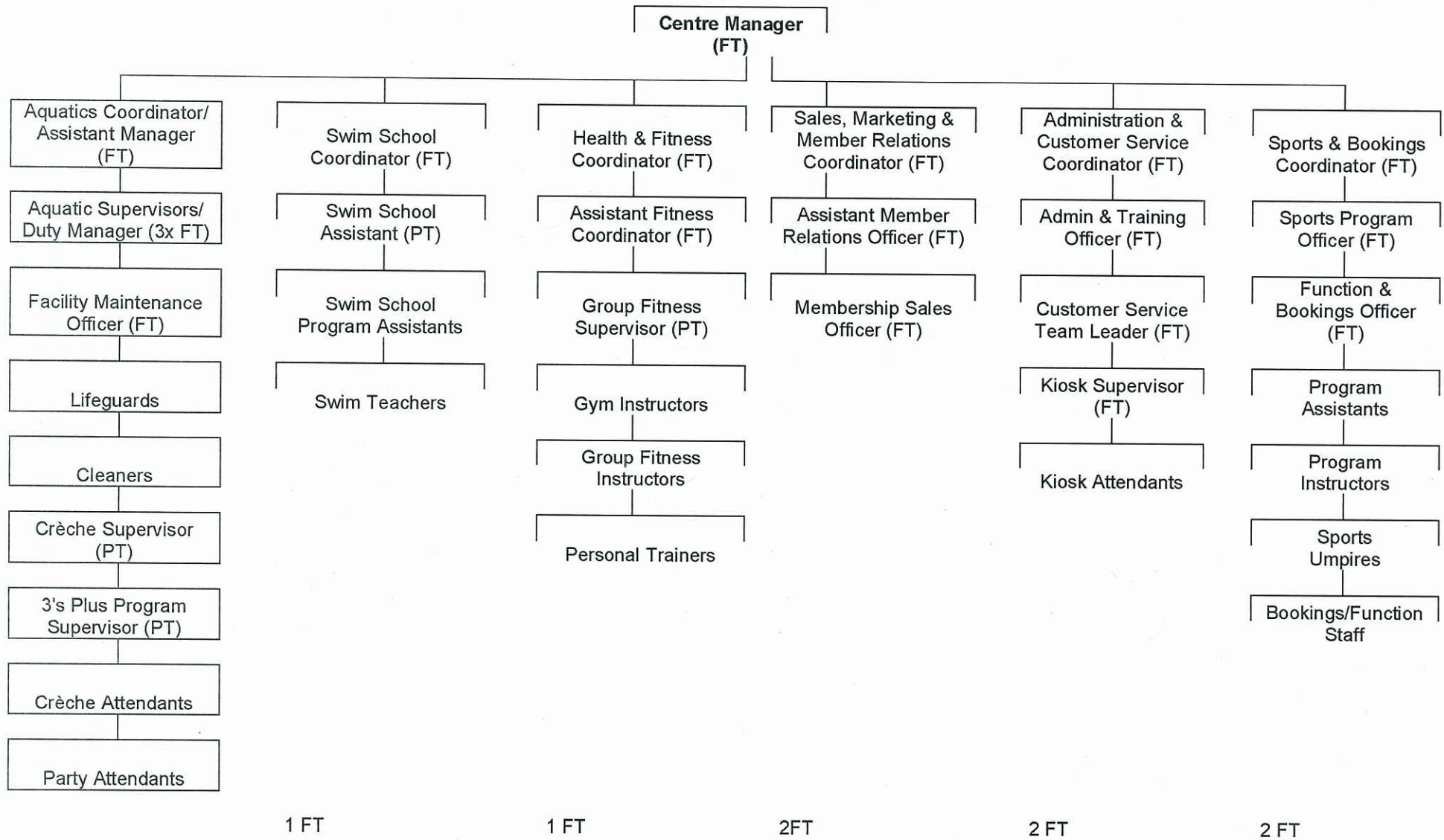
With Standard Depreciation

	Realistic Scenario	Revenue	Revenue per Patron	Op Costs	Depn	Op Deficit	Subsidy per patron		Realistic Scenario	Revenue	Revenue per Patron+ 8% uplift	Op Costs	Depn	Op Deficit	Subsidy per patron	
2016/17	638,500	4,830,568	7.57	4,574,207	2,000,000	-1,743,639	-2.73		2016/17	638,500	5,217,013	8.17	4,574,207	2,000,000	-1,357,194	-2.13
2017/18	649,500	5,009,582	7.71	4,757,175	2,000,000	-1,747,593	-2.69		2017/18	649,500	5,410,349	8.33	4,757,175	2,000,000	-1,346,827	-2.07
2018/19	661,500	5,195,341	7.85	4,947,462	2,000,000	-1,752,122	-2.65		2018/19	661,500	5,610,968	8.48	4,947,462	2,000,000	-1,336,495	-2.02
2019/20	671,500	5,388,101	8.02	5,145,361	2,000,000	-1,757,260	-2.62		2019/20	671,500	5,819,149	8.67	5,145,361	2,000,000	-1,326,212	-1.97
2020/21	684,500	5,588,131	8.16	5,351,175	2,000,000	-1,763,045	-2.58		2020/21	684,500	6,035,181	8.82	5,351,175	2,000,000	-1,315,994	-1.92
2021/22	695,500	5,795,708	8.33	5,565,222	2,000,000	-1,769,514	-2.54		2021/22	695,500	6,259,365	9.00	5,565,222	2,000,000	-1,305,857	-1.88
2022/23	689,500	6,011,123	8.72	5,787,831	2,000,000	-1,776,708	-2.58		2022/23	689,500	6,492,013	9.42	5,787,831	2,000,000	-1,295,818	-1.88
2023/24	683,500	6,234,675	9.12	6,019,344	2,000,000	-1,784,669	-2.61		2023/24	683,500	6,733,449	9.85	6,019,344	2,000,000	-1,285,895	-1.88
2024/25	704,500	6,466,677	9.18	6,260,118	2,000,000	-1,793,442	-2.55		2024/25	704,500	6,984,011	9.91	6,260,118	2,000,000	-1,276,107	-1.81
2025/26	705,500	6,707,451	9.51	6,510,523	2,000,000	-1,803,072	-2.56		2025/26	705,500	7,244,047	10.27	6,510,523	2,000,000	-1,266,476	-1.80
	Optimistic Scenario	Revenue	Revenue per Patron	Op Costs	Depn	Op Deficit	Subsidy per patron		Optimistic Scenario	Revenue	Revenue per Patron+ 8% uplift	Op Costs	Depn	Op Deficit	Subsidy per patron	
2016/17	700,500	5,299,628	7.57	4,574,207	2,000,000	-1,274,579	-1.82		2016/17	700,500	5,723,598	8.17	4,574,207	2,000,000	-850,609	-1.21
2017/18	712,500	5,495,500	7.71	4,757,175	2,000,000	-1,261,675	-1.77		2017/18	712,500	5,935,140	8.33	4,757,175	2,000,000	-822,035	-1.15
2018/19	25,500	5,697,989	7.85	4,947,462	2,000,000	-1,249,474	-1.72		2018/19	725,500	6,153,828	8.48	4,947,462	2,000,000	-793,635	-1.09
2019/20	738,500	5,925,707	8.02	5,145,361	2,000,000	-1,219,654	-1.65		2019/20	738,500	6,399,764	8.67	5,145,361	2,000,000	-745,597	-1.01
2020/21	750,500	6,126,942	8.16	5,351,175	2,000,000	-1,224,233	-1.63		2020/21	750,500	6,617,098	8.82	5,351,175	2,000,000	-734,078	-0.98
2021/22	763,500	6,362,363	8.33	5,565,222	2,000,000	-1,202,860	-1.58		2021/22	763,500	6,871,352	9.00	5,565,222	2,000,000	-693,870	-0.91
2022/23	757,500	6,603,953	8.72	5,787,831	2,000,000	-1,183,878	-1.56		2022/23	757,500	7,132,270	9.42	5,787,831	2,000,000	-655,562	-0.87
2023/24	750,500	6,845,829	9.12	6,019,344	2,000,000	-1,173,516	-1.56		2023/24	750,500	7,393,495	9.85	6,019,344	2,000,000	-625,850	-0.83
2024/25	762,500	6,999,065	9.18	6,260,118	2,000,000	-1,261,054	-1.65		2024/25	762,500	7,558,990	9.91	6,260,118	2,000,000	-701,129	-0.92
2025/26	774,500	7,363,460	9.51	6,510,523	2,000,000	-1,147,063	-1.48		2025/26	774,500	7,952,537	10.27	6,510,523	2,000,000	-557,986	-0.72

With Non-Standard Depreciation

	Realistic Scenario	Revenue	Revenue per Patron	Op Costs	Depn	Op Deficit	Subsidy per patron		Realistic Scenario	Revenue	Revenue per Patron+ 8% uplift	Op Costs	Depn	Op Deficit	Subsidy per patron	
2016/17	638,500	4,830,568	7.57	4,574,207	1,679,750	-1,423,389	-2.23		2016/17	638,500	5,217,013	8.17	4,574,207	1,679,750	-1,036,944	-1.62
2017/18	649,500	5,009,582	7.71	4,757,175	1,679,750	-1,427,343	-2.20		2017/18	649,500	5,410,349	8.33	4,757,175	1,679,750	-1,026,577	-1.58
2018/19	661,500	5,195,341	7.85	4,947,462	1,679,750	-1,431,872	-2.16		2018/19	661,500	5,610,968	8.48	4,947,462	1,679,750	-1,016,245	-1.54
2019/20	671,500	5,388,101	8.02	5,145,361	1,679,750	-1,437,010	-2.14		2019/20	671,500	5,819,149	8.67	5,145,361	1,679,750	-1,005,962	-1.50
2020/21	684,500	5,588,131	8.16	5,351,175	1,679,750	-1,442,795	-2.11		2020/21	684,500	6,035,181	8.82	5,351,175	1,679,750	-995,744	-1.45
2021/22	695,500	5,795,708	8.33	5,565,222	1,679,750	-1,449,264	-2.08		2021/22	695,500	6,259,365	9.00	5,565,222	1,679,750	-985,607	-1.42
2022/23	689,500	6,011,123	8.72	5,787,831	1,679,750	-1,456,458	-2.11		2022/23	689,500	6,492,013	9.42	5,787,831	1,679,750	-975,568	-1.41
2023/24	683,500	6,234,675	9.12	6,019,344	1,679,750	-1,464,419	-2.14		2023/24	683,500	6,733,449	9.85	6,019,344	1,679,750	-965,645	-1.41
2024/25	704,500	6,466,677	9.18	6,260,118	1,679,750	-1,473,192	-2.09		2024/25	704,500	6,984,011	9.91	6,260,118	1,679,750	-955,857	-1.36
2025/26	705,500	6,707,451	9.51	6,510,523	1,679,750	-1,482,822	-2.10		2025/26	705,500	7,244,047	10.27	6,510,523	1,679,750	-946,226	-1.34
	Optimistic Scenario	Revenue	Revenue per Patron	Op Costs	Depn	Op Deficit	Subsidy per patron		Optimistic Scenario	Revenue	Revenue per Patron+ 8% uplift	Op Costs	Depn	Op Deficit	Subsidy per patron	
2016/17	700,500	5,299,628	7.57	4,574,207	1,679,750	-954,329	-1.36		2016/17	700,500	5,723,598	8.17	4,574,207	1,679,750	-530,359	-0.76
2017/18	712,500	5,495,500	7.71	4,757,175	1,679,750	-941,425	-1.32		2017/18	712,500	5,935,140	8.33	4,757,175	1,679,750	-501,785	-0.70
2018/19	725,500	5,697,989	7.85	4,947,462	1,679,750	-929,224	-1.28		2018/19	725,500	6,153,828	8.48	4,947,462	1,679,750	-473,385	-0.65
2019/20	738,500	5,925,707	8.02	5,145,361	1,679,750	-899,404	-1.22		2019/20	738,500	6,399,764	8.67	5,145,361	1,679,750	-425,347	-0.58
2020/21	750,500	6,126,942	8.16	5,351,175	1,679,750	-903,983	-1.20		2020/21	750,500	6,617,098	8.82	5,351,175	1,679,750	-413,828	-0.55
2021/22	763,500	6,362,363	8.33	5,565,222	1,679,750	-882,610	-1.16		2021/22	763,500	6,871,352	9.00	5,565,222	1,679,750	-373,620	-0.49
2022/23	757,500	6,603,953	8.72	5,787,831	1,679,750	-863,628	-1.14		2022/23	757,500	7,132,270	9.42	5,787,831	1,679,750	-335,312	-0.44
2023/24	750,500	6,845,829	9.12	6,019,344	1,679,750	-853,266	-1.14		2023/24	750,500	7,393,495	9.85	6,019,344	1,679,750	-305,600	-0.41
2024/25	762,500	6,999,065	9.18	6,260,118	1,679,750	-940,804	-1.23		2024/25	762,500	7,558,990	9.91	6,260,118	1,679,750	-380,879	-0.50
2025/26	774,500	7,363,460	9.51	6,510,523	1,679,750	-826,813	-1.07		2025/26	774,500	7,952,537	10.27	6,510,523	1,679,750	-237,736	-0.31

APPENDIX 4 - PROPOSED STAFFING STRUCTURE FOR THE RARCF



4 FT
2 PT

* Casual

Total: FTE

1 PT

* Casual

Total:
FTE

1 PT

* Casual

Total: FTE

Total: FTE

*
Casual

Total: FTE

*
Casual

Total: FTE

**Totals (including RARCF
Manager)**

11 FT

PT (5FTE)

Casuals (26FTE)

Total

FTE: * 42

APPENDIX 5 – MARKETING PLAN AND COST SUMMARY

Summary of Marketing costs – Regional Aquatic & Recreation Community Facility
(12 months pre & post opening including launch)

Marketing contractor	\$31,200
Internal Communications	\$1000
Develop key marketing messages; straplines; look	\$10,000
Roving display at events, City facilities	\$6,000
Advertising print (local) and radio – pre and post	\$42,500
Value added offers (internal cost)	\$10,000
2-3 months before completion – media tour	\$250
Photography – construction photos for the record (four photo shoots)	\$2000
Soundings extra 4 pages 1 edition	\$7,000
Billboards x 4 pre and post	\$16,000
2 project billboards on site	
New brochures - posters	\$15,000
Launch	\$25,000
Project updates via Staff magazine, Ems newsletter, intranet, email; media releases; e-newsletter; Facebook	\$500
Video for website & photo shoot	\$30,000
Advertise on trains (tactical); train station(s);	\$15,000
Total Budget	\$201,450

Marketing Plan - Regional Aquatic & Recreation Community Facility
(12 months pre & post opening including launch)

6 months pre-opening; 6 months post - <i>contractor 6 hours per week</i> to work exclusively on marketing of new aquatic facility with support from SLLC marketing/Corporate Communications	\$100 x 6 hours per week x 52 weeks = 600 hours x 52 = \$31,200
Develop key marketing messages; straplines; look	\$10,000
Bimonthly project updates on progress of building to staff via Splash, intranet, email; to media via media releases; e-newsletter; Facebook TVs in outstations; Cockburn Soundings; messages on hold; screens at admin building; other outlets	Staff cost + \$1000
Web cam to watch progress	Project management costs
Moving display for libraries, Youth Centre, Cockburn Gateways Shopping City	\$6,000 – plus staff member to man it at CGSC
Promotion of the facility at major Cockburn events	SLLC existing staff
Six months before completion	
Start paid advertising in Gazette with monthly updates – teasers	3 months x once a month half page updates \$2500 –
3 months before start tactical advertising offering – each time offering an excellent added value offer – one per month first two months and then one per week for last month = six ads	3 months x six half page updates \$5000 Plus \$10,000 from facility income budget to fund 200 value added offers @ \$50 each for the tactical advertising
2-3 months before completion – invite selected journalists to come and view the project / the facility itself (and FFC facility)	\$250 (only to produce some media packs / small refreshments) otherwise staff time
Photography – construction photos for the record (four photo shoots)	\$2000
Start Leisure Centre own Facebook page and e-newsletter with progress, news, links to website page (internal)	Staff + \$500 possible design costs; constant contact subscription –
1 month before completion - Produce larger 20 page edition of Cockburn Soundings instead of direct mail or insert in paper to promote the new facility	\$7,000 For an extra four pages for design, print and distribution
Billboards around City 4 months prior x 4 =	\$8,000
2 project billboards on site	Funded from project budget?
3 week radio campaign – Perth radio stations – times depending on target audience – allow \$15,000-\$20,000	\$20,000
New Brochures – posters (including limited period brochure pre-opening and pre professional photos post completion)	\$15,000
Website pages	Budget – will be on corporate website
Completion – facility Launch (closed and public) includes t shirts, giveaways. FFC involvement? Staff encouraged to come to launch	\$25,000

<u>12 months following completion</u>	
Bimonthly (higher frequency closer to the time) project updates on progress of building to staff via Splash, intranet, email; to media via media releases; e-newsletter; Facebook TVs in outstations; Cockburn Soundings; messages on hold; screens at admin building; other outlets	Existing staff
Professional video for website – take a virtual tour plus photo shoot of all facilities and activities for future marketing promotion – (tour done by a FFC footy player)	\$30,000
Billboards 4 months x 4	\$8,000
Advertise on trains (tactical); train station(s);	\$15,000
Radio campaign approx. 1 month after opening – 3 weeks	\$15,000
Total Budget \$211,450	

APPENDIX 6 – LONG TERM CAPITAL MAINTENANCE REQUIREMENTS FOR FFC

Indicative and Proposed Capital Maintenance over 25 years FFC's ETAF			
Capital Item	Replacement at year	Current \$	Future \$ (inflated by 3.75%)
Roofing and Roof plumbing	12	\$338,750	\$1,362,915
Painting	7	\$232,500	\$1,205,261
Window treatments	10	\$38,125	\$136,056
Toilets	15	\$18,750	\$32,878
Carpet	7	\$268,750	\$1,393,178
Vinyl flooring	10	\$29,375	\$104,829
Whitegoods	7	\$17,500	\$90,719
Hot water systems	12	\$11,719	\$47,149
Air-conditioning/Mechanical services	15	\$552,156	\$1,936,428
Lighting and power	16	\$728,125	\$1,326,059
Lifts	20	\$253,750	\$536,561
Fire protection	15	\$39,375	\$69,045
Security systems	7	\$56,875	\$294,836
Fencing	12	\$11,250	\$45,263
Paving	15	\$43,750	\$76,716
Sundry	7	\$406,250	\$2,105,966
Total		\$3,046,999	\$10,763,858

Source: Davis Langdon

APPENDIX 7 – FFC USAGE FEE FOR REGIONAL AQUATIC AND RECREATION COMMUNITY FACILITY

Fee Structure with Sample Usage

Facility	Full Cost inc Depn	Full Cost less Depn	Current Subsidised cost	Discount cost (bulk entry) for FFC	Persons/courts used	days pool / Hours (hp&hc)	Weeks per year	Full Cost inc Depn	Full Cost less Depn	Current Subsidised cost	Discount cost (bulk entry)
Pool (per person)	\$8.56	\$6.20	\$5.20	\$5.56	50	3	46	\$59,031	\$42,780	\$35,880	\$38,370
HP&RCA (Per hour)	\$85.52	\$60.00	\$55.00	\$55.59		4	46	\$15,736	\$11,040	\$10,120	\$10,229
H/courts (per hour)	\$67.52	\$45.00	\$42.00	\$43.89	6	5.5	46	\$102,501	\$68,310	\$63,756	\$66,626
					Full Cost prior to contribution			\$177,268	\$122,130	\$109,756	\$115,224
					less cap contribution rate			\$25,600	\$19,118	\$17,540	\$15,931
					Fees			\$151,668	\$103,012	\$92,216	\$99,293
					2016/17			\$167,623	\$114,004	\$102,094	\$109,664

APPENDIX 8 – TEN YEAR LONG TERM FINANCIAL PLAN

Comments on the variances

Rates – As per the PFTD rates increases have been forecast to increase by 4% annually and this have been imposed on the new LTFP. Property growth over the next ten years is estimated at 3% across the residential, commercial and industrial sector. There is no increase expected in the rural sector as parts of this inevitably are developed into urban/commercial precincts.

Total Operating Revenue – This increase arises from rates in addition to fees and charges from a number of services provided by the Council including waste collection and disposal, leisure facilities, rents, interest income and operating grants.

Payroll – This expenditure items remains at 37% to 38% of the operating revenue in both the PFTD and LTFP. At this percentage it is one of the lowest in the metropolitan local government sector. What has driven this is a number of in-sourcing arrangements and the enterprise agreement process. As inflation continues to fall in line with overall national economic activity future increases have been reduced to around 3%, which is still 40% above CPI Perth. The LTFP has also increased the SG Superannuation component of the payroll in line with Federal Government requirements moving it from 9% to 12% over the period July 2013 to July 2019. A budget has also been factored into the LTFP as it was for the PFTD for new staff including for new facilities such as RARCF and the Success Library.

Depreciation – The increase in this non-cash item is due to new assets being constructed as higher costs and a revaluation accounting standard mandating fair value. This provides for up to date values in the balance sheet, but also impacts on the bottom line of the Council's operating costs.

Total Operating Expenditure – The cost increases are reflected in the above two items but also in power increases and other state charges. The new costs from the State Government have added approximately \$50m over the ten to the costs of Council. There will also be some interest expenses in line with loans for RARCF and the provision of other facilities (Emergency Services Building at Cockburn Central) and Underground Power for Coolbellup and Hamilton Hill.

Capital Income – This item includes a substantial increase in developer contributions for Road asset infrastructure in addition to quantifying the contributions from developers for community infrastructure such as the RARCF. A note of concern is the level of road asset contribution is currently being reviewed. This item also includes transfers from Council's cash backed reserves to fund capital expenditure such as the RARCF.

Capital Expenditure – The item is similar to the current PFTD in terms of items to be constructed. What has changed is the cost of constructing the items especially roads. The largest cost is land acquisition from private land owners. Experience with land acquisition of Spearwood Ave indicates that the cost rises significantly once the fact becomes publically known. The municipal or council fund contribution to the majority of the capital projects is secure but the grant/developer contributions remains unconfirmed but will be

updated as these amounts are confirmed. The Ten Year LTFP highlights only one capital project that may have to be delayed as a result of proceeding with this business plan.

APPENDIX 9 – DUE DILIGENCE ON FFC AND COMPARISON WITH WCE AND NMFC

Will be attached when FFC, WCE and NMFC lodge their 2012 Financials with ASIC in late January 2013
At the time of writing, only FFC results had been released through ASIC and as such, the due diligence review has not been completed.

APPENDIX 10 – ADDITIONAL SUPPORT DOCUMENTS ON-LINE

1. Coffey Sport and Leisure Report;
2. Cox Howlett Architects - site drawings.

These documents are available on-line at www.cockburn.wa.gov.au/RARCFfacility

APPENDIX 11 – RISK MANAGEMENT MATRIX

The following table represents a high level risk assessment and mitigation strategies for the City of Cockburn with regards to the project. The risk profile of this Project has been classified as **MODERATE**. A full risk assessment will be completed as part of the Project Manager contract.

CATASTROPHIC 5 ALMOST CERTAIN 5 EXTREME: 20-25
 MAJOR 4 LIKELY 4 HIGH: 13-19
 MODERATE 3 POSSIBLE 3 MODERATE: 7-12
 MINOR 2 UNLIKELY 2 LOW: 0-6
 INSIGNIFICANT 1 RARE 1

RISK CLASSIFICATION	RISK DESCRIPTION	CAUSE OF RISK	CONSEQUENCES	LIKELIHOOD OF OCCURRENCE	RISK RATING COMBINED IMPACT	RISK MITIGATION STRATEGY
ENVIRONMENT	Environmental impact natural bush area	Clearing an existing greenfield site	MINOR 2	ALMOST CERTAIN 5	MODERATE	Appropriate approvals sought and development is undertaken by Landcorp Consultation through structure plan
	Construction impact on surrounding residents/business	Noise, track and dust pollution caused by construction	MODERATE 3	POSSIBLE 3	MODERATE	No existing residential to impact on close to site Traffic management study to be developed and plan to be implemented Regular inspections by Environmental Health for compliance with dust control
	Capital availability	Insufficient reserve funds to deliver project	MODERATE 3	UNLIKELY 2	LOW	City is financially well positioned to deliver the planning and construction of the project. Financial modelling has been completed Project Cash flows to be reviewed regularly
FINANCIAL	External funding	Insufficient funding from Federal Government – RDAF	MAJOR 4	LIKELEY 4	HIGH	Identify staged components of facility once funding amounts have been confirmed - Project scaled back
	External funding	Insufficient funding from State Government - Cabinet Submission	MAJOR 4	POSSIBLE 3	MODERATE	Staged components of facility FFC unlikely to partner – project continues as standalone
	Debt Borrowing – Market Risk	High Level borrowing impact on future borrowing costs	MODERATE 3	UNLIKELY 2	LOW	Loan facility via WA government over 15years to cap future interest rates
	Developer fees	Land Cost higher than predicted	MODERATE 3	POSSIBLE 3	MODERATE	Project has considered cost escalation and has allowed for contingencies for budget increases at various stages City to seek advice from legal advisers – may have a positive effect on project budget
	Taxation Implications	Liability for GST	MAJOR 4	UNLIKELY 2	MODERATE	

RISK CLASSIFICATION	RISK DESCRIPTION	CAUSE OF RISK	CONSEQUENCES	LIKELIHOOD OF OCCURRENCE	RISK RATING COMBINED IMPACT	RISK MITIGATION STRATEGY
	Project Cost Estimate	Cost estimate for project well below Tendered price	MAJOR 4	POSSIBLE 3	MODERATE	Independent QS to be appointed to the project Competitive tendering process & Fixed Price Contracts Establish strong budget guidelines for project
	Budget Increase	Cost overruns due to variations	MODERATE 3	POSSIBLE 3	MODERATE	City to enter into a fixed price contracts Regular financial reporting on budget v actual spend
LEGAL	Public Liability Civil Liability	Injury or Death to public, staff or workers	MAJOR 4	POSSIBLE 3	MODERATE	All works and contractors comply with OH&S plan – Builder Project Manager to control risk Provide appropriate insurance cover
	Policy Compliance	Compliance with Councils internal policy and LG requirements	MODERATE 3	POSSIBLE 3	MODERATE	Project team fully aware of Council requirements Stakeholders adhere to agreements
ORGANISATIONAL	Disputes	Partnership disputes	MAJOR 4	POSSIBLE 3	MODERATE	Appoint legal adviser over the course of project Project manager to manage contractor disputes
	Internal project management	Lack of internal resources / changing personnel	MAJOR 4	POSSIBLE 3	MODERATE	Provide dedicated FTE to manage the project internally Steering committees and working groups developed Reporting on project to Project Control Group and Council
	Organisation change	Local government reform	MINOR 2	UNLIKELY 2	LOW	Project structure would remain given the expected time reform could take place
	Meeting the requirements of funding agreements	Project Delays	MODERATE 3	POSSIBLE 3	MODERATE	Provide regular reports to state and federal and maintain close communication
	Complexity and ability to deliver	Experience to in delivering large Capital projects	MAJOR 4	POSSIBLE 3	MODERATE	Relevant staff and resources are committed Regular reporting on project
PLANNING	Design	Design inadequacies at time of tender	MAJOR 4	POSSIBLE 3	MODERATE	Project Manager and Project Control Group to monitor
POLITICAL	Planning Delays	Delays in planning and design process	MODERATE 3	POSSIBLE 3	MODERATE	Regular review of project timeline and allow for contingencies
	Other City Projects delayed	Impact on other infrastructure projects	MINOR 2	POSSIBLE 3	LOW	Review capital works program and factor in project cost Extend delivery time of current projects if required
	Public Image, Reputation	Poor public image of Project scope	MODERATE 3	UNLIKELY 2	LOW	Develop and maintain a positive marketing campaign on project with regular progress updates
PROJECT DELIVERY	Project Management	Inexperienced or under resourced project manager reducing delivery capacity	MAJOR 4	POSSIBLE 3	MODERATE	Independent Project Manager appointed Tendering consultants to provide a brief/presentation as part of tender with detailed experiences and personnel
	Construction – Market Risk	Loss or delays in contractual disputes	MAJOR 4	POSSIBLE 3	MODERATE	Independent Project Manager to manage and resolve contractual issues Independent QS appointed fro period of project to

RISK CLASSIFICATION	RISK DESCRIPTION	CAUSE OF RISK	CONSEQUENCES	LIKELIHOOD OF OCCURRENCE	RISK RATING COMBINED IMPACT	RISK MITIGATION STRATEGY
						provide advice on cost
	Construction Delays	Project delayed due to Builder	MAJOR 4	POSSIBLE 3	MODERATE	Project Manager to control construction schedule and EOTs Appropriate penalties in place for delays Develop an conservative project timeline Develop contingency plans and ensure contractors provide contingencies
	Builder	Builder going broke	MAJOR 4	POSSIBLE 3	MODERATE	Ensure during tender process that detailed reference checks are carried out, credit checks, cash flow ability, sub-contractor checks and appropriate retentions and bank guarantees are in place
SERVICE DELIVERY	Facility subsidy	Operating subsidy higher than expected	MODERATE 3	POSSIBLE 3	MODERATE	Review of entry fees to reduce ongoing subsidy Attendance targets set per month
	Annual facility attendances	Lower than expected facility attendances	MAJOR 4	POSSIBLE 3	MODERATE	Develop strong marketing plan 12 months from opening Engage marketing firm to develop and implement strategies Working group to be formed to address
STAKEHOLDER	FFC financial status	FFC's financial sustainability long term	MINOR 3	UNLIKELY 2	LOW	Review of FFC financial position to date shows the club is in a financial healthy position
	FFC partnership	FFC pulling out of the Joint Development	MAJOR 4	POSSIBLE 3	MODERATE	Timing of project delivery is reviewed and scale is reduced

**MEDIA STATEMENT – FOR IMMEDIATE RELEASE****Issue Date: 15 April 2013****The new Beatty Park:
A Green Dream**

The \$17million redevelopment of Beatty Park is more than a brilliant aquatic facility. Its new hi-tech features demonstrate best practice in environmental sustainability and will deliver an energy saving of 5,000 mega watt hours per annum.

Commencing September 2011, a chief focus of the redevelopment was to reduce Beatty Park's environmental impact and engineer its operations towards responsible use of resources. Vincent Council has committed Beatty Park to play a leadership role in the responsible and economic use of resources and promote sustainability within the community.

Mayor Alannah MacTiernan says, "Creating a leaner, greener facility was paramount in the design and engineering of the new Beatty Park and this new facility is a game-changer. We've strived to use the redevelopment opportunity to drive down energy costs and its carbon footprint."

A major feature is the new geothermal heating system which draws hot water from deep underground to heat all of the facility's swimming pools. A geothermal bore more than 1000m deep taps a hot aquifer, producing water temperatures of 48.5°C at the well head. The water is re-injected into the aquifer at 750m thereby the volume and heat of the aquifer is not compromised.

"And with an eye to the future, the Council approved a larger bore than was necessary for the primary task of heating the water in all pools.

"We are now doing the business case for heating the air in the indoor pool area and also piping the water to our administrative and community facilities 300 metres down the road at the corner of Loftus and Vincent streets," said Mayor MacTiernan.

Insulated below-ground pipe work would transmit hot water to each facility, with the geothermal energy transferred to each building's heating system via plate heat exchangers installed in the existing plant rooms. In addition to supplying 100% of Beatty Park's pool heating requirements, the proposed expansion would save an additional 36% of the energy currently used at the above three facilities.¹

Looking at renewable energy above the ground, we have installed one hundred and fifty 250W Suntech solar modules, which are expected to generate in excess of 53,400kWh of energy and contribute significantly to powering the Centre's electrical equipment.

The above measures are in line with the energy actions set out within the City's Sustainable Environment Strategy 2011-2016.

Hager Eco-ficient® Presence Detectors will ensure lights in less frequently used areas are only on when needed and will reduce the energy bill for lighting these spaces by 20%. Super-efficient Airblade hand dryers take just 12 seconds to do the job and save up to 80% on the energy used by conventional dryers. These Airblade hand dryers not only cost less to run but are also more hygienic and produce no waste at all unlike paper towels. Paper towels are an expensive and unsustainable solution to hand drying. For the cost of one paper towel, an Airblade hand dryer can dry up to 19 pairs of hands.²

¹ City of Vincent, Energy Efficiency Opportunities Audit, Enigin WA, January 2013

² Dyson Airblade website.

Together these technologies will save the City of Vincent over 5,000 mega watt hours of energy each year. This is equivalent to the electricity used by 890 Vincent households over the same period.³

Waterless urinals have joined highly efficient flush toilets in the change rooms. The Caroma H2Zero™ Cube model has been chosen for its 100% water saving capacity.

Interpretive signage will soon be in place around the venue to explain the workings and benefits of its new sustainable features.

The City will continue to monitor developments in renewable energy technology, and use renewable energy sources in City-owned facilities where possible and practical.

Vincent will also investigate and implement the use of alternative lighting technologies, including solar-powered lights and LEDs in parks, reserves, car parks, and Right Of Ways throughout the City. We are now able to explore this lighting option as solar lighting becomes more cost competitive.

Ends

AUTHORISED BY: Mayor Hon. Alannah MacTiernan
ENQUIRIES: Mayor, as above. Mobile: 0478 406 494

³Calculations: Solar PV generates 53,400kWh per year.
Geothermal pool heating supplies 4,952,520kWh per year.
Total energy saved by all measures combined is therefore in excess of 5,005,920kWh/yr (5,005MWh per year).
Daily average electricity consumption across all Vincent households is 15.424kWh/day = 5,629kWh/year.

ROADWORKS TRAFFIC MANAGEMENT PLAN

Project: Apartment Construction

Location: Lot 8 Cockburn Central

Contractor: Australand Holdings Ltd

Start Date: August 2011


Declaration

I Matt Robinson (AWTM Cert No 0800401) declare that I have designed this Traffic Management Plan following a site inspection on the 16 August 2011. The Traffic Management Plan has been prepared in accordance with Main Roads Traffic Management for Works on Roads Code of Practice and AS 1742.3 2009.



Signature:

Date: 19/08/2011

	Name / Company	Accreditation Details	Date	Signed
TMP designed by	Matt Robinson Altus Traffic	AWTM 1198503	19/08/11	
RTM reviewed and Approved by	N/A			
Compliance Audit to be undertaken by:				
Road Authority Approval	I, <i>name in block letters</i> , being an authorised officer of <i>name of organisation in block letters</i> approve this Traffic Management Plan (TMP) for implementation subject to compliance with the details in the Traffic Management Plan (TMP) and Traffic Control Drawings (TCD). (Signed)..... Date: <small>Authorised Officer</small>			

TMP No: 0811-AUS-363	Rev. No. 2	Date: 18/04/2013
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APPENDICES

Appendix A	Traffic Volume Counts
Appendix B	Risk Analysis Tables
Appendix C	Daily Diary & Daily Inspection Report Form
Appendix D	Incident Report Form
Appendix E	Notification of Roadworks Form
Appendix F	Traffic Control Diagrams.

GLOSSARY OF TERMS

AS	Australian Standard
AS/NZS	Australian and New Zealand Standard
AWTM	Advanced Worksite Traffic Management / Manager
CoP	Traffic Management for Works on Roads Code of Practice (MRWA)
MRWA	Main Roads Western Australia
OS&H	Occupational Safety and Health
RTM	Roadworks Traffic Manager (accredited by MRWA)
SRSA	Senior Road Safety Auditor
TCD	Traffic Control Diagram
TMP	Traffic Management Plan

1.0 PROJECT INFORMATION

1.1 Purpose and Scope

The project works involve the construction of an Apartment complex on the block surrounded by Northlake Rd, Signal Tce, Stockton Bend and Sleeper Lane, Cockburn Central. The works also involve the temporary closure of the northbound direction of the lane way at the eastern end of the site for scaffolding to be erected on the roadway.

1.2 Project Location

The works will be undertaken in the location shown on the map below.

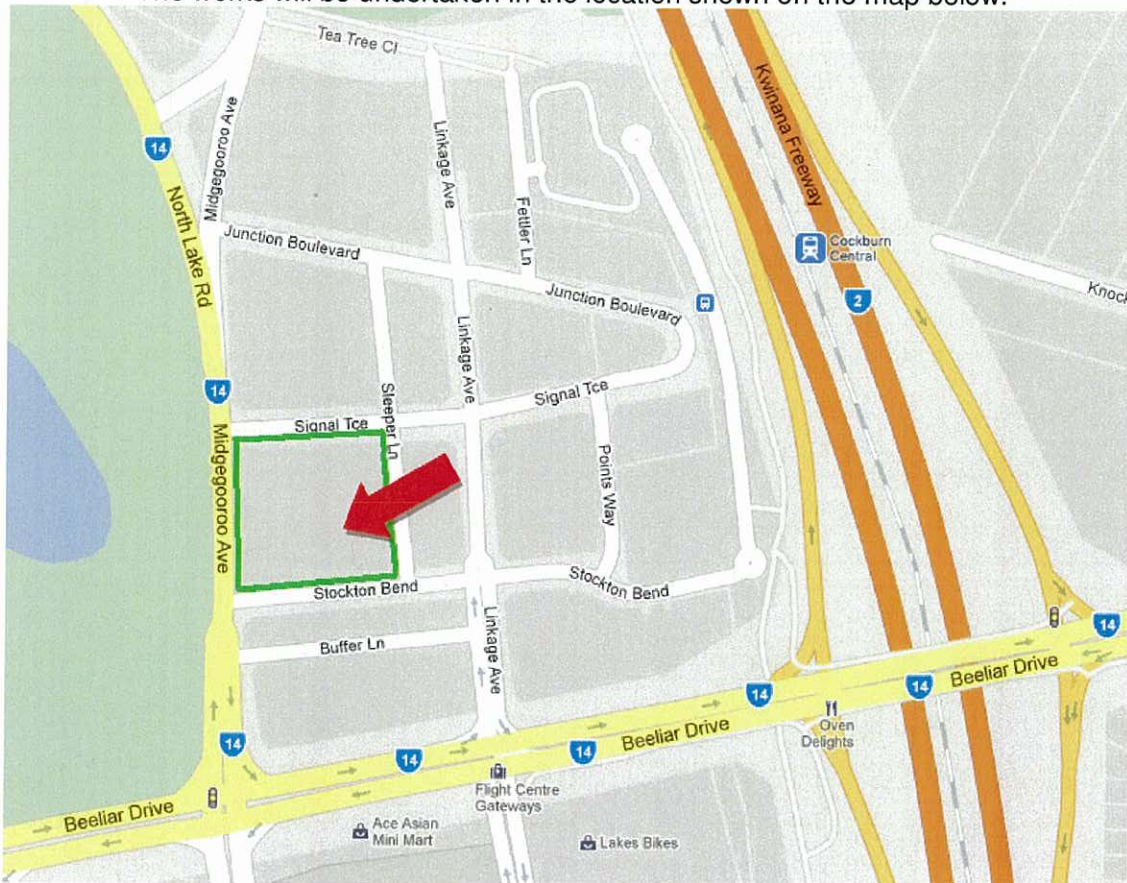


Figure 1.0 – Locality Plan

1.3 Site Constraints/Impacts

Due to the nature of the works there will be some certain site constraints:

- The footpath on northern side of the worksite will have vehicles crossing it as they enter and leave the worksite, as such pedestrian watch your step signs shall be erected.
- The site fencing will extend to the edge of the parking bays on the southern side of the site as such pedestrians will be directed to use the footpath on the opposite side of the road.
- Symbolic Truck signs shall be erected at the entry exit points to warn motorists.
- The laneway at the eastern side of the site will be closed northbound whilst scaffolding is in use on the roadway.
- Pedestrian hoarding will be erected on the footpath along Signal Terrace for stage 3 and 4 works.

1.4 Traffic Management Objectives and Strategies

The objectives of the TMP are to:

- Provide for a safe environment for all road users;
- Provide protection to workers, visitors, agents of the principal and the general public from traffic hazards that may arise as a result of the construction activity;
- Minimise the disruption, congestion and delays to all road users;
- To ensure network performance is maintained at an acceptable level throughout the term of the work;
- Ensure access to adjacent commercial premises is maintained at all times.

To achieve the above objectives, the Traffic Management Plan will:

- Ensure whenever possible, that a sufficient number of traffic lanes to accommodate vehicle traffic volumes are provided.
- Ensure that delays and traffic congestion are kept to a minimum and within acceptable levels
- Ensure that appropriate/sufficient warning and information signs are installed and that adequate guidance is provided to delineate the travel paths through the work site.
- Ensure that the work area is free of hazards and that all road users are adequately protected from excavations and obstructions.
- Ensure that all needs of road users, motorists, pedestrians, cyclists, public transport passengers and people with disabilities are accommodated at and through the work site.
- Provide for work activities to be undertaken sequentially to reduce the adverse impacts of the work.
- Provide for safety procedures to enable work personnel to enter and leave the work area in a safe manner.

1.5 Responsibilities

The Contractor will take the utmost care to prevent the risk of injury and/or property damage to employees, subcontractors, other contractors, road users and members of the public.

Work will not commence or continue at any location until all appropriate signs, devices and barricades are in place and in accordance with the requirements of the Traffic Management Plan. All necessary signs and traffic control devices will be installed at the work site to direct and regulate traffic movements around the work activity and ensure that adverse impacts associated with the works are kept to a minimum.

To assist in meeting these objectives the TMP provides information on:

- The Scope of Works
- Site Conditions
- Permissible working times
- Procedures and Responsibilities
- The Traffic Management Scheme
- The Traffic Control Diagram (TCD)

2.0 WORKS ON ROAD

2.1 Project Scope

Scope of Project	Apartment Construction
Road Authority	Main Roads Western Australia
Local Government	City of Cockburn
Client	Australand Holdings Ltd
Prime Contractor	Australand Holdings Ltd
Details of Works The project works involve the construction of an Apartment complex on the block surrounded by Northlake Rd, Signal Tce, Stockton Bend and Sleeper Lane, Cockburn Central. <ul style="list-style-type: none">- The footpath on northern side of the worksite will have vehicles crossing it as they enter and leave the worksite, as such pedestrian watch your step signs shall be erected.- The site fencing will extend to the edge of the parking bays on the southern side of the site as such pedestrians will be directed to use the footpath on the opposite side of the road.- Symbolic Truck signs shall be erected at the entry exit points to warn motorists.- The laneway at the eastern side of the site will be closed northbound whilst scaffolding is in use on the roadway.- Pedestrian hoarding will be erected on the footpath along Signal Terrace for stage 3 and 4 works.	
Staging of Work The work will be progressed in a single stage.	
Start date	August 2011
Hours / Days of Work	0700 - 1700
Duration of Work	4 years

2.2 Existing Traffic and Speed Environment

The existing speed environment is one of 50km/h. The existing traffic environment is one of high levels of traffic during morning and afternoon peak times entering and exiting the parking lots for the Train/Bus Station.

2.3 Roles and Responsibilities

The contractor will take the utmost care to prevent the risk of injury and/or property damage to employees, subcontractors, other contractors, road users and all other members of the public.

The contractor will provide and install all delineation and signage necessary to regulate traffic movements around the construction sites to ensure adverse impacts associated with the works are kept to a minimum.

Works will not commence or continue at any location until all appropriate signs, devices and barricades are in place and in accordance with the requirements of the Traffic Management Plan. The number of, type and location of signs and devices shall be to a standard not less than prescribed on the approved Traffic Control Plans, the MRWA Traffic Management for Works on Roads Code of Practice May 2010 and the Australian Standards AS 1742.3 2009.

The contractor will further ensure that all personnel or other contractors used for the erection, maintenance, relocation and removal of signs, delineation and markings are accredited in “Basic Worksite Traffic Management” and that the supervisory personnel are accredited in “Advanced Worksite Traffic Management”.

Traffic controllers shall be used to control road users to avoid conflict with plant, workers, traffic and pedestrians, and to stop and direct traffic in emergency situations. Traffic controllers shall:

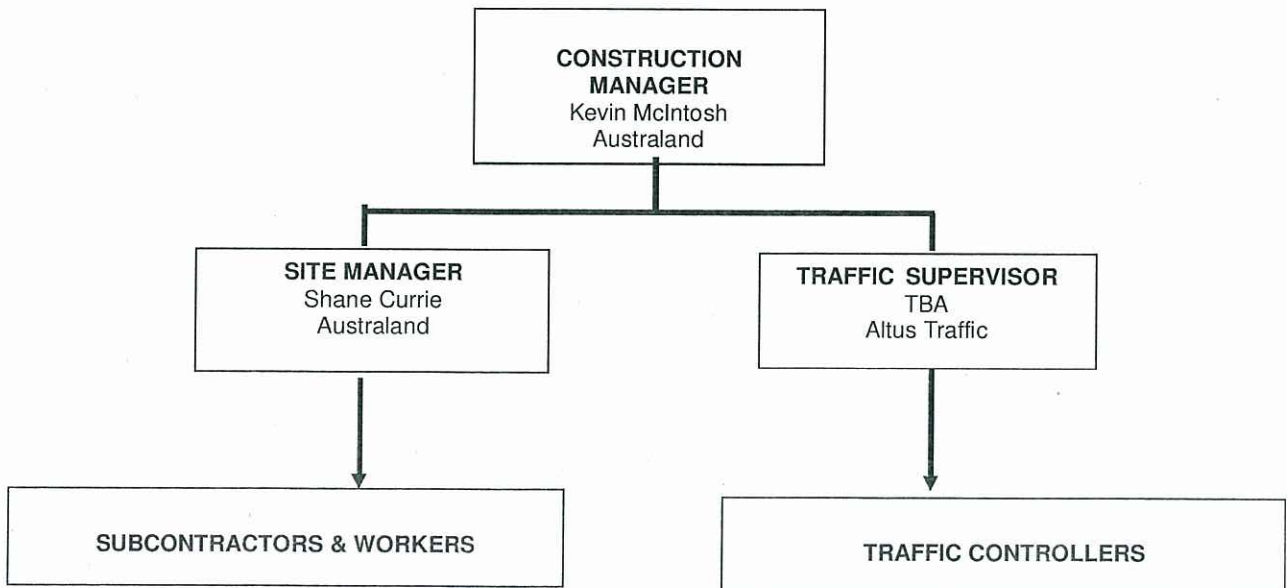
- Operate in compliance with the ‘Traffic Controllers Handbook’. This is available from the Main Roads website at www.mainroads.wa.gov.au (Go to “Traffic” > “Roadworks” > “Traffic Management”)
- Hold a current Western Australian traffic controllers certificate.
- Take appropriate breaks as required by AS 1742.3 and/or OS&H regulations.
- Hold a current drivers licence.

On completion of setting out the traffic control measures, the site is to be monitored for a suitable period of time.

Persons undertaking any of the tasks listed in Table 6 as per Code of Practice April 2009 shall hold relevant MRWA accreditation, as indicated:

Task	MRWA Accreditation
Preparation of procedures for routine daily traffic management activities in accordance with and up to the planning level specified in Clause 2.2.1 (a) of AS1742 Part 3 – 2009. On-site management of the installation and maintenance of traffic signs and control devices at worksites (and events) on roads.	Basic Worksite Traffic Management
Preparation and endorsement of Traffic Management Plans in accordance with and up to the planning level specified in Clause 2.2.1 (b) of AS1742 Part 3 – 2009. Monitoring the effectiveness of, and on-site adjustments to, traffic guidance schemes in accordance with the scope and objectives of the Traffic Management Plan.	Worksite Traffic Management
Preparation of high-risk (complex) Traffic Management Plans including those in accordance with and up to the planning level specified in Clause 2.2.1 (c) of AS1742 Part 3 – 2009.	Advanced Worksite Traffic Management
On site manual traffic control using a Stop/Slow bat.	Traffic Controller
Review and endorsement of Traffic Management Plans involving “complex traffic arrangements”. Suitability and compliance audits of Traffic Management Plans involving “complex traffic arrangements”, as may be specified for works undertaken for or on behalf of MRWA. Undertaking “risk management”, and preparation or endorsement of, any Traffic Management Plan proposing to implement a lesser treatment than required by this Code for all works undertaken for or on behalf of MRWA.	Roadworks Traffic Manager

2.4 Traffic Management Responsibility Hierarchy



2.5 Project Representatives

Road Authority	Main Roads Western Australia Address: Waterloo Crescent East Perth WA 6004 Tel: (08) 9323 4928 Fax: (08) 9323 4583 <i>Contact</i> <i>Abtin Khosravi</i>
Local Government	City of Cockburn Address: Tel: (08) Fax: (08) <i>Contact</i> <i>N/A</i>
Main Contractor	Australand Holdings Ltd Address: Level 2 115 Cambridge St West Leederville Tel: (08) 9214 7900 Fax: (08) 9214 7910 <i>Construction Manager</i> <i>Kevin McIntosh</i> <i>Site Manager</i> <i>Shane Currie</i>

2.5 Traffic Management Administration

TMP Design	Altus Traffic 200 Planet St, Carlisle W.A 6101 Tel: 9361 6787 Fax: 9493 7022
Contact Details	Matt Robinson AWTM: 0800401 Tel: 9361 6787 Email: matt.robinson@altustraffic.com.au
Site Contact	TBA
Public Transport Contacts	Steven Fisk Public Transport Authority SFisk@pta.wa.gov.au

3.0 STATUTORY REQUIREMENTS

3.1 Occupational Safety and Health

Principals, employers and persons in control of workplaces have a statutory duty of care to provide a safe workplace for all personnel working at the site, accessing the site or impacted by the construction activity including employees, contractors, subcontractors, visitors to the site and the general public.

This TMP forms part of the overall project Safety Management Plan, and provides details on how all road users considered likely to travel through, past, or around the worksite and those impacted by the works will be safely and efficiently managed for the full duration of the site occupancy and works.

All traffic management works and control devices shall be in accordance with

- OS&H Act (1984)
- OS&H Regulations (1996)
- Australian Standard AS1742.3; Traffic Control Devices for Works on Roads (*)
- MRWA Traffic Management for Works on Roads - Code of Practice (CoP)
- Road Traffic Code 2000
- Australian Standard AS/NZS 4360; Risk management
- Australian Standard AS/NZS 4602; High visibility safety garments

** except where expressly overridden by the MRWA Traffic Management for Works on Roads – Code of Practice (CoP).*

3.2 Responsibilities

3.2.1 Construction Manager

The project manager shall:

- Ensure all traffic control measures for this TMP are placed and maintained in accordance with this plan and the relevant Acts, Codes, Standards and Guidelines
- Ensure suitable communication and consultation with the affected stakeholders is maintained at all times
- Ensure inspections of the Traffic Controls are undertaken in accordance with the TMP, and results recorded. Any variations shall be detailed together with reasons
- Review feedback from field inspections, worksite personnel and members of the public, and take action to amend the traffic control measures as appropriate following approval from the Superintendent's Representative
- Arrange and/or undertake any necessary audits and incident investigations

3.2.2 Supervisor

The supervisor is responsible for overseeing the day-to-day activities, and is therefore responsible for the practical application of the TMP, and shall:

- Instruct workers on the relevant safety standards, including the correct wearing of high visibility safety vests, safety boots and other equipment as required (See 3.2.4).
- Ensure traffic control measures are implemented and maintained in accordance with the TMP
- Undertake and submit the required inspection and evaluation reports to management
- Render assistance to road users and stakeholders when incidents arising out of the works affect the network performance or the safety of road users and workers
- Take appropriate action to correct unsafe conditions, including any necessary modifications to the TMP.

3.2.3 Traffic Management Personnel

At least one person on site shall be accredited in Basic Worksite Traffic Management, and shall have the responsibility of ensuring the traffic management devices are set out in accordance with the TMP.

At least one person accredited in Advanced Worksite Traffic Management or Worksite Traffic Management shall be available to attend the site at short notice at all times to manage variations, contingencies and emergencies, and to take overall responsibility for traffic management.

3.2.4 Traffic Controllers

Traffic Controllers shall be used to control road users to avoid conflict with plant, workers, traffic and pedestrians, and to stop and direct traffic in emergency situations. Traffic Controllers shall:

- Operate in accordance with Section 4.6 and Appendix B of AS1742.3
- Hold a current Traffic Controller's accreditation in Western Australia.
- Take appropriate breaks as required by AS1742.3 and/or OS&H Regulations.

3.2.5 Workers and Subcontractors

Workers and Subcontractors shall:

- Correctly wear high visibility vests, in addition to other protective equipment required (e.g. footwear, eye protection, helmet, sun protection etc), at all times whilst on the worksite
- Comply with the requirements of the TMP and ensure no activity is undertaken that will endanger the safety of other workers or the general public
- Enter and leave the site by approved routes and in accordance with safe work practices.

3.3 Personal Protective Equipment

All personnel entering the work site shall correctly wear high visibility vests to AS/NZS 4602, in addition to other protective equipment required on a site-by-site basis (e.g. protective footwear, eye protection, helmet, sun protection, respiratory devices etc) at all times whilst on the worksite.

3.4 Plant and Equipment

All plant and equipment at the workplace shall meet statutory requirements and have the required registration, licences or certification where required. All mobile equipment shall be fitted with suitable reversing alarms. All mobile plant and vehicles shall be fitted with a pair of rotating flashing yellow lamps in accordance with AS1742.3 2009, clause 3.12.1. All workers will be made aware of the safe work practice at the time of the site induction.

3.5 Incident/Accident Procedures

In the event of an incident or accident, whether or not involving traffic or road users, all work shall cease and traffic shall be stopped as necessary to avoid further deterioration of the situation. First Aid shall be administered as necessary, and medical assistance shall be called for if required. For life threatening injuries an ambulance shall be called on telephone number 000. The Police shall also be called on 000 for traffic crashes where life threatening injuries are apparent. Any traffic crash resulting in non-life threatening injury shall immediately be reported to the WA Police Service on 131 444.

Broken down vehicles and vehicles involved in minor non-injury crashes shall be temporarily moved to the verge as soon as possible after details of the crash locations have been gathered and noted. Where necessary to maintain traffic flow, vehicles shall be temporarily moved into the closed section of the work area behind the cones, providing there is no risk to vehicles and their occupants or workers. Suitable recovery systems shall be used to facilitate prompt removal of broken down or crashed vehicles. Assistance shall be rendered to ensure the impact of the incident on the network is minimised.

Details of all incidents and accidents shall be reported to the site supervisor and project manager using the incident report form at Appendix "D" (or similar).

3.6 Trip Hazards

The worksite and its immediate surroundings shall be suitably protected and free of hazards, which could result in tripping by non-motorised road users. Hazards, which cannot be removed, shall be suitably protected to prevent injury to road users, including those with sight impairment. Where level differences are significant, suitable barriers, which preclude pedestrian access shall be used.

Where works extend beyond daylight hours and adjacent lighting is insufficient to illuminate hazards to non-motorised road users, appropriate temporary lighting shall be installed.

The worksite shall be kept tidy to reduce the risk to workers. Where level differences are significant, suitable barriers, which prevent falls shall be used.

4.0 PLANNING

4.1 Risk Identification and Assessment

Risk analysis of the proposed works has identified a number of risk events/items that will be managed by effective traffic management planning and the implementation of this TMP. A risk analysis table is attached at Appendix "B". The assessment process has been undertaken in accordance with Australian Standard AS/NZS 4360-2004, Risk Management.

All identified risks have been treated by development of this TMP. Unforeseen risks arising during the works will be treated in accordance with standard work practices and procedures where appropriate.

RISK	Pre-Treatment Risk Rating			RISK RESPONSE	Residual Risk Rating		
	L	C	RATING		L	C	RATING
Due to traffic flows (speed and volume) along the road and the closure of lanes to undertake road works; a vehicle may leave the carriageway and crash into the worksite resulting in injury to work personnel.	B	5	High	The TMP has been designed to allow sufficient separation of traffic from worksites. Speed restriction zones have been used to increase worksite safety. Safe access points to the worksite and safe entry and exit procedures for work personnel will be established	D	2	Low
Incorrectly designed and / or installed traffic control may result in inadequate protection of the worksite with a subsequent increased potential for crashes and injury.	B	4	High	Qualified and experienced personnel have been employed in the preparation of the TMP and appropriately qualified and experienced personnel will implement and maintain the traffic control onsite.	D	2	Low
Construction traffic entering and leaving the site may result in conflict with through traffic, collision and injury.	D	3	Moderate	The TMP has outlined the procedures for construction traffic entering and leaving the worksite. See section 5.5.	E	2	Low
Vehicle breakdown/crash may block the through carriageway leading to unacceptable delays and congestion.	D	3	Moderate	The TMP contingency plan outlines how the impact of vehicular breakdown or crashes will be managed. Contingency arrangements. See section 3.5.	D	3	Moderate
Injury to work personnel moving signage.	D	4	High	Traffic Management Supervisor will manage the site safely. A traffic management plan and safety audit will be used to monitor all personnel and procedures.	E	1	Low
Injury caused by working around mobile plant.	A	5	High	Workers on foot to make their position and actions known to the plant operator before working in the vicinity.	D	2	Low
Workers hit by vehicles during setting up and dismantling of traffic management.	C	3	High	Whilst setting up and removing traffic control devices a shadow vehicle with arrow board will be used to protect the traffic controller.	D	2	Low
Inclement Weather	C	3	High	Traffic Management Supervisor is able to relocate the approach signs to within a distance of no more than 25% of D. This complies with section 4.1.3 of AS1472.3. If visibility is still poor traffic control shall be removed until safe to continue.	D	2	Low

Risk Identification and Response Table

4.2 Legislative and Other Provisions

The Contractor recognises that the traffic management plan has been developed and shall be implemented with due consideration and in accordance with the following legislative, environment and industry standards:

- Occupational Safety and Health Act 1984 and Regulations 1996
- Road Traffic Act
- Road Traffic Code 2000
- Australian Standard AS 1742.3 – 2009 - Traffic control devices for works on roads
- Risk Management Standard AS/NZS 4360:2004
- Australian Standard - Mobility and Access Standard for People with Disabilities AS 1428
- Traffic Control Handbooks HB 81 series
- MRWA - Traffic Management for Works on Roads Code of Practice May 2010
- Utility Providers Code of Practice
- Local Government Act

The Contractor shall ensure that the requirements of these documents and other relevant information will be monitored and the Traffic Management Plan adjusted to meet changing requirements where necessary.

4.3 Traffic Assessment (Vehicular Traffic)

4.3.1 Volume and Composition

Hourly traffic flow volumes have not been included in this TMP as they could not be sourced.

4.3.2 Existing & Proposed Speed Zones

The existing speed zone is 50km/h and there will be no requirement for a temporary speed restriction as traffic does not have an opportunity to reach speeds above 50kmh.

4.3.3 Intersection Capacity

Intersectional capacity in the surrounding area will not be affected.

4.3.4 Existing Parking Facilities

There are existing parking facilities in the location of the works best efforts will be made to minimise the amount of bays used by the construction vehicles. Two bays at the site entry exit point will be closed/used by construction traffic as the site entry and exit.

During Stage 4 the parking bays adjacent to the works on Signal Terrace will be used as a loading zone.

4.3.5 Heavy and Oversized Vehicles and Loads

Notification of the works will be sent to Main Roads Heavy Haulage, for dissemination to haulage operators.

4.3.6 Public Transport

The Public Transport Authority will be notified of the works.

4.3.7 Special Events and Other Works

N/A

4.4 Non-motorised Road Users

4.4.1 Cyclists and Pedestrians

Pedestrian watch your step signage shall be erected either side of the site entry/exit on the northern side of the lot. Pedestrians will be directed to use the other footpath on the southern side of the construction lot.

4.4.2 People with Disabilities and Other Vulnerable Road Users

As above.

4.4.3 School Crossings

There are no school crossings within the vicinity of the work area.

4.5 Site Assessment

4.5.1 Access to Adjoining Properties

Access to adjoining residential properties shall be maintained at all times.

4.5.2 Environmental Conditions

Weather:

(Rain, Floods, Heat, Sun Glare, Fog)

In the event of rain the site supervisor shall first determine whether the construction works will still continue. If the site supervisor determines the rain is too heavy to complete the works then the road shall be made trafficable and all work vehicles cleared from the road, at which point the traffic control will be removed until the works can continue.

If the site supervisor determines the works can continue then an AWTM accredited person is to complete a site inspection and risk assessment to determine whether the site is safe to continue working.

All signs are to be sufficiently sandbagged so that the wind and passing vehicles will not blow the signs down

Road Geometry / Terrain:

(Horizontal and Vertical approach geometry, Safe stopping distances, Visibility, Vegetation)

The traffic controllers shall not be located in positions where the sight distance is less than 90 m, (see clause 4.6.3 of AS1742.3-2009) between the controller and oncoming traffic. In this case the distance is calculated from the speed limit applying prior to the start of any temporary speed zone. In situations where this is not possible, a Site specific TMP shall be prepared and used.

Existing Signage:

(Obstruction, Visibility of temporary signage, Covering of existing signs)

There are no existing signs which could confuse motorists. All existing signage will be covered by accredited traffic management personnel.

Other:

(Structures, Dust, Noise, Fumes)

N/A

4.5.3 Impact on Adjoining Road Network

There are no adverse impacts to the road network expected.

4.6 Works Programming

4.6.1 Work Sequence

Work Stage	TCD Numbers
Stage 1: Site Layout	0811-AUS-363-1
Stage 2: Site Entry / Exit and laneway closure	0811-AUS-363-2
Stage 3: Concrete Pour / Crane lift	0811-AUS-363-3
Stage 4: Stage 3 site layout	0811-AUS-363-4
Stage 5: Stage 4 site layout	0811-AUS-363-5

4.6.2 Night Work Provisions

N/A

4.7 Emergency Planning

- **Emergency Services**

Emergency services shall be notified via FESA (phone 9323 9300) of the proposed works nature, location, date and times as well as contact details for the site supervisor.

- **Dangerous Goods**

Refer FESA Contact details above.

- **Damage to Services**

In the event that gas services are damaged, all work shall cease immediately, machinery and vehicles turned off and the area cleared of personnel as soon as possible. Traffic Controllers (and other personnel if necessary) shall be deployed immediately to ensure no traffic or other road users approach the area. The Police Service and relevant supply authority shall be called immediately. Damage to any other services shall be treated in a similar manner except machinery may remain operational and access may be maintained where it is safe to do so. All site personnel shall be briefed on evacuation and control procedures.

- **Failure of Services**

- » Failure of Traffic Signals – Not Applicable
- » Failure of Street lighting – Refer Western Power Free call 1800 622 008
- » Failure of Power - Not Applicable

4.8 Consultation and Communication

4.8.1 Approvals

(Refer front cover for register of approvals by road and service authorities).

- **Road Authority**

Approvals for the implementation of this TMP shall be obtained in accordance with the CoP from MRWA.

- **Service Providers**

N/A

- **Environmental Protection Agency**

N/A

- **Department of Conservation and Land Management**

N/A

4.8.2 Public Notification

N/A

4.8.3 Notification of Other Agencies

In accordance with the CoP all relevant agencies shall be notified using the 'Notification of Roadworks' form attached at Appendix "E". A distribution list is provided on the bottom of the form. Other agencies shall be notified as required.

5.0 IMPLEMENTATION

5.1 Hazard Identification, Risk Assessment and Control

In establishing adequate controls for the hazards identified in Section 4.1, the Contractor has used a structured approach via the use of the hierarchy of control as outlined below:

- Elimination
- Substitution
- Engineering
- Administration
- Personal Protection Equipment

The Contractor's traffic management practices require that the Supervisor evaluate all traffic arrangements before they are open to traffic and immediately following the opening to traffic. Adjustments are to be made as required and recorded in the daily diary, including reasons for the changes. The Supervisor is also required to evaluate the traffic arrangements where site conditions change, new hazards that arise throughout the work will be subject to risk assessment and incorporated onto the Risk Register.

5.2 Traffic Control Diagrams

The Traffic Control Diagrams outlined in Appendix "F" have been provided for the following stages to demonstrate the type of controls that will be implemented throughout the term of the contract.

Activity / Risk Treatment	TCD No
Stage 1: Site Layout	0811-AUS-363-1
Stage 2: Site Entry / Exit and laneway closure	0811-AUS-363-2
Stage 3: Concrete Pour / Crane lift	0811-AUS-363-3
Stage 4: Stage 3 site layout	0811-AUS-363-4
Stage 5: Stage 4 site layout	0811-AUS-363-5

5.3 Traffic Control Devices

Traffic control devices shall be erected in accordance with the TCD's (refer Appendix "F")

Before work commences, signs and devices at the approaches to the work area shall be erected in accordance with the installation plan in the following sequence:

- a. Advance warning signs. (Erect approach and departure signs on approaches to the work site)
- b. All intermediate advance and positional signs and devices required in advance of the taper or start of the work area.
- c. All delineating devices required to form the taper including the illuminated flashing arrow sign at the end of the taper where required. (Install delineation devices and lane closures).
- d. Delineation past the work area.
- e. All other required warning and regulatory signs.

A vehicle displaying a vehicle mounted warning device shall be used in advance of the signs and traffic control devices to protect workers setting out the signs or traffic cones associated with the taper. *(Note:- Vehicle mounted warning devices are approved under the Vehicle Standards Regulations. These devices shall not be used outside the limits of the road works).*

- **Traffic Control Devices for after (work) care:**

N/A

- **Traffic Control Devices at the start of work shift:**

The signs and traffic control devices are to be removed in the reverse order of installation. A vehicle displaying a vehicle mounted warning device shall be used in advance of the signs and traffic control devices to protect workers removing the signs or traffic control devices.

A detailed listing depicting the type and quantity of devices required to implement this TMP is included in the TCD. Should the use of additional (not shown on the TCD or listing of devices) or reduced number of devices be required due to unforeseen needs, they shall be recorded within the Daily Diary as a variation to the TMP, following prior approval.

Work will not commence or continue until all signs, devices and barricades are in place and operational in accordance with the requirements of the TMP. The number, type and location of signs, devices and barricades shall be to a standard not less than Appendix "F" of this plan and AS1742.3 2009 (except where specifically detailed in this TMP with reasons for the variations). Devices no longer required shall be promptly and completely removed from road user's lines of sight.

5.3.1 Signs

All signs shall be in accordance with AS1742 (and manufactured in accordance with AS1743), shall be at least size 'B' and shall be Class 1 retro-reflective. The Symbolic Worker sign shall also be fluorescent. Prior to the installation all signs shall be checked for damage and cleanliness and repaired, replaced or cleaned as necessary.

Signs and devices shall be erected in accordance with the locations and spacing shown on the drawings such that:

- They are properly displayed and securely mounted;
- They are within the driver's line of sight;
- They cannot be obscured from view;
- They do not obscure other devices from the driver's line of sight;
- They do not become a possible hazard to workers or vehicles; and
- They do not deflect traffic into an undesirable path.

All existing speed limit signs on the carriageway within the work site shall be covered for the duration of the works whilst temporary speed limit signs are in place. There are no other traffic or advertising signs in the vicinity which could cause distractions or confusion, or which restrict sight lines.

5.3.2 Pavement Marking

N/A

5.3.3 Variable Message Signs

VMB's will not be utilised for these works.

5.3.4 Delineation

Posts or bollards will be erected in accordance with the TCDs in Appendix "F". Posts and bollards shall be fitted with suitable white retro-reflective tape placed in accordance with AS 1742.3 2009.

All posts or bollards will be inspected daily and where displaced or missing made good immediately. All delineator posts are to be completely removed at the completion of all stages of construction and prior to the placement of asphalt surfacing. If adhesive is used to affix the posts this shall be completely removed from the road surface so that a flush surface is obtained.

Traffic Cones shall be at least 700mm high, fluorescent red and fitted with Class 1 retro-reflective tape. Alternatively fluorescent red bollards with Class 1 retro-reflective tape may be used. The base of the cones and bollards shall be designed to be stable under reasonably expected wind conditions and air turbulence from passing traffic. The Supervisor will inspect cones at intervals necessary to ensure any miss-alignment or displacement is identified and corrected prior to this causing disruption to traffic.

5.3.5 Temporary Speed Zones

The operating speed (85th percentile) will be monitored and arrangements will be made with traffic police to enforce the temporary speed limit if drivers consistently exceed the temporary limit.

5.4 Emergency Arrangements

A Traffic Controller shall assist emergency vehicles requiring to enter and/or travel through the worksite. Emergency services shall be notified via FESA (phone 9323 9300) of the proposed works nature, location, date and times as well as contact details for the site supervisor.

Vehicle breakdown and/or crashes can cause considerable delay and congestion. Police communications will be requested to render assistance where required. The Contractor will also render assistance where possible to ensure the impact of crashes and breakdown on the network is minimised.

5.5 Site Access

Site access shall be via Signal Terrace through the car bays closest to Northlake Rd. In order for vehicles to make the turn into the site entry they will need to approach from the east and make a left turn into the site as there is a median island on Signal Tce.

5.6 Communicating TMP Requirements

The requirements of the TMP will be communicated to all personnel entering the site through the site induction program.

6.0 MONITORING AND MEASUREMENT

6.1 Site Inspections & Record Keeping

The Project Manager will ensure that the Traffic Management Plan is implemented and evaluated for effectiveness. The Supervisor shall inspect and monitor traffic movements around the site in conjunction with the personnel who have erected the control measures. The outcomes of the inspection will be diarised for the information of the Project Manager.

Inspections shall be undertaken as required and at a minimum on the following occasions:

- Before the start of work activities on site;
- Closing down at the end of the shift period; and
- During the hours of work;
- After hours.

A daily record of the inspections should be kept indicating:

- When traffic controls were erected;
- When changes to controls occurred and why the changes were undertaken;
- Any significant incidents or observations associated with the traffic controls and their impacts on road users or adjacent properties.

Where significant changes to the work or traffic environment or adverse impacts are observed, the controls should be reviewed as a matter of urgency. Daily Inspection Sheets shall be completed by the person undertaking the inspections and reviewed by the Supervisor. All variations to the TMP/TCD, non-conformances, incidents and accidents shall be recorded. Copies of the completed report shall be forwarded to the Project Manager and the Superintendent's Representative. A Daily Inspection Report Form is at Appendix "C". One sheet per inspection should be used, with the relevant section to be filled in.

6.2 TMP Auditing

One compliance audit (using the 'Compliance Audit Checklist for Traffic Management for Works on Roads' available on the Main Roads website) shall be conducted following setting-up of the traffic management and prior to commencement of the works in accordance with Main Roads Specifications. Audit findings, recommendations and actions taken shall be documented and copies forwarded to the Project Manager.

6.3 Public Feedback

The Contractor will implement a procedure that ensures comments and complaints received from the public are registered. The Supervisor shall be responsible for the monitoring of the Register on a daily basis.

6.4 References

- Australian Standard AS1742.3 2009; Traffic Control Devices for Works on Roads
- Australian –New Zealand Standard AS/NZS 4360; Risk management
- Australian Standard AS/NZS 4602; High visibility safety garments
- MRWA Traffic Management for Works on Roads - Code of Practice (CoP)
- OS&H Act (1984)
- OS&H Regulations (1996)
- Road Traffic Code 2000

7.0 MANAGEMENT REVIEW

7.1 TMP Review and Improvement

A review of the effectiveness of the TMP will be undertaken by the Project Manager as part of the close-out procedure.

7.2 Variations to Standards and Plans

On-site variations, if required, shall generally only be made following approval by the Superintendent's Representative and recorded in the daily diary. In emergency situations, on-site variations shall be made and recorded in the daily diary, and the Superintendent's Representative notified as soon as practicable.

APPENDIX A

TRAFFIC VOLUME COUNTS

APPENDIX B

TRAFFIC RISK CLASSIFICATIONS

AND

RISK ANALYSIS TABLES

TRAFFIC RISK CLASSIFICATION

1. In order to clearly understand the risks associated with this Contract and then outline the manner in which identified risks will be managed, the Contractor shall undertake an assessment of all significant foreseeable risks associated with the Contract and determined the treatment measures that, so far as practicable, minimise the risk.
2. The identification and assessment process must be undertaken in accordance with AS/NZS 4360 and the likelihood and consequences rated before the application of risk treatments (Primary Risk) and after (residual risk) the determined controls utilizing Table 202B.1, Table 202B.2 and Table 202B.3 of this Annexure 202B. *AS/NZS 4360*
3. The Contractor shall, so far as practicable, control or reduce identified risks in accordance with the hierarchy of control as defined by AS/NZS4801. Treatment measures shall be authorised and managed by the Contractor in accordance with Table 202B.4 **Management Approach for Residual Risk Rating**. *Risk Control and Reduction*
4. The Superintendent may direct the Contractor as to the Primary Risk Rating and the Residual Risk Rating to apply to any risk. The Contractor shall reassess, authorise and manage its risk control measures in accordance with the level of risk directed by the Superintendent.
5. A Residual Risk Rating of Extreme is not permissible under the Contract.
6. The Contractors shall use the OSH risk classification in accordance with Specification 203 **OCCUPATIONAL SAFETY AND HEALTH** when addressing safety hazards of the general public and road users moving through the Site. *Road Users*

RISK TABLES (SPECIFICATION 202 & 203)

TABLE 202B.1 – QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Descriptor	Description
1	Insignificant	<ul style="list-style-type: none"> • Mid block hourly traffic flow per lane is equal to or less than the allowable lane capacity detailed in AS1742.3. No impact to the performance of the network. • Affected intersection leg operates at a Level of Service (LoS) of A or B • No property damage
2	Minor	<ul style="list-style-type: none"> • Mid block hourly traffic flow per lane is greater than the allowable road capacity and less than 110% of the allowable road capacity as detailed in AS1742.3. Minor impact to the performance of the network. • Intersection performance operates at a Level of Service (LoS) of C • Minor property damage
3	Moderate	<ul style="list-style-type: none"> • Midblock hourly traffic flow per lane is equal to and greater than 110% and less than 135% of allowable road capacity as detailed in AS1742.3. Moderate impact to the performance of the network. • Intersection performance operates at a Level of Service (LoS) of D • Moderate property damage
4	Major	<ul style="list-style-type: none"> • Midblock hourly traffic flow per lane is equal to and greater than 135% and less than 170% of allowable road capacity as detailed in AS1742.3. Major impact to the performance of the network. • Intersection performance operates at a Level of Service (LoS) of E • Major property damage
5	Catastrophic	<ul style="list-style-type: none"> • Midblock hourly traffic flow per lane is equal to and greater than 170% of allowable road capacity as detailed in AS1742.3. Unacceptable impact to the performance of the network. • Intersection performance operates at a Level of Service (LoS) of F • Total property damage.

OCCUPATIONAL HEALTH AND SAFETY RISK CLASSIFICATION

TABLE 203B.1 – QUALITATIVE MEASURES OF CONSEQUENCE OR IMPACT

Level	Descriptor	Description
1	Insignificant	<ul style="list-style-type: none"> • Minor first aid treatment required. • Immediate return to work.
2	Minor	<ul style="list-style-type: none"> • Minor medical treatment required. • Not a lost time injury.
3	Moderate	<ul style="list-style-type: none"> • Medical treatment required. • Lost time injury. • WorkSafe report not required.
4	Major	<ul style="list-style-type: none"> • Significant injuries. • Hospitalisation required. • WorkSafe report required.
5	Catastrophic	<ul style="list-style-type: none"> • Permanent and severe disablement; . • Fatality. .

TABLE 202B.2 – QUALITATIVE MEASURES OF LIKELIHOOD

Level	Descriptor	Description
A	Almost certain	The event or hazard: <ul style="list-style-type: none"> is expected to occur in most circumstances, will probably occur with a frequency in excess of 10 times per year.
B	Likely	The event or hazard: <ul style="list-style-type: none"> will probably occur in most circumstances, will probably occur with a frequency of between 1 and 10 times per year.
C	Possible	The event or hazard: <ul style="list-style-type: none"> might occur at some time, will probably occur with a frequency of 0.1 to 1 times per year (i.e. once in 1 to 10 years).
D	Unlikely	The event or hazard: <ul style="list-style-type: none"> could occur at some time, will probably occur with a frequency of 0.01 to 0.1 times per year (i.e. once in 10 to 100 years).
E	Rare	The event or hazard: <ul style="list-style-type: none"> may occur only in exceptional circumstances, will probably occur with a frequency of less than 0.01 times per year (i.e. less than once in 100 years).

IMPORTANT NOTE: The likelihood of an event or hazard occurring shall first be assessed over the duration of the activity (i.e. “period of exposure”). For risk assessment purposes the assessed likelihood shall then be proportioned for a “period of exposure” of one year

Example: An activity has a duration of 6 weeks (i.e. “period of exposure” = 6 weeks). The event or hazard being considered is assessed as likely to occur once every 20 times the activity occurs (i.e. likelihood or frequency = 1 event/20 times activity occurs = 0.05 times per activity). Assessed annual likelihood or frequency = 0.05 times per activity x 52 weeks/6 weeks = 0.4 times per year. Assessed likelihood = C (i.e. Possible)

TABLE 202B.3 – QUALITATIVE RISK ANALYSIS MATRIX – RISK RATING

Likelihood	Consequences				
	Insignificant 1	Minor 2	Moderate 3	Major 4	Catastrophic 5
A (almost certain.)	M	H	H	E	E
B (Likely)	L	M	H	E	E
C (Moderate)	L	M	H	E	E
D (Unlikely)	L	L	M	H	E
E (Rare)	L	L	M	H	H

TABLE 202B.4 – MANAGEMENT APPROACH FOR RESIDUAL RISK RATING

Residual Risk Rating		Required Treatment
E	Extreme risk	Unacceptable risk. HOLD POINT. Work cannot proceed until risk has been reduced.
H	High risk	High priority, OSH MR and Road Traffic Manager (RTM) must review the risk assessment and approve the treatment and endorse the TMP prior to its implementation.
M	Moderate risk	Medium Risk, standard traffic control and work practices subject to review by accredited AWTM personnel prior to implementation.
L	Low risk	Managed in accordance with the approved management procedures and traffic control practices.

APPENDIX C

DAILY DIARY

AND

DAILY INSPECTION REPORT FORM

**TRAFFIC MANAGEMENT FOR ROADWORKS
DAILY DIARY**

Record details of all changes to the approved Traffic Management plan, who directed/made the changes and who authorised the changes (if applicable).

PROJECT DETAILS:

LOCATION:

DATE:

Contract No.

TMP Document No.

TCD Dwg No.

Revision No. 0

Date:		Time:	Location:			
Inspection/ changes	By:	Signed:	Changes authorised	By:	Signed:	
Detail/Comments:						

Date:		Time:	Location:			
Inspection/ changes	By:	Signed:	Changes authorised	By:	Signed:	
Detail/Comments:						

Date:		Time:	Location:			
Inspection/ changes	By:	Signed:	Changes authorised	By:	Signed:	
Detail/Comments:						

TRAFFIC MANAGEMENT - DAILY INSPECTION SHEET		DATE:	TCD No(s).
Inspection Prior to Commencement of Work		Day Time Inspection During Work Hours	
Time of Inspection:		Time of Inspection:	
Signs & devices appropriate for the day's activities and conditions	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Signs & devices operating satisfactorily and seen by motorists	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
Signs & devices positioned and mounted correctly	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Signs & devices positioned and mounted correctly	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
Signs & devices clean and clearly visible	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Signs & devices clean and clearly visible	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
Modifications and/or repairs completed	<input type="checkbox"/> Yes (Give details) <input type="checkbox"/> No (If no, give reason) <input type="checkbox"/> Not Applicable	Traffic Controllers correctly attired and operating correctly	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required <input type="checkbox"/>
		Modifications and/or repairs completed	<input type="checkbox"/> Yes (Give details) <input type="checkbox"/> No / Not Applicable (Give reason)
Closing Down Inspection		Night Time Inspection After Working Hours	
Time of Inspection:		Time of Inspection:	
Signage removed	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Arrow boards/VMS operating?	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
Excavations correctly back filled	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Signs & devices positioned and mounted correctly	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
Driving surfaces adequate	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Signs & devices clean and reflective	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required
If excavation backfilling is unsealed, are ROUGH SURFACE signs and cones in place	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required <input type="checkbox"/> N/A	Modifications and/or repairs completed	<input type="checkbox"/> Yes (Give details) <input type="checkbox"/> No / Not Applicable (Give reason)
All materials removed from medians	<input type="checkbox"/> Satisfactory <input type="checkbox"/> Modifications / Repairs Required	Notes: 1. Indicate by placing a tick (✓) in the appropriate box for each item. 2. Items requiring modification and/or repair are to be described on the back of this form. 3. For all modifications that are different to the basic traffic management plan layout give details of who authorised changes. 4. Hand sheets to supervisor / manager at the end of each day. 5. When copying, ensure any notes on back of sheet are copied as well.	
Modifications and/or repairs completed	<input type="checkbox"/> Yes (Give details) <input type="checkbox"/> No / Not Applicable (Give reason)		
		Signed:.....(Supervisor) Signed:.....(Manager) Date:..... Date:.....	

APPENDIX D

INCIDENT REPORT FORM

TRAFFIC INCIDENT REPORTING FORM

Region
Contract Number

Incident Report No.
Contractor

Major Incident Reports must be forwarded to the Superintendent within 48 hours of the incident occurring or becoming apparent.

Contractors shall use this Form for reporting of Traffic incidents on works under Contract and this form supplements the OSH Incident Reporting Form.

1.0 Details of Incident	Reported to:	<input type="checkbox"/> Supervisor	<input type="checkbox"/> TMR	<input type="checkbox"/> Other -----
OSH Incident Report No		Atmospheric Conditions		Light Conditions
Fatality <input type="checkbox"/>	Road Surface	Clear <input type="checkbox"/>		Day Light <input type="checkbox"/>
Injury <input type="checkbox"/>		Overcast <input type="checkbox"/>		Night Time <input type="checkbox"/>
Property Damage <input type="checkbox"/>		Unsealed <input type="checkbox"/>	Raining <input type="checkbox"/>	
Police Attended Yes/No	Sealed <input type="checkbox"/>	Fog/Smoke/Dust <input type="checkbox"/>		Street Lighting
Time and Date of incident		Road Condition		On <input type="checkbox"/>
	AM / PM	Wet <input type="checkbox"/>		Off <input type="checkbox"/>
	Day Month Year	Dry <input type="checkbox"/>		Not Provided <input type="checkbox"/>

Other relevant details, (Last maintenance grade, watering and dust conditions):

2.0 Details of Traffic Management in place:

TCD No: _____	Name of individual that prepared the TCD _____
Time last inspected: _____	Accreditation No: _____
TCD Approved: _____	TMP Approved: _____
Day Month Year	Day Month Year

3.0 Descriptions of Vehicles:

Detail (make, model/ped/cyclist/VRU)	Registration No	Direction of Travel	Age of Driver
3.1 Vehicle 1			
3.2 Vehicle 2			
3.3 Vehicle 3			
Comments:			

APPENDIX E

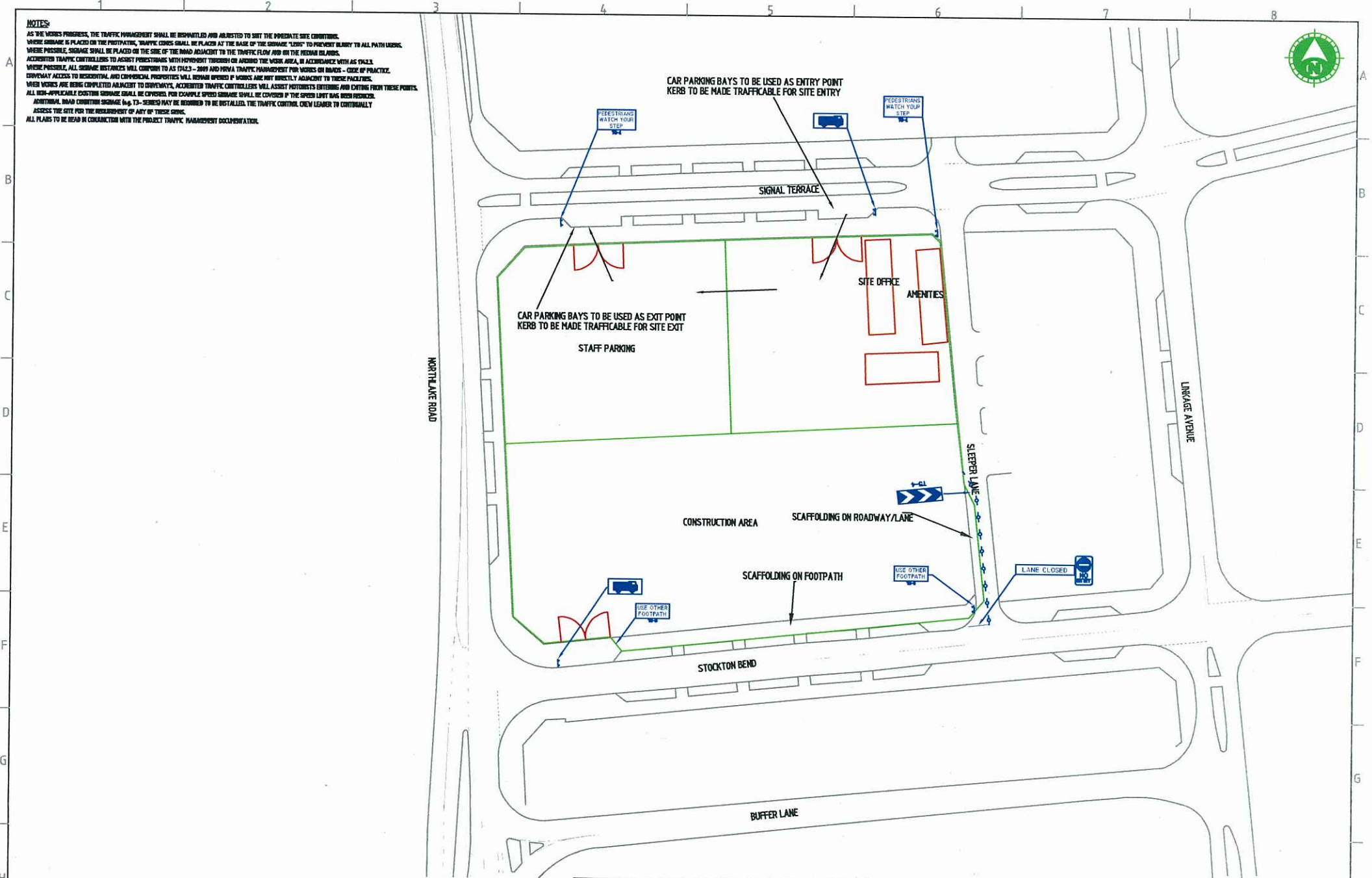
NOTIFICATION OF ROADWORKS FORM

APPENDIX F

TRAFFIC CONTROL DIAGRAMS

NOTES:

AS THE WORKS PROGRESS, THE TRAFFIC MANAGEMENT SHALL BE RE-EVALUATED AND ADJUSTED TO SUIT THE IMMEDIATE SITE CONDITIONS.
 WHERE SIGNAGE IS PLACED ON THE FOOTPATH, TRAFFIC CONES SHALL BE PLACED AT THE BASE OF THE SIGNAGE "LEGS" TO PREVENT BLINDLY TO ALL PATH USERS.
 WHERE POSSIBLE, SIGNAGE SHALL BE PLACED ON THE SIDE OF THE ROAD ADJACENT TO THE TRAFFIC FLOW AND ON THE MEDIAN ISLANDS.
 ACCREDITED TRAFFIC CONTROLLERS TO ASSIST PEDESTRIANS WITH MOVEMENT THROUGH OR AROUND THE WORK AREA, IN ACCORDANCE WITH AS 1742.3.
 WHERE POSSIBLE, ALL SIGNAGE DISTANCES WILL CONFORM TO AS 1742.3 - 2009 AND NSW TRAFFIC MANAGEMENT FOR WORKS ON ROADS - CODE OF PRACTICE.
 DRIVEWAY ACCESS TO RESIDENTIAL AND COMMERCIAL PROPERTIES WILL REMAIN OPENED IF WORKS ARE NOT DIRECTLY ADJACENT TO THESE FACILITIES.
 WHEN WORKS ARE BEING COMPLETED ADJACENT TO DRIVEWAYS, ACCREDITED TRAFFIC CONTROLLERS WILL ASSIST MOTORISTS ENTERING AND EXITING FROM THESE POINTS.
 ALL NON-APPLICABLE EXISTING SIGNAGE SHALL BE COVERED. FOR EXAMPLE SPEED SIGNAGE SHALL BE COVERED IF THE SPEED LIMIT HAS BEEN REDUCED.
 ADDITIONAL ROAD CONDITION SIGNAGE (e.g. T3 - SLEEPS) MAY BE REQUIRED TO BE INSTALLED. THE TRAFFIC CONTROL CREW LEADER TO CONTINUALLY ASSESS THE SITE FOR THE REQUIREMENT OF ANY OF THESE SIGNS.
 ALL PLANS TO BE READ IN CONJUNCTION WITH THE PROJECT TRAFFIC MANAGEMENT DOCUMENTATION.



Rev #	Action Taken	Date	Changed	Checked	BY
1	Issued following changes to entry and exit Signal Tee	30/08/2012	-	-	NRK

THIS DRAWING HAS BEEN DESIGNED FOR IMPLEMENTATION BY SUITABLY QUALIFIED ALTUS TRAFFIC PERSONNEL WITHIN THE COMPANY'S QUALITY SYSTEMS AND POLICIES.



	Engineering Project Number 0811-AUS-363-2	Sheet Number 2	Designed by MATT ROBINSON	Drawn by MATT ROBINSON	Checked by CLAYSON McHAIR	Date 30/08/2012	A2 Sheet Scale NOT TO SCALE
--	--	-------------------	------------------------------	---------------------------	------------------------------	--------------------	--------------------------------

I hereby endorse that this Traffic Management Plan conforms to AS 1742.3 - Traffic Control Devices For Works on Roads, The Road Traffic Code 2000, and Traffic Management For Works On Roads - Code of Practice.		Signature 	Accreditation 1199503
AUSTRALAND		TRAFFIC MANAGEMENT SIGNAGE AND DEVICES	
SITE ENTRY / EXIT		LOT 8 STAGE 1A / 1B	

NOTES:

AS THE WORKS PROGRESS, THE TRAFFIC MANAGEMENT SHALL BE REEVALUATED AND ADJUSTED TO SUIT THE IMMEDIATE SITE CONDITIONS.
 WHERE SIGNAGE IS PLACED ON THE FOOTPATHS, TRAFFIC CONES SHALL BE PLACED AT THE BASE OF THE SIGNAGE "LEGS" TO PREVENT BLINDING TO ALL PATH USERS.
 WHERE POSSIBLE, SIGNAGE SHALL BE PLACED ON THE SIDE OF THE ROAD ADJACENT TO THE TRAFFIC FLOW AND ON THE MEDIAN ISLANDS.
 ACCREDITED TRAFFIC CONTROLLERS TO ASSIST PEDESTRIANS WITH MOVEMENT THROUGH OR AROUND THE WORK AREA, IN ACCORDANCE WITH AS 1742.3.
 WHERE POSSIBLE, ALL SIGNAGE DISTANCES WILL CONFORM TO AS 1742.3 - 2009 AND NHTMA TRAFFIC MANAGEMENT FOR WORKS ON ROADS - CODE OF PRACTICE.
 DRIVEWAY ACCESS TO RESIDENTIAL AND COMMERCIAL PROPERTIES WILL REMAIN OPENED IF WORKS ARE NOT DIRECTLY ADJACENT TO THESE FACILITIES.
 WHEN WORKS ARE BEING COMPLETED ADJACENT TO DRIVEWAYS, ACCREDITED TRAFFIC CONTROLLERS WILL ASSIST MOTORISTS ENTERING AND EXITING FROM THESE POINTS.
 ALL NON-APPLICABLE EXISTING SIGNAGE SHALL BE COVERED, FOR EXAMPLE SPEED SIGNAGE SHALL BE COVERED IF THE SPEED LIMIT HAS BEEN REDUCED.
 ADDITIONAL ROAD CONDITION SIGNAGE (e.g. T3-SIGNS) MAY BE REQUIRED TO BE INSTALLED. THE TRAFFIC CONTROL CREW LEADER TO CONTINUALLY ASSESS THE SITE FOR THE REQUIREMENT OF ANY OF THESE SIGNS.
 ALL PLANS TO BE READ IN CONJUNCTION WITH THE PROJECT TRAFFIC MANAGEMENT DECLARATION.



NORTHLAKE ROAD

LINKAGE AVENUE

CAR PARKING BAYS TO BE USED AS ENTRY POINT
 KERB TO BE MADE TRAFFICABLE FOR SITE ENTRY

CAR PARKING BAYS TO BE USED AS EXIT POINT
 KERB TO BE MADE TRAFFICABLE FOR SITE EXIT

SITE OFFICE
 AMENITIES

STAFF PARKING

SLEEPER LANE

LAYDOWN AREA
 DELIVERIES IN AND OUT

CONSTRUCTION AREA

SCAFFOLDING ON ROADWAY/LANE

SCAFFOLDING ON FOOTPATH

STOCKTON BEND

BUFFER LANE



Engineering Project Number
 081-AUS-363-2
 I hereby declare that this Traffic Management Plan conforms to AS 1742.3 - Traffic Control Devices For Works on Roads, The Road Traffic Code 2002, and Traffic Management For Works On Roads - Code of Practice.
 Position: Signaller
 Accreditation: 1198503

Sheet Number
 2

Designed by
 MATT ROBINSON

Drawn by
 MATT ROBINSON

Checked by
 CLAWSON McHARR

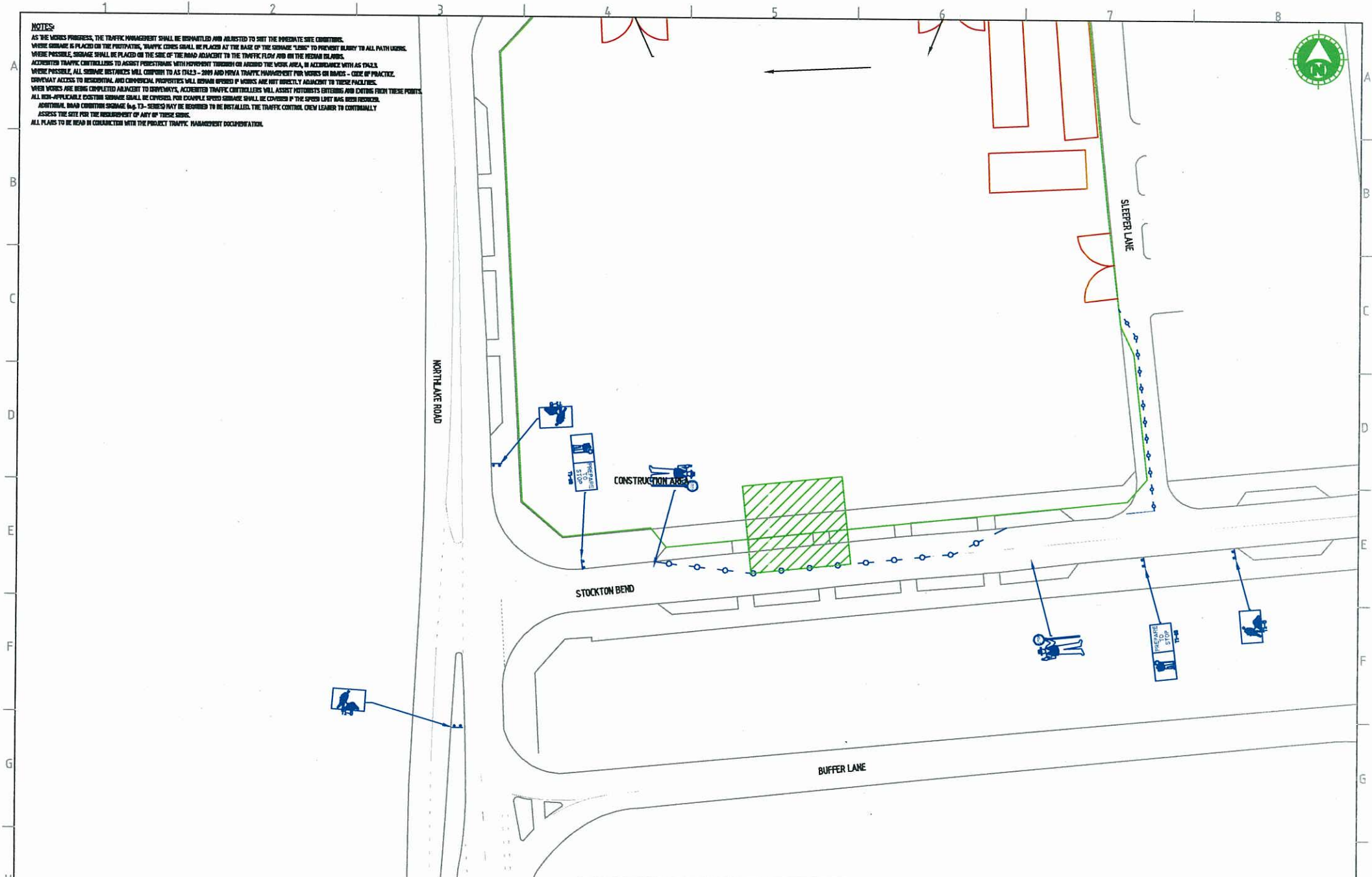
Date
 30/08/2012

A2 Sheet Scale
 NOT TO SCALE

Rev #	Action Taken	Date	Changed	Checked	Notes
1	Issued following changes to entry exit off Signal Tce	30/08/2012	-	-	THIS DRAWING HAS BEEN DESIGNED FOR IMPLEMENTATION BY SUITABLY QUALIFIED ALTUS TRAFFIC PERSONNEL UNDER THE COMPANY'S QUALITY SYSTEMS AND POLICIES.

AUSTRALAND		TRAFFIC MANAGEMENT SIGNAGE AND DEVICES	
SITE ENTRY / EXIT		LOT 8 STAGE 1A / 1B	

NOTES:
 AS THE WORKS PROGRESS, THE TRAFFIC MANAGEMENT SHALL BE DEBRIEFED AND ADJUSTED TO SUIT THE IMMEDIATE SITE CONDITIONS.
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		Engineering Project Number 0811-AUS-363-3	Sheet Number 3	Designed by MATT ROBINSON	Drawn by MATT ROBINSON	Checked by CLANSY McHARR	Date 27/03/2013	A2 Sheet Scale NOT TO SCALE
		1 hereby endorse that this Traffic Management Plan conforms to AS 1742.3 - Traffic Control Systems For Works on Roads, The Road Traffic Code 2000, and Traffic Management For Works On Roads - Code of Practice.		Australand		TRAFFIC MANAGEMENT SIGNAGE AND DEVICES		
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 PEDESTRIAN HOARDING

NORTHLAKE ROAD

SIGNAL TERRACE

SITE OFFICE

STAGE 4

STAGE 3

ROAD CLOSED
T2-4

NO THROUGH ROAD

SLEEPER LANE

LINKAGE AVENUE

STOCKTON BEND

BUFFER LANE



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Engineering Project Number: 0811-AUS-363-4
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 1 hereby declares that this Traffic Management Plan conforms to AS 1742.3 - Traffic Control Devices For Works on Roads, The Road Traffic Code 2000, and Traffic Management For Works On Roads - Code of Practice. Signed: [Signature]

Designed by: MATT ROBINSON
 Drawn by: MATT ROBINSON

Checked by: CLANSY HOLT
 Date: 18/04/2013

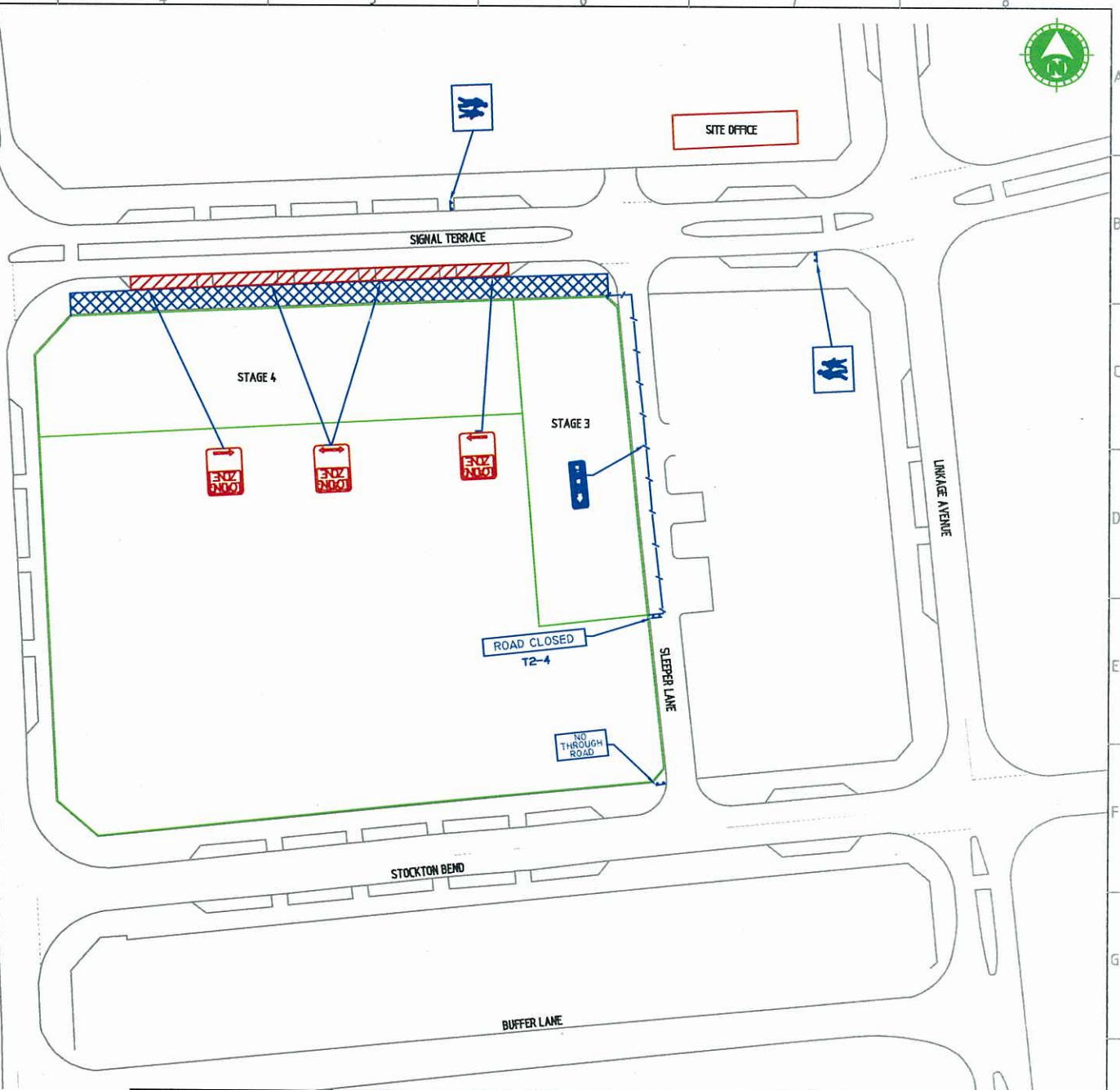
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 LOT 8 STAGE 3 / 4

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NORTH LAKE ROAD



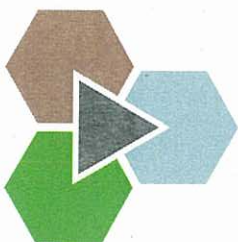
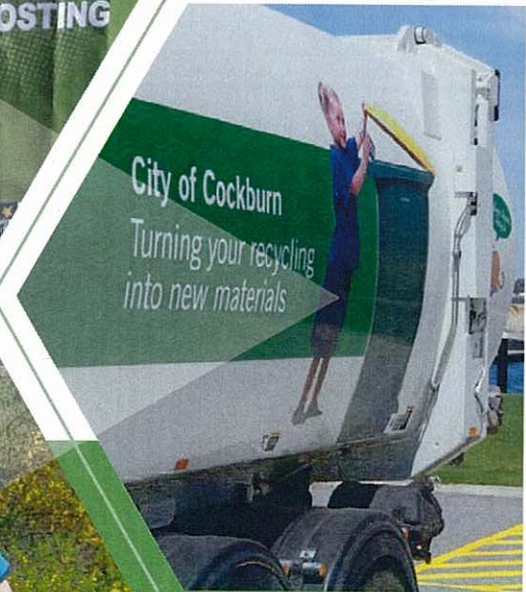
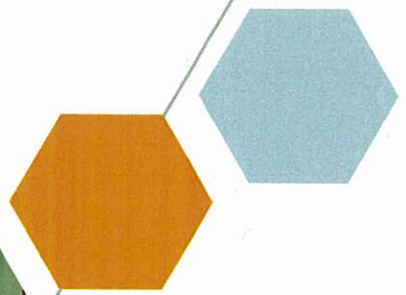
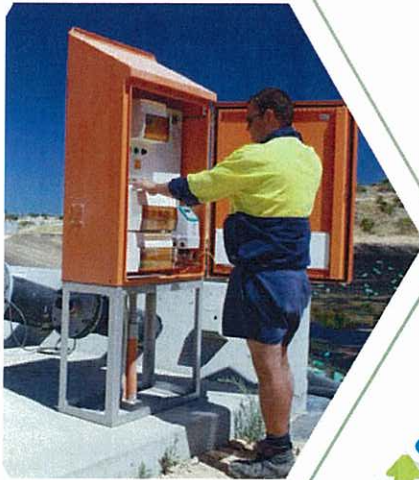
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		Engineering Project Number 0811-AUS-363-5	Sheet Number 5	Designed by MATT ROBINSON	Drawn by MATT ROBINSON	Checked by CLANSY HOLT	Date 18/04/2013	A2 Sheet Scale NOT TO SCALE
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CITY OF COCKBURN

Waste Management and Education Strategy 2013 - 23



Governance Environment Society Economy

EXECUTIVE SUMMARY

The City of Cockburn ('the City') is committed to the sustainable management of waste and use of resources. Landfills across the Metropolitan Region, including the City's Henderson Waste Recovery Park (HWRP) are running out of land at a time of increasing rates of waste production and community concern of sustainable waste practices. Several other major challenges have been identified with the collection and disposal of solid waste, which has driven the City to develop a strategy that will deliver effective waste management and education into the future.

The City's '*Waste Management and Education Strategy 2013-2023*' ('the Strategy') outlines a clear direction for the minimisation, management and education around waste within the City of Cockburn operations, including target sectors of collection and disposal of Municipal Solid Waste (MSW); Recyclables; Hazardous Household Waste (HHW); E-Waste; Construction and Demolition waste (C&D); Commercial and Industrial (C&I) waste; and other problematic wastes such as tyres and mattresses.

The Strategy seeks to integrate sustainability measures into the programs, services and facilities that Council will develop and implement over the next ten years. It will be reviewed after 5 years and the relevant actions and financial implications will be reviewed annually as a mechanism to adopt a proactive and comprehensive approach. It builds on the '*2008 South Metropolitan Regional Council's (SMRC) Strategic Waste Management Plan*'.

This plan reflected the collection and disposal of household MSW, recyclables and garden green waste and did not include the strategic management of the City's Landfill and Transfer Station the Henderson Waste Recovery Park (HWRP). The City has made a number of strategic changes to its waste management practices and education approaches since the development of the SMRC plan.

The SMRC will soon adopt its '*Strategic Community Plan 2013 – 2023*' which details the vision for waste management and education in the south metropolitan region. The education campaign "Recycle Right" will play a significant role in the delivery of education and behaviour change programs in Cockburn.





The vision of the City's Strategy is 'To lead and support a community that avoids waste generation, reduces environmental impacts and considers the waste that is produced as a valuable resource to be reused, recovered and recycled.'
This vision is supported by 6 key strategic outcomes which include:

OUTCOME 1:

Avoid the generation of waste;

OUTCOME 2:

Maximise the reuse and recovery of resources through innovation;

OUTCOME 3:

Demonstrate Community Leadership and Education;

OUTCOME 4:

Promote innovation whilst maintaining an economically viable waste management program;

OUTCOME 5:

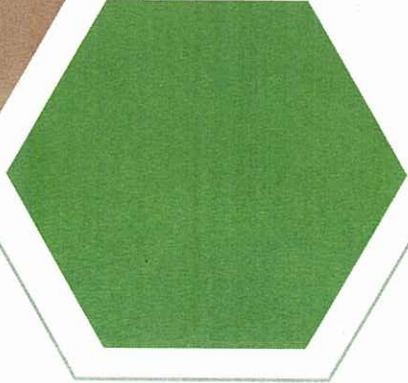
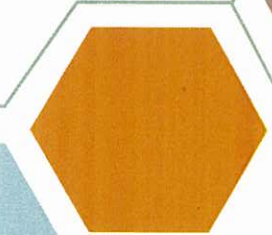
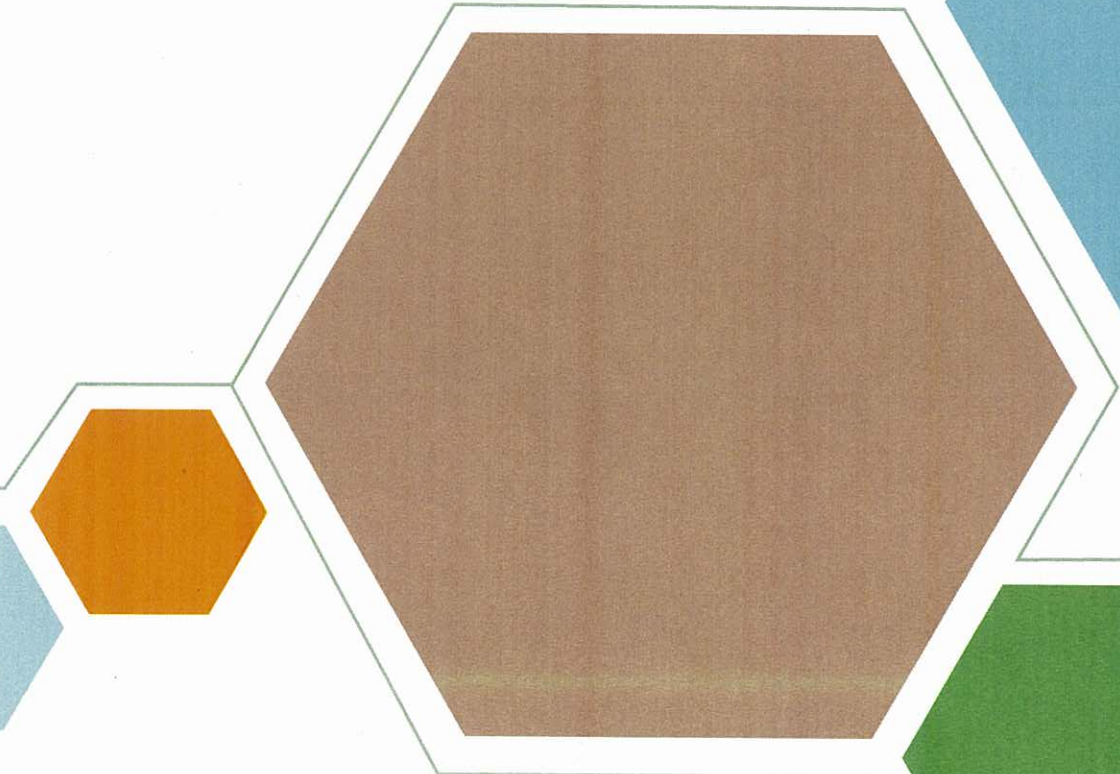
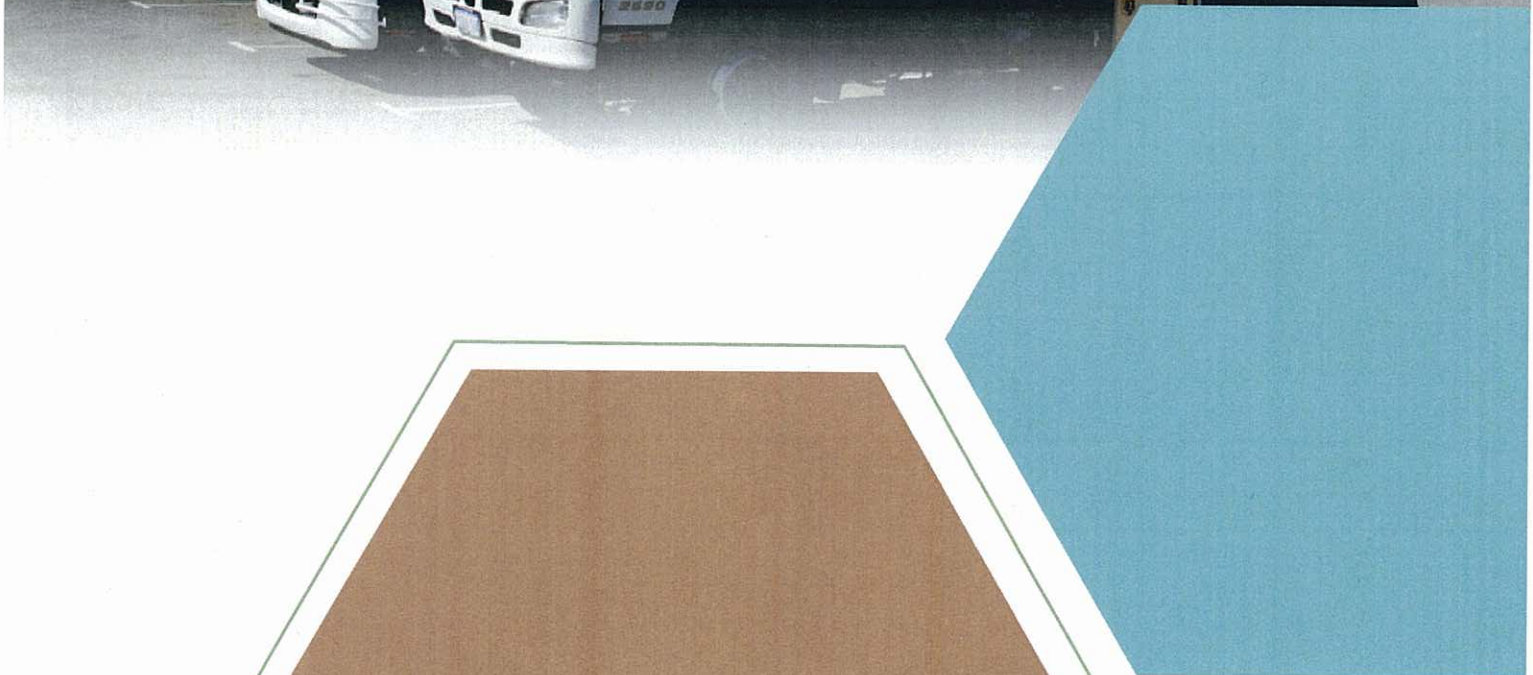
Minimise the City's carbon footprint from all waste activities; and

OUTCOME 6:

Maintain and enhance protection of our natural environment.

A set of strategies and an action plan have been developed to deliver the outcomes and are outlined in the Strategy. In partnership with the SMRC, our domestic waste recovery targets are 70% by 2015 and 5 % by 2020 (up from 58% in 2013). The City's target for an increase in recovery of kerbside recyclables is 28% by 2015 and 40% by 2020 (up from 22% 2013). The reduction targets for kerbside collected municipal solid waste (MSW) are 10% by 2015 and 15 % by 2020 (up from 6%). The City's HWRP construction and demolition (C&D) targets are 10% by 2015 and 75% 2020 (up from 0% in 2013). The HWRP commercial and industrial (C&I) targets are 10% by 2015 and 75% by 2020 (up from 2% in 2013).

This *Strategy* will enable the City to manage waste more effectively into the future with our community, whilst also reducing both operational costs and greenhouse gas emissions.



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Appendix B - Action Plan Costs	(Attached)



1. INTRODUCTION

The need for a Waste Management and Education Strategy

The City of Cockburn, like many other Metropolitan Councils in WA, is facing challenges with the management of solid waste due to:

- An increase in the amount of waste generated;
- Carbon tax liabilities linked with the Clean Energy Future (CEF) Legislation; and
- The growing significance of sustainable practices and climate change.

To effectively manage the long term viability of sustainable waste practices in the City, these challenges need to be addressed. This Strategy has been prepared to provide a clear direction and coordinated approach to manage the waste activities within the City. Whilst waste management is an issue of both National, State and Local significance, the City prides itself on providing the best services to its rate payers and ensures appropriate funds are focussed on waste management and education services. The Strategy outlines a clear vision for the future of waste management and education in Cockburn and will provide:

- A strategic guide to waste management;
- A communication tool for community education;
- Innovative avenues to encourage continuous improvement in all waste practices; and
- Ownership and responsibility for program implementation.

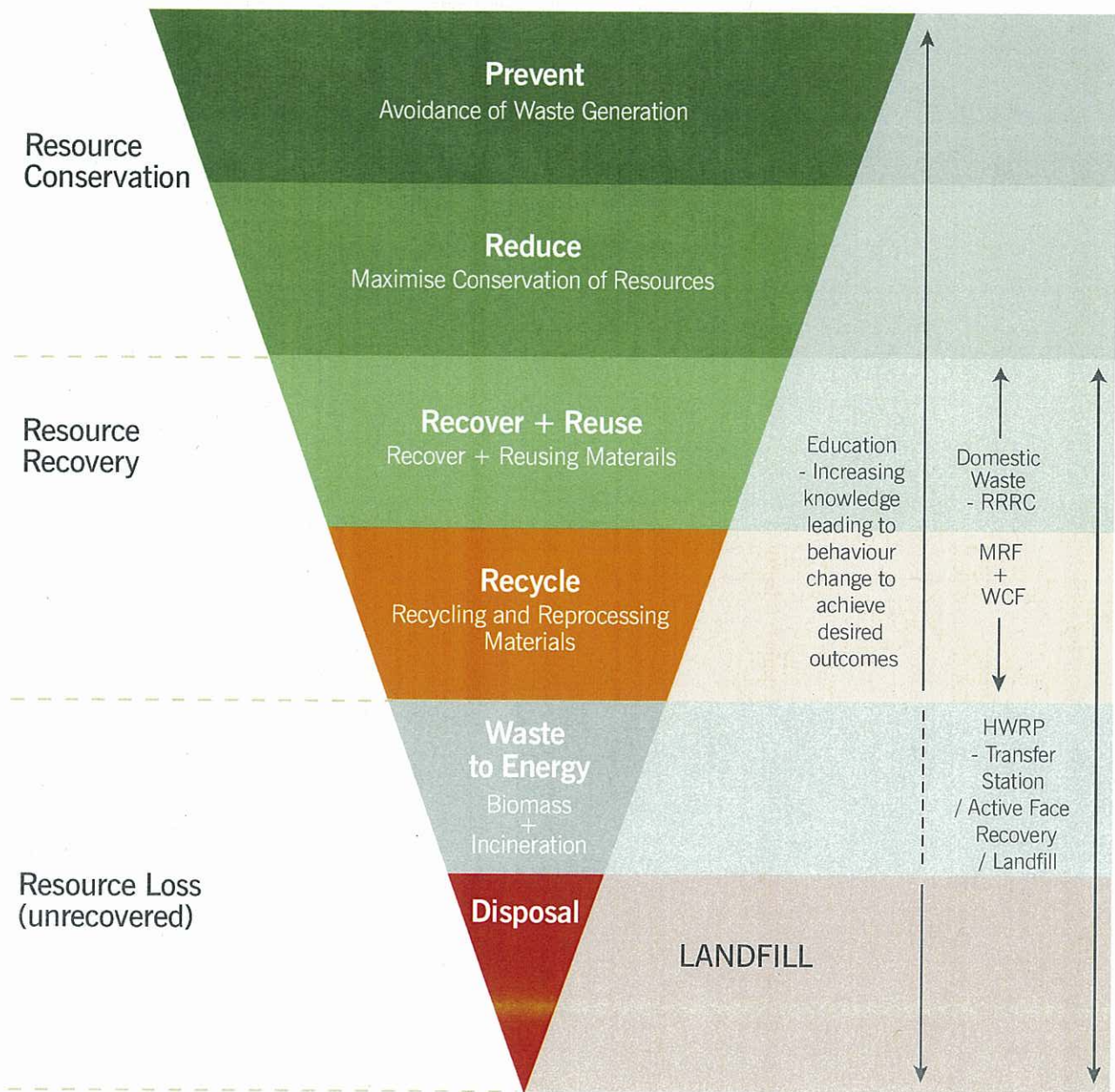
The City has become a significant player in the metropolitan waste industry. This ensures our residents are enriched by our commitment to increased performance in waste avoidance and recovery opportunities.

The role of leaders in waste management is to prevent the creation of waste and highlight the negative environmental consequences of consumerism. In order to do this effectively, the City recognises the importance of providing education services to the community as an integral component of its waste management program. The City will continue to ensure our community is provided with both the relevant information to make informed decisions and the resources to contribute to sustainable waste management outcomes.

This Strategy will guide the City's long-term commitment to waste recovery and sustainability, both at the Henderson Waste Recovery Park, with the Southern Metropolitan Recovery Centre and in our waste collection services.

Sustainable Waste Hierarchy

The waste hierarchy is a framework for prioritising waste management and education practices aimed at facilitating the most favourable environmental outcomes. Waste avoidance is the preferred option with disposal being the least preferred practice. Our hierarchy has been adapted from the Waste Hierarchy outlined in the SMRC Strategic Community Plan 2013-2023. This hierarchy underpins the Strategy and subsequent Action Plan.



RRRC = Regional Resource Recovery Facility; WCF = Waste Composting Facility;
MRF = Materials Recovery Facility.

Figure 1: Cockburn Sustainable Waste Management Hierarchy

2. STRATEGIC ALIGNMENT

Sustainable waste management is strongly connected to a number of the City of Cockburn's strategic planning documents, which guide the City's direction into the future. The primary documents are the Strategic Community Plan 2012 – 2022 and Long Term Financial Management Plan 2012/13 – 2021/22.

The City's Strategic Community Plan was developed in conjunction with the community and provides the vision for where the City wishes to be in 2022. It includes seven key themes of focus for Cockburn, which are each accompanied by a vision and associated strategic actions. The Long Term Financial Plan 2012/13 – 2021/22 is the City's needs based infrastructure plan, designed to deliver major capital works in a timely and financially viable manner. The Annual Business Plan provides the operational link between the City's Strategic Community Plan and Long Term Financial Plan with the Annual Budget ensuring that adequate funds are available each year to complete specific projects. The City reports its achievements and provides a range of information to its residents in its Annual Report.

The key documents linked to waste management that support the Strategic Community Plan are the Sustainability Strategy 2013 – 2017, Action Plan 2013/14, the Greenhouse Gas Emission Reduction Strategy 2011 – 2020 and the annual State of Sustainability Report.

The alignment of the Strategy with other Cockburn strategic documents is outlined below in Figure 2.

Figure 2: Relationships with supporting Cockburn strategic documentation.



The following table displays how each of the 4 key strategic documents support the City's commitment to sustainable waste management.

Table 1: Sustainable waste management objectives, strategies and actions outlined in Cockburn strategic documents

Strategic Document	Objectives and Actions
<p>Strategic Community Plan 2012 - 2022</p>	<ul style="list-style-type: none"> • Objective 4.1: A community that is supported to reduce resource consumption, recycle and manage waste sustainably. • Objective 4.4: Community and businesses are supported to reduce resource consumption, recycle and manage waste sustainably. • Objective 4.5.1: Implement programs to reduce and manage the City's and community's carbon footprint.
<p>Corporate Business Plan 2012/13 - 2016/17</p>	<ul style="list-style-type: none"> • Objective 4.1: A community that uses resources in a sustainable manner. <ul style="list-style-type: none"> • Strategy 4.1.2: Promote sustainable practices within the community. • Objective 4.4: Community and businesses are supported to reduce resource consumption, recycle and manage waste sustainably. <ul style="list-style-type: none"> • Strategy 4.4.1: Review the SMRC Waste Management Strategy 2008. • Strategy 4.4.2: Investigate and implement appropriate waste minimisation programs and new technologies.
<p>Sustainability Strategy 2013 - 2017</p>	<ul style="list-style-type: none"> • ENV 7: Reduction in greenhouse gas emissions. • ENV 8: Reduce waste and increase recycling.
<p>Sustainability Action Plan</p>	<ul style="list-style-type: none"> • ENV Objective 7.2: Minimise GGE from waste at Henderson Waste Recovery Park HWRP). Action: Implementation of waste minimisation and management actions. • ENV Objective 8.1: Increase the recover rate of re-useable materials at HWRP. Action: Deploy two excavators to the active face. • ENV Objective 8.2: Commercial Materials Recovery Facility (CMRF). Action: Budget for the scoping, Design and Documentation of a CMRF. • ENV Objective 8.3: Promotion of waste separation and recycling. Action: Development of the City's Strategic Waste Management Strategy.
<p>Greenhouse Gas Emissions Reduction Strategy 2011 - 2020</p>	<ul style="list-style-type: none"> • Achieve the following emissions targets for waste: <ul style="list-style-type: none"> • No more than 45% above 2008/09 levels by 2020; • 50% below 2008/09 levels by 2050; • Continue to reduce the volume of waste going to landfill and maximise waste separation; • Explore ways of addressing legacy and fugitive emissions (e.g. through landfill capping and improved technology); • Proactively manage the impacts of the Carbon Price.

The Method of Sustainable Waste Reporting

The Strategy, together with the City's other primary documents, culminates in an annual State of Sustainability Report (SoS). The outcomes, strategies and action plan of the Strategy have been modelled on the SMART principles, to facilitate reporting through the SoS annual report.

The **SMART** principles are specific, measurable, achievable, realistic and timely and include:

- S**pecific – ensure that the objectives are clear and well defined;
- M**easurable – know if the objective is obtainable and when it has been achieved;
- A**chievable – outline a practical path to achievement;
- R**ealistic – within the availability of resources and knowledge; and
- T**imely – provide enough time to achieve the goal but not too much to affect performance.



3. FRAMEWORK FOR WASTE MANAGEMENT

This section provides an overview of the legislative framework and policy objectives for waste management at the National, State, Regional and Local levels.

National Levels

The Commonwealth Government helps influence waste management practices in Australia by setting clear strategic direction in certain areas. It does this mainly through the:

- National Waste Policy (November 2009) and Implementation Plan (July 2010);
- Clean Energy Future Legislation (CEF);
- Australian Packaging Covenant (APC);
- Product Stewardship Legislation; and
- Commonwealth Refrigerant Gas Recovery and Destruction Program.

National Waste Policy and Implementation Plan

The National Waste Policy establishes Australia's waste management and resource recovery agenda across six key directions for the period to 2020. The six key directions listed are:

1. **Taking responsibility** - shared responsibility for reducing the environmental, health and safety footprint of products and materials across the manufacture-supply-consumption chain and at end-of-life.
2. **Improving the market** - efficient and effective Australian markets operate for waste and recovered resources, with local technology and innovation being sought after internationally.
3. **Persuing sustainability** - less waste and improved use of waste to achieve broader environmental, social and economic benefits.
4. **Reducing hazard and risk** - reduction of potentially hazardous content of wastes with consistent, safe and accountable waste recovery, handling and disposal.
5. **Tailoring solutions** - increased capacity in regional, remote and indigenous communities to manage waste and recover and re-use resources.
6. **Providing the evidence** - access by decision makers to meaningful, accurate and current national waste and resource recovery data and information to measure progress, educate and inform the behaviour and the choices of the community.

Clean Energy Future Legislation

On 8 November 2011 the Clean Energy Future legislation (CEF) was introduced by the Australian Federal Government. The legislation placed a fixed price on carbon of \$23 a tonne from 1 July 2012, moving to a flexible price after three years. Under the carbon price, facilities that emit more than 25,000 tCO₂-e each year are liable to pay for every tonne of emissions produced beyond 1 July 2012 and are required to report these under the National Greenhouse and Energy Reporting (NGER) Act 2007.

NGER provides a national framework for corporations to report information related to greenhouse gas emissions, energy consumption and energy production. The NGER Act underpins the legislation, providing the primary source of emissions and energy data on which obligations under the CEF are based.

There are two main impacts of the carbon price to the City of Cockburn:

- Direct liability for the greenhouse gas emissions; and
- Increase in the cost of energy and services as retailers pass on the costs they have incurred as a result of the carbon price.

The most significant implication of the Clean Energy Act 2011 is the application of a carbon price to the City's landfill site at HWRP. In 2011/12 the reported emissions from HWRP were estimated under NGER to be 22,900 tCO₂-e. The City has seen an increase in the price of electricity and gas as energy retailers pass on the costs they incur as a result of the carbon price. This change has had budget implications to the City for each of its electricity and gas accounts.

The City's response to CEF Legislation is to:

- Capture landfill gas and convert it into electricity for supply to the grid at HWRP;
- Apply a carbon price gate fee surcharge at HWRP;
- Report landfill emissions to the Federal Government under the National Greenhouse and Energy Reporting Act 2007;
- Accurately model and manage the carbon price liability for HWRP through the Clean Energy Future Assessment Report - Carbon Price Management Plan;
- Investigate Carbon Farming Initiative (CFI) opportunities for HWRP;
- Continue to improve the accuracy of emissions estimation;
- Factor the impact of rising costs in energy and services into its budgeting; and
- Implement energy management actions from the Greenhouse Gas Emission Reduction Strategy to reduce energy consumption and emissions.

Australian Packaging Covenant

The Australian Packaging Covenant (APC) is an agreement between companies in the supply chain and all levels of Government to reduce the environmental impacts of consumer packaging by encouraging improvements in packaging design, higher recycling rates and better stewardship of packaging.

Obligations for local government signatories are as follows:

- Applying the principles of the Covenant to their own operations, for example in the purchase of packaged goods and paper, disposal of used packaging and paper, and recycling and purchasing of recycled materials;
- Working co-operatively to develop best practice systems, including co-operation with industry, and provision of community education;
- Establishing good communications and a data collection framework to facilitate information collation and dissemination to the community, including collection of reliable data for disposal and kerbside recycling systems dealing with used packaging and paper;
- Implementing preferred practice kerbside collection principles;
- Ensuring that financial aspects associated with waste disposal and kerbside collection systems are transparent to households and the general community; and
- As appropriate, applying variable rate charging to domestic waste collection, with users charged by volume or weight.

The City's response to the APC is to:

- Investigate the obligations of becoming a signatory to the APC;
- Incorporate the principles of the APC into all City's waste operations;
- Regularly review its Sustainable Procurement Policy SC37 to ensure adherence to the obligations are met where appropriate

Product Stewardship Legislation

The Commonwealth enacted the Product Stewardship Act 2011 on 8 August 2011. The Act allows for industries and products to be regulated and provides for voluntary activities. The first products to be covered under the legislation include televisions, computers, end of life tyres and mercury containing lamps.

The City's response to Product Stewardship is to:

- Promote HWRP as an E-Waste permanent drop-off facility;
- Sign a Product Stewardship Supply Chain Agreement under the E-Waste Product Stewardship Program;
- Support and promote Tyre Recycling Product Stewardship Program at HWRP; and
- Support Western Australian Local Government Authority (WALGA) product stewardship programs and advocacy campaigns

Commonwealth Refrigerant Gas Recovery and Destruction Program

The Commonwealth enables the CFC's degassing program through the Australian Refrigeration Council Ltd (ARC). The ARC administers refrigerant handling licences and refrigerant trading authorisations on behalf of the Australian Government, to professionals in the refrigeration/air conditioning and auto industry. The ARC works towards reducing direct and indirect greenhouse gas and ozone depleting substance emissions through licensing, compliance and education.

The City's response to the program is to:

- Set aside all refrigerators and air-conditioners from the Domestic Transfer Station for degassing;
- Support three licenced staff members to process air conditioners and refrigerators recovered at HWRP; and
- Forward all captured Chlorofluorocarbon (CFC's) gas for safe destruction under the Commonwealth program



State Level

Historically, the management of waste in Western Australia has been considered a public health issue and controlled through the *Health Act 1911*. The Act assigned responsibility for waste collection and disposal to local government and it provided the legislative means for setting refuse charges.

The generation of waste in Western Australia has increased with population growth. The desired objective for Western Australia is to shift away from disposing waste in landfills to a practice of recovering waste as a resource as identified in the Waste 2020 Draft Strategy in August 2000.

The Waste Avoidance and Resource Recovery Act 2007 (WARR Act) is now the primary legislation guiding waste management in WA. The WARR Act is supported by the *Waste Avoidance and Resource Recovery Levy Act 2007*, which replaced the *Environmental Protection (Landfill Levy) Act 1998*.

The WARR Act provides for a landfill levy to be applied to waste received at metropolitan landfills and metropolitan waste received at landfills outside the metropolitan area. The objectives are:

- To act as an economic instrument to reduce waste to landfill by increasing the price of landfill disposal; and
- To generate funds for a range of environmental purposes.

At the time of preparing this strategy, the waste levy for MSW was \$28/tonne and for inert material was \$12/tonne.

The Waste Authority was charged with preparing, promoting and reviewing the State's Waste Strategy and with coordinating its implementation.

The current Waste Strategy for WA was launched by the Environment Minister Hon Bill Marmion MLA on 6 March 2012. The Western Australian Waste Strategy: Creating the Right Environment contains five strategy objectives, which are:

1. Initiate and maintain long-term planning for waste and recycling processing, and enable access to suitably located land with buffers sufficient to cater for the State's waste management needs;
2. Enhance regulatory services to ensure consistent performance is achieved at landfills, transfer stations and processing facilities;
3. Develop best practice guidelines, measures and reporting frameworks and promote their adoption;
4. Use existing economic instruments to support the financial viability of actions that divert waste from landfill and recover it as a resource; and
5. Communicate messages for behaviour change and promote its adoption, and acknowledge the success of individuals and organisations that act in accordance with the aims and principles in the Strategy and assist in its implementation.



The WA Waste Strategy sets recovery targets which it states are based on achievable improvements in current recovery rates. The targets are expressed as the proportion of waste recovered compared to that generated and include:

- Recovery targets for municipal solid waste in the Perth Metropolitan Region are 50% by 2015 and 65% by 2020;
- State-wide targets for the commercial and industrial sector are 55% by 2015 and 70% by 2020; and
- State-wide targets for construction and demolition waste are 60% by 2015 and 75% by 2020.

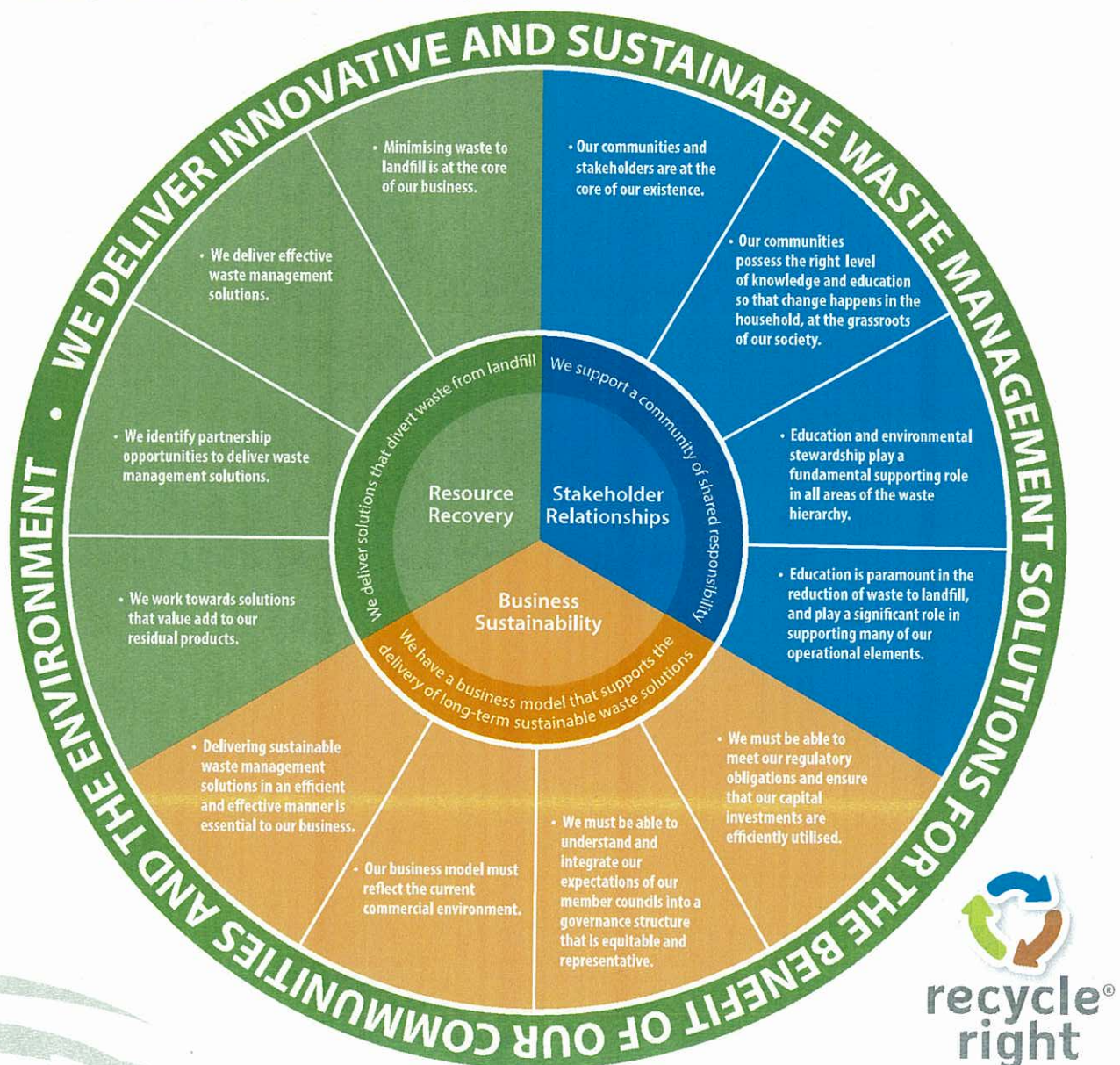
Regional Level

The City has been an active member of the Southern Metropolitan Regional Council (SMRC) since it was established in 1991. The SMRC is a statutory local government authority formed under the *Local Government Act 1995*. The other member Councils are the Cities of Melville, Fremantle, and Kwinana, and the Town of East Fremantle.

The strategic objective adopted by the SMRC in the 2008 SMRC Strategic Waste Management Plan was 'To ensure maximum recovery of waste to achieve a 95% diversion from landfill'. Several strategic initiatives were adopted and identified in the plan. In 2011 the SMRC launched the Recycle Right website and campaign that encourages residents and businesses to recycle, reduce rubbish and buy more recycled products.

The SMRC will adopt a 'Strategic Community Plan 2013 – 2023' which incorporates the vision and strategic objectives for the future of waste management in the south metropolitan region. The plan outlines 3 key focus areas with supporting objectives which are detailed in Figure 3.

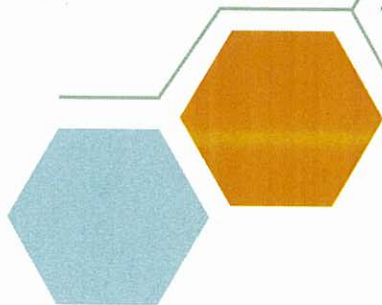
Figure 3: South Metropolitan Regional Council (SMRC) vision, key focus areas and actions (Strategic Community Plan 2013 – 2023).



Local Level

The *Local Government Act 1993* requires all councils in WA to provide a waste collection service. The City strives to promote an integrated approach to waste management going beyond collection services through the service delivery of waste avoidance, education, collection, disposal and enforcement.

This Strategy outlines a clear direction and targets for the minimisation, management and education regarding waste within the City of Cockburn operations.

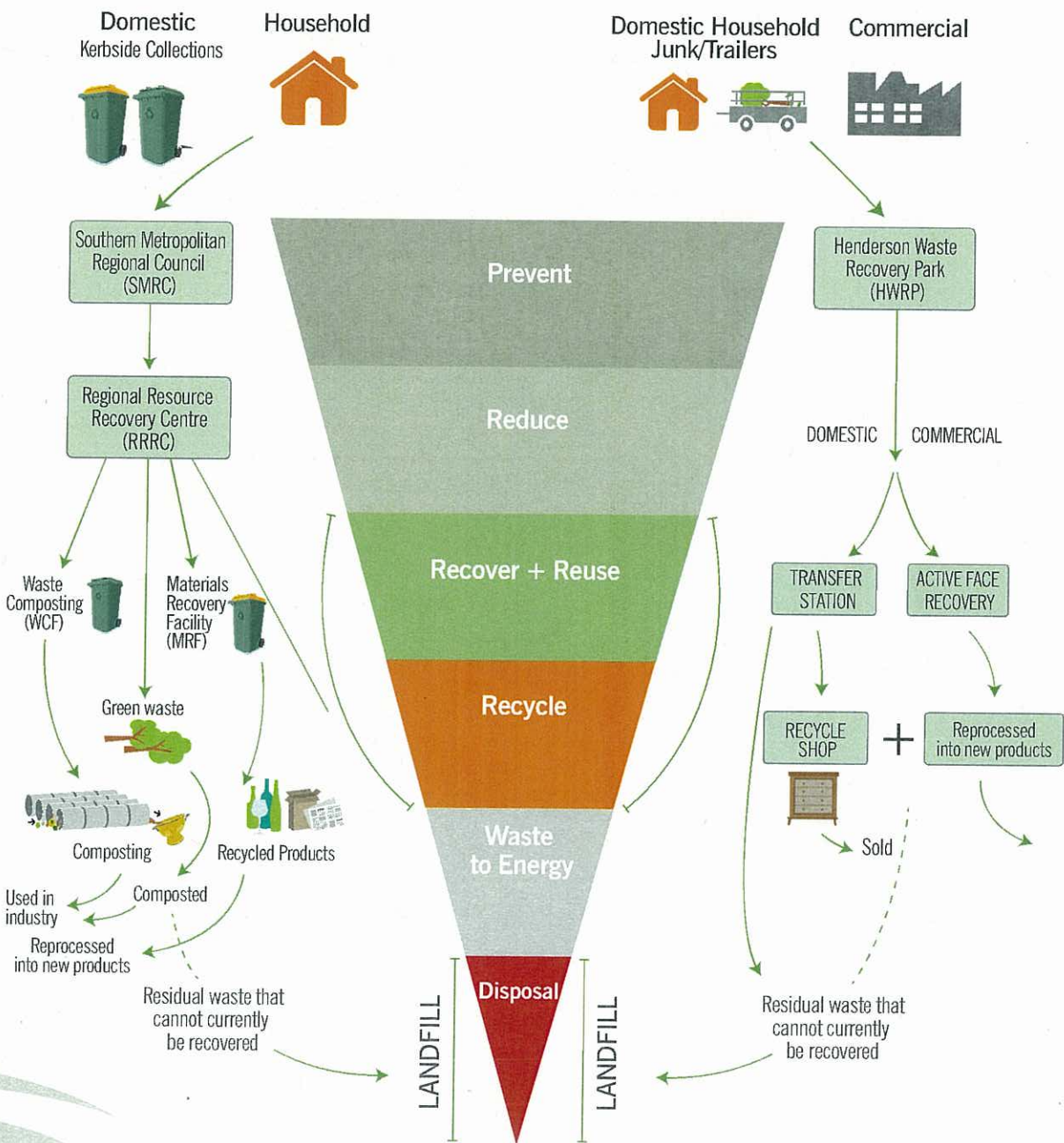


4. CURRENT APPROACH AND POSITION

All waste services are provided and managed by the City. Waste Services is in the City's Engineering and Works Directorate portfolio and is staffed by 51 employees. The department is overseen by a Waste Manager and is supported by a part-time Waste Education Officer delivering community education. A part-time Waste Education Officer delivers community education and awareness of waste issues across both collection and disposal service units.

The City's commitment to waste avoidance and innovative waste solutions are evident through our partnership with the SMRC. The adopted sustainable waste hierarchy outlined previously in Figure 1 demonstrates the importance of education in relation to waste avoidance, collection and disposal. Figure 4 details the City's commitment to the waste hierarchy through our resource recovery cycle for both domestic and commercial waste.

Figure 4: Cockburn Waste Management and Resource Recovery Cycle.



The City's current services to residents are outlined in Figure 5







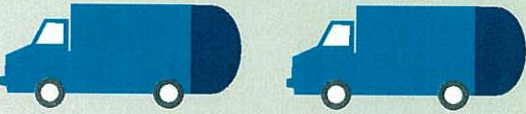


SERVICES	DETAILS				
 <p>Green Top 240L Bin - MSW Collection</p>	<p>Weekly - Sent to SMRC Waste Composting Facility (WCF) organics turned into compost</p> 				
 <p>Yellow Top 240L Bin - Recycling Collection</p>	<p>Weekly - Sent to SMRC Recyclables processed in the Materials Recovery Facility (MRF)</p> 				
 <p>Junk Kerbside Collection</p>	<p>Two per year</p> 				
 <p>Green Waste Kerbside Collection</p>	<p>Two per year</p> 				
 <p>Resource Recovery Diversion from Landfill</p>	<table border="1"> <thead> <tr> <th>Current</th> <th>2020Target</th> </tr> </thead> <tbody> <tr> <td>58%</td> <td>85%</td> </tr> </tbody> </table>	Current	2020Target	58%	85%
Current	2020Target				
58%	85%				
 <p>Trailer passes for HWRP</p>	<p>6 per year</p> 				

Figure 5: Cockburn Waste Services provided to residents.

Waste Collection

The City's Waste Collection Services manages waste and recycling collection, reviews the development of recycling strategies for domestic and commercial waste streams and monitors the City's involvement in the SMRC. In 1991, the City partnered with the SMRC to recover domestic kerbside comingled recyclables and MSW. Currently the SMRC Regional Resource Recovery Centre (RRRC) facilitates the recovery of MSW in the Waste Composting Facility (WCF) and comingled recyclables in the Materials Recovery Facility (MRF). The WCF diverts organic waste from landfill. Figure 5 and 6 demonstrate how the yellow and green-topped bins are processed, resources recovered and repurposed.



Figure 6: Green-top bin Resource Recovery Cycle at the SMRC (Courtesy SMRC, 2013)

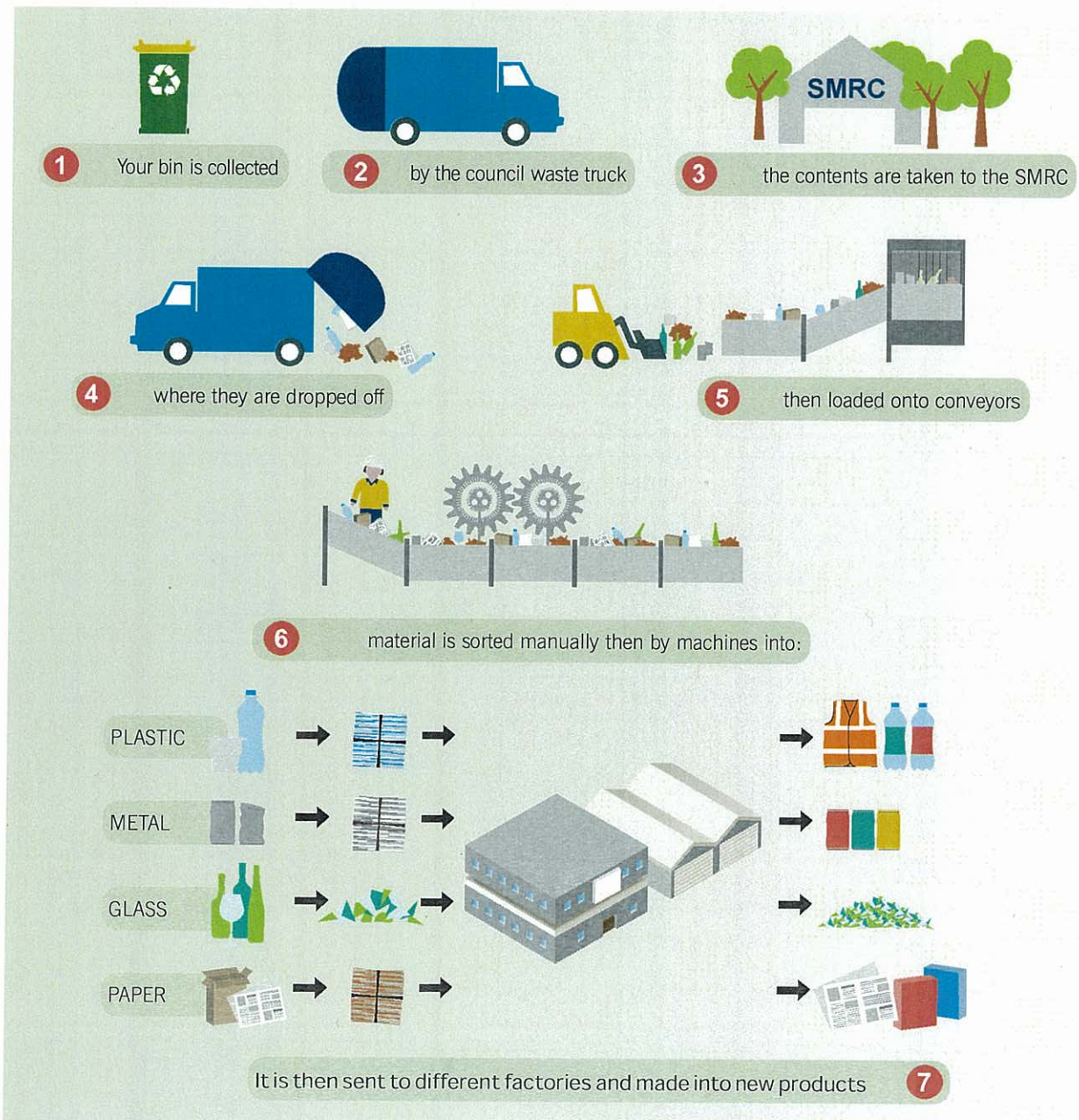


Figure 7: Yellow-top bin resource recovery cycle at the SMRC (Courtesy SMRC, 2013)

In 2007 a 'Weekly Recycling Collection Trial' commissioned by the SMRC was conducted in North Lake and Bibra Lake, in partnership with the City of Cockburn. The trial resulted in a 40% increase in comingled recyclables and a 15% reduction in MSW tonnages. On 11th January 2011, the City introduced the weekly recycling program in response to the trial outcomes, which was the first phase to increase the recovery of recyclables. The first year of this program achieved a 22% increase in comingled recyclables and a 6% reduction in MSW tonnages.

In 2010, the City developed and implemented the 'Waste Minimisation, Storage and Collection in Multiple Unit Development' Policy (SPD9) to ensure the requirements of waste management is included in the design phase of all new developments. The development of this policy was paramount to ensure best practise design in functionality, amenity and efficiency. Consequently, this policy allows for the improvement of resource recovery and waste management practices in high density residential and commercial areas.

Waste Disposal

The City provides waste disposal and recycling services at the Henderson Waste Recovery Park (HWRP - The Site). The City owns and operates the Site which was opened in 1990. In the first decade the site was primarily used to landfill all waste received and no effort was made to recover product.

A number of innovative improvements have been made in recent years to HWRP including:

- Waste Gas Power Generation Plant (2006);
- Landfill Active Face Steel Recovery Program (2007)
- Domestic Transfer Station (2009);
- Recycle Shop (2010);
- Purchase of Plant Assets (no contractors) (2010); and
- Ferrous and Non-ferrous Recovery Workshops (2012).



Resource Recovery Cycle at HENDERSON WASTE RECOVERY PARK (HWRP)

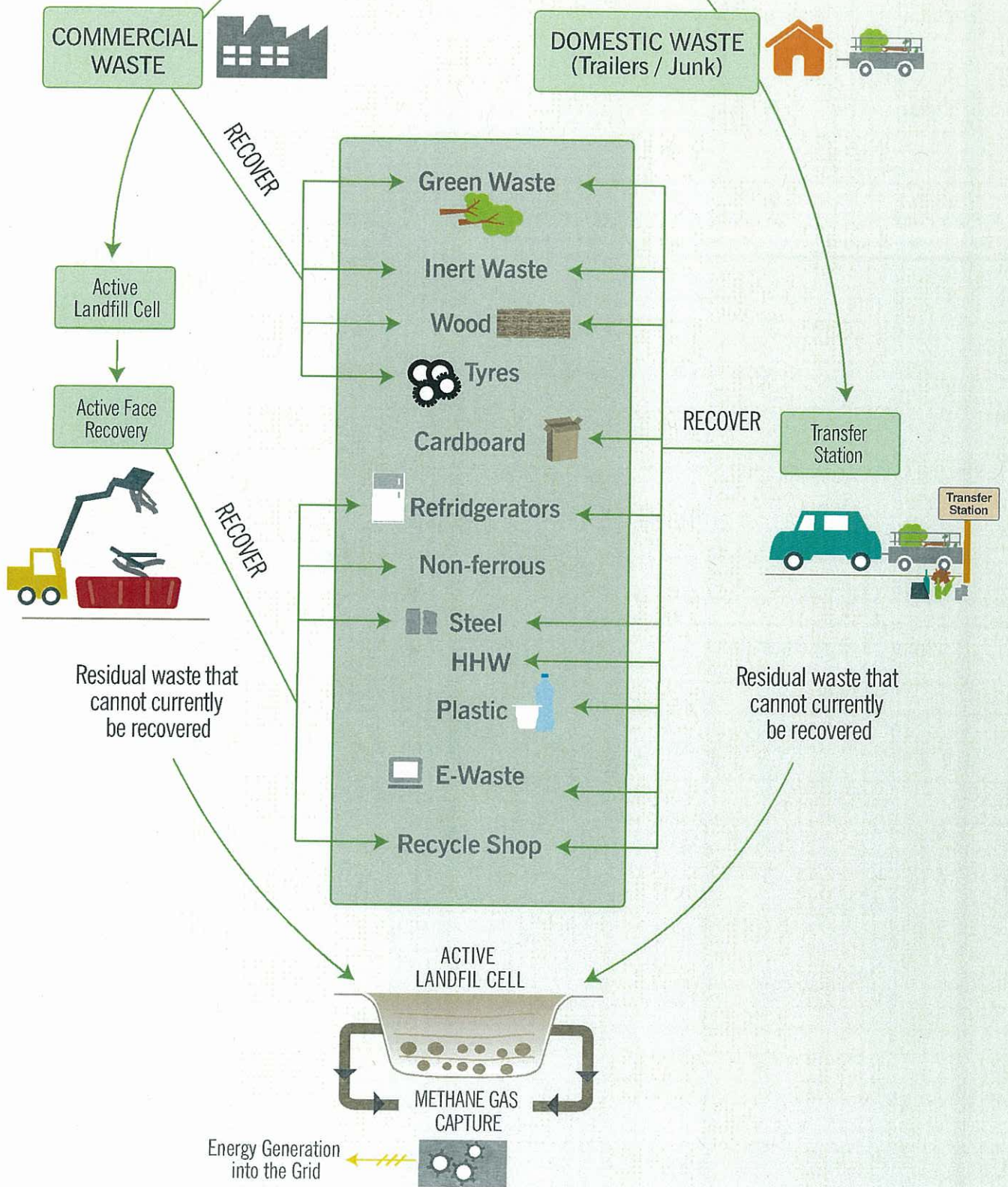


Figure 8: Resource Recovery Cycle at Henderson Waste Recovery Park (HWRP)



Landfill Gas Capture

The City entered a partnership with Waste Gas Resources (WGR) in 2005. WGR own and operate the power plant at HWRP. This plant extracts landfill gas from the 6 existing waste cells and converts the methane to electricity. The plant will further assist in reducing the City's total GHG emissions under the Greenhouse Gas Emission Reduction Strategy 2011 – 2020 and also place the City more favorably in the new carbon environment.

Domestic Transfer Station and Recycle Shop

The Domestic Transfer Station provides 'drop-off' facilities for domestic customers and residents. The recyclables and waste materials are sorted and recovered where possible, diverting significant tonnages from landfill. It also provides bulk storage facility for certain materials which are transported off-site for processing. The transfer station and the commercial landfill diverts saleable items to the Recycle Shop. On average over 200 tonnes are diverted and sold each year. Sales at the Recycle Shop contribute to revenue which enables us to reinvest in broader community education strategies.

Waste Education

The City recognises the importance of waste education in delivering sustainable waste management. This strategy seeks to implement environmental education for sustainability into all waste programs, services and facilities that Council is responsible for currently and into the future. Through a 'whole systems approach', the City will continue to place an emphasis on the need for waste avoidance, increased resource recovery and decreased resource consumption in our community by challenging the amount of waste produced and rethinking its value as a resource.

Successful education is an integral component of sustainable waste management which strives to promote not only the adoption of sustainable waste practices to the community, but aids uptake and implementation of the knowledge. Effective communication is integral to the Strategy in effecting behaviour change in our community. Current research indicates that interactive communication throughout a project is integral to success. The City will continue to engage the community on programs and seek feedback to quantify success.

Community-based social marketing will play a key role in program development and further implementation of current education programs with an emphasis on direct contact among community members and the identification and removal structural barriers to managing waste effectively. The tools to assist community-based social marketing generally include:

- Identifying the barriers to a behaviour;
- Developing and piloting a program to overcome these barriers;
- Implementing the program across a community; and
- Evaluating the effectiveness of the program

These tools will further be explored in the delivery of actions from the Strategy.

The City has developed the following model to show the integral connections of sustainable waste management with education and behaviour change.

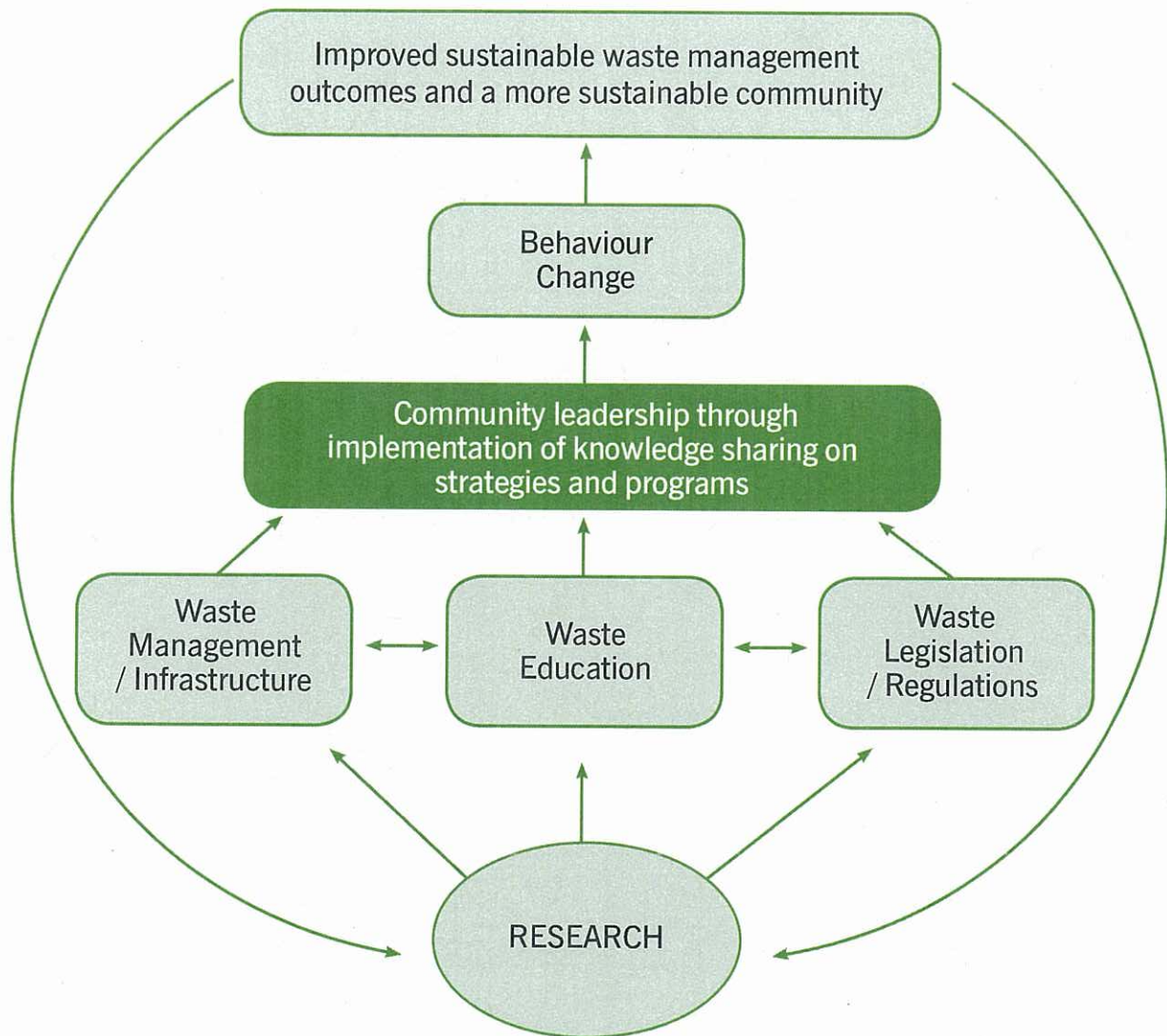


Figure 9: Relationship between sustainable waste management and education.

The City has appointed an Environment and Waste Education Officer dedicated to education programs. The key aspects of integrating education with sustainable waste management for the City include facilitating knowledge sharing amongst the community and all stakeholders and fostering a community that is empowered to make decisions when it comes to waste management. The focus of education will be increase community engagement and awareness in partnership with the SMRC's "Recycle Right" campaign through the following key program areas:

- School engagement - Waste and recycling school incursions;
- Community and business engagement – presentations and workshops;
- Displays at key locations, events and festivals across the City;
- Tours of HWRP and the SMRC's RRRC;
- Grants programs and competitions;
- Organic Cockburn resident subsidies (e.g. worm farms);
- Be Wise About Waste at Events and Public Places Programs; and
- Innovative Recycling trials.



Waste Emission Profile

In 2008/09 the City's total greenhouse gas emissions were 26,505 tonnes of Carbon Dioxide equivalent (CO₂e), of which waste emissions were responsible for 59%. In 2011/12 the City's total GHG emissions were 34,867 tonnes CO₂e, of which waste emissions were responsible for 66% (22,900 tCO₂e).

Other waste services generate GHG emissions including plant and fleet. These emissions are 100% offset under the City's Zero Emissions Fleet Program.

The City's waste emissions are forecast to grow in the short term due to legacy emissions from waste already deposited and continued high volumes of waste disposal. From 2016 the effects of improved resource recovery will be realised and emissions are expected to decline.

Emissions from household waste (green and yellow-topped bins) are not within the scope of this emission profile as these are processed by the South Metropolitan Regional Council. However, the City may elect to include them in community emissions reporting for other purposes.

If the City is to achieve its goals and play a leading role in responding to climate change, it is imperative to find ways of reducing emissions from waste.

Methane gas is generated by the decomposition of organic waste in landfill many years after it is placed. Methane gas has a GHG contribution factor 21-25 times that of CO₂. Reducing organic waste sent to landfill will address future waste emissions. In capturing methane emissions, the City is addressing most legacy emissions from waste already deposited in landfill. However, under current landfill emissions reporting methodologies, there are limited opportunities for abatement activities undertaken today to be verified as an emissions reduction. The Carbon Farming Initiative (CFI), introduced to Parliament in March 2011 aims to address legacy emissions, however the current legislative format precludes HWRP from participating. This is because the methane capture facility was installed in 2006. Determining how best to leverage the CFI for legacy emissions will be a key part of addressing waste emissions.

To date the City minimises waste gas emissions through initiatives such as:

- Greenwaste recovery from the Domestic Waste Transfer Station;
- Mulching green waste and providing it free to the community;
- Delivery of all bulk verge greenwaste material to the SMRC for processing;
- Partnership with the SMRC for household municipal solid waste and recycling;
- *Clean Energy Future Assessment Report - Carbon Price Management Plan* and resulting Carbon Calculation Tool; and
- Waste education at local primary and secondary schools, community events, businesses and in the community.

The City will continue to address waste emissions through:

- The development of this Waste Management and Education Strategy 2013 - 2023;
- The development and construction of a Commercial Waste Recovery Facility HWRP;
- A Biomass Plant Trial;
- Investigation into the Carbon Farming Initiative (CFI) opportunities;
- Improvements to accuracy of emissions estimation;
- Ongoing capture of landfill gases from existing and new cells;
- Improvements to landfill gas extraction technology; and
- Community education and awareness-raising on waste minimisation and resource recovery.

Together these actions will reduce the total volume of waste going to landfill and associated emissions.

5. WASTE MANAGEMENT STRATEGIC RISKS

The City's Community Strategic Plan 2012-2022 identifies waste management as an emerging issue for the City into the future. Two key issues identified include the long-term viability of the City's partnership with the SMRC and the implications of the emerging Waste to Energy (W2E) industry in WA.

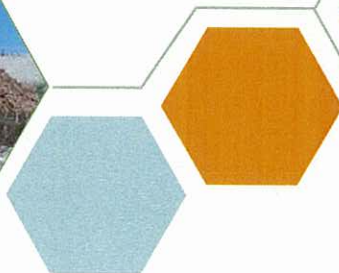
The City is responsible for a number strategic risks for sustainable waste management. These have been identified as follows:

- The current business model and financial viability of the City's partnership with the SMRC;
- The increasing amount of waste that needs to be managed;
- GHG emissions and potential liability under the Carbon Tax;
- Changes to Alternative Waste Treatment (AWT) options and viability e.g. introduction of 'Third Organics Bin' and "Waste to Energy";
- Limited opportunity to expand HWRP and other landfills on the Swan Coastal Plain;
- Creating adequate reserves for potential remediation and post closure management;
- Competition from other metropolitan landfills;
- Resource recovery rate may not reach 40% increase in 240L weekly recycling kerbside collection; and
- Structural Reform.

A detailed Risk Register Assessment Matrix expanding on the strategic risks identified above can be viewed in Appendix A.

Identified below are a number of strategic risks for sustainable waste management beyond the control and responsibility of the City:

- A need for complimentary priority actions from Commonwealth and State Government;
- Ability of C&I and C&D waste producers to presort commercial and industrial waste;
- Excessive packaging and inferior quality products leading to cycles of consumerism;
- Resistance to container deposit legislation and slow rollout of extended producer responsibility programs;
- Acceptance and positive response to climate change by the community and the nation;
- Waste marketing, communication plans and education strategies reaching all sectors of the community;
- Considerations for the State Government to manage waste treatment and disposal either by undertaking by a State authority or through a partnership with local government.



6. VISION, STRATEGIC OUTCOMES AND IMPLEMENTATION

The City in consultation with the waste industry will continue to be proactive and innovative in meeting increased waste volume demands.

Whilst this approach is admirable, the key to a sustainable society and future is waste avoidance.

The role of leaders in waste management is to prevent the creation of waste and highlight the negative environmental effects of consumerism on any product with a high embodied energy (*see glossary).

The City's Waste Management and Education Strategy is underpinned by the principle that the production of waste through excessive packaging and inferior quality products leads to cycles of consumerism.

As a key stakeholder, the City will address this issue through support and implementation of extended producer responsibility, packaging covenants and education programs.

This section describes the future vision, strategic outcomes and action plan for waste management in City of Cockburn. It also identifies key targets for resource recovery for both domestic waste management, in partnership with the SMRC and disposal at the HWRP.

Vision

The City has identified the following visionary statement to guide its waste management activities:

'To lead and support a community that avoids waste generation, reduces environmental impacts and considers the waste that is produced as a valuable resource to be reused, recovered and recycled.'

Strategic Outcomes

The City will achieve this vision through the delivery of the following outcomes:

OUTCOME 1:

Avoid the generation of waste;

OUTCOME 2:

Maximise the reuse and recovery of resources through innovation;

OUTCOME 3:

Demonstrate Community Leadership and Education;

OUTCOME 4:

Promote innovation whilst maintaining an economically viable waste management program;

OUTCOME 5:

Minimise the City's carbon footprint from all waste activities; and

OUTCOME 6:

Maintain and enhance protection of our natural environment.

Recovery targets

The targets outlined in the 'West Australian Waste Strategy 2012' for MSW, C&D and C&I waste sectors have been used as a benchmark for the purposes of this Strategy. The State targets are separately identified for each waste stream due to their characteristics and sources. The targets are outlined in Table 1.2 and are a measurement of percentage diversion from landfill.

Table 1.2: WA State resource recovery targets for waste sectors

Waste Stream / Sector / HWRP	Recovery Targets		
	Actual 2013	By 30th June 2015	By 30th June 2020
Municipal Solid Waste (MSW)	36%	50%	65%
Construction & Demolition (C&D)	29%	60%	75%
Commercial & Industrial (C&I)	46%	55%	70%

The WA Waste Strategy 2012 outlines aspirational targets. These targets will be realised with ongoing leadership, financial commitment and effective implementation strategies from the State government.

Whilst it is recognised that recovery targets are essential, it is hoped the Strategy will go beyond these outlined targets. Table 1.3 outlines the City's targets for all waste streams, whereas Table 1.4 outlines kerbside collection targets and the influence of weekly recycling.

Table 1.3: City of Cockburn resource recovery targets

Waste Stream / Sector / HWRP	Recovery Targets		
	Actual 2013	By 30th June 2015	By 30th June 2020
Domestic			
MSW – Kerbside Collected (SMRC)	58%	60%	62%
Recyclables – Kerbside Collected (SMRC)	85%	86%	91%
SMRC – Whole of Site Recovery*	58%	70%	85%
Bulk Verge Collected Junk	2%	10%	40%
Bulk Verge Collected Greenwaste	100%	100%	100%
C&D			
HWRP - C&D	0%	10%	75%
C&I			
HWRP - C&I	2%	10%	75%
HWRP Domestic Transfer Station	2%	4%	75%

*Whole of site recovery consists of SMRC Regional Resource Recovery Centre operations of the materials recovery facility, waste composting facility and green waste processing

Table 1.4: City of Cockburn weekly kerbside collection waste targets (based on pre-January 2011 tonnages).

Cockburn	Recovery Targets		
	Actual 2013	By 30th June 2015	By 30th June 2020
Recycling Tonnage Increase	22%	28%	40%
MSW Tonnage Reduction	6%	10%	15%

Waste Emission Target

It is not realistic to set a 2020 emissions reduction target for waste below the base year. Instead it is more appropriate to set a target that limits what this growth can be. This limit has been set at no more than 45% above 2008/09 levels for 2020, which corresponds to a 10% reduction on forecast emissions. Likewise, a target of 50% below 2008/09 levels in 2050 is equivalent to 10% below its forecast level for this point in time.

The identified strategic outcomes and outlined targets have guided the development of key actions for the future and are outlined in Table 1.5 Waste Management and Education Strategic Action Plan.



Waste Management and Education Strategy Action and Implementation Plan

The following action plan outlines how the City will aspire to the vision and deliver on the set outcomes.

Table 1.4 Waste Management & Education Strategy Action Plan

Waste Management & Education Strategy Action Plan : Delivery Program						
Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
OUTCOME 1: AVOID AND REDUCE THE GENERATION OF WASTE						
1.1. To increase awareness of waste as a resource and to reverse rampant consumer behaviour						
Develop a Waste Marketing Campaign around the 'Buy Less Waste Less' concept to ensure the community takes ownership of waste	✓\$30K	✓\$30K	✓\$30K	✓\$30K	✓\$30K	✓\$30K
Promote reuse through avenues of HWRP, local charities, local businesses, alternative waste disposal methods			✓	✓	✓	✓
Fully fund waste education officer		✓\$90K	✓\$100K	✓\$100K	✓\$100K	✓\$500K
1.2 To lead the community by integrating waste avoidance into all City policies, services and operations						
Review City's sustainability and procurement policies and operations to determine where waste avoidance can be maximised				✓		
Promote product reuse through junk verge collection services and HWRP recycle shop, local businesses and charities	✓	✓	✓	✓	✓	✓
Investigate the feasibility of banning single-use plastic bags - Plastic Bag Free Cockburn				✓		
Provide business case for the introduction of financial incentives to reduce domestic MSW & Recycling bin sizes to 140L			✓\$50K			
Introduce 140L MSW and Recycling bins				✓\$100K	✓\$200K	✓\$200K
1.3 To collaborate with industrial and commercial sectors to enable source separation of waste and the reuse of materials						
Liaise with construction industry and waste bin providers to explore options of permanent facilities to aid recycling of construction and demolition wastes				✓		
1.4 To reduce waste growth as the population increases						
Continue to support reductions in waste packaging initiatives through Product Stewardship, Australian Packaging Covenants, Extended Producer Responsibility (EPR) and Container Deposit Legislation	✓	✓	✓	✓	✓	✓
Determine the feasibility of a 3-Bin Organics System in collaboration with SMRC member councils			✓\$20K			
Support local community gardens		✓\$2K	✓\$2K	✓\$2K	✓\$2K	✓\$6K
Implement resident worm farming and composting subsidy scheme	✓\$7K	✓\$9K	✓\$7K	✓\$7K	✓\$7K	✓\$35K

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
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OUTCOME 2 : MAXIMISE THE REUSE AND RECOVERY OF RESOURCES

2.1 To lead the community by ensuring collection and disposal services facilitate resource recovery and minimise contamination of waste streams

Review City's sustainability and procurement policies and operations to determine where resource recovery can be maximised						
Ensure all City tender documents allow for the consideration of reuse of recycled products e.g. road base	✓	✓				
Review the scope of the green waste and bulk verge collections and investigate where increased resource recovery can be achieved		✓\$20K				
Determine the effectiveness of public place recycling	✓\$10K					
Implement Public Place Recycling		✓\$50K	✓\$60K	✓\$60K	✓\$60K	✓\$300K
Continually work collaboratively with the SMRC to maximise resource recovery and minimise contamination	✓	✓	✓	✓	✓	✓
Develop a Business Case for a "commercial Front Lift" service with options to deliver an improved verge collection service			✓\$50K			
Separate and shred greenwaste and wood packaging	✓\$130K	✓\$140K	✓\$150K	✓\$150K	✓\$150K	✓\$750K

2.2 To extract problem waste from the domestic waste streams so they do not impair current and future recycling practices

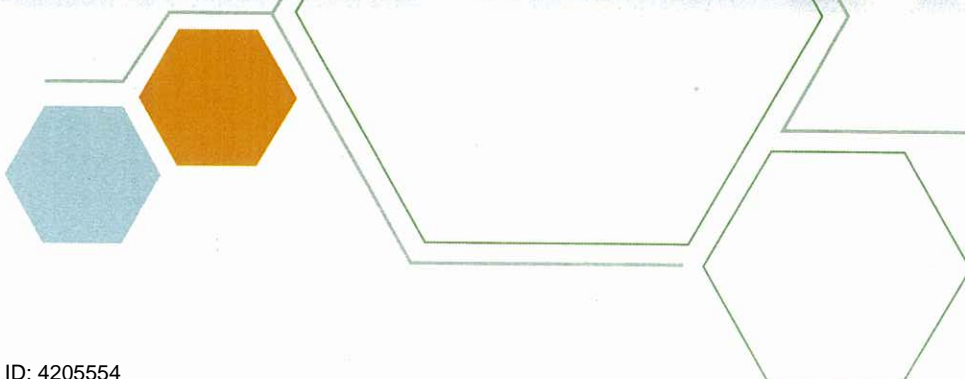
Actively promote the SMRC "Recycle Right Program" to the community	✓	✓	✓	✓	✓	✓
Develop a specific waste education campaign targeting all problem wastes e.g. asbestos, tyres, gas bottles, HHW, nappies, dry-cell batteries, medical waste, fabrics, e-waste, light globes etc		✓\$10K				
Conduct an "In Your Kitchen" Trial Program to determine the best comingled recycling container to increase recycling rates and reduce contamination for a future subsidy program	✓\$15K					
Sign and manage "Product Stewardship Agreement" for an E-waste supply chain with DHL as part of the National Television and Computer Recycling Scheme	✓\$5K	✓\$30K	✓\$30K	✓\$30K	✓\$30K	✓\$150K
Build a modern Household Hazardous Waste Shed	✓\$150K					

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
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OUTCOME 2 : MAXIMISE THE REUSE AND RECOVERY OF RESOURCES

2.3 To facilitate an increase in recovery of waste materials from the industrial and commercial sectors

Liaise with the sectors to minimise organic waste going to landfill			✓\$10K			
Continue to provide financial incentive at the HWRP weighbridge for source separated waste	✓\$10K	✓\$12K	✓\$14K	✓\$5K	✓\$15K	✓\$75K
Develop a Business Case, design and documentation to construct and operate a Commercial Materials Recovery Facility (CMRF)	✓\$200K					
Identify new businesses and residents through the New Bin Request System” for distribution of waste education information		✓				
Develop a series of factsheets on participation in the City’s waste management programs			✓\$15K			
Upgrade Weighbridge software	✓\$25K					





Waste Management & Education Strategy Action Plan : Delivery Program

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
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OUTCOME 3: ENHANCE COMMUNITY LEADERSHIP AND EDUCATION

3.1 To foster a community with the knowledge and skills needed to actively participate in waste avoidance and resource recovery

Develop a community education and awareness raising campaign to encourage waste avoidance, resource recovery and reuse of products	✓\$20K					
Develop consistent and branded waste education resource factsheets for the community	✓\$2K	✓\$3K				
Develop and implement a schools waste education program in alignment with DEC WasteWise Schools Program				✓	✓	✓
Develop and implement a Business Waste Education Program			✓\$7K			
Consider the opportunity to host a "Earth Carers" course in the City		✓				
Continue to offer a subsidised annual Living Smart course for the community	✓\$5K	✓\$5K	✓\$5K	✓\$5K	✓\$5K	✓\$25K
Provide regular waste avoidance and resource recovery reports to the community through media			✓	✓	✓	✓
Update website to maintain current information on waste education programs and campaigns			✓	✓		
Develop and implement a Recycle Right Schools competition	✓\$25K					

Waste Management & Education Strategy Action Plan : Delivery Program

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
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OUTCOME 3: ENHANCE COMMUNITY LEADERSHIP AND EDUCATION

3.2 To increase awareness and education of waste as a resource

Design and construct a waste education display trailer in partnership with SMRC member councils	✓\$20K	✓\$5K				
Collaborate with SMRC and members and other regional councils on delivery of local and regional waste management e.g. participation in Waste Education Network Group (WENG)	✓	✓	✓	✓	✓	✓
Coordinate and expand community and school tours to the HWRP and RRRC	✓\$26K	✓\$25K	✓\$25K	✓\$25K	✓\$25K	✓\$125K
Encourage and promote waste initiatives via the Sustainability Grants Program	✓	✓	✓	✓	✓	✓
Liaise with DEC, SMRC and WALGA to promote the collection and correct disposal of problematic waste programs e.g. E-waste, dry-cell battery recycling	✓	✓	✓	✓	✓	✓
Implement resident worm farming and composting subsidy scheme	✓\$7K	✓\$7K	✓\$7K	✓\$7K	✓\$7K	✓\$35K
Investigate the opportunity of providing a Fluorescent Light Globe Recycling Program			✓			

3.3 To maintain community confidence in the City's commitment to waste avoidance and resource recovery

Develop a Waste Education Communications and Marketing Plan	✓\$10K	✓\$12K				
Coordinate waste audits of all council facilities including the administration building, community centres, libraries and Operation Centre				✓		
Develop and implement "Waste Wise Events Guidelines" for all council and community events	✓\$3K	✓\$1K				
Design and manufacture interpretive signage and education resources for HWRP		✓\$50K				
Design and place a moveable, interpretative, viewing centre for HWRP			✓\$70K			
Deliver waste education messages to HWRP visitors on an LED sign powered by renewable energy (Bike Tree Project)	✓\$15K					
Develop a Waste Education Centre at HWRP			✓\$400K			
Develop partnership with the "Men's Shed" and other community groups to work collaboratively in sharing products and skills		✓	✓	✓	✓	✓



Waste Management & Education Strategy Action Plan : Delivery Program

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
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OUTCOME 4 : PROMOTE INNOVATION WHILST MAINTAINING A BEST PRACTICE / ECONOMIC VIABILITY MANAGEMENT PROGRAM

4.1 To provide infrastructure and services that enables high levels of resource recovery, builds effective networks and meets the challenges of a growing City

Ensure financially sustainable fees and charges for waste services that also encourage waste avoidance and resource recovery	✓	✓	✓	✓	✓	✓
Budget for fleet growth and ensure the cost is incorporated into annual service charges		✓\$180K	✓\$800K	✓	✓	✓\$1M
Maintain knowledge of global and local waste management trends and best practice and amend strategies accordingly	✓	✓	✓	✓	✓	✓
Actively seek innovative business partners to develop markets for recyclable materials and strengthen local and regional connections		✓	✓	✓	✓	✓
Continue representation on relevant waste related committees and networking with stakeholders	✓	✓	✓	✓	✓	✓
Employ full time operational staff to match program delivery		✓\$180K	✓\$360K	✓\$180K	✓\$180K	✓\$900K

4.2 To constantly assess the dynamic carbon tax liability framework

Review tenders and contracts annually e.g. Waste Gas Resources, SMRC	✓\$50K					
Continual use of the Carbon Calculator to determine optimal outcomes	✓	✓	✓	✓	✓	✓

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
--------------------------------	-----------	-----------	-----------	-----------	-----------	-----------

OUTCOME 4 :PROMOTE INNOVATION WHILST MAINTAINING A BEST PRACTICE / ECONOMIC VIABILITY MANAGEMENT PROGRAM

4.3 To continue to acknowledge and plan the risks of the SMRC partnership

Conduct a risk assessment of the partnership and financial sustainability of the SMRC			✓\$20K			
Develop waste management system options should the SMRC fail to meet City's demands in the future			✓\$20K			
Assist the SMRC to limit gate fee increases to 5% pa by actively reviewing their business model and maintain/increase waste tonnages	✓	✓	✓	✓	✓	✓

4.4 To ensure long-term economic viability of the HWRP

Post closure management of Cells 1-7 29 ha@ \$8m ²	✓\$300K	✓\$345K	✓\$396K	✓\$457K	✓\$525K	✓\$4m
Plan for the anticipated loss of land and subsequent income in the construction of the Kwinana Freight Terminal adjacent		✓	✓	✓	✓	✓
Further develop "Site Redevelopment Concepts" around Landcorp Latitude 32/WAPC strategic planning initiatives					✓	
Develop a landfill financial model for capital works		✓\$20K				
Negotiate land acquisition consistent with Resource Recovery Zone	✓					
Construct and operate a Commercial Materials Recovery Facility (CMRF) or a covered Transfer Station to ensure viability once all landfill space is consumed		✓\$5M	✓\$400K			
Relocate entrance and administration off Dalison Road						✓\$2M
Gradual Pollution Event – excess on \$5m insurance cover	✓\$10K	✓\$2M	✓\$1M	✓	✓	✓
Seal and asphalt to Cell 7 Road	✓\$160K					

4.5 To measure our waste management strategies and practices against current research and commercial innovations in technology

Continue to monitor the waste-to-energy sector locally, nationally and internationally and be an active stakeholder in discussions	✓	✓	✓	✓	✓	✓
--	---	---	---	---	---	---

Waste Management & Education Strategy Action Plan : Delivery Program

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
--------------------------------	-----------	-----------	-----------	-----------	-----------	-----------

OUTCOME 5: MINIMISE THE CITY'S CARBON FOOTPRINT FROM WASTE

5.1 Reduce GHG emissions from all waste services

Continue to reduce the volume of organic waste going to landfill and maximise waste separation	✓\$20K	✓\$25K	✓\$30K	✓\$30K	✓\$30K	✓\$150K
Explore options for assisting source separation of materials in the commercial sector			✓\$10K			
Continue to offset fuel emissions	✓\$20K	✓\$20K	✓\$20K	✓\$20K	✓\$20K	✓\$100K

5.2 To ensure methane gas capture from landfill is maintained and increased

Conduct a Waste Audit to determine concentrations of organics of C & D and C & I		✓\$120K				
Temporary capping to 80% of Cell 6 – 52,000 m ² @ \$25m ²	✓\$50K	✓\$1.25M				
Explore options of addressing legacy and fugitive emissions available to reduce overall emissions through innovative technologies	✓					
Complete an annual NGERs report	✓	✓	✓	✓	✓	✓
Final capping to 20% of Cell 6 – 16,000m ² @ \$50 m ²			✓\$800K			
Final capping to all of Cell 7 – 37,000m ² @ \$50 m ²						✓\$1.85M
Final capping to all of Cell 8 – 31,000m ² @ \$50 m ²						✓\$1.5M

5.3 To optimise the City's position under the Clean Energy Future Legislation

Consider CEF legislation in procurement and sustainability policies	✓	✓	✓	✓	✓	
Review latest technologies and suitability for utilisation of infrastructure, fleet, and other associated machinery for waste services, to ensure energy and emissions efficiency		✓	✓	✓	✓	✓
Continue to invest in onsite renewable energy generation e.g. Feasibility Study for power generation from a large solar PV farm at HWRP		✓	✓\$500K	✓\$500K	✓\$500K	✓\$2.5m
Continue to investigate the option of wind power generation and commercial biomass plant at HWRP		✓	✓\$50K	✓	✓	✓\$10K
Purchase carbon credits when threshold is tripped	✓\$1.13M	✓\$1.187M	✓\$1.246M	✓\$312K	✓\$312K	✓\$1.558M
Install gas flow meter to improve measurement accuracy	✓\$80K					

Waste Management & Education Strategy Action Plan : Delivery Program

Strategies and Council Actions	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2023
--------------------------------	-----------	-----------	-----------	-----------	-----------	-----------

OUTCOME 6 : MAINTAIN AND ENHANCE THE PROTECTION OF OUR NATURAL ENVIRONMENT

6.1 To ensure the protection of the environment and the community is maintained in all waste management practices

Continue to comply and improve the HWRP Environmental Management Plan (EMP)		✓	✓	✓	✓	✓
Continue to comply and review the HWRP Procedure Manual		✓	✓	✓	✓	✓
Manage and reduce leachate volumes in accordance with the Leachate Strategy	✓\$50K	✓\$50K	✓\$50K	✓\$50K	✓\$50K	✓\$50K

6.2 To maintain a safe and environmentally responsible collection and disposal operations to meet all best practice and legislative guidelines

Continue to review collection and disposal risk management plans within the City's "Draft Enterprise Risk Management Policy"	✓	✓	✓	✓	✓	✓
Actively participate in environmental management committees for waste operations e.g. Landfill Bird Management Committee	✓	✓	✓	✓	✓	✓
Constructing of Cells 8 and 9					✓\$4.5M	✓\$5M
Construction of Commercial Biomass Plant		✓\$300K				
Install Leachate Evaporation Plant		✓\$200K				
Ongoing ground water monitoring program	✓\$50K	✓\$52K	✓\$54K	✓\$56K	✓\$58K	✓\$300K

6.3 To improve litter management and reduce illegal dumping

Review the current disposal costs of asbestos at HWRP in collaboration with metropolitan landfills councils					✓	✓
Actively participate and support community litter prevention programs and events e.g. Clean Up Australia Day and Keep Australia Beautiful Week, Clean Marine	✓\$4K	✓\$4K	✓\$4K	✓\$4K	✓\$4K	✓\$20K
Continue to implement and review the suit of waste management disposal services offered to the community e.g. junk/bulk verge collection services, HWRP trailer passes and weekly collections	✓	✓	✓	✓	✓	✓
Maintain adequate mobile litter fencing at HWRP	✓\$40K					

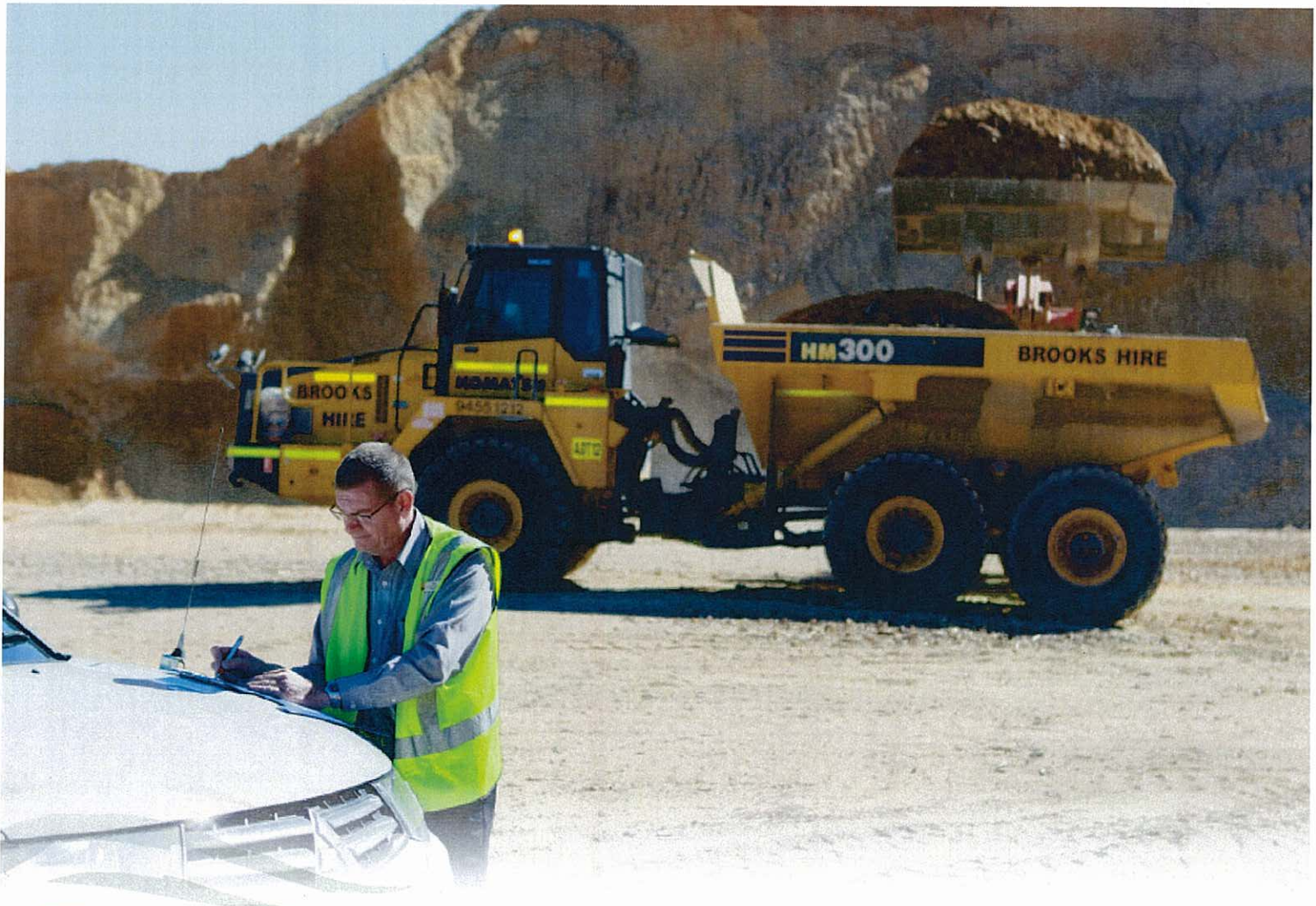
TOTAL	\$2.639M	\$11.432M	\$6.812M	\$2.140M	\$6.810M	\$23.369M
--------------	-----------------	------------------	-----------------	-----------------	-----------------	------------------

7. FINANCIAL IMPLICATIONS

The Actions detailed above have been costed and apportioned to Operational and Capital Works. Some projects have already been connected to the Long Term Financial Plan (LTFP) whilst others will need to be included when it is next revised.

The OP and CW funds for these projects will come from proceeds derived from the HWRP (the Waste Reserve) or from the Waste Management Service Charge levied to all ratepayers each year. Many of the capital projects relate to the disposal operation and on that basis will be funded from the waste reserve. This Reserve is established and maintained from the revenue from the HWRP and therefore has no direct impact on municipal funds. It will be our intention to manage the remainder of the initiatives within the general increases to the service charge which will be considered by Council annually.

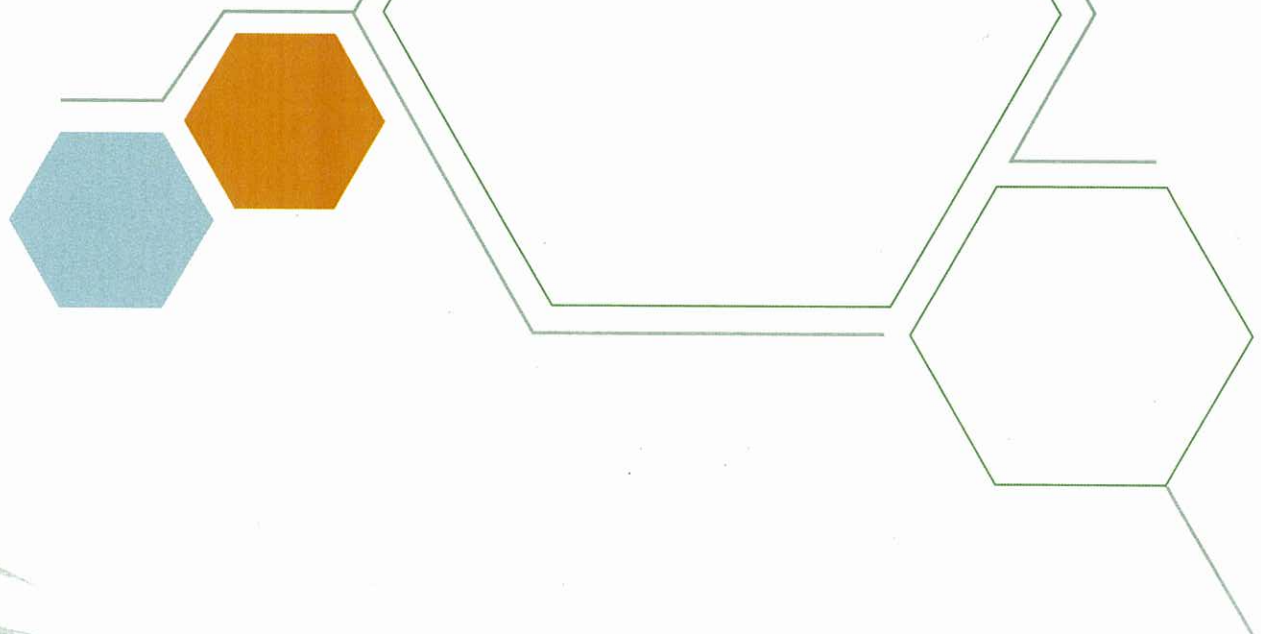
Council has looked to re-invest funds derived from HWRP to address broad contamination with the municipality and to improve the resource recovery effort. Many of our strategies require significant investment in infrastructure to bring about the necessary changes in behavior and thinking. Initiatives such as a new Commercial Materials Recovery Facility, introduction of 140ltr bins, introduction of a front lift bin system all require significant investment however will potentially provide a much improved service for the community. The most significant capital cost however lies with the continued operation of HWRP. Costs to close existing landfill cells and the creation of new ones remain major capital items of expenditure for the business over the next 10 years.





The total capital and operating costs for this strategic plan have been summarized below. The Action Plan above indicates a total of \$40.093M expenditure on Capital projects and \$13.109M is planned for Operational projects throughout the life of the Strategy. A more detailed breakdown has been provided (refer to Appendix B) for ease of reference.

Year	13/14		14/15		15/16		16/17		17/18		18/23		TOTAL	
Expenditure Type	OP	CW	OP	CW	OP	CW	OP	CW	OP	CW	OP	CW	OP	CW
Project Cost \$M	1.604	1.035	2.052	9.380	2.386	4.426	1.023	1.117	1.025	5.785	5.019	18.350	13.109	40.093
Total in \$M	2.639		11.432		6.812		2.140		6.810		23.369		53.202	



GLOSSARY

Acronyms and Definitions of key terms included in this report.

HWRP	-	Henderson Waste Recovery Park
MSW	-	Municipal Solid Waste
HHW	-	Hazardous Household Waste
C&D	-	Construction and Demolition Waste
C&I	-	Commercial and Industrial
SMRC	-	Southern Metropolitan Regional Council
CEF	-	Clean Energy Futures
SoS	-	State of Sustainability
GRI	-	Global Report Initiatives
NGER	-	National Greenhouse and Energy Reporting
CFI	-	Carbon Farming Initiative
APC	-	Australian Packaging Covenant
ARC	-	Australian Refrigeration Council Ltd
WARR Act	-	Waste Avoidance and Resource Recovery Act 2007
DEC	-	Department of Environment and Conservation
RRRC	-	Regional Resource Recovery Centre
MRF	-	Materials Recovery Facility
WCF	-	Waste Composting Facility
APD70	-	Waste Minimisation, Storage and Collection in Multiple Unit Development' Policy
CMRF	-	Commercial Materials Recovery Facility
DTS	-	Domestic Transfer Station
WGR	-	Waste Gas Resources
W2E	-	Waste to Energy
AWT	-	Alternative Waste Treatment

* Embodied Energy - The quantity of energy required by all of the activities associated with a production process, including the relative proportions consumed in all activities upstream to the acquisition of natural resources and the share of energy used in making equipment, transport and in other supporting functions i.e. direct energy plus indirect energy (Treloar, 1994).

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SOUTHERN METROPOLITAN
REGIONAL COUNCIL



Enquiries: Colin De Costa on 9323 4318
 Our Ref: 13/394 (D13#192360)
 Your Ref: 450498

Ms J Kiurski
 Manager Engineering
 City of Cockburn
 PO Box 1215
 BIBRA LAKE WA 6965

CITY OF COCKBURN	
DOC No	
23 MAY 2013	
SUBJECT	163/001
RETENTION	83.2A5
16 STREET	945
APP	
ACTION	JADRANKA KIURSKI



ABN: 50 860 676 021

21 May 2013

Dear Jadranka

SPEED LIMIT REVIEW – ROCKINGHAM ROAD

I refer to your letter dated 16 January 2013 seeking Main Roads consideration for a speed limit reduction along Rockingham Rd, between Phoenix Rd and Spearwood Ave, from 60 km/h to 40 km/h. This request is in response to a number of complaints received by Council about the increase in traffic and increased level of speed. Let me start by sincerely apologising for the delays experienced in responding. However this was unavoidable due to the amount of requests received by this office which required to be prioritised accordingly.

In general terms, the setting of speed limits is based on speed zoning studies which are primarily concerned with the management of vehicle speeds in order to control traffic flow, maximise road capacity, minimise overtaking manoeuvres, and reduce the level of crash risk for all road users. When these studies are undertaken every effort is made to apply appropriate speed limits that are considered reasonable by the majority of motorists.

While the control of speed is an important aspect in effective traffic management, it should not necessarily be assumed that the imposition of a lower speed limit will resolve all perceived safety problems on a road or will necessarily alter travel speeds. Experience in Australia and overseas has demonstrated that arbitrarily imposed speed limits which are too low are not respected and actual operating speeds remain at the same levels. Realistic speeds limits, however, can be effective in regulating traffic flow and reducing crashes because the majority of motorists will voluntarily observe them.

I wish to advise that Main Roads has completed an assessment and considers the existing 60 km/h posted speed limit along Rockingham Rd, between Phoenix Rd and Spearwood Ave, to be appropriate and in keeping with the road environment and motorists expectations. This was also confirmed during a drive through which was undertaken as part of the assessment.

However, given the concerns expressed by ratepayers of motorists exceeding the 60 km/h posted speed limit between Phoenix Rd and Spearwood Ave, I will contact the WA Police Service on Councils behalf to conduct enforcement of this section of Rockingham Rd.

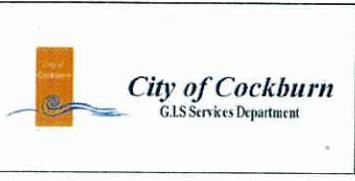
If you wish to discuss this matter further, please contact me on 9323 4318. In reply, quote file reference 13/394 on all correspondence.

Yours sincerely



Colin De Costa
ROAD SERVICES OFFICER – SPEED ZONING

MapXtreme 2008 © SDK Developer License, © 2009 Pitney Bowes Software Inc.



**Rockingham Road, Spearwood
Phoenix Rd to Spearwood Ave**

PRINTED ON:
Tuesday, 30 April 2013

SCALE = 1:5000

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City of Cockburn

Grant and Fee Funded Human Services Strategic Plan 2013-2018



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EXECUTIVE SUMMARY

The City's Grant and Fee Funded Human Services functions include childcare services, family support services, early years services, financial counselling services, youth "at risk" services, services for the frail aged and people with disabilities. These services have increased in profile and activity in recent times to assist those who are most vulnerable in our community. Human Services are considered an essential element in strengthening social cohesion in our community. There is a need to consider the future strategic direction of this important segment of Human Services to ensure greater social cohesion in our community is achieved. The grant and fee funded strategy will assist staff to be better prepared for the expectations of the community and Council in this valuable area of service delivery over the next 5 year period.

The City undertook a process of research, demographic analysis, community and key stakeholder consultation to develop the Strategic Plan. The City also engaged the consultancy services of Socialsuite through a quotation process to gain an independent insight on the costs and benefits of the current grant funded programs provided by the City.

The plan directly relates to the Council's vision to develop healthy, liveable, vibrant, socially cohesive and inclusive communities within the City of Cockburn. The plan uses social cohesion as the underpinning framework for the community outcomes that this service area delivers. This plan does not include municipally funded Human Services programs, community development, recreation services, health services, library services or other relevant service areas that also contribute to the City achieving social cohesion outcomes.

Table 7.0 Summary of Grant and Fee Funded Human Services Client Outcomes

Service Area	Short term outcomes	Short term outcomes	Short term outcomes	Short term outcomes	Medium Term outcomes
Childcare services	Parents seek/ remain in employment/ education	Parents get a break or respite	Child has a stimulating play based learning environment	Educators gain employment and Education and training opportunities	Parents observe improvement in their child's communication and social skills
Youth "At Risk" Services	Youth are connected with employment and Training Programs	Youth receive counselling support	Youth engage in recreational and social activities	Youth are introduced to other community support services	Youth gain awareness of their at risk behaviours
Family Support and Early Years Services	Individuals receive support around personal development	Families receive parenting support, access to supported play groups and events	Families are introduced to other community resources	Child is placed in a stimulating environment that offers play based learning.	Improvement in child and parent relationship. Parents experience increased knowledge and skills in

CITY OF COCKBURN GRANT & FEE FUNDED HUMAN SERVICES STRATEGIC PLAN 2013 - 2018

Service Area	Short term outcomes	Short term outcomes	Short term outcomes	Short term outcomes	Medium Term outcomes
Financial Counselling Services	Clients receive support in maintaining connection to essential utilities power etc	Clients receive support in avoiding eviction due to financial reasons	Clients receive support in accessing financial entitlements/e mergency relief	Clients receive support around mitigating creditor and financial legal issues such as bankruptcy	parenting. Clients remain connected to essential services, maintain housing, and increase skills in budgeting
Cockburn Community Care	Client received domestic care, home maintenance support	Client receives personal care, emotional/ social support	Carers receive emotional and respite support	Client received supported transport services	Client is able to remain living independently within their own home

The Socialsuite analysis determined that there is significant social value generated by the grant and fee funded Human Services programs that far exceeds the indirect cost subsidy provided by Council.

Table 4.0: Social Impact Value Generated by Council

Service Area	SROI (for every \$1 invested)	Council's FY11/12 Financial Contribution	Social Impact Value (over five years) generated from Council's FY11/12 Contribution
Childcare Services	\$15.53	\$156,001.36	\$2,422,701.12
Early Years and Family Support Services	\$33.94	\$96,951.34	\$3,290,528.48
Youth Services	\$10.10	\$31,507.64	\$318,227.16
Financial Counselling Service	\$7.69	\$83,341.26	\$640,894.29
Cockburn Community Care Service	\$5.82	\$216,100.11	\$1,257,702.64

Source: Socialsuite (2013)

Due to the identified community benefit from the grant and fee funded Human Services functions, it is recommended that the City continue to directly provide these programs. This will require an ongoing commitment to continue to provide indirect cost subsidies for this area in accordance with the current Position Statement Applications by the City for External Grant Funding PSCS2.

The Grant and Fee Funded Human Services Strategic Plan 2013- 2018 includes strategies, the estimated time for completion, the Manager responsible and the estimated resource implication on page 46.

BACKGROUND

The City's grant and fee funded Human Services functions include childcare services, family support services, early years services, financial counselling services, youth "at risk" services, services for the frail aged and people with disabilities. These services have increased in profile and activity in recent times to assist those who are most vulnerable in our community. Human Services are considered an essential element in strengthening social cohesion in our community. It has become apparent there is a need to consider the future strategic direction of this important segment of Human Services to ensure greater social cohesion in our community is achieved. The grant and fee funded strategy will assist staff to be better prepared for the expectations of the community and Council in this valuable area of service delivery over the next 5 year period.

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The plan directly relates to the Council's vision to develop healthy, liveable, vibrant, socially cohesive and inclusive communities within the City of Cockburn.

The plan uses social cohesion as the underpinning framework for the community outcomes that this service area delivers. This plan does not include municipally funded Human Services programs, community development, recreation services, health services, library services or other relevant service areas that also contribute to the City achieving social cohesion outcomes.

Community Strategic Plan and Existing Informing Plans

The City of Cockburn Mission is 'To make the City of Cockburn the most attractive place to live, work, visit and invest in, within the Perth metropolitan area.'

Community and Lifestyles

Our vision is to develop healthy, liveable, vibrant, **socially cohesive** and inclusive communities within the City of Cockburn.

- Our local communities will be places where everyone feels they belong and are valued;
- Communities will be attractive, healthy and safe places to live; and
- We will have strong recognition for our Indigenous culture and heritage and the multicultural society we have become.

Some members of the community are more vulnerable to poor health and wellbeing. This may be the result of culture, ethnicity, gender, age, illness, injury, lack of mobility or even where they live. It may also result from lack of income or skills. (DoH WA, 2010)

Groups of particular interest include:

- Children (birth to 12 years) - Children's Services Strategic Plan 2010-15 refers
- Young people (13 to 25 years)-Youth Services Strategic Plan 2011-2016 refers
- Older people (65 years and over)- Age Friendly Strategic Plan 2009 refers
- Aboriginal people- Reconciliation Action Plan 2011-2013 refers
- People with a disability -Disability Access and Inclusion Plan 2012-2017 refers
- People from culturally and linguistically diverse backgrounds- Multi Cultural Strategic Plan to be developed in 2016/17
- People with a mental illness -Disability Access and Inclusion Plan 2012-2017, and Grant and Fee Funded Human Services Strategic Plan 2013-2018, Public Health Plan all refer
- Economically disadvantaged people - Grant and Fee Funded Human Services Strategic Plan 2013-2018

There are also other existing plans and strategies within the various departments at the City focused on Social Cohesion. Social sustainability has similar elements to Social Cohesion so the Sustainability Action Plan is of particular relevance. The Draft Public Health Plan is also relevant in considering how disadvantage in the community affects mental and physical health. The City of Cockburn's Corporate Strategic plans can be found on the City's website.

These other relevant plans and programs include the following:

- Sport and Recreation Plan
- Travelsmart Program including Travelsmart Schools
- Community Development Strategic Plan
- Sustainability Action Plan

To ensure a socially inclusive City, the following key areas and local outcomes should be achieved:

1. **Belonging**

Outcome: That community members have a shared sense of community values and trust in the City of Cockburn as a service provider.

2. **Social Justice and equity**

Outcome: That individuals and families in the City of Cockburn are able to access affordable, inclusive, and quality community support and health services. Access includes cost, transport, availability of services, and physical/social/cultural access issues.

3. **Participation**

Outcome: That individuals and families in the City of Cockburn are recognised, included and encouraged to participate as valuable members in the social, civic and economic life of the City.

4. **Acceptance and Worth**

Outcome: That individuals and families in the City of Cockburn have affordable, culturally appropriate, and equitable access to activities and events that support social participation and foster a sense of well-being and social cohesion.

METHODOLOGY

In order to develop the Grant and Fee Funded Human Services Strategic Plan the following steps were undertaken.

- Consultation process with staff, sections of the community not previously consulted through other Human Services Plans, specific government and other stakeholder groups.
- Identify and Review the current Human Services grant funded functions, programs, outputs and outcomes
- Research state, commonwealth and local government policy and trends related to Human Services
- Provide a cost benefit analysis of Human Services grant funded programs through the engagement of an independent consultant with skills and experience in social return on investment analysis.
- Identify future requirements for the City's Human services grant funded programs over the next five years against emerging demographic, state government, commonwealth government policy, and service delivery trends

SITUATION ANALYSIS

Demographic Overview

The Cockburn LGA covers an area of 167 square kilometres. In 2011, its total population was 89,683 which represented 4.0% of the state's population. Aboriginal people accounted for 1.8% of the area's population.

2011 Census data from the ABS shows that, compared to the state average, the City of Cockburn had a higher percentage of people who don't speak English at home, a lower percentage of people who have a tertiary qualification. Cockburn also has a slightly higher percentage of Aboriginal and Torres Strait Islander people than the metropolitan average (Table 1).

Table 5.0

Measure	Cockburn (C)		Metropolitan	State
	Counts	%	%	%
Total population (a)	89,684	---	1,733,152	2,239,170
Female	45,002	50.2	50.4	49.7
Aboriginal	1,599	1.8	1.6	3.1
Born overseas	33,806	37.7	39.8	35.3
Don't speak English at home	17,105	19.1	16.6	14.5
0-14 years old	18,756	20.9	19.2	19.7
70+ years old	6,136	6.8	8.7	8.4
At primary school	7,826	8.7	8.2	8.4
At secondary school	5,118	5.7	5.7	5.5
At TAFE, CAE or Uni	5,617	6.3	7.2	6.3
Left school < 15 years old	6,717	9.5	8.1	8.7
Have tertiary qualification (b) #	6,432	9.1	13.9	12.5
Families with annual income < \$20,800 (c)	943	3.8	4.0	4.2
One-parent families (d)	3,696	14.9	14.6	14.5
Unemployed (e) #	1,248	3.3	3.7	3.7

Notes: [1] Results derived from SLA level data. [2] # indicates 2006 Census data. [3] (a) is based on place of enumeration on Census night 2011. (b) Denominator is persons aged over 15 years. (c) Denominator is households with at least one person aged over 15 years. (d) Denominator is number of family units. (e) Denominator is the total labour workforce.

SEIFA Index by suburb

SEIFA scores show how disadvantaged an area is compared with other areas in Australia. The National average is 1000, and the overall SEIFA score for Cockburn was **1035 in 2011**, showing an increase of 16 points from 2006.

The Australian Bureau of Statistics SEIFA Index is used to rank suburbs according to the population's socioeconomic advantage, disadvantage, economic resources, and education and occupation status. There is research linking SEIFA indexes to social cohesion so it is important to consider this data in understanding Equity and Social Justice.

Table 6.0 SEIFA score by suburb 2011

Suburb	SEIFA Score 2011	usual resident population
Atwell	1085	8,642
Aubin Grove	1123	4,153
Banjup	1091	1,403
Beeliar	1050	5,869
Bibra Lake	1063	5,958
Cockburn Central	1035	693
Coogee	1067	4,139
Coolbellup	943	4,901
Hamilton Hill	943	9,863
Hammond Park	1108	2,435
Henderson n/a		
Jandakot	1101	2,737
Leeming*	1106	11,084
Munster	1035	3,477
North Coogee	1127	582
North Lake	1089	1,257
South Lake	992	5,970
Spearwood	970	9,081
Success	1078	8,512
Wattleup	1007	568
Yangebup	1027	7,125

Source: ABS (2011). *Social economic Indexes for Areas (SEIFA)*.

Note: *The suburb of Leeming is split between Cockburn, Canning and Melville LGAs.

N/A = SEIFA data not available.

Population profile and projection

Cockburn currently has a total population of 94, 377 (2012) according to forecasts based on 2011 ABS Census data and is expected to reach 116, 143 by the year 2021, an increase of 21, 766 (23%) from the current population. This represents an

average annual growth rate of 2.6%. The largest population growth will be seen in the suburbs of Hammond Park, Wattleup, Henderson, Coogee, North Coogee, Aubin Grove and Banjup.

In regards to family structure, the City of Cockburn has a similar proportion of couple families with children (48.3%) and one parent families (14.9%) when compared to the State, at (44.9%) and (14.9%) respectively. There are, however, a higher proportion of one parent families in Coolbellup (24.1%) and Hamilton Hill (23.2%) when compared with overall Cockburn (14.9%) and State (14.5%) proportions.

The suburbs of Coolbellup and Hamilton Hill have the lowest SEIFA scores in the City of Cockburn. Coolbellup has a national ranking of 1287 and a state ranking of 126 which places it in the lowest 20 per cent both nationally and when compared with the state. Hamilton Hill's rankings place it in the lowest 30 per cent when compared to the state and nationally. In contrast there are five suburbs in Cockburn ranking in the highest 10 per cent, including North Lake, which borders Coolbellup, and Aubin Grove, Hammond Park, Jandakot and Leeming.

Aboriginal and Torres Strait Island people account for 1.8% of the population, which is slightly above the Perth Metropolitan statistics according to the 2011 census. There are however some suburbs where there are higher proportions of Aboriginal and Torres Strait Island people including South lake (4.2%) and Coolbellup (4.1%).

The Australian Early Development Index (AEDI) survey, a population measure of young children's development was first implemented nationwide in 2009. The latest AEDI data collection was conducted from May to July 2012 and therefore results will not be available for analysis until sometime in 2013. For the purposes of this plan, the results of the 2009 survey will be referred to. The survey is completed by teachers and focuses on five domains including physical health and wellbeing, social competence, emotional maturity, language and cognitive skills (school-based) and communication skills and general knowledge.

The children surveyed were of an average age of 5 years and 5 months and the survey found that 2.9% of children living in Cockburn identified as Aboriginal or Torres Strait Islander compared to 6.5% in the state. The AEDI survey showed that 18.7% of children living in the City of Cockburn were vulnerable on one or more domain and 10% were vulnerable on two or more domains.

Summary of Disadvantage

The 2011 SEIFA index identifies that Cockburn has pockets of relative disadvantage in the suburbs of Coolbellup, Hamilton Hill, and Southlake. Unemployment rates are lower in comparison to the state average.

Anxiety and depression is prevalent in the Cockburn district and there were 3,896 hospital admissions for mental health disorders among residents of the Cockburn LGA over the period 2006 to 2010. Furthermore, of the Cockburn LGA residents surveyed through a Health survey, 17.4% reported being diagnosed with a mental health problem in the last year, 12.5% reported high to very high levels of

psychological distress, and 5.9% felt they had a lack of control over life in general. Both these figures are noticeably higher than the state average.

CURRENT CITY OF COCKBURN SERVICES & CLIENT OUTCOMES

Childcare Services

Family Day Care (FDC)

Cockburn Family Day Care (FDC) provides quality childcare and educational experiences for children in flexible, home based childcare settings for young children (aged from 6 weeks to the end primary school). Flexible hours of care and weekend care is available in certain areas. Excellent child/ educator ratios are provided. Registered FDC Educators are supported and resourced. Resourcing includes home visits, provision of training, resource books and facilitated play sessions by the qualified staff of the FDC Service. Families access quality childcare, commonwealth childcare benefit and rebate. FDC provides a wonderful opportunity for suitable people to develop a profitable home based business, supported by qualified and experienced staff of the Approved City of Cockburn FDC Service.

Key Community Benefits:

- opportunity for people to place their children in small group care which would enable them to return to the work, attend education or to have some respite care;
- Parents are provided parenting support and linked to other services when required;
- Children are supported to be more socially competent and ready for school through the early years learning curriculum;
- employment opportunities for people who would like to work and stay home with their own children;
- opportunity to run a small business with significant support from a professional team;
- Opportunity to undertake accredited Training Courses- Certificate III Children's Services and Diploma Of Children's Services; and
- Education and Training Offered to all Educators on a regular Basis including topics such as: Anaphylaxis Management, Child Protection Early Years Learning Framework; Safe Food Handling and 1st Aid training

FDC is operationally funded by the Department of Employment, Education and Workplace Relations, parent fees and scheme membership fees.

Number of Children receiving childcare 11/12	667
Number of Family Day Care Educators	65

Outside School Hours Care (OSHC)

Cockburn Outside School Hours Care Services (OSHC) provides a child safe and fun environment for school aged children (4 – 12 years) at an approved and licenced OSHC Centre. South Lake OSHC Centre staff provide one care session daily before school and one care session daily after school . The City also provides

school vacation programs. Child care benefit subsidy is available for children attending OSHC.

School term sessions M-F: 6.45–9am and 3-6pm.
School vacation care sessions, M-F: 8am – 6pm.

Enrolment welcomed for kindy, pre-primary and primary school aged children.

Key Community Benefits:

- Enabling families to develop their aspirations (through being able to work and study);
- Parents are provided parenting support and linked to other services when require;.
- Children are supported to be more socially competent and ready for school through the early years learning curriculum;
- Families receiving quality care to enable children with additional needs to be included within the community; and
- Provision of respite care for school holiday periods for families who have children with additional needs

Number of Children receiving childcare 11/12	162
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IN HOME CHILDCARE (IHC)

In Home Child Care provides quality childcare by registered IHC Educators in the child's family home. Commonwealth eligibility criteria includes families that are unable to access other childcare AND who meet one of the following criteria:

1. Three or more children under school age; or
2. Parent or a child is ill or with a disability; or
3. Parent works shift work or non-standard hours.

Eligible families access quality childcare from their own home. Commonwealth child care benefit and rebate is available. IHC provides an opportunity for suitable people to develop home based business, supported by qualified and experienced staff of City of Cockburn IHC Service.

Key Community Benefits

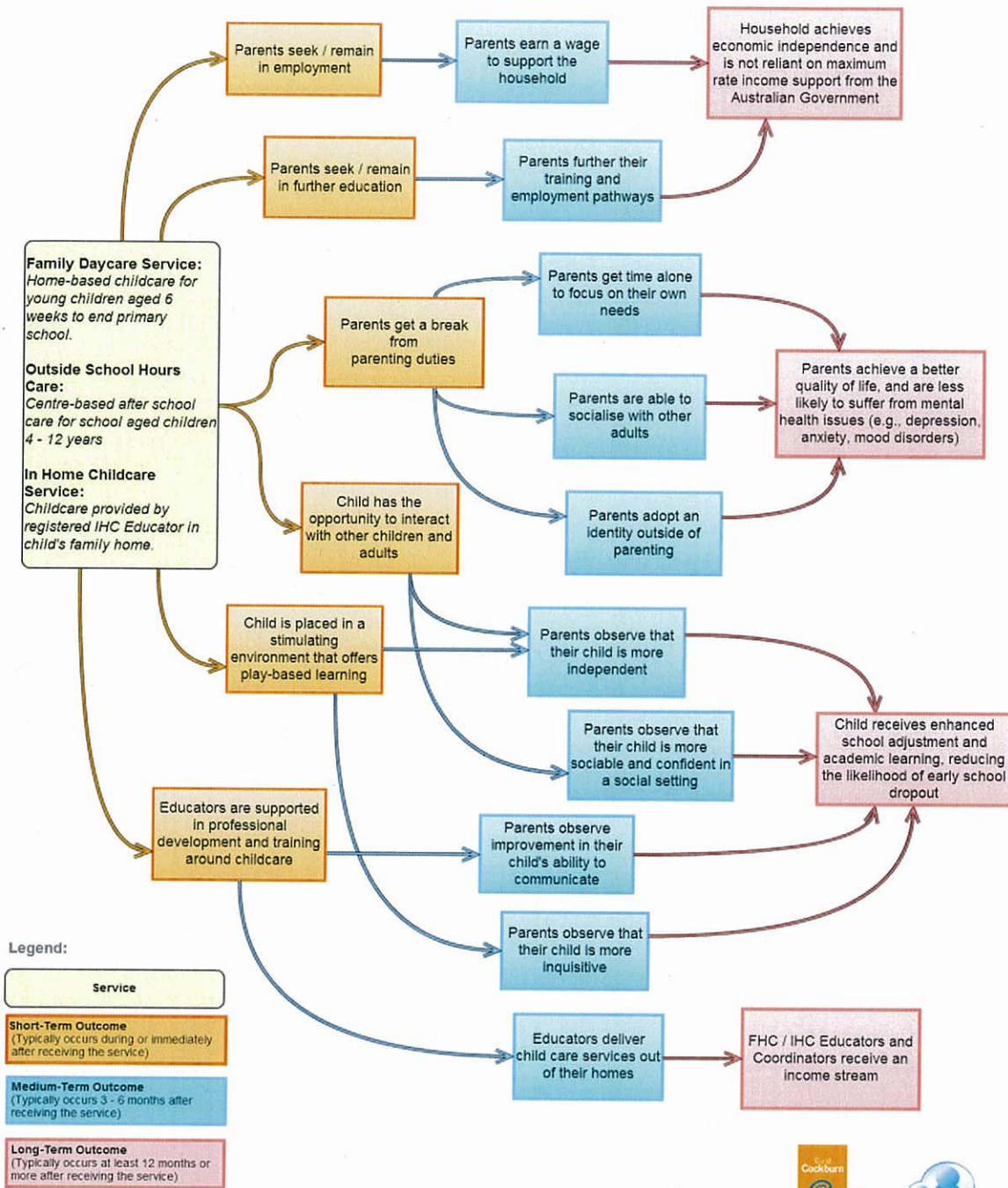
- opportunity to run a small business with support from a professional team;
- Enabling families to develop their aspirations (through being able to work and study);
- Parents are provided parenting support and linked to other services when required;
- Children are supported to be more socially competent and ready for school through the early years learning curriculum; and
- Families receiving quality childcare to enable children with additional needs to be cared for within the community.

IHCC is operationally funded partially by the Department of Employment Education and Workplace Relations and the remainder is funded by parent and scheme membership fees.

Number of Children receiving childcare 11/12	120
Number of Family Day Care Educators	35

The program logic map for Childcare Services below provides the key outcomes for children, families, and Educators.

Program Logic Map
City of Cockburn Childcare Services



This Program Logic Map has been developed by Socialsuite® on behalf of the City of Cockburn, and must not be reproduced without written consent.



Cockburn Early Years

Cockburn Early Years provides a free service for families with young children 0-8 Years, and parents-to-be, living in Cockburn. It offers parenting groups and a home-visiting program, to assist parents develop close, connected relationships with their children, and help where a child has developmental or language delays. The Service provides support and information on:

- the parenting role;
- play and early learning in the home;
- preparing children for school;
- child development, and
- accessing community resources and services.

The service activities include the following:

- Home visiting/consultation
- Parenting education programs
- Parenting skill building groups
- Supported playgroups
- Self-esteem/personal development groups
- Formal referrals to community resources/agencies
- Telephone support
- Community talks/education
- Recreations activities for parents and children
- Community events

Cockburn Early years Specific Outcomes

Cockburn Early Years Service receives operational funding from the Department for Communities to deliver the following client outcomes:

1. Parents develop their knowledge, confidence and skills to improve their parenting.
2. Parents develop, or are linked to, social support networks and other community resources.
3. Parents requiring more intensive support are appropriately referred to other agencies or services to meet their needs.

Number of Individual families provided with a service 11/12	163
Total number of contacts through groups/ events 11/12	1198

The child and parent outcomes are included on a combined Program Logic Map for Early Years and Family Support Services.

Family Support Services

These free services offer short term counselling, advocacy, information and referral support and group programs. Short term counselling is provided on a range of issues including:

- relationship issues,
- parenting support,
- anxiety, stress,
- depression,
- personal development, and
- and drug and alcohol issues.

The service also provides information, advocacy and referrals for other services.

Services and operates out of Coolbellup Community Hub, Atwell Community Centre as well as an outreach service as required.

The service offers a range of group programs which covers a broad range of topics. Groups previously provided by the service include:

- Relationships/Personal Development groups
- Parenting Groups Eg. Tantrum Taming
- Anxiety and stress support groups
- Post natal depression support groups
- Culturally appropriate support groups for Culturally and Linguistically Diverse people, and Aboriginal and Torres Strait Islander people. Eg Worldly Wise Women's Group, and My Time Aboriginal Parents and Grandparents group

The service also provides a number of free community events which reduce isolation and increase belonging. E.g International Families Day Event.

Family Support Services Specific outcomes

The Cockburn Family Support Service receives operational funding from the Department for Communities to deliver the following client outcomes:

1. Individuals and families develop their knowledge, confidence and skills to identify and build on their strengths and effectively manage their own lives
2. Individuals and families are supported to respond to current and future issues and challenges impacting on their lives
3. Individuals and families have the opportunity to build on, or are linked to, community support networks and other community resources.
4. Individuals and families requiring more intensive support are appropriately referred to other agencies to meet their needs

Number of Clients and contact in 11/12	914
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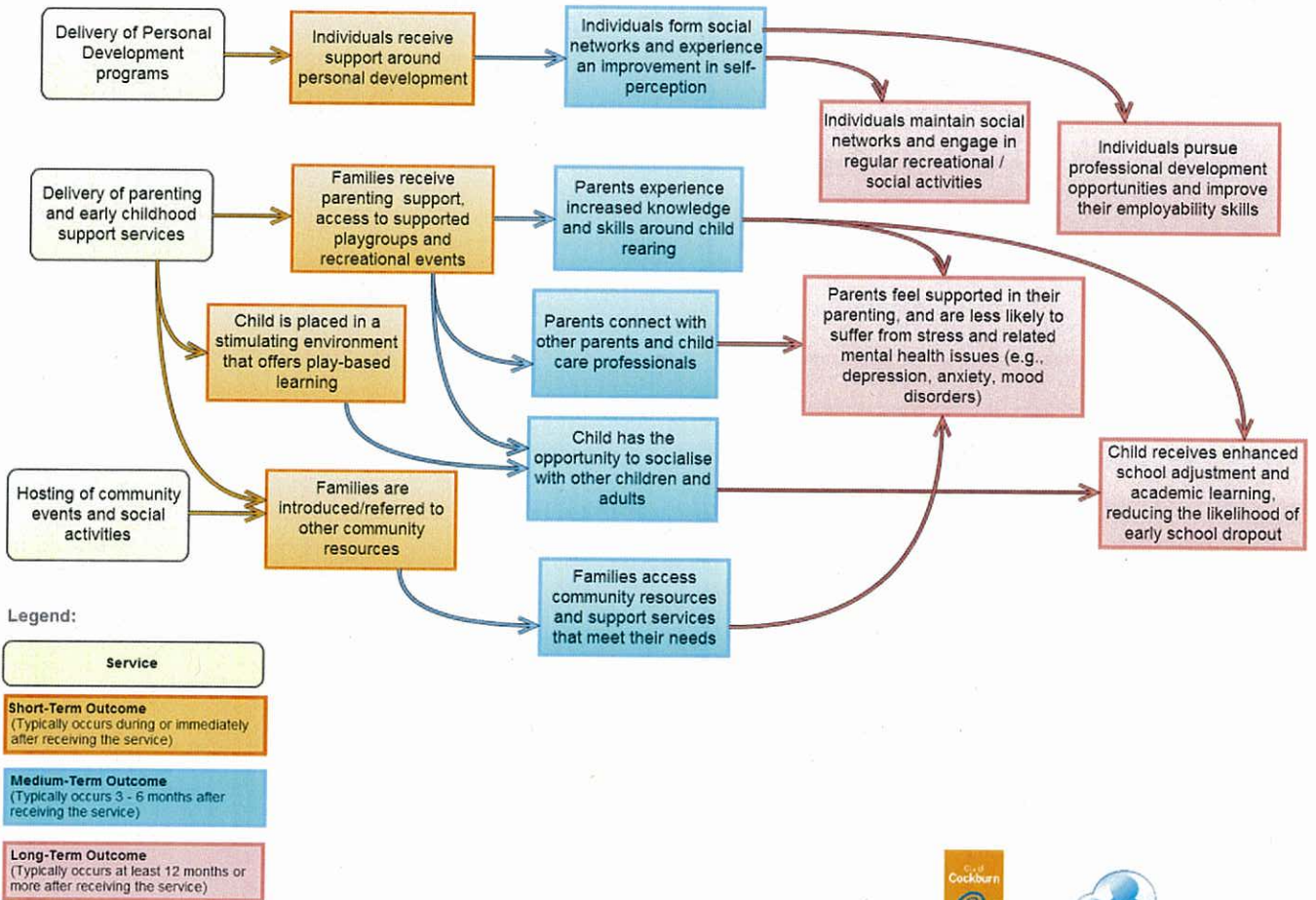
The satisfaction survey results indicated that 100% of survey respondents were satisfied with the Cockburn Early Years Service and the Family Support Services.

Responses included positive comments such as “ Helped to put me in a better place so I can make a great life for my children.”

The Program Logic Map provides a visual diagram of the Family Support and Early Years client short term, medium term, and long term outcomes.

Short Term, Medium Term and Long Term Outcomes achieved by these services are included in the program logic map.

Program Logic Map
City of Cockburn Family Support & Early Years Services



- Legend:**
- Service** (Yellow box)
 - Short-Term Outcome** (Typically occurs during or immediately after receiving the service) (Orange box)
 - Medium-Term Outcome** (Typically occurs 3 - 6 months after receiving the service) (Blue box)
 - Long-Term Outcome** (Typically occurs at least 12 months or more after receiving the service) (Red box)

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Youth Diversion Service and Youth Outreach Service

Youth Diversion Service

The Cockburn Youth Diversion service provides support to young people aged between 10 to 18 years and their families who are offending or at risk of offending due to varying circumstances, such as;

- Issues leading to Truancy
- Family history of criminal activity
- Family breakdown
- Substance abuse
- Anti-social behaviour
- Poor social skills
- Low self esteem
- Marginalisation from mainstream services

Service provision includes a combination of diversion supports, informal counselling and mentoring services that offer positive alternatives to young people who are offending or are at risk of offending. The service has a strong emphasis on activity based engagement with young people to encourage pro-social skills development, positive self-esteem and emotional wellbeing.

The service provides a case management approach and clients will only be accepted into the program by referrals made by the Department of Corrective Services. The service offers a broad range of recreation, personal development and accredited education programs. The following groups operated in 2011/12:

- Education Program- Certificate I Landscape & Horticultural Program (Accredited course);
- Certificate I Automotive Course (accredited);
- Recreation programs- Netball coaching, Mountain Biking, Hiking, Fishing and Rugby; and
- Specialised School Holiday program.

Youth Diversion Service Specific Outcomes

The Cockburn Youth Diversion Service receives operational funding from the Department of Corrective Services to deliver the following client outcomes:

1. Reduce anti social / offending behaviour by providing alternative programs that are physically and mentally challenging and enhance self-esteem; and
2. Strengthen families by increasing the level of self reliance (a practical assistance, determine own needs, link to support services, access to mainstream services.

Number of Case managed clients and their families in 11/12	83
Number of attendees at group programs	69

Cockburn Youth Outreach Service

The Cockburn Youth Outreach Service for Young People " At Risk" includes centre-based services, outreach and mobile services and is provided primarily to disadvantaged young people commencing secondary education up to 18 years of age who may be at risk due to a number of factors. These factors may include:

- family conflict;
- truancy;
- drug and alcohol use including volatile substances;
- the risk of homelessness;
- poor social skills and isolation from peers.; and
- Young people may also be a risk if they have care responsibilities for a children or a family member with an illness and/or a disability.

Services work with young people at risk and support them to connect with appropriate support services, family members, peers and their communities using positive approaches that build on their skills and abilities to enhance strengths and further develop resilience. Services increasingly manage young people with high support needs and challenging behaviours who are likely to have experienced multiple risks.

Cockburn Youth Outreach provides a range of group programs to reduce isolation and provide educational and personal development opportunities. The following groups operated in 2011/12.:

- Personal development programs :Drumbeat, and Soul Young Women's Group;
- Recreation Program- Netball;
- Education and parenting support program - Nurture Young Parents Group; and
- Education program- Promoting Adolescent Sexual Health (PASH).

Cockburn Youth Outreach Service Specific Outcomes

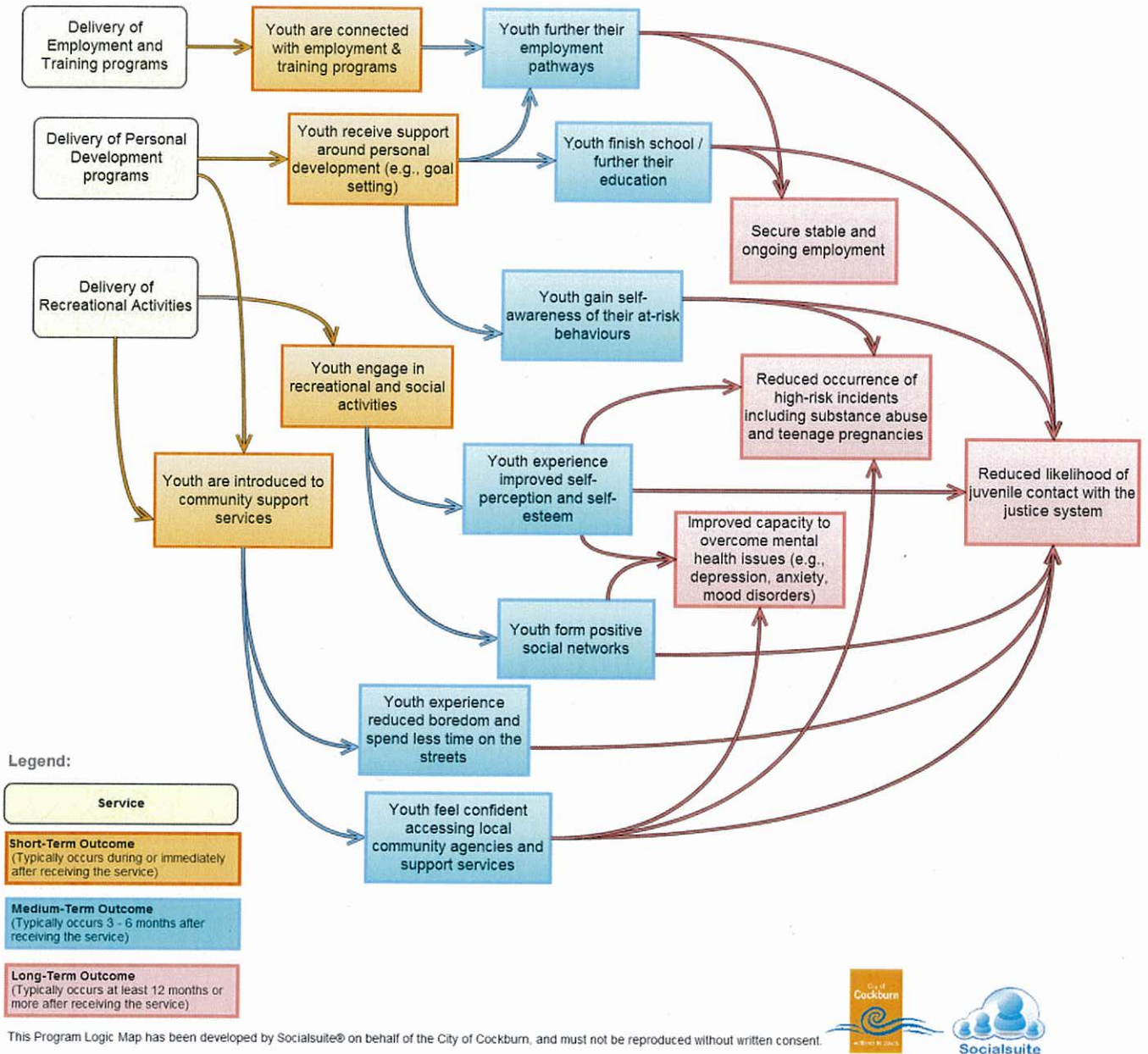
The Cockburn Youth Outreach Service receives operational funding from the Department for Child Protection to deliver the following client outcomes:

- the overall level of risk of the young person is reduced;
- young people at risk have improved relationships with their family, school, community where appropriate (as perceived by the young person);
- young people at risk are linked into appropriate services such as employment, training, education, accommodation, counselling, rehabilitation and recreation; and
- young people at risk have enhanced their ability to effectively manage their lives and increase their resilience.

Number of Case managed clients and their families in 11/12	60
Number of attendees at group programs	84

The Program Logic Map provides details of the service activities and the short-medium term and long term client outcomes.

Program Logic Map
City of Cockburn Youth Services



Short Term, Medium Term and Long Term Outcomes achieved by these services are included in the program logic map.

Financial Counselling Services

Financial counsellors offer free, independent information, options and advocacy to help people develop the skills, knowledge and confidence to take control of their own financial situation. The type of services provided include the following: Referral to Emergency Relief services: Applications for no interest loans and Hardship Utilities Grants, legal assistance around creditor issues, bankruptcy advice, Utility assistance, Housing issues, client negotiations /advocacy and budgeting advice.

Services Provided	Description	No. of Clients (11/12)
<i>e.g., Emergency Relief (ER)</i>	Accessing ER from other agencies	21
<i>e.g., Application for no interest loans</i>	WA NILS applications	22
<i>e.g., Seeking legal assistance around creditor issues</i>		32
Housing Issues	Mortgage arrears, DoH, private rental arrears, Homelessness	123
Client Negotiations	Advocating on behalf of clients with creditors	242
HUGS	Hardship Utilities Grant Scheme	452
Refer to other agencies	Referring clients to appropriate services	73
Bankruptcy		22
Budgeting advice and assistance		268
Council rates	Negotiating to assist with rates arrears with City of Cockburn	52
Total contacts		1307

Financial Counselling Service Specific Outcomes

The Cockburn Financial Counselling Service receives operational funding from the Department for Child Protection to deliver the following client outcomes:

- Individuals, families and communities have the capacity to find solutions to financial difficulties which are enhanced through increased knowledge, skills and confidence;
- People are assisted where possible to avoid repossession/eviction or to access appropriate housing;
- People experiencing financial hardship are assisted to maintain connection to essential utilities; and
- People in financial crisis have reduced creditor pressure.

Number of individual clients 11/12	606
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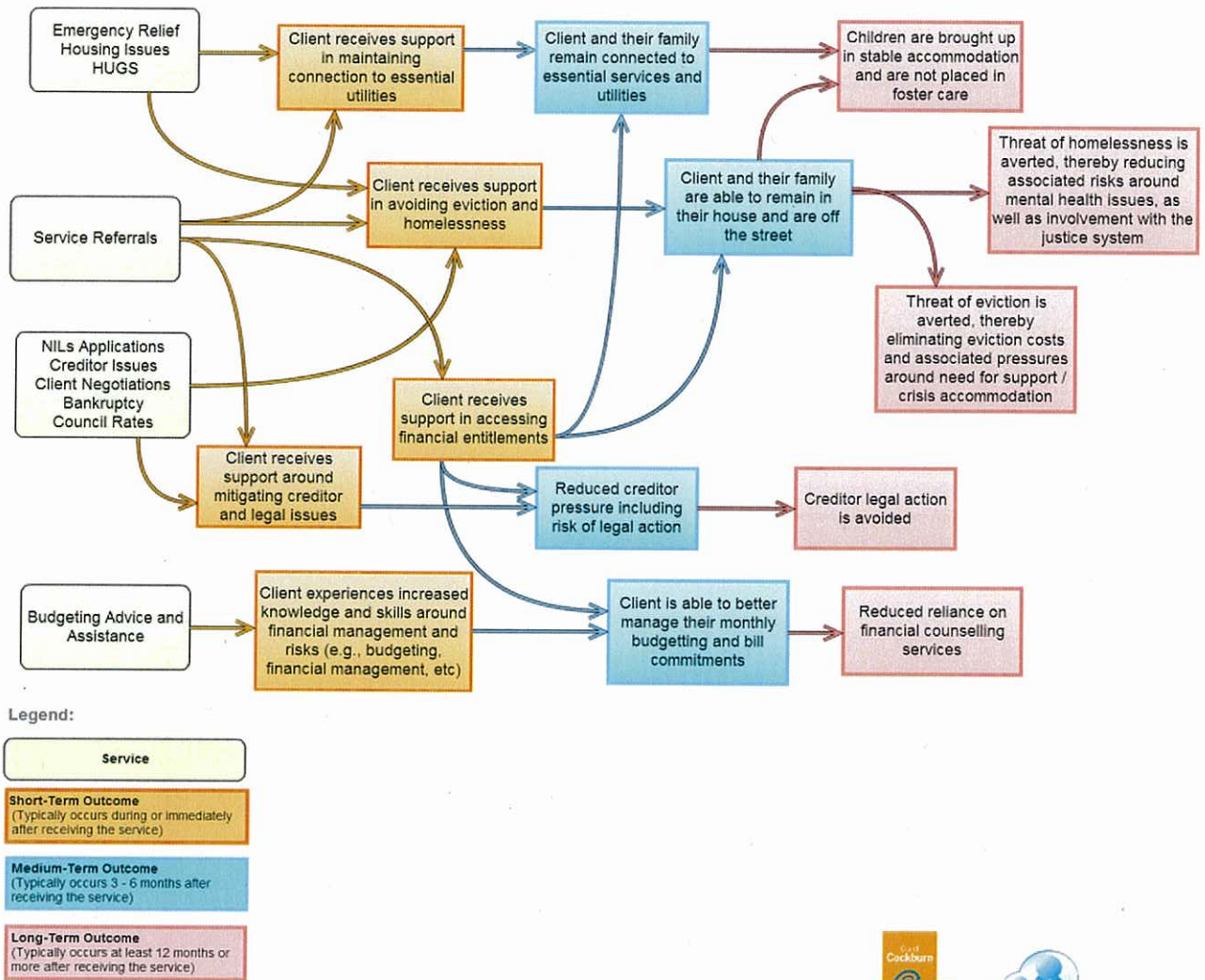
Case study example:

“A Client was unable to work more than Part-time hours as she has 2 children, suffers from chronic illness and has no support network. Childcare was too expensive and her extra wages would all go to pay for this. Her son also has learning

difficulties and hearing problems which require speech pathology and medical appointments. “

Client satisfactions surveys indicated 100% satisfaction levels of clients in 2011/12. The Program Logic Map provides details of the service activities and the short-medium term and long term client outcomes.

Program Logic Map
City of Cockburn Financial Services



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Short Term, Medium Term and Long Term Outcomes achieved by these services are included in the program logic map.

Cockburn Community Care (Services for the Frail Aged and Younger People with Disabilities)

Cockburn Community Care provides Home and Community Care (HACC) and Community Aged Care Package (CACP) funded support services for the frail aged and younger people with disabilities who live in Cockburn. The services are funded by the Australian Government and the West Australian Government to assist people to remain living in their own home. All proposed clients of the Cockburn Community Care service need to have an assessment to determine whether they meet the HACC or CACP eligibility criteria. The assessments are carried out by the Regional Assessment Service or by the Aged Care Assessment Team.

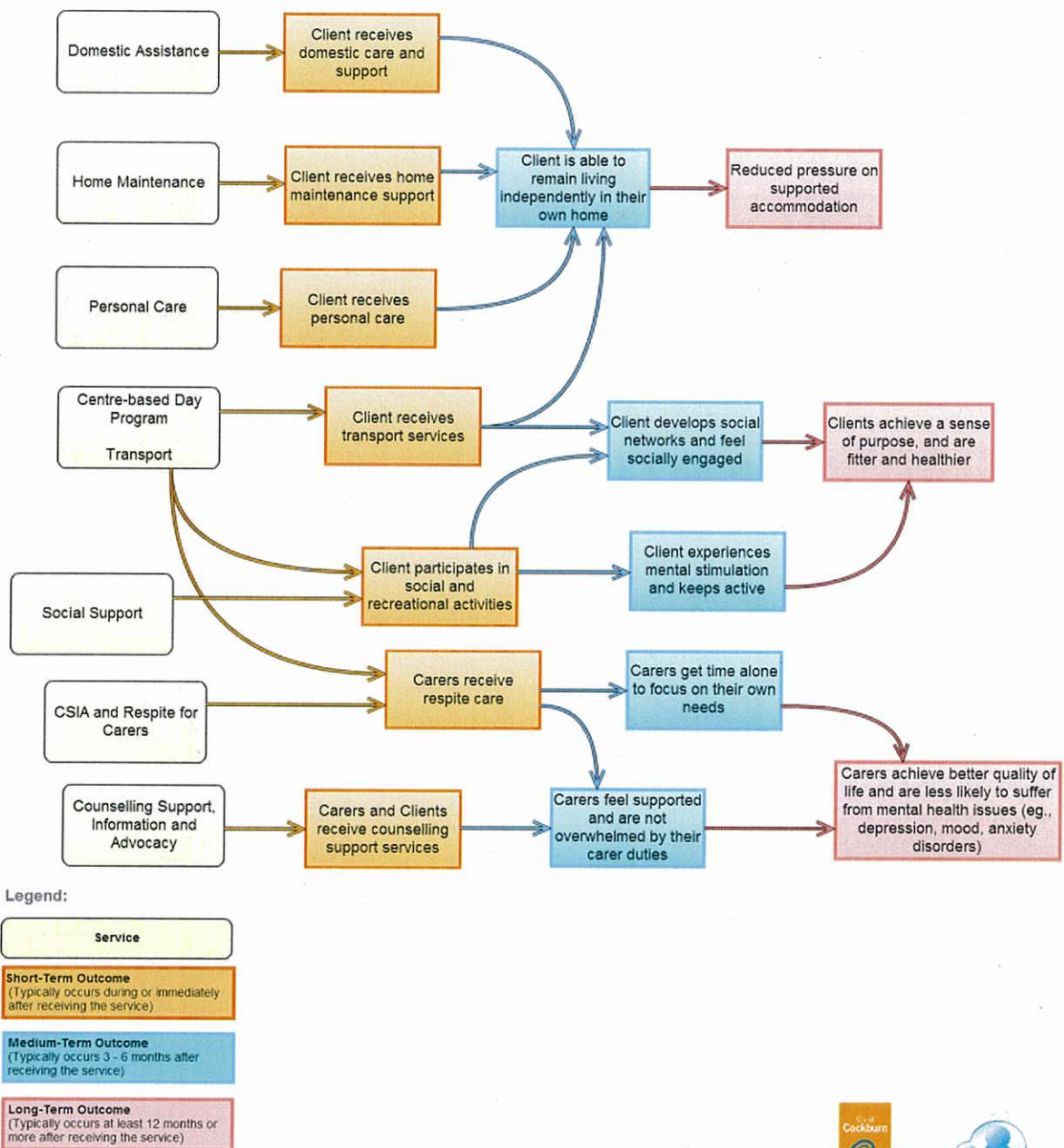
Cockburn Community Care provides a range of services to assist people to remain living independently. Services types include the following:

- Centre Based Programs operate from Hamilton Hill, providing a balanced range of activities and outings, which supports a person's independence and caters to the physical, social and emotional needs of all members. Transport is provided ;
- Home Support assists people to remain living independently in their own home in the community. Support is based on individual needs. Home support includes Domestic Assistance; Home Maintenance; Personal Care and Social Support;
- Supported Transport is provided to eligible people who have an essential need;
- Carer Support Service supports carers who provide care and support for parent, partner, child, relative or friend who has a disability, is frail aged or who has a chronic mental or physical illness.
- Kwobarup Aboriginal Program is aimed specifically at our Aboriginal Community. The Kwobarup program offers a range of services to frail aged and disabled Aboriginal people including a centre based program; and
- Community Aged Care Packages are planned and coordinated to assist people to remain living in their own home. The packages are specifically designed to cater to the individual and are flexible to meet varying needs including personal care needs.

Number of individual clients 11/12	524
Number of direct client service hours provided 11/12	55,143

The City engages Research Solutions to undertake an annual client survey for Cockburn Community Care. The overall satisfaction level with customer service is high (96% satisfied overall 68% truly satisfied). One of many comments supporting this high level of satisfaction was "they are offering a lot of things, very happy with the help we are receiving".

Program Logic Map
City of Cockburn Community Care Service



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Short Term, Medium Term and Long Term Outcomes achieved by these services are included in the program logic map.

COST /BENEFIT ANALYSIS

The City engaged the consultancy firm Socialsuite to independently provide a cost/benefit analysis based upon a Social Return on Investment (SROI) framework. A copy of the full Socialsuite report with all key assumptions is in Appendix 1. Social

Return on Investment (SROI) is an outcomes-based approach often referred to as an adjusted and advanced form of cost-benefit analysis. It uses techniques of economic valuation to bring non-traded social and environmental costs and benefits into the appraisal framework.

The principles of SROI can be used as an advanced cost-benefit analysis to collect information that can be used for Value for money decision-making.

1.1 Calculating the Social Return on Investment (SROI) Ratio

The SROI ratio is generated by dividing the Net Present Value by the total input costs.

The following table summarises the SROI Ratio across the different service areas.

Table 1: SROI Ratios across Service Areas

Service Area	For every \$1 invested, the following social value is generated...
Childcare Services	\$15.53
Early Years and Family Support Services	\$33.94
Youth Services	\$10.10
Financial Counselling Service	\$7.69
Cockburn Community Care Service	\$5.82

Source: *Socialsuite (2013)*

Both the 'Early Years' and 'Family Support' service areas demonstrate a significantly large SROI value of \$33.94. This is due to the large number of clientele being serviced (as both the Early Years and Family Support service areas have been combined for purposes of this analysis), and the low input cost of delivering these service areas during FY11/12 (total of \$276,467.71 grant funding).

It is noteworthy that the SROI ratios derived in this current analysis are heavily contingent on the assumptions set forth, as well as the data provided by the City of Cockburn for the FY11/12 period. These ratios are subject to change pending new assumptions and updated data (e.g., number of client service utilisations, inputs/costs per financial year, etc).

In addition, the current analysis has assumed that 40% of clients utilising a specific service will go on to achieve that service's associated long-term outcomes. The City of Cockburn may find, after an outcomes measurement framework is implemented, that (for example) at least 70% of clients do eventually go on to achieve a service's long-term outcomes. In this regard, the SROI ratio will be adjusted accordingly to reflect an increase in 'outcome quantity'.

The following table provides modelling scenarios of the SROI ratio with respect to 'outcome quantity', assuming 40%, 60%, and 80% of clients utilising a specific service do indeed go on to achieve that service's long-term outcomes. It is highly recommended that the City of Cockburn implements an outcomes framework to collect data around number of people who are achieving service-specific outcomes. This data may then be used to more accurately inform future social value analyses.

Table 2.0: SROI Ratios across Service Areas assuming 40%, 60% and 80% of clients achieve outcomes

Service Area	40% of clients achieve outcomes	60% of clients achieve outcomes	80% of clients achieve outcomes
Childcare Services	\$15.53	\$23.79	\$32.05
Early Years and Family Support Services	\$33.94	\$51.41	\$68.88
Youth Services	\$10.10	\$15.65	\$21.20
Financial Counselling Service	\$7.69	\$12.04	\$16.38
Cockburn Community Care Service	\$5.82	\$9.23	\$12.64

Source: *Socialsuite (2013)*

1.2 Social Impact Value Generated by the City of Cockburn

The current analysis took into account the City of Cockburn's financial contribution to each service area (net indirect costs to deliver each service area, less administration charges).

The following table demonstrates the social impact value, generated over five years, with respect to the Council's financial contributions to each service area during FY11/12.

Table 3.0: Social Impact Value Generated by Council

Service Area	SROI (for every \$1 invested)	Council's FY11/12 Financial Contribution	Social Impact Value (over five years) generated from Council's FY11/12 Contribution
Childcare Services	\$15.53	\$156,001.36	\$2,422,701.12
Early Years and Family Support Services	\$33.94	\$96,951.34	\$3,290,528.48
Youth Services	\$10.10	\$31,507.64	\$318,227.16
Financial Counselling Service	\$7.69	\$83,341.26	\$640,894.29
Cockburn Community Care Service	\$5.82	\$216,100.11	\$1,257,702.64

Source: *Socialsuite (2013)*

Table 7.0 Summary of Grant and Fee Funded Human Services Client Outcomes

Service Area	Short term outcomes	Short term outcomes	Short term outcomes	Short term outcomes	Medium Term outcomes
Childcare services	Parents seek/ remain in employment/ education	Parents get a break or respite	Child has a stimulating play based learning environment	Educators gain employment and Education and training opportunities	Parents observe improvement in their child's communication and social skills
Youth "At Risk" Services	Youth are connected with employment and Training Programs	Youth receive counselling support	Youth engage in recreational and social activities	Youth are introduced to other community support services	Youth gain awareness of their at risk behaviours
Family Support and Early Years Services	Individuals receive support around personal development	Families receive parenting support, access to supported play groups and events	Families are introduced to other community resources	Child is placed in a stimulating environment that offers play based learning.	Improvement in child and parent relationship. Parents experience increased knowledge and skills in parenting.
Financial Counselling Services	Clients receive support in maintaining connection to essential utilities power etc	Clients receive support in avoiding eviction due to financial reasons	Clients receive support in accessing financial entitlements/e mergency relief	Clients receive support around mitigating creditor and financial legal issues such as bankruptcy	Clients remain connected to essential services, maintain housing, and increase skills in budgeting
Cockburn Community Care	Client received domestic care, home maintenance support	Client receives personal care, emotional/ social support	Carers receive emotional and respite support	Client received supported transport services	Client is able to remain living independently within their own home

Considerations and Conclusion

The current social value analysis is not an evaluation of the City of Cockburn's 'Human Services' service areas. Rather, this analysis focuses on estimating the social value generated by key service areas, with respect to specific inputs/costs, outputs, as well as predicted outcomes which service beneficiaries are likely to achieve.

The scope of this analysis did not warrant any stakeholder consultation and therefore, estimations had to be made around outcomes duration and quantity. It is recommended that the City of Cockburn implements an outcomes framework for its key service areas, so that tangible outcomes data can be used to supplement future social value analyses.

It is also recommended that the social impact on stakeholder groups other than service clients / beneficiaries also be considered, when the City of Cockburn has in place a suitable budget for undertaking a full evaluative SROI analysis.

The SROI ratios derived as part of this analysis should be interpreted within the context of the City of Cockburn's 'Human Services' operations, and should not be used as a comparison index across different councils and organisations delivering similar services. It would however be appropriate for this analysis to be used as a baseline for future SROI analyses undertaken by the City of Cockburn.

GOVERNMENT TRENDS

State Government Trends

The current whole-of-government initiatives driven out of the Department of Premier and Cabinet including the following:

- The Partnership Forum with the non-government sector.
- Delivering Community Services in Partnership Policy.
- Support for models of Self-Directed Services.
- Social Innovation and Social Enterprise Grants Programs.
- New developments in Policy, Planning and Integrated Service Design.
- Innovation arising from the South West Settlement Package.
- Outcome measurement and outcome auditing
- Re-shape service delivery
- Collaborative approach to policy, planning and service delivery
- Engage individuals, families and communities in what and how services are delivered
- Innovation and responsiveness
- Foster a new way of working and thinking in the public sector.

Local Government Trends

Local government is considered responsive to local issues and is a driver of planning and community development at the local level. Agencies need to understand their multifaceted roles in this area as community service deliverers, community funders and community planners. In the South Metropolitan Region the three local governments (Cockburn, Fremantle & Melville) have a strong collaborative relationship and particular strengths with engaging with social excluded groups including Aboriginal people, youth and the aged. Local government can identify the geographic communities of need and support the Regional Managers Forum's to take a holistic approach to service delivery.

Commonwealth Trends

Integrated Services Model- No Wrong Door – first door, right door

The Department of Health & Ageing in Victoria demonstrates the capacity for families and individuals to access the right service no matter how they connect with a service provider network. Its 'No Wrong Door – first door, right door' service formally recognizes that individuals with a dual diagnosis (eg mental health, parenting disadvantage) may enter a range of community service sites; that they are a high priority for engagement and that proactive efforts are necessary to welcome them into treatment. Through the program, each individual needing treatment will be

identified and assessed and will receive treatment, either directly or through appropriate referral, no matter where he or she enters the realm of services.

This new model of integrated service delivery, reported on the Department's website, is pivotal to the new initiatives being developed through all Federal Government initiatives for children and families. The City will need to examine how their existing services match with this model, and in order to be successful in accessing federal funding in the future will need to demonstrate such an approach as well as the service outcomes to be achieved for children.

Community organisations are funded by the Australian Government, through the Financial Management Program, to deliver money management and financial counselling services to help people subject to income management and others in the community to develop the skills to appropriately use their income support payments. The Commonwealth funded positions have been required to provide a service to the entire metropolitan area so it has not been appropriate for one Local Government to apply.

The Commonwealth is playing an increasing role as a direct funder of local services. With most Commonwealth funding contract managers located outside of Western Australia the geographic distance can create difficulty with communication and relationship building.

CONSULTATION FINDINGS

Specific cultural and demographic groups have been consulted by the City during the development of the Strategic Plan's focussed on children, youth, people with disabilities, reconciliation and seniors. It was therefore considered important to focus on social support needs that are applicable to all residents. Therefore a community survey was undertaken targeting individuals and families to identify the most pressing issues that they are facing regarding their social support requirements.

The City's publications and web opportunities were used to promote the social and family support survey consultation and encourage participation. As the City is also a direct service provider it was also able to distribute hard copies to those who are considered most vulnerable in our community.

One hundred and ninety three (193) survey replies were received from community members. Replies were received from people residing in every Cockburn suburb, and across the age demographic. The majority of respondents were from the family demographic of couples with children and a high percentage of respondents were single parents.

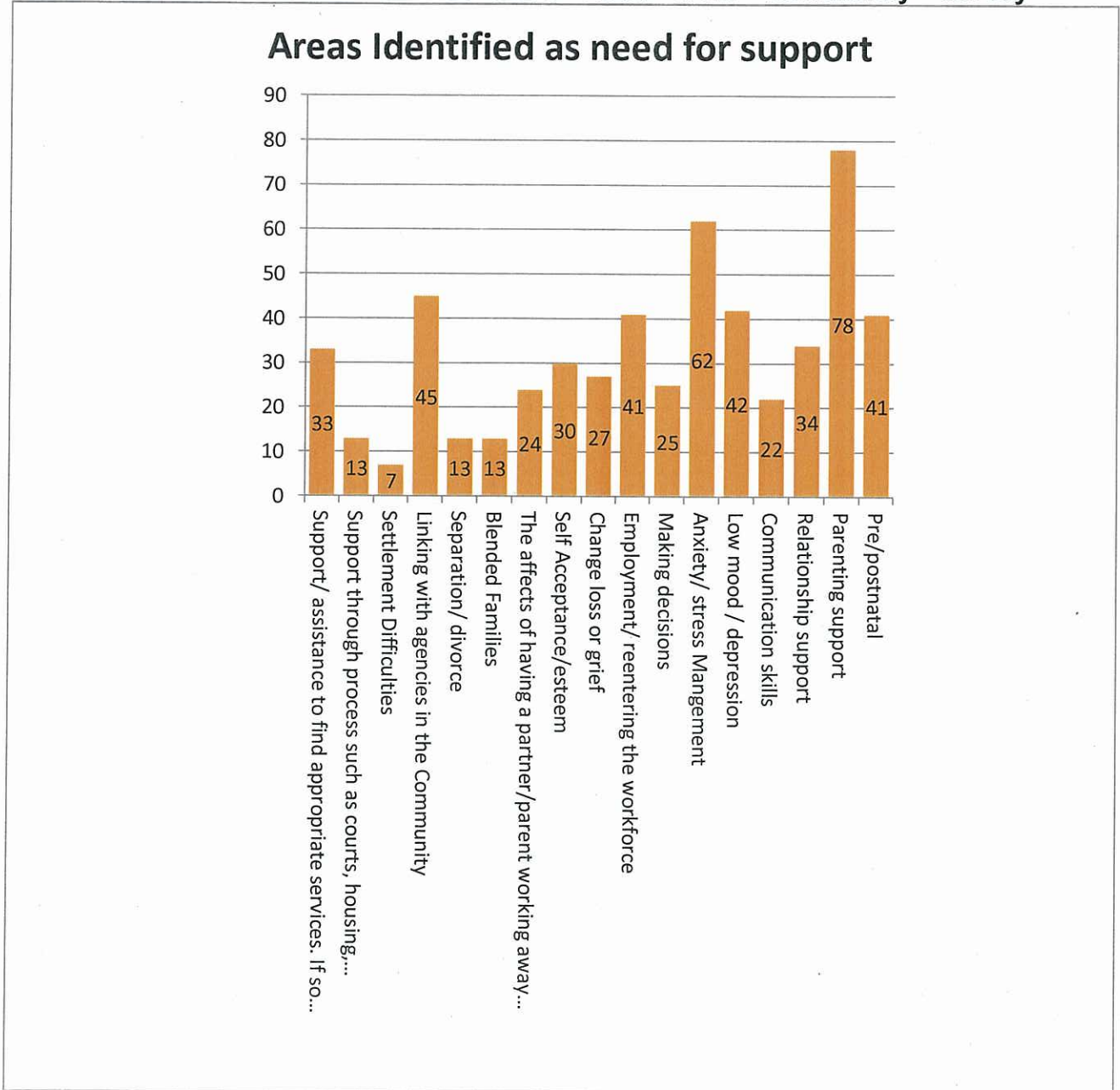
The respondents were from many cultural backgrounds including 7% of the 193 respondents who gave their cultural background as being of Aboriginal and Torres Strait Islander. Of the 193 respondents, 72 gave their place of birth as being outside of Australia. Fifty percent of those born outside of Australia were from non-English speaking backgrounds. Of these, 21 respondents did not speak English at home and 4 respondents said that there was not anyone at home who spoke English well. Of the respondents 12% identified as having a disability. The responses were therefore representative of cultural groups and people with disabilities. However, there is an age bias that needs to be taken into consideration due to the majority of respondents being from a young to middle age group.

The City also co-facilitated a workshop with service providers working in the State Government, Local Government and not for profit agencies operating in the Cockburn, Melville and Fremantle Local Government areas. The workshop considered future government directions, an environmental scan and community needs analysis.

The City also facilitated a consultation workshop with Human Services staff who provide services to those most vulnerable people in our community. The staff provided insight into where there are currently gaps in services and unmet need.

In total the City received input from 193 individual community members, 15 state government officers and not for profit agencies and 30 City of Cockburn grant funded Human Services staff.

Table Number 1 Areas of Identified Need from Community Survey



Respondents identified Individual Counselling as being the preferred method of support, with Groups and workshops also popular. Provision of information and referrals also identified as being valuable services.

The top 5 Areas of support need identified by survey respondents were:

1. Parenting Support (40% of respondents)
2. Anxiety/ Stress Management (32% of respondents)
3. Linking with agencies in the Community (23% of respondents)
4. Low Mood/depression (22% of respondents)
5. Pre/post natal support (21% of respondents)

The top 4 requests for other ways we could support individuals were:

1. Group programs that provided general family or individual support
2. An on-line service
3. Supported community activities
4. Multi-cultural services

The top 5 difficulties in accessing our FREE services from survey respondents were:

1. Not knowing of/ or about the service
2. Transport / difficulty in getting to the location
3. Embarrassment
4. Inconvenient time/office hours
5. Child/ other care issues

Please note the family support services are free of charge so financial barriers were not an issue.

Self-reported measures of health and wellbeing

Key results relevant to this report for the Cockburn LGA health and well being are shown in Tables 5 & 6. This information is based on responses from 468 adults (aged 16 years and older) in the Cockburn LGA and 20,263 adults state-wide, who were surveyed over the period January 2009 to December 2011.⁶ The 'estimated population' in the tables refers to the estimated number of people in the Cockburn LGA with the particular risk factor. All data are weighted to the 2010 estimated resident population (ERP).

Table 5: Prevalence of lifestyle and psychosocial risk factors for adults (aged 16 years and over), Cockburn LGA & WA, 2009- 2011

Risk factor	Cockburn LGA		WA
	Persons (%)	Estimated population	Persons (%)
High/very high psychological distress	12.5	8,939	8.4
Lack of control over life in general (g)	5.9	4,226	4.2

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

Long term health conditions

Long term or chronic health conditions are a major concern, particularly because of the ageing population. These conditions develop over a long period of time and can often be modified by changes in lifestyle. Population surveys can provide an indication of the prevalence of long term health conditions. Respondents to the survey were asked whether their doctor had ever diagnosed them with certain health conditions.

Although injury, arthritis and mental health problems were the most common health conditions reported by Cockburn LGA residents, there were no significant differences for any of the selected conditions between residents of the Cockburn LGA and their counterparts state-wide (Table 6).

Table 6: Prevalence of self-reported doctor-diagnosed conditions for persons aged 16 years and over, Cockburn LGA & WA, 2009-2011

Condition	Cockburn LGA		WA
	Persons (%)	Estimated population	Persons (%)
Diabetes	6.9	4,959	6.0
Heart disease	8.0	5,747	6.1
Cancer	4.3	3,066	5.1
Current asthma	9.0	6,442	8.7
Stroke	1.6	1,145	1.9
Arthritis	22.3	15,976	19.7
Osteoporosis	5.8	4,136	4.6
Injury (a)	22.6	16,188	22.2
Current mental health problem (b)	17.4	12,429	14.1
Current respiratory problem (c)	1.9	1,361	2.0

Source: WA Health and Wellbeing Surveillance System, Epidemiology Branch, DoH WA.

(b) Diagnosed with depression, anxiety, stress-related or other mental health problem in the past 12 months.

Table 7: Summary statistics for public health programs, Cockburn LGA, metro area & state

Program and measure	Cockburn LGA	Metro area	WA
Maternity data (2010) (a)			
Age-specific birth rate (per 1,000 women aged 15-44 years)	78.1	64.2	66.5
Teenage births (%)	3.1	3.7	4.4
Cervical cancer screening (b)			
Participation rate (% , 2008 - 2009)	73.6	62.7	61.7
Hospitalisation for accidental falls (per 100,000 persons*, 2006 - 2010) (c)			
Children (0-4 years)	35.9	41.2	43.4
Elderly (65 years and older)	1,315.6	1,556.9	1,390.9
Youth suicides (per 100,000 persons*, 2001 - 2010) (d)			
Males (15-24 years)	22.4	16.7	20.7
Females (15-24 years)	1.8	4.4	4.9

Data sources: (a) WA Midwives Notification System. (b) WA Cervical Cytology Registry. Data for women aged 20-69 years only. (c) WA Hospital Morbidity Data System. (d) WA Death Registrations and the Australian Bureau of Statistics Mortality Database.

Notes: [1] SLA level, geocoded records have been used to estimate mortality rates. [2] * These rates have been age-standardised to the Australian 2001 population.

HUMAN SERVICE PROVIDERS GAPS ANALYSIS

Human Services staff participated in a workshop and identified the following top community priorities by the diverse client groups in the Childcare service, Early years Service, Family Support Service, Youth Diversion and Youth Outreach services, Financial Counselling Services, Cockburn Community Care (services for the frail aged and people with disabilities).

Human Service Provider identified community priorities:

- Improved Social Inclusion- to feel part of a community and to be valued and respected by others;
- Additional Mental health services especially support with stress, anxiety and depression, and prevention of suicide;
- Better Public transport and supported transport;
- Secure affordable housing;
- Safety and Security;
- Poverty and Financial Hardship;
- Employment opportunities;
- Educational Opportunities, and specific literacy, and numeracy programs for all ages;
- Need for accessible community and health services without barriers, such as affordability, accessibility, cultural appropriateness flexible to changing needs eg; Fly in Fly Out etc
- Lack of crisis intervention services, such as domestic violence services, financial emergency relief and homeless services;
- Additional Free counselling, group work and information services that can cater for all needs such as financial, family, relationship, mental health, parenting, youth, seniors;
- Additional Disability and Carer support services;
- Additional flexible Child Care services In Home Child Care and Family Day Care;
- Information about what is available in the community and linking with the community and agencies and also support to find agencies.;
- CaLD need culturally appropriate services and support to reduce isolation;
- Need additional hours of Home and Community Care Services and Community Aged Care Packages that assist in retaining quality of life and independence;
- Need accessible and local services available in the area – Childcare, disability, aged care, etc;
- Advocacy regarding access to essential services, and debt negotiation; and
- Improved participation in decision-making

The South West Regional Human Services Managers Forum workshop identified the following were the key regional social issues:

- Youth services- recognising the need of the sub-cohorts of the middle years (9-13) and older youth;
- Early childhood services and concerns of gaps in services
- (e.g. child health nurses);
- Homelessness and Housing policy;

- Crime prevention especially youth crime prevention;
- Child Abuse and Family Violence;
- Mental Health;
- Fly-in Fly-Out families and their social needs –
- Emerging impacts on communities and service models;

Summary of Gap and Need Analysis

Following analysis of the research and feedback through the various consultation processes, it was identified that there are a range of key gaps and needs which analysis of the research indicated, and stakeholders wished the City to consider in developing plans for action over the next five years.

These broadly covered:

- Provision of Increased free mental health services for anxiety, depression, stress and suicide prevention;
- Increased accessibility of a full range of community and health services flexible to meet changing needs eg. fly in fly out families;
- Improved Public Transport, and supported transport;
- Culturally appropriate Services- Aboriginal and CaLD ;
- Increased Crime Prevention opportunities;
- Affordable and secure housing, and crisis accommodation;
- Increased Employment and Education Opportunities;
- Increased crisis Intervention Services such as Family Violence, Financial Emergency Relief, parent support, crisis accommodation for homelessness, mental health crisis;
- Increased Early Childhood and Childcare services;
- Increased Parenting and Family Support Services;
- Increased Youth Services;
- Increased Seniors Services;
- Increased Disability support services;
- Increased Carer support services;
- Increased Financial Counselling Services.

The following gaps have not already been specifically included in existing City of Cockburn Strategic Plans, so they have been considered in the Grant and Fee Funded Human Services Strategic Plan 2013-2018:

1. Provision of increased free mental health services for anxiety, depression, stress and suicide prevention;
2. Increased accessibility of a full range of community and health services flexible to meet changing needs. Eg fly in fly out families;
3. Improved supported transport;
4. Culturally appropriate services- CaLD and ATSI;
5. Affordable and secure housing, and crisis accommodation;
6. Increased crisis intervention services such as family violence, financial emergency relief, parent support, crisis accommodation for homelessness, mental health crisis;

7. Increased Parenting and Family Support Services;
8. Increased Financial Counselling Services;

The City has limited control and influence over these issues so the strategies have been developed in accordance with these limitations.

OUTCOMES AND STRATEGIES

The following broad outcomes have been identified as necessary in achieving Council's strategic objectives in the delivery of Grant and Fee Funded Services to the community:

1. **Belonging**
Outcome: That community members have a shared sense of community values and trust in the City of Cockburn as a service provider.
2. **Social Justice and equity**
Outcome: That individuals and families in the City of Cockburn are able to access affordable, inclusive, and quality community support and health services. Access includes cost, supported transport, availability of services, and physical/social/cultural access issues.
3. **Participation**
Outcome: That individuals and families in the City of Cockburn are recognised, included and encouraged to participate as valuable members in the social, civic and economic life of the city.
4. **Acceptance and Worth**
Outcome: That individuals and families in the City of Cockburn have affordable, culturally appropriate, and equitable access to activities and events that support social participation and foster a sense of well-being and social cohesion.

Specific objectives which work towards the achievement of the outcomes are included below.

Table: Service Unit Strategies

	Actions	Responsibility	Resources	Timeframe
1 Belonging Objectives				
1.1 Improve outcome measurement of Human Services programs to increase understanding and trust.	Undertake a Social Return on Investment Analysis of Human Services business unit functions.	Manager Human Services	New Grant funding	2015
1.1 Provide opportunities for people to come together and share common values and understanding	Provide community events and groups with an educational component about shared community values	Manager Corporate Communication(s) Support Services Team leader	Existing	2017
1.2 New Citizens to be provided with information and an understanding of shared Australian values	Citizenship ceremonies to include sufficient understanding of common Australian values.	Executive Support	Existing	Ongoing

	Actions	Responsibility	Resources	Timeframe
2 Social Justice and Equity Outcome Objectives				
2.1 Increase the range and level of human services to meet current and future identified needs in the City of Cockburn.	Lobby State and Commonwealth Governments to increase funding for all human services grant funded services.	Manager Human Services	Existing	2013-2015
2.2 Provide information to the relevant authorities regarding unmet needs of people in the Cockburn community.	Continue to attend relevant network meetings to ensure that unmet needs are advocated for.	Service Coordinators	Existing	2013-2018
2.3 Support the provision of information, advocacy, supported referral, and case management, so that all people have access to resources that meet their basic needs.	Continue to provide individual client services to ensure that where possible those who are most disadvantaged have their needs met.	Human Services Unit Managers	Existing	2013-2018
2.4 Continue to support community	Support the continuation of the Children's Reference Group, Youth	Human Services	Existing	2013-2018

	Actions	Responsibility	Resources	Timeframe
participation of those who are vulnerable in our community.	Advisory Council, Disability Reference Group, Seniors Reference Group, and Aboriginal Reference Group.	Unit Managers		
2.5 Facilitate improved mental and physical health services that are culturally appropriate for Aboriginal people	Investigate provision of culturally appropriate services for Aboriginal residents at the Cockburn GP Superclinic. Support continued provision of the Co- health program targeting Aboriginal people.	Manager Human Services Manager Health Services	Existing Grant/ municipal funding	2013-2014 2013-2018
2.6 Improved services aimed at CaLD residents	Develop a Multi-Cultural Strategy and investigate the employment of a Multicultural Engagement Officer	Manager Human Services	New Municipal resources already identified in previous plans	2016-2017
2.7 Facilitate increased crisis services for the community	Identify gaps in services and insufficient services to relevant state and commonwealth government agencies	Service Unit Managers	Existing	2013-2018
2.8 Increase the Cockburn community's awareness of the	Develop a marketing and promotion strategy for Human Services specific functions	Service Unit Managers Corporate Communications	Existing	2013-2015

	Actions	Responsibility	Resources	Timeframe
human services grant and municipal funded services		Manager		
	Work with library services to utilise Libraries spaces for compatible Human Services activities	Library Services Manager Human Services Manager	Existing	2013-2015
2.8 Facilitate an increase in the Financial Counselling Services available to the Cockburn community	Lobby for increases in funding and develop partnerships with other organisations.	Financial Counselling Coordinators	Existing	2013-2018
2.9 Develop an Integrated Services framework for City of Cockburn relevant service types	Provide training for all service types on integrated services	Family Services Manager		2013-2015
3 Participation Outcome Objectives				
3.1 Increase opportunities to reduce social isolation	New Community Men's Shed - Develop and implement programs that are accessible to all community members	Seniors Centre Coordinator/ Youth Services Manager	Existing	2015
3.2 Improved collaboration of human services that	Participate on the steering committee of the Southwest	Manager Human Services	Existing	2013

	Actions	Responsibility	Resources	Timeframe
are provided by local government, state government, and non-government services operating in the Cockburn Region	Partnership Forum			
3.3 Continue to support volunteering opportunities in the community	Continue to provide the Cockburn Volunteer Resource Service, and other City of Cockburn services that support volunteering.	Manager Human Services/ Manager Community Services	Existing	Ongoing 2013- 2018
3.4 Facilitate Education and Employment opportunities to those who are most disadvantaged in our community	Continue to partner with Challenger TAFE and other Recognised Training Providers to facilitate a range of education and job readiness programs targeting those who are disadvantaged.	Youth Services Manager/ Human Services Manager	Existing	Ongoing 2013-2018
	Continue to provide Early Education opportunities.	Childcare Services Manager/ Family Services Manager	Existing	Ongoing 2013-3018

	Actions	Responsibility	Resources	Timeframe
4 Acceptance and Worth Outcome Objectives				
4.1 Improved services and community understanding for CaLD residents	Develop a Multi-Cultural Strategy and investigate the employment of a Multicultural Engagement Officer	Manager Human Services	New Municipal resources already identified in previous plans	2016-2017
4.2 Increase understanding of social cohesion and social sustainability across the organisation.	Develop increased understanding of the factors affecting Social Cohesion and address these factors in a coordinated manner. SBMG presentation, Executive and Elected Members presentation.	Manager Human Services	Existing	2013-2014
4.3 Improved services and community understanding of Aboriginal and Torres Strait Islander People	Implement Reconciliation Action Plan (RAP)	Family Services Manager/ Aboriginal Community Development Officer	Existing or identified in RAP	2013-2016
4.4 The City of Cockburn to continue to provide and subsidise human services programs	Ensure that the services remain financially viable and continue to meet service contract outcome and output requirements.	Human Services Operations Manager	Existing	2013-2018

	Actions	Responsibility	Resources	Timeframe
	that reduce social isolation and support people who are vulnerable or "at risk" in our community			
4.5 Facilitate Improved services and awareness for people experiencing mental health issues and their families	The City to raise awareness of the community regarding who to contact if they or someone they know is experiencing mental health issues	Support Services Team Leader	Existing	2014
4.6 Increase awareness of indicators of serious or clinical depression and the mental health services available targeting Youth and middle aged	Develop a local Suicide Prevention Action Plan in partnership with One life, and other key stakeholders.	Youth Services Manager/ Human Services Manager	Grant Funding	2014

	Actions	Responsibility	Resources	Timeframe
men				
4.7 Increase the range and level of human services in service types of identified community need.	Work in partnership with non-government organisations to identify new services that are needed and complimentary to existing services provided by the City Cockburn and other service providers in the Region.	Service Unit Managers	Existing	2016
4.9 Identify levels of overall community and client satisfaction	Undertake Community perception surveys and client surveys to identify satisfaction levels. Respond to these survey results with improvement strategies.	Corporate Communications Manager/ Human Services Unit Managers	Existing	2013-2018

Evaluation

Progress will be reviewed and reported on annually and the Grant and Fee Funded Human Services Strategic Plan will be reviewed in 2018.

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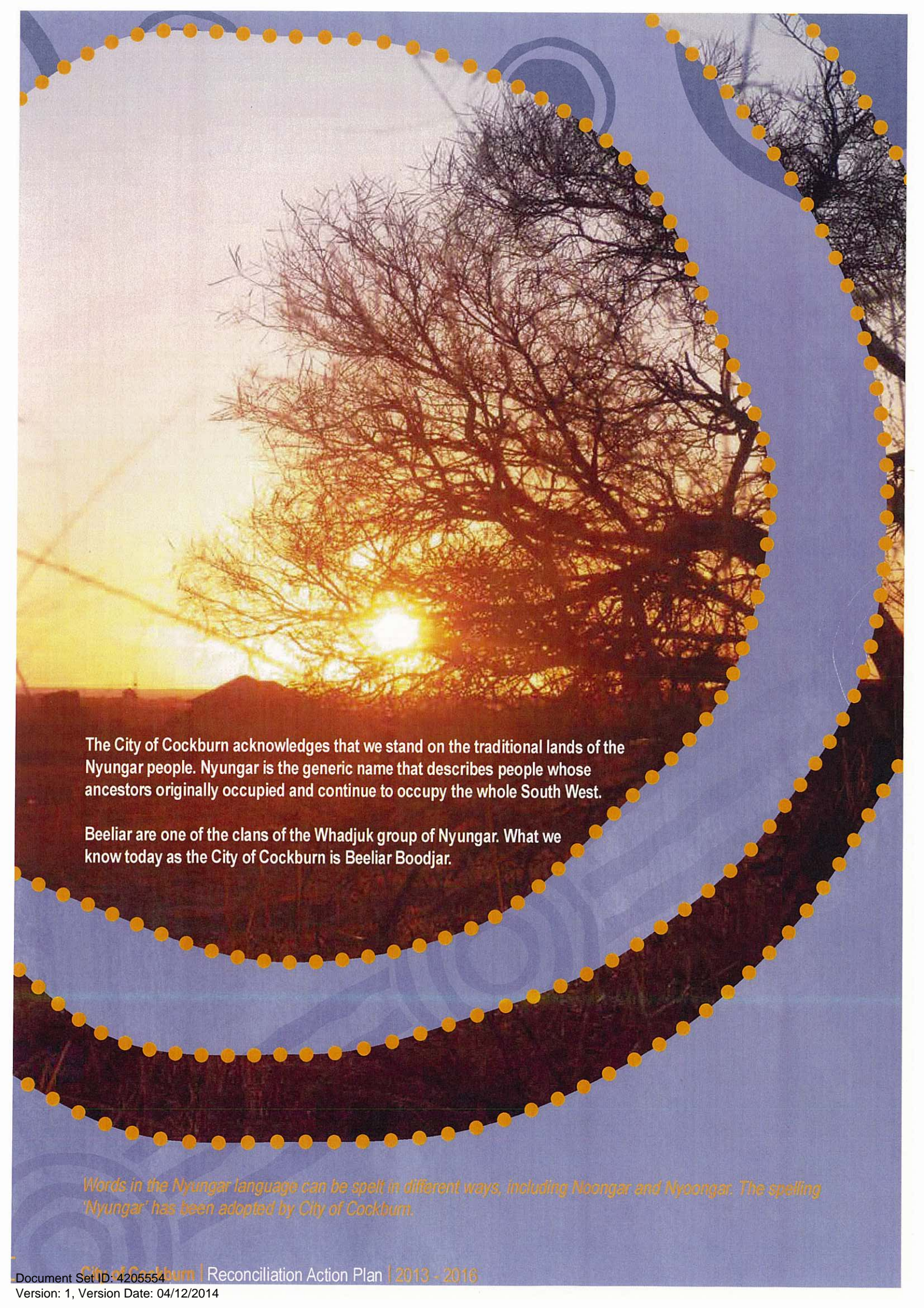
APPENDIX 1

Socialsuite social value analysis for City of Cockburn's Human Services.

City of Cockburn

Reconciliation Action Plan

2013 - 2016



The City of Cockburn acknowledges that we stand on the traditional lands of the Nyungar people. Nyungar is the generic name that describes people whose ancestors originally occupied and continue to occupy the whole South West.

Beeliar are one of the clans of the Whadjuk group of Nyungar. What we know today as the City of Cockburn is Beeliar Boodjar.

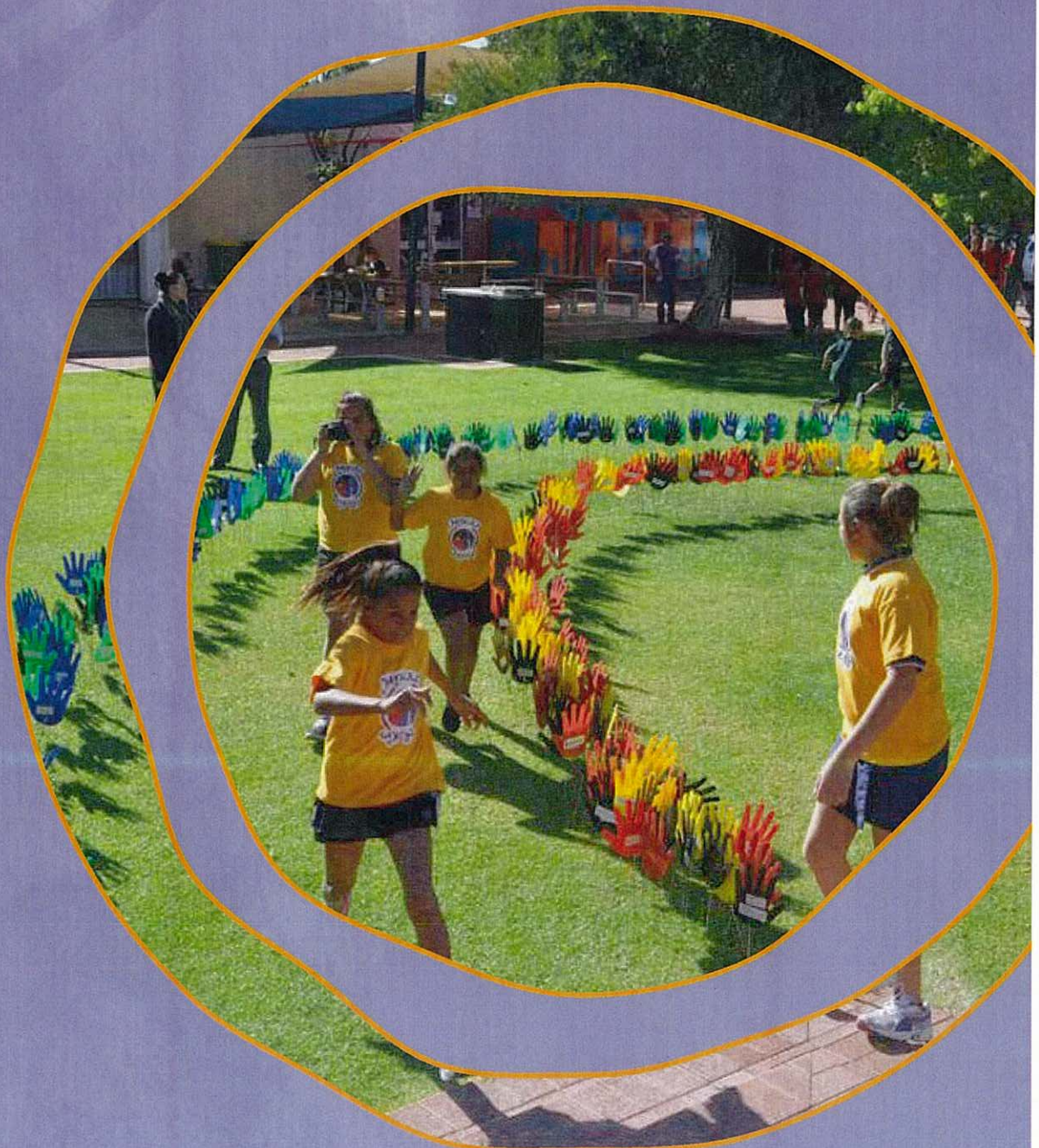
Words in the Nyungar language can be spelt in different ways, including Noongar and Nyoongar. The spelling 'Nyungar' has been adopted by City of Cockburn.

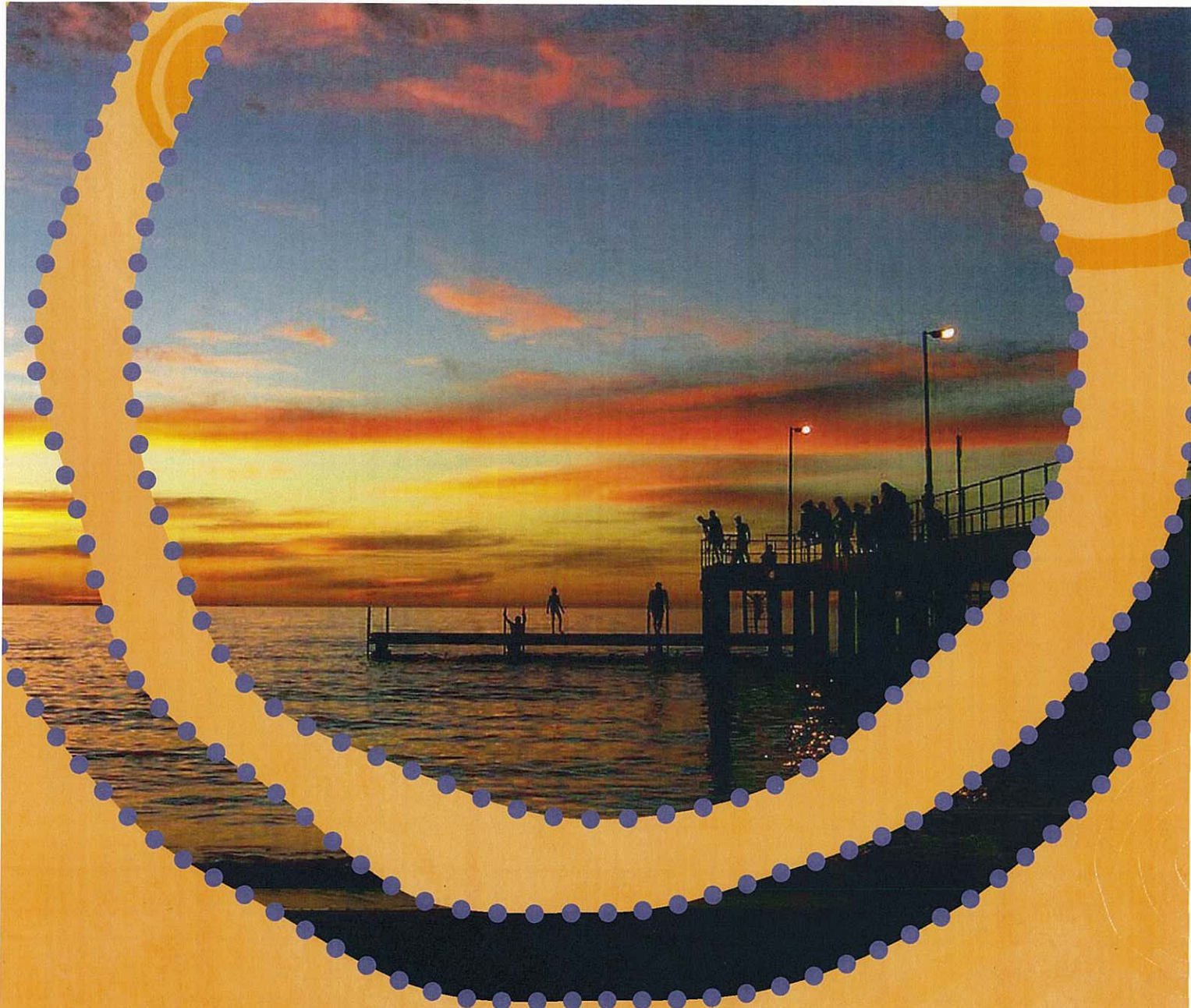
Our Vision for Reconciliation

The City of Cockburn's vision for reconciliation is to create an inclusive community with strong relationships across cultures based on mutual respect and understanding. Our actions will contribute to the goal of closing the gap between Aboriginal and Torres Strait Islander peoples and other Australians so that all people can be valued and participate fully in the Cockburn community.

Nidja City Cockburn baal djinang dandjoo-koorl moort-al warn moorditj kenyak yambo boola-boola dudjarak koordoodjinyal wer kaadadjiny. Ngaalang warn boorder-be dandidin djit kardakor Nyungar wer Torres Strait Islander wer warma noonakutt wagbella ali bandang moort baalap boorder-be yokiny wer banga Cockburn moort.

(Nyungar language translation by Sealin Garlett and Charmaine Bennell)





Our Business and Our People

The City of Cockburn is located in Perth's outer southern suburbs, approximately between 15 and 29 kilometres south of the Perth GPO. The area is made up of residential, industrial and rural residential areas and is developing a retail and commercial centre in the suburb of Cockburn Central. The City of Cockburn is a fast-growing West Australian metropolitan local government area with a population of 100,000 comprising approximately 1.8% Aboriginal and Torres Strait Islander people.

Our core business is the delivery of a wide range of services to Cockburn residents including law, order and community safety; environmental health; community amenity services such as waste collection and recycling, community venues; recreation, cultural and community development services; roads and footpaths; engineering and capital works development; libraries; parks and gardens; and building guidelines.

The City of Cockburn also manages a number of grant-funded services providing direct service delivery to residents, including Family Support programs, Financial Counselling, Early Years program, targeted Youth Services programs and others.

816 staff are currently employed at the City (full-time/ part-time permanent; contract positions and casual) with 1.83% being Aboriginal and Torres Strait Islander people.

Our Reconciliation Action Plan (RAP)

This is the second Reconciliation Action Plan (RAP) for the City of Cockburn, with the first covering 2011 – 2013. The purpose of our RAP is to turn good intentions into measurable actions that support Aboriginal and Torres Strait Islander people achieve equality in all aspects of life – a goal which benefits all Australians.

The City of Cockburn's RAP has been developed in consultation with the RAP steering group made up of City staff, residents and representatives of the Aboriginal community. In addition consultations were held with the public, and specific groups such as the 'My Time' Aboriginal parenting group, Walyalup Reconciliation Group and the City of Cockburn's Aboriginal Reference Group. A public as well as staff survey was available on the website. Input from these consultations has been extensive and has informed both the past and current RAP.

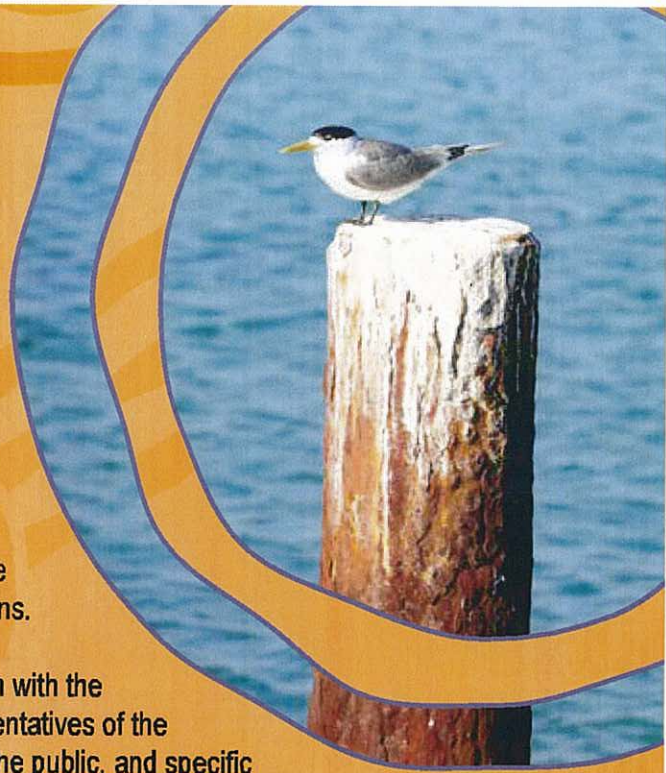
We recognise that reconciliation is an on-going process and want our RAP to be a document that can realistically deliver actions and outcomes. The City has a genuine intent to be working together with residents of our diverse community and making a difference where there is still inequity.

Our Progress So Far

The City of Cockburn has been taking action over the past number of years to build and strengthen relationships with Aboriginal and Torres Strait Islander people in the region through its Aboriginal Reference Group (established 2002), Aboriginal Community Development Officer staff position (since 2003), and events and groups.

Since the development of our first Reconciliation Action Plan (2011 - 2013) some of our key achievements include:

- Increased opportunities for Aboriginal and non-Aboriginal people to come together at events and activities
- The inclusion of a 'Welcome to Country' at each citizenship ceremony
- Delivery of Aboriginal Cultural Awareness training for council staff
- Creation of a quarterly good news stories newsletter
- Purchasing an Aboriginal artwork annually for display at the City's buildings
- Creation of an Aboriginal history brochure, 'Beeliar Boodjar'
- Development of an Aboriginal Employment Strategy
- Implementation of an Aboriginal student award for every school in our area
- Healthy eating and physical activities programs for Aboriginal people

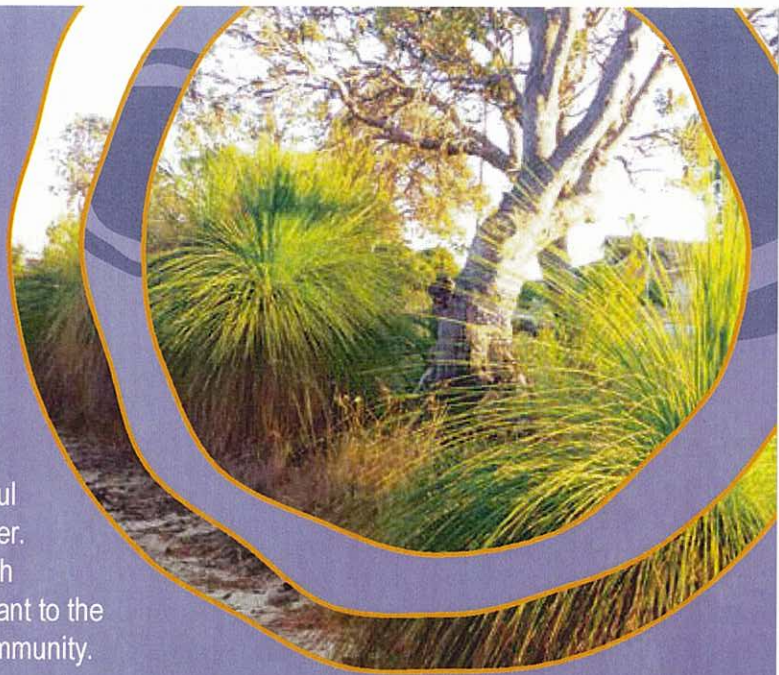


RELATIONSHIPS

City of Cockburn values the diversity of the people in our community and understands that through respectful and genuine relationships we can learn from each other. Providing leadership in strengthening relationships with Aboriginal and Torres Strait Islander peoples is important to the City in developing an inclusive, strong and healthy community.

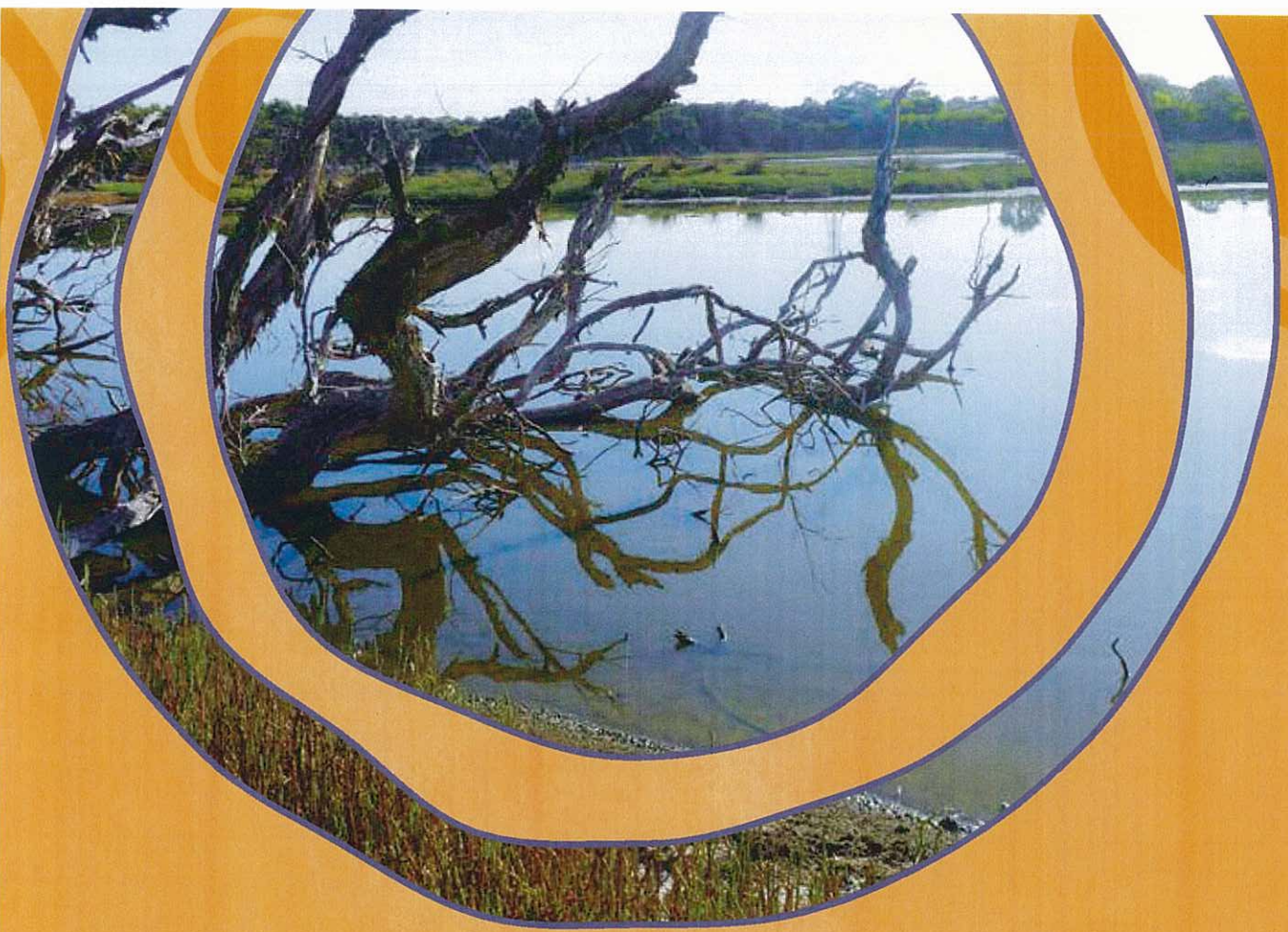
FOCUS AREAS

Engagement; bringing people together; and cultural awareness training.

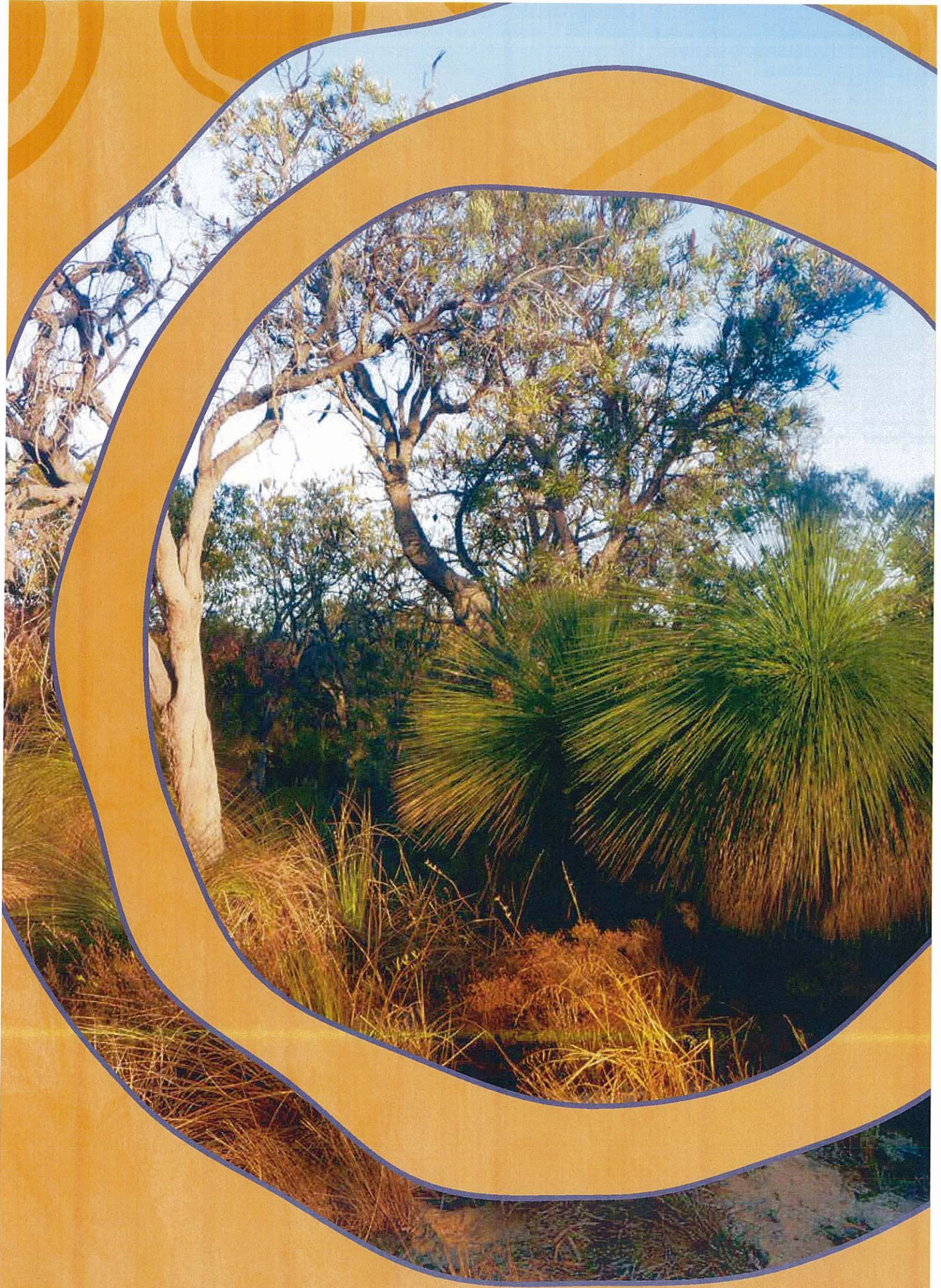


Action	Responsibility	Timeline/ Resources	Measurable Target
1 EVENTS:			
1.1 Ensure that Events such as NAIDOC Week, Reconciliation Week, and others, have a goal of building and strengthening relationships.	Family Services Manager Aboriginal Community Development Officer	March 2014	Events include audience participation and interaction and opportunities for Aboriginal and Torres Strait Islanders and other people to build positive relationships with one another.
1.2 Develop and maintain database of Aboriginal and Torres Strait Islander Elders, performers, caterers and speakers.	Aboriginal Community Development Officer	December 2013 and ongoing	Database developed and made available to City staff electronically for event organising, and updated regularly.
Encourage inclusion of Aboriginal performers and providers in major events, where possible.	Events Coordinator	June 2014	Aboriginal performers and providers are considered and included in major events where appropriate.
1.3 Provide a Cultural Bus tour annually during Reconciliation week for both Aboriginal and non-Aboriginal residents.	Aboriginal Community Development Officer Family Services Manager	Reconciliation Week each year (May/June) Existing recurrent budget	Bus Tour occurs with Aboriginal and non-Aboriginal residents in attendance.

Action	Responsibility	Timeline/ Resources	Measurable Target
2 REFERENCE GROUPS:			
2.1 Aboriginal Reference Group (ARG). The City fosters a respectful working relationship with the ARG and encourages the Group to provide advice and recommendations as needed.	Aboriginal Community Development Officer	Existing and ongoing	Officers across business units are made aware of and make contact with the ARG as needed. The City is provided with advice and recommendations from the ARG as required.
2.2 Youth Advisory Council (YAC) Promote the YAC to young Aboriginal people and encourage their involvement.	Youth Services Manager	July 2014	Youth Advisory Council is promoted to young Aboriginal people.
2.3 Children's Reference Group (CRG) Promote the CRG to young Aboriginal and Torres Strait Islander children to encourage their involvement.	Children's Development Officer	September 2013 and ongoing	Children's Reference Group is promoted to young Aboriginal people and participation is encouraged.
3 CONSULTATION			
3.1 Review of 'Strategic Consultation with Community Stakeholders' Policy.	Manager Human Services	June 2014	Revised policy created and adhered to in all consultations with the ARG ensuring cultural relevance.
4 RAP STEERING GROUP:			
4.1 RAP Steering group to meet regularly and to actively monitor RAP development, including implementation of actions and progress tracked.	Family Services Manager	July 2014 and ongoing	The group is meeting three times/year Review membership for Aboriginal involvement. The RAP steering group is actively monitoring the RAP development, process is tracked and reported on.



	Action	Responsibility	Timeline/ Resources	Measurable Target
5	SENIORS: 5.1 Organise an event/program for Aboriginal and non-Aboriginal seniors to come together to build respectful relationships.	Senior Centre Coordinator Aboriginal Community Development Officer	June 2014 Existing Resources	Event or program held at the Cockburn Seniors Centre and outcomes evaluated.
6	SCHOOLS: 6.1 Hold workshop with Principals, Aboriginal and Islander Education Officers, and Aboriginal Education District Office representatives, to establish firmer links and inform of materials such as the Beeliiar Boodjar booklets.	Aboriginal Community Development Officer Family Services Manager	July 2014 Existing	Workshop delivered annually where possible.
7	COMMUNITY CONTACTS: 7.1 Establish a database of Aboriginal and Torres Strait Islander community residents and contacts relevant to the City of Cockburn for imparting information.	Aboriginal Community Development Officer	December 2013 and ongoing	A relevant database for the City of Cockburn is created, and updated regularly.



RESPECT

Respect for the local Nyungar people and those from other areas who have settled in Cockburn is an essential foundation for building meaningful relationships and full participation in the community. An understanding of Aboriginal and Torres Strait Islander culture and history is central to respect. Making this visible through events, art, signage and cultural protocols demonstrates our regard and appreciation for the diversity of people in our community and the significance of land, culture and history.

FOCUS AREAS

Visible recognition of Aboriginal and Torres Strait Islander cultures, history and peoples; and protocols.

Action	Responsibility	Timeline/ Resources	Measurable Target
8 ABORIGINAL CULTURAL AWARENESS:			
8.1 Where appropriate Aboriginal Community Development Officer to attend annual meetings with relevant community groups and deliver a short Cultural Awareness session.	Aboriginal Community Development Officer	July 2016	Aboriginal Community Development Officer delivering short Cultural Awareness Session when attending annual meetings.
8.2 Cultural Awareness Training trialled at the Cockburn Youth Centre, open to all youth.	Youth Services Manager	December 2015 New resources \$5000	Training is offered at the Youth centre, and outcomes evaluated.
8.3 Deliver Aboriginal Cultural Awareness and Development Training to City staff.	Aboriginal Community Development Officer Family Services Manager	Existing resources	Data is maintained by HR on delivery and attendance at staff training – key performance indicator measurement.
9 FLAG FLYING:			
9.1 Fly both the Aboriginal and Torres Strait Islander flags daily. Include a Flag Raising Ceremony at appropriate times/ events.	Executive Services	Ongoing	The flags are flown daily in front of the Council building. Flag Raising ceremonies take place at least during Naidoc Week.
10 PROCEDURES, POLICIES AND STRATEGIES:			
10.1 Include a 'Welcome to Country' in each of Council's Citizenship ceremonies.	Executive Services	Existing Resources	A 'Welcome to Country' is included in each of Council's Citizenship ceremonies.
Create a list of 'Welcome to Country' providers (Elders)	Aboriginal Community Development Officer		Information on Elders/ providers is available for event organisers and the public.

Action	Responsibility	Timeline/ Resources	Measurable Target
10.2 An 'Acknowledgement of Country' to be included in Council meetings and other official events open to the public.	Executive Services/ The Mayor	Ongoing	An 'Acknowledgement of Country' is included in Council meetings and other official events open to the public.
10.3 Assist employees in understanding the protocols on 'Acknowledgement of Country' and 'Welcome to Country' ceremonies, to ensure cultural appropriateness and understanding.	Family Services Manager	July 2014	A protocol document is implemented and communicated in the organization.
11 ARTWORKS:			
11.1 Encourage Aboriginal/Torres Strait Islander artists to participate in the City's annual 'Show Off' art exhibition.	Community Arts and Cultural Development Coordinator	Ongoing	Aboriginal artists are invited and encouraged to participate.
11.2 Invite and encourage Aboriginal/Torres Strait Islander artists to submit proposals for public artwork tenders.	Community Arts and Cultural Development Coordinator	July 2014	Aboriginal/ Torres Strait Islander artists are encouraged, informed and invited to submit.
11.3 The City commits to purchasing an Aboriginal /Torres Strait Islander artwork annually.	Community Arts and Cultural Development Coordinator	July 2014	One Aboriginal/Torres Strait Islander painting purchased annually to add to the City's art collection.
12 SIGNAGE AND NAMING:			
12.1 Create a list of appropriate Nyungar names to be used in naming Cockburn sites, roads and trails.	Family Services Manager	Ongoing	List is developed and accessed for signage and naming purposes.
12.2 Encourage dual language on public signs, such as park signs, welcoming signs etc. where possible, plus historical descriptions of the land use.	Manager Parks Environment	July 2015 Existing	Where possible and appropriate dual language is used.
12.3 Encourage the use of Aboriginal names for buildings/parks.	Manager Parks Environment	July 2014	Use of appropriate Aboriginal names/words for buildings or parks is considered in planning.

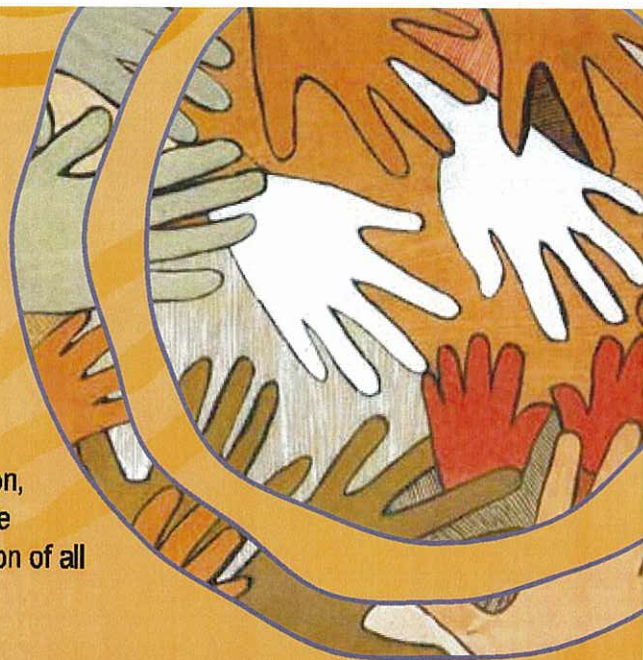
Action	Responsibility	Timeline/ Resources	Measurable Target
13 EVENTS: 13.1 Provide the opportunity for Aboriginal/Torres Strait Islander employees to participate in appropriate NAIDOC Week events, to engage with their culture and community	Manager Human Services	July 2014	Policies and procedures are reviewed to ensure there are no barriers to Aboriginal and Torres Strait Islander employees participating in NAIDOC activities.
14 ABORIGINAL HISTORY IN COCKBURN: 14.1 Ensure that information and materials from the Nyungar Wardan Katitjin Bidi (Cockburn Coast) project are made available to schools and the public, to complement the Beeliar Boodjar booklet.	Family Services Manager	June 2015 New resources \$1500	A plan has been developed to promote and distribute this information and materials.
14.2 Investigate grant funding opportunities to develop another Aboriginal history/culture/ environment booklet to complement the Beeliar Boodjar history booklet.	Family Services Manager	July 2015 Existing resources and potential grant funding	Potential grant funding has been researched, identified and applied for if feasible.
14.3 Investigate and consult with Aboriginal Elders to have a culturally appropriate focus on local Aboriginal history and cultural heritage within Manning Park. The Azelia Ley Museum in Manning Park will also provide this information for school excursions and school holiday activities.	Cultural Development Coordinator Museum Officer	December 2014 Existing Resources Potential grant funding as identified	A Plan is developed to focus on Aboriginal history and culture at Manning Park. Grant funding to implement the Plan is researched and investigated.
14.4 Investigate grant funding opportunities to further develop permanent Aboriginal-focused displays and stories at the Libraries. Research the possibility of adding to the current Oral History collection.	Manager Library Services Museum Officer	December 2014 Existing, plus potential grant funding to be researched	A plan is developed to install on-going displays at the City's libraries. Grant funding opportunities are identified.
15 VENUE HIRE: 15.1 The City's halls and venues are made available where possible for culturally appropriate activities. This includes the current 'Burdiya Hall' Policy for Wakes, but also consideration of other venues for activities on request.	Recreation Services Coordinator Manager Community Services	New Resources \$5000 July 2014	Aboriginal people are able to access Burdiya Hall for funerals/wakes. Cultural activities are considered on request, and venues provided where appropriate and available.

OPPORTUNITIES

By creating employment, economic, educational and other opportunities for Aboriginal and Torres Strait Islanders in our region, the City of Cockburn will contribute to closing the unacceptable life expectancy gap, improving services, and achieving full participation of all its residents and visitors.

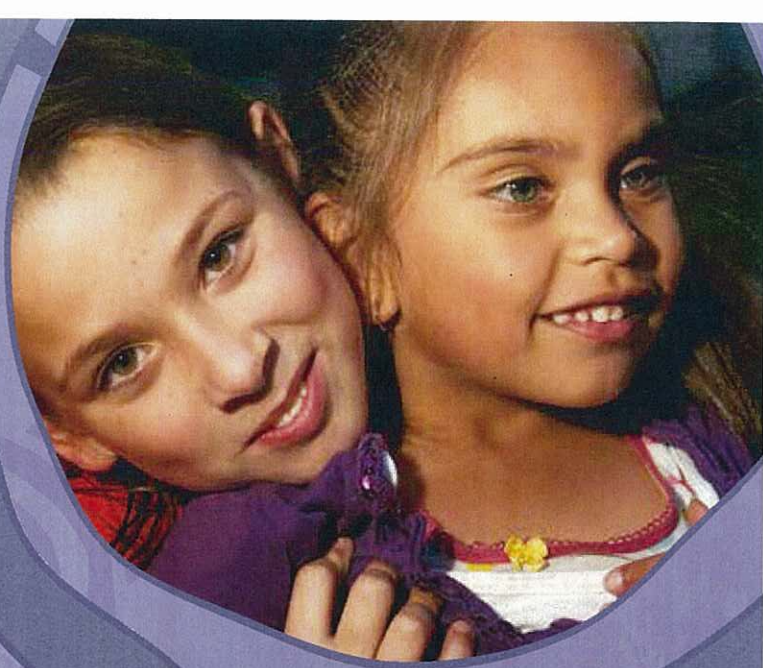
FOCUS AREAS

Inclusion; employment; health and healing; and cultural opportunities.



Action	Responsibility	Timeline/ Resources	Measurable Target
16 EMPLOYMENT:			
16.1 Improve the employment outcomes for Aboriginal people, and employ more Aboriginal staff, through both identified positions or traineeships, and other roles.	Manager Human Resources	July 2014	Aboriginal and Torres Strait Islanders have been actively encouraged to apply for a range of positions.
16.2 Review and adapt current recruitment procedures to ensure they are culturally appropriate. Train Human Resources staff so they can adapt or apply recruitment procedures in a culturally sensitive manner.	Manager Human Resources	December 2014	Procedures have been reviewed and adapted. Human Resources staff have been trained and are working in a culturally sensitive manner with positive outcomes. Current Aboriginal employees are included in recruitment where there are Aboriginal candidates.
16.3 Research and explore the potential for a mentoring program for Aboriginal and Torres Strait Islander employees.	Manager Human Resources	December 2015	A potential Mentoring program has been researched and outcomes identified.
16.4 Advertise vacancies in Aboriginal and Torres Strait Islander specific media and other outlets.	Manager Human Resources	July 2014	Vacancies are regularly advertised in Aboriginal specific media.
16.5 Increase the Aboriginal Community Development Officer position to full-time.	Manager Human Services	July 2013/14 Existing \$25,000	The Aboriginal Community Development Officer position increased to full-time.

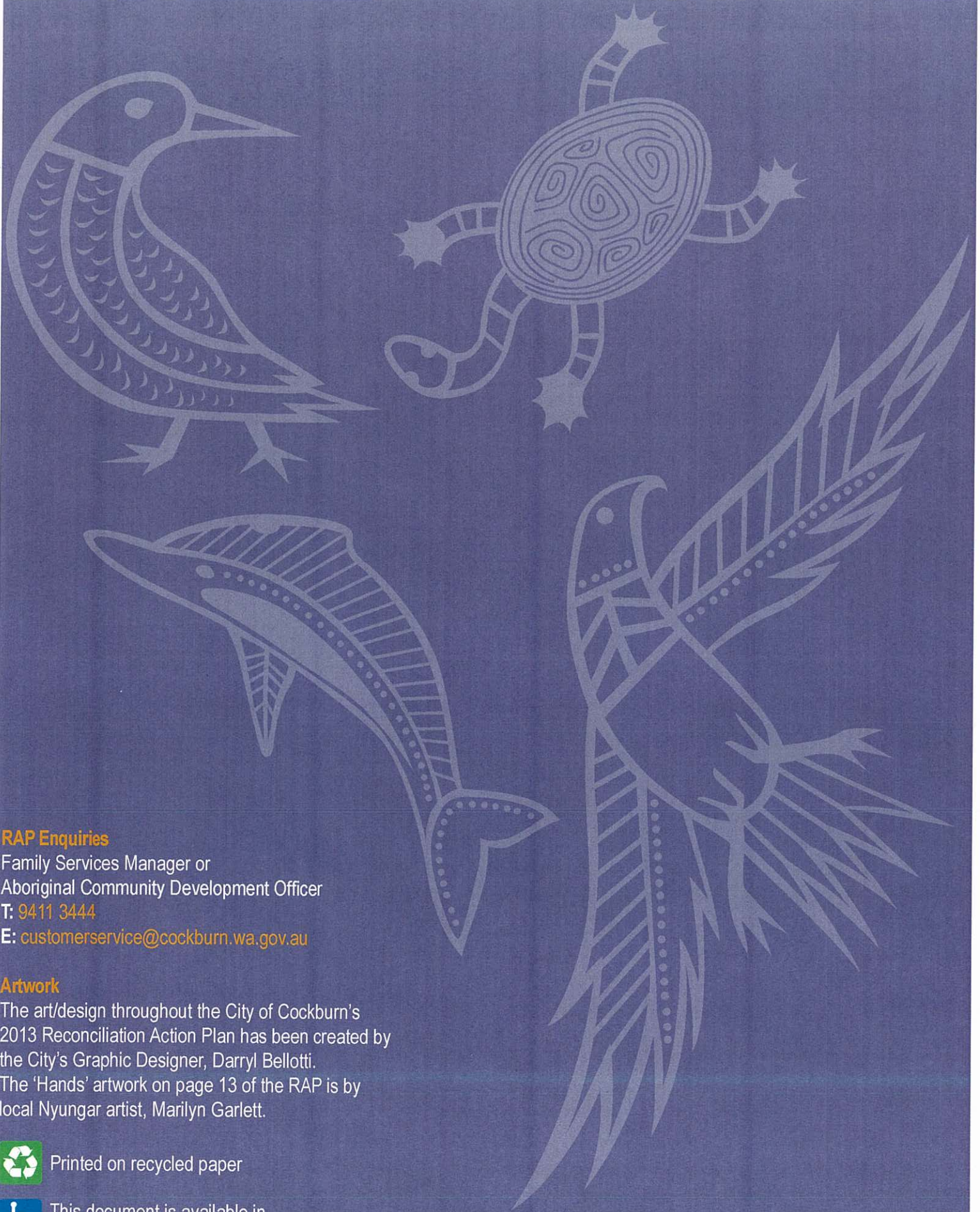
Action	Responsibility	Timeline/ Resources	Measurable Target
17 SCHOLARSHIPS: 17.1 Offer a specific Aboriginal/ Torres Strait Islander student award to schools.	Children's Development Officer	December 2013	Specific award being offered annually.
18 SENIORS: 18.1 Develop and implement innovative promotional activities for the Kwoberup Aboriginal Aged Care program, in order to increase attendance.	Cockburn Community Care Manager	July 2014	New activities are identified and offered, and numbers of attendees have increased.
19 HEALTH AND WELLBEING: 19.1 Co-Health to promote health programs in the area of nutrition and physical activity for Aboriginal and Torres Strait Islander people.	Healthy Communities Coordinator	2013/2014	Health and physical activity programs are offered and promoted.
19.2 Healing Programs - Investigate theory and practices being developed and implemented in the field of Healing Programs for Aboriginal people affected intergenerationally by past Policies.	Family Services Manager	June 2015	Research completed, key factors identified. Proposals for potential actions also identified, for possible use in the future.
19.3 Look at possible partnerships with organisations who can deliver Healing programs, and at potential grant funding opportunities.	Family Services Manager	June 2015	Potential partnerships are identified, and grant funding opportunities researched.
20 CULTURAL AND VISITOR'S CENTRE: 20.1 Keep a watching brief on the development of the City of Fremantle's Arthur Head Development to determine whether there is any duplication with the City of Cockburn's Proposed Centre.	Human Services Manager	2013/15	Watching brief is kept and reports provided.
20.2 Commence Aboriginal community capacity building for the proposed centre and commence negotiations with Lotterywest and other relevant funding bodies regarding submitting funding applications for \$1,000,000 of Grant funding.	Human Services Manager	2015/16	Aboriginal community capacity building is commenced, and grant funding discussions started.



Action	Responsibility	Timeline/ Resources	Measurable Target
21 LITERACY: 21.1 Investigate and develop partnerships with appropriate agencies (eg Libraries, schools) to ensure literacy programs are available for adults, young people and others who require it.	Children's Development Officer Family Support Coordinator	July 2015	Information on Literacy programs is made available to those who require it.
22 SMALL BUSINESS: 22.1 Promote the benefits of supplier diversity within the City of Cockburn and encourage the use of Aboriginal and Torres Strait Islander businesses.	Procurement Manager	December 2015	A protocol document is implemented and communicated for the City. Staff are educated about using Aboriginal and Torres Strait Islander businesses.

Tracking progress and reporting

Action	Responsibility	Timeline	Measurable Target
City of Cockburn staff and RAP steering group to monitor progress	Manager Human Services	At meetings 3/ year	Minutes of Steering Group meetings are kept
City of Cockburn RAP made available to the public	Family Services Manager	August 2013 when new RAP adopted	RAP on City website and available on request in other formats
Produce Rap report annually and submit to Reconciliation Australia and to Council	Family Services Manager	<ul style="list-style-type: none"> • September 2013 • September 2014 • September 2015 • September 2016 	Progress is reported through the RAP Impact Measurement Questionnaire



RAP Enquiries

Family Services Manager or
Aboriginal Community Development Officer

T: 9411 3444

E: customerservice@cockburn.wa.gov.au

Artwork

The art/design throughout the City of Cockburn's
2013 Reconciliation Action Plan has been created by
the City's Graphic Designer, Darryl Bellotti.

The 'Hands' artwork on page 13 of the RAP is by
local Nyungar artist, Marilyn Garlett.



Printed on recycled paper



This document is available in
alternative formats upon request.

City of Cockburn

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www.cockburn.wa.gov.au

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Version: 1, Version Date: 04/12/2014

RAP Report: Impact Measurement Questionnaire

Please note:

- Data provided in this form will not be made public
- Please disregard the questions that do not apply to your organisation
- The cut-off date for inclusion in the 2012 Impact Measurement report is the 30th September



Organisation name:	City of Cockburn		
Reporting period:	July 2011- July 2012		
Current RAP contact/s:	Barbara Freeman	Email: barbara@cockburn.wa.gov.au	Phone: 08 9411 3459

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
1. Did your organisation commit to forming a Working Group, comprising both Aboriginal and Torres Strait Islander peoples and other Australians?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	We had a Steering Group formed and meeting during the development of the RAP and it has met 3 times in the past year, and will continue to do so.
2. Did your organisation commit to consult with Aboriginal and Torres Strait Islander organisations/communities/people?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	We have had an Aboriginal Reference Group in place since 2002, which meets monthly and liaises between the community and the City. It is highly respected and active as the key point of contact. We have also consulted

Attach 2

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
			widely in recent times in regard to a feasibility study for a possible Aboriginal cultural and tourism centre.
3. Did your organisation commit to ongoing consultation with Aboriginal and Torres Strait Islander staff within the organisation?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	The RAP Steering Group is committed to ongoing meetings. The Reference Group is also consulted with regularly.
4. Did your organisation commit to celebrating National Reconciliation Week by providing opportunities for Aboriginal and Torres Strait Islander peoples and other Australians to build relationships?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	Celebrations were held in both 2011 and 2012, via the Launch of the RAP 2011, and a reportback on RAP achievements 2012, plus entertainment and food. We have also run a Cultural Bus Tour for the past 2 years, with great success, across the community.
RESPECT			
5. Did your organisation commit to practise Acknowledgement of Country?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	A policy was adopted by Council in 2009 to do an acknowledgement of Country at all public Council forums and Council run Civic functions
6. Did your organisation commit to practise Welcome to Country?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	Yes, Welcome to Country's are in place for all significant functions

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
			and events, and also at the Citizenship Ceremonies.
7. Did your organisation commit to developing and distributing guidelines on protocols to staff?	<input type="checkbox"/> X Yes <input type="checkbox"/> No	On Track	Protocols have been developed for Raising of the Aboriginal and Torres Strait Islander flags during Naidoc Week and on a daily basis. Other protocols will be developed as needed.
8. Did your organisation commit to undertake activities that build cultural awareness outside of the organisation?	<input type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	<ul style="list-style-type: none"> -Reconciliation Week events -Naidoc Seniors Ball 2011 which included non-Aboriginal seniors as well -the Aboriginal Reference Group committed to having a presence at the Australia Day event run by Council 2012, for educational and awareness purposes.
9. Did your organisation commit to promote Aboriginal and Torres Strait Islander culture?	<input type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	<ul style="list-style-type: none"> -We deliver a full week of Naidoc Week events -we have a plaque out the front of Council building acknowledging Nyungar people, and 2 other plaques in process for other places -Aboriginal Signage is

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
			being developed for parks and entry to the Cockburn area -Aboriginal artwork is purchased each year for the Council collection
10. Did your organisation provide opportunities for Aboriginal and Torres Strait Islander staff to participate in local NAIDOC week activities?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	Yes, staff take a lead role in MC'ing and attend both our own and neighbouring Council activities/events
11. Did your organisation commit to provide sponsorship for an Aboriginal and Torres Strait Islander organisation or event?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	-there is a commitment to Indigenous acts in our community Events. Jessica Mauboy headlined a show in 2012 -We support a local Aboriginal organisation, Burdiya, with their venue lease and provision of services, thro our Grants and Donations program.
OPPORTUNITIES			
12. Did your organisation commit to provide pre-employment training for Aboriginal and Torres Strait Islander people?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	On Track	-A Trainee is in place at the Cockburn Youth Centre, receiving training and mentoring
13. Did your organisation commit to mentoring of Aboriginal and Torres Strait Islander staff?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	-Staff receive regular supervision and on-going mentoring within their role -Aboriginal staff attend

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
			network and support meetings with other Aboriginal Liaison Officers in neighbouring local Govt
14. Did your organisation commit to provide on-the-job training or career development for Aboriginal and Torres Strait Islander staff?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	Staff receive a lot of training on the job, for internal procedures and processes, and also other Professional Development including seminars, workshops, training and study (Uni + Tafe) with significant rebates.
15. Did your organisation commit to the development of new human resources systems (e.g. to monitor Aboriginal and Torres Strait Islander staff numbers)?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	On Track	-HR now includes info on the RAP in their Staff Inductions for all staff -An Aboriginal Employment Strategy is part of the HR Strategy 2011 -2016. It supports employment of more Aboriginal people through creating cultural awareness amongst staff and adapting recruitment procedures.
16. Did your organisation advertise vacancies in Aboriginal and Torres Strait Islander media?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	On Track	We advertise thro our Aboriginal Reference Group meetings and email network lists. We need to broaden this to include Noongar Radio and others

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
17. Did your organisation commit to provide mentoring or support to Tertiary/Secondary education providers and/or Aboriginal and Torres Strait Islander students?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	We have developed a strong link with the Follow the Dream program for Aboriginal and Torres Strait young people at a local highschool. They have attended Naidoc and Reconciliation Week events at Cockburn, and Cockburn is funding an Indigenous production at the school
18. Did your organisation commit to provide support for skills/capability development for Aboriginal and Torres Strait Islander organisations/communities/people?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	-Cockburn provides free rent to an organisation working with young people who have been in the justice system -We supported a community member in her application for women's leadership recognition.
19. Did your organisation commit to engage with Aboriginal and Torres Strait Islander businesses?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	We engage with and support individuals providing services such as 'Welcome to Country's', teaching of Nyungar language classes and Didjeridoo, music and other entertainment, and provision of catering. We also hired Noongar Radio to broadcast from our

Part 1: Qualitative data			
Impact Measurement Question	Commitment	Progress	Details
RELATIONSHIPS			
			Naidoc Seniors Ball.
20. Did your organisation commit to provide direct support/mentoring to an Aboriginal and Torres Strait Islander business?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	2 sole trader providers have been hired to provide language and music classes at the Youth Centre. They have been supported by Youth services staff, particularly in engaging with the Aboriginal Reference Group and gaining their support and backing.
21. Did your organisation commit to undertake direct action to improve the provision of its services to Aboriginal and Torres Strait Islander customers/clients?	<input checked="" type="checkbox"/> X Yes <input type="checkbox"/> No	Achieved	The City was awarded a 3 yr CoHealth grant which has put a significant focus on the health and wellbeing of Aboriginal community members. This has successfully increased the link between the community and our other support services.

Part 2: Quantitative data		
Impact Measurement Question	Unit of measurement	Result
RELATIONSHIPS		
1. Pro-bono services provided to Aboriginal and Torres Strait Islander organisations/communities	Total hours of pro-bono services (estimate if necessary) Value of pro-bono services (\$750)	25 \$750
2. Volunteer services provided to Aboriginal and Torres Strait Islander organisations/communities	Total hours of volunteers services (estimate if necessary)	unknown
3. Secondees provided to Aboriginal and Torres Strait Islander organisations/communities	Number of secondees	n/a
4. Which Aboriginal and Torres Strait Islander organisations have you formed formal partnerships with?	List of organisations: Halo Burdiya Solid Women Noongar Rangers	
5. Total value of financial support/sponsorship for Aboriginal and Torres Strait Islander organisations/communities (excluding support for educational organisations)	Len Packham Hall (funeral wakes) - \$4880 Halo organisation in hall - \$10,000 Burdiya building - \$10,000 Noongar Rangers - \$1000 ARG - \$3000 Welcome to Country's (Citizenship and others) - \$8000	Total \$36,880
RESPECT		

Part 2: Quantitative data		
Impact Measurement Question	Unit of measurement	Result
RELATIONSHIPS		
6. Number of employees that were committed to attend cultural awareness training and number of employees who participated in cultural awareness training at time of reporting	Number of staff committed: 139 Number of staff who attended training: 135	139/ 135
OPPORTUNITIES		
7. Target number of Aboriginal and Torres Strait Islander staff for the organisation (employment commitment) and number of Aboriginal and Torres Strait Islander staff at the time of reporting	a. Target number of staff – <i>there has been no agreement to set targets</i> b. Number of staff at time of reporting	a. 0 b. 7
8. Number of Aboriginal and Torres Strait Islander apprenticeships committed to and achieved by the time of reporting	a. Number of apprenticeships committed b. Number of apprentices at time of reporting	a. 0 b. 0
9. Number of Aboriginal and Torres Strait Islander traineeships committed to and	a. Number of traineeships committed b. Number of trainees at time of reporting	a. 2 b. 1

Part 2: Quantitative data		
Impact Measurement Question	Unit of measurement	Result
RELATIONSHIPS		
achieved by the time of reporting		
10. Number of Aboriginal and Torres Strait Islander internships committed to and achieved at the time of reporting	a. Number of internships committed b. Number of interns at time of reporting	a. 0 b. 0
11. Number of Aboriginal and Torres Strait Islander cadetships committed to and achieved at the time of reporting	a. Number of cadetships committed b. Number of cadets at time of reporting	a. 0 b. 0
12. Financial contribution to Aboriginal and Torres Strait Islander student scholarships (direct funding of scholarships)	\$3000 – Aboriginal and/or Torres Strait Islander School Graduation Awards	
13. Financial contribution to organisations that provide Aboriginal and Torres Strait Islander student scholarships (e.g. Australian Indigenous Education Foundation)	\$	0
14. Are you a member of the Australian Indigenous Minority Supplier Council	NO	NO

Part 2: Quantitative data		
Impact Measurement Question	Unit of measurement	Result
RELATIONSHIPS		
(AIMSC)?		
15. Contracts entered into with Aboriginal and Torres Strait Islander businesses (target and achieved at time of reporting)	<p>a. Procurement target – <i>we don't have a target for this, as it wasn't in our RAP and hadn't seen this reporting format prior to our RAP being accepted (same for a number of these questions here). Only received this format in June, and we are not aware of a significant section of this. If this is required for next time we can begin to include when we renew our RAP for July 2013-15.</i></p> <p>b. \$ value of contracts entered into with Aboriginal and Torres Strait Islander businesses</p>	0

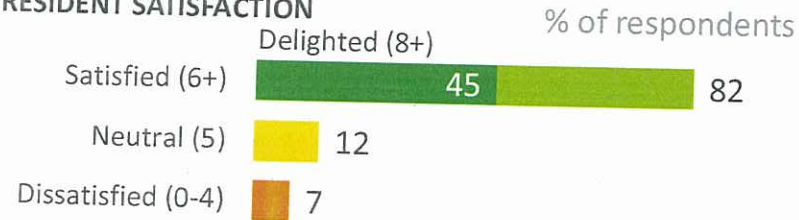
Part 3: Case Study

Aside from compiling the progress of the RAP community as a whole, Reconciliation Australia is committed to producing individual 'best practice' case studies to share learnings across the RAP community. Please let your Project Officer know if you have any interesting case studies relating to the implementation of your RAP. *One of our significant steps was having the Aboriginal Reference Group make a decision to have a presence at our annual 'Australia Day' event. They decided to do this based on the opportunity to use it as an educational and relationship tool. We see it as an important step forward and hope that they will continue to support this opportunity. A new banner was created to have there on the day and several of the Group attended and participated.*

Events

Festivals, events and cultural activities

RESIDENT SATISFACTION



Satisfaction is high, up significantly from last year.

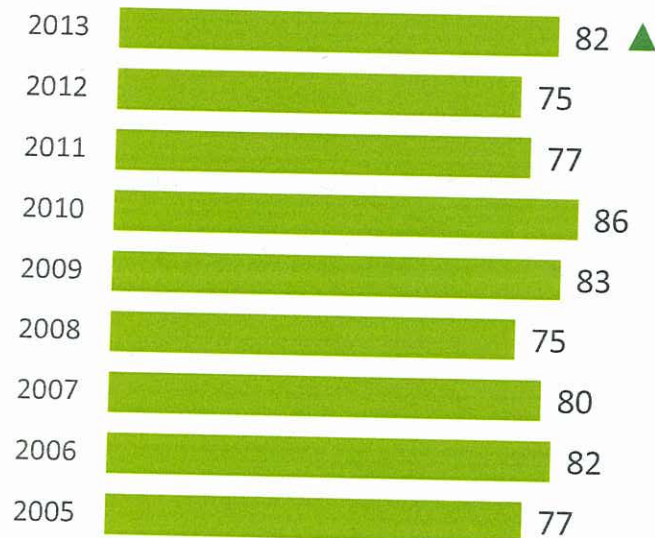
- 82% are satisfied

Satisfaction is higher among females, those with younger children, older singles and couples, and seniors.

INDUSTRY STANDARDS



SATISFACTION HISTORY



% of respondents	Delighted	Dissatisfied
Male	37%	6%
Female	52% ▲	7%
Younger singles / couples (18-34)	37%	0%
Families with younger children (0-12)	49% ▲	8%
Families with older children (13+)	38%	11%
Older singles / couples (35-64)	47% ▲	8%
Seniors (65+)	49% ▲	0%

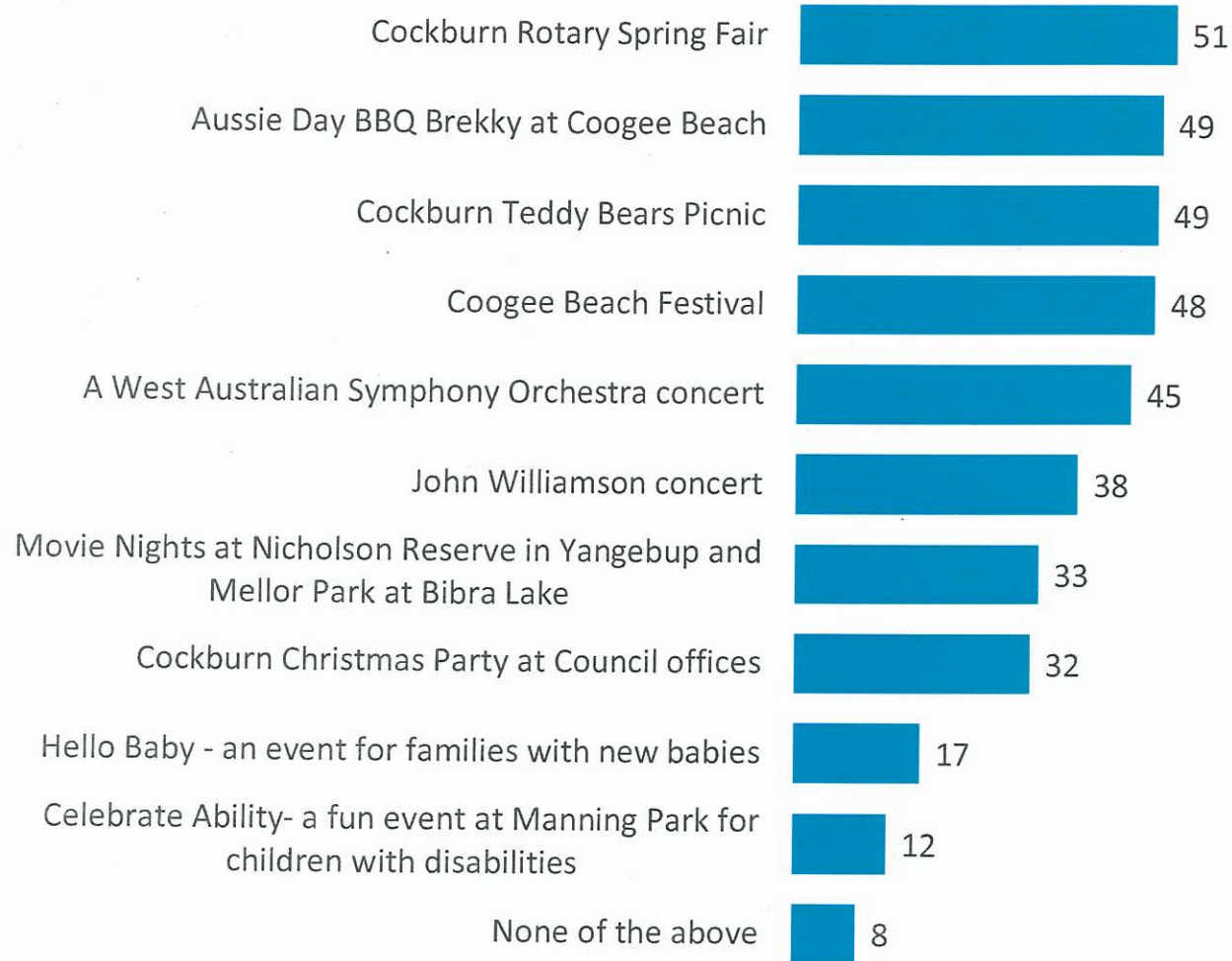
▲ ▼ = significant variance ▲ ▼ = notable variance ^Small sample size (n < 30)

Q. I'm going to read out a list of services. For each one, I'd like you to tell me how satisfied you are. If you are unsure, you may answer "don't know". Base: All respondents who provided a valid response (Residents 2005 n = 326; 2006 n = 363; 2007 n = 343; 2008 n = 375; 2009 n = 357; 2010 n = 329; 2011 n = 350; 2012 n = 365; 2013 n = 360)

Awareness of current events

Over the past 12 months, did you hear about any of the following events?

% of respondents



Q. Over the past 12 months, did you hear about any of the following events that took place at Manning Park?

Q. And, over the past 12 months, did you hear about any of the following events?

Base: All respondents who provided a valid response, excludes unsure (n = 394)

Awareness of current events | Demographic variance

Over the past 12 months, did you hear about any of the following events?

% of respondents

% of respondents	Cockburn Rotary Spring Fair	Aussie Day BBQ Brekky at Coogee Beach	Cockburn Teddy Bears Picnic	Coogee Beach Festival	A West Australian Symphony Orchestra concert
Male	45%	48%	38%	40%	42%
Female	57% ▲	50%	59% ▲	56% ▲	48%
Younger singles / couples (18-34)	49%	26% ▼	35%	25% ▼	41%
Families with younger children (0-12)	57%	46%	61% ▲	56%	41%
Families with older children (13+)	58%	47%	46%	49%	44%
Older singles / couples (35-64)	49%	62% ▲	47%	56%	51%
Seniors (65+)	46%	49%	47%	43%	54%
Own / paying mortgage	51%	50%	52%	47%	42%
Rent	53%	56%	35%	66%	72%
Central Ward	50%	50%	50%	58%	46%
East Ward	49%	47%	51%	41% ▼	43%
West Ward	57%	52%	43%	52%	49%
Disability or impairment	49%	62% ▲	55%	54%	43%
Culturally and Linguistically Diverse	32%	48%	41%	48%	40%

Q. Over the past 12 months, did you hear about any of the following events that took place at Manning Park?

Q. And, over the past 12 months, did you hear about any of the following events?

Base: All respondents who provided a valid response, excludes unsure (n = 394)

Awareness of current events | Demographic variance cont.

Over the past 12 months, did you hear about any of the following events?

% of respondents

% of respondents	John Williamson concert	Movie Nights	Cockburn Christmas Party	Hello Baby	Celebrate Ability
Male	40%	28%	27%	8%	7%
Female	36%	38%	36%	25% ▲	18% ▲
Younger singles / couples (18-34)	14% ▼	8% ▼	39%	4%	4%
Families with younger children (0-12)	34%	38%	35%	26% ▲	8%
Families with older children (13+)	41%	33%	27%	15%	12%
Older singles / couples (35-64)	48% ▲	42%	30%	8%	17%
Seniors (65+)	46%	30%	34%	26% ▲	24%
Own / paying mortgage	40%	34%	35%	19%	13%
Rent	34%	36%	20%	11%	11%
Central Ward	41%	34%	33%	23%	19%
East Ward	36%	30%	32%	12% ▼	6% ▼
West Ward	39%	38%	29%	20%	17%
Disability or impairment	44%	28%	33%	19%	13%
Culturally and Linguistically Diverse	22%	19%	29%	16%	14%

Q. Over the past 12 months, did you hear about any of the following events that took place at Manning Park?

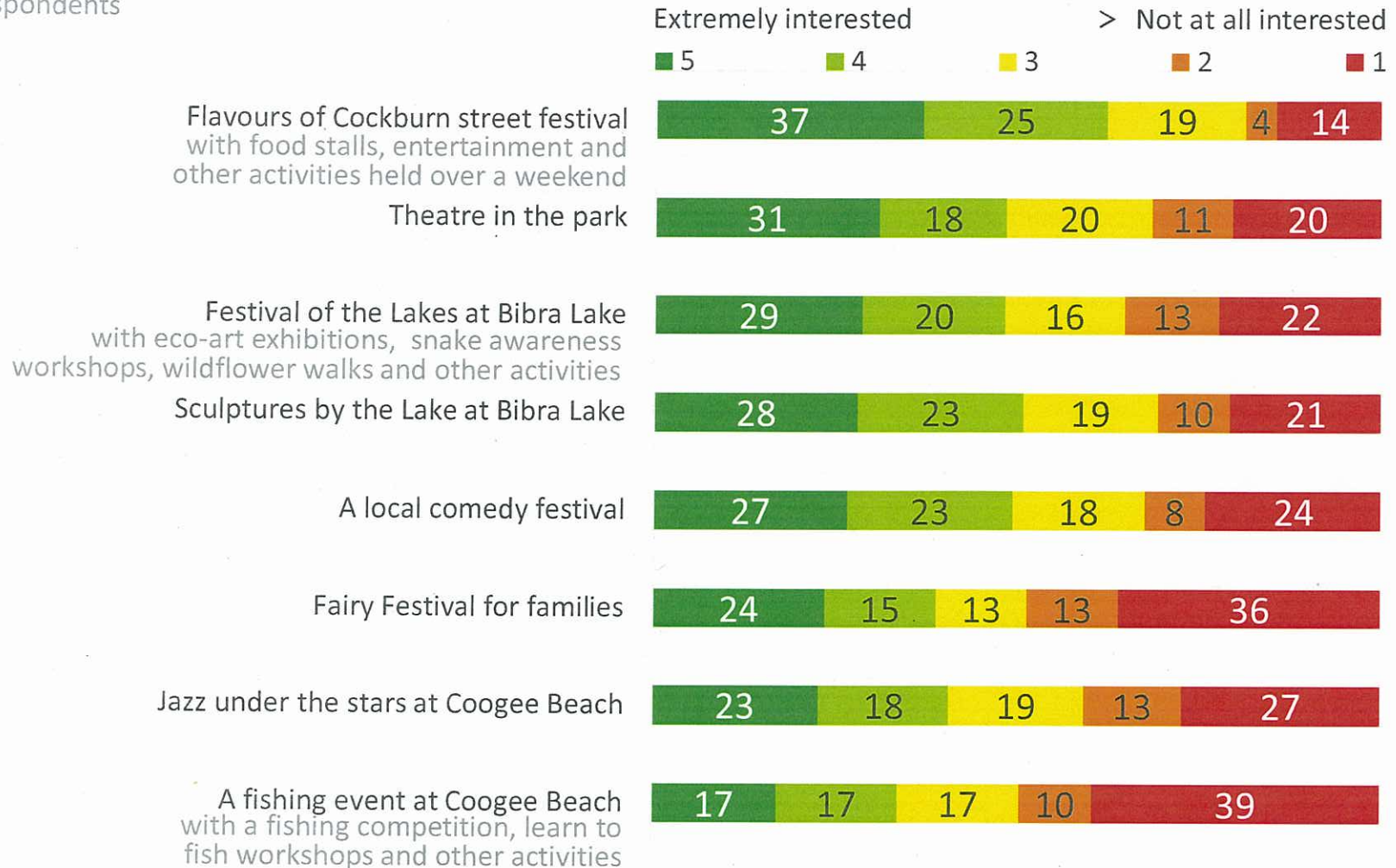
Q. And, over the past 12 months, did you hear about any of the following events?

Base: All respondents who provided a valid response, excludes unsure (n = 394)

Community interest in future events

How interested are you in attending the following types of events?

% of respondents



Q. How interested are you in attending the following types of events? For each one, please give a rating out of 5 where 1 is not at all interested and 5 is extremely interested.

Base: All respondents who provided a valid response, excludes unsure (n = varies)



Community interest in future events | Demographic variance

How interested are you in attending the following types of events?

% of respondents

% of respondents	Flavours of Cockburn street festival	Theatre in the park	Festival of the Lakes at Bibra Lake	Sculptures by the Lake at Bibra Lake
Male	54%	45%	40%	44%
Female	71% ▲	53%	56% ▲	58% ▲
Younger singles / couples (18-34)	49%	49%	54%	52%
Families with younger children (0-12)	76% ▲	53%	55%	59%
Families with older children (13+)	70% ▲	45%	42%	53%
Older singles / couples (35-64)	61%	56%	52%	52%
Seniors (65+)	45%	39% ▼	42%	37%
Own / paying mortgage	62%	50%	48%	51%
Rent	74%	49%	62%	63%
Central Ward	59%	59% ▲	62% ▲	61% ▲
East Ward	62%	40%	38%	40%
West Ward	68%	54% ▲	56% ▲	62% ▲
Disability or impairment	56%	45%	47%	45%
Culturally and Linguistically Diverse	51%	46%	50%	40%

Q. How interested are you in attending the following types of events? For each one, please give a rating out of 5 where 1 is not at all interested and 5 is extremely interested.

Base: All respondents who provided a valid response, excludes unsure (n = varies)

Community interest in future events | Demographic variance cont.

How interested are you in attending the following types of events?

% of respondents

% of respondents	A local comedy festival	Fairy Festival for families	Jazz under the stars at Coogee Beach	A fishing event at Coogee Beach
Male	45%	32%	36%	36%
Female	54% ▲	46% ▲	45%	31%
Younger singles / couples (18-34)	56%	34%	53% ▲	54%
Families with younger children (0-12)	54%	69% ▲	48% ▲	42%
Families with older children (13+)	61% ▲	38%	47% ▲	38%
Older singles / couples (35-64)	47%	25%	35%	25%
Seniors (65+)	28% ▼	19% ▼	24%	16% ▼
Own / paying mortgage	48%	37%	40%	30%
Rent	58%	50%	58% ▲	52% ▲
Central Ward	46%	43%	39%	30%
East Ward	46%	36%	38%	37%
West Ward	61% ▲	41%	48%	32%
Disability or impairment	52%	34%	49%	37%
Culturally and Linguistically Diverse	47%	32%	50%	26%

Q. How interested are you in attending the following types of events? For each one, please give a rating out of 5 where 1 is not at all interested and 5 is extremely interested.

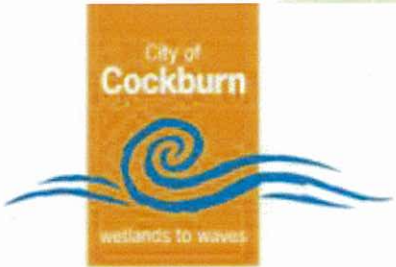
Base: All respondents who provided a valid response, excludes unsure (n = varies)





Summer of Fun 2012-13

The year that was – The year ahead





Teddy Bear's Picnic – Manning Park - October
3000 people \$16,500 \$5.50 per head

Excellent event; venue ideal; retain event; continue to refine



**Cockburn Christmas Concert, Council Admin
Mid December; 600+ \$15,000 \$25 per head**

Very well attended; not very Christmassy; investigate Cockburn Central town square – lights in trees; Christmas performance by a theatre group; Christmas movie



Aussie Day BBQ, Coogee Beach
4000 people - \$40,000 - \$10 per head

Perfect venue; 7am start worked well; continue to refine; combine with citizenships as other Council's do



**Seniors Social Evenings x 3 -Dalmatinac Club
\$38 per head - \$7.50 paid per person per ticket**

We could run one a fortnight – continue to refine



Movie Nights x 2 – 250-300 attendance \$66-\$80 per head

Lovely community events but not best value for money. Move one movie to Christmas event. Will work with Community Development in 2014-15 to investigate a package community groups can “borrow” to run their own movie nights. Create a new event to replace the movie nights



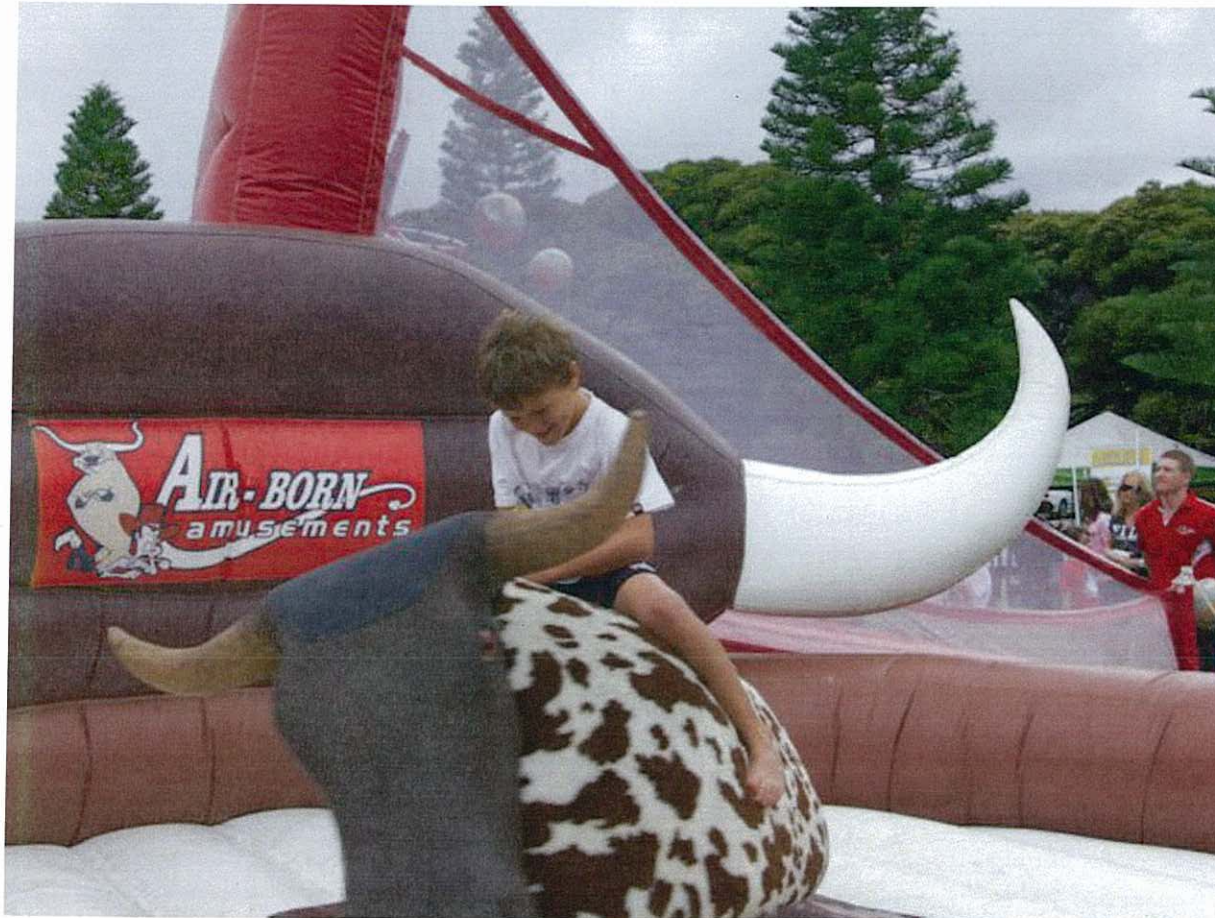
John Williamson Concert – Success
\$105,000 – 5200 people - \$20 per head

Well received. Despite traffic management outside still hard to find venue. Seems a good idea to have two bigger concerts – one each side of the City



**West Australian Symphony Orchestra, Manning
Park \$190,000 - 5500 people - \$34.50 per person**

Fabulous evening – despite some trouble at the end



**Coogee Beach Festival, April \$45,000 – 5000
\$9 per person**

Great day with Environmental team, TravelSmart, CoSafe, lots of free rides and activities, entertainment



Cockburn Idol – 2 heats and one final

Cockburn only this year – prizes \$4,000

Strategic Insights

Focus Groups Events February 2013

What the Community like about City events

- ✓ Good quality events
- ✓ Quality entertainment
- ✓ Lots of FREE
- ✓ Sense of Community
- ✓ Perceived high quality
- ✓ Well organised
- ✓ Good venues
- ✓ There's something for everyone
- ✓ Timings (September-April)



Strategic Insights

Focus Groups Events February 2013

Areas to consider

- Involve community groups
- Have events that have a range of entertainment; stalls, fireworks



Improvements to Marketing

Considerations as a result of research

- Rename some events – more evocative/descriptive
- Include more detail in adverts
- Use photos of the event itself in promotion
- Move adverts to the Cockburn update to save \$
- Increase mini billboards by one to a 5th park
- Produce a booklet of all City events mailed to houses (\$ and Human Resource constraints)
- OR try and put more detail in annual calendar (space constraints) and highlight events on front cover
- Social Media – starting to work
- More promotion of the next event at events
- *Suggestions re signage on main roads and electronic boards – neither not permitted*
- Event app (2014-15)

Further Research

Using 2013 Perceptions Survey to test further new ideas, such as:

- ✓ Family Fairy Festival
- ✓ Theatre in the Park
- ✓ Jazz under the Stars at Coogee Beach
- ✓ Flavours of Cockburn Street Festival
- ✓ A fishing event – competition and workshops
- ✓ Festival of the Lakes
- ✓ Sculpture by the Lake

Where to next?

- The Events team are not proposing major program changes – more refinement. Awaiting research results
- Feedback from Elected Members tonight
- Proposal for 2013-14 – July OCM

