



The Council of the City of Cockburn

Ordinary Council Meeting  
**Agenda Paper**

Tuesday, 13 August 2024



City of Cockburn  
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### **NOTICE OF MEETING**

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Tuesday 13 August 2024.

The meeting is to be conducted at 7.00pm in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in blue ink, appearing to read 'D. Simms', is positioned above the name of the Chief Executive Officer.

Daniel Simms  
**Chief Executive Officer**



**Table of Contents**

|  | Page |
|--|------|
| 1. Declaration of Meeting.....   | 5    |
| 2. Appointment of Presiding Member (when required).....  | 5    |
| 3. Disclaimer .....  | 5    |
| 4. Acknowledgement of Receipt of Written Declarations of Financial Interests<br>and Conflict of Interest (by Presiding Member) .....             | 5    |
| 5. Apologies and Leaves of Absence.....  | 5    |
| 6. Response to Previous Public Questions Taken on Notice .....   | 6    |
| 7. Written Requests for Leave of Absence.....  | 6    |
| 7.1 Leave of Absence – Cr Kevin Allen.....   | 6    |
| 8. Public Question Time .....  | 7    |
| 9. Confirmation of Minutes.....  | 7    |
| 9.2 Minutes of the Ordinary Council Meeting - 9/7/2024 .....   | 7    |
| 10. Deputations .....  | 7    |
| 11. Business Left Over from Previous Meeting (if adjourned) .....  | 7    |
| 12. Declaration by Members who have Not Given Due Consideration to Matters<br>Contained in the Business Paper Presented before the Meeting ..... | 7    |
| 13. Decisions Made at Electors Meeting.....  | 7    |
| 14. Reports - CEO (and Delegates).....   | 8    |
| 14.1 Planning and Sustainability.....  | 8    |
| 14.1.1 District Traffic Study 2023 .....   | 8    |
| 14.1.2 Preliminary Referral: Metropolitan Region Scheme (MRS)<br>Amendment Lots 67-70 Wattleup Road, Wattleup.....                               | 110  |
| 14.2 Corporate and System Services .....   | 120  |
| 14.2.1 Payments Made from Municipal Fund and Local Procurement<br>Summary - June 2024 .....  | 120  |
| 14.2.2 Monthly Financial Report - June 2024 .....  | 196  |
| 14.2.3 Carry Forward Works and Projects FY24 Budget into FY25<br>Budget .....  | 227  |
| 14.3 Infrastructure Services.....  | 239  |
| 14.3.1 Henderson Waste Recovery Park - Revision of Waste<br>Disposal Charges.....  | 239  |
| 15. Reports - Standing Committee .....   | 243  |
| 15.1 Audit Risk and Compliance Committee Meeting 16/07/2024 .....  | 243  |
| 15.1.1 Audit Plan for Financial Year ending 30 June 2024 .....   | 243  |
| 15.1.2 Local Government 2022-23 Information Systems Audit<br>Results.....  | 247  |
| 15.1.3 OAG Report to ARC - Disaster Recovery Planning .....  | 283  |

|        |  |     |
|--------|--|-----|
| 15.1.4 | Quarterly Risk Register Update .....   | 304 |
| 15.1.5 | Completion of Inquiry Recommendations .....  | 318 |
| 15.2   | Expenditure Review Committee Meeting – 16/07/2024.....                               | 323 |
| 15.2.1 | Budget Amendments for the FY 25 Municipal Budget .....                               | 323 |
| 15.2.2 | Grants, Donations and Sponsorship Recommended Budget<br>Allocations for 2024-25..... | 326 |
| 15.2.3 | Baker Square Netball Court Resurfacing.....  | 601 |
| 16.    | Committee Minutes.....   | 606 |
| 16.1   | Audit Risk and Compliance Committee Meeting – 16/07/2024.....                        | 606 |
| 16.2   | Expenditure Review Committee Meeting – 16/07/2024.....                               | 606 |
| 17.    | Motions of Which Previous Notice Has Been Given.....                                 | 606 |
| 18.    | Notices Of Motion Given At The Meeting For Consideration At Next Meeting.....        | 606 |
| 19.    | New Business of an Urgent Nature Introduced by Members or Officers .....             | 606 |
| 20.    | Matters to be Noted for Investigation, Without Debate .....                          | 606 |
| 21.    | Confidential Business .....  | 607 |
| 21.1   | Henderson Waste Recovery Park – Temporary Transfer Station.....                      | 607 |
| 22.    | Resolution of Compliance.....  | 607 |
| 23.    | Closure of Meeting .....   | 607 |

## Agenda

### 1. Declaration of Meeting

“Kaya, Wanju Whadjuk Boodjar” means “Hello, Welcome to Whadjuk Land”

The Presiding Member will acknowledge the Whadjup Peoples of the Nyungar Nation, who are the traditional custodians of the land on which the meeting is being held, and pay respect to their Elders both past and present and extend that respect to First Nations Peoples present.

### 2. Appointment of Presiding Member (when required)

### 3. Disclaimer

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

### 4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

### 5. Apologies and Leaves of Absence

#### Apologies

Cr K Allen

Mr A Lees, A/Director Community and Place

## **6. Response to Previous Public Questions Taken on Notice**

**Anthony Certoma, Coogee**

Subject: Ordinary Council Meetings – Agenda publication

The following question was taken on notice at the 9 July 2024 Ordinary Council Meeting. Mr Certoma was provided with the following response on 1 August 2024:

### **Question**

Does the City agree that as a result of the Ordinary Council Meeting changes from Thursdays to Tuesdays, that the Agenda on average is published on the City's website two days later than was the case previously, making it more difficult for its residents to effectively participate, in a timely manner, in speaking with their Elected Members, submitting public questions, or raising deputation to the Agenda items?

### **Response provided at the meeting**

The Chief Executive Officer advised the question would be taken on notice, however the intention is not to provide a lesser opportunity to the public, but to balance the opportunity to provide more notice to Elected Members to consider reports at the briefing session.

### **Response provided on 1 August 2024**

On 14 December 2023 Council considered the 2024 Council Meeting Schedule and the Agenda Briefing Process.

At that meeting Council endorsed changes which would see the Agenda published to the website no less than four clear days before the Ordinary Council Meeting.

The Agenda is required to be published to the website no less than 72 hours before the meeting (ie by 7pm on the Saturday prior to a meeting).

The revised Agenda Briefing Process supports Elected Members in fulfilling their functions as Councillors, by receiving a briefing agenda four clear days before the Agenda Briefing.

The Minutes of the 14 December 2024 meeting detail the meeting schedule, including the publication of the OCM Agenda publication for reference

## **7. Written Requests for Leave of Absence**

### **7.1 Leave of Absence – Cr Kevin Allen**

#### **Recommendation**

That Council approves Cr Kevin Allen's request for a Leave of Absence from 13 August to 8 October 2024.

**8. Public Question Time**

**9. Confirmation of Minutes**

**9.2 Minutes of the Ordinary Council Meeting - 9/7/2024**

**Recommendation**

That Council confirms the Minutes of the Ordinary Council Meeting held on Tuesday, 9 July 2024 as a true and accurate record.

**10. Deputations**

**11. Business Left Over from Previous Meeting (if adjourned)**

Nil

**12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

**13. Decisions Made at Electors Meeting**

Nil

14 Reports - CEO (and Delegates)

14.1 Planning and Sustainability

14.1.1 District Traffic Study 2023

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Director Planning and Sustainability  |
| <b>Author</b>      | Manager Transport and Traffic   |
| <b>Attachments</b> | 1. District Traffic Study 2023 <a href="#">↓</a><br>2. Model Inputs CDTM <a href="#">↓</a><br>3. Modelling Methodology CDTM <a href="#">↓</a> |

**RECOMMENDATION**

That Council:

- (1) ENDORSES the City of Cockburn District Traffic Study 2023, subject to any minor updates being undertaken to the satisfaction of the Chief Executive Officer;
- (2) ENDORSES Scenario 6 as the recommended option; and
- (3) REPEALS the Regional and Major Roadworks Plan 2018-2031 as the guiding document for Road Network Planning and timelines.

**Background**

The City of Cockburn District Traffic Study (DTS) is a key informing document for the City’s Integrated Transport Strategy and its subsidiary documents refer Figure 1 (below) .

The City last considered the DTS in 2018 resulting in it’s endorsement by Council at the Ordinary Council Meeting (OCM) in April 2019.

The DTS has an expected life of five years and as such has been reviewed to check the ongoing suitability of the proposed road networks to manage future growth and current traffic demand across the City.

It is important to recognise the nature of modelling in the DTS is considered as “strategic”. It focusses on capacity of road network linkages and considers matters such as lane configuration, speed, and vehicle movement patterns to and from cells within the model. It does not analyse specific intersection performance or isolated network issues nor can it interpret network shifts in traffic due to works etc.

The DTS builds on earlier bodies of work undertaken and endorsed by Council and/or proposals/commitments by the State Government for matters impacting the performance of the transport network.

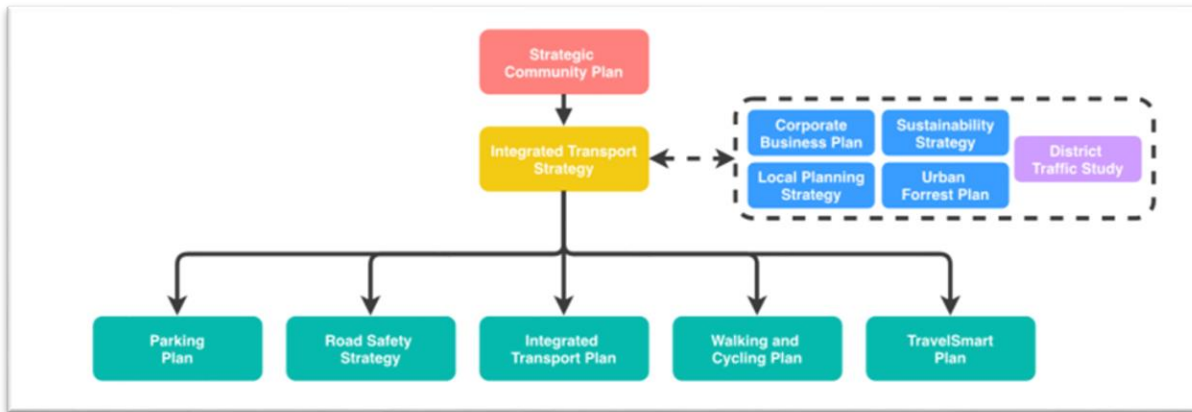


Figure 1. Integrated Transport Strategy - suite of documents

A report on the DTS was presented to the 11 June 2024 OCM where Council resolved it:

“DEFERS the District Traffic Study to an Elected Member Briefing Session for the purpose of questions and answers on the District Traffic Study and to then be brought to a *future Council Meeting prior to September 2024*”.

Elected Members have now had further opportunity to submit questions on the DTS, and a briefing session was held 23 July 2024 with technical staff in attendance.

Elected Member questions indicated that some minor updates were desirable for the purpose of clarity. These can be progressed by the administration and do not impact the intent of the DTS.

The DTS report is attached as previously presented to Council, to enable consideration within the timeframe specified in the above deferral.

Recommendation 1 reflects the commitment to do the minor update following Council’s consideration. This will require additional cost as the document has been prepared by a consultant.

### Submission

N/A

### Report

The process of compiling a DTS is complex and iterative.

The City had made earlier commitments to undertake reviews of the DTS on a five yearly interval to check road network performance against land use.

This review (2023) has been important due to the significant changes occurring within and around the City.

The full DTS report can be read in Attachment 1. The below summarises the Objectives, Process, Scenarios, Outcomes, and Recommendations from this study.

## Objectives

The objectives of this study were to:

- Review of District Traffic Study 2018 – network health check for transport system performance
- Update the Cockburn District Traffic Model (CDTM) and prepare traffic forecasts for the period 2031 and 2041 per ROM 24
- Adjust traffic generation and attractions where considered necessary inclusive of validation and baselining of model against City traffic counts.
- Provide strategic assessment of road network options which consider and where possible mitigate the impact of significant land use and transport changes including but not limited to:
  - Westport
  - Australian Marine Complex (AMC)
  - Latitude 32
  - Rowley Road Freight corridor
  - Roe Highway corridor removal including adjacent road network and transport transition from Fremantle Port to Westport
  - Residential expansion areas
    - Glen Iris
    - Jandakot-Treeby Planning Investigation area outcome (now for a future urban expansion area)
    - Hammond Park
    - Treeby existing urban expansion area (and growth in this corridor beyond LG)
    - Fiona Stanley Precinct
    - Metronet
  - Impacts of Mode shift to Active and Public Transport
  - Provide a basis for which future transport recommendations can be formed including Build, Advocate, and Operate options to improve the transport network.

## Process

The starting point for the investigation has been the 2018 District Traffic Study and developed CDTM for that investigation.

As endorsed following the 2018 DTS the City of Cockburn Regional and Major Roadworks Plan 2018-2031 has also been adopted as the base case “Do Something” scenario. The key inputs for the study are described in Attachment 2.

The process of updating the CDTM has been compiled in Attachment 3.



The CDTM covers the entire transport network of the City and just beyond to strategic zone edges. It divides the City into more than 100 traffic zones and is benchmarked and adjusted against known traffic data from the City and State traffic databases to improve local (Cockburn municipality) accuracy.

It is important to recognise that the CDTM is constructed as a “strategic” model and considers the theoretical capacity of road network segments and network demands given the hierarchy, lane configuration, and speed of road segments within the model. It does not address specific constraints imposed by particular intersection styles and performance characteristics (excluding grade separations).

To understand the impacts of individual intersections specific operational modelling must be undertaken which fully considers detailed movement patterns.

Given the timing of this study, the full implications of the Jandakot Treeby Urban Expansion Area have also been unable to be included and would be subject to testing as a component of the District Structure Planning process for that area.

There is good reason to progress the DTS at this point in time, so officers may have the best available information to assess these proposals. The DTS assists in the interrogation of applicant’s proposals, in particular their impacts on our strategic transport network.

As a growth Council, the City will see major planning decisions made from time to time. The DTS, not unlike the City’s Local Planning Strategy starts from a ‘snapshot in time’ before it models or plans towards the future. This is why the DTS has been regularly reviewed (generally at five yearly intervals).

## **Scenarios**

The purpose of scenario testing is to allow for isolation of particular projects or groups of projects to allow for assessment of the respective benefits of these options and remaining deficiency in the network. Some of the scenarios will seem counter-intuitive (such as ‘do nothing’) but are needed for comparison.

The options developed and tested in the DTS are as follows:

### **Do nothing**

This scenario assumes the road network is left as is for the base year (2023) with no further upgrades over the tested years and traffic growing as anticipated by the land use plan.

### **Do Something**

This scenario assumes only projects contained in the 2018 adopted Regional and Major Roadworks Plan are implemented in accordance with Table 3 of the DTS.

### **Scenario 1 – City Upgrades**

This scenario tests the effectiveness of road network upgrades which are the responsibility of the City. All proposed upgrades are pre adopted from the Regional and Major Roadworks Plans with many of the upgrades being required as components of the strategic land use planning for the areas they reside or as part of the wider Metropolitan Region Scheme Other Regional Road Network for which Local Governments lead in the delivery and management of the roads.

### **Scenario 2 – State Upgrades with Fremantle Port**

It must be made clear with the testing of this scenario which includes the Roe Highway Primary Regional Road corridor that it is not the intent to build or advocate for this road linkage. Decisions relating to the Roe Highway have been made and accepted as the future scenario to not have this portion of the road network.

This scenario is built with 2 primary intentions.

- (1) To allow testing of the impacts of the removal of the Roe Highway Primary Regional Road corridor on City roads.
- (2) To allow testing for the effectiveness of the proposed mitigations by the State as components of the removal of this road and the shift of the Fremantle Port to the proposed Westport site.

### **Scenario 3 – State Upgrades with Westport**

This scenario has been constructed to test the effectiveness of road network upgrades proposed by the State which would remain State responsibilities with the port site being located at Westport – it should be noted not all of these projects are considered commitments as part of the Westport program and the terminology is utilised to depict the significant land use and trip generation change.

Significant changes include the removal of the Roe Highway Primary Regional Road corridor and the inclusion of Stock Road as proposed in the Roe Highway MRS amendment proposal, the Rowley Road freight corridor as proposed in Perth and Peel @3.5m.

The upgrade of Russell Road between Cockburn Road and Henderson Road has also been included as a State upgrade due to its requirement in the grade separation of the freight rail line and interaction with the proposed Stock Road and Cockburn Road projects.

### **Scenario 4 – Combination City Upgrades (Scenario 1) + State Upgrades with Westport (Scenario 3)**

This scenario is constructed with the most likely road network upgrade scenarios alone being considered. The scenario negates other changes including mode shift to Public and Active Transport impacting the road network.

**Scenario 5 – Mode Share Shift – Active Transport + Public Transport**

Scenario 5 represents an alternative to all the previous scenarios as it does not focus on planned road upgrades for capacity increase. It rather focuses on improving and investing on infrastructure for sustainable modes of transport i.e. walking, cycling and public transport usage.

Scenario 5 considers the impact of mode change throughout the entirety of the City of Cockburn area, and specifically a 1% (in 2031) and 2% (in 2041) reduction in car vehicle mode choice towards choices of sustainable transport modes such as public transport and walking.

**Scenario 6 – City Upgrades (Scenario 1) + State Upgrades with Westport (Scenario 3) + Mode Share Shift (Scenario 5)**

Scenario 6 represents the integrated option for addressing the transport network and considers the cumulative impacts of upgrades by the State and City as well as the benefits that may be derived through achieving a modest shift in behaviour over the circa 20 year period.

**Outcomes**

There is considerable growth planned within and at the borders of the City of Cockburn which significantly impacts traffic demand within the City.

The City have been careful in assessing multiple scenarios to assess the type and nature of the demands generated within the transport network. These scenarios aim to provide data allowing correct apportionment of responsibility for the need for road network upgrades and respectively show the benefits of City investments and priorities as compared to State (potentially Federal) level investments including the likely detrimental impacts of these investments not occurring.

The following observations may be made relating to the scenarios tested:

- The most significant future shifts within the City transport network will be driven by the Westport , AMC and Latitude 32 development areas, these are detailed in section 4.5 of the DTS .
- Significant transitional changes can be anticipated as result of the transition from Fremantle Port to Westport and also congestion in, and around, the former Roe Highway corridor due to the significant change in network capacity as result of the removal of the earlier planned and now cancelled highway.
- Without mitigation (Do Nothing) it can be seen that in the periods 2031 and 2041 there will be widespread congestion within City and State road networks in the AM and PM peaks.
- The planned expansion of Stock Road from South Street to Rowley Road, widening of the Kwinana Freeway, Cockburn Road, and the proposed freight corridor for Rowley Road between Tonkin Highway and Rockingham/Stock Road appear to suitably address network capacity issues for the removal of Roe Highway and shift of Port from Fremantle to Westport.

It will be important to seek government commitments to the completion of these upgrades to mitigate impacts that will flow on within City roads if not completed – the DTS assumes completion of these projects will occur in the 2031 time horizon aligned with AMC, Lat32, and Westport activity expectations.

- The impact of City upgrades alone demonstrates these deal with local issues and adopted structure planning for local areas only. The transport network relies on the heavy lifting being done by the State's Primary road network for effective functionality and congestion reduction.
- Demand generated within the AMC is significant. The model depicts access via Cockburn Road South only which is seen to be inadequate to accommodate the cell. This area has been further considered in detailed studies and investigations for the AMC with proposed upgrades to roads including Quill Way also included to accommodate access and egress from the area.
- For the City the most sustained and significant beneficial impact to the transport network will come from mode shift away from passenger vehicles to public and active transport modes. Mechanisms which may be utilised to derive mode shift to these forms of transport include:
  - General improvements to public transport services such as increased bus frequencies and improved travel times (such as can be achieved via bus priority measures); whilst the City of Cockburn has a dispersed bus network, frequencies on some routes are significantly low which is unattractive for those considering using public transport – these improvements are within the jurisdiction of the PTA;
  - Improved network connectivity and safety for cyclists and pedestrians. In particular, infrastructure improvements to safe crossing points at intersections and mid-block, as well as segregated paths for cyclists and pedestrians such as Principle Shared Path along major road corridors can result in people being more willing to choose this as an option. Another key improvement to the attractiveness of these model area mode share impact, particularly for pedestrians, is the provision of shade. Major paths are within the jurisdiction of DoT and Main Roads WA.
  - Travel Behaviour Change programmes (Your Move) – a travel behaviour programme either at individual activity groups such as Schools or offices that actively seek to inform and persuade people to consider change in primary travel mode from private vehicle to more sustainable modes.

It is recommended that Council endorse Scenario 6 as the preferred solution for the transport network. This solution best aligns with existing endorsed plans, required State/Federal upgrades and appropriate travel behaviour pattern changes to achieve the endorsed objectives from the City Integrated Transport Strategy.

This scenario can be clearly demonstrated to generate the least congestion within the transport network. It aims to deliver upgrades which have been previously planned and support orderly neighbourhood development whilst supporting business and employment centres with the required upgrades to State level strategic road links.

**Strategic Plans/Policy Implications**

The transport network influences a large majority of how our communities function, the City investigating and carefully planning for the future needs of our community provides the best opportunities to achieve outcomes in many of the areas of strategic focus for the City.

**Local Economy**

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.

**City Growth and Moving Around**

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.
- An integrated, accessible and improved transport network.

**Listening and Leading**

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

The budget for 24/25 financial year was recently adopted.

Future budgets can use the DTS as informing information, but the DTS does not bind Council to specific projects given there may be more contemporary information to also consider.

**Legal Implications**

N/A

**Community Consultation**

Given the earlier endorsement of network upgrades through statutory mechanisms by way of Metropolitan Region Scheme , Structure Plans or commitments and/or reports by the State Government, as well as the highly strategic nature of this study, the engagement of the community over and above earlier engagement activities (required as components of the above) is not considered beneficial in the creation of this study document.

The City has drawn on its database of transport related concerns and completed engagement with key internal and external stakeholders to the transport network to check the assumptions made in completing this investigation.

## **Risk Management Implications**

As an informing study this report makes no recommendations which commit Council to the adoption of projects. This report seeks to highlight the options available to address transport network capacity issues and the safe, sustainable, and efficient movement of people within and around the City in future years.

The endorsement of Scenario 6 provides clarity to City Officers around the direction which is to be taken in the production of the implementing documents and plans for transport network upgrades which include the Integrated Transport Plan, Road Safety Management Plan, Cycling and Walking Plan and Parking Plan.

Non-support of specific proposals within the Scenarios may have significant flow on effects to other parts of the transport networks or residential areas. Those proposals which are included and form part of Primary or Other Regional Roads may require significant bodies of work to be completed to amend the structure of the transport network.

Primary risks to the City relating to the later pursuance of the scenario recommended in this report will relate to the following Risk categories :

- **Brand Reputation** – this may be realistically considered in the High and Extreme categories under both situations of support and non-support due to the significant nature of the proposals which cover the entirety of the City.  
Should the projects which would emanate later be pursued will not be supported by all and will come with an array of impacts, equally not pursuing these projects will lead to damage by way of rerouting of traffic, congestion (economic loss) road safety/trauma also likely to create brand and reputational damage.
- **Finance** – similar to Brand and Reputational risk this may be realistically considered in the High and Extreme categories under both situations of support and non-support due to the significant nature of the proposals which cover the entirety of the City.  
Should the later projects be pursued, they will come with their own risks which cumulatively would trigger these ratings. Equally non-support would result in the need to replan the network and later fund alternate projects which represent similar and potentially more significant financial risk to the City due to exposure of change in planning frameworks, replanning of earlier proposed network links, and compensatory functions associated with these changes.

## **Advice to Proponent(s)/Submitters**

N/A

## **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



SMEC INTERNAL REF. 3006466/206

Report

# District Traffic Study 2023

Client Reference No. 3006466-206  
Prepared for: City of Cockburn  
15 May 2024

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**Document Control**

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**Revision History**

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|---------------------|-------------|--------------------|-----------------------------------|------------------------------|
| 01                  | 18/05/2023  | Sagar Poudel       | Bishoy Abdelmesse                 | Richard Isted                |
| 02                  | 26/05/2023  | Sagar Poudel       | Bishoy Abdelmesse                 | Richard Isted                |
| 03                  | 03/08/2023  | Sagar Poudel       | Louise Round                      | Richard Isted                |
| 04                  | 19/01/2024  | Sagar Poudel       | Steven Piotrowski & Richard Isted | Richard Isted                |
| 05                  | 15/04/2024  | Sagar Poudel       | Steven Piotrowski & Richard Isted | Richard Isted                |
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City of Cockburn

**Important Notice**

This report is confidential and is provided solely for the purposes of reporting on the traffic modelling study and update of the 2018 District Traffic Study (DTS).

This report is provided pursuant to a Consultancy Agreement between SMEC Australia Pty Limited ("SMEC") and the City of Cockburn, under which SMEC undertook to perform a specific and limited task for the City of Cockburn. This report is strictly limited to the matters stated in it and subject to the various assumptions, qualifications and limitations in it and does not apply by implication to other matters. SMEC makes no representation that the scope, assumptions, qualifications and exclusions set out in this report will be suitable or sufficient for other purposes nor that the content of the report covers all matters which you may regard as material for your purposes.

This report must be read as a whole. The executive summary is not a substitute for this. Any subsequent report must be read in conjunction with this report.

The report supersedes all previous Draft or interim reports, whether written or presented orally, before the date of this report. This report has not and will not be updated for events or transactions occurring after the date of the report or any other matters which might have a material effect on its contents, or which come to light after the date of the report. SMEC is not obliged to inform you of any such event, transaction or matter nor to update the report for anything that occurs, or of which SMEC becomes aware, after the date of this report.

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## Table of Contents

|           |  |           |
|-----------|--|-----------|
| <b>1.</b> | <b>Introduction.....</b>   | <b>3</b>  |
| 1.1       | Background and Objectives.....   | 3         |
| 1.2       | Abbreviations .....  | 3         |
| <b>2.</b> | <b>Study Area .....</b>  | <b>4</b>  |
| <b>3.</b> | <b>Base Year Network review .....</b>  | <b>5</b>  |
| <b>4.</b> | <b>Future Year Network Review .....</b>  | <b>7</b>  |
| 4.1       | Forecast Scenarios .....   | 7         |
| 4.2       | Results for 2031 road network .....  | 9         |
| 4.3       | Results for 2041 planned road network.....   | 13        |
| 4.4       | Network Statistics.....  | 17        |
| 4.5       | High Demand zones .....  | 17        |
| <b>5.</b> | <b>Additional scenario testing .....</b>   | <b>19</b> |
| 5.1       | Scenario 1 – City upgrades: .....  | 19        |
| 5.2       | Scenario 2 – State Upgrades with Fremantle Port .....                                  | 25        |
| 5.3       | Scenario 3 – State upgrades with Westport.....   | 31        |
| 5.4       | Scenario 4 – Combination of City and State Upgrades with Westport .....                | 37        |
| 5.5       | Scenario 5 – Mode Share Shift – Active Transport + Public Transport.....               | 43        |
| 5.6       | Scenario 6 – City Upgrades + State Upgrades + Active Transport + Public Transport..... | 48        |
| <b>6.</b> | <b>Implementation Plan .....</b>   | <b>56</b> |
| <b>7.</b> | <b>Recommended Pedestrian Facilities .....</b>   | <b>59</b> |
| <b>8.</b> | <b>Conclusions.....</b>  | <b>62</b> |

## List of Figures

|  |           |
|--|-----------|
| <b>Figure 1: Aimsun modelling study area (Source: Metromap 2024).....</b>  | <b>4</b>  |
| <b>Figure 2: Road sections highlighted exceed 100% V/C Ratio during AM peak – 2021.....</b>                          | <b>5</b>  |
| <b>Figure 3: Road sections highlighted exceed 100% V/C Ratio during PM peak – 2021 .....</b>                         | <b>6</b>  |
| <b>Figure 4: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2031 “Do Nothing” scenario.....</b>    | <b>9</b>  |
| <b>Figure 5: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2031 “Do Something” scenario .....</b> | <b>10</b> |
| <b>Figure 6: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2031 “Do Nothing” scenario.....</b>    | <b>11</b> |
| <b>Figure 7: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2031 “Do Something” scenario.....</b>  | <b>12</b> |
| <b>Figure 8: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2041 “Do Nothing” scenario.....</b>    | <b>13</b> |
| <b>Figure 9: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2041 “Do Something” scenario .....</b> | <b>14</b> |
| <b>Figure 10: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2041 “Do Nothing” scenario .....</b>  | <b>15</b> |
| <b>Figure 11: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2041 “Do Something” scenario.....</b> | <b>16</b> |
| <b>Figure 12: High Demand SW Zones in 2041 road network.....</b>   | <b>17</b> |
| <b>Figure 13: Map showing the 2031 City of Cockburn road network under Scenario 1.....</b>                           | <b>19</b> |
| <b>Figure 14: V/C Ratio exceeding 100 in Scenario 1 – AM Peak – 2031.....</b>  | <b>21</b> |
| <b>Figure 15: V/C Ratio exceeding 100 in Scenario 1 – PM Peak - 2031.....</b>  | <b>22</b> |
| <b>Figure 16: V/C Ratio exceeding 100 in Scenario 1 – AM Peak – 2041.....</b>  | <b>23</b> |
| <b>Figure 17: V/C Ratio exceeding 100 in Scenario 1 – PM Peak - 2041.....</b>  | <b>24</b> |

## Introduction

|  |    |
|--|----|
| Figure 18: Map showing upgrades in City of Cockburn road network in Scenario 2 .....         | 25 |
| Figure 19: V/C Ratio exceeding 100 in Scenario 2 – AM Peak – 2031.....                       | 27 |
| Figure 20: V/C Ratio exceeding 100 in Scenario 2 – PM Peak – 2031.....                       | 28 |
| Figure 21: V/C Ratio exceeding 100 in Scenario 2 – AM Peak – 2041.....                       | 29 |
| Figure 22: V/C Ratio exceeding 100 in Scenario 2 – PM Peak – 2041.....                       | 30 |
| Figure 23: Map showing the 2031 City of Cockburn road network in Scenario 3 .....            | 31 |
| Figure 24: V/C Ratio exceeding 100 in Scenario 3 – AM Peak – 2031.....                       | 33 |
| Figure 25: V/C Ratio exceeding 100 in Scenario 3 – PM Peak – 2031.....                       | 34 |
| Figure 26: V/C Ratio exceeding 100 in Scenario 3 – AM Peak – 2041.....                       | 35 |
| Figure 27: V/C Ratio exceeding 100 in Scenario 3 – PM Peak – 2041.....                       | 36 |
| Figure 28: Map showing the 2041 City of Cockburn road network in Scenario 4 .....            | 37 |
| Figure 29: V/C Ratio exceeding 100 in Scenario 4 – AM Peak – 2031.....                       | 39 |
| Figure 30: V/C Ratio exceeding 100 in Scenario 4 – PM Peak – 2031.....                       | 40 |
| Figure 31: V/C Ratio exceeding 100 in Scenario 4 – AM Peak – 2041.....                       | 41 |
| Figure 32: V/C Ratio exceeding 100 in Scenario 4 – PM Peak – 2041.....                       | 42 |
| Figure 33: V/C Ratio exceeding 100 in Scenario 5 – AM Peak – 2031.....                       | 44 |
| Figure 34: V/C Ratio exceeding 100 in Scenario 5 – PM Peak – 2031.....                       | 45 |
| Figure 35: V/C Ratio exceeding 100 in Scenario 5 – AM Peak – 2041.....                       | 46 |
| Figure 36: V/C Ratio exceeding 100 in Scenario 5 – PM Peak – 2041.....                       | 47 |
| Figure 37: V/C Ratio exceeding 100 in Scenario 6 – AM Peak – 2031.....                       | 48 |
| Figure 38: V/C Ratio exceeding 100 in Scenario 6 – PM Peak – 2031.....                       | 49 |
| Figure 39: V/C Ratio exceeding 100 in Scenario 6 – AM Peak – 2041.....                       | 50 |
| Figure 40: V/C Ratio exceeding 100 in Scenario 6 – PM Peak – 2041.....                       | 51 |
| Figure 41: Vehicle Hours Travelled (VHT) across the network for 2031 peak periods.....       | 52 |
| Figure 42: Vehicle Hours Travelled (VHT) across the network for 2041 peak periods.....       | 53 |
| Figure 43: Vehicle Kilometres Travelled (VKT) across the network for 2031 peak periods ..... | 54 |
| Figure 44: Vehicle Kilometres Travelled (VKT) across the network for 2041 peak periods ..... | 55 |
| Figure 45: Implementation Plan for Scenario 6 .....  | 56 |
| Figure 46: Scenario 6 – 2031 – Pedestrian Crossing Amenity evaluation .....                  | 60 |
| Figure 47: Scenario 6 – 2031 – Pedestrian Crossing Amenity evaluation .....                  | 61 |

## List of Tables

|  |    |
|--|----|
| Table 1: List of abbreviations.....  | 3  |
| Table 2: Scenario Matrix.....  | 7  |
| Table 3: List of planned road upgrades applicable for strategic modelling.....                             | 8  |
| Table 4: Forecast scenario assignment summary statistics .....   | 17 |
| Table 5: Comparison of demands to the zones corresponding to the southwest of the network.....             | 18 |
| Table 6: Comparison of demands from the zones corresponding to the southwest of the network.....           | 18 |
| Table 7: Scenario 1 – City upgrades.....   | 20 |
| Table 8: Scenario 4 – Assumptions.....   | 38 |
| Table 9: List of future road upgrades based on Scenario 6 modelling results .....                          | 58 |
| Table 10: Traffic volumes affecting pedestrian crossing amenity (Source: WAPC TIA Guidelines Vol. 2) ..... | 59 |

## 1. Introduction

SMEC was appointed by the City of Cockburn in 2023 to prepare a District Traffic Study (DTS). The City conducts this study every five years to evaluate the existing road network performance and to assist in decision-making for future road network improvements and upgrades within the City boundary. It also helps to better incorporate future transport needs based on anticipated expansion in land use, employment, population, as well as traffic journeys predicted by the Main Roads Regional Operations Model (ROM24). Please refer to the Appendices for the detailed technical work for this District Traffic Study.

### 1.1 Background and Objectives

The previous DTS was done in 2018. Since then, the City has experienced considerable growth and land development. The plan for the local and state road network improvement has had changes, which necessitates a review and replacement of the existing 2018 DTS.

The 2023 DTS considers road upgrades identified or planned in the City of Cockburn Regional & Major Roadworks 2018-2031. The outputs from the study will provide guidance on the road upgrades required in the medium and long-term future. The contents from this DTS report acts as an informing document and forms a part of the City's Integrated Transport Strategy.

The study used the Aimsun traffic modelling software as the analytical basis for the review. The analysis was conducted for three horizon years: the base year (2021), a medium-term horizon year (2031), and a longer-term horizon year (2041). The intent of the study was also to feed information to the City's Integrated Transport Strategy and the Four-Year Capital Works Programme.

The objectives of this District Traffic Study were as follows:

- Identify existing/ base year (2021) traffic volumes in the study area;
- Develop a regional and district-level traffic model for the study area;
- Identify deficiencies in the road network for future years 2031 and 2041 and provide advice on timing for road network improvements; and
- Test additional scenarios to understand the impacts of alternate major road upgrades in the network.

### 1.2 Abbreviations

Table 1: List of abbreviations

| Abbreviation   | Meaning                                      |
|----------------|--|
| CDTM           | Cockburn District Traffic Model              |
| c/w            | Carriageway                                  |
| DTS            | District Traffic Study                       |
| NB, SB, EB, WB | Northbound, Southbound, Eastbound, Westbound |
| ROM24          | Regional Operations Model                    |
| V/C            | Volume/Capacity                              |

Study Area

## 2. Study Area

The red dotted line in Figure 1 below shows the boundaries of the study area. It covers the entire City of Cockburn with an extension in the north to South Street. Please refer to the technical memos provided for further details.

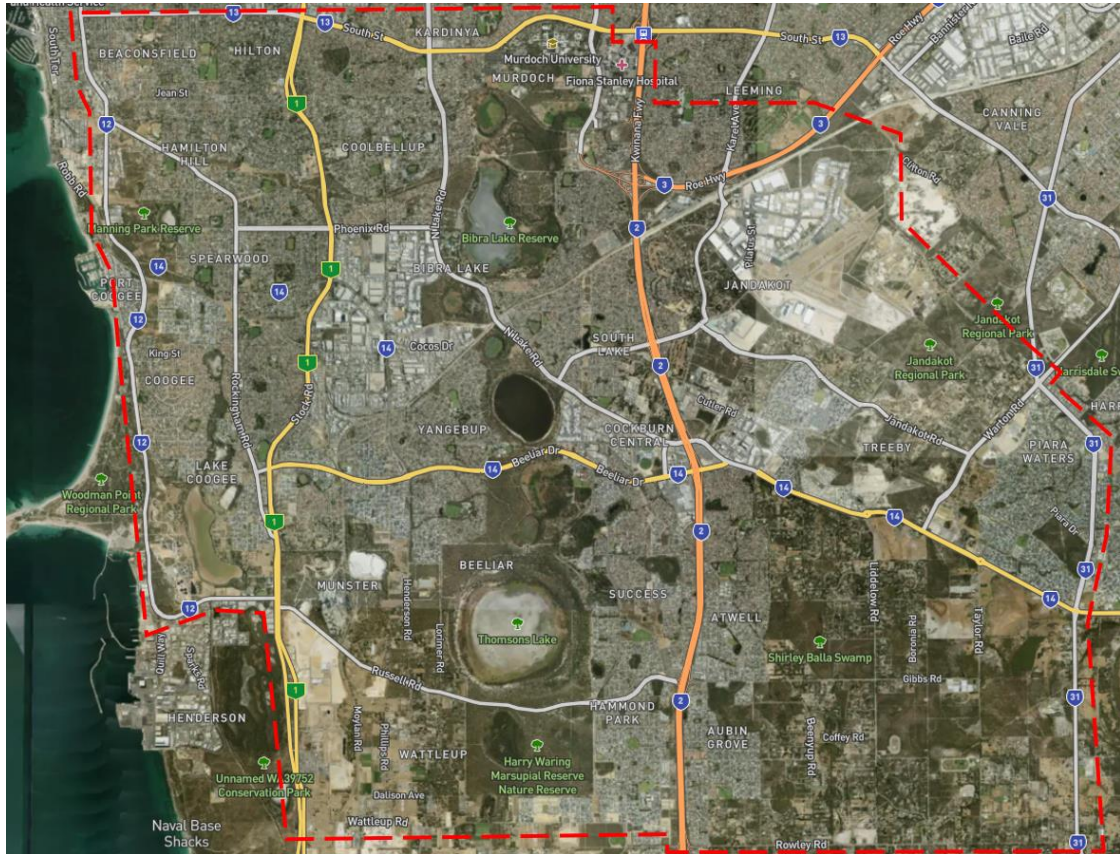


Figure 1: Aimsun modelling study area (Source: Metromap 2024)



### 3. Base Year Network review

The AM and PM peak periods in the base year (2021) were determined by analysing hourly traffic volumes for major road sections within the network. The AM and PM peak periods were determined to be 7:00 am – 9:00 am and 3:00 pm – 5:00 pm. Refer to *Appendix A – Technical Memo Inputs* for further details on the existing peak period traffic estimation. The study and tests conducted focus only on these peak periods.

The model results were interpreted based on the Volume/Capacity Ratio (V/C). V/C is a measure of the level of saturation and is used to identify areas where the demand exceeds the supply within a road network. For our study purposes, the V/C ratio has been multiplied by 100 – so a V/C of 100 represents a link where demand equals the supply (in the peak period). We have classified the V/C Ratio into 4 groups above 100. Assigned volume plots are outputs obtained from the strategic model which show the peak hour traffic volumes across the network and are attached in Appendix A.

Note that in theoretical terms, the volume can't exceed the capacity. However, the AIMSUN model gives us an indication of where demand exists so that we can see where additional capacity may be required in the future. Figure 2 and Figure 3 below show the links where the V/C exceeded 100%. These links are likely to be highly congested with no changes to the anticipated demand or road network capacity during the AM and PM peaks.

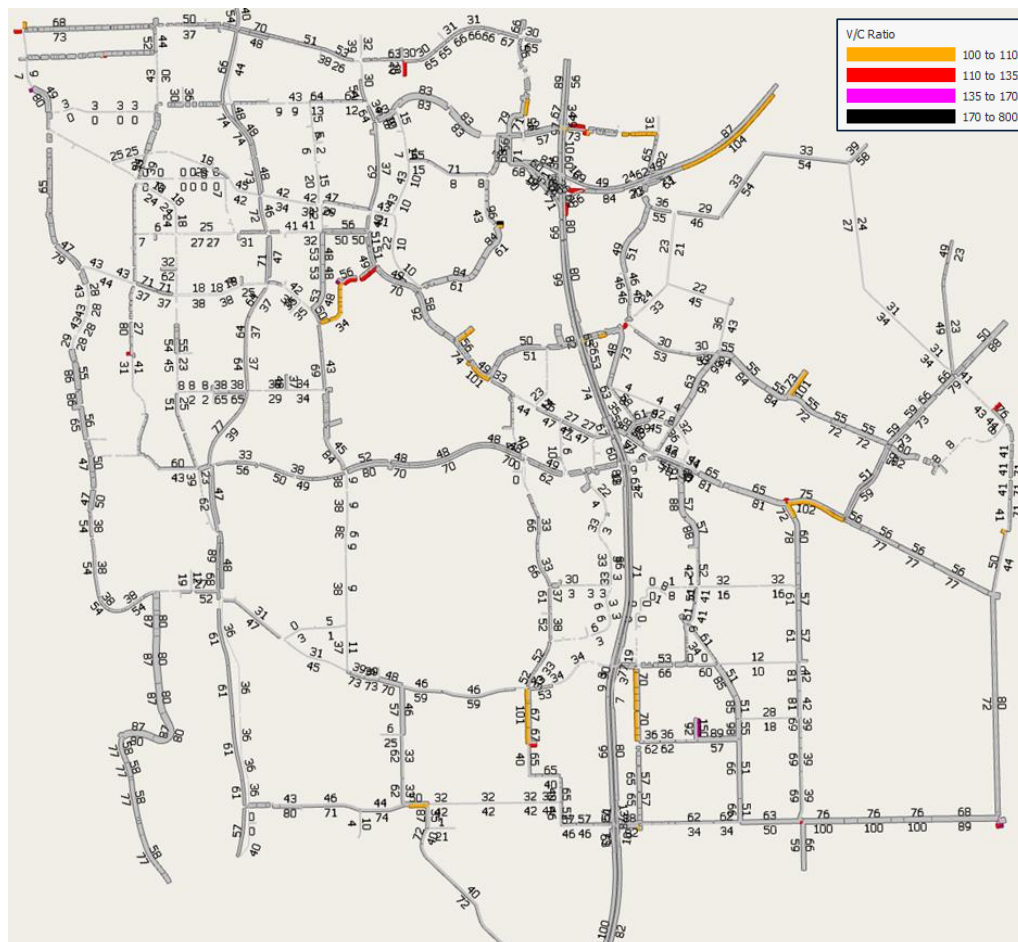


Figure 2: Road sections highlighted exceed 100% V/C Ratio during AM peak – 2021

## Base Year Network review

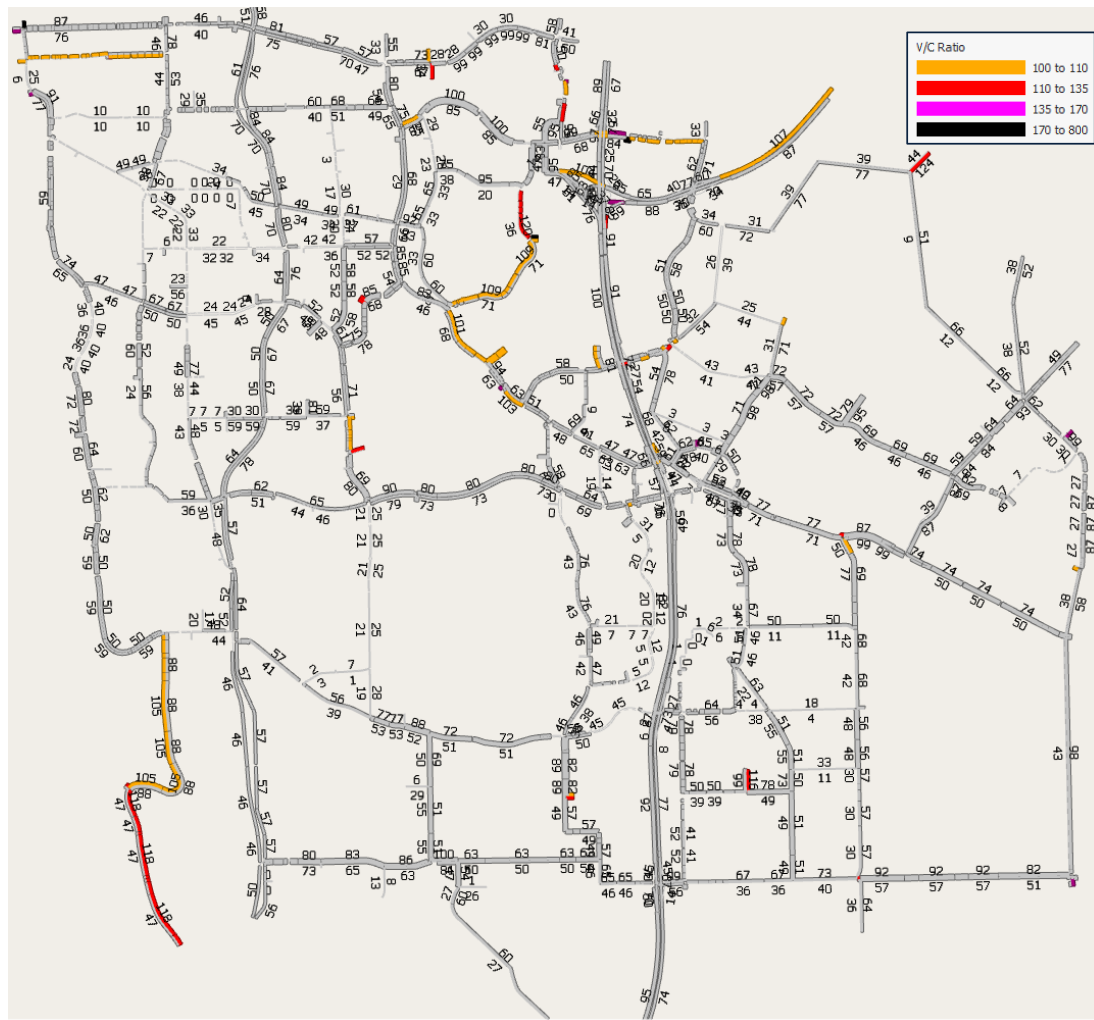


Figure 3: Road sections highlighted exceed 100% V/C Ratio during PM peak – 2021

The results for V/C ratio plots for the base year (2021) revealed that the network operated satisfactorily in both the AM and PM peak period with only a few congestion hotspots occurring mainly on the northern section of the City adjacent to Kwinana Freeway.

Given that the model examines the network on a strategic level, there are model limitations in terms of predicting the disruptions to traffic due to activities such as roadworks and road incidents.



4. Future Year Network Review

4.1 Forecast Scenarios

Two future horizon years were modelled: 2031 and 2041. Each of these has two scenarios as shown below in Table 2:

- “Do Nothing” – The road network remains as per year 2021; and
- “Do Something” – City of Cockburn + Main Roads WA improvements as identified in the list of upgrades in City’s Regional & Major Roadworks plan.

Table 2: Scenario Matrix

| Scenario                        | Existing (2021)  | Short Term (2031)                   | Long Term (2041)                    |
|---------------------------------|------------------|-------------------------------------|-------------------------------------|
| “Do Nothing” - Existing network | Existing network | No improvements                     | No improvements                     |
| “Do Something”                  |                  | List of agreed road network upgrade | List of agreed road network upgrade |

The “Do Nothing” scenario is predominantly tested to demonstrate the traffic conditions in the future if there are no upgrades in the current road network. This will also help to identify priority areas where significant congestion may occur and the subsequent requirement for upgrades.

The “Do Something” scenario shows the traffic network performance if the planned upgrades (City of Cockburn + Main Roads WA) are in built in the future. The effect of these road upgrades will be evaluated in this study.

Model Assumptions:

It should be noted that the upgrades in the “Do Something” scenario do not include road projects such as intersection upgrades, traffic signal upgrades, traffic calming, road safety improvements, turn bans, LATM measures, intersection upgrades and operational improvements - many of which may be required to achieve suitable road safety and community amenity outcomes. This is due to the strategic nature of the methodology which focus on major upgrades such as new links, additional carriageways, and removal of existing carriageway/s. Public Transport usage has not been modelled. Main Roads ROM data does not consider the traffic generation from Jandakot Treeby PIA area as it was announced in late 2023. As such, there may be areas within the local government boundary where significant traffic growth may occur as a result of new development which this report does not account for. The currently planned road upgrades and the test for alternative scenarios has been formulated based on consultation with the City.

The list of planned road upgrades extracted from City of Cockburn's Regional and Major Roadworks and those applicable for strategic modelling is shown below.

Table 3: List of planned road upgrades applicable for strategic modelling

| Implementation Plan  | City of Cockburn |      | Main Roads WA |      |
|--|------------------|------|---------------|------|
|  | 2031             | 2041 | 2031          | 2041 |
| <b>Road Network Upgrade</b>  |                  |      |               |      |
| Rockingham Road – Phoenix Road to Spearwood Avenue reconstruction (reduce to 1 lane each way)  | ✓                |      |               |      |
| Jandakot Road Upgrade - Skotsch Road to Warton Road (increase to 2 carriageways both directions)   | ✓                |      |               |      |
| Russell Road Upgrade - Hammond Road to Rockingham Road - Stage 1 - Hammond Road to Henderson Road (increase to 2 carriageways both directions)       | ✓                |      |               |      |
| Russell Road – Henderson Road to Rockingham Road (increase to 2 carriageways both directions) - Stage 2  | ✓                |      |               |      |
| Elderberry Drive Realignment - Jindabyne Heights to Berrigan Drive to connect to Ngort Drive   | ✓                |      |               |      |
| Hammond Road Upgrade - Beeliar Drive to North Lake Road (increase to 2 carriageways both directions)   | ✓                |      |               |      |
| Hammond Road Upgrade and Widening - Branch Circus to Bartram (increase to 2 carriageways both directions)  | ✓                |      |               |      |
| Spearwood Avenue Upgrade - Beeliar Drive to Fancote Avenue (increase to 2 carriageways both direction)   | ✓                |      |               |      |
| Ngort Drive Upgrade & Extension - North Lake Road to Berrigan Drive  |                  | ✓    |               |      |
| Hammond Road Upgrade & Extension - Gaebler Road to Rowley Road - Stage 1 - Russell Road to Frankland Avenue (construct 1 carriageway both NB and SB) |                  | ✓    |               |      |
| Rowley Road Upgrade - Rockingham Road to Hammond Road - Stage 1 - Kwinana Freeway to Hammond Road (construct 2 carriageways in both directions)      |                  | ✓    |               |      |
| Mayor Road Downgrade / Removal - Apium Mews to Atwell Close (link removal)   |                  | ✓    |               |      |
| Midgegooroo Avenue Downgrade - Beeliar Drive to North Lake Road (reduce to 2 lanes in both direction)  |                  | ✓    |               |      |
| Hammond Road Extension - Russell Road to Rowley Road - Stage 2 - Frankland Avenue to Wattleup Road (link extension)                                  |                  | ✓    |               |      |
| Hammond Road Extension - Russell Road to Rowley Road - Stage 3 - Wattleup Road to Rowley Road (link extension)                                       |                  | ✓    |               |      |
| Poletti Road Upgrade - Beeliar Drive to North Lake Road (increase to 2 carriageways in both direction)   |                  | ✓    |               |      |
| Pilatus Street Upgrade - Berrigan Drive to Jandakot Airport boundary (increase to 2 carriageways in both direction)                                  |                  | ✓    |               |      |
| Kwinana Freeway - Rowley Road to Russell Road (northbound additional lane) State Planned Project   |                  |      |               | ✓    |

## 4.2 Results for 2031 road network

Figure 4 and Figure 5 show the differences between the “Do Nothing” and “Do Something” scenarios for 2031 during the AM peak period. The figures display links with V/C X 100 exceeding 100.

**AM Peak Do Nothing:**

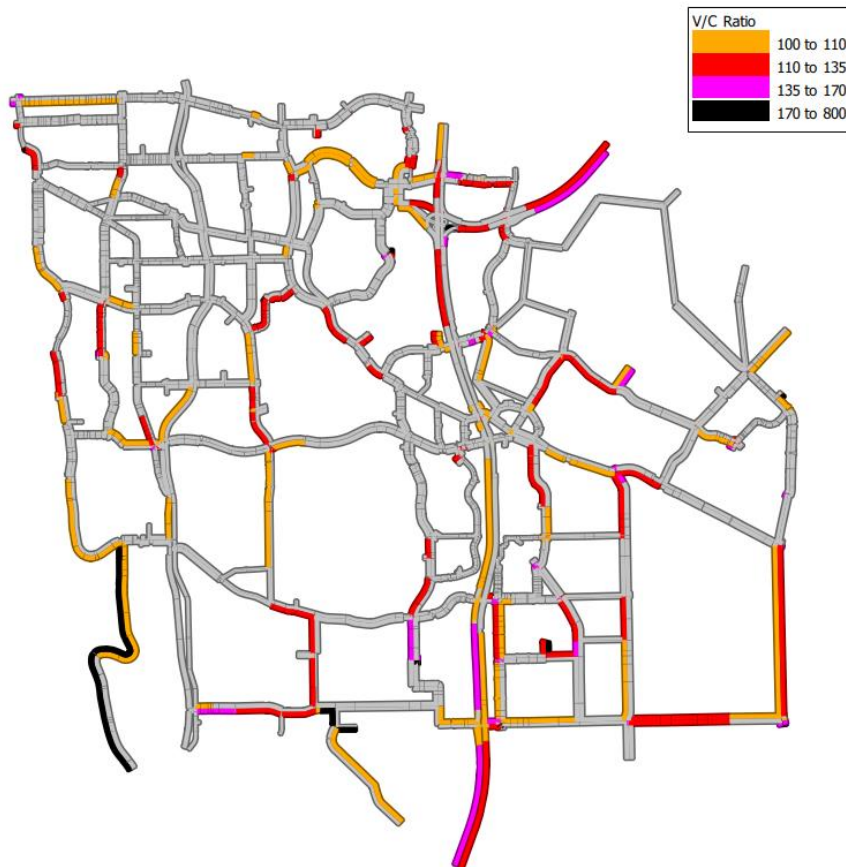


Figure 4: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2031 “Do Nothing” scenario

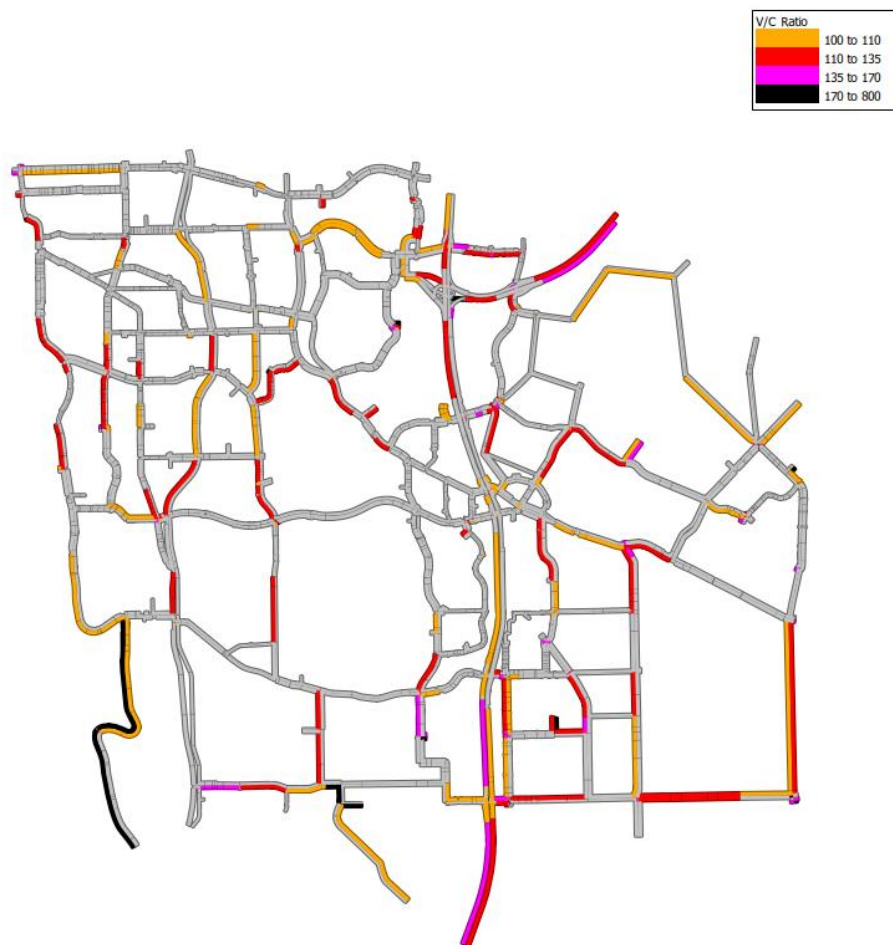
**AM Peak Do Something:**

Figure 5: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2031 “Do Something” scenario

The figures show a marginal improvement in the road network in the “Do Something” scenario. The Rockingham Road downgrade from two lanes to one lane results in increased congestion on Rockingham Road. The purpose of the capacity downgrade is to improve road safety and pedestrian amenity in the area.

Vehicle-hours travelled (VHT) across the Cockburn road network was used to estimate the benefits of the upgrades. In the 2031 “Do Nothing” AM peak scenario, the VHT was 645,007 vehicle-hours which reduced to 642,338 vehicle-hours for the “Do Something” AM peak. This represents a travel time savings of 2,669 vehicle-hours during the AM peak.

Figure 6 and Figure 7 show the difference in the “Do Nothing” and “Do Something” scenarios for 2031 during the PM peak.

**PM Peak Do Nothing:**

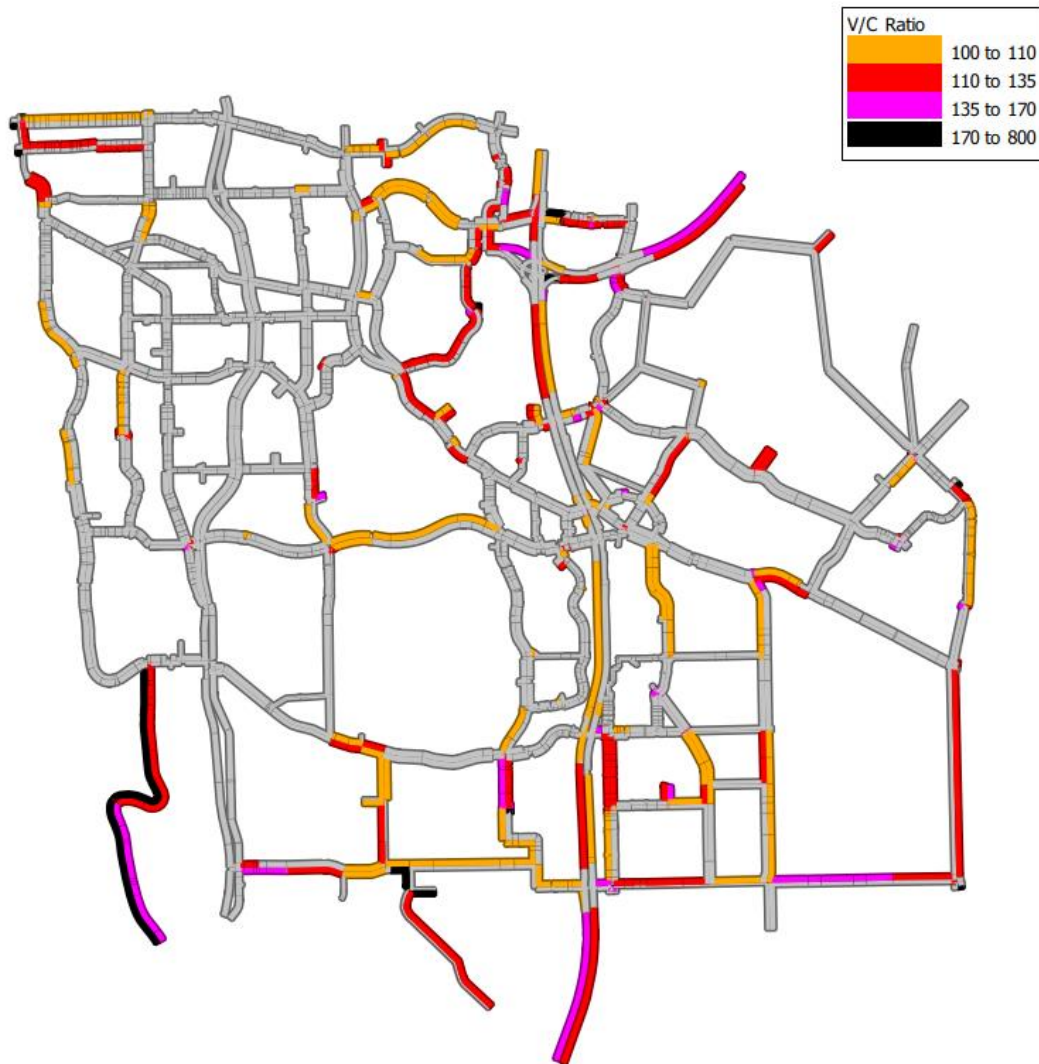


Figure 6: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2031 “Do Nothing” scenario

## PM Peak Do Something case:

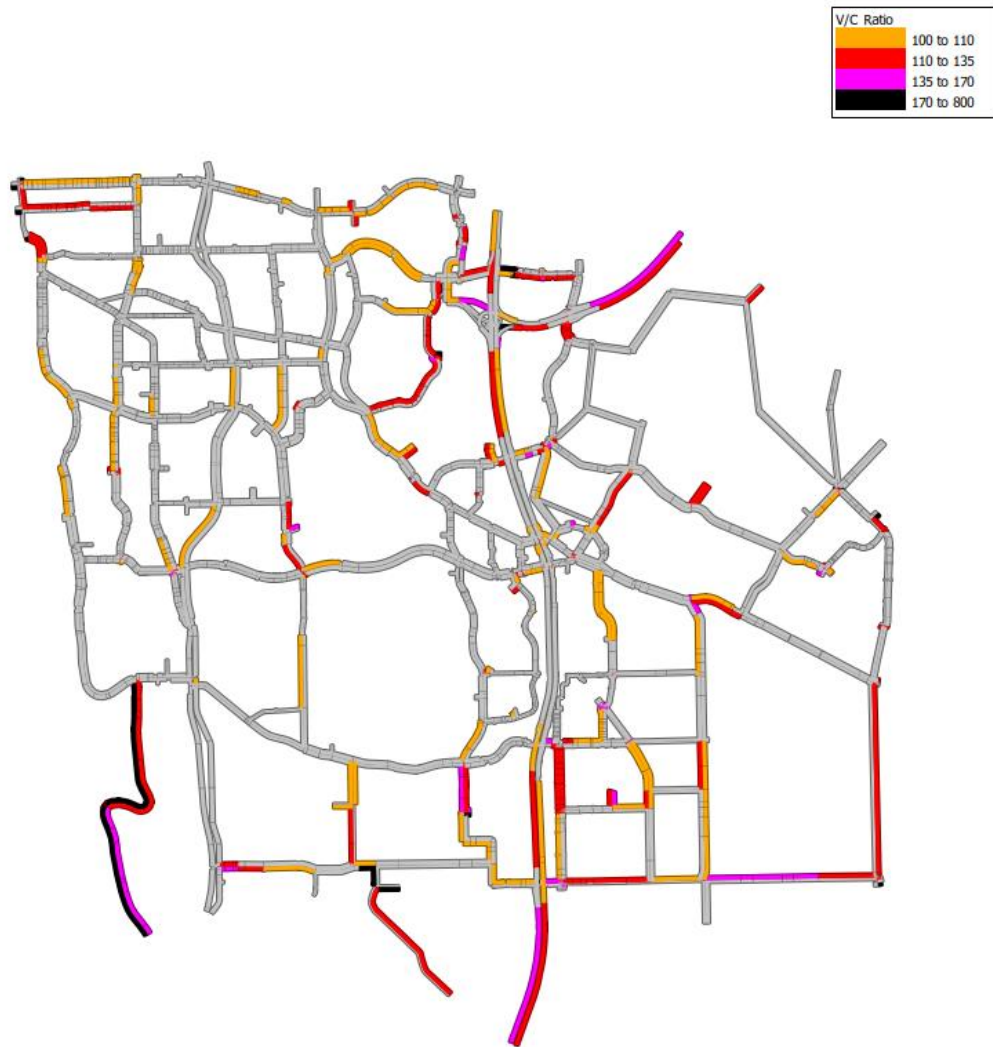


Figure 7: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2031 “Do Something” scenario

The results show a marginal improvement in the PM peak period road network in the “Do Something” scenario. The PM peak congestion in the “Do Nothing” scenario is spread out throughout the road network in contrast to the “Do Something” scenario where it is concentrated towards the extreme north and south regions of the network and adjacent to the freeway. Local roads seem to have benefitted in travel times by the road upgrades in the “Do Something” scenario. In the 2031 “Do Nothing” PM peak period scenario, the VHT was 658,543 whereas it was 652,988 for the “Do Something” PM peak. The results indicated a travel time savings of 5,555 vehicle-hours during the PM peak period.



### 4.3 Results for 2041 planned road network

The results for the 2041 “Do Nothing” and “Do Something” scenarios show that peak period congestion is spread out throughout the road network in both the scenarios. A comparison of VHT indicates a marginal improvement in the road network in the “Do Something” scenario.

Figure 8 and Figure 9 show the difference in the 2041 AM peak period “Do Nothing” and “Do Something” scenarios.

#### AM Peak Do Nothing:

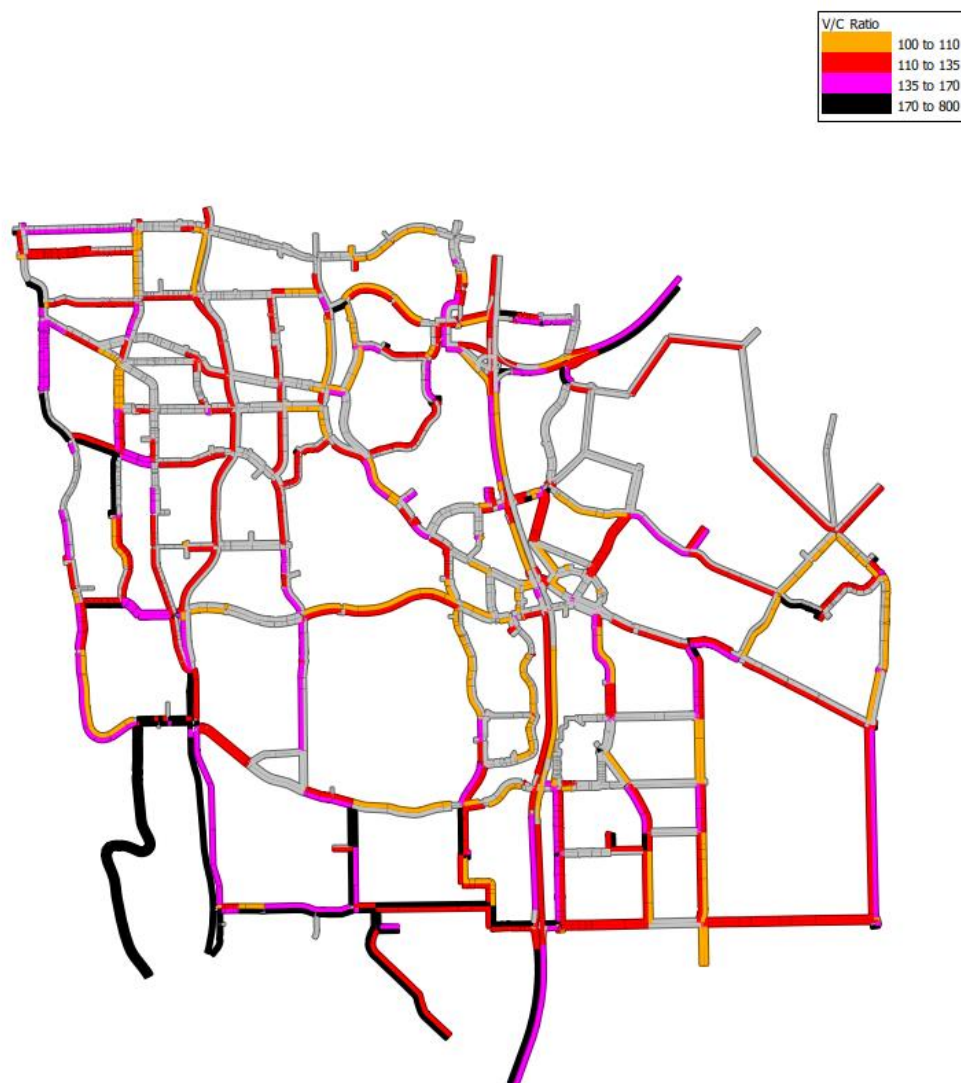


Figure 8: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2041 “Do Nothing” scenario

AM Peak Do Something case:

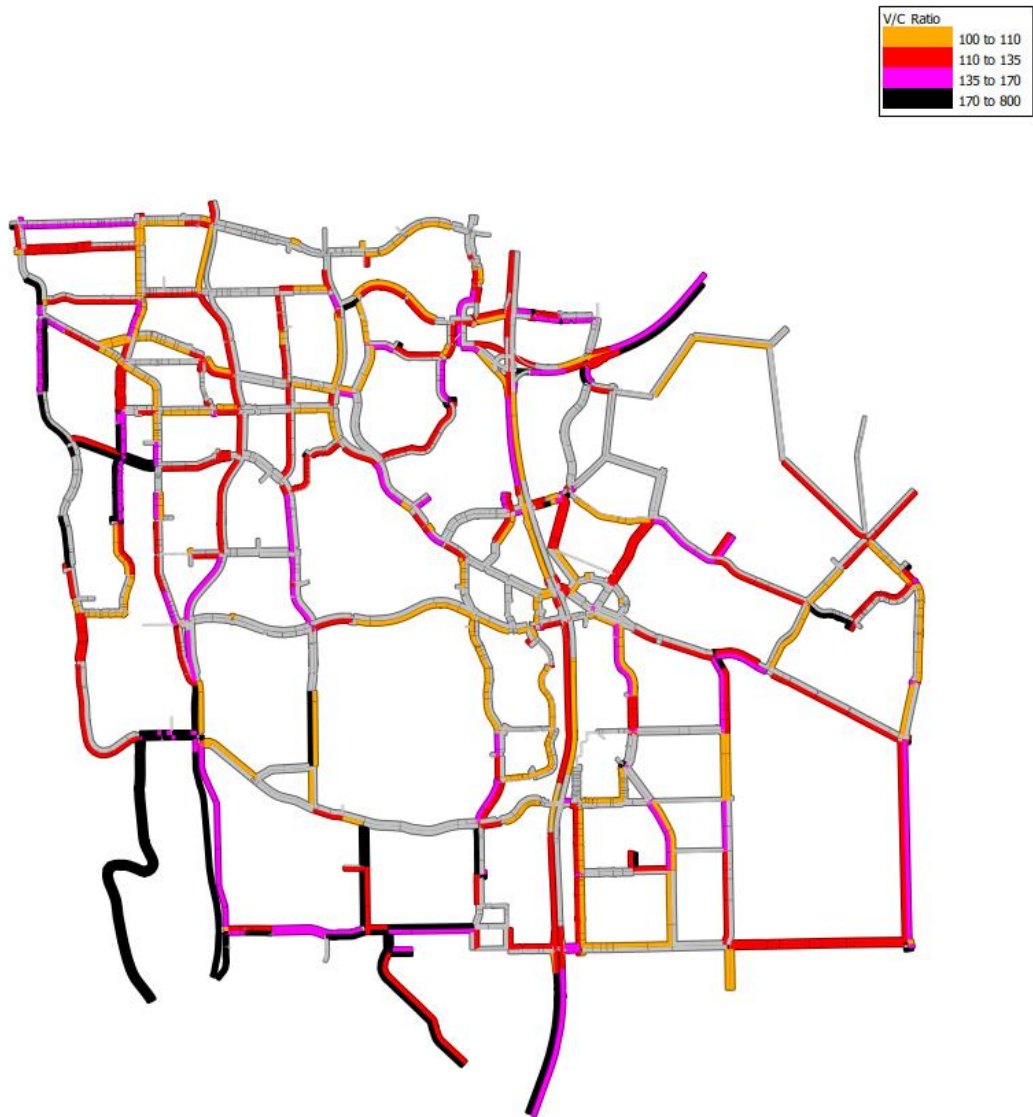


Figure 9: Road sections highlighted exceed 100% V/C ratio during AM Peak – 2041 “Do Something” scenario

Figure 10 and Figure 11 show the difference in the 2041 PM peak period “Do Nothing” and “Do Something” scenarios.



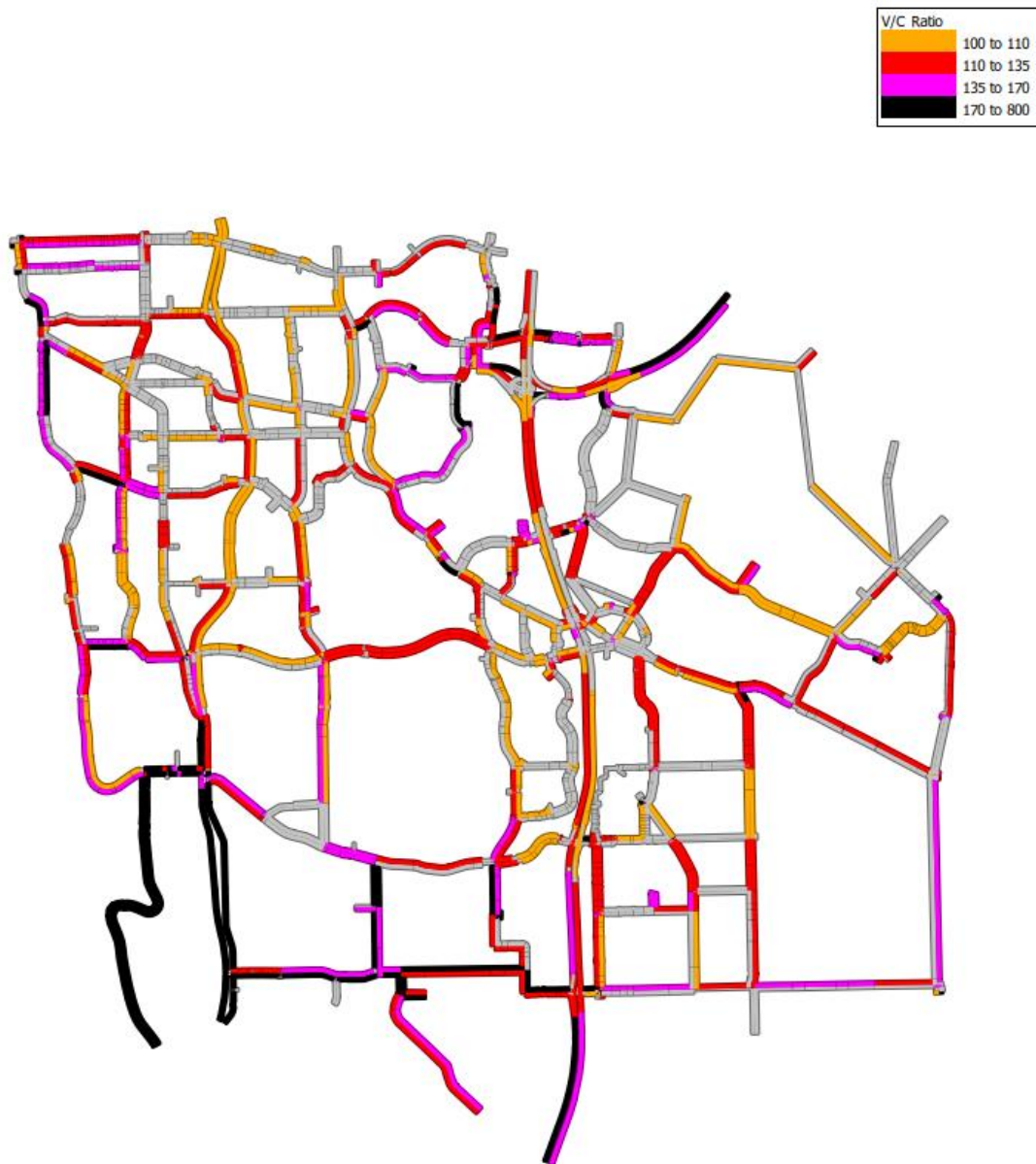
**PM Peak Do Nothing:**

Figure 10: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2041 “Do Nothing” scenario

**PM Peak Do Something:**

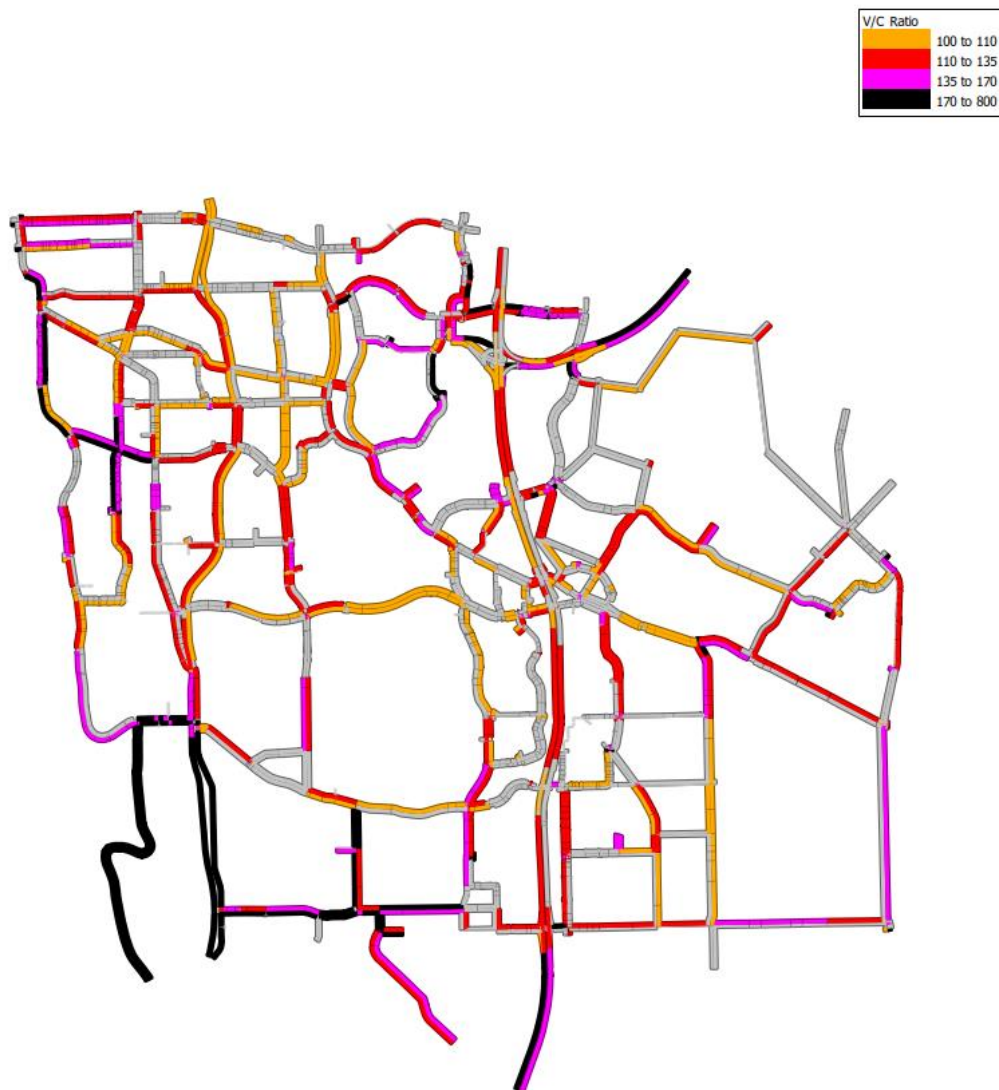


Figure 11: Road sections highlighted exceed 100% V/C ratio during PM Peak – 2041 “Do Something” scenario

The 2041 “Do Nothing” AM peak VHT was 4,216,083 veh-hrs which reduced to 4,115,750 veh-hrs for the “Do Something” scenario. The results indicated a travel time savings of 100,333 veh-hrs during the AM peak period in 2041.

Similarly, for the PM peak, the results indicated a reduction in VHT by 99,667 veh-hrs. Refer to Appendix A for further details.

Since this is a high level strategic modelling exercise, there are some limitations. The assessment of finer grained operational components such as individual intersection or corridor performance would enable a better understanding of the congestion hotspots. The strategic model uses link-based delays whereas an operational model would assess congestion at intersections.

## 4.4 Network Statistics

Table 4 shows a summary of network statistics for base and future years for the “Do Nothing” and the “Do Something” scenarios. These help to identify impacts of the upgrades on the overall travel time and travel distance in the network during peak periods.

The planned road upgrades reduce vehicle-hours but add to vehicle-kms during peak periods. New roads will reduce veh-hours and increase traffic speeds but also encourage longer trip lengths – hence, the increase in vehicle-kms.

Table 4: Forecast scenario assignment summary statistics

| Network Variable        | Base      | Do Nothing |           | Do Something |           |
|-------------------------|-----------|------------|-----------|--------------|-----------|
|                         | 2021      | 2031       | 2041      | 2031         | 2041      |
| Vehicle-hours (AM Peak) | 60,349    | 645,007    | 4,216,083 | 642,338      | 4,115,750 |
| Vehicle-kms (AM Peak)   | 1,008,230 | 1,440,000  | 1,940,530 | 1,444,030    | 1,960,200 |
| Vehicle-hours (PM Peak) | 105,414   | 658,543    | 4,584,700 | 652,988      | 4,485,033 |
| Vehicle-kms (PM Peak)   | 1,009,980 | 1,489,930  | 1,991,070 | 1,498,750    | 2,011,710 |

## 4.5 High Demand zones

The southwest section of the road network will experience a high growth in traffic due to the presence of AMC, Latitude 32 and Westport. Zones 21-26, 61, 62, 77, 79 and 112 are the zones in question which can be seen in Figure 12.

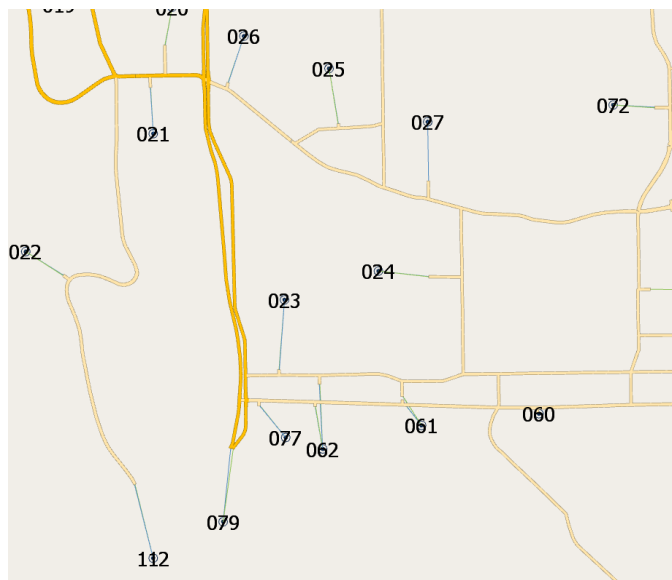


Figure 12: High Demand SW Zones in 2041 road network

There is a significant increase in vehicular demand to and from these zones. Table 5 and Table 6 summarise the demands.

## Future Year Network Review

Table 5 shows traffic demand to the zones in question. The Westport zones attract about 4,000 vehicles in 2031 and 10,000 vehicles in 2041. This demand increase along with the surrounding zones for AMC and Latitude 32 causes the total trips into these zones to increase significantly. This increase causes congestion issues particularly in 2041 which is visible in the V/C ratio results in all the scenarios tested.

Table 5: Comparison of demands to the zones corresponding to the southwest of the network

| To       | Zone ID            | AM (7 am – 9 am) |      |       | PM (3 pm – 5 pm) |       |       |
|----------|--------------------|------------------|------|-------|------------------|-------|-------|
|          |                    | 2021             | 2031 | 2041  | 2021             | 2031  | 2041  |
| Westport | 79,112             | 3227             | 7078 | 13994 | 2917             | 6196  | 12975 |
| AMC      | 21,22              | 968              | 980  | 3734  | 2488             | 2532  | 5000  |
| Lat 32   | 23-26,<br>61,62,77 | 525              | 1740 | 3138  | 657              | 1922  | 2670  |
| Total    |                    | 4720             | 9798 | 20866 | 6062             | 10649 | 21303 |

Table 6 shows the demands generated from the zones that correspond to Westport, AMC and Latitude 32. Similar level of increase in demands can be seen for the future years 2031 and 2041.

Table 6: Comparison of demands from the zones corresponding to the southwest of the network

| From     | Zone ID            | AM(7 am – 9 am) |      |       | PM(3 pm – 5 pm) |       |       |
|----------|--------------------|-----------------|------|-------|-----------------|-------|-------|
|          |                    | 2021            | 2031 | 2041  | 2021            | 2031  | 2041  |
| Westport | 79,112             | 2569            | 4018 | 9641  | 4227            | 6273  | 12179 |
| AMC      | 21,22              | 1474            | 2904 | 5908  | 1083            | 2028  | 5128  |
| Lat 32   | 23-26,<br>61,62,77 | 710             | 2372 | 4284  | 767             | 2496  | 4270  |
| Total    |                    | 4753            | 9294 | 19833 | 6076            | 10797 | 21577 |

The congestion issues experienced in the south west section of the network causes a flow-on effect on the northern sections of the network.

## 5. Additional scenario testing

Further scenario testing of alternative options was undertaken. These scenarios were tested to quantify the V/C ratio, Veh-hrs and Veh-kms travelled during peak periods. They were then used to make comparisons amongst different scenarios in order to understand the most beneficial upgrades. There were six additional scenarios tested which are described below.

### 5.1 Scenario 1 – City upgrades:

This scenario was tested on the base year 2021 road network. In this scenario, the upgrades highlighted below were assumed to be undertaken by the City in years 2031 and 2041 as shown. Figure 13 shows planned upgrades in this scenario with 2031 and 2041 upgrades highlighted.

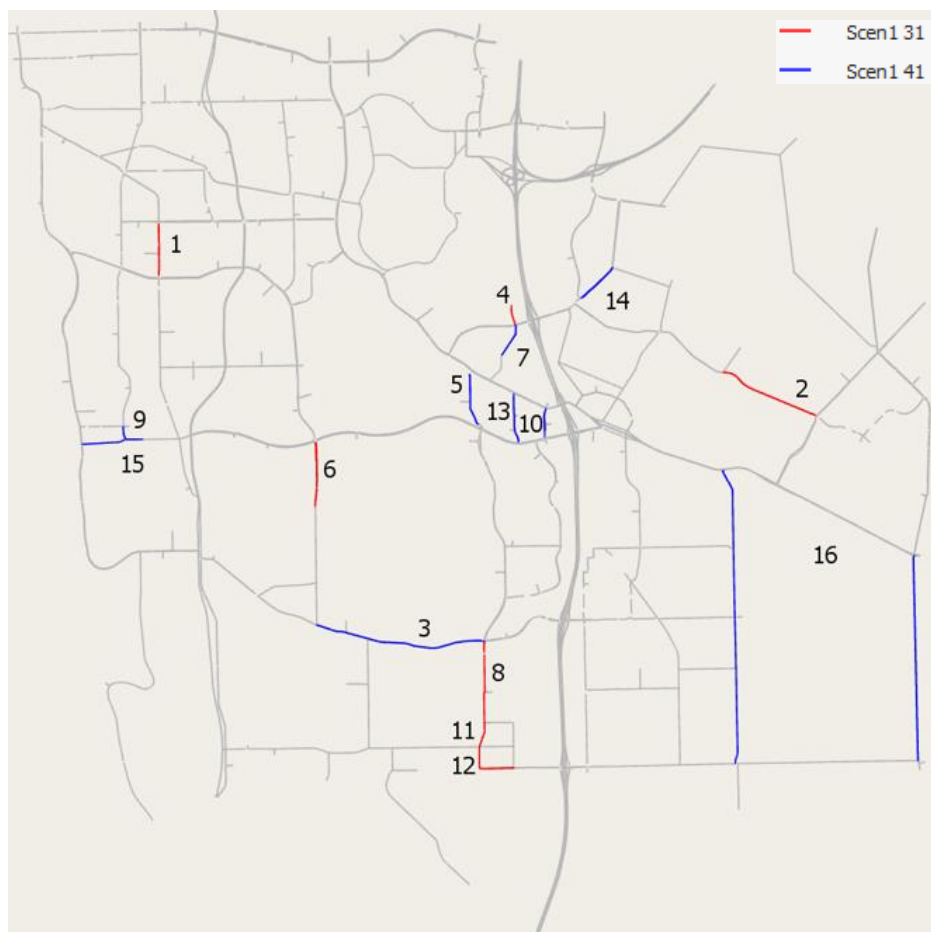


Figure 13: Map showing the 2031 City of Cockburn road network under Scenario 1

## Additional scenario testing

Table 7: Scenario 1 – City upgrades

| Upgrade number | Road  | Type of upgrade   | Year of upgrade |
|----------------|---|---|-----------------|
| 1              | Rockingham Road – Phoenix Road to Spearwood Avenue  | reduce to 1 lane each way                                     | 2031            |
| 2              | Jandakot Road Upgrade – Fraser Road to Warton Road  | Additional lane both directions                               | 2031            |
| 3              | Russell Road Upgrade - Hammond Road to Rockingham Road - Stage 1 - Hammond Road to Henderson Road | Additional lane both directions                               | 2041            |
| 4              | Elderberry Drive Realignment  | Jindabyne Heights to Berrigan Drive to connect to Ngort Drive | 2031            |
| 5              | Hammond Road Upgrade - Beeliar Drive to North Lake Road   | Additional lane both directions                               | 2041            |
| 6              | Spearwood Avenue Upgrade - Beeliar Drive to Fancote Avenue  | Additional lane both directions                               | 2031            |
| 7              | Ngort Drive Upgrade & Extension   | North Lake Road to Berrigan Drive                             | 2041            |
| 8              | Hammond Road Upgrade & Extension - Gaebler Road to Rowley Road - Stage 1 -                        | Construct 1 carriageway both NB and SB                        | 2031            |
| 9              | Mayor Road Downgrade / Removal  | Apium Mews to Atwell Close                                    | 2041            |
| 10             | Midgegooroo Avenue Downgrade between Beeliar Drive to North Lake Road                             | reduce to 2 lanes both directions                             | 2041            |
| 11             | Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 2                          | link extension from Frankland Avenue to Wattleup Road         | 2031            |
| 12             | Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 3                          | link extension from Wattleup Road to Rowley Road              | 2031            |
| 13             | Poletti Road Upgrade - Beeliar Drive to North Lake Road   | Additional lane both directions                               | 2041            |
| 14             | Pilatus Street Upgrade - Berrigan Drive to Jandakot Airport boundary                              | Additional lane both directions                               | 2041            |
| 15             | Beeliar Drive extension   | link extension from west of Stock Road up to Cockburn Road    | 2041            |

The modelling results indicate a marginal increase in veh-hrs and veh-kms in the AM peak period and a marginal reduction in the PM peak period.

V/C Ratio results for this scenario are similar to the “Do Something” scenario with minor variations in the AM and PM peak periods and do not suggest major improvements. Plots for the V/C Ratio are shown below.

Additional scenario testing

## 2031 Results:

V/C - AM Peak Period - Scenario 1:

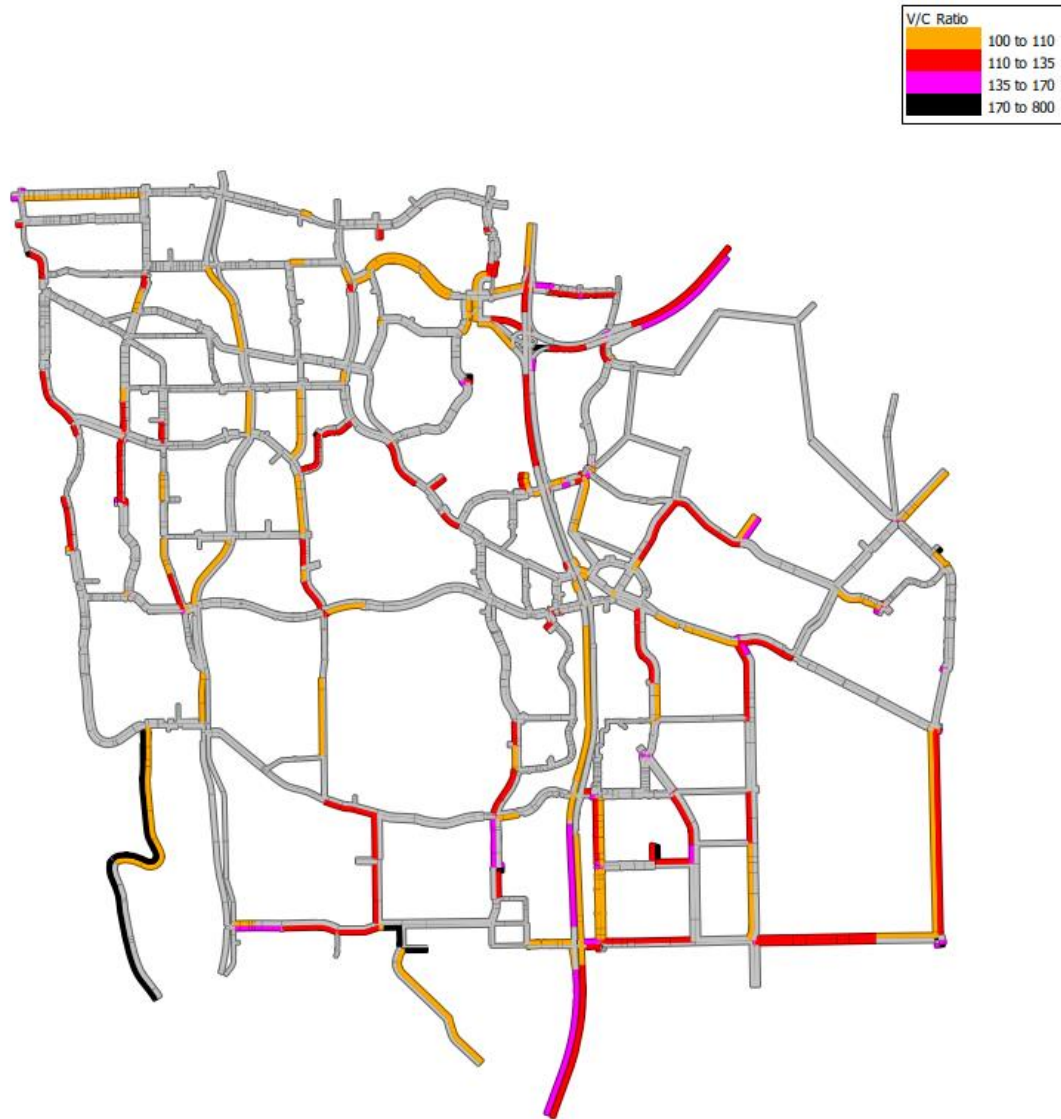


Figure 14: V/C Ratio exceeding 100 in Scenario 1 – AM Peak – 2031



Additional scenario testing

V/C PM Peak Period – Scenario 1:

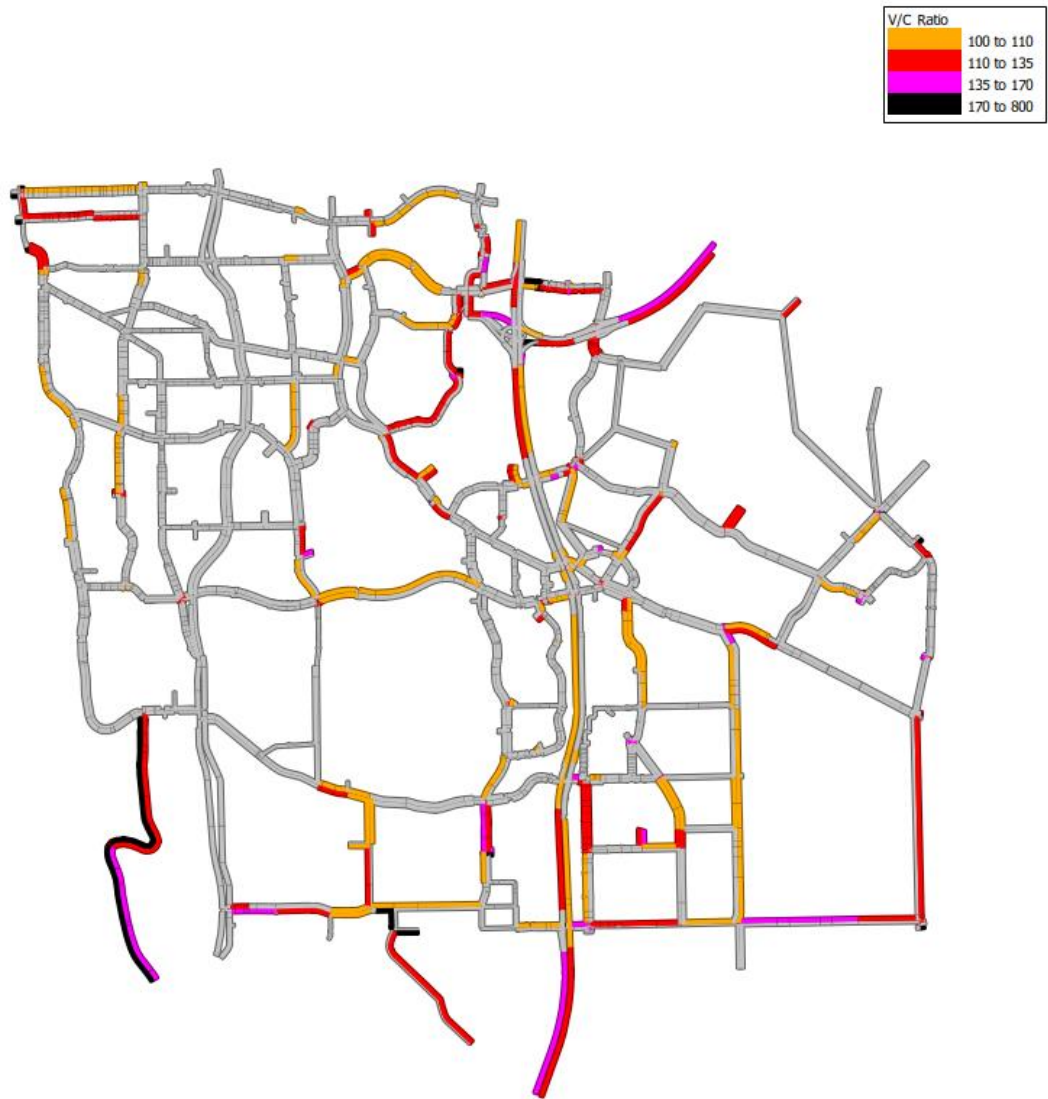


Figure 15: V/C Ratio exceeding 100 in Scenario 1 – PM Peak - 2031



Additional scenario testing

## 2041 Results:

V/C AM Peak Period – Scenario 1:

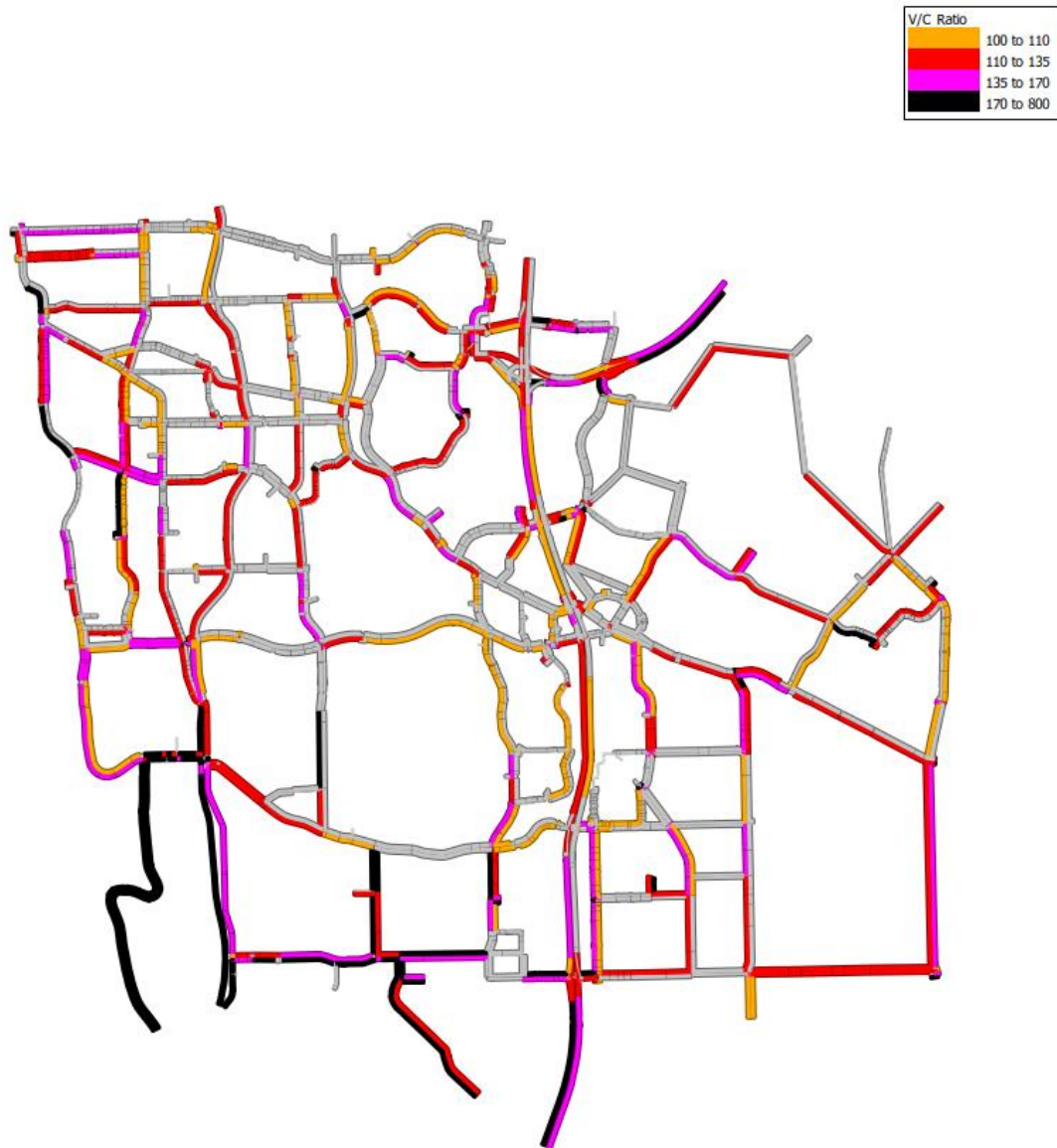


Figure 16: V/C Ratio exceeding 100 in Scenario 1 – AM Peak – 2041

## Additional scenario testing

## V/C PM Peak Period – Scenario 1:

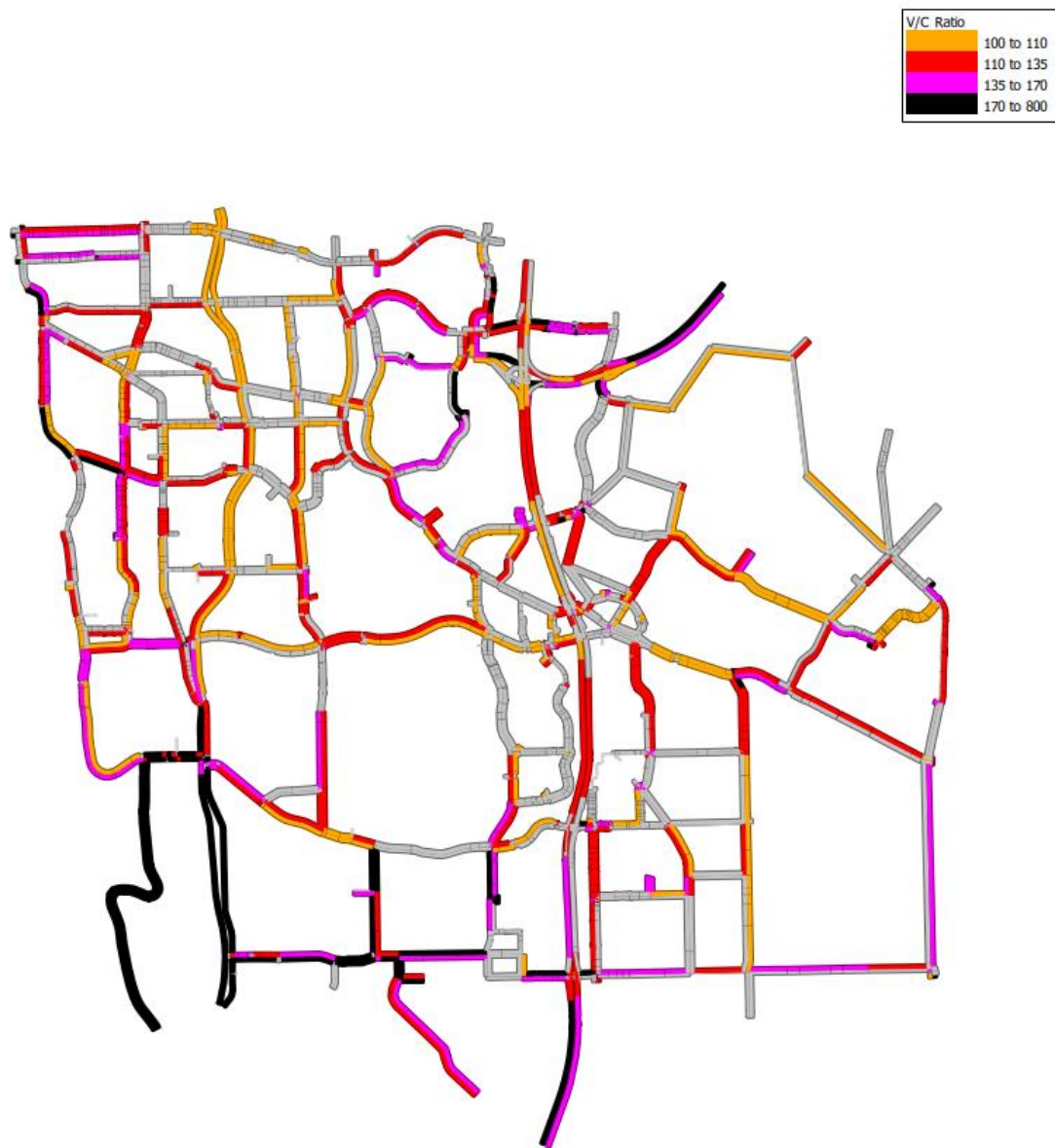


Figure 17: V/C Ratio exceeding 100 in Scenario 1 – PM Peak - 2041

V/C results for Scenario 1 are almost identical to the “Do Something” scenario. There are no major reductions in the V/C ratio in the road network. The benefits from this scenario are marginal when compared to the “Do Something” scenario.

## 5.2 Scenario 2 – State Upgrades with Fremantle Port

Scenario 2 was a test to observe the impacts of upgrades undertaken by Main Roads WA in 2031. The upgrades are shown in the figure below.

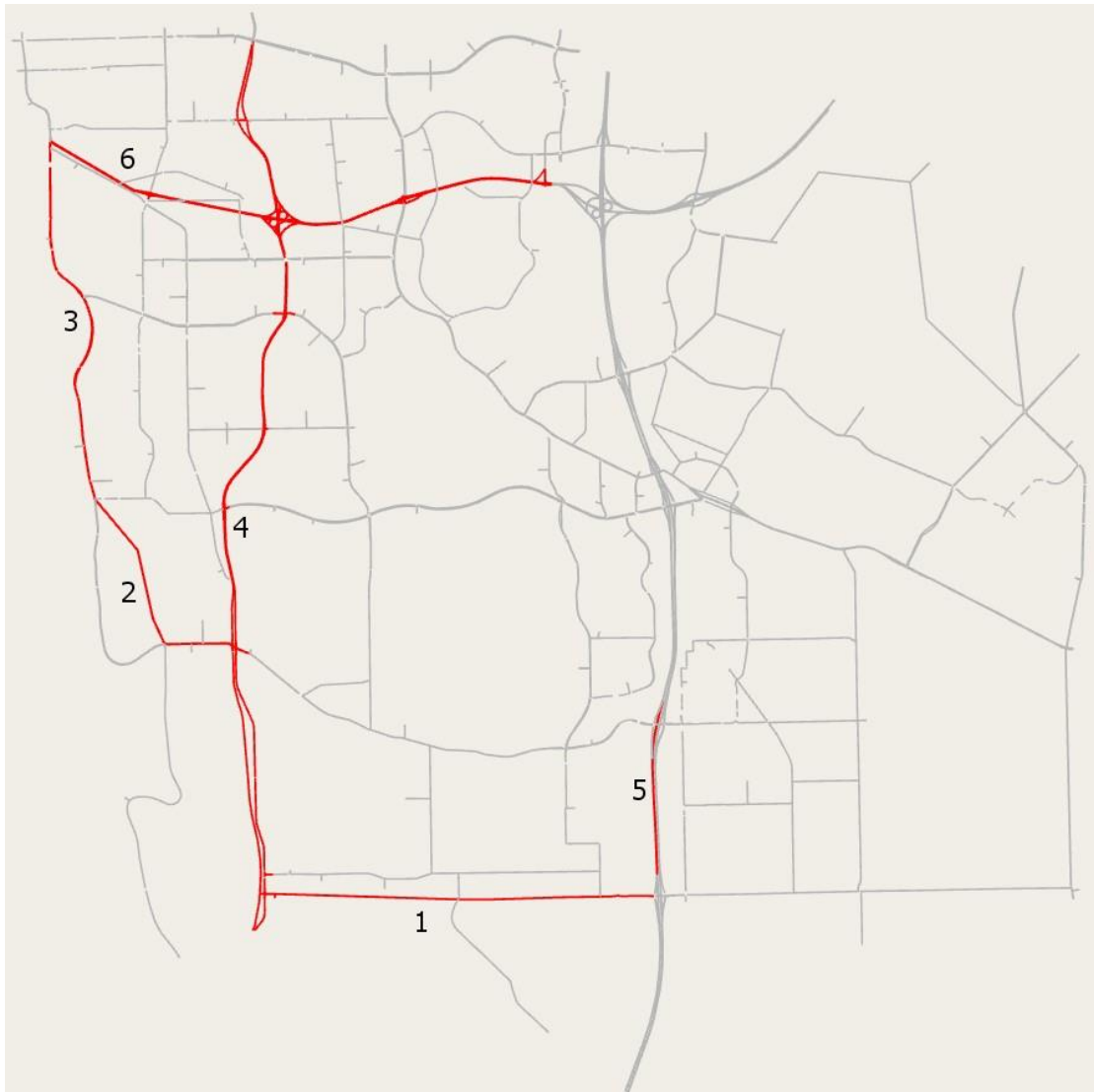


Figure 18: Map showing upgrades in City of Cockburn road network in Scenario 2

Additional scenario testing

---

The assumed improvements included:

1. Rowley Road West – Provision of divided dual carriageway – between Kwinana Freeway and Rockingham Road - Construct 2 carriageways operating at 80kph
2. Russell Road/Cockburn Road – Rockingham Road to Beeliar Drive extension (future connection) operating as a dual carriageway in both directions at 80km/hr (2031);
3. Cockburn Road to Beeliar Drive extension to Roe Highway – Operating as a Dual Carriageway 70km/hr (2031);
4. Stock Road – Control of access highway upgrade. Divided dual carriageway 100 km/hr (2031);
5. Freeway as noted in Do Something scenario (see Table 3) i.e. Northbound lane addition between Rowley Road and Russell Road; and
6. Roe 9 - Control of access highway upgrade. Divided dual carriageway 100km/hr (2031).

The veh-hrs results in Scenario 2 showed that there were significant travel time savings compared to the “Do Something” scenario. In the 2031 AM and PM Peak periods, there was a saving of 124,271 veh-hrs and 124,006 veh-hrs respectively.

The veh-kms results showed an increase in distance travelled during the AM and PM peak periods for Scenario 2. The Roe Highway extension seemed to contribute to the majority of the increase in distance travelled. Being a high speed route (100 km/hr), road users were more likely to use the route to save travel time for the east west movements. This added distance to some journeys but saved time.

The results for V/C Ratios are shown below:

Additional scenario testing

## 2031 Results:

V/C AM Peak Period – Scenario 2:

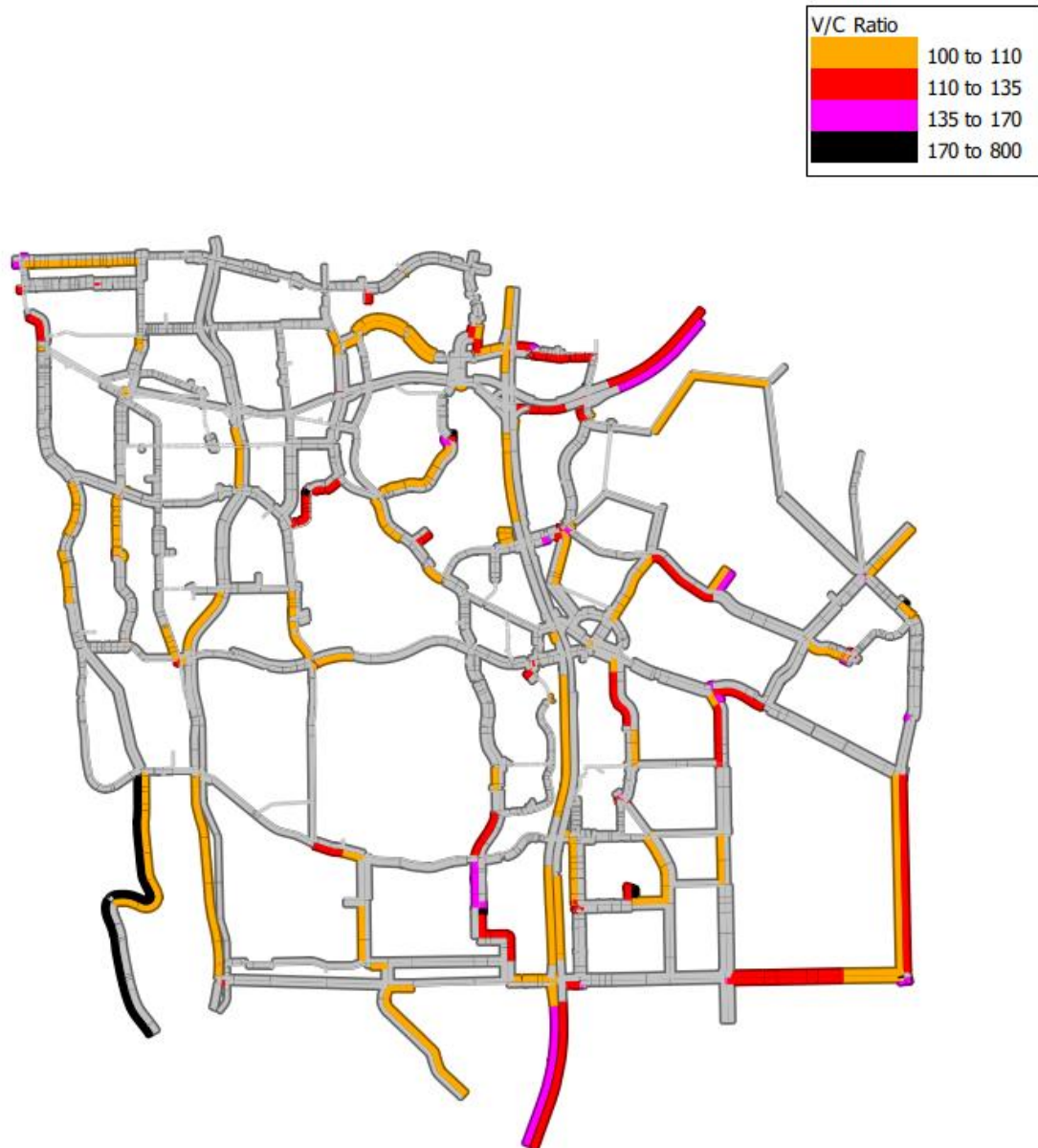


Figure 19: V/C Ratio exceeding 100 in Scenario 2 – AM Peak – 2031

V/C PM Peak Period – Scenario 2:

**Report**  
District Traffic Study 2023  
Prepared for City of Cockburn

SMEC Internal Ref. 3006466/206  
15 May 2024

Page 27

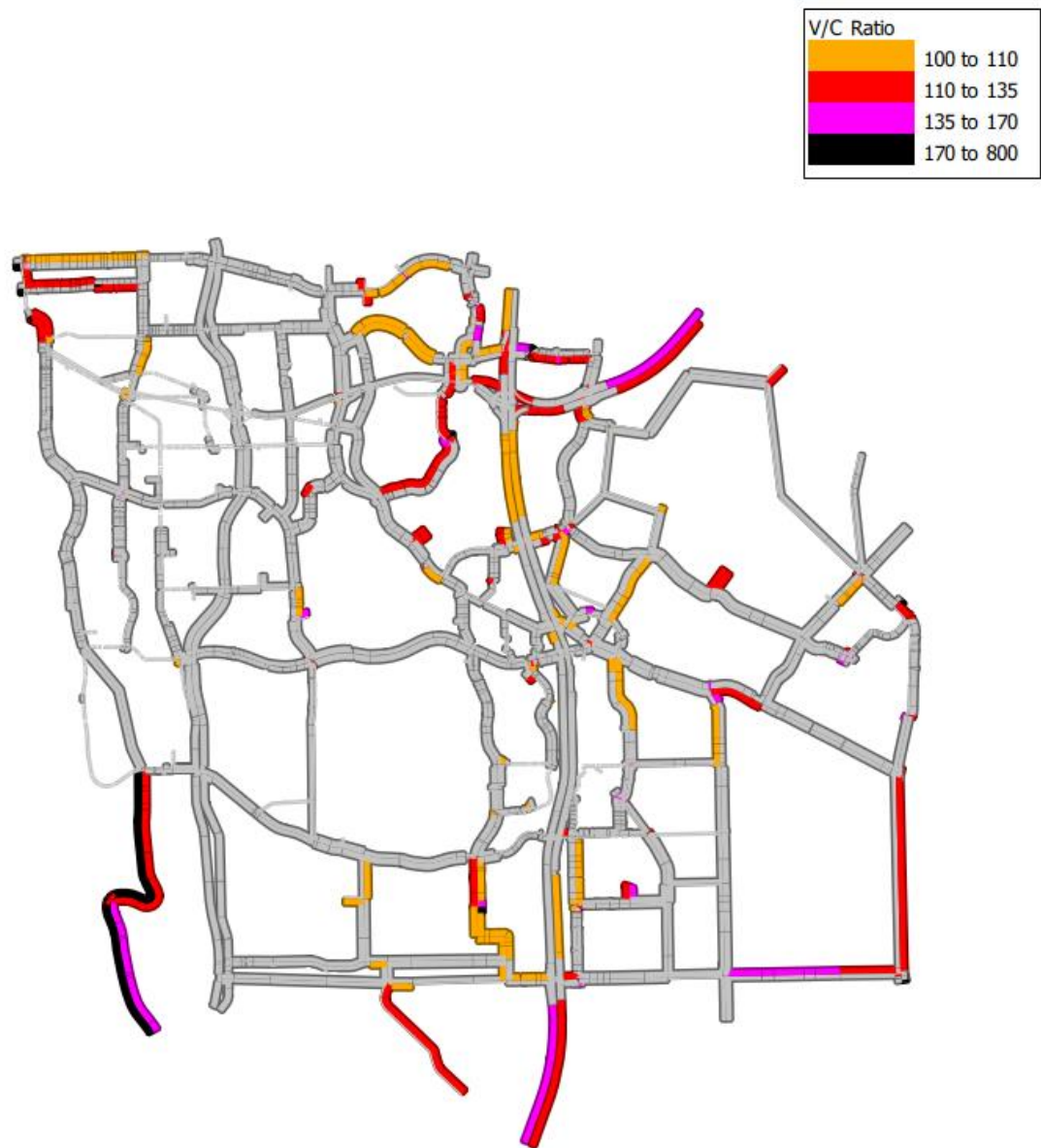


Figure 20: V/C Ratio exceeding 100 in Scenario 2 – PM Peak – 2031

The V/C ratios for the 2031 AM and PM peak periods show that the upgrades in Scenario 2 improved the network performance compared to the “Do Something” results. The benefits were concentrated on the western sections of the network with some noticeable improvements visible in the southern end of the network close to the freeway.

2041 Results:



Additional scenario testing

### V/C AM Peak Period – Scenario 2:

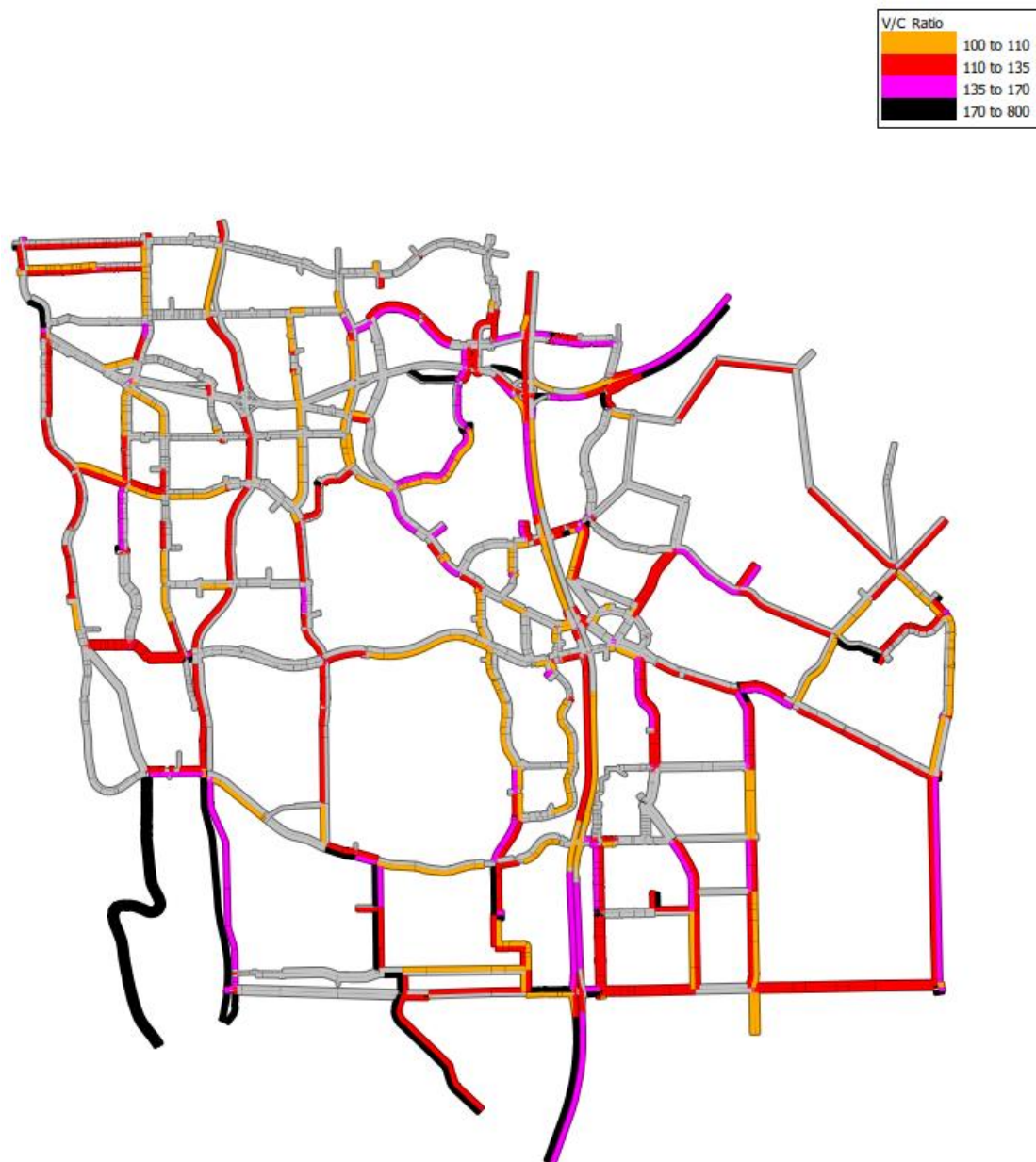


Figure 21: V/C Ratio exceeding 100 in Scenario 2 – AM Peak – 2041

### V/C PM Peak Period – Scenario 2:

## Additional scenario testing

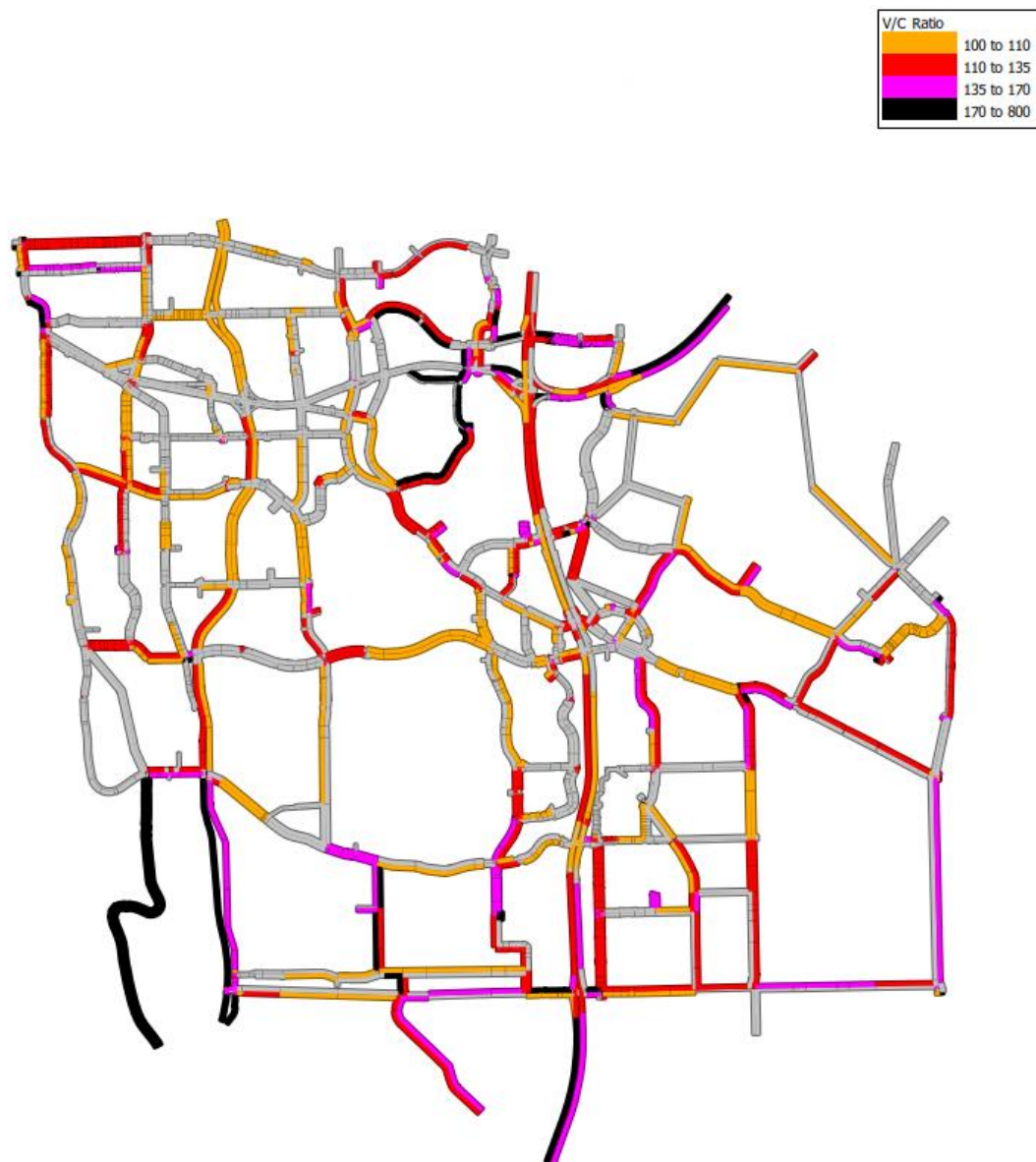


Figure 22: V/C Ratio exceeding 100 in Scenario 2 – PM Peak – 2041

V/C ratio results for 2041 showed similar improvements to 2031 with the north-west section showing most of the improvement.

The results for the Veh-Hrs in Scenario 2 showed that there was significant travel time savings compared to the “Do Something” scenario. In the 2041 AM and PM Peak periods, veh-hrs reduced by 560,317 veh-hrs and 715,983 veh-hrs respectively.

Veh-kms across the network increased during the AM and PM peak periods for Scenario 2 due to improved East-West accessibility provided by the Roe Highway.



### 5.3 Scenario 3 – State upgrades with Westport

This scenario was tested with the base year 2021 road network. In this scenario, the upgrades highlighted below were assumed to be undertaken by Main Roads in 2031. Figure 23 below shows the planned upgrades in this scenario.



Figure 23: Map showing the 2031 City of Cockburn road network in Scenario 3

Additional scenario testing

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The following upgrades were assumed in this scenario:

1. Rowley Road West – Provision of divided dual carriageway – between Kwinana Freeway and Rockingham Road - Construct 2 carriageways operating at 80kph
2. Russell Road/Cockburn Road – Rockingham Road to Beeliar extension (future connection) as divided dual carriageway, 80km/hr (2031);
3. Cockburn Road – dual carriageway from Beeliar Drive extension to South Street – dual carriageway 70km/hr (2031);
4. Stock Road – Controlled access highway upgrade with 3 lanes each direction at 100km/hr (2031);
5. Kwinana Freeway widening (2031) i.e. additional lane both directions between Anketell Road and Russell Road;
6. Cockburn Road (South), upgrade to dual carriageway 70 kph (2031);
7. Rowley Road East - divided dual carriageway 80 kph between Kwinana Freeway and Tonkin Highway (2041);
8. Nicholson Road upgrade to dual carriageway 80 kph and Liddelow Road speed reduction to 60 kph; and
9. Russell Road – Henderson Road to Rockingham Road – dual carriageway.

The V/C ratio results from the assumed upgrades are shown below:

## 2031 Results:

Additional scenario testing

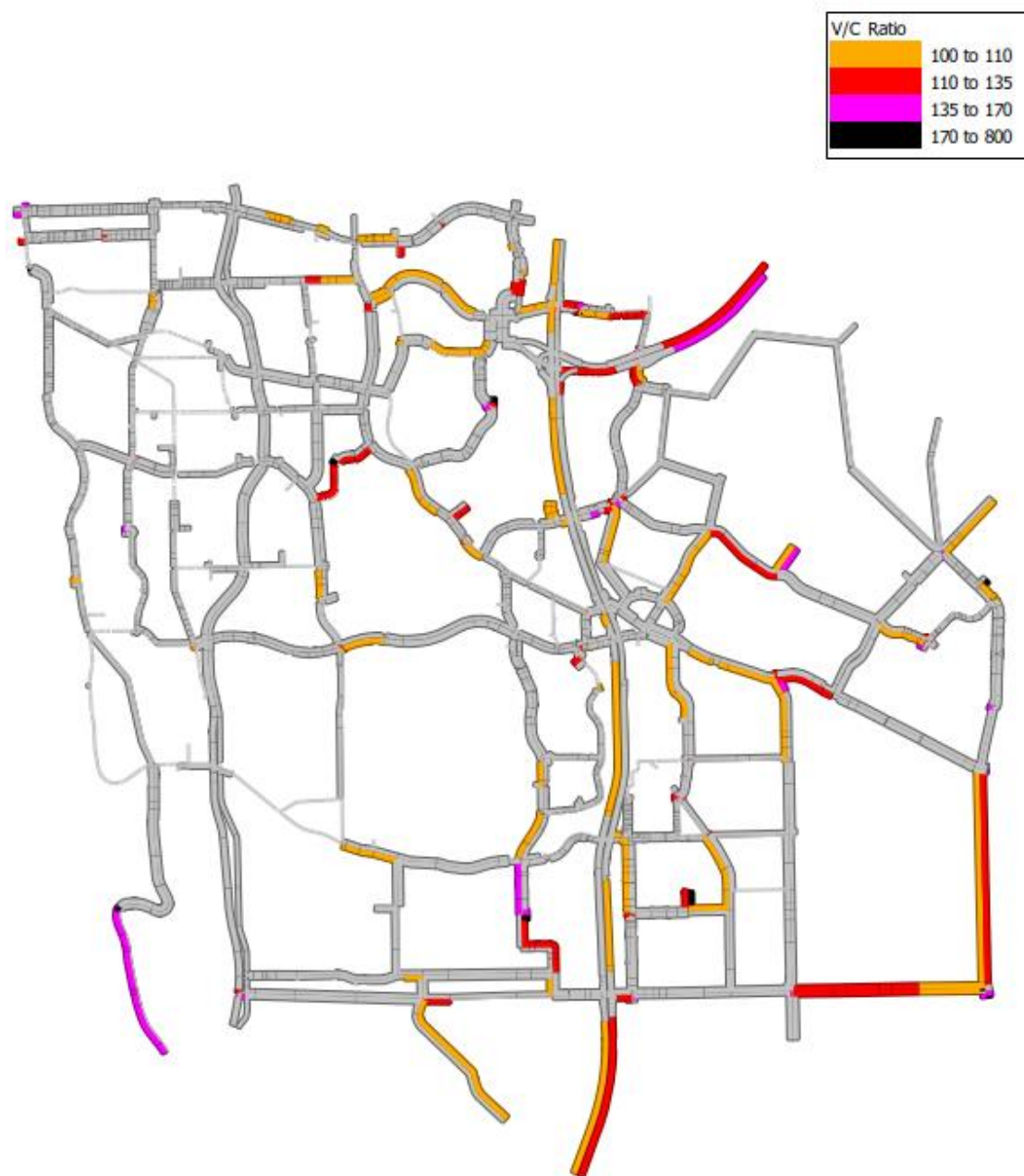
**V/C AM Peak Period – Scenario 3:**

Figure 24: V/C Ratio exceeding 100 in Scenario 3 – AM Peak – 2031

**V/C PM Peak Period – Scenario 3:**

## Additional scenario testing

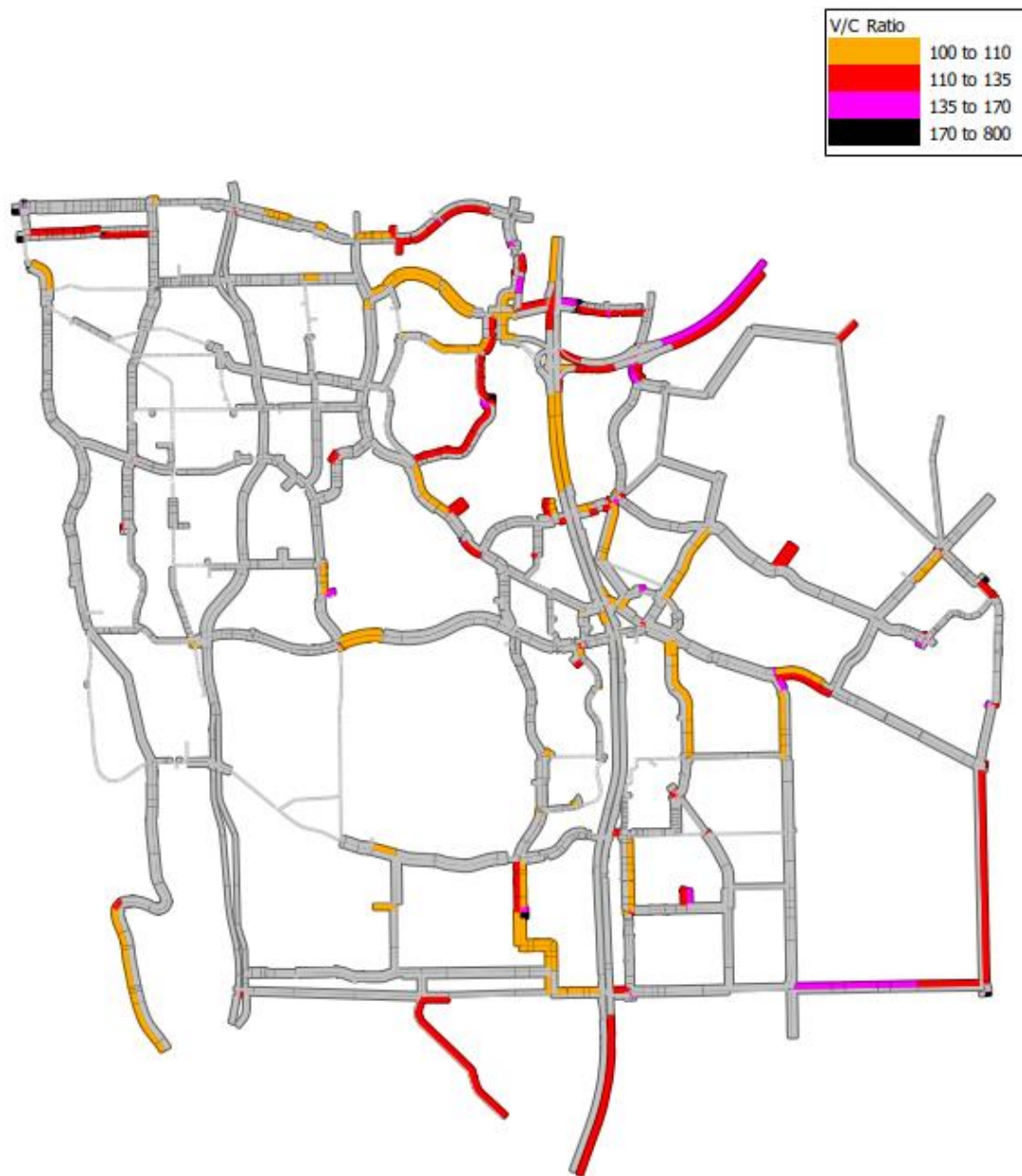


Figure 25: V/C Ratio exceeding 100 in Scenario 3 – PM Peak – 2031

The V/C Ratio plots for 2031 (AM and PM peak periods) show a significant improvement compared to the “Do Something” scenario. The Cockburn Road and Rowley Road east upgrades have reduced congestion levels on the surrounding roads and most sections west of Kwinana Freeway.

Additional scenario testing

## 2041 Results:

V/C AM Peak Period – Scenario 3:

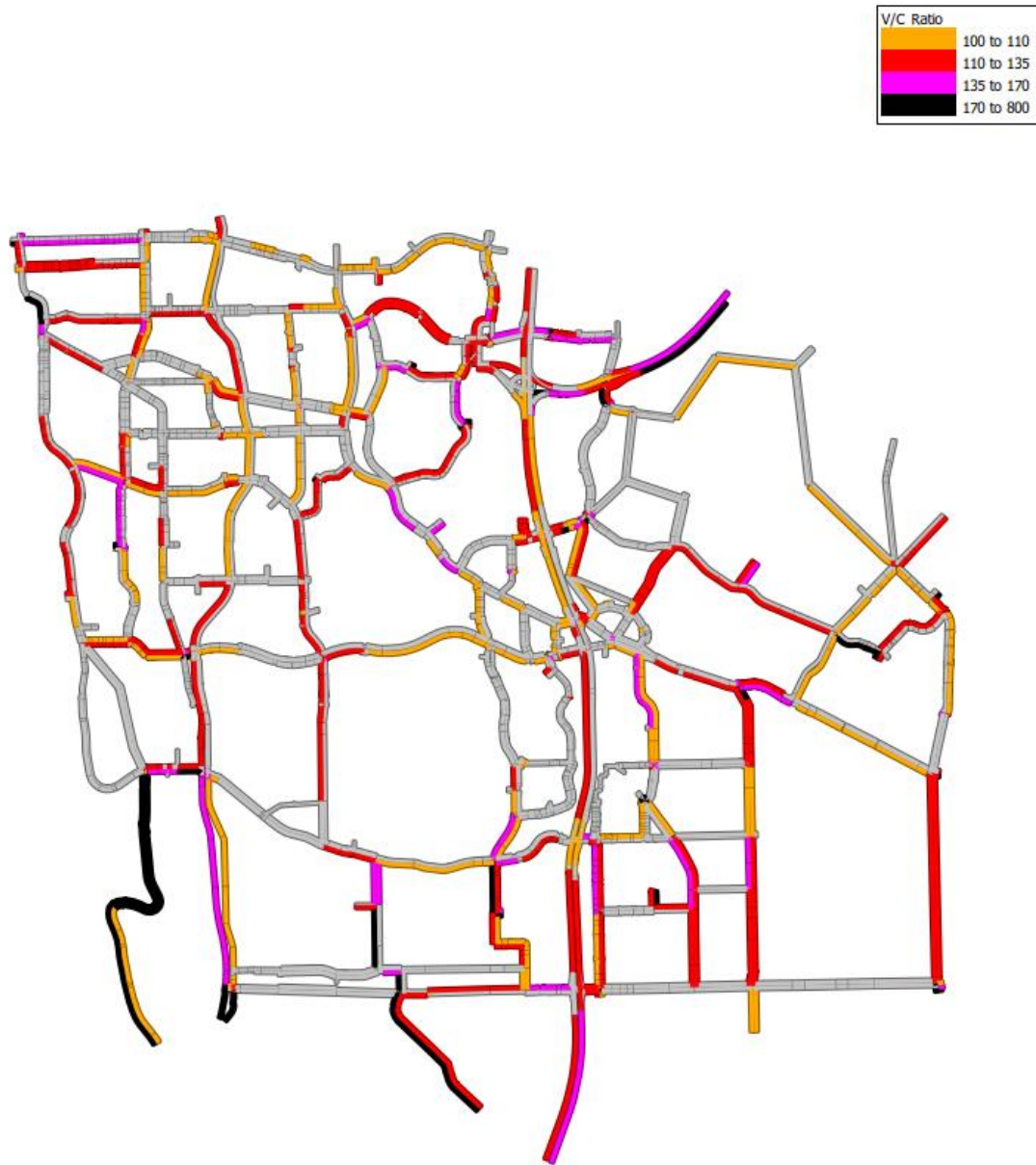


Figure 26: V/C Ratio exceeding 100 in Scenario 3 – AM Peak – 2041

## Additional scenario testing

## V/C PM Peak Period – Scenario 3:

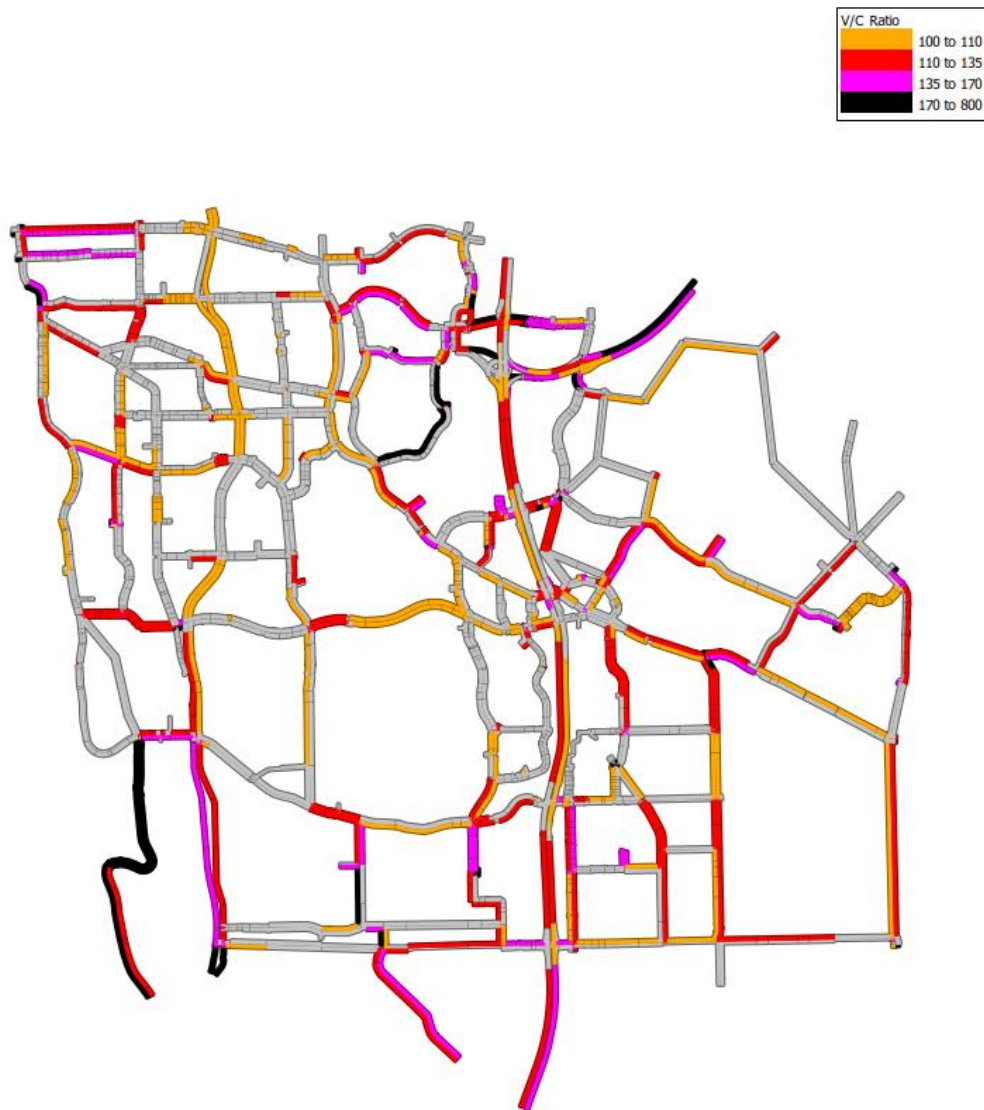


Figure 27: V/C Ratio exceeding 100 in Scenario 3 – PM Peak – 2041

The scenario 3 results show a further reduction in veh-hrs during the AM and PM peak periods. When the “Do Something” scenario is compared with Scenario 3, the veh-hrs fall by nearly 50% which indicates a significant reduction in congestion. Given that Scenario 3 includes most of Scenario 2 (except for Roe Highway), the addition of the Cockburn Road South upgrade, the Rowley Road east upgrades and the added capacity on Stock Road have been the primary reasons for the improvements. Roe Highway removal from the previous scenario resulted in increased congestion on parallel roads and to the northern sections of the network.

Similar to the 2031 results, the V/C Ratio plots for the 2041 AM and PM peak periods show similar improvements when compared to the “Do Something” results. The veh-hrs results in Scenario 3 (2041) show a significant reduction (i.e. approximately 1.85m and 2m vehicle-hours for AM and PM peak periods respectively).



## 5.4 Scenario 4 – Combination of City and State Upgrades with Westport

Scenario 4 includes a combination of upgrades featured in Scenarios 1 + 3. The upgrades in this scenario are:

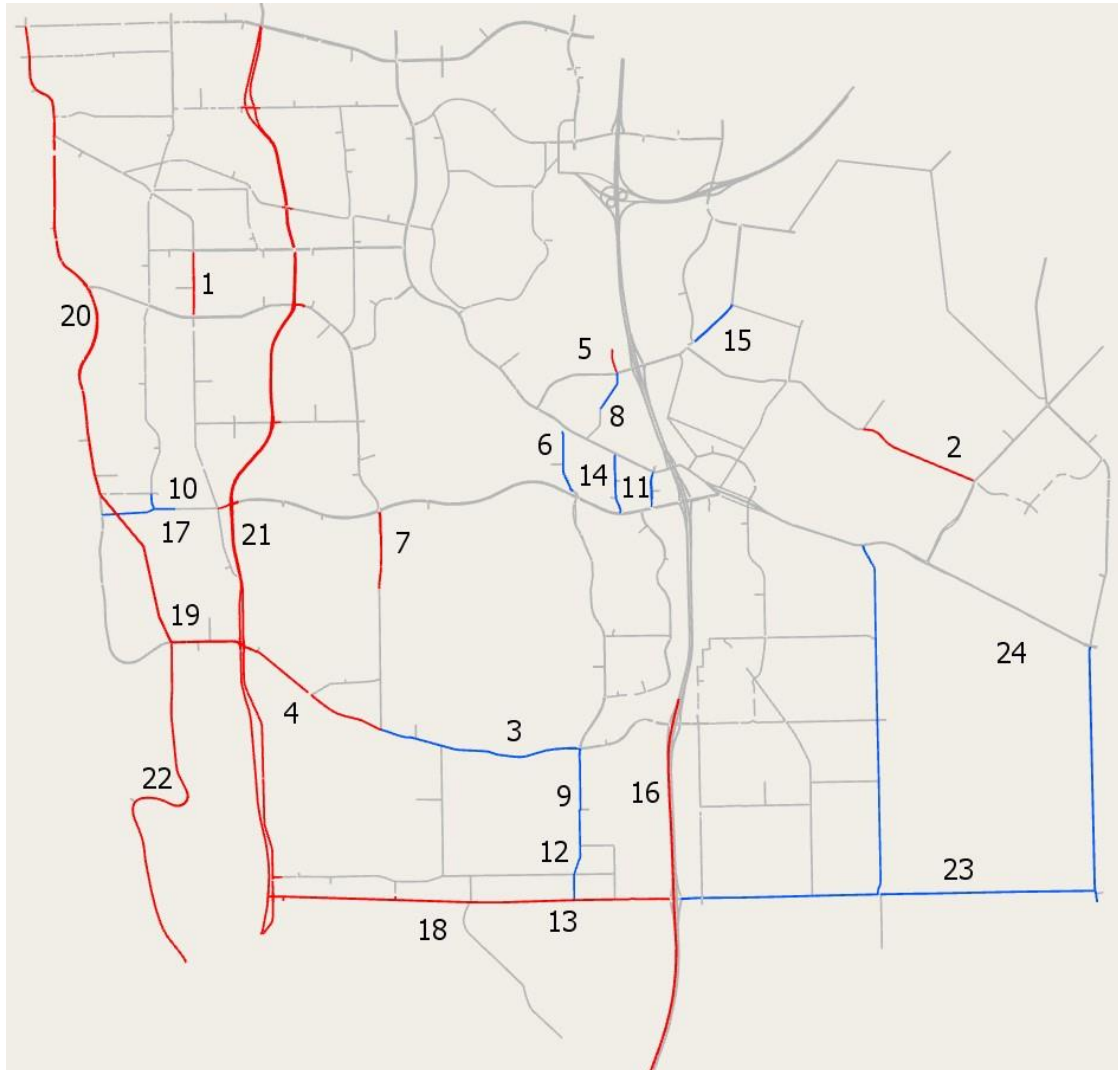


Figure 28: Map showing the 2041 City of Cockburn road network in Scenario 4

The changes to the network are listed in Table 8 as shown below:

## Additional scenario testing

Table 8: Scenario 4 – Assumptions

| Upgrade number | Road  | Type of upgrade  | Year of upgrade |
|----------------|---|--|-----------------|
| 1              | Rockingham Road – Phoenix Road to Spearwood Avenue reconstruction                                 | reduce to 1 lane each way  | 2031            |
| 2              | Jandakot Road Upgrade - Skotsch Road to Warton Road   | Additional lane  | 2031            |
| 3              | Russell Road Upgrade - Hammond Road to Rockingham Road - Stage 1 - Hammond Road to Henderson Road | Additional lane  | 2041            |
| 4              | Russell Road – Henderson Road to Rockingham Road - Stage 2  | Additional lane  | 2041            |
| 5              | Elderberry Drive Realignment - Jindabyne Heights to Berrigan Drive to connect to Ngort Drive      | Jindabyne Heights to Berrigan Drive to connect to Ngort Drive  | 2031            |
| 6              | Hammond Road Upgrade - Beeliar Drive to North Lake Road   | Additional lane  | 2041            |
| 7              | Spearwood Avenue Upgrade - Beeliar Drive to Fancote Avenue  | Additional lane  | 2031            |
| 8              | Ngort Drive Upgrade & Extension   | Extension - North Lake Road to Berrigan Drive  | 2041            |
| 9              | Hammond Road Upgrade & Extension - Gaebler Road to Rowley Road - Stage 1 -                        | construct 1 carriageway in both directions i.e. NB and SB  | 2031            |
| 10             | Mayor Road Downgrade / Removal  | Removal from Apium Mews to Atwell Close  | 2041            |
| 11             | Midgegooroo Avenue Downgrade  | Beeliar Drive to North Lake Road reduce to 2 lanes   | 2041            |
| 12             | Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 2 -                        | Link extension from Frankland Avenue to Wattleup Road  | 2031            |
| 13             | Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 3                          | Link extension from Wattleup Road to Rowley Road   | 2031            |
| 14             | Poletti Road Upgrade - Beeliar Drive to North Lake Road   | Additional lane  | 2041            |
| 15             | Pilatus Street Upgrade - Berrigan Drive to Jandakot Airport boundary                              | Additional lane  | 2041            |
| 16             | Kwinana Freeway widening i.e. between Anketell Road and Russell Road                              | Additional lane in both NB and SB direction  | 2031            |
| 17             | Beeliar Drive extension   | Link extension from west of Stock Road up to Cockburn Road   | 2041            |
| 18             | Rowley Road west between Kwinana Freeway to Rockingham Road                                       | Construct 2 carriageways operating at 80kph  | 2031            |
| 19             | Russell Road / Cockburn Road from Rockingham Road to Beeliar Drive extension                      | Construct 2 carriageways   | 2031            |
| 20             | Cockburn Road from Beeliar Drive to South Street  | Additional lane  | 2031            |
| 21             | Stock Road upgrade – South Street to Rowley Road  | 3 lanes each direction with 100 kph  | 2031            |
| 22             | Cockburn Road south   | Additional lane  | 2031            |
| 23             | Rowley Road East upgrade  | Divided dual carriageway 70 kph  | 2041            |
| 24             | Nicholson Road upgrade and Liddelow Road downgrade  | Upgrade Nicholson Road to dual carriageway 80 kph and reduce speed limit along Liddelow Road to 60 kph | 2041            |



Additional scenario testing

## Results 2031:

V/C AM Peak Period – Scenario 4:

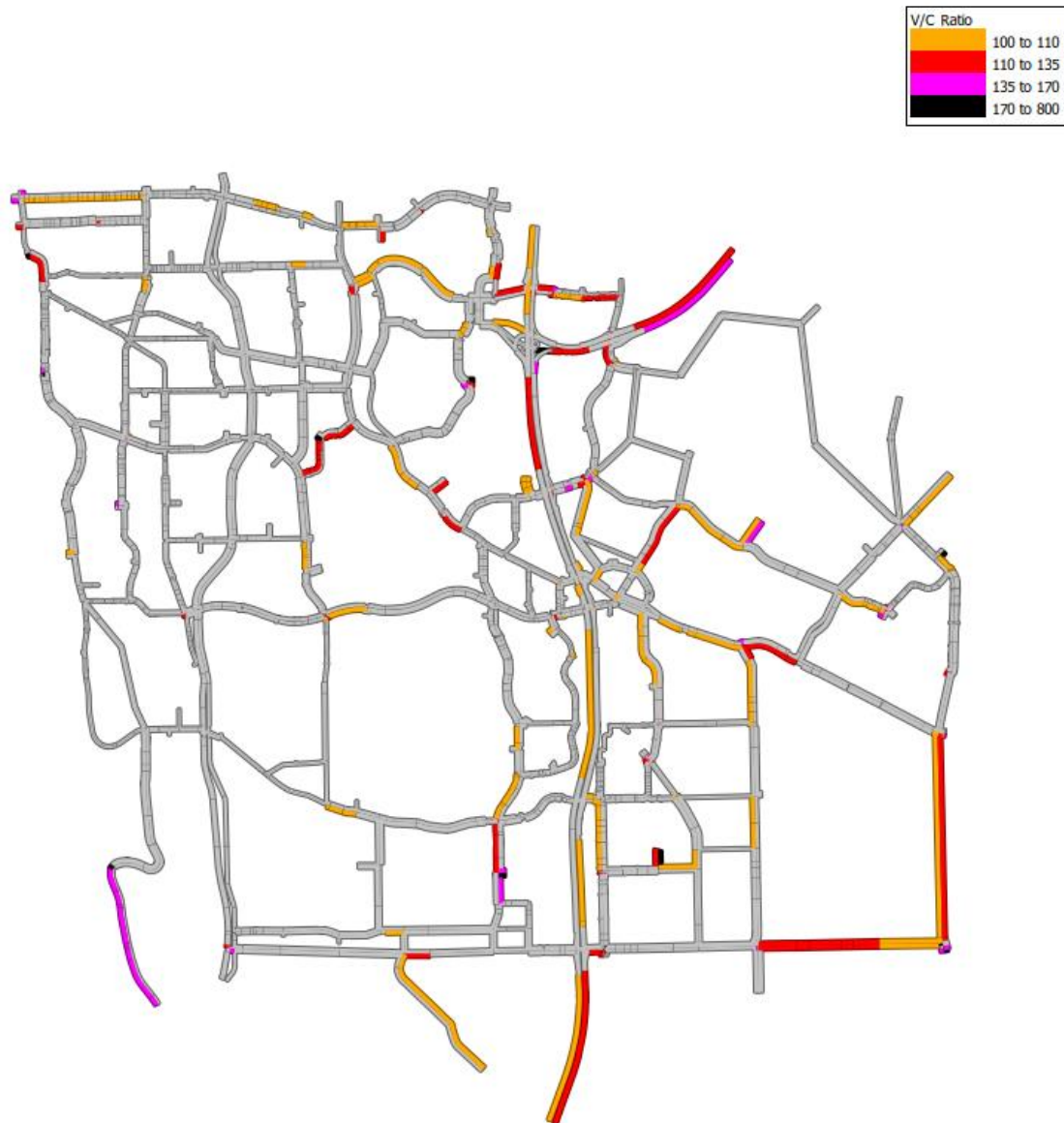


Figure 29: V/C Ratio exceeding 100 in Scenario 4 – AM Peak – 2031

Additional scenario testing

V/C PM Peak Period – Scenario 4:

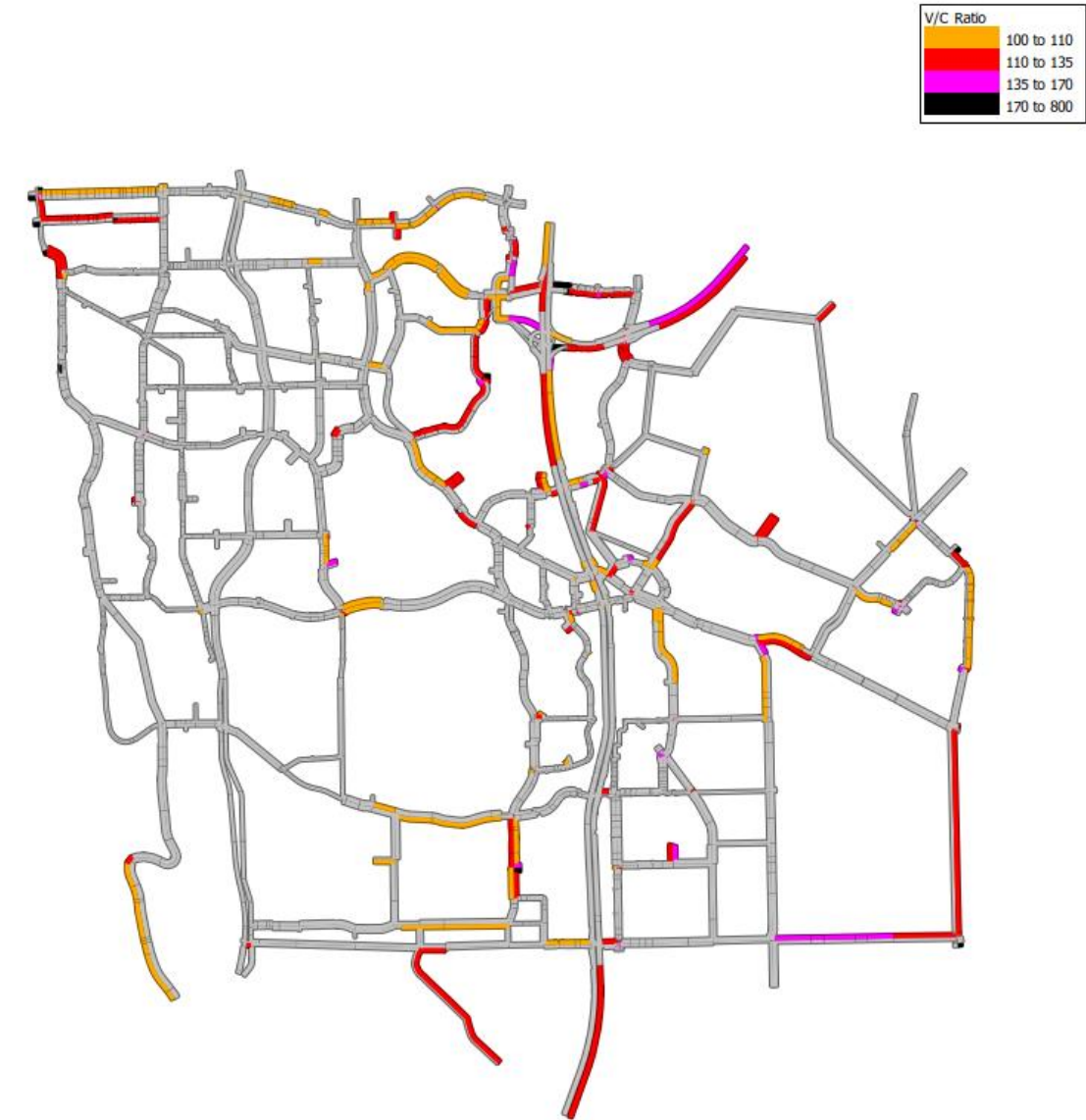


Figure 30: V/C Ratio exceeding 100 in Scenario 4 – PM Peak – 2031

Additional scenario testing

## Results 2041:

V/C AM Peak Period – Scenario 4:

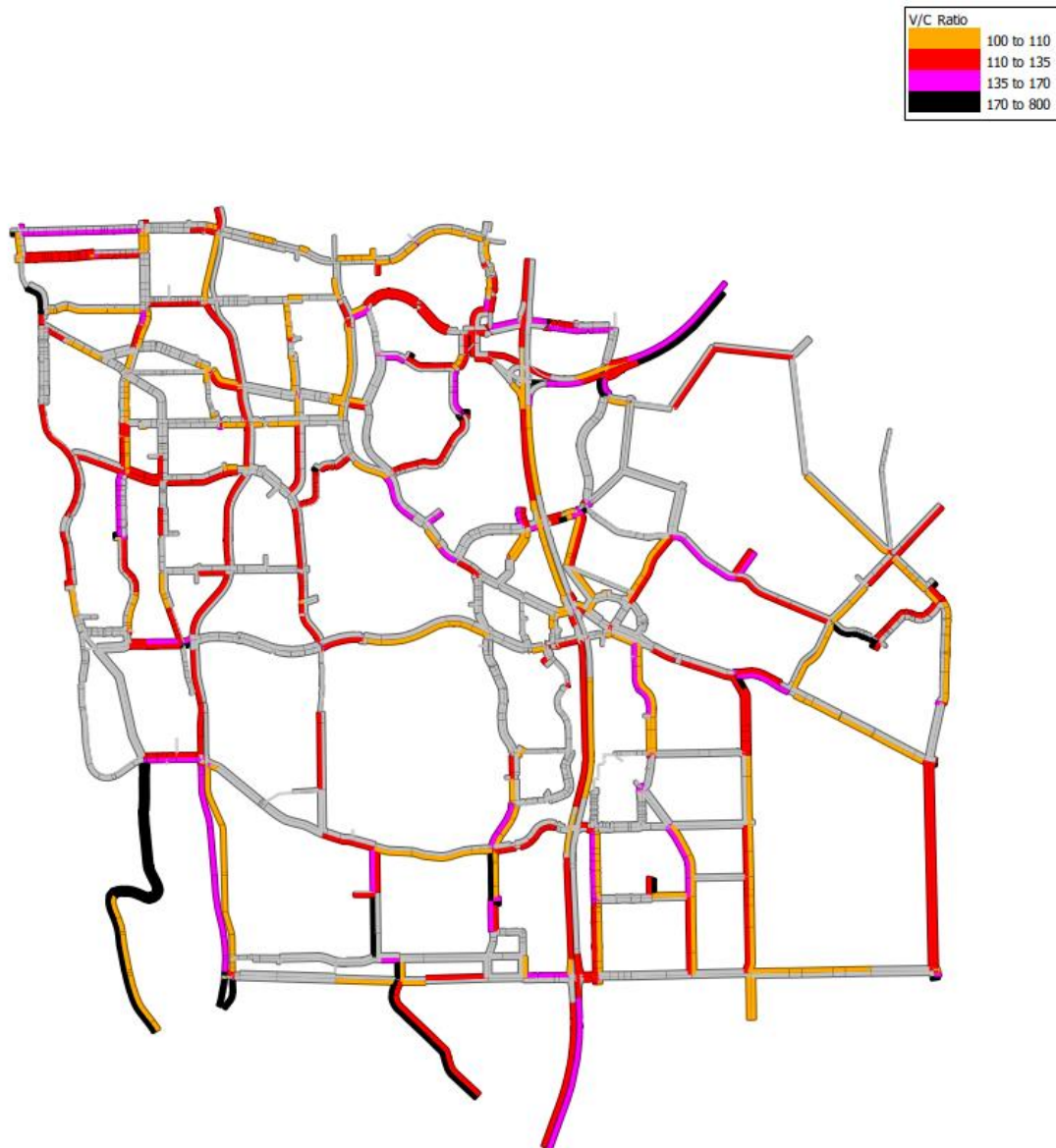


Figure 31: V/C Ratio exceeding 100 in Scenario 4 – AM Peak – 2041

Additional scenario testing

## V/C PM Peak Period – Scenario 4:

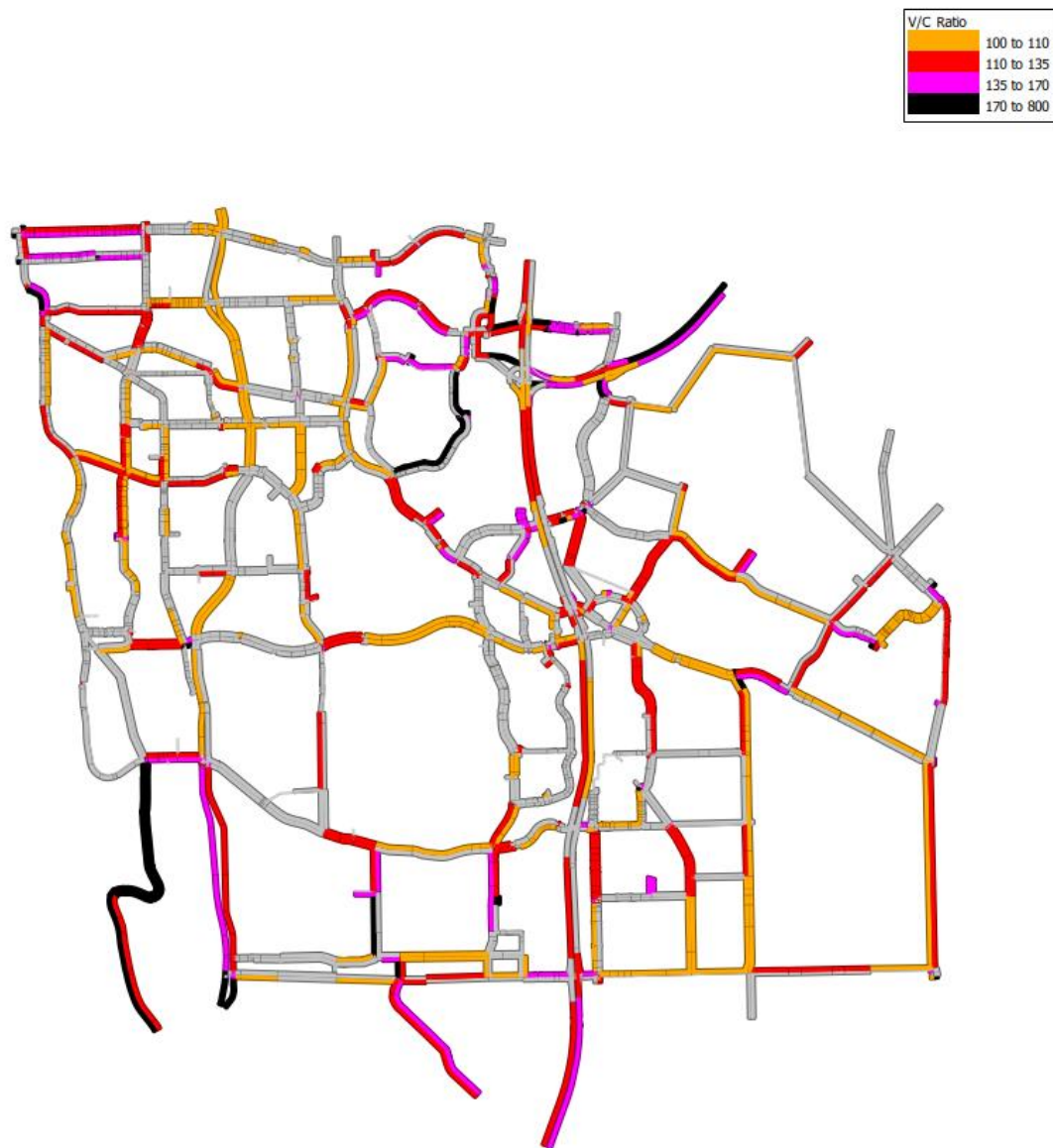


Figure 32: V/C Ratio exceeding 100 in Scenario 4 – PM Peak – 2041

Scenario 4 includes the improvements in Scenarios 1 & 3. When comparing the results of Scenario 4 against Scenario 3, there have been minimal changes to veh-hrs and veh-kms. There was, however, an increase of 6,972 veh-hrs and 26,505 veh-kms for the 2031 AM and PM peak periods. In 2041, there was a reduction in veh-hrs by about 50,000 in both peak period when compared to Scenario 3. Therefore, the benefits of Scenario 4 are seen largely in 2041.

## 5.5 Scenario 5 – Mode Share Shift – Active Transport + Public Transport

Scenario 5 represents an alternative to all the previous scenarios as it does not focus on planned road upgrades for capacity increase. It rather focuses on improving and investing on infrastructure for sustainable modes of transport i.e. walking, cycling and public transport usage. Scenario 5 considers the impact of mode change throughout the entirety of the City of Cockburn area, and specifically a 1% (in 2031) and 2% (in 2041) reduction in car vehicle mode choice towards choices of sustainable transport modes such as public transport and walking. It is considered that such a global mode share change could be achieved through a range of measures consisting of:

- General improvements to public transport services such as increased bus frequencies and improved travel times (such as can be achieved via bus priority measures); whilst the City of Cockburn has a dispersed bus network, frequencies on some routes are significantly low which is unattractive for those considering using public transport – these improvements are within the jurisdiction of the PTA;
- Improved network connectivity and safety for cyclists and pedestrians. In particular, infrastructure improvements to safe crossing points at intersections and mid-block, as well as segregated paths for cyclists and pedestrians such as PSPs along major road corridors can result in people being more willing to choose this as an option. Another key improvement to the attractiveness of these model area mode share impact particularly for pedestrians is the provision of shade. Major paths are within the jurisdiction of DoT and Main Roads WA.
- Travel Behaviour Change programmes (Your Move) – a travel behaviour programme either at individual activity groups such as Schools or offices that actively seek to inform and persuade people to consider change in primary travel mode from private vehicle to more sustainable modes.

In general, each of the above are significantly influenced by investment and organization by the Transport Portfolio as such the City should continue to lobby the State Government to these considerations.

Results for this scenario suggest that this would have a major role in the reduction of vehicle hours travelled and thereby provide relief in some congestion hotspots.

The V/C ratio diagrams for this scenario are shown in the figures below:

Additional scenario testing

2031 Results:

V/C AM Peak Period – Scenario 5:

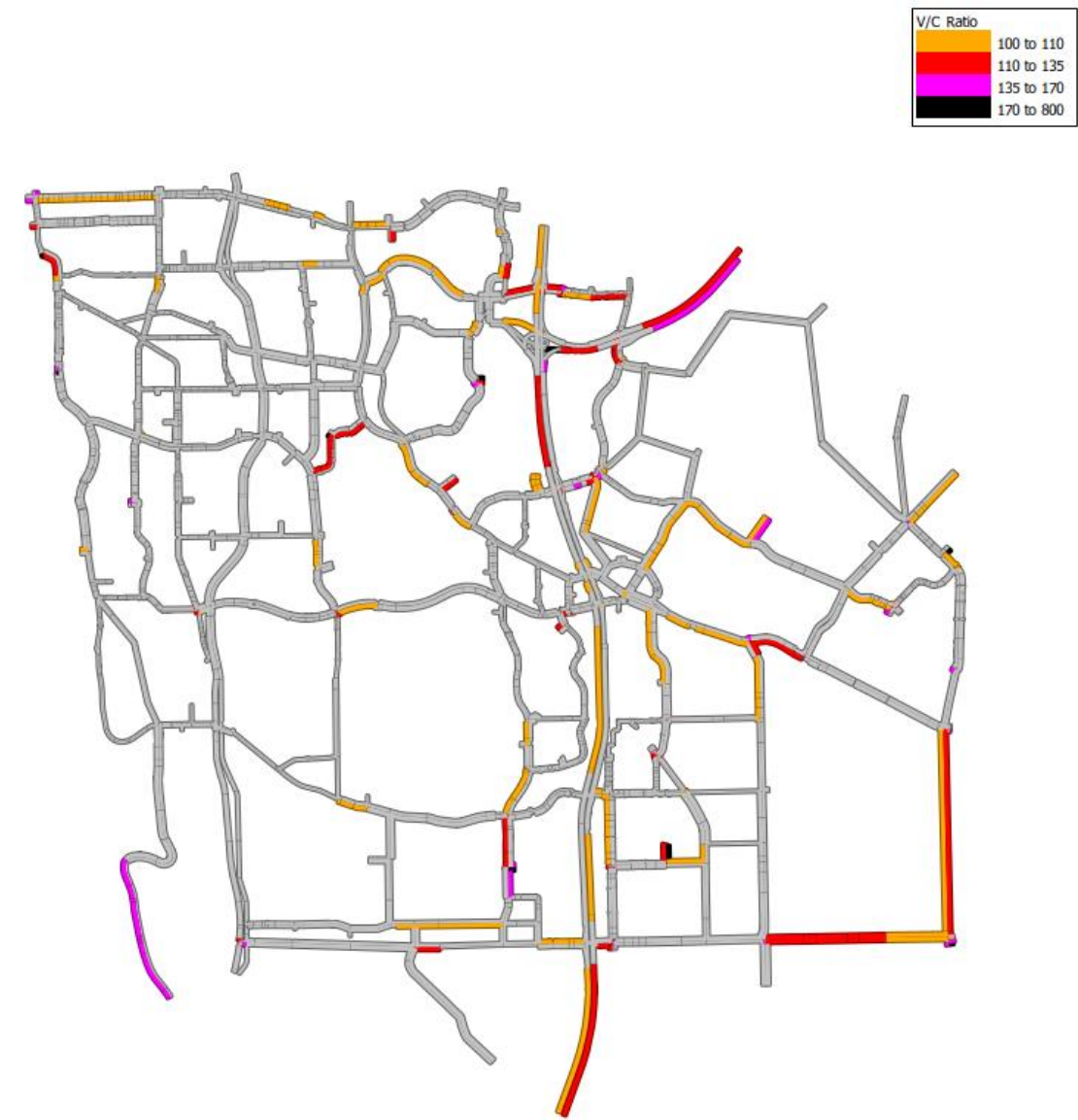


Figure 33: V/C Ratio exceeding 100 in Scenario 5 – AM Peak – 2031



Additional scenario testing

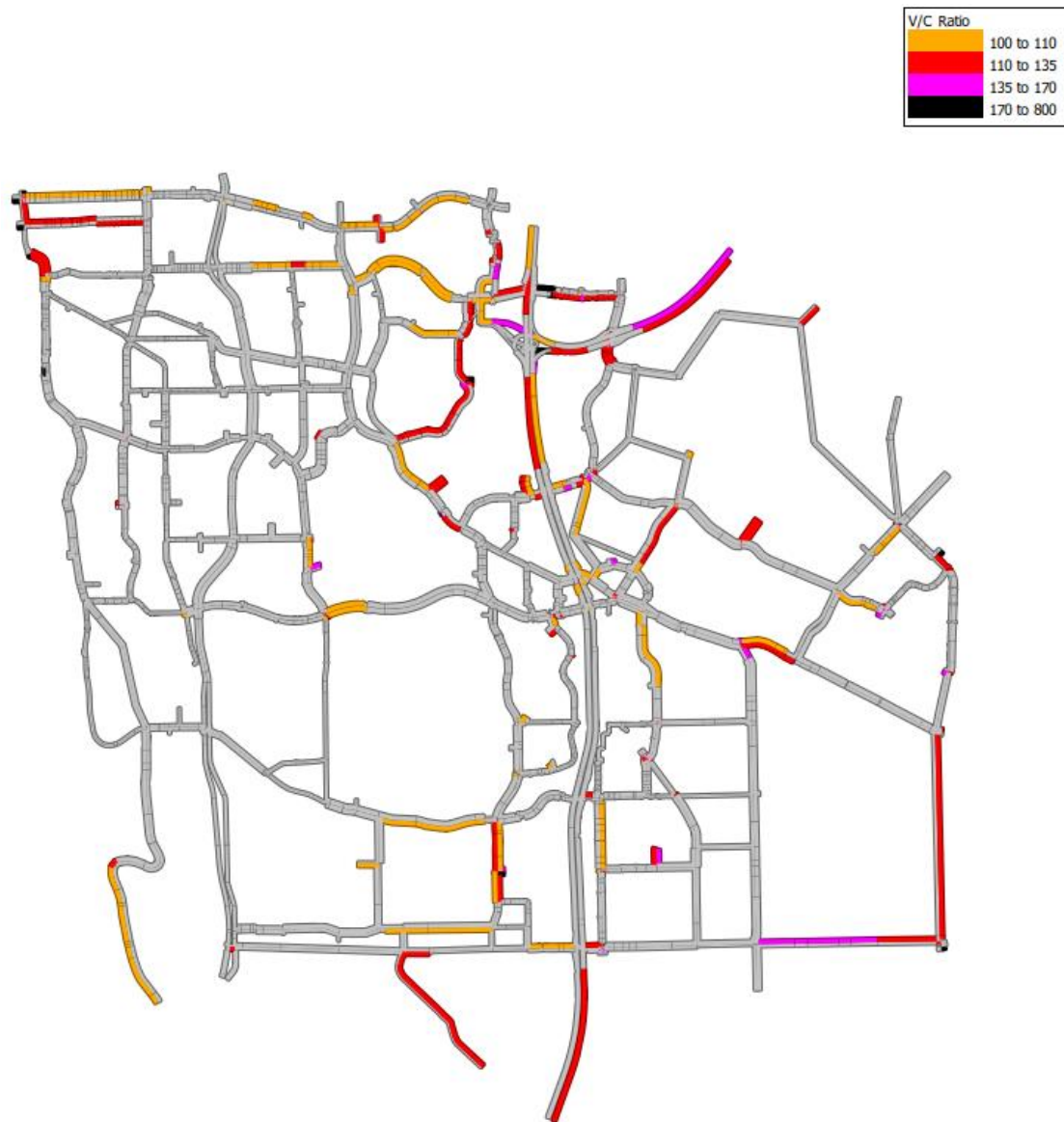
**V/C PM Peak Period – Scenario 5:**

Figure 34: V/C Ratio exceeding 100 in Scenario 5 – PM Peak – 2031

**2041 Results:****V/C AM Peak Period – Scenario 5:**

Additional scenario testing

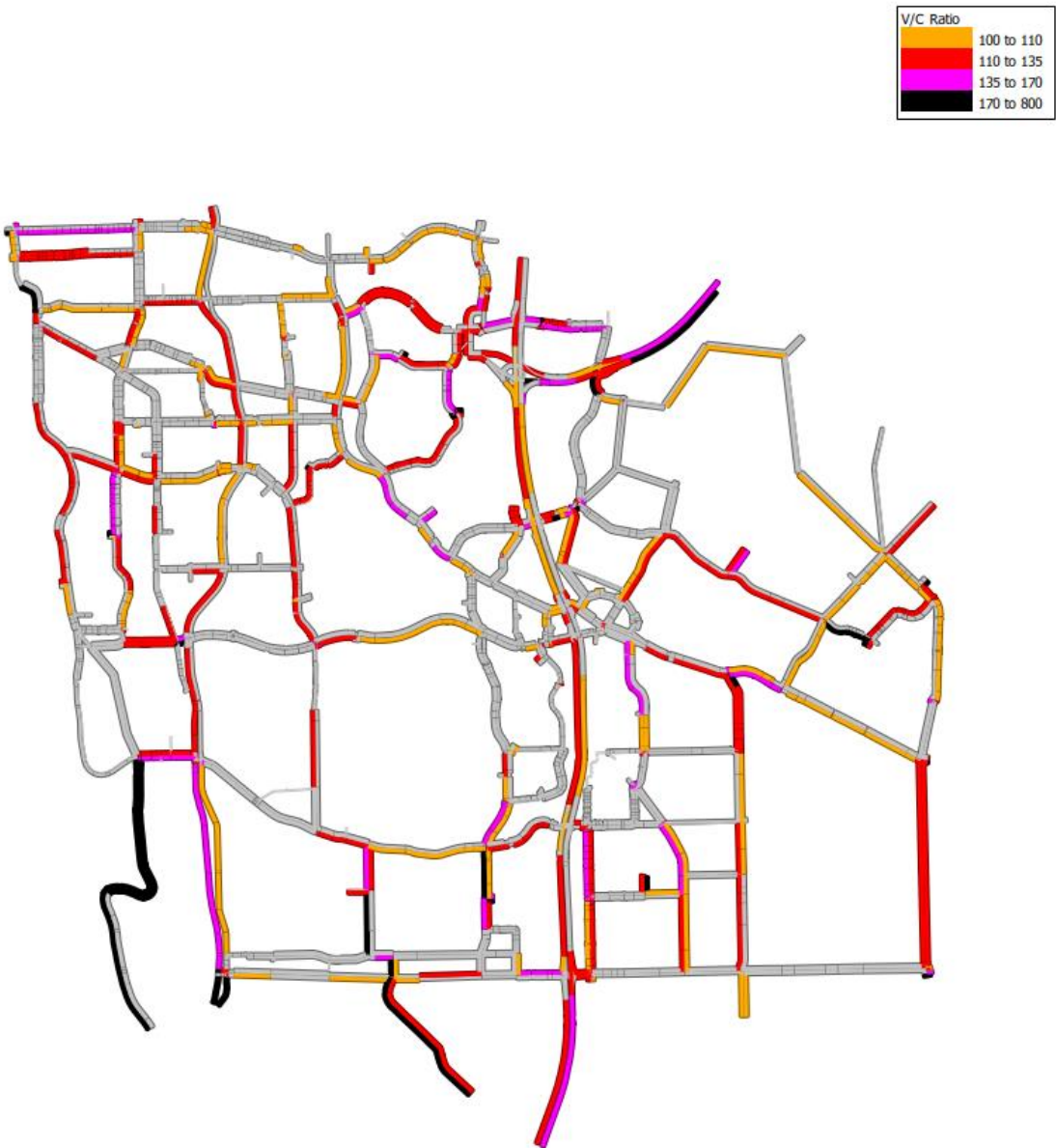


Figure 35: V/C Ratio exceeding 100 in Scenario 5 – AM Peak – 2041



## Additional scenario testing

## V/C PM Peak Period – Scenario 5:

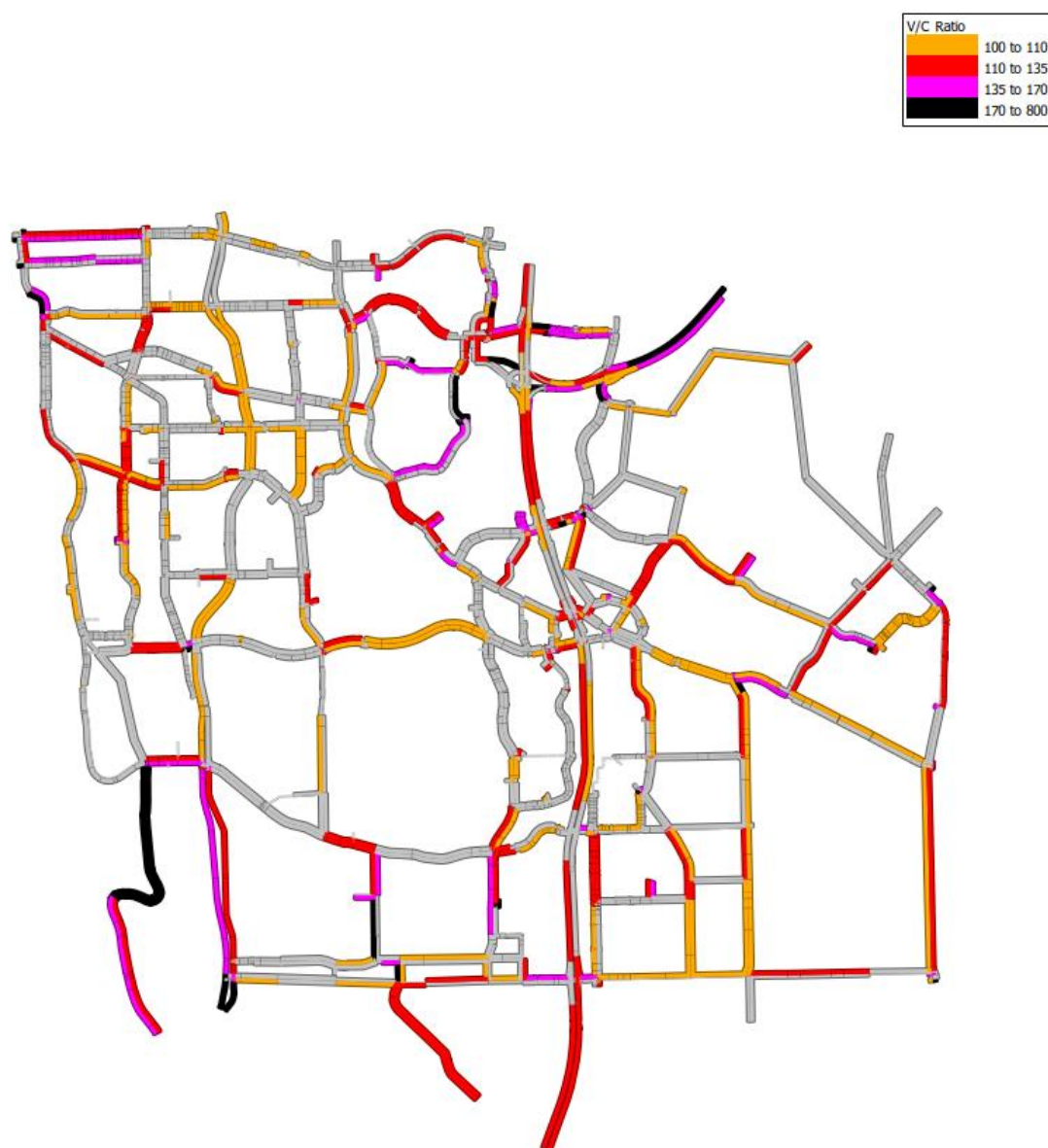


Figure 36: V/C Ratio exceeding 100 in Scenario 5 – PM Peak – 2041

The results indicate that the VHT is the lowest of all scenarios tested. This shows how significant the 1% mode shift (reduction in vehicular traffic) across all zones can be to the overall network performance. The VKT also had some reductions as there was no capacity increase on links and a greater reliance on utilising other modes of transport.

## 5.6 Scenario 6 – City Upgrades + State Upgrades + Active Transport + Public Transport

Scenario 6 tested a combination of Scenario 4 (City + State upgrades with Westport) + Scenario 5 (Mode Share Shift – Active Transport + Public Transport). The results show that a combination of these provide the best outcomes in terms of reducing the VHT and VKT throughout the network.

The diagrams below show the V/C Ratio plots for the 2031 and 2041 peak periods.

### 2031 Results:

V/C AM Peak Period– Scenario 6:

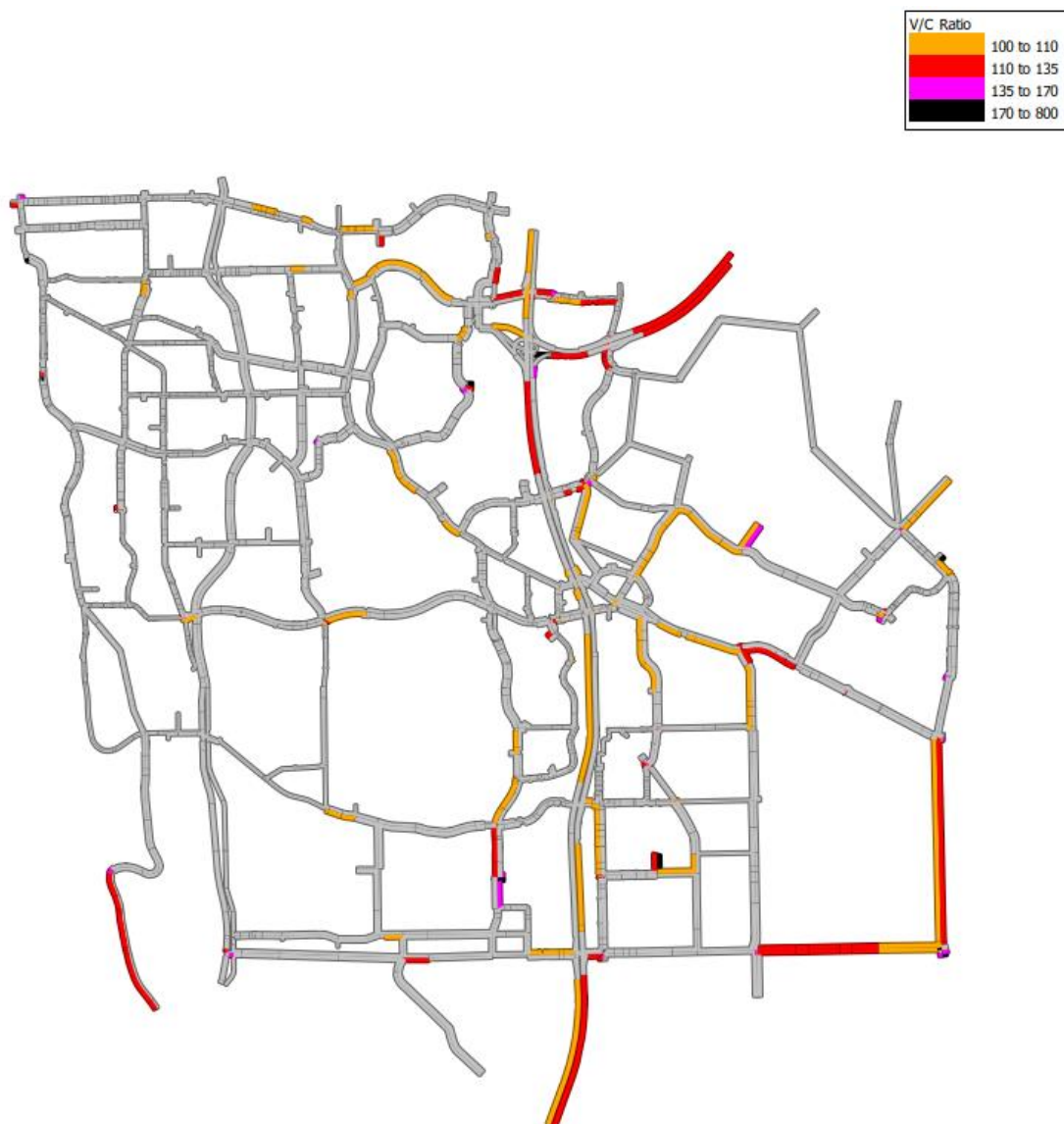


Figure 37: V/C Ratio exceeding 100 in Scenario 6 – AM Peak – 2031

Additional scenario testing

V/C PM Peak Period – Scenario 6:

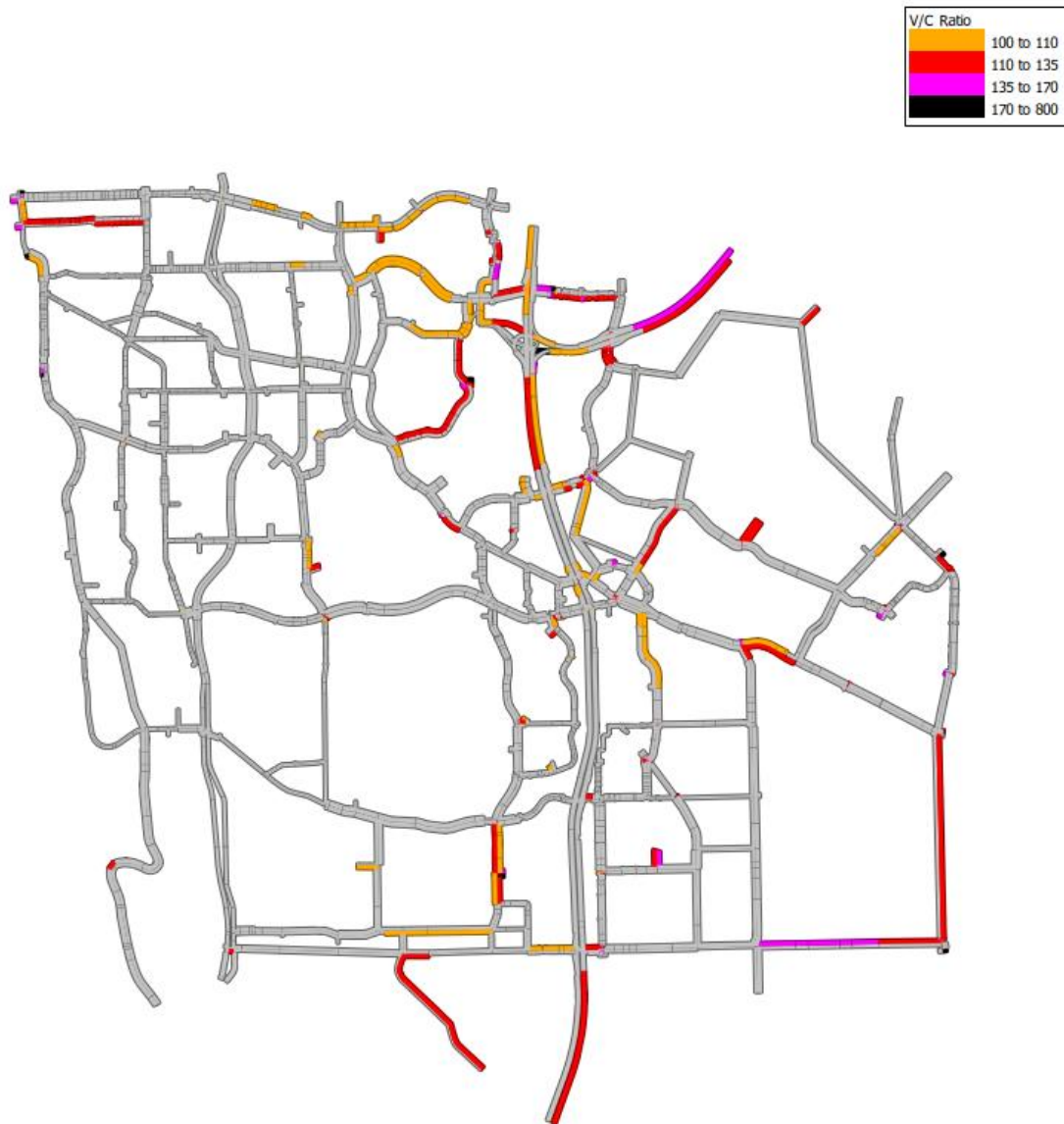


Figure 38: V/C Ratio exceeding 100 in Scenario 6 – PM Peak – 2031

Additional scenario testing

2041 Results:

V/C AM Peak Period – Scenario 6:

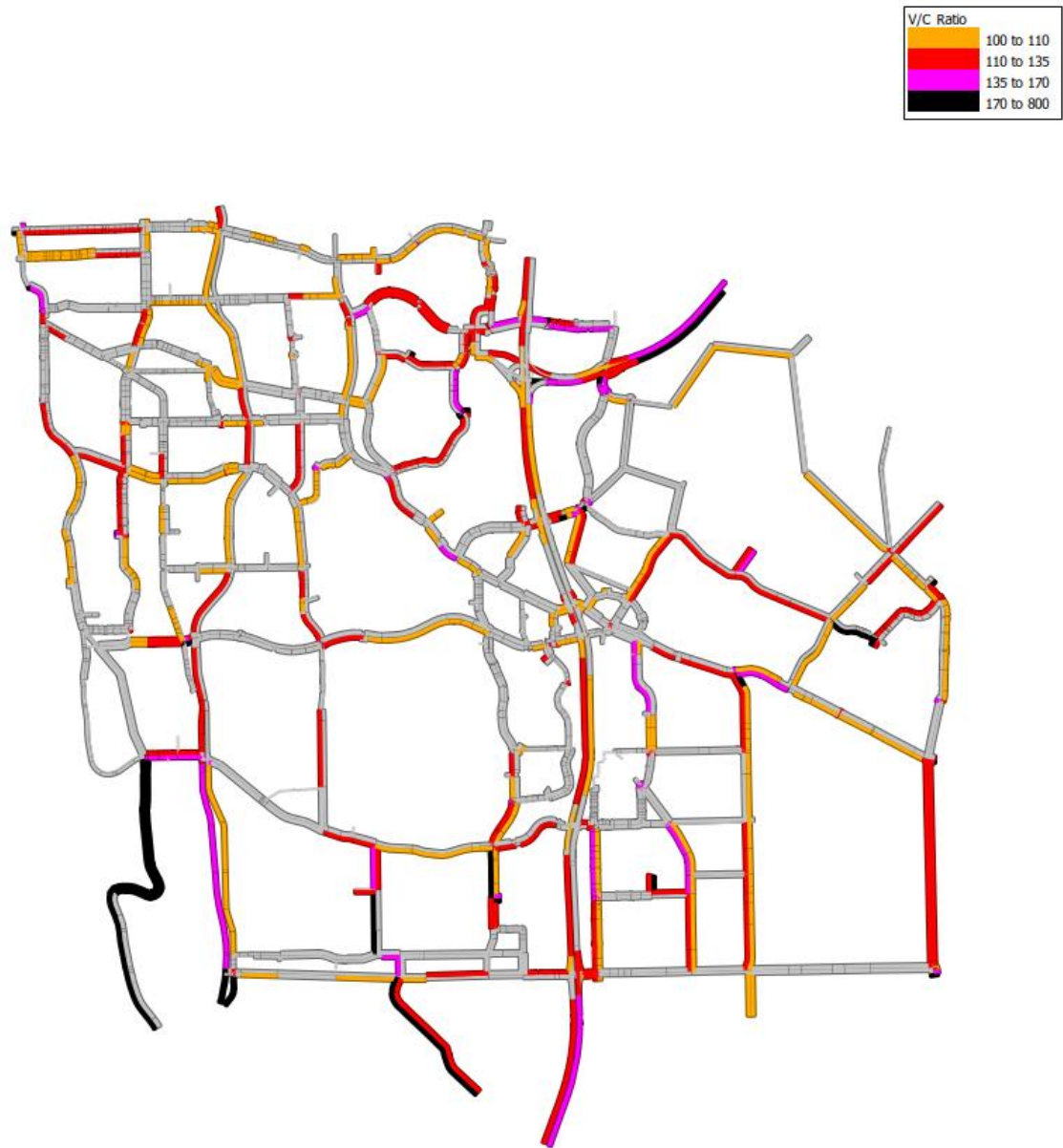


Figure 39: V/C Ratio exceeding 100 in Scenario 6 – AM Peak – 2041

V/C PM Peak Period – Scenario 6:

## Additional scenario testing

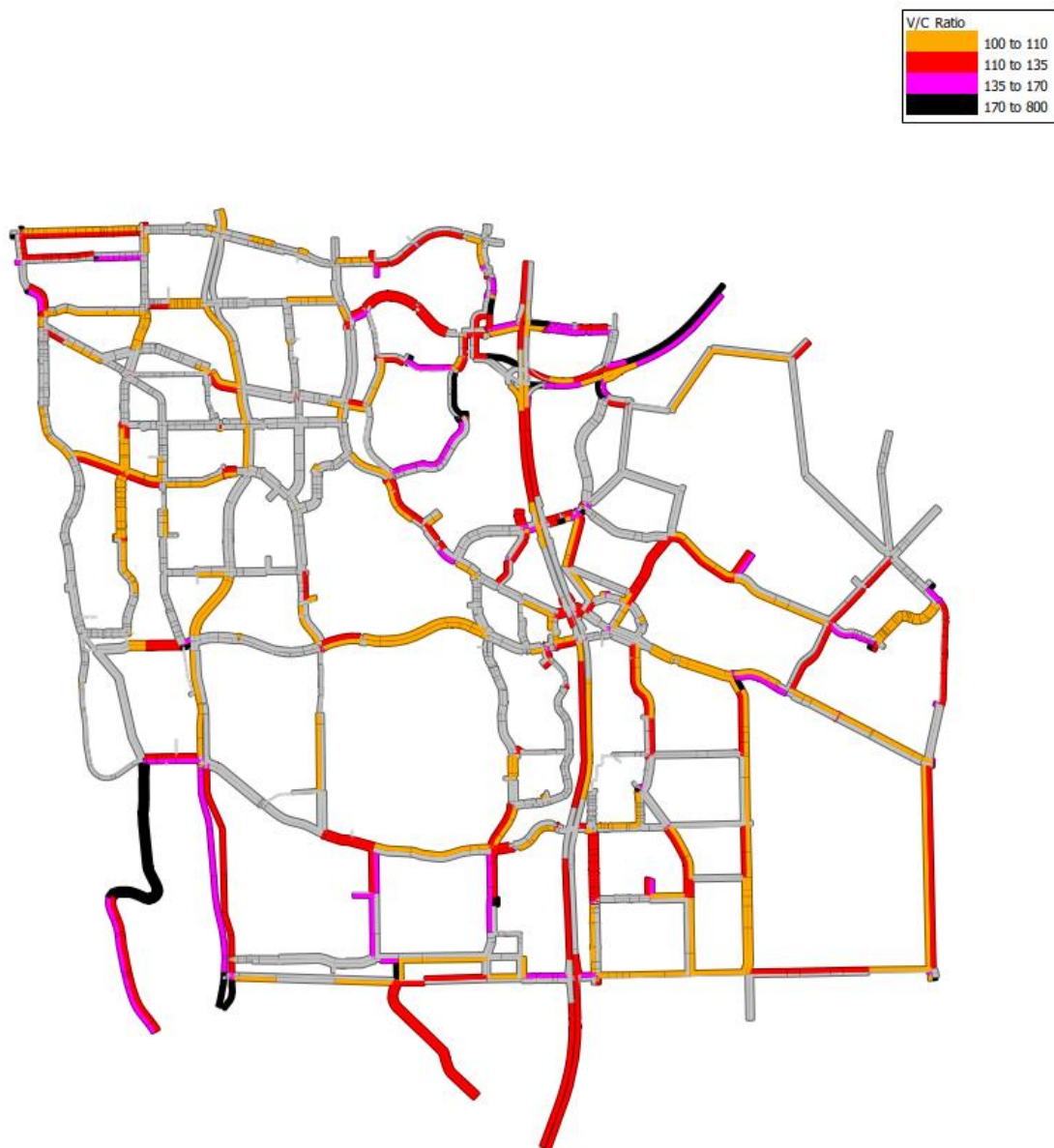


Figure 40: V/C Ratio exceeding 100 in Scenario 6 – PM Peak – 2041

The VHT results in this scenario indicate that a combination of all the upgrades and mode shift reduces both the VHT and VKT during peak periods considerably thereby reducing congestion levels throughout the network.

## Additional scenario testing

## Comparison of results for all the scenarios:

## VHT comparison:

## 2031:

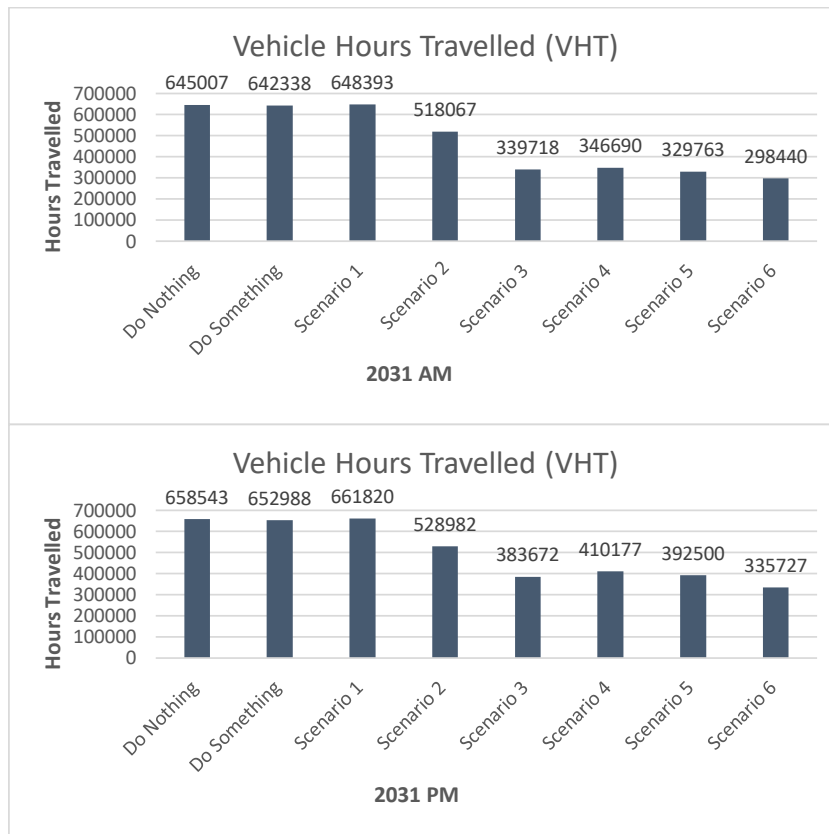


Figure 41: Vehicle Hours Travelled (VHT) across the network for 2031 peak periods

The VHT comparison for all scenarios tested shows that Scenario 6 accounts for the least number of vehicle-hours travelled on the City's road network during the 2031 AM and PM peaks. It also highlights how a combination of road upgrades, investment in public transport and active transport infrastructure can result in a significant reduction in VHT throughout the network.



## Additional scenario testing

2041:

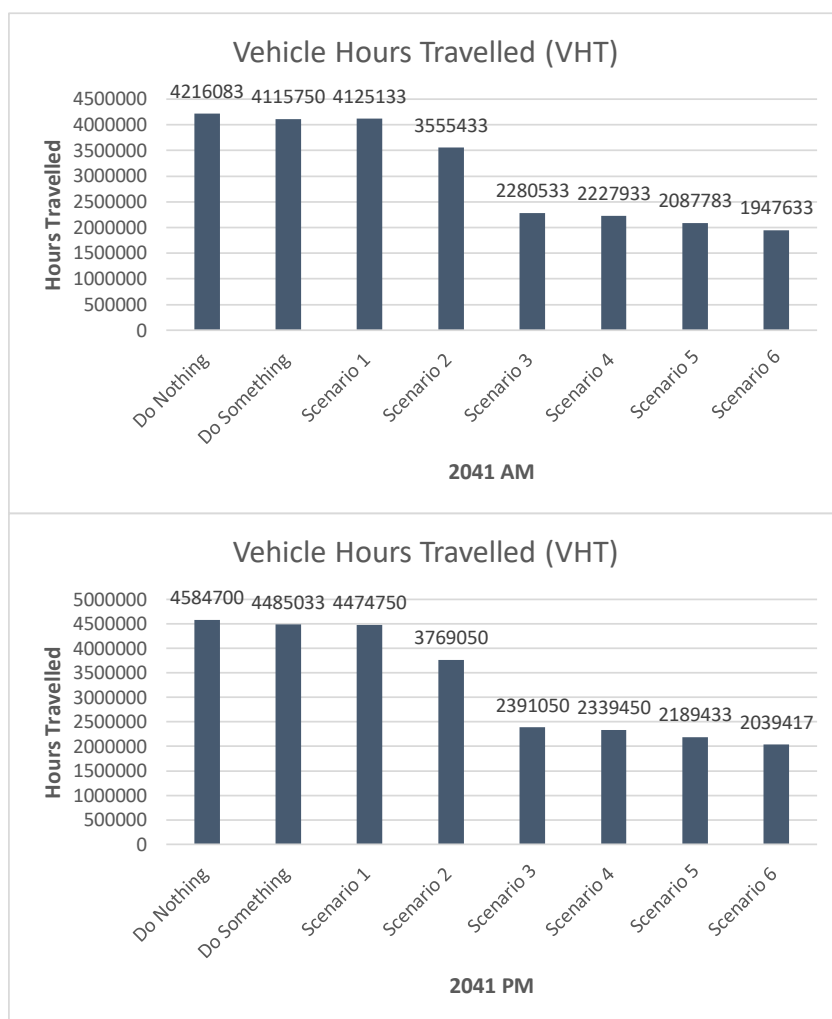


Figure 42: Vehicle Hours Travelled (VHT) across the network for 2041 peak periods

Similar to 2031, the 2041 VHT comparison for all scenarios show that Scenario 6 accounts for the least number of veh-hrs travelled on the City's road network. The addition of new links and capacity in this scenario further to Scenario 5 helps reduce travel duration and time spent in travel across the whole road network.

## Additional scenario testing

## VKT comparison:

2031:

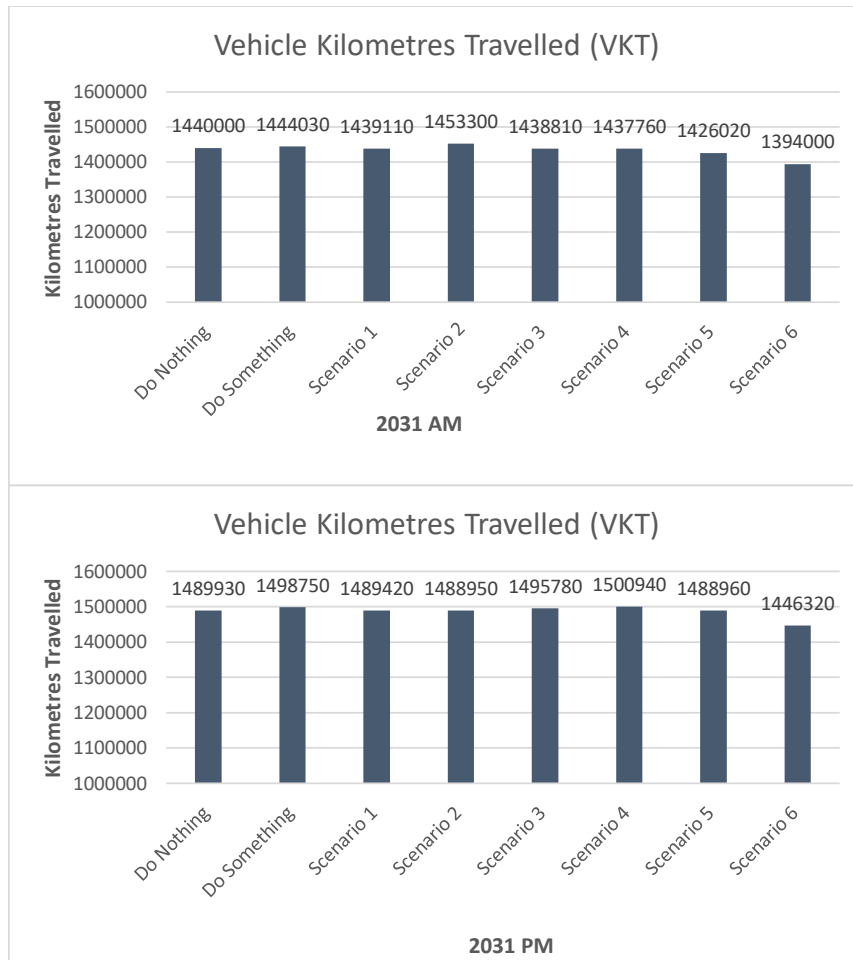


Figure 43: Vehicle Kilometres Travelled (VKT) across the network for 2031 peak periods

The results for the VKT during the 2031 peak periods indicate a similar level of distance travelled for most scenarios. Scenario 6 has the lowest VKT for both AM and PM peak periods. This suggests that in addition to road upgrades (capacity increment), improvements in active transport and public transport infrastructure has reduced the overall kilometres travelled.



## Additional scenario testing

2041:

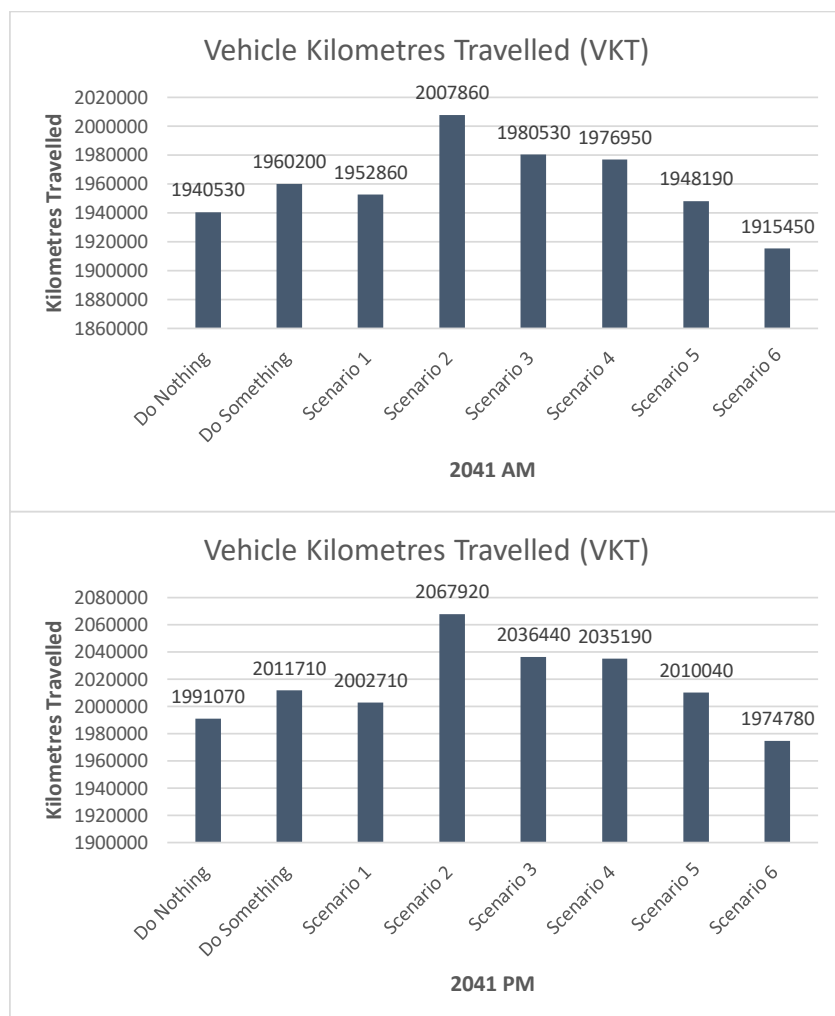


Figure 44: Vehicle Kilometres Travelled (VKT) across the network for 2041 peak periods

The VKT results during the 2041 peak periods indicate that Scenario 6 has the least VKT for both AM and PM peak periods. The results from the 2% mode shift in 2041 combined with the network upgrades show that the VKT in the entire network is the lowest in Scenario 6 amongst all scenarios.

Implementation Plan

6. Implementation Plan

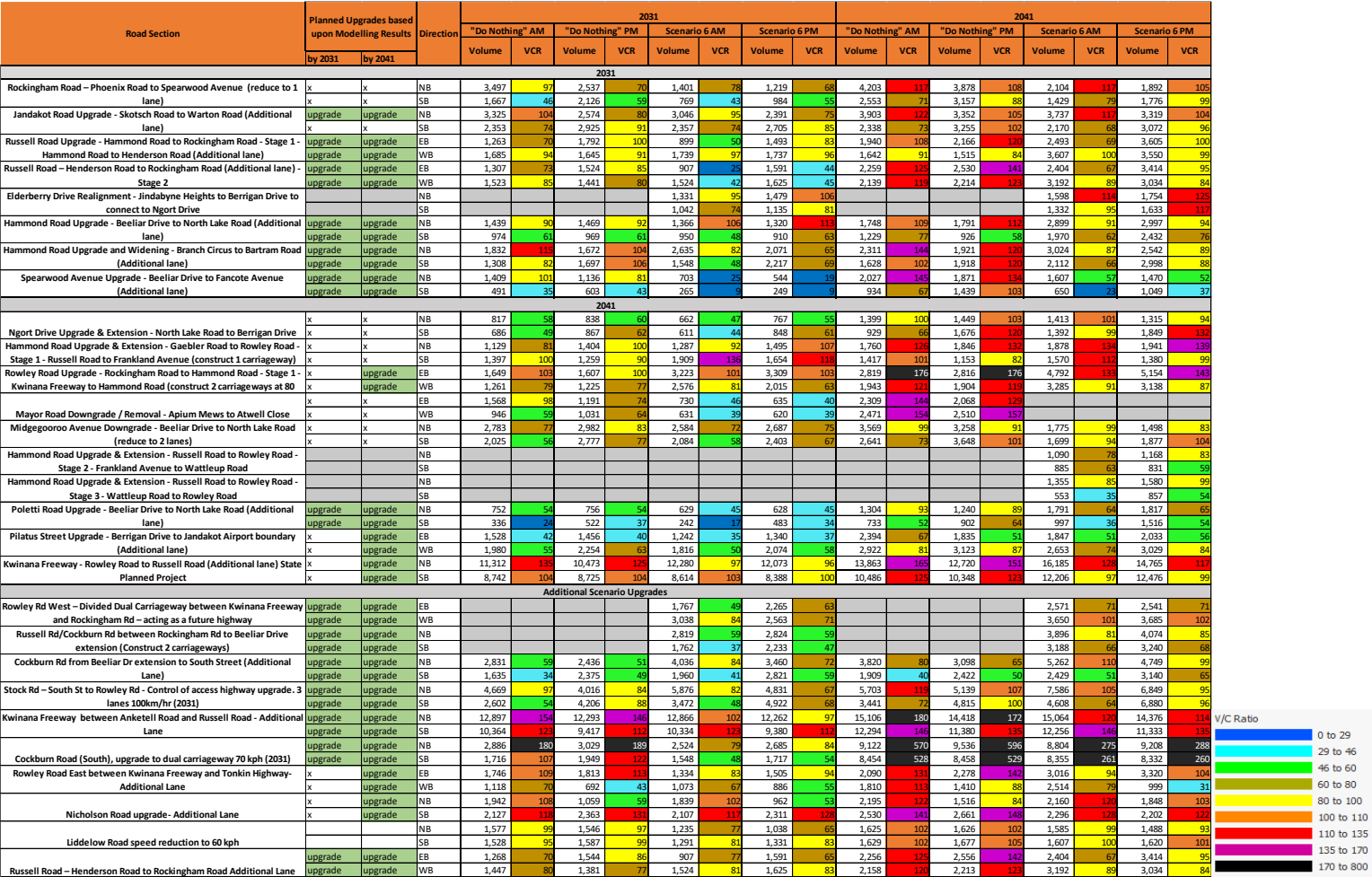


Figure 45: Implementation Plan for Scenario 6

Implementation Plan

The road network action plan shown in Figure 50 lists the roads that could be upgraded based on the outcomes of the modelling analysis. The list is prepared by applying a logic of 10% improvement in V/C ratio in the “Do Something” compared to the “Do Nothing” scenario. A 10% improvement in the V/C ratio resulted in a decision to recommend the upgrade.

Table 9 provides a summarised list of road upgrades recommended based upon the modelling results. Upgrades suggested for the 2031 time horizon are considered the priority upgrades.

Table 9: List of future road upgrades based on Scenario 6 modelling results

| Road Section   | Upgrade Required  | Direction | Time of upgrade |         |
|--|---|-----------|-----------------|---------|
|  |   |           | 2031            | 2041    |
| Jandakot Road Upgrade – Skotsch Road to Warton Road  | Additional lane   | NB        | Upgrade         |         |
| Russell Road Upgrade - Hammond Road to Rockingham Road - Stage 1 - Hammond Road to Henderson Road      | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Russell Road – Henderson Road to Rockingham Road - Stage 2   | Additional lane   | EB        | Upgrade         |         |
|  | Additional lane   | WB        | Upgrade         |         |
| Hammond Road Upgrade - Beeliar Drive to North Lake Road  | Additional lane   | EB        | Upgrade         |         |
|  | Additional lane   | WB        | Upgrade         |         |
| Hammond Road Upgrade and Widening - Branch Circus to Bartram Road                                      | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Spearwood Avenue Upgrade - Beeliar Drive to Fancote Avenue   | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Rowley Road Upgrade - Rockingham Road to Hammond Road - Stage 1 - Kwinana Freeway to Hammond Rd        | Construct 2 carriageways operating at 80kph                       | EB        |                 | Upgrade |
|  | Construct 2 carriageways operating at 80 kph                      | WB        |                 | Upgrade |
| Poletti Road Upgrade - Beeliar Drive to North Lake Road  | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Pilatus Street Upgrade - Berrigan Drive to Jandakot Airport boundary                                   | Additional lane   | EB        |                 | Upgrade |
|  | Additional lane   | WB        |                 | Upgrade |
| Kwinana Freeway - Rowley Road to Russell Road - State Planned Project                                  | Additional lane   | NB        |                 | Upgrade |
|  | Additional lane   | SB        |                 | Upgrade |
| Rowley Road West – Provision of divided dual carriageway – between Kwinana Freeway and Rockingham Road | Construct 2 carriageways operating at 80kph                       | EB        |                 | Upgrade |
|  | Construct 2 carriageways operating at 80 kph                      | WB        |                 | Upgrade |
| Russell Road / Cockburn Road between Rockingham Road to Beeliar Drive extension                        | Construct 2 carriageways  | NB        | Upgrade         |         |
|  | Construct 2 carriageways  | SB        | Upgrade         |         |
| Cockburn Road from Beeliar Drive extension to South Street   | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Cockburn Road south of Beeliar Drive   | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Stock Road   | Control of access highway upgrade to 3 lanes operating at 100 kph | NB        | Upgrade         |         |
|  | Control of access highway upgrade to 3 lanes operating at 100 kph | SB        | Upgrade         |         |
| Kwinana Freeway widening between Anketell Road and Russell Road  | Additional lane   | NB        | Upgrade         |         |
|  | Additional lane   | SB        | Upgrade         |         |
| Rowley Road East between Kwinana Freeway and Tonkin Highway  | Divided dual carriageways   | EB        |                 | Upgrade |
|  | Divided dual carriageways   | WB        |                 | Upgrade |
| Nicholson Road between Armadale Road and Thomas Road   | Additional lane   | NB        |                 | Upgrade |
|  | Additional lane   | SB        |                 | Upgrade |

7. Recommended Pedestrian Facilities

An additional component tested as part of this study was the assessment of pedestrian crossing infrastructure throughout the City’s road network. The Western Australian Planning Commission (WAPC) Transport Impact Assessment Guidelines (Volume 2 – Planning Schemes, Structure Plans and Activity Centre Plans) has a table showing recommended criteria to assess the need for pedestrian crossing infrastructure. The below table was extracted from the document and was applied to the recommended scenario (Scenario 6) to determine the areas where pedestrian crossing facilities were recommended.

Table 10: Traffic volumes affecting pedestrian crossing amenity (Source: WAPC TIA Guidelines Vol. 2)

| Road cross-section                                   | Traffic volumes affecting ability of pedestrians to cross *<br>(vehicles per hour – two way) |
|--|--|
| 2 lane undivided                                     | 1,100 vph  |
| 2 lane undivided (or with pedestrian refuge islands) | 2,800 vph  |
| 4 lane undivided (without pedestrian refuge islands) | 700 vph  |
| 4 lane divided (or with pedestrian refuge islands)   | 1,600 vph  |

A heat map was developed for the future years 2031 and 2041. The heat map shows deficiency of pedestrian crossing infrastructure in red. Road segments with speed less than or equal to 60kph have been assessed. The assessment has been undertaken considering the AM and PM peak hour volumes.

Recommended Pedestrian Facilities

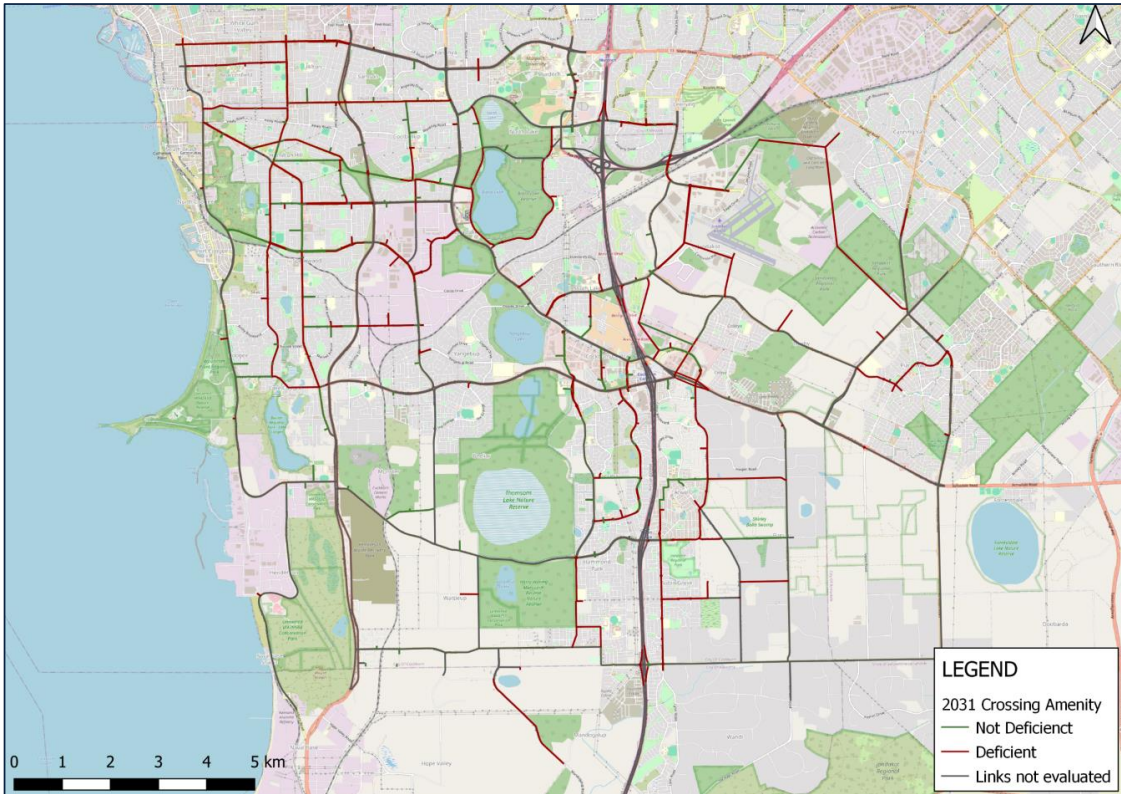


Figure 46: Scenario 6 – 2031 – Pedestrian Crossing Amenity evaluation



## Recommended Pedestrian Facilities

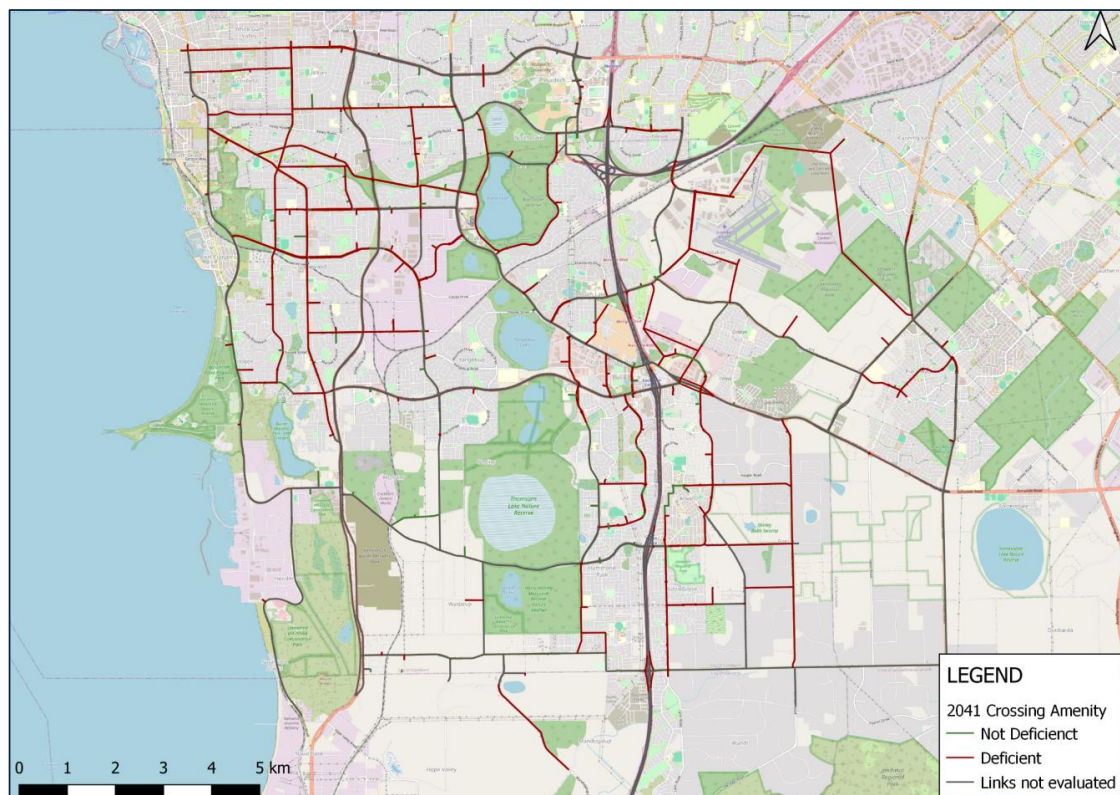


Figure 47: Scenario 6 – 2031 – Pedestrian Crossing Amenity evaluation

The maps highlight the potential focus areas for future pedestrian crossing infrastructure. It was developed in QGIS by identifying divided/ undivided lanes, presence/absence of existing pedestrian crossing infrastructure and subsequently applying the criteria mentioned in Table 11. Volumes used in this assessment are Assigned Volumes which are results from Scenario 6 model.

The type of pedestrian crossing required at these locations need to be assessed separately as the purpose of the maps is only to highlight road segments within the City of Cockburn network which satisfy the WAPC criteria and the identification of potential focus areas.



## 8. Conclusions

The 2023 District Traffic Study was a comprehensive review of the current and future traffic demand in the City of Cockburn road network. As part of the study, the following tasks were undertaken:

- Determination of base year (2021) peak hour for AM and PM;
- Development of AM and PM peak traffic models in Aimsun for the base year;
- Development of AM and PM peak traffic models in Aimsun for future years (2031 and 2041) for the “Do Nothing” and “Do Something” scenarios;
- Development of AM and PM peak traffic models in Aimsun for future years (2031 and 2041) for the additional scenarios;
- List of the key local road upgrades necessary for the future years (2031 and 2041) based on modelling results for the City’s implementation plan; and
- Additional scenario testing to understand impacts of additional road upgrades, public transport, active transport and mode shift.

The analysis showed that there was a significant increase in traffic volumes and travel times in both future scenario years (2031 and 2041). Even with the proposed road upgrades, there are sections where the demand exceeds available road network capacity.

Results for the 2031 “Do Something” scenario did show some improvement compared to the “Do Nothing” option. The 2041 “Do Something” results highlighted that although it is better than the “Do Nothing” option, current planned upgrades themselves will not totally rectify congestion issues in the AM/PM peak period operation.

Following the base modelling, additional scenarios were evaluated. The additional scenario testing results highlighted the benefits of undertaking the upgrades to key areas in the network where traffic volumes are high and higher trips are expected.

The mode shift scenario demonstrated how significant a shift in 1% and 2% vehicular traffic demand has in the reduction of overall peak period vehicle-hours. The results from the future scenarios also indicate that additional road network demand management measures will be required beyond the planned road network upgrades to the functional road network. These involve investment in providing well connected active transport (walking and cycling routes) and public transport infrastructure to facilitate behavioural mode shift from private car trips to other modes.

An evaluation of pedestrian crossing infrastructure was undertaken which has highlighted pedestrian focus areas.

Based on the scenarios tested, it is recommended that the City’s road network upgrade plan be revised to include upgrades as listed in Table 10. However, it is also recommended that these upgrades need to be accompanied by the addition of active transport and public transport infrastructure improvements as has been highlighted in previous sections.



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## Appendix A – Model Inputs

## 1. Introduction

This appendix will explain about the list of inputs needed to develop the base year (2021) and future years (2031 and 2041) model in Aimsun. The inputs consist of base year traffic volumes, determination of AM/PM peak period traffic volumes, Speed limit calibration, current and future road network upgrades, changes based on current design, total trips and sub-area matrices with network. The note also discusses about an additional scenario requested to run subject to agreement when the models have been developed.

## 2. List of Inputs

- Traffic Volumes
- Speed limit calibration
- Road network for base year 2021
- Road network for future years 2031, 2041
- Network Changes required based on the existing design
- Total trips and Sub-Area Matrices with network from MRWA
- Additional scenarios

### 2.1 Traffic Volumes

Traffic volumes along major links within City of Cockburn were analysed for 2020/21. Analysis is conducted using screenlines. In screenline analysis, the sum of observed link traffic counts that are crossed by the screenline is compared with model estimated volumes, for the same links and directions, from traffic assignment. Figure 1 is a map showing screen lines applied within the City of Cockburn area. The screenlines and sites are picked to represent major links along the network such as Freeways, Primary and Secondary Distributor roads.

For the City of Cockburn DTS, there are 21 sites included in the analysis as shown below in Figure 1.

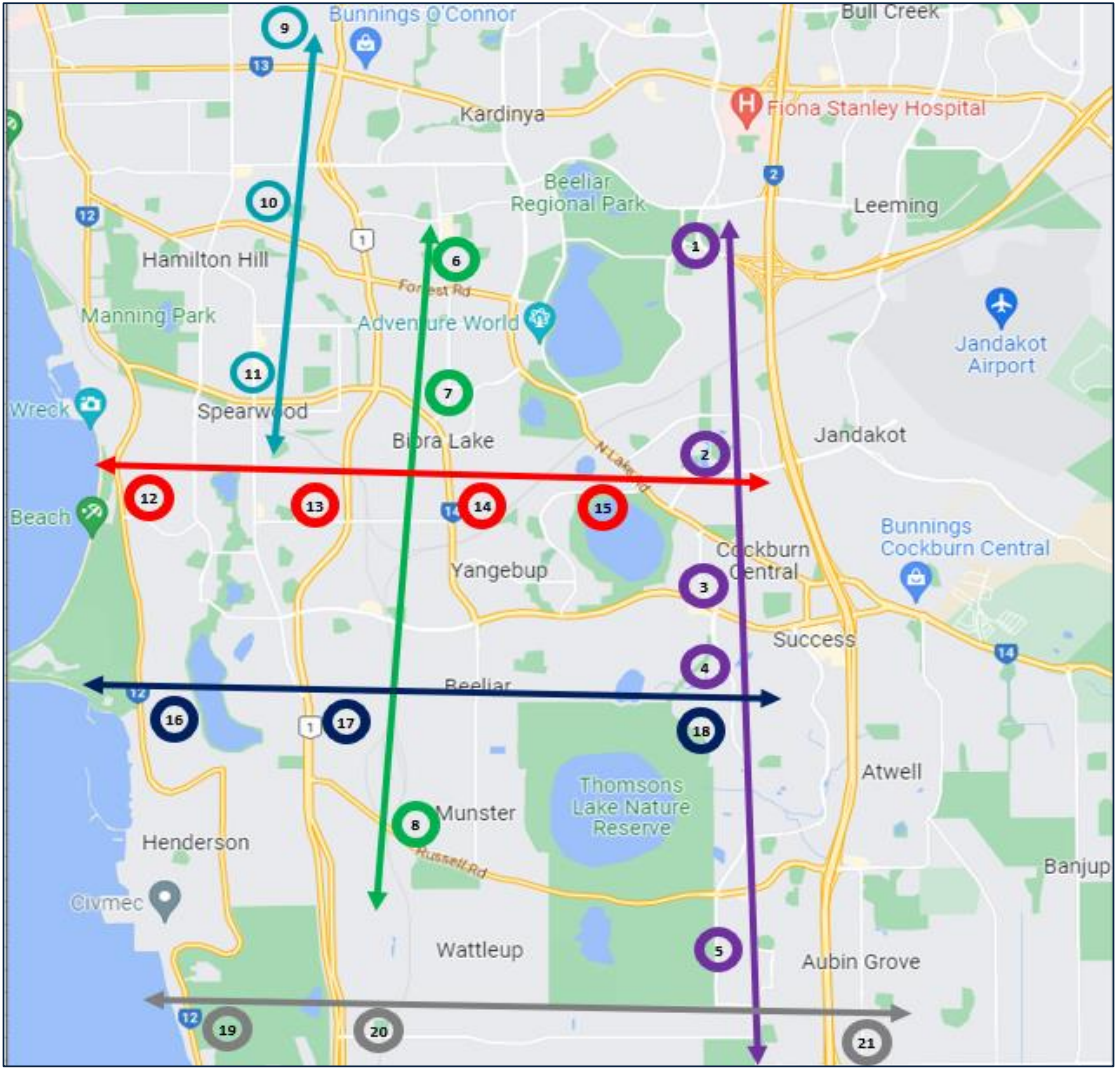


Figure 1: Screelines and sites within City of Cockburn for model calibration and validation

Traffic data was downloaded from Mainroads - Trafficmap for the above 21 sites. This is compared with the base year model for calibration and validation purpose. It also helps to establish the AM and PM peak periods within the city network. The AM and PM peak periods were determined by analysing hourly volumes for all the 21 sites and was 7:00 AM – 9:00 AM and 3:00 PM – 5:00 PM. A two-hour peak period was chosen for modelling purpose. The below table shows the site location and year of survey for the eastbound and westbound traffic volumes that were assessed.

Table 1: Site locations and year of the count (ID 1-11)

| ID | Site Location                    | Year of count |
|----|----------------------------------|---------------|
| 1  | Farrington Rd East of Murdoch Dr | 2021/22       |
| 2  | Berrigan Dr West of Kwinana Fwy  | 2021/22       |
| 3  | North Lake Rd East of Hammond Rd | 2021/21       |
| 4  | Beeliar Dr East of Hammond Rd    | 2021/22       |
| 5  | Russell Rd West of Kwinana Fwy   | 2020/21       |

Background study, input information and assumptions

| ID | Site Location                     | Year of count |
|----|-----------------------------------|---------------|
| 6  | Forrest Rd West of North Lake Rd  | 2020/21       |
| 7  | Spearwood Ave East of Stock Rd    | 2020/21       |
| 8  | Russell Rd East of Rockingham Rd  | 2020/21       |
| 9  | South St West of Carrington Rd    | 2020/21       |
| 10 | Rockingham Rd West of Forrest Rd  | 2020/21       |
| 11 | Spearwood Ave East of Cockburn Rd | 2020/21       |

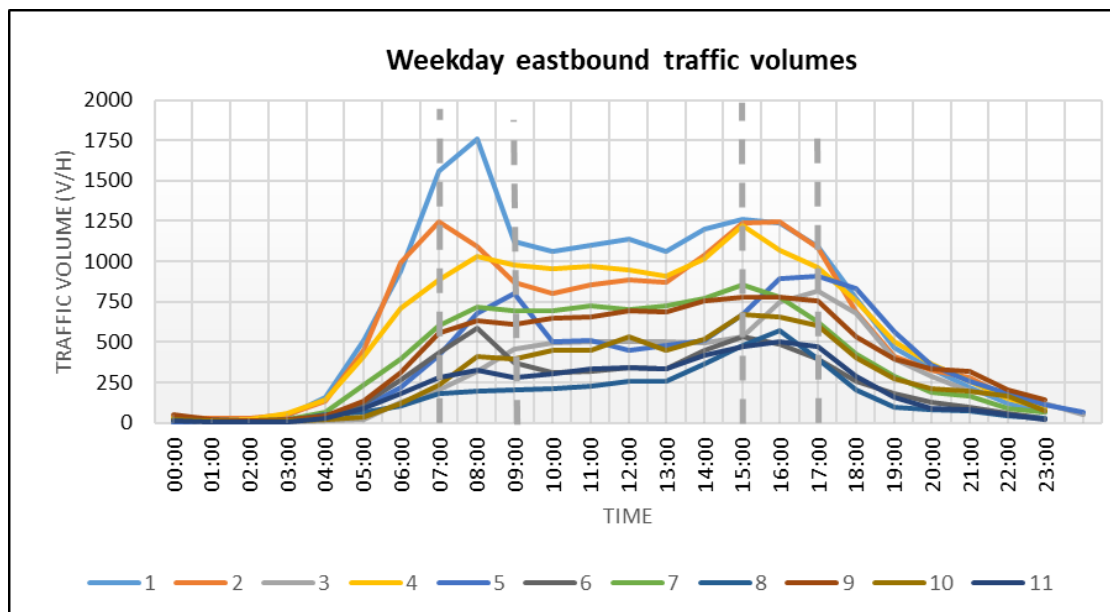


Figure 2: Average weekday eastbound traffic volumes for sites 1 to 11

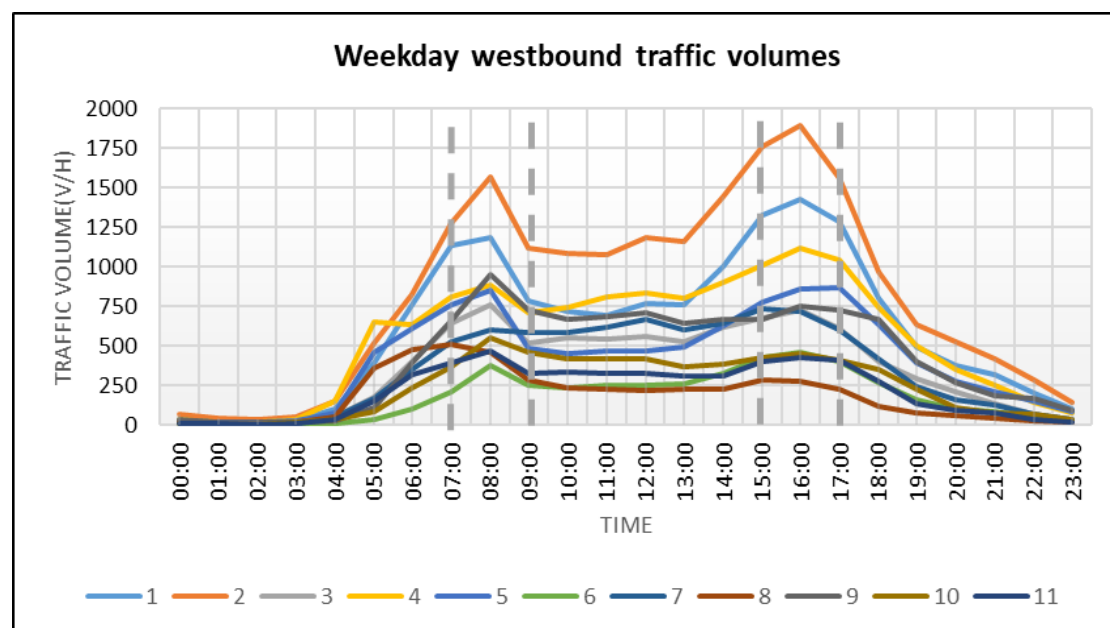


Figure 3: Average weekday westbound traffic volumes for sites 1 to 11

Background study, input information and assumptions

Page 4 of 13

Background study, input information and assumptions

The below table shows the site location and year of count, where the northbound and southbound traffic volumes were assessed to determine the AM and PM peak period.

Table 2: Site locations and year of the count (ID 12-21)

| ID | Site Location                        | Year of count |
|----|--------------------------------------|---------------|
| 12 | Cockburn Rd South of Spearwood Ave   | 2021/22       |
| 13 | Stock Rd North of Barrington St      | 2021/22       |
| 14 | Spearwood Ave South of Barrington St | 2021/22       |
| 15 | North Lake Rd South of Bibra Dr      | 2021/22       |
| 16 | Cockburn Rd S of Okane Ct            | 2021/22       |
| 17 | Rockingham Rd N of Russell Rd        | 2021/22       |
| 18 | Hammond Rd S of Beeliar Dr           | 2021/22       |
| 19 | Cockburn Rd N of Hogg Rd             | 2020/21       |
| 20 | Rockingham Rd S of Wattleup Rd       | 2019/20       |
| 21 | Kwinana Fwy N of Rowley Rd           | 2020/21       |

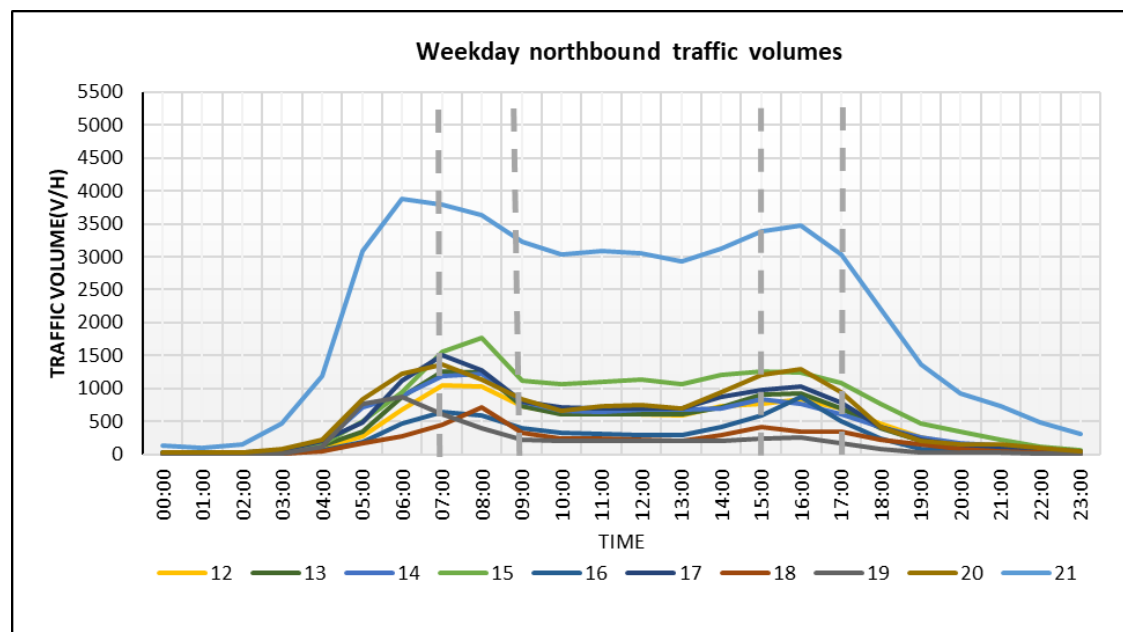


Figure 4: Average weekday northbound traffic volumes for sites 12 to 21

Background study, input information and assumptions

Page 5 of 13



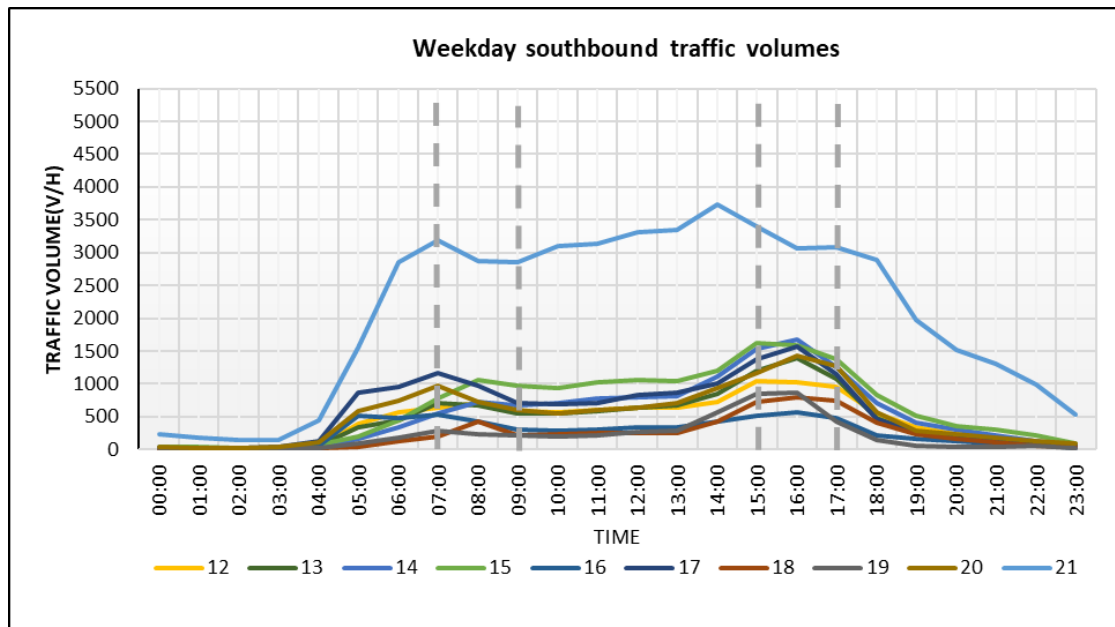


Figure 5: Average weekday southbound traffic volumes for sites 12 to 21

Sites 12 to 21 represent major links within City of Cockburn facilitating North-South movement. The weekday northbound and southbound traffic volumes also indicate that 7:00 – 9:00 AM and 3:00 – 5:00 PM are the AM and PM peak periods within the City.

The traffic volumes from these same locations will also be utilised to calibrate and validate the base model.

## 2.2 Speed limit calibration

The below table shows the changes in speed limits which were made to some roads in the Aimsun models received by Arup order to best match the speed limits in the Main Roads' Information Mapping System.

Table 3: Speed limit comparison

| Road Name       | Section  | Speed limit before correction | Speed limit after correction |
|-----------------|--|-------------------------------|------------------------------|
| Stock Road      | All except northbound between Wattleup Road and Russell Road | 90                            | 80                           |
| Wattleup Road   | All  | 50                            | 70                           |
| Pearse Road     | All  | 50                            | 70                           |
| Rockingham Road | All  | 50                            | 60                           |
| Hamilton Road   | All  | 50                            | 60                           |
| Forrest Road    | All  | 50                            | 60                           |
| Phoenix Road    | Between Rockingham Road and Stock Road                       | 70                            | 60                           |
| Jandakot Road   | West of Soloman Road   | 80                            | 70                           |
| Berrigan Drive  | All  | 60                            | 70                           |
| Farrington Road | West of Kwinana Freeway                                      | 50                            | 70                           |
| Hope Road       | All  | 50                            | 70                           |
| South Street    | Sections near Gibertson Rd intersection                      | 90                            | 70                           |

|                 |   |    |    |
|-----------------|---|----|----|
| Carrington Road | All                                       | 50 | 60 |
| Cockburn Road   | South of Spearwood Ave intersection       | 70 | 60 |
| Hampton Road    | All                                       | 50 | 60 |
| Spearwood Ave   | Between Rockingham Road and Cockburn Road | 50 | 60 |
| Kwinana Freeway | Roe Highway interchange on and off ramps  | 70 | 80 |
| Murdoch Drive   | Farrington Road turnoff and Roe Highway   | 50 | 70 |

The below figure shows the current speed limits of Main Roads’ Information Mapping System.

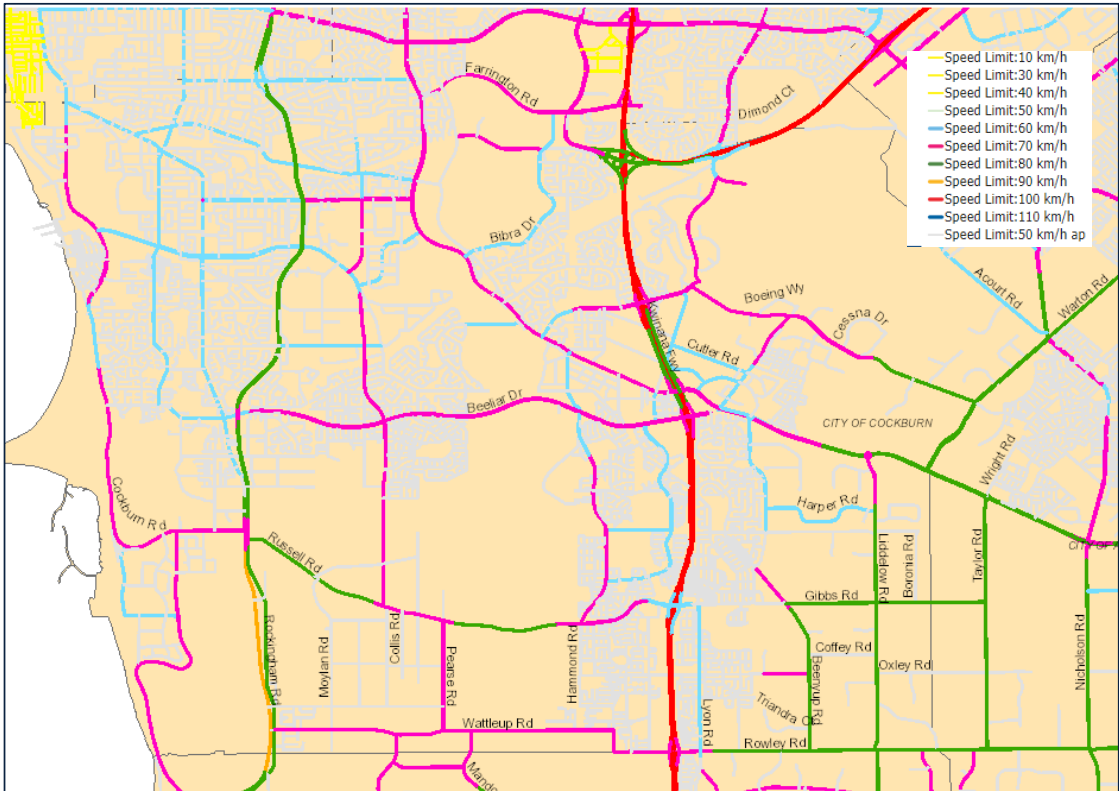


Figure 6: MRWA Road Information Mapping System showing speed limits

The below figures show the difference between the ARUP base year model - speed limits and corrected speed limits in AIMSUN.

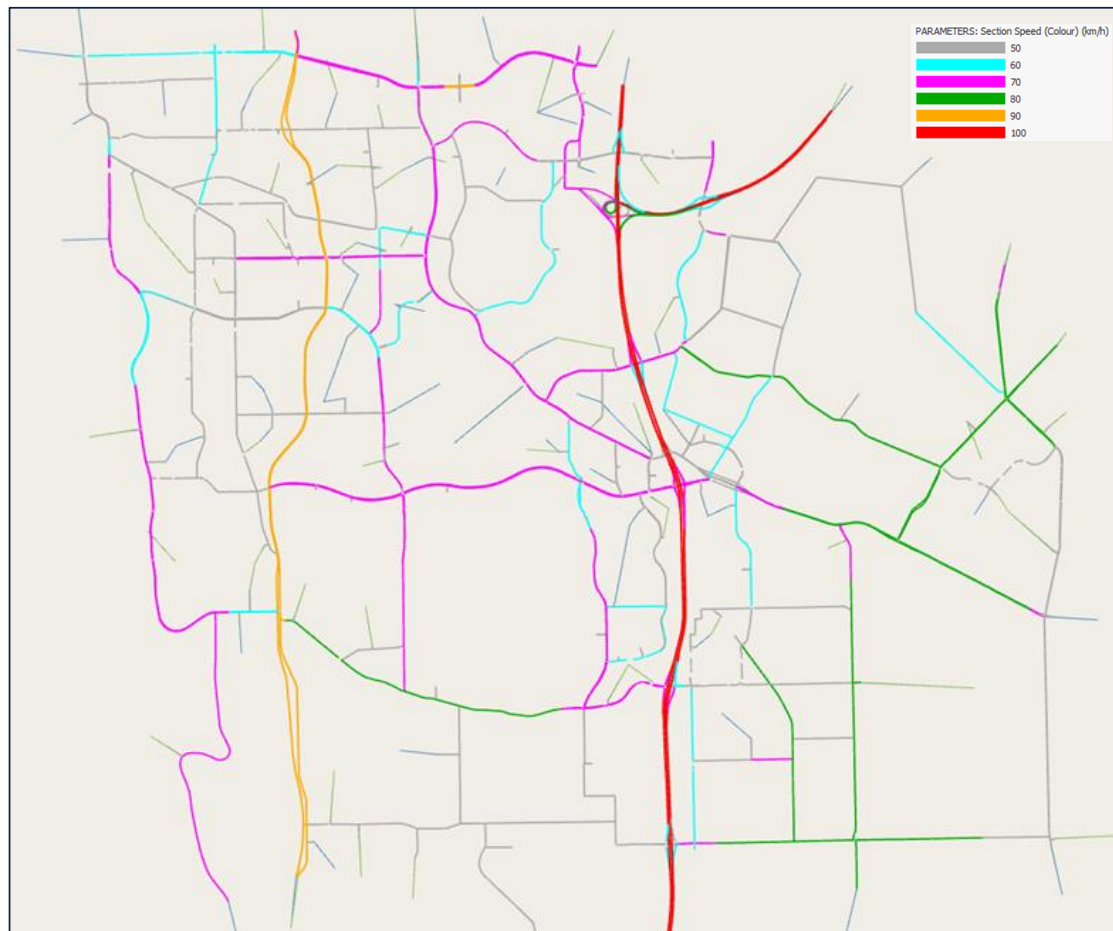


Figure 7: Network layout for base year 2021 model showing existing speed limit

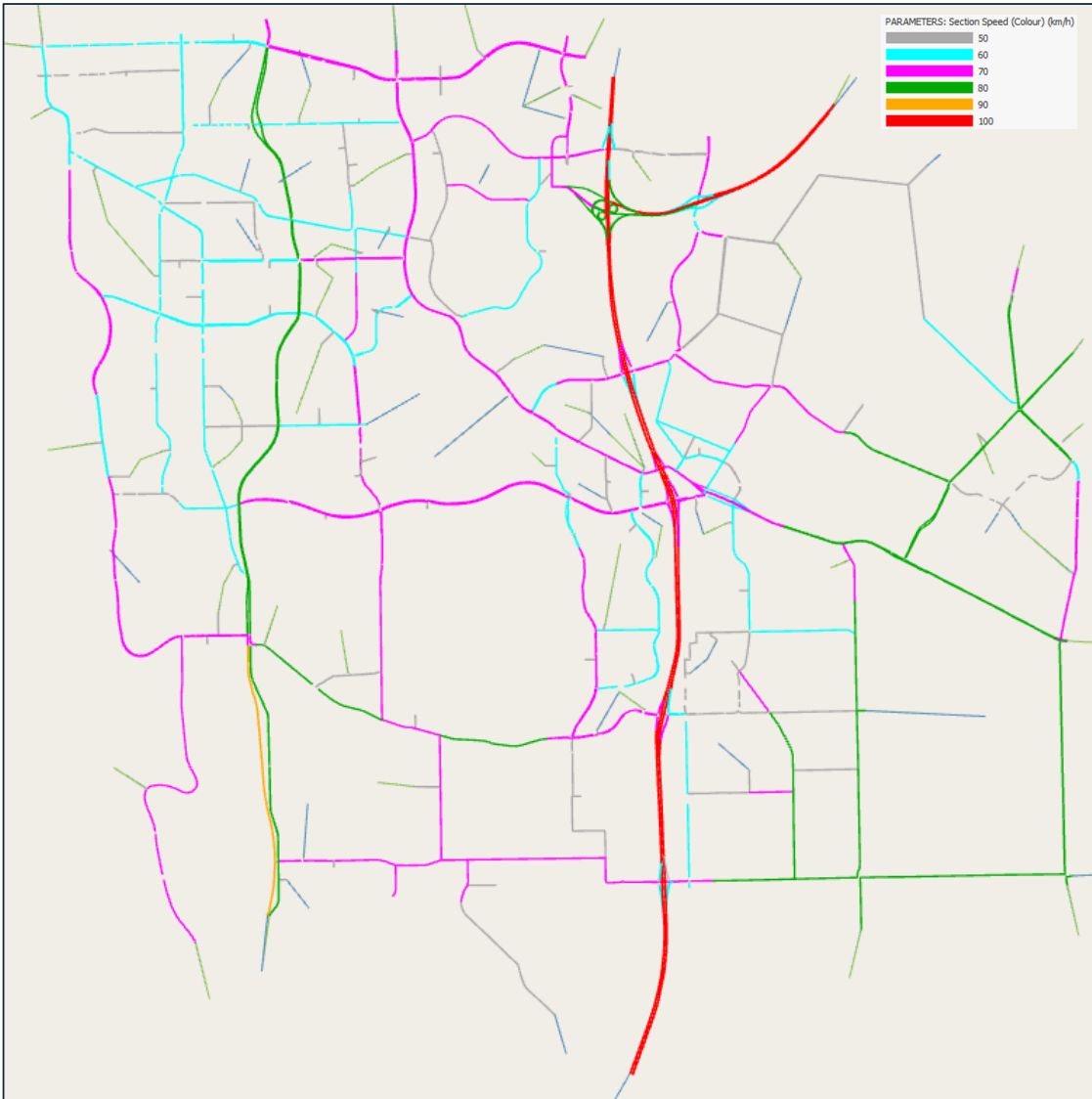


Figure 8: Network layout for base year 2021 model showing corrected speed limit

## 2.3 Road Network for base year 2021

The below table represents the road network upgrades completed by 2021 after the last DTS report in 2018 and within the City of Cockburn boundary.

These upgrades are tabulated based on the City of Cockburn Regional & Major Roadworks 2018-2031, 2021 aerial images, and after consultation and agreement with the City. These road network upgrades will be included as part of the AIMSUN network for the base year 2021. Some of the upgrades planned in the previous DTS report for year 2021 were not upgraded and therefore will be listed for future year 2031/2041. There were also some inconsistencies in the network layout for these upgrades which will be fixed to reflect the actual base year 2021 layout.

Table 4: The agreed list of road network upgrades with completion in 2021 base year model

| Implementation Plan  | Completed Upgrade |      | Sections                            | Comments |
|--|-------------------|------|-------------------------------------|----------|
|  | City of Cockburn  | MRWA |                                     |          |
| Road Network Upgrade   | 2021              | 2021 |                                     |          |
| Spearwood Avenue - Barrington Street to Beeliar Drive (bridge / 2nd c/w) | ✓                 |      | Barrington Street to Beeliar Drive  |          |
| Beeliar Drive – Fawcett Road to Stock Road (reconstruction)              | ✓                 |      | Fawcett Road to Stock Road          |          |
| Verde Drive – Biscayne Way to Solomon Road (land & construct 1 c/w)      | ✓                 |      | Biscayne Way to Solomon Road        |          |
| Verde Drive – Solomon Road to Armadale Road (land & construct 1 c/w)     | ✓                 |      | Solomon Road to Armadale Road       |          |
| Prinsep Road – Cutler Road to Verde Drive (construct 1 c/w)              | ✓                 |      | Cutler Road to Verde Drive          |          |
| Jandakot Road – Solomon Road to Fraser Road (construct 2nd c/w)          | ✓                 |      | Solomon Road to Fraser Road         |          |
| Karel Avenue - Berrigan Drive to Farrington Street (construct 2nd c/w)   |                   | ✓    | Berrigan Drive to Farrington Street |          |
| Kwinana Freeway - Russell Road to Roe Highway (northbound widening)      |                   | ✓    | Russell Road to Roe Highway         |          |
| Armadale Road - Anstley Road to Tapper Road (construct 2nd c/w)          | ✓                 |      | Anstley Road to Tapper Road         |          |
| Murdoch Drive Connection - Kwinana Freeway to Murdoch Drive              | ✓                 |      | Kwinana Freeway to Murdoch Drive    |          |
| Karel Avenue - Berrigan Drive to Farrington Street (construct 2nd c/w)   |                   | ✓    | Berrigan Drive to Farrington Street |          |
| Mayor Road - Fawcett Road to Rockingham Road (reconstruct)               | ✓                 |      | Fawcett Road to Rockingham Road     |          |

Background study, input information and assumptions

## 2.4 Road Network for future years 2031 and 2041

The below table represents the agreed road network upgrades which is anticipated to be completed by 2031 and 2041 within City of Cockburn. Some of them are not applicable for strategic modelling and have been highlighted and commented above. These are projects which are either funded by the City or by Main Roads WA. Similar to the previous list, these upgrades are tabulated based on the City of Cockburn Regional & Major Roadworks 2018-2031, spreadsheet received from City of Cockburn showing the scoring/priority of projects, consultation and agreement with the City. It must be noted that the list only includes upgrades which are applicable for strategic modelling and does not include intersection upgrades. There were also some inconsistencies in the network layout for these upgrades which will be fixed to reflect the actual base year 2021 layout.

Table 5: The agreed list of road network upgrades with completion in years 2031 and 2041.

| Implementation Plan<br>Road Network Upgrade   | City of Cockburn |      | MRWA |      | Comments |
|---|------------------|------|------|------|----------|
|   | 2031             | 2041 | 2031 | 2041 |          |
| Rockingham Road – Phoenix Road to Spearwood Avenue reconstruction (to 1 lane each way)  | ✓                |      |      |      |          |
| Jandakot Road Upgrade - Skotsch Road to Warton Road (land and construct 2 c/w)  | ✓                |      |      |      |          |
| Russell Road Upgrade - Hammond Road to Rockingham Road - Stage 1 - Hammond Road to Henderson Road (construct 2 c/w)                     | ✓                |      |      |      |          |
| Russell Road – Henderson Road to Rockingham Road (land & construct 2 c/w) - Stage 2   | ✓                |      |      |      |          |
| Elderberry Drive Realignment - Jindabyne Heights to Berrigan Drive to connect to Ngort Drive  | ✓                |      |      |      |          |
| Hammond Road Upgrade - Beeliar Drive to North Lake Road (construct second c/w)  | ✓                |      |      |      |          |
| Hammond Road Upgrade and Widening - Branch Circus to Bartram Road (construct 2nd c/w & upgrade verge)                                   | ✓                |      |      |      |          |
| Spearwood Avenue Upgrade - Beeliar Drive to Fancote Avenue (construct 2nd c/w)  | ✓                |      |      |      |          |
| Ngort Drive Upgrade & Extension - North Lake Road to Berrigan Drive   |                  | ✓    |      |      |          |
| Hammond Road Upgrade & Extension - Gaebler Road to Rowley Road - Stage 1 - Russell Road to Frankland Avenue (construct 1 c/w NB and SB) |                  | ✓    |      |      |          |
| Rowley Road Upgrade - Rockingham Road to Hammond Road - Stage 1 - Kwinana Freeway to Hammond Road (land and construct 2nd c/w)          |                  | ✓    |      |      |          |
| Mayor Road Downgrade / Removal - Apium Mews to Atwell Close   |                  | ✓    |      |      |          |
| Midgegooroo Avenue Downgrade - Beeliar Drive to North Lake Road (reduce to 2 lanes)   |                  | ✓    |      |      |          |
| Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 2 - Frankland Avenue to Wattleup Road                            |                  | ✓    |      |      |          |

Background study, input information and assumptions

Page 11 of 13



Background study, input information and assumptions

|   |   |  |  |   |  |
|---|---|--|--|---|--|
| Hammond Road Upgrade & Extension - Russell Road to Rowley Road - Stage 3 - Wattleup Road to Rowley Road | ✓ |  |  |   |  |
| Poletti Road Upgrade - Beeliar Drive to North Lake Road (construct 2 <sup>nd</sup> c/w)                 | ✓ |  |  |   |  |
| Pilatus Street Upgrade - Berrigan Drive to Jandakot Airport boundary (construct 2nd c/w)                | ✓ |  |  |   |  |
| Kwinana Freeway - Rowley Road to Russell Road (northbound widening) State Planned Project               |   |  |  | ✓ |  |

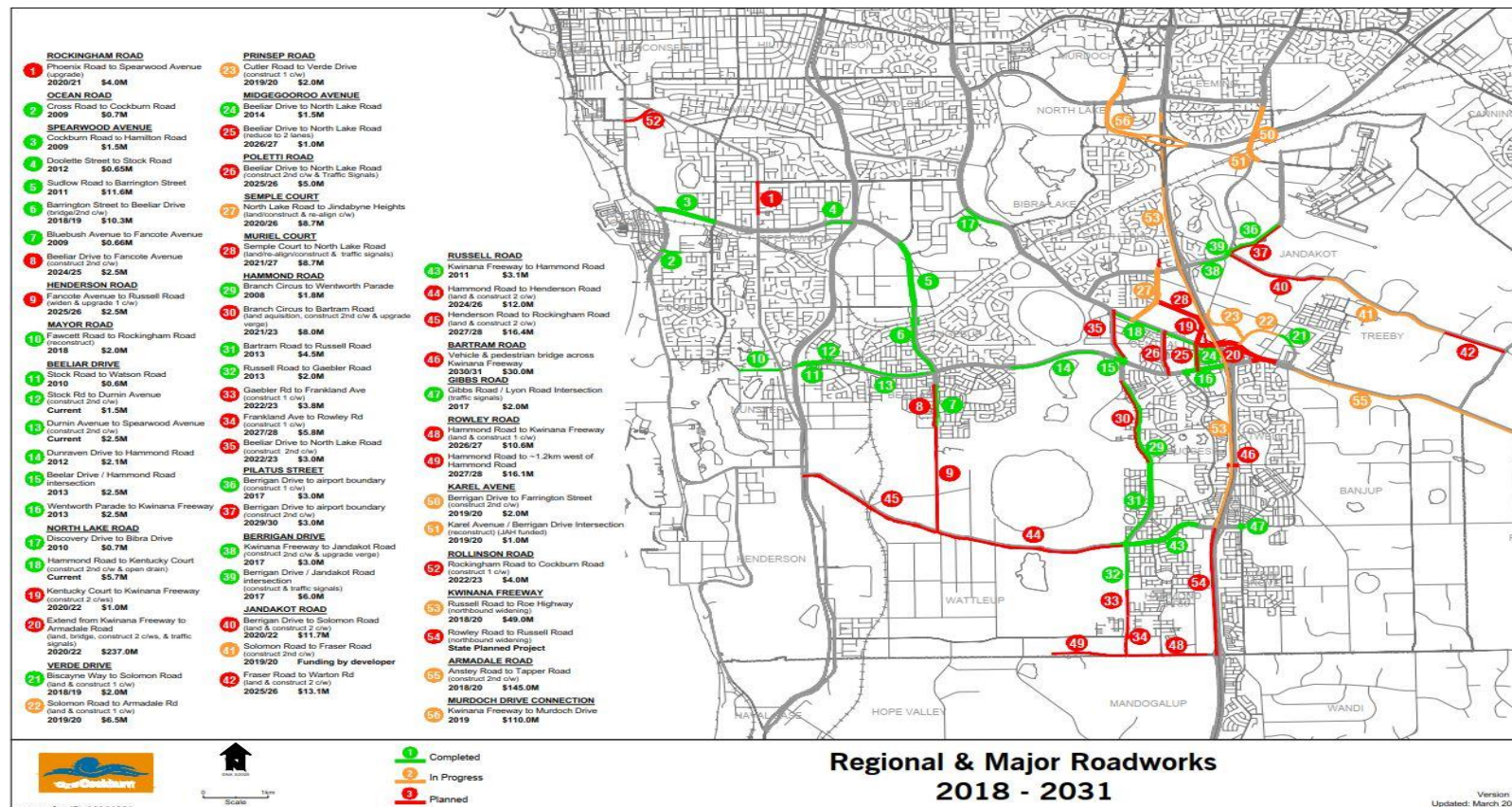


Figure 9: City of Cockburn Regional &amp; Major Roadworks 2018 – 2031

Background study, input information and assumptions

Page 12 of 13



## 2.5 Network Changes required based on the existing design

SMEC has conducted a desktop study using Metro Maps, which is mainly focused on the main corridors, to note any changes required to the AIMSUN models. Table 6 shows the changes which have been updated to both the base year and future years models in order to reflect the existing design.

Table 6: Network changes to the base year model

| Road network / Intersection              | New  |
|--|--|
| Murdoch Drive / Roe Hwy Connection       | <ul style="list-style-type: none"> <li>Removal of Farrington Rd / Roe Hwy interchange</li> <li>Add roundabout to Bibra Lake Dr / Roe Hwy connection</li> <li>Removal of NB connection from Farrington Road to Murdoch Dr &amp; adjusted SB connection</li> <li>Removal of Roe Hwy connection to Bibra Lake Dr</li> </ul> |
| Roe Highway / Kwinana Freeway            | <ul style="list-style-type: none"> <li>Update to the overall design of the interchange</li> </ul>  |
| Armadale Rd / Nicholson Rd               | <ul style="list-style-type: none"> <li>Added Roundabout &amp; Flyover lanes</li> </ul>   |
| Armadale Rd / Liddelow Rd                | <ul style="list-style-type: none"> <li>Converted Intersection to Roundabout</li> </ul>   |
| Russell Road / Hammond Road              | <ul style="list-style-type: none"> <li>Converted Intersection to Roundabout</li> </ul>   |
| Wattelup Road / Franklin Ave / Rowley Rd | <ul style="list-style-type: none"> <li>Removal of some roads</li> </ul>  |
| Stock Rd / Beeliar Dr Intersection       | <ul style="list-style-type: none"> <li>Updated intersection lanes</li> </ul>   |
| Verde Dr                                 | <ul style="list-style-type: none"> <li>Change made to most road sections to 1 way</li> </ul>   |
| Verde Dr/Cutler Rd                       | <ul style="list-style-type: none"> <li>Removal of road connection</li> </ul>   |

## 2.6 Total trips and Sub-area matrices with network – MRWA

SMEC has requested MRWA (on behalf of City of Cockburn) to provide *Sub-Area matrices with network and Link-Volume plot* for base year 2021 and future years 2031 and 2041. The data has been received and imported into the base AIMSUN model received from Arup. The O-D matrices include current and future land use and development within the City. It was agreed between the City and SMEC that the ROM matrices for the base year 2021 be used by calibrating and validating it with Real Data Set (RDS) which are the 21 sites picked above. SMEC has used the default parameters for VDF, TPF and other parameters as per the received Arup Model basic calibration process in 2018. Therefore, SMEC will adjust the future year ROM24 matrices of 2031 and 2041 to the calibrated base year matrices for demand accuracy.

Here is the summary of the total trips based on the received data from ROM24.

Table 7: Summary of ROM24 total trips

| Year | Total Trips | % Growth compare to base year |
|------|-------------|-------------------------------|
| 2021 | 746148      |                               |
| 2031 | 938730      | +26%                          |
| 2041 | 1075258     | +44%                          |

## **Appendix B – Modelling methodology**

## 1. Introduction

This appendix provides information about the study purpose, modelling methodology, modelling assumptions and summary. AIMSUN is the traffic modelling software that is used to conduct this strategic modelling. The analysis is conducted for three forecast year scenarios: base year (2021), medium-term future year (2031), and long-term future year (2041). The outputs from this modelling study will assist in preparing an outline of priority road upgrade plans for the short-term, medium-term, and long-term.

## 2. Modelling Methodology

The Cockburn District Traffic Model (CDTM) was created as a strategic model to capture the extents of the City of Cockburn. To build the strategic model, a subarea network with matrices was requested to MRWA and extracted from the ROM24 model owned by Main Roads. Both networks and matrices were used and updated in Aimsun. The software enables the creation of both static and dynamic environment simulations and has an advantage of transferring from a strategic model to a microsimulation model for a more comprehensive analysis in the future if required. However, for this analysis, a static assignment method is used to get the results.

## 2.1 Study Area and Zoning System

Table 1 summarizes the comparison between the initial supplied ROM24 data, previous CDTM zones (updated in 2018) and the recently revised zones.

*Table 1: Zone comparison between ROM24 and CDTM*

| Zone Set                     | 2016 | 2021 | 2031 | 2041 |
|------------------------------|------|------|------|------|
| Previous CDTM Internal Zones | 60   | 60   | 60   |      |
| Previous CDTM External Zones | 48   | 50   | 52   |      |
| Previous CDTM Total Zones    | 108  | *110 | *112 |      |
| Updated CDTM Internal Zones  |      | 76   | 76   | 76   |
| Updated CDTM External Zones  |      | 35   | 37   | 37   |
| Updated CDTM Total Zones     |      | 111  | 113  | 113  |
| ROM24 Internal Zones         |      | 77   | 77   | 78   |
| ROM24 External Zones         |      | 37   | 42   | 41   |
| ROM24 Total Zones            |      | 114  | 119  | 119  |

The final CDTM contains one more zone than the ROM24, reflecting the City of Cockburn area. This minor increase has been made to improve forecast precision within the study area. The increase in CDTM external zones between 2021 and 2031 is due to the addition of external network connections as new corridors in and out of the City of Cockburn area were built after the previous study for 2021 and the future network for 2031.

The previous report missed out a zone each in the 2021 and the 2031 road network. This has been rectified.

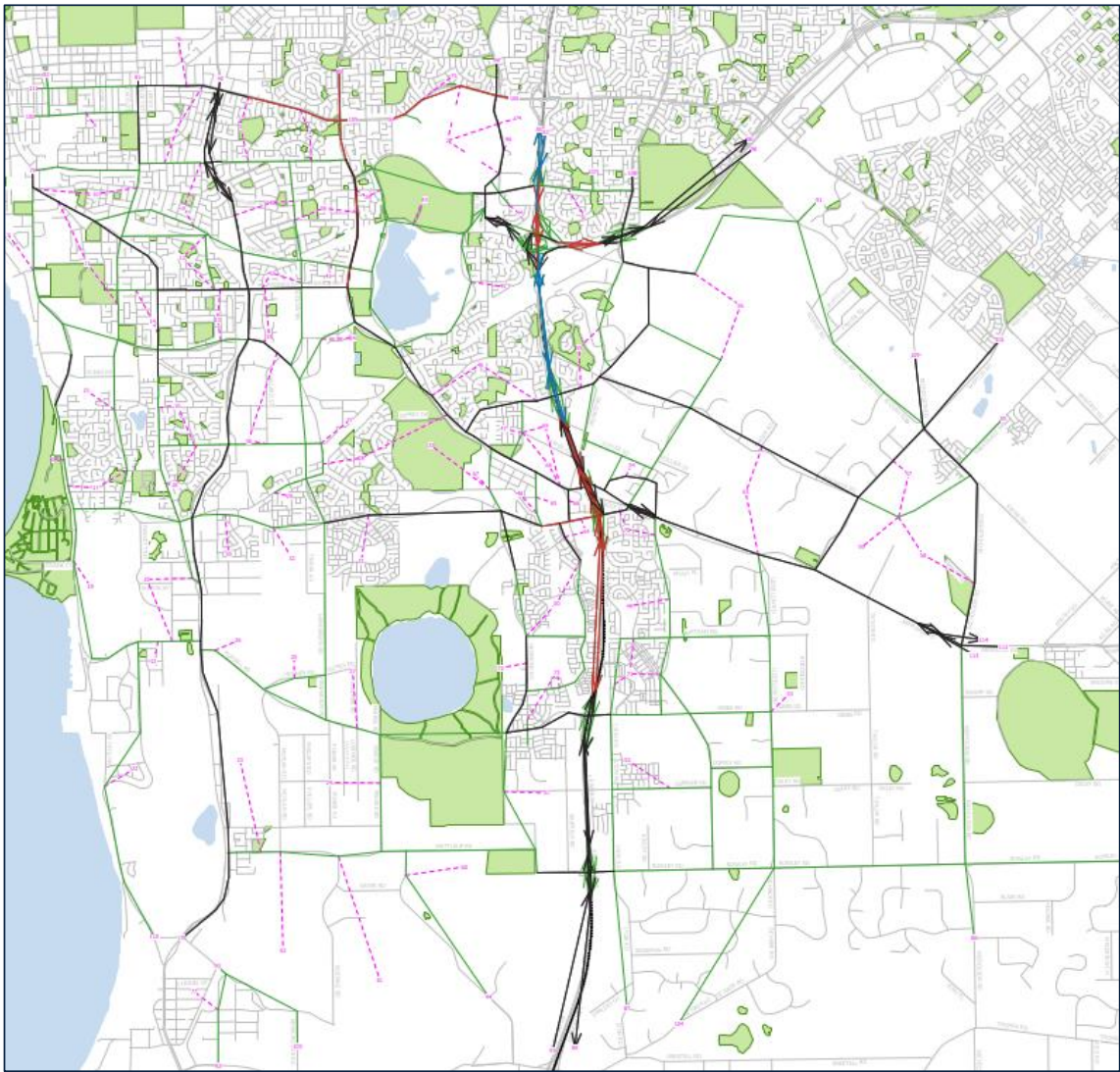


Fig.1 Cockburn ROM24 Sub-Area Zone System

Figure below illustrates the final zone scheme used for the base year model for the City of Cockburn District Study:

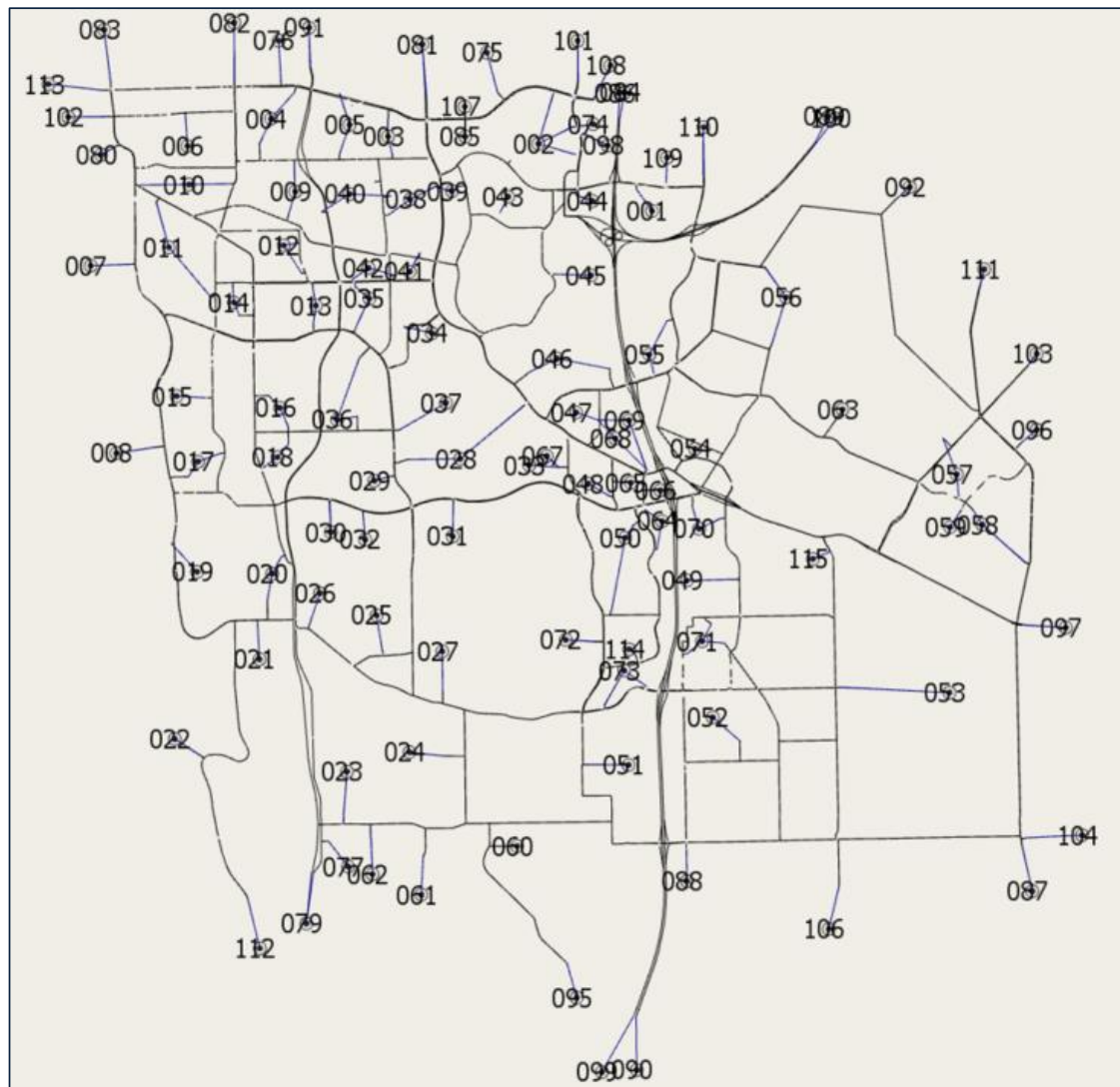


Figure 2: 2021 Modelled Aimsun zone layout

## 2.2 Review of CDTM

A review of the CDTM was undertaken to ensure that the base and future year models have been updated to accurately reflect the current and future year plans for the City of Cockburn. For details on these changes, please refer to the input technical memo.

## 2.3 Demand Matrix

The traffic demand matrices were generated from all-day sub-area matrices for all vehicle types from ROM24 for existing and future years. The 2021 matrix was used in conjunction with peak hour counts and matrix estimation to generate base 2021 AM and PM matrices.

|             | AM Light Vehicles | AM Heavy Vehicles | PM Light Vehicles | PM Heavy Vehicles |
|-------------|-------------------|-------------------|-------------------|-------------------|
| <b>2021</b> | 117392            | 9930              | 128028            | 12244             |
| <b>2031</b> | 150809            | 14826             | 160641            | 18406             |
| <b>2041</b> | 187002            | 24776             | 197257            | 29468             |

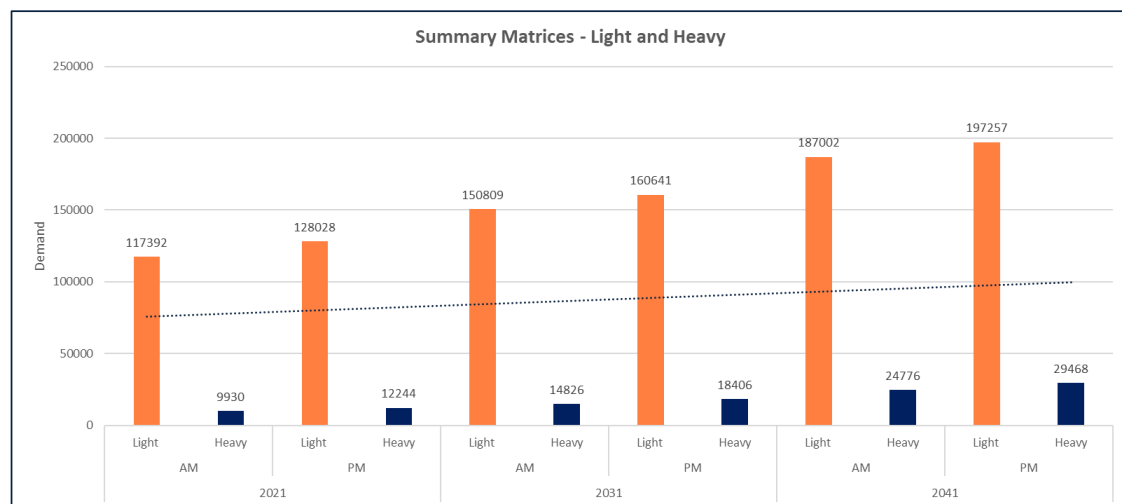


Fig.3 Summary Matrices – Light and Heavy vehicles for base and future years

The future years matrices were calculated using the estimated base year demand and the application of growth factors generated by pivoting on ROM future year matrices as shown in Figure.4 below.



| Table 1: The 8 Cases |  |  |                    |  |           |
|----------------------|--|--|--------------------|--|-----------|
| Base<br>(B)          | Synthetic<br>Base<br>(S <sub>0</sub> ) | Synthetic<br>Future<br>(S <sub>1</sub> ) | Predicted<br>(P)   |  | Cell Type |
| 0                    | 0                                      | 0  | 0                  |  | 1         |
| 0                    | 0                                      | >0                                       | S <sub>1</sub>     |  | 2         |
| 0                    | >0                                     | 0  | 0                  |  | 3         |
| 0                    | >0                                     | >0                                       | Normal<br>growth   | 0  | 4         |
|                      |  |  | Extreme<br>growth  | S <sub>1</sub> - X <sub>1</sub>  |           |
| >0                   | 0                                      | 0  | B                  |  | 5         |
| >0                   | 0                                      | >0                                       | B + S <sub>1</sub> |  | 6         |
| >0                   | >0                                     | 0  | 0                  |  | 7         |
| >0                   | >0                                     | >0                                       | Normal<br>growth   | B · S <sub>1</sub> / S <sub>0</sub>                                      | 8         |
|                      |  |  | Extreme<br>growth  | B · X <sub>1</sub> / S <sub>0</sub> + (S <sub>1</sub> - X <sub>1</sub> ) |           |

Figure 4: Pivoting in Travel Demand Models (Source: Pivoting in Travel Demand Models – Australasian Transport Research Forum 2012)

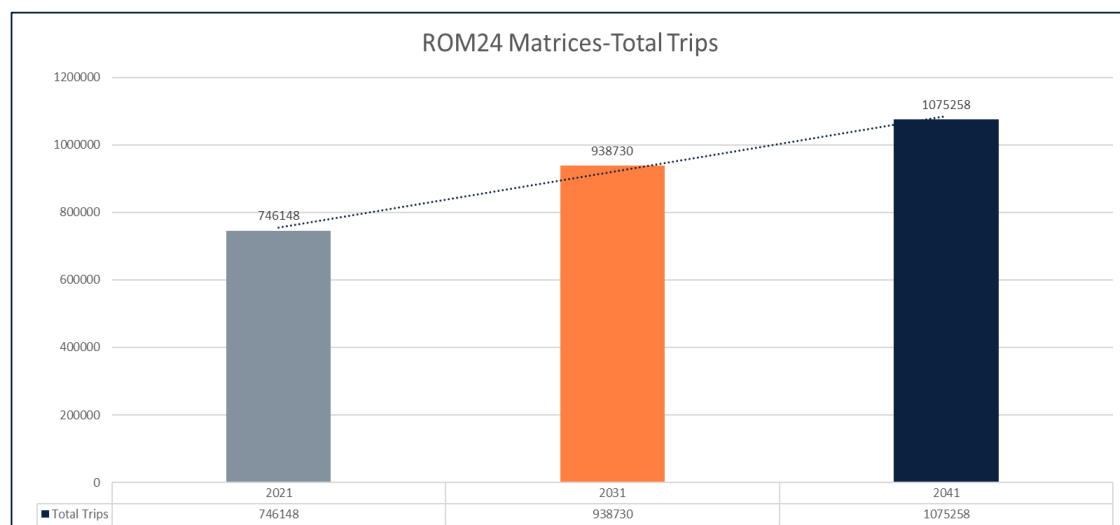


Figure 5: ROM24 Matrices – Total Trips for 2021, 2031, 2041

## 2.4 Time Period

The AM and PM peak periods were determined by analysing hourly volumes in the base year for all the 21 sites. A two-hour peak period was chosen for modelling purposes as shown below:

- AM peak (between 07:00-09:00)
- PM peak (between 15:00-17:00)

Throughout the report, modelling results for two-hour peaks are presented.

## 2.5 Mode Split

Matrices based on ROM24 have been developed to reflect the mode split and allow for the assessment of car/light and heavy vehicle network impacts. These rates were verified using traffic counts from the Main Roads Traffic Map and other information. If a more detailed traffic assessment is needed, the City may need to conduct some sensitivity testing on modal share factors to simulate greater non-car mode share; this is currently outside of the scope of this project.

## 2.6 Trip Assignment

To assign the initial demand, a static origin-destination matrix adjustment assignment was performed. This is identical to the trip assignment performed in the previous study and is consistent with industry standards, allowing stable convergence to a consistent outcome.

The model network and initial matrices were extracted from ROM24, then the main parameters were imported into Aimsun. This enabled the City of Cockburn Model to be consistent with the Main Roads strategic model.

## 3. CDTM Model Review

The updated CDTM is a macroscopic Aimsun model derived from ROM24 demand matrices and verified against count data also called as Real data set (RDS). Based on the ROM24 matrices, mode share is divided into car/light and heavy vehicles and 'furnished' to count data to accurately reflect the current situation. Furnishing is described as follows in the Main Roads Operational Modelling Guidelines:

*"The Furness method of matrix updating is an iterative process to derive matrices that result in the best match to trip end count data. Trip end totals for each zone should be formed from external link survey data, internal link survey data and other filler zones with the values based on surveys, surrounding land use or the number of individual households. Within this, individual OD pairs should be fixed to known survey values or established during the calibration process."*

Public Transport has not been included for this modelling study.

Below is a process of the base model redevelopment and the future model development

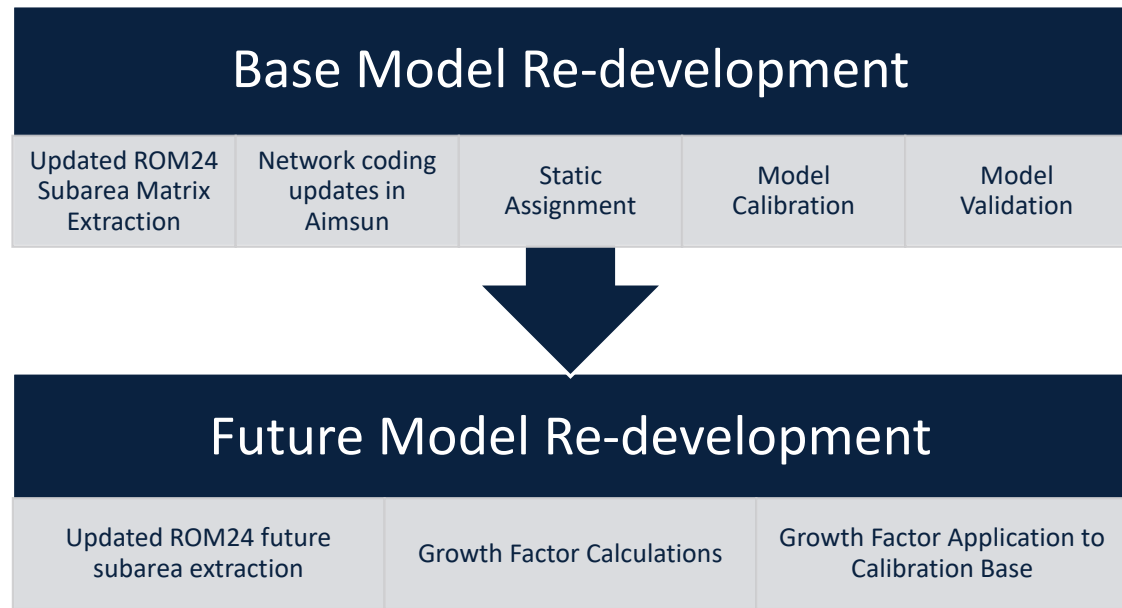


Fig.6 Base year and Future year model development process

### 3.1 Modelling Assumptions

#### 3.1.1 Vehicle settings

Table 2: Car Parameters

| Car Parameters          | Mean    | Deviation | Minimum | Maximum |
|-------------------------|---------|-----------|---------|---------|
| Length                  | 4m      | 0.5m      | 3.35m   | 5m      |
| Width                   | 2m      | 0m        | 2m      | 2m      |
| Max Desired Speed       | 110km/h | 10km/h    | 80km/h  | 120km/h |
| Speed Limit Acceptance  | 1.05    | 0.09      | 0.9     | 1.16    |
| Clearance               | 1.85m   | 0.3m      | 0.5m    | 3.2m    |
| Max Yield Time          | 15s     | 3s        | 5s      | 30s     |
| Guided Acceptance Level | 100%    | 0%        | 100%    | 100%    |

Table 3: Truck Parameters

| Truck Parameters        | Mean    | Deviation | Minimum | Maximum |
|-------------------------|---------|-----------|---------|---------|
| Length                  | 8.65m   | 1.9m      | 6m      | 11.65m  |
| Width                   | 2.4m    | 0m        | 2.4m    | 2.4m    |
| Max Desired Speed       | 100km/h | 5.5km/h   | 80km/h  | 110km/h |
| Speed Limit Acceptance  | 1       | 0.1       | 0.9     | 1.10    |
| Clearance               | 2m      | 0.5m      | 1m      | 3.3m    |
| Max Yield Time          | 30s     | 5s        | 20s     | 36s     |
| Guided Acceptance Level | 100%    | 0%        | 100%    | 100%    |

3.2 Base Model – Calibration and Validation

To ensure that the model is suitable for purpose, a 2018 base year model was updated and calibrated with parameters using existing traffic count data located in Main Roads TrafficMap website to form the 2021 base year model.

Once the model is fully calibrated and validated, the model was used to predict future changes in traffic volumes caused by future road upgrades changes.

The 2021 CDTM model has been calibrated to the accepted standards at a daily level and satisfactory for peak times based on the available traffic data in Traffic Maps and correlation with the ROM24 data to observed daily traffic counts within the screenlines which falls within the City of Cockburn’s study area.

Table 4 contains the desired industry standards taken from the NSW Road and Maritime Services Traffic Modelling Guidelines version 1 issued in 2013 and the Main Roads OMeGA guidelines for desirable values of link calibration and validation measures.

Table 4: Link Calibration and Validation measures (Source: Traffic Modelling Guidelines” Version 1, NSW Road and Maritime Services)

| Link Calibration Measure | Desirable Value |
|--------------------------|-----------------|
| GEH < 5                  | 85%             |

| Link Validation Measure           | Desirable Value |
|-----------------------------------|-----------------|
| Coefficient of Determination (R²) | >0.90           |

Additional measures, such as GEH, were included because they are needed for the Aimsun strategic modelling based on the Main Roads modelling guidelines.

3.2.1 Base model calibration – GEH statistic

The Roads and Maritime Services (RMS) guidelines stated that the model calibration criteria are built on a statistics formula known as GEH. RMS states:

*“the formula is a form of Chi-square statistic that is designed to be tolerant of largest errors in low flows. The reason for introducing such a statistic is the inability of either the absolute difference or the relative difference to cope over a wide range of flows.”*

The GEH equation is as follows:

$$GEH = \sqrt{\frac{(V_o - V_m)^2}{0.5 (V_o + V_m)}}$$

Where:

$V_o$  is the observed flow in vehicles per hour

$V_m$  is the modelled flow in vehicles per hour

Figure 7: GEH Equation (Source: Roads and Maritime Services (RMS) guidelines)

According to RMS guidelines, the turn volume calibration is accomplished when "85% of individual turn volumes have a GEH 5.0".

### 3.2.2 Base model calibration – results

The calibration process was successful and met the requirement. It has demonstrated a good model performance when compared to observed flows. As shown in Table 5, all time periods were calibrated above the necessary 85% margin for all types of vehicles.

Table 5: GEH Results for light vehicles and heavy vehicles.

| GEH Results  | GEH Range | Car (Light Vehicle) | Truck (Heavy Vehicles) |
|--------------|-----------|---------------------|------------------------|
| AM Peak Hour | =<5       | 86%                 | 86%                    |
|              | 5 to 10   | 14%                 | 12%                    |
|              | >10       | 0%                  | 2%                     |
| PM Peak Hour | =<5       | 88%                 | 86%                    |
|              | 5 to 10   | 10%                 | 14%                    |
|              | >10       | 2%                  | 0%                     |

### 3.2.3 Validation Plots – Peak periods

The scatter plot validates well against average peak period observed traffic volumes with parameters that satisfy industry acceptable standards. Figure 8 and Figure illustrate scatter plots of traffic count locations versus 2021 CDTM volumes to demonstrate model validation for the AM and PM peak time periods, respectively.

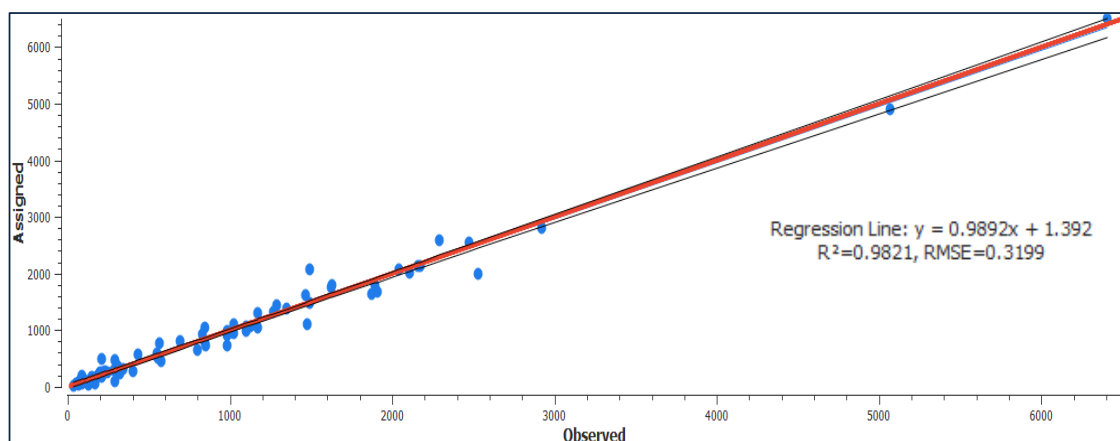


Figure 8: AM Peak period validation plot

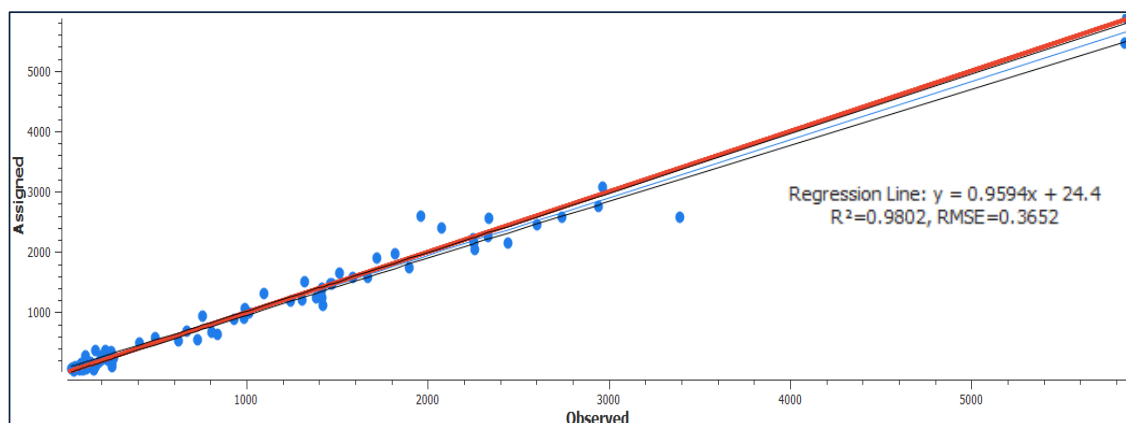


Figure 9: PM Peak period validation plot

The AM and PM peak periods validate efficiently to the guideline standards, indicating that the model is robust and suitable for purpose. As a result, both modelled peak periods are useful in understanding peak period traffic, operation, including directional bias, and traffic growth in congested conditions.

### 3.2.4 Model Convergence

The 2021 base model was run through 50 iterations to ensure proper convergence. The relative difference between the AM and PM peaks was 2.02% and 1.71%, respectively. When the relative gap is less than 5%, the model is deemed converged, and the results of both model calibrations indicate an acceptable model.

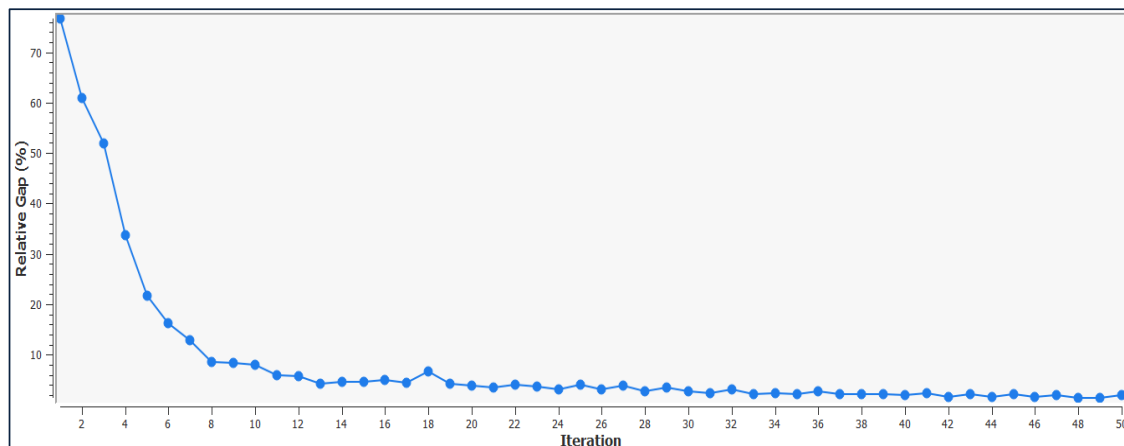


Fig.10 AM Peak Period convergence plot

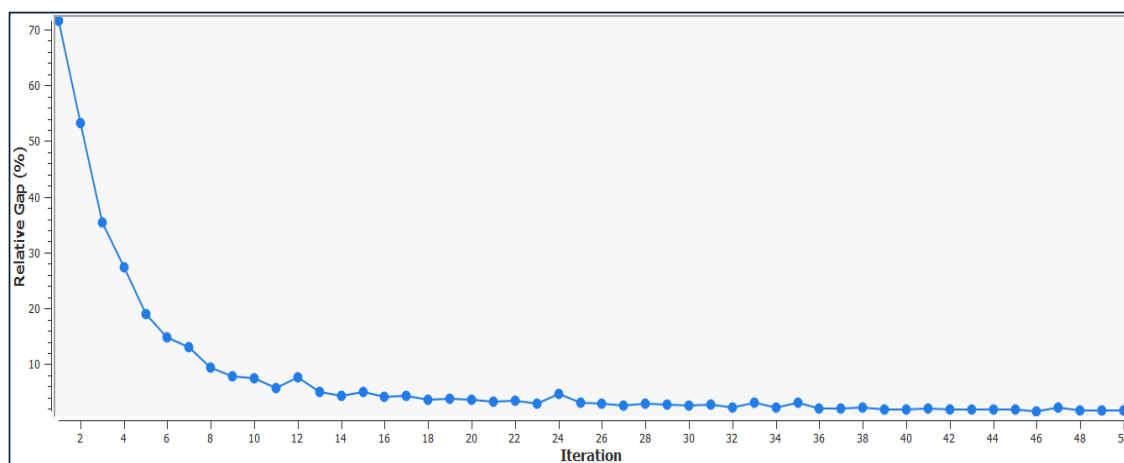


Fig.11 PM Peak Period convergence plot

### 3.2.5 Validation summary

From the review of the base year (2021) AM and PM peak hour traffic volumes for the 21 sites picked within the City of Cockburn boundary, the CDTM validates well and in accordance with the industry standards. While the GEH statistic was used to calibrate the model, a coefficient of determination ( $R^2$ ) was used to validate the model and compare it with the industry acceptable standards. Both the coefficient of determination ( $R^2$ ) values for the AM and PM peak are above 0.95. As it currently stands, the CDTM would appear to provide the best available tool to understand strategic transport flows on major roads within the City of Cockburn area. A summary of the level of validation for both AM and PM peak period is shown in the below table 6 and figures 8 and 9.

| Link Validation Measure                        | Desirable Value | AM Peak | PM Peak |
|--|-----------------|---------|---------|
| Coefficient of Determination (R <sup>2</sup> ) | >0.90           | 0.98    | 0.98    |

Table 6: Coefficient of Determination for AM and PM Peak



**14.1.2 Preliminary Referral: Metropolitan Region Scheme (MRS) Amendment  
Lots 67-70 Wattleup Road, Wattleup**

|                    |  |
|--------------------|--|
| <b>Executive</b>   | Director Planning and Sustainability   |
| <b>Author</b>      | Senior Strategic Planner   |
| <b>Attachments</b> | 1. Metropolitan Regional Scheme Amendment Concept Plan <a href="#">↓</a><br>2. Local Planning Strategy Planning Area G <a href="#">↓</a> |

**RECOMMENDATION**

That Council:

- (1) ENDORSES the City preparing pre-lodgement comments to the Department of Planning, Lands and Heritage (DPLH) on the proposed MRS Amendment of Lots 67-70 Wattleup Road, Wattleup from 'Rural' to 'Urban', that:
  - 1. OBJECTS to the proposal on the basis it is inconsistent with the City of Cockburn draft Local Planning Strategy and Perth and Peel @3.5million South Metropolitan Peel Sub-Regional Framework; and could jeopardise the orderly and proper planning of Planning Area G; and
- (2) ADVISES the State Government of the following preliminary comments on the Concept Plan:
  - 1. A comprehensive Environmental Assessment and Management Strategy is required for the subject area, given it contains areas of high environmental value, including remnant bushland (Banksia Woodland - Threatened Ecological Community).
  - 2. Bushfire management issues require addressing, including consideration of staging.
  - 3. Consideration should be given to continuing the ecological corridor along the northern boundary that has been established to the east, providing a buffer between the proposed residential area and Harry Waring Marsupial Reserve.
  - 4. The minimum width of the road reserve shall be 13.5m abutting public open space (POS), in accordance with the City's subdivision guidelines.
  - 5. In the southern section, where the 15m road reserve transitions into the laneway, a cul-de-sac should be considered with the laneway leading from the bulb. This will reinforce the change in road hierarchy and environment, transitioning from a 15m access road to a 6m laneway, and provide for waste vehicle movements. This will deter through traffic, while maintaining the functionality and appropriate operating speeds of both the laneway and access roads.
  - 6. The appropriate location for a pedestrian and cyclist crossing facility should be identified, especially to encourage sustainable transport outcomes connecting to Whadjuk Drive.
  - 7. The proposal should be accompanied by a Traffic Impact Assessment (TIA) or Traffic Impact Statement (TIS) in accordance with WAPC guidelines to determine transport impact.

8. Further detail regarding the 'Residential (transition)' lot (containing the existing dwelling) is required, depicting any future subdivision and access arrangements, given the constraints associated with this lot.
9. A Preliminary Site Investigation (PSI) should be undertaken to assess the potential or actual contamination.
10. Should the subject area be rezoned to 'Urban' under the MRS, the land would be required to be rezoned to 'Development' Zone under the local planning scheme, requiring preparation of a structure plan to deal with a wide range of issues, including those outlined above. The expectation is for any structure plan to apply to the whole 'Urban' zoned area to ensure coordinated planning.
11. A Scheme Amendment would be required to expand Development Contribution Area 13 (DCA 13) to include the subject area.

## Proposal

The City has received a request from the Department of Planning, Lands and Heritage (DPLH) for pre-lodgement comments on a proposed Metropolitan Region Scheme (MRS) Amendment for portions of Lots 67, 68, 69, and 70 Wattleup Road, Wattleup (see Figure 1 below).

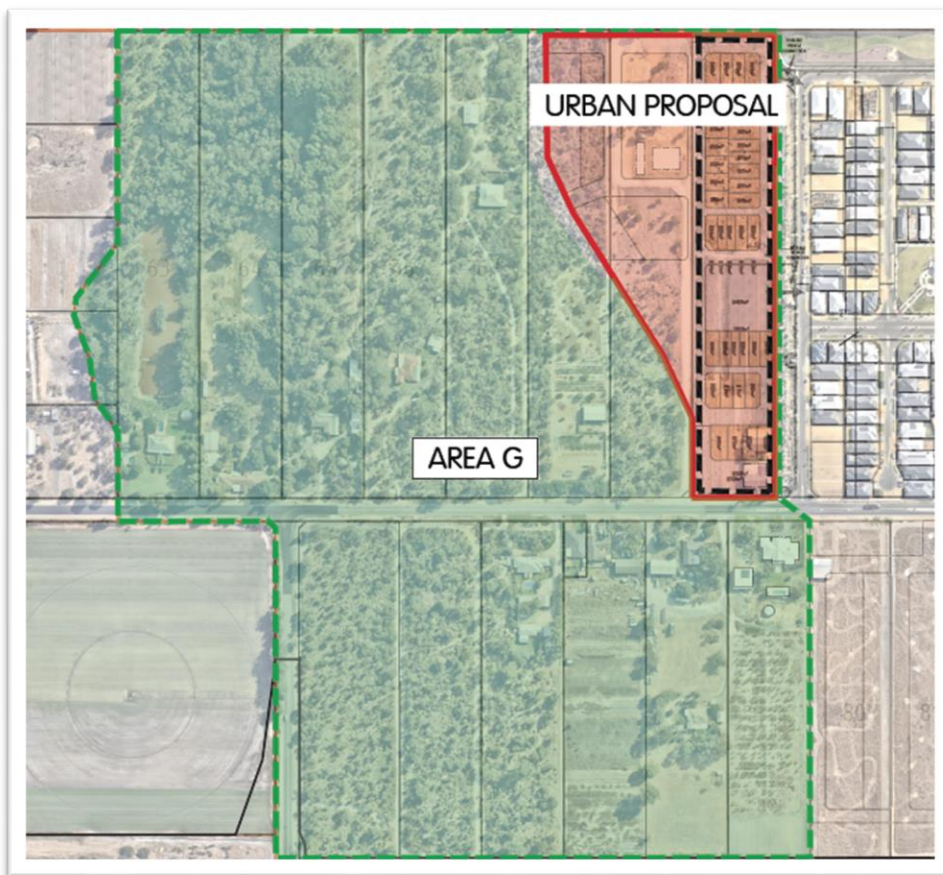


Figure 1. Location Plan

The proposal seeks to rezone the subject land from 'Rural' to 'Urban' under the MRS.

This is primarily on the basis the subject land is located outside the *Environmental Protection (Kwinana) (Atmospheric Wastes) Policy* ("Kwinana EPP").

It is the proponent's assertion the land is suitable for residential development because it is unconstrained by the buffer.

The proposal includes a concept plan demonstrating the potential road network and public open space (POS) across the subject land, and potential lot layout on Lot 70 Wattelup Road (refer Attachment 1).

DPLH are currently seeking pre-lodgement comments on the proposal from key stakeholders.

The Western Australian Planning Commission (WAPC) will be informed of all comments received prior to providing the proponent with preliminary advice on the proposal.

The purpose of this process is to assist with early identification and resolution of issues.

## Background

The subject land is currently zoned 'Rural' under the MRS, and 'Rural' under the City of Cockburn Town Planning Scheme No.3 (TPS3), as shown in Figure 2 below.

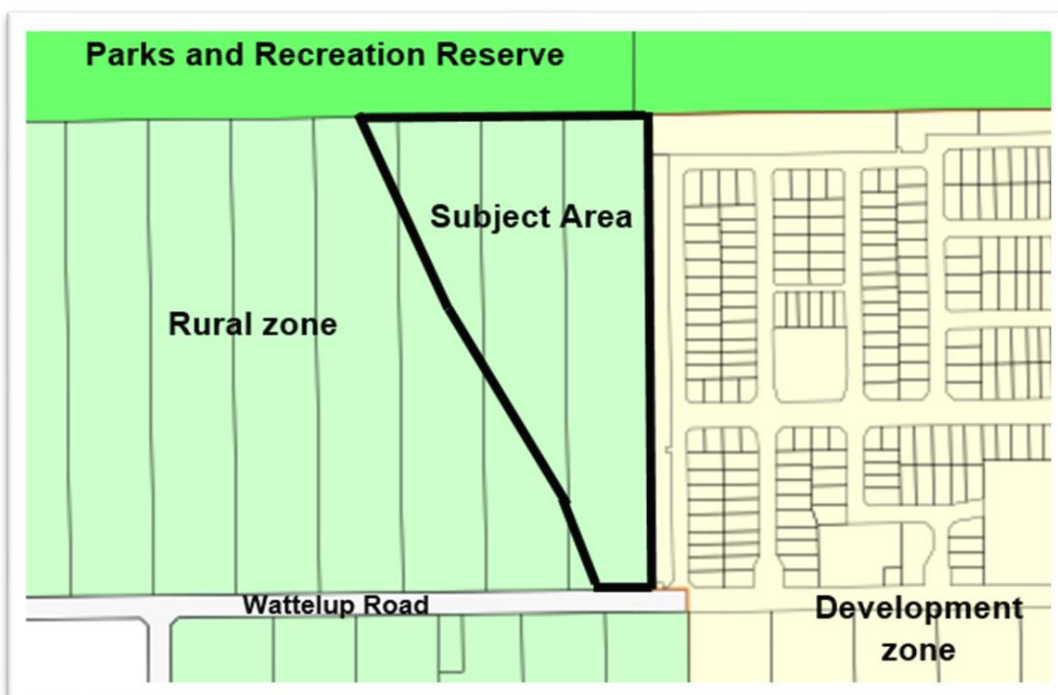


Figure 2. Town Planning Scheme No. 3 zonings

### Local Planning Strategy

The City's draft Local Planning Strategy (draft LPS) identifies the subject land as being within Planning Area G: Wattleup Industrial Investigation Area (refer Attachment 2, including modifications as required by the WAPC).

This reflects its identification in Perth and Peel @3.5million South Metropolitan Peel Sub-Regional Framework as an Industrial Investigation Area.

The City's draft LPS has been approved by the WAPC at the Statutory Planning Committee (SPC) meeting of 13 February 2024 subject to modifications and is awaiting the final endorsement of the WAPC.

Planning Area G is approximately 40ha in area, containing 14 rural landholdings in private ownership.

The majority of Planning Area G is within the Kwinana EPP buffer, but not the subject land.

Planning Area G has been the subject of preliminary investigation by the City through preparation of the draft LPS. This raised concerns regarding the appropriateness of industrial land uses in the area given its interface with residential development to the east, and wetland to the north.

A significant portion of Planning Area G (west of the subject land) is heavily vegetated and contains Bush Forever, a 'Conservation Category Wetland' (CCW) and the environmental qualities would stand to be adversely impacted by the introduction of industrial uses.

The area also contains a listed Aboriginal Heritage site (No. 4357 – Wattleup Road Swamp).

The draft LPS identifies retention of the rural zoning in the short-term, with further engagement with key stakeholders and investigations required to determine an appropriate land use outcome for this area.

### Subject land

The subject land is 6.4ha, comprising portions of 4 lots, as follows:

- Lot 70 is predominantly outside the Kwinana EPP buffer, and contains a dwelling, shed and market garden, and is cleared of vegetation. The MRS rezoning request has been submitted on behalf of this landowner.
- Lot 69 is partially cleared of vegetation and a Place of Worship has been approved for the site, with the slab constructed. A portion of the south-west corner is within the Kwinana EPP buffer.
- Lot 68 contains an existing dwelling and outbuildings in the southern portion of the lot, which is within the Kwinana EPP buffer (approximately 50 per cent of the lot). The northern portion of the lot contains Banksia Woodland.

- Lot 67 contains an existing dwelling and outbuildings in the northern/central part of the lot. The majority of the lot is within the Kwinana EPP buffer, with only a small portion of the north-east corner not affected. The site contains Banksia Woodland.

### **Submission**

The proposal has been prepared and submitted by Hatch Planning Consultants on behalf of the landowner of Lot 70 Wattleup Road, Wattleup.

It is not known whether the other landowners within the subject area (Lots 67-69) are aware of the proposal.

### **Report**

The LPS is intended to guide the City's strategic land use planning framework, including the local planning scheme.

The proposal is inconsistent with the City's draft LPS and Perth and Peel @3.5million, which identify the area as 'Industrial Investigation', to remain rural in the short-term.

Planning Area G Action (1) is for detailed investigation into the most appropriate land uses for the area through further engagement and investigations with key stakeholders.

These further investigations have not been undertaken, therefore at this stage in accordance with the draft LPS the area should remain 'Rural'.

It is acknowledged the subject land is not constrained by the Kwinana EPP buffer.

It is also acknowledged the City's preliminary investigations have identified concerns with industrial uses within Planning Area G. This includes the interface with residential development immediately to the east of the subject land.

There is currently no identified timeframe for investigations into Planning Area G to be undertaken.

It is noted in the meantime residential development may represent a workable compromise that most efficiently utilises serviceable land outside the Kwinana EPP buffer, whilst achieving an appropriate interface with existing residential development.

This could also assist in provision of additional housing to address the housing shortage within the Perth metropolitan area. However, further investigation may determine other zonings and/or land uses as being appropriate within Planning Area G.

Supporting rezoning of a portion of this area ahead of comprehensive investigations being undertaken across the broader precinct may undermine the overall planning of Planning Area G. For example, residential development of the subject land may constrain potential future land uses to the west within Planning Area G.

Furthermore, proposals that are inconsistent with the draft LPS and Perth and Peel @3.5million undermine the integrity of the planning framework, expectations of landowners and the community, and create the potential to compromise orderly and proper planning.

It is therefore not recommended Council support the proposed MRS rezoning.

### Concept Plan

Whilst the proposed MRS rezoning is not supported, it is recommended preliminary comments be provided on the concept plan to assist with addressing key concerns at the earliest possible stage should the MRS Amendment be supported by the WAPC.

Preliminary review of the concept plan has identified the following key issues:

- A comprehensive Environmental Assessment and Management Strategy is required for the subject area, given it contains areas of high environmental value, including remnant bushland (Banksia Woodland - Threatened Ecological Community).
- Bushfire management issues require addressing, including consideration of staging.
- Consideration should be given to continuing the ecological corridor along the northern boundary that has been established to the east, providing a buffer between the proposed residential area and Harry Waring Marsupial Reserve.
- The minimum width of road reserves shall be 13.5m abutting public open space (POS), in accordance with Local Planning Policy 5.15 'Access Street -Road Reserve Pavement Standards'.
- In the southern section, where the 15m road reserve transitions into the laneway, a cul-de-sac should be considered with the laneway leading from the bulb. This will reinforce the change in road hierarchy and environment, transitioning from a 15m access road to a 6m laneway, and provide for waste vehicle movements. This will deter through traffic, while maintaining the functionality and appropriate operating speeds of both the laneway and access roads.
- The appropriate location for a pedestrian and cyclist crossing facility should be identified, especially to encourage sustainable transport outcomes connecting to Whadjuk Drive.
- The proposal should be accompanied by a Traffic Impact Assessment (TIA) or Traffic Impact Statement (TIS) in accordance with WAPC guidelines to determine transport impact.

- Further detail regarding the 2721m<sup>2</sup> 'Residential (transition)' lot (containing the existing dwelling) is required, depicting any future subdivision and access arrangements, given the constraints associated with this lot.
- A review of the Department of Water and Environmental Regulation Contaminated Sites Database identifies a possibility of contamination affecting the site, likely attributed to the market garden operations. Accordingly Preliminary Site Investigation (PSI) should be undertaken to assess the potential or actual contamination.
- Should the subject area be rezoned to 'Urban' under the MRS, the land would be required to be rezoned to 'Development zone under the local planning scheme, requiring preparation of a structure plan to deal with a wide range of issues, including those outlined above. The expectation is for any structure plan to apply to the whole 'Urban' zoned area to ensure coordinated planning.
- A Scheme Amendment would be required to expand the boundary of Development Contribution Area 13 (DCA 13) for community infrastructure to include the subject area. DCA 13 applies to all land which is to be subdivided and/or developed for residential, rural residential or resource zone purposes.

### **Strategic Plans/Policy Implications**

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.

#### City Growth and Moving Around

A growing City that is easy to move around and provides great places to live.

Choose an item.

- An integrated, accessible and improved transport network.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

Should the subject land be rezoned under the MRS, a local planning scheme amendment would be required. This will be prepared and submitted by the proponent, with fees calculated in accordance with the *Planning and Development Regulations 2009*.



**Legal Implications**

- *Planning and Development Act 2005*
- *Planning and Development (Region Planning Scheme) Regulations 2023*

**Community Consultation**

Should the WAPC resolve to initiate the MRS Amendment it will be advertised for public comment for a minimum of 42 days. It would be likely to be progressed as a standard region scheme amendment as the amendment is not complex, and its size and scale is not regionally significant.

Public advertising would be via DPLH website, and newspaper if WAPC considers appropriate. Written notice will be provided to relevant local government authorities, public authorities and landowners likely to be affected by a proposed amendment.

The City would have the opportunity to comment on the proposal should it be formally initiated by the WAPC.

**Risk Management Implications**

The officer recommendation considers the relevant planning matters associated with the proposal. It is considered the officer recommendation is appropriate.

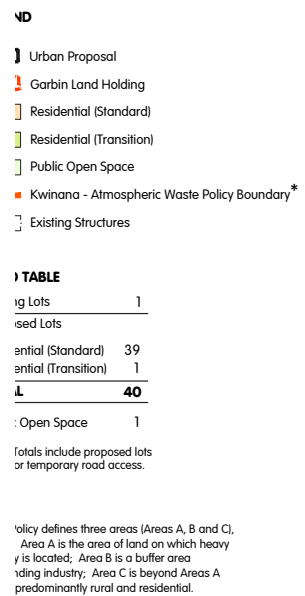
It is considered supporting the proposal against the State and local planning framework would set an undesirable precedent, and result in ad-hoc planning outcomes for Planning Area G.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil.



CONCEPT PLAN - FIG  
City of Co

0 20 40 60 80 metres

|   |                        |        |    |    |
|---|------------------------|--------|----|----|
| D | REMOVE LOT DETAILS     | 240516 | RS | DW |
| C | REVISE DESIGN-POS 12%  | 240513 | SB | DW |
| B | ALT OPTION SAVING SHED | 240313 | SB | DW |
| A | FIRST ISSUE            | 240313 | SB | DW |

JOB CODE      DRAW NO.  
4372404      DD1 001

## Planning Area G: Wattleup Industrial Investigation Area

*Perth and Peel @ 3.5million* identifies an 'Industrial Investigation Area' to the east of Latitude 32, approximately 40ha in area, and containing 14 rural landholdings zoned 'Rural' under the MRS.

The rural interface between the Latitude 32 industrial area and the central wetlands system has been a longstanding feature of the strategic planning undertaken by the State Government to protect the sensitive wetlands and Latitude 32 operations. This area functions as a transition between Latitude 32 and the residential land uses to the east of the area. Landowners in the area are strongly supportive of the rural zoning.

This area is heavily vegetated and contains a 'Conservation Category Wetland' (CCW) and the environmental qualities would stand to be adversely impacted by the introduction of industrial uses. The area also contains a listed Aboriginal Heritage site (No. 4357 – Wattleup Road Swamp).

Retention of the rural zoning is supported in the short-term, with further engagement with key stakeholders and investigations required to determine an appropriate land use outcome for this area.

| Planning Area G: Wattleup Industrial Investigation Area |   |  |  |           |
|---|---|--|--|-----------|
|   | Planning Direction                              | Action   | Rationale  | Timeframe |
| 1.0   | Investigate appropriate land uses for the area. | 1. Undertake detailed investigation into the most appropriate land uses for the area through further engagement and investigations with key stakeholders.  | Preliminary investigations indicate that industrial uses may not be appropriate due to the environmental issues, Aboriginal heritage, and interface with residential development to the east. Further engagement and investigations with key stakeholders is required to determine an appropriate land use outcome for Area G. | 0-5yrs    |
|   |   | 2. If the rural zoning is still appropriate, City to advocate for the removal of the 'Industrial Investigation Area' from <i>Perth and Peel @ 3.5 million</i> when it is updated, and to have it identified as a 'rural' area. |  | 0-5yrs    |

## 14.2 Corporate and System Services

### 14.2.1 Payments Made from Municipal Fund and Local Procurement Summary - June 2024

|                    |   |
|--------------------|---|
| <b>Executive</b>   | A/Director Corporate and System Services  |
| <b>Author</b>      | Rates and Revenue Manager   |
| <b>Attachments</b> | <ol style="list-style-type: none"><li>1. Payment Listing June 2024 <a href="#">↓</a></li><li>2. Purchase Cards Transactions June 2024 <a href="#">↓</a></li><li>3. BP Fuel Cards June 2024 <a href="#">↓</a></li><li>4. Credit Card Transactions May 2024 <a href="#">↓</a></li></ol> |

#### RECOMMENDATION

That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of June 2024, as attached to the Agenda; and
- (2) RECEIVES the list of transactions made from purchase cards during the month of June 2024, as attached to the Agenda.

#### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority 'Local Government Act 1995 - Payment from Municipal and Trust Funds'.

Regulation 13 (1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

A new Regulation 13A under the Local Government (Financial Management) Regulations came into effect on 1 September 2023, requiring a list of payments to be prepared and presented to Council each month for those made by employees using credit, debit, or other purchasing cards.

It should be noted the City has already been reporting in this format since July 2022, following a Council decision at that time to introduce detailed credit card expenditure reporting.

#### Submission

N/A

#### Report

Payments made under delegation during the month of June totalled \$20.51 million, and a listing of these is attached to the agenda for review by Council.

These comprise:

- EFT payments (suppliers, sundry creditors) - \$16.62 million (947 payments)
- Cancelled EFT payments - \$1,850
- Payroll payments - \$3.79 million (2 fortnights)
- Corporate credit cards – total of \$89,778 (67 cards used)
- Bank transactional fees (BPay and merchant fees) - \$11,200.

The City has several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly local and small businesses.

Also attached is the monthly credit card payments report, showing May transactions (paid in June) grouped by cardholder position. There were 9 transactions made on the CEO's credit card for \$352.00.

The following table summarises all purchases made by corporate credit cards for the month of May, representing 0.44% of the City's monthly expenditure spend:

| Description                         | Amount    | Major items   |
|-------------------------------------|-----------|---|
| Supplies and Materials Purchases    | 17,345.53 | Library books / magazines, encryption certificate renewal, first aid kits, activity / event resources   |
| Events and Functions                | 15,335.95 | Pioneers luncheon, Seniors Centre outings, Sorry Day Flowers, Community Volunteer Awards decorations  |
| Subscriptions and Memberships       | 12,936.50 | UDIA WA Membership, Annual Subscription to ALIA, Parks & Leisure Corporate Membership, FDC Harmony Fees   |
| Training & Professional Development | 12,666.86 | First aid courses, health and safety representative training, emergency evacuation training, student tuition fees (staff), financial reporting workshop |
| Program Costs                       | 7,263.74  | Youth Centre programs, hall hire for Age-Friendly Community Classes, Outrage program costs, Community Volunteer Awards decorations                      |
| Equipment Purchases                 | 5,712.43  | Library sorter maintenance, SINE kiosk pad, resuscitation masks, ARC group fitness equipment, ARC office equipment                                      |
| Travel and Accommodation            | 4,583.54  | PIA conference, ALIA conference   |
| Conferences and Seminars            | 3,254.69  | Procurement conference, ACCPA state conference, FCA conference  |
| Advertising                         | 2,251.31  | Facebook advertising  |
| Meeting/Workshop Catering           | 1,763.20  | Youth Programs, Family & Community and Events catering, Climate Action workshop   |
| Office Supplies                     | 1,693.10  | Stationery, office equipment  |
| Professional Services               | 1,502.30  | Servicing of disability hoist, vet fees   |
| Hire of Equipment and               | 1,109.00  | Indoor plant hire for Success Library,  |

|   |                  |   |
|---|------------------|---|
| Facilities                              |                  | SpaceToCo venue hire  |
| Motor Vehicle Expenses                  | 1,064.67         | Diesel for Events Van, cooling system parts for plant, electric vehicle service |
| Parking Expenses                        | 195.80           | Parking   |
| Bank and Other Fees                     | 84.03            | Bank fees   |
| Application, Licence, Registration Fees | 15.00            | Bankruptcy and Insolvency Check   |
| <b>Grand Total</b>                      | <b>89,777.65</b> |   |

The Department of Local Government, Sport and Cultural Industries has provided guidance on the types of purchase cards to be included in monthly reporting to Council, being those using an approved line of credit. These include the following:

- business or corporate credit cards
- debit cards
- store cards
- fuel cards
- taxi cards.

The City has reviewed its purchase cards held across the City and identified the following usage for June 2024:

- Woolworths Group – 6 cards totalling \$3,374
- Bunnings PowerPass - 14 cards totalling \$5,989
- BP Plus fuel card – 92 cards totalling \$23,908.

### Local Procurement

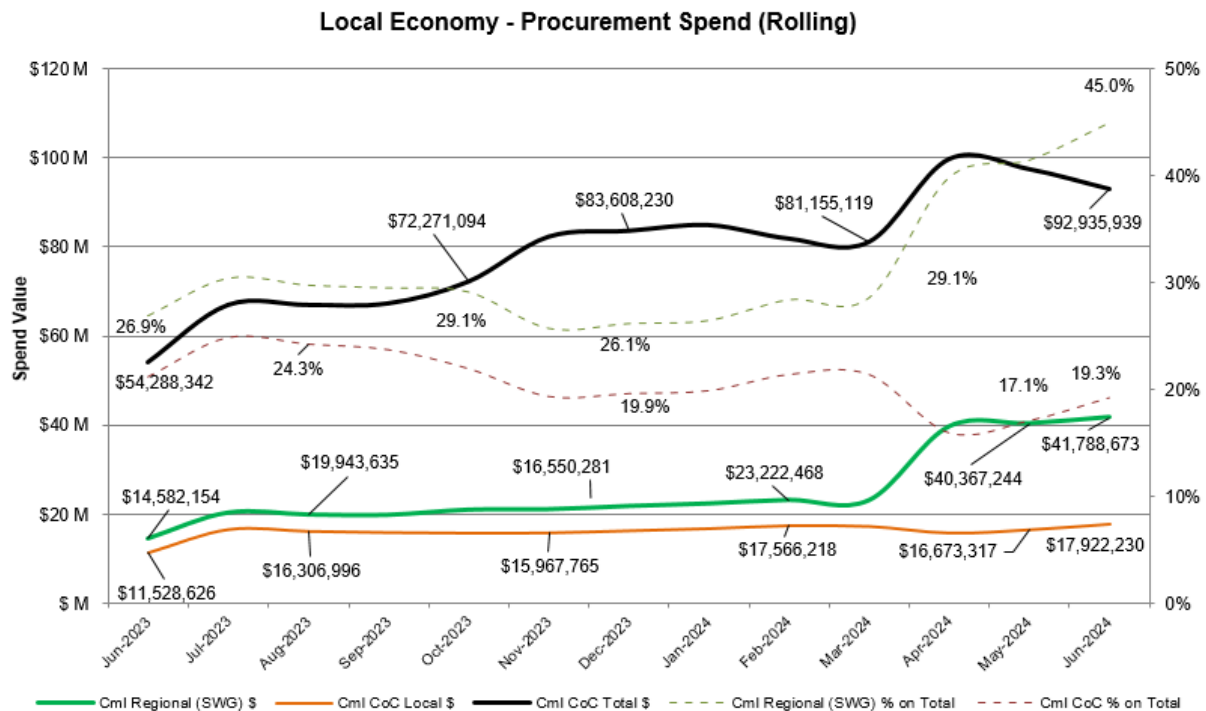
Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

| Procurement Report - Local Buy Summary & Trends |                      |             |               | June 2024 |                               |
|---|----------------------|-------------|---------------|-----------|-------------------------------|
| Monthly Statistics                              | Local/Regional Spend | \$2,387,750 | CoC Local \$  | 34.5%     | Local/Regional \$ 43.9%       |
|   | CoC Local Spend      | \$1,879,388 | CoC Local %   | 32.9%     | Local/Regional % 39.6%        |
| Aboriginal Engagement                           | Suppliers used YTD   | 21          | Orders raised | 67        | Committed spend YTD \$184,167 |

In June, local spending within Cockburn made up 34.50 percent of the City's monthly spend, comprising 32.90 percent of all procurement transactions made for the month.

Within the Perth South West Metropolitan Alliance (PSWMA) region, this increased to 43.90 percent of monthly spend from 39.60 percent of transactions.

The following one year rolling chart to June 2024 tracks the City's procurement spend with businesses located within Cockburn and the PSWMA.



The 12-month rolling local Cockburn spend was \$17.92 million, representing 19.30 percent of the City's total spend, with \$41.79 million or 45.00 percent of total spend within the PSWMA.

These results track the City's performance in achieving Council's "local and regional economy" and the "social" principle contained within its Procurement Policy (i.e. a buy local procurement preference).

The performance to date has been relatively good, particularly within the PSWMA region. However, a more focussed effort will be made to improve results next financial year.

### Social Procurement

To the end of June, the City had engaged twenty-one (21) Aboriginal businesses, with a total YTD spend of \$184,167 (20 businesses and \$161,194 in May).

The City will look at implementing strategies to improve its procurement spend with Aboriginal businesses in FY25.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Thriving local commercial centres, local businesses and tourism industry.



**Listening & Leading**

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

All payments made have been provided for within the City's Annual Budget, as adopted and amended by Council.

**Legal Implications**

This item ensures compliance with s6.10(d) of the Local Government Act 1995 and Regulations 12, 13, and 13A of the *Local Government (Financial Management) Regulations 1996*.

**Community Consultation**

N/A

**Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## JUNE 2024 PAYMENT LISTING

## MUNICIPAL FUND

| Payment Number | Account Number | Payee Name  | Payment Listing Description             | Date       | Alloc Amount |
|----------------|----------------|---|---|------------|--------------|
| EF169761       | 20535          | Home-Grown Theatre  | Drama Classes                           | 4/06/2024  | 3,630.00     |
| EF169762       | 26987          | Cti Risk Management   | Security - Cash Collection              | 4/06/2024  | 1,330.70     |
| EF169763       | 27640          | Range Ford  | Motor Vehicles                          | 4/06/2024  | 44,857.06    |
| EF169764       | 10152          | Aust Services Union   | Payroll Deductions                      | 7/06/2024  | 777.00       |
| EF169765       | 10154          | Australian Taxation Office  | Payroll Deductions                      | 7/06/2024  | 604,395.00   |
| EF169766       | 10305          | Child Support Agency  | Payroll Deductions                      | 7/06/2024  | 3,194.06     |
| EF169767       | 19726          | Health Insurance Fund Of Wa   | Payroll Deductions                      | 7/06/2024  | 839.60       |
| EF169768       | 27874          | Smartsalary   | Salary Packaging/Leasing Administration | 7/06/2024  | 13,082.42    |
| EF169769       | 28458          | Easi Group  | Novated Leasing                         | 7/06/2024  | 11,273.30    |
| EF169770       | 28741          | The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu | Union                                   | 7/06/2024  | 22.00        |
| EF169771       | 10118          | Australia Post  | Postage Charges                         | 11/06/2024 | 10,015.60    |
| EF169772       | 10244          | Building & Const Industry Training Fund                             | Levy Payment                            | 11/06/2024 | 56,756.35    |
| EF169773       | 10589          | Fines Enforcement Registry  | Fines Enforcement Fees                  | 11/06/2024 | 21,626.50    |
| EF169774       | 26987          | Cti Risk Management   | Security - Cash Collection              | 11/06/2024 | 1,089.85     |
| EF169775       | 28569          | Choiceone Pty Ltd   | Recruitment Services                    | 11/06/2024 | 34,105.05    |
| EF169776       | 99996          | Abbey I Young   | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169777       | 99996          | Susanna De Swardt   | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169778       | 99996          | Lisa Hayley   | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169779       | 99996          | Mary-Louise Hardwick  | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169780       | 99996          | Lisa Hayley   | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169781       | 99996          | Pamela Suat Leng Ng   | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169782       | 99996          | Claire Fitzpatrick  | Rates and Property related refunds      | 17/06/2024 | 30.00        |
| EF169783       | 99996          | Gabrielle Dorcas Lawlor   | Rates and Property related refunds      | 17/06/2024 | 38.75        |
| EF169784       | 99996          | Jennifer Want   | Rates and Property related refunds      | 17/06/2024 | 100.00       |
| EF169785       | 99996          | Ultimate Additions T/As One Stop Patio S                            | Rates and Property related refunds      | 17/06/2024 | 147.00       |
| EF169786       | 99996          | D Abbot And E Robertson   | Rates and Property related refunds      | 17/06/2024 | 490.00       |
| EF169787       | 99996          | Anneke P Hamilton   | Rates and Property related refunds      | 17/06/2024 | 2,276.92     |
| EF169788       | 99996          | Colin Rayment   | Rates and Property related refunds      | 17/06/2024 | 106.77       |
| EF169789       | 99996          | Southern Cross Care (Wa) Inc  | Rates and Property related refunds      | 17/06/2024 | 101.57       |
| EF169790       | 99996          | Tanya Levisohn  | Rates and Property related refunds      | 17/06/2024 | 424.04       |
| EF169791       | 99996          | Kristy Ward   | Rates and Property related refunds      | 17/06/2024 | 454.00       |
| EF169792       | 99996          | Jaimee Mcmanaway  | Rates and Property related refunds      | 17/06/2024 | 371.85       |
| EF169793       | 99996          | Haybrad Conveyancing Trust Account                                  | Rates and Property related refunds      | 17/06/2024 | 307.18       |
| EF169794       | 99996          | Qube Wattleup Development Pty Ltd                                   | Rates and Property related refunds      | 17/06/2024 | 117.40       |
| EF169795       | 99996          | Sheridans Settlements   | Rates and Property related refunds      | 17/06/2024 | 420.00       |
| EF169796       | 99996          | Qube Wattleup Development Pty Ltd                                   | Rates and Property related refunds      | 17/06/2024 | 523.78       |
| EF169797       | 99996          | Qube Wattleup Development Pty Ltd                                   | Rates and Property related refunds      | 17/06/2024 | 1,287.80     |
| EF169798       | 99996          | Hammond Link Neo  | Rates and Property related refunds      | 17/06/2024 | 831.30       |
| EF169799       | 99996          | Revenuewa   | Rates and Property related refunds      | 17/06/2024 | 148.74       |
| EF169800       | 99996          | Russell Price   | Rates and Property related refunds      | 17/06/2024 | 245.00       |
| EF169801       | 99996          | Janice Matthew Cooper   | Rates and Property related refunds      | 17/06/2024 | 150.00       |
| EF169802       | 99996          | Mathew Hosking  | Rates and Property related refunds      | 17/06/2024 | 1,000.00     |

|          |       |   |  |            |            |
|----------|-------|---|--|------------|------------|
| EF169803 | 11758 | Water Corp Utility Account Only - Please Refer To 11760 When Raising Po | Water Usage / Sundry Charges             | 17/06/2024 | 54,204.21  |
| EF169804 | 11760 | Water Corporation   | Sewer Easement                           | 17/06/2024 | 14,212.00  |
| EF169805 | 99997 | Family Day Care   | Fdc Payment W/E 09/06/2024               | 13/06/2024 | 51,638.02  |
| EF169806 | 11794 | Synergy   | Electricity Usage/Supplies               | 17/06/2024 | 406,021.99 |
| EF169807 | 28571 | Perth Energy Pty Ltd  | Energy Supply                            | 17/06/2024 | 2,962.85   |
| EF169808 | 88888 | J Evans   | Bond refund                              | 17/06/2024 | 81.95      |
| EF169809 | 99997 | Anna Mckee  | Refund For Seniors Centre Outing         | 17/06/2024 | 45.50      |
| EF169810 | 99997 | Lazarz  | Nappy And Sanitary Product Rebate        | 17/06/2024 | 50.00      |
| EF169811 | 99997 | Josie Stafford  | Nappy And Sanitary Product Rebate        | 17/06/2024 | 50.00      |
| EF169812 | 99997 | Gregory Peter Robert McCormick And Monik                                | Compost Bin Rebate                       | 17/06/2024 | 50.00      |
| EF169813 | 99997 | Katherine McBride   | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00      |
| EF169814 | 99997 | Fardad Farhadi  | Compost Bin Rebate                       | 17/06/2024 | 50.00      |
| EF169815 | 99997 | Choo Hiong Tiong  | Rebate For Compost Bin                   | 17/06/2024 | 50.00      |
| EF169816 | 99997 | Brooke Ashleigh Gibbons And Todd Bond                                   | Compost Bin Rebate                       | 17/06/2024 | 50.00      |
| EF169817 | 99997 | Jane Downsborough   | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00      |
| EF169818 | 99997 | Ak Benson & Mj Shepherdson  | Sanitary Product Rebate Request          | 17/06/2024 | 48.57      |
| EF169819 | 99997 | Caitlan Russell   | Sanitary Product Rebate Request          | 17/06/2024 | 50.00      |
| EF169820 | 99997 | Matthew Francis Hughes And Elizabeth Ann                                | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00      |
| EF169821 | 99997 | Chin Chin And Adrian Chester  | Sanitary Product Rebate                  | 17/06/2024 | 50.00      |
| EF169822 | 99997 | Kayla Maloney   | Sanitary Product Rebate                  | 17/06/2024 | 50.00      |
| EF169823 | 99997 | Jennifer Littlejohn   | Sanitary Product Rebate                  | 17/06/2024 | 41.40      |
| EF169824 | 99997 | Mare Luik   | Sanitary Product Rebate                  | 17/06/2024 | 50.00      |
| EF169825 | 99997 | Yvonne Gosselink  | Compost Bin Rebate                       | 17/06/2024 | 50.00      |
| EF169826 | 99997 | Friends Of The Community  | Volunteer Organisation Of The Year Award | 17/06/2024 | 400.00     |
| EF169827 | 99997 | Patrick Allieux   | Volunteer Of The Year Award - 2Nd Place  | 17/06/2024 | 400.00     |
| EF169828 | 99997 | Maureen Fisher-Sim  | Mayor's Volunteer Award - 1St Place      | 17/06/2024 | 500.00     |
| EF169829 | 99997 | Leanne Stickland  | Volunteer Of The Year Award - 3Rd Place  | 17/06/2024 | 300.00     |
| EF169830 | 99997 | Jean Coles  | Volunteer Of The Year Award - 1St Place  | 17/06/2024 | 500.00     |
| EF169831 | 99997 | Cockburn Toy Library  | Volunteer Organisation Of The Year - 3Rd | 17/06/2024 | 300.00     |
| EF169832 | 99997 | Rsl Cockburn Sub Branch   | Volunteer Organisation Of The Year - 1St | 17/06/2024 | 500.00     |
| EF169833 | 99997 | Coc Grants, Donations & Refunds   | Grants, Donations & Refunds              | 17/06/2024 | 400.00     |
| EF169834 | 99997 | Bradley Nicholas  | Mayor's Volunteer Award - 3Rd Place      | 17/06/2024 | 300.00     |
| EF169835 | 99997 | Christine Devereux  | Refund For Sanitary Product Rebate       | 17/06/2024 | 50.00      |
| EF169836 | 99997 | Crystal Larsen  | Staff Sanitary Rebate                    | 17/06/2024 | 50.00      |
| EF169837 | 99997 | Kerryn Lyndon   | Refund - Sanitary Product Rebate         | 17/06/2024 | 50.00      |
| EF169838 | 99997 | Emily Wood  | Refund For Sanitary Product Rebate       | 17/06/2024 | 44.00      |
| EF169839 | 99997 | Cindy Chan And Woon Kin Sin   | Refund For Compost Bin Rebate            | 17/06/2024 | 50.00      |
| EF169840 | 99997 | Emma J Youd   | Refund - Sanitary Product Rebate         | 17/06/2024 | 50.00      |
| EF169841 | 99997 | Nguik L Yu  | Staff - Sanitary Product Rebate          | 17/06/2024 | 44.00      |
| EF169842 | 99997 | Coc Grants, Donations & Refunds   | Grants, Donations & Refunds              | 17/06/2024 | 50.00      |
| EF169843 | 99997 | Xuelin Li   | Staff - Sanitary Product Rebate          | 17/06/2024 | 44.20      |
| EF169844 | 99997 | Rw Criddle  | Compost Bin Rebate                       | 17/06/2024 | 29.97      |
| EF169845 | 99997 | Mrs Joanne M Whitely  | Compost Bin Rebate                       | 17/06/2024 | 50.00      |
| EF169846 | 99997 | Emma Collyer  | Refund - Sanitary Product Rebate         | 17/06/2024 | 50.00      |
| EF169847 | 99997 | Jane Winifred Sayce   | Compost Bin Rebate Refund                | 17/06/2024 | 50.00      |
| EF169848 | 99997 | Annabel Campbell  | Refund - Sanitary Product Rebate         | 17/06/2024 | 43.78      |
| EF169849 | 99997 | Tara Curtain  | Refund - Sanitary Product Rebate         | 17/06/2024 | 47.00      |
| EF169850 | 99997 | Suzanne Neale   | Staff Sanitary Product Rebate            | 17/06/2024 | 50.00      |

|          |       |                                       |  |            |          |
|----------|-------|---------------------------------------|--|------------|----------|
| EF169851 | 99997 | Angela Bambaci                        | Refund Request Arc - Angela Bambaci      | 17/06/2024 | 262.45   |
| EF169852 | 99997 | Coc Grants, Donations & Refunds       | Grants, Donations & Refunds              | 17/06/2024 | 100.00   |
| EF169853 | 99997 | Chloe Tala Rattray                    | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00    |
| EF169854 | 99997 | Sinta Rosita                          | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 45.00    |
| EF169855 | 99997 | Leezelle Cornejo                      | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00    |
| EF169856 | 99997 | Candice Haycock                       | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 100.00   |
| EF169857 | 99997 | Katie A Clarke                        | Sanitary Product Rebate                  | 17/06/2024 | 45.36    |
| EF169858 | 99997 | Cj Ma Beier                           | Refund - Sanitary Product Rebate         | 17/06/2024 | 42.50    |
| EF169859 | 99997 | L & L Angel                           | Staff Sanitary Product Rebate            | 17/06/2024 | 35.00    |
| EF169860 | 99997 | Sally Burdett                         | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 48.50    |
| EF169861 | 99997 | Jennifer Crowther                     | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00    |
| EF169862 | 99997 | Michaela Sunich                       | Rebate For Sanitary And Nappy Products   | 17/06/2024 | 50.00    |
| EF169863 | 99997 | Candice Haycock                       | Rebate For Sanitary And Nappy Products 2 | 17/06/2024 | 50.00    |
| EF169864 | 99997 | Rafeena Boyle                         | Plant For Wa Tree Festival Tree Trail Co | 17/06/2024 | 23.48    |
| EF169865 | 99997 | Sid Hennessy                          | Invoice 660 - Swingin' At The Savoy      | 17/06/2024 | 2,200.00 |
| EF169866 | 99997 | Anne Marliac                          | Compost Bin Rebate                       | 17/06/2024 | 50.00    |
| EF169867 | 99997 | Shuzhen Cai                           | Compost Bin Rebate                       | 17/06/2024 | 50.00    |
| EF169868 | 99997 | Jodee Larson                          | Nappy And Sanitary Product Rebate        | 17/06/2024 | 50.00    |
| EF169869 | 99997 | Warwick Gately                        | Audit Risk And Committee Meeting 190324  | 17/06/2024 | 415.00   |
| EF169870 | 99997 | Andrew Kandie                         | Audit Risk And Committee Meeting 190324  | 17/06/2024 | 415.00   |
| EF169871 | 99997 | Danilo Barros                         | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169872 | 99997 | Deacon Ayres                          | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169873 | 99997 | Dayna Lagat                           | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169874 | 99997 | Xavier Treeby                         | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169875 | 99997 | Makaylah Larkin                       | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169876 | 99997 | Lewis Pianta                          | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169877 | 99997 | Sophie Correia                        | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169878 | 99997 | Acacia Redman                         | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169879 | 99997 | Jack Guy                              | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169880 | 99997 | Tahlia Kitson                         | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169881 | 99997 | Jordan Berryman                       | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169882 | 99997 | Kristopher Moretti                    | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169883 | 99997 | Charlie Pavitt                        | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169884 | 99997 | Evan Woodford                         | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169885 | 99997 | Levi Mahauariki                       | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169886 | 99997 | Charlie Moffat                        | Junior Sport Travel Assistance Grant     | 17/06/2024 | 400.00   |
| EF169887 | 99997 | A Peck And A Warne                    | Refund - Catering For An Event           | 17/06/2024 | 44.81    |
| EF169888 | 99997 | South Lake Primary School             | Environmental Education Grant            | 17/06/2024 | 1,100.00 |
| EF169889 | 99997 | Emmanuel Catholic College             | Environmental Education Grant            | 17/06/2024 | 1,100.00 |
| EF169890 | 99997 | Beeliar Primary                       | Environmental Education Grant            | 17/06/2024 | 1,100.00 |
| EF169891 | 99997 | Homeschool Nature Adventures          | Environmental Education Grant            | 17/06/2024 | 1,000.00 |
| EF169892 | 99997 | Atwell College                        | Environmental Education Grant            | 17/06/2024 | 1,100.00 |
| EF169893 | 99997 | Coc Grants, Donations & Refunds       | Grants, Donations & Refunds              | 17/06/2024 | 1,100.00 |
| EF169894 | 99997 | Sureshkumar Patel                     | Crossover Rebate 4 Midsummer Way Treeby  | 17/06/2024 | 500.00   |
| EF169895 | 99997 | Glenn Lastimoso                       | Crossover Rebate 28A Lisianthus Terrace  | 17/06/2024 | 500.00   |
| EF169896 | 99997 | Cockburn State Emergency Service Unit | Cockburn Ses Reimbursement               | 17/06/2024 | 6,138.53 |
| EF169897 | 99997 | Alicea Hall                           | Refund Book                              | 17/06/2024 | 5.50     |
| EF169898 | 99997 | Krongthip Hyland                      | Refund Book                              | 17/06/2024 | 16.50    |

|          |       |  |  |            |              |
|----------|-------|--|--|------------|--------------|
| EF169899 | 99997 | Julie Raffaele   | Cultural Grant                           | 17/06/2024 | 5,456.00     |
| EF169900 | 99997 | Cockburn Community & Cultural Council                      | Cultural Grant                           | 17/06/2024 | 4,000.00     |
| EF169901 | 99997 | The Henderson Alliance Inc                                 | Inv0581                                  | 17/06/2024 | 825.00       |
| EF169902 | 99997 | Marcela Jones  | Fees Reimbursement                       | 17/06/2024 | 2,240.00     |
| EF169903 | 99997 | Event Safety Institute Australia Pty Ltd                   | Applied Crowd Science - Perth            | 17/06/2024 | 2,395.00     |
| EF169904 | 99997 | Jandakot Bushfire Brigade                                  | Jandakot Bushfire Brigade Invoice 378    | 17/06/2024 | 2,782.94     |
| EF169905 | 99997 | Anna Mckee   | Refund For Seniors Centre Outing         | 17/06/2024 | 50.50        |
| EF169906 | 99997 | Rachel Deeley  | Refund Book                              | 17/06/2024 | 18.70        |
| EF169907 | 99997 | Bm And Js Moore  | Employee Reimbursement                   | 17/06/2024 | 158.19       |
| EF169908 | 99997 | Polity Pty Ltd   | Invoice Inv-2024692                      | 17/06/2024 | 3,190.00     |
| EF169909 | 99997 | Tristan Nardi  | Cpa Program Semester 1 - Financial Repor | 17/06/2024 | 667.50       |
| EF169910 | 10590 | Department Of Fire And Emergency Services                  | Esl Levy & Related Costs                 | 21/06/2024 | 1,976,642.30 |
| EF169911 | 10058 | Alsco Pty Ltd  | Hygiene Services/Supplies                | 17/06/2024 | 308.67       |
| EF169912 | 10082 | Armandos Sports  | Sporting Goods                           | 17/06/2024 | 529.95       |
| EF169913 | 10091 | Aslab Pty Ltd  | Asphalting Services/Supplies             | 17/06/2024 | 4,015.44     |
| EF169914 | 10097 | Blackwoods Atkins  | Engineering Supplies                     | 17/06/2024 | 399.01       |
| EF169915 | 10117 | Australia Day Council Of Wa                                | Gold Membership                          | 17/06/2024 | 762.00       |
| EF169916 | 10184 | Benara Nurseries   | Plants                                   | 17/06/2024 | 1,107.93     |
| EF169917 | 10207 | Boc Gases  | Gas Supplies                             | 17/06/2024 | 601.75       |
| EF169918 | 10209 | Boffins Books Boffins Bookshop Pty Ltd T/As Boffins Books  | Books                                    | 17/06/2024 | 1,321.39     |
| EF169919 | 10221 | Bp Australia Pty Ltd                                       | Diesel/Petrol Supplies                   | 17/06/2024 | 27,992.32    |
| EF169920 | 10231 | Brooks Hire  | Hire Services - Equipment                | 17/06/2024 | 148.50       |
| EF169921 | 10239 | Budget Rent A Car - Perth                                  | Motor Vehicle Hire                       | 17/06/2024 | 67.34        |
| EF169922 | 10246 | Bunnings Building Supplies Pty Ltd                         | Hardware Supplies                        | 17/06/2024 | 2,761.83     |
| EF169923 | 10287 | Centreline Markings  | Linemarking Services                     | 17/06/2024 | 1,705.00     |
| EF169924 | 10359 | Cockburn Painting Service                                  | Painting Supplies/Services               | 17/06/2024 | 1,815.00     |
| EF169925 | 10368 | Cockburn Wetlands Education Centre                         | Community Grant                          | 17/06/2024 | 5,500.00     |
| EF169926 | 10483 | Landgate   | Mapping/Land Title Searches              | 17/06/2024 | 4,295.02     |
| EF169927 | 10526 | E & Mj Rosher Pty Ltd                                      | Mower Equipment                          | 17/06/2024 | 3,590.63     |
| EF169928 | 10528 | Easifleet  | Vehicle Lease                            | 17/06/2024 | 134.03       |
| EF169929 | 10535 | Workpower Incorporated                                     | Employment Services - Planting           | 17/06/2024 | 21,619.09    |
| EF169930 | 10589 | Fines Enforcement Registry                                 | Fines Enforcement Fees                   | 17/06/2024 | 171.70       |
| EF169931 | 10683 | Gronbek Security   | Locksmith Services                       | 17/06/2024 | 350.14       |
| EF169932 | 10794 | Jason Signmakers   | Signs                                    | 17/06/2024 | 11,665.93    |
| EF169933 | 10879 | Les Mills Aerobics   | Instruction/Training Services            | 17/06/2024 | 1,724.95     |
| EF169934 | 10913 | Bucher Municipal Pty Ltd                                   | Purchase Of New Plant / Repair Services  | 17/06/2024 | 3,139.59     |
| EF169935 | 10923 | Major Motors Pty Ltd                                       | Repairs/Maintenance Services             | 17/06/2024 | 3,780.20     |
| EF169936 | 10944 | Mcleods  | Legal Services                           | 17/06/2024 | 24,777.50    |
| EF169937 | 10991 | Beacon Equipment   | Mowing Equipment                         | 17/06/2024 | 723.90       |
| EF169938 | 11004 | Murdoch University Office Of Finance, Planning & Reporting | Analysing Services                       | 17/06/2024 | 18,400.53    |
| EF169939 | 11036 | Northlake Electrical Pty Ltd                               | Electrical Services                      | 17/06/2024 | 148,780.21   |
| EF169940 | 11112 | Perth Airport Municipalities Group                         | Membership Renewal                       | 17/06/2024 | 500.00       |
| EF169941 | 11284 | The Royal Life Saving Society Wa Inc Pty Ltd               | Training Services                        | 17/06/2024 | 2,747.80     |
| EF169942 | 11307 | Satellite Security Services Pty Ltd                        | Security Services                        | 17/06/2024 | 10,832.23    |
| EF169943 | 11316 | Seek Limited   | Recruitment Advertising                  | 17/06/2024 | 34,530.10    |
| EF169944 | 11334 | Shenton Pumps  | Pool Equipment/Services                  | 17/06/2024 | 1,185.80     |
| EF169945 | 11387 | Bibra Lake Soils   | Soil & Limestone Supplies                | 17/06/2024 | 310.00       |
| EF169946 | 11406 | South Lake Ottey Family & Neighbourhood Centre             | Community Service                        | 17/06/2024 | 2,200.00     |

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| EF169947 | 11425 | Resource Recovery Group  | Waste Disposal Gate Fees             | 17/06/2024 | 870.00    |
| EF169948 | 11449 | Spearwood Florist Ultimate Co Pty Ltd                                    | Floral Arrangements                  | 17/06/2024 | 100.00    |
| EF169949 | 11483 | St John Ambulance Aust Wa Operations                                     | First Aid Courses                    | 17/06/2024 | 1,454.00  |
| EF169950 | 11496 | Stanlee Hospitality Supplies   | Catering Equipment/Supplies          | 17/06/2024 | 298.32    |
| EF169951 | 11557 | Technology One Ltd   | It Consultancy Services              | 17/06/2024 | 14,190.00 |
| EF169952 | 11619 | Titan Ford   | Purchase Of Vehicles & Servicing     | 17/06/2024 | 400.00    |
| EF169953 | 11625 | Nutrien Water  | Reticulation Supplies                | 17/06/2024 | 8,963.86  |
| EF169954 | 11651 | Tree Watering Services   | Tree Watering Services               | 17/06/2024 | 2,992.00  |
| EF169955 | 11701 | Vibra Industrial Filtration Australasia                                  | Filter Supplies                      | 17/06/2024 | 705.10    |
| EF169956 | 11722 | Wa Hino Sales & Service  | Purchase Of New Trucks / Maintenance | 17/06/2024 | 1,168.61  |
| EF169957 | 11749 | Warren's Earthmoving Contractors   | Earthmoving Services                 | 17/06/2024 | 687.50    |
| EF169958 | 11773 | Nutrien Ag Solutions   | Chemical Supplies                    | 17/06/2024 | 867.57    |
| EF169959 | 11787 | Department Of Transport  | Vehicle Search Fees                  | 17/06/2024 | 1,870.00  |
| EF169960 | 11793 | Western Irrigation Pty Ltd   | Irrigation Services/Supplies         | 17/06/2024 | 1,033.11  |
| EF169961 | 12014 | Tutt Bryant Equipment Bt Equipment Pty Ltd T/As                          | Excavating/Earthmoving Equipment     | 17/06/2024 | 1,233.33  |
| EF169962 | 12018 | O'connor Lawnmower & Chainsaw Centre                                     | Mowing Equipment/Parts/Services      | 17/06/2024 | 603.00    |
| EF169963 | 12153 | Hays Personnel Services Pty Ltd  | Employment Services                  | 17/06/2024 | 8,439.07  |
| EF169964 | 12207 | Civica Pty Ltd   | Software Support/Licence Fees        | 17/06/2024 | 742.50    |
| EF169965 | 12620 | Mackay Urban Design  | Design Workshop                      | 17/06/2024 | 561.00    |
| EF169966 | 12685 | Trcb Taylor Robinson Unit Trust  | Architectural Services               | 17/06/2024 | 26,364.25 |
| EF169967 | 12803 | Assurex Escrow Pty Ltd   | Annual Software Fee                  | 17/06/2024 | 1,309.00  |
| EF169968 | 13475 | The Trustee For Burgess Rawson Wa Unit Trust Burgess Rawson (Wa) Pty Ltd | Property Management                  | 17/06/2024 | 22,460.37 |
| EF169969 | 13779 | Porter Consulting Engineers  | Engineering Consultancy Services     | 17/06/2024 | 6,490.00  |
| EF169970 | 13825 | Jackson Mcdonald   | Legal Services                       | 17/06/2024 | 10,005.60 |
| EF169971 | 14060 | Wasamba  | Community Drumming Group             | 17/06/2024 | 800.00    |
| EF169972 | 14350 | Baileys Fertiliser   | Fertiliser Supplies                  | 17/06/2024 | 1,003.20  |
| EF169973 | 15393 | Stratagreen  | Hardware Supplies                    | 17/06/2024 | 1,160.82  |
| EF169974 | 15588 | Natural Area Consulting Management Services                              | Weed Spraying                        | 17/06/2024 | 46,557.94 |
| EF169975 | 15746 | Western Australia Police Service   | Police Clearances                    | 17/06/2024 | 391.00    |
| EF169976 | 15850 | Ecoscape Australia Pty Ltd   | Environmental Consultancy            | 17/06/2024 | 8,437.00  |
| EF169977 | 15916 | 1Spatial Australia Pty Ltd   | Annual Software Subscription         | 17/06/2024 | 16,328.49 |
| EF169978 | 16064 | Cms Engineering  | Airconditioning Services             | 17/06/2024 | 26,337.72 |
| EF169979 | 16107 | Wren Oil   | Waste Disposal Services              | 17/06/2024 | 594.00    |
| EF169980 | 16396 | Mayday Rental  | Road Construction Machine Hire       | 17/06/2024 | 67,320.00 |
| EF169981 | 16653 | Complete Portables Pty Ltd   | Supply & Hire Of Modular Buildings   | 17/06/2024 | 1,241.37  |
| EF169982 | 16914 | Element Advisory Pty Ltd   | Consultancy Services                 | 17/06/2024 | 20,959.40 |
| EF169983 | 16985 | Wa Premix  | Concrete Supplies                    | 17/06/2024 | 1,002.65  |
| EF169984 | 17345 | Kennards Hire - Myaree   | Equipment Hire                       | 17/06/2024 | 2,110.00  |
| EF169985 | 17927 | Sharyn Egan  | Artistic Services                    | 17/06/2024 | 440.00    |
| EF169986 | 18126 | Dell Australia Pty Ltd   | Computer Hardware                    | 17/06/2024 | 3,916.00  |
| EF169987 | 18203 | Natsync Environmental  | Pest Control                         | 17/06/2024 | 398.00    |
| EF169988 | 18272 | Austraclear Limited  | Investment Services                  | 17/06/2024 | 79.05     |
| EF169989 | 18801 | Fremantle Bin Hire   | Bin Hire - Skip Bins                 | 17/06/2024 | 440.00    |
| EF169990 | 18962 | Sealanes (1985) P/L  | Catering Supplies                    | 17/06/2024 | 1,261.57  |
| EF169991 | 19107 | Forever Shining Artforms Wa  | Parks Infrastructure Services        | 17/06/2024 | 12,045.00 |
| EF169992 | 19496 | Officer Woods Architects Pty Ltd   | Architects                           | 17/06/2024 | 13,772.00 |
| EF169993 | 19533 | Woolworths Group Ltd (Woolworths & Big W)                                | Groceries                            | 17/06/2024 | 1,844.85  |
| EF169994 | 20000 | Aust West Auto Electrical Pty Ltd  | Auto Electrical Services             | 17/06/2024 | 5,968.53  |

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| EF169995 | 20539 | The Trustee For The Cox Architecture (Aust) Unit Trust Cox Architecture Pty Ltd | Architecture                        | 17/06/2024 | 10,098.00  |
| EF169996 | 20549 | A1 Carpet, Tile & Grout Cleaning  | Cleaning Services - Tiles/Carpet    | 17/06/2024 | 715.00     |
| EF169997 | 21294 | Cat Haven   | Animal Services                     | 17/06/2024 | 2,783.00   |
| EF169998 | 21469 | John Hughes Volkswagen  | Purchase Of New Vehicle             | 17/06/2024 | 85,661.35  |
| EF169999 | 21627 | Manheim Pty Ltd   | Impounded Vehicles                  | 17/06/2024 | 2,646.60   |
| EF170000 | 21691 | Zettanet Pty Ltd  | Internet/Web Services               | 17/06/2024 | 79.00      |
| EF170001 | 21744 | Jb Hi Fi - Commercial   | Electronic Equipment                | 17/06/2024 | 7,600.79   |
| EF170002 | 21868 | Australian Barbell Company P/L  | Fitness Equipment                   | 17/06/2024 | 19,702.77  |
| EF170003 | 21946 | Ryan's Quality Meats  | Meat Supplies                       | 17/06/2024 | 1,121.44   |
| EF170004 | 22308 | Department Of Primary Industries & Regional Development                         | Weed Control Services/Lab Analysis  | 17/06/2024 | 10,033.75  |
| EF170005 | 22404 | Cleverpatch Pty Ltd   | Arts/Craft Supplies                 | 17/06/2024 | 147.82     |
| EF170006 | 22553 | Brownes Food Operations   | Catering Supplies                   | 17/06/2024 | 278.92     |
| EF170007 | 22589 | Jb Hi Fi - Cockburn   | Electrical Equipment                | 17/06/2024 | 827.00     |
| EF170008 | 22639 | Shatish Chauhan   | Training Services - Yoga            | 17/06/2024 | 3,000.00   |
| EF170009 | 22658 | South East Regional Centre For Urban Landcare Inc (Sercul)                      | Urban Landcare Services             | 17/06/2024 | 17,126.90  |
| EF170010 | 22806 | Chevron Australia Downstream Fuels Pty Ltd                                      | Fuel Supplies                       | 17/06/2024 | 87,893.59  |
| EF170011 | 22854 | Lgiswa  | Insurance Premiums                  | 17/06/2024 | 208,604.00 |
| EF170012 | 22859 | Top Of The Ladder   | Gutter Cleaning Services            | 17/06/2024 | 286.00     |
| EF170013 | 22903 | Unique International Recoveries Llc   | Debt Collectors                     | 17/06/2024 | 307.20     |
| EF170014 | 23457 | Totally Workwear Fremantle  | Clothing - Uniforms                 | 17/06/2024 | 3,055.06   |
| EF170015 | 23579 | Daimler Trucks Perth  | Purchase Of New Truck               | 17/06/2024 | 1,524.44   |
| EF170016 | 24275 | Truck Centre Wa Pty Ltd   | Purchase Of New Truck               | 17/06/2024 | 899.26     |
| EF170017 | 24557 | Aveling   | Consultancy Services                | 17/06/2024 | 2,783.00   |
| EF170018 | 24650 | Nuts About Natives  | Plant Supplies                      | 17/06/2024 | 6,254.38   |
| EF170019 | 24655 | Automasters Spearwood   | Vehicle Servicing                   | 17/06/2024 | 7,022.30   |
| EF170020 | 24736 | Zenien  | Cctv Camera Licences                | 17/06/2024 | 33,876.45  |
| EF170021 | 24748 | Pearmans Electrical & Mechanical Services P/L                                   | Electrical Services                 | 17/06/2024 | 10,978.66  |
| EF170022 | 25121 | Imagesource Digital Solutions   | Billboards                          | 17/06/2024 | 3,190.00   |
| EF170023 | 25127 | Milmar Distributors   | Printing Services - Id Cards        | 17/06/2024 | 38.50      |
| EF170024 | 25418 | Cs Legal  | Legal Services                      | 17/06/2024 | 7,689.48   |
| EF170025 | 25636 | Centre For Pavement Engineering Education Inc                                   | Training Services                   | 17/06/2024 | 1,791.00   |
| EF170026 | 25645 | Yelakitj Moort Nyungar Association Inc  | Welcome To The Country Performances | 17/06/2024 | 400.00     |
| EF170027 | 25771 | Integral Development Associates Pty Ltd   | Training Courses                    | 17/06/2024 | 2,398.00   |
| EF170028 | 25813 | Lg Connect Pty Ltd  | Erp Systems Development             | 17/06/2024 | 23,463.63  |
| EF170029 | 26114 | Grace Records Management  | Records Management Services         | 17/06/2024 | 1,534.90   |
| EF170030 | 26257 | Paperbark Technologies Pty Ltd  | Arboricultural Consultancy Services | 17/06/2024 | 1,595.00   |
| EF170031 | 26303 | Gecko Contracting Turf & Landscape Maintenance                                  | Turf & Landscape Maintenance        | 17/06/2024 | 322,385.73 |
| EF170032 | 26314 | Cpe Group   | Temporary Employment Services       | 17/06/2024 | 5,079.60   |
| EF170033 | 26449 | Eco Shark Barrier Pty Ltd   | Leasing Fee For Shark Barrier       | 17/06/2024 | 10,569.00  |
| EF170034 | 26470 | Scp Conservation  | Fencing Services                    | 17/06/2024 | 29,975.00  |
| EF170035 | 26512 | Xcellerate It Pty Ltd   | It Equipment - Ocr Project          | 17/06/2024 | 29,693.40  |
| EF170036 | 26576 | Wizard Training Solutions   | Training Services                   | 17/06/2024 | 4,290.00   |
| EF170037 | 26588 | Source Separation Systems P/L   | Providing Waste And Recycling Bins  | 17/06/2024 | 2,742.54   |
| EF170038 | 26623 | Sigma Chemicals Cromag Pty Ltd (Sigma Chemicals)                                | Chemicals - Pool                    | 17/06/2024 | 7,056.06   |
| EF170039 | 26705 | Creative Adm  | Marketing Services                  | 17/06/2024 | 4,048.00   |
| EF170040 | 26735 | Shane McMaster Surveys  | Survey Services                     | 17/06/2024 | 8,800.00   |
| EF170041 | 26739 | Kerb Doctor   | Kerb Maintenance                    | 17/06/2024 | 1,210.00   |
| EF170042 | 26771 | Instant Products Hire   | Portable Toilet Hire                | 17/06/2024 | 968.42     |



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| EF170043 | 26778 | Robert Walters                             | Recruitment Services                     | 17/06/2024 | 4,323.82   |
| EF170044 | 26782 | Soft Landing                               | Recycling Services                       | 17/06/2024 | 7,162.47   |
| EF170045 | 26789 | Raeco                                      | Supplier Of Library Shelving And Furnitu | 17/06/2024 | 18,838.16  |
| EF170046 | 26843 | Ergolink                                   | Ergonomic Office Furniture               | 17/06/2024 | 1,072.20   |
| EF170047 | 26901 | Alyka Pty Ltd                              | Digital Consultancy And Web Development  | 17/06/2024 | 660.00     |
| EF170048 | 26904 | Green Services                             | Sustainability Education For Households  | 17/06/2024 | 1,745.00   |
| EF170049 | 26917 | Cirrus Networks Pty Ltd                    | It Network & Telephony Services          | 17/06/2024 | 10,621.82  |
| EF170050 | 26923 | Woodlands                                  | Rubbish Collection Equipment             | 17/06/2024 | 12,046.10  |
| EF170051 | 26929 | Elan Energy Matrix Pty Ltd                 | Recycling Services                       | 17/06/2024 | 1,890.41   |
| EF170052 | 26940 | Floorwest Pty Ltd                          | Floor Coverings                          | 17/06/2024 | 26,950.00  |
| EF170053 | 26946 | Av Truck Services Pty Ltd                  | Truck Dealership                         | 17/06/2024 | 564.42     |
| EF170054 | 26957 | Jbs & G Australia Pty Ltd                  | Consultancy - Environmental              | 17/06/2024 | 5,772.25   |
| EF170055 | 26985 | Access Icon Pty Ltd                        | Drainage Products                        | 17/06/2024 | 4,857.60   |
| EF170056 | 26987 | Cti Risk Management                        | Security - Cash Collection               | 17/06/2024 | 1,395.91   |
| EF170057 | 26988 | Bladon Wa Pty Ltd                          | Promotional Products                     | 17/06/2024 | 4,972.50   |
| EF170058 | 27006 | Bibra Lake Iga Xpress                      | Liquor Supplies                          | 17/06/2024 | 827.00     |
| EF170059 | 27010 | Quantum Building Services Pty Ltd          | Building Maintenance                     | 17/06/2024 | 10,013.58  |
| EF170060 | 27023 | Solargain Pv Pty Ltd                       | Solar Energy Provider                    | 17/06/2024 | 1,320.00   |
| EF170061 | 27031 | Downer Edi Works Pty Ltd                   | Asphalt Services                         | 17/06/2024 | 2,629.10   |
| EF170062 | 27032 | Wtp Australia Pty Ltd                      | Quantity Surveyors                       | 17/06/2024 | 11,035.20  |
| EF170063 | 27044 | Graffiti Systems Australia                 | Graffiti Removal & Anti-Graffiti Coating | 17/06/2024 | 3,220.31   |
| EF170064 | 27054 | Vocus Pty Ltd                              | Telecommunications                       | 17/06/2024 | 5,844.80   |
| EF170065 | 27059 | Frontline Fire & Rescue Equipment          | Manufacture-Fire Vehicles/Equipment      | 17/06/2024 | 2,013.40   |
| EF170066 | 27065 | Westbooks                                  | Books                                    | 17/06/2024 | 8,384.52   |
| EF170067 | 27071 | Pro-Am Australia                           | Swimwear, Aquatic Products               | 17/06/2024 | 761.20     |
| EF170068 | 27082 | Kulbardi Pty Ltd                           | Stationery Supplies                      | 17/06/2024 | 1,183.90   |
| EF170069 | 27093 | Magnetic Automation Pty Ltd                | Gates/Barriers                           | 17/06/2024 | 495.00     |
| EF170070 | 27116 | Jsp Solutions Pty Ltd                      | Aquatic Equipment                        | 17/06/2024 | 775.00     |
| EF170071 | 27154 | Veolia Recycling & Recovery Pty Ltd        | Waste Services                           | 17/06/2024 | 1,946.86   |
| EF170072 | 27173 | Urbaqua Ltd                                | Environmental Consulting                 | 17/06/2024 | 8,580.00   |
| EF170073 | 27177 | Rentokil Initial Pty Ltd (Initial Hygiene) | Hygiene                                  | 17/06/2024 | 10,392.87  |
| EF170074 | 27188 | Para Mobility                              | Disability Equipment                     | 17/06/2024 | 5,924.00   |
| EF170075 | 27189 | Healthstrong Pty Ltd                       | Home Care                                | 17/06/2024 | 209.00     |
| EF170076 | 27222 | Ashton Safety Health Environment           | Safety, Health, Environment Consulting   | 17/06/2024 | 1,060.87   |
| EF170077 | 27225 | Wsp Australia Pty Ltd                      | Engineering                              | 17/06/2024 | 4,382.40   |
| EF170078 | 27241 | Landscape Elements                         | Landscaping Services                     | 17/06/2024 | 118,314.63 |
| EF170079 | 27246 | Veale Auto Parts                           | Spare Parts Mechanical                   | 17/06/2024 | 77.20      |
| EF170080 | 27269 | Payrix Australia                           | Payment Processing                       | 17/06/2024 | 100,091.52 |
| EF170081 | 27334 | Westcare Print                             | Printing Services                        | 17/06/2024 | 143.00     |
| EF170082 | 27336 | Srs Australia Pty Ltd                      | Pool Products                            | 17/06/2024 | 7,683.93   |
| EF170083 | 27346 | Office Line                                | Furniture Office                         | 17/06/2024 | 712.80     |
| EF170084 | 27351 | Programmed Property Services               | Property Maintenance                     | 17/06/2024 | 6,644.00   |
| EF170085 | 27362 | The Mighty Booths                          | Photobooth                               | 17/06/2024 | 1,432.90   |
| EF170086 | 27374 | Southern Cross Cleaning                    | Commercial Cleaning                      | 17/06/2024 | 5,919.87   |
| EF170087 | 27377 | Accidental Health And Safety - Perth       | First Aid Supplies                       | 17/06/2024 | 1,561.45   |
| EF170088 | 27401 | Emprise Mobility                           | Mobility Equipment                       | 17/06/2024 | 6,244.00   |
| EF170089 | 27404 | K2 Audiovisual Pty Ltd                     | Audio Visual Equipment                   | 17/06/2024 | 11,550.00  |
| EF170090 | 27423 | Mechanical Project Services Pty Ltd        | Airconditioning Services                 | 17/06/2024 | 4,912.23   |

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| EF170091 | 27427 | Home Chef  | Cooking/Food Services            | 17/06/2024 | 265.65     |
| EF170092 | 27455 | The Trustee For Ssh Group Safety Trust Ocula (Aus) | Cctv Parts                       | 17/06/2024 | 133,877.52 |
| EF170093 | 27507 | Serco Facilities Management Pty Ltd                | Cleaning Services                | 17/06/2024 | 105,954.31 |
| EF170094 | 27529 | Wa Library Supplies                                | Library Supplies & Furniture     | 17/06/2024 | 834.00     |
| EF170095 | 27539 | Jasmin Carpentry & Maintenance                     | Carpentry                        | 17/06/2024 | 14,571.53  |
| EF170096 | 27548 | Standing Fork                                      | Catering                         | 17/06/2024 | 16,696.90  |
| EF170097 | 27560 | Artem Design Studio Pty Ltd                        | Architectural Services           | 17/06/2024 | 1,089.00   |
| EF170098 | 27566 | Thuroona Services                                  | Asbestos Removal                 | 17/06/2024 | 1,628.00   |
| EF170099 | 27575 | Shred X Secure Destruction                         | Document Destruction             | 17/06/2024 | 128.74     |
| EF170100 | 27579 | Soco Studios                                       | Photography Services             | 17/06/2024 | 2,777.50   |
| EF170101 | 27587 | New Ground Water Services Pty Ltd                  | Irrigation/Reticulation          | 17/06/2024 | 49,667.09  |
| EF170102 | 27596 | Allwest Plant Hire Australia Pty Ltd               | Plant Hire And Civil Contracting | 17/06/2024 | 51,075.96  |
| EF170103 | 27610 | Rockwater Pty Ltd                                  | Hydrogeological Consultancy      | 17/06/2024 | 3,588.75   |
| EF170104 | 27613 | Redimed Pty Ltd                                    | Medical & Health Services        | 17/06/2024 | 8,428.75   |
| EF170105 | 27617 | Atturra Business Applications                      | Consultancy - It                 | 17/06/2024 | 13,090.00  |
| EF170106 | 27622 | Trugrade Medical Supplies                          | Medical Supplies                 | 17/06/2024 | 3,053.69   |
| EF170107 | 27626 | International Marina Consultants Pty Ltd           | Planning And Design              | 17/06/2024 | 15,123.90  |
| EF170108 | 27628 | Fitness Australia Limited                          | Registration & Advocacy          | 17/06/2024 | 699.00     |
| EF170109 | 27630 | K-Line Fencing Group                               | Fencing                          | 17/06/2024 | 1,177.00   |
| EF170110 | 27650 | Datacom Systems (Au) Pty Ltd                       | It Sales, Consulting & Service   | 17/06/2024 | 55,480.53  |
| EF170111 | 27657 | Positive Balance Massage                           | Massage Therapy                  | 17/06/2024 | 200.00     |
| EF170112 | 27675 | Wgawa Pty Ltd                                      | Consultancy Engineering          | 17/06/2024 | 12,100.00  |
| EF170113 | 27676 | Blue Force Pty Ltd                                 | Security Services                | 17/06/2024 | 98,287.73  |
| EF170114 | 27684 | Jani Murphy Pty Ltd                                | Training                         | 17/06/2024 | 3,088.80   |
| EF170115 | 27695 | Qtm Pty Ltd  | Traffic Management               | 17/06/2024 | 68,437.35  |
| EF170116 | 27701 | Perth Better Homes                                 | Shade Sails                      | 17/06/2024 | 36,224.10  |
| EF170117 | 27702 | Archae-Aus Pty Ltd                                 | Consultancy - Cultural           | 17/06/2024 | 23,400.24  |
| EF170118 | 27703 | Jda Consultant Hydrologists                        | Hydrological Consultancy         | 17/06/2024 | 3,850.00   |
| EF170119 | 27720 | Bj Systems   | Security Services                | 17/06/2024 | 1,484.73   |
| EF170120 | 27723 | Cockburn Power Boats Association (Inc)             | Storage Services                 | 17/06/2024 | 4,207.00   |
| EF170121 | 27807 | Jason Latimer                                      | Software                         | 17/06/2024 | 17,476.80  |
| EF170122 | 27812 | Oceanis International Pty Ltd                      | Consultancy - Aquatic            | 17/06/2024 | 5,907.00   |
| EF170123 | 27818 | Modus Compliance Pty Ltd                           | Consultant Engineering           | 17/06/2024 | 2,365.00   |
| EF170124 | 27819 | Axiis Contracting Pty Ltd                          | Concrete Works                   | 17/06/2024 | 2,590.50   |
| EF170125 | 27829 | Smec Australia Pty Ltd                             | Consultancy - Engineering        | 17/06/2024 | 18,484.20  |
| EF170126 | 27850 | Dowsing Group Pty Ltd                              | Concreting Services              | 17/06/2024 | 13,373.02  |
| EF170127 | 27855 | Total Landscape Redevelopment Service Pty Ltd      | Tree Watering                    | 17/06/2024 | 48,664.00  |
| EF170128 | 27886 | Bbc Entertainment                                  | Entertainment Agency             | 17/06/2024 | 836.00     |
| EF170129 | 27889 | Mbl Food Services                                  | Packaging Supplies               | 17/06/2024 | 505.07     |
| EF170130 | 27890 | Tabec Pty Ltd                                      | Engineering Services             | 17/06/2024 | 9,570.00   |
| EF170131 | 27894 | Homecare Physiotherapy                             | Healthcare                       | 17/06/2024 | 21,312.48  |
| EF170132 | 27914 | Fleetcare  | Software                         | 17/06/2024 | 1,809.50   |
| EF170133 | 27917 | Go Doors Advanced Automation                       | Door Maintenance & Repair        | 17/06/2024 | 29,416.54  |
| EF170134 | 27965 | Stantec Australia Pty Ltd                          | Engineering Services             | 17/06/2024 | 6,994.90   |
| EF170135 | 27969 | Perfect Gym Solutions                              | Software For Gym's               | 17/06/2024 | 264.00     |
| EF170136 | 27992 | Learning Horizons                                  | Training/Education               | 17/06/2024 | 15,950.00  |
| EF170137 | 27993 | Officeeasy Pty Ltd Mclernons Business Base         | Office Furniture                 | 17/06/2024 | 5,198.00   |
| EF170138 | 28001 | Corsign Wa Pty Ltd                                 | Sign Making Material             | 17/06/2024 | 1,518.00   |

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| EF170139 | 28034 | Visual Workwear                                   | Ppe                                     | 17/06/2024 | 127.49    |
| EF170140 | 28047 | Mitchell Garlett                                  | Ceremonial Services                     | 17/06/2024 | 1,350.00  |
| EF170141 | 28049 | Copy Magic  | Printing Services                       | 17/06/2024 | 3,631.62  |
| EF170142 | 28084 | Ddg Technology                                    | Ict Services                            | 17/06/2024 | 65,241.00 |
| EF170143 | 28090 | K Craft Building                                  | Construction                            | 17/06/2024 | 3,190.00  |
| EF170144 | 28136 | Shore Water Marine Pty Ltd                        | Marine Repair & Maintenance Services    | 17/06/2024 | 22,379.91 |
| EF170145 | 28156 | Innovation Culture                                | Workshop                                | 17/06/2024 | 1,005.18  |
| EF170146 | 28181 | Seaview Rentals                                   | Aquarium Servicing                      | 17/06/2024 | 196.00    |
| EF170147 | 28184 | Spearwood Veterinary Hospital                     | Veterinary Hospital                     | 17/06/2024 | 67.50     |
| EF170148 | 28191 | Enviro Sweep                                      | Sweeping Services                       | 17/06/2024 | 7,101.62  |
| EF170149 | 28196 | Brightmark Group Pty Ltd                          | Cleaning Services                       | 17/06/2024 | 792.00    |
| EF170150 | 28197 | Lite N Easy Pty Ltd                               | Food Supplies                           | 17/06/2024 | 1,583.83  |
| EF170151 | 28201 | Select Fresh                                      | Food Supplies                           | 17/06/2024 | 646.18    |
| EF170152 | 28211 | Nordic Fitness Equipment                          | Fitness Equipment                       | 17/06/2024 | 3,270.00  |
| EF170153 | 28215 | Complete Office Supplies Pty Ltd                  | Stationery                              | 17/06/2024 | 689.22    |
| EF170154 | 28218 | Laminar Capital Pty Ltd                           | Financial Services                      | 17/06/2024 | 1,584.00  |
| EF170155 | 28228 | Delta Roofing Pty Ltd                             | Roofing Services                        | 17/06/2024 | 1,892.00  |
| EF170156 | 28237 | Galt Geotechnics                                  | Geotechnics                             | 17/06/2024 | 4,323.00  |
| EF170157 | 28241 | Swift Flow Pty Ltd                                | Plumbing                                | 17/06/2024 | 15,348.36 |
| EF170158 | 28246 | Hendercare  | Nursing Services                        | 17/06/2024 | 2,459.71  |
| EF170159 | 28258 | Garden Care West                                  | Gardening Services                      | 17/06/2024 | 206.25    |
| EF170160 | 28261 | Hazed Services Pty Ltd                            | Safety - Roof                           | 17/06/2024 | 2,310.00  |
| EF170161 | 28265 | Tree Care Wa                                      | Vegetation Maintenance Services         | 17/06/2024 | 35,222.09 |
| EF170162 | 28275 | Farrington Dry Cleaners                           | Dry Cleaning                            | 17/06/2024 | 445.00    |
| EF170163 | 28277 | Gesha Coffee Co                                   | Coffee Supplies                         | 17/06/2024 | 1,268.00  |
| EF170164 | 28287 | All Lines   | Linemarking                             | 17/06/2024 | 5,225.00  |
| EF170165 | 28289 | Grafton General Products                          | Mobility Equipment                      | 17/06/2024 | 341.00    |
| EF170166 | 28295 | Committee For Economic Development Of Australia   | Marketing                               | 17/06/2024 | 12,210.00 |
| EF170167 | 28297 | Techbrain   | It Consultancy                          | 17/06/2024 | 470.80    |
| EF170168 | 28303 | Miracle Recreation Equipment                      | Playground Equipment                    | 17/06/2024 | 1,894.20  |
| EF170169 | 28346 | Reconciliation Wa                                 | Cultural Support                        | 17/06/2024 | 5,665.00  |
| EF170170 | 28349 | Cable Locates & Consulting                        | Underground Utility Location And Survey | 17/06/2024 | 5,775.00  |
| EF170171 | 28351 | Clever Designs Uniforms                           | Clothing                                | 17/06/2024 | 328.60    |
| EF170172 | 28359 | P&M Automotive Equipment                          | Hoist Servicing                         | 17/06/2024 | 1,503.98  |
| EF170173 | 28361 | Indoor Gardens Pty Ltd                            | Hiring Indoor Plants                    | 17/06/2024 | 765.60    |
| EF170174 | 28371 | Flexi Staff                                       | Employment Services                     | 17/06/2024 | 71,111.35 |
| EF170175 | 28381 | Sandwai Pty Ltd                                   | Software                                | 17/06/2024 | 1,887.60  |
| EF170176 | 28392 | Mcs Civil Contracting                             | Engineering/Earthworks                  | 17/06/2024 | 13,156.00 |
| EF170177 | 28408 | Rc Vegetation Services Pty Ltd                    | Mowing Services                         | 17/06/2024 | 20,345.60 |
| EF170178 | 28409 | Sanpoint Pty Ltd (Ld Total)                       | Landscape Services                      | 17/06/2024 | 31,409.33 |
| EF170179 | 28410 | Wa Temporary Fencing Supplies                     | Hire Fencing                            | 17/06/2024 | 676.50    |
| EF170180 | 28426 | Power Paving Pty Ltd                              | Paving Services                         | 17/06/2024 | 7,645.00  |
| EF170181 | 28432 | All Stamps  | Stamps                                  | 17/06/2024 | 378.90    |
| EF170182 | 28449 | Sheridans   | Manufacturing                           | 17/06/2024 | 266.81    |
| EF170183 | 28454 | Aussie Natural Spring Water                       | Water Supplies                          | 17/06/2024 | 193.50    |
| EF170184 | 28457 | Live Life Alarms                                  | Virtual Sale Of Mobile Alarms           | 17/06/2024 | 457.00    |
| EF170185 | 28463 | Antree Dnh Pty Ltd                                | Gardening                               | 17/06/2024 | 1,933.80  |
| EF170186 | 28505 | Maltia Caffe The Trustee For Caruana Family Trust | Cafe And Catering Services              | 17/06/2024 | 596.00    |

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| EF170187 | 28511 | Pet Stock South Fremantle   | Pet Product Supplier                     | 17/06/2024 | 389.32     |
| EF170188 | 28516 | Classic Hire  | Equipment Hire                           | 17/06/2024 | 3,381.95   |
| EF170189 | 28517 | Robowash Pty Ltd  | Automatic Cleaning System Manufacturer   | 17/06/2024 | 1,045.00   |
| EF170190 | 28522 | Bing Technologies Pty Ltd   | Mailing Services                         | 17/06/2024 | 788.68     |
| EF170191 | 28580 | Successful Projects   | Project Management, Planning &Scheduling | 17/06/2024 | 3,426.08   |
| EF170192 | 28583 | Envirostream Australia Pty Ltd  | Battery Recycling                        | 17/06/2024 | 583.00     |
| EF170193 | 28587 | Sos Mechanical Solutions  | Mechanical Services (Hvac)               | 17/06/2024 | 7,397.50   |
| EF170194 | 28593 | Milliyaan Aboriginal Services   | Cultural Education & Consultancy Service | 17/06/2024 | 1,771.69   |
| EF170195 | 28621 | Imprint Plastic   | Printing                                 | 17/06/2024 | 347.60     |
| EF170196 | 28622 | Hatch Pty Ltd   | Engineering Services                     | 17/06/2024 | 23,914.00  |
| EF170197 | 28624 | Safetyculture Pty Ltd   | Software Development                     | 17/06/2024 | 288.16     |
| EF170198 | 28651 | Moodjar Holdings Pty Ltd  | Cultural Engagement                      | 17/06/2024 | 2,200.00   |
| EF170199 | 28652 | Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty Ltd | Media And Advertising Services           | 17/06/2024 | 4,520.86   |
| EF170200 | 28659 | Harvey Norman Av/lt O'connor (Ococenta Pty Ltd) The Trustee For Ococenta N  | Electronics                              | 17/06/2024 | 1,349.00   |
| EF170201 | 28671 | Horizons West Bus And Coachlines  | Transport                                | 17/06/2024 | 630.82     |
| EF170202 | 28679 | Creditor Watch Pty Ltd  | Credit Bureau                            | 17/06/2024 | 660.00     |
| EF170203 | 28682 | Expandabrand  | Event And Promotional Branding           | 17/06/2024 | 2,148.30   |
| EF170204 | 28700 | Securitech Consultancy Solutions Pty Ltd Full Circle Partners Pty Ltd       | It Recruitment And Consultancy Services  | 17/06/2024 | 22,893.75  |
| EF170205 | 28716 | The Trustee For The Tecon Wa Unit Trust Tecon Australia Pty Ltd             | Building Certification And Town Planning | 17/06/2024 | 5,610.00   |
| EF170206 | 28743 | Access Without Barriers Pty Ltd   | Construction                             | 17/06/2024 | 21,171.98  |
| EF170207 | 28758 | Cwc Consultants Pty Ltd   | Electrical Consultant                    | 17/06/2024 | 1,650.00   |
| EF170208 | 28762 | Hart Sport Australia Pty Ltd Hart Sport                                     | Supply Sporting Equipment                | 17/06/2024 | 1,337.60   |
| EF170209 | 28767 | The Trustee For Bugbusters Unit Trust Bug Busters                           | Pest Control                             | 17/06/2024 | 935.00     |
| EF170210 | 28769 | Blak Line Industries Pty Ltd Blak Line Industries                           | Print Management Within The Print & Grap | 17/06/2024 | 8,868.86   |
| EF170211 | 28770 | Bizfurn Express Australia Pty Ltd Bfx Furniture                             | Furniture Manufacturer                   | 17/06/2024 | 9,793.00   |
| EF170212 | 28774 | Gobbadoc Pty Ltd Economic Transitions                                       | Tourism Development, Feasibility Studies | 17/06/2024 | 13,200.00  |
| EF170213 | 28776 | O2metocean Pty Ltd O2 Metocean  | Specialised Marine Oceanographic Consult | 17/06/2024 | 44,292.60  |
| EF170214 | 28787 | Blue Assist Pty Ltd   | Supply And Install Emergency Help Device | 17/06/2024 | 1,037.15   |
| EF170215 | 28791 | The Jessen Group Pty Ltd Slimline Warehouse Display Shop                    | Sales                                    | 17/06/2024 | 1,828.62   |
| EF170216 | 28792 | Monty Cotton Pty Ltd  | Musical Entertainment                    | 17/06/2024 | 2,420.00   |
| EF170217 | 28794 | Super Happy Time Pty Ltd  | Events - Kids Activities                 | 17/06/2024 | 1,430.00   |
| EF170218 | 28795 | Smsglobal Pty Ltd   | Sms                                      | 17/06/2024 | 385.00     |
| EF170219 | 28799 | Pretzos Holdings Pty Ltd Coastline Mowers                                   | Sales And Repairs Of Agricultural Machin | 17/06/2024 | 74,107.90  |
| EF170220 | 28801 | Goguljar Yok Pty Ltd  | Film Production                          | 17/06/2024 | 14,458.50  |
| EF170221 | 28811 | The Re-Cyc-Ology Project  | Environmental Education                  | 17/06/2024 | 924.00     |
| EF170222 | 28823 | Synergy Business Systems Pty Ltd Boss Industrial                            | Industrial Supply                        | 17/06/2024 | 1,634.60   |
| EF170223 | 28826 | Hitachi Construction Machinery (Australia) Pty Ltd                          | Construction And Mining CON01            | 17/06/2024 | 572,000.00 |
| EF170224 | 28829 | Alerting Devices Australia Pty Ltd Safe Life                                | Safety equipment                         | 17/06/2024 | 60.00      |
| EF170225 | 28831 | Safepath Pty Ltd  | Concrete Footpath Grinding To Remove T   | 17/06/2024 | 605.00     |
| EF170226 | 28837 | Peter Kevin Young Haze Technical  | Theatre / Technical Contractors          | 17/06/2024 | 1,996.00   |
| EF170227 | 28849 | Coulter Ventures Australia Pty Ltd Rogue Fitness Australia                  | Retail Gym Equipment                     | 17/06/2024 | 1,569.00   |
| EF170228 | 28852 | Cti Couriers Pty Ltd  | Courier Services                         | 17/06/2024 | 2,389.24   |
| EF170229 | 28856 | Healy, Katherine Amy Dr Kates Kalmpets                                      | Veterinary                               | 17/06/2024 | 2,117.50   |
| EF170230 | 28863 | Ocean English Pty Ltd Bookery   | English Teaching And Learning Resource S | 17/06/2024 | 930.60     |
| EF170231 | 28866 | Allflow Industrial Australia Pty Ltd Allflow Industrial                     | Waste Water Processing                   | 17/06/2024 | 786.50     |
| EF170232 | 28867 | Overdrive Australia Pty Ltd   | Platform And App Provider. Seller Of Dig | 17/06/2024 | 7,703.20   |
| EF170233 | 28869 | Nqpetro Pty Ltd   | Fuel Equipment Specialists               | 17/06/2024 | 12,311.20  |
| EF170234 | 99997 | State Solicitors Office   | Final Discharge Of Compensation          | 13/06/2024 | 690,000.00 |

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| EF170235 | 26987 | Cti Risk Management   | Security - Cash Collection              | 18/06/2024 | 3,394.10   |
| EF170236 | 27154 | Veolia Recycling & Recovery Pty Ltd                                 | Waste Services                          | 18/06/2024 | 5,428.66   |
| EF170237 | 28789 | Connley Walker Pty Ltd  | Security Consultancy And Design         | 18/06/2024 | 44,000.00  |
| EF170238 | 99997 | Gracie Beck   | Waterwise Rebate                        | 18/06/2024 | 250.00     |
| EF170239 | 27492 | Superchoice Services Pty Limited                                    | Payroll Deductions                      | 18/06/2024 | 756,203.29 |
| EF170240 | 10152 | Aust Services Union   | Payroll Deductions                      | 24/06/2024 | 830.00     |
| EF170241 | 10154 | Australian Taxation Office  | Payroll Deductions                      | 24/06/2024 | 627,166.00 |
| EF170242 | 10305 | Child Support Agency  | Payroll Deductions                      | 24/06/2024 | 3,280.42   |
| EF170243 | 19726 | Health Insurance Fund Of Wa   | Payroll Deductions                      | 24/06/2024 | 839.60     |
| EF170244 | 27874 | Smartsalary   | Salary Packaging/Leasing Administration | 24/06/2024 | 14,802.14  |
| EF170245 | 28458 | Easi Group  | Novated Leasing                         | 24/06/2024 | 11,273.30  |
| EF170246 | 28741 | The Local Government, Racing & Cemeteries Employees Union Wa Lgrceu | Union                                   | 24/06/2024 | 22.00      |
| EF170247 | 13910 | Ato - Deputy Commissioner Of Taxation                               | Tax Payments (Gst & Fbt)                | 24/06/2024 | 42,164.36  |
| EF170248 | 26987 | Cti Risk Management   | Security - Cash Collection              | 25/06/2024 | 326.55     |
| EF170249 | 99997 | Mary Gardiner   | Senior Security Rebate                  | 25/06/2024 | 200.00     |
| EF170250 | 99997 | Peter Hodgson   | Mayor's Volunteer Award - 2Nd Place     | 25/06/2024 | 400.00     |
| EF170251 | 99997 | Coolbellup Learning Centre  | Environmental Education Grant           | 25/06/2024 | 1,100.00   |
| EF170252 | 99997 | Cockburn Cobras Football Club                                       | Small Events Sponsorship                | 25/06/2024 | 3,000.00   |
| EF170253 | 99997 | Harvest Lakes Residents Association                                 | Resident Group Budget Request Program   | 25/06/2024 | 4,934.50   |
| EF170254 | 99997 | Margaret Wilson   | Reimbursement For Petty Cash            | 25/06/2024 | 30.00      |
| EF170255 | 99997 | Shire Of Gingin   | Long Service Entitlements Grant Douglas | 25/06/2024 | 2,758.43   |
| EF170256 | 99997 | Ali Afshang   | Engineers Australia Membership          | 25/06/2024 | 612.00     |
| EF170257 | 99997 | Natasha M Roberts   | Waterwise Rebate                        | 25/06/2024 | 50.00      |
| EF170258 | 99997 | Mary Sarmago  | Crossover Rebate - Mary Sarmago         | 25/06/2024 | 500.00     |
| EF170259 | 99997 | Mr T Periasamy  | Crossover Rebate 21 Arbutus Street      | 25/06/2024 | 500.00     |
| EF170260 | 99997 | Paul Johannes Stoker  | Pen Fee Refund                          | 25/06/2024 | 100.00     |
| EF170261 | 99997 | Hannah Katarski   | Workshop Facilitation - May 2024        | 25/06/2024 | 500.00     |
| EF170262 | 99997 | Services Australia  | Transaction Charges For Centrepay       | 25/06/2024 | 238.59     |
| EF170263 | 99997 | Claire Louise Spagnolo  | Individual Sponsorship                  | 25/06/2024 | 500.00     |
| EF170264 | 99997 | Roberta   | Volunteer Petty Cash Reimbursement      | 25/06/2024 | 25.20      |
| EF170265 | 99997 | M Cassou  | Staff - Sanitary Product Rebate         | 25/06/2024 | 50.00      |
| EF170266 | 99997 | Coolbellup Amateur Football Club                                    | Small Events Sponsorship                | 25/06/2024 | 600.00     |
| EF170267 | 99997 | Jett Dipane   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170268 | 99997 | Conor Stewart   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170269 | 99997 | Cassandra Cook  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170270 | 99997 | Yolanda Cook  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170271 | 99997 | Ana Beatriz Laborne Caiafa Soares                                   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170272 | 99997 | Jaimie Vlastic  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170273 | 99997 | Alex Vlastic  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170274 | 99997 | Cassidy Burns   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170275 | 99997 | Ethan Lee Nione Lone  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170276 | 99997 | Zoe Daby  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170277 | 99997 | Serena Buletson   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170278 | 99997 | Alexander Clark   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170279 | 99997 | Bailey Pilton   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170280 | 99997 | Sam Crutchett   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170281 | 99997 | Kaylen Puna   | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |
| EF170282 | 99997 | Laila Donald  | Junior Sport Travel Assistance Grant    | 25/06/2024 | 400.00     |

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| EF170283 | 99997 | Safira Letizia  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170284 | 99997 | Archie Moffat   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170285 | 99997 | Karin Hiramatsu   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170286 | 99997 | Colby Salmon  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170287 | 99997 | Billie Donlevy  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170288 | 99997 | Shelby Buckley  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170289 | 99997 | Jorge Yuji Martin-Teramoto                                | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170290 | 99997 | Sophie De Vita  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170291 | 99997 | George Pequignot  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170292 | 99997 | Legend Koro-Hikawera                                      | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170293 | 99997 | Emelia Leone  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170294 | 99997 | Aiden Martignago  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170295 | 99997 | Dylan Chapman   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170296 | 99997 | Eva Issott  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170297 | 99997 | Sofia Borg  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170298 | 99997 | Conan Akira Martin-Teramoto                               | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170299 | 99997 | Lewis Jenner  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170300 | 99997 | Easton Shearer  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170301 | 99997 | Laila Walters   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170302 | 99997 | Eyzirie Koro  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170303 | 99997 | Tyler Dickie  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170304 | 99997 | Joel Vlasic   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170305 | 99997 | Gracie-Lee Briggs   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170306 | 99997 | Cerys Parnell   | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170307 | 99997 | Benjamin Shearer  | Junior Sport Travel Assistance Grant     | 25/06/2024 | 400.00    |
| EF170308 | 99997 | Conservation Council Of Western Australi                  | Group Sponsorship-Conservation Council O | 25/06/2024 | 11,000.00 |
| EF170309 | 99997 | The Hospital Research Foundation Group -                  | Group Sponsorship-City Of Cockburn Award | 25/06/2024 | 22,000.00 |
| EF170310 | 99997 | Jessica L Openshaw  | Waterwise Rebate                         | 25/06/2024 | 250.00    |
| EF170311 | 99997 | Nigel Tinson  | Volunteer Reimbursement                  | 25/06/2024 | 129.00    |
| EF170312 | 99997 | Leeming Rufc Trading As Southern Lions R                  | Group Sponosrship-2024 City Of Cockburn  | 25/06/2024 | 22,000.00 |
| EF170313 | 99997 | City Of Mandurah Municipal Fund                           | Invoice 4976                             | 25/06/2024 | 815.99    |
| EF170314 | 99997 | John W Greshon  | Refund - Waterwise Verge Scheme Rebate   | 25/06/2024 | 250.00    |
| EF170315 | 99997 | Success Netball Association                               | Capital Works Grant Cwg014 - Final Payme | 25/06/2024 | 1,257.87  |
| EF170316 | 99996 | Ferdinand N Pantinople                                    | Rates and Property related refunds       | 26/06/2024 | 2,555.00  |
| EF170317 | 10040 | Australian Institute Of Building Surveyors                | Membership & Training Services           | 28/06/2024 | 1,720.00  |
| EF170318 | 10097 | Blackwoods Atkins   | Engineering Supplies                     | 28/06/2024 | 133.61    |
| EF170319 | 10118 | Australia Post  | Postage Charges                          | 28/06/2024 | 2,797.33  |
| EF170320 | 10170 | Macri Partners  | Auditing Services                        | 28/06/2024 | 5,615.50  |
| EF170321 | 10184 | Benara Nurseries  | Plants                                   | 28/06/2024 | 14,405.65 |
| EF170322 | 10207 | Boc Gases   | Gas Supplies                             | 28/06/2024 | 723.25    |
| EF170323 | 10209 | Boffins Books Boffins Bookshop Pty Ltd T/As Boffins Books | Books                                    | 28/06/2024 | 1,796.21  |
| EF170324 | 10226 | Bridgestone Australia Ltd                                 | Tyre Services                            | 28/06/2024 | 55,656.70 |
| EF170325 | 10231 | Brooks Hire   | Hire Services - Equipment                | 28/06/2024 | 6,543.79  |
| EF170326 | 10244 | Building & Const Industry Training Fund                   | Levy Payment                             | 28/06/2024 | 22,817.83 |
| EF170327 | 10246 | Bunnings Building Supplies Pty Ltd                        | Hardware Supplies                        | 28/06/2024 | 5,078.16  |
| EF170328 | 10333 | Cjd Equipment Pty Ltd                                     | Hardware Supplies                        | 28/06/2024 | 20,132.37 |
| EF170329 | 10353 | Cockburn Cement Ltd                                       | Cement And Lime                          | 28/06/2024 | 990.00    |
| EF170330 | 10359 | Cockburn Painting Service                                 | Painting Supplies/Services               | 28/06/2024 | 8,164.20  |

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| EF170331 | 10368 | Cockburn Wetlands Education Centre               | Community Grant                       | 28/06/2024 | 1,276.00   |
| EF170332 | 10384 | Progrility Pty Ltd                               | Communication Services                | 28/06/2024 | 9,933.00   |
| EF170333 | 10526 | E & Mj Rosher Pty Ltd                            | Mower Equipment                       | 28/06/2024 | 3,788.16   |
| EF170334 | 10535 | Workpower Incorporated                           | Employment Services - Planting        | 28/06/2024 | 6,123.41   |
| EF170335 | 10589 | Fines Enforcement Registry                       | Fines Enforcement Fees                | 28/06/2024 | 27,471.50  |
| EF170336 | 10683 | Gronbek Security                                 | Locksmith Services                    | 28/06/2024 | 771.77     |
| EF170337 | 10708 | Heavy Automatics Pty Ltd                         | Equipment Maintenance Services        | 28/06/2024 | 2,745.17   |
| EF170338 | 10794 | Jason Signmakers                                 | Signs                                 | 28/06/2024 | 101,186.37 |
| EF170339 | 10923 | Major Motors Pty Ltd                             | Repairs/Maintenance Services          | 28/06/2024 | 916.67     |
| EF170340 | 10944 | Mcleods  | Legal Services                        | 28/06/2024 | 21,051.30  |
| EF170341 | 10991 | Beacon Equipment                                 | Mowing Equipment                      | 28/06/2024 | 1,332.30   |
| EF170342 | 11022 | Native Arc Inc T/ A Wa Wildlife                  | Grants & Donations                    | 28/06/2024 | 600.00     |
| EF170343 | 11036 | Northlake Electrical Pty Ltd                     | Electrical Services                   | 28/06/2024 | 70,094.93  |
| EF170344 | 11182 | Premium Brake & Clutch Services Pty Ltd          | Brake Services                        | 28/06/2024 | 15,314.20  |
| EF170345 | 11307 | Satellite Security Services Pty Ltd              | Security Services                     | 28/06/2024 | 18,615.66  |
| EF170346 | 11316 | Seek Limited                                     | Recruitment Advertising               | 28/06/2024 | 1,036.75   |
| EF170347 | 11333 | Shelford Constructions Pty Ltd                   | Construction Services A001492         | 28/06/2024 | 610,951.78 |
| EF170348 | 11406 | South Lake Ottey Family & Neighbourhood Centre   | Community Service                     | 28/06/2024 | 2,880.00   |
| EF170349 | 11447 | Spearwood Dalmatinac Club Inc                    | Community Grant                       | 28/06/2024 | 2,582.90   |
| EF170350 | 11511 | Statewide Bearings                               | Bearing Supplies                      | 28/06/2024 | 225.70     |
| EF170351 | 11609 | Thomson Reuters (Professional) Australia Limited | Software Support/Licence Fees         | 28/06/2024 | 34,107.51  |
| EF170352 | 11625 | Nutrien Water                                    | Reticulation Supplies                 | 28/06/2024 | 4,365.92   |
| EF170353 | 11701 | Vibra Industrial Filtration Australasia          | Filter Supplies                       | 28/06/2024 | 202.40     |
| EF170354 | 11710 | Volunteering Wa                                  | Subscriptions                         | 28/06/2024 | 550.00     |
| EF170355 | 11722 | Wa Hino Sales & Service                          | Purchase Of New Trucks / Maintenance  | 28/06/2024 | 2,842.33   |
| EF170356 | 11749 | Warren's Earthmoving Contractors                 | Earthmoving Services                  | 28/06/2024 | 544.50     |
| EF170357 | 11789 | Walga  | Advertising/Training Services         | 28/06/2024 | 3,828.00   |
| EF170358 | 11793 | Western Irrigation Pty Ltd                       | Irrigation Services/Supplies          | 28/06/2024 | 24,209.99  |
| EF170359 | 11806 | Westrac Pty Ltd                                  | Repairs/Mtnce - Earthmoving Equipment | 28/06/2024 | 431.81     |
| EF170360 | 11828 | Worldwide Online Printing - O'connor             | Printing Services                     | 28/06/2024 | 840.55     |
| EF170361 | 11841 | Yangebup Family Centre Inc                       | Venue Hire / Grants & Donations       | 28/06/2024 | 962.50     |
| EF170362 | 11854 | Zipform Pty Ltd                                  | Printing Services                     | 28/06/2024 | 390.59     |
| EF170363 | 11873 | Wattleup Tractors                                | Hardware Supplies                     | 28/06/2024 | 192.92     |
| EF170364 | 12014 | Tutt Bryant Equipment Bt Equipment Pty Ltd T/As  | Excavating/Earthmoving Equipment      | 28/06/2024 | 3,322.25   |
| EF170365 | 12153 | Hays Personnel Services Pty Ltd                  | Employment Services                   | 28/06/2024 | 6,419.78   |
| EF170366 | 12295 | Stewart & Heaton Clothing Co. Pty Ltd            | Clothing Supplies                     | 28/06/2024 | 1,257.56   |
| EF170367 | 12394 | Mp Rogers & Associates                           | Consultancy Services - Marine         | 28/06/2024 | 3,126.64   |
| EF170368 | 12497 | Trophy Choice                                    | Trophy Supplies                       | 28/06/2024 | 1,577.65   |
| EF170369 | 13671 | Winc Australia Pty Ltd                           | Office/Stationery Supplies            | 28/06/2024 | 273.35     |
| EF170370 | 13779 | Porter Consulting Engineers                      | Engineering Consultancy Services      | 28/06/2024 | 3,300.00   |
| EF170371 | 13825 | Jackson Mcdonald                                 | Legal Services                        | 28/06/2024 | 7,816.05   |
| EF170372 | 15393 | Stratagreen                                      | Hardware Supplies                     | 28/06/2024 | 7,254.42   |
| EF170373 | 15550 | Apace Aid Inc                                    | Plants & Landscaping Services         | 28/06/2024 | 25,848.93  |
| EF170374 | 15588 | Natural Area Consulting Management Services      | Weed Spraying                         | 28/06/2024 | 93,257.60  |
| EF170375 | 15895 | Royal Wolf Trading Australia Pty Ltd             | Container Hire                        | 28/06/2024 | 33.40      |
| EF170376 | 15896 | Bardfield Engineering                            | Fabrication Services                  | 28/06/2024 | 5,280.00   |
| EF170377 | 15916 | 1Spatial Australia Pty Ltd                       | Annual Software Subscription          | 28/06/2024 | 6,872.25   |
| EF170378 | 16064 | Cms Engineering                                  | Airconditioning Services              | 28/06/2024 | 6,171.28   |

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| EF170379 | 16359 | Risk Management Technologies Pty Ltd                           | Computer Software                       | 28/06/2024 | 4,364.80   |
| EF170380 | 16648 | Youth Affairs Council Of Wa Inc                                | Youth Affairs                           | 28/06/2024 | 35,530.00  |
| EF170381 | 16698 | Tidy Up  | Rubbish Removal                         | 28/06/2024 | 470.00     |
| EF170382 | 16979 | Japanese Truck And Bus Spares Pty Ltd                          | Spare Parts - Automotive                | 28/06/2024 | 115.30     |
| EF170383 | 16985 | Wa Premix  | Concrete Supplies                       | 28/06/2024 | 1,151.70   |
| EF170384 | 17297 | Australian Institute Of Traffic Planning And Management Aitpm  | Membership / Seminars                   | 28/06/2024 | 4,700.00   |
| EF170385 | 17343 | Rac Businesswise   | Membership Subscription                 | 28/06/2024 | 12,824.00  |
| EF170386 | 18073 | Paramount Security Services                                    | Security Services                       | 28/06/2024 | 1,496.00   |
| EF170387 | 18122 | Signman  | Signage                                 | 28/06/2024 | 4,089.80   |
| EF170388 | 18126 | Dell Australia Pty Ltd   | Computer Hardware                       | 28/06/2024 | 154,664.40 |
| EF170389 | 18962 | Sealanes (1985) P/L  | Catering Supplies                       | 28/06/2024 | 2,345.24   |
| EF170390 | 19107 | Forever Shining Artforms Wa                                    | Parks Infrastructure Services           | 28/06/2024 | 3,575.00   |
| EF170391 | 19533 | Woolworths Group Ltd (Woolworths & Big W)                      | Groceries                               | 28/06/2024 | 937.43     |
| EF170392 | 20000 | Aust West Auto Electrical Pty Ltd                              | Auto Electrical Services                | 28/06/2024 | 16,162.12  |
| EF170393 | 20247 | Da Christie Pty Ltd  | Parks & Recreational Products           | 28/06/2024 | 19,351.20  |
| EF170394 | 20321 | Riverjet Pty Ltd   | Educting-Cleaning Services              | 28/06/2024 | 19,305.00  |
| EF170395 | 20885 | Tactile Indicators Perth                                       | Tactiles                                | 28/06/2024 | 942.00     |
| EF170396 | 21139 | Austraffic Wa Pty Ltd  | Traffic Surveys                         | 28/06/2024 | 2,524.50   |
| EF170397 | 21294 | Cat Haven  | Animal Services                         | 28/06/2024 | 2,147.75   |
| EF170398 | 21397 | The Play Room O'connor   | Toys And Games                          | 28/06/2024 | 999.68     |
| EF170399 | 21529 | Brand Success  | Promotional Products                    | 28/06/2024 | 3,496.35   |
| EF170400 | 21627 | Manheim Pty Ltd  | Impounded Vehicles                      | 28/06/2024 | 379.50     |
| EF170401 | 21672 | Mega Music Australia Pty Ltd                                   | Musical Instruments/Sound Equipment     | 28/06/2024 | 500.00     |
| EF170402 | 21678 | Iannello Designs   | Graphic Design                          | 28/06/2024 | 2,904.00   |
| EF170403 | 21744 | Jb Hi Fi - Commercial  | Electronic Equipment                    | 28/06/2024 | 1,705.00   |
| EF170404 | 21791 | The Leisure Institute Of Wa (Aquatics) Inc.                    | Professional Organisation               | 28/06/2024 | 5,270.00   |
| EF170405 | 21853 | Nearmap Pty Ltd  | Computer Software - Photomaps           | 28/06/2024 | 22,000.00  |
| EF170406 | 21910 | Gmf Contractors Pty Ltd  | Excavating/Earthmoving Services A001506 | 28/06/2024 | 349,854.98 |
| EF170407 | 21946 | Ryan's Quality Meats   | Meat Supplies                           | 28/06/2024 | 506.99     |
| EF170408 | 21988 | O'brien Harrop Access Pty Ltd                                  | Consultancy Services - Disability       | 28/06/2024 | 3,960.00   |
| EF170409 | 22112 | Fremantle Men's Community Shed Inc                             | Woodwork/Metalwork                      | 28/06/2024 | 1,980.00   |
| EF170410 | 22307 | Creative Spaces  | Graphic Design                          | 28/06/2024 | 20,366.50  |
| EF170411 | 22553 | Brownes Food Operations  | Catering Supplies                       | 28/06/2024 | 831.46     |
| EF170412 | 22613 | Vicki Royans   | Artistic Services                       | 28/06/2024 | 450.00     |
| EF170413 | 22639 | Shatish Chauhan  | Training Services - Yoga                | 28/06/2024 | 2,330.00   |
| EF170414 | 22658 | South East Regional Centre For Urban Landcare Inc (Sercul)     | Urban Landcare Services                 | 28/06/2024 | 1,640.04   |
| EF170415 | 22859 | Top Of The Ladder  | Gutter Cleaning Services                | 28/06/2024 | 7,689.00   |
| EF170416 | 23254 | Ibis Information Systems Pty Ltd                               | Computer Software                       | 28/06/2024 | 11,211.63  |
| EF170417 | 23288 | Ariane Roemmele  | Amusement - Children's Activities       | 28/06/2024 | 250.00     |
| EF170418 | 23332 | Wrights Heavy Recovery   | Towing Services                         | 28/06/2024 | 2,640.00   |
| EF170419 | 23457 | Totally Workwear Fremantle                                     | Clothing - Uniforms                     | 28/06/2024 | 11,816.83  |
| EF170420 | 23579 | Daimler Trucks Perth   | Purchase Of New Truck                   | 28/06/2024 | 3,286.28   |
| EF170421 | 24275 | Truck Centre Wa Pty Ltd  | Purchase Of New Truck                   | 28/06/2024 | 6,868.59   |
| EF170422 | 24506 | Amaranti's Personal Training                                   | Personal Training Services              | 28/06/2024 | 960.00     |
| EF170423 | 24655 | Automasters Spearwood  | Vehicle Servicing                       | 28/06/2024 | 9,257.40   |
| EF170424 | 24736 | Zenien   | Cctv Camera Licences                    | 28/06/2024 | 28,565.67  |
| EF170425 | 24812 | Garage Sale Trail Foundation                                   | National Garage Sale                    | 28/06/2024 | 19,800.00  |
| EF170426 | 24949 | Bitumen Surfacing The Trustee For Complete Road Services Trust | Bitumen Supplies                        | 28/06/2024 | 495.00     |



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| EF170427 | 25002 | Brain Ambulance Pty Ltd   | Education Services                       | 28/06/2024 | 2,197.80     |
| EF170428 | 25063 | Superior Pak Pty Ltd  | Vehicle Maintenance                      | 28/06/2024 | 151.18       |
| EF170429 | 25102 | Fremantle Mobile Welding  | Welding Services                         | 28/06/2024 | 671.00       |
| EF170430 | 25264 | Acurix Networks Pty Ltd   | Wifi Access Service                      | 28/06/2024 | 6,470.20     |
| EF170431 | 25586 | Envirovap Pty Ltd   | Hire Of Leachate Units                   | 28/06/2024 | 15,345.00    |
| EF170432 | 25644 | Dymocks Garden City   | Purchase Of Books                        | 28/06/2024 | 4,201.33     |
| EF170433 | 25645 | Yelakitj Moort Nyungar Association Inc                                    | Welcome To The Country Performances      | 28/06/2024 | 400.00       |
| EF170434 | 25736 | Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For The Reef U | Consultancy Services                     | 28/06/2024 | 330.00       |
| EF170435 | 25972 | Castledex Pty Ltd   | Office Furniture                         | 28/06/2024 | 21,670.00    |
| EF170436 | 26120 | Ecoburbia   | Environmental Waste Workshops            | 28/06/2024 | 715.00       |
| EF170437 | 26303 | Gecko Contracting Turf & Landscape Maintenance                            | Turf & Landscape Maintenance             | 28/06/2024 | 18,349.32    |
| EF170438 | 26314 | Cpe Group   | Temporary Employment Services            | 28/06/2024 | 3,180.85     |
| EF170439 | 26399 | Paperscout The Trustee For Peters Morrison Family Trust                   | Graphic Design Services                  | 28/06/2024 | 429.00       |
| EF170440 | 26403 | Ches Power Group Pty Ltd  | Engineering Solutions / Back Up Generato | 28/06/2024 | 1,023.00     |
| EF170441 | 26416 | Coolbellup Newsagency The Trustee For Dawkins Family Trust                | Newspaper Delivery Services              | 28/06/2024 | 3,453.47     |
| EF170442 | 26423 | Alpha Pest Animal Solutions Invasive Species Pty Ltd                      | Pest Control Services                    | 28/06/2024 | 2,722.50     |
| EF170443 | 26470 | Scp Conservation  | Fencing Services                         | 28/06/2024 | 14,729.00    |
| EF170444 | 26512 | Xcellerate It Pty Ltd   | It Equipment - Ocr Project               | 28/06/2024 | 17,424.00    |
| EF170445 | 26574 | Eva Bellydance  | Entertainment - Belly Dancing            | 28/06/2024 | 300.00       |
| EF170446 | 26577 | S-Tech Holdings Pty Ltd   | Sign Making Services                     | 28/06/2024 | 316.25       |
| EF170447 | 26625 | Andover Detailers   | Car Detailing Services                   | 28/06/2024 | 982.26       |
| EF170448 | 26667 | Tangelo Creative  | Graphic Design                           | 28/06/2024 | 8,250.00     |
| EF170449 | 26677 | Australia And New Zealand Recycling Platform Limited                      | Not- For-Profit Member Services Body     | 28/06/2024 | 2,800.52     |
| EF170450 | 26705 | Creative Adm  | Marketing Services                       | 28/06/2024 | 8,601.45     |
| EF170451 | 26709 | Talis Consultants Pty Ltd   | Waste Consultancy                        | 28/06/2024 | 6,506.50     |
| EF170452 | 26735 | Shane McMaster Surveys  | Survey Services                          | 28/06/2024 | 550.00       |
| EF170453 | 26745 | Embroidme Myaree  | Embroidery                               | 28/06/2024 | 1,590.60     |
| EF170454 | 26752 | Mg Group Wa   | Construction C100950                     | 28/06/2024 | 1,133,387.27 |
| EF170455 | 26754 | Connect Call Centre Services  | Call Centre Services                     | 28/06/2024 | 4,181.98     |
| EF170456 | 26771 | Instant Products Hire   | Portable Toilet Hire                     | 28/06/2024 | 2,511.23     |
| EF170457 | 26778 | Robert Walters  | Recruitment Services                     | 28/06/2024 | 1,729.53     |
| EF170458 | 26812 | Brooks Choice Removals  | Removalists                              | 28/06/2024 | 10,675.50    |
| EF170459 | 26876 | Integrity   | Software Development                     | 28/06/2024 | 10,444.50    |
| EF170460 | 26888 | Media Engine  | Graphic Design, Marketing, Video Product | 28/06/2024 | 3,805.00     |
| EF170461 | 26898 | Spandex Asia Pacific Pty Ltd  | Signage Supplier                         | 28/06/2024 | 5,106.68     |
| EF170462 | 26901 | Alyka Pty Ltd   | Digital Consultancy And Web Development  | 28/06/2024 | 660.00       |
| EF170463 | 26904 | Green Services  | Sustainability Education For Households  | 28/06/2024 | 4,050.00     |
| EF170464 | 26929 | Elan Energy Matrix Pty Ltd  | Recycling Services                       | 28/06/2024 | 1,030.31     |
| EF170465 | 26946 | Av Truck Services Pty Ltd   | Truck Dealership                         | 28/06/2024 | 1,814.12     |
| EF170466 | 26985 | Access Icon Pty Ltd   | Drainage Products                        | 28/06/2024 | 8,184.00     |
| EF170467 | 27010 | Quantum Building Services Pty Ltd   | Building Maintenance                     | 28/06/2024 | 23,160.68    |
| EF170468 | 27015 | Intelli Trac  | Gps Tracking                             | 28/06/2024 | 3,617.90     |
| EF170469 | 27028 | Technogym Australia Pty Ltd   | Fitness Equipment                        | 28/06/2024 | 20,749.45    |
| EF170470 | 27031 | Downer Edi Works Pty Ltd  | Asphalt Services                         | 28/06/2024 | 812.52       |
| EF170471 | 27032 | Wtp Australia Pty Ltd   | Quantity Surveyors                       | 28/06/2024 | 2,145.00     |
| EF170472 | 27034 | Adelby Pty Ltd  | Firebreak Construction                   | 28/06/2024 | 594.00       |
| EF170473 | 27044 | Graffiti Systems Australia  | Graffiti Removal & Anti-Graffiti Coating | 28/06/2024 | 22,074.03    |
| EF170474 | 27059 | Frontline Fire & Rescue Equipment   | Manufacture-Fire Vehicles/Equipment      | 28/06/2024 | 324.50       |

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| EF170475 | 27065 | Westbooks  | Books                            | 28/06/2024 | 4,299.30   |
| EF170476 | 27082 | Kulbardi Pty Ltd                                   | Stationery Supplies              | 28/06/2024 | 1,851.46   |
| EF170477 | 27085 | Savills Project Management Pty Ltd                 | Project Management               | 28/06/2024 | 4,510.00   |
| EF170478 | 27138 | Marina Industries Association Ltd                  | Accreditation                    | 28/06/2024 | 473.00     |
| EF170479 | 27154 | Veolia Recycling & Recovery Pty Ltd                | Waste Services                   | 28/06/2024 | 83,735.59  |
| EF170480 | 27155 | Educated By Nature Pty Ltd                         | Education Services               | 28/06/2024 | 1,215.50   |
| EF170481 | 27168 | Nightlife Music Pty Ltd                            | Music Management                 | 28/06/2024 | 465.53     |
| EF170482 | 27189 | Healthstrong Pty Ltd                               | Home Care                        | 28/06/2024 | 209.00     |
| EF170483 | 27198 | Green Promotions Pty Ltd                           | Promotional Supplies             | 28/06/2024 | 4,444.00   |
| EF170484 | 27204 | Cohera-Tech Pty Ltd                                | People Counting Systems          | 28/06/2024 | 2,177.28   |
| EF170485 | 27210 | Urban Design Lab                                   | Landscape Design                 | 28/06/2024 | 870.80     |
| EF170486 | 27225 | Wsp Australia Pty Ltd                              | Engineering                      | 28/06/2024 | 12,540.00  |
| EF170487 | 27246 | Veale Auto Parts                                   | Spare Parts Mechanical           | 28/06/2024 | 298.00     |
| EF170488 | 27269 | Payrix Australia                                   | Payment Processing               | 28/06/2024 | 15,771.86  |
| EF170489 | 27334 | Westcare Print                                     | Printing Services                | 28/06/2024 | 269.50     |
| EF170490 | 27336 | Srs Australia Pty Ltd                              | Pool Products                    | 28/06/2024 | 6,048.47   |
| EF170491 | 27346 | Office Line  | Furniture Office                 | 28/06/2024 | 23,438.80  |
| EF170492 | 27351 | Programmed Property Services                       | Property Maintenance             | 28/06/2024 | 748.00     |
| EF170493 | 27377 | Accidental Health And Safety - Perth               | First Aid Supplies               | 28/06/2024 | 888.72     |
| EF170494 | 27380 | Perth Office Equipment Repairs                     | Servicing Small Office Equipment | 28/06/2024 | 247.50     |
| EF170495 | 27381 | Fit For Life Exercise Physiology                   | Exercise Classes                 | 28/06/2024 | 2,673.00   |
| EF170496 | 27396 | Ankeet Mehta Spearwood Newspaper Round Delivery    | Newspaper Delivery               | 28/06/2024 | 311.85     |
| EF170497 | 27401 | Emprise Mobility                                   | Mobility Equipment               | 28/06/2024 | 1,311.00   |
| EF170498 | 27423 | Mechanical Project Services Pty Ltd                | Airconditioning Services         | 28/06/2024 | 6,796.33   |
| EF170499 | 27427 | Home Chef  | Cooking/Food Services            | 28/06/2024 | 511.28     |
| EF170500 | 27448 | Selectro Services Pty Ltd                          | Electrical                       | 28/06/2024 | 389.40     |
| EF170501 | 27455 | The Trustee For Ssh Group Safety Trust Ocula (Aus) | Cctv Parts                       | 28/06/2024 | 71,952.93  |
| EF170502 | 27499 | Hodge Collard Preston Architects                   | Architects                       | 28/06/2024 | 10,676.21  |
| EF170503 | 27518 | Kyocera Document Solutions Australia Pty Ltd       | Photocopying Machines            | 28/06/2024 | 5,379.03   |
| EF170504 | 27531 | Simplylogical.Net                                  | Software System                  | 28/06/2024 | 14,700.00  |
| EF170505 | 27548 | Standing Fork                                      | Catering                         | 28/06/2024 | 9,016.70   |
| EF170506 | 27566 | Thuroona Services                                  | Asbestos Removal                 | 28/06/2024 | 4,796.00   |
| EF170507 | 27622 | Trugrade Medical Supplies                          | Medical Supplies                 | 28/06/2024 | 963.03     |
| EF170508 | 27650 | Datacom Systems (Au) Pty Ltd                       | It Sales, Consulting & Service   | 28/06/2024 | 5,214.44   |
| EF170509 | 27657 | Positive Balance Massage                           | Massage Therapy                  | 28/06/2024 | 100.00     |
| EF170510 | 27664 | Disability Awareness Training                      | Training Disabilities            | 28/06/2024 | 1,500.00   |
| EF170511 | 27676 | Blue Force Pty Ltd                                 | Security Services                | 28/06/2024 | 3,163.51   |
| EF170512 | 27684 | Jani Murphy Pty Ltd                                | Training                         | 28/06/2024 | 3,088.80   |
| EF170513 | 27695 | Qtm Pty Ltd  | Traffic Management               | 28/06/2024 | 27,421.80  |
| EF170514 | 27739 | My Maintenance Systems Pty Ltd                     | Computer Software                | 28/06/2024 | 4,884.00   |
| EF170515 | 27751 | Es2 Pty Ltd  | Cyber Space Security             | 28/06/2024 | 130,790.00 |
| EF170516 | 27797 | City Lift Services Pty Ltd                         | Lift Maintenance                 | 28/06/2024 | 1,672.00   |
| EF170517 | 27819 | Axiis Contracting Pty Ltd                          | Concrete Works                   | 28/06/2024 | 66,368.35  |
| EF170518 | 27835 | Diverseco Pty Ltd                                  | Weighing Equipment               | 28/06/2024 | 6,534.00   |
| EF170519 | 27850 | Dowsing Group Pty Ltd                              | Concreting Services              | 28/06/2024 | 9,160.73   |
| EF170520 | 27865 | Pritchard Francis Consulting Pty Ltd               | Engineering Services             | 28/06/2024 | 4,400.00   |
| EF170521 | 27894 | Homecare Physiotherapy                             | Healthcare                       | 28/06/2024 | 9,597.67   |
| EF170522 | 27909 | Fe Technologies                                    | Rfid Equipment And Tags          | 28/06/2024 | 17,481.20  |

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| EF170523 | 27917 | Go Doors Advanced Automation            | Door Maintenance & Repair                | 28/06/2024 | 14,999.16  |
| EF170524 | 27919 | Bark Environmental                      | Dieback Treatment                        | 28/06/2024 | 35,392.50  |
| EF170525 | 27953 | Truckline                               | Spare Parts, Truck/Trailer               | 28/06/2024 | 120.89     |
| EF170526 | 27963 | Buffalo Solutions                       | Training                                 | 28/06/2024 | 6,490.00   |
| EF170527 | 27984 | Sabrina Fenwick                         | Excercise Classes                        | 28/06/2024 | 400.00     |
| EF170528 | 28001 | Corsign Wa Pty Ltd                      | Sign Making Material                     | 28/06/2024 | 2,392.50   |
| EF170529 | 28025 | The Nappy Guru                          | Nappy Workshops                          | 28/06/2024 | 450.00     |
| EF170530 | 28034 | Visual Workwear                         | Ppe                                      | 28/06/2024 | 697.84     |
| EF170531 | 28049 | Copy Magic                              | Printing Services                        | 28/06/2024 | 2,429.90   |
| EF170532 | 28061 | Go2cup                                  | Paper Cups                               | 28/06/2024 | 1,639.00   |
| EF170533 | 28090 | K Craft Building                        | Construction                             | 28/06/2024 | 10,956.00  |
| EF170534 | 28136 | Shore Water Marine Pty Ltd              | Marine Repair & Maintenance Services     | 28/06/2024 | 21,095.25  |
| EF170535 | 28172 | DocuSign Inc                            | Software Supplier                        | 28/06/2024 | 7,875.02   |
| EF170536 | 28191 | Enviro Sweep                            | Sweeping Services                        | 28/06/2024 | 836.00     |
| EF170537 | 28197 | Lite N Easy Pty Ltd                     | Food Supplies                            | 28/06/2024 | 1,683.48   |
| EF170538 | 28201 | Select Fresh                            | Food Supplies                            | 28/06/2024 | 385.60     |
| EF170539 | 28228 | Delta Roofing Pty Ltd                   | Roofing Services                         | 28/06/2024 | 275.00     |
| EF170540 | 28230 | Regen Strategic                         | Esg, Stakeholder Engagement And Strategi | 28/06/2024 | 12,031.25  |
| EF170541 | 28231 | Typeset Pty Ltd                         | Editorial And Business Communications Se | 28/06/2024 | 544.50     |
| EF170542 | 28241 | Swift Flow Pty Ltd                      | Plumbing                                 | 28/06/2024 | 27,124.71  |
| EF170543 | 28246 | Hendercare                              | Nursing Services                         | 28/06/2024 | 1,624.66   |
| EF170544 | 28254 | Cleantex Pty Ltd                        | Laundry Service                          | 28/06/2024 | 969.08     |
| EF170545 | 28258 | Garden Care West                        | Gardening Services                       | 28/06/2024 | 464.75     |
| EF170546 | 28261 | Hazed Services Pty Ltd                  | Safety - Roof                            | 28/06/2024 | 962.50     |
| EF170547 | 28264 | Garden Organics                         | Organics Processing                      | 28/06/2024 | 43,870.95  |
| EF170548 | 28265 | Tree Care Wa                            | Vegetation Maintenance Services          | 28/06/2024 | 213,317.04 |
| EF170549 | 28275 | Farrington Dry Cleaners                 | Dry Cleaning                             | 28/06/2024 | 70.00      |
| EF170550 | 28277 | Gesha Coffee Co                         | Coffee Supplies                          | 28/06/2024 | 716.00     |
| EF170551 | 28287 | All Lines                               | Linemarking                              | 28/06/2024 | 495.00     |
| EF170552 | 28289 | Grafton General Products                | Mobility Equipment                       | 28/06/2024 | 198.00     |
| EF170553 | 28303 | Miracle Recreation Equipment            | Playground Equipment                     | 28/06/2024 | 775.50     |
| EF170554 | 28308 | Vision Australia Limited                | Vision Impaired Items                    | 28/06/2024 | 371.25     |
| EF170555 | 28344 | Seat Shop Wa Pty Ltd                    | Repairs And Replacements To Heavy Fleet  | 28/06/2024 | 429.00     |
| EF170556 | 28354 | Sauna And Steam Wa                      | Carpentry Services                       | 28/06/2024 | 495.00     |
| EF170557 | 28355 | Business Station Inc                    | Small Business Advisory                  | 28/06/2024 | 13,475.00  |
| EF170558 | 28371 | Flexi Staff                             | Employment Services                      | 28/06/2024 | 22,978.97  |
| EF170559 | 28377 | Cabcharge Payments Pty Ltd              | Cab Charge                               | 28/06/2024 | 478.67     |
| EF170560 | 28391 | Perth Medical Volunteers Inc            | First Aid Services                       | 28/06/2024 | 902.00     |
| EF170561 | 28408 | Rc Vegetation Services Pty Ltd          | Mowing Services                          | 28/06/2024 | 16,153.50  |
| EF170562 | 28409 | Sanpoint Pty Ltd (Ld Total)             | Landscape Services                       | 28/06/2024 | 797.50     |
| EF170563 | 28426 | Power Paving Pty Ltd                    | Paving Services                          | 28/06/2024 | 4,455.00   |
| EF170564 | 28437 | Building & Industrial Cleaning Services | Clenaing Services                        | 28/06/2024 | 62,439.89  |
| EF170565 | 28449 | Sheridans                               | Manufacturing                            | 28/06/2024 | 539.00     |
| EF170566 | 28454 | Aussie Natural Spring Water             | Water Supplies                           | 28/06/2024 | 268.75     |
| EF170567 | 28463 | Antree Dnh Pty Ltd                      | Gardening                                | 28/06/2024 | 2,624.60   |
| EF170568 | 28471 | Telstra Limited                         | Telecommunications                       | 28/06/2024 | 642.41     |
| EF170569 | 28489 | Wjs Training Saunders, Wayne John       | First Aid Training                       | 28/06/2024 | 160.00     |
| EF170570 | 28495 | Danielle Brady - Research Services      | Social Scientific Data Collection        | 28/06/2024 | 6,000.00   |

|          |       |   |  |            |           |
|----------|-------|---|--|------------|-----------|
| EF170571 | 28508 | T C Waste (Wa) Pty Ltd (D & M Waste Management) D & M Waste Managemen     | Waste Management                         | 28/06/2024 | 28,600.00 |
| EF170572 | 28516 | Classic Hire  | Equipment Hire                           | 28/06/2024 | 48.40     |
| EF170573 | 28522 | Bing Technologies Pty Ltd   | Mailing Services                         | 28/06/2024 | 494.03    |
| EF170574 | 28530 | Dva Fabrications  | Furniture Manufacturer                   | 28/06/2024 | 6,842.00  |
| EF170575 | 28534 | Mrs Tania Holland   | Teaching Craft                           | 28/06/2024 | 900.00    |
| EF170576 | 28535 | Lora Flora  | Murals And Art Workshops                 | 28/06/2024 | 13,000.00 |
| EF170577 | 28546 | Swan Event Hire   | Event Hire                               | 28/06/2024 | 687.30    |
| EF170578 | 28569 | Choiceone Pty Ltd   | Recruitment Services                     | 28/06/2024 | 35,127.71 |
| EF170579 | 28586 | Fremantle Hiab & Tilt Tray  | Crane Truck Transport/Tilt Tray Operatio | 28/06/2024 | 1,089.00  |
| EF170580 | 28593 | Milliyaan Aboriginal Services   | Cultural Education & Consultancy Service | 28/06/2024 | 4,584.37  |
| EF170581 | 28607 | Noongar Boodjar Language Cultural Aboriginal Corporation                  | Linguistic Analysis, Recording And Docum | 28/06/2024 | 2,046.00  |
| EF170582 | 28618 | Tunstall Healthcare   | Medical Alarm Equipment & Monitoring     | 28/06/2024 | 71.45     |
| EF170583 | 28627 | White Oak Home Care Services  | White Oak Home Care                      | 28/06/2024 | 2,378.00  |
| EF170584 | 28632 | Total Connections Pty Ltd   | Hose, Hydraulics & Fire Protection Servi | 28/06/2024 | 2,105.91  |
| EF170585 | 28637 | Site Safe Security Rentals Pty Ltd  | Rental Of Security Equipment             | 28/06/2024 | 1,320.00  |
| EF170586 | 28652 | Omnicom Media Group Australia Pty Ltd Omnicom Media Group Australia Pty L | Media And Advertising Services           | 28/06/2024 | 526.51    |
| EF170587 | 28655 | Rockingham Glass Reads West Coast Maintenance Pty Ltd                     | Emergency Glass Repair                   | 28/06/2024 | 402.27    |
| EF170588 | 28667 | Nuturf Australian Agribusiness Holdings Pty Ltd                           | Landscaping - Turf                       | 28/06/2024 | 6,050.00  |
| EF170589 | 28693 | Klein, Lea Maud-Charlott Sustylable                                       | Sustainable Designer                     | 28/06/2024 | 240.00    |
| EF170590 | 28700 | Securitech Consultancy Solutions Pty Ltd Full Circle Partners Pty Ltd     | It Recruitment And Consultancy Services  | 28/06/2024 | 4,578.75  |
| EF170591 | 28709 | Paatsch Consulting Pty Ltd  | Consulting                               | 28/06/2024 | 49,902.60 |
| EF170592 | 28713 | Ellenby Pty Ltd Ellenby Tree Farm Pty Ltd                                 | Tree Farm                                | 28/06/2024 | 5,485.42  |
| EF170593 | 28740 | The Trustee For The Carus Thompson Family Trust Carus Thompson Family T   | Music                                    | 28/06/2024 | 2,112.00  |
| EF170594 | 28743 | Access Without Barriers Pty Ltd   | Construction                             | 28/06/2024 | 93,158.37 |
| EF170595 | 28760 | Spawtz Pty Ltd  | Competition Management And Payments Soft | 28/06/2024 | 3,881.09  |
| EF170596 | 28763 | Gold Security Group (International) Pty Ltd                               | Security & Emergency Services            | 28/06/2024 | 1,754.50  |
| EF170597 | 28767 | The Trustee For Bugbusters Unit Trust Bug Busters                         | Pest Control                             | 28/06/2024 | 858.00    |
| EF170598 | 28771 | Safety Australia Group Pty Ltd  | Training And Recruitment                 | 28/06/2024 | 5,511.00  |
| EF170599 | 28785 | Sanity Music Stores Pty Ltd Sanity Entertainment                          | Retail Of Entertainment Products         | 28/06/2024 | 459.68    |
| EF170600 | 28787 | Blue Assist Pty Ltd   | Supply And Install Emergency Help Device | 28/06/2024 | 253.15    |
| EF170601 | 28810 | Kalyakoorl Pty Ltd  | Noongar Language Education               | 28/06/2024 | 3,300.00  |
| EF170602 | 28812 | Rpm Hire Australia Pty Ltd Rpm Hire                                       | Traffic Management                       | 28/06/2024 | 416.63    |
| EF170603 | 28818 | Intraspace Pty Ltd  | Handy Man                                | 28/06/2024 | 64,993.29 |
| EF170604 | 28823 | Synergy Business Systems Pty Ltd Boss Industrial                          | Industrial Supply                        | 28/06/2024 | 320.00    |
| EF170605 | 28829 | Alerting Devices Australia Pty Ltd Safe Life                              | Safety equipment                         | 28/06/2024 | 18,215.89 |
| EF170606 | 28831 | Safepath Pty Ltd  | Concrete Footpath Grinding To Remove T   | 28/06/2024 | 5,087.50  |
| EF170607 | 28833 | Ptg Consulting Pty Ltd  | Geotech & Road Saftey                    | 28/06/2024 | 3,685.00  |
| EF170608 | 28865 | Alpha J Pty Ltd Alpha Linemarking   | Line Marking                             | 28/06/2024 | 1,595.00  |
| EF170609 | 28875 | Engenuity Engineering Pty Ltd   | Engineering Consultant                   | 28/06/2024 | 605.00    |
| EF170610 | 28877 | Hunter, Nolan   | Indigenous Engagement Consultant         | 28/06/2024 | 600.00    |
| EF170611 | 11867 | Kevin John Allen  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,758.70  |
| EF170612 | 12740 | Logan Howlett   | Elected Member Sitting Fees & Allowances | 28/06/2024 | 11,901.26 |
| EF170613 | 19059 | Carol Reeve-Fowkes  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,774.84  |
| EF170614 | 25353 | Philip Eva  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,760.77  |
| EF170615 | 27326 | Michael Separovich  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,753.82  |
| EF170616 | 27327 | Chontelle Stone   | Monthly Elected Member Allowance         | 28/06/2024 | 4,725.14  |
| EF170617 | 27871 | Tom Widenbar  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,778.62  |
| EF170618 | 27872 | Phoebe Corke  | Elected Member Sitting Fees & Allowances | 28/06/2024 | 3,683.23  |

|          |       |  |  |            |           |
|----------|-------|--|--|------------|-----------|
| EF170619 | 28238 | Tarun Dewan                              | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,817.10  |
| EF170620 | 28717 | Carol Lechun Zhang                       | Elected Member Sitting Fees & Allowances | 28/06/2024 | 2,773.08  |
| EF170621 | 11794 | Synergy                                  | Electricity Usage/Supplies               | 28/06/2024 | 63,567.66 |
| EF170622 | 28571 | Perth Energy Pty Ltd                     | Energy Supply                            | 28/06/2024 | 100.11    |
| EF170623 | 99996 | Aidan Ash                                | Rates and Property related refunds       | 28/06/2024 | 30.00     |
| EF170624 | 99996 | Julia Lawrence                           | Rates and Property related refunds       | 28/06/2024 | 30.00     |
| EF170625 | 99996 | Caroline Harwood                         | Rates and Property related refunds       | 28/06/2024 | 51.66     |
| EF170626 | 99996 | My Homes Wa Pty Ltd                      | Rates and Property related refunds       | 28/06/2024 | 591.85    |
| EF170627 | 99996 | Aveling Homes Pty Ltd                    | Rates and Property related refunds       | 28/06/2024 | 847.37    |
| EF170628 | 99996 | Alan John Marie Ee                       | Rates and Property related refunds       | 28/06/2024 | 687.34    |
| EF170629 | 99996 | Atiya Zaidi                              | Rates and Property related refunds       | 28/06/2024 | 1,988.00  |
| EF170630 | 99996 | Nguik Lang Yu                            | Rates and Property related refunds       | 28/06/2024 | 30.00     |
| EF170631 | 99996 | Lorraine Sims                            | Rates and Property related refunds       | 28/06/2024 | 86.65     |
| EF170632 | 99996 | Amelia Yeo                               | Rates and Property related refunds       | 28/06/2024 | 490.00    |
| EF170633 | 99996 | Clint Williams                           | Rates and Property related refunds       | 28/06/2024 | 800.00    |
| EF170634 | 99996 | Joao Veiga                               | Rates and Property related refunds       | 28/06/2024 | 210.61    |
| EF170635 | 99996 | Nyuk Ji Chin                             | Rates and Property related refunds       | 28/06/2024 | 852.00    |
| EF170636 | 99996 | Angelica Sanchez                         | Rates and Property related refunds       | 28/06/2024 | 435.00    |
| EF170637 | 99996 | Brooke Cini                              | Rates and Property related refunds       | 28/06/2024 | 5,000.00  |
| EF170638 | 99996 | Ash Row Pty Ltd                          | Rates and Property related refunds       | 28/06/2024 | 947.62    |
| EF170639 | 99997 | Legal Practice Board Australia           | Certificate - Michelle Todd              | 28/06/2024 | 1,280.00  |
| EF170640 | 23250 | Department Of Planning, Lands & Heritage | Dap Applications & Dap Fees              | 28/06/2024 | 6,432.00  |
| EF170641 | 88888 | Stuart And Faye Kenny                    | Bond refund                              | 28/06/2024 | 500.00    |
| EF170642 | 88888 | Yangebup Developments Pty Ltd            | Bond refund                              | 28/06/2024 | 95,510.00 |
| EF170643 | 99997 | Angeline Chan                            | Rebate For Sanitary And Nappy Products   | 28/06/2024 | 48.75     |
| EF170644 | 99997 | Kruti Vishang Shah                       | Rebate For Sanitary And Nappy Products   | 28/06/2024 | 49.99     |
| EF170645 | 99997 | Lina Peche La Macchia                    | Rebate For Sanitary And Nappy Products   | 28/06/2024 | 50.00     |
| EF170646 | 99997 | Christiane Motz                          | Nappy And Sanitary Product Rebate        | 28/06/2024 | 50.00     |
| EF170647 | 99997 | John Thomas Mead                         | Compost Bin Rebate                       | 28/06/2024 | 50.00     |
| EF170648 | 99997 | Justin And Yukimi Price                  | Nappy And Sanitary Product Rebate        | 28/06/2024 | 50.00     |
| EF170649 | 99997 | Chantala Hill                            | Sanitary Product Rebate                  | 28/06/2024 | 40.00     |
| EF170650 | 99997 | Meagan Celenza                           | Refund - Sanitary Product Rebate         | 28/06/2024 | 50.00     |
| EF170651 | 99997 | J F Donald                               | Staff - Sanitary Product Rebate          | 28/06/2024 | 47.00     |
| EF170652 | 99997 | Arielle Yeap                             | Staff - Sanitary Product Rebate          | 28/06/2024 | 50.00     |
| EF170653 | 99997 | Kaylee Bazely                            | Refund - Sanitary Product Rebate         | 28/06/2024 | 50.00     |
| EF170654 | 99997 | Nicole K McGuinness                      | Staff Sanitary Rebate                    | 28/06/2024 | 50.00     |
| EF170655 | 99997 | Frances Coote                            | Staff Sanitary Rebate                    | 28/06/2024 | 50.00     |
| EF170656 | 99997 | Jakeb And Stephanie Gosling              | Nappy And Sanitary Product Rebate        | 28/06/2024 | 83.50     |
| EF170657 | 99997 | Gayle O'leary                            | Staff Sanitary Rebate                    | 28/06/2024 | 50.00     |
| EF170658 | 99997 | Taylor Morfea                            | Refund - Sanitary Product Rebate         | 28/06/2024 | 43.00     |
| EF170659 | 99997 | C R Greenham                             | Refund - Sanitary Product Rebate         | 28/06/2024 | 50.00     |
| EF170660 | 99997 | James And Kira Morgan                    | Nappy And Sanitary Product Rebate        | 28/06/2024 | 94.78     |
| EF170661 | 99997 | Felicity Morris                          | Refund - Sanitary Product Rebate         | 28/06/2024 | 50.00     |
| EF170662 | 99997 | Katelyn Standley                         | Staff Sanitary Rebate                    | 28/06/2024 | 50.00     |
| EF170663 | 99997 | Ying Jia                                 | Staff - Sanitary Product Rebate          | 28/06/2024 | 50.00     |
| EF170664 | 99997 | Christine Huggins                        | Staff - Sanitary Product Rebate          | 28/06/2024 | 50.00     |
| EF170665 | 99997 | Stacey N Scott                           | Staff - Sanitary Product Rebate          | 28/06/2024 | 50.00     |
| EF170666 | 99997 | Manish Hassija                           | Cctv Residentail Rebate                  | 28/06/2024 | 500.00    |

|                                     |       |   |  |            |                      |
|-------------------------------------|-------|---|--|------------|----------------------|
| EF170667                            | 99997 | Raghu Vamshee Medam   | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170668                            | 99997 | Annika Holthaus   | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170669                            | 99997 | Prathapsimha Narasimhamurthy  | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170670                            | 99997 | Morgan Varian   | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170671                            | 99997 | Gaurav Kumar  | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170672                            | 99997 | Darren Edgar  | Cctv Residentail Rebate                  | 28/06/2024 | 97.50                |
| EF170673                            | 99997 | Kevin Fraser  | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170674                            | 99997 | Chris Curnow  | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170675                            | 99997 | Gaetano Letizia   | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170676                            | 99997 | Pawan Tiwari  | Cctv Residentail Rebate                  | 28/06/2024 | 500.00               |
| EF170677                            | 99997 | Kristen Matthey   | Nappy And Sanitary Product Rebate        | 28/06/2024 | 100.00               |
| EF170678                            | 99997 | Melissa Martin  | Nappy And Sanitary Product Rebate        | 28/06/2024 | 42.00                |
| EF170679                            | 99997 | Lisa J Birdeson   | Staff Sanitary Rebate                    | 28/06/2024 | 50.00                |
| EF170680                            | 99997 | Tara Ramirez  | Nappy And Sanitary Product Rebate        | 28/06/2024 | 50.00                |
| EF170681                            | 99997 | Elizabeth Bryson  | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170682                            | 99997 | Kay Williamson  | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170683                            | 99997 | Goeffrey Goodman  | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170684                            | 99997 | Micheline Anderson  | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170685                            | 99997 | Kerry Nichols   | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170686                            | 99997 | Mee Lee Soo   | Senior Security Rebate                   | 28/06/2024 | 140.00               |
| EF170687                            | 99997 | Gaetano Mirabella   | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170688                            | 99997 | Nicol Briggs  | Senior Security Rebate                   | 28/06/2024 | 500.00               |
| EF170689                            | 99997 | Ignazina Giuffre  | Senior Security Rebate                   | 28/06/2024 | 500.00               |
| EF170690                            | 99997 | Ray Whitehead   | Senior Security Rebate                   | 28/06/2024 | 300.00               |
| EF170691                            | 99997 | Pyara Dhillon   | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170692                            | 99997 | Susan Osborn  | Senior Security Rebate                   | 28/06/2024 | 300.00               |
| EF170693                            | 99997 | Rohit Desai   | Senior Security Rebate                   | 28/06/2024 | 500.00               |
| EF170694                            | 99997 | Patricia Elizabeth Mincherton   | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170695                            | 99997 | Gary Keighley   | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170696                            | 99997 | Vereker Jury  | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170697                            | 99997 | Raelene Mccaw   | Senior Security Rebate                   | 28/06/2024 | 100.00               |
| EF170698                            | 99997 | Marin Zuvela  | Senior Security Rebate                   | 28/06/2024 | 200.00               |
| EF170699                            | 99997 | South Coogee Volunteer Bushfire Brigade                                 | Invoice 24042024001                      | 28/06/2024 | 1,143.79             |
| EF170700                            | 99997 | Elite Business Performance Pty Ltd                                      | Invoice Inv0350                          | 28/06/2024 | 1,540.00             |
| EF170701                            | 99997 | Jandakot Volunteer Bush Fire Brigade                                    | Invoice 379                              | 28/06/2024 | 490.24               |
| EF170702                            | 99997 | Cockburn Prime Timers   | Bus Subsidy For Hire 02-05-24            | 28/06/2024 | 100.00               |
| EF170703                            | 99997 | A Peck And A Warne  | Reimbursement Of Roe 8 Work              | 28/06/2024 | 7.13                 |
| EF170704                            | 99997 | Curtin University   | Group Sponosrship-2024 Curtin Ignition P | 28/06/2024 | 4,125.00             |
| EF170705                            | 11758 | Water Corp Utility Account Only - Please Refer To 11760 When Raising Po | Water Usage / Sundry Charges             | 28/06/2024 | 970.23               |
| EF170706                            | 99997 | Family Day Care   | Fdc Payment W/E 23/06/2024               | 27/06/2024 | 51,153.03            |
| EF170707                            | 11741 | Western Australian Treasury Corporation                                 | Loan Repayments                          | 28/06/2024 | 1,342,500.00         |
| <b>TOTAL OF 947 EFT PAYMENTS</b>    |       |   |  |            | <b>16,620,957.56</b> |
| <b>LESS: CANCELLED EFT PAYMENTS</b> |       |   |  |            |                      |
| EF169369                            | 99997 | Coc Grants, Donations & Refunds   | Grants, Donations & Refunds              | 17/06/2024 | -200.00              |
| EF169833                            | 99997 | Coc Grants, Donations & Refunds   | Grants, Donations & Refunds              | 19/06/2024 | -400.00              |
| EF169842                            | 99997 | Coc Grants, Donations & Refunds   | Grants, Donations & Refunds              | 28/06/2024 | -50.00               |

|          |       |   |                             |            |                      |
|----------|-------|---|-----------------------------|------------|----------------------|
| EF169852 | 99997 | Coc Grants, Donations & Refunds                       | Grants, Donations & Refunds | 26/06/2024 | -100.00              |
| EF169893 | 99997 | Coc Grants, Donations & Refunds                       | Grants, Donations & Refunds | 19/06/2024 | -1,100.00            |
|          |       | <b>TOTAL CANCELLED EFT PAYMENT</b>                    |                             |            | <b>-1,850.00</b>     |
|          |       | <b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b> |                             |            | <b>16,619,107.56</b> |
|          |       | <b><u>ADD: BANK FEES</u></b>                          |                             |            |                      |
|          |       | BPAY BATCH FEE  |                             |            | 9.03                 |
|          |       | MERCHANT FEES COC                                     |                             |            | 2414.9               |
|          |       | MERCHANT FEES MARINA                                  |                             |            | 148.04               |
|          |       | MERCHANT FEES ARC                                     |                             |            | 4,847.79             |
|          |       | MERCHANT FEES VARIOUS OUT CENTRES                     |                             |            | 2,339.47             |
|          |       | NATIONAL BPAY CHARGE                                  |                             |            | 1,408.50             |
|          |       | RTGS/ACLR FEE   |                             |            |                      |
|          |       | NAB TRANSACT FEE                                      |                             |            | 32.10                |
|          |       | MERCHANDISE / OTHER FEES                              |                             |            |                      |
|          |       |   |                             |            | <b>11,199.83</b>     |
|          |       | <b><u>ADD: CREDIT CARD PAYMENTS</u></b>               |                             |            |                      |
|          |       |   |                             |            | 89,777.65            |
|          |       |   |                             |            | <b>89,777.65</b>     |
|          |       | <b><u>ADD: PAYROLL PAYMENTS</u></b>                   |                             |            |                      |
|          |       | COC02/06/24 Pmt 000261250145 City of Cockburn         |                             | 5/06/2024  | 1,861,077.18         |
|          |       | COC06/06/24 Pmt 000261398915 City of Cockburn         |                             | 6/06/2024  | 2,345.64             |
|          |       | COC07/06/24 Pmt 000261509719 City of Cockburn         |                             | 7/06/2024  | 788.45               |
|          |       | COC10/06/24 Pmt 000261566099 City of Cockburn         |                             | 10/06/2024 | 716.80               |
|          |       | COC04/06/24 Pmt 000261716318 City of Cockburn         |                             | 12/06/2024 | 4,016.31             |
|          |       | COC06/06/24 Pmt 000261714693 City of Cockburn         |                             | 12/06/2024 | 1,733.53             |
|          |       | COC11/06/24 Pmt 000261717671 City of Cockburn         |                             | 12/06/2024 | 3,120.94             |
|          |       | COC13/06/24 Pmt 000262268886 City of Cockburn         |                             | 19/06/2024 | 5,582.24             |
|          |       | COC16/06/24 Pmt 000262328907 City of Cockburn         |                             | 19/06/2024 | 1,887,878.01         |
|          |       | COC20/06/24 Pmt 000262475366 City of Cockburn         |                             | 20/06/2024 | 2,749.17             |
|          |       | COC24/06/24 Pmt 000262685559 City of Cockburn         |                             | 24/06/2024 | 108.03               |
|          |       | COC19/06/24 Pmt 000262731018 City of Cockburn         |                             | 25/06/2024 | 17,267.44            |
|          |       | COC20/06/24 Pmt 000262733936 City of Cockburn         |                             | 25/06/2024 | 1,267.31             |
|          |       |   |                             |            | <b>3,788,651.05</b>  |
|          |       | <b>TOTAL PAYMENTS MADE FOR THE MONTH</b>              |                             |            | <b>20,508,736.09</b> |

**City of Cockburn**  
**Woolworths Group Transactions Report**  
 Transactions Made Between 1 June - 30 June 2024

| Reference                           | Date       | Amount          | Description               |
|-------------------------------------|------------|-----------------|---------------------------|
| <b>Senior Centre - Cook</b>         |            | <b>647.16</b>   |                           |
| TI-01EC5-1791CB                     | 04/06/2024 | 143.12          | Groceries and Consumables |
| TI-01EC5-1791CC                     | 04/06/2024 | 11.85           | Groceries and Consumables |
| TI-01EC5-1791D0                     | 06/06/2024 | 13.60           | Groceries and Consumables |
| TI-01EC5-1791D6                     | 11/06/2024 | 30.14           | Groceries and Consumables |
| TI-01EC5-1791D9                     | 13/06/2024 | 18.78           | Groceries and Consumables |
| TI-01EC5-1791DA                     | 13/06/2024 | 25.00           | Groceries and Consumables |
| TI-01EC5-1791DE                     | 17/06/2024 | 13.80           | Groceries and Consumables |
| TI-01EC5-1791E1                     | 18/06/2024 | 74.17           | Groceries and Consumables |
| TI-01EC5-1791E2                     | 19/06/2024 | 134.11          | Groceries and Consumables |
| TI-01EC5-1791E3                     | 20/06/2024 | 41.77           | Groceries and Consumables |
| TI-01EC5-1791E5                     | 21/06/2024 | 60.33           | Groceries and Consumables |
| TI-01EC5-1791EA                     | 25/06/2024 | 39.69           | Groceries and Consumables |
| TI-01EC5-1791EE                     | 27/06/2024 | 28.80           | Groceries and Consumables |
| TI-01EC5-1791EF                     | 27/06/2024 | 12.00           | Groceries and Consumables |
| <b>Amenities Officer</b>            |            | <b>72.20</b>    |                           |
| TI-01EC5-1791DF                     | 17/06/2024 | 72.20           | Groceries and Consumables |
| <b>Kitchen Hand</b>                 |            | <b>1,351.34</b> |                           |
| TI-01EC5-1791CF                     | 05/06/2024 | 118.34          | Groceries and Consumables |
| TI-01EC5-1791D2                     | 07/06/2024 | 93.20           | Groceries and Consumables |
| TI-01EC5-1791D4                     | 10/06/2024 | 110.07          | Groceries and Consumables |
| TI-01EC5-1791D7                     | 12/06/2024 | 176.66          | Groceries and Consumables |
| TI-01EC5-1791D8                     | 12/06/2024 | 43.75           | Groceries and Consumables |
| TI-01EC5-1791DC                     | 14/06/2024 | 85.40           | Groceries and Consumables |
| TI-01EC5-1791DD                     | 17/06/2024 | 221.62          | Groceries and Consumables |
| TI-01EC5-1791E6                     | 24/06/2024 | 198.55          | Groceries and Consumables |
| TI-01EC5-1791E7                     | 24/06/2024 | 6.00            | Groceries and Consumables |
| TI-01EC5-1791EC                     | 26/06/2024 | 171.65          | Groceries and Consumables |
| TI-01EC5-1791ED                     | 26/06/2024 | 33.60           | Groceries and Consumables |
| TI-01EC5-1791F1                     | 28/06/2024 | 92.50           | Groceries and Consumables |
| <b>Youth Centre Duty Supervisor</b> |            | <b>1,107.53</b> |                           |
| TI-01EC5-1791CD                     | 04/06/2024 | 40.86           | Groceries and Consumables |
| TI-01EC5-1791D1                     | 06/06/2024 | 43.47           | Groceries and Consumables |
| TI-01EC5-1791D5                     | 10/06/2024 | 114.50          | Groceries and Consumables |
| TI-01EC5-1791DB                     | 13/06/2024 | 60.05           | Groceries and Consumables |
| TI-01EC5-1791E0                     | 17/06/2024 | 56.50           | Groceries and Consumables |
| TI-01EC5-1791E4                     | 20/06/2024 | 44.54           | Groceries and Consumables |
| TI-01EC5-1791E9                     | 24/06/2024 | 105.05          | Groceries and Consumables |
| TI-01EC5-1791EB                     | 25/06/2024 | 160.30          | Groceries and Consumables |
| TI-01EC5-1791F0                     | 27/06/2024 | 68.26           | Groceries and Consumables |
| TI-01EC5-1791F2                     | 28/06/2024 | 414.00          | Groceries and Consumables |
| <b>Amenities Officer</b>            |            | <b>154.50</b>   |                           |
| TI-01EC5-1791CE                     | 04/06/2024 | 154.50          | Groceries and Consumables |
| <b>Marina Manager</b>               |            | <b>41.62</b>    |                           |
| TI-01EC5-1791D3                     | 10/06/2024 | 24.98           | Groceries and Consumables |
| TI-01EC5-1791E8                     | 24/06/2024 | 16.64           | Groceries and Consumables |
| <b>Total Cards - 6</b>              |            | <b>3,374.35</b> |                           |



**City of Cockburn**  
**Bunnings PowerPass Transactions Report**  
 Transactions Made Between 1 June - 30 June 2024

| <i>Reference</i>                              | <i>Date</i> | <i>Amount</i>   | <i>Description</i>     |
|---|-------------|-----------------|------------------------|
| <b>Rehabilitating Roe 8 Project Manager</b>   |             | <b>71.42</b>    |                        |
| 2015/01328854                                 | 12/06/2024  | 71.42           | Supplies and Materials |
| <b>Parks Operations Supervisor</b>            |             | <b>111.87</b>   |                        |
| 2160/01814089                                 | 21/06/2024  | 111.87          | Supplies and Materials |
| <b>City Facilities Coordinator</b>            |             | <b>359.04</b>   |                        |
| 2015/01566659                                 | 4/06/2024   | 131.10          | Supplies and Materials |
| 2015/01685486                                 | 14/06/2024  | 139.76          | Supplies and Materials |
| 2015/01581791                                 | 19/06/2024  | 53.16           | Supplies and Materials |
| 2015/01589245                                 | 27/06/2024  | 35.02           | Supplies and Materials |
| <b>Senior Business Operations Team Leader</b> |             | <b>2,280.65</b> |                        |
| 2160/01143428                                 | 12/06/2024  | 572.19          | Supplies and Materials |
| 2160/99805061                                 | 14/06/2024  | 899.00          | Supplies and Materials |
| 2160/01268119                                 | 28/06/2024  | 809.46          | Supplies and Materials |
| <b>Waste Collection Supervisor</b>            |             | <b>234.14</b>   |                        |
| 2160/01612908                                 | 6/06/2024   | 146.36          | Supplies and Materials |
| 2015/00185846                                 | 13/06/2024  | 67.09           | Supplies and Materials |
| 2015/00194502                                 | 24/06/2024  | 167.05          | Supplies and Materials |
| <b>Leading Hand Maintenance</b>               |             | <b>787.72</b>   |                        |
| 2015/01443249                                 | 5/06/2024   | 39.89           | Supplies and Materials |
| 2015/01443365                                 | 5/06/2024   | 14.95           | Supplies and Materials |
| 2160/01357359                                 | 5/06/2024   | 125.76          | Supplies and Materials |
| 2015/01448255                                 | 13/06/2024  | 12.16           | Supplies and Materials |
| 2015/01452287                                 | 17/06/2024  | 119.43          | Supplies and Materials |
| 2015/01452471                                 | 24/06/2024  | 23.04           | Supplies and Materials |
| 2015/01730876                                 | 24/06/2024  | 251.75          | Supplies and Materials |
| 2015/01742257                                 | 25/06/2024  | 14.44           | Supplies and Materials |
| 2160/01266770                                 | 27/06/2024  | 86.24           | Supplies and Materials |
| 2160/01266971                                 | 27/06/2024  | 78.37           | Supplies and Materials |
| <b>Trades Assistant/Sign Installer</b>        |             | <b>251.51</b>   |                        |
| 2015/01046549                                 | 11/06/2024  | 21.69           | Supplies and Materials |
| 2015/01730867                                 | 13/06/2024  | 164.82          | Supplies and Materials |
| 2015/01688977                                 | 20/06/2024  | 18.90           | Supplies and Materials |
| 2015/01588004                                 | 26/06/2024  | 46.10           | Supplies and Materials |
| <b>Fire and Emergency Management Officer</b>  |             | <b>627.41</b>   |                        |
| 2015/01576894                                 | 14/06/2024  | 584.18          | Supplies and Materials |
| 2015/01580083                                 | 17/06/2024  | 43.23           | Supplies and Materials |

City of Cockburn  
Bunnings PowerPass Transactions Report  
Transactions Made Between 1 June - 30 June 2024

| Reference  | Date       | Amount          | Description            |
|--|------------|-----------------|------------------------|
| <b>Marina Operations Coordinator</b>               |            | <b>118.03</b>   |                        |
| 2442/01368563                                      | 5/06/2024  | 21.48           | Supplies and Materials |
| 2015/01731975                                      | 14/06/2024 | 96.55           | Supplies and Materials |
| <b>Environmental Supervisor</b>                    |            | <b>406.28</b>   |                        |
| 2015/01443899                                      | 6/06/2024  | 95.74           | Supplies and Materials |
| 2015/00184460                                      | 11/06/2024 | 67.53           | Supplies and Materials |
| 2010/00219888                                      | 21/06/2024 | 151.18          | Supplies and Materials |
| 2015/01451534                                      | 25/06/2024 | 91.83           | Supplies and Materials |
| <b>Parks Supervisor</b>                            |            | <b>108.86</b>   |                        |
| 2015/01046131                                      | 10/06/2024 | 108.86          | Supplies and Materials |
| <b>Civil Infrastructure Operations Coordinator</b> |            | <b>160.37</b>   |                        |
| 2015/01729578                                      | 12/06/2024 | 63.63           | Supplies and Materials |
| 2015/01581760                                      | 19/06/2024 | 42.64           | Supplies and Materials |
| 2015/01691521                                      | 24/06/2024 | 54.10           | Supplies and Materials |
| <b>Project Manager</b>                             |            | <b>346.89</b>   |                        |
| 2015/01731185-1                                    | 13/06/2024 | 346.89          | Supplies and Materials |
| <b>Total Cards - 14</b>                            |            | <b>5,988.86</b> |                        |

**BP Australia Pty Ltd**  
A.B.N. 53 004 085 616  
GPO Box 1621  
MELBOURNE VIC 3001

CITY OF COCKBURN  
Attention: Accounts Payable (Invoice Only) PO 067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA 6965





BP Australia Pty Ltd  
..B.N. 53 004 085 616  
iPO Box 1621  
IELBOURNE VIC 3001

BP Plus  
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527



ITY OF COCKBURN  
ccounts Payable (Invoice Only) PO  
57775  
O Box 1215  
IBRA LAKE DC PRIVATE BOXES WA  
965

CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 1 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location        |          | Site<br>No.  | Receipt<br>Number | Customer<br>Reference   | Product/Service                  |                                  |  |                          |                      | Odo<br>meter<br>(km)       | KM<br>Span  | Litres/<br>100km | Cent/<br>km |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|--|----------------------|----------------------|--------------------------|----------|--------------|-------------------|---|----------------------------------|----------------------------------|--|--------------------------|----------------------|----------------------------|-------------|------------------|-------------|--------------------------|-------|---------|--------|------------------|------------|------------|-----------|---------------------------|------------|------------|------------|
|  |                      |                      |                          |          |              |                   |   | Description                      | CPL<br>Price                     | Litres                                 | Total<br>Exc GST<br>(\$) | GST<br>(\$)          |                            |             |                  |             | Total<br>Inc GST<br>(\$) |       |         |        |                  |            |            |           |                           |            |            |            |
| '050 15405338 04250<br>HTF630 2058<br>WHITE FORD RANGER UTILITY      | 10/06/24<br>17/06/24 | 11:13:23<br>15:03:53 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA | 7451<br>7451 | 048523<br>049065  |   | ULSD G10                         | 181.63                           | 61.61                                  | 101.73                   | 10.17                | 111.90                     | 1835<br>777 |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | ULSD G10                         | 179.63                           | 70.63                                  | 115.34                   | 11.53                | 126.87                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | DIESEL                           |                                  | 132.24                                 | 217.07                   | 21.70                | 238.77                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | TOTAL   | THIS PERIOD                      |                                  | 132.24                                 | 217.07                   | 21.70                | 238.77                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | YEAR TO DATE                     |                                  | 549.55                                 | 932.45                   | 93.23                | 1,025.68                   |             |                  |             |                          |       | 7221    | 7.6    | 14.              |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | DIESEL                           |                                  | 132.24                                 | 217.07                   | 21.70                | 238.77                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | TOTAL   | THIS PERIOD                      |                                  | 132.24                                 | 217.07                   | 21.70                | 238.77                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | YEAR TO DATE                     |                                  | 549.55                                 | 932.45                   | 93.23                | 1,025.68                   |             |                  |             |                          |       | 7221    | 7.6    | 14.              |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | '050 15405338 02890<br>GNC833 2067<br>WHITE KIA SORENTO WAGON | 31/05/24<br>13/06/24<br>21/06/24 | 12:37:50<br>09:43:05<br>09:59:09 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA           | 7451<br>7451<br>7451 | 047971<br>048784<br>012430 |             |                  |             |                          |       | ULT DSL | 183.68 | 52.50            | 87.66      | 8.77       | 96.43     | 10434<br>104900<br>104900 |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       | ULT DSL | 182.63 | 46.98            | 78.00      | 7.80       | 85.80     |                           |            |            |            |
|  | ULT DSL              | 180.63               | 39.49                    | 64.85    | 6.48         | 71.33             |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  | DIESEL               |                      | 138.97                   | 230.51   | 23.05        | 253.56            |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
| TOTAL  | THIS PERIOD          |                      | 138.97                   | 230.51   | 23.05        | 253.56            |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  | YEAR TO DATE         |                      | 519.08                   | 883.43   | 88.35        | 971.78            |   |                                  |                                  |  |                          |                      |                            |             | 1169             | 44.4        | 83.                      |       |         |        |                  |            |            |           |                           |            |            |            |
|  | DIESEL               |                      | 138.97                   | 230.51   | 23.05        | 253.56            |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
| TOTAL  | THIS PERIOD          |                      | 138.97                   | 230.51   | 23.05        | 253.56            |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  | YEAR TO DATE         |                      | 519.08                   | 883.43   | 88.35        | 971.78            |   |                                  |                                  |  |                          |                      |                            |             | 1169             | 44.4        | 83.                      |       |         |        |                  |            |            |           |                           |            |            |            |
| '050 15405338 03146<br>GSP764 2077<br>WHITE HYUNDAI 130<br>HATCHBACK | 07/06/24<br>24/06/24 | 08:04:28<br>11:04:12 | SPEARWOOD<br>SPEARWOOD   | WA<br>WA | 6443<br>6443 | 015855<br>016368  |   |                                  |                                  |  |                          |                      |                            |             | ULT DSL          | 180.78      | 41.66                    | 68.46 | 6.85    | 75.31  | 124450<br>125056 | 692<br>606 | 6.0<br>5.3 | 10.<br>9. |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | ULT DSL                          | 183.40                           | 32.13                                  | 53.57                    | 5.36                 | 58.93                      |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | DIESEL                           |                                  | 73.79                                  | 122.03                   | 12.21                | 134.24                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | TOTAL   | THIS PERIOD                      |                                  | 73.79                                  | 122.03                   | 12.21                | 134.24                     |             | 1298             | 5.7         | 10.                      |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | YEAR TO DATE                     |                                  | 532.34                                 | 909.62                   | 90.96                | 1,000.58                   |             | 9609             | 5.5         | 10.                      |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | DIESEL                           |                                  | 73.79                                  | 122.03                   | 12.21                | 134.24                     |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | TOTAL   | THIS PERIOD                      |                                  | 73.79                                  | 122.03                   | 12.21                | 134.24                     |             | 1298             | 5.7         | 10.                      |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   | YEAR TO DATE                     |                                  | 532.34                                 | 909.62                   | 90.96                | 1,000.58                   |             | 9609             | 5.5         | 10.                      |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   | '050 15405338 03732<br>HBQ384 2097                            | 01/06/24<br>07/06/24             | 15:49:25<br>17:22:49             | CURRAMBINE<br>BELDON                   | WA<br>WA                 | 6427<br>6533         | 068630<br>022293           |             | ULT DSL          | 181.68      | 52.09                    | 86.04 | 8.60    | 94.64  |                  |            |            |           | 141778<br>142583          | 831<br>805 | 6.3<br>6.5 | 11.<br>11. |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             | ULT DSL          | 182.78      | 52.14                    | 86.64 | 8.66    | 95.30  |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
| TOTAL  | THIS PERIOD          |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  | YEAR TO DATE         |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |
|  |                      |                      |                          |          |              |                   |   |                                  |                                  |  |                          |                      |                            |             |                  |             |                          |       |         |        |                  |            |            |           |                           |            |            |            |

to paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address  
o aucustcare@bp.com and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will  
ppear on your summary Tax Invoice.

Please Note: if you are disputing a transaction, this needs to be lodged in writing within 30 days fr  
the date of issue of this Fleet Control Report.

BP Australia Pty Ltd  
..B.N. 53 004 085 616  
iPO Box 1621  
IELBOURNE VIC 3001

BP Plus  
Fleet Control Report

Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527



ITY OF COCKBURN  
ccounts Payable (Invoice Only) PO  
87775  
O Box 1215  
IBRA LAKE DC PRIVATE BOXES WA  
965

CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 2 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver                                   | Date   | Time   | Purchase Location |              | Site No. | Receipt Number | Customer Reference | Product/Service |              |        |                    |          | Odo meter (km) | KM Span  | Litres/ 100km | Cent/ km |                    |     |
|---|--|--|-------------------|--------------|----------|----------------|--------------------|-----------------|--------------|--------|--------------------|----------|----------------|----------|---------------|----------|--------------------|-----|
|   |  |  |                   |              |          |                |                    | Description     | CPL Price    | Litres | Total Exc GST (\$) | GST (\$) |                |          |               |          | Total Inc GST (\$) |     |
| WHITE SUBARU OUTBACK  | 13/06/24<br>19/06/24<br>25/06/24<br>28/06/24 | 17:04:00<br>09:50:25<br>09:23:08<br>12:44:18 | PADBURY           | WA           | 6222     | 090243         |                    | ULT DSL         | 180.63       | 55.29  | 90.79              | 9.08     | 99.87          | 143446   | 863           | 6.4      | 11.                |     |
|   |  |  | BIBRA LAKE        | WA           | 7451     | 012372         |                    | ULT DSL         | 180.63       | 55.29  | 90.79              | 9.08     | 99.87          | 144304   | 858           | 6.4      | 11.                |     |
|   |  |  | BIBRA LAKE        | WA           | 7451     | 012524         |                    | ULT DSL         | 184.90 P     | 45.86  | 77.09              | 7.71     | 84.80          | 144999   | 695           | 6.6      | 12.                |     |
|   |  |  | BIBRA LAKE        | WA           | 7451     | 049963         |                    | ULT DSL         | 184.90 P     | 31.27  | 52.56              | 5.26     | 57.82          | 145486   | 487           | 6.4      | 11.                |     |
|   |  |  |                   |              |          |                |                    | DIESEL          |              | 291.94 | 483.91             | 48.39    | 532.30         |          |               |          |                    |     |
|   |  |  | TOTAL             | THIS PERIOD  | 291.94   | 483.91         | 48.39              | 532.30          |              | 4539   | 6.4                | 11.      |                |          |               |          |                    |     |
|   |  |  |                   | YEAR TO DATE |          | 1,297.38       | 2,221.61           | 222.14          | 2,443.75     |        | 18646              | 7.0      | 13.            |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    |                 |              |        |                    |          |                |          |               |          |                    |     |
|   |  |  | DIESEL            |              | 291.94   | 483.91         | 48.39              | 532.30          |              |        |                    |          |                |          |               |          |                    |     |
|   |  |  | TOTAL             | THIS PERIOD  | 291.94   | 483.91         | 48.39              | 532.30          |              | 4539   | 6.4                | 11.      |                |          |               |          |                    |     |
|   | YEAR TO DATE                                 |  | 1,297.38          | 2,221.61     | 222.14   | 2,443.75       |                    | 18646           | 7.0          | 13.    |                    |          |                |          |               |          |                    |     |
| Cost Centre   |  |  | 2087              |              |          |                |                    | DIESEL          |              | 291.94 | 483.91             | 48.39    | 532.30         |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    | TOTAL           | THIS PERIOD  | 291.94 | 483.91             | 48.39    | 532.30         |          | 4539          | 6.4      | 11.                |     |
|   |  |  |                   |              |          |                |                    |                 | YEAR TO DATE |        | 1,297.38           | 2,221.61 | 222.14         | 2,443.75 |               | 18646    | 7.0                | 13. |
| '050 15405338 03724<br>HBT680 2117<br>WHITE NISSAN XTRAIL WAGON | 09/06/24<br>25/06/24                         | 17:41:59<br>08:23:18                         | MAIDA VALE        | WA           | 6180     | 004621         |                    | ULT DSL         | 180.78       | 48.55  | 79.79              | 7.98     | 87.77          | 77513    | 588           | 8.3      | 14.                |     |
| WILLETTON   |  |  | WA                | 6508         | 062706   |                | ULT DSL            | 182.90 P        | 57.16        | 95.05  | 9.50               | 104.55   | 78191          | 678      | 8.4           | 15.      |                    |     |
|   |  |  |                   |              |          |                | DIESEL             |                 | 105.71       | 174.84 | 17.48              | 192.32   |                |          |               |          |                    |     |
| TOTAL   |  |  | THIS PERIOD       | 105.71       | 174.84   | 17.48          | 192.32             |                 | 1266         | 8.3    | 15.                |          |                |          |               |          |                    |     |
|   |  |  | YEAR TO DATE      |              | 691.57   | 1,174.25       | 117.41             | 1,291.66        |              | 8269   | 8.4                | 15.      |                |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    |                 |              |        |                    |          |                |          |               |          |                    |     |
| DIESEL  |  |  |                   | 105.71       | 174.84   | 17.48          | 192.32             |                 |              |        |                    |          |                |          |               |          |                    |     |
| TOTAL   |  |  | THIS PERIOD       | 105.71       | 174.84   | 17.48          | 192.32             |                 | 1266         | 8.3    | 15.                |          |                |          |               |          |                    |     |
|   |  |  | YEAR TO DATE      |              | 691.57   | 1,174.25       | 117.41             | 1,291.66        |              | 8269   | 8.4                | 15.      |                |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    |                 |              |        |                    |          |                |          |               |          |                    |     |
| '050 15405338 04227<br>HSW320 2166<br>WHITE FORD RANGER UTE     | 06/06/24<br>18/06/24<br>27/06/24             | 07:21:09<br>17:51:41<br>13:40:28             | GREENWOOD NORTH   | WA           | 9856     | 053483         |                    | ULT DSL         | 182.78       | 50.40  | 83.75              | 8.37     | 92.12          | 35450    | 725           | 7.0      | 12.                |     |
| BIBRA LAKE  |  |  | WA                | 7451         | 049179   |                | ULT DSL            | 180.63          | 55.57        | 91.25  | 9.12               | 100.37   | 36095          | 645      | 8.6           | 15.      |                    |     |
| BIBRA LAKE  |  |  | WA                | 7451         | 049879   |                | ULT DSL            | 184.90 P        | 56.37        | 94.75  | 9.48               | 104.23   | 36923          | 828      | 6.8           | 12.      |                    |     |
|   |  |  |                   |              |          |                | DIESEL             |                 | 162.34       | 269.75 | 26.97              | 296.72   |                |          |               |          |                    |     |
| TOTAL   |  |  | THIS PERIOD       | 162.34       | 269.75   | 26.97          | 296.72             |                 | 2198         | 7.4    | 13.                |          |                |          |               |          |                    |     |
|   |  |  | YEAR TO DATE      |              | 847.23   | 1,444.57       | 144.45             | 1,589.02        |              | 9863   | 8.6                | 16.      |                |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    |                 |              |        |                    |          |                |          |               |          |                    |     |
| DIESEL  |  |  |                   | 162.34       | 269.75   | 26.97          | 296.72             |                 |              |        |                    |          |                |          |               |          |                    |     |
| TOTAL   |  |  | THIS PERIOD       | 162.34       | 269.75   | 26.97          | 296.72             |                 | 2198         | 7.4    | 13.                |          |                |          |               |          |                    |     |
|   |  |  | YEAR TO DATE      |              | 847.23   | 1,444.57       | 144.45             | 1,589.02        |              | 9863   | 8.6                | 16.      |                |          |               |          |                    |     |
| Cost Centre   |  |  | 2166              |              |          |                |                    | DIESEL          |              | 162.34 | 269.75             | 26.97    | 296.72         |          |               |          |                    |     |
|   |  |  |                   |              |          |                |                    | TOTAL           | THIS PERIOD  | 162.34 | 269.75             | 26.97    | 296.72         |          | 2198          | 7.4      | 13.                |     |
|   |  |  |                   |              |          |                |                    |                 | YEAR TO DATE |        | 847.23             | 1,444.57 | 144.45         | 1,589.02 |               | 9863     | 8.6                | 16. |
| '050 15405338 03989<br>HMM121 2176                              | 04/06/24<br>12/06/24                         | 10:44:06<br>09:00:55                         | BIBRA LAKE        | WA           | 7451     | 048125         |                    | ULT DSL         | 182.78       | 57.84  | 96.11              | 9.61     | 105.72         | 66035    | 601           | 9.6      | 17.                |     |
| BIBRA LAKE  |  |  | WA                | 7451         | 048692   |                | ULT DSL            | 182.63          | 63.54        | 105.50 | 10.55              | 116.05   | 66703          | 668      | 9.5           | 17.      |                    |     |



CITY OF COCKBURN

Page: 3 of 3  
Date: 30/06/202

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IBRA LAKE DC PRIVATE BOXES WA  
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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 4 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location                        | Site<br>No.  | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--|--------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |  |              |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Post Centre<br><br>'050 15405338 04052<br>GMF052 2246<br>WHITE SUBARU OUTBACK<br>WAGON | 11/06/24             | 10:42:58             | BIBRA LAKE<br><br>WA                     | 7451         | 048612            |                       | DIESEL          |              | 213.92   | 355.22                   | 35.52       | 390.74                   |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 213.92   | 355.22                   | 35.52       | 390.74                   |            | 1951             | 11.0        |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 869.82   | 1,486.31                 | 148.62      | 1,634.93                 |            | 6591             | 13.2        |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 213.92   | 355.22                   | 35.52       | 390.74                   |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 213.92   | 355.22                   | 35.52       | 390.74                   |            | 1951             | 11.0        |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 869.82   | 1,486.31                 | 148.62      | 1,634.93                 |            | 6591             | 13.2        |
|  |                      |                      |  |              |                   |                       | ULSD G10        | 181.63       | 38.52    | 63.61                    | 6.36        | 69.97                    | 1091849    |                  |             |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 321.38   | 551.98                   | 55.20       | 607.18                   |            | 1845             | 17.4        |
| Post Centre<br><br>'050 15405338 04177<br>HRY951 2257<br>WHITE FORD RANGER UTE         | 06/06/24<br>13/06/24 | 05:30:13<br>18:04:39 | MAIDA VALE<br>MAIDA VALE<br><br>WA<br>WA | 6180<br>6180 | 004528<br>004770  |                       | DIESEL          |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 321.38   | 551.98                   | 55.20       | 607.18                   |            | 1845             | 17.4        |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 38.52    | 63.61                    | 6.36        | 69.97                    |            |                  |             |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 321.38   | 551.98                   | 55.20       | 607.18                   |            | 1845             | 17.4        |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 180.78       | 61.61    | 101.25                   | 10.13       | 111.38                   | 54482      | 799              | 7.7         |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 180.63       | 63.50    | 104.27                   | 10.43       | 114.70                   | 55332      | 850              | 7.5         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 125.11   | 205.52                   | 20.56       | 226.08                   |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 125.11   | 205.52                   | 20.56       | 226.08                   |            | 1649             | 7.6         |
| Post Centre<br><br>'050 15405338 04482<br>ICB465 2297<br>'ORD RANGER WHITE             | 06/06/24<br>24/06/24 | 14:35:59<br>07:11:17 | BIBRA LAKE<br>BIBRA LAKE<br><br>WA<br>WA | 7451<br>7451 | 012048<br>049507  |                       | YEAR TO DATE    |              | 1,231.84 | 2,106.83                 | 210.70      | 2,317.53                 |            | 14746            | 8.4         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 125.11   | 205.52                   | 20.56       | 226.08                   |            |                  |             |
|  |                      |                      |  |              |                   |                       | TOTAL           |              | 125.11   | 205.52                   | 20.56       | 226.08                   |            | 1649             | 7.6         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 1,231.84 | 2,106.83                 | 210.70      | 2,317.53                 |            | 14746            | 8.4         |
|  |                      |                      |  |              |                   |                       | ULSD G10        | 181.78       | 58.89    | 97.32                    | 9.73        | 107.05                   | 3660       | 379              | 15.5        |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 182.90 P     | 48.28    | 80.27                    | 8.03        | 88.30                    | 4100       | 440              | 11.0        |
|  |                      |                      |  |              |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |              |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |              |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |              |                   |                       |                 |              |          |                          |             |                          |            |                  |             |



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Account Enquiries: BP Accounts Receivable Telephone: 1800 225 527



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IBRA LAKE DC PRIVATE BOXES WA  
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CITY OF COCKBURN

Account Number: 0050188034

Customer Number: 0115405338

Page: 5 of 3

Period Starting: 01/06/2024

Period Ending: 30/06/2024

Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location                        | Site<br>No.  | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--|--------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |  |              |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 02759<br>GLZ772 2307<br>WHITE MITSUBISHI TRITON UTE | 18/06/24             | 10:42:16             | BIBRA LAKE<br><br>WA                     | 7451         | 012324            |                       | DIESEL          |              | 107.17 | 177.59                   | 17.76       | 195.35                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 107.17 | 177.59                   | 17.76       | 195.35                   |            | 819              | 23.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 430.98 | 733.11                   | 73.33       | 806.44                   |            | 4100             | 19.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 107.17 | 177.59                   | 17.76       | 195.35                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 107.17 | 177.59                   | 17.76       | 195.35                   |            | 819              | 23.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 430.98 | 733.11                   | 73.33       | 806.44                   |            | 4100             | 19.         |
|  |                      |                      |  |              |                   |                       | ULSD G10        | 179.63       | 53.99  | 88.16                    | 8.82        | 96.98                    | 98113      | 595              | 16.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 53.99  | 88.16                    | 8.82        | 96.98                    |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 53.99  | 88.16                    | 8.82        | 96.98                    |            | 595              | 16.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 370.09 | 626.17                   | 62.62       | 688.79                   |            | 3856             | 17.         |
| Cost Centre<br><br>'050 15405338 04169<br>HRY950 2308<br>WHITE FORD RANGER UTE       | 11/06/24<br>26/06/24 | 07:42:27<br>07:18:17 | BIBRA LAKE<br>BIBRA LAKE<br><br>WA<br>WA | 7451<br>7451 | 012138<br>049734  |                       | DIESEL          |              | 53.99  | 88.16                    | 8.82        | 96.98                    |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 53.99  | 88.16                    | 8.82        | 96.98                    |            | 595              | 16.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 370.09 | 626.17                   | 62.62       | 688.79                   |            | 3856             | 17.         |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 182.63       | 70.12  | 116.42                   | 11.64       | 128.06                   | 31250      | 921              | 13.         |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 184.90 P     | 74.84  | 125.80                   | 12.58       | 138.38                   | 32255      | 1005             | 13.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            | 1926             | 13.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 943.15 | 1,617.10                 | 161.70      | 1,778.80                 |            | 8813             | 20.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            | 1926             | 13.         |
| Cost Centre<br><br>'050 15405338 03831<br>HFX380 2317<br>SILVER NISSAN XTRAIL WAGON  | 10/06/24<br>19/06/24 | 10:21:41<br>11:05:18 | BIBRA LAKE<br>BIBRA LAKE<br><br>WA<br>WA | 7451<br>7451 | 048514<br>012376  |                       | ULP UNM         | 165.70 P     | 54.40  | 81.95                    | 8.19        | 90.14                    | 56000      | 564              | 16.         |
|  |                      |                      |  |              |                   |                       | ULP UNM         | 173.56       | 55.53  | 87.62                    | 8.76        | 96.38                    | 56540      | 540              | 17.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            | 1926             | 13.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 943.15 | 1,617.10                 | 161.70      | 1,778.80                 |            | 8813             | 20.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 144.96 | 242.22                   | 24.22       | 266.44                   |            | 1926             | 13.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 943.15 | 1,617.10                 | 161.70      | 1,778.80                 |            | 8813             | 20.         |
|  |                      |                      |  |              |                   |                       | ULP UNM         | 165.70 P     | 54.40  | 81.95                    | 8.19        | 90.14                    | 56000      | 564              | 16.         |
|  |                      |                      |  |              |                   |                       | ULP UNM         | 173.56       | 55.53  | 87.62                    | 8.76        | 96.38                    | 56540      | 540              | 17.         |

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CITY OF COCKBURN

Account Number: 0050188034

Customer Number: 0115405338

Page: 6 of 3

Period Starting: 01/06/2024

Period Ending: 30/06/2024

Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location                          | Site<br>No.  | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--|--------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |  |              |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 04219<br>HSW321 2329<br>WHITE FORD RANGER UTE     | 18/06/24             | 16:47:58             | BIBRA LAKE<br><br>WA                       | 7451         | 049174            |                       | M/S             |              | 109.93 | 169.57                   | 16.95       | 186.52                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 109.93 | 169.57                   | 16.95       | 186.52                   |            | 1104             | 16.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 915.23 | 1,470.06                 | 147.01      | 1,617.07                 |            | 8620             | 18.         |
|  |                      |                      |  |              |                   |                       | M/S             |              | 109.93 | 169.57                   | 16.95       | 186.52                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 109.93 | 169.57                   | 16.95       | 186.52                   |            | 1104             | 16.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 915.23 | 1,470.06                 | 147.01      | 1,617.07                 |            | 8620             | 18.         |
| Cost Centre<br><br>'050 15405338 03948<br>HJO790 2346<br>WHITE FORD RANGER UTILITY | 20/06/24             | 12:36:32             | BIBRA LAKE<br><br>WA                       | 7451         | 049323            |                       | ULSD G10        | 179.63       | 68.97  | 112.63                   | 11.26       | 123.89                   | 10264      | 687              | 18.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 68.97  | 112.63                   | 11.26       | 123.89                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 68.97  | 112.63                   | 11.26       | 123.89                   |            | 687              | 18.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 407.90 | 695.17                   | 69.51       | 764.68                   |            | 3698             | 20.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 68.97  | 112.63                   | 11.26       | 123.89                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 68.97  | 112.63                   | 11.26       | 123.89                   |            | 687              | 18.         |
| Cost Centre<br><br>'050 15405338 03526<br>GYO863 2355<br>WHITE FORD RANGER UTILITY | 03/06/24<br>18/06/24 | 16:50:24<br>09:17:46 | OSBORNE PARK<br>BIBRA LAKE<br><br>WA<br>WA | 6213<br>7451 | 006593<br>049110  |                       | ULT DSL         | 180.63       | 67.49  | 110.82                   | 11.08       | 121.90                   | 40150      | 750              | 16.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 67.49  | 110.82                   | 11.08       | 121.90                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 67.49  | 110.82                   | 11.08       | 121.90                   |            | 750              | 16.         |
|  |                      |                      |  |              |                   |                       | YEAR TO DATE    |              | 703.01 | 1,196.93                 | 119.69      | 1,316.62                 |            | 4373             | 30.         |
|  |                      |                      |  |              |                   |                       | DIESEL          |              | 67.49  | 110.82                   | 11.08       | 121.90                   |            |                  |             |
|  |                      |                      |  |              |                   | TOTAL                 | THIS PERIOD     |              | 67.49  | 110.82                   | 11.08       | 121.90                   |            | 750              | 16.         |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 180.78       | 72.39  | 118.97                   | 11.90       | 130.87                   | 52426      |                  |             |
|  |                      |                      |  |              |                   |                       | ULT DSL         | 180.63       | 58.46  | 95.99                    | 9.60        | 105.59                   | 52988      | 562              | 18.         |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 7 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location                                | Site<br>No.          | Receipt<br>Number            | Customer<br>Reference                | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|--|--|--|----------------------|------------------------------|--------------------------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |  |  |  |                      |                              |                                      | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03351<br>GXF233 2397<br>WHITE FORD RANGER UTILITY   | 04/06/24<br>18/06/24<br>28/06/24             | 08:32:31<br>09:44:08<br>06:16:44             | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE           | WA<br>WA<br>WA       | 7451<br>7451<br>7451         | 048108<br>012321<br>012605           | DIESEL          |              | 130.85 | 214.96                   | 21.50       | 236.46                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 130.85 | 214.96                   | 21.50       | 236.46                   |            | 562              | 42.         |
|  |  |  |  |                      |                              |                                      | YEAR TO DATE    |              | 585.76 | 997.57                   | 99.76       | 1,097.33                 |            | 4836             | 22.         |
|  |  |  |  |                      |                              |                                      | DIESEL          |              | 130.85 | 214.96                   | 21.50       | 236.46                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 130.85 | 214.96                   | 21.50       | 236.46                   |            | 562              | 42.         |
|  |  |  |  |                      |                              |                                      | YEAR TO DATE    |              | 585.76 | 997.57                   | 99.76       | 1,097.33                 |            | 4836             | 22.         |
|  |  |  |  |                      |                              |                                      | ULSD G10        | 181.78       | 54.38  | 89.86                    | 8.99        | 98.85                    | 124590     | 613              | 8.9         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 180.63       | 53.96  | 88.61                    | 8.86        | 97.47                    | 125120     | 530              | 10.2        |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 184.90 P     | 54.69  | 91.93                    | 9.19        | 101.12                   | 125497     | 377              | 14.5        |
|  |  |  |  |                      |                              |                                      | DIESEL          |              | 163.03 | 270.40                   | 27.04       | 297.44                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 163.03 | 270.40                   | 27.04       | 297.44                   |            | 1520             | 19.         |
| Cost Centre<br><br>'050 15405338 04490<br>ICH248 2398<br>ORD RANGER WHITE            | 31/05/24<br>12/06/24<br>16/06/24<br>28/06/24 | 09:22:43<br>11:30:09<br>17:23:27<br>10:21:43 | BIBRA LAKE<br>MYAREE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA<br>WA | 7451<br>1840<br>7451<br>7451 | 011868<br>018598<br>012281<br>049948 | YEAR TO DATE    |              | 723.29 | 1,236.38                 | 123.64      | 1,360.02                 |            | 4880             | 27.         |
|  |  |  |  |                      |                              |                                      | DIESEL          |              | 163.03 | 270.40                   | 27.04       | 297.44                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 163.03 | 270.40                   | 27.04       | 297.44                   |            | 1520             | 19.         |
|  |  |  |  |                      |                              |                                      | YEAR TO DATE    |              | 723.29 | 1,236.38                 | 123.64      | 1,360.02                 |            | 4880             | 27.         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 183.68       | 64.50  | 107.70                   | 10.77       | 118.47                   | 9117       | 730              | 8.8         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 180.63       | 64.88  | 106.54                   | 10.65       | 117.19                   | 9844       | 727              | 8.9         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 182.63       | 22.41  | 37.21                    | 3.72        | 40.93                    | 10089      | 245              | 9.1         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 184.90 P     | 55.33  | 93.01                    | 9.30        | 102.31                   | 10726      | 637              | 8.7         |
|  |  |  |  |                      |                              |                                      | DIESEL          |              | 207.12 | 344.46                   | 34.44       | 378.90                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 207.12 | 344.46                   | 34.44       | 378.90                   |            | 2339             | 16.         |
| Cost Centre<br><br>'050 15405338 04359<br>GYZ376 2407<br>WHITE MITSUBISHI TRITON UTE | 18/06/24<br>28/06/24                         | 06:56:09<br>09:41:26                         | NAVAL BASE<br>COCKBURN CENTRAL                   | WA<br>WA             | 7770<br>7395                 | 021009<br>056667                     | YEAR TO DATE    |              | 976.71 | 1,683.53                 | 168.36      | 1,851.89                 |            | 8466             | 21.         |
|  |  |  |  |                      |                              |                                      | DIESEL          |              | 207.12 | 344.46                   | 34.44       | 378.90                   |            |                  |             |
|  |  |  |  |                      |                              |                                      | TOTAL           |              | 207.12 | 344.46                   | 34.44       | 378.90                   |            | 2339             | 16.         |
|  |  |  |  |                      |                              |                                      | YEAR TO DATE    |              | 976.71 | 1,683.53                 | 168.36      | 1,851.89                 |            | 8466             | 21.         |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 178.63       | 51.13  | 83.03                    | 8.30        | 91.33                    | 75355      | 300              | 17.0        |
|  |  |  |  |                      |                              |                                      | ULT DSL         | 184.90 P     | 60.41  | 101.55                   | 10.15       | 111.70                   | 76121      | 766              | 7.9         |
|  |  |  |  |                      |                              |                                      |                 |              |        |                          |             |                          |            |                  |             |
|  |  |  |  |                      |                              |                                      |                 |              |        |                          |             |                          |            |                  |             |
|  |  |  |  |                      |                              |                                      |                 |              |        |                          |             |                          |            |                  |             |
|  |  |  |  |                      |                              |                                      |                 |              |        |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034

Customer Number: 0115405338

Page: 8 of 3

Period Starting: 01/06/2024

Period Ending: 30/06/2024

Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                             | Time                             | Purchase Location                      | Site<br>No.    | Receipt<br>Number    | Customer<br>Reference      | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------------------|----------------------------------|--|----------------|----------------------|----------------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                                  |                                  |  |                |                      |                            | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03781<br>HEJ525 2418<br>WHITE FORD RANGER UTILITY | 04/06/24<br>11/06/24<br>26/06/24 | 13:03:32<br>11:58:11<br>13:42:28 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA | 7451<br>7451<br>7451 | 048147<br>048621<br>049777 | DIESEL          |              | 111.54   | 184.58                   | 18.45       | 203.03                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 111.54   | 184.58                   | 18.45       | 203.03                   |            | 1066             | 10.5        |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 1,139.19 | 1,947.86                 | 194.80      | 2,142.66                 |            | 8347             | 13.6        |
|  |                                  |                                  |  |                |                      |                            | DIESEL          |              | 111.54   | 184.58                   | 18.45       | 203.03                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 111.54   | 184.58                   | 18.45       | 203.03                   |            | 1066             | 10.5        |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 1,139.19 | 1,947.86                 | 194.80      | 2,142.66                 |            | 8347             | 13.6        |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 182.78       | 63.87    | 106.13                   | 10.61       | 116.74                   | 106601     | 919              | 6.9         |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 182.63       | 76.67    | 127.29                   | 12.73       | 140.02                   | 107514     | 913              | 8.4         |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 184.90 P     | 75.16    | 126.34                   | 12.63       | 138.97                   | 108442     | 928              | 8.1         |
|  |                                  |                                  |  |                |                      |                            | DIESEL          |              | 215.70   | 359.76                   | 35.97       | 395.73                   |            |                  |             |
| Cost Centre<br><br>'050 15405338 03898<br>HIN859 2438<br>WHITE FORD RANGER UTILITY | 12/06/24<br>20/06/24             | 13:43:17<br>13:15:27             | SPEARWOOD<br>SPEARWOOD                 | WA<br>WA       | 6443<br>6443         | 016020<br>016268           | TOTAL           |              | 215.70   | 359.76                   | 35.97       | 395.73                   |            | 2760             | 7.8         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 1,073.77 | 1,833.80                 | 183.36      | 2,017.16                 |            | 10693            | 10.0        |
|  |                                  |                                  |  |                |                      |                            | DIESEL          |              | 215.70   | 359.76                   | 35.97       | 395.73                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 215.70   | 359.76                   | 35.97       | 395.73                   |            | 2760             | 7.8         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 1,073.77 | 1,833.80                 | 183.36      | 2,017.16                 |            | 10693            | 10.0        |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 180.63       | 65.94    | 108.28                   | 10.83       | 119.11                   | 68195      | 662              | 10.0        |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 178.63       | 62.02    | 100.71                   | 10.07       | 110.78                   | 68866      | 671              | 9.2         |
|  |                                  |                                  |  |                |                      |                            | DIESEL          |              | 127.96   | 208.99                   | 20.90       | 229.89                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 127.96   | 208.99                   | 20.90       | 229.89                   |            | 1333             | 9.6         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 963.61   | 1,647.99                 | 164.81      | 1,812.80                 |            | 8543             | 11.3        |
| Cost Centre<br><br>'050 15405338 03054<br>GRH938 2457<br>WHITE FORD RANGER UTILITY | 25/06/24                         | 16:24:59                         | COCKBURN CENTRAL                       | WA             | 7395                 | 056455                     | DIESEL          |              | 127.96   | 208.99                   | 20.90       | 229.89                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 127.96   | 208.99                   | 20.90       | 229.89                   |            | 1333             | 9.6         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 963.61   | 1,647.99                 | 164.81      | 1,812.80                 |            | 8543             | 11.3        |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 184.90 P     | 62.69    | 105.37                   | 10.54       | 115.91                   | 46949      | 715              | 8.8         |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 9 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location         | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|---------------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |                           |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03120<br>GTE408 2467<br>WHITE FORD RANGER UTE | 18/06/24             | 13:13:08             | COCKBURN CENTRAL          | WA          | 7395              | 002648                | DIESEL          |              | 62.69  | 105.37                   | 10.54       | 115.91                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 62.69  | 105.37                   | 10.54       | 115.91                   |            | 715              | 8.8         |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 425.72 | 728.51                   | 72.86       | 801.37                   |            | 5354             | 8.0         |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 62.69  | 105.37                   | 10.54       | 115.91                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 62.69  | 105.37                   | 10.54       | 115.91                   |            | 715              | 8.8         |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 425.72 | 728.51                   | 72.86       | 801.37                   |            | 5354             | 8.0         |
|  |                      |                      |                           |             |                   |                       | ULT DSL         | 180.63       | 71.09  | 116.74                   | 11.67       | 128.41                   | 64453      | 604              | 11.8        |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 71.09  | 116.74                   | 11.67       | 128.41                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 71.09  | 116.74                   | 11.67       | 128.41                   |            | 604              | 11.8        |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 836.18 | 1,435.53                 | 143.57      | 1,579.10                 |            | 5968             | 14.0        |
| Cost Centre<br><br>'050 15405338 03971<br>HMI124 2497<br>WHITE FORD RANGER UTE | 06/06/24<br>24/06/24 | 14:13:37<br>11:25:02 | BIBRA LAKE<br>BIBRA LAKE  | WA<br>WA    | 7451<br>7451      | 048317<br>012502      | DIESEL          |              | 71.09  | 116.74                   | 11.67       | 128.41                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 71.09  | 116.74                   | 11.67       | 128.41                   |            | 604              | 11.8        |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 836.18 | 1,435.53                 | 143.57      | 1,579.10                 |            | 5968             | 14.0        |
|  |                      |                      |                           |             |                   |                       | ULT DSL         | 182.78       | 66.77  | 110.95                   | 11.09       | 122.04                   | 39197      | 698              | 9.6         |
|  |                      |                      |                           |             |                   |                       | ULSD G10        | 179.90 P     | 63.29  | 103.51                   | 10.35       | 113.86                   | 39900      | 703              | 9.0         |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            | 1401             | 9.3         |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 906.68 | 1,549.86                 | 154.99      | 1,704.85                 |            | 2746             | 33.0        |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            | 1401             | 9.3         |
| Cost Centre<br><br>'050 15405338 02494<br>GGH334 2507<br>WHITE MAZDA 6 SEDAN   | 10/06/24<br>24/06/24 | 08:24:48<br>12:54:24 | PIARA WATERS<br>SPEARWOOD | WA<br>WA    | 1110<br>6443      | 012861<br>016375      | YEAR TO DATE    |              | 906.68 | 1,549.86                 | 154.99      | 1,704.85                 |            | 2746             | 33.0        |
|  |                      |                      |                           |             |                   |                       | ULP UNM         | 171.70 P     | 48.34  | 75.45                    | 7.55        | 83.00                    | 125279     | 628              | 7.7         |
|  |                      |                      |                           |             |                   |                       | ULP UNM         | 172.70 P     | 43.49  | 68.28                    | 6.83        | 75.11                    | 125887     | 608              | 7.2         |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            | 1401             | 9.3         |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 906.68 | 1,549.86                 | 154.99      | 1,704.85                 |            | 2746             | 33.0        |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            | 1401             | 9.3         |
|  |                      |                      |                           |             |                   |                       | YEAR TO DATE    |              | 906.68 | 1,549.86                 | 154.99      | 1,704.85                 |            | 2746             | 33.0        |
|  |                      |                      |                           |             |                   |                       | DIESEL          |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            |                  |             |
|  |                      |                      |                           |             |                   |                       | TOTAL           |              | 130.06 | 214.46                   | 21.44       | 235.90                   |            | 1401             | 9.3         |

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CITY OF COCKBURN

Account Number: 0050188034

Customer Number: 0115405338

Page: 10 of 3

Period Starting: 01/06/2024

Period Ending: 30/06/2024

Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date     | Time                 | Purchase Location               | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------|----------------------|---------------------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |          |                      |                                 |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03708<br>HCC815 2515<br>WHITE FORD RANGER UTILITY | 15/06/24 | 10:07:10             | COCKBURN CENTRAL                | WA          | 7395              | 055774                | M/S             |              | 91.83  | 143.73                   | 14.38       | 158.11                   |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 91.83  | 143.73                   | 14.38       | 158.11                   |            | 1236             | 7.4         |
|  |          |                      |                                 |             |                   |                       | YEAR TO DATE    |              | 729.21 | 1,158.67                 | 115.85      | 1,274.52                 |            | 7366             | 9.9         |
|  |          |                      |                                 |             |                   |                       | M/S             |              | 91.83  | 143.73                   | 14.38       | 158.11                   |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 91.83  | 143.73                   | 14.38       | 158.11                   |            | 1236             | 7.4         |
|  |          |                      |                                 |             |                   |                       | YEAR TO DATE    |              | 729.21 | 1,158.67                 | 115.85      | 1,274.52                 |            | 7366             | 9.9         |
| Cost Centre<br><br>'050 15405338 04110<br>HPF979 2523<br>SUZU D-MAX UTILITY        | 20/06/24 | 16:06:35             | SUCCESS                         | WA          | 5992              | 032102                | ULT DSL         | 182.63       | 33.41  | 55.47                    | 5.55        | 61.02                    | 20933      | 133              | 25.1        |
|  |          |                      |                                 |             |                   |                       | DIESEL          |              | 33.41  | 55.47                    | 5.55        | 61.02                    |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 33.41  | 55.47                    | 5.55        | 61.02                    |            | 133              | 25.1        |
|  |          |                      |                                 |             |                   |                       | YEAR TO DATE    |              | 324.19 | 554.65                   | 55.48       | 610.13                   |            | 1208             | 26.8        |
|  |          |                      |                                 |             |                   |                       | DIESEL          |              | 33.41  | 55.47                    | 5.55        | 61.02                    |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 33.41  | 55.47                    | 5.55        | 61.02                    |            | 133              | 25.1        |
| Cost Centre<br><br>'050 15405338 03849<br>HHB989 2537<br>WHITE FORD RANGER UTILITY | 06/06/24 | 17:09:33<br>17:49:15 | COCKBURN CENTRAL<br>HUNTINGDALE | WA<br>WA    | 7395<br>6117      | 055207<br>025411      | ULT DSL         | 178.63       | 31.86  | 51.74                    | 5.17        | 56.91                    | 777        |                  |             |
|  |          |                      |                                 |             |                   |                       | DIESEL          |              | 31.86  | 51.74                    | 5.17        | 56.91                    |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 31.86  | 51.74                    | 5.17        | 56.91                    |            |                  |             |
|  |          |                      |                                 |             |                   |                       | YEAR TO DATE    |              | 202.99 | 341.93                   | 34.18       | 376.11                   |            | 952              | 21.3        |
|  |          |                      |                                 |             |                   |                       | DIESEL          |              | 31.86  | 51.74                    | 5.17        | 56.91                    |            |                  |             |
|  |          |                      |                                 |             |                   |                       | TOTAL           |              | 31.86  | 51.74                    | 5.17        | 56.91                    |            | 952              | 21.3        |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 11 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location   | Site<br>No.          | Receipt<br>Number            | Customer<br>Reference                | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|--|--|---|----------------------|------------------------------|--------------------------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |  |  |   |                      |                              |                                      | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03344<br>GXB734 2555<br>WHITE SUBARU OUTBACK<br>WAGON | 13/06/24<br>26/06/24                         | 19:24:55<br>08:13:55                         | BALDIVIS<br>BIBRA LAKE                                    | WA<br>WA             | 7374<br>7451                 | 001929<br>012553                     | DIESEL          |              | 131.16   | 218.31                   | 21.83       | 240.14                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 131.16   | 218.31                   | 21.83       | 240.14                   |            | 1333             | 9.8         |
|  |  |  |   |                      |                              |                                      | YEAR TO DATE    |              | 497.64   | 851.87                   | 85.19       | 937.06                   |            | 4584             | 10.9        |
|  |  |  |   |                      |                              |                                      | DIESEL          |              | 131.16   | 218.31                   | 21.83       | 240.14                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 131.16   | 218.31                   | 21.83       | 240.14                   |            | 1333             | 9.8         |
|  |  |  |   |                      |                              |                                      | YEAR TO DATE    |              | 497.64   | 851.87                   | 85.19       | 937.06                   |            | 4584             | 10.9        |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 180.63       | 52.05    | 85.47                    | 8.55        | 94.02                    | 148850     | 650              | 8.0         |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 184.90 P     | 60.61    | 101.88                   | 10.19       | 112.07                   | 15350      |                  |             |
|  |  |  |   |                      |                              |                                      | DIESEL          |              | 112.66   | 187.35                   | 18.74       | 206.09                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 112.66   | 187.35                   | 18.74       | 206.09                   |            | 650              | 17.3        |
| Cost Centre<br><br>'050 15405338 03591<br>GXV149 2565<br>WHITE FORD RANGER UTILITY     | 05/06/24<br>18/06/24<br>26/06/24             | 08:39:26<br>13:06:52<br>06:28:37             | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE                    | WA<br>WA<br>WA       | 7451<br>7451<br>7451         | 011975<br>049139<br>049724           | YEAR TO DATE    |              | 573.01   | 985.62                   | 98.58       | 1,084.20                 |            | 8375             | 6.8         |
|  |  |  |   |                      |                              |                                      | DIESEL          |              | 112.66   | 187.35                   | 18.74       | 206.09                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 112.66   | 187.35                   | 18.74       | 206.09                   |            | 650              | 17.3        |
|  |  |  |   |                      |                              |                                      | YEAR TO DATE    |              | 573.01   | 985.62                   | 98.58       | 1,084.20                 |            | 8375             | 6.8         |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 182.78       | 61.62    | 102.39                   | 10.24       | 112.63                   | 87948      | 763              | 8.1         |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 180.63       | 61.71    | 101.33                   | 10.13       | 111.46                   | 88786      | 838              | 7.4         |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 184.90 P     | 70.41    | 118.35                   | 11.84       | 130.19                   | 89608      | 822              | 8.6         |
|  |  |  |   |                      |                              |                                      | DIESEL          |              | 193.74   | 322.07                   | 32.21       | 354.28                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 193.74   | 322.07                   | 32.21       | 354.28                   |            | 2423             | 8.0         |
|  |  |  |   |                      |                              |                                      | YEAR TO DATE    |              | 1,191.63 | 2,028.35                 | 202.84      | 2,231.19                 |            | 14097            | 8.5         |
| Cost Centre<br><br>'050 15405338 04094<br>HPP327 2575<br>WHITE ISUZU D-MAX UTE         | 03/06/24<br>09/06/24<br>16/06/24<br>22/06/24 | 13:13:40<br>17:45:32<br>10:27:47<br>13:31:35 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>SOUTH FREMANTLE | WA<br>WA<br>WA<br>WA | 7451<br>7451<br>7451<br>9802 | 048072<br>048475<br>048978<br>022662 | YEAR TO DATE    |              | 1,191.63 | 2,028.35                 | 202.84      | 2,231.19                 |            | 14097            | 8.5         |
|  |  |  |   |                      |                              |                                      | DIESEL          |              | 193.74   | 322.07                   | 32.21       | 354.28                   |            |                  |             |
|  |  |  |   |                      |                              |                                      | TOTAL           |              | 193.74   | 322.07                   | 32.21       | 354.28                   |            | 2423             | 8.0         |
|  |  |  |   |                      |                              |                                      | YEAR TO DATE    |              | 1,191.63 | 2,028.35                 | 202.84      | 2,231.19                 |            | 14097            | 8.5         |
|  |  |  |   |                      |                              |                                      | ULSD G10        | 181.78       | 64.06    | 105.86                   | 10.59       | 116.45                   | 38083      | 543              | 11.8        |
|  |  |  |   |                      |                              |                                      | ULSD G10        | 181.78       | 47.81    | 79.01                    | 7.90        | 86.91                    | 38500      | 417              | 11.5        |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 182.63       | 64.22    | 106.63                   | 10.66       | 117.29                   | 39064      | 564              | 11.4        |
|  |  |  |   |                      |                              |                                      | ULT DSL         | 178.63       | 66.96    | 108.74                   | 10.87       | 119.61                   | 69366      |                  |             |
|  |  |  |   |                      |                              |                                      |                 |              |          |                          |             |                          |            |                  |             |
|  |  |  |   |                      |                              |                                      |                 |              |          |                          |             |                          |            |                  |             |

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CITY OF COCKBURN



Account Number: 0050188034      Customer Number: 0115405338      Page: 12 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--------------------------|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |                          |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 04086<br>HOK035 2606<br>WHITE FORD RANGER UTILITY | 12/06/24<br>26/06/24 | 14:15:20<br>14:45:51 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 012194<br>049785      | DIESEL          |              | 243.05   | 400.24                   | 40.02       | 440.26                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 243.05   | 400.24                   | 40.02       | 440.26                   |            | 1524             | 28.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,273.26 | 2,184.58                 | 218.44      | 2,403.02                 |            | 7781             | 30.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 243.05   | 400.24                   | 40.02       | 440.26                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 243.05   | 400.24                   | 40.02       | 440.26                   |            | 1524             | 28.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,273.26 | 2,184.58                 | 218.44      | 2,403.02                 |            | 7781             | 30.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.63       | 52.97    | 87.95                    | 8.79        | 96.74                    | 18184      | 361              | 26.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 184.90 P     | 61.44    | 103.27                   | 10.33       | 113.60                   | 18603      | 419              | 27.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 114.41   | 191.22                   | 19.12       | 210.34                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 114.41   | 191.22                   | 19.12       | 210.34                   |            | 780              | 27.         |
| Cost Centre<br><br>'050 15405338 04029<br>HOA671 2646<br>WHITE MITSUBISHI TRITON   | 13/06/24<br>24/06/24 | 11:36:32<br>08:54:37 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 048798<br>049527      | YEAR TO DATE    |              | 746.81   | 1,276.37                 | 127.62      | 1,403.99                 |            | 4584             | 30.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 114.41   | 191.22                   | 19.12       | 210.34                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 114.41   | 191.22                   | 19.12       | 210.34                   |            | 780              | 27.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 746.81   | 1,276.37                 | 127.62      | 1,403.99                 |            | 4584             | 30.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.63       | 63.60    | 105.59                   | 10.56       | 116.15                   | 41902      |                  |             |
|  |                      |                      |                          |             |                   |                       | ULSD G10        | 179.90 P     | 63.39    | 103.67                   | 10.37       | 114.04                   | 42586      | 684              | 16.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 126.99   | 209.26                   | 20.93       | 230.19                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 126.99   | 209.26                   | 20.93       | 230.19                   |            | 684              | 33.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 828.14   | 1,389.04                 | 138.91      | 1,527.95                 |            | 8983             | 17.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 126.99   | 209.26                   | 20.93       | 230.19                   |            |                  |             |
| Cost Centre<br><br>'050 15405338 04037<br>HOQ717 2656<br>'ORD RANGER XL SC         | 07/06/24             | 07:19:12             | COCKBURN CENTRAL         | WA          | 7395              | 055233                | TOTAL           |              | 126.99   | 209.26                   | 20.93       | 230.19                   |            | 684              | 33.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 828.14   | 1,389.04                 | 138.91      | 1,527.95                 |            | 8983             | 17.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.78       | 71.94    | 119.54                   | 11.95       | 131.49                   | 42577      | 592              | 22.         |
|  |                      |                      |                          |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |



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CITY OF COCKBURN



Account Number: 0050188034      Customer Number: 0115405338      Page: 13 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                             | Time                             | Purchase Location                                   | Site<br>No.                            | Receipt<br>Number          | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------------------|----------------------------------|---|--|----------------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                                  |                                  |   |  |                            |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03914<br>HIN742 2667<br>WHITE MITSUBISHI TRITON UTE | 17/06/24<br>25/06/24             | 13:18:40<br>07:50:30             | SPEARWOOD<br>BIBRA LAKE                             | WA<br>WA<br>6443<br>7451               | 016155<br>049629           |                       | DIESEL          |              | 71.94    | 119.54                   | 11.95       | 131.49                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 71.94    | 119.54                   | 11.95       | 131.49                   |            | 592              | 12.2        |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,255.00 | 2,162.58                 | 216.26      | 2,378.84                 |            | 8548             | 14.7        |
|  |                                  |                                  |   |  |                            |                       | DIESEL          |              | 71.94    | 119.54                   | 11.95       | 131.49                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 71.94    | 119.54                   | 11.95       | 131.49                   |            | 592              | 12.2        |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,255.00 | 2,162.58                 | 216.26      | 2,378.84                 |            | 8548             | 14.7        |
|  |                                  |                                  |   |  |                            |                       | ULT DSL         | 178.63       | 57.06    | 92.65                    | 9.27        | 101.92                   | 58480      | 428              | 13.3        |
|  |                                  |                                  |   |  |                            |                       | ULT DSL         | 184.90 P     | 61.80    | 103.88                   | 10.39       | 114.27                   | 59001      | 521              | 11.9        |
|  |                                  |                                  |   |  |                            |                       | DIESEL          |              | 118.86   | 196.53                   | 19.66       | 216.19                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 118.86   | 196.53                   | 19.66       | 216.19                   |            | 949              | 12.5        |
| Cost Centre<br><br>'050 15405338 03823<br>HGH898 2677<br>WHITE MITSUBISHI TRITON UTE | 05/06/24<br>12/06/24<br>26/06/24 | 10:06:38<br>16:08:52<br>16:35:19 | COCKBURN CENTRAL<br>COCKBURN CENTRAL<br>FORRESTDALE | WA<br>WA<br>WA<br>7395<br>7395<br>8609 | 055128<br>055590<br>117374 |                       | THIS PERIOD     |              | 118.86   | 196.53                   | 19.66       | 216.19                   |            |                  |             |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,198.49 | 2,044.49                 | 204.46      | 2,248.95                 |            | 7718             | 15.5        |
|  |                                  |                                  |   |  |                            |                       | DIESEL          |              | 118.86   | 196.53                   | 19.66       | 216.19                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 118.86   | 196.53                   | 19.66       | 216.19                   |            | 949              | 12.5        |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,198.49 | 2,044.49                 | 204.46      | 2,248.95                 |            | 7718             | 15.5        |
|  |                                  |                                  |   |  |                            |                       | ULT DSL         | 182.78       | 57.35    | 95.30                    | 9.53        | 104.83                   | 63701      | 436              | 13.2        |
|  |                                  |                                  |   |  |                            |                       | ULT DSL         | 182.63       | 56.20    | 93.31                    | 9.33        | 102.64                   | 64120      | 419              | 13.4        |
|  |                                  |                                  |   |  |                            |                       | ULT DSL         | 185.40       | 55.14    | 92.94                    | 9.29        | 102.23                   | 64557      | 437              | 12.6        |
|  |                                  |                                  |   |  |                            |                       | DIESEL          |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            | 1292             | 13.1        |
| Cost Centre<br><br>'050 15405338 03765<br>HEI019 2687<br>WHITE ISUZU D-MAX UTE       | 03/06/24<br>16/06/24<br>23/06/24 | 16:41:52<br>13:02:32<br>16:38:01 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE              | WA<br>WA<br>WA<br>7451<br>7451<br>7451 | 048085<br>012279<br>049486 |                       | THIS PERIOD     |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            |                  |             |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,273.11 | 2,200.05                 | 220.00      | 2,420.05                 |            | 9483             | 13.4        |
|  |                                  |                                  |   |  |                            |                       | DIESEL          |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            | 1292             | 13.1        |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,273.11 | 2,200.05                 | 220.00      | 2,420.05                 |            | 9483             | 13.4        |
|  |                                  |                                  |   |  |                            |                       | ULSD G10        | 181.78       | 37.52    | 62.00                    | 6.20        | 68.20                    | 68658      | 327              | 11.5        |
|  |                                  |                                  |   |  |                            |                       | ULSD G10        | 181.63       | 52.73    | 87.07                    | 8.71        | 95.78                    | 69126      | 468              | 11.3        |
|  |                                  |                                  |   |  |                            |                       | ULSD G10        | 179.63       | 48.77    | 79.64                    | 7.96        | 87.60                    | 69561      | 435              | 11.2        |
|  |                                  |                                  |   |  |                            |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |                                  |                                  |   |  |                            | TOTAL                 | THIS PERIOD     |              | 168.69   | 281.55                   | 28.15       | 309.70                   |            | 1292             | 13.1        |
|  |                                  |                                  |   |  |                            |                       | YEAR TO DATE    |              | 1,273.11 | 2,200.05                 | 220.00      | 2,420.05                 |            | 9483             | 13.4        |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 14 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location                                    | Site<br>No.          | Receipt<br>Number            | Customer<br>Reference                | Product/Service |              |          |                          |             | Odo<br>meter<br>(km) | KM<br>Span | Litres/<br>100km | Cent<br>/km |                          |     |
|--|--|--|--|----------------------|------------------------------|--------------------------------------|-----------------|--------------|----------|--------------------------|-------------|----------------------|------------|------------------|-------------|--------------------------|-----|
|  |  |  |  |                      |                              |                                      | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) |                      |            |                  |             | Total<br>Inc GST<br>(\$) |     |
| Cost Centre<br><br>'050 15405338 04425<br>HJA763 2706<br>WHITE FORD RANGER UTILITY | 31/05/24<br>10/06/24<br>18/06/24<br>28/06/24 | 08:24:16<br>13:53:20<br>13:25:21<br>10:00:50 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA<br>WA | 7451<br>7451<br>7451<br>7451 | 047937<br>012118<br>049144<br>049945 |                 | DIESEL       | 139.02   | 228.71                   | 22.87       | 251.58               |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 139.02   | 228.71                   | 22.87       | 251.58               |            | 1230             | 11.3        | 20.                      |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 991.20   | 1,701.22                 | 170.10      | 1,871.32             |            | 9894             | 10.0        | 18.                      |     |
|  |  |  |  |                      |                              |                                      |                 | DIESEL       | 139.02   | 228.71                   | 22.87       | 251.58               |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 139.02   | 228.71                   | 22.87       | 251.58               |            | 1230             | 11.3        | 20.                      |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 991.20   | 1,701.22                 | 170.10      | 1,871.32             |            | 9894             | 10.0        | 18.                      |     |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 182.68   | 60.69                    | 100.79      | 10.08                | 110.87     | 56369            | 529         | 11.5                     | 21. |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 181.63   | 50.95                    | 84.13       | 8.41                 | 92.54      | 56798            | 429         | 11.9                     | 21. |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 179.63   | 69.98                    | 114.27      | 11.43                | 125.70     | 57402            | 604         | 11.6                     | 20. |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 181.90 P | 64.01                    | 105.85      | 10.58                | 116.43     | 57974            | 572         | 11.2                     | 20. |
| Cost Centre<br><br>'050 15405338 03336<br>GVU053 2723<br>WHITE ISUZU FIRE TRUCK    | 15/06/24                                     | 09:57:55                                     | COCKBURN CENTRAL                                     | WA                   | 7395                         | 002575                               |                 | DIESEL       | 245.63   | 405.04                   | 40.50       | 445.54               |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 245.63   | 405.04                   | 40.50       | 445.54               |            | 2134             | 11.5        | 20.                      |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 1,211.88 | 2,057.06                 | 205.72      | 2,262.78             |            | 9863             | 12.3        | 22.                      |     |
|  |  |  |  |                      |                              |                                      |                 | DIESEL       | 245.63   | 405.04                   | 40.50       | 445.54               |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 245.63   | 405.04                   | 40.50       | 445.54               |            | 2134             | 11.5        | 20.                      |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 1,211.88 | 2,057.06                 | 205.72      | 2,262.78             |            | 9863             | 12.3        | 22.                      |     |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 181.63   | 48.82                    | 80.61       | 8.06                 | 88.67      | 36548            |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 | DIESEL       | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 1,232.90 | 2,143.99                 | 214.39      | 2,358.38             |            | 1546             | 79.7        | 152.                     |     |
| Cost Centre<br><br>'050 15405338 04458<br>IAN072 2737<br>WHITE FORD RANGER         | 12/06/24<br>25/06/24                         | 17:34:21<br>15:19:20                         | KELMSCOTT<br>BIBRA LAKE                              | WA<br>WA             | 5496<br>7451                 | 003926<br>049687                     |                 | DIESEL       | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 1,232.90 | 2,143.99                 | 214.39      | 2,358.38             |            | 1546             | 79.7        | 152.                     |     |
|  |  |  |  |                      |                              |                                      |                 | DIESEL       | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      | TOTAL           | THIS PERIOD  | 48.82    | 80.61                    | 8.06        | 88.67                |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 | YEAR TO DATE | 1,232.90 | 2,143.99                 | 214.39      | 2,358.38             |            | 1546             | 79.7        | 152.                     |     |
|  |  |  |  |                      |                              |                                      |                 | ULT DSL      | 182.63   | 75.59                    | 125.50      | 12.55                | 138.05     | 10590            | 390         | 19.4                     | 35. |
|  |  |  |  |                      |                              |                                      |                 | ULSD G10     | 181.90 P | 68.06                    | 112.55      | 11.25                | 123.80     | 412000           |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 |              |          |                          |             |                      |            |                  |             |                          |     |
|  |  |  |  |                      |                              |                                      |                 |              |          |                          |             |                      |            |                  |             |                          |     |

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ccounts Payable (Invoice Only) PO  
57775  
O Box 1215  
IBRA LAKE DC PRIVATE BOXES WA  
965

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 15 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--------------------------|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |                          |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>050 15405338 01454<br>EZY791 2753<br>TOYOTA LANDCRUISER UTILITY | 15/06/24             | 09:58:30             | COCKBURN CENTRAL         | WA          | 7395              | 002576                | DIESEL          |              | 143.65   | 238.05                   | 23.80       | 261.85                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 143.65   | 238.05                   | 23.80       | 261.85                   |            | 390              | 67.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,001.68 | 1,699.67                 | 169.98      | 1,869.65                 |            | 6070             | 30.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 143.65   | 238.05                   | 23.80       | 261.85                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 143.65   | 238.05                   | 23.80       | 261.85                   |            | 390              | 67.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,001.68 | 1,699.67                 | 169.98      | 1,869.65                 |            | 6070             | 30.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.63       | 17.07    | 28.35                    | 2.83        | 31.18                    | 28279      |                  |             |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 17.07    | 28.35                    | 2.83        | 31.18                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 17.07    | 28.35                    | 2.83        | 31.18                    |            | 919              | 97.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 468.65   | 810.90                   | 81.09       | 891.99                   |            |                  |             |
| Cost Centre<br><br>050 15405338 04151<br>HRR422 2766<br>WHITE FORD RANGER UTE      | 05/06/24<br>27/06/24 | 15:20:54<br>08:17:56 | SPEARWOOD<br>BIBRA LAKE  | WA<br>WA    | 6443<br>7451      | 015801<br>049838      | DIESEL          |              | 17.07    | 28.35                    | 2.83        | 31.18                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 17.07    | 28.35                    | 2.83        | 31.18                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 468.65   | 810.90                   | 81.09       | 891.99                   |            | 919              | 97.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 180.78       | 60.56    | 99.53                    | 9.95        | 109.48                   | 186879     |                  |             |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 184.90 P     | 61.99    | 104.20                   | 10.42       | 114.62                   | 19400      |                  |             |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 122.55   | 203.73                   | 20.37       | 224.10                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 122.55   | 203.73                   | 20.37       | 224.10                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 448.02   | 758.12                   | 75.81       | 833.93                   |            | 2216             | 37.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 122.55   | 203.73                   | 20.37       | 224.10                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 122.55   | 203.73                   | 20.37       | 224.10                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 448.02   | 758.12                   | 75.81       | 833.93                   |            | 2216             | 37.         |
| Cost Centre<br><br>050 15405338 03492<br>GYK722 2777<br>WHITE ISUZU D-MAX UTILITY  | 01/06/24<br>08/06/24 | 12:46:20<br>16:30:23 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 048028<br>048455      | ULT DSL         | 183.68       | 67.80    | 113.21                   | 11.32       | 124.53                   | 72780      | 635              | 10.7        |
|  |                      |                      |                          |             |                   |                       | ULTSD G10       | 181.78       | 52.80    | 87.25                    | 8.73        | 95.98                    | 73244      | 464              | 11.4        |
|  |                      |                      |                          |             |                   |                       |                 |              |          |                          |             |                          |            |                  | 19.         |
|  |                      |                      |                          |             |                   |                       |                 |              |          |                          |             |                          |            |                  | 20.         |

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2024 Period Ending: 30/06/2024

Page: 16 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver   | Date                             | Time                             | Purchase Location                        | Site<br>No.    | Receipt<br>Number    | Customer<br>Reference      | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|---|----------------------------------|----------------------------------|--|----------------|----------------------|----------------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|   |                                  |                                  |  |                |                      |                            | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>050 15405338 03872<br>HIN860 2797<br>WHITE FORD RANGER UTE | 07/06/24<br>20/06/24<br>27/06/24 | 14:23:16<br>14:39:56<br>14:16:01 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE   | WA<br>WA<br>WA | 7451<br>7451<br>7451 | 048405<br>049342<br>049884 | DIESEL          |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            | 1099             | 20.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            | 1099             | 20.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 348.42 | 589.40                   | 58.94       | 648.34                   |            | 1448             | 44.         |
|   |                                  |                                  |  |                |                      |                            | DIESEL          |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            | 1099             | 20.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 120.60 | 200.46                   | 20.05       | 220.51                   |            | 1099             | 20.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 348.42 | 589.40                   | 58.94       | 648.34                   |            | 1448             | 44.         |
|   |                                  |                                  |  |                |                      |                            | ULT DSL         | 182.78       | 70.81  | 117.66                   | 11.77       | 129.43                   | 57566      | 797              | 8.9         |
|   |                                  |                                  |  |                |                      |                            | ULSD G10        | 179.63       | 64.22  | 104.87                   | 10.49       | 115.36                   | 58306      | 740              | 8.7         |
| Cost Centre<br><br>050 15405338 03864<br>HFX818 2808<br>BLUE NISSAN X-TRAIL   | 01/06/24<br>12/06/24<br>22/06/24 | 11:54:44<br>15:17:28<br>18:17:09 | HUNTINGDALE<br>BIBRA LAKE<br>HUNTINGDALE | WA<br>WA<br>WA | 6117<br>7451<br>6117 | 076209<br>048737<br>076850 | ULT DSL         | 184.90 P     | 72.98  | 122.67                   | 12.27       | 134.94                   | 59161      | 855              | 8.5         |
|   |                                  |                                  |  |                |                      |                            | DIESEL          |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            | 2392             | 15.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            | 2392             | 15.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 925.68 | 1,583.45                 | 158.35      | 1,741.80                 |            | 10159            | 17.         |
|   |                                  |                                  |  |                |                      |                            | DIESEL          |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            | 2392             | 15.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 208.01 | 345.20                   | 34.53       | 379.73                   |            | 2392             | 15.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 925.68 | 1,583.45                 | 158.35      | 1,741.80                 |            | 10159            | 17.         |
|   |                                  |                                  |  |                |                      |                            | ULP UNM         | 172.70 P     | 58.00  | 91.06                    | 9.11        | 100.17                   | 57352      | 673              | 8.6         |
| Cost Centre<br><br>050 15405338 03567<br>GYU017 2836<br>TOYOTA CAMRY SEDAN    | 31/05/24<br>12/06/24<br>25/06/24 | 17:00:42<br>17:09:07<br>15:39:58 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE   | WA<br>WA<br>WA | 7451<br>7451<br>7451 | 011890<br>048742<br>049690 | ULP UNM         | 173.61       | 43.38  | 68.46                    | 6.85        | 75.31                    | 57851      | 499              | 8.7         |
|   |                                  |                                  |  |                |                      |                            | ULP UNM         | 171.56       | 59.00  | 92.02                    | 9.20        | 101.22                   | 58517      | 666              | 8.9         |
|   |                                  |                                  |  |                |                      |                            | M/S             |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            | 1838             | 15.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            | 1838             | 15.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 785.62 | 1,271.21                 | 127.14      | 1,398.35                 |            | 8875             | 15.         |
|   |                                  |                                  |  |                |                      |                            | M/S             |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            |                  |             |
|   |                                  |                                  |  |                |                      |                            | TOTAL           |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            | 1838             | 15.         |
|   |                                  |                                  |  |                |                      |                            | THIS PERIOD     |              | 160.38 | 251.54                   | 25.16       | 276.70                   |            | 1838             | 15.         |
|   |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 785.62 | 1,271.21                 | 127.14      | 1,398.35                 |            | 8875             | 15.         |
|   |                                  |                                  |  |                |                      |                            | BP ULT UNM      | 190.60       | 33.50  | 58.05                    | 5.80        | 63.85                    | 75926      | 684              | 4.9         |

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Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 17 of 3  
Date: 30/06/2024

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location  | Site No.                   | Receipt Number                       | Customer Reference                             | Product/Service |           |          |                    |          | Odo meter (km)     | KM Span | Litres/100km | Cents/km |
|--|--|--|--|----------------------------|--------------------------------------|--|-----------------|-----------|----------|--------------------|----------|--------------------|---------|--------------|----------|
|  |  |  |  |                            |                                      |  | Description     | CPL Price | Litres   | Total Exc GST (\$) | GST (\$) | Total Inc GST (\$) |         |              |          |
| Cost Centre<br><br>'050 15405338 04060<br>HNMB845 2857<br>WHITE ISUZU D-MAX UTE    | 19/06/24<br>28/06/24                                     | 12:45:19<br>16:47:17                                     | BIBRA LAKE<br>SUCCESS  | WA<br>WA                   | 7451<br>5992                         | 049233<br>032476                               | M/S             |           | 100.20   | 171.16             | 17.11    | 188.27             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 100.20   | 171.16             | 17.11    | 188.27             |         | 2024         | 5.0      |
|  |  |  |  |                            |                                      |  | YEAR TO DATE    |           | 528.14   | 928.62             | 92.84    | 1,021.46           |         | 10256        | 5.1      |
|  |  |  |  |                            |                                      |  | M/S             |           | 100.20   | 171.16             | 17.11    | 188.27             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 100.20   | 171.16             | 17.11    | 188.27             |         | 2024         | 5.0      |
|  |  |  |  |                            |                                      |  | YEAR TO DATE    |           | 528.14   | 928.62             | 92.84    | 1,021.46           |         | 10256        | 5.1      |
|  |  |  |  |                            |                                      |  | ULSD G10        | 179.63    | 66.68    | 108.88             | 10.89    | 119.77             | 25265   |              |          |
|  |  |  |  |                            |                                      |  | ULT DSL         | 183.40    | 24.02    | 40.05              | 4.00     | 44.05              | 25880   | 615          | 3.9      |
|  |  |  |  |                            |                                      |  | DIESEL          |           | 90.70    | 148.93             | 14.89    | 163.82             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 90.70    | 148.93             | 14.89    | 163.82             |         | 615          | 14.7     |
| Cost Centre<br><br>'050 15405338 04128<br>HPR483 2867<br>WHITE ISUZU DMAX UTILITY  | 04/06/24<br>12/06/24<br>19/06/24<br>26/06/24<br>29/06/24 | 15:53:23<br>09:27:17<br>13:13:47<br>09:59:10<br>08:24:00 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA<br>WA<br>WA | 7451<br>7451<br>7451<br>7451<br>7451 | 011930<br>012186<br>049241<br>012560<br>050002 | DIESEL          |           | 90.70    | 148.93             | 14.89    | 163.82             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 90.70    | 148.93             | 14.89    | 163.82             |         | 615          | 14.7     |
|  |  |  |  |                            |                                      |  | YEAR TO DATE    |           | 526.46   | 894.91             | 89.48    | 984.39             |         | 4092         | 12.9     |
|  |  |  |  |                            |                                      |  | ULT DSL         | 182.78    | 61.07    | 101.48             | 10.15    | 111.63             | 17541   | 621          | 9.8      |
|  |  |  |  |                            |                                      |  | ULT DSL         | 182.63    | 54.04    | 89.73              | 8.97     | 98.70              | 18101   | 560          | 9.6      |
|  |  |  |  |                            |                                      |  | ULT DSL         | 180.63    | 55.73    | 91.51              | 9.15     | 100.66             | 18648   | 547          | 10.2     |
|  |  |  |  |                            |                                      |  | ULT DSL         | 184.90 P  | 63.34    | 106.47             | 10.65    | 117.12             | 19273   | 625          | 10.1     |
|  |  |  |  |                            |                                      |  | ULT DSL         | 184.90 P  | 40.90    | 68.75              | 6.87     | 75.62              | 19679   | 406          | 10.1     |
|  |  |  |  |                            |                                      |  | DIESEL          |           | 275.08   | 457.94             | 45.79    | 503.73             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 275.08   | 457.94             | 45.79    | 503.73             |         | 2759         | 10.0     |
| Cost Centre<br><br>'050 15405338 04011<br>HJU694 2877<br>WHITE ISUZU D-MAX UTILITY | 09/06/24<br>17/06/24<br>27/06/24                         | 09:47:18<br>13:19:13<br>16:24:17                         | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE                             | WA<br>WA<br>WA             | 7451<br>7451<br>7451                 | 048462<br>049056<br>012589                     | YEAR TO DATE    |           | 1,451.39 | 2,491.37           | 249.12   | 2,740.49           |         | 9146         | 15.9     |
|  |  |  |  |                            |                                      |  | DIESEL          |           | 275.08   | 457.94             | 45.79    | 503.73             |         |              |          |
|  |  |  |  |                            |                                      |  | TOTAL           |           | 275.08   | 457.94             | 45.79    | 503.73             |         | 2759         | 10.0     |
|  |  |  |  |                            |                                      |  | YEAR TO DATE    |           | 1,451.39 | 2,491.37           | 249.12   | 2,740.49           |         | 9146         | 15.9     |
|  |  |  |  |                            |                                      |  | ULT DSL         | 182.78    | 48.56    | 80.69              | 8.07     | 88.76              | 44017   | 414          | 11.7     |
|  |  |  |  |                            |                                      |  | ULT DSL         | 180.63    | 61.19    | 100.47             | 10.05    | 110.52             | 44546   | 529          | 11.6     |
|  |  |  |  |                            |                                      |  | ULSD G10        | 181.90 P  | 63.32    | 104.71             | 10.47    | 115.18             | 45060   | 514          | 12.3     |
|  |  |  |  |                            |                                      |  |                 |           |          |                    |          |                    |         |              |          |
|  |  |  |  |                            |                                      |  |                 |           |          |                    |          |                    |         |              |          |
|  |  |  |  |                            |                                      |  |                 |           |          |                    |          |                    |         |              |          |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338      Page: 18 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver   | Date                             | Time                             | Purchase Location                           | Site<br>No.    | Receipt<br>Number    | Customer<br>Reference      | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|---|----------------------------------|----------------------------------|---|----------------|----------------------|----------------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|   |                                  |                                  |   |                |                      |                            | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 02486<br>GEH032 2883<br>WHITE ISUZU FIRE TRUCK         | 01/06/24<br>15/06/24<br>24/06/24 | 16:08:09<br>11:49:18<br>19:47:49 | COCKBURN CENTRAL<br>SUCCESS<br>PIARA WATERS | WA<br>WA<br>WA | 7395<br>5992<br>1110 | 054964<br>011680<br>013519 | DIESEL          |              | 173.07   | 285.87                   | 28.59       | 314.46                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | TOTAL           |              | 173.07   | 285.87                   | 28.59       | 314.46                   |            | 1457             | 21.         |
|   |                                  |                                  |   |                |                      |                            | YEAR TO DATE    |              | 1,092.33 | 1,855.74                 | 185.57      | 2,041.31                 |            | 4816             | 42.         |
|   |                                  |                                  |   |                |                      |                            | DIESEL          |              | 173.07   | 285.87                   | 28.59       | 314.46                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | TOTAL           |              | 173.07   | 285.87                   | 28.59       | 314.46                   |            | 1457             | 21.         |
|   |                                  |                                  |   |                |                      |                            | YEAR TO DATE    |              | 1,092.33 | 1,855.74                 | 185.57      | 2,041.31                 |            | 4816             | 42.         |
|   |                                  |                                  |   |                |                      |                            | ULSD G10        | 182.68       | 25.23    | 41.90                    | 4.19        | 46.09                    | 777        |                  |             |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 180.63       | 21.37    | 35.09                    | 3.51        | 38.60                    | 777        |                  |             |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 182.90 P     | 21.62    | 35.95                    | 3.59        | 39.54                    | 24004      |                  |             |
|   |                                  |                                  |   |                |                      |                            | DIESEL          |              | 68.22    | 112.94                   | 11.29       | 124.23                   |            |                  |             |
| Cost Centre<br><br>'050 15405338 03096<br>GSG891 2896<br>WHITE FORD RANGER UTE          | 10/06/24<br>19/06/24<br>22/06/24 | 08:19:31<br>12:34:56<br>16:18:45 | BALDIVIS<br>SUCCESS<br>BALDIVIS             | WA<br>WA<br>WA | 7375<br>5992<br>7374 | 040291<br>011822<br>077164 | TOTAL           |              | 68.22    | 112.94                   | 11.29       | 124.23                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | YEAR TO DATE    |              | 1,144.39 | 1,976.22                 | 197.65      | 2,173.87                 |            | 703              | 309.        |
|   |                                  |                                  |   |                |                      |                            | DIESEL          |              | 68.22    | 112.94                   | 11.29       | 124.23                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | TOTAL           |              | 68.22    | 112.94                   | 11.29       | 124.23                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | YEAR TO DATE    |              | 1,144.39 | 1,976.22                 | 197.65      | 2,173.87                 |            | 703              | 309.        |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 180.63       | 63.82    | 104.80                   | 10.48       | 115.28                   | 115665     |                  |             |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 178.63       | 65.38    | 106.17                   | 10.62       | 116.79                   | 117087     | 1422             | 4.6         |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 178.63       | 35.82    | 58.16                    | 5.82        | 63.98                    | 117462     | 375              | 9.6         |
|   |                                  |                                  |   |                |                      |                            | DIESEL          |              | 165.02   | 269.13                   | 26.92       | 296.05                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | TOTAL           |              | 165.02   | 269.13                   | 26.92       | 296.05                   |            | 1797             | 16.         |
| Cost Centre<br><br>'050 15405338 03658<br>HAO880 2913<br>WHITE MERCEDES SPRINTER<br>BUS | 25/06/24                         | 09:57:01                         | BIBRA LAKE                                  | WA             | 7451                 | 049640                     | YEAR TO DATE    |              | 1,273.32 | 2,169.84                 | 216.99      | 2,386.83                 |            | 10955            | 21.         |
|   |                                  |                                  |   |                |                      |                            | DIESEL          |              | 165.02   | 269.13                   | 26.92       | 296.05                   |            |                  |             |
|   |                                  |                                  |   |                |                      |                            | TOTAL           |              | 165.02   | 269.13                   | 26.92       | 296.05                   |            | 1797             | 16.         |
|   |                                  |                                  |   |                |                      |                            | YEAR TO DATE    |              | 1,273.32 | 2,169.84                 | 216.99      | 2,386.83                 |            | 10955            | 21.         |
|   |                                  |                                  |   |                |                      |                            | ULT DSL         | 184.90 P     | 40.07    | 67.35                    | 6.74        | 74.09                    | 36228      |                  |             |
|   |                                  |                                  |   |                |                      |                            |                 |              |          |                          |             |                          |            |                  |             |
|   |                                  |                                  |   |                |                      |                            |                 |              |          |                          |             |                          |            |                  |             |
|   |                                  |                                  |   |                |                      |                            |                 |              |          |                          |             |                          |            |                  |             |
|   |                                  |                                  |   |                |                      |                            |                 |              |          |                          |             |                          |            |                  |             |
|   |                                  |                                  |   |                |                      |                            |                 |              |          |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 19 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location  | Site<br>No.                      | Receipt<br>Number                            | Customer<br>Reference                                    | Product/Service |              |          |                          |             | Odo<br>meter<br>(km) | KM<br>Span | Litres/<br>100km | Cent/<br>km |                          |     |
|--|--|--|--|----------------------------------|--|--|-----------------|--------------|----------|--------------------------|-------------|----------------------|------------|------------------|-------------|--------------------------|-----|
|  |  |  |  |                                  |  |  | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) |                      |            |                  |             | Total<br>Inc GST<br>(\$) |     |
| Cost Centre<br><br>'050 15405338 03666<br>GCX392 2943<br>WHITE MITSUBISHI ROSA BUS   | 31/05/24<br>10/06/24<br>18/06/24<br>28/06/24                         | 15:12:09<br>15:10:27<br>15:48:14<br>10:00:03                         | SPEARWOOD<br>SPEARWOOD<br>BIBRA LAKE<br>SPEARWOOD                              | WA<br>WA<br>WA<br>WA             | 6443<br>6443<br>7451<br>6443                 | 015665<br>015947<br>049169<br>016515                     |                 | DIESEL       | 40.07    | 67.35                    | 6.74        | 74.09                |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 40.07    | 67.35                    | 6.74        | 74.09                |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 296.30   | 505.10                   | 50.50       | 555.60               |            | 1579             | 18.8        | 35.                      |     |
|  |  |  |  |                                  |  |  |                 | DIESEL       | 40.07    | 67.35                    | 6.74        | 74.09                |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 40.07    | 67.35                    | 6.74        | 74.09                |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 296.30   | 505.10                   | 50.50       | 555.60               |            | 1579             | 18.8        | 35.                      |     |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 181.68   | 50.18                    | 82.88       | 8.29                 | 91.17      | 123963           | 278         | 18.1                     | 32. |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 180.63   | 37.87                    | 62.19       | 6.22                 | 68.41      | 124130           | 167         | 22.7                     | 41. |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 180.63   | 50.31                    | 82.61       | 8.26                 | 90.87      | 124403           | 273         | 18.4                     | 33. |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 183.40   | 38.35                    | 63.94       | 6.39                 | 70.33      | 124581           | 178         | 21.5                     | 39. |
| Cost Centre<br><br>'050 15405338 04516<br>IDY275 2966<br>WHITE MITSUBISHI TRITON UTE | 13/06/24<br>18/06/24<br>26/06/24                                     | 14:27:46<br>08:54:32<br>22:37:50                                     | NAVAL BASE<br>NAVAL BASE<br>PARMELIA   | WA<br>WA<br>WA                   | 7770<br>7770<br>6178                         | 018512<br>018840<br>027242                               |                 | DIESEL       | 176.71   | 291.62                   | 29.16       | 320.78               |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 176.71   | 291.62                   | 29.16       | 320.78               |            | 896              | 19.7        | 35.                      |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 1,070.24 | 1,830.34                 | 183.02      | 2,013.36             |            | 5001             | 21.4        | 40.                      |     |
|  |  |  |  |                                  |  |  |                 | DIESEL       | 176.71   | 291.62                   | 29.16       | 320.78               |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 176.71   | 291.62                   | 29.16       | 320.78               |            | 896              | 19.7        | 35.                      |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 1,070.24 | 1,830.34                 | 183.02      | 2,013.36             |            | 5001             | 21.4        | 40.                      |     |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 176.90 P | 58.59                    | 94.23       | 9.42                 | 103.65     | 5985             | 502         | 11.7                     | 20. |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 178.63   | 54.87                    | 89.10       | 8.91                 | 98.01      | 6485             | 500         | 11.0                     | 19. |
|  |  |  |  |                                  |  |  |                 | ULT DSL      | 183.40   | 55.38                    | 92.34       | 9.23                 | 101.57     | 6997             | 512         | 10.8                     | 19. |
|  |  |  |  |                                  |  |  |                 | DIESEL       | 168.84   | 275.67                   | 27.56       | 303.23               |            |                  |             |                          |     |
| Cost Centre<br><br>'050 15405338 03674<br>EVR786 2993<br>WHITE MITSUBISHI ROSA BUS   | 05/06/24<br>07/06/24<br>11/06/24<br>14/06/24<br>20/06/24<br>26/06/24 | 08:55:48<br>09:45:20<br>09:47:12<br>15:04:59<br>15:26:02<br>09:40:49 | BIBRA LAKE<br>SPEARWOOD<br>BIBRA LAKE<br>BIBRA LAKE<br>SPEARWOOD<br>BIBRA LAKE | WA<br>WA<br>WA<br>WA<br>WA<br>WA | 7451<br>6443<br>7451<br>7451<br>6443<br>7451 | 011977<br>015861<br>012147<br>012266<br>016276<br>012558 |                 | DIESEL       | 168.84   | 275.67                   | 27.56       | 303.23               |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 168.84   | 275.67                   | 27.56       | 303.23               |            | 1514             | 11.2        | 20.                      |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 603.80   | 1,014.11                 | 101.40      | 1,115.51             |            | 5007             | 12.1        | 22.                      |     |
|  |  |  |  |                                  |  |  |                 | DIESEL       | 168.84   | 275.67                   | 27.56       | 303.23               |            |                  |             |                          |     |
|  |  |  |  |                                  |  |  | TOTAL           | THIS PERIOD  | 168.84   | 275.67                   | 27.56       | 303.23               |            | 1514             | 11.2        | 20.                      |     |
|  |  |  |  |                                  |  |  |                 | YEAR TO DATE | 603.80   | 1,014.11                 | 101.40      | 1,115.51             |            | 5007             | 12.1        | 22.                      |     |
|  |  |  |  |                                  |  |  |                 | ULSD G10     | 181.78   | 40.71                    | 67.27       | 6.73                 | 74.00      | 135127           | 265         | 15.4                     | 27. |
|  |  |  |  |                                  |  |  |                 | ULSD G10     | 180.78   | 32.15                    | 52.84       | 5.28                 | 58.12      | 135281           | 154         | 20.9                     | 37. |
|  |  |  |  |                                  |  |  |                 | ULSD G10     | 181.63   | 31.45                    | 51.93       | 5.19                 | 57.12      | 135442           | 161         | 19.5                     | 35. |
|  |  |  |  |                                  |  |  |                 | ULSD G10     | 181.63   | 61.92                    | 102.25      | 10.22                | 112.47     | 135786           | 344         | 18.0                     | 32. |
|  | ULT DSL  | 178.63   | 49.01  | 79.58                            | 7.96   | 87.54  | 136066          | 280          | 17.5     | 31.                      |             |                      |            |                  |             |                          |     |
|  | ULT DSL  | 184.90 P   | 50.93  | 85.61                            | 8.56   | 94.17  | 136308          | 242          | 21.0     | 38.                      |             |                      |            |                  |             |                          |     |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 20 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--------------------------|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |                          |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03740<br>HCL935 4255<br>WHITE FORD RANGER UTILITY   | 11/06/24             | 15:50:15             | PIARA WATERS             | WA          | 1110              | 012958                | DIESEL          |              | 266.17   | 439.48                   | 43.94       | 483.42                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 266.17   | 439.48                   | 43.94       | 483.42                   |            | 1446             | 33.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,462.28 | 2,500.97                 | 250.07      | 2,751.04                 |            | 6732             | 40.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 266.17   | 439.48                   | 43.94       | 483.42                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 266.17   | 439.48                   | 43.94       | 483.42                   |            | 1446             | 33.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 1,462.28 | 2,500.97                 | 250.07      | 2,751.04                 |            | 6732             | 40.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.63       | 66.35    | 110.16                   | 11.02       | 121.18                   | 61927      | 594              | 20.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 66.35    | 110.16                   | 11.02       | 121.18                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 66.35    | 110.16                   | 11.02       | 121.18                   |            | 594              | 20.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 870.15   | 1,484.73                 | 148.48      | 1,633.21                 |            | 8073             | 20.         |
| Cost Centre<br><br>'050 15405338 04367<br>GLP881 4264<br>SILVER FORD FOCUS HATCH     | 06/06/24<br>18/06/24 | 08:12:00<br>08:30:28 | SPEARWOOD<br>SPEARWOOD   | WA<br>WA    | 6443<br>6443      | 015813<br>016182      | DIESEL          |              | 66.35    | 110.16                   | 11.02       | 121.18                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 66.35    | 110.16                   | 11.02       | 121.18                   |            | 594              | 20.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 870.15   | 1,484.73                 | 148.48      | 1,633.21                 |            | 8073             | 20.         |
|  |                      |                      |                          |             |                   |                       | ULP UNM         | 173.38       | 38.52    | 60.72                    | 6.07        | 66.79                    | 119118     | 291              | 16.         |
|  |                      |                      |                          |             |                   |                       | ULP UNM         | 161.70 P     | 30.08    | 44.22                    | 4.42        | 48.64                    | 119409     |                  |             |
|  |                      |                      |                          |             |                   |                       | M/S             |              | 68.60    | 104.94                   | 10.49       | 115.43                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 68.60    | 104.94                   | 10.49       | 115.43                   |            | 291              | 39.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 471.26   | 766.05                   | 76.61       | 842.66                   |            | 4222             | 20.         |
|  |                      |                      |                          |             |                   |                       | M/S             |              | 68.60    | 104.94                   | 10.49       | 115.43                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 68.60    | 104.94                   | 10.49       | 115.43                   |            | 291              | 39.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 471.26   | 766.05                   | 76.61       | 842.66                   |            | 4222             | 20.         |
| Cost Centre<br><br>'050 15405338 03906<br>HGI138 4294<br>WHITE MITSUBISHI TRITON UTE | 13/06/24<br>24/06/24 | 09:14:37<br>14:40:58 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 012214<br>049579      | ULT DSL         | 182.63       | 58.31    | 96.81                    | 9.68        | 106.49                   | 99068      | 538              | 19.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.90 P     | 55.98    | 93.08                    | 9.31        | 102.39                   | 99620      | 552              | 18.         |
|  |                      |                      |                          |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |                          |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |



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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 21 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver   | Date                 | Time                 | Purchase Location        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|---|----------------------|----------------------|--------------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|   |                      |                      |                          |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 04342<br>GYZ376 4491<br>MINOR PLANT - WHITE TRITON | 19/06/24<br>19/06/24 | 06:42:30<br>06:47:10 | NAVAL BASE<br>NAVAL BASE | WA<br>WA    | 7770<br>7770      | 018900<br>018901      | DIESEL          |              | 114.29 | 189.89                   | 18.99       | 208.88                   |            |                  |             |
|   |                      |                      |                          |             |                   |                       | TOTAL           |              | 114.29 | 189.89                   | 18.99       | 208.88                   |            | 1090             | 19.         |
|   |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 657.63 | 1,130.99                 | 113.08      | 1,244.07                 |            | 6438             | 19.         |
|   |                      |                      |                          |             |                   |                       | DIESEL          |              | 114.29 | 189.89                   | 18.99       | 208.88                   |            |                  |             |
|   |                      |                      |                          |             |                   |                       | TOTAL           |              | 114.29 | 189.89                   | 18.99       | 208.88                   |            | 1090             | 19.         |
|   |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 657.63 | 1,130.99                 | 113.08      | 1,244.07                 |            | 6438             | 19.         |
| Cost Centre<br><br>'050 15405338 02866<br>GNL074 5043<br>WHITE KIA SPORTAGE WAGON   | 12/06/24<br>21/06/24 | 07:40:37<br>07:15:33 | BIBRA LAKE<br>SINGLETON  | WA<br>WA    | 7451<br>1151      | 048682<br>001883      | ULP UNM         | 166.70 P     | 9.97   | 15.11                    | 1.51        | 16.62                    | 777        |                  |             |
|   |                      |                      |                          |             |                   |                       | ULP UNM         | 166.70 P     | 45.51  | 68.97                    | 6.90        | 75.87                    | 777        |                  |             |
|   |                      |                      |                          |             |                   |                       | M/S             |              | 55.48  | 84.08                    | 8.41        | 92.49                    |            |                  |             |
|   |                      |                      |                          |             |                   |                       | TOTAL           |              | 55.48  | 84.08                    | 8.41        | 92.49                    |            |                  |             |
|   |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 55.48  | 84.08                    | 8.41        | 92.49                    |            |                  |             |
|   |                      |                      |                          |             |                   |                       | M/S             |              | 55.48  | 84.08                    | 8.41        | 92.49                    |            |                  |             |
| Cost Centre<br><br>'050 15405338 02569<br>GHO226 5282<br>WHITE HYUNDAI I30 HATCH    | 17/06/24             | 15:28:30             | SUCCESS                  | WA          | 5992              | 011737                | ULT DSL         | 182.63       | 46.78  | 77.67                    | 7.77        | 85.44                    | 119086     | 602              | 14.         |
|   |                      |                      |                          |             |                   |                       | ULT DSL         | 176.90 P     | 54.19  | 87.15                    | 8.71        | 95.86                    | 777        |                  |             |
|   |                      |                      |                          |             |                   |                       | DIESEL          |              | 100.97 | 164.82                   | 16.48       | 181.30                   |            |                  |             |
|   |                      |                      |                          |             |                   |                       | TOTAL           |              | 100.97 | 164.82                   | 16.48       | 181.30                   |            | 602              | 30.         |
|   |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 677.28 | 1,157.84                 | 115.78      | 1,273.62                 |            | 7775             | 16.         |
|   |                      |                      |                          |             |                   |                       | DIESEL          |              | 100.97 | 164.82                   | 16.48       | 181.30                   |            |                  |             |
|   |                      |                      |                          |             |                   |                       | TOTAL           |              | 100.97 | 164.82                   | 16.48       | 181.30                   |            | 602              | 30.         |
|   |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 677.28 | 1,157.84                 | 115.78      | 1,273.62                 |            | 7775             | 16.         |
|   |                      |                      |                          |             |                   |                       | ULT DSL         | 178.63       | 46.34  | 75.25                    | 7.53        | 82.78                    | 43341      | 1721             | 4.          |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 22 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                             | Time                             | Purchase Location                      | Site<br>No.    | Receipt<br>Number    | Customer<br>Reference      | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------------------|----------------------------------|--|----------------|----------------------|----------------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                                  |                                  |  |                |                      |                            | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03880<br>HGO065 5404<br>WHITE VW TIGUAN WAGON     | 06/06/24                         | 08:44:00                         | COCKBURN CENTRAL                       | WA             | 7395                 | 055183                     | DIESEL          |              | 46.34  | 75.25                    | 7.53        | 82.78                    |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 46.34  | 75.25                    | 7.53        | 82.78                    |            | 1721             | 2.7         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 253.52 | 432.93                   | 43.31       | 476.24                   |            | 4950             | 5.1         |
|  |                                  |                                  |  |                |                      |                            | DIESEL          |              | 46.34  | 75.25                    | 7.53        | 82.78                    |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 46.34  | 75.25                    | 7.53        | 82.78                    |            | 1721             | 2.7         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 253.52 | 432.93                   | 43.31       | 476.24                   |            | 4950             | 5.1         |
|  |                                  |                                  |  |                |                      |                            | ULP 95 UNM      | 183.21       | 37.92  | 63.15                    | 6.32        | 69.47                    | 23428      | 423              | 9.0         |
|  |                                  |                                  |  |                |                      |                            | M/S             |              | 37.92  | 63.15                    | 6.32        | 69.47                    |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 37.92  | 63.15                    | 6.32        | 69.47                    |            | 423              | 9.0         |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 236.01 | 413.57                   | 41.37       | 454.94                   |            | 2463             | 9.6         |
| Cost Centre<br><br>'050 15405338 04318<br>HXK969 5424<br>WHITE VOLKSWAGEN T-ROC    | 10/06/24<br>28/06/24             | 16:55:30<br>17:03:36             | SPEARWOOD<br>SPEARWOOD                 | WA<br>WA       | 6443<br>6443         | 015952<br>016530           | ULP 95 UNM      | 179.65       | 41.00  | 66.96                    | 6.70        | 73.66                    | 1151       |                  |             |
|  |                                  |                                  |  |                |                      |                            | ULP 95 UNM      | 181.17       | 23.28  | 38.35                    | 3.83        | 42.18                    | 11661      |                  |             |
|  |                                  |                                  |  |                |                      |                            | M/S             |              | 64.28  | 105.31                   | 10.53       | 115.84                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 64.28  | 105.31                   | 10.53       | 115.84                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 422.31 | 718.47                   | 71.83       | 790.30                   |            | 4842             | 8.7         |
|  |                                  |                                  |  |                |                      |                            | M/S             |              | 64.28  | 105.31                   | 10.53       | 115.84                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | TOTAL           |              | 64.28  | 105.31                   | 10.53       | 115.84                   |            |                  |             |
|  |                                  |                                  |  |                |                      |                            | YEAR TO DATE    |              | 422.31 | 718.47                   | 71.83       | 790.30                   |            | 4842             | 8.7         |
|  |                                  |                                  |  |                |                      |                            | ULSD G10        | 181.78       | 51.08  | 84.41                    | 8.44        | 92.85                    | 36675      | 592              | 8.6         |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 180.63       | 54.77  | 89.94                    | 8.99        | 98.93                    | 37295      | 620              | 8.8         |
| Cost Centre<br><br>'050 15405338 03716<br>HBW349 5463<br>WHITE FORD RANGER UTILITY | 05/06/24<br>17/06/24<br>27/06/24 | 06:44:18<br>13:35:45<br>07:42:38 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA | 7451<br>7451<br>7451 | 048186<br>049059<br>049832 | ULSD G10        | 181.78       | 51.08  | 84.41                    | 8.44        | 92.85                    | 36675      | 592              | 8.6         |
|  |                                  |                                  |  |                |                      |                            | ULT DSL         | 180.63       | 54.77  | 89.94                    | 8.99        | 98.93                    | 37295      | 620              | 8.8         |
|  |                                  |                                  |  |                |                      |                            | ULSD G10        | 181.90 P     | 44.48  | 73.55                    | 7.36        | 80.91                    | 37815      | 520              | 8.6         |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |
|  |                                  |                                  |  |                |                      |                            |                 |              |        |                          |             |                          |            |                  |             |

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CITY OF COCKBURN



Account Number: 0050188034      Customer Number: 0115405338      Page: 23 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                             | Time                             | Purchase Location                    | Site<br>No.    | Receipt<br>Number    | Customer<br>Reference      | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------------------|----------------------------------|--------------------------------------|----------------|----------------------|----------------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                                  |                                  |                                      |                |                      |                            | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 03559<br>GZB377 5473<br>WHITE TOYOTA CAMRY SEDAN    | 12/06/24<br>25/06/24             | 15:37:03<br>09:00:53             | SPEARWOOD<br>BIBRA LAKE              | WA<br>WA       | 6443<br>6443         | 016023<br>049637           | DIESEL          |              | 150.33   | 247.90                   | 24.79       | 272.69                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 150.33   | 247.90                   | 24.79       | 272.69                   |            | 1732             | 8.7         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 337.47   | 564.59                   | 56.45       | 621.04                   |            | 2815             | 12.0        |
|  |                                  |                                  |                                      |                |                      |                            | DIESEL          |              | 150.33   | 247.90                   | 24.79       | 272.69                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 150.33   | 247.90                   | 24.79       | 272.69                   |            | 1732             | 8.7         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 337.47   | 564.59                   | 56.45       | 621.04                   |            | 2815             | 12.0        |
|  |                                  |                                  |                                      |                |                      |                            | BP ULT UNM      | 183.66       | 46.37    | 77.42                    | 7.74        | 85.16                    | 100244     | 804              | 5.8         |
|  |                                  |                                  |                                      |                |                      |                            | BP ULT UNM      | 187.17       | 44.81    | 76.25                    | 7.62        | 83.87                    | 100876     | 632              | 7.1         |
|  |                                  |                                  |                                      |                |                      |                            | M/S             |              | 91.18    | 153.67                   | 15.36       | 169.03                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 91.18    | 153.67                   | 15.36       | 169.03                   |            | 1436             | 6.3         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 829.65   | 1,405.40                 | 140.54      | 1,545.94                 |            | 9594             | 8.6         |
| Cost Centre<br><br>'050 15405338 04185<br>HSD237 5494<br>WHITE MITSUBISHI TRITON UTE | 06/06/24<br>14/06/24<br>26/06/24 | 12:22:50<br>14:13:12<br>10:38:03 | SPEARWOOD<br>SPEARWOOD<br>BIBRA LAKE | WA<br>WA<br>WA | 6443<br>6443<br>7451 | 015821<br>016081<br>049747 | M/S             |              | 91.18    | 153.67                   | 15.36       | 169.03                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 91.18    | 153.67                   | 15.36       | 169.03                   |            | 1436             | 6.3         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 829.65   | 1,405.40                 | 140.54      | 1,545.94                 |            | 9594             | 8.6         |
|  |                                  |                                  |                                      |                |                      |                            | ULT DSL         | 180.78       | 62.34    | 102.45                   | 10.25       | 112.70                   | 39017      | 2141             | 2.9         |
|  |                                  |                                  |                                      |                |                      |                            | ULT DSL         | 180.63       | 60.14    | 98.75                    | 9.88        | 108.63                   | 39714      | 697              | 8.6         |
|  |                                  |                                  |                                      |                |                      |                            | ULT DSL         | 184.90 P     | 62.07    | 104.34                   | 10.43       | 114.77                   | 40320      | 606              | 10.2        |
|  |                                  |                                  |                                      |                |                      |                            | DIESEL          |              | 184.55   | 305.54                   | 30.56       | 336.10                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 184.55   | 305.54                   | 30.56       | 336.10                   |            | 3444             | 5.4         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 1,266.43 | 2,162.63                 | 216.26      | 2,378.89                 |            | 9563             | 13.2        |
|  |                                  |                                  |                                      |                |                      |                            | DIESEL          |              | 184.55   | 305.54                   | 30.56       | 336.10                   |            |                  |             |
|  |                                  |                                  |                                      |                |                      |                            | TOTAL           |              | 184.55   | 305.54                   | 30.56       | 336.10                   |            | 3444             | 5.4         |
|  |                                  |                                  |                                      |                |                      |                            | YEAR TO DATE    |              | 1,266.43 | 2,162.63                 | 216.26      | 2,378.89                 |            | 9563             | 13.2        |
| Cost Centre<br><br>'050 15405338 04268<br>HUL717 5504<br>WHITE FORD RANGER UTE       | 11/06/24<br>27/06/24             | 13:22:32<br>06:18:07             | COCKBURN CENTRAL<br>MANNING          | WA<br>WA       | 7395<br>6227         | 055506<br>297143           | ULT DSL         | 182.63       | 75.04    | 124.59                   | 12.46       | 137.05                   | 24929      | 885              | 8.5         |
|  |                                  |                                  |                                      |                |                      |                            | ULT DSL         | 178.90 P     | 74.80    | 121.65                   | 12.17       | 133.82                   | 25774      | 845              | 8.9         |
|  |                                  |                                  |                                      |                |                      |                            |                 |              |          |                          |             |                          |            |                  | 15.         |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 24 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver   | Date     | Time     | Purchase Location | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|---|----------|----------|-------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|   |          |          |                   |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>'050 15405338 04466<br>HHE012 5523<br>WHITE FORD RANGER UTILITY      | 07/06/24 | 14:08:28 | SPEARWOOD         | WA          | 6443              | 015871                | DIESEL          |              | 149.84 | 246.24                   | 24.63       | 270.87                   |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 149.84 | 246.24                   | 24.63       | 270.87                   |            | 1730             | 8.7         |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 838.22 | 1,432.50                 | 143.27      | 1,575.77                 |            | 9414             | 8.9         |
|   |          |          |                   |             |                   |                       | DIESEL          |              | 149.84 | 246.24                   | 24.63       | 270.87                   |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 149.84 | 246.24                   | 24.63       | 270.87                   |            | 1730             | 8.7         |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 838.22 | 1,432.50                 | 143.27      | 1,575.77                 |            | 9414             | 8.9         |
|   |          |          |                   |             |                   |                       | ULT DSL         | 180.78       | 72.49  | 119.14                   | 11.91       | 131.05                   | 34063      |                  |             |
|   |          |          |                   |             |                   |                       | DIESEL          |              | 72.49  | 119.14                   | 11.91       | 131.05                   |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 72.49  | 119.14                   | 11.91       | 131.05                   |            |                  |             |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 484.93 | 819.94                   | 81.99       | 901.93                   |            | 2605             | 18.6        |
| Cost Centre<br><br>'050 15405338 03542<br>GYZ082 5542<br>WHITE SUBARU FORESTER<br>WAGON | 26/06/24 | 09:27:14 | SPEARWOOD         | WA          | 6443              | 016443                | DIESEL          |              | 72.49  | 119.14                   | 11.91       | 131.05                   |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 72.49  | 119.14                   | 11.91       | 131.05                   |            |                  |             |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 484.93 | 819.94                   | 81.99       | 901.93                   |            | 2605             | 18.6        |
|   |          |          |                   |             |                   |                       | ULP UNM         | 172.99       | 43.46  | 68.35                    | 6.83        | 75.18                    | 777        |                  |             |
|   |          |          |                   |             |                   |                       | M/S             |              | 43.46  | 68.35                    | 6.83        | 75.18                    |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 43.46  | 68.35                    | 6.83        | 75.18                    |            |                  |             |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 298.87 | 503.36                   | 50.32       | 553.68                   |            | 1000             | 29.9        |
|   |          |          |                   |             |                   |                       | M/S             |              | 43.46  | 68.35                    | 6.83        | 75.18                    |            |                  |             |
|   |          |          |                   |             |                   |                       | TOTAL           |              | 43.46  | 68.35                    | 6.83        | 75.18                    |            |                  |             |
|   |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 298.87 | 503.36                   | 50.32       | 553.68                   |            | 1000             | 29.9        |
| Cost Centre<br><br>'050 15405338 03773<br>HDY134 5552<br>WHITE ISUZU MUX WAGON          | 24/06/24 | 10:21:55 | BIBRA LAKE        | WA          | 7451              | 049540                | ULT DSL         | 182.90 P     | 52.21  | 86.81                    | 8.68        | 95.49                    | 25701      | 468              | 11.2        |
|   |          |          |                   |             |                   |                       |                 |              |        |                          |             |                          |            |                  |             |
|   |          |          |                   |             |                   |                       |                 |              |        |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 25 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date   | Time   | Purchase Location   | Site<br>No.  | Receipt<br>Number  | Customer<br>Reference  | Product/Service |                             |                    |                          |                 | Odo<br>meter<br>(km) | KM<br>Span | Litres/<br>100km | Cent/<br>/km |                          |      |
|--|--|--|---|--|--|--|-----------------|-----------------------------|--------------------|--------------------------|-----------------|----------------------|------------|------------------|--------------|--------------------------|------|
|  |  |  |   |  |  |  | Description     | CPL<br>Price                | Litres             | Total<br>Exc GST<br>(\$) | GST<br>(\$)     |                      |            |                  |              | Total<br>Inc GST<br>(\$) |      |
| Post Centre<br><br>'050 15405338 03690<br>HBD279 5701<br>WHITE ISUZU D-MAX UTILITY | 01/06/24<br>03/06/24<br>11/06/24<br>12/06/24<br>13/06/24<br>16/06/24<br>17/06/24<br>18/06/24<br>26/06/24<br>27/06/24<br>29/06/24 | 17:02:17<br>13:08:46<br>05:03:27<br>04:01:27<br>05:02:56<br>05:14:03<br>17:18:06<br>17:35:48<br>16:41:14<br>16:17:50<br>16:28:59 | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>SPEARWOOD<br>SPEARWOOD<br>SPEARWOOD<br>COCKBURN CENTRAL<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE | WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA | 7451<br>7451<br>7451<br>6443<br>6443<br>6443<br>7395<br>7451<br>7451<br>7451<br>7451 | 048037<br>048071<br>048576<br>015999<br>016037<br>016120<br>055899<br>049178<br>049805<br>012587<br>050035 |                 | DIESEL                      | 52.21              | 86.81                    | 8.68            | 95.49                |            |                  |              |                          |      |
|  |  |  |   |  |  |  | TOTAL           | THIS PERIOD<br>YEAR TO DATE | 52.21<br>377.02    | 86.81<br>648.01          | 8.68<br>64.80   | 95.49<br>712.81      |            | 468<br>3103      | 11.2<br>12.2 | 20.<br>23.               |      |
|  |  |  |   |  |  |  |                 | DIESEL                      | 52.21              | 86.81                    | 8.68            | 95.49                |            |                  |              |                          |      |
|  |  |  |   |  |  |  | TOTAL           | THIS PERIOD<br>YEAR TO DATE | 52.21<br>377.02    | 86.81<br>648.01          | 8.68<br>64.80   | 95.49<br>712.81      |            | 468<br>3103      | 11.2<br>12.2 | 20.<br>23.               |      |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 183.68             | 22.39                    | 37.39           | 3.74                 | 41.13      | 168431           |              |                          |      |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 182.78             | 25.31                    | 42.05           | 4.21                 | 46.26      | 169601           | 1170         | 2.2                      | 4.   |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 182.63             | 23.19                    | 38.50           | 3.85                 | 42.35      | 169897           | 296          | 7.8                      | 14.  |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 180.63             | 16.32                    | 26.80           | 2.68                 | 29.48      | 169909           | 12           | 136.0                    | 245. |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 180.63             | 19.42                    | 31.89           | 3.19                 | 35.08      | 170075           | 166          | 11.7                     | 21.  |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 180.63             | 31.44                    | 51.63           | 5.16                 | 56.79      | 170331           | 256          | 12.3                     | 22.  |
| Post Centre<br><br>'050 15405338 03609<br>GZL076 5711<br>WHITE NISSAN QASHQAI SUV  | 06/06/24<br>12/06/24<br>13/06/24<br>14/06/24<br>20/06/24<br>26/06/24<br>29/06/24   | 13:34:16<br>15:14:06<br>17:20:16<br>17:37:55<br>05:30:54<br>04:52:18<br>05:32:31   | BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE<br>BIBRA LAKE  | WA<br>WA<br>WA<br>WA<br>WA<br>WA<br>WA                         | 7451<br>7451<br>7451<br>7451<br>7451<br>7451<br>7451                                 | 048313<br>048735<br>012241<br>048917<br>049276<br>049713<br>049994   |                 | ULT DSL                     | 180.63             | 25.76                    | 42.30           | 4.23                 | 46.53      | 170356           | 25           | 103.0                    | 186. |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 180.63             | 29.58                    | 48.57           | 4.86                 | 53.43      | 170771           | 415          | 7.1                      | 12.  |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 184.90 P           | 41.02                    | 68.95           | 6.90                 | 75.85      | 17146            |              |                          |      |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 184.90 P           | 18.17                    | 30.55           | 3.05                 | 33.60      | 171332           |              |                          |      |
|  |  |  |   |  |  |  |                 | ULT DSL                     | 184.90 P           | 34.57                    | 58.11           | 5.81                 | 63.92      | 17102            |              |                          |      |
|  |  |  |   |  |  |  |                 | DIESEL                      | 287.17             | 476.74                   | 47.68           | 524.42               |            |                  |              |                          |      |
|  |  |  |   |  |  |  | TOTAL           | THIS PERIOD<br>YEAR TO DATE | 287.17<br>2,792.72 | 476.74<br>4,788.59       | 47.68<br>478.90 | 524.42<br>5,267.49   |            | 2340<br>20319    | 12.3<br>13.7 | 22.<br>25.               |      |
|  |  |  |   |  |  |  |                 | DIESEL                      | 287.17             | 476.74                   | 47.68           | 524.42               |            |                  |              |                          |      |
|  |  |  |   |  |  |  | TOTAL           | THIS PERIOD<br>YEAR TO DATE | 287.17<br>2,792.72 | 476.74<br>4,788.59       | 47.68<br>478.90 | 524.42<br>5,267.49   |            | 2340<br>20319    | 12.3<br>13.7 | 22.<br>25.               |      |
|  |  |  |   |  |  |  |                 | ULP UNM                     | 175.38             | 51.37                    | 81.90           | 8.19                 | 90.09      | 208252           | 541          | 9.5                      | 16.  |
|  | ULP UNM  | 173.61   | 55.54   | 87.65  | 8.77   | 96.42  | 208837          | 585                         | 9.5                | 16.                      |                 |                      |            |                  |              |                          |      |
|  | ULP UNM  | 173.61   | 28.52   | 45.01  | 4.50   | 49.51  | 209139          | 302                         | 9.4                | 16.                      |                 |                      |            |                  |              |                          |      |
|  | ULP UNM  | 173.61   | 28.91   | 45.63  | 4.56   | 50.19  | 209261          | 122                         | 23.7               | 41.                      |                 |                      |            |                  |              |                          |      |
|  | ULP UNM  | 173.56   | 33.11   | 52.24  | 5.22   | 57.46  | 209670          | 409                         | 8.1                | 14.                      |                 |                      |            |                  |              |                          |      |
|  | ULP UNM  | 163.70 P   | 19.35   | 28.80  | 2.88   | 31.68  | 209874          | 204                         | 9.5                | 15.                      |                 |                      |            |                  |              |                          |      |
|  | ULP UNM  | 174.99   | 18.10   | 28.79  | 2.88   | 31.67  | 220033          |                             |                    |                          |                 |                      |            |                  |              |                          |      |

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2024 Period Ending: 30/06/2024

Page: 26 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date     | Time     | Purchase Location | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------|----------|-------------------|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |          |          |                   |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Cost Centre<br><br>050 15405338 03617<br>GZL077 5721<br>WHITE NISSAN QASHQAI SUV | 02/06/24 | 22:20:57 | COCKBURN CENTRAL  | WA          | 7395              | 002242                | M/S             |              | 234.90   | 370.02                   | 37.00       | 407.02                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           | THIS PERIOD  | 234.90   | 370.02                   | 37.00       | 407.02                   |            | 2163             | 10.9        |
|  |          |          |                   |             |                   |                       |                 | YEAR TO DATE | 2,624.24 | 4,287.11                 | 428.70      | 4,715.81                 |            | 16025            | 16.4        |
|  |          |          |                   |             |                   |                       | M/S             |              | 234.90   | 370.02                   | 37.00       | 407.02                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           | THIS PERIOD  | 234.90   | 370.02                   | 37.00       | 407.02                   |            | 2163             | 10.9        |
|  |          |          |                   |             |                   |                       |                 | YEAR TO DATE | 2,624.24 | 4,287.11                 | 428.70      | 4,715.81                 |            | 16025            | 16.4        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 177.70 P     | 10.56    | 17.06                    | 1.71        | 18.77                    | 222909     | 70               | 15.1        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.70 P     | 16.14    | 25.49                    | 2.55        | 28.04                    | 223078     | 169              | 9.6         |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.70 P     | 21.28    | 33.60                    | 3.36        | 36.96                    | 223237     | 159              | 13.4        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.70 P     | 17.22    | 27.19                    | 2.72        | 29.91                    | 223370     | 133              | 12.9        |
| Cost Centre<br><br>050 15405338 04474<br>IBU371 5732<br>ORD RANGER WHITE         | 31/05/24 | 17:17:37 | BIBRA LAKE        | WA          | 7451              | 011893                | ULP UNM         | 173.61       | 22.79    | 35.97                    | 3.60        | 39.57                    | 223627     | 257              | 8.9         |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.61       | 20.85    | 32.91                    | 3.29        | 36.20                    | 223809     | 182              | 11.5        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.61       | 20.07    | 31.67                    | 3.17        | 34.84                    | 22674      |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.61       | 17.04    | 26.89                    | 2.69        | 29.58                    | 224080     |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 171.61       | 23.13    | 36.08                    | 3.61        | 39.69                    | 224347     | 267              | 8.7         |
|  |          |          |                   |             |                   |                       | ULP UNM         | 167.70 P     | 25.11    | 38.28                    | 3.83        | 42.11                    | 223482     |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 163.70 P     | 21.21    | 31.56                    | 3.16        | 34.72                    | 224759     | 1277             | 1.7         |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.56       | 14.69    | 23.18                    | 2.32        | 25.50                    | 22468      |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.56       | 16.68    | 26.32                    | 2.63        | 28.95                    | 225033     |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.56       | 14.70    | 23.19                    | 2.32        | 25.51                    | 225179     | 146              | 10.1        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.56       | 17.49    | 27.60                    | 2.76        | 30.36                    | 777        |                  |             |
| Cost Centre<br><br>050 15405338 04474<br>IBU371 5732<br>ORD RANGER WHITE         | 31/05/24 | 23:30:32 | SOUTH FREMANTLE   | WA          | 9802              | 012844                | ULP UNM         | 173.56       | 16.95    | 26.75                    | 2.67        | 29.42                    | 225500     |                  |             |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.56       | 12.07    | 19.05                    | 1.90        | 20.95                    | 225577     | 77               | 15.7        |
|  |          |          |                   |             |                   |                       | ULP UNM         | 173.70 P     | 23.57    | 37.22                    | 3.72        | 40.94                    | 225857     | 280              | 8.4         |
|  |          |          |                   |             |                   |                       | M/S             |              | 331.55   | 520.01                   | 52.01       | 572.02                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           | THIS PERIOD  | 331.55   | 520.01                   | 52.01       | 572.02                   |            | 3017             | 11.0        |
|  |          |          |                   |             |                   |                       |                 | YEAR TO DATE | 2,113.54 | 3,370.64                 | 337.04      | 3,707.68                 |            | 12073            | 17.5        |
|  |          |          |                   |             |                   |                       | M/S             |              | 331.55   | 520.01                   | 52.01       | 572.02                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           | THIS PERIOD  | 331.55   | 520.01                   | 52.01       | 572.02                   |            | 3017             | 11.0        |
|  |          |          |                   |             |                   |                       |                 | YEAR TO DATE | 2,113.54 | 3,370.64                 | 337.04      | 3,707.68                 |            | 12073            | 17.5        |
|  |          |          |                   |             |                   |                       | ULT DSL         | 183.68       | 21.71    | 36.25                    | 3.63        | 39.88                    | 20027      |                  |             |
| Cost Centre<br><br>050 15405338 04474<br>IBU371 5732<br>ORD RANGER WHITE         | 07/06/24 | 17:27:31 | COCKBURN CENTRAL  | WA          | 7395              | 055279                | ULT DSL         | 181.68       | 15.26    | 25.20                    | 2.52        | 27.72                    | 21120      | 1093             | 1.4         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 183.68       | 7.20     | 12.02                    | 1.20        | 13.22                    | 21269      | 149              | 4.8         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 180.78       | 18.66    | 30.66                    | 3.07        | 33.73                    | 21388      | 119              | 15.7        |
|  |          |          |                   |             |                   |                       | ULT DSL         | 182.78       | 34.31    | 57.01                    | 5.70        | 62.71                    | 21932      | 544              | 6.3         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 182.78       | 48.59    | 80.74                    | 8.07        | 88.81                    | 21971      | 39               | 124.6       |
|  |          |          |                   |             |                   |                       | ULT DSL         |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | ULT DSL         |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | ULT DSL         |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | ULT DSL         |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | ULT DSL         |              |          |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 27 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver                           | Date     | Time     | Purchase Location |      | Site No. | Receipt Number | Customer Reference | Product/Service |              |          |                    |          | Odo meter (km) | KM Span | Litres/ 100km | Cent/ km |                    |
|---|----------|----------|-------------------|------|----------|----------------|--------------------|-----------------|--------------|----------|--------------------|----------|----------------|---------|---------------|----------|--------------------|
|   |          |          |                   |      |          |                |                    | Description     | CPL Price    | Litres   | Total Exc GST (\$) | GST (\$) |                |         |               |          | Total Inc GST (\$) |
| Post Centre   | 08/06/24 | 17:28:44 | BIBRA LAKE        | WA   | 7451     | 048457         | ULTRADIS           | ULT DSL         | 182.78       | 23.99    | 39.86              | 3.99     | 43.85          | 22195   | 224           | 10.7     | 19.                |
|   | 12/06/24 | 17:29:25 | BIBRA LAKE        | WA   | 7451     | 012200         |                    | ULT DSL         | 182.63       | 52.99    | 87.98              | 8.80     | 96.78          | 22760   | 565           | 9.4      | 17.                |
|   | 13/06/24 | 17:29:20 | BIBRA LAKE        | WA   | 7451     | 012244         |                    | ULT DSL         | 182.63       | 17.27    | 28.67              | 2.87     | 31.54          | 22925   | 165           | 10.5     | 19.                |
|   | 14/06/24 | 05:36:43 | BIBRA LAKE        | WA   | 7451     | 048826         |                    | ULT DSL         | 182.63       | 24.00    | 39.85              | 3.98     | 43.83          | 23200   | 275           | 8.7      | 15.                |
|   | 14/06/24 | 17:35:49 | BIBRA LAKE        | WA   | 7451     | 048916         |                    | ULT DSL         | 182.63       | 17.92    | 29.75              | 2.98     | 32.73          | 2395    |               |          |                    |
|   | 15/06/24 | 17:30:24 | BIBRA LAKE        | WA   | 7451     | 048967         |                    | ULT DSL         | 182.63       | 12.59    | 20.90              | 2.09     | 22.99          | 23975   |               |          |                    |
|   | 16/06/24 | 17:40:50 | BIBRA LAKE        | WA   | 7451     | 012282         |                    | ULT DSL         | 182.63       | 19.03    | 31.60              | 3.16     | 34.76          | 23659   |               |          |                    |
|   | 23/06/24 | 04:28:05 | SUCCESS           | WA   | 5992     | 011943         |                    | ULT DSL         | 178.63       | 34.32    | 55.73              | 5.57     | 61.30          | 240043  |               |          |                    |
|   | 24/06/24 | 05:37:53 | BIBRA LAKE        | WA   | 7451     | 049494         |                    | ULT DSL         | 182.90 P     | 24.18    | 40.21              | 4.02     | 44.23          | 24297   |               |          |                    |
|   | 25/06/24 | 05:42:55 | BIBRA LAKE        | WA   | 7451     | 049605         |                    | ULT DSL         | 182.90 P     | 23.00    | 38.25              | 3.82     | 42.07          | 24530   | 233           | 9.9      | 18.                |
|   | 27/06/24 | 05:33:06 | BIBRA LAKE        | WA   | 7451     | 049815         |                    | ULT DSL         | 184.90 P     | 24.94    | 41.92              | 4.19     | 46.11          | 2473    |               |          |                    |
|   | 28/06/24 | 05:35:19 | BIBRA LAKE        | WA   | 7451     | 049898         |                    | ULT DSL         | 184.90 P     | 17.44    | 29.32              | 2.93     | 32.25          | 24960   |               |          |                    |
|   | 29/06/24 | 05:35:05 | BIBRA LAKE        | WA   | 7451     | 049995         |                    | ULT DSL         | 184.90 P     | 21.33    | 35.85              | 3.59     | 39.44          | 25177   | 217           | 9.8      | 18.                |
|   | 29/06/24 | 17:35:40 | BIBRA LAKE        | WA   | 7451     | 050041         |                    | ULT DSL         | 184.90 P     | 13.45    | 22.61              | 2.26     | 24.87          | 25328   | 151           | 8.9      | 16.                |
|   |          |          |                   |      |          |                |                    | DIESEL          |              | 472.18   | 784.38             | 78.44    | 862.82         |         |               |          |                    |
|   |          |          |                   |      |          |                |                    | TOTAL           | THIS PERIOD  | 472.18   | 784.38             | 78.44    | 862.82         |         | 3774          | 12.5     | 22.                |
|   |          |          |                   |      |          |                |                    | YEAR TO DATE    | 2,562.68     | 4,419.61 | 441.95             | 4,861.56 |                | 23094   | 11.1          | 21.      |                    |
|   |          |          |                   | 5732 |          |                |                    | DIESEL          |              | 472.18   | 784.38             | 78.44    | 862.82         |         |               |          |                    |
|   |          |          |                   |      |          |                |                    | TOTAL           | THIS PERIOD  | 472.18   | 784.38             | 78.44    | 862.82         |         | 3774          | 12.5     | 22.                |
|   |          |          |                   |      |          |                |                    |                 | YEAR TO DATE | 2,562.68 | 4,419.61           | 441.95   | 4,861.56       |         | 23094         | 11.1     | 21.                |
| '050 15405338 04334<br>HWC304 5742<br>WHITE FORD RANGER | 31/05/24 | 17:38:58 | BIBRA LAKE        | WA   | 7451     | 011896         | ULTRADIS           | ULT DSL         | 183.68       | 26.45    | 44.16              | 4.42     | 48.58          | 79228   | 251           | 10.5     | 19.                |
|   | 01/06/24 | 17:39:57 | BIBRA LAKE        | WA   | 7451     | 048039         |                    | ULT DSL         | 183.68       | 25.67    | 42.86              | 4.29     | 47.15          | 79525   | 297           | 8.6      | 15.                |
|   | 03/06/24 | 04:22:33 | SPEARWOOD         | WA   | 6443     | 015716         |                    | ULT DSL         | 180.78       | 28.64    | 47.07              | 4.71     | 51.78          | 79825   | 300           | 9.5      | 17.                |
|   | 03/06/24 | 17:18:58 | SPEARWOOD         | WA   | 6443     | 015730         |                    | ULT DSL         | 180.78       | 14.31    | 23.52              | 2.35     | 25.87          | 79975   | 150           | 9.5      | 17.                |
|   | 04/06/24 | 17:46:00 | BIBRA LAKE        | WA   | 7451     | 011949         |                    | ULT DSL         | 182.78       | 26.67    | 44.32              | 4.43     | 48.75          | 80230   | 255           | 10.5     | 19.                |
|   | 06/06/24 | 05:49:07 | BIBRA LAKE        | WA   | 7451     | 048260         |                    | ULT DSL         | 182.78       | 52.72    | 87.60              | 8.76     | 96.36          | 22426   |               |          |                    |
|   | 06/06/24 | 17:37:04 | BIBRA LAKE        | WA   | 7451     | 048335         |                    | ULT DSL         | 182.78       | 32.27    | 53.62              | 5.36     | 58.98          | 80610   |               |          |                    |
|   | 07/06/24 | 17:35:15 | BIBRA LAKE        | WA   | 7451     | 048416         |                    | ULT DSL         | 182.78       | 22.49    | 37.37              | 3.74     | 41.11          | 80831   | 221           | 10.2     | 18.                |
|   | 08/06/24 | 05:25:55 | BIBRA LAKE        | WA   | 7451     | 048418         |                    | ULT DSL         | 182.78       | 23.02    | 38.25              | 3.83     | 42.08          | 81074   | 243           | 9.5      | 17.                |
|   | 08/06/24 | 17:34:50 | BIBRA LAKE        | WA   | 7451     | 048458         |                    | ULT DSL         | 182.78       | 19.60    | 32.40              | 3.24     | 35.64          | 81266   | 192           | 10.2     | 18.                |
|   | 09/06/24 | 17:22:21 | SUCCESS           | WA   | 5992     | 031593         |                    | ULT DSL         | 180.78       | 14.03    | 23.05              | 2.31     | 25.36          | 81419   | 153           | 9.2      | 16.                |
|   | 10/06/24 | 17:37:28 | BIBRA LAKE        | WA   | 7451     | 048570         |                    | ULT DSL         | 182.63       | 24.59    | 40.83              | 4.08     | 44.91          | 81671   | 252           | 9.8      | 17.                |
|   | 11/06/24 | 05:26:20 | BIBRA LAKE        | WA   | 7451     | 048579         |                    | ULT DSL         | 182.63       | 16.41    | 27.25              | 2.72     | 29.97          | 81848   | 177           | 9.3      | 16.                |
|   | 11/06/24 | 17:35:25 | BIBRA LAKE        | WA   | 7451     | 012167         |                    | ULT DSL         | 182.63       | 17.49    | 29.04              | 2.90     | 31.94          | 82022   | 174           | 10.1     | 18.                |
|   | 12/06/24 | 04:57:41 | BIBRA LAKE        | WA   | 7451     | 048666         |                    | ULT DSL         | 182.63       | 16.79    | 27.87              | 2.79     | 30.66          | 82190   | 168           | 10.0     | 18.                |
|   | 13/06/24 | 05:27:22 | BIBRA LAKE        | WA   | 7451     | 048748         |                    | ULT DSL         | 182.63       | 22.25    | 36.95              | 3.69     | 40.64          | 82450   | 260           | 8.6      | 15.                |
|   | 14/06/24 | 05:45:26 | BIBRA LAKE        | WA   | 7451     | 048828         | ULT DSL            | 182.63          | 17.30        | 28.73    | 2.87               | 31.60    | 82621          | 171     | 10.1          | 18.      |                    |
|   | 15/06/24 | 05:12:23 | BIBRA LAKE        | WA   | 7451     | 048923         | ULT DSL            | 182.63          | 15.33        | 25.45    | 2.55               | 28.00    | 82772          | 151     | 10.2          | 18.      |                    |
|   | 16/06/24 | 04:53:43 | SPEARWOOD         | WA   | 6443     | 016119         | ULT DSL            | 180.63          | 18.42        | 30.25    | 3.02               | 33.27    | 82991          | 219     | 8.4           | 15.      |                    |
|   | 17/06/24 | 05:32:26 | BIBRA LAKE        | WA   | 7451     | 048991         | ULT DSL            | 180.63          | 25.72        | 42.24    | 4.22               | 46.46    | 83234          | 243     | 10.6          | 19.      |                    |

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2024 Period Ending: 30/06/2024

Page: 28 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver   | Date   | Time       | Purchase Location |            | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service             |              |                    |                          |                  | Odo<br>meter<br>(km) | KM<br>Span | Litres/<br>100km | Cent/<br>km  |                          |
|---|--|------------|-------------------|------------|-------------|-------------------|-----------------------|-----------------------------|--------------|--------------------|--------------------------|------------------|----------------------|------------|------------------|--------------|--------------------------|
|   |  |            |                   |            |             |                   |                       | Description                 | CPL<br>Price | Litres             | Total<br>Exc GST<br>(\$) | GST<br>(\$)      |                      |            |                  |              | Total<br>Inc GST<br>(\$) |
| Cost Centre<br><br>050 15405338 04326<br>HWC303 5752<br>WHITE FORD RANGER | 18/06/24   | 05:37:18   | BIBRA LAKE        | WA         | 7451        | 049082            | ULT DSL               | 180.63                      | 20.12        | 33.04              | 3.30                     | 36.34            | 83501                | 267        | 7.5              | 13.          |                          |
|   | 19/06/24   | 05:34:32   | BIBRA LAKE        | WA         | 7451        | 049187            | ULT DSL               | 180.63                      | 20.17        | 33.12              | 3.31                     | 36.43            | 83737                | 236        | 8.5              | 15.          |                          |
|   | 20/06/24   | 17:29:39   | BIBRA LAKE        | WA         | 7451        | 049364            | ULT DSL               | 180.63                      | 33.97        | 55.78              | 5.58                     | 61.36            | 84100                | 363        | 9.4              | 16.          |                          |
|   | 21/06/24   | 05:35:05   | BIBRA LAKE        | WA         | 7451        | 049374            | ULT DSL               | 180.63                      | 15.52        | 25.48              | 2.55                     | 28.03            | 84274                | 174        | 8.9              | 16.          |                          |
|   | 22/06/24   | 05:38:35   | BIBRA LAKE        | WA         | 7451        | 049434            | ULT DSL               | 180.63                      | 25.75        | 42.28              | 4.23                     | 46.51            | 84540                | 266        | 9.7              | 17.          |                          |
|   | 22/06/24   | 17:30:13   | BIBRA LAKE        | WA         | 7451        | 049467            | ULT DSL               | 180.63                      | 18.16        | 29.82              | 2.98                     | 32.80            | 84730                | 190        | 9.6              | 17.          |                          |
|   | 23/06/24   | 04:30:37   | SPEARWOOD         | WA         | 6443        | 016337            | ULT DSL               | 178.63                      | 14.72        | 23.90              | 2.39                     | 26.29            | 84835                | 105        | 14.0             | 25.          |                          |
|   | 23/06/24   | 17:34:27   | BIBRA LAKE        | WA         | 7451        | 049488            | ULT DSL               | 180.63                      | 21.92        | 35.99              | 3.60                     | 39.59            | 89053                |            |                  |              |                          |
|   | 25/06/24   | 05:30:03   | BIBRA LAKE        | WA         | 7451        | 049602            | ULT DSL               | 182.90 P                    | 34.66        | 57.63              | 5.76                     | 63.39            | 85452                |            |                  |              |                          |
|   | 25/06/24   | 17:11:07   | BIBRA LAKE        | WA         | 7451        | 049702            | ULT DSL               | 184.90 P                    | 20.49        | 34.45              | 3.44                     | 37.89            | 85668                | 216        | 9.5              | 17.          |                          |
|   | 26/06/24   | 17:38:42   | BIBRA LAKE        | WA         | 7451        | 049809            | ULT DSL               | 184.90 P                    | 18.63        | 31.32              | 3.13                     | 34.45            | 85870                | 202        | 9.2              | 17.          |                          |
|   | 27/06/24   | 17:31:48   | BIBRA LAKE        | WA         | 7451        | 012596            | ULT DSL               | 184.90 P                    | 32.72        | 55.00              | 5.50                     | 60.50            | 86211                | 341        | 9.6              | 17.          |                          |
|   | 28/06/24   | 17:32:04   | BIBRA LAKE        | WA         | 7451        | 049987            | ULT DSL               | 184.90 P                    | 25.36        | 42.63              | 4.26                     | 46.89            | 86507                | 296        | 8.6              | 15.          |                          |
|   |  |            |                   |            |             |                   |                       | DIESEL                      |              | 762.26             | 1263.27                  | 126.31           | 1389.58              |            |                  |              |                          |
|   | TOTAL  |            |                   |            |             |                   |                       | THIS PERIOD<br>YEAR TO DATE |              | 762.26<br>4,612.27 | 1,263.27<br>7,898.60     | 126.31<br>789.82 | 1,389.58<br>8,688.42 |            | 6533<br>40896    | 11.7<br>11.3 | 21.<br>21.               |
|   |  |            |                   |            |             |                   |                       | DIESEL                      |              | 762.26             | 1263.27                  | 126.31           | 1389.58              |            |                  |              |                          |
|   | TOTAL  |            |                   |            |             |                   |                       | THIS PERIOD<br>YEAR TO DATE |              | 762.26<br>4,612.27 | 1,263.27<br>7,898.60     | 126.31<br>789.82 | 1,389.58<br>8,688.42 |            | 6533<br>40896    | 11.7<br>11.3 | 21.<br>21.               |
|   | 050 15405338 04326<br>HWC303 5752<br>WHITE FORD RANGER | 31/05/24   | 05:18:59          | BIBRA LAKE | WA          | 7451              | 047915                | ULSD G10                    | 182.68       | 14.03              | 23.30                    | 2.33             | 25.63                | 62148      | 182              | 7.7          | 14.                      |
|   |  | 31/05/24   | 17:36:16          | BIBRA LAKE | WA          | 7451              | 011895                | ULT DSL                     | 183.68       | 11.96              | 19.97                    | 2.00             | 21.97                | 62245      | 97               | 12.3         | 22.                      |
|   |  | 01/06/24   | 05:18:50          | BIBRA LAKE | WA          | 7451              | 047999                | ULSD G10                    | 182.68       | 13.16              | 21.85                    | 2.19             | 24.04                | 62395      | 150              | 8.8          | 16.                      |
| 01/06/24  |  | 17:29:09   | BIBRA LAKE        | WA         | 7451        | 048038            | ULT DSL               | 183.68                      | 13.93        | 23.26              | 2.33                     | 25.59            | 62532                | 137        | 10.2             | 18.          |                          |
| 05/06/24  |  | 05:18:20   | BIBRA LAKE        | WA         | 7451        | 048175            | ULSD G10              | 181.78                      | 28.17        | 46.55              | 4.66                     | 51.21            | 62830                | 298        | 9.5              | 17.          |                          |
| 06/06/24  |  | 17:18:54   | SUCCESS           | WA         | 5992        | 031461            | ULT DSL               | 180.78                      | 31.15        | 51.19              | 5.12                     | 56.31            | 93186                |            |                  |              |                          |
| 09/06/24  |  | 05:15:24   | SPEARWOOD         | WA         | 6443        | 015911            | ULT DSL               | 180.78                      | 50.81        | 83.51              | 8.35                     | 91.86            | 63684                |            |                  |              |                          |
| 10/06/24  |  | 16:45:48   | BIBRA LAKE        | WA         | 7451        | 048564            | ULT DSL               | 182.63                      | 22.73        | 37.74              | 3.77                     | 41.51            | 63964                | 280        | 8.1              | 14.          |                          |
| 12/06/24  |  | 04:09:00   | SPEARWOOD         | WA         | 6443        | 016000            | ULT DSL               | 180.63                      | 28.51        | 46.82              | 4.68                     | 51.50            | 64256                | 292        | 9.8              | 17.          |                          |
| 13/06/24  |  | 05:38:28   | BIBRA LAKE        | WA         | 7451        | 048752            | ULT DSL               | 182.63                      | 9.94         | 16.50              | 1.65                     | 18.15            | 64382                | 126        | 7.9              | 14.          |                          |
| 14/06/24  |  | 05:38:01   | BIBRA LAKE        | WA         | 7451        | 048827            | ULT DSL               | 182.63                      | 9.37         | 15.55              | 1.56                     | 17.11            | 6494                 |            |                  |              |                          |
| 15/06/24  |  | 05:32:34   | BIBRA LAKE        | WA         | 7451        | 048927            | ULT DSL               | 182.63                      | 10.77        | 17.88              | 1.79                     | 19.67            | 64629                |            |                  |              |                          |
| 17/06/24  |  | 05:37:03   | BIBRA LAKE        | WA         | 7451        | 048992            | ULT DSL               | 180.63                      | 34.11        | 56.01              | 5.60                     | 61.61            | 65007                | 378        | 9.0              | 16.          |                          |
| 18/06/24  |  | 05:24:32   | BIBRA LAKE        | WA         | 7451        | 049080            | ULT DSL               | 180.63                      | 10.47        | 17.19              | 1.72                     | 18.91            | 65125                | 118        | 8.9              | 16.          |                          |
| 20/06/24  |  | 17:21:12   | COCKBURN CENTRAL  | WA         | 7395        | 056129            | ULT DSL               | 180.63                      | 44.35        | 72.83              | 7.28                     | 80.11            | 65578                | 453        | 9.8              | 17.          |                          |
| 22/06/24  |  | 17:06:06   | COCKBURN CENTRAL  | WA         | 7395        | 056263            | ULT DSL               | 180.63                      | 38.05        | 62.48              | 6.25                     | 68.73            | 65986                | 408        | 9.3              | 16.          |                          |
| 24/06/24  |  | 05:34:24   | BIBRA LAKE        | WA         | 7451        | 049491            | ULT DSL               | 182.90 P                    | 22.99        | 38.23              | 3.82                     | 42.05            | 66250                | 264        | 8.7              | 15.          |                          |
| 26/06/24  |  | 05:15:34   | BIBRA LAKE        | WA         | 7451        | 049715            | ULSD G10              | 181.90 P                    | 19.79        | 32.73              | 3.27                     | 36.00            | 66504                | 254        | 7.8              | 14.          |                          |
| 26/06/24  |  | 17:37:24   | BIBRA LAKE        | WA         | 7451        | 049808            | ULT DSL               | 184.90 P                    | 11.89        | 19.98              | 2.00                     | 21.98            | 66627                | 123        | 9.7              | 17.          |                          |
| 27/06/24  |  | 05:33:29   | BIBRA LAKE        | WA         | 7451        | 049816            | ULSD G10              | 181.90 P                    | 15.90        | 26.29              | 2.63                     | 28.92            | 66804                | 177        | 9.0              | 16.          |                          |
| 27/06/24  | 17:33:03   | BIBRA LAKE | WA                | 7451       | 012597      | ULT DSL           | 184.90 P              | 11.50                       | 19.33        | 1.93               | 21.26                    | 66936            | 132                  | 8.7        | 16.              |              |                          |



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BP Plus  
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CITY OF COCKBURN



Account Number: 0050188034      Customer Number: 0115405338      Page: 29 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver                           | Date     | Time     | Purchase Location |    | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |             |                          |             |                          | Odo<br>meter<br>(km) | KM<br>Span | Litres/<br>100km | Cent/<br>/km |     |     |
|---|----------|----------|-------------------|----|-------------|-------------------|-----------------------|-----------------|--------------|-------------|--------------------------|-------------|--------------------------|----------------------|------------|------------------|--------------|-----|-----|
|   |          |          |                   |    |             |                   |                       | Description     | CPL<br>Price | Litres      | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |                      |            |                  |              |     |     |
| Post Centre   | 28/06/24 | 05:37:33 | BIBRA LAKE        | WA | 7451        | 049900            |                       | ULSD G10        | 181.90 P     | 16.05       | 26.54                    | 2.65        | 29.19                    | 67119                | 183        | 8.8              | 16.          |     |     |
|   | 28/06/24 | 17:33:55 | BIBRA LAKE        | WA | 7451        | 049989            |                       | ULT DSL         | 184.90 P     | 11.42       | 19.20                    | 1.92        | 21.12                    | 67224                | 105        | 10.9             | 20.          |     |     |
|   | 29/06/24 | 17:34:11 | BIBRA LAKE        | WA | 7451        | 050040            |                       | ULT DSL         | 184.90 P     | 19.08       | 32.07                    | 3.21        | 35.28                    | 67444                | 220        | 8.7              | 16.          |     |     |
|   |          |          |                   |    |             |                   |                       | DIESEL          |              | 500.13      | 827.00                   | 82.71       | 909.71                   |                      |            |                  |              |     |     |
|   |          |          |                   |    |             |                   |                       | TOTAL           | THIS PERIOD  |             | 500.13                   | 827.00      | 82.71                    | 909.71               |            | 4377             | 11.4         | 20. |     |
|   |          |          |                   |    |             |                   |                       | YEAR TO DATE    |              | 3,591.45    | 6,156.85                 | 615.73      | 6,772.58                 |                      | 31192      | 11.5             | 21.          |     |     |
|   |          |          |                   |    |             |                   |                       |                 | DIESEL       |             | 500.13                   | 827.00      | 82.71                    | 909.71               |            |                  |              |     |     |
|   |          |          |                   |    |             |                   |                       | TOTAL           | THIS PERIOD  |             | 500.13                   | 827.00      | 82.71                    | 909.71               |            | 4377             | 11.4         | 20. |     |
|   |          |          |                   |    |             |                   |                       | YEAR TO DATE    |              | 3,591.45    | 6,156.85                 | 615.73      | 6,772.58                 |                      | 31192      | 11.5             | 21.          |     |     |
|   |          |          |                   |    |             |                   |                       |                 |              |             |                          |             |                          |                      |            |                  |              |     |     |
| '050 15405338 04581<br>ICB466 5762<br>WHITE FORD RANGER | 19/06/24 | 05:26:05 | SPEARWOOD         | WA | 6443        | 016233            |                       | ULT DSL         | 178.63       | 41.53       | 67.44                    | 6.74        | 74.18                    | 25561                |            |                  |              |     |     |
|   | 21/06/24 | 12:31:47 | BIBRA LAKE        | WA | 7451        | 049411            |                       | ULT DSL         | 180.63       | 70.33       | 115.48                   | 11.55       | 127.03                   | 23623                |            |                  |              |     |     |
|   | 22/06/24 | 04:18:41 | COCKBURN CENTRAL  | WA | 7395        | 002750            |                       | ULT DSL         | 180.63       | 22.18       | 36.42                    | 3.64        | 40.06                    | 26560                | 2937       | 0.8              | 1.           |     |     |
|   | 23/06/24 | 04:12:10 | SPEARWOOD         | WA | 6443        | 016336            |                       | ULT DSL         | 178.63       | 30.66       | 49.79                    | 4.98        | 54.77                    | 26868                | 308        | 10.0             | 17.          |     |     |
|   | 23/06/24 | 17:26:34 | BIBRA LAKE        | WA | 7451        | 049487            |                       | ULT DSL         | 180.63       | 19.10       | 31.36                    | 3.14        | 34.50                    | 27085                | 217        | 8.8              | 15.          |     |     |
|   | 24/06/24 | 05:36:46 | BIBRA LAKE        | WA | 7451        | 049493            |                       | ULT DSL         | 182.90 P     | 20.03       | 33.30                    | 3.33        | 36.63                    | 27313                | 228        | 8.8              | 16.          |     |     |
|   | 24/06/24 | 17:39:54 | BIBRA LAKE        | WA | 7451        | 049593            |                       | ULT DSL         | 182.90 P     | 18.51       | 30.77                    | 3.08        | 33.85                    | 37502                |            |                  |              |     |     |
|   | 25/06/24 | 05:36:51 | BIBRA LAKE        | WA | 7451        | 049604            |                       | ULT DSL         | 182.90 P     | 19.48       | 32.39                    | 3.24        | 35.63                    | 27757                |            |                  |              |     |     |
|   | 26/06/24 | 05:35:45 | BIBRA LAKE        | WA | 7451        | 049717            |                       | ULT DSL         | 184.90 P     | 39.44       | 66.29                    | 6.63        | 72.92                    | 28149                | 392        | 10.1             | 18.          |     |     |
|   | 27/06/24 | 05:14:32 | SUCCESS           | WA | 5992        | 032389            |                       | ULT DSL         | 183.40       | 31.74       | 52.92                    | 5.29        | 58.21                    | 28505                | 356        | 8.9              | 16.          |     |     |
|   | 28/06/24 | 05:36:24 | BIBRA LAKE        | WA | 7451        | 049899            |                       | ULT DSL         | 184.90 P     | 24.12       | 40.55                    | 4.05        | 44.60                    | 28777                | 272        | 8.9              | 16.          |     |     |
|   | 28/06/24 | 17:33:24 | BIBRA LAKE        | WA | 7451        | 049988            |                       | ULT DSL         | 184.90 P     | 22.73       | 38.21                    | 3.82        | 42.03                    | 29040                | 263        | 8.6              | 16.          |     |     |
|   | 29/06/24 | 16:33:36 | BIBRA LAKE        | WA | 7451        | 050036            |                       | ULT DSL         | 184.90 P     | 20.94       | 35.20                    | 3.52        | 38.72                    | 29237                | 197        | 10.6             | 19.          |     |     |
|   |          |          |                   |    |             |                   |                       |                 | DIESEL       |             | 380.79                   | 630.12      | 63.01                    | 693.13               |            |                  |              |     |     |
|   |          |          |                   |    |             |                   |                       |                 | TOTAL        | THIS PERIOD |                          | 380.79      | 630.12                   | 63.01                | 693.13     |                  | 5170         | 7.4 | 13. |
|   |          |          |                   |    |             |                   |                       |                 | YEAR TO DATE |             | 380.79                   | 630.12      | 63.01                    | 693.13               |            | 5170             | 7.4          | 13. |     |
| '050 15405338 04508<br>ICB466 5762<br>WHITE FORD RANGER | 02/06/24 | 17:19:26 | BIBRA LAKE        | WA | 7451        | 048047            |                       | ULT DSL         | 183.68       | 52.99       | 88.48                    | 8.85        | 97.33                    | 21575                | 596        | 8.9              | 16.          |     |     |
|   |          |          |                   |    |             |                   |                       | DIESEL          |              | 52.99       | 88.48                    | 8.85        | 97.33                    |                      |            |                  |              |     |     |
|   |          |          |                   |    |             |                   |                       | TOTAL           | THIS PERIOD  |             | 52.99                    | 88.48       | 8.85                     | 97.33                |            | 596              | 8.9          | 16. |     |
|   |          |          |                   |    |             |                   |                       | YEAR TO DATE    |              | 2,041.30    | 3,534.64                 | 353.48      | 3,888.12                 |                      | 19111      | 10.7             | 20.          |     |     |
|   |          |          |                   |    |             |                   |                       |                 |              |             |                          |             |                          |                      |            |                  |              |     |     |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338      Page: 30 of 3  
Period Starting: 01/06/2024      Period Ending: 30/06/2024      Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date     | Time     | Purchase Location | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------|----------|-------------------|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |          |          |                   |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Post Centre<br><br>050 15405338 03807<br>HFK120 5971<br>WHITE FORD RANGER UTILITY      | 14/06/24 | 17:33:53 | NAVAL BASE        | WA          | 7770              | 020974                | 5762            |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 433.78   | 718.60                   | 71.86       | 790.46                   |            | 5766             | 13.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 2,422.09 | 4,164.76                 | 416.49      | 4,581.25                 |            | 24281            | 18.         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 177.90 P     | 73.46    | 118.81                   | 11.88       | 130.69                   | 41947      |                  |             |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 73.46    | 118.81                   | 11.88       | 130.69                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 73.46    | 118.81                   | 11.88       | 130.69                   |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 352.54   | 592.34                   | 59.24       | 651.58                   |            | 2456             | 26.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 352.54   | 592.34                   | 59.24       | 651.58                   |            | 2456             | 26.         |
| Post Centre<br><br>050 15405338 01223<br>DPZ703 6181<br>WHITE TOYOTA HIACE<br>COMMUTER | 25/06/24 | 19:34:01 | COCKBURN CENTRAL  | WA          | 7395              | 056466                | 5971            |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 73.46    | 118.81                   | 11.88       | 130.69                   |            |                  |             |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 352.54   | 592.34                   | 59.24       | 651.58                   |            | 2456             | 26.         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 184.90 P     | 38.75    | 65.14                    | 6.51        | 71.65                    | 54926      |                  |             |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 38.75    | 65.14                    | 6.51        | 71.65                    |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 38.75    | 65.14                    | 6.51        | 71.65                    |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 352.37   | 600.87                   | 60.09       | 660.96                   |            | 736              | 89.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 352.37   | 600.87                   | 60.09       | 660.96                   |            | 736              | 89.         |
| Post Centre<br><br>050 15405338 01256<br>DINH007 6191<br>WHITE ISUZU DUAL CAB TRUCK    | 02/06/24 | 01:54:56 | COCKBURN CENTRAL  | WA          | 7395              | 002237                | 6181            |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 38.75    | 65.14                    | 6.51        | 71.65                    |            |                  |             |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 352.37   | 600.87                   | 60.09       | 660.96                   |            | 736              | 89.         |
|  |          |          |                   |             |                   |                       | ULTSD G10       | 182.68       | 58.62    | 97.35                    | 9.74        | 107.09                   | 14729      | 353              | 30.         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 183.68       | 41.27    | 68.91                    | 6.89        | 75.80                    |            |                  |             |
|  |          |          |                   |             |                   |                       | ULT DSL         | 180.63       | 54.42    | 89.36                    | 8.94        | 98.30                    | 14962      | 233              | 42.         |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 154.31   | 255.62                   | 25.57       | 281.19                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 154.31   | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  | 15/06/24 | 14:11:18 | SUCCESS           | WA          | 5992              | 031886                |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 154.31   | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              | 154.31   | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |
|  |          |          |                   |             |                   |                       |                 |              |          |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 31 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--------------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |                          |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Post Centre<br><br>050 15405338 04136<br>GGP946 6911<br>SILVER HYUNDAI I30 HATCH | 26/06/24             | 16:33:37             | PARMELIA                 | WA          | 6178              | 027230                | DIESEL          |              | 154.31 | 255.62                   | 25.57       | 281.19                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 154.31 | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 154.31 | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 154.31 | 255.62                   | 25.57       | 281.19                   |            | 586              | 48.         |
|  |                      |                      |                          |             |                   |                       | ULP UNM         | 172.99       | 40.91  | 64.34                    | 6.43        | 70.77                    | 51855      |                  |             |
|  |                      |                      |                          |             |                   |                       | M/S             |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 297.61 | 496.37                   | 49.64       | 546.01                   |            | 1787             | 30.         |
|  |                      |                      |                          |             |                   |                       | M/S             |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
| Post Centre<br><br>050 15405338 04441<br>IAN776 6931<br>WHITE FORD RANGER        | 06/06/24<br>24/06/24 | 07:22:55<br>14:28:00 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 048268<br>049575      | TOTAL           |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 40.91  | 64.34                    | 6.43        | 70.77                    |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 297.61 | 496.37                   | 49.64       | 546.01                   |            | 1787             | 30.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.78       | 72.33  | 120.19                   | 12.02       | 132.21                   | 5800       | 670              | 19.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.90 P     | 71.95  | 119.64                   | 11.96       | 131.60                   | 6100       | 300              | 43.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            | 970              | 27.         |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            | 970              | 27.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 605.85 | 1,031.08                 | 103.10      | 1,134.18                 |            | 4390             | 25.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            |                  |             |
| Post Centre<br><br>050 15405338 04433<br>IAN778 6941<br>WHITE FORD RANGER        | 07/06/24<br>26/06/24 | 15:40:46<br>08:29:56 | BIBRA LAKE<br>BIBRA LAKE | WA<br>WA    | 7451<br>7451      | 048410<br>049736      | TOTAL           |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 144.28 | 239.83                   | 23.98       | 263.81                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 605.85 | 1,031.08                 | 103.10      | 1,134.18                 |            | 4390             | 25.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 182.78       | 73.58  | 122.26                   | 12.23       | 134.49                   | 6634       | 1145             | 11.         |
|  |                      |                      |                          |             |                   |                       | ULT DSL         | 184.90 P     | 73.14  | 122.95                   | 12.29       | 135.24                   | 7408       | 774              | 17.         |
|  |                      |                      |                          |             |                   |                       | DIESEL          |              | 146.72 | 245.21                   | 24.52       | 269.73                   |            |                  |             |
|  |                      |                      |                          |             |                   |                       | TOTAL           |              | 146.72 | 245.21                   | 24.52       | 269.73                   |            | 1919             | 14.         |
|  |                      |                      |                          |             |                   |                       | THIS PERIOD     |              | 146.72 | 245.21                   | 24.52       | 269.73                   |            | 1919             | 14.         |
|  |                      |                      |                          |             |                   |                       | YEAR TO DATE    |              | 591.48 | 1,011.13                 | 101.11      | 1,112.24                 |            | 6005             | 18.         |
|  |                      |                      |                          |             |                   |                       |                 |              |        |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034      Customer Number: 0115405338  
Period Starting: 01/06/2024      Period Ending: 30/06/2024

Page: 32 of 3  
Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date                 | Time                 | Purchase Location                        | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |          |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------------------|----------------------|--|-------------|-------------------|-----------------------|-----------------|--------------|----------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |                      |                      |  |             |                   |                       | Description     | CPL<br>Price | Litres   | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Post Centre<br><br>'050 15405338 00787<br>DMM606 7602<br>WHITE IZUZU TRUCK         | 03/06/24<br>24/06/24 | 20:32:35<br>19:51:07 | 6941<br><br>PIARA WATERS<br>PIARA WATERS | WA<br>WA    | 1110<br>1110      | 012557<br>013521      | DIESEL          |              | 146.72   | 245.21                   | 24.52       | 269.73                   |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 146.72   | 245.21                   | 24.52       | 269.73                   |            | 1919             | 7.6         |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              | 591.48   | 1,011.13                 | 101.11      | 1,112.24                 |            | 6005             | 9.8         |
|  |                      |                      |  |             |                   |                       | ULT DSL         | 182.78       | 46.00    | 76.44                    | 7.64        | 84.08                    | 57389      | 66               | 127.        |
|  |                      |                      |  |             |                   |                       | ULT DSL         | 182.90 P     | 45.92    | 76.35                    | 7.64        | 83.99                    | 777        | 69.7             |             |
|  |                      |                      |  |             |                   |                       | DIESEL          |              | 91.92    | 152.79                   | 15.28       | 168.07                   |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              | 91.92    | 152.79                   | 15.28       | 168.07                   |            | 66               | 254.        |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 1,523.10 | 2,632.36                 | 263.25      | 2,895.61                 |            | 950              | 304.        |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              |          |                          |             |                          |            |                  |             |
| Post Centre<br><br>'050 15405338 03757<br>HDS430 7922<br>WHITE FORD RANGER UTILITY | 13/06/24             | 10:20:44             | 7602<br><br>BIBRA LAKE                   | WA          | 7451              | 048789                | DIESEL          |              | 91.92    | 152.79                   | 15.28       | 168.07                   |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              | 91.92    | 152.79                   | 15.28       | 168.07                   |            | 66               | 254.        |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 1,523.10 | 2,632.36                 | 263.25      | 2,895.61                 |            | 950              | 304.        |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |             |                   |                       | ULT DSL         | 182.63       | 65.35    | 108.50                   | 10.85       | 119.35                   | 67961      | 730              | 16.         |
|  |                      |                      |  |             |                   |                       | DIESEL          |              | 65.35    | 108.50                   | 10.85       | 119.35                   |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              | 65.35    | 108.50                   | 10.85       | 119.35                   |            | 730              | 16.         |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 727.94   | 1,252.37                 | 125.25      | 1,377.62                 |            | 7840             | 17.         |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |             |                   |                       | DIESEL          |              | 65.35    | 108.50                   | 10.85       | 119.35                   |            |                  |             |
| Post Centre<br><br>'050 15405338 02692<br>GJT235 7951<br>WHITE HYUNDAI I30 HATCH   | 07/06/24             | 14:00:48             | 7922<br><br>BIBRA LAKE                   | WA          | 7451              | 012073                | DIESEL          |              | 65.35    | 108.50                   | 10.85       | 119.35                   |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              | 65.35    | 108.50                   | 10.85       | 119.35                   |            | 730              | 16.         |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 727.94   | 1,252.37                 | 125.25      | 1,377.62                 |            | 7840             | 17.         |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |             |                   |                       | ULT DSL         | 182.78       | 43.81    | 72.80                    | 7.28        | 80.08                    | 99865      | 701              | 11.         |
|  |                      |                      |  |             |                   |                       | DIESEL          |              | 43.81    | 72.80                    | 7.28        | 80.08                    |            |                  |             |
|  |                      |                      |  |             |                   |                       | TOTAL           |              | 43.81    | 72.80                    | 7.28        | 80.08                    |            | 701              | 11.         |
|  |                      |                      |  |             |                   |                       | THIS PERIOD     |              | 352.50   | 603.31                   | 60.33       | 663.64                   |            | 3991             | 16.         |
|  |                      |                      |  |             |                   |                       | YEAR TO DATE    |              |          |                          |             |                          |            |                  |             |
|  |                      |                      |  |             |                   |                       | DIESEL          |              |          |                          |             |                          |            |                  |             |

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CITY OF COCKBURN

Account Number: 0050188034

Customer Number: 0115405338

Page: 33 of 3

Period Starting: 01/06/2024

Period Ending: 30/06/2024

Date: 30/06/202

| Card Number<br>Vehicle/Driver  | Date     | Time     | Purchase Location | Site<br>No. | Receipt<br>Number | Customer<br>Reference | Product/Service |              |        |                          |             | Odo<br>meter<br>(km)     | KM<br>Span | Litres/<br>100km | Cent<br>/km |
|--|----------|----------|-------------------|-------------|-------------------|-----------------------|-----------------|--------------|--------|--------------------------|-------------|--------------------------|------------|------------------|-------------|
|  |          |          |                   |             |                   |                       | Description     | CPL<br>Price | Litres | Total<br>Exc GST<br>(\$) | GST<br>(\$) | Total<br>Inc GST<br>(\$) |            |                  |             |
| Post Centre<br><br>'050 15405338 04243<br>HTF631 7952<br>WHITE FORD RANGER UTILITY   | 11/06/24 | 11:25:17 | BIBRA LAKE        | WA          | 7451              | 048616                |                 |              | 43.81  | 72.80                    | 7.28        | 80.08                    |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 43.81  | 72.80                    | 7.28        | 80.08                    |            | 701              | 11.         |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 352.50 | 603.31                   | 60.33       | 663.64                   |            | 3991             | 16.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 8.8              | 17.         |
|  |          |          |                   |             |                   |                       | ULSD G10        | 181.63       | 63.99  | 105.66                   | 10.57       | 116.23                   | 13949      | 667              | 9.6         |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 63.99  | 105.66                   | 10.57       | 116.23                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 63.99  | 105.66                   | 10.57       | 116.23                   |            | 667              | 17.         |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 448.75 | 752.47                   | 75.25       | 827.72                   |            | 3218             | 25.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 13.9             | 25.         |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 63.99  | 105.66                   | 10.57       | 116.23                   |            |                  |             |
| Post Centre<br><br>'050 15405338 02601<br>GIR690 7961<br>WHITE MITSUBISHI TRITON UTE | 15/06/24 | 14:33:57 | KARDINYA          | WA          | 6207              | 047622                |                 |              | 63.99  | 105.66                   | 10.57       | 116.23                   |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 63.99  | 105.66                   | 10.57       | 116.23                   |            | 667              | 17.         |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 448.75 | 752.47                   | 75.25       | 827.72                   |            | 3218             | 25.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 13.9             | 25.         |
|  |          |          |                   |             |                   |                       | ULT DSL         | 180.63       | 41.98  | 68.94                    | 6.89        | 75.83                    | 46590      | 410              | 10.2        |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 41.98  | 68.94                    | 6.89        | 75.83                    |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 41.98  | 68.94                    | 6.89        | 75.83                    |            | 410              | 18.         |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 368.27 | 626.30                   | 62.62       | 688.92                   |            | 2896             | 23.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 12.7             | 23.         |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 41.98  | 68.94                    | 6.89        | 75.83                    |            |                  |             |
| Post Centre<br><br>'050 15405338 04540<br>HIRE 82096200<br>WASTE EDUCATION           | 05/06/24 | 15:05:43 | BIBRA LAKE        | WA          | 7451              | 048238                |                 |              | 41.98  | 68.94                    | 6.89        | 75.83                    |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 41.98  | 68.94                    | 6.89        | 75.83                    |            | 410              | 18.         |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 368.27 | 626.30                   | 62.62       | 688.92                   |            | 2896             | 23.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 12.7             | 23.         |
|  |          |          |                   |             |                   |                       | ULSD G10        | 181.78       | 6.82   | 11.27                    | 1.13        | 12.40                    | 70660      |                  |             |
|  |          |          |                   |             |                   |                       | DIESEL          |              | 6.82   | 11.27                    | 1.13        | 12.40                    |            |                  |             |
|  |          |          |                   |             |                   |                       | TOTAL           |              | 6.82   | 11.27                    | 1.13        | 12.40                    |            |                  |             |
|  |          |          |                   |             |                   |                       | THIS PERIOD     |              | 88.90  | 152.12                   | 15.21       | 167.33                   |            | 1112             | 15.         |
|  |          |          |                   |             |                   |                       | YEAR TO DATE    |              |        |                          |             |                          |            | 8.0              | 23.         |
|  |          |          |                   |             |                   |                       |                 |              |        |                          |             |                          |            |                  |             |



CITY OF COCKBURN

Page: 34 of 3  
Date: 30/06/202

[illegible]

## City of Cockburn

## Credit Card Transactions Report

Transactions Post Date Between 01-May-2024 and 30-May-2024

| Date  | Service Provider       | Card Liability  | Description                         |
|---|------------------------|-----------------|-------------------------------------|
| <b>Director Community and Place</b>             |                        | <b>1,270.05</b> |                                     |
| 3/05/2024                                       | Ibis Adelaide PL       | 982.57          | Travel and Accommodation            |
| 15/05/2024                                      | OFFICEWORKS            | 247.48          | Office Supplies                     |
| 16/05/2024                                      | TOWN OF CAMBRIDGE      | 12.00           | Parking Expenses                    |
| 22/05/2024                                      | WANEWSDTI              | 28.00           | Subscriptions and Memberships       |
| <b>Acting Director Corporate and System Ser</b> |                        | <b>2,200.00</b> |                                     |
| 1/05/2024                                       | MOORE AUSTRALIA WA PL  | 2,200.00        | Training & Professional Development |
| <b>Chief of Built and Natural Environment</b>   |                        | <b>5,661.10</b> |                                     |
| 30/05/2024                                      | PLANNING INSTITUTE OF  | 717.00          | Subscriptions and Memberships       |
| 30/05/2024                                      | WILSON PARKING P082    | 21.26           | Parking Expenses                    |
| 29/05/2024                                      | BURSWOOD NOMINEES LTD  | 30.12           | Parking Expenses                    |
| 27/05/2024                                      | SKYBUS COACH SERVICE   | 23.90           | Travel and Accommodation            |
| 27/05/2024                                      | HotelindigoflindersOPI | 1,130.40        | Travel and Accommodation            |
| 24/05/2024                                      | Bangpop                | 64.94           | Travel and Accommodation            |
| 20/05/2024                                      | GM TAXIPAY             | 88.33           | Travel and Accommodation            |
| 7/05/2024                                       | UDIAWA                 | 3,221.16        | Subscriptions and Memberships       |
| 6/05/2024                                       | APPLE.COM/BILL         | 114.99          | Subscriptions and Memberships       |
| 30/05/2024                                      | THE AMERICAN CHAMB     | 249.00          | Events and Functions                |
| <b>Waste Collection Supervisor</b>              |                        | <b>41.85</b>    |                                     |
| 14/05/2024                                      | BUNNINGS 303000        | 41.85           | Supplies and Materials Purchases    |
| <b>Library Technology Coordinator</b>           |                        | <b>1,913.88</b> |                                     |
| 6/05/2024                                       | INTNL TRANSACTION FEE  | 4.98            | Subscriptions and Memberships       |
| 15/05/2024                                      | DREAMITHOS* DREAMIT HO | 234.70          | Subscriptions and Memberships       |
| 20/05/2024                                      | YELLOW RAVEN CAFE      | 7.00            | Office Supplies                     |
| 23/05/2024                                      | CAMPSITE.BIO           | 10.53           | Subscriptions and Memberships       |
| 16/05/2024                                      | INTNL TRANSACTION FEE  | 0.84            | Subscriptions and Memberships       |
| 16/05/2024                                      | OPENAI *CHATGPT SUBSCR | 33.44           | Subscriptions and Memberships       |
| 8/05/2024                                       | WOOLWORTHS 4703        | 8.90            | Office Supplies                     |
| 6/05/2024                                       | CAPABILITIES-PRO - FIV | 199.01          | Subscriptions and Memberships       |
| 6/05/2024                                       | EXISTCO PTY LTD        | 1,283.15        | Equipment Purchases                 |
| 13/05/2024                                      | INTNL TRANSACTION FEE  | 2.51            | Subscriptions and Memberships       |
| 13/05/2024                                      | PADDLE.NET* PIKTOCHART | 100.56          | Subscriptions and Memberships       |
| 20/05/2024                                      | COLES 0490             | 28.00           | Office Supplies                     |

|            |                       |      |                               |
|------------|-----------------------|------|-------------------------------|
| 23/05/2024 | INTNL TRANSACTION FEE | 0.26 | Subscriptions and Memberships |
|------------|-----------------------|------|-------------------------------|

**Senior Library Manager****1,838.47**

|            |                        |          |                                  |
|------------|------------------------|----------|----------------------------------|
| 1/05/2024  | FACEBK *EN7R344JE2     | 17.57    | Advertising                      |
| 27/05/2024 | EZI*ALIA               | 1,310.00 | Subscriptions and Memberships    |
| 17/05/2024 | MYO*GREEN WORLD INDOOR | 346.50   | Hire of Equipment and Facilities |
| 3/05/2024  | BUNNINGS 729000        | 36.00    | Supplies and Materials Purchases |
| 3/05/2024  | BUNNINGS 729000        | 96.00    | Supplies and Materials Purchases |
| 10/05/2024 | SQ *CHERRY SPECIALTY C | 13.00    | Conferences and Seminars         |
| 9/05/2024  | SQ *MITICO COFFEE      | 9.70     | Conferences and Seminars         |
| 8/05/2024  | SQ *MITICO COFFEE      | 9.70     | Conferences and Seminars         |

**Organisational Development Coordinator****3,457.00**

|            |                        |          |                                     |
|------------|------------------------|----------|-------------------------------------|
| 29/05/2024 | ST JOHN AMBULANCE AUST | 65.00    | Training & Professional Development |
| 16/05/2024 | ST JOHN AMBULANCE AUST | 170.00   | Training & Professional Development |
| 10/05/2024 | TONY AVELING & ASSOCIA | 1,089.00 | Training & Professional Development |
| 6/05/2024  | TEAM DIGITAL           | 875.00   | Training & Professional Development |
| 9/05/2024  | ST JOHN AMBULANCE AUST | 1,020.00 | Training & Professional Development |
| 15/05/2024 | RLSSWA                 | 169.00   | Training & Professional Development |
| 3/05/2024  | RLSSWA                 | 69.00    | Training & Professional Development |

**Parks Operations Coordinator****1,481.80**

|            |                        |        |                                     |
|------------|------------------------|--------|-------------------------------------|
| 23/05/2024 | INTERTEK INFORM        | 412.17 | Subscriptions and Memberships       |
| 24/05/2024 | eBay O*02-11606-98873  | 51.90  | Supplies and Materials Purchases    |
| 3/05/2024  | CORPORATE SPORTS AUSTR | 28.00  | Subscriptions and Memberships       |
| 10/05/2024 | CPP Convention Centre  | 21.20  | Motor Vehicle Expenses              |
| 14/05/2024 | DIRECTCOMMSUPPLIES     | 478.50 | Supplies and Materials Purchases    |
| 8/05/2024  | CORPORATE SPORTS AUSTR | 28.00  | Training & Professional Development |
| 10/05/2024 | WATTLEUP NURSERY PTY   | 121.00 | Supplies and Materials Purchases    |
| 13/05/2024 | SPUD SHED              | 318.89 | Meeting/Workshop Catering           |
| 9/05/2024  | CPP EVENTS 4           | 7.00   | Motor Vehicle Expenses              |

**Lead of Library and Cultural Services****15.14**

|            |                       |       |                  |
|------------|-----------------------|-------|------------------|
| 29/05/2024 | City of Perth Parking | 15.14 | Parking Expenses |
|------------|-----------------------|-------|------------------|

**Reconciliation Lead****87.19**

|            |                      |       |                                  |
|------------|----------------------|-------|----------------------------------|
| 21/05/2024 | BITCHES BREW PICTURE | 60.00 | Supplies and Materials Purchases |
| 16/05/2024 | Tickets*Reconcilia   | 27.19 | Conferences and Seminars         |

**Lead of Information & Technology****2,514.91**

|            |                       |          |                                  |
|------------|-----------------------|----------|----------------------------------|
| 28/05/2024 | DIGICERT              | 1,487.33 | Supplies and Materials Purchases |
| 28/05/2024 | INTNL TRANSACTION FEE | 37.18    | Bank and Other Fees              |
| 27/05/2024 | AUSTRALIAN COMPUTER   | 260.00   | Conferences and Seminars         |
| 1/05/2024  | SINEPRO               | 730.40   | Equipment Purchases              |

**Communications and Marketing Manager****2,182.65**

|            |                       |        |                 |
|------------|-----------------------|--------|-----------------|
| 2/05/2024  | WWW.AIRVIEWONLINE.COM | 120.00 | Advertising     |
| 13/05/2024 | OFFICEWORKS           | 64.96  | Office Supplies |
| 2/05/2024  | WWW.AIRVIEWONLINE.COM | 120.00 | Advertising     |



|            |                       |        |                               |
|------------|-----------------------|--------|-------------------------------|
| 2/05/2024  | Google ADS5683592141  | 796.33 | Advertising                   |
| 14/05/2024 | NETREGISTRY           | 20.75  | Subscriptions and Memberships |
| 20/05/2024 | INTNL TRANSACTION FEE | 1.86   | Bank and Other Fees           |
| 20/05/2024 | FIGMA MONTHLY RENEWAL | 74.41  | Subscriptions and Memberships |
| 27/05/2024 | BITLY.COM             | 53.12  | Subscriptions and Memberships |
| 27/05/2024 | INTNL TRANSACTION FEE | 1.33   | Bank and Other Fees           |
| 27/05/2024 | INTNL TRANSACTION FEE | 0.04   | Bank and Other Fees           |
| 27/05/2024 | LNK.BIO               | 1.50   | Subscriptions and Memberships |
| 1/05/2024  | FACEBK *Z6GN93GMT2    | 928.35 | Advertising                   |

**Lead of Planning****549.10**

|            |                        |        |                                     |
|------------|------------------------|--------|-------------------------------------|
| 15/05/2024 | MAIN ROADS WA DON AITK | 385.00 | Training & Professional Development |
| 15/05/2024 | UDIWA                  | 56.10  | Conferences and Seminars            |
| 9/05/2024  | SPACETOCO VENUE HIRE   | 108.00 | Hire of Equipment and Facilities    |

**Art and Culture Coordinator****87.30**

|           |                      |       |                        |
|-----------|----------------------|-------|------------------------|
| 8/05/2024 | CALTEX HAMILTON HILL | 87.30 | Motor Vehicle Expenses |
|-----------|----------------------|-------|------------------------|

**City Facilities Coordinator****2,012.28**

|            |                    |          |                                  |
|------------|--------------------|----------|----------------------------------|
| 10/05/2024 | ACCIDENTAL - PERTH | 488.66   | Supplies and Materials Purchases |
| 27/05/2024 | BP BIBRA LAKE 7451 | 91.75    | Supplies and Materials Purchases |
| 1/05/2024  | Tool Kit Depot     | 359.78   | Supplies and Materials Purchases |
| 6/05/2024  | IDW                | 52.09    | Supplies and Materials Purchases |
| 2/05/2024  | ACTIVTEC SOLUTIONS | 1,020.00 | Professional Services            |

**BRANCH MANAGER - SPEARWOOD****947.14**

|            |                     |        |                                  |
|------------|---------------------|--------|----------------------------------|
| 30/05/2024 | WANEWSDTI           | 469.21 | Subscriptions and Memberships    |
| 7/05/2024  | NEVERFAIL SPRINGWTR | 46.20  | Supplies and Materials Purchases |
| 7/05/2024  | BIG W 0455          | 24.00  | Supplies and Materials Purchases |
| 15/05/2024 | Windcave            | 381.73 | Subscriptions and Memberships    |
| 22/05/2024 | BIG W 0455          | 12.00  | Supplies and Materials Purchases |
| 1/05/2024  | BIG W 0455          | 14.00  | Supplies and Materials Purchases |

**Fleet Manager****949.17**

|            |                      |        |                        |
|------------|----------------------|--------|------------------------|
| 27/05/2024 | ENGINE PROTECTION EQ | 750.53 | Motor Vehicle Expenses |
| 3/05/2024  | MELVILLE HYUNDAI     | 190.00 | Motor Vehicle Expenses |
| 6/05/2024  | WA BOLTS PTY LTD     | 8.64   | Motor Vehicle Expenses |

**Fire and Emergency Management Manager****861.28**

|           |                     |        |                                  |
|-----------|---------------------|--------|----------------------------------|
| 9/05/2024 | STATE LAW PUBLISHER | 62.40  | Supplies and Materials Purchases |
| 6/05/2024 | REPCO               | 257.00 | Supplies and Materials Purchases |

**Recycling Supervisor****541.88**

|            |                 |        |                                  |
|------------|-----------------|--------|----------------------------------|
| 27/05/2024 | BUNNINGS 303000 | 302.23 | Supplies and Materials Purchases |
| 24/05/2024 | WOOLWORTHS 4367 | 239.65 | Supplies and Materials Purchases |

**Seniors and Childcare Manager****15.00**

|            |                      |       |   |
|------------|----------------------|-------|---|
| 23/05/2024 | AUSTRALIAN FINANCIAL | 15.00 | Application, Licence, Registration Fees |
|------------|----------------------|-------|---|

**Manager Advocacy and Engagement 59.90**

|            |                   |       |                               |
|------------|-------------------|-------|-------------------------------|
| 22/05/2024 | WANEWSDTI         | 28.00 | Subscriptions and Memberships |
| 3/05/2024  | CITY OF FREMANTLE | 3.90  | Parking Expenses              |
| 21/05/2024 | WANEWSDTI         | 28.00 | Subscriptions and Memberships |

**Senior Home Care Package Coordinator 2,180.54**

|            |                        |          |                                  |
|------------|------------------------|----------|----------------------------------|
| 21/05/2024 | AGED & COMMUNITY CARE  | 1,245.00 | Conferences and Seminars         |
| 17/05/2024 | COCKBURN ARC           | 315.45   | Subscriptions and Memberships    |
| 27/05/2024 | Woolworths Online      | 108.70   | Supplies and Materials Purchases |
| 14/05/2024 | CHEMISTWAREHOUSE ONLIN | 155.07   | Supplies and Materials Purchases |
| 17/05/2024 | OFFICEWORKS            | 156.10   | Supplies and Materials Purchases |
| 14/05/2024 | CHEMISTWAREHOUSE ONLIN | 145.84   | Supplies and Materials Purchases |
| 7/05/2024  | APE MEDICAL            | 54.38    | Supplies and Materials Purchases |

**Youth Services Manager 1,865.62**

|            |                        |        |                               |
|------------|------------------------|--------|-------------------------------|
| 17/05/2024 | COLES 0490             | 18.20  | Office Supplies               |
| 20/05/2024 | BOOST JUICE L0376      | 37.20  | Program Costs                 |
| 21/05/2024 | Canva* 04157-15334109  | 19.99  | Subscriptions and Memberships |
| 27/05/2024 | COFFEESISTERSWA        | 25.83  | Program Costs                 |
| 27/05/2024 | JB HI-FI ONLINE        | 44.00  | Office Supplies               |
| 9/05/2024  | OFFICEWORKS 0604       | 150.00 | Office Supplies               |
| 9/05/2024  | SQ *INFINITE ARTS STUD | 440.00 | Program Costs                 |
| 1/05/2024  | WOOLWORTHS 4367        | 30.40  | Office Supplies               |
| 9/05/2024  | CLASSBENTO 994CXXXVHE  | 560.00 | Program Costs                 |
| 9/05/2024  | CLASSBENTO 998CXXXVEX  | 540.00 | Program Costs                 |

**Events Coordinator 3,089.41**

|            |                       |        |                          |
|------------|-----------------------|--------|--------------------------|
| 14/05/2024 | eBay O*27-11546-62508 | 173.25 | Events and Functions     |
| 8/05/2024  | SQ *ROC CANDY PTY LTD | 817.60 | Events and Functions     |
| 8/05/2024  | PEEK A BLUE           | 324.50 | Events and Functions     |
| 21/05/2024 | Koch                  | 140.20 | Events and Functions     |
| 8/05/2024  | TEMU.COM              | 309.90 | Events and Functions     |
| 6/05/2024  | UNITED ANKETELL NORT  | 163.75 | Travel and Accommodation |
| 28/05/2024 | BUNNINGS GROUP LTD    | 34.88  | Events and Functions     |
| 27/05/2024 | BUNNINGS GROUP LTD    | 14.94  | Events and Functions     |
| 28/05/2024 | IKEA PTY LTD          | 43.00  | Events and Functions     |
| 29/05/2024 | CAREYOU WEDDING       | 53.33  | Events and Functions     |
| 29/05/2024 | BIG W 0455            | 77.50  | Events and Functions     |
| 29/05/2024 | PEEK A BLUE           | 363.00 | Events and Functions     |
| 29/05/2024 | TEMU.COM              | 184.17 | Events and Functions     |
| 29/05/2024 | TEMU.COM              | 166.41 | Events and Functions     |
| 29/05/2024 | TEMU.COM              | 61.10  | Events and Functions     |
| 29/05/2024 | TEMU.COM              | 13.49  | Events and Functions     |
| 29/05/2024 | TEMU.COM              | 148.39 | Events and Functions     |

**COMMUNITY DEVELOPMENT MANAGER 1,901.83**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 15/05/2024 | Woolworths Online      | 358.50 | Supplies and Materials Purchases |
| 14/05/2024 | Dominos Estore Spearwo | 96.00  | Meeting/Workshop Catering        |
| 8/05/2024  | ST LUKE'S INNOVATIVE R | 147.16 | Supplies and Materials Purchases |

|            |                        |        |                                     |
|------------|------------------------|--------|-------------------------------------|
| 8/05/2024  | OFFICEWORKS            | 724.17 | Supplies and Materials Purchases    |
| 9/05/2024  | LOCAL GOVERNEMENT MANA | 450.00 | Training & Professional Development |
| 13/05/2024 | SPOTLIGHT COCKBURN     | 126.00 | Supplies and Materials Purchases    |

**Library Technician****200.19**

|            |                   |        |                                  |
|------------|-------------------|--------|----------------------------------|
| 8/05/2024  | Booktopia Pty Ltd | 137.20 | Supplies and Materials Purchases |
| 24/05/2024 | SANITY WEB STORE  | 62.99  | Supplies and Materials Purchases |

**Collection Development Librarian****1,157.49**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 22/05/2024 | WWW.GREATMAGAZINES.CO. | 190.61 | Supplies and Materials Purchases |
| 22/05/2024 | INTNL TRANSACTION FEE  | 3.74   | Supplies and Materials Purchases |
| 22/05/2024 | WWW.SUNDIALMAGAZINES.C | 149.42 | Supplies and Materials Purchases |
| 20/05/2024 | BUNNINGS 303000        | 68.98  | Supplies and Materials Purchases |
| 20/05/2024 | CITRUS MEDIA DIGITAL P | 194.50 | Supplies and Materials Purchases |
| 21/05/2024 | GUARDIAN AUSTRALIA     | 432.00 | Supplies and Materials Purchases |
| 15/05/2024 | Booktopia Pty Ltd      | 118.24 | Supplies and Materials Purchases |

**Health Promotion Officer****526.49**

|            |                    |        |                                  |
|------------|--------------------|--------|----------------------------------|
| 17/05/2024 | Tickets*WA Mens We | 515.00 | Events and Functions             |
| 13/05/2024 | OFFICEWORKS 0622   | 11.49  | Supplies and Materials Purchases |

**Head of Sustainability and Environment****619.36**

|            |                       |        |                                  |
|------------|-----------------------|--------|----------------------------------|
| 20/05/2024 | MISS MAUD             | 174.45 | Meeting/Workshop Catering        |
| 28/05/2024 | GILBERTS FRESH HILTON | 285.93 | Meeting/Workshop Catering        |
| 22/05/2024 | MED*ALDI Mobile       | 17.00  | Supplies and Materials Purchases |
| 15/05/2024 | OFFICEWORKS           | 53.98  | Supplies and Materials Purchases |
| 15/05/2024 | SPACETOCO VENUE HIRE  | 88.00  | Hire of Equipment and Facilities |

**CHILDREN'S DEVELOPMENT OFFICER****99.20**

|            |                 |       |                           |
|------------|-----------------|-------|---------------------------|
| 21/05/2024 | WOOLWORTHS 4367 | 54.20 | Meeting/Workshop Catering |
| 9/05/2024  | OFFICEWORKS     | 45.00 | Equipment Purchases       |

**YOUNG PEOPLES SERVICES COORDINATOR****1,947.21**

|            |                       |         |                                  |
|------------|-----------------------|---------|----------------------------------|
| 3/05/2024  | AMAZON AU MARKETPLACE | 165.00  | Supplies and Materials Purchases |
| 8/05/2024  | BIGW ONLINE           | 56.25   | Supplies and Materials Purchases |
| 27/05/2024 | Booktopia Pty Ltd     | - 35.84 | Supplies and Materials Purchases |
| 2/05/2024  | COLES ONLINE          | 148.00  | Supplies and Materials Purchases |
| 6/05/2024  | BIGW ONLINE           | - 39.00 | Supplies and Materials Purchases |
| 2/05/2024  | Booktopia Pty Ltd     | 910.09  | Supplies and Materials Purchases |
| 6/05/2024  | BIGW ONLINE           | 69.00   | Supplies and Materials Purchases |
| 3/05/2024  | OFFICEWORKS           | 329.41  | Supplies and Materials Purchases |
| 3/05/2024  | ED RESOURCES PTY LTD  | 137.85  | Supplies and Materials Purchases |
| 15/05/2024 | Booktopia Pty Ltd     | 206.45  | Supplies and Materials Purchases |

**Head of Property and Assets****17.00**

|           |                                   |       |                  |
|-----------|-----------------------------------|-------|------------------|
| 1/05/2024 | WILSON PARKING AUSTRAL JOSEPH SAR | 17.00 | Parking Expenses |
|-----------|-----------------------------------|-------|------------------|

**Ranger Services Manager****586.61**

|            |                     |       |                               |
|------------|---------------------|-------|-------------------------------|
| 29/05/2024 | Lucid Software Inc. | 15.40 | Subscriptions and Memberships |
|------------|---------------------|-------|-------------------------------|

|            |                        |        |                       |
|------------|------------------------|--------|-----------------------|
| 28/05/2024 | SP Kings Square        | 16.36  | Parking Expenses      |
| 22/05/2024 | MURDOCH UNIVERSITY VET | 335.30 | Professional Services |
| 27/05/2024 | TOTALLY WORK WEAR FR   | 219.55 | Equipment Purchases   |

**Seniors Centre Coordinator****3,575.30**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 29/05/2024 | CANCER COUNCIL WA      | 150.00 | Program Costs                    |
| 16/05/2024 | Crown 88 Noodle Bar    | 123.20 | Events and Functions             |
| 22/05/2024 | KMART                  | 520.00 | Events and Functions             |
| 9/05/2024  | BENTLEYPINEST240916NB  | 300.00 | Program Costs                    |
| 9/05/2024  | SALTBUSHTRAIN240508NB  | 750.00 | Events and Functions             |
| 10/05/2024 | 170517CH PTY LTD       | 432.10 | Supplies and Materials Purchases |
| 6/05/2024  | BENTLEYPINEST240814NB  | 300.00 | Events and Functions             |
| 6/05/2024  | RSLWA                  | 200.00 | Events and Functions             |
| 2/05/2024  | THE BEST DROP TAVERN K | 100.00 | Program Costs                    |
| 3/05/2024  | PAYPAL *BASO6          | 700.00 | Program Costs                    |

**Parking Operations Manager****734.81**

|            |                                      |        |                          |
|------------|--------------------------------------|--------|--------------------------|
| 14/05/2024 | BUNNINGS GROUP LTD MR JAMES WILLIAMS | 63.73  | Office Supplies          |
| 14/05/2024 | OFFICEWORKS MR JAMES WILLIAMS        | 415.00 | Office Supplies          |
| 28/05/2024 | SP Kings Square MR JAMES WILLIAMS    | 16.36  | Conferences and Seminars |
| 14/05/2024 | OFFICEWORKS MR JAMES WILLIAMS        | 239.72 | Office Supplies          |

**Young Peoples Services Librarian****302.16**

|            |                       |        |                                  |
|------------|-----------------------|--------|----------------------------------|
| 1/05/2024  | AMAZON AU MARKETPLACE | 38.78  | Supplies and Materials Purchases |
| 1/05/2024  | AMAZON AU MARKETPLACE | 38.78  | Supplies and Materials Purchases |
| 1/05/2024  | AMAZON AU MARKETPLACE | 36.80  | Supplies and Materials Purchases |
| 1/05/2024  | AMAZON AU MARKETPLACE | 36.80  | Supplies and Materials Purchases |
| 6/05/2024  | BIGW ONLINE           | 32.00  | Supplies and Materials Purchases |
| 13/05/2024 | BIG W 0455            | 119.00 | Supplies and Materials Purchases |

**Executive Officer****75.70**

|            |                        |       |                           |
|------------|------------------------|-------|---------------------------|
| 10/05/2024 | Subway Spearwood 19850 | 75.70 | Meeting/Workshop Catering |
|------------|------------------------|-------|---------------------------|

**Adult Services Coordinator****6,744.89**

|            |                        |          |                                     |
|------------|------------------------|----------|-------------------------------------|
| 20/05/2024 | WOOLWORTHS 4367        | 13.15    | Meeting/Workshop Catering           |
| 21/05/2024 | CRAFT PRODUCTS AUSTRAL | 124.65   | Supplies and Materials Purchases    |
| 17/05/2024 | WOOLWORTHS 4367        | 22.50    | Meeting/Workshop Catering           |
| 17/05/2024 | WOOLWORTHS 4367        | 18.75    | Meeting/Workshop Catering           |
| 16/05/2024 | EMCARE                 | 610.50   | Training & Professional Development |
| 16/05/2024 | EZI*KindtoKids         | 302.45   | Supplies and Materials Purchases    |
| 14/05/2024 | COLES 0490             | 15.25    | Meeting/Workshop Catering           |
| 16/05/2024 | WOOLWORTHS 4367        | 12.25    | Supplies and Materials Purchases    |
| 15/05/2024 | SPACETOCO VENUE HIRE   | 313.50   | Hire of Equipment and Facilities    |
| 28/05/2024 | GUARDIAN AUSTRALIA     | 432.00   | Subscriptions and Memberships       |
| 9/05/2024  | CARRINGTON'S BAR & G   | 588.00   | Events and Functions                |
| 9/05/2024  | Intuit Mailchimp       | 624.24   | Subscriptions and Memberships       |
| 9/05/2024  | PROTECTOR FIRE SVC     | 720.00   | Training & Professional Development |
| 9/05/2024  | PROTECTOR FIRE SVC     | 72.00    | Training & Professional Development |
| 9/05/2024  | TM *TICKETMASTERAU     | 2,875.65 | Events and Functions                |

**Waste Services Manager 206.95**

|            |                 |        |                                  |
|------------|-----------------|--------|----------------------------------|
| 24/05/2024 | BUNNINGS 303000 | 24.75  | Supplies and Materials Purchases |
| 1/05/2024  | WOOLWORTHS 4703 | 42.30  | Meeting/Workshop Catering        |
| 10/05/2024 | Myer Pty Ltd    | 139.90 | Supplies and Materials Purchases |

**ACTING MANAGER OF DEVELOPMENT SERVICES 45.68**

|           |                  |       |                                  |
|-----------|------------------|-------|----------------------------------|
| 8/05/2024 | ALLSTAMPS.COM.AU | 45.68 | Supplies and Materials Purchases |
|-----------|------------------|-------|----------------------------------|

**Lead of Develop Assessment & Compliance 467.02**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 21/05/2024 | TOTALLY WORK WEAR FR   | 229.06 | Supplies and Materials Purchases |
| 7/05/2024  | SP ASTRA CASES AUSTRAL | 237.96 | Equipment Purchases              |

**Family & Community Services Manager 1,612.88**

|            |                        |        |                                     |
|------------|------------------------|--------|-------------------------------------|
| 30/05/2024 | FARMER JACKS SPEARWO   | 101.15 | Meeting/Workshop Catering           |
| 16/05/2024 | TRYBOOKING*CCI Worksho | 350.00 | Training & Professional Development |
| 1/05/2024  | WOOLWORTHS 4394        | 151.65 | Meeting/Workshop Catering           |
| 16/05/2024 | Prof Psych Services    | 242.00 | Training & Professional Development |
| 3/05/2024  | SCAVACI IGA            | 23.79  | Meeting/Workshop Catering           |
| 7/05/2024  | FINANCIAL COUNSELLIN   | 555.50 | Conferences and Seminars            |
| 8/05/2024  | FARMER JACKS SPEARWO   | 28.69  | Meeting/Workshop Catering           |
| 27/05/2024 | Curtin Pay-by-Plate    | 20.10  | Parking Expenses                    |
| 15/05/2024 | SPACETOCO VENUE HIRE   | 140.00 | Hire of Equipment and Facilities    |

**Cockburn ARC Manager 1,607.47**

|            |                |        |                                  |
|------------|----------------|--------|----------------------------------|
| 29/05/2024 | THE FLOWER RUN | 79.00  | Supplies and Materials Purchases |
| 14/05/2024 | EASYFLOWERS    | 119.90 | Supplies and Materials Purchases |
| 14/05/2024 | PARAMEDIC SHOP | 715.57 | Equipment Purchases              |
| 23/05/2024 | OFFICEWORKS    | 493.00 | Equipment Purchases              |
| 17/05/2024 | Subway Gateway | 200.00 | Meeting/Workshop Catering        |

**Customer Experience Coordinator - ARC 3,998.56**

|            |                       |        |                                  |
|------------|-----------------------|--------|----------------------------------|
| 9/05/2024  | COLES 0490            | 366.50 | Supplies and Materials Purchases |
| 14/05/2024 | BIG W 0444            | 28.99  | Supplies and Materials Purchases |
| 14/05/2024 | KMART 1362            | 19.75  | Office Supplies                  |
| 6/05/2024  | NAAVI PTY LTD         | 25.00  | Subscriptions and Memberships    |
| 13/05/2024 | iStock.com            | 93.50  | Subscriptions and Memberships    |
| 7/05/2024  | INTNL TRANSACTION FEE | 13.65  | Bank and Other Fees              |
| 8/05/2024  | FACEBK *4R5BP2UA32    | 17.00  | Advertising                      |
| 8/05/2024  | FACEBK *HNZM528B32    | 179.41 | Advertising                      |
| 8/05/2024  | OFFICEWORKS           | 190.95 | Equipment Purchases              |
| 28/05/2024 | INTNL TRANSACTION FEE | 5.96   | Bank and Other Fees              |
| 3/05/2024  | Canva* 04139-11447760 | 17.99  | Subscriptions and Memberships    |
| 3/05/2024  | INTNL TRANSACTION FEE | 6.05   | Bank and Other Fees              |
| 3/05/2024  | QUICKTAPSURVEY        | 242.13 | Subscriptions and Memberships    |
| 24/05/2024 | KMART 1362            | 69.90  | Supplies and Materials Purchases |
| 17/05/2024 | COLES 0490            | 250.00 | Supplies and Materials Purchases |
| 23/05/2024 | CLARK RUBBER JANDAKOT | 518.00 | Equipment Purchases              |
| 27/05/2024 | OFFICEWORKS           | 183.37 | Office Supplies                  |

|            |                       |        |                               |
|------------|-----------------------|--------|-------------------------------|
| 1/05/2024  | FACEBK *WS68SYPC52    | 39.65  | Advertising                   |
| 2/05/2024  | Intuit Mailchimp      | 310.62 | Subscriptions and Memberships |
| 7/05/2024  | INTNL TRANSACTION FEE | 4.40   | Bank and Other Fees           |
| 28/05/2024 | QUICKTAPSURVEY        | 238.28 | Subscriptions and Memberships |
| 24/05/2024 | BUNNINGS 729000       | 29.20  | Equipment Purchases           |
| 7/05/2024  | KEEPME LTD            | 545.87 | Subscriptions and Memberships |
| 7/05/2024  | OUTGROW               | 175.84 | Subscriptions and Memberships |
| 23/05/2024 | THERAQUATICS          | 419.05 | Equipment Purchases           |
| 22/05/2024 | COCKBURN ARC          | 7.50   | Program Costs                 |

**Youth Centre Coordinator****1,110.07**

|            |                                      |        |               |
|------------|--------------------------------------|--------|---------------|
| 1/05/2024  | ANNUAL FEE MR MARK ARMANDI           | 13.33  |               |
| 1/05/2024  | ARMANDOS SPORTS MR MARK ARMANDI      | 351.92 | Program Costs |
| 14/05/2024 | PERTH MAKEUP ACADEMY MR MARK ARMANDI | 649.00 | Program Costs |
| 21/05/2024 | JIM KIDD SPORTS MR MARK ARMANDI      | 53.85  | Program Costs |
| 17/05/2024 | BUNNINGS 729000 MR MARK ARMANDI      | 41.97  | Program Costs |

**Branch Support Librarian****731.27**

|            |                       |        |                                  |
|------------|-----------------------|--------|----------------------------------|
| 21/05/2024 | Booktopia Pty Ltd     | 406.26 | Supplies and Materials Purchases |
| 22/05/2024 | FAIRFAX SUBSCRIPTIONS | 3.43   | Supplies and Materials Purchases |
| 13/05/2024 | OFFICEWORKS           | 96.70  | Supplies and Materials Purchases |
| 6/05/2024  | NEWS PTY LIMITED      | 72.00  | Supplies and Materials Purchases |
| 27/05/2024 | OFFICEWORKS           | 21.81  | Supplies and Materials Purchases |
| 27/05/2024 | SPOTLIGHT PTY LTD     | 78.99  | Supplies and Materials Purchases |
| 28/05/2024 | YELLOW RAVEN CAFE     | 7.00   | Supplies and Materials Purchases |
| 30/05/2024 | AMAZON AU MARKETPLACE | 45.08  | Supplies and Materials Purchases |

**Events and Culture Manager****681.45**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 24/05/2024 | ERGOLINK               | 370.00 | Equipment Purchases              |
| 20/05/2024 | COCKBURN PARTY HIRE    | 80.00  | Hire of Equipment and Facilities |
| 17/05/2024 | TRYBOOKING*Irwin Distr | 222.00 | Conferences and Seminars         |
| 6/05/2024  | WOOLWORTHS 4367        | 9.45   | Meeting/Workshop Catering        |

**Executive officer to the Mayor and Counc****998.59**

|            |                      |          |                          |
|------------|----------------------|----------|--------------------------|
| 8/05/2024  | PARKROYAL DARLI HRBR | - 783.68 | Travel and Accommodation |
| 27/05/2024 | NOVOTEL HOTELS       | 1,584.27 | Travel and Accommodation |
| 16/05/2024 | PAYPAL *SIA WA       | 198.00   | Conferences and Seminars |

**Manager Business & Economic Development****50.00**

|           |                        |       |                      |
|-----------|------------------------|-------|----------------------|
| 1/05/2024 | SQ *GRAZIE GIFT BASKET | 50.00 | Events and Functions |
|-----------|------------------------|-------|----------------------|

**Lead of Community Safety and Ranger Serv****80.60**

|            |            |       |                           |
|------------|------------|-------|---------------------------|
| 29/05/2024 | COLES 0494 | 80.60 | Meeting/Workshop Catering |
|------------|------------|-------|---------------------------|

**MANAGER LIBRARIES AND ACTIVATION - COOLB****1,850.69**

|            |                   |        |                                  |
|------------|-------------------|--------|----------------------------------|
| 13/05/2024 | UBER *TRIP        | 27.20  | Travel and Accommodation         |
| 7/05/2024  | UBER *TRIP        | 38.07  | Travel and Accommodation         |
| 6/05/2024  | JB HI FI COCKBURN | 300.00 | Supplies and Materials Purchases |
| 3/05/2024  | KMART 1057        | 60.00  | Supplies and Materials Purchases |



|            |                    |        |                                  |
|------------|--------------------|--------|----------------------------------|
| 2/05/2024  | OFFICEWORKS 0616   | 339.00 | Equipment Purchases              |
| 27/05/2024 | CPP State Library  | 18.17  | Parking Expenses                 |
| 27/05/2024 | JB HI-FI ONLINE    | 986.99 | Supplies and Materials Purchases |
| 22/05/2024 | A1 BOXES AND PARTS | 60.00  | Supplies and Materials Purchases |
| 2/05/2024  | OFFICEWORKS 0616   | 21.26  | Supplies and Materials Purchases |

**Social Club Coordinator****1,267.54**

|            |                   |        |                                  |
|------------|-------------------|--------|----------------------------------|
| 3/05/2024  | HAMILTON HILL IGA | 86.02  | Supplies and Materials Purchases |
| 16/05/2024 | HAMILTON HILL IGA | 75.57  | Supplies and Materials Purchases |
| 3/05/2024  | ACTIVITIESFORCARE | 521.45 | Supplies and Materials Purchases |
| 13/05/2024 | Woolworths Online | 271.10 | Supplies and Materials Purchases |
| 6/05/2024  | KMART             | 97.00  | Program Costs                    |
| 20/05/2024 | Woolworths Online | 216.40 | Supplies and Materials Purchases |

**Cockburn Resource Recovery Park Manager****599.08**

|            |                      |        |                                  |
|------------|----------------------|--------|----------------------------------|
| 9/05/2024  | SYNERGY BUSINESS SYS | 99.00  | Supplies and Materials Purchases |
| 30/05/2024 | SAFETY ZONE          | 189.45 | Supplies and Materials Purchases |
| 27/05/2024 | BUNNINGS 334000      | 310.63 | Supplies and Materials Purchases |

**CEO****352.00**

|            |                        |        |  |
|------------|------------------------|--------|--|
| 1/05/2024  | WILSON PARKING P187    | 9.11   |  |
| 28/05/2024 | SQ *LITTLE BETTY'S     | 106.43 |  |
| 13/05/2024 | City of Joondalup      | 11.00  |  |
| 13/05/2024 | CITY OF SUBIACO        | 1.80   |  |
| 8/05/2024  | CITY OF PERTH PARKING- | 11.11  |  |
| 29/05/2024 | Zias Caffe             | 67.50  |  |
| 27/05/2024 | WILSON PARKING P180    | 19.37  |  |
| 29/05/2024 | Live Payments          | 68.05  |  |
| 30/05/2024 | PULLMAN SYDNEY PENRITH | 57.63  |  |

**Youth Programs and Events Officer****1,803.98**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 17/05/2024 | Treetops Adventure Yan | 196.00 | Program Costs                    |
| 15/05/2024 | Woolworths Online      | 94.86  | Program Costs                    |
| 10/05/2024 | BIG W 0444             | 9.00   | Office Supplies                  |
| 28/05/2024 | LOC GOV SPORT&CULT IND | 705.00 | Program Costs                    |
| 8/05/2024  | POWERPLAY IE PTY LTD   | 500.00 | Program Costs                    |
| 6/05/2024  | BIG W 0444             | 79.00  | Supplies and Materials Purchases |
| 6/05/2024  | JB HI FI COCKBURN      | 99.00  | Office Supplies                  |
| 1/05/2024  | Woolworths Online      | 48.80  | Program Costs                    |
| 29/05/2024 | Woolworths Online      | 72.32  | Program Costs                    |

**Strategic Procurement Manager****7,902.62**

|            |                   |          |                                     |
|------------|-------------------|----------|-------------------------------------|
| 23/05/2024 | QANTAS            | 755.26   | Travel and Accommodation            |
| 9/05/2024  | AMDA FOUNDATION   | 2,500.00 | Events and Functions                |
| 28/05/2024 | CURTIN UNIVERSITY | 4,152.36 | Training & Professional Development |
| 29/05/2024 | Tickets*Moray Agn | 495.00   | Conferences and Seminars            |

**Events Officer****1,991.62**

|           |                       |        |                      |
|-----------|-----------------------|--------|----------------------|
| 8/05/2024 | SQ *ROC CANDY PTY LTD | 817.60 | Events and Functions |
|-----------|-----------------------|--------|----------------------|

|            |                 |          |                      |
|------------|-----------------|----------|----------------------|
| 15/05/2024 | CAREYOU WEDDING | 1,174.02 | Events and Functions |
|------------|-----------------|----------|----------------------|

**Manager Recreation Services 141.25**

|            |                       |        |                               |
|------------|-----------------------|--------|-------------------------------|
| 16/05/2024 | PLA* O #34313         | 132.00 | Conferences and Seminars      |
| 30/05/2024 | IGLOOCOMPANY          | 9.02   | Subscriptions and Memberships |
| 30/05/2024 | INTNL TRANSACTION FEE | 0.23   | Bank and Other Fees           |

**Head of Recreation Infrastructure & Svcs 1,375.00**

|            |                     |          |                               |
|------------|---------------------|----------|-------------------------------|
| 14/05/2024 | PARKS & LEISURE AUS | 1,375.00 | Subscriptions and Memberships |
|------------|---------------------|----------|-------------------------------|

**Citizenship and Civic Services Superviso 150.28**

|            |                     |        |                     |
|------------|---------------------|--------|---------------------|
| 27/05/2024 | OFFICEWORKS 0616    | 28.68  | Office Supplies     |
| 6/05/2024  | OCONNOR RETRAVISION | 121.60 | Equipment Purchases |

**Senior Youth Outreach Worker 371.67**

|            |                      |       |                                  |
|------------|----------------------|-------|----------------------------------|
| 29/05/2024 | CITY OF FREMANTLE    | 4.50  | Parking Expenses                 |
| 24/05/2024 | BUNNINGS 368000      | 49.00 | Supplies and Materials Purchases |
| 24/05/2024 | COLES 0282           | 5.08  | Supplies and Materials Purchases |
| 24/05/2024 | COLES 0282           | 31.54 | Supplies and Materials Purchases |
| 10/05/2024 | RED DOT STORES       | 88.47 | Program Costs                    |
| 2/05/2024  | MCDONALDS BICTON QPS | 9.65  | Program Costs                    |
| 7/05/2024  | CITY OF FREMANTLE    | 7.80  | Program Costs                    |
| 6/05/2024  | OFFICEWORKS 0620     | 78.08 | Supplies and Materials Purchases |
| 10/05/2024 | TARGET 5036          | 58.65 | Program Costs                    |
| 10/05/2024 | CITY OF FREMANTLE    | 3.90  | Program Costs                    |
| 10/05/2024 | COLES 0391           | 35.00 | Program Costs                    |

**City Facilities Manager 313.95**

|            |                       |        |                                  |
|------------|-----------------------|--------|----------------------------------|
| 17/05/2024 | SEC* CITY OF COCKBURN | 147.00 | Professional Services            |
| 28/05/2024 | Temple & Webster      | 166.95 | Supplies and Materials Purchases |

**Community Development Coordinator 3,256.50**

|            |                        |        |                                  |
|------------|------------------------|--------|----------------------------------|
| 21/05/2024 | BUNNINGS 303000        | 408.20 | Program Costs                    |
| 21/05/2024 | BIG W 0455             | 615.75 | Events and Functions             |
| 22/05/2024 | BIG W 0444             | 84.00  | Events and Functions             |
| 20/05/2024 | EZI*Kimberley Stolen   | 742.75 | Events and Functions             |
| 20/05/2024 | Vistaprint Australia P | 173.32 | Program Costs                    |
| 23/05/2024 | BUNNINGS 303000        | 305.32 | Events and Functions             |
| 29/05/2024 | SNRGIFTS               | 89.90  | Program Costs                    |
| 20/05/2024 | BIG W 0455             | 54.00  | Program Costs                    |
| 17/05/2024 | BUNNINGS 303000        | 31.50  | Program Costs                    |
| 27/05/2024 | BUNNINGS 317000        | 336.48 | Program Costs                    |
| 27/05/2024 | SETON                  | 125.69 | Program Costs                    |
| 24/05/2024 | OFFICEWORKS            | 35.91  | Office Supplies                  |
| 15/05/2024 | SPACETOCO VENUE HIRE   | 33.00  | Hire of Equipment and Facilities |
| 16/05/2024 | WOOLWORTHS 4367        | 50.75  | Meeting/Workshop Catering        |
| 15/05/2024 | GILBERTS FRESH HILTON  | 169.93 | Program Costs                    |

**Marina Manager 208.92**



|            |                       |        |                          |
|------------|-----------------------|--------|--------------------------|
| 27/05/2024 | Perth Airport Pty Ltd | 125.79 | Travel and Accommodation |
| 27/05/2024 | YELLOWCAB AUS 131924  | 56.53  | Travel and Accommodation |
| 30/05/2024 | ZLR*Upper West Side D | 26.60  | Travel and Accommodation |

**Library Technician****1,793.83**

|            |                   |        |                                  |
|------------|-------------------|--------|----------------------------------|
| 24/05/2024 | BIGW ONLINE       | 206.00 | Supplies and Materials Purchases |
| 24/05/2024 | Booktopia Pty Ltd | 236.75 | Supplies and Materials Purchases |
| 24/05/2024 | JB HI-FI ONLINE   | 397.68 | Supplies and Materials Purchases |
| 3/05/2024  | BIGW ONLINE       | 189.00 | Supplies and Materials Purchases |
| 3/05/2024  | JB HI-FI ONLINE   | 764.40 | Supplies and Materials Purchases |

**Child Care Services Manager****667.80**

|           |                  |        |                               |
|-----------|------------------|--------|-------------------------------|
| 9/05/2024 | MYO*Harmony Kids | 667.80 | Subscriptions and Memberships |
|-----------|------------------|--------|-------------------------------|

**Community Safety Manager****386.50**

|            |                        |        |                               |
|------------|------------------------|--------|-------------------------------|
| 23/05/2024 | FACEBK *CQUJV2CMB2     | 33.00  | Advertising                   |
| 21/05/2024 | PAYPAL *DATASIGNSPT DS | 353.50 | Subscriptions and Memberships |

|                  |                     |
|------------------|---------------------|
| Total Cards - 67 | <b>\$ 89,777.65</b> |
|------------------|---------------------|

**14.2.2 Monthly Financial Report - June 2024**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | A/Director Corporate and System Services                |
| <b>Author</b>      | A/Director Corporate and System Services                |
| <b>Attachments</b> | 1. Monthly Financial Report June 2024 <a href="#">↓</a> |

**RECOMMENDATION**

That Council:

- (1) ADOPTS the Monthly Financial Report containing the Statement of Financial Activity and other financial information for the month of June 2024, as attached to the Agenda; and
- (2) ADOPTS a materiality threshold for the 2024-25 financial year of \$300,000 for the purposes of reporting budget variances in accordance with Regulation 34(5) of the *Local Government (Financial Management) Regulations 1996*.

**Background**

*Local Government (Financial Management) Regulations 1996* prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets)
2. Explanation for each material variance identified between year to date (YTD) budgets and actuals
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

*Local Government (Financial Management) Regulations 1996* - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

It is proposed that the current materiality threshold set by Council at \$300,000 be kept for the 2024-25 financial year (FY25).

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted for Council approval through the Expenditure Review Committee or included in the City's mid-year budget review required by legislation.

### **Submission**

N/A

### **Report**

The attached Monthly Financial Report for June 2024 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This was reviewed by management, with the following commentary addressing key financial results and the City's budgetary performance to the end of the month.

### Statement of Financial Position

Due to amendments to the *Local Government (Financial Management) Regulations 1996*, Regulation 35 (1) requires the City to now include a Statement of Financial Position each month in the financial report.

This shows the City's financial position at the end of the month, compared to the end of the previous financial year. Net assets total \$1.807 billion at the end of the month (\$1.817 billion end of May), with the increase reflecting the impact of the City's year to date financial activities.

### Opening Surplus

The audited opening surplus of \$9.79 million included \$8.76 million of municipal funding for the City's FY23 carry forward projects (adopted by Council in August 2023). The excess surplus was transferred into the City's Reserves in accordance with Council's Corporate Strategic Planning and Budget Policy

### Closing Surplus

At the time of preparing this report, the City's closing surplus for the year ended 30 June 2024 was stated at \$12.96 million (versus a budget surplus of \$0.21 million). However, with end of financial year processing and audit still being finalised, this amount will be subject to further adjustment.

It should be noted that the calculated surplus is inclusive of municipal funding to complete outstanding capital works and other projects to be carried forward. The City's carry forward projects have been finalised and are the subject of a separate report to this month's Council meeting. Indications are that the final audited surplus will exceed funding requirements for carry forward projects, with the extent of uncommitted funds to be transferred into the City's Reserves (as per Council policy).

Operating Revenue

Operating revenue of \$198.75 million to the end of June was \$7.22 million ahead of full year budget.

The following table summarises the operating revenue budget performance by nature:

| Revenue from operating activities          | Amended                |                    | YTD Actual<br>\$   | YTD Variance<br>\$ |
|--|------------------------|--------------------|--------------------|--------------------|
|  | Full Year Budget<br>\$ | YTD Budget<br>\$   |                    |                    |
| Rates                                      | 125,915,511            | 125,915,511        | 126,080,608        | 165,097            |
| Specified Area Rates                       | 601,000                | 601,000            | 606,052            | 5,052              |
| Operating Grants, Subsidies, Contributions | 10,023,347             | 10,023,347         | 14,655,940         | 4,632,593          |
| Fees and Charges                           | 41,355,716             | 41,355,716         | 43,906,458         | 2,550,742          |
| Service charges                            | 1,200,000              | 1,200,000          | 1,099,718          | (100,282)          |
| Interest Earnings                          | 11,145,106             | 11,145,106         | 12,523,953         | 1,378,847          |
| Fair value adjustments to financial assets | 7,372                  | 7,372              | 0                  | (7,372)            |
| Profit/(Loss) Asset Sale                   | 1,281,988              | 1,281,988          | (1,617,721)        | (2,899,709)        |
| <b>Total</b>                               | <b>191,530,040</b>     | <b>191,530,040</b> | <b>198,749,928</b> | <b>7,219,888</b>   |

Material variances identified in the City's operating revenue were identified as follows:

- Operating Grants, subsidies, Contributions (\$4.63 million over full year budget):
  - Financial Assistance Grants (FAGS) received from the Federal Government in advance for next financial year caused a \$5.10 million budget variance.
  - External grants received for Cockburn Care were \$0.44 million behind full year budget, although still subject to EOFY processing.
- Fees and charges (\$2.55 million over full year budget):
  - Fees and charges received from across all activities at Cockburn ARC were 0.37 million ahead of annual budget.
  - Royalty income from sand mining activities at 1712 Russell Road was ahead of full year budget by \$0.53 million.
  - Landfill fees received was \$0.64 million ahead from annual budget.
- Interest earnings outperformed the full year budget by \$1.38 million, reflecting a strong result achieved from the City's investment strategy.
- Loss on asset sale (\$2.92 million behind full year budget) as the City has written off some historical building assets at the Coogee Caravan Park belonging to the lessee, causing a \$1.74 million book loss (non-cash item).

Operating Expenditure

Operating expenditure to the end of June of \$191.52 million was under full year budget by \$10.31 million.

The following table summarises the operating expenditure budget variance performance by nature:

| Expenditure from Operating Activities | Amended              |                      | YTD Actual \$        | YTD Variance \$   |
|---------------------------------------|----------------------|----------------------|----------------------|-------------------|
|                                       | Full Year Budget \$  | YTD Budget \$        |                      |                   |
| Employee costs                        | (78,456,127)         | (78,456,127)         | (77,360,874)         | 1,095,253         |
| Materials & Contracts                 | (55,039,141)         | (55,039,141)         | (47,585,854)         | 7,453,287         |
| Utility charges                       | (6,472,033)          | (6,472,033)          | (6,447,787)          | 24,246            |
| Depreciation/Amortisation             | (44,937,413)         | (44,937,413)         | (43,292,858)         | 1,644,555         |
| Interest/Finance Costs                | (320,884)            | (320,884)            | (246,640)            | 74,244            |
| Insurance expenses                    | (2,647,970)          | (2,647,970)          | (2,744,347)          | (96,377)          |
| Other expenditure                     | (13,959,577)         | (13,959,577)         | (13,840,422)         | 119,155           |
| <b>Total</b>                          | <b>(201,833,145)</b> | <b>(201,833,145)</b> | <b>(191,518,782)</b> | <b>10,314,363</b> |

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$1.10 million under full year budget):
  - Training, conferences, and professional activities were \$0.59 million under full year budget.
  - Direct employee costs across the City (salaries & superannuation) came in slightly under budget for the year, with the following business units showing material variances:

| Business Unit              | Budget \$m | Actual \$m | Variance \$m |
|----------------------------|------------|------------|--------------|
| Property & Assets          | 2.19       | 1.87       | 0.32         |
| Operations & Maintenance   | 18.18      | 17.85      | 0.32         |
| Development and Compliance | 6.56       | 6.06       | 0.50         |

- Materials and contracts were \$7.45 million under full year budget:
  - Waste Services Service Unit had an underspend of \$1.10 million against its full year budget mainly due to the underspend in entry fees for recyclables \$0.34 million.
  - Strategic Planning had an underspend of \$0.40 million comprising \$0.18 million in administration costs not yet reallocated against Developer Contribution Plans (DCP), and underspending of \$0.20 million across several planning studies and projects.
  - Transformation, Culture and Innovation operational projects were \$0.34 million underspent against its full year budget.

- General underspend within Elected Members and Governance & Risk Services activities, being \$0.59 million below full year budget.
  - The Office of the CEO business unit had a \$0.76 million underspend against its full year budget due to minimal spending within the CEO discretionary project budget.
  - General underspend across Recreation Services Operational Projects, \$0.66 million behind full year budget. Several projects have not started, including Port Coogee Centre Fit Out Design \$0.13 million. Expenditure across all Cockburn ARC's activities were \$0.52 million under full year budget.
  - General underspend within the Environmental Management, Policy and Planning activities, \$0.33 million behind its full year budget.
  - Underspending across all Marina and Coastal Special Projects, \$0.71 million behind full year budget. A couple of projects had minimal spending against their full year budget, including Coastal Hazard Risk Management and Adaptation Plan \$199k and CY O'Connor Beach Nourishment Works \$272k.
  - General underspend across the Community Development & Services (\$1.17 million), with Cockburn Care having the highest underspend of \$0.42million against its full year budget.
  - General underspend across the Property Services Service Unit \$0.37 million.
  - Expenditure across all Cockburn ARC's activities were \$0.62 million under YTD budget.
  - The Environment, Parks and Streetscapes Service Unit had an overspend of \$0.56 million as the cost of maintaining sportsgrounds had gone over YTD budget by \$0.63 million.
- Depreciation/Amortisation was \$1.64 million under full year budget mainly because end of financial year processing for the landfill rehabilitation asset is still in progress.

Capital Expenditure

Council adopted a capital works program of \$43.87 million in the FY24 annual budget, that is now \$75.67 million following the addition of carry forwards adopted by Council in August and reductions included in the mid-year budget review.

The City has spent \$35.89 million on its capital program to the end of June, representing an underspend of \$39.78 million against full year budget.

The following table shows the budget performance by asset class:

| Capital Acquisitions           | Amended           |                   | YTD Actual<br>\$  | YTD Variance<br>\$  |
|--------------------------------|-------------------|-------------------|-------------------|---------------------|
|                                | Budget<br>\$      | YTD Budget<br>\$  |                   |                     |
| Buildings                      | 19,714,139        | 19,714,139        | 9,532,310         | (10,181,829)        |
| Furniture & Equipment          | 1,085,000         | 1,085,000         | 369,710           | (715,290)           |
| Plant and Equipment            | 15,231,455        | 15,231,455        | 4,388,570         | (10,842,886)        |
| Information Technology         | 4,801,803         | 4,801,803         | 2,246,426         | (2,555,377)         |
| Infrastructure - Roads         | 10,093,046        | 10,093,046        | 6,220,727         | (3,872,319)         |
| Infrastructure - Drainage      | 6,556,569         | 6,556,569         | 2,256,270         | (4,300,299)         |
| Infrastructure - Footpath      | 2,122,392         | 2,122,392         | 1,367,299         | (755,093)           |
| Infrastructure - Parks hard    | 6,360,116         | 6,360,116         | 4,709,190         | (1,650,926)         |
| Infrastructure - Landscaping   | 1,257,799         | 1,257,799         | 1,121,276         | (136,523)           |
| Infrastructure - Landfill site | 5,087,265         | 5,087,265         | 2,385,458         | (2,701,807)         |
| Infrastructure - Marina        | 1,452,102         | 1,452,102         | 1,013,158         | (438,944)           |
| Infrastructure - Coastal       | 1,910,873         | 1,910,873         | 281,164           | (1,629,709)         |
| <b>Total</b>                   | <b>75,672,559</b> | <b>75,672,559</b> | <b>35,891,559</b> | <b>(39,781,000)</b> |

- Building construction had a net under budget variance of \$10.18 million, with the following projects showing material variances:

| Project                    | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|----------------------------|---------------|---------------|-----------------|
| ARC Expansion              | 5.33          | 0.33          | 5.01            |
| Malabar Park BMX Facility  | 5.35          | 4.74          | 0.61            |
| Beale Park Redevelopment   | 0.68          | 0.21          | 0.47            |
| Omeo Port Coogee Amenities | 0.50          | 0.11          | 0.39            |
| <b>Total</b>               | <b>11.86</b>  | <b>5.39</b>   | <b>6.47</b>     |

- Furniture and Equipment \$0.72 million behind full year budget as a couple of projects have not started yet:

| Project                | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|------------------------|---------------|---------------|-----------------|
| Success Library Sorter | 0.12          | 0.00          | 0.12            |
| ARC Furniture Renewal  | 0.55          | 0.00          | 0.55            |
| <b>Total</b>           | <b>0.67</b>   | <b>0.00</b>   | <b>0.67</b>     |

- Plant and Equipment purchases were \$10.84 million under full year budget mainly due to long lead time in securing stock. The major plant program was \$8.44 million underspent (69.18%) and the light fleet program was \$1.49 million underspent (74.13%)
- Information Technology capital spending was \$2.56 under full year budget, with the following projects showing material variances:

| Project   | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|---|---------------|---------------|-----------------|
| Printer and Copier Replacement (awaiting invoice) | 0.40          | 0.00          | 0.40            |
| Staff PC/Laptop Replacement (leasing instead)     | 1.60          | 0.06          | 1.54            |

- Roads infrastructure was showing an overall under budget variance of \$3.87 million and included the following project material variances (timing issues):

| Project                                       | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|---|---------------|---------------|-----------------|
| Rockingham Road Revitalisation                | 0.42          | 0.04          | 0.38            |
| Spearwood Ave/Rockingham Road Detailed Design | 0.43          | 0.03          | 0.40            |
| Chesham Way Turn Circle                       | 0.58          | 0.02          | 0.56            |
| Rockingham Rd/Phoenix Rd Intersection         | 0.75          | 0.12          | 0.63            |
| Hammond Road/Bartram                          | 4.93          | 3.44          | 1.49            |
| <b>Total</b>                                  | <b>7.11</b>   | <b>3.65</b>   | <b>3.46</b>     |

- Drainage construction was showing \$4.30 million underspending with the following projects showing material variances (timing issues):

| Project                    | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|----------------------------|---------------|---------------|-----------------|
| Hobley Street Improvement  | 0.60          | 0.06          | 0.54            |
| Edeline Street Improvement | 0.82          | 0.10          | 0.72            |
| Marvell Avenue Improvement | 0.82          | 0.02          | 0.80            |
| Stratton Street Upgrade    | 2.69          | 0.85          | 1.84            |
| <b>Total</b>               | <b>4.93</b>   | <b>1.03</b>   | <b>3.90</b>     |



- Footpath construction was \$0.76 million underspent, mainly due to minimal expenditure in traffic signal modification project on Cockburn Road – Orsino to Keisey Path \$0.43 million.
- Parks hard infrastructure was \$1.65 million behind full year budget due to general underspend across all projects with parking and new lights project at Santich Park having a material variance of \$0.43 million.
- Landfill infrastructure had \$2.70 million underspend against its full year budget, with the following projects showing material variances:

| Project                            | Budget<br>\$m | Actual<br>\$m | Variance<br>\$m |
|------------------------------------|---------------|---------------|-----------------|
| Stage 1 Henderson Redevelopment    | 1.87          | 1.43          | 0.44            |
| Temp Relocation Transfer Station   | 0.50          | 0.02          | 0.48            |
| Cockburn Resource Recovery Stage 2 | 2.03          | 0.70          | 1.33            |
| <b>Total</b>                       | <b>4.40</b>   | <b>2.15</b>   | <b>2.25</b>     |

- Coastal infrastructure was \$1.63 million underspent mainly due to minimal expenditure within the Port Coogee Revetment Renewals (\$0.42 million) and CY O'Connor Fringing Reef (\$0.89 million).

#### Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is a net \$6.46 million. This includes \$8.48 million in funding to be received, less outgoing contributions of \$2.02 million for the underground power project in South Lake (Western Power).

Non-operating revenue of \$2.24 million was recognised to the end of June, \$8.70 million under budget due to the recognition of revenue being tied to project completion (as per the Australian Accounting Standards).

#### Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$224.59 million held at the end of June (\$210.44 million in May).

Council funded reserves made up \$185.07 million of the balance, \$18.25 million for restricted and legislated purposes, and another \$21.27 million for developer contribution plans.

Transfers in and out of financial reserves are made in accordance with budgetary requirements.

### Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$247.78 million (down from \$252.74 million in May).

This balance included financial assets (term deposits and investments) of \$239.79 million, and cash and cash equivalent holdings (cash at bank and at call deposits) of \$7.99 million.

\$226.43 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits held.

The remaining \$21.34 million represented unrestricted municipal funds for the City's operating activities and liabilities.

### Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield was an annualised 5.09 percent as of 30 June (little change from 5.11 percent the month before).

There was no RBA rate increase (or decrease) during the month, with the City's portfolio running yield outperforming the KPI target rate of 4.85 percent for the fifth consecutive month (RBA cash rate of 4.35 percent plus 0.50 percent performance margin).

There were no new deposits placed during the month of June.

Current term deposit investments are fully compliant with Council's Investment Policy requirements, as indicated below:

| <b>Investment Policy Compliance</b> |   |                 |
|-------------------------------------|---|-----------------|
| Legislative Requirements            | ✓ | Fully compliant |
| Portfolio Credit Rating Limit       | ✓ | Fully compliant |
| Institutional Exposure Limits       | ✓ | Fully compliant |
| Term to Maturity Limits             | ✓ | Fully compliant |

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

These have a face value of \$2.361 million and market value of \$1.53 million, although the City currently carries them at a book value of \$0.786 million (net of a \$1.575 million impairment provision made several years ago).

The City continues receiving interest and capital payments, with \$0.64 million returned to date of the original \$3.0 million invested.

The City's investments were held with the following financial institutions as at 30 June 2024 (inclusive of accrued interest):

| Issuer   | Market Value   | % Total Value |
|--|----------------|---------------|
| AMP Bank Ltd   | 13,041,615.16  | 5.37%         |
| Auswide Bank Limited   | 1,552,890.41   | 0.64%         |
| Bank of Queensland Ltd   | 24,343,680.88  | 10.03%        |
| Commonwealth Bank of Australia Ltd                                     | 46,546,776.13  | 19.18%        |
| Credit Union Australia Ltd t/as Great Southern Bank                    | 17,575,465.75  | 7.24%         |
| Defence Bank Ltd   | 10,573,657.50  | 4.36%         |
| Emerald Reverse Mortgage Trust   | 1,540,058.57   | 0.63%         |
| Heritage and People's Choice Limited t/as People's Choice Credit Union | 5,778,928.10   | 2.38%         |
| ING Bank Australia Limited   | 60,979,029.03  | 25.13%        |
| Judo Bank  | 12,093,076.71  | 4.98%         |
| Macquarie Bank Ltd   | 0.01           | 0.00%         |
| National Australia Bank Ltd  | 24,137,194.82  | 9.95%         |
| Suncorp-Metway Ltd   | 21,511,120.53  | 8.86%         |
| Westpac Banking Corporation Ltd  | 3,011,930.97   | 1.24%         |
| Portfolio Total  | 242,685,424.56 | 100.00%       |

The City's short-term deposits (less than 12 months) made up 66.98 percent (\$162.6 million) of the City's portfolio, compared to 68.36 percent (\$172.4million) in May.

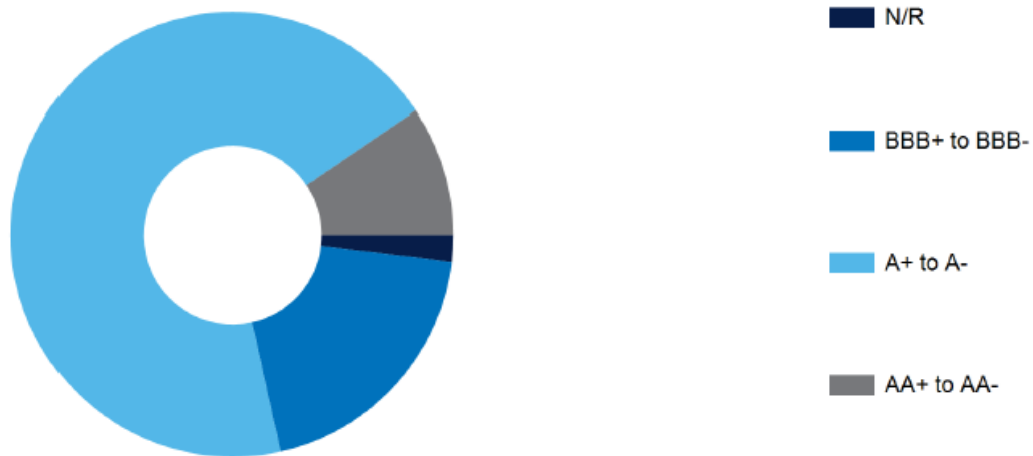
These were classified under the following credit ratings:

#### Market Value by Security Rating Group (Short Term)



Deposits invested between 1 and 3 years made up 33.02 percent (\$80.13 million) of the City's portfolio, compared to 31.64 percent (\$79.79 million) in May. These were classified under following credit ratings:

#### Market Value by Security Rating Group (Long Term)



#### Investment in Fossil Fuel Free Banks

At month end, the City held \$71.36 million (30.2 percent) of its investment portfolio with banks considered non-funders of fossil fuel related industries (\$73.36 million, 29.8 percent last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always endeavour to preference a fossil fuel free investment, given a similar deposit rate.

#### Rates Debt Recovery

The collectible rates and charges for 2023-24 (comprising net arrears, annual levies, and part year rating) totalled \$151.52 million.

To the end of June, the City had collected \$148.64 million (98.10 percent), leaving a balance outstanding of \$2.88 million (1.90 percent). Remarkably, this is the same percentage level of uncollected rates as last year and demonstrates an outstanding debt recovery effort from the rates team during what are challenging times.

At 30 June 2024, the City had also received prepayments for next year's rates totalling \$2.32 million.

This year, underground power charges totalling \$3.077 million were raised against affected properties in South Lake, able to be paid either in full or over a ten-year payment plan.

To the end of June, the City had received full payment from 31.13 percent of these properties, exceeding conservative estimates for 10 percent. The outstanding balance remaining at 30 June will be collected over the remaining nine years of the Council adopted payment plan.

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 76 properties owing a total of \$0.50 million in combined rates and legal fees (159 properties or \$0.80 million in May).

This included those properties that have fallen into arrears with current and previous year's rates and have not entered payment arrangements with the City.

Formal debt recovery activities are commenced when ratepayers have overdue rates and have not committed to instalment or other payment arrangements or sought relief under the City's Financial Hardship Policy.

#### Trade and Sundry Debtors

The City had \$5.81 million in outstanding trade and sundry debtors to the end of June (\$4.84 million in May).

Those debts overdue by more than 90 days made up \$213k or 3.67 percent of total debts outstanding (\$244k or 5.03 percent in May).

The 90-day debtors included lease monies owed by naval base tenants totalling \$76k, landfill commercial debtors owing \$73k and another \$13k in Cockburn Care arrears being actively managed.

#### **Strategic Plans/Policy Implications**

##### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

#### **Budget/Financial Implications**

Budget amendments are initially referred to Council's Expenditure Review Committee for recommendation to Council. Changes adopted by Council at its June meeting have been included in this monthly financial report.

Council's adopted budget surplus for FY24 of \$262,844 has since decreased to \$212,062 due to Council decisions made throughout the year.

These budget surplus changes are listed at Note 8 in the financial report.

#### **Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position.

This enables it to be informed on and identify any potential financial risks.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**CITY OF COCKBURN****MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 30 June 2024****LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

|  |    |
|--|----|
| Monthly Summary Information                        | 2  |
| Statement of Financial Activity by Nature or Type  | 4  |
| Statement of Financial Activity by Business Unit   | 6  |
| Statement of Financial Position                    | 7  |
| Basis of Preparation                               | 8  |
| Note 1 Statement of Financial Activity Information | 9  |
| Note 2 Cash and Financial Assets                   | 10 |
| Note 3 Disposal of Assets                          | 11 |
| Note 4 Capital Acquisitions                        | 12 |
| Note 5 Borrowings                                  | 13 |
| Note 6 Cash Reserves                               | 14 |
| Note 7 Other Current Liabilities                   | 16 |
| Note 9 Budget Amendments                           | 17 |
| Note 10 Explanation of Material Variances          | 18 |

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2024**

**SUMMARY INFORMATION**

Funding surplus / (deficit) Components

| Funding surplus / (deficit)              |                |                |                |                 |
|--|----------------|----------------|----------------|-----------------|
|  | Amended Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| Opening                                  | \$9.79 M       | \$9.79 M       | \$9.79 M       | (\$0.00 M)      |
| Closing                                  | \$0.21 M       | \$0.21 M       | \$13.12 M      | \$12.91 M       |
| Refer to Statement of Financial Activity |                |                |                |                 |

| Cash and financial assets                   |            |            |
|---|------------|------------|
|   | \$247.78 M | % of total |
| Unrestricted Cash                           | \$21.34 M  | 8.6%       |
| Restricted Cash                             | \$226.43 M | 91.4%      |
| Refer to Note 2 - Cash and Financial Assets |            |            |

Key Operating Activities

| Amount attributable to operating activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$34.70 M                                   | \$34.70 M      | \$58.35 M      | \$23.66 M       |
| Refer to Statement of Financial Activity    |                |                |                 |

| Employee Cost                            |             |            |
|--|-------------|------------|
| YTD Actual                               | (\$77.36 M) | % Variance |
| YTD Budget                               | (\$78.46 M) | (1.4%)     |
| Refer to Statement of Financial Activity |             |            |

| Rates Revenue                            |            |            |
|--|------------|------------|
| YTD Actual                               | \$126.69 M | % Variance |
| YTD Budget                               | \$126.52 M | 0.0%       |
| Refer to Statement of Financial Activity |            |            |

| Fees and Charges                         |           |            |
|--|-----------|------------|
| YTD Actual                               | \$43.91 M | % Variance |
| YTD Budget                               | \$41.36 M | 6.2%       |
| Refer to Statement of Financial Activity |           |            |

| Materials & Contracts                    |             |            |
|--|-------------|------------|
| YTD Actual                               | (\$47.59 M) | % Variance |
| YTD Budget                               | (\$55.04 M) | (13.5%)    |
| Refer to Statement of Financial Activity |             |            |

Key Investing Activities

| Amount attributable to investing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| (\$66.93 M)                                 | (\$66.93 M)    | (\$37.52 M)    | \$29.41 M       |
| Refer to Statement of Financial Activity    |                |                |                 |

| Proceeds on sale                     |          |       |
|--------------------------------------|----------|-------|
| YTD Actual                           | \$0.62 M | %     |
| Amended Budget                       | \$2.29 M | 26.9% |
| Refer to Note 3 - Disposal of Assets |          |       |

| Asset Acquisition                     |           |         |
|---------------------------------------|-----------|---------|
| YTD Actual                            | \$35.89 M | % Spent |
| Amended Budget                        | \$75.67 M | 47.4%   |
| Refer to Note 4 - Capital Acquisition |           |         |

| Capital Grants                        |            |            |
|---------------------------------------|------------|------------|
| YTD Actual                            | \$2.24 M   | % Received |
| Amended Budget                        | (\$6.46 M) | (34.7%)    |
| Refer to Note 4 - Capital Acquisition |            |            |

Key Financing Activities

| Amount attributable to financing activities |                |                |                 |
|---|----------------|----------------|-----------------|
| Amended Budget                              | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) |
| \$22.65 M                                   | \$22.65 M      | (\$17.51 M)    | (\$40.16 M)     |
| Refer to Statement of Financial Activity    |                |                |                 |

| Borrowings                   |          |
|------------------------------|----------|
| Principal repayments         | \$2.50 M |
| Interest expense             | \$0.23 M |
| Principal due                | \$5.00 M |
| Refer to Note 5 - Borrowings |          |

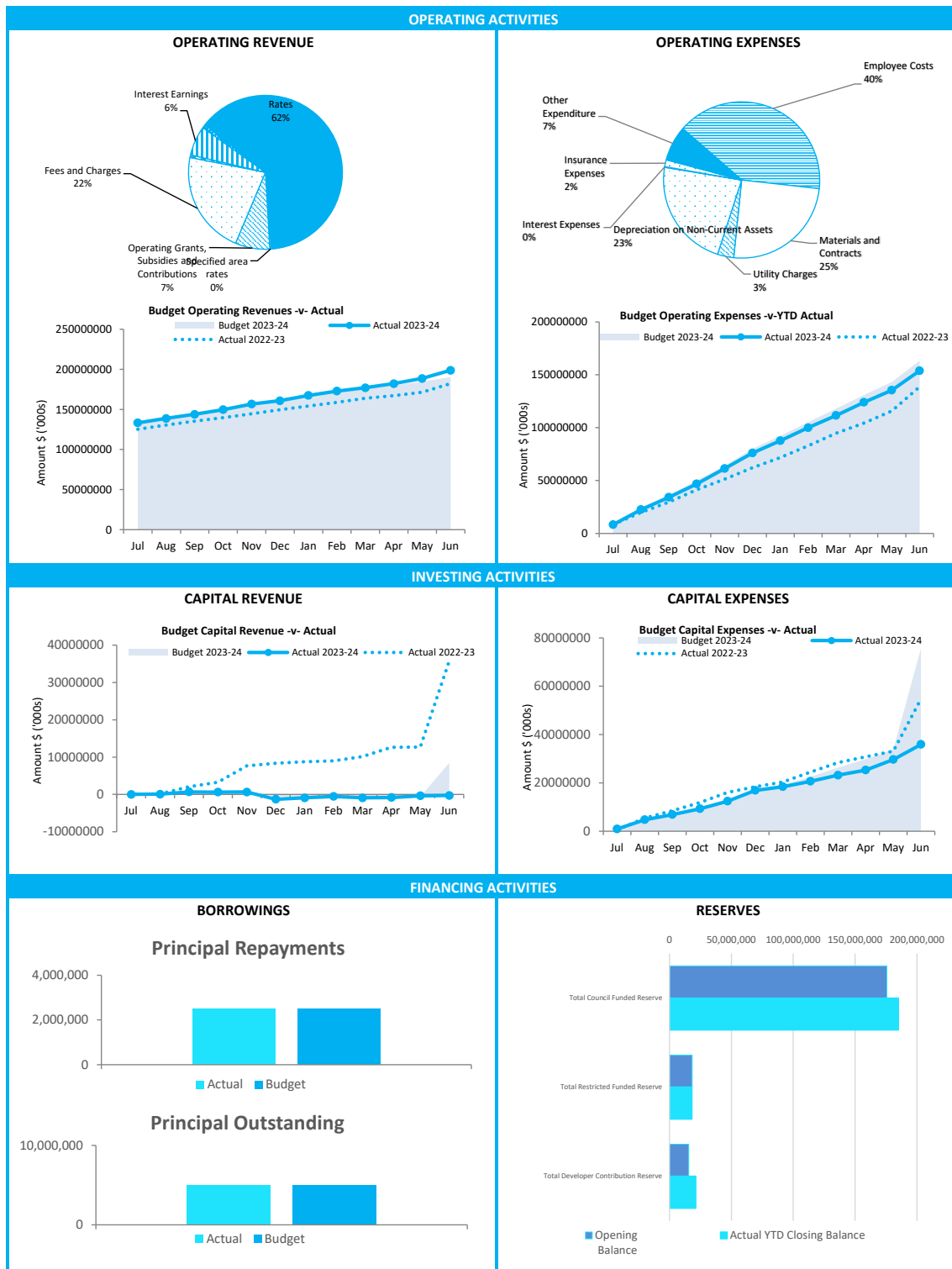
| Reserves                        |            |
|---------------------------------|------------|
| Reserves balance                | \$224.59 M |
| Interest earned                 | \$1.03 M   |
| Refer to Note 6 - Cash Reserves |            |

This information is to be read in conjunction with the accompanying Financial Statements and notes.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2024**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**BY NATURE OR TYPE**

|   | Ref<br>Note | Amended<br>Budget    | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|----------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                   | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                                      | 1(c)        | 9,786,927            | 9,786,927            | <b>9,786,927</b>     | 0                  | 0.00%                 |      |
| <b>Revenue from operating activities</b>  |             |                      |                      |                      |                    |                       |      |
| Rates   |             | 125,915,511          | 125,915,511          | <b>126,080,608</b>   | 165,097            | 0.13%                 |      |
| Specified area rates  |             | 601,000              | 601,000              | <b>606,052</b>       | 5,052              | 0.84%                 |      |
| Operating grants, subsidies and contributions                                   |             | 10,023,347           | 10,023,347           | <b>14,655,940</b>    | 4,632,593          | 46.22%                | ▲    |
| Fees and charges  |             | 41,355,716           | 41,355,716           | <b>43,906,458</b>    | 2,550,742          | 6.17%                 | ▲    |
| Service charges   |             | 1,200,000            | 1,200,000            | <b>1,099,718</b>     | (100,282)          | (8.36%)               |      |
| Interest earnings   |             | 11,145,106           | 11,145,106           | <b>12,523,953</b>    | 1,378,847          | 12.37%                | ▲    |
| Fair value adjustments to financial assets at fair value through profit or loss |             | 7,372                | 7,372                | <b>0</b>             | (7,372)            | (100.00%)             |      |
| Profit/(loss) on disposal of assets   |             | 1,281,988            | 1,281,988            | <b>(1,617,721)</b>   | (2,899,709)        | (226.19%)             | ▼    |
|   |             | <b>191,530,040</b>   | <b>191,530,040</b>   | <b>197,255,008</b>   | 5,724,968          | 2.99%                 |      |
| <b>Expenditure from operating activities</b>                                    |             |                      |                      |                      |                    |                       |      |
| Employee costs  |             | (78,456,127)         | (78,456,127)         | <b>(77,360,874)</b>  | 1,095,253          | 1.40%                 | ▲    |
| Materials and contracts   |             | (55,039,141)         | (55,039,141)         | <b>(47,585,854)</b>  | 7,453,287          | 13.54%                | ▲    |
| Utility charges   |             | (6,472,033)          | (6,472,033)          | <b>(6,447,787)</b>   | 24,246             | 0.37%                 |      |
| Depreciation on non-current assets  |             | (44,937,413)         | (44,937,413)         | <b>(43,292,858)</b>  | 1,644,555          | 3.66%                 | ▲    |
| Interest expenses   |             | (320,884)            | (320,884)            | <b>(246,640)</b>     | 74,244             | 23.14%                |      |
| Insurance expenses  |             | (2,647,970)          | (2,647,970)          | <b>(2,744,347)</b>   | (96,377)           | (3.64%)               |      |
| Other expenditure   |             | (13,959,577)         | (13,959,577)         | <b>(13,840,422)</b>  | 119,155            | 0.85%                 |      |
|   |             | <b>(201,833,145)</b> | <b>(201,833,145)</b> | <b>(191,518,782)</b> | 10,314,363         | 5.11%                 |      |
| Non-cash amounts excluded from operating activities                             |             |                      |                      |                      |                    |                       |      |
|   | 1(a)        | 44,999,162           | 44,999,162           | <b>51,123,606</b>    | 6,124,444          | 13.61%                | ▲    |
| <b>Amount attributable to operating activities</b>                              |             | <b>34,696,057</b>    | <b>34,696,057</b>    | <b>56,859,832</b>    | 22,163,775         |                       |      |
| <b>Investing activities</b>   |             |                      |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions                 |             | 6,457,804            | 6,457,804            | <b>(743,851)</b>     | (7,201,655)        | (111.52%)             | ▼    |
| Proceeds from disposal of assets  | 3           | 2,288,908            | 2,288,908            | <b>615,065</b>       | (1,673,843)        | (73.13%)              | ▼    |
| Payments for property, plant and equipment and infrastructure                   | 4           | (75,672,559)         | (75,672,559)         | <b>(35,891,559)</b>  | 39,781,000         | 52.57%                | ▲    |
| <b>Amount attributable to investing activities</b>                              |             | <b>(66,925,847)</b>  | <b>(66,925,847)</b>  | <b>(36,020,345)</b>  | 30,905,502         |                       |      |
| <b>Financing Activities</b>   |             |                      |                      |                      |                    |                       |      |
| Transfer from reserves  | 6           | 66,993,254           | 66,993,254           | <b>33,875,300</b>    | (33,117,955)       | (49.43%)              | ▼    |
| Payments for principal portion of lease liabilities                             |             | 0                    | 0                    | <b>(98,504)</b>      | (98,504)           | 0.00%                 |      |
| Repayment of debentures   | 5           | (2,500,000)          | (2,500,000)          | <b>(2,500,000)</b>   | 0                  | 0.00%                 |      |
| Transfer to reserves  | 6           | (41,838,332)         | (41,838,332)         | <b>(48,782,395)</b>  | (6,944,063)        | (16.60%)              | ▼    |
| <b>Amount attributable to financing activities</b>                              |             | <b>22,654,922</b>    | <b>22,654,922</b>    | <b>(17,505,599)</b>  | (40,160,522)       |                       |      |
| <b>Closing funding surplus / (deficit)</b>                                      | 1(c)        | <b>212,062</b>       | <b>212,062</b>       | <b>13,120,815</b>    | 12,908,753         |                       |      |

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS**  
**FOR THE PERIOD ENDED 30 JUNE 2024**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**NATURE OR TYPE DESCRIPTIONS**

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**STATUTORY REPORTING BY BUSINESS UNIT**

|   | Ref<br>Note | Amended<br>Budget    | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|----------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                   | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 9,786,927            | 9,786,927            | <b>9,786,927</b>     | (0)                | (0.00%)               |      |
| <b>Revenue from operating activities</b>                        |             |                      |                      |                      |                    |                       |      |
| Office of the CEO   |             | 0                    | 0                    | <b>996</b>           | 996                | 0.00%                 |      |
| Legal and Compliance  |             | 1,653                | 1,653                | <b>3,205</b>         | 1,552              | 93.89%                |      |
| Finance   |             | 139,751,911          | 139,751,911          | <b>145,998,499</b>   | 6,246,588          | 4.47%                 | ▲    |
| Information & Technology  |             | 0                    | 0                    | <b>21,090</b>        | 21,090             | 0.00%                 |      |
| Library & Cultural Services                                     |             | 181,600              | 181,600              | <b>223,719</b>       | 42,119             | 23.19%                |      |
| Recreation Infrastructure & Services                            |             | 15,527,060           | 15,527,060           | <b>16,014,970</b>    | 487,910            | 3.14%                 | ▲    |
| Community Development & Services                                |             | 8,073,499            | 8,073,499            | <b>7,828,107</b>     | (245,392)          | (3.04%)               |      |
| Community Safety & Ranger Services                              |             | 1,560,960            | 1,560,960            | <b>1,746,626</b>     | 185,666            | 11.89%                |      |
| Development and Compliance                                      |             | 3,268,485            | 3,268,485            | <b>3,400,769</b>     | 132,284            | 4.05%                 |      |
| Planning  |             | 203,200              | 203,200              | <b>9,936</b>         | (193,264)          | (95.11%)              |      |
| Sustainability & Environment                                    |             | 737,053              | 737,053              | <b>712,387</b>       | (24,666)           | (3.35%)               |      |
| Operations & Maintenance  |             | 16,673,119           | 16,673,119           | <b>17,632,940</b>    | 959,821            | 5.76%                 | ▲    |
| Projects  |             | 1,211,988            | 1,211,988            | <b>127,747</b>       | (1,084,241)        | (89.46%)              | ▼    |
| Property & Assets   |             | 4,042,513            | 4,042,513            | <b>3,179,770</b>     | (862,743)          | (21.34%)              | ▼    |
| Advocacy and Engagement   |             | 0                    | 0                    | <b>76</b>            | 76                 | 0.00%                 |      |
| People Culture and Safety                                       |             | 297,000              | 297,000              | <b>354,171</b>       | 57,171             | 19.25%                |      |
|   |             | <b>191,530,041</b>   | <b>191,530,041</b>   | <b>197,255,008</b>   | 5,724,967          |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                      |                      |                      |                    |                       |      |
| Executive Support   |             | (4,347,988)          | (4,347,988)          | <b>(3,486,331)</b>   | 861,657            | 19.82%                | ▲    |
| Civic Services  |             | (677,370)            | (677,370)            | <b>(479,214)</b>     | 198,156            | 29.25%                |      |
| Corporate Strategy  |             | (2,361,883)          | (2,361,883)          | <b>(1,844,756)</b>   | 517,127            | 21.89%                | ▲    |
| Governance, Risk & Compliance                                   |             | (6,870,186)          | (6,870,186)          | <b>(6,657,869)</b>   | 212,317            | 3.09%                 |      |
| Finance   |             | (9,787,666)          | (9,787,666)          | <b>(9,609,074)</b>   | 178,592            | 1.82%                 |      |
| Information & Technology  |             | (1,032,909)          | (1,032,909)          | <b>(877,090)</b>     | 155,819            | 15.09%                |      |
| Procurement   |             | (7,947,662)          | (7,947,662)          | <b>(8,296,685)</b>   | (349,023)          | (4.39%)               | ▼    |
| Library & Cultural Services                                     |             | (18,278,981)         | (18,278,981)         | <b>(17,213,832)</b>  | 1,065,149          | 5.83%                 | ▲    |
| Recreation Infrastructure & Services                            |             | (13,745,566)         | (13,745,566)         | <b>(12,478,164)</b>  | 1,267,402          | 9.22%                 | ▲    |
| Community Development & Services                                |             | (7,211,626)          | (7,211,626)          | <b>(7,235,699)</b>   | (24,073)           | (0.33%)               |      |
| Community Safety & Ranger Services                              |             | (7,252,823)          | (7,252,823)          | <b>(6,445,636)</b>   | 807,187            | 11.13%                | ▲    |
| Development Assessment & Compliance                             |             | (3,608,293)          | (3,608,293)          | <b>(3,337,759)</b>   | 270,534            | 7.50%                 |      |
| Planning  |             | (4,885,932)          | (4,885,932)          | <b>(4,047,097)</b>   | 838,835            | 17.17%                | ▲    |
| Sustainability & Environment                                    |             | (89,682,600)         | (89,682,600)         | <b>(87,783,861)</b>  | 1,898,739          | 2.12%                 | ▲    |
| Operations & Maintenance  |             | (1,267,477)          | (1,267,477)          | <b>(937,892)</b>     | 329,585            | 26.00%                | ▲    |
| Projects  |             | (13,400,432)         | (13,400,432)         | <b>(12,719,467)</b>  | 680,965            | 5.08%                 | ▲    |
| Property & Assets   |             | (1,375,903)          | (1,375,903)          | <b>(1,056,094)</b>   | 319,809            | 23.24%                | ▲    |
| Stakeholder Management  |             | (1,981,689)          | (1,981,689)          | <b>(1,927,624)</b>   | 54,065             | 2.73%                 |      |
| Communications & Marketing                                      |             | (1,506,492)          | (1,506,492)          | <b>(1,293,612)</b>   | 212,880            | 14.13%                |      |
| Customer Experience   |             | (984,132)            | (984,132)            | <b>(955,062)</b>     | 29,070             | 2.95%                 |      |
| Business & Economic Development                                 |             | (5,030,096)          | (5,030,096)          | <b>(4,203,533)</b>   | 826,563            | 16.43%                | ▲    |
| Internal Recharging   |             | 1,404,560            | 1,404,560            | <b>1,367,572</b>     | (36,988)           | 2.63%                 |      |
|   |             | <b>(201,833,146)</b> | <b>(201,833,146)</b> | <b>(191,518,779)</b> | 10,314,367         |                       |      |
| Non-cash amounts excluded from operating activities             | 1(a)        | 44,999,162           | 44,999,162           | <b>51,123,606</b>    | 6,124,444          | 13.61%                | ▲    |
| <b>Amount attributable to operating activities</b>              |             | <b>34,696,057</b>    | <b>34,696,057</b>    | <b>56,859,835</b>    | 22,163,778         |                       |      |
| <b>Investing Activities</b>                                     |             |                      |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions |             | 6,457,804            | 6,457,804            | <b>(743,851)</b>     | (7,201,655)        | (111.52%)             | ▼    |
| Proceeds from disposal of assets                                | 3           | 2,288,908            | 2,288,908            | <b>615,065</b>       | (1,673,843)        | (73.13%)              | ▼    |
| Payments for property, plant and equipment and infrastructure   | 4           | (75,672,559)         | (75,672,559)         | <b>(35,891,559)</b>  | 39,781,000         | 52.57%                | ▲    |
| <b>Amount attributable to investing activities</b>              |             | <b>(66,925,847)</b>  | <b>(66,925,847)</b>  | <b>(36,020,345)</b>  | 30,905,502         |                       |      |
| <b>Financing Activities</b>                                     |             |                      |                      |                      |                    |                       |      |
| Transfer from reserves  | 6           | 66,993,254           | 66,993,254           | <b>33,875,300</b>    | (33,117,955)       | (49.43%)              | ▼    |
| Payments for principal portion of lease liabilities             |             | 0                    | 0                    | <b>(98,504)</b>      | (98,504)           | 0.00%                 |      |
| Repayment of debentures   | 5           | (2,500,000)          | (2,500,000)          | <b>(2,500,000)</b>   | 0                  | 0.00%                 |      |
| Transfer to reserves  | 6           | (41,838,332)         | (41,838,332)         | <b>(48,782,395)</b>  | (6,944,063)        | (16.60%)              | ▼    |
| <b>Amount attributable to financing activities</b>              |             | <b>22,654,922</b>    | <b>22,654,922</b>    | <b>(17,505,599)</b>  | (40,160,522)       |                       |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>212,062</b>       | <b>212,062</b>       | <b>13,120,815</b>    | 12,908,757         |                       |      |

**KEY INFORMATION**

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2023-24 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2024**

**STATEMENT OF FINANCIAL POSITION**

|                                      | Year<br>to<br>Date<br>30 June 2024 | Last<br>Year<br>Closing<br>30 June 2023 |
|--------------------------------------|------------------------------------|---|
|                                      | \$                                 | \$                                      |
| <b>Current Assets</b>                |                                    |   |
| Cash and cash equivalents            | 12,990,449                         | 13,592,531                              |
| Financial assets                     | 157,000,000                        | 183,000,000                             |
| Trade and other receivables          | 22,398,200                         | 16,386,312                              |
| Inventories                          | 34,392                             | 27,313                                  |
| <b>Total Current Assets</b>          | <b>192,423,041</b>                 | <b>213,006,156</b>                      |
| <b>Non-Current Assets</b>            |                                    |   |
| Trade and other receivables          | 1,422,960                          | 1,362,704                               |
| Other financial assets               | 77,948,565                         | 38,512,037                              |
| Property, plant and equipment        | 411,039,942                        | 406,497,056                             |
| Infrastructure                       | 1,222,598,242                      | 1,236,775,214                           |
| <b>Total Non-Current Assets</b>      | <b>1,713,009,709</b>               | <b>1,683,147,011</b>                    |
| <b>Total Assets</b>                  | <b>1,905,432,750</b>               | <b>1,896,153,167</b>                    |
| <b>Current Liabilities</b>           |                                    |   |
| Trade and other payables             | 16,126,886                         | 20,009,067                              |
| Other liabilities                    | 4,730,106                          | 1,211,129                               |
| Lease liabilities                    | 2,121                              | 100,625                                 |
| Borrowings                           | 0                                  | 2,500,000                               |
| Employee related provisions          | 9,453,136                          | 9,313,188                               |
| <b>Total Current Liabilities</b>     | <b>30,312,249</b>                  | <b>33,134,009</b>                       |
| <b>Non-Current Liabilities</b>       |                                    |   |
| Other liabilities                    | 23,289,050                         | 16,764,058                              |
| Borrowings                           | 5,000,000                          | 5,000,000                               |
| Employee related provisions          | 2,182,204                          | 1,598,227                               |
| Other provisions                     | 37,764,565                         | 37,764,565                              |
| <b>Total Non-Current Liabilities</b> | <b>68,235,819</b>                  | <b>61,126,850</b>                       |
| <b>Total Liabilities</b>             | <b>98,548,068</b>                  | <b>94,260,859</b>                       |
| <b>Net Assets</b>                    | <b>1,806,884,681</b>               | <b>1,801,892,308</b>                    |
| <b>Equity</b>                        |                                    |   |
| Retained surplus                     | 598,905,916                        | 608,820,635                             |
| Reserve accounts                     | 224,585,411                        | 209,678,314                             |
| Revaluation surplus                  | 983,393,354                        | 983,393,355                             |
| <b>Total Equity</b>                  | <b>1,806,884,681</b>               | <b>1,801,892,308</b>                    |

This statement is to be read in conjunction with the accompanying notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2024

BASIS OF PREPARATION

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 30 June 2024

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.  
In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.  
All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

|  | Notes | Amended Budget    | YTD Budget (a)    | YTD Actual (b)    |
|--|-------|-------------------|-------------------|-------------------|
| <b>Non-cash and non-current items excluded from operating activities</b> |       |                   |                   |                   |
|  |       | \$                | \$                | \$                |
| <b>Adjustments to operating activities</b>                               |       |                   |                   |                   |
| Less: (Profit)/loss on asset disposals                                   | 3     | (1,281,988)       | (1,281,988)       | 1,617,721         |
| Less: Movement in liabilities associated with restricted cash            |       | 1,351,109         | 1,351,109         | 5,689,306         |
| Less: Financial assets at fair value through profit and loss             |       | (7,372)           | (7,372)           | 0                 |
| Add: Movement in other liabilities (non-current)                         |       | 0                 | 0                 | (60,256)          |
| Movement in employee benefit provisions (non-current)                    |       | 0                 | 0                 | 583,977           |
| Add: Depreciation on assets  |       | 44,937,413        | 44,937,413        | 43,292,858        |
| <b>Total non-cash items excluded from operating activities</b>           |       | <b>44,999,162</b> | <b>44,999,162</b> | <b>51,123,606</b> |

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

|   |      | Last Year Closing<br>30 June 2023 | This Time Last Year<br>30 June 2023 | Year to Date<br>30 June 2024 |
|---|------|-----------------------------------|-------------------------------------|------------------------------|
| <b>Adjustments to net current assets</b>              |      |                                   |                                     |                              |
| Less: Reserves - restricted cash                      | 6    | (209,678,316)                     | (209,678,316)                       | (224,585,411)                |
| Less: Bonds & deposits                                |      | (3,840,400)                       | (3,840,400)                         | (4,687,592)                  |
| Add: Borrowings                                       | 5    | 2,500,000                         | 2,500,000                           | 0                            |
| Add: Lease liabilities                                |      | 100,625                           | 100,625                             | 2,121                        |
| Add: Financial assets at amortised cost - non-current | 2    | 38,349,058                        | 38,349,058                          | 77,785,586                   |
| <b>Total adjustments to net current assets</b>        |      | <b>(172,569,033)</b>              | <b>(172,569,033)</b>                | <b>(151,485,296)</b>         |
| Cash and cash equivalents                             | 2    | 13,592,531                        | 13,592,531                          | 12,990,449                   |
| Financial assets at amortised cost                    | 2    | 183,000,000                       | 183,000,000                         | 157,000,000                  |
| Rates receivables                                     |      | 1,923,204                         | 1,923,204                           | 2,136,208                    |
| Receivables   |      | 8,823,405                         | 8,823,405                           | 15,788,324                   |
| Other current assets                                  |      | 5,667,016                         | 5,667,016                           | 4,508,060                    |
| <b>Less: Current liabilities</b>                      |      |                                   |                                     |                              |
| Payables  |      | (17,525,249)                      | (17,525,249)                        | (13,631,562)                 |
| Borrowings  | 5    | (2,500,000)                       | (2,500,000)                         | 0                            |
| Contract liabilities                                  | 7    | (1,211,129)                       | (1,211,129)                         | (4,730,106)                  |
| Lease liabilities                                     |      | (100,625)                         | (100,625)                           | (2,121)                      |
| Provisions  | 7    | (9,313,188)                       | (9,313,188)                         | (9,453,136)                  |
| <b>Less: Total adjustments to net current assets</b>  | 1(b) | <b>(172,569,033)</b>              | <b>(172,569,033)</b>                | <b>(151,485,302)</b>         |
| <b>Closing funding surplus / (deficit)</b>            |      | <b>9,786,927</b>                  | <b>9,786,927</b>                    | <b>13,120,815</b>            |

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

| Description                        | Classification                     | Unrestricted      | Restricted         | Total Cash         | Institution             |
|------------------------------------|------------------------------------|-------------------|--------------------|--------------------|-------------------------|
|                                    |                                    | \$                | \$                 | \$                 |                         |
| <b>Cash on hand</b>                |                                    |                   |                    |                    |                         |
| Cash at bank                       | Cash and cash equivalents          | 7,960,634         | 0                  | 7,960,634          | NATIONAL AUSTRALIA BANK |
| Cash on hand                       | Cash and cash equivalents          | 29,815            | 0                  | 29,815             |                         |
| Term deposits - current            | Cash and cash equivalents          | 5,000,000         | 0                  | 5,000,000          | NATIONAL AUSTRALIA BANK |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 15,500,000         | 15,500,000         | BANK OF QUEENSLAND      |
| Term deposits - current            | Financial assets at amortised cost | 8,351,922         | 36,148,078         | 44,500,000         | COMMONWEALTH BANK       |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 14,000,000         | 14,000,000         | ING BANK                |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 1,500,000          | 1,500,000          | AUSWIDE BANK            |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 3,000,000          | 3,000,000          | WESTPAC                 |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 16,000,000         | 16,000,000         | NATIONAL AUSTRALIA BANK |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 21,000,000         | 21,000,000         | SUNCORP                 |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 11,000,000         | 11,000,000         | CREDIT UNION AUSTRALIA  |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 4,000,000          | 4,000,000          | JUDO BANK               |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 11,000,000         | 11,000,000         | AMP                     |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 10,000,000         | 10,000,000         | DEFENCE BANK            |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 5,500,000          | 5,500,000          | HERITAGE                |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 785,586            | 785,586            | BARCLAYS BANK           |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 8,500,000          | 8,500,000          | BANK OF QUEENSLAND      |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 8,000,000          | 8,000,000          | JUDO BANK               |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 7,500,000          | 7,500,000          | NATIONAL AUSTRALIA BANK |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 6,000,000          | 6,000,000          | CREDIT UNION AUSTRALIA  |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 1,500,000          | 1,500,000          | AMP                     |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 45,500,000         | 45,500,000         | ING BANK                |
| <b>Total</b>                       |                                    | <b>21,342,370</b> | <b>226,433,664</b> | <b>247,776,035</b> |                         |
| <b>Comprising</b>                  |                                    |                   |                    |                    |                         |
|                                    |                                    | \$                | \$                 | \$                 |                         |
| Cash and cash equivalents          |                                    | 12,990,449        | 0                  | 12,990,449         |                         |
| Financial assets at amortised cost |                                    | 8,351,922         | 226,433,664        | 234,785,586        |                         |
|                                    |                                    | <b>21,342,370</b> | <b>226,433,664</b> | <b>247,776,035</b> |                         |

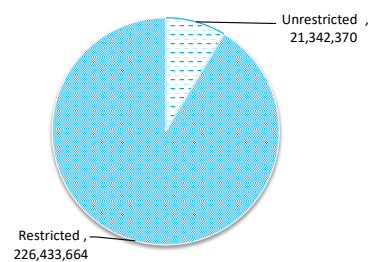
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.

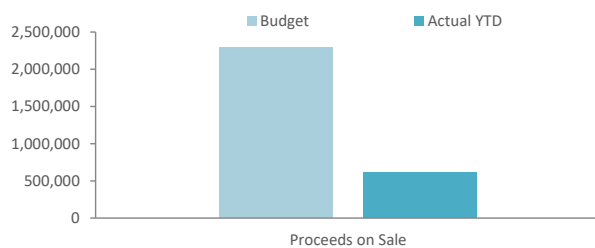




NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

| Asset Ref. | Asset description   | Budget           |                  |                  |          | YTD Actual       |                |                |                    |
|------------|---------------------|------------------|------------------|------------------|----------|------------------|----------------|----------------|--------------------|
|            |                     | Net Book Value   | Proceeds         | Profit           | (Loss)   | Net Book Value   | Proceeds       | Profit         | (Loss)             |
|            |                     | \$               | \$               | \$               | \$       | \$               | \$             | \$             | \$                 |
|            | Buildings           |                  |                  | 0                | 0        | 1,744,029        | 0              | 0              | (1,744,029)        |
|            | Plant and Machinery | 1,006,920        | 2,288,908        | 1,281,988        | 0        | 488,758          | 615,065        | 126,307        | 0                  |
|            |                     | <b>1,006,920</b> | <b>2,288,908</b> | <b>1,281,988</b> | <b>0</b> | <b>2,232,787</b> | <b>615,065</b> | <b>126,307</b> | <b>(1,744,029)</b> |



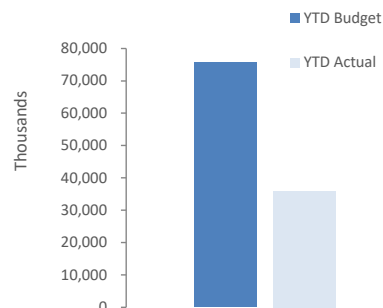
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS**

| Capital acquisitions                     | Amended             |                     | YTD Actual          | YTD Actual<br>Variance |
|--|---------------------|---------------------|---------------------|------------------------|
|  | Budget              | YTD Budget          |                     |                        |
|  | \$                  | \$                  | \$                  | \$                     |
| Buildings                                | 19,714,139          | 19,714,139          | 9,532,310           | (10,181,829)           |
| Furniture and equipment                  | 1,085,000           | 1,085,000           | 369,710             | (715,290)              |
| Plant and equipment                      | 15,231,455          | 15,231,455          | 4,388,570           | (10,842,886)           |
| Information technology                   | 4,801,803           | 4,801,803           | 2,246,426           | (2,555,377)            |
| Infrastructure - roads                   | 10,093,046          | 10,093,046          | 6,220,727           | (3,872,319)            |
| Infrastructure - drainage                | 6,556,569           | 6,556,569           | 2,256,270           | (4,300,299)            |
| Infrastructure - footpath                | 2,122,392           | 2,122,392           | 1,367,299           | (755,093)              |
| Infrastructure - parks hard              | 6,360,116           | 6,360,116           | 4,709,190           | (1,650,926)            |
| Infrastructure - parks landscaping       | 1,257,799           | 1,257,799           | 1,121,276           | (136,523)              |
| Infrastructure - landfill site           | 5,087,265           | 5,087,265           | 2,385,458           | (2,701,807)            |
| Infrastructure - marina                  | 1,452,102           | 1,452,102           | 1,013,158           | (438,944)              |
| Infrastructure - coastal                 | 1,910,873           | 1,910,873           | 281,164             | (1,629,709)            |
| <b>Payments for Capital Acquisitions</b> | <b>75,672,559</b>   | <b>75,672,559</b>   | <b>35,891,559</b>   | <b>(39,781,000)</b>    |
| <b>Total Capital Acquisitions</b>        | <b>75,672,559</b>   | <b>75,672,559</b>   | <b>35,891,559</b>   | <b>(39,781,000)</b>    |
| <b>Capital Acquisitions Funded By:</b>   |                     |                     |                     |                        |
|  | \$                  | \$                  | \$                  | \$                     |
| Capital grants and contributions         | (6,457,804)         | (6,457,804)         | 2,238,771           | 8,696,575              |
| Other (disposals & C/Fwd)                | (2,288,908)         | (2,288,908)         | (615,065)           | 1,673,843              |
| Cash backed reserves                     |                     |                     |                     |                        |
| Plant & Vehicle Replacement              | (10,678,229)        | (10,678,229)        | (3,627,206)         | 7,051,023              |
| Information Technology                   | (205,000)           | (205,000)           | (117,628)           | 87,372                 |
| Waste & Recycling                        | (5,302,890)         | (5,302,890)         | (2,745,145)         | 2,557,745              |
| Land Development and Investment Fund     | (896,373)           | (896,373)           | (715,124)           | 181,249                |
| Roads & Drainage Infrastructure          | (3,505,483)         | (3,505,483)         | (830,607)           | 2,674,875              |
| Community Infrastructure                 | (8,619,056)         | (8,619,056)         | (1,768,028)         | 6,851,028              |
| Aged and Disabled Asset Replacement      | (330,000)           | (330,000)           | 0                   | 330,000                |
| Port Coogee Special Maintenance - SAR    | (280,000)           | (280,000)           | (133,777)           | 146,223                |
| Community Surveillance                   | (861,533)           | (861,533)           | (438,500)           | 423,034                |
| Waste Collection                         | (879,704)           | (879,704)           | (22,770)            | 856,934                |
| Restricted Grants & Contributions        | (78,872)            | (78,872)            | 0                   | 78,872                 |
| CIHCF Building Maintenance               | (300,000)           | (300,000)           | (207,404)           | 92,596                 |
| Cockburn ARC Building Maintenance        | (1,265,000)         | (1,265,000)         | (406,797)           | 858,203                |
| Carry Forward Projects                   | (14,740,599)        | (14,740,599)        | (9,510,429)         | 5,230,170              |
| Port Coogee Marina Assets Replacement    | (578,470)           | (578,470)           | (156,708)           | 421,763                |
| Port Coogee Waterways - WEMP             | (344,600)           | (344,600)           | 0                   | 344,600                |
| Contribution - operations                | (18,060,038)        | (18,060,038)        | (16,835,141)        | 1,224,897              |
| <b>Capital funding total</b>             | <b>(75,672,559)</b> | <b>(75,672,559)</b> | <b>(35,891,559)</b> | <b>39,781,000</b>      |

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**FINANCING ACTIVITIES**

**NOTE 5**

**BORROWINGS**

**Repayments - borrowings**

| Information on borrowings                            |          | 1 July 2023 | New Loans |        | Principal Repayments |           | Principal Outstanding |           | Interest Repayments |         |
|--|----------|-------------|-----------|--------|----------------------|-----------|-----------------------|-----------|---------------------|---------|
| Particulars  | Loan No. |             | Actual    | Budget | Actual               | Budget    | Actual                | Budget    | Actual              | Budget  |
|  |          | \$          | \$        | \$     | \$                   | \$        | \$                    | \$        | \$                  | \$      |
| <b>Recreation and culture</b>                        |          |             |           |        |                      |           |                       |           |                     |         |
| To assist fund the Cockburn Central West development | 8        | 7,500,000   | 0         | 0      | 2,500,000            | 2,500,000 | 5,000,000             | 5,000,000 | 229,846             | 350,000 |
| <b>C/Fwd Balance</b>                                 |          | 7,500,000   | 0         | 0      | 2,500,000            | 2,500,000 | 5,000,000             | 5,000,000 | 229,846             | 350,000 |
| <b>Total</b>   |          | 7,500,000   | 0         | 0      | 2,500,000            | 2,500,000 | 5,000,000             | 5,000,000 | 229,846             | 350,000 |
| Current borrowings                                   |          | 3,226,983   |           |        |                      |           | 0                     |           |                     |         |
| Non-current borrowings                               |          | 4,273,017   |           |        |                      |           | 5,000,000             |           |                     |         |
|  |          | 7,500,000   |           |        |                      |           | 5,000,000             |           |                     |         |

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

## OPERATING ACTIVITIES

## NOTE 6

## CASH RESERVES

| Reserve name                          | Opening<br>Balance | Budget Interest<br>Earned | Actual Interest<br>Earned | Budget Transfers<br>In<br>(+) | Actual Transfers<br>In<br>(+) | Budget Transfers<br>Out<br>(-) | Actual Transfers<br>Out<br>(-) | Budget Closing<br>Balance | Actual YTD<br>Closing Balance |
|---------------------------------------|--------------------|---------------------------|---------------------------|-------------------------------|-------------------------------|--------------------------------|--------------------------------|---------------------------|-------------------------------|
|                                       | \$                 | \$                        | \$                        | \$                            | \$                            | \$                             | \$                             | \$                        | \$                            |
| <b><i>Council Funded</i></b>          |                    |                           |                           |                               |                               |                                |                                |                           |                               |
| Staff Payments & Entitlements         | 1,762,036          | 0                         | 0                         | 0                             | 0                             | (41,475)                       | 0                              | 1,720,561                 | 1,762,036                     |
| Plant & Vehicle Replacement           | 12,489,426         | 0                         | 0                         | 3,085,500                     | 3,297,903                     | (10,678,229)                   | (3,627,206)                    | 4,896,697                 | 12,160,123                    |
| Information Technology                | 3,147,908          | 0                         | 0                         | 1,500,000                     | 1,500,000                     | (205,000)                      | (117,628)                      | 4,442,908                 | 4,530,280                     |
| Major Building Refurbishment          | 20,348,071         | 0                         | 0                         | 1,500,000                     | 1,500,000                     | 0                              | 0                              | 21,848,071                | 21,848,071                    |
| Waste & Recycling                     | 17,965,167         | 0                         | 0                         | 7,013,363                     | 7,013,363                     | (5,482,890)                    | (2,745,552)                    | 19,495,640                | 22,232,978                    |
| Land Development and Investment Fund  | 4,041,642          | 0                         | 0                         | 1,584,000                     | 1,584,000                     | (3,423,042)                    | (3,129,139)                    | 2,202,601                 | 2,496,503                     |
| Roads & Drainage Infrastructure       | 16,796,728         | 0                         | 0                         | 3,061,211                     | 3,061,211                     | (5,969,388)                    | (3,143,090)                    | 13,888,551                | 16,714,849                    |
| Naval Base Shacks                     | 1,291,186          | 0                         | 0                         | 150,000                       | 150,000                       | 0                              | 0                              | 1,441,186                 | 1,441,186                     |
| Community Infrastructure              | 39,902,481         | 0                         | 0                         | 737,758                       | 737,758                       | (8,708,525)                    | (1,795,254)                    | 31,931,715                | 38,844,985                    |
| Insurance                             | 2,109,607          | 0                         | 0                         | 0                             | 0                             | 0                              | (67,986)                       | 2,109,607                 | 2,041,621                     |
| Greenhouse Action Fund                | 1,108,938          | 0                         | 0                         | 200,000                       | 200,000                       | 0                              | 0                              | 1,308,938                 | 1,308,938                     |
| HWRP Post Closure Management & Contan | 4,871,959          | 0                         | 0                         | 3,932,535                     | 3,932,535                     | (400,000)                      | (383,953)                      | 8,404,494                 | 8,420,541                     |
| Municipal Elections                   | 301,420            | 0                         | 0                         | 150,000                       | 150,000                       | (300,000)                      | (300,000)                      | 151,420                   | 151,420                       |
| Community Surveillance                | 936,514            | 0                         | 0                         | 300,000                       | 300,000                       | (1,156,533)                    | (700,035)                      | 79,981                    | 536,480                       |
| Waste Collection                      | 9,920,005          | 0                         | 0                         | 532,368                       | 532,368                       | (1,309,974)                    | (233,040)                      | 9,142,399                 | 10,219,333                    |
| Environmental Offset                  | 248,759            | 0                         | 0                         | 0                             | 0                             | 0                              | 0                              | 248,759                   | 248,759                       |
| Bibra Lake Management Plan            | 15,267             | 0                         | 0                         | 0                             | 0                             | 0                              | 0                              | 15,267                    | 15,267                        |
| CIHCF Building Maintenance            | 12,119,211         | 0                         | 0                         | 1,000,000                     | 1,158,542                     | (335,000)                      | (207,404)                      | 12,784,211                | 13,070,349                    |
| Cockburn ARC Building Maintenance     | 8,175,048          | 0                         | 0                         | 1,500,000                     | 1,500,000                     | (1,265,000)                    | (406,797)                      | 8,410,048                 | 9,268,251                     |
| Carry Forward Projects                | 15,701,407         | 0                         | 0                         | 8,759,609                     | 8,759,609                     | (16,291,975)                   | (10,326,832)                   | 8,169,041                 | 14,134,184                    |
| Port Coogee Marina Assets Replacement | 2,298,541          | 0                         | 0                         | 300,000                       | 300,000                       | (578,470)                      | (156,708)                      | 2,020,071                 | 2,441,833                     |
| Coogee Beach Foreshore Management     | 118,334            | 0                         | 23,191                    | 1,000,000                     | 1,036,141                     | 0                              | 0                              | 1,118,334                 | 1,177,666                     |
| <b>Total Council Funded Reserve</b>   | <b>175,669,657</b> | <b>0</b>                  | <b>23,191</b>             | <b>36,306,344</b>             | <b>36,713,430</b>             | <b>(56,145,500)</b>            | <b>(27,340,623)</b>            | <b>155,830,501</b>        | <b>185,065,654</b>            |
| <b><i>Restricted Funded</i></b>       |                    |                           |                           |                               |                               |                                |                                |                           |                               |
| Aged and Disabled Asset Replacement   | 476,874            | 0                         | 17,250                    | 0                             | 0                             | (330,000)                      | 0                              | 146,874                   | 494,124                       |

CITY OF COCKBURN | 14

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES

NOTE 6

CASH RESERVES

| Reserve name                                | Opening Balance    | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---|--------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
|   | \$                 | \$                     | \$                     | \$                      | \$                      | \$                       | \$                       | \$                     | \$                         |
| Welfare Projects Employee Entitlements      | 858,114            | 0                      | 17,684                 | 0                       | 0                       | (20,629)                 | (239,175)                | 837,485                | 636,623                    |
| Port Coogee Special Maintenance - SAR       | 2,119,576          | 0                      | 82,838                 | 430,000                 | 428,709                 | (531,681)                | (371,715)                | 2,017,895              | 2,259,408                  |
| Port Coogee Waterways - SAR                 | 307,267            | 0                      | 16,592                 | 110,500                 | 112,625                 | 0                        | 0                        | 417,767                | 436,484                    |
| Family Day Care Accumulation Fund           | (0)                | 0                      | 33                     | 0                       | 0                       | 0                        | 0                        | (0)                    | 33                         |
| Naval Base Shack Removal                    | 881,216            | 0                      | 31,862                 | 50,000                  | 50,000                  | (20,000)                 | (1,628)                  | 911,216                | 961,449                    |
| Restricted Grants & Contributions           | 7,448,742          | 0                      | 0                      | 0                       | 5,106,975               | (6,033,617)              | (5,838,249)              | 1,415,126              | 6,717,469                  |
| Public Open Space - Various                 | 5,172,673          | 0                      | 184,267                | 114,000                 | 192,872                 | 0                        | 0                        | 5,286,673              | 5,549,812                  |
| Port Coogee Waterways - WEMP                | 1,042,500          | 0                      | 38,857                 | 0                       | 0                       | (473,626)                | (66,270)                 | 568,874                | 1,015,087                  |
| Cockburn Coast SAR                          | 124,974            | 0                      | 6,081                  | 60,500                  | 64,718                  | (22,323)                 | (12,534)                 | 163,151                | 183,240                    |
| <b>Total Restricted Funded Reserve</b>      | <b>18,431,937</b>  | <b>0</b>               | <b>395,464</b>         | <b>765,000</b>          | <b>5,955,899</b>        | <b>(7,431,875)</b>       | <b>(6,529,571)</b>       | <b>11,765,061</b>      | <b>18,253,728</b>          |
| <b>Developer Contribution Plans</b>         |                    |                        |                        |                         |                         |                          |                          |                        |                            |
| Community Infrastructure (DCA 13)           | 924,399            | 0                      | 111,798                | 3,000,000               | 3,558,784               | (2,962,102)              | (425)                    | 962,297                | 4,594,556                  |
| Developer Contribution Plans - Various      | 14,652,324         | 0                      | 504,233                | 1,766,988               | 1,519,596               | (453,777)                | (4,680)                  | 15,965,535             | 16,671,473                 |
| <b>Total Developer Contribution Reserve</b> | <b>15,576,723</b>  | <b>0</b>               | <b>616,031</b>         | <b>4,766,988</b>        | <b>5,078,380</b>        | <b>(3,415,879)</b>       | <b>(5,105)</b>           | <b>16,927,832</b>      | <b>21,266,029</b>          |
| <b>Total Cash Reserve</b>                   | <b>209,678,316</b> | <b>0</b>               | <b>1,034,686</b>       | <b>41,838,332</b>       | <b>47,747,709</b>       | <b>(66,993,254)</b>      | <b>(33,875,300)</b>      | <b>184,523,394</b>     | <b>224,585,411</b>         |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

| Other current liabilities   | Note | Opening<br>Balance<br>1 July 2023 | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>30 June 2024 |
|---|------|-----------------------------------|-----------------------|------------------------|------------------------------------|
|   |      | \$                                | \$                    | \$                     | \$                                 |
| <b>Contract liabilities</b>   |      |                                   |                       |                        |                                    |
| Unspent grants, contributions and reimbursements<br>- non-operating |      | 1,211,129                         | 5,352,475             | (1,833,499)            | 4,730,106                          |
| <b>Total unspent grants, contributions and reimbursements</b>       |      | 1,211,129                         | 5,352,475             | (1,833,499)            | 4,730,106                          |
| <b>Provisions</b>   |      |                                   |                       |                        |                                    |
| Annual leave  |      | 4,643,393                         | 57,216,875            | (57,076,928)           | 4,783,341                          |
| Long service leave  |      | 4,669,795                         | 0                     | 0                      | 4,669,795                          |
| <b>Total Provisions</b>   |      | 9,313,188                         | 57,216,875            | (57,076,928)           | 9,453,136                          |
| <b>Total other current liabilities</b>                              |      | <b>10,524,317</b>                 | <b>62,569,350</b>     | <b>(58,910,427)</b>    | <b>14,183,241</b>                  |
| Amounts shown above include GST (where applicable)                  |      |                                   |                       |                        |                                    |

KEY INFORMATION

**Provisions**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024

NOTE 8  
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Project/<br>Activity | Description  | Council Resolution | Classification        | Non Cash<br>Adjustment | Increase in<br>Available Cash | Decrease in<br>Available Cash | Amended<br>Budget Running<br>Balance |
|----------------------|--|--------------------|-----------------------|------------------------|-------------------------------|-------------------------------|--------------------------------------|
|                      |  |                    |                       | \$                     | \$                            | \$                            | \$                                   |
|                      | <b>Budget adoption</b>   |                    |                       |                        |                               |                               | 262,844                              |
| Various              | Expenditure Review Committee July 2023   | OCM 10/08/2023     |                       |                        |                               | (106,226)                     | 156,618                              |
| CP4111               | Coogee Golf Complex flora and fauna study  | OCM 10/08/2023     |                       |                        |                               | (125,000)                     | 31,618                               |
| CW7768               | Increase expenditure to purchase landfill compactor  | OCM 14/09/2023     | Capital Expenses      |                        |                               | (195,000)                     | (163,382)                            |
| CW7768               | Increase funding from reserve to purchase landfill compactor   | OCM 14/09/2023     | Transfer from Reserve |                        | 195,000                       |                               | 31,618                               |
| Various              | Expenditure Review Committee September 2023  | OCM 05/10/2023     |                       |                        | 417,092                       |                               | 448,710                              |
| CW4712               | Increase funding from Carry Forward Reserve to fund Cockburn BMX project at Malabar Park             | OCM 10/08/2023     | Transfer from Reserve |                        | 3,000,000                     |                               | 3,448,710                            |
| CW4712               | Increase external funding from CSRIF to fund Cockburn BMX project at Malabar Park                    | OCM 10/08/2023     | Capital Revenue       |                        | 100,000                       |                               | 3,548,710                            |
| CW4712               | Increase funding from Contaminated Sites & HWRP Reserve to fund Cockburn BMX project at Malabar Park | OCM 10/08/2023     | Transfer from Reserve |                        | 300,000                       |                               | 3,848,710                            |
| CW4712               | Increase funding from Community Infrastructure Reserve to fund Cockburn BMX project at Malabar Park  | OCM 10/08/2023     | Transfer from Reserve |                        | 1,900,000                     |                               | 5,748,710                            |
| CW4712               | Increase expenditure to construct Cockburn BMX at Malabar Park                                       | OCM 10/08/2023     | Capital Expenses      |                        |                               | (5,300,000)                   | 448,710                              |
| CP4051               | Increase Expense Resident CCTV Rebate Program  | OCM 14/12/2023     | Operating Expenses    |                        |                               | (50,000)                      | 398,710                              |
| CP4051               | Increase Funding from Reserve for Resident CCTV Rebate Program                                       | OCM 14/12/2023     | Transfer from Reserve |                        | 50,000                        |                               | 448,710                              |
| Various              | Expenditure Review Committee November 2023   | OCM 14/12/2023     | Operating Expenses    |                        |                               | (89,244)                      | 359,466                              |
| CW6351               | Increase expense Stratton Street Upgrade   | OCM 12/03/2024     | Capital Expenses      |                        |                               | (891,478)                     | (532,012)                            |
| CW6351               | Increase funding from reserve  | OCM 12/03/2024     | Transfer from Reserve |                        | 891,478                       |                               | 359,466                              |
| CW7756               | Increase price of sideloader   | OCM 12/03/2024     | Capital Expenses      |                        |                               | (30,758)                      | 328,708                              |
| CW7756               | Increase funding from reserve  | OCM 12/03/2024     | Transfer from Reserve |                        | 30,758                        |                               | 359,466                              |
| CW7769               | Increase price of sideloader   | OCM 12/03/2024     | Capital Expenses      |                        |                               | (30,758)                      | 328,708                              |
| CW7769               | Increase funding from reserve  | OCM 12/03/2024     | Transfer from Reserve |                        | 30,758                        |                               | 359,466                              |
| CW7783               | Increase price of sideloader   | OCM 12/03/2024     | Capital Expenses      |                        |                               | (30,758)                      | 328,708                              |
| CW7783               | Increase funding from reserve  | OCM 12/03/2024     | Transfer from Reserve |                        | 30,758                        |                               | 359,466                              |
| CW1715               | Close CW1715 and consolidate with CW6459   | OCM 14/05/2024     | Capital Revenue       |                        | 130,000                       |                               | 489,466                              |
| CW1715               | Close CW1715 and consolidate with CW6459   | OCM 14/05/2024     | Transfer to Reserve   |                        |                               | (130,000)                     | 359,466                              |
| CW6459               | Close CW1715 and consolidate with CW6459   | OCM 14/05/2024     | Capital Expenses      |                        |                               | (130,000)                     | 229,466                              |
| CW6459               | Close CW1715 and consolidate with CW6459   | OCM 14/05/2024     | Transfer from Reserve |                        | 130,000                       |                               | 359,466                              |
| CW1714               | Close CW1714 and consolidate with CW1687   | OCM 14/05/2024     | Capital Revenue       |                        | 151,053                       |                               | 510,519                              |
| CW1714               | Close CW1714 and consolidate with CW1687   | OCM 14/05/2024     | Transfer to Reserve   |                        |                               | (151,053)                     | 359,466                              |
| CW1687               | Close CW1714 and consolidate with CW1687   | OCM 14/05/2024     | Capital Expenses      |                        |                               | (151,053)                     | 208,413                              |
| CW1687               | Close CW1714 and consolidate with CW1687   | OCM 14/05/2024     | Transfer from Reserve |                        | 151,053                       |                               | 359,466                              |
| CW1714               | Close CW1835 and consolidate with CW6387   | OCM 14/05/2024     | Capital Revenue       |                        | 12,826                        |                               | 372,292                              |
| CW1714               | Close CW1835 and consolidate with CW6387   | OCM 14/05/2024     | Transfer to Reserve   |                        |                               | (12,826)                      | 359,466                              |
| CW1687               | Close CW1835 and consolidate with CW6387   | OCM 14/05/2024     | Capital Expenses      |                        |                               | (12,826)                      | 346,640                              |
| CW1687               | Close CW1835 and consolidate with CW6387   | OCM 14/05/2024     | Transfer from Reserve |                        | 12,826                        |                               | 359,466                              |
| CW7782               | Transfer to CW7782 from CW7783   | OCM 14/05/2024     | Capital Expenses      |                        | 40,000                        |                               | 399,466                              |
| CW7782               | Transfer to CW7782 from CW7783   | OCM 14/05/2024     | Transfer from Reserve |                        |                               | (40,000)                      | 359,466                              |
| CW7783               | Transfer to CW7782 from CW7783   | OCM 14/05/2024     | Capital Revenue       |                        |                               | (40,000)                      | 319,466                              |
| CW7783               | Transfer to CW7782 from CW7783   | OCM 14/05/2024     | Transfer to Reserve   |                        | 40,000                        |                               | 359,466                              |
| CW6542               | Leachate Pond Design expense increase  | SCM 19/03/2024     | Capital Expenses      |                        |                               | (80,000)                      | 279,466                              |
| CW6542               | Increase funding from reserve  | SCM 19/03/2024     | Transfer from Reserve |                        | 80,000                        |                               | 359,466                              |
| CW6543               | Transfer Station Relocation  | SCM 19/03/2024     | Capital Expenses      |                        |                               | (500,000)                     | (140,534)                            |
| CW6543               | Increase funding from reserve  | SCM 19/03/2024     | Transfer from Reserve |                        | 500,000                       |                               | 359,466                              |
| CW5004               | EP Act License Document Preparation  | SCM 19/03/2024     | Capital Expenses      |                        |                               | (100,000)                     | 259,466                              |
| CW5004               | Increase funding from reserve  | SCM 19/03/2024     | Transfer from Reserve |                        | 100,000                       |                               | 359,466                              |
| Various              | Expenditure Review Committee March 2024  | OCM 09/04/2024     |                       |                        |                               | (20,590)                      | 338,876                              |
| CW6128               | Reduce budget to \$500K and trf balance to CIF reserve   | OCM 09/04/2024     |                       |                        |                               | (737,758)                     | (398,882)                            |
| CW6128               | Reduce budget to \$500K and trf balance to CIF reserve   | OCM 09/04/2024     |                       |                        | 737,758                       |                               | 338,876                              |
| Various              | Expenditure Review Committee May 2024  | OCM 11/06/2024     |                       |                        |                               | (126,815)                     | 212,062                              |
| CW6388               | Project not to proceed   | OCM 11/06/2024     | Capital Revenue       |                        | 140,000                       |                               | 352,062                              |
| CW6388               | Increase transfer to reserve   | OCM 11/06/2024     | Transfer to Reserve   |                        |                               | (140,000)                     | 212,062                              |
| CW1768               | Transfer exercise equipment fr Port Coogee to Bibra Lake   | OCM 11/06/2024     | Capital Expenses      |                        | 45,000                        |                               | 257,062                              |
| CW1108               | Transfer exercise equipment fr Port Coogee to Bibra Lake   | OCM 11/06/2024     | Capital Revenue       |                        |                               | (45,000)                      | 212,062                              |
| CP4008               | Project not progressing this year  | OCM 11/06/2024     | Operating Revenue     |                        | 351,801                       |                               | 563,863                              |
| CP4008               | Increase transfer to reserve   | OCM 11/06/2024     | Transfer to Reserve   |                        |                               | (351,801)                     | 212,062                              |
| CP9050               | unforeseen landfill gas investigation result   | OCM 11/06/2024     | Operating Expenses    |                        |                               | (40,000)                      | 172,062                              |
| CP9050               | increase transfer from reserve   | OCM 11/06/2024     | Transfer from Reserve |                        | 40,000                        |                               | 212,062                              |
| CP7889               | Increase landfill cost   | OCM 11/06/2024     | Operating Expenses    |                        |                               | (148,000)                     | 64,062                               |
| CP4008               | Increase trailer passes expense  | OCM 11/06/2024     | Operating Expenses    |                        |                               | (578,000)                     | (513,938)                            |
| GL480                | reduce transfer to reserve due to higher costs above   | OCM 11/06/2024     | Transfer from Reserve |                        | 726,000                       |                               | 212,062                              |
| CP78863              | Jandakot Solomon Rd crown land   | OCM 11/06/2024     | Operating Expenses    |                        |                               | (2,320,751)                   | (2,108,689)                          |
| CP7863               | increase transfer from reserve   | OCM 11/06/2024     | Transfer from Reserve |                        | 2,320,751                     |                               | 212,062                              |
| CP0099               | Return unpaid legal exp  | OCM 11/06/2024     | Operating Revenue     |                        | 339,000                       |                               | 551,062                              |
| CP0099               | Increase transfer to reserve   | OCM 11/06/2024     | Transfer to Reserve   |                        |                               | (339,000)                     | 212,062                              |
| CP7851               | Land compensation funded from reserve  | OCM 11/06/2024     | Operating Expenses    |                        |                               | (690,000)                     | (477,938)                            |
| CP7851               | increase transfer from reserve   | OCM 11/06/2024     | Transfer from Reserve |                        | 690,000                       |                               | 212,062                              |
| CP0497               | Waste Strategy Budget  | SCM 25/06/2024     | Operating Expenses    |                        |                               | (100,000)                     | 112,062                              |
| CP0497               | increase transfer from reserve   | SCM 25/06/2024     | Transfer from Reserve |                        | 100,000                       |                               | 212,062                              |
|                      |  |                    |                       | 0                      | 13,783,912                    | (13,834,695)                  |                                      |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2024**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2023-24 year is \$300,000 or 0.00% whichever is the greater.

| Reporting Program   | Var. \$      | Var. %    | Timing/ Permanent | Explanation of Variance     |
|---|--------------|-----------|-------------------|-----------------------------|
| <b>Revenue from operating activities</b>                        |              |           |                   |                             |
| Finance   | 7,741,508    | 5.54%     | ▲ Timing          | Revenue brought forward     |
| Recreation Infrastructure & Services                            | 487,910      | 3.14%     | ▲ Timing          | Revenue brought forward     |
| Operations & Maintenance  | 959,821      | 5.76%     | ▲ Timing          | Revenue brought forward     |
| Projects  | (1,084,241)  | (89.46%)  | ▼ Timing          | Revenue delayed             |
| Property & Assets   | (862,743)    | (21.34%)  | ▼ Timing          | Revenue delayed             |
| <b>Expenditure from operating activities</b>                    |              |           |                   |                             |
| Executive Support   | 861,657      | 19.82%    | ▲ Timing          | Expenditure delayed         |
| Corporate Strategy  | 517,127      | 21.89%    | ▲ Timing          | Expenditure delayed         |
| Procurement   | (349,023)    | (4.39%)   | ▼ Timing          | Expenditure brought forward |
| Library & Cultural Services                                     | 1,065,149    | 5.83%     | ▲ Timing          | Expenditure delayed         |
| Recreation Infrastructure & Services                            | 1,267,402    | 9.22%     | ▲ Timing          | Expenditure delayed         |
| Community Safety & Ranger Services                              | 807,187      | 11.13%    | ▲ Timing          | Expenditure delayed         |
| Planning  | 838,835      | 17.17%    | ▲ Timing          | Expenditure delayed         |
| Sustainability & Environment                                    | 1,898,739    | 2.12%     | ▲ Timing          | Expenditure delayed         |
| Operations & Maintenance  | 329,585      | 26.00%    | ▲ Timing          | Expenditure delayed         |
| Projects  | 680,965      | 5.08%     | ▲ Timing          | Expenditure delayed         |
| Property & Assets   | 319,809      | 23.24%    | ▲ Timing          | Expenditure delayed         |
| Business & Economic Development                                 | 826,563      | 16.43%    | ▲ Timing          | Expenditure delayed         |
| <b>Investing activities</b>                                     |              |           |                   |                             |
| Proceeds from non-operating grants, subsidies and contributions | (8,696,575)  | (134.67%) | ▼ Timing          | Grant delayed               |
| Proceeds from disposal of assets                                | (1,673,843)  | (73.13%)  | ▼ Timing          | Sale proceeds delayed       |
| Payments for property, plant and equipment and infrastructure   | 39,781,000   | 52.57%    | ▲ Timing          | Expenditure delayed         |
| <b>Financing activities</b>                                     |              |           |                   |                             |
| Transfer from reserves  | (33,117,955) | (49.43%)  | ▼ Timing          | Expenditure delayed         |
| Transfer to reserves  | (6,944,063)  | (16.60%)  | ▼ Timing          | Expenditure brought forward |



**14.2.3 Carry Forward Works and Projects FY24 Budget into FY25 Budget**

**Executive** A/Director Corporate and System Services  
**Author** A/Director Corporate and System Services  
**Attachments** 1. Carry Forward Works and Projects 2024-2025  
[↓](#)

**RECOMMENDATION**

That Council:

- (1) AMENDS the 2024-25 Municipal Budget by including the Carry Forward Works and Projects as set out in the schedule attached to the Agenda and summarised in the following table:

|  |                     |
|--|---------------------|
| Capital Expenses                                     | \$27,693,066        |
| Operating Expenses                                   | \$1,747,665         |
| <b>Total Cost</b>                                    | <b>\$29,440,731</b> |
| <b>Funded By:</b>                                    |                     |
| Sale of Assets                                       | \$1,018,699         |
| Grants and Contributions                             | \$2,424,790         |
| Financial Reserves                                   | \$20,086,789        |
| Municipal funding (via Projects Contingency Reserve) | \$5,910,453         |
| <b>Total Funding</b>                                 | <b>\$29,440,731</b> |

- (2) AMENDS the 2024-25 budget by adjusting the opening municipal surplus brought forward as follows:

|  |               |
|--|---------------|
| Increase opening budget surplus by the Municipal funding included for carry forward works and projects | (\$5,910,453) |
| Transfer to Projects Contingency Reserve   | \$5,910,453   |

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL****Background**

When Council adopted its Budget for the 2024-25 Financial Year (FY25) at the 25 June 2024 Special Council Meeting, carry forward works and projects were not included as they were unable to be accurately determined at that time.

End of Financial Year processing is nearing finalisation, and the carry forwards can now be determined with a relatively high level of accuracy.

Any further revisions needed to the carry forwards budget items will be submitted to the 17 September 2024 Expenditure Review Committee meeting.

These need to be adopted by Council to ensure delivery of the uncompleted capital program.

## Submission

N/A

## Report

The FY25 adopted Budget contained a conservative opening Municipal Budget surplus of \$1,000,000.

The City's carry forward requirement from the 2023-24 (FY24) Budget has now been determined at a total cost of \$29,440,731, with a net Municipal funding requirement of \$5,910,453.

The opening budget surplus will also need to be increased by an additional \$5,910,453 to cover the carry forward net Municipal funding requirement. This amount will be transferred into the Projects Contingency Reserve to be drawn upon as and when the carried forward projects are completed.

The balance of the required funding comprises a mix of grants and contributions, transfers from Council's financial reserves and proceeds from the sale of plant items.

This year's carry forward requirement of \$29.44 million is lower than last year's \$32.36 million, but still reflects the ongoing challenges in services and supply markets, and the construction sector.

There are 164 individual projects of varying scale proposed to be carried forward (compared to 253 projects last year). The capital program accounts for 137 of the projects (\$27.69M), with another 27 in non-recurrent operational projects (\$1.75M).

While this represents a welcome reduction of 35 percent in the number of projects to be carried forward, several high value projects contribute to the persistently elevated value of carry forwards as detailed in the table below:

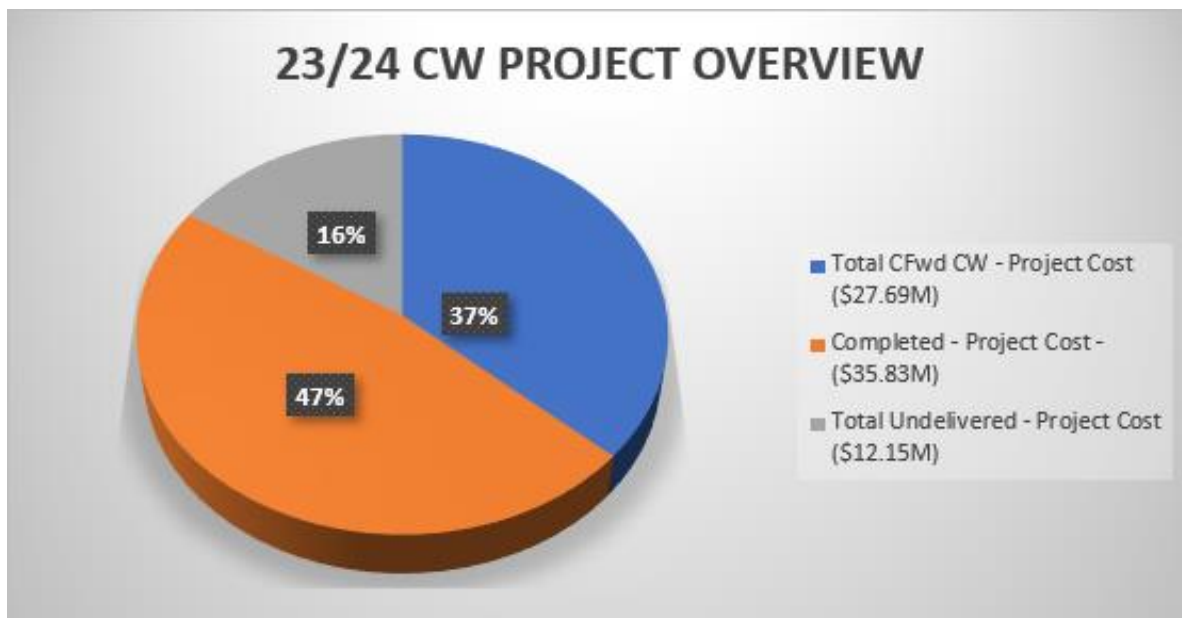
| Project Description                            | \$M          | Quarter Due FY25 |
|--|--------------|------------------|
| ARC Expansion (& Furniture & Equipment)        | 5.55         | Q4               |
| Stratton Street Upgrade                        | 1.84         | Q2               |
| Landfill Compactor 35T                         | 1.15         | Q2               |
| Design Cockburn Resource Recovery Precinct     | 1.00         | Q4               |
| CY O'Connor Fringing Reef                      | 0.89         | Q2               |
| Edeline Street - Drainage Improvements         | 0.72         | Q3               |
| Rockingham / Phoenix Road Intersection Upgrade | 0.63         | Q1               |
| Malabar Park BMX Facility                      | 0.61         | Q3               |
| Hobley Street Drainage Improvement             | 0.54         | Q3               |
| Waste Collection Truck                         | 0.51         | Q4               |
| <b>Total</b>                                   | <b>13.44</b> |                  |

These ten capital projects represent 45.6 percent of the total value of carry forwards and are at various stages of progress and delivery. All will be completed within FY25 as indicated.

A continuing trend in recent years is an unusually high amount of fleet items on order and awaiting delivery (47 in total), totalling \$7.0 million or 25 percent of the capital carry forwards. This situation reflects ongoing supply difficulties for both light and heavy fleet within the automotive industry. The City's budgeting practices are being reviewed to better match cashflow requirements for the fleet program.

The capital program adopted in the FY25 budget of \$53.73 million will be revised to \$81.42 million with the inclusion of \$27.69 million in carry forwards. This is comparative to a revised program of \$75.67 million in FY24 that included \$28.74 million in carry forwards.

The following chart shows the City's overall performance in delivery of the FY24 capital program:



Expenditure in completing the program was \$35.83 million or 47 percent of the program. Another \$27.69 million or 37 percent of projects were in progress or committed, as represented by the carry forwards. This reflects a total 84 percent of the FY24 capital program had progressed in planning, procurement and delivery.

The 16 percent (\$12.15M) not delivered reflects those projects with no substantial progress or commitment made throughout the FY24 year, as well as savings from some projects completed under budget. Any projects still requiring delivery in future will be resubmitted to the Expenditure Review Committee with full justification.

A full listing of carry forward projects is attached to the Agenda, along with a summary showing how these are funded.

Officer justification comments are also provided for further information.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

The FY25 Budget will be amended to include the \$29,440,731 of capital and operational expenditure, and the respective funding sources.

The City's budgeted opening surplus of \$1,000,000 will be increased by \$5,910,453 (to \$6,910,453) to accommodate the net Municipal funding required for the carry forwards.

Although preparation of the end of financial year accounts and audit are still in progress, the actual closing surplus for FY24 is expected to easily accommodate this revised budget surplus requirement.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

Council's revenue and capital and operating expenditure budgets will be misrepresented if the recommendation amending the budget is not adopted.

The carry forward projects need to be formally adopted by Council for inclusion in the FY25 budget to ensure compliance with legislative requirements and to fund their completion.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

| 2024-25 Budget Carried Forward Projects from 2023-24 |  |     |             |                        |               |           |          |           |  |                      |
|--|--|-----|-------------|------------------------|---------------|-----------|----------|-----------|--|----------------------|
|  |  |     | EXPENDITURE |                        |               | FUNDING   |          |           |  |                      |
| Service Unit   | Project  | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves  | External | Municipal | Justification  | Est. Completion Date |
| Technology   | 6434 - Phone system replacement                                    | CW  | 140,522     | 400,000                | 259,478       | (259,478) |          |           | Procurement process has recently been completed for Contact Centre Phone System, an order for this needs to be raised in the next four weeks   | Completed            |
| Rangers  | 6479 - Radonich Dog Park - Construction                            | CW  | 6,781       | 40,000                 | 33,219        | (33,219)  |          |           | Still under construction. Accounts to be closed off with committed amounts in the coming months.   | Sep-24               |
| Safer City   | 1659 - Phase 1 - Project BETTI                                     | CW  | 487,041     | 515,721                | 28,680        | (28,680)  |          |           | There are concerns across internal stakeholders that certain City buildings not in the current scope will benefit exponentially more if upgraded to Gallagher, compared to the current list of sites, some of which are used by only one user group. Carrying this budget forward will provide us more flexibility in changes to the scope of works  |                      |
| Safer City   | 1716 - CCTV - Eliza Ponds Phase 2                                  | CW  | -           | 105,622                | 105,622       | (105,622) |          |           | CF required to complete this project. If this is not carried forward, we will have an incomplete CCTV site in Eliza Ponds, posing a potential security risk and reputational risk from incidents which may highlight this incomplete project.<br>This will be carried forward together with Eliza Ponds CW 6460. The latest combined figure for CF is \$153,072 as more invoices have been received since this workbook was generated. | Jan-25               |
| Safer City   | 1718 - CCTV - South Lake   | CW  | 19,949      | 164,533                | 144,585       | (144,585) |          |           | Project delayed due to special planning requirements of the area. Delayed by over a month due to awaiting City's CEO to sign off as land owner. All equipment for this project have been procured by the contractor. CF required to complete the project, expected by end of August.   | Sep-24               |
| Safer City   | 6460 - CCTV - Eliza Ponds  | CW  | 68,348      | 90,000                 | 21,652        | (21,652)  |          |           | Please see comment for CW 1716   | Jan-25               |
| Branch Libraries                                     | 6529 - Success Library sorter Refurbishment                        | CW  | -           | 120,000                | 120,000       |           |          | (120,000) | Projects has a commitment raised for the works   | Sep-24               |
| Cockburn ARC   | 1694 - Chlorine Generator Replacement                              | CW  | 87,990      | 335,100                | 247,110       | (247,110) |          |           | Project underway   | Nov-24               |
| Cockburn ARC   | 6471 - Signage upgrade   | CW  | -           | 140,000                | 140,000       | (140,000) |          |           | Supplier chosen - works to commence in Q1 FY25   | Sep-24               |
| Cockburn ARC   | 6530 - ARC Equipment Refurb & Renewal                              | CW  | 369,710     | 420,000                | 50,290        |           |          | (50,290)  | RFQ processes underway for remainder and monies spent in Q1 FY25   | Sep-24               |
| Port Coogee Marina                                   | 1798 - 191 Jet Ski Docks   | CW  | 4,115       | 29,500                 | 25,385        |           |          | (25,385)  | PO raised. Awaiting fire remediation works to be completed to jetty before new docks can be installed - approx July 24   | Sep-24               |
| Port Coogee Marina                                   | 6286 - Marina Services Building Upgrade                            | CW  | 471,712     | 527,445                | 55,732        | (55,732)  |          |           | Project nearing completion - Q1 FY25   | Sep-24               |
| Port Coogee Marina                                   | 6441 - Marina Vessel and Floating Dock                             | CW  | -           | 191,820                | 191,820       | (191,820) |          |           | RFQ undertaken, commitment raised in Q1 FY25   | Dec-24               |
| Recreation Services                                  | 6457 - Frankland Ave Car Bays                                      | CW  | -           | 90,000                 | 90,000        |           | (80,000) | (10,000)  | Commitment raised, expected completion Q1 FY25   | Q1 FY2425            |
| Transport and Traffic                                | 4999 - Cockburn Road Orsino to Keisey path with Traffic signals mo | CW  | 34,846      | 460,000                | 425,154       |           |          | (425,154) | Tender in progress by Design Team for construction of path in next FY. Carry Forward full amount.  | May-25               |
| Transport and Traffic                                | 6197 - Coolbellup Ave Shared Path                                  | CW  | 4,978       | 141,600                | 40,992        |           |          | (40,992)  | Western Power works scheduled for next FY. Carry Forward COMMITMENTS amount of \$ 40,991.83  |                      |
| Transport and Traffic                                | 6224 - Blackwood Avenue and Ely Street speed humps                 | CW  | 46,346      | 68,875                 | 22,529        |           |          | (22,529)  | Western Power works scheduled for next FY. Carry Forward COMMITMENTS amount of \$ 22,529.01  | Aug-24               |

| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |           |           |           |   |                      |
|--|---|-----|-------------|------------------------|---------------|-----------|-----------|-----------|---|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING   |           |           |   |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves  | External  | Municipal | Justification   | Est. Completion Date |
| Coastal Management and Planning                      | 1806 - 201 C.Y. O'Connor Foreshore Management Plan                  | CW  | 28,690      | 59,000                 | 8,880         |           |           | (8,880)   | Commitment only to C/F , completion 31/12/2024  | Dec-24               |
| Coastal Management and Planning                      | 4948 - Swimming Pontoon SP1 Refurbishment                           | CW  | -           | 10,000                 | 10,000        |           |           | (10,000)  | PO raised for repairs to pontoon, works not completed, completion date 31/12/2024   | Dec-24               |
| Coastal Management and Planning                      | 6264 - Swimming Pontoons Minor Renewal Works                        | CW  | 11,915      | 30,000                 | 18,085        | (18,085)  |           |           | PO raised for repairs to pontoon, works not completed, completion date 31/12/2024   | Dec-24               |
| Coastal Management and Planning                      | 6290 - CY O'Connor Fringing Reef                                    | CW  | 63,894      | 950,697                | 886,804       |           | (599,494) | (287,310) | Contract finalised. Install in October  | Nov-24               |
| Coastal Management and Planning                      | 6437 - Port Coogee Revetment Renewals                               | CW  | 133,777     | 549,600                | 415,823       | (415,823) |           |           | Awaiting to go to Tender for works  | Nov-24               |
| Environmental Management, Policy and Planning        | 1811 - 207 Manning Park Mountain Bike Trail Proposal, Framework, Si | CW  | 110,465     | 336,300                | 225,835       |           |           | (225,835) | Project ongoing in line with Council recommendation. Delays incurred due to late responses from Aboriginal heritage organisations during the consultation phase for one of the surveys          | Nov-24               |
| Civil Infrastructure                                 | 1837 - 120 Discovery Drive upgrade Universal SEP (42)               | CW  | 100,649     | 151,200                | 50,551        |           |           | (50,551)  | Pay outstanding invoices, minor delay due to weather and traffic management   |                      |
| Civil Infrastructure                                 | 1839 - 122 Voyagers Way Sump upgrade                                | CW  | 36,576      | 55,000                 | 18,424        |           |           | (18,424)  | Pay outstanding invoice, requested but yet to be received   |                      |
| Civil Infrastructure                                 | 1840 - 123 North Lake Road Osprey to Omeo Swale upgrades (3 locatio | CW  | 45,497      | 58,000                 | 12,503        |           |           | (12,503)  | Pay outstanding invoices, requested but yet to be received  |                      |
| Civil Infrastructure                                 | 1841 - 124 North Lake Road Phoenix to Sobek                         | CW  | 63,651      | 86,300                 | 22,649        |           |           | (22,649)  | Pay outstanding invoices, requested but yet to be received  |                      |
| Civil Infrastructure                                 | 1888 - 177 Discovery Drive path renewal                             | CW  | 38,046      | 76,000                 | 37,954        |           |           | (37,954)  | Pay outstanding invoices, minor delay due to weather and traffic management   |                      |
| Civil Infrastructure                                 | 1891 - 180 Hamilton Road Phoenix to Rockingham path renewal         | CW  | 25,262      | 76,000                 | 50,738        |           |           | (50,738)  | Pay outstanding invoices, minor delay due to weather and traffic management   | Jul-24               |
| Environment, Parks and Streetscapes                  | 1701 - Anning Park Irrigation Renewal                               | CW  | 183,958     | 242,125                | 58,167        | (58,167)  |           |           | Works Completed but Irrigation Handover not completed yet, some items to address.   | Jul-24               |
| Environment, Parks and Streetscapes                  | 1737 - 045 Construction of Stile - Emma Treeby Reserve              | CW  | -           | 38,300                 | 38,300        |           |           | (38,300)  | Works complete 23/24, final invoicing expected Period 1 24/25 for financial completion  | Jul-24               |
| Environment, Parks and Streetscapes                  | 1757 - 065 Market garden 1/2 B/Bcourt                               | CW  | 18,438      | 21,830                 | 3,392         |           |           | (3,392)   | Construction date early June 2024. To be completed in 23/24. Financial completion in 24/25.   | Aug-24               |
| Environment, Parks and Control                       | 5762 - Citywide Irrigation Central                                  | CW  | 110,903     | 150,450                | 39,547        |           | 0         | (39,547)  | Supplier has begun works and will be finished in July   | Jul-24               |
| Environment, Parks and Streetscapes                  | 1776 - 086 SWAN SUBSCRIPTION AND DATA ENTRY                         | CW  | 17,300      | 51,920                 | 34,620        |           |           | (34,620)  | A quantity of controllers to be upgarded to SD in the new year. To be completed in 23/24. Financial completion in 24/25. the swan system will still need another 2 months to complete the works | Sep-24               |
| Environment, Parks and Streetscapes                  | 5681 - City Street Tree Planting Requests                           | CW  | 579,097     | 625,480                | 50,000        |           |           | (50,000)  | \$50000 required to pay for invoices of works conducted in previous financial year  | Aug-24               |
| Environment, Parks and Streetscapes                  | 6102 - Beeliar Lake Water Management Project                        | CW  | -           | 100,000                | 100,000       | (100,000) |           |           | Works in progress. Carry forward.   | Jul-24               |
| Environment, Parks and Streetscapes                  | 6328 - Beeliar Reserve Irrigation Renewal                           | CW  | 293,789     | 388,292                | 94,503        | (94,503)  |           |           | Works Completed but Irrigation Handover not completed yet, some items to address.   | Aug-24               |
| Environment, Parks and Streetscapes                  | 6331 - Streetscapes Minor Roads Improvements                        | CW  | 120,901     | 165,205                | 44,303        |           |           | (44,303)  | Contractor is currently delivering the project that the remaining funds have been allocated to.   |                      |
| Environment, Parks and Streetscapes                  | 6473 - GID Extraction Pump Renewal                                  | CW  | 95,535      | 132,800                | 37,265        |           |           | (37,265)  | Carry forward, perpetual account  | Aug-24               |

| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |           |          |           |   |                      |
|--|---|-----|-------------|------------------------|---------------|-----------|----------|-----------|---|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING   |          |           |   |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves  | External | Municipal | Justification   | Est. Completion Date |
| Fleet Management                                     | 7207 - Light Fleet PL207 Planning & Develop Manager                 | CW  | -           | 44,000                 | 35,453        | (21,817)  | (13,636) |           | Awaiting delivery. ETA Nov 2024                                       | Mar-25               |
| Fleet Management                                     | 7250 - PL250 Facilities Projects Officer - E Bjelland               | CW  | -           | 41,000                 | 41,000        | (26,000)  | (15,000) |           | Sourcing quotes through 360. Expected completion 9 months. C/F 24/25. | Mar-25               |
| Fleet Management                                     | 7255 - PL255 Waste Manager - L Davieson                             | CW  | -           | 41,000                 | 39,096        | (20,096)  | (19,000) |           | Awaiting delivery, expected completion Nov 2024. C/F 24/25.           | Nov-24               |
| Fleet Management                                     | 7259 - Light Fleet Facilities Mtce 4x2 Ute PL259                    | CW  | -           | 35,000                 | 31,231        | (20,231)  | (11,000) |           | Awaiting delivery, expected completion Nov 2024. C/F 24/25.           | Nov-24               |
| Fleet Management                                     | 7263 - Hilux C/Chassis - Building Maintenance Plumber               | CW  | -           | 35,000                 | 32,574        | (16,210)  | (16,364) |           | Vehicle on order - delivery ETA Feb 2025                              | Mar-25               |
| Fleet Management                                     | 7289 - PL289 DFES Mark McQueen                                      | CW  | -           | 65,000                 | 65,000        | (47,000)  | (18,000) |           | Awaiting Delivery of vehicle Feb 2025                                 | Mar-25               |
| Fleet Management                                     | 7302 - Light Fleet Parks Mowing Trailer PL302                       | CW  | -           | 45,000                 | 42,500        | (41,500)  | (1,000)  |           | On order - ETA July 2024. C/F 24/25                                   | Jul-24               |
| Fleet Management                                     | 7311 - Trailer Parks Trailer 5.2mx2.4m PL3111                       | CW  | -           | 45,000                 | 42,500        | (41,500)  | (1,000)  |           | On order - ETA July 2024. C/F 24/25                                   | Jul-24               |
| Fleet Management                                     | 7313 - Heavy Fleet Parks Mowing Trailer PL313                       | CW  | -           | 45,000                 | 39,835        | (38,835)  | (1,000)  |           | On order - ETA Sept 2024. C/F 24/25.                                  | Sep-24               |
| Fleet Management                                     | 7315 - Light Fleet Parks Mowing Trailer PL315                       | CW  | -           | 35,000                 | 35,000        | (34,000)  | (1,000)  |           | On order, ETA Jan/Feb 2025. C/F 24/25.                                | Feb-25               |
| Fleet Management                                     | 7316 - Heavy Fleet Parks Mowing Trailer PL316                       | CW  | -           | 45,000                 | 43,800        | (42,800)  | (1,000)  |           | On order - ETA March 2025.  | Mar-25               |
| Fleet Management                                     | 7320 - Heavy Fleet PL320 Trailer 5.2mx2.4m Parks Mowing             | CW  | -           | 45,000                 | 45,000        | (44,000)  | (1,000)  |           | QR cut off 28 June 2024.  | Mar-25               |
| Fleet Management                                     | 7426 - PL426 Strategic planning svcs - C Catherwood                 | CW  | -           | 32,000                 | 32,000        | (17,000)  | (15,000) |           | Awaiting delivery, expected completion Nov 2024. C/F 24/25            | Nov-24               |
| Fleet Management                                     | 7429 - Light Fleet PL429 Commercial Environmental Health - Phil Oor | CW  | -           | 41,000                 | 36,165        | (13,438)  | (22,727) |           | Awaiting delivery, expected completion Sept 2024. C/F 24/25           | Sep-24               |
| Fleet Management                                     | 7504 - PL 504 ICT Manager   | CW  | -           | 50,000                 | 39,588        | (23,588)  | (16,000) |           | On order, delivery June 24. C/F 24/25.                                | Mar-25               |
| Fleet Management                                     | 7548 - PL 548 Workshop Ute  | CW  | -           | 41,000                 | 35,463        | (13,645)  | (21,818) |           | Awaiting delivery, expected completion Aug 2024. C/F 24/25            | Aug-24               |
| Fleet Management                                     | 7570 - CoSafe Supervisor Utility                                    | CW  | -           | 45,000                 | 45,000        | (26,000)  | (19,000) |           | Awaiting Delivery of New vehicle Sept-2024                            | Sep-24               |
| Fleet Management                                     | 7622 - PL622 Environmental Services Revegetation Trailer            | CW  | -           | 18,500                 | 13,091        | (12,591)  | (500)    |           | Order placed - awaiting delivery for July 2024. C/F 24/25.            | Jul-24               |
| Fleet Management                                     | 7625 - PL 626 Canopy to suit PL265                                  | CW  | -           | 18,000                 | 18,000        | (17,000)  | (1,000)  |           | Awaiting Delivery, expected completion Nov 2024. C/F 24/25            | Nov-24               |
| Fleet Management                                     | 7647 - Catchment cage Attached to new Wshop Ute                     | CW  | -           | 16,300                 | 16,214        | (14,714)  | (1,500)  |           | Awaiting Delivery. Expected completion 4 months. C/F 24/25            | Aug-24               |
| Fleet Management                                     | 7668 - PL668Facilities Technical Officer(New)                       | CW  | -           | 41,000                 | 36,878        | (36,878)  |          |           | Awaiting vehicle delivery Dec 2024                                    | Dec-24               |
| Fleet Management                                     | 7683 - CCTV Trailer PL6831  | CW  | -           | 46,215                 | 46,215        | (46,215)  |          |           | Project just approved at OCM  | Jun-25               |
| Fleet Management                                     | 7684 - CCTV Trailer PL6841  | CW  | -           | 46,215                 | 46,215        | (46,215)  |          |           | Project just approved at OCM  | Jun-25               |
| Fleet Management                                     | 7685 - CCTV Trailer PL6851  | CW  | -           | 46,214                 | 46,214        | (46,214)  |          |           | Project just approved at OCM  | Jun-25               |
| Fleet Management                                     | 7695 - PL 695 Environmental Operations Coordinator (New)            | CW  | -           | 35,000                 | 35,000        |           |          | (35,000)  | Awaiting delivery, expected completion Aug 2024. C/F 24/25            | Aug-24               |
| Fleet Management                                     | 7696 - PL 696 Streetscape Supervisor (New)                          | CW  | -           | 35,000                 | 35,000        |           |          | (35,000)  | Awaiting delivery, expected completion Aug 2024. C/F 24/25            | Aug-24               |
| Fleet Management                                     | 7721 - Inter 1950D Water Truck Waste Disposal                       | CW  | -           | 294,688                | 269,875       | (269,875) |          |           | On order - ETA August 2024. C/F 24/25                                 | Aug-24               |



| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |             |           |           |  |                      |
|--|---|-----|-------------|------------------------|---------------|-------------|-----------|-----------|--|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING     |           |           |  |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves    | External  | Municipal | Justification  | Est. Completion Date |
| Fleet Management                                     | 7743 - Waste Articulated Loader                                     | CW  | -           | 240,000                | 142,175       | (120,000)   | (22,175)  |           | On order - ETA July 2024. C/F 24/25. 3/5/2024  | Jul-24               |
| Fleet Management                                     | 7755 - Heavy Fleet-Waste Iveco F2350G/260 Rubbish Truck PL7551      | CW  | -           | 488,590                | 488,590       | (418,590)   | (70,000)  |           | On order - ETA April 2025. C/F 24/25.  | Apr-25               |
| Fleet Management                                     | 7756 - Waste Collection Truck                                       | CW  | -           | 519,348                | 505,967       | (435,967)   | (70,000)  |           | On order - ETA April 2025. 23/4/2024. C/F 24/25  | Apr-25               |
| Fleet Management                                     | 7759 - PL759 Truck Rubbish Recycle 29m3                             | CW  | -           | 488,590                | 423,470       | (353,470)   | (70,000)  |           | Delay on ETA - Jan 2025. C/F 24/25.  | Jan-25               |
| Fleet Management                                     | 7768 - Used Landfill compactor 35T                                  | CW  | -           | 1,300,000              | 1,150,218     | (1,038,218) | (112,000) |           | On order - ETA July-Oct 2024. C/F 24/25  | Oct-24               |
| Fleet Management                                     | 7769 - Heavy Fleet Waste Truck Side Loader PL NEW                   | CW  | -           | 519,348                | 433,660       | (368,660)   | (65,000)  |           | Delay on ETA - Jan 2025. C/F 24/25.  | Jan-25               |
| Fleet Management                                     | 7770 - Truck Rubbish 15m3 Rear Loader (New)                         | CW  | -           | 385,000                | 263,640       | (205,640)   | (58,000)  |           | Delay on ETA - July 2024. C/F 24/25  | Jul-24               |
| Fleet Management                                     | 7775 - Heavy Fleet Parks 3T Truck PL NEW                            | CW  | -           | 90,000                 | 90,000        | (50,000)    | (40,000)  |           | On order - Delayed ETA July 2024. C/F 24/25. 03/5/2024   | Jul-24               |
| Fleet Management                                     | 7778 - PL778 Landfill Hooklift                                      | CW  | -           | 320,000                | 320,000       | (280,000)   | (40,000)  |           | On order - ETA April 2025. 23/4/2024. C/F 24/25  | Apr-25               |
| Fleet Management                                     | 7783 - Heavy Fleet Side Loader Recycling Waste Truck                | CW  | -           | 479,348                | 479,348       | (409,348)   | (70,000)  |           | On order - ETA April 2025. 23/4/2024. C/F 24/25  | Apr-25               |
| Fleet Management                                     | 7789 - Truck Rubbish Recycle 29m3 (New)                             | CW  | -           | 488,590                | 433,660       | (363,660)   | (70,000)  |           | Delay on ETA - Jan 2025. C/F 24/25. 3/5/2024   | Jan-25               |
| Fleet Management                                     | 7804 - PL 804 New - Road Sweeper                                    | CW  | -           | 400,000                | 400,000       |             |           | (400,000) | On order - ETA December 2024. 17/4/2024. C/F 24/25.  | Jun-25               |
| Fleet Management                                     | 7840 - Waste Verge Loader (New)                                     | CW  | 556         | 125,000                | 124,444       | (124,444)   |           |           | On order - ETA July 2024. C/F 24/25. 03/5/2024   | Jul-24               |
| Waste Services                                       | 6542 - Leachate Pond Design & License                               | CW  | 39,824      | 150,000                | 110,177       | (110,177)   |           |           | There is still a need for these funds, as it's the only money available to put the DWER Works Approval application to. The governance group is currently assessing the layout for the temporary transfer station as this will affect cell7 capping & Leachate pond construction. | Nov-24               |
| Waste Services                                       | 6543 - Temp Relocation Transfer Station                             | CW  | 22,770      | 500,000                | 477,230       | (477,230)   |           |           |  | Apr-25               |
| Building and Security Projects                       | 1667 - Stage1 Enabling Works Henderson Redevelopment                | CW  | 1,428,239   | 1,869,092              | 440,853       | (440,853)   |           |           | Commitments, PM fees - In progress   | Dec-24               |
| Building and Security Projects                       | 1796 - 189 Cockburn ARC aquatic area rectification works            | CW  | 134,127     | 386,892                | 252,765       |             |           | (252,765) | Commitments, PM fees - In progress   | Sep-24               |
| Building and Security Projects                       | 1899 - 247 Design Cockburn Resource Recovery Precint Stage 2        | CW  | 699,111     | 2,027,227              | 1,000,000     | (1,000,000) |           |           | Commitments, PM Fees   | May-25               |
| Building and Security Projects                       | 1992 - Design of Changes to HWRP                                    | CW  | 11,349      | 112,670                | 101,321       | (101,321)   |           |           | Commitments, PM Fees   | May-25               |
| Building and Security Projects                       | 4544 - Beale Park Redevelopment                                     | CW  | 209,550     | 680,000                | 470,450       | (470,450)   |           |           | Commitments, PM fees - In progress   | Mar-25               |
| Building and Security Projects                       | 4712 - 290 Malabar Park BMX Facility                                | CW  | 4,738,134   | 5,345,000              | 606,866       | (606,866)   |           |           | Commitments, PM fees - In progress   | Aug-24               |
| Building and Security Projects                       | 4714 - 300 ARC Expansion  | CW  | 327,911     | 5,334,443              | 5,006,532     | (5,000,000) |           | (6,532)   | Commitments, PM fees - In progress   | May-25               |
| Building and Security Projects                       | 4716 - 291 Aboriginal Cultural & Visitors Centre                    | CW  | 87,421      | 380,000                | 292,579       | (292,579)   |           |           | Commitments, PM Fees   | Sep-24               |
| Civil Projects                                       | 1817 - 220 Spearwood Ave & Rockingham Rd Int - Detailed Design - BI | CW  | 26,900      | 430,880                | 403,980       |             | (396,756) | (7,224)   | Construction planned for 24/25   | Apr-25               |
| Civil Projects                                       | 1818 - 326 Low Cost Urban Road Strategy Bibra Lake Stage 1&2 Implem | CW  | 12,546      | 30,000                 | 17,454        |             | (17,454)  |           | Work in progress   |                      |



| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |             |           |           |   |                      |
|--|---|-----|-------------|------------------------|---------------|-------------|-----------|-----------|---|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING     |           |           |   |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves    | External  | Municipal | Justification   | Est. Completion Date |
| Civil Projects                                       | 1822 - 234 Howson Way Hardstand                                     | CW  | 36,015      | 295,000                | 258,985       |             |           | (258,985) | Design in progress  | Jan-25               |
| Civil Projects                                       | 1823 - 235 Henderson Cell Capping                                   | CW  | 147,900     | 175,000                | 27,100        | (27,100)    |           |           | Commitments, PM fees  | Jul-24               |
| Civil Projects                                       | 1827 - 240 16 Glenister Road (2023/24)                              | CW  | 11,790      | 29,500                 | 17,710        |             |           | (17,710)  | Internal - Design in progress   | Sep-24               |
| Civil Projects                                       | 1828 - 241 1 Clements Place (2023/24)                               | CW  | 17,649      | 29,500                 | 11,851        |             |           | (11,851)  | Internal - Design in progress   | Sep-24               |
| Civil Projects                                       | 4800 - 294 Rockingham Road Revitalisation                           | CW  | 40,562      | 424,267                | 383,705       | (29,705)    | (328,049) | (25,951)  | Design in Progress  | Nov-24               |
| Civil Projects                                       | 4952 - 299 Rockingham / Phoenix Road Intersection Upgrade           | CW  | 118,963     | 750,000                | 631,037       | (522,380)   | (108,657) |           | Construction planned for FY 24/25   | Dec-24               |
| Civil Projects                                       | 6351 - 309 Stratton Street Upgrade                                  | CW  | 851,537     | 2,689,201              | 1,837,664     | (1,132,821) | (704,843) |           | Construction in Progress  | Dec-24               |
| Civil Projects                                       | 6356 - Hobley Street Drainage improvements                          | CW  | 61,191      | 602,655                | 541,464       | (541,464)   |           |           | Tenders being Evaluated. Construction planned for FY 24/25                    | Jan-25               |
| Civil Projects                                       | 6355 - 311 Edeline Street - Drainage Improvements                   | CW  | 97,712      | 816,321                | 718,609       | (178,609)   |           | (540,000) | Tenders being Evaluated. Construction planned for FY 24/25                    | Jan-25               |
| Civil Projects                                       | 6540 - Carrington & Forrest Rd Blackspot Program                    | CW  | 107,635     | 250,000                | 142,365       |             | (142,365) |           | Construction planned for FY 24/25   | May-25               |
| Landscape and Coastal Projects                       | 1795 - 188 Tempest Park Floodlighting                               | CW  | 38,439      | 45,000                 | 6,561         |             |           | (6,561)   | Construction planned for FY 24/25.  | Dec-24               |
| Landscape and Coastal Projects                       | 4717 - 292 Omeo Port Coogee Southern Amenities                      | CW  | 109,004     | 502,874                | 393,870       | (393,870)   |           |           | Construction due to start Sept 2024.  | Jun-25               |
| Landscape and Coastal Projects                       | 6128 - Santich Park - Parking and New Lights                        | CW  | 73,027      | 500,000                | 426,973       |             |           | (426,973) | Contract awarded. Construction due to start July 2024.                        | Dec-24               |
| City Facilities                                      | 1720 - 002 Aubin Grove Sporting Facility - AMP                      | CW  | 16,305      | 54,930                 | 38,626        |             |           | (38,626)  | delayed completion date - require budget to complete lighting upgrade         | Sep-24               |
| City Facilities                                      | 1728 - 010 South Coogee Agricultural Hall - AMP                     | CW  | 1,887       | 38,070                 | 36,183        |             |           | (36,183)  | scope change structural issues identified during planning.                    | Oct-24               |
| City Facilities                                      | 1732 - 020 Operations Centre building management system replacement | CW  | 27,860      | 220,542                | 192,682       |             |           | (192,682) | Procurement delay. Project commencing Q1 FY24/25                              | Nov-24               |
| City Facilities                                      | 1735 - 024 Cockburn ARC harmonic filter installation                | CW  | 1,750       | 177,000                | 175,250       |             |           | (175,250) | Procurement delay.  |                      |
| City Facilities                                      | 4927 - Civic and Community Buildings - Key and Padlock Replacement  | CW  | 71,474      | 154,425                | 82,951        | (82,951)    |           |           | Multi year project completion due 24/25FY                                     | Nov-24               |
| City Facilities                                      | 6413 - Bibra Lake Community Centre improvements                     | CW  | 23,288      | 135,500                | 112,212       | (52,828)    |           | (59,384)  | Project underway remaining funds required for project completion              | Aug-24               |
| City Facilities                                      | 6414 - Len Packham clubroom and tennis courts improvements          | CW  | 28,301      | 75,440                 | 47,139        | (899)       |           | (46,240)  | awaiting final completion unallocated budget required for contingency         | Jul-24               |
| City Facilities                                      | 6415 - Davilak Changerooms improvements                             | CW  | 34,561      | 254,310                | 219,749       | (30,439)    |           | (189,310) | Project at assessment   | Dec-24               |
| City Facilities                                      | 6417 - Integrated Health Building improvements                      | CW  | 31,957      | 93,620                 | 61,663        | (61,663)    |           |           | works underway budget required for completion in Q1 24/25FY                   | Sep-24               |
| City Facilities                                      | 6422 - Hamilton Hill Seniors Centre                                 | CW  | 29,254      | 49,000                 | 19,746        | (19,746)    |           |           | project in final completion. Budget required for contingency.                 | Sep-24               |
| City Facilities                                      | 6423 - Harvest Lakes storage  | CW  | 29,076      | 57,500                 | 28,424        | (28,424)    |           |           | Projects completed portion of work. Facilities to complete works Q1/2 24/25FY | Dec24                |

| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |           |          |           |   |                      |
|--|---|-----|-------------|------------------------|---------------|-----------|----------|-----------|---|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING   |          |           |   |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves  | External | Municipal | Justification   | Est. Completion Date |
| Customer Experience                                  | 0008 - Customer Experience improvement plan                     | OP  | 17,663      | 76,301                 | 58,638        | (58,638)  | 0        |           | There is still plenty of work to do in this area including: continuing to review letters across the organisation for quality - consistency; tone; clarity; knowledge database oversight - rewrite content; fully utilise the functions of the system by creating Q&A style flowcharts and quizzes; analyse call volumes/times and appropriate rostering.  |                      |
| Business Systems                                     | 8905 - Techone Ci Anywhere/SaaS                                 | OP  | 232,290     | 300,000                | 67,710        |           |          | (67,710)  | Required for extra resourcing and backfill  |                      |
| Strategy and Integrated Planning                     | 4017 - Major Strategic Review Program                           | OP  | 20,550      | 150,000                | 129,450       |           |          | (129,450) | This budget is being used to fund a short term contract (project officer) until December 2024 to replace an intended professional services spend. CEO took a decision to resource the project internally rather than use a consultant. The carry fwd is necessary due to the extended nature of the project. The Service review project was transformed into a 3 year program of work as a result of the ABEF review. |                      |
| Community Development                                | 4908 - Women Shed Investigation                                 | OP  | -           | 40,000                 | 40,000        | (20,000)  |          | (20,000)  | Carry forward \$20,000 only. Consultants to be appointed July 2024  |                      |
| Community Development and Services Business Unit     | 9461 - Consultant for Reconciliation Action Plan Strategy       | OP  | 6,126       | 15,694                 | 9,568         | (9,568)   |          |           | RAP implementation and reporting requirements   |                      |
| Rangers  | 7993 - Radios - CoSafe Service                                  | OP  | -           | 5,000                  | 5,000         | (5,000)   |          |           | PO currently getting raised for maintenance of radio system and replacement of broken parts. Requisition R138929 requires funds to be transferred to FY24/25.   |                      |
| Events and Cultural Services                         | 4109 - Arts & Cultural services Strategy Development            | OP  | 21,796      | 64,000                 | 42,204        |           |          | (42,204)  | Project is ongoing and endorsement from council not expected until feb 2025.  |                      |
| Lifelong Learning Services                           | 9995 - Library Grants Minor                                     | OP  | 576         | 10,198                 | 9,622         |           | (1,422)  | (8,200)   | Funds are for calendar year library program that will run to the end of 2024.   |                      |
| Recreation Services                                  | 4047 - Davilak Park Business Case                               | OP  | 2,705       | 50,000                 | 47,295        |           |          | (47,295)  | Consultant appointed. Adopted FY25 project plan   |                      |
| Recreation Services                                  | 4048 - Preliminary Design - Aubin Grove Reserve Sports Lighting | OP  | -           | 20,000                 | 20,000        |           |          | (20,000)  | Funds committed draft design submitted. Works continuing  |                      |
| Recreation Services                                  | 4111 - Coogee Golf Complex                                      | OP  | 37,976      | 125,000                | 87,024        |           |          | (87,024)  | Work continuing. Still to complete stage 2 of Aboriginal Heritage Survey  |                      |
| Recreation Services                                  | 4113 - Success Reserve Master Plan                              | OP  | 35,498      | 53,763                 | 18,264        | (18,264)  |          |           | Draft plan almost finalised. Requires stage 2 engagement and Council adoption   |                      |
| Recreation Services                                  | 4115 - Clubroom Upgrade Tempest Park, Coolbellup                | OP  | 7,979       | 27,891                 | 19,913        | (19,913)  |          |           | Project delayed, continuing into FY25   |                      |
| Recreation Services                                  | 4116 - Dixon Park/Wally Hagan Recreation Centre Redevelopment   | OP  | 240,841     | 354,327                | 113,486       | (113,486) |          |           | Project delayed, continuing into FY25   |                      |
| Recreation Services                                  | 4988 - Port Coogee Centre Fit Out Design                        | OP  | -           | 132,510                | 132,510       | (132,510) |          |           | Project on hold due to developer feasibility. Funds required to continue design   |                      |
| Recreation Services                                  | 4989 - CSFPP Review and Planning                                | OP  | 32,935      | 61,321                 | 28,386        | (28,386)  |          |           | Draft Plan endorsed by Council for public consultation. Funds required to finalise the plan for adoption  |                      |
| Strategic Planning                                   | 0050 - Coogee beach Masterplan review                           | OP  | 67,347      | 195,250                | 127,903       | (9,681)   |          | (118,222) | Project in progress - Tender for works in Progress.   |                      |
| Transport and Traffic                                | 4004 - Cycling network - studies and plans                      | OP  | 59,876      | 70,000                 | 9,341         |           |          | (9,341)   | Carry forward Commitment  |                      |

| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |           |          |           |   |                      |
|--|---|-----|-------------|------------------------|---------------|-----------|----------|-----------|---|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING   |          |           |   |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves  | External | Municipal | Justification   | Est. Completion Date |
| Coastal Management and Planning                      | 4012 - Coral Forestation Feasibility Study                          | OP  | 35,000      | 70,000                 | 35,000        |           |          | (35,000)  | Report not submitted as yet, date of completion estimated 31/10/2024  |                      |
| Coastal Management and Planning                      | 4105 - Coastal Hazard Risk Management and Adaption Plan             | OP  | 899         | 200,000                | 199,101       |           | (19,500) | (179,601) | Contract awarded and order committed, date of completion 31/10/2025.  |                      |
| Waste Services                                       | 0497 - 2020 – 2030 – Waste Strategy                                 | OP  | -           | 100,000                | 100,000       | (100,000) |          |           | Inception meeting convened this week. Funds will therefore be required in FY 24-25.                                     |                      |
| Waste Services                                       | 5004 - EP Act licence Document Preparation                          | OP  | -           | 100,000                | 100,000       | (100,000) |          |           | This task will be undertaken by the Projects Team and will not likely be completed or invoiced prior to 30 June 2024.   |                      |
| City Facilities                                      | 4096 - Naval Base Laundry - Demolition                              | OP  | 1,628       | 20,000                 | 18,372        | (18,372)  |          |           | Purchase Order has been issued and budget is committed.   |                      |
| Property Services                                    | 4112 - Civic and Cultural Centre Planning                           | OP  | 48,040      | 188,000                | 139,960       | (139,960) |          |           | Funds are committed to a raised Purchase Order. Budget adopted for 2024/25 is for further consultation required.        |                      |
| Property Services                                    | 7863 - Purchase of Jandakot/Solomon Road – Crown land               | OP  | 1,624,398   | 1,773,905              | 149,507       | (149,507) |          |           | Works are currently underway and this budget has been committed.  |                      |
| City Facilities                                      | 1721 - 003 Cockburn Youth Centre - AMP                              | CW  | 82,149      | 117,030                | 34,881        |           |          | (34,881)  | CF committed amount   |                      |
| City Facilities                                      | 1725 - 007 Santich Park Clubrooms - AMP                             | CW  | 19,390      | 31,190                 | 11,800        |           |          | (11,800)  | CF committed amount   |                      |
| City Facilities                                      | 1726 - 008 Senior Citizens Centre Hamilton Hill - AMP               | CW  | 75,832      | 81,190                 | 750           |           |          | (750)     | CF committed amount   |                      |
| City Facilities                                      | 1734 - 023 Coogee Surf Club balcony tiling and waterproofing        | CW  | 29,850      | 147,500                | 50,000        |           |          | (50,000)  | CF \$50k total  |                      |
| City Facilities                                      | 1799 - 192 2 doors to create break out room and meeting room in off | CW  | 5,928       | 35,400                 | 29,472        |           |          | (29,472)  | Project Team - CF for committed   |                      |
| City Facilities                                      | 1819 - 225 Equipment Shed instalation and fit out                   | CW  | 30,202      | 61,950                 | 31,477        |           | (26,250) | (5,227)   | JVFB shed is currently in progress pad is laid and shed on order awaiting delivery. Will be completed in Dec 24         | Dec-24               |
| City Facilities                                      | 1820 - 226 Stage 1 - Design of Floor refurbishment to convert area  | CW  | 6,078       | 8,850                  | 2,772         |           |          | (2,772)   | CF committed amount   |                      |
| City Facilities                                      | 4567 - 034 City Facilities - Floor Covering Replacement             | CW  | 97,156      | 120,000                | 22,844        |           |          | (22,844)  | Recurrent budget - increased asset replacement due to end of life across the City                                       |                      |
| City Facilities                                      | 4686 - 039 City Facilities - Furniture Replacement                  | CW  | 139,318     | 154,130                | 14,812        |           |          | (14,812)  | Recurrent budget - increased asset replacement due to end of life across the City                                       |                      |
| City Facilities                                      | 6403 - City Facilities lighting upgrade program                     | CW  | 161,262     | 167,297                | 6,035         | (6,035)   |          |           | CF committed amount   |                      |
| City Facilities                                      | 6405 - 031 City Facilities - Carpark Linemarking Program            | CW  | 12,770      | 15,000                 | 2,230         | (2,230)   |          |           | CF committed amount   |                      |
| City Facilities                                      | 6410 - 014 City Facilities Height Safety Audit - Compliance Audit   | CW  | 27,336      | 76,381                 | 49,045        | (49,045)  |          |           | CF committed amount - critical as we have reduced the budget significantly this FY so without the CF we have no budget. |                      |
| City Facilities                                      | 6425 - Wally Hagan improvements                                     | CW  | 42,841      | 74,746                 | 31,905        | (31,905)  |          |           | CF committed amount   |                      |
| Civil Infrastructure                                 | 8574 - Underground Power  | OP  | 1,947,963   | 2,015,669              | 7,719         | (7,719)   |          |           | CF Committed - actuals already received in 24/25  |                      |
| City Facilities                                      | 6412 - Success Regional Improvements                                | CW  | 20,360      | 32,029                 | 11,668        | (11,668)  |          |           | CF committed amount   |                      |
| Fleet Management                                     | 7241 - PL241 Roads Supervisor - T Atkins                            | CW  | -           | 35,000                 | 34,979        | (21,000)  | (13,979) |           | Awaiting delivery, expected completion Nov 2024. C/F 24/25.   | Nov-24               |

| 2024-25 Budget Carried Forward Projects from 2023-24 |   |     |             |                        |               |              |             |             |  |                      |
|--|---|-----|-------------|------------------------|---------------|--------------|-------------|-------------|--|----------------------|
|  |   |     | EXPENDITURE |                        |               | FUNDING      |             |             |  |                      |
| Service Unit   | Project   | LDG | Actuals     | Amended Budget 2023/24 | Carry Forward | Reserves     | External    | Municipal   | Justification  | Est. Completion Date |
| Fleet Management                                     | 7244 - Light Fleet Parks Services 4x4 Ute PL244           | CW  | -           | 35,000                 | 35,000        | (16,000)     | (19,000)    |             | Sourcing quotations. Expected completion 9 months. C/F 24/25.  | Mar-25               |
| Fleet Management                                     | 7277 - LPL277 Ranger Vehicle Supercab                     | CW  | -           | 45,000                 | 45,000        | (28,000)     | (17,000)    |             | Expected completion 9 months. C/F 24/25.   | Mar-25               |
| Fleet Management                                     | 7328 - Trailer Parks Trailer 5.2mx2.4m                    | CW  | -           | 45,000                 | 45,000        | (44,000)     | (1,000)     |             | C/F 24/25. (Expected completion date April 2025)   | Apr-25               |
| Fleet Management                                     | 7520 - Light Fleet Small Passenger Bus PL 520 (part cost) | CW  | -           | 81,000                 | 81,000        | (45,000)     | (36,000)    |             | Confirming specifications. C/F 24/25. Expected completion date May 2025.                                   | May-25               |
| Fleet Management                                     | 7547 - PL547 Parking Officer                              | CW  | -           | 35,000                 | 35,000        | (23,000)     | (12,000)    |             | Department test driving vehicles for hybrid solution. Expected completion 9 months. C/F 24/25.             | Mar-25               |
| Fleet Management                                     | 7784 - Waste Services, Low Profile rear loader 8m2 (New)  | CW  | -           | 220,000                | 220,000       | (184,000)    | (36,000)    |             | Tender process with Procurement as per policy requirements. 01/9/2023 C/F 24/25. (Completed by March 2025) | Mar-25               |
| Recreation Services                                  | 4114 - Clubroom Upgrade Beeliar Reserve                   | OP  | 13,931      | 45,624                 | 31,692        | (31,692)     |             |             | Project delayed, continuing into FY25  |                      |
| Cockburn ARC   | 6537 - ARC FFE Renewal                                    | CW  | -           | 545,000                | 545,000       |              |             | (545,000)   | RFT and RFQ processes underway in Q1 FY25  | Apr-25               |
|  |   |     | 18,772,742  | 49,459,663             | 29,440,731    | (20,086,789) | (3,443,489) | (5,910,453) |  |                      |

## 14.3 Infrastructure Services

### 14.3.1 Henderson Waste Recovery Park - Revision of Waste Disposal Charges

**Executive** A/Director Community and Place  
**Author** A/Director Infrastructure Services  
**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) ADOPTS the following increased Gate Entry Fees for disposal of putrescible solid waste:
  1. Per Tonne MSW \$189.15 (incl. GST)
  2. Per Tonne C&I \$189.15 (incl. GST)
  3. Per Tonne C&D \$189.15 (incl. GST);
- (2) AUTHORISES the Chief Executive Officer to effect local public notice, in accordance with Section 6.19 of the *Local Government Act 1995*, of the increased fees to be imposed, and the date from which the increase will take effect, being 14 August 2024; and
- (3) AMENDS the FY25 Annual Budget by increasing operating revenue from waste disposal charges by \$330,000 and transferring this into the Commercial Landfill Reserve.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

#### Background

At the Special Council Meeting held on 25 June 2024, Council adopted its Budget for the 2024-2025 Financial Year.

Item 4 of Council's resolution was as follows:

That Council ADOPTS the Fees and Charges 2024-25 schedule, pursuant to section 6.16 of the *Local Government Act 1995*.

In summary, the adopted Fees and Charges impose the following fees for disposal of putrescible solid waste:

| Name          | Fee (excl GST) | GST     | Fee (incl GST) |
|---------------|----------------|---------|----------------|
| Per Tonne MSW | \$162.73       | \$16.27 | \$179.00       |
| Per Tonne C&I | \$162.73       | \$16.27 | \$179.00       |
| Per Tonne C&D | \$162.73       | \$16.27 | \$179.00       |

The purpose of this report is for Council to consider amending the imposed fees detailed above.

Council were briefed on this matter at a briefing session held on 30 July 2024.

## Submission

N/A

## Report

Council has authority to set an alternative fee or charge in accordance with Section 6.16(3) of the *Local Government Act 1995* which states:

- (3) *Fees and charges are to be imposed when adopting the annual budget but may be -*  
*(a) imposed\* during a financial year; and*  
*(b) amended\* from time to time during a financial year.*

Local public notice must be given where fees and charges are imposed after adoption of the annual budget (this includes where fees and charges are amended).

In setting fees and charges, Council is required to consider the factors identified in Section 6.17(1):

- (a) the cost to the local government of providing the service or goods; and*  
*(b) the importance of the service or goods to the community; and*  
*(c) the price at which the service or goods could be provided by an alternative provider.*

It was recognised that the price at which the service of disposal of putrescible waste could be provided by an alternative provider had not been sufficiently considered or investigated in the budget process.

Subsequently, officers have undertaken enquiries to determine the disposal charges of equivalent services by other providers with similar facilities.

Alternate service providers fees were confirmed as:

|  |                               |
|--|-------------------------------|
| City of Armadale – Hopkinson Road, Armadale      | \$210.50 (inc GST) per tonne. |
| City of Rockingham – Millar Road, Baldivis       | \$191.00 (inc GST) per tonne  |
| Eastern Metropolitan Regional Council – Red Hill | \$199.00 (inc GST) per tonne  |

These investigations have determined that in appropriately considering s6.17(1)(c), the price at which the service could be provided by an alternative provider, the City had not considered all factors in setting the level of fees applicable, and as such proposes that the fee be increased to \$189.15 per tonne, up from \$179.00 per tonne.

This would see the fee for the disposal of putrescible waste at the Henderson Waste Recovery Park match the fee of the nearest disposal site to Henderson, being the City of Rockingham site located at Millar Road, Baldivis, and is considered to meet the requirements of s6.17 in setting the fee level.

## **Strategic Plans/Policy Implications**

### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Sustainable resource management including waste, water and energy.

## **Budget/Financial Implications**

The amendment to the Fees and Charges will have the effect of an increase in the estimated income Council will receive from the operating the Henderson Waste Recovery Park.

All additional income received will be added to the Waste Reserve Fund and assist the City in funding the following:

- New Leachate Pond (as proposed in the 2024 – 2025 Budget) the costs of this have increased along with the near doubling in size from 43,000 to 78,370 m<sup>3</sup> proposed increase in size of the pond from \$2.5M (pre-design estimate) to \$5.5M
- The capping of Cell 7 (proposed to be funded in the 2025 – 2026 Financial Year) at an estimated cost of \$14.7M
- Capping of Cells 4 & 5 in future years
- Construction of the new Temporary Transfer Station estimated to cost \$1M.
- Ongoing maintenance of the site post closure particularly the operation of the Leachate Ponds.

It is estimated that increasing these fees from \$179 per tonne to \$189.15 per tonne will increase the income from the operations of the Henderson Waste Recovery Park from \$18.92M to \$19.25M, an increase of approximately \$330,000 in the current financial year.

## **Legal Implications**

*Local Government Act 1995*

Sections 6.16, 6.17, 6.19.

## **Community Consultation**

Local public notice will be given in accordance with section 6.19 of the Act, ensuring notice requirements are met.

## **Risk Management Implications**

The City has assessed the market rates for similar services in surrounding districts since the adoption of the budget and has determined the fees and charges imposed from 1 July 2024 for the services identified in this report did not take into consideration the factors outlined in s6.17 of the Act, and therefore required review.

In setting the level of fees and charges to be imposed, the local government must give consideration numerous factors includes the cost of providing the service, the important of the service and the price at which the service could be provided by an alternative supplier.

There is no current assessment of the economic impact on customers of the proposed increase, however the proposed fees and charges have appropriately given consideration to the factors to be considered, particularly the price at which the services could be provided by an alternative provider.

The City has determined the proposed level to be set for the fee as set out in this report complies with the requirements of s6.17.

The fee proposed is equal to the lowest comparable fee of neighbouring service providers.

The City also offers a discount to commercial customers in accordance with the adopted fees and charges:

- Increasing the gate entry fee will impact on the City's current price differentiation in the landfill market, resulting in a medium risk of reduced customer numbers
- There is a medium risk the reduction in tonnages caused by the increase gate fees will impact the operations of the landfill leading to changes in resource levels and opening hours.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## 15. Reports - Standing Committee

### 15.1 Audit Risk and Compliance Committee Meeting 16/07/2024

#### 15.1.1 Audit Plan for Financial Year ending 30 June 2024

**Executive** A/Director Corporate and System Services

**Author** A/Head of Finance

**Attachments** 1. Audit Plan 2023-2024 **(Confidential)**

#### Officer Recommendation/Committee Recommendation

That Council RECEIVES the Audit Plan for auditing the Financial Year ending 30 June 2024 as attached to the Agenda.

#### Background

The attached External Audit Plan and Strategy document for Financial Year 2024 outlines the purpose and scope of the External Audit and explains the audit methodology and approach to be taken in completing the 2024 Financial Year Audit.

It provides the Audit, Risk and Compliance Committee (ARC) with the opportunity to review the audit focus areas, the auditor's procedures, and the agreed timelines.

The Audit Plan was prepared by KPMG in consultation with the City and approved by the Office of the Auditor General (OAG).

Given the OAG has indicated a preference that their audit plans, management letters and audit closing reports are not made publicly available, this Audit Plan has been made confidential (refer Confidential Attachment.1).

However, the OAG has no issue with the City highlighting key aspects from the Plan in this report.

The OAG tendered out and awarded the performance of the City's audit to KPMG for another financial year. This year will be the sixth year KPMG has audited the City.

Regulation 9 (2) of the *Local Government (Audit) Regulations 1996* states that the principal objective of the external audit is for the auditor to carry out such work as is necessary to form an opinion on whether the accounts are properly kept, and that the Annual Financial Report:

- is prepared in accordance with financial records
- represents fairly the results of the operations of the Local Government as at 30 June, in accordance with Australian Accounting Standards and the *Local Government Act 1995*.

As set out in the ARC Terms of Reference, its duties and responsibilities include discussing with the external auditor the scope and planning of the audit each year.

**Submission**

N/A

**Report**

KPMG will conduct an independent audit to enable the OAG to express an opinion regarding the City's 2023-2024 financial statements.

The audit is conducted in accordance with Australian Auditing Standards to provide reasonable assurance that the City's financial report is free of material misstatement.

A key aspect of the audit work is considering the effectiveness of management internal controls and assessing the appropriateness of the City's accounting policies, disclosures, and accounting estimates.

The audit approach outlined in the plan is summarised under the seven following areas:

1. Methodologies and activities
2. Materiality
3. Risk assessment
4. Approach to IT audit
5. Independence
6. Approach to fraud
7. Environmental, Social and Governance (ESG) reporting.

A key aspect of the audit planning process is the assessment of inherent audit risks, where the auditor considers the nature of the risk, likelihood of occurrence and the potential impact it could have on the City's financial report.

For the 2023-2024 Audit, KPMG have determined the following eight focus areas:

### 1 Management override of controls

#### Area of audit focus

- Management is in a unique position to perpetrate fraud because of its ability to manipulate accounting records and prepare fraudulent financial reports by overriding controls that otherwise appear to be operating effectively

### 2 Infrastructure Assets

#### Areas of audit focus

- Significant volume and value of individual assets
- Recording capitalised costs in the incorrect period

### 3 Property, plant and equipment

#### Areas of audit focus

- Significant volume and value of individual assets
- Inaccuracy of amounts recorded in the fixed assets register
- Recording capitalised costs in the incorrect period

### 4 Revenue recognition

#### Areas of audit focus

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

### 5 Employee costs and provisions

#### Areas of audit focus

- High volume of transactions that management are required to process accurately
- Existence and accuracy of payroll related costs
- Completeness and accuracy of related payroll liabilities

### 6 Contracts and Expenditure

#### Areas of audit focus

- High volume of transactions that management are required to process accurately
- Heightened area of focus for stakeholders

### 7 Landfill site – rehabilitation asset and liability

#### Areas of audit focus

- Accounting treatment can involve high levels of judgement and estimation uncertainty

### 8 Cash, cash equivalents and term deposits

#### Areas of audit focus

- High volume of transactions of significant value
- Significant value of term deposits
- Cash and cash equivalents may not be completely identified and recorded
- Cash equivalents may not be appropriately classified

The Audit Plan outlines why these have been chosen as focus areas and the planned audit procedures to be applied in reviewing and assessing them.

The standard has been revised, reorganised and modernised in response to the evolving environment, including in relation to information technology.

Interim audit work for the 2023-2024 audit was completed in June 2024 and the proposed timeline included in the Audit Plan sees end of year audit procedures commencing on 16 September 2024.

According to the Plan, the draft audit report will be presented at the ARC meeting scheduled for 3 December 2024.

The audit opinion from the OAG will be issued on 6 December 2024, accompanied by the management letter.

KPMG and the OAG will be attending the July ARC meeting to present and discuss the attached audit plan for 2023-2024.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

The OAG have provided a quote for the completion of the audit, which is covered within the FY 25 Annual Municipal Budget.

**Legal Implications**

- *Local Government Act 1995* Sections 5.53, 5.54, 6.4, and Part 7 - Audit
- *Local Government (Audit) Regulations 1996* Regulations 9, 9A and 10
- *Local Government (Financial Management) Regulations 1996* Part 4 - Financial Reports.

**Community Consultation**

N/A

**Risk Management Implications**

It is a requirement under the *Local Government Act 1995* for Council to accept the City's Annual Report (including the Financial Report and Auditor's Report) by no later than 31 December each year.

Failure to do so will lead to statutory non-compliance.

Appropriate audit planning helps ensure this risk is mitigated.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**15.1.2 Local Government 2022-23 Information Systems Audit Results**

|                    |  |
|--------------------|--|
| <b>Executive</b>   | A/Director Corporate and System Services   |
| <b>Author</b>      | Head of Information Technology   |
| <b>Attachments</b> | 1. Local Government 2022-23 Information Systems Audit Results - Local Government 2022-23.pdf <a href="#">↓</a> |

**Officer Recommendation/Committee Recommendation**

That Council RECEIVES the Office of Auditor General's Performance Audit Report Office of Auditor General State Government 2022-23 Information Systems Audit, as attached to the Agenda.

**Background**

The Office of the Auditor General (OAG) has published for the past 16 years, reporting on State government entities' general computer controls.

The City of Cockburn (the City) has presented similar reports to the Audit, Risk and Compliance Committee (ARC) in the past, to give context and relevance of efforts ongoing in the public sector.

To ensure the City adopts best practice in this area, the City independently submits a report to the ARC on the OAG audit report recommendations, highlighting any specific opportunities for improvement from the OAG report, that can benefit the City's cyber security posture and specific computer controls.

**Submission**

N/A

**Report****Purpose of the OAG Audit Report**

560 findings were made in computer controls audit, performed across 58 public sector (state government) entities.

**Significant matters identified by the OAG**

The OAG audit report has identified that 55% of weaknesses identified in previous years, were unresolved during this audit period.

The OAG audit has also identified the matters summarised below:

- Only 11% of entities met the benchmark for Endpoint security.
- Human resource security benchmark was met by only 34% of entities.
- 49% of entities met business continuity benchmarks.
- 57% of entities met network security benchmarks.
- 61% of entities met information security framework benchmarks.
- 89% of entities met change management benchmarks.

While the OAG's audit report highlights significant failings and stagnant progress across many state government entities, the City's progress against many of the benchmarks has continued to improve.

The City has continued its programme of works in this space, to meet the expected and anticipated benchmarks.

Implication(s) for local government / the City

1. The OAG audit recommends implementing computer controls across all 10 key computer control areas, with emphasis on improving endpoint security as a priority.

In the City's case, this entails following the City's cyber security plans with alignment to ISO27001 and continuing to implement the ASD Essential Eight security controls already underway.

2. The OAG audit recommends following OAG guidance to help strengthen security controls.

In the City's case, following the OAG guidance documentation to ensure Essential Eight cyber security controls, which are a requirement of the WA Government Cyber Security Policy. Effective implementation of these controls will significantly strengthen an entities' general computer controls and help address findings listed in the audit.

City response to OAG audit

A copy of the OAG audit is in Attachment 2, and below are responses provided by the cyber security officer to recommendations contained in the OAG audit:

| No. | OAG recommendation  | City response   |
|-----|---|---|
| 1.  | Endpoint security computer controls implemented to protect workstations, server, and mobile devices.  | The City already has endpoint security controls applied to servers and workstations. The City will continue to implement Essential Eight cyber security controls, which include endpoint security. Works underway include a large-scale workstation replacement programme, and upgrading to the latest version of endpoint security software. Actions in this space are expected for completion by 31 December, 2024.                                       |
| 2.  | Access management, including phishing-resistant multi-factor authentication implementation.   | The City has extensive multi-factor authentication controls applied. The City will continue to implement Essential Eight cyber security controls, which include access management controls. Current works include adding additional MFA controls to control web-based system access. The next round of actions in this area is for completion by 31 December 2024.  |
| 3.  | Human resource security controls are implemented, including pre-employment screening, effective termination procedures (including returning of assets), and ongoing security awareness training programs. | The City has adequate security controls in place to meet these requirements. The City undertakes pre-employment reference checks, national police clearances and qualification vetting for onboarding. For offboarding the City sends correspondence to all stakeholders to ensure that access cards and IT access are deactivated as soon as possible after termination. The City's HR has a checklist to collect City-owned items (including swipe cards, |

|    |  |  |
|----|--|--|
|    |  | credit cards, keys and IT equipment).  |
| 4. | Network security computer controls are implemented, including preventing unauthorised devices from connecting to corporate networks, adequately securing wireless networks, and regular independent penetration tests. | The City has implemented various network security controls including network segregation, Cyber security monitoring (SIEM) and secure wireless networks. The City will continue to implement Essential Eight cyber security controls, which includes network security computer controls. Specifically, the City is undertaking the next round of network segmentation, to further isolate and control unauthorised devices. The next round of actions in this area is due for completion by 31 December, 2024. |
| 5. | Information security framework policies are maintained in line with the WA Government Cyber Security Policy  | The City has selected to align its self with ISO27001, and the ASD Essential 8 frameworks.   |
| 6. | Business continuity plans should be kept up to date and should be tested regularly.  | The City is in the process of revising its business continuity plan (BCP). A draft will be presented to SLT and ELT by August 2024 with a planned cyber related test scenario to follow. IT is scheduled to refresh the City's Disaster Recovery Plan (DRP) following the move of its Enterprise Resource Planning (ERP) System, TechnologyOne to a cloud-based platform as this fundamentally changes the IT architecture. This is scheduled for completion in March 2025.                                    |
| 7. | IT Operations should implement IT incident and problem management processes, SLAs, supplier performance, and asset inventories.  | The City has incident and problem management systems and processes in place. An IT services catalogue project has commenced, with an expected completion date of 30 June, 2025.  |



|     |   |   |
|-----|---|---|
| 8.  | Access controls to prevent unauthorised access, prevent damage to IT infrastructure, and to ensure third-party access to data centres is managed appropriately. | <p>The City has numerous physical security controls in place to protect against unauthorised access and damage to IT infrastructure. These controls include fire suppression systems, server room access control, temperature and humidity controls and CCTV monitoring. The City is continuing to roll-out further access control systems to prevent unauthorised access, and to log, capture and alert on access attempts.</p> <p>The City will continue to review and improve security access controls in this area, with the next round due by December 31, 2024.</p> |
| 9.  | Ensure that IT information and cyber security risks are identified, assessed, and treated within appropriate timeframes   | The City will continue to review and manage risks within the City's Risk Management System (RMSS) and service desk tool, within expected timelines specified for each risk.   |
| 10. | Change management systems and procedures should be used to control change within IT systems   | The City has a defined and documented IT Change Management Standard in place. These processes include change evaluation and production, and procedures for implementing emergency changes.  |

### Strategic Plans/Policy Implications

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

This is some text. OAG performance audits constitute the fourth line of defence in the OAG's 'Four Lines of Defence Assurance Model' which the City has adapted in the *City of Cockburn Enterprise Risk Management Framework*. The OAG has identified risks in its audit report and the City needs to manage these risks by implementing appropriate control measures.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Report 16: 2023-24 | 27 May 2024

## INFORMATION SYSTEMS AUDIT RESULTS

# Local Government 2022-23



**Office of the Auditor General  
for Western Australia**

**Audit team:**

Aloha Morrissey  
Kamran Aslam  
Paul Tilbrook  
Information Systems Audit team

National Relay Service TTY: 133 677  
(to assist people with hearing and voice impairment)

We can deliver this report in an alternative format for  
those with visual impairment.

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***The Office of the Auditor General acknowledges the traditional custodians throughout  
Western Australia and their continuing connection to the land, waters and community. We  
pay our respects to all members of the Aboriginal communities and their cultures, and to  
Elders both past and present.***

Image credit: shutterstock.com/13\_Phunkod

WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

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**Local Government 2022-23 –  
Information Systems Audit Results**

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Report 16: 2023-24  
27 May 2024

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**THE PRESIDENT  
LEGISLATIVE COUNCIL**

**THE SPEAKER  
LEGISLATIVE ASSEMBLY**

#### **LOCAL GOVERNMENT 2022-23 – INFORMATION SYSTEMS AUDIT RESULTS**

This report has been prepared for submission to Parliament under the provisions of section 24 of the *Auditor General Act 2006*.

Our information systems audits focus on the computer environments of entities to determine if their general computer controls effectively support the confidentiality, integrity and availability of information systems and the information they hold.

This is our fifth report on the findings from our audits of local government entities' information technology general computer controls.

I wish to acknowledge the entities' staff for their cooperation with this audit.

A handwritten signature in black ink, appearing to read 'C. Spencer'.

Caroline Spencer  
Auditor General  
27 May 2024

Contents

Auditor General’s overview ..... 5

2022-23 at a glance ..... 6

    Introduction ..... 7

    Conclusion ..... 8

What we found: General computer controls..... 9

What we found: Capability assessments ..... 10

    1. Access management .....12

    2. Endpoint security .....14

    3. Human resource security .....15

    4. Network security .....17

    5. Information security framework .....18

    6. Business continuity .....19

    7. IT operations.....20

    8. Physical security .....21

    9. Change management .....22

    10. Risk management.....23

Recommendations..... 24



## Auditor General's overview

This report summarises the results of the 2022-23 cycle of local government entities' information systems audits performed between April 2023 and March 2024. As these audits focus on areas that may affect the confidentiality, integrity and availability of the entities' information and systems, they are an essential part of our financial statement audits.



Our audit results show entities have improved the maturity of their control capability since our first information system audits in 2019-20, with the biggest improvements in risk and change management. However, significant improvements are still needed in all other areas.

Information and cyber security remains the highest concern due to the number of weaknesses we continue to identify in the five related categories (access management, endpoint security, human resource security, network security and information security framework). Entities need to better protect themselves against external and internal threats to reduce the risk of security breaches. Internal threats can be notably reduced through fit-for-purpose human resource controls such as screening, onboarding and offboarding procedures, and cyber security education programs.

This year, we reported 473 (58 significant, 328 moderate, 87 minor) issues to 76 entities. Concerningly, a large proportion (45%) of significant issues were unresolved findings from last year.

I encourage all entities to take note of the findings and recommendations in this report and implement fit-for-purpose solutions.

## 2022-23 at a glance

### Auditing local government entities

(Prior year shown in brackets)

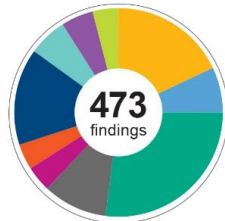


**473** (PY: 324 at 53 entities)  
general computer controls  
findings at 76 entities



**11** (PY: 12)  
capability maturity  
assessments

#### Key insights



**58** weaknesses  
were rated significant

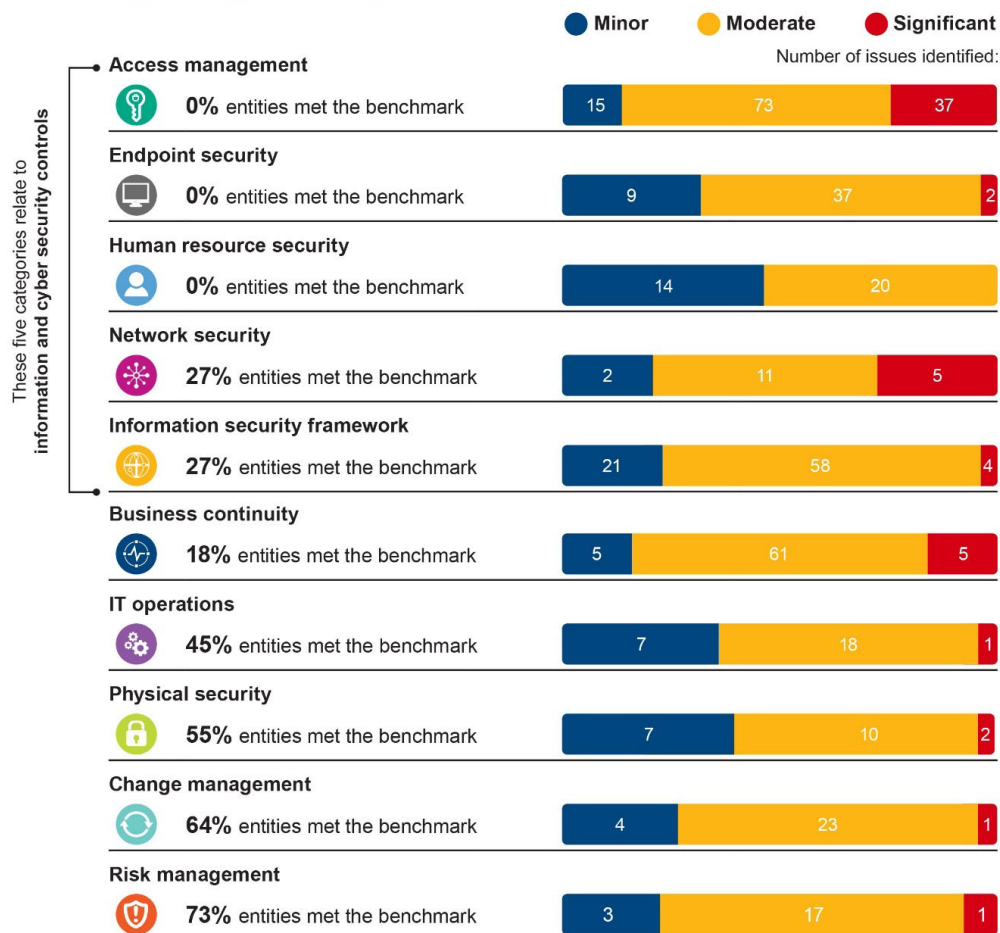
**328** moderate

**87** minor



**45%** of the significant  
findings were unresolved  
issues from prior year

### Snapshot of general computer controls findings and capability maturity assessments



## Introduction

This is our fifth report on the findings from our audits of local government entities' information technology general computer controls (GCC)<sup>1</sup>. GCC audits are an essential part of our audits of local government entities' financial statements and are a requirement of the Australian auditing standards<sup>2</sup>. Our GCC audits determine if entities' information technology and related internal controls effectively support the integrity, availability and confidentiality of the information and systems used to prepare the financial statements.

The entities vary in the nature and complexity of the information technology they use to process and maintain their financial information. However, the ever-changing internal and external threat environment exposes all entities to the risk of compromise. Appropriate controls help entities to protect their information and systems.

In 2022-23, we reported GCC findings to 76<sup>3</sup> entities, compared to 53 entities last year<sup>4</sup>. Eleven of these entities were provided with capability maturity assessments. These assessments look at how well-developed and capable entities' established IT controls are. This report summarises the results of our GCC findings and capability maturity assessments.

Our GCC audits incorporate recognised industry better practices and consider various factors, such as:

- business objectives of the entity
- level of entity reliance on IT
- technological sophistication of entity computer systems
- significance of information managed by the entity.

Figure 1 shows the 10 categories covered in our GCC audits.

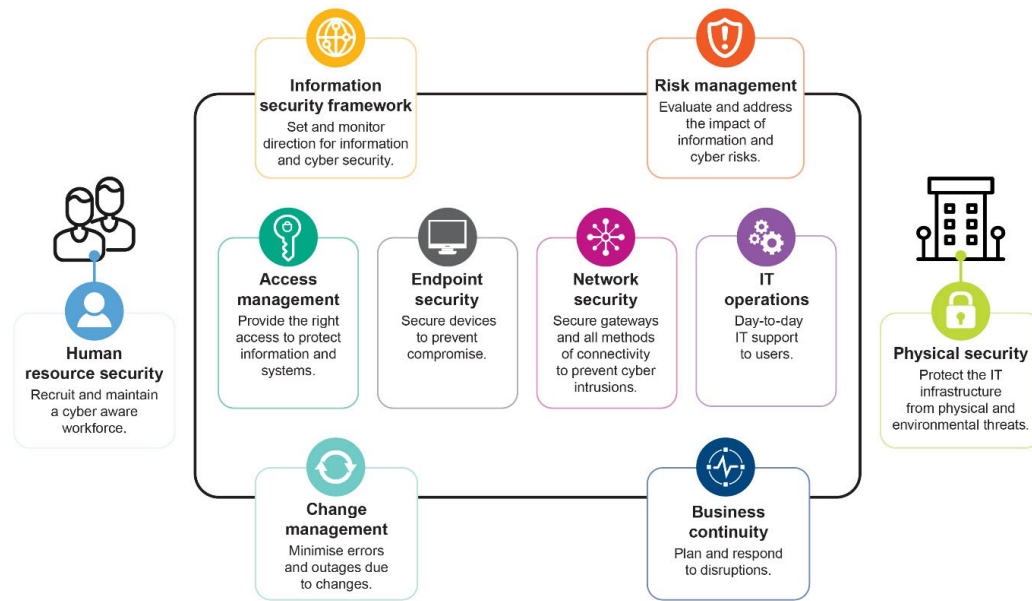
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<sup>1</sup> Our 2018-19 GCC and capability maturity assessments were done to inform our approach to assessing the sector's capability. 2018-19 results are not comparable to subsequent years and are therefore not shown.

<sup>2</sup> Auditing and Assurance Standards Board, [Auditing Standard ASA 315 Identifying and Assessing the Risks of Material Misstatement](#), AUASB, February 2020.

<sup>3</sup> Entities issued with GCC findings at 29 March 2024. Opinions of 10 local governments are not yet issued and their results are not included in this report. The entities are a mix of regional and metropolitan local governments.

<sup>4</sup> The number of entities issued GCC findings increased as auditing standards now require more consideration of IT and cyber security controls.



Source: OAG

**Figure 1: General computer controls categories**

## Conclusion

In 2022-23, we reported 473 control weaknesses to 76 entities, compared to 324 weaknesses to 53 entities last year. The majority of these weaknesses were in categories that increase information and cyber security risks. Entities need to address these to protect their information and systems from security breaches.

While a number of entities addressed some prior year audit findings, most of the significant control weaknesses were not addressed. Entities should address these weaknesses as a priority and implement compensating<sup>5</sup> controls while progressing long term plans, such as migration to new platforms. Unresolved weaknesses can seriously impact the overall integrity of entities' IT environments and operations.

Our capability maturity assessments at 11 entities show improvement since our first assessments in 2019-20, with more controls meeting the benchmark. The biggest improvements have been in the categories of risk and change management, but significant improvement is still needed in all other categories.

This year's assessments showed some improvement in one of the five categories related to information and cyber security (network security) but only three entities met the benchmark. Categories of highest concern were access management, endpoint security and human resource security with no entities meeting the benchmark.

There was no material change in four categories (information security framework, IT operations, change management and IT risk management) while business continuity and physical security declined slightly.

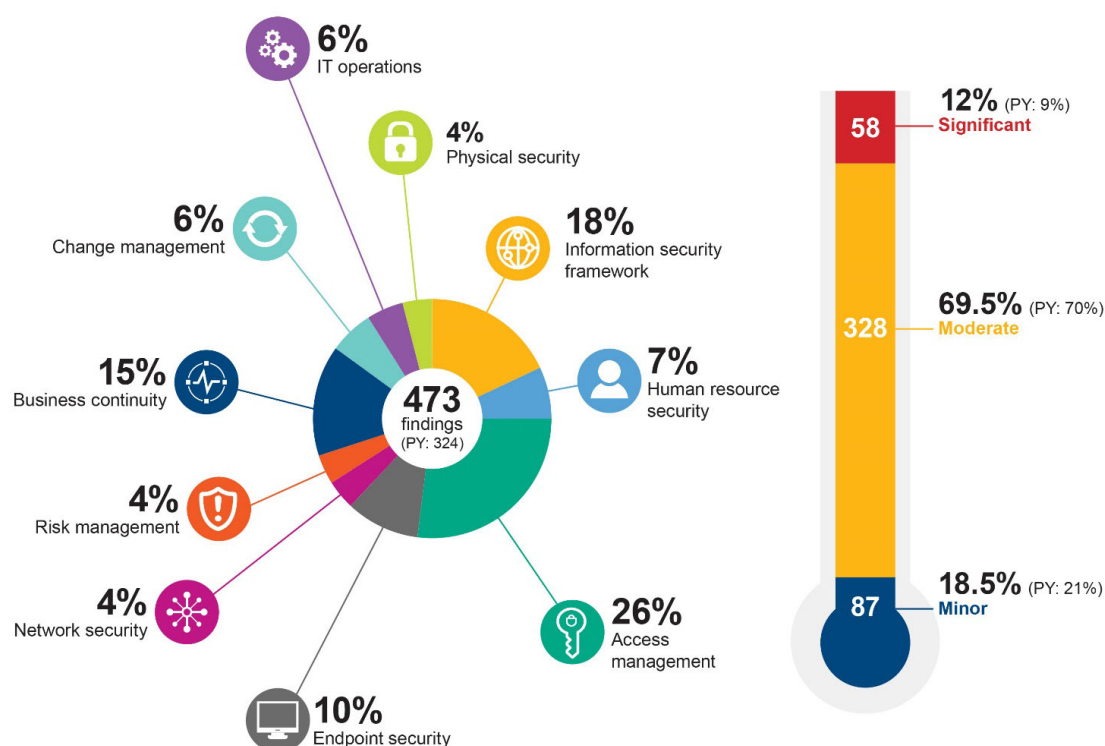
<sup>5</sup> Stop gap measures to address vulnerabilities where primary controls cannot be implemented due to limitations.

## What we found: General computer controls

We reported 473 control weaknesses to 76 entities; 58 weaknesses were rated significant, 328 moderate and 87 minor. The increase in the number of entities issued GCC findings reflects changes in auditing standards<sup>6</sup> that require higher consideration of IT and cyber security controls.

There was a 3% increase in the number of significant findings compared to last year (Figure 2), which is mainly due to more entities issued findings this year. Although the majority of control weaknesses were rated moderate, these weaknesses combined significantly increase an entity's overall exposure to cyber threats.

Case studies throughout this report highlight the importance of good controls.



Source: OAG

**Figure 2: Ratings and distribution of GCC findings in each control category**

<sup>6</sup> Auditing and Assurance Standards Board, [The Consideration of Cyber Security Risks in an Audit of Financial Report](#), AUASB, May 2021 and Auditing and Assurance Standards Board, [Auditing Standard ASA 315 Identifying and Assessing the Risks of Material Misstatement](#), AUASB, February 2020.

## What we found: Capability assessments

We performed capability maturity assessments at 11 entities compared with 12 last year. This involved assessing the capability maturity level across the 10 GCC categories using a 0-5 rating scale<sup>7</sup> (Figure 3). To meet the benchmark, entities need to achieve a level 3 (Defined) rating or better.



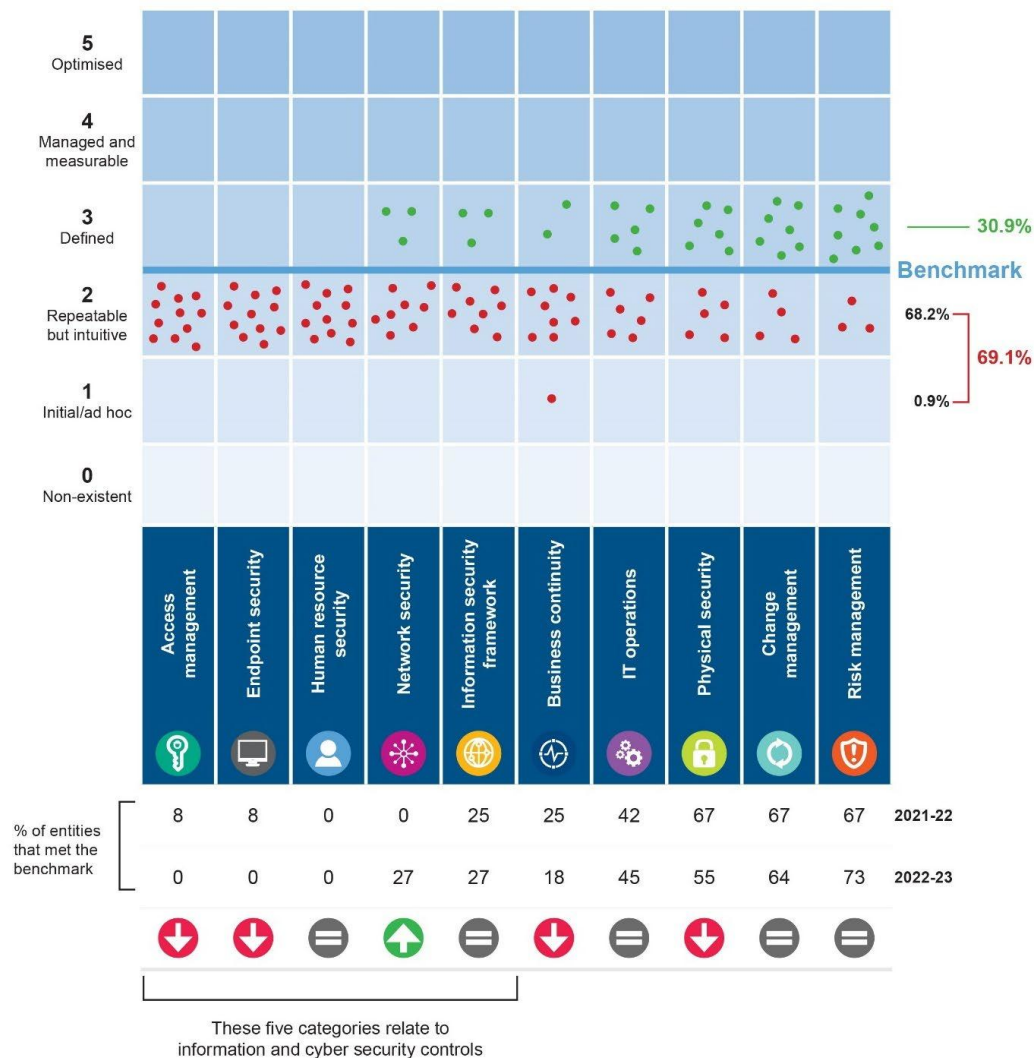
Source: OAG

Figure 3: Capability maturity rating scale and criteria

<sup>7</sup> The information within this maturity model assessment is derived from the criteria defined within the framework Control Objectives for Information Technologies 2019, released in 2018 by ISACA (an international professional association focused on IT governance).



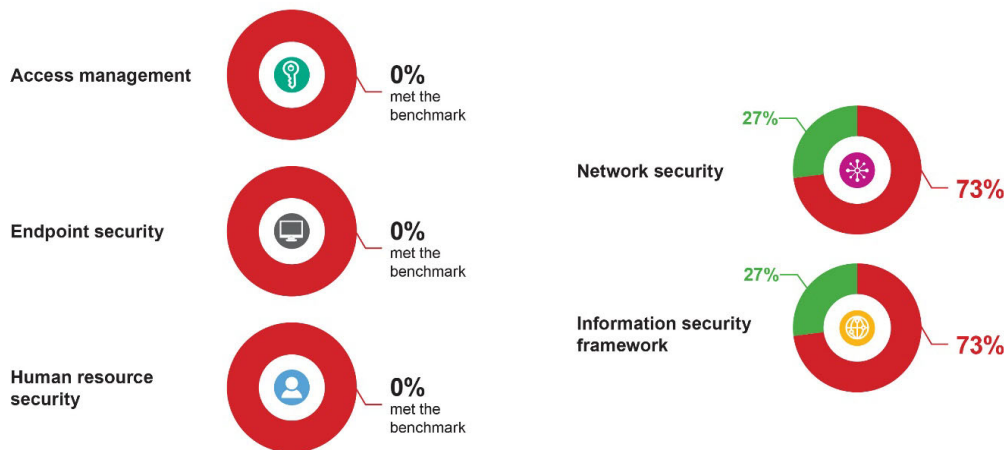
Figure 4 shows the results of our capability maturity assessments.



Source: OAG

**Figure 4: Capability maturity assessment results**

While there were improvements in network security this year, most entities were still not meeting the benchmark in the five information and cyber security categories (Figure 5). Entities must plan and implement fit-for-purpose controls to protect their operations and information from internal and external threats.



Source: OAG

**Figure 5: Percentage of entities that met/did not meet the benchmark in the five information and cyber security categories**

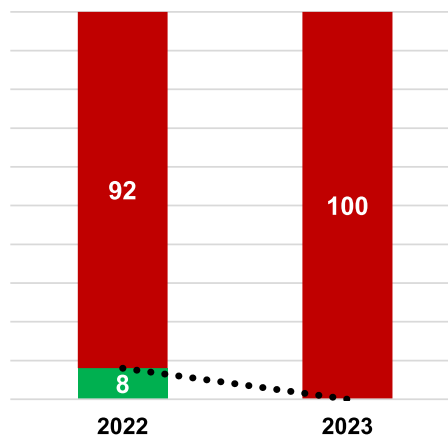
Entities continue to adopt digital technologies to improve engagement with their communities and deliver efficiencies in their service delivery. While there are many benefits to these digital technologies, there remains the ever-present and evolving nature of cyber security threats. Effective cyber security controls help entities manage risks, protect sensitive information and deliver services securely.

Entities are encouraged to implement the Australian Cyber Security Centre's mitigation strategies designed to protect against common cyber threats with a key focus on Essential Eight controls.

## 1. Access management

None of the 11 entities met the benchmark compared with one of 12 last year. This control category also had the highest number of significant GCC findings this year, mainly due to inappropriate or excessive administrative privileges within the finance systems. Poor access management controls increase the risk of security incidents, financial loss and reputational damage.

We assessed whether entities use the principle of least privilege to manage access, have strong authentication methods, monitor access and changes to data, and ensure key transactions cannot be performed end to end by the same individual (Figure 7).



Source: OAG

**Figure 6: Percentage of entities that met/did not meet the benchmark**



We have published a better practice guide<sup>8</sup> to help entities improve access management and protect information assets from unauthorised access. We encourage all public sector entities to adopt the principles in the guide.



Source: OAG

**Figure 7: Key access management controls**

Common weaknesses included:

- **Administrator privileges were not well managed** – excessive numbers of individuals were given administrator privileges. Administrators did not have separate non-privileged accounts for day-to-day tasks and administrator activity was not logged and monitored. Highly privileged accounts must be well managed as they can change system configurations, access rights and data.
- **Access and activity were not logged and monitored** – application, database and network access and activity were not appropriately logged or monitored to detect malicious activity. Entities should use fit-for-purpose tools to correlate and monitor activity from different systems (e.g. network, applications and databases).
- **Multi-factor authentication (MFA) was not used or not applied to all accounts** – a lack of MFA can increase the likelihood of unauthorised access.
- **Access was not reviewed** – entities did not review accounts to ensure they are required and have least privileges assigned to perform their function. Without a review of accounts (application, network, database, remote access, generic, system and administrator) there is an increased risk of unauthorised access.
- **Access was not appropriately approved** – access to key systems should be appropriately approved to prevent inappropriate access being granted.

The following case studies illustrate a range of control weaknesses in access management.

<sup>8</sup> Office of the Auditor General, *Digital Identity and Access Management – Better Practice Guide*, OAG, Perth, 28 March 2024.

**Case study 1: Poor access controls increased the risk of fraud**

At one entity, we found receipts had been deleted prior to end-of-day batch processing from the finance system. Poor access controls meant receipts could be deleted by any user without a trace to identify who deleted them. This could compromise the integrity of data and increases the likelihood of fraud.

**Case study 2: Excessive superuser access**

An entity had granted superuser access to almost all (24 out of 25) of its finance system users. This level of access allows users to inadvertently or maliciously change system configurations and potentially bypass system enforced expenditure authorisation and fraud prevention controls. This type of weakness increases the importance of manual controls as a last line of defence against error and fraud.

**Case study 3: Excessive number of domain administrators**

An entity granted the highest level of access rights (domain administrator) to 45 accounts, 40 of which also had database administrator rights to the finance and payroll system. Compromise of one account would give an attacker full access to the entity's systems. There is also a risk that unauthorised or unintentional changes of IT systems will occur.

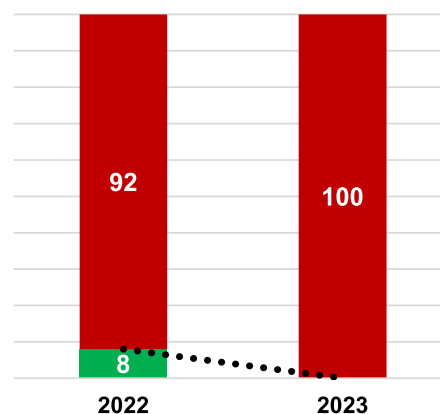
**Case study 4: Lack of MFA**

An entity is more vulnerable to being compromised through password guessing and phishing attacks, as it does not use MFA and uses single-sign-on for access to its network and finance application. This means a threat actor would gain access to all systems if the entity is compromised. While staff security awareness training can help reduce some risks, entities should prioritise MFA.

## 2. Endpoint security

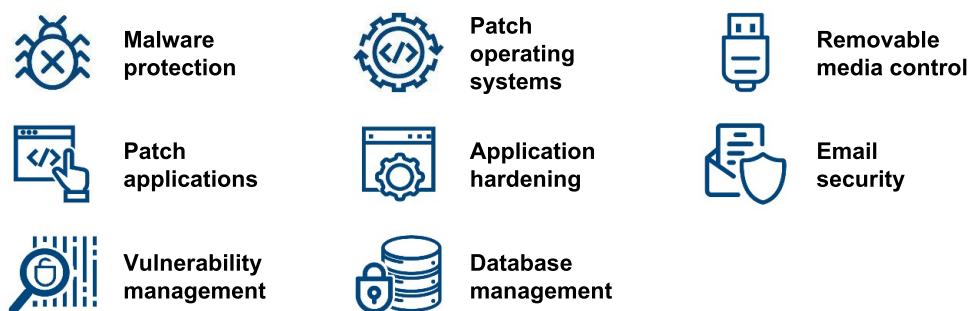
None of the 11 entities met the benchmark, compared with one of 12 last year.

Entities need to implement fit-for-purpose controls to protect endpoints (computers, servers, phones and network devices) from known threats (Figure 9).



Source: OAG

**Figure 8: Percentage of entities that met/did not meet the benchmark**



Source: OAG

Figure 9: Key endpoint security controls

Common weaknesses included:

- **Unauthorised applications are not prevented** – malicious applications could successfully compromise entities' systems and information.
- **Vulnerability management was ineffective** – systems that are not regularly scanned and patched to fix known vulnerabilities are more susceptible to compromise.
- **Unsupported systems** – key business systems and operating system software were no longer supported by vendors and were therefore not receiving updates designed to fix known vulnerabilities.

The following case study illustrates a common weakness in endpoint security.

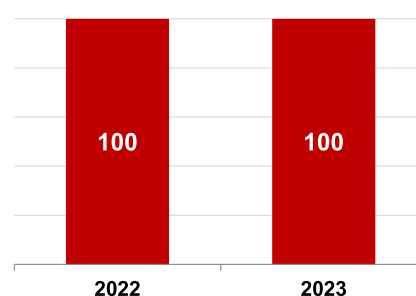
#### Case study 5: Ineffective application control

An entity only allowed applications and scripts to run from trusted locations. However, all staff could add applications and scripts to these locations to execute them. There is a higher likelihood of malware infections and compromise if unapproved applications are not blocked.

### 3. Human resource security

Similar to last year, none of the 11 entities met the benchmark in this category. Human resource security ensures employees, contractors and third-party vendors understand their responsibility to protect information during and after engagement.

Fit-for-purpose screening, onboarding and offboarding procedures, and cyber security education are key controls in this category (Figure 11).



Source: OAG

Figure 10: Percentage of entities that **did not** meet the benchmark



Figure 11: Key human resource security controls

Common weaknesses included:

- **Inadequate background screening** – without fit-for-purpose background screening processes, entities may engage unsuitable individuals (staff or contractors) to positions of trust, increasing insider threat risks.
- **Lack of security awareness training** – regular cyber security education creates a culture of awareness that helps prevent social engineering attacks such as phishing and business email compromise.
- **Exit procedures were not completed** – not completing exit procedures can contribute to unauthorised access to entities' premises, systems and information. This may also increase post-employment integrity risks such as the use or disclosure of confidential information.

The following case study illustrates weaknesses in human resource security.

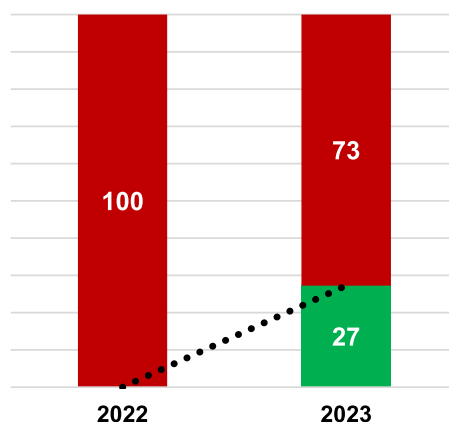
#### Case study 6: Staff and contractors were not aware of their information security responsibilities

An audited entity did not require its staff and contractors to understand and acknowledge acceptable use of IT resources. Contractors were also not required to sign any confidentiality agreements. There is a higher likelihood that individuals may not understand their information security obligations resulting in data breaches.

## 4. Network security

There was an improvement this year with three of the 11 entities meeting the benchmark, compared to none last year. The three entities improved their controls to manage and secure network infrastructure, segregated their network and had good monitoring.

Key controls to prevent and limit the extent of cyber attacks include securely configured network devices, network segregation, control over unauthorised connections and regular penetration testing to check that controls are operating as expected (Figure 13).



Source: OAG

Figure 12: Percentage of entities that **met/did not meet** the benchmark



Source: OAG

Figure 13: Key network security controls

Common weaknesses included:

- **A lack of controls to block unauthorised devices on the physical network** – unauthorised devices can spread malware or be used to eavesdrop on communications or access sensitive information.
- **Firewall configurations were not reviewed** – reviews help to identify and promptly correct exploitable configuration weaknesses. Firewalls are important security systems that control and protect networks against cyber intrusions.
- **Networks were not segregated** – segregation controls to prevent lateral movement between network segments have not been implemented. Without proper network segregation a cyber breach would be difficult to contain.

The following case study illustrates a common weakness in network security.

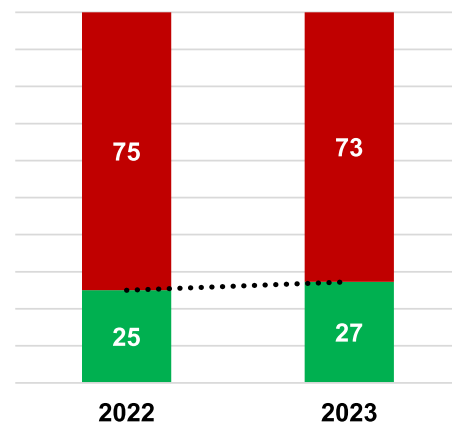
#### Case study 7: Publicly accessible network port allowed access

An entity did not prevent unauthorised devices from connecting to its physical network and had not segregated its network. We were able to connect a device to the entity's network, view all IT systems and infrastructure and access database, storage and CCTV servers. This entity is at high risk of compromise as unauthorised devices could be used to attack its systems or spread malware.

## 5. Information security framework

Three of the 11 entities met the benchmark compared with three of 12 last year. A structured approach ensures IT and security initiatives align with business objectives to protect systems and information against emerging threats.

We assessed whether entities had fit-for-purpose information and cyber security policies to govern and mitigate against current and emerging security risks (Figure 15).



Source: OAG

Figure 14: Percentage of entities that met/did not meet the benchmark



Source: OAG

Figure 15: Key information security framework controls

Common weaknesses included:

- Information and cyber security policies did not exist or were outdated** – without fit-for-purpose policies, entities' information security objectives are less likely to be achieved.
- Lack of IT strategy** – an IT strategy is crucial for informing decisions about technology and cyber security investments and implementation. The strategy should align technology and cyber security initiatives with business objectives.

- **Data loss prevention controls were missing or inadequate** – the inadvertent or malicious leakage of information may go undetected and lead to reputational damage.

The following case study illustrates a common information security framework weakness.

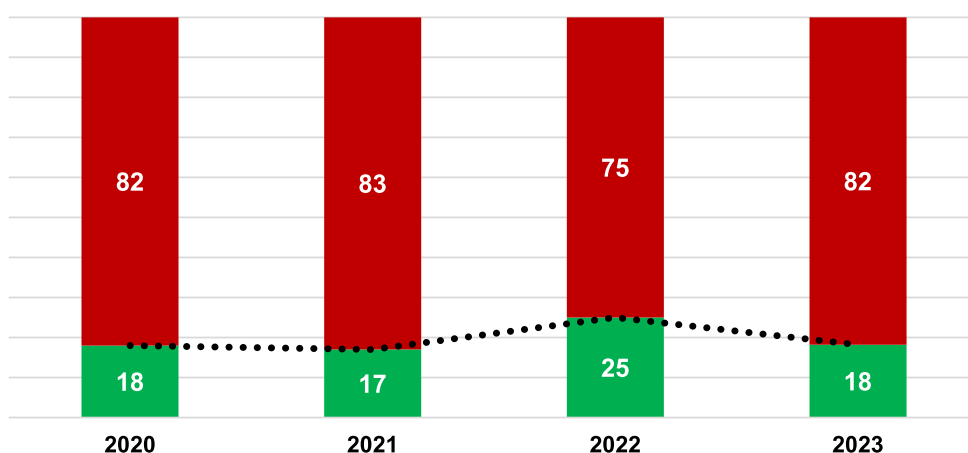
#### Case study 8: Assurance over cloud based services

An entity did not have a mechanism to know if its vendor's cloud security controls protected its information and systems. When key services are delivered through cloud systems, the cloud vendor must provide important security controls to protect the information and systems. Entities need adequate assurance and visibility that the vendor's controls operate effectively to deliver services in a secure manner.

Independent assurance reports such as a service organisation controls report (SOC2) provide insights into vendor management of cloud infrastructure and systems.

## 6. Business continuity

We saw a minor decline this year. Only two of the 11 entities met the benchmark in this category, compared with three out of 12 last year. Entities should have fit-for-purpose plans and procedures to guide their response to disruptive events (Figure 17). These should be based on a business impact assessment and agreed recovery objectives.



Source: OAG

Figure 16: Percentage of entities that met/did not meet the benchmark



Source: OAG

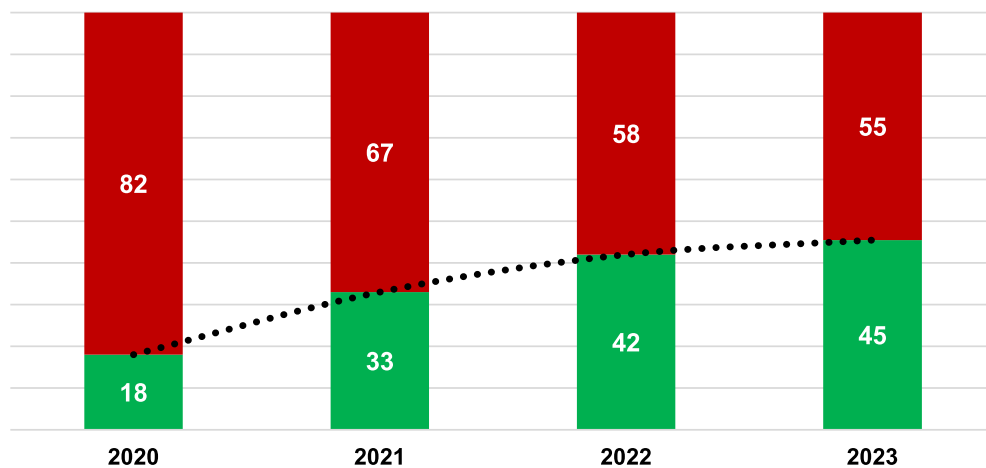
Figure 17: Key business continuity controls

Common weaknesses included:

- **Missing or outdated continuity plans** – delivery of services to the community may experience prolonged outages if adequate continuity plans do not exist.
- **Plans were not tested** – continuity plans must be regularly tested to confirm they can meet recovery expectations.
- **Lack of backup restoration testing** – entities should regularly restore their backups to ensure complete systems can be recovered to a common point. Business-as-usual recovery of files is not sufficient.

## 7. IT operations

There was no material change in IT operations this year with five of the 11 entities meeting the benchmark. We assessed if the entities had fit-for-purpose service desk processes and appropriately managed IT vendors and IT assets (Figure 19).



Source: OAG

Figure 18: Percentage of entities that met/did not meet the benchmark



IT assets lifecycle management



Supplier performance management



Incident and problem management

Source: OAG

Figure 19: Key IT operations controls

Common weaknesses included:

- **IT asset registers were poorly maintained and stocktakes not performed** – inadequate management of IT assets can result in loss or theft, leading to financial loss and reputational damage.



- **Service level agreements were not in place or monitored** – a lack of or poorly monitored service level agreements could result in substandard services.

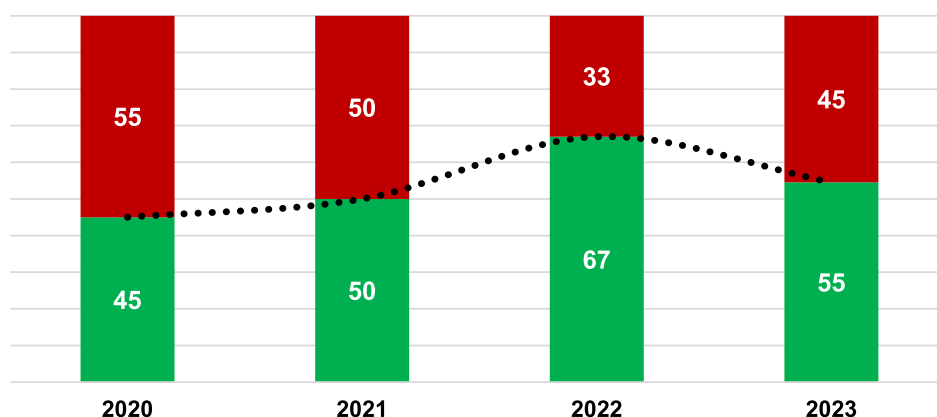
The following case study illustrates a common weakness in IT operations.

#### Case study 9: Supply chain risks

An entity's service agreement did not include information and cyber security requirements for the vendor to comply. Security expectations should be clearly documented in third-party agreements to reduce supply chain risk. Vendors may not adequately protect entity information and systems if requirements are not clearly documented in the service agreement. Threat actors will often target vendors to indirectly compromise entities, highlighting the importance of vendors' sound security practices.

## 8. Physical security

Physical security declined this year with only six of the 11 entities meeting the benchmark in this category, compared with eight of the 12 last year. The decline was due to a deterioration in server room access controls. We assessed if entities had controls to protect IT infrastructure from unauthorised access, deliberate damage and environmental hazards such as heat, fire and humidity (Figure 21).



Source: OAG

Figure 20: Percentage of entities that met/did not meet the benchmark



Source: OAG

Figure 21: Key physical security controls

Common weaknesses included:

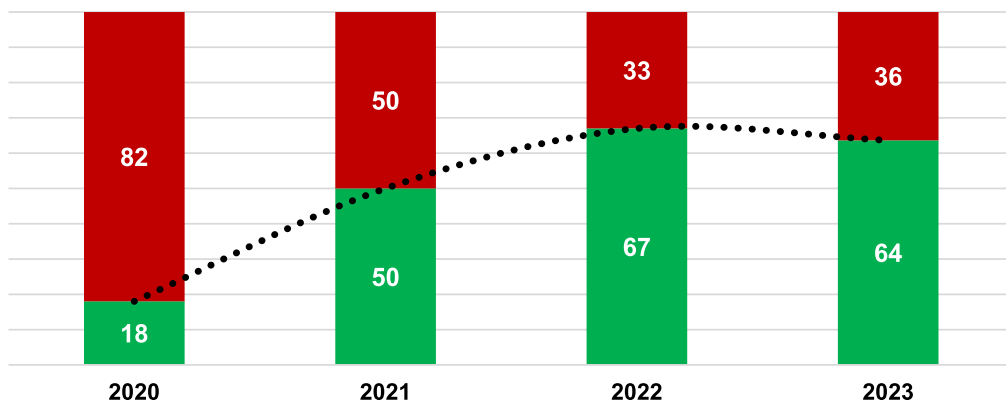
- **Access to equipment enclosures/rooms was not controlled** – access to equipment enclosures should be authorised, recorded and reviewed to reduce malicious or

unintentional damage to IT equipment. Additional controls may include access alarms or CCTV.

- **Dedicated server rooms were not well maintained** – server rooms need to be clear of unwanted material and cabled tidily to reduce the likelihood of damage to infrastructure.

## 9. Change management

There was no material change this year. Seven of the 11 entities met the benchmark, compared with eight of the 12 last year. Well managed change control processes reduce the likelihood of disruptions (Figure 23).



Source: OAG

Figure 22: Percentage of entities that met/did not meet the benchmark



Source: OAG

Figure 23: Change management controls

A common weakness was:

- **Change management processes were not documented or not followed** – this increases the chance of errors or delays when implementing changes and the likelihood of disruptions and outages.

The following case study illustrates a common weakness in change management.

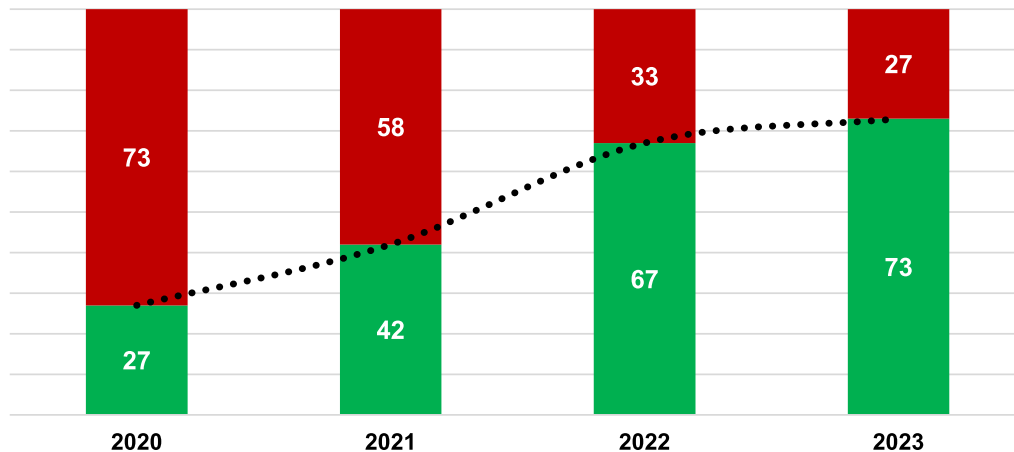
### Case study 10: Changes were not appropriately assessed

At one entity, we found staff could approve their own change request. In some instances, the changes were poorly documented and lacked an impact and risk assessment. These

weaknesses increase the likelihood that changes will adversely impact the entity's operations.

## 10. Risk management

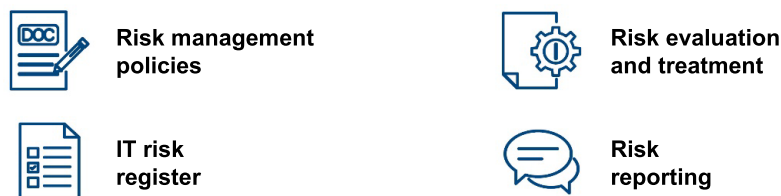
There was no material change this year. Eight of the 11 entities met the benchmark, compared with eight of the 12 last year. A fit-for-purpose risk management process helps entities prioritise information and cyber security risks.



Source: OAG

Figure 24: Percentage of entities that met/did not meet the benchmark

We reviewed risk management policies and processes and if they considered key cyber risks, threats and vulnerabilities (Figure 25).



Source: OAG

Figure 25: Risk management controls

Common weaknesses included:

- **IT risk registers not in place or not maintained** – IT risks may not be effectively managed without adequate documentation.
- **IT risks not reviewed** – timely review of risks is important to ensure mitigation strategies are cost efficient and operate effectively.

---

## Recommendations

### 1. Access management

To ensure only authorised individuals have access, entities should:

- a. implement effective access management processes
- b. regularly review active user accounts
- c. enforce strong passphrases/passwords and phishing-resistant multi-factor authentication
- d. limit and control administrator privileges
- e. implement automated access monitoring processes to detect malicious activity.

### 2. Endpoint security

Entities should:

- a. implement effective controls against malware
- b. promptly identify and address known vulnerabilities
- c. control installation of software on workstations, servers and mobile devices
- d. prevent unapproved applications and macros from executing
- e. enforce minimum baseline controls for personal or third-party devices connecting to their systems
- f. implement controls to prevent impersonations and detect/prevent phishing emails
- g. review and harden server and workstation configurations.

### 3. Human resources security

Entities should ensure that:

- a. pre-employment screening is conducted for key positions
- b. confidentiality/non-disclosure requirements are in place and understood by individuals
- c. termination procedures are in place and followed to ensure timely access cancellation and return of assets
- d. ongoing security awareness training programs are in place and completed by all staff.

### 4. Network security

Entities should:

- a. implement secure administration processes for network devices
- b. regularly review their network security controls through penetration tests
- c. segregate their network
- d. prevent unauthorised devices from connecting to their network

- e. adequately secure wireless networks.

## 5. Information security framework

Entities should:

- a. maintain clear information and cyber security policies and governance structures to oversee and direct IT operations and cyber security
- b. conduct regular assessments or gain comfort through assurance reports
- c. obtain and review service organisation controls (SOC2) report or equivalent when they use software-as-a-service (SaaS) application for key systems including payroll and finance
- d. classify information and implement data loss prevention controls.

## 6. Business continuity

Entities should maintain up-to-date business continuity, disaster recovery and incident response plans and regularly test them.

## 7. IT operations

Entities should:

- a. implement appropriate IT incident management processes
- b. regularly monitor supplier performance
- c. perform regular reviews of inventory assets
- d. have formal service level agreements with suppliers.

## 8. Physical security

Entities should:

- a. implement effective physical access controls to prevent unauthorised access
- b. maintain environmental controls to prevent damage to IT infrastructure arising from heat, moisture, fire and other hazards
- c. gain assurance that third-party providers manage their data centres appropriately.

## 9. Change management

Entities should:

- a. consistently apply change control processes when making changes to their IT systems
- b. assess and test changes before implementation to minimise errors
- c. maintain change control documentation
- d. implement controls to detect unauthorised changes.

## 10. Risk management

Entities should:

- a. understand their information assets and apply controls based on their value

- b. ensure IT, information and cyber security risks are identified, assessed and treated within appropriate timeframes
- c. provide executive oversight and remain vigilant against the risks of internal and external threats.

In accordance with section 7.12A of the *Local Government Act 1995*, local government entities should prepare a report on any matters identified as significant in the local government's audit report<sup>9</sup>. The report should be given to the Minister for Local Government within three months of the local government receiving the audit report and published on the local government's website.

---

<sup>9</sup> An audit report includes the independent auditor's opinion and the auditor's management report (interim and final management letters) as described in regulation 10 of Local Government (Audit) Regulations 1996. Further information on what is an audit report is available on our website (<https://audit.wa.gov.au/resources/local-government/faqs/#faq-21828>).

## Auditor General's 2023-24 reports

| Number | Title  | Date tabled       |
|--------|--|-------------------|
| 16     | Local Government 2022-23 – Information Systems Audit Results   | 27 May 2024       |
| 15     | State Government Advertising   | 15 May 2024       |
| 14     | State Government 2022-23 – Information Systems Audit   | 12 April 2024     |
| 13     | Provision of Supplementary Information to the Standing Committee on Estimates and Financial Operations – Opinions on Ministerial Notifications | 5 April 2024      |
| 12     | Digital Identity and Access Management – Better Practice Guide   | 28 March 2024     |
| 11     | Funding for Community Sport and Recreation   | 21 March 2024     |
| 10     | State Government 2022-23 – Financial Audit Results   | 20 December 2023  |
| 9      | Implementation of the Essential Eight Cyber Security Controls  | 6 December 2023   |
| 8      | Electricity Generation and Retail Corporation (Synergy)  | 8 November 2023   |
| 7      | Management of the Road Trauma Trust Account  | 17 October 2023   |
| 6      | 2023 Transparency Report: Major Projects   | 2 October 2023    |
| 5      | Triple Zero  | 22 September 2023 |
| 4      | Staff Exit Controls for Government Trading Enterprises   | 13 September 2023 |
| 3      | Local Government 2021-22 – Financial Audit Results   | 23 August 2023    |
| 2      | Electricity Generation and Retail Corporation (Synergy)  | 9 August 2023     |
| 1      | Requisitioning of COVID-19 Hotels  | 9 August 2023     |

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Office of the Auditor General  
for Western Australia



**15.1.3 OAG Report to ARC - Disaster Recovery Planning**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | A/Director Corporate and System Services  |
| <b>Author</b>      | Head of Information Technology  |
| <b>Attachments</b> | 1. Office of the Auditor General - Local Government IT Disaster Recovery Planning - 31 May 2024 <a href="#">↓</a> |

**Officer Recommendation/Committee Recommendation**

That Council RECEIVES the Office of Auditor General's Performance Audit Report Office of Auditor General State Government 2022-23 Local Government IT Disaster Recovery Planning, as attached to the Agenda.

**Background**

The Office of the Auditor General (OAG) has published for the past 16 years, reporting on state government entity's general computer controls.

The City of Cockburn (the City) has presented similar reports to the Audit, Risk and Compliance Committee (ARC) in the past, to give context and relevance of efforts ongoing in the public sector.

To ensure the City adopts best practice in this area, the City independently submits a report to the ARC on the OAG audit report recommendations, highlighting any specific opportunities for improvement from the OAG report that can benefit the City's cyber security posture and specific computer controls.

**Submission**

N/A

**Report****Purpose of the OAG Audit Report**

The purpose of the OAG report is to evaluate the effectiveness of ICT disaster recovery planning across local governments, ensuring that they are adequately prepared to recover from ICT-related disruptions and continue delivering critical services.

Important Matters Identified by the OAG

1. **Enhanced Preparedness:** Local governments need to improve their disaster recovery plans (DRPs) to ensure they are prepared for ICT disruptions. This involves clearly defining activation criteria, responsibilities, and procedures.
2. **Staff Training and Awareness:** The report highlights the need for better training and awareness among staff regarding their roles in disaster recovery. This can help mitigate the impact of ICT disruptions and facilitate quicker recovery.
3. **Improved Communication:** Effective communication plans are essential for coordinating disaster recovery efforts. Local governments must address any deficiencies in their current communication strategies to ensure clear and timely information flow during disruptions.
4. **Regular Testing:** The importance of regular testing of both individual components and integrated systems is emphasized. Local governments should conduct thorough and frequent tests to identify and rectify weaknesses in their DRPs.
5. **Comprehensive Recovery Planning:** Full recovery tests, including relocating and operating live systems from secondary locations, are necessary to understand the overall effectiveness of the DRP. Local governments must ensure their plans are robust and capable of handling real-life scenarios.
6. **Continuous Improvement:** The report implies that disaster recovery planning is an ongoing process. Local governments should continuously update and improve their DRPs based on lessons learned from tests and actual incidents.

Implication(s) for local government / the City.

The OAG report recommends that local government entities should:

1. Assess their recovery requirements and appropriately document detailed disaster.
2. Periodically test their recovery plans, to verify that key IT systems and information can be restored in line with entity expectations.
3. Review and update their IT vendor service agreements to include obligations for disaster recovery planning, testing and response. Any recourse if services are not met should also be documented.

City Response to OAG Audit

A copy of the OAG audit is in Attachment 2, and below are responses provided by the Information and Communications Technology Manager to recommendations contained in the OAG audit:

| No. | Office of the Auditor General Recommendation                                   | City Response   |
|-----|--|---|
| 1.  | Assess the recovery requirements and appropriately document detailed disaster. | <p>The City currently has a Disaster Recovery Plan and environment that are fit for purpose, providing a strong foundation for ongoing operational continuity.</p> <p>The City is undergoing significant IT infrastructure changes, including replacing its virtual desktop computing environment with laptops and migrating its Enterprise Resource Planning (ERP) solution TechnologyOne, to a SaaS platform.</p> <p>These changes require a thorough reassessment of the City's disaster recovery requirements to ensure continued effectiveness.</p> <p>The shift to a primarily laptop-based environment later this year provides greater flexibility and mobility for staff, further enabling remote work.</p> <p>The disaster recovery plan must now also account for scenarios where staff are able to work in a highly mobile manner.</p> <p>This includes strategies for remote data backup and recovery and ensuring all laptops are equipped with the necessary software to access recovery systems from any location.</p> <p>Additionally, moving TechnologyOne to a SaaS platform significantly alters the server infrastructure, requiring the inclusion of the provider's disaster recovery capabilities and Service Level Agreements in the City's plan.</p> <p>Updating the Disaster Recovery Plan involves documenting detailed recovery procedures, clearly defining roles and responsibilities, and establishing a comprehensive communication strategy.</p> <p>By incorporating these changes, the City will enhance its preparedness and resilience, ensuring effective recovery from ICT disruptions and the continuation of critical services.</p> |

|    |   |  |
|----|---|--|
| 2. | Periodically test recovery plans, to verify that key IT systems and information can be restored in line with entity expectations.   | <p>The City currently tests its ability to restore servers from backup every six months.</p> <p>Considering the OAG report and pending changes to server and desktop infrastructure, including the shift to a laptop-based environment and the migration of the TechnologyOne ERP solution to a SaaS platform, the City will review and update its Disaster Recovery Plan.</p> <p>This update will ensure the Plan continues to meet the City's business continuity requirements, incorporating additional testing procedures such as tabletop reviews to simulate disaster scenarios and validate recovery strategies for the new IT environment.</p>   |
| 3. | Review and update IT vendor service agreements to include obligations for disaster recovery planning, testing and response. Any recourse if services are not met should also be documented. | <p>The City's ERP solution, TechnologyOne, is moving to a SaaS platform, necessitating a thorough review of vendor agreements to ensure alignment with the City's Disaster Recovery Plan and Policies.</p> <p>As part of the Disaster Recovery Plan Review, all existing agreements with vendors will be scrutinised to ensure they adequately cover disaster recovery procedures and objectives.</p> <p>Additionally, the City will mandate that new agreements with vendors specifically address obligations for disaster recovery planning, testing, and response.</p> <p>This will include detailed documentation of recourse options if vendors fail to meet their disaster recovery obligations.</p> <p>By doing so, the City aims to ensure robust and reliable disaster recovery measures that support its business continuity requirements.</p> |

### Strategic Plans/Policy Implications

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

### Budget/Financial Implications

N/A

**Legal Implications**

Sections 7.1, 7.12A(3) and 7.12AJ of the *Local Government Act 1995* refer.

**Community Consultation**

N/A

**Risk Management Implications**

OAG performance audits constitute the fourth line of defence in the OAG's 'Four Lines of Defence Assurance Model' which the City has adapted in the *City of Cockburn Enterprise Risk Management Framework*.

The OAG has identified risks in its audit report and the City needs to manage these risks by implementing appropriate control measures.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Report 17: 2023-24 | 31 May 2024

**PERFORMANCE AUDIT**

# Local Government IT Disaster Recovery Planning



**Office of the Auditor General  
for Western Australia**

**Audit team:**

Aloha Morrissey  
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(to assist people with hearing and voice impairment)

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***The Office of the Auditor General acknowledges the traditional custodians throughout  
Western Australia and their continuing connection to the land, waters and community. We  
pay our respects to all members of the Aboriginal communities and their cultures, and to  
Elders both past and present.***

Image credit: shutterstock.com/Panya\_photo

WESTERN AUSTRALIAN AUDITOR GENERAL'S REPORT

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**Local Government IT Disaster Recovery  
Planning**

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Report 17: 2023-24  
31 May 2024



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**THE PRESIDENT  
LEGISLATIVE COUNCIL**

**THE SPEAKER  
LEGISLATIVE ASSEMBLY**

#### **LOCAL GOVERNMENT IT DISASTER RECOVERY PLANNING**

This report has been prepared for submission to Parliament under the provisions of sections 24 and 25 of the *Auditor General Act 2006*.

Performance audits are an integral part of my Office's overall program of audit and assurance for Parliament. They seek to provide Parliament and the people of WA with assessments of the effectiveness and efficiency of public sector programs and activities, and identify opportunities for improved performance.

This audit assessed whether six non-metropolitan local government entities of varying sizes effectively plan and test their ability to recover their information technology systems following a disaster.

I wish to acknowledge the entities' staff for their cooperation with this audit.

A handwritten signature in black ink, appearing to be 'C Spencer'.

Caroline Spencer  
Auditor General  
31 May 2024

## Contents

|  |    |
|--|----|
| Auditor General's overview .....   | 5  |
| Executive summary .....  | 6  |
| Introduction .....   | 6  |
| Background .....   | 6  |
| Conclusion .....   | 6  |
| Findings .....   | 7  |
| Entities did not appropriately document how they plan to recover their IT systems..... | 7  |
| Entities did not know if their plans would work as expected .....                      | 7  |
| Service agreements with IT vendors were not adequate .....                             | 8  |
| Recommendations.....   | 10 |
| Response from the audited local government entities .....                              | 10 |
| Audit focus and scope .....  | 11 |
| Appendix 1: Better practice principles – key elements of IT disaster recovery plans    | 12 |

## Auditor General's overview

Local government entities, like other public sector organisations, rely heavily on information technology (IT) systems to operate and deliver a vast range of services to their communities. This makes it increasingly important for all entities, regardless of their size, to have planned their response to disruptions such as cyber attacks and natural disasters.

My Office's previous information systems audits have consistently found issues with local government disaster recovery planning<sup>1</sup>. This audit was an opportunity to delve a little deeper into entities' preparedness. Encouragingly, all the entities we audited were aware of the importance of disaster recovery planning to recover their IT systems and most had developed plans. However, none were fully prepared.

Further, as all the entities we audited relied on third party vendors to manage and recover their IT systems, it is important that vendor service agreements clearly define what is to be delivered.

I encourage entities to use the better practice principles we have included in this report to improve disaster recovery planning across the local government sector. Timely recovery of IT systems after a disaster can reduce financial and reputational losses, and minimise delays in delivering services to the public.



---

<sup>1</sup> Office of the Auditor General, [Local Government 2022-23 – Information Systems Audit Results](#), OAG, 27 May 2024, accessed 28 May 2024.

## Executive summary

### Introduction

This audit assessed whether six non-metropolitan local government entities of varying sizes effectively plan and test their ability to recover their information technology (IT) systems following a disaster.

We have anonymised findings throughout this report to not compromise the security and continuity of systems and information at the entities. Detailed findings were provided to each entity.

### Background

There are 147 local government entities in WA who provide key services and facilities to their communities. This may include waste management, road repair or broader services such as administration of marinas, cemeteries, airports, medical centres and retirement homes. All entities depend to some degree on functioning IT systems. These systems can be disrupted by disasters such as damage to equipment, cyber attacks, fire or flood. Any such disruption may impact an entity's ability to provide its services.

Entities can best prepare themselves to deal with the impact of a disaster on their systems through the process of IT disaster recovery planning. Good planning should consider several elements, including how and when the plan should be activated, who is responsible, and a clear description of recovery procedures (Appendix 1). These steps are typically captured in a disaster recovery plan (DRP). DRPs generally focus on major disruptions and are not concerned with minor issues such as system glitches or brief losses of communications that occur as part of normal day-to-day operations.

### Conclusion

None of the audited entities were ready to recover their IT systems following a disaster as they had not effectively planned or tested their DRPs. All acknowledged the importance of disaster recovery planning and most had developed DRPs. However, only one DRP was adequate and none had tested if their plans would work. Appropriate planning and testing help reduce the likelihood of prolonged system outages that can disrupt business operations, the delivery of services to the community, and be costly to fix.

All the audited entities used third party vendors to manage and recover their IT systems. However, none had adequate service agreements in place. The agreements did not clearly define entities' recovery expectations or vendors' obligations to prepare and test plans. In one case, the entity did not have a formal arrangement in place and relied on a verbal understanding. Clear and appropriate service agreements help ensure vendors understand an entity's needs and will prepare for and respond to a disaster as expected.

## Findings

### Entities did not appropriately document how they plan to recover their IT systems

Most entities did not fully document how they will respond to a disaster. Five entities developed DRPs, but only one of these included enough information to be effective. The others were missing key elements, such as:

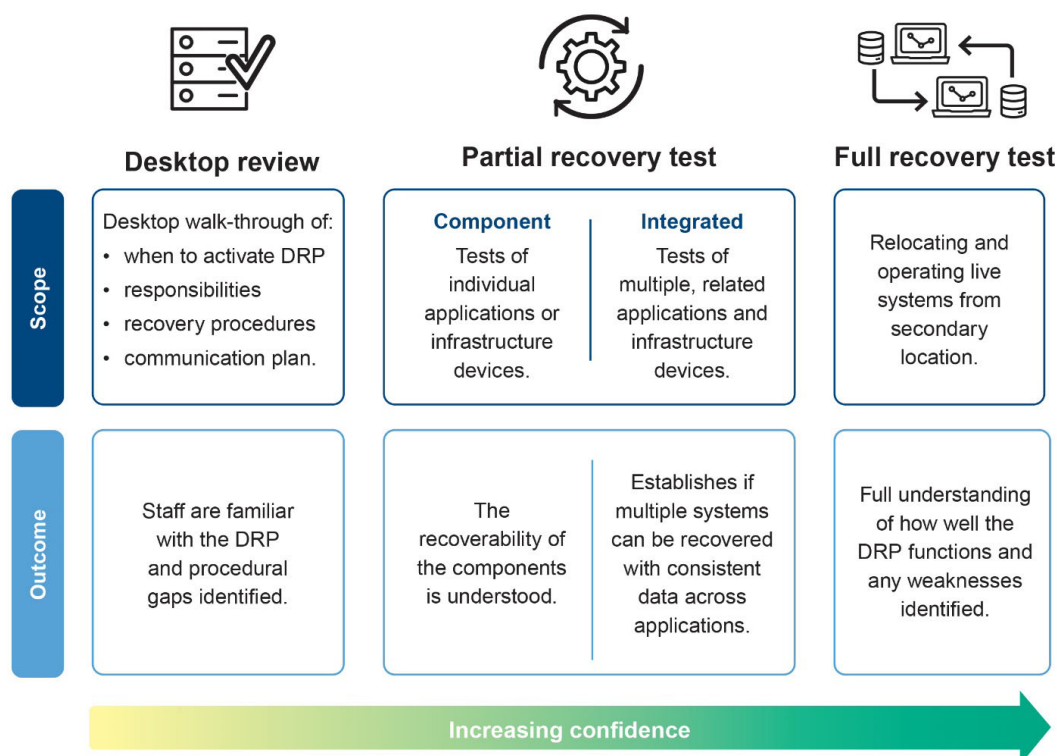
- roles and responsibilities
- when and how to activate the plan
- recovery objectives aligned to entity needs
- which business systems are most important, the associated IT systems and the order in which they need to be restored
- detailed recovery steps.

One entity did not document how it planned to recover its IT systems at all. Entities were aware of the need to recover their IT systems and all had developed high-level business continuity plans which included a requirement to recover IT systems. However, these plans did not have enough detailed information to help manage IT disasters and fully recover key systems. Disasters are inherently disruptive, stressful and unusual situations. If entities do not have a clear, documented plan, they may not be able to respond effectively and restore systems to provide needed services to the community.

### Entities did not know if their plans would work as expected

The five entities with DRPs did not test if these plans would successfully recover IT systems and information to meet business needs. As part of day-to-day operations, all had restored individual data files from their backups. However, they had not tested if full IT systems recovery was possible or if recovered data was consistent across applications. Without periodic testing of system recovery, entities cannot be confident their recovery plans and the steps they contain are achievable, up-to-date and effective.

Entities did not determine the nature and frequency of the testing they needed. For example, testing can range from desktop exercises to the recovery of full systems and may include part or all of the DRP (Figure 1). As testing comes at a cost, can be disruptive to entity operations and can lead to accidental outages, entities need to determine the combination of levels of testing most appropriate for their business.



Source: OAG based on ISO/IEC 27031:2011<sup>2</sup>

**Figure 1: Levels of disaster recovery testing**

## Service agreements with IT vendors were not adequate

Entities' agreements with IT vendors were not detailed enough to deal with disasters. All the entities relied on IT vendors to participate in disaster recovery planning and testing and to respond in case of disasters. Five had service agreements in place but these were missing all or some of the following:

- a clear description of the disaster recovery service required
- where the disaster recovery services are to be provided
- a description of the hardware required and delivery timeframes
- a clear requirement for the vendor to participate in disaster recovery planning
- how vendors are involved in testing (nature and frequency)
- timeframes for recovering from a disaster
- processes for monitoring, tracking and evaluating vendor performance
- recourse if expectations are not met.

<sup>2</sup> International Organization for Standardization and the International Electrotechnical Commission, [ISO/IEC 27031:2011 Information technology — Security techniques — Guidelines for information and communication technology readiness for business continuity](#), ISO, 2011.

One entity only had a verbal understanding with its IT vendor. In response to the audit, the entity started developing a written agreement. If entities do not have clear and detailed agreements with their vendors, there may be misunderstandings about the service to be supplied. This could impact entities' ability to prepare for a disaster and prolong the restoration of IT systems after an event.

**Case study 1: Inadequate service agreement could delay recovery**

One entity had a single physical server running its IT systems. If a disaster damages this server, the entity's DRP requires the IT vendor to provide a replacement within 48 hours. However, the agreement with the vendor did not include the 48-hour timeframe nor outline hardware specifications for the replacement.

If the hardware requirements are not clearly stated, the vendor may not be able to deliver appropriate equipment in the required timeframe. This may prolong the entity's reliance on manual processes and increase the time needed to enter the backlog of information after restoration.



---

## Recommendations

The six audited local government entities should:

1. assess their recovery requirements and appropriately document detailed disaster recovery plans. Consideration should be given to key elements as outlined in Appendix 1
2. periodically test their recovery plans, to verify that key IT systems and information can be restored in line with entity expectations
3. review and update their IT vendor service agreements to include obligations for disaster recovery planning, testing and response. Any recourse if services are not met should also be documented.

In accordance with section 7.12A of the *Local Government Act 1995*, the six audited local government entities should prepare a report on any matters identified as significant to them for submission to the Minister for Local Government within three months of this report being tabled in Parliament, and within 14 days of submission publish it on their website.

### Response from the audited local government entities

Audited entities generally accepted the recommendations and confirmed that where relevant, they have amended plans and procedures or will improve practices for effective disaster recovery planning.

## Audit focus and scope

This audit assessed whether six non-metropolitan local government entities of varying sizes across WA had effective plans to manage IT disruptions.

Our criteria were:

- Are plans aligned to current business needs?
- Are plans tested to verify effectiveness and continuous improvements?

We visited each entity and:

- reviewed their policies and procedures for disaster recovery planning and testing
- examined other relevant documents and records
- conducted interviews with key staff.

This was an independent performance audit, conducted under section 18 of the *Auditor General Act 2006*, in accordance with Australian Standard on Assurance Engagements ASAE 3500 *Performance Engagements*. We complied with the independence and other ethical requirements related to assurance engagements. Performance audits focus primarily on the effective management including compliance with legislative and other requirements of entity programs and activities. The approximate cost of undertaking the audit and reporting was \$230,000.

## Appendix 1: Better practice principles – key elements of IT disaster recovery plans

The table below shows key elements of a disaster recovery plan to help guide an effective plan. These elements are not exhaustive and entities should assess their own needs as part of their preparation.

| Key elements                        | Description  |
|-------------------------------------|--|
| <b>Purpose and scope</b>            | The purpose and scope of the plan should be defined and agreed with senior management. It should include: <ul style="list-style-type: none"> <li>• details and location of the main technology supporting the business</li> <li>• an overview of the organisation and people that manage the technology</li> <li>• the security classification of systems</li> <li>• the relationship of this plan to other business continuity, incident response and cyber security response plans.</li> </ul>   |
| <b>Roles and responsibilities</b>   | Clearly define the positions, teams and IT vendors with responsibilities for governance, incident escalation and IT disaster recovery. These should have the appropriate skills and knowledge, or contractual arrangements in place.<br>Decision-making and spending authorities should also be clearly documented.  |
| <b>Contact details</b>              | Contact details for all key external and internal stakeholders.  |
| <b>Plan activation</b>              | Clearly document the circumstances and timeframes that cause the plan to be invoked.   |
| <b>Recovery objectives</b>          | Entities should assess the risks and effects a disaster will have to key IT systems. Plans should reflect the current business needs of the entity and outline: <ul style="list-style-type: none"> <li>• critical business functions and their supporting IT systems. These should be listed in order of importance</li> <li>• recovery time objectives (RTO) - the timeframes in which the IT systems are to be recovered</li> <li>• recovery point objectives (RPO) - the amount of data which can be lost, measured in time.</li> </ul> |
| <b>Recovery procedures</b>          | A description of, or direction to, recovery procedures for: <ul style="list-style-type: none"> <li>• networks, servers, applications and databases</li> <li>• security systems</li> <li>• data synchronisation within and between applications, including potential procedures to handle a backlog of information</li> <li>• data restoration</li> <li>• handover of services to users.</li> </ul>   |
| <b>Communication plan</b>           | Plans should outline the method and frequency of communication to key stakeholders such as the public, enforcement authorities and other government departments.   |
| <b>Document control and storage</b> | Plans should include clear approvals, version control and where the plan will be stored.   |
| <b>Testing</b>                      | Plans need to be tested to ensure they can recover IT systems and will work as expected.<br>They should detail the intended frequency, nature and scope of testing.  |

Source: OAG based on ISO/IEC 27031:2011<sup>3</sup>

<sup>3</sup> International Organization for Standardization and the International Electrotechnical Commission, [ISO/IEC 27031:2011 Information technology — Security techniques — Guidelines for information and communication technology readiness for business continuity](#), ISO, 2011.

## Auditor General's 2023-24 reports

| Number | Title  | Date tabled       |
|--------|--|-------------------|
| 17     | Local Government IT Disaster Recovery Planning   | 31 May 2024       |
| 16     | Local Government 2022-23 – Information Systems Audit Results   | 27 May 2024       |
| 15     | Government Campaign Advertising  | 15 May 2024       |
| 14     | State Government 2022-23 – Information Systems Audit   | 12 April 2024     |
| 13     | Provision of Supplementary Information to the Standing Committee on Estimates and Financial Operations – Opinions on Ministerial Notifications | 5 April 2024      |
| 12     | Digital Identity and Access Management – Better Practice Guide   | 28 March 2024     |
| 11     | Funding for Community Sport and Recreation   | 21 March 2024     |
| 10     | State Government 2022-23 – Financial Audit Results   | 20 December 2023  |
| 9      | Implementation of the Essential Eight Cyber Security Controls  | 6 December 2023   |
| 8      | Electricity Generation and Retail Corporation (Synergy)  | 8 November 2023   |
| 7      | Management of the Road Trauma Trust Account  | 17 October 2023   |
| 6      | 2023 Transparency Report: Major Projects   | 2 October 2023    |
| 5      | Triple Zero  | 22 September 2023 |
| 4      | Staff Exit Controls for Government Trading Enterprises   | 13 September 2023 |
| 3      | Local Government 2021-22 – Financial Audit Results   | 23 August 2023    |
| 2      | Electricity Generation and Retail Corporation (Synergy)  | 9 August 2023     |
| 1      | Requisitioning of COVID-19 Hotels  | 9 August 2023     |

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for Western Australia

15.1.4 Quarterly Risk Register Update

|             |   |
|-------------|---|
| Executive   | Chief Executive Officer   |
| Author      | Risk Advisor  |
| Attachments | 1. Risk Matrix <a href="#">↓</a><br>2. Strategic Risks <a href="#">↓</a><br>3. Risks Rated Substantial and Higher <a href="#">↓</a> |

Officer Recommendation/Committee Recommendation

That Council RECEIVES the Quarterly Risk Register Update.

Background

This report provides an update to the Audit, Risk and Compliance Committee (ARC) on the City of Cockburn (the City) risk register for the period May 2024 and June 2024 (the Reporting Period).  
A previous report was considered by the ARC on 21 May 2024.

The City’s risk register is recorded in RMSS, the City’s cloud-based online Enterprise Risk Management (ERM) solution.

This report links to the Corporate Business Plan 2024-28:

|              |  |
|--------------|--|
| Outcome 5    | Listening and Leading<br>A community focussed, sustainable, accountable and progressive organisation |
| Objective 5A | Best practice governance, partnerships and value for money.  |
| Sub-service  | Enterprise risk management   |
| Outputs      | Provide an enterprise risk management framework<br>Develop City’s Business Continuity Framework.     |

Submission

N/A

Report

Risk Register

The risk level cited in this report to the ARC is the Residual Risk, which is the risk remaining after management has taken action to alter its severity by implementing risk treatment measures.

Table 1 below summarises the changes to the City's risk register during the Reporting Period.

**Table 1: Changes to the City's risk register: May 2024 – July 2024**

| Residual Risk Level | May 2024   | July 2024  | Change     |
|---------------------|------------|------------|------------|
| Low                 | 101        | 109        | +8         |
| Moderate            | 119        | 121        | +2         |
| Substantial         | 9          | 10         | +1         |
| High                | 1          | 1          | 0          |
| Extreme             | 0          | 0          | 0          |
| <b>Total</b>        | <b>230</b> | <b>241</b> | <b>+11</b> |

The City's ERM policy and framework are aligned with the requirements of the Australian Standard AS ISO 31000:2018 *Risk management-Guidelines* (AS ISO 31000).

One of the pillars of AS ISO 31000 is improvement.

The City's risk register is a dynamic environment and, when identified, new risks are added to the register. Additionally, the risk register is subject to continual review to ensure that the risk information gathered reflects the credibility of the risks.

A review has resulted in the updated rating of this risk:

- RMSS Risk ID 152 *Tree canopy decline* – Decline in the extent of canopy cover across the City as a consequence of poor maintenance or the impacts of pests and disease.  
As a result of the Polyphagous shot-hole borer (PSHB) infestation in trees the level of this risk has increased from a Low 4 to a Substantial 12.

The City's risk register currently contains 11 risks rated Substantial and higher, including one risk rated High - all are operational risks.

The City's highest rank risk is ranked High and is climate change related. The elevated ranking of climate related risks is replicated across Australian local governments, with Disaster, Catastrophic Events and Climate Change and Adaptation ranked in the top 10 risks impacting local government. [JLT Public Sector Risk Report, JLT Risk Solutions Pty Ltd].

**Attachment 1** to this report is the current City of Cockburn Risk Matrix.

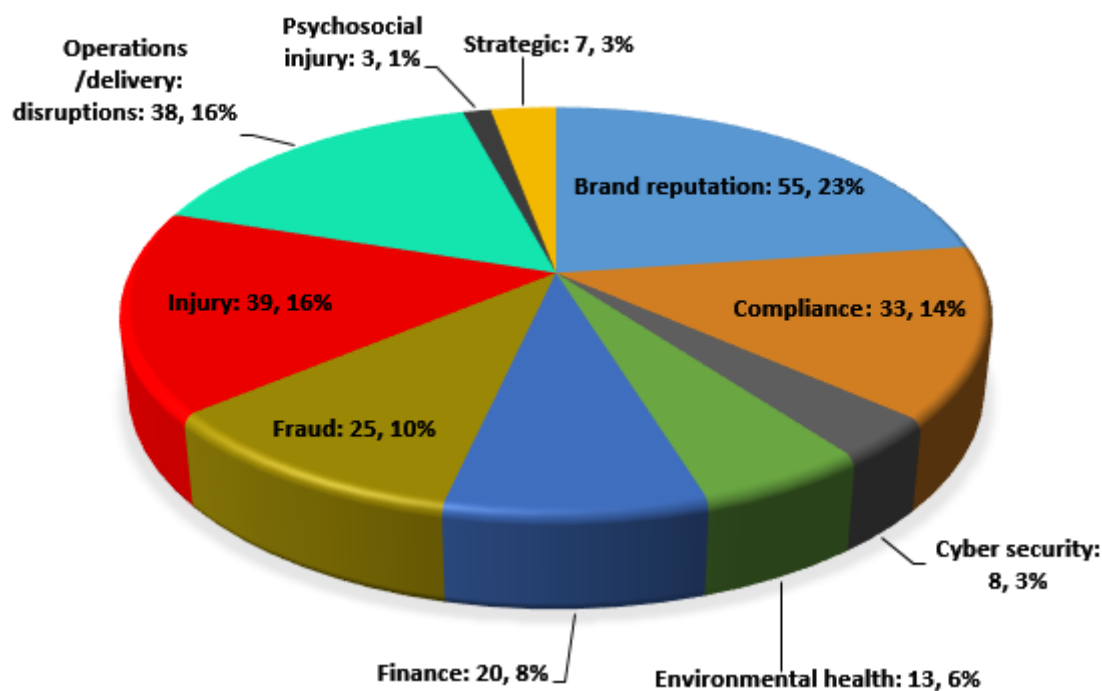
The Risk Assessment Matrix is used for risk analysis and evaluation, comprehending the nature of the risk, and determining the level of risk exposure (likelihood and consequence). It was used for re-evaluating the above risks.

There has been no adjustment to the risk assessment and acceptance criteria since the last report to the ARC.

### Risk Register Categories

Figure 1 below illustrates the categories of the open risks in the City's risk register during the Reporting Period.

**Figure 1: Total open risks, by category: 27 June 2024**



The City's risk register comprises:

- Seven (7) Strategic Risks, whose owners are members of the Executive Leadership Team; and
- 234 Operational Risks, whose owners are Heads of Business / Managers of Service Units.



### Risk Register Categories

Figure 2 below is a heat map of the open risks in the City's risk register during the Reporting Period.

**Figure 1: Heat map of total open risks: 27 June 2024**

|             |                    | Likelihood           |                              |                              |                             |                              |
|-------------|--------------------|----------------------|------------------------------|------------------------------|-----------------------------|------------------------------|
|             |                    | Rare<br>1            | Unlikely<br>2                | Possible<br>3                | Likely<br>4                 | Almost<br>Certain<br>5       |
| Consequence | Insignificant<br>1 | Low<br>1<br>5 Risks  | Low<br>2                     | Low<br>3<br>1 Risk           | Low<br>4                    | Moderate<br>5                |
|             | Minor<br>2         | Low<br>2<br>9 Risks  | Low<br>4<br>69 Risks         | Moderate<br>6<br>9 Risks     | Moderate<br>8<br>2 Risks    | Substantial<br>10<br>2 Risks |
|             | Major<br>3         | Low<br>3<br>18 Risks | Moderate<br>6<br>66 Risks    | Moderate<br>9<br>29 Risks    | Substantial<br>12<br>1 Risk | High<br>15                   |
|             | Critical<br>4      | Low<br>4<br>7 Risks  | Moderate<br>8<br>15 Risks    | Substantial<br>12<br>4 Risks | High<br>16                  | Extreme<br>20                |
|             | Catastrophic<br>5  | Moderate<br>5        | Substantial<br>10<br>3 Risks | High<br>15<br>1 Risk         | Extreme<br>20               | Extreme<br>25                |

The following two attachments provide progress updates to the above risks.

**Attachment 2** to this report is the Strategic Risks - Update as of 27 June 2024.

Strategic risks reflect the internal and external forces capable of threatening the City's ability to achieve its strategic objectives or affect its long-term positioning and performance.

This attachment outlines each strategic risk and provides progress and notes on the management of each risk.

There are currently 7 identified strategic risks, all ranked Moderate Risks, and there has been no change in this number the last report to the ARC.

**Attachment 3** to this report is the Risks Rated Substantial and Higher - Update as of 27 June 2024.

This attachment outlines each risk rated Substantial and higher and provides progress and notes on the management of each risk.

The City's risk register currently contains 11 risks rated Substantial and higher, including one (1) risk rated High - all are operational risks.

**Strategic Plans/Policy Implications**Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

N/A

**Legal Implications**

*Local Government (Audit) Regulations 1996* regulation 17 CEO to review certain systems and procedures.

**Community Consultation**

N/A

**Risk Management Implications**

Risk management oversight and review is a function of the ARC.

The ARC is required to review the City's Strategic and Operational Risk as part of the City's risk management practices.

The ARCs oversight of the risk register review report supports continuous improvement of risk management processes.

Failure to adopt this report will result in a moderate risk to the City in its ability to support an integrated and effective approach to risk management and continually improve its risk management processes.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil.

City of Cockburn Enterprise Risk Management - risk assessment and acceptance criteria

| Risk Assessment Matrix |  |   |   |   |   |  |  |   |   |   |   |   |   |   |   |  |   |  |
|------------------------|--|---|---|---|---|--|--|---|---|---|---|---|---|---|---|--|---|--|
| Consequence / Severity | Risk Category  |   |   |   |   |  |  |   |   |   |   |   |   | Likelihood / Probability  |   |  |   |  |
|                        | Brand Reputation   | Compliance  | Cyber Security  | Environmental Health  | Finance   | Fraud  | Injury   | Operations / Delivery Disruptions   | Project   |   |   | Psychosocial safety   | Rare 1  | Unlikely 2  | Possible 3  | Likely 4   | Almost certain 5  |  |
|                        |  |   |   |   |   |  |  |   | Quality   | Cost  | Time  |   | Theoretically such an event is possible but not expected to occur during an operation / asset life / project. | Possible that such an event may occur once during operation / asset life / project. | Such an event may occur more than twice during an operation / asset life / project. | Such events may occur frequently during an operation / asset life / project. | Such events are expected to occur routinely during an operation / asset life / project. |  |
|                        |  |   |   |   |   |  |  |   |   |   |   |   |   |   |   |  |   |  |
|                        |  |   |   |   |   |  |  |   |   |   |   |   |   |   |   |  |   |  |
| Insignificant 1        | Low impact. Low profile. No complaint.   | Minor breach of policy / process requiring some response with little impact on other criteria.  | Scanning or reconnaissance. Negligible effect on organisation.  | An insignificant environmental event that can be immediately corrected under the control of the City.                                     | < \$50,000 or < 5% of OP. Little or no impact on asset.               | Single opportunistic dishonest activity or asset misappropriation. Internal or external.   | Minor first aid.   | Little impact. Business as usual. < 5% variation against KPI.   | Majority of milestones and objectives being achieved with minor variation to scope and/or quality reported. Minor impact absorbed through project.                      | < 5% of Project Budget or < \$50,000 whichever is lower.                    | < 5% of Project Timeline or < 30 days, whichever is lower.                    | Activation of HR, WHS or Mental Health First Aider process.   | Low 1   | Low 2   | Low 3   | Low 4  | Moderate 5  |  |
| Minor 2                | Low impact. Low profile. Low media attention. Possible complaint.  | Compliance breach of policy / process requiring additional work or minimal damage control.  | Low-level malicious attack; targeted reconnaissance, phishing, non-sensitive data loss. Causes spurious real time systems slowing for organisation.                                     | A minor environmental event that can be corrected through system improvements within the City.  | \$50k ≤ to < \$250k or 5% ≤ to < 10% of OP. Minor loss or damage.     | Theft of confidential or personal information, or intellectual property. Repetitive dishonest activity or asset misappropriation. Internal or external.                                  | Medical treatment. No Lost Time Injury (LTI).                    | Minor impact. Easily dealt with. Still business as usual. 5 ≤ to < 10% variation against KPI.   | Minor impact on milestones and objectives being achieved with minor variation to scope and/or quality reported. Disruptive impact on project deliverables expected.     | 5% ≤ to < 10% of Project Budget or \$50k ≤ to < \$250k, whichever is lower. | 5% ≤ to < 10% of Project Timeline or 30 ≤ to < 60 days, whichever is lower.   | Unplanned absence of < 2 weeks.   | Low 2   | Low 4   | Moderate 6  | Moderate 8   | Substantial 10  |  |
| Major 3                | Moderate impact. Moderate media attention. Public complaint.   | Compliance breach requiring investigation, mediation or restitution and breach of legislation or regulations.   | Malware, beaconing or other active network intrusion; temporary system / service disruption. Loss of confidentiality, integrity, or availability causes limited effect on organisation. | A moderate environmental event that can be remediated but requires multiple stakeholder input.  | \$250k ≤ and < \$1m or 10% ≤ to < 25% of OP. Major damage to asset.   | Falsifying financial or procurement records to obtain an improper or financial benefit. Internal or external.  | Medical treatment with LTI and / or work restriction > 2 weeks.  | Some objectives affected. Can continue business as usual, with minor controls executed. 10 ≤ to < 25% variation against KPI.          | Major impact on milestones and objectives being achieved with minor variation to scope and/or quality reported. Serious impact on project deliverables expected.        | 10% ≤ to < 25% of Project Budget or \$250k ≤ to < \$1m, whichever is lower. | 10% ≤ to < 25% of Project Timeline or 60 ≤ to < 90 days, whichever is lower.  | Unplanned absence of > 2 weeks, or Workers' Compensation case.  | Low 3   | Moderate 6  | Moderate 9  | Substantial 12   | High 15   |  |
| Critical 4             | Damage to reputation. Public embarrassment. High media attention. Several public complaints. Third party legal action.         | Compliance breach involving external investigation or third party actions resulting in tangible loss or reputation damage to the City and breach of legislation or regulations.                             | Exfiltration or deletion / damage of key sensitive data or intellectual property. Loss of confidentiality, integrity, or availability causes some adverse effect on organisation.       | A significant environmental event where rehabilitation involves multiple stakeholders and various levels of the community and government. | \$1m ≤ and < \$5m or 25% ≤ to < 50% of OP. Significant loss of asset. | Persistent planned or systematic dishonest activity or asset misappropriation. Internal or external.   | Partial disablement or severe injury, or reportable to WorkSafe. | Some major objectives cannot be achieved. Business can still deliver, but not to expected level. 25 ≤ to < 50% variation against KPI. | Major impact on milestones and objectives being achieved with significant variation to scope and/or quality reported. Critical impact on project deliverables expected. | 25% ≤ to < 50% of Project Budget or \$1m ≤ to < \$5m, whichever is lower.   | 25% ≤ to < 50% of Project Timeline or 90 ≤ to < 120 days, whichever is lower. | Extended leave from chronic unmanaged work related issues.  | Low 4   | Moderate 8  | Substantial 12  | High 16  | Extreme 20  |  |
| Catastrophic 5         | Irreversible damage to reputation. Very high level of public embarrassment. Very high media attention. Many public complaints. | Compliance breach involving regulatory investigation and / or third party actions resulting in tangible loss or significant reputation damage to the organisation and breach of legislation or regulations. | Sustained disruption of essential systems and associated services. Loss of confidentiality, integrity or availability causes serious adverse effect on organisation.                    | A severe environmental event requiring multiple stakeholders, all levels of the community and government to remediate.                    | ≥ \$5 million or ≥ 50% of OP. Complete loss of asset.                 | Irretrievable losses of significant assets or resources through dishonesty, deception or corrupt use of powers causing significant damage to the financial position of the organisation. | Death or permanent disablement.                                  | Most objectives cannot be achieved. Business cannot operate. ≥ 50% variation against KPI.   | Catastrophic impact on milestones resulting in the failure to achieve one or more objectives of the project.  | ≥ 50% of Project Budget or ≥ \$5 million, whichever is lower.               | ≥ 50% of Project Timeline or ≥ 120 days, whichever is lower.                  | Self-harm. Death. Employee resignation leading to loss of experience and expertise to the organisation. | Moderate 5  | Substantial 10  | High 15   | Extreme 20   | Extreme 25  |  |

| Risk Acceptance Criteria |   |   |   |
|--------------------------|---|---|---|
| Risk Level               | Criteria  | Treatment   | Responsibility  |
| Low                      | Risk acceptable with adequate controls, managed by routine procedures. Subject to annual monitoring or continuous review throughout project lifecycle.  | Management through routine operations/project. Risk Registers to be updated.  | Head of Business Unit / Manager of Service Unit / Project Manager |
| Moderate                 | Risk acceptable with adequate controls, managed by specific procedures. Subject to semi-annual monitoring or continuous review throughout project lifecycle.                                    | Communication and awareness of increasing risk provided to Head of Business Unit / Manager of Service Unit, Risk Registers to be updated.                     | Head of Business Unit / Manager of Service Unit / Project Manager |
| Substantial              | Accepted with detailed review and assessment. Action Plan prepared and continuous review.   | Assess impact of competing Business Unit / Service Unit Projects. Potential redirect of Business Unit / Service Unit resources. Risk registers to be updated. | Director / Steering Committee                                     |
| High                     | Risk acceptable with effective controls, managed by Senior Leadership Team Member. Subject to quarterly monitoring or continuous review throughout project lifecycle.                           | Escalate to CEO, report prepared for Audit, Risk and Compliance Committee (ARC). Quarterly monitoring and review required. Risk Registers to be updated.      | Director / Steering Committee / Project Sponsor                   |
| Extreme                  | Risk only acceptable with effective controls and all treatment plans to be explored and implemented where possible, managed by highest level of authority and subject to continuous monitoring. | Escalate to CEO, report prepared for ARC. Monthly monitoring and review required. Risk Registers to be updated.   | CEO / Council / Project Sponsor                                   |

| Existing Control Ratings |  |   |
|--------------------------|--|---|
| Rating                   | Foreseeable  | Description   |
| Effective                | Doing more than what is reasonable under the circumstances.      | 1. Existing controls exceed current legislated, regulatory and compliance requirements, and surpass relevant and current standards, codes of practice, guidelines and industry benchmarks expected of this organisation;<br>2. Subject to continuous monitoring and regular testing; and<br>3. Any control improvements that can be implemented have minimal impact on operations.                          |
| Adequate                 | Doing what is reasonable under the circumstances.                | 1. Existing controls are in accordance with current legislated, regulatory and compliance requirements, and are aligned with relevant and current standards, codes of practice, guidelines and industry benchmarks expected of this organisation;<br>2. Subject to continuous monitoring and regular testing; and<br>3. Control improvements may be implemented.  |
| Inadequate               | Not doing some or all things reasonable under the circumstances. | 1. Existing controls do not provide confidence that they meet current legislated, regulatory and compliance requirements, and may not be aligned with relevant and current standards, codes of practice, guidelines and industry benchmarks expected of this organisation;<br>2. Controls not operating as intended and have not been reviewed and tested; and<br>3. Existing controls need to be improved. |

| WHS / Injury / Wellbeing Hierarchy of Control |                               |   |
|---|-------------------------------|---|
| Effectiveness                                 | Control methodology           | Impact on unwanted event (hazard), and examples   |
| 100% Effective                                | Elimination                   | Remove the hazard, or unwanted event, completely or discontinue the process or practice.<br>For example, if the electric cable from a stage microphone is a trip hazard, use a wireless microphone instead.   |
|   | Substitution                  | Replace a hazardous or vulnerable system, material, practice or process with one that presents a lower risk.<br>For example, if an outdoors event is conducted during a summer day, use of market umbrellas could be substituted by providing marquees or shade sails.          |
|   | Isolation                     | Use lockable barriers to restrict unauthorised access and separate people from hazard, practice or process.<br>For example, install guards on machines where there is a risk of a person being trapped in a machine.  |
|   | Engineering                   | Change the physical characteristics of the practice or process through engineering redesign.<br>For example, provide ramps if patrons in wheelchairs will be attending an event.  |
| Increasing Effectiveness                      | Administrative                | Establish appropriate policies, practices, procedures, guidelines and operating instructions to control exposures to unwanted events.<br>For example, if an event requires serving of alcohol, ensure that bar employees have been trained in 'Responsible Service of Alcohol'. |
|   | Personal Protective Equipment | Provide appropriate safety equipment.<br>For example, traffic controllers need to be provided with long sleeves, long trousers, wide brimmed sunhats and high visibility safety vests.  |
| ≤ 20% Effective                               |                               |   |

Table 2: Status of Strategic risks

| RMSS Risk ID   | Risk name                                 | Risk description  | Consequence | Likelihood | Residual risk | Risk owner                               |
|--|---|---|-------------|------------|---------------|--|
| 1  | Business continuity and crisis management | Failure to provide business continuity of the City's core services in the event of a major crisis / emergency.                | Major 3     | Possible 3 | Moderate 9    | Chief Executive Officer                  |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. The draft document <i>City of Cockburn Business Continuity Response Plan</i> has been updated, and has been reviewed by the Legal and Compliance Service Unit.</li> <li>2. The document will be presented to ELT by August 2024, then presented to the Audit, Risk and Compliance Committee. It is proposed to test this document with a cyber related issue during the second half of the 2023-2024.</li> </ol>           |   |   |             |            |               |  |
| 4  | Stakeholder relationships                 | Failure to develop and maintain strategic partnerships and relationships with government agencies and other key stakeholders. | Major 3     | Possible 3 | Moderate 9    | A/Director Corporate and System Services |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. Locally relevant Advocacy (through WALGA).</li> <li>2. External communications and key contacts with Ministers &amp; Local Members.</li> <li>3. Lobbying communications strategies.</li> <li>4. Joint Initiatives Zone meeting and National Growth Areas Alliance activities.</li> <li>5. Direct engagement with a range of State agencies.</li> <li>6. Limited engagement with targeted Commonwealth agencies.</li> </ol> |   |   |             |            |               |  |
| 5  | Built and natural environment             | Failure to maintain the City's built and natural environment and resources in a sustainable manner.                           | Major 3     | Possible 3 | Moderate 9    | Director Planning and Sustainability     |

| RMSS<br>Risk ID  | Risk name                   | Risk description  | Consequence | Likelihood | Residual risk | Risk owner                                     |
|--|-----------------------------|---|-------------|------------|---------------|--|
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>The City has a number of document and asset management plans that are updated regularly to insure both our built and natural environment are managed in a sustainable manner.<br/>These include asset management plans for Buildings, Drainage, Footpaths, Parks and Natural Areas and Road Infrastructure.</li> <li>Other relevant documents include actions which are identified to improve or maintain these assets.<br/>These include: Waterwise Council Action Plan, Climate Change Strategy 2020-30 &amp; Natural Area Management Strategy.</li> <li>Service Units such as Facilities Management and Environmental Management are also tasked with ensuring these assets are maintained.</li> <li>Funding is allocated to meet maintenance requirements.</li> </ol> |                             |   |             |            |               |  |
| 2  | Strategic direction         | Lack of clear and aligned strategic vision, direction and implementation. | Critical 4  | Unlikely 2 | Moderate 8    | A/Director<br>Corporate and<br>System Services |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>Informing Strategies - A detailed audit of informing strategies is complete, draft strategic framework has been circulated to the administration.</li> <li>Corporate Business Plan - CBP review and development of CBP 2024/25 - 2027/28 is on track for adoption in June.</li> <li>Strategic Community Plan - SCP review scheduled for FY25.</li> <li>Strategy consolidation - Strategy consolidation work is underway and will progress when the final strategic framework is developed during FY26 corporate planning.</li> <li>Business Unit Plans - Rename to Service Plans; 3 yr Service review program is underway. FY25 service plans are on track for adoption in June 2024.</li> </ol>  |                             |   |             |            |               |  |
| 3  | Project management planning | Failure to consistently plan for capital works projects                   | Critical 4  | Unlikely 2 | Moderate 8    | A/Director<br>Infrastructure<br>Services       |
| <b>Progress and Notes</b>  |                             |   |             |            |               |  |

| RMSS<br>Risk ID   | Risk name                 | Risk description  | Consequence | Likelihood | Residual risk | Risk owner                               |
|---|---------------------------|---|-------------|------------|---------------|--|
| <ol style="list-style-type: none"> <li>1. Project Management framework and tools are continuing to be implemented. The Investment Prioritization and Optimisation (IPO) process was undertaken for a second FY and is reducing the number of parachute projects, silo approach to project delivery (through centralised delivery) and incomplete project scoping (by assessment of idea scope and proposed budget during the IPO process).</li> <li>2. Project portfolio management systems, including reporting tools such as EMR and EAM, are being used to monitor project risk, budget and timeframes during delivery.</li> <li>3. External project management resources continue to be engaged for high value and high risk projects, such as the Cockburn ARC expansion and Malabar BMX Track.</li> </ol> |                           |   |             |            |               |  |
| 6   | Technology use and change | Failure to identify, manage and capitalise on the effective and efficient use of changing technology. | Critical 4  | Unlikely 2 | Moderate 8    | A/Director Corporate and System Services |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. IT Strategy scheduled for development July 2024.</li> <li>2. Information Classification System is in the process of being developed as part of Privacy and Responsible Information Sharing project.</li> <li>3. Cyber Security Framework now includes Australian Signals Directorate (ASB) Essential Eight controls, maturity level one is currently being developed and scheduled for December 2024 completion.</li> </ol>   |                           |   |             |            |               |  |
| 7   | Financial sustainability  | Erosion of Council's financial sustainability.  | Critical 4  | Unlikely 2 | Moderate 8    | A/Director Corporate and System Services |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. Annual capital expenditure &amp; operational expenditure budget processes and sign off (at multiple levels, including controllable operational expenditure measures):<br/>The City has Enterprise Budgeting process with cascading authorisation. The ELT does final reviews on all projects to determine the final budget.</li> <li>2. City of Cockburn Long Term Financial Plan 2019-2020 to 2032-2033:<br/>LTFP FY25 - FY34 has now been updated and will be adopted at SCM 25 June 2024.</li> </ol>   |                           |   |             |            |               |  |

**Attachment 3: Status of risks rated Substantial and higher**

| RMSS Risk ID   | Risk name  | Risk description  | Consequence    | Likelihood | Residual risk  | Risk owner  |
|--|--|---|----------------|------------|----------------|---|
| 9  | Public health decline from climate change<br>[Environmental Health risk]                   | Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures, and extreme weather events). | Catastrophic 5 | Possible 3 | High 15        | Head of Development and Compliance<br><br>[ELT Member Director Planning and Sustainability]     |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>Review and update of the Local Public Health Plan is underway to align with new state requirements published on 4 June 2024.</li> <li>The City's Bushfire Risk Management Plan 2023-28 has been adopted in May 2024.</li> <li>The Local Emergency Risk Management Plan will be reviewed next year.</li> <li>Information and updates are sought on an ongoing basis from the relevant State Departments to maintain a good understanding of on emerging issues related to evolving vectors of disease and changing public health risks.</li> </ol> |  |   |                |            |                |   |
| 8  | Community infrastructure damage from climate change impacts<br>[Environmental Health risk] | Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures and extreme weather events).  | Critical 4     | Possible 3 | Substantial 12 | Head of Sustainability and Environment<br><br>[ELT Member Director Planning and Sustainability] |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>The City's Climate Change Strategy 2020-30, and Public Health Plan and Bushfire Management Plan outline a range of actions to minimise and address public safety, health and wellbeing issues caused by climate change impacts (changes to rainfall and increased bushfires, temperatures and extreme weather events).</li> <li>A range of business units are tasked with funding and implementing these actions.</li> </ol>  |  |   |                |            |                |   |

| RMSS Risk ID  | Risk name  | Risk description  | Consequence | Likelihood | Residual risk  | Risk owner  |
|---|--|---|-------------|------------|----------------|---|
| 10  | Biodiversity loss from climate change impacts<br><br>[Compliance risk] | Damage to or loss of biodiversity and natural habitat, caused by climate change impacts (decreased rainfall and increased bushfires, temperatures, and extreme weather events). | Critical 4  | Possible 3 | Substantial 12 | Head of Sustainability and Environment<br><br>[ELT Member Director Planning and Sustainability] |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. The City's Climate Change Strategy 2020-30 outlines a range of actions to minimise and address damage to or loss of biodiversity and natural habitats caused by climate change impacts (decreased rainfall and increased bushfires, temperatures and extreme weather events). Progress against each action is reported on annually.</li> <li>2. Other documents such as the Natural Area Management Plan, Public Health Plan and Bushfire Management Plan also outline a range of action.</li> <li>3. Funding is allocated to an assortment of Business Units charged with implementing these actions.</li> </ol> |  |   |             |            |                |   |
| 11  | Coastal impacts from sea level rise<br><br>[Environmental Health risk] | Legal liability and damage to or loss of natural environment, infrastructure, and coastal land, caused by sea level rise.   | Major 3     | Likely 4   | Substantial 12 | Head of Sustainability and Environment<br><br>[ELT Member Director Planning and Sustainability] |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. The City has sought legal advice in relation to liabilities due to damage to or loss of natural environment, infrastructure and coastal land, caused by coastal hazards.</li> <li>2. The City has recently engaged a consultant to update and prepare the City's Coastal Hazard Risk Management and Adaptation Plan (CHRMAP). The plan will identify coastal areas at risk of erosion and inundation and identify mitigation and adaptation measures. The preparation of a CHRMAP is mandatory under state planning legislation.</li> </ol>   |  |   |             |            |                |   |



| RMSS Risk ID  | Risk name                                 | Risk description  | Consequence | Likelihood | Residual risk  | Risk owner   |
|---|---|---|-------------|------------|----------------|--|
| 12  | Community support<br>[Financial risk]     | Failure to obtain community support for strategic planning functions.   | Critical 4  | Possible 3 | Substantial 12 | Head of Planning<br><br>[ELT Member Director Planning and Sustainability]                  |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. Most strategic planning projects have advertising processes (controlled by State Government) rather than specific community engagement. Planners can only undertake community engagement for specific and occasional projects. These are carried out in line with an approved community engagement plan (approved by the City's engagement team).</li> <li>2. It is not realistic to expect complete support for all strategic planning functions, however, the City having recently reviewed its local planning strategy has the benefit of recent community input into high level strategic land use planning guidance for the City of Cockburn.</li> <li>3. The subsequent steps of implementing the updated strategy will include planning at the local area or 'place' level where community aspirations will be better articulated at the scale which is often of greater community interest. Knowing those aspirations at a City and local area level helps to realise those visions in practice - but also builds understanding of what City strategic planning functions are (and their limitations).</li> </ol> |   |   |             |            |                |  |
| 152   | Tree canopy decline<br>[Operational risk] | Decline in the extent of canopy cover across the City as a consequence of poor maintenance or the impact of pests and diseases. | Critical 4  | Possible 3 | Substantial 12 | Head of Operations and Maintenance<br><br>[ELT Member Director of Infrastructure Services] |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>1. Since we became aware of (Polyphagous Shot-Hole Borer [PSHB]) infestations occurring in our local government area we have created a data layer in ESRI that identifies susceptible species in our street tree City wide.</li> <li>2. We have engaged Department of Primary Industries and Regional Development (DPIRD) to train our employees in how to identify and report (PSHB) symptoms and signs.</li> <li>3. We have engaged contractors to conduct proactive aerial inspections of 184 trees on our northern border to identify any possible street tree impact to our susceptible tree species.</li> <li>4. We are engaging in ongoing DPIRD, LGA and WALGA and CEO working groups to share information.</li> </ol>   |   |   |             |            |                |  |

| RMSS Risk ID  | Risk name   | Risk description  | Consequence    | Likelihood       | Residual risk  | Risk owner  |
|---|---|---|----------------|------------------|----------------|---|
| 15  | Landfill capping<br>[Financial risk]                                    | Failure to fund the capping of existing exposed landfill cells.   | Catastrophic 5 | Unlikely 2       | Substantial 10 | Head of Operations and Maintenance<br><br>[ELT Member Director Infrastructure Services]         |
| <b>Progress and Notes</b><br><br>1. Cell 7 capping and leachate pond construction can't safely occur at the same time, whilst keeping the site operational. A decision was made to defer Cell 7 Capping, on the basis that the new leachate pond construction will mitigate any risk of additional leachate being deposited. This information formed part of DWER's decision to allow the City to commence landfilling on Cell 4 & 5 and DWER are comfortable that the construction of the leachate pond will be sufficient to mitigate any risks of excessive leachate generation. |   |   |                |                  |                |   |
| 16  | Reduced water availability from decreased rainfall<br>[Compliance risk] | Decreased liveability, reduced water availability, loss of urban vegetation and biodiversity caused by climate change impacts (decreased rainfall). | Minor 2        | Almost certain 5 | Substantial 10 | Head of Sustainability and Environment<br><br>[ELT Member Director Planning and Sustainability] |
| <b>Progress and Notes</b><br><br>1. The City's Climate Change Strategy, Public Health Plan, Waterwise Council Action Plan, Natural Area Management Strategy, Bushfire Management Plan and Urban Forest Plan identify a range of actions to address decreased liveability, reduced water availability, loss of urban vegetation and biodiversity caused by climate change impacts (decreased rainfall).<br><br>2. A number of business units are tasked with funding and implementing these actions.   |   |   |                |                  |                |   |
| 17  | Urban forest decline from climate change<br>[Compliance risk]           | Urban forest decline caused by climate change impacts (increased temperatures and decreased rainfall).  | Minor 2        | Almost certain 5 | Substantial 10 | Head of Sustainability and Environment<br>[ELT Member Director Planning and Sustainability]     |

| RMSS Risk ID  | Risk name   | Risk description  | Consequence    | Likelihood | Residual risk  | Risk owner   |
|---|---|---|----------------|------------|----------------|--|
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>The City's Climate Change Strategy, Urban Forest Plan and Natural Area Management Strategy set out a range of actions to protect and enhance/increase the City's urban forest.</li> <li>More than 1200 street trees are planted annually across the City, up to 80,000 seedlings are also planted in natural areas and a range of rebates and incentives are offered to landowners to plant native species.</li> <li>The City has a target to revegetate a minimum of 2.5 hectares of bushland each year. Mapping and monitoring is undertaken to assess progress.</li> </ol>    |   |   |                |            |                |  |
| 288   | Child safe organisation [Injury risk]                     | Failure by the City of Cockburn to resource for, and anticipate legislative requirements, to comply with the National Principles for Child Safe Organisations | Catastrophic 5 | Unlikely 2 | Substantial 10 | Head of Library and Cultural Services<br><br>[ELT Member A/Director Community and Place] |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>City self-assessment complete with rating returned at high level of engagement with children and young people. Next meeting and next step, mid-July – date TBC.</li> </ol>   |   |   |                |            |                |  |
| 289   | Workplace psychosocial hazards [Psychosocial Safety risk] | Inability to provide for workers a safe work place free from exposure to bullying and harassment  | Catastrophic 5 | Unlikely 2 | Substantial 10 | Head of People, Culture and Safety   |
| <b>Progress and Notes</b> <ol style="list-style-type: none"> <li>Employee Code of Conduct and organisational values sets the expectation for workplace behaviours for all Employees.</li> <li>Robust Grievance Procedures are in place to ensure that Employees can report any events that may not be in line with the City's expectations.</li> <li>Psychological hazards gap analysis has been undertaken to ensure that all reasonable mitigations are in place. This includes Code of Conduct, relevant Human Resource procedures and guidance material in relation to risk assessment, working from home and workload management.</li> </ol> |   |   |                |            |                |  |

**15.1.5 Completion of Inquiry Recommendations**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Chief Executive Officer   |
| <b>Author</b>      | Manager Legal and Compliance  |
| <b>Attachments</b> | 1. DG Correspondence to COC CEO Completion of Inquiry Recommendations <a href="#">↓</a> |

**Officer Recommendation/Committee Recommendation**

That Council RECEIVES the acknowledgement of the Completion of Inquiry Recommendations from the Department of Local Government, Sport and Cultural Industries.

**Background**

On 14 April 2020, the Director General of the Department of Local Government, Sport and Cultural Industries (the Department) authorised an inquiry into the City of Cockburn (the Inquiry) in accordance with section 8.3(2) of the *Local Government Act 1995*.

Council authorised publication on the City's website of the City of Cockburn Authorised Inquiry Action report for the community to review the City's actions following the inquiry in September 2022.

Since the last update to Council, the City has been working collaboratively with the Department to address matters related to the Inquiry which the Department considered outstanding.

The Departments focus was on the recommendations from the "Cole" Report, and how those recommendations have been addressed by the City.

The completion and endorsement of the Inquiry Recommendations was endorsed by Council on 14 December 2024, noting that some actions are in progress, however considered complete by the City and the Department as the City has committed to delivery.

**Submission**

N/A

**Report**

The purpose of this report is for Council, via the Audit, Risk and Compliance Committee, the recent correspondence from the Department acknowledging the completion of the Inquiry Recommendations.

### The Inquiry Recommendations

1. The City undergo an independent governance review (with scope approved by the Director General) within three months of this report becoming final and provide the Director General with a copy of the review's findings and report upon its completion.
2. All Elected Members and members of the City's Executive Team undertake training and mediation as determined appropriate by the Director General, within six months of receipt of the final report, to enable them to work as a cohesive and well-governed group in the best interests of the local government.
3. Within six months of receipt of this report, the City's CEO is to deliver a report to the Director General of the Department outlining:
  - i. Steps taken in response to the above recommendations
  - ii. Identifying the persons who have attended training as set out in recommendation 2 and any reasons given for non- attendance
  - iii Any other information considered to be relevant in respect to any further changes the City has made in response to the recommendations and/or information contained within this report.

The City has continued to engage with the Department since the commencement of the Inquiry, informing the Department of the status of delivery and implementation of the recommendations.

On 14 December 2023, Council endorsed the completion and implementation of the Inquiry and Independent Governance Review Recommendations.

The Department have reinforced, through the correspondence that it is important that the City maintains strong governance practices.

The City has recently completed a Governance Review, which will see the adoption of a Governance Improvement Plan, which will support the City on the continued delivery and implementation of improvement of its governance practices.

### **Strategic Plans/Policy Implications**

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

### **Budget/Financial Implications**

There are no budget implications from the recommendations in this report.

**Legal Implications**

Section 8.3(1) of the *Local Government Act 1995* (the Act) gives the Director General of the Department of Local Government, Sport, and Cultural Industries (the Department) the authority to inquire into all local governments and their operations and affairs.

The Director General may, by written authorisation, authorise a person to inquire into and report on any aspect of a local government or its operations or affairs.

The Director General of the Department authorised an inquiry into the City (the Inquiry) in accordance with section 8.3(2) of the Act.

**Community Consultation**

N/A

**Risk Management Implications**

There is a low risk associated with the recommendation in this report.

The Department have requested that this correspondence be received by Council at the next Ordinary Council Meeting. Council will receive the correspondence via the Audit, Risk and Compliance Committee.

The Completion of the Inquiry Recommendations is a part of the City's governance journey, with the Department acknowledging the City's duty to maintain strong governance practices.

The City is in the process of developing a Governance Improvement Plan, which will continue to support the strengthening of the City's Governance Practices.

**Advice to Proponent(s)/Submitters**

The Department has been advised this matter will be referred to Council via the Audit, Risk and Compliance Committee.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil.



Department of  
**Local Government, Sport  
and Cultural Industries**

Our Ref E24005269  
Enquiries Suleila Felton, A/Executive Director  
Phone (08) 6552 1410  
Email [Suleila.Felton@dlgsc.wa.gov.au](mailto:Suleila.Felton@dlgsc.wa.gov.au)

Mr Daniel Simms  
Chief Executive Officer  
City of Cockburn  
9 Coleville Crescent  
SPEARWOOD WA 6163

Dear Mr Simms

via email [dsimms@cockburn.wa.gov.au](mailto:dsimms@cockburn.wa.gov.au)

### **CITY OF COCKBURN – COMPLETION OF INQUIRY RECOMMENDATIONS**

I refer to the City of Cockburn's (the City) recent correspondence in relation to the implementation of the Authorised Inquiry recommendations and completion of the Independent Governance Review (Governance Review) recommendations.

The Department of Local Government, Sport and Cultural Industries (DLGSC) acknowledges:

1. the City's cooperation with DLGSC and the actions it has undertaken to implement the Authorised Inquiry recommendations and complete the Governance Review recommendations;
2. the Audit and Risk Committee's endorsement of the completion and implementation of the Authorised Inquiry and completion of the Governance Review recommendations on 7 December 2023; and
3. that Council considered the Audit and Risk Committee's endorsement and unanimously resolved to endorse the completion and implementation of the Authorised Inquiry and complete the Independent Governance Review recommendations at its Ordinary Council Meeting on 14 December 2023.

It is important the City maintains strong governance practices, and I encourage you, your team and Council to continue focusing on building a strong culture and positive working environment at the City.

If you have any questions regarding this process, please do not hesitate to contact Suleila Felton, A/Executive Director Local Government on the details provided above.

246 Vincent Street Leederville WA 6007  
Telephone (08) 9492 9800  
Gordon Stephenson House, 140 William Street Perth WA 6000  
PO Box 8349 Perth Business Centre WA 6849  
Telephone (08) 6552 7300  
Email [info@dlgsc.wa.gov.au](mailto:info@dlgsc.wa.gov.au)  
Web [www.dlgsc.wa.gov.au](http://www.dlgsc.wa.gov.au)

Additionally, I encourage you to contact DLGSC's Local Government team via email at [lghotline@dlgsc.wa.gov.au](mailto:lghotline@dlgsc.wa.gov.au) should the City require any legislative or governance support.

Yours sincerely



Lanie Chopping  
**DIRECTOR GENERAL**

Date 8 June 2024



## 15.2 Expenditure Review Committee Meeting – 16/07/2024

### 15.2.1 Budget Amendments for the FY25 Municipal Budget

**Executive** A/Director Corporate and System Services  
**Author** Rates and Revenue Manager  
**Attachments** N/A

#### Officer Recommendation/Committee Recommendation

That Council AMENDS the FY25 Municipal Budget as detailed and summarised below:

| Nature                             | Budget Surplus Impact<br>\$ |
|------------------------------------|-----------------------------|
| Opening Surplus                    | \$300,000                   |
| Capital Expenditure - Increase     | \$100,000                   |
| Operating Expenditure – Increase   | \$66,308                    |
| Transfers from Reserves – Increase | -\$139,000                  |
| Net Budget Surplus – Decrease      | -\$27,308                   |
| Revised FY25 Budget Surplus        | \$272,692                   |

#### Background

The Expenditure Review Committee (ERC) is required to review amendments proposed to the City's Municipal Budget before being adopted by Council. This requirement is included under the Terms of Reference for the ERC.

#### Submission

N/A

#### Report

The FY25 budget had just been adopted at the Special Council Meeting on 25 June 2025 however the process in populating the budget started in January 2024.

Several of the City's service units have now requested budget amendments to support their operational and capital program delivery in FY25 following changes in the current market.

These include changes to the City's budgeted operating expenditure, capital expenditure, and net transfers from reserve, resulting in a net budgetary impact of a \$27,308 decrease in surplus.

The adjusted budget surplus remaining still provides Council with some capacity to fund any unplanned items during the remainder of the current financial year.

The table below provides details of the budget amendments submitted for consideration by the ERC and recommendation to the next Ordinary Council Meeting on 13 August 2024:

| Description<br>(Service Unit)   | Expend.<br>\$  | Income<br>\$ | Reserves<br>\$  | Budget<br>Surplus<br>Impact  |
|---|----------------|--------------|-----------------|------------------------------|
| <b>SU532 - City Facilities</b><br>[OP4230 - Integrated Health Building].<br>Additional funds required to address ongoing issue of corrosion and water damage to north-west elevation balcony investigated by Burgess Rawson | 24,000         |              | -24,000         | Nil                          |
| <b>SU511 - Environment Parks and Streetscapes</b> [GL780 – 6000]<br>Incorrect pay level applied in budget   | 7,640          |              |                 | -7,640<br>reduction          |
| <b>SU512 - Civil Infrastructure</b><br>[GL820 – 6000]<br>Incorrect pay level applied in budget  | 9,668          |              |                 | -9,668<br>reduction          |
| <b>SU532 - City Facilities</b><br>[OP8964 - Cockburn Men Shed]<br>Investigation of Cockburn Men's Shed mezzanine level building occupancy requirements  | 15,000         |              | -15,000         | Nil                          |
| <b>SU222 - Information Technology</b><br>[New Project - ARC Extreme Wi-Fi]<br>Replacing the expiring Cisco 5520 Wireless LAN Controller with Extreme Wi-Fi access points.   | 100,000        |              | -100,000        | Nil                          |
| <b>SU222 - Information Technology</b><br>[GL 125 – 6299] Annual Licensing cost for Extreme Wi-Fi  | 10,000         |              |                 | -10,000<br>reduction         |
| <b>TOTAL</b>  | <b>166,308</b> |              | <b>-139,000</b> | <b>-27,308<br/>reduction</b> |

## Strategic Plans/Policy Implications

### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

## Budget/Financial Implications

The FY25 Municipal Budget currently contains a net budget surplus of \$300,000, as adopted at the June Special Council Meeting 25 June 2024.

The City's net budget surplus will decrease to \$272,692 with the adoption of the budget amendments recommended in this report.

An Absolute Majority of Council will be required to amend the FY25 Municipal budget.

## Legal Implications

N/A

### **Community Consultation**

N/A

### **Risk Management Implications**

The budget amendments recommended assist the proper financial management of the City's Municipal Budget and support good governance practices at the City.

There is a low-level risk impact to the City's operational and budget performance (through increased budget variances) should Council not approve the budget amendments contained in this report.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 15.2.2 Grants, Donations and Sponsorship Recommended Budget Allocations for 2024-25

|                    |  |
|--------------------|--|
| <b>Executive</b>   | A/Director Community and Place   |
| <b>Author</b>      | Community Grants Coordinator   |
| <b>Attachments</b> | <ol style="list-style-type: none"> <li>1. Australian Association for Environmental Education WA Little Green Steps Program 2023-24 Documentation <a href="#">↓</a></li> <li>2. Cockburn Community Men's Shed Documentation <a href="#">↓</a></li> <li>3. WA Wildlife Documentation <a href="#">↓</a></li> <li>4. Wetlands Centre Documentation <a href="#">↓</a></li> <li>5. Grants, Donations and Sponsorship - Recommended Budget Allocations 2024-25 <a href="#">↓</a></li> </ol> |

### Officer Recommendation/Committee Recommendation

That Council:

- (1) ENDORSES the Grants, Donations and Sponsorship funding for 2024-25 as attached to the Agenda; and
- (2) ADVERTISES the availability of grants, donations, and sponsorship program in two rounds closing at the end of September 2024 and March 2025, respectively.

### Background

A budget of \$1,455,000 for grants, donations and sponsorship for the 2024-25 financial year has been adopted by Council.

The Expenditure Review Committee is empowered to recommend to Council how these funds are to be distributed.

### Submission

N/A

### Report

#### Committed and Contractual Agreements

The City has a series of funding arrangements that have been committed by legal agreements, such as leases or through Council decisions as detailed on the table below.

| Organisation   | Commitment   | Approved                            |
|--|--|-------------------------------------|
| Australian Association for Environmental Education-WA (AAEWA) for the Little Green Steps (LGSWA) Program | Three-year funding agreement (2023-26) with annual CPI and superannuation increases for the Education Officer position one day per week. | Council Decision OCM 10 August 2023 |
| Cockburn Community Men's Shed  | Three-year funding agreement (2021-24) to support a part time Coordinator position and part administration costs.                        | Council Decision OCM 12 August 2021 |

|   |   |   |
|---|---|---|
| WA Wildlife                                   | Five-year funding agreement (2023-28) with an annual CPI increase to support operational costs.   | Council Decision OCM 10 August 2023   |
| The Wetlands Centre Cockburn                  | Three-year funding agreement (2023-26) with an annual CPI increase to support operational costs.  | Council Decision OCM 10 August 2023   |
| Cockburn ARC/Dolphin Swim Club Subsidy        | Internal allocation of funds to Cockburn ARC (\$150,000 per annum) to enable discounted membership and lane hire to South Lake Dolphins Swimming Club.  | Council Decision OCM 13 April 2017  |
| Cockburn Senior Citizens Association Inc      | Cockburn Senior Citizens Centre, 9 Young Place, Hamilton Hill \$9,470 per annum inclusive of GST, subject to annual CPI reviews.  | Lease 15 July 2016-14 July 2021 currently operating under a holding over clause |
| Cockburn Cricket Club Insurance               | An annual donation be made to the Cockburn Cricket Club of \$1,500 for the term of the lease in recognition of the use of the facilities by the junior clubs.   | Council Decision OCM 17 September 2002  |
| Spearwood Dalmatinac Club Rates Reimbursement | An annual request is required from the Spearwood Dalmatinac Club for a contribution towards their annual rates (excluding ESL and waste charges). The request will outline the percentage of the reimbursement and detail how the Club is providing this value of investment in the Cockburn community. | Council Decision OCM 11 June 2024   |

A summary of the committed and contractual agreements is below:

### **Australian Association for Environmental Education-WA (AAEEWA) for the Little Green Steps (LGSWA) Program**

Little Green Steps WA (LGSWA) is not-for-profit program of the Australian Association for Environmental Education WA (AAEEWA), which supports early childhood services across Western Australia with Education for Sustainability (EFS).

After successfully piloting Little Green Steps in Western Australia in 2012, AAEEWA began a year-long partnership with the City of Cockburn to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of the project, AAEEWA and the City of Cockburn entered into two-yearly agreements from 2015 through to 2023.

At the Ordinary Council Meeting on 10 August 2023, Council endorsed a new three-year agreement between the City of Cockburn and LGSWA from September 2023 until September 2026. The terms of the agreement are:

- \$33,657.60 for the 2023-24 financial year (ex GST)
- Funding for the 2024-25 financial year that includes annual CPI and superannuation increases and GST, as applicable
- Funding for the 2025-26 financial year that includes annual CPI and superannuation increases and GST, as applicable
- Retain existing accommodation arrangements for the Education Officer including, a workspace, access to a computer and internet.

The provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPI's. This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

In complying with funding requirements, AAEEWA has submitted a 2023-24 Annual Report which demonstrates how Little Green Steps WA have met the agreed KPIs for Year 1 of the agreement and are requesting funding for Year 2 of \$34,975.97 (ex GST) plus 0.5% superannuation and 3.4% CPI (Perth March Quarter 2023 to March Quarter 2024) in line with the terms of the agreement. (refer Attachment 1).

As AAEEWA has met their obligations for Year 1 of the agreement, it is recommended that Council approve funding of \$34,975.97 (ex GST) for the 2024-25 financial year.

### **Cockburn Community Men's Shed**

The Cockburn Men's Shed underlying ethos is to increase the physical and mental wellbeing of its members, which are predominately but not exclusively, retired men, many who are lonely, socially isolated, or depressed.

The Australian Men's Shed Association motto is that "Men don't talk face to face, they talk shoulder to shoulder" and so giving these men physical tasks, in the form of community or personal projects, creates camaraderie and improves their physical and mental well-being.

At the Ordinary Council Meeting held in October 2011, Council resolved to allocate funds to appoint a consultant to undertake research and a feasibility study for a Men's Shed in the City of Cockburn. The Men's Shed feasibility study was received by Council at the Ordinary Council Meeting on 13 December 2012 and based on recommendation 11:

"That the longer-term management model for the purpose-built community men's shed is an independent, incorporated not-for-profit organisation with a management committee and a coordinator funded by a grant from the City of Cockburn" at the Ordinary Council Meeting on 8 August 2013 Council resolved:

That Council:

- (1) *commit a donation to the Rotary Club of Cockburn Inc. of \$32,500 for the 2013/14 financial year to cover the salary and on costs, including insurance, to employ a part-time project officer to support the interim Men's Shed.*
- (2) *consider any further funding towards the Interim Men's Shed to be allocated within the 2014/15 municipal budget, upon review and completion of the first 12 months of the Interim Men's Shed.*

However, due to construction delays in building the new Men's Shed in Cockburn Central funds were not provided in 2014-15.

In May 2016, the Cockburn Community Men's Shed were successful in receiving a Lotterywest Capital Works Grant of \$484,200 to contribute to the construction of the Men's Shed, with the City Of Cockburn providing \$687,590 and in-kind project management costs.

At the 10 August 2017 Ordinary Council Meeting, Council resolved to support funding for three years, \$39,500 for the 2017-18 financial year (10 months pro-rata of \$47,500 per annum for the first partial year of operation from 1 November 2017 to 31 August 2018) to support the annual administration costs of a part-time coordinator and security, maintenance, utilities and equipment.

This commitment was in line with Cockburn Community Men's Shed Management Plan, the Lotterywest grant and the Feasibility Report recommendations.

At the 9 August 2018 Ordinary Council Meeting, Council resolved to fund \$47,500 for the 2018-19 financial year and on 8 August 2019 a further \$47,500 for the 2019-20 financial year which was the third year of the three-year funding agreement.

On 13 June 2018, the Cockburn Community Men's Shed relocated from the interim site in Wattleup to the new purpose-built location at 2 Sullivan Road, Cockburn Central.

A lease between the City of Cockburn and the Cockburn Community Men's Shed was executed on 11 July 2018 for an initial period of five years until 10 July 2023.

A further term of five years was exercised, with the lease now due to expire on 10 July 2028.

The additional term includes various concessions afforded to the Cockburn Community Men's Shed in the original lease including, rent of \$1 per annum (ex GST) and City paying the emergency services levy, rubbish collection, water service and usage charges, gas service and usage charges and security installation and service charges.

At the Ordinary Council Meeting on 13 August 2020 Council approved funding towards the annual coordination and administration costs of \$36,000 (ex GST) for the 2020-21 financial year.

It was also advised that they would review funding for further years, subject to providing an annual report, including financial report and details on progress towards meeting the proposed KPI's, including a new KPI to increase community engagement at a minimum rate of not less than 5% each year.

At the Ordinary Council Meeting on 10 August 2021, Council endorsed a new three-year agreement between the City of Cockburn and the Cockburn Community Men's Shed from September 2021 until September 2024.

In complying with funding requirements, Cockburn Community Men's Shed have submitted a 2023-24 Annual Report and supporting documents to demonstrate how they have met the agreed KPI's for year three of the agreement (refer Attachment 2).

As the current agreement is due to expire on 29 September 2024, the Cockburn Community Men's Shed have submitted a new three-year funding proposal from 1 October 2024 until 30 September 2027 to fund a part time Shed Coordinator for 30 hours per week, including annual CPI and superannuation increases and incidentals.

The new proposal has a total estimated value \$208,400 over three years, with the request for the 2024-25 financial year of \$67,000 (refer Attachment 2).

The Cockburn Community Men's Shed considers the Coordinator's role as integral to maintaining the Sheds success by managing physical assets, project management and supporting good governance. In addition, the coordinator supports shed members, particularly those that require additional support and helps to maintain an environment that is welcoming and safe.

The Cockburn Community Men's Shed have provided evidence of how the City of Cockburn's investment in shed coordination over the past three years has added value in the delivery community projects and activities, shed enhancements, volunteering and members personal projects, as well as an increase in members wellbeing, mental health and self-confidence (refer Attachment 2).

The financials provided by the Cockburn Community Men's Shed indicate that the current level of funds raised from project and material sales, fundraising activities and members fees are reinvested back into the shed to cover operating expenses such as equipment purchase and maintenance, materials and insurance as well as shed improvements (refer Attachment 2).

The City's Seniors and Childcare Manager is the City's representative on the Cockburn Community Men's Shed Management Committee and supports the proposal.

The following funding options are proposed:

### Options

- (1) Support as requested
- (2) 2024-25 financial year support an increase of 3.4% CPI (Perth March Quarter 2023 to March Quarter 2024) and superannuation only, excluding incidentals totalling \$63,037. Subsequent years are to be calculated on the previous year's hourly rate plus annual CPI and superannuation increases.

It is recommended that Council approve option two, with CPI increases in line with the current Perth March Quarter 2023 to March Quarter 2024 and the Cockburn Community Men's Shed be responsible for any incidental costs they incur.

It is recommended that the provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs. This report is to be submitted to [communitygrants@cockburn.wa.gov.au](mailto:communitygrants@cockburn.wa.gov.au) prior to 30 June during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.



2. No additional funding for the purposes covered by this agreement will be provided by the City during the term of the agreement without suitable justification and approval by Council.

### **WA Wildlife (formally Native ARC Inc)**

WA Wildlife is a not-for-profit organisation dedicated to rescuing, treating, rehabilitating and conserving native wildlife since 1998.

The City of Cockburn commenced a partnership with Native ARC Inc (WA Wildlife) in 2011, initially funding small ad hoc projects before progressing to an annual funding arrangement with the Cockburn Wetlands Precinct (this being WA Wildlife and Cockburn Wetlands Education Centre) from 2014-2017.

At the 9 August 2018 Ordinary Council Meeting, Council approved funding for Cockburn Wetlands Precinct, with both WA Wildlife and the Cockburn Wetlands Education Centre receiving \$90,765.25 each (ex GST) per annum with annual CPI increases, for a period of five years (2018-2023), to support their administration costs.

At the expiration of this agreement both organisations submitted individual funding proposals to Council, as there was no longer parity between the organisations and a benefit in submitting a Cockburn Wetlands Precinct submission.

At the Ordinary Council Meeting on 10 August 2023, Council approved funding for a new five-year agreement (Sept 2023-2028) for WA Wildlife, which aligns with their current lease agreement with the City. The terms of the agreement are:

- \$130,000 (ex GST) per annum with annual CPI increases to support administrative expenses.

The provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs.  
This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

In complying with funding requirements, WA Wildlife has submitted a 2023-24 Annual Report and supporting documents which demonstrates how they have met the agreed KPIs for Year 1 of the agreement and are requesting funding for Year 2 of \$130,000 (ex GST) plus 3.4% CPI (Perth March Quarter 2023 to March Quarter 2024) in line with the terms of the agreement (refer Attachment 3).

As WA Wildlife has met their obligations for Year 1 of the agreement, it is recommended that Council approve funding of \$134,420 (ex GST) for the 2024-25 financial year.

### **Cockburn Wetlands Education Centre Inc (The Wetlands Centre)**

The Wetlands Centre's mission is to connect the community with wetlands through projects, programs and events which increase the knowledge, awareness, understanding and commitment to their conservation and, wise use within the wider environment.

As previously mentioned in this report, the City of Cockburn entered into an annual funding arrangement with the Cockburn Wetlands Precinct (this being WA Wildlife and Cockburn Wetlands Education Centre) from 2014-2017 and at the 9 August 2018 Ordinary Council Meeting, Council approved funding for Cockburn Wetlands Precinct, with both WA Wildlife and the Cockburn Wetlands Education Centre each receiving \$90,765.25 (ex GST) per annum, with annual CPI increases for a period of five years (2018-2023), to support their administration costs.

At the expiration of this agreement both organisations submitted individual funding proposals to Council, as there was no longer parity between the organisations and a benefit in submitting a Cockburn Wetlands Precinct submission.

At the Ordinary Council Meeting on 10 August 2023, Council approved funding for a new three-year agreement (Sept 2023-2026) for The Wetlands Centre, which aligns with their current lease agreement with the City. The terms of the agreement are:

- \$107,937 (ex GST) per annum with annual CPI increases to support administrative expenses.

The provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs.  
This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

In complying with funding requirements, The Wetlands Centre has submitted a 2023-24 Annual Report and supporting documents which demonstrates they have met eight of the ten agreed KPIs for Year 1 of the agreement and, exceeded and met the five-year objectives for three of the KPIs.

The inability to meet all ten KPI's is due to the impact on staffing levels when the existing board ceased, and a new board was appointed in November 2023 and General Manager and Administration Officer in early 2024.

The Wetlands Centre has requested funding for Year 2 of \$107,937 (ex GST) plus 3.4% CPI (Perth March Quarter 2023 to March Quarter 2024) in line with the terms of the agreement (refer Attachment 4).

It is recommended that Council approve:

- Funding of \$111,606 (ex GST) for the 2024-25 financial year, with the condition that it be paid in six monthly instalments.
- Upon receiving written evidence from The Wetlands Centre that the outstanding Year 1 KPI's have been met, the Head of Community Development and Services is authorised to approve payment of the second instalment on receipt of an invoice.

### **Cockburn ARC/Dolphin Swim Club Subsidy**

At the 13 April 2017 Ordinary Council Meeting, Council endorsed several discounted fees, charges, and related conditions for use of the pools at Cockburn ARC, by the South Lake Dolphins Swim Club.

The purpose was to ensure that club members were not disadvantaged at Cockburn ARC in comparison to the fee structure they previously had at South Lake Leisure Centre.

Funds are allocated on an annual basis from the Grants and Donations budget to subsidy Cockburn ARC for the loss they incur in providing discounted fees and changes to South Lake Dolphins Swim Club.

An agreement between the South Lake Dolphins Swim Club and Cockburn ARC (City of Cockburn) was signed in 2023, which outlines the terms and conditions of the arrangement including an allocation of \$150,000 per financial year.

The agreement is to be reviewed when the terms no longer meet the requirements of one or both parties.

It is recommended that Council, in line with the agreement approves a budget allocation of \$150,000 for the 2024-25 financial year.

### **Cockburn Senior Citizens Building Donation**

A lease between the City of Cockburn and Cockburn Senior Citizens Association Inc for Cockburn Senior Citizens Centre, 9 Young Place, Hamilton Hill was executed on 15 July 2016 for a period of five years, expiring on 14 July 2021. The lease is currently operating under a holding over clause.

The terms of the lease require Cockburn Senior Citizens Association Inc. to pay rent of \$1 per annum exclusive of GST and all rates, charges and expenses incurred in respect to the property.

It also includes the City of Cockburn providing an annual donation to Cockburn Senior Citizens Association Inc. of \$9,470 inclusive of GST and subject to annual CPI reviews, which to date has been 1.1%.

The purpose of the donation is to assist with the cost of maintaining the Council owned building, which was built in 1982 and has been used by Cockburn Senior Citizens Association Inc. since.

As it is not known how much the Cockburn Senior Citizens Association Inc spend on building maintenance (as they are not required to provide audited financial statements to the City) it is recommended that Council approves a budget allocation of \$10,417 for the 2024-25 financial year, which includes a CPI increase of 1.1% as per previous years.

### **Cockburn Cricket Club Insurance**

At the 17 September 2002 Ordinary Council Meeting, Council endorsed the following:  
That Council:

- (1) *enter a lease agreement for five years for the management of the Davilak change/club rooms with the Cockburn Cricket Club on the understanding that the junior cricket and football club continue to have access to the facilities on the same basis that they currently enjoy; and*
- (2) *that account 581434 'Davilak Changerooms' be reduced by \$1,500, an annual donation be made to the Cockburn Cricket Club of \$1,500 for the term of the lease in recognition of the use of the facilities by the junior clubs, and the budget be amended.*

The reason for this decision was that Cockburn Cricket Club only operates for half the year but would have responsibility for the maintenance and operating of the facility for the entire year under a lease agreement, which effectively is subsidising the operation of the junior clubs.

The funds are a contribution towards the cost of services, insurance, cleaning, and the like.

A lease between the City of Cockburn and the Cockburn Cricket Club was executed on 30 August 2002 for a period of five years, expiring 29 August 2007, with the option to extend for a further 2 years effected, the lease expired on 29 August 2009.

The lease is currently operating under a holding over clause.

It is recommended that Council approves a budget allocation of \$1,500 in line with the Council decision on 17 September 2002, as it is still applicable to the current use of the facility.

**Spearwood Dalmatinac Club Rates Reimbursement**

At the 8 June 2023 Ordinary Council Meeting, Council endorsed that Council reviews the decision regarding the Spearwood Dalmatinac Club's rates reimbursement and bring a report to the Expenditure Review Committee within the next 12 months.

The review was presented to Council at the Ordinary Council Meeting on 11 June 2024 and Council endorsed the following:

That Council:

- (1) *REQUIRES an annual request from the Spearwood Dalmatinac Club of 42 Azelia Road for a contribution towards their annual rates (excluding ESL and waste charges)  
The request will outline the percentage of the reimbursement and detail how the Club is providing this value of investment in the Cockburn community; and*
- (2) *AUTHORISES the Chief Executive Officer to inform the Spearwood Dalmatinac Club of Councils decision.*

As this decision is currently pending, it is recommended that Council approve a budget allocation of \$9,596 for the 2024-25 financial year, which is 50% of the estimated total (\$19,191) for the improved commercial rate payable for 42 Azelia Road, excluding ESL and waste charges.

This budget allocation can be adjusted accordingly, as required.

The proposed total budget allocation for committed/contractual funding arrangements for the 2024-25 financial year is \$515,552.

**Donations**

It is proposed that Council seek applications for donations from not-for-profit organisations for the 2024-25 year in two instalments, with the first round closing on 27 September 2024 and the second round closing on 28 March 2025.

Applications for donations will be assessed against the Council Policy 'Community Funding for Community Organisations and Individuals, (Grants, Donations and Sponsorships)' and associated 'Guidelines for Community Funding for Community Organisations and Individuals.'

A report will then be presented to the Expenditure Review Committee to consider the requests for donations and make recommendations to Council.

The proposed allocation for donations for 2024-25 financial year is \$210,000.

### Sponsorships

It is proposed that Council seek applications for Sponsorship from groups in line with the other funding opportunities closing on 27 September 2024 and 28 March 2025, other than sponsorship for individuals, where applications are invited all year round.

The proposed allocation for Sponsorship for the 2024-25 financial year is \$100,000 (\$90,000 for Groups and \$10,000 for Individuals).

### Grants

As can be seen in the budget (refer Attachment 5) there are several grant allocations for which there are established criteria and processes in place.

There is grant allocation, shaded in grey to be noted:

- Residents Group Projects-\$500,000 has been allocated to the Grants and Donations budget which was previously located in an operational budget.

The total allocation proposed for grant programs for the 2024-25 financial is \$1,129,948.

### Budget/Financial Implications

Following is a summary of the proposed grants, donations, and sponsorship allocations for the 2024-25 financial year:

#### Summary of Proposed Budget Allocations FY 2024-25

|                                 |             |
|---------------------------------|-------------|
| Committed/Contractual Donations | \$ 515,552  |
| Donations                       | \$ 210,000  |
| Sponsorship                     | \$ 100,000  |
| Specific Grant Programs         | \$1,129,948 |
| Total                           | \$1,955,500 |

### Legal Implications

N/A

### Community Consultation

Council grants, donations and sponsorship are advertised widely in the local community through the City's website, local media, social media, and Council networks.

**Risk Management Implications**

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs. There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds is met.

To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds allocated to individuals or groups that do not meet the criteria and guidelines and/or do not use the funds for the purposes they were provided.

Adherence to these requirements is essential.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 16 July 2024 Expenditure Review Committee.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





# Little Green Steps Western Australia

## Little Green Steps WA

Report on Cockburn Contract September 2023 – September 2024

June 2024





## INTRODUCTION

Little Green Steps WA (LGSWA) is a not-for-profit program of the Australian Association for Environmental Education WA (AAEEWA), which supports early childhood services across Western Australia with Education for Sustainability (EFS). Using the Sustainable School's ecological footprint and social handprint as a guide for topics with links to the Early Years Learning Framework (EYLF) and the National Quality Standards (NQ's). Education is delivered through workshops, sharing information and planning frameworks, connecting educators with education providers and local government resources. LGSWA provides support to those working in the early years sector including long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools.

After successfully piloting Little Green Steps in Western Australia in July 2012, AAEEWA began a year-long partnership with the City of Cockburn (CoC) to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of this project, AAEEWA and the City of Cockburn entered into two-yearly agreements from 2015 through to 2023. The contract between the City of Cockburn and LGSWA was then renewed for another three years, to continue from September 2023 – September 2026. The LGSWA program continues to deliver services to the evolving needs of EY childhoods services and educators within the City of Cockburn.

## PROPOSED AND DELIVERED ACTIVITIES 2023-2024

Since the change in the City of Cockburn contract time frame from September to September instead of July to July, there are KPI's and activities that haven't been completed at the time this report was requested, details for what is planned will be outlined below. All but one of the workshops went ahead as planned, this was due to low numbers, and this issue has come up for the workshops over the last year. LGSWA is working on how to improve this and adapt the program to meet the needs of the target audience, all other activities were completed.

| Proposed Activities  | Delivered Activities with additions  |
|--|--|
| <b>5 Workshops</b> <ul style="list-style-type: none"> <li>- Closed Loop Gardening</li> <li>- Healthy Choices Healthy environment: Energy, Air and Transport</li> <li>- Conserving and protecting water</li> <li>- Introduction to Sustainability</li> <li>- Cultural and Social Diversity</li> </ul> | <b>1 additional workshop was a part of last year's contract.</b> <ul style="list-style-type: none"> <li>- Closed Loop Gardening</li> <li>- Healthy Choices Healthy environment: Energy, Air and Transport</li> <li>- Conserving and protecting water</li> <li>- Cultural and Social Diversity</li> </ul> <b>To be delivered June – September</b> <ul style="list-style-type: none"> <li>- Introduction to Sustainability (postponed due to low numbers)</li> </ul> <b>Additional</b> <ul style="list-style-type: none"> <li>- Cloth Nappies (deferred from last year's contract)</li> </ul>  |
| <b>5 Visits to Early Years Services</b>  | <b>Visited 5 Early Year Services</b> <p>4 Drop in Visit to new centres in the city to introduce LGSWA, provide brochures and information on our services.</p> <p>5 Support visits to services.</p> <p><b>Cockburn Family Day Care</b> the children created lanterns using repurposed jars and scrap paper.</p> <p><b>Little Kids Club</b> Supporting the services gardening initiatives, Attended the local community garden with the kindy children and assisted with garden duties.</p> <p><b>Yangebup Family Services</b> Earth cycling project support including composting and engagement with Kindy children.</p> <p><b>Glen Iris Childcare</b> Earth cycling project support including composting and engagement with toddlers and Kindy children.</p> <p><b>Goodstart Atwell</b> Waste Education, reading the newly launched 'Bin Sprites' book.</p> |
| <b>Phone and Email Support</b>   | Emails are sent regularly to update Cockburn educators on upcoming workshops, events and activities happening in Cockburn and LGSWA, including the LGSWA newsletter.   |
| <b>Providing sustainability related children's activities at 1 CoC event</b>   | <b>Attended 1 Event</b><br><b>Teddy Bears Picnic</b><br>Provided LGSWA information and showcased a variety of Early years friendly activities all with a bird and biodiversity themes, used this opportunity to connect with EY educators and families within the City of Cockburn.  |
| <b>Promotion of CoC sustainability initiatives and community events at LGSWA workshops, website and newsletter</b>   | <b>Promotion of CoC at workshops, in newsletters and on the website have all been maintained</b> LGSWA has continued to send regular emails to services within the CoC with updates on workshops and other relevant LGSWA information. As well as regular social media posts, primarily on Facebook and occasionally on Instagram.   |
| <b>Attended EYSN and Cockburn EYN – 2 per Year</b>   | <b>Cockburn Early Years Network</b> Attended 1 meeting, providing LGSWA updates and opportunities to work together. April meeting cancelled <b>Early Years Sustainability Network</b>  |
| <b>Case study and publications or equivalent, 2 per year.</b>  | <b>Publication in Cockburn Sound</b><br><b>LGSWA Case study</b> on Little Kids Club in Coogee and their continued relationship with the community garden and their various sustainability initiatives at their service.<br>LGSWA Launch of Bin Sprites was part of the AAEE WA Chapter report in the March ozEENews which goes out to a national AAEE membership list of over 600 members.   |
| <b>Development 2 fact sheets or planner documents.</b>   | <b>Worm Tube</b> fact sheet with information on creating and installing worm tubes.<br><b>Seed Balls</b> fact sheet set out for educators to copy and send to parents with seed balls.   |
| <b>Review of the Early Childhood sustainability directory</b>  | The process of reviewing and updating the Sustainability directory is ongoing with new services added. This is being formatted.  |



## MEETING KPI'S

### KPI 1 - Workshops

Five workshops have been delivered for the City of Cockburn, including one which was a carry-over from the previous contact. One workshop has been postponed for August.



#### **Cloth in Care Workshop** (carry over from last contract)

November 8, 2023

This workshop was part of the 2022-2023 contract but was delivered late, due to changes in staff and was hosted by the Port Early Learning Centre in Hamilton Hill.

EY educator learnt how cloth can be used in a childcare setting and therefore creating less nappy related waste. This was an opportunity to dispel myths about cloth nappies and learning ways we can return to cloth nappy use in childcare. Participants learnt about systems Childcare Centres can use to support cloth nappy usage including BYO cloth, Nappy Washing

Service & ancillary nappy systems. Hands on interactions with the easiest cloth types, ways to use & care for them and washing solutions relevant to Childcare settings were shared by 'The Nappy Guru.' Ways to meet 'Staying Healthy in Childcare standards' which are expected in this industry, were outlined to support cloth nappy use and case studies were shared to show how it has worked in EY centres.



#### **Let's get Gardening – Closing the Loop on Food Waste**

November 15, 2023

This workshop was hosted at the Djinda Dreaming Childcare Centre in South Lakes. Educators were introduced to the idea of closed loop gardening and shown ways to effectively implement these methods in their services. Robyn Brown from 'Waste is my Resource' demonstrated how to correctly install

and maintain compost and worm farm. She also discussed making natural fertilizers and growing plants from food scraps.

Other related topics discussed included collecting food waste, keeping chooks, and water wise gardening in an EY setting. Participants received activities and resources and links to the NQS and the Early Years Learning Framework. This was inspiration for involving children in daily hands-on activities and embedding actions into daily routines.



#### **Healthy Choices Healthy Environments – Energy, Air and Transport**

February 28, 2024

This workshop was organised to take place at the Wetland Centre in Bibra Lake on the 21st of February 2024 but due to a power outage caused by a nearby fire, we had to postpone it to the following week. The date changes impacted attendance numbers.



Educators explored the topics of Energy, Air and Transport through various activities, looking at the benefits and negative impacts on our planet and how all three are connected.

Ashleigh Redwood from the RAC spoke to participants about the importance of good air quality and demonstrated how their new air quality monitor network works. Hands on activities suitable for children were demonstrated and resources to support educators reduce their energy and transport usage was provided. Links were provided for the NQS and EYLF to help educators embed these practises in their daily routines.

## **Conserving and Protecting Water**

March 5, 2024

This workshop took place at the Harvest Lakes Community Centre. Educators learnt the importance of water conservation, with up-to-date information on Perth's water supply and water consumption. Participants engaged in hands on activities which were all early years friendly and demonstrated topics such as the water cycle, how water reaches individual homes and services and the effects of pollution in our water ways.

The discussion included how to reduce water usage in EY services supported by relevant resources and planning sheets, to aid in the implementation of water wise strategies. Linking to the NQS and EYLF and emphasising the idea of embedding these practises into their everyday routines.

## **Introduction to Sustainability** (postponed to August)

April 17, 2024

This workshop was planned to take place at the Coolbellup Hub meeting room as both in person and online, due to low numbers this workshop has been postponed. Following a strategic planning meeting LGSWA discussed alternative delivery of support, offering shorter targeted sessions of 1 hour. This will be worked up as a costed program based on the hours usually allocated to a full 2 ½ hr workshop. We anticipate that we will be able to offer at least two 1hr sessions and respond to the focus of centres who take up the offer.



## **Cultural and Social Diversity**

May 15th, 2024

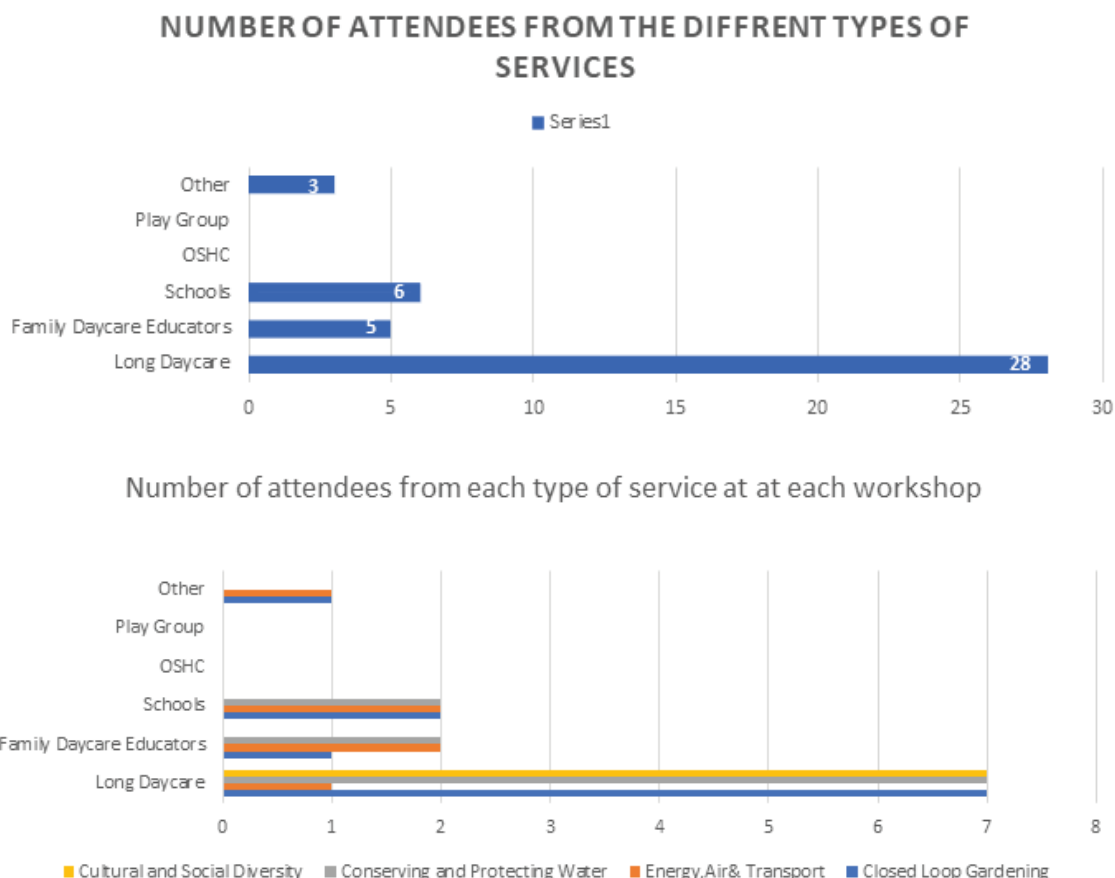
This workshop took place at the Beeliar Community Centre. Educators took part in activities and discussions about diversity and culture and encouraged them to identify their potential bias's and how this can influence the way they provide care for children. Discussion of various cultures and cultural celebration, Aboriginal and Torres Strait Islander people history and knowledge and various social differences such as ability, age, families.

Participants worked individually and collaboratively and brain stormed ideas on how their services could be more inclusive. With links to the NQS and the EYLF as well as hands on activities such as Noongar language games and various cultural resources were displayed and available for educators to engage with and get ideas from.

## Workshop Participants

Participants at Little Green Steps WA Workshops 2023-2024

**42 educators** registered for workshops from the following types of services. This does not include the Introduction to Sustainability workshop which was postponed due to low registration numbers.



It is noted that there was a low number of registrations and attendance for multiple workshops, despite all the advertising efforts, there were also absentees at all the workshops hosted.

- **Cloth in Childcare:** 7 people had registered for this workshop, 5 within the city of Cockburn and 2 out of area, on the day of the workshop 2 people notified that they could no longer attend.
- **Closed Loop Gardening:** 11 people registered for this workshop, 5 within the City of Cockburn and 6 out of area, 1 person was a no show.
- **Energy, Air and Transport:** 6 people registered for this workshop, 4 within the city and 2 out of area, 2 people could no longer make it after the date change.
- **Conserving and Protecting Water:** 11 people registered for this workshop, 7 people within the city and 4 out of area, 2 people were no shows.
- **Cultural and Social Diversity:** 7 people registered for this workshop, all participants from within the city, 2 people were no shows.

Educators from 16 services within the City of Cockburn attended, including long daycares, Family Day cares, primary schools and staff training facilities. Educators from 9 services outside of the Cockburn attended, including long day care, schools and family day care and a community environmental organisation.

All 136 Early Years Learning services within the City of Cockburn received regular emails promoting our workshops, our newsletter and other services and resources. Support and engagement for the following Early Years Services in the City of Cockburn, including workshops, visits, resources and phone calls and emails for support and advice.

### Long daycares

- Meerilinga family and children services Cockburn
- Great beginnings
- Port Early Learning Centre
- Djinda dreaming.
- Goodstart early Learning Success and Atwell
- Sagewood Success
- Treasure Tots Early Education
- Glen Iris Childcare Centre
- Little Kids Club
- Great Beginnings- Yangebup

- Butter Cups Childcare – Hammond Park west
- Young Explorers
- Sonas Childcare - Spearwood

### Schools

- Yangebup Primary School
- Blue Gum Montessori School
- Mater Christi Catholic Primary School

### Family Daycare services

- 3 services from the Cockburn Family daycare scheme

## Work Evaluations

Participants were provided with evaluation forms at the end of each workshop, Appendix 1 has a typical form. When asked to respond to Q4, how do you rate the following aspects of the workshop, these are the results for ratings of Good & Very Good.

|                           | 08/11/23 | 14/11/23 | 21/02/24 | 05/03/24 | 15/05/24 |
|---------------------------|----------|----------|----------|----------|----------|
| Workshop organisation     | 100%     | 100%     | 100%     | 78%      | 100%     |
| Information delivery      | 100%     | 100%     | 100%     | 97%      | 80%      |
| Length of workshop        | 80%      | 63%      | 100%     | 90%      | 100%     |
| Displays & resources      | 100%     | 100%     | 100%     | 100%     | 100%     |
| Opportunities' to network | 100%     | 100%     | 100%     | 100%     | 80%      |

The frequent comments to support the 'length of workshop' criteria are that some find it too long at the end of a working day.

Some of the comments from participants when asked to write a one-line comment include the following.

- Thank you, I will be using techniques learnt to teach children and colleagues about sustainability & vegetables, worms, loop. Thank you Niamh & Robin, much appreciated.
- Fun and interesting
- Thanks, very informative
- Great presentation in a safe space to share ideas and support each other in the early years.









## KPI 2 – Early Year Service Visits

The LGSWA education officer offered extra support to early learning services selected to visits if they were new or by advertising for centres to request a visit in the regular emails, sent to the Cockburn Early Years contact list. An up-to-date contact list was made in January 2024 including centres set to open within this year, this is monitored and updated regularly. There was a target of 5 visits per year, which was exceeded, with 4 newly opened services being visited to introduce LGSWA and provide information and offer support and 5 longer visits to provide activities for the children as well as information for the educators.

The number of services supported is outlined in the table below.

| Service Visits during 2023-2024  |  |
|--|--|
| Early Childhood Service  | Topic  |
| Cockburn Family Daycare Services<br> | <b>Reuse craft activity</b> – the children used old glass jars and bits of scrap paper to create lanterns as a Christmas gift. 4 FDC services attended, and 12 children participated.  |
| Little Kids Club<br>                | <b>Community Garden Visit</b> – This service has a partnership with the local community garden, I joined them for one of their regular visits and the children showed me their garden bed and we observed what had started growing and did general gardening duties, watering etc. 13 children participated, and 3 educators were involved.  |
| Yangebup Family Centre<br>          | <b>Compost Session</b> – The centre had an existing compost bin, but they needed some assistance in reviving it. We read a compost book and discussed what goes into a compost bin and what we can use compost for. Then all the Kindy children helped add fruit and vegetable scraps, paper, and water and all took turns mixing the compost together. Extra information and resources were provided to the educators.  |
| Glen Iris Childcare Centre   | <b>Compost Session</b> - The centre had an existing compost bin, but they needed some assistance in reviving it. We read a compost book and discussed what goes into a compost bin and what we can use compost for. All the toddler and Kindy children helped add fruit and vegetable scraps, paper and grass clipping. We then added water and then all took turns turning the tumble compost. Extra information and resources were provided to the educators |

|   |  |
|---|--|
| <p>Goodstart Atwell</p>    | <p><b>Waste Education</b> – The toddler and Kindy children sat down for a story time of AAEEWA newly launched ‘Bin Sprites’ book, this book talks about sorting waste correctly. We then discussed the types of bins in the City of Cockburn. We did a group activity that involved the children being given pictures of rubbish and then deciding what bin it belongs in. A copy of Bin Sprites was left for the service to keep.</p> |
| <p>Newly opened services:</p> <ul style="list-style-type: none"><li>• Buttercups Childcare – Hammond Park West</li><li>• Young Explorers Early Learning</li><li>• Sonas Childcare Centre</li><li>• Great Beginnings</li></ul> | <p><b>Introduction</b> – Drop in visits to each of these services to introduce LGSWA, what we do and how we can help services within the CoC. Left them LGSWA brochure and information on upcoming workshops as well as contact information.</p>   |

KPI 3 – Provide activity at the City of Cockburn event.



**Teddy Bears Picnic** – LGSWA attended the 2023 event and offered hands on sustainability activities with a focus on native birds, including making tracks in the sand, matching eaten gumnuts to relevant cockatoo’s, making bird beaks, and weaving a giant bird’s nest. As well as providing information to parents and educators. We also networked with other local group as we were new staff in the area.



**Bin Sprites Book Launch** – LGSWA hosted the Book launch of AAEEWA new book ‘Bin Sprites’ at the Cockburn Family Daycare Services at the Coolbellup hub where the new book was read for the first time. The book follows the ‘bin sprites’ which live in rubbish bins and help sort waste so it can be reduce, reused recycled and refused. The event was attended by Darren West MLC, Parliamentary Secretary to Minister for Environment, and His Worship Mayor Logan Howlett, City of Cockburn. As well as 4 Family Daycare services and their children, all FDC that attended received a copy of the book.





## KPI 4 – Attend 2 Cockburn Early Years Network (EYN) and Early Year Sustainability Network (EYSN) meetings per year.

At the time of writing this report only 1 EYN meeting was attended on the 11th October 2023. The scheduled EYN meeting in April was cancelled. The EYSN is no longer operating, therefore no meetings were attended.

## KPI 5 – Case studies, publications or similar 2 produced per year.

A publication on the launch of LGSWA new book Bin sprites and how it's been used for incursions is in the process of being published in the Sound.

A Case study on Little Kids Club in Coogee and their work with the local community garden and sustainable practices in their service is in the processes of being finalised.

### Launch of new waste recycle book for early years in the City of Cockburn

Little Green Steps WA hosted a book launch for their new waste sorting book Bin Sprites at the Cockburn Family Daycare services in Coolbellup on the 28<sup>th</sup> of March 2024. The launch saw Darren West MLC, Parliamentary Secretary to Minister for Environment, and His Worship Mayor Logan Howlett, City of Cockburn, speak about the importance of sustainability and waste minimizing. Four Family daycare services and their children were also in attendance and heard the story be read for the first time.



The Waste Authority Resource Recovery (WARR) funding, through the Waste Sorted Grants - Community Education program, meant that LGSWA was able to work with a local author and illustrator to create a novel waste sorted story book and teacher's resource. Bin Sprites is an illustrated story aimed at children aged 3-7, their families, carers and educators. The story follows the bin sprites which live in rubbish bins and draw on the residual power of the materials in the bin and can take a physical form. They thrive in well sorted bins. They are sad, listless and grumpy in badly sorted bins. The emphasis is on material that is or used to be a living thing (paper, cardboard, plastics, food waste) however they can connect with resources (metals and glass) that draw their zest from the earth (much slower kind of energy).



The story draws attention to sorting waste so that it can be reduced, re-used, re-cycled or re-fused. The illustrations are created by photographing puppets that are made using re-used waste materials. The story and character concept can be used by children to create their own stories and characters and process the ideas of waste sorting. There is an educator's resource package available on the LGSWA website shop, free to download

Following the launch, the book has also been read to the Goodstart Atwell toddler and kindy group and used as the key resource for a short waste education incursion. After speaking about the different types of bins used in the City of Cockburn and the children's homes, Bin Sprites was read and helped explain why it was important to separate our waste correctly. The children were engaged in the topic and in related discussion. Using the knowledge learnt in the book the children participated in a game involving identifying which types of rubbish belong in which bins.



## KPI 6 – Resources, fact sheets or planning tools, 2 per year.

**Worm Tower Fact sheet** – A fact sheet on making and installing worm towers has been created, worm towers are a tube with holes in it, that you bury into the soil and then add your fruit and vegetable scraps to, this feeds the worms and other beneficial insects living in your soil and can help improve soil health. An emphasis on using reused materials where you can. This resource will be available on our website and will be sent out in our newsletter.

**Seed Ball fact sheet**- A resource on how to make seed bombs and correctly use them was created, seed bombs are an alternative way to plant seeds and offers a fun way to disperse seeds.

Both above resources were created not only to be used by educators and children as instructions but to also be passed on to parents to communicate the activities the children are engaging in.

Further planning tools or fact sheets will be produced by the end of the contract in September. The planning sheets have to be updated to accommodate changes to the EYLF.

### How to Make a DIY Composting Worm Tower?



Composting is a great way to reduce kitchen waste, build soil and is part of a naturally occurring cycle that feeds your garden ecosystem. If you don't have space for a worm farm, compost bin or tumbler then this is for you.

The DIY worm tower is made from PVC pipe, recycled from scrap or purchase from a hardware store. The worms can go between the garden and the worm tower to feed and break down the veggie scraps. This provides natural fertiliser for the plants, creating a balanced and diverse ecosystem is so import for healthy gardens.

#### Instructions to make the Worm Tower

- 900mm PVC stormwater pipe cut to 500mm lengths or longer if your garden bed is deeper.
- Drill holes around the bottom half of the pipe, using a 10mm drill bit or larger.
- Bury the pipe with the holes at the bottom and covered the sides back up with soil. Try to bury as much of the pipe as you can as to reduce its exposure to the sun.
- A lid stops flies, rats, mice or household pets from getting in and eating the scraps. If you use a clay saucer that is tight fitting or use a plastic pot upturned, but do cover the holes.

#### Using the Worm Tower

- Use only scraps that break down relatively quickly.
- Do not place any citrus, meat or dairy scraps in the tower.
- Add a sprinkle of soil on top of the layers to reduce odours if it is a concern.
- Always replace the lid to keep the worm tower secure.



LGSWA [www.littlegreensteps.org.au](http://www.littlegreensteps.org.au)  
Email | [lgs@aawewa.org.au](mailto:lgs@aawewa.org.au) Phone | 0400 623 131



### Making Seed Balls:

You can save and prepare all seed types for sowing at the right time of year by packing them in clay which then allows them to stay dormant for germination later.

Best clay is called potters ball clay as it is quite fine and you can simply coat the individual seeds in this clay, sticking together by spraying fine water till it coats and forms a ball.

Better for small seeds is to add some fine compost nutrient into the clay (at one part clay and one part compost), again adding water till they stick into larger balls and are left to dry out.

(Gardening Australia content)

**For Native Seed Balls released during the rains without needing to bury them, try this recipe below:**

#### Native Seed Balls

These balls are made from;

- 2 cups of bentonite clay,
  - 1 cup compost
  - Packet of small native seeds
- Swan River and coastal daisies are a good mix.



Mix the above in a tub, and then gradually add water to roll out a small ball (not too much as we do not want to encourage germination yet) but we do want the balls to crumble later.

Rest on a tray to dry and store in an egg carton while you wait for the rains – then BOMBS AWAY!

Little Green Steps WA | M 0400 623 131 | E [lgs@aawewa.org.au](mailto:lgs@aawewa.org.au) | [www.littlegreensteps.org.au](http://www.littlegreensteps.org.au)



## KPI 7 – LGSWA Sustainability directory

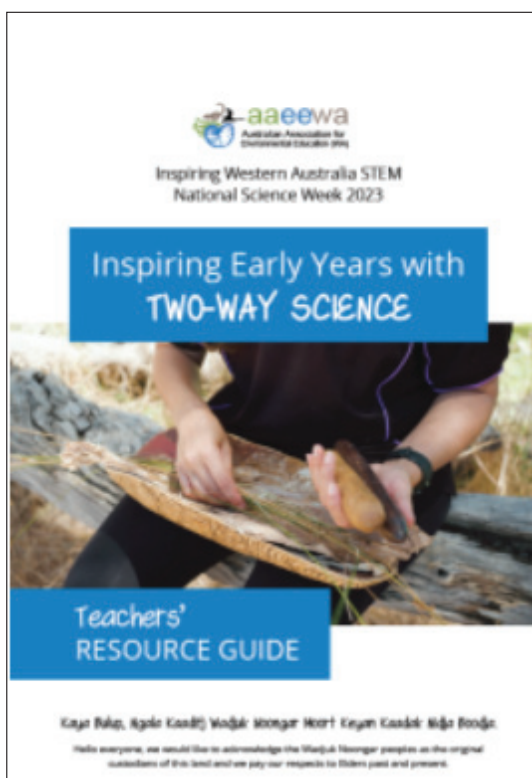
**Sustainability Directory** – Ongoing review and updating of the resource, research on what businesses are still operating has been done but contacting new businesses but updating the directory document has not started. No new version has been created or released; this is a work in progress which will be continued to work on.

### Additional Assets:

**Sustainability Calendar** – The annual LGSWA sustainability calendar was created, including important sustainability and Early Years dates, as well as activity ideas, resources, tips, and photos.



**Bin Sprites Book** – LGSWA through the AAEEWA Chapter received funding from the Waste Authority community grants to produce an Early Years book that focusses on waste management, the book follows the 'bin sprites' which live in rubbish bins and help sort waste so it can be reduce, reused recycled and refused. A teacher's resource has also been produced and is available through the LGSWA website shop, free to download.



**Two-way science** – The AAEEWA Chapter secured funding from Inspiring WA STEM grant to produce three videos of Aboriginal Noongar culture practices of weaving, tracks and glue making. The focus was for early years to provide resources for this sector, in response to evaluation from workshop participants that they needed local information for Aboriginal cultural. An accompanying teacher guide was created with the support of Ngaparrtji Ngaparrtji Two-way Science team and members of the AAEEWA. This resource is freely available to all educators.



## Future plans

**LGSWA will continue to support the City of Cockburn through the ongoing contract but we would like to suggest that some aspects of the contract are reframed for the following reasons.**

- Survey results to participants from City of Cockburn indicated that they would like more hands-on focussed sessions at their work sites.
- Attending long workshops after a working day is not ideal, consider shorter more frequent targeted topics. Trial in August/September with the reallocation of the 5th workshop as two sessions responding to the focus of the centre.
- Supply of resources such as kits to be considered and how to monitor. We are working with the City of Cockburn Family Day Care Services to trail this with our Frog Kit.
- Develop a matrix to cross reference centre visits to ensure visits are equitable.

## For further details and questions

We look forward to continuing to support the City of Cockburn in its sustainability goals. Please contact either the Program Manager or the Education Officer to discuss this report and future directions:

**Program Manager**

Dr Jennifer Pearson  
M: 0400 623 131  
E: lgs@aaeewa.org.au

**Education Officer**

Niamh Williams  
M: 0449 181 805  
E: n.williams@aaeewa.org.au

We also invite you to learn more about AAEEWA and LGSWA by visiting their websites:

LGSWA: [www.littlegreenstepswa.org.au](http://www.littlegreenstepswa.org.au) | AAEEWA: [www.aaeewa.org.au](http://www.aaeewa.org.au)



## Appendix A



### LITTLE GREEN STEPS (LGS) WA WORKSHOP

Please fill in this survey so that we can continue to improve our services.



|  |           |                              |                             |      |                   |
|--|-----------|------------------------------|-----------------------------|------|-------------------|
| Your name & Centre<br>(optional)   |           |                              |                             |      |                   |
| 1. How did you hear about this workshop?<br>(eg. Email from LGS or colleague; Facebook; flyer etc) |           |                              |                             |      |                   |
| 2. Did you <b>enjoy</b> the workshop?<br>(please tick one)   |           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |      |                   |
| 3. Did you learn something new from attending the workshop?<br>(please circle one)                 |           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |      |                   |
| Please explain further   |           |                              |                             |      |                   |
| 4. How do you <b>rate</b> the following aspects of the workshop? (please tick relevant box below)  |           |                              |                             |      |                   |
|  | Very good | Good                         | Average                     | Poor | Unable to comment |
| Workshop organisation  |           |                              |                             |      |                   |
| Information delivery   |           |                              |                             |      |                   |
| Length of workshop   |           |                              |                             |      |                   |
| Displays & resources   |           |                              |                             |      |                   |
| Networking opportunities   |           |                              |                             |      |                   |

**PLEASE TURN OVER!**



### LITTLE GREEN STEPS (LGS) WA WORKSHOP

Please fill in this survey so that we can continue to improve our services.



|  |           |                              |                             |      |                   |
|--|-----------|------------------------------|-----------------------------|------|-------------------|
| Your name & Centre<br>(optional)   |           |                              |                             |      |                   |
| 1. How did you hear about this workshop?<br>(eg. Email from LGS or colleague; Facebook; flyer etc) |           |                              |                             |      |                   |
| 2. Did you <b>enjoy</b> the workshop?<br>(please tick one)   |           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |      |                   |
| 3. Did you learn something new from attending the workshop?<br>(please tick one)                   |           | Yes <input type="checkbox"/> | No <input type="checkbox"/> |      |                   |
| Please explain further   |           |                              |                             |      |                   |
| 4. How do you <b>rate</b> the following aspects of the workshop? (please tick relevant box below)  |           |                              |                             |      |                   |
|  | Very good | Good                         | Average                     | Poor | Unable to comment |
| Workshop organisation  |           |                              |                             |      |                   |
| Information delivery   |           |                              |                             |      |                   |
| Length of workshop   |           |                              |                             |      |                   |
| Displays & resources   |           |                              |                             |      |                   |
| Networking opportunities   |           |                              |                             |      |                   |



## Appendix A *cont*

|  |  |
|--|--|
| 5. <b>Before</b> attending the workshop, how confident were you about embedding sustainable, culturally inclusive practices into your service (with <b>1 being NOT at all confident; and 10 being extremely confident</b> )? |  |
| 6. <b>Having completed</b> the workshop, how confident do you feel about embedding sustainable practices into your service (with <b>1 being NOT at all confident; and 10 being extremely confident</b> )?                    |  |
| 7. What were the <b>highlights or most useful topics covered</b> in the workshop for you?  |  |
|  |  |
|  |  |
|  |  |
| 8. What <b>ideas, resources or activities do you plan to use</b> from the workshop?  |  |
|  |  |
|  |  |
|  |  |
| 9. In what ways do you think the workshop <b>could be improved</b> ?   |  |
|  |  |
|  |  |
|  |  |
| 10. Can you write a <b>one-line comment about the workshop</b> ?   |  |
|  |  |
|  |  |

Thank you for taking the time to give us your feedback!

|   |  |
|---|--|
| 5. <b>Before</b> attending the workshop, how confident were you about embedding sustainable, culturally inclusive practices into your service (with <b>1 being NOT at all confident; and 10 being extremely confident</b> )?    |  |
| 6. <b>Having completed</b> the workshop, how confident do you feel about embedding sustainable, culturally inclusive practices into your service (with <b>1 being NOT at all confident; and 10 being extremely confident</b> )? |  |
| 7. What were the <b>highlights or most useful topics covered</b> in the workshop for you?   |  |
|   |  |
|   |  |
|   |  |
| 8. What <b>ideas, resources or activities do you plan to use</b> from the workshop?   |  |
|   |  |
|   |  |
|   |  |
| 9. In what ways do you think the workshop <b>could be improved</b> ?  |  |
|   |  |
|   |  |
|   |  |
| 10. Can you write a <b>one-line comment about the workshop</b> ?  |  |
|   |  |
|   |  |

Thank you for taking the time to give us your feedback!





## Appendix B

### Financials

#### **Funding for Little Green Steps WA Cockburn Contract - Year 1 (1st September 2023 - 31st May 2024)**

- **Income** exc GST  
\$33,657.60
- **Expenses** exc GST
  - Education and Admin Support Salaries - \$18,857.40
  - Presenter fees - \$375
  - Catering - \$117
  - Total expenses = \$19,349.40

#### **Funding for Little Green Steps WA Cockburn Contract - Year 2 (1st September 2024 - 31st August 2025)**

As per the grant agreement AAEEWA request that an extra 0.5% Superannuation and 3.4% CPI (Perth March Quarter 2023 to March Quarter 2024 percentage change) be added to the Year 1 funding.

Thus Year 2 funding request is \$34,975.97 exc GST.



This is our submission requesting ongoing funding for the Cockburn Men's Shed Coordinator position.

We have submitted this application in 2 parts.

Part 1 comprises what the current arrangement is and how we have managed the funding for the past 3 years, with an emphasis on the FY 23/24:

- 11 The established KPI's for 2023/2024 and how we have complied with them.
- 12 Value added to the City of Cockburn's investment.
- 13 The Annual Report for FY22/23, which is the latest available. The financial statements for that year are listed on pages 21-26.
- 14 Financial Statement Profit & Loss (Income and expenditure) for the period 1 July 2023 to 30 April 2024.

Audited financial statement for 2023/2024 will not be available until approximately August 2024

- 15 Bank Statement Report 30 April 2024.

Part 2 comprises our request for funding, our rationale for that funding and how we will manage that funding. It includes letters of support from various sources.

- 21 An overview on Men's Sheds and what they/we do
- 22 Funding request dollar amount
- 23 KPI's we propose for the next 3 years, each year detailed separately.
- 24 Budget estimates for 2024-2025
- 25 Letters of Support





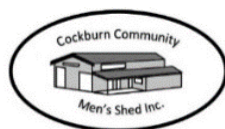
### Key Performance Indicators [KPIs] – 2023/24

|                      | <i>Established KPI 2023/24</i>   | <b>What the Shed has done</b>   | <b>Has the KPI been achieved?</b> |
|----------------------|--|---|-----------------------------------|
| <b>1. Governance</b> | <i>Maintain a high standard of governance ensuring that the Shed does not come under notice for non-compliance or any other matter</i> | <p>During the past reporting period the Shed has:</p> <ul style="list-style-type: none"> <li>Not come under notice for non-compliance or any other matter.</li> <li>Maintained its high functioning Management and Work Safety and Health Committees together with delegated Project Facilitators associated with significant projects and activities.</li> <li>Had its annual audit undertaken [financial reporting presented fairly] as well as reporting and acceptance by the Australian Charities and Not-for-profit Commission including and on behalf of Government of Western Australia Consumer Protection Division. This includes legislative compliance with the six internal and four external reportable standards.</li> <li>Our shed was one of the WA sheds involved in an 18-month study undertaken by Curtin University – ‘What Makes a Thriving Shed’.</li> <li>Our shed excelled in all eight identified areas.</li> <li>Continued to review of all operational documentation including, but not limited to Constitution, Codes of Practice, Policies including operations, machine/equipment, safety and health.</li> </ul> | YES                               |
| <b>2. Membership</b> | <i>Increase membership at a minimum rate of not less than 5%, that is greater than 107.</i>  | <p>As at 30<sup>th</sup> May 2023, the equivalent full time membership was 107. The current membership is 113 as of April 30, 2024. This equates to an approximate increase of 5.4%.</p> <p>We have consistently throughout the whole 6 years of operation at the current location added approximately 14 new members each year. To these figures can be added Associate membership which are persons who undertake short instructional/practical courses [4-week duration – 12 hours].</p> <p>Currently this year we have had 33 attend with two more planned in the following two months.</p>   | YES                               |

|                               |  |  |            |
|-------------------------------|--|--|------------|
| <b>3. Financial Stability</b> | <p><i>Continue to seek sponsorships, grants and/or donations together with sale, repair of products and activities, such as, but not limited to Shed Open Day, sausage sizzles, Rotary Spring Fair, raffles.</i></p> <p><i>Contribute to increasing the net worth of Shed facilities and equipment by:</i></p> <p><i>Installation of new and upgraded electrical systems.</i></p> <p><i>Acquiring additional equipment and hand tools.</i></p> <p><i>Upgrading facilities on the mezzanine floor.</i></p> <p><i>Upgrading benches in hand tool workshop.</i></p> <p><i>Upgrading external storage facilities – patios.</i></p> | <p>The Shed has continued to operate from a sound financial base. This year saw the culmination of previous year's efforts in increasing the net worth of the building by over \$100,000, a goal achieved by successful grant funding, and ability to absorb changes in circumstances and many volunteer hours. Further, by having well-structured planning through OKR's - strategic and operational., budgets, effective recording/reporting systems [e.g. MYOB] and monitoring [Management/Work Safety and Health Committees/ project meetings, the Shed has all the above in place and functional.</p> | <p>YES</p> |
| <b>4. Activities/Options</b>  | <p><i>Continue to Increase the variety and number of activities and options for members and community diversification [training/instruction in particular] to further assist community requests. Proposed a minimum of 8, which will include 5 with the recently formed partnership with 'Creative Wellness for First Responders' [ Police, Ambulance and Fire Brigade personnel].</i></p>   | <p>The Shed continued to increase the number of activities/options for members and members of the public. 8 projects in total have been completed or planned for the current reporting period. We hope to reach that number by October 2024 despite the non-availability of the mezzanine floor. The upskilling of members enables them to undertake greater and a wider variety of projects.</p>  | <p>YES</p> |

|   |   |  |            |
|---|---|--|------------|
| <b>5. Community Projects and Activities</b>                             | <p><i>Continue to increase Shed's contribution in the production of products, activities etc as a minimum 5% based upon 2022/23. Further community engagement and participation by increasing the number of partnerships and/or enhanced collaborations to translate into greater use of the Shed and its facilities. This to be achieved by for example but not limited to by those tentatively approved:</i></p> <p><i>Mental Health Week Breakfast</i><br/> <i>Shed Tours by various groups</i><br/> <i>Rotary Spring Fair</i><br/> <i>Shed Open Day</i><br/> <i>External visitations to various organisations</i><br/> <i>Undertake joint diversity projects/tuition at the Shed or externally with organisations, schools etc as well individuals.</i></p> | <p>continued to contribute resources to deliver by way of time, material etc requested products etc that estimated added value to the community. In the FY 2022/23 members undertook approximately 3300 hours of volunteer work. From 1 July 2023 to 30th April 2024 members undertook approximately 3300 hours, with another 350-400 hours expected to end on June 2024. This is an anticipated increase of 15%</p> <p>– The mental health Breakfast was held on Wednesday October 11 and was hosted by the Shed in conjunction with local community co-hosts.</p> <p>- Rotary Spring Fair was attended on Sunday October 29. This generated interest in the Shed from the public, as well as showcasing our projects.</p> <p>– Shed Open Day was held on Sunday March 24, 2024 - Hosted by the Shed together with co-hosts and sponsors with approximately 1000 attendees.</p> <p>- Shed volunteers have attended Oberthur Primary School to mentor young boys</p> <p>Guest speakers have attended on key items etc as requested by members.</p> | <p>YES</p> |
| <b>6. Nominated Priority Groups - Disadvantaged [Community Support]</b> | <p><i>Ensure that as far as is practicable that support is provided to a greater number of agencies, organisations, in particular not-for-profit, schools etc. as well as those who they assist.</i></p>  | <p>Continued to provide support to agencies and organisations, in particular not-for-profit such as:</p> <ul style="list-style-type: none"> <li>· Dept of Justice – Community and Youth Justice</li> <li>· Disability Service organisations [Activity provider]</li> <li>· RSL [Cockburn Sub-Branch]</li> <li>· Sailing On [Mental health and wellbeing provider for Veterans]</li> <li>· Centrelink [Voluntary activity provider]</li> <li>· Schools (Oberthur Primary boys group)</li> </ul> <p>and others on a less formal basis usually as a one off and of short duration</p> <p>The support provided to-date equates to approximately 620 hours. For FY 2021/22, the hours were 580, a 6.9% increase.</p>  | <p>YES</p> |

|   |  |   |     |
|---|--|---|-----|
| 7. Work Safety and Health                           | <i>Continue to maintain a high standard of well-being, safety and health within the Shed and other activities undertaken.</i>  | <p>The Shed has only recorded minor incidents but <del>no</del> near misses, accidents, or exposures to hazardous substances since being established at the current location. This has been achieved by having an appointed Shed Co-ordinator/Project Manager who oversees a structured training approach in conjunction with a WS&amp;H Committee, comprehensive policies, and operating procedures. This is complimented by individual machine/equipment use competency testing coupled with regular machine/equipment inspections and maintenance.</p> <p>Regular evacuation exercises based upon staged mock incident/accident or duress emergency were conducted throughout the year.</p> <p>The Shed has continued to provide a high level of training/ instruction with some being provided by external expertise.</p> <p>'Toolbox' discussions were provided on key operational safety, health and well-being subjects.</p> <p>* This is worthy to note and is particularly relevant, because since moving into the new Shed in June 2018, our membership has increased from 30 to 117 and the complexity of the equipment has increased.</p> | YES |
| 8. Seminars, Toolbox Discussions and Guest Speakers | <i>Continue to provide to members and others, as a minimum six sessions each year, on identified key areas to further enhance knowledge, particularly changing of circumstances, health and wellbeing.</i> | <p>Nine toolbox discussions this year [2023/24] were in the following areas:</p> <ul style="list-style-type: none"> <li>Financial and Life Planning, Legal – Wills [changed circumstances], Enduring Power of Attorney and Enduring Guardianship</li> <li>Mental Health – Alzheimer's, Men's Sheds of WA - Health Co-ordination</li> <li>Medical Services within Cockburn Central, Cancer Council</li> <li>Dockers football club health and wellbeing advisor, advising on good eating habits, correct aged appropriate exercise regimes and personal wellbeing</li> </ul> <p>In addition, sessions were conducted on:</p> <ul style="list-style-type: none"> <li>Use of various pieces of equipment and hand tools, Paint and varnish, Resin use</li> <li>Facilitation and provision of assistance to other Shed's [5] based upon the Shed's well-regarded operations – both physical and governance</li> <li>Hosted Men's Shed WA – Southern Metropolitan Zone Meeting with fifty-five shedders in attendance.</li> </ul>   | YES |



### Value Added to Investment.

The investment that the City of Cockburn has made to the shed through the Coordinator donation has enabled the Shed to participate in community events, undertake projects for various organisations and individuals throughout the City of Cockburn, while also allowing the members time to complete their own projects. The table lists the value added to the City of Cockburn's current investment, through each of the Shed activities.

| City of Cockburn – Shed Co-ordination Contribution |        |                     |
|--|--------|---------------------|
|  | Hours  |                     |
| 2021/22  | 42,462 |                     |
| 2022/23  | 54,854 |                     |
| 2023/24  | 58,036 |                     |
| <b>Total</b>                                       |        | <b>\$155,352.00</b> |

| Men's Shed Contribution                            |              |            |                      |
|--|--------------|------------|----------------------|
| Community Service – Projects and Activities        |              |            |                      |
|  | Hours        | @ \$40/hr* |                      |
| 2021/22  | 2425         | \$ 97,000  |                      |
| 2022/23  | 3300         | \$ 132,000 |                      |
| 2023/24  | 3600         | \$ 144,000 |                      |
| <b>Total</b>                                       | <b>9325</b>  |            | <b>\$ 373,000.00</b> |
| Members Volunteering, Including Shed Enhancements. |              |            |                      |
|  | Hours        | @ \$40/hr* |                      |
| 2021/22  | 5650         | \$ 226,000 |                      |
| 2022/23  | 5800         | \$ 232,000 |                      |
| 2023/24  | 6000 [est]   | \$ 240,000 |                      |
| <b>Total</b>                                       | <b>17450</b> |            | <b>\$ 698,000.00</b> |
| Members Personal Projects                          |              |            |                      |
|  | Hours        | @ \$40/hr* |                      |
| 2021/22  | 850          | \$ 34,000  |                      |
| 2022/23  | 1000         | \$ 40,000  |                      |
| 2023/24  | 1100 [est]   | \$ 44,000  |                      |
| <b>Total</b>                                       | <b>2950</b>  |            | <b>\$ 118,000.00</b> |

The 3-year Rate of Return to the City on the Coordinator salary can be seen as what has been paid against what has been returned to the community and/or to the Shed members through the various activities of the Shed.

There has been 2.5 times (approximately) financial return on the investment by the City of Cockburn.

These figures do not take into account any increase in the wellbeing, mental health, self-confidence and self-importance of the members.

\* \$40 per hour as per the Volunteering WA guidelines

Document 13 Annual Report 2022-2023



# ***ANNUAL REPORT***

## ***2022/23***

***Financial Reporting and Statements – Pages 20-26***

## Contents



|  |    |
|--|----|
|  | 1  |
| <b>Chairman's Message</b>                                    | 4  |
| <b>Operational Overview</b>                                  | 5  |
| Communication:   | 5  |
| Capacity Building and Diversity – Staged Approach            | 5  |
| Strategic and Operational Planning – [2019/20 to 2022/23]    | 6  |
| Finally Finished Day – Tuesday March 7                       | 6  |
| Asset Stocktake and Electrical Equipment Testing and Tagging | 6  |
| Community Projects and Activities                            | 7  |
| Members Volunteered Hours                                    | 7  |
| <b>Public Events – Special Programs</b>                      | 7  |
| <b>Governance</b>  | 7  |
| Continuous Disclosure  | 7  |
| Constitution   | 8  |
| Constitution and Associated Documents - Reviews              | 8  |
| Shed Co-ordination and Project Management                    | 8  |
| <b>Proposed Priority Actions – 2023/24</b>                   | 9  |
| Financial Planning   | 11 |
| Membership   | 11 |
| Work Safety and Health                                       | 11 |
| <b>Highlights</b>  | 12 |
| Mezzanine Floor  | 12 |
| Equipment - Acquisitions and Installation                    | 12 |
| Hand Tools - Acquisitions                                    | 12 |
| Shed Operational Enhancements                                | 12 |
| Pride of Workmanship Awards                                  | 13 |
| Southern Metropolitan Zone Meeting - April 14                | 13 |
| <b>Community Projects and Activities</b>                     | 13 |
| Projects:  | 13 |
| Number of items built and/or projects commissioned.          | 14 |
| Members Personal Projects                                    | 14 |
| Activities with Community Groups                             | 14 |
| Shed Open Day – Sunday March 26                              | 14 |
| City of Cockburn RSL sub-branch                              | 15 |
| Other:   | 15 |
| Induction/Familiarisation/Training                           | 15 |

|  |           |
|--|-----------|
| Other Shed Activities .....                                      | 16        |
| Visits by .....  | 16        |
| Shed's External Endorsements .....                               | 16        |
| Approved Centrelink Organisation .....                           | 16        |
| People with Disability – Activity Provider .....                 | 16        |
| Department of Justice – Community and Youth Justice .....        | 16        |
| Industry and Commercial Assistance .....                         | 16        |
| Building a Strong Community Sector Project.....                  | 16        |
| Shed's Community Support .....                                   | 17        |
| Information Technology – Computing Requirements.....             | 17        |
| Comprehensive Insurance Renewal .....                            | 17        |
| Property, Plant and Equipment .....                              | 17        |
| Shed Memberships.....  | 17        |
| Relationships .....  | 17        |
| Donation/Grant Funding.....                                      | 17        |
| Partnerships and Sponsors.....                                   | 18        |
| Advisors.....  | 18        |
| Appendices .....   | 19        |
| Appendix 1 - General Reporting Information .....                 | 19        |
| Appendix 2 - Financial Reporting .....                           | 20        |
| Appendix 2.1 .....   | 21        |
| Appendix 2.2.....  | 24        |
| Appendix 3 - Key Operating Information .....                     | 26        |
| Appendix 4 - Shed Management.....                                | 27        |
| Appendix 5 - Summary of Achievements – 2019 -23 [Estimated]..... | 28        |
| <b>Schematic Overview .....</b>                                  | <b>29</b> |





## Chairman's Message

The year 22/23 has been one of expansion for the Shed.

We concluded several major projects, which culminated in a "Finally Finished" Day celebration at the Shed in March 2023, attended by Shed members, City of Cockburn employees and councillors, Men's Sheds of WA (MSWA) representatives, and invited interested guests.

The projects that we finished have been listed elsewhere in this document so I will not go into detail, but it was the result, in some cases, of several years' work to get those projects finished. One exception is the mezzanine floor, which is an ongoing project as there are still some compliance requirements to be met before we can access that area. Many Shed members and advisors contributed to those projects which have now enhanced the operational capabilities of the Shed and Shed members. I do acknowledge the major contribution of Plumbers Inc., Austal Ships, the Dept of Communities (through the office of David Scaife MLA) and the City of Cockburn who assisted with those projects with significant contributions of cash, goods or hours of their time. Each individual project was managed by a Shed member who volunteered for that role, so a special thank you to Scott Cavanagh, Chris Holliday, Garry Underwood and Mark Downey for the many hours of work they put in for the benefit of all Shed members.

The Shed continues to interact with other local organisations, and this financial year we have delivered 2 resin courses, one for the local seniors' centre and one for Shed members, a mental health breakfast for members with invited guest speakers, a 2-day workshop for first responders, as well as constructing many items for local schools, retirement villages, and other establishments located within the City of Cockburn.

We attended the Rotary Fair in late October 2022 where we showcased our skills by having items for sale, as well as giving an opportunity for potential members to see what we are about.

The annual Christmas Dinner was held at one of the local taverns and all feedback on the event was positive, so much so that we have re-booked for December 2023.

In conjunction with Cockburn Rotary, we initiated a new Shed award, which we called a "Pride of Workmanship" award. This acknowledges Shed members for a contribution to the Shed above what is expected. There were 11 recipients of this award, the large number due to this being the first year of the award and the large number of projects that the Shed completed. We hope to make this an annual award, albeit with a smaller number of recipients.

The second of what has now become our annual Shed Open Day was held in March 2023. For the event we received grant funding from MSWA, as well as contributions in the form of vouchers, goods and cash from several local organisations. We raised over \$5,000 on the day, all of which has gone back into the Shed account for the benefit of members and community activities and projects.

We hosted a Men's Shed of WA (MSWA) zone meeting in April 2023, which was attended by 60+ Shed members from the southern metropolitan area. This Shed was the envy of many who attended, both for its equipment, the way it is organised and for the gourmet lunch that we provided.

That day and the other events we hold throughout the year would not be possible without the generous giving of time and expertise by the members of the Shed and I would like to acknowledge their ongoing commitment to make this Shed better each year.

This Shed continues to grow both in numbers, equipment, and most importantly, status in the community. We have almost daily visits from City of Cockburn locals who have heard of us and want something repaired, made or refurbished. We have done this without losing our primary *rason d'être*, the mental and physical wellbeing of men.

This year has been challenging for many established and new members and I know that the Shed makes a positive difference not only to the men who attend, but also to their partners, family and friends.

In closing, I would like to thank all those members who give continuously their time and expertise for the benefit of new members, people in the community, and other Sheds who seek assistance from us.

*Michael Murphy*

## Operational Overview

The Executive would like to again congratulate all for the substantial outstanding progress and achievements this financial year. At the beginning of this, our fifth year at 2 Sullivan Street, Cockburn Central, we embarked enthusiastically to finalise our initially established Strategic Plan and take the Shed to a fully operational level. To achieve this included the initial following key elements:

Ensuring there was a strong 'TEAM' environment by -

- ❑ Maintaining strong membership communication
- ❑ Enhancing the Shed's corporate governance platform
- ❑ Providing financial stability by –
  - Maintaining/increasing membership – Increased from 109 to 119 (as of June 30, 2023). This is an increase of 9.2%.
  - Retaining existing funding [carried forward 2021/22] and gaining further funding [2022/23] which enabled \$30952 to be carried forward with approximately \$25000 committed to on-going operations and proposed Shed enhancements.
  - Undertaking community projects/activities
  - Procuring donations, sponsorships, and fundraising
- ❑ Ensuring Shed operations – community based - were enhanced by –
  - Providing a safe and friendly environment to come together, work on personal and community projects as well as participating in various social and hands-on activities.
  - Having structured operational components, activities and diversity which assisted and influences the health and well-being of members.
  - Management being pro-active – forward thinking and planning strategically, operationally and financially.
  - Continuing member involvement/consultation, providing increased functionality.
  - Increasing capacity and diversity – member, community, and partnership involvement.
  - Ensuring all remain safe and healthy - Shed co-ordination and effectiveness.
  - Ensuring all are inducted, instructed, and trained on all equipment and tools that members chose to use.
  - Providing heightened information on key issues which impacts the members.

Details of what has been achieved over the past five years is contained at Appendix 5, and the following was undertaken this reporting year.

### Communication:

Comprehensive agendas, minutes and associated material of all meetings together with stipulated required actions were provided to members. Those meetings included:

- Management committee
- Work safety and health committee and inspections
- General meetings
- Strategic, operational, project/activity and financial planning.
- Project, event and activity management

Comprehensive minutes and notes associated with all other meetings and/or working notes were circulated to members.

Also, of equal importance these were complemented by:

- Toolbox discussion on identified items of interest undertaken by either guest speakers and/or members.
- Daily stop-work morning tea breaks – excellent chatter sessions
- Chairman's and Shed Co-ordinator's newsletters and special notices.

### Capacity Building and Diversity – Staged Approach

In June 2019, the Executive and management committee together with members developed and endorsed a three [3] year Strategic Plan -2019/20 to 2021/22. This was coupled with budget formulation and endorsement for each financial year providing the basis, focus and structure to sustain good management, including the pursuit of additional funds [e.g., donations, grants, sponsorships and other sources]. This was further complimented by purchased and/or donated equipment, tools, material, consumables as well as pro-bono personal expertise and time. These were identified as the cornerstone to move forward with purpose to achieve meaningful outcomes. The outcomes for the previous four years were reported upon each year. However, due to COVID and consequential delays the latter projects [ four significant ones] completion were delayed with finalisation on most in March 2023.

### Strategic and Operational Planning – [2019/20 to 2022/23]

The management executive continually undertook reviews of the past and current strategic and operational plans to ensure that the Shed remained focussed on what had been agreed. Both the strategic and operational plans for 2022/23 were endorsed by the management committee and circulated to all members as well as being tabled at the 2022 AGM. This included the previous plans being extended due to previous COVID restrictions and material and equipment availability. This would see the finalisation of all what had initially been planned to be achieved. It was determined that the plans for 2022/23 were more than adequately met. The Finally Finished Day confirmed this. Cockburn community.

To achieve these excellent project outcomes the Executive and Management Committee sought to maintain strong governance to:

- ensure accomplishments were carefully planned, designed, costed, budgeted and monitored,
- appoint individual Project Facilitators and teams with delegated authority,
- have appropriate approvals sought as and when required, and
- Work [previously Occupational] Safety and Health Committee working co-operatively to ensure all statutory requirements were met particularly achieving NO incidents, near misses, accidents or exposures to any hazard.

This was accomplished by the efforts of all who are to be commended.

It was determined in May 2023 that for the next year [2023/24] that it be a year of consolidation with all the smaller identified activities, tasks including some facilities being refurbished.

Further, as all major plans had been accomplished a comprehensive review of the forthcoming Strategic Plan [3 year] and translated yearly into an Operating Plan including associated income and expenditure budgets will commence in February 2024 and presented for endorsement in June.

To achieve excellent outcomes the Executive and Management Committee maintain strong governance to successfully plan, finance, and deliver but not limited to the Shed's capacity including facilities, equipment, programs and activities that ensured a continual focus on remaining efficient, effective, and resilient. Programs where appropriate to include but not limited to men's health and well-being.

### Finally Finished Day – Tuesday March 7

In recognition of what had been achieved it was determined to show case and thank all by having this special event. Chairman Michael Murphy welcomed all and the asked long time Shed member and proud Jabirr Jabirr man Gary Clark to give Welcome to Country.

Chairman Mike then provided an overview of the special day's purpose and outlined what had transpired after four and a half years of extremely hard work and dedication by members and advisors together with many benefactors who made it possible for the Shed to finally complete its initial strategic plan. Details of this is shown Appendix 5 which includes initial funding, shed co-ordination, acquired assets/improvements, donation and grant funding.

In addition, detail of members volunteering, community service [projects and activities ] and members personal projects. Further the Shed would not be what it is today without the backing and continual support of the City of Cockburn and Rotary Club of Cockburn. We are also very grateful for the time that our Advisors give us.

- Richard Vernon from Vernon Design Group, who assists with upgrades to the shed facilities
- Mark Hill from Trove Advisory Group, who assists with financial matters and auditing
- Glen Giles from Taylor Smart lawyers – legal and statutory matters

All have made significant contributions to the Shed in their respective areas of expertise, which enables the governance of this Shed to be the envy of every other shed in the world (personal opinion).

As a conclusion the final four major projects were officially commissioned, which were:

- New lift,
- Stairs and balustrading giving access to the mezzanine floor.
- Upgraded dust extraction unit, and
- Replacement of the original power supply switchboard with a much larger capacity unit.

All contributors are detailed in the Chairman's message.

### Asset Stocktake and Electrical Equipment Testing and Tagging

In early January, the annual stocktake was undertaken which resulted in ensuring all assets were independently numbered and catalogued. In addition, all electrical equipment, appliances, and cords were checked, tagged,

equipment that required testing was conducted as and when required throughout the year. For the latter we are most appreciative of the work undertaken by electricians Ken and Garry.

### Community Projects and Activities

The Shed has continued to demonstrate its social responsibility and has been actively engaged in community projects. All members who attend the Shed are encouraged to assist with these projects and the feedback received from those who we have been assisted has been overwhelmingly positive.

Based upon a conservative estimate of hours [3300] the community involvement of the Shed has increased by approximately 875 hours, a 36% increase over last year 2021/22.

### Members Volunteered Hours

The Shed would not be in the position it is today without significant sacrifice by members who willingly volunteer their time to ensure that the Shed is the best it can be. The volunteered hours have this year again increased, brought about by upgraded Shed facilities, increased activity [members and external] and training of existing and new members on equipment and tools. Further, there continues to be more significant requests from the public for assistance to undertake small jobs e.g., restoration etc. due to insufficient staff or the high cost asked to do the task. In this regard the Executive wish to acknowledge the contribution which is estimated to be in the order of 5890 hours compared to 5650 hours in 2021/22 – an increase of just over 3%.

Another significant contribution is that most of the upgrading, installations, repair and maintenance of all the Shed's assets were undertaken by suitably qualified and /or skilled members and for this we are indebted to you as it saves considerable expenditure which can be redirected.

### Public Events – Special Programs

The Shed conducts at either the Shed or at a requested location events of various durations up to 4 weeks which were as follows:

- DIY – Basic Home Maintenance Program for Women

Eight women participated in this very popular program conducted at the Shed. A letter of commendation was received regarding the high standard and practicality of program. Further all those associated with the planning and execution.

- Cutting Boards – preparation and resining

Ten women participated and overwhelming enjoyed the event. This has led to two more events being scheduled before the end of this financial year.

- Creative Wellness for First Responders – Police, Ambulance and Fire Brigade Personnel

Several one-day events were held where all participated in producing small timber items. Continuing programs have been agreed and are being scheduled for the forthcoming year.

### Governance

The Shed has continued to maintain a high standard of governance ensuring that the Shed did or does not come under notice for non-compliance or any other matter. During the last reporting period the Shed has:

- maintained high functioning Management and Work Safety and Health Committees together with delegated Project Facilitators associated with significant projects and activities.
- had its annual audit undertaken [financial reporting presented fairly] as well as reporting and acceptance by the Australian Charities and Not-for-profit Commission regarding legislative compliance.

In addition to the general governance which the executive and management committee continually exercise, continued to undertake comprehensive reviews to determine to the extent to which the Shed was compliant with the finalisation of the major projects as outlined in their original management plans, donation and grant conditions and . It is pleasing to note that all obligations were fulfilled.

Also, as detailed below the Constitution and associated documents were reviewed. This is coupled with the review of operational documentation [amendments and development of new procedures etc] to ensure relevance legislative and operational compliance.

### Continuous Disclosure

One of the Shed's principles is continuous disclosure about actual and/or potentially disclosable matters or events as and when they arise to enable members to make informed decisions or provide feedback. All major matters related to policy and/or operating procedures are referred to a management committee meeting for resolution and action. Members are kept informed by comprehensive management and work safety and health minutes and other communications, as well as the Chairman and/or Shed Co-ordinator's newsletters and messages.

The Shed continues to remain strategic and focused on the key elements of its constitutional objectives, vision and values which translates into continuing positive outcomes in the best interests of members and significant others. These outcomes include:

- Safeguarding rights through strong advocacy and consultation;
- Promoting equality by way of inclusion to enable individual needs to be better met.
- Enhancing quality of life [all aspects] and promoting independence.
- Assisting the further development and sustainability of an individual's and/or family's capacity.
- Developing and maintaining strong and sustainable collaborative partnerships.
- Advancing knowledge, in the pursuit of change and good practice.
- Encouraging action on issues that affect members and others that are systemic.
- Acquiring funds and donations to provide for, but not limited to, needs such as major enhancements, equipment tools, programs, services, and amenities.

As in the past, to achieve the best outcomes the Shed has continued to use a wide range of strategies, actions, and support to effectively meet each identified need by taking an enthusiastic and pro-active approach.

### Constitution and Associated Documents - Reviews

Continual reviews of the constitution and associated documents [Legislation, Codes, Policies, Operating Procedures/Forms – Financial, Work Safety and Health -2021 [previously Occupational Safety & Health], General, Agreements and Memorandum of Understandings] was undertaken. Consequential amendments as well as policy and operating procedures were considered and endorsed which has enabled the Shed to better meet its governance obligations. It should be noted that the daily operation of the Shed has not been impeded by any of the changes.

The Federal legislative changes relating to Deductible Gift Recipient [DGR], and Goods and Services Tax [GST] endorsed by the Australian Taxation Office [ATO] enabled the Shed to become a registered charity and endorsed Designated Gift Recipient [GST exempt], which has assisted in achieving greater benefits.

To ensure that the Constitution continues to be effective a review commenced in May with the recommended changes circulated to members for consideration. Feedback was received and it was resolved on June 13 Management Committee meeting that the recommended changes be put to members by way of a 'Special Resolution' at the planned General Meeting on August 8. Note: This was undertaken, and the recommended changes endorsed. Currently awaiting approval to issue from Dept. of Mines, Industry Regulation and Safety – Associations and Charities Branch.

### Shed Co-ordination and Project Management

This year has once again been significant, which seems to have been a recurring theme over the last few years despite COVID and the changing requirements placed on the Shed by state and/or local government statutory changes.

Again, all are grateful for the efficient and effective day to day functioning of the Shed due to the efforts of the Executive, Management Committee members, Shed Co-ordinator, project facilitators and members. The Shed's reputation within the community is recognised as being well run and efficient. Our sincere thanks to all.

The key to this, as appreciated by the Executive, members, the public and significant others is having the same Co-ordinator. Donation approval by the City of Cockburn was given on August 12, 2022, to enable the Shed to continue with the paid co-ordinator (contractor). Contained within the approval was allowance to increase the number of operational hours by a further 4 hours from 26 to 30. Consequently, we have seen a significant increase in Shed output and subsequent contributions. We are most grateful for the increase.

The Shed began the financial year with operational restrictions in each of the workshops due to the four major projects partially way through or commencing together with required changes such as redefined equipment and work bench layouts. This necessitated new workbenches and modification as well as much electrical work due to the changed out electrical power board. The new board has been configured so that when any one of the duress emergency buttons are activated, power to all the equipment and dust extraction system shuts off automatically.

Members again availed themselves to outside events, including trips to York and the York Men's Shed, as well as Donald May's Heritage House for morning tea where a vintage pedal organ that was restored by long time Shed member Michael Manning, donated by our Shed to theirs was exhibited. There were also trips to Dowerin Field Day, Whiteman

holidaying around the state or country.

Internal projects to enhance the Shed members experience continue. Members finalised the construction and fit out of the extensive shelving system in the office enabling the display of items that are for sale. We are continuing to progress approvals to access the mezzanine floor and increasing the outside undercover storage areas.

We continued to engage with the local community in several areas and constructed projects for local schools, various sporting clubs, Lions and Rotary clubs, the RSL, aged care facilities and general members of the public with examples detailed below. Due to almost no restrictions because of COVID, significantly more projects, (more than one hundred) were completed. A brief sample of what was achieved are:

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Playground activity equipment – wooden, train and carriage and seated boat</li> <li>• Mailboxes [2] for primary school</li> <li>• Baseball pitching mounds.</li> <li>• Climbing frames</li> <li>• Display table for the Cockburn Seniors Centre</li> <li>• Morning tea wheeled cart and bus shelter for an aged care facility</li> <li>• Ice cream cart for RAAF</li> </ul> | <ul style="list-style-type: none"> <li>• Ashes urns</li> <li>• Double seats</li> <li>• Mud kitchens</li> <li>• Play tunnel.</li> <li>• Bookcases</li> <li>• Baton holders – Employee recognition certificate holders</li> <li>• Lip balm holders for a local business</li> <li>• Flowerpot display stand on wheels</li> </ul> |
|--|---|

This is just a sample of the projects we have completed this year despite restrictions due to four major capital items being installed.

Throughout the year, we again hosted members of the public who are under work orders for such things as unpaid fines. This has been coordinated through the WA Justice Department and the people who attended assisted with gardening duties, general cleaning of the Shed area and sorting and stacking of donated wood.

We have had continued interest in what the Shed stands for and the activities undertaken and as such we have had five groups visit as well as many others.

While this Shed continues to evolve and while we may increase the size of the membership, our basic tenets of providing a safe space for men of all backgrounds and ages remain.

The continued strong held view is that a paid Co-ordinator, who also undertakes the project management role, creates substantial benefits to both members and stakeholders which are many, varied and well documented in various documents. Suffice to say is that the dollar amount paid is more than recouped in many ways, some easy to assess but more difficult to quantify. For this the Executive and all members sincerely thank the City of Cockburn for their continued support. This funding, as acknowledged, will enable the Shed not only to expand its role but further enhance the community work it undertakes within the City.

### Proposed Priority Actions – 2023/24

At the June 10 Management Committee meeting it was resolved that the ten priority actions provide guidance for the forthcoming year focussing on consolidation.

1. Continue strong governance to successfully plan and deliver programs that will ensure a focus on remaining efficient, effective, and resilient, being always mindful of the Shed's primary role in enhancing men's physical and mental health.
2. Meet or exceed the ten [10] key performance indicators identified by the City of Cockburn to enable their continued donation to cover the annual cost of co-ordination and assist with the cost of administration in overseeing the Shed's operations and services within the Cockburn community.
3. Continue to be vigilant with the financial accounts of the Shed, and pursue sponsorships, grants and/or donations (including pro-bono work of both labour and material) to work towards financial self-sufficiency.
4. Provide to the City of Cockburn annual reports regarding its approved donation funding towards meeting the annual Shed co-ordination and administration costs. The report for 2022/23 [second report of agreed three years] will detail the progress towards meeting specified key performance and those proposed for 2023/24.
5. Finalise second strategic plan [2023 - 2025] '*Building Capacity and Diversity*' including but not limited to:

have been carried forward due to COVID and subsequent non-availability of the equipment and materials.

- Tasks
  - Mezzanine floor fit out – Lift, stairs, electrics and furniture,
  - Electrical power distribution board upgrade – including additional equipment outlets, circuit breakers, power outlets,
  - Dust extraction system – enhancing electronic controls within the Machine Workshop where dust extraction unit is installed.
  - Upgrading of Emergency/Evacuation system on Mezzanine Floor associated with lift and stairs installations.
  - Enhancement of north and south patios on containers
  - Upgrading garden facilities.
  - Enhancement of current Shed facilities and operating conditions by:
    - Continuing to work collaboratively with the City of Cockburn regarding the upgrading and/or maintenance of Council assets.
    - Commissioning of evaporative air-conditioning on the mezzanine floor.
    - Acquiring additional equipment and hand tools.
    - Manufacturing and installing new workbenches in the hand tool and machine workshops.
    - Redesigning and upgrading the hand tools storage store.
    - Upgrading the battery charging facilities for hand operated tools.
    - Establishing emergency evacuation procedures and training prior to the commissioning of the Mezzanine Floor.

- Deed of Lease

Currently the Shed a membership of 119. This has increased from the 30 members in June 2018 when the new Shed was opened – over a 300% increase. It is anticipated that maximum use of current facilities will be achieved within the next 2/3 years.

Current approved numbers for each defined area are:

Office - 75; Workshops Power Tools – 25; Metal – 15; Hand Tools - 23.

The above are all currently being re-assessed due to changes to layouts.

Mezzanine Floor – TBA, as all approvals regarding use are yet to be determined.

As additional alternative activities become available it is anticipated that these will attract maximum participation. Consequently, the Shed will seek:

- Approval to plan and execute increased capacity and activities by City of Cockburn giving permission to grant a lease to the second portion of land within Crown Land Title Volume 3151 and folio 370 Reserve 12243 being part Lot 73 on deposited plan, situated on 2 Sullivan Street, Cockburn Central.
- Corporate sponsorship to help facilitate the desired outcomes.

#### 6. Shed Co-ordination

Seek further three-year renewal donation [2024/25 – 2026/27] from City of Cockburn Donations and Sponsorship program with respect to the continuity of day-to-day operational co-ordination. This donation will enable the Shed to continue operations that benefit not only the members but also the City's residents with whom we interact.

Further, in collaboration with the City of Cockburn's 'Shed' representative review the current nominated KPIs to ensure that the donation request for a further three years [2024/25 – 26/27] meets both the Shed's and Council's expectations.

Continue to undertake a high standard of work safety and health practices to ensure the Shed's excellent record in minimising near misses, incidents, accidents, and exposure to hazardous substances.

#### 7. Further community engagement [inclusiveness] and participation by increasing the number of partnerships and/or enhanced collaborations to enable greater use of the Shed and its facilities. This to be achieved by, for example, but not limited to:

- Mental Health Week Breakfast – October. Hosted by the Shed together with co-hosts.
- Rotary Spring Fair – Sunday October 29
- Shed Tours by various groups etc – Dates as determined after all Shed upgrades have been completed.
- Shed Open Day – Sunday March 24, 2024 - Hosted by the Shed together with co-hosts and sponsors.
- Guest speakers on key items etc as requested by members.

- Undertaking joint projects/tuition at the Shed with organisations, schools etc as well individuals.
- Operating Partnerships
  - Rotary Club of Cockburn
  - Dept of Justice – Community and Youth Justice – activity provider
  - Centrelink – approved service provider
  - Sail-on – Mental health and well-being of serving and/or ex-military service personnel.
  - Cockburn RSL sub-branch
  - Creative Wellness for First Responders – Police, Fire Brigade, and Ambulance Officers
  - People With Disability – activity provider - supported by accredited organisations.
  - City of Cockburn
  - Various not-for-profit organisations and schools – service provider
  - Other on request
- 8. Continue to provide heightened information on key areas particularly health and well-being associated with members.
- 9. Continue to provide and/or facilitate the delivery/access to learning and/or development opportunities for members and/or significant others.
- 10. Continue to provide an increased service to the Cockburn community.

### Financial Planning

Throughout the financial year the Shed has been able to maintain its strong financial position. All proposed expenditure was met and further purchases that were identified were able to be acquired. We are most appreciative of the grants, donations and sponsorships received, funding from community projects [members efforts], open day, sausage sizzles and Spring Fair. The financial position is constantly monitored and reported upon by the Executive at each Management Committee and General Meetings.

In conjunction with the above-mentioned a review of the Shed's financial management and planning was undertaken by way of consultation with the Executive as well as the Shed's key operational workshop members. The initial income and expenditure budget estimates/items [2022/23] were formulated and prioritised and those deemed as essential and high priority were all acquired. More detail is provided in the Treasurer's report under donations, grants and fundraising. Later: The budget estimates for 2023/24 were endorsed at the July 11 Management Committee meeting and presented to members at the August 8 General Meeting.

### Membership

As stated earlier current membership is 119 [June 30], a 9.7% increase. Membership does not include those persons [agency paid employees] who support people with a disability, despite both making significant contributions to the Shed.

The Shed considers it is worthy to again acknowledge the way people with disability, their support worker and/or carer have been accepted and seamlessly integrated. All are thanked for their contribution.

As stated earlier with the ever-increasing membership financial support, the Shed extended the operating hours by 4 hours [26 to 30] each week from October 2022.

On May 10, the Management Committee endorsed as from July 1, 2022, the annual membership fee for 2023/24 be increased from \$110 to \$120 due to much higher insurance, consumable and general costs.

### Work Safety and Health

The Shed has continued to maintain a high standard of well-being, safety and health within the Shed and other activities undertaken.

The Shed recorded several minor incidents but **No** major accidents or exposures this year. This has been achieved by having an appointed Shed Co-ordinator/Project Manager who oversees a structured training approach in conjunction with a WS&H Committee, comprehensive policies, and operating procedures. This was further strengthened by having appointed Project Facilitators with delegated authority. All were highly skilled and competent members. In addition, this is complimented by individual machine use competency testing coupled with regular equipment, tool inspections and maintenance. Coupled with this the Shed has continued to provide a high level of training/ instruction with some



being subjects.

It is worthy of note that the Shed has not lodged any claims since inception and particularly relevant since moving into the new empty Shed in June 2018 and the major and minor works undertaken coupled with an increase of membership from 30 to 119.

Regular evacuation exercises based upon an incident/accident or duress emergency were conducted throughout the year.

### Highlights

To ensure the Shed remained true to its constitutional objects, vision, and values required some measure of how successful we have been. This was done by measuring the achievements, actions, and subsequent outcomes throughout the year.

One of the strategic objectives for the Shed was to strive towards becoming self-funded as well as providing programs and equipment to meet the needs of the members as well as the community. The Shed was opened in June 2018, and it has taken some time to fully equip the Shed with all the required items that were deemed desirable by the members. This was followed by a period of training and instruction to meeting legislative as well as insurance requirements. This has been ongoing with additional pieces of equipment; work benches and capital items being acquired through grant funding, donations, sponsorships and fundraising.

### Mezzanine Floor

All the key functional items, that is lift, stairs, balustrading and air-conditioning have been completed. However, the following are to be finalised to fulfill statutory requirements to enable access to the mezzanine floor:

- Inspection and assessment in accordance with Health [Public Buildings] Regulations by City of Cockburn - City's Developmental Compliance Officer
- Determination of floor utilisation [e.g., storage and suitable activities] due to partial height restrictions
- Provision of Occupancy Permit application together with Certificate of Compliance to be provided by an independent Building Surveyor

Further, the required amended Public Building Certificate will be issued after an approved Occupancy Certificate has been endorsed.

A reassessment of all other existing areas due to the installation the new capital items and redesign, relocation of equipment and installation of additional shelving and work benches also needs to be completed.

### Equipment - Acquisitions and Installation

Replacements -

- Workshop workbenches [wood and metal]
- Upgraded equipment electrical outlets.
- Completed steel framed and timber internal display shelving.
- Garden shed paving and shelving.
- Patios and racking at the end of storage containers.

### Hand Tools - Acquisitions

- Battery operated hand tools associated with wood working - e.g., sanders, routers.
- Variety of hand tools, batteries and chargers.
- Air operated staple gun

### Shed Operational Enhancements

Thanks to all members who used their skills, competencies and knowledge to achieve the significant outcomes which has significantly contributed to the Shed's functionality and wellbeing. Members are sincerely grateful to:

- Michael Murphy [Chairman] and Jack Bernardi [Deputy Chair] for their efforts to ensure the Shed continues to maintain stability and effectiveness.
- Scott Cavanagh who has managed the overall planning, construction and installation of the lift, stairs and balustrading. Also, for the continuous maintenance of equipment in particular the machine workshop.
- Mark Downing - Metal Workshop for all the major steel fabrication associated with the lift, stairs, balustrading and air-conditioning.

- Garry Underwood for the on-going current maintenance, redesign, planning, construction and installation of the electrical power board.
- Ken Spurling for his continuous electrical Shed upgrades, maintenance, equipment, tools testing and repair maintenance
- Peter Pardini for the continuous maintenance of gardens and lawn area and establishment of a vegetable garden
- Chris Holliday for the planning and project management of the upgrading of the dust extraction system
- Brian Cummins and Peter Pardini for the maintenance and cleanliness of internal facilities
- Milan Romcevic for the planning and manufacture of many pieces of requested specialised pieces of furniture.
- Bevan Dellar for his secretarial work and other volunteer hours to achieve grant funding and finalisation of major installation projects.
- Charlie Llewellyn overseeing the use of the wood lathes, training and instruction.
- Kim Gray for overseeing the resin training for members.

Also, our thanks to the City of Cockburn – City Facilities Manager – Property and Assets for the assistance and advice provided to enable a smoother transition to the Shed’s continuing new and upgrading of facilities. As stated earlier, all of this has further facilitated continued financial net worth as well as adding to the variety of what is offered to members and the community.

### Pride of Workmanship Awards

We are pleased that our long-time supporters the Rotary Club of Cockburn joined with us to establish a further award that is Pride of Workmanship. This award is given in recognition of a Shed member who has made a significant difference to the Shed, either with a major contribution to a specific project, or for taking on and assisting with many smaller projects, but over a longer period. The Shed members who received this award have given their time freely for the benefit of the Shed and the other members and without any expectation of reward.

The Award covers all aspects of work performance and ethics, inclusive of quality and quantity of output, customer service, safety, initiative, and sense of responsibility.

The Pride of Workmanship Award also enables the Shed to achieve one of the goals of the Shed, which is to enhance the self-esteem of the members through job satisfaction. Further, it publicly recognises members for this dedication and contribution to both the Shed and the community at large. It is planned to make this an annual award.

Each recipient received a certificate, as well as a \$50 voucher from Bunnings as a small token of appreciation.

Geoff Webb, long time Shed member, lifetime award recipient and Rotary ambassador presented the awards to:

|                |              |                |                  |
|----------------|--------------|----------------|------------------|
| Ken Spurling   | Brian Ward   | Mark Downey    | Scott Cavanagh   |
| Chris Holliday | Eugene White | Milan Romcevic | Allan Follington |
| Gary Underwood | David Jones  | Michael Murphy |                  |

### Southern Metropolitan Zone Meeting - April 14

This was hosted by the Shed with excellent outcomes achieved with 54 shed members from various sheds attending including 3 from Men’s Sheds WA, 30 from other Sheds as well as 21 from our Shed. Variety of defined subjects together with guest speakers and product demonstration. This was coupled with an outline from each Shed as to current achievements as well as what they were working towards. Shed was commended by Trevor Gorey Men’s Shed of WA President on its hosting being extremely welcoming and for the meal that was prepared by Marko and his helpers. All thanked for its excellence.

### Community Projects and Activities

It is considered that the Shed has and will continue to demonstrate its social responsibilities on behalf of the community by undertaking activities and projects where all benefit. For this financial year, this includes:

#### Projects:

With the provision of more workshop space, equipment and members, the number of projects undertaken has increased substantially despite many of the Shed’s facilities being upgraded during operating hours. More than 100 were undertaken and the undermentioned is a sample of what has been constructed, repaired, or refurbished:

- One-off tasks e.g., upgrade, repair of furniture and other products
- Welding – Repair and maintenance of equipment

- Assistance with the clean-up of deceased estates

Number of items built and/or projects commissioned.

With respect to the number of items being built and/or projects commissioned not all are recorded in detail for the following reasons:

- It does not reflect the effort, because second-hand material is used extensively; nor
- does it consider the time for design work as and when required; nor
- the length of time taken to prepare/finish items being constructed, repaired and/or painted. This time can vary, from one to over 30 hours.

The estimated net value of these projects this year is 3300 hours with an estimated value of \$165,000 for 2022/23, compared to 2425 hours with an estimated value of \$121,250 for 2021/22.

Members remain adamant that they do not want this Shed to be run as a business workshop. This is also against the main tenet of the Men's Shed movement, which is the mental and physical health of men. This in no way detracts from the members strong commitment to governance, accountability, and safety to ensure that all operations are efficient, effective, and safe. The members are also passionate about opportunities to learn new skills and in giving back to the community.

Note: Wherever it was practicable to do so, use was made of recycled/donated material and consumables.

### Members Personal Projects

A significant number of members have availed themselves of the facilities to manufacture, repair etc. many items for themselves, family, and friends. The estimated net value of these projects this year, approximately 1000 hours, is between \$30,000 - \$40,000 for 2022/23 compared to 850 hours with an estimated value of \$25,000 to \$34,000 for 2021/22.

### Activities with Community Groups

|  |   |
|--|---|
| <ul style="list-style-type: none"> <li>• Shed Open Day – March 26. Supported by ten co-hosts.</li> <li>• Treeby Primary School</li> <li>• City of Cockburn - many and varied.</li> <li>• Lakelands Senior High School</li> <li>• AGIS Retirement Village</li> <li>• Melville Arts Centre</li> <li>• South Coogee Beach Community Group</li> <li>• Villa Dalmacia</li> <li>• Melville Men's Shed</li> <li>• Native ARC WA [Wetlands Centre]</li> <li>• WA Woodcarvers Association Inc.</li> <li>• Volunteers Breakfast</li> </ul> | <ul style="list-style-type: none"> <li>• Goodstart Early Learning Centre</li> <li>• Campbell Primary School</li> <li>• Bletchley Park Primary School</li> <li>• City of Cockburn – RSL sub-branch</li> <li>• Cockburn Seniors Centre</li> <li>• RAAFA Club Bull Creek</li> <li>• Play Factory</li> <li>• Kardinya Baseball Club</li> <li>• Kalbarri Men's Shed Association Inc</li> <li>• Cockburn Rotary Club</li> <li>• Clean-up of deceased estates etc.</li> <li>• Wellbeing and Health promotional seminars</li> </ul> |
|--|---|

### Shed Open Day – Sunday March 26

This was the second 'Open Day' the Shed organised since locating at Sullivan Street.

The Shed members started making/creating a variety of for the Open Day months prior. On the day approximately fifty items were sold which included but not limited to:

- Chopping boards of various sizes and composition
- Small ceremonial "Game of Thrones" axes
- Wooden turned bowls.
- Garden Seats and Chairs
- Bird houses.
- Metal bottle openers made from old railway spikes.
- Coffee table.

tea, coffee and cake stalls. Several raffles were conducted, and silent auctions and we thank all who provided excellent items. There was even a full-size Dalek that provided thrills for the children!

The day generated just under \$5,000 for the Shed, which we consider to be an excellent result.

Also, our sincere gratitude to our ten co-hosts as well as Men's Shed WA for facilitating our grant. We also extend our sincere thanks to our sponsors Trove Group and Cockburn Integrated Health.

A review was undertaken, and lessons learnt will further assist with pre-planning which has commenced. We are confident that when run again on Sunday March 24, 2024, it will be more successful.

### City of Cockburn RSL sub-branch

The Shed has continued to work co-operatively with the sub-branch on associated projects and activities.

This included conducting the Shed's own Remembrance and Anzac services.

### Other:

Induction/Familiarisation/Training

All members and support persons receive:

- comprehensive safety induction prior to any activity being undertaken in the Shed.
- re-induction/familiarisation on each piece of equipment including specialised hand tools they choose to use.
- instruction/induction on the various pieces of new equipment/tool provided within any of the four workshops

Further enhanced training/instruction was provided associated with:

- Wood turning
- Wood-work – general
- Welding
- Metal lathe use
- Paints and solvents use.

In addition to this qualified and/or skilled members have continued to assist others as and when required to learn new skills or enhance them in other areas listed above. All are thanked for their contributions.

Further, a thank you to the following for conducting specialised training:

- Charlie Llewellyn - Woodturning
- Kim Gray – Use of Resin
- Mark Downey – Welding and fabrication
- Emergency/Duress Control – Random mock evacuations [5] were conducted to ensure all members, trade-persons and/or visitors became familiar with the procedures as well as identifying any required actions and rectifying them. This is conducted and co-ordinated by the Shed Co-ordinator/Chief Warden in conjunction with wardens and members.
- Steve Riley – Metal lathe operation
- Jack Bernardi – Use of paints, varnishes etc

Ten members received accredited First Aid training and all qualified. The training was provided by SETS. Together with other members who have qualified enables the Shed to always have a qualified First Aider on-site. Consideration is being given to conducting 'First Aid Ready' instruction for members in the forthcoming year.

### Seminars, Tool-Box Discussions and Guest Speakers

Continued to provide to members and others as a minimum six sessions each year on identified key areas to further enhance knowledge, particularly changing of circumstances, health and wellbeing.

Nine toolbox discussions were provided in the following areas:

- Personal including financial and life planning.
- Legal – Wills [changed circumstances], Enduring Power of Attorney and Enduring Guardianship
- Mental Health – Alzheimer's
- Dementia
- Cancer Council
- Medical Services within Cockburn Central
- Men's Sheds of WA - Regional Health Co-ordination

In addition, sessions were conducted on:

- Paint and varnish
- Resin use

- Equipment and tool use – rights and wrongs.
- Shed – New equipment, tools and enhancements etc – use and new techniques.
- Various City of Cockburn functions

#### Other Shed Activities

- Cooking demonstration
- Resin demonstration
- Shed Sausage Sizzles [3]
- Sundowner – Shed [1]
- Christmas Sundowner
- New Year's celebration
- Member hospitality Sundowners [3]
- Rotary Spring Fair
- Raffles
- Assisted with Bunnings Father's Day Sausage Sizzle [Thursday evening]

#### Visits by

- Members of other Men's Sheds – local, interstate and overseas
- David Scaife MLA, Member for Cockburn
- Logan Howlett JP Mayor, City of Cockburn
- Tony Brun – Chief Executive Officer, City of Cockburn
- Men's Sheds of WA – Chairman, Senior Project Officer and Regional Health Co-ordinator
- Lions Clubs – Atwell and Jandakot
- WA Guild of Woodturners

### Shed's External Endorsements

#### Approved Centrelink Organisation

The Shed was approved in June 2019 as a non-for-profit-organisation as a 'Work for The Dole' voluntary activity provider and has actively participated with excellent outcomes.

#### People with Disability – Activity Provider

The Shed continues to work closely with organisations that support people with disability which in the majority align with the National Disability Insurance Scheme [NDIS] programs. Those who choose to become members participate and undertake activities of their choice. They are assisted by support workers.

#### Department of Justice – Community and Youth Justice

The partnership facilitates the completion of community work hours ordered by the Courts and is carried out on a weekly basis by assisting with, for example, general clean-ups, disposal of material and sawdust from extraction units and other tasks as determined.

We would like to acknowledge the continued support in the vicinity of 450 hours this year [360 hours 2019/20] provided by the Fremantle Adult Community Corrections Service. The service and contribution are appreciated.

It is indeed a pleasure to support the program.

We are most appreciative of their assistance and all Shed members who assist in this contribution can be justly proud of what they do.

We look forward to the continued partnership.

#### Industry and Commercial Assistance

The Executive expresses their sincere gratitude to all who have assisted by way of professional service, advice, donation of time in kind in the order of 120 hours, material, and consumables.

#### Building a Strong Community Sector Project

The Shed because of its prominence within the community was asked to participate in this research project conducted by Professor Peter McEvoy, Principal Investigator, Curtin University.

The key topics covered were:

- Networks/relationships
- Community contributions – types, extent
- Members – categories
- Communication – members, public at large
- Funding – sources, financial stability
- Access -days, hours of operation

It is anticipated the results will be published and/or presented in a variety of forums.

### Shed's Community Support

It cannot be more strongly expressed to all members, a big enough thank you for your personal efforts and contributions as it relates to the recipients of community projects/activities as well as individuals and families. These efforts have provided excellent outcomes including enhancement of the Shed's place within the Cockburn community.

### Information Technology – Computing Requirements

The Shed continued to extend its computing and communication platforms e.g., Facebook and the Shed webpage. Having acquired the new computer with upgraded software has provide greater flexibility of use.

### Comprehensive Insurance Renewal

Prior to the Shed's policy expiring an independent review was undertaken to ensure that the Shed members, equipment, activities etc. were adequately covered. It was concluded that the past and the proposed current policies offered [public liability and assets] by AMSA were satisfactory. AMSA was the recommended insurer and approved.

### Property, Plant and Equipment

The Shed does not own any property but does have equipment as recorded in the assets register. Stocktake was undertaken on January 4 to verify what had been recorded electronically and is continually updated [acquisitions, sales or write offs]. All the Shed's property plant and equipment are adequately insured.

### Shed Memberships

- Australian Men's Shed Association [AMSA]
- Men's Shed's WA [MSWA]

Membership to the above noted organisations has, as in the past, continued to provide the Shed with ability to network and assist in influencing others to achieve, further and better outcomes.

### Relationships

The Shed, through the management committee has recognised that no single entity can satisfactorily deliver on all challenges and that the best results can only be accomplished through local relationships, the sharing of knowledge and good practices. As such, the Shed thanks those who assisted in further enhancing support to our constituents.

In addition, the Shed is indebted to many individuals who have also assisted by provision of their wisdom, knowledge, time and energy to enhance the Shed's progress. From all this the Shed has a reputation within the community as being well run and efficient. We look forward to the continued sustainability and strengthening of all our partnerships so that the Shed can continually achieve greater benefits by the synergy created.

### Donation/Grant Funding

The Shed's Executive and members sincerely thank all donors and grant funders as listed below. The funds provided have and will continue to significantly enhance the Shed's operational efficiency and effectiveness.

- *Donations*
  - City of Cockburn – Shed Co-ordination
  - Trove Group and Cockburn Integrated Health – Open Day
- *Donation of Equipment*
  - Plummer's Industries – Electrical Power Switch Board
- *Grants*
  - Lotterywest – Upgrading of Dust Extraction Facilities
  - City of Cockburn – Small Events- Banners and 'A' Frames
  - Men's Sheds of WA – Open Day

We have seen what partnership and sponsorship strength can bring to the Shed's overall well-being, particularly that associated with its key projects and activities. Having sound principles has also contributed to:

- Commitment to improve social and cultural outcomes.
- Collaboration
- Mutual trust and respect coupled with openness and transparency.
- Recognition of the value that collective contributions can make.
- Continuity of commitment that make projects and/or activities more sustainable.

The Executive and members wish to acknowledge everyone and thank all for their contributions that takes many different forms and the difference together you have helped us make.

### Advisors

The Shed retained its previous nine advisers but added another two who have assisted with advice in the following areas. This has enabled the Shed to continue maintain and enhance its high level of governance.

- Installations – lift, stairs, balustrading, building redesign. [Building Design]
- Accounting – Legislative and ATO changes, MYOB - [Financial and Accounting]
- Constitution and operations [venue hire agreement/employment/policy enhancements] - [Legal]
- Training – [First Aid]
- Work Safety and Health – [previously Occupational Safety and Health]
- Medical - Health and Wellbeing
- Mental Health
- Optometry and Audiology
- Personal Financial and Lifestyle Planning
- Facebook, Webpage, and use of Cloud facilities [Information Technology]
- Disability [Disability and associated services including NDIS]

The advice particularly this year was again significant because of redevelopment and changes regarding the major works brought about in the main by COVID well as the project's degree of complexity. Further, as well as some legislative changes. These have enabled significant enhancements in these areas. Notwithstanding this we are again indebted to all for providing more and deeper knowledge in all areas where needed, which enabled greater richness to the outcomes being sought. We look forward to your continued support to help us make a collective difference.

## Appendices

### Appendix 1 - General Reporting Information

#### Meetings

The Shed's management and work safety and health committees have continued to meet monthly except for January and February. The management committee comprises the Shed's executive office bearers and members of the general membership as determined by the Constitution. Those committee members are elected at the annual general meeting. Also, the work safety and health committee were elected at the annual general meeting in accordance with the Constitution. Due to the finalisation of all significant projects and Shed operations structure of the committee is being reviewed and outcome determined at the General Meeting to be held on August 8.

The role of the management committee is to research, advise and consult as widely as is practicable on any issues and/or make recommendations requiring decision at general, extraordinary or the annual general meetings. Matters dealt with by the management committee have been reported to all members by way of circulated minutes, e-mails, or newsletters.

Detail of formal meetings and other activities is as follows:

- ❑ Annual General Meeting [2021/22] – October 4, 2022
- ❑ Management Committee Meetings – 8
- ❑ General Meetings – 2                      August 2022 and February 2023
- ❑ Work Safety and Health – 5
  - Sub-Committee
    - Finance [General Income & Expenditure Budgeting] - 3
- ❑ Consultations, Briefings - 6
- ❑ Attendance – Meetings/presentations at organisations, which the Shed has an affiliation - 7.
- ❑ Exhibitions – 1
- ❑ Project Meetings – 8
- ❑ Presentations – 5
- ❑ Shed Open Day – 1
- ❑ Sausage Sizzles - 3
- ❑ Rotary Spring Fair
- ❑ External Organisations visits at the Shed – 5
- ❑ Host Zone Meeting - 1
- ❑ External Shed Members - Visitation – 25



## Appendix 2 - Financial Reporting

### Compliance

The Shed's financial report is a special purpose financial report prepared to satisfy the reporting requirements of the Associations Incorporations WA Act (1987) and Charitable Collections Act (1946), Regulations (1947). The Management committee has determined that the Shed is not a reporting entity.

In addition, the Shed was compliant with its own Financial Compliance and Public Fundraising Code, which includes reporting of the Shed's accounting practices, financial reconciliation and statement preparation [based on historical costs] in accordance with Australian Accounting Standards.

#### Registered Australian Business [ABN]

The Shed is a registered with the Australian Taxation Office [ATO] as an Australian Business [ABN 21 902 498 771] effective from February 7, 2014.

Tax File Number – TFN 349 061 685

#### Australian Charities and Not-for profits Commission

As the Shed is a Registered Charity it is required to report [Annual Information Statement] no later than December 31 each year. No direct reporting is required regarding the Shed's Western Australian Charitable Collections Licence as it takes into consideration dual reporting.

Reviews of codes, policies and operating procedures continue to be undertaken which resulted in several new policies as well as others being amended to meet changing needs.

#### Banking

The Shed operates one Westpac 'Community Solutions One Account'.

#### Financial Accounting and Reporting

The Shed utilises MYOB on-line accounting software to enable it to maintain efficient and effective financial management including reporting.

The Shed's income and expenditure as well as its overall financial position is reported at each Management Committee and General Meetings [2] and for the financial year at the AGM.

In addition, the Executive conducts Budget meetings together with key area of expertise and project facilitators. This enabled reporting to Shed members on progress as well as formulate and/or change requirements e.g., new and replacement equipment, major works/projects and activities.

These are submitted to the Management Committee for consideration, and endorsement.

#### Goods and Services Tax [GST] Concessions

As the Shed is registered to receive concessions this is reported at each Management Committee meeting as well as quarterly to the ATO.

#### Endorsed Designated Gift Recipient [DGR] and Charitable Collections Licence [WA]

The above endorsements [charitable law] enables the Shed to receive gifts [money and/or property], contributions or from any eligible fund-raising event. Defined categories enable donations to be claimed as a tax deduction.

As a registration requirement that the Shed must submit an annual financial report no later than December 31 to the Australian Charities and Not-for-profit Commission [ACNC].

#### City of Cockburn – Deed of Lease – Renewal of Term – July 2023 – July 2028

Renewal was sought on February 20 with comprehensive detail - summary of achievement since the initial deed of lease was initiated.

On April 3 advice was received that the City was delighted to accept the Shed's request to exercise its option under the Deed of Lease. Further the City wished to acknowledge the hard work and dedication that has been undertaken since the commencement of the lease.

The Executive and members wish to thank the City of Cockburn for their ongoing support by endorsing the requested extension.

## Appendix 2.1

**Financial Statements – 2022/23**

|  |       |                 |
|--|-------|-----------------|
| <b>INCOME</b>  | \$ 00 | \$ 00           |
| <b>Opening Balance [Brought Forward]-July 1, 2022.</b>   |       | <b>57100</b>    |
| <b>Donation</b>  |       |                 |
| Cockburn City Council - Shed Co-ordination - 2022/23     | 41454 |                 |
| - 2023/24  | 13400 | 54854           |
| <b>Grants</b>  |       |                 |
| Lotterywest – Dust extraction upgrade                    | 55000 |                 |
| City of Cockburn [Small Events]                          | 3000  |                 |
| Men's Sheds of WA [Open Day]                             | 4945  | 62945           |
| <b>Fundraising</b>                                       |       |                 |
| Project Sales  | 7591  |                 |
| Sale of Materials  | 6293  |                 |
| Open Day - Sales   | 3371  |                 |
| Mental Health Promotion                                  | 600   |                 |
| Sausage Sizzles  | 4152  |                 |
| Spring Fair  | 1194  |                 |
| Resin Course [Training]                                  | 1000  |                 |
| Miscellaneous  | 3486  | 27687           |
| <b>General</b>   |       |                 |
| Membership Fees – 2022/23                                | 8822  |                 |
| - 2023/24  | 3600  |                 |
| Donations – General                                      | 1155  |                 |
| Rent/Hire  | 385   |                 |
| 'Shed' Shirt Sales                                       | 680   |                 |
| Petty Cash   | 452   | 15094           |
| <b>GST [July 1, 2022 – June 30, 2023] (\$6624, 2078)</b> |       | <b>(8702)</b>   |
| <b>Total Income</b>                                      |       | <b>\$209014</b> |

**EXPENDITURE**

|  |                 |                          |
|--|-----------------|--------------------------|
| <b>Donation</b>  | <b>\$</b>       | <b>\$</b>                |
| Cockburn City Council - Shed Co-ordination                                       | 42406           |                          |
| Office Expense   | 3460            | 45866                    |
| <b>Grants</b>  |                 |                          |
| Lotterywest – Dust extraction upgrade  | 55000           |                          |
| City of Cockburn [Small Events]  | 3000            |                          |
| Men's Sheds of WA [Open Day]   | 4945            | 62945                    |
| <b>Shed Upgrades</b>   |                 |                          |
| Dust extraction upgrade  | 19117           |                          |
| Mezzanine Floor  |                 |                          |
| Lift   | 5560            |                          |
| Stairs and Balustrading  | 67              |                          |
| Airconditioning  | 5084            |                          |
| Electrical Power Board   | 494             | 30322                    |
| <b>Events</b>  |                 |                          |
| Small Events   | 22              |                          |
| Open Day   | 429             |                          |
| Mental Health – Day  | 587             |                          |
| Finally Finished Day   | 2753            | 3791                     |
| <b>General</b>   |                 |                          |
| Insurance  | 4300            |                          |
| Training [Resin]   | 1170            |                          |
| Miscellaneous [Sundries]   | 1510            |                          |
| 'Shed' Shirts  | 709             |                          |
| Membership   | 109             |                          |
| Bank Fees  | 192             | 7990                     |
| <b>Shed – Workshops etc.</b>   |                 |                          |
| Equipment  | 11545           |                          |
| Shed Maintenance   | 6359            |                          |
| Materials purchased  | 8835            |                          |
| Consumables - General  | 409             | 27148                    |
| <b>Total Expense</b>   |                 | <b>\$178062</b>          |
| <b>Balance Sheet @ June 30, 2023,</b>  |                 | <b>\$ - c</b>            |
| <b>Solutions One Account</b>   |                 | <b>16040.74</b>          |
| <b>Donation – City of Cockburn [Shed Co-ordination] 2022/23 [October – June]</b> |                 | <b>1059.63</b>           |
| <b>2023/24 [July – September]</b>  |                 | <b>13400.00</b>          |
|  |                 | <b>[carried forward]</b> |
| <b>Petty Cash</b>  |                 | <b>451.55</b>            |
|  | <b>Total</b>    | <b>\$30951.92</b>        |
| <b>Summary</b>   |                 |                          |
| <b>Income</b>  | <b>\$209014</b> |                          |
| <b>Expense</b>   | <b>\$178062</b> | <b>\$30951.92</b>        |

**For full detail please see Balance Sheet, Income and Expenditure statement.**

Notes to and forming part of the financial statements for the Shed 'a not for profit' association for the year ended June 30, 2023, together with the Management Committee's Report and letter provided to the Auditor are available to members on request. This includes all detail associated with each grant.

It should be noted the Shed has been able to more than adequately meet all of its financial commitments and/or requests that have been asked of it. Further, at the time this report was prepared the Shed remains solvent.

## Financial Stability

The Shed continues to maintain financial stability which was achieved by:

- increased Shed sponsorships, grants and/or donations including pro-bono work [labour and material] to enable the Shed to be financially viable.
- completing and thereby increasing the net worth of Shed facilities and equipment as follows:
  - # Mezzanine Floor Lift [\$80,900]  
Stairs [\$19,000]  
Balustrading [\$3,500]  
Airconditioning [\$13,000]
  - # Dust Extraction System – Renewal [\$80,000]
  - # Electrical Power Board – Upgrade [\$19,00]
  - # Upgrading lighting and electrical facilities [\$15,000]
  - Acquisition - additional equipment and hand tools [\$10,500]
  - Acquisition - computer and software [\$1,500] Total \$242,400

To acknowledge the completion of all these major projects [#] which culminated in the finalising of the new Shed's initial strategic plan a 'Finally Finished Day' celebration and acknowledgements was held on Tuesday March 7 with more than one hundred [100] attending. Details are at page 6.

### □ Audit [Financial Assessment]– 2022/23

An independent financial assessment was conducted by Mark Hill CPA and, it was determined that the financial reporting of the Shed was presented fairly and in accordance with all requirements. The Assessment Report was signed off on September 15. Copy of that assessment will be tabled at the AGM and made available to members on request. It is noted that all requirements under the Associations Incorporations WA Act (1987) and Charitable Collections Act (1946), Regulations (1947) for 2022/23 were fully met as reported to the Department of Mines, Industry Regulation and Safety.

Further, as the Shed is a Registered Charity, endorsed on October 23, 2020, it is required to provide an Annual Information Statement to the Australian Charities and Not-for profit Commission which is to be submitted each year prior to December 31. The report for 2021/22 was accepted.

The Shed wishes to acknowledge and appreciates Mark Hill's (CPA) contribution once again by undertaking a review of our financial statements and no matters came to his attention.

Note: The Shed under ACNC guidelines is classified as 'small' and no audit or financial statements is required, however the Shed resolved as good governance as noted above an independent financial assessment was undertaken.

### □ Financial Planning - 2022/23

It is pleasing to note that the financial planning translated into budget estimates proved to be invaluable in that it was successfully used to apply for grants which were fulfilled as well as enabling other equipment to be purchased ahead of what had been planned.

In addition to the above the Shed completed a comprehensive review to determine the way forward over the next two years which entails but not limited to:

- Income projections from current sources as well as new opportunities including corporate sponsorship, new projects, partnerships, sponsorships, grants and other sources.
- Expenditure projections based on current activity, together with the possible new projects as well as determining what new and/or replacement facilities and equipment.
- Copy of the revised and approved budget estimates for 2022/23 were circulated to members and is also available on request. The estimates are monitored and as and when required amended to meet changing needs and then reported on thereafter.

## City of Cockburn - Shed Co-ordination

As part of the Shed's accountability regarding community donation funding provided by the City of Cockburn since opening of the new shed and to-date the Shed must report yearly on thirteen nominated key performance indicators past and future. Details are available on request.

It is pleasing to note that since inception the Shed has been able achieve and more on the established KPI's. All the details relating to the KPI's are contained within the report in their respective categories.

## Appendix 2.2

**Budget Estimates 2023/24**

|  |                |                |
|--|----------------|----------------|
| • <b>Income</b>  | <b>\$000.0</b> | <b>\$000.0</b> |
| • <b>Cash @ Bank Brought Forward – July 1, 2023</b>                  |                |                |
| Includes : General   | 16.4           |                |
| : Co-ordination – carried forward [2022-23]                          | 1.1            |                |
| : 13 weeks x 26 hrs X \$34.25 ph. [July – September]                 | 13.4           |                |
| <b>Sub-Total</b>   |                | <b>30.9</b>    |
| • <b>Donation</b>  |                |                |
| • <b>City of Cockburn</b>  |                |                |
| • Shed -Co-ordinator – 37 weeks x 30 hrs x \$36.45 ph. [Sept – June] | 39.8           |                |
| • 13 weeks [July – September]  | 14.6           |                |
| • Administration   | 3.6            |                |
| <b>Sub-Total</b>   |                | <b>58.0</b>    |
| • <b>Grants</b>  |                |                |
| • Men's Shed of WA [Open Day]  | 5.0            |                |
| • Equipment [TBD]  | 9.0            |                |
| • AMSA – Training  | 3.6            |                |
| <b>Sub-Total</b>   |                | <b>15.6</b>    |
| • <b>Sponsorships/Donations</b>                                      |                |                |
| • Open Day   | 1.5            |                |
| • General  | 5.0            |                |
| <b>Sub-Total</b>   |                | <b>6.5</b>     |
| <b>Membership [60 [average] x \$120]</b>                             | <b>7.2</b>     | <b>7.2</b>     |
| <b>Fundraising [Net]</b>   |                |                |
| • Projects and Product Sales   | 8.0            |                |
| • Sale of Miscellaneous Items  | 3.0            |                |
| • Sausage Sizzles [3]  | 4.5            |                |
| • Rotary Spring Fair [Products etc]                                  | 1.5            |                |
| • Open Day [Products/Food/ Raffle]                                   | 5.0            |                |
| • Tea/coffee etc [net]   | 2.0            |                |
| <b>Sub-Total</b>   |                | <b>24.0</b>    |
| • <b>Sale of 'Shed' Shirts [10 x \$40]</b>                           | <b>.4</b>      | <b>.4</b>      |
| <b>GST Recoups [April- June 2023]</b>                                | <b>1.0</b>     | <b>1.0</b>     |
| <b>Total</b>   |                | <b>\$145.7</b> |

| <b>Budget Estimates 2023/24</b>   |  |                |                |
|---|--|----------------|----------------|
| <b>Expense</b>  |  | <b>\$000.0</b> | <b>\$000.0</b> |
| <b>Items Carried Forward - Approved 2022/23</b>                                     |  |                |                |
| • <b>Shed Co-ordination</b> – Carried forward                                       |  | 1.1            |                |
| ▪ July - September 30   |  | 13.4           |                |
| <b>Sub-Total</b>  |  |                | <b>14.5</b>    |
| <b>Shed Co-ordination</b>   |  |                |                |
| Co-ordinator October 1, 2023 - September 30, 2024]                                  |  |                |                |
| • 37 weeks x 30 hours x \$36.45 ph.   |  | 39.8           |                |
| • Office Administration   |  | 3.6            |                |
| • 13 weeks x 30 hours x \$36.45ph. [c/fwd.24/25]                                    |  | 14.6           |                |
| <b>Sub-total</b>  |  |                | <b>58.0</b>    |
| <b>Shed Operating Expense [Excludes any external chargeable expense – recouped]</b> |  |                |                |
| • <b>Materials and Consumables</b>  |  |                |                |
| • Timber, Paint etc,  |  | 4.0            |                |
| • Hand Tool Workshop [Sanding discs etc]  |  | 3.0            |                |
| • PPE, First Aid  |  | 1.0            |                |
| • Kitchen/Toilets/General   |  | 1.5            |                |
| • Garden/Lawn etc   |  | .8             |                |
| • Electrical [Upgrade/maintenance]  |  | 1.2            |                |
| • Metal Workshop [Steel/consumables etc]  |  | 6.0            |                |
| • Equipment - Maintenance /Servicing  |  | 5.0            |                |
| • Shed Upgrades – Workbenches, racking, patios                                      |  | 5.0            |                |
| • Maintenance - General   |  | 3.0            |                |
| • Miscellaneous [Consumables]   |  | 3.0            |                |
| <b>Sub-total</b>  |  |                | <b>33.5</b>    |
| <b>General</b>  |  |                |                |
| • Open Day  |  | 5.0            |                |
| • Insurance [Members etc] [110 x \$55]  |  | 6.0            |                |
| • Memberships – AMSA & WAMSA  |  | .5             |                |
| • Bank and Square Charges   |  | 1.5            |                |
| • Training [First Aid etc]  |  | 5.6            |                |
| <b>Sub-Total</b>  |  |                | <b>18.6</b>    |
| <b>Equipment etc</b>  |  |                |                |
| • General – New/Replacements >\$3000  |  | 5.0            |                |
| • Hand Tools etc - Various Replacements <\$3000                                     |  | 4.0            |                |
| <b>Sub-Total</b>  |  |                | <b>9.0</b>     |
| <b>Total</b>  |  |                | <b>\$133.6</b> |

### Summary

|                                   |                |
|-----------------------------------|----------------|
| <b>Income</b>                     | <b>\$145.7</b> |
| <b>Expense</b>                    | <b>\$133.6</b> |
| <b>Nett Surplus [Anticipated]</b> | <b>\$12.1</b>  |

## Appendix 3 - Key Operating Information

|  |  |
|--|--|
| <b>Registered Name:</b>                            | Cockburn Community Men's Shed Inc.   |
| <b>Address:</b>                                    | 2 Sullivan Street Cockburn Central WA 6164   |
| <b>Telephone No: [Mobile]</b>                      | 0422 92 0948   |
| <b>E-mail Address:</b>                             | coord@ccmshed.org.au   |
| <b>Website</b>                                     | ccmShed.org.au   |
| <b>ABN:</b>  | 26 171 535 893 Active from March 26, 2014  |
| <b>Tax File No.</b>                                | TFN 349 061 685  |
| <b>Registered Charity</b>                          | Endorsed October 23,2020   |
| <b>Deductible Gift Recipient [DGR]</b>             | Endorsed October 23,2020   |
| <b>GST Concessions</b>                             | Endorsed October 23,2020, approved by the ATO effective - January 1, 2021.   |
| <b>Constitution:</b>                               | Initial approval March 9,2015 Amended. Ver. 4 – October22, 2020  |
| <b>Note:</b>                                       | Proposed amendments [version 5] were endorsed August 8 General Meeting and endorsed. Currently awaiting approval to issue from Dept. of Mines, Industry Regulation and Safety – Associations and Charities Branch. |
| <b>Date Established:</b>                           | April 4, 2013  |
| <b>Date of Incorporation:</b>                      | February 7, 2014   |
| <b>Certificate of Incorporation:</b>               | Registration No. A1017559Z   |
| <b>Charitable Collections Licence-WA</b>           | No: 21804 Expiry Date: When licence is terminated by either party.   |
| <b>Bank:</b>                                       | Westpac BSB: 036 - 019 Acc. No. 204024.  |
| <b>Insurance:</b>                                  |  |
| <b>Type of Policy</b>                              | Australian Men's Shed Association Men's Shed Insurance   |
| <b>Insurer</b>                                     | Chubb  |
| <b>Policy No.</b>                                  | 933997884  |
| <b>Description of Cover</b>                        | Public Liability \$40,000,000  |
|  | Products Liability \$40,000,000  |
| <b>Expiry Date</b>                                 | February 28, 2024  |
| <b>Type of Policy</b>                              | Industrial Risks   |
| <b>Insurer</b>                                     | CGU Insurance  |
| <b>Policy No.</b>                                  | OIR 1200843  |
| <b>Description of Cover</b>                        | Assets \$300,000   |
|  | Burglary \$30,000  |
| <b>Expiry Date</b>                                 | February 28, 2024  |
| <b>Deed of Lease: City of Cockburn [Lessor]</b>    | ID LSE 17/0016, Contract.  |
| <b>Cockburn Community Men's Shed Inc. [Lessee]</b> |  |
| <b>2 Sullivan Street Cockburn Central</b>          | Portion of Reserve 12243   |
| <b>Lettable area</b>                               | 2131 M2  |
| <b>Commencement of Lease</b>                       | July 11, 2018  |
| <b>Initial Term</b>                                | 5 years - expired July 10,2023   |
| <b>Further Term - Approved April 3,2023</b>        | 5 years – expiry July 10,2028  |
| <b>Rent</b>  | Peppercorn per annum.  |
| <b>Rates</b>                                       | Exemption - approved to June 30,2023   |
|  | Further exemptions - approval March23 from July 1, 2023, to July1, 2026  |
| <b>Public Liability Insurance</b>                  | \$40,000,000   |
| <b>Memberships:</b>                                |  |
| <b>Australian Men's Shed Assoc.</b>                | Expires May 2024   |
| <b>Men's Shed WA Assoc.</b>                        | Expires June 2024  |

## Appendix 4 - Shed Management

**Management Committee Executive**

- Chairman – Michael Murphy Expires 2024
- Deputy Chairman – Jack Bernardi Expires 2024
- Secretary - Bevan Dellar Expires 2023
- Treasurer – Niranjan Saripudi Expires 2024

**Management Committee**

- Gary Clark, Mark Downey, Brian Cummins, Geoff Webb Expires 2023
- Gil Tyack, Ian Williamson, Marko Sekizovic, Chris Holliday [Resigned] Expires 2024

**Non-voting appointments**

- Shed Co-ordinator/Project Manager – Kevin de Mamiel.
- City of Cockburn – David Keefe Julie McDonald [Proxy]
- Rotary Club of Cockburn – Geoff Webb

**Work Safety and Health Committee**

- Chair Garry Underwood Chris Holliday [Resigned]
- Secretary Bevan Dellar
- Shed Co-ordinator/Project Manager Kevin de Mamiel [Non-voting]
- Wellbeing and Health Officer Michael Murphy
- Management Committee Representative – Gary Clark
- Representatives Mark Downey Graham Stevens Terry Burford Ian Williamson Marko Sekizovic

**Other Nominated Positions**

- Patron Logan Howlett JP
- Auditor Mark Hill CPA
- Advisors
  - Legal – Taylor Smart - Lawyers & Notaries
  - Financial & Accounting – Trove Group
  - Building Design – Vernon Design Group
  - Work Safety & Health – SETS Enterprises Pty Ltd
  - Training - SETS Enterprises Pty Ltd
  - Medical & Wellbeing – Cockburn Integrated Health
  - Mental Health – The MoMENTum Revolution
  - Disability – Michael Hodgson
  - Optometry and Audiology – Specsavers Spearwood
  - Personal Financial & Lifestyle Planning – Fortitude Wealth Partners

**Shed Co-ordinator/Project Manager and Chief Warden**

- Kevin de Mamiel



- **Members Volunteering including Shed Enhancements.**

|              | <i>Hours</i> | <i>\$s Average \$50</i> |
|--------------|--------------|-------------------------|
| 2019/20      | 4200         | 210000                  |
| 2020/21      | 5155         | 258000                  |
| 2021/22      | 5650         | 282500                  |
| 2022/23      | 5800         | 290000                  |
| <b>Total</b> | <b>19325</b> | <b>\$1040800</b>        |

|              | <i>Hours</i> | <i>\$s Average \$50</i> |
|--------------|--------------|-------------------------|
| 2019/20      | 1500         | 75000                   |
| 2020/21      | 2100         | 105000                  |
| 2021/22      | 2425         | 121250                  |
| 2022/23      | 3300         | 165000                  |
| <b>Total</b> | <b>9325</b>  | <b>\$466,250</b>        |

|              | <i>Hours</i> | <i>\$s Average \$30 -40</i> |
|--------------|--------------|-----------------------------|
| 2019/20      | 500          | 15 -20000                   |
| 2020/21      | 670          | 20- 25000                   |
| 2021/22      | 850          | 25 - 34000                  |
| 2022/23      | 1000         | 30 - 40000                  |
| <b>Total</b> | <b>2770</b>  | <b>\$90 - 119000</b>        |

- **Shed Assets** **Assessed insurance value \$300,000.** [February 28, 2023]

This does not include cost of all associated functions relating to purchase/installation etc.

- **Shed Assets transferred to Cockburn City Council**

- **Purchased items with funding/acquisition facilitated by the Shed** **Value \$350,000**

To this can be added costs associated with planning, design, funding applications, fit out by members either in full or part.

- **Shed undertakes agreed maintenance on behalf of the City of Cockburn**

- **Shed General Improvements – internal** **Estimated value \$75,000**

**Number of items built and/or projects commissioned.**

With respect to the number of items being built and/or projects commissioned not all are recorded in detail for the following reasons:

- It does not reflect the effort, because second-hand material is used extensively; nor
- does not consider the time for design work as and when required; nor
- the time taken to prepare/finish items being constructed, repaired and/or painted. This time can vary, from one to over 30 hours.

Members remain adamant that they do not want this Shed to be run as a business workshop. This is also against the main tenet of the Men's Shed movement, which is the mental and physical health of men. This in no way detracts from the members strong commitment to governance, accountability, and safety to ensure that all operations are efficient, effective, and safe. Members are also passionate about opportunities to learn new skills and in giving back to the community. [Extract from the Annual Reports]

- **Shed Construction etc – Initial Funding [2018].**

|                           |           |                          |
|---------------------------|-----------|--------------------------|
| ○ <b>City of Cockburn</b> | \$846,000 |                          |
| ○ <b>Lotterywest</b>      | \$484,000 | <b>Total \$1,330,000</b> |

- **Shed Co-ordination Funding**

|  |                        |
|--|------------------------|
| ○ City of Cockburn - Donations 2018 – 2023 | <b>Total \$149,500</b> |
|--|------------------------|

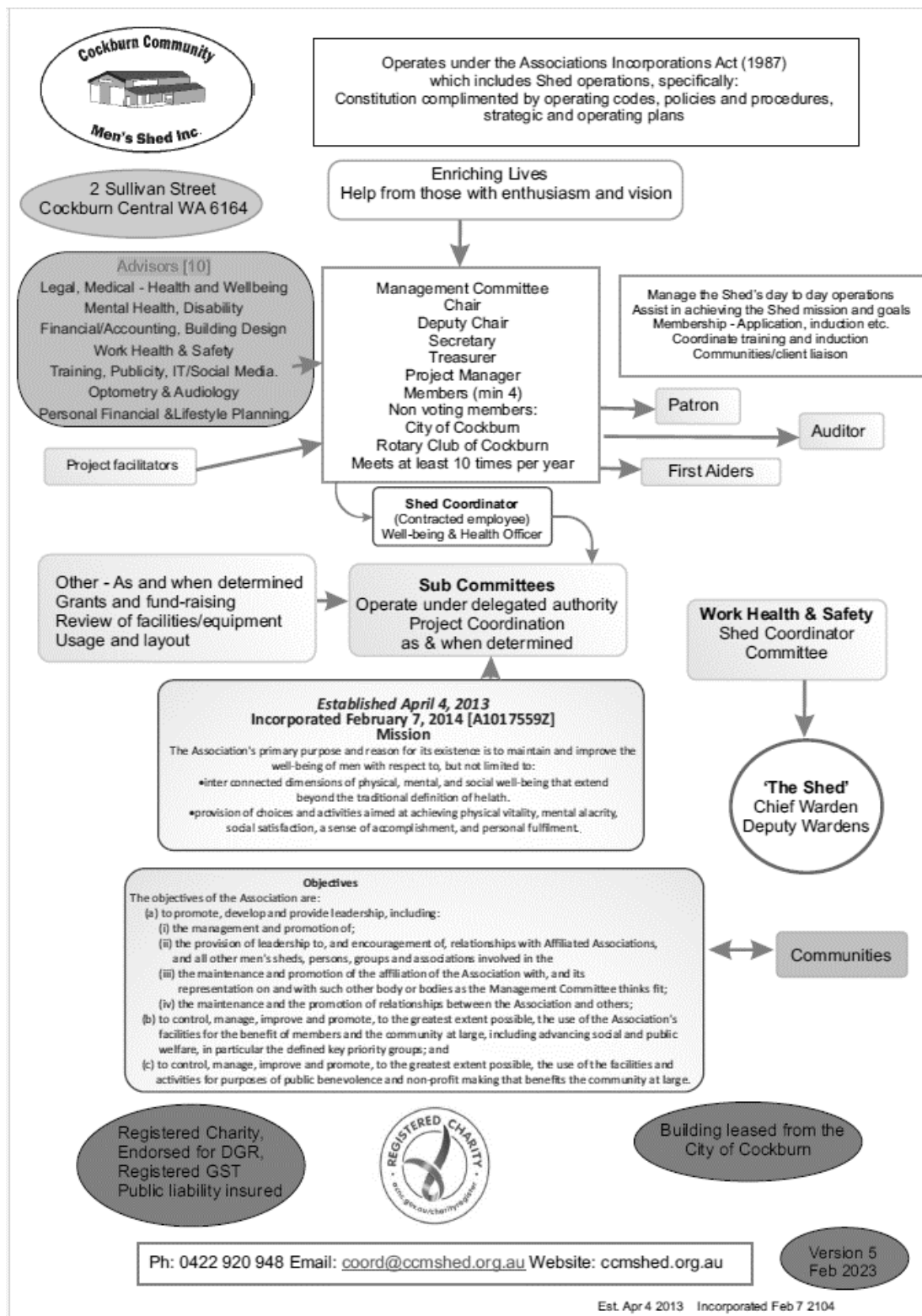
- **Grants** **Total \$223,000**

- **Donations in Kind [Major Items]** **Total \$95,000**

- **Advisors – Consultancy [Pro-Bono]**

|  | <i>Hours</i> | <i>\$s Average \$250 – 400</i> |
|--|--------------|--------------------------------|
| Building Design etc, Finance and Accounting, Legal etc | <b>300</b>   | <b>Total \$75 – 120,000</b>    |

## Schematic Overview



Document 14 Financial Statement Profit & Loss (Income and expenditure) for the period 1 July 2023 to 30 April 2024.



This is the Profit and Loss details for the period 1 July 2023 to 30 April 2024, taken directly from the Cockburn Community Men's Shed bank account.

Audited accounts for this period will not be available until approximately August 2024.

See also Bank statement print out for 30<sup>th</sup> April 2024.

| <b>Financial Statements [Profit and Loss]</b> |  |              |              |              |
|---|--|--------------|--------------|--------------|
| <b>INCOME - 2023/24</b>                       |  |              |              |              |
|   |  | <b>\$ 00</b> | <b>\$ 00</b> | <b>\$ 00</b> |
| Carried Forward from 2022-2023                |  |              | 30.9         |              |
| <b>Grants</b>                                 |  |              |              |              |
| LotteryWest – Equipment                       |  | 12.5         |              |              |
| Aust Men's Sheds Assoc. – First Aid Training  |  | 3.9          |              |              |
| Men's Sheds of WA [Open Day]                  |  | 5.0          |              |              |
| Sub Total                                     |  |              | 21.4         |              |
| <b>Fundraising</b>                            |  |              |              |              |
| Project Sales                                 |  | 10.7         |              |              |
| Sale of Materials                             |  | 6.7          |              |              |
| Open Day - Sales                              |  | 6.1          |              |              |
| Sausage Sizzles                               |  | 3.8          |              |              |
| Spring Fair                                   |  | 0.7          |              |              |
| Resin Course - Training                       |  | 1.1          |              |              |
| Miscellaneous                                 |  | 3.4          |              |              |
| Sub Total                                     |  |              | 32.5         |              |
| <b>General</b>                                |  |              |              |              |
| Membership Fees – 23/24                       |  | 12.1         |              |              |
| Donations – General                           |  | 5.1          |              |              |
| Sub Total                                     |  |              | 17.2         |              |
| <b>Total Income</b>                           |  |              |              | <b>102.0</b> |

|  |  |              |              |              |
|--|--|--------------|--------------|--------------|
| <b>EXPENDITURE – 2023/24 at 30<sup>th</sup> Apr 2024</b> |  |              |              |              |
| <b>Donation</b>  |  | <b>\$ 00</b> | <b>\$ 00</b> | <b>\$ 00</b> |
| Cockburn City Council - Shed Co-ordination               |  | 31.2         |              |              |
| Sub Total  |  |              | 31.2         |              |
| Superannuation [22/23]                                   |  | 4.9          |              |              |
| [ 23/24]   |  | 3.5          |              |              |
| Sub Total  |  |              | 8.4          |              |
| Office Expense   |  | 3.2          |              |              |
| Sub Total  |  |              | 3.2          |              |
| <b>Grants</b>  |  |              |              |              |
| Lotterywest – Equipment                                  |  | 12.5         |              |              |
| Men's Sheds of WA - Open Day                             |  | 5.0          |              |              |
| Aust. Men's Sheds Assoc. – First Aid Training            |  | 3.9          |              |              |
| Sub Total  |  |              | 21.4         |              |
| <b>Events</b>  |  |              |              |              |
| Small Events   |  | 1.0          |              |              |
| Open Day   |  | 0.4          |              |              |
| Sub Total  |  |              | 1.4          |              |
| <b>General</b>   |  |              |              |              |
| Insurance  |  | 4.9          |              |              |
| Resin Course - Training                                  |  | 1.1          |              |              |
| Miscellaneous [Sundries]                                 |  | 5.8          |              |              |
| Bank Fees  |  | 0.2          |              |              |
| Sub Total  |  |              | 12.0         |              |
| <b>Shed – Workshops etc.</b>                             |  |              |              |              |
| Equipment  |  | 5.7          |              |              |
| Equipment Maintenance                                    |  | 3.4          |              |              |
| Shed Maintenance   |  | 8.5          |              |              |
| Materials  |  | 6.8          |              |              |
| Sub Total  |  |              | 24.4         |              |
| <b>Total Expense</b>                                     |  |              |              | <b>102.0</b> |
| <b>Summary</b>   |  |              |              |              |
| Income   |  | 102.0        |              |              |
| Expense  |  | 102.0        |              |              |
|  |  |              |              |              |
|  |  |              |              |              |
| CCMS – Operating acc.                                    |  |              |              | <b>35.0</b>  |
| City of Cockburn – Donation                              |  |              |              |              |
| 2023/24  |  | 8.8          |              |              |
| July – Sept. 30  |  | 14.2         |              |              |
| Sub Total  |  |              | 23.0         |              |
|  |  |              |              |              |
| <b>Cash on hand as at 30th April 2024.</b>               |  |              |              | <b>58.0</b>  |
| [See Balance sheet for 30th April 2024]                  |  |              |              |              |
| Petty Cash   |  | \$ 295.00    |              |              |
| GST [April]  |  | \$1,878.00   |              |              |

Cockburn Community Men's Shed  
Inc  
2 Sullivan St, Cockburn Central, WA,  
6164  
0404637156

Balance sheet report

Cash mode  
30 Apr 2024

|                                     | Total      |
|-------------------------------------|------------|
| Asset                               |            |
| 1-1000 Current Assets               |            |
| 1-1100 Cash at bank                 |            |
| 1-1005 Cheque Account               | 35,029.58  |
| 1-1026 Grant from Council - 2023/24 | 8,823.19   |
| 1-1050 Grant from Council - 2024/25 | 14,176.00  |
| Total Cash at bank                  | 58,028.77  |
| Total Current Assets                | 58,028.77  |
| 1-1050 Petty Cash                   | 294.85     |
| 1-1500 Non-Current Assets           |            |
| 1-5050 Furniture and fittings       | 66,482.89  |
| 1-5060 Tools and machinery          | 60,341.97  |
| Total Non-Current Assets            | 126,824.86 |
| Total Asset                         | 185,148.48 |
| Liability                           |            |
| 2-3000 GST Collected                | 5,117.35   |
| 2-4000 GST Paid                     | (6,995.78) |
| Total Liability                     | (1,878.43) |
| Net Assets                          | 187,026.91 |
| Equity                              |            |
| 3 Current Earnings                  |            |
| 3-9000 Current Year Earnings        | 30,771.56  |
| Total Current Earnings              | 30,771.56  |
| 3-8000 Retained Earnings            | 156,255.35 |
| Total Equity                        | 187,026.91 |

Document 21 Submission Overview



## City of Cockburn – Donation Funding Request Overview

My name is Mike Murphy and I have been involved with Men's Shed for over 15 years. I have been a board member of the Australian Men's Sheds Association (AMSA) and the West Australian Men's Shed Association, now known as Men's Shed WA (MSWA). I was the inaugural Coordinator of the Stirling Men's Shed in Balcatta WA and I was the Cockburn Mens Shed Coordinator for 5 years. I am currently the Chairman of the Cockburn Men's Shed and it is under that title that I write this document.

The Men's Shed movement is now 31 years old and is an Australian innovation that started in in Adelaide. There are now, according to AMSA, over 1200 men's sheds in Australia, as well as sheds in Ireland, UK, New Zealand, Canada, US, Kenya, and South Africa. It is estimated that there are approximately 3,000 sheds worldwide.

The underlying ethos behind every men's shed is to increase the physical and mental well-being of its members. Shed members are predominantly, but not exclusively, retired men who have found that they are lonely, socially isolated or depressed. Sheds provide a safe space for them to meet other men. The Australian Men's Shed Association motto is that **"Men don't talk face to face, they talk shoulder to shoulder"** and so giving these men physical tasks, in the form of community or personal projects, creates camaraderie and improves their physical and mental well-being. This is the reason that the Cockburn Shed is so successful, as we provide the members with opportunities to engage in woodwork and/or metal work as well as a myriad of opportunities to keep them physically engaged and to give them mental stimulation. This is all done in a safe and non-stressful environment.

The coordinator role at the Cockburn Shed is integral in maintaining this success.

In the past 6 years that the Shed has operated in its current location, we have gained a reputation as not only one of the best managed sheds in the state, but also one of the highest achieving, in terms of member satisfaction and improvements made, both through the acquisition of physical assets and improvements in the well-being of the members. We are currently assisting 2 new sheds in their start-up procedures due to the regard that we have in the state.

The benefits of shed membership is well documented in literature from both MSWA, AMSA and more recently from a study conducted by Professors Holmes and McEvoy from Curtin University titled "What Makes a Thriving Shed". A hard copy of this report is available on request.

That study identified 8 separate areas that thriving sheds did well and the Cockburn Men's Shed excelled in all 8 areas. This is thanks primarily to our Shed Coordinator, who not only manages the physical asset that is the Shed, but also ensures that the primary goal and focus is maintained. The coordinator role in most sheds is responsible, in part, for the initial greeting of new members, some of whom present with issues that can be embarrassing to discuss and/or debilitating either physically or cognitively. The importance of this initial interaction and the response the new member receives from the subsequent 3 or 4

*Cockburn Community Men's Shed Inc.*

meetings cannot be overstated, as a poor impression can ultimately result in them walking away from the shed. Having the same person meet new people, remember their circumstance and encourage them to participate in shed activities is vital. Sheds that do not have this, that rely on several different volunteer coordinators, risk alienating new members in a similar fashion that people get frustrated when dealing with large call centres where every time you contact them, you speak to a different person and must explain yourself over and over again.

Another area where a paid coordinator significantly affects the well-being of a shed and its members is in the managing of projects. This is one of the roles of our coordinator and involves the pricing, quoting and invoicing of projects that come to the shed from various sources, such as local schools, not for profit organisations, charity groups, City of Cockburn affiliated organisations and members of the public. When an organisation or a private individual presents the shed with an item to be restored or with a project that they wish to be constructed, quotes and time frames need to be given to that person/organisation. With a paid coordinator, there is consistency of this which may not be present if various volunteer coordinators are involved. The allocation of those projects to members where the coordinator knows all the projects, all the members and their strengths, weaknesses and abilities, enhances the mental and physical well-being of members as they are given projects that they are able to handle without stress, but that increases their self-worth for a “job well done” and the knowledge that they have made a valued contribution to the Shed. If the shed has many volunteer coordinators, a member could be allocated several jobs by several different coordinators, or jobs that they stress over, and the effect on that person would be a direct opposite of the above.

While this may sound insignificant in one instance, over time it becomes problematic and, going back to the primary reason for the shed, reduces the well-being of the members as they now feel stressed and overworked and may choose to leave the shed.

The Cockburn Community Men’s Shed is well known throughout WA for its good governance and without a paid coordinator I strongly believe that we would not be in the envious position that we are in. The coordinator role is integral to the management of the shed for reasons already mentioned, as well as providing feedback to the Executive regarding members wants, needs and attitudes. The members in this shed are eager to be in the shed, reluctant to leave and enthusiastic when asked to volunteer for events., At a recent Bunnings event, we had more people volunteer to assist than were required by 50%, a scenario other sheds envy as most strive to get minimum numbers for their events. Also, finding committee members over the past 5 years has never been a problem for this Shed.

The Cockburn Men’s Sheds is a member of both the state and federal Men’s Shed organisations, and as such we have access to relevant material sent out by both of those organisations. That information is sent to the coordinator as a first contact point, and once again, because he is the same person in all cases, knows what information needs to be passed on to members or management. This information could be upcoming events, AGM details, podcast dates, changes to legislation or any other of a myriad of items. With multiple coordinators, important information could easily be missed to the detriment of the shed and its members.

As with any position, there are many components that make the whole, and the above examples are just a few where, in my opinion, a single person performing a task is much

*Cockburn Community Men’s Shed Inc.*

more efficient than a number of people who may operate with different knowledge and skills, at different rates and with different priorities.

During the 6 years that the Shed has operated in the current building, we have increased the value of the actual building by over \$200,000. These fixed items, such as the kitchen cupboards, manufactured and installed by Shed members, the mezzanine floor lift and dust extraction system, the solar panels, patio blinds, evaporative air conditioning (to name just a few), have all become part of the asset that is the building.

This added value not only increases the City of Cockburn asset, but also improves the space that the members are working in and their ability to create and repair items, improving their health and wellbeing. This is the primary reason for the Shed's existence and why we are constantly trying to improve the facilities.

We have also fitted out the Shed with equipment that is insured for \$500,000 that we, once again, were able to purchase through grant funding and donations. One thing that is extremely difficult to obtain grant/donation funding for is for paid positions. While we are very successful in obtaining funding for capital items and/or events, we have been unsuccessful in obtaining any funding for the coordinator position. We have reached out to approximately 60 companies throughout WA and Australia but so far without success.

We are seeking from the City of Cockburn, ongoing funding for the coordinator position for the next 3 years. We have received funding for this position by way of a donation from the City of Cockburn for the past 6 years and the rate is currently \$36.45 per hour, which now includes a mandatory superannuation contribution of 11% (increasing to 12% by 2025). The salary hourly rate has been indexed at the rate of CPI for the period of funding, and we are asking for this model to continue. This would equate to approximately \$208,000 over the 3-year period. The details are described in *Document 22 Funding Request 2024-2027*.

The Shed has costs for consumables, maintenance, replacement of broken parts etc. of approximately \$12,000 per annum. Our current activities raise approximately \$15,000. If the City chooses not to fund the coordinator position, this position would of necessity revert to being manned by a group of volunteers. The Shed would undergo a dramatic change in the way it would be managed, and I truly believe that the reputation we have in the community would be rapidly eroded, and that the members would suffer as a consequence.

I am available to discuss this document or any related matter either at the Shed or any other convenient venue.

Mike Murphy  
Chairman  
Cockburn Community Men's Shed  
June 2024

*Cockburn Community Men's Shed Inc.*



Document 22 – Funding Request 2024-2027



We are requesting that the City of Cockburn continue to provide a donation to the Cockburn Men's Shed for the next 3 years for the sole purpose of funding the Shed Coordinator salary.

The table below details the amounts that we have estimated that this donation will cost the City.

Other documents in this submission provide the rationale for this request.

| Funding Request           |  |                |                |                                   |               |                          |                      |
|---------------------------|--|----------------|----------------|-----------------------------------|---------------|--------------------------|----------------------|
| Year                      | Description                                  | Weeks per year | Hours per week | * CPI [March]                     | Rate per hour | Annual Sub-total (\$000) | Annual Total (\$000) |
| 2024 – Ends 30 Sept 2024  | Co-ordinator                                 | 50             | 30             |                                   | \$36.45       | 54.7                     |                      |
|                           | Incidentals                                  |                |                |                                   |               | 3.4                      |                      |
|                           | Superannuation @ 11.5%                       |                |                |                                   | \$4.19        | 6.3                      |                      |
|                           | This is funded under the current arrangement |                |                |                                   |               |                          | 64.4                 |
| 1 Oct 2024 – 30 Sept 2025 | Co-ordinator                                 | 50             | 30             | 3.7%                              | \$37.80       | 56.7                     |                      |
|                           | Incidentals                                  |                |                |                                   |               | 3.5                      |                      |
|                           | Superannuation @ 11.5/12.0%                  |                |                |                                   | \$4.54        | 6.8                      |                      |
|                           |  |                |                |                                   |               |                          | 67.0                 |
| 1 Oct 2025 – 30 Sept 2026 | Co-ordinator                                 | 50             | 30             | 3.40%                             | \$39.08       | 58.6                     |                      |
|                           | Incidentals                                  |                |                |                                   |               | 4.0                      |                      |
|                           | Superannuation @ 12.0%                       |                |                |                                   |               | 7.0                      |                      |
|                           |  |                |                |                                   |               |                          | 69.6                 |
| 1 Oct 2026 – 30 Sept 2027 | Co-ordinator                                 | 50             | 30             | 3%                                | \$40.26       | 60.4                     |                      |
|                           | Incidentals                                  |                |                |                                   |               | 4.1                      |                      |
|                           | Superannuation @ 12%                         |                |                |                                   |               | 7.2                      |                      |
|                           |  |                |                |                                   |               |                          | 71.8                 |
|                           |  |                |                | New proposed funding 3-year total |               |                          | 208.4                |

\*CPI rate increase for 2024-2025 have used Perth CPI estimates.

CPI rate increases for 2025-2027 have used estimates from RBA, dated Feb 2023

Document 23 KPI's 2024-2027



### Proposed Key Performance Indicators – 2024 - 2027

| Key Performance Indicator                     | Performance Target  | Base Line  | Annual Objective   | Three Year Objective   |
|---|---|--|--|--|
| <b>1. Governance</b>                          | <p>Maintain: Five core principles and three core standards:</p> <p><i>Principles:</i> Accountability, Leadership, Integrity, Stewardship and Transparency</p> <p><i>Standards:</i> Processes, Activities and Relationships</p>  | Ensure that the governance of the Shed does not fall below required regulatory requirements and standards  | Continue to improve the governance of the Shed according to current best practice.   | Have no adverse findings on the Shed governance from any of the auditing and/or regulatory bodies for the 3-year period.   |
| <b>2. Financial Compliance and Stability.</b> | <p>Meet and comply with the Australian Charities and Not-for-profit Commission's six standards.</p> <p>Maintain effective budgeting and accounting systems and processes.</p> <p>Secure sufficient funds to meet asset acquisition and consumables costs.</p> <p>Ensure legislative and operational compliance including reporting.</p>   | <p>Satisfy all regulations regarding financial management of a not-for-profit organisation.</p> <p>Maintain an adequate balance of funds to ensure that the Shed does not fall into insolvency</p> | Provide all stakeholders and members with a high standard of financial management, as determined by regulators and auditors.       | <p>Having maintained a high standard of financial governance and financial stability ensuring that the Shed did –</p> <ul style="list-style-type: none"> <li>• not come under notice for noncompliance or any other matter.</li> <li>• Maintain financial stability ensuring all needs were adequately met.</li> <li>• Provide a positive internal rate of return [IRR] on the funding provided by various organisations.</li> </ul> |
| <b>3. Membership</b>                          | <p>Continue to grow the membership to the level that can safely be accommodated in the Shed. Continue with efforts to diversify the membership, especially with regard to military veterans and people with disability.</p> <p>Retain long term members (3+ years)</p> <p>Create opportunities for members to improve their physical, mental wellbeing, knowledge and skills.</p> | Maintain membership numbers at a safe level given the infrastructure available.  | Increase the membership diversity to a level where at least 5% of the membership identify as veteran and people with a disability. | Long term member numbers have steadily increased from the base line number.  |

Cockburn Community Men's Shed Inc.

|   |   |   |  |   |
|---|---|---|--|---|
|   |   |   |  |   |
| <b>4. Work Safety and Health</b>                                    | <p>Maintain strong WS&amp;H ethics, through the Management and WS&amp;H Committees.</p> <p>Ensure that -</p> <ul style="list-style-type: none"> <li>Legislative and operational requirements are fully met.</li> <li>incident/accident/exposure rates are minimised to the highest practical extent.</li> <li>all required instructions and training are carried out.</li> <li>equipment inspections and maintenance are carried out on a regular basis.</li> </ul> | <p>Minimise the risk to members by providing:</p> <ul style="list-style-type: none"> <li>PPE</li> <li>Correct and timely training</li> <li>Annual recurrency training</li> <li>Regular talks by invited professionals.</li> <li>Opportunities for increased knowledge of WH&amp;S</li> <li>Skills and knowledge development.</li> </ul> | <p>Provide at least 5 invited guests to speak on WH&amp;S matters.</p> <p>Provide at least 4 mock evacuations.</p> <p>Document weekly maintenance program.</p>                                 | <p>Have zero serious accidents in the Shed, by continuous improvement and review of procedures and standards, and ensure that the Shed did not come under notice for non-compliance from any regulatory body.</p> |
| <b>5. Community Service. Volunteering, projects and activities.</b> | <p>Continue to provide as far as practicable requested services regarding projects and activities, while remaining true to the underlying reason for being. I.e. the physical and mental health of the members.</p> <p>Maintain a high level of customer satisfaction from all organisations and individuals that interact with the Shed.</p>   | <p>Continue to engage positively with members of the local community, as well as organisations, particularly the not-for-profit organisations within the City of Cockburn.</p>  | <p>Volunteer for at least 5 events throughout the year. This could include Bunnings charity events, mental health days at the Shed, assisting other sheds with knowledge or expertise etc.</p> | <p>Continue to build on the reputation to enhance the standing of the Shed in the community</p>   |
| <b>6. Strong Partnerships</b>                                       | <p>Continue to provide services to other priority and disadvantaged groups–</p> <ul style="list-style-type: none"> <li>Agencies e.g. Dept of Justice, Disabilities, Centrelink; and</li> <li>Organisations particularly not-for-profit</li> <li>Schools</li> <li>Other Men's Sheds</li> </ul>   | <p>Ensure that established and future partnerships are sustainable, services are of quality and achievements continually built particularly within the City of Cockburn. Maintain partnerships with current cohort (18)</p>   | <p>Retain at least the number of effective partnerships from previous years (18), including the overseas partnership with Barangay Community, Philippines.</p>                                 | <p>Continue to build on the partnership base as well as maintaining good relations with the current.</p>  |
| <b>7. Membership Accomplishments</b>                                | <p>Facilitate members undertaking -</p> <ul style="list-style-type: none"> <li>personal projects</li> <li>volunteering at community events</li> <li>community engagement at the Shed</li> <li>provision of Overseas Aid</li> </ul>  | <p>Ensure that all members volunteer for at least 1 event per year</p> <p>Encourage participation in out of hours courses run by the Shed. (E.G. basic home maintenance course)</p>   | <p>As per the base line</p>  | <p>Ensure that all the determined accomplishments were of quality and documented goals were met.</p>  |

Cockburn Community Men's Shed Inc.

|  |  |   |  |  |
|--|--|---|--|--|
| <b>8. Value Added Contributions</b>    | Continue to add assets which contribute to the value of the Shed - <ul style="list-style-type: none"> <li>Fixed assets which increase the value to the City of Cockburn</li> <li>Removable assets which enhance the members, experience.</li> <li>Undertake agreed maintenance on behalf of City of Cockburn for issues less than \$1000.</li> </ul> | Acquire assets as required and which the Shed has the ability to purchase.<br><br>Undertake maintenance for both the Shed and City of Cockburn. | Same as base line.   | That the 'Shed' has demonstrated the performance target has been met and that there has been a significant increase in value to both the 'Shed's' and City of Cockburn's assets. |
| <b>9. Shed Capacity and Capability</b> | Pursue the approval to use the mezzanine floor to facilitate growth, diversity and flexibility.<br>Pursue the extension of the Shed, both within the existing footprint and with a land extension.   | Continue pursuit of approval for use of the mezzanine floor and for Shed extensions   | Finalise Mezzanine Floor use approval.<br>Undertake feasibility studies to determine extension of current footprint. | Have a workable solution that meets current and future needs.  |
| <b>10. Advisors [professional]</b>     | Seek support through guidance, suggestions, and conclusions to reach solutions through reason and interaction.   | Maintain and utilise current 11 pro bono advisors and seek others as and when required to enable the best advice/outcomes that can be achieved. | Same as baseline.  | Ensure that the best possible outcomes have been achieved by utilising professional advisors.  |

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ilst all the broad performance targets and base lines have been established all will be supported by specific strategies.  
:se strategies will be consistently monitored and/or modified ensuring that the annual and three-year objectives are met.

Document 24 Budget Estimates 2024-2025

**Budget Estimates 2024 - 25**

| <b>Income</b>   | <b>\$000</b> | <b>\$000</b> | <b>\$000</b> |
|---|--------------|--------------|--------------|
| Estimated Cash @ Bank – July 1, 2024                                      | 40.0         |              |              |
| Co-ordination – Donation carried forward [July – Sept]                    | 14.2         |              |              |
| Sub-Total   |              | 54.2         |              |
| <b>City of Cockburn Donation 1 Oct 2024 – 30 Sept 2025 indexed @ 3.7%</b> |              |              |              |
| Shed -Co-ordinator – 50 weeks x 30 hrs x \$37.80 ph                       | 56.7         |              |              |
| Superannuation  | 6.7          |              |              |
| Administration  | 3.8          |              |              |
| Sub-Total   |              | 67.2         |              |
| <b>Grants</b>   |              |              |              |
| Safety & Health   | 10.0         |              |              |
| Patio and Blinds  | 10.0         |              |              |
| Men's Shed of WA [Open Day]   | 5.0          |              |              |
| Equipment [TBD]   | 8.0          |              |              |
| Men's Health - Breakfast  | 0.5          |              |              |
| Sub-Total   |              | 33.5         |              |
| <b>Sponsorships/Donations</b>   |              |              |              |
| Open Day  | 1.5          |              |              |
| General   | 5.0          |              |              |
| Sub-Total   |              | 6.5          |              |
| Membership 90 (average) @ \$130   | 10.8         |              |              |
| Sub-Total   |              | 10.8         |              |
| <b>Fundraising [Net]</b>  |              |              |              |
| Projects and Product Sales  | 10.0         |              |              |
| Sale of Miscellaneous Items   | 6.0          |              |              |
| Sausage Sizzles [3]   | 4.5          |              |              |
| Rotary Spring Fair [Products etc]   | 1.5          |              |              |
| Open Day [Products/Food/ Raffle]  | 5.0          |              |              |
| Tea/coffee etc.   | 2.0          |              |              |
| Sub-Total   |              | 29.0         |              |
| GST Recoups Apr- Jun 2024 (est)   | 1.0          |              |              |
| Sub-Total   |              | 1.0          |              |
| <b>TOTAL</b>  |              |              | <b>202.2</b> |

### Expenses

|   |      |      |              |
|---|------|------|--------------|
| <b>Items Carried Forward - Approved 2023/24</b>                                     |      |      |              |
| Shed Co-ordination – July - September 30  | 14.2 |      |              |
| Sub-Total   |      | 14.2 |              |
| <b>Shed Co-ordination - 1 Oct 2024 - 30 Sept 2025</b>                               |      |      |              |
| Co-ordinator 37 weeks x 30 hours @ \$37.80 ph. [Oct – Jun]                          | 42.0 |      |              |
| 13 weeks x 30 hours @ \$37.80ph. c/fwd. \$14.7K                                     |      |      |              |
| Office Admin General (\$2.5) Telephone Internet MYOB (\$1.8)]                       | 4.3  |      |              |
| <b>Superannuation</b> (Oct – Jun)   | 5.1  |      |              |
| July - Sept \$1.6K  |      |      |              |
| Sub-total   |      | 51.3 |              |
| <b>Shed Operating Expense [Excludes any external chargeable expense – recouped]</b> |      |      |              |
| Materials and Consumables   |      |      |              |
| Timber, Paint etc,  | 4.0  |      |              |
| Hand Tool Workshop [Sanding discs etc]  | 8.0  |      |              |
| PPE, First Aid  | 3.0  |      |              |
| Kitchen/Toilets/General   | 1.5  |      |              |
| Garden/Lawn etc   | 1.5  |      |              |
| Electrical [Upgrade/maintenance]  | 3.0  |      |              |
| Metal Workshop [Steel/consumables etc]  | 6.0  |      |              |
| Equipment - Maintenance /Servicing  | 7.5  |      |              |
| <b>Shed Improvements</b>  | 5.0  |      |              |
| Safety and Health   | 18.0 |      |              |
| Patio extension and blinds  | 17.0 |      |              |
| Mezzanine Floor (subject to approvals)  | 5.0  |      |              |
| Sub-total   |      | 79.5 |              |
| <b>Open Day</b>   | 6.0  |      |              |
| Sub-total   |      | 6.0  |              |
| <b>General</b>  |      |      |              |
| Insurance [Members etc] [110 x \$55]  | 6.0  |      |              |
| Memberships – AMSA & WAMSA  | 0.5  |      |              |
| Bank and Square Charges   | 0.5  |      |              |
| Training - Equipment, First Aid etc   | 3.0  |      |              |
| Sub-total   |      | 10.0 |              |
| <b>Equipment etc</b>  |      |      |              |
| General – New/Replacements >\$3000  | 6.0  |      |              |
| Hand Tools etc - Various Replacements <\$3000                                       | 4.0  |      |              |
| Sub-Total   |      | 10.0 |              |
| <b>TOTAL</b>  |      |      | <b>171.0</b> |

**Planned Shed Improvements.**

|  |       |      |              |
|--|-------|------|--------------|
| <b>Safety and Health</b>   |       |      |              |
| Fine dust extraction [3 units]                                   | 3.0   |      |              |
| Machine use swipe cards  | 7.0   |      |              |
| Workshop floor refurbishing                                      | 5.0   |      |              |
| Workshops – Fans   | 3.0   |      |              |
| Sub-total  |       | 18.0 |              |
| <b>General</b>   |       |      |              |
| Extend patio/blinds  | 17.0  | 17.0 |              |
| <b>Mezzanine Floor</b>   |       |      |              |
| Enhancements (subject to approval)                               | 5.0   |      |              |
| Sub-total  |       | 5.0  |              |
| <b>Summary</b>   |       |      |              |
| <b>Income</b>  | 202.2 |      |              |
| <b>Expense</b>   | 171.0 |      |              |
| General  |       |      |              |
| City of Cockburn – Donation for co-ordination - July – Sept 2025 | 14.8  |      |              |
| Superannuation   | 1.6   |      |              |
| <b>TOTAL</b>   |       |      | <b>187.4</b> |

**Nett Carried Forward [Anticipated] 14.8**

Endorsed by the Management Committee May 14,2024.

Cockburn Community Men's Shed Inc  
2 Sullivan Street  
Cockburn Central WA

I wish to express my sincere thanks to the Management and Members of CCMS for their support, guidance and friendship over the last 18 months.

As most of the members know, I closed my family business in May 2022 after 47 years of operating. My plan was to take a few weeks off and then find a hobby or something to fill in my time with. My family and friends kept suggesting that I join a Men's Shed but I was convinced that that wasn't for me.

Weeks led to months of sitting at home in front of the television and doing nothing. It was only after a terrible argument/disagreement in January 2023 with my immediate family that I realised how serious the situation had become. After a few "home truths" and a lot of soul searching I realised that I was suffering with depression and had to do something about it before it got the better of me.

A visit the next day to the Cockburn Men's Shed literally saved my life. The Co-ordinator at the time showed me around and listened to my story – he made me feel that I was not alone and that joining the Men's Shed would help me get my life back on track. He wasn't wrong and for that I will be eternally grateful. Without the Shed who knows where I would be right now.

I enjoy the Shed and I am sure that my life would look very different without being a part of such a wonderful group. I am very grateful to have access/membership to such a great organisation.

Regards,



BILL GOOR

13 DILLON RISE

YANGEBUP WA 6164





April 29, 2024

Subject: Request for Continued Support for Cockburn Community Men's Shed

Cockburn City Council  
PO Box 1215  
Bibra Lake DC  
Western Australia 6965

Dear Councillors

I hope this letter finds you well. I am writing to express my sincere appreciation for the ongoing support that the Cockburn City Council has provided to Cockburn Community Men's Shed. Your generous donations have played a crucial role in meeting the coordination needs of our organization.

Allow me to provide some background information: for the past five years, I have had the privilege of serving as an advisor on men's health and well-being. Throughout this time, I have witnessed firsthand the invaluable contributions of our dedicated executive team. Equally important is the consistent presence of a coordinator who, apart from dealing with the daily running of the shed, also is a part of the support team who attends to the mental health and well-being of our members on a daily basis.

In confidence, I am compelled to share with you vital information surrounding the shed members. We are aware that a minimum of five members have shared suicidal thoughts or exhibited suicidal tendencies, whilst at least twenty others have sought assistance with their health, or mental health and well-being.

Thanks to the support provided within our shed community, each of these individuals has received significant help. Moreover, the camaraderie fostered among our members is evident in the daily tradition of pausing work at 10:00 a.m. for morning tea and conversation.

The financial assistance that you continue to provide, particularly in funding our coordinator, is immeasurable in its impact. The outcomes of this extend far beyond the walls of our shed, profoundly affecting the lives of our members, their families and the

broader community. I commend you for your commitment to making a positive difference in the lives of those who may otherwise go unnoticed.

I passionately request that you continue your contribution, by way of donation, to ensure the position of our co-ordinator can continue, as he plays a vital role in our ongoing structure, function and support within our shed community.

Thank you for your time and consideration in this matter, and your invaluable continued support, which is greatly appreciated.

If you would like to discuss in more detail, then please feel free to reach out to arrange a time.

Regards



Dr Brett Dellar (Doctor of Chiropractic)  
Mental Health & Wellbeing Advisor – Cockburn Community Men's Shed  
Founder of The moMENTum Revolution  
Qualified Life Coach  
Ph: 0403 576 280  
Email: [brett@drbrettdellar.com](mailto:brett@drbrettdellar.com)



24 January 2024

To Whom It May Concern

**Subject: Letter of Support for Funding of a Paid Coordinator at Cockburn Community Men's Shed**

I am writing to you in my capacity as the CEO of Men's Sheds of WA, the peak body representing Men's Sheds across Western Australia, to express our support for the Cockburn Community Men's Shed in their efforts to employ a paid coordinator.

The Men's Shed movement has been a pivotal force in creating community spaces where men can gather, share skills, work on projects, and support each other's mental and physical well-being. The Cockburn Community Men's Shed has been a shining example of this ethos, providing a safe and welcoming environment for men of all ages and backgrounds.

However, as with any successful organization, growth brings new challenges. The increasing membership and activities at the Cockburn Community Men's Shed have created a need for a more structured approach to manage its day-to-day affairs. A paid coordinator would be instrumental in ensuring the smooth operation of the Shed, facilitating programs, managing volunteers, and ensuring compliance with safety and governance standards.

Investing in a paid coordinator is not just an investment in the Cockburn Community Men's Shed; it is an investment in the health and well-being of the community. Men's Sheds play a critical role in reducing loneliness and isolation, particularly among older men, and contribute significantly to the mental health and social integration of their members.

The Cockburn Community Men's Shed has demonstrated remarkable resilience and commitment to its mission. The addition of a paid coordinator would enable the Shed to expand its reach and effectiveness, offering more programs and support to a greater number of men.

As the CEO of Men's Sheds of WA, I have witnessed firsthand the positive impact that Men's Sheds have on individuals and communities. I firmly believe that the funding for a paid coordinator at the Cockburn Community Men's Shed would be a wise and beneficial use of resources, yielding long-term benefits for the community.

Thank you for considering this request. Your support can make a significant difference in the lives of many men in the Cockburn community and beyond.

Sincerely,

A handwritten signature in black ink, appearing to read "James Wild".

James Wild  
Chief Executive Officer  
Men's Sheds of WA

Patron: His Excellency the Honourable Chris Dawson APM, Governor of Western Australia  
Men's Sheds of WA Inc. | ABN: 67 979 314 821 | Post: PO Box 663 Wembley WA 6913  
Email: [admin@mensshedswa.org.au](mailto:admin@mensshedswa.org.au) | Web: [www.mensshedswa.org.au](http://www.mensshedswa.org.au)





# Sponsorship Prospectus

2023 - 2024

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& Designed by When Adam Eves



*when*  
ADAM EVES





WA WILDLIFE PROSPECTUS 2023 - 2024

"We are the first generation  
to feel the impact of climate  
change and the last generation  
that can do something about it."

- BARACK OBAMA

## What we stand for

**VISION** An Australia where wild lives matter

**PURPOSE** Inspire communities to connect  
with, and nurture the natural environment

**ASPIRATION** To be Western Australia's  
leading native wildlife treatment,  
rehabilitation and conservation facility  
incorporating experiences in education,  
training and eco-tourism



WA WILDLIFE PROSPECTUS 2023 - 2024

## Our Story

WA Wildlife is a leading wildlife rescue, treatment and rehabilitation service in Western Australia.

Our history is one of compassion, dedication, and resilience. Founded in 1998 under the name Native ARC Incorporated, the organisation was born from a deep concern for the welfare of native wildlife, and a desire to help animals in need.

From the very beginning, our goal was clear: to rescue, treat, and rehabilitate injured, sick, orphaned, and displaced native wildlife.

With our continued dedication to “Helping Wild Lives Live”, WA Wildlife will continue making a positive impact for years to come.



WA WILDLIFE PROSPECTUS 2023 - 2024

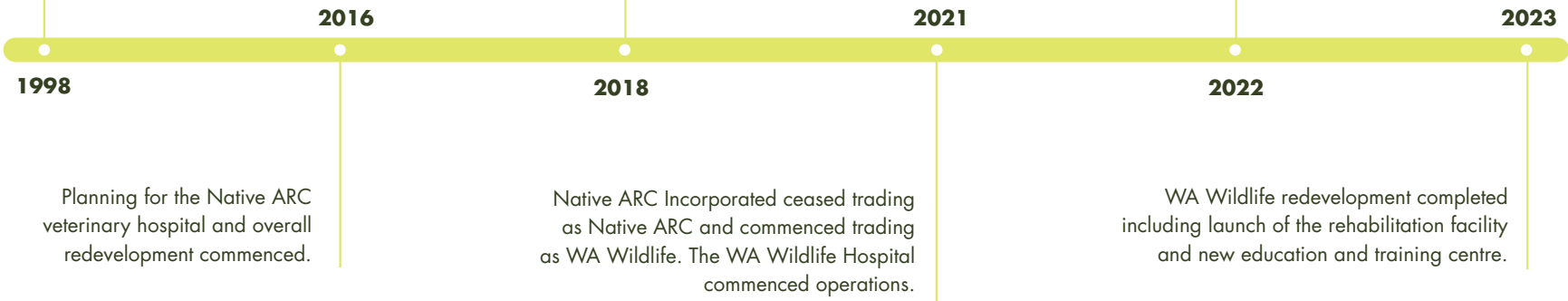
# Our Story



Native ARC Incorporated commenced operating a small wildlife rehabilitation facility out of an old house (leased from the City of Cockburn).

Native ARC was licensed with the Veterinary Surgeons' Board of Western Australia making Native ARC the first wildlife rehabilitation facility in WA to operate as both a rehabilitation facility and veterinary hospital.

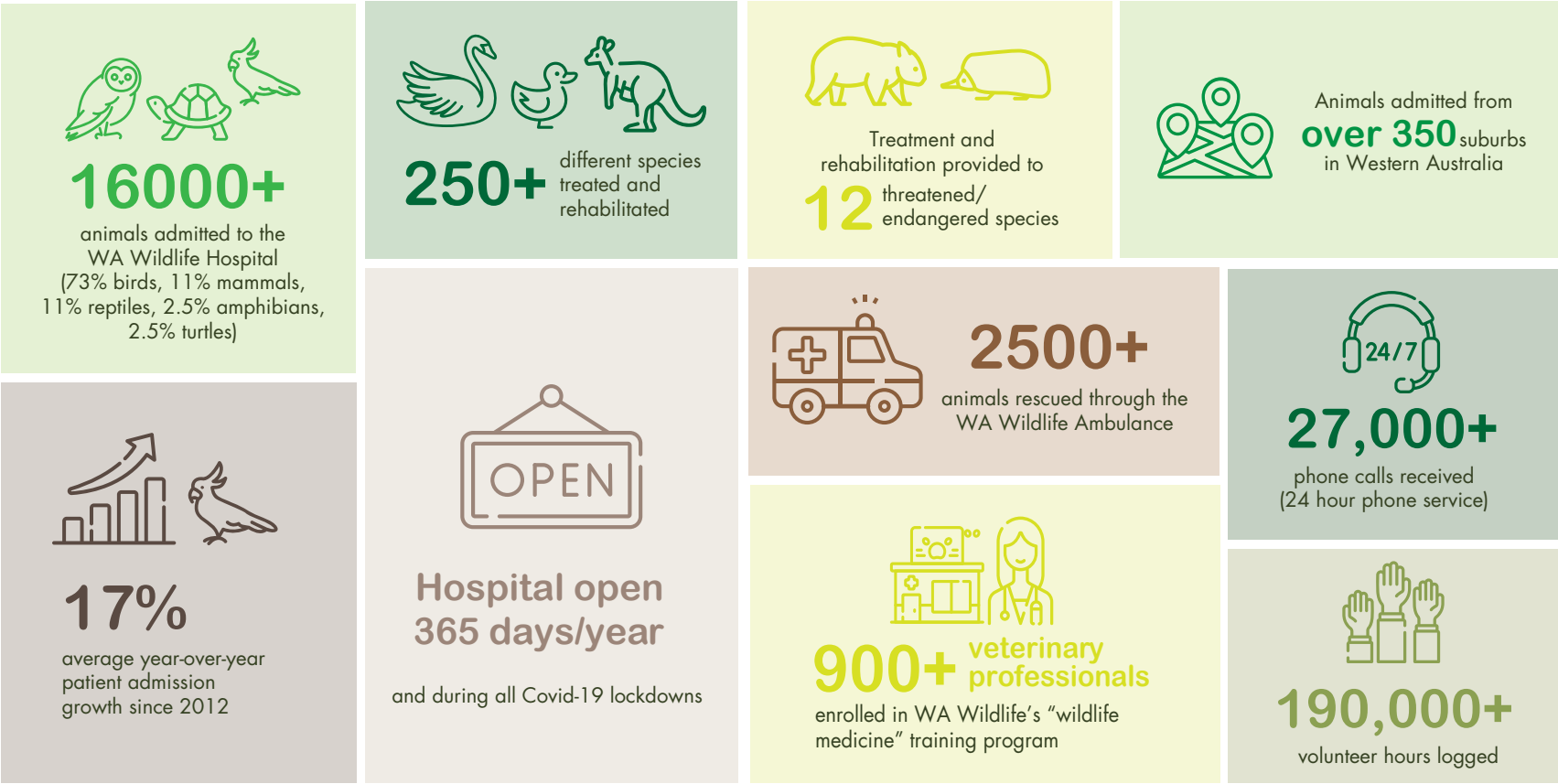
WA Wildlife assumed management of the Wildcare Helpline on behalf of the State Government.



WA WILDLIFE PROSPECTUS 2023 - 2024

# Key Numbers

The WA Wildlife Hospital opened its doors in April 2021 and has since had its two busiest years on record.





WA WILDLIFE PROSPECTUS 2023 - 2024

## Challenges

Since 2012, the WA Wildlife Hospital has seen an average year-over-year admission growth of 17%. In 2022, the Hospital admitted more than 6500 patients (busiest year on record)\*.

WA Wildlife is working hard to meet the ever-growing demands for our services.

We receive no funding from State or Federal Government (excluding ad hoc grants for capital projects) and rely heavily on donations, fundraising and sponsorship to fund operating costs.

**It costs approximately AU\$600,000 per annum to run the WA Wildlife Hospital (running costs including veterinary salaries, consumables and overheads).**

It is estimated that it costs more than \$4 million per annum to run the Hospital once in-kind contributions (volunteers and donations of food/consumables) are factored in.

\*The WA Wildlife Hospital is the busiest wildlife facility in Western Australia, doubling the admission rates of other wildlife hospital/rehabilitation facilities.



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WA WILDLIFE PROSPECTUS 2023 - 2024

# WA Wildlife Hospital

## No animal is too big or too small

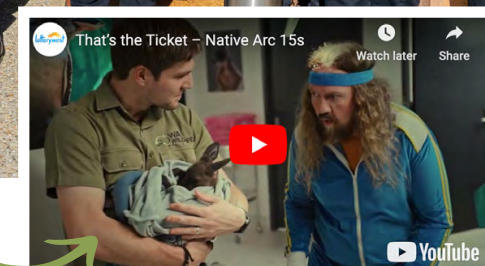
The WA Wildlife Hospital is the first of its kind in Western Australia. At almost 700m<sup>2</sup> in size, it is a purpose-built facility with a capacity to house up to 10,000 animals per annum.

The building (designed by WA Wildlife and funded by the **City of Cockburn** as part of the Cockburn Wetlands Precinct redevelopment) commenced operations in April 2021.

A **Lotterywest** grant enabled the Hospital to be fitted out with specialist equipment, rehabilitation enclosures and education facilities.

The Hospital is open 365 days a year from 8.30am – 5.30pm and provides free veterinary services to wildlife brought in from the public, local rangers, RSPCA, other veterinary clinics and rehabilitation facilities.

The Hospital team is pioneering wildlife medicine in WA and published a 300 page wildlife veterinary treatment handbook (for general practice veterinarians) in December 2023.



Click to  
watch



7



WA WILDLIFE PROSPECTUS 2023 - 2024

## Other services

### WA Wildlife Ambulance

In February 2021, the WA Wildlife Ambulance service commenced. The Ambulance and fit out was funded with a grant from the **Foundation for National Parks and Wildlife**. The Ambulance acts as an emergency triage vehicle during bushfires and other emergencies.

When not responding to emergencies, it provides a vital rescue service 365 days p/a.

Salaries for Wildlife Rescue Officers are covered by the **Society for the Prevention of Cruelty to Animals International (SPCAI)**.

To date, more than 2500 animals have been rescued from a variety of locations and situations.

### WA Wildlife Rehabilitation

WA Wildlife is a licensed wildlife rehabilitation facility with the Department of Biodiversity, Conservation and Attractions. Animals treated at the WA Wildlife Hospital are moved to state of the art rehabilitation enclosures funded by **Lotterywest, bp Kwinana Refinery** and the **State National Resource Management (NRM) program**.

WA Wildlife provides species specific rehabilitation for up to 250 species in purpose built enclosures occupying two acres of property.

These include bird flight aviaries (including five 25m flight aviaries), bird of prey flight enclosures, specialist waterbird and seabird ponds, small mammal enclosures, and kangaroo pre-release enclosures.

A marine turtle rehabilitation facility is planned for completion by early 2024.

**WA Wildlife's Rehabilitation Facility is not open to the public and is fenced off within a secure area, enabling the animals to heal and recover from their injuries.**



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WA WILDLIFE PROSPECTUS 2023 - 2024

# What we do

## WA Wildlife Research

WA Wildlife partners with a range of organisations on various research projects.

We are a member of the Sentinel Clinic Disease Surveillance program coordinated by **Wildlife Health Australia**. This involves participants from a number of zoological institutions, universities and wildlife hospitals around the country.

We are a member of the **Western Australian Wildlife Health Reference Group**, a multidisciplinary group chaired by the **Department of Primary Industries and Regional Development**.

Our veterinarians work closely with a variety of government and academic stakeholders on wildlife disease surveillance and reporting.

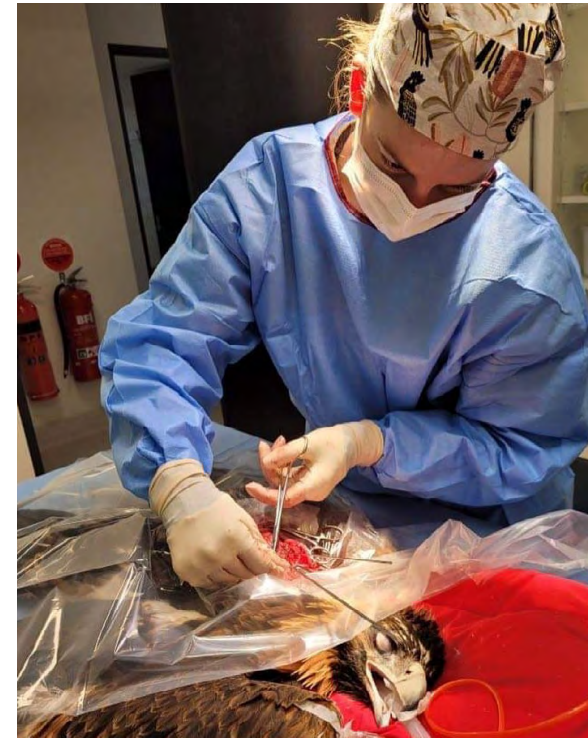
WA Wildlife regularly acts as a first responder in mass mortality events involving wildlife and regularly coordinates sample and data collection from such events.

## WA Wildlife Training for Veterinary Professionals

Our online training courses are custom-designed by experienced veterinarians with a comprehensive understanding of Western Australia's unique wildlife species. Our courses cover the basic principles of treating wildlife patients encountered by domestic animal clinics throughout Western Australia.

In addition to providing this essential knowledge, the courses are also designed to assist veterinarians and veterinary nurses prepare for emergency events including bushfires and oil spills. This project was supported by **WWF's Regenerate Australia program**.

With interactive modules and engaging content, these courses are the perfect way to enhance skills, expand knowledge, and make a positive impact in the lives of wildlife.





WA WILDLIFE PROSPECTUS 2023 - 2024

# Why support WA Wildlife?

You don't have to be a nonprofit to show you care about the environment.

## Benefits

Stronger brand recognition and reputation.

Increased customer loyalty and sales.

Retention of employees who share your organisation's values for the environment.

Your organisation is supporting the health of the planet.

Tangible data to demonstrate environmental off-sets.



10

WA WILDLIFE PROSPECTUS 2023 - 2024

# Our Team

We have an amazing team governed by our Executive Committee.



## Patron: Hon Melissa Parke

The Hon Melissa Parke has been the patron of WA Wildlife for 15 years. She is the former

Federal Member for Fremantle and a former Minister for International Development. Prior to entering the Australian parliament in 2007, Melissa served as an international lawyer with the United Nations in Kosovo, Gaza, New York and Lebanon from 1999-2007. After her retirement from parliament, Melissa served for 4 years as an 'Eminent Expert on Yemen' for the UN Human Rights Council.

Melissa is currently the Executive Director of ICAN (the International Campaign to Abolish Nuclear Weapons).

Melissa is also a Director of Animals Australia and a Board member of the world's largest NGO, BRAC, based in Bangladesh, which takes a holistic approach to poverty alleviation.

## Executive Committee

The Executive Committee's skills and experience support the the development and future expansion of the organisation. WA Wildlife's Executive Committee is compromised of Members with:

- 30 years experience as a successful small business owner/operator;
- Private sector policy/legislation experience at a State/Federal level and an industry advocate on State and Federal Commissions;
- Policy, strategy and management experience in the State Public Sector at a senior executive level;
- CPA and Chartered Management Accountant qualifications, broad finance, business improvement and program management skills with experience across public and private sectors;
- 50 years experience as a chartered accountant (F.C.A.) with experience in business planning and budgeting.
- 15 years' experience in the wildlife rehabilitation industry.
- 15 years' experience in wildlife rehabilitation, participation on multiple State Government advisory committees and 10 years management experience in the non-profit sector.

In addition to our small team of staff, our 300 + volunteers contribute more than 95,000 volunteer hours each year, providing services 365 days per annum.





"If working apart, we are a force powerful enough to destabilise our planet, surely working together, we are powerful enough to save it."

- SIR DAVID ATTENBOROUGH



WA WILDLIFE PROSPECTUS 2023 - 2024

WA Wildlife is fortunate to work with some incredible organisations, which we thank for their ongoing financial sponsorship.

# Platinum Sponsors

## Our platinum sponsors provide:

- Funding for veterinarian and veterinary nurse salaries.
- Funding for administration salaries and general operational expenses.
- Funding for **large** capital projects.
- Funding for education/research projects.
- In-kind volunteer support.
- Printing and marketing support.
- Promotion and brand exposure.





WA WILDLIFE PROSPECTUS 2023 - 2024

# Gold Sponsors

## Our gold sponsors provide:

- Funding for veterinarian and veterinary nurse salaries.
- Funding for rescue service (WA Wildlife Ambulance).
- Funding for small-medium capital projects.
- Funding for education/research projects.
- In-kind volunteer support.
- Printing and marketing support.
- Promotion and brand exposure.

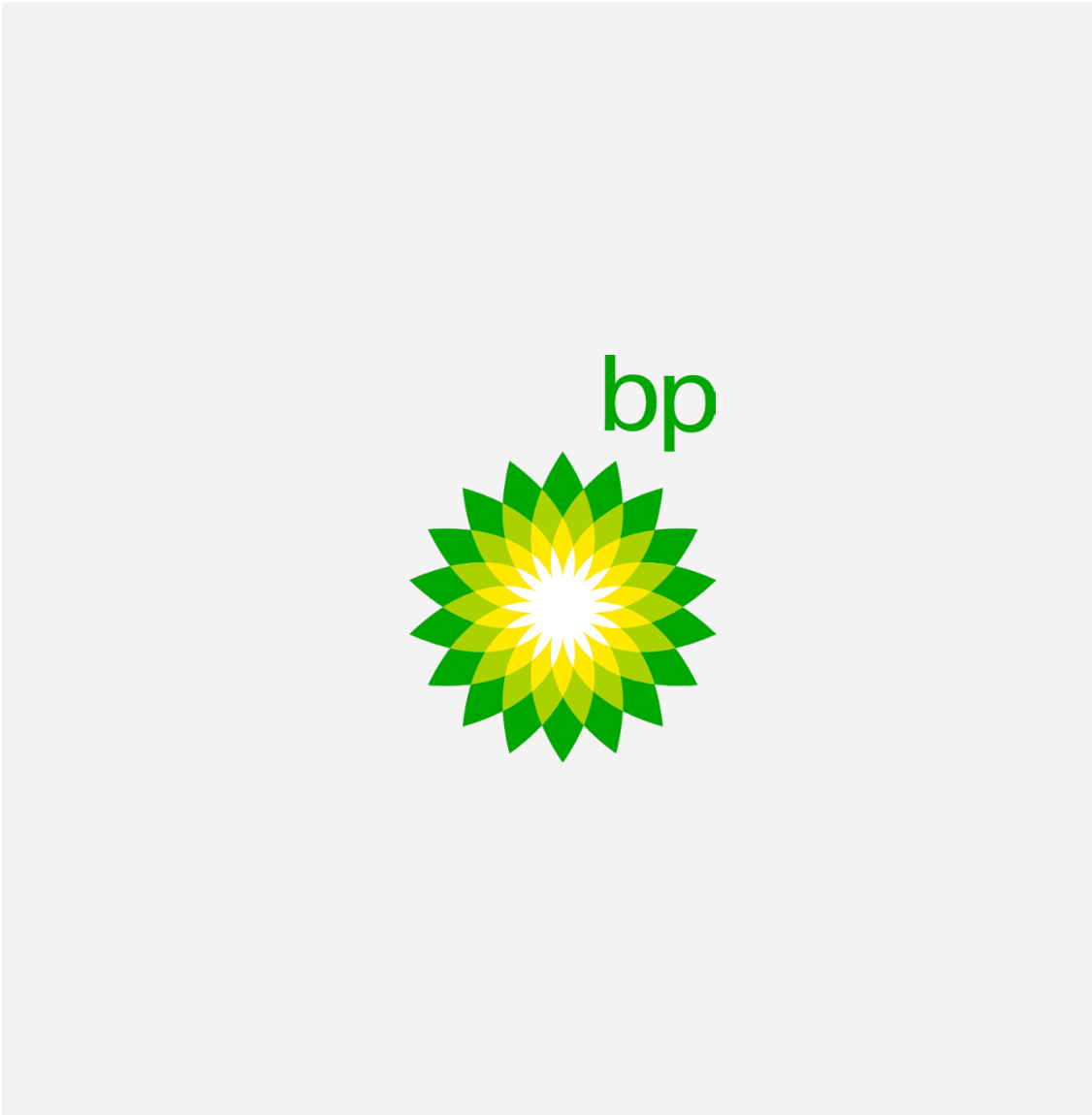


WA WILDLIFE PROSPECTUS 2023 - 2024

# Silver Sponsors

## Our silver sponsors provide:

- Funding for **small** capital projects or equipment.
- In-kind volunteer support.
- Donations of goods and/or services.



WA WILDLIFE PROSPECTUS 2023 - 2024

## Bronze Sponsors

### Our bronze sponsors provide:

Funding for equipment.

In-kind volunteer support.

Donations of goods and/or services.

Promotion and brand exposure.



**dux digital**

WA WILDLIFE PROSPECTUS 2023 - 2024

## Supporters

WA Wildlife is thankful for our many supporters.

Our supporters assist us by offering expertise and/or resources. These partnerships provide access to specialised skills and networks, amplifying our ability to fulfill our mission. Even without direct financial contributions, these collaborations enrich our services, fostering a collaborative community committed to making a meaningful difference in environmental conservation.

We hope to continue working with our many amazing sponsors and supporters who share our goal in **Helping Wild Lives Live**.



animalius  
YOUR REFERRAL VET



zoetis



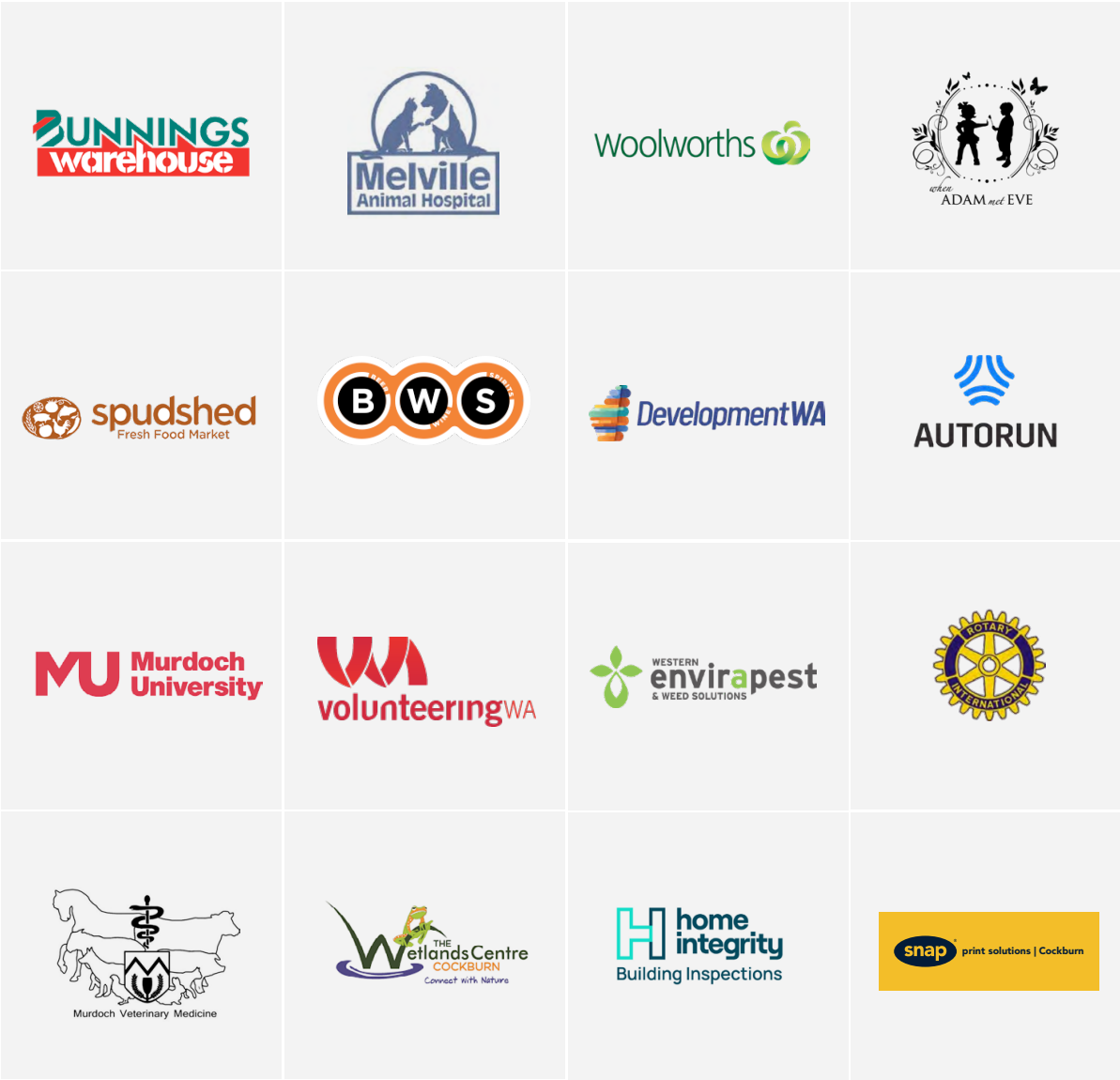
Fremantle  
PORTS

WA WILDLIFE PROSPECTUS 2023 - 2024

# Friends of WA Wildlife

Thank you to the Friends  
of WA Wildlife for their  
ongoing support.

In-kind support and donations play a vital  
role in keeping the WA Wildlife Hospital  
operational 365 days each year.



WA WILDLIFE PROSPECTUS 2023 - 2024

# Rewards

|  | Platinum  | Gold     | Silver   | Bronze  | Supporter                                       | Friends of WA Wildlife                                   |
|--|-----------|----------|----------|---|---|--|
| Sponsorship, donation valued annually  | \$100,000 | \$75,000 | \$50,000 | \$25,000<br>(incl demonstrated in-kind support) | \$10,000<br>(incl demonstrated in-kind support) | less than \$9,000<br>(incl demonstrated in-kind support) |
| <b>Signage</b>   |           |          |          |   |   |  |
| Logo on WA Wildlife website in relevant category   | ✓         | ✓        | ✓        | ✓   | ✓   | ✓  |
| Logo on WA Wildlife buildings/internal signage   | ✓         |          |          |   |   |  |
| Sponsor logo on relevant infrastructure  | ✓         | ✓        | ✓        | ✓   |   |  |
| Logo on TV screen in WA Wildlife Hospital reception  | ✓         | ✓        | ✓        | ✓   | ✓   |  |
| <b>Communications</b>  |           |          |          |   |   |  |
| Acknowledgement as sponsor at events   | ✓         | ✓        |          |   |   |  |
| Sponsor story on social media platforms  | ✓         | ✓        | ✓        | ✓   |   |  |
| Logo in promotional material (pamphlets, posters)  | ✓         |          |          |   |   |  |
| Recognition/reference in WA Wildlife annual report   | ✓         | ✓        | ✓        |   |   |  |
| Logo in WA Wildlife E-news (fortnightly mailout)   | ✓         | ✓        |          |   |   |  |
| <b>Employee benefits</b>   |           |          |          |   |   |  |
| WA Wildlife Tours (50% discount for all staff of sponsor organisation). RRP for tours = \$39pp | ✓         |          |          |   |   |  |

\*Benefits are for duration of sponsorship

10

WA WILDLIFE PROSPECTUS 2023 - 2024

## You can help by funding:

Veterinary salaries ("Sponsor a wildlife veterinarian" program).

Education programs.

Research initiatives.

Wildlife rescue services.

Capital projects (equipment, software development).

Capacity-building projects (i.e expansion of existing, or establishing new services for wildlife conservation).

By supporting WA Wildlife, you can make sustainability, conservation and animal welfare part of your corporate mission.



30





## Contact us

If you would like to discuss sponsorship opportunities, please contact us:

Name: Dean Huxley (Director of Operations)

Number: 08 9417 7105

Email: [d.huxley@wawildlife.org.au](mailto:d.huxley@wawildlife.org.au)

[www.wawildlife.org.au](http://www.wawildlife.org.au)  
[www.facebook.com/WAWildlife](https://www.facebook.com/WAWildlife)



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& Designed by Adam McEwen



when  
ADAM MCEWEN





Kim Rosenfeld  
Community Grants Coordinator  
9 Coleville Crescent, Spearwood WA 6163  
PO Box 1215, Bibra Lake DC, WA 6965  
P 08 9411 3444

**10 June 2024**

**RE: Report on Activities for WA Wildlife 2023-2024 and Funding Request 2024-2024.**

Dear Kim,

The City of Cockburn's sponsorship of \$130,000 (plus GST) per annum, with annual CPI increases, for WA Wildlife's administrative costs was approved at the Ordinary Council Meeting on 10 August 2023. The sponsorship, commencing on 1 September 2023 spans five years until 2028.

WA Wildlife is required to report on Key Performance Indicators (KPIs) annually, outlining performance against the agreed KPIs in the funding proposal.

The annual report, due on 10 June 2024, will be reviewed by the Council's Expenditure Review Committee on 16 July 2024 and presented at the Ordinary Council Meeting on 3 August 2024.

WA Wildlife and the City of Cockburn have collaborated since 2011, resulting in numerous activities that have benefited the community, and these contributions are reflected in our KPIs.

We would like to thank the Elected Members and staff from the City of Cockburn for their ongoing support and shared vision for a sustainable future for humans and wildlife.

A handwritten signature in black ink, appearing to read 'Robert Dunn', is located above the typed name.

Robert Dunn  
Chair  
WA Wildlife

Annual Key Performance Indicators for WA Wildlife (for funding period September 2023 to August 2024).

WA Wildlife identified several KPIs that support the City of Cockburn’s Strategic Community Plan 2020–2030 and Climate Change Strategy 2020-2030.

| KPI Number            | KPI   | Measurement  |                 |                |     |           |
|-----------------------|---|--|-----------------|----------------|-----|-----------|
| Listening and Leading |   |  |                 |                |     |           |
| 1                     | Best practice Governance, partnerships and value for money. | <p>Attract minimum of \$2 million annually via external funding and/or volunteer in-kind support to operate the WA Wildlife facility.</p> <p><i>*This can include income from donations/fee for service activities and/or in-kind volunteer support.</i></p>   |                 |                |     |           |
| Result:               |   | <p>1. In-kind value of volunteer labour from 1 September 2023 to 31 May 2024 = <b>\$3,600,750</b> (75,000 hours x \$48.01)<br/><a href="https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator">https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator</a></p> <p><i>Projected in-kind value of volunteers from 1 September 2023 to 31 August 2024 = <b>\$4,320,900.</b></i></p> <p>2. Additionally, external income (less CoC Grant) from 1 September 2023 – 31 May 2024 = <b>\$864,000.</b></p> <p><i>Projected external income from 1 September 2023 to 31 August 2024 = <b>\$950,000.</b></i></p> <p>3. Current ROI (up to 31 May 2024).</p> |                 |                |     |           |
|                       |   | <div>Result</div> <table><tr><td>Investment Gain</td><td>\$4,334,750.00</td></tr><tr><td>ROI</td><td>3,334.42%</td></tr></table> <div><div><div>3%</div><div>97%</div><div>Invested</div><div>Returned</div></div></div>   | Investment Gain | \$4,334,750.00 | ROI | 3,334.42% |
|                       | Investment Gain   | \$4,334,750.00   |                 |                |     |           |
| ROI                   | 3,334.42%   |  |                 |                |     |           |
|                       |   |  |                 |                |     |           |

|                 |   |   |                 |                |     |           |
|-----------------|---|---|-----------------|----------------|-----|-----------|
|                 |   | <div>Projected ROI (up to 31 August 2024).</div> <div><div>Result</div><div><table><tr><td>Investment Gain</td><td>\$5,140,900.00</td></tr><tr><td>ROI</td><td>3,954.54%</td></tr></table><div><div><div><div>2%</div></div><div><div>98%</div></div></div><div><div>Invested</div><div>Returned</div></div></div></div></div>  | Investment Gain | \$5,140,900.00 | ROI | 3,954.54% |
| Investment Gain | \$5,140,900.00  |   |                 |                |     |           |
| ROI             | 3,954.54%   |   |                 |                |     |           |
| Local Economy   |   |   |                 |                |     |           |
| 2               | Increased investment, economic growth and local employment.               | <div>Maintain minimum annual volunteer hours contribution of 65,000.</div> <div><i>*Unforeseen events that impact service delivery, such as Covid-19, will not result in WA Wildlife being ineligible for funding.</i></div>  |                 |                |     |           |
| Result:         |   | <div><div>1. Volunteer hours recorded from 1 September 2023 to 31 May 2024 = <b>75,000 hours</b>.</div><div><i>Projected volunteer hours from 1 September 2023 to 31 August 2024 = <b>90,000</b>.</i></div><div>2. WA Wildlife employed 20 staff (9 FTE) during the funding period. These were mostly casual/part-time staff funded by grants/seasonal projects.</div></div>  |                 |                |     |           |
| 3               | Thriving local commercial centres, local businesses and tourism industry. | <div>Develop a WA Wildlife tourism strategy by 30 June 2024 with targets measured annually thereafter.</div> <div><i>*Tourism strategy to include a range of new offerings to the City of Cockburn and wider Western Australian community.</i></div>  |                 |                |     |           |
| Result:         |   | <div><div>1. Pending. Anticipated completion date: 30 June 2024.</div><div>The development of the Tourism Strategic Plan for 2024-2028 is underway, pending the review of the trial tourism season from 2023-2024.</div><div>Progress Update:</div><div><div>1. Attached WA WILDLIFE TOURISM PLAN 2023-2024 (attachment 1).</div><div>2. WA WILDLIFE TOURISM PROPOSAL (attachment 2).</div><div>3. <a href="#">TOURISM PROMOTIONAL VIDEO</a>.</div><div>4. WA Wildlife is now an accredited business with the Tourism Council of Western Australia.</div></div></div> |                 |                |     |           |

|                |   |  |
|----------------|---|--|
|                |   | 5. WA Wildlife is now a member (and Deputy Chair) of the City of Cockburn Destination Advisory Group. <ul style="list-style-type: none"> <li>- Inaugural meeting attended 18 July 2023.</li> <li>- 2nd Meeting attended 2 September 2023.</li> <li>- 3<sup>rd</sup> Meeting attended 5 March 2024.</li> <li>- 4<sup>th</sup> Meeting attended 20 May 2024.</li> </ul>  |
|                |   | <b>Environmental Responsibility</b>  |
| <b>4</b>       | Protection and enhancement of our natural areas, bushland, parks and open spaces. | Conserve biodiversity by providing wildlife treatment and rehabilitation services 365 days per annum in line with the DBCA's Code of Practice for Wildlife Rehabilitation.<br><br><i>*The number of animals likely to be admitted annually is estimated between 5000-7000.</i>   |
| <b>Result:</b> |   | 1. Wildlife admissions recorded from 1 September 2023 to 31 May 2024 = <b>4,812</b> .<br><br><i>Projected wildlife admissions from 1 September 2023 to 31 August 2024 = 6,000.</i><br><br>2. Phone calls (from the public regarding wildlife issues) from 1 September 2023 to 31 May 2024 = <b>7,214</b> .<br><br><i>Projected phone calls from 1 September 2023 to 31 August 2024 = 9,000.</i><br><br>3. Wildlife rescued (actively caught/rescued by wildlife rescue officers) from 1 September 2023 to 30 April 2024 = <b>700</b> .<br><br><i>Projected wildlife rescued from 1 September 2023 to 31 August 2024 = 1000.</i><br><br>4. Phone calls (answered through the Wildcare Helpline) from 1 September 2023 to 30 May 2024 = <b>14,815</b> .<br><br><i>Projected phone calls (answered through the Wildcare Helpline) from 1 September 2023 to 31 August 2024 = 18,000.</i><br><br>5. From July to October 2023, the WA Wildlife Hospital successfully treated and rehabilitated 55 oiled pelicans. The combined direct and in-kind expenses for this operation amounted to approximately \$150,000, with \$30,000 (actual cost) covered by WA Wildlife. This marked the management of the largest oil spill incident involving large seabirds in Western Australian history. WA Wildlife managed the entire incident with key stakeholders including: <ul style="list-style-type: none"> <li>- Department of Biodiversity, Conservations and Attractions;</li> <li>- Department of Water and Environment;</li> <li>- Department of Primary Industries and Regional Development;</li> <li>- International Fund for Animal Welfare;</li> </ul> |

|  |   |   |
|--|---|---|
|  |   | <ul style="list-style-type: none"> <li>- WIRES NSW;</li> <li>- City of Cockburn; and</li> <li>- Western Australian Seabird Rescue.</li> </ul> <p><a href="#">SEE NEWS ARTICLE HERE.</a></p>   |
| 5  | Protection and enhancement of our natural areas, bushland, parks and open spaces.       | <p>Conserve biodiversity by developing education programs that include information on the natural environment, climate change, biodiversity and eco-systems.</p> <p>Provide minimum of 40 environmental education sessions annually.</p>  |
| <b>Result:</b>                           |   | <p>1. Environmental education sessions recorded from 1 September 2023 to 31 May 2024 = <b>95</b>.</p> <p><i>Projected environmental education sessions from 1 September 2023 to 31 August 2024 = <b>110</b>.</i></p>  |
| 6  | Sustainable resource management including waste, water and energy.                      | Develop a WA Wildlife Sustainability Strategy by 30 June 2024 to reduce overall carbon footprint with targets measured annually thereafter.   |
| <b>Result:</b>                           |   | <p>Pending. Anticipated completion date: December 31 2024.</p> <p><b>Progress Update:</b></p> <p>WA Wildlife has successfully secured a \$10,000 sponsorship from Atco to advance the development of the Strategy. For further details, please refer to the attached WA WILDLIFE SUSTAINABILITY STRATEGY (attachment 3).</p>  |
| 7  | Address Climate Change as identified in the City of Cockburn's Climate Change Strategy. | Ongoing provision of climate change information on the WA Wildlife website including link to the City of Cockburn's Climate Change Strategy.  |
| <b>Result:</b>                           |   | <p>1. <a href="https://wawildlife.org.au/education-training/climate-change-and-sustainability/">https://wawildlife.org.au/education-training/climate-change-and-sustainability/</a></p> <p>2. WA Wildlife is now a member of the City of Cockburn Sustainability Reference Group.</p> <ul style="list-style-type: none"> <li>- Inaugural meeting attended 15 May 2024.</li> <li>- 2<sup>nd</sup> Meeting planned for 28 August 2024.</li> </ul> |
| <b>Community, Lifestyle and Security</b> |   |   |
| 8  | Accessible and inclusive community,   | Maintain networks/recruitment programs to encourage volunteer opportunities for people with disabilities.   |

|                |  |  |
|----------------|--|--|
|                | recreation and cultural services and facilities that enrich our community. | Promote volunteer/training opportunities offered by the City of Cockburn Volunteer Resource Centre via WA Wildlife's Facebook (4 per annum).   |
| <b>Result:</b> |  | <p>Ongoing partnerships with Cockburn Volunteer Resource Centre, Melville Volunteer Resource Centre and Volunteering WA.</p> <p><b>1. COCKBURN VOLUNTEER RESOURCE CENTRE VOLUNTEER ADVERTISEMENTS</b></p> <p><a href="https://www.volunteer.com.au/volunteering-organisations/6178/wa-wildlife-cvrc">https://www.volunteer.com.au/volunteering-organisations/6178/wa-wildlife-cvrc</a></p> <p>These advertisements are also advertised by Volunteering WA and the Melville Volunteer Resource Centre.</p> <p><b>2. WA WILDLIFE FACEBOOK POSTS</b></p> <ol style="list-style-type: none"> <li>1. <a href="#">Volunteer week.</a></li> <li>2. <a href="#">Volunteer recruitment.</a></li> <li>3. <a href="#">Veterinary volunteers.</a></li> <li>4. <a href="#">Annual volunteer awards night.</a></li> <li>5. <a href="#">International volunteer day.</a></li> </ol> <p><b>3. INCLUSIVE VOLUNTEERING</b></p> <p>From September 1 2023 to May 31 2024, WA Wildlife onboarded and trained six volunteers who require support workers to assist them with their volunteering activities. This initiative highlights our dedication to providing inclusive volunteering opportunities.</p> <p>In October 2023, WA Wildlife secured funding from bp Australia to install wheelchair-accessible paths on-site, thereby enhancing accessibility for volunteers with physical limitations.</p> <p><b>4. CORPORATE VOLUNTEERING</b></p> <p>From 1 September 2023 – 31 May 2024, WA Wildlife hosted more than 30 team-based volunteer opportunities for corporate organisations. Volunteering opportunities have been open to all staff from corporate organisations including those with physical disabilities and pregnancy.</p> <p><b>5. INCLUSIVE OUTREACH</b></p> <p>WA Wildlife offers daily tours, which can be booked online, and are wheelchair accessible. We accept Companion Cards, allowing individuals with disabilities to attend tours with their support workers. This initiative reduces barriers and enhances</p> |


|                |   |  |
|----------------|---|--|
|                |   | access to our services and environmental education opportunities within the City of Cockburn.  |
| <b>9</b>       | Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised & celebrated. | Develop curriculum linked education program that promotes Aboriginal culture and connection to land.<br><br>*Deliver minimum 5 sessions per annum.   |
| <b>Result:</b> |   | Pending. Anticipated completion date: 31 August 2024.<br><br><b>Progress Update:</b><br><br>The new curriculum-linked education programs are scheduled for completion in July/August 2024. For more information, please refer to the attached WILDLIFE WISDOM 2024-2025 - Integrating Curriculum with Wildlife Conservation and Whudjak Noongar Stories and Perspectives (ATTACHMENT 4). |

### Sponsorship Recognition

As a sponsor of WA Wildlife, we guarantee to promote the City of Cockburn throughout the wider Western Australian community at every opportunity. WA Wildlife endeavours to create an environment that puts conservation and sustainability values to the forefront and prides itself on acting with integrity, innovation, and teamwork. The opportunities that WA Wildlife can offer to the City of Cockburn are as follows:

| Recognition Number            | Description  | Outcome   |
|-------------------------------|--|---|
| <b>Signage</b>                |  |   |
| 1                             | Main sponsor signage at the entry to WA Wildlife (existing).             | Completed.  |
| 2                             | Logo on electronic sponsors board in the WA Wildlife Hospital reception. | Completed.  |
| <b>Communications / Media</b> |  |   |
| 3                             | Ongoing social media recognition (min 6 annually).                       | Ongoing – 6 will be completed by 31 August 2024.<br><br>1. <a href="#">8 June 2024</a><br>2. <a href="#">29 February 2024</a><br>3. <a href="#">23 February 2024</a><br>4. <a href="#">23 January 2024</a>      |
| 4                             | City of Cockburn recognition in media releases where possible.           | Completed<br><br>1. <a href="#">WA Wildlife Wikipedia Page</a> now established which recognises the City of Cockburn.<br>2. Curtain radio interview 07/03/2024.<br>3. WA WILDLIFE 2023 OVERVIEW (attachment 5). |
| 5                             | City of Cockburn Logo on WA Wildlife website and summary of partnership. | Completed.<br><br><a href="https://wawildlife.org.au/support/our-sponsors/">https://wawildlife.org.au/support/our-sponsors/</a>   |
| <b>Events</b>                 |  |   |
| 6                             | Logo on WA Wildlife school holiday program promotions.                   | July 2024 School Holiday Program pending.<br><br>1. <a href="#">WA Wildlife 2024 Easter School Holidays.</a><br>2. <a href="#">WA Wildlife 2023/2024 - Summer School Holiday Programs.</a>                      |



|                 |  |   |
|-----------------|--|---|
|                 |  | 3. <a href="#">WA Wildlife Spring School Holiday Program 2023.</a>  |
| 7               | City of Cockburn recognition at major WA Wildlife events.  | <p>City of Cockburn acknowledged as major sponsor at October 2023 Educational Tours Launch.</p>  <p><i>Mayor Logan Howlett JP and William Barry (Cockburn Economic Development Officer) were invited to officially launch WA Wildlife's Educational Tours Program in partnership with the City of Cockburn.</i></p> <p>Additional Recognition as Platinum Sponsor in WA WILDLIFE 2023-2024 SPONSORSHIP PROSPECTUS (attachment 6).</p> |
| <b>Gratuity</b> |  |   |
| 8               | WA Wildlife Hospital tours/wildlife experiences for City of Cockburn personnel as requested (max 1 per month). | <p>Completed</p> <ol style="list-style-type: none"> <li>1. City of Cockburn Leadership Team tour 22/11/2023.</li> <li>2. City of Cockburn's Sister City (Croatia) tour 28/10/2023.</li> <li>3. Cockburn Destination Advisory Group Meeting hosted at WA Wildlife 04/09/2023.</li> </ol>   |

### Use of Funds for September 2020 – August 2024

See attached CITY OF COCKBURN GRANT FUNDING EXPENDITURE SEPT 23 - MAY 24 (attachment 7).

In addition to funding for senior staff salaries, \$5,500 was used to cover costs associated with our 2022-2023 AUDIT (attachment 8) which is required to maintain our charitable and business registrations.

**Sponsorship Request (September 1 2024 – 31 August 2025)**

We are seeking sponsorship in the amount of \$130,000 (plus GST) for the upcoming period, with adjustments for the 2024-2025 Consumer Price Index (CPI). The funds will primarily be utilised to support the employment of specific senior staff members crucial to WA Wildlife's operations. Recognising the importance of strategic resource allocation, the Executive Committee has emphasised the need for flexibility in funding distribution. WA Wildlife will allocate resources based on the organisation's evolving needs, ensuring agility and responsiveness to changing circumstances while maximising effectiveness and efficiency in achieving our goals.

**Way Forward**

As an integral part of the Cockburn community, WA Wildlife's programs and services play a vital role in contributing to the vision of making Cockburn the best place to be. Our initiatives enrich the lives of residents and align closely with the City of Cockburn's strategic objectives outlined in the Strategic Community Plan 2020–2030.

**Local Economy:** Through our conservation efforts and educational programs, we contribute to a sustainable and diverse local economy by attracting visitors and fostering environmental stewardship, which in turn supports local businesses and tourism.

**Environmental Responsibility:** WA Wildlife is committed to being a leader in environmental management, working tirelessly to enhance and sustainably manage our local natural areas and resources. By promoting conservation and biodiversity, we contribute to Cockburn's goal of environmental sustainability.

**Community, Lifestyle, and Security:** Our programs promote a vibrant, healthy, and safe community by fostering connections with nature, promoting environmental awareness and community engagement. By engaging residents in wildlife conservation efforts and volunteer programs, we contribute to building a more inclusive and connected community.

**City Growth and Moving Around:** As Cockburn continues to grow, WA Wildlife's presence ensures that the city remains a great place to live by preserving natural habitats, creating recreational opportunities, and enhancing the overall quality of life for residents.

**Listening and Leading:** WA Wildlife is committed to being a community-focused, sustainable, accountable, and progressive organisation. By actively listening to the needs of the community and leading by example in conservation and education, we strive to fulfill our role as a trusted and valued member of the Cockburn community.

In conclusion, WA Wildlife's programs and services not only align with, but actively support the strategic objectives and aspirations outlined in the Cockburn Strategic Community Plan.

Moving forward, we will continue to collaborate with the community and City leaders to ensure that our efforts contribute to making Cockburn the best place to be for all its residents.

WA Wildlife is a trading name of Native ARC Incorporated. Native ARC Inc is a registered charity, license number 21503, licensed in Western Australia under the Charitable Collections Act 1946.



## WA Wildlife 2023 Calendar Year Overview



**Email:** [support@wawildlife.org.au](mailto:support@wawildlife.org.au)

**Website:** [www.wawildlife.org.au](http://www.wawildlife.org.au)

**Tel:** 08 9417 7105

**Address:** 172 Hope Road Bibra Lake, Perth, WA, 6163

## 2.5 Years at the WA Wildlife Hospital

The WA Wildlife Hospital opened its doors in April 2021 and has since had its 2 busiest years on record.



**16000+**

animals admitted to the WA Wildlife Hospital (73% birds, 11% mammals, 1% reptiles, 2.5% amphibians, 2.5% turtles)



**250+** different species treated and rehabilitated



Treatment and rehabilitation provided to **12** threatened/endangered species



**190,000+**

volunteer hours logged



**Hospital open 365 days/year** and during all Covid-19 lockdowns



**2500+**

animals rescued through the WA Wildlife Ambulance



Animals admitted from **over 350** suburbs in Western Australia



**27,000+**

phone calls received (24 hour phone service)



**900+** veterinary professionals

enrolled in WA Wildlife's "wildlife medicine" training program



Volunteer placement to more than **300 regular volunteers**



**17%**

average year-over-year patient admission growth since 2012



State of the art wildlife hospital & rehabilitation facility

Unique environmental education programs

**Natural bush setting**

**Collaboration with government**

Environmental conservation

Quiet healing sanctuary

Community resource

**Specialists in wildlife *medicine***

24/7 service

Opportunities to connect to the land

**Partnerships**

Educational opportunities

**Financial sustainability**

**Inclusive workplace**

Research programs

**Recognition of Indigenous Culture**

**Cockburn Wetlands Precinct Partner**

Sustainability showcase

**Leaders in wildlife rescue, treatment and rehabilitation**

**VISION** An Australia where wild lives matter

**PURPOSE** Inspire communities to connect with & nurture the natural environment

**ASPIRATION** To be Western Australia's leading native wildlife conservation, treatment and rehabilitation facility incorporating education experiences

#### Conservation / Biodiversity

- We create and preserve habitat.
- We recognise cultural inheritance and promote values of: Respect, Advocacy and Protection of the natural environment.

#### Specialised Wildlife Medicine

- We operate the WA Wildlife Hospital which is a purpose-built wildlife veterinary hospital.
- We have veterinarians on-site 365/days year.

#### Specialised Wildlife Rehabilitation

- We have specialist facilities for wildlife rehabilitation to accommodate a range of native species.
- We provide support for sick and injured wildlife 365 days a year.

#### Education & Training

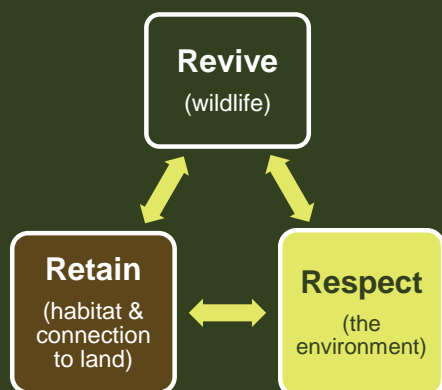
- We provide primary, secondary and community education to increase knowledge and awareness of wildlife and the importance of creating and preserving habitat.
- We provide training opportunities for local universities, education providers, corporate organisations in addition to volunteer opportunities for the community.

#### Community Engagement

- We are an inclusive organisation and provide opportunities for the community to connect with wildlife and the natural environment.
- We recognise the value of partnerships to support our Vision, Purpose, and Aspiration.

#### Educational Tours

- We provide an interactive wildlife experience in Western Australia.
- We offer insight into a working wildlife sanctuary with a focus on biodiversity and conservation.



#### WHAT IMPACT DO WE WANT TO HAVE?

- Wildlife is recognised for their uniqueness (needs, care and challenges).
- The community appreciates the right of wildlife to exist and their responsibility in maintaining the natural balance.
- Habitat for wildlife is preserved and maintained.
- Western Australia grows and develops in a way that minimises the impact on wildlife and the environment.
- Community health improves through an increased connection to the natural environment.



## OVERVIEW WA WILDLIFE

WA Wildlife has undergone significant growth and expansion in recent years. A cornerstone of our development is building and maintaining partnerships with relevant organisations and authorities. We aim to build capacity in the fields of veterinary medicine, wildlife rehabilitation and wildlife rescue to improve outcomes for sick and injured wildlife in Western Australia.

### Veterinary Hospital Registration

In 2018, Native ARC Inc became the first wildlife rehabilitation facility in Western Australia to be licensed with the Veterinary Surgeons' Board WA (now Veterinary Practice Board WA). This was a major achievement and significant milestone in wildlife medicine and rehabilitation.

### Re-Brand of Native ARC Incorporated

Native ARC Inc identified significant opportunities to assume a leadership role in wildlife conservation (in Western Australia). To better reflect the increased number and variety of services, an overall rebranding was implemented. As of the 1<sup>st</sup> of March 2021, Native ARC Inc ceased trading as Native ARC and commenced trading as WA Wildlife.



Entrance to WA Wildlife

## WA Wildlife Hospital

The establishment of the WA Wildlife Hospital is a milestone in the ongoing evolution of WA Wildlife. Planning for a purpose-built wildlife hospital commenced in 2016. We obtained feedback from many organisations including Currumbin Wildlife Hospital (Queensland) and the Australia Zoo Wildlife Hospital (Queensland) to assist us with the design.

The building (funded by the City of Cockburn) is a centre of excellence for wildlife medicine and rehabilitation in Australia. The fit out of veterinary equipment was funded by Lotterywest. This equipment allows WA Wildlife Hospital veterinarians to pioneer new surgical interventions.

The Hospital's surgery, radiology, intensive care unit (ICU), and recovery wards are equipped with state-of-the-art medical equipment, made possible through the support of Lotterywest, the Department of Biodiversity, Conservation and Attractions and bp.

This sophisticated equipment not only elevates our standards of care but also provides veterinarians with unprecedented opportunities. With these resources, our veterinarians undertake groundbreaking surgeries and provide specialised care, enabling the treatment of animals that might not have had a chance at recovery.





## WA Wildlife Hospital Veterinary Advisory Group

The Advisory Group provides advice on strategies to build capacity within the veterinary community to treat injured/diseased wildlife. The Advisory Group assists WA Wildlife by:

- Identifying education and training opportunities for veterinary professionals in WA.
- Reviewing veterinary specific Policies and Procedures at WA Wildlife.
- Providing advice and guidance on various research projects.
- Advising on ethical considerations regarding displaying veterinary areas/procedures as part of WA Wildlife Hospital education programs.

The Advisory Group works directly with WA Wildlife's Director of Operations and Senior Veterinarian. Current Membership as of 2024:

- WA Wildlife.
- Murdoch University School of Veterinary Medicine.
- Australian Veterinary Association (WA Division).
- Currumbin Wildlife Hospital (Qld).
- Hilton Veterinary Hospital; and
- Vets Beyond Borders.

## WA Wildlife Ambulance

In February 2021, the WA Wildlife Ambulance commenced operations. The Ambulance and fit out was funded through a grant from the Foundation for National Parks and Wildlife. The Ambulance acts as an emergency triage vehicle during bushfires and other emergencies.

To maximise usage when there are no emergencies, it operates as a rescue vehicle 365 days a year. Operational costs are covered by the Society for the Prevention of Cruelty to Animals International (USA). To date, more than 3200 animals have been rescued from a variety of locations and situations which would otherwise have resulted in death.

## WA Wildlife Education and Training Centre

The WA Wildlife Education and Training Centre provides education and training programs to students from kindergarten through to year twelve, universities and other tertiary teaching institutions, corporations, and volunteers in the wildlife rehabilitation industry.

The Centre was opened in January 2022 and is equipped with the latest audio-visual equipment overlooking a pristine bush setting.

## Emergency Response

### Committee for Animal Welfare in Emergencies

As part of the WA State Emergency Management Arrangements, the first State Support Plan – Animal Welfare in Emergencies (State Support PAWE) was approved in November 2019. The State Support PAWE is maintained by the Department of Primary Industries and Regional Development (DPIRD). WA Wildlife was accepted as a CORE Member in 2020 and represents the wildlife rehabilitation industry on this committee.

### **Wooroloo Fire Incident 2021**

Between February 2<sup>nd</sup> 2021 and February 7<sup>th</sup> 2021, WA Wildlife was involved in the animal welfare response at the Wooroloo bushfires as part of the activation of the State Support Plan. WA Wildlife, on request from the Department of Primary Industries and Regional Development (DPIRD) and the Australian Veterinary Association (AVA), provided volunteers during the response. The volunteer team assisting the AVA in the field consisted of an experienced wildlife veterinarian, registered veterinary nurse and a wildlife rescuer proficient in handling large fauna including emus, kangaroos and dangerous animals including venomous snakes. WA Wildlife also provided a small team of volunteers to assist DPIRD and the AVA at the call centre.

### **Oil Spill Incident 2023**

WA Wildlife was involved in the rehabilitation of 53 oiled pelicans commencing on the 1 June 2023. These birds were affected by a small, (likely land-based) contamination in the Mandurah/Rockingham area which was first identified on May 18, 2023.

Between 1 June 2023 and 29 September 2023, the WA Wildlife treated and rehabilitated 54 oiled Pelicans. More than 75% of birds were successfully rehabilitated and released with 11 birds fitted with tracking devices to gather valuable data about their post-release movements and behaviours.

### **Marine Turtle Rehabilitation Facility**

WA Wildlife received funding from the State National Resource Management (State NRM) to establish a Marine Turtle rehabilitation facility on-site. The project is due for completion in 2024 and will build capacity for endangered Marine Turtles in Western Australia. WA Wildlife will work with the DBCA and other marine turtle rehabilitation facilities to ensure WA Wildlife's facilities value adds to the existing Marine Turtle projects. A Marine Turtle advisory group is currently being formulated.

### **Wildlife Training for Veterinary Professionals**

WA Wildlife partnered with WWF Australia to develop training packages for veterinary professionals in Western Australia. The online training courses focus on Western Australia's unique wildlife species. Comprehensive courses cover the basic principles of treating wildlife patients that are often encountered in domestic animal clinics throughout Western Australia.

In addition to providing essential knowledge on wildlife treatment, the courses are also designed to:

- Assist veterinarians and veterinary nurses prepare for emergency events such as bushfires and oil spills.
- Equip veterinarians and veterinary nurses with the skills and knowledge necessary to assess patient viability and make difficult euthanasia decisions with confidence and compassion.

To date, more than 1000 veterinary professionals have enrolled in the training. In addition to online training, a comprehensive (300 page) wildlife medicine manual was developed as an easy reference guide for GP veterinary professionals who are presented with wildlife. To date, more than 150 manuals have been distributed to veterinary clinics in Western Australia.

## Research Partnerships

WA Wildlife is involved in a number of research projects with universities nationally and internationally. Collaboration, data collection, surveillance, and sample collection are some of the activities we are involved with.

WA Wildlife is well positioned to contribute to wildlife research projects due to the Hospital's large database and patient workload, professional input from veterinarians and capacity to undertake fieldwork.

Projects of local significance include:

- Shingleback Nidovirus-1 – data and sample collection.
- Sarcoptic Mange in Quendas – data and sample collection (including fieldwork).
- Magpie Paralysis Syndrome – data collection.
- Turtle Tracker Program: Oblong Turtles (adults and hatchlings) – data collection, surveillance, and sample collection.
- Outcomes of bushfire affected wildlife – data collection.
- Antimicrobial resistance research – sample collection.
- Kangaroo translocation and post-release monitoring projects – pending.
- The DNA Zoo Project (UWA) – sample collection.

WA Wildlife is a member of the Sentinel Clinic Disease Surveillance program coordinated by Wildlife Health Australia. This program involves participants from several zoological institutions, universities, and wildlife hospitals around the country. WA Wildlife participates in collaboration, sample collection and reporting of both free-ranging and rehabilitation wildlife cases relevant to wildlife health in Western Australia. This information is entered regularly into the national wildlife health database.

WA Wildlife is also a member of the WA Wildlife Health Reference Group, a multidisciplinary group chaired by the Department of Primary Industries and Regional Development. Our veterinarians work closely with the Department of Primary Industries and Regional Development, Murdoch University and the Department of Biodiversity, Conservation and Attractions in wildlife disease surveillance and reporting. WA Wildlife regularly acts as a first responder in mass mortality events involving wildlife and regularly coordinates sample and data collection from such events.

## Redevelopment

In the past four years, our team has overseen multiple large projects and grants. Our focus has remained on advancing the redevelopment efforts of WA Wildlife, a journey that commenced in 2018. Our primary goal is to establish WA Wildlife as the leading native wildlife hospital and rehabilitation facility in Western Australia.

During 2023, we experienced significant growth and opportunities. This progress would not have been possible without the support of key individuals and organisations. Our vision is to enhance wildlife outcomes, expand existing services, and explore new avenues to support wildlife conservation. We are committed to building community engagement and capacity to achieve these goals.

## Organisational Structure

At the heart of our organisation is a team of dedicated professionals, who are committed to providing the best possible care for injured, sick, orphaned, and displaced native wildlife in the region. WA Wildlife employs full-time (completely funded by grants), part-time, casual, and contract staff (fixed-term) who are funded by annual grants and fee for service income (i.e. education and training) who oversee daily operations and special projects. Currently, WA Wildlife operates with a small team of staff and over 350 volunteers.

Our Patron, the Hon. Melissa Parke, is committed to wildlife conservation and is involved in building relationships with a wide range of stakeholders to progress the vision of WA Wildlife. She is the former federal member for Fremantle and a former Minister for International Development. Prior to entering the Australian parliament in 2007, Melissa served as an international lawyer with the United Nations in Kosovo, Gaza, New York, and Lebanon from 1999-2007. After her retirement from parliament, Melissa served for 4 years as an 'Eminent Expert on Yemen' for the UN Human Rights Council. Melissa is currently the Executive Director of ICAN (the International Campaign to Abolish Nuclear Weapons). Melissa is also a Director of Animals Australia and a Board member of the world's largest NGO, BRAC, based in Bangladesh, which takes a holistic approach to poverty alleviation.

The Executive Committee oversees the control and management of Native ARC Incorporated's governance and finances. The Executive Committee has the skills and experience to oversee the development and the future expansion of the organisation. WA Wildlife's Executive Committee is comprised of Members with:

- 30 years' experience as a successful small business owner/operator.
- Private sector policy/legislation experience at a State/Federal level and an industry advocate on State and Federal Commissions.
- Policy, strategy and management experience in the State Public Sector at a senior executive level.
- CPA and Chartered Management Accountant qualifications, broad finance, business improvement and program management skills and experience across public and private sectors.
- 50 years' experience as a chartered accountant (F.C.A.) with experience in business planning and budgeting.
- 15 years' experience in the wildlife rehabilitation industry.
- 15 years' experience in wildlife rehabilitation, participation on multiple State Government advisory committees and 10 years senior management experience in the non-profit sector.

A Management Team oversees day to day operations of WA Wildlife.

## Compliance

WA Wildlife is a trading name for Native ARC Incorporated. Native ARC Inc is a registered charity, licence number 21503, licensed in Western Australia under the Charitable Collections Act 1946. Native ARC Inc is classified as a medium-sized charity under the Australian Charities and Not-For-Profits Commission and is audited annually by Australian Audit.

Native ARC Inc/WA Wildlife is registered & licensed with:

- Australian Charities and Not-for-Profits Commission (ACNC) Register (Federal Government);
- Register of Environmental Organisations (Federal Government);
- Department of Biodiversity, Conservation and Attractions (State Government);
- Veterinary Practice Board WA (State Government);
- Radiology Council WA (State Government);
- Department of Health (State Government); and
- WA Police (State Government).

Wildlife Admissions

In the calendar year 2023, WA Wildlife Hospital experienced an unprecedented surge in admissions, exemplifying our unwavering commitment to wildlife care and conservation.

Over 6000 animals received treatment within our facility.

It is anticipated that the WA Wildlife Hospital's capacity will be stretched even further in the 2024 calendar year.

Volunteering

At the heart of WA Wildlife's mission lies an unwavering dedication to wildlife conservation, a commitment demonstrated by our exceptional volunteers. In the past year, more than 350 regular volunteers demonstrated unparalleled dedication, contributing an astounding 95,000 hours of their time.

Ongoing skills development, mentoring and competency-based assessments form the core of our internal training programs for our volunteers.

Since 2012 we have seen an increase in patient admissions and volunteer contributions by more than 350%.

| Year | Admissions | Volunteer hours at WA Wildlife<br><i>(rounded up to nearest thousand)</i> | Financial Value (in-kind contribution) <sup>1</sup> |
|------|------------|---|---|
| 2023 | 6019       | 100,000   | \$4,801,000   |
| 2022 | 6589       | 95,000  | \$4,560,950   |
| 2012 | 1458       | 20,000  | \$960,200   |

Each year, independent sectors gather data and conduct research on volunteerism in the nonprofit sectors. The results of this research provides nonprofits with a way to calculate the value of volunteer time. As of 2022, the estimated national value of in-kind support from volunteers ranges from \$20.33 - \$57.53 per/hour. WA Wildlife uses \$48.01 per/hour to recognise in-kind support.  
<https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator>

## Performance

Key achievements and affiliations include:

- **Licensed Excellence:** WA Wildlife holds a license as a veterinary hospital under the Veterinary Practice Board of WA. Additionally, we operate as a licensed rehabilitation facility, ensuring adherence to standards set forth by the Department of Biodiversity, Conservation, and Attractions.
- **Collaborative Partnerships:** We engage in impactful collaborations, participating in vital research initiatives alongside prominent organisations across Australia. Furthermore, our role as a sentinel clinic with Wildlife Health Australia underscores our dedication to disease monitoring and prevention in wildlife populations.
- **Education:** WA Wildlife serves as a practicum site for veterinary science students from Murdoch University, fostering the next generation of wildlife healthcare professionals. Murdoch University School of Veterinary Medicine. Fifth year students can also complete their six-week wildlife streaming at the Wildlife Hospital which was previously only available at Perth Zoo. Additionally, our status as a registered volunteer placement program with Vets Beyond Borders reflects our commitment to international knowledge exchange.
- **Community Outreach:** Our commitment to community welfare is exemplified through our year-round operation, even during challenging periods such as Covid-19 lockdowns. We provide an indispensable 24-hour phone service, fielding approximately 15,000 calls annually, and have rescued and cared for more than 6500 sick, injured, and orphaned animals. Our model of veterinary examination for all admissions, a unique approach in Western Australia, ensures the highest standards of wildlife care.
- **Conservation Initiatives:** WA Wildlife goes beyond direct care, offering veterinary treatment to partner organisations like Western Australian Seabird Rescue, Mandurah Wildlife Rehabilitation Centre, Darling Range Wildlife Shelter, Kanyana Wildlife, Chittering Wildlife, Healing Hands Wildlife Sanctuary, and Bluegum Wildlife Rescue.
- **Continuous Improvement:** We are diligently working towards accreditation with the Zoological and Aquarium Association, a testament to our dedication to animal welfare and husbandry. This extends to our robust volunteer program, offering enriching experiences to over 320 individuals seeking to contribute to wildlife conservation.





## Partnerships

WA Wildlife provides team-based volunteer opportunities for corporate organisations. 17 corporates attended team building days at WA Wildlife in 2023 across 35 different projects.

- APM
- Babcock
- Beach Energy
- BHP
- Bunnings
- CGG
- Corpus Christie
- Deloitte
- First Mode
- Iona College
- Jason Windows
- RAC
- Rio Tinto
- Shell
- Synergy
- Woodside
- Zoetis

Ongoing partnerships with the following corporate organisations (all within the City of Cockburn) ensure WA Wildlife is stocked with fresh fruit and vegetables at no cost. WA Wildlife receives produce donations from the following companies:

- Woolworths Port Coogee, Palmyra and Melville.
- Spud Shed Jandakot and Spearwood.
- Costas Distribution Jandakot and
- Marley Spoon Bibra Lake.

### Grants/Partnerships

Partnerships stand as foundational pillars in the operational framework of WA Wildlife. Collaborations are pivotal components that support the execution of our diverse projects.

In the 2023-2024 financial year, alongside ongoing grants from previous financial periods (including Lotterywest, State NRM, and bp) supporting the redevelopment of WA Wildlife, significant progress was made through additional grants and partnerships via:

- Castledex;
- City of Cockburn;
- The Department of Biodiversity, Conservation, and Attractions (Wildcare Helpline);
- The Department of Social Services;
- Society for the Prevention of Cruelty to Animals International (SPCAI), a USA-based organization; and
- The International Fund for Animal Welfare (IFAW).

### Education and Training

WA Wildlife undertook a range of education programs throughout the year including:

- 24 school holiday programs.
- More than 50 education sessions to schools throughout Perth.
- Sessions with the City of Cockburn's World Environment Day program with 10 Cockburn schools participating.
- Professional training for more than 1000 veterinary professionals.
- Ongoing wildlife training to South Metropolitan TAFE, wildlife rehabilitation groups (including two groups in the Southwest) and the public.

WA Wildlife was selected to run the 2023 Australian Wildlife Rehabilitation Conference in partnership with Kanyana Wildlife Rehabilitation Centre.

WA Wildlife has approximately 20,000 followers on Facebook (increase of 1000 followers since the previous year) with daily educational videos and stories about wildlife, biodiversity and sustainability being posted.



## Sustainability

WA Wildlife opened its second Op Shop (in Yangebup) in June 2023. Both stores recycle up to 150m<sup>2</sup> of clothing/household items each year and fundraise thousands of dollars.

The WA Wildlife Hospital and WA Wildlife Education and Training Centre have more than 170 solar panels combined, significantly reducing the organisation's electricity costs and carbon footprint.



## Summary

Wildlife rescue and rehabilitation play a crucial role in conservation efforts for several reasons:

### Biodiversity Preservation

- By rescuing and rehabilitating various species, wildlife rehabilitation organisations contribute to maintaining biodiversity, which is essential for the health and resilience of ecosystems.
- Rehabilitating endangered or threatened species helps in increasing their populations, preventing their extinction, and maintaining a balanced ecosystem.

### Ecosystem Balance

- Many wild animals serve as natural predators, controlling the populations of other species. If these predators are removed from the ecosystem due to injury or illness, it can disrupt the natural balance, leading to overpopulation of certain species and depletion of resources.

### Education and Awareness

- Wildlife rescue and rehabilitation efforts provide an opportunity for public education. When people witness the rehabilitation process, they develop empathy for wildlife and gain a better understanding of the importance of conservation.
- Resident animals often become ambassadors for their species. They can be used in educational programs, creating awareness about conservation challenges and the need to protect natural habitats.

### Research and Scientific Understanding

- Animals in rehabilitation facilities offer researchers a chance to study their behavior, physiology, and other aspects. This research contributes valuable data to scientific knowledge, aiding conservation efforts and species management strategies.
- Studying diseases in wildlife populations is crucial for understanding their impact and preventing potential outbreaks. Animals in rehabilitation can be monitored, providing insights into diseases that affect both wildlife and domestic animals.

### Human Impact Mitigation

- Wildlife often suffers due to human activities such as habitat destruction, pollution, and climate change. Rescuing and rehabilitating affected animals mitigates the impact of these activities, giving wildlife a chance to recover.
- Wildlife rescue and rehabilitation initiatives highlight the consequences of human actions on wildlife. This knowledge can encourage individuals and communities to adopt more environmentally friendly practices.



### **Genetic Diversity**

- In small or isolated populations, inbreeding can occur, leading to genetic problems. Rehabilitated animals can be reintroduced to the wild, enhancing genetic diversity and strengthening the overall health of the species.

Wildlife rescue and rehabilitation are vital components of conservation efforts. They not only save individual animals but also contribute significantly to the preservation of biodiversity, ecosystem balance, public awareness, scientific understanding, and the mitigation of human impact. These activities are integral to ensuring the long-term survival of wildlife species and the health of our planet's ecosystems.

454 of 607

|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
|---|----------------------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-----------|
| reate Google Reviews                                      | WA Wildlife                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
| reate Followup Template                                   | WA Wildlife                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
| . Vouchers/Promo codes                                    |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| asks  | Comment / owner                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Status    |
| reate printed vouchers for donations                      | Voucher codes set up in Rezdy.   |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| . Social media strategy                                   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| asks  | Comment / owner                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Status    |
| mail database collection.                                 | WA Wildlife                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
| acebook.  | WA Wildlife                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| i. Rates Sheet Development                                |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| asks  | Comment / owner                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Status    |
| inalsie prices/rates for 2024-2025 season                 | After review of 2023-2024 season |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
| end rates for 2024-2025 seasons to cruise companies       | For 2024 -2025 season            |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Complete  |
|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| i. Tourism Strategy 2024-2028                             |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
| asks  | Comment / owner                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | Status    |
| inalise 5 year tourism strategy after strategic review of | WA Wildlife                      |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  | On target |
|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |
|   |                                  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |           |

[illegible]

## **Native ARC Incorporated**

ABN 83 275 625 469

### **Special Purpose Financial Report - 30 June 2023**

**Native ARC Incorporated**  
**Contents**  
**30 June 2023**

Committee members' report.....2

Committee members' declaration.....4

Statement of profit or loss and other comprehensive income .....5

Statement of financial position .....6

Statement of changes in equity .....7

Statement of cash flows .....8

Notes to the financial statements .....9

Auditor's Independence Declaration .....19

Independent auditor's report to the members of Native ARC Incorporated .....20

**General information**

The financial statements cover Native ARC Incorporated as an individual entity. The financial statements are presented in Australian dollars, which is Native ARC Incorporated's functional and presentation currency.

Native ARC Incorporated is a not-for-profit incorporated association, incorporated and domiciled in Australia. Its registered office and principal place of business is:

172 Hope Road, BIBRA LAKE WA 6163

A description of the nature of the incorporated association's operations and its principal activities are included in the Committee members' report, which is not part of the financial statements.

The financial statements were authorised for issue on 20/01/2024



**Native ARC Incorporated**  
**Committee members' report**  
**30 June 2023**

The Committee members present their report, together with the financial statements, on the incorporated association for the year ended 30 June 2023.

### Committee members

The following persons were Committee members of the incorporated association during the whole of the financial year and up to the date of this report, unless otherwise stated:

|   |                                   |
|---|-----------------------------------|
| Robert Dunn (Chairman)                        |                                   |
| Diane Munrowd (Secretary)                     |                                   |
| Jeyarajasingham Jeyabalan (Interim Treasurer) | (11 June 2022 to 10 October 2022) |
| Douglas West (Treasurer)                      | (23 October 2022)                 |
| Sue Henderson                                 |                                   |
| Dean Huxley                                   |                                   |
| Anne Bellamy                                  |                                   |
| James Clarke                                  | (24 October 2022)                 |
| Pauline Mealor                                |                                   |

### Principal activities

Native ARC Inc. trading as WA Wildlife is a non-profit wildlife veterinary hospital and rehabilitation facility specialising in wildlife treatment, rescue, rehabilitation and environmental education.

The Hospital admits wildlife from a variety of sources including the public, veterinary clinics, local Rangers, Wildlife Officers and other wildlife rescue/rehabilitation organisations.

Native ARC provides ongoing Information, education and training opportunities to the community, educational institutions (primary, secondary and tertiary), small business and corporates to encourage changes in behaviour towards the environment.

Native ARC inc. is a registered charity, license number 21503, licensed in Western Australia under the Charitable Collections Act 1946.

### Significant changes

No significant change in the nature of these activities occurred during the year, however redevelopment of the WA Wildlife Hospital and the Training & Education Building (funded by City of Cockburn) continued. Funding for the fit out of both facilities was secured through Lotterywest with fit-out completion expected by the end of 30 March 2024.

Increased patients admitted to the WA Wildlife Hospital (6500+ in 2022 calendar year) has increased HR and other operational costs (increase in paid veterinarians). The second Op Shop store opened June 2023.

### Operating result

Although the surplus for the year ended 30 June 2023 was \$183,813, this was after recognising \$356,821 of grant income on commissioning of the assets that this grant funded. These assets will be used over multiple years.

Depreciation expenses for these assets (together with other significant investment in assets in the last two years in order to fit-out the Wildlife Hospital) will show in the accounts as depreciation expense over multiple future years (depending on the useful life of the respective assets). The adjusted deficit after accounting for the 2022-23 capital purchases is \$173,009 (\$183,813 less \$356,821).

Grant income is typically sourced through collaborations with business partners for specific purpose projects such as asset acquisition, capital works or business development programs.

Revenue from other sources including fundraising, donations and education provides the financial coverage to support day to day running costs of the core rescue and rehabilitation activities of WA Wildlife.


**Native ARC Incorporated  
Committee members' report  
30 June 2023**

On behalf of the Committee members



Robert Dunn  
Chairman

Date: 20/1/24



Diane Munrowd  
Secretary


Date: 20/1/24

**Native ARC Incorporated**  
**Committee members' declaration**  
**30 June 2023**

In the Committee members' opinion:

- the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and Western Australian legislation the Associations Incorporation Act 2015, the Charitable Collections Act 1946 and associated regulations;
- the attached financial statements and notes comply with the Accounting Standards as described in note 1 to the financial statements;
- the attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 30 June 2023 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

On behalf of the Committee



Robert Dunn  
Chairman

Date: 20/1/24



Diane Munrowd  
Secretary

Date: 20/1/24

**Native ARC Incorporated**  
**Statement of profit or loss and other comprehensive income**  
**For the year ended 30 June 2023**

|   | Note | 2023<br>\$            | 2022<br>\$            |
|---|------|-----------------------|-----------------------|
| <b>Revenue</b>                                  |      |                       |                       |
| Grant Income                                    |      | 530,049               | 365,531               |
| Fee for service                                 |      | 152,807               | 178,163               |
| Lease income                                    |      | -                     | 163,776               |
| Donations and Fundraising                       |      | 217,549               | 153,631               |
| Other income                                    |      | 14,025                | 7,842                 |
| Total revenue                                   |      | <u>914,430</u>        | <u>868,943</u>        |
| <b>Expenses</b>                                 |      |                       |                       |
| Fundraising                                     |      | (8,613)               | (5,404)               |
| Service provision expenses (excl. Depreciation) |      | (241,769)             | (239,537)             |
| Depreciation                                    | 3    | (152,859)             | (120,727)             |
| Administration                                  |      | (115,627)             | (28,523)              |
| Employee benefits expense                       |      | (568,570)             | (404,918)             |
| Total expenses                                  |      | <u>(1,087,438)</u>    | <u>(799,109)</u>      |
| <b>Operating surplus/(deficit)</b>              |      | (173,008)             | 69,834                |
| Capital grants                                  | 4    | <u>356,821</u>        | <u>644,457</u>        |
| <b>Surplus for the year</b>                     |      | 183,813               | 714,291               |
| Other comprehensive income for the year         |      | <u>-</u>              | <u>-</u>              |
| <b>Total comprehensive income for the year</b>  |      | <u><u>183,813</u></u> | <u><u>714,291</u></u> |

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

**Native ARC Incorporated**  
**Statement of financial position**  
**As at 30 June 2023**

|                                | Note | 2023<br>\$       | 2022<br>\$       |
|--------------------------------|------|------------------|------------------|
| <b>Assets</b>                  |      |                  |                  |
| <b>Current assets</b>          |      |                  |                  |
| Cash and cash equivalents      | 5    | 950,323          | 561,470          |
| Trade and other receivables    | 6    | 27,111           | 133,213          |
| Other                          | 8    | -                | 5,304            |
| Total current assets           |      | <u>977,434</u>   | <u>699,987</u>   |
| <b>Non-current assets</b>      |      |                  |                  |
| Trade and other receivables    | 6    | 10,000           | -                |
| Property, plant and equipment  | 9    | 1,257,577        | 994,920          |
| Right-of-use assets            | 7    | 184,107          | 153,493          |
| Total non-current assets       |      | <u>1,451,684</u> | <u>1,148,413</u> |
| <b>Total assets</b>            |      | <u>2,429,118</u> | <u>1,848,400</u> |
| <b>Liabilities</b>             |      |                  |                  |
| <b>Current liabilities</b>     |      |                  |                  |
| Trade and other payables       | 10   | 106,432          | 193,837          |
| Lease liabilities              | 11   | 18,089           | -                |
| Provisions                     | 12   | 97,621           | 66,886           |
| Other                          | 13   | 678,786          | 264,664          |
| Total current liabilities      |      | <u>900,928</u>   | <u>525,387</u>   |
| <b>Non-current liabilities</b> |      |                  |                  |
| Lease liabilities              | 11   | 25,135           | -                |
| Provisions                     | 12   | -                | 3,771            |
| Total non-current liabilities  |      | <u>25,135</u>    | <u>3,771</u>     |
| <b>Total liabilities</b>       |      | <u>926,063</u>   | <u>529,158</u>   |
| <b>Net assets</b>              |      | <u>1,503,055</u> | <u>1,319,242</u> |
| <b>Equity</b>                  |      |                  |                  |
| Retained surpluses             |      | <u>1,503,055</u> | <u>1,319,242</u> |
| <b>Total equity</b>            |      | <u>1,503,055</u> | <u>1,319,242</u> |

The above statement of financial position should be read in conjunction with the accompanying notes

**Native ARC Incorporated**  
**Statement of changes in equity**  
**For the year ended 30 June 2023**

|   | <b>Reserves</b><br><b>\$</b> | <b>Retained</b><br><b>surpluses</b><br><b>\$</b> | <b>Total</b><br><b>equity</b><br><b>\$</b> |
|---|------------------------------|--|--|
| Balance at 1 July 2021                  | 97,738                       | 507,213  | 604,951                                    |
| Surplus for the year                    | -                            | 714,291  | 714,291                                    |
| Other comprehensive income for the year | -                            | -  | -  |
| Total comprehensive income for the year | -                            | 714,291  | 714,291                                    |
| Transfer from reserves                  | (97,738)                     | 97,738   | -  |
| Balance at 30 June 2022                 | -                            | 1,319,242  | 1,319,242                                  |
|   | <b>Reserves</b><br><b>\$</b> | <b>Retained</b><br><b>surpluses</b><br><b>\$</b> | <b>Total</b><br><b>equity</b><br><b>\$</b> |
| Balance at 1 July 2022                  | -                            | 1,319,242  | 1,319,242                                  |
| Surplus for the year                    | -                            | 183,813  | 183,813                                    |
| Other comprehensive income for the year | -                            | -  | -  |
| Total comprehensive income for the year | -                            | 183,813  | 183,813                                    |
| Balance at 30 June 2023                 | -                            | 1,503,055  | 1,503,055                                  |

The above statement of changes in equity should be read in conjunction with the accompanying notes

**Native ARC Incorporated**  
**Statement of cash flows**  
**For the year ended 30 June 2023**

|  | Note | 2023<br>\$            | 2022<br>\$            |
|--|------|-----------------------|-----------------------|
| <b>Cash flows from operating activities</b>                      |      |                       |                       |
| Receipts from customers (inclusive of GST)                       |      | 1,367,353             | 1,008,722             |
| Payments to suppliers and employees (inclusive of GST)           |      | <u>(575,593)</u>      | <u>(749,744)</u>      |
| Net cash from operating activities                               | 17   | <u>791,760</u>        | <u>258,978</u>        |
| <b>Cash flows from investing activities</b>                      |      |                       |                       |
| Payments for property, plant and equipment                       | 9    | <u>(399,573)</u>      | <u>(823,566)</u>      |
| Net cash used in investing activities                            |      | <u>(399,573)</u>      | <u>(823,566)</u>      |
| <b>Cash flows from financing activities</b>                      |      |                       |                       |
| Repayment of lease liabilities                                   |      | <u>(3,334)</u>        | -                     |
| Net cash used in financing activities                            |      | <u>(3,334)</u>        | -                     |
| Net increase/(decrease) in cash and cash equivalents             |      | 388,853               | (564,588)             |
| Cash and cash equivalents at the beginning of the financial year |      | <u>561,470</u>        | <u>1,126,058</u>      |
| Cash and cash equivalents at the end of the financial year       | 5    | <u><u>950,323</u></u> | <u><u>561,470</u></u> |

The above statement of cash flows should be read in conjunction with the accompanying notes



**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 1. Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out either in the respective notes or below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**New or amended Accounting Standards and Interpretations adopted**

The adoption of these Accounting Standards and Interpretations did not have any significant impact on the financial performance or position of the incorporated association.

The following Accounting Standards and Interpretations are most relevant to the incorporated association:

**AASB 16 Leases**

The association adopted all of the new and revised Australian Accounting Standards and Interpretations which became mandatory, and which were applicable to its operations.

**Basis of preparation**

In the Committee members' opinion, the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements.

These are special purpose financial statements that have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and Western Australian legislation the Associations Incorporation Act 2015, the Charitable Collections Act 1946 and associated regulations. The Committee members have determined that the accounting policies adopted are appropriate to meet the needs of the members of Native ARC Incorporated.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101 'Presentation of Financial Statements', AASB 107 'Statement of Cash Flows', AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for profit oriented entities.

**Historical cost convention**

The financial statements have been prepared under the historical cost convention, except for, where applicable, the revaluation of financial assets and liabilities at fair value through profit or loss, financial assets at fair value through other comprehensive income, investment properties, certain classes of property, plant and equipment and derivative financial instruments.

**Critical accounting estimates**

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

**Revenue recognition**

The incorporated association recognises revenue as follows:

**Revenue from contracts with customers**

Revenue is recognised at an amount that reflects the consideration to which the incorporated association is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the incorporated association: identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.



**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 1. Significant accounting policies (continued)**

Variable consideration within the transaction price, if any, reflects concessions provided to the customer such as discounts, rebates and refunds, any potential bonuses receivable from the customer and any other contingent events. Such estimates are determined using either the 'expected value' or 'most likely amount' method. The measurement of variable consideration is subject to a constraining principle whereby revenue will only be recognised to the extent that it is highly probable that a significant reversal in the amount of cumulative revenue recognised will not occur. The measurement constraint continues until the uncertainty associated with the variable consideration is subsequently resolved. Amounts received that are subject to the constraining principle are recognised as a refund liability.

**Grant**

Grant revenue is recognised in profit or loss when the incorporated association satisfies the performance obligations stated within the funding agreements.

If conditions are attached to the grant which must be satisfied before the incorporated association is eligible to retain the contribution, the grant will be recognised in the statement of financial position as a liability until those conditions are satisfied.

**Rendering of services**

Revenue from a contract to provide services is recognised upon the delivery of the service to the customer.

**Interest**

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

**Other revenue**

Other revenue is recognised when it is received or when the right to receive payment is established.

**Income tax**

As the incorporated association is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, it is exempt from paying income tax.

**Current and non-current classification**

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

**Impairment of non-financial assets**

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 1. Significant accounting policies (continued)**

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

**Goods and Services Tax ('GST') and other similar taxes**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the tax authority.

**New Accounting Standards and Interpretations not yet mandatory or early adopted**

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the incorporated association for the annual reporting period ended 30 June 2023. The incorporated association has not yet assessed the impact of these new or amended Accounting Standards and Interpretations.

**Note 2. Critical accounting judgements, estimates and assumptions**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

***Estimation of useful lives of assets***

The incorporated association determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

***Employee benefits provision***

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 3. Depreciation**

|                     | 2023<br>\$     | 2022<br>\$     |
|---------------------|----------------|----------------|
| Buildings           | 16,093         | 22,321         |
| Plant and equipment | 108,658        | 74,211         |
| Software            | 8,484          | 9,664          |
| Vehicles            | 3,681          | 4,248          |
| ROU asset           | 15,943         | 10,283         |
|                     | <u>152,859</u> | <u>120,727</u> |

**Note 4. Capital grants**

Revenue recognised on commissioning of assets (funded by LotteryWest, SPCA International and National Parks & Wildlife Grants)

|                | 2023<br>\$     | 2022<br>\$     |
|----------------|----------------|----------------|
| Capital grants | <u>356,821</u> | <u>644,457</u> |

**Note 5. Cash and cash equivalents**

|                              | 2023<br>\$     | 2022<br>\$     |
|------------------------------|----------------|----------------|
| <b><i>Current assets</i></b> |                |                |
| Cash on hand                 | 657            | 256            |
| Cash at bank                 | 862,901        | 474,449        |
| Cash on deposit              | 86,765         | 86,765         |
|                              | <u>950,323</u> | <u>561,470</u> |

***Accounting policy for cash and cash equivalents***

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 6. Trade and other receivables**

|                           | 2023<br>\$    | 2022<br>\$     |
|---------------------------|---------------|----------------|
| <b>Current assets</b>     |               |                |
| Trade receivables         | 27,111        | 58,667         |
| BAS receivable            | -             | 74,546         |
|                           | <u>27,111</u> | <u>133,213</u> |
| <b>Non-current assets</b> |               |                |
| Other receivables         | 10,000        | -              |
|                           | <u>37,111</u> | <u>133,213</u> |

**Accounting policy for trade and other receivables**

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any allowance for expected credit losses. Trade receivables are generally due for settlement within 30 days.

The incorporated association has applied the simplified approach to measuring expected credit losses, which uses a lifetime expected loss allowance. To measure the expected credit losses, trade receivables have been grouped based on days overdue.

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

**Note 7. Right-of-use assets**

|                                       | 2023<br>\$      | 2022<br>\$      |
|---------------------------------------|-----------------|-----------------|
| <b>Non-current assets</b>             |                 |                 |
| Leasehold improvements - right-of-use | 210,335         | 163,776         |
| Less: Accumulated depreciation        | <u>(26,228)</u> | <u>(10,283)</u> |
|                                       | <u>184,107</u>  | <u>153,493</u>  |

**Accounting policy for right-of-use assets**

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, except where included in the cost of inventories, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the incorporated association expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right-of use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

The incorporated association has elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred.

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 8. Other**

|                       | 2023<br>\$ | 2022<br>\$ |
|-----------------------|------------|------------|
| <b>Current assets</b> |            |            |
| Prepayments           | -          | 5,304      |

**Note 9. Property, plant and equipment**

|                                   | 2023<br>\$              | 2022<br>\$            |
|-----------------------------------|-------------------------|-----------------------|
| <b>Non-current assets</b>         |                         |                       |
| Buildings - at cost               | 324,630                 | 191,099               |
| Less: Accumulated depreciation    | (124,423)               | (108,330)             |
|                                   | <u>200,207</u>          | <u>82,769</u>         |
| <br>Plant and equipment - at cost | <br>1,182,977           | <br>996,148           |
| Less: Accumulated depreciation    | (275,494)               | (166,836)             |
|                                   | <u>907,483</u>          | <u>829,312</u>        |
| <br>Motor vehicles - at cost      | <br>75,656              | <br>75,656            |
| Less: Accumulated depreciation    | (42,524)                | (38,842)              |
|                                   | <u>33,132</u>           | <u>36,814</u>         |
| <br>Software - at cost            | <br>137,697             | <br>58,483            |
| Less: Accumulated depreciation    | (20,942)                | (12,458)              |
|                                   | <u>116,755</u>          | <u>46,025</u>         |
|                                   | <u><u>1,257,577</u></u> | <u><u>994,920</u></u> |

**Accounting policy for property, plant and equipment**

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of property, plant and equipment (excluding land) over their expected useful lives as follows:

|                     |         |
|---------------------|---------|
| Buildings           | 10%-25% |
| Plant and equipment | 20%-33% |
| Software            | 10%     |
| Vehicle             | 20%     |

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the incorporated association. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.



**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 10. Trade and other payables**

|                                   | 2023<br>\$     | 2022<br>\$     |
|-----------------------------------|----------------|----------------|
| <b><i>Current liabilities</i></b> |                |                |
| Trade payables                    | 54,883         | 75,790         |
| Grant in advance - Lottery West   | -              | 53,603         |
| BAS payable                       | 51,062         | -              |
| Other payables                    | 487            | 64,444         |
|                                   | <u>106,432</u> | <u>193,837</u> |

***Accounting policy for trade and other payables***

These amounts represent liabilities for goods and services provided to the incorporated association prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

**Note 11. Lease liabilities**

|                                       | 2023<br>\$    | 2022<br>\$ |
|---------------------------------------|---------------|------------|
| <b><i>Current liabilities</i></b>     |               |            |
| Lease liability                       | 18,089        | -          |
| <b><i>Non-current liabilities</i></b> |               |            |
| Lease liability                       | 25,135        | -          |
|                                       | <u>43,224</u> | <u>-</u>   |

***Accounting policy for lease liabilities***

A lease liability is recognised at the commencement date of a lease. The lease liability is initially recognised at the present value of the lease payments to be made over the term of the lease, discounted using the interest rate implicit in the lease or, if that rate cannot be readily determined, the incorporated association's incremental borrowing rate. Lease payments comprise of fixed payments less any lease incentives receivable, variable lease payments that depend on an index or a rate, amounts expected to be paid under residual value guarantees, exercise price of a purchase option when the exercise of the option is reasonably certain to occur, and any anticipated termination penalties. The variable lease payments that do not depend on an index or a rate are expensed in the period in which they are incurred.

Lease liabilities are measured at amortised cost using the effective interest method. The carrying amounts are remeasured if there is a change in the following: future lease payments arising from a change in an index or a rate used; residual guarantee; lease term; certainty of a purchase option and termination penalties. When a lease liability is remeasured, an adjustment is made to the corresponding right-of use asset, or to profit or loss if the carrying amount of the right-of-use asset is fully written down.

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 12. Provisions**

|                                       | 2023<br>\$    | 2022<br>\$    |
|---------------------------------------|---------------|---------------|
| <b><i>Current liabilities</i></b>     |               |               |
| Annual leave                          | 66,424        | 47,414        |
| Long service leave                    | 14,908        | 19,472        |
| Superannuation                        | 16,289        | -             |
|                                       | <u>97,621</u> | <u>66,886</u> |
| <b><i>Non-current liabilities</i></b> |               |               |
| Long service leave                    | -             | 3,771         |
|                                       | <u>97,621</u> | <u>70,657</u> |

***Accounting policy for provisions***

Provisions are recognised when the incorporated association has a present (legal or constructive) obligation as a result of a past event, it is probable the incorporated association will be required to settle the obligation, and a reliable estimate can be made of the amount of the obligation. The amount recognised as a provision is the best estimate of the consideration required to settle the present obligation at the reporting date, taking into account the risks and uncertainties surrounding the obligation. If the time value of money is material, provisions are discounted using a current pre-tax rate specific to the liability. The increase in the provision resulting from the passage of time is recognised as a finance cost.

***Accounting policy for employee benefits***

***Short-term employee benefits***

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.

***Other long-term employee benefits***

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

**Note 13. Other**

|                                   | 2023<br>\$     | 2022<br>\$     |
|-----------------------------------|----------------|----------------|
| <b><i>Current liabilities</i></b> |                |                |
| Accrued expenses                  | 19,375         | 22,705         |
| Revenue received in advance       | 659,411        | 241,959        |
|                                   | <u>678,786</u> | <u>264,664</u> |

**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 14. Key management personnel disclosures**

The compensation made to senior officers of the Incorporated association is set out below (including Superannuation). Management salaries are funded through a Grant from the City of Cockburn. No compensation was paid to any other committee member of the association:

|   | 2023<br>\$    | 2022<br>\$    |
|---|---------------|---------------|
| Director of Operations: Dean Huxley       | 70,275        | 70,184        |
| CEO: Diane Munrowd                        | 22,020        | 22,230        |
| Executive Committee Member: Sue Henderson | -             | 2,107         |
|   | <u>92,295</u> | <u>94,521</u> |

**Note 15. Remuneration of auditors**

During the financial year the following fees were paid or payable for services provided by Australian Audit, the auditor of the incorporated association:

|  | 2023<br>\$   | 2022<br>\$   |
|--|--------------|--------------|
| <b>Audit services - Australian Audit</b> |              |              |
| Audit of the financial statements        | <u>3,800</u> | <u>3,200</u> |
| <b>Other services - Australian Audit</b> |              |              |
| preparation of financial statements      | <u>1,700</u> | <u>1,250</u> |
|  | <u>5,500</u> | <u>4,450</u> |

**Note 16. Events after the reporting period**

No matter or circumstance has arisen since 30 June 2023 that has significantly affected, or may significantly affect the incorporated association's operations, the results of those operations, or the incorporated association's state of affairs in future financial years.



**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2023**

**Note 17. Reconciliation of surplus to net cash from operating activities**

|  | <b>2023</b>    | <b>2022</b>    |
|--|----------------|----------------|
|  | <b>\$</b>      | <b>\$</b>      |
| Surplus for the year                               | 183,813        | 714,291        |
| Adjustments for:                                   |                |                |
| Depreciation and amortisation                      | 152,860        | 120,727        |
| Payment for leasing                                | -              | (163,779)      |
| Change in operating assets and liabilities:        |                |                |
| Decrease/(increase) in trade and other receivables | 96,102         | (98,111)       |
| Decrease in other operating assets                 | 5,303          | -              |
| Decrease in trade and other payables               | (85,029)       | (588,382)      |
| Increase in other provisions                       | 26,964         | 26,568         |
| Increase in other operating liabilities            | 411,747        | 247,664        |
| Net cash from operating activities                 | <u>791,760</u> | <u>258,978</u> |

DIRECTORS:

ROBERT CAMPBELL RCA, CA  
VIRAL PATEL RCA, CA  
ALASTAIR ABBOTT RCA, CA  
CHASSEY DAVIDS RCA, CA

ASSOCIATE DIRECTOR:

SANTO CASILLI FCPA PFIIA

AUSTRALIAN  
AUDIT 

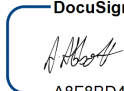
## AUDITOR'S INDEPENDENCE DECLARATION

To the Management Committee of Native Arc Inc.

In accordance with the requirements of section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 and section 80 of the Associations Incorporation Act 2015 (WA), in relation to our audit of the financial report of Native Arc Inc. for the year ended 30 June 2023, to the best of my knowledge and belief, there have been:

- No contraventions of the auditor independence requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- No contraventions of the auditor independence requirements of the *Associations Incorporation Act 2015 (WA)* in relation to the audit; and
- No contraventions of any applicable code of professional conduct in relation to the audit

DocuSigned by:



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**Alastair Abbott**, CA, RCA, MAICD, M. Forensic Accounting  
Registered Company Auditor number 486826

**Director****Australian Audit**

Perth, Western Australia

Date: 23 January 2024

Australian Audit is a CA Practice

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ROBERT CAMPBELL RCA, CA  
 TRAL PATEL RCA, CA  
 LASTAIR ABBOTT RCA, CA  
 HASSEY DAVIDS RCA, CA

SSOCIATE DIRECTOR:

ANTO CASILLI FCPA PFIIA

AUSTRALIAN  
 AUDIT

## INDEPENDENT AUDITOR'S REPORT

To the members of Native Arc Inc.

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Native Arc Inc. (the entity), which comprises the statement of financial position as at 30 June 2023, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the directors' declaration.

In our opinion the accompanying financial report has been prepared in accordance with requirements of the Associations Incorporation Act 2015 (WA) and Division 60 of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act), including:

- a. giving a true and fair view of the entity's financial position as at 30 June 2023, and of its financial performance and its cash flows for the year then ended; and
- b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the entity in accordance with the Associations Incorporation Act 2015 (WA), the ACNC Act and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the entity to meet the requirements of the ACNC Act and the Associations Incorporation Act 2015 (WA). As

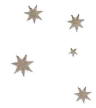
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a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of Management and The Management Committee for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards to the extent described in Note 1, the ACNC Act 2012 and the Associations Incorporation Act 2015 (WA). The responsibility of Management also includes such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

The Management Committee are responsible for overseeing the entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

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We communicate with the Management Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

## Report on Other Legal and Regulatory Requirements

In our opinion, the entity has complied with 60-30(3)(b), (c) and (d) of the ACNC Act and 82(1)(b), (c) and (d) of the Associations Incorporation Act 2015 (WA):

- a. by providing us with all information, explanation and assistance necessary for the conduct of the audit;
- b. by keeping financial records sufficient to enable a financial report to be prepared and audited;
- c. by keeping other records required by Part 3-2 of the ACNC Act, including those records required by Section 50-5 that correctly record its operations, so as to enable any recognised assessment activity to be carried out in relation to the entity; and
- d. by keeping other records required by Part 5 of the *Associations Incorporation Act 2015* (WA), including those records required by Section 66 that correctly record its operations, so as to enable true and fair financial statements to be prepared.

DocuSigned by:

A8F8BD4DE37245F...

**Alastair Abbott**, CA, RCA, MAICD, M. Forensic Accounting

Registered Company Auditor number 486826

**Director**

**Australian Audit**

Perth, Western Australia

Date: 23 January 2024

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# Tourism Proposal

Submitted To,  
**Dean Huxley**  
WA Wildlife

Submitted By,  
**Kate Gibson**  
Hike Collective

# GETTING STARTED

---

As we work through the development of your new tours at WA Wildlife, I would like to action the following recommendations, so that we can work through the setup of these for you in our next face-to-face day.

Membership and accreditation will give you the support and processes to grow in tourism here in Western Australia.

## TOUR CREATION

We identified the opportunity for 3 tours to begin.

I would recommend putting some time and thought into the naming, and descriptive writing of these tours, considering the following recommendations. We can then workshop this again in our next face-to-face to develop the final product.

### Examples:

#### **Wildlife Encounters; A Wild Journey.**

Join our team for a wild journey from surviving to thriving, as we guide you on a behind-the-scenes 90-minute tour of our wildlife hospital. Starting at the humbling beginning, as we uncover the fragile beginning of the journey at WA Wildlife, as our furry friends head through the triage, operation, and ICU units. See our vet heroes at work, as you get a behind-the-scenes look into the wild world of surgery, or see how our animals are cared for at the start of their stay with us.

Take a peak into the kitchen where our VIP's are treated to some of the best grub they will eat in their life, and get the nutrition they need to power them into recovery. Let us now introduce you to some of the wildlife heroes that now call WA Wildlife home. From resident Raffy the Cockatoo to X the Wombat, you will be feeling the joy of these little creatures in no time.



# TOURISM COUNCIL OF WA

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## ACCREDITATION AND MEMBERSHIP

Tourism Council WA is the peak body representing tourism businesses, industries and regions in Western Australia.

The Council promotes the value of tourism, facilitates sustainable tourism development and advocates industry policy on behalf of members.

### Our Membership

Tourism Council WA directly represents more than 1,700 private and public sector members across the tourism industry, including businesses in the aviation, accommodation, venue, hospitality, tours, attractions and events sectors. The Council is also the peak body for Western Australian regional and industry tourism associations.

The Council's united business, regional and industry membership endows Tourism Council WA with the collective voice of more than 3,000 businesses employing more than 75,000 people across Western Australia.

### Industry Representation

As the voice of industry, Tourism Council WA proudly represents members and promotes the value of tourism to the state economy, environment and the social fabric of local communities.

Tourism Council WA develops evidence-based industry policy on issues including: business regulation; marketing and events; parks and environment; planning and infrastructure; aviation and transport; and workforce development. The Council advocates its policy agenda to government and maintains an active public profile and media presence to communicate critical industry issues.

### Industry Development and Accreditation

Tourism Council WA's industry development programs assist members to enhance their sustainability and profitability. The Council facilitates business and workforce development through training, workshops, site visits, online facilities and a professional team of state-based industry advisors.

# UNDERSTANDING TOURISM IN WA

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The Quality Tourism Framework is a national business development program based on Quality Assurance principals. Accreditation is a vital industry asset designed to continually improve standards, market quality product and enhance the reputation of tourism destinations. Tourism Council WA delivers accreditation to more than 1,200 tourism businesses across the state.

Western Australian Tourism Awards

## RECOMMENDATION:

I make the recommendation that WA Wildlife look to commit to the accreditation program with Tourism Council WA and consider membership.

# DESTINATION PERTH

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## MEMBERSHIP

The Perth Region Tourism Organisation Inc. (PRTTO), trading as Destination Perth, is the Perth region's peak destination marketing organisation responsible for promoting the city and surrounds as a desirable leisure destination.

PRTTO is a not-for-profit marketing organisation managed by its CEO and staff and overseen by a skill-based Executive Board consisting of representatives from the tourism industry. It was established in 2004 to act as the primary body for the marketing of Perth and surrounds to domestic and international consumers, travel trade and media.

- The vision: to establish the Perth region as the western gateway to Australia and a must-visit and experientially diverse destination.
- The purpose: to work collaboratively with stakeholders to develop and facilitate cohesive destination marketing activities to increase visitation resulting in economic benefit.

### Organisational Funding

The organisational funding is sourced from three main areas:

- Payment under contract from Tourism Western Australia to market the region;
- Membership fees; and
- Revenue secured from co-operative marketing activities with members and strategic partnerships with local councils, shires and other stakeholders contained within the region.

### The Perth Region

As one of Western Australia's five government-funded, regional tourism organisations, Destination Perth work both independently and in partnership with Tourism Australia, Tourism Western Australia, the tourism industry and key local stakeholders. Destination Perth represents the Perth and surrounds region consisting of six tourism precincts as follows:

- Perth City
- Fremantle and Rottnest Island
- Sunset Coast
- Peel and Rockingham
- Swan Valley and Darling Range
- Avon Valley

# DESTINATION PERTH

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## RECOMMENDATION

I recommend membership with Perth Regional Tourism Organisation, Destination Perth.

They represent a membership base of more than 500 tourism operators including accommodation and entertainment venues, attractions, transport providers, tour and cruise operators plus restaurants located across the region.

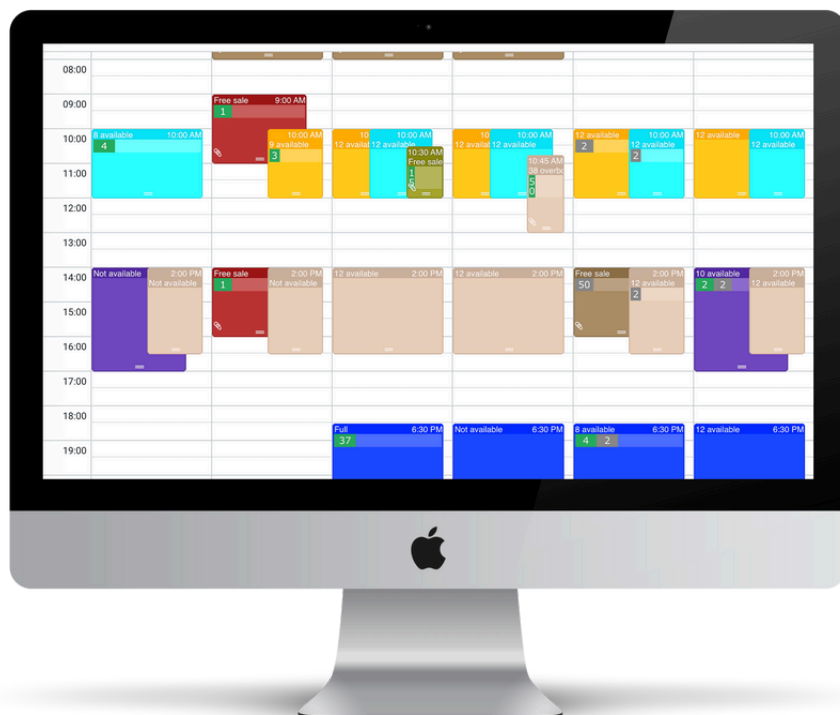
Membership with the organisation is a mutually beneficial relationship and suits all businesses that are stakeholders of Perth's tourism industry. As a member, your support helps to promote the destination worldwide building a stronger visitor economy for Perth and surrounds and ultimately driving visitors to your door.

Any entity that owns a tourism business or a tourism service within the Perth and surrounds region is eligible to become a member of PRTTO. [Click here to find out more about membership with the PRTTO.](#)

# CUSTOMER RELATIONSHIP MANAGEMENT

# REZDY CRM

Rezdy is an online booking software designed to help operators and resellers globally save time, get connected and ultimately grow their business.



## RECCOMENDATION

I recommend a subscription to Rezdy as your customer relationship management for bookings. This allows you to integrate your tours to your website and creates a seamless booking process.





Contents

|                     |        |
|---------------------|--------|
| Our Understanding   | Page 3 |
| Our Approach        | Page 4 |
| Appendix - Team CVs | Page 7 |

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Our Understanding

WA Wildlife is seeking support to develop a 5-year Sustainability Strategy that will drive enhanced effectiveness of sustainability and operational practices, in line with their values of environmental protection and conservation. WA Wildlife is also looking for support and advice around the practical implementation of the strategy.

Context

WA Wildlife has established itself as a leading wildlife rescue, treatment and rehabilitation organisation in Western Australia, operating under the simple goal to “Help Wild Lives Live”. The nature of its operations, and core value of environmental protection and conservation, are inherently linked to sustainability, and positive environmental outcomes.

Presently WA Wildlife do not have a Sustainability Strategy in place that clearly defines its sustainability vision and ambition, and helps guide the organisation in relation to its sustainability-related ambitions.

Funded by the City of Cockburn, the WA Wildlife Hospital opened in 2018 and the complete WA Wildlife site was launched in May 2023. The facility has been designed with sustainability measures in mind, and further action is possible in line with WA Wildlife’s environmental stewardship values. The City of Cockburn remains an important stakeholder.

The Opportunity

WA Wildlife have the opportunity to strengthen their commitment to a sustainable future.

Developing and implementing a Sustainability Strategy will help WA Wildlife to drive an appropriate and pragmatic approach to sustainability, aligned with its core values and ambitions.

The Sustainability Strategy will provide a framework that drives the organisation's approach to minimising its own environmental footprint through operations (such as improved energy use efficiency, waste reduction), and implementation of sustainable practices to achieve better environmental outcomes in its sustainable wildlife conservation practices (for example equipment recycling).

Establishing a Sustainability Strategy will also assist WA Wildlife with its business objectives. It will enable WA Wildlife to further lead by example in implementing sustainable wildlife conservation practices, support future educational initiatives to increase community awareness, and support applications for corporate sponsorship, ecotourism and grant funding.

Our Recommendation

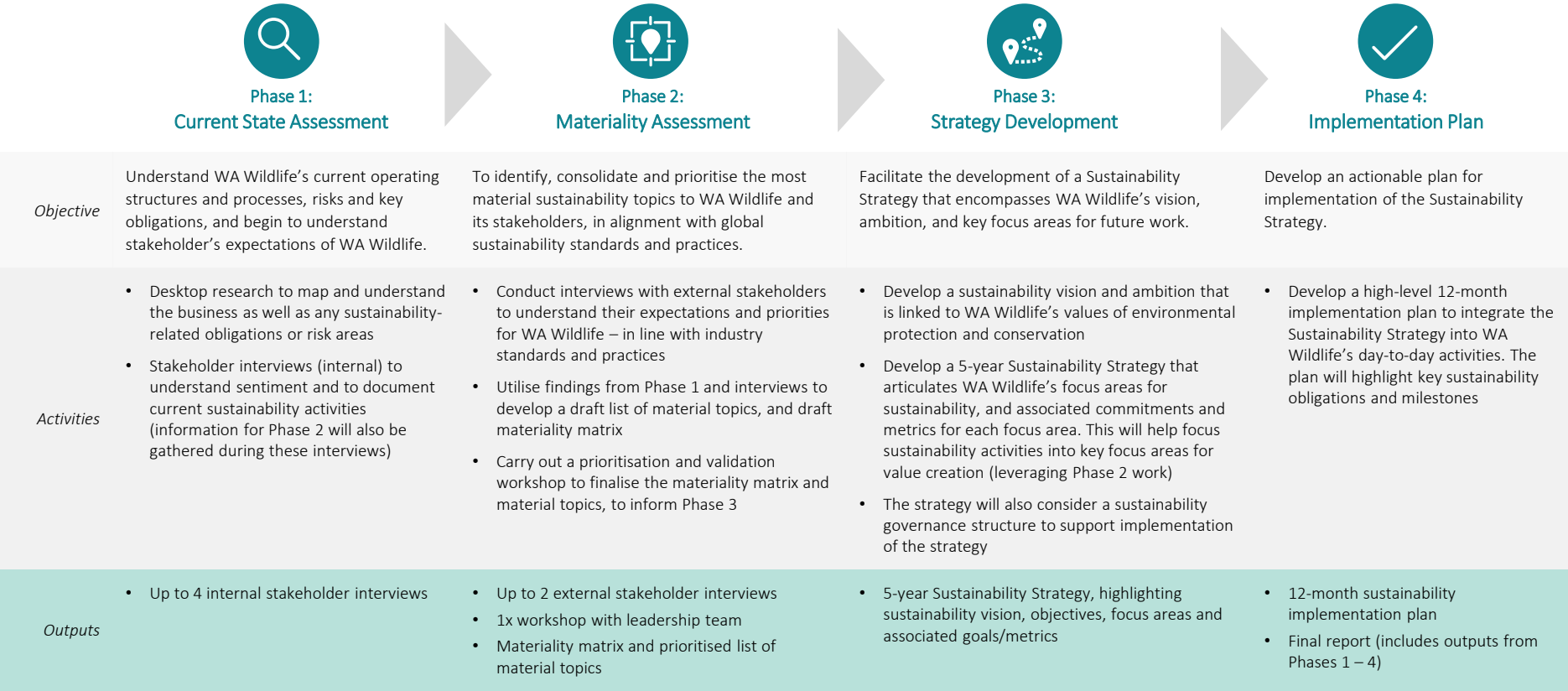
We propose a 4-phase approach, which would incorporate the groundwork required to design a Sustainability Strategy that is fit for purpose for WA Wildlife, be robust in approach and considers how WA Wildlife can be set up for success.





Our Approach | Our proposed approach on a page

Deloitte has a tried and tested process for developing and implementing a sustainability approach, which will be tailored to the bespoke needs of WA Wildlife



Our Approach | Proposed timeline

We propose to complete this work over a 10-week period. This draft project timeline maps out projected milestones and delivery dates. The plan is flexible to accommodate the schedules of WA Wildlife personnel and will be finalised in the first week of the engagement.

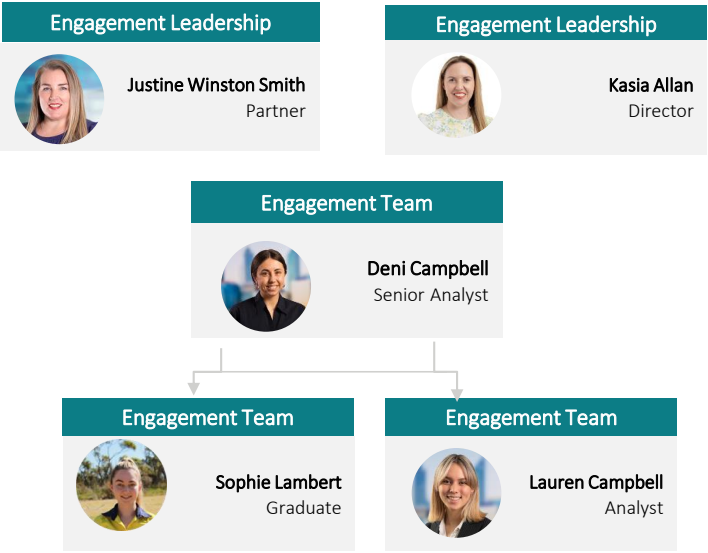
| Phase  | Week 1           | Week 2 | Week 3               | Week 4 | Week 5               | Week 6 | Week 7               | Week 8            | Week 9               | Week 10 |
|--|------------------|--------|----------------------|--------|----------------------|--------|----------------------|-------------------|----------------------|---------|
| 1   Current state assessment   | 2 weeks          |        |                      |        |                      |        |                      |                   |                      |         |
| Desktop research to understand the business (internal and external research) |                  |        |                      |        |                      |        |                      |                   |                      |         |
| Stakeholder interviews   |                  |        |                      |        |                      |        |                      |                   |                      |         |
| 2   Materiality Assessment   |                  |        | 3 weeks              |        |                      |        |                      |                   |                      |         |
| Stakeholder interviews   |                  |        |                      |        |                      |        |                      |                   |                      |         |
| Materiality workshop   |                  |        |                      |        | Materiality workshop |        |                      |                   |                      |         |
| 3   Strategy development   |                  |        |                      |        | 4 weeks              |        |                      |                   |                      |         |
| Develop aspiration (vision and mission)                                      |                  |        |                      |        |                      |        |                      |                   |                      |         |
| Strategy development (incorporating focus areas and targets)                 |                  |        |                      |        |                      |        |                      | Strategy workshop |                      |         |
| Finalise strategy following workshop   |                  |        |                      |        |                      |        |                      |                   |                      |         |
| 4   Implementation plan  |                  |        |                      |        |                      |        |                      |                   | 2 weeks              |         |
| Develop high-level 12-month implementation plan                              |                  |        |                      |        |                      |        |                      |                   |                      |         |
| Project Management   | Project kick-off |        | Fortnightly check-in |        | Fortnightly check-in |        | Fortnightly check-in |                   | Fortnightly check-in |         |

Legend  
Meeting

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Our Approach | Our team and fees

Team structure



Project Fees

| Engagement Phase                             | Estimated Time | Fee (ex GST) |
|--|----------------|--------------|
| Phase 1: Current state assessment            | 2 weeks        | \$14,000     |
| Phase 2: Materiality assessment              | 3 weeks        | \$21,000     |
| Phase 3: Sustainability strategy development | 3 weeks        | \$21,000     |
| Phase 4: Implementation plan development     | 2 weeks        | \$14,000     |
| Total  | 10 weeks       | \$70,000     |
| WA Wildlife Grant                            |                | \$10,000     |
| Deloitte Foundation                          |                | \$60,000     |

Assumptions

- Fees are based on a fee estimate, incorporating a 40% discount to the standard day rate.
- All quoted rates and fee estimates are in AUD.
- There are no undue complications or delays in performing the engagement
- The Services to be performed are the same as those which are outlined in this proposal and you will work closely with us to plan and coordinate the Services
- Relevant individuals from WA Wildlife will be available to provide any required documentation as inputs in the project in a timely fashion, and will be able to provide sufficient guidance to allow Deloitte to undertake our work.
- Our Work will be based on the Information you provide us. The fees assume the documents are complete, relevant and current. In certain circumstances, our Work may also be based on information that is publicly available. The following statements relating to our treatment of Information also apply where we have based our work on publicly available information.
- WA Wildlife project lead(s) will be available on an ongoing basis for the escalation or notifications of risks, issues and approach clarification. Individuals with the appropriate delegated authority will be available to make timely decisions.
- While we envisage working closely with WA Wildlife throughout the course of the engagement, we expect to receive a single set of consolidated comments and feedback on the draft report. If we are required to process and review multiple (potentially conflicting) comments, this will require additional time and may impact the fees.
- Our work will be limited by the time available to us, the agreed scope, the information available, the accessibility of information sources and clarity or lack of clarity of your objectives.
- If these assumptions are incorrect or the circumstances change, then we may need to change the scope of the services, vary the fees or extend the timeframes for completion. We will contact you immediately if we become aware of a potential delay, and agree on the best means to manage the delay.
- The services provided are advisory in nature and no opinions and attest services will be provided

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# Appendix – Team CVs



Our Experience

Our team has deep experience in assessing and enabling best in class sustainability performance across a range of sectors. In addition to the core team below, we will draw on Deloitte’s broader Sustainability & Climate Change expertise and technical knowledge.

| Leadership Team  |   |  |
|--|---|--|
|   | <b>Justine Winston Smith</b><br>Lead Engagement Partner<br>Consulting- Climate & Engineering, Energy & Resources, Perth | Justine leads the Climate & Sustainability Consulting team in WA. She is experienced at delivering operational and capital projects at scale, including energy transition and decarbonisation. This is underpinned by an in-depth understanding of the drivers of both value and productivity and her experience in complex implementations and studies. Her expertise includes Transformation and Major Capital Projects. She has over 15 years of experience in consulting to the mining and utility industries in Australia, New Zealand, USA, UK, Europe and Africa. |
|   | <b>Kasia Allan</b><br>Lead Engagement Director<br>Climate & Sustainability, Perth                                       | Kasia is a Director in Deloitte Australia’s national Climate & Sustainability practice. She is passionate about the future of Western Australia and, in particular, Western Australia’s position in the global economy. Kasia’s key expertise is in strategy development and implementation, with over 15 years’ experience in senior stakeholder engagement, policy development and project management in both commercial and government settings.  |
|   | <b>Deni Campbell</b><br>Engagement Manager<br>Climate & Sustainability, Perth   | Deni is a Senior Analyst in the Climate & Sustainability team in Perth and has experience in advisory and operational roles within health, mining, rural development, not-for-profit, and public sectors. She is focused on helping clients manage risk and integrate sustainability principles across all levels of their organisation.   |
| Engagement Team  |   |  |
|   | <b>Lauren Campbell</b><br>Engagement Team Member<br>Climate & Sustainability, Perth                                     | Lauren is an analyst in the Climate & Sustainability practice, with experience in carbon emissions projection and carbon accounting. Since joining the team in 2020 she has demonstrated her abilities during the course of developing a data model and visualisation platform to be implemented across industries and geographies with the sustainability and climate change team.  |
|  | <b>Sophie Lambert</b><br>Engagement Team Member<br>Climate & Sustainability, Perth                                      | Sophie is a graduate on the Climate & Sustainability team in Perth, WA. She has recently completed a Bachelor of Science (Environmental Science) at Curtin University and graduated with distinction. Sophie is excited to gain experience on a range of projects including net zero strategy development, circular economy and emissions projection modelling.  |



This proposal is not intended to be a binding offer or to give rise to a binding contract with us. If you want to accept our proposal, please let us know and we will provide you with an engagement letter which will be the basis of the contract between us for the proposed services.

This document and the information contained in it is confidential and should not be used or disclosed in any way without our prior consent.

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**Wildlife Wisdom:**  
**“Integrating Curriculum with Wildlife Conservation and  
Whudjak Noongar Stories and Perspectives”**

*Funded by bp Australia*

Project Manager: Dean Huxley

Project Officer: Anna Magnus

**Project Overview:**

|                    |   |
|--------------------|---|
| Problem or Issue   | <p>WA Wildlife’s current education programs lack alignment with the updated Western Australian Curriculum 2024 (the curriculum), posing challenges in meeting students’ learning objectives.</p> <p>The existing sessions for incursions and excursions often do not correspond effectively with the age-appropriate levels of the participating students.</p> <p>Furthermore, the educational programs offered by WA Wildlife are presently limited in their incorporation of Whudjak Noongar stories and perspectives, which are essential for providing a holistic understanding of the local ecosystem and indigenous culture.</p>  |
| Purpose of Project | <p>The purpose of this project is to overhaul our incursion and excursion education programs, ensuring they are intricately linked with the curriculum to foster consistency and cater to the diverse needs of various year groups.</p> <p>By aligning our sessions with the curriculum, we aim to enhance the relevance for both students and teachers, leading to heightened engagement with our educational offerings. The redesigned sessions will integrate historical and cultural narratives from our First Nations’ people, providing a rich tapestry of stories about the land and its wildlife.</p> <p>Additionally, the content will encompass relevant topics and activities pertaining to native wildlife and wildlife rehabilitation, all harmoniously synchronised with the current curriculum standards.</p>  |
| Business Case      | <p>The initiative to update our education sessions is aimed at delivering a more cohesive and relevant educational experience for schools. By offering age-appropriate activities and information, we seek to provide a comprehensive package that resonates with students across all year groups. This approach will foster an appreciation and deep understanding of native species and the surrounding natural environment. Moreover, it will instil in students a sense of responsibility regarding their impact on the environment, both positively and negatively.</p> <p>Tailoring the education sessions to be age-appropriate ensures that content is closely aligned with students’ levels of knowledge and understanding. This alignment will lead to heightened engagement and synergy with their classroom learning, thus maximising the educational impact.</p> |

|                       |   |
|-----------------------|---|
|                       | <p>Additionally, the inclusion of post-session activities will empower teachers to reinforce the lessons learned during the sessions, strengthening the connections between our programs and the curriculum.</p> <p>These updated packages will serve as valuable resources for upper-secondary students and teachers, offering insights into potential career paths within conservation-related fields. By providing this information, we aim to inspire the next generation of environmental stewards and conservationists, further contributing to the sustainability and protection of our natural world.</p>   |
| Goals                 | <p>To redesign all current education sessions to link with the curriculum.</p> <p>We will achieve this by collaborating with an education consultant to design lesson plans and packages focusing on relevant topics and written in line with the current curriculum.</p> <p>Consultation with a Whadjuk Noongar Elder will provide First Nations' stories that can be delivered by non-First Nations people.</p> <p>Project Goals:</p> <ol style="list-style-type: none"> <li>1. Develop 12 lesson plans aligned with the 2023 Curriculum, encompassing content suitable for both incursions and excursions across all year groups.</li> <li>2. Create post-session activities tailored to each lesson plan to reinforce learning objectives and extend educational impact beyond the sessions.</li> <li>3. Integrate culturally sensitive and appropriate stories from a First Nations perspective into the lesson plans to enrich students' understanding of the land, wildlife, and indigenous culture.</li> <li>4. Design educational signage, based on lesson plans and First Nations' stories, for permanent display at WA Wildlife, serving as educational resources for visitors and enhancing the overall experience.</li> <li>5. Increase awareness of WA Wildlife Education programs through targeted marketing and outreach efforts, aiming to reach a broader audience and encourage participation in the redesigned sessions.</li> </ol> |
| Expected deliverables | <ol style="list-style-type: none"> <li>1. Creation of 12 comprehensive lesson plans and associated resources, aligning all incursion activities with the current curriculum standards.</li> <li>2. Production of 12 detailed lesson plans and accompanying resources, ensuring seamless integration of all excursion activities with the current curriculum guidelines.</li> <li>3. Compilation of First Nations stories, adaptable to any session as needed, fostering cultural enrichment and understanding among participants.</li> <li>4. Design and production of 15-20 informative signs, offering insights into wildlife, wildlife rehabilitation, and Whadjuk Noongar Culture, enhancing the educational experience for visitors at WA Wildlife.</li> </ol>   |



**Project Scope:**

|                  |   |
|------------------|---|
| Within Scope     | Third-Party contractors will be contracted and work with WA Wildlife to design and supply the required deliverables (above).  |
| Outside of Scope | The project will design the sessions only and will not cover the delivery by WA Wildlife education officers. Development of flyers promoting the new education sessions are not included as part of the quote and are considered an ongoing investment by WA Wildlife |

**Schedule:**

| Key Milestones   | Start     | Finish     |
|--|-----------|------------|
| Development of Indigenous content to be added to sessions as needed                  | 1-12-2023 | 31-07-2024 |
| Development of 12 curriculum linked lessons plans for both incursions and excursions | 1-12-2023 | 31-07-2024 |
| Development of 12 post-session content to be provided to teachers                    | 1-1-2024  | 31-07-2024 |
| Design and wrapping of educational signs   | 1-1-2024  | 31-07-2024 |
| Installation of above signs at appropriate locations around WA Wildlife              | 15-4-2024 | 30-08-2024 |

**Collaborators:**

1. Rev Mitchell Gartlett - Whadjuk Noongar Elder consultant (third-party)
2. Catherine Baudains – Educator and consultant (third-party)
3. Karen Tai – Graphic Designer (third-party)
4. Design and Apply – Sign installers (third-party)

**Budget**

| Budget Item                               | Amount (GST Exc) | Provider                       |
|---|------------------|--------------------------------|
| Indigenous Content Development            | \$7,500          | Rev Mitchell Gartlett          |
| Curriculum Linked Lesson plan Development | \$10,000         | Catherine Baudains             |
| Project Officer                           | \$5,000          | Anna Magnus                    |
| Signage and Graphic Design                | \$7,500          | Karen Tai and Design and Apply |

**Benefits and Stakeholders:**

|                    |   |
|--------------------|---|
| Process Owner      | WA Wildlife   |
| Key Stakeholders   | bp Australia (funding body)   |
| Other Stakeholders | All primary and secondary education facilities and groups in the Perth metro area and close surrounds.<br><br>City of Cockburn          |
| Expected benefits  | <ul style="list-style-type: none"> <li>Integration of school education sessions provided by WA Wildlife with the curriculum.</li> </ul> |

|  |   |
|--|---|
|  | <ul style="list-style-type: none"><li>• Heightened interest in the preservation of our natural environment and wildlife among students.</li><li>• Enhanced collaboration with schools, fostering stronger partnerships and engagement in educational initiatives.</li><li>• Strengthened focus on conservation efforts among students, promoting a greater sense of environmental stewardship.</li><li>• Improved understanding of the interconnectedness between First Nations culture and native animals and land, fostering cultural appreciation and environmental awareness.</li></ul> |
|--|---|

Risks, Constraints, and Assumptions:

|             |  |
|-------------|--|
| Risks       | <p><b>Potential Delays from Third-Party Contractors:</b> There is a risk that third-party contractors may not deliver products on time, leading to project delays. To mitigate this risk, the project officer will closely supervise external contractors to ensure timely delivery and address any issues promptly.</p> <p><b>Content Suitability from Indigenous Elder:</b> There is a risk that the Indigenous Elder may not provide suitable content that is relevant and deliverable by non-Indigenous people. To address this, clear expectations regarding content relevance and delivery will be communicated to the Elder at the project's outset to ensure alignment with project goals.</p> <p><b>Curriculum Updates Post-Project Completion:</b> There is a risk that the curriculum may update after project completion, rendering the linking outdated. To mitigate this risk, contractors will research the likelihood and extent of curriculum changes, allowing for proactive adjustments to maintain alignment with updated standards.</p> <p><b>Unforeseen Unavailability of Contractors:</b> Contractors may become suddenly unavailable due to extenuating circumstances, preventing project completion. To address this risk, contingency plans will be established, and alternate resources or contractors will be identified to minimize disruptions to project timelines.</p> <p><b>Delays in Sign Content Review by Whadjuk Noongar Elder:</b> There is a risk of delays in getting sign content reviewed by the Whadjuk Noongar Elder. To mitigate this, sign content development will commence early, providing ample time for review by the Elder and allowing for adjustments as needed to meet project deadlines.</p> |
| Limitations | <p><b>Focus on Specific Curricula:</b> This project will primarily concentrate on integrating with the science curriculum and the humanities and social science curriculum due to their clear and direct links with wildlife education. Consequently, the target market for our educational sessions will be limited to teachers in these subject areas.</p> <p><b>Requirement for Accessibility:</b> The sessions will need to be developed in a manner that ensures individuals with limited formal training in education can effectively deliver them. This necessitates a focus on simplicity, clarity, and user-friendly materials to facilitate successful implementation by a diverse range of educators.</p>   |

|               |   |
|---------------|---|
| Opportunities | <p><b>Identification of Unlinked Curriculum Areas:</b> This project will highlight areas of the curriculum that currently cannot be linked with our wildlife education sessions. By identifying these gaps, we can lay the groundwork for future projects and sessions aimed at expanding our curriculum integration and addressing previously unexplored educational opportunities.</p> <p><b>Enhanced Collaboration with Schools:</b> By aligning our education sessions with the curriculum and fostering greater collaboration with schools, we can amplify the delivery of wildlife and environmental messages to students. This increased partnership with educational institutions presents an opportunity to reach a wider audience and deepen the impact of our educational initiatives.</p> <p><b>Promotion of Environmental and Cultural Engagement:</b> Through our education programs, we aim to encourage students to actively engage with the environment and the rich cultural heritage that surrounds them. By instilling a sense of curiosity and appreciation for their natural surroundings and indigenous cultures, we can inspire future generations to become environmental stewards and cultural advocates.</p> |
| Assumptions   | <p>The assumption is that the development of curriculum-based sessions integrating First Nations information will lead to increased engagement among students and improved retention of environmentally related information.</p>  |



# The Cockburn Wetlands Education Centre Sponsorship Report

2023-2024

Cockburn Wetlands Education Centre Inc  
184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438  
T (08) 9417 8460 E [community@thewetlandscentre.org.au](mailto:community@thewetlandscentre.org.au) W [www.thewetlandscentre.org.au](http://www.thewetlandscentre.org.au)



As per the City of Cockburn Council Meeting on 10 August 2023, please find the Cockburn Wetlands Education Centre's report summarising the previous 12 months activities and progress in meeting designated KPIs endorsed by Council on that day.

The report includes the following items:

1. Sponsorship Funding 2023-2024
2. Report on annual performance on KPIs
3. Nursery Accreditation
4. Unaudited Profit and Loss and Balance Sheet for FY 2023-2024 to May 31st 2024
5. The Wetland Centre Annual Report 2022-2023
6. Strategic Plan Progress Report May 2024
7. 20<sup>th</sup> Annual Wetlands Conference Report and Program 2024
8. Photo summary of events and activities at the Centre during the reporting period

## INTRODUCTION

In August 2023, the Wetlands Centre will be celebrated its 30<sup>th</sup> Anniversary and in February 2024, the Centre hosted the 20<sup>th</sup> Annual WA Wetland Conference (See item 7). The achievement of these important milestones would have been impossible without the ongoing support and commitment of the City of Cockburn. See summary of sponsorship funding under item 1.

In November 2023 the annual general meeting of the Cockburn Wetlands Education Centre appointed a new Board, including the Chair Prof Treena Burgess and other members including the Co-opted City of Cockburn Board member Cr Philip Eva, the rest of the new Board can be seen [here](#). Additionally, a new General Manager and Administration officer were appointed in early 2024.

This year's sponsorship report summarises the activities of the Centre as they align to the new endorsed 2023 KPIs. The Centre met the target for 2024 in most areas (8 out of 10) and exceeded and met the five-year objective in 3 of these KPI's; however, two KPI's were not met and will need to be monitor closely. See summary an explanation under item 2.

The summary of the progress of the Centre against the organisation's Strategic Plan 2020-2025, is attached on item 6 (May 2024). It establishes that a number of key objectives have been achieved, particularly in the area of governance and operational management. It is estimated that 60% of the Strategic Plan had been completed; consideration needs to be taken as some of those objectives are ongoing. One of the main objective achieved this year was approval of the Centre's [Reconciliation Action Plan](#) 2023-2024, launched in August 2023. Considerable work continues in developing an effective and sustainable business model for the provision of curriculum aligned education services and the management of the facility for venue hire.

The sustainable management of the nursery has been a priority. Unfortunately, we lost the support of external expertise to reach operational capacity and economic sustainability; therefore, the focus had been on maintaining it as a practical learning ground for individuals and community groups interested in propagation, local flora and restoration activities. See Nursery Accreditation and action plan under item 3.

## 1. Sponsorship Funding 2023-2024

2023 – 2024 Actual Operation Expenditure on  
Salaries and Program Development and  
Implementation

| Position   | Gross Salary   | Workers Comp                          | 11% Super Guarantee | Total             |
|--|--|---------------------------------------|---------------------|-------------------|
| Administration and Facilities Officer  | \$ 46,999  | \$ 1,220                              | \$ 5,153            | \$ 53,372         |
| Executive Assistant  | \$ 14,990  | \$ 389                                | \$ 838              | \$ 16,217         |
| General Manager  | \$ 23,562  | \$ 611                                | \$ 2,592            | \$ 26,765         |
| Nursery Officer  | \$ 33,527  | \$ 870                                | \$ 3,463            | \$ 37,860         |
| Community Engagement Officer   | \$ 3,778   | \$ 98                                 | \$ 143              | \$ 4,019          |
| Operational Management Consultant  | \$ 22,682  | Consultants Fees - not paid as salary |                     | \$ 22,682         |
| Engagement program Development consultant                                    | \$ 23,465  | Consultants Fees - not paid as salary |                     | \$ 23,465         |
|  |  |                                       | <b>Total</b>        | <b>\$ 184,380</b> |
|  |  |                                       |                     |                   |
| 2023-2024  | City of Cockburn funding   |                                       |                     | \$ 107,937        |
|  | Wetlands Education Centre Funding *1   |                                       |                     | \$ 76,443         |
|  | Actual operational Expenditure on Salaries and Program development and implementation *2 |                                       |                     | \$ 184,380        |
|  |  |                                       |                     |                   |
| 1 -The Centre was able to supplement the funding with self-generated income. |  |                                       |                     |                   |
| 2 - Summary as at the 30th of May 2024                                       |  |                                       |                     |                   |
|  |  |                                       |                     |                   |



## 2. Report on annual performance on KPIs

This year's sponsorship report below summarises the activities of the Centre as they align to the new endorsed 2023 KPIs. The Centre met the target for 2024 in most areas (8 out of 10 KPIs) and exceeded and met the five-year objective in 3 of these KPI's; however, two KPI's (2 and 6) were not met and will need to be monitored closely.

In regards to KPI 2, despite significant efforts and impactful community engagement programs, we fell slightly short of our target of a 10% increase in engagement hours, achieving 7,326 hours against the expected baseline of 8,014 + 10% for the financial year 2023-2024. The cessation of a crucial grant in June 2023, which funded our education and community engagement officers, led to reduced capacity. Additionally, the departure of key personnel in late 2023 further strained our capabilities. During the interim, with minimal staff, we maintained our efforts through nursery education, school holiday programs, and a successful wetlands conference. Since the appointment of a new general manager in February 2024, there has been a substantial ramp up in the delivery of education programs, a growing trend which will position us well to surpass future KPIs.

Unfortunately, the cessation of a key grant in June 2023, which previously funded our education and community engagement officers, significantly impacted our operational efficiency. This change led to an increase in the cost per hour from the baseline of \$17.15 to \$28.96, (KPI 6) reflecting the lack of grant supplementation. We have managed to continue delivering community programs, although at a higher cost, by engaging external contractors. Despite these challenges, we remained financially prudent and resourceful.

To address this issue, we are implementing urgent mitigation measures. We are actively seeking new grants and increasing our sponsorship and fundraising efforts. Additionally, we are adopting cost-effective measures and streamlining our service delivery. These steps aim to enhance our efficiency and reduce operational costs, ensuring we meet our strategic objectives moving forward.

The best way to report the number of volunteers and individuals engaged in community education programs and the facilities been used by the not-for-profit and community groups is by a summary of photos taken during those events. Please see photos under item 8.



| The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Efficiency |  |  |                        |   |   |
|--|--|--|------------------------|---|---|
|  | Strategic Objective - Leadership   | Performance Target   | Base Line              | Annual Objective  | KPI 2024  |
| <b>KPI</b>   | <b>Effectiveness</b>   |  |                        |   |   |
| 1  | Number of hours the Centre's facilities are in use by not-for-profit Community Groups.   | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.                          | 1143                   | 1143  | 1239  |
| 2  | Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity). | Increase the number of hours individuals are engaged.  | 8014                   | 10% increase  | 7326  |
| 3  | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs   | Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services. | 3705                   | 10% increase  | 5801  |
| 4  | Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.   | Maintain accreditation   | Accredited 2021        | Maintain accreditation  | Accreditation maintained see certificate attached.  |
| 5  | Level of satisfaction with the facilities and services provided by the Wetlands Centre.  | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.                              | KPI introduced in 2023 | Level of satisfaction with the facility and delivery of services in excess of 80% | The overall (92%) level of satisfaction with the delivery of services provided by the Wetlands was good or excellent. |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 6  | The cost per hour to operate the facility and deliver community education, and engagement programs.  | Maintain or increase on the current level of efficiency in delivering services.  | \$ 17.15               | (=>\$17.15)   | \$28.96   |
| 7  | Value of each dollar invested by the City in volunteer labour.   | Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.                | \$ 1.88                | 12.5% annual increase   | \$2.58 of value per dollar invested by the City.  |
| <b>Strategic Objective - Governance and Sustainability</b>                                       |  |  |                        |   |   |
| <b>Effectiveness</b>   |  |  |                        |   |   |
| 8  | Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.   | Increase the amount of self generated income while maintaining effectiveness in delivery of community                      | \$ 68,716              | (=>10% Annually)  | Self generated income increased by 74% (\$120,181)  |
| 9  | Percentage of Strategic Plan objectives met (total of 100% over 5 years)   | Implement the objectives as set out in the Strategic Plan 2020-2025.   | 40% Completed          | Evidence of progress towards completion   | 60% completed (see update till May attached)  |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 10   | The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).  | Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.             | \$0.72                 | (=>10% Annually)  | \$1.11 self-generated income for every dollar invested by the City of Cockburn through the annual operating subsidy.  |
| Five-year objective met  |  |  |                        |   |   |
| Annual target met  |  |  |                        |   |   |
| Monitor closely  |  |  |                        |   |   |



## 3. Nursery Accreditation

# NIASA PRODUCTION CHECKLIST

## CONFIDENTIAL

Nursery Industry Accreditation Scheme, Australia (NIASA)



| Business Details |                                  |
|------------------|----------------------------------|
| Business Name    | The Wetlands Centre              |
| Contact          | Lanie Cottam                     |
| Address          | 184 Hope Rd                      |
| Suburb           | Bibra Lake                       |
| Postcode         | 6163                             |
| State            | WA                               |
| Phone            | 08 9417 8460                     |
| Fax              |                                  |
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| Accredited       | NIASA Production                 |
| Audit Details    |                                  |
| Auditor          | Steve Blyth                      |
| Audit Date       | 16 May 2024                      |
| Review By        | 14 August 2024                   |

## Action Plans

### Action Plan (Low Priority)

|          |   |             |  |
|----------|---|-------------|--|
| Question | 1.2.3 Precipitation (e.g. of iron, manganese)   |             |  |
| Result   | Satisfactory  | Review Date |  |
| Comments | Water for irrigation must be suitably managed to maintain efficient operation and prevent blockages and build-up of impurities (see NIASA Guidelines 2.1 and NIASA Companion document Water Management Best Practice Guidelines). The publication 'Managing water in plant nurseries' is a valuable resource for nurseries. |             |  |

|          |   |             |  |
|----------|---|-------------|--|
| Question | 1.2.7 Treatment monitoring procedures (must apply)  |             |  |
| Result   | Satisfactory  | Review Date |  |
| Comments | Water treatments must be monitored (see NIASA Guidelines 2.1 & Appendix 4 for sample Irrigation Water Quality recording sheet). |             |  |

|          |   |             |            |
|----------|---|-------------|------------|
| Question | 1.5.6 Frequency of analysis (e.g. monthly)  |             |            |
| Result   | Needs Attention   | Review Date | 14/08/2024 |
| Comments | The pH and EC of all water sources must be checked and recorded at least once per month depending of local conditions, history and the risk (see NIASA Guidelines 1.1.1, 2.1 and Appendix 4 for a sample Irrigation Water Quality recording sheet). |             |            |

|          |   |             |            |
|----------|---|-------------|------------|
| Question | 1.5.8 Records of annual analytical testing  |             |            |
| Result   | Needs Attention   | Review Date | 14/08/2024 |
| Comments | Records of annual analytical testing of irrigation water must be kept to demonstrate the quality of the water remains acceptable for plant production (see NIASA Guidelines Section 2.1 and Appendix 4 for a sample recording sheet). |             |            |

|          |   |             |            |
|----------|---|-------------|------------|
| Question | 1.6.1 Irrigation scheduling   |             |            |
| Result   | Needs Attention   | Review Date | 14/08/2024 |
| Comments | Irrigation water must be applied evenly and at a suitable application rate to meet the water requirements of the growing media and the crop (see NIASA Guidelines Section 4 & NIASA Companion document Water Management Best Practice Guidelines). The publication 'Managing water in plant nurseries' is a valuable resource for production nurseries. |             |            |

|          |  |             |  |
|----------|--|-------------|--|
| Question | 3.3.13 Pest management (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | The propagation facility should be monitored regularly for pest, disease, and weeds. (Sticky traps can assist in crop monitoring). A pest, disease and weed management program should be in place (see NIASA Guidelines Section 1.2 and Appendix 4 for sample recording sheets and NIASA Companion document Nursery Pesticide Application Best Practice Manual). |             |  |

|          |  |             |  |
|----------|--|-------------|--|
| Question | 3.3.14 Disease management (must apply)   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | The propagation facility should be monitored regularly for pest, disease, and weeds. A pest, disease and weed management program should be in place (see NIASA Guidelines 1.2 Appendix 4 for sample recording sheets). |             |  |

|          |   |             |  |
|----------|---|-------------|--|
| Question | 3.3.15 Weed management (must apply)   |             |  |
| Result   | Satisfactory  | Review Date |  |
| Comments | The propagation facility should be monitored regularly for pest, disease, and weeds. A pest, disease and weed management program should be in place. (see NIASA Guidelines Section 1.2 and Appendix 4 for sample recording sheets and NIASA Companion document Nursery Pesticide Application Best Practice Manual). |             |  |

**Action Plan (Low Priority)**

|          |  |             |  |
|----------|--|-------------|--|
| Question | 3.3.16 Environmental control (e.g. misting, fogging, light, temperature control)   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | The environmental control in the propagation facility should be suitable, operational, and maintained regularly to provide an environment conducive to plant propagation (see NIASA Guidelines Section 2 Crop Management practices and Section 4 Water Management).  |             |  |
| Question | 3.3.24 Recording systems (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | A detailed system of propagation records should be maintained to provide history of actions and treatments to each batch of cutting material and to provide 'trace back' in the event of problems developing (see NIASA Guidelines Section 1).   |             |  |
| Question | 4.35 Pest management (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | A pest management program should be implemented to ensure any issues are addressed immediately. Records should be maintained of all pest scouting and management activities (see NIASA Guidelines Section 1.2, Appendix 4 for sample recording sheets and NIASA Companion document Nursery Pesticide Application Best Practice Manual).      |             |  |
| Question | 4.36 Disease management (must apply)   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | A disease management program should be implemented to ensure any issues are addressed immediately. Records should be maintained of all disease monitoring and management activities. (see NIASA Guidelines Section 1.2 and Appendix 4 for sample recording sheets).  |             |  |
| Question | 4.37 Weed management (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | A weed management program should be implemented to ensure any issues are addressed immediately. Records should be maintained of all weed monitoring and management activities (see NIASA Guidelines Section 1.2 and Appendix 4 for sample recording sheets and NIASA Companion document Nursery Pesticide Application Best Practice Manual). |             |  |
| Question | 4.42 Recording systems (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Recording systems should be maintained to provide history of actions, treatments and plant loss numbers within the undercover production facility. Records should be capable of providing traceability in the event of a biosecurity issue (see NIASA Guidelines Section 1 and Appendix 4 for sample recording sheets).                      |             |  |
| Question | 9.1 Receiving area/quarantine facility for inspection purposes clearly identified  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Plants or plant propagules entering the nursery need to be placed in a specially designated quarantine area and carefully monitored for pest & disease (see NIASA Guidelines 1.1.11 and Appendix 9, A9.8).   |             |  |
| Question | 9.2 Receiving intake inspection area facility clean, well-lit and free from vertebrate and invertebrate pests, diseases and weeds  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | A clean and well-lit quarantine facility free from pests, weeds or diseases will aid in an efficient entry process for plant stock into the business (see NIASA Guidelines 1.1.11 and Appendix 9, A9.8).   |             |  |

**Action Plan (Low Priority)**

|          |  |             |  |
|----------|--|-------------|--|
| Question | 9.5 Staff receiving consignments adequately trained in pest and disease identification   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Staff should be adequately trained on and familiar with plant pests which can affect the business crops (see NIASA Guidelines 1.2 and Appendix 9, A9.8).   |             |  |
| Question | 9.6 Intake inspection procedures (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Intake procedures should be documented and appropriate. Staff should be aware of and trained in these procedures (see NIASA Guidelines Appendix 9, A9.8 and A.9.17 Plant Inspection Procedure).  |             |  |
| Question | 9.8 Plant imports isolated from other plants   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | It is important that the designated quarantine area is isolated from other plants (see NIASA Guidelines 1.1.11 and Appendix 9, A9.8).  |             |  |
| Question | 9.10 Quarantine period   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | The quarantine period should be selected based on the possible pest and disease risk, the originating source and the susceptibility of the plant material and whether the plants have been disease tested (see NIASA Guidelines 1.1.11).   |             |  |
| Question | 9.11 Quarantine holding area   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Plants or propagules entering the nursery need to be placed in a specially designated quarantine area and carefully monitored for pests (see NIASA Guidelines 1.1.11 and Appendix 9, A9.8).  |             |  |
| Question | 9.12 Plant protection procedures appropriate   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Appropriate pesticide application regime should be maintained (see NIASA Guidelines 1.1.11 and 1.2).   |             |  |
| Question | 9.13 Plant/batch records allowing trace back of problems   |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Plants or propagules entering the nursery need to be placed in a specially designated quarantine area and carefully monitored for pests (see NIASA Guidelines 1.1.11, Appendix 4 for sample recording sheets and Appendix 9, A9.9 Traceability). Records should be maintained to provide a history of actions and treatments to each batch of material and to provide 'trace back' to the original source in the event of any issues developing. |             |  |
| Question | 10.2.3 Records of disinfestation (must apply)  |             |  |
| Result   | Satisfactory   | Review Date |  |
| Comments | Records of disinfestation must be kept (see NIASA Guidelines Section 1.1.15 and Appendix 4 for sample recording sheets).   |             |  |

## Checklist Data

### SECTION 1: Water and Irrigation

| Question  | Answer                                |
|---|---------------------------------------|
| 1. Source   |                                       |
| 1. Town   | No                                    |
| 2. Bore   | Yes                                   |
| 3. Roof   | No                                    |
| 4. Well, spring or surface water (dam, river etc)   | No                                    |
| 5. Recycled   | No                                    |
| 6. Other (describe)   |                                       |
| 7. Comments   |                                       |
| 2. Treatments   |                                       |
| 1. Filtration   | Complies Fully                        |
| 2. Flocculation   | Doesn't Apply                         |
| 3. Precipitation (e.g. of iron, manganese)  | Satisfactory                          |
| 4. pH adjustment  | Doesn't Apply                         |
| 5. Aeration   | Doesn't Apply                         |
| 6. Circulation  | Doesn't Apply                         |
| 7. Treatment monitoring procedures (must apply)   | Satisfactory                          |
| 8. Records of monitoring program sighted by Auditor?  | No                                    |
| 9. Comments   |                                       |
| 3. Disinfection   |                                       |
| 1. Slow Flow Filtration Flow rate 100L/sq m/hr  | Doesn't Apply                         |
| 2. UV irradiation >60% at 254nm UV transmittance  | Doesn't Apply                         |
| 3. Ozonation => 1.4ppm 16 minutes contact time  | Doesn't Apply                         |
| 4. Chlorination => 2ppm 20 minutes contact time   | Doesn't Apply                         |
| 5. Chloro-bromination => 3ppm 8 minutes contact time  | Doesn't Apply                         |
| 6. Chlorine dioxide => 3ppm 8 minutes contact time  | Doesn't Apply                         |
| 7. Ultrafiltration/ reverse osmosis (micro-filtration in MWIPN) < 0.1 um                    | Doesn't Apply                         |
| 8. Iodine => 5ppm 30 minutes contact time   | Doesn't Apply                         |
| 9. Other  |                                       |
| 1. Description  |                                       |
| 10. Disinfection / monitoring procedures  | Doesn't Apply                         |
| 11. Records of monitoring sighted by the Auditor  | No                                    |
| 12. Comments  |                                       |
| 4. Storage of water   |                                       |
| 1. Prevention of contamination or re-contamination during storage                           | Complies Fully                        |
| 2. Storages secure from unauthorised access   | Complies Fully                        |
| 3. Pump shed secure from unauthorised access  | Complies Fully                        |
| 4. Irrigation controllers and disinfection treatment system secure from unauthorised access | Complies Fully                        |
| 5. Comments   |                                       |
| 5. Water quality  |                                       |
| 1. pH   | Complies Fully                        |
| 2. Electrical Conductivity (EC)   | Complies Fully                        |
| 3. Sodium levels  | Complies Fully                        |
| 4. Iron levels  | Complies Fully                        |
| 5. Suspended materials  | Complies Fully                        |
| 6. Frequency of analysis (e.g. monthly)   | Needs Attention                       |
| 7. Testing facilities (pH & EC)   | Complies Fully                        |
| 8. Records of annual analytical testing   | Needs Attention                       |
| 9. Other  | Doesn't Apply                         |
| 1. Describe   |                                       |
| 10. Records of analysis are sighted by the Auditor  | No                                    |
| 11. Comments  | Old tests sighted but no new one done |
| 6. Irrigation system  |                                       |

**SECTION 1: Water and Irrigation**

| Question   | Answer          |
|--|-----------------|
| 1. Irrigation scheduling   | Needs Attention |
| 2. Irrigation controls   | Complies Fully  |
| 3. System design   | Complies Fully  |
| 4. Frost control   | Complies Fully  |
| 5. Fertigation equipment   | Doesn't Apply   |
| 6. Comments  |                 |
| 7. Site drainage   |                 |
| 1. Whole site, surface (must apply)  | Complies Fully  |
| 2. Whole site, subsurface  | Complies Fully  |
| 3. Drainage water diverted away from growing media composting and storage areas (must apply) | Complies Fully  |
| 4. Road and building surrounds have effective drainage (must apply)                          | Complies Fully  |
| 5. Disposal of wastewater in an appropriate manner (must apply)                              | Complies Fully  |
| 6. Comments  |                 |

**SECTION 2: Growing media**

| Question   | Answer         |
|--|----------------|
| 1. Propagation growing media source  |                |
| 1. Approved supplier (mixed growing media)   | Yes            |
| 2. Non-approved supplier   | N/A            |
| 3. Approved materials - nil action   | Yes            |
| 4. Non-approved materials  | N/A            |
| 5. Growing media manufactured on-site -  | No             |
| 6. On-site growing media recycled  | No             |
| 7. Safety Data Sheet available on-site   | Yes            |
| 8. Comments  |                |
| 2. Propagation growing media quality   |                |
| 1. Testing equipment   | Complies Fully |
| 2. Testing procedures  | Complies Fully |
| 3. Records of testing  | Complies Fully |
| 4. Disinfection equipment  | Doesn't Apply  |
| 5. Disinfection procedures   | Doesn't Apply  |
| 6. Records of disinfection   | Doesn't Apply  |
| 7. Records sighted by the Auditor?   | No             |
| 8. Comments  |                |
| 3. Propagation growing media mixing  |                |
| 1. Prevention of contamination   | Complies Fully |
| 2. Suitability of mixing procedures  | Complies Fully |
| 3. Suitability of mixing facilities  | Complies Fully |
| 4. Ease of cleaning  | Complies Fully |
| 5. Cleanliness   | Complies Fully |
| 6. Comments  |                |
| 4. Propagation growing media storage and handling                                    |                |
| 1. Hygiene of storage and handling facilities  | Complies Fully |
| 2. Batch separation in storage facilities  | Complies Fully |
| 3. Storage records   | Complies Fully |
| 4. Ease of cleaning (must apply)   | Complies Fully |
| 5. Cleanliness (must apply)  | Complies Fully |
| 6. Disposal of used or contaminated growing media in an appropriate way (must apply) | Complies Fully |
| 7. Records sighted by the Auditor?   | No             |
| 8. Comments  |                |
| 5. Production growing media source   |                |
| 1. Approved supplier (mixed growing media)   | N/A            |
| 2. Non-approved supplier   | N/A            |
| 3. Approved materials -nil action  | N/A            |

**SECTION 2: Growing media**

| Question   | Answer        |
|--|---------------|
| 4. Non-approved materials  | N/A           |
| 5. Growing media manufactured on-site                                      | N/A           |
| 6. On-site growing media recycled  | N/A           |
| 7. Safety Data Sheet available on-site                                     | N/A           |
| 8. Comments  |               |
| 6. Production growing media quality  |               |
| 1. Testing equipment   | Doesn't Apply |
| 2. Testing procedures  | Doesn't Apply |
| 3. Records of testing  | Doesn't Apply |
| 4. Disinfestation equipment  | Doesn't Apply |
| 5. Disinfestation procedures   | Doesn't Apply |
| 6. Records of disinfestation   | Doesn't Apply |
| 7. Records sighted by the Auditor?   | N/A           |
| 8. Comments  |               |
| 7. Production growing media mixing   |               |
| 1. Prevention of contamination   | Doesn't Apply |
| 2. Suitability of mixing procedures  | Doesn't Apply |
| 3. Suitability of mixing facilities  | Doesn't Apply |
| 4. Ease of cleaning  | Doesn't Apply |
| 5. Cleanliness   | Doesn't Apply |
| 6. Comments  |               |
| 8. Production growing media storage and handling                           |               |
| 1. Hygiene of storage and handling facilities                              | Doesn't Apply |
| 2. Batch separation in storage facilities                                  | Doesn't Apply |
| 3. Storage records   | Doesn't Apply |
| 4. Ease of cleaning  | Doesn't Apply |
| 5. Cleanliness   | Doesn't Apply |
| 6. Disposal of used or contaminated growing media in an appropriate manner | Doesn't Apply |
| 7. Records sighted by Auditor?   | N/A           |
| 8. Comments  |               |

**SECTION 3: Propagation**

| Question   | Answer         |
|--|----------------|
| 1. Stock plants                                    |                |
| 1. Nutrition (must apply)                          | Doesn't Apply  |
| 2. Hygiene system in place (must apply)            | Doesn't Apply  |
| 3. Disease management (must apply)                 | Doesn't Apply  |
| 4. Pest management (must apply)                    | Doesn't Apply  |
| 5. Weed management (must apply)                    | Doesn't Apply  |
| 6. Growing environment (must apply)                | Doesn't Apply  |
| 7. Drainage (must apply)                           | Doesn't Apply  |
| 8. Mulching  | Doesn't Apply  |
| 9. Varietal identification (must apply)            | Doesn't Apply  |
| 10. Comments                                       |                |
| 2. Propagule preparation area                      |                |
| 1. Separation from contamination (must apply)      | Complies Fully |
| 2. Access restrictions                             | Complies Fully |
| 3. Surfaces suited to decontamination (must apply) | Complies Fully |
| 4. Routine decontamination procedures              |                |
| 1. Propagules                                      | Complies Fully |
| 2. Tools   | Complies Fully |
| 3. Benches   | Complies Fully |
| 4. Floors  | Complies Fully |
| 5. Hands   | Complies Fully |

**SECTION 3: Propagation**

| Question  | Answer         |
|---|----------------|
| 6. Footwear   | Complies Fully |
| 7. Used containers / trays  | Complies Fully |
| 5. Refuse disposed of in an appropriate manner (must apply)i                  | Complies Fully |
| 6. Records of procedures (must apply)   | Complies Fully |
| 7. Propagule storage  | Complies Fully |
| 8. Comments   |                |
| 3. Plant propagation area   |                |
| 1. Bench type   | Complies Fully |
| 2. Bench height   | Complies Fully |
| 3. Bench drainage   | Complies Fully |
| 4. Bench maintenance  | Complies Fully |
| 5. Bench disinfestation   | Complies Fully |
| 6. Ground level bed type  | Doesn't Apply  |
| 7. Ground level bed drainage  | Doesn't Apply  |
| 8. Ground level bed maintenance   | Doesn't Apply  |
| 9. Ground level bed disinfestation  | Doesn't Apply  |
| 10. Floor disinfestation  | Doesn't Apply  |
| 11. Floor and pathway drainage  | Complies Fully |
| 12. Footbaths   | Doesn't Apply  |
| 13. Pest management (must apply)  | Satisfactory   |
| 14. Disease management (must apply)   | Satisfactory   |
| 15. Weed management (must apply)  | Satisfactory   |
| 16. Environmental control (e.g. misting, fogging, light, temperature control) | Satisfactory   |
| 17. Building suitability  | Complies Fully |
| 18. Building maintenance  | Complies Fully |
| 19. Building cleaning/disinfestation  | Complies Fully |
| 20. Access restrictions   | Complies Fully |
| 21. Segregation from possible host plants (must apply)                        | Complies Fully |
| 22. Wastewater disposal   | Complies Fully |
| 23. Refuse disposed of in appropriate manner                                  | Complies Fully |
| 24. Recording systems (must apply)  | Satisfactory   |
| 25. Comments  |                |
| 4. Acclimatisation facilities (hardening off)                                 |                |
| 1. Bench type   | Doesn't Apply  |
| 2. Bench height   | Doesn't Apply  |
| 3. Bench drainage   | Doesn't Apply  |
| 4. Bench maintenance  | Doesn't Apply  |
| 5. Bench disinfestation   | Doesn't Apply  |
| 6. Ground level bed type  | Doesn't Apply  |
| 7. Ground level bed maintenance   | Doesn't Apply  |
| 8. Ground level bed disinfestation  | Doesn't Apply  |
| 9. Ground level bed drainage  | Doesn't Apply  |
| 10. Floor disinfestation  | Doesn't Apply  |
| 11. Floor and pathway drainage  | Doesn't Apply  |
| 12. Footbaths   | Doesn't Apply  |
| 13. Pest management (must apply)  | Doesn't Apply  |
| 14. Disease management (must apply)   | Doesn't Apply  |
| 15. Weed management (must apply)  | Doesn't Apply  |
| 16. Environmental control (e.g. misting, fogging, light, temperature control) | Doesn't Apply  |
| 17. Building suitability  | Doesn't Apply  |
| 18. Building maintenance  | Doesn't Apply  |
| 19. Building cleaning/disinfestation  | Doesn't Apply  |
| 20. Access restrictions   | Doesn't Apply  |
| 21. Segregation from possible host plants (must apply)                        | Doesn't Apply  |



**SECTION 3: Propagation**

| Question  | Answer        |
|---|---------------|
| 22. Wastewater disposal                                   | Doesn't Apply |
| 23. Refuse disposed of in appropriate manner (must apply) | Doesn't Apply |
| 24. Recording systems (must apply)                        | Doesn't Apply |
| 25. Comments  |               |

**SECTION 4: Protected production areas**

| Question   | Answer         |
|--|----------------|
| 1. Greenhouses, shadehouses, plant display houses            |                |
| 2. Suitability (must apply)                                  | Complies Fully |
| 3. Appearance and ergonomics (must apply)                    | Complies Fully |
| 4. Maintenance of surrounds                                  | Complies Fully |
| 5. Maintenance of production area                            | Complies Fully |
| 6. Cleaning program (must apply)                             | Complies Fully |
| 7. Road drainage   | Complies Fully |
| 8. Road stability  | Complies Fully |
| 9. Road maintenance  | Complies Fully |
| 10. Light levels (must apply)                                | Complies Fully |
| 11. Temperature control (must apply)                         | Complies Fully |
| 12. Frost protection   | Complies Fully |
| 13. Humidity control   | Doesn't Apply  |
| 14. Wind protection  | Complies Fully |
| 15. Hail protection  | Complies Fully |
| 16. Bench height   | Complies Fully |
| 17. Bench drainage   | Complies Fully |
| 18. Bench hygiene  | Complies Fully |
| 19. Facilities for hanging baskets                           | Doesn't Apply  |
| 20. Bed type   | Doesn't Apply  |
| 21. Bed drainage   | Doesn't Apply  |
| 22. Bed maintenance  | Doesn't Apply  |
| 23. Screenings depth   | Complies Fully |
| 24. Screenings maintenance                                   | Complies Fully |
| 25. Pathways suitability                                     | Complies Fully |
| 26. Pathways drainage  | Complies Fully |
| 27. Pathways maintenance                                     | Complies Fully |
| 28. Floor drainage   | Complies Fully |
| 29. Floor cleanliness  | Complies Fully |
| 30. Plant spacing  | Complies Fully |
| 31. Container stability                                      | Complies Fully |
| 32. Nutritional program (must apply)                         | Doesn't Apply  |
| 33. Ongoing growing stock media testing (must apply)         | Doesn't Apply  |
| 34. Ongoing stock media testing records                      | Complies Fully |
| 35. Pest management (must apply)                             | Satisfactory   |
| 36. Disease management (must apply)                          | Satisfactory   |
| 37. Weed management (must apply)                             | Satisfactory   |
| 38. Acclimatisation procedures                               | Complies Fully |
| 39. Wastewater management                                    | Complies Fully |
| 40. Wastewater disposed of in an appropriate manner          | Complies Fully |
| 41. Refuse disposed of in an appropriate manner (must apply) | Complies Fully |
| 42. Recording systems (must apply)                           | Satisfactory   |
| 43. Comments   |                |

**SECTION 5: Exposed production areas**

| Question | Answer |
|----------|--------|
|----------|--------|

**SECTION 5: Exposed production areas**

| Question   | Answer        |
|--|---------------|
| 1. Exposed production areas                                      |               |
| 2. Suitability   | Doesn't Apply |
| 3. Appearance and ergonomics                                     | Doesn't Apply |
| 4. Maintenance of surrounds (must apply)                         | Doesn't Apply |
| 5. Maintenance of production area (must apply)                   | Doesn't Apply |
| 6. Cleaning programme  | Doesn't Apply |
| 7. Road drainage (must apply)                                    | Doesn't Apply |
| 8. Road stability (must apply)                                   | Doesn't Apply |
| 9. Light levels  | Doesn't Apply |
| 10. Frost protection   | Doesn't Apply |
| 11. Wind protection  | Doesn't Apply |
| 12. Hail protection  | Doesn't Apply |
| 13. Bench height   | Doesn't Apply |
| 14. Bench drainage   | Doesn't Apply |
| 15. Bench hygiene  | Doesn't Apply |
| 16. Facilities for hanging baskets                               | Doesn't Apply |
| 17. Bed type   | Doesn't Apply |
| 18. Bed drainage   | Doesn't Apply |
| 19. Bed maintenance  | Doesn't Apply |
| 20. Screenings depth   | Doesn't Apply |
| 21. Screenings maintenance                                       | Doesn't Apply |
| 22. Pathways suitability (must apply)                            | Doesn't Apply |
| 23. Pathways drainage (must apply)                               | Doesn't Apply |
| 24. Pathways maintenance (must apply)                            | Doesn't Apply |
| 25. Floor drainage   | Doesn't Apply |
| 26. Floor cleanliness  | Doesn't Apply |
| 27. Plant spacing  | Doesn't Apply |
| 28. Container stability (must apply)                             | Doesn't Apply |
| 29. Nutritional programme  | Doesn't Apply |
| 30. Ongoing growing stock media testing (must apply)             | Doesn't Apply |
| 31. Ongoing stock media testing records (must apply)             | Doesn't Apply |
| 32. Pest management (must apply)                                 | Doesn't Apply |
| 33. Disease management (must apply)                              | Doesn't Apply |
| 34. Weed management (must apply)                                 | Doesn't Apply |
| 35. Acclimatisation procedures                                   | Doesn't Apply |
| 36. Wastewater disposed of in an appropriate manner (must apply) | Doesn't Apply |
| 37. Road maintenance   | Doesn't Apply |
| 38. Refuse disposed of in an appropriate manner (must apply)     | Doesn't Apply |
| 39. Recording systems (must apply)                               | Doesn't Apply |
| 40. Comments   |               |

**SECTION 6: Inground production areas**

| Question  | Answer        |
|---|---------------|
| 1. Inground production areas  |               |
| 2. Soilborne/waterborne pathogen testing (must apply)                                   | Doesn't Apply |
| 3. Separation from other diseased non-crop host plants (must apply)                     | Doesn't Apply |
| 4. Access restrictions (must apply)   | Doesn't Apply |
| 5. Fencing  | Doesn't Apply |
| 6. Area maintenance (must apply)  | Doesn't Apply |
| 7. Soil disinfestation method   | Doesn't Apply |
| 8. Soil disinfestation records  | Doesn't Apply |
| 9. Drainage water deflected from production site, in an appropriate manner (must apply) | Doesn't Apply |
| 10. Drainage - production areas (must apply)  | Doesn't Apply |
| 11. Drainage - service areas  | Doesn't Apply |

**SECTION 6: Inground production areas**

| Question   | Answer        |
|--|---------------|
| 12. Wastewater disposal (must apply)                               | Doesn't Apply |
| 13. Wind control (must apply)                                      | Doesn't Apply |
| 14. Erosion control (must apply)                                   | Doesn't Apply |
| 15. Cropping capacity of area (soil type, topography) (must apply) | Doesn't Apply |
| 16. Tillage methods  | Doesn't Apply |
| 17. Transplanting methods  | Doesn't Apply |
| 18. Vehicle wash down and disinfection (must apply)                | Doesn't Apply |
| 19. Plant spacing (must apply)                                     | Doesn't Apply |
| 20. Root development (must apply)                                  | Doesn't Apply |
| 21. Road/pathway stability (must apply)                            | Doesn't Apply |
| 22. Nutritional program (must apply)                               | Doesn't Apply |
| 23. Pathological soil testing programme (must apply)               | Doesn't Apply |
| 24. Analytical Soil testing program (must apply)                   | Doesn't Apply |
| 25. Analytical records (soil) (must apply)                         | Doesn't Apply |
| 26. Pest management (must apply)                                   | Doesn't Apply |
| 27. Disease management (must apply)                                | Doesn't Apply |
| 28. Weed management (must apply)                                   | Doesn't Apply |
| 29. Tool disinfection (must apply)                                 | Doesn't Apply |
| 30. Refuse disposed of in appropriate manner (must apply)          | Doesn't Apply |
| 31. Recording systems (must apply)                                 | Doesn't Apply |
| 32. Comments   |               |

**SECTION 7: Plant handling**

| Question   | Answer         |
|--|----------------|
| 1. Level of mechanical damage to plants (must apply) | Complies Fully |
| 2. Light levels in despatch area (must apply)        | Complies Fully |
| 3. Temperature levels in despatch area (must apply)  | Complies Fully |
| 4. Moisture levels at despatch (must apply)          | Complies Fully |
| 5. Packaging / sleeving                              | Complies Fully |
| 6. Detailing   | Complies Fully |
| 7. Contamination levels during handling (must apply) | Complies Fully |
| 8. Comments  |                |

**SECTION 8: Plant protection chemicals and equipment**

| Question  | Answer         |
|---|----------------|
| 1. Secure storage of pesticides (locked)  | Complies Fully |
| 2. Warning signs displayed  | Complies Fully |
| 3. Pesticide containers in sound conditions   | Complies Fully |
| 4. Ventilation in chemical storage  | Complies Fully |
| 5. Safety data sheets on hand (SDS)   | Complies Fully |
| 6. Safety equipment suitability   | Complies Fully |
| 7. Safety equipment maintenance   | Complies Fully |
| 8. Safety equipment availability  | Complies Fully |
| 9. Safety equipment storage (must apply)  | Complies Fully |
| 10. Emergency eyewash (must apply)  | Complies Fully |
| 11. Emergency spill kit (must apply)  | Complies Fully |
| 12. Application equipment suitability (must apply)  | Complies Fully |
| 13. Application equipment maintenance (must apply)  | Complies Fully |
| 14. Application equipment operation (must apply)  | Complies Fully |
| 15. Operator qualifications (must apply)  | Complies Fully |
| 16. Crop protection records (Spray Diary) (must apply)  | Complies Fully |
| 17. Recording system (Manifest, diary, etc) (must apply)  | Complies Fully |
| 18. Facility design (suitability for spillage clean-ups during storage and handling) (must apply) | Complies Fully |

**SECTION 8: Plant protection chemicals and equipment**

| Question  | Answer         |
|---|----------------|
| 19. Pesticide containers storage bundled  | Complies Fully |
| 20. Measuring equipment (accuracy and maintenance) (must apply)   | Complies Fully |
| 21. Compliance with current regulations   | Complies Fully |
| 22. Separation between fertilisers, fungicides and insecticides, herbicides and sterilants (e.g. chlorine)  | Complies Fully |
| 23. Disposal of excess spray dilutants in an appropriate manner   | Complies Fully |
| 24. Disposal of pesticide containers in appropriate manner  | Complies Fully |
| 25. Note: The minimum requirements for pesticide storage are described under the heading 'Minor Storage' within the booklet AS 2507-1998 The storage and handling of agricultural and veterinary chemicals available from Standards Australia ( <a href="http://www.standards.org.au">www.standards.org.au</a> ). |                |
| 26. Comments  |                |

**SECTION 9: Plant imports**

| Question   | Answer         |
|--|----------------|
| 1. Receiving area/quarantine facility for inspection purposes clearly identified   | Satisfactory   |
| 2. Receiving intake inspection area facility clean, well-lit and free from vertebrate and invertebrate pests, diseases and weeds | Satisfactory   |
| 3. Greenlife appropriately labelled with correct nomenclature  | Complies Fully |
| 4. Stock free of organic material such as soil on containers, etc  | Complies Fully |
| 5. Staff receiving consignments adequately trained in pest and disease identification  | Satisfactory   |
| 6. Intake inspection procedures (must apply)   | Satisfactory   |
| 7. Pathogen testing of plant imports   | Doesn't Apply  |
| 8. Plant imports isolated from other plants  | Satisfactory   |
| 9. Wastewater diverted away from adjacent production areas in an appropriate manner  | Doesn't Apply  |
| 10. Quarantine period  | Satisfactory   |
| 11. Quarantine holding area  | Satisfactory   |
| 12. Plant protection procedures appropriate  | Satisfactory   |
| 13. Plant/batch records allowing trace back of problems  | Satisfactory   |
| 14. Comments   |                |

**SECTION 10: Plant growing and storage containers**

| Question   | Answer         |
|--|----------------|
| 1. Storage   |                |
| 1. New containers  | Complies Fully |
| 2. Used containers   | Complies Fully |
| 3. Waste materials stored in an appropriate manner                 | Complies Fully |
| 4. Waste materials disposed of in an appropriate manner            | Complies Fully |
| 5. Comments  |                |
| 2. Disinfestation of used containers                               |                |
| 1. Disinfestation of equipment (must apply)                        | Complies Fully |
| 2. Disinfestation method (must apply)                              | Complies Fully |
| 3. Records of disinfestation (must apply)                          | Satisfactory   |
| 1. Records sighted by Auditor?                                     |                |
| 4. Disinfectants disposed of in an appropriate manner (must apply) | Complies Fully |
| 5. Comments  |                |

**SECTION 11: Business management**

| Question   | Answer         |
|--|----------------|
| 1. Product quality   |                |
| 1. Root binding (Refer Guidelines)   | Complies Fully |
| 2. Evidence supplied about compliance of finished product with client or market specifications | Complies Fully |
| 3. Visual inspection of finished product quality   | Complies Fully |
| 4. Comments  |                |
| 2. Staff issues  |                |

**SECTION 11: Business management**

| Question  | Answer                 |
|---|------------------------|
| 1. Licences for forklift/bobcat (where business has such equipment)   | Doesn't Apply          |
| 2. Valid First aid certificate (must be sighted) (must apply)   | Complies Fully         |
| 3. Staff have completed a NIASA induction   | Doesn't Apply          |
| 4. Staff trained in managing chemical spills  | Doesn't Apply          |
| 5. Comments   |                        |
| 3. The Nursery Production APPS Auditor should record owner/managers' response to following questions but is not required to physically check them. Do you have the following? |                        |
| 1. Safety guards on machinery   | No                     |
| 2. First aid kit(s)   | No                     |
| 3. Fire extinguisher(s)   | No                     |
| 4. Staff lunchroom (refrigeration, storage, etc)  | No                     |
| 5. Staff amenities (toilets, wash-up area, etc)   | No                     |
| 6. Dust masks and gloves available to potting staff   | No                     |
| 7. Are you aware of your responsibilities under the Heavy Vehicle National Law (HVNL)?  | No                     |
| 8. Have you completed a HVNL gap assessment?  | No                     |
| 9. Have you taken action to provide training in HVNL gap assessment recommendations?  | No                     |
| 10. Comments  |                        |
| 4. Information sources and environmental performance  |                        |
| 1. Access to relevant technical information, e.g. NIASA Water Management Best Practice Guidelines (must apply)  | Complies Fully         |
| 2. EcoHort assessment completed (must apply)  | Doesn't Apply          |
| 3. A current copy of the NIASA Guidelines is maintained   | Complies Fully         |
| 4. Comments   |                        |
| 5. Professional image and appearance  |                        |
| 1. Maintenance of facilities (must apply)   | Complies Fully         |
| 2. Maintenance of surrounds (must apply)  | Complies Fully         |
| 3. Appearance of public access areas (must apply)   | Complies Fully         |
| 4. Appropriate signage inc. NIASA accreditation sign (must apply)   | Complies Fully         |
| 5. Comments   |                        |
| 6. Commitment to continuous improvement   |                        |
| 1. Have you undertaken any workshops/training events for you or your staff over the past 12 months?   | Yes                    |
| 1. Comments   | minitechs, hygiene     |
| 2. What 3 key improvements to the business do you aim to make prior to the next audit?  | update record keeping. |
| 3. Comments   |                        |

**SECTION 12: Pathology samples**

| Question   | Answer |
|--|--------|
| 1. Record of samples taken by the Auditor  |        |
| 2. When collecting samples record the information on the forms provided, and submit the forms with the samples to the laboratory |        |
| 3. Samples collected?  |        |
| 4. Number of samples   |        |
| 5. Comments  |        |

## 4. Unaudited Profit and Loss and Balance Sheet for FY 2023-2024 to May 31st 2024

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2023 - May 2024

|   | JUL. - SEP., 2023    | OCT. - DEC., 2023   | JAN. - MAR., 2024   | APR. - MAY, 2024    | TOTAL                |
|---|----------------------|---------------------|---------------------|---------------------|----------------------|
| Income                                    |                      |                     |                     |                     |                      |
| Bank Interest                             | 1,938.84             | 4,260.11            | 2,494.81            | 1,695.96            | A\$10,389.72         |
| BUILDING MANAGEMENT                       |                      |                     |                     |                     | A\$0.00              |
| Members' Venue Hire                       | 3,680.00             | 900.00              | 2,230.00            | 740.00              | A\$7,550.00          |
| Venue Hire                                | 7,929.09             | 6,105.00            | 5,977.95            | 7,180.00            | A\$27,192.04         |
| <b>Total BUILDING MANAGEMENT</b>          | <b>11,609.09</b>     | <b>7,005.00</b>     | <b>8,207.95</b>     | <b>7,920.00</b>     | <b>A\$34,742.04</b>  |
| Conference                                |                      | 15,363.64           | 38,367.26           |                     | A\$53,730.90         |
| Donations (NTD)                           | 16.75                | 70.60               | 50.00               | 1,000.00            | A\$1,137.35          |
| Education                                 | 3,456.54             | 1,027.28            | 4,798.18            | 4,385.82            | A\$13,667.82         |
| Memberships                               | 99.99                | 472.69              | 163.62              | 18.18               | A\$754.48            |
| Nursery/Wetland care                      | 2,600.00             | 8,533.45            | 3,388.18            | 2,271.82            | A\$16,793.45         |
| Other Income                              | 517.27               | 40.03               | 3,549.05            | 191.81              | A\$4,298.16          |
| Sales                                     |                      |                     |                     | 363.64              | A\$363.64            |
| Sales of Product Income                   |                      |                     |                     | 28.18               | A\$28.18             |
| Seminars and Workshops                    |                      |                     | 4,000.00            |                     | A\$4,000.00          |
| Sponsorship                               | 107,937.00           |                     |                     |                     | A\$107,937.00        |
| TRUST FUND                                |                      |                     |                     |                     | A\$0.00              |
| Collection box donations (TD)             | 185.45               |                     |                     |                     | A\$185.45            |
| Education Event Donations (TD)            | 22.00                |                     |                     | 1,750.00            | A\$1,772.00          |
| Unsolicited Donations (TD)                | 30.00                | 35.00               | 294.30              | 200.00              | A\$559.30            |
| <b>Total TRUST FUND</b>                   | <b>237.45</b>        | <b>35.00</b>        | <b>294.30</b>       | <b>1,950.00</b>     | <b>A\$2,516.75</b>   |
| Unapplied Cash Payment Income             | 0.00                 |                     |                     | 192.50              | A\$192.50            |
| <b>Total Income</b>                       | <b>A\$128,412.93</b> | <b>A\$36,807.80</b> | <b>A\$65,313.35</b> | <b>A\$20,017.91</b> | <b>A\$250,551.99</b> |
| <b>GROSS PROFIT</b>                       | <b>A\$128,412.93</b> | <b>A\$36,807.80</b> | <b>A\$65,313.35</b> | <b>A\$20,017.91</b> | <b>A\$250,551.99</b> |
| Expenses                                  |                      |                     |                     |                     |                      |
| Accounting                                | 86.38                | 203.04              | 199.91              | 2,863.57            | A\$3,352.90          |
| Advertising/Promotions                    |                      |                     | 23.83               |                     | A\$23.83             |
| Bank Charges and Fees                     | 53.38                | 192.02              | 475.22              | 95.22               | A\$815.84            |
| BBQ Fundraiser                            |                      |                     |                     | -406.19             | A\$ -406.19          |
| BUILDING MANAGEMENT EXPENSES              |                      |                     |                     |                     | A\$0.00              |
| Cleaning                                  | 2,600.00             | 2,600.00            | 2,200.00            | 906.36              | A\$8,306.36          |
| Communications                            | 639.62               | 1,071.00            | 290.73              | 185.80              | A\$2,187.15          |
| Consumables                               |                      | 316.77              |                     |                     | A\$316.77            |
| Contractors                               |                      |                     | 618.18              |                     | A\$618.18            |
| Insurance                                 | 1,373.85             |                     |                     |                     | A\$1,373.85          |
| Other Expenses                            | -6,903.60            |                     |                     | 46.63               | A\$ -6,856.97        |
| Services                                  | 3,452.32             | 827.74              | 58.92               |                     | A\$4,338.98          |
| <b>Total BUILDING MANAGEMENT EXPENSES</b> | <b>1,162.19</b>      | <b>4,815.51</b>     | <b>3,167.83</b>     | <b>1,138.79</b>     | <b>A\$10,284.32</b>  |
| Capital Items Holding Account             | 7,449.74             |                     |                     |                     | A\$7,449.74          |
| Conference Expense                        |                      |                     | 15,081.37           |                     | A\$15,081.37         |
| Consultants Fees                          | 19,116.14            | 26,860.00           | 4,140.00            |                     | A\$50,116.14         |
| Consumables                               | 692.78               | 232.83              | 294.39              | 590.54              | A\$1,810.54          |
| Education Expense                         | 10,070.92            | 1,988.61            | 3,111.16            | 1,539.46            | A\$16,710.15         |
| Insurance                                 | 1,350.00             |                     |                     | 551.00              | A\$1,901.00          |
| Low Cost Assets                           | 868.65               |                     | 300.59              |                     | A\$1,169.24          |
| Marketing                                 | 700.00               |                     |                     |                     | A\$700.00            |
| Motor vehicle expenses                    |                      | 414.73              | 73.20               |                     | A\$487.93            |
| Nursery/Wetland Care Expenses             | 1,879.27             | 466.30              | 2,437.06            | 454.94              | A\$5,237.57          |
| Office expense                            | 671.43               | 113.17              | 49.09               | 512.14              | A\$1,345.83          |

Cock Burn Education Centre Inc - FY 2023-2024 Profit and Loss Statement

1/2

|                               | JUL. - SEP., 2023   | OCT. - DEC., 2023     | JAN. - MAR., 2024     | APR. - MAY, 2024      | TOTAL                |
|-------------------------------|---------------------|-----------------------|-----------------------|-----------------------|----------------------|
| PAYROLL EXPENSES              |                     |                       |                       |                       | A\$0.00              |
| LSL Entitlement Expense       | -10,009.61          |                       |                       |                       | A\$ -10,009.61       |
| Other Employer Expenses       | 948.64              | 375.00                |                       |                       | A\$1,323.64          |
| Superannuation Expense        | 2,041.67            | 2,146.00              | 4,763.10              | 3,706.32              | A\$12,657.09         |
| Wages & Salaries Expense      | 25,933.94           | 19,509.22             | 43,301.12             | 31,003.73             | A\$119,748.01        |
| Workers' Compensation         | 1,925.48            |                       |                       |                       | A\$1,925.48          |
| <b>Total PAYROLL EXPENSES</b> | <b>20,840.12</b>    | <b>22,030.22</b>      | <b>48,064.22</b>      | <b>34,710.05</b>      | <b>A\$125,644.61</b> |
| Repairs & Maintenance         | 990.00              | 1,254.24              | 1,109.09              |                       | A\$3,353.33          |
| Square Fees                   |                     |                       | 13.22                 | 40.27                 | A\$53.49             |
| Subscriptions                 | 1,150.00            | 170.00                | 54.55                 |                       | A\$1,374.55          |
| Training & Safety             | 617.94              |                       |                       | 27.18                 | A\$645.12            |
| Trust Fund Transfer           |                     | 237.45                |                       |                       | A\$237.45            |
| Uncategorised Expense         |                     |                       | 3,253.96              | 1,375.45              | A\$4,629.41          |
| Volunteer expenses            | 700.36              |                       | 17.35                 | 2.00                  | A\$719.71            |
| <b>Total Expenses</b>         | <b>A\$68,399.30</b> | <b>A\$58,978.12</b>   | <b>A\$81,866.04</b>   | <b>A\$43,494.42</b>   | <b>A\$252,737.88</b> |
| Other Expenses                |                     |                       |                       |                       |                      |
| BAS Roundoff Gain or Loss     | -0.69               | 0.36                  |                       |                       | A\$ -0.33            |
| <b>Total Other Expenses</b>   | <b>A\$ -0.69</b>    | <b>A\$0.36</b>        | <b>A\$0.00</b>        | <b>A\$0.00</b>        | <b>A\$ -0.33</b>     |
| <b>NET EARNINGS</b>           | <b>A\$60,014.32</b> | <b>A\$ -22,170.68</b> | <b>A\$ -16,552.69</b> | <b>A\$ -23,476.51</b> | <b>A\$ -2,185.56</b> |

## 5. The Wetland Centre Annual Report 2022-2023



## The Cockburn Wetlands Education Centre Inc

## Annual Report



2022-2023



## Table of Contents

|   |    |
|---|----|
| Table of Contents.....                                  | 2  |
| About The Wetlands Centre Cockburn .....                | 3  |
| Vision.....   | 3  |
| Mission.....  | 3  |
| Objectives .....  | 3  |
| <i>Leadership</i> .....                                 | 3  |
| <i>Governance</i> .....                                 | 3  |
| <i>Partnership</i> .....                                | 3  |
| <i>Sustainability</i> .....                             | 3  |
| Chairperson’s Report July 2022 – June 2023 .....        | 4  |
| Operational Report July 2022 – June 2023 .....          | 5  |
| Education and Engagement Program .....                  | 6  |
| Nursery/ Wetlands Care Program.....                     | 6  |
| Annual Wetlands Conference .....                        | 6  |
| Capital Works Program .....                             | 7  |
| Podcasts .....  | 9  |
| Reconciliation Action Plan .....                        | 9  |
| State Natural Resource Management .....                 | 10 |
| Jubilee Plantings.....                                  | 11 |
| Culture Keepers.....                                    | 12 |
| City of Cockburn Updated KPI’s .....                    | 13 |
| Revised Key Performance indicators .....                | 13 |
| Strategic Objective - Leadership .....                  | 13 |
| Strategic Objective – Governance & Sustainability ..... | 13 |
| Financial Report 2022-2023 .....                        | 14 |
| Operational Profit and Loss .....                       | 15 |
| Audited Financial Statement 2022-2023 .....             | 16 |
| Balance Sheet.....                                      | 16 |
| Profit and Loss.....                                    | 18 |
| Accounting Policy Note .....                            | 20 |
| Statement by Committee.....                             | 22 |
| Audit Report.....                                       | 23 |

## About The Wetlands Centre Cockburn

### Vision

Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

### Mission

To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use[1]within the wider environment.

### Objectives

#### *Leadership*

To increase the knowledge, awareness, understanding, and commitment of decision-makers in all aspects of wetlands and environmental education.

#### *Governance*

To demonstrate best practice in the Wetland Centre's culture, systems, and skills enabling more effective and efficient operations for all stakeholders including members, volunteers, and partners.

#### *Partnership*

To initiate and sustain the widest possible proactive participation, support and engagement with wetlands and environmental education.

#### *Sustainability*

To develop and deliver standards, processes, projects, programs, and events that are environmentally, socially, and economically justified.

## Chairperson's Report July 2022 – June 2023

Firstly, may I acknowledge the Nyungar people of Beelier boodja as having a continuous connection to the land and water of this country and pay the respects of the Wetlands Centre's Board, staff, and volunteers to Elders past and present. We are all fortunate to be honoured by their involvement with the Centre and are quite excited as this continues to grow. Reconciliation is about walking side by side with respect for both their knowledge and values which makes the Centre and those involved much richer in so many ways.

There are two principle themes to this short address-transition and succession.

Over the last three years the Centre has undergone the biggest transition in its thirty-year history. This was in part due to the retirement of its long serving Chair and Founder Professor Philip Jennings AM and his request for assistance to prepare the Centre for the next phase of its evolution. The construction of the new facilities was underway and the demands on the small administration were overwhelming. This and the arrival of COVID presented significant challenges in addition to the required changes in governance to comply with modern legislation and other stakeholder's expectations.

Philip and his team of dedicated staff and volunteers did a remarkable job providing environmental educational services to the community over a long period. However, as well as the above, the emergence of many other organisations doing similar services including the educational team at the City of Cockburn were becoming problematic. Philip had the courage to request and encourage a transition of the Centre to face these and other challenges and special thanks goes to him and to his team for their assistance and support.

Over the last three years, a new Board and leadership was tasked with this challenge, and I'm pleased to report, it has successfully been completed. A special thanks to the Board who were united and determined in ensuring a solid foundation was established for those who follow.

Memberships are higher than ever before and there is so much opportunity to establish a membership that is both large in numbers but satisfied the Centre is fulfilling its obligations to connect the community with programmes, projects and events which increase the knowledge, awareness and understanding of the importance of Wetlands.

Volunteer numbers and hours of participation are also higher than the past five years as those that do come are not only rewarded with meaningful work but applauded and thanked for their contribution.

Partnerships continue to not only grow in number but evolve with new initiatives that will continue to establish the Centre as a recognised leader in environmental education and equally important as a venue used and appreciated by the community.

Both of these areas are to become a focus for the new Administration as the opportunities for significant growth in both areas are immense and equally important valued by the Centre.

The challenges associated with the sustainable management of an environmental education and community facility will always be present, but with the transition over the last few years, the Centre can now become much more proactive than reactive as it addresses these challenges.

It is also essential to plan for succession and as such, a succession process was implemented which included the voluntary resignation and replacement of the Chair and some Board Members, including the Treasurer. This process ensures new skills and knowledge as well as enthusiasm and experience are added to the Centre. This current year has also seen the appointment of some new leadership for the administration which will support those already working to build upon the good work of the past and help fulfil the vision of the organisation. That is to ensure that Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historical, social, and spiritual values.

Thank you  
Thomas E Perrigo  
Chairperson 2022-2023

*Please note that following the resignation of Tom Perrigo the Board appointed Prof Treena Burgess to the position of Chairperson.*

*Office Bearer positions are determined each year at the Board meeting following the AGM.*

## Operational Report July 2022 – June 2023

The purpose of The Wetlands Centre is to foster knowledge, awareness, understanding, and commitment to the conservation of our wetlands. This objective is achieved through various community engagement activities, including our highly successful annual Wetlands Conference, educational programs such as "Get Wild for Wetlands" and hands-on conservation efforts like seed propagation and wetlands restoration and maintenance.

To accomplish these initiatives, the Centre relies on the continuous and generous support of the City of Cockburn, facilitated through an annual sponsorship agreement. Additionally, a moderate level of income is derived from venue hire, fees charged for educational services, and the operation of our nursery.

This year marked significant milestones with the finalisation of the Lotterywest capital works grant and the successful completion of the State Natural Resource Management grant. These crucial developments have propelled the organisation toward sustainability. Through a substantial internal restructure and the identification of key areas for growth, the organisation has witnessed an early but noteworthy improvement in overall performance. The Centre's role as a community venue and our annual conference are now sustainably managed and provide continued support for the broader operation of the Centre.

Despite significant disruptions during the organisational restructuring and capital works program, the operational snapshot underscores that core functions were diligently maintained.

|   | FY20       | FY21       | FY22       | FY23       |
|---|------------|------------|------------|------------|
| No of Staff                                   | 1.7        | 2.5        | 1.8        | 1.8        |
| No of regular Volunteers                      | 25         | 27         | 17         | 25         |
| No volunteer hours                            | 5961       | 4038       | 3706       | 3688       |
| Value of volunteers in kind contribution      | \$ 214,596 | \$ 145,368 | \$ 133,416 | \$ 177,061 |
| Education Participation rate (people x hours) |            |            |            |            |
| School Program                                | 1305       | 3937       | 4707       | 3763       |
| GWAU  | 836.5      | 811        | 939        | 997        |
| Adult Education                               | 1482       | 2491       | 3169       | 5226       |
| No seedlings propagated                       | 7951       | 1534       | 17628      | 18822      |
| No of seedlings established                   | 7165       | 5701       | 3920       | 9926       |
| No of regular hirees                          |            | 53         | 53         | 72         |
| No hours facility/rooms are used              |            | 1228       | 1364.7     | 1510       |

### Education and Engagement Program

The Centre was fortunate to host a Poet in Residence program, significantly boosting our community engagement despite a notable reduction in the delivery of our Education Programs. While this initiative saw a surge in involvement, there is a pressing need to focus efforts on rebuilding our capacity for education program delivery. The groundwork has been laid with the support of the State Natural Resource Management grant, and now it's time to implement the program.

| Engagement and Education | Number of Activities | Total Participants | Total hrs Engaged | People x hours |
|--------------------------|----------------------|--------------------|-------------------|----------------|
| Education Program        | 12                   | 1032               | 40.5              | 3763           |
| Get Wild for Wetlands    | 15                   | 478                | 32.5              | 997            |
| Community Engagement     | 81                   | 1473               | 215.5             | 5226           |
| <b>Total</b>             | <b>108</b>           | <b>2983</b>        | <b>288.5</b>      | <b>9986</b>    |

### Nursery/ Wetlands Care Program

Considerable focus was directed toward the capital works program to ensure the Nursery infrastructure was fit for purpose. Fortunately with the support of the State Natural Resource Management Grant, the Centre engaged in a substantial revegetation program at Bibra Lake from propagation to planting.

| Locations                        | Plants      |
|----------------------------------|-------------|
| Amphitheatre                     | 359         |
| Artificial Wetlands              | 2806        |
| Floating Boardwalk (unspecified) | 1001        |
| IB (Inside Boardwalk)            | 166         |
| NB (North Side of Boardwalk)     | 1935        |
| Wetland Garden                   | 93          |
| NRM Site - Bibra Lake            | 3566        |
| <b>Total</b>                     | <b>9926</b> |

### Annual Wetlands Conference

The 19th Annual State Wetlands Conference was held over two and a half days in February. This year's event underwent restructuring to facilitate broader participation from all facets of the environmental and conservation community. Additionally, more hands-on activities were incorporated on the third day. The conference garnered substantial attendance, with over 180 participants. Minister Simone McGuirk inaugurated the event.

### Capital Works Program

Lotterywest generously supported the Centre with an investment exceeding \$800,000 between April 2021 and June 2023. This grant facilitated a substantial capital works program, resulting in over \$250,000 invested in the facility leased from the City of Cockburn. Key highlights include the refit of the kitchen, new flooring in the hall and reception areas, and significant improvements in the Nursery to enhance operational efficiency and professionalism.

The program encompassed various enhancements:

- Refurbishment and upgrade of publicly accessible toilets.
- Refurbishment and upgrade of Wetlands Centre kitchen facilities.
- Installation of new flooring in the main hall, reception, and kitchen.
- Introduction of new education and interpretative displays, incorporating a redesigned reception/entry point to the Centre.
- Comprehensive fit-out of the volunteer resource room, main office, and meeting rooms.
- Upgraded information technology and audiovisual equipment across the entire Centre.
- Fabrication and installation of nursery benches to ensure the nursery can reach its full capacity of 80,000 plants annually.
- Wall cladding and electrical upgrades to the propagation shed, enabling it to be fully functional and support volunteer engagement, as well as community education and training opportunities related to nursery and land care activities.
- Acquisition of various pieces of equipment to support land care activities, including augers, sprays, and wheelbarrows.

A significant achievement resulting from the grant was the reconstruction of the Centre's Amphitheatre and the improvement of access pathways throughout our gardens.

#### Kitchen Fit-Out – Old and New



*Original Kitchen*



*New kitchen with updated equipment and stainless steel benches and additional storage*



**Public toilets upgraded to contemporary standards***Universal access toilet**Male Toilet***Amphitheatre under construction****Completed Amphitheatre**

### Opening of the renewed Amphitheatre



*Mayor Logan Howlett at the opening of the Amphitheatre*



*Welcome to Country and Smoking Ceremony at the opening of the Amphitheatre*

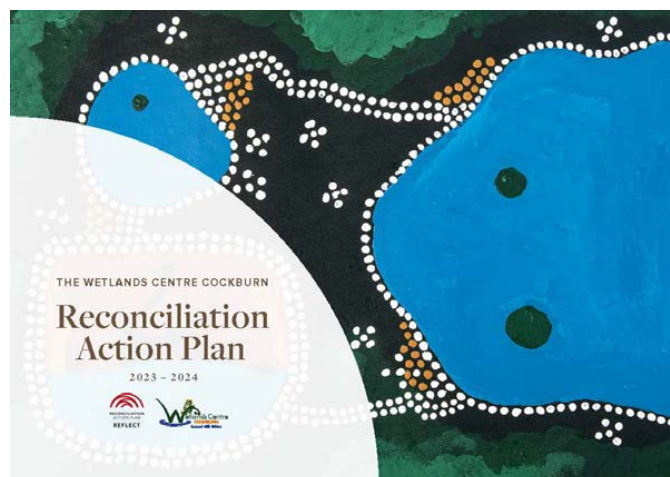
### Podcasts

In collaboration with Latitude Creative Services, the Centre developed and published 10 audio podcasts, accessible online at <https://www.thewetlandscentre.org.au/podcasts/>. Each episode delves into the profound co-cultural context of Walliabup Bibra Lake, offering listeners insights into traditional and contemporary histories through a diverse range of knowledge, voices, and experiences.

### Reconciliation Action Plan

The Wetlands Centre stands as one of the pioneering wetlands conservation organisations to develop a Reconciliation Action Plan (RAP). With financial support from Lotterywest and SNRM, and under the guidance of the Centre's Aboriginal Advisory group, the Centre successfully had its RAP endorsed in the first half of 2023.

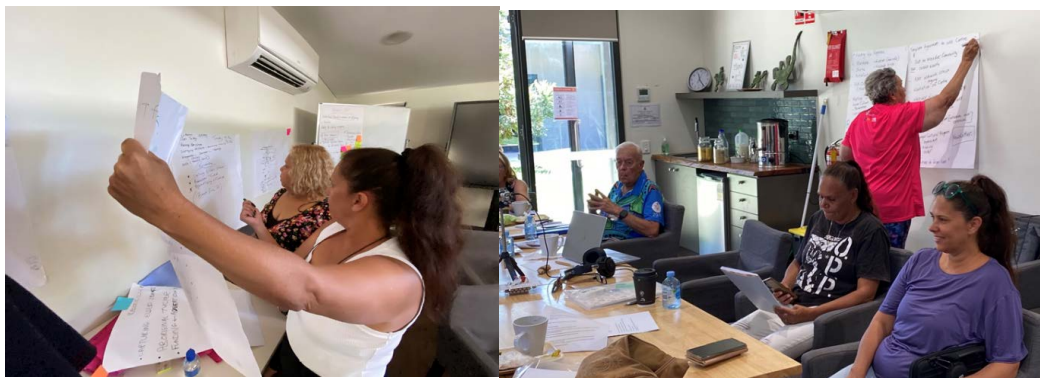
Our Reflect RAP marks the beginning of a journey that signifies our commitment to continual learning and unlearning. This enriching path is a testament to our dedication to creating a more respectful, inclusive, and equitable Australia.





The plan is available for download at <https://www.thewetlandscentre.org.au/about/reconciliation-action-plan/>

#### Aboriginal Advisory Group Meeting to develop the Centre's RAP



Meeting February 2023

Meeting March 2023 – finalising the plan!

#### State Natural Resource Management

With the support of State Natural Resource Management funding over the last two and a half years, The Centre has achieved three major outcomes.

Firstly, the effective further development of the community engagement program, which, at its core, included the engagement of Aboriginal People through the creation of a Reconciliation Action Plan. The community engagement program, guided by the Reconciliation Action Plan, fully acknowledges Aboriginal Cultural Values. It provides practical foundations to continue program development, ensuring the Centre's work appropriately acknowledges and engages Aboriginal People. The Wetlands Centre is one of the first in Australia to have a Reconciliation Action Plan and an appointed Aboriginal Elder in Residence.

Secondly, consolidating the redeveloped nursery and supporting planting activities in the Beeliar Regional Park. The Nursery is now fully accredited and has increased its capacity from 7,000 plants to 50,000 annually. As part of the project, 22 species of native plant seeds were collected, totalling 688.59 grams. A total of 9,926 native plants were propagated and planted within the Beeliar Regional Park, including the Wetlands Centre, covering 0.2 hectares of revegetation.

Lastly, documenting and facilitating the delivery of curriculum-aligned education programs. The Centre has documented three education programs, consisting of six lesson plans: 'Six Season Planting,' 'Discovering and Saving our Snake-Necked Turtles,' and 'Discovering Wetlands Macroinvertebrates.' The Centre has also developed a model to facilitate their delivery.

The current programs can be found on the website <https://www.thewetlandscentre.org.au/school-programs/>.

Each of these components represents firm foundations that have been established, enabling the Centre to deliver community engagement, on-the-ground conservation work, and education activities sustainably into the future.

### Jubilee Plantings

The Wetlands Centre received a small grant as part of the Commonwealth-funded "Tree Planting to Commemorate the Platinum Jubilee of Her Majesty, Queen Elizabeth II."

A commemorative event took place at the Centre on December 6th to mark the project's commencement. The Commemorative "High" Tea served as the project's major community engagement event, featuring local VIPs and members of the Centre and broader community. Several presentations highlighted the project's contribution to the Department of Biodiversity, Conservation, and Attractions' (DBCA) winter Beeliar Regional revegetation program in North Lake. The event concluded with a tour of the Centre's community nursery by the local Federal Member of Fremantle, Josh Wilson MP, and the Mayor of Cockburn, Logan Hewlett. The tour included discussions and explanations of the Jubilee plant propagation program.



**City of Cockburn Mayor, Logan Hewlett**



**Member for Fremantle Josh Wilson MP**



**Tour of Community Nursery – Wetlands Centre**



**Jubilee Plants propagated at the Wetlands Centre**

By the project's conclusion, a total of 1,691 plants had been planted as part of the Department of Biodiversity, Conservation, and Attractions' (DBCA) annual winter revegetation and restoration program at Northlake, Beeliar Regional Park. These plants were propagated at the Wetlands Education Centre Community Nursery over the preceding 8 months.

Additionally, a smaller number of commemorative plants were planted at the Wetland Education Centre Community Amphitheatre, following its redevelopment earlier in 2023.

#### *Commemorative Plaque*



#### *Culture Keepers*

With support from the City of Cockburn's Small Events Grants Program, the Centre hosted a National Reconciliation Week event called 'Culture Keepers.' The event drew over 90 attendees and featured a poignant address by Elder Gerrard Shaw, sharing his Stolen Generation experience. Activities included damper preparation, bush tucker and medicine demonstrations, and displays showcasing Nyungar language and art.



### City of Cockburn Updated KPI's

In 2018, the City of Cockburn committed to providing annual funding for the administration of the Cockburn Wetlands Education Centre for a 5-year period. The funding was contingent upon the submission of an annual report outlining progress in meeting key performance indicators (KPIs) endorsed in 2014.

As the 2023 financial year marked the final year under these arrangements, the Wetlands Centre requested a review of the KPIs and funding structures. This was aimed at better aligning them with the Centre's operations in delivering environmental education services to the local community and ensuring greater clarity in the organisation's financial performance.

In January 2023, City of Cockburn staff endorsed the revised KPIs, and by June 2023, funding for the next three years was approved based on these updated KPIs. The three-year term coincided with the current lease agreement with the City.

## Revised Key Performance Indicators

### Strategic Objective - Leadership

#### Operate the Cockburn Wetlands Education Centre as a community environmental education facility

##### Key Performance Indicators - Effectiveness

1. Total number of hours the Centre's facilities are in use by not-for-profit community groups.
2. Total number of hours individuals are engaged in community education programs (including Landcare and Nursery activity) delivered by the Wetlands Centre.
3. Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs.
4. Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.

##### Key Performance Indicator – Efficiency

5. The cost per hour to operate the facility and deliver community education and engagement programs.
6. Total monetary value of volunteer labour in terms of the financial investment of the City of Cockburn through the annual operating subsidy (sponsorship).

### Strategic Objective – Governance & Sustainability

#### Good governance and effective and efficient management of the Cockburn Wetlands Education Centre Incorporated.

##### Key Performance Indicators - Effectiveness

7. Maintain and improve the amount of self-generated income excluding grant funding in delivery of services.
8. Percentage of the 2020-2025 Strategic Plan objectives met (for a total of 100% over 5 years).

##### Key Performance Indicator – Efficiency

9. The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship)



### Financial Report 2022-2023

The audited report indicates a profit of \$420,046; however, this figure does not reflect the financial performance of the organisation on a day to day operating basis. The profit is attributed to recognising income from the Lotterywest capital works program in the profit and loss, with the majority of capital items being accounted for in the balance sheet as assets.

To provide a clearer understanding of the organisation's performance, an operational profit and loss statement has been included, which excludes income and expenditure associated with the functioning of the SNRM and Lotterywest grants. The operational profit and loss reveals a profit of \$16,375, including depreciation of \$67,013. This improvement is attributed to limited expenditure on salaries and increased income from venue hire and the conference.

Over the past two years, the Centre has strengthened its 'current assets' (cash in the bank) to over \$270,000 while maintaining liabilities below \$50,000. This prudent financial management has created a cash reserve, allowing the Centre to invest in its key business units (Community Engagement, Facility Hire, Nursery-Wetland Care, and Education Services) identified during the organisational restructuring. A 'cash' deficit is anticipated over the next 12 to 18 months to facilitate the necessary investment in human resources for the continued improvement of each business unit's financial performance.

It's important to note that a significant portion of the expenditure in FY23 was directed towards capital improvements to the building leased from the City of Cockburn, exceeding \$250,000. As our lease has a limited term, annual depreciation will be notably high, exceeding \$100,000. Given the organisation's reliance on external grants for capital investment and replacement, a key performance measure, once each business unit is fully operational, will be on a cash basis. This means the financial deficit should not surpass the depreciation for any given year.

The Operational and Financial Report was prepared by the outgoing Treasurer, Karl Haynes.

## Operational Profit and Loss

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2022 - June 2023

|                                  | TOTAL                 |                            |
|----------------------------------|-----------------------|----------------------------|
|                                  | JUL. 2022 - JUN. 2023 | JUL. 2021 - JUN. 2022 (PP) |
| Income                           |                       |                            |
| Bank Interest                    | 5,085.45              | 327.42                     |
| BUILDING MANAGEMENT              | 28,382.27             | 22,496.84                  |
| Conference                       | 47,024.39             | 27,969.65                  |
| Donations (NTD)                  | 10.00                 | 20.50                      |
| Education                        | 10,792.90             | 8,247.43                   |
| FUNDRAISING                      | 5,038.00              | 3,798.65                   |
| Fundraising Income c/f           | 15,000.00             |                            |
| GRANT INCOME                     | 37,504.66             | 5,876.11                   |
| Memberships                      | 945.36                | 218.19                     |
| Nursery/Wetland care             | 2,600.00              |                            |
| Other Income                     | 586.64                | 297.54                     |
| Profit (loss) on Assets Disposal | -75.00                |                            |
| Sponsorship                      | 102,020.00            | 94,814.06                  |
| <b>Total Income</b>              | <b>A\$254,914.67</b>  | <b>A\$164,066.39</b>       |
| <b>GROSS PROFIT</b>              | <b>A\$254,914.67</b>  | <b>A\$164,066.39</b>       |
| Expenses                         |                       |                            |
| Accounting                       | 904.59                | 1,015.93                   |
| Bad debts                        |                       | 1,432.95                   |
| Bank Charges and Fees            | 349.03                | 683.19                     |
| BBQ Fundraiser                   | 807.71                | 257.57                     |
| BUILDING MANAGEMENT EXPENSES     | 20,645.45             | 11,082.67                  |
| Conference Expense               | 13,945.71             | 11,000.11                  |
| Consultants Fees                 | 25,733.18             |                            |
| Consumables                      | 3,082.87              | 3,982.89                   |
| DEPRECIATION                     | 67,013.82             | 18,396.03                  |
| Education Expense                | 3,641.81              | 863.44                     |
| Insurance                        | 2,265.09              | 2,822.00                   |
| Legal Fees                       | 4,273.00              |                            |
| Marketing                        | 10,216.00             | 5,218.95                   |
| Motor vehicle expenses           | 1,011.95              | 468.83                     |
| Nursery/Wetland Care Expenses    | 6,411.08              | 3,941.61                   |
| Office expense                   | 2,403.22              | 648.09                     |
| PAYROLL EXPENSES                 | 70,613.55             | 105,111.32                 |
| Repairs & Maintenance            | 204.59                |                            |
| Subscriptions                    | 1,263.63              | 1,236.37                   |
| Training & Safety                | 1,400.00              | 1,322.54                   |
| Uncategorised Expense            |                       | 0.00                       |
| Volunteer expenses               | 2,353.30              | 1,246.18                   |
| <b>Total Expenses</b>            | <b>A\$238,539.58</b>  | <b>A\$170,730.67</b>       |
| Other Expenses                   |                       |                            |
| BAS Roundoff Gain or Loss        | -0.15                 | -2.45                      |
| <b>Total Other Expenses</b>      | <b>A\$ -0.15</b>      | <b>A\$ -2.45</b>           |
| <b>NET EARNINGS</b>              | <b>A\$16,375.24</b>   | <b>A\$ -6,661.83</b>       |

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1/1

## Audited Financial Statement 2022-2023

## Balance Sheet

## Cockburn Wetlands Education Centre Inc

## Balance Sheet

As of June 30, 2023

|   | TOTAL                |                          |
|---|----------------------|--------------------------|
|   | AS OF JUN. 30, 2023  | AS OF JUN. 30, 2022 (PY) |
| <b>Assets</b>   |                      |                          |
| Current Assets  |                      |                          |
| Accounts receivable                                     |                      |                          |
| Accounts Receivable (A/R)                               | 7,127.59             | 772.50                   |
| <b>Total Accounts receivable</b>                        | <b>A\$7,127.59</b>   | <b>A\$772.50</b>         |
| CASH ON HAND & AT BANK                                  |                      |                          |
| Annual Term - Trust Fund - Bendigo 015 272              | 33,022.19            |                          |
| Annual Term - TWC - Bendigo 150 017                     | 101,783.24           |                          |
| CLOSED - Monthly Term - Bend 679 005                    | 0.00                 | 93,676.41                |
| CLOSED - Three Monthly Term - Bend 679 070              | 0.00                 | 236,596.79               |
| CLOSED - Trust Fund - Bend 747 620                      | 0.00                 | 45,676.21                |
| Debit Card - Bendigo 679 120                            | 655.43               | 4,286.95                 |
| Four Monthly Term - Bendigo 152 231                     | 50,973.80            |                          |
| Main Account - Bendigo 678 965                          | 33,313.02            | 72,747.87                |
| Monthly Term - Bendigo 015 140                          | 50,377.14            |                          |
| Petty Cash  | 300.00               | 300.00                   |
| <b>Total CASH ON HAND &amp; AT BANK</b>                 | <b>270,424.82</b>    | <b>453,284.23</b>        |
| OTHER DEPOSITS  |                      |                          |
| Deposits Paid   | 0.00                 | 25,100.64                |
| <b>Total OTHER DEPOSITS</b>                             | <b>0.00</b>          | <b>25,100.64</b>         |
| Undeposited Funds                                       | -53.56               | 20.00                    |
| <b>Total Current Assets</b>                             | <b>A\$277,498.85</b> | <b>A\$479,177.37</b>     |
| Long-term assets  |                      |                          |
| FURNITURE, FIXTURES & OFFICE EQUIPMENT                  |                      |                          |
| Furniture & Fixtures Accum Dep                          | -36,456.61           | -26,096.37               |
| Furniture & Fixtures at Cost                            | 93,323.01            | 56,740.94                |
| Office Equipment Accum Dep                              | -22,877.72           | -16,355.69               |
| Office Equipment at Cost                                | 61,929.06            | 26,238.83                |
| <b>Total FURNITURE, FIXTURES &amp; OFFICE EQUIPMENT</b> | <b>95,917.74</b>     | <b>40,527.71</b>         |
| LEASEHOLD IMPROVEMENTS                                  |                      |                          |
| Leasehold Improvements Accum Dep                        | -37,068.89           | -1,509.09                |
| Leasehold Improvements at Cost                          | 289,749.43           | 42,497.80                |
| <b>Total LEASEHOLD IMPROVEMENTS</b>                     | <b>252,680.54</b>    | <b>40,988.71</b>         |
| PROPERTY & EQUIPMENT                                    |                      |                          |
| Education Equipment Accum Dep                           | -20,199.66           | -13,439.18               |
| Education Equipment at Cost                             | 103,342.75           | 21,342.75                |
| Landcare Equipment Accum Dep                            | -30,343.77           | -22,536.57               |
| Landcare Equipment at Cost                              | 80,265.13            | 54,811.13                |
| <b>Total PROPERTY &amp; EQUIPMENT</b>                   | <b>133,064.45</b>    | <b>40,178.13</b>         |

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1/2

## Cockburn Wetlands Education Centre Inc

## Balance Sheet

As of June 30, 2023

|  | TOTAL                |                          |
|--|----------------------|--------------------------|
|  | AS OF JUN. 30, 2023  | AS OF JUN. 30, 2022 (PY) |
| <b>VEHICLES</b>                              |                      |                          |
| Vehicle Attachments Accum Dep                | -634.13              | -630.06                  |
| Vehicle Attachments at Cost                  | 634.13               | 634.13                   |
| <b>Total VEHICLES</b>                        | <b>0.00</b>          | <b>4.07</b>              |
| <b>Total long-term assets</b>                | <b>481,662.73</b>    | <b>121,698.62</b>        |
| <b>Total Assets</b>                          | <b>A\$759,161.58</b> | <b>A\$600,875.99</b>     |
| <b>Liabilities and shareholder's equity</b>  |                      |                          |
| <b>Current liabilities:</b>                  |                      |                          |
| Accounts payable                             |                      |                          |
| Trade Creditors                              | 11,312.55            | 0.00                     |
| <b>Total Accounts payable</b>                | <b>A\$11,312.55</b>  | <b>A\$0.00</b>           |
| <b>GST &amp; OTHER ATO LIABILITIES</b>       |                      |                          |
| ATO Clearing Account                         | -9,417.00            | 11,953.00                |
| GST Liabilities Payable                      | -675.07              | -721.48                  |
| <b>Total GST &amp; OTHER ATO LIABILITIES</b> | <b>-10,092.07</b>    | <b>11,231.52</b>         |
| <b>PAYROLL LIABILITIES</b>                   |                      |                          |
| Payroll clearing                             | 5,753.08             | 0.00                     |
| Prov for LSL (current)                       | 10,009.61            | 22,303.95                |
| Superannuation Payable                       | 3,115.40             | 4,838.80                 |
| <b>Total PAYROLL LIABILITIES</b>             | <b>18,878.09</b>     | <b>27,142.75</b>         |
| Suspense Account                             | 0.00                 | -18.22                   |
| Trust Fund Holding Account                   | 33,669.04            | 46,918.41                |
| <b>UNEXPENDED GRANTS</b>                     |                      |                          |
| Grant 12 - NRM 2021                          | 0.00                 | 136,151.75               |
| Grant 13 - Lotterywest 2021                  | 0.00                 | 82,602.75                |
| Grant 14 - CoC Business Development          | 0.00                 | 3,000.00                 |
| Grant 15 - Jubilee Tree Project              | 0.00                 | 8,500.00                 |
| <b>Total UNEXPENDED GRANTS</b>               | <b>0.00</b>          | <b>230,254.50</b>        |
| <b>Total current liabilities</b>             | <b>A\$53,767.61</b>  | <b>A\$315,528.96</b>     |
| <b>Shareholders' equity:</b>                 |                      |                          |
| Net Income                                   | 420,046.94           | 104,046.77               |
| Previous year adjustment                     | 0.00                 | -44,317.43               |
| Retained Earnings                            | 285,347.03           | 225,617.69               |
| <b>Total shareholders' equity</b>            | <b>A\$705,393.97</b> | <b>A\$285,347.03</b>     |
| <b>Total liabilities and equity</b>          | <b>A\$759,161.58</b> | <b>A\$600,875.99</b>     |

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2/2



## Profit and Loss

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2022 - June 2023

|                                     | TOTAL                 |                            |
|-------------------------------------|-----------------------|----------------------------|
|                                     | JUL. 2022 - JUN. 2023 | JUL. 2021 - JUN. 2022 (PY) |
| Income                              |                       |                            |
| Bank Interest                       | 5,085.45              | 327.42                     |
| <b>BUILDING MANAGEMENT</b>          |                       |                            |
| Members' Venue Hire                 | 11,536.55             | 5,350.00                   |
| Venue Hire                          | 16,845.72             | 17,146.84                  |
| <b>Total BUILDING MANAGEMENT</b>    | <b>28,382.27</b>      | <b>22,496.84</b>           |
| Conference                          | 47,024.39             | 27,969.65                  |
| Donations (NTD)                     | 10.00                 | 20.50                      |
| Education                           | 10,792.90             | 8,247.43                   |
| <b>FUNDRAISING</b>                  |                       | 250.40                     |
| FUNDRAISING (NON TD)                |                       |                            |
| BBQ Fundraisers (NTD)               | 5,104.05              | 3,548.25                   |
| <b>Total FUNDRAISING (NON TD)</b>   | <b>5,104.05</b>       | <b>3,548.25</b>            |
| <b>Total FUNDRAISING</b>            | <b>5,104.05</b>       | <b>3,798.65</b>            |
| Fundraising Income c/f              | 15,000.00             |                            |
| <b>GRANT INCOME</b>                 |                       |                            |
| Grant 12 - NRM 2021                 | 136,151.75            | 67,335.53                  |
| Grant 13 - Lotterywest 2021         | 620,798.75            | 179,810.89                 |
| Grant 15 - Jubilee Tree Project     | 8,500.00              |                            |
| Grant 16 - Beelliar CAC             | 4,090.91              |                            |
| Grant 17 - CoC Small Event          | 1,454.55              |                            |
| <b>Total GRANT INCOME</b>           | <b>770,995.96</b>     | <b>247,146.42</b>          |
| Memberships                         | 945.36                | 218.19                     |
| Nursery/Wetland care                | 2,600.00              |                            |
| Other Income                        | 586.64                | 297.54                     |
| Profit (loss) on Assets Disposal    | -75.00                |                            |
| Sponsorship                         | 102,020.00            | 94,814.06                  |
| <b>TRUST FUND</b>                   |                       |                            |
| Bank Interest - Trust Fund          | 23.78                 | 51.13                      |
| Collection box donations (TD)       | 63.80                 | 529.10                     |
| Education Event Donations (TD)      | 136.00                |                            |
| Unsolicited Donations (TD)          | 1,461.00              | 713.10                     |
| <b>Total TRUST FUND</b>             | <b>1,684.58</b>       | <b>1,293.33</b>            |
| <b>Total Income</b>                 | <b>A\$990,156.60</b>  | <b>A\$406,630.03</b>       |
| <b>GROSS PROFIT</b>                 | <b>A\$990,156.60</b>  | <b>A\$406,630.03</b>       |
| Expenses                            |                       |                            |
| Accounting                          | 904.59                | 1,015.93                   |
| Bad debts                           |                       | 1,432.95                   |
| Bank Charges and Fees               | 349.35                | 683.19                     |
| BBQ Fundraiser                      | 807.71                | 257.57                     |
| <b>BUILDING MANAGEMENT EXPENSES</b> |                       |                            |
| Cleaning                            | 9,033.80              | 7,587.71                   |
| Communications                      | 2,644.79              | 1,137.74                   |
| Consumables                         | 16.36                 | 44.41                      |

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1/2

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2022 - June 2023

|   | TOTAL                 |                            |
|---|-----------------------|----------------------------|
|   | JUL. 2022 - JUN. 2023 | JUL. 2021 - JUN. 2022 (PY) |
| Insurance                                 | 610.21                | 440.17                     |
| Other Expenses                            | 138.22                | 404.99                     |
| Services                                  | 8,202.07              | 1,467.65                   |
| <b>Total BUILDING MANAGEMENT EXPENSES</b> | <b>20,645.45</b>      | <b>11,082.67</b>           |
| Conference Expense                        | 13,945.71             | 11,000.11                  |
| Consultants Fees                          | 133,522.95            | 28,217.64                  |
| Consumables                               | 3,812.08              | 3,982.89                   |
| Contractors                               | 102,767.24            | 13,450.00                  |
| <b>DEPRECIATION</b>                       |                       |                            |
| Acc dep - Education Equipment             | 6,760.48              | 1,675.10                   |
| Acc dep - Furniture & Fixtures            | 10,360.24             | 4,941.06                   |
| Acc dep - Landcare Equipment              | 7,807.20              | 3,928.60                   |
| Acc Dep - Leasehold Improvements          | 35,559.80             | 1,509.09                   |
| Acc dep - Office Equipment                | 6,522.03              | 6,341.00                   |
| Acc dep - Vehicle Attachments             | 4.07                  | 1.18                       |
| <b>Total DEPRECIATION</b>                 | <b>67,013.82</b>      | <b>18,396.03</b>           |
| Education Expense                         | 7,141.81              | 863.44                     |
| Insurance                                 | 2,265.09              | 2,822.00                   |
| Legal Fees                                | 4,273.00              |                            |
| Low Cost Assets                           | 24,793.97             | 3,548.04                   |
| Marketing                                 | 19,018.77             | 12,218.95                  |
| Motor vehicle expenses                    | 1,011.95              | 468.83                     |
| Nursery/Wetland Care Expenses             | 15,645.75             | 10,690.99                  |
| Office expense                            | 3,003.12              | 1,178.91                   |
| Other Employer Expenses                   | 1,411.70              |                            |
| <b>PAYROLL EXPENSES</b>                   |                       |                            |
| LSL Entitlement Expense                   | 552.63                | 1,625.81                   |
| Superannuation Expense                    | 10,990.79             | 14,834.96                  |
| Wages & Salaries Expense                  | 124,761.05            | 154,169.73                 |
| Workers' Compensation                     | 3,225.50              | 4,032.84                   |
| <b>Total PAYROLL EXPENSES</b>             | <b>139,529.97</b>     | <b>174,663.34</b>          |
| Repairs & Maintenance                     | 204.59                | 1,232.73                   |
| Subscriptions                             | 1,513.63              | 1,486.37                   |
| Training & Safety                         | 1,400.00              | 1,353.62                   |
| Trust Fund Transfer                       | 1,750.63              | 1,293.33                   |
| Volunteer expenses                        | 3,376.93              | 1,246.18                   |
| <b>Total Expenses</b>                     | <b>A\$570,109.81</b>  | <b>A\$302,585.71</b>       |
| Other Expenses                            |                       |                            |
| BAS Roundoff Gain or Loss                 | -0.15                 | -2.45                      |
| <b>Total Other Expenses</b>               | <b>A\$ -0.15</b>      | <b>A\$ -2.45</b>           |
| <b>NET EARNINGS</b>                       | <b>A\$420,046.94</b>  | <b>A\$104,046.77</b>       |

Accruals Basis Tuesday, 3 October 2023 05:34 PM GMT+08:00

2/2

## Accounting Policy Note

### Notes to the Financial Statement for the year ended June 2023

#### NOTE 1: Statement of Significant Accounting Policy

These financial statements comply with the recognition and measurement requirements of Australian Account Standards – Simplified Disclosures

The financial report is prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Western Australia 2015 and the Australian Charities and Not for Profit Commission. The committee has determined that Cockburn Wetlands Education Centre Inc. (CWEC) is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

#### **(a) Income Tax**

The Association is exempt from income tax under Section 50-5 of the Income Tax Assessment Act 1997.

#### **(b) Property, Plant and Equipment (PPE)**

Each class of property, plant & equipment is carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

When an asset is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

#### **(c) Employee Benefits**

Provision is made for CWEC's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

#### **(d) Provisions**

Provisions are recognised when CWEC has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at reporting date.

**(e) Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**(f) Revenue and Other Income**

Non-reciprocal grant income is recognised in profit or loss when CWEC obtains control of the grant. It is probable that the economic benefits gained from the grants will flow to CWEC and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

When grant revenue is received whereby CWEC incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the Balance Sheet as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Donations of cash are recognised as revenue when received.

Gifts of time are brought to account at the volunteer's valuation.

Gifts of equipment are brought to account at a reasonably determined fair value. Both useability and marketability are joint considerations in determining fair value.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Interest revenue is recognised as it accrues.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers.

All revenue is stated net of the amount of goods and services tax (GST).

**(g) Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from or payable to the ATO is included as a current asset or liability in the Balance Sheet.

**(h) Comparative figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

**(i) Critical accounting estimates and judgments**

The Committee evaluate estimates and judgments incorporated in to the financial report based on historical knowledge and best available current information. Estimates and judgments assume a reasonable expectation of future events and are based on current trends and economic data, obtained by both externally and within the Centre.

**(h) Impairment of Assets**

At the end of each reporting period, the Committee assess whether there is any indication that an asset may be impaired. The assessment will include the consideration of external and internal sources of information. If such an indication exists, an impairment test is carried out on the asset by comparing the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the profit and loss statement.

**Statement by Committee**

The Committee has determined that the Cockburn Wetlands Education Centre Incorporated is not a reporting entity and this financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the Financial statement.

In the opinion of the Committee, the accompanying financial report:

(a) presents fairly the financial position of the Cockburn Wetlands Education Centre Incorporated as at 30<sup>th</sup> June 2023 and its performance for the year ended on that date.

(b) at the date of this statement there are reasonable grounds to believe that the Cockburn Wetlands Education Centre Incorporated will be able to pay its debts as and when they fall due.

Date this 15<sup>th</sup> December 2023

For and on behalf of the Board of the Wetlands Education Centre Incorporated.



Karl Haynes

Treasurer July 2022 –June 2023

## Audit Report

**K.WESTAWAY & ASSOCIATES**  
ACCOUNTING, TAXATION & BUSINESS SERVICES  
REGISTERED COMPANY AUDITOR

**INDEPENDENT AUDIT REPORT  
TO THE MEMBERS OF  
THE COCKBURN WETLANDS EDUCATION CENTRE (INC)**

***Audit Opinion***

I have audited the accompanying financial report of The Cockburn Wetlands Education Centre (Inc) ("the Centre") which comprises the Balance Sheet as at 30 June, 2023, and the Income and Expenditure Statement for the year then ended, accompanying notes to the financial statements, and the Statement By The Committee.

In my opinion, the accompanying financial report of The Cockburn Wetlands Education Centre (Inc) presents fairly, in all material respects the financial position of the Centre as at 30 June, 2023 and the results of its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements.

***Basis for Qualified Opinion***

I have conducted my audit in accordance with Australian Auditing Standards. My responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of my report. I am independent of the Association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's *APES 110 Code of Ethics for Professional Accountants* (the Code) that are relevant to the audit of the financial report in Australia. I have also fulfilled my other ethical responsibilities in accordance with the Code.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

***Responsibilities of Management and Those Charged with Governance for the Financial Report***

The Management Committee of the Centre are responsible for the preparation of the financial report that gives a true and fair view, and have determined that the accounting policies described in Note 1 to the financial statements are consistent with the financial reporting requirements of the *Associations Incorporation Act 1981*, the Centre's constitution, and are appropriate to meet the needs of the Centre members.

The Management Committee is also responsible for such internal control as the Management Committee determine is necessary to enable the preparation of the financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the Management Committee are responsible for assessing the ability of the Centre to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting.

***Auditor's Responsibilities for the Audit of the Financial Report***

My objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an audit report that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Australian Auditing Standards will

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42 Fowey Loop Mindarie WA 6030 | PO Box 2424 Clarkson WA 6030  
Mobile: 0407 422 525 | Email: kelvinwestaway@kwa.com.au

**Kelvin Westaway**

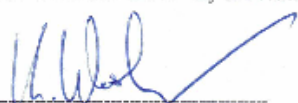
always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of the financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. I also :

- Identify and assess the risks of material misstatements of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Association's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However future events or conditions may cause the Centre to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

I communicate with management regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

Dated at Mindarie this 15<sup>th</sup> day of December, 2023

  
 K. WESTAWAY  
 PRINCIPAL  
 K. WESTAWAY & ASSOCIATES



## 6. Strategic Plan Progress Report May 2024

Strategic Plan 2020 – 2025**Update May 2024**

**Vision:** Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

**Mission:** To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment.

| Key Objectives | Actions  | Status | Update and Summary   |
|----------------|--|--------|--|
| Governance     | Agree to an ongoing review of the strategic plan   |        | Ongoing, Board will meet on May 17, 2024, to review the Strategic Plan   |
|                | Review constitution  |        | Completed  |
|                | Review and formalise roles and responsibilities of Board   |        | Completed  |
|                | Review and formalise roles and responsibilities of staff   |        | Completed  |
|                | Formalise roles and responsibilities of Committees of the Board                                  |        | Completed  |
|                | Develop Risk Management Plan   |        | Commenced development in June 2023, Risk Management Policy had been drafted, rescheduled completion in December 2024   |
|                | Review and formalise OHS Management Plan.  |        | Ongoing, First Aid training – completed  |
|                | Develop Communication Plan   |        | Underway, Communication Plan drafted including Education Program and social media plans, scheduled completion in December 2024   |
|                | Prioritise Training and Education Programs for Board members and staff (personal & professional) |        | Ongoing, Staff and Board members participated on professional and personal training such as WA Wetland Conference, Yarning Circles, UBC annual workshops and Quickbooks. |
|                | Prepare draft annual budget (capital and recurrent)  |        | Ongoing  |
|                | Audit accounts including an Asset Register   |        | Ongoing, Accounts were audited in FY22/23 and asset register maintained  |



|            |   |  |  |
|------------|---|--|--|
|            | Development and implementation of a digital platform<br>Organisation Document/File Templates / archives / data management |  | Completed  |
|            | Develop Electronic Policy and Procedures Manual<br>Access and Inclusion Plan  |  | Delayed  |
|            | Review City of Cockburn's contract and lease agreement  |  | Completed, Next review in 2026   |
|            | Review annual insurance   |  | Completed  |
|            | Develop and implement a succession plan   |  | Completed, New General Manager and Administration Officer contracted from January 2024   |
| Leadership | Review, develop and implement Nursery Plan  |  | Ongoing, Unfortunately, partnership established with Western Wildflower gardens for the management of nursery stopped in Oct 2023; however, Nursery had been managed in house and produced more than xxx plants in 23/24 |
|            | Review, develop and implement Primary Schools' Program<br>(linking to the curriculum)                                     |  | Ongoing, Curriculum aligned program had been completed in December 23 and Education program recommenced since March 2024.  |
|            | Develop and implement Secondary Schools' programs (linking with curriculum)   |  | Ongoing, Curriculum aligned program had been completed in December 23 and Education program recommenced since March 2024.  |
|            | Review, develop and implement Family Holiday Program  |  | Ongoing, Get Wild for Wetland's was reviewed and longer term sustainability of the program had been secured for 3 years through sponsorship with Bendigo Bank  |
|            | Review, develop and implement a plan for the WA Wetland Management Conferences  |  | Completed, 20 <sup>th</sup> WA Wetland Conference was successfully delivered in February 2024. Annual Conference planning will commence in June 2024   |
|            | Develop and implement reconciliation action plan  |  | The Centre's RAP 2023-2024 was approved and launched in August 2023  |
|            | Review, develop and implement Wetland Care Program  |  | Landcare work had been focused on the leasehold area of the Centre.  |
|            | Develop and implement TAFE programs<br>(linking to the curriculum)  |  | No yet commenced   |
|            | Develop and implement UN programs<br>(linking to the curriculum)  |  | Completed, as part of the recommencement of the curriculum aligned program   |

|              |   |  |   |
|--------------|---|--|---|
|              | Develop and implement teacher training programs   |  | Underway, as part of the recommencement of the curriculum aligned program   |
|              | Develop educational resources   |  | Completed, as part of the new Six Seasons planting curriculum aligned program 3 educational resources were created  |
|              | Consider establishing Ambassadors   |  | On hold   |
| Partnerships | Review and maintain partnership with the City of Cockburn   |  | Completed   |
|              | Investigate partnership arrangement with Wildflower Society   |  | Completed, partnership agreement to host their monthly meetings at the Centre as well as sharing a new mobile library at the Centre's foyer   |
|              | Investigate partnership arrangement with Harry Butler Institute (Strategic partnership 3 to 5-year wetland Education program) |  | Completed, MOU signed Education support via hosting different students work experience and programs   |
|              | Investigate partnership arrangement with Yelakitj Moort Nyungar Association   |  | Completed   |
|              | Investigate partnership arrangement with Wetlands Conservation Society  |  | Ongoing, MOU signed to host their quarterly meetings at the Centre and work together toward more wetland education material   |
|              | Investigate partnership arrangement with Department of Biodiversity and Conservation  |  | On hold   |
|              | Investigate partnership arrangement with WA Wildlife  |  | Ongoing, Recommended developing joint activities such as Clean-up day, World Environmental Day  |
|              | Investigate partnership arrangement with Bibra Lake Scouts  |  | Ongoing, partnership agreement to host their weekly meetings at the Centre as well as deliver educational activities for their group and their involvement in revegetation activities around the precinct |
|              | Investigate partnership arrangement with Volunteering Western Australia   |  | On going, The Centre had renew their membership with VWA  |
|              | Investigate partnership arrangement with Murdoch University   |  | Completed through the HBI MOU   |
|              | Investigate partnerships arrangements as appropriate  |  | Completed, MOU with WA Poets and Sponsorship agreement with Bendigo Bank Fremantle  |

|                |   |  |   |
|----------------|---|--|---|
| Sustainability | Develop and implement a business plan                             |  | Delayed   |
|                | Review, develop and implement Sustainable Membership program      |  | Underway, Membership form and web page had been updated   |
|                | Develop and implement supporters /donors' program (benefits)      |  | Underway, Supporters program and list of potential donors scheduled to be completed July 2024             |
|                | Complete outstanding capital works program stage one and two      |  | Completed   |
|                | Source and prepare grant applications for the Centre              |  | Completed, grant applications (four) had been prepare and submitted in 2024                               |
|                | Develop and implement fundraising program                         |  | On schedule, Fundraising activities programmed at Bunnings Bibra Lake                                     |
|                | Develop and implement sponsorship / investment program (benefits) |  | Completed, Sponsorship Agreement with Bendigo Bank Fremantle signed                                       |
|                | Review, develop and implement Volunteer Management System         |  | On schedule, Volunteer form and web page had been updated   |
|                | Review and formalise the Venue Hire Program / Data Management     |  | On schedule, new venue hires fees from April 24, seeking funding to streamline electronic bookings system |
|                | Develop draft Community Engagement Program                        |  | Not yet commenced   |

|  |                             |
|--|-----------------------------|
|  | Completed                   |
|  | On schedule                 |
|  | Underway- Delayed           |
|  | Not yet commenced - Delayed |

**7: Report & Program of the 20<sup>th</sup> Wetlands Conference 1-2<sup>nd</sup> February 2024**

Theme – Wetlands and Human Wellbeing

This years conference went exceptionally well under most measures of success. There is always a balance that needs to be struck between the research science and practical learning of wetland management techniques that is important to many grass root community members who are actively looking after many wetlands in WA.

The 140 + attendees each day were welcomed to country by Nyungar, Robyn Whadjuk Ballardong Yorga Collard with her grandson playing didgeridoo and together they performed a water ceremony, fitting for the start of the 2 day conference on wetlands. Day 2 had Laksmi start the day with a moving Acknowledgement of Country.

Day 1 of the conference was opened by Peter Tinley, OM, MLA for Willagee and the Mayor of Cockburn, Logan Howlett also attended, while Dr. Brad Pettitt, MLC opened Day 2 and was followed by Dr. Jane Chambers giving a presentation of why wetlands and Ramsar listed wetlands are so important and the recognition of World Wetlands Day being a special day to celebrate all that we love about wetlands.

The 2 day conference had 3 keynote speakers that included the Dean of Aboriginal Studies at Curtin University, Professor Robyn Heckenberg talking about wetlands as centre of stories, place and identity for aboriginal people and all who now live in Australia. Another Keynote speaker was Greg Keighery who has 40 years experience conducting botanical surveys across WA and mapping wetland vegetation communities. Lastly Professor Pierre Horwitz, ECU gave a review of wetland studies over the last 75 years.

Over the 2 day conference, 12 Expert presentations and 9 Case Studies were given in three separate venues which allowed conference attendees to choose the topics that were of most interest to them. Two poster presentations were given by undergraduate students from UWA (one having just had her PhD thesis accepted) studying phosphorus uptake and storage in native plants, these posters were on display over both days of the conference and the students were available to answer questions about their research.

Four excellent workshops were provided on the afternoon of Day Two that consisted of Curtin's eDNA Frontiers Group presenting eDNA techniques for identifying wetland fauna and monitoring presence, Human values around wetlands and management techniques was presented by staff from the South East Regional Centre for Landcare (SERCUL), an independent artist from Albany presented a very popular workshop on using wetland plants for basket weaving and as a source of artistic inspiration and lastly, Plant propagation techniques was demonstrated and taught by LanieCottam and Hazel Dempster in the nursery.

This year's conference trialled for the first time in Perth a series of three forums in the afternoon of Day 1 titled Artists meet Scientists. In these sessions, 14 artists ranging from glass, water colour, photography artists, to poets, audio visual artists, dancers and writers in discussion with scientists and taking questions from the conference attendees on an exploration of the crossover between Science and the Humanities and how wetlands provide the inspiration for both scientists and artists. These forums also discussed how the discoveries of artists and scientists on the issues impacting wetlands can be shared with the public to help bring about change in how the world views the connection we have to wetlands and how we can work together for conservation of these critical ecosystems.

Day 1 finished with a Sundowner that around 80 people attended and provided the opportunity to talk with presenters, artists and volunteers at the WCC.

As usual, the conference could not have been a success without the incredible dedication of the paid staff, particularly Roe from the beginning of October 2023 that included many late nights leading up to the conference. January was made so much easier with Jaki joining the team and she worked tirelessly right up to the end of the conference. The volunteers were amazing in looking after the logistics of the conference and special mentions needs to go to Angela for organising all of the logistics of catering and the roles of the volunteers and Chris who drove the shuttle bus back and forth between the Centre and the Murdoch Train Station and shifted a huge amount of furniture over the two days. Also, to Betty for conducting the Bird Walk in the early morning of Day 1 and the staff at the City of Cockburn for conducting a walk to view the restoration of cleared areas of the proposed ROE 8 extension on the early morning of Day 2.

Thanks too go to the other MCs that included Pauline, Gina, Felicity and Laksmi.

The sponsorship was very generous this year with Gold, Silver and Bronze sponsors providing over \$20,000. Special mention for the main sponsor, the Community Bank Fremantle, Bendigo Bank who provided \$10,000. Profit for this year was \$ 37,611

Improvements for next year can be made and the feedback from attendees is welcomed. Other ideas are:

- A Lottery West grant would allow for discounted registration rates and allow consideration for subsidising attendees from regional and isolated centres and allow for a Keynote presenter from interstate.
- Consideration should be given to funding a person at 1 day per week over four months to be the conference convenor, it is a very busy role.
- Consideration should be given to providing two of the four forums for Conservation Groups meet the Scientists to provide an opportunity to hear from some of our incredibly dedicated conservation groups about their stories of success, their needs for scientific information and how to get their messages out to the public.
- More effort should be given to bringing in some live and recorded media for radio, television and local newspapers.
- Facilitating live virtual coverage of the conference will allow for a much larger audience



CELEBRATING WORLD WETLANDS DAY

1-2 Feb 2024

# The 20th Annual WA WETLANDS CONFERENCE

Scientific Innovation, Cultural Wisdom, Artistic Vision and Collective Action towards  
**Wetlands and Human Wellbeing: Nurturing Our Natural Connection**

*e-Program*

[thewetlandscentre.org.au/conference](http://thewetlandscentre.org.au/conference)

184 Hope Rd Bibra Lake WA 6163

Community Bank  
Fremantle

Bendigo Bank

Department of Biodiversity,  
Conservation and Attractions

City of  
Cockburn

WATER TECHNOLOGY  
WATER, COASTAL & ENVIRONMENTAL CONSULTANTS

Murdoch  
University

Harry Butler  
Institute

Government of Western Australia  
Department of Water and Environmental Regulation

PHCC  
Peel-Harvey Catchment Council

Working  
Together

environmental jobs  
NRMjobs

Background: Colour Explosion | Anton Blume

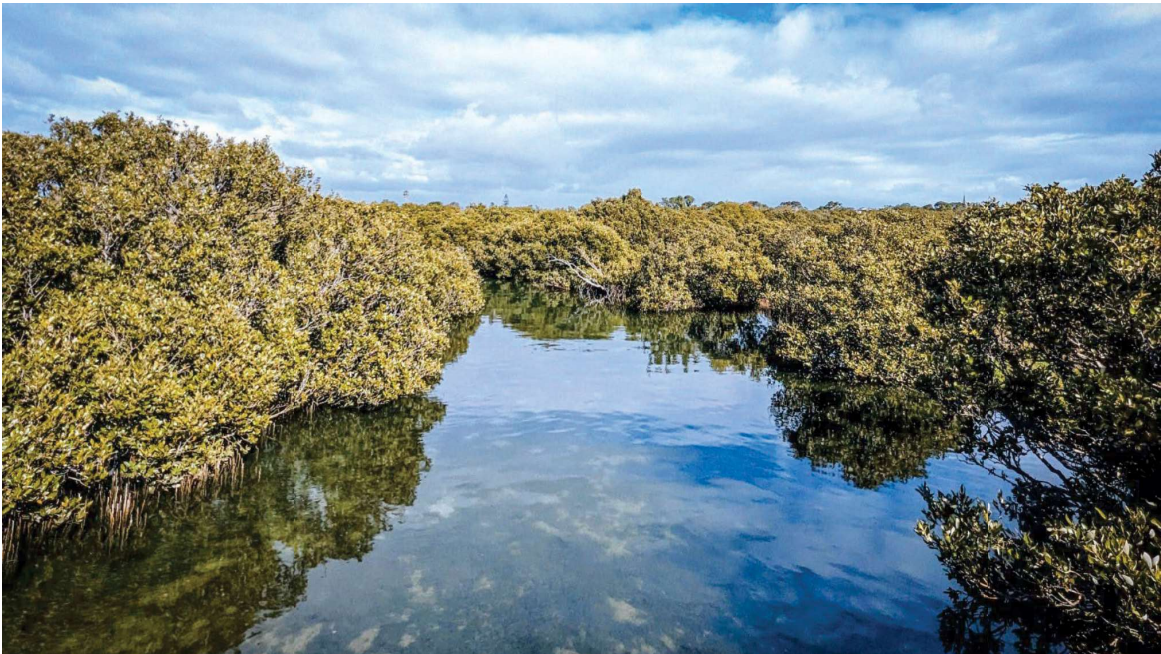
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Version: 2, Version Date: 09/08/2024





# The WA Wetlands Conference

## The Program



The Leschenault Estuary in Western Australia is a poetic canvas of nature, hosting the region's southernmost white mangroves. These ancient guardians of coastal rivers, estuarine wetlands & bays are crucial for local ecosystems, serving as habitat and filter. To Aboriginal People, mangroves have always been a treasure trove, offering a rich larder of resources and traditional medicines, encapsulating a deep-rooted respect for nature.

### ["Celebrating World Wetlands Day 2024"](#)

Join us at our spectacular and tranquil institution for

## The 20th Annual Western Australian Wetlands Conference

Thursday, 1<sup>st</sup> February and Friday, 2<sup>nd</sup> February 2024

The Wetlands Centre Cockburn, 184 Hope Road, Bibra Lake, Western Australia 6163

The Wetlands Centre Cockburn welcomes you to its 20th Annual Western Australian Wetlands Conference. We are glad to have you at the picturesque Cockburn Wetlands Precinct, nestled amidst the Beeliar Wetlands, and to our vibrant and dynamic facility, The Wetlands Centre, for a two-day Conference on the 1st and 2nd February 2024. This Conference commemorates World Wetlands Day: The anniversary of the adoption of the Convention on Wetlands in the Iranian city of Ramsar on 2nd February 1971. Our conference typically draws over 200 attendees from WA and surrounding states and territories from all streams of wetlands-linked work and interests. We will have keynote addresses, expert presentations, sharing of case studies and research, plenary discussions, informal tours and plenty of networking opportunities.

### Objectives for our conference:

**"To increase knowledge, awareness, understanding and commitment to the conservation, interpretation and management of Wetlands."**

**"And, to provide an annual networking forum for organisations and individuals involved in the above".**

### Conference Structure

Aligned with the 2024 Ramsar theme 'Wetlands and Human Wellbeing', our conference unfolds in four half-day sessions – The Floodplains, The Mangroves, The Billabongs, and The Marshes. These sessions showcase the expertise of leading wetland scientists, managers, academics, and artists, offering a blend of cutting-edge research, innovative management practices, and insightful case studies that highlight the essential role of wetlands in our wellbeing and cultural landscape.

01.

THE FLOODPLAINS SESSION

Embodying the vastness and fertility of floodplains, this session delves into the diverse dynamics of wetland ecosystems. It encompasses a range of topics, paralleling the rich diversity and extensive reach of floodplain environments.

02.

THE MANGROVES SESSION

Reflecting the unique convergence of land and sea in mangroves, this panel session merges science with humanities in wetlands. It explores the interplay of ecological knowledge and cultural insights, akin to the intertwined roots of mangroves at the water's edge.

03.

THE BILLABONGS SESSION

Inspired by the secluded and vibrant life of billabongs, this session delves into specialised areas of wetland research. It mirrors the focused and introspective nature of billabongs, highlighting unique and in-depth studies.

04.

THE MARSHES SESSION

Drawing inspiration from the adaptable and broad-reaching marshes, this workshop session covers impactful strategies in wetland management. It reflects the dynamic nature of marshes, emphasising adaptable and wide-ranging approaches to sustaining wetland ecosystems.



The 20th Annual Western Australian Wetlands Conference 2024

Scientific Innovation, Cultural Wisdom, Artistic Vision and Collective Action towards **Wetlands and Human Wellbeing**: Nurturing Our Natural Connection

|           |  |
|-----------|--|
| Location: | The Wetlands Centre Cockburn<br>184 Hope Road, Bibra Lake, WA 6163 |
| Date:     | 1st to 2nd February 2024   |

Refer to the colour code below for concurrent session locations

|           |                |              |
|-----------|----------------|--------------|
| Main Hall | Education Room | Meeting Room |
|-----------|----------------|--------------|

| Start    | End      | Time        | Title   | Speaker/s   | Organisation   | Topic   |
|----------|----------|-------------|---|---|--|---|
| DAY 1    | Morning  | Thu 1st Feb | THE FLOODPLAINS SESSION                             |   |  |   |
| 7:30 AM  | 8:30 AM  | 60 min      | Special Walking Tour of Bibra Lake and Birdwatching |   | Optional activity (walking shoes required) — Arrive at 7:15 am for a 7:30 am start.  |   |
| 8:45 AM  | 9:00 AM  | 15 min      | WELCOME TO COUNTRY                                  |   | Robyn Collard supported by Tryse Rioli   |   |
| 9:00 AM  | 9:10 AM  | 10 min      | CONFERENCE OPENING                                  |   | Opening by Hon. Peter Tinley AM, MLA   |   |
| 9:10 AM  | 9:15 AM  | 10 min      | Acknowledgement of Sponsors                         |   | Prof. Treena Burgess, Chair, The Wetlands Centre   |   |
| 9:20 AM  | 10:00 AM | 45 min      | Keynote   | Assoc. Professor Robyn Heckenberg                     | Dean of Learning and Teaching, Centre for Aboriginal Studies, Curtin University  | Story, Place and Identity Within Contemporary Contexts of Eco-Theology and Saving Our Planet                                      |
| 10:00 AM | 10:30 AM | 30 min      | Morning Tea / Networking                            | 🍰🥂🍷📺📺   |  |   |
| 10:30 AM | 11:00 AM | 30 min      | Expert / Case Study Presentations – Round 1         | Choose to attend any one of the 3 presentations below |  |   |
| 10:30 AM | 11:00 AM | 30 min      | Expert Presentation                                 | Dr. Essie Rogers                                      | School of Environmental and Conservation Sciences, Murdoch University  | Linking Wetland Ecosystem Health to Improved Human Wellbeing: A Win-Win Opportunity   |
| 10:30 AM | 11:00 AM | 30 min      | Expert Presentation                                 | Em Charlton   | Founder of the Bottle Top Hill volunteer-run community group.  | Bottle Top Hill: A Grassroots Movement 'Taking It to The Top' With The 12r's  |
| 10:30 AM | 11:00 AM | 30 min      | Case Study Presentation                             | Ryan Flint  | Environmental Officer, City of Stirling  | Social Media vs Wetland Biodiversity  |
| 11:05 AM | 11:35 AM | 30 min      | Expert / Case Study Presentations – Round 2         | Choose to attend any one of the 3 presentations below |  |   |
| 11:05 AM | 11:35 AM | 30 min      | Case Study Presentation                             | Dr. Ben Roennfeldt                                    | Lecturer, South Metropolitan TAFE, Honorary Research Fellow of the Harry Butler Institute, Murdoch University                          | Wetland Thievery and Piracy Through the Eyes of a Drone   |
| 11:05 AM | 11:35 AM | 30 min      | Case Study Presentation                             | Sedigheh Ghafari Kondari                              | PhD Candidate, Rehabilitation of Arid and Mountainous Regions, Faculty of Natural Resources, University of Tehran – Murdoch University | Assessing Water Governance for Livelihoods: Social Relations and Conflict Interactions in the Hoor al-Azim Wetland, Karkheh Basin |
| 11:05 AM | 11:35 AM | 30 min      | Expert Presentation                                 | Anthony Santoro                                       | Project Manager, Saving Our Snake-Necked Turtle project. Murdoch University  | The Saving Our Snake-Necked Turtle Project – Two-Year Update  |



|          |           |         |     |   |  |  |  |
|----------|-----------|---------|-----|---|--|--|--|
| 11:40 AM | 12:10 PM  | 30      | min | Expert/Case Study Presentations – Round 3 | Choose to attend any one of the 3 presentations below                |  |  |
| 11:40 AM | 12:10 PM  | 30      | min | Expert Presentation                       | Adrian Pinder  | Ecosystem Science Program Leader, DBCA   | Desert Wetlands: Just Add Water  |
| 11:40 AM | 12:10 PM  | 30      | min | Case Study Presentation                   | Rebecca Cooper   | Environment Officer, City of Bayswater   | Working Together to Manage a Threatened Ecological Community   |
| 11:40 AM | 12:10 PM  | 30      | min | Case Study Presentation                   | Joyce Gadalon and Robyn Walsh  | Turtle Trackers, City of Cockburn  | Track Your Way: A Volunteer’s Perspective – Saving Our Snake-Necked Turtle (SOSNT) Project   |
| 12:10 PM | 1:10 PM   | 60      | min | Lunch / Networking                        |  |  |  |
|          |           |         |     |   |  |  |  |
| DAY 1    | Afternoon | Thu 1st | Feb | THE MANGROVES SESSION                     | Organisation   |  | Topic  |
| 1:10 PM  | 2:25 PM   | 75      | min | Artists meet the Scientists – Round 1     | Choose to attend any one of the 2 forums below                       |  |  |
| 1:10 PM  | 2:25 PM   | 75      | min | Forum 1 – Part 1                          | Prof Mindy Blaise & Artists; Centre for People Place and Planet, ECU | Mr Trevor Ryan, Dr Liz Edmonds, Mrs Sabrina Dowling Giudici & Mr Anton Blume   | Art and Science: Exhibits and Actions Exhibitions and Performances Presenting Expressions and Perspectives of Wetlands:                  |
| 1:10 PM  | 2:25 PM   | 75      | min | Forum 2                                   | Marie Mitchell, Sharon Meredith, Stephne Sands & Alana Grant         | Independent Artists, Mandurah  | Wetland Stories Presented Through Video, Audio and Interactive Displays  |
| 2:25 PM  | 3:05 PM   | 30      | min | Afternoon Tea / Networking                |  |  |  |
| 3:05 PM  | 4:20 PM   | 75      | min | Artists meet the Scientists – Round 2     | Choose to attend any one of the 2 forums below                       |  | <b>Note:</b> Attendees of Forum 1 required to join Part 2 in this session  |
| 3:05 PM  | 4:20 PM   | 75      | min | Forum 1 – Part 2                          | Prof Mindy Blaise & Artists; Centre for People Place and Planet, ECU | Mr Trevor Ryan, Dr Liz Edmonds, Mrs Sabrina Dowling Giudici & Mr Anton Blume   | Art, Science and Wetland Knowledges Panel Discussion on Exhibitions and Performances Presenting Expressions and Perspectives of Wetlands |
| 3:05 PM  | 4:20 PM   | 75      | min | Forum 3                                   | Lakshmi Kanchi & Invited Artists                                     | Miriam Wei Wei Lo, David Whish-Wilson, Liana Joy Christensen and Angela Rossen | Wetland Whispers: Contemporary Arts as a Lens for Environmental Empathy  |
| 4:30 PM  | 5:15 PM   | 45      | min | Plenary Session – Sharing the Learnings   | Informal Discussion with presenters (Optional Attendance)            |  |  |
| 5:15 PM  | 6:15 PM   | 60      | min | SUNDOWNER                                 |  |  |  |
|          |           |         |     |   |  |  |  |

| DAY 2    | Morning  | Fri 2nd | Feb | THE BILLABONGS SESSION                              |   | Organisation  | Topic  |
|----------|----------|---------|-----|---|---|---|--|
| 7:30 AM  | 8:30 AM  | 60      | min | Special walking tour of the Roe 8 Revegetation site |   |   | Optional activity (walking shoes required) — Arrive at 7:15 am for a 7:30 am start.                    |
| 8:45 AM  | 8:50 AM  | 5       | min | ACKNOWLEDGEMENT OF COUNTRY                          |   | Lakshmi Kanchi, Chair, WA Poets Inc   |  |
| 8:50 AM  | 9:00 AM  | 10      | min | OPENING OF DAY 2 – WA WETLANDS CONFERENCE           |   | Opening by Hon. Dr. Brad Pettitt MLC  |  |
| 9:00 AM  | 9:05 AM  | 10      | min | Acknowledgement of Sponsors                         |   | Michael Coote<br>WA Wetlands Conference Convenor  |  |
| 9:05 AM  | 9:15 AM  | 10      | min | WORLD WETLANDS DAY                                  |   | Dr. Jane Chambers, Murdoch University   |  |
| 9:15 AM  | 10:00 AM | 45      | min | Keynote   | Greg Keighery   | Western Australian Herbarium, Dept. Biodiversity, Conservation and Attractions                  | Water Is Life in Our Dry State   |
| 10:00 AM | 10:10 AM | 10      | min | Poster Presentation                                 | Shu Tong Liu  | PhD Candidate, School of Biological Sciences, University of Western Australia                   | Leaf Phosphorus Allocation to Chemical Fractions and its Seasonal Variation in South-Western Australia |
| 10:10 AM | 10:45 AM | 30      | min | Morning Tea / Networking                            | 🍰☕🍷📺📺   |   |  |
| 10:45 AM | 11:15 AM | 30      | min | Expert / Case Study Presentations – Round 1         | Choose to attend any one of the 3 presentations below |   |  |
| 10:45 AM | 11:15 AM | 30      | min | Expert Presentation                                 | Rick James  | Wetlands Officer, DBCA Mandurah   | The Vegetation Dynamics of Ephemeral Wetlands  |
| 10:45 AM | 11:15 AM | 30      | min | Expert Presentation                                 | Thilo Kruger  | PhD Candidate, School of Molecular and Life Sciences, Curtin University                         | Precarious Suckers: The Bladderworts of the Cape Le Grand-Mandooweernup Wetlands                       |
| 10:45 AM | 11:15 AM | 30      | min | Case Study Presentation                             | Kim Nguyen  | Senior Aquatic Ecologist, Biologic Environmental Survey   | Aquatic and Terrestrial Invertebrate Survey of the Maylands Samphire Flats                             |
| 11:20 AM | 11:50 AM | 30      | min | Expert / Case Study Presentations – Round 2         | Choose to attend any one of the 3 presentations below |   |  |
| 11:20 AM | 11:50 AM | 30      | min | Case Study Presentation                             | Andy Williams   | Project Officer, Rivers and Estuaries Branch. DBCA  | Ashfield Flats Master Plan   |
| 11:20 AM | 11:50 AM | 30      | min | Expert Presentation                                 | Dr. Konrad Miotlinski                                 | Geoscientist, UWA   | Ecological Indicators of Fire Disturbance Affecting Water Quality in Wetlands                          |
| 11:20 AM | 11:50 AM | 30      | min | Expert Presentation                                 | Brianna Sullivan                                      | Aquatic Scientist, Aquatic Ecology Group, Stantec   | The Most Outwardly Wetlands: Current Studies and Future Prospects in Salt Lake Ecology                 |
| 11:55 AM | 12:25 PM | 30      | min | Expert / Case Study Presentations – Round 3         | Choose to attend any one of the 3 presentations below |   |  |
| 11:55 AM | 12:25 PM | 30      | min | Case Study Presentation                             | Nii Amarquaye Commey                                  | Oceanographer and Studying Engineering at University of Yamanashi, Japan                        | Wetland–Catchment Sustainability: The Case of the Sakumo Ramsar Site, Ghana                            |
| 11:55 AM | 12:25 PM | 30      | min | Expert Presentation                                 | Assoc. Prof. Alan Lymbery                             | Director, Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University | Rivers And Wetlands of The South-West: A Tragedy in Four Acts  |
| 11:55 AM | 12:25 PM | 30      | min | Case Study Presentation                             | Adj. Assoc. Prof. Dan Carter                          | UWA, Friends of South Perth Wetlands  | A Partnership of a Friends Group and Local Council on The Rehabilitation of Foreshore Wetlands         |
| 12:25 PM | 1:10 PM  | 45      | min | Lunch / Networking                                  | 🍷🍷🍰🍰🍷🍷  |   |  |
|          |          |         |     |   |   |   |  |

| DAY 2               | Afternoon | Fri 2nd | Feb | THE MARSHES SESSION                   |   | Organisation   | Topic   |
|---------------------|-----------|---------|-----|---------------------------------------|---|--|---|
| 1:10 PM             | 1:55 PM   | 45      | min | Keynote                               | Professor Pierre Horwitz                              | Centre for People, Place and Planet, ECU   | Trends in Ecology – Comments on Resolved and Unresolved Matters   |
| 1:55 PM             | 2:10 PM   | 15      | min | Poster Presentation                   | Lingling Chen   | PhD Candidate, School of Biological Sciences, UWA                                      | Phosphorus-Acquisition Strategies of Acacia Pulchella and Acacia Lasiocarpa in Contrasting Habitats                               |
| 2:10 PM             | 2:20 PM   | 10      | min | Set Up Concurrent presentation venues |   |  |   |
| 2:20 PM             | 2:50 PM   | 30      | min | Expert Presentations – Round 4        | Choose to attend any one of the 3 presentations below |  |   |
| 2:20 PM             | 2:50 PM   | 30      | min | Expert Presentation                   | Dr. Alan Cottingham                                   | Research Fellow at Harry Butler Institute, Murdoch University                          | Canaries Off the Coastline as A Fish Kill Early Warning System  |
| 2:20 PM             | 2:50 PM   | 30      | min | Expert Presentation                   | Assoc. Prof. Belinda Robson                           | School of Environmental and Conservation Sciences, Murdoch University                  | Restoration Of Urban Wetlands for Dragonfly Biodiversity  |
| 2:20 PM             | 2:50 PM   | 30      | min | Expert Presentation                   | April Sturm   | PhD Candidate, Murdoch University  | Identifying Conditions for Ex-Situ Incubation of Freshwater Turtle ( <i>Chelodina oblonga</i> ) Eggs to Optimise Hatching Success |
| 2:50 PM             | 3:20 PM   | 30      | min | Afternoon Tea / Networking            |   |  |   |
| 3:20 PM             | 4:40 PM   | 80      | min | Workshops                             | Choose to attend any one of the 4 workshops below     |  |   |
| 3:20 PM             | 4:40 PM   | 80      | min | Workshop 1                            | Shane Herbert   | Leader, eDNA Frontiers Group, Curtin University  | Everything You Wanted to Know About eDNA-Based Monitoring   |
| 3:20 PM             | 4:40 PM   | 80      | min | Workshop 2                            | Gun Dolva   | Project Manager, SERCUL  | Connecting With Nature to Improve Management of Wetlands  |
| 3:20 PM             | 4:40 PM   | 80      | min | Workshop 3                            | Joanne Francis  | Independent Artist, Mount Barker   | Painting A Picture of Wetlands Around Woogenellup   |
| 3:20 PM             | 4:40 PM   | 80      | min | Workshop 4                            | Lanie Cottam and Hazel Dempster                       | Nursery Officer, The Wetlands Centre Cockburn; Nursery Volunteer and Wildflower Expert | Plant Propagation Techniques  |
| CLOSE OF CONFERENCE |           |         |     |                                       |   |  |   |



Life interlaced  
Wetlands and people  
CARE – NURTURE – SUPPORT



WorldWetlandsDay.org  
#ActForWetlands

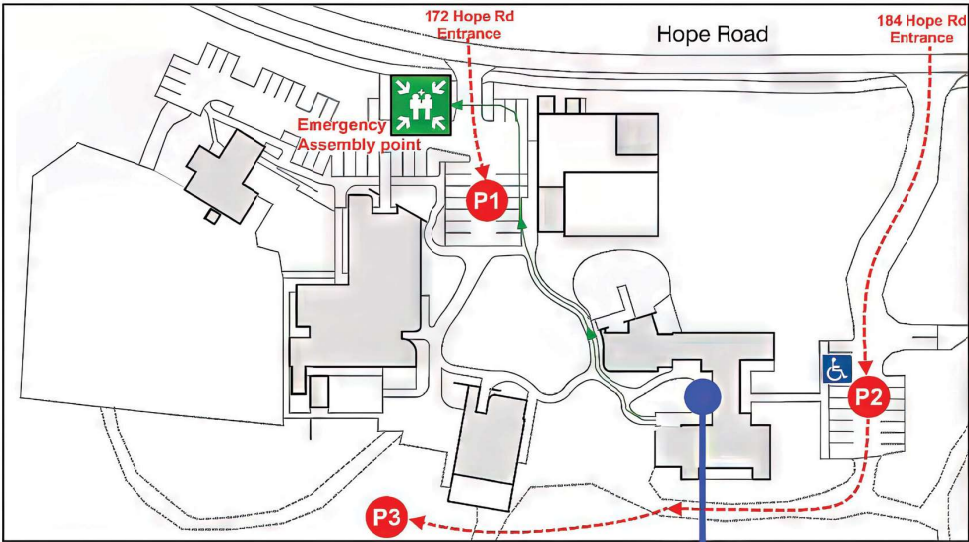


Food and Agriculture  
Organization of the  
United Nations

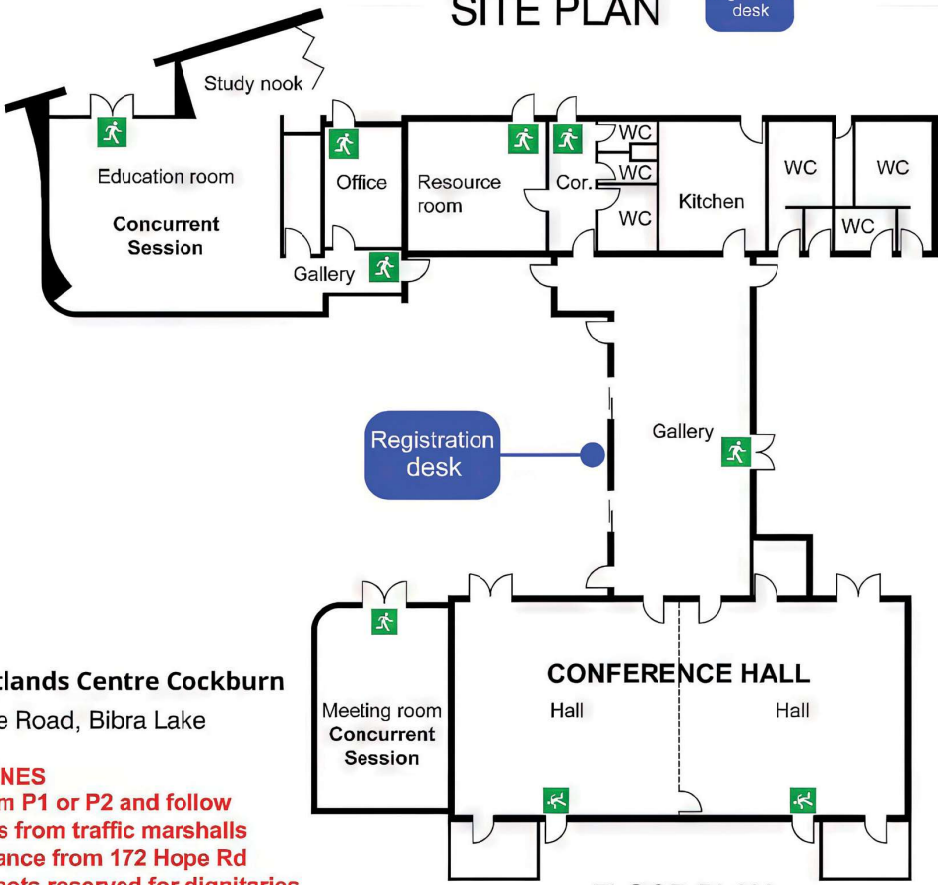
World  
Wetlands Day  
2 February 2024  
Wetlands and Human Wellbeing



The WA Wetlands Conference 2024 – AREA MAP



SITE PLAN



FLOOR PLAN

The Wetlands Centre Cockburn  
184 Hope Road, Bibra Lake

**PARKING ZONES**  
Enter from P1 or P2 and follow  
directions from traffic marshalls  
P1 - Entrance from 172 Hope Rd  
P1 has spots reserved for dignitaries  
P2 & P3 - Entrance from 184 Hope Rd

**PARKING**  
1. Please follow directions given by the parking marshalls.  
2. Spots with traffic cones are reserved for dignitaries. Also, observe emergency and disabled parking bays in P1 and P2.  
3. Grassed area has no demarcations, please use your judgement to park judiciously. Ensure your car does not block exits or hinder flow.  
**IN CASE OF FIRE OR EMERGENCY DURING THE CONFERENCE**  
1. If the automatic alarms are not activated, raise the alarm, call '000' and provide location and situation details.  
2. Assist in a calm evacuation of visitors and members of the public.  
3. Do not attempt to suppress any fire unless it is safe to do so.  
4. Provide assistance until Emergency Services arrive.

**STAYING COVID-SAFE**  
1. Please follow all COVID-safe protocols displayed around the venue. Please cooperate with the organisers to ensure that all mandatory health requirements for attending this event are complied with.  
2. All doorways and exits are uni-directional to allow contactless passage. Please follow entry/exit signs displayed on all doorways.  
3. Saniters are placed at numerous accessible locations throughout the venue. Kindly help maintain cleanliness and hygiene standards.  
4. If you are unwell, exhibiting COVID-related symptoms or have been instructed to isolate, we request that you DO NOT ATTEND this event.





The 20th Annual Western Australian Wetlands Conference 2024

Scientific Innovation, Cultural Wisdom, Artistic Vision and Collective Action towards **Wetlands and Human Wellbeing**: Nurturing Our Natural Connection


|           |  |
|-----------|--|
| Location: | The Wetlands Centre Cockburn<br>184 Hope Road, Bibra Lake, WA 6163 |
| Date:     | 1st to 2nd February 2024   |

Refer to the colour code below for concurrent session locations


|           |                |              |
|-----------|----------------|--------------|
| Main Hall | Education Room | Meeting Room |
|-----------|----------------|--------------|

| Start                       | End      | Time   |     | Title   | Speaker/s                         | Organisation  | Topic  |
|-----------------------------|----------|--|-----|---|-----------------------------------|---|--|
| DAY 1                       | Morning  | Thu 1st  | Feb | THE FLOODPLAINS SESSION                             |                                   |   |  |
| 7:30 AM                     | 8:30 AM  | 60   | min | Special Walking Tour of Bibra Lake and Birdwatching |                                   |   | Optional activity (walking shoes required) —<br>Arrive at 7:15 am for a 7:30 am start.       |
| 8:45 AM                     | 9:00 AM  | 15   | min | WELCOME TO COUNTRY                                  |                                   | Robyn Collard accompanied by Tryse Rioli  |  |
| <b>Led by :</b>             |          | Robyn Collard; BA Primary Ed, M Ed (Religious Ed)  |     |   |                                   |   |  |
| <b>Biography :</b>          |          | Robyn Collard is a Nyungar Yorga from the Whadjuk and Ballardong groups, has 9 brothers and sisters and is a mother of three and nana to 15 beautiful and talented grandchildren. Her wider family includes the McGuire, Bennell and Shaw families with connections to the Tiwi Islands. Robyn was a member of the first Aboriginal netball team selected for Western Australia in 1974 -where she met her future husband – Maurice Rioli. She successfully completed Year 12 gaining her leaving certificate at South Fremantle Senior High School. She has developed cultural education programs, offers cultural safety advice from an Aboriginal perspective on a range of issues and builds capacity with everyone she meets. Robyn comes with a wealth of knowledge and experience in her career that covers previous roles within the Government and Catholic education systems as a Principal, Team Leader and Education Consultant across the Northern Territory and Western Australia – she continues in her role of storyteller and educator. Robyn is a very busy Nana with her part time role work as the General Manager Cultural Safety and Partnerships at Wanslea along with all of her cultural and community work in her spare time and supporting her grandchildren in their endeavours at school and sport. |     |   |                                   |   |  |
| <b>Accompanied by :</b>     |          | Tryse Rioli  |     |   |                                   |   |  |
|                             |          | Tryse is a Whadjuk Tiwi Maarman on his cultural learning journey. He is one of Robyn’s grandsons and performs on the didgeridoo and assists with Smoking Ceremonies and Water Healing Ceremonies   |     |   |                                   |   |  |
| 9:00 AM                     | 9:10 AM  | 10   | min | CONFERENCE OPENING                                  |                                   | <b>Opening by Hon. Peter Tinley AM, MLA</b>                                     |  |
| 9:10 AM                     | 9:15 AM  | 10   | min | Acknowledgement of Sponsors                         |                                   | Prof. Treena Burgess, Chair, The Wetlands Centre                                |  |
| 9:20 AM                     | 10:00 AM | 45   | min | Keynote   | Assoc. Professor Robyn Heckenberg | Dean of Learning and Teaching, Centre for Aboriginal Studies, Curtin University | Story, Place and Identity Within Contemporary Contexts of Eco-Theology and Saving Our Planet |
| <b>Presenter/s :</b>        |          | Assoc. Professor Robyn Heckenberg  |     |   |                                   |   |  |
| <b>Email :</b>              |          | robyn.heckenberg@curtin.edu.au   |     |   |                                   |   |  |
| <b>Affiliation :</b>        |          | Centre for Aboriginal Studies, Curtin University   |     |   |                                   |   |  |
| <b>Biography :</b>          |          | Robyn is a Wiradjuri woman whose work over the years has incorporated Indigenous community arts, and education often inclusive of environmental issues. Part of her philosophy is to look through the lens of Indigenous ways of seeing and doing. The very essence of an Indigenous way of Being is always inclusive of relationship to Place and what that means in terms of Indigenous pedagogies of Place. Robyn's way of seeing the world speaks of spiritual connectedness within the larger space of authentic rendering of cultural sovereignty.   |     |   |                                   |   |  |
| <b>Presentation Title :</b> |          | Story, Place and Identity Within Contemporary Contexts of Eco-Theology and Saving Our Planet   |     |   |                                   |   |  |
| <b>Abstract :</b>           |          | This paper speaks of an Indigenous perspective of growing a dialogue within environmental concerns and spiritual and Indigenous knowledges relating to caring for Country and Belonging to Country. In terms of cultural sovereignty, one's connection to the land and waterways plays a significant role in duties and obligations to Country. This paper is interpreting these obligations through eco-theology and the ever expanding community and scholarly engagement with the existential concerns of the Planet and our waterways and water holes in particular. The paper discusses story and place within a dialogue of speaking for Country, indeed focusing on spiritual connection and practical wisdom. How can the way we see the world, connect with the world, and Be in the world bring us to listen to the Earth and be in simpatico with the Earth's groaning for relief and healing?  |     |   |                                   |   |  |



|                             |          |  |     |   |   |   |   |
|-----------------------------|----------|--|-----|---|---|---|---|
| 10:00 AM                    | 10:30 AM | 30   | min | Morning Tea / Networking                    |  |   |   |
| 10:30 AM                    | 11:00 AM | 30   | min | Expert / Case Study Presentations – Round 1 | Choose to attend any one of the 3 presentations below                               |   |   |
| 10:30 AM                    | 11:00 AM | 30   | min | Expert Presentation                         | Dr. Essie Rogers  | School of Environmental and Conservation Sciences, Murdoch University | Linking Wetland Ecosystem Health to Improved Human Wellbeing: A Win-Win Opportunity |
| <b>Presenter/s :</b>        |          | Dr. Essie Rogers   |     |   |   |   |   |
| <b>Email :</b>              |          | essie.rodgers@murdoch.edu.au   |     |   |   |   |   |
| <b>Affiliation :</b>        |          | School of Environmental and Conservation Sciences, Murdoch University  |     |   |   |   |   |
| <b>Biography :</b>          |          | Dr Rodgers is a lecturer in animal physiology and conservation at Murdoch University. Her research is at the forefront of the emerging field of conservation physiology, which explores the responses of organisms to anthropogenic threats and determines the eco-physiological constraints dictated by current conditions and future environmental change. Essie completed her PhD at The University of Queensland, where she studied the impacts of climate warming on the diving physiology of estuarine crocodiles. Following this, Essie held postdoctoral fellowships at the University of California Davis (USA), the University of Antwerp (Belgium) and the Australian National University where she conducted cutting-edge research.  |     |   |   |   |   |
| <b>Presentation Title:</b>  |          | Linking Wetland Ecosystem Health to Improved Human Wellbeing: A Win-Win Opportunity  |     |   |   |   |   |
| <b>Abstract :</b>           |          | Time spent in nature has measurable human health benefits, providing strong reasons to conserve wetlands in urban areas. People who regularly spend time near wetlands experience improved psychological wellbeing (mental restoration and lower stress levels), a reduced risk of cardiovascular diseases, and greater opportunity for socialisation and physical activity. While the health benefits of spending time in nature are increasingly understood, it remains unknown if these benefits increase with the ecological quality (i.e., biodiversity and organismal health) of wetlands. Wetlands with high ecological quality may confer greater health benefits to people, providing a rare win-win conservation opportunity. This research investigated if the health benefits gained by nature-users increase with levels of ecological quality. Hundreds of wetland-users were surveyed across Perth and these data were coupled with measures of wetland biodiversity and water quality. This research delivers novel insights into the links between wetland ecosystem health and human health, whilst also providing local and international governments with the knowledge necessary for evidence-based conservation planning.  |     |   |   |   |   |
| <b>Co-Author/Presenter:</b> |          | Dr Daniel Gomez Isaza, Harry Butler Institute, Murdoch University  |     |   |   |   |   |
| 10:30 AM                    | 11:00 AM | 30   | min | Expert Presentation                         | Em Charlton   | Founder of the Bottle Top Hill volunteer-run community group.         | Bottle Top Hill: A Grassroots Movement 'Taking It to The Top' With The 12r's        |
| <b>Presenter/s :</b>        |          | Em Charlton  |     |   |   |   |   |
| <b>Email :</b>              |          | <a href="mailto:bottletophill@gmail.com">bottletophill@gmail.com</a>   |     |   |   |   |   |
| <b>Affiliation :</b>        |          | Founder of the Bottle Top Hill volunteer-run community group.  |     |   |   |   |   |
| <b>Biography :</b>          |          | Em is Founder of the Bottle Top Hill volunteer-run community group and the BTH program, ex-Facilitator Adventure Training, Change Agent, Presenter on Sustainability, Waste Educator, Citizen Scientist (Microplastics), Citizen Scientist (Turtle Tracker) Novice, awarded Westfield Local Hero Finalist 2022, Auspire Active Citizen of the Year 2023, WasteSorted Community Highly Commended 2023, WasteSorted Individual Champion Highly Commended 2023, UNAA(WA) United Nations Day Environment Action Award Winner 2023 and, most importantly, a passionate volunteer and working mum caring for the environment and our shared future.  |     |   |   |   |   |
| <b>Presentation Title :</b> |          | Bottle Top Hill: A Grassroots Movement 'Taking It to The Top' With The 12r's   |     |   |   |   |   |
| <b>Abstract :</b>           |          | Not just for survival, water is an element to which we are drawn. This calling to the blue space can nurture us with hidden healing powers and a sense of wellbeing. On the surface, the gentle transformations that take place in the Wetlands connects us to a life of tranquillity, helping us to reconnect, to adopt a slower pace, to reduce the stress of a modern world. Below the surface, the impact of our modern world is having a detrimental effect on our waterways, the richness of natural minerals and applying stress to the living organisms that depend on it. In order to protect the environment that we so heavily rely upon, we need to understand our impact, determine ways to protect it, and collaborate with others from all walks of life on a defined pathway for change. Bottle Top Hill is a grassroots movement, using a method (inspired by Traditional Owners to hand down knowledge through a storyline) that can be retold – the 12 R's – teaching us to live sustainably all year round. BTH also encompasses monthly public events to engage with the broader community. First Chapter belongs to First Nations – Respect. The final chapter is brought to life through imagery and art, as shown through an installation featured in the 2023 Sculpture by the Sea exhibition at Cottesloe, WA and Bondi, NSW, aiming to deliver a message of HOPE. You are invited to be part of our Story and to begin a journey to collaborate and inspire others. |     |   |   |   |   |
| 10:30 AM                    | 11:00 AM | 30   | min | Case Study Presentation                     | Ryan Flint  | Environmental Officer, City of Stirling                               | Social Media vs Wetland Biodiversity  |
| <b>Presenter/s :</b>        |          | Ryan Flint   |     |   |   |   |   |
| <b>Email :</b>              |          | ryan.flint@stirling.wa.gov.au  |     |   |   |   |   |
| <b>Affiliation :</b>        |          | Environmental Officer, City of Stirling  |     |   |   |   |   |
| <b>Biography :</b>          |          | Ryan Flint is an Environmental Officer at the City of Stirling, focusing on environmental assessments, project planning and management, and supervising conservation works with City staff and volunteers. He reviews environmental management plans, develops and implements interpretation and education programs, and oversees natural area restoration projects. In his spare time, Ryan volunteers with dingoes, advocating for their conservation, education, and awareness.   |     |   |   |   |   |
| <b>Presentation Title :</b> |          | Social Media vs Wetland Biodiversity   |     |   |   |   |   |
| <b>Abstract :</b>           |          | A small unassuming piece of wetland habitat in the Gwelup area became a community sensation when people started posting high quality content from the secret location. Once the location became public, the Secret Garden became a must visit spot, drawing thousands to people to it. The case study touches on the challenges this raised for the local community and local biodiversity and outlines how the City has managed this evolving space over time.  |     |   |   |   |   |
| <b>Co-Author/Presenter:</b> |          | Murray Woods, City of Stirling   |     |   |   |   |   |

|                      |          |   |     |   |   |  |   |
|----------------------|----------|---|-----|---|---|--|---|
| 11:05 AM             | 11:35 AM | 30  | min | Expert / Case Study Presentations – Round 2 | Choose to attend any one of the 3 presentations below |  |   |
| 11:05 AM             | 11:35 AM | 30  | min | Case Study Presentation                     | Dr. Ben Roennfeldt                                    | Lecturer, South Metropolitan TAFE, Honorary Research Fellow of the Harry Butler Institute, Murdoch University                          | Wetland Thievery and Piracy Through the Eyes of a Drone   |
| Presenter/s :        |          | Dr. Ben Roennfeldt  |     |   |   |  |   |
| Email :              |          | broennfeldt@gmail.com   |     |   |   |  |   |
| Affiliation :        |          | Lecturer, South Metropolitan TAFE, Honorary Research Fellow of the Harry Butler Institute, Murdoch University   |     |   |   |  |   |
| Biography :          |          | Dr Ben Roennfeldt lectures in Science and Conservation at South Metropolitan TAFE and is an Honorary Research Fellow of the Harry Butler Institute, Murdoch University. He finds biological and ecological relationships in nature fascinating; spawned from an early childhood upbringing on a remote central Australian Aboriginal community, Ntaria. So far, Ben’s had a diverse research and teaching career, working with fish, crustaceans, estuarine larval fish and zooplankton, aquatic viruses and penguins, while developing new ideas around sustainable aquaculture. In his spare time, he enjoys photography and exploring nature with family and friends.  |     |   |   |  |   |
| Presentation Title : |          | Wetland Thievery and Piracy Through the Eyes of a Drone   |     |   |   |  |   |
| Abstract :           |          | Complex relationships occur between our wetland birds and animals, which often go unnoticed. Through a drones-eye, we will discover that life is not always fair on the water, especially for those that fish for a living. Ethical droning considerations will also be highlighted throughout this presentation featuring ecological relationships in our own backyard/backwater.  |     |   |   |  |   |
| 11:05 AM             | 11:35 AM | 30  | min | Case Study Presentation                     | Sedigheh Ghafari Kondari                              | PhD Candidate, Rehabilitation of Arid and Mountainous Regions, Faculty of Natural Resources, University of Tehran – Murdoch University | Assessing Water Governance for Livelihoods: Social Relations and Conflict Interactions in the Hoor al-Azim Wetland, Karkheh Basin |
| Presenter/s :        |          | Sedigheh Ghafari Kondari  |     |   |   |  |   |
| Email :              |          | sedigheh.ghafarikondari@murdoch.edu.au  |     |   |   |  |   |
| Affiliation :        |          | PhD Candidate, Rehabilitation of Arid and Mountainous Regions, Faculty of Natural Resources, University of Tehran – Murdoch University  |     |   |   |  |   |
| Biography :          |          | Sedigheh Ghafari Kondari is a determined Ph.D. candidate specializing in Watershed Management Sciences & Engineering at the University of Tehran, Iran. Her research centers around the critical field of water governance and its profound implications for conflict and social violence. Currently serving as a visiting research associate at Murdoch University from June 1, 2023, to March 2024, Sedigheh is fully immersed in her dissertation, titled "Analysis of the Effect of Water Governance on Conflict and Social Violence in the Karkheh Basin in Khuzestan Province." Sedigheh has developed a comprehensive and integrated perspective on issues concerning water resource management and its wide-ranging impacts on societies.   |     |   |   |  |   |
| Presentation Title : |          | Assessing Water Governance for Livelihoods: Social Relations and Conflict Interactions in the Hoor al-Azim Wetland, Karkheh Basin   |     |   |   |  |   |
| Abstract :           |          | The Karkheh River and Hoor al-Azim wetland, located in southwestern Iran, supports the local economy and livelihoods of surrounding communities. Effective water governance is needed to sustain wetland-dependent livelihoods. The Hoor al-Azim wetland has faced environmental issues in recent years due to factors like water scarcity, dams upstream, pollution, and unsustainable practices, all contributing to its degradation. Water governance involves diverse stakeholders across different administrative levels. This research assesses these networks using social network analysis to provide insights for improving wetland management. Objectives included evaluating networks, identifying key actors, and representing conflicts. Interviews and surveys were conducted with stakeholders in Khuzestan province and the Dashte-e-Azadegan and Hoveyzeh counties near the Hoor al-Azim wetland in 2023. Institutions were categorized by roles and other attributes. Social network analysis examined network structures and conflicts. Results show central government authorities are influential actors. Restructuring the existing governance model is imperative. For a proposed new model, it is crucial to engage non-governmental stakeholders and civil society representatives in water governance. Ministry of Oil subsidiaries conducting unsustainable oil exploration in the wetland were not influential in interaction networks but were highly embedded in conflict networks. Environmental and water authorities were central in multiple disputes. Findings advance understanding of governance complexity under water scarcity. Assessing dependencies, conflicts, and social relations provides novel perspectives on water governance effectiveness and opportunity for improvement. |     |   |   |  |   |
| Co-Author/Presenter: |          | Mehdi Ghorbani, University of Tehran; Ali Salajegheh, University of Tehran, Animesh K Gain, Murdoch University, Oliver Fritsch, Murdoch University  |     |   |   |  |   |
| 11:05 AM             | 11:35 AM | 30  | min | Expert Presentation                         | Anthony Santoro                                       | Project Manager, Saving Our Snake-Necked Turtle project. Murdoch University  | The Saving Our Snake-Necked Turtle Project – Two-Year Update  |
| Presenter/s :        |          | Anthony Santoro   |     |   |   |  |   |
| Email :              |          | anthony.santoro@murdoch.edu.au  |     |   |   |  |   |
| Affiliation :        |          | Murdoch University  |     |   |   |  |   |
| Biography :          |          | Anthony Santoro is the project manager and lead turtle ecologist for the Saving Our Snake-Necked Turtle project at Murdoch University, Western Australia. His research focusses on the oblong turtle ( <i>Chelodina oblonga</i> ), a freshwater species endemic to south-western Australia. He started his research career with a first-class Honours in Environmental Science, determining the effect of land use change on turtles. His Ph.D. research identified how stressors such as climate change and urbanisation affect the survivorship, recruitment, and population viability of C. oblonga in Perth’s urban wetlands. Anthony enjoys using a mixture of field observations, tracking technologies and modelling to answer applied conservation ecology questions.   |     |   |   |  |   |
| Presentation Title : |          | The Saving Our Snake-Necked Turtle Project – Two-Year Update  |     |   |   |  |   |
| Abstract :           |          | Southwestern snake-necked turtle ( <i>Chelodina oblonga</i> ) populations within urban environments are in decline. Road mortality and increased predation are reducing nesting female, nest and hatchling survivorship and thereby recruitment. The Saving Our Snake-Necked Turtle project aims to remedy these threats by uniting turtle ecologists, local councils and citizen scientists throughout southwest WA. This talk outlines the significant expansion and effectiveness of this program over the first two years.  |     |   |   |  |   |
| Co-Author/Presenter: |          | Jane Chambers, Stephen Beatty, Catherine Baudains   |     |   |   |  |   |
| 11:40 AM             | 12:10 PM | 30  | min | Expert/Case Study Presentations – Round 3   | Choose to attend any one of the 3 presentations below |  |   |

|                      |  |        |                         |   |  |  |
|----------------------|--|--------|-------------------------|---|--|--|
| 11:40 AM             | 12:10 PM   | 30 min | Expert Presentation     | Adrian Pinder   | Ecosystem Science Program Leader, DBCA | Desert Wetlands: Just Add Water  |
| Presenter/s :        | Adrian Pinder  |        |                         |   |  |  |
| Email :              | adrian.pinder@dbca.wa.gov.au   |        |                         |   |  |  |
| Affiliation :        | Ecosystem Science Program Leader, DBCA   |        |                         |   |  |  |
| Biography :          | Adrian Pinder leads the Ecosystem Science Program in DBCA, which undertakes research to address knowledge gaps at the ecosystem to landscape scales across a wide range of Western Australian environments, including wetlands. Adrian's research has focussed on spatial and temporal patterns of aquatic fauna including the environmental drivers of those patterns and responses to threatening processes. In recent years this has included biological survey, examining responses to climate-change and the impacts of redclaw crayfish on Pilbara riverine ecosystems.  |        |                         |   |  |  |
| Presentation Title : | Desert Wetlands: Just Add Water  |        |                         |   |  |  |
| Abstract :           | Of the thousands of wetlands spread through the Western Australian arid zones very few have been surveyed for their biodiversity values. These include springs and associated aquifers, gnammas, rock holes, river pools, floodplains, freshwater lakes, claypans, and salt lakes. The rare permanent waters provide refuges for relictual species and those without drought tolerance mechanisms. The vast salt lake systems, many as significant as Kati Thandi, include a wide range of wetlands and, when these fill during major rain events, they are an important part of the desert's 'boom' ecology, supporting aquatic and terrestrial biota. Arid zone wetlands have tended to be 'out of sight, out of mind' due to their remoteness, because they tend to be dry most of the time and, until recently, they have been relatively isolated from threats other than pastoralism. Over the last two decades there has been a rapid expansion of interest in the mineral resources in and around the salt lakes, including gold, uranium, potash and lithium, and mining for these has the potential to greatly alter the character of these systems. With almost none of these in the conservation estate there is an urgent need to increase our understanding of the values of arid zone wetlands. This paper summarises new information from recent surveys with data from a number of surveys undertaken over the last 25 years to provide an insight into the extent, distribution and significance of arid zone wetland biodiversity in Western Australia. |        |                         |   |  |  |
| Co-Author/Presenter: | Kirsty Quinlan, Michael Lyons, Aminul Islam, Angus Lawrie, Mahabub Rahman  |        |                         |   |  |  |
| 11:40 AM             | 12:10 PM   | 30 min | Case Study Presentation | Rebecca Cooper  | Environment Officer, City of Bayswater | Working Together to Manage a Threatened Ecological Community                               |
| Presenter/s :        | Rebecca Cooper   |        |                         |   |  |  |
| Email :              | rebecca.cooper@bayswater.wa.gov.au   |        |                         |   |  |  |
| Affiliation :        | Environment Officer, City of Bayswater   |        |                         |   |  |  |
| Biography :          | Rebecca Cooper has been the Environment Officer at the City of Bayswater for over seven years and has been directly managing the Maylands Samphire Flats at Maylands Peninsula for five. Working with the Friends of Maylands Samphires she has obtained over \$150,000 in grants to manage the saltmarsh community at the site and has experience working closely with volunteer groups on a variety of projects. Previously she has also obtained an Honours degree looking at the impact of Off-Road vehicles on beach macrofauna.  |        |                         |   |  |  |
| Presentation Title : | Working Together to Manage a Threatened Ecological Community   |        |                         |   |  |  |
| Abstract :           | Globally there has been a sharp decline in saltmarshes, with the Subtropical and Temperate Coastal Saltmarsh of Australia listed as a Threatened Ecological Community (TEC) in 2013. Saltmarsh communities in Southwestern Australia have a high diversity and endemism of several groups, including Tecticornia species. However, a survey undertaken as early as 1987 found that the Swan River Estuary had lost around 50% of its coastal wetlands. The Maylands Samphire Flats contain a large saltmarsh community that has been historically modified, which has resulted in fragmentation of the samphire community, introduction of weed species, changed topography, and altered hydrological conditions. In this presentation we provide insights and learnings into the management of this saltmarsh community, and how successful partnerships between land manager, volunteers and contractors can lead to optimal outcomes.   |        |                         |   |  |  |
| Co-Author/Presenter: | Jo Bower, Friends of Maylands Samphires, TBC, APACE Inc  |        |                         |   |  |  |
| 11:40 AM             | 12:10 PM   | 30 min | Case Study Presentation | Joyce Gadalon and Robyn Walsh   | Turtle Trackers, City of Cockburn      | Track Your Way: A Volunteer's Perspective – Saving Our Snake-Necked Turtle (SOSNT) Project |
| Presenter/s :        | Joyce Gadalon and Robyn Walsh  |        |                         |   |  |  |
| Email :              | Please contact Vicky Hartill <vhartill@cockburn.wa.gov.au> Environmental Education Officer, City of Cockburn   |        |                         |   |  |  |
| Affiliation :        | Turtle Trackers, City of Cockburn  |        |                         |   |  |  |
| Biography :          | Joyce Gadalon worked in various roles in Government until 2016 when she courageously started a Legal Firm. Unfortunately, in 2019 she had to step away from full time work to care for her father. Joyce discovered the joys of volunteering at Kanyana Wildlife Hospital, Homelessness We Care Perth and Cockburn Turtle Tracking. She has tracked since 2021.<br>Robyn Walsh spends her days working as a senior child protection worker and is passionate about social and environmental justice, sustainability, Dockers and women's sport. She belongs to various bushcare groups, namely Friends of Manning Ridge and Cockburn Community Wildlife Corridor, where she is also an active committee member. She is not shy of a few deputations to Council and state government submissions to enhance conservation of these areas. Before joining turtle trackers in 2022, Robyn had only seen 1 turtle!  |        |                         |   |  |  |
| Presentation Title : | Working Together to Manage a Threatened Ecological Community   |        |                         |   |  |  |
| Abstract :           | This presentation offers a unique volunteer perspective on the efforts to protect and conserve the Southwestern snake-necked turtle, a species facing increasing threats from environmental changes and human activities. The project highlights the success of collaborative efforts involving strategic planning, community engagement, and innovative conservation techniques. The focus is on the significant achievements over the past two years, demonstrating the project's sustainability and effectiveness in fostering a healthier population of this native species. The presentation aims to inspire and inform others about the crucial role of volunteer involvement in wildlife conservation, emphasizing the positive impact such initiatives have on local biodiversity.   |        |                         |   |  |  |
| 12:10 PM             | 1:10 PM  | 60 min | Lunch / Networking      |  |  |  |



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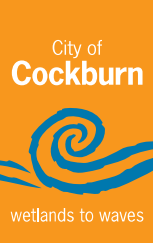
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| DAY 1         | Afternoon | Thu 1st   | Feb | THE MANGROVES SESSION                   | Organisation   | Topic  |
|---------------|-----------|---|-----|---|--|--|
| 1:10 PM       | 2:25 PM   | 75  | min | Artists meet the Scientists – Round 1   | Choose to attend any one of the 2 forums below                       |  |
| 1:10 PM       | 2:25 PM   | 75  | min | Forum 1 – Part 1                        | Prof Mindy Blaise & Artists; Centre for People Place and Planet, ECU | Mr Trevor Ryan, Dr Liz Edmonds, Mrs Sabrina Dowling Giudici & Mr Anton Blume   |
| Conveners :   |           | Dr Mindy Blaise and Dr Pierre Horwitz. Contributors: Dr Liz Edmonds, Mrs Sabrina Dowling Giudici, Mr Trevor Ryan, Ms Lilly Blue   |     |   |  |  |
| Email :       |           | p.horwitz@ecu.edu.au  |     |   |  |  |
| Affiliation : |           | Centre for People Place and Planet, ECU   |     |   |  |  |
| Abstract :    |           | In this forum ECU's Centre for People Place and Planet will host a series of exhibitions/performances that present expressions and perspectives of wetlands and their components. The audience will be asked to view, and where appropriate participate in, the works, and reflect on their impact, meaning and intent, the ways in which sciences have and haven't contributed to their formulation, and the (often multiple) ways they might be interpreted. This will be followed by a panel discussion where the audience will first respond to the artists and performers, and then co-develop, with the panel discussants, a collective understanding of the types of knowledges required for a holistic understanding of wetlands.   |     |   |  |  |
| 1:10 PM       | 2:25 PM   | 75  | min | Forum 2                                 | Marie Mitchell, Sharon Meredith, Stephne Sands & Alana Grant         | Independent Artists, Mandurah  |
| Conveners :   |           | Marie Mitchell, Sharon Meredith, Stephne Sands & Alana Grant  |     |   |  |  |
| Email :       |           | studio@mariemitchellart.com   |     |   |  |  |
| Affiliation : |           | Independent Artists, Mandurah   |     |   |  |  |
| Abstract :    |           | The Wetland Stories exhibition is a collaboration of four Mandurah-based artists passionate about wetland conservation who explore the role the local wetlands play in forming personal and community identity. The artists' work is inspired by community stories that have evolved through their interaction with the Peel-Yalgorup Wetlands, an internationally significant wetland. The exhibition invites the viewer to consider how these stories form integral parts of our local cultural identity and their own identity. The artists' aim is to showcase and preserve these community stories, to raise greater awareness for these wetlands and advocate for their protection. Come and experience the stories of hope and loss, resilience and incredible heroism, historical moments, and personal memories close to the hearts of residents.  |     |   |  |  |
| 2:25 PM       | 3:05 PM   | 30  | min | Afternoon Tea / Networking              |  |  |
| 3:05 PM       | 4:20 PM   | 75  | min | Artists meet the Scientists – Round 2   | Choose to attend any one of the 2 forums below                       |  |
| 3:05 PM       | 4:20 PM   | 75  | min | Forum 1 – Part 2                        | Prof Mindy Blaise & Artists; Centre for People Place and Planet, ECU | Mr Trevor Ryan, Dr Liz Edmonds, Mrs Sabrina Dowling Giudici & Mr Anton Blume   |
| 3:05 PM       | 4:20 PM   | 75  | min | Forum 3                                 | Lakshmi Kanchi & Invited Artists                                     | Miriam Wei Wei Lo, David Whish-Wilson, Liana Joy Christensen and Angela Rossen |
| Conveners :   |           | Miriam Wei Wei Lo, David Whish-Wilson, Liana Joy Christensen and Angela Rossen on a panel hosted by Lakshmi Kanchi  |     |   |  |  |
| Email :       |           | Lakshmi.R.Kanchi@gmail.com  |     |   |  |  |
| Affiliation : |           | WA Poets Inc  |     |   |  |  |
| Abstract :    |           | An immersive panel discussion led by Lakshmi Kanchi featuring a selection of nationally renowned contemporary artists. This session delves into the intricate relationship between contemporary art, visual storytelling, poetry, literature and the profound spirituality of wetlands. It will be a dialogue on the dynamic interplay between the humanities and wetlands, where art acts as a medium for environmental awareness and emotional engagement. Reflecting on Kanchi's transformative Poet-in-Residence program at The Wetlands Centre, the panel will explore the role of contemporary art, literature and eco-poetry in fostering community involvement, activism, and awareness of climate change. The session will reveal how these unique initiatives have evolved beyond their initial concept, blossoming into a rich tapestry of workshops, exhibitions, and collaborations. It showcases the compelling ability of art to connect diverse groups, from children to elders, across different cultures, thereby enhancing environmental education. This panel is an invitation to witness the transformative influence of art, as it captures the essence of the wetlands and inspires a deeper commitment to environmental care and collective well-being. |     |   |  |  |
| 4:30 PM       | 5:15 PM   | 45  | min | Plenary Session – Sharing the Learnings | Informal Discussion with presenters (Optional Attendance)            |  |
| 5:15 PM       | 6:15 PM   | 60  | min | SUNDOWNER                               |  |  |

| DAY 2                | Morning  | Fri 2nd  | Feb | THE BILLABONGS SESSION                              |               | Organisation  | Topic   |
|----------------------|----------|--|-----|---|---------------|---|---|
| 7:30 AM              | 8:30 AM  | 60   | min | Special walking tour of the Roe 8 Revegetation site |               |   | Optional activity (walking shoes required) —<br>Arrive at 7:15 am for a 7:30 am start.                    |
| 8:45 AM              | 8:50 AM  | 5  | min | ACKNOWLEDGEMENT OF COUNTRY                          |               | Lakshmi Kanchi, Chair, WA Poets Inc   |   |
| 8:50 AM              | 9:00 AM  | 10   | min | OPENING OF DAY 2 – WA WETLANDS CONFERENCE           |               | Opening by Hon. Dr. Brad Pettitt MLC  |   |
| 9:00 AM              | 9:05 AM  | 10   | min | Acknowledgement of Sponsors                         |               | Michael Coote<br>WA Wetlands Conference Convenor                                      |   |
| 9:05 AM              | 9:15 AM  | 10   | min | WORLD WETLANDS DAY                                  |               | Dr. Jane Chambers, Murdoch University   |   |
| 9:15 AM              | 10:00 AM | 45   | min | Keynote   | Greg Keighery | Western Australian Herbarium, Dept.<br>Biodiversity, Conservation and Attractions     | Water Is Life in Our Dry State  |
| Presenter/s :        |          | Greg Keighery  |     |   |               |   |   |
| Email :              |          | bjkeighe@it.net.au   |     |   |               |   |   |
| Affiliation :        |          | Western Australian Herbarium, Department of Biodiversity, Conservation and Attractions   |     |   |               |   |   |
| Biography :          |          | Greg Keighery was a Senior Principal Research Scientist in the Science Division of the Western Australian Department of Biodiversity, Conservation and Attractions. He was a botanist in the biogeography program, largely responsible for regional scale surveys to establish conservation networks.  |     |   |               |   |   |
| Presentation Title : |          | Water Is Life In Our Dry State   |     |   |               |   |   |
| Abstract :           |          | In a mediterranean to semi arid climate wetlands in South West Australia are normally ephemeral, but are vital components for our world class plant diversity. This can be demonstrated using a series of examples from our many surveys over the past 40 years. Saline systems mainly of the Wheatbelt (old and under appreciated). Claypans, mainly on the Swan Coastal Plain (? young and incredibly biodiverse). Seeps and Springs, especially in the northern Jarrah Forest, at Julimar Forest where our current surveys have been focused. These are diverse in unusual plants and plant communities, but very poorly known and understood. They were probably a major refuge for climate change in the past, and present. Finally linear wetlands which are major plant corridors linking the Forest and the Swan Coastal Plain.<br>While many people focus on lakes as our vanishing wetlands (and they are significant) this review will hopefully demonstrate that WAs incredible diversity of plants is intimately linked to our broad, diverse range of ephemeral wetlands and these face many challenges now and in the future. One example is the rediscovery of a small everlasting in a wetland near York this year that was last recorded in 1849! If this wetland had been lost so would that species.   |     |   |               |   |   |
| Co-Author/Presenter: |          | Bronwen Keighery, Research Associate Western Australian Herbarium, Department of Biodiversity Conservation and Attractions.  |     |   |               |   |   |
| 10:00 AM             | 10:10 AM | 10   | min | Poster Presentation                                 | Shu Tong Liu  | PhD Candidate, School of Biological Sciences,<br>University of Western Australia      | Leaf Phosphorus Allocation to Chemical Fractions and its Seasonal<br>Variation in South-Western Australia |
| Presenter/s :        |          | Shu Tong Liu   |     |   |               |   |   |
| Email :              |          | shutong.liu@uwa.edu.au   |     |   |               |   |   |
| Affiliation :        |          | PhD Candidate, School of Biological Sciences, University of Western Australia  |     |   |               |   |   |
| Biography :          |          | Shu Tong Liu is a PhD student in plant biology at the University of Western Australia (UWA). She has just successfully submitted her doctoral thesis for examination. Throughout her academic journey, she has been deeply engrossed in researching the phosphorus and nitrogen utilization strategies of native species thriving in diverse environments with varying water and nutrient availabilities in south-western Australia.   |     |   |               |   |   |
| Presentation Title : |          | Leaf Phosphorus Allocation to Chemical Fractions and Its Seasonal Variation in South-Western Australia   |     |   |               |   |   |
| Abstract :           |          | South-western Australia is a global biodiversity hotspot and has some of the oldest and most phosphorus (P)-impoverished soils in the world. Proteaceae is one of the dominant P-efficient plant families there, but it is unknown how leaf P concentrations and foliar P allocation of Proteaceae and coexisting dominant plant families vary between seasons and habitats. To investigate this, we selected 18 species from Proteaceae, Myrtaceae and Fabaceae, six from each family, in two habitats from Alison Baird Reserve (32°1'19"S 15°58'52"E) in Western Australia. The reserves provides different habitats to native plants: wetlands where water accumulates and waterlogs plant in winter, and the Bassendean dune that has soil that is moist in winter, but never waterlogged. Total leaf P and nitrogen (N) concentrations, leaf mass per area, photosynthetic rate, pre-dawn leaf water potential and foliar P fractions were determined for each species both at the end of summer (March 2019 and early April 2020) and at the end of winter (September 2019). Soil P availability was also determined for each site. We found differences in total leaf P and N concentrations among families and in total P and photosynthetic traits between two habitats, but not in total leaf N concentrations. We found little convergence common traits of foliar P allocation within family, season, or habitat. Each species exhibited a specific species-dependent pattern of foliar P allocation, and many species showed differences between seasons. Native plants in south-western Australia converged on a high photosynthetic P-use efficiency, but each species showed its own unique way associated with that outcome. |     |   |               |   |   |
| Co-Author/Presenter: |          | Clément Gille, Toby Bird, Kosala Ranathunge, Patrick Finnegan, Hans Lambers  |     |   |               |   |   |
| 10:10 AM             | 10:45 AM | 30   | min | Morning Tea / Networking                            |               |  |   |






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# Wetlands and Water


OUR EXISTENCE RELIES ON WATER

- Wetlands hold and provide most of our freshwater.
- They naturally filter pollutants, leaving water we can safely drink.

- We use more water than nature can replenish.
- Less than **1%** of freshwater is usable.
- Our water use increased sixfold in **100 years** and rises **1%** annually.
- Almost all global freshwater sources are compromised: **82%** of the world's population is exposed to high levels of pollution in their water supply.


- Urban and water resource planning that incorporates wetlands and their benefits delivers improved health and wellbeing for city residents.
- We could have enough water if we better value and manage wetlands and water – through protection, restoration and wise use.





World Wetlands Day  
2 February 2024  
Wetlands and Human Wellbeing

#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)




# Wetlands and Biodiversity


THE RICH BIODIVERSITY OF EARTH'S WETLANDS NURTURES HUMAN WELLBEING

- Wetland biodiversity is critical to sustainable human development.
- About **40%** of the world's plant and animal species depend on wetlands.
- Wetland biodiversity supplies food, clean water and jobs, protects against storms and floods, and mitigates the impacts of climate change.

- Biodiversity losses are rising and are tied to changes in land use.
- Plastic pollution is severely impacting wetlands and the species that depend on them. Ingestion, entanglement and other dangers posed by plastic pollution are affecting more than **800** marine and coastal species.
- Climate change and biodiversity loss are linked.


- Meeting global biodiversity, climate and Sustainable Development Goals requires halting the loss of wetlands and rapidly scaling up restoration.
- Maintaining well-managed, intact ecosystems and native biodiversity – by applying wise use and One Health principles – can help control emergent zoonotic diseases and bring health benefits to all.





World Wetlands Day  
2 February 2024  
Wetlands and Human Wellbeing

#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)






|                      |          |  |     |   |   |   |  |
|----------------------|----------|--|-----|---|---|---|--|
| 10:45 AM             | 11:15 AM | 30   | min | Expert / Case Study Presentations – Round 1 | Choose to attend any one of the 3 presentations below |   |  |
| 10:45 AM             | 11:15 AM | 30   | min | Expert Presentation                         | Rick James  | Wetlands Officer, DBCA Mandurah   | The Vegetation Dynamics of Ephemeral Wetlands                                    |
| Presenter/s :        |          | Rick James   |     |   |   |   |  |
| Email :              |          | rick.james@dbca.wa.gov.au  |     |   |   |   |  |
| Affiliation :        |          | Wetlands Officer, DBCA Mandurah  |     |   |   |   |  |
| Biography :          |          | Rick has 30 years’ experience as an NRM professional. He worked as a Rivercare officer on the mid-north coast of NSW, before moving to the Albury – Wodonga area on the NSW / Vic. border where he established the consultancy business Riparian Management Services (RMS). He operated for 14 years’ operating under the banner of RMS, during which time he completed projects in Qld., NSW, Vic. and Tasmania. In 2018 he moved to WA where he worked initially at PHCC in their “Co-ordinator Wetlands Science & Management” position before moving to the local Mandurah DBCA office in 2022 as the local Wetlands Officer.   |     |   |   |   |  |
| Presentation Title : |          | The Vegetation Dynamics of Ephemeral Wetlands  |     |   |   |   |  |
| Abstract :           |          | Wetland vegetation dynamics were assessed over a ten-year period on the floodplain of the Ovens River, downstream of Wangaratta in north-east Victoria. Transects were assessed twice a year with conditions varying from “normal”, to drought, to significant flooding during the 2010 / 2011 La Nina year on the east coast, and finally back to “normal” again. This study provided a dramatic picture of vegetation change over time in response to the changing conditions. Similar vegetation changes can be observed at many wetlands, with ephemeral wetlands being particularly dynamic. Learnings from this study can be applied to wetlands in WA where Climate Change induced reductions in rainfall are leading to flow regime changes e.g. extended dry periods. These changes are reflected in vegetation community composition but, where additional water sources are available, can be reversed – just add more water.   |     |   |   |   |  |
| 10:45 AM             | 11:15 AM | 30   | min | Expert Presentation                         | Thilo Kruger  | PhD Candidate, School of Molecular and Life Sciences, Curtin University | Precarious Suckers: The Bladderworts of the Cape Le Grand-Mandooweernup Wetlands |
| Presenter/s :        |          | Thilo Kruger   |     |   |   |   |  |
| Email :              |          | t.krueger@postgrad.curtin.edu.au   |     |   |   |   |  |
| Affiliation :        |          | PhD Candidate, School of Molecular and Life Sciences, Curtin University  |     |   |   |   |  |
| Biography :          |          | Thilo Krueger is a PhD student at Curtin University (Perth, Western Australia) researching carnivorous plants. He is particularly interested in their ecology, taxonomy, and conservation, primarily studying them by field research throughout Western Australia. Currently, he is researching plant-animal interactions such as prey spectra and pollinators, describing new species, and preparing assessments of the conservation status of potentially threatened species.  |     |   |   |   |  |
| Presentation Title : |          | Precarious Suckers: The Bladderworts of the Cape Le Grand-Mandooweernup Wetlands   |     |   |   |   |  |
| Abstract :           |          | The pristine freshwater wetland systems of Mandooweernup (Cape le Grand) near Esperance support a unique suite of aquatic plants and are also significant cultural heritage places. As part of his PhD project, Thilo Krueger conducted a collaborative research project with the Esperance Tjaltjraak Native Title Aboriginal Corporation to study aquatic bladderworts (genus Utricularia) which occur in exceptional diversity at Mandooweernup. These carnivorous plants capture small aquatic prey animals in a fraction of a second using their intricate suction traps, enabling them to obtain supplementary macro nutrients to thrive in extremely nutrient-poor habitats. Two bladderwort species are endemic to a very small area within these wetlands and are potentially threatened by eutrophication from nearby farmlands as well as climate change.   |     |   |   |   |  |
| 10:45 AM             | 11:15 AM | 30   | min | Case Study Presentation                     | Kim Nguyen  | Senior Aquatic Ecologist, Biologic Environmental Survey                 | Aquatic and Terrestrial Invertebrate Survey of the Maylands Samphire Flats       |
| Presenter/s :        |          | Kim Nguyen   |     |   |   |   |  |
| Email :              |          | kim@biologicenv.com.au   |     |   |   |   |  |
| Affiliation :        |          | Senior Aquatic Ecologist, Biologic Environmental Survey  |     |   |   |   |  |
| Biography :          |          | Kim Nguyen is a Senior Aquatic Ecologist, with over 12 years experience as an environmental consultant, specialising in aquatic ecology. Kim’s experience includes environmental impact assessments, targeted surveys for threatened aquatic fauna, and aquatic ecology surveys in the Pilbara, Perth Metro and South West regions.  |     |   |   |   |  |
| Presentation Title : |          | Aquatic and Terrestrial Invertebrate Survey of the Maylands Samphire Flats   |     |   |   |   |  |
| Abstract :           |          | <p>The Maylands Samphire Flats, located in Clarkson Reserve, are a naturally occurring saltmarsh and contains the Threatened Ecological Community 'Subtropical and Temperate Coastal Saltmarsh'. The site has been modified through the clearing of native vegetation, residential development and the digging of drainage lines. Since 2012, the Friends of Maylands Samphires have been weeding and revegetating the saltmarsh and, in 2020, the City of Bayswater commissioned a ten-year management plan to guide future restoration of the Maylands Samphire Flats.</p> <p>In September 2022, Biologic surveyed aquatic and terrestrial invertebrate fauna survey in order to understand how some of the fauna use the saltmarsh as habitat. Terrestrial sampling methods included sweep netting and foraging, while aquatic sampling methods included in-situ water quality, habitat assessments, and kick-sweeping with dip nets for macroinvertebrates. Water quality ranged from saline to hypersaline, and dissolved oxygen was generally low. We recorded 36 terrestrial invertebrates and 71 aquatic macroinvertebrates. Aquatic taxa included a mix of freshwater and marine species. Two freshwater fish species were also recorded: the native Pseudogobius olorum (Swan River goby) and introduced Gambusia sp. (mosquitofish). Overall, conditions were considered suitable for supporting invertebrate fauna and demonstrates the general health of the Maylands Samphires.</p> <p>Planting native vegetation is often the main focus of restoration projects but its value as habitat is often not assessed. Our results show the value of surveying invertebrates to demonstrate the success of habitat creation in saltmarsh restoration, and should be considered in future management planning.</p> |     |   |   |   |  |
| 11:20 AM             | 11:50 AM | 30   | min | Expert / Case Study Presentations – Round 2 | Choose to attend any one of the 3 presentations below |   |  |

|                      |  |        |                         |                       |   |  |
|----------------------|--|--------|-------------------------|-----------------------|---|--|
| 11:20 AM             | 11:50 AM   | 30 min | Case Study Presentation | Andy Williams         | Project Officer, Rivers and Estuaries Branch.<br>DBCA | Ashfield Flats Master Plan   |
| Presenter/s :        | Andy Williams  |        |                         |                       |   |  |
| Email :              | andrew.williams@dbca.wa.gov.au   |        |                         |                       |   |  |
| Affiliation :        | Project Officer, Rivers and Estuaries Branch. DBCA   |        |                         |                       |   |  |
| Biography :          | Andy Williams is a project officer with the Department of Biodiversity, Conservation and Attractions, working in the Rivers and Estuaries Branch (formerly the Swan River Trust). Andy has received a Bachelor of Applied Sciences (in Architecture) and a Graduate Certificate in Indigenous Australian Cultural Studies from Curtin University. His work involves the strategic planning and spatial design of areas associated with the Swan Canning River SystemsAndy Williams is a project officer with the Department of Biodiversity, Conservation and Attractions, the lead agency involved in the development of the Ashfielf Flats Master Plan. Andy received a Bachelor of Applied Sciences, specialising in Architecture, and a Graduate.  |        |                         |                       |   |  |
| Presentation Title : | Ashfield Flats Master Plan   |        |                         |                       |   |  |
| Abstract :           | Ashfield Flats is the largest remaining river flat in the Perth metropolitan area. The site contains a large occurrence of subtropical and tropical coastal saltmarsh which is recognized as a threatened ecological community by state and federal legislation. It is also a Bush Forever site (214), it hosts threatened migratory bird species and other native fauna, and is subject to unique natural processes that speak to Perth's precolonial geomorphology. Ashfield Flats is much loved by a local and regional audience as place to connect with these natural qualities, but also as place for the community to connect with each other. Historic and current land use place pressures on the environment, and the future outlook will change how the site functions and is used, particularly in the face of climate change. A long term plan is required to address the current and anticipated pressures; conserve and adapt the natural values; and ensure that the social and cultural values remain viable; into the long term.<br>The Ashfield Flats Master Plan is a joint initiative between Department of Planning, Lands and Heritage, Water Corporation, Department of Water and Environmental Regulation, Town of Bassendean and Department of Biodiversity, Conservation and Attractions (DBCA) who are the lead agency. Together, and with a multi-disciplinary consultant team, development of the Ashfield Flats Master Plan has been created to outline initiatives and resource implications for the long term management of the site.<br>Ashfield Flats is the largest remaining river flat in the Perth metropolitan area and contains a large occurence of subtropical and temperate coastal saltmarsh, a recognised threatened ecological community by State and Federal legislation. The site hosts threatened migratory bird species and other fauna, and natural processes that speak to Perth's pre-colonial geomorpholgy. Ashfield Flats is a much loved reserve by the local and regional community. |        |                         |                       |   |  |
| 11:20 AM             | 11:50 AM   | 30 min | Expert Presentation     | Dr. Konrad Miotlinski | Geoscientist, UWA                                     | Ecological Indicators of Fire Disturbance Affecting Water Quality in Wetlands          |
| Presenter/s :        | Dr. Konrad Miotlinski  |        |                         |                       |   |  |
| Email :              | konrad.miotlinski@gmail.com  |        |                         |                       |   |  |
| Affiliation :        | Geoscientist, UWA  |        |                         |                       |   |  |
| Biography :          | Konrad is a geoscientist passionate about quantification and protection of water resources. He has twenty years of international experience in research, teaching and consulting. Konrad's interests focus on the use of numerical models to understand physical and chemical processes affecting water quality. During PhD he studied the effects of variable recharge on mobilisation of trace metal to groundwater. Later he worked in CSIRO on managed aquifer recharge and on determining the effects of mining on groundwater dependent ecosystems. Then, he moved to Brazil to work as a consultant and visiting professor of environmental engineering. Since 2020 Konrad has interest in fire impacts on water quality.   |        |                         |                       |   |  |
| Presentation Title : | Ecological Indicators of Fire Disturbance Affecting Water Quality in Wetlands  |        |                         |                       |   |  |
| Abstract :           | Wildland fires generate loads of nutrients, organics and metals that may consequently pollute rivers, lakes, reservoirs, and groundwater. However, the chemical composition of samples often shows significant variability resulting in difficulties in assessment of impacts. To assess the stage of thermal transformation of soils and litter, we performed laboratory burning followed by the evaluation of the chemical composition of leachate. This paper shows that activities of Ca2+ and CO3-2 are efficient ecological indicators of the degree of post-fire transformation. The indicators are derived from (1) pH, (2) alkalinity, and (3) Ca concentrations. They not only inform on the thermal transformation or burn severity, but they imply what other contaminants are likely to be released during wildland fires. Furthermore, the indicators typically show a significant spread in typical temperatures of wildland fires and they are independent on the time since the previous fire. Finally, the indicators give promising results in the field conditions, when water samples of surface runoff were taken using simulated rainfall. In conclusion, the Ca2+ and CO3-2 activities serve as a quick evaluation tool of water quality effects of prescribed burns and wildfires. Either ash composition or surface runoff water quality samples suffice to perform the assessment. There is a need to evaluate the indicators in the wider range of ecological settings.  |        |                         |                       |   |  |
| Co-Author/Presenter: | Kuenzang Tshering, Mary C. Boyce, David Blake, Pierre Horwitz  |        |                         |                       |   |  |
| 11:20 AM             | 11:50 AM   | 30 min | Expert Presentation     | Brianna Sullivan      | Aquatic Scientist, Aquatic Ecology Group,<br>Stantec  | The Most Outwardly Wetlands: Current Studies and Future Prospects in Salt Lake Ecology |
| Presenter/s :        | Brianna Sullivan   |        |                         |                       |   |  |
| Email :              | brianna.sullivan@stantec.com   |        |                         |                       |   |  |
| Affiliation :        | Aquatic Scientist, Aquatic Ecology Group, Stantec  |        |                         |                       |   |  |
| Biography :          | Brianna Sullivan (BSc Environmental Science) is an aquatic scientist that works in the Aquatic Ecology Group at Stantec. She has been studying salt lakes in Western Australia for the past two years, and her passions lie in assessing the impacts of a changing climate on aquatic ecological systems.  |        |                         |                       |   |  |
| Presentation Title : | The Most Outwardly Wetlands: Current Studies and Future Prospects in Salt Lake Ecology   |        |                         |                       |   |  |
| Abstract :           | Salt lakes are one of the most unique and extreme wetland systems that dominate the landscape of Western Australia. Their size, diversity, and spatial distribution makes them an interesting and key ecological system to study. Salt lake systems, and the paleochannels that connect them, provide habitat for an extensive range of biota, ranging from microscopic algae to extremophilic aquatic fauna, and some of the largest concentrations of waterbirds. Biologically, these systems are extremely dynamic, showing significant fluctuations driven by rainfall events, shifting from a dry, hypersaline system with dormant propagules, to an  |        |                         |                       |   |  |

|                      |   |    |     |   |   |   |  |
|----------------------|---|----|-----|---|---|---|--|
|                      | inundated mesohaline oasis, following significant flood events. Our team has been studying salt lakes in Western Australia for a cumulative period of over 100 years. Our focus within these unique systems has ranged from innovative approaches in spatial and temporal sampling, to improving taxonomic resolution of less-known species, to species distribution mapping, to ecotoxicology studies, to hydrological and hydrogeological modelling, to future climatic analysis. This talk will summarise the challenges, opportunities, frontiers and future directions in studying salt lake systems in Western Australia.   |    |     |   |   |   |  |
| Co-Author/Presenter: | Brooke Hay, Stantec; Ru Somaweera, Stantec  |    |     |   |   |   |  |
| 11:55 AM             | 12:25 PM  | 30 | min | Expert / Case Study Presentations – Round 3 | Choose to attend any one of the 3 presentations below |   |  |
| 11:55 AM             | 12:25 PM  | 30 | min | Case Study Presentation                     | Nii Amarquaye Commey                                  | Oceanographer and Studying Engineering at University of Yamanashi, Japan                        | Wetland–Catchment Sustainability: The Case of the Sakumo Ramsar Site, Ghana                    |
| Presenter/s :        | Nii Amarquaye Commey  |    |     |   |   |   |  |
| Email :              | cniiamarquaye@yahoo.com   |    |     |   |   |   |  |
| Affiliation :        | Oceanographer and Studying Engineering at University of Yamanashi, Japan.   |    |     |   |   |   |  |
| Biography :          | Nii Amarquaye Commey, a Ghanaian oceanographer and environmental consultant, is pursuing a postgraduate engineering degree at the University of Yamanashi, Japan. His previous work focused on coastal ecosystem sustainability and environmental education. In Japan, Nii's research centres on Ghana's coastal Ramsar sites, investigating change patterns and drivers. His work blends a passion for conservation with scientific rigour, providing invaluable insights into preserving these critical ecosystems. Nii's presentation offers a compelling case study, shedding light on Ghana's environmental challenges and opportunities, drawing from his diverse expertise and perspective.  |    |     |   |   |   |  |
| Presentation Title : | Wetland–Catchment Sustainability: The Case of the Sakumo Ramsar Site, Ghana   |    |     |   |   |   |  |
| Abstract :           | Coastal wetlands, intricate ecosystems rich in biodiversity, play a pivotal role in supporting human well-being. They offer a multitude of advantages, including flood mitigation and essential resources for local communities. However, these unique ecosystems are increasingly vulnerable to both natural and human-induced disturbances, exacerbated by factors like industrialization, urbanization, and the spectre of climate change. The threats confronting coastal wetlands worldwide have relevance to Ghana, especially in the case of the Sakumo Ramsar site, which grapples with imminent peril from land modifications. To identify the key factor influencing the Sakumo Ramsar Site and to chart a sustainable path forward, the study assesses critical land use and land cover (LULC) changes between 1990 and 2020 in the Sakumo wetland catchment area. Using geospatial techniques and intensity analysis, patterns of LULC changes and other factors were examined. These changes were overwhelmingly attributed to a surge in human activities. The study outcomes underscore the pressing need for comprehensive and proactive methods of LULC change analysis to safeguard the Sakumo Ramsar site and similar ecosystems. By enhancing our understanding of these transformations, we can actively promote biodiversity conservation and ensure the sustainable utilization of wetland resources, thereby advancing human well-being while preserving these invaluable ecosystems. |    |     |   |   |   |  |
| Co-Author/Presenter: | Jun Magome, ICRE, University of Yamanashi; Hiroshi Ishidaira, ICRE, University of Yamanashi; Kazuyoshi Souma, ICRE, University of Yamanashi   |    |     |   |   |   |  |
| 11:55 AM             | 12:25 PM  | 30 | min | Expert Presentation                         | Assoc. Prof. Alan Lymbery                             | Director, Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University | Rivers And Wetlands of The South-West: A Tragedy in Four Acts                                  |
| Presenter/s :        | Assoc. Prof. Alan Lymbery   |    |     |   |   |   |  |
| Email :              | a.lymbery@murdoch.edu.au  |    |     |   |   |   |  |
| Affiliation :        | Director, Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University.  |    |     |   |   |   |  |
| Biography :          | Alan Lymbery is Director of the Centre for Sustainable Aquatic Ecosystems at the Harry Butler Institute, Murdoch University. Alan's research focuses on the conservation of freshwater biodiversity.  |    |     |   |   |   |  |
| Presentation Title : | Rivers And Wetlands of The South-West: A Tragedy in Four Acts   |    |     |   |   |   |  |
| Abstract :           | Freshwater environments support much greater biodiversity than either the land or the sea, but this diversity is being lost at an alarming rate, with global populations of freshwater species having declined by an average of 83% in the last 50 years. Despite this, freshwater ecosystems receive very little political, public or even scientific interest, in comparison to terrestrial and marine ecosystems. In Western Australia, 80% of river systems have had major disturbances to their hydrology and ecology, and 70% of wetlands on the Swan coastal plain have been lost since European settlement. The terrestrial reserve system is ineffective in preventing the loss of freshwater biodiversity, as highlighted by recent research on freshwater fishes and macroinvertebrates. In addition, although the integrity of waterways is ostensibly protected by many separate pieces of legislation, a lack of integration and prioritization of human use over ecosystem health values often means that protection is sub-standard. The conservation of Western Australia’s unique freshwater biodiversity requires a major change in political and public mindset.  |    |     |   |   |   |  |
| 11:55 AM             | 12:25 PM  | 30 | min | Case Study Presentation                     | Adj. Assoc. Prof. Dan Carter                          | UWA, Friends of South Perth Wetlands  | A Partnership of a Friends Group and Local Council on The Rehabilitation of Foreshore Wetlands |
| Presenter/s :        | Adj. Assoc. Prof. Dan Carter  |    |     |   |   |   |  |
| Email :              | carterdj@omninet.net.au   |    |     |   |   |   |  |
| Affiliation :        | UWA, Friends of South Perth Wetlands  |    |     |   |   |   |  |
| Biography :          | Retired, PhD University of Western Australia, Adjunct Assoc. Professor School of Environmental Studies, Murdoch University (2005-2010), Certified Practising Soil Scientist Level 3, 40 years member of Birdlife Australia and ex-Chairman Darling Ranges Naturalist Club.<br>Dan worked as a research soil scientist for the WA Department of Agriculture 1976-2013 and now does volunteer work for Friends of South Perth Wetlands Group and Friends of Jirdarup (Kensington Bushland). He has maintained an interest in ornithology for all his working career.  |    |     |   |   |   |  |
| Presentation Title : | A Partnership of a Friends Group and Local Council on The Rehabilitation of Foreshore Wetlands  |    |     |   |   |   |  |
| Abstract :           | Since formation in 2019, a Friends Group has worked in partnership with the City's Parks Environment team to restore and rehabilitate the wetlands by planting native vegetation, monitoring the waterbird populations and reporting on the well-being of the wetlands.   |    |     |   |   |   |  |

|                      |   |         |     |                                       |   |   |   |
|----------------------|---|---------|-----|---------------------------------------|---|---|---|
|                      | In 2020 the construction of Djirda Miya (a waterbird habitat island in the Swan River), initiated the group to establish a monitoring program to record changes in waterbird numbers and assess the impactof this project on the adjacent lakes of Hurlingham and Douglas.<br>The outcomes of the collaboration are rehabilitation of the lakes’ riparian zone with endemic species, the establishment of a waterbird database, an improved understanding of the use of the combined area by waterbirds and improved community engagement of the wetlands, albeit a passive resource.<br>Dan Carter, Rod and Jenny Safstrom and Emily Harvey, Friends of South Perth Wetlands<br>Paul Reed Environmental Operations, City of South Perth.   |         |     |                                       |   |   |   |
| Co-Author/Presenter: | Rod and Jenny Safstrom, Emily Harvey - Friends of South Perth Wetlands; PaulReed, Environmental Operations Coordinator, City of South Perth   |         |     |                                       |   |   |   |
| 12:25 PM             | 1:10 PM   | 45      | min | Lunch / Networking                    |  |   |   |
|                      |   |         |     |                                       |   |   |   |
| DAY 2                | Afternoon   | Fri 2nd | Feb | THE MARSHES SESSION                   | Organisation  | Topic   |   |
| 1:10 PM              | 1:55 PM   | 45      | min | Keynote                               | Professor Pierre Horwitz  | Centre for People, Place and Planet, ECU          | Trends in Ecology – Comments on Resolved and Unresolved Matters                                     |
| Presenter/s :        | Professor Pierre Horwitz  |         |     |                                       |   |   |   |
| Email :              | p.horwitz@ecu.edu.au  |         |     |                                       |   |   |   |
| Affiliation :        | Centre for People Place and Planet, Edith Cowan University  |         |     |                                       |   |   |   |
| Biography :          | Pierre Horwitz has research interests and expertise in the links between wetland ecosystems, biodiversity, health and sustainable water resource management, with research projects based in Western Australia, South East Asia and Oceania. He was the theme coordinator for wetlands and health for the Ramsar Convention on Wetlands (2009-2015), and is currently the Co-Editor-in-Chief for the journal PLOS Water. He has supervised to completion 45 PhD and Masters by Research students.   |         |     |                                       |   |   |   |
| Presentation Title : | Trends in Ecology – Comments on Resolved and Unresolved Matters   |         |     |                                       |   |   |   |
| Abstract :           | Like most socio-cultural endeavours, science follows trends, and as a field of science wetland ecology is no exception. The relative emphasis on water chemistry, wetland geomorphology and hydrology, wetland plants and animals, wetland functions and processes, wetland management, wetland policy, and so on, varies, particularly over decadal time frames. What has been current and emphasized at the time regularly reflects broader international agendas, and national and State priorities. Trying to explain where these agendas and priorities themselves come from requires a closer look at emergent environmental themes, successful leaders in the field, political priorities, and where funding is directed. This talk will trace some of these patterns for wetland ecology with a focus on Western Australian wetlands, and draw a commentary on activities and outcomes, and the degree to which knowledge accumulates and policies and practices have changed.  |         |     |                                       |   |   |   |
| 1:55 PM              | 2:10 PM   | 15      | min | Poster Presentation                   | Lingling Chen   | PhD Candidate, School of Biological Sciences, UWA | Phosphorus-Acquisition Strategies of Acacia Pulchella and Acacia Lasiocarpa in Contrasting Habitats |
| Presenter/s :        | Lingling Chen   |         |     |                                       |   |   |   |
| Email :              | lingling.chen@research.uwa.edu.au   |         |     |                                       |   |   |   |
| Affiliation :        | PhD Candidate, School of Biological Sciences, UWA   |         |     |                                       |   |   |   |
| Biography :          | Lingling Chen, a full-time PhD student in the School of Biological Sciences, enrolled at Western Australia University on 20/01/2022. The PhD project of Lingling Chen focuses on the phosphorus (P) nutrition of plants in phosphorus-impooverished and fire-prone environments including phosphorus acquisition and utilization.<br>Lingling grew up in north China and completed her undergraduate and master’s degrees at Northwest A&F University and Tianjin University. She focused on plant nutrient transport in her master’s project, which inspired her to discover more about plant nutrition and physiology.  |         |     |                                       |   |   |   |
| Presentation Title : | Phosphorus-Acquisition Strategies of Acacia Pulchella and Acacia Lasiocarpa in Contrasting Habitats   |         |     |                                       |   |   |   |
| Abstract :           | Severely Phosphorus (P)-impooverished soil is one of the obvious environmental features of Southwest Australia, a biodiversity hotspot which has led to plant species in this region having traits that have evolved over millions of years to enhance their P-acquisition efficiency. Plant species in this region can express various and/or multiple P-acquisition strategies, which depend on their genetic capacity (e.g., mycorrhizal vs. cluster-root-producing strategies), time (since fire or germination) and position in the landscape (soil P concentrations or P-mobilising neighbours). Alison Baird Reserve, our study site, contains more than 400 native terrestrial plant species contributing significantly to the diversity of Southwestern Australia. Although the soils in this Reserve are P-impooverished, the site comprises a combination of clay flat areas and Bassendean sand dunes, which differ in soil depth, water content and P concentration. Flat areas with low, but not extremely low, soil P concentrations in Alison Baird Reserve are always wet in winter, and Acacia lasiocarpa only grow here with low leaf P concentrations. Acacia pulchella only grows on the Bassendean dune in Alison Baird Reserve with severely low soil P concentration, but there is no information about their P-acquisition strategies. Therefore, I aim to further research the P-acquisition strategies of these two species. To achieve this aim, I have conducted field studies with biochemical analyses of leaves, roots and soil and I will conduct hydroponic studies to further determine whether they can release carboxylates. |         |     |                                       |   |   |   |
| Co-Author/Presenter: | Hans Lambers, Kosala Ranathunge, Patrick M. Finnegan  |         |     |                                       |   |   |   |
| 2:10 PM              | 2:20 PM   | 10      | min | Set Up Concurrent presentation venues |   |   |   |
| 2:20 PM              | 2:50 PM   | 30      | min | Expert Presentations – Round 4        | Choose to attend any one of the 3 presentations below                               |   |   |



# Wetlands and Climate

WETLANDS ARE NATURAL GUARDIANS AGAINST POLLUTION AND CLIMATE CHANGE

- Wetlands capture CO<sub>2</sub> from the atmosphere and store more carbon than any other ecosystem on Earth.
- Peatlands store about **30%** of land-based carbon — twice the amount of all the world’s forests.
- Coastal blue carbon ecosystems (mangroves, seagrass beds, salt marshes) capture and store carbon in their sediment up to **55 times** faster than tropical rainforests.
- Wetlands safeguard the **60%** of humanity along coastlines against storm surges, hurricanes and tsunamis.
- An acre of wetland can store up to **1.5 million** gallons of floodwater.

- Wetlands are at high risk from climate change, severely impacting many economically marginalized people.

- Wetlands are integral components of resilient urban planning, restoration and vital contributors to One Health.
- Meeting the climate challenge requires ambitious wetland conservation and restoration across society.



#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)



# Wetlands and Food

WETLANDS AID FOOD SECURITY

- Wetlands have underpinned the development of civilizations for thousands of years, providing people with access to fish, other food and freshwater for crops and livestock.
- Fish harvested from wetlands provide the primary source of protein for more than **1 billion** people.
- Rice paddies feed **3.5 billion** people annually.

- Unsustainable agricultural practices are damaging and destroying wetlands.
- More than half of Wetlands of International Importance are damaged by agriculture.
- Agriculture accounts for **70%** of water withdrawals from the Earth’s wetlands.
- Aquaculture is growing faster than any other food production sector.

- Major changes to global agricultural systems can help stop wetland conversion and reduce water use and pollutants – while providing a future of sustainable food production for the world’s growing population.



#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)



# Wetlands and Culture

WETLANDS ARE A CHERISHED PART OF CULTURAL AND SPIRITUAL LIFE

- The wetland landscape reflects the close relationship between humans and wetlands over millennia.
- Down the ages, water has been venerated as the sustainer of life and plays an important role in the world’s major faiths.
- Wetlands have inspired humankind’s creative and spiritual minds from the earliest times and have contributed to the artistic heritage of perhaps all cultures around the world.
- People living near wetlands have developed socio-cultural values around wetlands that are integral to their culture, spiritual life, sense of place and current existence.
- Wetlands provide a connection to nature that contributes to improved mental health and wellbeing.
- Song, dance and stories as collective expressions of reverence towards wetlands are rich traditions that remain part of everyday life for many of the estimated **3 million** indigenous people living within at least **5,000** distinct cultures worldwide.

- The degradation of wetlands has consequences for the mental health of populations who live in those settings, including solastalgia – grieving over the loss of place.

- Their distinct roles and experiences within societies across the globe supply women with unique knowledge and valuable perspectives on wetlands. Women can play a crucial role in conserving the culture, folklore, music, mythology, oral traditions, customs and traditional knowledge around these precious ecosystems.



#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)



# Wetlands and Livelihoods

WETLANDS PROVIDE JOBS AND HELP ERADICATE POVERTY

- Wetlands provide more than **1 billion** livelihoods across the world – delivering food, water supplies, transport and leisure.
- More than **660 million** people depend on fishing and aquaculture for a living.
- Almost **1 billion** households in Asia, Africa and the Americas rely on rice growing and processing for their main livelihoods.
- Half of international tourists seek relaxation in wetland areas, supporting **266 million** jobs in the travel and tourism sectors – which is **8.9%** of the world’s total employment.
- Wetlands offer economic opportunities for indigenous populations, including traditional livelihoods that entail harvesting and processing medicinal plants, dyes, fruits, reeds and grasses.
- Farmers and herders look to wetlands for a consistent water supply for livestock grazing.

- Ongoing wetland loss is driving a vicious cycle of declining biodiversity and deepening poverty.

- The Sustainable Development Goals underline that we must protect and restore ecosystems such as wetlands to reduce poverty.



#ActForWetlands – [www.worldwetlandsday.org](http://www.worldwetlandsday.org)



|                      |  |        |                     |                             |   |   |
|----------------------|--|--------|---------------------|-----------------------------|---|---|
| 2:20 PM              | 2:50 PM  | 30 min | Expert Presentation | Dr. Alan Cottingham         | Research Fellow at Harry Butler Institute, Murdoch University         | Canaries Off the Coastline as A Fish Kill Early Warning System  |
| Presenter/s :        | Dr. Alan Cottingham  |        |                     |                             |   |   |
| Email :              | a.cottingham@murdoch.edu.au  |        |                     |                             |   |   |
| Affiliation :        | Research Fellow at Murdoch University's Harry Butler Institute   |        |                     |                             |   |   |
| Biography :          | Dr Alan Cottingham is a Research Fellow at Murdoch University's Harry Butler Institute. Alan's research is largely focused on conservation of aquatic ecosystems and, in particular, on improving knowledge of human and climate change impacts on south west's unique aquatic fauna to help develop solutions to help sustain these important ecosystems.   |        |                     |                             |   |   |
| Presentation Title : | Canaries Off the Coastline as A Fish Kill Early Warning System   |        |                     |                             |   |   |
| Abstract :           | Water quality monitoring provides valuable information on understanding the impacts of anthropogenic influences on aquatic fauna. Such inferences are often derived from a small suite of parameters which may not encapsulate the wide range of stressors, some of which lead to fish kills. Monitoring even a small proportion of the potential pollutants at appropriate temporal and spatial scales is near impossible. Further hindering fish kill investigations are that dead fish initially sink and are only reported, if at all, when floatation is induced following bacterial decomposition, a process that takes at least several days. Thus, causes of fish kills often remain a mystery and this can only be overcome through the development of an early warning and response system. Biomonitoring, which directly measures the response by the fauna, has the potential to overcome these limitations. Bivalves, such as mussels, are synonymous to the canary in the coalmine, and are likewise highly susceptible to pollution. As filter feeders, bivalves, continuously taste the water for food and when pollutants are detected they close their shell for protection. Advancements in new technologies now enables this behavior to be monitored using sensors attached to the mussel's shell and data livestreamed to the network in real time. Using this technology, this project aims to develop an early warning and response system for fish kills in the Peel region. This will be undertaken at six locations, with each station linked to school and ranger groups, who, in many cases will be the first responders.   |        |                     |                             |   |   |
| 2:20 PM              | 2:50 PM  | 30 min | Expert Presentation | Assoc. Prof. Belinda Robson | School of Environmental and Conservation Sciences, Murdoch University | Restoration Of Urban Wetlands for Dragonfly Biodiversity  |
| Presenter/s :        | Assoc. Prof. Belinda Robson  |        |                     |                             |   |   |
| Email :              | b.robson@murdoch.edu.au  |        |                     |                             |   |   |
| Affiliation :        | School of Environmental and Conservation Sciences, Murdoch University  |        |                     |                             |   |   |
| Biography :          | Dr Belinda Robson is an Associate Professor at Murdoch University. She has been doing research on the ecology of rivers, lakes and wetlands for more than 30 years in Tasmania, Victoria and Western Australia. Her research focuses on the ecology of seasonal rivers and wetlands and adaptations by species and ecosystems to drying caused by global warming. She was the 2021 winner of the Hilary Jolly Award for research, a career achievement award presented by the Australian Freshwater Science Society. Belinda is also the Editor in Chief of the Wiley journal Freshwater Biology, the premier journal globally for freshwater ecology research.  |        |                     |                             |   |   |
| Presentation Title : | Restoration Of Urban Wetlands for Dragonfly Biodiversity   |        |                     |                             |   |   |
| Abstract :           | Dragonflies are some of the most aesthetically pleasing and most loved wetland insects, yet we know almost nothing about the ecology or biology of Australian species. Our research focused on understanding patterns of species diversity of dragonflies to identify the qualities of wetlands needed to maximise dragonfly diversity. The Beeliar wetlands were sampled in spring and summer to collect aquatic dragonfly nymphs, their exuviae, and to record adult presence/absence at species level. A variety of water quality, vegetation and landscape variables were also recorded. We found that vegetation (both aquatic and terrestrial) and water temperature were the variables most important to dragonflies. Dragonfly diversity was highest at wetlands with extensive stands of submerged and emergent aquatic plants and fringing trees, and at wetlands that were connected to other wetlands by native vegetation. This was because dragonfly nymphs use submerged vegetation to hunt and hide from predators and use emergent and fringing vegetation to emerge from the water and transform into the flying adult. Freshwater paperbark trees provide important habitat for metamorphosis and vital shade in summer. Common species tend to emerge as smaller adults in summer than in spring, and this may be due to changes in daylength. Laboratory experiments manipulating water temperature and depth showed that while warmer temperatures did not influence dragonfly emergence, declining depths did. As the climate continues to dry and wetlands are inundated for shorter and shorter periods, some dragonfly species may disappear from our wetlands. When restoring natural wetlands or managing created wetlands, it is vital that there is sufficient aquatic and terrestrial vegetation to support dragonflies and that some wetlands retain water all year round. |        |                     |                             |   |   |
| Co-Author/Presenter: | L. Mackintosh, Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University   |        |                     |                             |   |   |
| 2:20 PM              | 2:50 PM  | 30 min | Expert Presentation | April Sturm                 | PhD Candidate, Murdoch University                                     | Identifying Conditions for Ex-Situ Incubation of Freshwater Turtle ( <i>Chelodina oblonga</i> ) Eggs to Optimise Hatching Success |
| Presenter/s :        | April Sturm  |        |                     |                             |   |   |
| Email :              | april.sturm@murdoch.edu.au   |        |                     |                             |   |   |
| Affiliation :        | PhD Candidate, Murdoch University  |        |                     |                             |   |   |
| Biography :          | April Sturm completed a Bachelor's degree in Environmental Science, specializing in Conservation and Wildlife Biology as well as Marine Biology. After completing her BSc, April completed an Honours degree in Environmental Science, where her research focused on optimising the incubation conditions for Chelodina oblonga (southwestern snake-necked turtle) eggs. April is now pursuing a PhD that will focus on enhancing our understanding of C. oblonga hatchlings.  |        |                     |                             |   |   |
| Presentation Title : | Identifying Conditions for Ex-Situ Incubation of Freshwater Turtle (Chelodina Oblonga) Eggs to Optimise Hatching Success   |        |                     |                             |   |   |
| Abstract :           | Turtle populations worldwide are under threat, with many species listed as threatened or near threatened. Our endemic species, the southwest snake-necked turtle (Chelodina oblonga) is under pressure from habitat alteration, increased predation by feral and invasive species, as well as motor vehicle accidents. Higher predation rates of eggs and adults lead to low numbers of juveniles in urban wetlands. Interventions to increase juveniles in these areas are crucial to prevent local extinctions. Ex-situ incubation of eggs and the release of the resultant hatchlings has been used as a conservation method for several species with varying results. Very little research exists regarding ex-situ incubation methods for C. oblonga, and the effective implementation of ex-situ incubation programs depends on comprehensive research. This study investigated how incubation temperature and moisture levels impact C. oblonga hatching success. Eggs were collected from natural nests and deceased females and then incubated under varying conditions. A fluctuating temperature resembling natural nesting and a constant 28°C were tested, alongside wet and dry substrates. Hatching success was significantly higher under the fluctuating regime than the constant one. The interaction between  |        |                     |                             |   |   |

|                      |  |    |     |                            |   |   |   |
|----------------------|--|----|-----|----------------------------|---|---|---|
|                      | temperature and moisture significantly affected hatchling survival, especially in the fluctuating temperature treatment, where moist conditions positively influenced survival. Post-mortem examinations revealed that most hatchlings that died in the constant treatment lacked an essential egg tooth. This study has direct implications for ex-situ breeding programs, providing valuable insights into enhancing the survival of the near-threatened southwestern snake-necked turtle.   |    |     |                            |   |   |   |
| Co-Author/Presenter: | Supervisors: Dr. Jane Chambers, Dr. Stephen Beatty, Dr. Anthony Santoro  |    |     |                            |   |   |   |
| 2:50 PM              | 3:20 PM  | 30 | min | Afternoon Tea / Networking |   |   |   |
| 3:20 PM              | 4:40 PM  | 80 | min | Workshops                  | Choose to attend any one of the 4 workshops below |   |   |
| 3:20 PM              | 4:40 PM  | 80 | min | Workshop 1                 | Shane Herbert                                     | Leader, eDNA Frontiers Group, Curtin University | Everything You Wanted to Know About eDNA-Based Monitoring |
| Presenter/s :        | Shane Herbert  |    |     |                            |   |   |   |
| Email :              | shane.herbert@curtin.edu.au  |    |     |                            |   |   |   |
| Affiliation :        | Leader, eDNA Frontiers Group, Curtin University  |    |     |                            |   |   |   |
| Biography :          | Shane leads the eDNA Frontiers group at Curtin University which is the sister group to the well-known Trace & Environment DNA lab (TrEnD) lab who have been consistent global leaders in eDNA research. eDNA Frontiers translates the innovative technologies developed by the TrEnD lab and applies them to research and commercial projects for various groups across industry and government. Shane and the eDNA Frontiers team have seen eDNA research techniques develop into a robust biomonitoring tool utilised across all environments where applications can span from identifying species of conservation interest to detecting invasive species, as well as conducting full biodiversity audits for environmental impact assessments.  |    |     |                            |   |   |   |
| Presentation Title : | Everything You Wanted to Know About eDNA Based Monitoring  |    |     |                            |   |   |   |
| Abstract :           | What is eDNA? Every organism sheds DNA into the environment – this is eDNA. We can now detect and identify these trace amounts of DNA from almost any substrate – soil, water, even air. This provides us with a means to rapidly and accurately identify species and survey biological communities. Just as cold cases in human crime scenes are solved with DNA we have developed an even more sophisticated sampling and analysis protocol that literally detects the footprints of an insect. When combined with high throughput DNA sequencing technologies, eDNA provides a wealth of information on biodiversity, food web dynamics, diet analysis, restoration ecology and invasive species which, until this technology, was unavailable to stakeholders. In this 1 hr workshop we will introduce you to eDNA, get you sampling eDNA from water, and have you analyse and interpret real DNA sequence data collected from Bibra Lake.   |    |     |                            |   |   |   |
| 3:20 PM              | 4:40 PM  | 80 | min | Workshop 2                 | Gun Dolva   | Project Manager, SERCUL                         | Connecting With Nature to Improve Management of Wetlands  |
| Presenter/s :        | Gun Dolva  |    |     |                            |   |   |   |
| Email :              | gundolva@sercul.org.au   |    |     |                            |   |   |   |
| Affiliation :        | Project Manager, SERCUL  |    |     |                            |   |   |   |
| Biography :          | Dr Gun Dolva has a long-term interest in conservation, ecosystem management and bringing people together with nature. Having worked within education and training, she is currently employed at SERCUL managing several monitoring projects. She is also developing an increasing interest in ecocentric views and philosophies that focus on human and nature relationships, and examining how such knowledge can be used to better manage and protect nature.  |    |     |                            |   |   |   |
| Presentation Title : | Connecting With Nature to Improve Management of Wetlands   |    |     |                            |   |   |   |
| Abstract :           | Connecting with nature refers to how we relate to and experience nature. Our human history remains intrinsically tied to nature, yet nature-based philosophies developed by philosopher over the last 2000 years initially separate human beings from non-human beings. It is only since the emergence of science that nature-based philosophies that place humans within nature have re-emerged in human philosophical discussions. Such discussions are particularly important as human activities continue to threaten the existence of species and processes of nature. There are therefore increasing calls for us human beings to re-assess our relationships with nature.<br><br>This workshop will provide participants with an overview of the history and current nature-based philosophies and provide them with information for them to assess their own level of nature connectedness based on this information. The context will be by considering the relationships participants have with the ecology of wetlands. Developing such self-realization about our own nature-based philosophy can be used to improve how we relate to nature and therefore serve the needs of nature better. |    |     |                            |   |   |   |
| Co-Author/Presenter: | Dr Rose Weerasinghe  |    |     |                            |   |   |   |
| 3:20 PM              | 4:40 PM  | 80 | min | Workshop 3                 | Joanne Francis                                    | Independent Artist, Mount Barker                | Painting A Picture of Wetlands Around Woogenellup         |
| Presenter/s :        | Joanne Francis   |    |     |                            |   |   |   |
| Email :              | joanne.francis2661@gmail.com   |    |     |                            |   |   |   |
| Affiliation :        | Independent Artist, Mount Barker   |    |     |                            |   |   |   |
| Biography :          | Overlooking wetlands south of the Stirling Ranges has strong influence. Artworks reflecting the beauty and harshness of the environment - with increasing awareness of the fragile life forms as landscape transforms from apparently barren when dry to teeming with life with rains.<br><br>An ECU fine arts graduate, awards received are for paintings landscape/portraiture and 3D natural forms. Exhibiting solo and in groups works are in private and public collections. Described as an environmental artist by Rod Giblett in his book "Wetlands and Western Cultures – Denigration to Conservation", he positively references her paintings and her works in natural fibres.   |    |     |                            |   |   |   |
| Presentation Title : | Painting A Picture of Wetlands Around Woogenellup  |    |     |                            |   |   |   |



|                     |         |  |     |            |                                 |  |                              |
|---------------------|---------|--|-----|------------|---------------------------------|--|------------------------------|
| <b>Abstract :</b>   |         | Joanne Francis has dedicated the past 12 years to meticulously observing and artistically capturing the essence of local wetlands. Her artistic journey involves translating the marvels she witnesses onto canvas, reflecting the seasonal and annual shifts that influence water levels, foliage, and wildlife. Joanne's visits to these sites are a continuous learning experience, revealing new facets of the wetlands with each encounter. Her artworks poignantly depict both the beauty and the harshness of these environments, increasingly highlighting the delicate life forms that flourish when rains transform the landscape from barren to vibrant. Joanne's work is not just a visual feast but also a spiritual experience; she finds that these places have a unique ability to quieten and soothe the spirit, a quality she hopes resonates through her art. She notes that certain parts of the wetlands, seemingly untouched by human presence, offer a sanctuary where even large animals cannot penetrate the dense foliage. In her upcoming presentation, Joanne will showcase a selection of her artworks, each representing the diverse observations she has made over the years. Her pieces, varying from detailed close-ups to broader landscape views, capture the intricate interplay of foliage, surface textures, and water reflections. Through her art, Joanne invites viewers into a special world, one that calms the soul and celebrates the hidden wonders of the wetlands. |     |            |                                 |  |                              |
| 3:20 PM             | 4:40 PM | 80   | min | Workshop 4 | Lanie Cottam and Hazel Dempster | Nursery Officer, The Wetlands Centre Cockburn; Nursery Volunteer and Wildflower Expert | Plant Propagation Techniques |
| CLOSE OF CONFERENCE |         |  |     |            |                                 |  |                              |





Convention on Wetlands

20th WA Wetlands Conference Sponsors for 2024

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Hayden Watkins  
Technical Services

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575 of 607



## 8. Photo summary of events and activities at the Centre during the reporting period

### Education activities



RoseMary students doing biocode program



RoseMary students doing tree hunt activity





Emmanuelle College doing a birdwatch identification program



Leeming Bush rangers learning about the





Fremantle CBC learning about Wetlands



Aquinas students learning about groundwater filtration





Aquinas students learning about growing native plants







Aquinas students learning about growing native plants



Manning Primary students learning about Six seasons



Fremantle CBC learning about Macroinvertebrates

# GET WILD ABOUT WETLANDS

## July 2023 Program

### Beneath the Surface

📅 Wednesday 12 July, 10am-12pm

Discover the wonderful creatures that live in the soil & art.

### Making Music in Nature

📅 Friday 14 July, 10am-12pm (3-6yo) & 1pm-3pm (7-12yo)

Singing and fun instrument creation while exploring nature.

### Frog Night Stalk

📅 Friday 14 July, 5pm-7pm

The Frog Doctor takes us into the captivating world of frogs.

### The Rambling Book

📅 Saturday 15 July, 10am-12pm

Embark on a enchanting journey of storytelling & crafting.

**Suitable for children of all ages unless specified.  
Parents or guardians must accompany children.**

**Family and Concession Tickets available.**

**All events held at The Wetlands Centre Cockburn,  
184 Hope Road, Bibra Lake.**

### Bookings essential

Please register on 08 9417 8460 or online at  
[www.thewetlandscentre.org.au/GWAW](http://www.thewetlandscentre.org.au/GWAW)



### What to bring

- Sunscreen
- Full water bottle.

### What to wear:

- Closed in shoes
- Long sleeve shirt
- Long trousers
- Hat/rainwear



natural resource  
management program



This project is supported by funding from the Western  
Australian Government's State NRM Program





# GET WILD ABOUT WETLANDS

## September 2023 Program

### Our Wetland Friends—Puppet Making Workshop

📅 Wednesday 27 Sep, 10am-11:30am (7 years & above)  
Craft wetland creature puppets with puppetry experts.

### Bat Night Stalk

📅 Friday 29 Sep, 5:30pm-7:30pm  
Meet our tiny microbats on a night stalk with Batman Joe.

### The Rambling Book

📅 Monday 2 Oct, 10am-12pm (4-8 years old)  
Embark on an enchanting journey of storytelling & crafting.

### Introduction to Smartphone Nature Photography

📅 Wednesday 4 Oct, 2pm-4pm (10 years & above)  
Explore your smartphone camera's macro magic.

### Bibra Bird Walk and Talk

📅 Friday 6 Oct, 9am-11am (10 years & above)  
Walk, talk, learn and become a birder with binoculars.

**Suitable for children of all ages unless specified.  
Parents or guardians must accompany children.**

**Family and Concession Tickets available.**

**All events held at The Wetlands Centre Cockburn,  
184 Hope Road, Bibra Lake.**

### Bookings essential

Please register on 08 9417 8460 or online at  
[www.thewetlandscentre.org.au/GAW](http://www.thewetlandscentre.org.au/GAW)



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natural resource  
management program



This project is supported by funding from the Western  
Australian Government's State NRM Program



# GET WILD ABOUT WETLANDS

## January 2024 Program

### Brekkie with the Birds

🕒 Wednesday 17 January, 8am–10am, \$15  
Enjoy a brekkie with birds of Bibra Lake.

### Little Red & Other Tales Puppet Show

🕒 Thursday 18 January, 5pm–7pm, \$15  
See a puppet show, then craft your own puppets.

### Lilliputian Poets Big Nature Adventure

🕒 Saturday 20 January, 9am–11am, \$15  
Adventurers blend nature exploration with poetic crafting.

### 'Bibral Boodjar Biddi' Paperbark Country Tracks

🕒 Tuesday 23 January, 8am–9.30am, \$15  
Journey through Country, embracing Nyungar wisdom.

### Earth Music Rhapsody (Ages: 4–8 yo)

🕒 Wednesday 24 January, 9am–11.00am, \$15  
Create music with nature-inspired instruments and playful animal melodies.

**Suitable for children of all ages unless specified.**  
**Family and concession Tickets available.**

**All events held at The Wetlands Centre Cockburn,  
184 Hope Road, Bibra Lake.**

### Bookings essential

Please register on 08 9417 8460 or online at  
[www.thewetlandscentre.org.au/GWAW](http://www.thewetlandscentre.org.au/GWAW)



### What to bring

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### What to wear:

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- Long trousers
- Hat



# GET WILD ABOUT WETLANDS

## April 2024 Program

### Crafting Paper Mâché Turtles

📅 Tuesday 9 April, 10am-12pm, Ages 5yo & up  
Sculpt an eco-friendly southwestern snake-necked turtle.

### Bat Night Stalk

📅 Saturday 6 April, 5:30pm-7:30pm  
Discover the secret lives of microbats in twilight treetops.

### Wetland Tree Tales, Trails & Clay Creations

📅 Thursday 11 April, 5pm-7pm, Ages 5yo & up  
Explore enchanting trails and craft from the heart of Beeliar.

### Tiny Tales from Nature Puppet Show & Workshop

📅 Friday 12 April, 5:30pm-7:30pm  
Explore wildlife stories through engaging puppetry.  
Make and take home your own shadow puppets.

**Suitable for children of all ages unless specified.  
Parents or guardians must accompany children.**

**Price: \$15 children, \$7.50 adults  
Family and Concession Tickets available.**

**All events held at The Wetlands Centre Cockburn,  
184 Hope Road, Bibra Lake.**

### Bookings essential

Please register on 08 9417 8460 or online at  
[www.thewetlandscentre.org.au/GWAW](http://www.thewetlandscentre.org.au/GWAW)



### What to bring

- Sunscreen
- Full water bottle.

### What to wear:

- Closed in shoes
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- Hat/rainwear



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GWAU Bat night







Conference 2024



Plenary session







Propagation Workshop delivered during the Conference







### Volunteer in action



Murdoch student volunteer to develop a base line water quality monitoring of the artificial wetland



Hazel our long standing volunteers committed a couple of days a week to share her propagation skills and knowledge





Lakshmi Kanchi, Board member volunteering to organise 3 Exhibitions



Volunteers thank you morning tea





Staff, board members and volunteers helping on the Bunning fundraising stall





### Welcome to Country and other RAP activities



Water ceremony and welcome to Country at the Conference opening by Robyn Collard



Fire Ceremony and bushwalk for Reconciliation week





### Other services and activities



Hosting the Press conference regarding the turtle dead

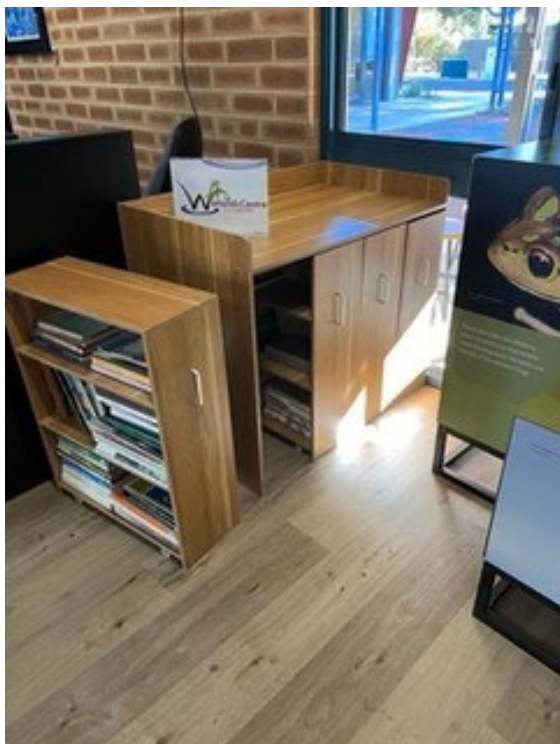


Dead trees monitoring



Education in community events





Wildflower Society new mobile library



Community library



Recycling hub





## Exhibitions



Wetlands Stories Exhibitions opening during Conference February 2024 stay till March



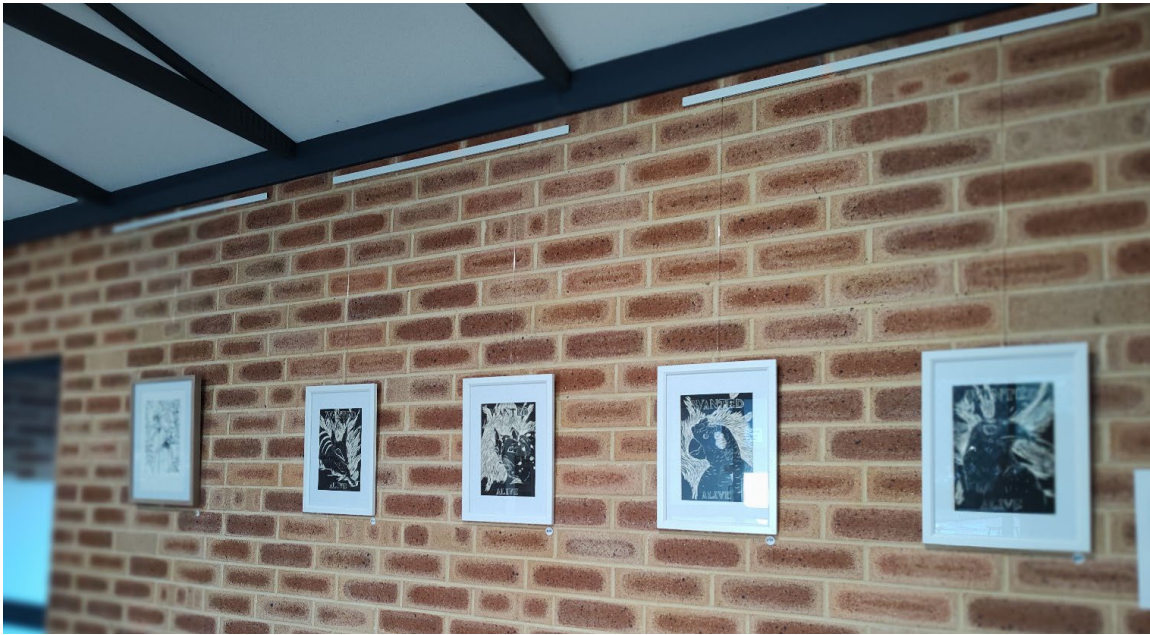


Individual Exhibition during Conference February 2024



Individual Exhibition during Conference February 2024





Wanted Alive by Eleanor Davies March 2024



Opening of the Tipping Point exhibition by Rachel Riggs April – May 2024



5th June 2024

Karoline Jamieson  
Head of Community Development Services  
City of Cockburn  
PO Box 1215  
BIBRA LAKE DC 6965

BY EMAIL: [kjamieson@cockburn.wa.gov.au](mailto:kjamieson@cockburn.wa.gov.au)  
[krosenfeld@cockburn.wa.gov.au](mailto:krosenfeld@cockburn.wa.gov.au)

Att: Kim Rosenfeld

Dear Ms Jamieson,

**RE: 2024-2025 SPONSORSHIP REQUEST FOR THE COCKBURN WETLANDS EDUCATION CENTRE INCORPORATED (THE WETLANDS CENTRE).**

At the Ordinary Council Meeting on 10 August 2023, Council approved sponsorship of \$107,937 (plus GST) per annum, with annual Perth CPI increases to support Cockburn Wetlands Education Centre Inc's administration costs for a period of three years (2023-26). As part of that process the Centre, in liaison with City staff reviewed the KPI requirements. The revised KPIs endeavour to provide greater clarity in the effectiveness and efficiency of the Centre in delivering its community services, a better measure for the relative value of the City's annual funding support and the progress of the Centre towards less dependence on that funding for core operations.

Please see below the summary of the KPIs for 2023-24 and find attached the Sponsorship Report from the Wetlands Centre.

On the basis of the achieved KPIs we are requesting the **second year** of funding support of \$111,606 for the financial year 2025 to be made available. This represents an increase in funding from 2023-2024 City of Cockburn Sponsorship received equivalent to \$ 3,669 of Perth CPI March 2023 to March 2024 of 3.4% (Australian Bureau of Statistics 2024).

The Centre looks forward to another year funding commitment from the City. With the ongoing support of the City of Cockburn, the Centre is well on its way to reach long term sustainability and substantially increase the value to the community of the City's annual funding support.

Yours sincerely,

Ana Terrazas

**General Manager**

Cockburn Wetlands Education Centre Inc  
184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438  
T (08) 9417 8460 E [community@thewetlandscentre.org.au](mailto:community@thewetlandscentre.org.au) W [www.thewetlandscentre.org.au](http://www.thewetlandscentre.org.au)



## Key Performance Indicators 2024

Annual target met

Monitor closely

| The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Efficiency |  |  |                        |   |   |
|--|--|--|------------------------|---|---|
|  | Strategic Objective - Leadership   | Performance Target   | Base Line              | Annual Objective  | KPI 2024  |
| <b>KPI Effectiveness</b>   |  |  |                        |   |   |
| 1  | Number of hours the Centre's facilities are in use by not-for-profit Community Groups.   | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.                          | 1143                   | 1143  | 1239  |
| 2  | Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity). | Increase the number of hours individuals are engaged.  | 8014                   | 10% increase  | 7326  |
| 3  | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs   | Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services. | 3705                   | 10% increase  | 5801  |
| 4  | Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.   | Maintain accreditation   | Accredited 2021        | Maintain accreditation  | Accreditation maintained see certificate attached.  |
| 5  | Level of satisfaction with the facilities and services provided by the Wetlands Centre.  | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.                              | KPI introduced in 2023 | Level of satisfaction with the facility and delivery of services in excess of 80% | The overall (92%) level of satisfaction with the delivery of services provided by the Wetlands was good or excellent. |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 6  | The cost per hour to operate the facility and deliver community education, and engagement programs.  | Maintain or increase on the current level of efficiency in delivering services.  | \$ 17.15               | (=>\$17.15)   | \$28.96   |
| 7  | Value of each dollar invested by the City in volunteer labour.   | Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.                | \$ 1.88                | 12.5% annual increase   | \$2.58 of value per dollar invested by the City.  |
| <b>Strategic Objective - Governance and Sustainability</b>                                       |  |  |                        |   |   |
| <b>Effectiveness</b>   |  |  |                        |   |   |
| 8  | Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.   | Increase the amount of self generated income while maintaining effectiveness in delivery of community                      | \$ 68,716              | (=>10% Annually)  | Self generated income increased by 74% (\$120,181)  |
| 9  | Percentage of Strategic Plan objectives met (total of 100% over 5 years)   | Implement the objectives as set out in the Strategic Plan 2020-2025.   | 40% Completed          | Evidence of progress towards completion   | 60% completed (see update till May attached)  |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 10   | The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).  | Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.             | \$0.72                 | (=>10% Annually)  | \$1.11 self-generated income for every dollar invested by the City of Cockburn through the annual operating subsidy.  |

Cockburn Wetlands Education Centre Inc

184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438

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## GRANTS, DONATIONS &amp; SPONSORSHIP RECOMMENDED BUDGET ALLOCATIONS FOR 2024-25 AND ACTUAL 2023-24 EXPENDITURE AS OF 26/6/24

| Activity<br>OP 315<br>Natural<br>Acc 6810 | Description                                     | Allocated<br>2023-24 | Actual 2023-24 | Proposed 2024-25 | Comments  | Council Decision/<br>Delegated Authority |
|---|---|----------------------|----------------|------------------|---|--|
|   | <b>Donations</b>                                |                      |                |                  |   |  |
|   | <b>Committed/Contractual</b>                    |                      |                |                  |   |  |
| 8243                                      | Little Green Steps WA                           | 33,658               | 33,658         | 34,976           | Council approved at the OCM on 10 August 2023 a new three year funding agreement (Sept 2023-Sept 2026) that includes annual CPI and superannuation increases for the Education Officer position, one day per week. This funding request is for year two of the agreement.   | Council Decision                         |
| 8896                                      | Cockburn Community Men's Shed Coordinator       | 58,036               | 58,036         | 63,037           | Council approved at the OCM on 10 August 2021 a new three year funding agreement (Sept 2021-Sept 2024) that includes annual CPI increases to support a part time coordinator and administration costs. This agreement is due to expire and a new funding proposal for three years (2024-2027) has been submitted for Councils consideration. Refer to funding recommendation for 2024-25  | Council Decision                         |
| 9239                                      | WA Wildlife (Native ARC)                        | 130,000              | 130,000        | 134,420          | Council approved at the OCM on 10 August 2023 a new five year funding agreement (Sept 2023-Sept 2028) that aligns with their current lease and includes annual CPI increases to support administration expenses. This funding is year two of the agreement.   | Council Decision                         |
| 9310                                      | The Wetlands Centre Cockburn                    | 107,937              | 107,937        | 111,606          | Council approved at the OCM on 10 August 2023 a new three year funding agreement (Sept 2023-Sept 2026) that aligns with their current lease and includes annual CPI increases to support administration expenses. This funding is year two of the agreement.  | Council Decision                         |
| 9317                                      | Pineview Preschool Maintenance Contribution     | 8,396                | 8,396          | 0                | A new lease was executed on 1 May 2024 for a period of five years and expiring on 30 April 2029. There is no longer a provision in the lease to support maintenance costs as the City is providing greater support in the maintenance of the City owned building.   | Lease Agreement                          |
| 9322                                      | Cockburn ARC/Dolphin Swim Club Subsidy          | 150,000              | 102,337        | 150,000          | Council approved at the OCM on 13 April 2017 discounted fees, charges and related conditions for use of the pools at Cockburn ARC by the South Lake Dolphins Swim Club. The subsidy goes to Cockburn ARC for the loss incurred in providing discounted fees and changes.  | Council Decision                         |
| 9398                                      | Cockburn Senior Citizens Building Donation      | 10,304               | 10,304         | 10,417           | In accordance with the lease, which expired on 14 July 2021 and currently in over holding, an annual donation of \$9,470 inclusive of GST and subject to annual CPI reviews is provided to the Cockburn Senior Citizens Association Inc to assist with maintenance. The 2024-25 recommended budget allocation includes CPI 1.1%.  | Lease Agreement                          |
| 9559                                      | Cockburn Cricket Club Insurance                 | 1,500                | 1,500          | 1,500            | In accordance with the lease, which expired on 29 August 2009 and currently in over holding and Council approval at the OCM on 17 September 2002 an annual donation of \$1500 in recognition of use of the facilities by junior clubs.  | Lease Agreement                          |
| 9574                                      | Spearwood Dalmatinac Club - Rates Reimbursement | 11,944               | 11,944         | 9,596            | Council approved at the OCM on 14 May 2009 reimbursement of 50% of annual rates payable by Spearwood Dalmatinac Club for 42 Azelia Rd, Spearwood. At the OCM on 11 June 2024 Council approved that a request for reimbursement of rates (excluding ESL and waste charges) must be submitted annually for consideration. Estimated total improved commercial rates payable for 2024-25, excluding ESL and waste charges is \$19,191.25 with 50% being \$9,596. | Council Decision                         |
|   | Future Allocations                              |                      | 0              | 0                | To be allocated throughout the year   |  |
|   | <b>Committed/Contractual Sub Total</b>          | <b>511,775</b>       | <b>464,112</b> | <b>515,552</b>   |   |  |
|   |   |                      |                |                  |   |  |
|   | <b>Donations to Organisations</b>               |                      |                |                  |   |  |
| 9196                                      | Donations to Organisations                      | 210,000              | 210,450        | 210,000          | Amount set aside for allocation in the two funding rounds for 2024/25   | Council Decision                         |
|   | <b>Donations to Organisations Sub Total</b>     | <b>210,000</b>       | <b>210,450</b> | <b>210,000</b>   |   |  |
|   |   |                      |                |                  |   |  |
|   | <b>Sponsorships</b>                             |                      |                |                  |   |  |
| 9197                                      | Sponsorships                                    | 90,000               | 87,750         | 90,000           | Amount set aside for allocation in the two funding rounds for 2024/25   | Council Decision                         |



| Activity<br>OP 315<br>Natural<br>Acc 6810 | Description  | Allocated<br>2023-24 | Actual 2023-24   | Proposed 2024-25 | Comments  | Council Decision/<br>Delegated Authority |
|---|--|----------------------|------------------|------------------|---|--|
| 9197                                      | Individual Sponsorship   | 10,000               | 5,325            | 10,000           | Formal Sponsorship Program for Individuals  | Council Decision                         |
|   | <b>Sponsorships Sub Total</b>                                    | <b>100,000</b>       | <b>93,075</b>    | <b>100,000</b>   |   |  |
|   | <b>Grants</b>  |                      |                  |                  |   |  |
| 6299                                      | Residents Group Projects   | 0                    | 0                | 500,000          | Council approved at OCM on 10 August 2023 to commence on 1 July 2024. Resident Groups budget request program to facilitate community led initiatives, events and programs that address locally identified issues. | Council Decision                         |
| 8040                                      | Landowner Biodiversity Conservation Program                      | 35,000               | 24,488           | 35,000           | Financial and natural resource management training support program for Cockburn landowners to conserve the natural bushland and wetland areas on their property   | Delegated Authority                      |
| 9004                                      | Emergency Disaster Fund  | 15,000               | 0                | 15,000           | For one-off emergency and disaster situations   | Delegated Authority                      |
| 9015                                      | Youth Academic Grants  | 2,000                | 350              | 2,000            | Assists young people to travel to attend academic programs and activities   | Delegated Authority                      |
| 9031                                      | Junior Sports Travel Assistance Program                          | 50,000               | 47,200           | 50,000           | Assists young people in Cockburn representing WA or Australia in interstate or international team or individual sports to travel to competitions  | Delegated Authority                      |
| 9240                                      | Sustainability Grants Program                                    | 40,000               | 18,810           | 40,000           | Grants program established in accordance with Council Decision on 13 May 2010   | Delegated Authority                      |
| 9241                                      | Len Packham Hall Subsidy (Burdia)                                | 6,000                | 360              | 6,000            | Subsidy program that assists Indigenous Cockburn families with hall hire costs for hosting funerals, memorials and cultural events  | Delegated Authority                      |
| 9312                                      | Community Grants Program   | 100,000              | 64,536           | 100,000          | Formal grant process for local community groups and organisations   | Delegated Authority                      |
| 9314                                      | Provide Bins Sporting Events                                     | 5,000                | 6,073            | 6,000            | Provide bins to schools for sports carnivals  | Delegated Authority                      |
| 9327                                      | Community/Residents Assoc. Hall Hire Subsidy and Support Program | 14,000               | 8,820            | 14,000           | Assists community groups with hall hire for monthly meetings and events, incorporation/set up funds for new residents associations, small PO box hire funds   | Delegated Authority                      |
| 9329                                      | Cultural Grants Program  | 40,000               | 23,460           | 40,000           | Provide small grants to cultural and artistic groups and individuals  | Delegated Authority                      |
| 9331                                      | Bus Hire Subsidy   | 1,500                | 0                | 1,500            | Provides a subsidy towards the bus hire for community organisations   | Delegated Authority                      |
| 9335                                      | Grants General Welfare   | 10,000               | 5,813            | 10,000           | Miscellaneous requests for small donations as per Community Funding Guidelines  | Delegated Authority                      |
| 9341                                      | Community Group Newsletter Subsidy                               | 7,000                | 3,982            | 6,948            | Assists community groups to disseminate information   | Delegated Authority                      |
| 9373                                      | Small Events Sponsorship Program                                 | 46,000               | 48,062           | 46,000           | Small Events Sponsorship Program for local events for community organisations   | Delegated Authority                      |
| 9396                                      | U Fund   | 1,000                | 900              | 1,000            | Small grants for youth for cultural/arts initiatives and events   | Delegated Authority                      |
| 9399                                      | Youth Arts Scholarships  | 5,000                | 0                | 5,000            | Assist young people to travel in order to participate in performing/arts events and also for further study  | Delegated Authority                      |
| 9490                                      | Environmental Education Initiatives Program                      | 15,000               | 5,626            | 15,000           | Assists schools to facilitate environmental education   | Delegated Authority                      |
| 9517                                      | Cockburn Community Group Volunteer Insurance                     | 18,500               | 18,789           | 18,500           | Cockburn Community Group Insurance Program  | Delegated Authority                      |
| 9535                                      | Council Match Staff Donation                                     | 2,000                | 0                | 2,000            | Council to match staff fundraising effort   | Delegated Authority                      |
| 9673                                      | Sport and Recreation Club Grants                                 | 40,000               | 20,274           | 40,000           | Grants matched by local sporting clubs for minor capital works on Council owned facilities and sporting equipment   | Delegated Authority                      |
| 9674                                      | Grants to Schools  | 13,000               | 13,058           | 13,000           | For small donations to schools for minor items  | Delegated Authority                      |
| 9688                                      | Security Subsidy for Seniors                                     | 63,000               | 57,585           | 63,000           | Subsidy program for security devices for seniors  | Delegated Authority                      |
| 9732                                      | Economic Development (Business) Grants                           | 100,000              | 95,885           | 100,000          | For one-off projects or activities that support local economic development  | Delegated Authority                      |
| 9495                                      | Donation and Grants General Account                              | 4,725                | 0                | 0                | Remainder of grant allocations, to be allocated based on expenditure throughout the year  |  |
|   | <b>Grants Programs Sub Total</b>                                 | <b>633,725</b>       | <b>464,069</b>   | <b>1,129,948</b> |   |  |
|   | <b>Totals</b>  | <b>1,455,500</b>     | <b>1,231,706</b> | <b>1,955,500</b> |   |  |
|   | <b>Budget</b>  | <b>1,455,500</b>     | <b>1,455,500</b> | <b>1,955,500</b> |   |  |
|   | <b>Balance</b>   | <b>0</b>             | <b>223,794</b>   | <b>0</b>         |   |  |

**15.2.3 Baker Square Netball Court Resurfacing**

**Executive** A/Director Community and Place  
**Author** Community Infrastructure Manager  
**Attachments** N/A

**Officer Recommendation/Committee Recommendation**

That Council:

- (1) AMENDS the FY25 Annual Budget by allocating \$396,194 from the Open Space Infrastructure Reserve to complete re-surfacing works at the Baker Square Netball Courts.
- (2) REALLOCATES \$33,806 from OP4123 (Baker Square Resurfacing Planning) to enable the creation of an overall project budget of \$430,000 to carry out the project in FY25.

**Background**

Baker Square is an approximately 1ha public open space site located at 17 Weavall Street, Hamilton Hill.

Current netball facility provision includes:

- Four outdoor hardcourt netball courts
- Three grass netball courts
- Small building that includes toilets, a 46m<sup>2</sup> meeting room with kitchen and storage constructed in the early 1970's.
- Sports lighting that was upgraded to LED in 2019 following a structural assessment of poles requiring urgent remediation to the value of \$90,000.

The site is used by the Cockburn Netball Club on regular basis who utilises the courts for training purposes. Nearby schools are known to use the courts and are open to the general public.

Training for the Club is usually scheduled Tuesday and Wednesday evenings, during March to September each year.

During the winter season, the Club plays fixtured matches at Frank Gibson Park (5km from Baker Square) on Saturdays, as part of the Fremantle Netball Association.

The Cockburn Netball Club has been in operation for nearly 65 years with an existing membership of approximately 206, down from the previous year (2023) of 218.

In 2021, the courts were identified as in need of resurfacing due to visible cracking in the acrylic surface. As a result, \$90,000 was added to the 2021/22 budget to resurface the courts, with this value based on recent resurfacing projects.

As part of further investigations, it has been identified that further issues were present and the following scope of works was identified:

- Removal of existing retaining walls and install new retaining walls
- Install new retaining walls to mitigate plant debris and water run-off on to the courts
- Installation of a new drainage trench to support stormwater run-off
- Replacement of existing subgrade, asphalt and acrylic court surface.
- Replacement of goal posts.

As a result, \$57,500 was returned at the Ordinary Council Meeting held on 10 February 2022 and the remainder of the funds were used to continue the designs.

At the Special Council Meeting held on 23 June 2022, an amount of \$396,100 was approved for the Baker Court Replacement as part of the City's 2022-23 Annual Budget.

Following the increase in budget, tender documentation progressed, with the project being released for tender in March 2023.

Two submissions well above the budget allocation were received and the tender was subsequently not awarded.

The Cockburn Netball Club was advised of the non-Award in October 2023. The Club has re-located some of their training to Frank Gibson Park for the 2024 winter season as the four outdoor hardcourts have been deemed un-suitable for netball use. The Club continues to use the building and the three grass netball courts. The City has advised the Club due to their displacement, that the City will not charge the Club for the use of the grass courts and building for the 2024 winter season under delegated authority of the *Usage and Management of Community and Sporting Facilities Policy*.

## Submission

N/A

## Report

The City has investigated a number of options to determine the most advantageous direction going forward.

The City engaged a Civil Engineering Consultant (the Consultant) to conduct an external review of the Geotechnical Report and relevant documentation.

The Consultant was also commissioned to investigate other possible options with a view of extending the life of the courts by 5-10 years for the following two reasons:

1. Aligning with the asset life of the recently upgraded floodlights.
2. Given Baker Square is a single purpose site with limitations in expansion and available parking; to align with the guiding principles of the *Draft Community Infrastructure Plan 2024- 2041* of 'multi-functional and co-location' the City has started to investigate other potential locations for consideration of re-location which include the Wally Hagan Redevelopment and Davilak Park Redevelopment. It is important, that should these sites be suitable and proceed following planning, investigation and overall viability, the possible timeframe for deliver these two sites is approximately 5-10 years.

The Consultant has recommended the following scope:

- Removal of acrylic and asphalt surface
- Replace asphalt surface with minor contour changes to address drainage concerns and lay a new acrylic surface
- Replacement of goal posts (if required due to replacement and resurfacing works).

The total cost of the above scope of work which has progress to detailed design is \$430,000 (ex GST). This amount is inclusive of professional fees and contingencies.

Council has two options moving forward:

#### **Option 1 – Undertake the recommended scope of works**

Should Option 1 be resolved, the City intends to undertake the works before March 2025 and commencement of the 2025 winter season.

With the works expected to last five to ten years, the City will continue investigating Wally Hagan and Davilak Park Redevelopments for future netball provision.

#### **Option 2 – Do not undertake the revised scope of works**

Undertaking Option 2 would further displace the Club.

The Clubs feedback suggests challenges in maintain and supporting membership, a positive club culture and volunteer workforce given the need to train across two sites. Furthermore, the Club has expressed challenges from its members as they are required in some instance to train in one location and then train in another location later in the evening; and/or be in two locations at once due to availability of suitable court facilities at Frank Gibson Park.

It is recommended to undertake the revised scope of works (Option 1) as this allows an immediate resolution of the uncertainty of court usage for Cockburn Netball Club and it is the most cost-effective return on investment at this point in time (five to ten years), based on the Engineering Consultants advice.

Furthermore, it allows the City time to work with the Club and adequately investigate any longer-term solution to netball facility provision in the local area.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive, and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

### **Budget/Financial Implications**

Currently an amount of \$33,806 is available from OP 4123 Baker Court Resurface Planning (carried forward from FY24).

The FY25 annual budget does not include an allocation for these works as the timing of the investigation hadn't been completed before preparation and adoption of the budget.

It is proposed to transfer \$396,194 from the Open Space Infrastructure Reserve.

### **Legal Implications**

N/A

### **Community Consultation**

Cockburn Netball Club have been informed of the progress and information contained in this report.

### **Risk Management Implications**

Should Option 1 proceed, the risks include:

- Cost escalation as the cost estimate was received in June 2024.
- Once the surface has been removed, the subgrade may require replacement as the original Geotechnical Report advised full reconstruction of the subgrade. However, the following advice has been provided by the Civil Engineering Consultant:

*'...the geotech pavement report which the City procured is relatively silent with limited testing data about base/subbase/ subgrade. The report makes comment about the "Other underlying layers (basecourse, subbase and subgrade) were found to be held in an acceptable and satisfactory conditions.", but the report then goes on to also make the comment "Base and subbase materials were observed to be contaminated with asphalt and showed deteriorated/poor engineering strength and grading distribution.". With the report concluding "...therefore recommends to demolish the existing asphalt surface and to full reconstruction of the entire pavement (i.e., asphalt, base, and subbase) with virgin material."*

As part of the review, the Civil Engineering Consultant has advised:

*'based on site observation, the relatively limited asphalt cracks considering the age of the asphalt, the granular pavement being in the order of 350mm thick (70mm base + 285mm base course), the limited subjective geotechnical information, the City's proposal to replace the asphalt and acrylic surfacing towards extending and sustaining the life of the courts in our experience is a sound approach and could be considered to extend the life of the courts by 5-10 years (subject to court usage and maintenance).'*

However, based on the above advice relating to the inconsistencies of the previous Geotechnical Report the proposed approach is deemed reasonable by the City's Technical Officers.

Should Option 2 proceed, the risks include:

- Reputational given the Clubs displacement
- Further damage of the working relationship between the City and the Club
- Possible reduced participation and membership of the Club.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## **16. Committee Minutes**

### **16.1 Audit Risk and Compliance Committee Meeting – 16/07/2024**

#### **Recommendation**

That Council RECEIVES the Minutes of the 16 July 2024 Audit Risk and Compliance Committee Meeting.

### **16.2 Expenditure Review Committee Meeting – 16/07/2024**

#### **Recommendation**

That Council RECEIVES the Minutes of the 16 July 2024 Expenditure Review Committee Meeting.

## **17. Motions of Which Previous Notice Has Been Given**

Nil

## **18. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

## **19. New Business of an Urgent Nature Introduced by Members or Officers**

## **20. Matters to be Noted for Investigation, Without Debate**

Nil



## 21. Confidential Business

### 21.1 Henderson Waste Recovery Park – Temporary Transfer Station

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, and which relates to a matter to be discussed at the meeting.*

## 22. Resolution of Compliance

### RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

## 23. Closure of Meeting