The Council of the City of Cockburn

Ordinary Council Meeting
Agenda

Tuesday, 12 August 2025

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

City of Cockburn
PO Box 1215, Bibra Lake
Western Australia 6965

Cnr Rockingham Road and
Coleville Crescent, Spearwood

Telephone: (08) 9411 3444
Facsimile: (08) 9411 3333

Notice of Meeting

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Tuesday 12 August 2025.

The meeting is to be conducted at 7:00 PM in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

Daniel Simms
Chief Executive Officer

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Ordinary Council Meeting, 7:00pm Tuesday, 12 August 2025

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Ordinary Council Meeting, 7:00pm Tuesday, 12 August 2025

Agenda

1. Declaration of Meeting

"Kaya, Wanju Whadjuk Boodjar" means "Hello, Welcome to Whadjuk Land".
The Presiding Member will acknowledge the Whadjuk Peoples of the Nyungar Nation, who are the traditional custodians of the land on which the meeting is being held, and pay respect to their Elders both past and present and extend that respect to First Nations Peoples present.

2. Appointment of Presiding Member (when required)

3. Disclaimer

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.
Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

Item No.	Name	Type
14.5.1 Consultation on Proposed Council & CEO Communications Agreement	Daniel Simms	Impartiality
15.2.3 Grants, Donations and Sponsorship Recommended Budget Allocations for the 2025-26 Financial Year	Mayor Logan Howlett	Impartiality
15.2.3 Grants, Donations and Sponsorship Recommended Budget Allocations for the 2025-26 Financial Year	Cr Phoebe Corke	Impartiality
15.2.3 Donations and Sponsorship Recommended Budget Allocations for the 2025-26 Financial Year	Cr Tarun Dewan	Impartiality
15.2.3 Grants, Donations and Sponsorship Recommended Budget Allocations for the 2025-26 Financial Year	Cr Michael Separovich	Impartiality
21.2 Confidential Staff Matter	Daniel Simms	Financial
21.5 Confidential Staff Matter	Daniel Simms	Financial
21.5 Confidential Staff Matter	Daniel Simms	Impartiality

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5. Apologies and Leaves of Absence

Apologies
Cr Carol Reeve-Fowkes
Ms C Bywater, Director Corporate Systems and Services

6. Response to Previous Public Questions Taken on Notice

Nil

7. Written Requests for Leave of Absence

Nil

8. Public Question Time

9. Confirmation of Minutes

9.1 Minutes of the Ordinary Council Meeting - 8/7/2025

Recommendation
That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday, 8 July 2025 as a true and accurate record.

10. Deputations

11. Business Left Over from Previous Meeting (if adjourned)

Nil

12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting

13. Decisions Made at Electors Meeting

Nil

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14 Reports - CEO (and Delegates)

14.1 Sustainable Development and Safety

14.1.1 Recommendation on Final Adoption (Complex) - Amendment No.184 to Town Planning Scheme No.3 (Development Contribution Plans)

Executive	Director Sustainable Development and Safety
Author	Strategic Planning Officer
Attachments	1. Advertised Scheme Amendment Report ⇩ 2. Schedule of Submissions ⇩
Location	Various
Owner	N/A
Applicant	City of Cockburn
Application Reference	109/184

RECOMMENDATION
That Council:

(1) ADOPTS the Schedule of Submission prepared in response to Scheme Amendment No.184 as set out in Attachment 2;

(2) ADOPTS Scheme Amendment No.184 for final approval as advertised (i.e. without modification) for the purpose of:

1. Modifying Table 10 – Development Contribution Plans of the Scheme Text by extending the 'Period of Operation' for Development Contribution Plans 9 and 10 to '30 June 2031'.

(3) DELEGATES authorisation and submission of the amendment documentation to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning; and

(4) ADVISES those who made a submission of Council's decision accordingly.

Background

Initiated by Council at the 10 December 2024 Ordinary Council Meeting, Scheme Amendment No.184 proposed to:

- Extend the 'Period of Operation' of Development Contribution Areas (DCA) 9 (Hammond Park) and DCA 10 (Wattleup), to take account of delays associated with the overall timeframe of development and infrastructure delivery; and
- Expand the boundary of DCA 13 (Community Infrastructure) to take account of anticipated expansion of urban development in the Hammond Park/Wattleup locality.

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Environmental Protection Agency (EPA) consideration of the proposal under section 48A of the *Environmental Protection Act* was not required by virtue of meeting the definition of an exempt class of amendment pursuant to 33(2)(l) of the *Environmental Protection Regulations 1987* (i.e. an amendment to an existing development contribution plan that does not propose any land use change).

On 6 March 2025, the Department of Planning, Lands and Heritage (DPLH) under delegation from the Minister for Planning, advised the following modification was required in accordance with section 83A(2)(b) of the *Planning and Development Act 2005* prior to advertising:

a) Remove the proposed changes to the Development Contribution Area 13 boundary and associated Scheme Maps.

Submission

This amendment was prepared by the City to ensure its Development Contribution Areas and Plans remain up to date, in keeping with the guidance of *State Planning Policy 3.6 – Infrastructure Contributions*.

In particular, the adjustments to DCA 9 and 10 were proposed to ensure a key funding stream towards the future delivery of Hammond Road (between Gaebler and Rowley Roads) would remain available for that purpose.

Report

A copy of the advertised scheme amendment, inclusive of the justification for the proposed changes is attached (refer Attachment 1).

The purpose of this report is to consider the submissions made during the advertising period and make a recommendation to the Minister for Planning on final determination.

Minister Required Modifications

Removal of the DCA 13 expansion was required on the basis that inclusion of the affected land (portions of Lots 67-70, 81 and 904 Wattleup Road, Hammond Park) was considered premature, ahead of a formal proposal to rezone the land ‘Urban’ in the Metropolitan Region Scheme (MRS).

This is not considered a significant change, with the need and/or benefit of expanding the DCA 13 area to include this land capable of being reconsidered at a future time, should a formal MRS Amendment proposal be submitted, with sufficient time for lot/dwelling delivery to occur ahead of its current expiry date of 30 June 2031.

Submissions

At the end of the advertising period two (2) submissions had been received. One of ‘support’ from a member of the public, and one from Main Roads WA (MRWA) suggesting improvements to the list of items included and forecasted costs within the associated Development Contribution Plans (DCPs) for the DCA 9 and 10 areas (refer Attachment 2).

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Whilst the information provided by Main Roads is of interest and may assist the City in formulating future DCP's that include other regional roads, it would be highly inequitable (and unreasonable) on the remaining landowners to include additional items at this late stage in both DCP's operation.

In terms of the costs for items already included, this information will be forwarded to the City's independent specialist for consideration as part of the City's annual DCP review process.

Of specific relevance to this scheme amendment, no comment warrants modification to the amendment as advertised.

Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• Increased Investment, economic growth and local employment.

City Growth and Moving Around
A growing City that is easy to move around and provides great places to live.
• An attractive, socially connected and diverse built environment.

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The City's Long Term Financial Plan indicates the anticipated delivery of infrastructure, including those funded in part by a DCP. Duplication of Hammond Road between Russell and Frankland Roads is currently scheduled for delivery by the end of the 2028 financial year. Construction of the final portion is highly dependent on external factors like MRWA's timeframe to deliver Rowley Road.

DCP's are subject to annual reviews. Should it be identified 1-2 years prior to expiry that the rate of development is slower than anticipated, or that further time is required to enable delivery of the relevant infrastructure, the City can investigate the WAPC's likely support for (and/or Minister's likely approval of) a further scheme amendment seeking a further extension to the lifespan of the relevant DCP(s).

Legal Implications

- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015
- City of Cockburn Town Planning Scheme No.3
- State Planning Policy 3.6 – Infrastructure Contributions

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Community Consultation

The proposal was advertised for 68 days, in accordance with Part 5, Division 2, Regulation 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, from 24 April until 30 June 2025 (inclusive of an additional 8 days to account for the Easter exclusion period).

Advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper, a notice on the City's 'Comment on Cockburn' website and letters to relevant State Government agencies.

A hard copy of the scheme amendment documentation was also available to view during business hours at the City's Administration Building in Spearwood for the duration of the advertising period.

At the end of the advertising period the City received two (2) submissions, one of support and one providing minor comment. No objections were received. A copy of the Schedule of Submissions, inclusive of officer commentary in response to the individual issues raised, is included at Attachment 2.

Risk Management Implications

Should Council resolve to not adopt this amendment for final approval, there is a risk that the 'period of operation' of DCA 9 and 10 may expire:

- ahead of all the contributions being collected, with the City needing to make up the shortfall via other funding sources; and/or
- ahead of Hammond Road extension being constructed, with the City potentially having to reimburse developers for contributions already collected and having to entirely fund future construction of the road via other sources.

Whilst there are many factors influencing the City's ability to deliver capital works projects, there is a potential for reputational damage should the City's timing for delivery not align with TPS 3.

For this project, there is also a need to tie in with the delivery of Rowley Road upgrade which is outside the City's control.

Advice to Proponent(s)/Submitters

Those who lodged a submission on the proposal have been advised that this matter is to be considered at the 12 August 2025 Ordinary Council Meeting.

Implications of Section 3.18(3) Local Government Act 1995

Nil

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Town Planning Scheme No.3

Amendment No.184
(Complex)

Modifications to Table 10 – Development Contribution Plans

MARCH 2025

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Planning and Development Act 2005

RESOLUTION TO AMEND A TOWN PLANNING SCHEME

City of Cockburn
Town Planning Scheme No.3
Amendment No.184

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by:

1. Modifying Table 10 – Development Contribution Plans of the Scheme Text by extending the 'Period of Operation' for Development Contribution Plans 9 and 10 to '30 June 2031'.

2. Modifying the extent of 'Development Contribution Area 13' as depicted on the Scheme Amendment Maps including Sheet 26.

The Amendment is 'complex' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it proposes to amend development contribution areas and associated plans.

Dated this 10th day of DECEMBER 2024.

CHIEF EXECUTIVE OFFICER

FOREWARD: Inclusion of Minister's Modifications

Subsequent to Council initation, on 6 March 2025 the West Australian Planning Commission (WAPC) wrote to the City requiring in accordance with section 83A(2)(b) of the Planning and Development Act 2005, the proposal to be modified in the following tracked changes manner, prior to advertising.

This modification has been proposed on the basis that the contemplated MRS amendment to change the zoning of Lot 70 (340) Wattleup Road, Wattleup is yet to be gazetted (noting that an MRS amendment is yet to be formally lodged) and it would be premature to extend the DCA to include land that is not currently zoned Urban.

City of Cockburn
Town Planning Scheme No.3
Amendment No.184

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by:

1. Modifying Table 10 – Development Contribution Plans of the Scheme Text by extending the 'Period of Operation' for Development Contribution Plans 9 and 10 to '30 June 2031'.

~~2. Modifying the extent of 'Development Contribution Area 13' as depicted on the Scheme Amendment Maps including Sheet 26.~~

The Amendment is 'complex' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it proposes to amend development contribution ~~areas and associated~~ plans.

Dated this ..... day of ..... 20…..

_____

CHIEF EXECUTIVE OFFICER

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AMENDMENT REPORT

1.0 INTRODUCTION

Amendment No.184 to Town Planning Scheme No.3 (TPS3) seeks to extend the 'period of operation' of infrastructure delivery for two Development Contribution Areas (DCAs).

2.0 BACKGROUND

There are currently 12 DCAs and associated Development Contribution Plans (DCPs) operating under TPS3, collecting contributions towards infrastructure through the subdivision and development process.

The establishment and operation of a DCA is guided by State Planning Policy, and more recently the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations).

State Planning Policy 3.6 – Infrastructure Contributions (SPP 3.6) specifies that a scheme amendment is required to extend the 'period of operation' or adjust a DCA boundary.

The following DCAs require an extension of time, to take account of delays associated with the overall timeframe of development and infrastructure delivery:

- DCA 9 – Hammond Park
- DCA 10 – Wattleup

The adjusted provisions are based on guidance provided within SPP 3.6.

3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes*) Regulations 2015, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This proposed amendment is considered a 'complex' amendment, which Regulation 34 describes as any of the following:

a) an amendment that is not consistent with a local planning strategy for the scheme that has been endorsed by the Commission;
b) an amendment that is not addressed by any local planning strategy;

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c) *an amendment relating to development that is of a scale, or will have an impact, that is significant relative to development in the locality;*
d) *an amendment made to comply with an order made by the Minister under section 76 or 77A of the Act;*
e) *an amendment to identify or amend a development contribution area or to prepare or amend a development contribution plan;*

The proposed amendment satisfies e) of the above criteria on the basis that it proposes to amend the timeframes of two development contribution areas and their associated development contribution plans.

4.0 TOWN PLANNING CONTEXT

4.2 State Planning Policy 3.6 – Infrastructure Contributions

SPP 3.6 sets out the principles and requirement that apply to the establishment and collection of infrastructure contributions in new and established areas.

Of relevance to this proposal, SPP 3.6 recognises that flexibility is required when estimating the timing and delivery of infrastructure, which should align with the local government's long term strategic planning. It also encourages periodic review of DCA's to respond to changes to the state and local planning frameworks.

4.1 City of Cockburn Town Planning Scheme No. 3

The DCAs the subject of this amendment are identified within Table 10 of TPS 3 and on the face of the Scheme Maps, including Sheet 26, which specifically focuses on the spatial layout and hierarchy of DCA's across the total local government area.

DCAs constitute a Special Control Area pursuant to Part 5 of TPS3 and operate in accordance with provisions of clause 5.3.

5.0 PROPOSAL

A summary of the proposed amendment is provided below, with discussion on the key considerations.

DCA #	Summary of Proposed Amendment
DCA 9 & 10	Extend 'Period of Operation' by 4 years until 30 June 2031

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DCA 9 and DCA 10 – Period of Operation

A DCA and associated DCP is intended to operate for a limited time, or until the redevelopment process is complete, and the funded infrastructure has been delivered. The Regulations and SPP 3.6 require the timeframe for a DCA to be specified in the local planning scheme, and should the period of operation need to be extended, specify that a scheme amendment is required.

SPP 3.6 recommends a maximum of 10 years, however, notes that the selected timeframe should correspond with any related strategic, infrastructure and financial planning. It should also reflect the anticipated growth rates and there should be some certainty that the infrastructure items can be delivered within the specified timeframe.

DCA 9 and 10 currently have an expiry date of 30 June 2027. DCA 9 and 10 are characterised by fragmented landownership and land constraints, that have slowed the rate of development and led to payment of contributions over an extended period.

This Amendment proposes to extend their period of operation to 30 June 2031, representing an additional period of four years from its current expiry date. This timeframe has been proposed based on the following circumstances:

- The duplication of Hammond Road between Gaebler Road and Rowley Road presents a complex project with significant logistical challenges, making short-term delivery unlikely, in part due to competing infrastructure priorities across the City.
- A feasibility study undertaken as part of the strategic planning framework aims to fulfill the commitments outlined in the Southern Suburbs District Structure Plan and Development Contribution Plans 9 and 10, as well as to unlock access to development sites and the broader transport network.
- The City is actively pursuing resources to progress design and obtain the necessary approvals for project delivery and expects to complete its delivery within the modest period of extension being sought.
- At present, 18 percent of contributions for DCP 9 and 44 percent of DCP 10 remain uncollected. Whilst development in the area is steadily progressing, it is unlikely that the final contributions will be paid within the current remaining 2-3 year period of operation, due to various constraints and landowners' willingness and/or capacity to develop.

The current wording of the relevant DCAs and proposed adjustment, are highlighted in the table below:

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Ref No:	DCA 9
Area:	**Hammond Park**
Relationship to other planning instruments:	The development contribution plan generally conforms to the following endorsed plans: • Southern Suburbs District Structure Plan 3 • Strategic Community Plan
Infrastructure and administrative items to be funded:	Contributions shall be made toward the following items: • Proportional (61.6%) cost of widening and upgrading of Hammond Road between Gaebler Road and Rowley Road including: ○ Construction of one carriage way comprised of two lanes for Hammond Road and where the reserve width is less than 40 metres wide, kerbing to the verge side of the carriageway shall be provided; ○ The purchase of land reserved for Hammond Road under the Metropolitan Region Scheme; ○ Full earthworks; ○ Dual use path (one side only); ○ Pedestrian crossings (where appropriate at the discretion of the local government); ○ Land and infrastructure associated with the drainage of Hammond Road; ○ Costs associated with the relocation of servicing infrastructure resulting from the implementation of this scheme, where appropriate ○ Traffic management devices (traffic lights to the intersection of Hammond Rd and the realigned Wattleup Road to facilitate traffic and pedestrian/cyclist movement). • Costs associated with the provision of regional drainage infrastructure; • Costs to administer cost sharing arrangements – preliminary engineering design and costings, valuations, annual reviews and audits and administration costs.
Method for calculating contributions:	All landowners within DCA 9 shall make a proportional contribution to 61.6% of the cost of widening and upgrading of Hammond Road between Gaebler Road and Rowley Road. All landowners except Lot 51 Rowley Road and Lot 301 Barfield Road within DCA 9 shall make a proportional contribution to the cost of regional drainage infrastructure. The proportional contribution is to be determined in accordance with the provisions of clause 5.3 and contained on the Development Contribution Plan.

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	Contributions shall be calculated on a per hectare basis.
Period of Operation	~~Until 30 June 2027. However the DCP may also be extended for further periods with or without modification by subsequent Scheme Amendments.~~ 30 June 2031
Priority and Timing:	In accordance with the City of Cockburn DCA 9 and DCA 10 Capital Expenditure Plan.
Review Process:	The plan will be reviewed when considered appropriate, though not exceeding a period of five years duration, having regard to the rate of subsequent development in the development contribution area since the last review and the degree of development potential still existing. The estimated infrastructure costs contained in the Hammond Park Cost Contribution Schedule will be reviewed at least annually to reflect changes in funding and revenue sources and indexed based on the Building Cost Index or other appropriate index as approved by an appropriately qualified independent person.
Participants and Contributions	In accordance with the Cost Contribution Schedule adopted by the local government for DCA 9.

Ref No:	**DCA 10**
Area:	**Wattleup**
Relationship to other planning instruments:	The development contribution plan generally conforms to the following endorsed plans: • Southern Suburbs District Structure Plan 3 • Strategic Community Plan
Infrastructure and administrative items to be funded:	Contributions shall be made toward the following items: • Proportional (38.4%) cost of widening and upgrading of Hammond Road between Gaebler Road and Rowley Road including: ○ Construction of one carriage way comprised of two lanes for Hammond Road and where the reserve width is less than 40 metres wide, kerbing to the verge side of the carriageway shall be provided; ○ The purchase of land reserved for Hammond Road under the Metropolitan Region Scheme; ○ Full earthworks. ○ Dual use path (one side only); ○ Pedestrian crossings (where appropriate at the discretion of the local government);

	○ Land and infrastructure associated with the drainage of Hammond Road; ○ Costs associated with the relocation of servicing infrastructure resulting from the implementation of this scheme, where appropriate; ○ Traffic management devices (traffic lights to the intersection of Hammond Rd and the realigned Wattleup Road to facilitate traffic and pedestrian/cyclist movement). • Costs associated with the provision of regional drainage infrastructure; • Costs to administer cost sharing arrangements – preliminary engineering design and costings, valuations, annual reviews and audits and administration costs.
Method for calculating contributions:	All landowners within DCA 10 shall make a proportional contribution to 38.4% of the cost of widening and upgrading of Hammond Road between Gaebler Road and Rowley Road. The landowners of Lots 1, 2, 110 and 111 Wattleup Road shall make a proportional contribution towards regional drainage infrastructure. The proportional contribution is to be determined in accordance with the provisions of clause 5.3 and contained on the Development Contribution Plan. Contributions shall be calculated on a per hectare basis.
Period of operation	~~Until 30 June 2027. However the DCP may also be extended for further periods with or without modification by subsequent Scheme Amendments.~~ 30 June 2031
Priority and Timing:	In accordance with the City of Cockburn DCA 9 and DCA 10 Capital Expenditure Plan.
Review Process:	The plan will be reviewed when considered appropriate, though not exceeding a period of five years duration, having regard to the rate of subsequent development in the development contribution area since the last review and the degree of development potential still existing. The estimated infrastructure costs contained in the Hammond Park Cost Contribution Schedule will be reviewed at least annually to reflect changes in funding and revenue sources and indexed based on the Building Cost Index or other appropriate index as approved by an appropriately qualified independent person.
Participants and Contributions	In accordance with the Cost Contribution Schedule adopted by the local government for DCA 10.

6.0 CONCLUSION

Amendment No.184 proposes relatively minor adjustments to two operating Development Contribution Areas (and associated Development Contribution Plans) to maintain compliance with State Planning Policy 3.6.

Adjustment to the 'period of operation' of DCA 9 and 10 is necessary to reflect the expected timeframes for the delivery of infrastructure and the payment of contributions.

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Planning and Development Act 2005

City of Cockburn
Town Planning Scheme No.3
Amendment No.184

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No. 3 by:

1. Modifying Table 10 – Development Contribution Plans of the Scheme Text by extending the 'Period of Operation' for Development Contribution Plans 9 and 10 to '30 June 2031'.

The Amendment is 'complex' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it proposes to amend development contribution plans.

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ADOPTION

Adopted by resolution of the Council of the City of Cockburn at the Meeting of the Council held on 10th day of DECEMBER 2024.

MAYOR

CHIEF EXECUTIVE OFFICER

FINAL APPROVAL

Adopted for final approval by resolution of the City of Cockburn at the Meeting of the Council held on the ____ day of _____ 20__, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

MAYOR

(Seal)

CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

DELEGATED UNDER S.16 OF
THE P&D ACT 2005

DATE _____

Final Approval Granted

MINISTER FOR PLANNING

DATE _____

File No. 109/184

Schedule of Submissions
Scheme Amendment No.184 DCP

<table>
<tr><th>No.</th><th>Name/Address</th><th>Submission</th><th>Recommendation</th></tr>
<tr><td>1</td><td>Name and address withheld</td><td>SUPPORT</td><td>Noted.</td></tr>
<tr><td>2.</td><td>Main Roads WA
East Perth WA 6892</td><td>COMMENT:
Main Roads provides the following comments regarding the above scheme amendment proposal for the City's consideration:
a) With respect to the proposed concept design for the Hammond Road and Rowley Road intersection, it is recommended that a 3D detailed design be undertaken to accurately identify land acquisition requirements (including interim connectivity, staged construction, and the ultimate design) and associated construction implications for inclusion in the DCP. Further investigation is also required into drainage infrastructure, natural surface levels, and future design levels along Hammond Road to ensure integration with the future Rowley Road. Engagement with Main Roads is recommended once a more refined intersection design is developed.
Commentary provided for City consideration:
<u>Items listed in the Schedule of Cost</u>
<table>
<tr><th>Item Description</th><th>Amount Allowed</th><th>Comments</th></tr>
<tr><td>Preliminaries and Establishment</td><td>$251,000</td><td>The amount allowed for this item is 5% of the price for contract works. This seems very low. Allowing 20% of the price for contract works is recommended.</td></tr>
<tr><td>All works except Preliminaries, Footpath and Contingency</td><td>$4,121,000</td><td>Costing appears fair and reasonable.</td></tr>
<tr><td>Footpath</td><td>$333,000</td><td>This amount is allowed for footpath of 7,531m2 (approx.), which is very low. Therefore, recommend allowing $750,000 for footpaths.</td></tr>
<tr><td>Project Contingency</td><td>$235,500</td><td>The amount allowed for this item is 5% of the price for contract works. This seems low. Recommended allowing 15% for contract works.</td></tr>
<tr><td>Other Cost
• Supervision Fee
• Western Power Fees
• Professional Fees
• Project Contingency</td><td>$471,000</td><td>Considered that the amounts allowed for each item is fair and reasonable.</td></tr>
</table></td><td>The City will take the advice into consideration as part of the next annual review and when reviewing the DCP reports.</td></tr>
</table>

<table>
<tr><th>No.</th><th>Name/Address</th><th>Submission</th><th>Recommendation</th></tr>
<tr><td></td><td></td><td><u>Items not listed in the Schedule of Cost</u>
<table>
<tr><th>Item Description</th><th>Amount Allowed</th><th>Comments</th></tr>
<tr><td>Management Cost (Contract, Project, and Principal Controlled Insurance)</td><td>Nil</td><td>Recommend Allowing 9% of the price for contract works.</td></tr>
<tr><td>Price Escalation</td><td>Nil</td><td>It is noted that this estimated cost is completed on 21 October 2024 (financial year 2024/25) and construction will commence on financial year 2029/30. Recommend to allow 10.77% of the total cost for price escalation.</td></tr>
</table></td><td></td></tr>
</table>

14.1.2 Initiation of (Standard) Amendment No.186 to Town Planning Scheme No.3 - Lot 2 (No.46) Sciano Avenue, Success

Executive	Director Sustainable Development and Safety
Author	Senior Strategic Planner
Attachments	1. Draft Scheme Amendment Report ⇩
Location	46 Sciano Avenue, Success
Owner	Phoenix Ridge Pty Ltd
Applicant	Planning Solutions
Application Reference	109/186

RECOMMENDATION

That Council:

(1) INITIATES, pursuant to Section 75 of the Planning and Development Act 2005, an amendment to the City of Cockburn Town Planning Scheme No.3 for the following purposes:

1. Rezoning Lot 2 (No.46) Sciano Avenue, Success from 'Residential (R30)' to 'Development'; and
2. Amending the Scheme map accordingly;

(2) DETERMINES the Amendment is 'standard' under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 as it satisfies the following criteria of Part 5, Division 1, Regulation 34:

- It is an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area;
- an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

(3) REFERS the Amendment to the:

- Environmental Protection Authority (EPA), pursuant to Section 81 of the Planning and Development Act 2005, by giving the EPA written notice of this resolution and such information about the Amendment as is sufficient to enable the EPA to comply with section 48A of the Environmental Protection Act 1986;
- Western Australian Planning Commission, pursuant to Part 5, Division 3, regulation 46A of the Planning and Development (Local Planning Schemes) Regulations 2015;
- Minister for Planning, pursuant to sections 81, 82 and 83A of the Planning and Development Act 2005, for approval to advertise the proposal; and

(4) Upon compliance with sections 81, 82, and 83A of the Planning and Development Act 2005, ADVERTISES the proposed Amendment pursuant to the details prescribed within Part 5, Division 3, regulation 47 of the Planning and Development (Local Planning Schemes) Regulations 2015.

Background

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Lot 2 (No.46) Sciano Avenue, Success covers an area of 4.1076ha, roughly bound by Deptford Street and Lewisham Park to the west, Sciano Avenue to the north, Wentworth Parade to the east, and existing houses to the south (refer Figure 1).

The subject site is located approximately 300 metres southwest of the Cockburn Gateways Shopping Centre and the broader Cockburn Central Secondary Centre.

Figure 1 – Locality Plan – Lot 2 (No.46) Sciano Avenue, Success

Beyond several ‘R160’ coded sites on Malata Crescent (immediately south of Cockburn Gateways Shopping Centre), the site is one of the last remaining undeveloped lots within the Success locality.

The site currently incorporates an existing dwelling, ancillary buildings and an extensive area of (potentially environmentally significant) vegetation.

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Submission

The proposed scheme amendment has been lodged by planning consultants, Planning Solutions, on behalf of Phoenix Ridge Pty Ltd (the landowner).

The proposal is part of staged process, whereby the guiding provisions of the scheme are being modernised to facilitate the preparation of a subsequent local structure plan, that better captures the development potential of the site.

Report

The purpose of this report is for Council to consider initiating a Scheme Amendment to introduce a 'Development' zoning over Lot 2 (No.46) Sciano Avenue, Success.

Current Planning Framework

Reflective of how new growth areas were created when TPS3 was first gazetted in December 2002, the subject site is zoned 'Residential (R30)' and identified on the Scheme Map and in Table 9 of the Scheme Text as part of 'Development Area 14' (DA14), the current provisions for which are shown below:

TABLE 9 – DEVELOPMENT AREAS		
REF NO.	**AREA**	**PROVISIONS**
DA14	Beenyup Road (Development Zone)	1. An Structure Plan together with all approved amendments shall approved be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions. 2. To provide for Residential development.

In effect, despite its Residential zoning, the DA14 provisions require the preparation and approval of a structure plan prior to further subdivision and development.

An unfortunate consequence of its current zoning however, is that without amendment, a structure plan is unable to consider any coding higher than 'R30', as may be appropriate over some portion of the site due to its proximity to existing public open space, established commercial offerings and community services.

Proposed Amendment

This proposal simply seeks to adjust the zoning of the subject site from 'Residential (R30)' to 'Development', to enable a broader range of residential density coding to be considered in line with current government and market expectations.

Since TPS3 was first gazetted, residential densities in Success have generally increased, due to its proximity to major transport infrastructure (Kwinana Freeway and Cockburn Central Railway Station) and the Cockburn Central Secondary Centre.

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A 'Development' zoning reflects a more contemporary approach for a growth area requiring a structure plan. It will allow for a broader range residential densities to be considered (and potential land uses where suitably justified) through the subsequent structure planning process.

Draft Local Planning Scheme No.13

The City's draft Local Planning Scheme No.13 (draft LPS13) was initiated by Council at its April 2024 Ordinary Council Meeting. At the time of writing, it is with the Western Australian Planning Commission (WAPC) awaiting 'Approval to Advertise' from the Minister for Planning (under s.83A of the *Planning and Development Act*).

Draft LPS13 recognises the outdated inflexibility of the current zoning and proposes an 'Urban Development' zoning (the modern equivalent of the Development zone), in recognition of the need for future subdivision and development to still be guided by a comprehensive local structure plan.

To simplify the scheme, draft LPS13 consolidates multiple Development Areas where no site-specific provisions are currently required under TPS3 (beyond the need for structure planning), into one Special Control Area (SCA 2 – Urban Development Areas). An extract of the draft Scheme Map and 'Schedule 6 – Special Control Areas', appear in Figures 2 and 3 below.

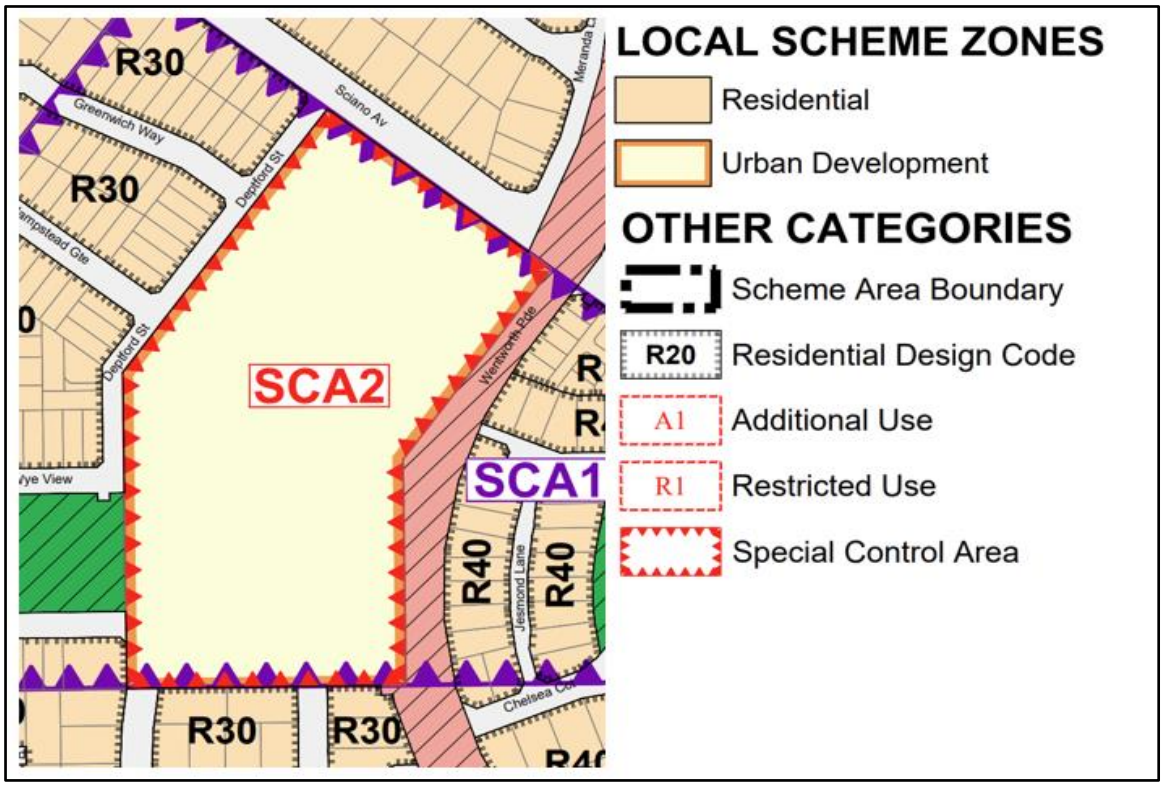

Figure 2 – Extract of the relevant Draft Local Planning Scheme No.13 Map (as initiated)

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Name of area	Purpose	Objectives	Additional provisions
SCA 2 **Urban Development Areas**	To require a structure plan and provide for the coordinated subdivision and development in the following Urban Development zone as shown on the Scheme maps, including: • Yangebup • Lake Coogee • Success Lakes • Lyon Road • Hammond Road • Rowley Road • Wattleup Road • Lots 705 and 707 Armadale Road, Treeby • Lot 5131 Jandakot Road, Treeby • 46 Sciano Avenue, Success	• To respond to environmental values of the land and provide for residential neighbourhoods with high levels of amenity, and supporting uses to meet the needs of the community where identified as appropriate through a structure plan. • Sustainable urban areas that balance provision of urban development through site-responsive design. • Walkable neighbourhoods with a legible and efficient movement network.	1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions. 2. Development approval is required for a Single house where it is located on a lot that includes any identified portion of a future reserve on an adopted structure plan to ensure development does not compromise the orderly and proper planning of the structure plan area. 3. Development approval is required for a Single house where it does not comply with an adopted Local Development Plan.

Figure 3 – Extract of Schedule 6 – Draft LPS13 Special Control Areas No.2 (as initiated)

Whilst draft LPS13 proposes an outcome generally consistent with this amendment, the timing for approval of draft LPS13 is unknown.

Other local planning schemes approved in recent years, (such as those prepared for the City of Mandurah, South Perth and Shire of Serpentine-Jarrahdale) have taken between three and six years from initiation to gazettal.

Progressing a complementary amendment to the current scheme now, will enable a more flexible structure planning process to commence within a shorter timeframe.

Development Contributions

The site is also located within two Development Contribution Areas (DCAs), being DCA1 (requiring a proportional contribution towards the recently completed widening and upgrading of Hammond Road between Beeliar Drive and Bartram Road) and DCA13 (requiring a per lot/dwelling contribution towards Community Infrastructure).

This proposal involves no change to the operation of either DCA, with the applicable contributions triggered upon subdivision and/or development of the site, in accordance with the requirements of TPS3.

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Native Vegetation

Approximately 2 hectares of the site includes a large stand of native vegetation, which may contain the types of vegetation associated with the Banksia Woodland Threatened Ecological Community (TEC), as listed under the Commonwealth *Environmental Protection and Biodiversity Conservation Act 1999*.

Existing regulations require structure plans to investigate the attributes and quality of existing vegetation and determine the extent that may be cleared to accommodate development. The proponent advises they have commenced this process, which may result in the need for environmental offsets and/or the retention of some vegetation within public reserves (e.g. public open space and/or road reserves).

Conclusion

It is recommended that Council initiates Scheme Amendment No.186, as set out in the recommendation (refer Attachment 1) to enable a more timely and flexible development outcome, that maximises the efficiency of highly valuable urban land, whilst balancing the limitations of potential site constraints.

Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• Increased Investment, economic growth and local employment.

Environmental Responsibility
A leader in environmental management that enhances and sustainably manages our local natural areas and resources.
• Protection and enhancement of our natural areas, bushland, parks and open spaces.

City Growth and Moving Around
A growing City that is easy to move around and provides great places to live.
• Cockburn Central as the capital of Perth's South Metro Region.
• An attractive, socially connected and diverse built environment.

Budget/Financial Implications

The required fee for the Amendment has been calculated by the City in accordance with the *Planning and Development Regulations 2009* and paid by the landowner.

Legal Implications

- Environmental Protection Act 1986
- Planning and Development Act 2005
- Planning and Development (Local Planning Schemes) Regulations 2015.

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Community Consultation

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: Basic, Standard and Complex.

Scheme Amendment No.186 meets the definition of a 'Standard' Scheme Amendment. Part 5, Division 3, regulation 47 requires advertising for a minimum period of 42 days.

If it proceeds, the Amendment will be referred to state government agencies, service authorities and surrounding landowners/residents for comment.

Risk Management Implications

Should Council initiate this Amendment, it must be referred to the Environmental Protection Authority (EPA) for consideration as to whether formal environmental assessment is first required under s.48A of the *Environmental Protection Act*.

Despite the land already being zoned for development, the EPA may require further investigation of the vegetation (or the insertion of additional scheme provisions) ahead of advertising, which could delay its progression ahead of draft LPS13.

The Amendment must also be referred to the Minister for Planning under s.83A of the Planning and Development Act. On advice from the WAPC, the Minister must either:

- approve the Amendment for advertising
- require modifications (at the Minister's discretion) prior to advertising
- refuse advertising (meaning the proposal cannot proceed).

In an effort to streamline planning processes to address current housing supply and affordability concerns, there is a risk that the Minister may remove the requirement for a structure plan (by deleting the final portion of DA14), retain the Residential zoning, and simply increase the density coding of the land.

This could hinder the City's ability to ensure an appropriately coordinated development outcome with adjoining land, such as completing the local road network (by extending any or all of Lewisham Vista, Benmore Rise or Wakehurst Loop), or consolidating the land's POS contribution with existing facilities (such as an eastern expansion of Lewisham Park).

Whilst Council would have the opportunity to present additional information at a subsequent stage (i.e. when considering a recommendation on Final Adoption), if the Minister approves advertising subject to modifications, the City must comply and advertise the amendment in the manner directed.

Advice to Proponent(s)/Submitters

The proponent (Planning Solutions) has been advised that the Amendment has been include as an item for consideration on the 12 August 2025 Ordinary Council Meeting.

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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Town Planning Scheme No.3

Amendment No.186
(Standard)

Rezoning of Lot 2 (No.46) Sciano Avenue, Success

from 'Residential (R30)' to 'Development'

AUGUST 2025

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Version: 1, Version Date: 09/08/2025

Planning and Development Act 2005

RESOLUTION TO AMEND A TOWN PLANNING SCHEME

City of Cockburn
Town Planning Scheme No.3
Amendment No.186

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005,* amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning Lot 2 (No.46) Sciano Avenue, Success from 'Residential (R30)' to 'Development'; and
2. Amending the Scheme map accordingly

The Amendment is 'standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

It is an amendment to the local planning scheme that:

- an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;
- an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment; and
- an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.

Dated this _____ day of _____ 20___

_____

CHIEF EXECUTIVE OFFICER

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AMENDMENT REPORT

1.0 INTRODUCTION

This Amendment has been requested by Planning Solutions on behalf of the landowner, Phoenix Ridge Pty Ltd, to rezone Lot 2 (No.46) Sciano Avenue, Success from its current 'Residential (R30)' to the 'Development' zone.

The site was zoned 'Residential (R30)' upon gazettal of TPS 3 in December 2002, reflective of the predominant zoning in the wider Success locality at that time. Prior to this, the site had been zoned 'Rural' under the City's then District Zoning Scheme No.2.

In April 2024, the City initiated a new local planning scheme, draft Local Planning Scheme No.13 (draft LPS 13). Amongst the changes, draft LPS 13 proposes to rezone Lot 2 to the 'Urban Development' (reflective of the model zone name) and retain a Special Control Area to specify the requirement for subdivision and development to be guided by a structure plan.

Although the changes contemplated by this Amendment to TPS 3 are foreshadowed in draft LPS 13, the timing for gazettal of the new scheme is unknown. At the time of writing, consent to advertise draft LPS 13 has not been granted by the Western Australian Planning Commission and Minister for Planning.

A 'Development' zoning, prior to approval of draft LPS 13, will support the preparation of a structure plan which provides for greater flexibility in residential density currently afforded to the site through its R30 density coding, cognisant of the site's proximity to the Cockburn Central Secondary Centre and major transport infrastructure.

2.0 SITE OVERVIEW

The subject site is located in the suburb of Success, located approximately 20km south of the Perth Central Business District and 400m southwest of the Cockburn Gateway Shopping Centre. The site is surrounded by primarily low-density residential development, with instances of higher-density R60 lots to the east, and R160 townhouse dwellings to the northeast.

The site has frontage to three roads, being Deptford Street (Access Street), Sciano Avenue (Access Street) and Wentworth Parade (a local distributor road). The site is located adjacent to three other roads (Lewisham Vista, Wakehurst Loop and Benmore Rise), all of which are likely to be extended through Lot 2, upon future subdivision occurring.

The site features an existing single dwelling with associated shed, landscaping and two crossovers from Sciano Avenue exists on the northern portion of the site. A track along

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the perimeter of the site has cleared for use as a managed firebreak.

The southern half of the site is currently occupied by a large portion of vegetation, which may contain Banksia Woodland, a Threatened Ecological Community (TEC) under the *Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act*).

3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015,* identifies different amendment types: basic, standard and complex. Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This amendment is considered to be a 'standard' amendment, which Regulation 34 describes as:

a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*

b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*

c) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*

d) *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*

e) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*

f) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;*

g) *any other amendment that is not a complex or basic amendment*

This proposed amendment satisfies pates (c), (e), and (f) of the above criteria.

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4.0 LEGAL DESCRIPTION AND OWNERSHIP

The subject site is owned by Phoenix Ridge Pty Ltd. The details of the lot are provided in the table below:

Lot	Diagram	Volume	Folio	Area (m²)
2	21743	1256	694	41,076

4.0 PRELIMINARY ENGAGEMENT

The City of Cockburn and Planning Solutions have engaged with the Department of Planning, Lands and Heritage to discuss the merits of this Amendment, ahead of the zoning changes to the site foreshadowed by draft LPS 13.

5.0 PLANNING FRAMEWORK

5.1 State Planning Framework

Metropolitan Region Scheme

The subject site is zoned 'Urban' under the Metropolitan Region Scheme (MRS).

The purpose of the 'Urban' zone under the MRS is:

to provide for residential development and associated local employment, recreation and open space, shopping, schools and other community facilities.

The site is not located adjacent to any reserve or subject to any additional resolutions under the MRS.

Perth and Peel @ 3.5 Million

Perth and Peel at 3.5 Million is the overarching spatial planning framework applicable to the Perth and Peel regions. The document provides guidance on where development should occur to ensure sustainable urban growth, protect the environment and heritage and make the most effective use of existing infrastructure. *Perth and Peel @ 3.5 million* sets the context for four draft sub-regional planning frameworks, including the South Metropolitan Peel sub-regional Framework relevant to the subject site (refer below).

Section 4 of the framework provides the strategy and targets for infill residential development, with the aim to deliver a compact and connected city. Specifically, the strategy provides a South Metropolitan Peel sub-region target infill of 44,230 additional dwellings by 2031 and 75,510 dwellings by 2050.

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The proposed Amendment will facilitate the preparation of a structure plan, ensuring the proper and orderly development of the subject site for primarily residential purposes, consistent with the long-term infill goals of *Perth and Peel at 3.5 million.*

State Planning Policy 3.7 – Bushfire

The subject site is located within a designated Bushfire Prone Area, pursuant to Section 18P of the *Fire and Emergency Services Act 1999*. By virtue of this designation, compliance with *State Planning Policy 3.7 – Bushfire* (SPP 3.7) and the associated *Planning for Bushfire Guidelines* (Guidelines) is necessary.

The current and proposed scheme provisions require preparation of a comprehensive structure plan to be prepared for the site, prior to further subdivision and development being undertaken. Assessment against the provisions of SPP 3.7 and the Guidelines will be undertaken at the structure planning stage once a greater level of detail is provided in respect of matters such as the specific location of residential lots, road, public open space and any retained classifiable vegetation.

State Planning Policy 4.2 – Activity Centres

State Planning Policy 4.2 - Activity Centres (SPP 4.2) outlines the planning and development of activity centres across Perth and Peel, emphasising the redevelopment and renewal of existing centres.

Cockburn Central, which for the purposes of the policy includes the Cockburn Gateways Shopping Centre and adjacent commercial development within the locality of Success, is classified as a 'Secondary Centre'. The subject site is located approximately 300m from the Cockburn Central Secondary Centre.

5.2 City of Cockburn Local Planning Framework

City of Cockburn Town Planning Scheme No.3

The subject site is zoned 'Residential (R30)' under the City of Cockburn Town Planning Scheme No.3. The site is also subject to the Development Area 14 (DA 14) Special Control Area and two Development Contribution Areas (DCAs), being DCA 1 and DCA 13.

The objectives of the 'Residential' zone are:

i) To provide for a range of housing and a choice of residential densities to meet the needs of the community.

ii) To facilitate and encourage high quality design, built form and streetscapes throughout residential areas.

iii) To provide for a range of non-residential uses, which are compatible with and complementary to residential development.

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The objective of the 'Development' zone is:

To provide for future residential, industrial or commercial development to be guided by a comprehensive Structure Plan prepared under the Scheme.

Since TPS 3 was gazetted in 2002, changes in typical practice have seen growth areas which require preparation of local structure plans zoned as 'Development', in lieu of 'Residential'. Such an approach affords greater flexibility to the local structure planning process, without the need to seek approval of a scheme amendment for any changes to residential density codings.

City of Cockburn Local Planning Strategy

The City of Cockburn Local Planning Strategy (LPS) was approved by the WAPC in October 2024.

The LPS sets out the planning direction for the City to investigate the opportunity for the Cockburn Central Activity Centre to be reclassified as a 'Strategic Metropolitan Centre', based on the function of the centre. Facilitating residential development opportunities within proximity to the Cockburn Central Activity Centre will assist in providing additional population to support a potential elevation of this centre.

6.0 PROPOSAL

This amendment to TPS3 proposes to rezone the subject from the 'Residential (R30)' to 'Development'.

The amendment seeks to retain the existing Development Area 14 (Beenyup Road) Special Control Area, to ensure that there remains a head of power under TPS 3 for a local structure plan to be prepared and approved prior to subdivision and development of the site being undertaken.

The rezoning to the 'Development' zone will ensure that there is a flexible approach to future structure planning, without being hindered by a fixed residential coding.

7.0 CONCLUSION

The proposed Amendment has been prepared to support greater flexibility, responding to the site's proximity to major infrastructure and the Cockburn Central Secondary Centre. The Amendment will ensure that future residential subdivision remains capable of being coordinated by a comprehensive local structure plan, without a fixed density coding, ahead of approval of the City's draft LPS 13.

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Planning and Development Act 2005

City of Cockburn
Town Planning Scheme No.3
Amendment No.186

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005,* amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning Lot 2 (No.46) Sciano Avenue, Success from 'Residential (R30)' to 'Development'; and
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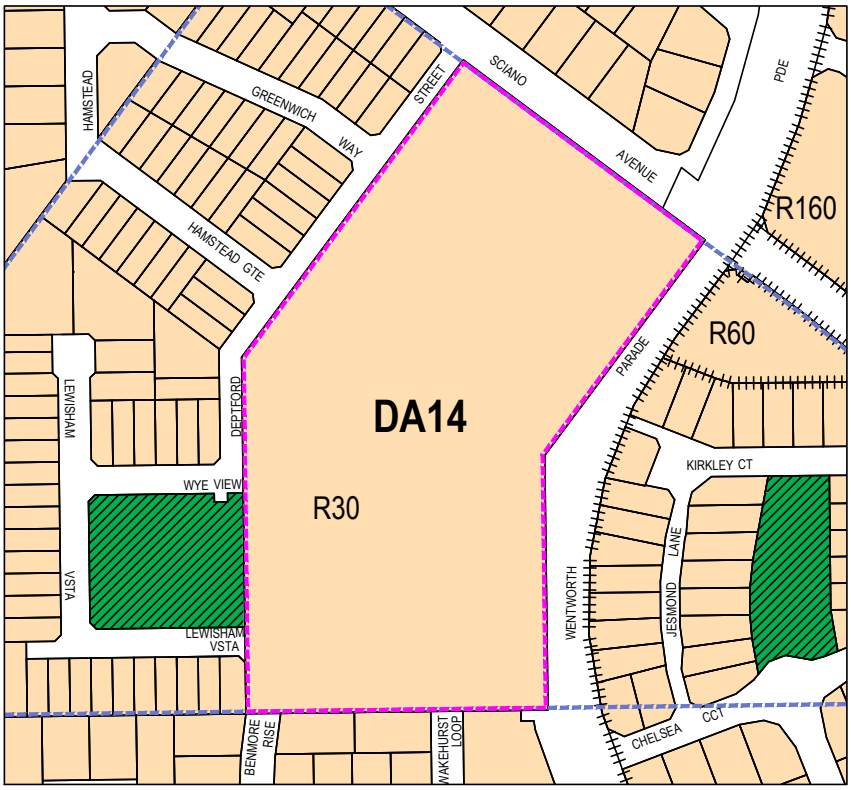
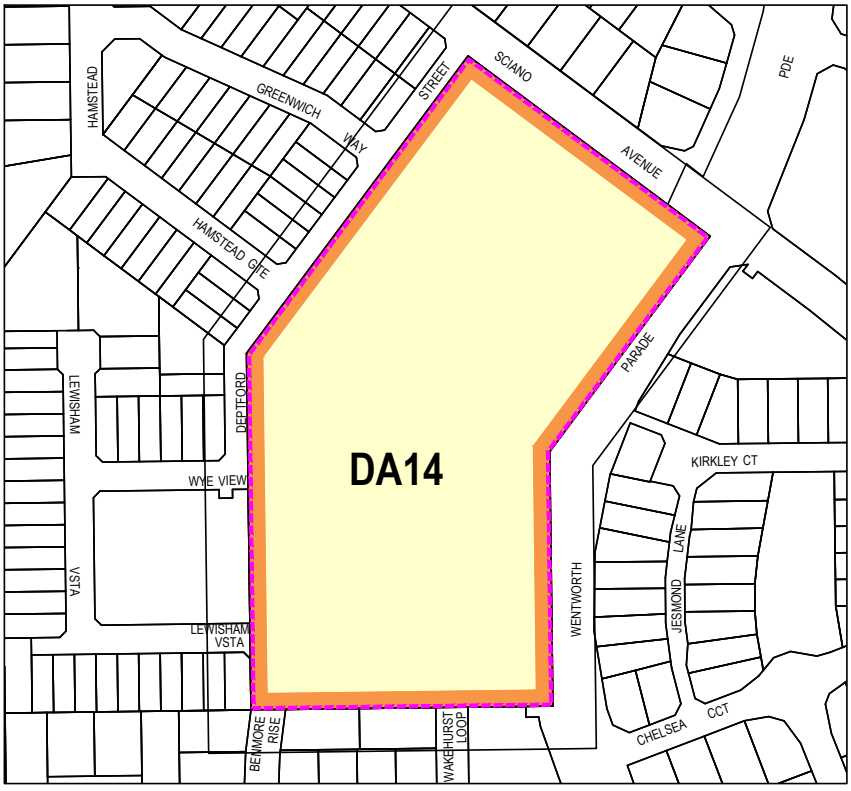


EXISTING ZONING



PROPOSED ZONING

PLANNING SOLUTIONS | PS
URBAN & REGIONAL PLANNING

SCALE	1:3 000 @ A4
DATE	26 May 2025
FILE	250619 8841 Scheme Amendment.dwg
REVISION	1/DR/First Draft/26.05.2025 2/DR/19.06.2025

0 75

SCHEME AMENDMENT MAP - CITY OF COCKBURN LOCAL PLANNING SCHEME NO.3

Lot 3 SCIANO AVENUE, SUCCESS, WESTERN AUSTRALIA

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ADOPTION

Adopted by resolution of the Council of the City of Cockburn at the Meeting of the Council held on _____ day of _____.

_____

MAYOR

_____

CHIEF EXECUTIVE OFFICER

FINAL APPROVAL

Adopted for final approval by resolution of the City of Cockburn at the Meeting of the Council held on the _____ day of _____, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

_____

MAYOR

(Seal)

_____

CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

_____

DELEGATED UNDER S.16 OF
THE P&D ACT 2005

DATE _____

Final Approval Granted

_____

MINISTER FOR PLANNING

DATE _____

14.2 Corporate and System Services

14.2.1 RFQ15/2025 - Microsoft Enterprise Agreement

Executive Director Corporate and System Services
Author A/Director Corporate and System Services
Attachments 1. Evaluation Summary **(Confidential)**

RECOMMENDATION

That Council ACCEPTS the tender submitted from Data# 3 Limited for RFQ15/2025 Microsoft Enterprise Agreement for the supply of software for a period of 3 years for a contract sum of $$2,996,923 (Ex GST) with a Principal instigated option to extend up to a further 3 years. The initial contract value is based on the current estimate of users in accordance with the submitted price schedules. The Agreement will enable an uplift from the existing Microsoft 365 E3 licensing to the more comprehensive E5 licensing suite.

Background

The Microsoft Agreement renews every three years, enabling the City of Cockburn (the Principal) to regularly review and update its technology strategies to meet changing needs.

The Supplier shall provide all Microsoft licenses as specified in the schedule to support the Principal. This includes the full supply, activation, and management of licenses for the duration of the contract term.

As part of this renewal, the City will uplift from Microsoft 365 E3 to E5 licensing. This uplift significantly enhances the City's cybersecurity posture and enables access to a range of advanced capabilities, including Microsoft Defender for Endpoint (advanced threat protection for devices), Microsoft Purview (comprehensive data governance, classification, and compliance tools), and Information Barriers - which allow the City to provide secure communication boundaries between staff and Elected Members, supporting confidentiality and compliance.

In addition, the Supplier will be responsible for the configuration and small test deployment of Microsoft Defender for Office 365 and Microsoft Defender for Endpoint. This includes implementing threat protection policies, safe links and attachments, and endpoint detection and response features to enhance the City’s cybersecurity posture.

While the Supplier is not responsible for delivering these services directly, the City receives Microsoft-funded Deployment Vouchers that can be used with eligible partners to assist with the configuration and deployment of these enhanced features.

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The new Agreement will position the Principal to revise its licensing model, carefully evaluating both present operational requirements and projected future advancements.

This flexibility allows the Principal to allocate resources efficiently, adapt to new technology, and foster ongoing growth and innovation in its departments and services.

The Contract will run for three years from the award date, with a principal option to extend for up to three more years. The contract is expected to start in October 2025.

The City released the Request to five (5) selected providers from WALGA Preferred Supplier Panel for Information & Communication Technologies – Microsoft Enterprise Agreements (PSP001-025):

	Tenderer's Name	**Registered Entity Name**
1	Crayon Australia	Crayon Australia Pty Ltd
2	Data#3	Data#3 Limited
3	Datacom Systems	Datacom Systems (AU) Pty Ltd
4	Insight Enterprises	Insight Enterprises Australia Pty Ltd
5	Ntt Australia	Ntt Australia Pty Ltd

RFQ 15/2025 – Microsoft Enterprise Agreement was issued to the selected providers via the WALGA's eQuotes portal from Tuesday 24 June 2025 to Wednesday 9 July 2025.

Submission

The Request closed at 2:00pm (AWST) on Wednesday, 9 July 2025, with three (3) submissions received from the respective parties.

Tenderer's Name	**Registered Entity Name**
Data#3	Data#3 Limited
Insight Enterprises	Insight Enterprises Australia Pty Ltd
Crayon Australia	Crayon Australia Pty Ltd

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Report

Compliance Criteria

The following criteria were used to determine whether the submissions received were compliant:

Compliance Criteria	
(a)	Compliance with the Request Document
(b)	Compliance with the conditions of Responding and Tendering
(c)	Compliance with the General Conditions of Contract
(d)	Compliance with and completion of the Price Schedule in the format provided.
(e)	Completion of Qualitative Criteria
(f)	Compliance with ACCC Requirements and completion of Certificate of Warranty.

Compliant Tenderers

The three (3) submissions were deemed compliant and released for evaluation.

Evaluation Criteria

Evaluation Criteria	Weighting Percentage
Response times to general MS Licensing queries	10%
Microsoft Partner Benefits	30%
Sustainability	5%
Quoted Price	55%
TOTAL	**100%**

Tender Intent/ Requirements

The City of Cockburn intents provide Microsoft software for users and upgrade its licence from Microsoft 365 E3 to E5 to improve digital security, compliance, and productivity.

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Evaluation Panel

The tender submissions were evaluated by the following:

Name	**Position**
Mark Lyon (Chair)	SOE Administrator
Joe Saraceni	Group Manager Assets and Projects
Anton Lees	Director Infrastructure Services
Jacob Curulli	Chief Information Officer
Probity Role:	
Kamaljit Kaur – Contracts Officer	

Scoring Table – Combined Totals

Tenderer's Name	**Percentage Score**		
	Non-Cost Evaluation	**Cost Evaluation**	**Total**
	45%	**55%**	**100%**
Data#3	32.43%	55%	87.43%
Insight Enterprises	31.65%	53.48%	85.13%
Crayon Australia	25.68%	47.71%	73.38%

** Recommended Submission

Evaluation Criteria Assessment

Response Times

Data#3, Insight Enterprises and Crayon Australia demonstrated satisfactory response times to general licensing enquiries.

All Suppliers specify their expected response times for general queries concerning existing licensed products and new product enquiries.

Insight Enterprises and Crayon Australia scored the highest for this criterion with Data#3 marginally lower.

Microsoft Partner Benefits

Data#3 scored the highest for this criterion, demonstrating a strong support plan to enable the implementation from E3 to E5. Insight Enterprises provided solid support for their plan with Crayon Australia score reflecting the level of information provided.

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Sustainability

All Suppliers demonstrated strong sustainability and social procurement programs with their organisations' environmental & social impact via management practices or past projects. Crayon Australia scored the highest for this criterion.

Summation

The Evaluation Panel recommends that the submission provided by Data#3 Limited from RFQ 15/2025 for the supply of Microsoft Software be accepted as being the most advantageous respondent.

The submission by Data#3 ranked one for both the qualitative and cost criteria. Given the low of risk of the supply the independent financial risk assessment was not conducted.

The recommendation is based on:

- The required level of support in dealing with general inquires
- Strong support in implementing Microsoft E5 licensing
- Adequate resources and experienced personnel in implementing additional features
- The best overall value for money and the most advantageous outcome for the City.

Strategic Plans/Policy Implications

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The FY25/26 budget for software purchases contains $1,685,000 (ex GST) against GL 125-6299 which will be utilised for Year one of the Agreement.

The Total licensing cost of $2,996,923 (ex GST) over three years has been determined from estimated annual usage, which falls within this approved budget. The usage will be adjusted annually to suit the City’s employee requirements and the yearly budgetary process.

Legal Implications

Section 3.57 of the Local Government Act 1995 and Part 4 of the Local Government (Functions and General) Regulations 1996 refers.

Community Consultation

N/A

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Risk Management Implications

Should the Council not approve the renewal of the Microsoft Enterprise Agreement, the City's current licenses will expire on 31 October 2025, putting at risk access to Microsoft services such as email, file storage, Teams, and key applications. This would cause major service disruptions across all departments and impede core operations.

According to the City’s Risk Framework, this is classified as a high risk, due to operational disruption, reputational impact, and the potential non-compliance with business continuity objectives. Delaying or rejecting the recommendation increases the likelihood of unplanned outages, conflicting with the City's low tolerance for IT system failures.

Advice to Proponent(s)/Submitters

The Proponent(s) and submission authors have been notified that this matter will be addressed at the Ordinary Council Meeting on 12 August 2025.

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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14.2.2 Carry Forward Works and Projects 2024-25 into 2025-26 Budget

Executive Director Corporate and System Services
Author Chief Financial Officer and Chief Financial Officer
Attachments 1. Carry Forward Works and Projects 2024-25 to 2025-26 ⇩

RECOMMENDATION
That Council:

(1) AMENDS the 2025-26 Municipal Budget by including the Carry Forward Works and Projects as set out in the schedule attached to the Agenda and summarised in the following table:

Capital Expenses	$13,567,181
Operating Expenses	$1,632,967
Total Cost	**$15,200,148**
Funded By:	
Sale of Assets	$246,200
Grants and Contributions	$2,565,748
Financial Reserves	$10,921,503
Municipal funding (operating expenses)	$1,466,697
Total Funding	**$15,200,148**

(2) AMENDS the 2025-26 Budget by adjusting the opening Municipal surplus brought forward as follows:

Increase opening budget surplus by the Municipal funding included for carry forward works and projects	($1,466,697)

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

Background

When Council adopted its Budget for the 2025-26 Financial Year (FY26) at the 19 June 2025 Special Council Meeting, carry forward works and projects were not included as they were unable to be accurately determined at that time.

End of financial year processing is nearing finalisation, and the carry forwards can now be determined with a relatively high level of accuracy.

Any further revisions needed to the carry forwards budget items will be submitted to the 16 September 2025 Expenditure Review Committee meeting.

These need to be adopted by Council to ensure delivery of the uncompleted capital program.

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Submission

N/A

Report

The FY26 adopted Budget contained a conservative opening Municipal Budget surplus of $1,000,000.

The City's carry forward requirement from the 2024-25 (FY25) Budget has now been determined at a total cost of $15,200,148, with a net Municipal funding requirement of $1,466,697.

The opening budget surplus will also need to be increased by an additional $1,466,697 to cover the carry forward net Municipal funding requirement. This amount will be transferred into the Projects Contingency Reserve to be drawn upon as and when the carried forward projects are completed.

The balance of the required funding comprises a mix of grants and contributions, transfers from Council's financial reserves and proceeds from the sale of plant items.

This year's carry forward requirement of $15.20 million is 48.4% lower than last year's $29.44 million.

There are 140 individual projects of varying scale proposed to be carried forward (compared to 164 projects last year). The capital program accounts for 116 of the projects ($13.57M), with another 24 in operational projects ($1.63M).

With 24 less project than last year to be carried forward, there is a 48% or $14.31 million reduction in the overall total amount to be carried forward. The table below lists the out the top ten carry forward projects with most having started and at various stages of delivery:

Project Description	**$M**
Carrington & Forrest Rd Blackspot Program	1.11
Marvell Avenue #5 Drainage Improvements - Construction	0.94
Leachate Pond HWRP	0.92
Replacement Gas Boilers	0.60
Len Packham Court Rehabilitation	0.54
ARC FFE Renewal	0.48
Malabar Park BMX Facility	0.39
Spearwood Ave & Rockingham Rd Int - Detailed Design	0.38
Rockingham / Phoenix Road Intersection Upgrade	0.32
ARC HVAC Ducting	0.32
Total	**6.00**

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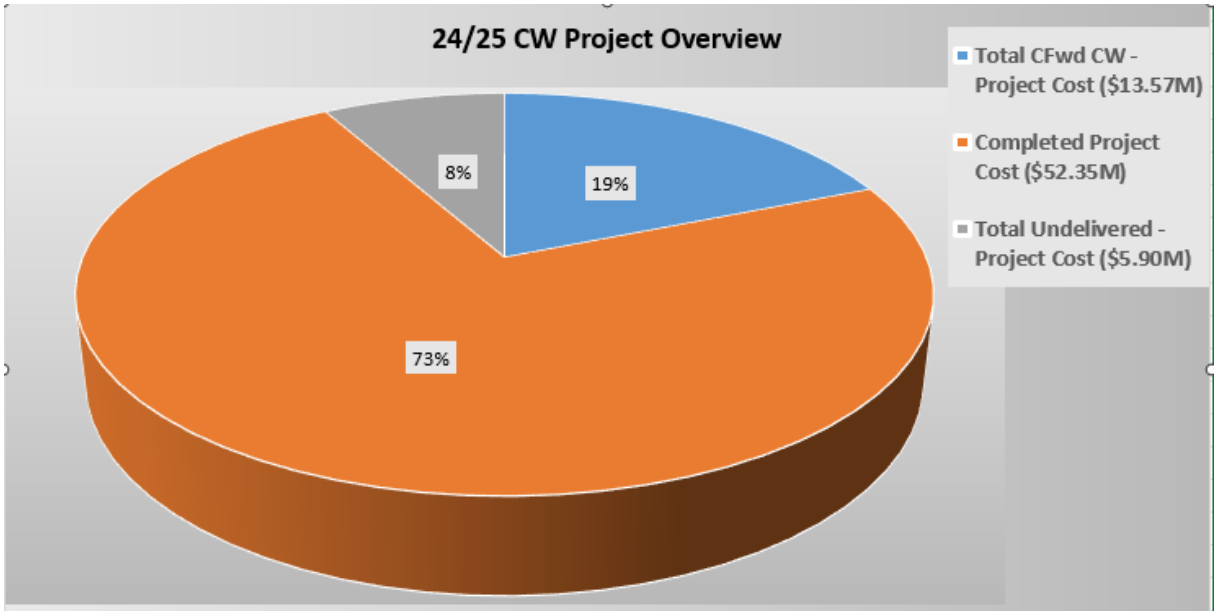
These ten capital projects represent 39.66 per cent of the total value of carry forwards and are at various stages of progress and delivery. All projects will be completed within FY26 as indicated.

The amount of fleet carry forwards has significantly reduced from $7.0 million (47 items in total) in FY24 to $1.3million (16 items in total) in FY25, with $3.89 million of heavy plant replacements budgets with long delivery lead times returned during mid-year budget review and budgeted for in the FY26 Budget.

The capital program adopted in the FY26 Budget of $65.37 million will be revised to $78.94 million with the inclusion of $13.57 million in carry forwards. This is comparative to a revised program of $71.86 million in FY25 that included $27.69 million in carry forwards.

The following chart shows the City's overall performance in delivery of the FY25 capital program:



Expenditure in completing the program was $52.35 million or 73 per cent of the program. Another $13.57 million or 19 percent of projects were in progress or committed, as represented by the carry forwards. This reflects a total 92 per cent of the FY25 capital program had progressed in planning, procurement and delivery.

The 8 per cent ($5.90M) not delivered reflects those projects with no substantial progress or commitment made throughout the FY25 year, as well as savings from some projects completed under budget. Any projects still requiring delivery in future will be re-submitted to the Expenditure Review Committee with full justification.

A full listing of carry forward projects is attached to the Agenda, along with a summary showing how these are funded.

Officer justification comments are also provided for further information.

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Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The FY26 Budget will be amended to include the $15,200,148 of capital and operational expenditure, and the respective funding sources.

The City's budgeted opening surplus of $1,000,000 will be increased by $1,466,697 (to $2,466,697) to accommodate the net Municipal funding required for the carry forwards.

Although preparation of the end of financial year accounts and audit are still in progress, the actual closing surplus for FY25 is expected to easily accommodate this revised budget surplus requirement.

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Council's revenue and capital and operating expenditure budgets will be mis-represented if the recommendation amending the budget is not adopted.

The carry forward projects need to be formally adopted by Council for inclusion in the FY25 Budget to ensure compliance with legislative requirements and to fund their completion.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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			2025/26 Budget Carried Forward Works & Projects from 2024/25							
						Income Source				
Service Unit	Project Description	Ledger	Actuals FY 2024/25	Amended Budget 2024/25	Carry Forward Expenditure Amount	Reserves	External	Municipal	Justification	Expected Completion Date
221 - Technology	4890 - Contact Centre Phone System	OP	128,205	135,000	**6,795**	(6,795)			Ongoing project, continuing into FY26	
224 - Business Systems	8905 - Techone Ci Anywhere/SaaS	OP	227,857	317,165	**89,308**			(89,308)	Ongoing project, continuing into FY26	
314 - Events and Cultural Services	6326 - 100 Years of Memorial Hall Celebration	OP	40,601	50,000	**9,399**			(9,399)	Carry Forward Outstanding Commitments	
314 - Events and Cultural Services	6327 - Arts Hall of Fame	OP	1,955	20,500	**18,545**			(18,545)	Project delayed, continuing into FY26	
314 - Events and Cultural Services	6375 - RWAHS Conference	OP	44,832	66,000	**21,168**			(21,168)	Ongoing project, continuing into FY26	
321 - Recreation Services	4047 - Davilak Park Business Case	OP	102,933	117,295	**14,362**			(14,362)	Carry Forward Commitments, Business Case being finalised	
321 - Recreation Services	4111 - Coogee Golf Complex	OP	15,342	87,024	**71,682**	(71,682)			Ongoing project, continuing into FY26	
321 - Recreation Services	4114 - Clubroom Upgrade Beeliar Reserve	OP	15,000	31,692	**16,692**	(16,692)			Carry Forward Commitments, Business Case being finalised	
321 - Recreation Services	4115 - Clubroom Upgrade Tempest Park, Coolbellup	OP	15,105	19,913	**4,808**	(4,808)			Carry Forward Commitments, Business Case being finalised	
321 - Recreation Services	4988 - Port Coogee Centre Fit Out Design	OP	-	112,510	**112,510**	(112,510)			Currently still under negotiation with Frasers	
322 - Cockburn ARC	1694 - Chlorine Generator Replacement	CW	238,096	272,110	**34,015**	(34,015)			Carry Forward Outstanding Commitments, Project Close Out costs	Aug-25
322 - Cockburn ARC	6468 - Replacement Gas Boilers	CW	-	603,900	**603,900**	(603,900)			Tender awarded, works taking place 25/26	
322 - Cockburn ARC	6537 - ARC FFE Renewal	CW	67,511	545,000	**477,489**	(477,489)			Committed for ARC expansion fit out, will be complete July 25	Jul-25
322 - Cockburn ARC	4057 - ARC Waterslide and Leisure pool infrastructure	OP	144,889	252,765	**107,876**	(107,876)			Ongoing project, continuing into FY26, funds required for consultants and legal fees	
323 - Port Coogee Marina	1801 - 194 Walcon Jetty pontoons	CW	-	257,000	**257,000**	(257,000)			Project delayed, continuing into FY26	
330 - Community Development and Services Business Unit	9461 - Consultant for Reconciliation Action Plan Strategy	OP	1,462	13,568	**12,106**	(4,071)		(8,035)	Ongoing project, continuing into FY26	
336 - Community Grants	6299 - Resident Group Projects	OP	301,184	500,000	**209,224**			(209,224)	Coogee Live Concert Funding	
336 - Community Grants	8040 - Biodiversity Incentive Program	OP	17,072	35,000	**17,928**			(17,928)	Coogee Live Concert Funding	
336 - Community Grants	9004 - Emergency Disaster Fund	OP	-	15,000	**15,000**			(15,000)	Coogee Live Concert Funding	
336 - Community Grants	9015 - Youth Academic Donations	OP	-	2,000	**2,000**			(2,000)	Coogee Live Concert Funding	
336 - Community Grants	9031 - Youth Sports Travel Assistance	OP	38,000	50,000	**12,000**			(12,000)	Coogee Live Concert Funding	
336 - Community Grants	9196 - Donations	OP	207,400	210,000	**2,600**			(2,600)	Coogee Live Concert Funding	
336 - Community Grants	9240 - Sustainability Grants Program	OP	30,474	40,000	**9,526**			(9,526)	Coogee Live Concert Funding	
336 - Community Grants	9241 - Burdiya Hall Subsidy Len Packham	OP	1,071	6,000	**4,929**			(4,929)	Coogee Live Concert Funding	
336 - Community Grants	9312 - Community Recn & Educat.Grants	OP	53,431	100,000	**46,569**			(46,569)	Coogee Live Concert Funding	
336 - Community Grants	9314 - Provide Bins Sporting Events	OP	2,353	6,000	**3,647**			(3,647)	Coogee Live Concert Funding	
336 - Community Grants	9322 - Cockburn ARC Subsidy	OP	122,371	150,000	**27,629**			(27,629)	Coogee Live Concert Funding	
336 - Community Grants	9327 - Hall Fees Subsidies	OP	7,694	14,000	**6,306**			(6,306)	Coogee Live Concert Funding	
336 - Community Grants	9329 - Cockburn Cultural Grants Pgm	OP	25,000	40,000	**15,000**			(15,000)	Coogee Live Concert Funding	
336 - Community Grants	9331 - Community Bus Subsidys	OP	525	1,500	**975**			(975)	Coogee Live Concert Funding	
336 - Community Grants	9335 - Donations Welfare-General	OP	5,920	10,000	**4,080**			(4,080)	Coogee Live Concert Funding	
336 - Community Grants	9341 - Community Group Newsletter Sub	OP	202	6,948	**6,746**			(6,746)	Coogee Live Concert Funding	
336 - Community Grants	9373 - Small Events Sponsorship	OP	34,693	46,000	**11,307**			(11,307)	Coogee Live Concert Funding	
336 - Community Grants	9396 - U-Fund	OP	-	1,000	**1,000**			(1,000)	Coogee Live Concert Funding	
336 - Community Grants	9399 - Youth Arts Scholarship	OP	-	5,000	**5,000**			(5,000)	Coogee Live Concert Funding	
336 - Community Grants	9490 - Environmental Education Grants	OP	8,000	15,000	**7,000**			(7,000)	Coogee Live Concert Funding	
336 - Community Grants	9535 - Donations - Council match Staff Donation	OP	-	2,000	**2,000**			(2,000)	Coogee Live Concert Funding	
336 - Community Grants	9673 - Sport and Recreation Club Grant	OP	23,832	40,000	**16,168**			(16,168)	Coogee Live Concert Funding	
336 - Community Grants	9674 - Donations Schools	OP	9,144	13,000	**3,856**			(3,856)	Coogee Live Concert Funding	
336 - Community Grants	9688 - Security Subsidy for Seniors	OP	43,490	63,000	**19,510**			(19,510)	Coogee Live Concert Funding	
422 - Transport and Traffic	2375 - TRAFFIC SAFETY MANAGEMENT - Traffic calming & minor works	CW	130	26,861	**26,731**	(26,731)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
422 - Transport and Traffic	6225 - Coogee Primary School Childrens Crossing	CW	250	38,759	**38,509**	(38,509)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
422 - Transport and Traffic	9004 - 497 Bennett Avenue Upgrade- Rollinson to Garston - Contribut	CW	-	100,000	**100,000**	(100,000)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
422 - Transport and Traffic	9005 - 502 Spearwood Avenue Shared Path Pole Relocation	CW	-	23,600	**23,600**	(23,600)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
422 - Transport and Traffic	9006 - 510 Atwell College Bus Stop construct	CW	-	47,200	**47,200**	(47,200)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
422 - Transport and Traffic	9007 - 511 Rockingham Road Leda Street Bus Stop construct	CW	18,200	70,800	**52,600**	(52,600)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
423 - Strategic Planning	6336 - Public Open Space Strategy	OP	15,869	25,000	**9,131**			(9,131)	Project delayed, continuing into FY26	
423 - Strategic Planning	6337 - Muriel Court LSP & DCP Review	OP	-	30,000	**30,000**			(30,000)	Project delayed, continuing into FY26	
423 - Strategic Planning	6338 - Cockburn Coast LSP & DCP Review	OP	-	30,000	**30,000**			(30,000)	Project delayed, continuing into FY26	
423 - Strategic Planning	6343 - Jandakot / Treeby District Structure Plan	OP	-	50,000	**50,000**			(50,000)	Project delayed, continuing into FY26	
511 - Environment, Parks and Streetscapes	1790 - 111 Balboa tile repairs	CW	107,287	280,550	**173,263**	(173,263)			Project delayed, Works will be completed and invoices paid FY26	Dec-25
511 - Environment, Parks and Streetscapes	5491 - 273 Parks Infrastructure Renewal Allocation	CW	340,275	381,100	**28,014**	(28,014)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	5671 - Citywide Irrigation Pump Renewals	CW	215,889	412,000	**56,039**	(56,039)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	9011 - 385 LITTLE RUSH LAKE DISABILITY ACCESS GATES	CW	13,200	46,350	**33,150**	(33,150)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	9014 - 378 HYDRANGEA PARK NEW BORE	CW	93,315	154,500	**61,185**	(61,185)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	9113 - 371 KENNACK PARK IRRIGATION ASSET RENEWAL	CW	7,425	30,900	**14,750**	(14,750)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	9203 - Port Coogee Marina Tree Lighting	CW	-	75,000	**69,521**	(69,521)			Carry Forward Outstanding Commitments	Dec-25
511 - Environment, Parks and Streetscapes	4103 - Urban Forest Risk Audit Works	OP	308,163	350,000	**41,837**	(41,837)			Carry Forward Commitment	
511 - Environment, Parks and Streetscapes	6316 - Manning Park Community consultation	OP	15,874	50,000	**34,126**			(34,126)	Carry Forward Commitment	
511 - Environment, Parks and Streetscapes	6377 - 414 Mulching Russel Verge adjacent Swallowtail Ave	OP	-	133,900	**133,900**			(133,900)	Carry Forward Commitment	
512 - Civil Infrastructure	1877 - 164 Welding Pass footpath	CW	-	67,959	**67,959**	(67,959)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
512 - Civil Infrastructure	2363 - 270 Street Lighting System - Various Enhancements	CW	78,505	90,000	**11,495**	(11,495)			Carry Forward balance of funds for project commitments	Dec-25
512 - Civil Infrastructure	3461 - 269 Bus Stop Facilities	CW	65,820	80,000	**14,180**	(7,090)	(7,090)		Carry Forward balance of funds for Ongoing Project	
512 - Civil Infrastructure	9038 - 288 MINOR FOOTPATHS	CW	30,126	85,000	**54,874**	(54,874)			Carry Forward balance of funds for Ongoing Project	
512 - Civil Infrastructure	9039 - 455 SAFETY IMPROVEMENTS	CW	45,837	50,000	**4,163**	(4,163)			Carry Forward balance of funds for Ongoing Project	
512 - Civil Infrastructure	9047 - 467 Lake Coogee path rehab and raise section of path repeate	CW	194,943	309,000	**114,057**	(114,057)			Carry Forward Remaining Funds, Project to be completed FY26	
512 - Civil Infrastructure	9049 - 469 Winterfold Road Carrington to Simms	CW	31,111	57,943	**26,832**	(26,832)			Carry Forward Remaining Funds, Project to be completed FY26	
512 - Civil Infrastructure	9050 - 470 COCKBURN ROAD Lister Lane to McTaggart Cove	CW	-	61,285	**61,285**	(61,285)			Project delayed, Works will be commence FY26	Dec-25
512 - Civil Infrastructure	9055 - 475 Frangipani Road Fuchsia Rd to Kalama St	CW	10,120	12,518	**2,398**	(2,398)			Carry Forward balance of funds for project commitments	

			2025/26 Budget Carried Forward Works & Projects from 2024/25							
						Income Source				
Service Unit	Project Description	Ledger	Actuals FY 2024/25	Amended Budget 2024/25	Carry Forward Expenditure Amount	Reserves	External	Municipal	Justification	Expected Completion Date
512 - Civil Infrastructure	9060 - 480 Davilak Ave Rockingham to Janson	CW	-	99,894	**99,894**	(99,894)			Carry Forward balance of funds for project commitments	
512 - Civil Infrastructure	9064 - 484 Cordelia Ave Sebastian to Tait	CW	90,347	92,858	**2,511**	(2,511)			Carry Forward Remaining Funds, Project to be completed FY26	
512 - Civil Infrastructure	9066 - 486 YANGEBUP ROAD Spearwood to Opsrey	CW	-	59,025	**59,025**	(59,025)			Carry Forward Outstanding Commitments	Dec-25
512 - Civil Infrastructure	9067 - 491 AW Meller to Apara and Nettle way	CW	16,111	54,338	**38,227**	(38,227)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
512 - Civil Infrastructure	9088 - 453 SOLOMON ROAD Dollier to Monash	CW	230,367	240,800	**10,433**	(10,433)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
513 - Fleet Management	7246 - Light Fleet PL246 Commercial Parks Supervisor	CW	-	45,000	**45,000**	(32,000)	(13,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7266 - PL266 Parks Retic	CW	-	42,000	**42,000**	(32,000)	(10,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7267 - PL267 Parks Retic	CW	-	42,000	**42,000**	(32,000)	(10,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7270 - Light Vehicle - Plant Workshop -	CW	-	50,000	**50,000**	(33,000)	(17,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7289 - PL289 DFES Mark McQueen	CW	-	99,476	**99,476**	(81,476)	(18,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7293 - Van Youth Services PL293	CW	-	45,000	**45,000**	(28,000)	(17,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7302 - Light Fleet Parks Mowing Trailer PL302	CW	-	42,500	**42,500**	(41,500)	(1,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7525 - Ranger Vehicle Supercab (New)	CW	-	60,000	**60,000**	(42,000)	(18,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7600 - Canopy Rangers	CW	-	41,000	**41,000**	(40,000)	(1,000)		Carry Forward balance of funds for project commitments	
513 - Fleet Management	7652 - PL652-Parks-Retic	CW	-	41,000	**41,000**	(40,000)	(1,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7655 - PL655 - Fleet - David Jones	CW	-	18,000	**18,000**	(17,800)	(200)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7683 - CCTV Trailer PL6831	CW	-	46,215	**46,215**	(46,215)			Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7684 - CCTV Trailer PL6841	CW	-	46,215	**46,215**	(46,215)			Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7685 - CCTV Trailer PL6851	CW	-	46,214	**46,214**	(46,214)			Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7755 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7551	CW	212,060	505,967	**293,907**	(223,907)	(70,000)		Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
513 - Fleet Management	7756 - Waste Collection Truck	CW	212,060	505,967	**293,907**	(223,907)	(70,000)		Carry Forward Outstanding Commitments	
513 - Fleet Management	7813 - New - Waste - Verge Trailer PL813	CW	-	45,000	**45,000**	(45,000)			Awaiting delivery, expected Completion Jul 2025. C/F 25/26.	Jul-25
514 - Waste Services	9107 - 528 Temp hardstand for green waste processing adjunct to cel	CW	-	150,000	**150,000**	(150,000)			Carry Forward balance of funds for Multi Year Project	
521 - Landscape and Coastal Projects	1793 - 186 Len Packham Court Rehabilitation	CW	72,003	615,000	**542,997**	(542,997)			Project delayed, Works will be commence FY26	
521 - Landscape and Coastal Projects	1822 - 234 Howson Way Hardstand	CW	14,208	17,928	**3,721**	(3,721)			Project delayed, Works will be completed and invoices paid FY26	Dec-25
521 - Landscape and Coastal Projects	4717 - 292 Omeo Port Coogee Southern Amenities	CW	2,276,124	2,576,737	**300,613**	(180,368)	(120,245)		Project delayed, Works will be completed and invoices paid FY26	Dec-25
521 - Landscape and Coastal Projects	6128 - Santich Park – Parking and New Lights	CW	1,683,214	1,733,203	**49,989**		(49,989)		Carry Forward Remaining Budget for Committed Expenditure	
521 - Landscape and Coastal Projects	6183 - McFaull Park, Spearwood, toilet facility.	CW	112,459	170,897	**58,438**	(58,438)			Carry Forward balance of funds for project commitments	
521 - Landscape and Coastal Projects	9108 - 366 WATERBUTTONS PARK NEW PLAYGROUND	CW	48,513	358,440	**309,927**	(309,927)			Project delayed, Works will be completed and invoices paid FY26	Dec-25
521 - Landscape and Coastal Projects	9110 - 368 CLASSON PARK IRRIGATION ASSET RENEWAL	CW	29,040	133,900	**104,860**	(104,860)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
521 - Landscape and Coastal Projects	9118 - 388 Solta Playground & Softfall Replacement	CW	62,984	123,600	**60,616**	(60,616)			Carry Forward Remaining Budget for Committed Expenditure	
521 - Landscape and Coastal Projects	9119 - 389 LUCETIA PARK SHADESAIL NEW	CW	13,568	79,200	**65,632**	(65,632)			Carry Forward Remaining Budget for Committed Expenditure	
521 - Landscape and Coastal Projects	9121 - 394 KURRAJONG PARK NEW SHELTER, BBQ, LIGHTING	CW	20,864	51,500	**30,636**	(30,636)			Carry Forward Reaminaing balance for commitments and additional work required	
521 - Landscape and Coastal Projects	9124 - 401 CARNEGIE PARK LANDSCAPE AND IRRIGATION	CW	65,561	83,800	**18,239**	(18,239)			Carry Forward Remaining Budget for Committed Expenditure	
521 - Landscape and Coastal Projects	9133 - 514 Success Netball Floodlighting - Detailed Design Only	CW	30,785	36,050	**5,265**	(5,265)			Carry Forward Remaining Budget for Committed Expenditure	
522 - Building and Security Projects	1116 - Leachate Pond HWRP	CW	4,929,051	5,850,000	**920,949**	(920,949)			Carry Forward balance of funds for Multi Year Project	
522 - Building and Security Projects	1735 - 024 Cockburn ARC harmonic filter installation	CW	1,486	202,596	**201,110**	(201,110)			Carry Forward Remaining Funds, Project to commence Q1 FY26	Sep-25
522 - Building and Security Projects	1823 - 235 Henderson Cell Capping	CW	127,817	132,100	**4,283**	(4,283)			Carry Forward balance of funds for project commitments	
522 - Building and Security Projects	4544 - Beale Park Redevelopment	CW	878,289	945,450	**67,161**	(67,161)			Carry Forward balance of funds for Multi Year Project	
522 - Building and Security Projects	4712 - 290 Malabar Park BMX Facility	CW	2,179,557	2,567,691	**388,134**	(388,134)			Commitments, Additional Works continuing FY26	
522 - Building and Security Projects	4714 - 300 ARC Expansion	CW	11,592,261	11,788,625	**196,364**	(196,364)			Commitments, Additional Works continuing FY26	
522 - Building and Security Projects	4716 - 291 Aboriginal Cultural & Visitors Centre	CW	287,912	542,579	**254,667**	(254,667)			Commitments, Additional Works continuing FY26	
522 - Building and Security Projects	9134 - 517 ARC Aquatic Lockers	CW	34,000	154,500	**120,500**	(120,500)			Commitments, Additional Works continuing FY26	
522 - Building and Security Projects	9140 - 516 ARC HVAC Ducting	CW	45,260	365,650	**320,390**	(320,390)			Carry Forward Remaining Funds	
523 - Civil Projects	1115 - 507 Banjup Traffic Calming Implementation	CW	131,907	400,000	**268,093**	(268,093)			Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	1817 - 220 Spearwood Ave & Rockingham Rd Int - Detailed Design - Bl	CW	23,661	403,980	**380,319**		(380,319)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	1818 - 326 Low Cost Urban Road Strategy Bibra Lake Stage 1&2 Implem	CW	163,561	454,054	**290,493**		(290,493)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	3950 - Hammond Road Branch to Bartram	CW	186,386	250,000	**63,614**	(21,205)	(42,409)		Carry Forward Remaining Funds, Project to commence Q1 FY26	Sep-25
523 - Civil Projects	4800 - 294 Rockingham Road Revitalisation	CW	75,875	250,000	**174,125**	(58,042)	(116,083)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	4952 - 299 Rockingham / Phoenix Road Intersection Upgrade	CW	152,098	473,037	**320,939**	(106,980)	(213,960)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	4999 - Cockburn Road Orsino to Keisey path with Traffic signals mo	CW	122,064	425,154	**303,090**	(303,090)			Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	6355 - 311 Edeline Street - Drainage Improvements	CW	1,063,155	1,258,536	**195,381**	(39,076)	(156,304)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	6356 - Hobley Street Drainage improvements	CW	505,764	541,464	**35,700**	(35,700)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
523 - Civil Projects	6406 - 318 Marvell Avenue #5 Drainage Improvements - Construction	CW	1,542,972	2,478,862	**935,890**	(935,890)			Carry Forward balance of funds for project commitments	
523 - Civil Projects	6452 - 321 Sump Investigations and Designs	CW	94,770	103,000	**8,230**	(8,230)			Carry Forward balance of funds for project commitments	
523 - Civil Projects	6464 - 322 Line Marking Minor Works	CW	35,393	78,600	**8,492**	(8,492)			Carry Forward Outstanding Commitments	
523 - Civil Projects	6540 - Carrington & Forrest Rd Blackspot Program	CW	48,360	1,161,165	**1,112,805**		(1,112,805)		Carry Forward balance of funds for Multi Year Project	
523 - Civil Projects	9146 - 496 Mayor Rd Path Separation Apium to Atwell - Design & Co	CW	16,308	51,500	**35,193**	(35,193)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
523 - Civil Projects	9150 - 503 North Lake Osprey Zebra Crossings design and install	CW	26,705	30,900	**4,195**	(4,195)			Carry Forward balance of funds for project commitments	
523 - Civil Projects	9154 - 532 Sutton Drive/Botany Park - Design Only	CW	24,140	61,800	**37,660**	(37,660)			Carry Forward Remaining Funds, project awaiting final assesment	
523 - Civil Projects	9164 - 553 State Blackspot Beeliar Dunraven Intersection Improvemen	CW	185,925	300,000	**114,075**	(38,025)	(76,050)		Carry Forward balance of funds for project commitments	
531 - Property Services	4112 - Civic and Cultural Centre Planning	CW	119,040	339,960	**220,920**	(20,920)		(200,000)	Ongoing project, continuing into FY26	
532 - City Facilities	1719 - 001 219 Winterfold Road - AMP	CW	37,913	46,350	**8,437**	(8,437)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
532 - City Facilities	1732 - 020 Operations Centre building management system replacement	CW	155,350	192,682	**37,332**	(37,332)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
532 - City Facilities	4109 - 041 City Facilities - Signage Replacement	CW	22,852	46,350	**4,284**	(4,284)			Carry Forward Outstanding Commitments	
532 - City Facilities	4379 - 033 City Facilities - Disability Access Audit & Improvements	CW	47,728	136,248	**5,982**	(5,982)			Carry Forward Outstanding Commitments	
532 - City Facilities	4567 - 034 City Facilities - Floor Covering Replacement	CW	100,453	110,394	**8,700**	(8,700)			Carry Forward Outstanding Commitments	
532 - City Facilities	4608 - 035 City Facilities - HVAC replacement - Various Buildings	CW	104,131	121,678	**17,533**	(17,533)			Carry Forward Outstanding Commitments	
532 - City Facilities	4639 - 036 City Facilities - Asbestos removal	CW	23,753	90,125	**4,545**	(4,545)			Carry Forward Outstanding Commitments	

			2025/26 Budget Carried Forward Works & Projects from 2024/25							
						Income Source				
Service Unit	Project Description	Ledger	Actuals FY 2024/25	Amended Budget 2024/25	Carry Forward Expenditure Amount	Reserves	External	Municipal	Justification	Expected Completion Date
532 - City Facilities	4640 - Civic and Community Buildings - BBQ Replacement for Parks &	CW	10,930	19,055	**8,125**	(8,125)			Ongoing project, continuing into FY26	
532 - City Facilities	4647 - 038 City Facilities - External and Internal Painting	CW	56,464	102,495	**14,630**	(14,630)			Carry Forward Outstanding Commitments	
532 - City Facilities	4686 - 039 City Facilities - Furniture Replacement	CW	61,461	92,062	**11,689**	(11,689)			Carry Forward Outstanding Commitments	
532 - City Facilities	4926 - 040 City Facilities - Switchboards Safety Upgrades	CW	118,389	142,017	**9,256**	(9,256)			Carry Forward Outstanding Commitments	
532 - City Facilities	4927 - Civic and Community Buildings - Key and Padlock Replacement	CW	79,585	82,951	**3,366**	(3,366)			Commitments, Final Scope to be completed	
532 - City Facilities	6254 - 042 City Facilities - Swipe Card Access Upgrades	CW	9,029	37,595	**16,636**	(16,636)			Carry Forward Outstanding Commitments	
532 - City Facilities	6410 - 014 City Facilities Height Safety Audit - Compliance Audit	CW	7,675	20,600	**2,057**	(2,057)			Carry Forward Outstanding Commitments	
532 - City Facilities	6415 - Davilak Changerooms improvements	CW	249,329	269,749	**20,420**	(20,420)			Commitments, Final Scope to be completed	
532 - City Facilities	6417 - Integrated Health Building improvements	CW	44,293	79,033	**34,740**	(34,740)			Commitments, Additional Works continuing FY26	
532 - City Facilities	6548 - CVES HVAC Replacement	CW	65,700	105,000	**39,300**	(39,300)			Commitments, Additional Works continuing FY26	
532 - City Facilities	9165 - 330 Atwell Community Centre AMP	CW	106,972	128,750	**21,778**	(21,778)			Carry Forward Outstanding Commitments	
532 - City Facilities	9166 - 331 Atwell Reserve Clubrooms AMP	CW	53,776	80,340	**26,564**	(26,564)			Carry Forward Outstanding Commitments	
532 - City Facilities	9170 - 335 Install solar photovoltaic systems on all major council	CW	11,330	257,500	**246,170**	(246,170)			Project delayed, Works will be completed and invoices paid FY26	Dec-25
532 - City Facilities	9173 - 339 Enright Reserve Clubrooms NEW	CW	10,525	64,890	**54,365**	(54,365)			Commitments, Additional Works continuing FY26	
532 - City Facilities	9174 - 340 Manning Park Toilets South AMP	CW	33,557	45,320	**11,763**	(11,763)			Commitments, Additional Works continuing FY26	
532 - City Facilities	9179 - 019 City Facilities - lighting upgrade	CW	60,636	82,400	**21,764**	(21,764)			Commitments, Additional Works continuing FY26	
532 - City Facilities	9191 - 358 Bibra Lake Adventure Park storage shed	CW	3,678	45,680	**42,003**	(42,003)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
532 - City Facilities	9193 - 360 Depot external fencing repairs	CW	4,815	30,900	**26,085**	(26,085)			Carry Forward balance of funds for Ongoing Project	
532 - City Facilities	9194 - 361 Anning Park extended patio and drainage improvements	CW	3,548	46,350	**42,803**	(42,803)			Carry over remaining balance, further funding required to complete project	
532 - City Facilities	9195 - 362 Administration building lift renewal	CW	28,582	103,000	**74,419**	(74,419)			Carry Forward Remaining Funds, Project to be completed FY26	Dec-25
532 - City Facilities	9201 - Install operable soundproof concertina panelling Cockburn Bo	CW	-	107,000	**107,000**	(107,000)			Project delayed, continuing into FY26	
533 - Asset Management	4076 - Asset condition reports/audits - as per Strategic Planning F	OP	-	201,647	**201,647**			(201,647)	Ongoing project, continuing into FY26	
611 - Advocacy and Engagement	4104 - Bulk Verge Community Engagement	OP	-	60,000	**60,000**			(60,000)	Carry Forward awaiting final resoultion	
621 - Communications and Marketing	9703 - Cockburn Soundings	OP	87,925	155,000	**67,075**			(67,075)	Tender expected to be awarded August 2025	
711 - People Experience	0011 - People Experience Projects	OP	-	40,000	**40,000**			(40,000)	Project delayed, continuing into FY26	
			34,952,342	**50,596,203**	**15,200,148**	**(10,921,503)**	**(2,811,948)**	**(1,466,697)**		

14.2.3 Payments Made from Municipal Fund and Local Procurement Summary - June 2025

Executive Director Corporate and System Services
Author Chief Financial Officer
Attachments
1. Payments Listing June 2025 ⇩
2. Credit Cards by Cardholder June 2025 ⇩
3. Credit Cards by Category June 2025 ⇩
4. Store Cards June 2025 ⇩
5. Fuel Cards June 2025 ⇩

RECOMMENDATION
That Council:

(1) RECEIVES the list of payments made by the City during the month of June 2025, as attached to the Agenda; and

(2) RECEIVES the lists of transactions paid by credit and other types of purchase cards during the month of June 2025, as attached to the Agenda.

Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates pursuant to delegation 1.2.26 - Payment from Municipal and Trust Funds'.

Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996* requires that a list of accounts paid under this delegation be prepared and presented to Council each month. Additionally, Regulation 13A requires a list of payments made by employees using credit, debit, or other purchasing cards to be prepared and presented to Council each month.

Submission

N/A

Report

Payments made under delegation in June totalled $23.59 million. All payment amounts reported are inclusive of GST (budgetary impact is GST exclusive).

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The following table provides a summary of payment types with detailed lists included as attachments:

Net EFT payments (suppliers, sundry creditors)	$19,595,733
Payroll payments (two fortnights)	$3,933,662
Corporate credit cards	$65,046
Bank transactional fees (BPay and merchant fees)	$2,083
Total payments for month	**$23,596,524**

The City makes several payment runs each month to ensure suppliers and other payees are paid on a timely basis, particularly local and small businesses.

Attached are two June credit card transaction summaries: one by cardholder position, the other by spend category with details. The CEO's card had a single parking transaction of $13.12.

The following table summarises credit card transactions by spend category:

Spend Category	**$**	**%**
Advertising	2,077.73	3%
Application, Licence, Registration Fees	1,169.55	2%
Bank and Other Fees	25.42	0%
Conferences and Seminars	1,202.64	2%
Disputed Transaction	-132.83	0%
Equipment Purchases	3,222.96	5%
Events and Functions	10,042.57	15%
Hire of Equipment and Facilities	952.26	1%
Meeting/Workshop Catering	1,216.80	2%
Motor Vehicle Expenses	581.40	1%
Office Supplies	685.86	1%
Parking Expenses	257.86	0%
Professional Services	1,224.42	2%
Program Costs	1,857.33	3%
Subscriptions and Memberships	8,599.47	13%
Supplies and Materials Purchases	16,213.59	25%
Training & Professional Development	13,160.58	20%
Travel and Accommodation	2,688.56	4%
Total on 60 cards used	**65,046.17**	

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Several store cards are used for City business purchases in line with Council's Procurement Policy. A summary and detailed list of all June card transactions are provided below.

Type	$	Purpose
Woolworths (9 cards)	4,828	Seniors centre, youth centre, amenities, marina
Bunnings (21 cards)	6,267	Facilities, fleet, fire & emergency, parks & environmental services, waste services, civil works, marina
BP fuel cards	26,091	Plant & light fleet

Local Procurement

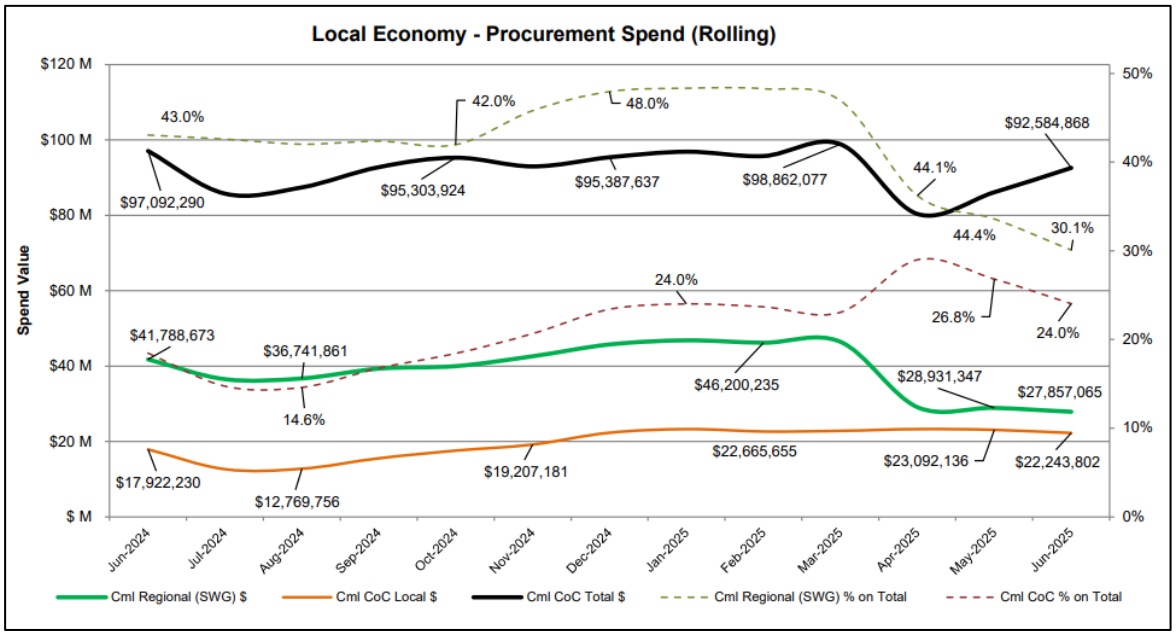
The monthly statistics on local and regional procurement spend are summarised below, detailing the spend amounts and percentages relative to the total spend:

Procurement Report - Local Buy Summary & Trends — **June 2025**

Monthly Statistics	CoC Local Spend	**$1,031,055**	CoC Local Value	**8.66%**	CoC Local Qty	**30.30%**
	Local/Regional Spend	**$1,313,468**	Local/Regional Value	**11.03%**	Local/Regional Qty	**37.99%**
Aboriginal Engagement	Suppliers used YTD	**17**	Orders raised YTD	**750**	Committed spend YTD	**$531,531**

Local spending within Cockburn accounted for 8.7% of the City's monthly spend and 30.3% of procurement transactions, rising to 11.0% and 38.0% respectively within the Perth South West Metropolitan Alliance (PSWMA) region.

The following one year rolling chart to June 2025 tracks the City's procurement spend with businesses located within Cockburn and the PSWMA region:



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In June, the 12-month rolling local expenditure in Cockburn reached $22.2 million, representing 24.0% of the City's total spend. Within the PSWMA region, this figure increased to $27.9 million, or 30.1% of the total spend.

This performance measurement aligns with the City's objectives under Council's Procurement Policy, specifically the "local and regional economy" principle, which emphasise a preference for local procurement.

Social Procurement

By the end of June, the City had engaged 17 Aboriginal businesses, with a total year-to-date committed expenditure of $531,531.

Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• Thriving local commercial centres, local businesses and tourism industry.

Listening & Leading
A community focused, sustainable, accountable and progressive organisation.
• Best practice Governance, partnerships and value for money.
• High quality and effective community engagement and customer service experiences.

Budget/Financial Implications

All payments have been included in the City's Annual Budget as approved and modified by Council.

Legal Implications

This item ensures compliance with s6.10(d) of the *Local Government Act 1995* and Regulations 12, 13, and 13A of the *Local Government (Financial Management) Regulations 1996.*

Community Consultation

N/A

Risk Management Implications

Council receives a statutory list of City payments made under delegation to meet operational and contractual needs, allowing for review and clarification as needed.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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30th June 2025 PAYMENT LISTING

MUNICIPAL FUND

Payment Number	Account Number	Payee Name	Payment Listing Description	Date	Alloc Amount
EF180125	10152	Aust Services Union	Payroll Deductions	9/06/2025	752.50
EF180126	10154	Australian Taxation Office	Payroll Deductions	9/06/2025	562,484.00
EF180127	10305	Child Support Agency	Payroll Deductions	9/06/2025	3,429.18
EF180128	19726	Health Insurance Fund Of Wa	Payroll Deductions	9/06/2025	847.80
EF180129	27874	Smartsalary	Salary Packaging/Leasing Administration	9/06/2025	12,259.54
EF180130	28458	Easi Group	Novated Leasing	9/06/2025	21,521.08
EF180131	28741	The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu	Union	9/06/2025	44.00
EF180132	28890	Construction Forestry Mining Energy Union - Construction & G Cfmeu Wa - Co	Payroll Deductions	9/06/2025	30.00
EF180133	27492	Superchoice Services Pty Limited	Payroll Deductions	6/06/2025	834,180.34
EF180134	27492	Superchoice Services Pty Limited	Payroll Deductions	6/06/2025	820,963.81
EF180135	29060	Superchoice Services Pty Limited - Sgc Payments Contractor	Payroll Deductions	6/06/2025	3,955.56
EF180136	29060	Superchoice Services Pty Limited - Sgc Payments Contractor	Payroll Deductions	6/06/2025	657.00
EF180137	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	10/06/2025	1,337.00
EF180138	10714	Herring Storer Acoustics	Acoustic Assessment	10/06/2025	3,036.00
EF180139	10768	Institute Of Public Works Engeering Aust - Wa Inc Ipwea Wa	Membership Fees	10/06/2025	5,800.00
EF180140	13825	Jackson Mcdonald	Legal Services	10/06/2025	4,486.35
EF180141	22639	Shatish Chauhan	Training Services - Yoga	10/06/2025	2,900.00
EF180142	26535	Janetia Knapp	Purchase Of Artwork	10/06/2025	600.00
EF180143	26987	Cti Risk Management	Security - Cash Collection	10/06/2025	1,488.08
EF180144	27054	Vocus Pty Ltd	Telecommunications	10/06/2025	435.60
EF180145	27121	Programmed Skilled Workforce	Recruitment Services	10/06/2025	14,786.71
EF180146	27138	Marina Industries Association Ltd	Accreditation	10/06/2025	528.00
EF180147	27241	Landscape Elements	Landscaping Services	10/06/2025	1,545.50
EF180148	27342	Easy Drive Mobility	Mechanical Services	10/06/2025	2,600.00
EF180149	27422	Little Hawk Freo	Catering	10/06/2025	5,461.80
EF180150	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	10/06/2025	181.50
EF180151	27637	Aqua Research And Monitoring Services	Marine Services	10/06/2025	7,787.60
EF180152	27701	Perth Better Homes	Shade Sails	10/06/2025	19,258.80
EF180153	28196	Brightmark Group Pty Ltd	Cleaning Services	10/06/2025	2,540.40
EF180154	28211	Nordic Fitness Equipment	Fitness Equipment	10/06/2025	13,080.00
EF180155	28426	Power Paving Pty Ltd	Paving Services	10/06/2025	1,320.00
EF180156	28593	Milliyaan Aboriginal Services	Cultural Education & Consultancy Service	10/06/2025	2,307.93
EF180157	29021	Fluidra Group Australia Pty Ltd	Manufacturer And Supplier Of Residential	10/06/2025	2,310.00
EF180158	29034	W.W.Wedderburn Pty Ltd	Weighing	10/06/2025	1,702.25
EF180159	29108	The Australian Stem Project	Education: Science Communication	10/06/2025	1,185.00
EF180160	29143	Dell Financial Services Pty Ltd	Financing	10/06/2025	132,592.82
EF180161	27492	Superchoice Services Pty Limited	Payroll Deductions	12/06/2025	906.96
EF180162	10047	Alinta Energy	Natural Gas & Electrcity Supply	16/06/2025	138,691.12
EF180163	11794	Synergy	Electricity Usage/Supplies	16/06/2025	726,213.55
EF180164	28571	Perth Energy Pty Ltd	Energy Supply	16/06/2025	5,587.88
EF180165	99997	Family Day Care	Fdc Payment W/E 080625	12/06/2025	39,947.75
EF180166	11758	Req Officers Do Not Use - Water Corp Utility Account Only - Please Refer To 1	Water Usage / Sundry Charges	16/06/2025	52,934.99

EF180167	11760	Water Corporation	Sewer Easement	16/06/2025	7,912.60
EF180168	99996	Seamus O`Rourke	Rates and property related refunds	16/06/2025	1,723.65
EF180169	99996	Bethwyn Macukat	Rates and property related refunds	16/06/2025	30.00
EF180170	99996	Ryan Hill	Rates and property related refunds	16/06/2025	30.00
EF180171	99996	Cara F Phillips	Rates and property related refunds	16/06/2025	200.00
EF180172	99996	Tracy Fowler	Rates and property related refunds	16/06/2025	150.00
EF180173	99996	Heidelberg Materials Australia Pty Ltd	Rates and property related refunds	16/06/2025	1,129.70
EF180174	99996	Office Fitout Professionals Pty Ltd	Rates and property related refunds	16/06/2025	97.63
EF180175	99996	Wanda Ashley	Rates and property related refunds	16/06/2025	101.74
EF180176	99996	Streamline Shutters	Rates and property related refunds	16/06/2025	5,228.81
EF180177	99996	Anelise N Stringer	Rates and property related refunds	16/06/2025	3,243.33
EF180178	99996	Victor Mccartin	Rates and property related refunds	16/06/2025	460.00
EF180179	99996	Khara Lyn Maletta	Rates and property related refunds	16/06/2025	99.61
EF180180	99996	Ana De Sousa	Rates and property related refunds	16/06/2025	343.75
EF180181	88888	Beebs Vision Pty Ltd	Bond refund	16/06/2025	1,000.00
EF180182	88888	Ecp Acquisitions 6 Pty Ltd	Bond refund	16/06/2025	503,663.41
EF180183	88888	Ecp Acquisitions 6 Pty Ltd	Bond refund	16/06/2025	24,752.48
EF180184	99997	Holly Cobain	Crossover Rebate Refund	16/06/2025	500.00
EF180185	99997	Nicholas Dowland	Crossover Rebate Refund	16/06/2025	500.00
EF180186	99997	Coogee Beach Surf Life Saving Club	Major Capital Works Grant Cwg2024/25-01	16/06/2025	55,000.00
EF180187	99997	Susan Lyons	Senior Security Rebate	16/06/2025	100.00
EF180188	99997	Carmelo Galati	9688-6810	16/06/2025	300.00
EF180189	99997	Gail Gardiner	Senior Security Rebate	16/06/2025	140.00
EF180190	99997	Merle Tangney	Senior Security Rebate	16/06/2025	100.00
EF180191	99997	Zaher Sorial	Senior Security Rebate	16/06/2025	100.00
EF180192	99997	Joumana Lawrence	Senior Security Rebate	16/06/2025	100.00
EF180193	99997	Audrey House	Senior Security Rebate	16/06/2025	200.00
EF180194	99997	Despina Barker	Senior Security Rebate	16/06/2025	500.00
EF180195	99997	Irena Sain	Senior Security Rebate	16/06/2025	300.00
EF180196	99997	Daniel De Abreu Lourenco	Senior Security Rebate	16/06/2025	80.00
EF180197	99997	Beryl Hague	Senior Security Rebate	16/06/2025	300.00
EF180198	99997	Ian Pyper	Senior Security Rebate	16/06/2025	100.00
EF180199	99997	Barbara Gething	Senior Security Rebate	16/06/2025	500.00
EF180200	99997	John Allnutt	Senior Security Rebate	16/06/2025	180.00
EF180201	99997	Adelaide De Abreu	Senior Security Rebate	16/06/2025	100.00
EF180202	99997	Steven Williams	Senior Security Rebate	16/06/2025	200.00
EF180203	99997	Antonio Parisse	Senior Security Rebate	16/06/2025	100.00
EF180204	99997	Susan Haste	Senior Security Rebate	16/06/2025	100.00
EF180205	99997	Jakica Zele	Senior Security Rebate	16/06/2025	500.00
EF180206	99997	Shaharyar Naeem	Compost Bin Rebate	16/06/2025	50.00
EF180207	99997	Zahra Hendrawidjaja	Nappy & Sanitary Product Rebate	16/06/2025	50.00
EF180208	99997	Annie Leslie	Nappy & Sanitary Product Rebate	16/06/2025	49.00
EF180209	99997	Sanshi Sounds	Cultural Grant	16/06/2025	5,000.00
EF180210	99997	Cockburn Wetlands Education Centre Inc	Cultural Grant	16/06/2025	5,000.00
EF180211	99997	Art Collective Wa	Cultural Grant	16/06/2025	5,500.00
EF180212	99997	Ashlee Antunes	Bird Bath Rebate Refund	16/06/2025	50.00
EF180213	99997	Hayley Hulme	Sponsorship For The Wa Youth Parliament	16/06/2025	200.00
EF180214	99997	Christopher Minutillo	Individual Sponsorship	16/06/2025	800.00

EF180215	99997	Kereth And Andrew Harris	Individual Sponsorship For Freya-Jane	16/06/2025	500.00
EF180216	99997	Cockburn Cobras Football Club	Small Event Sponsorship	16/06/2025	2,909.09
EF180217	99997	Sarah Dobson	Compost Bin Rebate	16/06/2025	50.00
EF180218	99997	Hami Helps Inc	Nappy And Sanitary Product Rebate	16/06/2025	3,000.00
EF180219	99997	Marion Heraty	Employee Reimbursment	16/06/2025	134.00
EF180220	99997	Chelsea Xie	Nappy And Sanitary Product Rebate	16/06/2025	50.00
EF180221	99997	Banjup Residents Group	Agm Notification	16/06/2025	122.09
EF180222	99997	Mr Bruce C Martin	Cockburn Arc Refund Due To Eye Sight	16/06/2025	111.80
EF180223	99997	Krystle Dyson	Enrolment Fee Refund	16/06/2025	25.00
EF180224	99997	Peter Gillett	Pen Fee Refund	16/06/2025	450.00
EF180225	99997	Treeby Community Association	Resident Groups Grant Program	16/06/2025	2,270.95
EF180226	99997	Treeby Community Association	Resident Groups Grant Program	16/06/2025	3,500.00
EF180227	99997	Treeby Community Association	Resident Groups Grant Program	16/06/2025	185.00
EF180228	99997	Vj Hartill & Gl Maker	Refund - Petty Cash Request 29.5.25	16/06/2025	39.04
EF180229	99997	Coolbellup Community Association	Resident Groups Grant Program	16/06/2025	10,000.00
EF180230	10058	Alsco Pty Ltd	Hygiene Services/Supplies	16/06/2025	323.22
EF180231	10117	Australia Day Council Of Wa	Gold Membership	16/06/2025	800.00
EF180232	10118	Australia Post	Postage Charges	16/06/2025	12,923.40
EF180233	10184	Benara Nurseries	Plants	16/06/2025	1,347.50
EF180234	10207	Boc Gases	Gas Supplies	16/06/2025	356.86
EF180235	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	16/06/2025	33,012.38
EF180236	10226	Bridgestone Australia Ltd	Tyre Services	16/06/2025	26,002.17
EF180237	10239	Busby Investments Pty Ltd. Budget Rent A Car - Perth	Motor Vehicle Hire	16/06/2025	1,121.34
EF180238	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	16/06/2025	2,821.51
EF180239	10287	Centreline Markings	Linemarking Services	16/06/2025	3,135.00
EF180240	10359	Cockburn Painting Service	Painting Supplies/Services	16/06/2025	3,080.00
EF180241	10384	Progility Pty Ltd	Communication Services	16/06/2025	18,788.27
EF180242	10483	Landgate	Mapping/Land Title Searches	16/06/2025	6,141.19
EF180243	10528	Easifleet	Vehicle Lease	16/06/2025	644.95
EF180244	10535	Workpower Incorporated	Employment Services - Planting	16/06/2025	12,042.15
EF180245	10589	Fines Enforcement Registry	Fines Enforcement Fees	16/06/2025	4,816.00
EF180246	10683	Gronbek Security	Locksmith Services	16/06/2025	236.81
EF180247	10879	Les Mills Aerobics	Instruction/Training Services	16/06/2025	2,325.94
EF180248	10923	Major Motors Pty Ltd	Repairs/Maintenance Services C100945	16/06/2025	490,584.22
EF180249	10991	Beacon Equipment	Mowing Equipment	16/06/2025	1,272.00
EF180250	11022	Native Arc Inc T/ A Wa Wildlife	Grants & Donations	16/06/2025	350.00
EF180251	11036	Northlake Electrical Pty Ltd	Electrical Services	16/06/2025	41,921.92
EF180252	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	16/06/2025	5,259.10
EF180253	11307	Satellite Security Services Pty Ltd	Security Services	16/06/2025	19,775.37
EF180254	11334	Shenton Pumps	Pool Equipment/Services	16/06/2025	10,537.62
EF180255	11387	Bibra Lake Soils	Soil & Limestone Supplies	16/06/2025	718.00
EF180256	11399	South Coogee Volunteer Bushfire Brigade	Expense Reimbursements	16/06/2025	1,130.22
EF180257	11425	Resource Recovery Group	Waste Disposal Gate Fees	16/06/2025	2,129.99
EF180258	11441	Spare Parts Puppet Theatre Inc	Entertainment Services	16/06/2025	165.00
EF180259	11470	Sportsworld Of Wa	Sport Supplies	16/06/2025	13,796.20
EF180260	11483	St John Ambulance Aust Wa Operations	First Aid Courses	16/06/2025	348.00
EF180261	11502	State Law Publisher	Advertising Services	16/06/2025	127.92
EF180262	11625	Nutrien Water	Reticulation Supplies	16/06/2025	2,603.79

EF180263	11651	Tree Watering Services	Tree Watering Services	16/06/2025	640.00
EF180264	11701	Vibra Industrial Filtration Australasia	Filter Supplies	16/06/2025	261.80
EF180265	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	16/06/2025	29,591.58
EF180266	11739	Wa Spit Roast Company	Catering Services	16/06/2025	1,245.75
EF180267	11787	Department Of Transport	Vehicle Search Fees	16/06/2025	8,663.65
EF180268	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	16/06/2025	19,395.71
EF180269	11795	Western Power	Street Lighting Installation & Service	16/06/2025	9,844.89
EF180270	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	16/06/2025	270.27
EF180271	12153	Hays Personnel Services Pty Ltd	Employment Services	16/06/2025	29,310.11
EF180272	12394	Mp Rogers & Associates	Consultancy Services - Marine	16/06/2025	746.35
EF180273	12589	Australian Institute Of Management	Training Services	16/06/2025	2,750.00
EF180274	12803	Assurex Escrow Pty Ltd	Annual Software Fee	16/06/2025	1,342.00
EF180275	13102	Michael Page International (Australia) Pty Ltd	Employment Services	16/06/2025	1,313.53
EF180276	13475	The Trustee For Burgess Rawson Wa Unit Trust Burgess Rawson (Wa) Pty Ltd	Property Management	16/06/2025	32,183.91
EF180277	13825	Jackson Mcdonald	Legal Services	16/06/2025	20,719.60
EF180278	14297	Artref Pty Ltd	Printing Cartridges	16/06/2025	4,778.07
EF180279	14350	Baileys Fertiliser	Fertiliser Supplies	16/06/2025	6,968.50
EF180280	15550	Apace Aid Inc	Plants & Landscaping Services	16/06/2025	22,440.00
EF180281	15588	Natural Area Consulting Management Services	Weed Spraying	16/06/2025	13,902.68
EF180282	15772	The Trustee For The Parker Black & Forrest Unit Trust Parker Black & Forrest	Architectural Door Hardware Distributor	16/06/2025	2,360.70
EF180283	15786	Ad Engineering International Pty Ltd	Signs - Electronic	16/06/2025	13,469.50
EF180284	15916	1Spatial Australia Pty Ltd	Annual Software Subscription	16/06/2025	40,799.87
EF180285	16064	Cms Engineering	Airconditioning Services	16/06/2025	61,073.28
EF180286	16107	Wren Oil	Waste Disposal Services	16/06/2025	201.30
EF180287	16359	Risk Management Technologies Pty Ltd	Computer Software	16/06/2025	4,470.40
EF180288	17608	Nu-Trac Rural Contracting	Beach Cleaning/Firebreak Construction	16/06/2025	11,307.30
EF180289	18272	Austraclear Limited	Investment Services	16/06/2025	41.48
EF180290	18533	Friends Of The Community Inc.	Catering Services	16/06/2025	1,670.00
EF180291	18801	Fremantle Bin Hire	Bin Hire - Skip Bins	16/06/2025	440.00
EF180292	18962	Sealanes (1985) P/L	Catering Supplies	16/06/2025	1,072.99
EF180293	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	16/06/2025	2,121.23
EF180294	19558	Complete Fire Design	Fire Consultancy Services	16/06/2025	6,592.96
EF180295	19776	Josh Byrne & Associates	Environmental Consultant	16/06/2025	2,376.00
EF180296	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	16/06/2025	40,461.11
EF180297	21139	Austraffic Wa Pty Ltd	Traffic Surveys	16/06/2025	2,927.10
EF180298	21291	The Worm Shed	Environmental Education	16/06/2025	665.00
EF180299	21294	Cat Haven	Animal Services	16/06/2025	2,255.00
EF180300	21469	John Hughes Volkswagon	Purchase Of New Vehicle CON03 VQR24/25-07 and VQR24/25-09	16/06/2025	148,940.89
EF180301	21627	Manheim Pty Ltd	Impounded Vehicles	16/06/2025	258.50
EF180302	21697	Ict Express Pty Ltd	Consultancy Services - It	16/06/2025	1,985.50
EF180303	21744	Jb Hi Fi - Commercial	Electronic Equipment	16/06/2025	2,148.74
EF180304	21946	Ryan's Quality Meats	Meat Supplies	16/06/2025	578.30
EF180305	22388	Carrington's Traffic Services	Traffic Management Services	16/06/2025	2,100.96
EF180306	22553	Brownes Food Operations	Catering Supplies	16/06/2025	493.09
EF180307	22589	Jb Hi Fi - Cockburn	Electrical Equipment	16/06/2025	769.00
EF180308	22623	Landmark Products Ltd	Landscape Infrastructure	16/06/2025	67,538.62
EF180309	22639	Shatish Chauhan	Training Services - Yoga	16/06/2025	3,000.00
EF180310	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	16/06/2025	2,129.86

EF180311	22681	Abbey Blinds & Curtains	Blinds	16/06/2025	412.50
EF180312	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	16/06/2025	97,794.78
EF180313	22859	Top Of The Ladder	Gutter Cleaning Services	16/06/2025	561.00
EF180314	23351	Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health	Leasing Fees	16/06/2025	1,348.05
EF180315	23457	Totally Workwear Fremantle	Clothing - Uniforms	16/06/2025	1,683.26
EF180316	23570	A Proud Landmark Pty Ltd	Landscape Contruction Services	16/06/2025	10,890.00
EF180317	24650	Nuts About Natives	Plant Supplies	16/06/2025	5,151.47
EF180318	24655	Automasters Spearwood	Vehicle Servicing	16/06/2025	8,596.40
EF180319	24736	Zenien	Cctv Camera Licences	16/06/2025	878.77
EF180320	24748	Pearmans Electrical & Mechanical Services P/L	Electrical Services	16/06/2025	1,679.38
EF180321	24974	Scott Print	Printing Services	16/06/2025	6,897.00
EF180322	25063	Superior Pak Pty Ltd	Vehicle Maintenance	16/06/2025	12,683.19
EF180323	25102	Fremantle Mobile Welding	Welding Services	16/06/2025	7,010.66
EF180324	25418	Cs Legal	Legal Services	16/06/2025	10,793.28
EF180325	25586	Envirovap Pty Ltd	Hire Of Leachate Units	16/06/2025	13,340.25
EF180326	25644	Dymocks Garden City	Purchase Of Books	16/06/2025	7.19
EF180327	25731	Wheelie Clean	Cleaning Services	16/06/2025	715.00
EF180328	25813	Lg Connect Pty Ltd	Erp Systems Development	16/06/2025	6,125.84
EF180329	26114	Grace Records Management	Records Management Services	16/06/2025	14.55
EF180330	26121	Cockburn Community Men's Shed Inc	Fabrication Services	16/06/2025	187.00
EF180331	26162	Randstad Pty Ltd	Employment Services	16/06/2025	1,821.21
EF180332	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	16/06/2025	25,949.87
EF180333	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance CON01 - C100932	16/06/2025	305,613.96
EF180334	26314	Cpe Group	Temporary Employment Services	16/06/2025	13,201.35
EF180335	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	16/06/2025	2,395.80
EF180336	26470	Scp Conservation	Fencing Services	16/06/2025	18,524.00
EF180337	26618	Global Spill Control Pty Ltd	Road Safety Products	16/06/2025	2,168.32
EF180338	26623	Cromag Pty Ltd (Sigma Chemicals) Sigma Telford Group	Chemicals - Pool	16/06/2025	1,745.92
EF180339	26626	Senversa Pty Ltd	Environmental Auditing	16/06/2025	7,858.40
EF180340	26656	Environmental Health Australia (Western Australia) Inc.	Memberrship, Conferences And Training Fo	16/06/2025	1,100.00
EF180341	26705	Creative Adm	Marketing Services	16/06/2025	9,311.32
EF180342	26735	Shane Mcmaster Surveys	Survey Services	16/06/2025	1,100.00
EF180343	26736	Ghems Holdings Pty Ltd	Revegetation	16/06/2025	8,820.00
EF180344	26743	Statewide Turf Services	Turf Renovation	16/06/2025	3,135.00
EF180345	26791	Monsterball Amusement & Hire	Amusement Hire	16/06/2025	3,260.00
EF180346	26822	Cse Crosscom Pty Ltd	Communication Equipment	16/06/2025	4,798.86
EF180347	26846	Visability Limited	Disabilibilty Services	16/06/2025	142.98
EF180348	26887	Ccs Strategic	Consultancy - Planning	16/06/2025	10,624.96
EF180349	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	16/06/2025	660.00
EF180350	26917	Cirrus Networks Pty Ltd	It Network & Telephony Services	16/06/2025	8,320.62
EF180351	26923	Woodlands	Rubbish Collection Equipment	16/06/2025	2,711.50
EF180352	26939	Udla	Landscape Architecture And Urban Design	16/06/2025	9,570.00
EF180353	26946	Av Truck Services Pty Ltd	Truck Dealership	16/06/2025	2,169.06
EF180354	26957	Jbs & G Australia Pty Ltd	Consultancy - Enviromental	16/06/2025	28,565.90
EF180355	26985	Access Icon Pty Ltd	Drainage Products	16/06/2025	17,605.50
EF180356	26987	Cti Risk Management	Security - Cash Collection	16/06/2025	1,363.01
EF180357	27002	Cockburn Party Hire	Hire Services	16/06/2025	1,271.00
EF180358	27006	Bibra Lake Iga Xpress	Liquor Supplies	16/06/2025	985.00

EF180359	27010	Quantum Building Services Pty Ltd	Building Maintenance	16/06/2025	4,314.51
EF180360	27028	Technogym Australia Pty Ltd	Fitness Equipment	16/06/2025	2,320.22
EF180361	27031	Downer Edi Works Pty Ltd	Asphalt Services	16/06/2025	28,156.86
EF180362	27046	Tfh Hire Services Pty Ltd	Hire Fencing	16/06/2025	544.50
EF180363	27054	Vocus Pty Ltd	Telecommunications	16/06/2025	5,096.99
EF180364	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	16/06/2025	5,706.18
EF180365	27065	Westbooks	Books	16/06/2025	8,563.69
EF180366	27082	Kulbardi Pty Ltd	Stationery Supplies	16/06/2025	787.97
EF180367	27085	Savills Project Management Pty Ltd	Project Management	16/06/2025	1,705.00
EF180368	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	16/06/2025	66.00
EF180369	27201	Wfs Australia Pty Ltd	Software	16/06/2025	338.25
EF180370	27222	Ashton Safety Health Environment	Safety, Health, Environment Consulting	16/06/2025	1,060.87
EF180371	27241	Landscape Elements	Landscaping Services	16/06/2025	80,360.91
EF180372	27246	Veale Auto Parts	Spare Parts Mechanical	16/06/2025	257.30
EF180373	27269	Payrix Australia	Payment Processing	16/06/2025	16,297.33
EF180374	27276	Quash	Acoustic - Soundproofing	16/06/2025	10,258.38
EF180375	27288	Urbis	Consultancy - Property	16/06/2025	70,620.00
EF180376	27334	Westcare Print	Printing Services	16/06/2025	1,820.50
EF180377	27362	The Mighty Booths	Photobooth	16/06/2025	2,169.61
EF180378	27377	Accidental Health And Safety - Perth	First Aid Supplies	16/06/2025	660.73
EF180379	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	16/06/2025	381.60
EF180380	27401	Emprise Mobility	Mobility Equipment	16/06/2025	9,544.00
EF180381	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	16/06/2025	2,604.53
EF180382	27529	Wa Library Supplies	Library Supplies & Furniture	16/06/2025	1,744.00
EF180383	27531	Simplylogical.Net	Software System	16/06/2025	15,000.00
EF180384	27534	Ralph Beattie Bosworth	Quantity Survey	16/06/2025	10,780.00
EF180385	27539	Jasmin Carpentry & Maintenance	Carpentry	16/06/2025	4,605.54
EF180386	27546	Bpa Engineering	Consultancy - Engineering	16/06/2025	19,849.50
EF180387	27548	Standing Fork	Catering	16/06/2025	22,818.90
EF180388	27575	Shred X Secure Destruction	Document Destruction	16/06/2025	170.02
EF180389	27579	Soco Studios	Photography Services	16/06/2025	2,689.50
EF180390	27587	New Ground Water Services Pty Ltd	Irrigation/Reticulation	16/06/2025	15,862.00
EF180391	27596	Allwest Plant Hire Australia Pty Ltd	Plant Hire And Civil Contracting	16/06/2025	14,373.43
EF180392	27613	Redimed Pty Ltd	Medical & Health Services	16/06/2025	3,701.20
EF180393	27617	Atturra Business Applications	Consultancy - It	16/06/2025	5,775.00
EF180394	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	16/06/2025	4,083.13
EF180395	27635	Mammoth Security Signature Security Group	Security	16/06/2025	52.60
EF180396	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	16/06/2025	69,841.87
EF180397	27676	Blue Force Pty Ltd	Security Services	16/06/2025	19,411.43
EF180398	27684	Jani Murphy Pty Ltd	Training	16/06/2025	3,301.65
EF180399	27695	Qtm Pty Ltd	Traffic Management	16/06/2025	14,796.32
EF180400	27701	Perth Better Homes	Shade Sails	16/06/2025	139,328.42
EF180401	27751	Es2 Pty Ltd	Cyber Space Security	16/06/2025	19,360.00
EF180402	27757	Ground Support Systems (Aust)	Shoring Equipment	16/06/2025	4,814.70
EF180403	27804	Redfish Technologies	Audio Visual Systems	16/06/2025	5,149.79
EF180404	27818	Modus Compliance Pty Ltd	Consultanct Engineering	16/06/2025	7,150.00
EF180405	27829	Smec Australia Pty Ltd	Consultancy - Engineering	16/06/2025	81,133.10
EF180406	27850	Dowsing Group Pty Ltd	Concreting Services	16/06/2025	38,897.98

EF180407	27856	My Flex Health International	Nursing Services	16/06/2025	598.10
EF180408	27865	Colliers International Engineering & Design (Wa) Pty Limited	Engineering Services	16/06/2025	929.50
EF180409	27886	Bbc Entertainment	Entertainment Agency	16/06/2025	2,530.00
EF180410	27890	Tabec Pty Ltd	Engineering Services	16/06/2025	29,978.30
EF180411	27894	Homecare Physiotherapy	Healthcare	16/06/2025	5,577.00
EF180412	27898	Amana Living Training Institute	Training & Education	16/06/2025	500.00
EF180413	27908	Raubex Construction	Engineering Civil CON01 C101091 - RFT19-2024	16/06/2025	240,065.51
EF180414	27916	Body Bike Australia Pty Ltd	Bike Repairs & Servicing	16/06/2025	882.04
EF180415	27917	Go Doors Advanced Automation	Door Maintenance & Repair	16/06/2025	2,461.25
EF180416	27946	Kambarang Services Pty Ltd	Training Indigenous Cultute	16/06/2025	5,302.00
EF180417	27963	Buffalo Solutions	Training	16/06/2025	12,276.00
EF180418	27965	Stantec Australia Pty Ltd	Engineering Services	16/06/2025	990.00
EF180419	27969	Perfect Gym Solutions	Software For Gym's	16/06/2025	5,742.11
EF180420	28003	Taylor Made Design	Graphic Design	16/06/2025	418.00
EF180421	28047	Mitchell Garlett	Ceremonial Services	16/06/2025	500.00
EF180422	28049	Copy Magic	Printing Services	16/06/2025	3,847.49
EF180423	28086	Gfg Consulting	Consultancy	16/06/2025	16,324.00
EF180424	28090	K Craft Building	Construction	16/06/2025	12,771.00
EF180425	28136	Shore Water Marine Pty Ltd	Marine Repair & Maintenance Services CON01 - C100958	16/06/2025	118,608.22
EF180426	28184	Spearwood Veterinary Hospital	Veterinary Hospital	16/06/2025	722.80
EF180427	28186	Oracle Corporation Australia Pty Ltd	Software	16/06/2025	5,976.32
EF180428	28191	Enviro Sweep	Sweeping Services	16/06/2025	16,860.31
EF180429	28196	Brightmark Group Pty Ltd	Cleaning Services	16/06/2025	5,678.93
EF180430	28197	Lite N Easy Pty Ltd	Food Supplies	16/06/2025	454.18
EF180431	28201	Select Fresh	Food Supplies	16/06/2025	214.34
EF180432	28211	Nordic Fitness Equipment	Fitness Equipment	16/06/2025	3,270.00
EF180433	28215	Complete Office Supplies Pty Ltd	Stationery	16/06/2025	2,548.67
EF180434	28231	Typeset Pty Ltd	Editorial And Business Communications Se	16/06/2025	4,136.00
EF180435	28233	Western Maze Wa Pty Ltd	Waste Collection Services	16/06/2025	2,928.75
EF180436	28241	Swift Flow Pty Ltd	Plumbing	16/06/2025	38,358.84
EF180437	28246	Hendercare	Nursing Services	16/06/2025	470.58
EF180438	28247	Fremantle City Centre Podiatry	Consultancy - Heritage	16/06/2025	90.20
EF180439	28261	Hazed Services Pty Ltd	Safety - Roof	16/06/2025	577.50
EF180440	28265	Tree Care Wa	Vegetation Maintenance Services CON01 - C100840	16/06/2025	387,165.58
EF180441	28277	Gesha Coffee Co	Coffee Supplies	16/06/2025	1,542.20
EF180442	28303	Miracle Recreation Equipment	Playground Equipment	16/06/2025	7,895.80
EF180443	28318	Ati-Mirage	Training	16/06/2025	6,633.00
EF180444	28329	Certex Lifting Pty Ltd	Lifting Equipment And Testing	16/06/2025	1,957.46
EF180445	28371	Flexi Staff	Employment Services	16/06/2025	38,529.86
EF180446	28392	Mcs Civil Contracting	Engineering/Earthworks A000001	16/06/2025	196,644.00
EF180447	28396	Industrial Decontamination Services Pty Ltd	Decontamination Services	16/06/2025	49.14
EF180448	28405	Cohesis Pty Ltd	Strategic Ict Consultancy	16/06/2025	8,236.25
EF180449	28408	Rc Vegetation Services Pty Ltd	Mowing Services	16/06/2025	38,148.00
EF180450	28409	Sanpoint Pty Ltd (Ld Total)	Landscape Services	16/06/2025	60,247.17
EF180451	28426	Power Paving Pty Ltd	Paving Services	16/06/2025	1,980.00
EF180452	28428	Wa Bolts Pty Ltd	Fixings & Fasteners	16/06/2025	471.39
EF180453	28437	Building & Industrial Cleaning Services	Cleaning Services A000178	16/06/2025	193,422.60
EF180454	28454	Aussie Natural Spring Water	Water Supplies	16/06/2025	324.90

EF180455	28463	Antree Dnh Pty Ltd	Gardening	16/06/2025	729.30
EF180456	28471	Telstra Limited	Telecommunications	16/06/2025	3,095.35
EF180457	28481	Ink Strategy Pty Ltd	Strategic Planning	16/06/2025	2,420.00
EF180458	28505	Maltia Caffe The Trustee For Caruana Family Trust	Cafe And Catering Services	16/06/2025	204.00
EF180459	28516	Classic Hire	Equipment Hire	16/06/2025	2,371.23
EF180460	28517	Robowash Pty Ltd	Automatic Cleaning System Manufacturer	16/06/2025	1,045.00
EF180461	28535	Lora Flora	Murals And Art Workshops	16/06/2025	5,500.00
EF180462	28562	Open Spatial Pty Ltd	It Service	16/06/2025	14,844.74
EF180463	28569	Choiceone Pty Ltd	Recruitment Services	16/06/2025	25,314.83
EF180464	28580	Successful Projects	Project Management, Planning &Scheduling	16/06/2025	5,714.65
EF180465	28610	Green Values Australia	Environmental Consultancy	16/06/2025	10,736.00
EF180466	28618	Tunstall Healthcare	Medical Alarm Equipment & Monitoring	16/06/2025	230.30
EF180467	28621	Imprint Plastic	Printing	16/06/2025	530.20
EF180468	28626	Okmg	Strategy, Digital, Creative & Marketing	16/06/2025	13,948.00
EF180469	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	16/06/2025	949.09
EF180470	28652	Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty L	Media And Advertising Services	16/06/2025	4,115.90
EF180471	28655	Rockingham Glass Reads West Coast Maintenance Pty Ltd	Emergency Glass Repair	16/06/2025	3,563.60
EF180472	28679	Creditor Watch Pty Ltd	Credit Bureau	16/06/2025	722.70
EF180473	28745	Kinnaird, Lance Digital Marketing Ninja	Marketing	16/06/2025	2,959.00
EF180474	28747	Essential Coffee Pty Ltd	Commercial Coffee Machines & Related Pro	16/06/2025	70.65
EF180475	28756	Rehbein Consulting Pty Ltd	Engineering Service	16/06/2025	400.00
EF180476	28760	Spawtz Pty Ltd	Competition Management And Payments Soft	16/06/2025	1,925.19
EF180477	28767	The Trustee For Bugbusters Unit Trust Bug Busters	Pest Control	16/06/2025	638.00
EF180478	28770	Bizfurn Express Australia Pty Ltd Bfx Furniture	Furniture Manufacturer	16/06/2025	5,388.01
EF180479	28785	Sanity Music Stores Pty Ltd Sanity Entertainment	Retail Of Entertainment Products	16/06/2025	1,102.04
EF180480	28787	Blue Assist Pty Ltd	Supply And Install Emergency Help Device	16/06/2025	100.00
EF180481	28795	Smsglobal Pty Ltd	Sms	16/06/2025	261.14
EF180482	28798	Greenshed Pty Ltd Living Turf	Gardening - Horticulture Products	16/06/2025	7,100.50
EF180483	28800	Bolinda Digital Pty Ltd	Audiobook Publishing And Technology	16/06/2025	953.15
EF180484	28810	Kalyakoorl Pty Ltd	Noongar Language Education	16/06/2025	3,850.00
EF180485	28822	Yidarra Group Pty Ltd	Yidarra Group	16/06/2025	3,542.00
EF180486	28823	Synergy Business Systems Pty Ltd Boss Industrial	Industrial Supply	16/06/2025	181.94
EF180487	28831	Safepath Pty Ltd	Concrete Footpath Grinding To Remove T	16/06/2025	8,167.50
EF180488	28833	Ptg Consulting Pty Ltd	Geotech & Road Saftey	16/06/2025	5,225.00
EF180489	28843	Pgc Training Pty Ltd Consolidated Training Services	Training Provider	16/06/2025	8,500.00
EF180490	28852	Cti Couriers Pty Ltd	Courier Services	16/06/2025	2,297.56
EF180491	28867	Overdrive Australia Pty Ltd	Platform And App Provider. Seller Of Dig	16/06/2025	1,253.85
EF180492	28869	Nqpetro Pty Ltd	Fuel Equipment Specialists	16/06/2025	765.56
EF180493	28874	The Trustee For Alara Trust Earthside Eco Bums	Earthside Eco Bums Cloth Nappy Education	16/06/2025	2,455.20
EF180494	28886	D.R Blue & E Kowarski & J.R Perry Mucky Duck Bush Band	Events - Entertainment Music Performance	16/06/2025	1,500.00
EF180495	28897	Mcleods Lawyers Pty Ltd Mcleods Lawyers	Legal Service	16/06/2025	8,190.75
EF180496	28907	Bin Bath Corporation Pty Ltd Bin Bath	Bin Cleaning	16/06/2025	1,794.36
EF180497	28924	The N Pisani Family Trust Local Ice Machine Company	Ice Machine Repairs	16/06/2025	2,024.00
EF180498	28927	Veolia Recycling & Recovery (Perth) Pty Ltd Veolia Recycling & Recovery (Pert	Waste Recycling And Recovery	16/06/2025	58,783.09
EF180499	28930	A.C.N. 650 414 903 Pty Ltd Aba Property Maintenance	Property Maintenance	16/06/2025	2,435.42
EF180500	28947	Baroness Holdings Pty Ltd Tree Planting And Watering	Tree Watering	16/06/2025	15,792.08
EF180501	28950	4Cabling Pty Ltd	It, Data & Cabling Supplier/Distributer	16/06/2025	969.19
EF180502	28965	The Trustee For The Yang Family Trust Tcm Health Care	Acupuncture And Chinese Medicine	16/06/2025	264.00

EF180503	28967	D.V Battams & Others Hopgoodganim Lawyers	Legal Services	16/06/2025	5,367.36
EF180504	28976	Life Ready Cockburn Pty Ltd Life Ready Physio Cockburn	Medical - Physiotherapy	16/06/2025	101.00
EF180505	28981	Chalcedony Investments Pty Ltd Interlink Training	Training - Vocational Education	16/06/2025	7,875.00
EF180506	29024	Cristy Jane Burne	Events - Event Speaker	16/06/2025	2,640.00
EF180507	29028	Booktopia Direct Pty Ltd Booktopia	Retail: Book Sales	16/06/2025	179.07
EF180508	29039	Marketing Why Pty Ltd	Brand Consultancy	16/06/2025	4,400.00
EF180509	29052	Zenith Executive Search Pty Ltd Zenith Search	Employment - Recruitment Agency	16/06/2025	7,751.08
EF180510	29054	Episafe Pty Ltd Epigroup	Whs Training And Consulting	16/06/2025	8,283.00
EF180511	29062	Hannah Frances Smith Budding Concepts	Horticultural And Gardening Advice, Cons	16/06/2025	762.50
EF180512	29068	The Trustee For Franz Family Trust Franz Building Supplies	Building Materials Supplier	16/06/2025	981.02
EF180513	29070	Delta Fabrication Pty Ltd Delta Roofing	Roofing Services	16/06/2025	12,130.80
EF180514	29072	The Trustee For The Smirk Communications Trust Ejan Communications	Communications And Installations	16/06/2025	2,995.94
EF180515	29076	Home2home Therapy Pty Ltd Home2home Therapy	Community Allied Health Services	16/06/2025	485.00
EF180516	29080	The Trustee For Essemy Unit Trust	Business Improvement And Organisational	16/06/2025	10,450.00
EF180517	29083	Tango Information Technology Pty Ltd Tango It	It Consulting	16/06/2025	3,838.99
EF180518	29092	The Trustee For Marvic Family Trust A Place Of Space Perth	Coffee Trailer	16/06/2025	650.00
EF180519	29095	Cultural Infusion (Int) Pty Ltd	Cultural Education	16/06/2025	1,646.70
EF180520	29107	Michelle Lorraine Kember-Imrie	Online Communications Consultancy	16/06/2025	2,140.80
EF180521	29116	Aksharbrahma Pty Ltd The Drug Detection Agency - South Perth Wa	Workplace - Drug And Alcohol Testing	16/06/2025	389.95
EF180522	29119	The Trustee For The Mia Family Trust Clark Rubber Jandakot	Retail - Trade Supplies	16/06/2025	258.98
EF180523	29123	Sukhjit Kaur Khalsa	Events - Performance	16/06/2025	2,700.00
EF180524	29127	Global Workwear Investments Pty Ltd Totally Workwear	Workwear	16/06/2025	479.83
EF180525	29130	Indigenous Psychological Services Pty Ltd Psychological Services Pty Ltd	Training	16/06/2025	1,100.00
EF180526	29132	Casey City Council City Of Casey	Professional Services - Advocacy	16/06/2025	36,684.00
EF180527	29133	Amorim Loiola, Francysnalloy	Brazilian Jiu Jitsu Coach	16/06/2025	1,624.20
EF180528	29138	Wonder Tribe Toys Pty Ltd	Toys Store	16/06/2025	1,000.00
EF180529	29141	Carree Investments Pty Ltd	Carree Coachlines	16/06/2025	440.00
EF180530	29149	Proposalpro Pty Ltd	Consulting	16/06/2025	3,025.00
EF180531	29156	The Trustee For Passion Family Trust (Sound Stream Perth) Sound Stream Pe	Light & Sound, Productions	16/06/2025	1,556.50
EF180532	29164	Australian Library And Information Association Ltd Australian Library And Inforr	Professional Development For Library Sec	16/06/2025	1,342.00
EF180533	29168	Cathleen Anne Day Heritage Today	History/Heritage Consultancy	16/06/2025	16,000.00
EF180534	11651	Tree Watering Services	Tree Watering Services	17/06/2025	640.00
EF180535	26600	Timmothy Kelly	Aboriginal Cultural Dancing	17/06/2025	1,250.00
EF180536	26987	Cti Risk Management	Security - Cash Collection	17/06/2025	1,098.90
EF180537	28471	Telstra Limited	Telecommunications	17/06/2025	18,373.45
EF180538	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	20/06/2025	2,098,304.20
EF180539	10152	Aust Services Union	Payroll Deductions	23/06/2025	832.00
EF180540	10154	Australian Taxation Office	Payroll Deductions	23/06/2025	589,162.00
EF180541	10305	Child Support Agency	Payroll Deductions	23/06/2025	3,429.18
EF180542	19726	Health Insurance Fund Of Wa	Payroll Deductions	23/06/2025	847.80
EF180543	27874	Smartsalary	Salary Packaging/Leasing Administration	23/06/2025	15,423.02
EF180544	28458	Easi Group	Novated Leasing	23/06/2025	19,851.24
EF180545	28741	The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu	Union	23/06/2025	44.00
EF180546	28890	Construction Forestry Mining Energy Union - Construction & G Cfmeu Wa - Co	Payroll Deductions	23/06/2025	30.00
EF180547	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	24/06/2025	4,209.53
EF180548	21554	Ladybird Entertainment	Entertainment Services	24/06/2025	300.00
EF180549	21744	Jb Hi Fi - Commercial	Electronic Equipment	24/06/2025	1,441.92
EF180550	26987	Cti Risk Management	Security - Cash Collection	24/06/2025	1,346.95

EF180551	27695	Qtm Pty Ltd	Traffic Management	24/06/2025	61,790.27
EF180552	28231	Typeset Pty Ltd	Editorial And Business Communications Se	24/06/2025	1,045.00
EF180553	28516	Classic Hire	Equipment Hire	24/06/2025	3,125.10
EF180554	29153	Clear Ai Pty Ltd	Consultancy	24/06/2025	13,530.00
EF180555	29179	Warwick Gately	Audit & Risk Committee	24/06/2025	415.00
EF180556	29180	Andrew Kandie	Audit & Risk Committee	24/06/2025	415.00
EF180557	99997	Legal Practice Board Australia	Practice Id	24/06/2025	1,250.00
EF180558	10118	Australia Post	Postage Charges	30/06/2025	2,633.09
EF180559	10184	Benara Nurseries	Plants	30/06/2025	21,802.62
EF180560	10226	Bridgestone Australia Ltd	Tyre Services	30/06/2025	3,123.84
EF180561	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	30/06/2025	4,906.95
EF180562	10279	Castrol Australia Pty Ltd	Grease/Lubricants	30/06/2025	3,107.28
EF180563	10287	Centreline Markings	Linemarking Services	30/06/2025	13,090.00
EF180564	10344	Business Foundations Incorporated	Donation	30/06/2025	1,100.00
EF180565	10359	Cockburn Painting Service	Painting Supplies/Services	30/06/2025	4,510.00
EF180566	10368	Cockburn Wetlands Education Centre	Community Grant	30/06/2025	450.00
EF180567	10384	Progility Pty Ltd	Communication Services	30/06/2025	10,427.84
EF180568	10390	The Trustee For The Standard Building Trust Computer Badge Embroidery	Embroidery	30/06/2025	34.10
EF180569	10483	Landgate	Mapping/Land Title Searches	30/06/2025	2,195.70
EF180570	10535	Workpower Incorporated	Employment Services - Planting	30/06/2025	14,447.13
EF180571	10589	Fines Enforcement Registry	Fines Enforcement Fees	30/06/2025	1,548.00
EF180572	10683	Gronbek Security	Locksmith Services	30/06/2025	4,729.40
EF180573	10776	Italia Stone Group Pty Ltd	Construction And Quarrying A001572	30/06/2025	120,556.02
EF180574	10787	Jandakot Accident Repair Centre	Panel Beating Services	30/06/2025	2,000.00
EF180575	10788	Jandakot Volunteer Bush Fire Brigade Please See Adhoc	Expense Reimbursements	30/06/2025	2,333.13
EF180576	10794	Jason Signmakers	Signs	30/06/2025	60,195.90
EF180577	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	30/06/2025	104.62
EF180578	10991	Beacon Equipment	Mowing Equipment	30/06/2025	468.00
EF180579	11036	Northlake Electrical Pty Ltd	Electrical Services CON01 - A000100	30/06/2025	107,893.59
EF180580	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	30/06/2025	7,950.36
EF180581	11284	The Royal Life Saving Society Wa Inc Pty Ltd	Training Services	30/06/2025	1,540.00
EF180582	11307	Satellite Security Services Pty Ltd	Security Services	30/06/2025	732.60
EF180583	11316	Seek Limited	Recruitment Advertising	30/06/2025	3,044.78
EF180584	11333	Shelford Constructions Pty Ltd	Construction Services CON01 - A001492	30/06/2025	1,182,281.49
EF180585	11387	Bibra Lake Soils	Soil & Limestone Supplies	30/06/2025	751.00
EF180586	11406	South Lake Ottey Family & Neighbourhood Centre	Community Service	30/06/2025	1,540.00
EF180587	11425	Resource Recovery Group	Waste Disposal Gate Fees	30/06/2025	810.00
EF180588	11447	Spearwood Dalmatinac Club Inc	Community Grant	30/06/2025	7,258.00
EF180589	11449	Spearwood Florist Ultimate Co Pty Ltd	Floral Arrangements	30/06/2025	325.00
EF180590	11470	Sportsworld Of Wa	Sport Supplies	30/06/2025	396.00
EF180591	11483	St John Ambulance Aust Wa Operations	First Aid Courses	30/06/2025	2,176.00
EF180592	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	30/06/2025	1,089.00
EF180593	11557	Technology One Ltd	It Consultancy Services	30/06/2025	1,098.90
EF180594	11619	Titan Ford	Purchase Of Vehicles & Servicing	30/06/2025	50,493.69
EF180595	11625	Nutrien Water	Reticulation Supplies	30/06/2025	1,145.72
EF180596	11701	Vibra Industrial Filtration Australasia	Filter Supplies	30/06/2025	588.50
EF180597	11710	Volunteering Wa	Subscriptions	30/06/2025	550.00
EF180598	11739	Wa Spit Roast Company	Catering Services	30/06/2025	1,246.95

EF180599	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	30/06/2025	4,494.46
EF180600	11828	Worldwide Online Printing - O'connor	Printing Services	30/06/2025	1,715.00
EF180601	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	30/06/2025	7,800.00
EF180602	12153	Hays Personnel Services Pty Ltd	Employment Services	30/06/2025	23,958.90
EF180603	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	30/06/2025	7.66
EF180604	12589	Australian Institute Of Management	Training Services	30/06/2025	1,254.00
EF180605	12656	Coogee Beach Surf Lifesaving Club Inc	Poore Grove Slsc Development Costs	30/06/2025	500.00
EF180606	13102	Michael Page International (Australia) Pty Ltd	Employment Services	30/06/2025	4,925.75
EF180607	13475	The Trustee For Burgess Rawson Wa Unit Trust Burgess Rawson (Wa) Pty Ltd	Property Management	30/06/2025	11,940.68
EF180608	13492	Chivers Marine	Marine Equipment	30/06/2025	842.51
EF180609	13563	Green Skills Inc	Employment Services	30/06/2025	25,578.13
EF180610	13834	Sulo Mgb Australia Pty Ltd	Mobile Garbage Bins	30/06/2025	51,235.38
EF180611	14350	Baileys Fertiliser	Fertiliser Supplies	30/06/2025	951.06
EF180612	15393	Stratagreen	Hardware Supplies	30/06/2025	5,375.45
EF180613	15550	Apace Aid Inc	Plants & Landscaping Services	30/06/2025	13,009.70
EF180614	15588	Natural Area Consulting Management Services	Weed Spraying	30/06/2025	39,870.71
EF180615	15746	Western Australia Police Service	Police Clearances	30/06/2025	54.00
EF180616	15850	Ecoscape Australia Pty Ltd	Environmental Consultancy	30/06/2025	5,241.50
EF180617	16572	Cummins South Pacific Pty Ltd	Engines, Repairing Trucks	30/06/2025	5,620.03
EF180618	16979	Japanese Truck And Bus Spares Pty Ltd	Spare Parts - Automotive	30/06/2025	1,574.60
EF180619	16985	Wa Premix	Concrete Supplies	30/06/2025	2,640.00
EF180620	17343	Rac Businesswise	Membership Subscription	30/06/2025	14,886.00
EF180621	18407	Ripe Art	Catering Services - Edible Art	30/06/2025	600.00
EF180622	18801	Fremantle Bin Hire	Bin Hire - Skip Bins	30/06/2025	440.00
EF180623	18962	Sealanes (1985) P/L	Catering Supplies	30/06/2025	1,547.92
EF180624	19107	Forever Shining Artforms Wa	Parks Infrastructure Services	30/06/2025	14,970.00
EF180625	19533	Woolworths Group Ltd (Woolworths & Big W)	Groceries	30/06/2025	2,377.77
EF180626	19762	Australian Training Management Pty Ltd	Training Services	30/06/2025	500.00
EF180627	21010	Redman Solutions	Computer Software	30/06/2025	5,341.13
EF180628	21291	The Worm Shed	Environmental Education	30/06/2025	4,730.00
EF180629	21294	Cat Haven	Animal Services	30/06/2025	4,091.48
EF180630	21946	Ryan's Quality Meats	Meat Supplies	30/06/2025	2,099.98
EF180631	22404	Cleverpatch Pty Ltd	Arts/Craft Supplies	30/06/2025	144.94
EF180632	22553	Brownes Food Operations	Catering Supplies	30/06/2025	494.46
EF180633	22589	Jb Hi Fi - Cockburn	Electrical Equipment	30/06/2025	719.76
EF180634	22613	Vicki Royans	Artistic Services	30/06/2025	450.00
EF180635	22639	Shatish Chauhan	Training Services - Yoga	30/06/2025	2,910.00
EF180636	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	30/06/2025	33,799.04
EF180637	22854	Lgiswa	Insurance Premiums	30/06/2025	811.80
EF180638	22859	Top Of The Ladder	Gutter Cleaning Services	30/06/2025	7,898.00
EF180639	22903	Unique International Recoveries Llc	Debt Collectors	30/06/2025	268.80
EF180640	23457	Totally Workwear Fremantle	Clothing - Uniforms	30/06/2025	4,732.11
EF180641	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	30/06/2025	361.44
EF180642	24506	Amaranti's Personal Training	Personal Training Services	30/06/2025	3,800.00
EF180643	24619	Vibrant Mcs Pty Ltd Mcs Security	Security Services	30/06/2025	15,475.68
EF180644	24650	Nuts About Natives	Plant Supplies	30/06/2025	4,333.45
EF180645	24655	Automasters Spearwood	Vehicle Servicing	30/06/2025	3,148.70
EF180646	24736	Zenien	Cctv Camera Licences	30/06/2025	9,978.39

EF180647	24748	Pearmans Electrical & Mechanical Services P/L	Electrical Services	30/06/2025	21,405.60
EF180648	24974	Scott Print	Printing Services	30/06/2025	5,608.90
EF180649	25066	Sandra Gaskett	Artwork	30/06/2025	5,000.00
EF180650	25102	Fremantle Mobile Welding	Welding Services	30/06/2025	1,738.00
EF180651	25121	Imagesource Digital Solutions	Billboards	30/06/2025	669.90
EF180652	25418	Cs Legal	Legal Services	30/06/2025	2,845.63
EF180653	25822	Fit2work.Com.Au Mercury Search And Selection Pty Ltd	Employee Check	30/06/2025	123.20
EF180654	25832	Exteria	Street And Park Infrastructure	30/06/2025	4,550.70
EF180655	26114	Grace Records Management	Records Management Services	30/06/2025	1,899.24
EF180656	26120	Ecoburbia	Environmental Waste Workshops	30/06/2025	715.00
EF180657	26211	Amcom Pty Ltd	Internet/Data Services	30/06/2025	3,548.72
EF180658	26251	Elizabeth Christina Antonio Healing India Creative Arts	Facilitation Services - Workshops	30/06/2025	350.00
EF180659	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	30/06/2025	40,696.83
EF180660	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance A000001	30/06/2025	216,332.77
EF180661	26314	Cpe Group	Temporary Employment Services	30/06/2025	16,812.30
EF180662	26328	Akwaaba African Art And Craft	Entertainment Services	30/06/2025	385.00
EF180663	26329	Safety Signs Service Pty Ltd	Safety Signs	30/06/2025	216.06
EF180664	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	30/06/2025	1,518.00
EF180665	26423	Alpha Pest Animal Solutions Invasive Species Pty Ltd	Pest Control Services	30/06/2025	2,722.50
EF180666	26470	Scp Conservation	Fencing Services	30/06/2025	7,964.00
EF180667	26558	Healthcare Australia Pty Ltd	Temporary Employment Services	30/06/2025	1,019.79
EF180668	26574	Eva Bellydance	Entertainment - Belly Dancing	30/06/2025	225.00
EF180669	26614	Marketforce Pty Ltd	Advertising	30/06/2025	4,763.00
EF180670	26623	Cromag Pty Ltd (Sigma Chemicals) Sigma Telford Group	Chemicals - Pool	30/06/2025	4,522.27
EF180671	26625	Andover Detailers	Car Detailing Services	30/06/2025	2,386.51
EF180672	26735	Shane Mcmaster Surveys	Survey Services	30/06/2025	8,745.00
EF180673	26743	Statewide Turf Services	Turf Renovation	30/06/2025	42,982.13
EF180674	26754	Connect Call Centre Services	Call Centre Services	30/06/2025	1,991.61
EF180675	26789	Raeco	Supplier Of Library Shelving And Furnitu	30/06/2025	176.44
EF180676	26813	Buswest	Bus Hire	30/06/2025	687.50
EF180677	26829	Paraquad Industries	General Packaging, Industrial Cloth Cutt	30/06/2025	16,753.57
EF180678	26843	Ergolink	Ergonomic Office Furniture	30/06/2025	6,366.22
EF180679	26888	Media Engine	Graphic Design, Marketing, Video Product	30/06/2025	4,390.00
EF180680	26923	Woodlands	Rubbish Collection Equipment	30/06/2025	56,522.95
EF180681	26946	Av Truck Services Pty Ltd	Truck Dealership	30/06/2025	5,190.15
EF180682	26983	Hitech Sports Pty Ltd	Sporting Equipment	30/06/2025	583.55
EF180683	26985	Access Icon Pty Ltd	Drainage Products	30/06/2025	965.80
EF180684	27002	Cockburn Party Hire	Hire Services	30/06/2025	1,446.00
EF180685	27006	Bibra Lake Iga Xpress	Liquor Supplies	30/06/2025	503.64
EF180686	27010	Quantum Building Services Pty Ltd	Building Maintenance	30/06/2025	3,794.00
EF180687	27015	Intelli Trac	Gps Tracking	30/06/2025	3,586.00
EF180688	27018	Mark Norman Consulting	Consultancy - Electrical	30/06/2025	10,147.50
EF180689	27028	Technogym Australia Pty Ltd	Fitness Equipment	30/06/2025	1,892.00
EF180690	27031	Downer Edi Works Pty Ltd	Asphalt Services	30/06/2025	1,174.25
EF180691	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	30/06/2025	29,246.45
EF180692	27054	Vocus Pty Ltd	Telecommunications	30/06/2025	83,248.12
EF180693	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	30/06/2025	8,996.57
EF180694	27063	Nature Play Solutions	Playground Design/Consultancy	30/06/2025	3,792.80

EF180695	27065	Westbooks	Books	30/06/2025	10,387.66
EF180696	27078	Infocouncil Pty Ltd	Software	30/06/2025	35,347.40
EF180697	27082	Kulbardi Pty Ltd	Stationery Supplies	30/06/2025	697.84
EF180698	27085	Savills Project Management Pty Ltd	Project Management	30/06/2025	3,256.00
EF180699	27138	Marina Industries Association Ltd	Accreditation	30/06/2025	2,970.00
EF180700	27149	Playtec Pty Ltd	Playground Equipment	30/06/2025	4,713.50
EF180701	27154	Veolia Recycling & Recovery Pty Ltd	Waste Services	30/06/2025	10,669.75
EF180702	27173	Urbaqua Ltd	Environmental Consulting	30/06/2025	10,516.00
EF180703	27177	Rentokil Initial Pty Ltd (Initial Hygiene)	Hygiene	30/06/2025	4,165.27
EF180704	27198	Green Promotions Pty Ltd	Promotional Supplies	30/06/2025	12,004.30
EF180705	27222	Ashton Safety Health Environment	Safety, Health, Environment Consulting	30/06/2025	1,060.87
EF180706	27241	Landscape Elements	Landscaping Services	30/06/2025	41,679.30
EF180707	27243	Arjohuntleigh Pty Ltd	Supply, Repairs Health Equipemnt	30/06/2025	506.00
EF180708	27246	Veale Auto Parts	Spare Parts Mechanical	30/06/2025	1,194.30
EF180709	27269	Payrix Australia	Payment Processing	30/06/2025	16,759.02
EF180710	27346	Office Line	Furniture Office	30/06/2025	36,603.60
EF180711	27374	Southern Cross Cleaning	Commercial Cleaning	30/06/2025	7,810.81
EF180712	27377	Accidental Health And Safety - Perth	First Aid Supplies	30/06/2025	3,336.27
EF180713	27381	Fit For Life Exercise Physiology	Exercise Classes	30/06/2025	2,280.00
EF180714	27401	Emprise Mobility	Mobility Equipment	30/06/2025	772.00
EF180715	27406	Straker Pty Ltd	Translation Services	30/06/2025	3,387.80
EF180716	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	30/06/2025	10,784.88
EF180717	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irragation Services	30/06/2025	5,120.50
EF180718	27443	Global Food Safety Auditing	Auditing Services	30/06/2025	742.50
EF180719	27480	Form Building A State Of Creativity Inc.	Consultancy - Art	30/06/2025	4,435.20
EF180720	27518	Kyocera Document Solutions Australia Pty Ltd	Photcopying Machines	30/06/2025	7,622.20
EF180721	27539	Jasmin Carpentry & Maintenance	Carpentry	30/06/2025	918.50
EF180722	27548	Standing Fork	Catering	30/06/2025	4,695.90
EF180723	27566	Thuroona Services	Asbestos Removal	30/06/2025	2,942.50
EF180724	27579	Soco Studios	Photography Services	30/06/2025	12,837.00
EF180725	27596	Allwest Plant Hire Australia Pty Ltd	Plant Hire And Civil Contracting	30/06/2025	6,330.50
EF180726	27613	Redimed Pty Ltd	Medical & Health Services	30/06/2025	5,325.25
EF180727	27622	Trugrade Medical Supplies	Medical Supplies	30/06/2025	264.30
EF180728	27630	K-Line Fencing Group	Fencing	30/06/2025	4,922.50
EF180729	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	30/06/2025	13,097.66
EF180730	27637	Aqua Research And Monitoring Services	Marine Services	30/06/2025	4,537.60
EF180731	27676	Blue Force Pty Ltd	Security Services	30/06/2025	12,380.50
EF180732	27695	Qtm Pty Ltd	Traffic Management	30/06/2025	3,204.06
EF180733	27703	Jda Consultant Hydrologists	Hydrological Consultancy	30/06/2025	3,850.00
EF180734	27739	My Maintenance Systems Pty Ltd	Computer Software	30/06/2025	5,742.00
EF180735	27779	Sports Circuit Linemarking	Linemarking	30/06/2025	440.00
EF180736	27813	Namisartroom	Education/Training	30/06/2025	500.00
EF180737	27819	Axiis Contracting Pty Ltd	Concrete Works	30/06/2025	90,655.40
EF180738	27850	Dowsing Group Pty Ltd	Concreting Services CON01 - A001592	30/06/2025	539,133.72
EF180739	27879	Precision Badges Wa	Badges	30/06/2025	356.90
EF180740	27894	Homecare Physiotherapy	Healthcare	30/06/2025	1,665.40
EF180741	27907	Jenoptik Australia Pty Ltd	Radar Signs	30/06/2025	2,804.45
EF180742	27909	Fe Technologies	Rfid Equipment And Tags	30/06/2025	3,471.60

EF180743	27914	Fleetcare	Software	30/06/2025	55.00
EF180744	27917	Go Doors Advanced Automation	Door Maintenance & Repair	30/06/2025	30,562.88
EF180745	27919	Bark Environmental	Dieback Treatment	30/06/2025	15,922.50
EF180746	27925	Rtrfm 92.1 Ltd	Radio Station	30/06/2025	550.00
EF180747	27946	Kambarang Services Pty Ltd	Training Indigenous Cultute	30/06/2025	5,225.00
EF180748	27953	Truckline	Spare Parts, Truck/Trailer	30/06/2025	363.59
EF180749	27960	Intertek Inform Sai Global	Standards	30/06/2025	70.29
EF180750	27969	Perfect Gym Solutions	Software For Gym's	30/06/2025	5,370.75
EF180751	27984	Sabrina Fenwick	Excercise Classes	30/06/2025	480.00
EF180752	28003	Taylor Made Design	Graphic Design	30/06/2025	1,100.00
EF180753	28006	Terra Firma Laboratories (Wa)	Construction Materials Testing	30/06/2025	16,153.50
EF180754	28047	Mitchell Garlett	Ceremonial Services	30/06/2025	2,600.00
EF180755	28049	Copy Magic	Printing Services	30/06/2025	14,807.70
EF180756	28058	Sage Consulting Engineers Pty Ltd	Consultancy - Engineering	30/06/2025	16,288.25
EF180757	28080	Yacht Grot 1985 Pty Ltd	Marine	30/06/2025	1,073.43
EF180758	28086	Gfg Consulting	Consultancy	30/06/2025	6,860.00
EF180759	28141	Lessen With Peg- Rethink Waste	Waste Education	30/06/2025	850.00
EF180760	28168	Sifting Sands	Sand Cleaning	30/06/2025	3,079.23
EF180761	28172	Docusign Inc	Software Supplier	30/06/2025	7,874.99
EF180762	28184	Spearwood Veterinary Hospital	Veterinary Hospital	30/06/2025	1,017.80
EF180763	28191	Enviro Sweep	Sweeping Services	30/06/2025	4,809.75
EF180764	28201	Select Fresh	Food Supplies	30/06/2025	530.51
EF180765	28215	Complete Office Supplies Pty Ltd	Stationery	30/06/2025	787.25
EF180766	28218	Laminar Capital Pty Ltd	Financial Services	30/06/2025	1,419.00
EF180767	28233	Western Maze Wa Pty Ltd	Waste Collection Services	30/06/2025	22,951.50
EF180768	28235	Otium Planning Group Pty Ltd	Management Consulting	30/06/2025	9,801.00
EF180769	28241	Swift Flow Pty Ltd	Plumbing	30/06/2025	23,752.18
EF180770	28246	Hendercare	Nursing Services	30/06/2025	1,088.12
EF180771	28254	Cleantex Pty Ltd	Laundry Service	30/06/2025	691.11
EF180772	28265	Tree Care Wa	Vegetation Maintenance Services CON01 - A000129	30/06/2025	180,909.92
EF180773	28270	Volunteer Home Support	Aged Care	30/06/2025	189.20
EF180774	28277	Gesha Coffee Co	Coffee Supplies	30/06/2025	1,224.80
EF180775	28297	Techbrain	It Consultancy	30/06/2025	492.46
EF180776	28303	Miracle Recreation Equipment	Playground Equipment	30/06/2025	1,595.00
EF180777	28318	Ati-Mirage	Training	30/06/2025	2,321.00
EF180778	28343	Hemsley Paterson	Valuation Services	30/06/2025	1,980.00
EF180779	28361	Indoor Gardens Pty Ltd	Hiring Indoor Plants	30/06/2025	803.88
EF180780	28371	Flexi Staff	Employment Services	30/06/2025	15,333.91
EF180781	28392	Mcs Civil Contracting	Engineering/Earthworks A000001	30/06/2025	152,013.40
EF180782	28407	Engine Protection Equipment Pty Ltd	Spare Parts	30/06/2025	64.78
EF180783	28426	Power Paving Pty Ltd	Paving Services	30/06/2025	6,160.00
EF180784	28428	Wa Bolts Pty Ltd	Fixings & Fasteners	30/06/2025	99.51
EF180785	28432	All Stamps	Stamps	30/06/2025	26.10
EF180786	28437	Building & Industrial Cleaning Services	Cleaning Services C100913 A000178	30/06/2025	92,240.40
EF180787	28454	Aussie Natural Spring Water	Water Supplies	30/06/2025	216.60
EF180788	28457	Live Life Alarms	Virtual Sale Of Mobile Alarms	30/06/2025	75.00
EF180789	28463	Antree Dnh Pty Ltd	Gardening	30/06/2025	214.50
EF180790	28475	Host Corporation Pty Ltd	Catering Supplies	30/06/2025	169.40

EF180791	28495	Danielle Brady - Research Services	Social Scientific Data Collection	30/06/2025	6,000.00
EF180792	28501	Quality Comics The Trustee For Mccrackan Family Trust	Bookshop	30/06/2025	3,004.50
EF180793	28510	Wa Deck Restorations	Outdoor Timber Restoration	30/06/2025	27,812.93
EF180794	28516	Classic Hire	Equipment Hire	30/06/2025	4,719.00
EF180795	28517	Robowash Pty Ltd	Automatic Cleaning System Manufacturer	30/06/2025	1,045.00
EF180796	28522	Bing Technologies Pty Ltd	Mailing Services	30/06/2025	105.42
EF180797	28526	All Good Grub	All Good Grub Bushtukka Catering	30/06/2025	394.03
EF180798	28532	Oil & Energy Pty. Ltd.	Lubricant Supplier	30/06/2025	5,807.75
EF180799	28534	Mrs Tania Holland	Teaching Craft	30/06/2025	900.00
EF180800	28568	Solo Resource Recovery	Waste & Recycling Collection Services	30/06/2025	15,831.28
EF180801	28569	Choiceone Pty Ltd	Recruitment Services	30/06/2025	8,513.51
EF180802	28574	Psg Eyewear	Manufacturer Prescription Safety Glasses	30/06/2025	388.60
EF180803	28583	Envirostream Australia Pty Ltd	Battery Recycling	30/06/2025	1,829.30
EF180804	28610	Green Values Australia	Environmental Consultancy	30/06/2025	5,538.50
EF180805	28611	Circuitwest Inc	Arts Support Organisation	30/06/2025	1,650.00
EF180806	28621	Imprint Plastic	Printing	30/06/2025	164.45
EF180807	28627	White Oak Home Care Services	White Oak Home Care	30/06/2025	3,584.07
EF180808	28632	Total Connections Pty Ltd	Hose, Hydraulics & Fire Protection Servi	30/06/2025	2,621.00
EF180809	28652	Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty L	Media And Advertising Services	30/06/2025	2,165.45
EF180810	28710	Premier Envelopes Australia Pty Ltd	Supply & Printing Of Envelops	30/06/2025	281.52
EF180811	28728	Australian Defence Apparel Pty Ltd Legear	Law Enforcement Gear	30/06/2025	2,790.37
EF180812	28767	The Trustee For Bugbusters Unit Trust Bug Busters	Pest Control	30/06/2025	2,770.00
EF180813	28778	Isubscribe Pty Limited	Magazine Subscription Company	30/06/2025	1,805.51
EF180814	28783	Shape Urban Pty Ltd	Planning And Stakeholder Engagement	30/06/2025	25,223.00
EF180815	28785	Sanity Music Stores Pty Ltd Sanity Entertainment	Retail Of Entertainment Products	30/06/2025	853.38
EF180816	28798	Greenshed Pty Ltd Living Turf	Gardening - Horticulture Products	30/06/2025	3,234.00
EF180817	28799	Pretzos Holdings Pty Ltd Coastline Mowers	Sales And Repairs Of Agricultural Machin	30/06/2025	52,185.12
EF180818	28800	Bolinda Digital Pty Ltd	Audiobook Publishing And Technology	30/06/2025	116.92
EF180819	28822	Yidarra Group Pty Ltd	Yidarra Group	30/06/2025	3,960.00
EF180820	28823	Synergy Business Systems Pty Ltd Boss Industrial	Industrial Supply	30/06/2025	5,534.18
EF180821	28862	M & B Excavations Pty Ltd	Civil Construction	30/06/2025	16,563.80
EF180822	28874	The Trustee For Alara Trust Earthside Eco Bums	Earthside Eco Bums Cloth Nappy Education	30/06/2025	4,306.50
EF180823	28883	Binar Futures Ltd	Basketball/Cultural Performances	30/06/2025	2,200.00
EF180824	28897	Mcleods Lawyers Pty Ltd Mcleods Lawyers	Legal Service	30/06/2025	3,106.76
EF180825	28901	The Happy Pet Place Pty Ltd The Happy Pet Place	Pet Supplies	30/06/2025	479.92
EF180826	28910	The Trustee For The Pennant Unit Trust Pennant Construction Pty Ltd	Construction CON01 - A001538	30/06/2025	382,534.94
EF180827	28932	Pure Environmental Wa Pty Ltd	Waste Oils & Hydrocarbons	30/06/2025	3,895.10
EF180828	28947	Baroness Holdings Pty Ltd Tree Planting And Watering	Tree Watering	30/06/2025	42,141.34
EF180829	28953	Shane Nicholas Tognolini - Freeway Water Dan The Bike Man	Water Cartage	30/06/2025	192.50
EF180830	28967	D.V Battams & Others Hopgoodganim Lawyers	Legal Services	30/06/2025	17,734.16
EF180831	28980	Rock And Wire Pty Ltd Rock And Wire	Security - Electronic Security	30/06/2025	6,533.02
EF180832	28982	Wa Return Recycle Renew Ltd	Recycling - Container For Change	30/06/2025	979.00
EF180833	29018	Jo Darbyshire	Curator History Exhibition	30/06/2025	9,680.00
EF180834	29032	Site Sentry Pty Ltd	Security Services	30/06/2025	2,249.39
EF180835	29033	Rogers & Hart Pty Ltd Wa Mapping	Potholing & Survey	30/06/2025	21,615.00
EF180836	29052	Zenith Executive Search Pty Ltd Zenith Search	Employment - Recruitment Agency	30/06/2025	3,046.12
EF180837	29070	Delta Fabrication Pty Ltd Delta Roofing	Roofing Services	30/06/2025	2,381.50
EF180838	29071	Industrial Air (S.A.) Pty Ltd Industrial Air (S.A.) Pty Ltd	Air Conditioning Supplies	30/06/2025	29,164.30

EF180839	29088	Skefto Innovations Pty. Ltd	Software Solutions And Consultancy Servi	30/06/2025	31,493.72
EF180840	29098	Misway Music Band Bruce Clapp	Musical Entertainment	30/06/2025	700.00
EF180841	29106	The Trustee For Jediah Trust Towns End Events	Events - Towns End Events	30/06/2025	8,800.00
EF180842	29107	Michelle Lorraine Kember-Imrie	Online Communications Consultancy	30/06/2025	2,230.00
EF180843	29110	Ricky Richard Adams	Events - Artist/Entertainer	30/06/2025	425.00
EF180844	29113	West Australian Stolen Generations Aboriginal Corporation Yokai Healing Our	Social - Charity & Not For Profit	30/06/2025	3,500.00
EF180845	29124	Thea Rossen	Events - Performance	30/06/2025	800.00
EF180846	29125	Nebe Tennille	Events	30/06/2025	5,750.00
EF180847	29126	Mazami Pty Ltd	Nutrition	30/06/2025	385.00
EF180848	29127	Global Workwear Investments Pty Ltd Totally Workwear	Workwear	30/06/2025	587.71
EF180849	29135	The Trustee For O'cainte Family Trust Kerry St Pear Tree	Cafe Pizzeria Restaurant	30/06/2025	2,500.00
EF180850	29139	Tashi Hall	Photography	30/06/2025	408.00
EF180851	29147	Spyrides, Kyle Ross	Photography And Videography	30/06/2025	520.00
EF180852	29152	Maxwell Arthur Barton	Theatre And Music	30/06/2025	5,000.00
EF180853	29157	Mia Louise Pitassi Skipping Stones Refillery	Refill Station - Stock	30/06/2025	2,000.00
EF180854	29158	Rockbox Australia Pty Ltd Rockbox Australia	Aluminium Service Bodies And Ute Toolbox	30/06/2025	2,290.20
EF180855	29159	Lesley Parker	Artist	30/06/2025	1,500.00
EF180856	29165	Ebony Yu Qi Lim	String Duo Performance	30/06/2025	580.00
EF180857	29166	Aerometrex Limited Aerometrex Ltd	Geospatial Data Services	30/06/2025	26,400.00
EF180858	29173	Mcguire, Vaughn Joshua Aboriginal Services Australia	Cultural Advisory	30/06/2025	2,915.00
EF180859	10747	Iinet Limited	Internet Services	30/06/2025	899.84
EF180860	11758	Req Officers Do Not Use - Water Corp Utility Account Only - Please Refer To 1	Water Usage / Sundry Charges	30/06/2025	3,689.08
EF180861	11760	Water Corporation	Sewer Easement	30/06/2025	27,649.48
EF180862	99997	Family Day Care	Fdc Payment W/E 22/06/2025	26/06/2025	34,210.56
EF180863	11794	Synergy	Electricity Usage/Supplies	30/06/2025	63,127.84
EF180864	88888	Niksa Dragicevic	Bond refund	30/06/2025	1,687.50
EF180865	99997	Ariane Rommele	Jeannette Neil D001146777	30/06/2025	200.00
EF180866	99997	Leanne Marie Stickland	1St Place - Volunteer Of The Year Award	30/06/2025	500.00
EF180867	99997	Catherine Lumsden	2Nd Place - Volunteer Of The Year Award	30/06/2025	400.00
EF180868	99997	Helen L Miskell	3Rd Place - Volunteer Of The Year Award	30/06/2025	300.00
EF180869	99997	Michael J Graham	1St Place - Mayor's Volunteer Award - M	30/06/2025	500.00
EF180870	99997	Cono & Ann Christine Favazzo	2Nd Place - Mayor's Volunteer Award - Co	30/06/2025	400.00
EF180871	99997	K R Hughes	3Rd Place Mayor's Volunteer Award - Kevi	30/06/2025	300.00
EF180872	99997	Cockburn Community Wildlife Corridor	1St Place Volunteer Organisation Of The	30/06/2025	500.00
EF180873	99997	South West Corridor Development Foundat	2Nd Place Volunteer Organisation Of The	30/06/2025	400.00
EF180874	99997	Se Pflugmacher	3Rd Place Volunteer Organisation Of The	30/06/2025	300.00
EF180875	99997	Peter Adams	Yolk Coast No.10 Pty Ltd (Parc Develop	30/06/2025	156,093.84
EF180876	99997	A Peck And A Warne	Rehabilitating Roe 8 Work	30/06/2025	48.24
EF180877	99997	Servau Offcl. Departmental Recpts&Paymen	Document Number : 180166266	30/06/2025	214.83
EF180878	99997	Aubin Grove Community Association Inc.	Resident Groups Grant Program	30/06/2025	4,774.00
EF180879	99997	Bibra Lake Residents Association	Resident Groups Grant Program	30/06/2025	6,623.00
EF180880	99997	Gd & Jb Porter	Compost Bin Rebate	30/06/2025	50.00
EF180881	99997	Jodie Susanne Hergo Thanos	Waterwise Rebate	30/06/2025	125.00
EF180882	99997	Chan Andre Hannah	Employee Reimbursment	30/06/2025	126.92
EF180883	99997	Carrie Bremner	Xover Rebate	30/06/2025	500.00
EF180884	99997	Tiffany Kerr	Xover Rebate	30/06/2025	500.00
EF180885	99997	Sashi Nyanaperagasam	Xover Rebate	30/06/2025	500.00
EF180886	99997	Hammond Park Secondary Collage	Donation For Fundraiser	30/06/2025	200.00

EF180887	99997	Vem Contracting Pty	Refund Request - Dca11– Muriel Court (Po	30/06/2025	133,160.81
EF180888	99997	Li-Hui Wang	Wwc Check For Library Volunteers	30/06/2025	44.00
EF180889	99997	Ms Lucy Droetto	Nappy And Sanitary Product Rebate	30/06/2025	12.50
EF180890	99997	Pineview Community Kindergarten Inc	Small Event Sponsorship	30/06/2025	3,300.00
EF180891	99997	Hamilton Hill Community Group	Resident Groups Grant Program - 2025/02	30/06/2025	17,589.45
EF180892	99997	Hamilton Hill Community Group	Resident Groups Grant Program - 2025/02	30/06/2025	6,810.00
EF180893	99997	Catherine Point Community Group	Resident Groups Grant Program	30/06/2025	5,552.50
EF180894	99997	Banjup Residents Group	Resident Groups Grant Program	30/06/2025	19,373.70
EF180895	99997	Teresa Novelli	Senior Security Rebate	30/06/2025	500.00
EF180896	99997	Raelene Gaudio	Senior Security Rebate	30/06/2025	200.00
EF180897	99997	Brian Anslow	Senior Security Rebate	30/06/2025	100.00
EF180898	99997	Gordon Radich	Senior Security Rebate	30/06/2025	300.00
EF180899	99997	Leeming Rufc Trading As Southern Lions R	Group Sponsorship For Southern Lions Ru	30/06/2025	16,500.00
EF180900	99997	Cambert Nominees Pty Ltd	Dca11 – Part Payment To Landowners	30/06/2025	937,777.81
EF180901	99997	Talia Marie Tusak	Compost Bin Rebate	30/06/2025	50.00
EF180902	99997	Jennifer Lin	Nappy & Sanitary Product Rebate	30/06/2025	50.00
EF180903	99997	Anthony Italiano	Cctv Residentail Rebate	30/06/2025	500.00
EF180904	99997	Manda Trevarthen	Arc Refund	30/06/2025	100.00
EF180905	99997	South Lake Ottey Family And Neighbourhoo	Donation-South Lake Ottey Family & Neigh	30/06/2025	20,000.00
EF180906	99997	The Churches Commission On Education Inc	Donation - Hamilton Hill Youthcare Netwo	30/06/2025	10,250.00
EF180907	99997	St Patrick's Community Support Centre Li	Donation -Imagined Futures (St Patricks	30/06/2025	15,000.00
EF180908	99997	Constable Care Child Safety Foundation I	Donation - Ccf Education Partnership 202	30/06/2025	17,000.00
EF180909	99997	Black Swan Health Limited	Donation - Freo Street Doctor Cockburn	30/06/2025	20,000.00
EF180910	99997	Rotary Club Of Cockburn Inc	Donation - Office Rental At Barc	30/06/2025	4,400.00
EF180911	11867	Kevin John Allen	Elected Member Sitting Fees & Allowances	30/06/2025	2,868.53
EF180912	12740	Logan Howlett	Elected Member Sitting Fees & Allowances	30/06/2025	12,377.25
EF180913	19059	Carol Reeve-Fowkes	Elected Member Sitting Fees & Allowances	30/06/2025	2,884.67
EF180914	25353	Philip Eva	Elected Member Sitting Fees & Allowances	30/06/2025	2,865.90
EF180915	27326	Michael Separovich	Elected Member Sitting Fees & Allowances	30/06/2025	2,863.65
EF180916	27327	Chontelle Stone	Elected Member Sitting Fees & Allowances	30/06/2025	4,912.78
EF180917	27871	Tom Widenbar	Elected Member Sitting Fees & Allowances	30/06/2025	2,875.49
EF180918	27872	Phoebe Corke	Elected Member Sitting Fees & Allowances	30/06/2025	2,872.75
EF180919	28238	Tarun Dewan	Elected Member Sitting Fees & Allowances	30/06/2025	2,909.32
EF180920	28717	Carol Lechun Zhang	Elected Member Sitting Fees & Allowances	30/06/2025	3,028.91
EF180921	99996	Complete Approvals	Rates and property related refunds	30/06/2025	147.00
EF180922	99996	Linda Scott & Frank Bruijnzeel	Rates and property related refunds	30/06/2025	100.00
EF180923	99996	Naomi Chappell	Rates and property related refunds	30/06/2025	30.00
EF180924	99996	Lisa Webb	Rates and property related refunds	30/06/2025	50.00
EF180925	99996	Noriko Fukuju	Rates and property related refunds	30/06/2025	150.00
EF180926	99996	Cheryle Ilich	Rates and property related refunds	30/06/2025	379.23
EF180927	99996	Sara Ammali	Rates and property related refunds	30/06/2025	250.00
EF180928	99996	N Zvenyika	Rates and property related refunds	30/06/2025	144.33
EF180929	99996	Lorraine M Sims	Rates and property related refunds	30/06/2025	68.12
EF180930	99996	Rosa Colangelo	Rates and property related refunds	30/06/2025	547.00
EF180931	29060	Superchoice Services Pty Limited - Sgc Payments Contractor	Payroll Deductions	27/06/2025	3,892.45
EF180932	11741	Western Australian Treasury Corporation	Loan Repayments	30/06/2025	1,305,500.00
		TOTAL OF 808 EFT PAYMENTS			**19,596,293.65**

		LESS: CANCELLED EFT PAYMENTS			
EF174110	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	13/06/2025	-5.00
EF176718	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	13/06/2025	-5.50
EF179721	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	30/06/2025	-350.00
EF179722	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	13/06/2025	-200.00
		TOTAL CANCELLED EFT PAYMENT			**-560.50**
		TOTAL EFT PAYMENTS (EXCL. CANCELLED PAYMENTS)			**19,595,733.15**
		ADD: BANK FEES			
		BPAY BATCH FEE			9.45
		MERCHANT FEES COC			
		MERCHANT FEES MARINA			
		MERCHANT FEES ARC			
		MERCHANT FEES VARIOUS OUT CENTRES			
		NATIONAL BPAY CHARGE			1,499.50
		RTGS/ACLR FEE			
		NAB TRANSACT FEE			30.72
		AMEX FEES			543.35
		MERCHANDISE / OTHER FEES			
					2,083.02
		ADD: CREDIT CARD PAYMENTS			65,046.17
					65,046.17
		ADD: PAYROLL PAYMENTS			
		COC01/06/25 Pmt 000290010849 City of Cockburn		4/06/2025	1,920,244.94
		COC29/05/25 Pmt 000289981982 City of Cockburn		4/06/2025	1,106.87
		COC05/06/25 Pmt 000290156156 City of Cockburn		5/06/2025	2,933.99
		COC06/06/25 Pmt 000290267925 City of Cockburn		6/06/2025	968.57
		COC04/06/25 Pmt 000290433793 City of Cockburn		10/06/2025	14,255.95
		COC05/06/25 Pmt 000290433970 City of Cockburn		10/06/2025	2,629.39
		COC06/06/25 Pmt 000290434120 City of Cockburn		10/06/2025	5,585.77
		COC12/06/25 Pmt 000291109852 City of Cockburn		18/06/2025	5,311.55
		COC13/06/25 Pmt 000291110105 City of Cockburn		18/06/2025	11,740.41
		COC15/06/25 Pmt 000291125189 City of Cockburn		18/06/2025	1,936,530.19
		COC15/06/25 Pmt 000291255085 City of Cockburn		19/06/2025	475.04
		COC16/06/25 Pmt 000291255320 City of Cockburn		19/06/2025	10,661.84
		COC18/06/25 Pmt 000291255523 City of Cockburn		19/06/2025	8,734.16
		COC19/06/25 Pmt 000291268771 City of Cockburn		19/06/2025	315.2
		COC18/06/25 Pmt 000291515475 City of Cockburn		23/06/2025	6,160.54

		COC20/06/25 Pmt 000291570759 City of Cockburn		24/06/2025	6,007.60
					3,933,662.01
		TOTAL PAYMENTS MADE FOR THE MONTH			**23,596,524.35**

City of Cockburn

Credit Card Transactions Report

Transactions Post Date Between 30-Apr-2025 and 29-May-2025

Date	Service Provider	Card Liability	Description
CEO		**13.12**	
26/05/2025	CPP Citiplace	13.12	Parking Expenses
Director Community and Place		**39.50**	
13/05/2025	CITY OF FREMANTLE	7.50	Parking Expenses
19/05/2025	WANEWSDTI	32.00	Subscriptions and Memberships
Waste Collection Supervisor		**759.99**	
30/04/2025	Certex Lifting Pty Ltd	759.99	Equipment Purchases
Financial Counsellor		**1,848.94**	
7/05/2025	Woolworths Online ANDRE CHAN	69.58	Meeting/Workshop Catering
15/05/2025	Clever Patch ANDRE CHAN	77.64	Supplies and Materials Purchases
20/05/2025	BUNNINGS GROUP LIMITED ANDRE CHAN	50.00	Professional Services
28/05/2025	INDEPENDENT 132211 ANDRE CHAN	33.76	Travel and Accommodation
29/05/2025	OAKS EMBASSY ANDRE CHAN	552.96	Travel and Accommodation
29/05/2025	OAKS EMBASSY ANDRE CHAN	507.50	Travel and Accommodation
29/05/2025	OAKS EMBASSY ANDRE CHAN	507.50	Travel and Accommodation
21/05/2025	SP JB HI-FI ONLINE ANDRE CHAN	50.00	Professional Services
Library Technology Coordinator		**1,746.82**	
23/05/2025	CAMPSITE.BIO	10.94	Subscriptions and Memberships
23/05/2025	INTNL TRANSACTION FEE	0.27	Subscriptions and Memberships
16/05/2025	INTNL TRANSACTION FEE	0.85	Subscriptions and Memberships
16/05/2025	OPENAI *CHATGPT SUBSCR	34.18	Subscriptions and Memberships
14/05/2025	DREAMITHOS* DREAMIT HO	234.70	Subscriptions and Memberships
19/05/2025	PORTUGUESE DELIGHTS SU	10.18	Office Supplies
12/05/2025	INTNL TRANSACTION FEE	2.59	Subscriptions and Memberships
12/05/2025	PADDLE.NET* PIKTOCHART	103.63	Subscriptions and Memberships
5/05/2025	CAPABILITIES-PRO - FIV	202.70	Subscriptions and Memberships
5/05/2025	INTNL TRANSACTION FEE	5.07	Subscriptions and Memberships
5/05/2025	Intuit Mailchimp	646.27	Subscriptions and Memberships
1/05/2025	SP JB HI-FI ONLINE	243.99	Supplies and Materials Purchases
9/05/2025	Windcave	390.27	Subscriptions and Memberships
26/05/2025	PORTUGUESE DELIGHTS SU	10.18	Office Supplies
26/05/2025	APPLE ONLINE AU	- 149.00	Subscriptions and Memberships
Senior Library Manager		**1,371.42**	
8/05/2025	MYO*GREEN WORLD INDOOR	368.87	Hire of Equipment and Facilities
2/05/2025	OFFICEWORKS	68.03	Supplies and Materials Purchases
1/05/2025	ACCESS OFFICE	308.00	Supplies and Materials Purchases
19/05/2025	GUARDIAN AUSTRALIA	480.00	Supplies and Materials Purchases
1/05/2025	FACEBK *L84NZP4JE2	106.52	Advertising
2/05/2025	KMART	40.00	Supplies and Materials Purchases

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Version: 1, Version Date: 09/08/2025

Date	Service Provider	Card Liability	Description
Organisational Development Coordinator		**3,508.00**	
28/05/2025	ST JOHN AMBULANCE AUST	89.00	Training & Professional Development
14/05/2025	B ONLINE LEARNING	935.00	Training & Professional Development
15/05/2025	RLSSWA	175.00	Training & Professional Development
30/04/2025	RLSSWA	175.00	Training & Professional Development
12/05/2025	OFFICEWORKS LTD	216.00	Office Supplies
9/05/2025	ST JOHN AMBULANCE AUST	89.00	Training & Professional Development
22/05/2025	Aust Institute of Mana	1,254.00	Training & Professional Development
8/05/2025	038Pin* Australian Tra	575.00	Training & Professional Development
Waste Services Coordinator		**497.64**	
27/05/2025	BOSS INDUSTRIAL	497.64	Supplies and Materials Purchases
Director Corporate and System		**94.00**	
2/05/2025	SP FLOWER SHOP PTY L CARISSA LOUISE BYWA	94.00	Program Costs
Communications and Marketing Manager		**1,305.95**	
2/05/2025	FACEBK *2VWTHPGMT2	454.65	Advertising
9/05/2025	NETREGISTRY	20.75	Subscriptions and Memberships
16/05/2025	WWW.AIRVIEWONLINE.COM	160.00	Advertising
16/05/2025	WWW.AIRVIEWONLINE.COM	160.00	Advertising
16/05/2025	WWW.AIRVIEWONLINE.COM	160.00	Advertising
16/05/2025	BUNNINGS 303000	71.96	Supplies and Materials Purchases
20/05/2025	BIG W 0455	39.75	Supplies and Materials Purchases
19/05/2025	INTNL TRANSACTION FEE	2.58	Bank and Other Fees
19/05/2025	FIGMA	103.35	Subscriptions and Memberships
12/05/2025	NETREGISTRY	- 20.75	Subscriptions and Memberships
13/05/2025	SP PACKQUEEN	22.53	Supplies and Materials Purchases
19/05/2025	WWW.AIRVIEWONLINE.COM	- 160.00	Disputed Transaction
5/05/2025	SPACETOCO VENUE HIRE	52.00	Events and Functions
27/05/2025	WWW.AIRVIEWONLINE.COM	160.00	Professional Services
26/05/2025	LNK.BIO	1.55	Subscriptions and Memberships
27/05/2025	INTNL TRANSACTION FEE	1.37	Bank and Other Fees
27/05/2025	BITLY.COM	54.64	Subscriptions and Memberships
26/05/2025	INTNL TRANSACTION FEE	0.04	Bank and Other Fees
2/05/2025	SP PACKQUEEN	21.53	Supplies and Materials Purchases
Head of Planning		**207.92**	
8/05/2025	Woolworths Online	88.07	Meeting/Workshop Catering
13/05/2025	Woolworths Online	- 5.15	Meeting/Workshop Catering
15/05/2025	PLANNING INSTITUTE AUS	125.00	Conferences and Seminars
Art and Culture Coordinator		**1,605.23**	
30/04/2025	PACK AND SEND SUBIAC	402.38	Supplies and Materials Purchases
28/05/2025	AWARDS AND TROPHIES	899.05	Supplies and Materials Purchases
12/05/2025	DEPT OF RACING GAMIN	260.50	Application, Licence, Registration Fees
19/05/2025	WOOLWORTHS 4367	43.30	Meeting/Workshop Catering
City Facilities Coordinator		**1,615.93**	
1/05/2025	CSR GYPROCK TR CT 4550	455.50	Supplies and Materials Purchases
20/05/2025	BIG W 0455	15.00	Equipment Purchases
29/05/2025	COLES 0494COLES 0494	58.00	Office Supplies
28/05/2025	D J PALMER (W A) PTY	116.66	Supplies and Materials Purchases
28/05/2025	D J PALMER (W A) PTY	970.77	Supplies and Materials Purchases

Date	Service Provider	Card Liability	Description
Waste Education Coordinator		**219.31**	
26/05/2025	WOOLWORTHS 4703	89.31	Meeting/Workshop Catering
26/05/2025	SPACETOCO VENUE HIRE	- 36.00	Hire of Equipment and Facilities
28/05/2025	SPACETOCO VENUE HIRE	45.50	Hire of Equipment and Facilities
21/05/2025	SPACETOCO VENUE HIRE	36.00	Hire of Equipment and Facilities
29/05/2025	SPACETOCO VENUE HIRE	39.00	Hire of Equipment and Facilities
21/05/2025	SPACETOCO VENUE HIRE	45.50	Hire of Equipment and Facilities
Fleet Manager		**620.83**	
27/05/2025	MELVILLE HYUNDAI	380.00	Motor Vehicle Expenses
16/05/2025	BCF AUSTRALIA	189.98	Equipment Purchases
13/05/2025	BUNNINGS 303000	50.85	Equipment Purchases
Fire and Emergency Management Manager		**15.14**	
15/05/2025	CITY OF PERTH	15.14	Parking Expenses
Manager Advocacy and Engagement		**1,039.00**	
1/05/2025	DO GOODER SUBSCRIPTION	280.83	Subscriptions and Memberships
1/05/2025	INTNL TRANSACTION FEE	7.02	Bank and Other Fees
20/05/2025	WANEWSDTI	32.00	Subscriptions and Memberships
13/05/2025	SP Kings Square	15.15	Parking Expenses
14/05/2025	BUSINESS NEWS PTY LT	704.00	Subscriptions and Memberships
Adult Services Coordinator		**611.81**	
26/05/2025	SQ *LEANNE DOLBY	488.00	Professional Services
16/05/2025	FARMER JACKS SPEARWO	51.41	Meeting/Workshop Catering
26/05/2025	WOOLWORTHS 4367	58.40	Meeting/Workshop Catering
26/05/2025	WOOLWORTHS 4367	14.00	Meeting/Workshop Catering
Cockburn Care Operations Manager		**1,265.33**	
29/05/2025	WATCHDOG ALARMS PTY LT	837.29	Supplies and Materials Purchases
23/05/2025	CPAPONLINE* CPAPONLINE	137.00	Supplies and Materials Purchases
6/05/2025	CHEMISTWAREHOUSE ONLIN	56.42	Supplies and Materials Purchases
5/05/2025	CHEMISTWAREHOUSE ONLIN	70.44	Supplies and Materials Purchases
6/05/2025	CHEMISTWAREHOUSE ONLIN	56.42	Supplies and Materials Purchases
5/05/2025	CHEMISTWAREHOUSE ONLIN	107.76	Supplies and Materials Purchases
Youth Services Manager		**1,160.95**	
29/05/2025	COLES 0490COLES 0490	257.50	Program Costs
29/05/2025	COLES 0490COLES 0490	257.00	Program Costs
13/05/2025	TF* HOOKED-AND-COOKED.	150.12	Meeting/Workshop Catering
9/05/2025	WAREHOUSING EQUIPMENT	406.35	Equipment Purchases
21/05/2025	Canva* 04522-19052297	39.98	Subscriptions and Memberships
15/05/2025	COCKBURN LIBRARIES	50.00	Conferences and Seminars
Library Technician		**196.90**	
13/05/2025	DYMOCKS ONLINE	32.98	Supplies and Materials Purchases
14/05/2025	DYMOCKS ONLINE	65.97	Supplies and Materials Purchases
20/05/2025	DYMOCKS ONLINE	- 27.99	Supplies and Materials Purchases
21/05/2025	DYMOCKS ONLINE	59.97	Supplies and Materials Purchases
8/05/2025	DYMOCKS ONLINE	65.97	Supplies and Materials Purchases

Date	Service Provider	Card Liability	Description
Collection Development Librarian		**480.00**	
20/05/2025	GUARDIAN AUSTRALIA	480.00	Supplies and Materials Purchases
CHILDREN'S DEVELOPMENT OFFICER		**1,742.56**	
13/05/2025	WOOLWORTHS 4367	65.16	Meeting/Workshop Catering
16/05/2025	THE REJECT SHOP	11.25	Supplies and Materials Purchases
20/05/2025	KMART 1024KMART 1024	89.00	Supplies and Materials Purchases
22/05/2025	WOOLWORTHS 4703	85.30	Meeting/Workshop Catering
22/05/2025	KMART 1024KMART 1024	74.00	Supplies and Materials Purchases
22/05/2025	KMART 1024KMART 1024	96.00	Supplies and Materials Purchases
22/05/2025	KMART 1024KMART 1024	97.00	Supplies and Materials Purchases
22/05/2025	EDUCATIONAL ART SUPPLI	90.81	Supplies and Materials Purchases
22/05/2025	EDUCATIONAL ART SUPPLI	91.03	Supplies and Materials Purchases
22/05/2025	EDUCATIONAL ART SUPPLI	96.04	Supplies and Materials Purchases
22/05/2025	EDUCATIONAL ART SUPPLI	99.66	Supplies and Materials Purchases
28/05/2025	SACRED LIVING	153.00	Supplies and Materials Purchases
27/05/2025	OFFICEWORKS 0616OFFIC	67.15	Supplies and Materials Purchases
19/05/2025	BUNNINGS 303000	0.03	Supplies and Materials Purchases
21/05/2025	SPOTLIGHT MELVILLE	88.60	Supplies and Materials Purchases
19/05/2025	Clever Patch	473.58	Supplies and Materials Purchases
27/05/2025	PETBARN	64.95	Supplies and Materials Purchases
Manager Libraries and Activation - Coolb		**80.50**	
27/05/2025	WOOLWORTHS 4703	3.00	Office Supplies
6/05/2025	WOOLWORTHS 4703	47.00	Office Supplies
13/05/2025	WOOLWORTHS 4703	24.50	Office Supplies
20/05/2025	WOOLWORTHS 4703	6.00	Office Supplies
Head of Property and Assets		**809.30**	
22/05/2025	SEC*CITY OF COCKBURN JOSEPH SARACENI	233.30	Application, Licence, Registration Fees
6/05/2025	SEC*CITY OF COCKBURN JOSEPH SARACENI	576.00	Application, Licence, Registration Fees
Ranger Services Manager		**43.86**	
5/05/2025	EasyPark	0.95	Disputed Transaction
29/05/2025	Lucid Software Inc.	17.60	Subscriptions and Memberships
13/05/2025	EasyPark	25.31	Parking Expenses
Seniors Centre Coordinator		**1,241.54**	
30/04/2025	RSLWA	298.33	Events and Functions
9/05/2025	SQ *OLIVE FARM WINES	160.00	Events and Functions
8/05/2025	SQ *MANDURAH CRUISES O	783.21	Events and Functions
Chief of Built and Natural Environment		**75.85**	
15/05/2025	CPP Elder Street	13.12	Parking Expenses
8/05/2025	APPLE.COM/BILL	1.49	Application, Licence, Registration Fees
13/05/2025	SP 166 Railway Parade	13.00	Parking Expenses
26/05/2025	CPP His Majestys	12.12	Parking Expenses
28/05/2025	DARWIN RADIO 131008	36.12	Travel and Accommodation
Adult Services Coordinator		**5,978.35**	
27/05/2025	STH METROPOLITAN TAFE	715.00	Events and Functions
15/05/2025	The WA MUSEUM	750.00	Events and Functions
15/05/2025	SPACETOCO VENUE HIRE	156.00	Hire of Equipment and Facilities
15/05/2025	CITY OF PERTH	77.00	Parking Expenses

Date	Service Provider	Card Liability	Description
2/05/2025	BIGW ONLINE	77.35	Supplies and Materials Purchases
21/05/2025	PEEL MANOR HOUSE	3,500.00	Events and Functions
30/04/2025	BENTLEYPINEST250526NB	300.00	Events and Functions
30/04/2025	TROPHY CHOICE	13.00	Professional Services
14/05/2025	CITY OF KALAMUNDA	390.00	Events and Functions
Director Community and Place		**51.70**	
9/05/2025	SQ *IMPRINT PLASTIC MS KYLIE JOHNSON	51.70	Supplies and Materials Purchases
Waste Services Manager		**- 296.31**	
1/05/2025	LS Kerry St Pear Tree	56.92	Meeting/Workshop Catering
1/05/2025	WASTE MANAGEMENT	- 405.20	Training & Professional Development
16/05/2025	SQ *IMO CARWASH	51.97	Motor Vehicle Expenses
ACTING MANAGER OF DEVELOPMENT SERVICES		**211.51**	
22/05/2025	TOTALLY WORK WEAR FREM	211.51	Supplies and Materials Purchases
CoSafe Manager		**353.50**	
23/05/2025	PAYPAL *DATASIGNSPT DS MR LUKE GLENN SC	353.50	Subscriptions and Memberships
Family & Community Services Manager		**729.98**	
15/05/2025	SPACETOCO VENUE HIRE	157.50	Hire of Equipment and Facilities
30/04/2025	COLES 0333COLES 0333	66.39	Meeting/Workshop Catering
30/04/2025	ALDI STORES - SOUTH LA	15.63	Meeting/Workshop Catering
8/05/2025	Prof Psych Services	242.00	Professional Services
28/05/2025	Woolworths Online	74.75	Meeting/Workshop Catering
28/05/2025	COLES 0490COLES 0490	7.20	Meeting/Workshop Catering
26/05/2025	WOOLWORTHS 4394	82.20	Meeting/Workshop Catering
28/05/2025	WOOLWORTHS 4394	73.16	Meeting/Workshop Catering
16/05/2025	WILSON PARKING PER112	11.15	Parking Expenses
Cockburn ARC Manager		**232.25**	
5/05/2025	KMART 1362KMART 1362	86.20	Equipment Purchases
8/05/2025	WOOLWORTHS 4394	85.10	Supplies and Materials Purchases
9/05/2025	Jaycar Jandakot	21.95	Equipment Purchases
9/05/2025	OFFICEWORKS 0620OFFICE	39.00	Equipment Purchases
Customer Experience Coordinator - ARC		**3,060.84**	
7/05/2025	INTNL TRANSACTION FEE	4.48	Bank and Other Fees
7/05/2025	OUTGROW	179.10	Subscriptions and Memberships
7/05/2025	VMO*VIMEO.COM	713.90	Subscriptions and Memberships
9/05/2025	FACEBK *26Y5VL4D52	220.00	Advertising
6/05/2025	GYMSALES.NET	242.00	Subscriptions and Memberships
26/05/2025	INTNL TRANSACTION FEE	5.82	Bank and Other Fees
29/05/2025	FACEBK *AZ62AQCD52	200.00	Advertising
13/05/2025	iStock.com	93.50	Subscriptions and Memberships
5/05/2025	NAAVI PTY LTD	25.00	Subscriptions and Memberships
6/05/2025	GYMSALES.NET	170.50	Subscriptions and Memberships
9/05/2025	Intuit Mailchimp	313.14	Subscriptions and Memberships
22/05/2025	FACEBK *JUPJURG5Z2	26.22	Disputed Transaction
2/05/2025	FACEBK *E9TVAL4D52	95.85	Advertising
5/05/2025	Canva* 04504-13094086	17.99	Subscriptions and Memberships
19/05/2025	FACEBK *RE9QGPCD52	200.00	Advertising
26/05/2025	DELIGHTED LLC	232.63	Subscriptions and Memberships

Date	Service Provider	Card Liability	Description
6/05/2025	FACEBK *3RM7YN86Z2	44.00	Advertising
5/05/2025	FACEBK *HU8RFQU5Z2	44.00	Advertising
8/05/2025	FACEBK *HXHJSQU5Z2	44.00	Advertising
2/05/2025	Google ADS7377651407	188.71	Advertising
Infrastructure & Operations Coordinator		**77.50**	
26/05/2025	SQ *HEAVENLY SAUNAS AU MISS SARAH J WES	77.50	Equipment Purchases
Health, Fitness and Wellbeing Coordinato		**1,705.29**	
30/04/2025	THERAQUATICS MR KYLE BEATTIE	595.90	Equipment Purchases
22/05/2025	Bakers Delight MR KYLE BEATTIE	14.40	Supplies and Materials Purchases
22/05/2025	WOOLWORTHS 4394 MR KYLE BEATTIE	159.70	Supplies and Materials Purchases
22/05/2025	BUNNINGS 729000 MR KYLE BEATTIE	238.00	Equipment Purchases
30/04/2025	EMP INDUSTRIAL AUSTRAL MR KYLE BEATTIE	697.29	Equipment Purchases
Youth Centre Coordinator		**1,428.60**	
7/05/2025	Tickets*FairGround MR MARK ARMANDI	411.00	Training & Professional Development
21/05/2025	SP MPEROR.CC MR MARK ARMANDI	600.00	Events and Functions
21/05/2025	BP EX THOMSNS L 5992 MR MARK ARMANDI	14.60	Program Costs
21/05/2025	BIGW ONLINE MR MARK ARMANDI	103.00	Events and Functions
20/05/2025	PAYPAL *LeilaSky23 MR MARK ARMANDI	300.00	Program Costs
Branch Support Librarian		**702.92**	
27/05/2025	AMAZON AU RETAIL	46.18	Supplies and Materials Purchases
20/05/2025	PAYPAL *JB HI-FI	380.65	Supplies and Materials Purchases
15/05/2025	PORTUGUESE DELIGHTS SU	5.09	Supplies and Materials Purchases
19/05/2025	PAYPAL *BIG W	191.00	Supplies and Materials Purchases
5/05/2025	NEWS PTY LIMITED	80.00	Supplies and Materials Purchases
Events and Culture Manager		**206.00**	
2/05/2025	SLI DO	80.00	Subscriptions and Memberships
30/04/2025	SPOTLIGHT PTY LTD	126.00	Supplies and Materials Purchases
Branch Manager - Spearwood Library		**1,323.26**	
15/05/2025	MYO*GREEN WORLD INDOOR MELISSA MCINT	221.42	Professional Services
7/05/2025	Neverfail Springwater MELISSA MCINTYRE	46.20	Subscriptions and Memberships
26/05/2025	WWW.SUNDIALMAGAZINES.C MELISSA MCINT	164.53	Subscriptions and Memberships
26/05/2025	INTNL TRANSACTION FEE MELISSA MCINTYRE	4.11	Bank and Other Fees
20/05/2025	WWW.ADDRESSIFY.COM.AU MELISSA MCINTYI	440.00	Subscriptions and Memberships
14/05/2025	WWC-COMMUNITIES MELISSA MCINTYRE	87.00	Application, Licence, Registration Fees
13/05/2025	IPG MEDIA PTY LIMITED MELISSA MCINTYRE	360.00	Subscriptions and Memberships
Economic Development Officer		**84.95**	
21/05/2025	PORTUGUESE DELIGHTS SU	5.60	Meeting/Workshop Catering
5/05/2025	CPP Convention Centre	22.72	Parking Expenses
29/05/2025	ParkAt Collie Street	23.52	Parking Expenses
28/05/2025	ParkAt Collie Street	5.11	Parking Expenses
21/05/2025	PORTUGUESE DELIGHTS SU	28.00	Meeting/Workshop Catering
Manager Business & Economic Development		**1,685.05**	
15/05/2025	CURTIN UNIVERSITY	554.73	Subscriptions and Memberships
7/05/2025	SPACETOCO VENUE HIRE	90.00	Hire of Equipment and Facilities
26/05/2025	UBER *TRIP HELP.UBER.C	65.16	Travel and Accommodation
26/05/2025	DELAWARE NORTH RETAQPS	21.50	Travel and Accommodation

Date	Service Provider	Card Liability	Description
23/05/2025	VIRGIN AU7954420699798	953.66	Travel and Accommodation

Streetscapes Coordinator **726.50**

7/05/2025	DIRECTCOMMSUPPLIES	522.50	Supplies and Materials Purchases
21/05/2025	SPORTS TURF ASSC. WA	204.00	Subscriptions and Memberships

Social Club Coordinator **1,612.72**

28/05/2025	GOLDEN CARERS PTY LTD	74.95	Subscriptions and Memberships
14/05/2025	SQ *VEBAS AQUARIUMS PT	44.95	Equipment Purchases
8/05/2025	SALVOS STORES	18.00	Supplies and Materials Purchases
7/05/2025	ABCO PRODUCTS	302.17	Supplies and Materials Purchases
8/05/2025	LS GOOD SAMMY ENTERPR	16.00	Supplies and Materials Purchases
8/05/2025	LS GOOD SAMMY ENTERPR	94.00	Supplies and Materials Purchases
5/05/2025	Woolworths Online	279.50	Supplies and Materials Purchases
13/05/2025	Woolworths Online	275.20	Supplies and Materials Purchases
28/05/2025	HAMILTON HILL IGA	60.65	Supplies and Materials Purchases
26/05/2025	Woolworths Online	392.30	Supplies and Materials Purchases
16/05/2025	KMART	55.00	Supplies and Materials Purchases

Acting Manager Public Health and Buildin **1,090.34**

29/05/2025	Rebel	48.96	Supplies and Materials Purchases
28/05/2025	TEAM MEDICAL SUPPLIE	242.00	Supplies and Materials Purchases
29/05/2025	SP ST JOHN AMBULANCE N	214.50	Supplies and Materials Purchases
23/05/2025	Tickets*Injury Pre	56.88	Training & Professional Development
9/05/2025	AUSTRALIAN INSTITUTE	264.00	Training & Professional Development
9/05/2025	AUSTRALIAN INSTITUTE	264.00	Training & Professional Development

Events Coordinator **1,710.11**

5/05/2025	WIDDESONS HIRE SERVICE	45.00	Hire of Equipment and Facilities
14/05/2025	TEMU.COM	386.44	Supplies and Materials Purchases
1/05/2025	7-ELEVEN 3010	149.43	Motor Vehicle Expenses
28/05/2025	SPOTLIGHT PTY LTD	656.00	Supplies and Materials Purchases
28/05/2025	OFFICEWORKS	5.24	Supplies and Materials Purchases
16/05/2025	PAPERLESS POST	318.00	Events and Functions
15/05/2025	SPACETOCO VENUE HIRE	150.00	Hire of Equipment and Facilities
1/05/2025	WIDDESONS HIRE SERVICE	200.00	Hire of Equipment and Facilities
5/05/2025	WIDDESONS HIRE SERVICE	- 200.00	Hire of Equipment and Facilities

Executive Assistant to the CEO **61.20**

22/05/2025	Subway Spearwood 19850 MISS REBECCA SANI	61.20	Meeting/Workshop Catering

Youth Programs and Events Officer **856.45**

7/05/2025	Woolworths Online	159.27	Program Costs
5/05/2025	BUNNINGS 729000	17.82	Supplies and Materials Purchases
21/05/2025	COLES 0490COLES 0490	36.25	Meeting/Workshop Catering
21/05/2025	BP EX THOMSNS L 5992	18.00	Supplies and Materials Purchases
14/05/2025	Woolworths Online	121.15	Program Costs
30/04/2025	Woolworths Online	130.51	Program Costs
28/05/2025	Woolworths Online	166.79	Program Costs
21/05/2025	Woolworths Online	206.66	Program Costs

Strategic Procurement Manager **12,803.04**

29/05/2025	iVvy Events Ticketing	1,027.64	Conferences and Seminars
27/05/2025	IPAA	150.00	Subscriptions and Memberships

Date	Service Provider	Card Liability	Description
16/05/2025	SQ *ID ATHLETIC PTY LT	2,227.50	Supplies and Materials Purchases
13/05/2025	CURTIN UNIVERSITY	4,767.90	Training & Professional Development
9/05/2025	MOORE AUSTRALIA WA PL	2,310.00	Training & Professional Development
27/05/2025	B ONLINE LEARNING	2,200.00	Training & Professional Development
22/05/2025	BALSHAWS	120.00	Supplies and Materials Purchases

Events Officer **1,001.41**

1/05/2025	BUNNINGS 303000	13.56	Events and Functions
15/05/2025	BIG W 0455	106.74	Events and Functions
19/05/2025	BUNNINGS 303000	451.26	Events and Functions
19/05/2025	COLES 0494COLES 0494	152.00	Events and Functions
21/05/2025	FLOWER STATION WA	110.00	Events and Functions
15/05/2025	WOOLWORTHS 4367	167.85	Events and Functions

Head of Recreation Infrastructure & Svcs **12.88**

30/04/2025	IGLOOCOMPANY	12.57	Subscriptions and Memberships
30/04/2025	INTNL TRANSACTION FEE	0.31	Subscriptions and Memberships

Citizenship and Civic Services Superviso **436.96**

16/05/2025	MYER GARDEN CITY	104.96	Supplies and Materials Purchases
1/05/2025	OFFICEWORKS 0616OFFIC	307.00	Office Supplies
22/05/2025	KMART 1362KMART 1362	4.00	Office Supplies
21/05/2025	MYER GARDEN CITY	21.00	Supplies and Materials Purchases

Senior Youth Outreach Worker **70.75**

23/05/2025	MCD ROCKINGHAM	16.95	Program Costs
26/05/2025	GRANGE PHARMACY 777 RO	31.90	Program Costs
22/05/2025	EasyPark	3.90	Parking Expenses
19/05/2025	WELLARD KEBAB AND REST	18.00	Program Costs

City Facilities Manager **36.00**

29/05/2025	SUNSHINE SUCCESS PTY	36.00	Supplies and Materials Purchases

Community Development Coordinator **1,009.51**

6/05/2025	BUNNINGS GROUP LTD	83.00	Program Costs
14/05/2025	AP PO BOX ADJUST/POST	17.00	Bank and Other Fees
20/05/2025	WOOLWORTHS 4367	20.60	Events and Functions
21/05/2025	THE REJECT SHOP	11.50	Events and Functions
21/05/2025	BUNNINGS 303000	21.96	Events and Functions
22/05/2025	BUNNINGS 303000	233.64	Events and Functions
1/05/2025	AP PO BOX ADJUST/POST	- 17.00	Bank and Other Fees
12/05/2025	SPACETOCO VENUE HIRE	- 171.11	Hire of Equipment and Facilities
15/05/2025	GILBERTS FRESH HILTON	410.88	Events and Functions
15/05/2025	SPACETOCO VENUE HIRE	26.00	Hire of Equipment and Facilities
21/05/2025	BUNNINGS 453000	115.28	Events and Functions
21/05/2025	BUNNINGS 483000	87.84	Events and Functions
21/05/2025	BUNNINGS 729000	43.92	Events and Functions
20/05/2025	BIG W 0455	126.00	Events and Functions

Marina Manager **421.41**

12/05/2025	HENDERSON HOSE AND F	154.00	Supplies and Materials Purchases
6/05/2025	HENDERSON HOSE AND F	267.41	Supplies and Materials Purchases

Child Care Services Manager **1,422.50**

Date	Service Provider	Card Liability	Description
20/05/2025	FAMILYDAYCAREAUSTRALIA	834.00	Subscriptions and Memberships
7/05/2025	MYO*Harmony Kids	588.50	Subscriptions and Memberships

Community Safety Manager **21.66**

12/05/2025	PUBLIC TRANSPORT AUTHO	5.20	Travel and Accommodation
13/05/2025	ZEROTIER INC.	10.99	Application, Licence, Registration Fees
13/05/2025	PUBLIC TRANSPORT AUTHO	5.20	Travel and Accommodation
13/05/2025	INTNL TRANSACTION FEE	0.27	Application, Licence, Registration Fees

Total Cards - 60	**$ 65,046.17**

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Advertising	Drone photo and video	$ 480.00
	facebook Add	$ 454.65
	Facebook advertising	$ 106.52
	Facebook Advertising KGA, Sports	$ 95.85
	Facebook Advertising Sports	$ 420.00
	Facebook Sports Advertising	$ 200.00
	Fraudulent Transaction Facebook	$ 132.00
	Google Advertising Sports	$ 188.71
Advertising Total		**$ 2,077.73**
Application, Licence, Registration	Apple iphone monthly storage	$ 1.49
	Building approval fee for HWRP works	$ 233.30
	INTNL transaction fee for CCTV VPN	$ 0.27
	Liquor licence Makuru Festival event	$ 260.50
	Planning application fee DA25/0303	$ 576.00
	VPN subscription for 4G CCTVs	$ 10.99
	Working with children check	$ 87.00
Application, Licence, Registration Fees Total		**$ 1,169.55**
Bank and Other Fees	international bank fees	$ 3.99
	International Transaction Fee	$ 21.43
	PO Box hire	$ -
Bank and Other Fees Total		**$ 25.42**
Conferences and Seminars	Conference - Lisa Brideson	$ 1,027.64
	Dr Tracey Westerman NRW2025	$ 50.00
	PIA - Planning Priorities	$ 125.00
Conferences and Seminars Total		**$ 1,202.64**
Disputed Transaction	Disputed Transaction	$ 27.17
	Refund	-$ 160.00
Disputed Transaction Total		**-$ 132.83**
Equipment Purchases	Aerator - Aquarium	$ 44.95
	Chains and binders for Verge Loader	$ 759.99
	Charger Cable Extension	$ 21.95
	Easyroll Dolleys	$ 238.00
	iPad Charges	$ 86.20
	New kettle op centre top floor kitchen	$ 15.00
	Round Bolster Small	$ 697.29
	Safety Equip for HWRP leachate ponds	$ 189.98
	Sauna Thermometer	$ 77.50
	Screwdriver and Hex key debt	$ 50.85
	Sine Pro Charger Cable	$ 39.00
	Theraquatics Slimline Barbells	$ 595.90
	Trolley and collapsible crates	$ 406.35
Equipment Purchases Total		**$ 3,222.96**
Events and Functions	ant sand	$ 13.56
	catering	$ 152.00
	centre pieces prizes	$ 451.26
	CSC Outing	$ 2,155.00
	Decorations	$ 343.44
	Door prize	$ 191.30

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Events and Functions	flowers	$ 110.00
	Invitations	$ 318.00
	Movie Screening Event	$ 103.00
	Outing - Seniors Centre	$ 1,241.54
	prizes	$ 106.74
	Prizes awards	$ 126.00
	PRIZES RAFFLES	$ 167.85
	Venue Hire - Road Planning Study Event	$ 52.00
	Volunteer Thank you	$ 410.88
	Volunteer thank you event deposit	$ 3,500.00
	Warhammer Tournament	$ 600.00
Events and Functions Total		**$ 10,042.57**
Hire of Equipment and Facilities	Accidental Charge - was refunded	$ 200.00
	AF Classes Hall Hire	$ 156.00
	Aubin Grove Sports Reserve Booking	$ 150.00
	Beeliar Hub venue hire	$ 157.50
	Indoor plant hire Success Library	$ 368.87
	Refund	-$ 200.00
	Room hire	-$ 145.11
	Thrive catch-up meeting Room Booking	$ 90.00
	Toaster 15 AMP hire	$ 45.00
	Venue hire - refund	-$ 36.00
	Venue hire for community workshop	$ 166.00
Hire of Equipment and Facilities Total		**$ 952.26**
Meeting/Workshop Catering	Appreciation Drone Photos A. Corinaldesi	$ 56.92
	ARG catering	$ 150.12
	Catering for community workshop	$ 89.31
	Catering for meeting	$ 61.20
	Catering for Wise Women Workshop	$ 162.38
	Coffee meeting with Coc DestinationGroup	$ 33.60
	Food for Children's Reference Group	$ 65.16
	food program	$ 36.25
	Hearts & Minds Catering	$ 88.07
	Morning tea for My Time group	$ 69.58
	My Time catering	$ 74.75
	Program catering Sing & Play	$ 85.30
	Refreshments for Tess Woods author talk	$ 51.41
	Refreshments for Tracy Westerman	$ 14.00
	Refreshments for Tracy Westerman event	$ 58.40
	Refund on Catering not supplied	-$ 5.15
	Supplies for Cost of Living Workshop	$ 82.20
	Tea & coffee for Senior's event	$ 43.30
Meeting/Workshop Catering Total		**$ 1,216.80**
Motor Vehicle Expenses	EV Service	$ 380.00
	Mayor Carwash	$ 51.97
	Petrol Diesel	$ 149.43
Motor Vehicle Expenses Total		**$ 581.40**
Office Supplies	Batteries, glue, milk	$ 24.50

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Office Supplies	Double sided tape - citizenship signage	$ 4.00
	Kettle and milk for staff and community	$ 47.00
	Memory Cards for Safety Team	$ 216.00
	milk	$ 3.00
	milk for staff and community event	$ 6.00
	Milk for Success library	$ 20.36
	Paper guillotine shared print room	$ 307.00
	top up milk Op centre kitchens	$ 58.00
Office Supplies Total		**$ 685.86**
Parking Expenses	CSC Outing Parking	$ 77.00
	Meeting	$ 11.15
	Parking - City of Fremantle - Anton Lees	$ 7.50
	Parking 23 May DPLH DevWA meeting Perth	$ 12.12
	Parking for meeting	$ 13.12
	Parking for WALGA Training 12th May	$ 13.00
	Parking Perth City CCTV tour WAPOL	$ 13.12
	Parking -Social Captial/Resilience Forum	$ 15.14
	Tourism Council Conference Parking Day 1	$ 5.11
	Tourism Council Conference Parking Day2	$ 23.52
	Tourism Minister breakfast - Parking	$ 22.72
	WALGA TRAINING	$ 25.31
	Youth Justice	$ 3.90
	Parking - Kings Square, Fremantle	$ 15.15
Parking Expenses Total		**$ 257.86**
Professional Services	Clin supervision - L Walker	$ 242.00
	Drone Photo	$ 160.00
	Engraving for Volunteer trophy	$ 13.00
	Interviewer for Tracy Westerman event	$ 488.00
	Payment for guest speaker at SBFC meetin	$ 50.00
	payment for guest speaker on SBFC meetin	$ 50.00
	Plants and maintenance	$ 221.42
Professional Services Total		**$ 1,224.42**
Program Costs	Barista Program	$ 14.60
	Community trailer games	$ 83.00
	Cooking Program	$ 300.00
	Flowers for Nelson Mauricio (Mum Died)	$ 94.00
	food supplies	$ 784.38
	Health & Wellbeing	$ 31.90
	Justice mentoring	$ 34.95
	Welcome to Country Reuben Hayden-Nelson	$ 514.50
Program Costs Total		**$ 1,857.33**
Subscriptions and Memberships	Addressify monthly service fee	$ 440.00
	AI Survey Tool for Business stats	$ 554.73
	Annual Video Storage Licence	$ 713.90
	Bank Fees	$ 0.31
	Canva subscription	$ 39.98
	Class Matching Tool	$ 179.10
	Domain Subscription	$ 20.75

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Subscriptions and Memberships	FDC Service - FDC Australia subs	$ 834.00
	Graphic Editing Licence	$ 17.99
	Gymsales Software - Gym	$ 242.00
	Gymsales Software Swim	$ 170.50
	Harmony / FDC Educators for APR 2025	$ 588.50
	iPad Survey Software	$ 232.63
	Library chatGPT subscription	$ 35.03
	Library eftpos machines	$ 390.27
	Library marketing platform	$ 763.70
	Library website hosting	$ 234.70
	Library website plugin	$ 207.77
	Magazine subscription	$ 524.53
	Mailchimp Credits for Marketing Emails	$ 313.14
	Member Welcome Pack Software	$ 25.00
	Membership Fees DNewman - Tan Linford	$ 150.00
	Message board trailer subscription	$ 353.50
	Newspapers	$ 32.00
	Process Mapping Software	$ 17.60
	Refund - Domain Subscription	-$ 20.75
	REFUND - Library Apple developer account	-$ 149.00
	Slido for EM events workshop	$ 80.00
	Social Media Linker	$ 1.55
	Sports Turf Association (WA) Inc	$ 204.00
	Stock Photo Licence	$ 93.50
	Subscription	$ 103.35
	Subscriptions	$ 12.57
	Subscriptions . Activities	$ 74.95
	URL Shortener	$ 54.64
	Water cooler rental	$ 46.20
	Subscription Do Gooder advocacy software	$ 280.83
	WA News	$ 32.00
	Business News	$ 704.00
Subscriptions and Memberships Total		**$ 8,599.47**
Supplies and Materials Purchases	Activity Materials	$ 55.00
	Annual Guardian newspaper subscription	$ 480.00
	Art & Craft Cultural Immersion Event	$ 473.58
	Art&Craft supplies	$ 377.54
	Arts material for My Time group	$ 77.64
	Awards for Arts Hall of Fame inductees	$ 899.05
	Batteries, craft material	$ 11.25
	Books for the library	$ 224.89
	ceiling tiles depot lunchroom	$ 455.50
	Centre Phones cases and chargers	$ 77.35
	Cockburn Tees - Daniel Newman	$ 2,227.50
	Cushions and Blankets	$ 656.00
	D Arkwrights 30 Year Afternoon Tea	$ 174.10
	Dishwasher Cleaner	$ 302.17
	Door stop	$ 17.82

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Supplies and Materials Purchases	Fire pump hose and fittings	$ 421.41
	First Nations Bunting for kids programs	$ 153.00
	Flowers for NM - Bianca Stockwell	$ 120.00
	Games and toys kids programs	$ 88.60
	Gloves	$ 497.64
	Guardian magazine subscription	$ 480.00
	HCP Client Ball - continence pads	$ 70.44
	HCP Client Carabetta Continence Aids	$ 164.18
	HCP Client Davey - CPAP Mask	$ 137.00
	HCP Client Fassom Continence Pads	$ 56.42
	HCP Client Gladstone - Sensor alarms	$ 837.29
	Health Promotion KGFL Program Supplies	$ 290.96
	High Tea table runners	$ 126.00
	L plates	$ 18.00
	Library marketing team supplies	$ 243.99
	Local stock	$ 617.83
	Magnetic name badges (x 2)	$ 51.70
	Marketing materials	$ 71.96
	Meal Ingredients	$ 1,007.65
	milk for staff	$ 5.09
	Newspapers	$ 80.00
	Parent n Play Supplies	$ 85.10
	Plant seeds	$ 522.50
	protector case for work iPhone	$ 36.00
	Reading Light for Lectern	$ 5.24
	Refund from Dymocks	-$ 27.99
	Return of artworks to Carnarvon	$ 402.38
	Safety Boots - Workwear	$ 211.51
	Sample Boxes	$ 21.53
	Shelving brackets	$ 308.00
	Spare clothing - activites	$ 18.00
	Spare Clothing -activities	$ 110.00
	stationery	$ 39.75
	storage cages Cooby hub	$ 116.66
	storage cages Jandakot hall	$ 970.77
	Supplies Health Promotion KGFL Program	$ 214.50
	SuppliesSensoryPlay	$ 64.95
	Table runners and napkins	$ 386.44
	Toddler Tales supplies	$ 108.03
	Toys for creche & kids programs	$ 423.18
	Tubs	$ 22.53
	Uniform - Amenities Officer shoes	$ 125.96
Supplies and Materials Purchases Total		**$ 16,213.59**
Training & Professional Developn	2025 Financial Report Workshop - Sinta	$ 2,310.00
	AIBS Training for Building Surveyors	$ 528.00
	CPR - R Aulakh	$ 89.00
	CPR s Awan	$ 89.00
	FairGround	$ 411.00

Credit Card Transactions - transacted in May paid in June 2025		
Category	**Description**	**$**
Training & Professional Developn	InjuryPrevtn Training - Health Promotion	$ 56.88
	Landfill Webinar Refund	-$ 405.20
	Pool Life Guard Requal - J Cant	$ 175.00
	Pool Lifeguard renewal - C Cooper	$ 175.00
	Student Tuition Fees - Joe Saraceni	$ 4,767.90
	Traffic Management - Carl Sibley	$ 575.00
	Training - L Atkins	$ 2,200.00
	Training course for L Atkins	$ 935.00
	Training for J McDonald	$ 1,254.00
Training & Professional Development Total		**$ 13,160.58**
Travel and Accommodation	Accommodation FCA conference Adelaide	$ 1,015.00
	Accommodation FCA conference in Adelaide	$ 552.96
	Breakfast - Defence training travel	$ 21.50
	Flight to Newcastle for EDA Conference	$ 953.66
	Taxi adelaide airport to accommodation	$ 33.76
	Taxi Darwin Conference 27 May	$ 36.12
	Train ticket to training	$ 10.40
	Uber to Airport for Defence Training -MF	$ 65.16
Travel and Accommodation Total		**$ 2,688.56**
Grand Total		**$ 65,046.17**

City of Cockburn

Woolworths Group Transactions Report

Transactions Made Between 1 June - 31 June 2025

Reference	Date	Amount	Description
Senior Centre - Cook		**982.07**	
TI-01EC5-1793E1	03/06/2025	164.20	Groceries and Consumables
TI-01EC5-1793E9	06/06/2025	45.30	Groceries and Consumables
TI-01EC5-1793EE	10/06/2025	23.90	Groceries and Consumables
TI-01EC5-1793F3	16/06/2025	188.77	Groceries and Consumables
TI-01EC5-1793F5	17/06/2025	69.83	Groceries and Consumables
TI-01EC5-1793F6	17/06/2025	9.29	Groceries and Consumables
TI-01EC5-1793FA	19/06/2025	31.10	Groceries and Consumables
TI-01EC5-179400	23/06/2025	169.91	Groceries and Consumables
TI-01EC5-179401	23/06/2025	39.02	Groceries and Consumables
TI-01EC5-179408	26/06/2025	240.75	Groceries and Consumables
Administration Assistant		**167.45**	
TI-01EC5-1793E5	05/06/2025	167.45	Groceries and Consumables
Programs Booking Assistant		**47.50**	
TI-01EC5-1793F0	12/06/2025	7.50	Groceries and Consumables
TI-01EC5-1793FC	19/06/2025	40.00	Groceries and Consumables
Amenities Officer		**361.35**	
TI-01EC5-1793E2	03/06/2025	31.00	Groceries and Consumables
TI-01EC5-1793F7	17/06/2025	113.40	Groceries and Consumables
TI-01EC5-179407	26/06/2025	216.95	Groceries and Consumables
Senior Centre Kitchen Hand		**2,037.63**	
TI-01EC5-1793E3	04/06/2025	357.98	Groceries and Consumables
TI-01EC5-1793E4	04/06/2025	75.80	Groceries and Consumables
TI-01EC5-1793E7	06/06/2025	70.00	Groceries and Consumables
TI-01EC5-1793EA	09/06/2025	73.54	Groceries and Consumables
TI-01EC5-1793EB	09/06/2025	219.69	Groceries and Consumables
TI-01EC5-1793EF	11/06/2025	180.82	Groceries and Consumables
TI-01EC5-1793F2	13/06/2025	154.20	Groceries and Consumables
TI-01EC5-1793F8	18/06/2025	280.84	Groceries and Consumables
TI-01EC5-1793FD	20/06/2025	35.00	Groceries and Consumables
TI-01EC5-1793FE	20/06/2025	11.40	Groceries and Consumables
TI-01EC5-179404	25/06/2025	276.93	Groceries and Consumables
TI-01EC5-179409	27/06/2025	106.75	Groceries and Consumables
TI-01EC5-17940B	30/06/2025	194.68	Groceries and Consumables
Sustainability and Water Projects Officer		**356.01**	
TI-01EC5-1793F9	18/06/2025	147.17	Groceries and Consumables
TI-01EC5-17940A	27/06/2025	208.84	Groceries and Consumables

City of Cockburn

Woolworths Group Transactions Report

Transactions Made Between 1 June - 31 June 2025

Youth Centre Coordinator		**525.15**	
TI-01EC5-1793E8	06/06/2025	24.92	Groceries and Consumables
TI-01EC5-1793EC	09/06/2025	69.30	Groceries and Consumables
TI-01EC5-1793ED	09/06/2025	41.25	Groceries and Consumables
TI-01EC5-1793F1	12/06/2025	37.55	Groceries and Consumables
TI-01EC5-1793F4	16/06/2025	65.70	Groceries and Consumables
TI-01EC5-1793FF	20/06/2025	24.94	Groceries and Consumables
TI-01EC5-179402	23/06/2025	28.80	Groceries and Consumables
TI-01EC5-179403	24/06/2025	145.04	Groceries and Consumables
TI-01EC5-179406	25/06/2025	22.75	Groceries and Consumables
TI-01EC5-17940C	30/06/2025	64.90	Groceries and Consumables
Amenities Officer		**307.30**	
TI-01EC5-1793FB	19/06/2025	307.30	Groceries and Consumables
			Groceries and Consumables
			Groceries and Consumables
			Groceries and Consumables
Marina Manager		**43.35**	
TI-01EC5-1793E6	05/06/2025	5.10	Groceries and Consumables
TI-01EC5-179405	25/06/2025	38.25	Groceries and Consumables
Total Cards - 9		**4,827.81**	

City of Cockburn
Bunnings PowerPass Transactions Report
Transactions Made Between 1 June - 31 June 2025

Reference	Date	Amount	Description
Rehabilitating Roe 8 Project Manager		**56.44**	
2015/01557602	24/06/2025	56.44	Supplies and Materials
Waste Collection Supervisor		**29.97**	
2015/00180399	23/06/2025	29.97	Supplies and Materials
City Facilities Coordinator		**43.24**	
2015/00162071	6/06/2025	43.24	Supplies and Materials
Mechanical Workshop Supervisor		**27.55**	
2015/01547568	11/06/2025	16.15	Supplies and Materials
2015/01552931	18/06/2025	11.40	Supplies and Materials
City Facilities Technical Officer		**166.60**	
2015/00169968	13/06/2025	96.84	Supplies and Materials
2015/01547331	10/06/2025	7.35	Supplies and Materials
2015/01682229-1	25/06/2025	51.10	Supplies and Materials
2160/01860769	26/06/2025	11.31	Supplies and Materials
Streetscape Supervisor		**683.95**	
2015/00165802	9/06/2025	683.95	Supplies and Materials
Engineering Technical Officer		**119.83**	
2015/00168595	11/06/2025	76.20	Supplies and Materials
2015/01767765	6/06/2025	43.63	Supplies and Materials
Waste Collection Supervisor		**593.04**	
2015/00169327	12/06/2025	593.04	Supplies and Materials
Leading Hand Maintenance		**641.44**	
2015/01409298	18/06/2025	87.53	Supplies and Materials
2015/01542208	5/06/2025	60.08	Supplies and Materials
2015/01766069	4/06/2025	156.58	Supplies and Materials
2015/01770205	9/06/2025	23.24	Supplies and Materials
2015/01770703	9/06/2025	51.52	Supplies and Materials
2015/01773237	12/06/2025	31.41	Supplies and Materials
2015/01773743	13/06/2025	69.12	Supplies and Materials
2015/01776409	16/06/2025	66.41	Supplies and Materials
2015/01783219	24/06/2025	57.34	Supplies and Materials
2015/01784893	26/06/2025	11.31	Supplies and Materials
2015/01786674	28/06/2025	26.90	Supplies and Materials

City of Cockburn

Bunnings PowerPass Transactions Report

Transactions Made Between 1 June - 31 June 2025

Fire and Emergency Management Officer		**650.89**	
2015/01548044	11/06/2025	461.85	Supplies and Materials
2160/01973844	19/06/2025	189.04	Supplies and Materials
Landfill Supervisor HWRP		**81.47**	
2015/01773471	12/06/2025	81.47	Supplies and Materials
Recycling Supervisor		**609.99**	
2015/00169932	13/06/2025	246.64	Supplies and Materials
2015/00176999	20/06/2025	209.77	Supplies and Materials
2015/01541633	4/06/2025	111.30	Supplies and Materials
2163/01207913	15/06/2025	42.28	Supplies and Materials
Parks Supervisor		**45.27**	
2015/00159995	4/06/2025	14.51	Supplies and Materials
2015/00168988	12/06/2025	30.76	Supplies and Materials
Trades Assistant/Sign Installer		**611.48**	
2015/01542244	5/06/2025	117.46	Supplies and Materials
2015/01543332	6/06/2025	232.94	Supplies and Materials
2015/01680580	23/06/2025	155.79	Supplies and Materials
2160/00181241	9/06/2025	105.29	Supplies and Materials
Parks Supervisor		**122.32**	
2015/00183075	25/06/2025	122.32	Supplies and Materials
Building Maintenance Officer		**770.19**	
2015/00161057	5/06/2025	68.33	Supplies and Materials
2015/00169498	12/06/2025	36.47	Supplies and Materials
2015/01300054	19/06/2025	135.83	Supplies and Materials
2015/01399627	17/06/2025	37.68	Supplies and Materials
2015/01404073	6/06/2025	104.27	Supplies and Materials
2015/01405089	9/06/2025	133.49	Supplies and Materials
2015/01410287	20/06/2025	101.30	Supplies and Materials
2015/01765055	3/06/2025	15.06	Supplies and Materials
2015/01771874	11/06/2025	3.24	Supplies and Materials
2015/01777208	17/06/2025	44.52	Supplies and Materials
2015/01784952	26/06/2025	49.65	Supplies and Materials
2015/01788748	30/06/2025	40.35	Supplies and Materials
Environmental Supervisor		**130.65**	
2015/01543638	6/06/2025	130.65	Supplies and Materials
Operations Supervisor		**304.92**	

City of Cockburn

Bunnings PowerPass Transactions Report

Transactions Made Between 1 June - 31 June 2025

2015/01398596	11/06/2025	53.75	Supplies and Materials
2015/01406265	11/06/2025	19.98	Supplies and Materials
2015/01552275	17/06/2025	89.58	Supplies and Materials
2015/01771049	10/06/2025	64.72	Supplies and Materials
2015/01783875	25/06/2025	76.89	Supplies and Materials
Maintenance Supervisor - Works		**22.78**	
2015/01542370	5/06/2025	22.78	Supplies and Materials
Parks Supervisor		**94.98**	
2015/01784648	26/06/2025	94.98	Supplies and Materials
Civil Infrastructure Operations Coordinator		**460.16**	
2015/01557890	25/06/2025	-4.73	Supplies and Materials
2015/01783249	24/06/2025	17.23	Supplies and Materials
Service Lead Young People		**447.66**	
2015/01553553	18/06/2025	447.66	Supplies and Materials
Total Cards - 21		**6,267.16**	

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

BP Plus
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
7050 15405338 04250	09/06/25	17:22:33	SPEARWOOD WA	6443	003111		ULT DSL	166.09	78.99	119.27	11.93	131.20	39888	926	8.5	14.2
1HTF630 2058	23/06/25	11:49:12	SPEARWOOD WA	6443	003526		ULT DSL	173.47	77.88	122.82	12.28	135.10	777			
WHITE FORD RANGER UTILITY							DIESEL		156.87	242.09	24.21	266.30				
						TOTAL	**THIS PERIOD**		**156.87**	**242.09**	**24.21**	**266.30**		**926**	**16.9**	**28.8**
							YEAR TO DATE		1,061.50	1,688.38	168.82	1,857.20		4331	24.5	42.9
Cost Centre			**2058**				DIESEL		156.87	242.09	24.21	266.30				
						TOTAL	**THIS PERIOD**		**156.87**	**242.09**	**24.21**	**266.30**		**926**	**16.9**	**28.8**
							YEAR TO DATE		1,061.50	1,688.38	168.82	1,857.20		4331	24.5	42.9
7050 15405338 02890	11/06/25	07:48:55	SINGLETON WA	1151	007893		ULT DSL	166.09	53.22	80.35	8.04	88.39	115411	746	7.1	11.8
1GNC833 2067	18/06/25	07:24:52	SINGLETON WA	1151	008039		ULT DSL	167.33	44.42	67.57	6.76	74.33	115992	581	7.6	12.8
WHITE KIA SORENTO WAGON	26/06/25	07:37:07	SINGLETON WA	1151	001408		ULT DSL	173.47	50.19	79.15	7.92	87.07	116623	631	8.0	13.8
							DIESEL		147.83	227.07	22.72	249.79				
						TOTAL	**THIS PERIOD**		**147.83**	**227.07**	**22.72**	**249.79**		**1958**	**7.6**	**12.8**
							YEAR TO DATE		546.43	865.69	86.58	952.27		4098	13.3	23.2
Cost Centre			**2067**				DIESEL		147.83	227.07	22.72	249.79				
						TOTAL	**THIS PERIOD**		**147.83**	**227.07**	**22.72**	**249.79**		**1958**	**7.6**	**12.8**
							YEAR TO DATE		546.43	865.69	86.58	952.27		4098	13.3	23.2
7050 90000766 66584	16/06/25	07:29:59	PARMELIA WA	6178	007842		ULT DSL	167.33	75.07	114.19	11.42	125.61	7342	805	9.3	15.6
1IKP383 2078																
WHITE FORD RANGER							DIESEL		75.07	114.19	11.42	125.61				
						TOTAL	**THIS PERIOD**		**75.07**	**114.19**	**11.42**	**125.61**		**805**	**9.3**	**15.6**
							YEAR TO DATE		464.33	737.45	73.75	811.20		3519	13.2	23.1
Cost Centre			**2078**				DIESEL		75.07	114.19	11.42	125.61				
						TOTAL	**THIS PERIOD**		**75.07**	**114.19**	**11.42**	**125.61**		**805**	**9.3**	**15.6**
							YEAR TO DATE		464.33	737.45	73.75	811.20		3519	13.2	23.1
7050 90000773 80409	05/06/25	13:48:00	BIBRA LAKE WA	7451	075480		ULT DSL	167.20	66.53	101.13	10.11	111.24	4504	838	7.9	13.3
1IPR378 2098	14/06/25	14:16:56	OCEAN REEF WA	6103	065777		ULT DSL	167.09	68.86	104.60	10.46	115.06	5478	974	7.1	11.8
WHITE MITSUBISHI TRITON	23/06/25	06:43:54	CURRAMBINE WA	6427	006567		ULT DSL	173.47	70.14	110.61	11.06	121.67	6369	891	7.9	13.7

Go paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address to aucustcare@bp.com and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will appear on your summary Tax Invoice.

Please Note: if you are disputing a transaction, this needs to be lodged in writing within 30 days from the date of issue of this Fleet Control Report.

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

BP Plus
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		205.53	316.34	31.63	347.97				
						TOTAL	**THIS PERIOD**		**205.53**	**316.34**	**31.63**	**347.97**		**2703**	**7.6**	**12.9**
							YEAR TO DATE		483.18	738.17	73.81	811.98		5525	8.7	14.7
Cost Centre			**2098**				DIESEL		205.53	316.34	31.63	347.97				
						TOTAL	**THIS PERIOD**		**205.53**	**316.34**	**31.63**	**347.97**		**2703**	**7.6**	**12.9**
							YEAR TO DATE		483.18	738.17	73.81	811.98		5525	8.7	14.7
7050 15405338 04227	06/06/25	15:13:58	BIBRA LAKE WA	7451	021081		ULSD G10	166.20	75.20	113.63	11.36	124.99	55126	856	8.8	14.6
1HSW320 2166	24/06/25	17:55:54	CANNINGTON WA	6204	031363		ULT DSL	173.47	77.25	121.83	12.18	134.01	56028	902	8.6	14.9
WHITE FORD RANGER UTE							DIESEL		152.45	235.46	23.54	259.00				
						TOTAL	**THIS PERIOD**		**152.45**	**235.46**	**23.54**	**259.00**		**1758**	**8.7**	**14.7**
							YEAR TO DATE		599.14	951.97	95.20	1,047.17		7006	8.6	14.9
Cost Centre			**2166**				DIESEL		152.45	235.46	23.54	259.00				
						TOTAL	**THIS PERIOD**		**152.45**	**235.46**	**23.54**	**259.00**		**1758**	**8.7**	**14.7**
							YEAR TO DATE		599.14	951.97	95.20	1,047.17		7006	8.6	14.9
7050 15405338 04235	24/06/25	09:14:53	SUCCESS WA	5992	025044		ULT DSL	173.47	50.79	80.10	8.01	88.11	55474	553	9.2	15.9
1HTW447 2206																
WHITE FORD RANGER UTILITY							DIESEL		50.79	80.10	8.01	88.11				
						TOTAL	**THIS PERIOD**		**50.79**	**80.10**	**8.01**	**88.11**		**553**	**9.2**	**15.9**
							YEAR TO DATE		688.34	1,122.32	112.24	1,234.56		7873	8.7	15.7
Cost Centre			**2206**				DIESEL		50.79	80.10	8.01	88.11				
						TOTAL	**THIS PERIOD**		**50.79**	**80.10**	**8.01**	**88.11**		**553**	**9.2**	**15.9**
							YEAR TO DATE		688.34	1,122.32	112.24	1,234.56		7873	8.7	15.7
7050 15405338 03575	05/06/25	11:50:40	SPEARWOOD WA	6443	002991		ULP 95 UNM	167.00	30.01	45.56	4.56	50.12	45520	899	3.3	5.6
1GZQ778 2217	24/06/25	15:53:24	SPEARWOOD WA	6443	003567		ULP UNM	158.70 P	42.06	60.68	6.07	66.75	46178	658	6.4	10.1
WHITE TOYOTA CAMRY SEDAN																

BP Australia Pty Ltd
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GPO Box 1621
MELBOURNE VIC 3001

BP Plus
Fleet Control Report

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								M/S		72.07	106.24	10.63	116.87				
							TOTAL	**THIS PERIOD**		**72.07**	**106.24**	**10.63**	**116.87**		**1557**	**4.6**	**7.5**
								YEAR TO DATE		389.98	585.06	58.52	643.58		6126	6.4	10.5
Cost Centre			**2217**					M/S		72.07	106.24	10.63	116.87				
							TOTAL	**THIS PERIOD**		**72.07**	**106.24**	**10.63**	**116.87**		**1557**	**4.6**	**7.5**
								YEAR TO DATE		389.98	585.06	58.52	643.58		6126	6.4	10.5
7050 15405338 04532	05/06/25	09:57:08	BIBRA LAKE	WA	7451	075443		ULT DSL	167.20	59.28	90.11	9.01	99.12	35909	503	11.8	19.7
1IDI923 2236	11/06/25	11:15:12	BIBRA LAKE	WA	7451	021192		ULT DSL	168.09	61.39	93.81	9.38	103.19	36457	548	11.2	18.8
WHITE FORD RANGER	24/06/25	07:24:38	COCKBURN CENTRAL	WA	7395	077327		ULT DSL	175.47	52.88	84.35	8.44	92.79	36923	466	11.3	19.9
	29/06/25	17:02:32	SINGLETON	WA	1151	010896		ULT DSL	173.47	58.95	92.96	9.30	102.26	37437	514	11.5	19.9
								DIESEL		232.50	361.23	36.13	397.36				
							TOTAL	**THIS PERIOD**		**232.50**	**361.23**	**36.13**	**397.36**		**2031**	**11.4**	**19.6**
								YEAR TO DATE		1,496.63	2,401.02	240.12	2,641.14		13560	11.0	19.5
Cost Centre			**2236**					DIESEL		232.50	361.23	36.13	397.36				
							TOTAL	**THIS PERIOD**		**232.50**	**361.23**	**36.13**	**397.36**		**2031**	**11.4**	**19.6**
								YEAR TO DATE		1,496.63	2,401.02	240.12	2,641.14		13560	11.0	19.5
7050 15405338 04052	11/06/25	13:27:39	BIBRA LAKE	WA	7451	021198		ULT DSL	168.09	31.96	48.84	4.88	53.72	98356	329	9.7	16.3
1GMF052 2246																	
WHITE SUBARU OUTBACK WAGON																	
								DIESEL		31.96	48.84	4.88	53.72				
							TOTAL	**THIS PERIOD**		**31.96**	**48.84**	**4.88**	**53.72**		**329**	**9.7**	**16.3**
								YEAR TO DATE		272.77	432.62	43.26	475.88		2862	9.5	16.6
Cost Centre			**2246**					DIESEL		31.96	48.84	4.88	53.72				
							TOTAL	**THIS PERIOD**		**31.96**	**48.84**	**4.88**	**53.72**		**329**	**9.7**	**16.3**
								YEAR TO DATE		272.77	432.62	43.26	475.88		2862	9.5	16.6
7050 15405338 04177	19/06/25	11:27:24	BIBRA LAKE	WA	7451	021410		ULSD G10	168.33	74.15	113.46	11.35	124.81	65315	792	9.4	15.8
1HRY951 2257																	
WHITE FORD RANGER UTE																	

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MELBOURNE VIC 3001

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Fleet Control Report

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		74.15	113.46	11.35	124.81				
						TOTAL	**THIS PERIOD**		**74.15**	**113.46**	**11.35**	**124.81**		**792**	**9.4**	**15.8**
							YEAR TO DATE		513.66	819.14	81.90	901.04		4239	12.1	21.3
Cost Centre			**2257**				DIESEL		74.15	113.46	11.35	124.81				
						TOTAL	**THIS PERIOD**		**74.15**	**113.46**	**11.35**	**124.81**		**792**	**9.4**	**15.8**
							YEAR TO DATE		513.66	819.14	81.90	901.04		4239	12.1	21.3
7050 15405338 04482 1ICB465 2297 FORD RANGER WHITE	12/06/25	08:48:45	BIBRA LAKE WA	7451	075976		ULSD G10	167.09	66.33	100.75	10.08	110.83	13720	712	9.3	15.6
							DIESEL		66.33	100.75	10.08	110.83				
						TOTAL	**THIS PERIOD**		**66.33**	**100.75**	**10.08**	**110.83**		**712**	**9.3**	**15.6**
							YEAR TO DATE		412.29	659.13	65.92	725.05		4100	10.1	17.7
Cost Centre			**2297**				DIESEL		66.33	100.75	10.08	110.83				
						TOTAL	**THIS PERIOD**		**66.33**	**100.75**	**10.08**	**110.83**		**712**	**9.3**	**15.6**
							YEAR TO DATE		412.29	659.13	65.92	725.05		4100	10.1	17.7
7050 15405338 04169 1HRY950 2308 WHITE FORD RANGER UTE	05/06/25 18/06/25 26/06/25	07:13:56 07:11:42 10:16:41	BIBRA LAKE WA BIBRA LAKE WA BIBRA LAKE WA	7451 7451 7451	075416 076431 077094		ULT DSL ULT DSL ULT DSL	167.20 169.33 175.47	68.48 69.34 70.55	104.09 106.74 112.55	10.41 10.67 11.25	114.50 117.41 123.80	55420 56355 57167	925 935 812	7.4 7.4 8.7	12.4 12.6 15.2
							DIESEL		208.37	323.38	32.33	355.71				
						TOTAL	**THIS PERIOD**		**208.37**	**323.38**	**32.33**	**355.71**		**2672**	**7.8**	**13.3**
							YEAR TO DATE		952.10	1,513.14	151.32	1,664.46		12377	7.7	13.4
Cost Centre			**2308**				DIESEL		208.37	323.38	32.33	355.71				
						TOTAL	**THIS PERIOD**		**208.37**	**323.38**	**32.33**	**355.71**		**2672**	**7.8**	**13.3**
							YEAR TO DATE		952.10	1,513.14	151.32	1,664.46		12377	7.7	13.4
7050 90000771 87606 1INV015 2318 WHITE MITSUBISHI TRITON	06/06/25	14:02:17	BIBRA LAKE WA	7451	021078		ULSD G10	166.20	56.31	85.08	8.51	93.59	777			

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service: Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		56.31	85.08	8.51	93.59				
						TOTAL	**THIS PERIOD**		**56.31**	**85.08**	**8.51**	**93.59**				
							YEAR TO DATE		310.56	481.77	48.18	529.95		1576	19.7	33.6
Cost Centre			**2318**				DIESEL		56.31	85.08	8.51	93.59				
						TOTAL	**THIS PERIOD**		**56.31**	**85.08**	**8.51**	**93.59**				
							YEAR TO DATE		310.56	481.77	48.18	529.95		1576	19.7	33.6
7050 15405338 04219 1HSW321 2329 WHITE FORD RANGER UTE	25/06/25	13:41:06	BIBRA LAKE WA	7451	021572		ULT DSL	175.47	74.53	118.89	11.89	130.78	777			
							DIESEL		74.53	118.89	11.89	130.78				
						TOTAL	**THIS PERIOD**		**74.53**	**118.89**	**11.89**	**130.78**				
							YEAR TO DATE		487.88	777.97	77.79	855.76		3978	12.3	21.5
Cost Centre			**2329**				DIESEL		74.53	118.89	11.89	130.78				
						TOTAL	**THIS PERIOD**		**74.53**	**118.89**	**11.89**	**130.78**				
							YEAR TO DATE		487.88	777.97	77.79	855.76		3978	12.3	21.5
7050 90000774 10545 1HLQ161 2336 WHITE FORD RANGER UTILITY	24/06/25	17:31:59	APPLECROSS WA	6200	054289		ULT DSL	173.47	49.96	78.79	7.88	86.67	1			
							DIESEL		49.96	78.79	7.88	86.67				
						TOTAL	**THIS PERIOD**		**49.96**	**78.79**	**7.88**	**86.67**				
							YEAR TO DATE		99.67	154.13	15.41	169.54				
Cost Centre			**2336**				DIESEL		49.96	78.79	7.88	86.67				
						TOTAL	**THIS PERIOD**		**49.96**	**78.79**	**7.88**	**86.67**				
							YEAR TO DATE		352.71	567.12	56.70	623.82				
7050 15405338 03948 1HJO790 2346 WHITE FORD RANGER UTILITY	18/06/25	05:21:11	BIBRA LAKE WA	7451	076412		ULT DSL	169.33	73.00	112.37	11.24	123.61	50201	712	10.3	17.4

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		73.00	112.37	11.24	123.61				
							TOTAL	**THIS PERIOD**		**73.00**	**112.37**	**11.24**	**123.61**		**712**	**10.3**	**17.4**
								YEAR TO DATE		351.67	558.50	55.85	614.35		3170	11.1	19.4
Cost Centre			**2346**					DIESEL		73.00	112.37	11.24	123.61				
							TOTAL	**THIS PERIOD**		**73.00**	**112.37**	**11.24**	**123.61**		**712**	**10.3**	**17.4**
								YEAR TO DATE		351.67	558.50	55.85	614.35		3170	11.1	19.4
7050 15405338 03526	03/06/25	07:57:59	PIARA WATERS	WA	1110	029037		ULT DSL	167.20	65.04	98.86	9.89	108.75	62578	563	11.6	19.3
1GYO863 2355	24/06/25	08:05:49	PIARA WATERS	WA	1110	030058		ULT DSL	175.47	59.16	94.37	9.44	103.81	63087	509	11.6	20.4
WHITE FORD RANGER UTILITY								DIESEL		124.20	193.23	19.33	212.56				
							TOTAL	**THIS PERIOD**		**124.20**	**193.23**	**19.33**	**212.56**		**1072**	**11.6**	**19.8**
								YEAR TO DATE		537.29	864.09	86.41	950.50		4727	11.4	20.1
Cost Centre			**2355**					DIESEL		124.20	193.23	19.33	212.56				
							TOTAL	**THIS PERIOD**		**124.20**	**193.23**	**19.33**	**212.56**		**1072**	**11.6**	**19.8**
								YEAR TO DATE		537.29	864.09	86.41	950.50		4727	11.4	20.1
7050 15405338 04276	09/06/25	08:00:17	BIBRA LAKE	WA	7451	021105		ULT DSL	168.09	63.14	96.48	9.65	106.13	36130			
HUL718 2388	18/06/25	11:16:21	BIBRA LAKE	WA	7451	076461		ULT DSL	169.33	66.28	102.03	10.20	112.23	36873	743	8.9	15.1
WHITE FORD RANGER UTE	26/06/25	12:42:48	BIBRA LAKE	WA	7451	021588		ULT DSL	175.47	57.18	91.22	9.12	100.34	37544	671	8.5	15.0
								DIESEL		186.60	289.73	28.97	318.70				
							TOTAL	**THIS PERIOD**		**186.60**	**289.73**	**28.97**	**318.70**		**1414**	**13.2**	**22.5**
								YEAR TO DATE		718.18	1,164.19	116.41	1,280.60		4996	14.4	25.6
Cost Centre			**2388**					DIESEL		186.60	289.73	28.97	318.70				
							TOTAL	**THIS PERIOD**		**186.60**	**289.73**	**28.97**	**318.70**		**1414**	**13.2**	**22.5**
								YEAR TO DATE		718.18	1,164.19	116.41	1,280.60		4996	14.4	25.6
7050 15405338 04490	06/06/25	13:17:59	COCKBURN CENTRAL	WA	7395	005276		ULT DSL	167.20	71.34	108.44	10.84	119.28	31032	32	222.9	372.8
1ICH248 2398	26/06/25	06:38:54	SUCCESS	WA	5992	025122		ULT DSL	173.47	77.40	122.06	12.21	134.27	31900	868	8.9	15.5
FORD RANGER WHITE																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		148.74	230.50	23.05	253.55				
						TOTAL	**THIS PERIOD**		**148.74**	**230.50**	**23.05**	**253.55**		**900**	**16.5**	**28.2**
							YEAR TO DATE		811.08	1,310.08	131.00	1,441.08		6670	12.2	21.6
Cost Centre			**2398**				DIESEL		148.74	230.50	23.05	253.55				
						TOTAL	**THIS PERIOD**		**148.74**	**230.50**	**23.05**	**253.55**		**900**	**16.5**	**28.2**
							YEAR TO DATE		811.08	1,310.08	131.00	1,441.08		6670	12.2	21.6
7050 15405338 04359	06/06/25	15:12:10	COCKBURN CENTRAL WA	7395	005286		ULT DSL	167.20	36.15	54.95	5.49	60.44	81668			
1GYZ376 2407	18/06/25	18:21:31	SPEARWOOD WA	6443	003413		ULT DSL	167.33	56.21	85.50	8.55	94.05	86053			
WHITE MITSUBISHI TRITON UTE							DIESEL		92.36	140.45	14.04	154.49				
						TOTAL	**THIS PERIOD**		**92.36**	**140.45**	**14.04**	**154.49**				
							YEAR TO DATE		853.44	1,361.57	136.15	1,497.72		3532	24.2	42.4
Cost Centre			**2407**				DIESEL		92.36	140.45	14.04	154.49				
						TOTAL	**THIS PERIOD**		**92.36**	**140.45**	**14.04**	**154.49**				
							YEAR TO DATE		853.44	1,361.57	136.15	1,497.72		3532	24.2	42.4
7050 90000768 57845	05/06/25	11:07:18	BIBRA LAKE WA	7451	075453		ULT DSL	167.20	68.62	104.31	10.43	114.74	13711	721	9.5	15.9
1IMB671 2419	13/06/25	08:06:48	BIBRA LAKE WA	7451	076070		ULT DSL	168.09	72.78	111.22	11.12	122.34	14546	835	8.7	14.7
WHITE FORD RANGER	21/06/25	13:45:53	BIBRA LAKE WA	7451	076721		ULT DSL	169.33	61.48	94.64	9.46	104.10	15228	682	9.0	15.3
	26/06/25	08:59:55	COCKBURN CENTRAL WA	7395	006254		ULT DSL	175.47	54.84	87.48	8.75	96.23	15844	616	8.9	15.6
							DIESEL		257.72	397.65	39.76	437.41				
						TOTAL	**THIS PERIOD**		**257.72**	**397.65**	**39.76**	**437.41**		**2854**	**9.0**	**15.3**
							YEAR TO DATE		1,336.68	2,142.01	214.18	2,356.19		13257	10.1	17.8
Cost Centre			**2419**				DIESEL		257.72	397.65	39.76	437.41				
						TOTAL	**THIS PERIOD**		**257.72**	**397.65**	**39.76**	**437.41**		**2854**	**9.0**	**15.3**
							YEAR TO DATE		1,336.68	2,142.01	214.18	2,356.19		13257	10.1	17.8
7050 90000774 19660	12/06/25	07:49:13	SOUTH FREMANTLE WA	9802	028770		ULT DSL	166.09	72.09	108.85	10.89	119.74	1629	779	9.3	15.4
1IPR226 2439	23/06/25	13:52:52	SOUTH FREMANTLE WA	9802	029056		ULT DSL	173.47	69.56	109.70	10.97	120.67	2316	687	10.1	17.6
WHITE FORD RANGER																

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		141.65	218.55	21.86	240.41				
							TOTAL	**THIS PERIOD**		**141.65**	**218.55**	**21.86**	**240.41**		**1466**	**9.7**	**16.4**
								YEAR TO DATE		286.63	438.07	43.81	481.88		2245	12.8	21.5
Cost Centre			**2439**					DIESEL		141.65	218.55	21.86	240.41				
							TOTAL	**THIS PERIOD**		**141.65**	**218.55**	**21.86**	**240.41**		**1466**	**9.7**	**16.4**
								YEAR TO DATE		286.63	438.07	43.81	481.88		2245	12.8	21.5
7050 15405338 03120 1GTE408 2467 WHITE FORD RANGER UTE	13/06/25	07:43:31	COCKBURN CENTRAL	WA	7395	005590		ULT DSL	168.09	67.50	103.15	10.31	113.46	75908	587	11.5	19.3
								DIESEL		67.50	103.15	10.31	113.46				
							TOTAL	**THIS PERIOD**		**67.50**	**103.15**	**10.31**	**113.46**		**587**	**11.5**	**19.3**
								YEAR TO DATE		742.71	1,190.07	119.00	1,309.07		6319	11.8	20.7
Cost Centre			**2467**					DIESEL		67.50	103.15	10.31	113.46				
							TOTAL	**THIS PERIOD**		**67.50**	**103.15**	**10.31**	**113.46**		**587**	**11.5**	**19.3**
								YEAR TO DATE		742.71	1,190.07	119.00	1,309.07		6319	11.8	20.7
7050 15405338 03971 1HMI124 2497 WHITE FORD RANGER UTE	03/06/25 23/06/25	13:19:55 13:02:41	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	075265 076818		ULSD G10 ULSD G10	166.20 174.47	62.45 53.53	94.35 84.91	9.44 8.49	103.79 93.40	56835 57460	699 625	8.9 8.6	14.8 14.9
								DIESEL		115.98	179.26	17.93	197.19				
							TOTAL	**THIS PERIOD**		**115.98**	**179.26**	**17.93**	**197.19**		**1324**	**8.8**	**14.9**
								YEAR TO DATE		929.00	1,499.72	149.98	1,649.70		9875	9.4	16.7
Cost Centre			**2497**					DIESEL		115.98	179.26	17.93	197.19				
							TOTAL	**THIS PERIOD**		**115.98**	**179.26**	**17.93**	**197.19**		**1324**	**8.8**	**14.9**
								YEAR TO DATE		929.00	1,499.72	149.98	1,649.70		9875	9.4	16.7
7050 90000768 87727 1IML915 2508 WHITE FORD RANGER	17/06/25	08:20:46	PIARA WATERS	WA	1110	029711		ULT DSL	169.33	61.19	94.19	9.42	103.61	6990	744	8.2	13.9

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number / Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		61.19	94.19	9.42	103.61				
						TOTAL	**THIS PERIOD**		**61.19**	**94.19**	**9.42**	**103.61**		**744**	**8.2**	**13.9**
							YEAR TO DATE		612.50	977.99	97.80	1,075.79		4614	13.3	23.3
Cost Centre			**2508**				DIESEL		61.19	94.19	9.42	103.61				
						TOTAL	**THIS PERIOD**		**61.19**	**94.19**	**9.42**	**103.61**		**744**	**8.2**	**13.9**
							YEAR TO DATE		612.50	977.99	97.80	1,075.79		4614	13.3	23.3
7050 15405338 03708	01/06/25	10:33:29	COCKBURN CENTRAL WA	7395	076606		ULT DSL	169.47	9.00	13.86	1.39	15.25	25171			
1HCC815 2515	09/06/25	21:02:19	KARDINYA WA	6207	061789		ULT DSL	166.09	18.85	28.46	2.85	31.31	35870			
WHITE FORD RANGER UTILITY							DIESEL		27.85	42.32	4.24	46.56				
						TOTAL	**THIS PERIOD**		**27.85**	**42.32**	**4.24**	**46.56**				
							YEAR TO DATE		157.37	250.61	25.06	275.67				
Cost Centre			**2515**				DIESEL		27.85	42.32	4.24	46.56				
						TOTAL	**THIS PERIOD**		**27.85**	**42.32**	**4.24**	**46.56**				
							YEAR TO DATE		157.37	250.61	25.06	275.67				
7050 15405338 04110	06/06/25	14:09:15	SUCCESS WA	5992	045516		ULP UNM	158.66	6.91	9.96	1.00	10.96	777			
1HPF979 2523	18/06/25	14:10:53	SUCCESS WA	5992	024841		ULT DSL	167.33	56.32	85.67	8.57	94.24	6846			
ISUZU D-MAX UTILITY							DIESEL		56.32	85.67	8.57	94.24				
							M/S		6.91	9.96	1.00	10.96				
						TOTAL	**THIS PERIOD**		**63.23**	**95.63**	**9.57**	**105.20**				
							YEAR TO DATE		114.61	177.46	17.75	195.21				
Cost Centre			**2523**				DIESEL		56.32	85.67	8.57	94.24				
							M/S		6.91	9.96	1.00	10.96				
						TOTAL	**THIS PERIOD**		**63.23**	**95.63**	**9.57**	**105.20**				
							YEAR TO DATE		114.61	177.46	17.75	195.21				
7050 90000769 77148	17/06/25	08:17:37	COCKBURN CENTRAL WA	7395	005737		ULT DSL	169.33	71.97	110.78	11.08	121.86	50125			
1IML918 2538																
WHITE MITSUBISHI TRITON																

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)				
							DIESEL		71.97	110.78	11.08	121.86				
						TOTAL	**THIS PERIOD**		**71.97**	**110.78**	**11.08**	**121.86**				
							YEAR TO DATE		565.80	907.38	90.74	998.12		3637	15.6	27.4
Cost Centre			**2538**				DIESEL		71.97	110.78	11.08	121.86				
						TOTAL	**THIS PERIOD**		**71.97**	**110.78**	**11.08**	**121.86**				
							YEAR TO DATE		565.80	907.38	90.74	998.12		3637	15.6	27.4
7050 90000765 36639	12/06/25	18:29:03	BALDIVIS WA	7374	121630		ULT DSL	166.09	70.51	106.46	10.65	117.11	21050	1550	4.5	7.6
1IJD383 2556	26/06/25	14:26:39	BIBRA LAKE WA	7451	021598		ULT DSL	175.47	78.65	125.46	12.55	138.01	21672	622	12.6	22.2
WHITE FORD RANGER							DIESEL		149.16	231.92	23.20	255.12				
						TOTAL	**THIS PERIOD**		**149.16**	**231.92**	**23.20**	**255.12**		**2172**	**6.9**	**11.7**
							YEAR TO DATE		850.95	1,367.73	136.79	1,504.52		12151	7.0	12.4
Cost Centre			**2556**				DIESEL		149.16	231.92	23.20	255.12				
						TOTAL	**THIS PERIOD**		**149.16**	**231.92**	**23.20**	**255.12**		**2172**	**6.9**	**11.7**
							YEAR TO DATE		850.95	1,367.73	136.79	1,504.52		12151	7.0	12.4
7050 90000771 17629	06/06/25	13:33:57	BIBRA LAKE WA	7451	075577		ULT DSL	167.20	76.96	116.98	11.70	128.68	7025	1040	7.4	12.4
1INZ645 2566	24/06/25	13:30:42	BIBRA LAKE WA	7451	076918		ULT DSL	175.47	75.53	120.49	12.05	132.54	7990	965	7.8	13.7
WHITE FORD RANGER							DIESEL		152.49	237.47	23.75	261.22				
						TOTAL	**THIS PERIOD**		**152.49**	**237.47**	**23.75**	**261.22**		**2005**	**7.6**	**13.0**
							YEAR TO DATE		643.44	1,012.53	101.25	1,113.78		4706	13.7	23.7
Cost Centre			**2566**				DIESEL		152.49	237.47	23.75	261.22				
						TOTAL	**THIS PERIOD**		**152.49**	**237.47**	**23.75**	**261.22**		**2005**	**7.6**	**13.0**
							YEAR TO DATE		643.44	1,012.53	101.25	1,113.78		4706	13.7	23.7
7050 15405338 04094	05/06/25	15:22:40	BIBRA LAKE WA	7451	075498		ULT DSL	167.20	67.45	102.53	10.25	112.78	59594	600	11.2	18.8
1HPP327 2575	13/06/25	13:44:02	BIBRA LAKE WA	7451	076093		ULSD G10	167.09	42.52	64.59	6.46	71.05	5996			
WHITE ISUZU D-MAX UTE																

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		109.97	167.12	16.71	183.83				
							TOTAL	**THIS PERIOD**		**109.97**	**167.12**	**16.71**	**183.83**		**600**	**18.3**	**30.6**
								YEAR TO DATE		907.14	1,475.86	147.58	1,623.44		6533	13.9	24.8
Cost Centre			**2575**					DIESEL		109.97	167.12	16.71	183.83				
							TOTAL	**THIS PERIOD**		**109.97**	**167.12**	**16.71**	**183.83**		**600**	**18.3**	**30.6**
								YEAR TO DATE		907.14	1,475.86	147.58	1,623.44		6533	13.9	24.8
7050 90000769 68188	09/06/25	08:01:51	BIBRA LAKE	WA	7451	075689		ULSD G10	167.09	63.82	96.95	9.69	106.64	6071	654	9.8	16.3
1IMB041 2597	13/06/25	11:14:00	BIBRA LAKE	WA	7451	021271		ULSD G10	167.09	49.09	74.57	7.46	82.03	6566	495	9.9	16.6
WHITE FORD RANGER	23/06/25	14:49:41	BIBRA LAKE	WA	7451	076833		ULSD G10	174.47	68.40	108.49	10.85	119.34	7274	708	9.7	16.9
								DIESEL		181.31	280.01	28.00	308.01				
							TOTAL	**THIS PERIOD**		**181.31**	**280.01**	**28.00**	**308.01**		**1857**	**9.8**	**16.6**
								YEAR TO DATE		668.52	1,054.45	105.44	1,159.89		6139	10.9	18.9
Cost Centre			**2597**					DIESEL		181.31	280.01	28.00	308.01				
							TOTAL	**THIS PERIOD**		**181.31**	**280.01**	**28.00**	**308.01**		**1857**	**9.8**	**16.6**
								YEAR TO DATE		668.52	1,054.45	105.44	1,159.89		6139	10.9	18.9
7050 90000766 04643	11/06/25	09:11:59	BIBRA LAKE	WA	7451	021186		ULT DSL	168.09	65.07	99.44	9.94	109.38	27849	420	15.5	26.0
1HOK040 2606	20/06/25	09:38:53	BIBRA LAKE	WA	7451	021439		ULT DSL	169.33	65.47	100.78	10.08	110.86	28347	498	13.1	22.3
WHITE FORD RANGER UTILITY								DIESEL		130.54	200.22	20.02	220.24				
							TOTAL	**THIS PERIOD**		**130.54**	**200.22**	**20.02**	**220.24**		**918**	**14.2**	**24.0**
								YEAR TO DATE		772.74	1,239.29	123.92	1,363.21		4685	16.5	29.1
Cost Centre			**2606**					DIESEL		130.54	200.22	20.02	220.24				
							TOTAL	**THIS PERIOD**		**130.54**	**200.22**	**20.02**	**220.24**		**918**	**14.2**	**24.0**
								YEAR TO DATE		772.74	1,239.29	123.92	1,363.21		4685	16.5	29.1
7050 15405338 04292	03/06/25	10:43:30	COCKBURN CENTRAL	WA	7395	005010		ULT DSL	167.20	53.20	80.86	8.09	88.95	29900	300	17.7	29.6
1HVF574 2618	23/06/25	16:31:20	COCKBURN CENTRAL	WA	7395	006103		ULT DSL	175.47	51.50	82.15	8.22	90.37	3760			
WHITE VOLKSWAGEN CADDY VAN																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		104.70	163.01	16.31	179.32				
							TOTAL	**THIS PERIOD**		**104.70**	**163.01**	**16.31**	**179.32**		**300**	**34.9**	**59.8**
								YEAR TO DATE		484.45	780.21	78.02	858.23		6500	7.5	13.2
Cost Centre			**2618**					DIESEL		104.70	163.01	16.31	179.32				
							TOTAL	**THIS PERIOD**		**104.70**	**163.01**	**16.31**	**179.32**		**300**	**34.9**	**59.8**
								YEAR TO DATE		484.45	780.21	78.02	858.23		6500	7.5	13.2
7050 15405338 04417 1GRB219 2626 WHITE MITSUBISHI TRITON UTE	17/06/25	07:20:13	COCKBURN CENTRAL	WA	7395	005730		ULT DSL	169.33	50.46	77.67	7.77	85.44	51200			
								DIESEL		50.46	77.67	7.77	85.44				
							TOTAL	**THIS PERIOD**		**50.46**	**77.67**	**7.77**	**85.44**				
								YEAR TO DATE		575.71	925.02	92.52	1,017.54		3100	18.6	32.8
Cost Centre			**2626**					DIESEL		50.46	77.67	7.77	85.44				
							TOTAL	**THIS PERIOD**		**50.46**	**77.67**	**7.77**	**85.44**				
								YEAR TO DATE		575.71	925.02	92.52	1,017.54		3100	18.6	32.8
7050 15405338 04029 1HOA671 2646 WHITE MITSUBISHI TRITON	01/06/25 16/06/25	18:11:05 15:50:43	PARMELIA BIBRA LAKE	WA WA	6178 7451	007289 076287		ULT DSL ULSD G10	167.47 168.33	63.20 62.51	96.22 95.65	9.62 9.57	105.84 105.22	58260 58876	616	10.1	17.1
								DIESEL		125.71	191.87	19.19	211.06				
							TOTAL	**THIS PERIOD**		**125.71**	**191.87**	**19.19**	**211.06**		**616**	**20.4**	**34.3**
								YEAR TO DATE		766.37	1,223.05	122.31	1,345.36		9293	8.2	14.5
Cost Centre			**2646**					DIESEL		125.71	191.87	19.19	211.06				
							TOTAL	**THIS PERIOD**		**125.71**	**191.87**	**19.19**	**211.06**		**616**	**20.4**	**34.3**
								YEAR TO DATE		766.37	1,223.05	122.31	1,345.36		9293	8.2	14.5
7050 15405338 04037 1HOQ717 2656 FORD RANGER XL SC	04/06/25 11/06/25	09:57:30 09:09:28	COCKBURN CENTRAL COCKBURN CENTRAL	WA WA	7395 7395	005100 005499		ULT DSL ULT DSL	167.20 168.09	77.36 75.28	117.59 115.04	11.76 11.50	129.35 126.54	63636 64284	636 648	12.2 11.6	20.3 19.5

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		152.64	232.63	23.26	255.89				
							TOTAL	**THIS PERIOD**		**152.64**	**232.63**	**23.26**	**255.89**		**1284**	**11.9**	**19.9**
								YEAR TO DATE		1,523.39	2,459.91	246.00	2,705.91		11918	12.8	22.7
Cost Centre			**2656**					DIESEL		152.64	232.63	23.26	255.89				
							TOTAL	**THIS PERIOD**		**152.64**	**232.63**	**23.26**	**255.89**		**1284**	**11.9**	**19.9**
								YEAR TO DATE		1,523.39	2,459.91	246.00	2,705.91		11918	12.8	22.7
7050 15405338 03914	09/06/25	08:19:03	SPEARWOOD	WA	6443	003089		ULT DSL	166.09	57.70	87.12	8.71	95.83	76848	515	11.2	18.6
1HIN742 2667	16/06/25	10:09:54	SPEARWOOD	WA	6443	003313		ULT DSL	167.33	56.04	85.25	8.52	93.77	77318	470	11.9	20.0
WHITE MITSUBISHI TRITON UTE	23/06/25	12:00:38	SPEARWOOD	WA	6443	003528		ULT DSL	173.47	50.09	78.99	7.90	86.89	77789	471	10.6	18.4
								DIESEL		163.83	251.36	25.13	276.49				
							TOTAL	**THIS PERIOD**		**163.83**	**251.36**	**25.13**	**276.49**		**1456**	**11.3**	**19.0**
								YEAR TO DATE		1,186.12	1,898.19	189.82	2,088.01		9889	12.0	21.1
Cost Centre			**2667**					DIESEL		163.83	251.36	25.13	276.49				
							TOTAL	**THIS PERIOD**		**163.83**	**251.36**	**25.13**	**276.49**		**1456**	**11.3**	**19.0**
								YEAR TO DATE		1,186.12	1,898.19	189.82	2,088.01		9889	12.0	21.1
7050 15405338 03823	04/06/25	08:18:43	COCKBURN CENTRAL	WA	7395	005085		ULT DSL	167.20	60.18	91.47	9.15	100.62	80179	477	12.6	21.1
1HGH898 2677	11/06/25	14:50:46	FORRESTDALE	WA	8609	149027		ULT DSL	168.09	50.65	77.40	7.74	85.14	80594	415	12.2	20.5
WHITE MITSUBISHI TRITON UTE	24/06/25	06:02:29	FORRESTDALE	WA	8609	150083		ULT DSL	175.47	59.87	95.51	9.55	105.06	81090	496	12.1	21.2
								DIESEL		170.70	264.38	26.44	290.82				
							TOTAL	**THIS PERIOD**		**170.70**	**264.38**	**26.44**	**290.82**		**1388**	**12.3**	**21.0**
								YEAR TO DATE		1,134.97	1,834.76	183.50	2,018.26		7904	14.4	25.5
Cost Centre			**2677**					DIESEL		170.70	264.38	26.44	290.82				
							TOTAL	**THIS PERIOD**		**170.70**	**264.38**	**26.44**	**290.82**		**1388**	**12.3**	**21.0**
								YEAR TO DATE		1,134.97	1,834.76	183.50	2,018.26		7904	14.4	25.5
7050 15405338 03765	15/06/25	15:29:07	BIBRA LAKE	WA	7451	076172		ULT DSL	168.09	49.32	75.36	7.54	82.90	28440			
1HEI019 2687																	
WHITE ISUZU D-MAX UTE																	

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		49.32	75.36	7.54	82.90				
							TOTAL	**THIS PERIOD**		**49.32**	**75.36**	**7.54**	**82.90**				
								YEAR TO DATE		235.69	379.30	37.93	417.23		1571	15.0	26.6
Cost Centre			**2687**					DIESEL		49.32	75.36	7.54	82.90				
							TOTAL	**THIS PERIOD**		**49.32**	**75.36**	**7.54**	**82.90**				
								YEAR TO DATE		235.69	379.30	37.93	417.23		1571	15.0	26.6
7050 15405338 04599	31/05/25	14:15:20	BIBRA LAKE	WA	7451	075126		ULSD G10	168.47	64.03	98.06	9.81	107.87	15672	570	11.2	18.9
1IGB442 2698	14/06/25	10:46:10	BIBRA LAKE	WA	7451	076143		ULSD G10	167.09	56.08	85.18	8.52	93.70	16153	481	11.7	19.5
WHITE ISUZU D-MAX	25/06/25	17:06:40	BIBRA LAKE	WA	7451	077029		ULSD G10	174.47	66.05	104.76	10.48	115.24	16735	582	11.3	19.8
								DIESEL		186.16	288.00	28.81	316.81				
							TOTAL	**THIS PERIOD**		**186.16**	**288.00**	**28.81**	**316.81**		**1633**	**11.4**	**19.4**
								YEAR TO DATE		1,091.36	1,761.18	176.13	1,937.31		10795	10.1	17.9
Cost Centre			**2698**					DIESEL		186.16	288.00	28.81	316.81				
							TOTAL	**THIS PERIOD**		**186.16**	**288.00**	**28.81**	**316.81**		**1633**	**11.4**	**19.4**
								YEAR TO DATE		1,091.36	1,761.18	176.13	1,937.31		10795	10.1	17.9
7050 15405338 04425	09/06/25	07:30:28	BIBRA LAKE	WA	7451	021098		ULSD G10	167.09	74.76	113.56	11.36	124.92	73435	606	12.3	20.6
1HJA763 2706	17/06/25	07:25:11	BIBRA LAKE	WA	7451	021320		ULSD G10	168.33	55.71	85.25	8.52	93.77	73886	451	12.4	20.8
WHITE FORD RANGER UTILITY	26/06/25	07:09:49	BIBRA LAKE	WA	7451	077061		ULT DSL	175.47	35.59	56.77	5.68	62.45	74267	381	9.3	16.4
								DIESEL		166.06	255.58	25.56	281.14				
							TOTAL	**THIS PERIOD**		**166.06**	**255.58**	**25.56**	**281.14**		**1438**	**11.5**	**19.6**
								YEAR TO DATE		906.55	1,449.83	144.99	1,594.82		5333	17.0	29.9
Cost Centre			**2706**					DIESEL		166.06	255.58	25.56	281.14				
							TOTAL	**THIS PERIOD**		**166.06**	**255.58**	**25.56**	**281.14**		**1438**	**11.5**	**19.6**
								YEAR TO DATE		906.55	1,449.83	144.99	1,594.82		5333	17.0	29.9
7050 15405338 03336	01/06/25	10:35:50	COCKBURN CENTRAL	WA	7395	076607		ULSD G10	168.47	37.88	58.02	5.80	63.82	44403	36	105.2	177.3
1GVU053 2723	09/06/25	16:16:16	COCKBURN CENTRAL	WA	7395	005397		ULSD G10	167.09	33.03	50.17	5.02	55.19	777			
WHITE ISUZU FIRE TRUCK																	

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		70.91	108.19	10.82	119.01				
							TOTAL	**THIS PERIOD**		**70.91**	**108.19**	**10.82**	**119.01**		**36**	**197.0**	**330.6**
								YEAR TO DATE		2,201.08	3,615.20	361.51	3,976.71		2914	75.5	136.5
Cost Centre			**2723**					DIESEL		70.91	108.19	10.82	119.01				
							TOTAL	**THIS PERIOD**		**70.91**	**108.19**	**10.82**	**119.01**		**36**	**197.0**	**330.6**
								YEAR TO DATE		2,201.08	3,615.20	361.51	3,976.71		2914	75.5	136.5
7050 15405338 04458	11/06/25	11:17:44	BIBRA LAKE	WA	7451	075910		ULT DSL	168.09	69.89	106.80	10.68	117.48	31500	500	14.0	23.5
1IAN072 2737	25/06/25	09:41:24	BIBRA LAKE	WA	7451	076983		ULT DSL	175.47	72.60	115.81	11.58	127.39	32000	500	14.5	25.5
WHITE FORD RANGER								DIESEL		142.49	222.61	22.26	244.87				
							TOTAL	**THIS PERIOD**		**142.49**	**222.61**	**22.26**	**244.87**		**1000**	**14.2**	**24.5**
								YEAR TO DATE		857.72	1,380.23	138.02	1,518.25		7000	12.3	21.7
Cost Centre			**2737**					DIESEL		142.49	222.61	22.26	244.87				
							TOTAL	**THIS PERIOD**		**142.49**	**222.61**	**22.26**	**244.87**		**1000**	**14.2**	**24.5**
								YEAR TO DATE		857.72	1,380.23	138.02	1,518.25		7000	12.3	21.7
7050 15405338 01454	09/06/25	16:26:05	COCKBURN CENTRAL	WA	7395	005398		ULT DSL	168.09	15.61	23.85	2.39	26.24	400			
1EZY791 2753								ULP UNM	160.92	1.57	2.30	0.23	2.53				
TOYOTA LANDCRUISER UTILITY	09/06/25	16:27:56	COCKBURN CENTRAL	WA	7395	005399		ULP UNM	160.92	3.46	5.06	0.51	5.57	400			
								DIESEL		15.61	23.85	2.39	26.24				
								M/S		5.03	7.36	0.74	8.10				
							TOTAL	**THIS PERIOD**		**20.64**	**31.21**	**3.13**	**34.34**				
								YEAR TO DATE		447.82	719.97	71.98	791.95		267	167.7	296.6
Cost Centre			**2753**					DIESEL		15.61	23.85	2.39	26.24				
								M/S		5.03	7.36	0.74	8.10				
							TOTAL	**THIS PERIOD**		**20.64**	**31.21**	**3.13**	**34.34**				
								YEAR TO DATE		447.82	719.97	71.98	791.95		267	167.7	296.6
7050 15405338 04151	04/06/25	08:18:08	BIBRA LAKE	WA	7451	021000		ULT DSL	167.20	62.06	94.34	9.43	103.77	30360	739	8.4	14.0
1HRR422 2766	17/06/25	06:47:55	BIBRA LAKE	WA	7451	076313		ULSD G10	168.33	56.62	86.65	8.66	95.31	30990	630	9.0	15.1
WHITE FORD RANGER UTE	27/06/25	10:01:20	SPEARWOOD	WA	6443	003644		ULT DSL	173.47	56.62	89.29	8.93	98.22	31596	606	9.3	16.2

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		175.30	270.28	27.02	297.30				
						TOTAL	**THIS PERIOD**		**175.30**	**270.28**	**27.02**	**297.30**		**1975**	**8.9**	**15.1**
							YEAR TO DATE		616.47	985.06	98.50	1,083.56		6966	8.8	15.6
Cost Centre			**2766**				DIESEL		175.30	270.28	27.02	297.30				
						TOTAL	**THIS PERIOD**		**175.30**	**270.28**	**27.02**	**297.30**		**1975**	**8.9**	**15.1**
							YEAR TO DATE		616.47	985.06	98.50	1,083.56		6966	8.8	15.6
7050 15405338 04193	09/06/25	16:13:30	PIARA WATERS WA	1110	029343		ULT DSL	168.09	15.43	23.58	2.36	25.94	14040	31	49.8	83.7
1HRS629 2784	23/06/25	20:30:34	PIARA WATERS WA	1110	030038		ULT DSL	175.47	7.49	11.95	1.19	13.14	14069	29	25.8	45.3
TOYOTA LCRUSR - WHITE							DIESEL		22.92	35.53	3.55	39.08				
						TOTAL	**THIS PERIOD**		**22.92**	**35.53**	**3.55**	**39.08**		**60**	**38.2**	**65.1**
							YEAR TO DATE		368.61	588.44	58.85	647.29		1883	19.6	34.4
Cost Centre			**2784**				DIESEL		22.92	35.53	3.55	39.08				
						TOTAL	**THIS PERIOD**		**22.92**	**35.53**	**3.55**	**39.08**		**60**	**38.2**	**65.1**
							YEAR TO DATE		368.61	588.44	58.85	647.29		1883	19.6	34.4
7050 90000769 77163	14/06/25	11:30:49	SINGLETON WA	1151	010532		ULT DSL	166.09	64.71	97.71	9.77	107.48	7777			
1IML916 2798	22/06/25	10:30:24	SINGLETON WA	1151	010708		ULT DSL	167.33	65.30	99.33	9.93	109.26	9274	1497	4.4	7.3
WHITE MITSUBISHI TRITON	28/06/25	12:17:48	ROCKINGHAM WA	6172	015101		ULT DSL	173.47	67.22	106.01	10.60	116.61	10132	858	7.8	13.6
							DIESEL		197.23	303.05	30.30	333.35				
						TOTAL	**THIS PERIOD**		**197.23**	**303.05**	**30.30**	**333.35**		**2355**	**8.4**	**14.2**
							YEAR TO DATE		891.09	1,412.98	141.29	1,554.27		7209	12.4	21.6
Cost Centre			**2798**				DIESEL		197.23	303.05	30.30	333.35				
						TOTAL	**THIS PERIOD**		**197.23**	**303.05**	**30.30**	**333.35**		**2355**	**8.4**	**14.2**
							YEAR TO DATE		891.09	1,412.98	141.29	1,554.27		7209	12.4	21.6
7050 90000771 87614	21/06/25	10:05:16	HUNTINGDALE WA	6117	028115		ULT DSL	167.33	67.00	101.92	10.19	112.11	3888	766	8.7	14.6
1INV014 2809																
WHITE MITSUBISHI TRITON																

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		67.00	101.92	10.19	112.11				
							TOTAL	**THIS PERIOD**		**67.00**	**101.92**	**10.19**	**112.11**		**766**	**8.7**	**14.6**
								YEAR TO DATE		324.00	508.36	50.83	559.19		3077	10.5	18.2
Cost Centre			**2809**					DIESEL		67.00	101.92	10.19	112.11				
							TOTAL	**THIS PERIOD**		**67.00**	**101.92**	**10.19**	**112.11**		**766**	**8.7**	**14.6**
								YEAR TO DATE		324.00	508.36	50.83	559.19		3077	10.5	18.2
7050 15405338 03567	05/06/25	17:06:54	BIBRA LAKE	WA	7451	075513		BP ULT UNM	173.01	40.01	62.93	6.29	69.22	97231	825	4.8	8.4
1GYU017 2836																	
TOYOTA CAMRY SEDAN								M/S		40.01	62.93	6.29	69.22				
							TOTAL	**THIS PERIOD**		**40.01**	**62.93**	**6.29**	**69.22**		**825**	**4.8**	**8.4**
								YEAR TO DATE		496.13	805.05	80.51	885.56		8470	5.9	10.5
Cost Centre			**2836**					M/S		40.01	62.93	6.29	69.22				
							TOTAL	**THIS PERIOD**		**40.01**	**62.93**	**6.29**	**69.22**		**825**	**4.8**	**8.4**
								YEAR TO DATE		496.13	805.05	80.51	885.56		8470	5.9	10.5
7050 15405338 04060	06/06/25	09:03:56	BIBRA LAKE	WA	7451	075551		ULT DSL	167.20	53.41	81.18	8.12	89.30	36861	488	10.9	18.3
1HNM845 2857	16/06/25	10:53:03	SUCCESS	WA	5992	024763		ULT DSL	167.33	57.47	87.42	8.74	96.16	37408	547	10.5	17.6
WHITE ISUZU D-MAX UTE	22/06/25	15:17:45	BIBRA LAKE	WA	7451	076744		ULT DSL	169.33	40.54	62.40	6.24	68.64	37778	370	11.0	18.6
	27/06/25	07:12:27	BIBRA LAKE	WA	7451	077151		ULT DSL	175.47	33.64	53.66	5.37	59.03	38096	318	10.6	18.6
								DIESEL		185.06	284.66	28.47	313.13				
							TOTAL	**THIS PERIOD**		**185.06**	**284.66**	**28.47**	**313.13**		**1723**	**10.7**	**18.2**
								YEAR TO DATE		839.22	1,332.49	133.25	1,465.74		4784	17.5	30.6
Cost Centre			**2857**					DIESEL		185.06	284.66	28.47	313.13				
							TOTAL	**THIS PERIOD**		**185.06**	**284.66**	**28.47**	**313.13**		**1723**	**10.7**	**18.2**
								YEAR TO DATE		839.22	1,332.49	133.25	1,465.74		4784	17.5	30.6
7050 15405338 04128	04/06/25	15:46:37	BIBRA LAKE	WA	7451	075388		ULSD G10	166.20	65.98	99.69	9.97	109.66	38039	596	11.1	18.4
1HPR483 2867	12/06/25	09:40:42	BIBRA LAKE	WA	7451	021222		ULSD G10	167.09	44.89	68.19	6.82	75.01	38446	407	11.0	18.4
WHITE ISUZU DMAX UTILITY	25/06/25	15:23:36	BIBRA LAKE	WA	7451	021575		ULSD G10	174.47	64.21	101.85	10.18	112.03	39082	636	10.1	17.6

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PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		175.08	269.73	26.97	296.70				
						TOTAL	**THIS PERIOD**		**175.08**	**269.73**	**26.97**	**296.70**		**1639**	**10.7**	**18.1**
							YEAR TO DATE		900.90	1,434.01	143.38	1,577.39		9861	9.1	16.0
Cost Centre			**2867**				DIESEL		175.08	269.73	26.97	296.70				
						TOTAL	**THIS PERIOD**		**175.08**	**269.73**	**26.97**	**296.70**		**1639**	**10.7**	**18.1**
							YEAR TO DATE		900.90	1,434.01	143.38	1,577.39		9861	9.1	16.0
7050 15405338 04011	14/06/25	11:14:35	BIBRA LAKE WA	7451	076147		ULSD G10	167.09	61.15	92.89	9.29	102.18	64690	564	10.8	18.1
1HJU694 2877	27/06/25	06:57:47	BIBRA LAKE WA	7451	077146		ULT DSL	175.47	43.62	69.58	6.96	76.54	65054	364	12.0	21.0
WHITE ISUZU D-MAX UTILITY							DIESEL		104.77	162.47	16.25	178.72				
						TOTAL	**THIS PERIOD**		**104.77**	**162.47**	**16.25**	**178.72**		**928**	**11.3**	**19.3**
							YEAR TO DATE		1,030.15	1,656.81	165.67	1,822.48		6457	16.0	28.2
Cost Centre			**2877**				DIESEL		104.77	162.47	16.25	178.72				
						TOTAL	**THIS PERIOD**		**104.77**	**162.47**	**16.25**	**178.72**		**928**	**11.3**	**19.3**
							YEAR TO DATE		1,030.15	1,656.81	165.67	1,822.48		6457	16.0	28.2
7050 15405338 02486	07/06/25	10:44:02	PIARA WATERS WA	1110	029244		ULT DSL	167.20	33.90	51.53	5.15	56.68	29300	44	77.0	128.8
1GEH032 2883	08/06/25	15:01:13	PIARA WATERS WA	1110	029301		ULT DSL	167.20	12.59	19.14	1.91	21.05	29328	28	45.0	75.2
WHITE ISUZU FIRE TRUCK	09/06/25	16:18:36	PIARA WATERS WA	1110	003678		ULT DSL	168.09	29.32	44.80	4.48	49.28	29354	26	112.8	189.5
	22/06/25	15:38:58	PIARA WATERS WA	1110	029958		ULT DSL	169.33	29.80	45.87	4.59	50.46	29400	46	64.8	109.7
	29/06/25	21:09:35	PIARA WATERS WA	1110	030330		ULT DSL	175.47	20.49	32.68	3.27	35.95	29431	31	66.1	116.0
							DIESEL		126.10	194.02	19.40	213.42				
						TOTAL	**THIS PERIOD**		**126.10**	**194.02**	**19.40**	**213.42**		**175**	**72.1**	**122.0**
							YEAR TO DATE		1,601.60	2,577.19	257.71	2,834.90		2552	62.8	111.1
Cost Centre			**2883**				DIESEL		126.10	194.02	19.40	213.42				
						TOTAL	**THIS PERIOD**		**126.10**	**194.02**	**19.40**	**213.42**		**175**	**72.1**	**122.0**
							YEAR TO DATE		1,601.60	2,577.19	257.71	2,834.90		2552	62.8	111.1
7050 15405338 03096	06/06/25	09:57:30	PIARA WATERS WA	1110	029215		ULT DSL	167.20	70.06	106.49	10.65	117.14	777			
1GSG891 2896	19/06/25	14:58:16	BALDIVIS WA	7375	078670		ULT DSL	167.33	65.42	99.51	9.95	109.46	777			
WHITE FORD RANGER UTE																

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		135.48	206.00	20.60	226.60				
						TOTAL	**THIS PERIOD**		**135.48**	**206.00**	**20.60**	**226.60**				
							YEAR TO DATE		998.78	1,587.46	158.74	1,746.20		4060	24.6	43.0
Cost Centre			**2896**				DIESEL		135.48	206.00	20.60	226.60				
						TOTAL	**THIS PERIOD**		**135.48**	**206.00**	**20.60**	**226.60**				
							YEAR TO DATE		998.78	1,587.46	158.74	1,746.20		4060	24.6	43.0
7050 15405338 03658	05/06/25	15:06:39	SUCCESS WA	5992	045472		ULT DSL	165.20	32.64	49.02	4.90	53.92	39565	250	13.1	21.6
1HAO880 2913	25/06/25	08:55:04	BIBRA LAKE WA	7451	076976		ULT DSL	175.47	42.48	67.76	6.78	74.54	39977	412	10.3	18.1
WHITE MERCEDES SPRINTER BUS							DIESEL		75.12	116.78	11.68	128.46				
						TOTAL	**THIS PERIOD**		**75.12**	**116.78**	**11.68**	**128.46**		**662**	**11.3**	**19.4**
							YEAR TO DATE		295.70	475.18	47.52	522.70		662	44.7	79.0
Cost Centre			**2913**				DIESEL		75.12	116.78	11.68	128.46				
						TOTAL	**THIS PERIOD**		**75.12**	**116.78**	**11.68**	**128.46**		**662**	**11.3**	**19.4**
							YEAR TO DATE		295.70	475.18	47.52	522.70		662	44.7	79.0
7050 15405338 03666	10/06/25	09:03:34	BIBRA LAKE WA	7451	075786		ULT DSL	168.09	59.69	91.21	9.12	100.33	136036	284	21.0	35.3
1GCX392 2943	16/06/25	07:53:46	BIBRA LAKE WA	7451	076206		ULT DSL	169.33	34.46	53.05	5.30	58.35	136238	202	17.1	28.9
WHITE MITSUBISHI ROSA BUS	24/06/25	08:53:31	BIBRA LAKE WA	7451	076887		ULT DSL	175.47	49.65	79.20	7.92	87.12	136505	267	18.6	32.6
							DIESEL		143.80	223.46	22.34	245.80				
						TOTAL	**THIS PERIOD**		**143.80**	**223.46**	**22.34**	**245.80**		**753**	**19.1**	**32.6**
							YEAR TO DATE		1,154.68	1,863.14	186.33	2,049.47		5548	20.8	36.9
Cost Centre			**2943**				DIESEL		143.80	223.46	22.34	245.80				
						TOTAL	**THIS PERIOD**		**143.80**	**223.46**	**22.34**	**245.80**		**753**	**19.1**	**32.6**
							YEAR TO DATE		1,154.68	1,863.14	186.33	2,049.47		5548	20.8	36.9
7050 15405338 04516	16/06/25	09:21:48	PARMELIA WA	6178	007850		ULT DSL	167.33	55.98	85.15	8.52	93.67	23272	503	11.1	18.6
1IDY275 2966	24/06/25	19:04:23	PARMELIA WA	6178	008219		ULT DSL	173.47	53.68	84.65	8.47	93.12	23748	476	11.3	19.6
WHITE MITSUBISHI TRITON UTE																

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BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		109.66	169.80	16.99	186.79				
							TOTAL	**THIS PERIOD**		**109.66**	**169.80**	**16.99**	**186.79**		**979**	**11.2**	**19.1**
								YEAR TO DATE		824.72	1,311.65	131.17	1,442.82		6489	12.7	22.2
Cost Centre			**2966**					DIESEL		109.66	169.80	16.99	186.79				
							TOTAL	**THIS PERIOD**		**109.66**	**169.80**	**16.99**	**186.79**		**979**	**11.2**	**19.1**
								YEAR TO DATE		824.72	1,311.65	131.17	1,442.82		6489	12.7	22.2
7050 15405338 03674	03/06/25	07:56:36	BIBRA LAKE	WA	7451	075220		ULSD G10	166.20	49.73	75.14	7.51	82.65	151214			
1EWR786 2993	05/06/25	09:04:10	BIBRA LAKE	WA	7451	021027		ULSD G10	166.20	32.35	48.88	4.89	53.77	151400	186	17.4	28.9
WHITE MITSUBISHI ROSA BUS	10/06/25	14:50:24	SUCCESS	WA	5992	024551		ULT DSL	166.09	57.48	86.79	8.68	95.47	151705	305	18.8	31.3
	17/06/25	08:00:28	BIBRA LAKE	WA	7451	076324		ULSD G10	168.33	49.57	75.85	7.59	83.44	151989	284	17.5	29.4
	19/06/25	14:55:38	BIBRA LAKE	WA	7451	076579		ULSD G10	168.33	40.53	62.02	6.20	68.22	152235	246	16.5	27.7
	26/06/25	09:05:58	BIBRA LAKE	WA	7451	021580		ULSD G10	174.47	36.29	57.56	5.76	63.32	152408	173	21.0	36.6
								DIESEL		265.95	406.24	40.63	446.87				
							TOTAL	**THIS PERIOD**		**265.95**	**406.24**	**40.63**	**446.87**		**1194**	**22.3**	**37.4**
								YEAR TO DATE		1,569.92	2,498.80	249.90	2,748.70		7313	21.5	37.6
Cost Centre			**2993**					DIESEL		265.95	406.24	40.63	446.87				
							TOTAL	**THIS PERIOD**		**265.95**	**406.24**	**40.63**	**446.87**		**1194**	**22.3**	**37.4**
								YEAR TO DATE		1,569.92	2,498.80	249.90	2,748.70		7313	21.5	37.6
7050 15405338 03740	12/06/25	09:11:56	NAVAL BASE	WA	7770	048057		ULT DSL	166.09	43.06	65.02	6.50	71.52	76000	720	6.0	9.9
1HCL935 4255																	
WHITE FORD RANGER UTILITY								DIESEL		43.06	65.02	6.50	71.52				
							TOTAL	**THIS PERIOD**		**43.06**	**65.02**	**6.50**	**71.52**		**720**	**6.0**	**9.9**
								YEAR TO DATE		452.49	708.58	70.86	779.44		1859	24.3	41.9
Cost Centre			**4255**					DIESEL		43.06	65.02	6.50	71.52				
							TOTAL	**THIS PERIOD**		**43.06**	**65.02**	**6.50**	**71.52**		**720**	**6.0**	**9.9**
								YEAR TO DATE		452.49	708.58	70.86	779.44		1859	24.3	41.9
7050 90000774 54972	19/06/25	14:22:44	NAVAL BASE	WA	7770	027104		ULT DSL	167.33	70.68	107.52	10.75	118.27	782			
1IPR376 4256																	
WHITE FORD RANGER																	

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		70.68	107.52	10.75	118.27				
							TOTAL	**THIS PERIOD**		**70.68**	**107.52**	**10.75**	**118.27**				
								YEAR TO DATE		70.68	107.52	10.75	118.27				
Cost Centre			**4256**					DIESEL		70.68	107.52	10.75	118.27				
							TOTAL	**THIS PERIOD**		**70.68**	**107.52**	**10.75**	**118.27**				
								YEAR TO DATE		70.68	107.52	10.75	118.27				
7050 90000769 45491	13/06/25	08:54:17	SOUTH FREMANTLE	WA	9802	028795		ULT DSL	166.09	69.25	104.56	10.46	115.02	4977	754	9.2	15.3
1IML913 4265	29/06/25	16:11:51	SOUTH FREMANTLE	WA	9802	029224		ULT DSL	173.47	75.04	118.34	11.83	130.17	5847	870	8.6	15.0
WHITE FORD RANGER								DIESEL		144.29	222.90	22.29	245.19				
							TOTAL	**THIS PERIOD**		**144.29**	**222.90**	**22.29**	**245.19**		**1624**	**8.9**	**15.1**
								YEAR TO DATE		428.78	677.15	67.71	744.86		4228	10.1	17.6
Cost Centre			**4265**					DIESEL		144.29	222.90	22.29	245.19				
							TOTAL	**THIS PERIOD**		**144.29**	**222.90**	**22.29**	**245.19**		**1624**	**8.9**	**15.1**
								YEAR TO DATE		428.78	677.15	67.71	744.86		4228	10.1	17.6
7050 90000764 46003	16/06/25	14:26:05	BIBRA LAKE	WA	7451	076269		ULT DSL	169.33	69.68	107.26	10.73	117.99	10543	713	9.8	16.5
1IJK529 4295																	
WHITE FORD RANGER								DIESEL		69.68	107.26	10.73	117.99				
							TOTAL	**THIS PERIOD**		**69.68**	**107.26**	**10.73**	**117.99**		**713**	**9.8**	**16.5**
								YEAR TO DATE		575.70	933.13	93.32	1,026.45		5778	10.0	17.8
Cost Centre			**4295**					DIESEL		69.68	107.26	10.73	117.99				
							TOTAL	**THIS PERIOD**		**69.68**	**107.26**	**10.73**	**117.99**		**713**	**9.8**	**16.5**
								YEAR TO DATE		575.70	933.13	93.32	1,026.45		5778	10.0	17.8
7050 15405338 04342	06/06/25	15:11:31	COCKBURN CENTRAL	WA	7395	005284		ULP UNM	160.66	18.54	27.08	2.71	29.79	777			
1GYZ376 4491	12/06/25	09:32:57	NAVAL BASE	WA	7770	048058		ULP UNM	157.70 P	15.54	22.28	2.23	24.51	777			
MINOR PLANT - WHITE TRITON																	

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							M/S		34.08	49.36	4.94	54.30				
						TOTAL	**THIS PERIOD**		**34.08**	**49.36**	**4.94**	**54.30**				
							YEAR TO DATE		94.76	139.66	13.97	153.63				
Cost Centre			**4491**				M/S		34.08	49.36	4.94	54.30				
						TOTAL	**THIS PERIOD**		**34.08**	**49.36**	**4.94**	**54.30**				
							YEAR TO DATE		94.76	139.66	13.97	153.63				
7050 15405338 04607	11/06/25	07:17:31	SINGLETON WA	1151	010474		ULT DSL	166.09	77.16	116.51	11.65	128.16	777			
1IGP085 5044																
WHITE FORD RANGER							DIESEL		77.16	116.51	11.65	128.16				
						TOTAL	**THIS PERIOD**		**77.16**	**116.51**	**11.65**	**128.16**				
							YEAR TO DATE		678.71	1,088.22	108.83	1,197.05		6441	10.5	18.6
Cost Centre			**5044**				DIESEL		77.16	116.51	11.65	128.16				
						TOTAL	**THIS PERIOD**		**77.16**	**116.51**	**11.65**	**128.16**				
							YEAR TO DATE		678.71	1,088.22	108.83	1,197.05		6441	10.5	18.6
7050 90000770 68897	17/06/25	09:44:01	COCKBURN CENTRAL WA	7395	005742		ULT DSL	169.33	47.11	72.52	7.25	79.77	18245	865	5.4	9.2
1ICV817 5212																
VOLKSWAGEN CADDY WHITE							DIESEL		47.11	72.52	7.25	79.77				
						TOTAL	**THIS PERIOD**		**47.11**	**72.52**	**7.25**	**79.77**		**865**	**5.4**	**9.2**
							YEAR TO DATE		357.08	564.21	56.41	620.62		5878	6.1	10.6
Cost Centre			**5212**				DIESEL		47.11	72.52	7.25	79.77				
						TOTAL	**THIS PERIOD**		**47.11**	**72.52**	**7.25**	**79.77**		**865**	**5.4**	**9.2**
							YEAR TO DATE		480.76	767.74	76.76	844.50		5878	8.2	14.4
7050 15405338 03534	08/06/25	15:40:08	BIBRA LAKE WA	7451	075650		AdBlue	199.90 P	21.24	38.60	3.86	42.46	74666	571	3.7	7.4
1GYO868 5251							ULT DSL	167.20	58.00	88.16	8.82	96.98				
WHITE FORD TRANSIT VAN	13/06/25	15:33:50	BIBRA LAKE WA	7451	021287		ULSD G10	167.09	27.28	41.44	4.14	45.58	74976	310	8.8	14.7
	26/06/25	12:08:19	BIBRA LAKE WA	7451	077109		ULT DSL	175.47	48.76	77.78	7.78	85.56	75455	479	10.2	17.9

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/06/2025** Period Ending: **30/06/2025**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							ADBLUE		21.24	38.60	3.86	42.46				
							DIESEL		134.04	207.38	20.74	228.12				
						TOTAL	**THIS PERIOD**		**155.28**	**245.98**	**24.60**	**270.58**		**1360**	**11.4**	**19.9**
							YEAR TO DATE		610.80	972.69	97.27	1,069.96		5801	10.5	18.4
Cost Centre			**5251**				ADBLUE		21.24	38.60	3.86	42.46				
							DIESEL		134.04	207.38	20.74	228.12				
						TOTAL	**THIS PERIOD**		**155.28**	**245.98**	**24.60**	**270.58**		**1360**	**11.4**	**19.9**
							YEAR TO DATE		610.80	972.69	97.27	1,069.96		5801	10.5	18.4
7050 15405338 03880	09/06/25	12:10:28	BIBRA LAKE WA	7451	075721		BP ULT UNM	173.33	51.05	80.44	8.04	88.48	28045	534	9.6	16.6
1HGQ065 5404																
WHITE VW TIGUAN WAGON							M/S		51.05	80.44	8.04	88.48				
						TOTAL	**THIS PERIOD**		**51.05**	**80.44**	**8.04**	**88.48**		**534**	**9.6**	**16.6**
							YEAR TO DATE		198.17	320.98	32.10	353.08		2027	9.8	17.4
Cost Centre			**5404**				M/S		51.05	80.44	8.04	88.48				
						TOTAL	**THIS PERIOD**		**51.05**	**80.44**	**8.04**	**88.48**		**534**	**9.6**	**16.6**
							YEAR TO DATE		198.17	320.98	32.10	353.08		2027	9.8	17.4
7050 15405338 04318	02/06/25	18:33:30	SPEARWOOD WA	6443	002895		ULP 95 UNM	167.00	47.01	71.37	7.14	78.51	2934			
1HXK969 5424																
WHITE VOLKSWAGEN T-ROC							M/S		47.01	71.37	7.14	78.51				
						TOTAL	**THIS PERIOD**		**47.01**	**71.37**	**7.14**	**78.51**				
							YEAR TO DATE		411.08	651.52	65.16	716.68		3552	11.6	20.2
Cost Centre			**5424**				M/S		47.01	71.37	7.14	78.51				
						TOTAL	**THIS PERIOD**		**47.01**	**71.37**	**7.14**	**78.51**				
							YEAR TO DATE		411.08	651.52	65.16	716.68		3552	11.6	20.2
7050 15405338 03716	05/06/25	08:21:44	BIBRA LAKE WA	7451	075428		ULT DSL	167.20	51.89	78.87	7.89	86.76	51300	539	9.6	16.1
1HBW349 5463	17/06/25	08:56:50	BIBRA LAKE WA	7451	076335		ULT DSL	169.33	42.58	65.55	6.55	72.10	51762	462	9.2	15.6
WHITE FORD RANGER UTILITY	24/06/25	17:00:00	BIBRA LAKE WA	7451	076949		ULT DSL	175.47	29.49	47.05	4.70	51.75	52080	318	9.3	16.3

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		123.96	191.47	19.14	210.61				
							TOTAL	**THIS PERIOD**		**123.96**	**191.47**	**19.14**	**210.61**		**1319**	**9.4**	**16.0**
								YEAR TO DATE		602.29	966.38	96.62	1,063.00		5553	10.8	19.1
Cost Centre			**5463**					DIESEL		123.96	191.47	19.14	210.61				
							TOTAL	**THIS PERIOD**		**123.96**	**191.47**	**19.14**	**210.61**		**1319**	**9.4**	**16.0**
								YEAR TO DATE		602.29	966.38	96.62	1,063.00		5553	10.8	19.1
7050 90000768 57183	07/06/25	14:16:04	BIBRA LAKE	WA	7451	075631		ULP UNM	157.70 P	32.29	46.29	4.63	50.92	12241	557	5.8	9.1
1IKQ367 5474	15/06/25	08:10:10	BIBRA LAKE	WA	7451	076159		ULP UNM	157.70 P	25.31	36.28	3.63	39.91	12686	445	5.7	9.0
WHITE HYUNDAI I30	22/06/25	12:11:28	BIBRA LAKE	WA	7451	076739		BP ULT UNM	174.06	33.44	52.92	5.29	58.21	13320	634	5.3	9.2
	29/06/25	14:48:27	BIBRA LAKE	WA	7451	077290		BP ULT UNM	179.60	27.01	44.10	4.41	48.51	777			
								M/S		118.05	179.59	17.96	197.55				
							TOTAL	**THIS PERIOD**		**118.05**	**179.59**	**17.96**	**197.55**		**1636**	**7.2**	**12.1**
								YEAR TO DATE		764.72	1,161.59	116.16	1,277.75		10065	7.6	12.7
Cost Centre			**5474**					M/S		118.05	179.59	17.96	197.55				
							TOTAL	**THIS PERIOD**		**118.05**	**179.59**	**17.96**	**197.55**		**1636**	**7.2**	**12.1**
								YEAR TO DATE		764.72	1,161.59	116.16	1,277.75		10065	7.6	12.7
7050 15405338 04185	06/06/25	10:05:59	BIBRA LAKE	WA	7451	075556		ULT DSL	167.20	61.02	92.75	9.28	102.03	64919	630	9.7	16.2
1HSD237 5494	16/06/25	07:28:59	SPEARWOOD	WA	6443	003306		ULT DSL	167.33	64.71	98.44	9.84	108.28	655969			
WHITE MITSUBISHI TRITON UTE	23/06/25	14:21:09	SPEARWOOD	WA	6443	003533		ULT DSL	173.47	55.17	87.01	8.70	95.71	66133			
								DIESEL		180.90	278.20	27.82	306.02				
							TOTAL	**THIS PERIOD**		**180.90**	**278.20**	**27.82**	**306.02**		**630**	**28.7**	**48.6**
								YEAR TO DATE		1,138.21	1,818.98	181.92	2,000.90		9794	11.6	20.4
Cost Centre			**5494**					DIESEL		180.90	278.20	27.82	306.02				
							TOTAL	**THIS PERIOD**		**180.90**	**278.20**	**27.82**	**306.02**		**630**	**28.7**	**48.6**
								YEAR TO DATE		1,138.21	1,818.98	181.92	2,000.90		9794	11.6	20.4
7050 15405338 04268	06/06/25	09:37:43	BIBRA LAKE	WA	7451	075554		ULT DSL	167.20	60.85	92.49	9.25	101.74	49238	818	7.4	12.4
1HUL717 5504	16/06/25	12:57:49	SUCCESS	WA	5992	024768		ULT DSL	167.33	76.37	116.17	11.62	127.79	50250	1012	7.5	12.6
WHITE FORD RANGER UTE	26/06/25	03:42:33	CURRAMBINE	WA	6427	006606		ULT DSL	173.47	74.07	116.81	11.68	128.49	51257	1007	7.4	12.8

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CITY OF COCKBURN

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Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							DIESEL		211.29	325.47	32.55	358.02				
						TOTAL	**THIS PERIOD**		**211.29**	**325.47**	**32.55**	**358.02**		**2837**	**7.4**	**12.6**
							YEAR TO DATE		1,368.56	2,177.30	217.73	2,395.03		13183	10.4	18.2
Cost Centre			**5504**				DIESEL		211.29	325.47	32.55	358.02				
						TOTAL	**THIS PERIOD**		**211.29**	**325.47**	**32.55**	**358.02**		**2837**	**7.4**	**12.6**
							YEAR TO DATE		1,368.56	2,177.30	217.73	2,395.03		13183	10.4	18.2
7050 15405338 04466 1HHE012 5523 WHITE FORD RANGER UTILITY	20/06/25	10:57:55	COCKBURN CENTRAL WA	7395	077232		ULT DSL	169.33	71.09	109.43	10.94	120.37	41469	684	10.4	17.6
							DIESEL		71.09	109.43	10.94	120.37				
						TOTAL	**THIS PERIOD**		**71.09**	**109.43**	**10.94**	**120.37**		**684**	**10.4**	**17.6**
							YEAR TO DATE		360.74	580.75	58.06	638.81		3105	11.6	20.6
Cost Centre			**5523**				DIESEL		71.09	109.43	10.94	120.37				
						TOTAL	**THIS PERIOD**		**71.09**	**109.43**	**10.94**	**120.37**		**684**	**10.4**	**17.6**
							YEAR TO DATE		360.74	580.75	58.06	638.81		3105	11.6	20.6
7050 15405338 03542 1GYZ082 5542 WHITE SUBARU FORESTER WAGON	04/06/25 26/06/25	10:20:30 10:14:23	SPEARWOOD WA SPEARWOOD WA	6443 6443	002960 003617		ULP UNM ULP UNM	158.66 165.08	38.96 45.19	56.19 67.82	5.62 6.78	61.81 74.60	777 57590			
							M/S		84.15	124.01	12.40	136.41				
						TOTAL	**THIS PERIOD**		**84.15**	**124.01**	**12.40**	**136.41**				
							YEAR TO DATE		531.69	778.86	77.88	856.74				
Cost Centre			**5542**				M/S		84.15	124.01	12.40	136.41				
						TOTAL	**THIS PERIOD**		**84.15**	**124.01**	**12.40**	**136.41**				
							YEAR TO DATE		531.69	778.86	77.88	856.74				
7050 15405338 03773 1HDY134 5552 WHITE ISUZU MUX WAGON	05/06/25	15:13:32	BIBRA LAKE WA	7451	075495		ULT DSL	167.20	46.34	70.44	7.04	77.48	314520			

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Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		46.34	70.44	7.04	77.48				
							TOTAL	**THIS PERIOD**		**46.34**	**70.44**	**7.04**	**77.48**				
								YEAR TO DATE		301.98	492.48	49.23	541.71		785	38.5	69.0
Cost Centre			**5552**					DIESEL		46.34	70.44	7.04	77.48				
							TOTAL	**THIS PERIOD**		**46.34**	**70.44**	**7.04**	**77.48**				
								YEAR TO DATE		301.98	492.48	49.23	541.71		785	38.5	69.0
7050 15405338 04573	02/06/25	11:22:41	SPEARWOOD	WA	6443	002878		ULT DSL	165.20	52.45	78.77	7.88	86.65	16929	511	10.3	17.0
1IFA331 5712	05/06/25	05:36:51	BIBRA LAKE	WA	7451	075407		ULT DSL	167.20	57.41	87.26	8.73	95.99	17524	595	9.6	16.1
FORD RANGER WHITE	08/06/25	21:56:09	COCKBURN CENTRAL	WA	7395	005349		ULT DSL	167.20	71.87	109.25	10.92	120.17	18343	819	8.8	14.7
	11/06/25	05:08:38	BIBRA LAKE	WA	7451	075865		ULT DSL	168.09	47.23	72.17	7.22	79.39	18920	577	8.2	13.8
	12/06/25	05:41:03	BIBRA LAKE	WA	7451	075949		ULT DSL	168.09	24.93	38.10	3.81	41.91	19126	206	12.1	20.3
	13/06/25	05:34:35	BIBRA LAKE	WA	7451	076052		ULT DSL	168.09	21.80	33.31	3.33	36.64	19333	207	10.5	17.7
	14/06/25	05:37:33	SPEARWOOD	WA	6443	003261		ULT DSL	166.09	18.48	27.90	2.79	30.69	19494	161	11.5	19.1
	15/06/25	05:16:52	SPEARWOOD	WA	6443	003286		ULT DSL	166.09	17.92	27.05	2.71	29.76	19666	172	10.4	17.3
	17/06/25	05:32:21	BIBRA LAKE	WA	7451	076305		ULT DSL	169.33	39.86	61.35	6.14	67.49	20060	394	10.1	17.1
	18/06/25	05:35:03	BIBRA LAKE	WA	7451	076413		ULT DSL	169.33	18.67	28.74	2.87	31.61	20239	179	10.4	17.7
	21/06/25	04:46:11	COCKBURN CENTRAL	WA	7395	077243		ULT DSL	169.33	27.56	42.43	4.24	46.67	20502	263	10.5	17.7
	25/06/25	04:14:45	COCKBURN CENTRAL	WA	7395	077372		ULT DSL	175.47	32.58	51.97	5.20	57.17	20847	345	9.4	16.6
	25/06/25	23:37:15	SPEARWOOD	WA	6443	003608		ULT DSL	173.47	24.51	38.65	3.87	42.52	21042	195	12.6	21.8
	26/06/25	23:11:56	SPEARWOOD	WA	6443	003634		ULT DSL	173.47	13.02	20.54	2.05	22.59	21151	109	11.9	20.7
	28/06/25	22:22:29	SUCCESS	WA	5992	046397		ULT DSL	173.47	26.56	41.88	4.19	46.07	21416	265	10.0	17.4
								DIESEL		494.85	759.37	75.95	835.32				
							TOTAL	**THIS PERIOD**		**494.85**	**759.37**	**75.95**	**835.32**		**4998**	**9.9**	**16.7**
								YEAR TO DATE		2,162.54	3,381.92	338.18	3,720.10		19958	10.8	18.6
Cost Centre			**5712**					DIESEL		494.85	759.37	75.95	835.32				
							TOTAL	**THIS PERIOD**		**494.85**	**759.37**	**75.95**	**835.32**		**4998**	**9.9**	**16.7**
								YEAR TO DATE		2,162.54	3,381.92	338.18	3,720.10		19958	10.8	18.6
7050 15405338 04565	31/05/25	05:30:32	BIBRA LAKE	WA	7451	075099		ULT DSL	169.47	18.79	28.95	2.89	31.84	44915	100	18.8	31.8
1IFA295 5722	01/06/25	17:17:45	SUCCESS	WA	5992	024221		ULT DSL	167.47	36.34	55.33	5.53	60.86	45316	401	9.1	15.2
FORD RANGER WHITE	03/06/25	05:29:53	BIBRA LAKE	WA	7451	075191		ULT DSL	167.20	33.92	51.56	5.16	56.72	45676	360	9.4	15.8
	04/06/25	05:09:41	BIBRA LAKE	WA	7451	075315		ULT DSL	167.20	17.36	26.39	2.64	29.03	45289			
	05/06/25	17:32:04	COCKBURN CENTRAL	WA	7395	005216		ULT DSL	167.20	34.19	51.97	5.20	57.17	46180	891	3.8	6.4
	07/06/25	15:19:21	COCKBURN CENTRAL	WA	7395	076803		ULT DSL	167.20	27.00	41.04	4.10	45.14	46474	294	9.2	15.4
	09/06/25	17:10:31	SPEARWOOD	WA	6443	003110		ULT DSL	166.09	36.52	55.15	5.51	60.66	46844	370	9.9	16.4
	10/06/25	16:09:53	COCKBURN CENTRAL	WA	7395	076929		ULT DSL	168.09	18.06	27.60	2.76	30.36	47023	179	10.1	17.0
	11/06/25	23:13:29	SPEARWOOD	WA	6443	003198		ULT DSL	166.09	19.51	29.45	2.95	32.40	47201	178	11.0	18.2

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

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Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/06/2025** Period Ending: **30/06/2025**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	12/06/25	22:49:09	SUCCESS	WA	5992	045745		ULT DSL	166.09	17.06	25.76	2.58	28.34	47363	162	10.5	17.5
	13/06/25	23:40:14	SUCCESS	WA	5992	045789		ULT DSL	166.09	17.89	27.01	2.70	29.71	47585	222	8.1	13.4
	15/06/25	23:17:50	SPEARWOOD	WA	6443	003302		ULT DSL	166.09	38.55	58.21	5.82	64.03	47950	365	10.6	17.5
	17/06/25	22:08:37	SPEARWOOD	WA	6443	003388		ULT DSL	167.33	28.61	43.52	4.35	47.87	48210	260	11.0	18.4
	19/06/25	04:39:34	COCKBURN CENTRAL	WA	7395	077198		ULT DSL	169.33	13.92	21.43	2.14	23.57	48382	172	8.1	13.7
	22/06/25	04:29:00	SPEARWOOD	WA	6443	003495		ULT DSL	167.33	43.69	66.45	6.65	73.10	48839	457	9.6	16.0
	24/06/25	04:08:11	SPEARWOOD	WA	6443	003540		ULT DSL	173.47	28.87	45.53	4.55	50.08	49152	313	9.2	16.0
	25/06/25	23:28:37	SPEARWOOD	WA	6443	003607		ULT DSL	173.47	15.81	24.94	2.49	27.43	49287	135	11.7	20.3
	26/06/25	23:28:16	COCKBURN CENTRAL	WA	7395	077434		ULT DSL	175.47	14.87	23.72	2.37	26.09	49469	182	8.2	14.3
	28/06/25	23:33:07	SPEARWOOD	WA	6443	003683		ULT DSL	173.47	30.57	48.21	4.82	53.03	49786	317	9.6	16.7
								DIESEL		491.53	752.22	75.21	827.43				
							TOTAL	**THIS PERIOD**		**491.53**	**752.22**	**75.21**	**827.43**		**5358**	**9.2**	**15.4**
								YEAR TO DATE		2,939.55	4,679.80	467.96	5,147.76		28974	10.1	17.8
Cost Centre			**5722**					DIESEL		491.53	752.22	75.21	827.43				
							TOTAL	**THIS PERIOD**		**491.53**	**752.22**	**75.21**	**827.43**		**5358**	**9.2**	**15.4**
								YEAR TO DATE		2,939.55	4,679.80	467.96	5,147.76		28974	10.1	17.8
7050 15405338 04474	31/05/25	12:32:06	BIBRA LAKE	WA	7451	075121		ULT DSL	169.47	43.27	66.66	6.67	73.33	84988	392	11.0	18.7
1IBU371 5732	03/06/25	20:42:37	BIBRA LAKE	WA	7451	075308		ULT DSL	167.20	59.13	89.88	8.99	98.87	85571	583	10.1	17.0
FORD RANGER WHITE	09/06/25	18:23:14	BIBRA LAKE	WA	7451	075757		ULT DSL	168.09	56.80	86.80	8.68	95.48	86085	514	11.1	18.6
	14/06/25	17:36:47	BIBRA LAKE	WA	7451	076156		ULT DSL	168.09	69.12	105.62	10.56	116.18	86792	707	9.8	16.4
	17/06/25	13:48:49	BIBRA LAKE	WA	7451	076378		ULT DSL	169.33	41.35	63.65	6.37	70.02	8217			
	24/06/25	23:26:32	COCKBURN CENTRAL	WA	7395	077367		ULT DSL	175.47	74.03	118.09	11.81	129.90	37952			
	29/06/25	19:37:25	COCKBURN CENTRAL	WA	7395	006419		ULT DSL	175.47	66.70	106.40	10.64	117.04	88618			
								DIESEL		410.40	637.10	63.72	700.82				
							TOTAL	**THIS PERIOD**		**410.40**	**637.10**	**63.72**	**700.82**		**2196**	**18.7**	**31.9**
								YEAR TO DATE		3,033.03	4,877.85	487.84	5,365.69		24060	12.6	22.3
Cost Centre			**5732**					DIESEL		410.40	637.10	63.72	700.82				
							TOTAL	**THIS PERIOD**		**410.40**	**637.10**	**63.72**	**700.82**		**2196**	**18.7**	**31.9**
								YEAR TO DATE		3,033.03	4,877.85	487.84	5,365.69		24060	12.6	22.3
7050 90000773 68008	31/05/25	03:41:17	COCKBURN CENTRAL	WA	7395	076580		ULT DSL	169.47	22.40	34.51	3.45	37.96	8011	231	9.7	16.4
1INJ945 5743	31/05/25	17:10:55	BIBRA LAKE	WA	7451	075134		ULT DSL	169.47	14.62	22.53	2.25	24.78	8195	184	7.9	13.5
WHITE FORD RANGER	02/06/25	04:18:17	SPEARWOOD	WA	6443	002871		ULT DSL	165.20	28.76	43.19	4.32	47.51	8458	263	10.9	18.1
	02/06/25	17:23:58	SPEARWOOD	WA	6443	002892		ULT DSL	165.20	18.84	28.29	2.83	31.12	8671	213	8.8	14.6
	03/06/25	16:02:36	BIBRA LAKE	WA	7451	075289		ULT DSL	167.20	17.32	26.33	2.63	28.96	8898	227	7.6	12.8
	04/06/25	04:48:31	SPEARWOOD	WA	6443	002948		ULT DSL	165.20	14.73	22.12	2.21	24.33	9020	122	12.1	19.9

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

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Fleet Control Report

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/06/2025** Period Ending: **30/06/2025**

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	06/06/25	05:20:58	BIBRA LAKE	WA	7451	075525		ULT DSL	167.20	45.07	68.51	6.85	75.36	9500	480	9.4	15.7
	07/06/25	16:17:25	BIBRA LAKE	WA	7451	075636		ULT DSL	167.20	40.15	61.03	6.10	67.13	9941	441	9.1	15.2
	09/06/25	05:30:23	BIBRA LAKE	WA	7451	075662		ULT DSL	168.09	42.03	64.23	6.42	70.65	10381	440	9.6	16.1
	11/06/25	05:08:42	COCKBURN CENTRAL	WA	7395	076940		ULT DSL	168.09	48.41	73.97	7.40	81.37	10871	490	9.9	16.6
	12/06/25	05:06:18	BIBRA LAKE	WA	7451	075947		ULT DSL	168.09	25.27	38.62	3.86	42.48	11180	309	8.2	13.7
	13/06/25	05:06:24	SPEARWOOD	WA	6443	003241		ULT DSL	166.09	29.42	44.42	4.44	48.86	11458	278	10.6	17.6
	14/06/25	05:13:26	BIBRA LAKE	WA	7451	076123		ULT DSL	168.09	22.74	34.75	3.47	38.22	11742	284	8.0	13.5
	15/06/25	05:12:06	SPEARWOOD	WA	6443	003285		ULT DSL	166.09	36.16	54.60	5.46	60.06	12098	356	10.2	16.9
	16/06/25	05:06:10	SPEARWOOD	WA	6443	003304		ULT DSL	167.33	31.93	48.57	4.86	53.43	12447	349	9.1	15.3
	17/06/25	05:22:52	BIBRA LAKE	WA	7451	076304		ULT DSL	169.33	20.35	31.33	3.13	34.46	12700	253	8.0	13.6
	18/06/25	04:38:53	SPEARWOOD	WA	6443	003391		ULT DSL	167.33	25.50	38.79	3.88	42.67	12978	278	9.2	15.3
	20/06/25	04:23:48	COCKBURN CENTRAL	WA	7395	077224		ULT DSL	169.33	42.89	66.02	6.60	72.62	13409	431	10.0	16.8
	22/06/25	04:42:57	COCKBURN CENTRAL	WA	7395	077258		ULT DSL	169.33	57.68	88.79	8.88	97.67	13985	576	10.0	17.0
	23/06/25	17:27:40	BIBRA LAKE	WA	7451	076847		ULT DSL	175.47	38.33	61.15	6.11	67.26	14379	394	9.7	17.1
	25/06/25	04:06:28	COCKBURN CENTRAL	WA	7395	077371		ULT DSL	175.47	36.04	57.49	5.75	63.24	14751	372	9.7	17.0
	25/06/25	21:38:49	COCKBURN CENTRAL	WA	7395	006225		ULT DSL	175.47	20.66	32.95	3.30	36.25	1487			
	26/06/25	17:19:55	BIBRA LAKE	WA	7451	021616		ULT DSL	175.47	16.09	25.66	2.57	28.23	15129			
	27/06/25	05:00:24	SPEARWOOD	WA	6443	003637		ULT DSL	173.47	17.71	27.93	2.79	30.72	15265	136	13.0	22.6
	28/06/25	17:18:54	BIBRA LAKE	WA	7451	077268		ULT DSL	175.47	22.21	35.43	3.54	38.97	15544	279	8.0	14.0
	29/06/25	17:48:19	SUCCESS	WA	5992	046411		ULT DSL	173.47	37.96	59.86	5.99	65.85	15928	384	9.9	17.1
								DIESEL		773.27	1191.07	119.09	1310.16				
							TOTAL	**THIS PERIOD**		**773.27**	**1,191.07**	**119.09**	**1,310.16**		**7770**	**10.0**	**16.9**
								YEAR TO DATE		1,147.54	1,757.72	175.76	1,933.48		11406	10.1	17.0
Cost Centre			**5743**					DIESEL		773.27	1191.07	119.09	1310.16				
							TOTAL	**THIS PERIOD**		**773.27**	**1,191.07**	**119.09**	**1,310.16**		**7770**	**10.0**	**16.9**
								YEAR TO DATE		1,147.54	1,757.72	175.76	1,933.48		11406	10.1	17.0
7050 90000773 97569	31/05/25	17:37:25	BIBRA LAKE	WA	7451	075135		ULT DSL	169.47	20.81	32.06	3.21	35.27	4033	273	7.6	12.9
1INJ944 5753	02/06/25	23:46:40	SPEARWOOD	WA	6443	002897		ULT DSL	165.20	30.51	45.82	4.58	50.40	4346	313	9.7	16.1
WHITE FORD RANGER	03/06/25	22:48:40	SPEARWOOD	WA	6443	002945		ULT DSL	165.20	15.47	23.24	2.32	25.56	4511	165	9.4	15.5
	06/06/25	23:37:21	COCKBURN CENTRAL	WA	7395	076779		ULT DSL	167.20	14.85	22.57	2.26	24.83	4681	170	8.7	14.6
	08/06/25	23:43:17	COCKBURN CENTRAL	WA	7395	076835		ULT DSL	167.20	40.92	62.20	6.22	68.42	5073	392	10.4	17.5
	11/06/25	23:25:18	SUCCESS	WA	5992	045715		ULT DSL	166.09	44.61	67.35	6.74	74.09	5545	472	9.5	15.7
	18/06/25	23:10:19	SUCCESS	WA	5992	045983		ULT DSL	167.33	24.07	36.62	3.66	40.28	5792	247	9.7	16.3
	20/06/25	22:22:24	SUCCESS	WA	5992	046061		ULT DSL	167.33	40.25	61.23	6.12	67.35	6200	408	9.9	16.5
	23/06/25	23:09:04	SUCCESS	WA	5992	046161		ULT DSL	173.47	65.51	103.31	10.33	113.64	6864	664	9.9	17.1
	27/06/25	17:38:30	BIBRA LAKE	WA	7451	077233		ULT DSL	175.47	45.14	72.01	7.20	79.21	7319	455	9.9	17.4

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

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Fleet Control Report

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CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Date: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								DIESEL		342.14	526.41	52.64	579.05				
							TOTAL	**THIS PERIOD**		**342.14**	**526.41**	**52.64**	**579.05**		**3559**	**9.6**	**16.3**
								YEAR TO DATE		693.24	1,058.20	105.83	1,164.03		7042	9.8	16.5
Cost Centre			**5753**					DIESEL		342.14	526.41	52.64	579.05				
							TOTAL	**THIS PERIOD**		**342.14**	**526.41**	**52.64**	**579.05**		**3559**	**9.6**	**16.3**
								YEAR TO DATE		693.24	1,058.20	105.83	1,164.03		7042	9.8	16.5
7050 15405338 04581	05/06/25	12:14:53	BIBRA LAKE	WA	7451	021037		ULT DSL	167.20	59.42	90.32	9.03	99.35	80426	566	10.5	17.6
1ICB466 5762	10/06/25	17:07:02	SPEARWOOD	WA	6443	003150		ULT DSL	166.09	76.35	115.28	11.53	126.81	81181	755	10.1	16.8
WHITE FORD RANGER	13/06/25	23:39:40	SUCCESS	WA	5992	045788		ULT DSL	166.09	33.74	50.95	5.09	56.04	845549			
	17/06/25	22:30:14	SUCCESS	WA	5992	045945		ULT DSL	167.33	71.34	108.52	10.85	119.37	82314			
	21/06/25	11:34:57	SUCCESS	WA	5992	046072		ULT DSL	167.33	74.98	114.05	11.41	125.46	83073	759	9.9	16.5
	24/06/25	12:26:58	BIBRA LAKE	WA	7451	076908		ULT DSL	175.47	43.40	69.24	6.92	76.16	83524	451	9.6	16.9
	25/06/25	17:25:12	BIBRA LAKE	WA	7451	077031		ULT DSL	175.47	23.56	37.58	3.76	41.34	83767	243	9.7	17.0
	28/06/25	17:04:58	SUCCESS	WA	5992	025219		ULT DSL	173.47	54.00	85.16	8.52	93.68	84364	597	9.0	15.7
								DIESEL		436.79	671.10	67.11	738.21				
							TOTAL	**THIS PERIOD**		**436.79**	**671.10**	**67.11**	**738.21**		**3371**	**13.0**	**21.9**
								YEAR TO DATE		2,328.56	3,786.19	378.60	4,164.79		18963	12.3	22.0
Cost Centre			**5762**					DIESEL		436.79	671.10	67.11	738.21				
							TOTAL	**THIS PERIOD**		**436.79**	**671.10**	**67.11**	**738.21**		**3371**	**13.0**	**21.9**
								YEAR TO DATE		2,328.56	3,786.19	378.60	4,164.79		18963	12.3	22.0
7050 15405338 01223	27/06/25	15:38:51	SUCCESS	WA	5992	046340		ULT DSL	173.47	55.08	86.86	8.69	95.55	57320	486	11.3	19.7
1DPZ703 6181																	
WHITE TOYOTA HIACE COMMUTER																	
								DIESEL		55.08	86.86	8.69	95.55				
							TOTAL	**THIS PERIOD**		**55.08**	**86.86**	**8.69**	**95.55**		**486**	**11.3**	**19.7**
								YEAR TO DATE		179.48	289.82	28.98	318.80		1589	11.3	20.1
Cost Centre			**6181**					DIESEL		55.08	86.86	8.69	95.55				
							TOTAL	**THIS PERIOD**		**55.08**	**86.86**	**8.69**	**95.55**		**486**	**11.3**	**19.7**
								YEAR TO DATE		179.48	289.82	28.98	318.80		1589	11.3	20.1
7050 90000774 08739	03/06/25	10:26:19	BIBRA LAKE	WA	7451	020972		ULT DSL	167.20	49.41	75.11	7.51	82.62	3091	648	7.6	12.8

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
1IPR567 6612 WHITE MITSUBISHI TRITON	06/06/25 10/06/25 17/06/25 22/06/25 23/06/25	13:00:35 10:09:02 14:59:11 22:44:55 15:06:33	BIBRA LAKE WA COCKBURN CENTRAL WA ALKIMOS WA ALKIMOS WA ALKIMOS WA	7451 7395 1205 1205 1205	021073 005447 004434 002613 002635		ULT DSL ULT DSL ULT DSL ULT DSL ULT DSL	167.20 168.09 160.90 P 164.90 P 166.90 P	51.45 32.76 66.96 29.17 40.29	78.21 50.06 97.95 43.73 61.13	7.82 5.01 9.79 4.37 6.11	86.03 55.07 107.74 48.10 67.24	3814 4307 5237 6171 6415	723 493 930 934 244	7.1 6.6 7.2 3.1 16.5	11.9 11.2 11.6 5.1 27.6
							DIESEL		270.04	406.19	40.61	446.80				
						TOTAL	**THIS PERIOD**		**270.04**	**406.19**	**40.61**	**446.80**		**3972**	**6.8**	**11.2**
							YEAR TO DATE		338.56	510.51	51.04	561.55		3972	8.5	14.1
Cost Centre			**6612**				DIESEL		270.04	406.19	40.61	446.80				
						TOTAL	**THIS PERIOD**		**270.04**	**406.19**	**40.61**	**446.80**		**3972**	**6.8**	**11.2**
							YEAR TO DATE		338.56	510.51	51.04	561.55		3972	8.5	14.1
7050 90000768 73651 1IMB584 6681 WHITE FORD RANGER	04/06/25 23/06/25	10:46:08 12:56:59	COCKBURN CENTRAL WA BIBRA LAKE WA	7395 7451	076698 076817		ULT DSL ULT DSL	167.20 175.47	70.04 64.35	106.46 102.65	10.65 10.27	117.11 112.92	6140 6835	660 695	10.6 9.3	17.7 16.2
							DIESEL		134.39	209.11	20.92	230.03				
						TOTAL	**THIS PERIOD**		**134.39**	**209.11**	**20.92**	**230.03**		**1355**	**9.9**	**17.0**
							YEAR TO DATE		599.80	966.95	96.70	1,063.65		5529	10.8	19.2
Cost Centre			**6681**				DIESEL		134.39	209.11	20.92	230.03				
						TOTAL	**THIS PERIOD**		**134.39**	**209.11**	**20.92**	**230.03**		**1355**	**9.9**	**17.0**
							YEAR TO DATE		599.80	966.95	96.70	1,063.65		5529	10.8	19.2
7050 15405338 04441 1IAN776 6931 WHITE FORD RANGER	03/06/25	15:12:00	BIBRA LAKE WA	7451	075284		ULT DSL	167.20	71.68	108.95	10.90	119.85	16220	720	10.0	16.6
							DIESEL		71.68	108.95	10.90	119.85				
						TOTAL	**THIS PERIOD**		**71.68**	**108.95**	**10.90**	**119.85**		**720**	**10.0**	**16.6**
							YEAR TO DATE		413.72	667.09	66.72	733.81		2517	16.4	29.2
Cost Centre			**6931**				DIESEL		71.68	108.95	10.90	119.85				
						TOTAL	**THIS PERIOD**		**71.68**	**108.95**	**10.90**	**119.85**		**720**	**10.0**	**16.6**
							YEAR TO DATE		413.72	667.09	66.72	733.81		2517	16.4	29.2
7050 15405338 04433	19/06/25	16:08:59	BIBRA LAKE WA	7451	076588		ULT DSL	169.33	75.46	116.15	11.62	127.77	19077	772	9.8	16.6

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CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
1IAN778 6941 WHITE FORD RANGER																
							DIESEL		75.46	116.15	11.62	127.77				
						TOTAL	**THIS PERIOD**		**75.46**	**116.15**	**11.62**	**127.77**		**772**	**9.8**	**16.6**
							YEAR TO DATE		518.58	835.68	83.58	919.26		5266	9.8	17.5
Cost Centre			**6941**				DIESEL		75.46	116.15	11.62	127.77				
						TOTAL	**THIS PERIOD**		**75.46**	**116.15**	**11.62**	**127.77**		**772**	**9.8**	**16.6**
							YEAR TO DATE		518.58	835.68	83.58	919.26		5266	9.8	17.5
7050 90000763 26726	05/06/25	15:58:27	BIBRA LAKE WA	7451	075506		ULSD G10	166.20	73.83	111.55	11.16	122.71	7016	709	10.4	17.3
1IHH592 6951	20/06/25	11:47:14	BIBRA LAKE WA	7451	076645		ULSD G10	168.33	62.95	96.33	9.63	105.96	7651	635	9.9	16.7
WHITE FORD RANGER																
							DIESEL		136.78	207.88	20.79	228.67				
						TOTAL	**THIS PERIOD**		**136.78**	**207.88**	**20.79**	**228.67**		**1344**	**10.2**	**17.0**
							YEAR TO DATE		394.68	626.83	62.68	689.51		3642	10.8	18.9
Cost Centre			**6951**				DIESEL		136.78	207.88	20.79	228.67				
						TOTAL	**THIS PERIOD**		**136.78**	**207.88**	**20.79**	**228.67**		**1344**	**10.2**	**17.0**
							YEAR TO DATE		394.68	626.83	62.68	689.51		3642	10.8	18.9
7050 15405338 04615	04/06/25	14:41:42	SUCCESS WA	5992	045441		ULT DSL	165.20	72.16	108.37	10.84	119.21	16673	850	8.5	14.0
1IHH589 6961	16/06/25	15:40:21	BIBRA LAKE WA	7451	076285		ULT DSL	169.33	61.59	94.81	9.48	104.29	17382	709	8.7	14.7
WHITE FORD RANGER UTE	26/06/25	15:28:44	BIBRA LAKE WA	7451	021608		ULSD G10	174.47	64.81	102.80	10.28	113.08	18144	762	8.5	14.8
							DIESEL		198.56	305.98	30.60	336.58				
						TOTAL	**THIS PERIOD**		**198.56**	**305.98**	**30.60**	**336.58**		**2321**	**8.6**	**14.5**
							YEAR TO DATE		848.26	1,353.88	135.37	1,489.25		9449	9.0	15.8
Cost Centre			**6961**				DIESEL		198.56	305.98	30.60	336.58				
						TOTAL	**THIS PERIOD**		**198.56**	**305.98**	**30.60**	**336.58**		**2321**	**8.6**	**14.5**
							YEAR TO DATE		848.26	1,353.88	135.37	1,489.25		9449	9.0	15.8
7050 90000764 78360	04/06/25	06:39:46	BIBRA LAKE WA	7451	020984		ULSD G10	166.20	45.17	68.25	6.82	75.07	1265	16	282.3	469.2
1IGU559 7433	10/06/25	06:43:39	BIBRA LAKE WA	7451	021136		ULSD G10	167.09	32.36	49.15	4.92	54.07	1277	12	269.7	450.6
SCHAFFER ART LOADER -	12/06/25	07:16:44	BIBRA LAKE WA	7451	021213		ULSD G10	167.09	22.96	34.87	3.49	38.36	1288	11	208.7	348.7
HOURS	16/06/25	06:58:27	BIBRA LAKE WA	7451	076195		ULSD G10	168.33	31.26	47.84	4.78	52.62	1300	12	260.5	438.5

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CITY OF COCKBURN

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Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: **0050188034** Customer Number: **0115405338**
Period Starting: **01/06/2025** Period Ending: **30/06/2025**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	18/06/25	06:37:55	BIBRA LAKE WA	7451	076426		ULSD G10	168.33	23.86	36.51	3.65	40.16	1309	9	265.1	446.2
	20/06/25	06:46:08	BIBRA LAKE WA	7451	076607		ULSD G10	168.33	23.63	36.16	3.62	39.78	1317	8	295.4	497.2
	23/06/25	07:00:23	BIBRA LAKE WA	7451	076763		ULSD G10	174.47	33.05	52.42	5.24	57.66	1329	12	275.4	480.5
	26/06/25	06:48:58	BIBRA LAKE WA	7451	021577		ULSD G10	174.47	54.89	87.06	8.71	95.77	1347	18	304.9	532.1
							DIESEL		267.18	412.26	41.23	453.49				
						TOTAL	**THIS PERIOD**		**267.18**	**412.26**	**41.23**	**453.49**		**98**	**272.6**	**462.7**
							YEAR TO DATE		2,056.25	3,285.95	328.58	3,614.53		735	279.8	491.8
Cost Centre			**7433**				DIESEL		267.18	412.26	41.23	453.49				
						TOTAL	**THIS PERIOD**		**267.18**	**412.26**	**41.23**	**453.49**		**98**	**272.6**	**462.7**
							YEAR TO DATE		2,056.25	3,285.95	328.58	3,614.53		735	279.8	491.8
7050 90000764 77594	02/06/25	13:48:01	BIBRA LAKE WA	7451	075176		ULT DSL	167.20	88.02	133.79	13.38	147.17	6716	18	489.0	817.6
1HHZ646 7454	05/06/25	07:17:08	BIBRA LAKE WA	7451	075418		AdBlue	199.90 P	16.38	29.76	2.98	32.74	77526			
MERC REAR LOADER - HOURS							ULSD G10	166.20	93.43	141.16	14.12	155.28				
	17/06/25	14:28:28	BIBRA LAKE WA	7451	076385		ULSD G10	168.33	152.79	233.80	23.38	257.18	6741			
	20/06/25	13:18:11	BIBRA LAKE WA	7451	021450		ULSD G10	168.33	93.35	142.85	14.28	157.13	77909			
	24/06/25	07:00:01	BIBRA LAKE WA	7451	076867		ULT DSL	175.47	83.90	133.84	13.38	147.22	6772			
	26/06/25	06:55:23	BIBRA LAKE WA	7451	077057		ULT DSL	175.47	87.30	139.26	13.93	153.19	6786	14	623.6	1094.2
	27/06/25	07:11:07	BIBRA LAKE WA	7451	077150		AdBlue	199.90 P	16.53	30.04	3.00	33.04	6792	6	275.5	550.7
							ULT DSL	175.47	59.02	94.15	9.41	103.56				
							ADBLUE		32.91	59.80	5.98	65.78				
							DIESEL		657.81	1018.85	101.88	1120.73				
						TOTAL	**THIS PERIOD**		**690.72**	**1,078.65**	**107.86**	**1,186.51**		**38**	**1817.7**	**3122.4**
							YEAR TO DATE		6,729.50	10,883.23	1,088.29	11,971.52		1761	382.1	679.8
Cost Centre			**7454**				ADBLUE		32.91	59.80	5.98	65.78				
							DIESEL		657.81	1018.85	101.88	1120.73				
						TOTAL	**THIS PERIOD**		**690.72**	**1,078.65**	**107.86**	**1,186.51**		**38**	**1817.7**	**3122.4**
							YEAR TO DATE		6,729.50	10,883.23	1,088.29	11,971.52		1761	382.1	679.8
7050 90000764 78311	04/06/25	06:40:18	BIBRA LAKE WA	7451	020985		ULSD G10	166.20	105.60	159.55	15.96	175.51	77745	144	73.3	121.9
1HHZ645 7473	10/06/25	06:44:12	BIBRA LAKE WA	7451	021137		AdBlue	199.90 P	21.06	38.27	3.83	42.10	77913	168	12.5	25.1
MERC REAR LOADER - HOURS							ULSD G10	167.09	95.41	144.93	14.49	159.42				
	12/06/25	07:18:31	BIBRA LAKE WA	7451	021214		ULSD G10	167.09	116.48	176.94	17.69	194.63	7029			
	16/06/25	06:58:59	BIBRA LAKE WA	7451	076196		ULSD G10	168.33	97.89	149.79	14.98	164.77	78201			
	18/06/25	06:40:36	BIBRA LAKE WA	7451	021350		ULSD G10	168.33	104.15	159.37	15.94	175.31	7054			
	20/06/25	06:47:35	BIBRA LAKE WA	7451	076608		ULSD G10	168.33	136.63	209.07	20.91	229.98	78651			
	23/06/25	07:02:04	BIBRA LAKE WA	7451	076764		AdBlue	199.90 P	21.91	39.82	3.98	43.80	78797	146	15.0	30.0

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
	26/06/25	06:50:10	BIBRA LAKE WA	7451	021579		ULSD G10	174.47	93.97	149.05	14.90	163.95				
							ULSD G10	174.47	141.20	223.96	22.40	246.36	7103			
							ADBLUE		42.97	78.09	7.81	85.90				
							DIESEL		891.33	1372.66	137.27	1509.93				
						TOTAL	**THIS PERIOD**		**934.30**	**1,450.75**	**145.08**	**1,595.83**		**458**	**204.0**	**348.4**
							YEAR TO DATE		6,050.65	9,675.33	967.50	10,642.83		4436	136.4	239.9
Cost Centre			**7473**				ADBLUE		42.97	78.09	7.81	85.90				
							DIESEL		891.33	1372.66	137.27	1509.93				
						TOTAL	**THIS PERIOD**		**934.30**	**1,450.75**	**145.08**	**1,595.83**		**458**	**204.0**	**348.4**
							YEAR TO DATE		6,050.65	9,675.33	967.50	10,642.83		4436	136.4	239.9
7050 15405338 00787	09/06/25	16:21:46	PIARA WATERS WA	1110	003680		ULT DSL	168.09	41.31	63.13	6.31	69.44	63768	33	125.2	210.4
1DMM606 7602	23/06/25	20:30:07	PIARA WATERS WA	1110	030037		ULT DSL	175.47	20.22	32.25	3.23	35.48	63800	32	63.2	110.9
WHITE IZUZU TRUCK							DIESEL		61.53	95.38	9.54	104.92				
						TOTAL	**THIS PERIOD**		**61.53**	**95.38**	**9.54**	**104.92**		**65**	**94.7**	**161.4**
							YEAR TO DATE		1,877.42	3,017.01	301.70	3,318.71		3265	57.5	101.6
Cost Centre			**7602**				DIESEL		61.53	95.38	9.54	104.92				
						TOTAL	**THIS PERIOD**		**61.53**	**95.38**	**9.54**	**104.92**		**65**	**94.7**	**161.4**
							YEAR TO DATE		1,877.42	3,017.01	301.70	3,318.71		3265	57.5	101.6
7050 90000764 78337	05/06/25	06:54:28	BIBRA LAKE WA	7451	075415		ULT DSL	167.20	90.54	137.63	13.76	151.39	116545	258	35.1	58.7
1GHM244 7701	11/06/25	06:55:00	BIBRA LAKE WA	7451	075877		ULT DSL	168.09	107.61	164.44	16.44	180.88	116712	167	64.4	108.3
UD REAR LOADER - HOURS	16/06/25	07:50:25	BIBRA LAKE WA	7451	021304		ULT DSL	169.33	78.08	120.19	12.02	132.21	16808			
	25/06/25	09:31:54	BIBRA LAKE WA	7451	076979		ULSD G10	174.47	117.72	186.72	18.67	205.39	7775			
							DIESEL		393.95	608.98	60.89	669.87				
						TOTAL	**THIS PERIOD**		**393.95**	**608.98**	**60.89**	**669.87**		**425**	**92.7**	**157.6**
							YEAR TO DATE		3,478.29	5,589.85	558.97	6,148.82		2418	143.8	254.3
Cost Centre			**7701**				DIESEL		393.95	608.98	60.89	669.87				
						TOTAL	**THIS PERIOD**		**393.95**	**608.98**	**60.89**	**669.87**		**425**	**92.7**	**157.6**
							YEAR TO DATE		3,478.29	5,589.85	558.97	6,148.82		2418	143.8	254.3
7050 90000773 22153	16/06/25	10:17:32	BIBRA LAKE WA	7451	076225		ULT DSL	169.33	71.25	109.67	10.97	120.64	2848	737	9.7	16.4
1INV373 7923	26/06/25	11:29:04	BIBRA LAKE WA	7451	077102		ULT DSL	175.47	64.82	103.40	10.34	113.74	3524	676	9.6	16.8

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
WHITE FORD RANGER							DIESEL		136.07	213.07	21.31	234.38				
						TOTAL	**THIS PERIOD**		**136.07**	**213.07**	**21.31**	**234.38**		**1413**	**9.6**	**16.6**
							YEAR TO DATE		346.42	535.20	53.52	588.72		2824	12.3	20.8
Cost Centre			**7923**				DIESEL		136.07	213.07	21.31	234.38				
						TOTAL	**THIS PERIOD**		**136.07**	**213.07**	**21.31**	**234.38**		**1413**	**9.6**	**16.6**
							YEAR TO DATE		346.42	535.20	53.52	588.72		2824	12.3	20.8
7050 15405338 04243	03/06/25	08:53:49	BIBRA LAKE WA	7451	020954		ULT DSL	167.20	63.35	96.29	9.63	105.92	2237			
1HTF631 7952	23/06/25	12:52:36	BIBRA LAKE WA	7451	021494		ULT DSL	175.47	70.15	111.90	11.19	123.09	23766			
WHITE FORD RANGER UTILITY							DIESEL		133.50	208.19	20.82	229.01				
						TOTAL	**THIS PERIOD**		**133.50**	**208.19**	**20.82**	**229.01**				
							YEAR TO DATE		565.52	904.12	90.43	994.55		2102	26.9	47.3
Cost Centre			**7952**				DIESEL		133.50	208.19	20.82	229.01				
						TOTAL	**THIS PERIOD**		**133.50**	**208.19**	**20.82**	**229.01**				
							YEAR TO DATE		565.52	904.12	90.43	994.55		2102	26.9	47.3
7050 90000764 78345	02/06/25	13:49:03	BIBRA LAKE WA	7451	075177		ULT DSL	167.20	71.85	109.22	10.92	120.14	1140	25	287.4	480.6
1IGU560 8401	05/06/25	07:15:51	BIBRA LAKE WA	7451	075417		ULT DSL	167.20	36.62	55.66	5.57	61.23	114			
SCHAFFER ART LOADER -	12/06/25	06:45:13	BIBRA LAKE WA	7451	075958		ULT DSL	168.09	62.99	96.25	9.63	105.88	1170	1056	6.0	10.0
HOURS	20/06/25	06:54:48	BIBRA LAKE WA	7451	076609		ULT DSL	169.33	69.68	107.26	10.73	117.99	1194	24	290.3	491.6
							DIESEL		241.14	368.39	36.85	405.24				
						TOTAL	**THIS PERIOD**		**241.14**	**368.39**	**36.85**	**405.24**		**1105**	**21.8**	**36.7**
							YEAR TO DATE		1,886.14	3,025.97	302.60	3,328.57		1785	105.7	186.5
Cost Centre			**8401**				DIESEL		241.14	368.39	36.85	405.24				
						TOTAL	**THIS PERIOD**		**241.14**	**368.39**	**36.85**	**405.24**		**1105**	**21.8**	**36.7**
							YEAR TO DATE		1,886.14	3,025.97	302.60	3,328.57		1785	105.7	186.5
7050 90000772 23641	04/06/25	13:46:25	SUCCESS WA	5992	024319		ULP UNM	158.66	29.62	42.72	4.27	46.99	777			
1HKC809 HIRE																
WHITE HIRE VEHICLE																

BP Australia Pty Ltd
A.B.N. 53 004 085 616
GPO Box 1621
MELBOURNE VIC 3001

BP Plus
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527

CITY OF COCKBURN

CITY OF COCKBURN
Accounts Payable (Invoice Only) PO 067775
PO Box 1215
BIBRA LAKE DC PRIVATE BOXES WA 6965

Account Number: 0050188034 Customer Number: 0115405338
Period Starting: 01/06/2025 Period Ending: 30/06/2025

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service Description	CPL Price	Litres	Total Exc GST ($)	GST ($)	Total Inc GST ($)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							M/S		29.62	42.72	4.27	46.99				
						TOTAL	**THIS PERIOD**		**29.62**	**42.72**	**4.27**	**46.99**				
							YEAR TO DATE		57.88	83.06	8.30	91.36				
Cost Centre			HIRE				M/S		29.62	42.72	4.27	46.99				
						TOTAL	**THIS PERIOD**		**29.62**	**42.72**	**4.27**	**46.99**				
							YEAR TO DATE		57.88	83.06	8.30	91.36				
							ADBLUE		97.12	176.49	17.65	194.14				
							DIESEL		14806.34	22809.00	2280.97	25089.97				
							M/S		487.98	733.98	73.41	807.39				
CUSTOMER TOTAL						GRAND TOTAL	**THIS PERIOD**		**15,391.44**	**23,719.47**	**2,372.03**	**26,091.50**		**113352**	**13.6**	**23.0**
							YEAR TO DATE		109,508.17	175,236.27	17,523.59	192,759.86		680447	16.1	28.3

14.2.4 Monthly Financial Report - June 2025

Executive	Director Corporate and System Services
Author	Chief Financial Officer and Chief Financial Officer
Attachments	1. Monthly Financial Report June 2025 ⇩

RECOMMENDATION
That Council:

(1) ADOPTS the Monthly Financial Report including the Statement of Financial Activity and other financial information for the month ending June 2025, as attached to the Agenda; and

(2) ADOPTS a materiality threshold for the 2025-26 financial year of $300,000 for the purposes of reporting budget variances in accordance with regulation 34(5) of the Local Government (Financial Management) Regulations 1996.

Background

The Local Government (Financial Management) Regulations 1996 prescribe that a local government must prepare a Statement of Financial Activity each month. Regulation 34(2) requires this statement to be accompanied by documents including:

1. Details of the composition of the closing net current assets (less restricted and committed assets).
2. Explanation for each material variance identified between year-to-date (YTD) budgets and actuals.
3. Any other supporting information considered relevant by the local government.

Regulation 34(4)(a) stipulates that the Statement of Financial Activity and associated documents must be presented to the Council within two months following the conclusion of the month to which the statement pertains. The Regulations require the reported information to be categorised by nature or type, statutory program, or business unit. The City presents this information according to its nature or type and organisational business structure.

Regulation 34 (5) requires each local government to annually set a percentage or value, as per the Australian Accounting Standards, for reporting material budget variances in monthly financial statements.

Council's current $300,000 materiality threshold is proposed to remain unchanged for 2025-26.

A comprehensive analysis of budget variances is conducted on a continual basis. Any required budget amendments are either presented to the Council for approval via the Expenditure Review Committee or incorporated into the City's mid-year budget review process.

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Submission

N/A

Report

The attached Financial Report for June 2025 has been prepared in accordance with the Local Government Act 1995 and Local Government (Financial Management) Regulations 1996.

Financial year processing was ongoing when this report was prepared, so the figures are preliminary and may change. A draft Annual Financial Report must be submitted to the City's auditor by 30 September 2025, including the final audited results for 2024–25.

The income and expenditure figures presented herein are considered substantially complete and serve as a sound foundation for analysing principal financial outcomes and evaluating budget performance as of 30 June 2025.

Statement of Comprehensive Income

The monthly report includes a Statement of Comprehensive Income, mirroring the statutory annual budget format. This is showing a net result and total comprehensive income of $12.91 million to the end of June.

This statement also presents the net operating result, which serves as a key indicator of financial sustainability. The adopted budget initially projected an annual operating deficit of $4.2 million. Following in-year budget adjustments, this improved to a revised budget deficit of $3.67 million.

The preliminary result for 2024-25 is showing a net operating surplus of $5.66 million, mainly driven by underspending in materials and contracts across the business.

The City's ongoing budget repair strategy is focused on returning the City's finances to an operating surplus, with the adopted budget for 2025-26 showing a reduced operating deficit of $2.79 million.

Statement of Financial Position

This Statement of Financial Position compares the City's current financials to last year's. As of June 2025, net assets rose by $12.91 million to $1.839 billion, reflecting total comprehensive income for the period.

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Statement of Financial Activity

Opening Surplus
The City reported an audited opening surplus of $19.69 million, representing surplus funds from the 2023-24 financial year as well as allocations for the ongoing capital program. In line with Council policy, these additional funds were transferred to the City's financial reserves following approval by Council in December 2024.

Closing Surplus
The City's preliminary closing surplus for June 2025 was $7.41 million, exceeding the budgeted $84,117 by $7.32 million.

The budgeted closing surplus reduced to $84,117 from the adopted budget surplus of $0.3 million, due to various budget amendments adopted by Council throughout the year.

The additional $7.32 million surplus comprises variances across operating and capital budgets further detailed in this report and includes municipal funding for any operational projects to be carried forward.

Operating Revenue
Operating revenue of $204.08 million was $3.77 million under the full year budget.

The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		Actual	Variance
	Full Year Budget $	YTD Budget $	$	$
Rates	133,975,858	133,975,858	134,342,684	366,826
Specified Area Rates	657,000	657,000	654,324	(2,676)
Operating Grants, Subsidies, Contributions	16,180,297	16,180,297	13,559,731	(2,620,566)
Fees & Charges	43,159,446	43,159,446	42,767,048	(392,398)
Service Charges	250,000	250,000	275,054	25,054
Interest Earnings	13,635,100	13,635,100	12,484,387	(1,150,713)
Total	**207,857,701**	**207,857,701**	**204,083,228**	**(3,774,473)**

The City’s operating revenue for the year to date reflects the following key variances against budget:

- Interest earnings are $1.15 million below budget, mainly due to an accounting adjustment that reduced accrued interest on term deposits. Lower cash rates also contributed slightly.
- Rates revenue: strong interim rating has led to higher revenue of $0.37 million above full-year budget.

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- Fees and Charges: net full year budget shortfall of $0.39 million included the following contributing factors:
  - Cockburn ARC performed strongly, exceeding full year budget by $0.58 million. This is a great result considering the disruption from construction activities for the facility's expansion.
  - Development & Compliance (building, statutory planning, health) revenue outperformed budget by $0.54 million for the year, driven by strong growth in building and development within the City.
  - Landfill fees concluded the year $1.46 million below the revised budget, while exceeding the originally adopted budget by $0.67 million. These outcomes were influenced by siteworks carried out during the year as well as fluctuations in commercial patronage.
- Operating Grants, Subsidies, Contributions: preliminary numbers are showing a net shortfall of $2.62 million caused by:
  - Financial assistance grants were $2.3 million under budget, caused by the differential in advance payments received in 2023-24 for the 2024-25 year (87% of entitlement), versus a lower advance payment received in 2024-25 for the 2025-26 year (50% of entitlement). This is only an accounting recognition variance as the funds received in advance are held within reserve and applied to the funding year's budget.
  - Cockburn Care grant funding is showing a preliminary shortfall of $0.52 million against budget, reflecting lower service activities.

Operating Expenditure
Operating expenditure of $198.42 million for the year came in under budget by a net $13.11 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from Operating Activities	Amended		Actual	Variance
	Full Year Budget $	YTD Budget $	$	$
Employee costs	82,663,620	82,663,620	81,400,212	(1,263,408)
Materials & Contracts	57,764,344	57,764,344	48,190,690	(9,573,654)
Utility charges	6,550,521	6,550,521	6,832,013	281,492
Depreciation/ Amortisation	46,190,627	46,190,627	45,164,208	(1,026,419)
Interest expenses	260,312	260,312	205,502	(54,810)
Insurance expenses	2,838,923	2,838,923	2,737,076	(101,847)
Other expenditure	15,264,525	15,264,525	13,888,981	(1,375,544)
Total	**211,532,872**	**211,532,872**	**198,418,682**	**(13,114,190)**

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The City's operating expenditure result for the year included the following key variances to budget:

- Employee costs: $1.26 million under the YTD budget, primarily due to $0.98 million in net salary savings across service areas from vacant positions and structural review changes.
- Materials and contracts: $9.57 million under full year budget, with notable variances including:
  - Cockburn ARC contract costs: $0.64 million under budget
  - Recreation Services project and program costs: $0.35 million under budget
  - Streets maintenance (streetscapes, verges): $0.80 million under budget
  - Parks and playgrounds contract maintenance: $0.84 million under budget
  - Waste collection service contracts: $0.79 million under budget
  - Coastal management and planning: $0.88 million under budget
  - Environmental management & planning: $0.32 million under budget
  - Organisation Review costs: $0.71 million under budget
  - Community Development & Services: $0.83 million under budget (including $0.32 million for Cockburn Care)
  - Property & asset services: $0.71 million under budget.

- Other expenditure: $1.37 million under full year budget, included:
  - Community grants program: $0.43 million under budget
  - Landfill levy: $0.69 million under, commensurate with lower landfill revenue.

Capital Expenditure

Council's FY2024-25 capital works program increased from $53.73 million to $71.86 million after adding carry-forward projects and mid-year adjustments.

Preliminary numbers to the end of June show the City having spent $55.90 million on its capital works program, underspending the full year budget by $15.96 million.

While this demonstrates a cash underspend on the program, the City had contractual commitments of a further $13.16 million through procurement supply contracts. This brings the total spend and committed expenditure to $69.06 million, representing 96% of the full year capital budget. These commitments are included in the carry forwards brought to Council for adoption into the 2025-26 budget.

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The following table shows the budget performance by asset class:

Capital Acquisitions	Amended Budget $	Amended YTD Budget $	YTD Actual $	YTD Variance $
Buildings	24,443,187	24,443,187	19,430,967	(5,012,220)
Furniture & Equipment	994,100	994,100	558,900	(435,200)
Plant and Equipment	8,342,042	8,342,042	6,739,793	(1,602,249)
Information Technology	795,701	795,701	460,871	(334,830)
Infrastructure - Roads	8,276,700	8,276,700	5,189,341	(3,087,359)
Infrastructure - Drainage	7,694,366	7,694,366	6,713,867	(980,499)
Infrastructure - Footpath	2,322,210	2,322,210	1,426,655	(895,555)
Infrastructure - Parks hard	8,556,781	8,556,781	6,561,472	(1,995,309)
Infrastructure - Landscaping	90,686	90,686	60,126	(30,560)
Infrastructure - Landfill site	8,383,200	8,383,200	7,360,801	(1,022,399)
Infrastructure - Marina	315,830	315,830	56,689	(259,141)
Infrastructure - Coastal	1,647,592	1,647,592	1,339,269	(308,323)
Total	**71,862,395**	**71,862,395**	**55,898,752**	**(15,963,643)**

The following major project variances have been identified within the City's capital program budget:

- Buildings ($5.01 million under full year budget):
  - ARC expansion $0.86 million under budget (cashflow timing).
  - Omeo Port Coogee amenities $0.82 million under budget (cashflow timing).
  - ARC gas boilers replacement $0.60 million under budget (contract awarded).
  - ARC HVAC ducting $0.31 million under budget (design completed and PTE underway to determine budget requirement).
  - Malabar Park BMX facility $0.36 million under budget (cashflow timing).
- Furniture & Equipment ($0.43 million under full year budget):
  - ARC furniture and equipment renewal $0.40 million under budget (cashflow timing).
- Plant & Equipment ($1.60 million under full year budget):
  - Light fleet replacement program - $0.95 million under budget (fully committed).
  - Major plant replacement program - $0.65 million under budget (2 waste trucks chassis awaiting body fitment).
- Roads Infrastructure ($3.09 million under full year budget):
  - Carrington & Forrest Rd Blackspot Program $1.11 million under budget (tendering in Q1 FY26)
  - Spearwood Ave & Rockingham Rd Int - Detailed Design $0.38 million under budget (awaiting MRWA approval)
  - Rockingham / Phoenix Road Intersection Upgrade $0.31 million under budget (awaiting Council decision on preferred design option).

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  - Banjup traffic calming implementation is $0.26 million under budget (designs completed).
- Drainage Infrastructure ($0.98 million under full year budget):
  - Marvell Ave drainage improvements $0.62 million under budget (cashflow timing).
- Footpath Infrastructure ($0.89 million under full year budget):
  - Footpaths rehabilitation program is $0.43 million under budget ($0.28 million committed).
  - Cockburn Rd (Orsino to Keisey path) is $0.28 million under budget (retendering as separable portions of work in FY26 and carried forward).
- Parks infrastructure ($1.99 million under full year budget):
  - Len Packham courts rehabilitation $0.54 million under budget (contract awarded, construction in FY26).
  - Waterbuttons Park playground $0.31 million under budget (contract awarded, commencing Aug-Sep).
- Landfill Infrastructure ($1.02 million under full year budget):
  - Leachate pond construction $0.89 million under budget (commissioned and near completion).

Non-Operating Grants, Subsidies and Contributions
The City's capital grants and contributions budget totals a net amount of $12.22 million. This includes $8.58 million in grant funding, primarily allocated to road projects, and $3.58 million in developer contributions for relevant initiatives.

A preliminary $6.76 million has been accounted for to the end of June. However, this is subject to further end of year adjustments to ensure compliance with grant funding and accounting requirements. Australian Accounting Standards require capital revenue to be recognised in line with progress of project delivery (matching principle).

Financial Reserves
A detailed schedule of the City's financial reserves is provided in the financial report, showing a preliminary balance at the end of June of $231.69 million. This will be subject to further adjustment as end of financial year balancing occurs.

The budget was forecasting an end-of-year balance of $216.95 million, which will be exceeded.

General revenue reserves were $199.81 million, with the balance of $31.87 million for externally or legislatively restricted purposes (inclusive of $15.63 million for Developer Contribution Plans and $5.88 million for POS cash in lieu purposes).

Transfers in and out of financial reserves are made in accordance with budgetary and statutory requirements.

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Cash and Financial Assets
As of 30 June, the City's cash and financial assets were $260.74 million, down $7.24 million from May.

The balance comprised financial assets, including term deposits and investments totalling $243.74 million, as well as cash and cash equivalent holdings, such as bank cash and call deposits amounting to $17.0 million.

Of these funds, $232.43 million are internally and externally restricted (mostly in cash reserves). The remaining $28.31 million is unrestricted municipal money for funding the City's operations and liabilities.

Investment Performance, Ratings and Maturity
As of 30 June, the City's term deposit portfolio recorded a slight decline in its running yield to 4.88%, down from 4.90% previously. This easing reflects market expectations of further rate cuts by the Reserve Bank of Australia (RBA) later this year. Despite the modest dip, portfolio returns remain well above the City's KPI benchmark of 4.35%, which comprises the updated cash rate of 3.85% plus a 0.50% performance margin. A new investment was placed during the month at a rate of 4.18%, reflecting market sentiment on future cash rate settings.

Current term deposit investments are fully compliant with Council's Investment Policy requirements, as indicated below:

Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions. These have a face value of $2.314 million and market value of $1.49 million, although the City currently carries them at a book value of $0.739 million (net of a $1.575 million impairment provision made several years ago).

The City has continued to receive both interest and principal payments, with $0.686 million of the original $3.0 million investment returned to date.

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The City's investments were held with the following financial institutions as at 30 June (inclusive of accrued interest):

Issuer	Market Value	% Total Value
AMP Bank Ltd	5,557,197.36	2.21%
Australian Military Bank Limited	3,145,166.31	1.25%
Auswide Bank Limited	3,067,943.85	1.22%
Bank of Queensland Ltd	8,682,076.68	3.46%
Credit Union Australia Ltd t/as Great Southern Bank	8,063,417.81	3.21%
Defence Bank Ltd	3,027,369.87	1.21%
Emerald Reverse Mortgage Trust	1,503,688.82	0.60%
ING Bank Australia Limited	87,109,085.71	34.71%
Judo Bank	15,355,484.94	6.12%
National Australia Bank Ltd	15,926,223.32	6.35%
Rabobank Australia Ltd	91,865,391.47	36.61%
Suncorp Bank (Norfina Ltd) - Subsidiary of ANZ	5,101,239.72	2.03%
Westpac Banking Corporation Ltd	2,524,606.18	1.01%
Portfolio Total	250,928,892.03	100.00%

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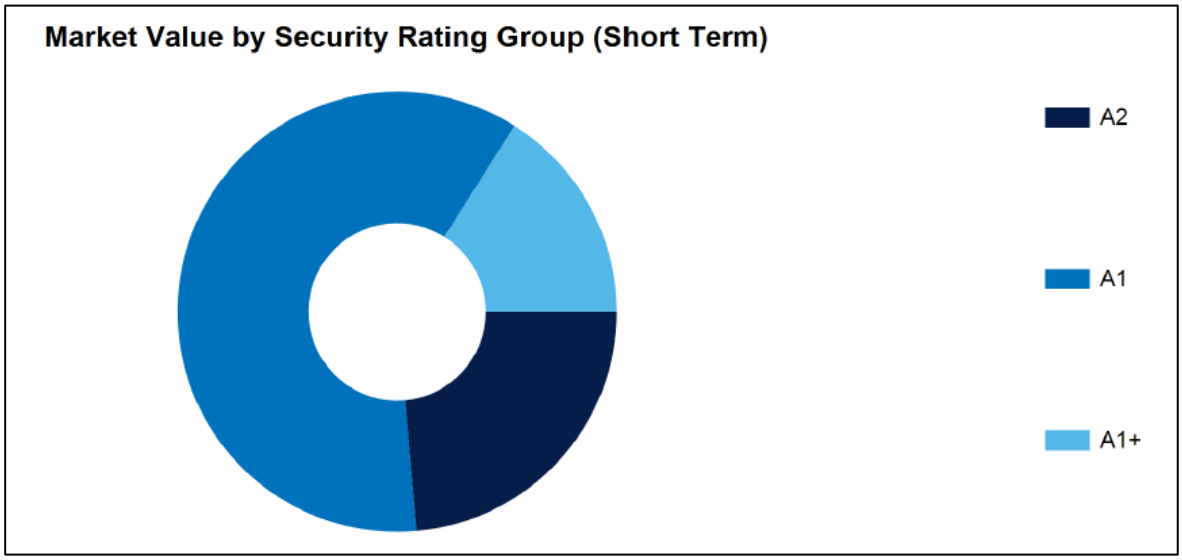
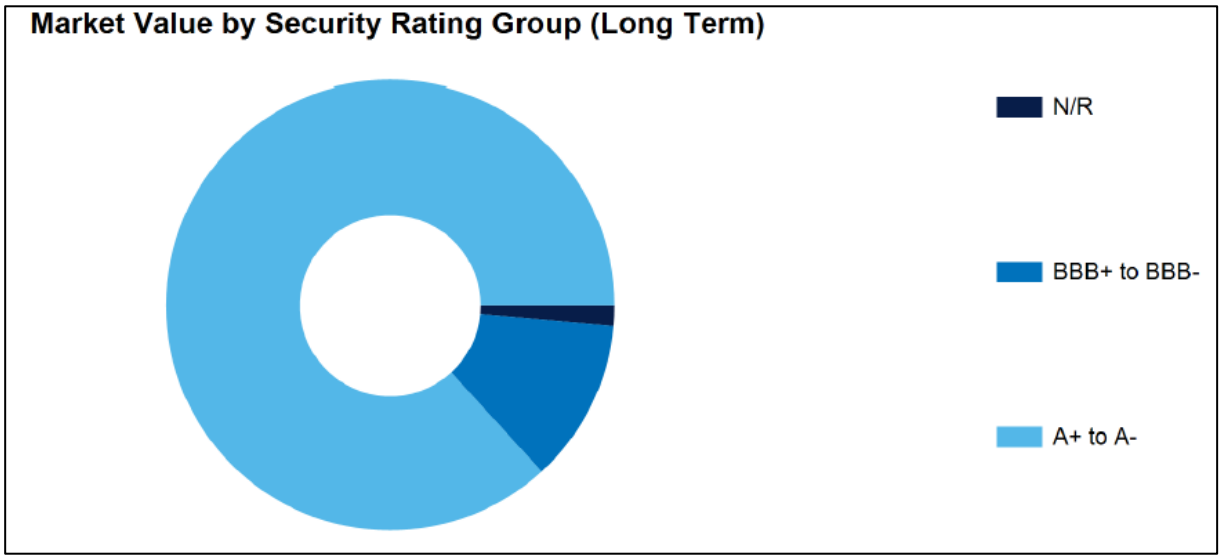
The City's short-term deposits (less than 12 months) made up 58.57% ($147.0 million) of the City's portfolio, compared 58.18% ($152.7 million) last month.

These were classified under the following credit ratings:



Deposits invested between 1 and 3 years made up 41.43 percent ($104.0 million) of the City's portfolio, compared to 41.82 percent ($109.8 million) last month.

These were classified under following credit ratings:



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Investment in Fossil Fuel Free Banks
At month's end, the City allocated $53.3 million, 21.7% of its total investment portfolio to banks that do not fund fossil fuel-related industries. This represents a reasonable increase from $51.3 million (20%) in the previous month.

The City's investments in fossil fuel-free institutions are subject to fluctuations, influenced by the competitiveness of deposit rates and the capacity of these banks to accept additional funds. Nevertheless, the City remains firmly committed to prioritising such investments, provided the rates remain competitive with those offered by other financial institutions.

Rates Debt Recovery
The collectible rates and charges currently raised for 2024–25, comprising net arrears, annual levies, and part-year rating, total $160.57 million.

As of 30 June, the City had collected $157.18 million, representing 97.9% of the total. This leaves an outstanding balance of $3.38 million (2.1%). After excluding deferred rates of $1.18 million, the remaining collectible balance stands at $2.2 million (1.4%).

This result highlights the efficiency of the City's payment management systems, benefiting both the City and its ratepayers.

The City received $2.29 million in rate prepayments for next year.

It also collected $0.27 million in underground power charges during the second year of a ten-year plan.

There are 56 properties with overdue rates under debt recovery, totalling $0.34 million in rates and legal fees—down from 63 properties and $0.36 million last month, indicating effective recovery efforts.

Formal debt recovery proceedings begin when ratepayers have unpaid rates and have not arranged instalment or alternative payments, nor requested relief under the City's Financial Hardship Policy.

Jandakot Airport Holdings (JAH) rates equivalent payments (ex-gratia rates)
Rates revenue includes ex-gratia payments from commercial properties at Jandakot Airport on Commonwealth land, as required under the 1998 lease with the Commonwealth Government to ensure competitive neutrality.

Ex-gratia rates apply to airport areas sub-leased to tenants, based on a formal agreement between the City and JAH that expired on 30 June 2025. This agreement has been renewed under the same terms for another five years starting 1 July 2025. For 2024-25, the City received over $5.3 million in ex-gratia rates.

Trade and Sundry Debtors
The City had $2.99 million in outstanding trade and sundry debtors to the end of June (up from $1.74 million last month).

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Those debts overdue by more than 90 days were relatively stable at $0.17 million (5.7% of total debt outstanding) compared to $0.16 million (9.3%) the previous month.

The 90-day debtors included $72k from Naval Base shacks and $46k from landfill customers. These debts are actively managed.

Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The Council's Expenditure Review Committee reviews budget amendments before final approval. Due to Council decisions, the FY25 budget surplus dropped from $300,000 to $84,117. See Note 8 in the financial report for details.

Legal Implication/s

N/A

Community Consultation

N/A

Risk Management Implications

It is important that Council reviews its adopted budget monthly, focusing on revenue, expenditure, and closing financial position to stay informed and quickly spot financial risks.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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CITY OF COCKBURN

MONTHLY FINANCIAL REPORT

(Containing the Statement of Financial Activity)

For the Period Ended 30 June 2025

LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2025

SUMMARY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)

	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
Opening	$19.69 M	$19.69 M	$19.69 M	($0.00 M)
Closing	$0.08 M	$0.08 M	$7.41 M	$7.32 M

Refer to Statement of Financial Activity

Cash and financial assets

	$260.74 M	% of total
Unrestricted Cash	$28.32 M	10.9%
Restricted Cash	$232.43 M	89.1%

Refer to Note 2 - Cash and Financial Assets

Key Operating Activities

Amount attributable to operating activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
$42.52 M	$42.52 M	$54.34 M	$11.83 M

Refer to Statement of Financial Activity

Employee Cost

YTD Actual	($81.40 M)	% Variance
YTD Budget	($82.66 M)	(1.5%)

Refer to Statement of Financial Activity

Rates Revenue

YTD Actual	$135.00 M	% Variance
YTD Budget	$134.63 M	0.0%

Refer to Statement of Financial Activity

Fees and Charges

YTD Actual	$42.77 M	% Variance
YTD Budget	$43.16 M	(0.9%)

Refer to Statement of Financial Activity

Materials & Contracts

YTD Actual	($48.19 M)	% Variance
YTD Budget	($57.76 M)	(16.6%)

Refer to Statement of Financial Activity

Key Investing Activities

Amount attributable to investing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($57.67 M)	($57.67 M)	($47.66 M)	$10.01 M

Refer to Statement of Financial Activity

Proceeds on sale

YTD Actual	$1.48 M	%
Amended Budget	$1.98 M	74.8%

Refer to Note 3 - Disposal of Assets

Asset Acquisition

YTD Actual	$55.90 M	% Spent
Amended Budget	$71.86 M	77.8%

Refer to Note 4 - Capital Acquisition

Capital Grants

YTD Actual	($3.10 M)	% Received
Amended Budget	($10.84 M)	28.6%

Refer to Note 4 - Capital Acquisition

Key Financing Activities

Amount attributable to financing activities

Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)
($4.45 M)	($4.45 M)	($18.96 M)	($14.51 M)

Refer to Statement of Financial Activity

Borrowings

Principal repayments	$2.50 M
Interest expense	$0.17 M
Principal due	$2.50 M

Refer to Note 5 - Borrowings

Reserves

Reserves balance	$231.69 M
Interest earned	$1.08 M

Refer to Note 6 - Cash Reserves

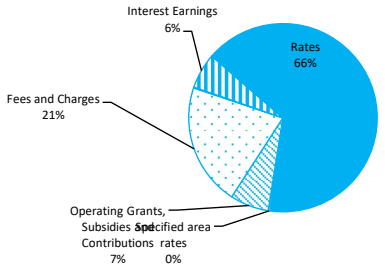
This information is to be read in conjunction with the accompanying Financial Statements and notes.

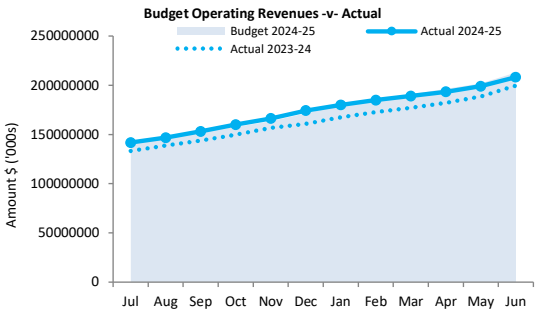
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2025

SUMMARY INFORMATION - GRAPHS

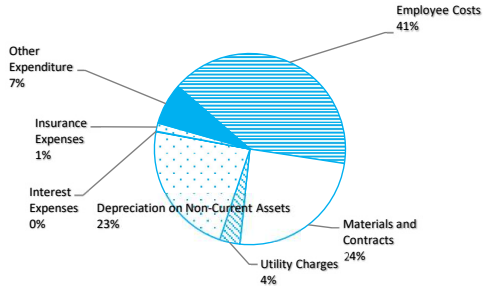
OPERATING ACTIVITIES

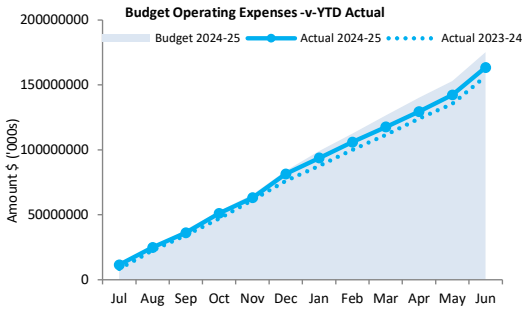
OPERATING REVENUE





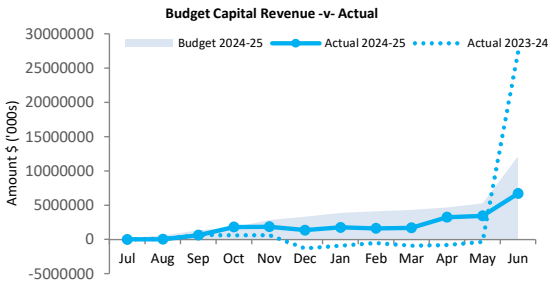
OPERATING EXPENSES



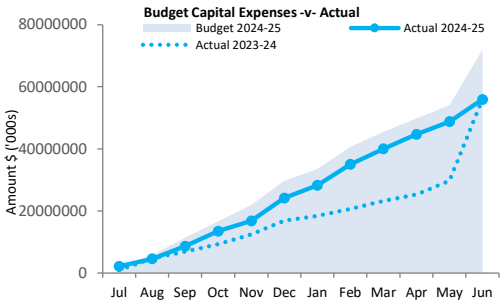


INVESTING ACTIVITIES

CAPITAL REVENUE

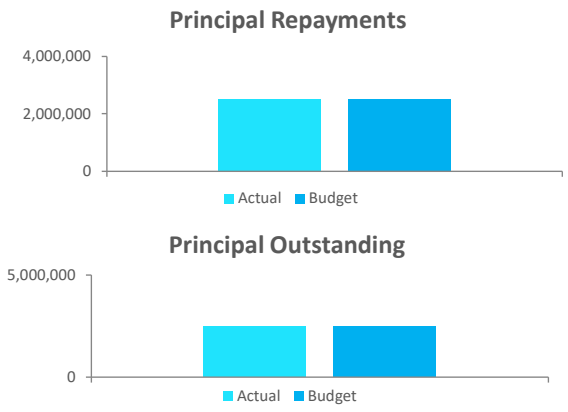


CAPITAL EXPENSES

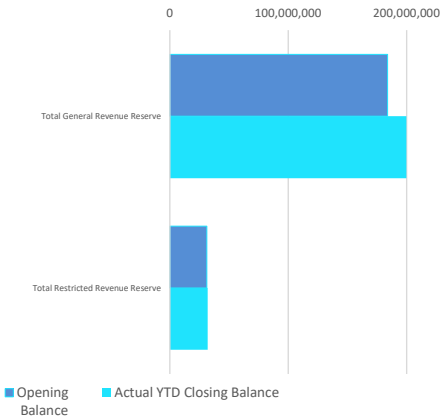


FINANCING ACTIVITIES

BORROWINGS



RESERVES



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF COMPREHENSIVE INCOME
FOR THE PERIOD ENDED 30 JUNE 2025

	2024/25 YTD Actual	2024/25 Amended Budget	2024/25 Adopted Budget
Revenue	**$**	**$**	**$**
Rates	**134,997,008**	134,632,858	134,416,025
Grants, subsidies and contributions	**13,559,731**	16,180,297	15,340,964
Fees and charges	**42,767,048**	43,159,446	40,088,009
Service charges	**275,054**	250,000	220,000
Interest revenue	**12,484,387**	13,635,100	12,835,100
	204,083,228	**207,857,701**	**202,900,098**
Expenses			
Employee costs	**(81,400,212)**	(82,663,620)	(82,696,329)
Materials and contracts	**(48,190,690)**	(57,764,344)	(56,178,433)
Utility charges	**(6,832,013)**	(6,550,521)	(6,521,338)
Depreciation	**(45,164,208)**	(46,190,627)	(46,190,627)
Finance costs	**(205,502)**	(260,312)	(260,312)
Insurance	**(2,737,076)**	(2,838,923)	(2,570,579)
Other expenditure	**(13,888,981)**	(15,264,525)	(12,682,412)
	(198,418,682)	**(211,532,872)**	**(207,100,030)**
Net operating result	**5,664,546**	**(3,675,171)**	**(4,199,932)**
Capital grants, subsidies and contributions	**6,759,893**	12,218,627	11,600,128
Profit/(loss) on disposal of assets	**488,159**	499,619	(406,184)
	7,248,052	**12,718,246**	**11,193,944**
Net result for the period	**12,912,598**	**9,043,075**	**6,994,012**
Other comprehensive income for the period			
Items that will not be reclassified subsequently to profit or loss			
Changes in asset revaluation surplus	**0**	0	0
Share of comprehensive income of associates accounted for using the equity method	**0**	0	0
Total other comprehensive income for the period	**0**	**0**	**0**
Total comprehensive income for the period	**12,912,598**	**9,043,075**	**6,994,012**

This statement is to be read in conjunction with the accompanying notes.

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Version: 1, Version Date: 09/08/2025

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	19,690,453	19,690,453	**19,688,757**	(1,696)	(0.01%)	
Revenue from operating activities							
Rates		133,975,858	133,975,858	**134,342,684**	366,826	0.27%	▲
Specified area rates		657,000	657,000	**654,324**	(2,676)	(0.41%)	
Operating grants, subsidies and contributions		16,180,297	16,180,297	**13,559,731**	(2,620,566)	(16.20%)	▼
Fees and charges		43,159,446	43,159,446	**42,767,048**	(392,398)	(0.91%)	▼
Service charges		250,000	250,000	**275,054**	25,054	10.02%	
Interest earnings		13,635,100	13,635,100	**12,484,387**	(1,150,713)	(8.44%)	▼
		207,857,701	**207,857,701**	**204,083,228**	(3,774,473)	(1.82%)	
Expenditure from operating activities							
Employee costs		(82,663,620)	(82,663,620)	**(81,400,212)**	1,263,408	1.53%	▲
Materials and contracts		(57,764,344)	(57,764,344)	**(48,190,690)**	9,573,654	16.57%	▲
Utility charges		(6,550,521)	(6,550,521)	**(6,832,013)**	(281,492)	(4.30%)	
Depreciation on non-current assets		(46,190,627)	(46,190,627)	**(45,164,208)**	1,026,419	2.22%	▲
Interest expenses		(260,312)	(260,312)	**(205,502)**	54,810	21.06%	
Insurance expenses		(2,838,923)	(2,838,923)	**(2,737,076)**	101,847	3.59%	
Other expenditure		(15,264,525)	(15,264,525)	**(13,888,981)**	1,375,544	9.01%	▲
		(211,532,872)	**(211,532,872)**	**(198,418,682)**	13,114,190	6.20%	
Non-cash amounts excluded from operating activities	1(a)	46,190,627	46,190,627	**48,677,870**	2,487,243	5.38%	▲
Amount attributable to operating activities		**42,515,456**	**42,515,456**	**54,342,416**	11,826,960		
Investing activities							
Proceeds from non-operating grants, subsidies and contributions		12,218,627	12,218,627	**6,759,893**	(5,458,734)	(44.68%)	▼
Proceeds from disposal of assets	3	1,976,903	1,976,903	**1,479,294**	(497,609)	(25.17%)	▼
Payments for property, plant and equipment and infrastructure	4	(71,862,395)	(71,862,395)	**(55,898,752)**	15,963,643	22.21%	▲
Amount attributable to investing activities		**(57,666,865)**	**(57,666,865)**	**(47,659,565)**	10,007,300		
Financing Activities							
Transfer from reserves	6	66,071,329	66,071,329	**60,744,644**	(5,326,685)	(8.06%)	▼
Payments for principal portion of lease liabilities		0	0	**(274,059)**	(274,059)	0.00%	
Repayment of debentures	5	(2,500,000)	(2,500,000)	**(2,500,000)**	0	0.00%	
Transfer to reserves	6	(68,026,256)	(68,026,256)	**(76,934,794)**	(8,908,538)	(13.10%)	▼
Amount attributable to financing activities		**(4,454,927)**	**(4,454,927)**	**(18,964,209)**	(14,509,283)		
Closing funding surplus / (deficit)	1(c)	**84,117**	**84,117**	**7,407,398**	7,323,281		

KEY INFORMATION

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 JUNE 2025

NATURE OR TYPE DESCRIPTIONS

REVENUE

RATES
All rates levied under the *Local Government Act 1995.* Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS
Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS
Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES
Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES
Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS
Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME
Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL
Excess of assets received over the net book value for assets on their disposal.

EXPENSES

EMPLOYEE COSTS
All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS
All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)
Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE
All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL
Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS
Depreciation expense raised on all classes of assets.

INTEREST EXPENSES
Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE
Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

STATUTORY REPORTING BY BUSINESS UNIT

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. $ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		$	$	$	$	%	
Opening funding surplus / (deficit)	1(c)	19,690,453	19,690,453	**19,688,757**	(1,696)	(0.01%)	
Revenue from operating activities							
Office of the CEO		0	0	**7,427**	7,427	0.00%	
Strategy & Integrated Planning		0	0	**(5)**	(5)	0.00%	
Legal and Compliance		1,653	1,653	**1,273**	(380)	(22.99%)	
Finance		155,159,878	155,159,878	**152,080,162**	(3,079,716)	(1.98%)	▼
Library & Cultural Services		237,860	237,860	**272,919**	35,059	14.74%	
Recreation Infrastructure & Services		16,041,627	16,041,627	**16,399,596**	357,969	2.23%	▲
Community Development & Services		8,196,186	8,196,186	**7,674,828**	(521,358)	(6.36%)	▼
Community Safety & Ranger Services		1,411,933	1,411,933	**1,195,662**	(216,271)	(15.32%)	
Development and Compliance		3,358,318	3,358,318	**3,894,221**	535,903	15.96%	▲
Planning		253,306	253,306	**301,893**	48,587	19.18%	
Sustainability & Environment		612,000	612,000	**555,007**	(56,993)	(9.31%)	
Operations & Maintenance		17,878,956	17,878,956	**16,690,232**	(1,188,724)	(6.65%)	▼
Projects		0	0	**101,804**	101,804	0.00%	
Property & Assets		4,598,984	4,598,984	**4,502,138**	(96,846)	(2.11%)	
Business and Economic Development		0	0	**1,619**	1,619	0.00%	
People Culture and Safety		107,000	107,000	**404,451**	297,451	277.99%	
		207,857,701	**207,857,701**	**204,083,227**	(3,774,474)		
Expenditure from operating activities							
Office of the CEO		(2,909,374)	(2,909,374)	**(2,626,558)**	282,816	9.72%	
Strategy & Integrated Planning		(881,268)	(881,268)	**(590,596)**	290,672	32.98%	
Legal and Compliance		(2,088,753)	(2,088,753)	**(1,820,036)**	268,717	12.86%	
Finance		(6,827,912)	(6,827,912)	**(7,294,781)**	(466,869)	(6.84%)	▼
Information & Technology		(10,996,963)	(10,996,963)	**(10,715,979)**	280,984	2.56%	
Procurement		(1,087,480)	(1,087,480)	**(940,541)**	146,939	13.51%	
Library & Cultural Services		(8,605,710)	(8,605,710)	**(8,241,689)**	364,021	4.23%	▲
Recreation Infrastructure & Services		(19,091,463)	(19,091,463)	**(18,283,692)**	807,771	4.23%	▲
Community Development & Services		(14,171,185)	(14,171,185)	**(12,979,414)**	1,191,771	8.41%	▲
Community Safety & Ranger Services		(7,165,641)	(7,165,641)	**(6,655,052)**	510,589	7.13%	▲
Development and Compliance		(7,335,469)	(7,335,469)	**(6,689,478)**	645,991	8.81%	▲
Planning		(4,047,061)	(4,047,061)	**(3,592,163)**	454,898	11.24%	▲
Sustainability & Environment		(5,227,295)	(5,227,295)	**(3,898,798)**	1,328,497	25.41%	▲
Operations & Maintenance		(97,122,296)	(97,122,296)	**(92,414,527)**	4,707,769	4.85%	▲
Projects		(1,300,936)	(1,300,936)	**(1,020,624)**	280,312	21.55%	
Property & Assets		(13,925,945)	(13,925,945)	**(12,864,784)**	1,061,161	7.62%	▲
Advocacy and Engagement		(1,324,504)	(1,324,504)	**(1,165,179)**	159,325	12.03%	
Communications and Marketing		(2,163,302)	(2,163,302)	**(1,911,563)**	251,739	11.64%	
Customer Experience		(1,479,644)	(1,479,644)	**(1,352,654)**	126,990	8.58%	
Business and Economic Development		(1,104,622)	(1,104,622)	**(943,023)**	161,599	14.63%	
People Culture and Safety		(5,074,355)	(5,074,355)	**(4,695,103)**	379,252	7.47%	▲
Internal Recharging		2,398,307	2,398,307	**2,277,552**	(120,755)	5.04%	
		(211,532,871)	**(211,532,871)**	**(198,418,682)**	13,114,189		
Non-cash amounts excluded from operating activities	1(a)	46,190,627	46,190,627	**48,677,870**	2,487,243	5.38%	▲
Amount attributable to operating activities		**42,515,457**	**42,515,457**	**54,342,415**	11,826,958		
Investing Activities							
Proceeds from non-operating grants, subsidies and contributions		12,218,627	12,218,627	**6,759,893**	(5,458,734)	(44.68%)	▼
Proceeds from disposal of assets	3	1,976,903	1,976,903	**1,479,294**	(497,609)	(25.17%)	▼
Payments for property, plant and equipment and infrastructure	4	(71,862,395)	(71,862,395)	**(55,898,752)**	15,963,643	22.21%	▲
Amount attributable to investing activities		**(57,666,865)**	**(57,666,865)**	**(47,659,565)**	10,007,300		
Financing Activities							
Transfer from reserves	6	66,071,329	66,071,329	**60,744,644**	(5,326,685)	(8.06%)	▼
Payments for principal portion of lease liabilities		0	0	**(274,059)**	(274,059)	0.00%	
Repayment of debentures	5	(2,500,000)	(2,500,000)	**(2,500,000)**	0	0.00%	
Transfer to reserves	6	(68,026,256)	(68,026,256)	**(76,934,794)**	(8,908,538)	(13.10%)	▼
Amount attributable to financing activities		**(4,454,927)**	**(4,454,927)**	**(18,964,209)**	(14,509,283)		
Closing funding surplus / (deficit)	1(c)	**84,117**	**84,117**	**7,407,398**	7,323,278		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note #REF!

#REF!

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2025

STATEMENT OF FINANCIAL POSITION

	Year to Date 30 June 2025	Last Year Closing 30 June 2024
	$	$
Current Assets		
Cash and cash equivalents	17,004,553	12,990,274
Financial assets	147,000,000	157,000,000
Trade and other receivables	17,767,762	21,289,887
Inventories	31,283	34,392
Total Current Assets	181,803,598	191,314,553
Non-Current Assets		
Trade and other receivables	3,802,693	1,422,960
Other financial assets	96,905,890	77,951,928
Property, plant and equipment	418,700,791	405,648,836
Infrastructure	1,234,638,186	1,240,564,580
Total Non-Current Assets	1,754,047,560	1,725,588,304
Total Assets	1,935,851,158	1,916,902,857
Current Liabilities		
Trade and other payables	21,094,264	18,323,043
Other liabilities	5,875,093	3,512,697
Lease liabilities	179,976	179,976
Borrowings	2,500,000	2,500,000
Employee related provisions	10,022,965	9,886,824
Total Current Liabilities	39,672,298	34,402,540
Non-Current Liabilities		
Other liabilities	18,087,495	14,579,630
Borrowings	0	2,500,000
Employee related provisions	1,848,735	1,816,599
Other provisions	36,870,816	37,144,875
Total Non-Current Liabilities	56,807,046	56,041,104
Total Liabilities	96,479,344	90,443,644
Net Assets	1,839,371,814	1,826,459,213
Equity		
Retained surplus	624,291,760	627,569,311
Reserve accounts	231,686,694	215,496,546
Revaluation surplus	983,393,355	983,393,355
Total Equity	1,839,371,814	1,826,459,213

This statement is to be read in conjunction with the accompanying notes.

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 JUNE 2025

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996* , *Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant* and Equipment *paragraph 7.*

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2025

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

NOTE 1
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

Non-cash and non-current items excluded from operating activities	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
		$	$	$
Adjustments to operating activities				
Less: Movement in liabilities associated with restricted cash				3,243,409
Add: Movement in Pensioner Rates & ESL (non-current)		0	0	(29,546)
Movement in employee benefit provisions (non-current)		0	0	32,136
Movement in Staff Payroll Cycle Change				267,663
Add: Depreciation on assets		46,190,627	46,190,627	45,164,208
Total non-cash items excluded from operating activities		**46,190,627**	**46,190,627**	**48,677,870**

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.		Last Year Closing 30 June 2024	This Time Last Year 30 June 2024	Year to Date 30 June 2025
Adjustments to net current assets				
Less: Reserves - restricted cash	6	(215,496,545)	(215,496,545)	(231,686,694)
Less: Bonds & deposits		(2,192,268)	(2,192,268)	(2,456,724)
Add: Borrowings	5	2,500,000	2,500,000	2,500,000
Add: Lease liabilities		179,976	179,976	179,976
Add: Financial assets at amortised cost - non-current	2	77,785,586	77,785,586	96,739,548
Total adjustments to net current assets		**(137,223,251)**	**(137,223,251)**	**(134,723,894)**
Cash and cash equivalents	2	12,990,274	12,990,274	17,004,553
Financial assets at amortised cost	2	157,000,000	157,000,000	147,000,000
Rates receivables		2,136,208	2,136,208	2,029,658
Receivables		15,794,445	15,794,445	12,393,888
Other current assets		3,393,626	3,393,626	3,375,499
Less: Current liabilities				
Payables		(18,323,043)	(18,323,043)	(21,094,264)
Borrowings	5	(2,500,000)	(2,500,000)	(2,500,000)
Contract liabilities	7	(3,512,697)	(3,512,697)	(5,875,093)
Lease liabilities		(179,976)	(179,976)	(179,976)
Provisions	7	(9,886,824)	(9,886,824)	(10,022,965)
Less: Total adjustments to net current assets	1(b)	(137,223,251)	(137,223,251)	(134,723,894)
Closing funding surplus / (deficit)		**19,688,757**	**19,688,762**	**7,407,398**

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES
NOTE 2
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Institution
		$	$	$	
Cash on hand					
Cash at bank	Cash and cash equivalents	6,985,703	0	6,985,703	NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	18,850	0	18,850	
Term deposits - current	Cash and cash equivalents	10,000,000	0	10,000,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	8,500,000	8,500,000	BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	0	42,000,000	42,000,000	ING BANK
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	AUSWIDE BANK
Term deposits - current	Financial assets at amortised cost	0	2,500,000	2,500,000	WESTPAC
Term deposits - current	Financial assets at amortised cost	11,313,305	4,186,695	15,500,000	NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	5,000,000	5,000,000	SUNCORP
Term deposits - current	Financial assets at amortised cost	0	2,000,000	2,000,000	CREDIT UNION AUSTRALIA
Term deposits - current	Financial assets at amortised cost	0	12,000,000	12,000,000	JUDO BANK
Term deposits - current	Financial assets at amortised cost	0	5,500,000	5,500,000	AMP
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000	DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	48,000,000	48,000,000	RABOBANK
Other investment - non current	Financial assets at amortised cost	0	739,548	739,548	BARCLAYS BANK
Other investment - non current	Financial assets at amortised cost	0	3,000,000	3,000,000	JUDO BANK
Other investment - non current	Financial assets at amortised cost	0	6,000,000	6,000,000	CREDIT UNION AUSTRALIA
Other investment - non current	Financial assets at amortised cost	0	41,000,000	41,000,000	RABOBANK
Other investment - non current	Financial assets at amortised cost	0	3,000,000	3,000,000	AMB
Other investment - non current	Financial assets at amortised cost	0	43,000,000	43,000,000	ING BANK
Total		**28,317,857**	**232,426,243**	**260,744,100**	

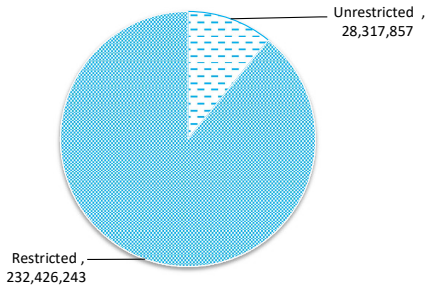
Comprising	Unrestricted	Restricted	Total Cash
	$	$	$
Cash and cash equivalents	17,004,553	0	17,004,553
Financial assets at amortised cost	11,313,305	232,426,243	243,739,548
	28,317,858	**232,426,243**	**260,744,101**

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:
- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

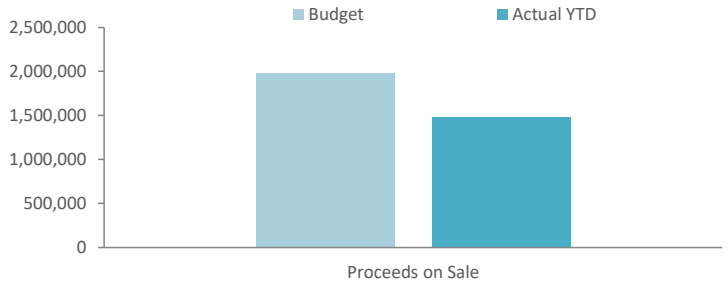
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES
NOTE 3
DISPOSAL OF ASSETS

		Budget				YTD Actual			
Asset Ref.	Asset description	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		$	$	$	$	$	$	$	$
	Plant and Machinery								
		1,477,284	1,308,285	0	(168,999)	311,242	792,494	481,252	0
	Freehold Land								
	Lot 100 32 Plantagenet, Hamilton Hill	0	668,618	668,618	0	679,893	668,618	0	(11,275)
	Lot 303 Wattleup Road, Hammond Park		0	0	0		18,182	18,182	0
		1,477,284	**1,976,903**	**668,618**	**(168,999)**	**991,135**	**1,479,294**	**499,434**	**(11,275)**



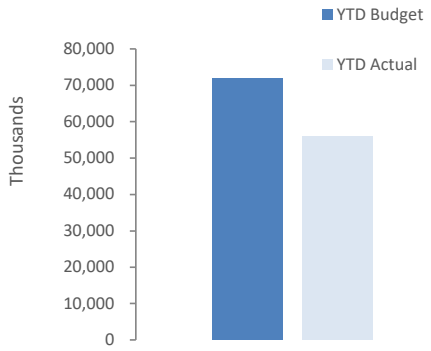
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

INVESTING ACTIVITIES
NOTE 4
CAPITAL ACQUISITIONS

Capital acquisitions	Amended Budget	YTD Budget	YTD Actual	YTD Actual Variance
	$	$	$	$
Buildings	24,443,187	24,443,187	19,430,967	(5,012,220)
Furniture and equipment	994,100	994,100	558,900	(435,200)
Plant and equipment	8,342,042	8,342,042	6,739,793	(1,602,249)
Information technology	795,701	795,701	460,871	(334,830)
Infrastructure - roads	8,276,700	8,276,700	5,189,341	(3,087,359)
Infrastructure - drainage	7,694,366	7,694,366	6,713,867	(980,499)
Infrastructure - footpath	2,322,210	2,322,210	1,426,655	(895,555)
Infrastructure - parks hard	8,556,781	8,556,781	6,561,472	(1,995,309)
Infrastructure - parks landscaping	90,686	90,686	60,126	(30,560)
Infrastructure - landfill site	8,383,200	8,383,200	7,360,801	(1,022,399)
Infrastructure - marina	315,830	315,830	56,689	(259,141)
Infrastructure - coastal	1,647,592	1,647,592	1,339,269	(308,323)
Payments for Capital Acquisitions	**71,862,395**	**71,862,395**	**55,898,752**	**(15,963,643)**
Total Capital Acquisitions	**71,862,395**	**71,862,395**	**55,898,752**	**(15,963,643)**
Capital Acquisitions Funded By:				
	$	$	$	$
Capital grants and contributions	**(10,844,092)**	**(2,737,854)**	**(3,096,190)**	(358,336)
Proceeds from disposal of assets	**(1,976,903)**	**(1,976,903)**	**(1,479,294)**	497,609
Cash backed reserves				
Open Space Infrastructure	**(7,249,665)**	**(7,249,665)**	**(5,567,725)**	1,681,940
Plant & Equipment	**(5,882,489)**	**(5,882,489)**	**(4,498,729)**	1,383,760
Technology	**(894,193)**	**(894,193)**	**(216,582)**	677,611
Building Infrastructure	**(21,656,163)**	**(21,656,163)**	**(17,580,094)**	4,076,069
Commercial Landfill	**(6,388,580)**	**(6,388,580)**	**(5,305,314)**	1,083,266
Land Management	**595,073**	**595,073**	**612,760**	17,687
Roads Infrastructure	**(10,144,950)**	**(10,144,950)**	**(8,557,960)**	1,586,990
Climate Change Mitigation	**(257,500)**	**(257,500)**	**(11,330)**	246,170
Port Coogee Special Maintenance SAR	**(178,471)**	**(178,471)**	**(142,771)**	35,700
Waste Management	**(2,022,230)**	**(2,022,230)**	**(2,082,747)**	(60,517)
Project Contingency	**(5,883,269)**	**(5,883,269)**	**(5,092,070)**	791,199
Port Coogee Marina	**(297,000)**	**(297,000)**	**(40,000)**	257,000
Port Coogee Waterways WEMP	**(432,352)**	**(432,352)**	**(316,241)**	116,111
Contribution - operations	**1,650,389**	**(6,455,849)**	**(2,524,466)**	3,931,383
Capital funding total	**(71,862,395)**	**(71,862,395)**	**(55,898,752)**	**15,963,643**

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

FINANCING ACTIVITIES
NOTE 5
BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	**Loan No.**	**1 July 2024**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**	**Actual**	**Budget**
		$	$	$	$	$	$	$	$	$
Recreation and culture										
To assist fund the Cockburn Central West development	8	5,000,000	0	0	2,500,000	2,500,000	2,500,000	2,500,000	168,743	350,000
C/Fwd Balance		5,000,000	0	0	2,500,000	2,500,000	2,500,000	2,500,000	168,743	350,000
Total		5,000,000	0	0	2,500,000	2,500,000	2,500,000	2,500,000	168,743	350,000
Current borrowings		2,500,000					2,500,000			
Non-current borrowings		2,500,000					0			
		5,000,000					2,500,000			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

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NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES
NOTE 6
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	$	$	$	$	$	$	$	$	$
General Revenue									
Open Space Infrastructure	2,957,823	0	0	8,300,000	8,300,000	(7,449,665)	(5,767,725)	3,808,158	5,490,098
Plant & Equipment	11,903,412	0	0	3,000,500	3,472,053	(5,882,989)	(4,970,782)	9,020,923	10,404,684
Technology	4,996,707	0	0	500,000	500,000	(1,302,193)	(394,196)	4,194,514	5,102,511
Building Infrastructure	81,909,811	0	0	16,450,980	16,371,328	(22,090,170)	(17,823,703)	76,270,621	80,457,436
Commercial Landfill	30,626,038	0	0	8,540,085	8,540,085	(6,479,876)	(5,314,386)	32,686,247	33,851,736
Land Management	2,496,160	0	0	1,117,018	1,070,800	(171,264)	(104,448)	3,441,914	3,462,511
Roads Infrastructure	17,551,013	0	0	17,500,000	17,500,000	(10,674,896)	(9,087,905)	24,376,117	25,963,108
Naval Base Shacks	1,441,186	0	0	200,000	200,000	(150,000)	(113,089)	1,491,186	1,528,097
Risk	2,148,515	0	0	0	0	(268,344)	(268,344)	1,880,171	1,880,171
Climate Change Mitigation	1,308,938	0	0	1,280,000	1,280,000	(257,500)	(11,330)	2,331,438	2,577,608
Waste Management	10,219,333	0	0	3,728,335	3,728,335	(2,122,230)	(2,153,373)	11,825,438	11,794,295
Project Contingency	14,041,447	0	0	5,910,453	6,422,795	(7,196,387)	(6,072,504)	12,755,513	14,391,739
Port Coogee Marina	2,441,833	0	0	505,989	505,989	(297,000)	(40,000)	2,650,822	2,907,822
Total General Revenue Reserve	**184,042,217**	**0**	**0**	**67,033,360**	**67,891,385**	**(64,342,514)**	**(52,121,785)**	**186,733,062**	**199,811,817**
Restricted Revenue									
Port Coogee Waterways WEMP	1,015,087	0	41,512	0	0	(594,352)	(328,241)	420,735	728,358
Port Coogee Special Maintenance SAR	2,259,408	0	103,835	460,000	460,000	(441,546)	(396,359)	2,277,862	2,426,884
Port Coogee Waterways SAR	436,484	0	22,817	122,000	122,000	0	0	558,484	581,301
Naval Base Shack Removal	961,449	0	39,089	50,000	50,000	(18,372)	(17,179)	993,077	1,033,359
Cockburn Coast SAR	183,240	0	9,256	75,000	75,000	(124,066)	(95,254)	134,174	172,242
POS Cash in Lieu	5,649,812	0	230,669	0	0	0	0	5,649,812	5,880,481
Developer Contribution Plans - Various	12,387,362	0	621,159	0	4,040,994	0	(1,418,744)	12,393,160	15,630,771
Restricted Funding	8,561,487	0	15,069	285,896	3,212,008	(550,479)	(6,367,082)	7,792,175	5,421,482
Total Restricted Revenue Reserve	**31,454,328**	**0**	**1,083,406**	**992,896**	**7,960,002**	**(1,728,815)**	**(8,622,859)**	**30,219,479**	**31,874,878**
Total Cash Reserve	**215,496,545**	**0**	**1,083,406**	**68,026,256**	**75,851,388**	**(66,071,329)**	**(60,744,644)**	**216,952,541**	**231,686,695**

KEY INFORMATION

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

OPERATING ACTIVITIES
NOTE 7
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2024	Liability Increase	Liability Reduction	Closing Balance 30 June 2025
		$	$	$	$
Contract liabilities					
Unspent grants, contributions and reimbursements					
- non-operating		3,512,697	8,406,795	(6,044,399)	5,875,093
Total unspent grants, contributions and reimbursements		3,512,697	8,406,795	(6,044,399)	5,875,093
Provisions					
Annual leave		4,783,341	59,975,903	(59,839,762)	4,919,482
Long service leave		5,103,483	0	0	5,103,483
Total Provisions		9,886,824	59,975,903	(59,839,762)	10,022,965
Total other current liabilities		**13,399,521**	**68,382,698**	**(65,884,161)**	**15,898,058**

Amounts shown above include GST (where applicable)

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 JUNE 2025

NOTE 8
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				$	$	$	$
	Budget adoption						300,000
Various	Expenditure Review Committee July 2024	OCM 13/8/24				(27,308)	272,692
Various	Amendments to Events budget	OCM 9/7/24	Operating Expenses			(58,500)	214,192
Various	Expenditure Review Committee Sep 2024	OCM 8/10/24			10,676		224,868
OP6266	Increase budget to install public pontoon at Ngarkal Beach	OCM 12/11/24	Operating Expenses			12,000	236,868
OP6266	Public pontoon at Ngarkal Beach funded by Port Coogee WEMP Reserve	OCM 12/11/24	Transfer from Reserve		(12,000)		224,868
Various	Expenditure Review Committee Nov 2024	OCM 10/12/24				(58,251)	166,617
OP0034	Expenditure Review Committee Mar 2025	OCM 08/04/25				(12,500)	154,117
Various	Expenditure Review Committee May 2025	OCM 27/05/25				(70,000)	84,117
				0	**(1,324)**	**(214,559)**	

14.3 Infrastructure Services

14.3.1 Independent Analysis on Viability of the Proposed Single Lane Roundabout on Rockingham Road and Phoenix Road, Spearwood

Executive Director Infrastructure Services
Author Service Manager Traffic and Major Projects
Attachments
1. ROSMA Assesment Rockingham Phoenix Intersection Upgrade ⇩
2. Safe Systems Assesment Report ⇩
3. Intersection Capacity Analysis ⇩

RECOMMENDATION
That Council:

(1) RECEIVES the Independent Options Analysis and Intersection Capacity Analysis for the proposed single lane roundabout at Rockingham Road and Phoenix Road;

(2) UNDERTAKES community engagement with local residents, businesses, and users of the intersection to better understand how people currently interact with the area and to support the City in refining the delivery of the proposed improvement options. The engagement will inform the community about the proposed options, including the relative safety improvements of each, and gather feedback to help ensure the selected option is implemented in a way that supports usability, access, and community understanding — without compromising the expert-recommended safety outcomes;

(3) REQUESTS the Chief Executive Officer write to Commissioner Main Roads Western Australia seeking an extension of time for the delivery of the endorsed Blackspot Project to enable further community engagement;

(4) DEFERS any further project activities until such time as Council have considered the additional Community engagement results;

(5) AMENDS the Project Plan to reflect Council's decision, and

(6) SCHEDULE a follow up briefing with Elected Members on the community engagement, Rockingham Rd Improvement – Coleville Crescent to Phoenix Road (FY 25 Corporate Business Plan project/activity) and any future proposal for upgrading Coleville Crescent.

Background

At the 11 March 2025 Ordinary Council Meeting, Council considered a response from the City in respect to an earlier Motion for an Investigation on the Viability of the proposed viability of the proposed Single Lane Roundabout on Rockingham Road and Phoenix Road, Spearwood (2025/Minute No 0041).

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Council resolved:

> ‘That Council commissions an independent options analysis to be undertaken on this treatment, and on potential other treatments for the Rockingham Road and Phoenix Road intersection, including high level cost estimates and schedules, based on the most recent traffic volumes and crash data’.

Reason for the consideration noted as:

> ‘There is considerable community concern over this proposed roundabout and conflicting opinion and advice as to whether this design is the best way forward.
>
> It is acknowledged that something must be done to address the number of incidents that occur here as this intersection has the fifth highest number of crashes in the City, which is one occurring every five or so weeks. Safety of all road users – cars, walkers, riders - is paramount and it's really important that we make the right decision.
>
> As such, an independent options analysis would be extremely helpful and hopefully bring us to an outcome that is acceptable to all. The cost of such a report is not significant. Considering the scale of the project a short delay will not have a significant impact.’

Submission

N/A

Report

In response to this request, officers commenced the process for a review of viable options to address road safety concerns at the intersection in question.

The style of review and analysis mid project is not commonplace and as such two methods were utilised to ensure Council were afforded the most relevant information available to inform any subsequent decisions in respect to the project.

> ROSMA Assessment – Conducted by Main Roads Western Australia (MRWA) and independently led by the Road Safety Team Coordinator. ROSMA Assessment utilises Safe Systems principles however is a MRWA based system utilised in the review and assessment of State managed projects (refer Attachment 1).
>
> Safe Systems Assessment – Conducted by an Independent Consultant (PTG Consulting and overseen by an Accredited Senior Road Safety Auditor) based upon the Safe Systems Assessment methodology adopted by Transport and Main Roads Queensland (Safe Systems being considered the national standard in respect to Road Safety (refer Attachment 2).

Note: officers remained independent of the review and provided the review teams with the most recent traffic data, crash statistics and project information as requested to inform their review.

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This data and the nature of the items considered within the review answered the concerns put forward via deputation to Council on the approved project.

The options that were comparatively assessed were selected based upon a reasonable ability to achieve such options.

Options that would have had significant land impacts, required closures of particular legs of the intersection or were considered completely unviable in terms of cost, have been ruled out.

Tunnels or bridges were not considered as these would not realistically be viable to construct due to restricted land availability, prohibitive cost, low traffic volumes and resolve the issues which are known to exist.

It should be noted this project as outlined in the 11 March 2025 OCM, was identified within the top five sites in the City for Federal Grant Funding Upgrades for intersection upgrades, with 55 crashes, including 12 casualties. The other four intersections were intersections with state roads (Armadale Road, Cockburn Road, Stock Road, and Russell Road West).

The most current five-year crash data set from 2019 to 2023 shows that the number of casualty crashes listed at the intersection of Phoenix Road and Rockingham Road stays the same (12 casualty crashes).

The total crash record of 48 crashes in this intersection included the following crash severity: 3 Hospital, 9 Medical, 23 Major Property, and 12 Minor Property Damage outcomes.

The City has a duty of care to improve the intersections that have been identified as being the worst and therefore the intersection had been included in the State Black Spot Program for road safety.

<u>Options Selected for Comparison:</u>

1. Do Nothing – Maintain a Dual Lane Signalised intersection with Filtered Turning phases
2. Single Lane Roundabout constructed on a Raised Safety Platform (Approved Project)
3. Dual Lane Signalised intersection with Filter removal (existing levels)
4. Dual Lane signalised intersection with Filter Removal (incl. Raised Safety Platform)

The independent reports are attached for Councils consideration.

Reviewers did note within their reviews that specific features of the proposed treatment were better in some options than other, for example pedestrian movements were considered safer in the signalised options, cumulatively however, the features of the project case presented the safest option.

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Council also requested feedback on the costings and schedules to deliver the considered options. Given specific implications with current expenditure, funding applicability and knowledge of similar project costs these have been undertaken by the administration sperate to the Independent Safety reviews.

Option 1 - Do Nothing

No Cost or Schedule Implications.

This option presents as the worst-case scenario from a road safety perspective as considered by each assessment.

Consideration of the option will incur the cost of abandoning the existing approved option of $300,000 (sunk costs).

Option 2 - Single Lane Roundabout constructed on a Raised Safety Platform.

This option presents the highest ranked road safety treatment assessed by the ROSMA assessment by MRWA and presents the second highest ranked option via the PTG Consulting Safe Systems Assessment.

It is a currently developed and approved project by Council and exists within the State Blackspot program.

It has an estimated capital cost of $2.5m and is 2/3 funded through the State Blackspot program.

It has a municipal cost of $830,000.

This project has been scheduled for delivery in FY26.

Ceasing this project would incur sunk costs of approximately $300,000 attributed to detailed design development and return of grant funding.

Option 3 - Dual Lane Signalised intersection with Filter Removal (existing levels)

This option presents the third best option considered to address road safety issues at the intersection as considered by both the ROSMSA assessment by MRWA and by the PTG Safe Systems assessment reports.

Estimated costs of this upgrade would be in the vicinity of $300,000 as result of the likely need to re-cable the intersection to meet current MRWA standards as well as develop the project.

This option would likely take 12 to 18 months to develop and receive approval through MRWA Traffic Signals Approval Policy. Following approval, it could be considered for external funding application and delivery.

Subject to approvals, it could be considered for FY28 Blackspot funding program, at a cost to the City of $100,000.

If the submission was approved under the Federal Blackspot funding program, there would be no cost to the City (full funding from program).

Selection of this project at this stage should also consider the cost of abandoning the existing approved option of $300,000 (sunk costs).

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Option 4 - Dual Lane Signalised intersection with Filter Removal (including Raised Safety Platform)

This option presents the second-best ranked option considered to address road safety issues at the intersection as determined by the ROSMA assessment conducted by MRWA.

Whilst this option is considered the most beneficial treatment as determined by the PTG Safe Systems Assessment.

Estimated costs of this upgrade would be approximately $2,000,000 as result of the likely need to re-cable the intersection to meet current MRWA standards, develop the project scope, detailed designs and complete the required civil works.

This option would likely take 12 to 18 months to develop and receive approval through MRWA Traffic Signals Approval Policy. Following approval, it could be considered for external funding application and delivery.

Subject to approvals, it could be considered for FY28 Blackspot funding, which the City would incur 1/3 of the cost ($666,666) and 2/3 under the Blackspot Program.

If approved under the Federal Blackspot Program, there would be no cost to the City.

Selection of this project at this stage should also consider the cost of abandoning the existing approved option of $300,000 (sunk costs).

Financial Table
The below table outlines the City's current investment, potential future investment, potential Black Spot applications if one of the alternative options is considered.

Option	1	2	3	4
Approved Investment		$2,500,000	N/A	N/A
Approval Blackspot Grant		$1,666,666	N/A	N/A
Approved City Investment		$833,334	N/A	N/A
Potential Investment			$300,000	$2,000,000
Potential State Black Spot			$200,000	$1,333,333
City Investment			$100,000	$666,667
Sunk costs	$300,000		$300,000	$300,000
Potential Total City Investment			$400,000	$966,667

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Intersection Capacity Modelling

To ensure that comparative analysis of these treatments was sufficiently robust and responded to concerns of the community the City commissioned an additional report to provide comparative analysis of the intersection performance for the 2 treatments (signals vs roundabout), Attachment 3.

The results of these models are reflected by the modellers as below.

The model results show that the roundabout option performs better in terms of overall intersection Degree of Saturation (DoS) and average delays for the 2031 AM peak hour.

However, for the 2031 PM peak hour, the existing signalised intersection with the modified lead-through-lag phase sequence results in lower DoS and while the overall intersection delays are higher when compared to the single-lane roundabout configuration, the delays are more evenly distributed across all approaches instead of concentrated on the southern approach.

It is also noted that the lower DoS for the modified lead-through-lag phase sequence scenario will mean that the intersection has more spare capacity to accommodate traffic growth, in the event that the forecast traffic redistribution does not eventuate.

This modelling activity was undertaken following the safety review to ensure it did not bias the view of the reviewer but ensured in the event of Council wishing to pursue alternate options that sufficient information existed to make an informed decision.

City officers can confirm that the option of a signalised intersection with Modified Phasing is likely to be considered viable by Main Roads Western Australia should application be made for modifications of the existing signalised intersection via the Traffic Signal Approval Policy which would enable later submission of the project to Blackspot Programs.

It is acknowledged that in selecting Road Safety treatments specific decisions are being made with regard to the flow on effects of these treatments, some treatments may afford greater priority to one user group over another, some may introduce periods with increased congestion, it is rare that treatments address all issues for all parties.

It is important however that these recommendations are evidence based and respond to Council adopted plans and strategies, known issues and expert review of these situations with the intention being to improve road safety outcomes and reduce the likelihood of killed and serious injury crashes.

Whilst this report enables Council to receive the findings of the resolution relating to the assessment and viability of each option, the representation by community members and associations at previous OCM’s in not supporting the proposed single lane roundabout, the administration is recommending the project is placed on hold.

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The purpose of this engagement is not to seek a public vote on preferred design options, but to gather insights that will assist officers in:

- Understanding how people currently use the intersection, including user behaviours and access needs
- Identifying specific concerns or issues with current conditions and proposed changes
- Understanding potential concerns around construction impacts, to better manage and communicate these disruptions during the delivery phase.

The engagement will promote a holistic approach to decision-making, where community insights are considered alongside technical assessments of safety, cost, and delivery timeframes. It is intended to support the refinement of intersection improvements to ensure the final design promotes safe and functional use for all users, including drivers, pedestrians, cyclists, and other road users. This engagement is not intended to determine the most popular option, but rather to inform the development of an evidence-based and community-informed solution.

Although seeking an extension of time from MRWA following approval through the Black Spot program, we are confident our request will be approved.

Elected Member Briefing
A briefing was provided to the Elected Members on Tuesday 1 July 2025 on the independent analysis review and outcomes. With the community concerns surrounding this project and how it's integration with the broader Rockingham Rd Improvements – Coleville Crescent to Phoenix Rd, it is proposed to provide a following briefing on these two projects along with any future proposal to Coleville Crescent.

Rockingham Road Improvements – Coleville Crescent to Phoenix Road
With detailed designs, land acquisition and service locations finalisation and pricing in progress for the Rockingham Rd Improvements – Coleville Crescent to Phoenix Rd it is proposed to continue with project milestones as listed in the Corporate Business Plan.

Rockingham Road and Spearwood Avenue Signalised Intersection Upgrades
The signalised upgrades to Rockingham Rd and Spearwood Ave are scheduled to continue as they primarily relate to enhancing the signalised phasing to improving pedestrian movements along with no changes to the intersection layout. Detailed designs have been completed with market engagement to commence and construction to follow subject to favourable responses.

Strategic Plans/Policy Implications

<u>City Growth and Moving Around</u>
A growing City that is easy to move around and provides great places to live.
• An integrated, accessible and improved transport network.

<u>Listening and Leading</u>
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

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Budget/Financial Implications

This report seeks Council to note the results of the independent options assessment and undertake further community engagement which will have no specific budget or financial implications should the recommendation be adopted.

In the event Council determines an alternate resolution the financial implications noted in the body of the report will need to be considered and any additional works required by the administration.

Legal Implications

N/A

Community Consultation

Council are advised of earlier feedback provided in respect to community consultation in “Investigation on the Viability of the Proposed Viability of the Proposed Single Lane Roundabout on Rockingham Rd and Phoenix Rd , Spearwood” (2025/Minute No 0041).

Community consultation on the options presented in this report has not been undertaken.

Risk Management Implications

As a high-risk intersection, Phoenix Road and Rockingham Road has been included in the State Black Spot Program for road safety improvements.

The Black Spot Program directly targets roads with a proven crash history, or locations identified as high-risk.

There is both financial and reputational risk should the City having significantly advanced this project, applied for, and been granted funding, then seek to discontinue this project.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

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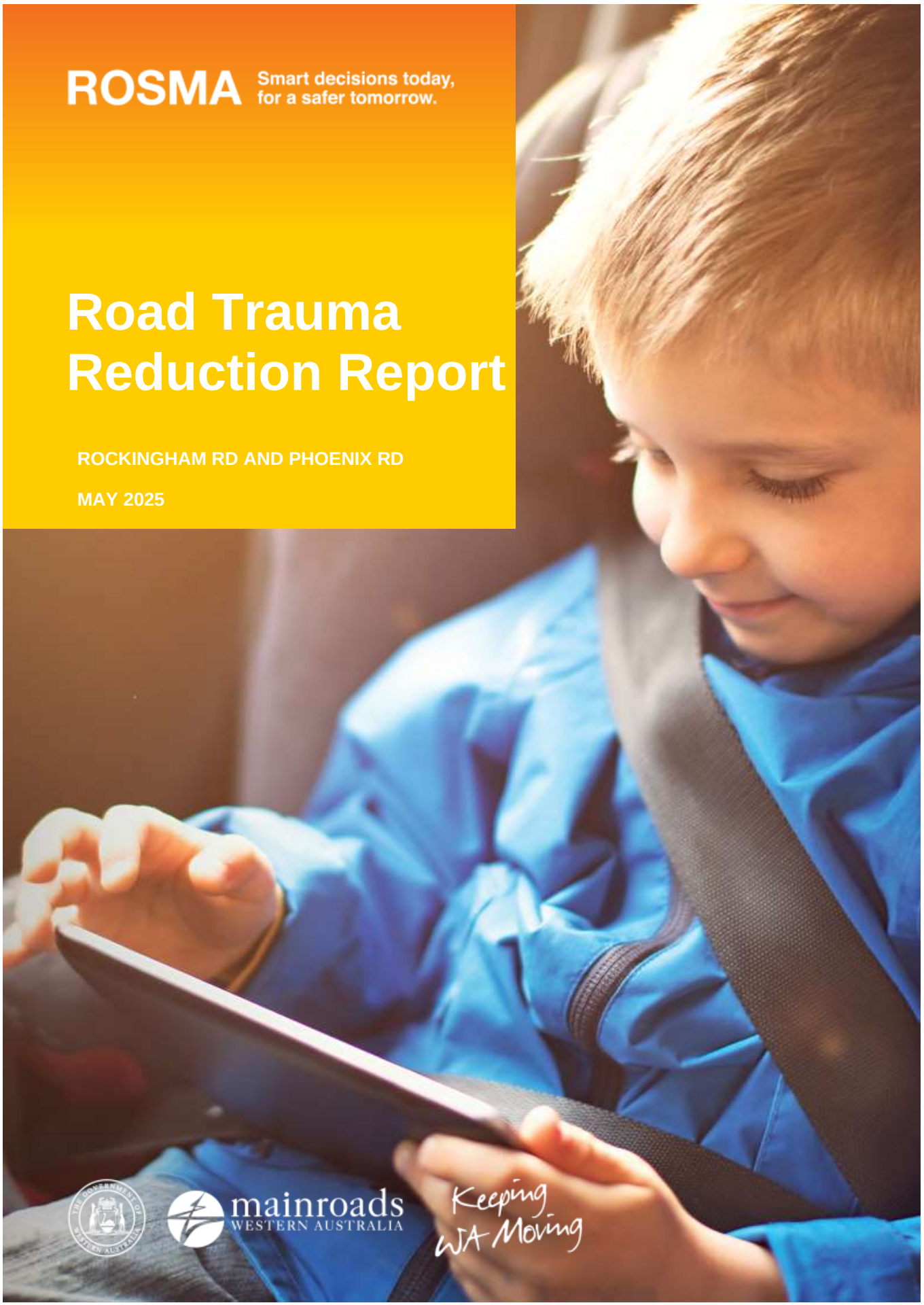
ROSMA Smart decisions today, for a safer tomorrow.

Road Trauma Reduction Report

ROCKINGHAM RD AND PHOENIX RD

MAY 2025



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1 Executive Summary

The Rockingham Rd and Phoenix Rd safety improvement project underwent ROSMA analysis, with the following result:

Treatment	% FSI Crash Reduction Target	% FSI Crash Reduction Achieved	Endorsed / Supported / Not Supported
Existing traffic signal configuration with raised safety platform	91.2	36.4	Supported
Roundabout with raised safety platform	91.2	61.8	Supported (preferred option)

While we support both options, the roundabout is preferred.

2 Overview

The City of Cockburn aims to enhance road safety at the intersection of Rockingham Rd and Phoenix Rd and wants to determine which option will have the most safety benefits. To that end, they have requested Main Roads Road Safety Branch conduct an independent review of two design options:

- Raised Safety Platform maintaining existing traffic signal configuration.
- Convert traffic signals to a roundabout with raised safety platform.

This ROSMA assessment is a desktop review only and cannot substitute for a road safety audit. It is vital that road safety audits be conducted throughout the design process in accordance with Main Roads policy, and that all their recommendations be carefully considered.

2.1 About ROSMA

ROSMA review is a process that evaluates the casualty crash history at a location and calculates a "reduction target" based on the FSI metric for an intersection or road section. If there is no crash history available, the FSI metric is based on averages for similar roads. Proposed treatments are assigned "crash reduction factors" (CRFs) that are combined with the FSI metric to determine the "FSI Metric Saved," which represents the estimated percentage of future FSI crashes prevented by the proposed treatment.

There are three possible outcomes to a ROSMA review:

- "Endorsed": The FSI Metric Saved is greater than the reduction target.
- "Supported": The FSI Metric Saved does not meet the reduction target, but the desktop review indicates no major safety issues with the proposal considering the nature of the proposed project.
- "Not supported": The FSI Metric Saved does not meet the reduction target, and the desktop review identifies a safety issue that can be addressed given the nature of the proposed project.

Most ROSMA reviews result in a "supported" rating due to high reduction targets.

2.1.1 Acronyms Used in this Document

Acronym	Definition
ROSMA	Road Safety Management
FSI	Fatal and Serious Injury
CRF	Crash Reduction Factor

3 ROSMA Assessment

3.1 Crash Analysis

The crash analysis in this document uses 2020-2024 crash statistics.

3.1.1 Intersection Crashes

At this intersection, a total of 25 casualty crashes have been recorded. Of the 25, two were FSI (hospital) severity crashes.

Nature	Hospital	Medical	Total
Right Turn Thru	0	14	14
Rear End	0	7	7
Right Angle	1	1	2
Sideswipe	0	1	1
Hit Pedestrian	1[1]	0	1

The crash data shows a clear pattern associated with the presence of a right turn filter causing vehicles to conflict.

3.1.2 Midblock Crashes

There were no midblock crashes deemed as being relevant to the scopes of work provided.

As is typical in this sort of road environment, there is a strong crash history associated with driveways, including two medical crashes associated with the petrol station to the north and a hospitalisation crash associated with a pedestrian crossing the road to access the shopping centre to the south. There is also a sideswipe crash occurring in the southbound direction at the departure of the intersection.

3.2 Target Setting

The current road trauma risk is summarised below. The highest level of road trauma risk associated with the road sections and intersections covered by the project are shown below along with their ROSMA State and Regional Rankings obtained from the priority lists. The current level of Road Trauma Risk across the whole project is shown along with the Trauma Reduction Target.

Existing Intersections	**FSI Crash Metric per Year**	**1.25**
	Required Reduction in FSI Crash Metric per year	**1.14**
	Percentage reduction required	**92%**
	The highest level of Road Trauma Risk	**Black**
	The highest State Ranking	**Not Ranked**
	The highest Regional Ranking	**Not Ranked**

Existing Roads and Intersections Combined	FSI Crash Risk (FSI Crash Metric per year)	1.25
	Total FSI Crash Metric that may occur by the Evaluation Year (2041) if current trends continue	23.13
	FSI Crash Metric Reduction Target (%)	**91.2%**

[1] Likely involving a child running onto the road

3.3 Treatment Selection and Evaluation

3.3.1 Crash Reduction Factors

ROSMA analysis accounted for the following treatments with associated Crash Reduction Factors (CRFs):

- Raised Intersection Approaches
  - 40% Pedestrian
  - 40% Right Angle
  - 40% Right Turn Thru
  - -20% Rear End
  - 40% Sideswipe
- Convert signalised intersection to a roundabout
  - 50% Rear End
  - 50% Right Angle
  - 50% Right Turn Thru

These CRFs come from the ROSMA Treatment Resource Guide, which can be found online here, and are based on published research. Refer to the Guide for further information.

3.3.2 Evaluation

Treatment	% Reduction in FSI Metric	Achieves target of 91.2 %?	Main Roads TRIM reference
Existing Traffic Signal Configuration with Raised Safety Platform	36.4	No	D25#447097
Convert Traffic Signal to Roundabout with Raised Safety Platform	61.8	No	D25#447102

The roundabout is the preferred treatment for this intersection because of its significantly higher crash reduction.

3.3.3 Recommended Additional Treatments

Removing the right turn filter at this intersection should be considered. The crash history indicates a considerable proportion of right turn through crashes may have been mitigated by filter removal. Our Treatment Resource Guide indicates the following CRFs for right turn filter removal:

- 40% Rear End
- 25% Right Angles
- 25% Right Turn Thru

We have evaluated the FSI Metric Reductions for right turn filter removal as per the table below:

Treatment	% Reduction in FSI Metric	Achieves target of 91.2 %?	Main Roads TRIM reference
Existing Traffic Signal Configuration with Removal of Right Turn Filter	20.6	No	D25#447120
Existing Traffic Signal Configuration with Raised Safety Platform and Removal of Right Turn Filter	50.1	No	D25#447103

We also believe that changing the speed limit to 50kmh, with the potential for a 40kmh speed limit through the shopping precinct in the south, will have a positive effect on crash rates.

Any additional treatment such as a speed reduction may not be appropriate for this intersection as without strong enforcement or physical traffic-calming measures (e.g., raised safety platforms), drivers may not adhere to a reduced speed limit, limiting its effectiveness.

3.4 Evaluation of Proposed Treatments

The roundabout with raised safety platform is our preferred treatment from a safety point of view. This position is consistent with the difference in FSI Crash Metrics Saved between the two options (36.4% vs 61.8%).

Adding a platform while maintaining existing traffic signal phasing will result in continued crashes, but with reduced severity due to the speed reduction associated with vertical deflection. The 'safe systems' speed for a right-angle crash is 50 km/h, and with the speed limit at 60 km/h on three of the four approaches and the potential for vehicles to speed up on orange lights, there is still a risk of fatal and serious injury. If signals are retained, we recommend the safety platform be installed in conjunction with right turn filter removal.

The roundabout is our preferred option due to the higher FSI Crash Metric Saved. This is because roundabouts in general both reduce the likelihood of crashes and their severity through lower impact speeds and more favourable impact angles. As we have not conducted a site visit, we recommend that the corrective action report for the Road Safety Audit be incorporated into the design as appropriate.

However, considering the achieved reduction represents a considerable safety improvement to the intersection in both cases, the Main Roads Road Safety Branch supports either option.

Evaluated by

Madge Castle

Road Safety Management System Coordinator

Main Roads Western Australia

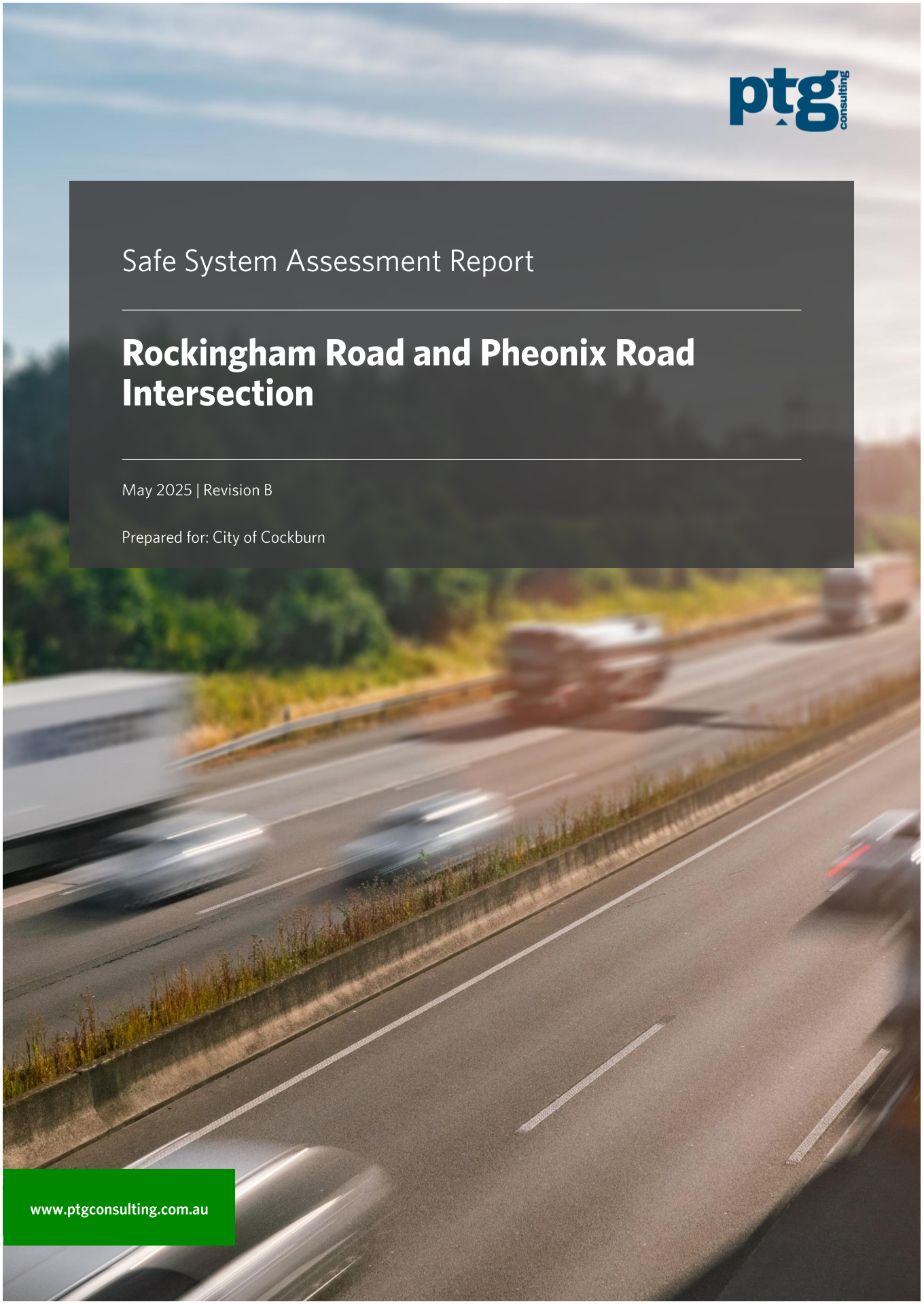
Senior Road Safety Auditor 741(S)

With assistance from

Justin Lim

Graduate Engineer

Main Roads Western Australia



Safe System Assessment Report

Rockingham Road and Pheonix Road Intersection

May 2025 | Revision B

Prepared for: City of Cockburn

www.ptgconsulting.com.au

Document Set ID: 12415625
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REPORT DETAILS

Unique Document Identification

Table Heading	Table Heading
Document Title	Safe System Assessment
Project Number	PTG/00049
Document ID	SSA01
Client	City of Cockburn

Revision Details

Revision No.	Date	Comments
Rev A	09/05/2025	For Issue
Rev B	22/05/2025	Additional Options

1 INTRODUCTION

1.1 Purpose of this report

The purpose of this report is to document the outcomes of a Safe System Assessment of the existing conditions and options, in accordance with the general principles detailed in Austroads *Safe System Assessment* Framework and in accordance with the requirements contained in the Department of Transport and Main Roads *Road Safety Policy* and *Queensland Road Safety Technical User Volumes* (QRSTUV) *Guide to Safe System Assessment*.

1.2 Background

The Safe System approach seeks to ensure that no road user is subjected to kinetic energy exchange in a crash that will result in death or serious injury. There is a shared responsibility for safe travel outcomes between system designers (road authorities, vehicle manufactures, road designers etc.) and road users. There are four Safe System pillars: safer vehicles, safer speeds, safer roads and safer road users. Post-crash response is another element that is often recognised as the fifth pillar. All parts of the system must be considered and strengthened so that road safety outcomes are maximised and to ensure that road users are adequately protected even if one part fails.

Safe System Assessment (SSA) is concerned mainly with the safer roads and safer speeds pillars. A SSA is used to examine road project proposals and aims to identify infrastructure and speed related factors that are likely to contribute to a higher risk of fatal and serious injury (FSI) crashes. It also seeks to identify design or scope changes that will improve the alignment of the project with Safe System principles.

Figure 1 Safe System Pillars

Source: *Queensland's Road Safety Strategy 2022-2031*.

1.2.1 Safe System impact speeds

The impact speed in a collision is a significant factor that affects the probability of a person being killed or seriously injured in a crash. Safe System impact speeds are speeds below which the chances of survival are high and the likelihood of serious injury is low.

Figure 1.2.1 is a guide to Safe System impact speeds for common crash types. It should be noted that the angle of impact of a collision is also a factor that affects the severity of a crash. As far as is practically possible, infrastructure should be designed and travel speeds managed so that the impact speeds when a crash occurs are below the thresholds show in Figure 1.2.1.

Figure 2 Safe System impact speeds

CRASH TYPE	IMPACT SPEED
Head on with another vehicle	70 km/h
Side impact	50 km/h
Side impact with tree	30 km/h
Pedestrian & cyclists	30 km/h

1.3 Study area

The intersection of Rockingham Road and Pheonix Road, within the suburb of Spearwood is located approximately 18km south of the Perth CBD. It serves as a primary access point to the Pheonix Shopping strip and is surrounded by a mix of commercial and residential, contributing to its high traffic volume. The surrounding area is undergoing further development, including the Pheonix Revitalisation strategy which envisions transforming a portion of Rockingham Road into a green, tree-lined town centre boulevard. This proposal seeks to slow traffic, improve safety and beautify the road environment, aligning with the broader urban planning goals of the City of Cockburn.

Figure 3 Study Area

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2 ASSESSMENT DETAILS

2.1 Scope

This Safe System Assessment has been conducted following the general principles detailed in Austroads Safe System Assessment Framework and in accordance with the requirements contained in the Department of Transport and Main Roads *Road Safety Policy* and *Queensland Road Safety Technical User Volumes* (QRSTUV) *Guide to Safe System Assessment*.

Recognising the intersection's significance and the need for improved traffic management, the City of Cockburn has initiated plans to replace the existing traffic signals with a single-lane roundabout. The proposal aims to enhance traffic safety and tie into the wider Rockingham Road upgrades and modifications.

2.2 Assessment Team

	Team Member 1	Team Member 2
Name	Scott Lambie	Lovely Lal
Department / Organisation	PTG Consulting	PTG Consulting
Signature		

2.3 Meetings and Site Inspections

The assessment team visited the site on 16th April 2025 at 3:00pm. At the time of the site visit, the weather was fine, and the existing road surface was dry.

2.4 Limitations

The SSA includes the following limitations:

- The exposure, likelihood and severity of crash occurrence evaluated based on an auditors professional judgement and available traffic and crash data.
- The assessment represents conditions at a specific time and may not reflect future changes in traffic volume, land use or technology.
- The assessment was conducted based on the information provided to or publicly accessible by the assessment team.

2.5 Assumptions

Some of the following assumptions are made for the SSA

- Road user behaviour remains consistent and generally follow road rules
- - Traffic volume and distribution remain constant and are representative of future conditions
- - Operating speeds remain consistent and reflect the posted speed environment
- - No significant shift of the existing mode of transport – no significant increase in active transport users (cyclists, pedestrians, e-rideable users).

2.6 Supporting Information

The evaluation comprised an examination of the drawings and other information as listed below:

- DWG No. 3787B20-Sheet 5, 6, 7

3 SURROUNDING LAND USES

3.1 Project background and context

The existing intersection at Rockingham Road and Phoenix Road is a **signalised four-way intersection** located in an urban setting. It includes **dedicated right-turn lanes on Phoenix Road** and **shared through/right-turn lanes on Rockingham Road**, with signalised pedestrian crossings on all legs.

Table 1 Project Context

Prompts	Comments
What is the reason for the **project**? Is there specific crash type risk? Is it addressing specific issues such as poor speed limit compliance, road access, congestion, future traffic growth, freight movement, amenity concerns from the community, maintenance/asset renewal, etc.?	Enhance traffic safety with local area traffic management and tie into the wider Rockingham Road upgrades and modifications.
What is the **function** of the road? Consider location, roadside land use, area type, speed limit, intersection type, presence of parking, public transport services and vehicle flows. What traffic features exist nearby (e.g. upstream and downstream)? What alternative routes exist?	The intersection is currently a signalised four-way intersection, operating in a 50-60km/h speed zone and accommodates relatively high vehicle volumes. The intersection is used by multiple public bus routes such as Bus Route 512, 114, 530 and 549, with bus stops located near the intersection approaches.
What is the **speed** environment? What is the current speed limit? Has it changed recently? Is it similar to other roads of this type? How does it compare to Safe System speeds? What is the acceptability of lowering the speed limit at this location?	The north, east and south legs of the intersection have posted speed limit of 60km/h. Pheonix Road to the west of the intersection is posted at 50km/h
What **road users** are present? Consider the presence of elderly pedestrians, school children and cyclists. Also note what facilities are available to vulnerable road users (e.g. signalised crossings, bicycle lanes, school speed limits, etc.)	The intersection is primarily used by passenger vehicles, with heavy vehicles comprising approximately 10% of the traffic. Moderate levels of pedestrian and bicycle activity are also expected, given the proximity of a primary school and surrounding commercial developments.
What is the **vehicle** composition? Consider the presence of heavy vehicles (and what type), motorcyclists and other vehicles using the roadway.	As above

3.2 Previous Safety Assessments / Evaluation

Nil.

3.3 Proposed Works

A single-lane roundabout has been proposed, with raised plateau ramps on all approaches. Pedestrian crossing points with refuge cut-throughs have been proposed on all approaches.

4 SAFE SYSTEM ASSESSMENT

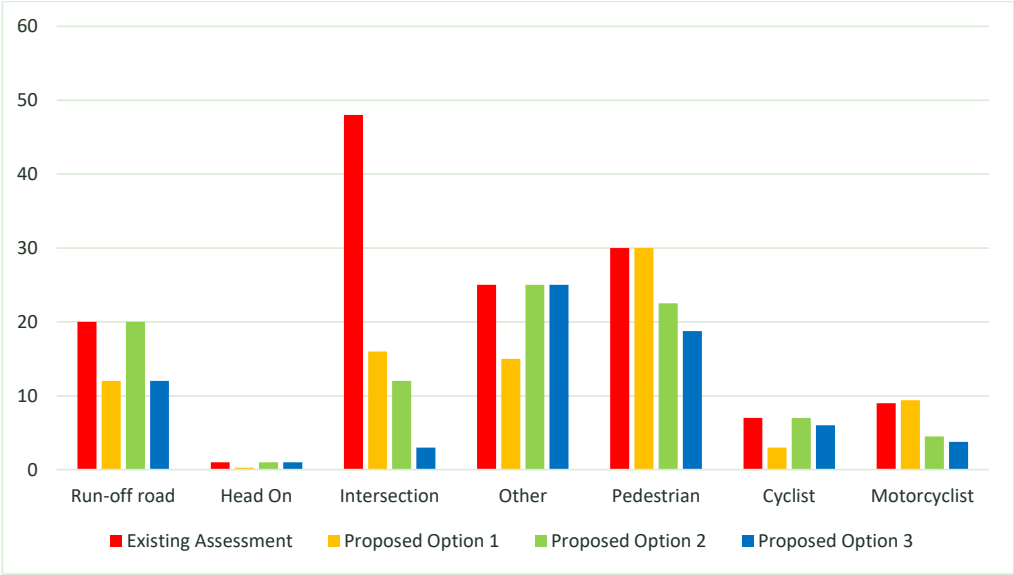
4.1 Assessment Summary

The Safe System Assessment Matrix scores for the existing conditions and the proposed design options are shown in **Table 2**. The scores for each crash type are shown in **Figure 4**. The detailed assessments are presented in the sections below.

Table 2 SSA Matrix Scores for the Project

Option	Score
Existing Assessment	**140/ 448**
Proposed Option (single lane roundabout)	**85.65/ 448**
Dual lane signalised intersection with filter right-turn removed	**92/ 448**
Dual lane signalised intersection with filter right-turn removed and raised safety platform	**69.5/ 448**

Figure 4 SSA Scores for Crash Types



4.2 Assessment of Existing Conditions

The existing intersection at Rockingham Road and Phoenix Road in Spearwood is a four-leg **signalised intersection** with dedicated right-turn lanes on Phoenix Road and shared through/turn lanes on Rockingham Road. The intersection operates within an **urban arterial environment** and is subject to **moderate to high traffic volumes**, including regular pedestrian, cyclist, and motorcyclist activity due to its proximity to the Pheonix Primary School and shopping centre. While the signals provide controlled movement, the intersection remains prone to **intersection-type crashes, rear-end collisions**, and risks to **vulnerable road users** due to turning conflicts and complex signal phases. The posted speed limit is 60 km/h on most legs, contributing to higher crash severity when incidents occur.

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4.2.1 Existing Safe System Assessment Matrix

Table 3 Existing SSA Matrix

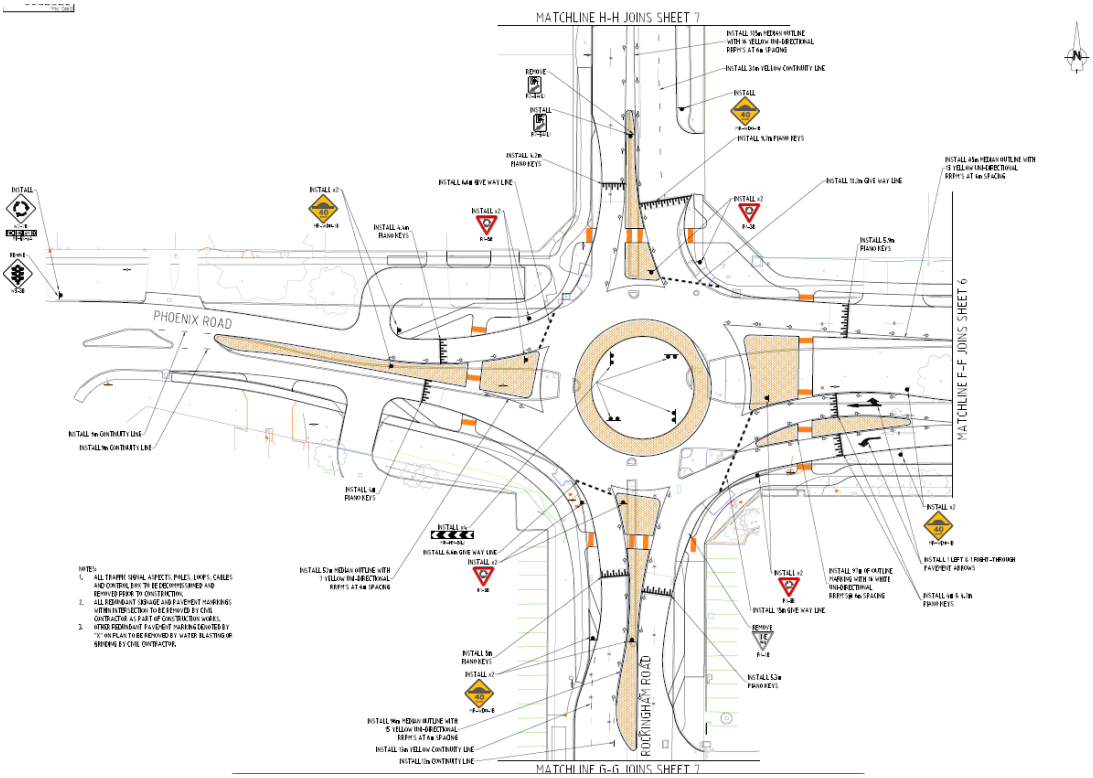
	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
Exposure Comments	High exposure due to high traffic volume and road geometry	Very low exposure due to signalisation and median separation	High exposure due to high turning volume with filtered right-turn signal arrangement	Reasonably high exposure of rear-end and side-swipe crashes due to lane change and stopping at signals	High exposure with non-dedicated pedestrian phase and potential mixing of turning vehicle and pedestrian traffic	No cyclists observed during site inspection and low usage according to GPS data. Potential cyclist traffic due to school nearby	Low exposure due to relatively low motorcyclists volume. Less than 5 motorcyclists observed during site inspection
Exposure Score	**4/4**	**1/4**	**4/4**	**4/4**	**4/4**	**2/4**	**1.5/4**
Likelihood Comments	Factors that increase the likelihood include: • Wet weather • High speed approaches • Lack of shoulder or clear zone Factors that decrease the likelihood include: • Available recovery area • Straight	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • 85% speed under safe system limit on all legs • Median islands provided on all legs separating opposing traffic	Factors that increase the likelihood include: • Filtered right-turn on Rockingham Road • Fail to comply with a red traffic signal Factors that decrease the likelihood include: • Dedicated turn phase for Pheonix Road	Factors that increase the likelihood include: • Rear-end crashes from sudden stops at red lights • Potential informal U-turn • Potential lane changes at intersection Factors that decrease the likelihood include: • Good sight	Factors that increase the likelihood include: • Potential higher number of pedestrians during school peak Factors that decrease the likelihood include: • Paths available on all verges • Pedestrian demand signals	Factors that increase the likelihood include: • Potential higher number of cyclists during school peak Factors that decrease the likelihood include: • Paths available on all verges • No riders observed during the Site visit	Factors that increase the likelihood include: • Filtered right-turn signal Factors that decrease the likelihood include: • 1 crash over 10 years recorded • Conventional intersection

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
	approaches			distance approaching intersection			geometry
Likelihood Score	**2.5/4**	**1/4**	**4/4**	**2.5/4**	**2.5/4**	**1/4**	**2/4**
Severity Comments	Factors that increase the severity include: • Posted speed limit at 85% percentile operation speed above safe system threshold on all legs. • Non-frangible objects located within clear zone Factors that decrease the severity include: • Nil	Factors that increase the severity include: • Nil Factors that decrease the severity include: • 85% speed under safe system limit on all legs • Median Islands on all legs separating opposing traffic	Factors that increase the severity include: • 85% speed greater than safe system threshold for right-angle crashes • Vehicle running red light likely to be at high speed Factors that decrease the severity include: • Regulated opposing movements	Factors that increase the severity include: • High approach speed for end of queue Factors that decrease the severity include: • Vehicle design safer for rear end crashes	Factors that increase the severity include: • 85% speed greater than safe system limit for pedestrian crashes on all legs • High demand for mid block crossing Factors that decrease the severity include: • Signal control for pedestrian crossing	Factors that increase the severity include: • 85% speed greater than safe system limit for cyclist crashes on all legs Factors that decrease the severity include: • Footpath provided on all legs, on-road cyclists not observed	Factors that increase the severity include: • 85% speed greater than safe system limit for motorcyclist crashes on all legs Factors that decrease the severity include: • More likely to be wearing protective gear • More visible than cyclist
Severity Score	**2/4**	**1/4**	**3/4**	**2.5/4**	**3/4**	**3.5/4**	**3/4**
Product	**20/64**	**1/64**	**48/64**	**25/64**	**30/64**	**7/64**	**9/64**
						TOTAL	**140/448**

4.3 Assessment of Proposed Options

The proposed option is a single-lane roundabout, with raised plateau on all approaches. Pedestrian crossing points are also proposed on all approaches. **Figure 5** shows the proposed roundabout design.

Figure 5 Proposed Single Lane Roundabout



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4.3.1 Existing Safe System Assessment Matrix

Table 4 Option 1 SSA Matrix

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
Exposure Comments	Risk of loss of control at entry / exit, fail to navigate the circulation geometry of roundabout	Nil – eliminates opposing traffic flows with very low exposure to wrong-way entry	Vehicles travelling in one direction with reduced conflict points and movements. Increased risk for side impact if entering vehicles fail to give-way	Increased risk of rear-end crashes.	Vehicles have priority over pedestrians with no dedicated pedestrian crossing phase. Pedestrian crossing at non-dedicated crossing points	Lack of cyclist on-ramp at approaches may result in cyclists riding through the roundabout, mixing with turning vehicular traffic	Higher risk for motorcyclists to lose balance and slip on circulation movement, particularly on wet road surface
Exposure Score	4/4	0.5/4	4/4	3/4	4/4	2/4	1.5/4
Likelihood Comments	Factors that increase the likelihood include: • Vehicle fail to navigate roundabout geometry, overshoot Factors that decrease the likelihood include: • Reduced speed with raised approach	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • One-way circulation with minimal head-on conflict	Factors that increase the likelihood include: • Limited sight line • Fail to observe approaching vehicles Factors that decrease the likelihood include: • Reduced conflict points	Factors that increase the likelihood include: • Driver distraction Factors that decrease the likelihood include: • Good approach sight distance	Factors that increase the likelihood include: • Lack of pedestrian dedicated crossing phase Factors that decrease the likelihood include: • Reduced approaching vehicle speeds • More definitive priority for	Factors that increase the likelihood include: • Mixing of cyclists and vehicular traffic Factors that decrease the likelihood include: • On-ramps provided on some	Factors that increase the likelihood include: • More likely to slip and fall on wet surface Factors that decrease the likelihood include: • Less conflict points

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
					turning vehicles	approaches for cyclists to bypass roundabout	
Likelihood Score	4/4	0.5/4	4/4	3/4	4/4	2/4	1.5/4
Severity Comments	<u>Factors that increase the severity include:</u> Reduced clear zone area between travel lanes and non-frangible objects <u>Factors that decrease the severity include:</u> • Reduced speed with raised approach	<u>Factors that increase the severity include:</u> Nil <u>Factors that decrease the severity include:</u> • Reduced speed with raised approaches and roundabout	<u>Factors that increase the severity include:</u> Reduced approach speed <u>Factors that decrease the severity include:</u> • Crashes likely to occur in low speed condition	<u>Factors that increase the severity include:</u> • Higher speed rear-end crashes • Reduce sight distance <u>Factors that decrease the severity include:</u> • Reduced speed	<u>Factors that increase the severity include:</u> • Lack of pedestrian priority and crossing phase • Vehicle speed potentially above safe system threshold <u>Factors that decrease the severity include:</u> • Pedestrian refuge island • Reduced speed of free flow traffic	<u>Factors that increase the severity include:</u> • Less sight distance for overshooting vehicles <u>Factors that decrease the severity include:</u> • Reduced speed • Separated cycling bypass via on and off ramps	<u>Factors that increase the severity include:</u> • Nil <u>Factors that decrease the severity include:</u> • Reduced speed • More likely to be wearing protective gear • More visible than cyclist
Severity Score	1.5/4	1/4	2/4	2.5/4	2.5/4	3/4	2.5/4
Product	**12/64**	**0.25/64**	**16/64**	**15/64**	**30/64**	**3/64**	**9.4/64**
						TOTAL	**85.65/448**

4.4 Assessment of Safe System Option

4.4.1 Treatments to Improve Safe System Alignment with Existing Intersection

The proposed treatments, including the installation of raised ramps on all approaches, are designed to reduce vehicle approach speeds and reinforce driver awareness when entering the intersection. Lower speeds directly reduce the severity of all crash types, particularly for vulnerable road users such as pedestrians and cyclists. Reducing speed limits on the approaches further supports survivable impact speeds in accordance with Safe System principles.

Removing filtered right-turn movements eliminates a major source of intersection conflict and helps reduce high-severity right-angle crashes with oncoming traffic.

The inclusion of separate bicycle lanes would provide clearance between on-road cyclists and moving vehicles, reduce the risk of vehicle-cyclists sideswipe crashes

Table 5 Primary Treatments

Treatments for Consideration	Project Response
Raised ramps on intersection approaches	
Remove filtered right-turn movements	
Separated bicycle lanes	

Table 6 Supporting Treatments

Treatments for Consideration	Project Response
Signs and line marking	

A discussion with the project team and review by Main Roads WA recommends that the following options be assessed:

- Dual Lane Signalised intersection with dedicated right-turn phase (filtered right-turns removed) – Option 2
- Dual Lane signalised intersection with dedicated right-turn phase and raised safety platform on all approaches – Option 3

4.4.2 Safe System Option - Safe System Assessment Matrices

Table 7 Table 4 Option 2 SSA Matrix

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
Exposure Comments	High exposure due to high traffic volume and road geometry	Very low exposure due to signalisation and median separation	Moderate exposure due to the removal of filtered right-turn signal phase	High exposure of rear-end and side-swipe crashes due to lane change and stopping at signals at speed	High exposure with non-dedicated pedestrian phase and potential mixing of turning vehicle (LT) and pedestrian traffic	No cyclists observed during site inspection and low usage according to GPS data. Potential cyclist traffic due to school nearby	Low exposure due to relatively low motorcyclists volume. Less than 5 motorcyclists observed during site inspection
Exposure Score	4/4	1/4	2/4	4/4	3/4	2/4	1.5/4
Likelihood Comments	Factors that increase the likelihood include: • Wet weather • High speed approaches • Lack of shoulder or clear zone Factors that decrease the likelihood include: • Recovery area available • Straight approaches	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • 85% speed under the safe system limit on all legs • Median islands provided on all legs separating opposing traffic	Factors that increase the likelihood include: • Fail to comply with a red traffic signal Factors that decrease the likelihood include: • Dedicated turn phase for all approaches	Factors that increase the likelihood include: • Rear-end crashes from sudden stops at red lights • informal U-turns • lane changes at intersection Factors that decrease the likelihood include: • Nil	Factors that increase the likelihood include: • Potential higher number of pedestrians during school peak • Lack of dedicated pedestrian phase Factors that decrease the likelihood include: • Paths available on all verges	Factors that increase the likelihood include: • Potential higher number of cyclists during school peak Factors that decrease the likelihood include: • Paths available on all verges • No riders observed during the Site inspection	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • 1 crash over 10 years recorded • Conventional intersection geometry • Dedicated right-turn phase

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
					• Pedestrian demand signals		
Likelihood Score	2.5/4	1/4	2/4	2.5/4	2.5/4	1/4	1/4
Severity Comments	<u>Factors that increase the severity include:</u> • Posted speed limit at 85% percentile operation speed above safe system threshold on all legs • Non-frangible objects located within clear zone <u>Factors that decrease the severity include:</u> • Nil.	<u>Factors that increase the severity include:</u> • Nil <u>Factors that decrease the severity include:</u> • 85% speed under safe system limit on all legs • Median Islands on all legs separating opposing traffic	<u>Factors that increase the severity include:</u> • 85% speed greater than safe system threshold for right-angle crashes • Vehicle running red light likely to be at high approach speed <u>Factors that decrease the severity include</u>: • Regulated opposing movements	<u>Factors that increase the severity include:</u> • High approach speed for end of queue <u>Factors that decrease the severity include:</u> • Vehicle design safer for rear end crashes	<u>Factors that increase the severity include:</u> • 85% speed greater than safe system threshold for pedestrian crashes on all legs • High demand for mid-block crossing <u>Factors that decrease the severity include:</u> • Signal control for pedestrian crossing	<u>Factors that increase the severity include:</u> • 85% speed greater than safe system threshold for cyclist crashes on all legs <u>Factors that decrease the severity include:</u> • Footpath provided on all legs, on-road cyclists not observed	<u>Factors that increase the severity include:</u> • 85% speed greater than safe system threshold for motorcyclist crashes on all legs <u>Factors that decrease the severity include:</u> • More likely to be wearing protective gear • More visible than cyclists
Severity Score	2/4	1/4	3/4	2.5/4	3/4	3.5/4	3/4
Product	**20/64**	**1/64**	**12/64**	**25/64**	**22.5/64**	**7/64**	**4.5/64**
						TOTAL	**92/448**

Table 8 Table 4 Option 3 SSA Matrix

	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
Exposure Comments	High exposure due to high traffic volume and road geometry	Very low exposure due to signalisation and median separation	Low exposure due to the removal of filtered right-turn signal phase and reduced approach speed with safety platform	High exposure of rear-end and side-swipe crashes due to lane change and stopping at signals at speed	High exposure with non-dedicated pedestrian phase and potential mixing of turning vehicle (LT) and pedestrian traffic	No cyclists observed during site inspection and low usage according to GPS data. Potential cyclist traffic due to school nearby	Low exposure due to relatively low motorcyclists volume. Less than 5 motorcyclists observed during site inspection
Exposure Score	4/4	1/4	1/4	4/4	3/4	2/4	1.5/4
Likelihood Comments	Factors that increase the likelihood include: • Wet weather • Lack of shoulder or clear zone Factors that decrease the likelihood include: • Recovery area available • Straight approaches • Reduced approach speed	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • 85% speed under the safe system limit on all legs • Median islands provided on all legs separating opposing traffic	Factors that increase the likelihood include: • Fail to comply with a red traffic signal Factors that decrease the likelihood include: • Dedicated turn phase for all approaches • Less likely to overshoot due to reduced approach speed	Factors that increase the likelihood include: • Rear-end crashes from sudden stops at red lights • informal U-turns • lane changes at intersection • abrupt deceleration on approach to raised platform Factors that decrease the likelihood include: • Dedicated right-turn	Factors that increase the likelihood include: • Potential higher number of pedestrians during school peak • Lack of dedicated pedestrian phase Factors that decrease the likelihood include: • Footpaths available on all verges	Factors that increase the likelihood include: • Potential higher number of cyclists during school peak Factors that decrease the likelihood include: • Paths available on all verges • No riders observed during the Site inspection	Factors that increase the likelihood include: • Nil Factors that decrease the likelihood include: • 1 crash over 10 years recorded • Conventional intersection geometry •

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	Run-off road	Head-on	Intersection	Other	Pedestrian	Cyclist	Motorcyclists
				phase • Reduced speed	• Pedestrian demand signals		
Likelihood Score	2/4	1/4	1.5/4	2.5/4	2.5/4	1/4	1/4
Severity Comments	Factors that increase the severity include: • Non-frangible objects located within clear zone Factors that decrease the severity include: • Reduced approach speed with safety platform – likely to be under safe system threshold	Factors that increase the severity include: • Nil Factors that decrease the severity include: • 85% speed under safe system limit on all legs • Median Islands on all legs separating opposing traffic	Factors that increase the severity include: • Vehicle running red light Factors that decrease the severity include: • Regulated opposing movements • Reduced approach speed • Crashes likely to occur in low speed condition	Factors that increase the severity include: • High approach speed for end of queue Factors that decrease the severity include: • Vehicle design safer for rear end crashes	Factors that increase the severity include: • speed greater than safe system threshold (30km/h) • High demand for mid-block crossing Factors that decrease the severity include: • Filtered signal control for pedestrian crossing • Reduced approach speed	Factors that increase the severity include: • speed greater than safe system threshold (30km/h) Factors that decrease the severity include: • Footpath provided on all legs, on-road cyclists not observed • Reduced approach speed	Factors that increase the severity include: • speed greater than safe system threshold (30km/h) Factors that decrease the severity include: • More likely to be wearing protective gear • More visible than cyclists • Reduced approach speed
Severity Score	1.5/4	1/4	2/4	2.5/4	2.5/4	3/4	2.5/4
Product	**12/64**	**1/64**	**3/64**	**25/64**	**18.75/64**	**6/64**	**3.75/64**
						TOTAL	**69.5/448**

4.5 Additional Safe System Components

As part of this SSA, consideration has been given to other components that comprise the Safe System i.e. road users, vehicles and post-crash care. Issues identified as relevant to this project are listed in

The intersection of Rockingham Road and Phoenix Road is situated within a typical urban environment, surrounded by commercial and residential land uses. It features a conventional four-leg signalised layout with dedicated turn lanes and standard pedestrian crossings. The intersection is expected to be used by regular mix of road users, with no regular RAV movements.

Table 9 Other Safe System Components

Pillar	Prompts	Comments / Issues
Road user	Are road users likely to be alert and compliant? Are there factors that might influence this? What are the expected compliance and enforcement levels (alcohol / drugs, speed, road rules and driving hours)? What is the likelihood of driver fatigue? Can enforcement activities be conducted safely? Are there special road users (e.g. entertainment precincts, elderly, children, on-road activities, motorcyclist route), distraction by environmental factors (e.g. commerce, tourism) or risk-taking behaviours?	The intersection is located within an urban environment where users are generally more alert and compliant with road rules. Driver fatigue is not considered a significant issue. Some distractions exist in the form of illuminated advertising signs.
Vehicle	What level of alignment is there with the ideal of safer vehicles? Are there factors that may attract large numbers of unsafe vehicles? Is the percentage of heavy vehicles too high for the proposed / existing road design? Is this route used by recreational motorcyclists? Are there resources in the area to detect non-roadworthy, overloaded or unregistered vehicles and thus remove them from the network? Can enforcement activities be undertaken safely? Has vehicle breakdown been catered for?	The heavy vehicle % is likely to be within the range of an urban road environment. Both Rockingham Road and Pheonix Road are not approved RAV route.
Post-crash care	Are there issues that might influence safe and efficient post-crash care in the event of a severe injury (e.g. congestion, access, stopping space)? Do emergency and medical services operate as efficiently as possible? Are other road users and emergency response teams protected during a crash event? Are drivers	Emergency and medical services are accessible to the intersection, with high probability of accidents being identified and reported when occurring.

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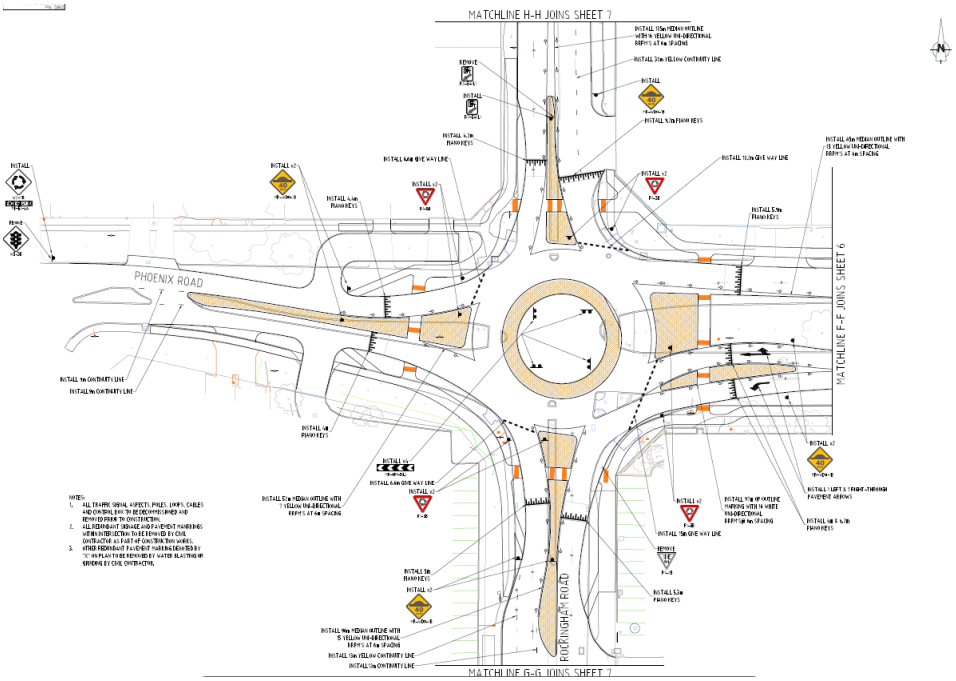
Pillar	Prompts	Comments / Issues
	provided the correct information to address travelling speeds on the approach and adjacent to the incident? Is there reliable information available via radio, VMS etc? Is there provision for e-safety (i.e. safety systems based on modern information and communication technologies, C-ITS)?	

5 CONCLUSIONS

The following conclusions can be made for this assessment

- The existing intersection presents risk of casualty crashes, particularly for right-angle crashes, and crashes involving vulnerable road users.
- The contributing factors include higher approach speeds, filtered right-turn signal phasing.
- The proposed single-lane roundabout offers moderate improvements, with key design features such as raised approach ramps, removal of filtered right-turns and reduced conflict points.
- Additionally, roundabout proposal will reduce approach speed, significantly reducing the severity of crashes.
- Removing the filtered right-turn movements can help with reducing the risk of right-turn through and right-angle crashes.
- Raised safety platform can reduce the approach speed at the intersection, significantly reducing the severity should a crash occur.
- The Safe System Matrix Score for the existing intersection and the proposed single-lane roundabout is as follow:
    - Existing signalised intersection: 140/448
    - Single Lane Roundabout constructed on a raised safety platform: 85.65/448
    - Dual Lane Signalised intersection with Filtered right--turn removal: 92/448
    - Dual Lane signalised intersection with Filter right-turn removal and raised safety platform: 69.5/448

APPENDIX A – LOCATION PLAN



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APPENDIX B – PHOTOGRAPHS

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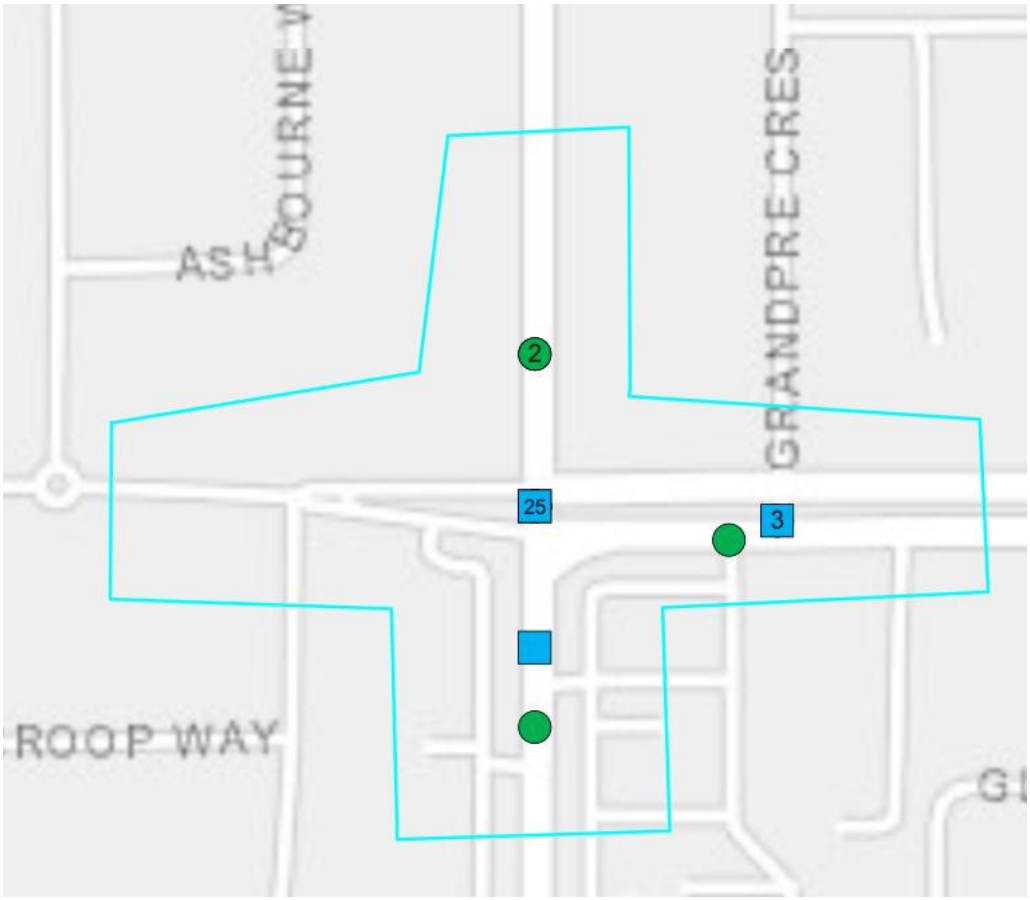
APPENDIX C – CRASH REPORTS

Figure 6 Casualty Crashes recorded in the vicinity of the intersection



Severity	No.	%
Fatal	0	0
Hospital	4	12.12
Medical	29	87.88
PDO Major	0	0
PDO Minor	0	0

Year	No.	%
2020	8	24.24
2021	4	12.12
2022	9	27.27
2023	8	24.24
2024	4	12.12

Nature	No.	%
Head On	0	0
Hit Animal	0	0
Hit Object	0	0
Hit Pedestrian	2	6.06
Non Collision	0	0
Not Known	0	0
Rear End	7	21.21
Right Angle	7	21.21
Right Turn Thru	15	45.45
Sideswipe Opposite Dirn	0	0
Sideswipe Same Dirn	2	6.06

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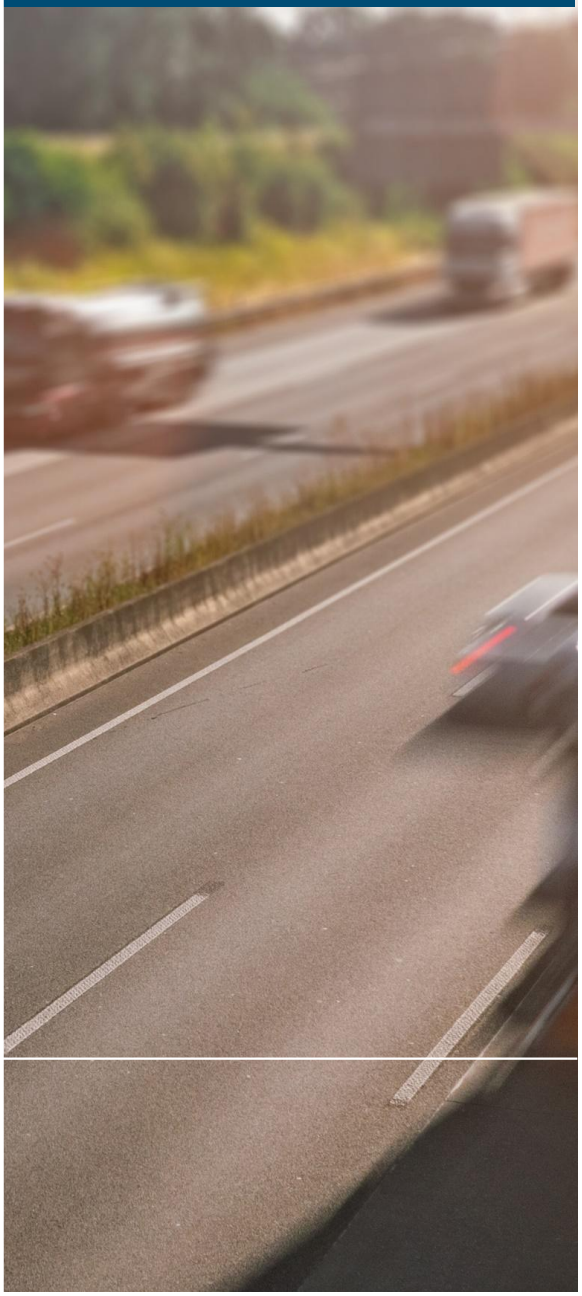

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Subject	Rockingham road / Phoenix Road SIDRA Assessment		
Client	City of Cockburn	Project No.	PTG/02444
Date	12/06/2025	Revision	A
Prepared by	Andreas Wang	Discipline	Traffic and Transport
Reviewed by	Scott Lambie	Office	Perth

1 INTRODUCTION

PTG has been engaged by the City of Cockburn ("the City") to undertake a SIDRA assessment of the signalised intersection of Rockingham Road / Phoenix Road, as shown in **Figure 1**. The existing traffic signal phase sequences shown in **Figure 2**, with partial filter phasing currently adopted for both the Rockingham Road and Phoenix Road approaches.

Figure 1 Existing Intersection of Rockingham Road / Phoenix Road

Source: Metromap

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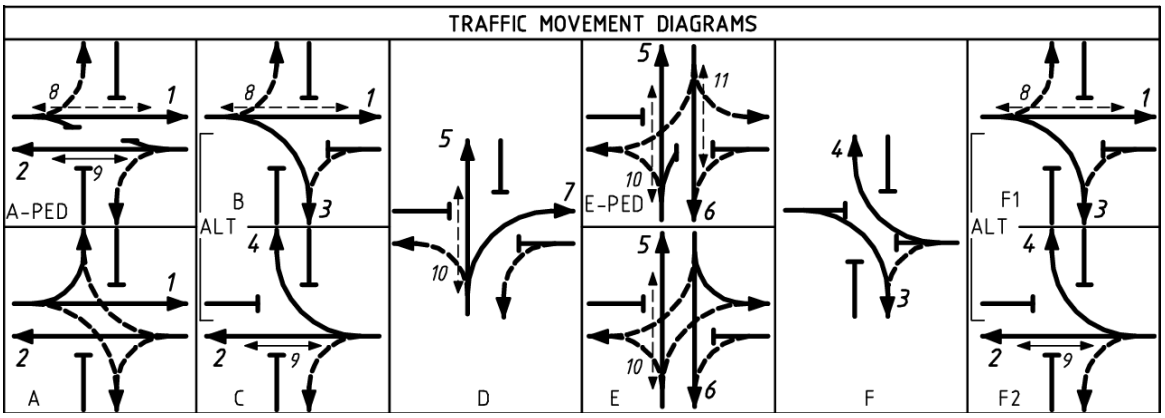
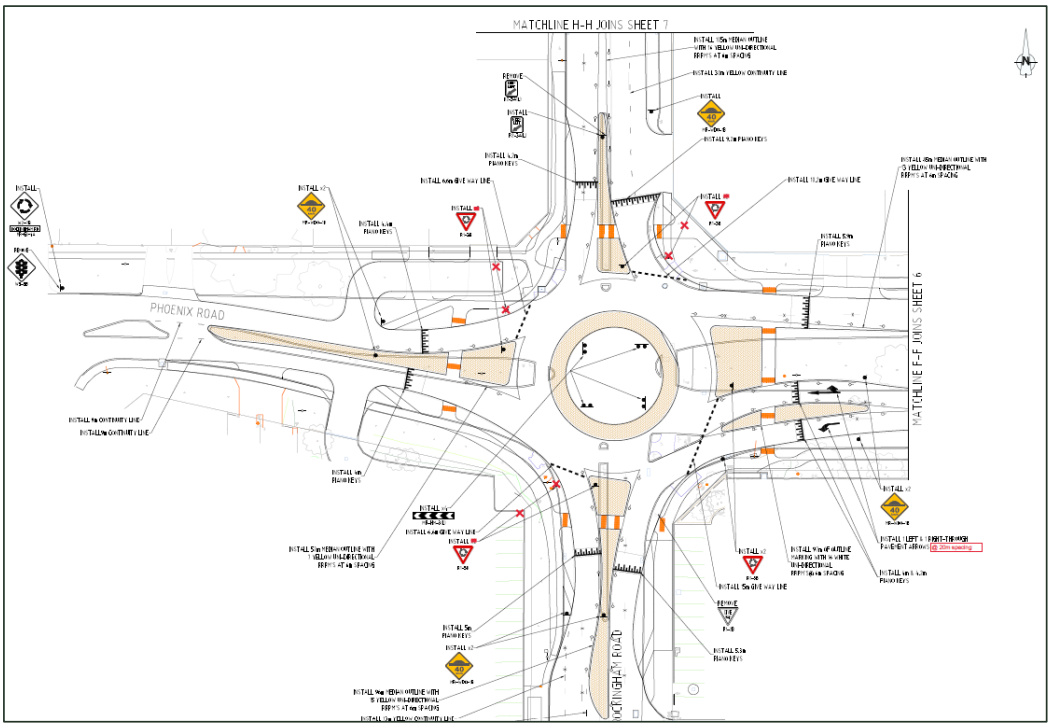
Figure 2 Existing Traffic Signal Phase Sequences



Source: LM00435A - Traffic Signal Arrangement Drawing.pdf

The City has previously investigated reducing this section of Rockingham Road to 1 lane in each direction and changing the intersection to a roundabout form as shown in **Figure 3**, which involved extensive traffic modelling to understand the redistribution of traffic away from Rockingham Road as a result of the lane closure and resulting capacity reduction, as well as SIDRA intersection modelling for a 2031 scenario with the single lane roundabout.

Figure 3 Single Lane Roundabout Configuration for Rockingham Road / Phoenix Road



Source: City of Cockburn

The SIDRA movement summaries for the single-lane roundabout scenarios, for the 2031 AM and PM peak hours, are shown in **Table 1** and **Table 2** for reference.

Table 1 SIDRA Movement Summary - 2031 AM Peak Hour - Single Lane Roundabout Scenario

Vehicle Movement Performance														
Mov ID	Turn	Mov Class	Demand Flows [Total veh/h	HV] %	Arrival Flows [Total veh/h	HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service	95% Back Of Queue [Veh. veh	Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South: Rockingham Road (S)															
1	L2	All MCs	21	0.0	21	0.0	0.606	11.0	LOS B	5.7	43.7	0.91	0.87	1.13	36.4
2	T1	All MCs	240	4.1	240	4.1	0.606	11.3	LOS B	5.7	43.7	0.91	0.87	1.13	45.3
3	R2	All MCs	162	5.4	162	5.4	0.606	16.5	LOS B	5.7	43.7	0.91	0.87	1.13	43.2
Approach			423	4.4	423	4.4	0.606	13.3	LOS B	5.7	43.7	0.91	0.87	1.13	44.1
East: Phoenix Road (E)															
4	L2	All MCs	313	2.2	313	2.2	0.378	6.9	LOS A	2.5	18.6	0.68	0.65	0.68	49.7
5	T1	All MCs	255	3.3	255	3.3	0.593	7.2	LOS A	5.6	42.8	0.79	0.72	0.86	45.6
6	R2	All MCs	374	2.9	374	2.9	0.593	12.4	LOS B	5.6	42.8	0.79	0.72	0.86	49.1
Approach			941	2.8	941	2.8	0.593	9.1	LOS A	5.6	42.8	0.76	0.70	0.80	48.4
North: Rockingham Road (N)															
7	L2	All MCs	147	2.8	147	2.8	0.672	13.2	LOS B	7.4	56.0	0.94	0.91	1.26	48.2
8	T1	All MCs	314	3.4	314	3.4	0.672	13.3	LOS B	7.4	56.0	0.94	0.91	1.26	44.7
9	R2	All MCs	16	0.0	16	0.0	0.672	18.2	LOS B	7.4	56.0	0.94	0.91	1.26	42.7
Approach			477	3.1	477	3.1	0.672	13.4	LOS B	7.4	56.0	0.94	0.91	1.26	45.9
West: Phoenix Road (W)															
10	L2	All MCs	21	7.7	21	7.7	0.622	12.8	LOS B	6.1	45.4	0.93	0.94	1.25	42.3
11	T1	All MCs	321	1.2	321	1.2	0.622	12.2	LOS B	6.1	45.4	0.93	0.94	1.25	43.0
12	R2	All MCs	85	0.0	85	0.0	0.622	17.2	LOS B	6.1	45.4	0.93	0.94	1.25	34.6
Approach			427	1.3	427	1.3	0.622	13.2	LOS B	6.1	45.4	0.93	0.94	1.25	41.7
All Vehicles			2268	2.9	2268	2.9	0.672	11.6	LOS B	7.4	56.0	0.85	0.82	1.04	45.9

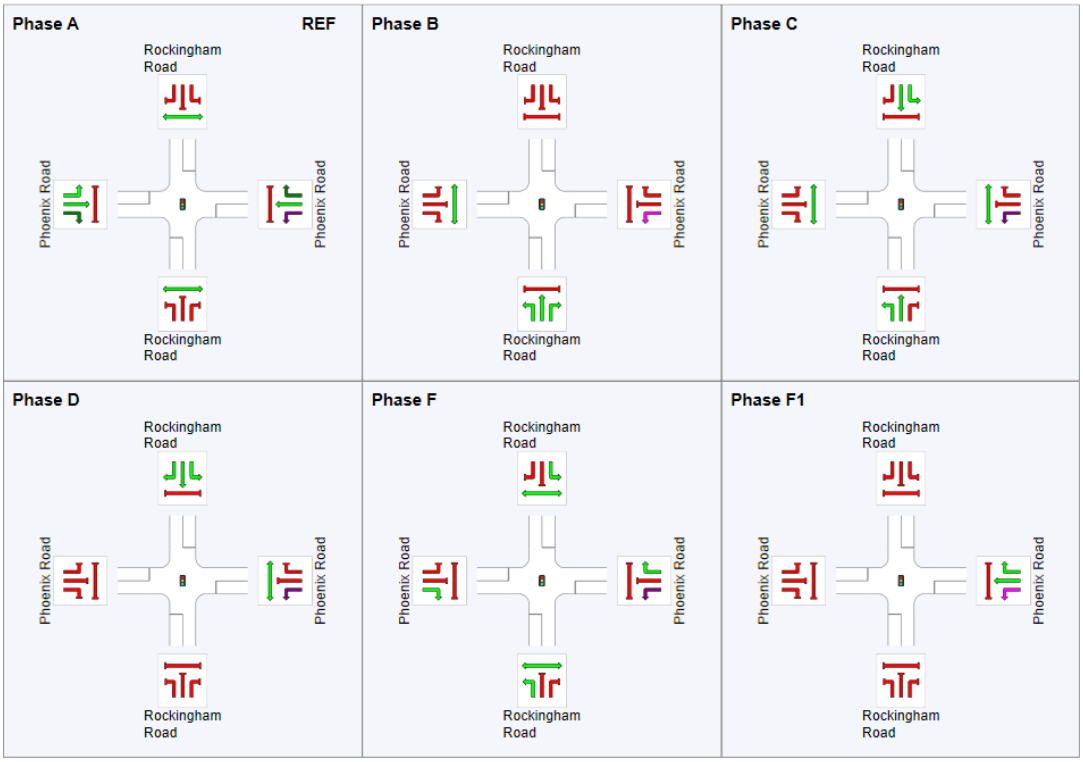
Table 2 SIDRA Movement Summary - 2031 PM Peak Hour - Single Lane Roundabout Scenario

Vehicle Movement Performance														
Mov ID	Turn	Mov Class	Demand Flows [Total veh/h	HV] %	Arrival Flows [Total veh/h	HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service	95% Back Of Queue [Veh. veh	Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South: Rockingham Road (S)															
1	L2	All MCs	66	0.0	66	0.0	0.995	55.5	LOS E	30.8	232.3	1.00	1.99	3.45	24.9
2	T1	All MCs	333	4.1	333	4.1	0.995	55.8	LOS E	30.8	232.3	1.00	1.99	3.45	30.9
3	R2	All MCs	234	1.2	234	1.2	0.995	60.7	LOS E	30.8	232.3	1.00	1.99	3.45	30.5
Approach			633	2.6	633	2.6	0.995	57.6	LOS E	30.8	232.3	1.00	1.99	3.45	30.2
East: Phoenix Road (E)															
4	L2	All MCs	354	2.4	354	2.4	0.440	7.3	LOS A	3.0	22.7	0.73	0.68	0.73	52.1
5	T1	All MCs	307	0.7	307	0.7	0.677	8.6	LOS A	7.7	57.9	0.87	0.79	1.03	45.1
6	R2	All MCs	399	2.4	399	2.4	0.677	13.9	LOS B	7.7	57.9	0.87	0.79	1.03	48.6
Approach			1060	1.9	1060	1.9	0.677	10.2	LOS B	7.7	57.9	0.82	0.75	0.93	48.9
North: Rockingham Road (N)															
7	L2	All MCs	134	1.6	134	1.6	0.666	12.8	LOS B	7.2	54.4	0.93	0.89	1.23	48.5
8	T1	All MCs	339	3.0	339	3.0	0.666	13.0	LOS B	7.2	54.4	0.93	0.89	1.23	48.8
9	R2	All MCs	11	0.0	11	0.0	0.666	17.9	LOS B	7.2	54.4	0.93	0.89	1.23	43.0
Approach			483	2.5	483	2.5	0.666	13.0	LOS B	7.2	54.4	0.93	0.89	1.23	48.6
West: Phoenix Road (W)															
10	L2	All MCs	27	0.0	27	0.0	0.684	19.8	LOS B	7.5	56.2	1.00	1.10	1.53	37.8
11	T1	All MCs	232	3.5	232	3.5	0.684	19.7	LOS B	7.5	56.2	1.00	1.10	1.53	38.0
12	R2	All MCs	97	0.0	97	0.0	0.684	24.5	LOS C	7.5	56.2	1.00	1.10	1.53	37.4
Approach			356	2.3	356	2.3	0.684	21.1	LOS C	7.5	56.2	1.00	1.10	1.53	37.8
All Vehicles			2532	2.3	2532	2.3	0.995	24.1	LOS C	30.8	232.3	0.91	1.14	1.70	40.8

2 SIDRA MODELLING

PTG developed a SIDRA model for the existing signalised intersection form but with modified signal phasing that didn't include partial filter phasing for the Rockingham Road intersection approaches. The signal phasing adopted for this model is shown in **Figure 4** and involves lead-through-lag signal phase sequences for the Rockingham Road approaches, while the existing partial filter phase sequences have been retained for the Phoenix Road approaches.

Figure 4 Lead-Through-Lag Signal Phasing



The traffic demands for these scenarios have been based on the 2031 traffic demands used for the single lane roundabout scenario described in **Section 1**.

2.1 SIDRA Model Results

The SIDRA model results are shown in **Table 3** and **Table 4** for the 2031 AM and PM peak hours respectively. The model results show that the roundabout option performs better in terms of overall intersection Degree of Saturation (DoS) and average delays for the 2031 AM peak hour. However, for the 2031 PM peak hour, the existing signalised intersection with the modified lead-through-lag phase sequence results in lower DoS and while the overall intersection delays are higher when compared to the single-lane roundabout configuration, the delays are more evenly distributed across all approaches instead of concentrated on the southern approach. It is also noted that the lower DoS for the modified lead-through-lag phase sequence scenario will mean that the intersection has more spare capacity to accommodate traffic growth, in the event that the forecast traffic redistribution does not eventuate.

Table 3 SIDRA Movement Summary - 2031 AM Peak Hour – Lead-Through-Lag Phase Sequence

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows [Total veh/h	HV] %	Arrival Flows [Total veh/h	HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service	95% Back Of Queue [Veh. veh	Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South: Rockingham Road															
1	L2	All MCs	21	0.0	21	0.0	*0.816	21.5	LOS C	8.2	62.5	1.00	0.98	1.30	33.8
2	T1	All MCs	240	4.1	240	4.1	*0.816	41.1	LOS D	8.2	62.5	1.00	0.98	1.30	36.3
3	R2	All MCs	162	5.4	162	5.4	0.816	43.2	LOS D	7.8	60.4	1.00	0.98	1.31	34.4
Approach			423	4.4	423	4.4	0.816	40.9	LOS D	8.2	62.5	1.00	0.98	1.30	35.4
East: Phoenix Road															
4	L2	All MCs	313	2.2	313	2.2	0.337	10.3	LOS B	3.1	23.3	0.58	0.72	0.58	49.2
5	T1	All MCs	255	3.3	255	3.3	*0.787	35.7	LOS D	9.4	71.1	1.00	0.95	1.21	35.7
6	R2	All MCs	374	2.9	374	2.9	0.713	23.5	LOS C	9.7	73.6	0.95	0.86	1.01	41.9
Approach			941	2.8	941	2.8	0.787	22.4	LOS C	9.7	73.6	0.84	0.84	0.92	42.0
North: Rockingham Road															
7	L2	All MCs	147	2.8	147	2.8	0.810	30.4	LOS C	9.8	74.6	1.00	0.98	1.25	35.6
8	T1	All MCs	314	3.4	314	3.4	*0.810	41.2	LOS D	9.8	74.6	1.00	0.97	1.27	37.2
9	R2	All MCs	16	0.0	16	0.0	0.810	42.6	LOS D	8.1	61.6	1.00	0.97	1.28	34.8
Approach			477	3.1	477	3.1	0.810	37.9	LOS D	9.8	74.6	1.00	0.97	1.27	36.6
West: Phoenix Road															
10	L2	All MCs	21	7.7	21	7.7	0.689	39.0	LOS D	6.0	45.3	1.00	0.87	1.12	33.9
11	T1	All MCs	321	1.2	321	1.2	0.689	34.3	LOS C	6.1	45.5	1.00	0.87	1.12	35.9
12	R2	All MCs	85	0.0	85	0.0	0.185	19.1	LOS B	1.8	12.9	0.84	0.72	0.84	41.4
Approach			427	1.3	427	1.3	0.689	31.5	LOS C	6.1	45.5	0.97	0.84	1.06	36.8
All Vehicles			2268	2.9	2268	2.9	0.816	30.9	LOS C	9.8	74.6	0.93	0.89	1.09	38.5

Table 4 SIDRA Movement Summary - 2031 PM Peak Hour – Lead-Through-Lag Phase Sequence

Vehicle Movement Performance															
Mov ID	Turn	Mov Class	Demand Flows [Total veh/h	HV] %	Arrival Flows [Total veh/h	HV] %	Deg. Satn v/c	Aver. Delay sec	Level of Service	95% Back Of Queue [Veh. veh	Dist] m	Prop. Que	Eff. Stop Rate	Aver. No. of Cycles	Aver. Speed km/h
South: Rockingham Road															
1	L2	All MCs	66	0.0	66	0.0	*0.796	21.9	LOS C	14.1	107.0	1.00	0.98	1.15	34.7
2	T1	All MCs	333	4.1	333	4.1	*0.796	39.9	LOS D	14.1	107.0	1.00	0.97	1.16	37.2
3	R2	All MCs	234	1.2	234	1.2	0.796	44.2	LOS D	11.5	85.9	1.00	0.95	1.19	34.7
Approach			633	2.6	633	2.6	0.796	39.6	LOS D	14.1	107.0	1.00	0.96	1.17	35.9
East: Phoenix Road															
4	L2	All MCs	354	2.4	354	2.4	0.398	11.4	LOS B	4.1	31.0	0.61	0.74	0.61	48.5
5	T1	All MCs	307	0.7	307	0.7	*0.794	38.5	LOS D	12.6	93.4	1.00	0.95	1.17	34.7
6	R2	All MCs	399	2.4	399	2.4	0.749	28.1	LOS C	12.7	95.6	0.97	0.88	1.04	39.9
Approach			1060	1.9	1060	1.9	0.794	25.5	LOS C	12.7	95.6	0.86	0.85	0.94	40.6
North: Rockingham Road															
7	L2	All MCs	134	1.6	134	1.6	0.751	32.2	LOS C	10.4	78.2	1.00	0.91	1.13	35.6
8	T1	All MCs	339	3.0	339	3.0	0.751	41.0	LOS D	10.4	78.2	1.00	0.91	1.14	36.9
9	R2	All MCs	11	0.0	11	0.0	*0.751	46.9	LOS D	9.1	69.0	1.00	0.91	1.15	34.5
Approach			483	2.5	483	2.5	0.751	38.7	LOS D	10.4	78.2	1.00	0.91	1.14	36.5
West: Phoenix Road															
10	L2	All MCs	27	0.0	27	0.0	0.778	48.5	LOS D	5.5	41.9	1.00	0.93	1.27	31.9
11	T1	All MCs	232	3.5	232	3.5	0.778	43.9	LOS D	5.6	42.4	1.00	0.93	1.27	32.7
12	R2	All MCs	97	0.0	97	0.0	0.263	23.4	LOS C	2.4	18.0	0.89	0.74	0.89	39.5
Approach			356	2.3	356	2.3	0.778	38.7	LOS D	5.6	42.4	0.97	0.88	1.17	34.3
All Vehicles			2532	2.3	2532	2.3	0.796	33.4	LOS C	14.1	107.0	0.94	0.89	1.06	37.6

14.4 Community and Place

14.4.1 Stage 4 Marina Expansion Business Case

Executive Director Community and Place
Author Service Lead Port Coogee Marina
Attachments 1. Marina Expansion Business Case ⇩

RECOMMENDATION
That Council:

(1) RECEIVES the Marina Expansion Business Case;

(2) ENDORSES the Marina Expansion Business Case for the purpose of public advertisement and community consultation; and

(3) NOTES that a report will be presented to Council following the completion of public advertising and community consultation for final endorsement.

Background

The first two stages of the Marina, comprising the Chieftain boardwalk and floating jetties with 150 boat pens, were completed in 2012 by Port Catherine Developments (PCD), the private developer of Port Coogee.

The Marina area was configured to accommodate a total capacity of approximately 300 licensed boat pens of varying sizes up to 20 metres in length.

In accordance with Port Coogee development approvals and agreements, the management of the Port Coogee Marina passed from the developer to the City of Cockburn in July 2016, with the City committing to completing the Marina to its full capacity at the appropriate time.

With occupancy numbers consistently in the high 90%, the City commissioned International Marina Consultants in 2018 to develop a Business Case for Stage 3 Marina Expansion.

Stage 3 Marina Expansion was completed in September 2022, incorporating the construction of 70 mooring pens across three jetties, two secure gatehouses, modifications to parking, and a 90-metre boardwalk on Maraboo Island.

With occupancy numbers exceeding Stage 3 Business Case projections, planning for the final stage of Marina was initiated in FY24. Consultants were invited to prepare the business case. The successful consultant was Urbis, a Perth based specialist with a track record in maritime facility planning.

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In FY24, a project was proposed to reconfigure the existing fuel jetty to accommodate more than one vessel refuelling at a time and to better align with the prevailing sea breeze.

While this project did not proceed due to budget constraints, it has been completed to a concept design with specifications and is referenced in the Business Case for future tender opportunities aligned with the construction of Stage 4 Marina Expansion.

Submission

N/A

Report

A list of key aspects were prepared to build the business case, including conversations with major stakeholders and industry research, a summary of the findings are;

- **Stakeholder Engagement**
  Input was gathered from Department of Transport, Frasers Property, Yacht Clubs, ferry operators, and Pen Holders
- **Tourism Attraction**
  The marina is a significant asset for the City, opportunities to promote the marina with future tavern and commercial activity
- **Boating Trends**
  Rising boat ownership, especially in personal watercraft and vessels over 6 metres, supports the need for more marina capacity
- **Competitor Benchmarking**
  Port Coogee Marina offers competitive pricing and facilities compared to other marinas like Fremantle and Mandurah
- **Ferry Service**
  Rottnest and Garden Island – future opportunity is available once the area is further developed.

The assessment approach to arrive at the preferred layout option was based on a multi criteria analysis which formed the basis for the financial analysis. The assessment included:

- Social / Community Benefits - 15%
- Design Life Flexibility - 30%
- Economic Benefits - 15%
- Financial Return - 30%.
- Risk - 10%.

The preferred layout option, 5C was selected for its balance of social, economic, and financial benefits, offering 32 private pens and 4 public berths.

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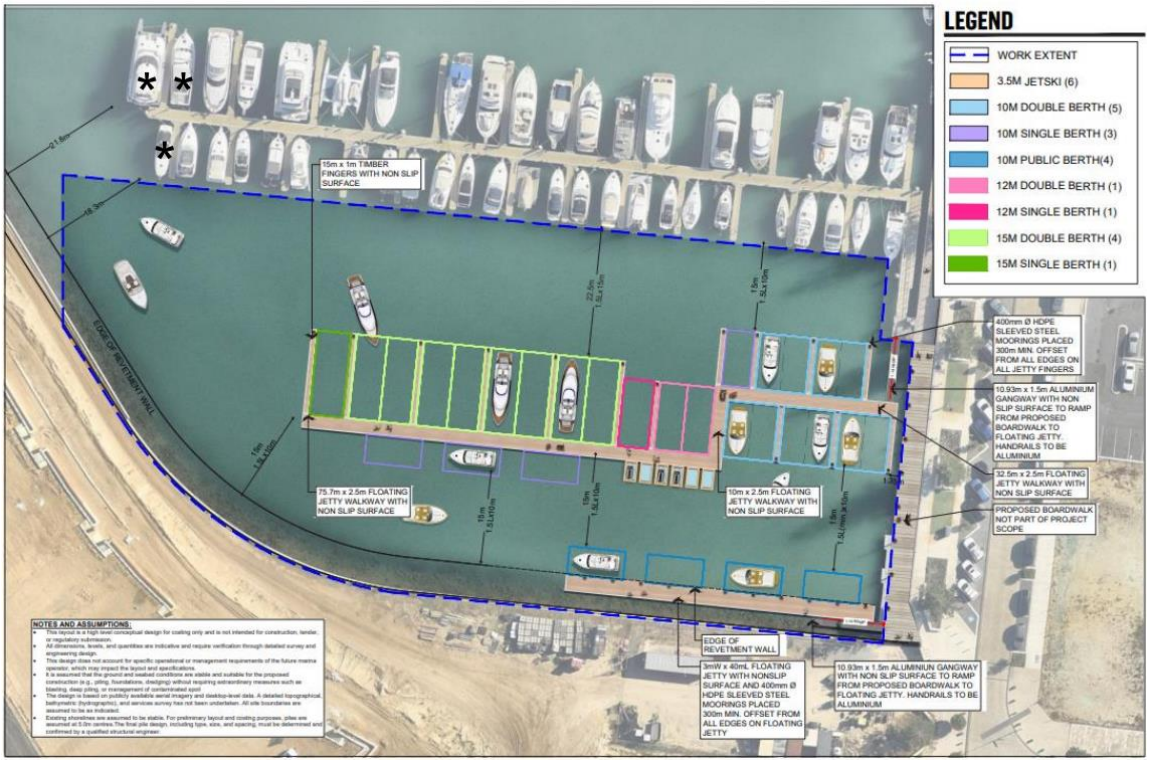

Although the public jetty will not earn revenue for the Marina business, the community and social benefits for recreational vessels around the Port Coogee Village will be far greater as the area grows in commercial and tourism capacity.

The preferred funding for the expansion is via a WA Treasury Corporation loan, the business case showing analysis for 10, 15 or 20 year payback options.

Grants are limited and not well-aligned with the project scope for the marina jetty, however, can be considered to construct the Public Jetty.

The financial analysis shows option 5C in FY29 at 85% occupancy – the first year of operation, creating $247,525 in pen revenue for Stage 4.

Parking for the public has been considered in the Planning Framework of the Port Coogee Village and the developer is on track to deliver their car parking obligations.

Available parking complies with the AS3962 Marina Design specifications which designate parking at 0.25 spaces per wet berth, in the absence of traffic or parking studies.

A recent amalgamation of Maraboo Island Reserves for Public Recreation, Marina and Waterway Management has provided a total of 29 car bays for marina use.

It is proposed that community consultation will occur in November/December and then a report for decision will be prepared for Council.

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Strategic Plans/Policy Implications

Local Economy
A sustainable and diverse local economy that attracts increased investment and provides local employment.
• Thriving local commercial centres, local businesses and tourism industry.
• Increased Investment, economic growth and local employment.

Environmental Responsibility
A leader in environmental management that enhances and sustainably manages our local natural areas and resources.
• Protection and enhancement of our natural areas, bushland, parks and open spaces.

Community, Lifestyle and Security
A vibrant healthy, safe, inclusive, and connected community.
• Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

City Growth and Moving Around
A growing City that is easy to move around and provides great places to live.
• An attractive, socially connected and diverse built environment.

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• High quality and effective community engagement and customer service experiences.

Budget/Financial Implications

The total budget estimated to design and construct option 5C for the Stage 4 expansion of Port Coogee Marina is estimated as $4.1 million (ex GST):

- Stage 4 private pens - $3,406,461
- Public Jetty - $497,618
- Detailed Design - $222,125

The financial analysis shows the Marina can fund Stage 4 Marina Expansion based on:

- Figures are based on the FY26 adopted budget
- Revenue and Expenses are increased annually by 5%
- 85% occupancy of Stage 4 from FY29, the first year of operation
- Activity Based Costing (ABC) charges are excluded
- Contributions to the Marina Asset Replacement reduced from $500,000 to $400,000 from FY26 for 3 years, then increasing to $600,000 from FY31 and $700,000 in FY32.

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The modelling shows the preferred payback option to be the 15-year loan, for serviceability from the Marina surplus. This option also aligns closely with the expiry of the current Stage 3 Marina Expansion Loan, in FY43.

Legal Implications

The advertising of a business case (plan) must comply with the requirements of section 3.59 of the *Local Government Act 1995* as amended.

Community Consultation

N/A

Risk Management Implications

There are several risks associated with and without the adoption of the business case and progress of the Marina expansion:

1. Delaying the Marina expansion could result in excessive noise from pile driving and construction, disrupting the peace of new residents on the Southern Peninsular. The recommendation would be to complete Stage 4 of the expansion while there are only a few residents on the peninsular.
2. Unable to reach the proposed occupancy rate modelled in the business case, to ensure serviceability of the loan.
3. Increased demands on car parking to support the Marina expansion and to appropriately resource the marina for continued service levels.
4. Failure to service the marina's waitlists by creating additional pens through delivering the marina expansion may cause reputational and brand damage to the City.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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URBIS
PORT COOGEE
MARINA EXPANSION
BUSINESS CASE
FINAL REPORT
Prepared for City of Cockburn
June 2025

ACKNOWLEDGEMENT OF COUNTRY

Urbis acknowledges the Traditional Custodians of the lands we operate on.

We recognise that First Nations sovereignty was never ceded and respect First Nations peoples continuing connection to these lands, waterways and ecosystems for over 60,000 years.

We pay our respects to First Nations Elders, past and present.

The river is the symbol of the Dreaming and the journey of life. The circles and lines represent people meeting and connections across time and space. When we are working in different places, we can still be connected and work towards the same goal.

Title: Sacred River Dreaming
Artist: Hayley Pigram
Darug Nation
Sydney, NSW

Document Set ID: 12415625
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EXECUTIVE SUMMARY

A $4.1 million expansion of 32 private pens (net increase of 29 due to the loss of 3 existing pens) and 4 berths on a public jetty for Stage 4 Port Coogee Marina expansion is recommended.

The City of Cockburn (the City) is a fast growing local government area in Perth's south-west. With the population projected to rise from 135,150 to 178,010 by 2036, there is a pressing need for enhanced sporting and recreational facilities. Currently, the marina is at capacity, which is 90% due to some jetty maintenance and the City has recognised the need to expand Port Coogee Marina to accommodate the growing demand for recreational boating and associated activities.

The initial developers of Port Coogee, Port Catherine Developments Pty Ltd, constructed Stage 1 and 2 of the marina as part of the first phase of works of the area. The marina was handed over to the City in July 2016 and a business case was commissioned in 2019 for the Stage 3 expansion. This business case seeks to build on the previous work that was presented by Council and ultimately inform the development of Stage 4 expansion of the marina.

This project explored the need for additional pens and facilities. Key findings are noted below.

- **High waitlists**: The marina has a waitlist of approximately 235 pens. Of note, waitlists for pens sized 8-15 metres are closed due to long existing waitlists. There is additionally strong demand across competing marinas, with numerous other facilities with high waitlists (e.g. Fremantle Fishing Boat Harbour, Mandurah Ocean Marina, South of Perth Yacht Club, Pier 21 Marina and Aquarama Marina).
- **Increasing future demand**: Boat ownership levels have been increasing across Perth and are high in the surrounding areas (e.g. Fremantle has 3,147 vessel registrations). The projected population within the surrounding area is anticipated to increase 2.3% per annum over the next 12 years, with key growth in demographics more inclined to own boats and participate in recreational boating.
- **Boating trends**: Whilst boat ownership has been increasing at high rates across all vessel sizes and types, there has been the highest demand for personal watercraft, followed by boats between 5-8 metres and greater than 10 metres over the last 5 years in Australia.
- **Vessel registrations** – Currently, registrations in Coogee are primarily for vessels of the 10 metres length and below.

A collaborative assessment of 8 long list layout options led to further analysis of two shortlisted options. This analysis found that the most suitable options included a public jetty and pens of 10 to 15 metre lengths, due to demand and the physical constraints of the marina.

A ferry terminal was not recommended due to uncertainty of operator feasibility and parking, implications on existing boat pens (with likely removal of 11 to 35 existing pens to accommodate vessel movements) and associated costs and revenues. There is however an opportunity to explore this further as a potential future project, with a recommended location of the terminal at the future boardwalk, on the right-hand side of the harbour entrance.

Ultimately, the preferred option selected was 5C, as it offered greater social and community benefits, enhanced design life flexibility, stronger economic benefits, improved safety, and better financial returns for the life of the infrastructure.

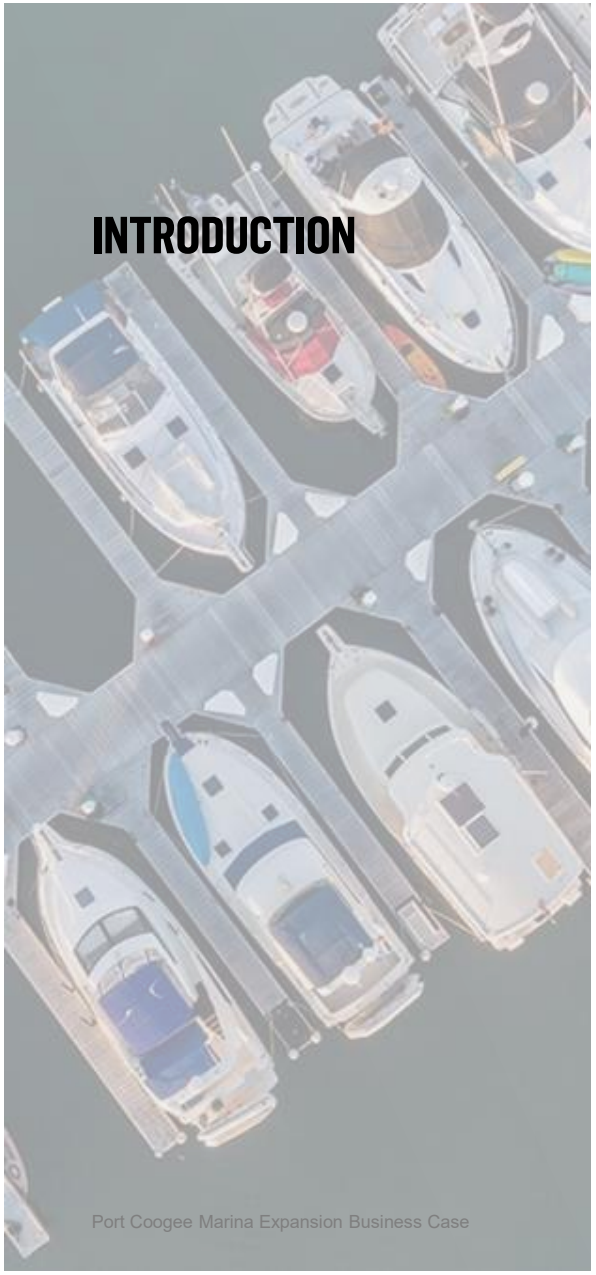
The financial analysis revealed that Option 5C will require lower annual debt servicing payments compared to Option 2, due to the smaller total loan amount needed given the lower project cost.

The preferred option is expected to support economic and community benefits such as:

- Local business growth;
- Property value increase;
- Tourism revenue;
- Community engagement;
- Recreational opportunities; and
- Tourism attraction.

A high level cost benefit analysis found that the expansion project is estimated to provide an additional $400,000 annually when compared to the marina operating as business as usual. As a result, the expanded marina will produce an economic value of approximately $3 million per year.

Project timing and other implementation considerations such as the risk management plan have also been included in this business case.



INTRODUCTION

BUSINESS CASE PURPOSE

Urbis was engaged to prepare a business case to guide the decision making and delivery of the Stage 4 expansion of the Port Coogee Marina.

Feasibility, economic, user group / stakeholder and cost estimation analysis, along with input from the Principal “the City”, supported the development of this business case.

This business case sought to:

- Describe the background of the project;
- Demonstrate the need for the project;
- Describe the alignment of the project with relevant government policy and stakeholder aspirations;
- Describe the project components and staging rationale;
- Demonstrate the key benefits expected from development of the project;
- Describe the funding and operating budget considerations; and
- Describe how the project can be delivered.

BUSINESS CASE STRUCTURE

This business case includes the following sections.

- **Project Background & Purpose**: Description of the project and its objectives.
- **Project Need**: Analysis of the need for the project.
- **Options Analysis**: Description of the preferred expansion option.
- **Budget and Funding Strategy**: Identification of funding options to support the delivery of the project.
- **Financial Analysis:** Financial model testing of the preferred option.
- **Economic Analysis**: Analysis of the economic and social benefits of the project.
- **Implementation Plans**: Identification of implementation strategies and actions to deliver the project.

Additional analysis which informed this business case is appended to this document.

01

PROJECT BACKGROUND AND PURPOSE

PROJECT BACKGROUND AND PURPOSE | PORT COOGEE MARINA BACKGROUND

Port Coogee Marina has been a prominent feature of North Coogee since 2005, planned as part of the broader Port Coogee estate development. The estate was constructed in 2006 and 2007, followed by the development of the first two stages of the marina by Port Catherine Developments (PCD). The original concept envisioned a harbour with up to 300 mooring pens for vessels up to 20 metres. However, PCD initially built 139 pens, later increasing to 150 pens as a requirement of handover to the City.

In 2010, M P Rogers & Associates published the 'Layout Investigations & Preliminary Business Case', outlining future expansion plans for the marina based on market conditions and anticipated demand. In July 2016, management of Port Coogee Marina transferred from the developer to the City of Cockburn, as per development approvals and agreements. At handover, the marina included 150 mooring pens (8 to 20 metres in length), 10 catamaran pens, service and visitor jetties, boardwalks, and a Marina Services Building.

With marina occupancy consistently high, the City engaged International Marina Consultants in 2018 to develop a Business Case for Stage 3 marina expansion. This expansion included a boardwalk, floating jetties, and related infrastructure on Maraboo Island's south side. The plan, developed with significant stakeholder input, was finalised in 2020.

Stage 3 Marina Expansion was completed in September 2022, adding 70 new mooring pens, two secure gatehouses, parking adjustments, and a 90-metre boardwalk. Although a project to reconfigure the fuel jetty for FY24 was halted due to budget constraints, the concept design and specifications are ready for tender with Stage 4 of the marina expansion.

Ultimately, this Business Case is designed to gain Council approval and pave the way for detailed design and then construction through future tender opportunities for Stage 4 of the marina expansion.

Port Coogee Early Concept Plan

Source: M P Rogers and Associates.

PROJECT BACKGROUND AND PURPOSE | PORT COOGEE MARINA BACKGROUND

The Port Coogee Marina is located in North Coogee, a coastal suburb approximately 7 kilometres south of Fremantle and 30 kilometres south of Perth.

The Marina is bounded by the suburb's residential and commercial estates to the north, east and south. Notable locations near the subject site include:

- Coogee Beach
- Old South Fremantle Power Station;
- Dome Cafe;
- Regis Aged Care;
- Port Coogee Village Shopping Centre; and
- Maraboo Island residential estate.

As was mentioned on the previous page, the subject site is currently owned and operated by the City of Cockburn.

Today, after three stages of development, the Marina offers 231 pens on floating jetties for recreational vessels up to 30 metres in length. It also includes visitor and service jetties (fuel and sullage), boardwalks, and a Marina Services Building with lounge and laundry facilities.

The master developer of Port Coogee, Frasers Property, is currently developing the public open space and boardwalks along the land to the south of the Port Coogee Marina, due to be completed late 2025. The balance vacant land is in the Port Coogee Village precinct, which can cater for future development of retail, mixed-use, residential, community, restaurants and hotels.

Port Coogee Marina Map

Source: City of Cockburn

PROJECT BACKGROUND AND PURPOSE | POLICY AND STRATEGIC CONSIDERATIONS

The expansion of the Port Coogee Marina is a major long-term strategic investment that will have lasting social, community and economic impacts, including both benefits and opportunity costs.

The preferred option is guided by the objectives of the following key City of Cockburn plans:

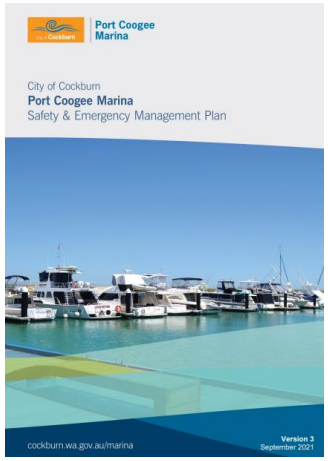
- (Draft) Destination Plan 2025 – 2030
- Strategic Community Plan 2020 – 2030
- Coastal Adaptation Plan 2018
- Port Coogee Revised Local Structure Plan 2018

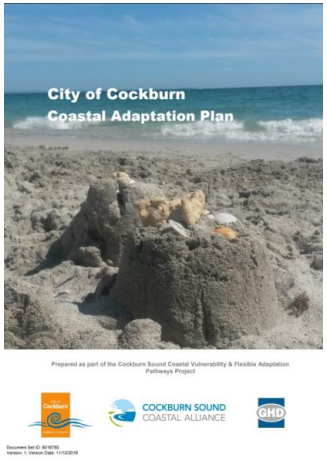
In addition, the following reports relevant to the Port Coogee Marina were also considered for the Port Coogee Stage 4 Marina Expansion:

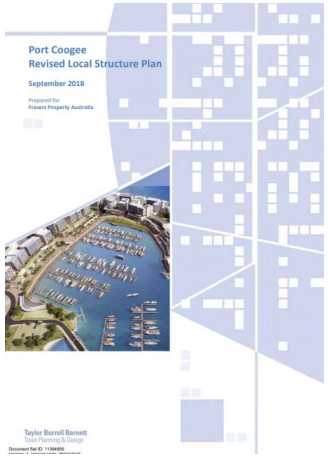
- Marina and Coastal Infrastructure Asset Management Plan 2020 - 2024
- Port Coogee Marina Management and Operations Review
- Port Coogee Layout Investigations & Preliminary Business Case 2010
- Port Coogee Marina – Stages 1 & 2 Completion Report 2012
- Port Coogee Marina Expansion Business Case 2019
- Environmental Assessment of North Coogee Dredging 2021
- Port Coogee Marina Safety & Emergency Management Plan 2021
- Port Coogee Marina Fish Diversity Study 2019
- Port Coogee Marina Fish Diversity Study 2023

Parking Opportunities

The City notes that the planning framework is able to accommodate parking for the proposed marina expansion with the already planned and provided parking in the locality. This is on the basis that the parking bays allocated to pen holders are not exclusive but for public use. From the annual marina customer satisfaction surveys, the City is aware of the challenges this provides pen holders and is actively pursuing alternate arrangements to better service the marina requirements, which is outside of the scope of this business case.







PROJECT BACKGROUND AND PURPOSE | PROJECT PURPOSE

The purpose of this report is to create a business case to support the proposed stage 4 expansion of Port Coogee Marina.

The City is contemplating adding 20 to 40 more private pens in the final stage of the Port Coogee Marina. This proposed expansion is intended to complement and enhance the current facility.

As such, this project aims to achieve the following key objectives:

1. **Address Demand for Additional Pens by Vessel Size:** Analyse market demand to provide a balanced mix of pens for various vessel sizes.
2. **Develop Complementary Services and Infrastructure:** Implement necessary services and infrastructure, such as the fuel jetty reconfiguration and additional public jetty, to enhance marina functionality.
3. **Optimise Jetty and Pen Layouts:** Design efficient layouts that maximise space, ensure smooth traffic flow and allow for future modifications.
4. **Conduct Comprehensive Financial Analysis:** Perform capex and opex assessments to ensure financial viability, including cost estimates, revenue projections and pay back period calculations.
5. **Develop Implementation Plan with Risk Management:** Create a detailed timeline and resource plan, incorporating risk management strategies to mitigate potential issues.

PROJECT BACKGROUND AND PURPOSE | EXISTING FACILITY

The current layout of Port Coogee Marina includes 231 pens and a public jetty for 4 berths, as illustrated on the adjacent map.

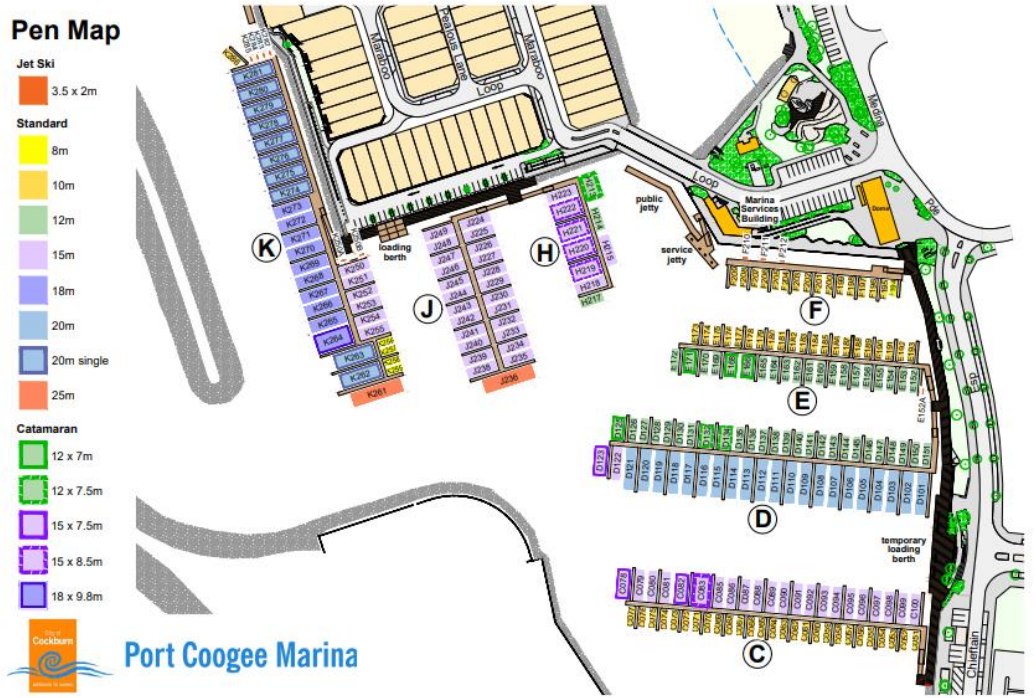
The table below details the mix of pen sizes and waitlist information. There is a large number of 10, 12 and 15 metre pens in the mix, with the highest demand on the waitlist (56 entries) for 15-metre pens.

Pen Size Mix & Waitlist*

PEN SIZE	# OF PENS	WAITLIST ENTRIES	WAITLIST OPEN?
Jet Ski	10	5	Yes
8m	5	21	No
10m	64	29	No
12m	41	33	No
12m cat	6	18	No
15m	53	56	No
15m cat	8	20	No
16m	1	6	Yes
18m	9	11	Yes
18m cat	1	1	Yes
20m	31	11	Yes
25m	1	13	Yes
30m	1	11	Yes

Source: City of Cockburn
**Note: Waitlist Information is as at April 2025.*

Port Coogee Marina Pen Map



Source: City of Cockburn.

PROJECT BACKGROUND AND PURPOSE | EXISTING FACILITY

Port Coogee Marina is a well-established facility offering a range of amenities and services. In order to expand the current facility, understanding various operational and experimental attributes is essential. These attributes provide valuable insights into the functionality and user experience of the marina.

Adjacent is an overview of the existing attributes, followed by a discussion of the key findings derived from these attributes.

Existing Facility Attributes

ATTRIBUTE	FURTHER INFORMATION	KEY FINDINGS
Opening Hours	▪ Mon-Fri: 8:30AM-4:30PM ▪ Sat-Sun: Closed ▪ Public Holidays: Closed	▪ Opening hours accommodate a wide range of boating activities and user schedules.
Facilities	▪ Public Jetty ▪ Fuel and Sullage Facility ▪ Marina Services Building ▪ Marina lounge & laundry	▪ Marina facilities offered enhances the user experience and attracts more boaters.
Services	▪ Power ▪ Water ▪ Lighting ▪ WIFI ▪ Secure access ▪ Dock trolleys	▪ Services meet the varied needs of marina users, ensuring a convenient and enjoyable experience.
Car Parking	▪ 29 Parking Areas	▪ Marina offers numerous public car parking areas. Although the parking areas comply with broader standards, the pen holders have requested more secure overnight parking.
User Profile	▪ 36% of users live in North Coogee ▪ 60% of users live within the site's 10km radius ▪ 40% of users live outside of the site's 10km radius	▪ Majority of users are locals, residing within a 10km radius of the marina.
Usage	▪ Max capacity 90% occupancy as at May 2025 ▪ Goal to achieve maximum occupancy level (95%+)	▪ Marina is well utilised, with a reasonable waitlist for all pen sizes.
Rental Arrangements	▪ Annual Permanent Licence (12 months or 2 years) ▪ Short Stay Licence – 1 night to 2 months (depending on availability)	▪ The marina's rental arrangements ensure it meets the diverse requirements of its users.
Financial Performance	▪ Operational surplus after depreciation and marina replacement contribution was $625,595 (surplus) for 2023-24 financial year.	▪ The marina is in a sound financial position.
Staffing	▪ 3 FTE (Marina Manager, Operations Coordinator, Marina Experience Officer) ▪ 1 Casual - 30 hours per fortnight (Marina Technical Officer)	▪ There is potential to employ additional staff to enhance quality of services provided.
Community Survey (2019)	▪ Survey from the Stage 3 Expansion revealed 77% of respondents strongly agreed that, "[they] would like to see the Marina expanded" ▪ "More parking" was mentioned to improve the marina	▪ The survey indicates marina expansion and additional parking is supported by the community.

Source: City of Cockburn

PROJECT BACKGROUND AND PURPOSE | PREVIOUS EXPANSION PROPOSALS

Port Coogee Marina has been a focal point of development and expansion over the years, with significant expansion proposals put forward in both 2010 and 2019. These proposals aimed to enhance the marina's capacity and facilities, ensuring it meets the growing demand of the community and visitors. However, the pens delivered for each stage were less than what was proposed, as shown in the adjacent table.

Stage 1 & 2 Business Case

The first business case for the Port Coogee Marina development, written by MP Rogers & Associates in 2010, explored two primary options which were formulated by Sinclair Knight Mertz in 2006. After thorough consideration, Option A was preferred. Despite slightly over-representing 10 metre boat sizes, it provided a realistic distribution of boat sizes that would be utilised and offered better value when compared to Option B over first 20 years of operation. Ultimately, 150 pens were delivered in these stages.

Stage 3 & 4 Business Case

By 2019, the needs and vision for Port Coogee Marina had evolved, with growing demand for more pens prompting a new business case with updated options. In this Business Case, Option 2 was chosen as the preferred option. It successfully met the target for a majority of 15m berths and increased the average pen size from 12.7m to 14.3m, better accommodating the needs of larger vessels and enhancing the marina's overall capacity. In the end, 70 pens were delivered in stage 3.

Previous Expansion Proposals for Port Coogee Marina Expansions

STAGE	OPTION	NUMBER OF PENS	ADDITIONAL INFORMATION	PENS DELIVERED	SOURCE
1 & 2	Option A	300 pens • 14 x 8m • 121 x 10m • 85 x 12m • 57 x 15m • 1 x 16m • 22 x 20m	• Slightly over-represents 10m boat size • Provides a realistic distribution of boat sizes that would be consumed • Offers slightly better return when compared to Option B	• Total: 150	Port Coogee Marina – Layout Investigations & Preliminary Business Case, MP Rogers & Associates, 2010
1 & 2	Option B	261 pens • 4 x 8m • 82 x 10m • 80 x 12m • 69 x 15m • 26 x20m	• Well balanced in terms of distribution of pens sizes • A lot less pen sizes when compared to Option A • Less short-term / visitor berths	N/A	Port Coogee Marina – Layout Investigations & Preliminary Business Case, MP Rogers & Associates, 2010
3 & 4	Option 1	107 pens • 5 x 10m • 2 x 11m • 2 x 12m • 3 x 14m • 53 x 15m • 1 x 16m • 13 x 18m • 27 x 20m • 1 x 30m	▪ Pen mix for stages 3 and 4. ▪ Majority of pens are adjacent to Maraboo Island ▪ Layout makes efficient use of the available berthing space, however, it is not well-aligned with the prevailing strong south-west wind direction.	N/A	Port Coogee Marina Expansion Business Case, International Marina Consultants. 2019
3 & 4	Option 2	103 pens • 5 x 10m • 1 x 12m • 3 x 14m • 53 x 15m • 1 x 16m • 11 x 18m • 27 x 20m • 1 x 22m • 1 x 30m	▪ Pen mix for stage 3 and 4. ▪ Pen size mix meets target majority of 15m berths ▪ Increases overall marina average pen size from 12.7m to 14.3m.	▪ Stage 3: 70	Port Coogee Marina Expansion Business Case, International Marina Consultants. 2019

Sources: MP Rogers & Associates; International Marina Consultants Pty Ltd; City of Cockburn

Preferred Option

PROJECT BACKGROUND AND PURPOSE | PREVIOUS EXPANSION STAGES DELIVERED

Stages Delivered Map

Source: Nearmap

02
PROJECT NEED

PROJECT NEED | DEFINED CATCHMENT

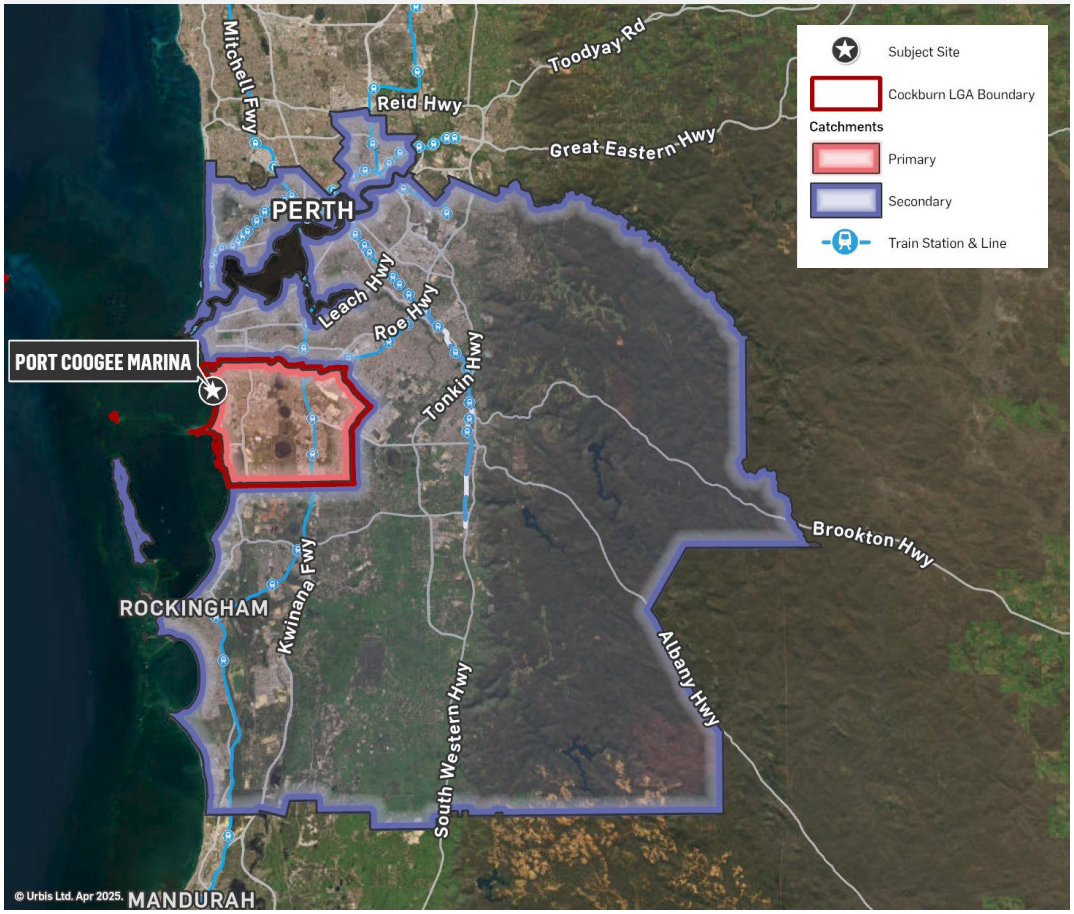
The map adjacent depicts the catchment that was defined for the proposed expanded facility. The catchment was based on the following:

- Place of residence of current users;
- Resident populations; and
- Travel times.

The City of Cockburn Local Government Area (LGA) was selected as suitable for the primary study area after analysis of membership data. Coastal suburbs up to Scarborough were included in the secondary study area due to the above.

Demand from as far south as Rockingham is prevalent due to the high count of residents with boats, exacerbated by the lack of facilities south of Cockburn until Mandurah.

Catchment Area Map



PROJECT NEED | CATCHMENT DEMOGRAPHICS

Residents living within the Primary and Secondary Study Areas both have incomes and per capita incomes that are higher than that of Greater Perth.

The average age of the study area is below Greater Perth, more so in the Primary catchment. Data shows slightly higher concentrations of young to middle-aged adults, and slightly lower proportions of retirees.

Reflective of the younger demographic, there is a higher proportion of employed people in the Primary study area and more households with a mortgage.

The above suggest residents in the primary study area have less disposable income. Coupled with the younger demographic, the primary may expect to see less demand for boating, as majority of boat owners are in the higher age brackets (approx. 47% in Coogee). However, trends have emerged of the younger generation of middle-aged (around 46 years) entering the market post-COVID[1].

Furthermore, the State Government has recently published new population projections for the City of Cockburn. These projections are detailed on the next page.

Key Demographic Characteristics of Catchment Area

	CITY OF COCKBURN (PRIMARY)	SECONDARY	GREATER PERTH
Income:			
Average Household Income	$127,300	$128,400	$125,900
Average Per Cap. Income	$49,842	$51,360	$48,700
Gender:			
Male	49%	N/A	49%
Female	51%	N/A	51%
Age Distribution:			
Aged 0-14	19%	18.6%	19%
Aged 15-24	12%	12.3%	12%
Aged 25-39	24%	22.7%	22%
Aged 40-54	21%	19.6%	20%
Aged 55-64	11%	11.1%	11%
Aged 65+	13%	15.6%	16%
Average Age	37.5	38.5	38.6
Labour Force:			
Status – employed	69%	65%	65%
Status – unemployed	3%	4%	4%
Status - not in the labour force	27%	31%	31%
White collar occupation	68%	71%	69%
Blue collar occupation	32%	29%	31%
Diversity:			
Australian Born	64%	62%	62%
Overseas Born	36%	38%	38%
Housing Tenure:			
Owned Outright	27%	30%	29%
Owned with a Mortgage	48%	41%	43%
Rented	26%	30%	27%

NOTE: Numbers Rounded

[1] *www.marinadockage.com – Introducing a Younger Generation to the World of Boating*

PROJECT NEED | POPULATION FORECASTS

Significant population growth in the City of Cockburn could potentially drive increased need for boat pens in the municipality.

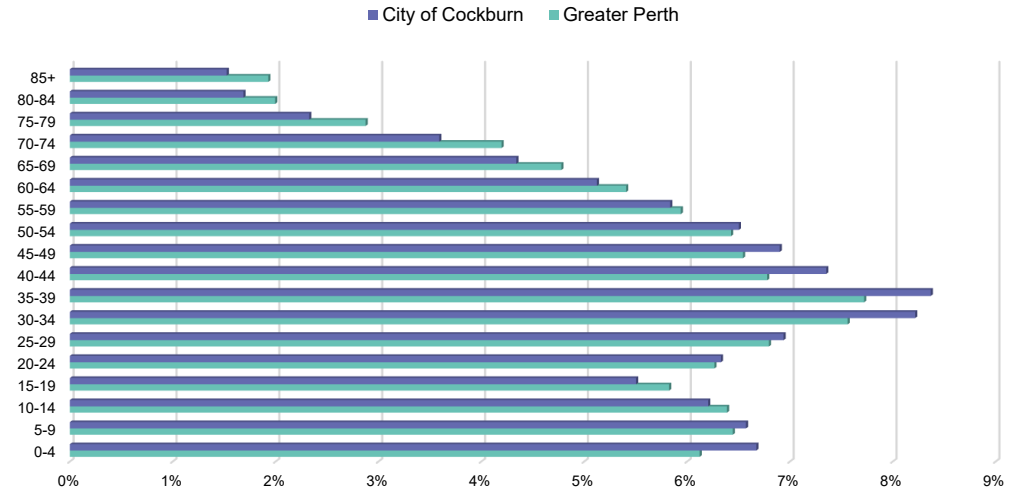
As at 2024, the City of Cockburn has 135,150 residents. The number of residents is forecast to increase by an average of 2.3% p.a. between 2024 and 2036, with 178,010 residents expected to reside in the City.

WA Tomorrow data indicates that the age structure of the City will slightly change across the 2024-2036 period. The growth of the population aged 0-19 is expected to be the weakest, averaging 1.32% p.a. and growing by a total of 5,770 residents over the period. Conversely, there is a large increase of 13,570 residents aged 60+ over the period, averaging 3.73% growth p.a. The slight shift to an older population suggests an increased need for boat pens, given the increase in leisure time experienced by retired residents.

Population Forecasts, City of Cockburn, 2024-2036

POPULATION (NO.)*	YEAR				CHANGE
Residents	**2024**	**2026**	**2031**	**2036**	**2024 to 2036**
City of Cockburn	135,150	142,720	158,370	178,010	42,860
Aged 0 – 19	34,000	34,850	36,820	39,780	5,770
Aged 20 – 39	40,880	42,680	46,930	53,190	12,300
Aged 40 – 59	35,670	37,460	41,760	46,880	11,210
Aged 60 +	24,590	27,730	32,870	38,160	13,570

Population Age Structure 2021, City of Cockburn vs Greater Perth



Source: ABS Census 2011-2021, forecast i.d, Western Australian Planning Commission, Urbis

PROJECT NEED | STAKEHOLDER ENGAGEMENT

The nature of this project means that buy-in and participation from key stakeholders is essential for the Port Coogee Marina expansion to be successful and to maximise the desired positive community outcomes.

Targeted engagement was undertaken for this business case in order to better understand the demand for pens from the local community, broader catchment area and wider state. This information was used to inform the options. Engagement was undertaken with the following stakeholders:

- Department of Transport;
- City of Cockburn;
- Frasers Property;
- Marina and Yacht Clubs;
- Commercial Cruise Operator; and
- Boat pen users.

The table on the right identifies key stakeholders and their potential roles in the delivery of this project.

Key Stakeholder Roles

STAKEHOLDER	POTENTIAL ROLES / OPPORTUNITIES
Department of Transport	• **Regulatory Oversight**: Ensure compliance with maritime regulations and safety standards. • **Environmental Management**: Oversee environmental impact assessments. • **Benchmarking**: Provide an overview of other competitive marinas and boat harbours, including pricing, facilities, and services, to help maintain competitive standards and identify areas for improvement.
City of Cockburn	• **Economic Development**: Promote the marina expansion as a catalyst for local economic growth, attracting tourism and investment. • **Planning and Approvals**: Facilitate the necessary planning approvals and permits required for the expansion. • **Infrastructure Development**: Collaborate on the development of supporting infrastructure, such as roads, utilities, and public amenities.
Frasers Property	• **Partnership Opportunities**: Engage in partnerships to provide services and amenities that complement the marina, such as retail, dining, and recreational activities. • **Marketing and Promotion**: Collaborate on marketing initiatives and community events to attract visitors and promote the marina as a premier destination.
Marina and Yacht Clubs	• **Benchmarking**: Provide an overview of other competitive marinas and boat harbours, including pricing, facilities, and services, to help maintain competitive standards and identify areas for improvement.
Commercial Cruise Operator	• **Passenger Transportation**: Provide safe, reliable, and enjoyable transportation services for passengers between various destinations. • **Tourism Promotion**: Promote local attractions and experiences, contributing to the growth of the tourism industry in the regions they serve. • **Economic Contribution**: Generate economic benefits for local communities through passenger spending on accommodations, dining, shopping, and activities.
Boat Pen Users	• **Marina Users Input**: Participate in consultation processes to provide feedback and suggestions, ensuring the expansion meets gaps at the marina, ensuring the expansion benefits the boat pen users.

PROJECT NEED | CONSULTATION RESULTS

The themes emerging from stakeholder consultation included:

- Tourism Attraction;
- Rottnest Island Ferry Service / Public Jetty;
- Pen Size; and
- Services / Infrastructure.

Each of these areas presents unique opportunities to shape a thriving, accessible and sustainable marina environment for residents and visitors alike.

Adjacent, the summary findings for each theme are detailed, reflecting the collective vision and feedback from the engaged stakeholders.

Consultation Results Summary

	INSIGHTS AND MARKET UNDERSTANDING	CHALLENGES AND CONSTRAINTS
TOURISM ATTRACTION	• Port Coogee Marina is a significant asset for the City in driving the visitor economy. Opportunity to promote marina with boutique commercial activities. • Future tavern, short stay accommodation, restaurants/cafes, apartments earmarked for vacant development sites adjacent to Stage 4 marina expansion. • Unique offering compared to Fremantle, Rockingham and Rottnest Island.	• Parking constraints will be exacerbated with additional pens (users plus guests) and extra requirements if there were plans for a commercial Rottnest Island service. • Market conditions dictate when building will take place. Uncertainty of timeframe as Frasers Property is exiting WA and selling the balance of the estate. • Potential noise complaints from residents on increased commercial activities.
POTENTIAL ROTTNEST ISLAND FERRY SERVICE / PUBLIC JETTY	• Potential to make Port Coogee Marina a destination with a public jetty attracting day trippers to the area. • Potential to expand services to Garden Island once AUKUS commence around 2027. • Potential place activation at Port Coogee Marina with potentially up to 200 passenger per Rottnest Island ferry service.	• Would require minimum 100 carparking bays for passengers (all day). Public transport route will need to be coordinated. Consider pedestrian and traffic congestion. • Involves City financial assistance to ensure initial commercial viability of service. Demand analysis need to factor in Fremantle terminal is only 15 minutes away. • Minimum boat size is 35m. To ensure viability, 35m would be required, therefore existing pens would need to be removed to cater for the ferry.
PEN SIZE	• All marinas have a waitlist which indicate a strong demand. Between Port Coogee Marina, Fremantle Sailing Club and Mandurah Ocean Marina, there are 144 on the waitlist for 8m-12m boat pens. A large percentage of pen sizes at neighboring marinas are 12m and under, identifying a requirement for 12m+ boat pens.	• Pens for vessels 12m and under should be recommended due to current channel width from Jetty C, consideration for tight navigation. • To cater for 15m vessels, approximately 3 boat pens from Jetty C would have to be removed to widen the channel width.
SERVICES / INFRASTRUCTURE	• Facilities provided are at industry standard and users are satisfied. • Opportunity for providing a Jib crane for maintenance tasks on vessels. • Potential commercial equipment kiosk could be leased out from the lower level of Marina Office.	• Waste management would need to improve, current bins fill up fast. • Increase security measures – cameras, gated entry, lighting. • Potential commercial lease space (3m x 4m) currently used by the Community Association, lacks street exposure.

PROJECT NEED | COMPETITOR BENCHMARKING

Port Coogee's current pen mix is expansive and diverse when compared to similar facilities. There are also no substantial gaps in the on and off-shore facilities provided when benchmarked against competing locations, as the marina has a majority of them.

By comparing these marinas to the current offerings of Port Coogee Marina, features and services that can be incorporated into its expansion are identified. Additionally, industry norms and minimum service requirements have been extracted from this analysis and are shown on the following page.

It is important to note that the current construction of Ocean Reef Marina in Ocean Reef (approx. 37 km north from Port Coogee) is expected to deliver substantial future supply and could compete with Port Coogee Marina depending on their pricing. The proposed Wanliss St Marina in Rockingham (approx. 20 km south of Port Coogee) proposal in 2018, fell through and state government recently in February 2025 went out for an Expression of Interest campaign to seek interest from marina developers however there was low interest.

Ultimately, the competition analysis has revealed the following advantages and disadvantages of the current Port Coogee Marina, which are outlined in the adjacent table.

Comparative Facilities – Pen Sizes & Mix

	PORT COOGEE MARINA	COCKBURN POWER BOATS	FREMANTLE SAILING CLUB	FREMANTLE FISHING BOAT HARBOUR	MANDURAH OCEAN MARINA	STH OF PERTH YACHT CLUB	PIER 21 MARINA	AQUARAMA MARINA	OCEAN REEF MARINA (UNDER CONSTRUCTION)	WANLISS ST MARINA (PROPOSED)
Number of Pens	231	50	712	209	425	473	176	210	Circa 500-600	2018 proposal: 500
Pen Sizes & Mix*	10 x Jet Ski (4%) 5 x 8m (2%) 64 x 10m (28%) 47 x 12m (20%) 61 x 15m (26%) 1 x 16m (0%) 10 x 18m (4%) 31 x 20m (13%) 1 x 25m (0%) 1 x 30m (0%)	5 x 9m (13%) 26 x 12m (67%) 8 x 15m (21%)**	274 x 10m (39%) 231 x 12m (33%) 139 x 15m (20%) 2 x 16m (0%) 5 x 16.5m (1%) 42 x 18m (6%) 13 x 21m (2%) 4 x 25m (1%)**	6 x 11m (3%) 21 x 12m (10%) 66 x 15m (32%) 33 x 18m (16%) 69 x 20m (33%) 4 x 22m (2%) 6 x 24m (3%) 1 x 30m (0%) 1 x 35m (0%) 2 x 40m (1%)	22 x 8m (5%) 47 x 9m (11%) 98 x 10m (23%) 141 x 12m (33%) 71 x 15m (17%) 5 x 16m (1%) 23 x 18m (5%) 20 x 20m (5%)	5m – 25m	7m – 24m Note: Marina will be closed from July 25 for 2 years for redeve-lopment	52 x 9.5m (29%) 73 x 12m (41%) 3 x 13m (2%) 35 x 15m (20%) 15 x 17m (8%)**	TBC	TBC Note: Feb 2025 EOI for new developer. Low interest.

**Note: Catamaran and multihull pens have been combined with same pen sizes.*
***Note: Urbis estimate, gaps in data.*

Competitive Advantages / Disadvantages of Port Coogee Marina

ADVANTAGES	DISADVANTAGES
• Expansive pen mix with a variety of pen sizes • Equipped with essential service facilities to ensure convenience and functionality • Located near popular destinations: Coogee Beach, Rottnest, Garden and Carnac Islands	• Median number of pens offered • Lower catchment area population

PROJECT NEED | COMPETITOR BENCHMARKING

Comparative Facilities – Additional Information

	PORT COOGEE MARINA	COCKBURN POWER BOATS	FREMANTLE SAILING CLUB	FREMANTLE FISHING BOAT HARBOUR	MANDURAH OCEAN MARINA	SOUTH OF PERTH YACHT CLUB	PIER 21 MARINA	AQUARAMA MARINA
On-Water Facilities								
• Fuel	✓	✓	✓	✓	✓	✓	✓	✓
• Sullage	✓	✓	✓	✓	✓	x	x	x
• Public Jetty	✓	✓	x	✓	✓	x	x	✓
On-Shore Facilities								
• Car Parking	✓	✓	✓	✓	✓	✓	✓	✓
• Shower	✓	✓	✓	x (Planned)	✓	✓	✓	x
• Toilets	✓	✓	✓	x (Planned)	✓	✓	x	x
• Food & Beverage Outlets	✓	✓	✓	✓	✓	✓	✓	
• Accommodation	x	x	x	✓	✓	x	✓	x
Local Demographics*								
• Population	3.7K	5.3k	9.3K	9.3k	8.8K	7.2K	3.9K	7.8K
• Median Age	46	47	41	41	50	44	48	44
Local Economy Catalyst Impact	Medium	Low	Medium	Medium	Medium	Low	Medium	Medium
Site Navigational Accessibility	High	High	Medium	Medium	Medium	Medium	Low	Medium
Proximity to Destination Locations	High	Low	High	High	High	Medium	Medium	Medium
Occupancy Rates	90% (Max Capacity)	100%	95%**	100%***	81%	N/A	100%	95%****
Waitlists	Yes	N/A	No	Yes	Yes	Yes	Yes	Yes

** Source: ABS Quickstats, 2021. Note: Demographics data relates to suburb facility is located within.*
*** Note: Occupancy based on vacant listings as at 17th April 2025.*
**** In reference to long term vacancies.*
**** Note: Occupancy as at 2021.*

PROJECT NEED | PRICING

Overall, the current pricing appears to be competitive based on the level of services and amenity provided at Port Coogee Marina.

The table adjacent details the annual fees by pen size for the subject site and competing marinas.

Examining marina rates is essential for maintaining Port Coogee's competitive edge. This analysis not only ensures that the marina's rates are in line with other facilities but also provides valuable insights for pricing additional pens.

Currently, a majority of Port Coogee's pens are priced in line with Cockburn Power Boats and Fremantle Fishing Boat Harbour pens. Otherwise, the pens are priced above Mandurah Ocean Marina and well below Fremantle Sailing Club, Pier 21 Marina and Aquarama Marina.

Comparative Facilities – Annual Fees by Pen Size

PEN SIZE	PORT COOGEE MARINA	COCKBURN POWER BOATS	FREMANTLE SAILING CLUB	FREMANTLE FISHING BOAT HARBOUR*	WANLISS ST MARINA (PROPOSED)	MANDURAH OCEAN MARINA	STH OF PERTH YACHT CLUB	PIER 21 MARINA	AQUARAMA MARINA**
Jet Ski	$3,445	-	-	-	N/A	-	-	-	-
8	$5,488	$5,950 (-8%)	-	-	N/A	$4,869 (13%)	-	-	-
10	$6,910	-	$8,322 (-17%)	-	N/A	$6,086 (14%)	-	-	$6,360 (9%)
12	$8,331	$7,930 (5%)	$9,978 (-17%)	$8,598 (-3%)	N/A	$7,304 (14%)	-	-	$10,470 (-20%)
15	$10,797	$10,570 (2%)	$12,462 (-13%)	$10,748 (0%)	N/A	$9,130 (18%)	-	-	$13,440 (-20%)
16	$11,707	-	$13,290 (-12%)	-	N/A	-	-	-	-
18	$13,462	-	$14,946 (-10%)	$12,897 (4%)	N/A	$10,956 (23%)	-	$19,668 (-32%)	$16,320 (-18%)
20	$15,128	-	-	$14,330 (6%)	N/A	$12,173 (24%)	-	$21,840 (-31%)	-
23	$19,070	-	-	-	N/A	-	-	$27,276 (-30%)	-
25	$21,902	-	-	$17,913 (22%)	N/A	-	-	-	-
30	$27,787	-	-	$21,495 (29%)	N/A	-	-	-	-

** Note: Annual fee prices are based on a fee per metre, per month with an additional annual rates levy.*
*** Note: Annual fee prices have been recorded in the nearest length available.*

PROJECT NEED | MIX DEMAND

Port Coogee Marina offers a variety of pen sizes, from jet ski docks to 30m vessels, catering to a wide range of boating needs. There are currently 231 private pens and the variety makes it a popular choice for both casual sailors and serious mariners.

Occupancy rates are high, reflecting the marina's prime location and excellent facilities. This strong demand has led to many pens being fully occupied and a growing waitlist, highlighting the marina's reputation and desirability.

Due to physical constraints, the analysis focused on 10, 12, and 15-metre pens for the Stage 4 expansion. The study found that an even split among these sizes is most suitable based on current availability and occupancy. This balanced approach ensures the marina can continue to meet diverse needs, providing ample space for various boat sizes. Aligning the expansion with existing demand patterns will help maximise occupancy rates for the life of the infrastructure and maintain high service levels.

Port Coogee Marina Pen Mix, Occupancy & Waitlist

PEN SIZE	PEN COUNT	PEN OCCUPANCY	WAITLIST OPEN?	WAITLIST ENTRIES
Jet Ski	10	84%	Yes	5
8m	5	100%	No	21
10m	64	99.0%	No	29
12m	41	99.7%	No	33
12m cat	6	100%	No	18
15m	53	95.6%	No	56
15m cat	8	99.2%*	No	20
16m	1	100%	Yes	6
18m	9	61.6%	Yes	11
18m cat	1	100%	Yes	1
20m	31	65.1%	Yes	11
25m	1	100%	Yes	13
30m	1	-	Yes	11

Source: City of Cockburn.
**Note: Average applied.*

Port Coogee Marina Pens Grouped (10-15m)

PEN GROUP	AVAILABLE	OCCUPIED	PEN OCCUPANCY	WAITLIST ENTRIES
10m	64	64	100%	29
12m	47	47	100%	51
15m	61	61	100%	76

Source: City of Cockburn.

PROJECT NEED | BOATING TRENDS

Over the past five years, Australia has seen notable changes in the lengths of boats, reflecting evolving preferences and trends in recreational boating. The most significant growth has been in the Personal Watercraft (PWC) category (i.e. jet ski), which surged by 33.7%. This increase highlights the rising popularity of these versatile and agile watercraft.

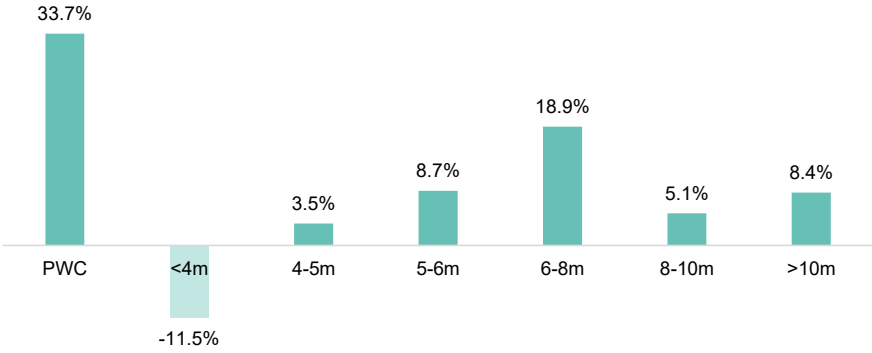
In contrast, boats under 4 metres experienced a decline of 11.5%. This reduction suggests a shift away from smaller vessels, possibly due to a growing preference for larger, more capable boats that offer greater comfort and utility.

Boats in the 4-5 metres range saw a modest increase of 3.5%, indicating steady interest in this size category. Meanwhile, the 5-6 metre segment grew by 8.7%, reflecting a stronger demand for mid-sized boats.

The 6-8 metres category experienced a significant rise of 18.9%, the second-highest growth after PWCs. This trend points to a preference for boats that offer more substantial capabilities and amenities, suitable for longer trips and a variety of water activities.

Boats in the 8-10 metre range saw a 5.1% increase, showing a steady interest in larger vessels that provide more comfort and advanced features. Finally, boats over 10 metres grew by 8.4%, indicating a robust market for boats greater than 10 metres in size.

Australia - Change In Boat Length Over 5 Years (2019-24)



Source: Boating Industry Association

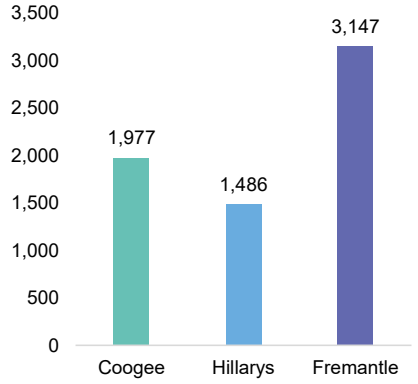
PROJECT NEED | VESSEL REGISTRATIONS

Vessel Registrations data provided by the Department of Transport for Coogee, Hillarys and Fremantle, has revealed the following:

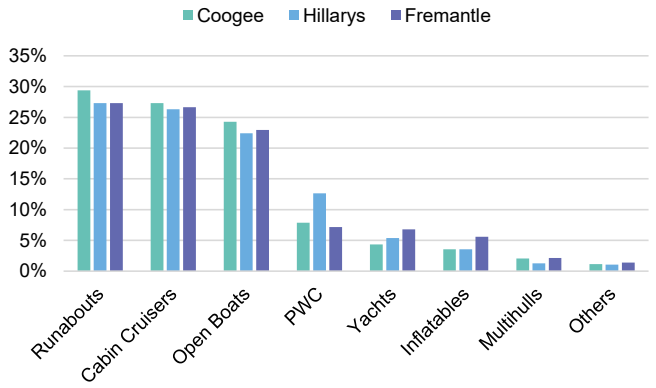
- A large proportion of vessels registered in Coogee are for runabouts, cabin cruisers and open boats.
- Most vessels (94%) registered in Coogee and the surrounding areas were for 10 metres and below.
- Registrations for vessels above 20 metres are relatively low in Coogee and the competing towns.
- Vessels in Coogee are primarily held by those aged 55-64.

These registrations ultimately indicate demand for pens around 10 metres in length for use by residents in Coogee and surrounds.

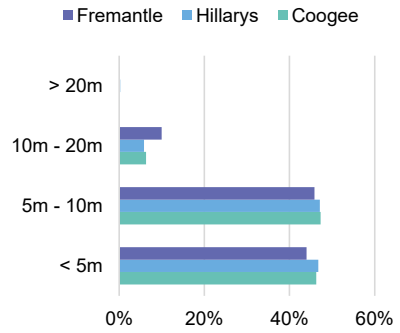
Vessel Registrations by Area



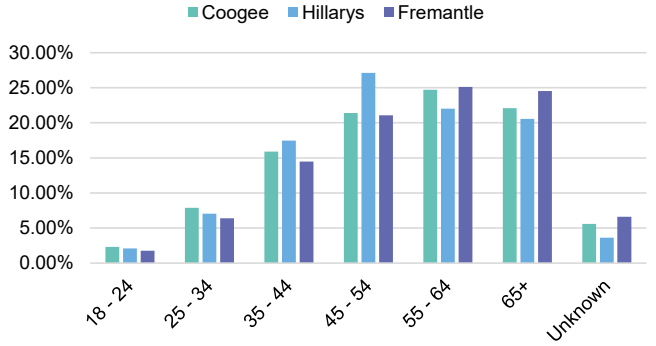
Vessel Registrations by Type



Vessel Registrations by Length



Vessel Registrations by Age



Source: Department of Transport

PROJECT NEED | CONSTRAINTS, RISKS AND OPPORTUNITIES

In order to enhance the marina's operations and user experience, the current facility's constraints, risks and opportunities were explored.

These insights and recommended actions are crucial for guiding the marina's stage 4 expansion, overall long-term success and community satisfaction.

Precinct Constraints, Risks & Opportunities

CONSTRAINT		EXPLANATION	RECOMMENDED ACTIONS
	Lack of dedicated car parks	Easily accessible and sufficient car parks for marina patrons are an essential component of a marina facility. Car parking must be closely located and secure, given that vehicles may be parked unattended for multiple days. The addition of boat pens and thus increased patronage of the marina increases the need for dedicated parking.	▪ Expand existing parking facilities ▪ Review plans for additional parking
	Limited on-shore amenities	The addition of boat pens and thus increased use of marina facilities may require the expansion of onshore amenities and larger/more bins for waste disposal.	▪ Assess current and future amenity needs ▪ Upgrade waste disposal storage or increase waste collection days
RISK			
	Marina competition	Competition from other marinas poses a risk to the occupancy of Port Coogee Marina. The State Government has recently sought for a marina developer for a new marina at Rockingham, which may capture existing or potential patrons who reside south of North Coogee. Ocean Reef Marina has also just commenced however it is located 43 km north.	▪ Enhance marina facilities and services ▪ Develop unique selling points ▪ Increase marketing and promotion
	Community objection	Objections from the community may hinder the approval of additional boat pens. A prominent issue raised in community consultations is the need for appropriate car parking, as well as ensuring the marina onshore area is a community asset and can be enjoyed by all.	▪ Offer community benefits ▪ Consult with community
OPPORTUNITY			
	Competitive pricing	Boat owners have been identified as being highly sensitive to price. In 2018 a rental increased implemented at the Department of Transports (DoT) Marinas saw a 13% reduction in their occupancy. Conduct annual pricing reviews of neighbouring marinas to ensure pen holders receive value for money for the services and facilities provided, thereby maintaining high occupancy rates.	▪ Maintain competitive pricing ▪ Enhance customer experience
	Demand for boat pens	There is strong demand for boat pens, with high occupancy rates across marinas in the Perth metropolitan region. Vessel registrations in the Southern Metropolitan area of Perth is forecast to increase from 26,798 in 2018 to around 37,600 by 2036. To meet the resulting rising demand for boat pens, the DoT recommended that Port Coogee Marina develop up to 150 additional boat pens between 2018-2036, as per their Recreational Boating Facilities Study Review 2019, of which only 70 have been built to date.	▪ Accelerate development plans ▪ Secure funding and approvals ▪ Promote the expansion

Source: Urbis, Department of Transport:

03

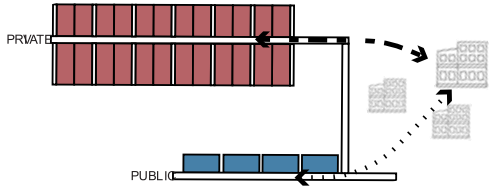
OPTIONS ANALYSIS

OPTIONS ANALYSIS | DESIGN PRINCIPLES

The following design principles outlined informed the options on the following pages.

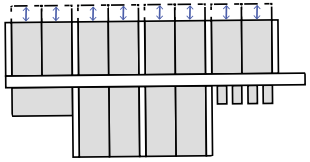
A Great Experience for Everyone

An accessible, safe, and easy-to-use marina for everyone. The design will feature clear, simple pathways for boats and users, ensuring a great experience for both private pen holders and public visitors.



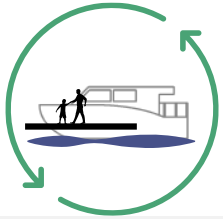
A Vibrant Community Hub

Through close collaboration with the City, the expansion will offer both accessible public day-use pens and secure berths. This balanced access is made even more appealing by the marina's location, which is just a short walk from the Port Coogee commercial and retail precinct, inviting visitors to enjoy the local shops and cafes and fostering a vibrant community atmosphere.



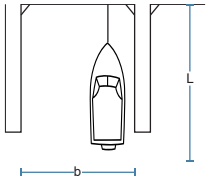
A Proactive Design for a Sound Investment

A design guided by robust research. By carefully studying local market and community trends, every design decision – from the overall layout to the specific mix of pen sizes – has been evidence-based. This data driven approach ensures we build what people need, securing high occupancy, future adaptability, and a strong, financially viable asset for the City.



Built with Care for our Coast

The expansion will be built sustainably, using environmentally responsible materials and methods. This commitment ensures we create a durable, high-quality facility that serves the community while protecting and respecting our unique coastal environment.



Smart Design & Compliance

Ensuring all aspects of the marina's design and construction strictly adhere to relevant Australian Standards, particularly AS 3962 for marina design. This commitment to technical excellence guarantees a safe, durable, and high-quality facility that meets all regulatory requirements and reflects industry best practice.

OPTIONS ANALYSIS | LONG LIST OPTIONS OVERVIEW

Stage 4 of the Port Coogee Marina expansion explored the potential to involve the following components:

- additional secure pens;
- a public jetty; and
- a commercial Rottnest Island ferry service.

An opportunities and needs workshop was conducted to evaluate several development options for this final expansion, which are outlined in the tables adjacent.

A site assessment was conducted to identify key challenges, opportunities, and potential risks, which influenced the design options. The key considerations outlined are:

1. Optimising the jetty configuration to provide maximum boat pens in the restricted waterways for the Stage 4 expansion.
2. The existing configurations of adjacent Jetty C pens.
3. The small water space in which the seawall impacts the minimum channel width, which must adhere to the standard of 1.5 times the boat length, limiting pen size to a maximum of 15 metres.
4. Balancing the removal of existing pens, which is necessary to achieve an optimal mix of pen sizes.
5. The length of commercial vessels influences the channel width.
6. The public jetty must provide infrastructure for community use.
7. There is a need to accommodate the increasing demand for jet ski pens.

Following the workshop, 8 private pen configurations were evaluated in a multi-criteria assessment to short list two potential options. (See Appendix A)

Ultimately, Option 2 and 5C were short-listed for assessment to determine the preferred option for the Stage 4 expansion.

Other options such as 3A, 3B and 4 were not prioritised due to factors such as:

- The low financial benefit of including only one pen size;
- The feasibility uncertainty associated with operating a ferry service at this point in time; and
- Potential safety concerns surrounding the movement of a ferry service in the marina.

Options Summary – Private Pen Configuration

OPTIONS	JET SKI	8M	10M	12M	15M	20M	PUBLIC JETTY	FERRY SERVICE
Option 1			■				■	
Option 2			■	■			■	
Option 4						■		
Option 5	■				■			
Option 5A	■		■	■	■		■	
Option 5B	■	■	■	■	■		■	
Option 5C	■		■	■	■		■	
Option 6		■			■			

Source: Urbis

Options Summary – Ferry Configuration

OPTIONS	JET SKI	8M	10M	12M	15M	20M	PUBLIC JETTY	FERRY SERVICE
Option 3A (Ferry)							■	■
Option 3B (Ferry)							■	■

Source: Urbis

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

OPTIONS ANALYSIS | ASSESSMENT APPROACH

The two options were assessed against assessment criteria to determine which option best achieves the objectives of this project.

Key considerations included:

- **Social / community benefits:** benefits expected to be supported by the increase in available pens and additional infrastructure;
- **Design life flexibility:** ensure a variety of pen sizes to meet changing demands and future-proof the marina.
- **Economic benefits:** boost local economy through increased visitor spending and activation.
- **Risk:** create a safe marina environment, minimising hazards and vessel conflicts.
- **Financial return:** achieve financial sustainability by balancing net revenue with capital costs, benefitting the City.

Assessment Criteria

	CRITERION	DESCRIPTION
	Social / Community Benefits	Provide social and community benefits that cater to the diverse needs of the community marina users (number of net additional pens and public jetty spaces).
	Design Life Flexibility	Provides diverse mix of pens to accommodate evolving demand and future-proof the marina (ability to cater to different boat sizes).
	Economic Benefits	Support visitor expenditure and activation and generates a positive economic multiplier effect (local visitor expenditure impact).
	Risk	Provide a safe marina environment and minimise risks and hazards for all users (relative risk of vessel conflict and accidents).
	Financial Return	Provide a financial return that benefits the City, ensuring sustainable financial viability (net revenue versus capital cost).

Source: Urbis

OPTIONS ANALYSIS | ASSESSMENT FINDINGS

Each option was assessed against the assessment criteria and a score of 1 (low) to 5 (high) was given against each criterion, with the higher the score the better the alignment of the option with the criterion.

The overall score was based off the criteria and assigned weightings. The higher weighting was given to design life flexibility and financial returns.

The total score was used to determine the preferred option.

Option 5C is the preferred option over Option 2 for several reasons. It offers better social and community benefits, enhanced design life flexibility, stronger economic benefits, improved safety, and better financial returns.

Firstly, Option 5C maximises the ability to cater for a larger variety of vessel sizes (up to 15 metres). In contrast, Option 2 caters up to 12 metres, which lacks the same level of adaptability.

Both options include aluminum gangways and a public jetty, but the diversified pontoon lengths in Option 5C allow for a more tailored approach to berthing arrangements. This makes Option 5C a more attractive and practical solution for the marina's expansion, better meeting the needs of its users.

Additional information on Option 5C meeting the assessment criterion best is outlined adjacent.

The concept plan for Option 5C is on the next page (and Option 2 can be seen in Appendix B)

Assessment Summary

ASSESSMENT CRITERION	WEIGHTING	OPTION 2	OPTION 2 DESCRIPTION	OPTION 5C	OPTION 5C DESCRIPTION
Social / Community Benefits	**15%**	**4**	More private pens however less variety in size, 3 berths at public jetty provide moderate benefits.	**4.5**	Less private pens however more berths at public jetty (4 in total), enhancing recreational facilities.
Design Life Flexibility	**30%**	**3**	Pen mix (up to 12m) offers limited flexibility and future-proofing.	**4.5**	Varied pen mix (up to 15m) ensure flexibility and future-proofing.
Economic Benefits	**15%**	**2**	Lower capacity and infrastructure attract fewer visitors, offering moderate economic benefits.	**2**	Lower capacity and infrastructure attract fewer visitors, offering moderate economic benefits.
Risk	**10%**	**3**	Moderate safety and management of berthing spaces enhance safety.	**3**	Moderate safety and management of berthing spaces enhance safety.
Financial Return	**30%**	**4**	Balanced return - higher potential revenue, though accompanied by higher construction costs.	**4**	Balances revenue with costs, achieving financial sustainability through lower construction expenses despite generating lower revenue.
Overall Score		**3.3**		**3.8**	

Source: Urbis

OPTIONS ANALYSIS | RECOMMENDED CONCEPT PLAN OPTION 5C

The recommended concept plan Option 5C is characterised by 32 private pens (see below mix), aluminum gangways and a combination of three floating jetty pontoons:

- 32.5m x 2.5m
- 10m x 2.5m
- 75.7m x 2.5m

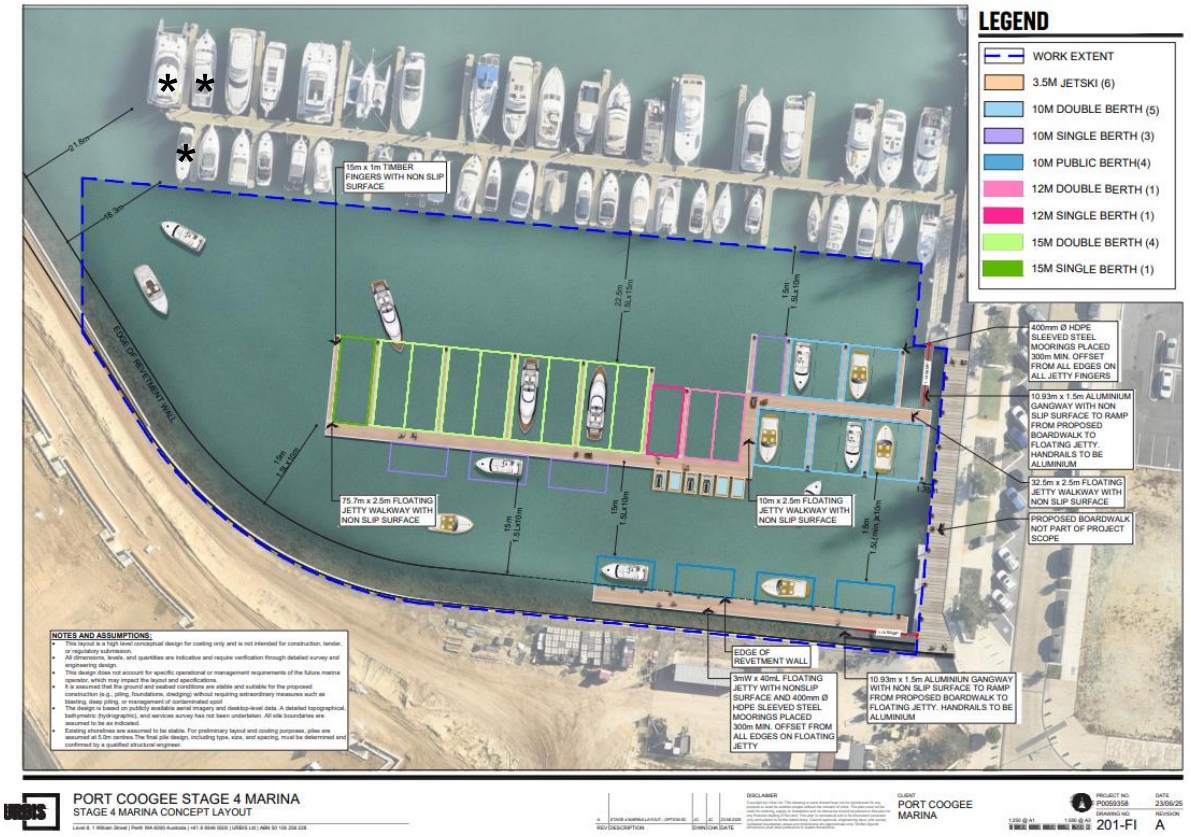
To the south, there is a public jetty offering 4 berths for 10m vessels.

To cater for Option 5C, 2 to 3 pens may need to be removed from Jetty C (this has been factored into the financial analysis).

Option 5C Pen Size Mix

PEN SIZE	NUMBER OF PENS
Jet Ski	6
10m – double (5)	10
10m – single	4
12m – double (1)	2
12m – single	1
15m – double (4)	8
15m - single	1
Total	**32**
10m – public	4

Option 5C Concept Plan



Source: Urbis

** Asterix denotes pens to be removed from Jetty C*

04

BUDGET AND FUNDING STRATEGY

BUDGET AND FUNDING STRATEGY | BUDGET SUMMARY

The total budget estimated to design and construct option 5C for the Stage 4 expansion of Port Coogee Marina is estimated as $4.1 million (ex GST) under a P90 estimate (Source: Trinacria Consulting). This cost allows a risk factored contingency of $680,300 above the base case estimate (i.e. 20% contingency cost).

The difference between the Base Case Estimate and the P90 estimate reflects the total risk allocation, encompassing both inherent and contingent risks. Inherent risks are tied to uncertainties in measured items and assumptions, such as quantities, productivity rates, and prices. Contingent risks involve unmeasured items that may or may not impact project costs, like extreme weather or unexpected heritage issues. The P90 estimate is a risk profile scenario using the Monte Carlo simulation to determine probabilistic cost estimates, with the P90 estimate commonly used for budgeting. This figure can be refined after detailed design or with contractor input.

These cost estimates allow for cost escalation (6%), incorporate a range of sub-categories (shown adjacent in table) and are subject to the exclusion of the temporary mooring for contractor floating plant (i.e. piling barge assumed to be moored at Port Coogee Marina overnight during construction phase).

Full cost can be found in Appendix C.

Ongoing Viability and Sustainability

Following practical completion, the City will be responsible for the ongoing maintenance of the Stage 4 expansion. The City will assess and undertake required maintenance as per the City's asset management policies, and fund and budget upgrades as required through its annual budget processes. An allowance of 1% of capital cost has been allowed in the budget.

Estimated Capital Costs

$3.4M
Base Estimate (ex GST)

$4.1M
P90 Estimate (ex GST)

Source: Trinacria Consulting

Capital Cost Sub-Categories

SUB-CATEGORY
Preliminaries
Jetty & Abutment Works
Services (Water, Lighting, Power Supply, Fire Fighting)
Public Jetty
Miscellaneous Items
Engineering & Project Management
Allowance for Escalation

BUDGET AND FUNDING STRATEGY | FUNDING STRATEGY

The stage 4 marina expansion (excluding the public jetty) could be funded through a loan from the WA Treasury Corporation. This approach is deemed most suitable for the following reasons:

- The Stage 4 expansion and the broader Port Coogee Marina are shown to provide significant economic and social benefits to the local community and the state's economy.
- The expansion of the Port Coogee Marina aligns with various City strategies.
- The expansion of the marina has already been recognised as a key project for the City to pursue.

Funding Options Assessment

FUNDING OPTION	ASSESSMENT FINDINGS
City Reserves	▪ There is considered to be insufficient existing municipal reserves of this magnitude to cover the cost of the marina expansion. ▪ Required to be utilised to fund the public jetty.
Western Australian Treasury Corporation (WATC) Loan	▪ The WATC provides relatively low cost debt financing to local councils in Western Australia. ▪ There is a risk of being too highly geared, which would impact on further debt financing needs and future infrastructure investment, in which case pressure for rate rises and/or spending cuts may be evident. ▪ There is potential for higher long term interest rates due to higher debt burden which would limit future investment. ▪ Additional revenue could be used to help service debt interest and repayments. ▪ There are opportunities for alternative loan terms (e.g. 10, 15 and 20 years).
External Grant Funding	▪ External funding opportunities are competitive in nature and generally have explicit requirements which may not be compatible with the project. ▪ There are limited grant funding opportunities available and none directly aligned to this stage 4 expansion. ▪ The public jetty, due to its recreational nature, could receive up to 75% funding through a successful submission to the Department of Transport for a Recreational Boating Facilities Scheme grant.

05

FINANCIAL ANALYSIS

FINANCIAL ANALYSIS | OPTION 5C

Based on the proposed mix of pens for Option 5C, we conducted a financial analysis comparing different loan terms and interest rates. Adopted assumptions include:

- **Project Timing**: The project expansion and loan commencement are set to start in FY 28. Following this, revenue and expenditure for stage 4 are projected for FY 29 onwards, when the marina is expected to be operational.
- **Loan Amount**: P90 estimates from the QS have been used for the loan scenario, accounting for the total project cost deducted by detailed design fees (assumed to be paid in FY 26 and 27) and public jetty costs*.
- **Revenue:** Revenue includes existing berth marina income (net 3 pens lots from Jetty C in FY29 $28,781) and additional income anticipated from the stage 4 marina expansion, with an assumed annual escalation of 5%. Occupancy rate assumptions are FY 29 @85%, FY30 @85%, FY31 @90%, FY 32 @95%, FY 33+ @97%.
- **Operating Expenses**: Staffing costs, materials and contracts, utilities and internal recharging are assumed to increase and escalated at 5% each year.
- **Maintenance Cost**: Based on QS advice, 1% of the construction cost is assumed annually for maintaining the new stage 4 marina from FY 29 and escalated at 5% each year.
- **Contributions**: The Net Operating Income (NOI) includes contributions for depreciation, replacement, and a marina expansion loan up to FY 43.

With revenue support from the existing marina, the cumulative position across the 15 and 20 loan term options is expected to support the annual debt servicing amount each year. However, the 10 year loan term presents a more aggressive approach and is anticipated to encounter a negative cumulative position during entire term. (See appendix D for full cashflow)

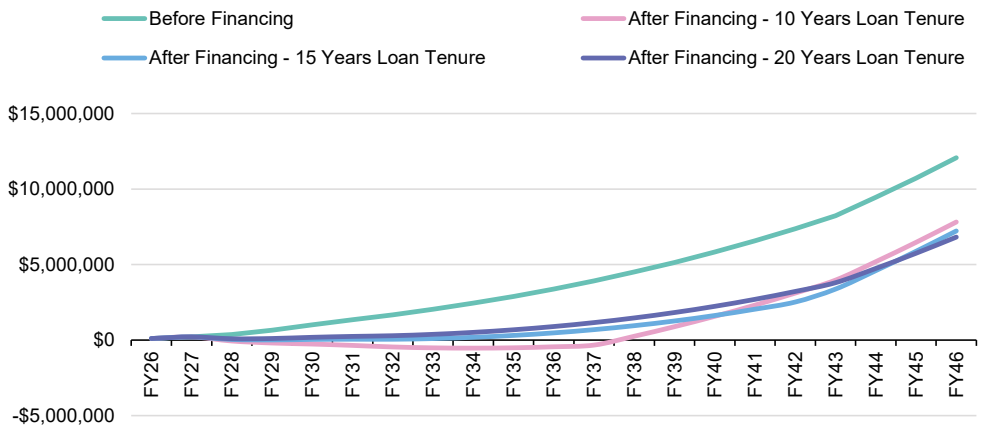
*Note: The public jetty construction cost of $497,618 has been excluded from the loan amount (as outlined in section 4).

Debt Funding Cost Assumptions

	10 Years	15 Years	20 Years
Loan Amount	$3,406,461	$3,406,461	$3,406,461
Loan Term (years)	10	15	20
Interest Rate	4.60%	5.00%	5.30%
Start Date	1-Jul-27	1-Jul-27	1-Jul-27
Debt Amount	$3,406,461	$3,406,461	$3,406,461
Total Amount Spent on Interest	$849,754	$1,442,393	$2,125,417
Total Interest and Principal Payment	$4,256,215	$4,848,854	$5,531,878
Annual Debt Servicing Amount (Principle+Interest)	$425,621 /pa	$323,257 /pa	$276,594 /pa

Source: City of Cockburn, Urbis

After Financing Cumulative Position of Current and Stage 4 Marina



Source: Urbis

06

ECONOMIC ANALYSIS

ECONOMIC ANALYSIS | ONGOING ECONOMIC AND EMPLOYMENT BENEFITS

A high level socio-economic analysis of the expanded marina has been developed based off Option 5C. This assessment estimated the economic value of the expanded marina at approximately $3 million per annum, which is $400,000 more annually than the marina operating as business as usual.

This estimate is based on a review of the economic, social and environmental contribution of the aforementioned expansion at Port Coogee Marina.

The **expanded Marina** will provide the following economic contribution:

- **On-site employment** – **6** jobs (3 full-time and 3 part-time / casual).

It is important to note that the monetised benefits exclude the public jetty and associated visitor expenditure this would support.

Estimated Economic Value Assumptions

The economic value of a boat pen is measured as an estimate of the recreational value created per boat per day. Following a review of relevant literature, the value per day per boat was estimated at USD$69.34. This value was taken from research by the American Water Resources Association. This number is adjusted to allow for inflation and exchange rate. The number of boat pens at the final built out marina is assumed to be 8 public and 260 private. Boat usage per year for the boats that are stored at Port Coogee is estimated to be 20%.

Estimated Annual Economic Value – Business As Usual Marina

$2.6M
Economic Benefit

4
Jobs

Sources: Urbis, American Water Resources Association, Department of Transport

Estimated Annual Economic Value – Expanded Marina

$3M
Economic Benefit

+$400K

6
Jobs

Sources: Urbis, American Water Resources Association, Department of Transport

ECONOMIC ANALYSIS | ADDITIONAL ECONOMIC AND SOCIAL DEVELOPMENT BENEFITS

Expanding the number of pens and facilities at Port Coogee Marina presents a valuable opportunity to enhance both the social and economic landscape of the area. By increasing marina capacity, the community can enjoy a range of benefits that contribute to a vibrant and thriving local environment.

Key advantages include those shown in the adjacent tables, which are also summarised below:

Economic Benefits:

- **Local Business Growth:** Stimulates demand for nearby businesses.
- **Property Value Increase:** Enhances the attractiveness of nearby properties.
- **Tourism Revenue:** Increases spending in the local area.

Social Benefits:

- **Enhanced Community Engagement:** Serves as a hub for recreational facilities.
- **Increased Recreational Opportunities:** Promotes a healthy, active lifestyle.
- **Tourism Attraction:** Draws more visitors, boosting local tourism.

By investing in the expansion of Port Coogee Marina, the community stands to gain significant social and economic rewards, fostering a more dynamic and prosperous future.

Economic Benefits

BENEFIT		DESCRIPTION
	Local Business Growth	Increased marina capacity can drive demand for local businesses, including restaurants, shops, and marine services, stimulating the local economy.
	Property Value Increase	Enhanced marina facilities can increase the attractiveness of nearby properties, potentially raising property values and local tax revenues.
	Tourism Revenue	Attracting more visitors to the marina can boost spending in the area, contributing to overall economic growth and sustainability.

Social Benefits

BENEFIT		DESCRIPTION
	Community Engagement	Enhanced marina facilities can serve as a hub for community activities, fostering social interaction and a sense of community.
	Recreational Opportunities	More pens and improved facilities provide greater access to recreational boating, promoting a healthy, active lifestyle.
	Tourism Attraction	A well-equipped marina can attract tourists, boosting local tourism and providing residents with more leisure options.

07

IMPLEMENTATION PLANS

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

IMPLEMENTATION PLANS | PROJECT PLAN

The key milestones and anticipated timeframes are outlined at a high level to facilitate the project's delivery.

Key future tasks include:

- Endorsement of this business case;
- Commitment of funding to the Stage 4 Expansion;
- Ongoing engagement with stakeholders;
- Technical investigations and detailed design;
- Site works approvals/contract procurement and award; and construction of preferred option.

Key Milestones

MILESTONE	TIMING	MAY 25	JUN 25	JUL 25	AUG 25	SEP 25	OCT 25	NOV 25	DEC 25	JAN 26	FEB 26	MAR 26
Preparation of Business Case												
Draft Business Case												
Caretaker Period												
Public Consultation												
Business Case Endorsed												
Corporate Planning Cycle	FY26											
Detailed Design	FY26 to FY27											
Delivery	FY28											
Operational	FY29											

IMPLEMENTATION PLANS | RISK MANAGEMENT PLAN

To guide the effective risk management, a preliminary risk identification process has been undertaken as part of this project plan. A detailed risk management plan should be developed as part of further project planning.

ID	RISK CATEGORY	EVENT	CAUSE	CONSEQUENCE	INHERENT RISK ANALYSIS			CONTROL ASSESSMENT	
					LIKELIHOOD	CONSEQUENCE	RISK RATING	MITIGATION MEASURES	EFFECTIVENESS
1	Regulatory	Approvals (e.g. utilities, development, building, environmental)	Miscalculation during planning process Unexpected findings on site	Delay commencement and completion of project	Unlikely	Moderate	Medium	Appropriate studies undertaken prior to approvals process to ensure the state of the site is known. Project manager to liaise with approval authorities at an early stage. Appropriately qualified consultants to undertake studies.	Excellent
2	Regulatory	Contractor non-compliant with legislation	Mismanagement by builder	Project completion delayed	Unlikely	Moderate	Medium	Periodic audit of contractor's project plan. Contractor documentation fully verified prior to commencement and throughout life of contract.	Good
3	Procurement	Insufficient responses received	Highly competitive market	Delay commencement and completion of project	Unlikely	Moderate	Medium	Identify potential tenderers with capability to undertake the works prior to initiating project. Undertake tender procurement process at an early stage to ensure sufficient lead time is provided to receive responses and allow successful tenderer to ensure resources will be available when needed.	Excellent
4	Market	Change in demand	Change in vessel size ownership	Low occupancy rate of pens	Unlikely	Moderate	Medium	Implementing a diverse mix of pens to accommodate varying vessel sizes and evolving demand, thereby future-proofing the marina. The future redevelopment of Stages 1 and 2 in circa 15 years will further mitigate risks and adapt to changing demand.	Excellent
5	Financial	Inaccurate capital cost estimates	Costs exceeding proposed building costs	Project completion delayed	Possible	Moderate	Medium	Sign contract for construction by set project milestone. Ensure accurate budgets are prepared and subsequently managed by qualified project manager. Capital cost estimate conducted by Quantity Surveyors.	Excellent
6	Financial	Budget exceeded	Unforeseen building problems incurred	Project completion delayed	Possible	Moderate	Medium	Past and forthcoming expenditure to be reviewed at each project team meeting ensuring it is on budget. Up to date cost estimates obtained. Project to be managed by qualified project manager.	Good
7	Site/Construction	Poor quality to finished product	Mismanagement by builder	Project needs to be upgraded	Possible	Major	High	Introduce hold points to ensure works meet specification and quality. PM may consider rejection of poor quality of works/materials.	Excellent
8	Site/Construction	Not meeting project milestones	Miscalculation during planning process	Project completion delayed	Possible	Minor	Medium	Continual review of project and scheduling at project team meetings. Detailed schedule of works to be completed upon appointment of contractor.	Excellent
9	Site/Construction	Contractors go out of business	External events	Project completion delayed	Possible	Major	High	Due diligence completed during tender process to ensure contractors have proven track record, are financially sound and have the capability to complete works.	Good
10	Site/Construction	Extreme weather conditions	External events	Project completion delayed	Possible	Minor	Medium	Include contingencies for inclement weather and/dangerous work conditions. Timing of ground works.	Good
11	Site/Construction	Undue impacts on environmental features	Site environmental features are not adequately assessed	Project completion delayed Meeting approval requirements costly	Unlikely	Minor	Low	Further studies required to assess potential impact on environmental features.	Good

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08

APPENDICES

APPENDIX A| LONG LIST OF OPTIONS – VERSION 2 MCA

CRITERIA	CRITERIA WEIGHTING	OPTION 1: 10M PENS PUBLIC JETTY	OPTION 2: 10M + 12M PENS PUBLIC JETTY	OPTION 4: 20M PENS	OPTIONS 5, 5A, 5B, 5C: JET SKIS + 10M +12M + 15M PENS PUBLIC JETTY	OPTION 6: 8M + 15M PENS
Social / Community Benefits	15%	5	4	2	4.5	3
Design Life Flexibility	30%	2	3	5	4.5	4.5
Economic Benefits	15%	3	2	1	2	1
Risk	10%	3	3	3	3	3
Financial Return	30%	4	4	2	4	4
Overall Score		3.3	3.3	2.9	3.8	3.5

APPENDIX B | OPTIONS ANALYSIS | SHORT-LISTED OPTION 2 (NOT PREFERRED)

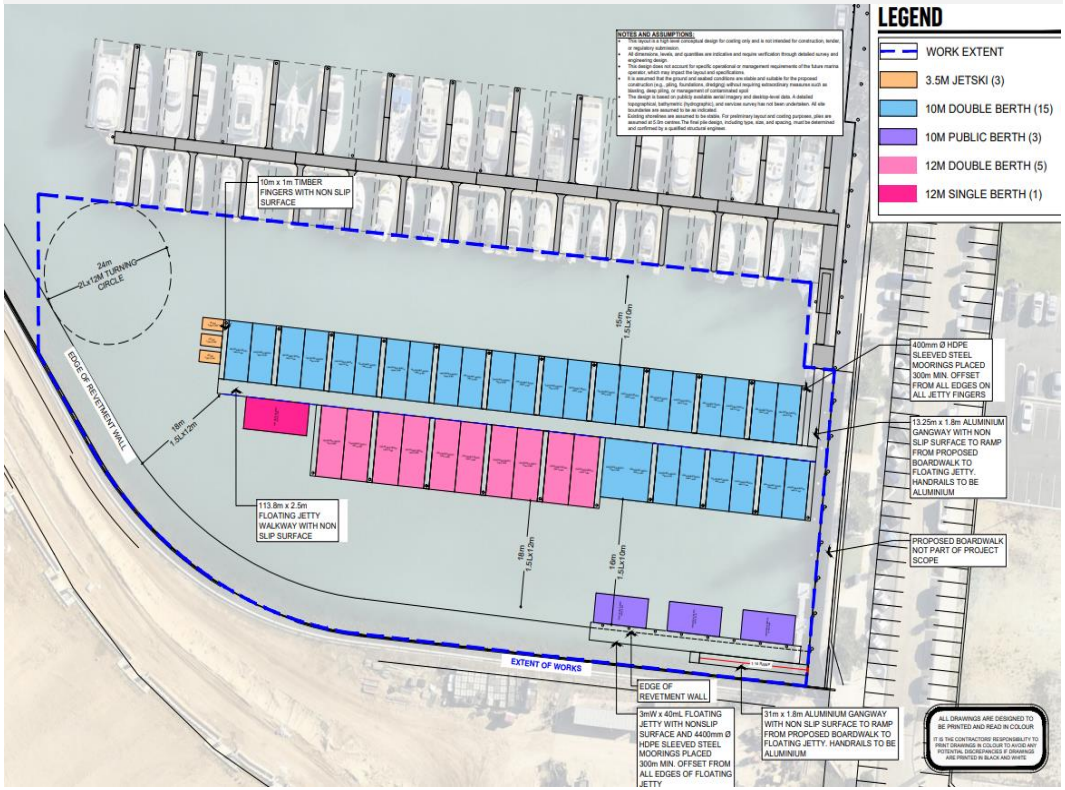
Option 2 is characterised by 44 private pens and a single 113.8m x 2.5m floating jetty pontoon and aluminum gangway.

To the south, there is a public jetty offering 3 berths for 10m vessels.

Option 2 Pen Size Mix

PEN SIZE	NUMBER OF PENS
Jet Ski	3
10m – double (15)	30
12m – double (5)	10
12m – single	1
Total	**44**
10m – public	3

Option 2 Plan



Source: Urbis

APPENDIX C| COST ESTIMATES

Port Coogee Marina
Stage 4

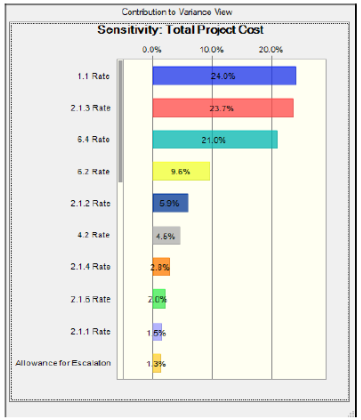
TRINACRIA CONSULTING

Project	**Port Coogee Stage 4 Marina**
Item	**Probabilistic Cost Estimate**
Option	**Option 5C**
References	**URBIS Drawing SK5C Revision B**
Revision	**A**
Client	**URBIS**
Author	**Nello Siragusa**
Date	**10/06/2025**

Item	Description	Unit	Quantity		Rate		Amount			Comment
			Best Qty	Worst Qty	Best Rate	Worst Rate	Base Estimate	P50 Estimate	P90 Estimate	
1	**Preliminaries**									
1.1	Mobilisation/Demobilisation, Insurances, Site Establishment, Insurances, Preparation of Management Plans, Other indirect Costs	Item	1		353,200	706,500	353,200			20% - 30% of Direct Costs Upper limit increased to cover Indirect Cost Increases
	Sub Total Item 1 Preliminaries						***353,200***	***461,595***	***596,909***	
2	**Jetty & Abutment Works**									
2.1	***Jetty***									
2.1.1	Supply and Install Walkway Piles	Ea.	7	8	25,610	32,013	179,270			406x12.7 CHS Piles Cut off level +3.2 Average length 15m Includes HDPE Sleeve & Bird Cap
2.1.2	Supply & Install Finger Jetty Piles	Ea.	14		25,610	32,013	358,540			Pile productivity assumed 1 pile per day
2.1.3	Supply and Install Walkway	m^2	296		2,019	3,029	597,624			2.5m wide Walkway
2.1.4	Supply and Install 15m Fingers	No	6		33,305	49,958	199,830			
2.1.5	Supply and Install 12m Fingers	No	1		28,436	42,654	28,436			0.9m wide Finger Jetty
2.1.6	Supply and Install 10m fingers	m	7		26,199	39,299	183,393			0.9m wide Finger Jetty
2.1.7	Supply & Install Gangway	Item	1		54,700	82,050	54,700			13.25 * 1.8m wide Gangway
2.1.8	Supply and Install Jet ski Dock Block Pens	No	6		4,500	6,750	27,000			
2.1.9	Allowance for abutment Works	Item	1		5,000	7,500	5,000			
2.1.10	Security Gate (Not Required)	Item			8,000	12,000	0			*Assume No Requirement*
	Sub Total Item 2 Jetty & Abutment Works						***1,633,793***	***1,746,176***	***1,896,652***	
3	**Services**									
3.1	***Water***									
3.1.1	Supply & lay 40 mm Water Main from existing supply main at the abutment	m	120	144	100	200	12,000			
3.2	***Lighting***									
3.2.1	Supply and Install Solar Powered Lights to Jetty	No	4	5	8,000	12,000	32,000			Solar Powered Lighting Assumed
3.3	**Power Supply**									
3.3.1	Switchboard	Item	1		50,000	75,000	50,000			
3.3.2	LV Retic from abutment	m	120		250	375	30,000			
3.3.3	Allowance for Service pillars on jetties	No	13		4,500	6,750	65,000			
3.4	**Fire Fighting**									
3.4.1	Supply and Install Booster station on shore	Item	-		13,000	19,500	0			Check if required
3.4.2	Supply & Install 150 mm Fire main	m	120	144	250	375	30,000			Assume water service available at abutment
3.4.3	Supply & Install Hydrants	No	4		4,000	6,000	16,000			
3.4.4	Supply & Install Hose Reels & Cabinets	No	4		3,500	5,250	14,000			
3.4.5	Allowance for Valves & Fittings	Item	1		20,000	30,000	20,000			
3.4.6	Allowance for CCTV	Item	1		10,000	15,000	10,000			
	Sub Total Item 3 Services						***279,000***	***301,206***	***322,389***	

APPENDIX C| COST ESTIMATES (CONT.)

4	**Public Jetty**									
4.1	Supply and Install Piles	No.	4	5	23,748	29,685	94,992			356x12.7 CHS Piles 15m long
4.2	Supply and Install Floating Walkway	m^2	120		2,019	3,029	242,280			3m wide x 40m long
4.3	Supply and Install Landing Pontoon	m^2	5		2,019	3,029	10,095			
4.4	Supply and Install Gangway	Item	1		54,700	82,050	54,700			13.25 * 1.8m wide Gangway
4.5	Allowance for Dive team to remove rocks for pile driving	Days	2		5,000	7,500	10,000			
	Sub Total Item 4 Public Jetty						***412,067***	***442,371***	***497,618***	
5	**Miscellaneous Items**									
5.1	Allowance Navigation Beacons	No	1	2	5,000	7,500	5,000			
5.2	Allowance for Traffic Management (Land & Water)	Item	1		15,000	30,000	50,000			
	Sub Total Item 5 Miscellaneous Items						***5,000***	***7,968***	***10,606***	
	Total Direct Costs						***2,354,860***	***2,512,718***	***2,670,759***	
6	**Engineering & Project Management**									
6.1	Geotechnical Investigations -(Not Required)	Item	1		0	0	0			
6.2	Design	Item	1		117,700	147,125	117,700			5% of Direct Costs
6.3	Environmental Approvals (Excluded from Estimate)	Item	1		0	0	0			Excluded from estimate
6.4	Planning, Project Management & Contract Administration	Item	1		423,900	508,680	423,900			15% of Direct Costs
6.5	Notice to Mariners & Project Signs	Item	1		5,000	10,000	5,000			
6.6	Environmental & Heritage Monitoring	Item	1		50,000	75,000	50,000			
	Sub Total Item 6 Engineering & Project Management						***596,600***	***655,300***	***744,262***	
7	**Allowance for Escalation**									
7.1	Allowance for Escalation	Item	1		6%	10%	141,292			
	Sub Total Item 7 Allowance for Escalation						***141,292***	***200,602***	***241,978***	
	Total Project Cost						***3,445,952***	***3,847,843***	***4,126,204***	
	Risk Based Contingency							12%	20%	



Exclusions
Business Case Expenses
Temporary Mooring for Contractor Floating Plant

Prepared By
Nello Siragusa
Trinacria Consulting

Page 1 of 1

APPENDIX C| COST ESTIMATES (CONT.)

TRINACRIA CONSULTING

Port Coogee Stage 4

Basis of Cost Estimate June 2025

General

The estimates are based on URBIS Concept Drawings SK2 and SK5C - Port Coogee Stage 4 Marina Concept Option 2 and Option 5C,

Rates for similar work in the metropolitan region have been used.

The current contracting environment is still strong due to many projects being brought forward by both the Government and the private sector as a COVID measure and the reported shortage of skilled trades. In recent times (post COVID) transport costs have risen due to increases in fuel prices. The cost of steel and aluminium has increased by up to 50%, when compared to pre-COVID rates, this has also been exacerbated by the rise in shipping costs although steel costs have come off slightly in recent times.

Preliminaries

Contractor Preliminaries and indirect costs including, mobilization/demobilization, office overheads, insurances, management plans etc. and normally in the range of 20% to 30% of direct costs. For this estimate a lower band of between 15% and 30% has been used as there are several competent local contractors in this industry capable of executing the work.

Marine Infrastructure

Steel Piles for jetties have been based on a supply rate of $3,000 per tonne. The pile layout is based on the client preference for no independent rear mooring piles between double pens. Piles sizes are assumed to be 406 x 12.5mm CHS sections for the pen system and 355x12.7mm CHS for the public jetty. It is possible that following the detailed design some pile sizes may be reduced slightly.

Floating jetty pontoons and aluminium gangways have been based on a unit rate for fabrication of $1,800/m^2$ plus delivery and installation. The gangway has been costed on a width of 1.8m as shown on the drawings, however this may reduce to 1.5m at the detailed design phase.

Contractor daily costs including floating plant and labour have been costed at $12,000 per day.

Services

All pens will be supplied with power and water via a service pedestal – one pedestal shared between two pens. It has been assumed that adequate power and water supply will be available at the abutment. Rates for services based on Rawlinsons and recent DoT and RIA projects in Fremantle, Hillarys and Rottnest Island.

APPENDIX C| COST ESTIMATES (CONT.)

Risk Management

Risk has been considered for both quantities and rates.

Where quantities which could vary due to inaccuracies in estimates or due to latent conditions, these have been assigned a risk profile by selecting a suitable statistical distribution for the best and worst estimate quantities. In this instance a Weibull distribution was used with a bias toward the best estimate quantity as shown in Figure 1 below.

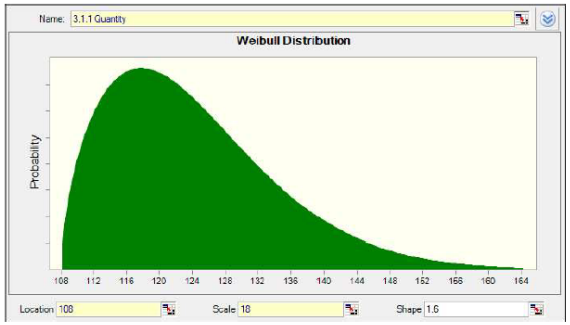


Figure 1: Example Distribution where quantity may vary - in this case the length of water main.

Similarly for rates, those activities which may vary rates due to complexities, latent conditions or lack of competition have been allocated a risk profile. An example is shown in Figure 2 below where the rate for installed piles may vary due to steel costs and latent conditions.

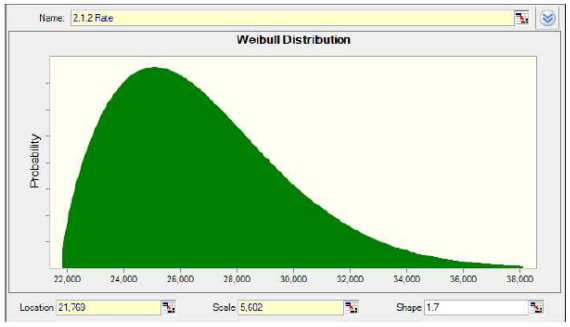


Figure 2: Distribution used for Supply and installation of piles

For Items where the Quantity or Rates may vary between discrete lower and upper bounds a Uniform Distribution has been utilised. This has been applied to the Allowance for Escalation. The allowance for escalation of 6% is based on Rawlinsons forecast for building and construction works.

A Monte Carlo analysis was then undertaken where the differing quantities and rates were randomly selected from within the defined risk profiles to arrive at a cost. The analysis was undertaken for a run of 10,000 trials to produce various probabilities including the P90 estimate. Note that by definition P90 means that there is a 10% probability that this estimate will be exceeded.

Risk Breakdown

The difference between the Best Estimate and the P90 estimate is a measure of the total risk allocation both Inherent and Contingent risk.

Inherent risk is a function of measured items and assumptions and considers the uncertainty as to the accuracy or reliability of those assumptions in the Base Estimate. These uncertainties can be applied to the assumed quantity, productivity rate, price of equipment, labour, etc. Inherent risks have been accounted for as described above. (These can be described as known unknowns).

Contingent risk relates to unmeasured items that may not occur and may or may not contribute to project cost. Typical contingent risks include extreme weather or latent conditions such as contaminated soil, rock, unexploded ordinances, unexpected heritage issues etc (i.e. unknown unknowns). These have been accounted for in increased rates for activities such as pile driving which may encounter hard rock.

The values expressed in the P50 Estimate and P90 Estimate amount columns are not the output from the risk model, but rather are the input values to the risk model. These input values form part of the Monte Carlo simulation to arrive at the probabilistic cost estimate, which is then expressed as a percentage of the Base Cost. In other words, the sum of the individual P90 subtotals does not equal the P90 for the total project cost. The P90 Total project cost estimate is the figure generally used for budgeting purposes. This figure and the risk allocation can be refined after the detailed design phase or by seeking contractor input.

APPENDIX D| OPTION 5C | FINANCIAL ANALYSIS CASH FLOW (FY26 – FY35)

			FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Revenue	Assumed Occupancy			0%	0%	85%	85%	90%	95%	97%	97%	97%
10m	14		$0	$0	$0	$99,950	$104,947	$116,677	$129,317	$138,641	$145,573	$152,852
12m	3		$0	$0	$0	$25,822	$27,113	$30,144	$33,409	$35,818	$37,609	$39,490
15m	9		$0	$0	$0	$100,397	$105,417	$117,199	$129,896	$139,262	$146,225	$153,536
20m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12m x 7m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12m x 7.5m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
15m x 7.5 m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
15m x 8.5m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
16m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Jet Ski	6		$0	$0	$0	$21,356	$22,424	$24,930	$27,631	$29,623	$31,104	$32,659
8m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
18m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
25m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
18 x 9.8m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
20m Single			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Commercial - Rottnest			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Stage 4 Berth Revenue			$0	$0	$0	$247,525	$259,901	$288,949	$320,252	$343,344	$360,511	$378,537
Total Existing Berth Revenue			$2,062,562	$2,165,690	$2,273,975	$2,358,892	$2,476,837	$2,600,679	$2,730,713	$2,867,248	$3,010,611	$3,161,141
Total Berth Revenue			**$2,062,562**	**$2,165,690**	**$2,273,975**	**$2,606,418**	**$2,736,738**	**$2,889,628**	**$3,050,965**	**$3,210,592**	**$3,371,122**	**$3,539,678**
Fuel Facility			$20,000	$21,000	$22,050	$23,153	$24,310	$25,526	$26,802	$28,142	$29,549	$31,027
Reimbursement - Utilities			$22,000	$23,100	$24,255	$25,468	$26,741	$28,078	$29,482	$30,956	$32,504	$34,129
Misc Income			$10,000	$10,500	$11,025	$11,576	$12,155	$12,763	$13,401	$14,071	$14,775	$15,513
Total Revenue			$2,114,562	$2,220,290	$2,331,305	$2,666,614	$2,799,945	$2,955,995	$3,120,650	$3,283,762	$3,447,950	$3,620,347
Operating Costs	**Escalation**	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Salaries			$399,206	$419,167	$440,125	$462,131	$485,238	$509,500	$534,975	$561,724	$589,810	$619,300
Additional Staffing Allocation				$153,867	$161,560	$169,638	$178,120	$187,026	$196,378	$206,196	$216,506	$227,332
Superannuation and Accrued Leave		15.0%	$59,881	$85,955	$90,253	$94,765	$99,504	$104,479	$109,703	$115,188	$120,947	$126,995
Total Employee Costs - Salaries & Direct Oncosts			**$459,087**	**$658,989**	**$691,938**	**$726,535**	**$762,862**	**$801,005**	**$841,055**	**$883,108**	**$927,263**	**$973,627**
Uniforms			$3,308	$3,473	$3,647	$3,829	$4,020	$4,221	$4,432	$4,654	$4,887	$5,131
Employee Costs - Indirect Oncosts			**$3,308**	**$3,473**	**$3,647**	**$3,829**	**$4,020**	**$4,221**	**$4,432**	**$4,654**	**$4,887**	**$5,131**
Materials & Contracts			$416,600	$437,430	$459,302	$482,267	$506,380	$531,699	$558,284	$586,198	$615,508	$646,283
Other Expenses (Licensing/ESL)			$12,550	$13,178	$13,836	$14,528	$15,255	$16,017	$16,818	$17,659	$18,542	$19,469
Equipment Maintenance Costs (for Stage 4 Marina)	1%	$3,028,540				$30,285	$31,800	$33,390	$35,059	$36,812	$38,653	$40,585
Materials & Contracts			**$429,150**	**$450,608**	**$473,138**	**$527,080**	**$553,434**	**$581,106**	**$610,161**	**$640,669**	**$672,703**	**$706,338**
Total Utilities			**$41,978**	**$44,077**	**$46,281**	**$48,595**	**$51,025**	**$53,576**	**$56,255**	**$59,067**	**$62,021**	**$65,122**
Internal Recharging			**$176,200**	**$185,010**	**$194,261**	**$203,974**	**$214,172**	**$224,881**	**$236,125**	**$247,931**	**$260,328**	**$273,344**
Total Expenses excluding contributions			$1,109,723	$1,342,156	$1,409,264	$1,510,012	$1,585,513	$1,664,789	$1,748,028	$1,835,430	$1,927,201	$2,023,561

Source: Urbis
**Excluding Internal Activity Based Costing (ABC)*

APPENDIX D | OPTION 5C | FINANCIAL ANALYSIS CASH FLOW (FY36 – FY47)

			FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	FY46	FY47
Revenue	Assumed Occupancy		97%	97%	97%	97%	97%	97%	97%	97%	97%	97%	97%	97%
10m	14		$160,494	$168,519	$176,945	$185,792	$195,082	$204,836	$215,078	$225,832	$237,123	$248,980	$261,429	$274,500
12m	3		$41,464	$43,537	$45,714	$48,000	$50,400	$52,920	$55,566	$58,344	$61,261	$64,324	$67,541	$70,918
15m	9		$161,213	$169,273	$177,737	$186,624	$195,955	$205,753	$216,041	$226,843	$238,185	$250,094	$262,599	$275,729
20m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12m x 7m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
12m x 7.5m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
15m x 7.5 m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
15m x 8.5m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
16m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Jet Ski	6		$34,292	$36,007	$37,807	$39,697	$41,682	$43,766	$45,955	$48,252	$50,665	$53,198	$55,858	$58,651
8m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
18m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
25m			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
18 x 9.8m Catamaran			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
20m Single			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Commercial - Rottnest			$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Total Stage 4 Berth Revenue			$397,464	$417,337	$438,204	$460,114	$483,119	$507,275	$532,639	$559,271	$587,235	$616,596	$647,426	$679,798
Total Existing Berth Revenue			$3,319,198	$3,485,158	$3,659,416	$3,842,387	$4,034,506	$4,236,232	$4,448,043	$4,670,445	$4,903,968	$5,149,166	$5,406,624	$5,676,956
Total Berth Revenue			**$3,716,662**	**$3,902,495**	**$4,097,620**	**$4,302,501**	**$4,517,626**	**$4,743,507**	**$4,980,683**	**$5,229,717**	**$5,491,202**	**$5,765,763**	**$6,054,051**	**$6,356,753**
Fuel Facility			$32,578	$34,207	$35,917	$37,713	$39,599	$41,579	$43,657	$45,840	$48,132	$50,539	$53,066	$55,719
Reimbursement - Utilities			$35,836	$37,627	$39,509	$41,484	$43,558	$45,736	$48,023	$50,424	$52,946	$55,593	$58,373	$61,291
Misc Income			$16,289	$17,103	$17,959	$18,856	$19,799	$20,789	$21,829	$22,920	$24,066	$25,270	$26,533	$27,860
Total Revenue			$3,801,364	$3,991,433	$4,191,004	$4,400,555	$4,620,582	$4,851,611	$5,094,192	$5,348,902	$5,616,347	$5,897,164	$6,192,022	$6,501,623
Operating Costs	**Escalation**	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%	5%
Salaries			$650,265	$682,778	$716,917	$752,763	$790,401	$829,921	$871,418	$914,988	$960,738	$1,008,775	$1,059,214	$1,112,174
Additional Staffing Allocation			$238,698	$250,633	$263,165	$276,323	$290,139	$304,646	$319,878	$335,872	$352,666	$370,299	$388,814	$408,255
Superannuation and Accrued Leave		15.0%	$133,345	$140,012	$147,012	$154,363	$162,081	$170,185	$178,694	$187,629	$197,011	$206,861	$217,204	$228,064
Total Employee Costs - Salaries & Direct Oncosts			**$1,022,308**	**$1,073,423**	**$1,127,095**	**$1,183,449**	**$1,242,622**	**$1,304,753**	**$1,369,990**	**$1,438,490**	**$1,510,414**	**$1,585,935**	**$1,665,232**	**$1,748,494**
Uniforms			$5,388	$5,657	$5,940	$6,237	$6,549	$6,876	$7,220	$7,581	$7,960	$8,358	$8,776	$9,215
Employee Costs - Indirect Oncosts			**$5,388**	**$5,657**	**$5,940**	**$6,237**	**$6,549**	**$6,876**	**$7,220**	**$7,581**	**$7,960**	**$8,358**	**$8,776**	**$9,215**
Materials & Contracts			$678,598	$712,527	$748,154	$785,561	$824,840	$866,081	$909,386	$954,855	$1,002,598	$1,052,727	$1,105,364	$1,160,632
Other Expenses (Licensing/ESL)			$20,443	$21,465	$22,538	$23,665	$24,848	$26,091	$27,395	$28,765	$30,203	$31,713	$33,299	$34,964
Equipment Maintenance Costs (for Stage 4 Marina)	1%	$3,028,540	$42,615	$44,745	$46,983	$49,332	$51,798	$54,388	$57,108	$59,963	$62,961	$66,109	$69,415	$72,885
Materials & Contracts			**$741,655**	**$778,737**	**$817,674**	**$858,558**	**$901,486**	**$946,560**	**$993,888**	**$1,043,583**	**$1,095,762**	**$1,150,550**	**$1,208,077**	**$1,268,481**
Total Utilities			**$68,378**	**$71,797**	**$75,386**	**$79,156**	**$83,114**	**$87,269**	**$91,633**	**$96,214**	**$101,025**	**$106,076**	**$111,380**	**$116,949**
Internal Recharging			**$287,011**	**$301,362**	**$316,430**	**$332,251**	**$348,864**	**$366,307**	**$384,623**	**$403,854**	**$424,046**	**$445,249**	**$467,511**	**$490,887**
Total Expenses excluding contributions			$2,124,739	$2,230,976	$2,342,525	$2,459,651	$2,582,634	$2,711,765	$2,847,354	$2,989,721	$3,139,208	$3,296,168	$3,460,976	$3,634,025

Source: Urbis
**Excluding Internal Activity Based Costing (ABC)*

APPENDIX D| OPTION 5C | FINANCIAL ANALYSIS CASH FLOW (FY26 – FY35)

		FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35
Operating Surplus / Deficit											
Total Revenue		$2,114,562	$2,220,290	$2,331,305	$2,666,614	$2,799,945	$2,955,995	$3,120,650	$3,283,762	$3,447,950	$3,620,347
Total Expenses excluding contributions		$1,109,723	$1,342,156	$1,409,264	$1,510,012	$1,585,513	$1,664,789	$1,748,028	$1,835,430	$1,927,201	$2,023,561
Net Operations Surplus Before Contributions		**$1,004,839**	**$878,134**	**$922,041**	**$1,156,602**	**$1,214,432**	**$1,291,206**	**$1,372,622**	**$1,448,332**	**$1,520,749**	**$1,596,786**
Net Margin			**40%**	**40%**	**43%**	**43%**	**44%**	**44%**	**44%**	**44%**	**44%**
Before Financing Net Cash Flow		**$1,004,839**	**$878,134**	**$922,041**	**$1,156,602**	**$1,214,432**	**$1,291,206**	**$1,372,622**	**$1,448,332**	**$1,520,749**	**$1,596,786**
Cumulative Position - Before Financing		$1,004,839	$1,882,973	$2,805,014	$3,961,615	$5,176,047	$6,467,253	$7,839,875	$9,288,207	$10,808,955	$12,405,741
Contributions for Current Marina											
Marina Asset Replacement		$400,000	$400,000	$400,000	$500,000	$500,000	$600,000	$700,000	$735,000	$771,750	$810,338
Marina Expansion Loan (Current Marina)		$375,600	$371,400	$367,200	$363,000	$358,803	$354,610	$350,420	$346,236	$342,058	$337,887
Total Contributions for Current Marina		**$775,600**	**$771,400**	**$767,200**	**$863,000**	**$858,803**	**$954,610**	**$1,050,420**	**$1,081,236**	**$1,113,808**	**$1,148,224**
Net Operations Surplus After Contributions of Current Marina		**$229,239**	**$106,734**	**$154,841**	**$293,602**	**$355,628**	**$336,596**	**$322,202**	**$367,096**	**$406,941**	**$448,562**
Cumulative Position - After Contributions of Current Marina		$229,239	$335,973	$490,814	$784,415	$1,140,044	$1,476,640	$1,798,842	$2,165,938	$2,572,879	$3,021,441
Term				0	1	2	3	4	5	6	7
		FY26	**FY27**	**FY28**	**FY29**	**FY30**	**FY31**	**FY32**	**FY33**	**FY34**	**FY35**
Total Project Cost (incl Public Jetty cost)	$4,126,204										
Public Jetty cost	$497,618										
Detailed Design (funded by marina reserve)	$222,125										
Debt Amount (Stage 4 Expansion excluding Public Jetty)	$3,406,461										
10 Years Loan Term											
Annual Debt Servicing Amount - 10 Years Loan Term		$0	$0	$425,621	$425,621	$425,621	$425,621	$425,621	$425,621	$425,621	$425,621
After Financing Net Cash Flow -10 Years Loan Term		$229,239	$106,734	-$270,781	-$132,020	-$69,993	-$89,025	-$103,420	-$58,525	-$18,681	$22,940
Cumulative Position - 10 Years Loan Term (After Contributions of Current Marina)		**$229,239**	**$335,973**	**$65,192**	**-$66,828**	**-$136,821**	**-$225,846**	**-$329,266**	**-$387,791**	**-$406,471**	**-$383,531**
15 Years Loan Term											
Annual Debt Servicing Amount - 15 Years Loan Term		$0	$0	$323,257	$323,257	$323,257	$323,257	$323,257	$323,257	$323,257	$323,257
After Financing Net Cash Flow -15 Years Loan Term		$229,239	$106,734	-$168,416	-$29,655	$32,372	$13,340	-$1,055	$43,839	$83,684	$125,305
Cumulative Position -Tenure 15 Years (After Contributions of Current Marina)		**$229,239**	**$335,973**	**$167,557**	**$137,902**	**$170,273**	**$183,613**	**$182,557**	**$226,397**	**$310,081**	**$435,386**
20 Years Loan Term											
Annual Debt Servicing Amount - Tenure 20 Years		$0	$0	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594
After Financing Net Cash Flow -Tenure 20 Years		$229,239	$106,734	-$121,753	$17,008	$79,035	$60,003	$45,608	$90,502	$130,347	$171,968
Cumulative Position -Tenure 20 Years (After Contributions of Current Marina)		**$229,239**	**$335,973**	**$214,220**	**$231,228**	**$310,262**	**$370,265**	**$415,872**	**$506,375**	**$636,722**	**$808,689**

Source: Urbis
**Excluding Internal Activity Based Costing (ABC)*

APPENDIX D| OPTION 5C | FINANCIAL ANALYSIS CASH FLOW (FY36 – FY47)

		FY36	FY37	FY38	FY39	FY40	FY41	FY42	FY43	FY44	FY45	FY46	FY47
Operating Surplus / Deficit													
Total Revenue		$3,801,364	$3,991,433	$4,191,004	$4,400,555	$4,620,582	$4,851,611	$5,094,192	$5,348,902	$5,616,347	$5,897,164	$6,192,022	$6,501,623
Total Expenses excluding contributions		$2,124,739	$2,230,976	$2,342,525	$2,459,651	$2,582,634	$2,711,765	$2,847,354	$2,989,721	$3,139,208	$3,296,168	$3,460,976	$3,634,025
Net Operations Surplus Before Contributions		**$1,676,625**	**$1,760,457**	**$1,848,479**	**$1,940,903**	**$2,037,949**	**$2,139,846**	**$2,246,838**	**$2,359,180**	**$2,477,139**	**$2,600,996**	**$2,731,046**	**$2,867,598**
Net Margin		**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**	**44%**
Before Financing Net Cash Flow		**$1,676,625**	**$1,760,457**	**$1,848,479**	**$1,940,903**	**$2,037,949**	**$2,139,846**	**$2,246,838**	**$2,359,180**	**$2,477,139**	**$2,600,996**	**$2,731,046**	**$2,867,598**
Cumulative Position - Before Financing		$14,082,366	$15,842,823	$17,691,302	$19,632,206	$21,670,154	$23,810,000	$26,056,838	$28,416,018	$30,893,158	$33,494,154	$36,225,200	$39,092,798
Contributions for Current Marina													
Marina Asset Replacement		$850,854	$893,397	$938,067	$984,970	$1,034,219	$1,085,930	$1,140,226	$1,197,238	$1,257,099	$1,319,954	$1,385,952	$1,455,250
Marina Expansion Loan (Current Marina)		$333,724	$329,570	$325,426	$321,294	$317,173	$313,065	$308,970	$304,890				
Total Contributions for Current Marina		**$1,184,578**	**$1,222,967**	**$1,263,493**	**$1,306,264**	**$1,351,391**	**$1,398,994**	**$1,449,196**	**$1,502,127**	**$1,257,099**	**$1,319,954**	**$1,385,952**	**$1,455,250**
Net Operations Surplus After Contributions of Current Marina		**$492,047**	**$537,489**	**$584,986**	**$634,639**	**$686,557**	**$740,852**	**$797,642**	**$857,053**	**$1,220,040**	**$1,281,042**	**$1,345,094**	**$1,412,348**
Cumulative Position - After Contributions of Current Marina		$3,513,488	$4,050,977	$4,635,963	$5,270,603	$5,957,160	$6,698,012	$7,495,654	$8,352,706	$9,572,746	$10,853,788	$12,198,882	$13,611,230
Term		8	9	10	11	12	13	14	15	16	17	18	19
		FY36	**FY37**	**FY38**	**FY39**	**FY40**	**FY41**	**FY42**	**FY43**	**FY44**	**FY45**	**FY46**	**FY46**
Total Project Cost (incl Public Jetty cost)	$4,126,204												
Public Jetty cost	$497,618												
Detailed Design (funded by marina reserve)	$222,125												
Debt Amount (Stage 4 Expansion excluding Public Jetty)	$3,406,461												
10 Years Loan Term													
Annual Debt Servicing Amount - 10 Years Loan Term		$425,621	$425,621	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
After Financing Net Cash Flow -10 Years Loan Term		$66,426	$111,868	$584,986	$634,639	$686,557	$740,852	$797,642	$857,053	$1,220,040	$1,281,042	$1,345,094	$1,412,348
Cumulative Position - 10 Years Loan Term (After Contributions of Current Marina)		**-$317,105**	**-$205,237**	**$379,749**	**$1,014,388**	**$1,700,945**	**$2,441,797**	**$3,239,439**	**$4,096,492**	**$5,316,531**	**$6,597,573**	**$7,942,667**	**$9,355,015**
15 Years Loan Term													
Annual Debt Servicing Amount - 15 Years Loan Term		$323,257	$323,257	$323,257	$323,257	$323,257	$323,257	$323,257	$0	$0	$0	$0	$0
After Financing Net Cash Flow -15 Years Loan Term		$168,790	$214,232	$261,729	$311,383	$363,300	$417,595	$474,385	$857,053	$1,220,040	$1,281,042	$1,345,094	$1,412,348
Cumulative Position -Tenure 15 Years (After Contributions of Current Marina)		**$604,176**	**$818,408**	**$1,080,137**	**$1,391,520**	**$1,754,820**	**$2,172,415**	**$2,646,800**	**$3,503,853**	**$4,723,892**	**$6,004,934**	**$7,350,028**	**$8,762,376**
20 Years Loan Term													
Annual Debt Servicing Amount - Tenure 20 Years		$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594	$276,594
After Financing Net Cash Flow -Tenure 20 Years		$215,453	$260,895	$308,392	$358,046	$409,963	$464,258	$521,048	$580,459	$943,446	$1,004,448	$1,068,500	$1,135,755
Cumulative Position -Tenure 20 Years (After Contributions of Current Marina)		**$1,024,143**	**$1,285,038**	**$1,593,430**	**$1,951,476**	**$2,361,439**	**$2,825,697**	**$3,346,745**	**$3,927,204**	**$4,870,649**	**$5,875,097**	**$6,943,597**	**$8,079,352**

Source: Urbis
**Excluding Internal Activity Based Costing (ABC)*

This report is dated **June 2025** and incorporates information and events up to that date only and excludes any information arising, or event occurring, after that date which may affect the validity of Urbis Ltd's (Urbis) opinion in this report. Urbis prepared this report on the instructions, and for the benefit only, of **City of Cockburn** (Instructing Party) for the purpose of a **Port Coogee Marina Expansion Business Case** (Purpose) and not for any other purpose or use. Urbis expressly disclaims any liability to the Instructing Party who relies or purports to rely on this report for any purpose other than the Purpose and to any party other than the Instructing Party who relies or purports to rely on this report for any purpose whatsoever (including the Purpose).

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Urbis staff responsible for this report were:

Director	Tim Connoley
Associate Director	Paulyn Robson Chew
Senior Consultant	Clarissa Priskila Sukri
Consultant	Georgiana Babatsikos
Assistant Research Analyst	Brodie Langan Olivia Engelhard

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14.5 Office of the CEO

14.5.1 Consultation on Proposed Council and Chief Executive Officer Communications Agreement

Executive	Chief Executive Officer
Author	General Counsel
Attachments	N/A

RECOMMENDATION

That Council ENDORSES a submission to the Western Australian Local Government Association and the Department of Local Government on the proposed Communications Agreement regulatory framework as set out in this report.

Background

As part of Local Government Reform, the Western Australian Government has legislated that there will be mandatory Communications Agreements between local government Council and their Chief Executive Officers.

The Department of Local Government has issued a Communications Agreement Consultation Paper for consideration and feedback.

It is recommended that the City of Cockburn make a submission to the WA Local Government Association and the Department of Local Government on the proposed regulatory framework as set out in this report.

Submission

N/A

Report

Local Government Reform
The Local Government Amendment Act 2023 (2023 Amendment Act) was passed by Parliament in May 2023 and made a series of amendments to the Local Government Act 1995 (the Act). The 2023 Amendment Act implements several key reforms. These include the requirement for a communications agreement between the council and the administration of a local government.

To implement these reforms, the Western Australian (WA) Government has prepared the draft Local Government Regulations Amendment Regulations 2025 and the draft Local Government (Default Communications Agreement) Order 2025.
These proposed draft Regulations and Order are available for public comment until Friday 22 August 2025.

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This Consultation Paper sets out the aims of these reforms and the proposed legislative requirements. DLGSC invites local governments, council members, CEOs, local government employees and members of the community to consider the proposed Regulations and provide feedback. The feedback received will inform the finalisation of the Regulations and the Order and the implementation of these changes.

LG Act Amendments
This discussion paper sets out the new provisions in the 2023 Amendment Act, which are yet to come into force. New sections 5.92A – 5.92C inserted by the 2023 Amendment Act provide that:

- each local government must have a communications agreement which deals with the matters required by the Act and regulations
- a local government may adopt a communications agreement by the council and the CEO both agreeing to its terms
- if a local government does not adopt or is unable to adopt a communications agreement, the default communications agreement set out in a ministerial order applies.

Draft Regulations
The draft Regulations seek to address minimum requirements for and enforcement of communications agreements. This includes that complying with a communications agreement will become a mandate in both the Employee and Elected Member Codes of Conduct.

The Regulations provide definitions of an administrative matter and a request for information which, along with a request for administrative assistance, form the 'streams' of requests that need to be dealt with in the communications agreement.

The Regulations provide minimum standards for a communications agreement which must include:

- how an Elected Member may make a request for information or a request for administrative assistance or have dealing with relation to administrative matters
- the administrative processes for dealing with these including how they may be lodged and responded to, and timeframes for response
- dispute resolution
- which employees Elected Members may deal with on different matters.

The Regulations provide specific provisions for the Mayor, including that the communications agreement must provide for when correspondence sent by the Mayor is to be shared with all Council Members by the CEO.

The Regulations provide exceptions for matters that are subject to Council or Committee deliberations, and the recruitment, performance review or employment termination of the CEO.

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Default Communications Order
The Department of Local Government has prepared a default communications Order which may be made by the Minister for Local Government. This will be considered the communications agreement of the local government at any time that the local government has not adopted a communications agreement of its own or the agreement has expired. A local government's communications agreement will expire at the end of the local government's caretaker period following an ordinary election, or otherwise at the end of the employment of the CEO who agreed to that communications agreement.

The draft Order is lengthy and prescriptive. It provides a request for information process, with mandated timeframes, processes for responding and appeal rights that is not too dissimilar to the Freedom of Information process. It is considered an administratively burdensome process for what is intended to ensure the free and proper flow of information.

The definitions are confusing and circular, for example when considering the following sentences in the discussion paper.

> Clause 25 provides that administrative requests encompass an administrative request for information or a request for administrative assistance.
>
> Clause 26 provides that a member may request administrative assistance regarding an administrative matter.

There are two rights of appeal for an Elected Member who has not received the information they have requested. The first is to the CEO and the Mayor. The second is to Council. There is nothing to prevent Council from upholding an appeal and granting Elected Members access to documents when this would risk legal consequences for the local government, or risk breaching the law.

Submission
It is proposed that the City make the following submission.

The City of Cockburn has considered the proposal for Communications Agreements between Council and the Chief Executive Officer. The City considers that any proposal must contribute to a positive culture of good governance and ensure the free and proper flow of information.

The City is concerned that the proposed Regulations and draft Order do not achieve the proposed intent for the following reasons.

Are Communications Agreements Required?
Well-functioning Councils have an annual mechanism for managing the performance of the CEO. Matters related to the Elected Member communications process can be handled as part of the CEOs Contract, the setting of KPIs and the annual performance review. It is not considered necessary for the Communications Agreement to apply where local governments are well-functioning.

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The Default Should Apply in Limited Circumstances Only
The Default Communications Agreement should apply in a limited set of circumstances only. Upon implementation, the Default Communications Agreement should apply only if the local government does not have an existing Communications policy or agreement in place. The local government should then have 6 months to develop and implement a Communications Agreement after implementation following which the Default would apply.

The Default Communications Agreement should not apply after each election.
Instead, the existing Communications Agreement should apply for the first 6 months to allow the Council and CEO to agree any changes, if necessary. After 6 months, the Default would apply if the Council and CEO had not either agreed to continue the existing agreement or agreed to a new agreement.

The Default Communications Agreement
The Default Communications Agreement should be simple and fair, able to adapt individual approaches for individual local governments. It should not be setting a base line prescriptive standard for local governments that are not performing to the required standard.

Confusing and Circular Definitions
There is a lack of clarity about the different 'streams' of communication under the regulations and the policy. Defined terms used refer to each other and use similar terms which is likely to lead to confusion. For example, administrative request - administrative request for information – request for administrative assistance – request for information – administrative matter. There should be clear definitions that do not use similar terms and do not contain circular definitions.

The Approach Should Be Principles Based
Rather than specifying processes in significant detail, the proposed Regulations and draft Order could provide the principles that underpin sound communications and the systems that are to be used. Rather than specifying specific timeframes for each step in the process, the regulations and order could require regular reporting on the requests lodged and the average timeframe to respond. This will encourage an improvement focus rather than a compliance focus.

The Public Sector Commission published, in November 2016, a report titled "Relationships between public sector agencies and ministerial offices."

Finding 1 from that report highlighted the need for communications agreements to be principle based, not compliance based:

1. Reposition communications agreements, and other related instruments, from compliance documents to instruments that provide clarity and add value

1.1 Provide guidance about how communications agreements, developed under s.74 of the Public Sector Management Act 1994 (PSM Act), can assist to build and maintain effective working relationships by incorporating statements of rationale, purpose and commitment to an effective working relationship, as well as performance objectives and monitoring arrangements.

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Are Appeal Rights Necessary?
Local government has for many years operated well with an understanding that CEOs will and do provide the information they can to Elected Members. It is not clear why an appeal right needs to be provided to an individual Elected Member. If Council is unhappy with information provision generally then it has the ability to manage this effectively via revisions to the Communications Agreement.

Some Information Can Not Be Provided
The proposed Regulations and draft Order should expressly provide that the CEO is not required to provide information where to do so would expose the local government to a breach of the law or a confidentiality obligation, or otherwise compromise privacy or proper process. If necessary, an appeal of this decision could be provided to the Inspector.

Need to Redraft
The City considers that the proposal should be redrafted for further comment, taking into account the matters referred to above. As a result, it is considered there is insufficient time for local governments to prepare to implement Communications Agreements, and comply with the Default Communications Agreement, prior to October 2025.

Implementation should be delayed until the industry is confident that there is the right regulatory approach and that implementation is achievable.

Strategic Plans/Policy Implications

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.
• Employer of choice focusing on equity, innovation and technology.

Budget/Financial Implications

Nil

Legal Implications

If adopted, the City would be required to comply with the proposed Regulations and draft Order.

Community Consultation

An Elected Member workshop was held on 22 July 2025 and feedback from the workshop has been incorporated into this report.

Risk Management Implications

There is a significant risk to good governance if the City does not ensure the proper and free and proper flow of information between the City and its Elected Members.

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Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

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15. Reports - Standing Committee

15.1 Audit Risk and Compliance Committee Meeting – 15/07/2025

15.1.1 Financial Audit Results – Local Government 2023-24 (Office of the Auditor General)

Executive Director Corporatge and System Services
Author Chief Financial Officer
Attachments 1. Local Government 2023-24 – Financial Audit Results ⇩

Officer Recommendation/Committee Recommendation

That Council RECEIVES the Office of the Auditor General's report on Financial Audit Results – Local Government 2023-24.

Background

Responsibility for conducting financial audits of all local government entities rests with the Office of the Auditor General (OAG). For the 2023-24 financial year, the City's audit was delivered by KPMG, engaged by the OAG to carry out the audit activities on its behalf.

The Auditor General's report titled *Local Government 2023-24 - Financial Audit Results*, (report) was tabled in Parliament on 24 April 2025. The OAG is legislatively required to report annually to Parliament on the outcomes of financial audits conducted across the local government sector. This includes audit opinions on individual council's annual financial statements and sector-wide observations, highlighting areas for improvement and ongoing concerns.

This report is brought to the Audit, Risk and Compliance Committee for review and to address the recommendations made by the OAG.

Submission

N/A

Report

The report summarises the results of financial audits for 135 of the 147 local government entities for the year ending 30 June 2024. This marks the third year the OAG has audited the entire local government sector, enabling a holistic view of its financial performance.

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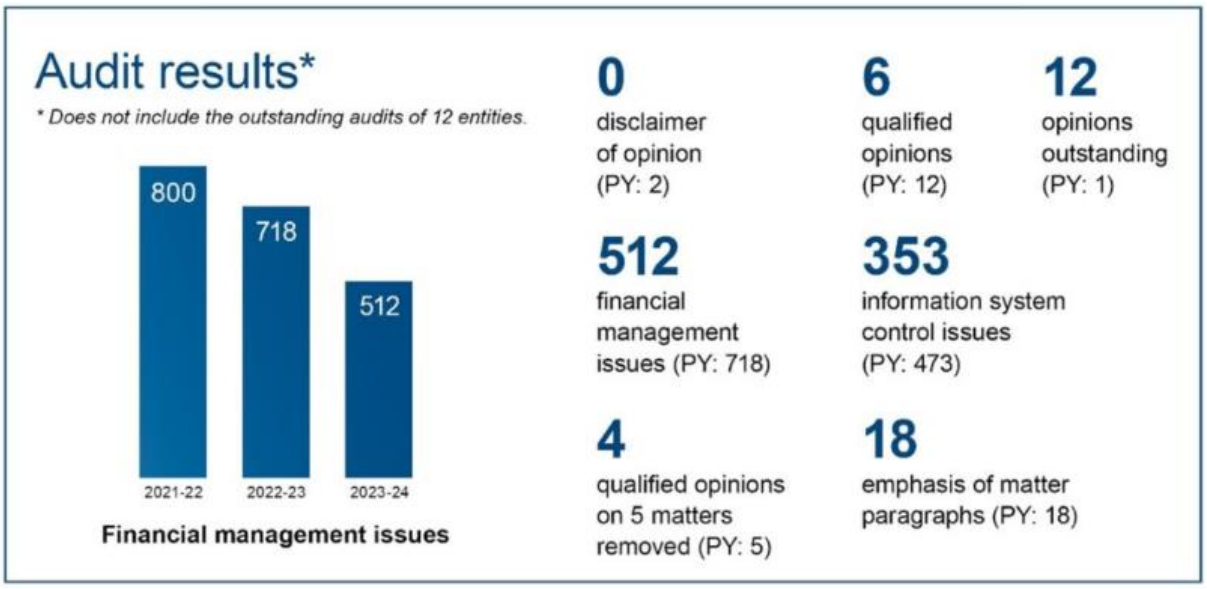
Notably, the number of qualified audit opinions decreased from 12 to six, and financial management findings declined by 29% compared to the previous year. The OAG commended the sector for this overall improvement.



Source: Office of the Auditor General

The Auditor General also reported progress in audit timeliness, with 91.8% of councils receiving their audit opinions by the 31 December 2024 deadline, an increase from 89% the previous year. However, delays were still experienced due to multiple versions of financial statements being submitted by some councils, which created a bottleneck in finalising audits in December.

From the City of Cockburn's perspective, the audit was completed in accordance with the timeline agreed with the OAG. The City received its audit opinion for the 2023-24 financial year on 5 December 2024, following consideration by the Audit, Risk, and Compliance Committee on 3 December 2024.

For the 2023-24 financial year, the City of Cockburn was issued a **Clear** audit opinion by the OAG. Two financial management findings were noted in the City's management letter, consistent with the previous year. Both findings were rated as minor and have already been addressed, as reported at the Audit, Risk, and Compliance Committee on 3 December.

Overall, the OAG report reflects a strong audit outcome for the City, highlighting the receipt of a clear audit opinion, adherence to reporting timelines, and the financial report being assessed as "audit ready".

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Office of the Auditor Generfal Recommendations

The recommendations provided by the OAG in its report are summarised in the table below, along with the City's corresponding responses.

Recommendation	City Comment
Entities should:	
a. submit good quality, reviewed and CEO-signed financial reports for audit no later than 30 September. Our expectation is that CEO certification means management is satisfied the financial report is a complete and accurate record of their entity's finances and all numbers and disclosures are supported by underlying work papers. Supporting work papers and reconciliations should be available by this date.	The City agrees with this recommendation and has shown steady improvement in the quality of its draft financial reports submitted for CEO sign off and audit by 30 September.
b. evaluate the significance of errors and decide if they need to be adjusted. Analyse the root cause for the errors	As per the same recommendation last year, the City agrees and its track record in dealing with previous errors and adjustments in consultation with the auditor demonstrates this commitment.
c. communicate delays to financial report submission early to minimise disruptions and facilitate resource allocation. Flexibility may be required from entities when rescheduling their audit.	Not applicable. The City consistently meets all report submission deadlines.
d. evaluate opportunities to submit financial reports earlier for audit.	The City has complex accounting transactions that require significant effort at end of financial year (e.g. landfill rehabilitation model). While the City has always submitted financial reports in a timely manner, it is important that these are accurate and sufficiently reviewed before submission.
e. refer to our Audit Readiness Tool which contains checklists to assist in preparation for audit.	The City is already using and making good use of this tool in its audit preparations.

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Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Reviewing the OAG's annual local government audit report allows the City to improve financial management, reporting, and governance controls.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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Office of the Auditor General
Serving the Public Interest

Report 12: 2024-25 | 24 April 2025

FINANCIAL AUDIT RESULTS

Local Government 2023-24

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

Office of the Auditor General for Western Australia

Audit team:
Grant Robinson
Kellie Tonich
Tamara McCarthy
Financial Audit and Information Systems Audit teams

National Relay Service TTY: 133 677
(to assist people with hearing and voice impairment)

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The Office of the Auditor General acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures, and to Elders both past and present.

Image credit: shutterstock.com/Stephen.I.Parsons

WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

Local Government 2023-24 – Financial Audit Results

Report 12: 2024-25
24 April 2025

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THE PRESIDENT
LEGISLATIVE COUNCIL

THE SPEAKER
LEGISLATIVE ASSEMBLY

LOCAL GOVERNMENT 2023-24 – FINANCIAL AUDIT RESULTS

This report has been prepared for submission to Parliament under the provisions of sections 24 and 25 of the *Auditor General Act 2006*.

The report summarises the final results of our annual audits of 135 of 147 local government entities for the year ended 30 June 2024.

I wish to acknowledge the assistance provided by the councils, chief executive officers, finance officers and others, including my staff and contract audit firms, throughout the financial audit program and in finalising this report.

Labuschagne

Sandra Labuschagne
Acting Auditor General
24 April 2025

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Report overview

2023-24 was our third year auditing the entire local government sector and we continue to see the impact of the hard work put in by the sector and our audit teams. For 2023-24, 91.8% of audit opinions, covering 135 of 147 local government entities, were signed by 31 December 2024 (2023: 89%). We are in a good position to provide a holistic view of the sector, again earlier than we did last year. There were 12 entities' audits outstanding at 31 December 2024 which are not included in this report. These entities encountered various challenges in providing us with information to enable their audits to be finalised.

An area of improvement in 2023-24 was a reduction in the number of qualified audit opinions from 12 entities in 2022-23 to six entities this year. The reduction was partially driven by legislative relief around valuations of infrastructure and property, plant and equipment. The overall number of financial management findings also decreased by 29%, from 718 issues to 512. We commend entities for the ongoing improvements and the Department of Local Government, Sport and Cultural Industries (DLGSC) in its actions to support the sector. The Office will continue to offer support and input where appropriate.

Another area of improvement was timeliness. However, while timeliness has improved year on year, we continue to see a bottleneck of audit sign-offs in December. We also still experience multiple financial statement versions submitted for audit and high error rates in those versions. These challenges further contribute to increased audit effort and costs, and delay audits.

Most emphasis of matter (EoM) paragraphs this year were due to fixing prior year errors. Eight of 18 EoM paragraphs related to restatement of prior year fixed asset or infrastructure balances, many where assets were not previously recognised in the accounting records and financial report. The restatement of prior year numbers requires both local government staff and Office staff (including contractor audit firms) to re-examine previously audited numbers.

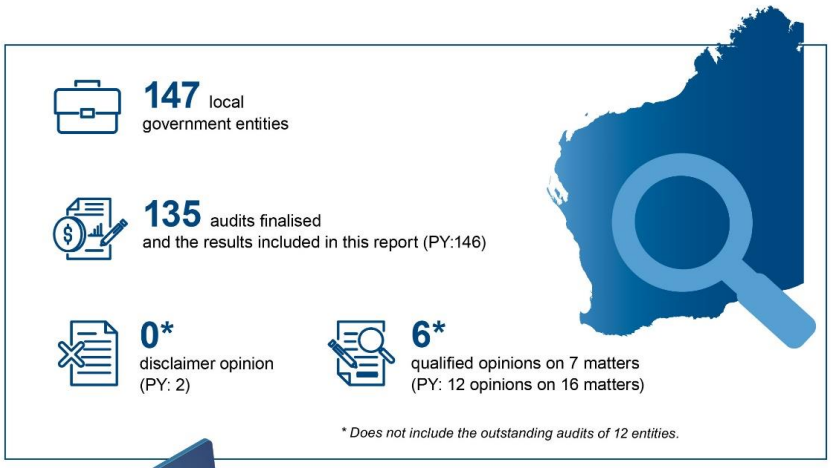
Pleasingly, information systems control issues have also reduced by 25% compared to 2022-23. A full analysis of these results is contained within the *Local Government 2023-24 – Information Systems Audit Results*[1] report.

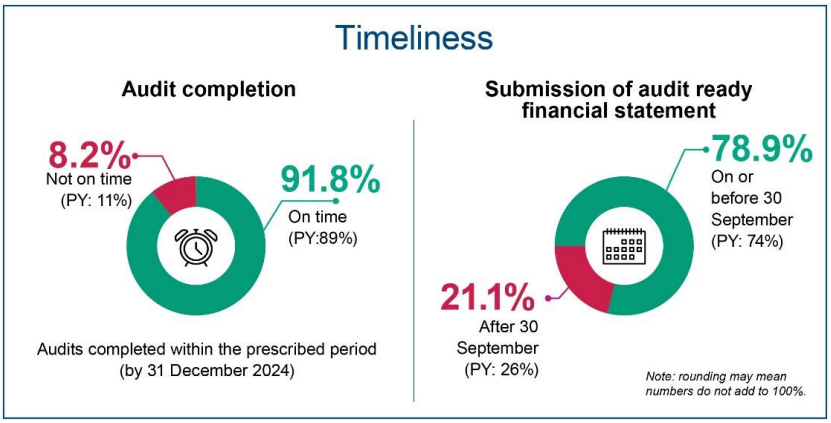
DLGSC and entities are encouraged to consider the recommendations included in this report, and draw on our better practice guides, to streamline the financial reporting and auditing processes. It is pleasing to see the significant progress made by entities this year and we hope to see this momentum maintained for the 2024-25 season.

[1] Office of the Auditor General, *Local Government 2023-24 - Information Systems Audit Results*, OAG, 11 April 2025.

2023-24 local government reporting cycle at a glance

This report contains our findings from the annual financial audits of the local government entities whose audits were completed by 31 December 2024.

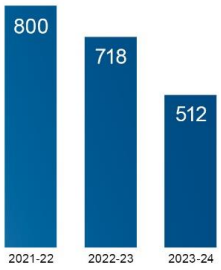




PY: prior year

Audit results*

** Does not include the outstanding audits of 12 entities.*



Financial management issues

0 disclaimer of opinion (PY: 2)

6 qualified opinions (PY: 12)

12 opinions outstanding (PY: 1)

512 financial management issues (PY: 718)

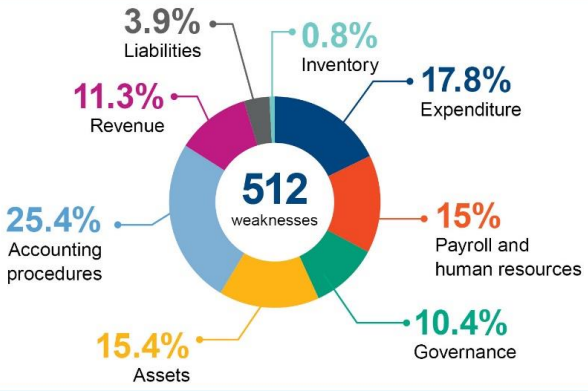
353 information system control issues (PY: 473)

4 qualified opinions on 5 matters removed (PY: 5)

18 emphasis of matter paragraphs (PY: 18)

Financial and management weaknesses

The 135 entities with finalised audits had:



Financial reporting, accountability and audit matters

Quality and timeliness of financial reporting (page 12)

Asset valuations & found assets (page 22)

Accounting standard changes (page 24)

Timely communication of audit fees (page 25)

Recommendations

To streamline the audit process:

Entities should:

a. submit good quality, reviewed and CEO-signed financial reports for audit no later than 30 September. Our expectation is that CEO certification means management is satisfied the financial report is a complete and accurate record of their entity's finances and all numbers and disclosures are supported by underlying work papers. Supporting work papers and reconciliations should be available by this date (page 12)

b. evaluate the significance of errors and decide if they need to be adjusted. Analyse the root cause for the errors (page 13)

c. communicate delays to financial report submission early to minimise disruptions and facilitate resource allocation. Flexibility may be required from entities when rescheduling their audit (page 16)

d. evaluate opportunities to submit financial reports earlier for audit (page 15)

e. refer to our Audit Readiness Tool which contains checklists to assist in preparation for audit (page 16).

The Department of Local Government, Sport and Cultural Industries (DLGSC) should:

f. consider further opportunities to reduce financial report disclosure requirements to provide further relief to entities, without compromising the needs of users of the financial report. This recommendation is reoccurring from our *Local Government 2022-23 – Financial Audit Results* report (page 24).

DLGSC response:

DLGSC recognises the importance of this consideration and is committed to continuous review and monitoring for opportunities to streamline and simplify reporting processes. This approach ensures that the necessary information is captured efficiently, while minimising the effort required from entities and the auditor. By regularly evaluating and refining our reporting requirements, DLGSC aims to maintain a balance between thoroughness and ease of use.

To improve reporting and accounting for fixed assets:

Entities should:

g. conduct asset counts to support the completeness and accuracy of asset records (page 23).

DLGSC should:

h. finalise their valuations guide and release this to improve consistency and reliability of valuations across the sector. This recommendation is reoccurring from our *Local Government 2022-23 – Financial Audit Results* report (page 22).

DLGSC response:

After consultation with other jurisdictions, the DLGSC is finalising a comprehensive guide to assist entities in revaluing non-financial assets. This guide aims to enhance the consistency and reliability of asset valuations. It will encompass key topics such as valuation

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Version: 1, Version Date: 09/08/2025

methodologies, scope of works and assumptions used in the valuation process as outlined and is scheduled for completion by 30 June 2025.

To reduce management letter findings:

Entities should:

i. alert OAG audit engagement leaders to new processes or systems, any issues encountered during the year, or any area of concern or technical accounting determinations (page 16).

DLGSC should:

j. consider providing guidance for entities around commercial operations and consider if regulatory change is warranted (page 22)

k. develop guidance on how to disclose and account for prior period errors (page 23)

l. develop WA guidance on rehabilitation provision accounting. This recommendation is recurring from our *Local Government 2022-23 - Financial Audit Results* report (page 23).

DLGSC response:

DLGSC will consider as part of any further local government reforms the potential to streamline regulation in the setting of fees and charges for local governments and regional subsidiaries to reflect modern commercial management. Regulatory changes are however ultimately decisions for the Minister for Local Government and in respect of the *Local Government Act 1995*, the Cabinet.

DLGSC will consider if existing guides on accounting for rehabilitation provisions can be localised for Western Australian specific legislation.

DLGSC acknowledges the challenges that accounting for prior period errors can present to local governments. DLGSC will assist by providing affected local governments with examples for previous prior period error corrections of a similar nature. However, the best approach is for the local government to provide early advice to the auditor on their need to report a prior period error.

Review of the 2023-24 financial year

Introduction

Our financial audits focus on ensuring the accuracy of an entity's annual financial statements. This report summarises the results of the financial audits of local government entities (entities) for the year ended 30 June 2024. It includes the results for the 135 of 147 entities' audits that we completed by 31 December 2024 (Appendix 1), with the remaining 12 entities' results to be tabled in Parliament once their audits are completed. Appendix 1 also includes statistics of results by local government band to enable entities to contextualise their own results.

Summary of audit opinions

For the financial year ending 30 June 2024, we issued clear opinions for 129 entities by 31 December 2024 and six audit opinions were qualified. We included 18 emphasis of matter (EoM) paragraphs in the auditor's reports of 18 entities and one audit opinion with a material uncertainty of going concern.

Audit year	2022-23	2023-24
Number of entities subject to OAG audit	147	147
Number of entity audits included in results report	137	135
Number of entity audits included in updated statistics[2]	146[2]	N/A
Clear (unqualified) audit opinions	132[2]	129
Qualified opinions	12[2]	6
Disclaimer of opinion	2[2]	0
Material uncertainty related to going concern	1	1
Emphasis of matter paragraphs	18[2]	18

Source: OAG

Table 1: Audit results for the past two years

No disclaimed opinion yet for 2023-24

Of the 135 entities audits signed by 31 December 2024, we issued no disclaimers of opinion. This status may change as we finalise the remaining outstanding audits.

Issuing a disclaimer of opinion is the most serious audit outcome. In 2022-23, we issued two disclaimers of opinion, the City of Nedlands which was reported in our *Local Government 2022-23 - Financial Audit Results* report and the Shire of Halls Creek which was completed after the cut-off date of that report[3]. A disclaimer of opinion is issued when there is insufficient evidence to form an opinion and the effect is pervasive through the financial report.

[2] Updated statistics as per Appendix 10 of tabled report on OAG website, *Universities and TAFEs 2023 - Financial Audit Results*, 5 December 2024.

[3] The opinion for the Shire of Halls Creek was included with updated statistics as per Appendix 10 of tabled report on OAG website, *Universities and TAFEs 2023 - Financial Audit Results*, 5 December 2024.

Six qualified opinions

So far for 2023-24, six entities received qualified opinions, covering seven qualification matters (Appendix 4) representing a decrease in the number of qualified entities from 2022-23 where we qualified the audit opinions of 12 entities, covering 16 qualification matters.

All seven qualification matters related to assets: one for biological assets and six for infrastructure assets. Five of the qualification matters related to the comparability of balances due to prior year qualifications. One included a qualification of the current and prior year asset values as the entity was unable to sufficiently determine the existence of their assets in 2022-23 or 2023-24. The other qualification matter related to insufficient evidence to support the existence of biological assets.

Additional audit work is required in the year following a qualification to determine if the qualification needs to remain or if it can be removed. We expect five of the 2023-24 qualifications to be cleared in the 2025 financial year as the qualified comparative balances will no longer be reported.

Emphasis of matter paragraphs

In 2023-24, we included 18 EoM (Appendix 6) paragraphs in 18 entity auditors' reports which is on par with the 18 EoM paragraphs included in 17 reports the prior year. We anticipate this number to increase as the outstanding 12 audits are finalised. This year EoM paragraphs directed the readers' attention to:

- restatements of comparative figures or balances to correct prior period errors, largely related to property and infrastructure assets (2023-24: 14 entities) (2022-23: 13 entities)
- events occurring after balance date (2023-24: 2 entities) (2022-23: 3 entities)
- the basis of accounting used by the entity (2023-24: 1 entity) (2022-23: 1 entity)
- legal determination pending (2023-24: 1 entity) (2022-23: 1 entity).

The increase in entities with prior period errors in their financial reports is of concern. These errors largely relate to found assets, which are owned assets that had not been appropriately recognised in the accounting records and financial report. To reduce the risk of such errors, entities should review their processes and controls to ensure their asset records appropriately capture all assets.

It is commendable that entities proactively find and correct prior period errors; however, it raises serious concerns around historical accounting records and increases audit risk. Additionally, errors cause delays and increase audit effort as prior year numbers need to be re-audited and additional disclosure notes must be reported and verified.

Five prior period errors were a result of gifted assets not being recognised in the accounting records of entities at the time they were received. It is important that when entities receive assets, regardless of the amount they have paid for them, that they are appropriately recognised in entity accounting records and at the appropriate value.

A full description of EOM paragraphs is included in Appendix 6.

Material uncertainty related to going concern

Under Australian Auditing Standards, we consider whether events or conditions exist that may cast significant doubt on the entity's ability to continue as a going concern.

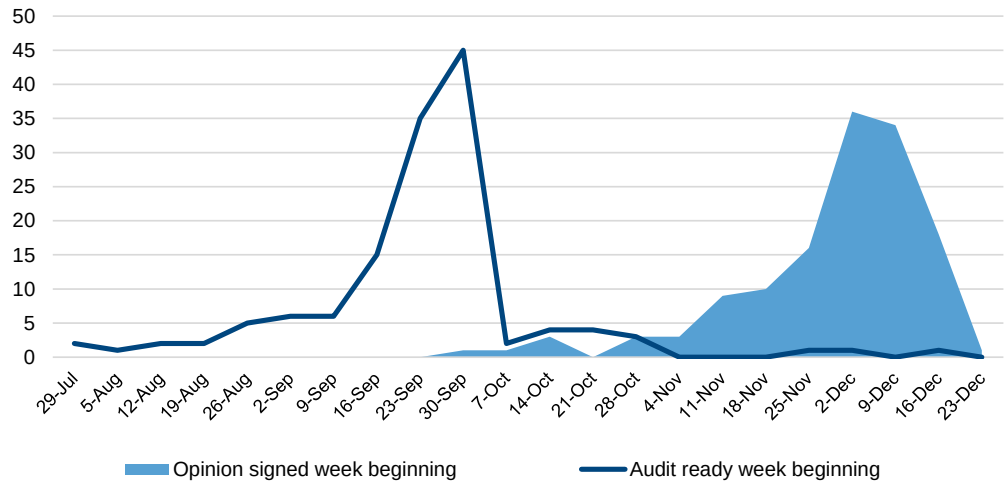
In 2023-24, this applied to the Resource Recovery Group (Group). The going concern issue arose due to the majority of member councils withdrawing from the Group. This material

uncertainty was first included in the Group's audit report for 2022-23. This was not reported in our 2022-23 results report as the audit was finalised after the cut-off date for that report.

Appropriate disclosures were included in the Group's financial report about this matter and our auditor's report draws readers' attention to these disclosures, an extract of this is included in Appendix 7.

Quality and timeliness of financial reporting

We aim to finalise all audits early enough for entities to meet their legislated timeframes for adopting their annual reports. Appendix 1 outlines the date we issued each entities' 2023-24 auditor's report and our assessment of their audit readiness. Of the 122 entities which provided financial statements by 30 September 2024, we considered 116 to be audit ready.



Source: OAG

Figure 1: Audit ready financial report submitted for audit vs. audit completion dates by week beginning

Issues with quality of financial reports

The quality of financial reports and supporting documentation directly impacts audit timelines. For 2023-24, we continued to see issues resulting from a lack of quality review processes. This included high numbers of financial report versions, a large number of audit reports with EoM paragraphs due to prior period restatements and a significant number of audit errors.

Revisions to financial reports

Multiple financial report versions impact the cost of financial reporting. On average four versions of the financial report (2022-23: five versions) were provided by each entity for 2023-24. One entity submitted 16 versions. Each new version requires time to review and verify the changes, and increases the risks around version control.

To improve the quality of financial reports provided to audit and reduce the number of versions provided, we request financial reports go through an internal review and certification process prior to being submitted for audit. This process is to ensure the financial report has been interrogated and stress-tested internally, with the expectation that errors or other anomalies are identified early and corrected by the entity before the audit starts.

A rigorous review process enables CEOs to be comfortable with the report submitted and prepared to sign as final. In 2023-24, 117 entities provided us with statements certified by the

CEO at the commencement of the audit. Of the remaining entities, five were signed by the CFO or equivalent and 13 entities did not have any certification prior to submission for audit.

Entities should also have their financial report reviewed by council prior to providing for audit. Where councillors have not reviewed the financial report prior to audit sign-off there can be a situation whereby councillors are unhappy with disclosures in the report or want changes. This is evidenced in Case study 1.

Case study 1: Councillors not shown financial report prior to audit sign-off

A local government entity had their audit completed and signed in mid-December. The following week we received a request to amend the audited financial report due to council's dissatisfaction with a disclosure.

While minor disclosure amendments are simple in theory, any amendment to an audited annual report requires significant audit effort. Our audit opinion would have to be recalled and re-issued, amended disclosures would need to be re-audited and we have to re-perform subsequent event reviews as required by the auditing standards. This can quickly add up to an expensive exercise with minimal benefit to ratepayers. When this was conveyed, along with the likely timeline for actioning the changes, the entity elected not to go ahead with the amendments.

To avoid similar situations, entities should ensure the council, either in full or via delegated authority to the audit committee, is comfortable with the financial report prior to it being submitted for audit. This should form part of the pre-audit review of the financial report. Without a comprehensive review process there is an increased risk that the financial report is not audit ready.

Financial report errors

Errors coupled with multiple financial report versions are indicators of the quality of financial operations.

At 31 entities (2023: 34) we found no errors. For the other 104 entities, we identified 377 errors, 257 of which entities corrected (adjusted) in the final financial report and 120 remained uncorrected (Table 2). We expect the numbers of errors to increase once the remaining audits are finalised. There was a decrease in both the total number and total value of errors from the prior year and when compared with both the previous year's totals.

Year	Adjusted errors			Unadjusted errors			Total errors	
	No. of entities	No. of errors	Value	No. of entities	No. of errors	Value	No. of errors	Value
2023-24	104	257	$355,842,684	54	120	$54,998,088	377	$410,840,772
2022-23	100	285	$1,125,288,333	59	104	$69,157,705	389	$1,194,446,038
2021-22	91	335	$1,613,529,048	58	132	$50,668,884	467	$1,664,197,932

Source: OAG

Table 2: Adjusted and unadjusted errors for entities

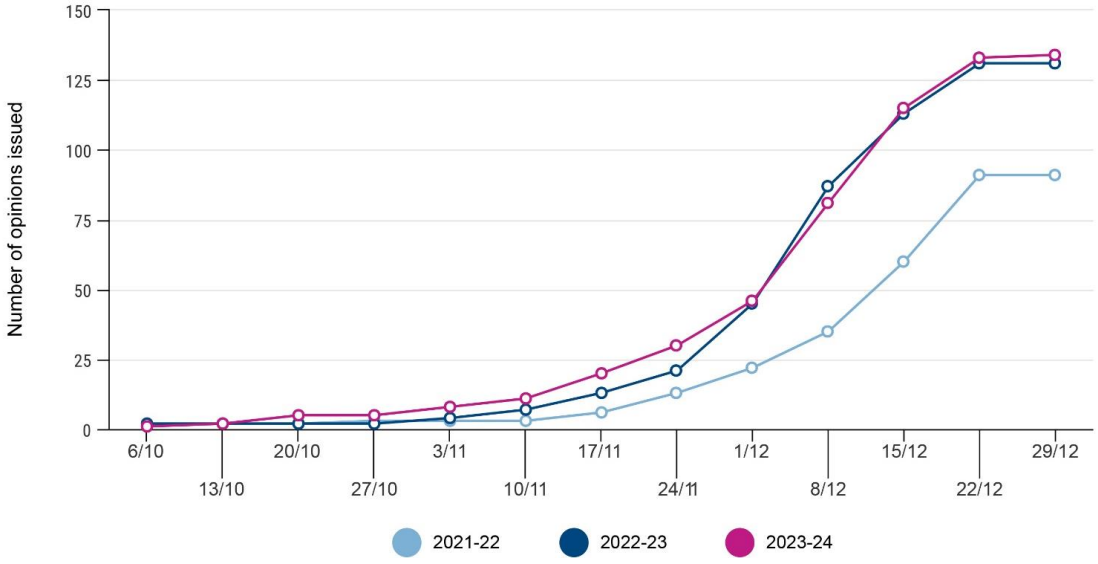
We identify errors based on evidence found during our audit. Material errors require correction to (in most cases) avoid qualification; for smaller errors, entities can choose whether or not to adjust.

We inform management and those charged with governance of all errors other than those that are clearly trivial. By hearing about them, the entity can identify potential risk areas or other matters impacting their financial reporting. Entities should consider carefully whether they make adjustments for errors that are not material. Smaller errors have no real impact on the financial report but require time to process and validate. All errors, but particularly those which are adjusted by the entity, increase the time and cost of financial reporting and of the audit. At one entity we noted 15 errors, it adjusted 13, but only five were material in total. Entities need to get the balance right in terms of the overall objective of the financial report.

Timeliness

OAG hard line initiative factor in improved timely reporting

This was the second year we invoked our hard line initiative. The initiative focuses on improving the quality and timeliness of financial reports and associated working papers that entities provide for audit. The continued support from the sector meant we were able to issue 91.8% of entities' audit opinions prior to 31 December 2024 (89.1% to 31 December 2023 for 2022-23). Entities have continued to work hard to prepare for their audits and provide more timely information. Figure 2 illustrates the completion of audits across the three years where we have had responsibility for all local government audits. It clearly shows the impact of the hard-line initiative in moving the completion of audits earlier.

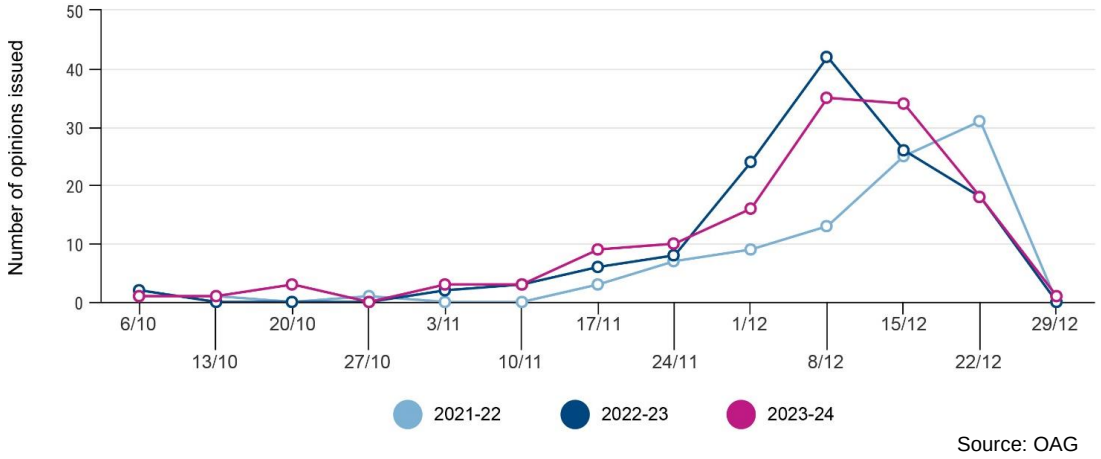


Source: OAG

Figure 2: Cumulative opinions issued in 2022, 2023 and 2024 by date

Audit bottleneck

There is a significant bottleneck in December. The majority of opinions are issued in December – 60.5% in 2023-24 and 63.9% in 2022-23 (Figure 2) with a substantial spike in the number of opinions issued per week (Figure 3). We issued more opinions in the second half of December 2024 than in 2023, 52 opinions in 2023-24 as opposed to 44 opinions in 2022-23.



Source: OAG

Figure 3: Opinions issued per week in 2022, 2023 and 2024

Despite only 78.9% (116 entities) of the sector being audit ready by 30 September 2024, we completed 91.8% of the sectors audits on time. The 19 entities included in this report that submitted their financial reports late added to the December bottleneck. Entities need to further improve their audit readiness as early preparation may enable audits to be brought forward. It also creates a buffer so audits with unexpected delays or newfound issues may still be completed within mandated timeframes.

Another factor in the bottleneck is entities viewing 30 September as the initial submission date for their financial report rather than treating it as the final date they can provide their financial report. Entities should focus on bringing forward their financial reporting processes to enable submission of their financial report as early as possible. Case study 2 illustrates what can be achieved when entities are audit ready ahead of 30 September.

Figures 1, 2 and 3 illustrate the time pressure point for finalising audits and how critical it is to meet agreed timelines. We need to work with the sector to bring work forward, wherever possible, to reduce the bottleneck and peak in workload.

Case study 2: Entity provided a complete financial report ahead of the statutory deadline

The Shire of Denmark had their financial report audit ready on 6 September 2024, more than three weeks ahead of the statutory deadline. This allowed the audit team to complete the audit and issue the opinion on 18 October 2024.

The Shire had completed internal review processes prior to submitting their report for audit that had been certified by the CEO on submission. The internal review process was thorough and meant that we were able to provide a clean audit opinion on the second version of their financial report with the Shire having no adjusted or unadjusted errors.

Having their audit completed by mid-October meant the Shire was reporting timely data to their ratepayers and other stakeholders, and allowed ample time to meet their statutory reporting deadlines before the end of the calendar year.

Reduction in requests for submission extension of financial report to auditor

Entities can apply to DLGSC prior to the legislated deadline of 30 September for an extension to submit their financial report for audit. There was a 37% reduction in the number of extensions this year, with 17 entities requesting extensions (Appendix 2), down from 27 entities in 2022-23. Entities need to advise us early if they are seeking an extension so we can work with them to minimise any adverse impact on the scheduling of their audit.

Extensions impact the timeliness of reporting. There can be legitimate reasons for one-off extensions; however, repeat extensions can be symptomatic of other underlying problems where early intervention is critical to prevent these from escalating. It is acknowledged that in July and August of each year, a time which should be primarily focused on preparation of the financial report, entities have competing priorities. On top of their business-as-usual work, entities are required to prepare and adopt their annual budget for the year by 31 August. This work is often completed by the same staff that would prepare the financial report.

Of the 17 entities given extensions, one entity received an extension to December 2024 and three obtained extensions into early 2025. These heavily extended deadlines meant it was impossible for these financial reports to be audited by the statutory deadline of 31 December 2024. Of the 12 entities that did not have their audits completed by 31 December 2024, nine had received an extension.

Audits finalised after 31 December 2024 and those that are still in progress

The twelve audits that were not finalised prior to 31 December 2024 encountered numerous challenges (Appendix 3).

Generally, audits in progress share some of the following themes:

- **Data integrity and system changeovers:** information to support the trial balance and financial report disclosures was not readily available, including appropriate data validation for those entities which had changed financial systems during the year. We encourage entities to review our better practice guides[4] to better understand audit information requirements.
- **Key staff availability:** positions were vacated during the audit or have been vacant for some time. When key staff resign prior to or during the audit process, often no one is left at the entity who can assist with audit queries or provide the necessary information.
- **Difficulty closing out technical reporting matters:** some entities lacked the expertise required to adequately manage complex financial reporting. Technical matters such as business purchases, found assets and additional work required to clear prior year opinion modifications were too often left to the audit teams to resolve.
- **Incomplete valuations:** valuations are not readily available or we have concerns with their accuracy and/or completeness.

For those audits still in progress, we expect to issue further qualified opinions or opinions that include an EoM paragraph. We also expect the number of financial control findings to increase.

[4] Office of the Auditor General, *Audit Readiness – Better Practice Guide*, OAG, 30 June 2023 and Office of the Auditor General, *Western Australian Public Sector Financial Statements – Better Practice Guide*, OAG, 14 June 2021.

Best practice entities

We rate entities on their financial reporting practices which is measured against the following criteria:

- timeliness of CEO-certified financial report
- quality of financial report (financial statements and notes)
- quality of working papers that support the financial report
- management resolution of accounting matters
- key staff availability during the audit
- number and significance of management letter findings
- clear opinion with no EoM or other audit report modifications.

We congratulate the entities we rated as the top 20 achievers for 2023-24.

Best practice top 20 entities	
• City of Albany*	• Shire of Esperance*
• Town of Bassendean	• Shire of Exmouth
• Shire of Beverley*	• Shire of Irwin*
• Shire of Brookton*	• Shire of Lake Grace
• Shire of Chapman Valley	• Shire of Menzies
• Shire of Christmas Island	• Shire of Mundaring
• Shire of Cue*	• Shire of Murray
• Shire of Dardanup*	• Shire of Perenjori*
• Shire of Denmark*	• Shire of Three Springs*
• Shire of Dumbleyung*	• City of Vincent

Source: OAG

** Indicates entities which received best practice in the 2022-23 report.*

Table 3: Best practice entities for 2023-24

Certifications

Since November 2024[5], we completed 14 certifications on Roads to Recovery Program, Local Roads and Community Infrastructure Program, and Deferred Pensioner Claim. All of these were clear certification opinions. Appendix 8 includes a full listing of certifications issued.

Control weaknesses

Control environment

We reported a total of 865 control findings in 2023-24 which is a reduction from the prior year (1,191 control findings). These are made up of 512 financial management issues (2022-23: 718) and 353 information system (IS) control issues (2022-23: 473).

An entity's control environment includes the governance and management functions and the attitudes, awareness and day-to-day actions that contribute to the internal control practices of

[5] Certifications prior to November 2024 have been included in previously tabled financial audit results reports, most recently within the *Universities and TAFEs 2023 - Financial Audit Results* report tabled on 5 December 2024.

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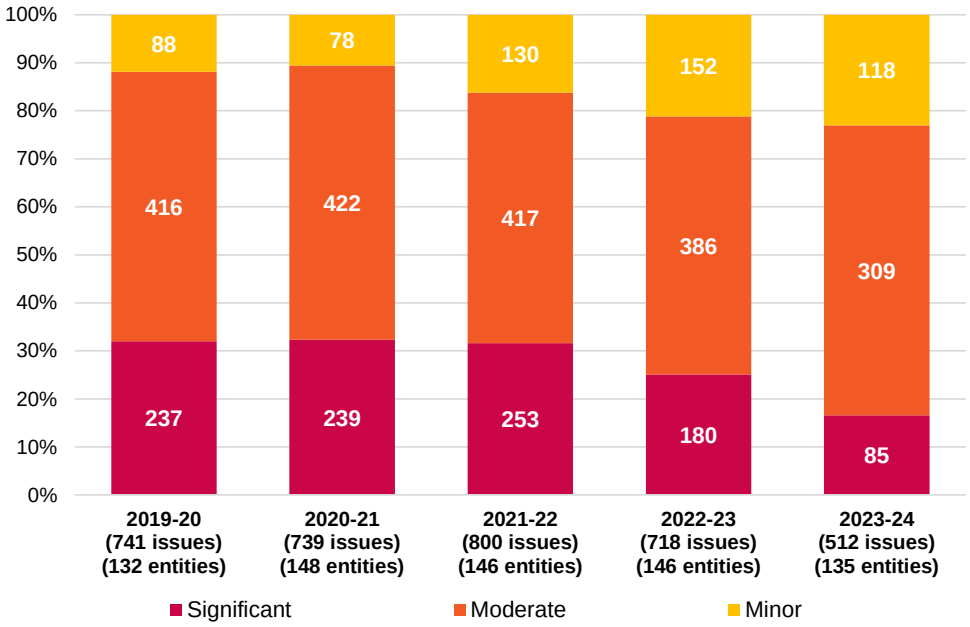
importance to the entity. A control environment with adequate systems, processes and people reduces the risk of error and fraud, and provides assurance to management, council and auditors that financial reports are materially correct. We assess each entity's control environment during our risk assessment procedures. We report details of weaknesses in the environment to entities. The main themes of these weaknesses are discussed in further detail below. We reported in detail the IS control findings in a separate report to Parliament[6].

Financial management controls

We alerted 119 entities to 512 financial management control weaknesses across our three risk categories (Figure 4) compared with 718 weakness reported to 132 entities in 2023. The total number of findings is tracking lower than in recent years. These numbers will increase once the 12 outstanding entities are finalised; however. we don't expect the increase in number of findings to be greater than that reported in 2022-23. Importantly, the number of significant issues raised continued on a downward trend in 2023-24.

Definitions of our finding risk ratings can be found at Appendix 10.



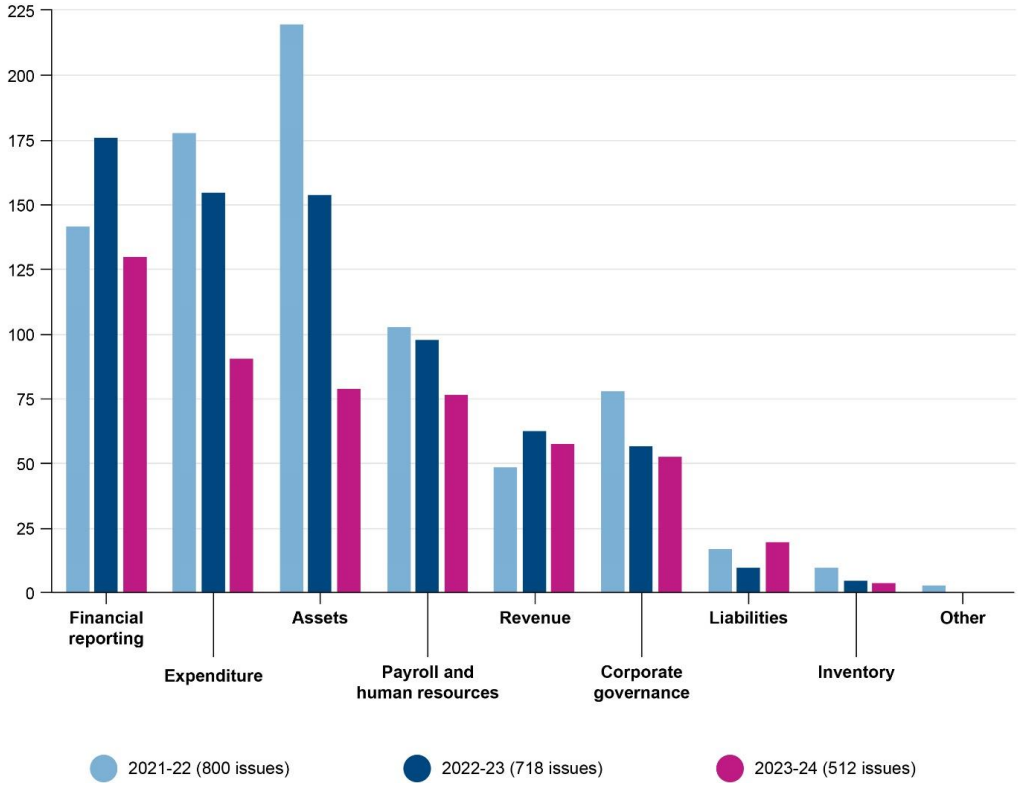
Source: OAG

Note: number of entities is the total number of entities audited by OAG for that year.

Figure 4: Proportion of control weaknesses reported to management in each risk category and comparative ratings of the control weaknesses

[6] Office of the Auditor General, *Local Government 2023-24 - Information Systems Audit Results*, OAG, 11 April 2025.

As can be seen in Figure 5, financial reporting has become the largest area of concern. There has been a large drop in assets management issues this can be attributed in part to regulatory relief for the sector and in part to the work entities have done to clear some of their longstanding issues.



Source: OAG

Figure 5: Financial management control issues reported to entities

Financial reporting

We raised 130 (2022-23: 176) issues at 67 (2022-23: 80) entities relating to their financial reporting procedures. Of the 130 issues, 38 were unresolved from the prior year and 28 were rated as significant.

Twenty-one per cent of issues (28 issues) related to bank reconciliations. We found reconciliations were not being performed or not being performed in a timely manner, not being reviewed and reconciling items being long outstanding. Bank reconciliations are a key financial management control and without a good reconciliation process financial reports are prone to errors and fraud may go undetected.

Fifteen per cent of issues (20 issues) related to general ledger reconciliations (not of a bank nature) and journal entries. Where balances in the finance system are not regularly reconciled to sub-systems there is an increased risk of errors in financial reporting. While accounting journal entries are a standard practice at all entities, they are a high-risk area from an auditor's perspective, as adjustments can change previously approved and posted transactions. Key controls over journal entries include segregation between journal posters and approvers, and appropriate review processes. Without these controls there is an increased risk of errors within the financial report and an increased risk of fraud. Generally these findings can be easy to correct with the implementation of regular reconciliation and

review processes and journal entry controls. We look forward to the results of the 2024-25 audit to see if these findings have been corrected.

The financial report submitted to audit should be supported by reconciliations and working papers of a high quality. Entities should document the procedures for producing the financial report to ensure business continuity in the event of staff changes. The financial report should be reviewed by the CEO and council or the audit committee to ensure its quality. Following this, the CEO should sign the financial report and submit it for audit. Further guidance for entities is available in our better practice guides accessible on our website[7].

Expenditure

We reported 91 expenditure weaknesses to 57 entities in 2023-24, compared with 155 issues to 76 entities in 2022-23. Of these 91 weaknesses, 22 were unresolved from the prior year and 10 were rated as significant.

As was the case in previous years we found instances of purchase orders raised after the invoice date and entities not seeking enough quotes. Seeking an appropriate number of quotes is an important control in ensuring value for money. Purchases made without authorised purchase orders increase the risk of unauthorised spending. These issues made up 49.5% (45 findings) of our expenditure findings.

Credit card controls accounted for 23% (21 issues) of the findings. We found credit card policies that were outdated or not complied with, transactions not being appropriately reviewed or approved, and instances where invoices were paid which were not in the name of the entity. Our recent performance audit report, *Local Government Management of Purchasing Cards*[8], contains insights about entities credit card usage and where controls can be strengthened in this area.

Poor procurement practices increase the risk of fraud. It also increases the risk that entities may not be obtaining the best value for money. Entities need fit for purpose controls and processes that operate effectively to help mitigate against procurement risks.

Asset management

We identified 79 findings at 50 entities compared with 154 findings at 84 entities in 2022-23. Of the 79 findings, 24 were prior year findings which have not been resolved and 24 were rated as significant. In 2022-23, most findings related to entities not revaluing their assets with sufficient regularity; however, in 2023-24 this is no longer the most prevalent issue. The reason for this is regulatory relief for entities around the regularity with which valuations need to occur, reducing from annual reviews to being every five years. We do anticipate that in revaluation years the number of asset management findings will increase.

In 2023-24, most asset management findings related to depreciation and reconciliations (19 issues each). Asset reconciliations are vitally important to ensure the asset records are appropriately recognised in the financial system as without appropriate reconciliation processes ownership status of assets can be difficult to ascertain or owned assets can be lost from records. Depreciation impacts on both asset carrying amounts and expenditure. Where assets are not depreciated or depreciation rates are inappropriate, reported asset carrying amounts will not be correct.

Due to the value of assets owned by most entities (namely property and infrastructure), anomalies in any one or more of the above factors can easily lead to qualifications of audit

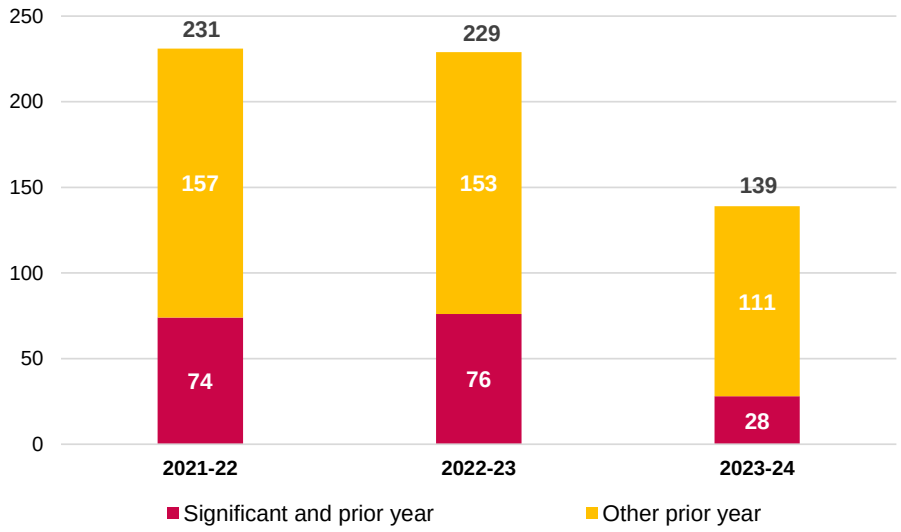
[7] Office of the Auditor General, *Audit Readiness – Better Practice Guide*, OAG website, 30 June 2023 and Office of the Auditor General, *Western Australian Public Sector Financial Statements – Better Practice Guide*, OAG website, 14 June 2021.

[8] Office of the Auditor General, *Local Government Management of Purchasing Cards*, OAG website, 12 June 2024.

opinions. It is important that entities remain alert to these issues and ensure their assets are appropriately valued, depreciated and reconciled each year.

Findings unresolved from prior year

For 2023-24, 139 financial management control findings raised across 67 entities (2022-23: 229 findings across 87 entities) remain unresolved from prior years. This represents 27% (2022-23: 34%) of all current year findings. Of these, 20% (28 issues, 2022-23: 76 issues representing 33%) are significant, requiring urgent action.



Source: OAG

Figure 6: Prior year issues per year

The carry over findings mainly relate to financial reporting, assets and payroll. Common themes were:

- reconciliations were not performed regularly for assets and other balance sheet items
- poor procurement practices, including around the purchase of assets
- employees with excessive annual leave balances, considered to be balances larger than 8 weeks, represent a large liability to their employer. Findings also related to the accuracy and completeness of employee leave balances.

It is unfortunate that these issues remain outstanding. Issues add to audit time and costs. Entities need to prioritise fixing these issues.

Information system controls

By 31 December 2024 we had reported 353 information system control weaknesses to 87 entities compared with 473 issues at 76 entities in 2023-24. This represents a significant improvement across the sector since our previous years' audit.

The number of significant findings also fell; however, half of them were unresolved issues from the prior year. Information and cyber security continue to be the area of highest concern. It was encouraging to see entities on a journey to implement better practice cyber security controls, which will help them address audit findings.

Computer controls included in information systems form part of the entity's control environment. The auditing standards require us to assess each entity's control environment inclusive of computer controls as part of risk assessment procedures. Entities rely on information systems to deliver a wide range of services. These are essential to processing and storing data and producing financial reports. We assess the general computer controls to determine if entities' computer controls effectively support the preparation of financial reports, delivery of key services, and the confidentiality, integrity and availability of information systems.

We reported in detail the IS control findings in a separate report to Parliament[9].

Continuous improvement opportunities

There are opportunities for entities and DLGSC to work together to address some areas of accounting and reporting complexity that continues to be challenging for entities. We found entities with commercial operations could provide greater clarity around their operations. Entities found assets previously owned (usually gifted by developers) but had not been previously included in their financial reports, and we found the revaluation and recognition of certain assets continues to be an area of inconsistency across the sector. We continue to see entities requiring support with accounting for their rehabilitation provisions and the impact of outsourcing on financial reporting capacity in the regions. These major areas for improvement are discussed in further detail below.

Commercial operations

The *Local Government Act 1995* (the Act) prescribes the accounting for and presentation of fees and charges. However, the prescripts for fees and charges are not suited to pricing mechanism for commercial operations. For example, the Act has conditions that entities must adhere to in the pricing of goods, and changes to prices. Prices are to be included in the budget, requiring an absolute majority of council to approve changes and every time prices need to change, the entity must give notice to the local public of the intention to change prices. For commercial operations which require regular price and product changes, this is not practical. Examples of such commercial operations include general stores, airports, accommodation facilities, post offices or golf pro shops. We also think it is important that the nature of these transactions are reflected as sales of goods and services as that is their true nature. DLGSC should consider if this part of the Act needs to be reviewed or if entities could benefit from guidance on the accounting treatment and disclosure expected for commercial operations.

Fixed assets

Valuations

As part of our recommendations last year, we suggested DLGSC provide guidance on valuations. DLGSC is still in the process of developing a guide to assist entities when revaluing assets. We understand the guide will cover topics such as valuation methodologies, scope of works and assumptions used in the valuation process. As such, the guide is an important tool to help entities improve their processes and increase the consistency of judgements and decisions around the assumptions driving valuation outcomes, making the valuations more reliable. DLGSC advised the guide had been shared with other jurisdictions in Australia for their input and feedback before finalisation, which is expected to be before 30 June 2025. This guide will be especially important for years when entities are required to revalue their assets (currently every five years) which typically results in increased audit findings on assets.

[9] Office of the Auditor General, *Local Government 2023-24 - Information Systems Audit Results*, OAG, 11 April 2025.

Recognition of assets

Last year we reported on the inconsistent accounting for crossovers, turf and shrubbery across the sector and recommended DLGSC provide some guidance in this area. There is no technical right or wrong accounting treatment so we have continued to accept the treatment entities have disclosed in their annual report. We still consider the sector could benefit from clear guidance from DLGSC on the accounting treatment for these items to ensure consistency across the sector. DLGSC initially included guidance on accounting for crossovers, turf, garden/trees in the Non-Financial Asset Valuation Guidelines. However, in consultation with this Office in October 2024, it was suggested that DLGSC consider further consultation with other jurisdictions on these, and that it may be best to include it in a later version. DLGSC advises that subject to further review, the section of the guidelines on specific asset types, specifically shrubbery (including trees) and crossovers, is to be considered in the next iteration.

Found assets

An area of concern for 2023-24 was assets found in the current year that related to previous years, these were largely responsible for the increase in prior year restatements for 2023-24 as compared to 2022-23. These assets generally related to assets gifted to entities by developers as part of subdivisions. Entities need to ensure that any gifted assets are entered into both their financial records and asset register, at appropriate values, in the financial year that they are received. Entities need to conduct regular asset counts and verifications, to ensure that all their owned assets are recorded in the asset register.

Some entities outsource the counting and verification process to their valuers, while others carry out the work themselves. Without surety on the completeness of asset records the true value of assets owned by an entity cannot be ascertained or audited.

Errors

For 2023-24, we had a slight increase in the number of EoM paragraphs relating to prior period errors. Entities that find material errors relating to previous years, such as found assets, are required to amend this and disclose a prior period error. Material prior period errors can also arise via many other means. These errors require specific considerations and disclosures to be made, as prescribed in AASB 108 *Accounting Policies, Changes in Accounting Estimates and Errors*, which are often complex. Additionally, due to the rarity of such disclosures, entity staff may not have previous experience with such disclosures. We recommend entities liaise with us early, allowing us to review the proposed approach and draft disclosures and provide feedback earlier in the audit process. We also welcome any guidance from DLGSC via example disclosures and the process to follow to guide entities.

Rehabilitation provisions

Accounting for rehabilitation provisions is complex. Some entities lack the technical accounting capability to calculate and account for their rehabilitation provisions. In the absence of guidance on the recognition and ongoing measurement of rehabilitation provisions, we are often required to provide significant guidance to entities who simply do not understand the technical accounting aspects. LG Professionals has stepped in to assist in this area with a practical accounting guide presentation as part of their March 2025 conference. The presentation was based on a guide developed by the Queensland branch of the Local Government Finance Professionals. The DLGSC should consider if these existing guides can be localised to consider Western Australian specific legislation.

Differential reporting and reduced disclosure requirements

As a result of DLGSC simplifying financial reporting requirements in 2022-23 we have noted a decrease in audit findings on assets. The simplification of reporting requirements is consistent with what our Office has been advocating for and reporting on for some time. The change meant smaller entities are no longer required to comply with various disclosure requirements.

DLGSC removed the requirements for all entities to report information in their financial reports on fees and charges, discounts and some other items. A list of amendments is available on the DLGSC website[10]. DLGSC also moved some financial report disclosure requirements to annual report only disclosures, so these are not audited. All were important contributions to reduce the financial reporting burden on entities.

The role of outsourcing in financial reporting

We continue to see entities outsource areas of their finance operating function to accounting firms. The outsourced work includes all areas of financial reporting, including preparation of reports, accounting policies, business valuations and everyday accounting such as preparation of monthly reconciliations and reporting to council. Outsourcing can be beneficial, as it allows entities to tap into a specialist skill set and helps overcome their resource constraints.

There are downsides of outsourcing. Our teams often find management are not sufficiently informed on their own accounting policies or areas of judgement within their financial report. Further, where outsourcing agreements do not include a transfer of knowledge to entity staff, there is a missed opportunity for local government staff development and upskilling. Audit teams are often left to conduct the audit with the assistance of the outsourced financial report provider with minimal entity involvement.

The key to a successful outsourcing arrangement is a strong management presence to connect the service providers, audit teams, operations and council. Early engagement, planning and close contract management are vital. Responsibility to provide information for audit rests with entities, this cannot be outsourced. Effective oversight ensures a smoother process with no surprises. It also contributes to lower audit costs and more timely reporting.

Accounting standard changes

There are changes to AASB 13 *Fair Value Measurement* impacting entities in 2024-25 for the first time. These changes are significant for the sector. The updated standard confirms an asset's current use is presumed to be the highest and best use unless its sale or an alternative use is highly probable[11]. Valuations of restricted use land should therefore generally discount the value of the land for the current use restrictions in place.

The updated AASB 13 also clarifies the costs to be considered when measuring fair value under the cost approach, which is frequently used to value infrastructure (e.g. roads) as these are not actively bought and sold in an open marketplace. The standard confirms 'once-off' costs, such as professional and project management fees, should be included in the calculation of replacement cost when it is reasonable to do so. The changes help ensure consistency in the measurement of fair value for not-for-profit public sector entities.

[10] Department of Local Government, Sport and Cultural Industries, *Local Government Regulations Amendment Regulations 2023*, DLGSC website, 13 July 2023.

[11] To be highly probable, the alternative use needs to be physically possible, legally permissible and financially feasible. This also requires that management must be committed to the alternative use with an implementation plan in place and relevant approvals for change in use of the asset.

As previously indicated, DLGSC is currently working on a valuation guide which should include these requirements. In the interim, the DLGSC released a LG Alert in July 2023[12] addressing the changes required by AASB 13.

The role of outsourcing in delivering OAG audits

The outsourcing of audits is critical to the operation of our office. It has many benefits including to meet periods of peak demand and provide access to specialist skills found in the private sector. Outsourcing is common practice across jurisdictions, both within and outside Australia. It also allows us a unique opportunity to benchmark our audit quality and efficiency with private audit firms.

We maintain oversight of our contract audit firms, reviewing their audit files including key audit judgements to maintain a high level of quality and consistency across the sector. We also engage with entities throughout the audit process including attending key meetings. Entity opinions are signed by our office and are included as part of our whole of sector reporting, such as this report.

The number of audits we outsource has increased in recent years. This is due in part to a tight labour market which makes it difficult to attract and retain audit talent. This year we outsourced additional audits to increase capacity while we rolled out our new methodology and audit tool across all of our audits. For 2023-24, we outsourced 92% of local government entities. Over the next five years we plan to progressively increase the number of local government sector audits we conduct in-house to reach our outsourcing target of 80%.

Future audits

With the growing prevalence and availability of AI (artificial intelligence) and analytics tools, we are investigating new tools and techniques to assist with our audits. We approach these opportunities in a balanced way to gain benefits with minimal risk.

Our internal Strategic Business Intelligence team is working in unison with our audit teams to trial new techniques and products. Successful trials will be considered for rollout across our audits in future years. Before we implement the use of AI or AI based audit tools, we consider the implications on data integrity and data security, continuing to ensure any data we receive from entities is securely delt with.

We expect to gain efficiencies in this space to assist with containing audit costs. We will share our insights with the sector as they arise.

For AI to be used by entities, there must be an understanding of what will be generated by it and how that information is planned to be used (e.g. for key decision making). If the use of AI will be generating or influencing information we ultimately need to audit, an appropriate evidential and auditable trail will need to be retained. There are also relevant security of information aspects to consider. We recommend entities liaise with the OAG, preferably before using AI, to clarify planned use, controls instituted around its use, implications for the entity and the audit process.

Timely communication of audit fees

In late 2023 we deferred the completion of tenders for outsourced audits to enable us to focus on outstanding local government financial audits. This was important to enable us to sign-off as many entities audit reports as possible by the end of 2023. We acknowledge the unintended consequence of this decision was significantly delayed timing of our 2023-24

[12] Department of Local Government, Sport and Cultural Industries, *Fair Value Measurement of Non-Financial Assets for local governments*, DLGSC website, 23 July 2023.

indicative fee notifications that did not give entities sufficient time to implement initiatives to mitigate the impact of the increases. In hindsight we realise we should have communicated to entities the timing of fee communication as well as anticipated fee impact earlier.

In September 2024, the Auditor General, accompanied by various OAG representatives, appeared before the Legislative Council's Standing Committee on Estimates and Financial Operations (EFOC) on the matter of audit fees and other aspects of OAG operations. EFOC took this opportunity to express concerns raised on various matters regarding local government audit fees[13]. This was an important exercise in accountability for the Auditor General and OAG.

This process provided us with valuable feedback and highlighted the need for timeliness and additional transparency with our fee communication. In response we developed an infographic[14] (Appendix 11) on how we set and benchmark our audit fees.

We are committed to completing our tender processes in December each year and complete our audit risk assessment analysis at the completion of each year's audit with the intention to have the fee setting process finalised by 31 March each year.

As a cost recovery agency, our audit fee revenue must cover any difference between our appropriation funding from Parliament and the costs of running our office, therefore with increased costs we must increase our audit fees.

Audit fees reflect a variety of cost drivers:

- labour market pressures across the auditing profession as well as the public sector
- increasing audit contractor fees
- changes in auditing and accounting standards leading to increased audit effort
- audit readiness and ability of entity staff to handle audit queries
- complexity of issues being encountered at entities
- inflationary impact on general expenses including IT, travel and other supplies.

We are committed to driving efficiencies in our processes wherever possible. For our contract audits we use market pressures of tendering to encourage competitive audit fees, and we are seeking efficiencies through tightly focussed audit planning using our new audit methodology for in-house audits. However, we do anticipate cost pressures to continue in the near to medium term.

[13] A broadcast of this consultation is available on the Parliament of Western Australia website, Estimates and Financial Operations Committee Consultation with the Auditor General, 23 November 2022.

[14] Office of the Auditor General, *Information on local government fees*, OAG website, December 2024.

Appendix 1: Status and timeliness of audits

Type of audit opinion	
Clear (unmodified)	
Clear opinion with emphasis of matter or matter of significance paragraph	
Material uncertainty related to going concern	
Qualified or a disclaimer of opinion	
Qualified opinion with an emphasis of matter or matter of significance paragraph	

Financial report timeliness – audit ready submissions*	
Received financial report by statutory deadline of 30 September 2024 and assessed audit ready	
Received an extension from DLGSC to the statutory deadline and met this extension with audit ready financial report	
Extension or statutory deadline was not met with audit ready financial report	

** Financial report initially provided may not be of a quality that is audit ready. The icon in the table below reflects the date we assessed the financial report as audit ready.*

Entities listed in alphabetical order with opinion type, opinion date and audit ready financial report submission status.

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
1	Bunbury-Harvey Regional Council	Other		05/12/2024	
2	Catalina Regional Council	Other		30/09/2024	
3	City of Albany	1		11/12/2024	
4	City of Armadale	1		13/12/2024	
5	City of Bayswater	1		02/12/2024	
6	City of Belmont	1		28/11/2024	
7	City of Bunbury	1		19/11/2024	
8	City of Busselton	1		08/11/2024	
9	City of Canning	1		06/12/2024	
10	City of Cockburn	1		05/12/2024	

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
11	City of Fremantle	1	✓	03/12/2024	✓
12	City of Gosnells	1	✓	04/12/2024	✓
13	City of Joondalup	1	✓	19/11/2024	✓
14	City of Kalamunda	2	✓	08/11/2024	✗
15	City of Kalgoorlie-Boulder	1	✓	10/12/2024	✓
16	City of Karratha	1	✓	13/12/2024	✓
17	City of Kwinana	1	✓	04/12/2024	✓
18	City of Mandurah	1	✓	10/12/2024	✓
19	City of Melville	1	✓	04/12/2024	✓
20	City of Perth	1	✓	28/11/2024	✓
21	City of Rockingham	1	✓	29/10/2024	✓
22	City of South Perth	2	✓	12/11/2024	✓
23	City of Stirling	1	✓	17/12/2024	✓
24	City of Subiaco	2	✓	13/11/2024	✓
25	City of Swan	1	✓	19/11/2024	✓
26	City of Vincent	2	✓	18/11/2024	✓
27	City of Wanneroo	1	✓	26/11/2024	✓
28	Eastern Metropolitan Regional Council	Other	✓	09/10/2024	✓
29	Mindarie Regional Council	Other	✓	14/11/2024	✓
30	Murchison Regional Vermin Council	Other	✓	18/12/2024	✓
31	Resource Recovery Group	Other	✓	25/11/2024	✓
32	Rivers Regional Council	Other	✓	11/12/2024	✓
33	Shire of Ashburton	2	✓	06/12/2024	✓
34	Shire of Augusta-Margaret River	2	✓	12/11/2024	✓
35	Shire of Beverley	4	✓	01/11/2024	✓
36	Shire of Boddington	4	✓	06/12/2024	✓
37	Shire of Boyup Brook	4	✗	19/12/2024	✓

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
38	Shire of Brookton	4	✓	09/12/2024	✓
39	Shire of Broome	2	✓	09/12/2024	✓
40	Shire of Broomehill-Tambellup	4	✓	12/12/2024	✓
41	Shire of Bruce Rock	4	✓	18/12/2024	✓
42	Shire of Capel	3	✓	29/11/2024	✓
43	Shire of Carnamah	4	✓	09/12/2024	✓
44	Shire of Carnarvon	2	✓	11/12/2024	✓
45	Shire of Chapman Valley	4	✓	10/12/2024	✓
46	Shire of Chittering	3	✓	11/12/2024	✗
47	Shire of Christmas Island	3	✓	02/12/2024	✓
48	Shire of Cocos (Keeling) Islands	4	✓	23/12/2024	✓
49	Shire of Coorow	4	✓	05/12/2024	✓
50	Shire of Corrigin	4	✓	18/12/2024	✓
51	Shire of Cranbrook	4	✓	16/10/2024	✓
52	Shire of Cuballing	4	✓	13/12/2024	✓
53	Shire of Cue	4	✓	04/12/2024	✓
54	Shire of Cunderdin	4	✓	05/12/2024	✓
55	Shire of Dalwallinu	3	✓	21/11/2024	✓
56	Shire of Dandaragan	3	✓	09/12/2024	✓
57	Shire of Dardanup	3	✓	15/11/2024	✓
58	Shire of Denmark	3	✓	18/10/2024	✓
59	Shire of Derby-West Kimberley	2	✓	12/12/2024	✓
60	Shire of Donnybrook Balingup	3	✓	20/11/2024	✗
61	Shire of Dowerin	4	✓	14/11/2024	✓
62	Shire of Dumbleyung	4	✓	28/11/2024	✓
63	Shire of East Pilbara	2	✓	10/12/2024	✓
64	Shire of Esperance	2	✓	31/10/2024	✓

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
65	Shire of Exmouth	3	✓	27/11/2024	✓
66	Shire of Gingin	3	✓	20/11/2024	✓
67	Shire of Gnowangerup	4	✓	15/11/2024	✓
68	Shire of Goomalling	4	✗	12/12/2024	✓
69	Shire of Harvey	2	✓	28/11/2024	✓
70	Shire of Irwin	3	✓	19/12/2024	✓
71	Shire of Jerramungup	4	✓	15/11/2024	✓
72	Shire of Katanning	3	✓	17/12/2024	✓
73	Shire of Kellerberrin	4	✓	05/12/2024	✓
74	Shire of Kent	4	✗✓	16/12/2024	✓
75	Shire of Kojonup	3	✓	20/12/2024	✓
76	Shire of Kondinin	4	✓	06/12/2024	✓
77	Shire of Koorda	4	✓	28/11/2024	✓
78	Shire of Kulin	4	✓	06/12/2024	✓
79	Shire of Lake Grace	4	✓	02/12/2024	✓
80	Shire of Laverton	3	✓	06/12/2024	✓
81	Shire of Leonora	3	✓	05/12/2024	✓
82	Shire of Manjimup	2	✓	20/11/2024	✓
83	Shire of Meekatharra	3	✓	04/12/2024	✓
84	Shire of Menzies	4	✓	06/11/2024	✓
85	Shire of Merredin	3	✓	05/12/2024	✓
86	Shire of Mingenew	4	✓	06/12/2024	✓
87	Shire of Moora	3	✓	19/12/2024	✓
88	Shire of Morawa	4	✓	02/12/2024	✓
89	Shire of Mount Magnet	4	✗✓	25/11/2024	✓
90	Shire of Mount Marshall	4	✓	11/12/2024	✓
91	Shire of Mukinbudin	4	✓	18/12/2024	✓

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
92	Shire of Mundaring	2	✓	02/12/2024	✓
93	Shire of Murchison	4	✓	28/11/2024	✓
94	Shire of Murray	2	✓	04/12/2024	✓
95	Shire of Narembeen	4	✓	05/12/2024	✓
96	Shire of Narrogin	3	✓	22/11/2024	✓
97	Shire of Ngaanyatjarraku	4	✓	10/12/2024	✓
98	Shire of Northam	2	✓	04/12/2024	✓
99	Shire of Northampton	3	✓	13/12/2024	✓
100	Shire of Nungarin	4	✓	11/12/2024	✓
101	Shire of Peppermint Grove	4	✓	29/11/2024	✓
102	Shire of Perenjori	4	✓	05/12/2024	✓
103	Shire of Pingelly	4	✓	27/11/2024	✓
104	Shire of Plantagenet	3	✓	11/12/2024	✓
105	Shire of Quairading	4	✓	04/12/2024	✓
106	Shire of Ravensthorpe	3	✓	09/12/2024	✓
107	Shire of Sandstone	4	✓	17/12/2024	✓
108	Shire of Serpentine-Jarrahdale	2	✓	18/12/2024	✓
109	Shire of Shark Bay	4	✓	13/12/2024	✓
110	Shire of Tammin	4	✓	12/12/2024	✓
111	Shire of Three Springs	4	✓	05/12/2024	✓
112	Shire of Trayning	4	✓	13/12/2024	✓
113	Shire of Upper Gascoyne	4	✓	19/12/2024	✓
114	Shire of Victoria Plains	4	✓	28/12/2024	✓
115	Shire of Wagin	4	✓	18/11/2024	✓
116	Shire of Wandering	4	✓	11/12/2024	✓
117	Shire of Waroona	3	✓	02/12/2024	✓
118	Shire of West Arthur	4	✓	06/12/2024	✓

	Entity	Band	Type of opinion	Opinion issued	Audit ready submission of financial report*
119	Shire of Westonia	4	✗	18/12/2024	⏰
120	Shire of Williams	4	✓	5/12/2024	⏰
121	Shire of Wiluna	4	✓	17/12/2024	⏰
122	Shire of Wongan-Ballidu	4	✓	29/11/2024	⏰
123	Shire of Woodanilling	4	✓	11/11/2024	⏰
124	Shire of Wyalkatchem	4	✓	25/11/2024	⏰
125	Shire of Wyndham-East Kimberley	2	✓	6/12/2024	⏰
126	Shire of Yilgarn	3	✓	13/12/2024	⏰
127	Shire of York	3	✓	13/12/2024	⏰
128	Town of Bassendean	3	✓	11/12/2024	⏰
129	Town of Cambridge	2	✓	18/12/2024	⏰
130	Town of Claremont	3	✓	09/12/2024	⏰
131	Town of East Fremantle	3	✓	06/12/2024	⏰
132	Town of Mosman Park	3	✓	09/12/2024	⏰
133	Town of Port Hedland	1	✗	16/12/2024	⏰
134	Town of Victoria Park	2	✓	11/12/2024	⏰
135	Western Metropolitan Regional Council	Other	✓	18/10/2024	⏰

Source: OAG

Opinion type by entity band allocations

Band of entity	Number of entities	Opinions issued	Clean opinions	Qualifications or other modifications	Opinions including EoM paragraphs
Band 1	23 (23)	22 (23)	21 (22)	1 (1)	4 (6)
Band 2	21 (21)	20 (21)	20 (20)	0 (1)	4 (4)
Band 3	35 (35)	29 (35)	29 (31)	0 (4)	4 (3)
Band 4	60 (60)	56 (59)	51 (51)	5 (8)	5 (3)
Other (e.g. councils)	8 (8)	8 (8)	7 (7)	1 (1)	1 (1)
Total	147 (147)	135 (146)	128 (131)	7 (15)	18 (17)

Source: OAG

Notes: 2022-23 numbers included in brackets.

Appendix 2: Entities who received an extension from DLGSC to submit their financial report after the 30 September legislated deadline

Entity	Extension date
City of Nedlands	9 December 2024
Shire of Bridgetown-Greenbushes	31 October 2024
Shire of Collie	31 October 2024 31 March 2025
Shire of Donnybrook Balingup	31 October 2024
Shire of Dundas	23 October 2024
Shire of Gnowangerup	18 October 2024
City of Greater Geraldton	31 January 2025
Shire of Halls Creek	28 February 2025
Shire of Kojonup	31 October 2024
Shire of Merredin	14 October 2024
Shire of Narrogin	21 October 2024
Shire of Northampton	25 October 2024
Shire of Quairading	4 October 2024
Shire of Toodyay	31 October 2024
Shire of Wickepin	11 October 2024
Shire of Wongan-Ballidu	18 October 2024
Town of Cottesloe	31 October 2024

Source: DLGSC

Appendix 3: Outstanding audits at 31 December 2024[15]

Entity	Balance date	Reason for delay
City of Greater Geraldton	30 June 2024	The City changed their financial system during the year and due to data migration complexities the City requested an extension to 31 January 2025 from DLGSC to submit their financial report. The audit was completed on 28 March 2025.
City of Nedlands	30 June 2024	The City requested an extension from DLGSC to provide their financial report to the auditors on 9 December 2024. This was due to time needed to address the matters giving rise to the disclaimer of opinion in 2022-23. We are expecting to sign this audit in the first half of 2025.
Shire of Bridgetown-Greenbushes	30 June 2024	The Shire had staffing issues which meant that although they produced financial statements, certain areas were found to be incorrect. The audit was put on pause to enable these areas to be corrected. The audit was completed on 4 April 2025.
Shire of Collie	30 June 2024	The Shire had staffing issues which meant they were unable to produce financial statements by 30 September 2024. Consequently the Shire requested an extension from DLGSC to provide their financial report to the auditors on 31 December 2024. We are expecting to sign this audit in the first half of 2025.
Shire of Coolgardie	30 June 2024	The Shire requested the audit be put on pause until early 2025 to provide them time to provide outstanding audit information. This extension was due to staff changes at the executive level and to allow the Shire to address other urgent operational matters. The audit has recommenced with expected sign-off in May 2025.
Shire of Dundas	30 June 2024	The audit was delayed due to challenges related to the acquisition of a local business during the financial year and staffing issues due to the remote location. The audit was completed on 9 April 2025.
Shire of Halls Creek	30 June 2024	The 2023 audit was not completed until late April 2024. The Shire obtained an extension for provision of the financial report to 28 February 2025 and met this deadline. The 2024 audit has since commenced.
Shire of Nannup	30 June 2024	Our audit of the revaluation completed during the year identified that some assets were missed. The Shire chose to arrange for a new valuation resulting in a need to pause the audit while this occurred. The audit was completed on 4 February 2025.
Shire of Toodyay	30 June 2024	As evidenced in the previous three audits, the Shire continued to lack the ability to undertake and provide the required information for audit purposes in a timely manner, causing significant audit delays. The audit is expected to be completed in the first half of 2025.

[15] Date of report cut-off.

Entity	Balance date	Reason for delay
Shire of Wickepin	30 June 2024	On review of the infrastructure revaluation completed during the year it was noted that an asset class was missed. The Shire requested the audit be put on pause while they arranged a new valuation. The audit was completed on 14 February 2025.
Shire of Yalgoo	30 June 2023 and 30 June 2024	These audits have been delayed due in part to the 30 June 2022 audit only being completed in May 2024. There have been continued delays in the provision of outstanding audit information required from management to finalise the audits of both years. These audits are expected to be signed off in the first half of 2025.
Town of Cottesloe	30 June 2024	On review of a fair value valuation, there were queries around a 2022/23 valuation which required the Town to revert to their valuer, requiring the audit be put on pause until January 2025 to facilitate this. The audit was completed on 14 February 2025.

Source: OAG

Appendix 4: 2023-24 Qualified opinions

Entity	Details of qualification
Shire of Boyup Brook	**Biological assets** We were unable to obtain sufficient and appropriate audit evidence for biological assets, as disclosed in note 7 in the financial statements, as the Shire did not provide us with adequate information to support the year-end stocktake of biological assets or the movements of biological assets during the year. We could not confirm biological assets by alternative means. Consequently, we were unable to determine whether any adjustments to the biological assets reported at a carrying value of $158,702 or the net result for 30 June 2024 were necessary.
Shire of Goomalling	**Infrastructure** The opinion in the prior year was qualified because infrastructure asset classes of roads, drainage and footpaths as disclosed in note 8(a) of the financial report as at 30 June 2023 with the carrying values of $40,811,938, $2,153,484 and $770,060 respectively, had not been revalued as required by the regulations. The Shire was unable to correct these prior year figures in the current year. Consequently, the opinion on the current year financial report is also modified because of the possible effects of this matter on the comparability of the current period's figures and the corresponding figures.
Shire of Kent	**Infrastructure** The opinion in the prior year was qualified because other infrastructure assets as disclosed in note 9(a) of the financial report as at 30 June 2023 with a carrying value of $4,867,091 had not been revalued as required by the regulations. The Shire was unable to correct these prior year figures in the current year. Consequently, the opinion on the current year financial report is also modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures.
Shire of Mount Magnet	**Infrastructure** The opinion in the prior year was qualified because other infrastructure asset classes of parks and gardens, aerodromes and other reported at the carrying values of $862,215, $2,787,963 and $4,584,744 respectively as at 30 June 2023, had not been revalued as required by the regulations. The Shire was unable to correct these prior year figures in the current year. Consequently, the opinion on the current year financial report is modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures in note 9 of the financial report.
Shire of Westonia	**Infrastructure** The opinion in the prior year was qualified because Infrastructure assets as disclosed in note 9(a) of the financial report as at 30 June 2023 with a carrying value of $43,562,879 had not been revalued as required by the regulations. The Shire was unable to correct these prior year figures in the current year. Consequently, the opinion on the current year financial report is also modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures.
Town of Port Hedland	**Infrastructure assets valuations** The Town did not recognise 670 (2023:797) infrastructure assets with a value of $17,371,521 (2023: $25,112,117) in accordance with the Regulation 17A(2)(a) of the Local Government Financial Management Regulations 1996, as these assets could not be located due to weaknesses in the asset management system. The assets were instead adjusted to a nil carrying value while still being in use and accounted for in the asset register. We were unable to determine the impact on the net carrying amount of infrastructure assets and the consequential impact on retained earnings, revaluation reserves, depreciation and net surplus

Entity	Details of qualification
	for the year, as it is impracticable to do so. In addition, the opinion in the prior year was qualified because drainage and other infrastructure assets, reported at a carrying value of $33,243,203 and $47,582,860 as at 30 June 2023 respectively in note 9 to the financial statements, were not all revalued as required by the regulations. The Town was unable to correct these prior year figures in the current year. Consequently, the opinion on the current year financial report is also modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures. **Investment property** The opinion in the prior year was qualified because investment property as disclosed in note 12 of the financial report as at 30 June 2023 with the carrying value of $45,027,262 had not been revalued as required by the regulations. The Town was unable to correct these prior year figures in the current year. Consequently, The opinion on the current year financial report is also modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures.

Source: OAG

Appendix 5: Prior year qualifications and disclaimers removed in 2023-24

Entity	Details of qualification or disclaimer
Shire of Katanning	**Qualification - Infrastructure** Infrastructure amounting to $159,205,524 in the statement of financial position as at 30 June 2023 has not been revalued with sufficient regularity, as required by Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996 since 2017-18. Consequently, we were unable to determine the extent to which the carrying amount of Infrastructure is misstated, as it was impracticable to do so. Additionally, we are unable to determine whether there may be any consequential impact on the revaluation surplus as at 30 June 2023. **Qualification - Buildings** The buildings depreciation expense of $1,016,090 reported in note 7(a) of the financial report for year ended 30 June 2023 did not reflect the expected pattern of the future economic benefits of these assets. The Shire did not update rates of depreciation for the year ended 30 June 2023. If the Shire had updated the rates, buildings depreciation would have increased by $1,259,134. Buildings and retained surplus at 30 June 2023 would have decreased by $1,259,134 and the net result for the period would have decreased by $1,259,134.
Shire of Plantagenet	**Qualification - Other Infrastructure and Parks and Oval – Comparability of Prior Period Figures** The opinion in the prior year was qualified because the Shire did not value the 71 newly identified assets included under other infrastructure and parks and ovals at fair value in accordance with Regulation 17A(2)(a) of the Local Government (Financial Management) Regulations 1996. Other infrastructure and infrastructure - parks and ovals balances were reported in note 9(a) of the financial report at $16,954,536 and $6,792,411 respectively as at 30 June 2022. The Shire was unable to make the appropriate corrections for these prior year figures in the current year. Consequently, the opinion on the current year financial report is also modified because of the possible effect of this matter on the comparability of the current period's figures and the corresponding figures in note 9(a) of the financial report.
Shire of Wiluna	**Qualification - Airport and Other Infrastructure Assets** We qualified the revaluations of the Shire's airport and other infrastructure assets stated at $5,353,146 and $2,284,337 respectively in the prior year because they were not supported with appropriate and complete accounting records. The Shire has not made the appropriate corrections for these prior year figures in the current year. Consequently, the opinion on the current year financial report is modified because of the possible effect of this matter on the comparability of the current period's airport and Infrastructure figures in note 9 (a) and the corresponding figures of the financial report.
Shire of Woodanilling	**Qualification - Building assets** We qualified building assets stated at $4,942,954 in the prior year because the Shire had not revalued its building assets with sufficient regularity or in accordance with Regulation 17A(4)(b) of the Local Government (Financial Management) Regulations 1996. The Shire has not made the appropriate corrections for this prior year figure in the current year. Consequently, the opinion on the current year financial report is modified because of the possible effect of this matter on the comparability of the current period's building asset figure in note 9 and the corresponding figure of the financial report.

Source: OAG

Appendix 6: Emphasis of matter paragraphs included in auditor reports

Entity	Description of EoM paragraphs	Brief explanation
City of Kalgoorlie-Boulder	**Restatement of comparative balances** We draw attention to note 33 to the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The City conducted a comprehensive review of their land asset holdings and identified 36 lots of Crown land which had incorrectly been measured at fair value since 2022.
City of Kwinana	**Restatement of comparative balances** We draw attention to note 31 to the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The City identified $12.5 million of developer contributed assets which had not been previously recognised in prior years.
City of Melville	**Events occurring after the end of the reporting period** We draw attention to note 21 to the financial report, which states that, following the end of the financial year ended 30 June 2024, the Council has resolved to extend the City's withdrawal from Resource Recovery Group by six months to 31 December 2025. The opinion is not modified in respect of this matter.	On 21 November 2023, the City resolved to withdraw from the Resource Recovery Group and all associated projects, effective 1 July 2025. On 17 September 2024, the City resolved to extend the withdrawal date to 31 December 2025.
City of Wanneroo	**Restatement of comparative balances** We draw attention to note 32 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The restatements relate to developer contribution plans, which had not been accounted for correctly.
Rivers Regional Council	**Basis of accounting** We draw attention to note 1 of the financial report, which discloses that the Council has decided to wind up Rivers Regional Council. Consequently, the financial report has been prepared on a liquidation basis. The opinion is not modified in respect of this matter.	The Council has decided to wind up Rivers Regional Council. Consequently, the financial report has been prepared on a liquidation basis as required under Accounting Standards. Accordingly, all assets and liabilities in the 2023-24 financial report have been classified as current.
Shire of Broome	**Restatement of comparative balances** We draw attention to note 29 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Shire reviewed the accounting treatment of contributions from developers and noted certain projects and contribution types which should have been recognised as revenue in previous financial years.

Entity	Description of EoM paragraphs	Brief explanation
Shire of Katanning	**Restatement of comparative balances** We draw attention to note 26 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The 2022-23 financial report was qualified as infrastructure had not been revalued in line with regulatory timeframes and the buildings and depreciation charges were not accurately recognised. These matters were corrected in the 2023-24 and restated the 2022-23 financial report to accurately reflect the valuations.
Shire of Kent	**Restatement of comparative balances** We draw attention to note 28 to the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Shire had incorrectly recognised fees collected on behalf of another agency as revenue and related payments as expenditure. The 2022-23 comparative balances were restated in the financial report to correct this.
Shire of Mingenew	**Restatement of comparative balances** We draw attention to note 29 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Shire had incorrectly recognised fees collected on behalf of another agency as revenue and related payments as expenditure. The 2022-23 comparative balances in the financial report were restated to correct this.
Shire of Moora	**Restatement of comparative balances** We draw attention to note 29 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	In 2022-23, the Shire acquired the land, building and infrastructure of the Moora Tennis Clubhouse in exchange of support of its operation. The assets were not recognised in the financial report at that time. An external valuation has now been obtained, and a correction was processed with 2022-23 balances being restated in the financial report in the current year. The Shire also received a fire truck from the Department of Fire and Emergency Services on 31 March 2022 as a grant at zero cost. The asset and related income was not recognised in 2022. A correction was processed, and the 2022-

Entity	Description of EoM paragraphs	Brief explanation
		23 balances have been restated in the 2023-24 financial report.
Shire of Morawa	**Restatement of comparative balances** We draw attention to note 30 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Shire had incorrectly recognised fees collected on behalf of another agency as revenue and related payments as expenditure in their financial report. The 2022-23 comparative balances were restated in the 2023-24 financial report to correct this.
Shire of Mount Magnet	**Trade and other receivables** We draw attention to note 5 of the financial report which describes an amount of $766,793 in the Shire's rates and statutory receivables that is subject to Supreme Court determination. The opinion is not modified in respect of this matter.	Some of the Shire's reported rate revenue and receivables includes amounts which were objected by a rate payer. The objection was upheld by the State Administrative Tribunal and is now subject to a Supreme Court determination. The Shire recognised these amounts in their financial report as they were confident at the time that the determination when made, would be made in the Shire's favour.
Shire of Sandstone	**Restatement of comparative balances** We draw attention to note 25 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Shire had incorrectly recorded trust funds as shire monies. These balances were restated in the 2022-23 comparatives in the 2023-24 financial report.
Shire of Serpentine-Jarrahdale	**Restatement of comparative balances** We draw attention to note 34 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	Infrastructure assets previously gifted to the Shire as part of land subdivisions had not been recognised in the financial report. During the 2023-24 year the Shire has investigated and identified the assets they believe to have been missed and these have been subsequently recognised in the financial report.
Shire of Yilgarn	**Restatement of comparative balances** We draw attention to note 29 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as	Subsequent to a revaluation in 2021-22, infrastructure assets had been moved to different categories and depreciation inconsistently applied. This

Entity	Description of EoM paragraphs	Brief explanation
	comparatives in this financial report. The opinion is not modified in respect of this matter.	$293,542 error was found and corrected in the $457 million infrastructure balance in the 2023-24 financial report.
Town of Cambridge	**Restatement of comparative balances** We draw attention to note 32 of the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Town conducted a review of their asset data and identified infrastructure assets which were not included in the 2022-23 revaluation. An updated valuation was received and the 2022-23 balances have been restated the 2023-24 financial report.
Town of East Fremantle	**Events occurring after the end of the reporting period - adjusting event** We draw attention to note 23 to the financial report, which states that, following the end of the financial year ended 30 June 2024, a deed of settlement and release was executed between the Council and the Resource Recovery Group (RRG) with respect to the Town's withdrawal from the RRG and provided the Town a full release from any further obligations in exchange for a settlement sum. The opinion is not modified in respect of this matter.	On 20 June 2023 the Town resolved to withdraw from the Resource Recovery Group and all associated projects, effective 1 July 2024. A deed of settlement was executed on 22 August 2024 to release the Town from its interest in and obligations to the Resource Recovery Group.
Town of Victoria Park	**Restatement of comparative balances** We draw attention to note 30 to the financial report which states that the amounts reported in the previously issued 30 June 2023 financial report have been restated and disclosed as comparatives in this financial report. The opinion is not modified in respect of this matter.	The Town identified capital works projects that resulted in new and upgraded assets which had not been added to the fixed asset register when the project was completed. Additionally, there were prior year balances in the Town's works-in-progress account that were no longer considered capital in nature and required to be expensed. The 2022-23 figures were restated in the 2023-24 financial report.

Source: OAG

Appendix 7: Material uncertainty related to going concern

Entity	Details of material uncertainty
Resource Recovery Group	**Material Uncertainty Related to Going Concern** I draw attention to note 1 in the financial report, which indicates that the Group incurred a net loss of $2.48 million during the year ended 30 June 2024 and that the Council has commenced a restructuring process. As stated in note 1, these events or conditions, along with other matters as set forth in note 1, indicate that a material uncertainty exists that may cast significant doubt on the Group's ability to continue as a going concern. The audit opinion is not modified in respect of this matter.

Source: OAG

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Appendix 8: Local government certifications issued since November 2024

Certifications issued for 2023-24

Entity and opinion	Opinion issued
City of Bayswater	
Local Roads and Community Infrastructure Program	19 December 2024
City of Busselton	
Local Roads and Community Infrastructure Program	5 February 2025
Roads to Recovery Funding	13 December 2024
Pensioner Deferments	4 December 2024
City of Gosnells	
Pensioner Deferments	25 November 2024
City of Joondalup	
Pensioner Deferments	22 November 2024
City of South Perth	
Pensioner Deferments	29 November 2024
City of Vincent	
Pensioner Deferments	2 December 2024
Town of East Fremantle	
Pensioner Deferments	19 December 2024

Source: OAG

Outstanding certifications issued from 2021-22

Entity and opinion	Opinion issued
Shire of Derby-West Kimberley	
Local Roads and Community Infrastructure Program	13 December 2024
Shire of Quairading	
Local Roads and Community Infrastructure Program	08 April 2025
Shire of York	
Roads to Recovery Funding	19 December 2024
Town of Port Hedland	
Roads to Recovery Funding	11 April 2025

Source: OAG

Outstanding certifications issued from 2019-20

Entity and opinion	Opinion issued
Town of Port Hedland	
Roads to Recovery Funding	11 April 2025

Source: OAG

The cut-off date for this appendix is 15 April 2025.

Appendix 9: Other local government opinions issued since 31 December 2024

Entity	Opinion issued
City of Greater Geraldton	28 March 2025
Shire of Bridgetown-Greenbushes	4 April 2025
Shire of Dundas	9 April 2025
Shire of Nannup	4 February 2025
Shire of Wickepin	14 February 2025
Town of Cottesloe	14 February 2025

Source: OAG

Note: the cut-off date for this appendix is 15 April 2025.

Appendix 10: Opinion and management letter definitions

In the auditor's report we include the audit opinion on the annual financial report and any other matters that, in our judgement, need to be highlighted. This year the Auditor General has issued the following types of opinions:

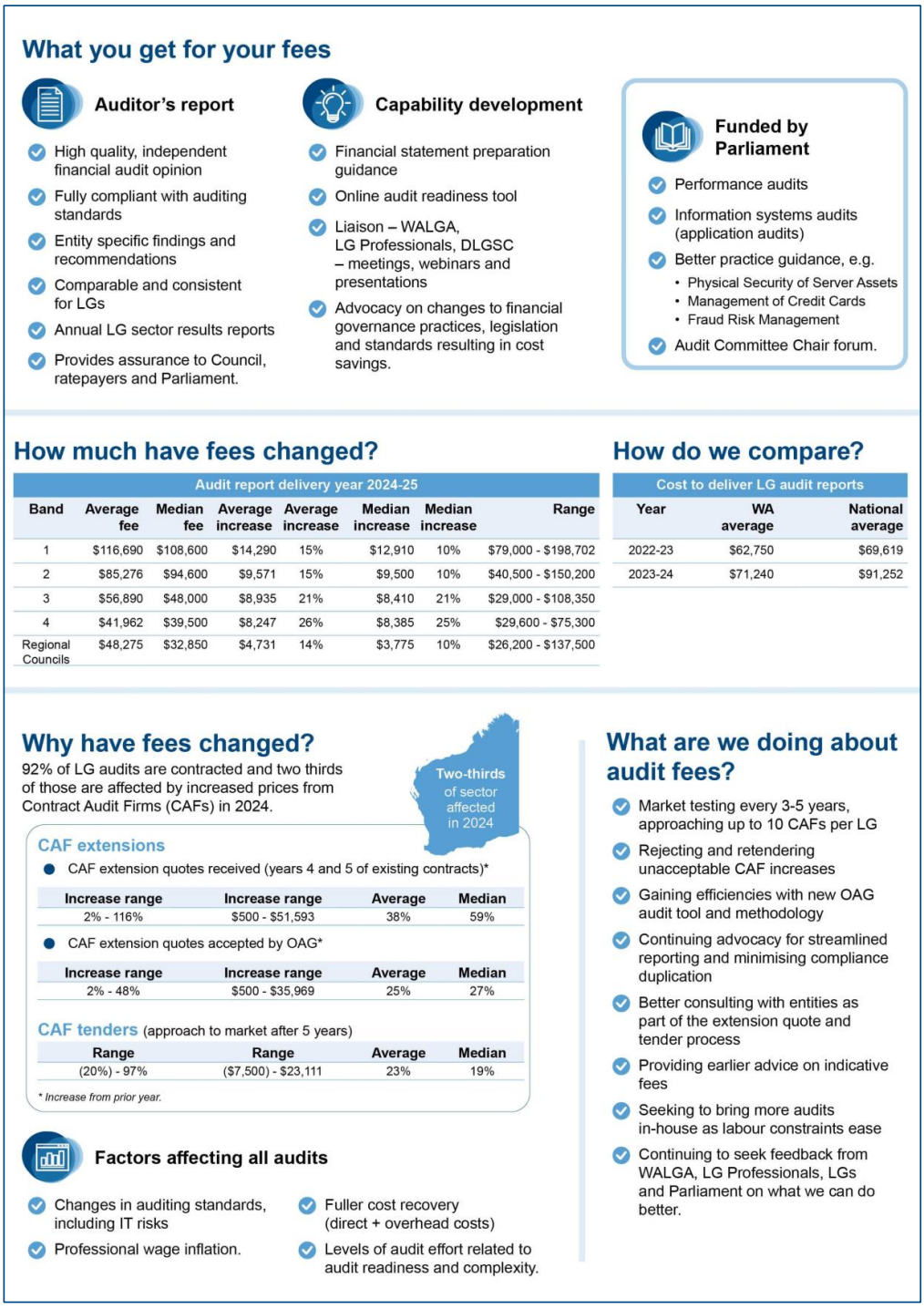
1. **clear opinion**: indicates satisfactory financial controls. The financial report is based on proper accounts, complies with relevant legislation and accounting standards, and fairly represents performance and financial position
2. **clear opinion with an EoM:** draws attention to a matter disclosed in the financial report to aid the readers understanding but does not result in a qualified opinion
3. **qualified opinion:** given when the audit identifies materially misleading information, inadequate controls or conflicts with the financial reporting frameworks.
4. **disclaimer of opinion:** the most serious audit outcome, issued when the auditor is unable to form an opinion due to insufficient evidence to form an opinion after all reasonable efforts.
5. We report weaknesses in the control environment to the CEO, mayor, president or chairperson and the Minister for Local Government. Findings will be rated as significant, moderate or minor. We also indicate if the finding has the potential to impact the audit opinion and if it relates to the prior year and remains unresolved. Both quantitative and qualitative aspects guide our ratings.

Risk category	Audit impact	Management action required
Significant	Findings where there is potentially a significant risk to the entity should it not be addressed by the entity promptly. A significant rating could indicate the need for a modified audit opinion in the current year or in a subsequent reporting period if not addressed. However, even if the issue is not likely to impact the audit opinion, it should be addressed promptly.	Priority or urgent action by management to correct the material misstatement in the financial report to avoid a qualified opinion or for control risks, implement a detailed action plan as soon as possible, within one to two months.
Moderate	Findings which are of sufficient concern to warrant action being taken by the entity as soon as practicable.	Control weaknesses of sufficient concern to warrant action being taken as soon as practicable, within three to six months. If not addressed promptly, they may escalate to significant or high risk.
Minor	Those findings that are not of primary concern but still warrant action being taken.	Management to implement an action plan within six to 12 months to improve existing process or internal control.

Source: OAG

We give management the opportunity to review our audit findings and provide comments prior to completion of the audit. Each control finding is documented in a management letter which identifies weakness, implications for the entity, risk category and a recommended improvement action.

Appendix 11: Information on local government fees and OAG tender procurement process



Source: OAG

Understanding the OAG tender procurement process

- 21 audit firms on pre-accredited list, eligibility assessed on capability to audit small, medium, large, complex entities. 16 firms are currently actively engaged with OAG.
- For each audit, we prepare an information pack and typically invite between 5 and 10 contract audit firms (CAFs) to submit tenders.
- CAFs submit tender incorporating qualitative and quantitative considerations - including their understanding of the entity, audit risks, resources/skill mix, timing and cost.
- Convene tender evaluation panel of 2 senior OAG staff.
- Each panel member independently evaluates submissions for qualitative aspects first.
- Assess qualitative and quantitative factors of each CAF's tender submission to support a recommendation.
- Recommendations may be moderated to manage risks of firm capacity and OAG over-reliance across entire audit portfolio.
- AAG-FA and Deputy make recommendations to AG who has final approval.
- Typically award initial contract for 3 years, with up to 2 year extension option.
- If no tender submissions are received for an entity, we have the option to put the audit back out to tender and invite different firms, or appoint a firm directly under the Auditor General Act.

Understanding the OAG contract procurement extension process

- Seek quote from CAFs for up to 2 years following the conclusion of their initial 3 year term.
- OAG engagement leader assesses quote for reasonableness.
- If deemed reasonable then accept, may seek entity input.
- If not reasonable, audit is re-tendered.
- If audit is re-tendered, entity to be notified and commence tender process.

Pre-accredited Contract Audit Firms (CAFs)

BDO Audit (WA) Pty Ltd	William Buck (WA) Pty Ltd	AMD Audit & Assurance Pty Ltd
Deloitte	Crowe	HLB Mann Judd
Ernst & Young	Stantons International	Lincolns
Grant Thornton Australia Ltd	Pitcher Partners BA & A Pty Ltd	Macri Partners
KPMG	Nexia Perth Audit Services Pty Ltd	Armada Audit Services Pty Ltd
Price Waterhouse Coopers	Moore Australia Audit (WA)	Francis A Jones
RSM Australia Pty Ltd	Dry Kirkness	SW Audit

Source: OAG

Auditor General's 2024-25 reports

Number	Title	Date tabled
12	Local Government 2023-24 – Financial Audit Results	24 April 2025
11	Local Government 2023-24 – Information Systems Audit Results	11 April 2025
10	Fraud Risks in the WA Greyhound Racing Association	11 April 2025
9	Child Protection Case Management System – Assist	21 March 2025
8	Universities and TAFEs 2023 – Financial Audit Results	5 December 2024
7	WA Student Assistance Payment – Controls Review	27 November 2024
6	Provision of Additional Information to the Standing Committee on Estimates and Financial Operations – Opinions on Ministerial Notifications	22 November 2024
5	Implementation of the Aboriginal Procurement Policy	21 November 2024
4	Quality and Utilisation of Emergency Department Data	20 November 2024
3	Management of State Agreements	30 October 2024
2	Legislative Reform Priorities and Timeframes – Opinion on Ministerial Notification	19 August 2024
1	Supplier Master Files – Better Practice Guide	1 August 2024

Office of the Auditor General for Western Australia

7th Floor Albert Facey House
469 Wellington Street, Perth

T: 08 6557 7500
E: info@audit.wa.gov.au

www.audit.wa.gov.au

@OAG_WA

Office of the Auditor General for Western Australia

15.1.2 Performance Audit - Local Government Management of Purchasing Cards - Larger Metropolitan Entities

Executive Director COrfporate and System Services
Author Service Manager Strategic Finance
Attachments 1. Local Government Management of Purchasing Cards - Larger Metropolitan Entities ⇩

Officer Recommendation
The Committee Recommends Council:

(1) RECEIVES the Office of the Auditor General's report on Performance Audit – Local Government Management of Purchasing Cards – Larger Metropolitan Entities;

(2) REPORTS the matters set out in this report to the Minister for Local Government; and

(3) PUBLISHES this report on its website.

Committee Recommendation
That Council:

(1) RECEIVES the Office of the Auditor General's report on Performance Audit – Local Government Management of Purchasing Cards – Larger Metropolitan Entities;

(2) REPORTS the matters set out in this report to the Minister for Local Government;

(3) PUBLISHES this report on its website; and

(4) REQUESTS a report be presented to the next Audit Risk and Compliance Committee Meeting regarding implementation of the findings of the City's Credit and Purchasing Cards Internal Audit.

Background

The Office of the Auditor General (OAG) published 26 Audit Reports during the 2024-25 financial year, including eight OAG Performance Audit Reports focussed on Local Government.

These included Local Government Management of Purchasing Cards – Larger Metropolitan Entities (Report 17: 2024-25) Performance Audit. City of Cockburn was nominated to participate in this performance audit which ran from December 2024 to May 2025.

The term 'performance audit' is defined in section 7.1 of the Local Government Act 1995 to be 'an examination or investigation carried out under the Auditor General Act 2006 section 18 (as applied by section 7.12AJ(1) of the Local Government Act 1995).

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The City of Cockburn (the City) presented reports to the former Audit and Strategic Finance Committee from two previous OAG Performance Audits in which the City participated:

1. Timely Payment of Suppliers, Report 12: 2018, 13 June 2017
2. Records Management in Local Government, Report 17: 2018-19, 09 April 2019

To ensure the City adopts best practice in local government, when a performance audit or report with a local government focus is undertaken by the OAG, the City independently submits a report to the Audit, Risk and Compliance Committee (ARC) to inform the ARC on the OAG Audit or report recommendations and any appropriate control measures that the City has in place or proposes implementing as opportunities for improvement.

Submission

N/A

Report

The Performance Audit – Local Government Management of Purchasing Card (Report) was tabled in Parliament by the Auditor General on 28 May 2025.

The Audit assessed whether six metropolitan local government entities effectively managed the issue, use and cancellation of purchasing cards.

The nominated metropolitan local government entities are:

- City of Cockburn
- City of Fremantle
- City of Melville
- City of Perth
- City of Subiaco
- Town of Victoria Park.

The OAG found gaps and weaknesses in all areas of purchasing card management at these entities. However, there was no evidence found of cards or funds being mishandled by these entities. The audit report included the findings and recommendations made to mitigate the issues identified.

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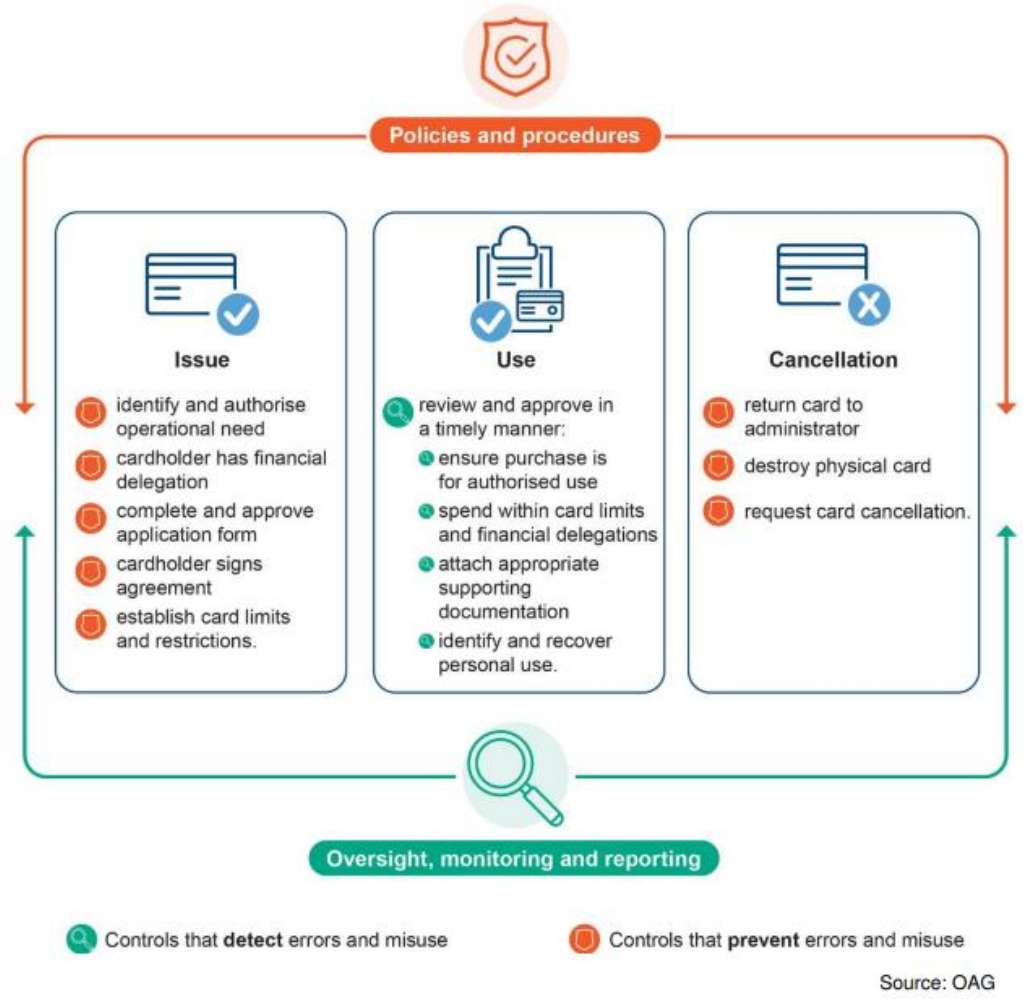
The OAG provided an overview of key components of purchasing card management as shown below:



During this performance audit, the OAG found the following issues from the six metropolitan entities:

- Controls over the use of purchasing cards were partly effective
  - Inadequate policies and guidance on allowable and reasonable business use
  - Inadequate review and manager approval of purchases
- Controls over the issue and cancellation of cards were partly effective and require improvement.

Internal Audit

The City engaged Paxon Group to undertake an internal audit of credit card and purchasing cards. That internal audit was completed and reported to the Audit, Risk and Compliance Committee meeting on 18 March 2025. There were a number of findings, including some that mirror the OAG Recommendations.

Specifically, the requirement for improved policy control over purchasing cards was the subject of a finding.

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This has been actioned through a revised Credit Card and Purchasing Card Policy, that was endorsed by the Governance Committee at the meeting held on 17 June 2025 for Council consideration at the 8 July 2025 Council meeting.

OAG Recommendations

The recommendations made by the OAG in their report are summarised in the table below with responding comments made by the City:

Recommendation	City Comment
a. The six entities should ensure their policy and guidance is clear on what is allowable and reasonable business use expenditure for items such as travel, alcohol, meals, entertainments and gifts.	The City has revised its Civic Hospitality and Gifts Policy which was presented to the 17 June 2025 Governance Committee Meeting for Council consideration at the 8 July 2025 Council Meeting. That revised Policy provides significant guidance on appropriate business expenditure on items such as alcohol, meals, entertainments and gifts. Travel is already dealt with in other policies and procedures. Action has been completed.
The six entities, as relevant, should: b. Report purchasing card transactions more transparently to council to enable better scrutiny of how public money is being spent.	 All purchase and credit cards transactions are reported to Council each month as an attachment to the monthly financial report agenda item. Further improvement has been implemented to include more descriptions on all transactions to comply with this recommendation. Action has been completed.

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c. Have suitable controls in place to manage the issue and timely cancellation of purchasing cards	The City's Accounts Payable and Corporate Credit Card Officer processes a cancellation request as soon as the City's employee leaves the City. Employee exit control processes require the employee to return the card which is destroyed immediately. The City recently implemented administrator functionality within the CommBank card system to allow online ability to suspend and cancel credit cards. Where cards remain unacquitted post report preparation to Council, these are escalated to senior and/or executive leadership. The City can formalise the repercussions and apply more strictly going forward. Action has been completed.
d. Review and approve purchasing card transactions in a timely manner	The acquittal of credit card transactions needs to be completed within a reasonable timeframe, being no longer than one month after statement issue. Transactions must be reviewed and approved by the actual cardholder with a second, independent approval provided by their line manager. Where the cardholder is an Executive or the CEO, the second approval is to be provided by another Executive or CEO. Regular follow up emails are sent to card holders to complete their outstanding credit card acquittals. Failure to complete the acquittal after reminders is escalated to senior leadership and may result in the credit card being suspended or cancelled. Action has been completed

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e. Keep proper records of the review and approvals of purchasing card transactions and card cancellations	An audit trail is available in the City's record management system (ECM). All relevant correspondences, including new applications and cancellations are also available in ECM. Action has been completed
f. Regularly monitor and report on purchasing card controls to allow management to oversee usage and control effectiveness. The results of the reviews should be documented and retained.	The statutory CEO review into the appropriateness and effectiveness of financial management systems and procedures (LG FM Reg. 5) is completed every three years and includes use of credit cards. The review is reported to the ARC Committee. Action has been completed

As required by the OAG Audit, the City will report the implementation of findings to the Minister for Local Government and publish the report on its website.

Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Reviewing the findings and recommendations contained in the OAG's report into Performance Audit – Local Government Management of Purchasing Cards provides an opportunity for the City to reduce financial management and reporting risks and improve its management controls and governance frameworks.

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Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) *Local Government Act 1995*

Nil

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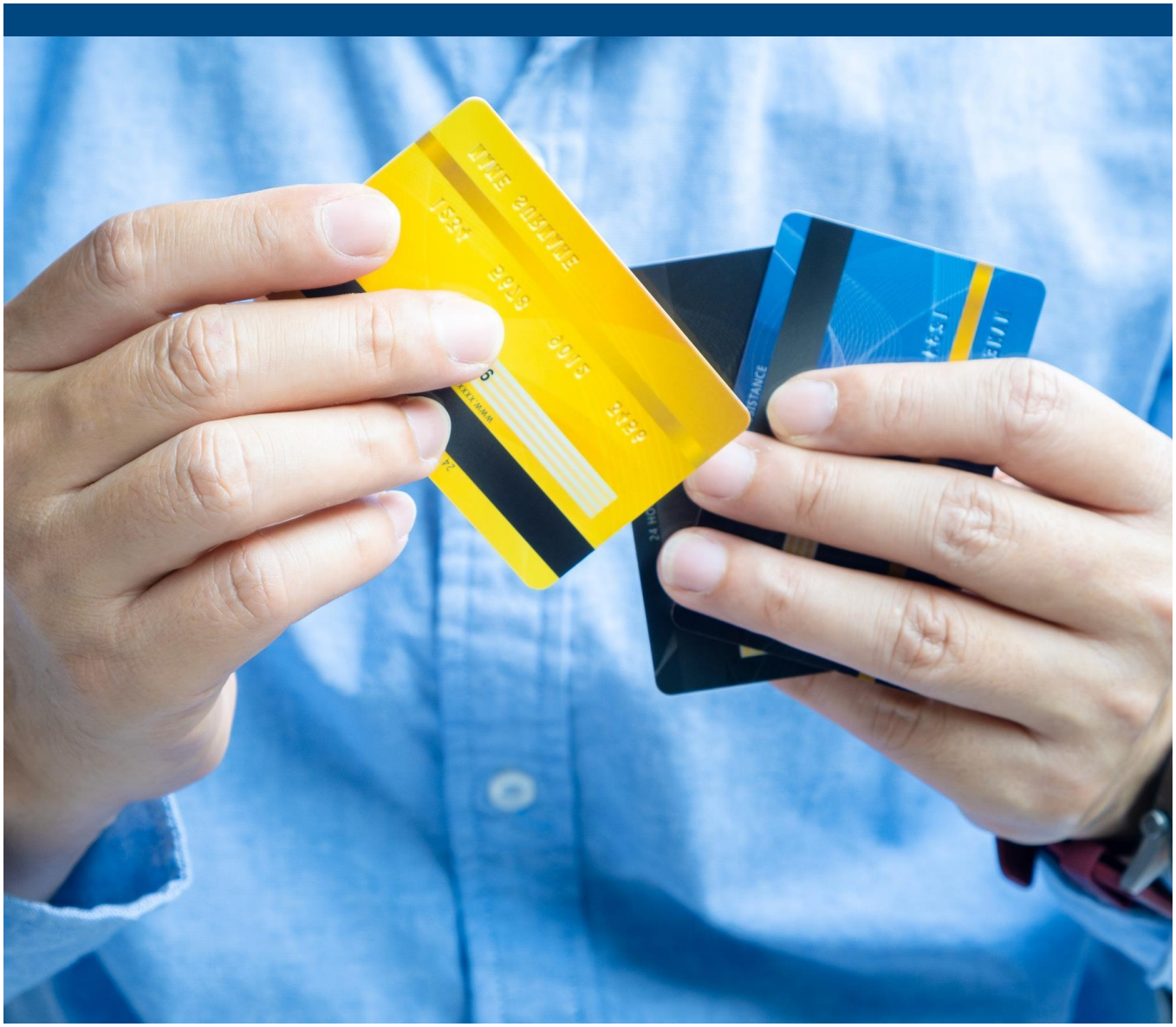
Office of the Auditor General
Serving the Public Interest

Report 17: 2024-25 | 28 May 2025

PERFORMANCE AUDIT

Local Government Management of Purchasing Cards – Larger Metropolitan Entities



Office of the Auditor General
for Western Australia

Audit team:
Aloha Morrissey
Ciara Gomez
Sussan Fowler
Else Harris
Manmeet Kaur
Jenna Fuller
Nathan Johnston

National Relay Service TTY: 133 677
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The Office of the Auditor General acknowledges the traditional custodians throughout Western Australia and their continuing connection to the land, waters and community. We pay our respects to all members of the Aboriginal communities and their cultures, and to Elders both past and present.

Image credit: shutterstock.com/Me dia

WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

Local Government Management of Purchasing Cards – Larger Metropolitan Entities

Report 17: 2024-25
28 May 2025

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

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THE PRESIDENT
LEGISLATIVE COUNCIL

THE SPEAKER
LEGISLATIVE ASSEMBLY

LOCAL GOVERNMENT MANAGEMENT OF PURCHASING CARDS – LARGER METROPOLITAN ENTITIES

This report has been prepared for submission to Parliament under the provisions of sections 24 and 25 of the *Auditor General Act 2006*.

Performance audits are an integral part of my Office's overall program of audit and assurance for Parliament. They seek to provide Parliament and the people of WA with assessments of the effectiveness and efficiency of public sector programs and activities, and identify opportunities for improved performance.

This audit assessed if six larger metropolitan local government entities effectively manage the issue, use and cancellation of purchasing cards

I wish to acknowledge the entities' staff for their cooperation with this audit.

Caroline Spencer
Auditor General
28 May 2025

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

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Auditor General's overview

This is my Office's second report in two years on local government entities' management of purchasing cards. Purchasing cards are a cost-effective and convenient way to pay for goods and services of low value, but there is a risk of misuse and loss of public money if they are not effectively managed.

This audit reviewed six larger metropolitan entities and had similar findings to our first audit of three regional entities[1]. Entities had varying controls in place to manage purchasing cards but did not clearly state what they considered allowable and reasonable business expenditure. In a climate where cost of living is a significant concern, we questioned if some purchases are in line with community expectations of responsible use of public money.

We found no evidence of cards being misused, in part because without clear policies and guidance, we had no benchmark to assess purchases against. However, we share in this report (Case study 1) some of the items of expenditure that appeared excessive when compared with practices in the State sector. Staff should have clear guidance on what is allowable and reasonable, particularly for travel, alcohol, meals, entertainment and gifts.

Entities can also improve their controls over the issue and cancellation of cards, review and approval of purchases and transparent reporting, to give councils and the public confidence that cards are appropriately managed and that purchases meet a business need.

I thank the staff at each audited entity for their cooperation and assistance in completing this audit. I also encourage all local government entities to consider the better practice guidance included in the report to help manage their purchasing cards and minimise the risk of inadvertent or deliberate misuse of public funds.

Our case study examples are de-identified in this report. However, if we audit this topic again, I may name entities to help promote accountability given the recommendations and better practice guidance we have provided the sector.

[1] Office of the Auditor General, *Local Government Management of Purchasing Cards*, OAG website, 12 June 2024, accessed 1 May 2025.

Executive summary

Introduction

This audit assessed if the following six metropolitan local government entities (entities) effectively manage the issue, use and cancellation of purchasing cards:

- City of Cockburn
- City of Fremantle
- City of Melville
- City of Perth
- City of Subiaco
- Town of Victoria Park.

We previously audited the management of purchasing cards in June 2024 at three regional entities and found inadequate policy guidance for what they considered was allowable and reasonable expenditure, weaknesses in controls over the issue and cancellation of cards, and a lack of effective oversight.[2]

Both audits considered the requirements of the *Local Government Act 1995* (LG Act) and associated regulations, guidelines issued by the Department of Local Government, Sport and Cultural Industries and our better practice guidance in Appendix 1.

Background

Purchasing cards are a well-established part of modern purchasing systems and are a cost effective, convenient and timely way to pay for goods and services of low value. Purchasing cards include corporate credit cards, store cards[3], fuel cards and taxi cards. This audit focused on credit cards and store cards.

Entities need to demonstrate that purchases meet a legitimate and authorised business need and meet community expectations around the responsible use of public money. Improper, wasteful or unauthorised purchases that are not identified and resolved result in financial loss to the entity.

Effective controls, appropriate to an entity's size and risk, help to prevent and detect inadvertent or deliberate misuse of purchasing cards. These include:

- up-front controls to prevent misuse and errors before a purchase is made. These include clear policies, procedures and guidance, preset card limits and delegations to purchase
- controls to detect errors and misuse after a purchase is made. These include processes to review and approve purchases in a timely way, the monitoring, reporting and oversight of card use and destruction processes.

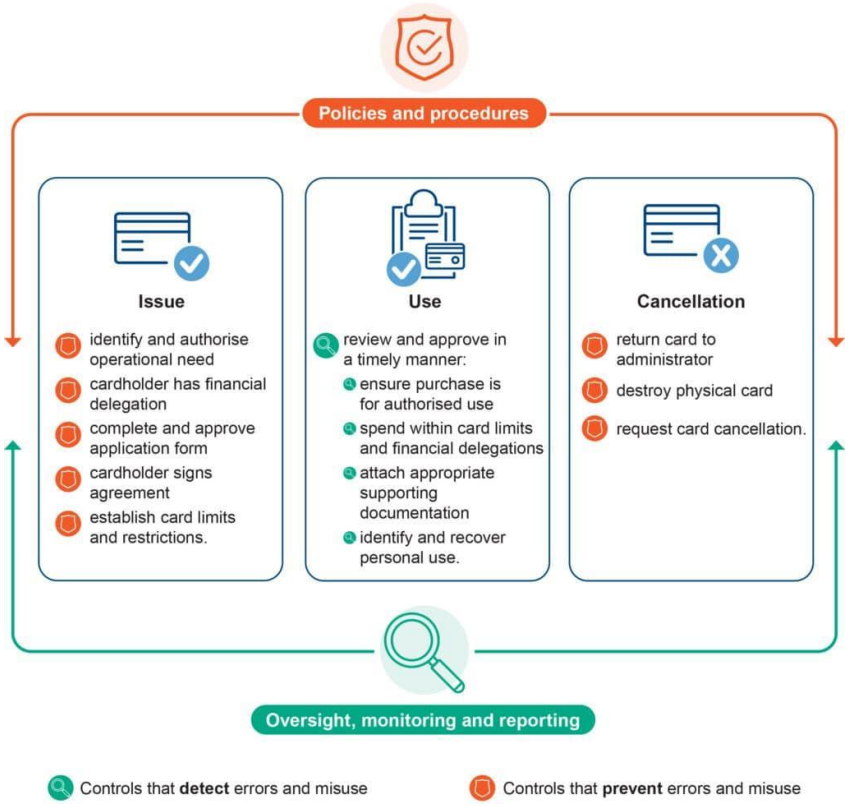
[2] Office of the Auditor General, *Local Government Management of Purchasing Cards*, OAG website, 12 June 2024, accessed 1 May 2025.

[3] Store cards are a type of credit card that offer a line of credit for use in a specific store or chain of stores such as large supermarket and hardware retailers.

Entities also need to meet their legislated financial responsibilities. The LG Act and associated regulations require:

- entities to develop procedures for the payment of accounts to ensure there is effective security for, and properly authorised use of, purchasing cards[4]
- CEOs to keep proper accounts and records in accordance with regulations[5]
- councils to oversee allocation of their entity's finances and resources, and determine policies[6]
- entities to present their council with a monthly payment listing of all purchasing card transactions and the list recorded in the council minutes[7]. This provides for increased council and public scrutiny of local government spending.

Figure 1 provides an overview of the key components of purchasing card management, highlighting the controls we assessed during the audit and our better practice guidance (Appendix 1).



Source: OAG

Figure 1: Overview of key components in purchasing card management and controls

[4] Local Government (Financial Management) Regulations 1996, regulation 11(1)a.

[5] *Local Government Act 1995,* section 6.5(a).

[6] *Local Government Act 1995,* sections 2.7(2)(a) and (b).

[7] Local Government (Financial Management) Regulations 1996, regulation 13A took effect from 1 September 2023.

The Department of Local Government, Sport and Cultural Industries provides the sector with broad guidance on the management of purchasing cards and changes in legislation through accounting and operational guidelines, circulars, alert bulletins and monthly webinars.

Conclusion

The six entities had varying controls in place to manage the issue, use and cancellation of their purchasing cards, but weak implementation and control gaps meant their controls were only partly effective.

Appropriately, cardholders provided receipts to support their purchases. This control helps entities meet their legislated responsibilities and ratepayers' expectations around the responsible use of public money.

However, we found gaps and weaknesses in all areas of purchasing card management that increase the likelihood of cards being inadvertently or deliberately misused:

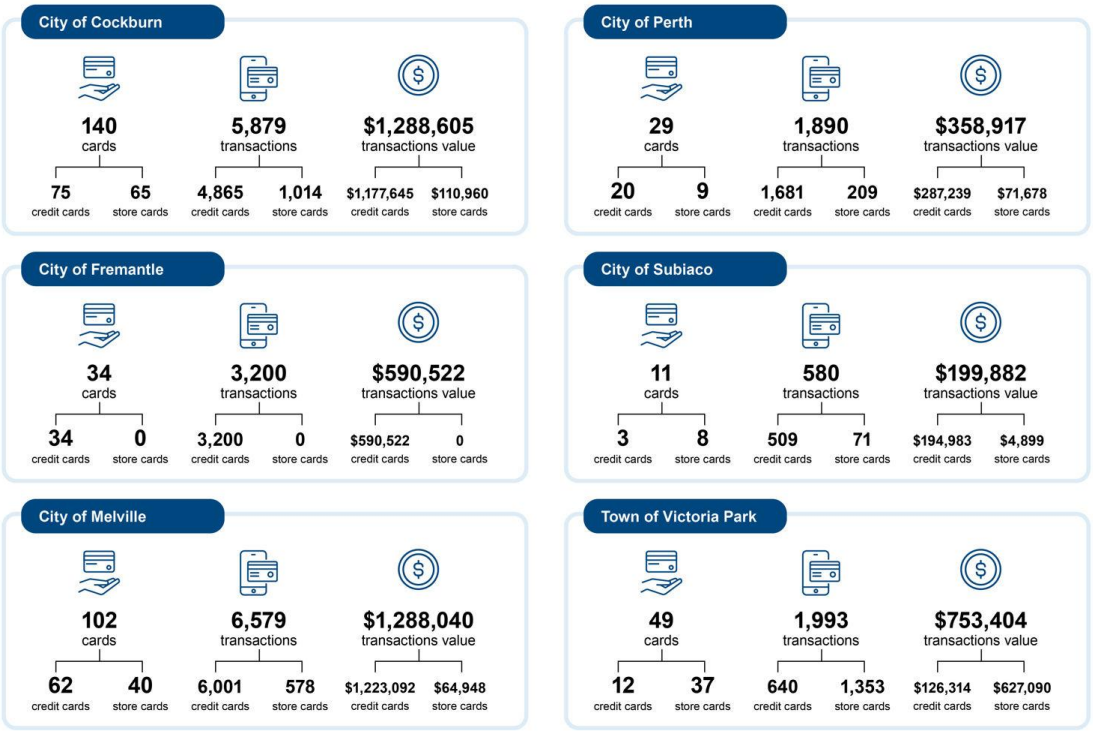
- Policies and guidance for staff did not clearly state what was allowable and reasonable expenditure on such things as travel, accommodation, meals and alcohol. In addition, purchases were not always adequately reviewed and approved in a timely manner.
- The operational need for a purchasing card was not always established; cards were issued to staff who did not have delegated authority to make purchases; cardholder obligations and responsibilities were not made clear; and cards were not promptly returned and destroyed when no longer needed.
- A lack of oversight and monitoring of how well purchasing cards were managed meant entities were missing opportunities to identify and promptly address the risks of card misuse and financial loss.

Although our audit found gaps and weaknesses, our transaction sample testing did not find any evidence that cardholders misused public money, in part because none of the entities had clearly stated for staff what they considered allowable and reasonable business expenditure.

Findings

Controls over the use of purchasing cards were partly effective

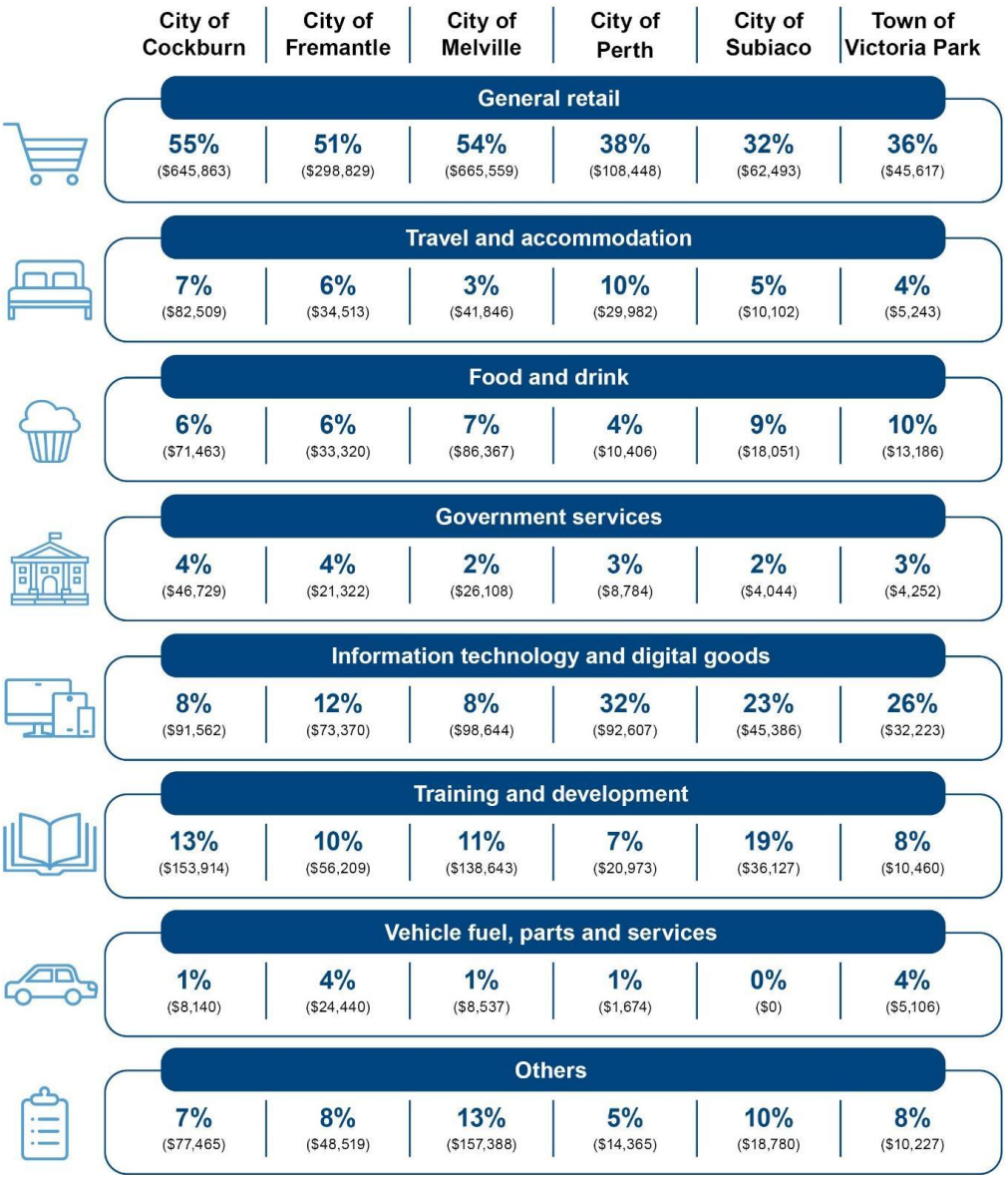
We found cardholders provided receipts or other documentation to support more than 95% of purchases. In total, the six entities had 365 purchasing cards and made purchases totalling around $4.5 million during our 12-month audit period (Figure 2). Appropriately, purchases were generally for low value items with most transactions valued below $500.



Source: OAG based on entity information

Figure 2: Key purchasing card statistics from 1 October 2023 to 30 September 2024

Our analysis across all six entities showed credit card purchases generally fell into the range of categories set out in Figure 3.



Source: OAG based on entity information

Note: percentages may not add up to 100% due to rounding. We have analysed credit card transaction data only.

Figure 3: Purchase categories for 1 October 2023 to 30 September 2024

Inadequate policies and guidance on allowable and reasonable business use

None of the six entities had clearly stated for staff what was considered allowable and reasonable business expenditure. Entities regularly made purchases for travel, meals, alcohol, entertainment and gifts. Clear policies and guidance are important preventive controls to guide staff decisions when purchasing and reduce instances of unreasonable and excessive spending. The community has a right to expect that public money will be spent carefully and only for legitimate business purposes.

The following case study provides examples of approved purchases that in the absence of clear policies and guidance, we queried if the spending was reasonable.

Case study 1: Reasonableness of business use

Alcohol and meals

- $1,026 for an elected member and staff dinner after a council meeting, including three bottles of wine at $70 each. It is the entity's practice to go out to dinner after meetings once a month to support local businesses in the area.
- Four entities have on-site bars. We identified alcohol purchases including:
  - $990 for wine and spirits
  - $412 for four cases of wine.
- $280 for four bottles of champagne to celebrate a major achievement with elected members and staff.
- $259 for an offsite meeting between the CEO and two senior individuals from key community organisations that included the purchase of a bottle of wine ($68) and oysters ($42).

Gifts

- $86 on three bottles of wine as gifts for partners of three retiring elected members.

Travel

- $2,489 for a car service to transport 10 people (two elected members, the CEO and seven external delegates) to events over two evenings during an international conference.

We found that none of the entities had documented processes or timeframes to recover money when purchasing cards were used to pay for personal items. Purchasing cards should not be used to purchase personal items under any circumstances, even when the cardholder plans to reimburse the entity. If purchases cannot be clearly split into personal and business components at the time of purchase, a better approach is to pay with a personal account and then seek a reimbursement from the entity for the business component.

Entities need to have processes in place to promptly identify and recover the cost of personal purchases to prevent loss of public money.

Inadequate review and manager approval of purchases

The entities did not always adequately review and approve purchasing card transactions. None of the entities fully complied with their own policy and procedures. We found instances:

- at all entities where purchases were not reviewed and approved within their own specified timeframes or where timeframes were not set. One purchase was not approved for 208 days (City of Fremantle)
- at three entities where pre-approvals were not obtained in line with the entities' requirements for specific items (e.g. alcohol), purchases over a certain value or

permission to use another person's card (City of Fremantle, City of Melville and City of Subiaco)

- at two entities where records did not include required information such as the purpose of providing entertainment or hospitality or the number of employees attending (City of Fremantle and Town of Victoria Park)
- at one entity where not all purchases made by the CEO were approved (City of Victoria Park).

In addition:

- one entity could not provide us with key records for most of their purchases due to a system limitation. We identified this limitation during our audit. These key records included description of purchases, who had approved them and when (City of Victoria Park)
- one entity did not have policies and procedures for who should review and approve store card purchases (City of Cockburn)
- two entities did not specify who should approve CEO purchases (City of Fremantle and City of Subiaco).

To ensure a purchase is allowable and reasonable, a direct manager[8] who is aware of the cardholder's role and purchasing requirements should conduct a timely review and approve purchases. This reduces the likelihood of unreasonable, inappropriate or unauthorised transactions going undetected.

We also found:

- card sharing taking place. This increases the likelihood of unauthorised or fraudulent purchases and makes it difficult to identify the purchaser (City of Subiaco)
- the collection of personal reward scheme points on a small number of business purchases, and all of them had not been identified nor reported as part of the approval process (City of Cockburn, City of Perth, City of Melville, Town of Victoria Park). A risk exists with reward schemes that cardholders may make purchases through a particular supplier to gain a personal advantage.

The following case study is an example of control weaknesses and delays in approving purchases at one entity.

Case study 2: Control weaknesses to approve purchases

An entity's policies and procedures did not specify a timeframe for credit card purchases to be approved or who should approve purchases made by the CEO.

We found:

- three purchases were not approved until over 125 days after the transactions took place
- the date of approval was not recorded for almost two thirds of the purchases we reviewed. As a result, we could not determine the timeliness of the approval for all credit card purchases

[8] In the case of the CEO, the chief finance officer (or equivalent) or a suitably senior staff member.

- the CEO and a director approved their own purchases.

Timely and appropriate approval of purchases can detect inadvertent and deliberate misuse and prevent fraudulent use.

Controls over the issue and cancellation of cards were partly effective and require improvement

The six entities' management of the issue and cancellation of purchasing cards was only partly effective. We identified the following control weaknesses:

- all entities' policies and procedures were missing some key elements such as an application process to approve eligibility and need for a card; who should approve a new card; a cardholder agreement form outlining cardholder obligations and responsibilities; and processes to cancel cards
- registers at all entities either did not list all purchasing cards or were missing key information such as acknowledgement of card return and date of card destruction
- no policies or procedures for the issue and cancellation of store cards (City of Cockburn and City of Subiaco)
- purchasing cards were issued to staff who were not recorded in the delegations register as having the required delegated authority to make purchases (City of Cockburn, City of Melville, City of Perth, City of Subiaco)
- all cardholders had not signed agreements acknowledging their legal obligations and responsibilities or had signed the agreement up to seven months after they received their card (Town of Victoria Park)
- delays of between one to eight months to cancel cards when staff exited the entity, including one card that was used to make a purchase 259 days after the staff member exited (City of Cockburn, City of Fremantle, City of Melville, Town of Victoria Park).

There is an increased likelihood of inadvertent or deliberate misuse and financial loss to entities when cards are not appropriately issued and cancelled.

Lack of appropriate oversight of purchasing card controls

Three entities did not meet legislative requirements to provide council with a list of all purchases. We found:

- reporting of store card purchases did not include the payees name, date and sufficient details to identify each payment (City of Melville and City of Subiaco)
- individual reporting of store card purchases did not start until April 2024 even though it was required from September 2023 (Town of Victoria Park).

All entities had instances where they provided council with vague descriptions of purchases and could have better identified the expenditure to facilitate transparency and proper scrutiny of how public money is being spent.

None of the entities had appropriate management oversight of purchasing card control effectiveness. None routinely monitored controls to issue, use and cancel cards and report on shortcomings to management. Regular monitoring activities, like those described in our better practice guide in Appendix 1, would assist entities to identify control gaps and address

weaknesses in a timely manner. All entities reviewed their financial management systems and procedures as required by legislation[9] but not all of the reviews included a review of purchasing card procedures. One entity had conducted a one-off internal audit of their purchasing card control effectiveness which was finalised during our audit (City of Cockburn).

[9] Local Government (Financial Management) Regulations 1996, regulation 5(2)c.

Recommendations

1. The six entities should ensure their policy and guidance is clear on what is allowable and reasonable business use expenditure for items such as travel, alcohol, meals, entertainment and gifts.
2. The six entities, as relevant, should:
    a. report purchasing card transactions more transparently to council to enable better scrutiny of how public money is being spent
    b. have suitable controls in place to manage the issue and timely cancellation of purchasing cards
    c. review and approve purchasing card transactions in a timely manner
    d. keep proper records of the review and approvals of purchasing card transactions and card cancellations
    e. regularly monitor and report on purchasing card controls to allow management to oversee usage and control effectiveness. The results of reviews should be documented and retained.

In accordance with section 7.12A of the *Local Government Act 1995*, the six entities should prepare a report on any matters identified as significant to them for submission to the Minister for Local Government within three months of this report being tabled in Parliament, and within 14 days of submission publish it on their website.

Response from entities

City of Cockburn

The City thanks the Office of the Auditor General for the conduct of this performance audit.

The findings of the Office of the Auditor General's performance audit align with the findings of a separate credit and purchasing card internal audit that the City had performed in 2024/25. The City values the insight the Office of the Auditor General has provided. The community must be confident that the City has appropriate controls in place for purchasing cards and guidance for their use by the City. This includes setting expectations on reasonable business use for expenditure for items such as travel, alcohol, meals, entertainment and gifts to staff.

The Office of the Auditor General has previously highlighted the need for local governments to provide policy guidance on reasonable business use. As a result, when Council considered the Civic Hospitality and Gifts Policy at the 13 May 2025 Council meeting, it resolved to "REQUEST a further report to be presented to the June 2025 Governance Committee meeting to respond to the Office of Auditor General's guidance on the need to develop clear policy guidance for employees and Elected Members on what is allowable and reasonable business expenditure on meals, entertainment and hospitality."

The City will implement the findings of this Office of the Auditor General Performance Audit and report on them to the Minister for Local Government as well as to the City's Audit, Risk and Compliance Committee, and Council.

City of Fremantle

The City of Fremantle acknowledges and accepts the audit's recommendations. The City of Fremantle remains committed to ongoing improvement and will take steps to strengthen its practices and ensure transparency, accountability and continued responsible use of public resources.

City of Melville

The City of Melville acknowledges the findings from the performance audit into purchasing card management and is committed to strengthening governance, compliance, and oversight. While the audit did not find evidence that cardholders misused public money, the City recognises the importance of continuous improvement in the management of its purchasing cards. Implementation of recommendations has commenced ensuring alignment with better practice principles.

City of Perth

The City of Perth is committed to continuous improvement and feedback, and has welcomed the opportunity to participate in the OAG's purchasing cards performance audit.

Contextually, purchasing cards account for less than 0.1% of the City's total expenditure.

In 2020, following the conclusion of the most complex Inquiry into a local government in Western Australia, the City embarked upon an 'Evolution to Excellence' to address all 215 Inquiry recommendations assigned to the City.

In 2024, the City concluded this significant body of work and provided the State Government (through the Department of Local Government, Sport and Cultural Industries) comprehensive evidence to substantiate its completion of each of the 215 recommendations. The City's response was achieved through strong leadership, clear

direction and commitment to address the governance and operational issues identified through the Inquiry. As a result of these efforts, the City has strengthened its internal governance, operations and financial management.

The City has established a high calibre Audit and Risk Committee, with independent membership, to oversight the operations and performance of the City.

The City considers all opportunities for improvement as a means of further strengthening its processes and systems and importantly ensuring value for its rate payers.

The City has established a range of policies and guidance (8 in total) for staff and elected members on what is allowable and reasonable business use expenditure for items such as travel, alcohol, meals, entertainment and gifts. On this basis, the City does not agree with recommendation one within this report.

City of Subiaco

The City of Subiaco embraces continuous improvement and welcomes opportunities to improve our processes in accordance with the OAG's recommendations. The City considers the risk associated with usage of its credit cards to be low, given that there are only two credit cards, that they are only used for purchases that cannot be made by other mechanisms, and that they have low limits. Total monthly expenditure ranges between $10k and $20k, with expenditures typically comprising IT subscriptions, sundry items for community events, staff training and memberships, and catering for council meetings and workshops held after hours.

There are also strong controls in place given that every purchasing card transaction is scrutinized by the Finance team, the Director Corporate Services, and is reported to Council Meetings each month for the further scrutiny of every elected member and the general public. This is a much higher bar of transparency than provided by state government agencies. General staff using the two shared credit cards do not have access to the card details, and can only make payments following a supervisor's authorisation, providing a 'gate' control which arguably reduces the risk compared to organisations that allocate cards to every staff member with a purchasing need. All purchases are made in accordance with budgetary constraints and are subject to the same Purchasing policy and protocols as every other transaction in the City.

Town of Victoria Park

The Town of Victoria Park acknowledges the overall findings and recommendations by the OAG in the performance audit. The Town has already started the process of reviewing its current Policy, Management Practice, Procedure and Transaction Card Agreement, around the use and management of purchase cards. This will take into consideration the recommendations included in these findings, operational guidelines provided by the DLGSC, better practice guidance provided by the OAG and legislative requirements. This will then be communicated to all cardholders and monitored by the Town's card administrators for its effectiveness moving forwards. The Town would like to note that the performance audit did not find any evidence of fraud or that the Town's cardholders misused public money.

Audit focus and scope

The objective of this audit was to assess if six local government entities effectively manage the issue, use and cancellation of purchasing cards. The criteria were:

- Are there effective controls over the issue and cancellation of purchasing cards?
- Are there effective controls over the use of purchasing cards?

The audit reviewed the issue, use and cancellation practices of each entity over the period 1 October 2023 to 30 September 2024.

We assessed each entity's policies and procedures against legislative requirements, the Department of Local Government, Sport and Cultural Industries' operational guidelines and our better practice guidance in Appendix 1. At each entity, we also assessed a sample of CEO purchasing card transactions and whether there was adequate independent review.

This was an independent performance audit, conducted under section 18 of the *Auditor General Act 2006*, in accordance with Australian Standard on Assurance Engagements ASAE 3500 *Performance Engagements*. We complied with the independence and other ethical requirements related to assurance engagements. Performance audits focus primarily on the effective management and operations of entity programs and activities. The approximate cost of undertaking the audit and reporting was $415,000.

Appendix 1: Better practice guidance

Local government entities need to have purchasing card policies and procedures that are up-to-date and accessible to staff. These policies and procedures should include key controls for the issue, use and cancellation of purchasing cards and be regularly reviewed.

The table lists requirements for effective purchasing card management, which guided our audit. It is not intended to be an exhaustive list.

Purchasing card management	Outcome	What we expect to see
Issue	Cardholder eligibility and operational need is established, an application is appropriately approved and the cardholder is made aware of their legal obligations and responsibilities	• cardholder has appropriate financial delegation to incur expenditure. Delegations should also be set for certain types of expenditure • an application form is appropriately approved • card limits are based on cardholders need • cardholder and their manager sign an agreement that clearly sets out the legal obligations and responsibilities and the purposes for which a card may or may not be used • cardholder acknowledges that they understand and will comply with purchasing card policy and procedures • cardholder receives training on procedures and requirements • card administrator updates the purchasing card register with key cardholder information.
Use	Purchases are for business use and are properly reviewed and approved in accordance with the purchasing card policies and procedures	• purchases should be within the transaction and card limits. They should not be split to circumvent these limits • entity sets out appropriate delegations for approval of expenditure • timely review and approval of transactions: ○ cardholder: reviews statements to ensure accuracy of reported purchases, attaches adequate supporting documentation, codes purchases and provides sufficient details to identify the purchase ○ cardholder's direct manager[10]: reviews and approves purchases to ensure appropriate business use, consistency with cardholder's role and responsibilities, and compliance with policies and guidelines

[10] In the case of the CEO, the chief finance officer (or equivalent) or a suitably senior staff member.

Purchasing card management	Outcome	What we expect to see
		• review and approval processes have adequate documentation • processes to repay any personal purchases • guidance for purchases where cards are not physically present such as online telephone and internet purchases • treatment of reward schemes and loyalty programs as purchasing cards should not be used to gain a personal benefit • procedures for when a cardholder is on leave to ensure card security.
 Cancellation	Timely cancellation of purchasing cards to prevent unauthorised purchases and unnecessary card fees	• immediate cancellation once a cardholder exits or has a change in employment requirements • cardholder returns card to the administrator • cards should be destroyed, and evidence of destruction recorded • administrator enters cancellation and destruction information in cardholder register.

Oversight
	Regular monitoring and reporting to provide management with insights into use and the effectiveness of controls and to address shortcomings in a timely manner
	
	Evidence of reviews should be retained
		Examples of monitoring and reporting include:
		• Continuously:
		  ○ disclose information about each purchasing card transaction in a payment listing to council and in council minutes
		  ○ record instances of personal use, inappropriate use, and disputed and fraudulent transactions. Take corrective action when required
		  ○ assess the timeliness of reviews and approvals by cardholders and managers, and act when timeframes are not met
		  ○ provide reports to managers on usage within their areas to assess operational need
		  ○ reinforce requirements to cardholders and approvers
		• Annually:
		  ○ identify inactive or underused cards that may require cancellation
		  ○ review appropriateness of transaction and card limits
		  ○ audit and update purchasing card registers
		  ○ review relevance and effectiveness of policies and procedures as part of an annual risk assessment

Purchasing card management	Outcome	What we expect to see
		• Periodically: ○ sample test transactions for appropriate business use and compliance with policies and procedures ○ analyse usage and supplier patterns to inform procurement practices ○ review purchasing card policy against operational guidelines and better practice principles ○ review the appropriateness and effectiveness of financial management systems and procedures as required by legislation.

Source: OAG

Auditor General's 2024-25 reports

Number	Title	Date tabled
17	Local Government Management of Purchasing Cards – Larger Metropolitan Entities	28 May 2025
16	Fraud Risks in Land Transactions by DevelopmentWA	28 May 2025
15	Electricity Generation and Retail Corporation (Synergy)	30 April 2025
14	State Government 2023-24 – Information Systems Audit Results	30 April 2025
13	State Government 2023-24 – Financial Audit Results	30 April 2025
12	Local Government 2023-24 – Financial Audit Results	24 April 2025
11	Local Government 2023-24 – Information Systems Audit Results	11 April 2025
10	Fraud Risks in the WA Greyhound Racing Association	11 April 2025
9	Child Protection Case Management System – Assist	21 March 2025
8	Universities and TAFEs 2023 – Financial Audit Results	5 December 2024
7	WA Student Assistance Payment – Controls Review	27 November 2024
6	Provision of Additional Information to the Standing Committee on Estimates and Financial Operations – Opinions on Ministerial Notifications	22 November 2024
5	Implementation of the Aboriginal Procurement Policy	21 November 2024
4	Quality and Utilisation of Emergency Department Data	20 November 2024
3	Management of State Agreements	30 October 2024
2	Legislative Reform Priorities and Timeframes – Opinion on Ministerial Notification	19 August 2024
1	Supplier Master Files – Better Practice Guide	1 August 2024

Office of the Auditor General for Western Australia

7th Floor Albert Facey House
469 Wellington Street, Perth

T: 08 6557 7500
E: info@audit.wa.gov.au

www.audit.wa.gov.au

@OAG_WA

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15.1.3 Internal Review of Procurement Services - Malabar BMX Contract C100950, RFT23/2023 - Update to Council

Executive Chief Executive Officer
Author Risk and Governance Advisor
Attachments N/A

Officer Recommendation/Committee Recommendation

That Council RECEIVES the update to the Internal Review of Procurement Services – Malabar BMX Contract C100950, RFT03/003.

Background

This report updates the ARC Committee on the progress of improvements recommended in the Internal Review of Procurement Services for the Malabar BMX Contract C100950, RFT03/2023.

The ARC received the most recent update on the implementation of recommended opportunities from this review at its meeting on 18 March 2025. At that time, three actions were reported as outstanding. This report presents an update on the progress of these three items.

Submission

N/A

Report

The three outstanding actions are listed in the table below.

Item No.	Opportunity for improvement	Summary of required action	Reported to the 18 March 2025 ARC meeting	Update to the 15 July 2025 ARC meeting
6.	Procurement Framework	Procurement Services to publish on the intranet the document *Procurement Framework*.	The Procurement Framework has been drafted. SLT consultation has been delayed due to the Organisation Review. Pending SLT consultation, it will be rolled out to all staff on review and approval. **Action to be completed by 30 May 2025 and closed.**	The Procurement Framework has been approved by the Director Corporate and System Services, is registered in ECM, and is made available on the City's intranet page. **Item completed**

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Item No.	Opportunity for improvement	Summary of required action	Reported to the 18 March 2025 ARC meeting	Update to the 15 July 2025 ARC meeting
7.	Procurement Services Intranet Webpage	Procurement Services to advertise its system on its own intranet webpage and include the published *Procurement Framework*.	The recruitment process was not successful. An external resource will be engaged to action this change once the procurement mapping has been completed. **The new intranet page will go live by 30 May 2025. This action will then be closed.**	Procurement and Contract Services have revised the key information and streamlined the communication accessible on the Finance and Procurement intranet page. The intranet web page is now live. **Item completed**.
11.	Process Mapping	Map the current corporate procurement practices, to define the stakeholders, identify the sequential stages and processes of the City's procurement system, detail the expected timelines and arrive at a procurement process flow map.	The recruitment process was unsuccessful and because of this progress has been gradual. The City started process mapping of all procurement processes in February. **Action to be completed by 30 May 2025 and closed.**	Procurement and Contract Services has finalised process mapping of its key procurement functions and responsibilities. The process maps are available on the City's intranet page. **Item completed**.

All actions were completed and closed off on 30 May 2025; this will be the final report to the ARC on this review.

Strategic Plans/Policy Implications

Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

• A City that is 'easy to do business with'.

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

N/A

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Legal Implications

This internal review was conducted in accordance with the tender provisions of the *Local Government Act 1995* and the *Local Government (Functions and General) Regulations 1996* to ensure compliance.

Community Consultation

N/A

Risk Management Implications

Management has implemented all recommendations, reducing the residual risk to low.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

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15.2 Expenditure Review Committee Meeting – 15/07/2025

15.2.1 Budget Amendments to the 2025-26 Municipal Budget

Executive Director Corporate and System Services
Author Chief Financial Officer
Attachments 1. 2025-26 Budget Amendments - July ERC ⇩

Officer Recommendation/Committee Recommendation

That Council AMENDS the 2025-26 Municipal Budget as detailed in the attached schedule and summarised below:

Nature	Budget Surplus Impact $
FY26 Adopted Budget Surplus	*300,000*
Budget amendments proposed:	
Operating expenditure – increase	(7,800)
Capital expenditure – increase	(793,000)
Net Financial Reserves drawdown - increase	793,000
Net budget surplus – decrease	(7,800)
Revised FY26 Budget Surplus	*292,200*

Background

The Expenditure Review Committee (ERC) evaluates proposed amendments to the City's Municipal Budget prior to their adoption by Council. This process is required by the ERC's Terms of Reference.

Submission

N/A

Report

Following the adoption of the City's 2025-26 annual budget at the Special Council meeting on 19 June 2025, several funding requirements have been identified within the operating and capital budgets.

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These include adjustments to the City's budgeted operating expenditure, capital expenditure, and transfers from reserve, leading to a net budgetary effect of a $7,800 decrease in the closing budget surplus.

The revised budget surplus of $154,117 allows the Council to allocate funds for minor unplanned items from consolidated revenue during the rest of the financial year.

The attached Schedule of Budget Amendments provides details of the projects and budget line-items proposed for amendment. The table below summarizes these by their category and nature:

Category/Nature		$	$
Operating Expenditure			
Materials & contracts	↑	(7,800)	**(7,800)**
Capital Expenditure			
FY26 capital program adjustments	↑	(793,000)	**(793,000)**
Net Reserve Transfers			
FY26 capital budget funding	↑	793,000	**793,000**
Budget Surplus Impact	↓	**(7,800)**	**(7,800)**

Strategic Plans/Policy Implications

Listening & Leading
A community focused, sustainable, accountable and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

The Municipal Budget for 2025-26 was approved with a net surplus of $300,000.

Following the adoption of the recommended budget amendments detailed in this report, the City's net budget surplus will decrease slightly to $292,200. This reduction is attributed to a minor increase in operating expenditure, with capital budget adjustments totalling $793,000 being fully funded from financial reserves.

An Absolute Majority of the Council will be required to amend the 2025-26 Municipal budget.

Legal Implications

N/A

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Community Consultation

N/A

Risk Management Implications

The proposed budget amendments ensure sound financial management and good governance. Without approval, there is a low to medium risk to the City's service delivery and budget performance due to potential inaccuracies.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

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ERC MEETING - July 2025

DESCRIPTION (SERVICE UNIT)	EXPEND $	INCOME $	RESERVES $	BUDGET SURPLUS IMPACT $	Budget Adjustment Comments
Opening Budget Surplus				300,000	
SU332 - Family and Community Services [OP9001 - Yangebup Child Health Centre]	7,800	-	-	7,800 Decrease	Budget amount for FY26 was inadvertently missed in recurrent OP 9001, budget is still required to honour City's commitment to Yangebup Family Centre and Child Health.
SU523 - Civil Projects [CW9150 - 503 North Lake Osprey Zebra Crossings design and install]	70,000	-	- 70,000	NIL	Change in scope of project due to updated Western Power requirements, request now needs to incorporate underground cabling in addition to the installation of new light poles for safety requirements due to high traffic flow location.
SU522 - Building and Security Projects [CW4714 - 300 ARC Expansion]	250,000	-	- 250,000	NIL	Budget amendment required to accommodate approved project variations.
SU532 - City Facilities [CW4927 - Civic and Community Buildings - Key and Padlock Replacement]	73,000	-	- 73,000	NIL	Project commenced in 2021 and has been ongoing, budget amendment required to complete the lock replacement project on a significant number of unidentified assets over the duration of the contract. Estimated 350 remaining barrels for change over.
SU433 - Coastal Management and Planning [CW6437 - Port Coogee Revetment Renewals]	400,000	-	- 400,000	NIL	Breakwaters at Port Coogee have not been constructed to required specifications. Additional work required to make them fit for purpose and bring the breakwaters up to specification.
SUBTOTAL	**800,800**	**-**	**- 793,000**	**7,800 Decrease**	

TRANSFER FROM RESERVE	**$**
Road Infrastructure Reserve	-70,000
Building Infrastructure Reserve	-73,000
Project Contingency Reserve	-250,000
Port Coogee SAR Reserve	-133,333
Port Coogee Waterways WEMP Reserve	-266,667
Sub-Total	**-793,000**
TRANSFER TO RESERVE	**$**
Sub-Total	**0**
Total	**-793,000**

15.2.2 Contracts Variation Report - April to May 2025

Executive	Director Corporate and System Services
Author	Service Manager Procurement and Contracts
Attachments	1. Contract variation summary - April to May 2025 **(Confidential)** 2. C101019 - Recommendation Report **(Confidential)**

Officer Recommendation/Committee Recommendation
That Council:

(1) ACCEPTS the confidential contract variation report for contracts authorised by delegated authority or Council endorsement between April and May 2025;

(2) APPROVES the variation to Contract C101019 Air Conditioning (HVAC) Maintenance Services (CoC Facilities) for the initial contract term of 3 years, for an estimated total value of $1,579,170 (Ex GST).

Background

Once a contract is established, modifications may be required. Such changes are administrative and serve to meet the terms of the contract.

Under the Functions and General Regulations 1996 – a contract can be varied after it has been entered, provided it has been authorised by Council or a staff member with delegated authority.

Under Delegation 1.2.21 - Variation to Contract, Council has set these conditions for contract variations:

- The variation is necessary for the goods and services to be supplied,
- The variation does not change the scope of the original contract,
- The variation does not exceed the project allocation for the current financial year in the adopted Annual Budget, and/or future expenditure in the Corporate Business Plan or Long-Term Financial Plan,
- For variations exceeding $1,000,000, approval from the CEO and one Director is required,
- The variation is reported to the relevant committee.

In considering variations, the following assessments are conducted:

- Value for money benchmark on additional contract cost changes,
- Compliance review against the initial procurement process,
- Budget verification and allocation, and
- Review of the scope of work and specifications.

This report updates Council of contract changes previously approved by authorised delegates.

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Submission

N/A

Report

The Contract Variation Report provides Council with information on contract changes, detailing their status, adjusted maximum value, and the reasons for each variation.

While variation reporting is a required condition of the specific delegation, it also provides oversight on contracts with unexpected changes.

The report serves as a lag indicator, highlighting costs that are not aligned with the City's budget projections and contract changes that impact contract duration, price, and/or deliverables.

The attached report details 25 service-based and project contracts, which include 26 individual variations. These variations occurred due to the following reasons:

1. Extension options have been accepted where applicable for expiring contract,
2. Additional or removal of sites and/or activities under a scope of work,
3. Adjust contract prices or rates as permitted, such as by CPI.
4. Adjustment to the value of a contract as allowed by the approved budget, where the initial contract award was only an estimate.

The reasons above are allocated according to the change level. Variations may reflect one or several of these combined factors.

Additional Contract Variation Assessment

The City oversees Contract C101019 for planned and reactive HVAC maintenance at City of Cockburn Facilities, as previously authorised under delegated authority. The recommendation for RFT31-2023 is included in the confidential attachment.

Although contract expenditure has risen as per budget approvals, it differs from the initial contract award value. This difference results from reactive works not included in the original contract awarded in 2024, which was based solely on preventive works.

Detail on the initial assessment are outlined in the C101019 recommendation report. A criteria assessment is provided below.

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Tenderer's Name	Percentage Scores		
	Non – Cost Evaluation	Cost Evaluation	Total
	60%	40%	100%
Precise Air (PAG)	36.82%	40.00%	76.82%
CMS Engineering (CMS) **	40.65%	27.01%	67.66%
Total Ventilation Hygiene (TVH)	35.22%	18.23%	53.45%

****Recommended Submission**

According to Delegation 1.2.21 - Variation to Contract, the contract value has been increased by $624,350, resulting in a new maximum value of $961,181. This adjustment is intended to cover nine months of costs for the second year of the contract. No further budget allocation is necessary.

Contract C101019 has a further one (1) year remaining on its Initial period with two (2) one-year extension options. It is recommended that Council endorses further contract value adjustments for the initial term (3 years) of the contract to a maximum contract value beyond $1,000,000. Based on the ongoing asset renewal maintenance approach, the anticipated maximum contract value for the initial three-year term is $1,579,169.75 excluding GST.

This projection assumes that all asset renewals exceeding $20,000 (Ex GST) are included within the Contract and that the current rate of renewals will be maintained throughout the term.

At the end of the initial term, the contract value for HVAC maintenance will be reviewed and retendered if it is not cost-effective.

If the above is not accepted, another option is to void the contract—despite some asset risk—and promptly tender the service during the contract's initial period after the caretaker phase.

Strategic Plans/Policy Implications

Listening and Leading
A community focused, sustainable, accountable, and progressive organisation.
• Best practice Governance, partnerships and value for money.

Budget/Financial Implications

N/A

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Legal Implications

The City's tenders and contracts comply with section 3.57 of the Local Government Act 1995 and regulation 21A of the Local Government (Functions and General) Regulations 1996.

Community Consultation

N/A

Risk Management Implications

The report is required by a Council condition on Delegation 1.2.21 – Variation to Contract.

Advice to Proponent(s)/Submitters

N/A

Implications of Section 3.18(3) Local Government Act 1995

Nil

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15.2.3 Grants, Donations and Sponsorship Recommended Budget Allocations for the 2025-26 Financial Year

Executive Director Community and Place

Author Community Grants Coordinator

Attachments
1. Australian Association for Environmental Education, WA Little Green Steps Program Documentation. ⇩
2. Cockburn Community Men's Shed Documentation
3. WA Wildlife Documentation
4. The Wetlands Centre Documentation
5. Letter from Spearwood Dalmatinac Club
6. Grants, Donations and Sponsorship Recommended Budget Allocations for 2025-26 Financial Year

Officer Recommendation/Committee Recommendation
That Council:

(1) ENDORSES the Grants, Donations and Sponsorship recommended budget allocations for the 2025-26 Financial Year as attached to the Agenda; and

(2) ADVERTISES the availability of the Grants, Donations, and Sponsorship Program in two rounds closing September 2025 and March 2026.

Background

A budget of $1,455,000 for Grants, Donations, and Sponsorship and $500,000 for the Resident Groups Grants Program for the 2025-26 financial year has been adopted by Council.

The Expenditure Review Committee is empowered to recommend to Council how the funds should be allocated among the various programs.

Submission

N/A

Report

Committed and Contractual Agreements

The City has a series of funding arrangements that have been committed by legal agreements, such as leases or through Council decisions as detailed in the table below:

Organisation	Commitment	Approved
Australian Association for Environmental Education-WA (AAEEWA) for the Little Green Steps (LGSWA) Program	Three-year funding agreement (2023-26) with annual CPI and superannuation increases for the Education Officer position one day per week.	Council Decision OCM 10 August 2023.
Cockburn Community Men's Shed	Three-year funding agreement (2024-27) with annual CPI and superannuation increases for a part time Coordinator	Council Decision OCM 13 August 2024.

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Organisation	Commitment	Approved
	position 30 hours per week.	
WA Wildlife	Five-year funding agreement (2023-28) with an annual CPI increase to support operational costs.	Council Decision OCM 10 August 2023.
The Wetlands Centre Cockburn	Three-year funding agreement (2023-26) with an annual CPI increase to support operational costs.	Council Decision OCM 10 August 2023.
Cockburn ARC/Dolphin Swim Club Subsidy	Internal allocation of funds to Cockburn ARC ($150,000 per annum) to enable discounted membership and lane hire to South Lake Dolphins Swimming Club.	Council Decision OCM 13 April 2017.
Cockburn Senior Citizens Association Inc	An annual donation to Cockburn Senior Citizens Centre, 9 Young Place, Hamilton Hill, of $9,470 per annum inclusive of GST, subject to annual CPI reviews for the term of their lease. The lease expired on 14 July 2021 and is currently operating under a holding over clause. New lease negotiations are in progress.	Lease executed 15 July 2016.
Cockburn Cricket Club Insurance	An annual donation to the Cockburn Cricket Club of $1,500 for the term of the lease in recognition of Cockburn Cricket Club's year-round responsibility for maintenance and operational costs, while offsetting ongoing access benefits received by the junior clubs.	Council Decision OCM 17 September 2002.
Spearwood Dalmatinac Club Rates Reimbursement	An annual request is required from the Spearwood Dalmatinac Club for a contribution towards their annual rates (excluding ESL and waste charges). The request will outline the percentage of the reimbursement and detail how the Club is providing this value or greater investment in the Cockburn community.	Council Decision OCM 11 June 2024.

A summary of the committed and contractual agreements is below:

Australian Association for Environmental Education WA for the Little Green Steps Program

Background

A not-for-profit initiative of the Australian Association for Environmental Education WA (AAEEWA), Little Green Steps WA (LGSWA) supports early childhood education and care services across Western Australia to embed Education for Sustainability (EFS) into their everyday practices.

LGSWA aligns with the Sustainable Schools Initiative's, ecological footprint and social handprint models and is linked to both the Early Years Learning Framework (EYLF) and the National Quality Standards (NQS).

Professional learning and support are delivered through:
- Interactive workshops and training
- Information sharing and planning frameworks
- Connecting educators with local government and education providers.

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LGSWA works with a wide range of early years settings, including long day care centres, family day care, out of school hours care services (OSHC), kindergartens and early childhood classes in schools.

History of Partnership

Following a successful pilot of the LGSWA program in 2012, AAEEWA partnered with the City of Cockburn in 2014 to begin implementation. After a successful evaluation of the program, the City and AAEEWA entered into a series of two-year agreements from 2015 to 2023.

At the Ordinary Council Meeting on 10 August 2023, Council endorsed a new three-year agreement with AAEEWA to continue delivering the LGSWA program from (2023-2026) with the following terms:

- $33,657.60 for the 2023-24 financial year (ex GST).
- Funding for 2024-25 and 2025-26 financial years to include CPI and superannuation adjustments, as applicable, plus GST.
- Retention of current accommodation arrangements for the Education Officer, including a workspace, internet access, and use of a computer.

The agreement also stipulates:

1. AAEEWA must submit an annual report to the City by 31 July each year**,** measuring performance against the agreed Key Performance Indicators (KPIs)**.** Failure to meet KPIs without justification may render AAEEWA ineligible for continued funding.
2. No additional funding will be provided during the term of the agreement without suitable justification and prior Council approval.

Performance to Date

In accordance with the agreement, AAEEWA has submitted their 2024-25 financial year report, demonstrating that all KPIs for Year 2 have been successfully met. (Refer Attachment 1).

Request for Year 3 Funding

As stipulated in the agreement, AAEEWA is formally requesting the Year 3 funding allocation of:

- $36,130.18 (rounded down to $36,130), (ex GST)
- Including 12% superannuation (0.5% increase from 2024-25 FY)
- 2.8% CPI adjustment, based on the Perth CPI for March Quarter 2024 to March Quarter 2025 percentage change. (refer Attachment 1).

Recommendation:

Given that AAEEWA has fulfilled its obligations and met the agreed KPIs for Year 2, it is recommended that Council approve the funding of $36,130 (ex GST) for the 2025-26 financial year to continue to deliver the LGSWA program in Cockburn.

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Cockburn Community Men's Shed

Background

The Cockburn Community Men's Shed (the Shed) plays a vital role in supporting the physical and mental wellbeing of its members, primarily retired men who may be experiencing loneliness, social isolation, or depression. Aligned with the Australian Men's Shed Association motto, *"Men don't talk face to face, they talk shoulder to shoulder,"* the Shed fosters connection, purpose, and community engagement through hands-on woodworking and metalworking projects.

These projects benefit members, the Shed itself, local organisations, and members of the public through item repairs and refurbishments.

In addition to its workshop activities, the Shed operates as a valued community hub, hosting events such as basic home maintenance workshops and men's mental health sessions.

The Shed considers the Coordinator role essential to its continued success. The Coordinator manages physical assets, oversees projects, ensures sound governance, and provides individual support to members particularly, those requiring additional assistance while maintaining a welcoming, safe, and inclusive environment.

History of Partnership

The City of Cockburn has supported the development and operation of the Shed since 2011, following a Council resolution to fund a feasibility study. The study, completed in December 2012, recommended that the Shed is an independent, incorporated not-for-profit organisation with a management committee and a Coordinator.

In August 2013, Council committed $32,500 to employ a part-time Project Officer for the interim Shed. Construction delays meant further interim funding was not allocated in 2014-15.

In 2016, the Shed secured a $484,200 Lotterywest Capital Works Grant, with the City contributing $687,590 and in-kind project management to construct the purpose-built facility at 2 Sullivan Road, Cockburn Central. The Shed opened on 13 June 2018, and a lease was executed on 11 July 2018 for five years, with a further five-year term extending to 10 July 2028. The lease includes concessional terms, including peppercorn rent and City-funded services and charges.

In line with the Shed Management Plan, Lotterywest grant conditions, and feasibility study recommendations, the City provided three years of operational funding from (2017-20), totalling $134,500. Further funding of $36,000 was approved for 2020-21, with performance-based reviews introduced, including a KPI to increase community engagement by at least 5% annually.

At the Ordinary Council Meeting on 10 August 2021, Council endorsed a three-year funding agreement with the Shed from (2021-24). Following its expiry, a new proposal was submitted to fund a part-time Coordinator role (30 hours per week),

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inclusive of annual CPI and superannuation increases. Council approved the new three-year agreement at the Ordinary Council Meeting on 13 August 2024.

The agreement also stipulates:

1. The Shed must submit an annual report to the City by 30 June each year**,** measuring performance against the agreed Key Performance Indicators (KPIs)**.** Failure to meet KPIs without justification may render the Shed ineligible for continued funding.
2. No additional funding will be provided during the term of the agreement without suitable justification and prior Council approval.

Performance to Date

In accordance with the agreement, the Shed has submitted their 2024-25 financial year report, demonstrating that all KPIs for Year 1 have been successfully met. (Refer Attachment 2).

Request for Year 2 Funding

As stipulated in the agreement, the Shed is formally requesting the Year 2 funding allocation of:

- $65,117.22 rounded down to ($65,117), (ex GST)
- Including 12% superannuation (0.5% increase from 2024-25 FY)
- 2.8% CPI adjustment, based on the Perth CPI for March Quarter 2024 to March Quarter 2025 percentage change. (Refer Attachment 2).

Recommendation:

Given that the Shed has fulfilled its obligations and met the agreed KPIs for Year 1, it is recommended that Council approve funding of $65,117 (ex GST) for the 2025-26 financial year, to continue the Shed's part time Coordinator role for a further 12 months.

WA Wildlife

Background

Founded in 1998 as Native ARC Incorporated, WA Wildlife was established to meet a growing need for local wildlife care. For over two decades, it operated under the name Native ARC Inc, becoming a trusted community resource for wildlife rehabilitation.

In 2021, the organisation adopted the trading name WA Wildlife to better reflect its statewide mission, while continuing the values, staff, and long-term volunteers that built its legacy.

Today, WA Wildlife is a registered not-for-profit dedicated to the rescue, treatment, rehabilitation, and conservation of native wildlife across Western Australia. With more than 25 years of service, it stands as a cornerstone of community-based environmental stewardship and wildlife welfare, supporting both native species and the broader public.

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History of Partnership

The City of Cockburn first partnered with Native ARC Inc (now WA Wildlife) in 2011, initially supporting small, ad hoc wildlife projects. By 2014, this collaboration had evolved into annual funding as part of the Cockburn Wetlands Precinct, alongside the Cockburn Wetlands Education Centre a partnership that continued to 2017.

At the Ordinary Council Meeting on 9 August 2018, Council endorsed a five-year funding agreement (2018-2023), allocating $90,765.25 (ex GST) per annum, with CPI adjustments to each organisation to support administration costs.

As the agreement neared its end, both organisations opted to submit separate funding proposals. This shift acknowledged diverging priorities.

At the Ordinary Council Meeting on 10 August 2023, Council resolved to enter into a new five-year funding agreement (2023-2028) exclusively with WA Wildlife, synchronising the funding tenure with the organisation's current lease agreement with the City. The agreement is $130,000 (ex GST) per annum with annual CPI increases to support administrative expenses.

The agreement also stipulates:

1. WA Wildlife must submit an annual report to the City by 31 July each year**,** measuring performance against the agreed Key Performance Indicators (KPIs)**.** Failure to meet KPIs without justification may render WA Wildlife ineligible for continued funding.
2. No additional funding will be provided during the term of the agreement without suitable justification and prior Council approval.

Performance to Date

In accordance with the agreement, WA Wildlife has submitted their 2024-25 financial year report, demonstrating that all KPIs for Year 2 have been successfully met. (Refer Attachment 3).

Request for Year 3 Funding

As stipulated in the agreement, WA Wildlife is formally requesting the Year 3 funding allocation of:

- $138,183.76 (rounded to up $138,184), (ex GST)
- Including 2.8% CPI adjustment, based on the Perth CPI for March Quarter 2024 to March Quarter 2025 percentage change (refer Attachment 3).

Recommendation:

Given that the WA Wildlife has fulfilled its obligations and met the agreed KPIs for Year 2, it is recommended that Council approve funding of $138,184 (ex GST) for the 2025-26 financial year, to support ongoing administration expenses.

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The Wetlands Centre Cockburn

Background

The Wetlands Centre Cockburn (The Wetlands Centre) was founded in 1993 by the Wetlands Conservation Society in Bibra Lake, on land once a farm, dog pound, and scout camp. It opened thanks to community funding: Commonwealth ($296,000), Scouts ($50,000), City of Cockburn ($19,000), with landscaping and fit-out supported by the Lotteries Commission, Youth Link, local groups, and the Gordon Reid Foundation.

Initially managed by the Wetlands Conservation Society, it became incorporated in 2000, assuming full governance responsibilities within its own organisational structure.

Today, The Wetlands Centre is a not-for-profit community hub staffed by a small team and volunteers, offering environmental education, a nursery, programs and events for all ages, and facility hire. Positioned at the gateway to the Beeliar Regional Park, its mission is to connect the community with wetlands and foster their appreciation, understanding, and responsible use.

History of Partnership

Since its inception, the City of Cockburn has supported the Wetlands Centre in several ways. By 2014, this support evolved into annual funding as part of the Cockburn Wetlands Precinct, alongside Native ARC Inc. (now WA Wildlife), a partnership that continued to 2017.

At the Ordinary Council Meeting on 9 August 2018, Council endorsed a five-year funding agreement (2018-2023), allocating $90,765.25 (ex GST) per annum, with CPI adjustments to each organisation to support administration costs.

As the agreement neared its end, both organisations opted to submit separate funding proposals. This shift acknowledged diverging priorities.

At the Ordinary Council Meeting on 10 August 2023, Council resolved to enter into a new three-year funding agreement (2023-2026) exclusively with The Wetlands Centre, synchronising the funding tenure with the organisation’s current lease agreement with the City. The agreement is $107,937 (ex GST) per annum with annual CPI increases to support administrative expenses.

The agreement also stipulates:

1. The Wetlands Centre must submit an annual report to the City by 31 July each year, measuring performance against the agreed Key Performance Indicators (KPIs). Failure to meet KPIs without justification may render The Wetlands Centre ineligible for continued funding.
2. No additional funding will be provided during the term of the agreement without suitable justification and prior Council approval.

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Performance to Date

In accordance with the agreement, The Wetlands Centre has submitted their 2024-25 financial year report, demonstrating that all KPIs for Year 2 have been successfully met. (Refer Attachment 4).

Request for Year 3 Funding

As stipulated in the agreement, The Wetlands Centre is formally requesting the Year 3 funding allocation of:

- $114,730.97 (rounded up to $114,731), (ex GST),
- Including 2.8% CPI adjustment, based on the Perth CPI for March Quarter 2024 to March Quarter 2025 percentage change. (Refer Attachment 4).

Recommendation:

Given that The Wetlands Centre has fulfilled its obligations and met the agreed KPIs for Year 2, it is recommended that Council approve funding of $114,731 (ex GST) for the 2025-26 financial year, to support ongoing administration expenses.

Cockburn ARC Dolphin Swim Club Subsidy

At the Ordinary Council Meeting on 13 April 2017, Council endorsed discounted membership and lane hire for the South Lake Dolphins Swim Club's use of the pools at Cockburn ARC. This initiative was designed to ensure club members would not face increased costs compared to their previous arrangements at the South Lake Leisure Centre.

To enable this, the City provides an annual subsidy through its Grants and Donations budget, compensating Cockburn ARC for revenue lost due to the discounted pricing structure. In 2023**,** the arrangement was formalised via a signed agreement between the South Lake Dolphins Swim Club and the City of Cockburn, securing an annual subsidy of $150,000.

The agreement includes a review clause, permitting reassessment should the terms no longer suit the needs of either party.

Recommendation:

It is recommended that Council, in alignment with this agreement, approve an allocation of $150,000 in the 2025-26 financial year budget to continue supporting the South Lake Dolphins Swim Club*.*

Cockburn Senior Citizens Donation

A lease for the Cockburn Senior Citizens Centre, located at 9 Young Place, Hamilton Hill, was executed between the City of Cockburn and the Cockburn Senior Citizens Association Inc. on 15 July 2016.

The lease was granted for five years and expired on 14 July 2021 but remains in force under a holding-over provision. Under this arrangement, the Cockburn Senior

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Citizens Association pays a nominal rent of $1 per annum (exclusive of GST), and is responsible for all associated utilities, services, and charges. The City provides an annual donation of $9,470 inclusive of GST which is adjusted annually subject to CPI reviews, which to date has been annually 1.1%.

Council's obligation to provide a donation is included within the Administrative Provisions of the existing lease. It is anticipated that a new lease will be negotiated during the 2025-26 financial year, at which time the necessity and terms of this donation requirement will be reviewed, to alignment with both parties' future needs.

Recommendation:

It is recommended that Council approve an allocation of $10,531.59, (rounded up to $10,532) for the 2025-26 financial year, which includes CPI of 1.1%.

Cockburn Cricket Club Donation

At the Ordinary Council Meeting on 17 September 2002, Council resolved to enter a five-year lease with the Cockburn Cricket Club for management of the Davilak change rooms (now known as the Davilak Clubrooms). This resolution stipulated that junior cricket and football clubs would continue to have access to the facility under the existing conditions enjoyed prior to the lease's commencement. To support this arrangement, the City allocated an annual donation of $1,500, credited against account 581434 ('Davilak Changerooms'), recognising Cockburn Cricket Club's year-round responsibility for maintenance and operational costs, while offsetting ongoing access benefits received by the junior clubs.

The lease expired on 29 August 2007 and a subsequent two-year extension was exercised, extending the lease to 29 August 2009. Since that date, the agreement has continued under a holding-over clause, allowing the Cockburn Cricket Club to remain in occupancy and maintain responsibility for the facility's upkeep and service costs in line with the original terms.

Recommendation:

It is recommended that Council approve an allocation of $1,500 for the 2025-26 financial year in accordance with the Council resolution of 17 September 2002, as the intent and circumstances of the original decision remain applicable under the current use and access arrangements at the facility.

Spearwood Dalmatinac Club Rates Reimbursement

At the Ordinary Council Meeting on 8 June 2023, Council resolved to revisit its decision regarding rates reimbursement for the Spearwood Dalmatinac Club (the Club), located at 42 Azelia Road, directing a review within the following 12 months.

Subsequently, at the 11 June 2024 Ordinary Council meeting, the following resolutions were passed:

1. The Club is required to submit an annual request for a contribution toward its council rates (excluding ESL and waste charges). Each request must specify the

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percentage of reimbursement sought, on this occasion 50% and demonstrate the value this concession provides to the Cockburn community.
2. The Chief Executive Officer is authorised to notify the Spearwood Dalmatinac Club of this outcome.

For the 2025-26 financial year the Club has requested 50% reimbursement, citing the significant community services and activities they provide within the City of Cockburn. (Refer Attachment 5).

Recommendation:

It is recommended that Council allocate $10,027.43 (rounded down to $10,027) for the 2025-26 financial year, which is a 50% contribution toward the Spearwood Dalmatinac Club's annual council rates, totalling $20,054.86, excluding ESL and waste charges. This allocation aligns with the Club's request and supports the continued delivery of community activities at the Club.

Committed and Contractual Agreement Budget Allocation for the 2025-26 Financial Year

The recommended budget allocation for Committed and Contractual Agreements for the 2025-26 financial year is $526,221.

Donation Rounds for the 2025-26 Financial Year

It is recommended that Council invite applications from not-for-profit organisations to apply for Donations in the 2025-26 financial year**,** to be submitted in two rounds, round 1 closing on 26 September 2025, and round 2 closing on 27 March 2026**.** Applicants will be assessed in accordance with the City's Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships) Policy and its associated Guidelines.

Following the assessment period, a detailed report will be prepared for the Expenditure Review Committee (ERC) responsible for reviewing submissions and monitoring expenditure of the Grants, Donations, and Sponsorships budget. The ERC will make informed recommendations to Council regarding the allocation of funds.

The recommended budget allocation for Donations in the 2025-26 financial year is $210,000.

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Sponsorship for the 2025-26 Financial Year

It is recommended that Council invite applications from eligible groups to apply for Group Sponsorship in the 2025-26 financial year, to be submitted in two rounds, round 1 closing on 26 September 2025, and round 2 closing on 27 March 2026. Applicants will be assessed in accordance with the City's Community Funding for Community Organisations and Individuals (Grants, Donations & Sponsorships) Policy and its associated Guidelines.

Following the assessment period, a detailed report will be prepared for the Expenditure Review Committee (ERC) responsible for reviewing submissions and monitoring expenditure of the Grants, Donations, and Sponsorships budget. The ERC will make informed recommendations to Council regarding the allocation of funds.

The recommended budget allocation for the 2025-26 financial year for Group Sponsorship is $90,000 and Individual Sponsorship $10,000.

Grant Programs for the 2025-26 Financial Year

As outlined in the budget (refer Attachment 6) there are several established grant programs. Each program is guided by defined criteria and assessment processes to ensure transparency, accountability, and alignment with Council priorities.

The recommended budget allocation for grant programs for the 2025-26 financial year is $619,279.

Resident Groups Grant Program for the 2025-26 Financial Year

A dedicated budget is maintained under the Resident Groups Grant Program to support the unique needs and initiatives of local resident groups.

The recommended budget allocation for the Resident Groups Grant Program, for the 2025-26 financial year is $500,000.

Budget/Financial Implications

The following is a summary of the Grants, Donations, and Sponsorship budget allocations for the 2025-26 financial year:

Summary of Budget Allocations 2025-26 FY	
Committed/Contractual Agreements	$ 526,221
Donations	$ 210,000
Sponsorship	$ 100,000
Grant Programs	$ 619,279
Resident Groups Grant Program	$ 500,000
Total	**$1,955,500**

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Legal Implications

N/A

Community Consultation

Council grants, donations, sponsorship, and subsidy opportunities are widely promoted within the local community through multiple channels, including the City's website, social media platforms, and Council networks, to ensure broad awareness and equitable access.

Risk Management Implications

The City of Cockburn is committed to supporting individuals and community groups through a range of funding programs. These programs are governed by clear guidelines and criteria designed to ensure that funds are allocated in alignment with Council's strategic intent and community priorities.

To uphold the integrity of the funding process, all recipients are required to complete an acquittal process. This process ensures that allocated funds are used solely for the purposes for which they were granted.

Failure to adhere to the established criteria, guidelines, or intended use of funds poses a significant risk to the reputation of the City. It is therefore essential that all funding recipients and approvals comply fully with the requirements of the funding programs.

Council maintains a strong commitment to transparency, accountability, and responsible financial management to protect public trust and ensure community benefit.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 15 July 2025 Expenditure Review Committee.

Implications of Section 3.18(3) Local Government Act 1995

Nil

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little green steps WA

Little Green Steps WA

REPORT ON COCKBURN CONTRACT

Sept 2024 - Sept 2025

MAY 2025

AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION (WA CHAPTER)

INTRODUCTION

Little Green Steps WA (LGSWA) is a not-for-profit program of the Australian Association for Environmental Education WA (AAEEWA), which supports early childhood services across Western Australia with Education for Sustainability (EFS). Alignment with the Sustainable School's ecological footprint and social handprint with links to the Early Years Learning Framework (EYLF) and the National Quality Standards (NQ's). Professional Learnings delivered through workshops, sharing information and planning frameworks, connecting educators with education providers and local government resources. LGSWA provides support to those working in the early years sector including long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools.

AAEEWA began a year-long partnership with the City of Cockburn (CoC) to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of this project, AAEEWA and the City of Cockburn entered into two-yearly agreements from 2015 through to 2023. The contract between the City of Cockburn and LGSWA was then renewed to continue from September 2023 – September 2026. The LGSWA program continues to deliver services to the evolving needs of EY childhoods services and educators within the City of Cockburn.

PROPOSED AND DELIVERED ACTIVITIES 2023-2024

The City of Cockburn contract timeframe is scheduled from September to September so there are KPI's and activities that haven't been completed at the time this report was requested. Details for outstanding KPI planning is outlined below. Majority of the workshops went ahead as planned; two workshops still need to be delivered later in the year. Most Activities have been achieved or at least started.

Proposed Activities	Delivered Activities with additions
5 Workshops - Introduction to Sustainability with a Water Focus - Planning for Sustainability in an Early Year Setting - Reducing Waste in an Early year setting with an earth cycling focus - Embedding First Nation Cultures into Early Year settings - Biodiversity	**2 additional workshops, carried over from last year's contract.** - Introduction to Sustainability with a Water Focus - Planning for Sustainability in an Early Year Setting - Reducing Waste in an Early Year Setting with an earth cycling focus **To be delivered June – September** - Embedding First Nation Cultures into Early Year settings - Biodiversity **Additional: 2 X 1 hour 'focus sessions' replaced a workshop not completed in the last contract** - Closing the loop on waste - Introduction to Sustainability
5 Visits to Early Years Services	**Port City Early Learning:** Meet with the sustainability team at this service, walked around and discussed the existing sustainability initiatives in place and offered advice on other areas of improvement. **Busy Bees Spearwood:** Meet with the Manager of the service and discussed what they were hoping to achieve in terms of sustainability, walked around the service and offered advice on how to improve. **Cockburn Family Daycare:** Ran a composting activity with the children, setting up the compost at the service, which they can now bring in scraps for. FDC educators were also in attendance. **Sagewood ELC Success:** responded to one of my Cockburn emails offering visits and asked me to come and assist them with freshening up and planting their vegetable garden. **Djinda Dreaming Early Learning:** This visit is planned for July 2025.
Phone and Email Support	Emails are sent regularly to update Cockburn educators on upcoming workshops, events and activities happening in Cockburn and LGSWA, including the LGSWA monthly News Bulletin. Phone number is at the end of all emails and invites to call are encouraged.
Providing sustainability related children's activities at 1 CoC event	**Teddy Bears Picnic** Provided LGSWA information and showcased a variety of Early years friendly activities centred around nature art and biodiversity. Used this opportunity to connect with EY educators and families within the City of Cockburn.
Promotion of CoC sustainability initiatives and community events at LGSWA workshops, website and newsletter	**Promotion of CoC at workshops, in monthly News Bulletin and on the website have all been maintained** The LGSWA education officer mentions all relevant sustainability information in the workshops delivered within the city and includes the sustainability grant information regularly in emails to educators within the City of Cockburn. CoC community events are regularly shared in the LGSWA News Bulletin.
Attended EYSN and Cockburn EYN – 2 per Year	**Cockburn Early Years Network** Attended 2 meetings, providing LGSWA updates and opportunities to work together. **Early Years Sustainability Network** This network is no longer running.

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PROPOSED AND DELIVERED ACTIVITIES 2023-2024

Case study and publications or equivalent, 2 per year.	**Publication in Cockburn Sound:** The topic for the publication has not yet been decided, could potentially be on the Sustainability tip sheet for Early Years once it is complete. **LGSWA Case study** on Busy Bees Spearwood, will follow their journey in becoming a more sustainable centre and the initiatives they have put in place since receiving the CoC Sustainability Grant. This case study is still a work in progress and will not be completed at the time of the report.
Development 2 fact sheets or planner documents.	**Planner documents** updated existing planning documents to align with the revised EYLF. **Fact sheets** created a 7Rs resource for educators, after receiving many questions about this new concept. A tip sheet for educators within the CoC regarding alternatives to common waste items will be created by the end of contract.
Review of the Early Childhood sustainability directory	The Early Childhood Sustainability Directory was completely updated to include some existing and new services and with new design and format. This directory is now available on our website and shared with City of Cockburn staff.

MEETING KPI'S
KPI 1 - WORKSHOPS

Five workshops have been delivered for the City of Cockburn, including two focus session workshops which replaced a workshop carried over from the previous contract. Two workshops are still to be delivered between June and September.

Focus Sessions

These one-hour focus sessions were trialled in lieu of a 2-hour workshop that was a part of last year's contract. LGSWA gained approval from CoC to deliver these as part of the scheduled staff meeting sessions to see if educators preferred shorter workshops. LGSWA sort interest from services within the City of Cockburn to host one of these sessions, based on a preferred topic.

1. Closing the Loop on Waste in an Early Year Setting

15th of October 2024

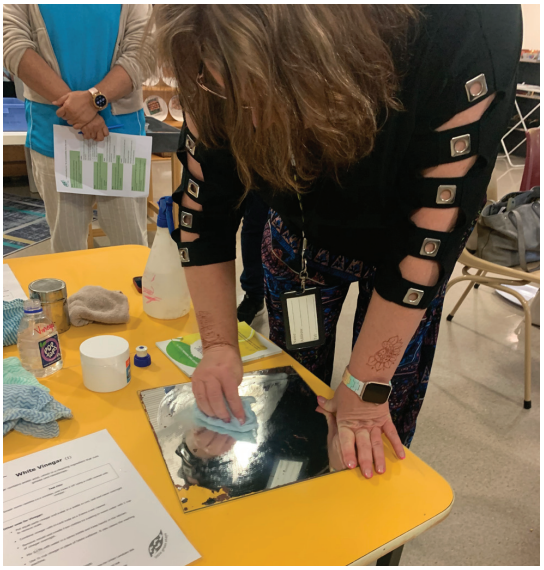
Meeralinga Cockburn was selected to host this session, which focussed on waste and how educators could create and plan for implementing closed loop systems in their services. All waste information was relevant to the City of Cockburn and the Waste Authority recommendations. A portion of the session was spent looking at the updated planning sheet and how to effectively plan for reducing waste.

2. Introduction to Sustainability

5th of November 2024

This session was hosted by Cockburn Family Daycare Services and focussed on an Introduction to sustainability, how it relates to the revised EYLF and what the 7Rs within the framework mean. A range of ideas and suggestions about how to reduce waste, earth cycle and how to make more sustainable swaps when purchasing resources. The session ended with a hands-on green cleaning activity.

Overall, the focus sessions went well, people seemed to enjoy the shorter sessions, and the feedback was positive. It could be beneficial to run similar sessions as part of future contracts.



MEETING KPI'S
KPI 1 - Workshops

Introduction to Sustainability with a water focus

25th of February 2025

Sagewood Early Learning Centre Success hosted this workshop. The first half of the session was dedicated to all thing's sustainability, focussing on basic sustainability principles and discussing each of the Sustainable Schools WA ecological footprint and social handprint topics. Each topic was explained briefly and suggestions on how to implement relevant initiatives and activities were given. 15 minutes were allocated for educators to use the example and hands on activities that related to some of the topics.

The second half of the workshop was on conserving and protecting water and was delivered in time for participants to use the information for Seaweek and World Water Day in March. Educators learnt about the importance of water, the issues facing fresh and saltwater systems and up to date statistics on Perth's water consumption. Discussing the importance of protecting and conserving water and how educators can implement these ideas in their services. Participants had 15 minutes to engage in water activities including playing with a catchment model and pollution activities.

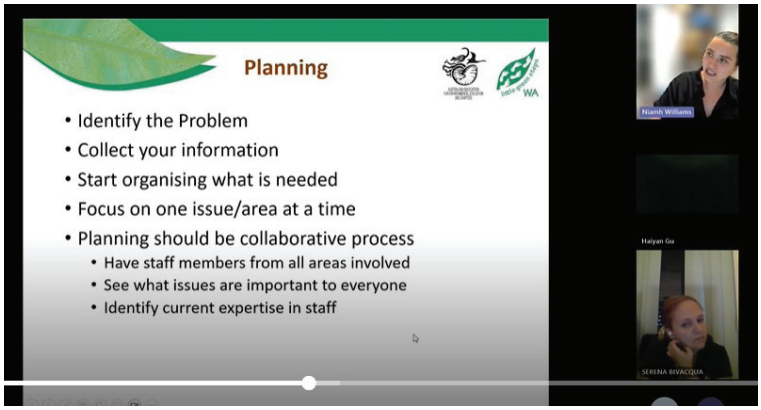
The workshop also discussed how to include these issues into your planning and LGSWA specific planning sheet was used as well as links to the EYLF and NQ. All relevant resources for all topics discussed were shared.

Planning for Sustainability in an Early Year Setting

26th of March 2025

This was a one-hour online webinar that focussed on planning frameworks. The action research planning method was used to explain how educators can plan more effectively. Each of the categories of action research was explained in detail using the example of reducing waste. LGSWA planning sheet and checklist were used to demonstrate this example further. The EYLF and NQs were linked, and their planning material was also shown.

As this was only an hour webinar the plan is to have a more hands on hybrid planning workshop, most likely in July that uses the frameworks discussed and allows for a more collaborative experience.



MEETING KPI'S
KPI 1 - Workshops

Reducing Waste in an Early Year Setting with a focus on earth-cycling
28th of May 2025

Port Early Learning Centre hosted this workshop as they have a fantastic earth-cycling program at their service. This workshop was done in two parts, with the first half being about the basics of reducing waste. This focused on explaining what waste is and how it is managed in Cockburn and allowed educators to share their reducing waste tips with each other.

The second half of this workshop was dedicated to earth-cycling, and we spoke about composting and worm farms. This gave educators a basic understanding of how these processes work and how they can implement it in their services. Youngmi from the hosting centre also shared how their service has successfully implemented these ideas and how they have benefited.

There was a rotation of hands-on activities that are suitable for EY children including making a compost in a bottle, creating grotty bags, looking at compost creatures and a waste sorting activity.

How to incorporate Reducing waste and Earth-cycling in to educators planning and linking it to the NQ's and EYLF was discussed and the relevant LGSWA planning sheets were shown as an example

Biodiversity in Early Years
August 2025

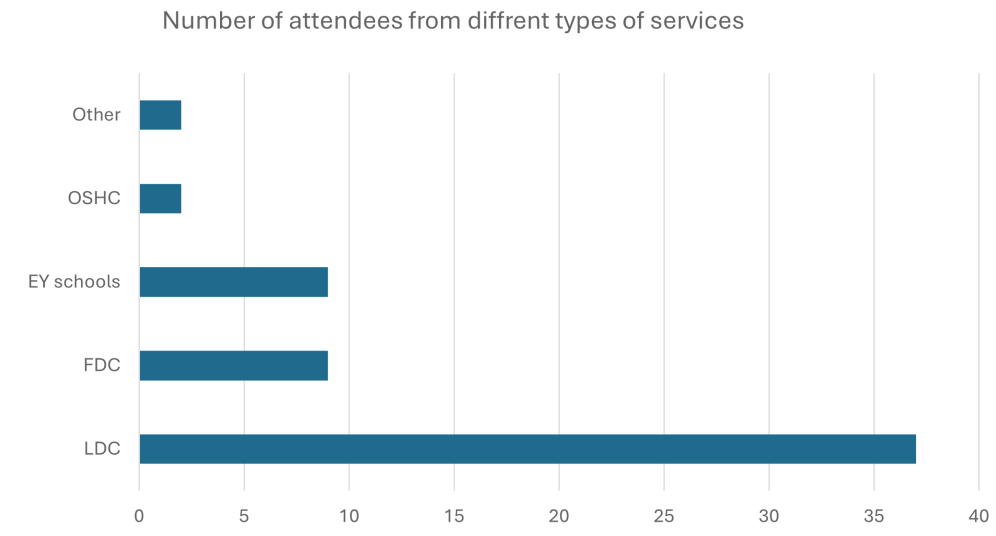
This workshop is planned for Wednesday 6th August with details to be finalized. The intention is to upskill educators to use the information and activity ideas during biodiversity month in September.

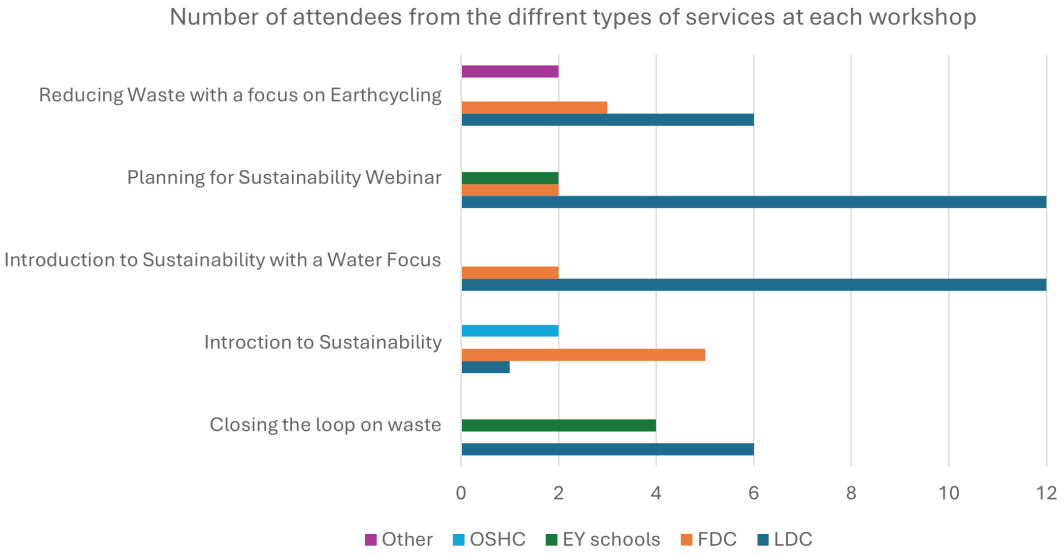
Educators will learn about biodiversity and why it is important, as well as lots of hands-on ways they can include discussions on this topic in their services. Including how to create biodiversity toolkits that include magnifying glasses, note pads and pens, colour samples and other items which make it easy for children to explore when engaging in outdoor play. Demos of activities such as Exploring compost creatures and creating model wetland ecosystems will help educators incorporate biodiversity into their learning.

Embedding First Nation Culture in Early Years
This workshop had originally been planned for June, so educators could use some of the ideas and information in their NAIDOC week celebrations. However, the guest speaker was not available during this time and doesn't have availability till after July. The details are still being finalized, but it is expected to be run at the end of August.

WORKSHOP PARTICIPANTS

59 Educators from the following types of services attended workshops, this is a higher number than last year, and two workshops haven't been delivered.





Registration and attendance numbers have improved since last year with a higher average of attendees. Workshops were advertised in the same ways using the CoC Early Years educators email list, social media and our monthly news bulletin. We also use the AAEE WA Chapter social media platform to advertise.

WORKSHOP PARTICIPANTS

Date	Workshop	Number of Registrations	Number of Attendees	Within the CoC	Outside the CoC
15.10.2024	Closing the Loop on Waste	18	10	10	0
5.11.2024	Introduction to Sustainability	11	8	8	0
25.02.2025	Introduction to Sustainability with a water focus	14	14	12	2
26.03.2025	Planning for Sustainability	23	16	6	10
28.05.2025	Reducing Waste with an Earth-cycling System	16	11	9	2

Educators from 27 services attended, 19 services within the CoC and 8 services within other councils including long Daycares, Family Daycares, Primary Schools and OSHC.

All 136 Early Years Learning services within the City of Cockburn received regular emails promoting our workshops, our newsletter and other services and resources.

The following table outlines the services from both within the City of Cockburn and outside of the city that received support from LGSWA and what type of support was given. Other includes general questions via email and phone call as well as the new initiative of incursions.

Service Name	Service Type	Type of Support			Newly Supported	Continued Support	Within CoC	Outside CoC
		Workshops	Visit's	Other				
Sonas Early Learning & Care Spearwood	LDC	x			x		x	
Meeralinga Cockburn	LDC	x				x	x	
Sagewood ELC Success	LDC	x	x	x		x	x	
Aussie ELC	LDC	x			x		x	
Busy Bees Spearwood	LDC	x	x	x	x		x	
Montessori Stepping Stones	LDC & OSHC	x				x	x	
Port Early Learning Centre	LDC	x	x			x	x	
Spearwood Alternative School	EYS	x					x	
East Hamilton Hill PS	EYS	x			x		x	
Blue Gum Montessori School	EYS	x		x		x	x	
Sonias Family Daycare	FDC	x			x		x	
Lalita's Family Daycare	FDC	x				x	x	
Divya Family Daycare	FDC	x			x		x	
Penny Gibson Family Daycare	FDC	x			x		x	
Rubans Family Daycare	FDC	x			x		x	
Dalkieth Early Learning	LDC	x				x		x
Meeralinga Hilton	LDC	x				x		x
Stepping Stones Child Development	LDC	x			x			x
Lotus Family Daycare	FDC	x			x			x

WORKSHOP PARTICIPANTS

Goodstart Canning Vale	LDC	x				x		x
Kids On Beaufort	LDC	x			x			x
TinyBeez	LDC	x			x			x
Djinda Dreaming	LDC	x	x			x	x	
Adia Family Day Care	FDC	x			x		x	
Eco Learning and Bush Kinder	LDC	x			x			x
South Lakes PS	EYS	x				x	x	
Yangebup Family Centre	LDC	x				x	x	

Key: Long Daycare (LDC), Family Daycare (FDC), Early Years at Schools (EYS), Out of School Holiday Care (OSHC)

WORKSHOP EVALUATIONS

Participants were provided with evaluation forms at the end of each workshop, Appendix 1 has a typical form. When asked to respond to Q4, how do you rate the following aspects of the workshop, these are the results for ratings of Good & Very Good.

	15/10/24	05/11/24	25/02/25	26/03/25	28/05/25
Workshop organisation	100%	100%	100%	100%	100%
Information delivery	100%	100%	100%	100%	100%
Length of workshop	100%	100%	100%	100%	100%
Displays & resources	100%	100%	100%	0%	100%
Opportunities' to network	80%	100%	100%	N/A	100%

The feedback for the Planning Webinar on the 26.03.2025 was sent out via survey monkey as it was an online workshop but only 1 person responded, this has affected the results for feedback. In the future the survey will be sent in the webinar chat once the presentation is finished so attendees can fill it out immediately.

Some of the comments from participants when asked to write a one-line comment include the following.

- Effective explanation, well organised and informative
- Niamh, you bought this to life for me. Very practical and inspirations – the perfect blend. Thanks so much
- Well planned with lots of useful resources
- Hands on learning, very knowledgeable teacher!

MEETING KPI'S
KPI 2 - EARLY YEAR SERVICE VISITS

The LGSWA education officer offered extra support to early learning services. They were selected to visit if they were new or by advertising for centres to request a visit in the regular emails, sent to the Cockburn Early Years contact list. An up-to-date contact list was made in January of this year including centres set to open within this year, this is monitored and updated regularly. There was a target of 5 visits per year, with 4 completed at the time of this report. The number of services supported is outlined in the table below.

Service Visits during 2024-2025	
Early Childhood Service	**Topic**
Port Early Learning Centre 29.10.2024	In Person Support Visit – Looked at the service to see what sustainability initiatives they already had in place and to identify some areas of improvement. The service already has fantastic earth-cycling in place with compost and worm farm, but they were wanting to focus on other waste areas. After talking with the sustainability team suggestions on introducing recycling bins in the main rooms, conducting a waste audit and doing sorting activities with the kids was made. A document about the visit with suggestions for improvement and resources was sent to the service as a follow-up.
Busy Bees Spearwood 18.02.2025	In Person Support Visit – The manager of the service was after some advice on how to make their service more sustainable. One of the main problems identify was there wasn't much in terms of waste management. We discussed having the correct bins in all rooms, running a waste audit and having a waste incursion. The compost and worm farm were also no longer running, and the veggie garden wasn't being used. Advice on how to revamp and create a closed loop system were shared. A document about the visit and with suggestions for improvement and resources was sent to the service.
Family Daycare Cockburn, 11.03.2025 	Setting up the Compost bin – The compost bin at the Cockburn FDC offices had not been in maintained. Educators from 2 FDC's and 7 Children attended the session and helped re-set the compost bin to become a regular activity. The children learnt about compost and then helped add the vegetable scraps, paper, garden waste and water. They all assisted with mixing the compost together. This compost bin has been set up with the idea that educators can come and add their scraps during regular playgroup sessions with the compost kit created by LGSWA. This is an ongoing project providing a long term learning opportunity for educators and children.
Sagewood Success 27.05.2025	Re-vamping the services garden – The manager contacted LGSWA asking for some assistance with redoing their veggie garden. On the day 20 children assisted with planting, new soil and worm castings were added to the garden bed. Carrot, Strawberry, spring onion and coriander seeds were planted and then watered. The children enjoyed the activity and are excited to see the plants grow.
Djinda Dreaming Early Learning 15.07.2025	This visit is planned for July, after the report is due. The children will learn about waste and the different bins their service uses and participate in a waste sorting activity.

MEETING KPI'S
KPI 3 - PROVIDE AN ACTIVITY AT A CITY OF COCKBURN EVENT

Teddy Bears Picnic – LGSWA attended the 2024 Teddy Bears Picnic event at Manning Park and provided sustainability focussed activities with a focus on nature art. Children were able to create art works from natural materials found in nature by weaving them in through re-use craft weaving boards they were able to take home. Children could also arrange natural items in picture frames and take photos of their work before creating something new. We also used this opportunity to engage and inform parents and educators about LGSWA. The activities were well received with many parents excited to do similar activities again.

MEETING KPI'S
KPI 4 - ATTEND NETWORK MEETINGS

ATTEND 2 COCKBURN EARLY YEARS NETWORK (CEYN) AND EARLY YEAR SUSTAINABILITY NETWORK (EYSN) MEETINGS PER YEAR.

Two CEYN meetings have been attended during this year, one on the 13.11.2024 and one on the 09.04.2025. Both meetings were a good opportunity to interact with other Early Years services and good discussions were had. The idea for the Sustainability tip sheet for Early Years came from a suggestion from one of these meetings with everyone present thinking it would be a helpful resource. It is planned to attend one more meeting before this year contract ends. The EYSN is no longer operating.

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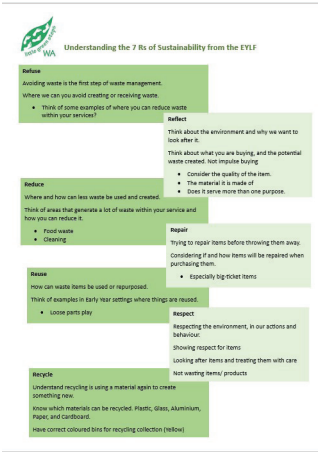
MEETING KPI'S
KPI 5 - CASE STUDIES, PUBLICATIONS AND SIMILAR

CASE STUDIES, PUBLICATIONS OR SIMILAR 2 PRODUCED PER YEAR.

The case study will be on the Busy Bees Spearwood early years' service and their journey to becoming a more sustainable service, including the initiatives they have put in place, how they are using their sustainability grant from the City of Cockburn and their future initiatives. At the time of writing the report this service has reimplemented their compost bin and collecting fruit and vegetable scraps. They are in the process of organising an eco-audit for their service and have a second incursion booked with LGSWA. Once the eco-audit is complete they will implement some of the ideas to save energy and water. They also plan on reducing their waste and having the kindy children gain a better understanding of waste sorting. This case study is still a work in progress, but will be completed by September 2025.

The publication has not been decided yet, but it is likely to be the Early Years Sustainability Tip sheet about alternative options for common waste generating resources such as glitter, balloons, plastic toys etc.

MEETING KPI'S
KPI 6 - RESOURCES, FACT SHEETS OR PLANNING TOOLS


Understanding the 7 Rs of Sustainability from the EYLF

Refuse
Avoiding waste is the first step of waste management.
Where we can you avoid creating or receiving waste.
- Think of some examples of where you can reduce waste within your services?

Reflect
Think about the environment and why we want to look after it.
Think about what you are buying, and the potential waste created. Not impulse buying
- Consider the quality of the item.
- The material it is made of
- Does it serve more than one purpose.

Reduce
Where and how can less waste be used and created.
Think of areas that generate a lot of waste within your service and how you can reduce it.
- Food waste
- Cleaning

Repair
Trying to repair items before throwing them away.
Considering if and how items will be repaired when purchasing them.
- Especially big-ticket items

Reuse
How can waste items be used or repurposed.
Think of examples in early year settings where things are reused.
- Loose parts play

Respect
Respecting the environment, in our actions and behaviour.
Showing respect for items
Looking after items and treating them with care
Not wasting items/ products

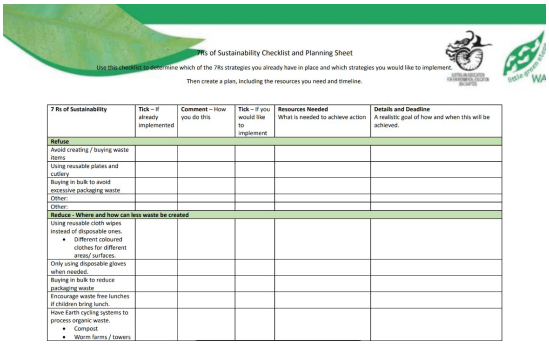
Recycle
Understand recycling is using a material again to create something new.
Know which materials can be recycled. Plastic, Glass, Aluminium, Paper, and cardboard.
Have correct coloured bins for recycling collection (Yellow)

RESOURCES, FACT SHEETS OR PLANNING TOOLS, 2 PER YEAR.

Planning sheets

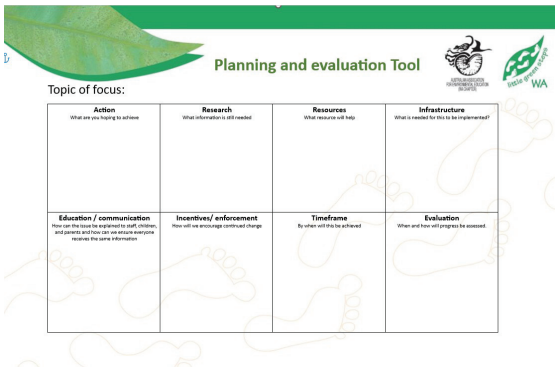
The existing planning sheets and checklists have been updated for the topics on the ecological footprint and social handprint.

New planning sheets for the 7Rs of sustainability were also created along with a 7Rs resource.


7Rs of Sustainability Checklist and Planning Sheet

Use this checklist to determine which of the 7Rs strategies you already have in place and which strategies you would like to implement.
Then create a plan, including the resources you need and timeline.

7 Rs of Sustainability	Tick – if already implemented	Comment – How you do this	Tick – if you would like to implement	Resources Needed What is needed to achieve action	Details and Deadline A realistic goal of how and when this will be achieved.
Refuse					
Avoid creating / buying waste items					
Using reusable plates and cutlery					
Buying in bulk to avoid excessive packaging waste					
Other:					
Other:					
Reduce - Where and how can less waste be created					
Using reusable cloth wipes instead of disposable ones. • Different coloured clothes for different areas/ surfaces.					
Only using disposable gloves when needed.					
Buying in bulk to reduce packaging waste					
Encourage waste free lunches if children bring lunch.					
Have Earth cycling systems to process organic waste. • Compost • Worm farms / towers					


Planning and evaluation Tool

Topic of focus:

Action What are you hoping to achieve	Research What information is still needed	Resources What resource will help	Infrastructure What is needed for this to be implemented?
Education / communication How can the issue be explained to staff, children, and parents and how can we ensure everyone receives the same information	**Incentives/ enforcement** How will we encourage continued change	**Timeframe** By when will this be achieved	**Evaluation** When and how will progress be assessed.

Early Years Sustainability Tip Sheet

During one of the CEYN meetings it was suggested a tip sheet for Early years was created with some suggestions on alternatives to common wasteful items. Items include balloons, glitter etc. This resource is not yet complete but will be finished by the end of this contract.

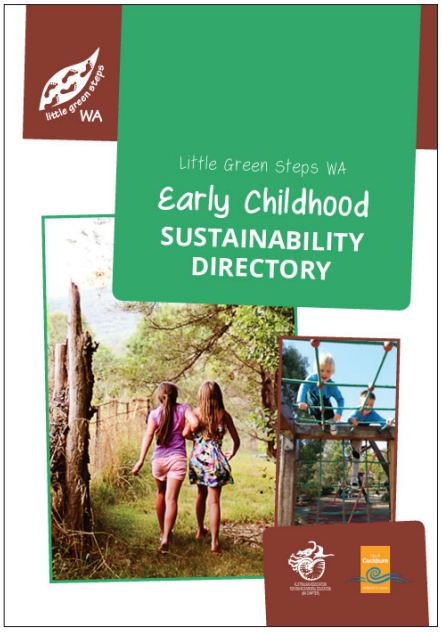
Cockburn Family Daycare Compost Kit

A compost kit was created to be used by the educators who come to playgroup each week, they can bring their fruit and vegetable scraps to dispose of in the compost bin. The kit includes, composting instructions, a compost spiral, carbon materials like paper and dried leaves. Educators are encouraged to regularly interact with this resource so that the children become familiar with composting as a long term endeavour.

MEETING KPI'S

KPI 7 - LGSWA SUSTAINABILITY DIRECTORY

The Early Years Sustainability Directory has been completely updated to include existing and new businesses current information. With links to the sustainable areas each organisation represents the most and with a separate section just for businesses within the City of Cockburn. The new version has been available on the LGSWA website and socials and made available to the City of Cockburn staff. We regularly include a request for organisations to send in their details with each monthly news bulletin. See appendix 2 to view the updated directory.



ADDITIONAL ASSETS

- Updated the whole LGSWA website making more resources publicly available.
- LGSWA launched 6 Early Years incursion programs at the beginning of the year. These are an additional service LGSWA offers and incur a fee. See incursion flyer picture for details
    - LGSWA ran three school holiday programs at the CoC Libraries during the April school holidays.
    - There have been a number of services within the City of Cockburn which have booked an incursion.
    - Delivered waste education to the Fremantle Christian College Kindy classes
    - Delivered Waste education to Busy Bees Early Learning Spearwood
- Delivered two lots of 6-week programs at Blue Gum Montessori for their four Early Year Classes.
- LGSWA continued the long running fortnightly incursions with the Ascolta Coogee Service.
- Two of the services who have booked incursions with us have utilised the City of Cockburn Sustainability Grant.

FUTURE PLANS

Little Green Steps WA will continue to deliver ongoing support to Early Years Learning Services within the City of Cockburn, through Workshops, visits, updated resources, email and phone calls. As well as continuing to run our incursion programs, which have been popular with services within the City of Cockburn. This includes Cockburn Library services for school holiday activities.

LGSWA is about to begin hosting Social Work UWA students to provide opportunities to showcase the early years issues of care and family dynamics.

LGSWA is collaborating with different stakeholders to deliver a National Science Week Event in August 2025. The City of Cockburn Library, Family Day Care Service and Environment Team will each offer locations and activities to complement the application for funds through the City of Cockburn to present early years science activities. These include Kanyana and Indigenous Artists in addition to the hands on activities of compost creatures, waste free crafts, book readings etc.

FINANCIALS

Funding for Little Green Steps WA Cockburn Contract - Year 2
(1st September 2024 - 31st May 2025)
• Income exc GST
$34,975.97
• Expenses exc GST
Education and Admin Support Salaries - $22,866.88
Catering - $55.63
Total expenses = $22,922.51

Note: Remaining funding required for the rest of the contract includes a guest speaker for the 'Embedding First Nation Cultures in Early Years' workshop, workshop catering and education and admin support salaries.

Funding for Little Green Steps WA Cockburn Contract - Year 3
(1st September 2025 - 31st August 2026)
As per the grant agreement AAEEWA request that an extra 0.5% Superannuation and 2.8% CPI (Perth March Quarter 2024 to March Quarter 2025 percentage change) be added to the Year 2 funding.
Thus Year 3 funding request is $36,130.18 exc GST.

FOR FURTHER DETAILS AND QUESTIONS

We look forward to continuing to support the City of Cockburn in its sustainability goals. Please contact either the Program Manager or the Education Officer to discuss this report and future directions:

Program Manager
Dr Jennifer Pearson
M: 0400 623 131
E: lgs@aaeewa.org.au

Education Officer
Niamh Williams
M: 0449 181 805
E: n.williams@aaeewa.org.au

We also invite you to learn more about AAEEWA and LGSWA by visiting their websites:
LGSWA: www.litttlegreenstepswa.org.au | AAEEWA: www.aaeewa.org.au

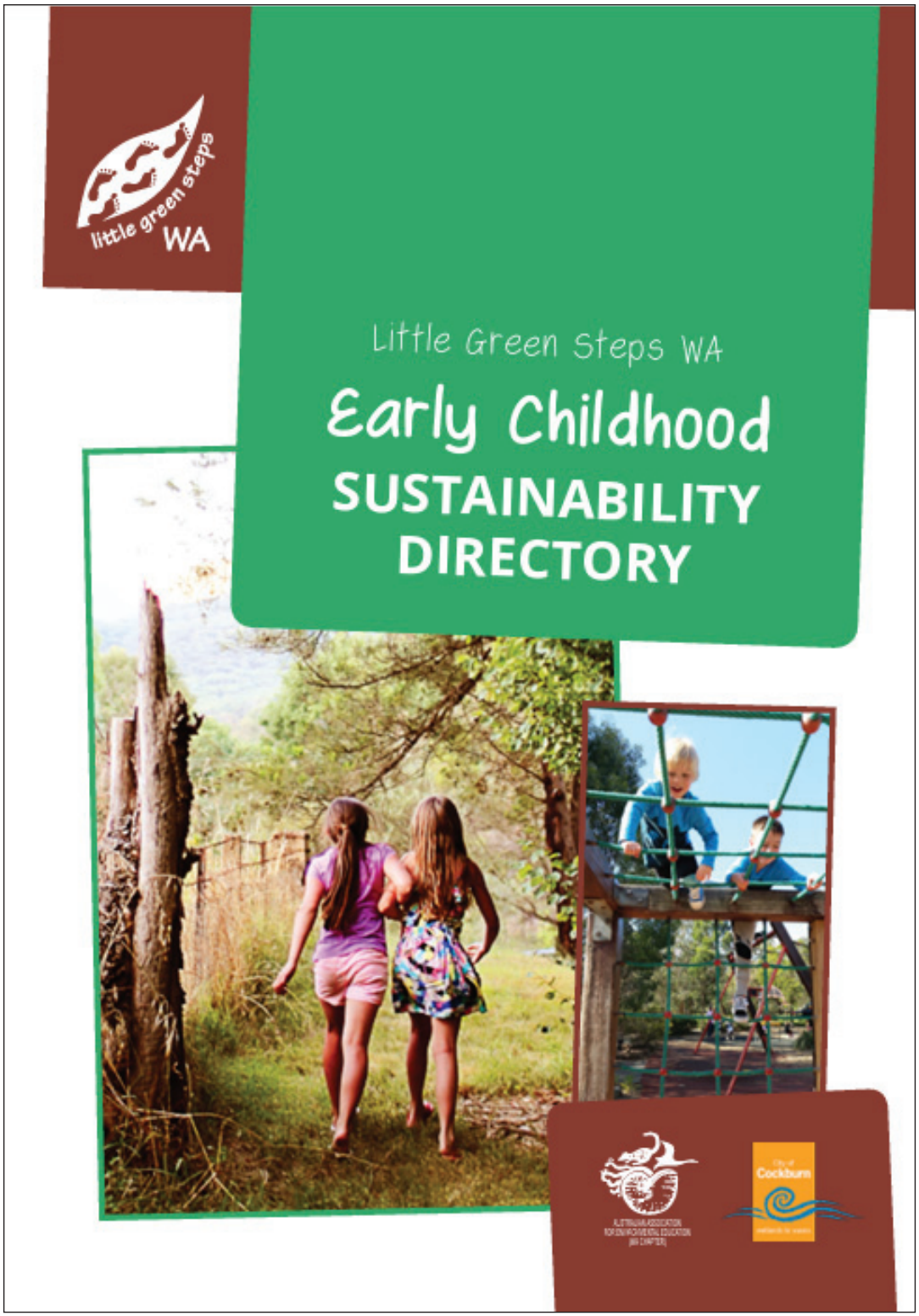
Appendix A - Feedback Form

LITTLE GREEN STEPS (LGS) WA WORKSHOP

Please fill in this survey so that we can continue to improve our services.

Your name & Centre (*optional*)					
1. **How did you hear about** this workshop? (*eg. Email from LGS or colleague; Facebook; flyer etc*					
2. Did you **enjoy** the workshop? (*please tick one*)			Yes	No	
3. **Did you learn something new** from attending the workshop? (*please circle one*)			Yes	No	
Please explain further					
4. How do you **rate** the following aspects of the workshop? (***please tick relevant box below***)					
	Very good	Good	Average	Poor	Unable to comment
Workshop organisation					
Information delivery					
Length of workshop					
Displays & resources					
Networking opportunities					
5. **Before** attending the workshop, how confident were you about embedding sustainable, culturally inclusive practices into your service (with **1 being NOT at all confident; and 10 being extremely confident**)?					
6. **Having completed** the workshop, **how confident** do you feel about embedding sustainable practices into your service (with **1 being NOT at all confident; and 10 being extremely confident**)?					
7. What were the **highlights or most useful topics covered** in the workshop for you?					
8. What **ideas, resources or activities do you plan to use** from the workshop?					
9. In what ways do you think the workshop **could be improved**?					
10. Can you write a **one-line comment about the workshop**?					

Appendix B - Sustainability Directory



Little Green Steps WA

Early Childhood SUSTAINABILITY DIRECTORY

This directory has been developed as part of a partnership between Little Green Steps WA and the City of Cockburn to provide early childhood professionals in these regions with information about organisations that can support them to reduce their service's ecological footprint and increase their service's social handprint. This support may be incursions, excursions, professional development, advice, or provision of educational and other resources.

This directory is for information sharing purposes only and is not an endorsement of any one group, organisation or business over another.

About Little Green Steps

Little Green Steps WA is a not-for-profit program that supports Education for Sustainability (EfS) in early learning centres in Western Australia. This includes childcare centres, preschools, family day care, kindergartens, after school care and long day care services for children aged 0-8 years. To find out more go to the Little Green Steps WA website.

How to use the directory

Select the region from the choices tabs below to then be directed to the Quick Reference Table. Here you can look for an organisation that works in a sustainability area you are interested in (E.g. Water or Aboriginal cultures). You can also check if the organisation is able to work with your type of early childhood service (E.g. childcare centre, school or family day care service) and if there is a fee associated with the organisation's services. The Quick Reference Table shows which services are free and which attract a charge as well as which organisations have online resources.

To find out more about the organisation you are interested in, click on the organisation name in the Quick Reference Table and you will be taken to a description of the organisation's work and their contact details. You can return to this HOME PAGE or the regions Quick Reference Table by clicking a button on any page.

If you have any questions about the contents of this directory or have suggestions of organisations to include in any future editions, please contact lgs@aaeewa.org.au.

Organisation or Program Name *Click on the name of an organisation to find out more.*	AREA OF SUPPORT											CAN WORK WITH							COST		
	Water	Energy	Transport and Air (climate change)	Biodiversity and Nature Education	Purchasing and Waste Reduction	Gardens	Aboriginal histories and cultures	Cultural and Social Diversity	Community Partnerships	Economics and Built Environment	Child Wellbeing	Family Day care	Child Care Centres	OSHC services	Kindergartens	Schools	Playgroups	Community events	Service is free	There is a charge for services	Online Resources
Angela Rossen - Artist and Biodiversity Educator				•		•			•		•	•	•	•	•	•	•			•	
Animal Ark Pty Ltd				•										•	•	•		•		•	•
Amy Wild Adventures				•							•	•	•	•	•	•	•	•		•	
BUZZ ED Australia				•								•	•	•	•	•		•		•	
Cannington/ Armadale Family Support Network									•		•	•	•	•	•	•	•		•		
Djirrily Dreaming				•			•	•			•	•	•	•	•	•		•		•	
Eco Action				•		•						•	•	•	•	•	•	•		•	•
Eco Faeries				•							•	•	•	•	•	•	•	•		•	
Educated by Nature				•					•		•	•	•	•	•	•		•		•	
Fremantle Womens Health Centre									•		•								•		
Junior Landcare Australia				•		•			•	•		•	•	•	•	•			•		•
Kanyana Wildlife				•					•		•	•	•	•	•	•	•			•	
Kind Planet	•				•	•						•	•	•	•	•				•	
Little Green Steps WA	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•			•	•
Meeralinga Hilton									•		•		•							•	•
Milennium Kids	•	•	•	•	•			•	•							•				•	•
Nature Play Solutions										•	•	•	•	•	•	•				•	
Nature Play WA				•							•	•	•	•	•	•	•			•	•
Nutmegz	•			•	•	•				•		•	•	•	•	•	•			•	•
Perth City Farm						•			•		•	•	•	•	•	•				•	
Perth Zoo				•								•	•	•	•	•	•			•	•
REmida - Creative Reuse Centre					•							•	•	•	•	•	•			•	
Roots and Shoots				•				•	•						•	•			•		•
SciTech								•	•		•	•	•	•	•	•				•	
South East Regional Centre for Urban Landcare	•		•	•		•	•		•			•	•	•	•	•	•	•	•	•	•
Stephanie Alexander Kitchen Garden Foundation	•		•	•	•	•	•	•	•	•	•	•	•	•	•	•	•			•	•
Switch Your Thinking	•	•	•	•	•	•				•	•								•		•
Tangaroa Blue	•				•										•	•				•	•
The City of Melvilles EcoHub				•	•		•							•	•	•				•	
The WA Gould Leauge - Herdsman Lake Discovery Centre				•			•					•	•	•	•	•			•		•
The Wetland Centre Cockburn	•			•								•	•		•	•				•	•
The Worm Shed				•	•	•						•	•	•	•	•				•	
Transperth Education (Get on Board)			•												•	•			•		•
WA Musem Boola Bardip				•			•					•	•	•	•	•			•	•	
WasteSorted Schools Program					•										•	•			•		•
Water Corporation	•						•									•			•		•
Wonderful Worm Waste				•	•	•							•		•	•				•	
Your Move Schools			•								•					•			•		•

Cockburn DIRECTORY

Organisation or Program Name *Click on the name of an organisation to find out more.*	AREA OF SUPPORT											CAN WORK WITH							COST		
	Water	Energy	Transport and Air (climate change)	Biodiversity and Nature Education	Purchasing and Waste Reduction	Gardens	Aboriginal histories and cultures	Cultural and Social Diversity	Community Partnerships	Economics and Built Environment	Child Wellbeing	Family Day care	Child Care Centres	OSHC services	Kindergartens	Schools	Playgroups	Community events	Service is free	There is a charge for services	Online Resources
City of Cockburns Childrens Development Services											•								•		
City of Cockburn Family Daycare Services											•	•								•	
City of Cockburn First Nations Development							•														
City of Cockburn Libaries							•	•	•		•								•		
City of Cockburn Parenting Services																			•		
City of Cockburn Waste Services					•														•		
City of Cockburn Sustainability and Climate Change services				•		•							•		•	•			•		
Cockburn Community Men Shed					•				•	•									•	•	
Harvest Lakes Resident Association	•	•	•	•	•	•			•		•								•		
Little Green Steps WA	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•	•			•	•
Meerilinga Children and Community Services - Cockburn					•	•		•	•		•									•	•
South Lakes Ottey Family and Neighbourhood Centre					•	•			•			•	•	•	•	•	•		•	•	
The Wetland Centre Cockburn	•			•								•	•		•	•				•	•

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

All Regions
GENERAL DIRECTORY

Fees apply

ANGELA ROSSEN ARTIST AND BIODIVERSITY EDUCATOR

Nature is wonderful beyond our wildest dreams. It feeds and shelters us, sustains our souls, and fills our hearts with gladness. Children need to grow with nature as their teacher and partner participating in learning play and meaningful thoughtful time in nature as an end in itself.

Angela Rossen works with children to co discover the biodiversity of their own familiar places. Using both Art and Science methodologies Angela creates immersive discovery workshops in a range of media where children learn the fundamentals of biology through observing and recording in nature.

Children collaborate to create whole nature system artworks and grow confidence through.

Art Play Discovery. Drawing is an essential tool for learning about nature and central to many workshop sessions. Nature Art Play and Discover sessions can be designed to fit special needs and location.

Short documentary on Wetlands project with K to 6 school community. Fun learning for every age and stage: https://vimeo.com/901093901

Hilton WA
0439 901 362
info@angelarossen.com
www.angelarossen.com

Fees apply

ANIMAL ARK PTY LTD

Animal Ark offer unique hands-on sessions with tame and friendly reptiles, amphibians, and mini beasts, in your familiar surroundings. Animal Ark sessions can support a wide variety of topics for example reptiles, minibeasts, basic needs and habitats, life cycles, food chains, classification, adaptation, the environment, ecosystems, biodiversity and sustainability, conservation, and evolution. Each and every child is offered the opportunity to get closer to nature. We learn together by looking, touching, and holding. Animals that visit include Snowflake the blue-tongued lizard, Jet the blackheaded python, Freddy the green tree frog and Twiggy the stick insect. Your group will also get the chance to examine an amazing range of natural artefacts from seashells to seed pods and dinosaur pooh, fossilized (thankfully), real skulls and bones. So much more than just reptile education. It's your chance to LET OUR LITTLE CREATURES MEET YOURS! BOOK EARLY!!

08 9243 3044
0466 688 188
info@animalark.com.au
www.animalark.com.au

Fees apply

AMY WILD ADVENTURES

Amy from Amy Wild Adventures conducts mobile reptile shows with an emphasis on fun through engaging presentations, activities, and education. For early childhood incursions, Amy would do a 1, 1.5 or 2 hr reptile display and talk with touching, and handling if time. She would bring a range of reptiles, from cute and small to big lizards and snakes; and give a mini talk on each animal; often also providing general snake awareness and safety. Everything is tailored to age and kept quirky and engaging! As Amy has a strong background in kid's entertainment and photography as well as herpetology (study of reptiles), she offers extra experiences for a small additional fee. See her video adventure on YouTube.

amywildadventures@gmail.com
https://reptileeducator.com
0432 884 904 (Amy)

All Regions
GENERAL DIRECTORY

Fees apply

BUZZ ED AUSTRALIA

Luke de Laeter trading as Buzz Ed Australia is a new generation apiarist who is sharing his passion for bees and biodiversity through presenting a unique Bee Incursion Program. He captivates his audience with his enthusiasm and fantastic interactive displays. In 2020 Luke proudly won the Beazley Medal VET and the Australian Meeting of Young Beekeepers. He has spoken to more than 14,000 children, teenagers and adults in schools, community groups and festivals about his passion for bees. Luke's love of nature started at an early age, but his bee obsession began when he was given a small hive for his 14th birthday. Five years later he now has his own business teaching others and works as a commercial beekeeper to gain more experience to enhance his presentations.

Bicton WA 6157
0427 704 384
admin@buzzedaustralia.com
www.buzzedaustralia.com

CANNINGTON/ARMADALE FAMILY SUPPORT NETWORK

Early childhood staff may wish to tell families about the Support Network which can assist them with:

- Planning, goal setting, monitoring, and reviewing.
- Informal counselling and support.
- Advocacy and support to access services.
- Support for families to work with multiple services.
- Links to local schools, recreational activities, and community support networks.

22 Pattie Street, Cannington
9451 1100
information@canningtonarmadalefsn.org.au
www.wafsn.org.au/locations/cannington-armadale-family-support-network/

To be eligible for assistance from the Network, people must be part of a family with dependent children or be a young person aged up to 25 years; involved with multiple agencies or services; and living in the Cannington or Armadale regions. Must not have open case with Dept of Communities.

Fees apply

DJIRRILY DREAMING

Belinda Cox is a Noongar Cultural Presenter providing fun, educational, hands on Noongar cultural immersion activities for Early Learners-Tertiary. Based on the overarching learning outcomes of the curriculum.

Belinda can also facilitate staff personal development by providing support to navigate culturally sensitive information in order to help staff feel empowered to confidently deliver Aboriginal culture in the workplace.

Noranda WA 6062
0424525356
djirrilydreaming@gmail.com
bel22xx@outlook.com

Fees apply

ECO ACTION

Eco Action provides engaging, hands-on learning experiences in the format of incursions, private workshops and eco art. Through environmental education we strive to inspire young minds to achieve more. Our most popular workshops are Mini beasts, Nature life Drawing and Native Bees.

Maria and Eris Velva
040088171
0435329115
admin@ecoactionwa.org
www.ecoactionwa.org

All Regions
GENERAL DIRECTORY

ECO FAERIES

Fees apply

0415174119
faeriecara@hotmail.com
www.ecofaeries.com

Eco Faeries use entertainment to promote a connection to nature and taking care of the environment. Specialising in early childhood education, the Eco Faeries are inspiring a green generation with educational workshops, shows and interactive performances. The team use stories, songs and dance woven throughout their planned programs, to assist new ideas to grow. A series of videos which accompany live performances can be found on their website.

EDUCATED BY NATURE

Fees apply

Educated by Nature is a team of passionate nature educators: teachers and playworkers who assist children, parents and teachers develop connections and learn within nature.

They offer a series of incursions and consultancy programs that are suitable for childcare services. One incursion, Muddy Gully, temporarily creates a messy, muddy, and magical space with a variety of nature-based activities for children to explore and become as messy as they like. Children have the opportunity to investigate natural materials while educators can take inspiration from these simple ideas and techniques.

One consultancy program suitable for childcare services, is all about tinkering. The idea of this consultation would be to support the educators to introduce and manage tools in a Woodworking space, including consultation with children, benefit-risk management with children, introducing tools with mystery and a sense of specialness, setting up and supervising a tool space.

16/23 Gibberd Road, Balcatta, 6021, WA
0468 904 070
admin@educatedbynature.com
www.educatedbynature.com

FREMANTLE WOMEN'S HEALTH CENTRE

FWHC provide counseling for women experiencing depression, anxiety, and stress while pregnant and/or after the birth of a child until the child is 3 years old. Short term counselling for up to 10 sessions is available.

FWHC run a variety of groups and workshops and run Circle of Security each school term for parents, with access to our creche. The 8-week Circle of Security Parenting™ program is based on decades of research about how secure parent-child relationships can be supported and strengthened.

FWHC also provide information, advice, and treatment on a range of women's health issues through our female doctors, nurses and health promotion team.

Unit 1/60 Archibald St Willagee
94310500
enquiries@fwhc.org.au
www.fwhc.org.au

JUNIOR LANDCARE AUSTRALIA

Junior Landcare is a national program that provides funding through grants programs and educational resources to support educators to run environmental or sustainability projects. Junior Landcare provides children the opportunity to play an active role in ensuring the safe future of their environment.

Free educational resources, activity sheets and videos can be found on the Junior Landcare Learning Centre – juniorlandcare.org.au/learning centre – under four focus areas: Biodiversity, Food Production, First Nations perspectives and Waste Management.

Chatswood, NSW 2067
1800 151 105
juniorlandcare@landcareaustralia.com.au
www.juniorlandcare.org.au

All Regions
GENERAL DIRECTORY

KANYANA WILDLIFE

Fees apply

120 Gilchrist Road, Lesmurdie WA 6076
www.kanyanawildlife.org.au
info@kanyanawildlife.org.au
9291 3900

Kanyana provides educational native wildlife interactions both onsite at Kanyana and bringing animals to your centre (although it is not possible to visit Family Day Care services as the animals can't be taken to homes). They run school holiday programs and Discovery Tours that may be suitable for your children.

KIND PLANET

Fees apply

Perth, WA
0417 172 006
www.kindplanet.com.au

Kind Planet helps early learning centers embed sustainability by offering recurrent hands-on experiences for children and educators. The program is flexible and varies according to the centre's needs. Some activities included in the program are: Worm farming, Composting, Recycling and reusing, Veggie garden, PD's for educators, etc.

LITTLE GREEN STEPS WA

Fees apply

Little Green Steps WA (LGS WA) is a unique and innovative program that partners with early childhood education providers to connect them with a hub of practical resources to achieve a lifetime of sustainable living. LGSWA offers workshops and PD sessions for early year educators on a variety of sustainable topics as well as resources and support. LGSWA also offers interactive hands-on incursions for early years children on different sustainable topics including waste, composting and biodiversity. Educating on the Sustainable Schools WA ecological footprint and social handprint topics and linking all materials to the National Quality Standard (NQS), Early Years Learning Framework (EYLF) and Australian Curriculum (AC) Sustainable practices aren't about adding more to your busy schedule, it can be as simple as changing how you do things in your daily activity, and we show you how.
Visit the website for more information.

0400 623 131
lgs@aaeewa.org.au
https://littlegreenstepswa.org.au/

MEERILINGA HILTON

Membership fees apply

Meerilinga Children and Family centre is a child centred hub for families to connect with each other and the Community. The Children and Family centre has a variety of services for families to support Early childhood development, including Early Learning programs. Parenting support resources and community groups.

Meerilinga Hilton has a strong commitment to sustainable practices and role model this to our children and families to be mindful of our footprint on the land on which we work and play.

85 Rennie Crescent Hilton
94894004
Hilton@meerilinga.org.au
www.meerilinga.org.au

All Regions
GENERAL DIRECTORY

MILLENNIUM KIDS

Fees apply

The Platform 3/256 Adelaide Tce, Perth
info@millenniumkids.com.au
www.millenniumkids.com.au
0418 923 968

The 21st century needs problem solvers and innovators ready to meet the challenges of the future. Young people have the creative ideas and innovative thinking needed right now. Millennium Kids Inc is a not-for-profit, environmental youth organisation, that empowers young people with a 'skills for life' approach so they can become leaders and change-agents in their communities today.

Millennium Kids works with all school ages to deliver youth led sustainability initiatives. Programs are tailored to meet the needs of teachers and local communities. Place based learning is our favourite thing – creating outdoor classrooms, building capacity using local community assets. Do you have a river, wetland or bushland near you or want to build a nature play garden with limited resources.

NATURE PLAY SOLUTIONS

Fees apply

Nature Play Solutions' mission is to help you provide authentic play opportunities and create great, natural play spaces. They offer four distinct service areas.

- Play spaces – Design and Construct
- Messy Mud Day, Loose Parts Play and Cubby Building incursions.
- Professional Development
- Outdoor Play and Learning (OPAL) mentoring

8 Burchell Way, Kewdale
www.natureplaysolutions.com.au
play@natureplaysolutions.com.au
9361 1355

NATURE PLAY WA

Fees apply

Nature Play WA is a not-for-profit association with a mission to support the mental and physical health of Western Australian children by growing their connection to nature and community through outdoor play. In an increasingly digital world, nature play (unstructured, child-led, outdoor play) gives kids the opportunity to move their bodies, destress, and connect to the natural world. The key benefits of nature play include:

- Nature play is unstructured, giving children freedom to express their emotions and imagination.
- Being in nature improves mood and decreases cortisol levels
- Encourages resilience and the development of decision-making skills
- Nature play is sensory-rich, promoting cognitive development
- Encourages kids to care for nature
- Promotes physical activity

We offer resources to help educators help kids reap the benefits of nature play, including professional development, advice on outdoor play spaces, downloadable resources and more!

17 Hackett Drive, Crawley WA 6009
info@natureplaywa.org.au
www.natureplaywa.org.au

NUTMEGZ

Fees apply

Nutmegz Education helps early learning Centres embed sustainable practices and values into their daily routines, curriculum, and Culture. We Provide:

- Comprehensive framework and resources
- Personalised sustainability audits and recommendations
- Professional development and training
- Ongoing mentorship and support

Examples of sustainable practices we can help implement are worm farms and compost bins, rainwater tanks and recycling stations, In-centre op shops and green cleaning practices and Centre gardens using permaculture principles.

0415923375
Hello@nutmegz.com.au
nutmegz.com.au

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

All Regions
GENERAL DIRECTORY

PERTH CITY FARM

Fees apply

1 City Farm Place, East Perth WA 6004
(08) 9325 7229
education@perthcityfarm.org.au
www.perthcityfarm.org.au

Perth City Farm offers sustainability education to teach kinder living skills. It is a great location for an excursion to learn about urban farming and food growing, composting and worms, biodiversity, flowers, animals, and much more. Come for a tour of the farm or add one or several of our many workshops.

PERTH ZOO

Fees apply

• Education Experiences connect students with nature and empower them to take positive action for the environment. Sessions run for 45 mins and cover all the features of various animals and their homes (K-12). Then groups are free to explore the zoo.

• For OSHC and vacation care – check out the activities that run at the zoo each holiday and pupil free days. Suitable for K-6 https://perthzoo.wa.gov.au/whats-happening/program/osh-club-and-vacation-care

• Bio Buddies engaged your little wildlife lovers in fun filled hands on activities exploring the wondrous world of animals. The program has been developed for 3-5 year olds providing immersive and engaging experience to foster curiosity, creativity and critical thinking skills. Bio Buddies may be suitable for family day care educators.

Fees apply for these programs but online resources are free.

20 Labouchere Road, South Perth, 6151
9474 0365
discoveryandlearning@perthzoo.wa.gov.au
https://perthzoo.wa.gov.au/programs
https://perthzoo.wa.gov.au/schools

REMIDA – CREATIVE REUSE CENTRE

Fees apply

REmida's Early Years Play Experience and creative reuse workshops have been developed to provide young children with an education program that introduces concepts of sustainability through valuing waste.

Children explore social and emotional development and communication during play based learning experiences and apply teamwork in construction focussed workshops that can be adapted for the early years.

REmida's materials are a sustainable option for educators to introduce into the learning environment and their Professional Development workshops explore ways of using them. Materials have been collected as clean off cuts from local industry and are unique, colourful, and playful. Become a member to make use of the materials and receive discounts on workshops.

Lucie David – Arts & Education
9227 5576
1 Prospect Place, West Perth 6003
www.remidawa.com
education@remidawa.com

ROOTS AND SHOOTS

Bill Waterer – WA State Coordinator
wa@janegoodall.org.au
0409 570 291

Jane Goodall's Roots and Shoots is a global youth-led community action program, comprised of thousands of young people inspired by Dr. Jane Goodall to make the world a better place. Roots and Shoots delivers free in class talks on saving the environment to kindergartens and schools.

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All Regions
GENERAL DIRECTORY

SCITECH

Fees apply

We are a not-for-profit STEM engagement company. We have an interactive Science Centre in West Perth where we offer term-time and school holiday excursions. We also deliver outreach programs across regional and remote WA.

City West Centre, Corner Railway Street & Sutherland St, West Perth, WA, 6005
(08) 9215 0700
bookings@scitech.org.au
www.scitech.org.au

SOUTH EAST REGIONAL CENTRE FOR URBAN LANDCARE (SERCUL)

Fees may apply

The South East Regional Centre for Urban Landcare (SERCUL) offers incursions and excursions based around the protection of bushland and waterways. Topics for our one-hour incursion sessions include Algae Busters – A Catchment Story, Bush Tucker, Aquatic Macroinvertebrates, Frogs of the Perth Region, Turtle-ology and Being Mozzie Wise. Excursions to SERCUL can be tailored to include up to 3 of our topics and a tour of the SERCUL grounds which includes our 130-year-old homestead, bushland, wetlands, Yule Brook and the Canning River. Planting events at SERCUL grounds or local rehabilitation sites are available in the winter months, however interest in these events should be registered at the beginning of the calendar year to avoid disappointment!

1 Horley Road, Beckenham WA 6107
(08) 9458 5664
sercul@sercul.org.au
www.sercul.org.au

STEPHANIE ALEXANDER KITCHEN GARDEN FOUNDATION

Fees apply

Stephanie Alexander Kitchen Garden Foundation (SAKGF) is a play-based membership program for little hands and curious minds. Providing children with experiences to form positive food habits for life through the cycle of growing, harvesting, preparing, and sharing. Program membership offers a dedicated support team to encourage educators five days a week, printed workbooks, professional development and access to the digital platform filled with over 1,200 resources including lesson plans, recipes, templates and planting guides.

03 8415 1993
support@kitchengardenfoundation.org.au
www.kitchengardenfoundation.org.au/

SWITCH YOUR THINKING

Switch Your Thinking is a local government initiative that inspires sustainable action in Perth, Western Australia. To achieve their objective of reducing local greenhouse gas emissions, they partner directly with Perth Councils, local businesses, and community groups, to help the people of Perth to live and work in a way that meets their needs without jeopardising the ability of future generations to meet their own needs. Their free projects include:

- Workshops, events, and information about gardening, reducing waste, energy efficiency and biodiversity. These events are hosted by members of Switch Your thinking's Partner Council network.
- Rewards for Residents and Businesses – Discounts on products to help cut waste and reduce water and energy consumption for residents and businesses in member councils
- Online resources – website (www.switchyourthinking.com), Facebook and LinkedIn pages.

(08) 9397 3207
0432 370 671
mail@switchyourthinking.com
www.switchyourthinking.com

All Regions
GENERAL DIRECTORY

TANGAROA BLUE FOUNDATION

Fees apply

We can run beach clean ups or school-based incursions about marine debris + plastics, that are curriculum aligned.

PO Box: 1235 Dunsborough WA 6281
0410 166 684
info@tangaroablue.org
www.tangaroablue.org

THE CITY OF MELVILLE ECOHUB

Fees apply

The City of Melville EcoHub aims to inspire and empower the community to take action towards an ecologically sustainable future. The EcoHub provides valuable resources and guidance to individuals, groups, and organisations, supporting them in adopting sustainable practices.

Focused on environmental protection, sustainable living, and respect for Noongar Boodja, the EcoHub offers a range of engaging, hands-on learning experiences suitable for various age groups. One of its key offerings is its toddler programs, which run throughout the week, providing young children and their careers with a chance to connect with nature, explore sustainability, and engage in educational activities in a fun and interactive way. Additionally, EcoHub is available for hire to groups and organisations hosting environment and sustainability themed events.

555 Leach Hwy, Winthrop WA 6150
(08) 9364 0791
ecohub@melville.wa.gov.au
www.melvillecity.com.au

THE WA GOULD LEAGUE – HERDSMAN LAKE DISCOVERY CENTRE

The WA Gould League is a non-for-profit environmental education organization that operates the Herdsman Lake Discovery Centre in Wembley. The Discovery Centre aims to inspire a passion for nature through a range of educational, environmental, play-based and community programs, including excursions for students aged K-12, Indigenous education and cultural awareness training, tailored incursion programs, out-of-school care group programs, and holiday workshops.

The Centre also offers two early childhood programs during term: Making Connections Playgroup (Mondays) and Nature Playgroup (Thursdays), which combine storytelling, songs, nature walks, observations, crafts, sensory experiences, and other play-based aspects to learn about nature and sustainability.

Corner of Flynn & Selby Street, Wembley,
(08) 9387 6079
0457 774 848
admin@wagouldleague.com.au
www.wagouldleague.com.au

THE WETLAND CENTRE COCKBURN

Fees apply

The Wetlands Centre Cockburn is nestled in the diverse natural reserve surrounding Bibra Lake. We specialise in immersive, hands-on learning and meaningful appreciation of the wetlands and banksia woodlands using combined sciences, culture, and arts approaches. Tread the bush paths, surrounded by flowers and tranquil waters, and spot the seasonal wildlife in their home. The Centre's 'Get Wild About Wetlands' programming fills each school holidays with fun, educational activities for the whole family. Our modern facilities can also be hired for workshops and professional learning.

Some of our programs on offer include:

- Making Music in Nature (singing and crafting, age 4 and up)
- Frog Night Stalks (nighttime guided tour, all ages)
- Six Season Planting (growing native WA species)
- Discovering and Saving Our Snake-Necked Turtles
- Discovering Wetland Macroinvertebrates

184 Hope Road, Bibra Lake WA 6163
(08) 9417 8460
community@thewetlandscentre.org.au
www.thewetlandscentre.org.au

All Regions
GENERAL DIRECTORY

Fees apply

0437 224 415
debbie@wormshed.com.au
www.wormshed.com.au

THE WORM SHED

The Worm Shed are WA's experts with the OG worm farming incursion!
Our knowledgeable and entertaining presenters deliver two programs to ensure your centre is on the way to sustainable practices, and to educate the younger generation for a more sustainable future.

1. Our Students incursion program is suitable for participants aged 4 years+ and involves an informative and engaging presentation and hands on activities, including making mini worm farms for participants to keep.
2. Our Educators program is for your staff; we teach you how to set up and maintain a worm farm in your centre and keep it running healthily and efficiently. We provide worms, worm farm packages, recycled fridge worm farms, and more!

TRANSPERTH EDUCATION (GET ON BOARD)

Looking for a low-cost and eco-friendly way of getting to your next excursion? Then Transperth is the answer! Offering support in planning your journey for your next excursion.

Each year Transperth helps over 15,000 students and teachers reach their excursion destinations on in-service buses, trains and ferries.

For more information visit the 'Teachers section' on the Get on Board page and click on the 'Excursions' tab to complete a Group Ticket request.

(08) 9326 3970
education@transperth.wa.gov.au
http://getonboard.transperth.wa.gov.au

Fees apply

WA MUSEUM BOOLA BARDIP

WA Museum Boola Bardip has a range of onsite curriculum linked, facilitated education programs for early childhood classes such as Custodians of Country, Dinosaurs Don't Roar, Then and Now and Wonderful Water. There is also the option for a self-guided experience. As well as our permanent galleries, we have exciting special exhibitions to experience whilst they're visiting Perth.

Like our learning programs for students, our Professional Learning program for educators has a strong emphasis on **Aboriginal and Torres Strait Islander Histories and Cultures**, **STEM and Sustainability** and **Creativity, Innovation and Entrepreneurship**. Our goal is to provide opportunities for educators to engage with new technologies and methodologies to support your practice.

In addition, we have a range of Early Years programs open to the general public for under 5's such as Little Learners (limited numbers), Story Time and Discovery Time. These programs are aimed at family groups visiting the museum and are available across the week and during school terms for those aged under 5 and their adults.

Perth Cultural Centre, Perth WA 6000
1300 134 081
reception@museum.wa.gov.au
https://visit.museum.wa.gov.au/boolabardip

All Regions
GENERAL DIRECTORY

WASTESORTED SCHOOLS PROGRAM

Department of Water and Environmental Regulation
Prime House, 8 Davidson Tce, Joondalup WA 6027
6364 6829
wastesortedschools@dwer.wa.gov.au
www.wasteauthority.wa.gov.au/wss/

The WasteSorted Schools program provides support to K-12 schools across Western Australia (WA) to promote responsible waste management behaviours, with a focus on waste avoidance and resource recovery. It also develops positive environmental values in students and the whole school community. The program is available to WA schools only.

WATER CORPORATION

(08) 9420 3505
education@watercorporation.com.au
www.watercorporation.com.au/home/education

The Water Corporation offers free incursions for schools, and many online teaching resources about the water cycle, water supply and conservation and Water in Aboriginal Culture. Also available to early childhood teachers are the Early Years Learning resources which include free water-themed posters and stickers.

WONDERFUL WORM WASTE

Fees apply

Hillarys , WA
0419941335
info@wonderfulwormwaste.com.au
www.wonderfulwormwaste.com.au

WONDERFUL WORM WASTE schools program is a sustainability program which has been thoughtfully designed to specifically meet the Australian National Curriculum. The program highlights waste reduction in schools and at home, with the primary focus being on worm farming, life cycles, and threatened native worms and reducing waste to landfill. And there is Wicked Worm Fun with a splash of science!

You will be provided with .... a presentation, hands-on experience of making a mini worm farm, examining worms with magnifying loops, looking at worm eggs, worm tea, worm castings (poo), and the African night crawler worms (Big fishing worms!). Mini beasts & growing your own food at home. And lastly the Giant Gippsland Worm (museum model) to consider size! Each child receives a take home instruction sheet on How to look after their worm farm.

3 different activities to choose from: Plant-a Seed eco pots and pop sticks, Making seed balls and paper pots, or mini worm farms.

The program is suitable for Childcare and Kindergartens with Staff training provided. Worm farm installations and compost worms provided

YOUR MOVE SCHOOLS - DEPARTMENT OF TRANSPORT

Your Move is a free program that supports school communities to get students using bikes, scooters, walking and public transport for the school journey. The program provides free teaching resources, expert travel behaviour change advice, and rewards like scooter racks and bike education, as well as access to grant funding that supports schools to deliver active travel infrastructure and initiatives.

140 William Street, Perth WA 6000
(08) 6551 6040
yourmove@transport.wa.gov.au
www.yourmove.org.au/schools

Cockburn DIRECTORY

CITY OF COCKBURN CHILDREN'S DEVELOPMENT SERVICES

9 Coleville Crescent, Spearwood, 6163
9411 3431
customer@cockburn.wa.gov.au
www.cockburn.wa.gov.au/ChildrenServices

City of Cockburn Children's Development Services This position responds to the needs and interests of families with children 12 years and under. Programs include outdoor playgroup sessions; Froggy's Fun on the Green, and annual events such as Teddy Bears Picnic, Bibra Lake Fun Run, Coogee Live, School First Nations events, free skate coaching clinics for 6–12-year-olds in summer. A parent e-news 'Cockburn Kids' is compiled a couple of times per term and this position also supports a Children's Reference Group

CITY OF COCKBURN FAMILY DAY CARE SERVICE

Fees apply

Family Day Care is small group, home based early childhood education and care provided in the approved homes of FDC Educators registered in compliance of the National Law and Regulations. FDC Educators operate as independent contractors/traders who are legally required to be registered and working with an Approved FDC Service. Sustainability is an important area of the Early Years Learning Framework.

90 Cordelia Ave, Coolbellup 6163
9411 3301
daycare@cockburn.wa.gov.au
www.cockburn.wa.gov.au/FDC

CITY OF COCKBURN FIRST NATIONS COMMUNITY DEVELOPMENT

This position provides information and support for culturally appropriate programs, activities and events for Aboriginal and Torres Strait Islander families, carers and children living in the City of Cockburn. This position also refers Aboriginal parents/carers to all the support services (including early years services) and programs that are appropriate. Information resources can be found on the City of Cockburn website and include The Beeliar Boodja booklet and Derbal Nara website about Nyungar history in the City of Cockburn and The Nyungar Tourist Trail at Port Coogee.

First Nations Community Development Officer
aboriginalcd@cockburn.wa.gov.au
9 Coleville Crescent, Spearwood, 6163
9411 3487
www.cockburn.wa.gov.au/Community-Support/Aboriginal-and-Torres-Strait-Islander

Cockburn DIRECTORY

CITY OF COCKBURN LIBRARIES

City of Cockburn Libraries Cockburn Libraries is dedicated to promoting universal literacy through their collections and programs both within the library and within the community. We provide opportunities to tie into our current programming and special activities in the community to promote literacy and the library. Events include: Pram Jams Sessions (0-2 years) and Storytime Sessions (2-5 years), 3 to 4 times per week during term time across three branches and family daycares are welcome to book in. Other specialist programs include Creative Kids (5+) at Coolbellup Library; LEGO (5+) at all branches. For multicultural learners, the library runs Learning English Through Storytime (LETS) for which bookings are required. As well as Rhymes in Chinese run by Cockburn Chinese Community Association (2-10 years) at Success Library and Stories in Portuguese (Brazilian) at Spearwood Library.

Jessica Donald - jdonald@cockburn.wa.gov.au
www.library.cockburn.wa.gov.au

- Coolbellup Library 90 Cordelia Ave, Coolbellup 9411 3830
- Spearwood Library 9 Coleville Cres, Spearwood 9411 3800
- Success Library 11 Wentworth Parade, Success 9411 3840

CITY OF COCKBURN PARENTING SERVICES

Cockburn Parenting Service is a free service for families with children aged 0-18 years in the City of Cockburn. The service provides practical advice on children's development, parent education and information, emotional support and strategies to assist those in a parenting role. The service also provides parenting information and strategies delivered through a variety of forums including parenting groups, events and individual programs as needed

90 Cordelia Ave, Coolbellup
0894113444
customer@cockburn.wa.gov.au
https://www.cockburn.wa.gov.au/parenting

CITY OF COCKBURN WASTE SERVICES

Waste Services deliver a range of educational programs around the 'reduce, reuse, recycle' theme:

- Waste incursions and tours of the Henderson recovery facility for year 4 -12 students.
- Hire Cockburn waste education trailer to learn how to 'Reduce, Reuse and Recycle' suitable for children 10 years and older.
- Provision of battery recycling bins, available for schools and long daycares.

9411 3444
Wasteeducation@cockburn.wa.gov.au
cockburn.wa.gov.au/waste

CITY OF COCKBURN SUSTAINABILITY AND CLIMATE CHANGE SERVICES

Vicky Hartill
9411 3444
environmentaleducation@cockburn.wa.gov.au

The environmental education team offer a *Schools and Early Years Centre Native Plant Subsidy Scheme.* Centres can access up to 40 free waterwise and Carnaby's Cockatoo friendly tube stock to enhance biodiversity. Bird ID and Beachcombers kits are available for loan. Environmental education incursions can be made available on request.

Cockburn DIRECTORY

Fees apply

COCKBURN COMMUNITY MEN'S SHED

The Cockburn Men's Shed is able to construct items as required by early years and if they are suitable for our skill levels. This could include things such as wooden benches, wooden toys, rocking horses etc and it may include assistance in playgrounds or for fundraising. Small welding jobs may also be done as a partnership but the Men's Shed is not a workshop and items are completed over time. The men's shed is situated in the Cockburn Arc area so generally work for people in this local area. Contact Mike with your ideas to open the discussions.

2 Sullivan St Cockburn Central
Mike Murphy – Chair 0490 200 376
coord@ccmshed.org.au

HARVEST LAKES RESIDENTS ASSOCIATION

HLRA is a Community Group for Residents of the Harvest Lakes subdivision within the suburb of Atwell and have been recipients of Sustainability Grants from the City of Cockburn for work to revegetate local wetlands. While it is not practical for pre-school children to participate in scheduled work within wetlands, they are welcome to be involved in planting in dry areas and participating in our annual celebration of International Mud Day. This is a popular, free event for young children, held in June each year. Local Pre-school groups are welcome to participate and local centres are provided with flyers prior to the event.

Leah Vagel
harvestlakesra@gmail.com
www.facebook.com/HarvestLakesResidentsAssociation

Fees apply

LITTLE GREEN STEPS WA

0400 623 131
lgs@aaeewa.org.au
https://littlegreenstepswa.org.au/

Little Green Steps WA (LGS WA) is a unique and innovative program that partners with early childhood education providers to connect them with a hub of practical resources to achieve a lifetime of sustainable living. LGSWA offers workshops and PD sessions for early year educators on a variety of sustainable topics as well as resources and support. LGSWA also offers interactive hands-on incursions for early years children on different sustainable topics including waste, composting and biodiversity. Educating on the Sustainable Schools WA ecological footprint and social handprint topics and linking all materials to the National Quality Standard (NQS), Early Years Learning Framework (EYLF) and Australian Curriculum (AC) Sustainable practices aren't about adding more to your busy schedule, it can be as simple as changing how you do things in your daily activity, and we show you how. Visit the website for more information.

LGSWA has contract with the City of Cockburn and offers on going support for all early educators and services within the city including general support/ advice, service visits and subsidised workshops.

Cockburn DIRECTORY

MEERILINGA COCKBURN

Membeership fees apply

219 Winterfold road Coolbellup
93312211
cockburn@meerilinga.org.au
www.meerilinga.org.au

Meerilinga Children and Family centre is a child centred hub for families to connect with each other and the Community. The Children and Family centre has a variety of services for families to support Early childhood development, including Early Learning programs, Playgroups, Parenting support resources and community groups.

Meerilinga Training College is a Registered RTO and offers the Certificate !!! and Diploma in Early Education and Care from Meerilinga Cockburn.

Meerilinga Cockburn has a strong commitment to sustainable practices and role model this to our children and families to be mindful of our footprint on the land on which we work and play.

SOUTH LAKES OTTEY FAMILY AND NEIGHBOURHOOD CENTRE

Fees apply

2a South Lake Drive
9417 2372
hello@otteycentre.org
www.otteycentre.org

The Ottey Centre is a non for profit that runs different programs for the community as well as providing connection to different services for financial assistance, mental health and food assistance.

In connection with early childhood, we run a weekly playgroup during the school terms.

THE WETLAND CENTRE COCKBURN

Fees apply

The Wetlands Centre Cockburn is nestled in the diverse natural reserve surrounding Bibra Lake. We specialise in immersive, hands-on learning and meaningful appreciation of the wetlands and banksia woodlands using combined sciences, culture, and arts approaches. Tread the bush paths, surrounded by flowers and tranquil waters, and spot the seasonal wildlife in their home.

The Centre's 'Get Wild About Wetlands' programming fills each school holidays with fun, educational activities for the whole family.

Our modern facilities can also be hired for workshops and professional learning.

Some of our programs on offer include:

- Making Music in Nature (singing and crafting, age 4 and up)
- Frog Night Stalks (nighttime guided tour, all ages)
- Six Season Planting (growing native WA species)
- Discovering and Saving Our Snake-Necked Turtles
- Discovering Wetland Macroinvertebrates

184 Hope Road, Bibra Lake WA 6163
(08) 9417 8460
community@thewetlandscentre.org.au
www.thewetlandscentre.org.au

Cockburn Community Men's Shed Report 2024-25 and 2025-26 Funding Request

The Cockburn Community Men's Shed are requesting that the City of Cockburn provide the second-year funding of the three-year agreement to enable the Shed to continue to employ our Coordinator on a contractual basis. The following documents form our submission:

- This cover letter.
- Spreadsheet of the agreed to KPI's and how they have been met.
- Document providing additional information about the KPI achievements.
- Photos of some of the projects/activities undertaken throughout the year.
- Extract of Balance Sheet as of 30 April 2025.
- ACNC Annual Information Statement as of October 2024.
- Trove Financial regarding audit report.

The financial year 2024-2025 has seen a consolidation of programs and membership in the Cockburn Community Men's Shed and we have exceeded the KPI's for the year, despite having no increase in the useable footprint of the building from the previous year. This is coupled with continued strong overall governance with substantial community recognition and involvement.

As stipulated in the agreement, Cockburn Community Men's Shed are requesting that the City of Cockburn provide the second-year funding as follows:

- $65,117.22 (ex GST),
- Including 12% superannuation (0.5% increase from 2024-25 FY) and,
- 2.8% CPI adjustment, based on the Perth CPI for March Quarter 2024 to March Quarter 2025 percentage change.

If there are any questions associated with this submission, please contact me.

Mike Murphy
Chairman
Cockburn Community Men's Shed
Ph: 0402 905 968

Endorsed for DGR
ABN 26 171 535 893

21st May 2025

Key Performance Indicators – 2024 – 2025

Key Performance Indicator	Performance Target	**Base Line**	**Annual Objective**	**Achievements 2024-2025**
1 **Governance**	Maintain: Five core principles and three core standards: *Principles:* Accountability, Leadership, Integrity, Stewardship, and Transparency *Standards:* Processes, Activities, and Relationships	Continue to maintain a high standard of governance ensuring that the Shed does not come under notice for non-compliance or any other matter.	Continue to improve governance by current best practice.	Continuous review of policies and procedures has been effected. No non-compliance notices have been issued from any regulatory body
2 **Financial Compliance and Stability.**	Meet and comply with the Australian Charities and Not-for-profit Commission's six standards. Maintain effective budgeting and accounting systems and processes. Secure sufficient funds to meet asset acquisition and consumables costs. Ensure legislative and operational compliance including reporting.	Satisfy all regulations regarding financial management of a not-for-profit organisation. Maintain an adequate balance of funds to ensure that the Shed does not fall into insolvency	Provide all stakeholders and members with a high standard of financial management, as determined by regulators and auditors.	All regulatory requirements have been met. Stakeholders and members are provided with monthly financial statements and the Annual Report
3 **Membership**	Continue to grow the membership to the level that can safely be accommodated in the Shed. Continue with efforts to diversify the membership, especially with regard to military veterans and people with disability. Retain long-term members (3+ years) Create opportunities for members to improve their physical, mental well-being, knowledge, and skills.	Maintain membership numbers at a safe level given the infrastructure available.	Increase the membership diversity to a level where at least 5% of the membership identify as veterans and people with a disability.	Membership currently at 128 Veterans - 26 People with a disability and support worker – 6 People who classify as with a disability but no support worker – 60+ Mezzanine Floor still not accessible which impacts on member numbers and projects.
4 **Work Safety and Health**	Maintain strong WS&H ethics through the Management and WS&H Committees. Ensure that - • Legislative and operational requirements are fully met. • incident/accident/exposure rates are minimised to the highest practical extent.	Minimise the risk to members by providing: • PPE • Correct and timely training • Annual recurrency training	Provide at least 5 invited guests to speak on WH&S matters. Provide at least 4 mock evacuations. Document the weekly	6 Guest speakers in the last 12 months. 6 mock evacuations Strong focus on WH&S

	• all required instructions and training are carried out. • equipment inspections and maintenance are carried out on a regular basis.	• Regular talks by invited professionals. • Opportunities for increased knowledge of WH&S • Skills and knowledge development.	maintenance program.	Weekly documented maintenance program
5 **Community Service. Volunteering, projects and activities.**	Continue to provide as far as practicable requested services regarding projects and activities, while remaining true to the underlying reason for being. I.e. the physical and mental health of the members. Maintain a high level of customer satisfaction from all organisations and individuals that interact with the Shed.	Continue to engage positively with members of the local community, as well as organisations, particularly the not-for-profit organisations within the City of Cockburn.	Volunteer for at least 5 events throughout the year. This could include Bunnings charity events, mental health days at the Shed, assisting other sheds with knowledge or expertise etc.	We are now the preferred supplier to Bunnings for their community events. – 4 Regular Bunnings sausage sizzles – 6 Host shed for Mens Shed of WA event
6 **Strong Partnerships**	Continue to provide services to other priority and disadvantaged groups– • Agencies e.g. Dept of Justice, Disabilities, Centrelink; and • Organisations particularly not-for-profit • Schools • Other Men's Sheds	Ensure that established and future partnerships are sustainable, services are of quality and achievements continually built particularly within the City of Cockburn.	Retain at least the number of effective partnerships from previous years (18).	Partnerships increased to 21 Also partnering with Leeming SHS and 2 overseas charities
7 **Membership Accomplishments**	Facilitate members undertaking - • personal projects • volunteering at community events • community engagement at the Shed • provision of Overseas Aid	Ensure that all members volunteer for at least 1 event per year Encourage participation in out of hours courses run by the Shed. (E.G. basic home maintenance course)	As per the base line	4 out of hours course have been conducted. Bunnings events always oversubscribed.
8 **Value Added Contributions**	Continue to add assets that contribute to the value of the Shed - • Fixed assets, which increase the value to the City of Cockburn • Removable assets that enhance the members ' experience. • Undertake agreed maintenance on behalf of the City of Cockburn for issues less than $1000.	Acquire assets as required, and which the Shed has the ability to purchase. Undertake maintenance for both the 'Shed' and the City of Cockburn.	Same as baseline.	Increased Shed value by over $64K. This by extension of 2 patios and NBN connection being investigated

9 **Shed Capacity and Capability**	Pursue the approval to use the mezzanine floor to facilitate growth, diversity, and flexibility. Pursue the extension of the Shed, both within the existing footprint and with a land extension.	Continue the pursuit of approval for use of the mezzanine floor and for the Shed extensions	Finalise Mezzanine Floor use approval. Undertake feasibility studies to determine the extension of current footprint.	**Council have not made a decision on the mezzanine floor**
10 **Advisors [professional]**	Seek support through guidance, suggestions, and conclusions to reach solutions through reason and interaction.	Maintain and utilise current advisors [pro-bono] and seek others as and when required to enable the best advice/outcomes that can be achieved.	Same as baseline.	Increased from 10 to 12

Note:

The broad performance targets and baselines that were established, are supported by specific strategies.

These strategies are consistently monitored and/or modified, ensuring that the annual and three-year objectives are more than met.

Key Performance Indicators – 2024 – 2025
Review

Overview.

In summary, a review of all the stated baseline and objectives have been met. This is coupled with continued strong overall governance with substantial community recognition**.**

Achievements.

1. **Principles and Standards (Governance?)**
   - Maintained and where appropriate enhanced the 5 core principles and 3 core standards
   - Clear report from Australian Charities and Not-for-profit Commission [ACNC]
   - Continuous review and updating of Codes of Practice, Policies and Operating Procedures.
   - Two comprehensive internal assessments on Financial Governance and Compliance (Financial systems and Control) have been undertaken using the Australian Not-for-profits Commission criteria.- 19 criteria were all met.
   - No notice has been received from any regulatory body seeking any information regarding possible non-compliance.

2. **Financial Compliance and Stability**
   - Copy attached of annual report statement from ACNC and Trove Financial.
   - Compliant with all legislative including reporting criteria – e.g. GST, Superannuation, DGR.
   - Compliant with stipulated Constitutional requirements.
   - Comprehensive financial reporting documentation including statements are provided and signed off at each Management Committee meeting. Members provided with a summary in the circulated minutes of each meeting. All required actions are controlled by approved delegations of authority.
   - Continuous review and updating of Codes of Practice etc and operating systems. The 'Shed's' financial system 'MYOB' has been upgraded to better meet current needs.
   - ACNC - Financial Governance/Compliance – Financial systems and control - 13 criteria which includes the 6 standards.
     - internal assessment undertaken and all criteria was more than met.
   - Financial stability has been maintained by –
     - Detailed reviews undertaken quarterly
     - Fund raising, including sale of manufactured and restored products undertaken by members
     - Seeking and receiving approved grants for the upgrading and purchasing of new equipment
     - Maintaining a positive rate of return

3. **Membership**

Currently, membership is 128 of which the demographics are as follows -

Longer term members > 3 years		67	
Members < 3 years		61	
Military veterans		26	
People with disability	[*]	6	Each assisted by their Support Worker
Aboriginal		1	
Migrant/First Generation		48	Included in the above detail

[*] It should be noted that over 60% of our members who do not have a Carer or Support Worker have or had a defined disability which is provided for to the extent required. This for all members have been provided for with the opportunity to improve physical, mental wellbeing, knowledge, and skills by -

- Comprehensive induction program when becoming a members
- Individual training or instruction [new or additional] by competent equipment operators or external providers
- Yearly reassessment commencing January each year on their nominated equipment
- Presentation and discussion on a variety of subjects-
  - Toolbox talks on variety of items
  - Participation in internal and external instruction/courses

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- New and/or additional knowledge, knowledge, skills, and competencies related to preparation of new items, restoration/repairs as well as assuming responsibility for the outcome of the associated tasks.

4. Work Safety and Health

It is worthy of note that the 'Shed' has had no reportable incident, accident or exposure since the new shed opened in June 2018. The have been internal reportable cuts, abrasions, and splinters.

The 'Shed' has its own Safety and Health Committee which has met 10 times since last reporting which is reportable to the Executive and Management Committee. In addition, the 'Shed' has comprehensive policies, procedures, and operating directory together with verbal or written instruction as and when required. To ensure relevancy all were again reviewed and members advised of the subsequent changes.

When special significant projects and/or functions have been undertaken, special planning/review meetings have been conducted as well as appointing delegated Project Leaders.

Six guest speakers have presented to members in the last 12 months.

The Shed continues to underate weekly maintenance inspections which are documented. The Shed has not received any Notice from WorkSafe or the City of Cockburn for any non-compliance matter.

5. Community Service

As detailed below we have increased our community partnerships. Again, our community service - project and service hours have increased by approximately 5.5%. Further, because of our reputation we have now been given the responsibility to conduct Bunnings four annual charity sausage sizzles as well as providing [volunteering] at six other events.

Interaction with other Shed's, Men's Sheds of WA and other incorporated organisations continues wherein, we have been called upon to provide governance advice.

Again, this year there has been an increase in community service – projects and activities, approximately 200 hours and external volunteering -150 hours.

We have once again been the host shed for the annual Men's Sheds Zone Meeting, a gathering together of 9 sheds.

6. Strong Partnerships

Currently the 'Shed' has twenty-one [21] strong and active partnerships which is an increase of three.

We have continued with our nominated priority groups as well as several others. As an example, one of these is with Leeming Senior High School – Workplace Learning Education Support where students with their Education Assistant have participated in a program over two school semesters.

Further, in addition to overseas partnership with Barangay Community Services Group, Majayjay, Laguna the 'Shed' is now supporting 'Hands on India' – Community Support – Siliguri, West Bengal, India. Both have expressed sincere appreciation for assistance in particular the provision of equipment and tools.

7. Membership Accomplishments

Please see above – item 5 – which is further enhanced by members conducting at the Shed four [4] out of hours courses attended by members of the public. Coupled with this on average each member contributed/volunteered at least twice throughout the year at events or internal nonpaid projects including repairs and production of various requested items.

8. Value Added Contributions

The Shed has value added to the City's asset this year by $46.4K by upgrading the front patio including the installation of blinds together with replacement of the rear patio by doubling its size. Both patios had lighting installed on independent circuits. Currently being investigated is the installation of NBN.

Also, the Shed has purchased additional equipment and other assets to the value of $15,000 to further enhance members experience and providing greater capacity to undertake both community and members projects.

With respect to undertaking maintenance in accordance with the lease the estimated value is $9,000 which includes the refurbishing of two workshop floors.

9. Shed Capacity and Capability

The Shed capacity remains the same Regarding the Mezzanine Floor, no resolution has been determined by the Council. This has considerably affected flexibility and capacity to undertaken previous type of projects but most importantly not having a quiet area to assist members with personal matters etc.

10. Advisors [Professional]

Previously the Shed had ten Advisors which has now increased to twelve. Again, having Advisors has proved to be invaluable not only by the advice provided to the Executive but also to members when several [3 this year] have given invaluable Toolbox talks.

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PHOTOS TO ACCOMPANY FUNDING SUBMISSION

All items have been constructed during the 2024-25 FY

Shed members at a Bunnings Sausage sizzle. 4 of these have been completed this financial year.

Mud Kitchen built by members for a local pre-school group.

Park bench refurbished and sold at the Open Day in March.

Santa sleigh made for the Seniors Centre.

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The Shed stand at the Rotary Spring Fair 2024.

Very large (almost 3m square) chess set designed and constructed by Shed members for a local high school.

Street library designed and built to specific requirements for a local community group.

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Very large conference table constructed for a local business.

Ladies and a Shed member constructing recycled Christmas trees from pallets.

Ice cream cart made by members for a local aged care facility.

Bench constructed by members for a local school.

Extract from Balance Sheet

Cockburn Community Men's Shed Inc 2 Sullivan St, Cockburn Central, WA, 6164

0404637156 Balance sheet report Accrual mode 30 Apr 2025

- **Total Asset 1-1000 Current Assets 1-1100 Cash at bank 1** **$**
  - **1-1005 Cheque Account** **39,419.97**
  - **1-1050 Grant from Council - 2024/25** **18,106.40 ***
  - **1-1053 Grant from Council - 2025/26** **16,390.00 #**

Total Cash at bank **$73,916.37**

Planned Expenditure

*** 2025 – June 30**	**Co-ordination $16.4**	**Superannuation $1.7**	**$18.1**
# July 1 – September 30	**Co-ordination $14.7**	**Superannuation $1.7**	**$16.4**

Australian Government | Australian Charities and Not-for-profits Commission

FINANCIALS & DOCUMENTS

SUBMITTED OCTOBER 29, 2024

Financials & Documents

Annual Information Statement 2024

Legal name:

Cockburn Community Men's Shed Inc.

ABN:

26171535893

About the charity

Website:

ccmshed.org.au

Charity size:

Small

Is the charity an incorporated association:

Yes

State/territory incorporated association numbers:

WA incorporated association number: A1017559Z

Does the Charity intend to fundraise in the next reporting period:

Yes

State/territory where the charity intends to fundraise in the 2024 reporting period:

WA fundraising number: CC21804

Charity programs

Personal services

Program locations:

2 Sullivan Street, Cockburn Central WA, Australia

Program beneficiaries:

Families
Adults - aged 65 and over
Adults - aged 25 to under 65
Youth - 15 to under 25
People from a culturally and linguistically diverse background
Aboriginal and Torres Strait Islander people
Males
Females

Veterans and/or their families
Unemployed persons
Pre/post release offenders and/or their families
People with disabilities
People with chronic illness (including terminal illness)
Financially disadvantaged people
General community in Australia

Program website:

ccmshed.org.au

Community Development Projects and Objectives

Program classification:

Community development

Program locations:

2 Sullivan Street, Cockburn Central WA, Australia
2 Sullivan Street, Cockburn Central WA, Australia

Program beneficiaries:

Children - aged 6 to under 15
Youth - 15 to under 25
Adults - aged 25 to under 65
Adults - aged 65 and over
Families
Aboriginal and Torres Strait Islander people
People from a culturally and linguistically diverse background
Financially disadvantaged people
People with disabilities
Pre/post release offenders and/or their families
Unemployed persons
Veterans and/or their families
Females
Males
Overseas communities or charities
General community in Australia

Program website:

ccmshed.org.au

Human resources

Human resources:

Full time employees: 0
Part time employees: 2
Casual employees: 0
Full-time equivalent staff (FTE): 0.75
Estimated number of volunteers: 100

Annual report

Note: If you want to see the financial report or annual report that this charity has submitted, go back to Financials & Documents

Financial Reporting

Charity's 2024 reporting period:

1 July 2023 to 30 June 2024

Accounting method used in the 2024 reporting period:

Cash

Reportable related party transactions in the 2024 reporting period:

No

Income and Expenses

Income Statement summary

Revenue/receipts

Revenue from government including grants	$21,90
Donations and bequests	$63,15
Revenue from providing goods or services	$40,13
Revenue from investments	$
Other revenue/receipts	$18,74
Total revenue/receipts	$143,93
Other income (for example, gains)	$
Total income/receipts	$143,93

Expenses/Payments

Employee expenses/payments	$41,60
Grants and donations made for use in Australia	$
Grants and donations made for use outside Australia	$
Other expenses/payments	$74,13
Total expenses/payments	$115,74
Net surplus/(deficit)	$28,19

Balance Sheet Extract

Total assets	$550,00
Total liabilities	$17,00
Net assets/liabilities	$533,00

Description of charity assets and liabilities:

Currently the "Shed' has $60,000 cash at Bank of which there are liabilities of $17,000 [Shed Co-ordination $15.8 and Superannuation $1.2]. 'Shed' has assets valued at $550,000 [Machinery, equipment [hand tools etc.], furniture and office equipment].

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P 08 6324 2600
E admin@trovegroup.com.au

Level 1, 143 Hay Street Subiaco WA 6008
PO Box 8350 Subiaco East WA 6008
TROVEGROUP.COM.AU

29 April 2024

29 April
To Whom it May Concern

Dear Sir/Madam

COCKBURN COMMUNITY MEN'S SHED

I have been closely involved with the Cockburn Community Men's Shed (CCMS) since October 2018 in my capacity as a CPA practitioner. Initially appointed as the CCMS's Auditor for annual reporting to WA Charities (Department of Commerce – Consumer Protection) as required under the Charitable Collections Act (1946). I fulfilled this role for years ended 30 June 2018, 2019 and 2020.

With changes in reporting requirements under the Charities Act (WA) and the Australian Charities and Not-for-Profits Commission (ACNC), effective 1 July 2020 CCMS was relieved from its obligations of undergoing annual audits. Despite this change, I have continued to conduct annual reviews of CCMS's financial statements each year, underscoring the commitment to uphold financial transparency and compliance.

Through these annual reviews and my observations, I can confidently affirm that CCMS maintains robust processes, procedures, and governance standards. This ongoing diligence not only ensures regulatory compliance but also fosters trust among stakeholders and reinforces the organisations effective management of resources.

I remain dedicated to providing continued oversight and support to CCMS.

Should you have any queries regarding the above, please do not hesitate to contact our office on 08 6324 2600.

Yours faithfully
Trove Advisory Group Pty Ltd

Mark Hill
CPA
Director

Kim Rosenfeld
Community Grants Coordinator
9 Coleville Crescent, Spearwood WA 6163
PO Box 1215, Bibra Lake DC, WA 6965
P 08 9411 3444

06 June 2025

RE: Report on Activities for WA Wildlife 2024-2025 and Funding Request 2025-2026.

Dear Kim,

The City of Cockburn's sponsorship of $130,000 (plus GST) per annum, with annual CPI increases, for WA Wildlife's administrative costs was approved at the Ordinary Council Meeting on 10 August 2023. The sponsorship, commencing on 1 September 2023 spans five years until 2028.

WA Wildlife is required to report on Key Performance Indicators (KPIs) annually, outlining performance against the agreed KPIs in the funding proposal.

The annual report, due on 9 June 2025, will be presented to the City's Expenditure Review Committee on 15 July 2025 and Ordinary Council Meeting on 12 August 2025.

WA Wildlife and the City of Cockburn have collaborated since 2011, resulting in numerous activities that have benefited the community and these contributions are reflected in our KPIs.

We would like to thank the Elected Members and staff from the City of Cockburn for their ongoing support and shared vision for a sustainable future for humans and wildlife.

Diane Munrowd
Chairperson
WA Wildlife

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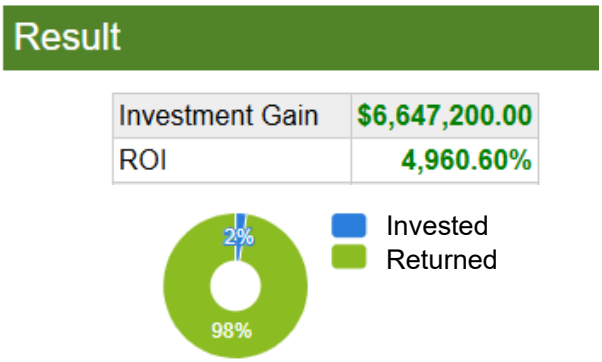
Annual Key Performance Indicators for WA Wildlife (1 July 2024 to 30 June 2025).

WA Wildlife identified several KPIs that support the City of Cockburn's Strategic Community Plan 2020–2030 and Climate Change Strategy 2020-2030.

KPI Number	KPI	Measurement
		Listening and Leading
1	Best practice Governance, partnerships and value for money.	Attract minimum of $2 million annually via external funding and/or volunteer in-kind support to operate the WA Wildlife facility. **This can include income from donations/fee for service activities and/or in-kind volunteer support.*
Result:		1. In-kind value of volunteer labour from 1 July 2024 to 31 May 2025 = **$5,377,120** (112,000 hours x $48.01) https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator *Projected in-kind value of volunteers from 1 July 2024 to 31 May 2025 = **$5,761,200.*** **2.** Additionally, external income (less CoC Grant) from 1 July 2024 – 31 May 2025 = **$927,000** *Projected external income from 1 July 2024 to 30 June 2025 = **$1,020,000*** 3. Current ROI (up to 30 April 2025). **Result** Investment Gain: $6,170,120.00 ROI: 4,604.57%

		Projected ROI (up to 30 June 2025). 
Local Economy		
2	Increased investment, economic growth and local employment.	Maintain minimum annual volunteer hours contribution of 65,000. **Unforeseen events that impact service delivery, such as Covid-19, will not result in WA Wildlife being ineligible for funding.*
Result:		1. Volunteer hours recorded from 1 July 2024 to 31 May 2025 = **112,000 hours.** *Projected volunteer hours from 1 July 2024 to 30 June 2025 = **120,000.*** 2. WA Wildlife employed 20 staff (9 FTE) during the funding period. These were mostly casual/part-time staff funded by grants/seasonal projects.
3	Thriving local commercial centres, local businesses and tourism industry.	Develop a WA Wildlife tourism strategy by 30 June 2024 with targets measured annually thereafter. **Tourism strategy to include a range of new offerings to the City of Cockburn and wider Western Australian community.*
Result:		Completed. **Additional Information:** 1. Attached WA WILDLIFE TOURISM STRATEGY 2024-2028 (attachment 1). See page 9 (comments on targets/performance). 2. TOURISM PROMOTIONAL VIDEO. 3. WA Wildlife now has three accreditations with Quality Tourism Australia. Quality Tourism Accredited Business, Sustainable Tourism Accredited Business and EcoStar Accredited Business. 4. WA Wildlife is a member (and Deputy Chair) of the City of Cockburn Destination Advisory Group (CDAG). - Meeting attended 31 October 2024.

		- Meeting attended 3 December 2024. - Meeting attended 18 February 2025. - Meeting attended 20 May 2025 (chaired the meeting). **WA Wildlife* represented the CDAG alongside the *City of Cockburn* and *Adventuur* on 22 January 2025 to discuss tourism opportunities at Woodman point with the Department of Local Government, Sport and Cultural Industries.
Environmental Responsibility		
4	Protection and enhancement of our natural areas, bushland, parks and open spaces.	Conserve biodiversity by providing wildlife treatment and rehabilitation services 365 days per annum in line with the DBCA's Code of Practice for Wildlife Rehabilitation. **The number of animals likely to be admitted annually is estimated between 5000-7000.*
Result:		1. Wildlife admissions recorded from 1 July 2024 to 31 May 2025 = **6220** *Projected wildlife admissions from 1 July 2024 to 30 June 2025 = **6,500*** 2. Phone calls (from the public regarding wildlife issues) from 1 July 2024 to 31 May 2025 = **7978** *Projected phone calls from 1 July 2024 to 30 June 2025 = **8500.*** 3. Wildlife rescued (actively caught/rescued by wildlife rescue officers) from 1 July 2024 to 31 May 2025 = **488.** *Projected wildlife rescued from 1 July 2024 to 30 June 2025 = **550.*** 4. Phone calls (answered through the Wildcare Helpline) from 1 July 2024 to 30 April 2025 = **11,876** **Only 10 months data is currently available at time of the this report.* *Projected phone calls (answered through the Wildcare Helpline) from 1 July 2024 to 30 June 2025 = **14,000*** 5. From 1 July 2024 to 31 May 2025, the WA Wildlife Hospital admitted over 1,000 magpies, many of which were suffering from magpie paralysis syndrome — a debilitating and often fatal condition affecting wild magpie populations across parts of Western Australia. WA Wildlife is leading the charge on this emerging disease, working in close collaboration with key stakeholders including: - *Murdoch University* - *Wildlife Health Australia*

		- *Department of Biodiversity, Conservation and Attractions (DBCA)* - *Department of Primary Industries and Regional Development (DPIRD)* This multi-agency effort is focused on investigating the potential causes, contributing factors and treatment options for the syndrome, as well as raising public awareness through media engagement and targeted community outreach. *SEE NEWS ARTICLE HERE.*
5	Protection and enhancement of our natural areas, bushland, parks and open spaces.	Conserve biodiversity by developing education programs that include information on the natural environment, climate change, biodiversity and eco-systems. Provide minimum of 40 environmental education sessions annually.
Result:		1. Environmental education sessions recorded from 1 July 2024 to 31 May 2025 = **71 (3175 students).** *Projected environmental education sessions from 1 July 2024 to 30 June 2025 = 76 (3325 students).* 2. In additional to incursions/excursions above, other outreach from open days and daily tours recorded from 1 July 2024 to 31 May 2025 = **1803 persons.** *Projected additional outreach from 1 July 2024 to 30 June 2025 = 1849 persons.* ***TOTAL PROJECTED EDUCATION OUTREACH from 1 July 2024 to 30 June 2025 = 4978 persons.***
6	Sustainable resource management including waste, water and energy.	Develop a WA Wildlife Sustainability Strategy by 30 June 2024 to reduce overall carbon footprint with targets measured annually thereafter.
Result:		Completed. **Progress Update:** 1. Attached WA WILDLIFE SUSTAINABILITY STRATEGY April 2025-2030 (attachment 2). No target's measured to date as strategy now commenced in 2025 due to project delay (due to carbon accounting inclusion). 2. Attached WA WILDLIFE EMISSIONS ACCOUNT BASIS OF PREPARATION (attachment 3). * Deloitte met with Lisa Brideson (Acting Coordinator Sustainability & Climate Change, Sustainability and Environment, City of Cockburn) to ensure WA Wildlife's sustainability strategy supports the City of Cockburn's Sustainability Strategy and Climate Change Strategy.

7	Address Climate Change as identified in the City of Cockburn's Climate Change Strategy.	Ongoing provision of climate change information on the WA Wildlife website including link to the City of Cockburn's Climate Change Strategy.
Result:		1. https://wawildlife.org.au/education-training/climate-change-and-sustainability/ 2. Climate Resilience is one of five priority areas now identified in WA Wildlife's Sustainability Strategy. 3. WA Wildlife is now a member of the City of Cockburn Sustainability Reference Group. - Meeting attended on 28 November 2024 - Meeting attended on 6 March 2025. - *Meeting scheduled for 26 June 2025*
Community, Lifestyle and Security		
8	Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.	Maintain networks/recruitment programs to encourage volunteer opportunities for people with disabilities. Promote volunteer/training opportunities offered by the City of Cockburn Volunteer Resource Centre via WA Wildlife's Facebook (4 per annum).
Result:		Ongoing partnerships with Cockburn Volunteer Resource Centre, Melville Volunteer Resource Centre and Volunteering WA. **1. COCKBURN VOLUNTEER RESOURCE CENTRE VOLUNTEER ADVERTISEMENTS** https://www.volunteer.com.au/volunteering-organisations/6178/wa-wildlife-cvrc These advertisements are also advertised by Volunteering WA and the Melville Volunteer Recourse Centre. **2. WA WILDLIFE FACEBOOK POSTS** 1. Corporate Volunteering 2. Wildcare Helpline 3. Seasonal Volunteer Role 4. Thank You Post 5. Volunteering WA 6. Corporate Volunteering # 2 7. Veterinary Professionals 8. Multiple posts during National Volunteer Week

		3. INCLUSIVE VOLUNTEERING From 1 July 2024 to 31 May 2025, WA Wildlife onboarded and trained five volunteers who require support workers to assist them with their volunteering activities. This initiative highlights our dedication to providing inclusive volunteering opportunities. WA Wildlife is currently engaging an access consultant and working with the City of Cockburn to rectify long term accessibility compliance to ensure our entire site is wheelchair accessible for visitors. **4. CORPORATE VOLUNTEERING** 1. From 1 July 2024 – 31 May 2025, WA Wildlife facilitated 55 team-based volunteer projects (836 persons) for corporate organisations. 2. Volunteering opportunities are open to all staff from corporate organisations including those with physical disabilities and pregnancy. 3. All corporate volunteering activities include education outreach components (in addition to volunteering) as part of the event. Projected 59 team-based events (909 persons) from 1 July 2024 to 30 June 2025. *These numbers are not included in the Education Outreach (KPI No. 5). If included, projected education outreach numbers for 1 July 2024 to 30 June 2026 = **5887.** **5. INCLUSIVE OUTREACH** WA Wildlife offers daily tours, which can be booked online, and are wheelchair accessible. We accept Companion Cards, allowing individuals with disabilities to attend tours with their support workers. This initiative reduces barriers and enhances access to our services and environmental education opportunities within the City of Cockburn.
9	Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised & celebrated.	Develop curriculum linked education program that promotes Aboriginal culture and connection to land. *Deliver minimum 5 sessions per annum.
Result:		Completed **Progress Update:**

	1. Attached WA WILDLIFE LEARNING RESOURCES (attachment 4). 14 sessions run since Jan 2025 with the new incorporated curriculum and Aboriginal culture and connection to land messaging. 2. The entire curriculum package with all resources is too large to send. Attachment 4 is an overview of the various programs with each program having additional resources. Can be sent via USB on request. 3. WA Wildlife worked with Rev Mitchell Garlett (Whadjuk Nyungar Elder) to develop signage and educational content that recognises Indigenous culture and connection to the land.
Additional Achievements (not KPIS)	
Result:	**1. Accreditations** WA Wildlife achieved three accreditations in 2024-2025: • Quality Tourism Accredited Business • Sustainable Tourism Accredited Business • EcoStar Tourism Business* *EcoStar Accreditation is a program that recognises tourism businesses demonstrating a high level of environmental management beyond standard sustainable tourism requirements. It's designed to help businesses achieve and promote environmental sustainability and true ecotourism experiences. EcoStar Accreditation is part of the Quality Tourism Framework in Australia. **2. Translocation/Research** WA Wildlife's leadership in conservation and humane wildlife management was exemplified through its delivery of Western Australia's first scientific trial translocation of Western Grey Kangaroos. Conducted in partnership with Murdoch University and under strict oversight from DBCA and DPIRD, this project demonstrated that translocation—when planned with scientific rigour, animal welfare as a priority and adaptive field methods—can be a viable alternative to lethal control. WA Wildlife led every stage of the project, from ethics and licensing through to veterinary oversight, darting operations, data analysis and stakeholder reporting. The organisation's collaborative, evidence-based approach sets a new benchmark for non-lethal fauna management across the state, positioning WA Wildlife as a sector leader in innovative conservation practice. **3. Bushfire preparedness for wildlife** WA Wildlife has played a leading role in driving collaboration and improving capacity for wildlife response during bushfires in Western Australia. Recognising the need for a more coordinated and sustainable approach, WA Wildlife initiated the first formal

	Black Walk training in partnership with IFAW, bringing together wildlife rehabilitators, veterinarians, government agencies and emergency responders. This marked a significant step forward in uniting traditionally siloed groups under a shared framework, with WA Wildlife leading the design and delivery of training focused on safety, triage and operational coordination. Through its leadership, WA Wildlife is setting a new standard for structured, multi-agency wildlife emergency response in the state. **4. Lakebed Surverys at Bibra Lake** Between March and April 2025, WA Wildlife volunteers undertook five lakebed surveys as part of a trial to assess their value in supporting snake-necked turtle conservation. While the surveys provided useful insights into predator activity and habitat conditions, no live turtles were recovered and the findings indicated that this type of intervention is not a necessary or effective conservation strategy for the species. However, the surveys did highlight significant environmental issues, with hundreds of golf balls, rubbish and debris removed from the lakebeds during the process. This added benefit underscored the broader environmental value of the activity, even if it is not required specifically for turtle conservation. **5. Southwest Snake-necked Turtle Research Project** WA Wildlife volunteers dedicated over 200 hours to compiling detailed data on snake-necked turtle admissions spanning from 2008 to 2024. This significant undertaking involved sourcing information from archived paper records stored in boxes, extracting entries from old and current databases and manually entering data into a central spreadsheet. The raw data was then reviewed and summarised by a University of Western Australia intern, who contributed over 50 hours to the project. The final dataset has been provided to a researcher from the University of Queensland, who will conduct scientific analysis and publish the findings. Once complete, the results will also be shared with the City of Cockburn to support local conservation efforts. **6. Strategic Planning** WA Wildlife secured pro bono, in-kind support from Deloitte to assist in the development of a comprehensive five-year Strategic Plan (2025 – 2029) to replace the previous Plan (2019-2024). This partnership provided the organisation with access to Deloitte's expertise in strategic planning, stakeholder engagement and impact analysis, helping to shape a clear roadmap for future growth and sustainability. The Strategic Plan is currently being finalised in consultation with staff, volunteers, the Board and key partners, and is expected to be published in late 2025.

	7. Resident Animal Expansion WA Wildlife expanded its team of education animals to enhance community engagement and promote conservation awareness. The growing ambassador group now includes koalas, several new reptile species and a group of woylies. These animals play a vital role in our education programs, helping thousands of people each year connect with native wildlife and better understand the importance of protecting threatened species and their habitats. **8. Reptile Discovery Centre & marine Turtle Facility** The launch of WA Wildlife's purpose-built Reptile Discovery Centre and Marine Turtle Facility marks a significant milestone in wildlife conservation, education and advocacy. Funded by Lotterywest, the Reptile Centre is an engaging, interactive space designed to showcase the incredible diversity of reptiles found across Western Australia. It provides a unique educational experience for schools and community groups, raising awareness about the ecological importance of reptiles and encouraging positive attitudes and actions to protect them. By breaking down misconceptions and promoting respectful coexistence, the Reptile Centre plays a vital role in shaping a more informed and conservation-minded public. Adjacent to the Reptile Centre, the Marine Turtle Facility—funded by the State NRM Program—has been established to provide critical veterinary care for sick and injured marine turtles. Purpose-built to stabilise turtles before transferring them to long-term rehabilitation facilities, it also serves as a specialised quarantine area, supporting marine turtle rehabilitation providers across WA. Together, these two facilities represent a holistic approach to conservation: one that not only saves lives through direct care but also builds community understanding and support through education and advocacy. **9. ZAA Membership** In November 2024, WA Wildlife successfully passed an independent inspection and secured its status as a ZAA Regional Subscriber Member through the Zoo and Aquarium Association Australasia. This milestone recognises our commitment to high standards of animal welfare, professional care and continuous improvement. Building on this achievement, we are now progressing toward full accreditation with ZAA, further demonstrating our dedication to best practice and excellence in wildlife care and education. **10. Oil Spill Conference** WA Wildlife's abstract on the 2023 Australian pelican oiling incident was accepted for presentation at the Effects of Oil on

	Wildlife (EOW) Conference in South Africa. Submitted in collaboration with AMOSC and WA Seabird Rescue, the presentation will showcase the challenges, response strategies and lessons learned during the multi-agency effort. This international recognition reflects the strength of our partnerships and highlights WA Wildlife's growing contribution to global wildlife emergency response and rehabilitation knowledge. Karen Clarkson (Manager Rehabilitation and Education Programs) will be travelling to South Africa to present at the Conference in October 2025. The City of Cockburn will be acknowledged as a supporter. **11. Christmas Island Training** In August 2024, WA Wildlife staff travelled to Christmas Island to deliver a wildlife rescue and rehabilitation training course for local community members, in collaboration with Christmas Island National Park staff. The training aimed to strengthen local capacity for wildlife rescue and rehabilitation, particularly given the Island's ecological significance and isolation. Home to several endemic and threatened species — including the endangered Abbott's Booby, critically endangered Christmas Island Frigatebird and the Christmas Island Blue-tailed Skink — the Island faces ongoing threats from habitat destruction, invasive species and climate change. Community involvement is vital to long-term conservation outcomes and WA Wildlife was proud to support this effort. **12. Ongoing collaboration with Christmas Island** In 2024, WA Wildlife assisted in facilitating the recognition of Christmas Island under the jurisdiction of the Veterinary Practice Board of Western Australia (VPBWA), marking a key step toward strengthening veterinary governance in this remote region. This milestone has helped establish a foundation for improved animal welfare standards and clearer regulatory oversight. Building on this progress, WA Wildlife is currently in discussions with the VPBWA and Island authorities to implement Authorised Person arrangements, which would allow selected Christmas Island National Park staff to legally sedate and euthanise wildlife when necessary. This initiative aims to enhance emergency preparedness and ensure more timely and humane responses to wildlife suffering on the Island. **13. Disease Surveillance** In 2024–25, WA Wildlife has remained at the forefront of investigating the emerging paralysis syndrome affecting Australian magpies, following a significant spike in admissions. Although WA Wildlife has been collaborating on this issue with ad hoc investigations for several years, the recent surge in cases has led to the formation of a dedicated working group, currently led by Murdoch University, with active involvement from WA Wildlife and Wildlife Health Australia. WA Wildlife is playing a central role in the investigation, with our veterinary

	team using a structured assessment framework and contributing cadavers, biological samples, detailed case data and in-kind volunteer support to assist research efforts. Preliminary viral exclusions were conducted by DPIRD with samples provided by WA Wildlife and a larger, multi-agency investigation is now underway. Through our continued participation in the Sentinel Clinic Program for Wildlife Health Australia, WA Wildlife is strengthening national wildlife disease surveillance, improving collaboration with other clinics and institutions and enhancing our standing with government agencies. In addition to magpie paralysis, WA Wildlife has also contributed to the surveillance and public reporting of botulism outbreaks and swan photosensitivity syndrome, leveraging media engagement to raise awareness of the threats facing native wildlife and highlight the critical role of the organisation in responding to these challenges. Additionally, in 2024–25, WA Wildlife supported a wide range of research and surveillance projects through the provision of samples, data and field coordination. This included supplying cadavers to Murdoch University for the investigation of a neurological syndrome affecting western ringtail possums, and ongoing collaboration with researchers studying penguins and fairy terns, including data sharing, release coordination and microchipping efforts. WA Wildlife also contributed hair samples from native mammals to a UWA forensic research project and collected barn owl, boobook owl and tawny frogmouth cadavers for an ECU-led study on rodenticide toxicity. **14. Golden Bandicoot Study Published** In 2022, WA Wildlife was engaged to support a research project led by the DBCA, investigating the susceptibility of the golden bandicoot to the toxic Eradicat® bait. As part of this project, a small team from WA Wildlife travelled to Muttuwa and performed field anaesthesia and surgical implantation of VHF transmitters as well as collar fittings to monitor the bandicoots' movements and responses. The resulting manuscript, Lohr et al. (2022) "Susceptibility of the golden bandicoot to the toxic Eradicat bait", has been completed with Dr Meg Rodgers from WA Wildlife listed as a co-author. This collaboration highlights WA Wildlife's growing role in applied conservation research and complex fieldwork involving threatened species. **15. Social Media Presence** We have significantly increased our social media presence, with over 25,500 followers on Facebook and a recently activated LinkedIn account. Our mailing lists include over 3500 general subscribers and 400 veterinary professionals, all of whom receive regular monthly newsletters.

Sponsorship Recognition

As a sponsor of WA Wildlife, we guarantee to promote the City of Cockburn throughout the wider Western Australian community at every opportunity. WA Wildlife endeavours to create an environment that puts conservation and sustainability values to the forefront and prides itself on acting with integrity, innovation, and teamwork. The opportunities that WA Wildlife can offer to the City of Cockburn are as follows:

Recognition Number	Description	Outcome
Signage		
1	Main sponsor signage at the entry to WA Wildlife (existing).	Ongoing
2	Logo on electronic sponsors board in the WA Wildlife Hospital reception.	Ongoing
Communications / Media		
3	Ongoing social media recognition (min 6 annually).	Completed. 1. 30 June 2024 2. 14 August 2024 3. 24 August 2024 4. 19 September 2024 5. 27 November 2024 6. 11 December 2024 7. 23 January 2025
4	City of Cockburn recognition in media releases where possible.	Completed 1. WA Wildlife Wikipedia Page now established which recognises the City of Cockburn. 2. Curtain radio interview 28/03/2025. 3. Record admissions to WA Wildlife Hospital trigger fears it may have to send animals elsewhere - ABC News 4. Mystery syndrome wiping out magpies across WA and stripping streets of their song | The West Australian 5. Skyrocketing number of sick native wildlife cause concern in WA 6. WA Wildlife Hospital struggles to keep up with rise in patient admissions - ABC News 7. WA WILDLIFE 2023-2024 ANNUAL REPORT (attachment 5).

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5	City of Cockburn Logo on WA Wildlife website and summary of partnership.	Completed. https://wawildlife.org.au/support/our-sponsors/
Events		
6	Logo on WA Wildlife school holiday program promotions.	Completed The following is at the bottom of all School Holiday booking pages. **SUPPORTERS** This program is run in partnership with the City of Cockburn. City of Cockburn wetlands to waves
7	City of Cockburn recognition at major WA Wildlife events.	City of Cockburn acknowledged as Platinum sponsor at October 2024 Reptile Discovery Centre Launch. *Mayor Logan Howlett JP was invited to officially launch WA Wildlife's Reptile Discovery Centre.* Additional Recognition as Platinum Sponsor in WA WILDLIFE 2023-2024 SPONSORSHIP PROSPECTUS (attachment 6).

Gratuity		
8	WA Wildlife Hospital tours/wildlife experiences for City of Cockburn personnel as requested (max 1 per month).	N/A 1. No tours requested (by the City of Cockburn) from 1 July 2024 to 31 May 2025.

Use of Funds for September 2024 – August 2025

See attached CITY OF COCKBURN GRANT FUNDING EXPENDITURE SEPT 24 - MAY 25 (attachment 7).

Funds were used to support two key leadership roles: Diane Munrowd (Chairperson) and Dean Huxley (Chief Executive Officer). These positions are responsible for the strategic and operational oversight of the entire organisation, as well as securing all other income to fund additional staff positions, cover operational costs and program expansion.

Leave payouts accrued in previous years for both Diane Munrowd and Dean Huxley were expensed to this grant, as they relate to services previously provided by both staff in roles funded by City of Cockburn grants. Diane Munrowd, whose position has been grant-funded since 2011, had not previously had her unused accrued annual and long service leave expensed to these grants; her leave will continue to be paid out over time. Dean Huxley's accrued leave, likewise not expensed to earlier grants, will be expensed to this grant as it is taken.

Diane Munrowd is paid for 5 hours per week in her role as Chairperson to oversee a major organisational restructure at WA Wildlife, including the transition to a new Chairperson, Chief Executive Officer and additional Board Members. Dean Huxley is employed full-time as Chief Executive Officer.

Both positions are remunerated through fixed, board-approved annual salaries, with no bonuses or commissions. This approach ensures that remuneration is fair, transparent and subject to annual review and approval by the Board. These salaries are also disclosed to the Australian Charities and Not-for-profits Commission (ACNC) in our Annual Financial Report (Audit).

Sponsorship Request (September 1 2025 – 31 August 2026)

We are seeking sponsorship in the amount of $134,420 (plus GST) for the upcoming period, with adjustments for the 2025-2026 Consumer Price Index (CPI). The funds will primarily be utilised to support the employment of specific senior staff members crucial to WA Wildlife's operations. Recognising the importance of strategic resource allocation, the Board of WA Wildlife has emphasised the need for flexibility in funding.

WA Wildlife will allocate resources based on the organisation's evolving needs, ensuring agility and responsiveness to changing circumstances while maximising effectiveness and efficiency in achieving our goals.

Way Forward

WA Wildlife is proud to be a vital part of the Cockburn community and a key contributor to the City's long-term sustainability and climate change strategies. Every day, our work protects local biodiversity, fosters environmental stewardship, and engages thousands of people through education, volunteering, and wildlife care. These efforts directly support the City of Cockburn's vision of creating a thriving, sustainable, and connected community.

We are also actively working with the City of Cockburn Destination Advisory Group to promote the City of Cockburn as the 'Best Place To Be' — highlighting Cockburn's unique environmental assets and strengthening its reputation as a leading destination for conservation, eco-tourism and nature-based education.

While WA Wildlife has seen significant growth in recent years—expanding our reach, strengthening our services, and becoming a state-leading wildlife hospital and education provider—this progress has only been possible because of the funding we receive from the City of Cockburn. City support is not simply helpful—it is critical to the continued functioning of our organisation.

That core funding enables us to employ experienced senior staff who provide essential leadership, coordinate hundreds of volunteers, attract new income streams, and deliver high-quality programs that benefit both the environment and the community. Without this support, we would not have the capacity to drive our mission forward or maintain the high standards of care and education that we now provide.

Looking ahead, WA Wildlife has a bold vision for the future. With continued investment and collaboration, we aim to further expand our programs and become a flagship destination for environmental protection, conservation education, and eco-tourism—right here in the heart of Cockburn. Our unique model combines hands-on wildlife care, immersive public education, and sustainable tourism to create lasting impact for both people and nature.

We are committed to being a strong and reliable partner to the City, helping achieve shared goals around sustainability, biodiversity, resilience, and climate adaptation.

Together, we are not just saving wildlife—we are building a more connected, environmentally aware, and resilient Cockburn community.

WA
WILDLIFE
HELPING WILD LIVES LIVE
2024
-2028
Tourism
Strategy

Table of Contents

1. Overview
2. Vision and Mission
3. Values
4. Strategic Plan #1
5. Strategic Plan #2
6. Strategic Plan #3
7. 2024-2028 Action Plan
8. Thank You

Overview

Our educational tourism program offers bespoke, conservation-focused tours to educate the public, inspire behavioural change, and generate essential funds for the WA Wildlife Hospital.

Vision

To be a leading destination for conservation-focused educational tourism in Western Australia.

To inspire individuals to advocate for wildlife protection and conservation.

To create sustainable fundraising opportunities for the WA Wildlife Hospital.

Tourism Program Values

Ethical

Sustainable

Profesisonal

Inclusive

Quality

Inspirational

Strategic Plan #1

Program Development:

Objective:

To design and implement diverse, conservation-focused tour programs that educate and inspire domestic and international visitors about wildlife protection and environmental sustainability.

Strategic Plan #2

Marketing and Partnerships:

Objective:

To enhance visibility and attract diverse audiences through strategic marketing initiatives and partnerships with local and international tourism bodies.

Strategic Plan #3

Financial Sustainability:

Objective:

To support the WA Wildlife Hospital by generating consistent fundraising revenue through well-managed educational tour programs.

2024-2028 Action Plan

YEAR	Product Development	Marketing & Expansion	Financial Sustainability	Accreditation and Standards	Program Evaluation and Improvement
2024	Develop product, marketing, and administrative systems with a focus on high animal welfare.	Launch initial marketing campaigns and attract domestic visitors with messages of conservation and high welfare standards.	Establish baseline revenue and monitor expenses while maintaining high welfare standards.	Apply for following Accreditation: • Tourism Business • Sustainable Tourism Business • Zoological & Aquarium Association.	Recruit human resources and develop administrative systems, ensuring high welfare and educational standards.
2025	Undertake feasibility on additional product enhancements (i.e. food van, gift shop etc.).	Strengthen partnerships with cruise operators and tourism bodies to promote conservation education.	Assess financial feasibility and adjust pricing to support animal welfare and conservation efforts.	Ensure all products are designed to educate, inspire, and meet the highest welfare standards.	Implement feedback-driven improvements to enhance welfare and educational opportunities.
2026	Explore opportunities for expanding resident animal programs (i.e. new additions).	Invest in both domestic and international marketing campaigns with ROI's developed for marketing programs.	Increase net proceeds, reinvesting in high welfare standards and educational programs.	Maintain ZAA accreditation and continue improving welfare and educational standards.	Ensure continuous alignment with the highest welfare and educational standards, inspiring conservation efforts.
2027	Innovate with new tour experiences that highlight animal welfare and conservation education.	Implement new marketing strategies to reach a wider audience, highlighting our inclusive and educational programs.	Maintain financial growth and invest in sustainability initiatives that support welfare and conservation goals.	Renew and maintain all relevant accreditations, emphasising commitment to animal welfare, education and sustainability.	Gather feedback to improve welfare, inclusivity, and educational impact.
2028	Enhance visitor experience and engagement with a focus on new initiatives.	Secure regular, self funded marketing campaigns through radio, television and social media.	Maintain financial growth and invest in sustainability initiatives that support welfare and conservation goals.	Maintain accreditations, focusing on welfare and educational quality.	Conduct comprehensive program review.

Quality Tourism Accredited Business

Sustainable Tourism Accredited Business

Thank You

For further inquiries and information

172 Hope Road Bibra Lake

08 9417 7105

education@wawildlife.org.au

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WA WILDLIFE
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WA Wildlife Sustainability Strategy and Roadmap

April 2025

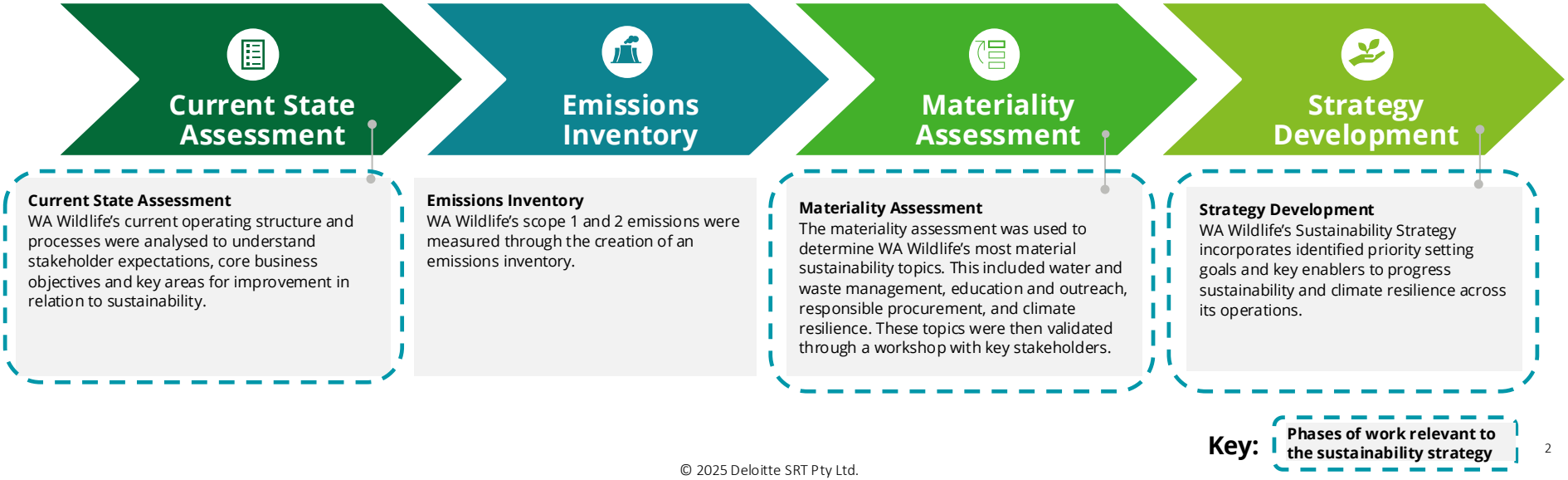
Executive Summary

WA Wildlife's Sustainability Strategy will apply specific goals to guide their organisation towards a reduced environmental footprint and improved operational resilience in the face of climate change.

Vision for the Strategy

WA Wildlife's vision is to **protect wildlife and preserve for tomorrow**. Although WA Wildlife's operations are fundamentally intertwined with principles of sustainability through their focus on wildlife care and preservation, they are committed to elevating their focus on sustainability through various initiatives relating to water management, waste management, education and outreach, sustainable procurement and climate resilience.

The development of WA Wildlife's Sustainability Strategy involved a thorough assessment of current operations and a materiality assessment which identified WA Wildlife's most significant areas of opportunity. This informed approach enabled the development of a tailored Sustainability Strategy that effectively addressed WA Wildlife's unique needs and priorities.



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Sustainability Strategy Focus Areas

WA Wildlife's Strategic Sustainability Focus Areas

WA Wildlife is committed to a holistic Sustainability Strategy, integrating five interconnected strategic areas to enhance stewardship across environmental and social considerations. The diagram below provides the current state context of these core focus areas.

Water management

Water is a fundamental resource and crucial to environmental health. WA Wildlife is situated near a wetland habitat and primarily operates off bore water which is a significant risk to its operations due to increased frequency of drought. WA wildlife also has onsite water treatment and is required to strictly manage any chemicals entering their water. For these reasons, **WA Wildlife will conduct an audit on their water usage and use these findings to guide water reduction measures.**

Education and outreach

WA Wildlife is committed to delivering educational tours and workshops as a platform to engage the community on wildlife conservation efforts. They have a strong following from the community, leveraging partnerships through universities, schools and tourism companies. **WA Wildlife has a strong interest in further enhancing its educational content to include the impact of climate change on wildlife and their habitat to broaden community awareness and response to the changing times.**

Responsible procurement

WA Wildlife procure large amounts of veterinarian supplies and **would like improved visibility and understanding of operational supply chains**. There is currently no formal alignment to ethical and sustainable suppliers, however, WA Wildlife would like to strengthen their commitment in this area.

Climate resilience

In the face of changing climate conditions, **WA Wildlife would like to take a proactive approach to ensuring operational resilience**. WA Wildlife is situated in an environmentally sensitive zone with neighbouring bushland and wetlands. Safeguarding the premises to protect onsite and surrounding wildlife and biodiversity is critical to maintaining resilient operations.

Waste management

The WA Wildlife hospital generates significant medical and organic waste and is seeking to establish policies and processes to **improve waste management practices and reduce the volume of waste on site.**

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Sustainability Strategy

WA Wildlife Sustainability Strategy 2025-2030

WA Wildlife is placing a significant focus on sustainability across their operations ensuring the animals in their care are protected and preserved for generations to come. WA Wildlife's Sustainability Strategy identifies goals that will be progressed over a 5-year period (from 2025-2030), at which point a review and refresh of its content should be undertaken.

WA Wildlife is committed to the following sustainability goals:

Water management

Develop and implement a **water management policy** and progress water saving initiatives. This will involve a water audit to assess opportunities for water savings.

Education and outreach

Restructure WA Wildlife's **educational workshops** to reflect a stronger focus on **climate change.** Aim to increase the number of educational workshops each year by approximately 5% (from base year 2025).

Climate resilience

Safeguard WA Wildlife operations through **climate resilient initiatives** including drought tolerant native gardens, improved bushfire readiness and investment in natural shading of wildlife enclosures.

Waste management

Develop and implement a **waste management policy** and progress waste reduction initiatives. This will involve a waste audit to access opportunities for waste reduction and further leverage existing activities including organic waste being converted to renewable energy.

Responsible procurement

Develop a **sustainable procurement policy framework** to support WA Wildlife's commitment to purchasing and using ethical and environmentally sound supplies.

The goals within this Sustainability Strategy align with several of the United Nations Sustainable Development Goals, including those below:

KEY ENABLERS:

VOLUNTEERS: WA Wildlife relies heavily on volunteers to sustain and uplift operations.

CAPABILITY UPLIFT: Workshops will be used to train and upskill staff across sustainability initiatives and associated goals.

STRONG PARTNERSHIPS: WA Wildlife will collaborate with their partners incl. City of Cockburn to drive successful sustainability outcomes.

GRANTS AND FUNDING: Sustainability grants will be necessary to ensure funding to support sustainability goals.

GOVERNANCE: Identifying a framework to ensure oversight of sustainability goals will support progress over the 5-year timeframe.

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Sustainability Roadmap

Sustainability Roadmap 2025-2030

WA Wildlife will increase the sustainability of their operations by following a 5-year roadmap capturing short and long-term goals.

	Current progress	Short term goals (2025-2027)	Long term goals (2028-2030)*
Water management	✓ **Wastewater treatment** is conducted onsite. ✓ **Grey water safe products** are used.	• **Water audit and policy** – create a water management policy and baseline water usage by the end of 2025. • **Capability upskill** – train staff in water management practises.	• **Implement, track and maintain** – using the newly created water management policy, begin the implementation of water savings initiatives, including baselining and tracking of water usage, and maintain this over subsequent years. • Continue to review and investigate new opportunities to further increase water savings as the years progress.
Education and outreach	✓ WA Wildlife conduct approximately **150 educational workshops** every year.	• **Focus on climate change** – enhance educational content to place a greater focus on climate change and associated impact on wildlife.	• **Increase the number of educational workshops** – increase the number of educational workshops by 5% each year (from base year 2025).
Climate resilience	✓ **Sustainable building design** including responsible materials and water efficient appliances are incorporated into the design of the WA Wildlife building.	• **Action and awareness** – work with the City of Cockburn and other community partners to increase action and awareness of bushfire resilience and the health of neighbouring wetlands. • **Resilient habitats** – replace grass areas with drought tolerant native gardens and install shade shelters in animal enclosures to reduce water usage.	• **Monitor and maintain** – continue to monitor water savings and maintain native plantings, also ensuring ongoing maintenance of fire breaks to protect surrounding premises. • Continue to review and investigate new opportunities to further improve climate resilience measures as the years progress.

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*Timeframe for long-term goals can be adjusted to begin earlier if short-term goals have already been completed.

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Sustainability Roadmap 2025-2030

WA Wildlife will increase the sustainability of their operations by following a 5-year roadmap capturing short and long-term goals.

	Current progress	Short term goals (2025-2027)	Long term goals (2028-2030)*
Responsible procurement	• **Responsible procurement** is a new focus area for WA Wildlife.	• **Framework development** – develop a framework to assess WA Wildlife's commitment to purchasing and using ethical and environmentally sound supplies/products. • **Register of suppliers** – research and assess supplier ethics and level of sustainability (using framework to support) and create a register to guide decision making and act as an ongoing reference of support.	• **Implement and maintain** – based off the newly created register, begin reducing the reliance on non-value aligned suppliers, instead forging new relationships with those suppliers that are ethical and sustainable in their approach. • Continue to review and investigate the addition of new suppliers ensuring a comprehensive and current supplier list for ongoing reference as the years progress.
Waste management	✓ WA Wildlife convert **2 bins of organic waste** per week to renewable energy via the City of Cockburn waste collection program.	• **Waste audit and policy** – create a waste management policy by the end of 2025. • **Capability upskill** – train staff in waste management practises.	• **Implement and maintain** – based off the newly created waste management policy begin the implementation of waste reduction initiatives and maintain this throughout subsequent years. • Continue to review and investigate new opportunities for waste reduction as the years progress.

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*Timeframe for long-term goals can be adjusted to begin earlier if short-term goals have already been completed.

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WA Wildlife Emissions Account Basis of Preparation

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Table 1: Version information

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2 Context

Deloitte was engaged by WA Wildlife to develop a baseline[1] emissions account for financial year 2024 (FY24). This Basis of Preparation (BoP) details how WA Wildlife ("WA Wildlife") has prepared and documented its emissions account and is accompanied by and refers to the 'WA Wildlife Scope 1 and 2 Emissions Account FY24' ("the emissions account"). The emissions account is provided in a Microsoft Excel format which contains the relevant provided source data, calculations and emissions factors required to estimate the baselines.

2.1 Scope of work

This document has been prepared as part of the development of WA Wildlife's emissions accounting toolkit. Deloitte provided assistance and expertise to develop this document, the emissions account, engage stakeholders and complete other associated engagements and deliverables.

This BoP was developed in December 2024 and outlines the methodology and data sources used to construct the emissions account for WA Wildlife and to determine WA Wildlife's emissions profile. Key sections of the basis of preparation include:

- Definition of the organisational and operational boundaries:
  > When establishing an emissions account, both organisational and operational boundaries must be set.
  > An organisational boundary refers to the structure of the company and informs the determination of operational control of assets.
  > An operational boundary defines the Scope of direct and indirect emissions for operations that fall within a company's defined organisational boundary.
  > See appendix item 8.2 for an explanation of boundary setting.
- Overview of the data collection and analysis process
  > Collation of material electricity, energy, fuels and fugitive gases for Scope 1-2 emission calculation from internal and external data providers
- Overview of the emissions calculation process
  > Overview of the methodology used to calculate emissions

[1] A baseline year is the reference year used to measure and track emissions reductions over time, serving as the foundation for setting and evaluating decarbonisation targets.

2.2 Emissions accounting continuous improvement

The emissions account provides a view of WA Wildlife's Scope 1 and 2 emissions for FY24 (forming a Scope 1 and 2 baseline[1]) (see Setting operational boundaries for a description of emissions Scopes). As part of the continuous improvement of the emissions account, the BoP should be reviewed annually to ensure changes in the corporate structure, operating assets and emission generating activities are captured in the BoP in an accurate, complete, transparent, and comparable manner. Additional future improvement opportunities should consider the inclusion of scope 3 emissions and the refinement of data capture and storage.

2.3 Frameworks and Standards

The emissions account has been prepared in consideration of and referring to the following frameworks and standards:

Table 2: Table of reference material

Reference Document	Scope	Guidance / legislative	Version number / Access date
National Greenhouse and Energy Reporting Act 2007 (NGER Act)[2], including *National Greenhouse and Energy Reporting (Measurement) Determination 2008* (1 July 2021 compilation)[3] (referred to as NGER 2021) and National Greenhouse Gas Account Factors 2023 (February 2023)[4]	Australian	Legislative	Accessed Sept 2024
Climate Active Carbon Neutral Standard for Organisations [5]	Australian	Guidance	Version 8.0

[2] National Greenhouse and Energy Reporting Act 2007: https://www.legislation.gov.au/Series/C2007A00175
[3] National Greenhouse and Energy Reporting (Measurement) Determination 2008: https://www.legislation.gov.au/Series/F2008L02230
[4] National Greenhouse Gas Account Factors 2023: https://www.dcceew.gov.au/climate-change/publications/national-greenhouse-accounts-factors-2023
[5] Climate Active Carbon Neutral Standard for Organisations: https://www.climateactive.org.au/be-climate-active/tools-and-resources/climate-active-carbon-neutral-standard-organisations

3 Setting organisational boundaries

An organisational boundary refers to the (GHG Protocol Revised - Chapter 3) structure of the reporting company and is informed by the determination of operational control of assets. For an organisational emissions account (an account for the operations of an organisation), the emissions reporting boundary must include all relevant emissions sources under the ownership or direct control of WA Wildlife, as well as emissions they can strongly influence for the relevant reporting years.

From a structural point of view, while WA Wildlife's operations include multiple locations and functions, those directorates are all operationally and financially controlled from a centralised administration. Procurement, payments, staffing, waste and energy consumption are shared functions of this single administration. This centralisation simplifies the organisational boundary, ensuring that all emissions sources within WA Wildlife's operations are accounted for under one umbrella without the need for separation of business units.

To set organisational boundaries, two approaches can be used:

» **Equity share approach**: a company accounts for emissions from operations according to their share of equity in the operation.

» **Control approach**: a company accounts for 100% of emissions from operations over which it has control.

> *Financial control*: the company can direct the financial and operating policies of an operation, to gain economic benefits.
> *Operational control*: the company. has the authority to introduce and implement operating policies at an operation or facility.

Upon the advice of WA Wildlife stakeholders, the operational control approach has been selected based on WA Wildlife's lack of equity share partners or financially controlling interests in other organisations.

In the emissions account, all Scope 1 and 2 emissions are determined by being under the operational control of WA Wildlife and are not disaggregated to the directorate level.

Appendix item 8.2 displays the organisational boundary of this emissions account.

4 Setting operational boundaries

An operational boundary defines the direct and indirect emissions attributable to an organisation within their defined organisational boundary. Setting a comprehensive operational boundary supports the measurement, reporting and verification of GHG emissions and reductions. Emissions are categorised by "Scopes" which allow an organisation to define the emissions sources which result directly or indirectly from its activities.

- Scope 1 (Direct Emissions):
  - Emissions from sources owned or controlled by the company.
  - Includes fuel combustion in company-owned vehicles, equipment, and stationary sources.
  - Covers process emissions from industrial activities and fugitive emissions (e.g., refrigerants).
- Scope 2 (Indirect Energy Emissions):
  - Emissions from the generation of purchased electricity, steam, heating, and cooling consumed by the company.
  - Accounts for energy used to power buildings and facilities, typically from the national grid.
- Scope 3 (Other Indirect Emissions):
  - Emissions resulting from the company's value chain, not directly owned or controlled.

- Includes upstream and downstream activities such as purchased goods and services, waste management, business travel, and employee commuting.

Appendix item 8.2 displays the operational boundary of this emissions account.

4.1 Time period

The FY24 emissions account estimates WA Wildlife's operational Scope 1, 2 emissions. This aligns with Climate Active's organisational standard guidance, which advises that all stationary energy, transport energy and electricity must be included in the operational boundary, and all other emissions must be assessed under the relevance criteria.

4.2 Relevance

Relevance testing has been completed for the emissions account, in accordance with the guidance from the GHG protocol. This process tests any identified Scope 3 emissions source for WA Wildlife against five conditions laid out within the GHG Protocol:

- **Size:** the emissions from a particular source are likely to be large relative to the organisation's electricity, stationary energy and fuel emissions.
- **Influence:** the responsible entity has the potential to influence the reduction of emissions from a particular source.
- **Risk:** the emissions from a particular source contribute to the organisation's greenhouse gas risk exposure.
- **Stakeholders:** key stakeholders deem the emissions from a particular source are relevant.
- **Outsourcing:** the emissions are from outsourced activities previously undertaken within the organisation's boundary, or from outsourced activities typically undertaken within the boundary for comparable organisations.

The assessment is captured within the tables below

Table 3: FY24 relevance testing outcomes

Emissions Source	Relevant?	Commentary
Scope 1		
Direct Emissions	✓	Fuel and energy related emissions, related to WA Wildlife's consumption of fossil fuels, contribute to WA Wildlife's GHG risk exposure. WA Wildlife has the ability to reduce this emissions source by changing to renewable fuel sources and choosing low global warming potential refrigerants.
Scope 2		
Indirect Emissions from Purchased Electricity	✓	Fuel and energy related emissions, related to WA Wildlife's consumption of electricity, contribute to WA Wildlife's GHG risk exposure. WA Wildlife has the ability to reduce this emissions source by changing to renewable electricity sources.
Scope 3		
Category 1-15	✗	Scope 3 excluded from FY24 due to lack of data for Scope 3 emissions estimation.

5 Data collection and analysis process

This section outlines the process undertaken for the collection of emissions and related data and corresponding data analysis. The primary stakeholder for data collection during this project was Dean Huxley (CEO WA Wildlife) and data was uploaded to a Deloitte controlled SharePoint with additional supplementary data provided by email. Discussions about data suitability, follow-ups on data quality, completeness and corrections were conducted over email and by video conferencing consultation with Dean Huxley as the primary stakeholder.

5.1 Data collection

The collection of emissions data presented several challenges for WA Wildlife, particularly as a novel process without established data source contacts and templates. Key challenges included:

1. Roles, responsibilities and data literacy: WA Wildlife does not have previous experience of collecting and maintaining emissions data and collected data in an ad-hoc manner as required. Additionally asset registers for air-conditioning units, refrigeration units, generators and properties were not established during the data collection phase.

2. Data quality: To prepare WA Wildlife's emissions account, data was collected manually and in varying formats. Data for electricity has been provided in manual template form with some partial extracts from landlords which did not cover the entire period. Vehicle fuel data was high quality consumption data. Air conditioning and refrigerant data provided photographs of the data plates of units, however some units required assumptions for gas type and charge volume. Generator fuel, though of low materiality, was given only be high level estimate over email.

3. Data collection, automation and integration: Currently most of the emissions data collection is done through manual processes. Emissions data collection is not embedded into WA Wildlife's data management systems.

Please see appendix item 8.5 for a detailed overview of the data file register and collection process.

5.2 Data storage

Data received following the Initial data request was uploaded by WA Wildlife to a Deloitte managed SharePoint folder, with additional data received via email added to the folder ad-hoc by Deloitte stakeholders. Within this main folder, there are sub-folders for emissions sources. This folder was accessible to Deloitte and WA Wildlife stakeholders only, and access will have been rescinded and data deleted in line with good data governance at the completion of the engagement.

5.3 Data Processing

Data processing is performing by taking raw data files (typically CSV, XLSX or PDF) and inserting the raw data into an XLSX worksheet, where the data can be transformed and matched to third party data if necessary, such as emissions factors, or any other data to facilitate the calculation of emissions. Data are then summarised on a calculations sheet. The emissions calculation worksheet is structured by emissions Scope and category, to keep the relevant emissions source data and calculations sheets logically grouped. Where possible and reasonable, raw data has been recorded in the emissions toolkit as it was provided, this is designed to facilitate auditability and traceability of calculations.

6 Emissions calculation

The calculation approach for each source of GHG emissions varies. It is dependent on the type and quality of the source data available and the specific methodology which applies to that data type and Scope:

- For **Scope 1 and 2 emissions**, the calculation approach follows the NGER Determination 2024. This describes the methods, standards and criteria to measure and calculate Scope 1 and 2 GHG emissions, energy production and energy consumption.

  > Activity data for Scope 1 GHG emissions is based on the quantities of commercial fuels (such as diesel and petrol) and refrigerants consumed by WA Wildlife, using published emission factors.

  > Scope 2 GHG emissions are calculated using metered electricity consumption, with the emissions factor for the South-West Interconnected System in Western Australia (SWIS) sourced from NGER Determination 2024.

See appendix item 8.5 for detailed calculation guidance.

7 Structure of emissions account

The emissions account is structured by emissions Scopes and sources. Please see the table below for the structure of the account (index of worksheets).

Table 5: Emissions account excel structure.

Section	Sheet Number	Sheet name
Information and summary	Sheet 1	Cover Page
	Sheet 2	Version Tracking
	Sheet 3	1 Summary Sheet
Scope 1 Emissions	Sheet 4	2a Stationary Fuel Emissions
	Sheet 5	2b Transport Fuel Emissions
	Sheet 6	2c Fugitive Emissions
Scope 2 Emissions	Sheet 7	3a Scope 2 Elec Emissions
Appendix	Sheet 8	App. a Emissions Boundary
	Sheet 9	App. b File Register
	Sheet 10	App. c Relevance test
	Sheet 11	App. d FY24 Factors
	Sheet 12	App. e Conversion Factors

8 Appendix

8.1 Emissions source description

WA Wildlife's emissions account includes Scope 1, 2 and 3 emissions sources. The table below describes the emissions sources present in the FY24 and FY22 emissions accounts.

Scope	Description of Emissions Source
Scope 1 emissions	Fuel consumed from transport and stationary sources, as well as natural gas within facilities, within the operational control of WA Wildlife
Scope 2 emissions	Electricity consumed by WA Wildlife facilities.

8.2 Organisational boundary

When developing an emissions account, organisations must establish an organisational boundary to determine the operational control of assets, and an operational boundary to define the emissions sources that will be included in the account. This diagram denotes the organisational boundary for FY24. An organisational boundary refers to the structure of the company and informs the determination of operational control of assets. As all functional units are centrally controlled, i.e., operational areas with discrete functions do not have individual accounting departments or facility management, the organisational and operational boundaries are functionally the same and simplify to a single entity – WA Wildlife.

8.3 Operational boundary

An operational boundary defines the Scope of direct and indirect emissions for operations that fall within a company's defined organisational boundary. WA Wildlife's operational boundary for Scope 1, 2 for FY24 is as follows:

Organisational Entity: WA Wildlife

Scope	Included Emissions Sources
Scope 1	Stationary Energy - Generators
Scope 1	Transport Energy - Vehicles
Scope 1	Fugitive Gases - Air Conditioners
Scope 1	Fugitive Gases - Anaesthetic Gases
Scope 2	Electricity Consumption

8.4 Data collection process

The data collection process was managed by Dean Huxley at WA Wildlife. As outlined in the Data collection and analysis process section, data was uploaded to a SharePoint accessible to both WA Wildlife and Deloitte stakeholders. A comprehensive file register which records the emissions scope and category of provided data as well as the use of data in generating the account can be seen below in table 6.

Table 6: File register of provided data.

Document Number	Document Title	Document Format	Scope	Category/ Contents	Used as Source Data?
1	Hyandai Iload.xlsx	Excel	1	Transport Fuel	Yes
2	Toyota Hiace.xlsx	Excel	1	Transport Fuel	Yes
3	Air Con 1.jpg	Image	1	Fugitive Gases	Yes
4	Air Con 2.jpg	Image	1	Fugitive Gases	Yes
5	Air Con 3.jpg	Image	1	Fugitive Gases	Yes
6	Air Con 4.jpg	Image	1	Fugitive Gases	Yes
7	Air Con 5.jpg	Image	1	Fugitive Gases	Yes
8	Air Con 6.jpg	Image	1	Fugitive Gases	Yes
9	Air Con 7.jpg	Image	1	Fugitive Gases	Yes
10	Air Con 8.jpg	Image	1	Fugitive Gases	Yes
11	Air Con 9.jpg	Image	1	Fugitive Gases	Yes
12	Air Con 10.jpg	Image	1	Fugitive Gases	Yes
13	Air Con 11.jpg	Image	1	Fugitive Gases	Yes
14	Air Con 12.jpg	Image	1	Fugitive Gases	Yes
15	Fridge and freezers.docx	Word Document	1	Fugitive Gases	Yes
16	Gases.docx	Word Document	1	Fugitive Gases	Yes
17	generator use per annum (5l).pdf	Email Transcript	1	Stationary Fuel	Yes
18	Generator.pdf	PDF	1	Stationary Fuel	Yes
19	Copy of WA Wildlife - Data Request v1 (Draft for discussion).xlsx	Excel	All	All	Yes
20	cool room.msg	Email	1	Fugitive Gases	Yes
21	WA Wildlife - Data Request v1 - Manual Data Templates	Excel	2	Electricity Consumption	Yes

8.5 Emissions calculation process

Table 7 below outlines the emissions calculation process for each emissions category and source.

Table 7: File register of provided data.

Scope 1 emissions (FY24 and FY22)
• Fuels are classified by specific source type and application (transport or stationary fuel). • For transport fuel, total fuel consumption is aggregated as litres of diesel or petrol. • Diesel fuel for generator use has been provided as a high level upper bound estimate and for a single generator. • Fuel consumption is converted into total energy consumption by multiplying the quantity by the relevant energy content factor. • Emissions from each fuel source are calculated by multiplying the total energy consumed by an appropriate Scope 1 emissions factor. • Refrigerants are estimated by using the provided or assumed gas type for each air conditioner and the 'Climate Active Reference table: taxonomy of refrigeration and air conditioning systems' to provide a theoretical leakage rate and charge capacity for air conditioners where that information is not specifically available. Global warming potentials are multiplied by the assumed refrigerant leakage for the period to estimate emissions. • Anaesthetic gases like isoflurane and carbon dioxide are converted from litres to kg using the chemical relative densities and then are multiplied by the gas specific GWP as found in the literature.
Scope 2 emissions (FY24 and FY22)
• Electricity consumption has been provided on a total consumption per location basis, with total kilowatt hours (kWh) summarised for each location • Total electricity consumption is converted into total energy consumption by multiplying the electricity usage total by the relevant energy content factor. • Emissions from electricity are estimated by multiplying the total energy consumed by the Scope 2 emissions factor (factor for the South-West Interconnected System) for the reporting period.

WA WILDLIFE
HELPING WILD LIVES LIVE

VISION An Australia where wild lives matter
PURPOSE Inspire communities to connect with and nurture the natural environment
ASPIRATION To be Western Australia's leading native wildlife treatment, rehabilitation and conservation facility incorporating experiences in education, training and eco-tourism

Learning Resources

for use in educational settings

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Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

Introduction

WA Wildlife has produced a range of education materials designed to be used by educators who have booked an incursion or excursion with WA Wildlife.

A series of curriculum linked learning activities and resources have been developed for each of the following age ranges:

Early childhood (k-1)
Lower primary (year 1- 4)
Upper primary (year 4- 6)
High school year 7- 8
High school year 9- 10
Senior high school year 11- 12

The lessons are suggestions and educators are encouraged to adapt them to their needs or use parts of them as they deem suitable for their class.

There are seven species used for school incursions, and a further nine species included only during excursions to WA Wildlife.

Incursion *or* Excursion

- Bobtail Lizard
- Northern Blue Tongue Skink
- Carpet Python
- Woma Python
- Stimsons Python
- Oblong Turtle
- Tawny Frogmouth

Excursion Only

- Kangaroo Joey (*depending on availability*)
- Alpine Dingoes
- Wombat
- Emu
- Black Cockatoo
- Kookaburra
- Muirs Corella
- Common Brushtail Possum
- Western Ringtail Possum

For each of the education species at WA Wildlife a resource ‘pack’ has been compiled including species information slides, species fact sheets, word finds and colouring pages. These resources are designed for use in conjunction with the lessons and learning activities.

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Investigating the Western Ringtail Possum: Habitat Changes and Conservation 65
Western Ringtail Possum: Habitat Changes and Environmental Impacts 67
Natural Selection in Western Australian Animals: Adaptation in Action 70
Natural Selection in Western Australian Fauna 72

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Keystone Species and Conservation: The Dingo's Role in Australian Ecosystems. 76
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Early Childhood (K-1) Learning Activities & Resources

- Lesson Plan: Animal Classification Adventure
- Animal Cut & Paste
- Animal Card Activities
- Channelled Animal Names (EduSA)
- Wildlife Alphabet Graphemes A3 wall posters (EduSA)
- Wildlife Alphabet Graphemes A3 wall posters (VMC)

Linking to these SCSA Curriculum Strands

English	
Language	Expressing and developing ideas Language variation and change Phonic and word knowledge
Literacy	Interacting with others Interpreting, analysing, evaluating
Literature	Literature and context Responding to literature
Humanities and Social Sciences	
Humanities and Social Sciences skills	Communicating and reflecting Questioning and researching
Knowledge and understanding	Geography
Mathematics	
Number and Algebra	Patterns and algebra
Science	
Science as a Human Endeavour	Use and influence of science
Science Inquiry Skills	Communicating Planning and conducting Processing and analysing data & information
Science Understanding	Biological sciences Chemical sciences Earth and space sciences
Technologies	
Knowledge and understanding	Technologies contexts

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Animal Classification Adventure

Objective:

Students will be able to classify animals based on common characteristics and explain their reasoning for grouping.

Assessment:

Students will create a poster with grouped animal cards, drawing lines around each group and verbally explaining their classification criteria to the teacher or a small group.

Key Points:

- Animals can be grouped based on various characteristics such as habitat, physical features, or behaviors.
- Careful observation helps identify similarities and differences among animals.
- Explaining reasoning is an important skill in classification and communication.
- Fine motor skills are developed through cutting and pasting activities.
- Vocabulary: group, classify, similarities, differences, habitat

Opening:

- Gather students in a circle. Show them a variety of toy animals or animal pictures.
- Ask: "If we wanted to put these animals into groups, how could we do it?"
- Allow students to share ideas and demonstrate a simple grouping (e.g., animals with fur vs. no fur).

Introduction to New Material:

- Explain that scientists group animals to help understand them better.
- Show examples of animal groupings (e.g., land animals, water animals, flying animals).
- Introduce the activity: "Today, we're going to be animal scientists and create our own animal groups!"
- Demonstrate how to carefully cut along dotted lines around the “Animal Cut & Paste” animal shapes.
- Model how to think aloud when grouping animals: "I'm putting these together because they all have feathers."
- *Common misconception* to address: Animals can only be grouped one way. Explain that there are many ways to classify animals.

Guided Practice:

- Distribute pre-cut “animal cards” to small groups (use the animal pictures from the “Animal Card Activities” resource.
- Ask students to work together to create one group, then explain their reasoning to the class.
- Encourage different grouping ideas (e.g., number of legs, where they live, what they eat).
- Monitor groups and provide support as needed, asking guiding questions to help students articulate their thinking.

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Independent Practice:

- Distribute individual sets of animal cards, blank pages, and glue sticks to each student.
- Remind students to cut carefully along the dotted lines or around each animal.
- Instruct students to create at least two groups of animals on their blank page.
- Encourage students to draw lines around their groups and be prepared to explain their choices.
- Circulate to assist with cutting, pasting, and drawing as needed.

Closing:

- Have students pair up and share their animal groupings with a partner.
- Ask volunteers to present their favourite group to the class and explain their reasoning.
- Recap the main idea: "We can group animals in many different ways based on what we observe about them."

Extension Activity:

For students who finish early, provide additional animal cards or pictures and challenge them to create new groupings based on different criteria.

Homework:

Ask students to find and cut out 3-5 animal pictures from magazines or newspapers at home (with adult supervision). Bring these to class to add to their animal grouping projects.

Standards Addressed:

1. SCSA Kindergarten Science Understanding: Biological Sciences - Living things have basic needs, including food and water (ACSSU002)
2. SCSA Kindergarten Science Inquiry Skills: Communicating - Share observations and ideas (ACSIS012)

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Animal Cut & Paste

Print cut & paste page for each student.
In small table sessions ask or assist students to :

1. Cut carefully along the dotted lines (or around each animal) to separate the 6 animal cards.
2. Make groups of animals that have something in common. Explain their reasoning (C*ould include specific needs, where they live, colour, skin type, animal type, number of legs etc…*)
3. Paste the grouped animals together on a blank page, then draw a line around them.

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Animal Cut & Paste

Print cut & paste page for each student. In small table sessions ask or assist students to :

1. Cut carefully along the dotted lines (or around each animal) to separate the 6 animal cards.
2. Make groups of animals that have something in common. Explain their reasoning (C*ould include specific needs, where they live, colour, skin type, animal type, number of legs etc…*)
3. Paste the grouped animals together on a blank page, then draw a line around them.

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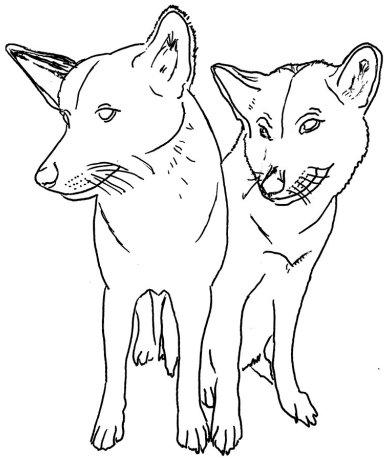
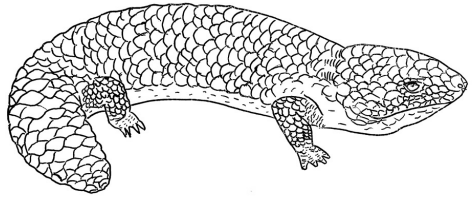
1) Cut carefully along the dotted lines.
2) Groups of animals together that have something in common and explain reasons.
3) Paste the grouped animals together into the same section on the blank page.





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Cut out the animal pictures. Paste your grouped animals near to each other and draw a line around each groups

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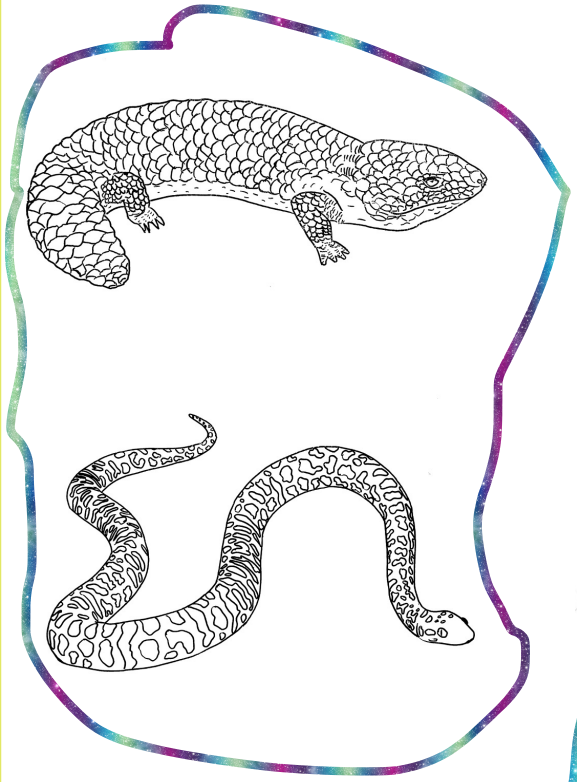
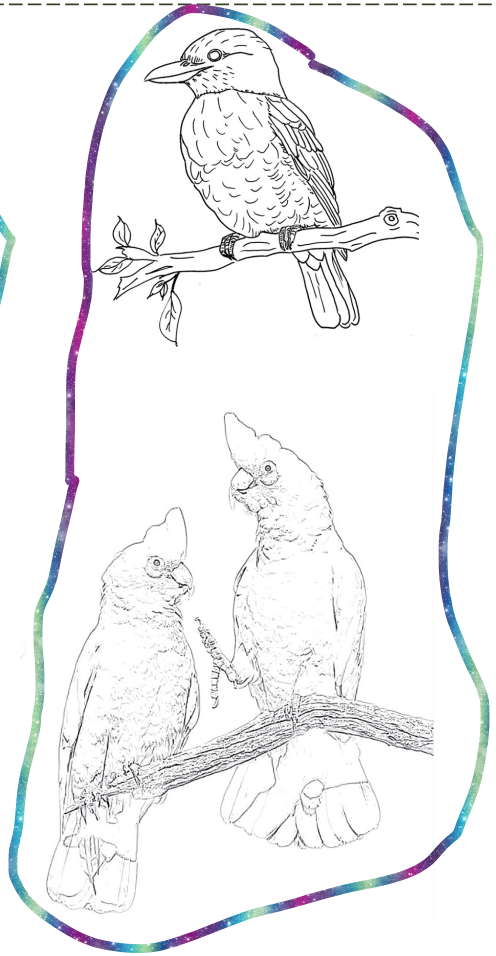
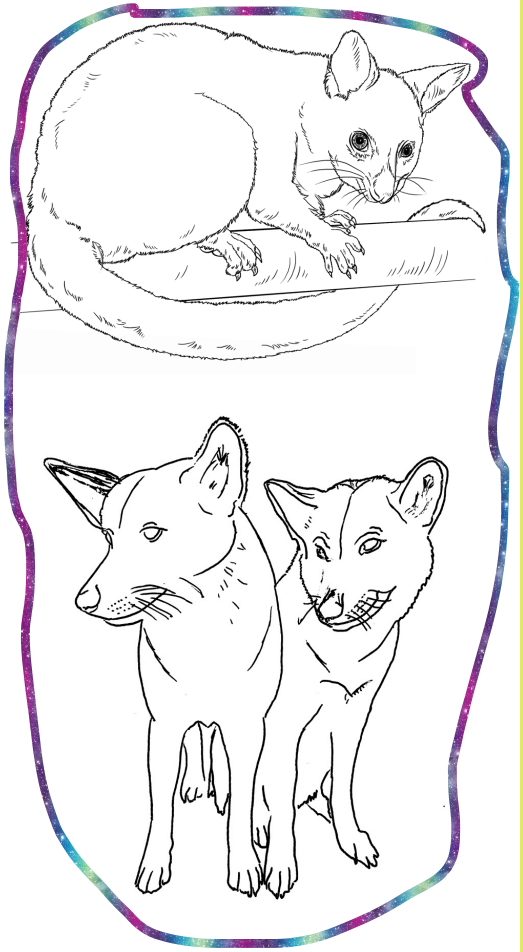
Suggested solution: scales, feather, fur.







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Animal Card Activities

Print, cut and laminate a few sets of cards and use them in small table sessions to:

- Sort into different groups using a range of criteria (animal types, flying/not flying, number of legs etc)
- Play ‘snap’
- Match picture cards to word (name) cards
- Match English animal names to Noongar names
- Create repeating patterns (e.g., snake, bird, possum)
- Use your imagination!

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Animal Card Activities

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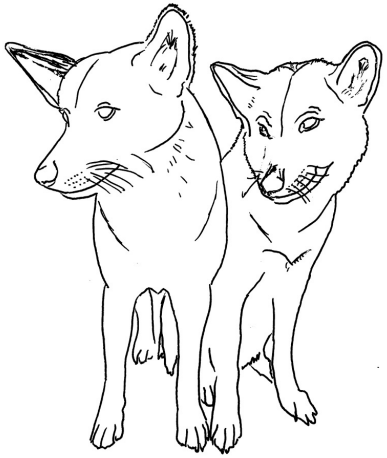

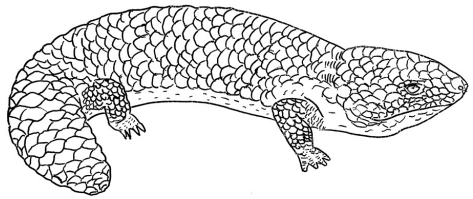

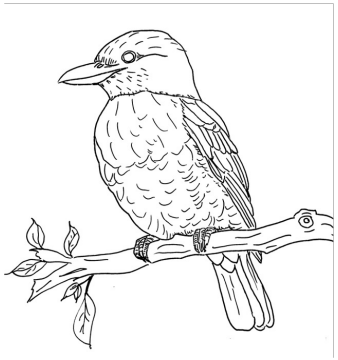

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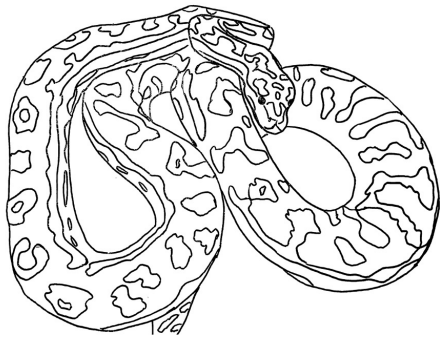
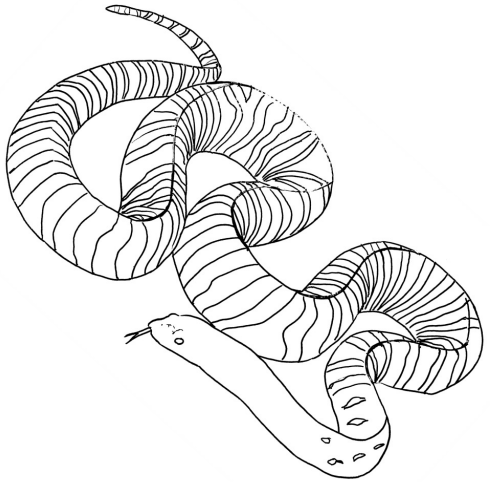
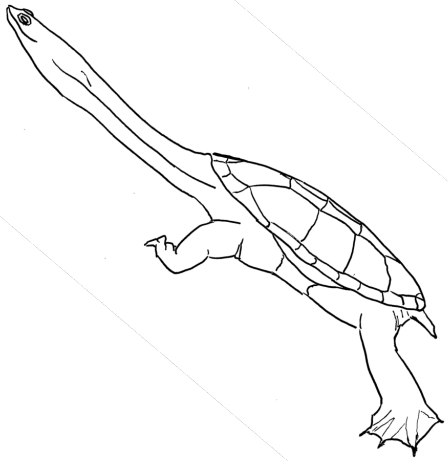
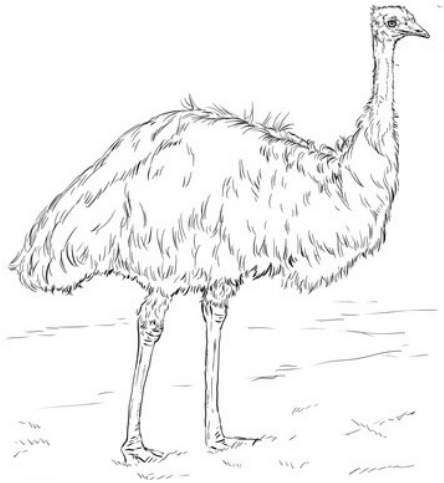
Dingo	Corella	Bobtail
Kookaburra	Snake	Possum

Dwert	Manyt	Yoorn
Kaa-kaa	Noorn	Koomool





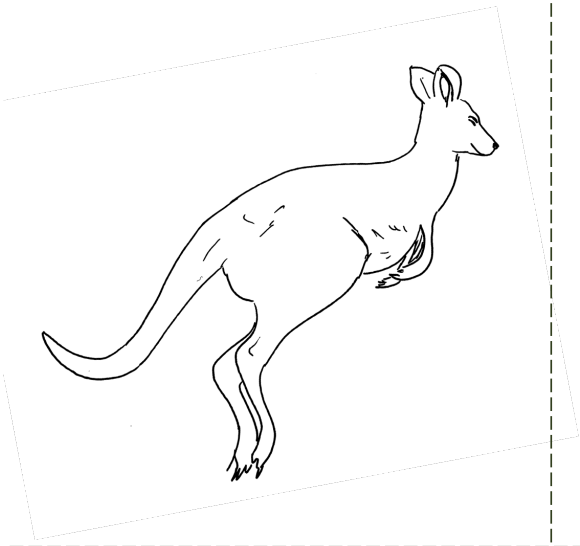


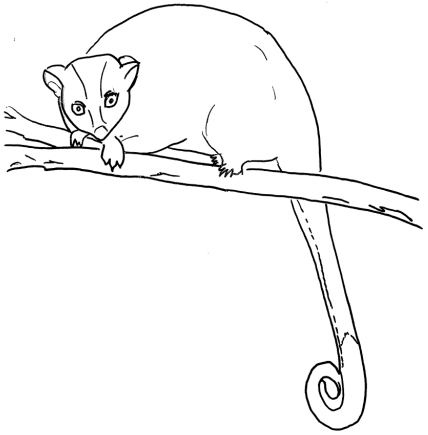


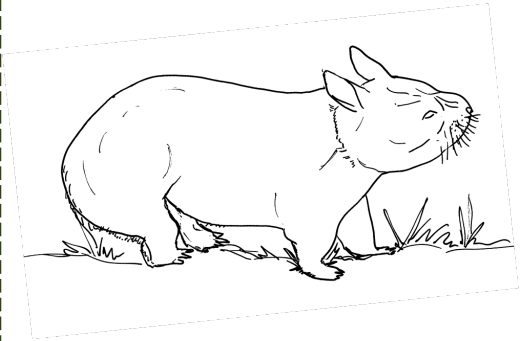
education resources developed with support of

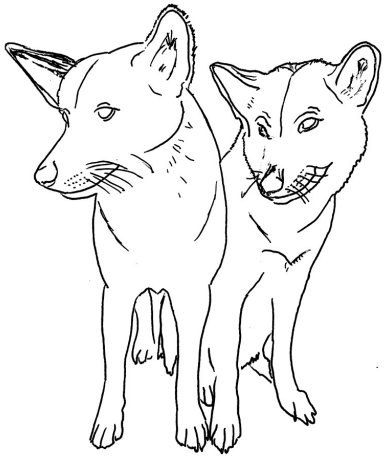
Skink	Snake	Snake
Turtle	Tawny Frogmouth	Emu

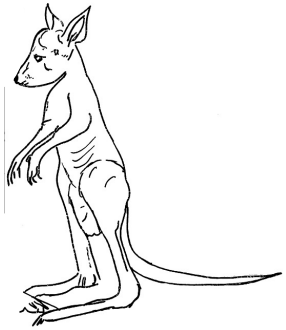
Yoorn	Wakarl	Noorn
Booyi	Djoowi	Weitj











WA WILDLIFE HELPING WILD LIVES LIVE education resources developed with support of bp

Kangaroo

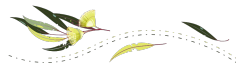
Possum

Wombat

Dingo

Joey

Black Cockatoo



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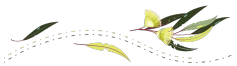

Yonga	Ngwayir	Wambad
Dwert	Djudiny	Karak

Channelled Animal Names (EduSA)

Print and laminate for letter writing practice.

Print and use for students to practice writing, then colour in the image and take home.

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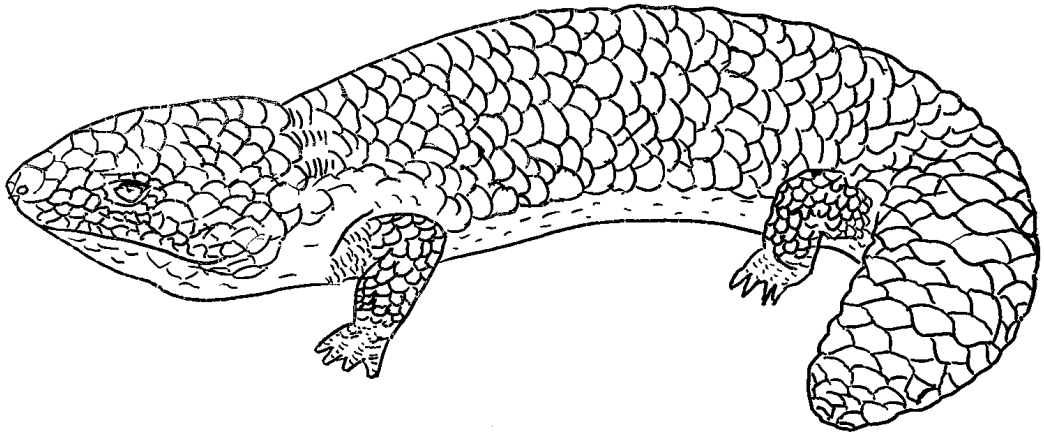
Bobtail



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Python

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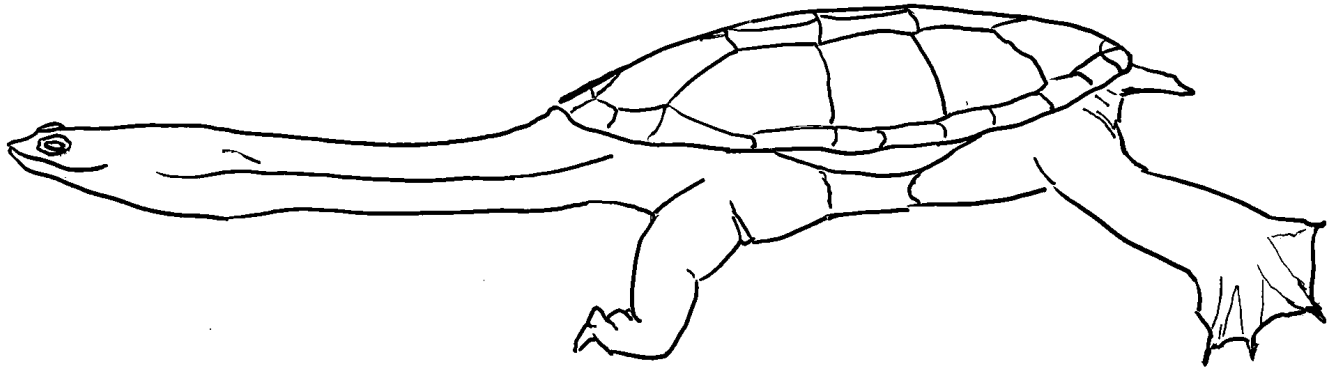
Turtle



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Kangaroo

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Joey

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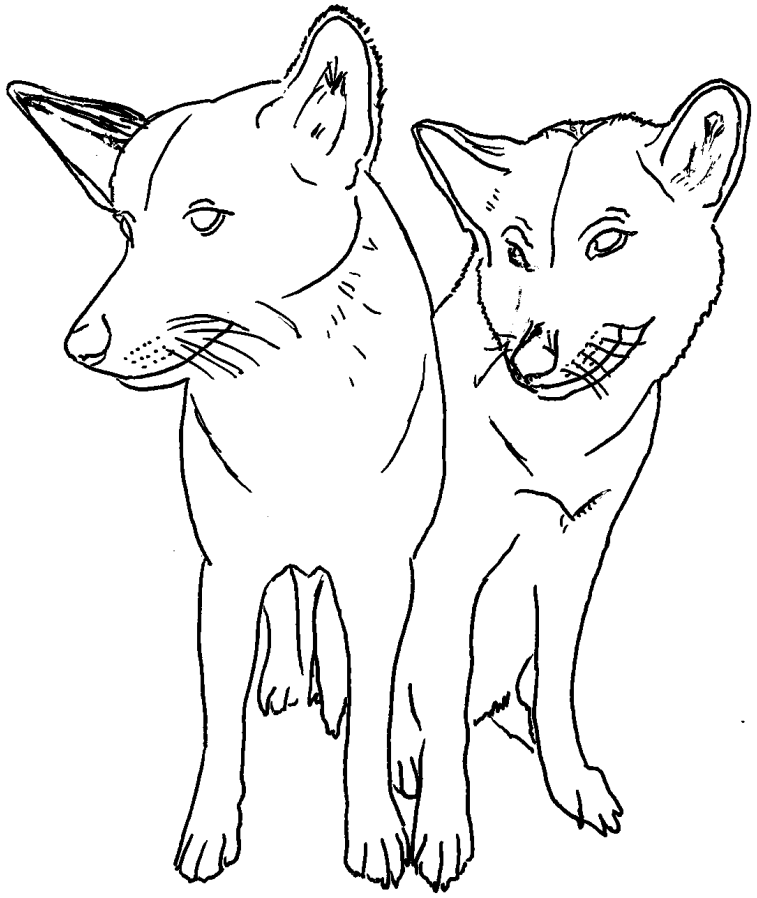
Dingo



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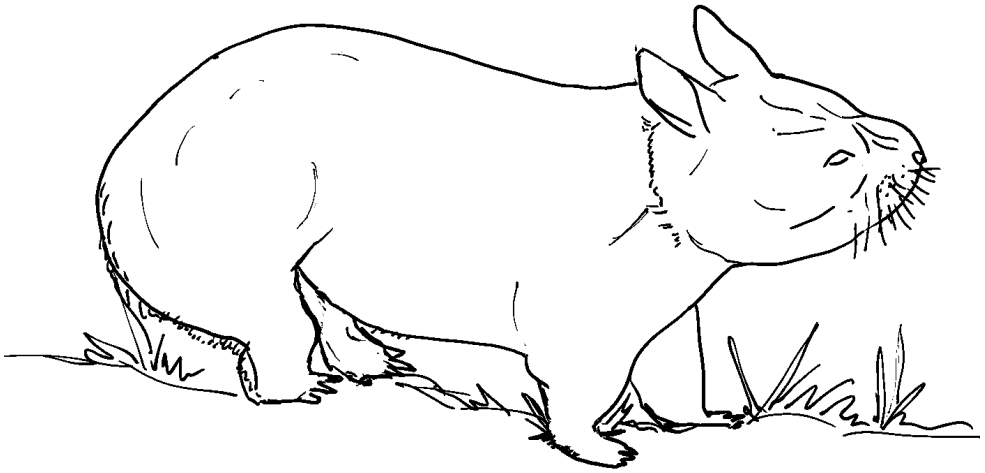
Wombat



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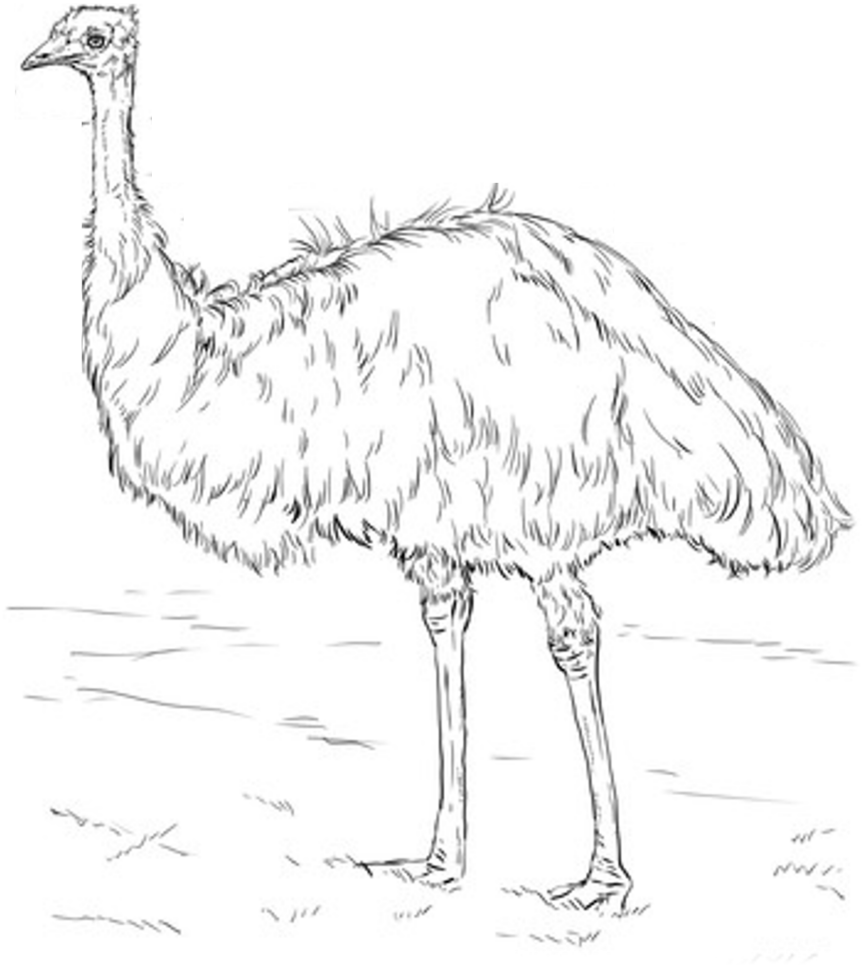
Emu



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Black Cockatoo

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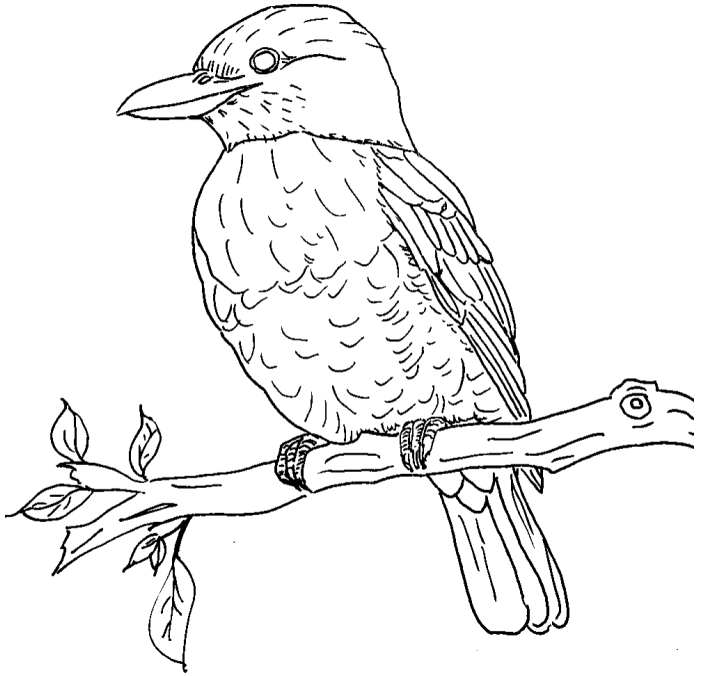
Kookaburra



WA WILDLIFE
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Possum

WA WILDLIFE
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Wildlife Alphabet Graphemes A3 wall posters (EduSA)

Print A3 size and display around the classroom with other Alphabet Graphemes.
This resource is provided as a separate file.

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Wildlife Alphabet Graphemes A3 wall posters (VMC)

Print A3 size and display around the classroom with other Alphabet Graphemes.
This resource is provided as a separate file

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Lower Primary (Year 1- 4) Learning Activities & Resources

- Lesson Plan: Exploring Australian Wildlife: Living Things and Their Features
- Lesson Plan: Creating Wildlife Rescue Posters
- Lesson Plan: Create a short imaginative story about an animal that was rescued and taken to WA Wildlife.
- Worksheet: Write a persuasive letter to a government representative about the importance of protecting wildlife habitat
- Worksheet: A Wildlife Rescue Adventure

Linking to these SCSA Curriculum Strands

English	
Language	Expressing and developing ideas Language for interaction
Literacy	Creating texts Interacting with others Interpreting, analysing, evaluating
Literature	Creating literature Literature and context Responding to literature
Humanities and Social Sciences	
Humanities and Social Sciences Skills	Analysing Communicating and reflecting Evaluating Questioning and researching
Knowledge and understanding	Civics and Citizenship Geography
Mathematics	
Measurement and Geometry	Location and transformation Using units of measurement
Statistics and Probability	Data representation and interpretation
Science	
Science as a Human Endeavour	Use and influence of science
Science Inquiry Skills	Communicating Evaluating Planning and conducting Processing and analysing data and information
Science Understanding	Biological sciences

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Exploring Australian Wildlife: Living things and their features.

Learning Objective:

Students will be able to:

- Identify and describe observable features of living things
- Distinguish between living and non-living things based on observable characteristics
- Explain how living things grow, change, and produce offspring similar to themselves
- Understand how scientific knowledge about living things helps us interact responsibly with wildlife

Assessment:

Students will create a "Living Things Observation Journal" where they:

1. Choose three Australian animals they observed during the excursion to WA Wildlife
2. For each animal, describe:
    - Three observable features
    - How it grows and changes over time
    - How its offspring are similar to the parent
3. Compare these animals to one non-living thing, explaining why the animals are living and the other object is not
4. Write a short paragraph on how understanding these animals helps us protect and care for them

Key Points:

- Living things have observable features such as body coverings, limbs, and sensory organs
- Living things grow, change, and produce offspring that resemble their parents
- Living things can be grouped based on similar observable features
- Living things have specific needs (food, water, shelter) that non-living things do not require
- Scientific knowledge about living things helps us make informed decisions about wildlife conservation and care

Opening:

- Begin by asking students to share their favorite animal from the WA Wildlife excursion
- Have students turn to a partner and describe one interesting feature they observed about that animal
- Introduce the lesson by explaining that today we'll be exploring what makes these animals living things and how understanding them helps us care for wildlife

Introduction to New Material:

- Display images of various Australian animals seen during the excursion
- Guide students in identifying observable features (e.g., fur, scales, wings, beaks)
- Explain how these features help group animals (e.g., mammals, reptiles, birds)
- Discuss how animals grow and change over time, using examples like kangaroo joey development
- Show pictures of animal parents with their offspring, highlighting similarities

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- Compare living animals to non-living objects in the environment (e.g., rocks, water)
- Explain how scientific knowledge about these animals helps us protect them (e.g., understanding habitat needs)

Common misconception to anticipate: Some students might think that all moving things are living (e.g., cars, robots). Clarify that movement alone doesn't define life.

Guided Practice:

- Divide the class into small groups
- Provide each group with pictures of different Australian animals and non-living objects
- Ask groups to sort these into living and non-living categories, explaining their reasoning
- Have groups share their categorizations, discussing any disagreements
- Guide students in identifying growth and change in animals using life cycle diagrams
- Ask questions that progress from simple identification to more complex reasoning about animal features and their purposes

Monitor student performance by circulating among groups, listening to discussions, and providing guidance as needed.

Independent Practice:

- Explain that students will now work individually on their "Living Things Observation Journal"
- Review the assessment criteria and provide a template for the journal
- Encourage students to use their memories from the excursion and the class discussions
- Remind students to work quietly and independently, but raise their hand if they need assistance
- Provide reference materials (books, approved websites) for students who need additional information

Closing:

Create a class "Living Things Web" on the board:

- Write "Living Things" in the center
- Have each student contribute one fact they learned about living things, connecting it to the center or to another fact
- Discuss how all these facts are interconnected and help us understand and care for wildlife
-

Extension Activity:

For students who finish early, provide the following activity:

Design a "Wildlife Protection Poster" for one of the animals they studied, including:

- A drawing of the animal
- Three important facts about its features or lifecycle
- Two ways people can help protect this animal in the wild

Homework:

Ask students to observe living things in their home or neighborhood and create a simple sketch of one living thing and one non-living thing. They should list three

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observable features of the living thing and explain how it's different from the non-living thing.

Curriculum Standards Addressed:

1. SCSA Science Understanding: Biological Sciences
    - Living things grow, change and have offspring similar to themselves (ACSSU030)
    - Living things can be grouped on the basis of observable features and can be distinguished from non-living things (ACSSU044)

2. SCSA Science as a Human Endeavour: Nature and development of science
    - Science involves making predictions and describing patterns and relationships (ACSHE050)
    - Science knowledge helps people to understand the effect of their actions (ACSHE051)

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Creating Wildlife Rescue Posters

Learning Objective:

Students will be able to create short, persuasive texts about Western Australian wildlife rehabilitation using appropriate text structures and language features for a familiar audience.

Assessment:

Students will design and create a persuasive poster about rehabilitating a specific Western Australian animal. The poster should include:

- A clear message about why the animal needs help
- At least two reasons to support the message
- Appropriate images or illustrations
- Proper use of persuasive language features (e.g., emotive words, rhetorical questions)

Key Points:

- Western Australian wildlife rehabilitation involves caring for injured, orphaned, or sick native animals
- Persuasive texts aim to convince the reader to agree with a particular point of view
- Key elements of persuasive writing include a clear message, supporting reasons, and persuasive language features
- Multimodal elements (such as images and different text sizes) can enhance the effectiveness of a persuasive text
- Familiar audiences for second graders might include classmates, teachers, or parents

Opening:

- Show students a short video clip of a wildlife rescuer helping an injured kangaroo
- Ask students: "How did watching that video make you feel? Why do you think it's important to help injured animals?"
- Explain that today, they will learn how to create persuasive posters to encourage others to support wildlife rehabilitation in Western Australia.

Introduction to New Material:

- Introduce the concept of wildlife rehabilitation, focusing on the animals introduced by WA Wildlife.
- Explain the key elements of persuasive writing using a simple example poster about helping an injured bird.
- Demonstrate how to use persuasive language features, such as emotive words and rhetorical questions
- Discuss the importance of using appropriate images and text sizes to make the poster eye-catching
- Common misconception to address: Remind students that while it's important to be passionate about the topic, they should still use facts to support their arguments, not just emotions

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Guided Practice:

- Divide the class into small groups and provide each group with a fact sheet about a different Western Australian animal that might need rehabilitation
- Guide students through brainstorming ideas for their posters, helping them identify a clear message and supporting reasons
- Model how to create a simple outline for the poster, including where to place text and images
- Circulate among groups, offering support and asking questions to deepen their thinking

Independent Practice:

- Provide students with art supplies (paper, markers, colored pencils) and printed images of Western Australian animals
- Instruct students to work independently on creating their wildlife rehabilitation posters
- Remind them to include all the elements discussed: clear message, supporting reasons, persuasive language, and appropriate images
- Encourage students to refer to the example poster and their group brainstorming as they work

Closing:

- Have students participate in a "gallery walk," where they view each other's posters
- Ask students to leave positive feedback on sticky notes for at least two other posters they found persuasive

Extension Activity:

Students who finish early can create a short script for a 30-second radio advertisement to accompany their poster, focusing on using persuasive language in an audio format.

Homework:

Ask students to show their poster to a family member or friend and write a short paragraph about their reaction. Did the poster convince them? Why or why not?

Curriculum Standards Addressed:

1. ACELY1671: Create short imaginative, informative and persuasive texts using growing knowledge of text structures and language features for familiar and some less familiar audiences, selecting print and multimodal elements appropriate to the audience and purpose.
2. ACELY1789: Use software including word processing programs with growing speed and efficiency to construct and edit texts featuring visual, print and audio elements.

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Protecting Wildlife: A Letter to Our Leaders

After meeting some of the animals that are cared for by WA Wildlife we need to think about the importance of protecting wildlife habitats. Wildlife habitats are the natural homes of animals and plants. These areas are very important for keeping our planet healthy and beautiful. Sometimes, these habitats are in danger because of things like building new houses or roads. We can help by writing a letter to a government representative to tell them why we should protect these special places.

Fill in the Blank: Fill in the blank with the correct words.

1. Wildlife habitats are _____ for many different animals and plants.
2. We can write a _____ to a government representative to share our thoughts.
3. Protecting wildlife habitats helps keep our _____ healthy.
4. Many animals lose their homes when we _____ new buildings in their habitat.
5. Government representatives can make _____ to protect wildlife habitats.

Word bank: letter, homes, planet, build, laws, important

Multiple Choice Questions: Choose (circle or highlight) the correct answer from the choices for each question.

1. What is a wildlife habitat? a) A zoo b) A pet store c) A natural home for animals and plants d) A farm	2. Why are wildlife habitats important? a) They provide food for humans b) They keep our planet healthy c) They are good places to build houses d) They are only for birds
3. What can threaten wildlife habitats? a) Building new roads b) Planting trees c) Watching animals d) Writing letters	4. How can we help protect wildlife habitats? a) By catching wild animals b) By building more houses c) By writing to government representatives d) By cutting down trees
5. Who can make laws to protect wildlife habitats? a) Teachers b) Parents c) Government representatives d) Store owners	

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Answer the following questions in complete sentences:

1. Why do you think it's important to protect wildlife habitats?

2. How would you feel if animals lost their homes? Explain your answer.

3. What would you say in a letter to a government representative about protecting wildlife habitats?

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Answer Key:

Fill in the Blank:

1. homes
2. letter
3. planet
4. build
5. laws

Multiple Choice Questions:

1. c) A natural home for animals and plants
2. b) They keep our planet healthy
3. a) Building new roads
4. c) By writing to government representatives
5. c) Government representatives

Open Ended Questions (Example responses):

1. It's important to protect wildlife habitats because they are homes for many animals and plants. These habitats help keep our planet healthy and balanced.
2. I would feel sad if animals lost their homes. Animals need safe places to live, find food, and raise their babies. Losing their homes would make it hard for them to survive.
3. In a letter to a government representative, I would say that protecting wildlife habitats is very important. I would ask them to make laws that stop people from destroying these habitats and to create more protected areas for animals and plants to live safely.

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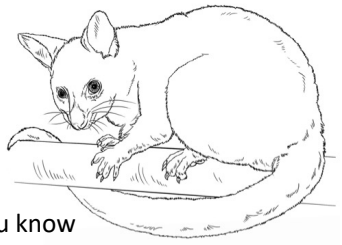
A Wildlife Rescue Adventure



Imagine you're walking through a park one sunny afternoon when you hear a faint cry coming from a nearby bush. As you approach, you discover a small, injured possum. Your heart fills with concern, and you know you need to help this little creature. This is where your journey with WA Wildlife begins.

WA Wildlife is a hospital, rescue and rehabilitation centre that helps injured and orphaned animals. They take in all sorts of creatures, from tiny possums to large kangaroos. The dedicated staff and volunteers work tirelessly to nurse these animals back to health and, when possible, release them back into the wild.

Fill in the Blank: Fill in the blank with the correct words.

1. The injured possum was found in a _____.
2. WA Wildlife helps both_____and orphaned animals.
3. The staff at WA Wildlife work _____to care for the animals.
4. After recovery, animals are often_____back into the wild.
5. The rescue center takes in animals of all _____, from small to large.

Word bank: tirelessly, injured, released, sizes, bush

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. What type of animal was found in the story? a) Kangaroo b) Koala c) Possum d) Wombat	2. Where does the story take place? a) In a forest b) At the beach c) In a park d) On a farm
3. What happens to the animals after they recover? a) They become pets b) They are sent to zoos c) They are released back into the wild d) They stay at WA Wildlife forever	4. What is the main purpose of WA Wildlife? a) To sell animals as pets b) To rescue and care for injured animals c) To train animals for the circus d) To study animal behaviour
5. How do the staff and volunteers at WA Wildlife work? a) Lazily b) Quickly c) Tirelessly d) Slowly	

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Open Ended Questions: Answer the following questions in complete sentences:

1. How do you think the person who found the possum felt when they discovered it? Why?

2. What are some challenges that WA Wildlife might face when caring for injured animals?

3. If you could volunteer at WA Wildlife, what job would you like to do and why?

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Answer Key:

Fill in the Blank:

1. bush
2. injured
3. tirelessly
4. released
5. sizes

Multiple Choice Questions:

1. c) Possum
2. c) In a park
3. b) To rescue and care for injured animals
4. c) Tirelessly
5. c) They are released back into the wild

Open Ended Questions (Example responses):

1. The person who found the possum probably felt worried and concerned. They might have also felt a sense of responsibility to help the injured animal.
2. Some challenges WA Wildlife might face include: limited resources, the need for specialized care for different animals, finding enough volunteers, and ensuring the animals can survive when released back into the wild.
3. Answers will vary. Example: I would like to help feed the animals because it would allow me to interact with them closely and learn about their diets and behaviors.

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Upper Primary (Year 4- 6) Learning Activities & Resources

- Lesson Plan: Crafting Animal Rescue Stories: A Journey into Imaginative Writing
- Worksheet: The Earth's Environment and Wildlife.

Linking to these SCSA Curriculum Strands

English	
Language	Expressing and developing ideas Language for interaction
Literacy	Creating texts Interacting with others Interpreting, analysing, evaluating
Literature	Creating literature Examining literature
Humanities and Social Sciences	
Humanities and Social Sciences skills	Analysing Communicating and reflecting Evaluating Questioning and researching
Knowledge and understanding	Civics and Citizenship Economics and Business Geography History
Science	
Science as a Human Endeavour	Use and influence of science
Science Inquiry Skills	Communicating Planning and conducting
Science Understanding	Biological sciences

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Crafting Animal Rescue Stories: A Journey into Imaginative Writing

Learning Objective:

Students will be able to plan, draft, and publish a short imaginative story about an animal rescue, demonstrating control over text structures and language features while developing characters, settings, and storylines.

Assessment:

Students will write a 500-word short story about an animal rescue, choosing one of the following perspectives:

1. First-person perspective of the rescuer
2. First-person perspective of the rescued animal
3. Third-person perspective

The story will be assessed using a rubric that evaluates:

- Character development
- Setting description
- Plot structure (introduction, rising action, climax, resolution)
- Use of descriptive language and sensory details
- Grammar and punctuation
- Adherence to the chosen perspective

Key Points:

- Understanding the elements of a short story: characters, setting, plot, and perspective
- Exploring the different perspectives in storytelling: first-person (rescuer), first-person (animal), and third-person
- Developing empathy and understanding for animals through creative writing
- Incorporating sensory details and descriptive language to bring the story to life
- Using the writing process: planning, drafting, revising, editing, and publishing

Opening:

- Begin the lesson by showing a short video clip of an animal rescue operation in Western Australia.
- Ask students to share their thoughts and feelings about what they've seen.
- Pose the question: "If this animal could talk, what do you think it would say about its experience?"

Introduction to New Material:

- Explain the three perspective options for the story: first-person rescuer, first-person animal, and third-person.
- Discuss the characteristics of each perspective, providing examples from well-known stories.
- Introduce the concept of WA Wildlife and its role in animal rescue and rehabilitation.

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- Review the elements of a short story: characters, setting, plot (introduction, rising action, climax, resolution).
- Demonstrate how to use a story planning template to organize ideas before writing.
- Common misconception to address: Remind students that even when writing from an animal's perspective, they should maintain realistic animal behaviors and avoid overly humanizing the character.

Guided Practice:

- Divide the class into small groups, assigning each group a different perspective.
- Provide a sample opening paragraph for each perspective and have groups continue the story for a few sentences.
- Have groups share their continuations, discussing how the perspective affects the storytelling.
- Guide students through a brainstorming session for possible animal rescue scenarios, encouraging them to consider local wildlife.
- Model the use of sensory details and descriptive language to enhance the story.
- Monitor group discussions and provide feedback on perspective consistency and story elements.

Independent Practice:

- Students will choose their preferred perspective and begin planning their individual stories using the provided template.
- Set expectations for quiet, focused writing time.
- Encourage students to refer to the rubric as they write to ensure they're meeting all criteria.
- Circulate the room, offering individual assistance and feedback as needed.
- Remind students to include vivid descriptions of the animal, the rescue situation, and the emotions involved.

Closing:

- Have students pair up and share a favorite sentence from their story draft.
- Conduct a quick class discussion on the challenges and enjoyments of writing from different perspectives.

Extension Activity:

For students who finish early, have them create a simple illustration to accompany their story or begin planning how they could turn their short story into a longer piece with additional plot points.

Homework:

Students should complete a first draft of their story if not finished in class. Additionally, they should research one fact about the animal they chose for their story and be prepared to share how they might incorporate this fact into their narrative.

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Standards Addressed:

1. ACELY1694 - Plan, draft and publish imaginative, informative and persuasive texts containing key information and supporting details for a widening range of audiences, demonstrating increasing control over text structures and language features.
2. ACELT1794 - Create literary texts by developing storylines, characters and settings.

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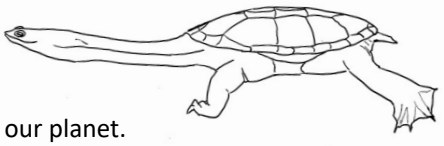
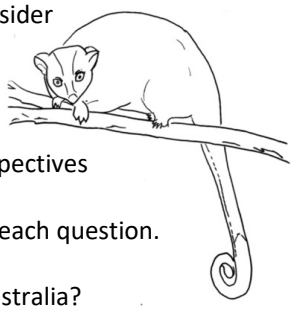
The Earth's Environment and Wildlife: Our Responsibility

The Earth's environment is crucial for sustaining all forms of life. In Australia, wildlife is significantly affected by human activities that alter the natural landscape. These activities include clearing vegetation, urban development, farming, and mining. It's important to understand how these changes impact animals and their habitats. People have different views on how to protect the environment, and it's essential to consider various perspectives when making decisions about environmental conservation.



Fill in the Blank: Fill in the blank with the correct words.

1. The Earth's environment_____all life on our planet.
2. Wildlife in Australia are affected by_____clearance and urban_____.
3. Different people have different_____on how to protect the environment.
4. _____and _____are examples of human activities that can alter the natural landscape.
5. When making decisions about the environment, it's important to consider multiple_____.



Word bank: sustains, vegetation, development, views, farming, mining, perspectives

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. Which of the following is NOT a way humans alter the environment in Australia?
   a) Fencing
   b) Irrigation
   c) Volcanic eruptions
   d) Plantations

2. What is an important step in the decision-making process for environmental issues?
   a) Ignoring different opinions
   b) Sharing views and recognizing different points of view
   c) Making quick decisions without discussion
   d) Focusing only on economic factors

3. When examining information about environmental issues, it's important to:
   a) Only consider scientific data
   b) Ignore conflicting opinions
   c) Distinguish fact from opinion
   d) Accept all information without question

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4. Which of the following best describes the relationship between the environment and living things?
   a) The environment has no impact on animals and people
   b) Only humans depend on the environment
   c) The environment sustains all life
   d) Animals don't need specific environments to survive

5. What is a potential consequence of vegetation clearance in Australia?
   a) Increased habitat for native species
   b) Improved air quality
   c) Loss of wildlife habitat
   d) Better soil conservation

Open Ended Questions: Answer the following questions in complete sentences:

1. Explain two ways in which human activities can affect wildlife in Australia.

2. Why is it important to consider different perspectives when making decisions about protecting the environment?

3. Describe one way you think we can protect the environment in your local area.

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Answer Key:

Fill in the Blank:

1. sustains
2. vegetation, development
3. views
4. Farming, mining
5. perspectives

Multiple Choice Questions:

1. c
2. b
3. c
4. c
5. c

Open Ended Questions (Example responses):

1. Human activities can affect wildlife in Australia in several ways. For example, vegetation clearance can destroy habitats where animals live and find food. Urban development can fragment natural areas, making it difficult for animals to move between different parts of their habitat.
2. It's important to consider different perspectives when making decisions about protecting the environment because various groups may have different needs and concerns. By understanding all viewpoints, we can create more balanced and effective solutions that address multiple aspects of environmental protection.
3. One way to protect the environment in our local area could be to organize community clean-up events to remove litter from parks and waterways. This helps prevent pollution and protects wildlife from harmful waste. Another idea could be to start a school or community garden to promote biodiversity and educate people about the importance of plants in our ecosystem.

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High School Year 7- 8 Learning Activities & Resources

- Lesson Plan: Classifying Western Australia's Unique Wildlife
- Lesson Plan: What's in a Name? Exploring Animal Classification.
- Worksheet: WA Wildlife Animals

Linking to these SCSA Curriculum Strands

English	
Language	Expressing and developing ideas Text structure and organisation
Literacy	Creating texts Interacting with others Interpreting, analysing, evaluating
Humanities and Social Sciences	
Humanities and Social Sciences skills	Analysing Communicating and reflecting Evaluating
Knowledge and understanding	Geography
Languages 7 – 10. Second Language: Chinese, French, German, Indonesian, Italian, or Japanese	
Communicating	Informing Translating
Understanding	Systems of language
Mathematics	
Number and Algebra	Linear and non-linear relationships Real numbers
Science	
Science as a Human Endeavour	Nature and development of science Use and influence of science
Science Understanding	Biological sciences

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Classifying Western Australia's Unique Wildlife

Objective:

Students will be able to classify organisms endemic to Western Australia using scientific classification systems and explain how scientific knowledge about classification has evolved over time.

Assessment:

Students will create a detailed classification chart for five endemic Western Australian animals, including their kingdom, phylum, class, order, family, genus, and species. They will also write a short paragraph explaining how classification systems have changed over time and why these changes occurred.

Key Points:

- Classification is a system used to organize living organisms based on shared characteristics.
- The seven main levels of classification are: Kingdom, Phylum, Class, Order, Family, Genus, and Species.
- Western Australia has many unique endemic species due to its geographical isolation.
- Scientific understanding of classification has evolved over time with new discoveries and technologies.
- Biologists and conservationists use classification in their work to study and protect biodiversity.

Opening:

- Display images of various Western Australian endemic animals (e.g., quokka, numbat, western swamp turtle).
- Ask students: "What do these animals have in common? How are they different?"
- Introduce the concept of classification and its importance in understanding biodiversity.

Introduction to New Material:

- Explain the seven levels of classification using a familiar animal as an example.
- Discuss the concept of endemic species and why Western Australia has so many unique animals.
- Present a brief history of classification systems, from Aristotle to Linnaeus to modern genetic analysis.
- Describe how biologists and conservationists use classification in their work.
- Common misconception to address: "All animals that look similar are closely related." Explain that appearances can be deceiving, and genetic relationships are more important in modern classification.

Guided Practice:

- Divide students into small groups.
- Provide each group with information cards about different Western Australian endemic animals.

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- Guide students through the process of classifying one animal together as a class.
- Have groups work on classifying the remaining animals, circulating to provide support and answer questions.
- Encourage students to use reliable online resources to find classification information.

Independent Practice:

- Students will choose five Western Australian endemic animals not previously discussed in class.
- They will create a detailed classification chart for each animal, including all seven levels of classification.
- Students will write a paragraph explaining how classification systems have changed over time and why these changes are important for scientific understanding.

Closing:

- Play a quick classification “Kahoot!" or “Blooket” game with questions about the animals studied and classification concepts.
- Discuss as a class: "Why is it important for scientists to have a standardized system of classification?"

Extension Activity:

Students can research and create a presentation on a specific Western Australian endemic species, including its unique adaptations, habitat, and conservation status.

Homework:

Students will choose an occupation related to biology or conservation and write a short report on how classification is used in that job and how it has influenced practices in that field.

Standards Addressed:

1. Science Understanding - Biological sciences: Classification helps organise the diverse group of organisms (ACSSU111)
2. Science as a Human Endeavour - Nature and development of science: Scientific knowledge has changed peoples' understanding of the world and is refined as new evidence becomes available (ACSHE134)

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What's in a name? Exploring Animal Classification

From Common Names to Scientific Nomenclature

Objective:

Students will be able to differentiate between common names and scientific names of animals, explain the importance of scientific classification, and apply this knowledge to classify WA Wildlife animals.

Assessment:

Students will create a classification poster for one WA Wildlife animal, including its common name(s), Noongar name (if applicable), scientific name, and a brief explanation of its taxonomic classification. They will present their posters to the class, demonstrating their understanding of scientific nomenclature and its significance in animal classification.

Key Points:

- Common names vs. Scientific names: Understanding the difference and importance
- Binomial nomenclature: The structure and significance of scientific names (genus and species)
- Taxonomy: The hierarchical system of classifying organisms
- Importance of scientific classification in organizing and studying biodiversity
- Relevance of classification to conservation efforts for WA Wildlife animals

Opening:

- Begin with a "Name Game" activity: Display images of WA Wildlife animals and ask students to share any names they know for each animal.
- Create a list of all the names students provide for each animal, highlighting the variety of common names.
- Ask students: "With so many different names for the same animal, how do scientists ensure they're talking about the same species?"

Introduction to New Material:

- Explain the concept of scientific names and their importance in avoiding confusion caused by multiple common names.
- Introduce binomial nomenclature, explaining the two-part structure (genus and species) of scientific names.
- Demonstrate how scientific names are written (italicized or underlined, with the genus capitalized).
- Discuss the use of Latin in scientific names and its role as an international language for classification.
- Briefly introduce the taxonomic hierarchy (Kingdom, Phylum, Class, Order, Family, Genus, Species).
- Common misconception to address: "Scientific names are just fancy words that don't have any real meaning." Explain that each part of the scientific name often describes a characteristic of the organism or honors a scientist.

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Guided Practice:

- Divide students into small groups and provide each group with information about a WA Wildlife animal, including its common name(s), Noongar name, and scientific name.
- Guide students through the process of breaking down the scientific name and researching its meaning.
- Have groups share their findings, discussing how the scientific name relates to the animal's characteristics or history.
- As a class, practice pronouncing scientific names and discuss the importance of correct pronunciation in scientific communication.

Independent Practice:

- Provide students with a list of WA Wildlife animals and their various names (common, Noongar, and scientific).
- Task students with creating a classification poster for one animal of their choice, including:
    1. Common name(s)
    2. Noongar name (if applicable)
    3. Scientific name (properly formatted)
    4. A brief explanation of the animal's taxonomic classification
    5. An illustration or image of the animal
    6. A short paragraph explaining why scientific classification is important for this particular species
- Remind students to use reliable sources for their research and to cite their sources.

Closing:

- Conduct a "Classification Carousel": Have students display their posters around the room and allow time for a gallery walk.
- Ask each student to share one interesting fact they learned about animal classification from their own research or from viewing their classmates' posters.

Extension or Homework Activities:

- Challenge advanced students to create a dichotomous key for identifying 5-10 WA Wildlife animals based on observable characteristics.
- Ask students to find an example of how scientific classification has aided in conservation efforts for a WA Wildlife species or another Australian animal. They should write a short paragraph explaining the connection between classification and conservation.

Standards Addressed:

1. Science Understanding (Biological Sciences): Classification helps organise the diverse group of organisms (ACSSU111)
2. Science Inquiry Skills: Communicate ideas, findings and evidence based solutions to problems using scientific language, and representations, using digital technologies as appropriate (ACSIS133)

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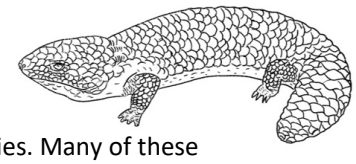
Australian Wildlife Education Worksheet



Western Australia is home to a diverse range of unique wildlife species. Many of these animals have both scientific names and traditional Aboriginal names, particularly from the Noongar people. Learning about these animals helps us understand and appreciate the rich biodiversity of the region and the cultural significance of these creatures to the indigenous people.

Fill in the Blank: Fill in the blank with the correct words.

1. The Bobtail Lizard, known scientifically as Tiliqua rugosa, is called_____in Noongar language.
2. The _____, or Macropus, is known as Yonga or yongka in Aboriginal language, with its young called djudiny.
3. The _____ is a reptile with the scientific name Chelodina oblonga and is called Booyi or Yaakin by Aboriginal people.
4. The._____ is a bird species scientifically known as Calyptorhynchus banksii naso and is called karak in Noongar language.
5. The Common Brushtail Possum, or Trichosurus vulpecula, is known as_____ _____ in Aboriginal language.

Word bank: Oblong Turtle, goomal, Yoorn, Forest Red-tailed Black Cockatoo, Kangaroo

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. Which animal is known as "wakarl" or "noorn" in Aboriginal languages? a) Emu b) Carpet Python c) Tawny Frogmouth d) Wombat	2. What is the scientific name for the Laughing Kookaburra? a) Podargus strigoides b) Dacelo novaeguineae c) Dromaius novaehollandiae d) Canis lupus dingo
3. Which animal is called "wetj" or "wedjeroop" in Noongar language? a) Emu b) Wombat c) Alpine Dingo d) Muirs Corella	4. What is the Aboriginal name for the Western Ringtail Possum? a) Yoorn b) Dilert c) Wawding d) Dwert
5. Which python species is NOT mentioned in the given list? a) Carpet Python b) Stimsons Python c) Woma Python d) Ball Python	

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Open Ended Questions: Answer the following questions in complete sentences:

1. Explain why it's important to learn both the scientific and Aboriginal names for Australian wildlife species.

2. Choose one animal from the list and describe its appearance and habitat. Use both its scientific and Aboriginal names in your answer.

3. How might learning about these animals and their names in different languages contribute to wildlife conservation efforts?

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Answer Key:

Fill in the Blank:

1. Yoorn
2. Kangaroo
3. Oblong Turtle
4. Forest Red-tailed Black Cockatoo
5. goomal

Multiple Choice Questions:

1. b) Carpet Python
2. b) Dacelo novaeguineae
3. a) Emu
4. c) Wawding
5. d) Ball Python

Open Ended Questions (Example responses):

1. Learning both scientific and Aboriginal names for Australian wildlife is important because it helps us understand the animals from different perspectives. Scientific names provide a standardized way to identify species globally, while Aboriginal names offer insights into the cultural significance and traditional knowledge about these animals. This dual understanding promotes respect for both scientific and indigenous knowledge systems.

2. The Bobtail Lizard, scientifically known as Tiliqua rugosa and called Yoorn in Noongar language, is a short-tailed skink found in Western Australia. It has a large triangular head, a wide body, and a very short tail that looks like a second head. This lizard typically lives in arid to semi-arid environments, including scrublands and grasslands.
3. Learning about these animals and their names in different languages can contribute to wildlife conservation efforts by:

    - Increasing awareness and appreciation for local biodiversity
    - Promoting cultural respect and inclusion of indigenous knowledge in conservation strategies
    - Engaging more people in conservation efforts by making the information accessible in multiple languages
    - Helping to bridge traditional ecological knowledge with scientific research for more comprehensive conservation approaches

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High School Year 9- 10 Learning Activities & Resources

- Lesson Plan: Investigating the Western Ringtail Possum: Habitat Changes and Conservation
- Lesson Plan: Natural Selection in Western Australian Animals: Adaptation in Action

Linking to these SCSA Curriculum Strands

English	
Literacy	Creating texts Interacting with others Interpreting, analysing, evaluating
Humanities and Social Sciences	
Humanities and Social Sciences skills	Analysing Communicating and reflecting Evaluating Questioning and researching
Knowledge and understanding	Civics and Citizenship Economics and Business Geography
Languages 7 – 10. Second Language: Chinese, French, German, Indonesian, Italian, or Japanese	
Communicating	Translating
Science	
Science as a Human Endeavour	Nature and development of science Use and influence of science
Science Inquiry Skills	Communicating
Science Understanding	Biological sciences

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Investigating the Western Ringtail Possum: Habitat Changes and Conservation

Learning Objective:

Students will research, analyze, and present findings on the natural habitat, distribution changes, and environmental impacts on the Western Ringtail Possum since European colonization in Western Australia.

Assessment:

Students will deliver a 10-minute presentation to the class, accompanied by a visual aid (poster or digital slideshow), detailing their research findings on the Western Ringtail Possum. The presentation will be evaluated based on:

1. Accuracy and depth of information about the possum's natural habitat and distribution
2. Clear explanation of habitat changes since European colonization
3. Thorough examination of causes and consequences of environmental changes on the species
4. Use of credible sources and proper citation
5. Effective communication and presentation skills

Key Points:

- The Western Ringtail Possum (Pseudocheirus occidentalis) is a critically endangered marsupial native to Southwest Western Australia
- Natural habitat includes peppermint trees, jarrah and marri forests, and coastal vegetation
- Habitat loss due to urbanization, agriculture, and climate change has significantly impacted the species' distribution
- Introduced predators, such as foxes and cats, have contributed to population decline
- Conservation efforts include habitat restoration, predator control, and captive breeding programs

Opening:

- Begin the lesson by showing a short video clip of the Western Ringtail Possum in its natural habitat. For example https://www.youtube.com/watch?v=v-Wj3dPl_mU&t=1s
- Ask students: "What do you think might threaten the survival of this unique Australian marsupial?"
- Introduce the research project and its importance in understanding local wildlife conservation

Introduction to New Material:

- Present an overview of the Western Ringtail Possum, including its appearance, behavior, and ecological role
- Discuss the concept of habitat and why it's crucial for species survival
- Explain the impact of European colonization on Australian ecosystems
- Introduce reliable research sources, including government websites, scientific journals, and conservation organizations
- Common misconception to address: Some students might believe that all possums are the same species or that they are pests. Clarify the difference between native possums and introduced species, emphasizing the ecological importance of the Western Ringtail Possum

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Guided Practice:

- Divide the class into small groups and assign each group a specific aspect of the research topic (e.g., natural habitat, historical distribution, current distribution, threats, conservation efforts)
- Provide a list of reputable websites and resources for students to begin their research
- Demonstrate how to evaluate sources for credibility and relevance
- Guide students through the process of organizing their findings using a graphic organizer
- Circulate among groups, offering assistance and asking probing questions to deepen understanding

Independent Practice:

- Students will continue researching their assigned topics individually
- Each student will create an outline for their portion of the presentation
- Students will reconvene in their groups to compile their findings and plan their presentation
- Groups will create their visual aid (poster or digital slideshow) to accompany their presentation
- Encourage students to practice their presentations within their groups

Closing:

- Conduct a brief class discussion on the most surprising or interesting facts students discovered about the Western Ringtail Possum
- Ask students to reflect on how their understanding of local wildlife conservation has changed

Extension Activity:

Students who finish early can research and compare the conservation status of the Western Ringtail Possum with another marsupial species in Western Australia, creating a Venn diagram to illustrate similarities and differences in habitat needs and conservation challenges.

Homework:

Students will write a one-page reflection on the importance of conserving the Western Ringtail Possum and propose one realistic action that local communities can take to support its preservation.

Standards Addressed:

1. Science Understanding (Biological Sciences): Ecosystems consist of communities of interdependent organisms and abiotic components of the environment; matter and energy flow through these systems (ACSSU176)
2. Humanities and Social Sciences (Geography): The human-induced environmental changes that challenge sustainability (ACHGK070)

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Western Ringtail Possum:
Habitat Changes and Environmental Impacts

The Western Ringtail Possum, native to Western Australia, has experienced significant changes in its natural habitat and distribution since European colonization. This arboreal marsupial, once abundant in the region, has faced numerous challenges due to human activities and environmental alterations. The possum's preferred habitat includes coastal peppermint woodlands and jarrah forests, which have been dramatically reduced over time. Urbanization, agriculture, and logging have fragmented and destroyed much of their original habitat, forcing the species to adapt or relocate. Climate change has also played a role in altering the possum's distribution, affecting food availability and suitable living conditions. These factors have contributed to the Western Ringtail Possum being classified as critically endangered, highlighting the urgent need for conservation efforts to protect this unique Australian species.

Fill in the Blank: Fill in the blank with the correct words.

1. The Western Ringtail Possum is native to_____Australia.
2. Since European colonization, the possum's habitat has been affected by_____, agriculture, and logging.
3. The possum's preferred habitat includes coastal_____woodlands and jarrah forests.
4. Climate change has affected the possum's distribution by altering_____availability and suitable living conditions.
5. The Western Ringtail Possum is currently classified as critically_____.

Word bank: endangered, food, Western, peppermint, urbanization

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. What type of animal is the Western Ringtail Possum?
   a) Rodent
   b) Marsupial
   c) Primate
   d) Carnivore

2. Which of the following is NOT a major threat to the Western Ringtail Possum?
   a) Habitat fragmentation
   b) Climate change
   c) Increased rainfall
   d) Urbanization

3. How has European colonization primarily impacted the possum's habitat?
   a) By introducing new predators
   b) By reducing and fragmenting their habitat
   c) By improving their food sources
   d) By creating new protected areas

4. Which forest type is mentioned as part of the possum's preferred habitat?
   a) Eucalyptus forest
   b) Rainforest
   c) Jarrah forest
   d) Mangrove forest

5. What conservation status has been given to the Western Ringtail Possum?
   a) Least concern
   b) Vulnerable
   c) Endangered
   d) Critically endangered

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Open Ended Questions: Answer the following questions in complete sentences:

1. Explain two ways in which human activities have negatively impacted the Western Ringtail Possum's habitat since European colonization.

2. How might climate change affect the Western Ringtail Possum's survival in the future?

3. Suggest two conservation measures that could help protect the Western Ringtail Possum and its habitat.

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Answer Key:

Fill in the Blank:

1. Western
2. urbanization
3. peppermint
4. food
5. endangered

Multiple Choice Questions:

1. b) Marsupial
2. c) Increased rainfall
3. b) By reducing and fragmenting their habitat
4. c) Jarrah forest
5. d) Critically endangered

Open Ended Questions:

1. Example response: Human activities have negatively impacted the Western Ringtail Possum's habitat in two main ways since European colonization. First, urbanization has led to the destruction and fragmentation of their natural habitat, reducing the available area for the possums to live and find food. Second, logging activities have removed many of the trees that the possums rely on for shelter and movement, further limiting their ability to thrive in their native environment.

2. Example response: Climate change might affect the Western Ringtail Possum's survival in the future by altering the availability of their food sources and changing the suitability of their habitat. Rising temperatures and changing rainfall patterns could lead to the die-off of certain plant species that the possums depend on for food. Additionally, more frequent and severe weather events, such as heatwaves and droughts, could directly impact the possum's ability to survive in their current range, potentially forcing them to move to new areas or face population decline.

3. Example response: Two conservation measures that could help protect the Western Ringtail Possum and its habitat are: 1) Establishing and expanding protected areas that encompass the possum's preferred habitat, including coastal peppermint woodlands and jarrah forests. This would help preserve their remaining natural environment and provide safe spaces for the population to recover. 2) Implementing habitat restoration projects in areas that have been degraded, focusing on replanting native tree species that the possums rely on for food and shelter. This could help reconnect fragmented habitats and increase the overall area available for the possums to live and thrive.

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Natural Selection in Western Australian Animals: Adaptation in Action

Learning Objective:

Students will be able to explain the process of natural selection using examples from Western Australian fauna, and analyse how specific adaptations contribute to species survival in their unique habitats.

Assessment:

Students will create a detailed infographic poster showcasing a Western Australian animal of their choice, explaining:

1. The animal's unique adaptations
2. How these adaptations arose through natural selection
3. How these adaptations contribute to the animal's survival in its specific habitat
4. A prediction of how the animal might further adapt if a major environmental change occurred

Key Points:

- Natural selection is the process by which organisms with favourable traits are more likely to survive and reproduce, passing these traits to future generations.
- Western Australia's diverse ecosystems have led to unique adaptations in native fauna.
- Adaptations can be physical (structural), physiological, or behavioural.
- Environmental pressures (such as climate, predators, and food availability) drive natural selection.
- Natural selection occurs over many generations and is an ongoing process.

Opening:

- Display images of diverse Western Australian animals (e.g., quokka, numbat, thorny devil, and dugong) without labels.
- Ask students to identify which animals they recognize and what unique features they notice.
- Pose the question: "How do you think these animals developed such different characteristics despite living in the same state?"
- Introduce the concept of natural selection as the driving force behind these diverse adaptations.

Introduction to New Material:

- Define natural selection using Charles Darwin's theory of evolution.
- Explain the four main principles of natural selection: variation, inheritance, selection, and time.
- Provide specific examples of adaptations in Western Australian animals:
  - Quokka's ability to survive on low-nutrient diets and conserve water
  - Numbat's long, sticky tongue for termite consumption
  - Thorny devil's ability to collect water through its skin
  - Dugong's downward-facing snout for grazing on seagrass
- Discuss how these adaptations arose due to environmental pressures.
- *Common misconception to address*: Natural selection does not occur because animals "want" to change, but rather because random genetic variations provide survival advantages.

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Guided Practice:

- Divide the class into small groups of 3-4 students.
- Provide each group with information about a different Western Australian ecosystem (e.g., desert, coastal, forest).
- Ask groups to brainstorm potential adaptations that would be beneficial for animals living in their assigned ecosystem.
- Have groups share their ideas with the class, explaining the reasoning behind each adaptation.
- Guide students to connect these hypothetical adaptations to the process of natural selection.

Independent Practice:

- Introduce the infographic poster assignment (as described in the assessment section).
- Provide a list of Western Australian animals for students to choose from, ensuring a diverse range of species and habitats.
- Set clear expectations for the content and presentation of the infographic.
- Allow students to begin researching their chosen animal and planning their infographic.
- Circulate the room to provide guidance and answer questions as needed.

Closing:

- Conduct a quick "Adaptation Auction" game:
  - Present a specific environmental challenge (e.g., increasing temperatures, new predator introduction).
  - Have students "bid" on which adaptation from the animals discussed would be most beneficial in facing this challenge.
  - Discuss the winning "bids" and how they relate to natural selection.

Extension Activity:

Students who finish early can create a "future evolution" sketch of their chosen animal, imagining and illustrating how it might adapt to a significant environmental change over many generations. They should provide a written explanation of their reasoning based on the principles of natural selection.

Homework:

Watch a documentary on Western Australian wildlife (provide specific recommendations) and write a short reflection on two examples of natural selection or adaptation observed in the film.

Standards Addressed:

1. SCSA Biological Sciences Year 10: The theory of evolution by natural selection explains the diversity of living things and is supported by a range of scientific evidence (ACSSU185)
2. SCSA Science Inquiry Skills Year 10: Communicate scientific ideas and information for a particular purpose, including constructing evidence-based arguments and using appropriate scientific language, conventions and representations (ACSIS208)

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Natural Selection in Western Australian Fauna

Western Australia is home to a diverse range of unique flora and fauna that have adapted to survive in its harsh and varied environments. Natural selection plays a crucial role in shaping these adaptations, allowing species to thrive in their specific habitats. This process involves the survival and reproduction of individuals with traits that are best suited to their environment, leading to the evolution of species over time.

Fill in the Blank: Fill in the blank with the correct words.

1. The_____is a marsupial found in Western Australia that has adapted to survive without drinking water for long periods.
2. Thorny devils have evolved a unique_____on their skin that helps them collect and channel water to their mouths.
3. The_____of the echidna serves as both a defensive mechanism and a tool for finding food in the arid regions of Western Australia.
4. Western Australia's_____have developed specialized kidneys that allow them to excrete excess salt, enabling them to drink seawater.
5. The_____of the kangaroo allows it to conserve energy while moving efficiently across the vast Australian outback.

Word bank: echidna, red kangaroo, hopping gait, microstructure, sea birds, snout

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. Which of the following is an example of a behavioral adaptation in Western Australian fauna?
   a) The kangaroo's powerful hind legs
   b) The thorny devil's water-collecting skin
   c) The numbat's nocturnal activity
   d) The echidna's spines

2. What adaptation allows the malleefowl to survive in the arid regions of Western Australia?
   a) The ability to fly long distances
   b) Building large mounds to incubate eggs
   c) Hibernating during dry seasons
   d) Drinking saltwater

3. Which feature of the quokka has contributed to its survival on Rottnest Island?
   a) Its ability to climb trees
   b) Its resistance to snake venom
   c) Its capacity to store fat in its tail
   d) Its webbed feet for swimming

4. How have Western Australian reptiles adapted to extreme heat?
   a) By developing fur coats
   b) Through behavioral thermoregulation
   c) By hibernating year-round
   d) By living exclusively underground

5. Which adaptation helps the Western Australian ghost bat survive in its environment?
   a) Echolocation
   b) Camouflage
   c) Hibernation
   d) Venom production

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Open Ended Questions: Answer the following questions in complete sentences:

1. Explain how the adaptations of the thorny devil contribute to its survival in the arid regions of Western Australia.

2. Describe how natural selection has influenced the evolution of the kangaroo's body structure and locomotion.

3. Discuss how the unique adaptations of Western Australia's marine life, such as the leafy seadragon, demonstrate the process of natural selection in aquatic environments.

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Answer Key:

Fill in the Blank:

1. red kangaroo
2. microstructure
3. snout
4. sea birds
5. hopping gait

Multiple Choice Questions:

1. c) The numbat's nocturnal activity
2. b) Building large mounds to incubate eggs
3. c) Its capacity to store fat in its tail
4. b) Through behavioral thermoregulation
5. a) Echolocation

Open Ended Questions:

1. Example answer: The thorny devil has several adaptations that contribute to its survival in arid regions of Western Australia. Its skin has a unique microstructure that allows it to collect and channel water to its mouth, even from morning dew or light rain. This adaptation helps the thorny devil survive in areas with limited water sources. Additionally, its spiky appearance serves as camouflage and protection against predators, while its coloration helps it regulate body temperature in the hot desert environment.

2. Example answer: Natural selection has influenced the evolution of the kangaroo's body structure and locomotion by favoring traits that allow for efficient movement and energy conservation in the Australian outback. The kangaroo's powerful hind legs and long, strong tail have evolved to support its unique hopping gait, which is more energy-efficient than running over long distances. This adaptation allows kangaroos to cover vast areas in search of food and water while conserving energy. The kangaroo's upright posture and balance, supported by its tail, also provide an advantage in scanning for predators in open landscapes.

3. Example answer: The leafy seadragon's unique adaptations demonstrate natural selection in aquatic environments through its exceptional camouflage. Its leaf-like appendages allow it to blend seamlessly with seaweed and kelp forests, protecting it from predators. This adaptation has evolved over time as individuals with better camouflage were more likely to survive and reproduce. Additionally, the leafy seadragon's elongated snout and small mouth are adaptations for precise, specialized feeding on tiny crustaceans. These features show how natural selection has shaped the species to fill a specific ecological niche in Western Australia's marine ecosystems, balancing the need for effective predator avoidance with successful feeding strategies.

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Senior High School Year 11- 12
Learning Activities & Resources

- Year 11 Biology: Keystone Species and Conservation
    - Lesson: The Dingo's Role in Australian Ecosystems.
    - Summary: Ecological Effects of Dingoes on Biodiversity
    - Worksheet: The Ecological Role of Dingoes in Australia

- Year 12 Geography: Changing Land Use and Biodiversity
    - Lesson:
    - Resource
    - Worksheet:

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Keystone Species and Conservation: The Dingo's Role in Australian Ecosystems.

Objective:
Students will be able to:

- Analyze the keystone species theory and its impact on conservation strategies
- Evaluate the effectiveness of single-species conservation in maintaining ecosystem dynamics
- Explain how population dynamics influence ecosystem structure and function
- Apply their understanding to the case study of dingoes in Exmouth, Western Australia

Assessment:
Students will create a detailed infographic that illustrates the role of dingoes as a keystone species in the Australian ecosystem. The infographic should include:

1. A definition of keystone species
2. An explanation of how dingoes influence ecosystem dynamics
3. At least three specific examples of dingo interactions with other species
4. A brief analysis of the potential consequences of dingo removal
5. A comparison of single-species conservation vs. ecosystem-wide approaches

Key Points:

- Keystone species are organisms that have a disproportionately large effect on their environment relative to their abundance
- Dingoes, as apex predators, play a critical role in regulating prey populations and influencing the behavior of other species in Australian ecosystems
- Population dynamics, including size, density, composition, and distribution, are constantly changing and affect ecosystem structure
- Single-species conservation strategies can have both positive and negative impacts on overall ecosystem health
- The removal or reintroduction of keystone species can lead to trophic cascades, affecting multiple levels of the food web

Opening:

- Begin the class by showing a short video clip of dingoes hunting in the wild.
- Ask students to brainstorm the potential roles of dingoes in the ecosystem
- Pose the question: "What might happen if dingoes were completely removed from their habitat?"

Introduction to New Material:

- Define keystone species and explain their importance in ecosystem dynamics
- Read short article: https://invasives.org.au/blog/dingo-great-hunter-great-conservation-hope/
- Present the case study of dingoes in Exmouth, Western Australia, highlighting their role as a keystone species. A summary of Letnic, 2012 is provided. (Original paper

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available at: https://onlinelibrary.wiley.com/doi/epdf/10.1111/j.1469-185X.2011.00203.x)

- Discuss the concept of trophic cascades and how dingoes influence multiple levels of the food web
- Explain population dynamics and how they relate to ecosystem structure and function
- Address the common misconception that removing a predator always benefits prey populations

Guided Practice:

- Divide the class into small groups and provide each group with a set of cards representing different species in the Australian ecosystem
- Instruct students to create a food web diagram, emphasizing the connections between dingoes and other species
- Guide students through a series of "what if" scenarios, asking them to predict the consequences of removing or reintroducing dingoes to the ecosystem
- Monitor group discussions and provide feedback as needed

Independent Practice:

- Instruct students to begin working on their infographics individually
- Provide access to resources such as scientific articles, websites, and data on dingo populations and their effects on ecosystems
- Encourage students to use creativity in presenting information visually while maintaining scientific accuracy
- Circulate the room to offer assistance and answer questions as needed

Closing:

- Conduct a brief gallery walk where students can view and provide feedback on each other's infographics
- Lead a class discussion on the key takeaways from the lesson, emphasizing the complexity of ecosystem dynamics and the challenges of conservation

Extension Activity:

Students who finish early can research and compare the role of dingoes to other keystone species in different ecosystems (e.g., wolves in Yellowstone National Park or sea otters in kelp forests)

Homework:

Write a 1-2 page reflection on the following question: "Based on what you've learned about keystone species and ecosystem dynamics, do you think single-species conservation strategies are effective? Why or why not? Provide specific examples to support your argument."

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YouTube resources:

- Myall Lakes Dingo Project | 07:50 | https://www.youtube.com/watch?v=MqbHHYOuiys
- The IMPORTANCE of the DINGO // The role of Australia's Apex Predator | 05:39 | https://www.youtube.com/watch?v=zxpwMPoWtA0
- The Real Dingo - Australia's Apex Predator | Free Documentary Nature | 52:55 | https://www.youtube.com/watch?v=qGFvlR1Zm7A
- ABC Science: The last of the pure Dingoes | What are dingos? | 10:30 | https://www.youtube.com/watch?v=RGqcBU3doJ4

Literature:

Letnic, M., Ritchie, E. G., & Dickman, C. R. (2012). Top predators as biodiversity regulators: the dingo Canis lupus dingo as a case study. *Biological Reviews*, *87*(2), 390-413.

Jeff Short, Andrew Smith, Mammal Decline and Recovery in Australia, *Journal of Mammalogy*, Volume 75, Issue 2, 31 May 1994, Pages 288–297, https://doi.org/10.2307/1382547

Standards Addressed:

1. Science Understanding: Ecosystems are diverse, composed of varied habitats and can include many interdependent organisms. Keystone species play a critical role in maintaining the structure of ecological communities.
2. Science Inquiry Skills: Analyse patterns and trends in data, including describing relationships between variables, identifying inconsistencies in data and sources of uncertainty, and drawing conclusions that are consistent with evidence.

Year 11 Biology ATAR Syllabus Points

Science as a human endeavour:

- keystone species theory has informed many conservation strategies. However, there are differing views about the effectiveness of single-species conservation in maintaining complex ecosystem dynamics.

Science Understanding - Ecosystem Dynamics:

- the biotic components of an ecosystem transfer and transform energy, originating primarily from the sun, and matter to produce biomass; and interact with abiotic components to facilitate biogeochemical cycling, including carbon and nitrogen cycling; these interactions can be represented using food webs and biomass pyramids.
- species or populations, including those of microorganisms, fill specific ecological niches; the competitive exclusion principle postulates that no two species can occupy the same niche in the same environment for an extended period of time
- the dynamic nature of populations influence population size, density, composition and distribution

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Worksheet: The Ecological Role of Dingoes in Australia

The dingo (Canis lupus dingo) is Australia's largest land predator and plays a crucial role in maintaining ecological balance. Introduced over 3,500 years ago, dingoes have become an integral part of Australia's ecosystems. They regulate herbivore populations and control invasive mesopredators, particularly the red fox. The presence of dingoes has significant impacts on biodiversity, affecting both animal and plant populations across the continent. Understanding the dingo's role is essential for conservation efforts and maintaining healthy ecosystems in Australia.

Fill in the Blank: Fill in the blank with the correct words.

1. Dingoes are considered_____predators in Australian ecosystems.
2. The introduction of dingoes to Australia occurred over_____years ago.
3. Dingoes help regulate populations of_____and invasive mesopredators.
4. The absence of dingoes can lead to increased populations of_____and cats.
5. Dingoes' effects on herbivore populations can result in increased plant_____and diversity.

Word bank: top-order, 3,500, herbivores, foxes, biomass

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. What is the primary role of dingoes in Australian ecosystems?
   a) Prey for larger predators
   b) Ecosystem architects
   c) Invasive species
   d) Pollinators

2. Which of the following is NOT a positive effect of dingoes on ecosystems?
   a) Regulating herbivore populations
   b) Suppressing invasive meso predators
   c) Increasing native mammal populations
   d) Depleting plant diversity

3. The mesopredator release hypothesis suggests that:
   a) Dingoes increase mesopredator populations
   b) Mesopredators are beneficial for ecosystems
   c) Absence of dingoes leads to increased fox and cat populations
   d) Mesopredators have no impact on native fauna

4. How do dingoes influence plant communities?
   a) By directly consuming plants
   b) By regulating herbivore populations
   c) By spreading plant seeds
   d) By increasing soil fertility

5. What is a challenge in studying the ecological impact of dingoes?
   a) Their small population size
   b) Lack of historical data
   c) Conflicts with livestock production
   d) Their nocturnal behavior

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Open Ended Questions: Answer the following questions in complete sentences:

1. *Explain* how the presence of dingoes can create a trophic cascade in Australian ecosystems.

2. *Describe* two ways in which dingoes positively impact biodiversity in Australia.

3. *Discuss* one challenge in managing dingo populations for conservation purposes and suggest a possible solution.

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Answer Key:

Fill in the Blank:

1. top-order
2. 3,500
3. herbivores
4. foxes
5. biomass

Multiple Choice Questions:

1. b) Ecosystem architects
2. d) Depleting plant diversity
3. c) Absence of dingoes leads to increased fox and cat populations
4. b) By regulating herbivore populations
5. c) Conflicts with livestock production

Open Ended Questions:

1. Example response: The presence of dingoes creates a trophic cascade by directly controlling herbivore populations through predation. This reduction in herbivores leads to increased plant biomass and diversity. Additionally, dingoes suppress mesopredator populations, which in turn benefits smaller native species that would otherwise be preyed upon by these mesopredators.
2. Example response: Dingoes positively impact biodiversity in Australia in two main ways. First, they regulate herbivore populations, preventing overgrazing and allowing for greater plant diversity. Second, they suppress invasive mesopredators like foxes and cats, which helps protect smaller native mammal species from excessive predation.
3. Example response: One challenge in managing dingo populations for conservation is balancing their ecological benefits with their impact on livestock. A possible solution could be implementing non-lethal deterrent methods, such as guardian animals or fencing, to protect livestock while allowing dingoes to fulfill their ecological role in nearby natural areas. This approach would require cooperation between conservationists, farmers, and policymakers to develop effective strategies that benefit both biodiversity and agricultural interests.

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Reading: Ecological Effects of Dingoes on Biodiversity

Summary of: Letnic, M., Ritchie, E. G., & Dickman, C. R. (2012). Top predators as biodiversity regulators: the dingo Canis lupus dingo as a case study. *Biological Reviews*, *87*(2), 390-413. Sourced from https://onlinelibrary.wiley.com/doi/epdf/10.1111/j.1469-185X.2011.00203.x

Abstract
Top-order predators are crucial in maintaining biological diversity by regulating ecological processes and trophic cascades. Their loss has been linked to biodiversity decline in various ecosystems, making their restoration a global priority. This review focuses on the dingo (*Canis lupus dingo*), Australia's largest land predator, examining its ecological impact on biodiversity across the continent. The dingo, introduced over 3,500 years ago, plays a vital role as an ecosystem architect. Research indicates that dingoes regulate herbivore populations and invasive mesopredators, particularly the red fox (*Vulpes vulpes*), and their removal leads to significant ecological imbalances, including declines in native mammals and increased plant depletion. This paper outlines conceptual models illustrating these effects and highlights areas needing further research to integrate dingo ecology into conservation programs.

I. Introduction
The decline of top-order predators contributes significantly to species extinctions and biodiversity loss globally. These predators exert top-down control on ecosystems through direct interactions with herbivores and smaller predators. Disruptions to these interactions can lead to cascading negative effects on lower trophic levels, resulting in declines in prey species and reduced plant diversity. Understanding the role of top predators, such as dingoes, in maintaining ecosystem health is essential for biodiversity conservation.
Despite their importance, evaluating the role of top predators like dingoes in large terrestrial ecosystems remains challenging, especially due to conflicts with livestock production and human safety. Most studies have been conducted on small spatial scales, limiting our understanding of the broader ecological impact of dingoes.

II. Natural History of the Dingo
Molecular studies suggest that dingoes are a primitive form of domestic dog derived from the Asian wolf. Dingoes have had a controversial status in Australia, viewed as both a native species and a pest due to livestock predation. Their ecological role as mainland Australia's largest terrestrial predator has been debated, but evidence suggests they positively impact biodiversity by regulating herbivore populations and suppressing invasive species.

III. Impacts of the Dingo on Other Animals and Plants
The introduction of dingoes coincided with significant ecological changes, including the extinction of several species. Evidence indicates that dingoes regulate populations of large prey like kangaroos and emus through predation. Natural experiments, such as those conducted around the dingo fence, show stark differences in species abundance based on dingo presence.
Dingoes also suppress mesopredator populations, which, when unchecked, negatively affect smaller native species. The mesopredator release hypothesis supports this, suggesting that

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the absence of dingoes leads to increased fox and cat populations, further threatening native fauna.
Dingoes' effects extend to vegetation as well. Their predation on herbivores can lead to increased plant biomass and diversity, illustrating their role in fostering healthy ecosystems.

IV. Ecological Interactions of Dingoes: A Conceptual Model
The effects of dingoes on biodiversity can be modelled based on their interactions with other species and resource availability. Their influence scales with body size, where medium-sized herbivores decline in abundance, while smaller species benefit from reduced predation pressure. The presence of dingoes can induce trophic cascades, affecting plant communities by regulating herbivore populations.
The strength of these interactions is influenced by environmental conditions. Resource pulses following rainfall can diminish the effects of dingoes as prey availability increases, while dry periods can enhance their regulatory role.

V. Practical Conservation Considerations
Incorporating dingo interactions into biodiversity conservation strategies requires addressing potential adverse effects on native species and livestock. Understanding the appropriate population densities for dingoes to exert ecological effects is crucial for effective management. Conservation programs might utilize dingoes to control invasive species and herbivore populations, but the socio-political challenges of managing dingo populations alongside agricultural interests must be navigated carefully.

VI. Conclusions
Dingoes significantly influence ecological communities across Australia, especially in arid regions. Their presence can regulate herbivore populations, support biodiversity, and maintain plant communities. However, sustainable management strategies must balance the ecological benefits of dingoes with their impacts on agriculture to enhance biodiversity conservation efforts effectively. Continued research into the ecological role of dingoes and their management is essential for future conservation success.

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Investigating the Impact of Land Cover Change on the Western Ringtail Possum

Objective:
Students will be able to

- understand the nature, extent, and causes of land cover change,
- understand the local and regional effects of land cover change on ecosystems and biodiversity,
- evaluate the environmental, economic, and social benefits and costs of a wildlife recovery program addressing the negative impacts of land cover change on a species.

Assessment:

Students will produce a detailed infographic or poster summarising the Western Ringtail Possum Recovery Plan and how it will mitigate the negative impacts of land cover change on the Western Ringtail Possum. They will evaluate the effectiveness of the program, its environmental, economic, and social costs and benefits, and make recommendations for improvement.

Key Points:

- The Western Ringtail Possum is a threatened species endemic to southwest Western Australia that has experienced significant population declines due to habitat loss and fragmentation.
- Land cover change, including urbanization, logging, and climate change, has been a major driver of the decline of the Western Ringtail Possum.
- Habitat loss and fragmentation can lead to increased predation, competition for resources, and reduced connectivity between populations.
- Conservation efforts to protect the Western Ringtail Possum must address the complex, interacting threatening processes impacting the species.

Opening:

- Begin the lesson by showing students images of the Western Ringtail Possum and asking them what they know about the species.
- Introduce the topic of land cover change and its impacts on ecosystems and biodiversity, using the Western Ringtail Possum as a case study.
- Pose the question: "How can we evaluate the effectiveness of conservation programs aimed at protecting threatened species like the Western Ringtail Possum from the impacts of land cover change?"

Introduction to New Material:

- Provide an overview of the distribution, biology, and ecology of the Western Ringtail Possum, using the information from the recovery plan and the DBCA species profile.
- Explain the key threatening processes impacting the Western Ringtail Possum, such as habitat loss and fragmentation, predation, climate change, and timber harvesting.
- Discuss how these threatening processes are interrelated and the importance of a comprehensive, evidence-based approach to conservation.

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- Discuss the common misconception that land cover change is solely responsible for the decline of the Western Ringtail Possum, and emphasize the complex, interactive nature of the threatening processes.
- Discuss what can be done to save threatened species like the Western Ringtail Possum.
- Watch the 5 minute YouTube 'Relocating the Western Ringtail Possum' which shows how the Department of Parks and Wildlife is working to save the threatened western ringtail possum in Western Australia, through its translocation program. https://www.youtube.com/watch?v=v-Wj3dPl_mU

Guided Practice:

- Divide students into small groups and have them research a specific aspect of the Western Ringtail Possum recovery plan and how it mitigates the negative impacts of land cover change on the Western Ringtail Possum.
- Provide guiding questions to help students evaluate the effectiveness of the program, such as:
  - What are the key objectives and strategies of this part of the plan?
  - How does the plan address the threatening processes impacting the Western Ringtail Possum?
  - What are the environmental, economic, and social costs and benefits of the plan?
  - How could the plan be improved to better protect the Western Ringtail Possum?
- Monitor student progress and provide support as needed.

Independent Practice:

- Students will complete their poster or infographic, synthesizing the information they have gathered and developing their own recommendations for improving conservation of Western Ringtail Possums.
- The final poster/infographic should include an evaluation of an aspect of the plan, its effectiveness, and suggested improvements.

Closing:

- Invite students to share their findings and recommendations with the class in a brief presentation.
- Facilitate a class discussion on the key lessons learned about the importance of comprehensive, evidence-based conservation efforts to protect threatened species like the Western Ringtail Possum.

Extension Activities:

- Investigate the role of Aboriginal traditional ecological knowledge in the conservation of the Western Ringtail Possum and other threatened species.
- Research how local communities and stakeholders can be involved in the design and implementation of conservation programs.
- Write a reflective essay on the challenges and complexities of balancing environmental, economic, and social considerations in the development of conservation programs.

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YouTube Resources:

- **Relocating the Western Ringtail Possum**| 05:31 |
  See how the Department of Parks and Wildlife is working to save the threatened western ringtail possum in Western Australia, through its translocation program.
  https://www.youtube.com/watch?v=v-Wj3dPl_mU
- **Western ringtail possum release program** | 03:03 |
  Video by South West Catchments Council (SWCC)

Literature:

De Tores, P. J., Hayward, M. W., & Rosier, S. M. (2004). The western ringtail possum, Pseudocheirus occidentalis, and the quokka, Setonix brachyurus, case studies: Western Shield review--February 2003. *Conservation Science Western Australia*, *5*(2). https://library.dbca.wa.gov.au/static/Journals/080559/080559-05.018.pdf

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Standards Addressed:

Year 12 ATAR Geography Syllabus standards (WA SCASA)

- Understand the nature, extent and causes of the changing land cover of the earth's surface.
- Understand the local and regional effects of land cover change on ecosystems, and the interrelationships between land cover change and biodiversity loss.
- Apply geographical inquiry and a range of skills, including spatial technologies and fieldwork, to investigate land cover change and its consequences.
- Evaluate the environmental, economic and social benefits and costs of a program aimed at responding to the negative impacts of land cover change.

Year 12 Geography ATAR Syllabus Points

Geographical Knowledge and Understanding

Overview of type, rate, extent, causes and consequences of land cover change (reference to global forests, agriculture and urban land cover).

- define the concepts of environment, natural and anthropogenic biomes, land cover change, ecosystem structure and dynamics, biodiversity loss, climate change and sustainability.

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- describe the processes of land cover change
- describe how remote sensing images are used to identify and measure the location, type, rate and extent of land cover change
- explain two impacts of land cover change

Unit 3 Depth Study

- Using fieldwork and/or secondary sources, students investigate how the impacts of land cover change are being addressed and evaluated.

<u>*Geographical Inquiry and Skills*</u>

Observing, questioning and planning

- formulate geographical inquiry questions
- plan a geographical inquiry with clearly defined aims and appropriate methodology

Collecting, recording, evaluating and representing

- collect geographical information, incorporating ethical protocols, from a range of primary and secondary sources
- record observations in a range of graphic representations using spatial technologies and information and communication technologies
- evaluate the reliability, validity and usefulness of geographical sources and information
- acknowledge sources of information and use an approved referencing style

Interpreting, analysing and concluding

- analyse geographical information and data from a range of primary and secondary sources, and a variety of perspectives, to draw reasoned conclusions and make generalisations
- identify and analyse relationships, spatial patterns and trends, and make predictions and inferences

Communicating

- communicate geographical information, ideas, issues and arguments using appropriate written and/or oral, cartographic, multimodal and graphic forms
- use geographical language in appropriate contexts to demonstrate geographical knowledge and understanding

Reflecting and responding

- apply generalisations to evaluate alternative responses to geographical issues at a variety of scales
- propose individual and collective action, taking into account environmental, social and economic factors, and predict the outcomes of the proposed action

<u>*Geographical skills*</u>

- Mapping skills (*use of maps and atlases*)
- Remote sensing skills (*use of remote sensing products, such as ground level photographs, aerial photographs, radar imagery and satellite imagery*)
- Geographical and statistical data skills (*use of geographical and statistical data in formats, such as tables, graphs, maps, diagrams*)
- Skills in the use of information and communications technology and geographical information systems (*in a geographic context*)

Fieldwork skills (*use of field observations and measurements*)

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Reading: The Western Ringtail Possum and the Quokka.

Summary of: De Tores, P. J., Hayward, M. W., & Rosier, S. M. (2004). The western ringtail possum, Pseudocheirus occidentalis, and the quokka, Setonix brachyurus, case studies: Western Shield review--February 2003. *Conservation Science Western Australia*, *5*(2). Sources from https://library.dbca.wa.gov.au/static/Journals/080559/080559-05.018.pdf

Introduction

The western ringtail possum (Pseudocheirus occidentalis) and the quokka (Setonix brachyurus) are mammal species considered at risk from predation by the introduced red fox (Vulpes vulpes) in southwest Western Australia. The Western Shield project identified these species as likely to benefit from broad-scale fox control, but there has been limited monitoring of their population response to fox control.

Western Ringtail Possum

The western ringtail possum's distribution has contracted, but its known range is larger than previously thought due to increased awareness. Threats include fox predation, habitat modification, and urban development. Translocation programs to Leschenault Peninsula Conservation Park and Yalgorup National Park aimed to establish new populations, but had mixed results:

- Leschenault: Possum density initially increased but then declined, potentially due to changes in the fox baiting regime. Competition with the common brushtail possum was unlikely the cause.
- Yalgorup: Translocated possums established home ranges and bred successfully, but long-term population viability is unknown.

Monitoring of translocated populations is critical, but has been limited by challenges in estimating western ringtail possum abundance. Distance sampling and habitat use analyses are recommended to quantify population changes and responses to management.

The Quokka

The quokka's distribution has declined, with the species now considered Vulnerable. In the northern jarrah forest, quokka populations remain at low densities despite long-term fox control, likely due to the need for specific habitat management. Modeling indicates quokkas prefer young (5-9 year old) Agonis swamp habitat as part of a mosaic of successional stages.

Recommendations for the Western Shield

- Adopt an "environmental triage" approach to prioritize management of species that can respond to early intervention.
- Emphasize quantitative monitoring and analysis to demonstrate conservation outcomes, rather than relying on anecdotal accounts.
- Integrate habitat management (e.g., prescribed burning) with predator control to address the multi-faceted threats facing species like the quokka.
- Ensure data collection, analysis, and reporting processes are rigorous to allow objective evaluation of program effectiveness.

Implementing these recommendations can help the Western Shield program achieve tangible, measurable conservation gains for threatened species like the western ringtail possum and the quokka.

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Worksheet: The Western Ringtail Possum and the Quokka

The Western Ringtail Possum (Pseudocheirus occidentalis) and the Quokka (Setonix brachyurus) are mammal species at risk due to predation by the introduced red fox (Vulpes vulpes) in southwest Western Australia. The Western Shield project identified these species as likely beneficiaries of broad-scale fox control efforts, although monitoring of their population response to this control has been limited (De Tores, Hayward, & Rosier; 2004).

Fill in the Blank: Fill in the blank with the correct words.

1. The western ringtail possum's _____ has decreased, but its known range is larger due to increased awareness.
2. Threats to the western ringtail possum include fox predation, habitat modification, and _____ development.
3. Quokka populations remain at low densities despite long-term _____ control.
4. Translocation programs for the western ringtail possum aimed to establish new _____
5. Modeling suggests that quokkas prefer young _____ swamp habitat.

Word bank: urban, distribution, fox, populations, Agonis

Multiple Choice Questions: Choose the correct answer from the choices for each question.

1. What species is considered a threat to both the western ringtail possum and the quokka?
   a) Kangaroo
   b) Red fox
   c) Koala
   d) Wombat

2. What is a key habitat feature preferred by quokkas according to modeling?
   a) Old growth forest
   b) Young Agonis swamp habitat
   c) Coastal dunes
   d) Urban areas

3. What approach is recommended for prioritizing management of species in the Western Shield?
   a) Reactive conservation
   b) Environmental triage
   c) Species isolation
   d) Random sampling

4. Which park experienced a decline in western ringtail possum density?
   a) Yalgorup National Park
   b) Leschenault Peninsula Conservation Park
   c) Stirling Range National Park
   d) Fitzgerald River National Park

5. What is critical for monitoring translocated western ringtail possum populations?
   - a) Distance sampling and habitat use analyses
   - b) Anecdotal evidence
   - c) Visual estimation
   - d) Public surveys

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Open Ended Questions: Answer the following questions in complete sentences:

1. Describe the main threats facing the western ringtail possum and how these threats impact its population.

2. Explain the significance of habitat management in the conservation of the quokka.

3. Discuss the role of quantitative monitoring in the Western Shield's conservation efforts.

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Answer Key:

Fill in the Blank:

1. distribution
2. urban
3. fox
4. populations
5. Agonis

Multiple Choice Questions:

1. b) Red fox
2. b) Leschenault Peninsula Conservation Park
3. b) Environmental triage
4. b) Young Agonis swamp habitat
5. a) Distance sampling and habitat use analyses

Open Ended Questions:

1. **Example Response**: The main threats to the western ringtail possum include predation by the red fox, habitat modification, and urban development. These threats lead to a decrease in their population as their natural habitat is destroyed or altered, and they become more susceptible to predators, especially introduced species.

2. **Example Response**: Habitat management is crucial for quokka conservation because it ensures the maintenance of environments that support their survival, such as the young Agonis swamp habitat. Proper habitat management can enhance the availability of resources quokkas need for breeding and survival.

3. **Example Response**: Quantitative monitoring is vital in the Western Shield's conservation efforts because it provides objective data to assess the effectiveness of management strategies. This data is crucial for making informed decisions and improving conservation outcomes for species like the western ringtail possum and the quokka.

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Resource Packs

WA Wildlife Fact Sheets

A single A4 page printable fact sheet for each species and one for WA Wildlife summarising key information. Designed for use with lessons and learning activities.

- WA Wildlife Overview
- Bobtail Lizard
- Northern Blue Tongue Skink
- Carpet Python
- Woma Python
- Stimsons Python
- Oblong Turtle
- Tawny Frogmouth
- Kangaroo
- Alpine Dingo
- Wombat
- Emu
- Black Cockatoo
- Kookaburra
- Muirs Corella
- Common Brushtail Possum
- Western Ringtail Possum

WA Wildlife Information Slides

Introductory slides covering:

- WA Wildlife Hospital
- Policy/Rules/Laws about Wildlife
- Wildlife as pets

For each education species slides provide images and information including:

Scientific Name
Noongar name
Common names
Conservation status
Habitat
Diet
Threats

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WA Wildlife Word Find Pack

8 x WA Wildlife Word Find puzzles
From 1 (easiest) to 8 (most difficult)

16 x Species Word Find
One word find for each education species listed

Colouring Pages

A range of pages including at least one for each education species

Species Specific Resource Packs

For each education species a document containing the pages specific to that animal is provided, including:

- Information Slides
- Fact sheet
- Colouring page
- Word find

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WA WILDLIFE
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WA Wildlife is a trading name of Native ARC Incorporated. Native ARC Inc is a registered charity, license number 21503, licensed in Western Australia under the Charitable Collections Act 1946.

Annual Report **2023-2024**

WA WILDLIFE
HELPING WILD LIVES LIVE

Email: support@wawildlife.org.au
Website: www.wawildlife.org.au
Tel: 08 9417 7105
Address: 172 Hope Road Bibra Lake, Perth, WA, 6163

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OVERVIEW

On behalf of the Executive Committee of WA Wildlife (Native ARC Inc.), I am honoured to present WA Wildlife's 2023-2024 Annual Report, a year of transformative growth and significant accomplishments.

A key highlight was the completion of the Native ARC redevelopment project, a five-year, multimillion dollar initiative transforming WA Wildlife into a purpose-built facility for wildlife rescue, veterinary treatment, rehabilitation, education, and training. This project was made possible by the City of Cockburn, Lotterywest, the State NRM Program and bp Australia.

My last task as Chairperson is to present the 2023/2024 Annual Report. Recently a major leadership restructure was undertaken resulting in changes at the Executive Committee and senior management. As of 1 July 2024, I stepped down from the role as Chairperson however will continue to serve as a Member of the Committee. I have enjoyed the past eighteen years working with my colleagues, staff and volunteers to transition the organisation from a small operation in an old house to the exceptional organisation it is today and look forward to continuing to contribute towards WA Wildlife's ongoing success.

The Executive Committee welcomed Diane Munrowd to undertake the role of Chairperson. Her extensive experience at WA Wildlife as CEO and her strategic vision was a major factor in the growth and positioning of WA Wildlife as a leader in wildlife medicine and rehabilitation. It has been a privilege working with her and the WA Wildlife team to overcome many challenges and achieve incredible successes. I am confident with her leadership the organisation will continue to grow from strength to strength.

Supporting this transition was the appointment of Dean Huxley as the new Chief Executive Officer. Dean's commitment over the years has resulted in an extensive knowledge of wildlife along with significant management experience and qualifications equipping him with the necessary knowledge and skills to inspire, lead and manage the operations and future development of WA Wildlife.

In terms of operations, WA Wildlife admitted more than 6000 animals in 2023-2024, maintaining its position as Western Australia's busiest wildlife hospital. While generating $1.3 million in revenue, largely from grants and capital works, operating expenses continue to rise. The current financial success is commendable and reinforces the importance of securing sustainable income generation beyond grants to cover core operational expenses

Looking ahead, the economic climate, including inflation, adds complexity to financial planning, making it crucial to secure new income streams.

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The Executive Committee is committed to continuing our exceptional service to both wildlife and the community, while also focusing on maintaining the organization's long-term sustainability.

With the support of our new Executive Committee and leadership team, I am confident that WA Wildlife will continue to grow and thrive, ensuring that we expand our impact on wildlife care and conservation.

Sincerely,

Robert Dunn
Chairperson
WA Wildlife

26 October 2024

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CEO Forward

Stepping down as CEO as of 1 July 2024, I am very grateful for the support of the talented, enthusiastic and committed staff and volunteers of WA Wildlife. Working with the Executive Committee of WA Wildlife as CEO has been a rewarding experience and I would like to thank everyone over the last fifteen years for supporting me during a very challenging and exciting journey.

I would like to acknowledge our past Chairperson Bob Dunn for his wisdom and many years of exceptional service and look forward to his ongoing contribution as an Executive Committee Member.

Looking to the future, the Executive Committee will emphasize the importance of continuous improvement, identification of new areas of growth and the potential for innovation. A major factor underpinning operations is to maintain rigorous reporting requirements and build a strong financial base to support ongoing activities. Reflecting on the past achievements, I am confident WA Wildlife will continue to develop from strength to strength.

The 2023/2024 report highlights another year of great performance, and the Executive Committee is committed to consolidating and strengthening relationships to deliver necessary services.

There is no substitute for a strong management team, and I am confident the new CEO, Dean Huxley will maximise advantages and apply those strategies to achieving the primary objectives and the strategic vision of WA Wildlife.

Operating sustainably is an inherent part of our culture and aligns with expectations from the community, stakeholders and regulators. The impact of climate change and the current economy continues to affect all sectors including services to wildlife. Mitigating these effects is essential due to the profoundly important role of wildlife organisations in promoting the health and wellbeing of wildlife, providing a sense of connection with the public and the environment.

The Executive Committee will continue to support WA Wildlife's role in effective advocacy for wildlife and champion quality outcomes.

Diane Munrowd
CEO
WA Wildlife

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HIGHLIGHTS

Leadership Transition and Succession

After eighteen years of dedicated service, Robert Dunn stepped down as Chairperson and Diane Munrowd transitioned to Chairperson after fifteen years as CEO. Diane's leadership was instrumental in growing WA Wildlife into the organisation it is today.

Dean Huxley was appointed as CEO on 1 July 2024, bringing extensive experience in wildlife management, governance, organisational and operational management, policy, project management and strategic planning. His leadership, combined with Diane's continued strategic oversight, ensures that WA Wildlife will continue to grow.

Dean Huxley was appointed Chief Executive Officer 1 July 2024

Karen Clarkson and Dr Meg Rodgers have been promoted to Senior management roles. Together, they oversee the day-to-day management of the WA Wildlife Hospital, rehabilitation facilities and education spaces, providing strong leadership to both staff and volunteers.

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Completion of Redevelopment Project

The completion of the Marine Turtle Rehabilitation Facility and Reptile Discovery Centre marks the final chapter of a multi-million dollar redevelopment project. These facilities, to be launched on 31 October 2024, were made possible with the support of the City of Cockburn, Lotterywest, the State NRM Program and bp Australia.

Growth in Wildlife Admissions

WA Wildlife admitted 6009 animals in 2023-2024, maintaining its status as the busiest wildlife rehabilitation facility in Western Australia.

Educational Programs Expansion

Over 900 students participated in WA Wildlife's educational programs, enhanced by the introduction of new ambassador animals such as koalas and reptiles.

Wildlife Call and Rescue Services

From 1 July 2023 to 30 June 2024, WA Wildlife logged over 9500 phone calls regarding wildlife issues and conducted 953 animal rescues.

ZAA Accreditation Application

WA Wildlife submitted its application for Zoological Association of Australasia (ZAA) accreditation, with an inspection for later this year.

Oiled Pelican Response

From July to October 2023, WA Wildlife successfully treated 55 oiled pelicans, managing a large oil spill incident involving pelicans. In kind volunteer labour, donations of medications, consumables and detergent received were cost at $120,000 with an additional $30,000 paid directly from WA Wildlife financial reserves.

Wildcare Helpline

The Wildcare Helpline provides a service for the public who find sick or injured native wildlife and are seeking advice on where to access care for the animal. The Helpline is owned by the Department of Biodiversity, Conservation and Attractions and managed and operated by WA Wildlife (since 2022). Volunteer operators answer calls (approximately 12,000 in 2023-2024) and connect members of the public with their nearest licensed wildlife rehabilitator. The DBCA provides funding to WA Wildlife to employ a full-time coordinator to manage the Helpline.

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OPERATIONAL REVIEW

WA Wildlife Hospital Veterinary Advisory Group

WA Wildlife operates year-round, supported by a dedicated team of staff and volunteers. 70% of staff salaries are covered by grants. These positions are dependent on continued grant funding.

The organisation includes:

- 2 full-time employees (CEO and Wildcare Helpline Coordinator)
- 2 part-time managers
- 6 part-time veterinarians
- 9 casual education and training officers
- 3 part-time wildlife rescue officers
- 1 contracted accountant and 1 bookkeeper
- 450+ volunteers, contributing more than 85,000 hours, valued at $4,896,900

"70% of staff salaries are covered by grants. These positions are dependent on continued grant funding."

Wildlife Hospital and Patient Care

WA Wildlife admitted 6009 animals in the 2023-2024 financial year.

Species breakdown:

- **73% birds**
- **11% mammals**
- **11% reptiles**
- **2.5% amphibians**
- **2.5% turtles**

Sustainability and Environmental Initiatives '

WA Wildlife secured $70,000 from Atco ($10K) and Deloitte ($60K) to develop a five year sustainability strategy. This strategy will guide future operations, focusing on environmental impact, operational efficiency and reducing the existing carbon footprint. Understanding the impact on the environmental is crucial in aligning our mission with the global need for conservation and sustainability. Tracking and reducing the carbon footprint, will demonstrate the role the wildlife conservation sector can play in this space.

This undertaking positions WA Wildlife as a leader in environmental best practices, ensuring future generations inherit a healthier planet. Our long-term vision is one where both people and wildlife thrive in harmony.

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WA Wildlife has strong sustainability practices with a five-year strategy under development

Financial Overview

WA Wildlife generated $1.3 million in income for the 2023-2024 financial year. While this figure represents a successful year on paper, it's important to note much of this income was tied to specific grants and capital projects, which rarely if ever cover operational costs. Operating expenses exceeded $900,000.

Running costs for the Hospital and core operations are primarily supported by donations, fundraisers, income from op shops and fee-for-service programs. These revenue streams are critical, as grants and project funding typically do not cover the day-to-day expenses that keep the hospital running.

When reviewing the financial and audited reports for Native ARC Incorporated, it's crucial to understand that the operating surplus (net asset position) is limited. Once grants and other project funds are factored out, our cash reserves are modest. This emphasises the importance of increasing this reserve to ensure long-term sustainability and emergency preparedness.

"Once grants and other project funds are factored out, our cash reserves are modest."

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Challenges and Future Goals

As we look to the future, WA Wildlife faces ongoing challenges such as increasing operational costs and an unpredictable economy. Securing diverse funding streams to support core operations and maintain high standards of wildlife care is key.

One major goal is to strengthen research initiatives, particularly in areas such as disease surveillance and post-release monitoring, essential for long-term conservation success.

Additionally, focus will be on further enhancing educational programs and public outreach to foster deeper community engagement in conservation efforts.

Public Engagement and Events

WA Wildlife has made significant strides in engaging the public through a variety of educational programs, events and tours. Interactive educational programs have reached over 900 students in the past year, providing hands-on wildlife learning experiences that focus on conservation. Tours which include behind-the-scenes opportunities have proven to be an effective tool for raising awareness about wildlife conservation.

A series of public awareness campaigns around responsible wildlife care have been launched aiming to reduce human impact on native species through education and advocacy.

Daily tours include the Reptile Discovery Centre

Sponsors and Supporters

WA Wildlife extends its deepest thanks to all our sponsors and supporters, whose generosity ensures we can continue our work in wildlife rescue, treatment, rehabilitation, research and education.

Platinum Sponsors

- **City of Cockburn** – Our longest-standing partner, providing critical funding for the construction of the WA Wildlife Hospital and Education and Training Centre.
- **Lotterywest** – Has funded multiple projects, including hospital fit-outs, rehabilitation enclosures and educational initiatives.
- **State NRM Program** – Supported critical infrastructure development, including seabird, mammal and marine turtle facilities.
- **WWF Australia** – Funded vital training programs for veterinary staff, contributing to state-wide improvements in wildlife care.

Gold Sponsors

- **IFAW (International Fund for Animal Welfare)** – Supports veterinary programs and emergency wildlife response initiatives.
- **SPCA International** – Provides funding for WA Wildlife's ambulance service, ensuring fast response to wildlife emergencies.
- **bp Australia** – Long-time supporter of rehabilitation enclosures, educational programs and veterinary infrastructure.

Bronze Sponsors

- Costa
- Minara Resources
- Marley Spoon
- Animalius
- Zoetis

Supporters

- Fremantle Ports
- Castledex

We also extend thanks to our many **Friends of WA Wildlife**, whose ongoing support can be found on our website.

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SUMMARY

Acknowledgements

WA Wildlife extends its deepest gratitude to our Patron the Hon Melissa Parke, who has been an unwavering supporter for 15 years. Melissa's extensive experience, including her time as Federal Member for Fremantle and Minister for International Development, as well as her work with the United Nations, continues to inspire us. She currently serves as the Executive Director of ICAN and remains a steadfast advocate for wildlife.

The Executive Committee has guided WA Wildlife through significant growth and transformation with Members providing support to staff and volunteers throughout the year. We are grateful for their vision, support and camaraderie throughout the year.

Special recognition goes to Diane Munrowd, whose many years of leadership ensured WA Wildlife's growth from a grassroots initiative into the leading wildlife institution it is today.

Dean Huxley, who worked closely with Diane, has also been instrumental in WA Wildlife's growth as well as maintaining operational efficiency, expanding programs and securing financial sustainability.

We also acknowledge Karen Clarkson and Dr Meg Rodgers for their countless volunteer hours and dedication. Their leadership ensures smooth day-to-day management of the WA Wildlife Hospital, rehabilitation facilities and education spaces, providing strong guidance for both staff and volunteers.

Lastly, we thank our staff, volunteers, donors and sponsors for their continued support and commitment, which enables us to carry on our mission of helping wild lives live.

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Way Forward

Moving forward WA Wildlife is well-positioned to continue advancing improvements in wildlife care, rehabilitation, research, and education. With the completion of major redevelopment projects, solid infrastructure is in place to support increasing demands.

Maintaining and establishing new partnerships is a priority in the coming year including exploring new initiatives and consolidate existing services. Under the Executive Committee's guidance, the leadership team, along with the dedicated staff and volunteers can investigate new opportunities for growth and innovative approaches to veterinary and rehabilitation care.

Strengthening research programs, in areas such as post-release monitoring and disease surveillance, is critical to the long-term success of wildlife rehabilitation initiatives. These efforts will enhance conservation impacts and position WA Wildlife as a major contributor in wildlife research.

Expanding educational programs will encourage increasing numbers of students and the public to engage in wildlife conservation. The new education spaces, and the introduction of new wildlife education ambassadors, will play a crucial role in fostering a deeper understanding of conserving the natural world.

WA Wildlife remains steadfast in its mission of "helping wild lives live" and as the organisation moves into the future, we are committed to ensuring that actions today create a better tomorrow for wildlife and the environment.

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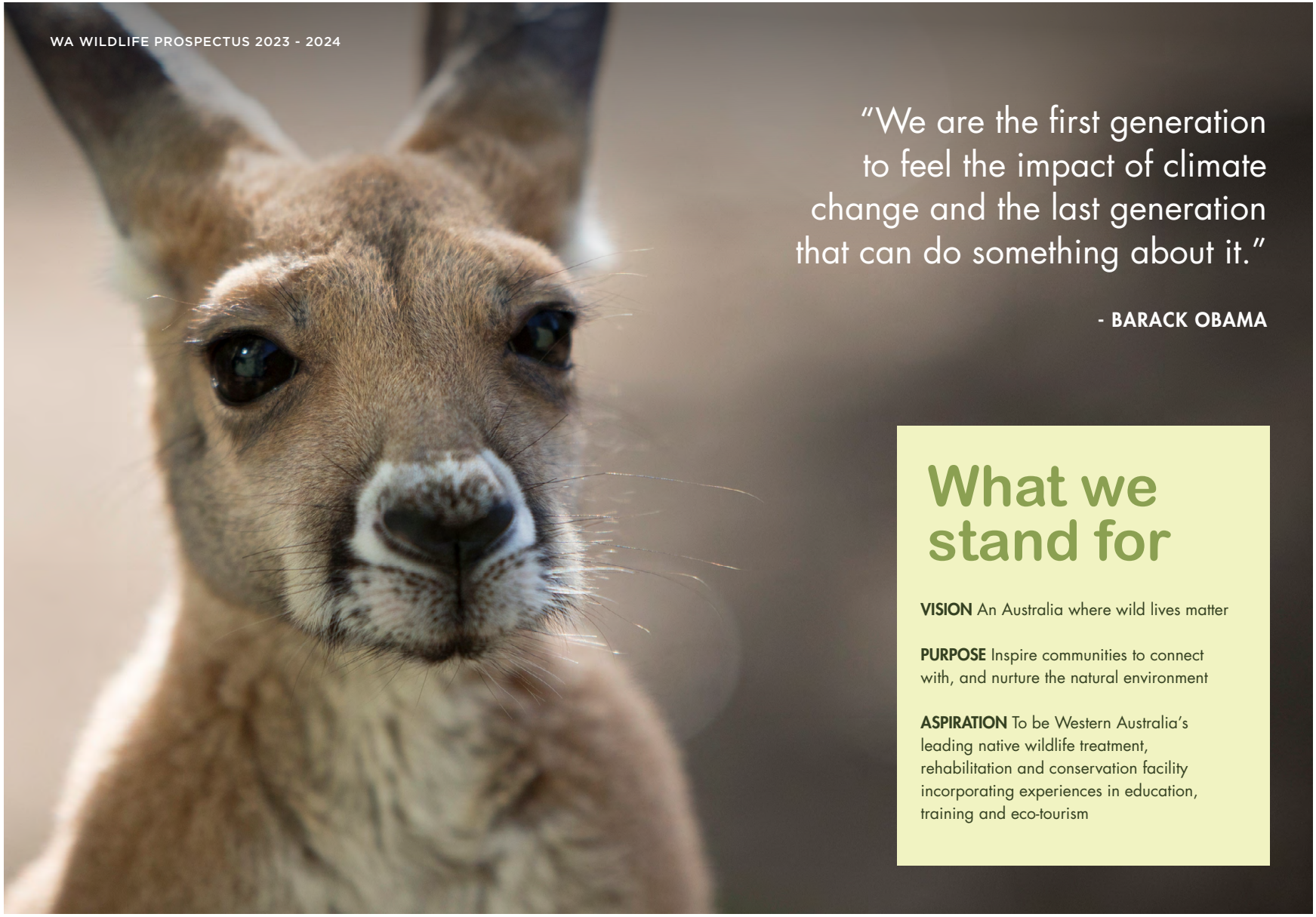

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Our Story

WA Wildlife is a leading wildlife rescue, treatment and rehabilitation service in Western Australia.

Our history is one of compassion, dedication, and resilience. Founded in 1998 under the name Native ARC Incorporated, the organisation was born from a deep concern for the welfare of native wildlife, and a desire to help animals in need.

From the very beginning, our goal was clear: to rescue, treat, and rehabilitate injured, sick, orphaned, and displaced native wildlife.

With our continued dedication to "Helping Wild Lives Live", WA Wildlife will continue making a positive impact for years to come.

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Our Story

1998

Native ARC Incorporated commenced operating a small wildlife rehabilitation facility out of an old house (leased from the City of Cockburn).

2016

Planning for the Native ARC veterinary hospital and overall redevelopment commenced.

2018

Native ARC was licensed with the Veterinary Surgeons' Board of Western Australia making Native ARC the first wildlife rehabilitation facility in WA to operate as both a rehabilitation facility and veterinary hospital.

2021

Native ARC Incorporated ceased trading as Native ARC and commenced trading as WA Wildlife. The WA Wildlife Hospital commenced operations.

2022

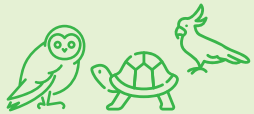
WA Wildlife assumed management of the Wildcare Helpline on behalf of the State Government.

2023

WA Wildlife redevelopment completed including launch of the rehabilitation facility and new education and training centre.

Key Numbers

The WA Wildlife Hospital opened its doors in April 2021 and has since had its two busiest years on record.



16000+
animals admitted to the WA Wildlife Hospital (73% birds, 11% mammals, 11% reptiles, 2.5% amphibians, 2.5% turtles)

250+ different species treated and rehabilitated

Treatment and rehabilitation provided to **12** threatened/ endangered species

Animals admitted from **over 350** suburbs in Western Australia

17%
average year-over-year patient admission growth since 2012

Hospital open 365 days/year

and during all Covid-19 lockdowns

2500+
animals rescued through the WA Wildlife Ambulance

900+ veterinary professionals
enrolled in WA Wildlife's "wildlife medicine" training program

27,000+
phone calls received (24 hour phone service)

190,000+
volunteer hours logged

Challenges

Since 2012, the WA Wildlife Hospital has seen an average year-over-year admission growth of 17%. In 2022, the Hospital admitted more than 6500 patients (busiest year on record)*.

WA Wildlife is working hard to meet the ever-growing demands for our services.

We receive no funding from State ot Federal Government (excluding ad hoc grants for capital projects) and rely heavily on donations, fundraising and sponsorship to fund operating costs.

It costs approximately AU$600,000 per annum to run the WA Wildlife Hospital (running costs including veterinary salaries, consumables and overheads).

It is estimated that it costs more than $4 million per annum to run the Hospital once in-kind contributions (volunteers and donations of food/consumables) are factored in.

*The WA Wildlife Hospital is the busiest wildlife facility in Western Australia, doubling the admission rates of other wildlife hospital/ rehabilitation facilities.

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WA Wildlife Hospital

No animal is too big or too small

The WA Wildlife Hospital is the first of its kind in Western Australia. At almost 700m² in size, it is a purpose-built facility with a capacity to house up to 10,000 animals per annum.

The building (designed by WA Wildlife and funded by the **City of Cockburn** as part of the Cockburn Wetlands Precinct redevelopment) commenced operations in April 2021.

A **Lotterywest** grant enabled the Hospital to be fitted out with specialist equipment, rehabilitation enclosures and education facilities.

The Hospital is open 365 days a year from 8.30am – 5.30pm and provides free veterinary services to wildlife brought in from the public, local rangers, RSPCA, other veterinary clinics and rehabilitation facilities.

The Hospital team is pioneering wildlife medicine in WA and published a 300 page wildlife veterinary treatment handbook (for general practice veterinarians) in December 2023.

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Other services

WA Wildlife Ambulance

In February 2021, the WA Wildlife Ambulance service commenced. The Ambulance and fit out was funded with a grant from the **Foundation for National Parks and Wildlife.** The Ambulance acts as an emergency triage vehicle during bushfires and other emergencies.

When not responding to emergencies, it provides a vital rescue service 365 days p/a.

Salaries for Wildlife Rescue Officers are covered by the **Society for the Prevention of Cruelty to Animals International (SPCAI).**

To date, more than 2500 animals have been rescued from a variety of locations and situations.

WA Wildlife Rehabilitation

WA Wildlife is a licensed wildlife rehabilitation facility with the Department of Biodiversity, Conservation and Attractions. Animals treated at the WA Wildlife Hospital are moved to state of the art rehabilitation enclosures funded by **Lotterywest, bp Kwinana Refinery** and the **State National Resource Management (NRM) program**.

WA Wildlife provides species specific rehabilitation for up to 250 species in purpose built enclosures occupying two acres of property.

These include bird flight aviaries (including five 25m flight aviaries), bird of prey flight enclosures, specialist waterbird and seabird ponds, small mammal enclosures, and kangaroo pre-release enclosures.

A marine turtle rehabilitation facility is planned for completion by early 2024.

WA Wildlife's Rehabilitation Facility is not open to the public and is fenced off within a secure area, enabling the animals to heal and recover from their injuries.

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What we do

WA Wildlife Research

WA Wildlife partners with a range of organisations on various research projects.

We are a member of the Sentinel Clinic Disease Surveillance program coordinated by **Wildlife Health Australia**. This involves participants from a number of zoological institutions, universities and wildlife hospitals around the country.

We are a member of the **Western Australian Wildlife Health Reference Group**, a multidisciplinary group chaired by the **Department of Primary Industries and Regional Development**.

Our veterinarians work closely with a variety of government and academic stakeholders on wildlife disease surveillance and reporting.

WA Wildlife regularly acts as a first responder in mass mortality events involving wildlife and regularly coordinates sample and data collection from such events.

WA Wildlife Training for Veterinary Professionals

Our online training courses are custom-designed by experienced veterinarians with a comprehensive understanding of Western Australia's unique wildlife species. Our courses cover the basic principles of treating wildlife patients encountered by domestic animal clinics throughout Western Australia.

In addition to providing this essential knowledge, the courses are also designed to assist veterinarians and veterinary nurses prepare for emergency events including bushfires and oil spills. This project was supported by **WWF's Regenerate Australia program**.

With interactive modules and engaging content, these courses are the perfect way to enhance skills, expand knowledge, and make a positive impact in the lives of wildlife.

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Why support WA Wildlife?

You don't have to be a nonprofit to show you care about the environment.

Benefits

Stronger brand recognition and reputation.

Increased customer loyalty and sales.

Retention of employees who share your organisation's values for the environment.

Your organisation is supporting the health of the planet.

Tangible data to demonstrate environmental off-sets.

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Our Team

We have an amazing team governed by our Executive Committee.

Patron: Hon Melissa Parke

The Hon Melissa Parke has been the patron of WA Wildlife for 15 years. She is the former Federal Member for Fremantle and a former Minister for International Development. Prior to entering the Australian parliament in 2007, Melissa served as an international lawyer with the United Nations in Kosovo, Gaza, New York and Lebanon from 1999-2007. After her retirement from parliament, Melissa served for 4 years as an 'Eminent Expert on Yemen' for the UN Human Rights Council.

Melissa is currently the Executive Director of ICAN (the International Campaign to Abolish Nuclear Weapons).

Melissa is also a Director of Animals Australia and a Board member of the world's largest NGO, BRAC, based in Bangladesh, which takes a holistic approach to poverty alleviation.

Executive Committee

The Executive Committee's skills and experience support the the development and future expansion of the organisation. WA Wildlife's Executive Committee is compromised of Members with:

- 30 years experience as a successful small business owner/operator;
- Private sector policy/legislation experience at a State/Federal level and an industry advocate on State and Federal Commissions;
- Policy, strategy and management experience in the State Public Sector at a senior executive level;
- CPA and Chartered Management Accountant qualifications, broad finance, business improvement and program management skills with experience across public and private sectors;
- 50 years experience as a chartered accountant (F.C.A.) with experience in business planning and budgeting.
- 15 years' experience in the wildlife rehabilitation industry.
- 15 years' experience in wildlife rehabilitation, participation on multiple State Government advisory committees and 10 years management experience in the non-profit sector.

In addition to our small team of staff, our 300 + volunteers contribute more than 95,000 volunteer hours each year, providing services 365 days per annum.

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City of Cockburn
wetlands to waves
WA WILDLIFE HOSPITAL
Wildlife Hospital
"If working apart, we are a force powerful enough to destabilise our planet, surely working together, we are powerful enough to save it."
- SIR DAVID ATTENBOROUGH

WA Wildlife is fortunate to work with some incredible organisations, which we thank for their ongoing financial sponsorship.

Platinum Sponsors

Our platinum sponsors provide:

- Funding for veterinarian and veterinary nurse salaries.
- Funding for administration salaries and general operational expenses.
- Funding for **large** capital projects.
- Funding for education/research projects.
- In-kind volunteer support.
- Printing and marketing support.
- Promotion and brand exposure.

Gold Sponsors

Our gold sponsors provide:

- Funding for veterinarian and veterinary nurse salaries.
- Funding for rescue service (WA Wildlife Ambulance).
- Funding for small-medium capital projects.
- Funding for education/research projects.
- In-kind volunteer support.
- Printing and marketing support.
- Promotion and brand exposure.

SPCA INTERNATIONAL | GLOBAL ANIMAL RESCUE

ifaw
International Fund for Animal Welfare

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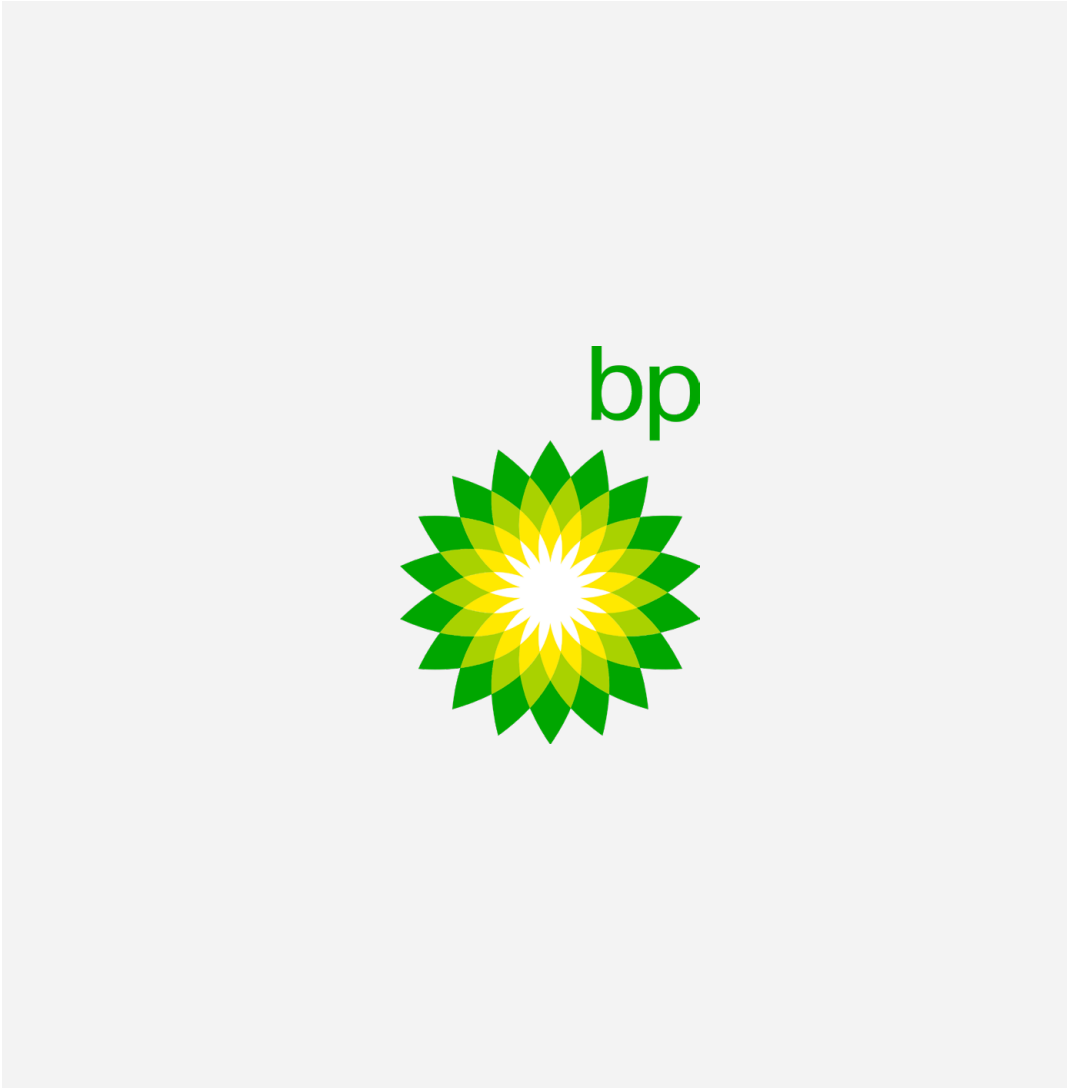
Silver Sponsors

Our silver sponsors provide:

Funding for **small** capital projects or equipment.

In-kind volunteer support.

Donations of goods and/or services.



Bronze Sponsors

Our bronze sponsors provide:

Funding for equipment.

In-kind volunteer support.

Donations of goods and/or services.

Promotion and brand exposure.

Supporters

WA Wildlife is thankful for our many supporters.

Our supporters assist us by offering expertise and/or resources. These partnerships provide access to specialised skills and networks, amplifying our ability to fulfill our mission. Even without direct financial contributions, these collaborations enrich our services, fostering a collaborative community committed to making a meaningful difference in environmental conservation.

We hope to continue working with our many amazing sponsors and supporters who share our goal in **Helping Wild Lives Live**.

animalius
YOUR REFERRAL VET

zoetis

Fremantle PORTS

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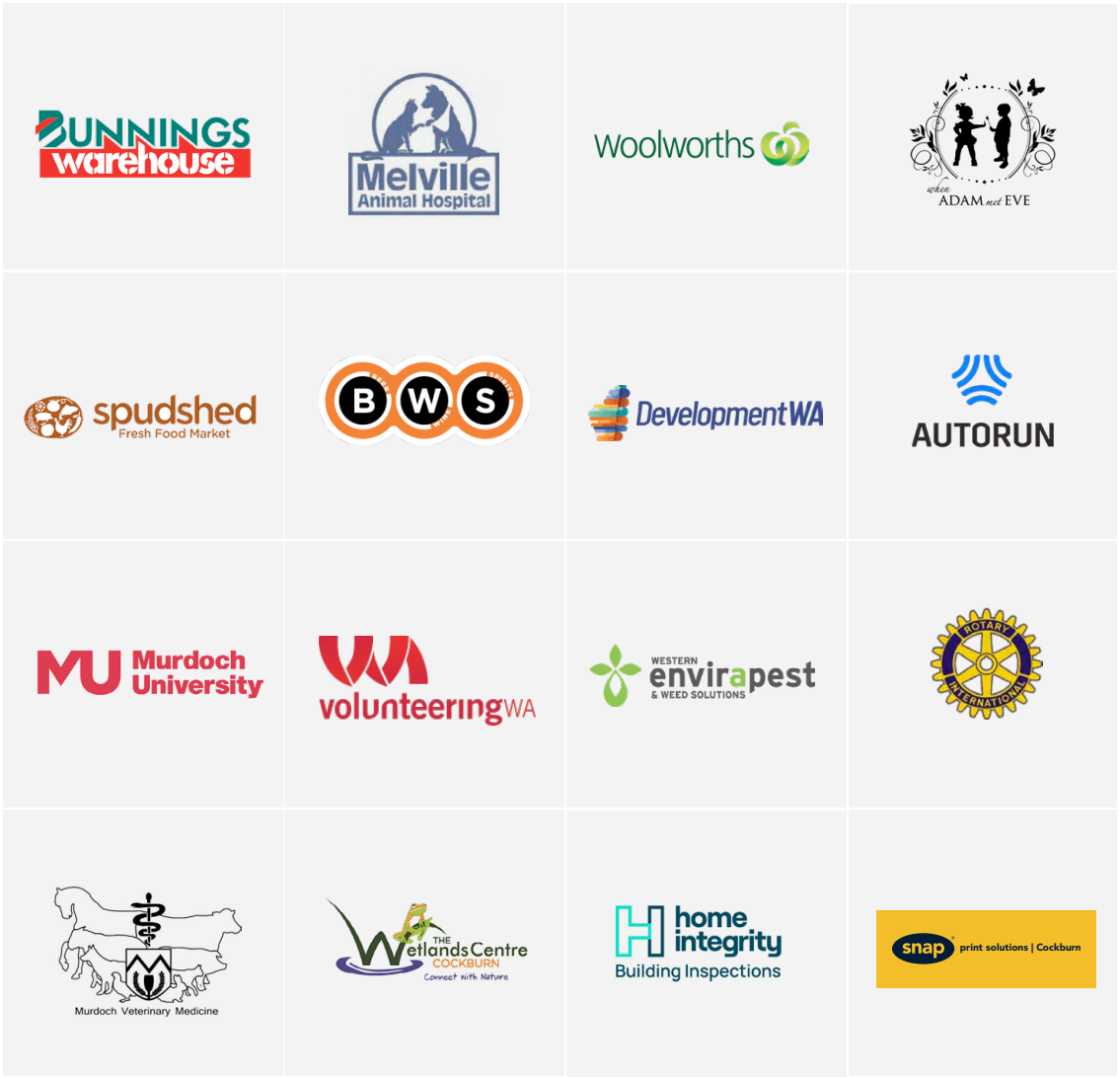
Friends of WA Wildlife

Thank you to the Friends of WA Wildlife for their ongoing support.

In-kind support and donations play a vital role in keeping the WA Wildlife Hospital operational 365 days each year.



Rewards

	Platinum	Gold	Silver	Bronze	Supporter	Friends of WA Wildlife
Sponsorship, donation valued annually	$100,000	$75,000	$50,000	$25,000 (incl demonstrated in-kind support)	$10,000 (incl demonstrated in-kind support)	less than $9,000 (incl demonstrated in-kind support)
Signage						
Logo on WA Wildlife website in relevant category	✔	✔	✔	✔	✔	✔
Logo on WA Wildlife buildings/internal signage	✔					
Sponsor logo on relevant infrastructure	✔	✔	✔	✔		
Logo on TV screen in WA Wildlife Hospital reception	✔	✔	✔	✔	✔	
Communications						
Acknowledgement as sponsor at events	✔	✔				
Sponsor story on social media platforms	✔	✔	✔	✔		
Logo in promotional material (pamphlets, posters)	✔					
Recognition/reference in WA Wildlife annual report	✔	✔	✔			
Logo in WA Wildlife E-news (fortnightly mailout)	✔	✔				
Employee benefits						
WA Wildlife Tours (50% discount for all staff of sponsor organisation). RRP for tours = $39pp	✔					

*Benefits are for duration of sponsorship

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You can help by funding:

Veterinary salaries ("Sponsor a wildlife veterinarian" program).

Education programs.

Research initiatives.

Wildlife rescue services.

Capital projects (equipment, software development).

Capacity-building projects (i.e expansion of existing, or establishing new services for wildlife conservation).

By supporting WA Wildlife, you can make sustainability, conservation and animal welfare part of your corporate mission.

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WA WILDLIFE
HELPING WILD LIVES LIVE

Contact us

If you would like to discuss sponsorship opportunities, please contact us:

Name: Dean Huxley (Director of Operations)

Number: 08 9417 7105

Email: d.huxley@wawildlife.org.au

www.wawildlife.org.au
www.facebook.com/WAWildlife

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snap print solutions | Cockburn

when ADAM met EVE

WA Wildlife Funding Expenditure 2024-25

Expense Detail	Account Code	Amount
Balance transfer from end August 2024	**Transfer**	**$10,365.16**
Staff 1 gross + super September 2024	Wages Payable	$1,135.20
Staff 2 gross + super September 2024	Wages Payable	$4,321.74
Staff 1 gross + super September 2024 (10 hours only)	Wages Payable	$506.28
Staff 2gross + super September 2024	Wages Payable	$4,321.74
Staff 1 gross + super October 2024 (10 hours only)	Wages Payable	$506.28
Staff 2 gross + super October 2024	Wages Payable	$4,321.74
Staff 1 gross + super October 2024 (10 hours only)	Wages Payable	$506.28
Staff 2 gross + super October 2024 (Parental Leave Unpaid)	Wages Payable	$-
Staff 1gross + super November 2024 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super November 2024	Wages Payable	$4,321.74
Staff 1 gross + super November 2024 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super November 2024	Wages Payable	$4,321.74
Staff 1 gross + super December 2024 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super December 2024	Wages Payable	$4,321.74
Staff 1d gross + super December 2024 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super December 2024	Wages Payable	$4,321.74
Staff 1 gross + super December 2024 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super December 2024	Wages Payable	$4,381.45
Staff 1 gross + super January 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super January 2025	Wages Payable	$4,321.74
Staff 1d gross + super January 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super January 2025	Wages Payable	$4,321.74
Staff 1 gross + super February 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super February 2025	Wages Payable	$4,321.74
Staff 1 gross + super February 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super February 2025	Wages Payable	$4,699.87
Staff 1 gross + super March 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super March 2025	Wages Payable	$4,322.12
Staff 1 gross + super March 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super March 2025	Wages Payable	$4,321.74
Staff 1 gross + super April 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super April 2025	Wages Payable	$4,431.21
Staff 1 gross + super April 2025 (10 hours only)	Wages Payable	$501.75
Staff 2 gross + super April 2025	Wages Payable	$4,321.74
Staff 1 gross + super May 2025 (10 hours only)	Wages Payable	501.75

WA Wildlife Funding Expenditure 2024-25

Staff 2 gross + super May 2025	Wages Payable	4321.74
Staff 1 gross + super May 2025 (10 hours only)	Wages Payable	501.75
Staff 2 gross + super May 2025	Wages Payable	4321.74
Staff 1 Annual Leave Cashed Out Sept 24-May 25	Wages Payable	10598.49
Staff 1 gross + super June 2025 (10 hours only)	Wages Payable	1091.31
Staff 2 gross + super June 2025	Wages Payable	4321.74
Expense Total **$104,530.84** **Grant Amount** **$144,785.16** **Remaining** **$40,254.32**		

9th June 2025

Karoline Jamieson
Head of Community Development Services
City of Cockburn
PO Box 1215
BIBRA LAKE DC 6965

BY EMAIL: kjamieson@cockburn.wa.og.au
krosenfeld@cockburn.wa.gov.au
Att: Kim Rosenfeld

Dear Ms Jamieson,

RE: 2025-2026 SPONSORSHIP REQUEST FOR THE COCKBURN WETLANDS EDUCATION CENTRE INCORPORATED (THE WETLANDS CENTRE).

At the Ordinary Council Meeting on 10 August 2023, Council approved sponsorship of $107,937 (plus GST) per annum, with annual Perth CPI increases to support Cockburn Wetlands Education Centre Inc's administration costs for a period of three years (2023-26). As part of that process the Centre, in liaison with City staff reviewed the KPI requirements. The revised KPIs endeavour to provide greater clarity in the effectiveness and efficiency of the Centre in delivering its community services, a better measure for the relative value of the City's annual funding support and the progress of the Centre towards less dependence on that funding for core operations.

Please see below the summary of the KPIs for 2024-25 and find attached the Sponsorship Report from the Wetlands Centre.

On the basis of the achieved KPIs we are requesting the **third year** of funding support of $114,731 for the financial year 2025 to be made available. This represents an increase in funding from 2024-2025 City of Cockburn Sponsorship reveived equivalent to $ 3,125 of Perth CPI March 2024 to March 2025 of 2.8% (Australian Bureau of Statistics 2025).

The Centre looks forward to another year funding commitment from the City. With the ongoing support of the City of Cockburn, the Centre is well on its way to reach long term sustainability and substantially increase the value to the community of the City's annual funding support.

Yours sincerely,

Ana Terrazas

General Manager

Cockburn Wetlands Education Centre Inc
184 Hope Road Bibra Lake WA 6163 **ABN** 48 996 459 438
T (08) 9417 8460 **E** community@thewetlandscentre.org.au **W** www.thewetlandscentre.org.au

Key Performance Indicators 2025

Five year objective met
Annual target met

The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Effeciency

	Strategic Objective - Leadership	Performance Target	Base Line	Annual Objective	KPI 2025
KPI	**Effectiveness**				
1	Number of hours the Centre's facilities are in use by not-for-profit Community Groups.	Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.	1143	1143	1304
2	Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity).	Increase the number of hours individuals are engaged.	8014	10% increase	10,549
3	Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs	Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services.	3705	10% increase	6,236
4	Maintain the Native Plant Nursery accredition under the Nursery Industry Accreditation Scheme.	Maintain accreditation	Accredited 2021	Maintain accrediation	Accreditation mantained
5	Level of satisfaction with the facilities and services provided by the Wetlands Centre.	Maintain a level of satisfaction with the facilty and delivery of services in excess of 80%.	KPI introduced in 2023	Level of satisfaction with the facility and delivery of services in excess of 80%	The overall (94%) level of satisfaction with the delivery of services provided by the Wetlands was good or excellent.
	Efficiency				
6	Value of each dollar invested by the City in volunteer labour.	Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.	$ 1.88	12.5% annual increase	$2.68 of value per dollar invested by the City.
	Strategic Objective - Governance and Sustainability				
	Effectiveness				
7	Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.	Increase the amount of self generated income while maintaining effectiveness in delivery of community environmental education services.	$ 68,716	(=>10% Annually)	Self generated income increased by 3 fold ($212,702)
8	Percentage of Strategic Plan objectives met (total of 100% over 5 years)	Implement the objectives as set out in the Strategic Plan 2020-2025.	40% Completed	Evidence of progress towards completion	75% completed
	Efficiency				
9	The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).	Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.	$0.72	(=>10% Annually)	$1.90 self -generated income for every dollar invested by the City of Cockburn through the annual operating subsidy.

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The Cockburn Wetlands Education Centre Sponsorship Report

2024-2025

Cockburn Wetlands Education Centre Inc
184 Hope Road Bibra Lake WA 6163 **ABN** 48 996 459 438
T (08) 9417 8460 **E** community@thewetlandscentre.org.au **W** www.thewetlandscentre.org.au

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As per the City of Cockburn Council Meeting on 10 August 2023, please find the Cockburn Wetlands Education Centre's report summarising the previous 12 months activities and progress in meeting designated KPIs endorsed by Council on that day.

The report includes the following items:

1. Sponsorship Funding 2024-2025
2. Report on annual performance on KPIs
3. Nursery Accreditation
4. Unaudited Profit and Loss and Balance Sheet for FY 2024-2025 to June 12th 2025
5. The Wetland Centre Annual Report 2023-2024
6. Strategic Plan Progress Report May 2025
7. 20th Annual Wetlands Conference Report and Program 2025
8. Photo summary of events and activities at the Centre during the reporting period
9. Posters and Events Marketing Materials

INTRODUCTION

In February 2025, the Wetlands Centre celebrated World Wetlands Day with a Community Open day (See photos under item 8) and hosted the 21st Annual WA Wetland Conference (See item 7). The achievement of these important milestones would have been impossible without the ongoing support and commitment of the City of Cockburn. See summary of sponsorship funding under item 1.

In November 2024 the annual general meeting of the Cockburn Wetlands Education Centre appointed a new Board, including new member Angela Sawick, Prof Treena Burgess continue as Chair, Paul Hansen as Treasurer and, Cr Philip Eva as the Co -opted City of Cockburn Board member, the rest of the Board can be seen here. Additionally, a new General Administration officer was appointed in July 2024.

This year's sponsorship report summarises the activities of the Centre as they align to the 2023 endorsed KPIs. The Centre met the target for 2025 KPI's in all areas (9 out of 9) and exceeded and met the five-year objective in 3 of these KPI'. See summary under item 2.

The summary of the progress of the Centre against the organisation's Strategic Plan 2020-2025, is attached on item 6 (May 2025). It establishes that a number of key objectives have been achieved, particularly in the area of partnerships and leadership. It is estimated that 70% of the Strategic Plan had been completed; consideration needs to be taken as some of those objectives are ongoing. One of the main objectives achieved this year was approval of the Centre's new Constitution, approved in November 2024. Considerable work continues in developing an effective and sustainable business model for the provision of curriculum aligned education services and the management of the facility for venue hire.

The sustainable management of the nursery has been a priority. The focus had been on opening the Conservation Nursery monthly to the community to acquire truly local provenance and starting the propagation of native diverse species to supply the plants for the ***Thriving Wetlands, Thriving Community*** project. This project is supported by funding from the Western Australian Government's State NRM Program. The project will restore part of Bibra Lake Reserve's wetland and dryland areas to create habitat to help local wildlife and raising community awareness of wetlands ecosystems. Additionally, the nursery is continuing as a practical learning ground for individuals and community groups interested in propagation, local flora and restoration activities. The Nursery received its Nursery Industry Accreditation Scheme Australia Membership Certificate for 2024-2025. See Nursery item 3. However, NGIWA advised that the audit for this year will be done on the second semester of 2025. We are confident that we will maintain our accreditation.

Last but not least, we want to thank the City of Cockburn Cultural branch and Library for their financial support to undertake a range of digitally recorded audio oral history interviews to create an archive and inform a written history of the Wetlands Centre. Dr Nandi Chinna conducted the 6 interview that can be listen here and the 2 min video for promotional purposes was screened during the conference.

2. Report on annual performance on KPIs

This year's sponsorship report below summarises the activities of the Centre as they align to the 2023 endorsed KPIs. The Centre met the target for 2025 in all areas (9 out of 9 KPIs) and exceeded and met the five-year objective in three of these KPI's.

Since the appointment of a new general manager in February 2024, there has been a substantial ramp up in the number of hours the Centre facilities are in use and the delivery of education programs, a growing trend which had position us well to surpass the KPIs no. 3, 7 and 9. Staff and volunteers had work very hard to:

- Increase, almost double, the total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs in particular the nursery activities (see KPI #3).

- Increase, by three-fold, the amount of self-generated revenue (excluding grant income) while delivering services. However, notice some of this were above the norm due to the Centre being hired to be an early voting pole during both State and Federal Elections; as well as plant sales and fundraising done during the election time (see KPI #7).

- Exceed by earning $1.9 dollar of self -generated income for every dollar invested by the City of Cockburn through the annual operating subsidy (see KPI #9).

- Increase the number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (KPI #2). Please note that the figures display on this KPI does not include the educational experiences provided through our diverse interpretative displays. We believe that every visitor to the Wetlands Centre, particularly those attending through our venue hire, gains valuable knowledge during their time here. The Centre attracts an estimated 10,000 visitors annually, who engage with our educational features, including learning blocks, Murdoch University native fish tank, SERCUL informative posters, Programs banners, Wildflower Society library, and electronic display board (See photos attached). We are proud to offer these resources to enhance learning and awareness for all who visit the Centre.

- Additionally, we have confirmation from Western Australia Electoral Commission of total attendance 8,782 during March election plus Australian Electoral Commission confirmation of total attendance of 21,430 people through the Centre during May pre voting period, with a steady 1200-1500 per day. It was a great experience having both Electoral Commissions here at the Centre. The highlight was to see so many people visiting the Centre for the first time and having the Candidates on ground every day, in particular for the State Election, helping to grow those relationships.

The best way to report the number of volunteers and individuals engaged in community education programs and the facilities been used by the not-for-profit and community groups is by a summary of photos taken during those events. Please see photos under item 8.

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The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Effeciency

	Strategic Objective - Leadership		Performance Target	Base Line	Annual Objective	KPI 2025
KPI	**Effectiveness**					
1	Number of hours the Centre's facilities are in use by not-for-profit Community Groups.		Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.	1143	1143	1304
2	Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity).		Increase the number of hours individuals are engaged.	8014	10% increase	10,549
3	Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs		Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services.	3705	10% increase	6,236
4	Maintain the Native Plant Nursery accredition under the Nursery Industry Accreditation Scheme.		Maintain accreditation	Accredited 2021	Maintain accrediation	Accreditation mantained
5	Level of satisfaction with the facilities and services provided by the Wetlands Centre.		Maintain a level of satisfaction with the facilty and delivery of services in excess of 80%.	KPI introduced in 2023	Level of satisfaction with the facility and delivery of services in excess of 80%	The overall (94%) level of satisfaction with the delivery of services provided by the Wetlands was good or excellent.
	Efficiency					
6	Value of each dollar invested by the City in volunteer labour.		Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.	$ 1.88	12.5% annual increase	$2.68 of value per dollar invested by the City.
	Strategic Objective - Governance and Sustainability					
	Effectiveness					
7	Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.		Increase the amount of self generated income while maintaining effectiveness in delivery of community environmental education services.	$ 68,716	(=>10% Annually)	Self generated income increased by 3 fold ($212,702)
8	Percentage of Strategic Plan objectives met (total of 100% over 5 years)		Implement the objectives as set out in the Strategic Plan 2020-2025.	40% Completed	Evidence of progress towards completion	75% completed
	Efficiency					
9	The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).		Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.	$0.72	(=>10% Annually)	$1.90 self -generated income for every dollar invested by the City of Cockburn through the annual operating subsidy.

Five-year objective met
Annual target met

3. Nursery Accreditation

NIASA PRODUCTION CHECKLIST

CONFIDENTIAL

Nursery Industry Accreditation Scheme, Australia (NIASA)

Business Details	
Business Name	The Wetlands Centre
Contact	Lanie Cottam
Address	184 Hope Rd
Suburb	Bibra Lake
Postcode	6163
State	WA
Phone	08 9417 8460
Fax	
Mobile	0403 003 100
Email	nursery@thewetlandscentre.org.au
Accredited	NIASA Production
Audit Details	
Auditor	Steve Blyth
Audit Date	16 May 2024
Review By	14 August 2024

The Wetlands Centre

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4. Unaudited Profit and Loss and Balance Sheet for FY 2024-2025

Cockburn Wetlands Education Centre Inc

Profit and Loss

1 July, 2024 - 12 June, 2025

	JUL. - SEP., 2024	OCT. - DEC., 2024	JAN. - MAR., 2025	1 APR. - 12 JUN., 2025	TOTAL
Income					
Bank Interest	2,141.13	3,823.93	1,689.59	1,714.66	A$9,369.31
BUILDING MANAGEMENT					A$0.00
Members' Venue Hire	2,305.00	8,510.00	1,440.00	1,105.00	A$13,360.00
Venue Hire	8,287.50	16,101.81	47,599.00	20,849.77	A$92,838.08
Total BUILDING MANAGEMENT	**10,592.50**	**24,611.81**	**49,039.00**	**21,954.77**	**A$106,198.08**
Conference		10,472.69	44,004.32	12,044.85	A$66,521.86
Donations (NTD)	177.20	298.78	1,284.40	295.40	A$2,055.78
Education	10,943.19	2,938.27	3,432.18	9,903.09	A$27,216.73
FUNDRAISING		283.77	348.18	712.00	A$1,343.95
FUNDRAISING (NON TD)					A$0.00
BBQ Fundraisers (NTD)			0.00	269.27	A$269.27
Book Sales (NTD)		0.00	1,546.36	140.00	A$1,686.36
Total FUNDRAISING (NON TD)		**0.00**	**1,546.36**	**409.27**	**A$1,955.63**
Total FUNDRAISING		**283.77**	**1,894.54**	**1,121.27**	**A$3,299.58**
GRANT INCOME	9,000.00	45,551.80			A$54,551.80
Memberships	99.99	263.61	283.62	308.18	A$955.40
Nursery/Wetland care	10,261.88	10,105.99	12,371.64	12,310.38	A$45,049.89
Other Income		748.00	100.00	500.00	A$1,348.00
Sales of Product Income			742.52		A$742.52
Seminars and Workshops	4,000.00				A$4,000.00
Sponsorship	55,803.00	55,803.00			A$111,606.00
TRUST FUND					A$0.00
Unsolicited Donations (TD)				50.00	A$50.00
Total TRUST FUND				**50.00**	**A$50.00**
Volunteer	3,000.00			1,000.00	A$4,000.00
Total Income	**A$106,018.89**	**A$154,901.65**	**A$114,841.81**	**A$61,202.60**	**A$436,964.95**
GROSS PROFIT	**A$106,018.89**	**A$154,901.65**	**A$114,841.81**	**A$61,202.60**	**A$436,964.95**
Expenses					
Accounting	131.76	143.60	152.73	174.52	A$602.61
Advertising/Promotions	543.61	83.28	74.10		A$700.99
Bank Charges and Fees			3.50	1.75	A$5.25
BBQ Fundraiser			53.33		A$53.33
BUILDING MANAGEMENT EXPENSES					A$0.00
Cleaning	2,600.00	2,600.00	3,000.00	1,700.00	A$9,900.00
Communications	309.26	533.22	277.14	588.72	A$1,708.34
Consumables	387.21	188.54	109.10	54.55	A$739.40
Electricity	782.70	998.81	464.55	2,927.89	A$5,173.95
Insurance	2,250.42				A$2,250.42
Other Expenses		79.50	111.81	532.03	A$723.34
Services	546.18	549.83	511.00		A$1,607.01
Total BUILDING MANAGEMENT EXPENSES	**6,875.77**	**4,949.90**	**4,473.60**	**5,803.19**	**A$22,102.46**
Conference Expense	41.23	83.35	24,303.33	345.45	A$24,773.36
Consultants Fees	300.00				A$300.00
Consumables	157.05	265.19	98.47		A$520.71
Contractors	1,650.00	990.00		2,059.75	A$4,699.75
Education Expense	2,362.70	3,399.05	1,932.99	2,978.00	A$10,672.74
Fuel/oil - LEq			33.64		A$33.64
Grants Expense - Oral Histories Project	2,680.00	4,360.00			A$7,040.00
Insurance				595.45	A$595.45
Interest Expense	298.23				A$298.23
Marketing			36.36	26.32	A$62.68
Motor vehicle expenses	618.14	2,560.61	1,043.82	433.20	A$4,655.77
Nursery/Wetland Care Expenses	2,185.74	3,448.46	3,687.85	2,946.64	A$12,268.69
Office expense	94.53	426.72	767.36	1,311.14	A$2,599.75
PayPal Fees	0.41	62.78	579.30	120.07	A$762.56

Cockburn Wetlands Education Centre Inc

Profit and Loss

1 July, 2024 - 12 June, 2025

	JUL. - SEP., 2024	OCT. - DEC., 2024	JAN. - MAR., 2025	1 APR. - 12 JUN., 2025	TOTAL
PAYROLL EXPENSES					A$0.00
Superannuation Expense	4,808.27	4,285.72	7,453.01	4,512.46	A$21,059.46
Wages & Salaries Expense	43,035.68	42,037.00	60,973.25	52,578.49	A$198,624.42
Workers' Compensation	1,745.06				A$1,745.06
Total PAYROLL EXPENSES	**49,589.01**	**46,322.72**	**68,426.26**	**57,090.95**	**A$221,428.94**
Purchases			1,790.90	2,114.18	A$3,905.08
Seminars and Workshop Expenses		30.00			A$30.00
Square Fees	224.94	119.62	69.41	161.86	A$575.83
Subscriptions	406.18	170.00	54.55		A$630.73
Training & Safety				528.21	A$528.21
Volunteer expenses	42.78	592.84	1,123.84	548.50	A$2,307.96
Total Expenses	**A$68,202.08**	**A$68,008.12**	**A$108,705.34**	**A$77,239.18**	**A$322,154.72**
Other Expenses					
BAS Roundoff Gain or Loss	-0.11	1.05	-0.39		A$0.55
Total Other Expenses	**A$ -0.11**	**A$1.05**	**A$ -0.39**	**A$0.00**	**A$0.55**
NET EARNINGS	**A$37,816.92**	**A$86,892.48**	**A$6,136.86**	**A$ -16,036.58**	**A$114,809.68**

5. The Wetland Centre Annual Report 2023-2024

The Cockburn Wetlands Education Centre Inc

(Trading as The Wetlands Centre Cockburn)

Annual Report

2023-2024

Summary

Our native flora and fauna of the wetlands are under increasing pressure owing to changes in climate conditions and feral animals. The Wetlands Centre Cockburn is focused on mitigating the effects of these pressures by undertaking projects and informing and educating the community.

This has been a challenging year for The Wetlands Centre with:

- The conclusion of a key grant in June 2023, which funded our education and community engagement officers. This significantly impacted our operations, however we have managed to continue delivering community programs, although at a higher cost, by engaging external contractors
- Change in management in early 2024.
- Loss of some long standing and knowledgeable volunteers limiting our ability to undertake some activity. Thankfully our current team of volunteers continues to be a key element of the ongoing success of the Centre's operations and activities. Their willingness to adapt to changing circumstances and remain committed is to be commended and is gratefully acknowledged.

The Wetlands Centre celebrated its 30th Anniversary in August 2023. The achievement of this significant milestone has been made possible through the ongoing support and commitment of the City of Cockburn and other sponsors and donors.

Our Vision

Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

Our Mission

To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment.

Our Objectives

Leadership

To increase the knowledge, awareness, understanding, and commitment of decision-makers in all aspects of wetlands and environmental education.

Governance

To demonstrate best practice in the Wetland Centre's culture, systems, and skills enabling more effective and efficient operations for all stakeholders including members, volunteers, and partners.

Partnership

To initiate and sustain the widest possible proactive participation, support and engagement with wetlands and environmental education.

Sustainability

To develop and deliver standards, processes, projects, programs, and events that are environmentally, socially, and economically justified.

Outlook for the Future

We are actively seeking new grants and increasing our sponsorship and fundraising endeavours. Additionally, we are adopting cost-effective measures and streamlining our service delivery. These steps aim to enhance our efficiency and reduce operational costs, ensuring we meet our strategic objectives moving forward.

More Information

You are invited to look at more detailed information about The Wetlands Centre and our programs on the website https://www.thewetlandscentre.org.au

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About The Wetlands Centre Cockburn

Our People

Our Board

Treena Burgess	Chair
Gina Pickering	Deputy Chair
Felicity Bairstow	Secretary
Paul Hansen	Treasurer
Michael Coote	Member
Bart Houwen	Member
Lakshmi Kanchi	Member
Paul Neville	Member
Peter Rattigan	Member
Councillor Philip Eva (City of Cockburn)	Co-opted Member
Tom Perrigo	Chair to Sept '23
Karl Haynes	Treasurer Nov '23

Staff employed during 2023-2024

Ana Terrazas	General Manager (February '24 – June'24)
Tom Perrigo	A/General Manager (August '23 – January '24)
Karl Hanes	A/General Manager (July '23 – August '23)
Karl Hanes	Finance Manger (August '23 – February '24)
Jaki Richardson	Administration Officer (January 24 – June '24)
Danielle Tyrls	Administration Officer (– September '23)
Lanie Cottam	Nursery Officer
Roe Kanchi	Administrative Support and IT

Our Volunteers

Angela Sawiak	Sonja Sprenger
Betty Bryant	Hannah Jawad
Chandi Dissanayake	Amy Evans
Chris McSevich	Belinda Murrow
Elaine Christy	Jamie Yeo
Elke Grosselindmann	Lynn Stain
Felicity Bairstow	Karen Sames
Hazel Dempster	Helen Baronie
Jeffery Mengler	Godfrey Baronie
Lakshmi Kanchi	Allan Knight
Melissa Logozzo	Wyndham Johnson
Michael Coote	Jeannie White
Pantha Jaskiewicz	Marie Over
Rohit Kanchi	Joshua Antony
Rose Jacoumis	Corban Williams
Rosemary Mathie	Tara McKay
Sally Lovinda	Peter McGeorge
Janet Bentley	Jacinta Calais
Angela Hine	Liane Seaman
Michael Hoare	Jack Leonhardt
John Wildman	Liz Birkett
Tynan Hawkins	Gina Pickering
Lucinda Carter	12 Murdoch University students
Paul Hansen	

Nursery volunteers helping on Plant Sale Day

Landcare volunteers at morning tea

In loving memory of Lucinda Carter

From the Chair

Firstly, may I acknowledge the Nyungar people of Beeliar boodja as having a continuous connection to the land and water of this country and pay the respects of the Wetlands Centre's Board, staff, and volunteers to Elders past and present. Our commitment to Reconciliation continues with the implementation of the Reconciliation Action Plan in 2023-2024.

It's been quite a year for us at the Wetlands Centre Cockburn! We spent the first half of the financial year in caretaker mode, but 2024 brought a fresh burst of energy and excitement. We've welcomed new staff members—Ana Terrazas as General Manager, Jaki, and more recently Jin Jin as our Administrative Assistant. Roe has been an invaluable support, always willing to step in when needed, and Lanie at the front of the conservation nursery and driving up the community plant sales.

Despite a challenging financial landscape with limited large grants, we've kept things moving forward, thanks to our dedicated sponsors, including Bendigo Bank, the City of Cockburn, and our Conference Sponsors. Special thanks to Dr. Michael Coote for his leadership in convening this year's WA Wetlands Conference, a vital event empowering us all as stewards of these precious ecosystems. Thanks to our new Treasurer, Paul Hansen, and Jin Jin Yong for their diligent work on our finances, ensuring we remain sustainable.

I'd like to express my gratitude to our Board members and volunteers for their commitment and hard work week after week, and to our staff who have gone above and beyond to make the Centre vibrant once more. This place is truly buzzing—with regular events, monthly plant sales, and more new visitors discovering our hidden gem than ever before.

Professor Treena Burgess
Chairperson

From the General Manager

As you may know I started working as General Manager of the Wetlands Centre (TWC) Cockburn early this year on the first day of the 2024 WA Wetlands Conference. What an amazing journey it has been so far. The Conference has been a platform empowering everyone to become stewards of the Wetlands for 20 years and I want to take this opportunity to appreciate the contributions of all who made these conferences possible, in particular this year's Conference Convenor, Dr. Michael Coote.

I am pleased to report that with lots of passion and a consistent and enthusiastic contribution from our volunteers -new and old, young and elder, our Conservation Nursery has increased the number of plants grown and had very successful community plant sales through the year.

In addition we have doubled our income from venue hire compared to last year, thanks to the extra effort and hours put in by our fantastic staff.

I'm also pleased to see that by weaving together science, culture, and art we have been able to increase awareness of our wetlands to be appreciated and recognised by the wider community for their scientific, aesthetic, historic, social, and spiritual values.

Throughout 2023-24 the Centre has continued to work towards a collaborative, effective and consistent approach to wetlands education in partnership with the City of Cockburn and other Local Governments, State Agencies and Murdoch University through The Harry Buttler Institute as well as other stakeholders and sponsors such as the Community Bank Fremantle - Bendigo Bank.

I would like to thank all those who have been involved in our various education activities and supported the Wetlands Centre mission to ensure that we delivered our various education programs this year. This report highlights the numerous events, educational activities, exhibitions and projects that have happened over the last year and is a credit to the staff, volunteers and board members involved. Thank you for your dedication and hard work that supports our mission to educate and celebrate our precious wetlands.

Ana Terrazas
General Manager

Acknowledgements and Funding

The Wetlands Centre Cockburn is registered with the Australian Charities and Not-for-profits Commission and is a registered Deductable Gift Recipient with the Australian Taxation Office.

The Wetlands Centre Cockburn generates income from its operations - principally derived from venue hire, fees charged for educational services, and sales from our nursery.

In addition, we source funding and grants from State and Local Government agencies, private organisations and donors, and conduct fundraising activities.

Funding and Grants 2023/24		
Funding Body	**Funding Program**	**Amount ($)**
City of Cockburn	Sponsorship/Funding Agreement	107,937
Community Bank Fremantle	Sponsorship Agreement	35,000
City of Cockburn	Oral History Grant	5,000
Donations	Deductable Gift Recipient donations	1,137
Fundraising activities		2,268

In particular, we want to thank each and every one of you who made this year's Conference a monumental success. We extend our profound gratitude to sponsors; Community Bank Fremantle – Bendigo Bank, the Department of Biodiversity, Conservation & Attractions, Harry Butler Institute – Murdoch University, Department of Water and Environmental Regulation, City of Cockburn, Peel-Harvey Catchment Council, and Water Technology, and supporters; NRMjobs.com.au, WA Poets Inc and Hayden Watkins AV. Thank you for your support in making this conference a reality and helping us enhance its delivery and outreach.

Operational Report July 2023 – June 2024

The purpose of The Wetlands Centre is to foster knowledge, awareness, understanding, and commitment to the conservation of our wetlands. This objective is achieved through various community engagement activities, including our highly successful annual Wetlands Conference, educational programs such as "Get Wild about Wetlands" during every school holidays and hands-on conservation workshops on plant propagation, and wetlands restoration and maintenance. We also hosted other events throughout the year such as an event to mark NAIDOC Week and the Centre's 30th Anniversary.

The Centre's role as a community venue and our annual conference are now sustainably managed and provide continued support for the broader operation of the Centre.

Conservation Nursery/ Wetlands Care Program

The Centre's Conservation Nursery is accredited under the Nursery Industry Accreditation Scheme Australia and focusses on propagating plants from flora in the local area by Nursery staff and volunteers. This ensures the preservation of local species rather than growing species from other areas.

The financial sustainability of the nursery is a work in progress, but its principal role is a practical learning ground for individuals and community groups interested in propagation, local flora and restoration activities.

The Wetlands Centre's 30th Anniversary

The Wetlands Centre Cockburn celebrated its 30th anniversary in September 2023 with a wonderful celebration including the awarding of six life memberships, the launch of a podcast series and the launch of two new publications on enjoying Perth's bushland.

Prof Phil Jennings was one of those receiving a life membership, having become one of WA's most noted authorities on conservation after being a keystone in the formation of the Wetlands Conservation Society and subsequently The Wetlands Centre. Phil has been involved in the centre since its conception; and much of its ongoing work is a reflection of his influence and dedication, a contribution we are very thankful for.

Cockburn Mayor Logan Howlett was a local councillor at the time when he and wife Pat became part of the team that initiated the development of the Wetlands Centre. Logan connected the conservationists with council staff who threw their support behind the project, while he also rustled up grant funding for landscaping, facilities and staff wages. Pat, was amongst the first to sign up when the centre set up the Friend's group. Still both frequent visitors to the Centre their Life Membership reflects their long and happy association with TWCC.

Also receiving life memberships were Felicity Bairstow, Rex Sallur and the centre's long-term wetlands officer Denise Crosbie. They helped grow the centre into a thriving education hub. Denise was the heart of the Centre for many years, shouldering numerous responsibilities, including education officer, landcare coordination, volunteer supervision, bookkeeping, organising the annual wetland conferences, grant applications, contract management and strategic planning.

Long term supporters receiving their Life Membership

Former journalist turned cultural heritage consultant Gina Pickering teamed up with former Channel 7 and 9 reporter Russell Bishop to produce 10 podcasts for The Wetlands Centre based on 26 interviews, available now on the centre's website.

Annual Wetlands Conference

The 20th Annual State Wetlands Conference was held over two days in February.

The conference sought to increase knowledge, awareness, understanding and commitment to the conservation, interpretation and management of Wetlands. It also provided an annual networking forum for organisations and individuals involved in this endeavour.

The Conference aligned with the 2024 Ramsar theme 'Wetlands and Human Wellbeing', with the conference structure unfolding in four half day sessions The Floodplains, The Mangroves, The Billabongs, and The Marshes. These sessions showcased the expertise of leading wetland scientists, managers, academics, and artists, offering a blend of cutting-edge research, innovative management practices, and insightful case studies that highlight the essential role of wetlands in our wellbeing and cultural landscape.

Over 140 attendees each day, with the first days attendees welcomed to country by Nyungar, Whadjuk Ballardong Yorga Robyn Collard with her grandson playing didgeridoo and together they performed a water ceremony, a fitting start for a conference on wetlands. Day 2 had Laksmi Rohit start the day with a moving Acknowledgement of Country.

The conference was opened by Peter Tinley, OM, MLA for Willagee and the Mayor of Cockburn, Logan Howlett also attended, while Dr. Brad Pettitt, MLC opened Day 2 and was followed by Dr. Jane Chambers giving a presentation on why wetlands and Ramsar listed wetlands are so important and the recognition of World Wetlands Day being a special day to celebrate all that we love about wetlands.

The 2-day conference had 3 keynote speakers that included the Dean of Aboriginal Studies at Curtin University, Professor Robyn Heckenberg talking about wetlands as centres of stories, place and identity for aboriginal people and all who now live in Australia. Another Keynote speaker was Greg Keighery who has 40 years' experience conducting botanical surveys across WA and mapping wetland vegetation communities. Lastly Professor Pierre Horwitz, from ECU gave a review of wetland studies over the last 75 years.

Over the two-day conference, 12 Expert presentations and 9 Case Studies were given in three separate venues which allowed conference attendees to choose the topics that were of most interest to them. Two poster presentations were given by undergraduate students from UWA studying phosphorus uptake and storage in native plants. These posters were on display over both days of the conference and the students were available to answer questions about their research.

Four excellent workshops were provided on the afternoon of day two. Curtin University's eDNA Frontiers Group presented eDNA techniques for identifying wetland fauna and monitoring presence of organisms, the staff of South East Regional Centre for Landcare (SERCUL) presented on Human values around wetlands and management techniques, an independent artist from Albany presented a very popular workshop on using wetland plants for basket weaving and as a source of artistic inspiration and another very popular one, Plant propagation techniques were demonstrated and taught by Lanie Cottam and Hazel Dempster in the nursery.

This year's conference trialled for the first time in Perth a series of three forums in the afternoon of Day 1 titled Artists meet Scientists. In these sessions, a range of scientists and artists representing a variety of fields came together to discuss the crossover between the Sciences and the Humanities and how wetlands provide inspiration for both pursuits.

These forums also discussed how the discoveries of artists and scientists on the issues impacting wetlands can be shared with the public to help bring about change in how the world views the connection we have to wetlands and how we can work together for conservation of these critical ecosystems.

Conference 2024 photos

Welcome to Country and water ceremony at the Conference by Robyn Collard

Opening by Peter Tinley MLA Member for Willagee

Break out session Conference February 2024

Panel session Conference February 2024

Propagation Workshop delivered by TWC during the Conference

Individual Exhibition during the Conference February 2024

Individual Glass Exhibition during Conference February 2024

City of Cockburn KPI's

In August 2023, the City of Cockburn reaffirmed its long-standing commitment to providing annual funding for the administration of The Wetlands Centre for a period of three years. Prior to 2023, this funding was to the Cockburn Wetlands Precinct. (this being a collaboration of WA Wildlife and the Cockburn Wetlands Education Centre)

The 2023 funding approval for a new three-year agreement (Sept 2023-2026) for The Wetlands Centre aligns with the current lease agreement with the City. As part of the new agreement, the approval was contingent upon the submission of an annual report outlining progress against key performance indicators (KPIs) that were endorsed in early 2023. These new KPIs were aimed at better aligning with the Centre's operations in delivering environmental education services to the local community and ensuring greater clarity in the organisation's financial performance.

The Centre met the KPI target for 2024 (see Key Performance Indictors 2024 table on next page) and exceeded and met the five-year objective in 3 of these KPI's.

In regard to KPI 2, despite significant efforts and impactful community engagement programs, we just met our target of a 10% increase in engagement hours, achieving 8,840 hours against the expected baseline of 8,014 + 10% for the financial year 2023-2024. The conclusion of a crucial grant in June 2023, which funded our education and community engagement officers, led to reduced capacity than expected. Additionally, the departure of key personnel in late 2023 further strained our capabilities. During the interim, with minimal staff, we maintained our efforts through nursery education, school holiday programs, and a successful wetlands conference. Since the appointment of a new general manager in February 2024, there has been a marked improvement in progress towards this KPI.

Likewise, the conclusion of the grant funding significantly impacted our operational efficiency. This change led to an increase in the cost per hour from the baseline of $17.15 to $28.96, owing to the lack of grant supplementation. We have managed to continue delivering community programs, although at a higher cost, by engaging external contractors. Despite these challenges, we remained financially prudent and resourceful.

To address this issue, we are implementing urgent mitigation measures. We are actively seeking new grants and increasing our sponsorship and fundraising endeavours. Additionally, we are adopting cost-effective measures and streamlining our service delivery. These steps aim to enhance our efficiency and reduce operational costs, ensuring we meet our strategic objectives moving forward.

The impact of our programs and activities is amply demonstrated in the photos below.

Key Performance Indicators 2024

Five year objective met
Annual target met

The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Effeciency

	Strategic Objective - Leadership	Performance Target	Base Line	Annual Objective	KPI 2024
KPI	**Effectiveness**				
1	Number of hours the Centre's facilities are in use by not-for-profit Community Groups.	Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.	1143	1143	1239
2	Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity).	Increase the number of hours individuals are engaged.	8014	10% increase	8840
3	Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs	Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services.	3705	10% increase	5801
4	Maintain the Native Plant Nursery accredition under the Nursery Industry Accreditation Scheme.	Maintain accreditation	Accredited 2021	Maintain accrediation	Accreditation mantained see certificate attached.
5	Level of satisfaction with the facilities and services provided by the Wetlands Centre.	Maintain a level of satisfaction with the facilty and delivery of services in excess of 80%.	KPI introduced in 2023	Level of satisfaction with the facility and delivery of services in excess of 80%	The overall (92%) level of satisfaction with the delivery of services provided by the Wetlands was good or excellent.
	Efficiency				
6	Value of each dollar invested by the City in volunteer labour.	Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.	$ 1.88	12.5% annual increase	$2.58 of value per dollar invested by the City.
	Strategic Objective - Governance and Sustainability				
	Effectiveness				
7	Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.	Increase the amount of self generated income while maintaining effectiveness in delivery of community environmental education services.	$ 68,716	(=>10% Annually)	Self generated income increased by 81% ($124,529)
8	Percentage of Strategic Plan objectives met (total of 100% over 5 years)	Implement the objectives as set out in the Strategic Plan 2020-2025.	40% Completed	Evidence of progress towards completion	60% completed
	Efficiency				
9	The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).	Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.	$0.72	(=>10% Annually)	$1.15 self -generated income for every dollar invested by the City of Cockburn through the annual operating subsidy.

Education and Engagement Program

In 2021, the Wetlands Centre (TWC) commenced the process to review and refine their Schools Program to ensure it reflects current curriculum priorities and is accessible for both local and regional communities across Western Australia. In 2022/23, the Wetland Centre established partnerships with Murdoch University's Harry Butler Institute and an Indigenous Cultural organization to underpin the program and allow it to be economically sustainable.

The resulting program: *The Walliabup Wetland Education Program* consists of 3 programs that align with the Wetlands Centre's Strategic Plan mission to '*connect the community with the Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment.'*

The programs invite students to dive into the wonders of wetland ecosystems through our comprehensive range of incursions. Our programs are meticulously designed to educate students about the delicate balance of wetland habitats, the fascinating life they support, and the critical role people play in our environment. Aligned with the National Curriculum Framework, our programs offer interactive, hands-on learning experiences that cover the importance of wetlands, their conservation, and the impact of human activity on these vital ecosystems.

Each program is designed to cater from K to Y6 and each session runs for between 2 and 3 hours, taking place at the Wetlands Centre.

For more information, please visit

Six Season Planting— Growing our WA Native Species

Discovering and Saving Our Snake Necked Turtles

Discovering Wetland Macroinvertebrates

Education activities photos

Willeton Senior High School students doing Bio Barcode program

Willeton Senior High School students doing tree hunt activity

Emmanuel College doing a birdwatch identification program

Leeming Bush Rangers learning about the frogs and the artificial wetland

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Aquinas students learning about groundwater filtration

Manning Primary students learning about Six seasons and climate change

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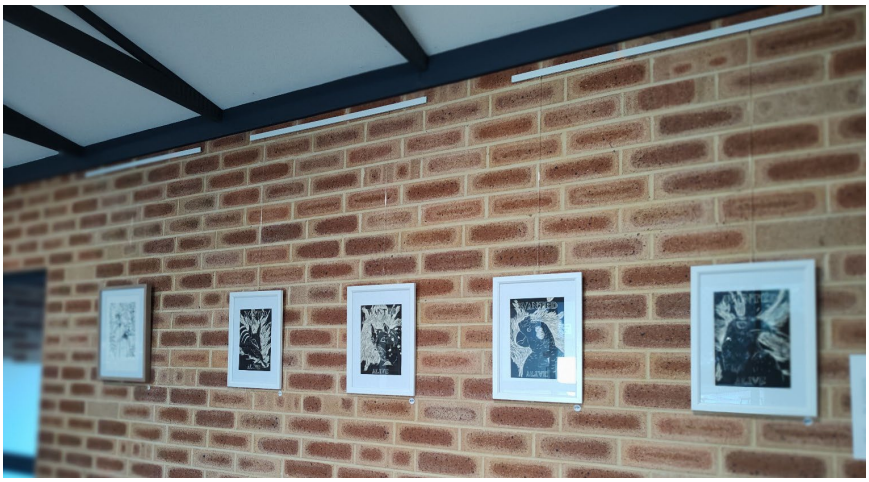
Fremantle CBC students learning about Macroinvertebrates

Aquinas students learning about growing native plants

Aquinas students learning about growing native plants

Exhibitions photos

The Wetlands Stories Exhibitions opened during the Conference and remained until March



Wanted Alive by Eleanor Davies March 2024

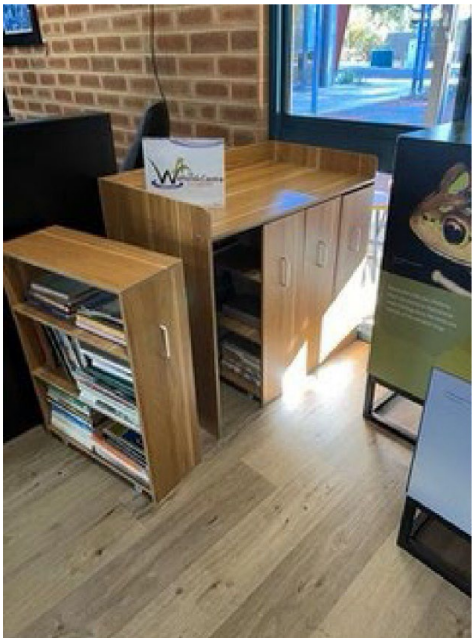
Opening of the Tipping Point exhibition by Rachel Riggs April – May 2024

Other services and activities photos

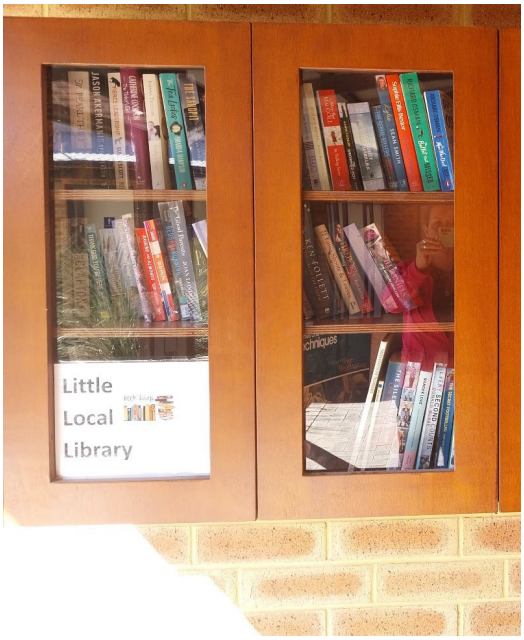
Press conference regarding the turtle deaths at Bibra Lake

Stressed tree monitoring

Education in the community events



Wildflower Society new mobile library



Community library

Community Recycling hub – One of our Sustainability initiatives

Financial Report 2023-2024

This year's report indicates a loss of $66,939 largely attributed to the lack of significant grant funding compared to previous years. A deficit was forecast in the previous year's report, but a sound cash reserve enabled the Centre to continue its operations.

Comprehensive notes have been included with the report to provide transparency and accountability for members. See attached below ***Financial Report Year Ending 30 June 2024*** including Statement of Profit and Loss, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows as well as Notes to the Financial Statements forming part of the Financial Report.

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6. Strategic Plan Progress Report May 2024

Strategic Plan 2020 – 2025
Update May 2025

Vision: Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

Mission: To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment.

Key Objectives	Actions	Status	Update and Summary
Governance	Agree to an ongoing review of the strategic plan		Ongoing. Board will discuss progress in July meeting.
	Review constitution		Completed. New Constitution approved November 2024
	Review and formalise roles and responsibilities of Board		Completed
	Review and formalise roles and responsibilities of staff		Completed
	Formalise roles and responsibilities of Committees of the Board		Completed
	Develop Risk Management Plan		Commenced development in June 2023, Risk Management Policy had been drafted, rescheduled completion in December 2025.
	Review and formalise OHS Management Plan.		Ongoing, First Aid training – completed
	Develop Communication Plan		Underway, Communication Plan drafted including Education Program and social media plans, scheduled completion in December 2024
	Prioritise Training and Education Programs for Board members and staff (personal & professional)		Ongoing, Staff and Board members participated on professional and personal training such as WA Wetland Conference, Yarning Circles, Propagation workshops and EDNA Seminar, Standby and Quickbooks.
	Prepare draft annual budget (capital and recurrent)		Ongoing
	Audit accounts including an Asset Register		Ongoing, Audit was not required for 23/24 as we didn't exceed the $500K. See Annual Financial Report. Asset register maintained.

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	Development and implementation of a digital platform Organisation Document/File Templates / archives / data management		Completed
	Develop Electronic Policy and Procedures Manual Access and Inclusion Plan		Underway, Procedures for electronic screens and equipment had been develop and implemented. Access and inclusion plan not yet commenced.
	Review City of Cockburn's contract and lease agreement		Completed, Next review in 2026
	Review annual insurance		Completed
	Develop and implement a succession plan		Completed, New General Manager and Administration Officer contracted from January 2024
Leadership	Review, develop and implement Nursery Plan		Nursery had been managed in house and produced more than 15,000 plants in 24/25
	Review, develop and implement Primary Schools' Program linking to the curriculum		Curriculum aligned program had been completed in December 23 and Education program recommenced since March 2024.
	Develop and implement Secondary Schools' programs (linking with curriculum)		Curriculum aligned program had been completed in December 23 and Education program recommenced since March 2024.
	Review, develop and implement Family Holiday Program		Get Wild for Wetland's was reviewed and longer-term sustainability of the program had been secured for 3 years through sponsorship with Bendigo Bank
	Review, develop and implement a plan for the WA Wetland Management Conferences		Completed, 20th WA Wetland Conference was successfully delivered in February 2024. Annual Conference planning will commence in June 2024
	Develop and implement reconciliation action plan		The Centre's RAP 2023-2024 was approved and launched in August 2023
	Review, develop and implement Wetland Care Program		In 2024 Landcare work was focused on the leasehold area of the Centre. However, a grant for implementing a wet and landcare program had been secured for 2 years by funding of the WA Government's State NRM Program
	Develop and implement TAFE programs (linking to the curriculum)		No yet commenced
	Develop and implement UN programs (linking to the curriculum)		Completed, as part of the recommencement of the curriculum aligned program

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	Develop and implement teacher training programs		Underway, as part of the recommencement of the curriculum aligned program
	Develop educational resources		Completed, as part of the new homeschool program 5 educational resources were created
	Consider establishing Ambassadors		Not yet commenced
Partnerships	Review and maintain partnership with the City of Cockburn		Completed
	Investigate partnership arrangement with Wildflower Society		Completed, partnership agreement to host their monthly meetings at the Centre as well as sharing a new mobile library at the Centre's foyer
	Investigate partnership arrangement with Harry Butler Institute (Strategic partnership 3 to 5-year wetland Education program)		Completed, MOU signed Education support via hosting different students work experience and programs
	Investigate partnership arrangement with Yelakitj Moort Nyungar Association		Completed
	Investigate partnership arrangement with Wetlands Conservation Society		Completed, as part of the MOU signed to host their quarterly meetings at the Centre, arrangement to sell their books and promote them via our web page
	Investigate partnership arrangement with Department of Biodiversity and Conservation		Completed, partnership arrangement to host their Jandakot and Beeliar Regional Park Community Advisory Committee quarterly meetings at the Center as well as participate on the Beeliar RP as member
	Investigate partnership arrangement with WA Wildlife		Completed, arrangement to develop annual joint activities such as Clean-up day, World Environmental Day and Community Day
	Investigate partnership arrangement with Bibra Lake Scouts		Completed, Bibra Lake Scouts are no longer using the Centre for they cubs, as they now have their own premises. We had agree to collaborate on deliver some educational activities for their group and their involvement in revegetation activities around the precinct on a casual basis.
	Investigate partnership arrangement with Volunteering Western Australia		Completed, The Centre had renewed their membership with VWA
	Investigate partnership arrangement with Murdoch University		Completed, through the HBI MOU last year and signed a Work Placement Organisation Agreement with Murdoch University in 2025
	Investigate partnerships arrangements as appropriate		Completed, MOU with WA Poets and Sponsorship agreement with Bendigo Bank Fremantle

Sustainability	Develop and implement a business plan		On schedule, A Business plan for the Education side of the Wetlands Centre had been drafted.
	Review, develop and implement Sustainable Membership program		Membership form and web page had been updated
	Develop and implement supporters /donors' program (benefits)		On schedule, List of potential supporters/donors completed.
	Complete outstanding capital works program stage one and two		Completed
	Source and prepare grant applications for the Centre		Completed, Grant applications (three) had been prepared and submitted in 2025
	Develop and implement fundraising program		Completed, Fundraising activities (three) had been implemented in 2025
	Develop and implement sponsorship / investment program (benefits)		Completed, Sponsorship Agreement with Bendigo Bank Fremantle signed 2025
	Review, develop and implement Volunteer Management System		Completed, fortnight volunteer induction presentations provided in 2025
	Review and formalise the Venue Hire Program / Data Management		On schedule, seeking funding to streamline electronic bookings system
	Develop draft Community Engagement Program		Not yet commenced

	Completed
	On schedule
	Underway- Delayed
	Not yet commenced - Delayed

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

7: Report & Program of the 21st Wetlands Conference February 2025

Conference Report – WA Wetlands Conference

Www.thewetlandscentre.org.au 6:15 Minutes Read 1313 Words EN

The **21st Annual WA Wetlands Conference 2025** brought together passionate wetland advocates, scientists, policymakers, artists, and community members to explore and address the pressing challenges facing wetland conservation. This year's conference continued its tradition of providing a platform for knowledge exchange, collaboration, and actionable solutions, ensuring the ongoing protection and restoration of these critical ecosystems.

With the generous support of our sponsors and the invaluable contribution of our attendees and volunteers, the conference once again reinforced its role as a **cornerstone of wetlands education and advocacy**.

This year's theme, **"Protecting Wetlands For Our Common Future"**, underscored the need for collective action in ensuring the resilience of these vital ecosystems in the face of climate change, urbanisation, and ecological pressures.

A significant highlight of the **2025 WA Wetlands Conference** was the participation of **regional wetland champions**, supported by **Lotterywest's RegionaLink initiative**, which enabled attendance from communities across Western Australia. By facilitating regional representation, the conference provided an opportunity for deeper engagement with Indigenous knowledge, community-led conservation efforts, and region-specific challenges.

This report provides an **overview of the conference's key highlights, attendance statistics, program breakdown, engagement activities, and initial feedback**, offering valuable insights for shaping future wetland conservation efforts and educational initiatives.

Adopted on Day 2

Who Attended:

Registration Type	Day 1 Count	Day 2 Count
Regular Attendees	**139**	**136**
Presenters	**42**	**38**
RegionaLink Participants	**10**	**9**
Volunteers	**14**	**14**
Dignitaries	**5**	**0**
Students (Sponsored by Mayor Logan Howlett)	**3**	**3**
Staff & Contractors	**5**	**5**
Total Participants	**212**	**200**

Participation Statistics:

- Across two days, **more than 250 individuals** engaged in the conference, including leading experts, community advocates, and emerging voices in wetland conservation.
- The program featured **44 expert presentations, case studies, and panel discussions**, ensuring a well-rounded exploration of wetland issues.
- Through **Lotterywest's RegionaLink initiative**, **10 regional representatives—including 4 speakers—** were able to join and contribute their invaluable perspectives.
- A **dedicated team of 18 volunteers** played a crucial role in ensuring the conference ran smoothly.
- Thanks to the support of **Mayor Logan Howlett**, **3 students** had the opportunity to participate, gaining valuable insights into wetland conservation.

The Conference website was revamped for the Conference as part of the Centre's community and engagement program. The website featured an interactive Conference program, an intuitive registration system, a new submission portal, and a detailed feedback questionnaire.

On all two days, refreshments, morning tea, lunch, and afternoon tea were catered to by Little Hawk Freo, Beaconsfield.

The Conference was conducted with a focus on environmental sensitivity, green initiatives, and greater sustainability to reduce the environmental impact of this event. Here are a few initiatives and guidelines that were followed:

- **E-program:** The Conference program was available via email or through the new website. Only limited copies of the program were printed on recycled paper and made available for viewing around the centre.
- **Upcycle and Recycle:** The name badges were re-used from previous conferences and the names were printed on recycled paper. The name badges were collected at the end of each day of the Conference.

Program Highlights

The conference featured a dynamic and diverse **program of keynotes, expert presentations, workshops, nature walks, exhibitions, and panel discussions**, providing opportunities for in-depth learning, collaboration, and action-driven conversations.

Key Components of the Program:

- **4 Keynote Speakers:** Leading experts sharing their perspectives on wetland conservation and policy.
- **20 Expert & Case Study Presentations:** Covering the latest in wetland science, management, and restoration strategies.
- **4 Hybrid Presentations/Workshops:** Including **8 special presentations** on cutting-edge wetland innovations.
- **1 Panel Discussion:** A collaborative space for cross-sector insights on wetland policy, management, and climate adaptation.
- **1 Plenary Session:** Focusing on major challenges and future directions for wetland conservation.
- **5 Poster Presentations:** Featuring innovative research and projects from emerging professionals and experts.
- **2 Nature Walks:** Providing immersive experiences in wetland environments, led by ecologists and Indigenous knowledge holders.
- **2 Exhibitions:** Showcasing interactive displays and artistic engagements with wetlands.
- **1 Book Launch:** The book launch of *A WILD HERITAGE: Reflections on the Anstey-Keane Dampland* contributed to wetland literature and storytelling.

The conference's **blend of scientific, cultural, and community-focused content** ensured that **attendees from all backgrounds had opportunities to engage meaningfully** with the topics presented.

VIEW FULL ePROGRAM (https://www.thewetlandscentre.org.au/conference/wp-content/uploads/2025/01/WA-Wetland-Conference-2025-Schedule-R2.pdf)

Sponsors & Partners

The **WA Wetlands Conference 2025** was made possible through the **generous support of sponsors, partners, and volunteers**, whose contributions helped elevate the **quality, reach, and impact of the event**.

Conference Sponsors & Supporters:

- **Community Bank Fremantle – Bendigo Bank**
- **DBCA (Department of Biodiversity, Conservation & Attractions)**

- **Harry Butler Institute – Murdoch University**
- **DWER (Department of Water and Environmental Regulation)**
- **City of Cockburn**
- **Conservation Council of WA**
- **Urbaqua**
- **PHCC**
- **Water Technology**
- **SERCUL**
- **Perth NRM**
- **Lotterywest (*RegionaLink Sponsorship*)**

A special note of thanks to **Mayor Logan Howlett** played a key role in supporting **student participation**, ensuring that the next generation of wetland stewards had the opportunity to **learn, connect, and contribute**.

Regional Representation

The **RegionaLink initiative**, supported by **Lotterywest**, allowed **10 regional participants, including 4 presenters**, to attend the **WA Wetlands Conference 2025**.

These attendees brought **critical perspectives from across Western Australia**, representing diverse landscapes, conservation challenges, and community-led wetland restoration efforts. Their contributions enriched discussions by highlighting **local challenges, Indigenous land management knowledge, and grassroots conservation projects**.

We are grateful to **Lotterywest** for enabling **regional attendees** to attend the conference, ensuring a **diverse range of voices from across WA were represented**.

Engagement & Participation

Attendee engagement was **exceptional**, with **interactive sessions, workshops, and immersive experiences** providing multiple opportunities for learning and discussion.

Key Engagement Highlights:

- **Nature Walks**: Two guided walks through wetland environments provided first-hand experiences of restoration efforts.
- **Workshops & Special Presentations**: Hands-on sessions encouraged skill-building in wetland restoration, citizen science, and policy action.
- **The Wetlands Poetry Challenge**: Participants crafted **a collaborative wetland poem**, with the final version available here: ***Coming Soon***.
- **Panel & Plenary Sessions**: Lively discussions on **climate resilience, policy advocacy, and innovative conservation strategies**.

The **conference's holistic approach**, blending **science, culture, art, and activism**, **created a space for meaningful dialogue and inspiration**.

Verses from the Wetlands

From The Mega Wetlands Poem Challenge

This challenge invited participants to contribute poetic lines celebrating wetlands, nature, and wildlife, with which we created a flowing, collective poem.
Continue reading... (https://www.thewetlandscentre.org.au/conference/news/mega-poem-2025/)

The Living Wetlands
Water is alive holding memory, holding
time. Wetland mystique, intrinsically linked
to the shallow and deep. Lifeblood
of our land.

Reflections off a still lake
that calm my soul. Underneath the harmony of
my favourite wet place lies a wealth of life and
activity; knowing this I am at peace.

Returning to one's self, one breath at a time.
Kep in all its forms, pinjar, bilya, derbal.
Many things becoming whole.

Tranquility for the mind, peace for the soul, when I'm in nature,
it makes me feel whole. Snatched away is my breath by the tiny worlds
of entire chasms and mountains, orange cap outcrops, and mossy forests—
miniature only in size, but never scale. Enthralling, the energy buzzing
between the myriad of layers in every wetland.

Feedback & Insights

Initial feedback from attendees has been **overwhelmingly positive**, with strong praise for:

- ✔ **High-quality presentations & expert speakers**
- ✔ **Diverse program structure, balancing science & community engagement**
- ✔ **Opportunities for networking & collaboration**
- ✔ **Successful integration of Indigenous perspectives**
- ✔ **Lotterywest RegionaLink's impact in supporting regional participation**

Further **detailed feedback will be consolidated in the final survey results**, which will help shape **future Wetland Symposiums and the next WA Wetlands Conference**.

The WA Wetlands Conference 2025 was a resounding success, reinforcing its role as Western Australia's premier wetland conservation event. With increased regional participation, new learning opportunities, and cross-disciplinary discussions, the conference continues to drive impactful conservation efforts. Looking ahead, the conference's key takeaways will inform future wetland education programs, symposiums, and policy directions, ensuring that wetlands remain a priority in WA's environmental agenda.

HERE ARE A FEW GLIMPSES

The 21st Annual

WA WETLANDS CONFERENCE

6–7 Feb 2025

The Wetlands Centre COCKBURN

Ramsar Convention on Wetlands

World Wetlands Day 2 February 2025

184 Hope Rd Bibra Lake WA 6163

thewetlandscentre.org.au/conference

Protecting Wetlands For Our Common Future

Community Bank Fremantle Bendigo Bank

Department of Biodiversity, Conservation and Attractions

Perth NRM

PHCC Working Together

lotterywest supported

Government of Western Australia Department of Water and Environmental Regulation

ccwa

City of Cockburn wetlands to waves

WATER TECHNOLOGY

Murdoch University | Harry Butler Institute

urbaqua

WorldWetlandsDay.org #ActForWetlands

Community Bank Fremantle

COMMUNITY $1.7m INVESTMENT

Making good things happen in our community.

The Wetlands Centre proudly acknowledges Community Bank Fremantle as the **Community Patron** of our **Life Long Learning and Education Programme.**

Community Bank Fremantle, a franchise of Bendigo Bank, stands as a beacon of community-driven success and shared prosperity. Established in 2006 by Fremantle locals, this for-profit social enterprise has redefined banking by channelling its profits back into the heart of the Fremantle community. With over 230 local shareholders, Community Bank Fremantle has demonstrated a steadfast commitment to enriching local lives, supporting arts, sports, and youth initiatives and contributing over $1.1 million back to schools, clubs, and community groups like The Wetlands Centre Cockburn.

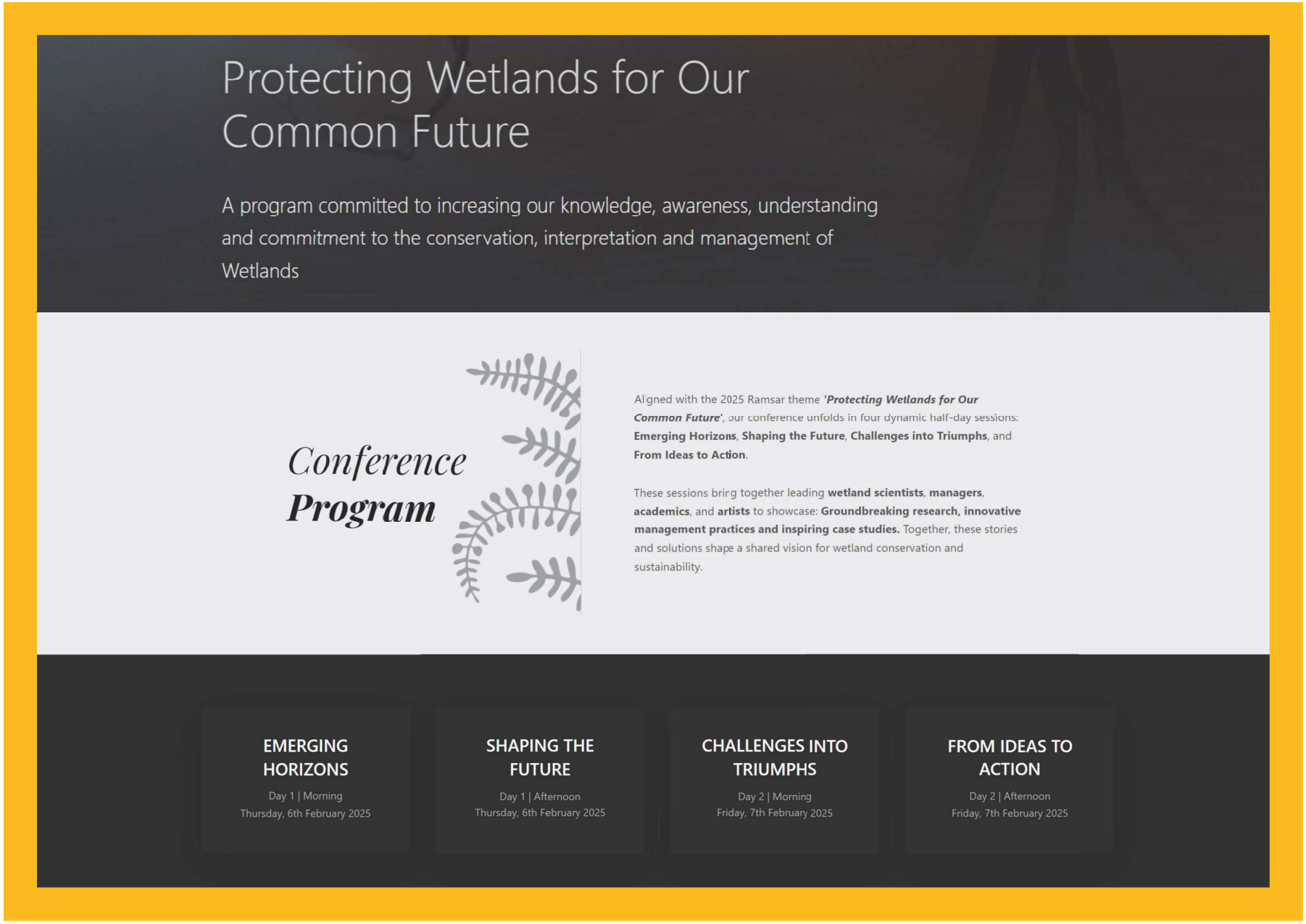
The Bank's involvement with the Centre signifies more than just sponsorship of the WA Wetlands Conference, Seminars or School Programs— it represents a partnership grounded in mutual respect for the environment and a commitment to achieve this through sustainable community development. This collaboration highlights the critical role of local enterprises in championing environmental causes and underscores the bank's dedication to fostering a deeper understanding and appreciation of our wetlands as vital components of our ecological and community fabric.

Better banking. Big impact.

Community Bank Fremantle

Bendigo Bank

THE Wetlands Centre COCKBURN Connect with Nature


Protecting Wetlands for Our Common Future
A program committed to increasing our knowledge, awareness, understanding and commitment to the conservation, interpretation and management of Wetlands
Conference Program
Aligned with the 2025 Ramsar theme 'Protecting Wetlands for Our Common Future', our conference unfolds in four dynamic half-day sessions: Emerging Horizons, Shaping the Future, Challenges into Triumphs, and From Ideas to Action.
These sessions bring together leading wetland scientists, managers, academics, and artists to showcase: Groundbreaking research, innovative management practices and inspiring case studies. Together, these stories and solutions shape a shared vision for wetland conservation and sustainability.
EMERGING HORIZONS
Day 1 | Morning
Thursday, 6th February 2025
SHAPING THE FUTURE
Day 1 | Afternoon
Thursday, 6th February 2025
CHALLENGES INTO TRIUMPHS
Day 2 | Morning
Friday, 7th February 2025
FROM IDEAS TO ACTION
Day 2 | Afternoon
Friday, 7th February 2025

The 21st Annual Western Australian Wetlands Conference 2025

Scientific Innovation, Cultural Wisdom, Creative Pathways and Collective Action towards Protecting Wetlands for our Common Future : The conversation we need to have.

Location: The Wetlands Centre Cockburn
184 Hope Road, Bibra Lake, WA 6163

Date: 6th to 7th February 2025

Please refer to the colour code below for concurrent session locations.

Presentations with a white background take place in the Main Hall, with no other sessions running in parallel.

Main Hall | **Education Room** | **Meeting Room**

Start	End	Time	Title	Speaker/s	Organisation	Topic
DAY 1	**Morning**	**Thu 6th Feb**	**EMERGING HORIZONS SESSION**			
7:30 AM	8:30 AM	60 min	Special Walking Tour of Rehabilitating Roe 8 Project		Adam Peck	*Optional activity (walking shoes required) — Arrive at 7:15 am for a 7:30 am start.*
8:45 AM	9:00 AM	15 min	WELCOME TO COUNTRY		Marie Taylor	
9:00 AM	9:10 AM	10 min	CONFERENCE OPENING		Opening by Hon. Simone McGurk MLA	
9:10 AM	9:15 AM	5 min	Acknowledgement of Sponsors	Professor Treena Burgess	Chair, The Wetlands Centre	
9:20 AM	10:00 AM	40 min	Keynote	Professor Anne Poelina	Nulungu Research Institute, University of Notre Dame & Martuwarra Fitzroy River Council	Knowing Living Waters
10:00 AM	10:30 AM	20 min	Morning Tea / Networking			
			Expert / Case Study Presentations – Round 1		*Choose to attend any one of the 2 presentations below*	
10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Adrian Pinder	Department of Biodiversity, Conservation and Attractions	Maintaining Biodiversity in the Ramsar-Listed Toolibin Lake
10:30 AM	10:50 AM	20 min	*Expert Presentation*	Kurt Krispyn	Murdoch University	Characteristics and Classification of Estuaries in Southwestern Australia
			Expert / Case Study Presentations – Round 2		*Choose to attend any one of the 2 presentations below*	
10:55 AM	11:15 AM	20 min	*Case Study Presentation*	Bryony Fremlin	Wetlands Conservation Society	Anstey-Keane Dampland: A Haven for Wildlife
10:55 AM	11:15 AM	20 min	*Expert Presentation*	Angus Lawrie	Molecular and Life Sciences Curtin University	Next Generation Environmental Monitoring: A Taxon-Independent Index for The Biomonitoring of Wetlands
			Expert / Case Study Presentations – Round 3		*Choose to attend any one of the 2 presentations below*	
11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Gavan McGrath	Department of Biodiversity, Conservation and Attractions	Ashfield Flats Hydrological Study: Changing Terrestrial and Estuarine Hydrological Processes of a Temperate Estuarine Salt
11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Agustina Quadri Adrogue	Deakin University	Assessing Biogeochemical Recovery in Restored Saltmarshes

Start	End	Time	Title	Speaker/s	Organisation	Topic
			Expert / Case Study Presentations – Round 4		*Choose to attend any one of the 2 presentations below*	
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Jessica Harvey	HiDef Aerial Surveying	Detection and Identification of Wetlands Birds Using Ultrahigh-Resolution Digital Aerial Video Footage
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Felicity Bairstow	Turtle Trackers	Turtles, Citizen Science, Community and Conservation. We can do this!
12:05 PM	1:10 PM	65 min	Lunch / Networking			***Plants available for sale at our Conservation Nursery during Lunch Break***
DAY 1	**Afternoon**	**Thu 6th Feb**		**SHAPING THE FUTURE SESSION**		
1:10 PM	1:40 PM	30 min	Keynote	Jane Chambers	Murdoch University	Wetlands Under Urbanisation and Climate Change: The Way Forward
1:45 PM	2:15 PM	30 min	Panel Discussion	Moderated by	Jane Chambers	Policy Panel Discussion with Candidates from Bibra Lake
2:15 PM	2:35 PM	20 min	Afternoon Tea / Networking			
			Expert / Case Study Presentations – Round 5		*Choose to attend any one of the 2 presentations below*	
2:40 PM	3:00 PM	20 min	*Case Study Presentation*	Bronwyn Scallan	Perth South West Metropolitan Alliance	Perth Southwest Sediment Snapshot: A Case Study in Collaboration
2:40 PM	3:00 PM	20 min	*Case Study Presentation*	Daniel Jan Martin	The University of Western Australia	Rising Tides Studio: Collaborative Visions for Our Future Coasts
			Expert / Case Study Presentations – Round 6		*Choose to attend any one of the 2 presentations below*	
3:05 PM	3:25 PM	20 min	*Expert Presentation*	Tom Atkinson	Emerge Associates	In Typha's Defence: Does the Cost of Bulrush Control Out Way the Benefits?
3:05 PM	3:25 PM	20 min	*Expert Presentation*	Annamaria Weldon	Independent	Watermarked by the Wetlands' Wild Wisdom: Nature Writing
3:30 PM	4:00 PM	30 min	Spotlight Session	Heidi Hardisty	Friends of Lake Claremont	Restoring Lake Claremont: A Never-Ending Story (A feature on PSHB)
4:00 PM	6:00 PM	60 min	Sundowner			
			Book Launch	Bryony Fremlin & David Jones		Reflections on the Anstey-Keane Dampland
				END OF DAY 1		

Start	End	Time	Title	Speaker/s	Organisation	Topic
DAY 2	**Morning**	**Fri 7th Feb**	**CHALLENGES INTO TRIUMPHS SESSION**			
7:30 AM	8:30 AM	60 min	Special Walking Tour of Bibra Lake	Stuart Gordon Andrews	*Wetlands as Rehabilitation Hubs*	*Optional activity (walking shoes required) — Arrive at 7:15 am for a 7:30 am start. Walk followed by Short session on Eco-printing*
9:00 AM	9:10 AM	10 min	ACKNOWLEDGEMENT OF COUNTRY			
9:10 AM	9:15 AM	5 min	Acknowledgement of Sponsors		Ana Terrazas, Manager, The Wetlands Centre	
9:20 PM	10:00 PM	40 min	Keynote	Tim Storer	Department of Water and Environmental Regulation	Building Resilience of River Ecosystems to A Dryer And Hotter Climate
10:00 AM	10:30 AM	30 min	Morning Tea / Networking			
			Expert / Case Study Presentations – Round 1		*Choose to attend any one of the 2 presentations below*	
10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Rick James	Department of Biodiversity, Conservation and Attractions	Wetland Flow Augmentation via Drain Alterations: A Case Study
10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Bethany Treglown	Flinders University South Australia	Environmental Drivers and Who Eats Who? Investigating Biological Community and Trophic Responses to Environmental Change
			Expert / Case Study Presentations – Round 2		*Choose to attend any one of the 2 presentations below*	
10:55 AM	11:15 AM	20 min	*Case Study Presentation*	Kristy Gregory, Brett Hill, Darryl Kickett & Jock Abraham	PHCC & Wilman (Dryandra) People Corporation	Shared Country, Shared Rivers: A Collaboration Project on the Hotham River
10:55 AM	11:15 AM	20 min	*Expert Presentation*	Michael Payne	Northern Agricultural Catchments Council	Improving Coastal Saltmarsh in the Northern Agricultural Region
			Expert / Case Study Presentations – Round 3		*Choose to attend any one of the 2 presentations below*	
11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Johanna Slijkerman	Water Technology Pty Ltd	Vegetation Response After the Exclusion of Feral Animal Grazing in Barmah Forest Ramsar Wetlands
11:20 AM	11:40 AM	20 min	*Expert Presentation*	Robyn Heckenberg	Curtin University	Cultural Ways of Seeing and Hearing: Local and Global Wetlands; Ramsar & My Country Talk
			Expert / Case Study Presentations – Round 4		*Choose to attend any one of the 2 presentations below*	
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Chris Charles & Zoltan Kelly	Water Technology Pty Ltd	Mapping Wetland Vegetation Using a Bird's Eye View
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Jem Stirling, Paul Higginson & Jayson Sekhon	City of Melville	Lessons in Improving Urban Wetlands
12:05 PM	1:10 PM	65 min	Lunch / Networking			***Plants available for sale at our Conservation Nursery during Lunch Break***

Start	End	Time	Title	Speaker/s	Organisation	Topic
DAY 2	**Afternoon**	**Fri 7th Feb**	**FROM IDEAS TO ACTION SESSION**			
1:10 PM	1:50 PM	40 min	Keynote	Luke Bentley	Department of Biodiversity, Conservation and Attractions	Plan for Our Parks
1:50 PM	2:10 PM	20 min	Poster Presentations	All Poster Presenters	Overview	Brief Introduction to the Posters
2:15 PM	2:45 PM	30 min	Afternoon Tea / Networking			
			Workshops & Hybrid Presentations		*Choose to attend any one of the workshops / hybrid presentations below*	
2:45 PM	3:45 PM	60 min	*Hybrid Presentations*	Jack Ingelbrecht Anthony Santoro Kiera Gordon	Harry Butler Institute Murdoch University	1. Silver Linings: Conservation Genetics Using Freshwater Turtle Cadavers from A Mass Mortality Event 2. Long-Term Habitat Degradation Affects Nest Site Selection Behaviour by A Freshwater Turtle (*Chelodina oblonga*). 3. Reading Between the Lines – Using Biologgers To Study Behaviour And Activity In Freshwater Turtles
2:45 PM	3:45 PM	60 min	*Hybrid Presentations*	Basil Schur & Aunty Carol Pettersen Shaun Ossinger	Green Skills Inc Wilson Inlet Catchment Committee (WICC)	1. Tootanellup Walking Together with Zamia Eco-restoration & Cultural Connections Project 2. Eungedup Wetlands: Creating a Safe Haven for Wildlife
2:45 PM	3:45 PM	60 min	*Hybrid Presentations*	Alan Cottingham Delphine Chabanne	Harry Butler Institute Murdoch University	1. Rise of the Machines. Are Cyborg Mussels the Future of Water Quality Monitoring? 2. Addressing Fishing Gear Entanglement in the Swan Canning Estuary: A Case Study on Dolphin Conservation
2:45 PM	3:45 PM	60 min	*Workshop*	Lanie Cottam Hazel Dempster	Conservation Nursery, The Wetlands Centre	Native Plant Propagation Techniques *Workshop at TWC Conservation Nursery*
3:50 PM	4:30 PM	40 min	Plenary Session			Plenary Session with Forum and Closing Remarks
			CLOSE OF CONFERENCE			

POSTER PRESENTATIONS				
All Days	Poster Presentations		*Kindly view and interact with the Poster Presentations during breaks.*	
All Days	*Poster Presentation*	Bryony Fremlin	Wetlands Conservation Society	A Wild Heritage: Reflections on the Anstey-Keane Dampland
All Days	*Poster Presentation*	Nandi Chinna	Independent	An Oral History of The Cockburn Wetlands Education Centre
All Days	*Poster Presentation*	Caitlyn White	Town of Bassendean	Ashfield Flats Master Plan Implementation Project
All Days	*Poster Presentation*	Claire Fitzpatrick	Water Technology Pty Ltd	An Elevated Understanding of Wetland Data
All Days	*Poster Presentation*	Ray Tauss	Independent	DIY Tools for Landscape Planting and Weeding

City of Cockburn
wetlands to waves

Want to live more sustainably?

Let us help!

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- Native plants and trees.

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Murdoch University | Harry Butler Institute

lotterywest supported

The 21st Annual Western Australian Wetlands Conference 2025

Scientific Innovation, Cultural Wisdom, Creative Pathways and Collective Action towards Protecting Wetlands for our Common Future: The conversation we need to have.

Location:	The Wetlands Centre Cockburn 184 Hope Road, Bibra Lake, WA 6163
Date:	6th to 7th February 2025

Please refer to the colour code below for concurrent session locations.

Presentations with a white background take place in the Main Hall, with no other sessions running in parallel.

Main Hall | **Education Room** | **Meeting Room**

Start	End	Time	Title	Speaker/s	Organisation	Topic
DAY 1	**Morning**	**Thu 6th Feb**		**EMERGING HORIZONS SESSION**		
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8:45 AM	9:00 AM	15 min	WELCOME TO COUNTRY		Marie Taylor	
9:00 AM	9:10 AM	10 min	CONFERENCE OPENING		Opening by Hon. Simone McGurk MLA	
9:10 AM	9:15 AM	5 min	Acknowledgement of Sponsors	Prof. Treena Burgess	Chair, The Wetlands Centre	
9:20 AM	10:00 AM	40 min	Keynote	Professor Anne Poelina	Nulungu Research Institute, University of Notre Dame & Martuwarra Fitzroy River Council	Knowing Living Waters

Presenter/s :	Professor Anne Poelina
Email :	anne@majala.com.au
Affiliation :	Nulungu Research Institute, University of Notre Dame & Martuwarra Fitzroy River Council
Biography :	Professor Anne Poelina citizen Nyikina Warrwa (Indigenous) Nation, PhD, PhD, MEd, MPH&TM, MA. Chair & Senior Research Fellow Indigenous Knowledges Nulungu Institute Research University of Notre Dame, Adjunct Professor, College of Indigenous Education Futures, Arts & Society, Charles Darwin University, Darwin. Anne is the Murray Darling Basin (MDB) inaugural First Nations appointment to its independent Advisory Committee on Social, Economic and Environmental Sciences (2022). 2024 awarded Bessie Award Bessie Rischbieth Conservation Award, for demonstrating an outstanding commitment to the Western Australian environment. Inaugural Chair of the Martuwarra Fitzroy River Council (2018), see www.martuwarra.org & www.annepoelina.com
Presentation Title :	Knowing Living Waters
Abstract :	Yi-Martuwarra people of Martuwarra Fitzroy River share an alternative understanding to the scientific hydrogeological knowledge to share their deep-time wisdom and practice in understanding 'ecologically and culturally' significant wetlands as living water systems. Our duty of care is the protection and wellbeing of everyone and everything around us. The senior elders believe this approach can inform extractive and exploitative interests in the Martuwarra Fitzroy River. In this alternative view, developed on a foundation of ancestral personhood, we tease out the entangled skeins of Martuwarra knowledges, languages, deep histories, and stories, to propose a just and equitable approach to groundwater extraction and the importance of co-governance in water planning, extraction, and management for the region. In developing this vision for place-based River governance, we highlight the critical role that Martuwarra Indigenous worldviews and ancient knowledges and practices have in shaping understandings of the River ecosystem. Importantly, this intergenerational knowledge is vital to protecting and caring for these living water systems and their connectivity to the wellbeing of Country, people, biodiversity, and our non-human kin.

10:00 AM	10:30 AM	20 min	Morning Tea / Networking			
10:30 AM	10:50 AM	20 min	Expert / Case Study Presentations – Round 1		*Choose to attend any one of the 2 presentations below*	
10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Adrian Pinder	Department of Biodiversity, Conservation and Attractions	Maintaining Biodiversity in the Ramsar-Listed Toolibin Lake

Presenter/s :	Adrian Pinder
Email :	adrian.pinder@dbca.wa.gov.au
Affiliation :	Department of Biodiversity, Conservation and Attractions
Biography :	Adrian Pinder is a Principal Research Scientist at the Department of Biodiversity, Conservation and Attractions, specialising in wetland fauna. He leads the department's Ecosystem Science Program which undertakes research to address conservation questions at scales from communities to landscapes.
Presentation Title :	Maintaining Biodiversity in the Ramsar-Listed Toolibin Lake
Abstract :	Toolibin Lake, east of Narrogin, lies within a Class "A" nature reserve at the headwaters of the Northern Arthur River. The lake is a Ramsar-listed wetland and supports the largest occurrence of a threatened ecological community and a diverse waterbird community. Extensive land clearing has caused salinization of many Wheatbelt wetlands and has long been recognised as a primary threat to the persistence of Toolibin Lake's fauna and flora. Engineering solutions for the management of saline water in the Lake Toolibin catchment were implemented from 1994 and comprise groundwater pumping to maintain the saline water table below the root zone of trees, and a diversion bank which can allow entry of high volume, fresh surface inflows to the lake, but divert saline flows into saline wetlands further downstream. Up to the 1980s, Toolibin was a freshwater wetland that filled in most years. Reduced rainfall and diversion of saline flows has resulted in the lake being inundated far less frequently, with only a few filling events over the last 20 years. This presentation will summarise ecological monitoring conducted at Toolibin Lake and the nearby Lake Walbyring, following major fill events in 1992, 2017 and 2021. Our data shows that the lake continues to be an important regional wetland supporting a high diversity of aquatic fauna.

10:30 AM	10:50 AM	20 min	*Expert Presentation*	Kurt Krispyn	Murdoch University	Characteristics and Classification of Estuaries in Southwestern Australia

Presenter/s :	Kurt Krispyn
Email :	kurt.krispyn@murdoch.edu.au
Affiliation :	Murdoch University
Biography :	Kurt Krispyn has been a Research Assistant at Murdoch University since 2018, working extensively in estuarine and coastal marine ecosystems across the Pilbara coastline to south-western Australia. Particular focus has been on fish community studies and the identification and characterisation of estuaries.
Presentation Title :	Characteristics and Classification of Estuaries in Southwestern Australia
Abstract :	Estuaries are dynamic ecosystems located at the interface of freshwater and marine environments and are influenced by processes occurring in the catchment and ocean. These systems are therefore difficult to define and highly diverse, yet they support a distinct fauna and provide considerable ecosystem services. Numerous attempts have been made to classify estuaries, with most operating at the regional scale in South Africa and Australia. Classification schemes have been developed for estuaries in south-western Australia, Victoria, New South Wales and for South Africa. This study aimed to identify all estuaries along the microtidal coastline of south-western Australia using scientific/ grey literature and virtual globes. A total of 154 estuaries were identified and a suite of information on their characteristics measured were obtained from the literature and virtual globes. Using the quantitative data, estuaries were grouped into 10 categories, i.e. ephemeral, micro-estuary, estuarine-lake, morphologically-open, permanently-open shallow, permanently-open deep, predominantly-open, annually-open basin, annually-open linear and normally-closed. These groups reflect differences in the size, shape, extent of connectivity to the ocean and permanency. The effectiveness of the proposed classification scheme was tested against four previous classification schemes using quantitative data on the physical characteristics of all 154 estuaries and, where data were available, on their fish (24 estuaries) and benthic macroinvertebrate faunas (10 estuaries). The south-western Australian classification developed in the current study performed more strongly than the schemes currently used locally, i.e. estuary type and geomorphic type that focused predominantly on a single aspect of estuaries, e.g. bar status and geomorphology, respectively. Moreover, they were more appropriate than schemes developed for microtidal estuaries in other parts of Australia and South Africa.

10:55 AM	11:15 AM	20 min	Expert / Case Study Presentations – Round 2		*Choose to attend any one of the 2 presentations below*	
10:55 AM	11:15 AM	20 min	*Case Study Presentation*	Bryony Fremlin	Wetlands Conservation Society	Anstey-Keane Dampland: A Haven for Wildlife

Presenter/s :	Bryony Fremlin
Email :	castiarina@gmail.com
Affiliation :	Wetlands Conservation Society
Biography :	Bryony Fremlin is a conservationist, wildlife artist and photographer. She has lived and worked in the Forrestdale area for 30 years. She and her partner, David James, have led the campaign to conserve Lake Forrestdale and the Anstey-Keane Dampland. Together they have documented the flora and fauna of the district and published numerous newsletters, pamphlets and books on their studies.
Presentation Title :	Anstey-Keane Dampland: A Haven for Wildlife
Abstract :	The Anstey-Keane Dampland in Forrestdale (Bush Forever Site 342) is a 308ha nature reserve within the Jandakot Regional Park. It supports five floristic communities which contain a rich and unique range of flora and fauna and it is recognised as one of the most significant damplands on the Swan Coastal Plain. Anstey-Keane contains three threatened ecological communities and more than 380 species of flora and 96 species of birds. This site is indeed a biological treasure, but it was not always appreciated for its biodiversity. In the past it was subjected to various indignities including partial clearing, drainage, pig farming, infrastructure corridors, off-road vehicle use, and it was once earmarked as a future industrial estate. In recent years there were threats from a proposed extension of Keane Road and a wastewater pipeline was constructed through the reserve to service surrounding urban development. Due to the efforts of the Friends of Forrestdale the environmental values of this reserve were documented and publicised and used to avert or moderate these threats to the integrity of the reserve. Today the Anstey-Keane Reserve is reasonably secure and highly valued by the scientific community and the local residents. This case study will illustrate how careful citizen science, combined with community activism can be effective in conserving our wetlands and biodiversity.

10:55 AM	11:15 AM	20 min	*Expert Presentation*	Angus Lawrie	Molecular and Life Sciences Curtin University	Next Generation Environmental Monitoring: A Taxon-Independent Index for The Biomonitoring of Wetlands

Presenter/s :	Angus Lawrie
Email :	angus.lawrie@curtin.edu.au
Affiliation :	Molecular and Life Sciences, Curtin University
Biography :	Dr Angus Lawrie is a research fellow at Curtin University in the Trace and Environmental DNA. His current research project is aiming to develop a novel environmental DNA-based monitoring tool for Western Australian wetlands.
Presentation Title :	Next Generation Environmental Monitoring: A Taxon-Independent Index for The Biomonitoring of Wetlands
Abstract :	Wetlands are in decline globally yet current monitoring methods are system-specific, yield non-comparable results or rely on a few groups that may not be responsive indicators of environmental stress. Building on the success of taxon-independent indices in New Zealand rivers, this project seeks to advance wetland monitoring in Western Australia through the development of the AqWATIC (Aquatic Ecology of Western Australia via Taxon-Independent Classifications) Index. The AqWATIC index will be constructed using environmental DNA (eDNA) sequence data generated from a suite of different metabarcoding assays from water samples collected across wetlands of varying levels of disturbance (e.g. eutrophication, invasive species and habitat modification) in south-western Australia. The preliminary 'panel' of 14 metabarcoding assays targets organisms from across the tree of life including microbes (bacteria, archaea, and unicellular eukaryotes), higher-order plants, fungi, invertebrates and vertebrates. The obtained sequences will be clustered into amplicon sequence variants (ASVs) and assigned indicator scores using the iterative Chessman process, which evaluates their presence across a disturbance gradient. The AqWATIC index will then be correlated against an aquatic invertebrate pollution index and a suite of water quality metrics to determine whether the AqWATIC index score correlates with standard predictors of ecosystem quality. Preliminary data suggests that the AqWATIC index significantly negatively correlates with the presence of invasive fish and negatively correlates with measures of eutrophication. This index is expected to provide a tool for comparable, cost-efficient assessments of wetland condition, addressing the urgent need for universally applicable and affordable environmental monitoring approaches.

11:20 AM	11:40 AM	20 min	Expert / Case Study Presentations – Round 3	*Choose to attend any one of the 2 presentations below*

11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Gavan McGrath	Department of Biodiversity, Conservation and Attractions	Ashfield Flats Hydrological Study: Changing Terrestrial and Estuarine Hydrological Processes of a Temperate Estuarine Salt

Presenter/s :	Gavan McGrath
Email :	gavan.mcgrath@dbca.wa.gov.au
Affiliation :	Department of Biodiversity, Conservation and Attractions
Biography :	Dr. Gavan McGrath is a Research Scientist at the Department of Biodiversity, Conservation and Attractions (DBCA). He holds a PhD and a Bachelor's degree in Engineering. Dr. McGrath specializes in hydrological processes affecting wetland ecosystems, with a focus on estuarine environments. His work involves evaluating the impacts of climate change on hydrology and ecological communities, contributing valuable insights to the conservation of biodiversity in Western Australia's unique landscapes.
Presentation Title :	Ashfield Flats Hydrological Study: Changing Terrestrial and Estuarine Hydrological Processes of a Temperate Estuarine Salt
Abstract :	Ashfield Flats Hydrological Study was conducted by DBCA to evaluate the dominant processes contributing to sustaining the largest remaining salt marsh ecosystem in the Swan Canning Estuary. The site, situated in the upper reaches of the estuary, is influenced by numerous hydrological factors including groundwater discharge, urban drainage, river flows, and a multitude of coastal processes such as tides, storm surge, and sea-level rise. This study shows the influence of tides and river flows on the wetland's hydrology and its relevance to the salt marsh habitat. It also illustrates how the drying climate and sea-level rise are changing the balance of relevant processes. Modelled impacts of climate change are used to explore possible futures of the site and the implications for the wetland community that it currently supports.

11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Agustina Quadri Adrogue	Deakin University	Assessing Biogeochemical Recovery in Restored Saltmarshes

Presenter/s :	Agustina Quadri Adrogue
Email :	s223941273@deakin.edu.au
Affiliation :	Deakin University
Biography :	Agustina Quadri Adrogue is a doctoral candidate at Deakin University in Melbourne, originally from Argentina. Her research focuses on evaluating the efficiency of coastal wetland restoration, particularly saltmarshes, using low-cost techniques such as fencing and tidal reinstatement. Throughout her PhD, Agustina assesses restoration outcomes in terms of biodiversity, ecosystem services, and contaminant levels. At this conference, she will present preliminary findings comparing natural, degraded, and restored sites based on nutrient dynamics, carbon concentrations, and environmental parameters.
Presentation Title :	Assessing Biogeochemical Recovery in Restored Saltmarshes
Abstract :	Coastal wetland ecosystems such as mangroves, seagrasses, and saltmarshes, known as blue carbon ecosystems (BCEs), present extraordinary carbon storage and sequestration capability, and provide several ecosystem services such as coastal protection and environmental cleanup. Unfortunately, they face numerous threats, including urban and agricultural development. Restoration of these ecosystems serves as a nature-based solution, harnessing their resilience and ecological functions to mitigate climate change impacts, enhance biodiversity, and support sustainable development. Despite their potential, there is limited understanding of whether restored saltmarshes can recover key biogeochemical functions found in natural ecosystems. Addressing this knowledge gap is crucial for evaluating the long-term effectiveness of restoration efforts and guiding conservation strategies. This study aims to assess the effectiveness of restoration processes by comparing environmental parameters in natural, degraded, and restored saltmarshes along the Victorian coast. A total of 28 sites were sampled, measuring in situ abiotic parameters such as pH, redox potential, temperature, and elevation. Soil samples were also collected to analyse sediment grain size, salinity, total organic carbon (TOC), and nutrient concentrations, while vegetation surveys assessed plant diversity. Initial analyses show distinct differences among the three site conditions. Natural sites had high elevation and low vegetation richness, degraded sites showed higher vegetation richness and lower elevation, and restored sites had intermediate values. Significant differences in temperature and redox potentials were also observed. Although further investigation is ongoing and future analyses will include fauna diversity and additional parameters, these findings underscore the potential for restored saltmarshes to recover key biogeochemical functions.

11:45 AM	12:05 PM	20 min	Expert / Case Study Presentations – Round 4		*Choose to attend any one of the 2 presentations below*	
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Jessica Harvey	HiDef Aerial Surveying	Detection and Identification of Wetlands Birds Using Ultrahigh-Resolution Digital Aerial Video Footage

Presenter/s :	Jessica Harvey
Email :	jess.harvey@hidefsurveying.co.uk
Affiliation :	HiDef Aerial Surveying
Biography :	Jess Harvey is a Marine Ecology Consultant with a strong focus on marine and coastal birds, as well as marine mammals. She has developed expertise in high-resolution Digital Aerial Surveys at HiDef Aerial Surveying, which can contribute valuable data for baseline studies and monitoring wildlife populations. Jess utilises advanced scientific data and methods to inform robust assessments of marine and coastal ecosystems. Her diverse experience includes roles in environmental consultancy, conservation and education, enhancing her understanding of ecological challenges and solutions.
Presentation Title :	Detection and Identification of Wetlands Birds Using Ultrahigh-Resolution Digital Aerial Video Footage
Abstract :	Australia's wetlands are vital habitats for many bird species, including migratory waterfowl and waders, with 12 internationally recognized Ramsar sites in Western Australia alone. However, the vast and remote nature of these wetlands poses significant challenges for effective monitoring. Traditional ground-based surveys are limited to relatively small, accessible areas. Observer-based aerial surveys can cover larger areas but are constrained by limited observation periods and low-altitude flights, disturbing bird populations and introducing bias into species abundance and distribution estimates. Digital aerial surveys can overcome these challenges, providing an efficient method for covering wide areas with minimal disturbance. HiDef Aerial Surveying's specialized video camera system captures ultrahigh-resolution footage at 1.7 cm ground sample distances (GSD) from 500 m flight altitude, and down to 1 cm at lower altitudes. Proven in both onshore and offshore settings, this system utilizes angled, rotatable cameras that reduce glare and capture oblique views for improved bird detection and identification. Our system captures 6-8 frames per second, allowing multiple images of each bird, improving identification compared to the limited observation time in visual surveys. Additionally, the digital data enables rigorous QA procedures, ensuring consistent species identification and reducing observer bias. HiDef is also incorporating AI technology to streamline species detection. Digital aerial surveys enable efficient, large-scale monitoring across Western Australia's wetlands, including marshes, mudflats, floodplains, and billabongs. This data can inform management plans, supporting conservation goals and Ramsar commitments by providing robust data on bird abundance, distribution, and habitat use.

11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Felicity Bairstow	Turtle Trackers	Turtles, Citizen Science, Community and Conservation. We can do this!

Presenter/s :	Felicity Bairstow
Email :	flicab19@gmail.com
Affiliation :	Turtle Trackers
Biography :	Dr Felicity Bairstow is a Veterinarian who has devoted the last 30 years to the conservation of Wildlife and Bushland in WA. Felicity is a cross pollinator of Environmental and Community organisations being on the committee of many groups, and relishes in encouraging younger people onto these groups. As the original Convenor of Save Beeliar Wetlands, Felicity was instrumental in the strategy that led to the cessation of Roe 8 construction through the Beeliar Wetlands. Felicity's aim in life is to help make our natural areas healthier for future generations.
Presentation Title :	Turtles, Citizen Science, Community and Conservation. We can do this!
Abstract :	Do not underestimate the power of Citizen Science and Community Action! Transitioning from the Bibra Lake Turtle Trackers, now known as the Walliabup Wildlife Warriors (WWW) and operating within the Wetlands Conservation Society, our current group protecting turtle populations in this area is part of a long history of the conservation outcomes that can be achieved through community participation. 38 years ago it was the Waterbird Conservation Group that formed to rescue birds affected by botulism and morphed into an advocacy group that promoted improved wetland management and drove the ban on duck shooting in Western Australia. More recently the Fairy Tern Network has been instrumental with the protection and advocacy for vulnerable nesting sites. This presentation will be an update on the activities of WWW and highlight the urgent need to address climate change mitigation actions, including feral animal control, to avoid local extinctions of turtles and other wildlife species. Citizen Scientists and the Community have a legitimate voice in this process. In fact once again, it may be the community that leads the way. We Can do this!

12:05 PM	1:10 PM	65 min	Lunch / Networking			***Plants available for sale at our Conservation Nursery during Lunch Break***

DAY 1	**Afternoon**	**Thu 6th Feb**			**SHAPING THE FUTURE SESSION**	
1:10 PM	1:40 PM	30 min	Keynote	Jane Chambers	Murdoch University	Wetlands under urbanisation and climate change: the way forward

Presenter/s :	Jane Chambers
Email :	j.chambers@murdoch.edu.au
Affiliation :	Murdoch University
Biography :	Dr. Jane Chambers is a Senior Lecturer in Environmental and Conservation Sciences at Murdoch University, with over 30 years of expertise in wetland ecology. Her research is dedicated to the management and restoration of wetlands, rivers, and estuaries in South Western Australia. As the Director of NatureLink Perth, she leads initiatives to integrate nature into urban spaces, promoting biodiversity and enhancing the liveability of Perth. Dr. Chambers has spearheaded significant projects focused on conserving native species and habitats. Notably, she oversaw the 'Saving our Snake-Necked Turtle' project, a community engagement initiative aimed at conserving Western Australia's declining turtle populations. This project was made possible by a Lotterywest grant and has mobilized communities to protect these iconic turtles.

				In addition to her research and conservation efforts, Dr. Chambers has contributed to academic literature, co-authoring resources such as "A Guide to Emergent Wetland Plants of South-Western Australia," which provides valuable insight into the region's wetland flora. Through her research, leadership, and community involvement, Dr. Chambers continues to make a lasting impact on the conservation of Western Australia's wetlands and waterways.			
				Presentation Title :	Wetlands under urbanisation and climate change: the way forward		
				Abstract :	The combined effects of climate change and urbanisation are serious stressors on wetland ecosystems of the Swan Coastal Plain. With a 15% reduction in rainfall, 80% reduction in runoff and competition for their sustaining groundwaters for human use, permanent wetlands have become seasonal, while seasonal wetlands display reduced water depths and increasing duration of dry periods. Throw clearing, habitat modification, invasive species, polyphagous shot-hole borer into the mix and the prognosis looks bleak for wetland biodiversity. The history of wetland loss in Perth is one of changing human attitudes to these essential ecosystems, and it is social values that provide hope for the future. Now with desalination importing 38 GL of water per day from the ocean, urban greening a hot topic to reduce the urban heat island effect and with increasing community interest in conservation of endangered species, we have capacity to sustain our remaining wetlands with innovative thinking and novel approaches. This talk outlines a brief history of our urban wetlands and then looks at our capacity to sustain them using a flagship species, the southwestern snake-necked turtle (Chelodina oblonga) to highlight the perils and hopes ahead.		
1:45 PM	2:15 PM	30 min	Panel Discussion	Moderated by	Jane Chambers	Policy Panel Discussion with Candidates from Bibra Lake	
2:15 PM	2:35 PM	20 min	Afternoon Tea / Networking				
2:40 PM	3:00 PM	20 min	Expert / Case Study Presentations – Round 5		*Choose to attend any one of the 2 presentations below*		
2:40 PM	3:00 PM	20 min	*Case Study Presentation*	Bronwyn Scallan	Perth South West Metropolitan Alliance	Perth Southwest Sediment Snapshot: A Case Study in Collaboration	
				Presenter/s :	Bronwyn Scallan		
				Email :	bronwyn.scallan@dbca.wa.gov.au		
				Affiliation :	Perth South West Metropolitan Alliance		
				Biography :	Bronwyn Scallan is a quiet achiever in water and river management in WA. Co-coordinator of the Sediment Task Force/Perth South West Metropolitan Alliance's 'Sediment Snapshot' Pilot Trial, winner of the 2024 Stormwater WA Award for Excellence in Research and Innovation. Publication of the Sediment Control at Cygnia Cove Stakeholder Summary Report, the Economic Cost of Erosion and Sediment Loss from Construction Sites Report and the Local Government Officers Response to Sediment Loss from Building Sites Survey Report. Obtained sponsorship for and supported the sediment research project undertaken by UWA CRC-WSC Quantifying sediment export from an urban development site: Heron Park.		
				Presentation Title :	Perth Southwest Sediment Snapshot: A Case Study in Collaboration		
				Abstract :	A pilot trial in Perth South West brought together stakeholders interested in water quality and maintaining drainage assets to undertake a 'Sediment Snapshot'. This involved developing tools and multiple site inspections over one week in early winter to gauge the scale of sediment pollution. Results revealed significant movement of sand and sediment across the rapidly developing urban areas, and little evidence of compliance with legislative requirements for sediment control. The findings point to a need for changed improved practices, greater awareness, clearer and more consistent regulations and increased compliance inspections. Improving several key industry practices provide opportunity for rapid change.		
2:40 PM	3:00 PM	20 min	*Case Study Presentation*	Daniel Jan Martin	The University of Western Australia	Rising Tides Studio: Collaborative Visions for Our Future Coasts	
				Presenter/s :	Daniel Jan Martin		
				Email :	daniel.martin@uwa.edu.au		
				Affiliation :	The University of Western Australia		
				Biography :	Daniel Jan Martin is an environmental planner and designer working in south west Australia on Noongar Country. He is a Lecturer in Landscape Architecture at The University of Western Australia. He also co-leads the collaborative landscape practice Super Natural. Between conservation and design, Daniel's practice and research centres ecosystems and water systems. Through compelling environmental communication, his work aims to share, translate, and advocate.		
				Presentation Title :	Rising Tides Studio: Collaborative Visions for Our Future Coasts		
				Abstract :	Coastal zones, including coastal wetlands, are experiencing increasing pressure from the impacts of climate change, environmental change, and population growth. Developing new visions for their long-term future that respond to community values and projected changes can be challenging. The Rising Tides Studio presents a new and exciting approach to synthesising community engagement, physical science and landscape architecture, with the goal of providing creative visions for future coastal resilience. Arts-based workshops were conducted in the City of Cockburn in July 2024, with community members asked to express what is important to them about the coastal region. Key themes from the workshops and courses in nature-based engineering formed integrated briefs for a series of landscape architecture studios at the UWA School of Design, guided by Daniel Jan Martin and Rosie Halsmith. With an absence of diverse, nature-based visions for our coastal zones, the work of the Rising Tides Studio is helping to create a dialogue about coastal futures with the community, and inform policy, planning and decisions for areas undergoing rapid change.		
3:05 PM	3:25 PM	20 min	Expert / Case Study Presentations – Round 6		*Choose to attend any one of the 2 presentations below*		
3:05 PM	3:25 PM	20 min	*Expert Presentation*	Tom Atkinson	Emerge Associates	In Typha's Defence: Does the Cost of Bulrush Control Out Way the Benefits?	

Presenter/s :	Tom Atkinson
Email :	tom.atkinson@emergeassociates.com.au
Affiliation :	Emerge Associates
Biography :	Tom is a principal environmental consultant with Emerge Associates
Presentation Title :	In Typha's Defence: Does the Cost of Bulrush Control Out Way the Benefits?
Abstract :	Typha (T. domingenisis; T. orientalis) or bulrushes, are common in wetlands across Western Australia's Swan Coastal Plain, displaying an exceptional level of niche optimization in disturbed and urban contexts. Despite being native, typha is routinely controlled in an effort to maintain the functionality of artificial drainage systems and also prevent its often competitive colonization of wetland restoration projects. But does the cost of control outweigh the benefits? In this presentation bias against typha is challenged through both ecological and economic lenses. With a shift in perspective, the autonomous contribution typha makes to water quality and biodiversity could instead be appreciated as a net positive for urban ecosystem management efforts.

3:05 PM	3:25 PM	20 min	*Expert Presentation*	Annamaria Weldon	Independent	Watermarked by the Wetlands' Wild Wisdom: Nature Writing

Presenter/s :	Annamaria Weldon
Email :	amweldon@ozemail.com.au
Affiliation :	Independent
Biography :	Annamaria Weldon came to Western Australia from Malta in 1984. A former journalist, her four full length books are: Stone Mother Tongue (UWAP 2018), The Lake's Apprentice (UWAP, 2014), The Roof Milkers (Sunline 2008), Ropes of Sand (ANM 1984). Published in national journals, anthologies, broadcast on Radio National, her poetry, essays and short stories have contributed to multi-disciplinary presentations, art exhibitions and festivals. Winner of The Nature Conservancy Australia Inaugural Essay Prize 2011, a former community writing facilitator, writer in Residence at SymbioticA, UWA and St James, Malta, Weldon is currently exhibiting in Fremantle and has an essay forthcoming (Fremantle Press 2025), both wetlands themed.
Presentation Title :	Watermarked by the Wetlands' Wild Wisdom: Nature Writing
Abstract :	To present a selection of readings from my Yalgorup Wetlands poems and prose (2009-2024), illustrated with my photographs of thrombolites, flora, fauna, water-bodies, each text introduced with a short exegesis of its specific content – cultural, botanical, zoological, geographic, aesthetic, communal. For the past 15 years I have shared this wholistic approach to wetlands knowledge through my art practices, which emerge from the intersection of nature and creativity. I have introduced people of all abilities and walks of life to the natural treasure which is Yalgorup wetlands. All my work – poetry, non-fiction prose and photography - is informed by the scientific, international, aesthetic, local traditional cultural, and contemporary community significance of the RAMSAR listed Yalgorup National Park and the rivers of the Pinjarra region. It was the basis of my extensive community mentoring, educational programs and cross-sector creative collaborations, during 5 years (2009-2014) as Writer in Residence at UWA's SymbioticA Adaptation project, Mandurah and RAMSAR-listed Yalgorup Wetlands, where I undertook field research with local experts for my book The Lake's Apprentice (UWAP 2014). I'd select these texts for my presentation: 'Threshold Country' - 2011 winner of the inaugural prize for nature writing awarded by the Nature Conservancy; After Devotion Wetlands poem short-listed for the 2012 Peter Porter Poetry Prize; 'The Memory of Earth' (winner of the Tom Collins poetry prize 2011); 'At Lake Clifton - again' (Cuttlefish anthology of WA Poets 2023; Sick AF exhibition, current, Fremantle 2024; a prose paragraph from my book 'The Lake's Apprentice' (UWAP 2014)

3:30 PM	4:00 PM	30 min	Spotlight Session	Heidi Hardisty	Friends of Lake Claremont	Restoring Lake Claremont: A Never-Ending Story (A feature on PSHB)

Presenter/s :	Heidi Hardisty
Email :	spideyheidi@outlook.com
Affiliation :	Friends of Lake Claremont
Biography :	Heidi Hardisty, BSc (Geological Engineering), MSc (Biological Sciences- Aquatic Population Ecology) - Conservation volunteer and campaigner, Planting Supervisor (former Coordinator) - Friends of Lake Claremont, Committee Member - Urban Bushland Council - Recognition: 2018 Freeman of the Town of Claremont for Community Service; 2013 National and WA Pride of Australia Medal ' Environment Category; 2012 Honours List 'Conservation Council of Western Australia; 2011 Australian Government Individual Landcarer Award Winner WA
Presentation Title :	Restoring Lake Claremont: A Never-Ending Story (A feature on PSHB)
Abstract :	This is the latest chapter in one of the largest urban restoration projects in Australia. Lake Claremont, a seasonal wetland, was nearly obliterated in the last century – for market gardens, housing, and playing fields. Since the closure of one of the golf courses in 2009, the Friends of Lake Claremont have won over $750,000 in grants and led thousands of volunteers to convert 12 ha of the park back to native bushland. All was going well until the Polyphagous Shot-Hole Borer was detected at the lake in 2022. Dozens of mature trees around Lake Claremont have subsequently been removed by DPIRD in their attempts to eradicate the pest- which now seems unlikely. Unfortunately, the borer has also infested local plant species including some of the oldest freshwater paperbarks: *Melaleuca rhaphiophylla*. One of the most majestic trees over 300 years-old at Lake Claremont is threatened. There is an upside. There are now large open areas where exotic trees have been lost that can be restored with native vegetation including groundcover and shrubs. This will have a positive impact providing more habitat for wildlife, improving the function of the area as a regional ecological corridor and making the park more beautiful for everyone to enjoy. The talk will detail the recent tree losses in the area, the current restoration plans and recent work accomplished, and identify the challenges ahead. It is so important to remain positive and share these inspirational stories if we are to conserve our wetlands into the future.

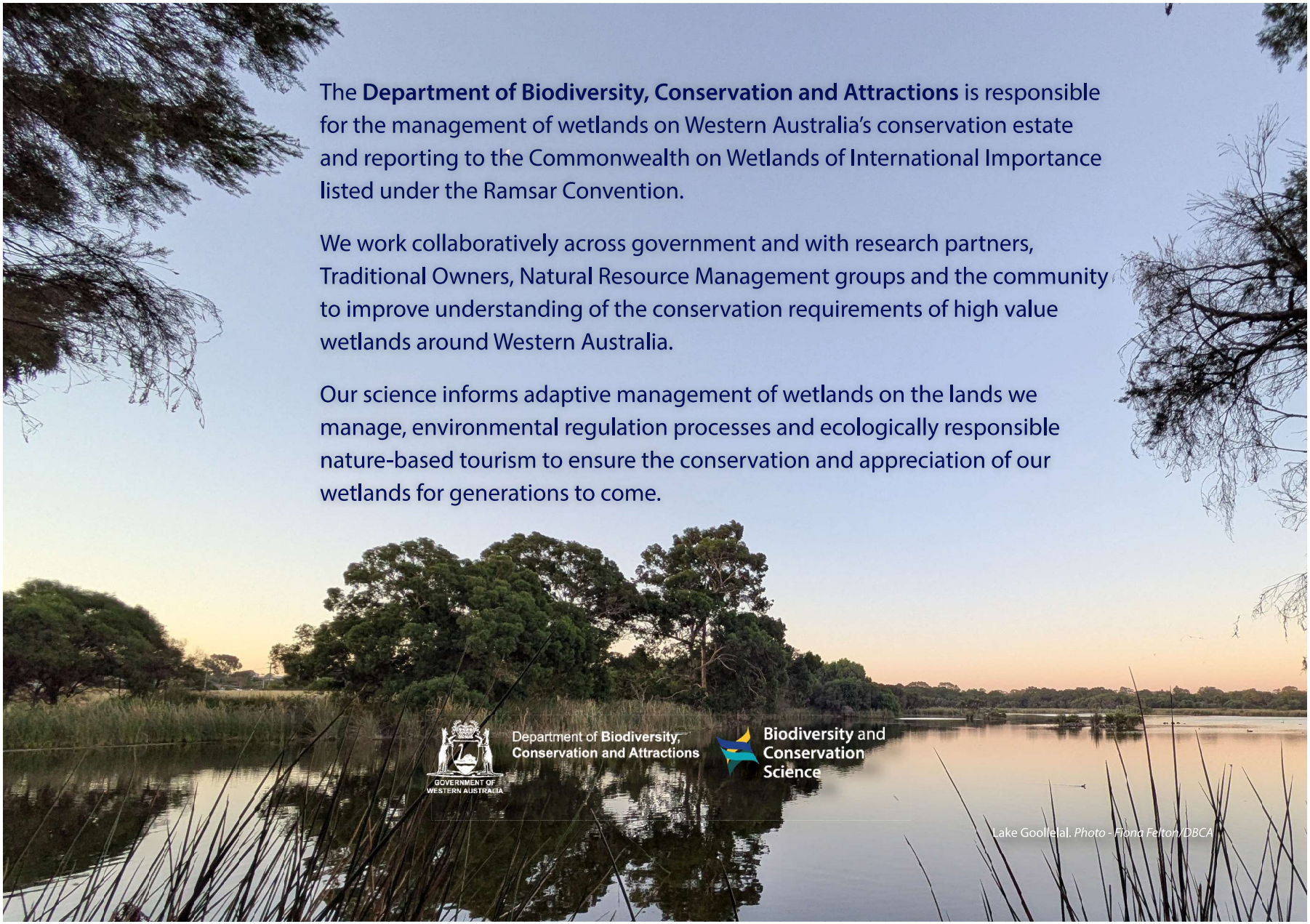
4:00 PM	6:00 PM	60 min	Sundowner			
			Book Launch	Bryony Fremlin & David Jones		Reflections on the Anstey-Keane Dampland

Start	End	Time	Title	Speaker/s	Organisation	Topic
DAY 2	**Morning**	**Fri 7th Feb**			**CHALLENGES INTO TRIUMPHS SESSION**	
7:30 AM	8:30 AM	60 min	Special Walking Tour of Bibra Lake	Stuart Gordon Andrews	*Wetlands as Rehabilitation Hubs*	*Optional activity (walking shoes required) — Arrive at 7:15 am for a 7:30 am start.*
9:00 AM	9:10 AM	10 min	ACKNOWLEDGEMENT OF COUNTRY			
9:10 AM	9:15 AM	5 min	Acknowledgement of Sponsors		Ana Terrazas, Manager, The Wetlands Centre	
9:20 PM	10:00 PM	40 min	Keynote	Tim Storer	Department of Water and Environmental Regulation	Building Resilience of River Ecosystems to A Dryer And Hotter Climate

Presenter/s :	Tim Storer
Email :	tim.storer@dwer.wa.gov.au
Affiliation :	Department of Water and Environmental Regulation
Biography :	Dr. Tim Storer is a dedicated advocate for the health and resilience of Western Australia's rivers and wetlands. With over 15 years of expertise in aquatic ecology, Tim has played a critical role in leading programs that assess and monitor the health of vital waterways across the southwest and south coast regions. His work examines essential indicators such as riparian vegetation, water quality, and native aquatic species, helping shape effective conservation and restoration efforts across the region. Beyond scientific research, Tim collaborates closely with local communities, landholders, and Indigenous groups, integrating traditional knowledge with rigorous science. This community-driven approach fosters a shared commitment to protecting ecosystems and engaging citizens in river health monitoring and restoration projects. Tim's contributions also include developing the South West Index of River Condition (SWIRC), a key assessment tool used to evaluate river health comprehensively. His dedication to understanding genetic diversity in native species, such as freshwater crayfish, further underscores his commitment to long-term ecosystem vitality. Through his work, Tim Storer continues to drive meaningful, evidence-based approaches to managing Western Australia's unique and precious waterways.
Presentation Title :	Building Resilience of River Ecosystems to A Dryer and Hotter Climate
Abstract :	Western Australia's south-west has dried at one of the fastest rates on the planet. Since the 1970s, rainfall has declined by over 20% and average temperature has increased by around 1°C. During this period, flow in some streams has dropped by more than 50%, input to water supply dams has fallen by around 80%, and the steady decline in groundwater levels has resulted in drying of previously permanent pools and seen some perennial streams become seasonal. Climate predictions show that the threats to wetland ecosystems are rapidly increasing even in the wettest climate scenario. The presentation will provide a synthesis of the current condition and ecological requirements of river ecosystems of south-west WA, as well as predicted impacts from declining rainfall and rising temperatures. This will include examples of natural resilience and sensitivities of local systems, an examination of some of the science and monitoring programs aimed at understanding and mitigating changes, and showcase new work to characterise, prioritise and enhance ecosystem resilience. The presentation will cover the state government's standard methods for assessing river health — the South West Index of River Condition, the department's long-term river monitoring program supporting water resource management — the Healthy Rivers program, and introduce a new project to prioritise and evolve our management efforts — Creating Climate Resilient Rivers.

10:00 AM	10:30 AM	30 min	Morning Tea / Networking			
10:30 AM	10:50 AM	20 min	Expert / Case Study Presentations – Round 1		*Choose to attend any one of the 2 presentations below*	
10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Rick James	Department of Biodiversity, Conservation and Attractions	Wetland Flow Augmentation via Drain Alterations: A Case Study

Presenter/s :	Rick James
Email :	rick.james@dbca.wa.gov.au
Affiliation :	Department of Biodiversity, Conservation and Attractions
Biography :	Rick has 30 years' experience as an NRM professional. He worked as a Rivercare officer on the mid-north coast of NSW, before moving to the Albury – Wodonga area on the NSW / Vic. border where he established the consultancy business Riparian Management Services (RMS). He operated for 14 years operating under the banner of RMS, during which time he completed projects in Qld., NSW, Vic. and Tasmania. In 2018 he moved to WA where he worked initially at PHCC in their "Co-ordinator Wetlands Science & Management" position before moving to the local Mandurah DBCA office in 2022 as the local Wetlands Officer.
Presentation Title :	Wetland Flow Augmentation via Drain Alterations: A Case Study
Abstract :	A wetland's flow regime is its heartbeat. Flow regime components include inundation depth and duration; the timing of inflows and, of course, the quality of the water itself. In the highly altered landscape of the Swan Coastal Plain thousands of kilometres of drains have been constructed historically and this infrastructure has frequently altered the natural flow regime of wetlands. Acknowledgement of this fact has seen a greater preparedness to "wind the clock back" in recent years and the McLarty / Mealup Lakes System within the Peel-Yalgorup Ramsar Site is a good case study. A weir was installed in the Mealup Main Drain in 2012 to divert water to Lake Mealup. In 2024 another structure was installed downstream to improve groundwater conditions around Lower Lake Melaup. During 2024 DBCA have been working with the Friends of Lake McLarty group to investigate options to divert drain water to Lake McLarty with a detailed engineering investigation being undertaken (via a State NRM funded project). This presentation will provide an overview of these various flow regime enhancement activities and apply them to the wider landscape – the Robert Bay wetland complex is found just to the north of the McLarty / Mealup System and there are multiple opportunities to manipulate the drainage system through this system to achieve significant flow improvements at this important wetland complex.



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10:30 AM	10:50 AM	20 min	*Case Study Presentation*	Bethany Treglown	Flinders University South Australia	Environmental Drivers and Who Eats Who? Investigating Biological Community and Trophic Responses to Environmental Change

Presenter/s :	Bethany Treglown
Email :	bethany.treglown@flinders.edu.au
Affiliation :	Flinders University South Australia
Biography :	Bethany started her research journey as a mature aged student at Flinders University, South Australia in 2018. Her passion for discovering and investigating fauna and flora was apparent from a young age and was something she wished to share with her children. Bethany completed a BSc in Animal Behaviour (Honours) 2023 and is currently undertaking PhD research investigating biological community and trophic responses to environmental change in temperate wetlands. In addition to research, Bethany is involved in community biodiversity surveys, presentations and consulting to improve wetland health into the future.
Presentation Title :	Environmental Drivers and Who Eats Who? Investigating Biological Community and Trophic Responses to Environmental Change
Abstract :	PhD student presentation: Wetlands are highly biodiverse ecosystems that rely on hydrological regimes to facilitate important functional processes. Key threats to wetland stability and resilience include changes in temperature and altered hydrology (abiotic and/or anthropogenic), which can negatively impact habitat and food provisioning. In wetlands, surface and ground water hydrology in addition to increased temperature is also strongly associated with other deleterious factors, such as mineral accumulation (e.g. salinity). Hydrological flows, temperature and salinity fluxes may be useful to gauge influence on biological indicators in wetlands, such as fishes and amphibians. A key aspect of this project is to: (i) investigate the intricate connectivity of surface/ground water levels, temperature, and salinities in southern temperate wetlands; (ii) identify fish communities and their trophic ecology response to key environmental changes in wetlands with strong surface-groundwater connectivity and; (iii) identify frog communities, their diet and susceptibility to Chytrid fungus across fluxes of environmental change in surface-groundwater driven wetlands. Under a changing climate, improving our knowledge of environmental conditions such as water levels and flows, temperature and salinity fluxes, and the response of important biological indicator species is key for management of surface and groundwater resources. This presentation will provide a summary of our multi-year project and show environmental data fluctuations of surface and groundwater in wetlands that will be used to improve our understanding of biological indicator responses to ecosystem change.

10:55 AM	11:15 AM	20 min	Expert / Case Study Presentations – Round 2		*Choose to attend any one of the 2 presentations below*	
10:55 AM	11:15 AM	20 min	*Case Study Presentation*	Kristy Gregory, Brett Hill, Darryl Kickett & Jock Abraham	PHCC & Wilman (Dryandra) People Corporation	Shared Country, Shared Rivers: A Collaboration Project on the Hotham River

Presenter/s :	Kristy Gregory, Brett Hill, Darryl Kickett & Jock Abraham
Email :	kristy.gregory@peel-harvey.org.au
Affiliation :	PHCC & Wilman (Dryandra) People Corporation
Biography :	Brett Hill is Chair of the Wilman (Dryandra) People Corporation, Darryl Kickett is a Wilman Board member, and a research fellow at Curtin University. Travis Abraham is Wilman Elder and Board member, based in Narrogin. Kristy Gregory is River Restoration Coordinator in the Boddington office of PHCC.
Presentation Title :	Shared Country, Shared Rivers: A Collaboration Project on the Hotham River
Abstract :	In 2020, a River Action Plan was developed for the Hotham and Williams Rivers in the upper catchment of the Peel-Harvey Catchment, in which eight priority sites were chosen and field assessed for current condition and future actions. This then flowed onto site restoration and rehabilitation plans, which focused on specific on-ground recommendations to improve the health and resilience of the river environment. Koompkinning, or Pumphreys Bridge, on the Hotham River near Wandering, is located on an important dreaming track and has been a meeting place for countless generations of the ancient Noongar Wilman people. The Hotham River itself is part of a network of sites in and around Dryandra Woodland, where the Wilman (Dryandra) People Corporation (WDPC) has family cultural connections. PHCC and the Board of the WDPC have established a partnership focused on the implementation of project activities at Pumphreys Bridge, including river restoration and cultural acknowledgement, both of which are intricately linked to the ongoing connection of humans to the river, in a way that nurtures it and gives it resilience for many more generations to come.

10:55 AM	11:15 AM	20 min	*Expert Presentation*	Michael Payne	Northern Agricultural Catchments Council	Improving Coastal Saltmarsh in the Northern Agricultural Region

Presenter/s :	Michael Payne
Email :	michael.payne@nacc.com.au
Affiliation :	Northern Agricultural Catchments Council
Biography :	Dr Mic Payne has been employed in the Coastal Program at NACC NRM for over ten years. During that time he has developed strong links with community and managers to diver a diverse range of projects, including boxthorn and pyp grass control, beach photo-monitoring, community grant programs and four-wheel drive management. Earlier years were spent studying methods for cultivating estuarine copepods for use in aquaculture.
Presentation Title :	Improving Coastal Saltmarsh in the Northern Agricultural Region
Abstract :	I The TEC of Subtropical and Temperate Coastal Saltmarsh has been somewhat overlooked in the Northern Agricultural Region (NAR; Guilderton to Kalbarri). The Northern Agricultural Catchment Council (NACC NRM) is leading a four-year project to address this knowledge gap. Five sites are currently mapped as TEC, and all of these are relatively small sites totalling 18 hectares. Three substantial saltmarsh systems with clear tidal connection – the Hill, Greenough and Murchison estuary systems – have yet to be mapped as TEC. In addition, other large systems containing TEC-indicative vegetation complexes, such as Hutt Lagoon and Leeman Lakes, require tidal connection confirmation via groundwater surveys prior to TEC listing. Identifying those TEC areas currently unmapped and/or unconfirmed will increase the total area of this TEC in the NAR by a factor of at least 10, possibly higher. In addition to TEC mapping, this project will complete condition and threat assessments for TEC areas and complete priority on-ground protection works. The project team is ensuring a collaborative approach through its strong coastal manager and community partnerships, with emphasis placed on working with Aboriginal Ranger Teams in the region.

11:20 AM	11:40 AM	20 min	Expert / Case Study Presentations – Round 3		*Choose to attend any one of the 2 presentations below*	
11:20 AM	11:40 AM	20 min	*Case Study Presentation*	Johanna Slijkerman	Water Technology Pty Ltd	Vegetation Response After the Exclusion of Feral Animal Grazing in Barmah Forest Ramsar Wetlands

Presenter/s :	Johanna Slijkerman
Email :	johanna.slijkerman@watertech.com.au
Affiliation :	Water Technology Pty Ltd
Biography :	Jo is a principal scientist at Water Technology with over twenty years' experience in vegetation assessment, waterway and catchment management, monitoring, environmental policy and project management. This includes field experience in riparian areas around rivers and wetlands, and in coastal, inland, and alpine zones. She has developed waterway and catchment action plans, and monitoring programs, with stakeholders which identify baseline condition, objectives, management actions, reporting and evaluation requirements. Jo has an excellent understanding of waterway processes, gained through her work with waterway engineers, fluvial geomorphologists, aquatic scientists and agency staff. Jo has managed statewide, multi-disciplinary environmental projects which aim to change and improve the management.
Presentation Title :	Vegetation Response After the Exclusion of Feral Animal Grazing in Barmah Forest Ramsar Wetlands
Abstract :	The Barmah Forest is a National Park and a Ramsar wetland that historically supported one of the most extensive areas of Moira Grass (Pseudoraphis spinescens) plains in the Murray-Darling Basin in Australia. Moira Grass is a highly palatable native species that provides habitat and food for a range of fauna, and crucial ecosystem functions such as nutrient cycling and primary production. Moira Grass has continued to decline in extent since the Barmah Forest Ramsar Site was designated in 1982 (and, prior to that, since river regulation commenced with construction of the Hume Dam in 1936). This is largely due to grazing by herbivores, particularly cattle and feral horses (and to a lesser extent, pigs and deer), in combination with river regulation. This decline now exceeds the limits of acceptable change for Moira Grass at the site and represents a potential change in the site's ecological character under the Ramsar Convention. This study established and monitored paired vegetation quadrats at four wetlands in the Barmah Forest to demonstrate vegetation response when feral animal grazing pressure was controlled over 12 months. Results indicate that Moira Grass cover increased and bare ground decreased in exclosures in the absence of feral animal grazing. Learnings from this project are applicable to many other wetlands impacted by grazing feral animals, particularly large hooved ungulates such as horses, pigs and deer.

11:20 AM	11:40 AM	20 min	*Expert Presentation*	Robyn Heckenberg	Curtin University	Cultural Ways of Seeing and Hearing: Local and Global Wetlands; Ramsar & My Country Talk

Presenter/s :	Robyn Heckenberg
Email :	robyn.heckenberg@curtin.edu.au
Affiliation :	Curtin University
Biography :	Robyn works at Curtin University, at the Centre for Aboriginal Studies as the Dean of L&T. Robyn likes to present on aspects of river life, sciences and stories, Indigenous pedagogies, histories and culture. Robyn writes in Indigenous research and learning and teaching. Robyn acknowledges Whadjuk Noongar Country with great gratitude.
Presentation Title :	Cultural Ways of Seeing and Hearing: Local and Global Wetlands; Ramsar & My Country Talk
Abstract :	This paper is a Wiradjuri womanish approach to the meaning and character of wetland story. By way of my Indigenous standpoint the presentation seeks an Indigenous "lexicon": holding cultural integrity and Indigenous memory and wisdom. Through reviewing and defining Ramsar literature from over the years, concepts gleaned from Ramsar voices and experts relate strongly to seeking wisdom and envisioning practical success through a universality and commonality of ideas. The campfire and camping place visualised in Ramsar 1999 is still a motif to focus on for cultural and Indigenous knowledge regarding wetlands. The inclusion of sustainability lessons in the Indigenous story-telling of the camp, for example, informs children of proper behaviour in Country. This includes care of native species, and totems, learnt from Elders and learnt from story/lore, and following lore. This now is purposefully coupled with the concept of "habitus", perhaps seen these days as passe. But the Traditional campsite becomes more than just a place to dwell. It is the heart of lifestyle, pedagogical learning, envisioning of life-choices and deep sense of understanding of everything around you. The influence of the campsite, the domestication of place to home, hearth and spirit are the ontological presence. Secrets of sustainability are found in this connective, wholistic way of viewing the world: Place is home and kin: precious and sacred. The paper is connected through some artworks created through the journey, weaving a narrative of sociology, Indigenous studies, environmental, and Indigenous storying.

11:45 AM	12:05 PM	20 min	Expert / Case Study Presentations – Round 4		*Choose to attend any one of the 2 presentations below*	
11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Chris Charles & Zoltan Kelly	Water Technology Pty Ltd	Mapping Wetland Vegetation Using a Bird's Eye View

Presenter/s :	Chris Charles & Zoltan Kelly
Email :	leigh.smith@watertech.com.au
Affiliation :	Water Technology Pty Ltd
Biography :	Chris Charles is the Senior Principal Spatial Analyst at Water Technology, where he leads the company's spatial initiatives. He holds a Bachelor of Applied Science (Honours) in Geomatics from RMIT University and has extensive expertise in GIS, spatial data management, and cartography. Chris ensures that all teams at Water Technology utilize the latest spatial techniques and innovations. Zoltan Kelly is associated with Veris, a leading provider of spatial data services.
Presentation Title :	Mapping Wetland Vegetation Using a Bird's Eye View
Abstract :	Our project explored the feasibility of using high-resolution multi-spectral aerial imagery and an object-based image analysis approach in GIS to map the vegetation in hundreds of wetlands across the Port Phillip and Western Port region in Melbourne, Victoria. This case study will explore the innovations and lessons learned and the applicability of the analysis approach to other wetland vegetation mapping and monitoring projects.

11:45 AM	12:05 PM	20 min	*Case Study Presentation*	Jem Stirling, Paul Higginson & Jayson Sekhon	City of Melville	Lessons in Improving Urban Wetlands

Presenter/s :	Jem Stirling
Email :	jem.stirling@melville.wa.gov.au
Affiliation :	City of Melville
Biography :	Jem is the Foreshore Officer for the City of Melville with a passion for waterway management. Alongside the Natural Area Officers and Wetlands Maintenance Team, Jem assists in the holistic management of the City's wetlands. She represents the City's Natural Areas team in this presentation today.
Presentation Title :	Lessons in Improving Urban Wetlands
Abstract :	Over the past ten years the City of Melville along with SERCUL and the community have worked together to improve the environmental condition of Booragoon and Blue Gum Lakes. Both lakes are remnant and have been badly affected from the impacts of urbanisation, in particular from land clearing and storm water contributions. Learning lessons along the way, the City, SERCUL and community have revegetated these important wetlands buffers and are starting to see some incredible results of these efforts. We are also looking into new ways to improve our management of these wetlands as the pressures of climate change and Perth city expansion intensifies.

12:05 PM	1:10 PM	65 min	Lunch / Networking			
DAY 2	**Afternoon**	**Fri 7th Feb**		**FROM IDEAS TO ACTION SESSION**		
1:10 PM	1:50 PM	40 min	Keynote	Luke Bentley	Department of Biodiversity, Conservation and Attractions	Plan for Our Parks

Presenter/s :	Luke Bentley
Email :	luke.bentley@dbca.wa.gov.au
Affiliation :	Department of Biodiversity, Conservation and Attractions
Biography :	Luke Bentley is the Executive Director of Parks and Visitor Services for the Department of Biodiversity, Conservation and Attractions (DBCA). With a career spanning remote locations across Western Australia, Luke has cultivated extensive expertise in leadership, land management, fire management, and visitor services. His work reflects a deep commitment to fostering partnerships with Traditional Owners to enhance the management of land and sea Country. Luke's experience encompasses strategic planning, project management, and the establishment of national parks and reserves. He is particularly focused on promoting accountability and transparency in decision-making processes, ensuring sustainable management practices for Western Australia's unique natural landscapes. His passion lies in encouraging people to connect with the state's extraordinary natural places, fostering appreciation and stewardship of these environments. Through his leadership and collaborative approach, Luke Bentley continues to play a pivotal role in safeguarding Western Australia's parks and reserves, creating a legacy of conservation and connection for future generations.
Presentation Title :	Plan for Our Parks
Abstract :	The "Plan for Our Parks" initiative aims to expand Western Australia's conservation estate by five million hectares, enhancing biodiversity protection and fostering partnerships with Traditional Owners through joint management of these new parks.

1:50 PM	2:10 PM	20 min	Poster Presentations	All Poster Presenters	Overview	Brief Introduction to the Posters
2:15 PM	2:45 PM	30 min	Afternoon Tea / Networking			
2:45 PM	3:45 PM	60 min	Workshops & Hybrid Presentations		*Choose to attend any one of the workshops / hybrid presentations below*	
2:45 PM	3:45 PM	60 min	**Saving Our South Western Snake-Necked Turtles Workshop: Research and Action**		*Dive into cutting-edge research and conservation action for the endangered southwestern snake-necked turtle, exploring genetics, habitat restoration, and innovative biologging technologies to safeguard its future.*	
			Hybrid Presentations	Jack Ingelbrecht Anthony Santoro Kiera Gordon	Harry Butler Institute Murdoch University	1. Silver Linings: Conservation Genetics Using Freshwater Turtle Cadavers from A Mass Mortality Event 2. Long-Term Habitat Degradation Affects Nest Site Selection Behaviour by A Freshwater Turtle (*Chelodina oblonga*). 3. Reading Between the Lines – Using Biologgers To Study Behaviour And Activity In Freshwater Turtles

Presenter/s :	Jack Ingelbrecht
Email :	jack.ingelbrecht@murdoch.edu.au
Affiliation :	Murdoch University - Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute
Biography :	Jack Ingelbrecht is a research officer at the Freshwater Fish Group & Fish Health Unit, and Centre for Sustainable Aquatic Ecosystems, Murdoch University, having recently completed his PhD on threatened elasmobranchs of Australia. Jack's research areas of interest are population and conservation genetics of aquatic vertebrates and their symbionts.
Presentation Title :	Silver Linings: Conservation Genetics Using Freshwater Turtle Cadavers from A Mass Mortality Event

Abstract :	Obtaining a source of genetic data is a key constraint in population genomic research. In this study, single nucleotide polymorphisms (SNPs) were generated from southwestern snake-necked turtle (Chelodina oblonga) cadavers, to ascertain the utility of decomposed tissue as a source of genetic data, and then used to investigate genetic variation. Tissue was opportunistically collected from 47 cadavers following a mass mortality event during April 2024 at Bibra Lake, Western Australia. Genotyping was performed using Chelodina DArTseqTM, with a high-density assay at a depth of 2.5 million reads. Single nucleotide polymorphisms were filtered according to callrate and reproducibility (>90%), minor allele frequency (>5%) and polymorphism information content (>10%). Samples scored for less than 20% of SNPs were also removed. Overall, 39 C. oblonga, corresponding with 8053 SNPs, were retained from data filtering. Observed heterozygosity (Ho = 0.264) and gene diversity (Hs = 0.318) for C. oblonga were relatively low in comparison to estimates for other freshwater turtle species within Australia. A high inbreeding coefficient (FIS = 0.169) was also detected, suggesting that inbreeding threatens C. oblonga population viability at Bibra Lake. This study highlights the utility of decomposed turtle cadavers as a viable source of DNA and provides important insight into the genetic variability of C. oblonga at Bibra Lake.
Presenter/s :	Anthony Santoro
Email :	anthony.santoro@murdoch.edu.au
Affiliation :	Harry Butler Institute - Murdoch University
Biography :	Dr Anthony Santoro is the lead turtle ecologist and project manager for Saving Our Snake-Necked Turtle (SOSNT). Based at Murdoch University, he has been researching the southwestern snake-necked turtle for 8 years with a focus on the ecology of the species and how threats such as urbanisation, predation and climate change are affecting it. As part of the SOSNT project he has helped build an army of over 600 citizen scientists that help protect nesting female turtles and their nests.
Presentation Title :	Long-Term Habitat Degradation Affects Nest Site Selection Behaviour by A Freshwater Turtle (*Chelodina oblonga*).
Abstract :	Freshwater turtles are one of the most endangered vertebrate groups with >60% of species threatened globally. Terrestrial nesting habitat degradation is a major threat to freshwater turtles, but the characteristics of nesting habitat remain poorly understood. This study investigated the nest site selection of the southwestern snake-necked turtle (Chelodina oblonga) to improve the conservation prospects for this species in an urbanized wetland area. In total, 235 depredated and 86 non-depredated nest sites and 320 non-nest locations were surveyed at Bibra Lake, Western Australia, during the Austral spring–summer, 2018–2023. A suite of environmental variables was measured at nest sites and non-nest locations. Analysis of similarities was used to determine whether nest sites and non-nest locations differed in their environmental characteristics. Generalized linear mixed models were used to identify environmental variables that best explained the nesting preferences. The environmental characteristics of nest sites differed from those of non-nest locations, with turtles nesting mainly in remnant natural habitat with greater canopy cover. Turtles generally avoided nesting in modified environments such as lawns and impervious surfaces. Factors influencing nest site selection are probably associated with the conditions necessary for regulating incubation temperatures and ease of nest excavation. This study suggests that modification of terrestrial vegetation around wetlands is adversely affecting freshwater turtle recruitment by removing or altering preferred nesting habitat. Protection and restoration of natural habitats fringing urban wetlands is important for the conservation of remnant freshwater turtle populations, and local partnership projects can help to achieve this.
Presenter/s :	Kiera Gordon
Email :	kiera.gordon@murdoch.edu.au
Affiliation :	Murdoch University
Biography :	Kiera Gordon is a PhD student at Murdoch University who is researching the impacts of aquatic infrastructure on freshwater turtle ecology, with specific focus on using fine-scale data collection technologies in order to understand the cryptic sides of freshwater turtle's ecology, particularly their unique behaviours and activity patterns.
Presentation Title :	Reading Between the Lines – Using Biologgers To Study Behaviour And Activity In Freshwater Turtles
Abstract :	Biologgers or animal-borne data tags are a modern data collection method used widely in marine and terrestrial vertebrate research, however have rarely been used on freshwater species. These kinds of tags can collect highly detailed information on animal activity patterns and behaviour, and is particularly useful in studying species that are cryptic or exhibit behaviours that are hard to observe with the naked eye. *Chelodina oblonga*, known as the Booyi or southwestern snake-necked turtle, is endemic to the southwest of Western Australia. This species is cryptic and is rarely seen outside of the breeding season when females come onto land to nest. As such, it is hard to accurately describe what kind of behaviours they exhibit, and how these behaviours may shift with season or between sexes. Furthermore, as this species is relatively understudied, their daily and seasonal activity patterns are currently unknown. In this study, acceleration biologgers were attached to southwestern snake-necked turtles throughout multiple seasons to collect activity and environmental data that were then analysed to extract discrete behaviours such as nesting, basking and diving. In addition to this, the activity data was used to model daily and seasonal activity patterns for the species for the first time, shedding light on how turtle's activity patterns are highly influenced by not just season, but also biological factors.

2:45 PM	3:45 PM	60 min	**Walking Together for Wetlands Workshop: Collaborative Restoration and Community Conservation**	*Discover collaborative approaches to wetland restoration, combining cultural heritage, eco-restoration, and community-led conservation efforts at Tootanellup and Eungedup, two inspiring cases of resilience & partnership.*	
			Hybrid Presentations	Basil Schur & Aunty Carol Pettersen Shaun Ossinger	Green Skills Inc Wilson Inlet Catchment Committee (WICC)	1. Tootanellup Walking Together with Zamia Eco-restoration & Cultural Connections Project 2. Eungedup Wetlands: Creating a Safe Haven for Wildlife

Presenter/s :	Basil Schur & Aunty Carol Pettersen
Email :	bschur@greenskills.com.au
Affiliation :	Basil Schur: Green Skills Inc & Aunty Carol Pettersen: Menang and Nadju Noongar Elder
Biography :	Basil has been part of Green Skills (greenskills.org.au) in Denmark in 1989 . In his role as a project manager, he initiates and oversees a range of projects linked to community development and ecological restoration. He is a champion and ambassador of the Gondwana Link effort and contributed to the early expansion of Gondwana Link projects to the west of the Stirling Range (Koi Kyeunu-ruff). Key efforts have included leading South coast Regional Wetland Conservation Program since the the 1990s. He has a key interest in building long term collaborations, including with Elders, farmers, and enriching landcare and eco-restoration projects with eco-art events and exhibitions. Carol Pettersen OAM JP is a Menang-Gnudju Elder. Aunty Carol (nee Gray) was born at Gnowangerup Mission Hospital in 1941 and then raised in the bush around Jerramungup with her family. She has spent much of her life in the Albany area, on her maternal Grandfather's traditional Menang country. Her maternal Grandmother was from Gnudju country around Norseman. Aunty Carol has long been involved in Indigenous Affairs at a Federal, State and local level, including 35 years as a Justice of the Peace. In 2008 she was awarded National NAIDOC Female Elder of the Year and in 2022 she was awarded a Medal of the Order of Australia (OAM).

	Carol is also an author having written her own story and regular inclusions into relevant anthologies, conference and academic papers. For Aunty Carol, caring for Boodja is not just a duty, it is a source of identify and belonging.
Presentation Title :	Tootanellup Walking Together with Zamia Eco-restoration & Cultural Connections Project
Abstract :	Green Skills acquired Tootanellup, a 50 ha propety north west of Mt Barker, in October 2020 as a strategic part of Gondwana Link. Since then it has partnered to run an Eco-restoration and Cultural Connections program. This has included working with UWA Albany as part of Walking Together to have Lynnette Knapp, Steve Hopper and Alison Lullfitz visit Tootanellup, with its adjoining fresh water swamps. Green Skills has partnered with Dr Geoff Woodall, Carbon Positive Australia, Greening Australia, the Ngowanjerind, Mt Barker and Nowanup Noongar ranger teams to carry out such activities as local seed collecting, marsupial box installation and tree planting on the property. Green Skills has worked with several elders and the Ngowanjerind Rangers in conducting a cultural heritage survey of the area. During NAIDOC Week in July 2023, Green Skills organised with Elders Aunty Carol Pettersen, Caroline Narkle and Uncle Frank Krakouer a planting of Zamia cycads (Macrozamia riedlei) or djiriji (Noongar) at the Green Skills Tootanellup visitor centre. This year, in 2024, Green Skills is assisting Lyndon Kidman undertake an Honours thesis in 2024 at UWA supervised by Dr Alison Lullfitz focussing on this culturally significant species across sites in the upper Kent catchment. A key Walking Together project is now underway at the property an adjoining at Boggy Lake/Tootanellup Lagoon wetland reserve focussing on buiilding our understanding of Zamia as a key cultural species in this landscape A vital part of the program is the production of YouTube short films, produced with Denmark film maker, Mike Hemmings, including aerial drone footage. These include: • Tootanellup Eco-Restoration One Year On 2021 • On Country with Lynette Knapp • Tootanellup Cultural Heritage Survey
Presenter/s :	Shaun Ossinger
Email :	shaun@wicc.org.au
Affiliation :	Wilson Inlet Catchment Committee (WICC)
Biography :	Shaun Ossinger has worked in natural resource management since 1996 and joined WICC as their Executive Officer in 2015. Shaun's expertise lies in project planning, grant writing and building good stake holder relationships. He was instrumental in raising more than $500K through community and corporate donations that enabled WICC to purchase Eungedup Wetlands.
Presentation Title :	Eungedup Wetlands: Creating a Safe Haven for Wildlife
Abstract :	Eungedup Wetlands is a large freshwater wetland system (approx. 100ha) located on the south coast of Western Australia, close to the south-eastern edge of Wilson Inlet. Many of the wetlands in this area were cleared for agriculture last century and used for potato growing. This land use ended in Eungedup in 2015 and as the wetlands lay fallow, they have naturally evolved into a mixture of habitats including permanent water and areas of exposed mud and grasslands that flood annually. The wetlands are surrounded by fringing paperbarks and peppermint woodlands. This combination of wetlands and woodlands provides a rare and viable habitat for many species of birds, mammals, invertebrates, amphibians and reptiles, including several priority and endangered species, with the most noteworthy being the Australasian Bittern and the Western Ringtail Possum. In 2023, Eungedup was purchased by the Wilson Inlet Catchment Committee Inc (WICC) with the stated aim of conserving the wetlands for future generations. Following purchase of the property, WICC instituted a series of community workshops to develop a strategy and plan for optimal management of Eungedup. These workshops highlighted the need to work cooperatively with the community, traditional custodians, local and state government and neighbouring landholders in order to maximise common interests. Over the past year, the Eungedup Management Group has continued to engage with the local community, stakeholder groups, planners and architects to develop an overall masterplan and a five-year management plan. This presentation will tell the story of Eungedup, and outline the actions undertaken to raise the funds required to purchase the wetland, and the ongoing process of community engagement that will guide future management of Eungedup as a safe haven for wildlife.

2:45 PM	3:45 PM	60 min	**Innovative Waters Workshop: Technology and Conservation For Aquatic Systems**	*Explore cutting-edge innovations addressing aquatic system challenges, from cyborg mussels revolutionising water quality monitoring to conservation strategies mitigating dolphin entanglement in urban estuaries.*	
			Hybrid Presentations	Alan Cottingham Delphine Chabanne	Harry Butler Institute Murdoch University	1. Rise of the Machines. Are Cyborg Mussels the Future of Water Quality Monitoring? 2. Addressing Fishing Gear Entanglement in the Swan Canning Estuary: A Case Study on Dolphin Conservation

Presenter/s :	Alan Cottingham
Email :	a.cottingham@murdoch.edu.au
Affiliation :	Harry Butler Institute, Murdoch University
Biography :	Dr Alan Cottingham is a research scientist at Murdoch University's Harry Butler Institute. His area of interest is studying the impacts of climate and other anthropogenic changes on aquatic ecosystems and, in particular, how we can monitor and remediate some of these impacts to help protect the unique aquatic ecosystems in south-western Australia.
Presentation Title :	Rise of the Machines. Are Cyborg Mussels the Future of Water Quality Monitoring?
Abstract :	Bivalves, such as mussels, scallops and oysters, are highly susceptible to water toxins. Bivalves comprise two shells attached by a hinge. Across the hinge is a ligament that acts like an elastic band holding their shell in the open position by default. This facilitates normal physiological processes, such as feeding, breathing and excreting and because they continuously taste the water for food, if they taste something they don't like, they close their shell by contracting their adductor muscle. By attaching sensors to the mussel's outer shell and using new sensor technology, IoT and cellular networks we have been monitoring this behavior in real time at six stations in south-western Australia. These data can be used as an early warning system for environmental perturbations, such as those that lead to fish kills.
Presenter/s :	Delphine Chabanne
Email :	delphine.chabanne@murdoch.edu.au
Affiliation :	Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University
Biography :	Dr Delphine Chabanne is a Research Fellow at Murdoch University, specialising in dolphin research in Perth Metropolitan Waters since 2011. Her work focuses on dolphin ecology (abundance estimation via mark-recapture, diet), behaviour (social structure, male alliances), habitat use (distribution modelling), and genetics. Delphine collaborates with the Department of Conservation, Biodiversity and Attractions (DCBA) and

	engages the public through the Dolphin Watch Citizen Science program and Finbook, a citizen science initiative for identifying and monitoring local dolphin populations. Her research extends along the Western Australian coastline, working with stakeholders and local and international researchers to support dolphin conservation.
Presentation Title :	Addressing Fishing Gear Entanglement in the Swan Canning Estuary: A Case Study on Dolphin Conservation
Abstract :	Fishing gear entanglement poses a significant threat to marine mammals, particularly in urbanized wetland areas like the Swan Canning Estuary in Perth, Western Australia. This small, vulnerable population of ~25 Indo-Pacific bottlenose dolphins (Tursiops aduncus) is significantly impacted by entanglements, despite mitigation efforts. This case study examines the ongoing challenges and strategies for addressing entanglements within the estuarine environment. Data collected from 2011 to 2024 through boat-based surveys, post-mortem examinations, and reports from the public—including Dolphin Watch volunteers—reveals that entanglements occur nearly every year, predominantly affecting calves. Fishing lines, crab pot ropes, and monofilament lines are commonly involved. Despite the 'Reel it in' program launched in 2013, entanglement rates have not declined, indicating the need for more effective intervention strategies. This case study highlights the complexities of managing wetland ecosystems in urban areas with high recreational fishing and public engagement. Collaboration between researchers, the Department of Biodiversity, Conservation, and Attractions (DBCA), and Dolphin Watch volunteers has been essential for monitoring and responding to entanglements. The presentation will discuss ongoing mitigation efforts, the challenges encountered, and the critical role of community engagement in conservation.

2:45 PM	3:45 PM	60 min	*Workshop*	Lanie Cottam Hazel Dempster	Conservation Nursery, The Wetlands Centre	Native Plant Propagation Techniques *at TWC Conservation Nursery*

Presenter/s :	Lani Cottam & Hazel Dempster
Email :	nursery@thewetlandscentre.org.au
Affiliation :	Conservation Nursery, The Wetlands Centre Cockburn
Biography :	Lanie brings a vital blend of expertise and dedication to our environmental conservation efforts. Her specialized knowledge in horticulture and conservation land management, combined with hands-on experience in plant health monitoring and ecosystem restoration, empowers her to lead our nursery with a keen focus on sustainability and native species propagation. Lanie's role is instrumental in nurturing the plant life that forms the backbone of our environmental learning and education initiatives, ensuring their vitality and resilience. Hazel Dempster, an expert in West Australian native plants, has contributed to the Wildflower Society of WA for over 50 years and is an Honorary Life Member. She shares her vast horticultural knowledge generously, often speaking and demonstrating at various events. Since 1996, Hazel has been involved in the Environmental Weeds Action Network, serving as president from 1999 to 2002. She has also played a significant role in securing Federal funding for the National Cooperative Research Centre for Weed Management Systems and has actively participated in numerous national conferences. She has produced numerous publications and fact sheets, and contributes to local government planning and sustainability strategies. At The Wetlands Centre Conservation Nursery, Hazel's expertise in propagation has been invaluable. Her dedication to Australian plants was recognised with the Australian Plants Award at the 2013 ANPSA Conference in Queensland.
Workshop Title :	Native Plant Propagation
Abstract :	Join The Wetlands Centre's Conservation Nursery expert to uncover the art of propagating native species. Led by a passionate team of conservation horticulturalists, botanists, and volunteers, the nursery is a space for biodiversity, annually cultivating thousands of plants for gardens, revegetation, and wetlands. In this session, you will discover some secrets of propagating and nurturing native Western Australian plants using locally sourced materials, as well as the methods of propagation of our local plant families.

3:50 PM	4:30 PM	40 min	Plenary Session	Plenary Session with Forum and Closing Remarks

CLOSE OF CONFERENCE

POSTER PRESENTATIONS.

All Days	Poster Presentations	*Kindly view and interact with the Poster Presentations during breaks.*		
All Days	*Poster Presentation*	Bryony Fremlin	Wetlands Conservation Society	A Wild Heritage: Reflections on the Anstey-Keane Dampland

Presenter/s :	Bryony Fremlin
Email :	castiarina@gmail.com
Affiliation :	Friends of Forrestdale Inc
Biography :	Bryony Fremlin is a conservationist, wildlife artist and photographer. She has lived and worked in the Forrestdale area for 30 years. She and her partner, David James, have led the campaign to conserve Lake Forrestdale and the Anstey-Keane Dampland. Together they have documented the flora and fauna of the district and published numerous newsletters, pamphlets and books on their studies.
Poster Title :	A Wild Heritage: Reflections on the Anstey-Keane Dampland
Abstract :	The Anstey-Keane Dampland in Forrestdale (Bush Forever Site 342) is a 308ha nature reserve within the Jandakot Regional Park. It supports five floristic communities which contain a rich and unique range of flora and fauna and it is recognised as one of the most significant damplands on the Swan Coastal Plain. Anstey-Keane contains three threatened ecological communities and more than 380 species of flora and 96 species of birds. This site is indeed a biological treasure, but it was not always appreciated for its biodiversity. In the past it was subjected to various indignities including partial clearing, drainage, pig farming, infrastructure corridors, off-road vehicle use, and it was once earmarked as a future industrial estate. In recent years there were threats from a proposed extension of Keane Road and a wastewater pipeline was constructed through the reserve to service surrounding urban development. Due to the efforts of the Friends of Forrestdale the environmental values of this reserve were documented and publicised and used to avert or moderate these threats to the integrity of the reserve. Today the Anstey-Keane Reserve is reasonably secure and highly valued by the scientific community and the local residents. This case study will illustrate how careful citizen science, combined with community activism can be effective in conserving our wetlands and biodiversity.

All Days	*Poster Presentation*	Nandi Chinna	Independent	An Oral History of The Cockburn Wetlands Education Centre

Presenter/s :	Nandi Chinna
Email :	chinnanandi17@gmail.com
Affiliation :	Independent
Biography :	Dr Nandi Chinna works as a research consultant, poet, and educator. She was born on Kaurna country in Adelaide, and lives and works on Bunuba lands in the Kimberley region of Western Australia, and on Whadjuck Noongar Country in the southwest of WA. Nandi is currently conducting an oral history project about the establishment of the Cockburn Wetlands Education Centre.
Poster Title :	An Oral History of The Cockburn Wetlands Education Centre
Abstract :	Supported by the City of Cockburn, the Wetlands Centre is undertaking a range of digitally recorded audio-oral history interviews to create an archive that will inform a written history of the Wetlands Centre. Dr. Nandi Chinna will discuss the centre's history and the Oral history gathering process, the purpose of the project, and future uses for the archive. Founded by local residents concerned about the degradation of their local wetlands, the Wetland Centre is a significant example of community action driven by the agency of land and water. What began as a group of neighbours activating around the protection and preservation of Walliabup/Bibra Lake, and Coolbellup/North Lake, has become a vital resource centre for wetland scientists from across the globe, schools and universities, community members, and local Friends groups caring for small patches of remnant bush and wetlands. The people who founded The Wetland Centre were all volunteers, and many were self-taught citizen scientists. All had lost faith in the ability of environmental protection legislation to actually protect the environment, and collectively decided that wetland education would be the best way to inform people about the importance of protecting local wetlands. As many of the original founders of the Wetlands Centre are ageing and becoming Elders, it is critical at this time to record their stories as a record of the beginning of the centre and as an inspiration for future generations.

All Days	*Poster Presentation*	Caitlyn White	Town of Bassendean	Ashfield Flats Master Plan Implementation Project

Presenter/s :	Caitlyn White
Email :	cwhite@bassendean.wa.gov.au
Affiliation :	Town of Bassendean
Biography :	Caitlyn White commenced her role as the Town of Bassendean's Conservation Officer in 2020, bringing with her over 8 years of experience in the environmental restoration sector. In her role at the Town, she has developed and implemented management plans for the Town's natural areas, managed community urban greening project and worked closely with community group
Poster Title :	Ashfield Flats Master Plan Implementation Project
Abstract :	The Town of Bassendean has secured $1,999,392 in grant funding through the Australian Government's Natural Heritage Trust under the Urban Rivers and Catchments Program. This project is scheduled for completion between 2025 and February 2028 and will focus on the protection of the Subtropical and Temperate Coastal Saltmarsh Threatened Ecological Community.

All Days	*Poster Presentation*	Claire Fitzpatrick	Water Technology Pty Ltd	An Elevated Understanding of Wetland Data

Presenter/s :	Claire Fitzpatrick
Email :	claire.fitzpatrick@watertech.com.au
Affiliation :	Water Technology Pty Ltd
Biography :	Claire is an Environmental Scientist based in Perth and part of the Waterways and Ecology team for Water Technology. She has significant experience and passion for managing water catchments through collaborative problem solving. Claire finds values-based solutions that integrate many disciplines and types of knowledge. She has a background in analytical and environmental chemistry, alongside experience in projects involving geomorphology, hydrology, hydrogeology, and ecology. Her previous role as a catchment manager with a water authority has developed her skills in strategic planning and stakeholder relations, within the context of meeting statutory obligations and organisational goals.
Poster Title :	An Elevated Understanding of Wetland Data
Abstract :	Using elevation data in Geographic information system (GIS) can provide support for better environmental management. It can help us to visualise data and use it to communicate with a broader audience (not just those who can understand a graph). This poster aims to showcase some of the useful outputs you can get by using elevation data in GIS that is directly applicable to wetland management. It will also demonstrate how it is no longer a tool just for experts - as long as the data we need is readily available and of sufficiently good quality.

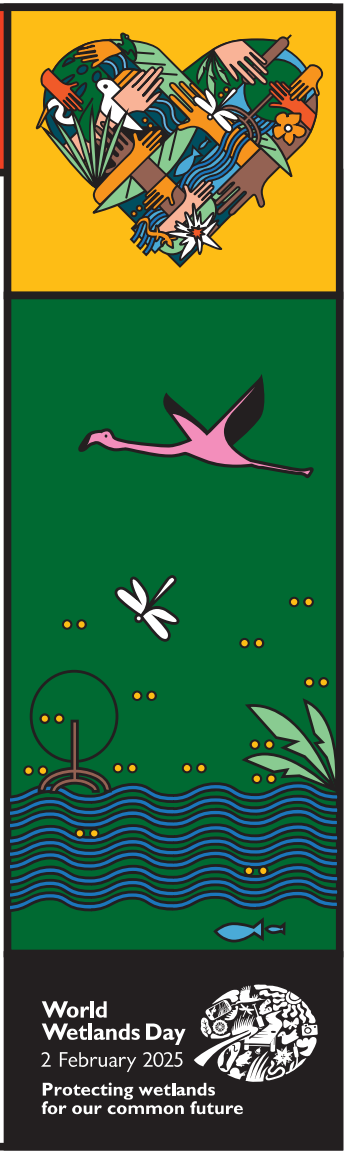
All Days	*Poster Presentation*	Ray Tauss	Independent	DIY Tools for Landscape Planting and Weeding

Presenter/s :	Ray Tauss
Email :	taussray@outlook.com
Biography :	Educated in arid land management, Ray has long been interested in fresh and saline inland wetlands. He intended making tools for people with a disability and an interest in horticulture. He now makes hand tools for landscape regeneration and bushland maintenance. The tools are suitable for destruction of perennial species (such as feral trees), are long-lasting and with low maintenance needs. He is keen to show interested others how to make bush-care and planting tools from scrap metal in a home workshop.
Poster Title :	Tools for landscape planting or weeding
Abstract :	Using scrap metal, strong tools for bushland and landscape maintenance including feral tree destruction, weeding, and planting, can be made in a home workshop. Originally copying a prototype hand tool designed by Mike Norman, I have adapted the design and created others to suit volunteers. As long as the weed is named or its habit of growth described I am willing to provide a trial tool. It is my hope that others will want to build their own skills in order to copy the designs and make tools available for their own wetland, buffer zone, or bushland area. Currently relying on leaf spring steel from motor vehicles, trampoline frames and waterpipe, the tools have numerous regeneration purposes, are long-lived and easy to maintain.

THE BIODIVERSITY OF WETLANDS

WETLANDS SUPPORT AN INTRICATE TAPESTRY OF LIFE.

- Wetlands link habitats and facilitate the movement of species. This role as a **connecting ecosystem** is vital for maintaining genetic diversity and healthy populations.
- Wetlands support **40% of all known plant and animal species**. This includes many endangered, threatened and endemic species that can only survive in certain wetland habitats – and nowhere else.
- Freshwater wetlands are **hotspots for biodiversity**, hosting almost all amphibians, half of fishes and over one third of vertebrates.
- Wetlands are often hydrologically connected to agricultural, industrial and urban areas. This leaves them **vulnerable to various types of pollution** that threaten their biodiversity – even when the pollution source is at a distance.
- **Invasive alien species** often outcompete native biodiversity, thereby contributing to wetland biodiversity loss.
- Ensuring **biodiversity-inclusive urban planning** is critical for a sustainable future.
- Our ability to sustainably conserve, manage and restore wetlands and their biodiversity requires the knowledge, experience and involvement of **Indigenous Peoples and local communities** – including women and girls, children and youth, and persons with disabilities.



Ramsar Convention on Wetlands

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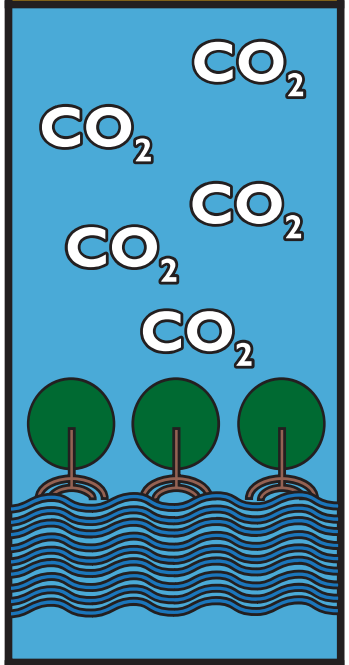
World Wetlands Day
2 February 2025
Protecting wetlands for our common future

WETLANDS AND CLIMATE CHANGE

WETLANDS ARE KEY TO CLIMATE RESILIENCE.

- Wetlands are our most effective land-based ecosystem for addressing the climate crisis. By absorbing carbon dioxide from the atmosphere and storing it in their soil and biomass, wetlands **help mitigate climate change.**
- Coastal wetlands, such as mangroves, **sequester carbon** up to 55 times faster than tropical rainforests.
- Peatlands, which cover only 3% of the Earth's land surface, **store 30% of all land-based carbon.**
- Climate change is heavily impacting wetlands through more severe and frequent droughts and increased evapotranspiration due to higher temperatures. At the same time, the loss of wetlands could worsen the impact of climate change, as these ecosystems **provide essential services** that mitigate the effects of climate change.
- When drained, dredged and degraded, wetlands can emit significant quantities of greenhouse gases. Wetland **conservation**, **restoration and wise use** can prevent emissions, and in many instances, sequester significant amounts of carbon.
- It's critical that wetland protection and restoration be recognized as effective **nature-based solutions** for climate adaptation and mitigation and that they be incorporated into climate plans and legislation at all levels of government.
- To meet the 1.5 °C Paris Agreement climate goals, we must prevent further conversion and drainage of intact peatlands and **restore 50% of all lost peatlands** before 2030.



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2 February 2025
Protecting wetlands for our common future

Working together
for a healthier Peel-Harvey Catchment
and Ramsar Site 482
Save the Date – Saturday 11th October!
Join us for the Wonders of our Wetlands Festival, for a morning of fun, celebration, community spirit and all things wetlands.
Expressions of Interest now open, email karen.lyons@peel-harvey.org.au
Follow us on Social Media
@PeelHarveyCatchmentCouncil
@peelharveycc
Subscribe to our E-newsletter
www.peel-harvey.org.au/wattle-quoll/
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Working Together

WATER TECHNOLOGY
WATER, COASTAL & ENVIRONMENTAL CONSULTANTS
Water Technology is a team of passionate and experienced engineers, scientists and planners, working across Australia and New Zealand.
We assess hazards and risks and provide scientific insight to manage and improve surface water, groundwater, waterways and coastal environments..
www.watertech.com.au

15TH MEETING OF THE CONFERENCE OF THE CONTRACTING PARTIES TO THE CONVENTION ON WETLANDS

COP15 joins scores of countries from across the globe, united in the common purpose of protecting, restoring and ensuring the wise and sustainable use of our planet's wetlands.

- The Convention on Wetlands is an international treaty signed and adopted on **2 February 1971**.
- It's the **only international treaty focused on wetlands** and the only one focused on a single ecosystem.
- Today, the Convention counts 172 countries in its membership, officially known as Contracting Parties.
- **World Wetlands Day 2025** coincides with the 15th Meeting of the Conference of the Contracting Parties to the Convention on Wetlands (COP15).
- Every three years, representatives of the governments of each of the Contracting Parties meet to facilitate **crucial discussions** on the conservation and sustainable use of wetlands and to agree on a work program for the next three years.
- In conjunction with COP15, the Convention will be releasing a new edition of "**The Global Wetland Outlook**" – an indispensable resource and roadmap for moving forward.
- COP15 will take place in Zimbabwe on **23-31 July 2025** in Victoria Falls under the same theme as World Wetlands Day 2025: "Protecting Wetlands for Our Common Future."
- The Republic of **Zimbabwe**, Ministry of Environment, Climate, Tourism and Hospitality Industry is the key partner for both COP15 and World Wetlands Day 2025.
- This meeting will be the second COP to take place in **Africa**.
- The Convention's list of Wetlands of International Importance includes more than **2,500 locations** (Ramsar Sites) in 172 countries, covering a total of more than 257 million hectares.
- Seven Ramsar Sites are among Zimbabwe's diverse array of ecosystems. This includes the singular **Victoria Falls National Park**, home to one of the largest and most spectacular waterfalls in the world, the Mosi-oa-Tunya or Victoria Falls.

Ramsar Convention on Wetlands

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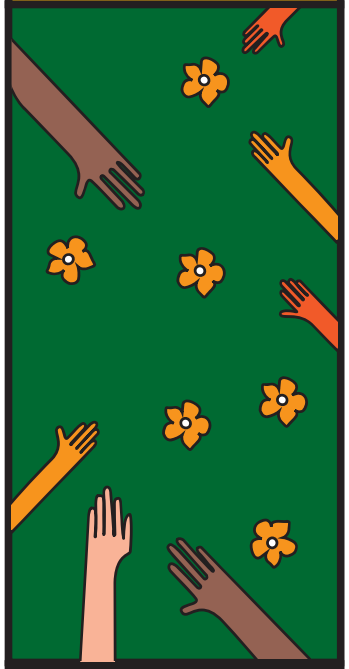
COP15 is a landmark moment for all of us. The global collaboration that will come out of this critical meeting to halt and reverse the loss of our planet's wetlands will impact our common future and the sustainability of our planet.

World Wetlands Day
2 February 2025
Protecting wetlands for our common future

THE CULTURAL AND RECREATIONAL VALUE OF WETLANDS

WETLANDS ENRICH THE HUMAN EXPERIENCE.

- The scenes and associations of wetlands have contributed in vital ways to the **artistic heritage** of most and perhaps all cultures around the world.
- Cultural values and **community participation** contribute to positive conservation outcomes for internationally designated wetlands.
- The natural beauty and diversity of animal and plant life in many wetlands make them ideal locations for **recreational activities.** This generates significant income that benefits local communities and helps promote the sustainable management of the wetlands concerned.
- While tourism has many potential benefits for conservation, it also can have negative impacts on wildlife and habitats. Development of **tourism infrastructure** within the wetland or immediately around it, such as hotels, restaurants and parking areas, may directly affect the health of a wetland ecosystem, and so too may the uncontrolled presence of people in fragile habitats, which may cause disturbance or damage to wildlife.
- Unsustainable tourism and recreation developments are a significant cause of **wetland loss and degradation** in many countries.
- Wetlands attract diverse recreational uses, generating significant income that benefits local communities and helps promote the sustainable management of the wetlands concerned. But **careful planning** is needed to ensure that visitation rates and activities are ecologically and socially sustainable.
- **Cultural practices and traditions** can play a significant role in securing the conservation and wise use of wetlands. Indigenous and local knowledge as well as citizen scientists are already invaluable resources on the state of wetlands and can be used more.



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urbaqua
land and water solutions

Who is urbaqua?

Urbaqua is a not-for-profit enterprise, that works to support agencies in WA to deliver a water and environmentally sensitive future for our great state.

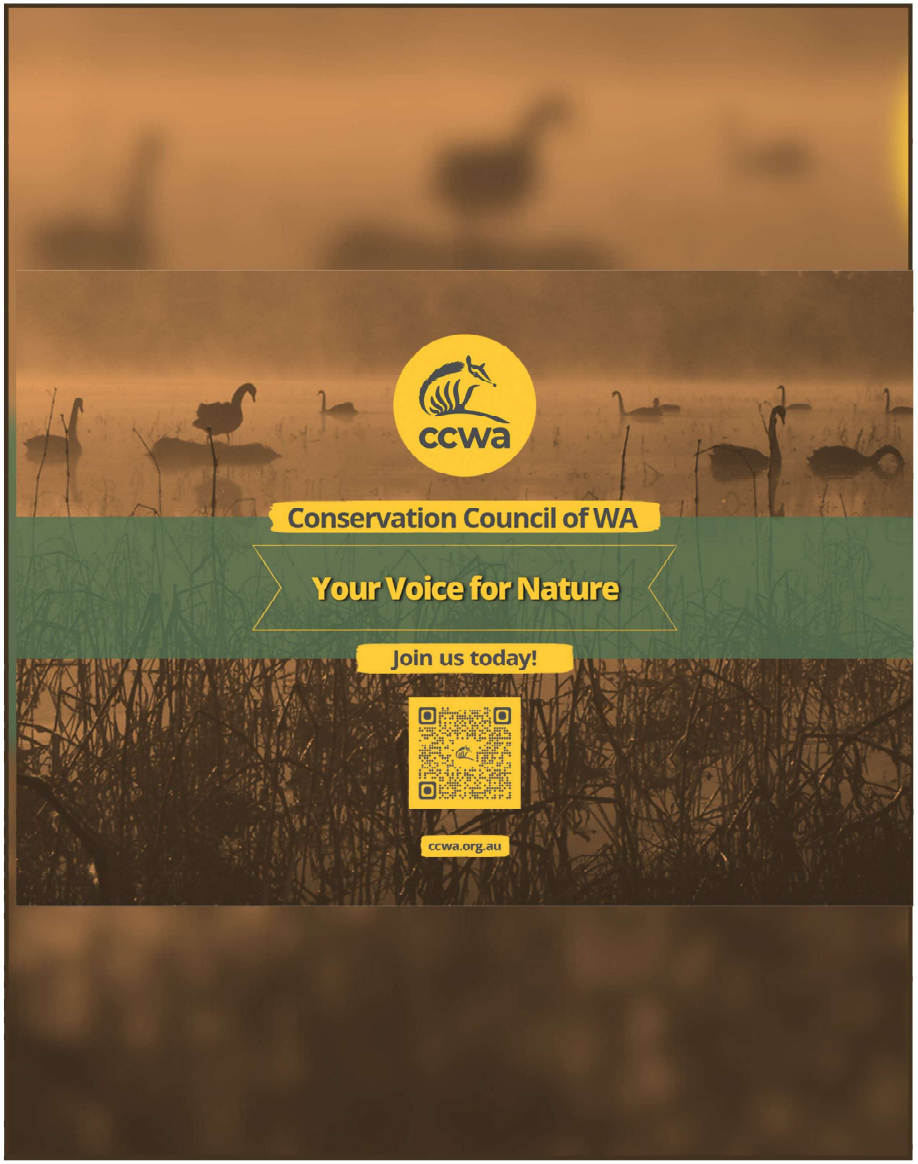
As a not-for-profit organisation, Urbaqua Ltd provides a formal structure and greater ability to extend beyond consultancy services to help form partnerships and support research to deliver better outcomes on the ground, providing support at all levels to government, industry and the community.

Our vision is to provide practical technical solutions and trustworthy peer support to deliver a water and environmentally sensitive future for our WA community, ensuring safe and sustainable access to water for drinking, growing food, and having fun.

Please contact us for advice regarding your opportunities to move towards a water sensitive city.

Suite 4 / 226 Carr Place, Leederville WA 6007
P: 9328 4663
E: info@urbaqua.org.au
www.urbaqua.org.au

urbaqua
land and water solutions



WETLANDS AND RESILIENCE TO NATURAL DISASTERS

WETLANDS SERVE AS NATURE'S PROTECTORS.

- Over **90% of natural disasters** are caused by floods, droughts, storm surges and other water-related hazards. Healthy wetlands form a buffer against the increasing number of these events.
- Wetlands are **natural sponges.** Salt marshes, mudflats, mangroves and other wetland habitats store water during floods and preserve surface water during droughts**.**
- The clean water, food and other services that healthy wetlands provide **help communities cope** immediately following a natural disaster and enhance their sustainable long-term recovery.
- The value of wetlands in countering disasters is seldom understood and appreciated. As a result, they're too rarely considered in disaster **risk reduction** policies and programs.
- The practice of draining wetlands for agriculture, forestry and urbanization drastically reduces the capacity of these ecosystems to help **protect against flooding and drought.**
- Sustainably managing wetlands, and restoring those already degraded, can help reduce the impact of natural disasters and **support long-term recovery**. Maintaining healthy wetlands means that a community can deal with a disaster better the next time.
- Including wetlands in **disaster planning strategies** is imperative as extreme weather events become more frequent and widespread.
- Following Hurricane Katrina, the State and the City of New Orleans restored marshes and other wetlands to **act as buffers** between the sea and the city.

Ramsar Convention on Wetlands

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World Wetlands Day
2 February 2025
Protecting wetlands for our common future

THE ECONOMIC BENEFITS OF WETLANDS

WETLANDS ARE IMPORTANT CONTRIBUTORS TO THE WORLD'S ECONOMIES.

- Wetlands are **highly productive** ecosystems that hold great value. They underpin a sustainable economic future, enhancing agricultural productivity, supporting fisheries and offering opportunities for ecotourism.
- Rivers and inland waterways play a vital role in **transporting goods and people** in many parts of the world.
- Wetlands provide more than **a billion jobs** and services – **valued at $47 trillion** a year worldwide.
- When wetlands become degraded, the people who directly rely on them for their livelihoods – often the very poor – are driven into even deeper **poverty**. This has become a major concern for many governments, particularly in developing countries.
- The **interrelation between wetlands and livelihoods** is significant but often not fully appreciated by policymakers.
- Developing more **effective policies and wetland management strategies** requires more fully understanding how the loss and degradation of wetlands – and their ecosystem functions – affect people's incomes.
- Empowering people to make a decent living while ensuring that wetlands will always provide drinkable water, biodiversity, food and their many other benefits don't have to be conflicting goals. In fact, the **UN Sustainable Development Goals** underline that reducing poverty requires us to protect and restore ecosystems such as wetlands.
- Today, new and **innovative green jobs** are being created as gender-agnostic in wetland projects.

Ramsar Convention on Wetlands

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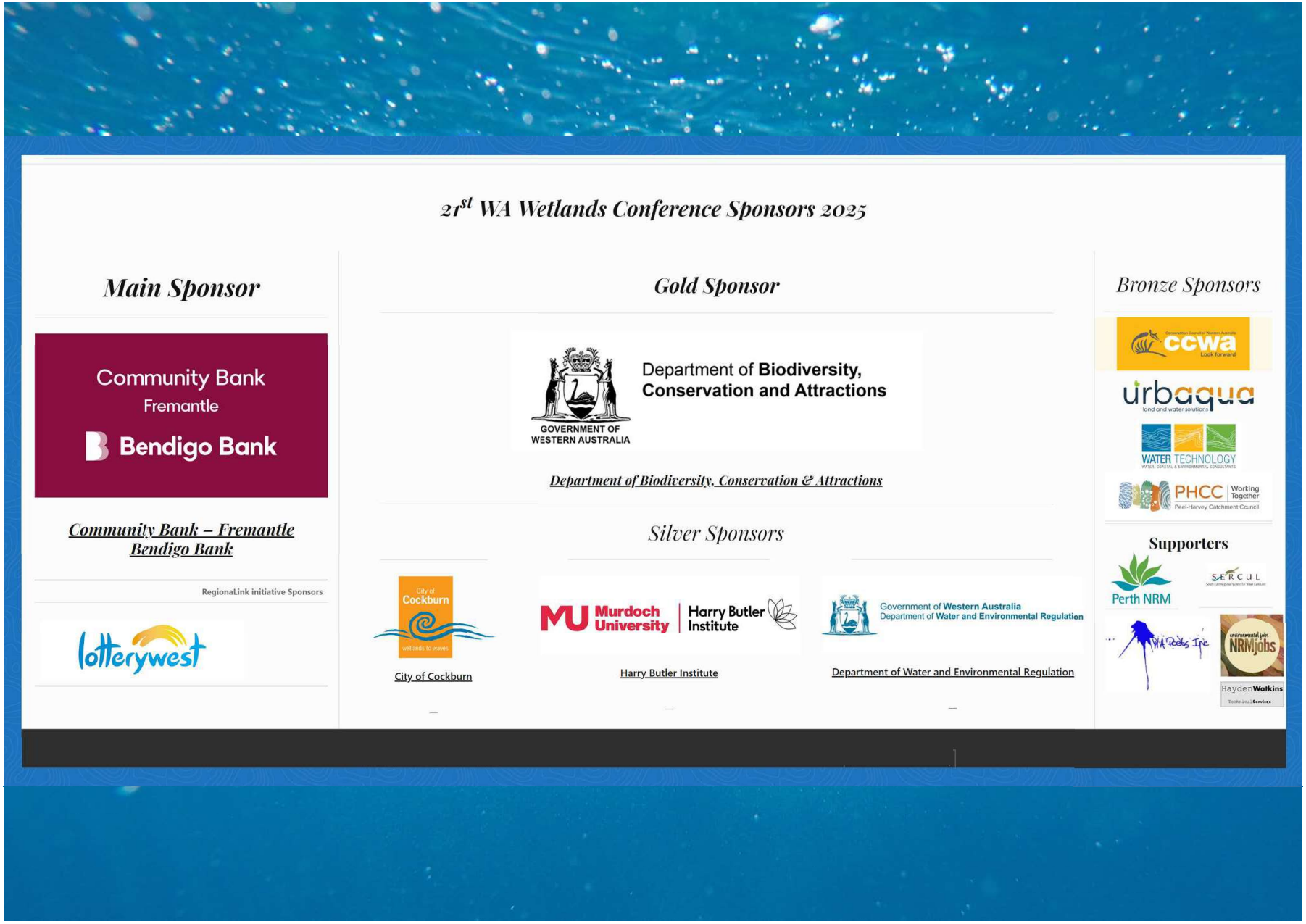
World Wetlands Day
2 February 2025
Protecting wetlands for our common future


21st WA Wetlands Conference Sponsors 2025
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Technical Services

8. Photo summary of events and activities at the Centre during the reporting period

Education activities

Byford Childcare Centre

Aquinas College

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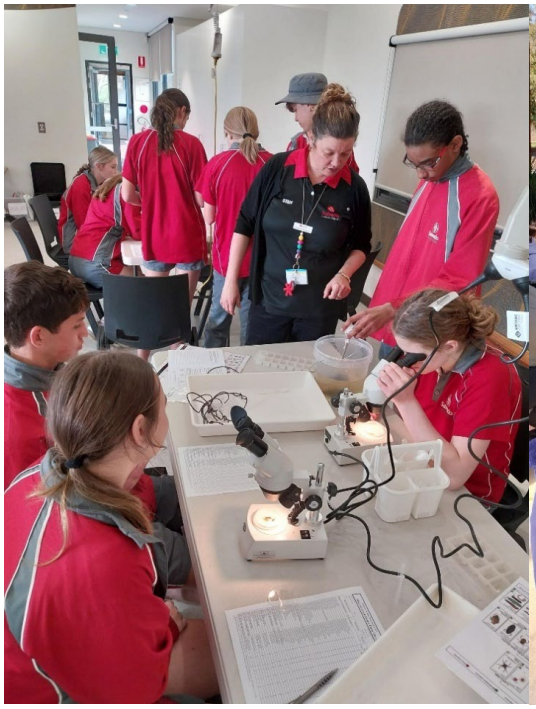
Version: 1, Version Date: 09/08/2025

Aspiri Primary School

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025



Salvador Catholic College Banksia Primary School

South Lake Primary

Earth and Ocean Schools Festival

Cultural Awareness with Aunty Marie Taylor

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Version: 1, Version Date: 09/08/2025

Appearing at Wetlander Weekend at a foreshore in Mandurah

Get Wild About Wetlands School Holiday Programs

Conference 2025

The Centre was State Election and Federal Election Polling Place in 2025

Other services and activities

Press Conference for award of NRM Grant with Agricultural Minister, CEO and Mayor of Cockburn and Sook Yi Lai, member for Bibra Lake

Visit from Mandurah Water Group

Monthly Community Plant Sale Day at our Conservation Nursery

Harry D Jong Frog Exhibition, Spoken Word Presentations and Book Launch

The Bard of Bengal Cultural Event in collaboration with WA Poets Inc

Document Set ID: 12415625
Version: 1, Version Date: 09/08/2025

Marcelle Riley Exhibition Opening

Collaboration with Centre for Stories to train Port School Youth Group

Story Writing at World Wetlands Community Open Day 2 Feb 2025

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Version: 1, Version Date: 09/08/2025

The Wetlands Centre on the 'Breakfast with Mark Gibson' ABC Radio Show

Democracy Sausage Sizzle on State Election Day

Adult Environment Education Seminars and Activities

Plant Propagation Workshop

Heads Healing the Land/Kaat Koyingkeriny Boodja-k Conference

CCWA Conference 2024 and awards

Poetry at the Heart of Community Seminar

Smoking and Healing Ceremony

THE WETLANDS CENTRE PRESENTS
NATIVE PLANT PROPAGATION
Masterclass
THU 29 AUGUST 10 AM – 1 PM
LIMITED SEATS
The Wetlands Centre Cockburn
184 Hope Rd Bibra Lake
Whether you're new to gardening or experienced, our workshop is perfect for mastering native plant propagation.
Bendigo Bank

Decoding the Helix
EXPLORING BIODIVERSITY & ENVIRONMENTAL DNA
// a WETLANDS SYMPOSIUM
by eDNA experts // Curtin University
The Wetlands Centre Cockburn
184 Hope Rd Bibra Lake
FRIDAY 22 NOV 9am–2:30pm
events.humanitix.com/eDNA | @thewetlandscentre
Curtin University
Bendigo Bank

THE WETLANDS CENTRE COCKBURN
presents
GET WILD ABOUT WETLANDS
WA TREE FESTIVAL
12 APRIL – 10 MAY 2025
Storytelling in Clay
Shaping Tales of Nature
Thu, 17 Apr, 10am - 12pm
184 Hope Rd Bibra Lake
Sponsored by
Community Bank Fremantle
Bendigo Bank
Supported by

GET WILD ABOUT WETLANDS
WA TREE FESTIVAL
12 APRIL – 10 MAY 2025
THE WETLANDS CENTRE COCKBURN
presents
Chiroptera Minima
An Adults-Only Bat Night Stalk
Fri, 9 May, 6pm - 8pm
184 Hope Rd Bibra Lake
Sponsored by
Community Bank Fremantle
Bendigo Bank
Supported by

poetry at the heart of community
Art as a Catalyst: A one-day seminar on Fostering Environmental Action & Building Communities Through Creative Expression
FRIDAY 11 OCT
9AM – 4PM
THE WETLANDS CENTRE
184 HOPE RD BIBRA LAKE
Liana Joy Christensen
Nandi Chinna
Lakshmi Kanchi
Melissa Domiati
Colin Young
and more to join...
2024 PERTH POETRY FESTIVAL
events.humanitix.com/wetlands

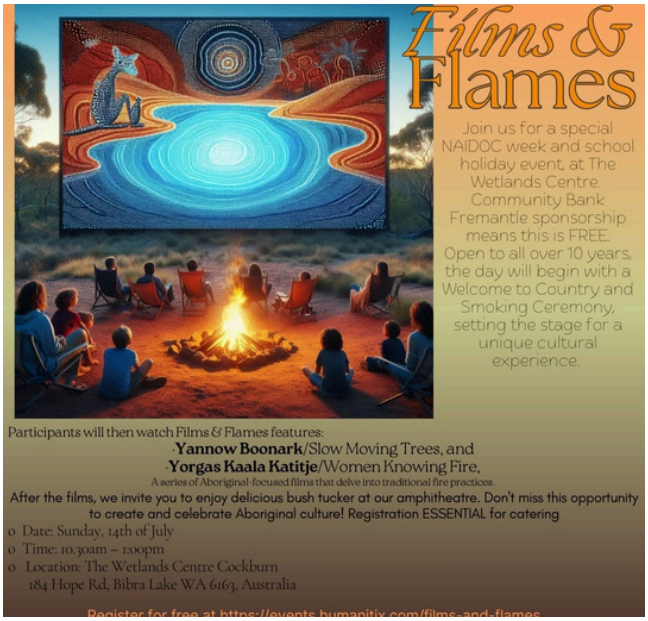
KWOBIDAK YORGA
ART BY MARCELLE RILEY
OPENS: THURS 16 JAN 6-8PM EXHIBITION: 16 JAN–2 FEB 25
COCKBURN WETLANDS CENTRE, 184 HOPE ROAD, BIBRA LAKE WA.
MON TO FRI 9-4PM SAT & SUN 10-4PM
Bendigo Bank

VOLUNTEER!
VOTE!
HELP OUR CENTRE!
SAUSAGE SIZZLE
DEMOCRACY
SAT 8 MARCH
THE WETLANDS CENTRE
184 HOPE RD BIBRA LAKE
8:00 AM – 1:00 PM

WHADJUK DREAMING
A NAIDOC WEEK SPECIAL
FRI 12TH JUL, 10 AM
Dive into Dreamtime! Explore the magic through animation & art!
By the amazing Rosemary Walley
BOOK NOW!
GET WILD ABOUT WETLANDS

THE WETLANDS CENTRE COCKBURN
presents
GET WILD ABOUT WETLANDS
WA TREE FESTIVAL
Art-Science Investigation-
Tree Stories
Sponsored by
Community Bank Fremantle
Bendigo Bank
Sat 12 April 10:00am - 12:30pm
184 Hope Rd Bibra Lake
Supported by

THE WETLANDS CENTRE
THE RIPPLES WE MADE
ORAL HISTORIES OF THE ENVIRONMENTAL GUARDIANS WHO CHAMPIONED WETLAND CONSERVATION THROUGH COMMUNITY EDUCATION AT TWCC.


Films & Flames
Join us for a special NAIDOC week and school holiday event at The Wetlands Centre. Community Bank Fremantle sponsorship means this is FREE. Open to all over 10 years, the day will begin with a Welcome to Country and Smoking Ceremony, setting the stage for a unique cultural experience.
Participants will then watch Films & Flames features:
·Yannow Boonark/Slow Moving Trees, and
·Yorgas Kaala Katitje/Women Knowing Fire,
A series of Aboriginal-focused films that delve into traditional fire practices.
After the films, we invite you to enjoy delicious bush tucker at our amphitheatre. Don't miss this opportunity to create and celebrate Aboriginal culture! Registration ESSENTIAL for catering
o Date: Sunday, 14th of July
o Time: 10.30am – 1:00pm
o Location: The Wetlands Centre Cockburn
184 Hope Rd, Bibra Lake WA 6163, Australia
Register for free at: https://events.humanitix.com/films-and-flames

THE WETLANDS CENTRE COCKBURN
presents
GET WILD ABOUT WETLANDS
WA TREE FESTIVAL
Leaf Making
Let's stitch for our forests
SAVE
Sponsored by
Community Bank Fremantle
Bendigo Bank
Wed 23 April 10am - 4pm
Walk-in anytime for 1-2 hrs
184 Hope Rd Bibra Lake
Supported by

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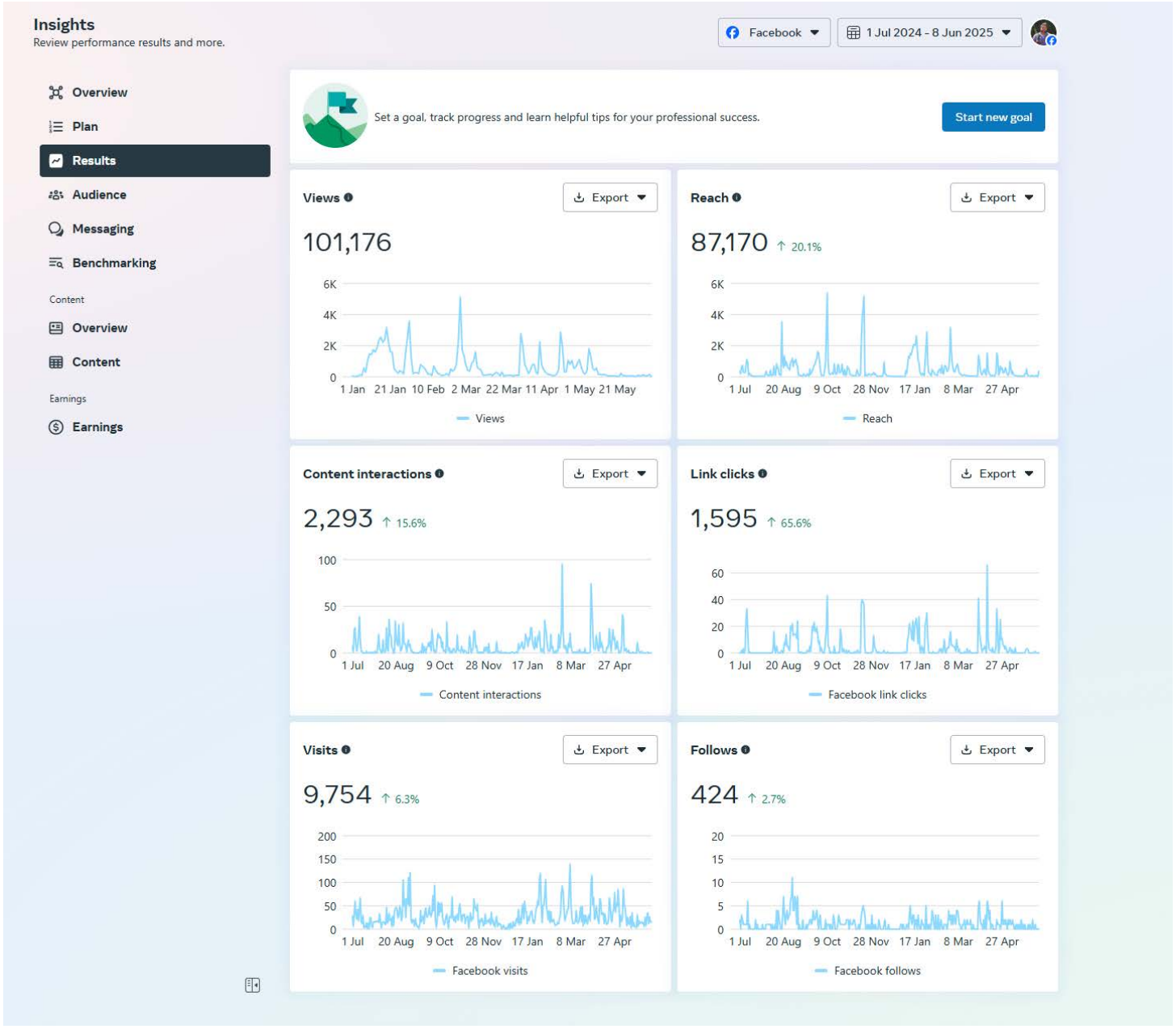
Version: 1, Version Date: 09/08/2025


Insights
Review performance results and more.
Facebook
1 Jul 2024 - 8 Jun 2025
Overview
Plan
Results
Audience
Messaging
Benchmarking
Content
Overview
Content
Earnings
Earnings
Set a goal, track progress and learn helpful tips for your professional success.
Start new goal
Views
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101,176
6K
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1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
Views
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87,170 ↑ 20.1%
6K
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1 Jul 20 Aug 9 Oct 28 Nov 17 Jan 8 Mar 27 Apr
Reach
Content interactions
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2,293 ↑ 15.6%
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1 Jul 20 Aug 9 Oct 28 Nov 17 Jan 8 Mar 27 Apr
Content interactions
Link clicks
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1,595 ↑ 65.6%
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Facebook link clicks
Visits
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9,754 ↑ 6.3%
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1 Jul 20 Aug 9 Oct 28 Nov 17 Jan 8 Mar 27 Apr
Facebook visits
Follows
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424 ↑ 2.7%
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1 Jul 20 Aug 9 Oct 28 Nov 17 Jan 8 Mar 27 Apr
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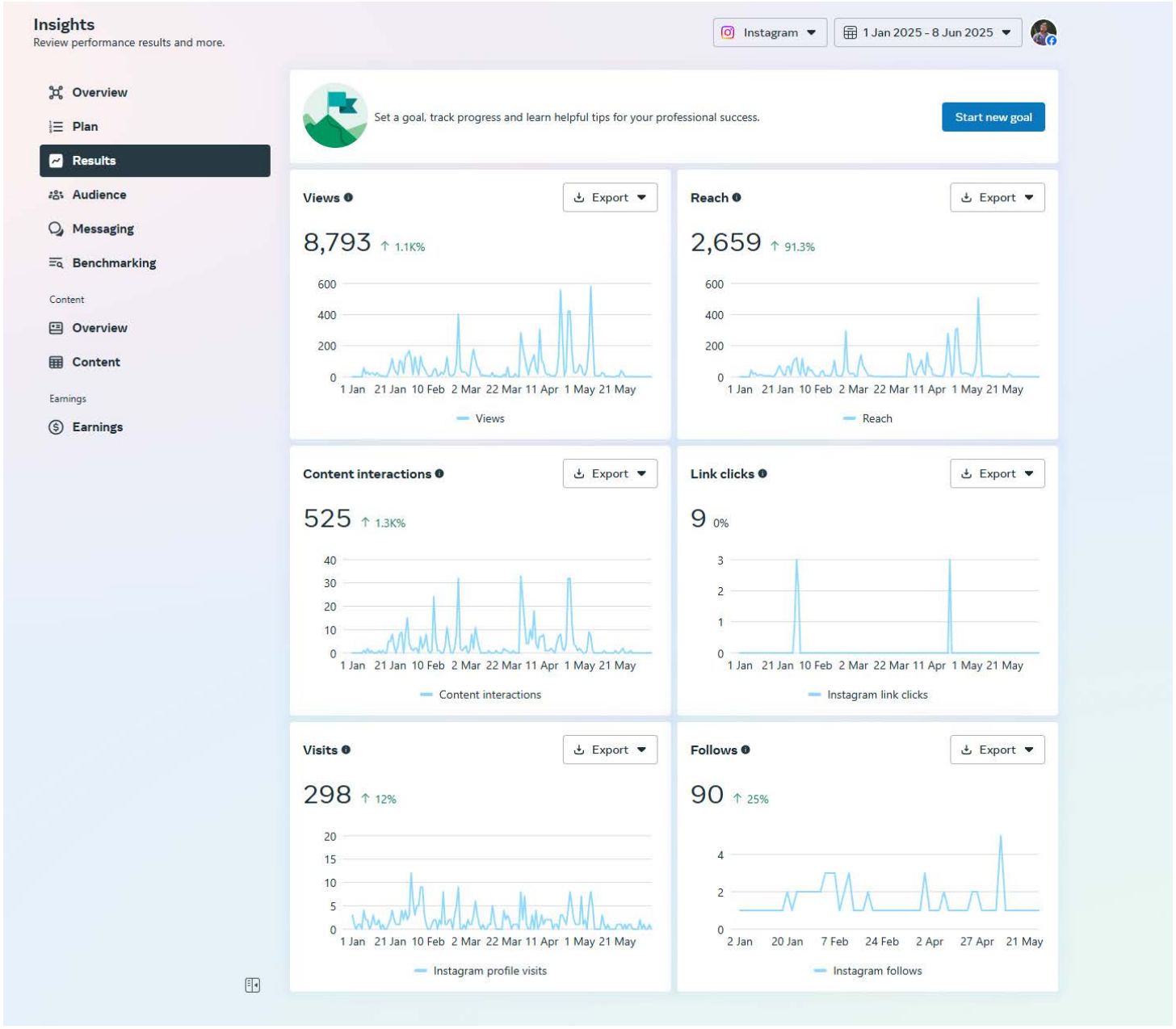
Insights
Review performance results and more.
Instagram
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Earnings
Set a goal, track progress and learn helpful tips for your professional success.
Start new goal
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Export
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1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
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1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
Reach
Content interactions
Export
525 ↑ 1.3K%
40
30
20
10
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1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
Content interactions
Link clicks
Export
9 0%
3
2
1
0
1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
Instagram link clicks
Visits
Export
298 ↑ 12%
20
15
10
5
0
1 Jan 21 Jan 10 Feb 2 Mar 22 Mar 11 Apr 1 May 21 May
Instagram profile visits
Follows
Export
90 ↑ 25%
4
2
0
2 Jan 20 Jan 7 Feb 24 Feb 2 Apr 27 Apr 21 May
Instagram follows

GET WILD ABOUT WETLANDS

July 2024 Program

NAIDOC Week Special

Frog Night Stalk
Saturday 6 July, 5:30pm–7pm
Uncover the hidden world of frogs at nighttime.

Boodja—A Special Place for Everyone
Thursday 11 July, 10:00am–11:30am
Experience cultural stories and nature adventures on Boodja.

Wadjuk Dreaming
Friday 12 July, 10:00am–11:30am
Enjoy animated Indigenous tales and creativity with Rose Walley.

Films and Flames
Sunday 14 July, 10:30am–1:00pm, Ages 10yo & up
Cultural films, traditional fires & bush tucker delights.

GET WILD ABOUT WETLANDS

What to bring
- Sunscreen
- Full water bottle.

What to wear:
- Closed in shoes
- Long sleeve shirt
- Long trousers
- Hat/rainwear

Suitable for children of all ages unless specified.
Parents or guardians must accompany children.

Price: $15 children, $7.50 adults
Family and Concession Tickets available.

All events held at The Wetlands Centre Cockburn, 184 Hope Road, Bibra Lake.

Bookings essential
Please register on 08 9417 8460 or online at
www.thewetlandscentre.org.au/GWAW

THE Wetlands Centre Connect with Nature

Community Bank Fremantle Bendigo Bank

City of Cockburn wetlands to waves

GET WILD ABOUT WETLANDS

September 2024 Program

GET WILD ABOUT WETLANDS

Making Music in Nature
Wednesday 25 September, 10am-12pm, Ages 4-10yo
Enjoy a fun, hands-on workshop with musical instruments.

Frog Night Stalk
Friday 27 September, 6pm-8pm
Uncover the secret lives of frogs revealed by their calls.

Snap-O-Rama Smartphone Macro Magic
Tuesday 1 October, 2pm-3:30pm, Ages 10yo & up
Explore your smartphone camera's macro magic.

What to bring
- Sunscreen
- Full water bottle.

What to wear:
- Closed in shoes
- Long sleeve shirt
- Long trousers
- Hat/rainwear

Suitable for children of all ages unless specified.
Parents or guardians must accompany children.

Price: $15 children, $7.50 adults
Family and Concession Tickets available.

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The Wetlands Centre Connect with Nature

Community Bank Fremantle Bendigo Bank

City of Cockburn wetlands to waves

GET WILD ABOUT WETLANDS

April 2025 Program

GET WILD ABOUT WETLANDS

Art-Science Investigation – Tree Stories
Saturday 12 April, 10am-12:30pm
Discover trees through microscopes, sketches, and stories.

Bat Night Stalk
Monday 14 April, 6pm-7:30pm
Explore microbat life on a twilight walk with "Batman" Joe Tonga.

Storytelling in Clay: Shaping Tales of Nature
Thursday 17 April, 10am-12pm
Shape your own story using clay and nature's treasures.

Leaf Making – Let's Stitch for Our Forests
Wednesday 23 April, 10am-4pm, Walk in anytime!
Craft and stitch decorative leaves to honour our forests.

Suitable for children of all ages unless specified. Parents or guardians must accompany children.

Family and Concession Tickets available.

All events held at The Wetlands Centre Cockburn, 184 Hope Road, Bibra Lake.

Bookings essential
Please register on 08 9417 8460 or online at **www.thewetlandscentre.org.au/GWAW**

What to bring
- Sunscreen
- Full water bottle.

What to wear:
- Closed in shoes
- Long sleeve shirt
- Long trousers
- Hat/rainwear

This program is part of the WA Tree Festival 2025

WA TREE FESTIVAL 12 APRIL–10 MAY 2025

The Wetlands Centre Connect with Nature

Community Bank Fremantle Bendigo Bank

natural resource management program

This project is supported by funding from the Western Australian Government's State NRM Program

City of Cockburn wetlands to waves

GET WILD ABOUT WETLANDS

January 2025 Program

GET WILD ABOUT WETLANDS

Secret Life of Reptiles
Thursday 16 January, 10am-12pm
Meet reptiles up close and learn their wild secrets.

Doll Making with Geri Hayden
Wednesday 22 January, 10am-11:30am, Ages 7yo & up
Craft a unique Noongar doll that tells your story.

Collage Creations with Imaginary Leaps
Friday 24 January, 10am-12pm, Ages 7yo & up
Create a vibrant collage of textures, colour, and story.

World Wetlands Day – A Community Celebration
Sunday 2 February, 8:30am-11:30am **FREE EVENT**
Celebrate wetlands with wildlife, culture and community!
Enjoy films, culture, food, wildlife and fun activities.
With WA Wildlife & Conservation Volunteers Australia.

Suitable for children of all ages unless specified.
Parents or guardians must accompany children.

Price: $15 children, $7.50 adults
Family and Concession Tickets available.

All events held at The Wetlands Centre Cockburn,
184 Hope Road, Bibra Lake.

Bookings essential
Please register on 08 9417 8460 or online at
www.thewetlandscentre.org.au/GWAW

What to bring
- Sunscreen
- Full water bottle.

What to wear:
- Closed in shoes
- Long sleeve shirt
- Long trousers
- Hat/rainwear

The Wetlands Centre Connect with Nature

Community Bank Fremantle Bendigo Bank

City of Cockburn wetlands to waves

World Wetlands Day 2 February 2025 Protecting wetlands for our common future

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Version: 1, Version Date: 09/08/2025

Mr Daniel Simms
Chief Executive Office
City of Cockburn

Dear Daniel,

RE: ANNUAL RATES REIMBURSEMENT – YOUR REF. 162/002

Thank you for your letter of 4th June 2025.

As requested, I submit for consideration by Council to reimburse 50% of our annual rates, to reflect the value Spearwood Dalmatinac Sport and Community Club (SDSCC) provides in services and facilities, primarily for the people of Cockburn.

The list of services and facilities that are provided and funded by the club's members are listed as follows.

SDSCC has one of the largest netball clubs in the region with 38 netball teams who train on 4 open courts as well as an indoor training facility.

SDSCC has 6 amateur soccer teams.

SDSCC has a lawn bowls annex comprising of 6 men's and 2 women's teams

Approximately 300 darts players use our excellent darts facilities 3 nights every week, 1 Sunday each month as well as occasional regional championships.

Every second Tuesday lunch and entertainment for seniors is held in our hall and run by the Incasa group.

A basketball club uses our indoor sports pavilion to train their junior teams.

SDSCC provides a venue for our members, particularly seniors, to socialize, e.g. playing cards, afternoon teas etc.

SDSCC has a Classic Car Club annex for our members and their guests who share a passion for old cars and meet regularly to showcase their vehicles and socialize.

Futsal (a type of soccer played indoors) has started at this club using our indoor sports pavilion and is proving very popular.

Bingo for seniors has become very popular at our club and is played weekly as well as 1 Sunday per month.

It is evident that SDSCC provides many services to the community at a very low cost to the members. The only requirement the club makes is that each person should be a member. The club membership fees are very reasonable, the lowest fee being $25 per year.

SDSCC is a not-for-profit organization and operates on a very tight budget with the aim of providing a venue for social and sports activities for our members. The workforce is primarily made up of volunteers. Most of our funding comes from bar and kitchen activities.

On the basis of the services we provide in the Cockburn district, we seek to have 50% of our annual rates refunded

Kind Regards

Denis Tomasich

Club President

Spearwood Dalmatinac Sport & Community Club Inc.
42 Azelia Road
Spearwood WA 6163
Ph: 9418 1021
Mob: 0417 179 685
Email: dalies@bigpond.com

GRANTS, DONATIONS & SPONSORSHIP EXPEDITURE FOR 2024-25 FY (AS OF 20/06/25) AND RECOMMENDED BUDGET ALLOCATIONS FOR 2025-26 FY

Activity OP 315 Natural Acc 6810	Description	Allocated 2024-25	Actual 2024-25	Recommended 2025-26		Comments	Council Decision/ Delegated Authority
	Donations						
	Committed/Contractual						
8243	Little Green Steps WA	34,976	34,976	36,130		Council approved at the OCM on 10 August 2023 a new three year funding agreement (2023-2026) that includes annual CPI and superannuation increases for the Education Officer position, one day per week. This funding request is for year three of the agreement.	Council Decision
8896	Cockburn Community Men's Shed Coordinator	63,037	63,037	65,117		Council approved at the OCM on 13 August 2024 a new three year funding agreement (2024-2027) that includes annual CPI and superannuation increases to support a Coordinator position, 30 hours per week. This funding request is for year two of the agreement.	Council Decision
9239	WA Wildlife	134,420	134,420	138,184		Council approved at the OCM on 10 August 2023 a new five year funding agreement (2023- 2028) that aligns with their current lease and includes annual CPI increases to support administration expenses. This funding is for year three of the agreement.	Council Decision
9310	The Wetlands Centre Cockburn	111,606	111,606	114,731		Council approved at the OCM on 10 August 2023 a new three year funding agreement (2023-2026) that aligns with their current lease and includes annual CPI increases to support administration expenses. This funding is for year three of the agreement.	Council Decision
9322	Cockburn ARC/Dolphin Swim Club Subsidy	150,000	110,804	150,000		Council approved at the OCM on 13 April 2017 discounted fees, charges and related conditions for use of the pools at Cockburn ARC by the South Lake Dolphins Swim Club. The subsidy goes to Cockburn ARC for the loss incurred in providing discounted fees and changes.	Council Decision
9398	Cockburn Senior Citizens Building Donation	10,417	10,417	10,532		In accordance with the lease, which expired on 14 July 2021 and is currently in over holding, an annual donation of $9,470 inclusive of GST and subject to annual CPI reviews is provided to the Cockburn Senior Citizens Association Inc**.** The recommended budget for 2025-26 includes a CPI increase of 1.1%.	Council Decision
9559	Cockburn Cricket Club Insurance	1,500	1,500	1,500		In accordance with the lease, which expired on 29 August 2009 and is currently in over holding, Council approved at the OCM on 17 September 2002, an annual donation of $1,500 in recognition of use of the facilities, by junior clubs.	Lease Agreement
9574	Spearwood Dalmatinac Club - Rates Reimbursement	9,596	9,596	10,027		Council approved at the OCM on 14 May 2009 reimbursement of 50% of annual rates payable by Spearwood Dalmatinac Club for 42 Azelia Rd, Spearwood. At the OCM on 11 June 2024 Council approved that a request for reimbursement of rates (excluding ESL and waste charges) must be submitted annually for consideration. Estimated total improved commercial rates payable for 2025-26, excluding ESL and waste charges is $20,054.86 with 50% being $10,027.43.	Council Decision
	Committed/Contractual Sub Total	**515,552**	**476,356**	**526,221**			
	Donations to Organisations						
9196	Donations to Organisations	210,000	207,400	210,000		Total allocation for two funding rounds in 2025-26.	Council Decision
	Donations to Organisations Sub Total	**210,000**	**207,400**	**210,000**			
	Sponsorships						
9197	Sponsorships	90,000	96,750	90,000		Total allocation for two funding rounds in 2025-26	Council Decision
9197	Individual Sponsorship	10,000	10,600	10,000		All year round.	Council Decision
	Sponsorships Sub Total	**100,000**	**107,350**	**100,000**			
	Grants						
8040	Landowner Biodiversity Conservation Program	35,000	17,072	32,800		Financial and natural resource management training support program for Cockburn landowners, to conserve the natural bushland and wetland areas on their property.	Delegated Authority
9004	Emergency Disaster Fund	15,000	0	15,000		For one-off emergency and disaster situations.	Delegated Authority
9015	Youth Academic Grants	2,000	0	2,000		Assists young people with travel to attend academic programs and activities.	Delegated Authority
9031	Junior Sports Travel Assistance Program	50,000	38,000	50,000		Assists young people in Cockburn representing WA or Australia in interstate or international team or individual sports to travel to competitions.	Delegated Authority
9240	Sustainability Grants Program	40,000	30,474	40,000		Grants program established in accordance with Council Decision on 13 May 2010.	Delegated Authority
9241	Len Packham Hall Subsidy (Burdiya)	6,000	974	6,000		Subsidy program that assists Indigenous Cockburn families with hall hire costs for hosting funerals, memorials and cultural events.	Delegated Authority
9312	Community Grants Program	100,000	55,512	100,000		Grants for local community groups and organisations to deliver events, programs, activities and new initiatives.	Delegated Authority
9314	Provide Bins Sporting Events	6,000	1,873	2,000		Provide bins to schools for sports carnivals.	Delegated Authority
9327	Community/Residents Assoc. Hall Hire Subsidy and Support Program	14,000	7,184	9,000		Assists community groups with hall hire for monthly meetings and events, incorporation/set up funds for new residents associations, small PO box hire funds.	Delegated Authority
9329	Cultural Grants Program	40,000	25,000	40,000		Provide small grants to cultural and artistic groups and individuals.	Delegated Authority
9331	Bus Hire Subsidy	1,500	525	1,500		Provides a subsidy towards the bus hire for community organisations.	Delegated Authority
9335	Grants General Welfare	10,000	5,920	6,979		Miscellaneous requests for small donations as per Community Funding Guidelines.	Delegated Authority
9341	Community Group Newsletter Subsidy	6,948	202	2,000		Assists community groups to disseminate information.	Delegated Authority

Activity OP 315 Natural Acc 6810	Description	Allocated 2024-25	Actual 2024-25	Recommended 2025-26		Comments	Council Decision/ Delegated Authority
9373	Small Events Sponsorship Program	46,000	34,693	46,000		Small Events Sponsorship Program for local events for community organisations.	Delegated Authority
9396	U Fund	1,000	0	1,000		Small grants for youth for cultural/arts initiatives and events.	Delegated Authority
9399	Youth Arts Scholarships	5,000	0	5,000		Assist young people to travel in order to participate in performing/arts events and further study.	Delegated Authority
9490	Environmental Education Initiatives Program	15,000	9,000	15,000		Assists schools to facilitate environmental education.	Delegated Authority
9517	Cockburn Community Group Volunteer Insurance	18,500	26,316	28,000		Cockburn Community Group Insurance Program.	Delegated Authority
9535	Council Match Staff Donation	2,000	0	2,000		Council to match staff fundraising efforts.	Delegated Authority
9673	Sport and Recreation Club Grants	40,000	23,832	40,000		Grant matched by local sporting clubs for minor capital works on Council owned facilities and sporting equipment.	Delegated Authority
9674	Grants to Schools	13,000	9,144.00	12,000		For small donations to schools for minor items.	Delegated Authority
9688	Security Subsidy for Seniors	63,000	43,490	63,000		Subsidy program for security devices for seniors.	Delegated Authority
9732	Economic Development (Business) Grants	100,000	99,979	100,000		For one-off projects or activities that support local economic development.	Delegated Authority
9495	Donation and Grants General Account	0	0	0		Funds to be allocated based on expenditure throughout the year.	
	Grants Programs Sub Total	**629,948**	**429,190**	**619,279**			
	Total	**1,455,500**	**1,220,296**	**1,455,500**			

Category	Budgeted Amount 2024-25	Total Expenditure 2024-25	Proposed 2025-26	
Grants Program Budget	1,455,500	1,220,296	1,455,500	
Resident Groups Grants	500,000	257,279	500,000	
Total Grants Budget	**1,955,500**	**1,955,500**	**1,955,500**	
Balance		477,925		

15.2.4 Sailing On WA Inc-Sponsorship Request: Additional Information

Executive Director Community and Place
Author Community Grants Coordinator
Attachments 1. Sailing On WA Inc - Letter of Response ⇩

Officer Recommendation
The Committee recommends Council:

(1) RECEIVES the additional information provided by Sailing On WA Inc.; and

(2) DOES NOT support the sponsorship request submitted by Sailing On WA Inc.

Committee Recommendation
That Council:

(1) RECEIVES the additional information provided by Sailing On WA Inc.; and

(2) REQUESTS a meeting between Sailing on WA Inc and the Director Community and Place, and a report be presented to the Expenditure Review Committee on the outcome of the Meeting.

Background

At the Ordinary Council Meeting held on 10 June 2025, Council resolved the following:

That Council:

(1) ADOPTS the Grants, Donations and Sponsorship Round 2-Grants, Donations and Sponsorship Allocations for 2024-2025, as attached to the agenda, subject to the following amendment:

3. That the City defers a decision regarding Sailing On WA Inc's application until such time as the application can be resubmitted and an audited financial statement and additional information pertaining to their location and operations is received.

In accordance with this resolution, Sailing On WA Inc. was notified of Council's determination and has subsequently provided a response for Councils consideration (refer Attachment 1).

Report

The Sponsorship grant category is a mutually beneficial arrangement where the City of Cockburn provides financial support for significant events, activities, services, or endeavours, in exchange for public recognition.

This partnership not only enhances community value but also serves as an investment in recognition opportunities that promote the long-term interests of both the City of Cockburn and its beneficiaries.

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At the Expenditure Review Committee meeting held on 20 May 2025, it was recommended that Council does not support the sponsorship request submitted by Sailing On WA Inc.

The application received an assessment score of 12/21, reflecting only minor alignment with the City's sponsorship criteria, particularly in relation to direct community benefit, local participation, and long-term sustainability.

While Sailing On WA Inc's goals align with broader mental health and veteran support objectives, the application was assessed to not strongly meet the City's sponsorship objectives and criteria, particularly direct community benefit i.e.

- Limited local participation with only 12 members currently residing in the City of Cockburn
- Limited exposure as the organisation is not operating from Cockburn
- Request made refers to funding of pen hire rather than for sponsorship.

Sailing On WA Inc. was established over three years ago with the mission of improving the mental health and wellbeing of veterans through a range of initiatives, including yacht repair and restoration projects, sailing education, racing participation, community building, and peer support.

The organisation has requested sponsorship from the City to assist in securing a commercial ocean pen facility to enable expansion of its program to include ocean sailing activities two days per week.

The program currently operates out of the South of Perth Yacht Club on the Swan River, which serves as an effective training ground for beginners. However, members are seeking opportunities to further develop their skills and take on greater challenges.

Sailing On WA Inc. currently manages a fleet of five yachts in WA and has recently launched a Sydney chapter. The organisation has 240 members in WA, including family members, with 12 residing in the City of Cockburn. By shifting one yacht and program focus to Cockburn, the organisation anticipates attracting additional local members.

The organisation has explored several options for mooring, with Cockburn Power Boats anticipated to provide a pen at commercial rates by the end of the year. In the interim, the Fremantle Sailing Club has offered three months of free pen access. The group has also commenced local veteran recruitment in Cockburn.

The commercial cost of pen hire at Cockburn Power Boats is $7,930 for a 12m pen, plus a $670 joining fee and annual membership for one individual.

In accordance with Council's policy requiring an audited financial statement for funding over $5,000, the organisation has revised its request to $5,000. Sailing On WA Inc. has confirmed it will fund the remaining costs and has no other sponsorship for this initiative.

In return for City support, Sailing On WA Inc. will acknowledge the City through:

- Display of the City's logo on sails, correspondence, website, and social media.
- Visibility at events such as open days, speaking engagements, and high-profile races including the Perth to Geraldton race.

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Should Sailing On WA Inc's sponsorship request be approved, the total overspend against the approved budget for 2024-25 would be $11,750.

Recommendation:

At the Ordinary Council Meeting held on 10 June 2025, Council deferred its decision on the sponsorship application submitted by Sailing On WA Inc., pending the provision of an audited financial statement and additional details regarding the organisation's location and operational activities.

Subsequently, the applicant provided further information as requested; the applicant has opted not to provide an audited financial statement.

The proposal continues to outline a program that is well-intentioned and may offer indirect benefits to the community. Nevertheless, the application remains limited in terms of direct local participation and the scale of activities occurring within the City of Cockburn. As a result, the application was assessed to not strongly align with the City's sponsorship criteria or strategic funding objectives.

Should Council resolve to support the sponsorship request from Sailing On WA Inc. for $5,000, it is acknowledged there is no certainty that a commercial pen in Cockburn will be secured.

Strategic Plans/Policy Implications

Community, Lifestyle and Security
A vibrant healthy, safe, inclusive, and connected community.
• Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

Budget/Financial Implications

At the Ordinary Council Meeting held on 13 August 2024, Council approved a Group Sponsorship budget of $90,000 for the 2024-25 financial year.

Subsequently:

- At the Ordinary Council Meeting on 10 December 2024, Council approved expenditure of $31,000 for Group Sponsorship-Round One.
- At the Ordinary Council Meeting on 10 June 2025, Council approved a further $65,750 in expenditure for Group Sponsorship-Round Two.

This brings the total expenditure for Group Sponsorship in 2024-25 to $96,750**,** which represents an overspend of $6,750 against the approved budget.

Should Sailing On WA Inc's sponsorship request be approved, the total overspend would increase to $11,750**.**

Legal Implications

N/A

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Community Consultation

N/A

Risk Management Implications

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs.

There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds is met.

To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds be allocated to individuals or groups who did not meet the criteria and guidelines and/or did not use the funds for the purposes they were provided.

Adherence to these requirements is essential.

Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 15 July 2025 Expenditure Review Committee.

Implications of Section 3.18(3) Local Government Act 1995

Nil

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Karoline Jamieson
Group Manager Community Services
City of Cockburn

Sailing On Inc.
1A Regent Way
Mount Pleasant WA

0447 447 788

Addendum to Sailing On Grant Application

Hi Karoline and thank you for the opportunity to further explain why a City of Cockburn grant would benefit both of us.

The military are very adept at knocking people down and building them up again into soldiers and serviceman. This can be a positive thing; teaching the individual their self-worth, a drive to achieve, how to be part of a cohesive team and the skills needed for their unique task. Along with this training comes a sense of mateship, belonging, comradery, a focus on the collective group and a way of life.

Once leaving the services, many suffer a sense of loss. As well as any mental health issues they may have developed during service, they no longer feel a part of a team, may not have transferable skills and doubt their self-worth in society. Many fall into a state of depression, and for some, this becomes too much and they take their own lives.

Much has been done and much is being done in the mental health arena to provide support to veterans; from psychiatric support, to ex-service organisations and including the previous 57 investigations into suicide within the military and veteran community. Unfortunately, the suicides are continuing and so it is evident that more is needed. There have been more than 2000 veteran suicides since 1985.

The teamwork, a sense of achievement, belonging, learning new skills and comradery need to be replaced. Gaining psychiatric support is vital but it does not replace the sense of loss experienced by many. The role of adaptive sport, in particular Sailing, to help improve the mental health of veterans has been researched by both the British and Israeli governments.

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1A Regent Way
Mount Pleasant WA

0447 447 788

"A 2007 Israeli government study, found that sailing can help reduce the symptoms in veterans with depression and PTSD. Researchers say they observed a decrease in depression and functional problems, along with improved self-esteem." As a consequence of that study, the Israeli government saw the value in sailing for veterans. They have set up a group called "The Boat is Sailing". The British conducted a similar study and set up the "Turn to Starboard" sailing group. Unfortunately, our government has not seen fit to set up sailing for Veterans; and that is why we have.

We currently have 5 yachts in WA and one in Sydney where we recently started a Sailing On chapter. We have 240 members in WA including family and 12 of our members come from Cockburn. By shifting the focus and one of our yachts to Cockburn we expect to collect an additional 150 members. If we can stop one veteran from Cockburn from committing suicide, then we think this effort is highly justified and the money well spent.

We have already done a lot to move this along and have held many meetings with the Cockburn Councillors, the Port Coogee Marina, Fremantle Sailing Club, Boating WA and Cockburn Power Boats to create an ocean opportunity in Cockburn. Unfortunately, the Port Coogee Marina is at capacity and there is nothing foreseeable. Cockburn Power Boats will most probably have a pen for us at commercial rates by the end of this year. Fremantle Sailing Club have given us free access of a pen for three months while we wait and we have started to recruit veterans in Cockburn already.

The commercial rates for pen hire in Cockburn Power Boats is $7930 for a 12m pen and $670 joining fee plus annual membership for one person. In view of the councils requirements to provide an audited statement, we are asking for $5000 to help fund some of the cost. We will fund the additional costs, and we have no other sponsorship for this activity.

We see this as a great opportunity for City of Cockburn to help fund a resource that will have a positive impact on the community and market the City. It will bring the opportunity to sail within range of Cockburn veterans and their

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families who would otherwise have been too far away and will quite possibly save someone from suicide.

Yours Sincerely,
Guy

Guy Mewburn
President and Founder
Sailing ON WA Inc Mob 0447447788

Dated 16 June 2025

ABN 627 485 586 87
www.facebook.com/sailingonaus
www.sailingonwa.org.au

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SAILING ON

Strategic Direction 2025 - 2030

Overall Strategic Intent:

Empowering veterans and their families to reclaim wellbeing, purpose, and connection through the healing power of sailing, teamwork, and community.

OUR PURPOSE

To support the mental health and wellbeing of veterans and their families by providing opportunities to connect, heal, and grow through sailing, skill building, and community engagement.

OUR VISION

Where veterans feel valued, connected, and empowered to thrive after service.

OUR VALUES

Service: Honouring the experience and contribution of every veteran.

Connection: Fostering mateship, teamwork and camaraderie.

Inclusion: Ensuring a welcoming, respectful and supportive environment.

Resilience: Promoting strength, recovery, and mental wellbeing.

Purpose: Supporting pathways to growth, achievement and renewed identity

STRATEGIC PILLARS… are aligned to our Values and accelerating Strategic Intent

Veteran Centered Wellbeing & Support	Skills & Employment Pathways	Community Engagement & Partnerships	Growth & Sustainability
Promote mental health through accessible, safe, and meaningful participation in sailing and peer connection.	Provide opportunities for veterans to gain technical and sailing skills, build confidence, and explore new employment directions.	Strengthen alliances with local clubs, veteran services, and community groups to extend our reach and impact.	Build organisational capability, financial sustainability, and governance to support long term delivery of our mission.

STRATEGIC OBJECTIVES

www.sailingonwa.org.au

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ACTIONS

Veteran Centered Wellbeing & Support	Skills & Employment Pathways	Community Engagements & Partnerships	Growth & Sustainability
1. Expand the sailing program to serve at least 150 veterans and family members annually. 2. Increase sailing frequency to 3+ times per week across multiple locations. 3. Launch a structured peer support model on and off the water.	1. Formalise partnerships with TAFA WA and Men's Shed for skills recognition. 2. Deliver 100+ accredited training sessions in sailing and boat restoration. 3. Support pathways for 30+ members into volunteering, mentoring or employment roles.	1. Secure MoUs with key veteran units and ESOs nationally. 2. Establish operations in 2 new regional hubs (including NSW). 3. Co-host at least 4 public sailing or open day events per year.	1. Obtain sustainable funding streams through grants, sponsors, and philanthropy. 2. Secure ocean pen access for two additional yachts. 3. Strengthen board and volunteer leadership, including through training.

Measures of Success

- 80 % of participants report improved mental wellbeing.
- 50% of participants gain new accredited or transferable skills.
- Year-on-year growth in active membership, partnerships, and sailing hours.
- Increased visibility and recognition of adaptive sailing in veteran support policy.

Veterans deserve not only clinical support, but dignity, community, belonging, and purpose. Sailing On offers a unique, evidence-based, and cost-effective approach to complement mental health services. Through sailing, we help veterans find calm, confidence, and connection – and the strength to move forward.

Together, we are Sailing On.

www.sailingonwa.org.au

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16. Committee Minutes

16.1 Audit Risk and Compliance Committee Meeting – 15/07/2025

Officer Recommendation

That Council RECEIVES the Minutes of the 15 July 2025 Audit Risk and Compliance Committee Meeting.

16.2 Expenditure Review Committee Meeting – 15/07/2025

Officer Recommendation

That Counci RECEIVES the Minutes of the 15 July 2025 Expenditure Review Committee Meeting.

16.3 CEO Performance Review Committee Meeting – 10/07/2025

Officer Recommendation

That Council RECEIVES the Minutes of the 10 July 2025 CEO Performance Review Committee Meeting.

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17. Motions of Which Previous Notice Has Been Given

Nil

18. Notices Of Motion Given At The Meeting For Consideration At Next Meeting

19. New Business of an Urgent Nature Introduced by Members or Officers

20. Matters to be Noted for Investigation Without Debate

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21. Confidential Business

21.1 Review of the Melville Cockburn Chamber of Commerce (MCCC)

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (e)(iii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(e)(iii) a matter that if disclosed, would reveal information about the business, professional, commercial or financial affairs of a person.

21.2 Confidential Staff Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) a matter affecting an employee or employees.

21.3 Confidential Contractual Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (d) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(d) legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.

Audit Risk and Compliance Committee Meeting – 15 Jul 2025
21.4 Response to OAG findings Information Systems Audit

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (f)(ii) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(f)(ii) a matter that if disclosed, could be reasonably expected to endanger the security of the local government's property.

Chief Executive Officer Performance Review Meeting – 10 Jul 2025
21.5 Confidential Staff Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) a matter affecting an employee or employees.

22. Closure of Meeting

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