



The Council of the City of Cockburn

Ordinary Council Meeting  
**Agenda Paper**

For Thursday, 10 August 2023



City of Cockburn  
PO Box 1215, Bibra Lake  
Western Australia 6965

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Coleville Crescent, Spearwood

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### **NOTICE OF MEETING**

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Thursday 10 August 2023.

The meeting is to be conducted at 7pm in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in black ink, appearing to read 'D. Arndt', is positioned above the name of the signatory.

Daniel Arndt  
**Acting Chief Executive Officer**

## The Council of the City of Cockburn

### Ordinary Council Meeting - Thursday, 10 August 2023 at 7pm

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# **The Council of the City of Cockburn**

## **Ordinary Council Meeting Thursday, 10 August 2023 at 7pm**

### **Agenda**

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**1. Declaration of Meeting**

**2. Appointment of Presiding Member (If required)**

**3. Disclaimer (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

**4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**

**5. Apologies & Leave of Absence**

**Leave of Absence**

Cr C Stone

**Apology**

Mr N Mauricio, A/Chief Financial Officer

**6. Response to Previous Public Questions Taken on Notice**

Nil

**7. Written Requests for Leave of Absence**

**7.1 Cr Michael Separovich - 14 August 2023 to 6 September 2023**

**Recommendation**

That Council approves the leave of absence request submitted by Cr Separovich from 14 August 2023 to 6 September 2023 inclusive.

**8. Public Question Time**

**9. Confirmation of Minutes**

**9.1 Minutes of the Ordinary Council Meeting - 13/7/2023**

**Recommendation**

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 13 July 2023 as a true and accurate record.

**10. Deputations**

**11. Business Left Over from Previous Meeting (if adjourned)**

Nil

**12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

**13. Decisions Made at Electors Meeting**

Nil

## 14 Reports - CEO (and Delegates)

### 14.1 Built and Natural Environment

#### 14.1.1 Initiation and Adoption of (Basic) Amendment No.162 to Town Planning Scheme No.3 - Rationalisation of Development Area 11 (Aubin Grove)

|                              |   |
|------------------------------|---|
| <b>Executive</b>             | A/Chief of Built and Natural Environment                  |
| <b>Author</b>                | Strategic Planning Officer                                |
| <b>Attachments</b>           | 1. Draft Scheme Amendment No.162 Report <a href="#">↓</a> |
| <b>Location</b>              | Aubin Grove   |
| <b>Owner</b>                 | Various   |
| <b>Applicant</b>             | City of Cockburn  |
| <b>Application Reference</b> | 109/162   |

#### RECOMMENDATION

That Council:

(1) AMENDS the City of Cockburn Town Planning Scheme No.3, pursuant to Section 75 of the *Planning and Development Act 2005*, by:

1. Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Local Centre' and/or the 'Special Use' zone, as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 11' from the 'Development' zone to a local 'Parks and Recreation', 'Lakes and Drainage', 'Local Road', 'Public Purposes (Water Corporation)' and/or 'Public Purposes (Primary School)' reservation, as depicted on the Scheme Amendment Map.
3. Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use No.30 (SU30), as follows:

| No.  | Description of Land                 | Special Use                          | Conditions           |
|------|-------------------------------------|--------------------------------------|----------------------|
| SU30 | Lot 1002 Gaebler Rd,<br>Aubin Grove | Telecommunications<br>Infrastructure | Development Approval |

4. Reducing the extent of the 'Development Area 11' (DA 11) special control area boundary, as depicted on the Scheme Amendment Map;

(2) DETERMINES that the Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it satisfies the following criteria of Part 5, Division 1, Regulation 34:

- an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land;

and REFERS the Amendment to the Western Australian Planning

Commission, pursuant to Part 5, Division1, Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, for its consideration.

- (3) REFERS the Amendment to the Environmental Protection Authority (EPA), pursuant to Section 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with Section 48A of the *Environmental Protection Act 1986* in relation to the proposed scheme amendment.
- (4) REFERS the Amendment to the Minister for Planning, pursuant to Section 83A of the *Planning and Development Act 2005*, for consideration on whether advertising is required.
- (5) Upon compliance with Sections 81, 82 and 83A of the *Planning and Development Act 2005*, DELEGATES authorisation and submission of the amendment documentation to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning.
- (6) NOTES the intention to revoke the 'following Structure Plans, pursuant to Schedule 2, Part 4, Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, upon approval of Amendment No.162:

| Structure Plan # | Address                                    | Endorsement Date | WAPC Reference     |
|------------------|--|------------------|--------------------|
| 11C              | Lot 5 Lyon Road, Aubin Grove               | 08/12/2006       | 801/2/23/0014P 7V  |
| 11D              | Lot 15 Lyon Road, Aubin Grove              | 06/01/2006       | 801/2/23/0014P 11V |
| 11E              | Lot 416 Gaebler Road, Aubin Grove          | 14/11/2005       | 801/2/23/0014P 10V |
| 11F              | Lot 416 Lyon Road, Aubin Grove             | 17/02/2005       | N/A                |
| 11H              | Lot 2,3,4 and 14 Gaebler Road, Aubin Grove | 11/07/2006       | 801/2/23/0014P 8V  |
| 11I              | Lot 204 Lyon Road, Aubin Grove             | 13/03/2008       | 801/2/23/0014P 12V |
| 11L              | Lot 10 and 11 Lyon Road, Aubin Grove       | 17/07/2009       | 837/2/23/0003P     |
| 11M              | Lyon Road, Aubin Grove                     | 14/08/2012       | SPN/0370           |
| 11N              | Lots 12 and 13 Lyon Road, Aubin Grove      | 31/03/2015       | SPN/0648           |

## Background

Structure plans are important planning instruments, regularly used to coordinate the subdivision and development of land, particularly in new, greenfield locations.

Reflective of its rapid urbanisation over the past 20+ years, the City currently has over 150 local structure plans operating within its scheme area, many of which are substantially subdivided and/or have been built out.

When the *Planning and Development (Local Planning Scheme) Regulations* were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans.

Plans approved prior to this date were automatically given a 10-year timeframe from when the regulations were adopted.

Under the State Planning Framework, once a structure plan has served its purpose (typically once all the lots have been subdivided and physically created), the zones and reserves are to be transferred into the Scheme and the Structure Plan revoked.

This process, commonly referred to as structure plan 'rationalisation', ensures the City retains appropriate planning mechanisms to guide and control future use and/or redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) into the future, consistent with community expectations.

This proposal is the second of a series of Scheme Amendments required to rationalise large portions of the City's urban areas ahead of several existing structure plans expiring upon the 10-year anniversary of the Regulations coming into effect (19 October 2025).

## Submission

N/A

## Report

The following Structure Plans have been fully implemented:

- Lot 199 Gaebler Road, Aubin Grove (11A)
- Lot 5 Lyon Road, Aubin Grove (11C)
- Lot 15 Lyon Road, Aubin Grove (11D)
- Lot 416 Gaebler Road, Aubin Grove (11E)
- Lot 416 Lyon Road, Aubin Grove (11F)
- Lot 2,3,4 and 14 Gaebler Road, Aubin Grove (11H)
- Lot 204 Lyon Road, Aubin Grove (11I)
- Lot 10 and 11 Lyon Road, Aubin Grove (11L)
- Lyon Road, Aubin Grove (11M)
- Lots 12 and 13 Lyon Road, Aubin Grove (11N).

The purpose of this amendment is simply to:

- transfer the zones and reserves shown on the local structure plans for these areas into Town Planning Scheme No.3 (TPS3)
- revoke the structure plans (with exception to 11A – Lot 199 Gaebler Road, Aubin Grove, pending finalisation of a separate ‘standard’ Scheme Amendment)
- adjust the boundary of the Development Area No.11 (DA11) special control area to match the above outcome.

### Development Area 11

Development Area 11 (DA11) was initially created when TPS3 was first gazetted in December 2002.

Its current extent is the result of three separate scheme amendments (133, 136 and 137) gazetted between November 2018 and July 2019, rationalising developed areas at its southern end (roughly between Chile Way and Rowley Road).

The special provisions for DA11 included in Table 9 of TPS3 are basic, simply reinforcing the requirement for structure plans to first be prepared to guide future subdivision and development, anticipating the development outcome will principally be for residential purposes.

As there remain portions of DA11 yet to be structure planned or developed (in particular portion of Lot 11 and Lot 74 Beenyup Road), deletion of DA11 and/or its special provisions are not proposed at this time, rather just a reduction to the extent of the DA11 special control area boundary to reflect the outcome of this proposal (and in time that of complementary standard Amendment No.163 focusing on the Local Centre area near the intersection of Lyon and Gaebler Roads).

### Local Structure Plans

The structure plans collectively identify a local road and public open space network for the area, plus a range of low-to-medium density (R20-R60) residential areas, serviced by local level commercial and community facilities.

All the proposed zonings and reserves shown on the Structure Plan maps (the subject of this proposal), directly correlate to zonings and reserves pursuant to the Scheme.

All of the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership.

Further detail on both the Development Area and various Structure Plans are included in the Draft Scheme Amendment No.162 Report (refer Attachment 1).

### Type of Amendment

This amendment is considered a ‘Basic’ Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it is an amendment to the local planning scheme involving zoning land consistent with an approved structure plan for the same land.

## Strategic Plans/Policy Implications

### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

## Budget/Financial Implications

Not applicable - the Amendment documentation has been prepared, and the proposal will be progressed by the administration under its FY24 budget allocation.

## Legal Implications

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

As of 1 August 2023, changes to the *Planning & Development Act 2005* came into force.

Newly inserted Section 83A requires all new Scheme Amendments to obtain the Minister's consent prior to advertisement, to ensure proposals that don't align with the State Planning Framework are stopped as early in the process as possible.

Whilst by virtue of their minor, administrative nature 'Basic' amendments do not require advertisement under the *Planning and Development (Local Planning Schemes) Regulations 2015*, Officers of the Department for Planning Lands and Heritage have confirmed that s.83A still applies and needs to be met.

## Community Consultation

Part 5 (Division1, Regulation 34) of the *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: basic, standard, and complex.

The changes proposed by Amendment No.162 meet the definition of a 'Basic' Scheme Amendment. Such proposals do not typically require public advertisement.

Advertising will only occur if the Minister for Planning specifically directs the City to do so (pursuant to s.83A of the *Act* and/or r.61 of the *Regulations*), or the WA Planning Commission disagrees with the City's determination of the 'type' of Amendment (i.e. that it should instead be processed as a 'standard' or 'complex' amendment, pursuant to r.59 of the *Regulations*).

**Risk Management Implications**

The officer recommendation considers the relevant planning matters associated with the proposal.

It is considered the officer recommendation is appropriate.

If the Amendment does not proceed (or is ultimately refused by the Minister for Planning):

- an opportunity will be missed to simplify the planning framework and remove additional layers of planning (structure plans) that have served their purpose
- the City will need to consider alternatives to ensure an appropriate local planning framework is in place to guide future land use and/or redevelopment proposals in the area ahead of the structure plans expiring on 19 October 2025.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Town Planning Scheme No.3  
Amendment No 162  
(Basic)

*Rationalisation of various Structure Plans  
Development Area 11 (Aubin Grove)*

**AUGUST 2023**

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.162***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Local Centre' and/or the 'Special Use' zone, as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 11' from the 'Development' zone to a local 'Parks and Recreation', 'Lakes and Drainage', 'Local Road', 'Public Purposes (Water Corporation)' and/or 'Public Purposes (Primary School)' reservation, as depicted on the Scheme Amendment Map.
3. Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use No.30 (SU30), as follows:

| No.  | Description of Land              | Special Use                       | Conditions           |
|------|----------------------------------|-----------------------------------|----------------------|
| SU30 | Lot 1002 Gaebler Rd, Aubin Grove | Telecommunications Infrastructure | Development Approval |

4. Reducing the extent of the 'Development Area 11' (DA 11) special control area boundary, as depicted on the Scheme Amendment Map;

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

| Structure Plan # | Address                           | Endorsement Date | WAPC Reference     |
|------------------|-----------------------------------|------------------|--------------------|
| 11C              | Lot 5 Lyon Road, Aubin Grove      | 08/12/2006       | 801/2/23/0014P 7V  |
| 11D              | Lot 15 Lyon Road, Aubin Grove     | 06/01/2006       | 801/2/23/0014P 11V |
| 11E              | Lot 416 Gaebler Road, Aubin Grove | 14/11/2005       | 801/2/23/0014P 10V |
| 11F              | Lot 416 Lyon Road, Aubin Grove    | 17/02/2005       | N/A                |

|     |  |            |                    |
|-----|--|------------|--------------------|
| 11H | Lot 2,3,4 and 14 Gaebler Road, Aubin Grove | 11/07/2006 | 801/2/23/0014P 8V  |
| 11I | Lot 204 Lyon Road, Aubin Grove             | 13/03/2008 | 801/2/23/0014P 12V |
| 11L | Lot 10 and 11 Lyon Road, Aubin Grove       | 17/07/2009 | 837/2/23/0003P     |
| 11M | Lyon Road, Aubin Grove                     | 14/08/2012 | SPN/0370           |
| 11N | Lots 12 and 13 Lyon Road                   | 31/3/2015  | SPN/0648           |

Upon the amendment taking effect the approved structure plans are to be revoked.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

## AMENDMENT REPORT

### 1.0 INTRODUCTION

Structure Plans No.11 A, C, D, E, F, H, I, L, M and N have all been fully implemented.

The purpose of this basic scheme amendment is to transfer the zones and reserves shown for these structure plan areas into Town Planning Scheme No.3 (TPS3), to ensure the City maintains appropriate development control once the structure plans expire on 19 October 2025.

This process is referred to as rationalisation of a structure plan.

### 2.0 BACKGROUND

Development Area 11 (DA11) was initially created when TPS3 was first gazetted in December 2002. Its current extent is the result of three separate scheme amendments (#133, #136 and #137) gazetted between November 2018 and July 2019 that rationalised developed areas at its southern end (roughly between Chile Way and Rowley Road).

DA11 currently includes eleven endorsed structure plans as per the table below.

Due to portions of Structure Plans 11A and 11G depicting zones in and around the Local Centre (at the intersection of Lyon and Gaebler Roads) that do not directly correlate with TPS3, these areas (and associated land use permissibility adjustments) form the subject of a separate 'standard' amendment that will be advertised for public comment.

| Structure Plan # | Address                                    | Endorsement Date | Type Amendment Required |
|------------------|--|------------------|-------------------------|
| 11A              | Lot 199 Gaebler Road, Aubin Grove          | 18/05/2004       | <b>Basic / Standard</b> |
| 11C              | Lot 5 Lyon Road, Aubin Grove               | 08/12/2006       | <b>Basic</b>            |
| 11D              | Lot 15 Lyon Road, Aubin Grove              | 06/01/2006       | <b>Basic</b>            |
| 11E              | Lot 416 Gaebler Road, Aubin Grove          | 14/11/2005       | <b>Basic</b>            |
| 11F              | Lot 416 Lyon Road, Aubin Grove             | 17/02/2005       | <b>Basic</b>            |
| 11G              | Lot 18 and 19 Gaebler Road, Aubin Grove    | 04/05/2009       | <b>Standard</b>         |
| 11H              | Lot 2,3,4 and 14 Gaebler Road, Aubin Grove | 11/07/2006       | <b>Basic</b>            |
| 11I              | Lot 204 Lyon Road, Aubin Grove             | 13/03/2008       | <b>Basic</b>            |
| 11L              | Lot 10 and 11 Lyon Road, Aubin Grove       | 17/07/2009       | <b>Basic</b>            |
| 11M              | Lyon Road, Aubin Grove                     | 14/08/2012       | <b>Basic</b>            |
| 11N              | Lots 12 and 13 Lyon Road, Aubin Grove      | 31/03/2015       | <b>Basic</b>            |

The extent of DA11 (thick black dotted line), this scheme amendment proposal (red solid line), and the relevant Structure Plans are depicted on **Figures 1 and 2**:





Figure 2 – Aerial Photograph showing extent of completed subdivision and development

The three parcels of land outlined in yellow on Figure 2, form the subject of the separate complimentary 'standard' Scheme Amendment (#163).

The portion of Lot 11 (#252) and Lot 74 (#268) Beenyup Road outlined in blue on Figure 2, form the subject of a structure plan currently with the Western Australian Planning Commission (WAPC) for determination (on advice from Environmental Agencies). Until such time as this is approved and fully developed, DA11 and its associated special provisions need to be retained.

Each of the relevant structure plans include a number of Local Development Plans (LDPs). This amendment has no effect on the operation of those instruments which will remain in effect until they expire on (or after) 19 October 2025.

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This amendment is considered a 'basic' amendment, which Regulation 34 describes as any of the following amendments to a local planning scheme:

- a) *an amendment to correct an administrative error;*
- b) *an amendment to the scheme so that it is consistent with the model provisions in Schedule 1 or with another provision of the local planning scheme;*
- c) *an amendment to the scheme text to delete provisions that have been superseded by the deemed provisions in Schedule 2;*
- d) *an amendment to the scheme so that it is consistent with any other Act that applies to the scheme or the scheme area;*
- e) *an amendment to the scheme so that it is consistent with a State planning policy;*
- f) *an amendment to the scheme map to include a boundary to show the land covered by an improvement scheme or a planning control area;*
- g) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme currently includes zones of all the types that are outlined in the plan;*
- h) *an amendment that results from a consolidation of the scheme in accordance with section 92(1) of the Act;*

- i) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area if the amendment will have minimal effect on the scheme or landowners in the scheme area.*

This proposed amendment satisfies *part (g)* of the above criteria.

Specifically, it is an amendment to the local planning scheme map that involves zoning land consistent with an approved structure plan for the same land.

#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

Aside from highly constrained environmental areas (already in public ownership), and the unapproved structure plan area for Lots 11 and Lot 74 Beenyup Road, the entirety of DA11 is identified in the South Metropolitan Peel Sub-Regional Planning Framework and zoned 'Urban' under the Metropolitan Region Scheme.

##### 4.2 City of Cockburn Local Planning Framework

Under TPS3, the area is zoned 'Development' and identified on the Scheme Map and in Table 9 of the Scheme Text as Development Area 11 (DA11).

The purpose of the 'Development' zone is to trigger the requirement for a Structure Plan to guide further subdivision and/or development.

Table 9 allows specific 'provisions' to then be applied to defined Development Areas, to inform the subsequent structure planning and subdivision processes. For DA 11 it includes the following:

| TABLE 9 – DEVELOPMENT AREAS |                                  |  |
|-----------------------------|----------------------------------|--|
| REF. NO.                    | AREA                             | PROVISIONS   |
| DA 11                       | BEELIAR<br>(DEVELOPMENT<br>ZONE) | <ol style="list-style-type: none"> <li>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions.</li> <li>2. To provide for Residential development</li> </ol> |

#### 5.0 PROPOSAL

Subdivision and development of substantive portions of DA 11 are now complete, meaning that most structure plans in this area have served their purpose and are no longer required.

This amendment therefore seeks to remove these areas from DA11 and transfer the structure plans identified zonings and reservations for the land into the Scheme, ahead of the structure plans expiring on 19 October 2025.

**Development Area 11:**

As there remain portions of DA11 yet to be structure planned or developed (in particular, portions of Lot 11 and Lot 74 Beenyup Road), deletion of DA11 and/or its special provisions are not proposed at this time, rather just a reduction to the extent of the DA11 special control area boundary to reflect the outcome of this proposal (and in time that of the complimentary 'standard' scheme amendment #163).

**Local Structure Plans (LSP):**

Details on each Structure Plan (including the LSP map, an aerial of the area, and a location map) are provided in this section to demonstrate our reasoning for rationalisation.

Unless otherwise stated, all the approved Structure Plan designations directly correlate to zonings and reserves pursuant to the Scheme. All the public roads have been constructed, and all other public reserves embellished to the required standard and transferred into either public or utility operator ownership, in accordance with the applicable subdivision approvals.

**Lot 199 Gaebler Road, Aubin Grove (11A) – 'The Sanctuary' Estate**

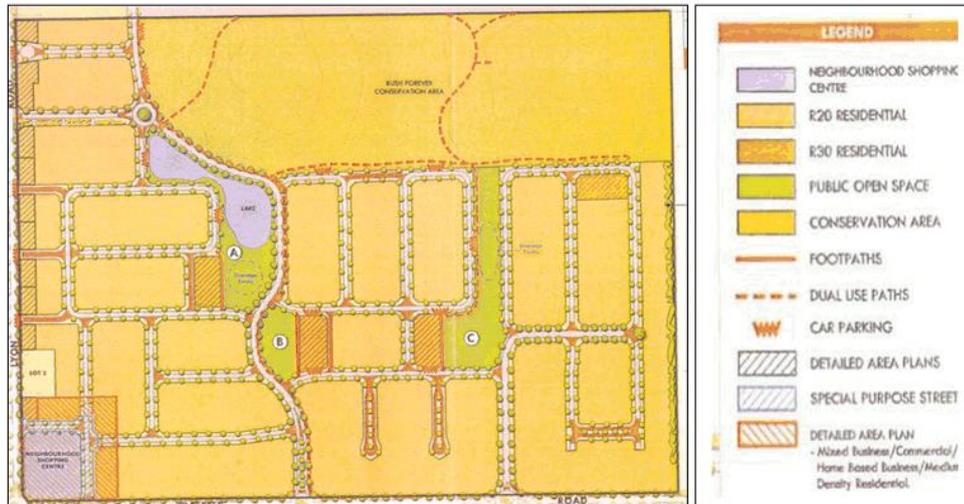
Located midway along the eastern boundary of DA11, this Structure Plan identifies a comprehensive local road and public open space (POS) network (inclusive of key connections back to a large conservation reserve), servicing primarily low residential density (R20) housing.

Pockets of medium density (R30) housing are located in high amenity locations that have a direct relationship to either POS or the Neighbourhood Shopping Centre (located at the intersection of Gaebler and Lyon Roads).

This amendment proposes to rationalise all of Structure Plan 11A into the Scheme, except for the Neighbourhood Shopping Centre and the strip of lots immediately surrounding it, for which approved Local Development Plans allow a limited range of complimentary commercial uses, more commensurate with the Scheme's current 'Mixed Use' zone.

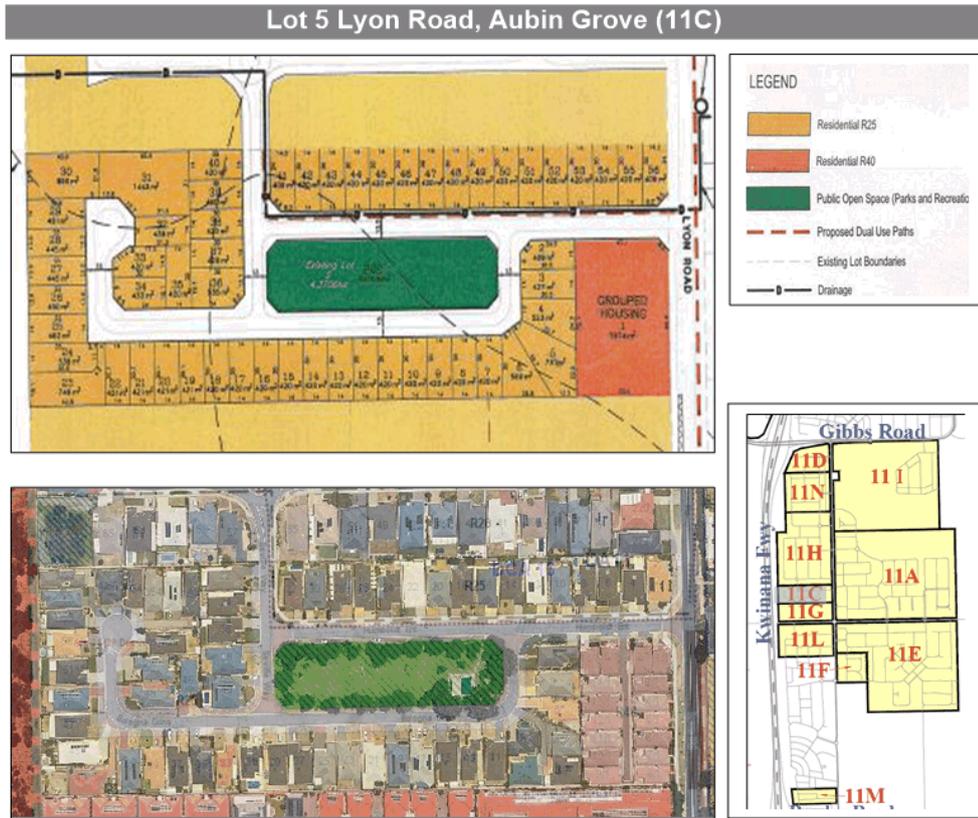
Rationalisation of this area will occur via a separate 'standard' scheme amendment (Amendment #163) that will be advertised for public comment. As standard amendments involve a longer statutory process, revocation of this Structure Plan will be sought through that proposal.

All other land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix A**.



Area excluded  
(refer Amendment No.163)

- Lot 1, 1/14 Mapleton Avenue
- Lot 1, 1/5 Talisker Gate
- Lot 399 (#8) Talisker Gate
- Lot 398 (#6) Talisker Gate
- Lot 397 (#4) Talisker Gate
- Lot 396 (#2) Talisker Gate
- Lot 409 (#24) Cathedral Link
- Lot 445 (#23) Cathedral Link
- Lot 470 (#17) Mapleton Avenue



Located midway along the western boundary of DA11, between the Kwinana Freeway and Lyon Road, this structure plan identifies a local road and drainage network and low density (R25) housing around a central POS reserve (Bologna Park).

A medium density (R40) grouped housing site is located adjacent the bus route that runs along Lyon Road.

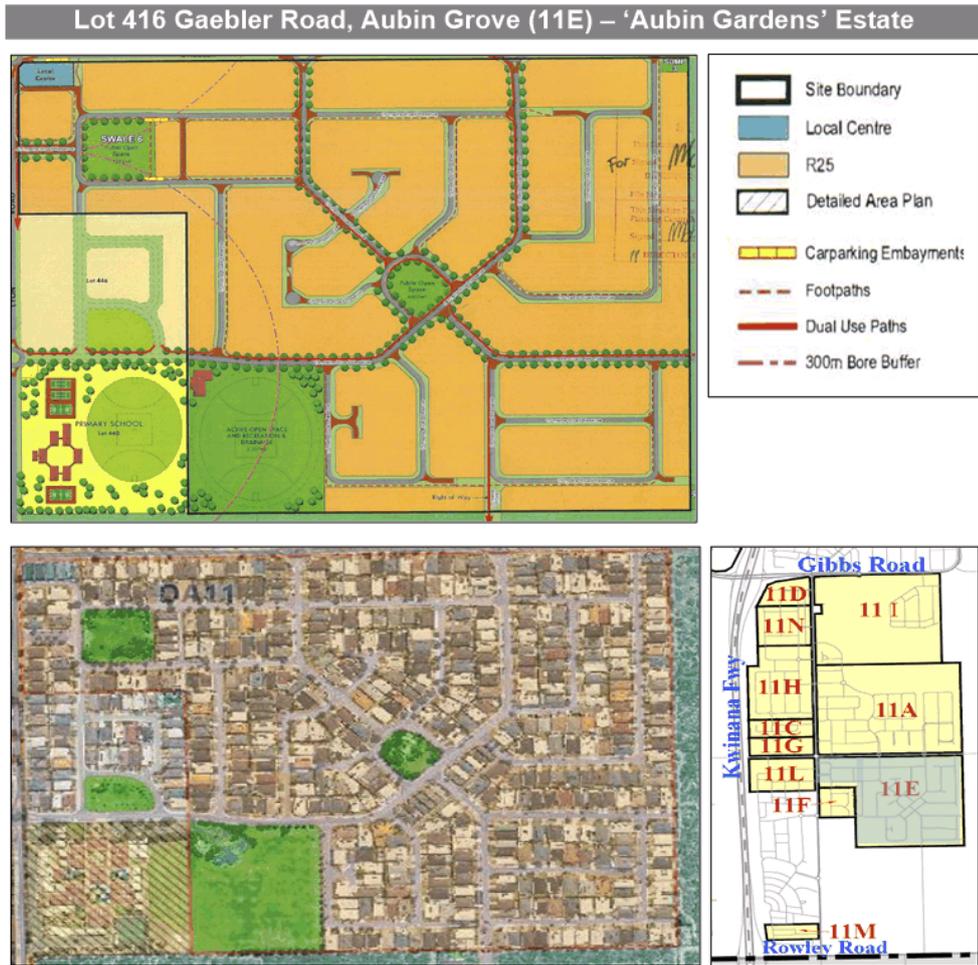
All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan's map shown in **Appendix B**.



Located in the northwest corner of DA11, adjacent Gibbs Road and the Kwinana Freeway, this Structure Plan identifies a local road network servicing a range of low-to-medium residential density (R20 to R30) housing, around a centralised public open space reserve (Observatory Park).

Four medium density (R40) grouped housing sites included, one directly adjacent the northern boundary of the POS and three opposite the Harvest Lakes Neighbourhood Centre adjacent the bus route that runs along Gibbs Road.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan's map shown in **Appendix C**.

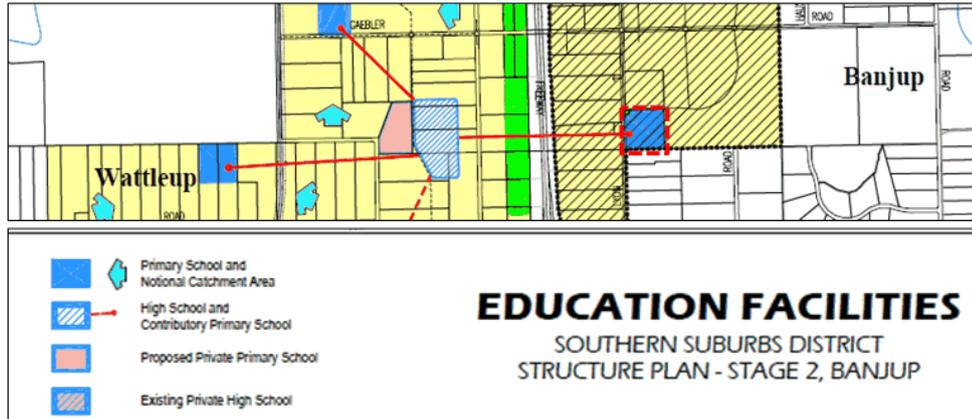


Located in the southeast corner of DA11, this Structure Plan identifies a comprehensive local road and public open space network (inclusive of the Aubin Grove Sport and Community Facility), and a Local Centre (at the intersection of Camden Boulevard and Lyon Road), servicing low density (R25) residential housing.

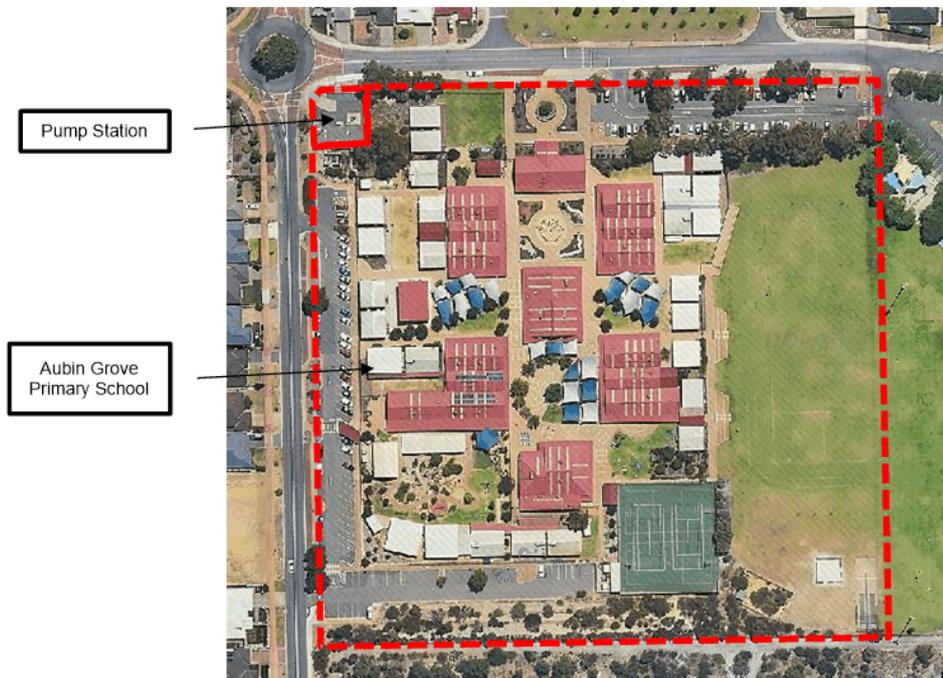
Whilst the structure plan includes differences to the Scheme Land Use Table for lots within the Local Centre zone, and a modification to the R25 average lot size requirement (for subdivision), given the developable landholdings have now been fully subdivided and developed (for residential purposes), these aspects of the structure plan are redundant and can fall away.

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix D**.

In addition, as reflected on the face of the Structure Plan map (and consistent with the Southern Suburbs District Structure Plan – Stage 2 – Banjup 2003), Lot 3000 (#85) Camden Boulevard has been developed as the Aubin Grove Primary School. This amendment therefore proposes a ‘Local Reserve – Public Purpose (Primary School)’ reservation to reflect this outcome.



Similarly, a ‘Local Reserve – Public Purpose (Water Corporation)’ reservation is proposed for the Water Corporation owned pump station site (Lot 628 Lyon Road) nestled in the northwest corner of the school site.





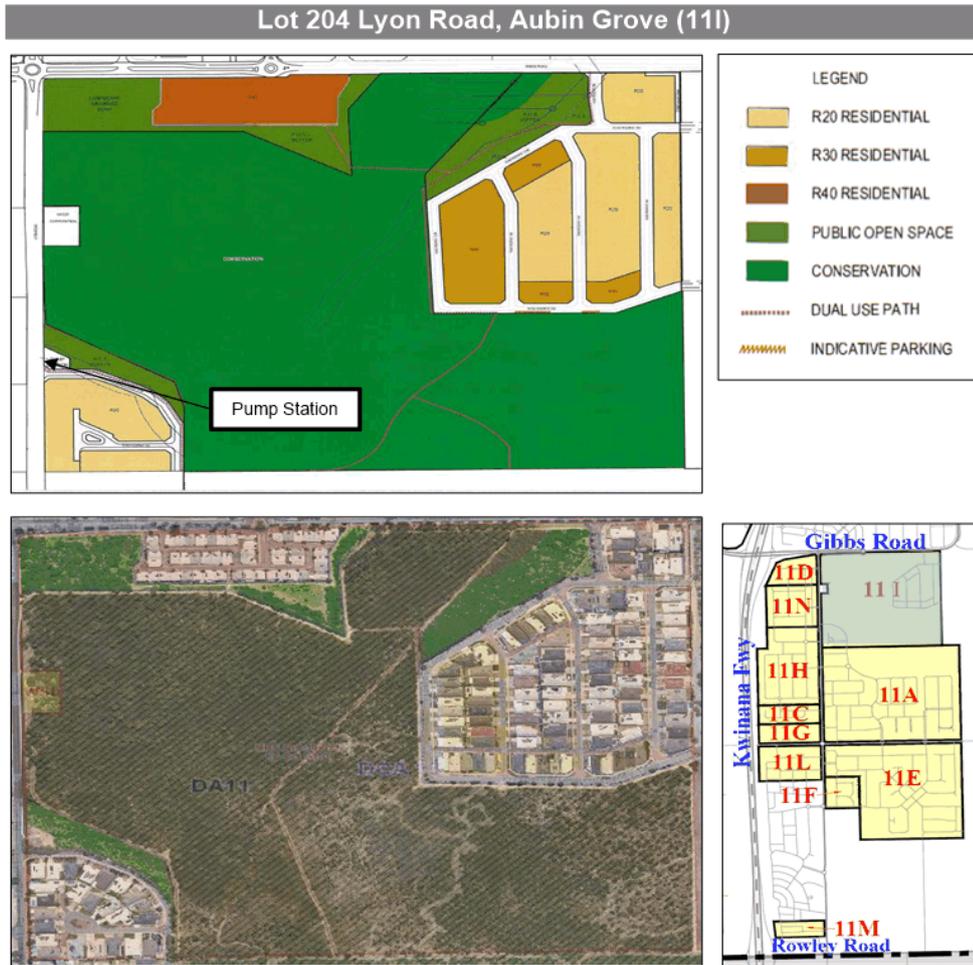
Located at the southern end of the main residual portion of DA11 along the eastern edge of Lyon Road, this Structure Plan identifies a local road network servicing low density (R20) housing focussed around a surrounding a southern POS reserve (Bologna Park).

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix E**.



Located midway along the western boundary of DA11, between the Kwinana Freeway and Lyon Roads, this structure plan identifies a local road and drainage network principally servicing low density (R20) housing, with medium density (R30 and R40) housing immediately surrounding a northerly centralised POS reserve (Bologna Park).

All this land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix F**.

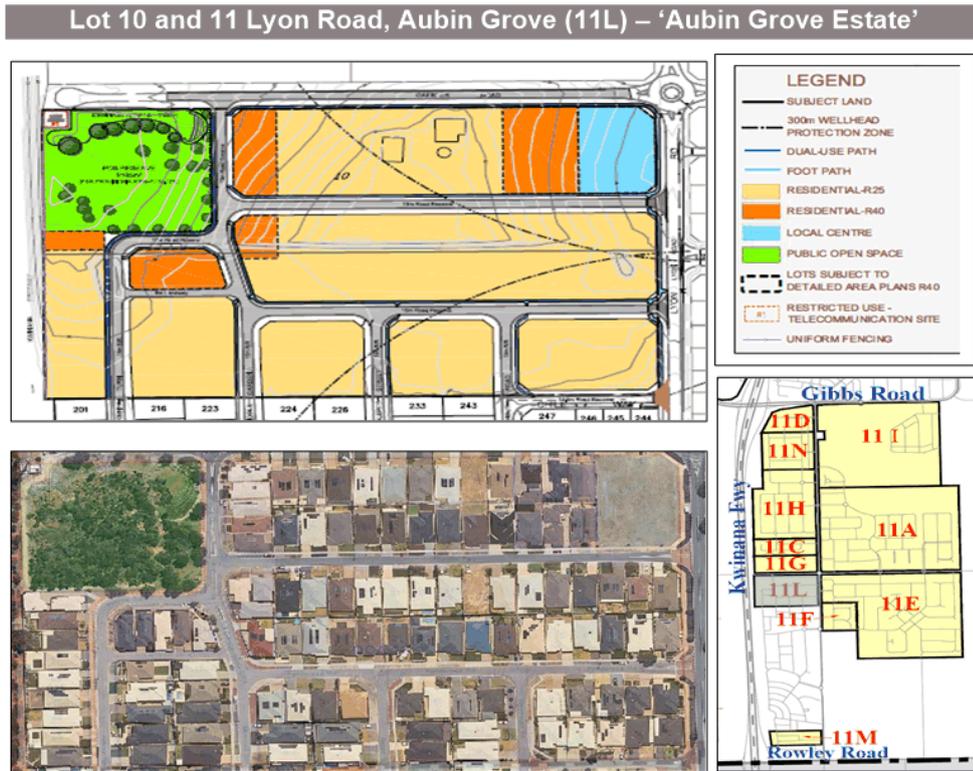


Located in the northeast corner of DA11 adjacent Gibbs and Lyon Roads, this structure plan identifies a local road and public open space network servicing low-to-medium density (R20, R30 and R40) housing in three distinct precincts around an expansive Conservation Reserve (Banksia Eucalypt Woodland Park).

The pockets of medium density (R30 and R40) housing are located in areas of high amenity either directly opposite or adjacent the conservation reserve and/or the bus route along Gibbs Road.

As marked on the face of the Structure Plan map, the site on the corner of Lyon Road and Aubin Grove Link (Reserve #50596) has been developed as a pump station and is under the management of the Water Corporation. A 'Local Reserve – Public Purpose (Water Corporation)' reservation is proposed for this land.

All this land is therefore proposed to be rezoned and reclassified from the 'Development' zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix G**.



Located at the southern end of the main residual portion of DA11, between Kwinana Freeway and Lyon Road, this structure plan identifies a local road network servicing primarily low density (R25) housing.

Pockets of medium density (R40) housing are located immediately surrounding a POS reserve (Monticola Park) located in the northwest corner of the site, and adjacent an expanded Local Centre at the intersection of Gaebler and Lyon Roads.

Nestled into the northwest corner of the POS reserve is a 'Restricted Use' site accommodating telecommunications infrastructure. Under Town Planning Scheme No.3, a Restricted Use is *"the only use or uses that are permitted on a specific portion of land and other uses that would otherwise be permissible in the zone are not permitted"*. Therefore, to accommodate a 'Restricted Use' would require an underlying zone to be applied.

To avoid any unintended consequences of doing so, in this instance a 'Special Use' zone (typically applied to special categories of land use that do not sit comfortably within any other Scheme zone) is proposed, as the best match or reflection of the intended structure plan outcome.

All other land is proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix H**.

Lyon Road, Aubin Grove (11M)



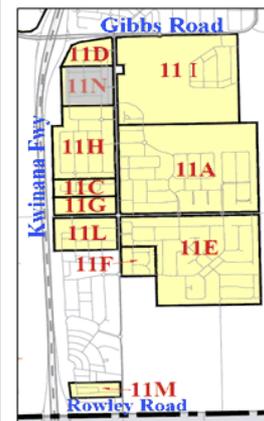
Located at the southern extreme of DA 11, between the Kwinana Freeway and Lyon Road, this Structure Plan identifies a local road network servicing a range of low-to-medium density (R25, R30, R40 and R60) housing.

The higher densities involve either grouped housing and/or laneway lot product in high amenity locations adjacent to either the POS reserve in the northeast corner of the site (expansion of Colorado Park) and/or the expanded Local Centre located at the intersection of Birch and Lyon Roads.

Of note, Clause 4.8.3 of TPS3 sets R60 as the default residential density code for residential development on non-residential zone land (where permitted, such as in Local Centre zones). Hence, there is no need to propose a dual zoning of the approved 'Local Centre/R60' site.

All this land is therefore proposed to be rezoned and/or reclassified from the 'Development' zone to the correlating zones and/or reserves identified on the Structure Plan map shown in **Appendix I**.

Lots 12 and 13 Lyon Road, Aubin Grove (11N) – ‘Aubin Rise’ Estate



Located towards the northwest corner of DA11, between the Kwinana Freeway and Lyon Road, this Structure Plan identifies a local network servicing a range of medium density (R30, R40 and R60) housing around a central POS reserve (Bondi Park).

The higher densities are generally located in high amenity locations opposite or adjacent the POS, or adjacent the bus route along Lyon Road. Whilst all the lots have been subdivided, there remain a small number of lots yet to be developed with housing.

All this land is proposed to be rezoned and/or reclassified from the ‘Development’ zone to the correlating zones and reserves identified on the Structure Plan map shown in **Appendix J**.

## 6.0 CONCLUSION

For the following reasons, it is now an appropriate time for the structure plans listed above (except Structure Plan 11A) to be revoked, and its zones and reserves rationalised into the Scheme:

- all public reserves (including local roads, drainage, public open space and public purposes) have been suitably constructed/embellished and transferred into public or utility provider ownership; and
- all zoned land on the endorsed structure plans have been substantially subdivided and/or developed for private commercial and/or residential purposes.

Recognising these zones and reserves within Scheme will:

- avoid the future need to seek WAPC approval to extend the approval period of the existing structure plans; and
- remove a redundant layer of planning control; whilst still
- ensuring the City maintains appropriate mechanisms to guide and control future redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply), consistent with current community expectations.

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

***City of Cockburn***  
***Town Planning Scheme No.3***  
***Amendment No.162***

RESOLVED that the Council, in pursuance of Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R25)', 'Residential (R30)', 'Residential (R40)', 'Residential (R60)', 'Local Centre' and/or the 'Special Use' zone, as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 11' from the 'Development' zone to a local 'Parks and Recreation', 'Lakes and Drainage', 'Local Road', 'Public Purposes (Water Corporation)' and/or 'Public Purposes (Primary School)' reservation, as depicted on the Scheme Amendment Map.
3. Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use 30 (SU30), as follows:

| No.  | Description of Land              | Special Use                       | Conditions           |
|------|----------------------------------|-----------------------------------|----------------------|
| SU30 | Lot 1002 Gaebler Rd, Aubin Grove | Telecommunications Infrastructure | Development Approval |

4. Reducing the extent of the 'Development Area 11' (DA 11) special control area boundary, as depicted on the Scheme Amendment Map;

The Amendment is 'basic' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- It is an amendment to the local planning scheme that involves zoning land consistent with an approved structure plan for the same land.

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plan(s):

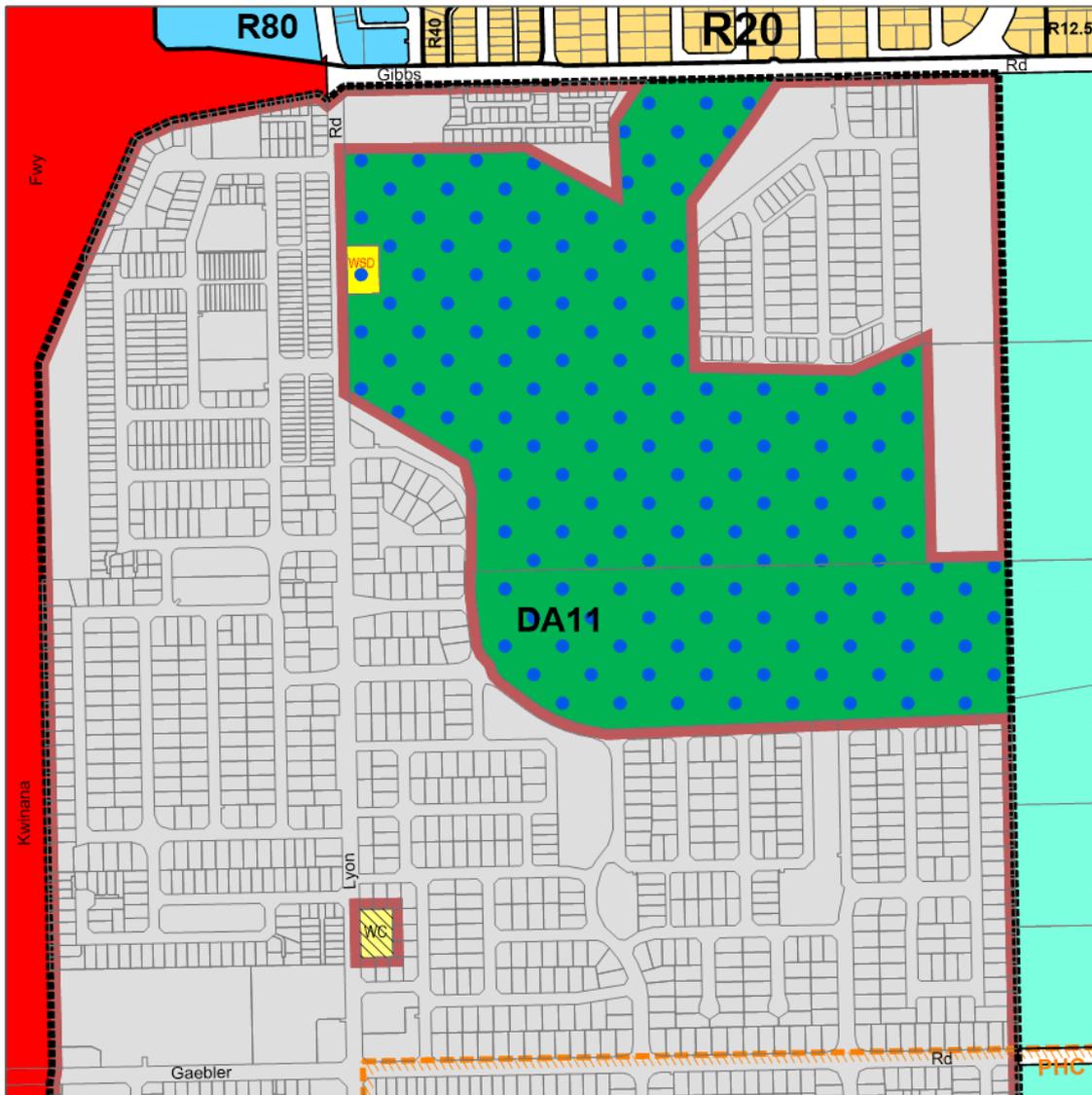
| Structure Plan # | Address                           | Endorsement Date | WAPC Reference     |
|------------------|-----------------------------------|------------------|--------------------|
| 11C              | Lot 5 Lyon Road, Aubin Grove      | 08/12/2006       | 801/2/23/0014P 7V  |
| 11D              | Lot 15 Lyon Road, Aubin Grove     | 06/01/2006       | 801/2/23/0014P 11V |
| 11E              | Lot 416 Gaebler Road, Aubin Grove | 14/11/2005       | 801/2/23/0014P 10V |

|     |  |            |                    |
|-----|--|------------|--------------------|
| 11F | Lot 416 Lyon Road, Aubin Grove             | 17/02/2005 | N/A                |
| 11H | Lot 2,3,4 and 14 Gaebler Road, Aubin Grove | 11/07/2006 | 801/2/23/0014P 8V  |
| 11I | Lot 204 Lyon Road, Aubin Grove             | 13/03/2008 | 801/2/23/0014P 12V |
| 11L | Lot 10 and 11 Lyon Road, Aubin Grove       | 17/07/2009 | 837/2/23/0003P     |
| 11M | Lyon Road, Aubin Grove                     | 14/08/2012 | SPN/0370           |
| 11N | Lots 12 and 13 Lyon Road                   | 31/3/2015  | SPN/0648           |

Upon the amendment taking effect the approved structure plans are to be revoked.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER



**Current Scheme Map**  
1 of 2

**GENERAL**

**R20** Residential Density Codes

**SPECIAL CONTROL AREAS:**

**DA11** Development Areas

**PHC** Peel-Harvey Coastal Plain Catchment Area

**REGION RESERVES**

**Green** Parks & Recreation

**Blue dots** Water Catchments

**Red** Primary Regional Roads

**Yellow hatched** Public Purposes  
DENOTED AS FOLLOWS:  
WSD - Water Authority of WA

**LOCAL RESERVES**

**White outline** Local Road

**Yellow hatched** Public Purposes  
DENOTED AS FOLLOWS:  
WC - Water Corporation

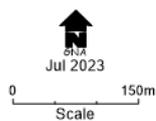
**ZONES**

**Yellow** Residential

**Blue** Local Centre

**Red outline** Development

**Cyan** Resource



**Amendment No.162**  
**Town Planning Scheme No.3**



**Scheme Amendment Map**  
1 of 2

**GENERAL**

**R20** Residential Density Codes

SPECIAL CONTROL AREAS:

**DA11** Development Areas

**LOCAL RESERVES**

Parks & Recreation

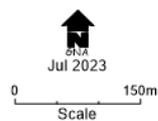
Lakes & Drainage

Local Road

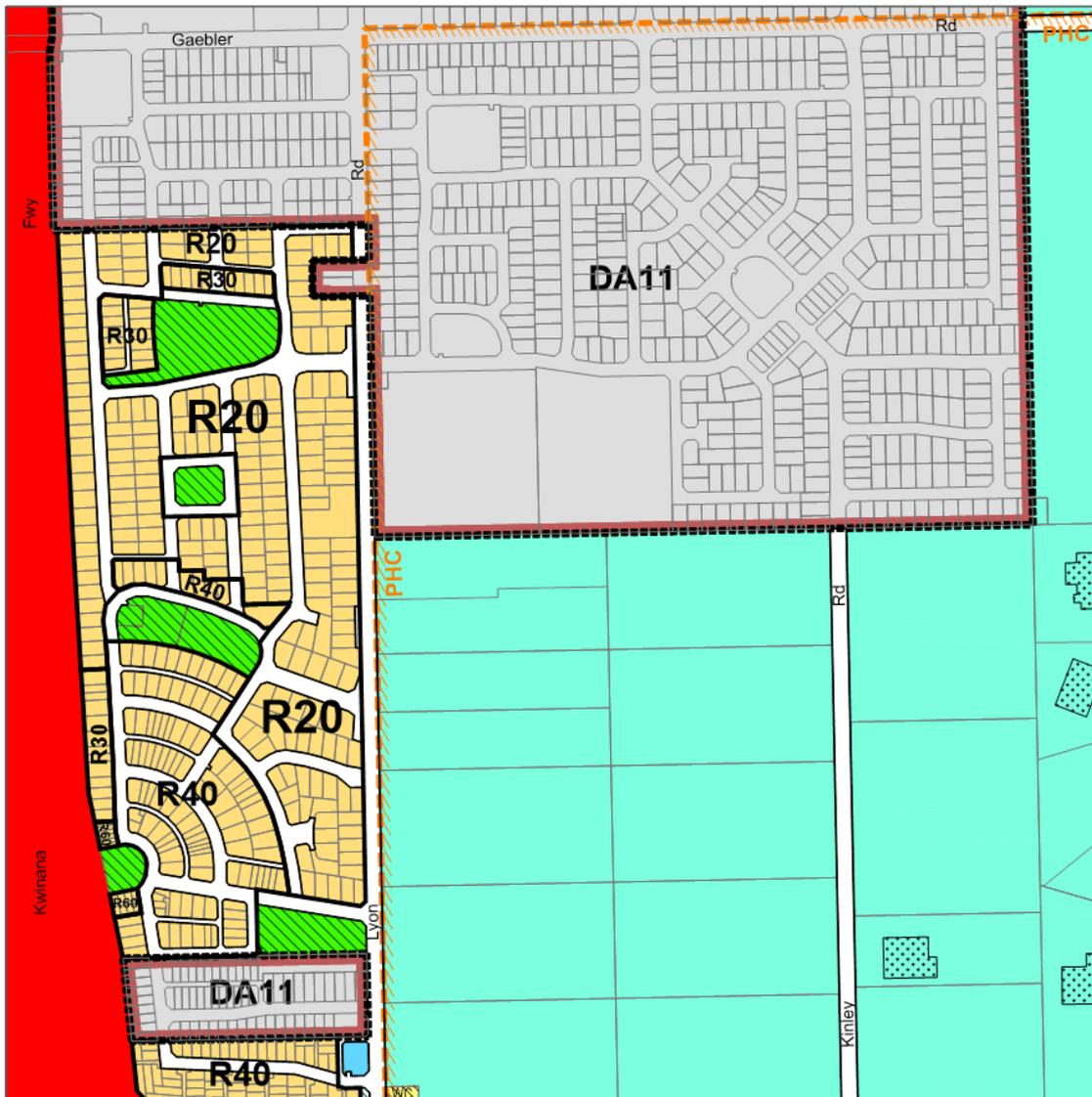
Public Purposes  
DENOTED AS FOLLOWS:  
WC - Water Corporation

**ZONES**

Residential



**Amendment No.162**  
**Town Planning Scheme No.3**



**Current Scheme Map**  
2 of 2

**GENERAL**

- Residential Density Codes
- Building Envelope
- SPECIAL CONTROL AREAS:**
- Development Areas
- Peel-Harvey Coastal Plain Catchment Area

**REGION RESERVES**

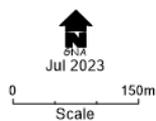
- Primary Regional Roads

**LOCAL RESERVES**

- Parks & Recreation
- Lakes & Drainage
- Local Road
- Public Purposes  
DENOTED AS FOLLOWS:  
WC - Water Corporation

**ZONES**

- Residential
- Local Centre
- Development
- Resource



**Amendment No.162**  
Town Planning Scheme No.3



**Scheme Amendment Map**  
2 of 2

**GENERAL**

**R20** Residential Density Codes

**SPECIAL CONTROL AREAS:**

**DA11** Development Areas

**LOCAL RESERVES**

Parks & Recreation

Lakes & Drainage

Local Road

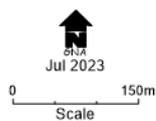
Public Purposes  
DENOTED AS FOLLOWS:  
PS - Primary School  
WC - Water Corporation

**ZONES**

Residential

Local Centre

Special Use



**Amendment No.162**  
**Town Planning Scheme No.3**

This Basic Amendment was adopted and is recommended for approval by resolution of the City of Cockburn at the Ordinary Meeting of the Council held on the \_\_\_\_ day of \_\_\_\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

DATE \_\_\_\_\_

APPROVAL GRANTED

\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_

APPENDIX A

LOCAL STRUCTURE

**PUBLIC OPEN SPACE SCHEDULE - LOT 199 GAEBLER ROAD, BANBUR**

|   |             |
|---|-------------|
| 4B.2.1  | 48.24       |
| 25% Bush Forever  | 12.16       |
| Total of Balance Development Area   | 36.08       |
| Minim Neighbourhood Centre  | 0.56        |
| Net Subdivisional Area  | 35.52       |
| Required POS Provision @ 7%   | 2.49        |
| <b>PROVIDED POS PROVISION (AS PER COUNCIL ADOPTED LOCAL STRUCTURE PLAN)</b> | <b>2.49</b> |

| Area         | Total Park Area | Drainage/Water Area | Area Credited (50% of Wet Area & Balances) |
|--------------|-----------------|---------------------|--|
| Park A       | 1.4327          | 0.2045              | 1.0510                                     |
| Park B       | 0.3693          | 0.5612 (Lake)       | 0.9305                                     |
| Park C       | 1.1342          | 0.1305              | 1.0037                                     |
| <b>Total</b> | <b>2.9362</b>   | <b>0.8962</b>       | <b>2.5156</b>                              |

**NB:** - Wet Area credited @ 50% credit = 0.4481 ha, representing 15.17% of the total POS provided (i.e., is below 20% cap specified by Council Policy A/D 2B and Liveable Neighbourhoods)

**Total POS Provision = 2.49% of Balance Development Area (supplies of 0.0256 ha over 7.03%)**

**STRUCTURE PLAN**

This Structure Plan was adopted by Council on 20/14/2024

Signed: \_\_\_\_\_

DIRECTOR OF PLANNING & DEVELOPMENT

File No: 9454

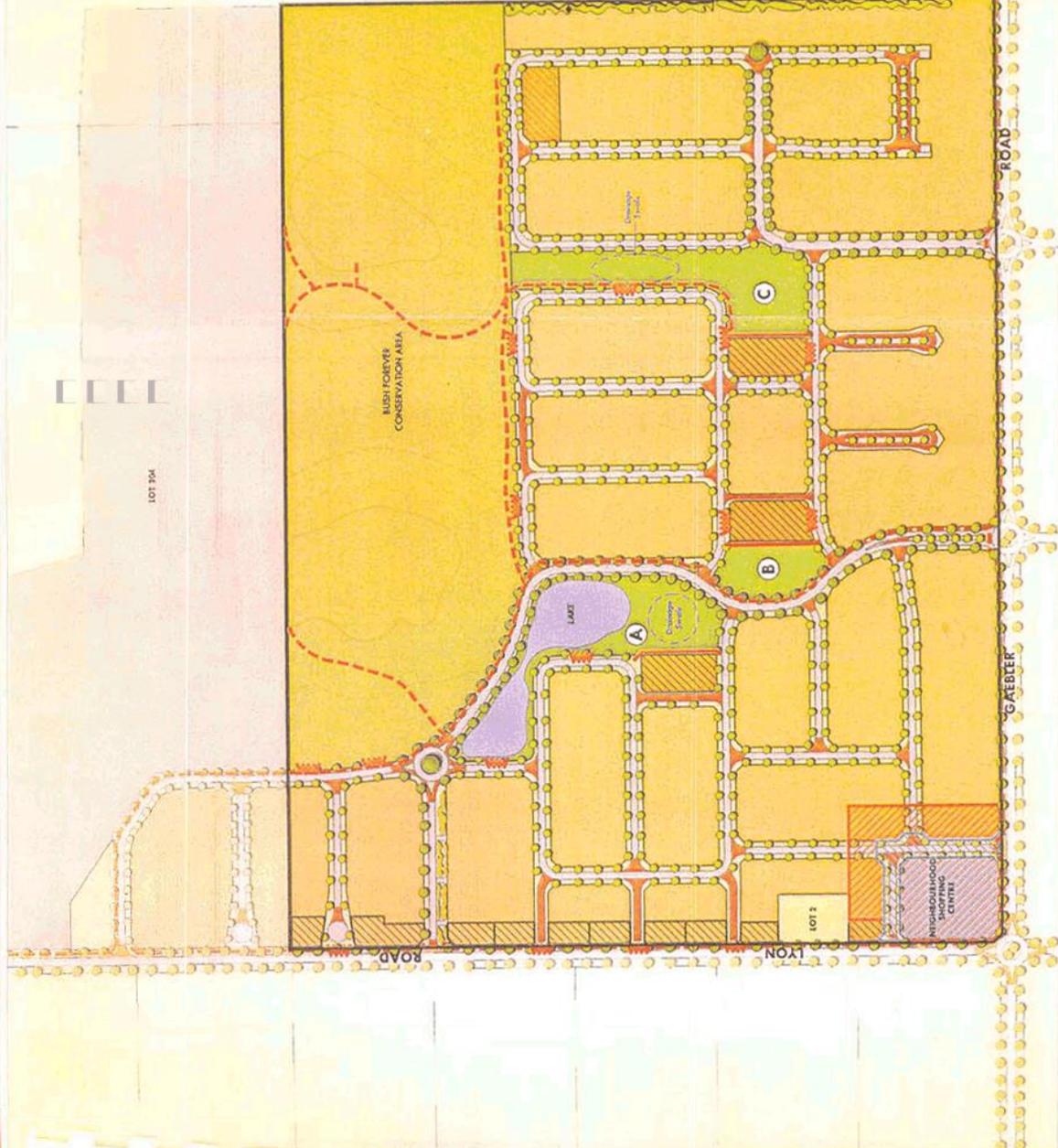
LANDSCAPE ARCHITECTURE TREATMENT TO BE DETERMINED IN CONSULTATION WITH THE CITY AS ENDORSED BY THE WESTERN AUSTRALIAN OF CONSERVATION COMMISSION on 18/05/2004.

Signed: \_\_\_\_\_

DIRECTOR OF PLANNING & DEVELOPMENT

**LEGEND**

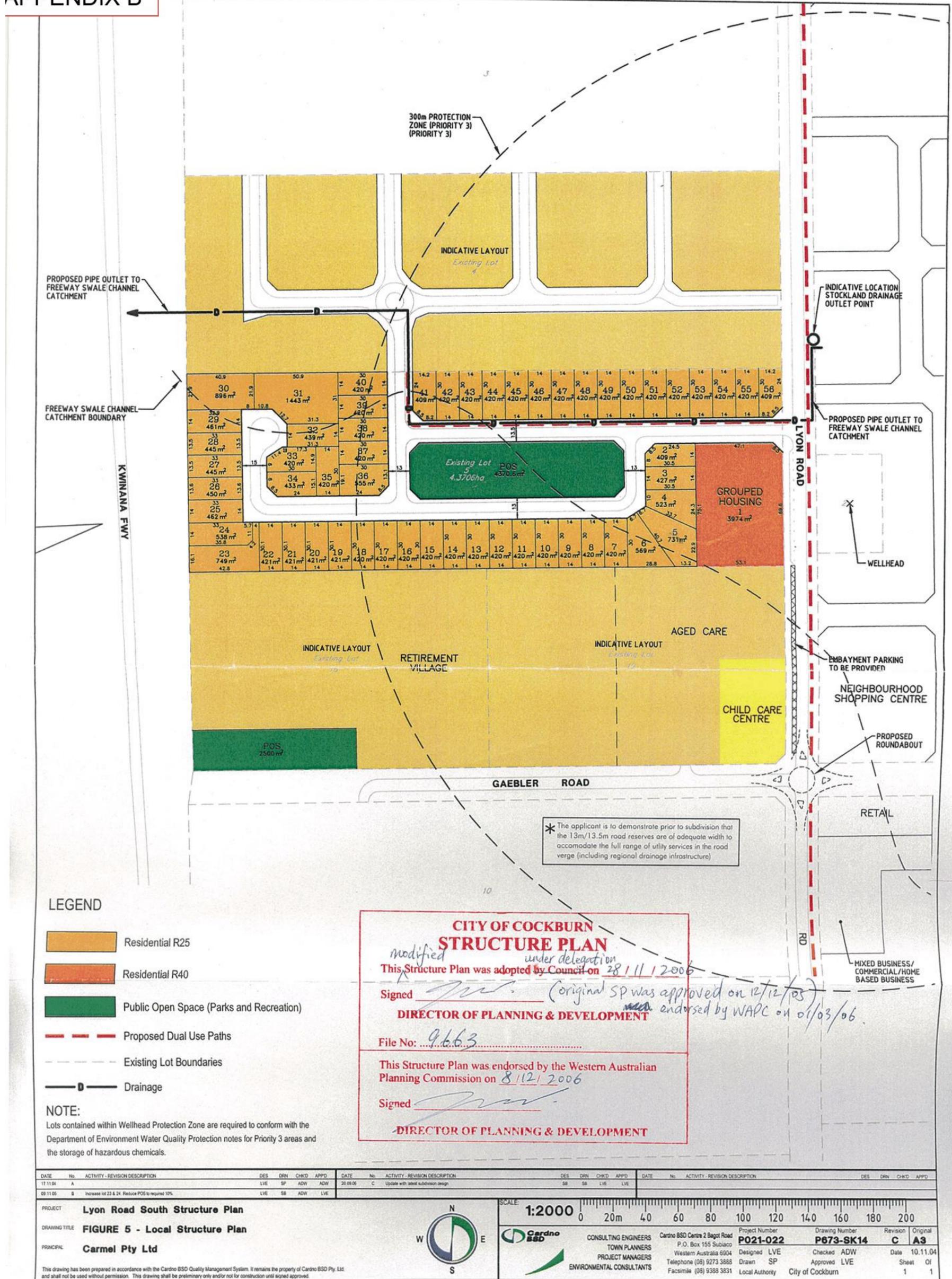
- MEGACOURT SHOPPING CENTRE
- R20 RESIDENTIAL
- R30 RESIDENTIAL
- PUBLIC OPEN SPACE
- CONSERVATION AREA
- FOOTPATHS
- DUAL USE PATHS
- CAR PARKING
- DETAILED AREA PLANS
- SPECIAL PURPOSE STREETS
- DETAILED AREA PLAN - Mixed Business/Commercial/ Home Based Business/Neighbourhood Residential



**LOCAL STRUCTURE PLAN**  
**Lot 199, Gaebler Road, AUBIN GROVE**

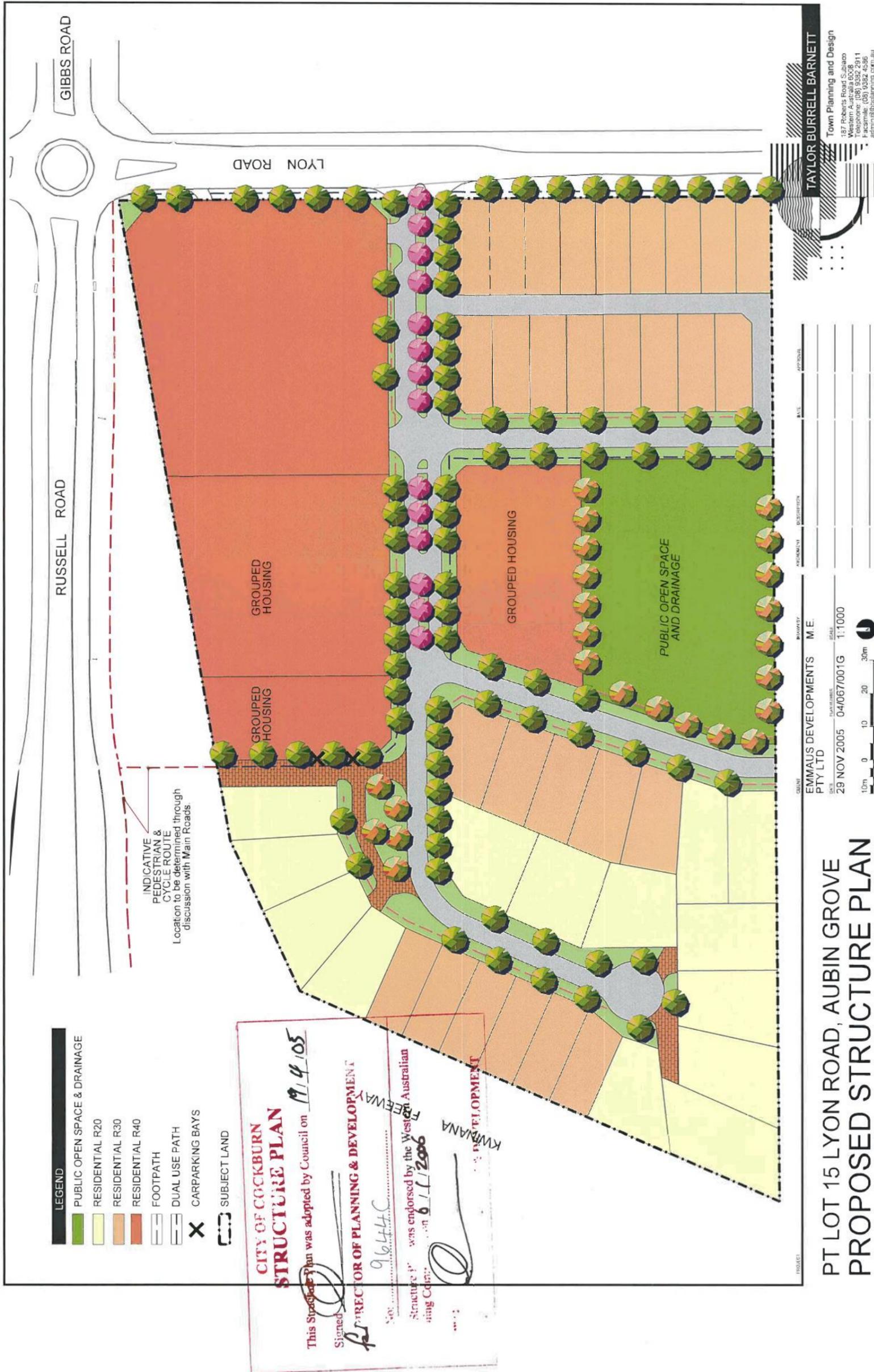
DATE: 16/11/2003  
SCALE: 1:500 @ A3  
DPS  
FIGURE 4

APPENDIX B



APPENDIX C

11D





# APPENDIX E

**CITY OF COCKBURN  
STRUCTURE PLAN**

This Structure Plan was adopted by Council on 18/11/2023

Signed: *[Signature]*  
DIRECTOR OF PLANNING & DEVELOPMENT

File No: 9645E

This Structure Plan was endorsed by the Western Australian Planning Commission on 17/12/2023

Signed: *[Signature]*  
DIRECTOR OF PLANNING & DEVELOPMENT

416



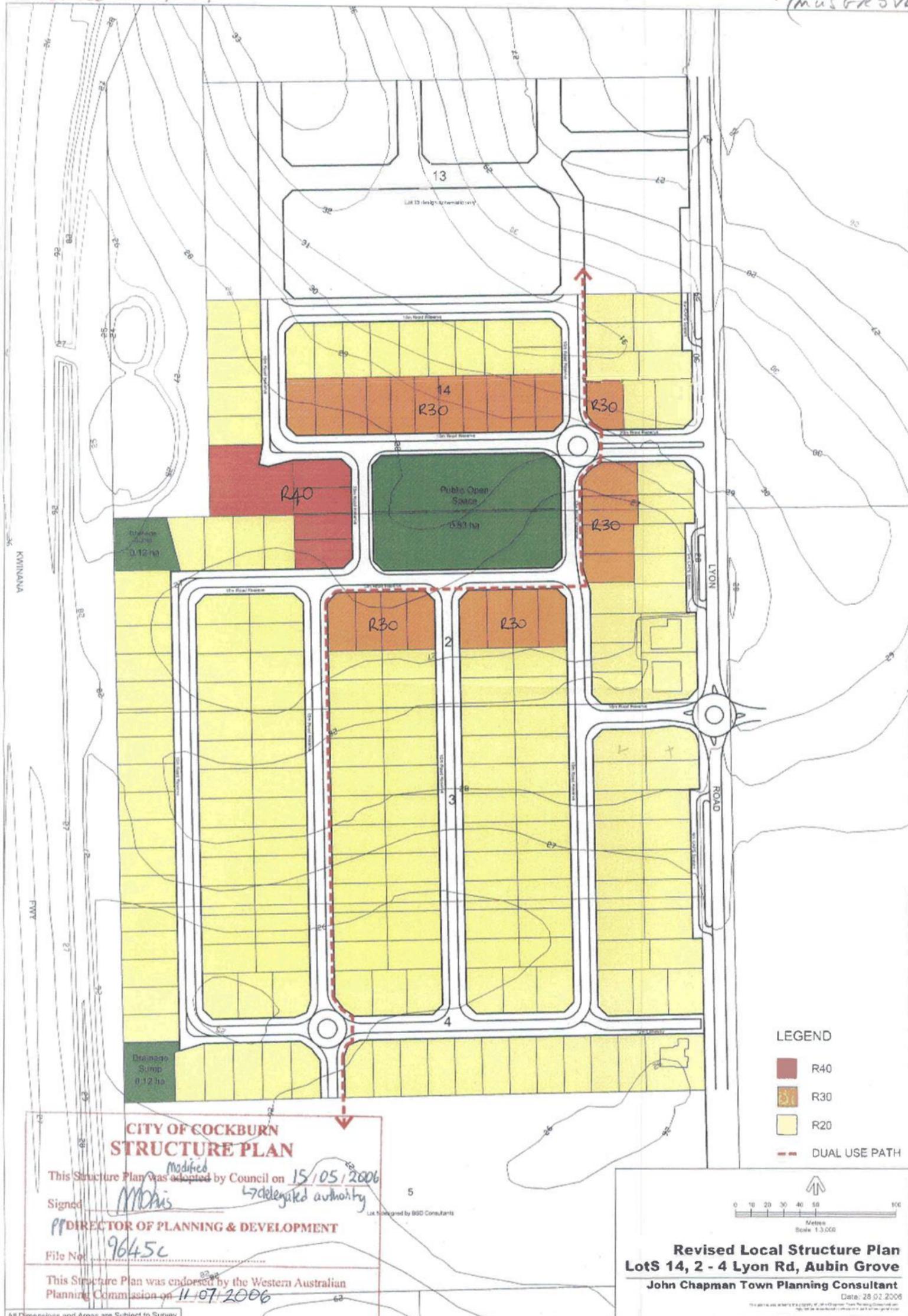
### LEGEND

- STRUCTURE PLAN BOUNDARY
- R20 RESIDENTIAL
- PUBLIC OPEN SPACE
- DRAINAGE
- FOOTPATH
- DUAL USE PATH
- BUS ROUTE

APPENDIX F

Revised 15/05/2006

08/06343  
(MUSGRAVE)



**CITY OF COCKBURN  
STRUCTURE PLAN**

This Structure Plan was adopted by Council on *Modified* 15/05/2006  
 Signed *M. Davis* *delegated authority*  
 PP DIRECTOR OF PLANNING & DEVELOPMENT  
 File No: *9645c*

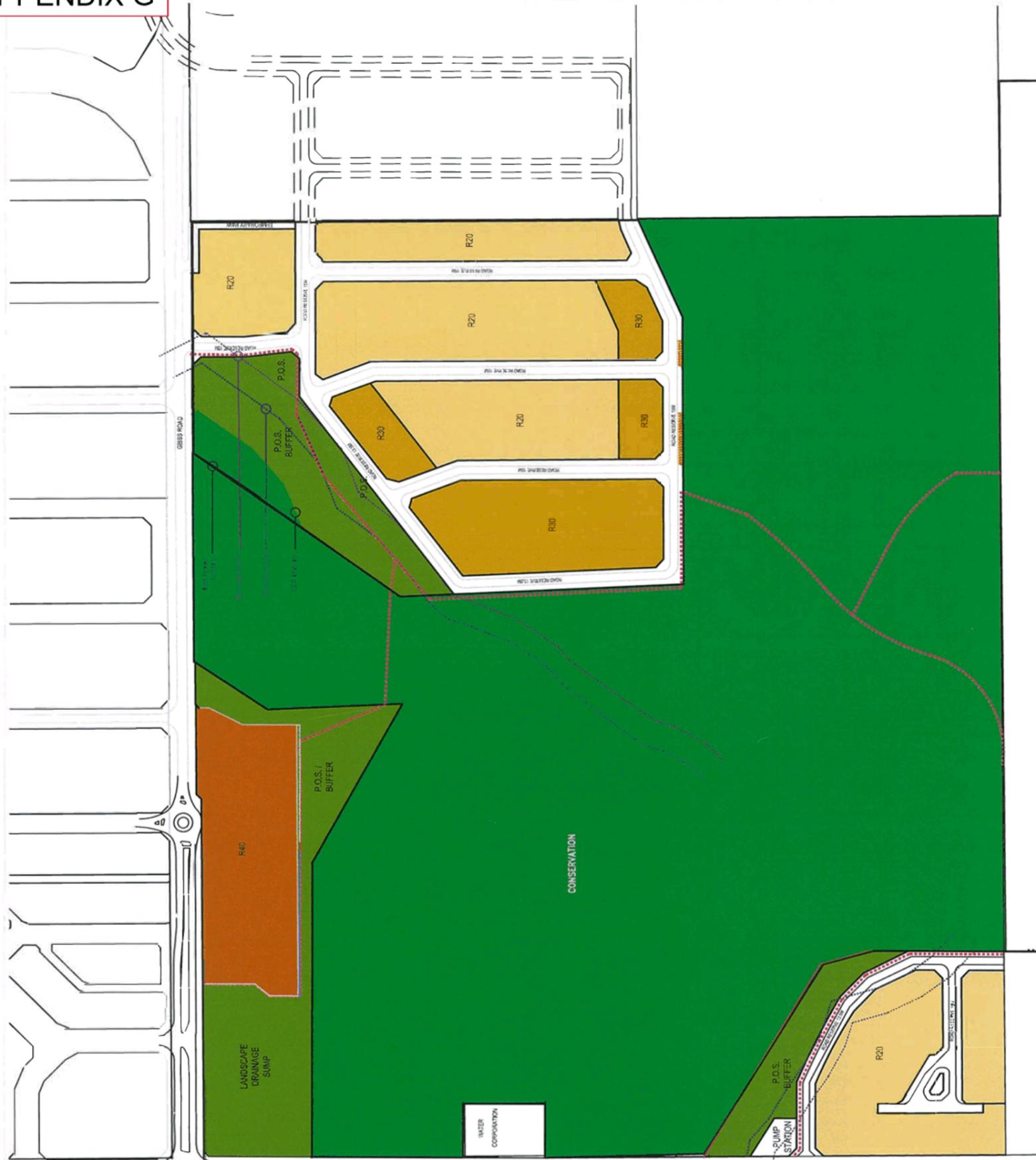
This Structure Plan was endorsed by the Western Australian  
 Planning Commission on 11/07/2006

All Dimensions and Areas are Subject to Survey

DIRECTOR OF PLANNING & DEVELOPMENT

**Revised Local Structure Plan**  
**Lot 14, 2 - 4 Lyon Rd, Aubin Grove**  
 John Chapman Town Planning Consultant  
 Date: 28.02.2006

APPENDIX G



**CITY OF COCKBURN  
STRUCTURE PLAN**  
 This Structure Plan was adopted by Council on 13/12/2007  
 Signed \_\_\_\_\_  
 for **DIRECTOR OF PLANNING & DEVELOPMENT**  
 File No: 9645F  
 This Structure Plan was endorsed by the Western Australian  
 Planning Commission on 13/03/2008  
 Signed \_\_\_\_\_  
 for **DIRECTOR OF PLANNING & DEVELOPMENT**

- LEGEND**
- R20 RESIDENTIAL
  - R30 RESIDENTIAL
  - R40 RESIDENTIAL
  - PUBLIC OPEN SPACE
  - CONSERVATION
  - DUAL USE PATH
  - INDICATIVE PARKING

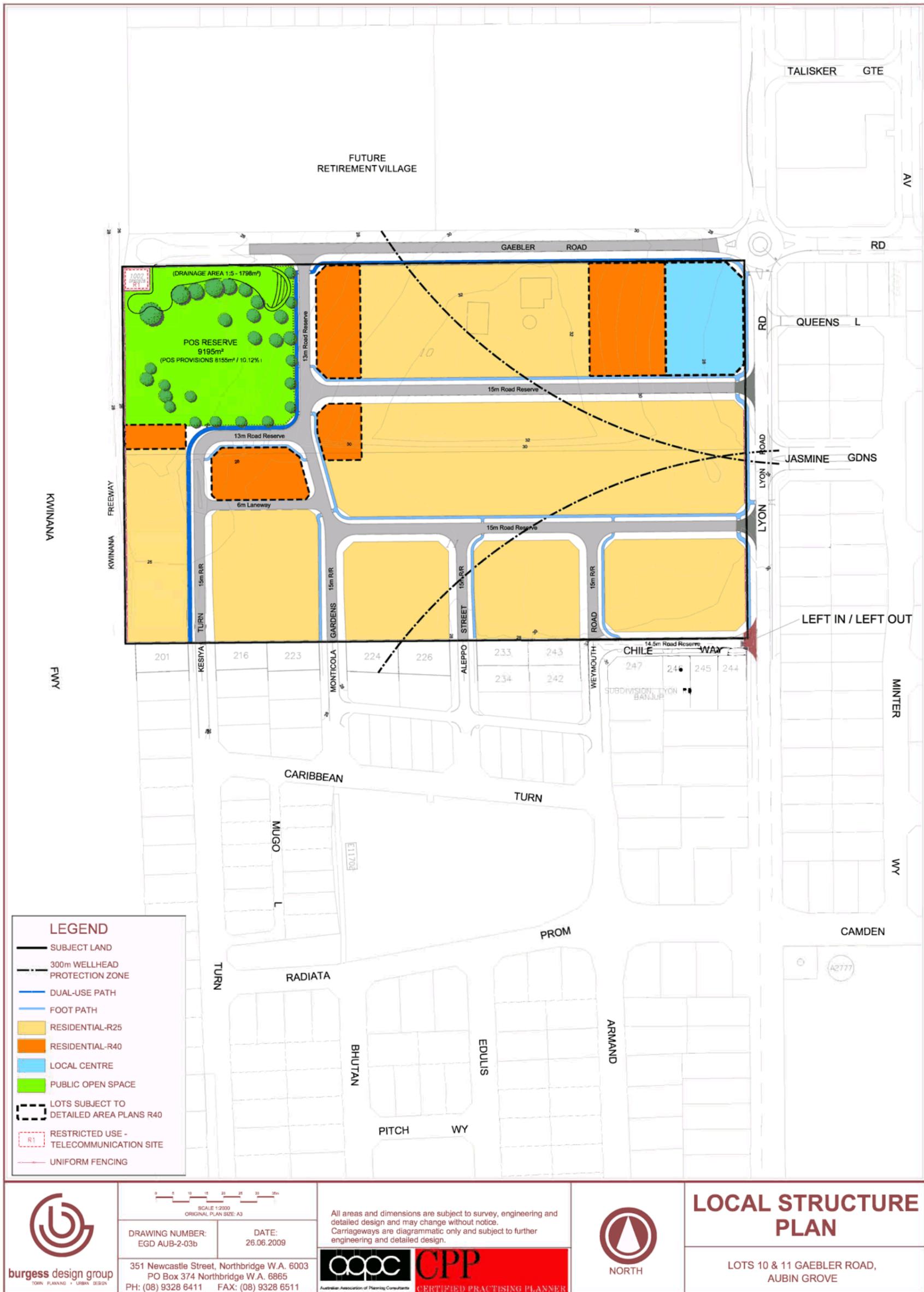
**STRUCTURE PLAN**  
 LOT 204 LYON ROAD  
 AUBIN GROVE

Scale: 1:3000 @ A3  
 Drawn: FC  
 Checked: ER  
 Approved: ER  
 Date: 28.11.2007  
 Date: LANDCISHP

**roberts day**

deg no: LAN 204 STR 02 rev A

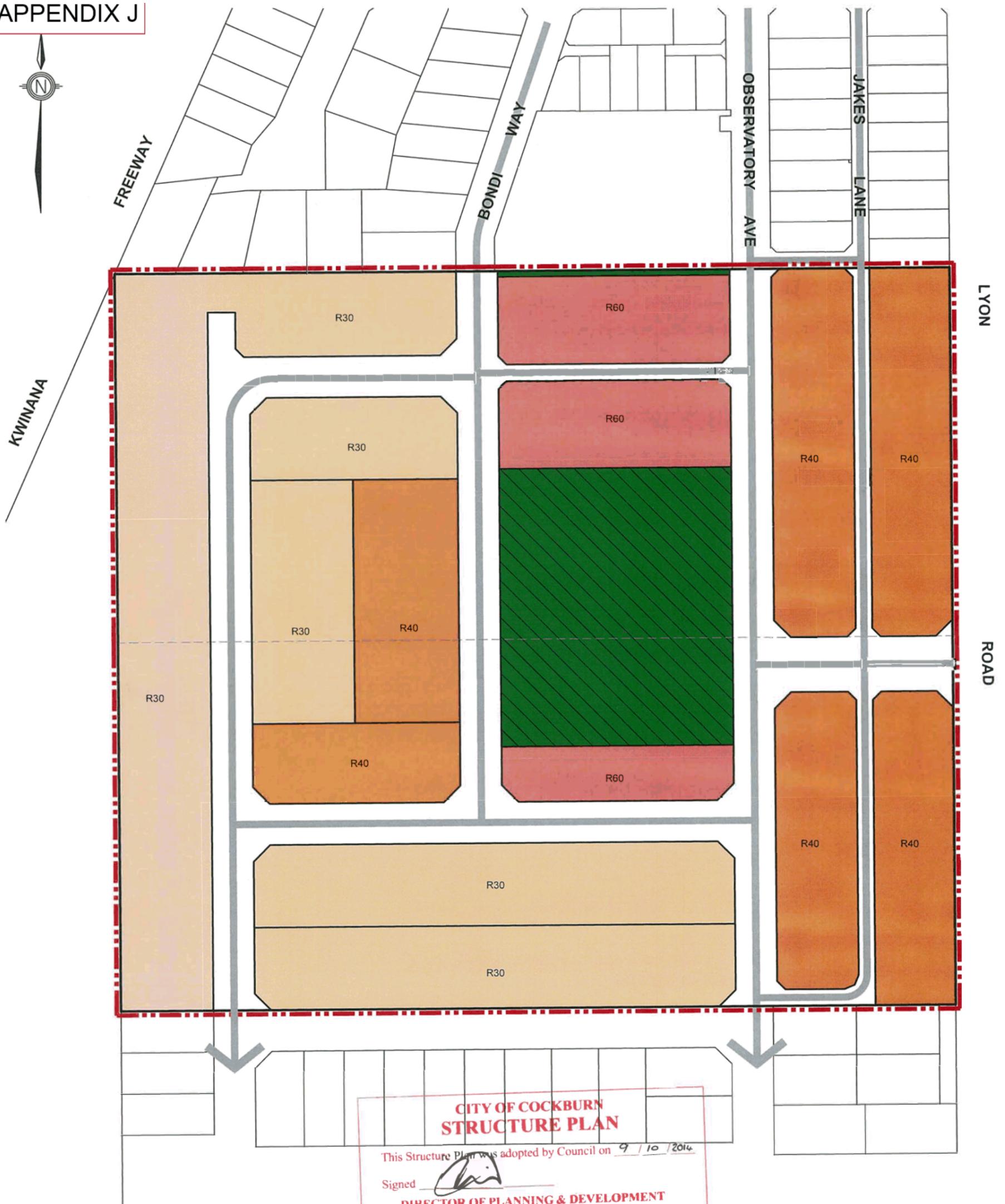
APPENDIX H



APPENDIX I



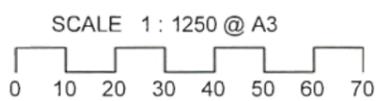
APPENDIX J



- Zones:**
- Residential R30
  - Residential R40
  - Residential R60
- Reserves:**
- Parks & Recreation
- Other:**
- LSP Boundary



DATE : 16 April 2015



DWG NAME : 116057-2-002i Structure

**CITY OF COCKBURN  
STRUCTURE PLAN**

This Structure Plan was adopted by Council on 9 / 10 / 2014

Signed **DIRECTOR OF PLANNING & DEVELOPMENT**

File No: 110/100

This Structure Plan was endorsed by the Western Australian  
Planning Commission on 31 / 03 / 2015

Signed **DIRECTOR OF PLANNING & DEVELOPMENT**

# Lots 12 & 13 Lyon Road, Aubin Grove

## Local Structure Plan Map

### 14.1.2 Initiation of (Standard) Amendment No.163 to Town Planning No.3 - Rationalisation of Development Area 11 (Aubin Grove Centre)

|                              |   |
|------------------------------|---|
| <b>Responsible Executive</b> | A/Chief of Built and Natural Environment                  |
| <b>Author(s)</b>             | Strategic Planning Officer                                |
| <b>Attachments</b>           | 1. Draft Scheme Amendment No.163 Report <a href="#">↓</a> |
| <b>Location</b>              | Aubin Grove   |
| <b>Owner</b>                 | Various   |
| <b>Applicant</b>             | City of Cockburn  |
| <b>Application Reference</b> | 109/163   |

#### RECOMMENDATION

That Council:

- (1) INITIATES, pursuant to section 75 of the *Planning and Development Act 2005*, an amendment to the City of Cockburn Town Planning Scheme No.3 (Scheme) for the following purposes:
- Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R40)', 'Local Centre', 'Mixed Use (R30)', 'Special Use' and/or 'No Zone' as depicted on the Scheme Amendment Map.
  - Reclassifying land within 'Development Area 11' from the 'Development' zone to a local 'Parks and Recreation' and/or 'Local Road' reservation as depicted on the Scheme Amendment Map.
  - Amending the Scheme Maps and 'Table 7 – Restricted Uses' to include Restricted Use No.16 (RU16), as follows:

| No.  | Description of Land  | Restricted Use                     | Conditions           |
|------|--|------------------------------------|----------------------|
| RU16 | Lots 620 (No.155) and 621 (No.171) Gaebler Road, Aubin Grove | Aged and Dependant Person Dwelling | Development Approval |

- Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use No.31 (SU31), as follows:

| No.  | Description of Land                        | Special Use                               | Conditions           |
|------|--|---|----------------------|
| SU31 | Lot 622 (No.173) Gaebler Road, Aubin Grove | Medical Centre and/or Child Care Premises | Development Approval |

- Reducing the extent of 'Development Area 11' (DA 11) special control area as depicted on the Scheme Amendment Map;

- (2) DETERMINES the amendment is ‘standard’ under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* as it satisfies the following criteria of Part 5, Division 1, Regulation 34:
- *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission*
  - *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan*
  - *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment*
  - *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*

and REFERS the Amendment to the Western Australian Planning Commission, pursuant to Part 5, Division1, Regulation 58 of the *Planning and Development (Local Planning Schemes) Regulations 2015* for its consideration;

- (3) REFERS the Amendment to the Environmental Protection Authority (EPA), pursuant to Section 81 of the *Planning and Development Act 2005*, by giving to the EPA written notice of this resolution and such written information about the amendment as is sufficient to enable the EPA to comply with Section 48A of the *Environmental Protection Act 1986* in relation to the proposed scheme amendment;
- (4) REFERS the Amendment to the Minister for Planning, pursuant to Section 83A of the *Planning and Development Act 2005*, for permission to advertise the proposed Scheme Amendment;
- (5) Upon compliance with Sections 81, 82 and 83A of the *Planning and Development Act 2005*, ADVERTISES the proposed Amendment pursuant to the details prescribed within Part 5, Division 3, Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*. Regulation 47 specifies advertising must not be less than a period of 42 days;
- (6) NOTES the intention to revoke the following Structure Plans, pursuant to Schedule 2, Part 4, Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, upon approval of Amendment No.163:

| Structure Plan # | Address                                 | Endorsement Date | WAPC Reference       |
|------------------|---|------------------|----------------------|
| 11A              | Lot 199 Gaebler Road, Aubin Grove       | 18/05/2004       | 801/2/23/0014P<br>1V |
| 11G              | Lot 18 and 19 Gaebler Road, Aubin Grove | 04/05/2009       | 801/2/23/36PV        |

## Background

Structure plans are important planning instruments, regularly used to coordinate the subdivision and development of land, particularly in new, greenfield locations.

Reflective of its rapid urbanisation over the past 20+ years, the City currently has over 150 local structure plans operating within its scheme area, many of which are substantially subdivided and/or have been built out.

When the *Planning and Development (Local Planning Scheme) Regulations* were released in 2015, a key change involved the introduction of a 10-year time limit to the validity of structure plans.

Plans approved prior to this date were automatically given a 10-year timeframe from when the regulations were adopted.

Under the State Planning Framework, once a structure plan has served its purpose (typically once all the lots have been subdivided and physically created), the zones and reserves are to be transferred into the local planning scheme and the applicable structure plan revoked.

This process, commonly referred to as structure plan 'rationalisation', ensures the City retains appropriate planning mechanisms to guide and control future use and/or redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply) into the future, consistent with community expectations.

This proposal is the third of a series of Scheme Amendments required to rationalise large portions of the City's urban areas ahead of a number of existing Structure Plans expiring upon the 10-year anniversary of the Regulations' coming into effect (19 October 2025).

The difference between this proposal and Amendment No.162 (that also involves Development Area 11 on this same agenda), is that this proposal will need to be advertised due to rationalising Structure Plan zonings that either don't exist in TPS3 or need updating to meet the intended outcome.

## Submission

N/A

## Report

The following Structure Plans have been fully implemented:

- Lot 199 Gaebler Road, Aubin Grove (11A)
- Lot 18 and 19 Gaebler Road, Aubin Grove (11G).

The purpose of this amendment is simply to:

- transfer the zones and reserves shown on the structure plans for these areas into Town Planning Scheme No.3 (TPS3);
- revoke the structure plans (assuming the balance of 11A has been rationalised via completion of Scheme Amendment No.162); and
- adjust the boundary of the Development Area No.11 (DA11) special control area to match the above outcome.

### Development Area 11

Development Area 11 (DA11) was initially created when TPS3 was first gazetted in December 2002.

Its current extent is the result of three separate scheme amendments (133, 136 and 137) gazetted between November 2018 and July 2019 rationalising developed areas at its southern end (roughly between Chile Way and Rowley Road).

The special provisions (for DA11) included in Table 9 of TPS3 are basic, simply reinforcing the requirement for structure plans to first be prepared to guide future subdivision and development, anticipating the development outcome will principally be for residential purposes.

As there remain portions of DA11 yet to be structure planned or developed (in particular, portion of Lot 11 and Lot 74 Beenyup Road), deletion of DA11 and/or its special provisions are not proposed at this time, rather just a reduction to the extent of the DA11 special control area boundary to reflect the outcome of this proposal.

This includes the exclusion of a large drainage basin located in the northwest corner of DA11 (servicing the Kwinana Freeway), pending a future MRS Omnibus Amendment to reserve the land as part of an expanded 'Primary Regional Road' reservation.

This will have the effect of applying no zoning in the interim under TPS3. Further detail is provided in the Draft Standard Scheme Amendment No.163 Report (refer Attachment 1).

### Local Structure Plans

The structure plans collectively identify local roads, a public open space reserve and low-to-medium density (R20-R60) residential development, serviced by local level commercial and community facilities.

The reason these structure plans do not form the subject of Amendment No.162, is they include zonings that do not directly match existing zonings contained within TPS3, and thus their reinterpretation needs to be advertised prior to Council Adoption and the Minister's final determination.

Notwithstanding the above, the proposed zonings (including the introduction of 'Special' and 'Restricted' uses over select areas), are consistent with the intended outcome of the Structure Plans, as discussed in further detail in the Draft Standard Scheme Amendment No.163 Report (refer Attachment 1).

### Type of Amendment

This amendment is considered a 'Standard' Amendment under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, chiefly on the basis that it involves zoning of land consistent with an approved structure plan or local development plan, but the scheme does not currently include zones of all the types outlined on those plans.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

Not applicable - the Amendment documentation has been prepared, and the proposal will be progressed by the administration under its FY24 budget allocation.

### **Legal Implications**

- *Planning and Development Act 2005*
- *Planning and Development (Local Planning Schemes) Regulations 2015*

As of 1 August 2023, changes to the *Planning & Development Act 2005* came into force. Newly inserted Section 83A requires all new Scheme Amendments to obtain the Minister's consent prior to advertisement, to ensure proposals that don't align with the State Planning Framework are stopped as early in the process as possible.

### **Community Consultation**

The *Planning and Development (Local Planning Schemes) Regulations 2015* identifies three amendment types: basic, standard and complex.

Amendment No.163 meets the definition of 'Standard' Scheme Amendment. Part 5, Regulation 47 requires such proposals to be advertisement for a minimum period of 42 days.

### **Risk Management Implications**

The officer recommendation considers the relevant planning matters associated with the proposal.

In terms of the drainage basin land which will have no zoning pending a change to the Metropolitan Region Scheme, there is low risk given the land is State government land and currently in use for drainage.

It is considered that the officer recommendation is appropriate. If the Amendment does not proceed (or is ultimately refused by the Minister for Planning):

- an opportunity will be missed to simplify the planning framework and remove additional layers of planning (structure plans) that have served their purpose
- the City will need to consider alternatives to ensure an appropriate local planning framework is in place to guide future land use and/or redevelopment proposals in the area ahead of the structure plans expiring on 19 October 2025.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Town Planning Scheme No.3  
Amendment No 163  
(Standard)

*Rationalisation of various Structure Plans in Development Area 11*

**AUGUST 2023**

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

**City of Cockburn**  
**Town Planning Scheme No.3**  
**Amendment No.163**

RESOLVED that the Council, Pursuant to Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R40)', 'Local Centre', 'Mixed Use (R30)', 'Special Use' and/or 'No Zone' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 11' from the 'Development' zone to a 'Parks and Recreation' reserve as depicted on the Scheme Amendment Map.
3. Amending the Scheme Maps and 'Table 7 – Restricted Uses' to include Restricted Use No.16 (RU16) as follows:

| No.  | Description of Land   | Restricted Use                        | Conditions              |
|------|---|---------------------------------------|-------------------------|
| RU16 | Lots 620 (No.155) and 621 (No.171)<br>Gaebler Road, Aubin Grove | Aged and Dependant<br>Person Dwelling | Development<br>Approval |

4. Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use No.31 (SU31) as follows:

| No.  | Description of Land                           | Special Use                                  | Conditions              |
|------|---|--|-------------------------|
| SU31 | Lot 622 (No.173) Gaebler Road, Aubin<br>Grove | Medical Centre and/or<br>Child Care Premises | Development<br>Approval |

5. Reducing the extent of the 'Development Area 11' (DA 11) special control area boundary, as depicted on the Scheme Amendment Map;

The amendment is 'Standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission*
- *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*

Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

| Structure Plan # | Address                                 | Endorsement Date | WAPC Reference    |
|------------------|---|------------------|-------------------|
| 11A              | Lot 199 Gaebler Road, Aubin Grove       | 18/05/2004       | 801/2/23/0014P 1V |
| 11G              | Lot 18 and 19 Gaebler Road, Aubin Grove | 04/05/2009       | 801/2/23/36PV     |

Upon the amendment taking effect the approved structure plans are to be revoked.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

## AMENDMENT REPORT

### 1.0 INTRODUCTION

Structure Plan No. 11A and 11G have been fully implemented.

The purpose of this standard scheme amendment is to transfer the zones and reserves shown for these structure plan areas into Town Planning Scheme No.3 (TPS3), to ensure the City maintains appropriate development control once the structure plans expire on 19 October 2025.

This process is referred to as rationalisation of a structure plan.

### 2.0 BACKGROUND

Development Area 11 (DA11) was initially created when TPS3 was first gazetted in December 2002. Its current extent is the result of three separate scheme amendments (#133, #136 and #137) gazetted between November 2018 and July 2019 that rationalised developed areas at its southern end (roughly between Chile Way and Rowley Road).

DA11 currently includes eleven endorsed structure plans as per the table below.

| Structure Plan # | Address                                    | Endorsement Date | Type Amendment Required |
|------------------|--|------------------|-------------------------|
| 11A              | Lot 199 Gaebler Road, Aubin Grove          | 18/05/2004       | Basic / <b>Standard</b> |
| 11C              | Lot 5 Lyon Road, Aubin Grove               | 08/12/2006       | Basic                   |
| 11D              | Lot 15 Lyon Road, Aubin Grove              | 06/01/2006       | Basic                   |
| 11E              | Lot 416 Gaebler Road, Aubin Grove          | 14/11/2005       | Basic                   |
| 11F              | Lot 416 Lyon Road, Aubin Grove             | 17/02/2005       | Basic                   |
| 11G              | Lot 18 and 19 Gaebler Road, Aubin Grove    | 04/05/2009       | <b>Standard</b>         |
| 11H              | Lot 2,3,4 and 14 Gaebler Road, Aubin Grove | 11/07/2006       | Basic                   |
| 11I              | Lot 204 Lyon Road, Aubin Grove             | 13/03/2008       | Basic                   |
| 11L              | Lot 10 and 11 Lyon Road, Aubin Grove       | 17/07/2009       | Basic                   |
| 11M              | Lyon Road, Aubin Grove                     | 14/08/2012       | Basic                   |
| 11N              | Lots 12 and 13 Lyon Road, Aubin Grove      | 31/03/2015       | Basic                   |

Rationalisation of most of these structure plans forms the subject of a separate scheme amendment (#162). This proposal principally seeks to rationalise the portions of Structure Plans 11A and 11G that couldn't be included in that 'basic' amendment, on the basis they did not directly correlate with existing zones in TPS3.

Complimentary, minor adjustments to the zoning of other land in the within the DA11 area are also proposed, as discussed in the following sections.

The extent of DA11 (thick black dotted line), this scheme amendment proposal (red solid line), and the relevant Structure Plans are depicted on **Figures 1 and 2**:



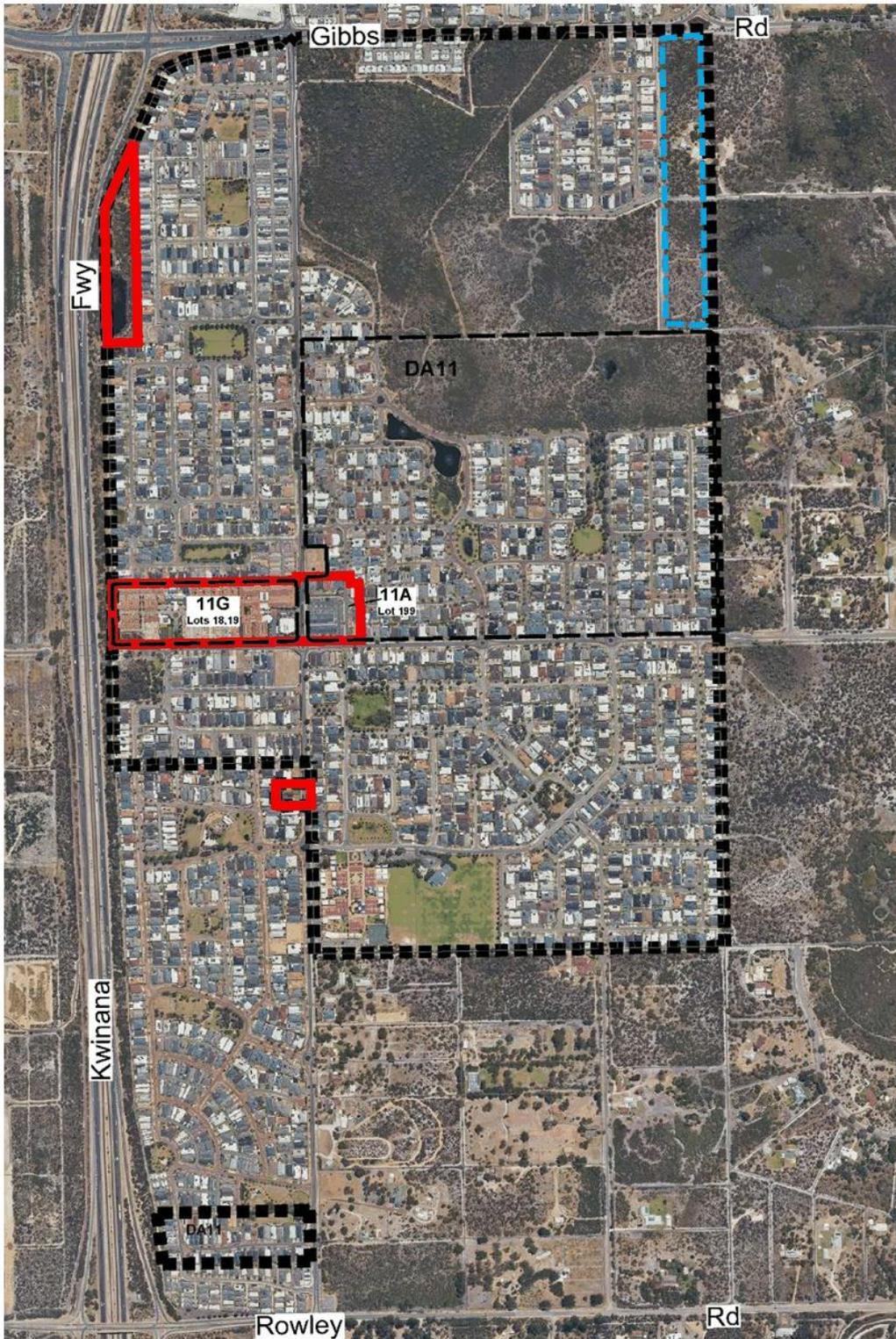


Figure 2 – Aerial Photograph showing extent of completed subdivision and development

The portion of Lot 11 (#252) and Lot 74 (#268) Beenyup Road outlined in blue on Figure 2, form the subject of a structure plan currently with the Western Australian Planning Commission (WAPC) for determination (on advice from Environmental Agencies). Until such time as this is approved and fully developed, DA11 and its associated special provisions need to be retained.

Each of the relevant structure plans include a number of Local Development Plans (LDPs). This amendment has no effect on the operation of those instruments which will remain in effect until they expire on (or after) 19 October 2025.

### 3.0 AMENDMENT TYPE

Part 5, Division 1, Regulation 34 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, identifies different amendment types: basic, standard and complex.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.

This proposed amendment is considered a 'standard' amendment, which Regulation 34 describes as any of the following amendments to a local planning scheme:

- a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- c) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*
- d) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- e) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- f) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;*
- g) *any other amendment that is not a complex or basic amendment.*

This proposed amendment satisfies parts b), d), e) and f) of the above criteria.

Specifically, it is an amendment consistent with the City's 1999 Commission endorsed Local Planning Strategy, that involves zoning land consistent with the intent and subsequent land use and built form outcome of approved structure plans for the same land, and/or other minor adjustments in a manner that do not have any significant environmental, social, economic or governance impact on surrounding land.

#### 4.0 TOWN PLANNING CONTEXT

##### 4.1 State Planning Framework

Aside from highly constrained environmental areas (already in public ownership), and the unapproved structure plan area for Lots 11 and Lot 74 Beenyup Road, the entirety of DA11 is identified in the South Metropolitan Peel Sub-Regional Planning Framework and zoned 'Urban' under the Metropolitan Region Scheme.

##### 4.2 City of Cockburn Local Planning Framework

Under TPS3, these areas are zoned 'Development' and identified on the Scheme Map and in Table 9 of the Scheme Text as Development Area 11 (DA11).

The purpose of the 'Development' zone is to trigger the requirement for a structure plan to guide further subdivision and/or development.

Table 9 allows specific 'provisions' to then be applied to defined Development Areas, to inform the subsequent structure planning and subdivision processes. For DA 11 it includes the following:

| TABLE 9 – DEVELOPMENT AREAS |                               |  |
|-----------------------------|-------------------------------|--|
| REF. NO.                    | AREA                          | PROVISIONS   |
| DA 11                       | BEELIAR<br>(DEVELOPMENT ZONE) | <ol style="list-style-type: none"> <li>1. An approved Structure Plan together with all approved amendments shall be given due regard in the assessment of applications for subdivision and development in accordance with clause 27(1) of the Deemed Provisions.</li> <li>2. To provide for Residential development</li> </ol> |

#### 5.0 PROPOSAL

Subdivision and development of substantive portions of DA 11 are now complete, meaning that most structure plans in this area have served their purpose and are no longer required.

This amendment therefore seeks to remove these areas from DA11 and transfer the structure plans identified zonings and reservations for the land into the Scheme, ahead of the structure plans expiring on 19 October 2025.

**Development Area 11:**

As there remain portions of DA11 yet to be structure planned or developed (in particular, portions of Lot 11 and Lot 74 Beenyup Road), deletion of DA11 and/or its special provisions are not proposed at this time, rather just a reduction to the extent of the DA11 special control area boundary to reflect the outcome of this proposal (and that of the complimentary ‘basic’ scheme amendment #162).

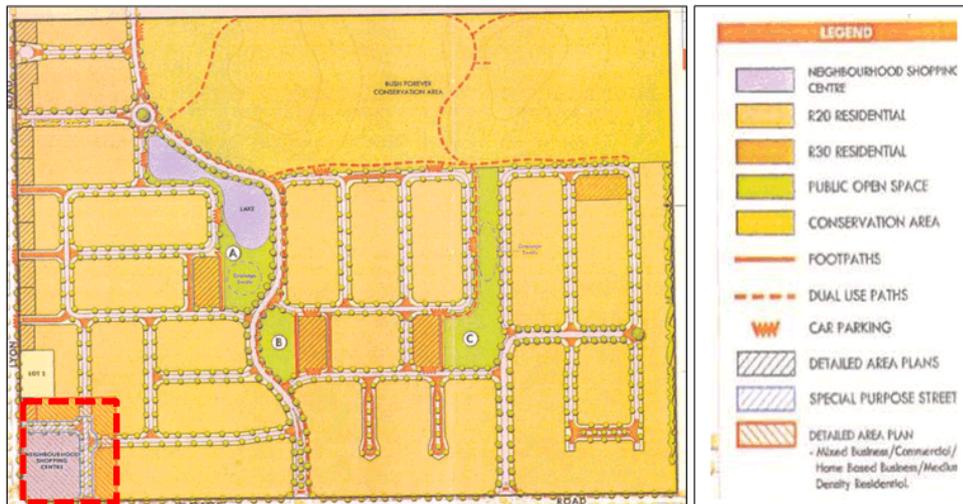
**Local Structure Plans (LSP):**

Details on each Structure Plan (including the LSP map and aerial of the area) are provided in this section to demonstrate our reasoning for rationalisation. This includes discussion on the matters that led to these areas being separated out from Amendment #162.

**Lot 199 Gaebler Road, Aubin Grove (11A) – ‘The Sanctuary’ Estate**

Located midway along the eastern boundary of DA11, this Structure Plan identifies a comprehensive local road and public open space (POS) network (inclusive of key connections back to a large conservation reserve), servicing primarily low residential density (R20) housing.

Pockets of medium density (R30) housing are located in high amenity locations that have a direct relationship to either POS or the Neighbourhood Shopping Centre (located at the intersection of Gaebler and Lyon Roads).



This proposal focuses on rationalising the Neighbourhood Shopping Centre and the strip of Residential R30 lots immediately surrounding it (refined on the basis of an approved subdivision and Local Development Plan), for which the approved structure plan allowed a limited range of complimentary commercial uses.



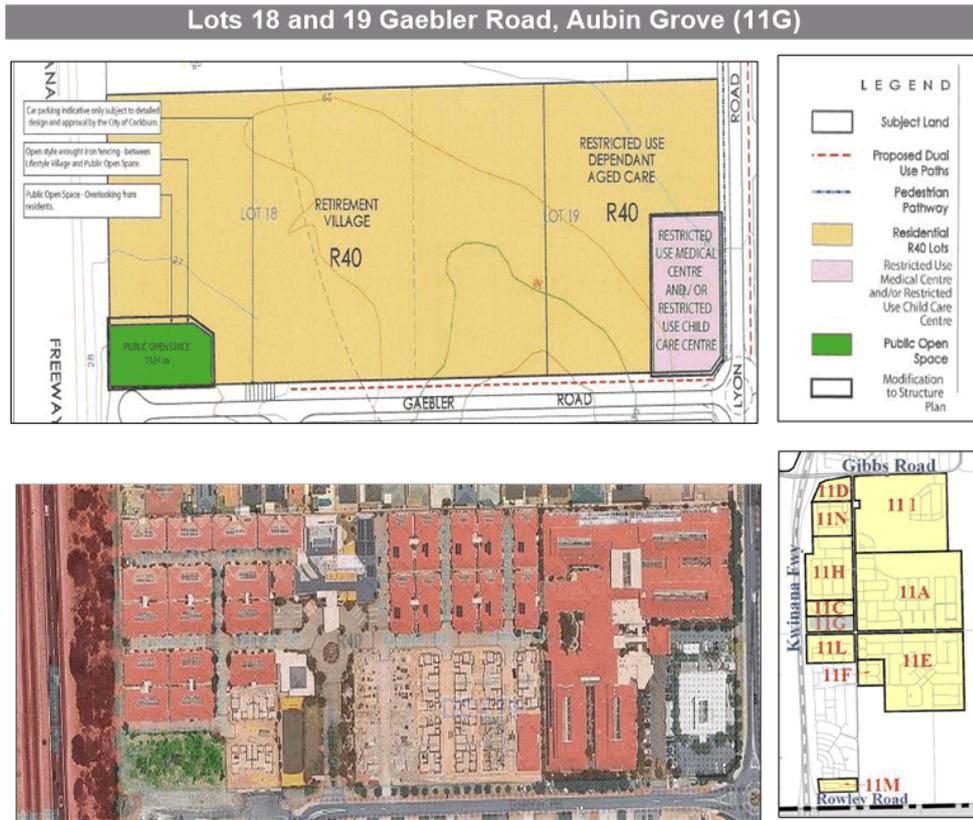
Refined Area subject of this Amendment

- Lot 1, 1/14 Mapleton Avenue
- Lot 1, 1/5 Talisker Gate
- Lot 399 (#8) Talisker Gate
- Lot 398 (#6) Talisker Gate
- Lot 397 (#4) Talisker Gate
- Lot 396 (#2) Talisker Gate
- Lot 409 (#24) Cathedral Link
- Lot 445 (#23) Cathedral Link
- Lot 470 (#17) Mapleton Avenue



Full copies of the approved Structure Plan Map and the relevant Local Development Plan are attached as **Appendix A** and **B**. The following table summarises how the City proposes to rationalise those outcomes.

| Property Address                                  | Structure Plan Land Use Designation | Proposed Zoning | Reasoning   |
|---|-------------------------------------|-----------------|---|
| Lot 1, 1/14<br>Mapleton Avenue,<br>Aubin Grove    | Neighbourhood Centre                | Local Centre    | The structure plan designation of Neighbourhood Centre is not recognised as a zone in TPS 3.  |
| Lot 1, 1/5<br>Talisker Gate,<br>Aubin Grove       |                                     |                 | The structure plan intent and developed outcome of the land is consistent with the objectives of a 'Local Centre' zone as defined in TPS3, which is:<br><br><i>"to provide convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre."</i><br><br>The 'Local Centre' zone was recognised as the contemporary interpretation of the Structure Plan land use designation, in the 2005 City approved Detailed Area Plan/Local Development Plan for Lot 444 Gaebler Road (Refer <b>Appendix B</b> ). |
| Lot 399 (#8)<br>Talisker Gate,<br>Aubin Grove     | Residential (R30) / Mixed Business  | Mixed Use (R30) | The objective of a 'Mixed Business' zone in TPS3 is:  |
| Lot 398, (#6)<br>Talisker Gate,<br>Aubin Grove    |                                     |                 | <i>"to provide for a wide range of light and service industrial, wholesaling, showrooms, trade and professional services, which, by reason of their scale, character, operation or land requirements, are not generally appropriate to, or cannot conveniently or economically be accommodated within the Centre or industry zones."</i>  |
| Lot 397, (#4)<br>Talisker Gate,<br>Aubin Grove    |                                     |                 | The structure plan intent and developed outcome of the land is far more consistent with the objective of a 'Mixed Use' zone in TPS3, which is:  |
| Lot 396 (#2)<br>Talisker Gate,<br>Aubin Grove     |                                     |                 | <i>"to provide for a mixed use environment that includes residential development and a range of compatible smaller scale commercial uses such as office, retail and eating establishments."</i>   |
| Lot 409, (#24)<br>Cathedral Link,<br>Aubin Grove  |                                     |                 | The 'Mixed Use' zone was recognised as the contemporary interpretation of the Structure Plan land use designation, in the 2005 City approved Detailed Area Plan/Local Development Plan for Lot 444 Gaebler Road (Refer <b>Appendix B</b> ).   |
| Lot 445 (#23)<br>Cathedral Link,<br>Aubin Grove   |                                     |                 | As residential development is permissible in the Mixed Use zone dual 'Residential' zoning is not required, however an R30 coding is necessary to avoid inadvertently upcoding the land to R60 (via use of clause 4.8.3 of TPS3).  |
| Lot 470, (#17)<br>Mapleton Avenue,<br>Aubin Grove |                                     |                 |   |



Located midway along the western boundary of DA11, between the Kwinana Freeway and Lyon Roads, this structure plan identifies very specific development outcomes that have subsequently been developed on-site. The following table summarises how the City proposes to rationalise those outcomes.

| Property Address                               | Structure Plan Land Use Designation                        | Proposed Zoning  | Reasoning  |
|--|--|--|--|
| Lot 622 (#173)<br>Gaebler Road,<br>Aubin Grove | Restricted Use -<br>Medical Centre or<br>Child Care Centre | Special Use<br>No.31 (SU31) –<br>Medical Centre<br>and/or Child Care<br>Premises | <p>A 'Restricted Use' in TPS3 is:<br/> <i>"the only use or uses that are permitted on a specific portion of land and other uses that would otherwise be permissible in the zone are not permitted"</i>.</p> <p>To accommodate a 'Restricted Use' would require an underlying zone to be applied.</p> <p>To avoid any unintended consequences of doing so, a 'Special Use' zone (which TPS3 suggests is used for special categories of land use that do not sit comfortably within any other Scheme zone) is proposed, as the best match or</p> |

|  |   |  |   |
|--|---|--|---|
|  |   |  | <p>reflection of the intended structure plan outcome.</p> <p>Whilst the land is currently developed and operated as a Childcare Centre, it is not proposed to remove the ability for the use to be converted to a Medical Centre in the future.</p> <p>The alternative of introducing a TPS3 zoning (such as 'Local Centre' or 'Mixed Use') would create the possibility of a wider range of uses not contemplated through the Structure Plan process being pursued, that might conflict with surrounding, established (noise sensitive) land uses.</p> |
| Lot 621 (#171)<br>Gaebler Road,<br>Aubin Grove | Residential (R40)<br>Restricted Use –<br>Dependant Aged<br>Care | Residential (R40)<br>Restricted Use 16<br>(RU16) –<br>'Aged and<br>Dependant<br>Person Dwelling' | This directly matches the Structure Plan outcome, albeit that the 'Dependant Aged Care' title has been updated to match the contemporary TPS3 land use of 'Aged and Dependant Person Dwelling'.   |
| Lot 620 (#155)<br>Gaebler Road,<br>Aubin Grove | Residential (R40)<br>Retirement<br>Village                      |  | <p>The City processes Retirement Village's under the same definition as an 'Aged and Dependant Person Dwelling'.</p> <p>The site has been developed an integrated extension of the development on Lot 621. It is appropriate that the same land use restriction be applied.</p>   |
| Lot 623 (#149)<br>Gaebler Road,<br>Aubin Grove | Public Open<br>Space  | Local Reserve –<br>Parks and<br>Recreation   | A 'Parks and Recreation' is regularly accepted as the contemporary TPS3 local reservation for Public Open Space.  |

**Lot 251 and 252 Lyon Road, Aubin Grove**



Lots 251 and 252 Lyon Road are not subject to an existing structure plan, and given their small area, it is unlikely that preparation of a structure plan would ever be feasible or practical to undertake.

Rather than continue to restrict further subdivision or development until such time as a Structure Plan is prepared, it is proposed to rezone the land from 'Development' to 'Residential' with an equivalent density (R20) to that of surrounding landholdings.

Based on the size of the existing lots (both in excess of 1,000m<sup>2</sup>), this change would likely facilitate future battle-axe subdivision and redevelopment of each lot. An influencing factor on if or when landowners choose to do so, will be the likely need to demolish the existing dwellings, that sit very central to both lots.

#### Future Primary Regional Road



A large basin used by Main Roads to manage drainage from the Kwinana Freeway is located in the northwest corner of DA11 immediately west of residential properties fronting Sorbonne Turn. Given its use and tenure (road reservation), it is appropriate that this land form an extension of the adjoining Primary Regional Road under the Metropolitan Region Scheme (MRS).

This matter has been brought to the attention of Region Schemes team at the Department for Planning Lands and Heritage, who have liaised and confirmed with Main Roads WA are supportive of such an outcome (which will be actioned via a future MRS Omnibus Amendment).

In the interim it is proposed that the land be removed from the 'Development Zone' (i.e. to temporarily become a 'No Zone') and that the DA11 boundary be further reduced to exclude this area in TPS3.

## 6.0 CONCLUSION

For the following key reasons, it is suggested that now is an appropriate time for the structure plans listed above to be revoked and its zones and reserves rationalised into the Scheme:

- All public reserves (including local roads and Structure Plan 11G Public Open Space reserve) have been suitably constructed/embellished and transferred into public ownership; and
- all zoned land on the endorsed structure plans have been substantially subdivided and/or developed for private commercial and/or residential purposes.

Recognising these zones and reserves within TPS3 will:

- avoid the future need to seek WAPC approval to extend the approval period of the existing structure plans; and
- remove a redundant layer of planning control; and
- ensure the City maintains appropriate mechanisms to guide and control future redevelopment of the land (including the same range of permissible land uses and associated development standards as currently apply), consistent with current community expectations.

The other changes proposed reflect good contemporary planning practice and do not pose a significant adverse impact on surrounding development.

***Planning and Development Act 2005***  
**RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

**City of Cockburn**  
**Town Planning Scheme No.3**  
**Amendment No.163**

RESOLVED that the Council, Pursuant to Section 75 of the *Planning and Development Act 2005*, amend the City of Cockburn Town Planning Scheme No.3 by:

1. Rezoning various lots within 'Development Area 11' from 'Development' to 'Residential (R20)', 'Residential (R40)', 'Local Centre', 'Mixed Use (R30)', 'Special Use' and/or 'No Zone' as depicted on the Scheme Amendment Map.
2. Reclassifying land within 'Development Area 11' from the 'Development' zone to a 'Parks and Recreation' reserve as depicted on the Scheme Amendment Map.
3. Amending the Scheme Maps and 'Table 7 – Restricted Uses' to include Restricted Use No.16 (RU16) as follows:

| No.  | Description of Land   | Restricted Use                        | Conditions              |
|------|---|---------------------------------------|-------------------------|
| RU16 | Lots 620 (No.155) and 621 (No.171)<br>Gaebler Road, Aubin Grove | Aged and Dependant<br>Person Dwelling | Development<br>Approval |

4. Amending the Scheme Maps and 'Table 8 – Special Use Zones' to include Special Use No.31 (SU31) as follows:

| No.  | Description of Land                           | Special Use                                  | Conditions              |
|------|---|--|-------------------------|
| SU31 | Lot 622 (No.173) Gaebler Road, Aubin<br>Grove | Medical Centre and/or<br>Child Care Premises | Development<br>Approval |

5. Reducing the extent of the 'Development Area 11' (DA 11) special control area boundary, as depicted on the Scheme Amendment Map;

The amendment is 'Standard' under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission*
- *an amendment to the scheme map that is consistent with a structure plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*

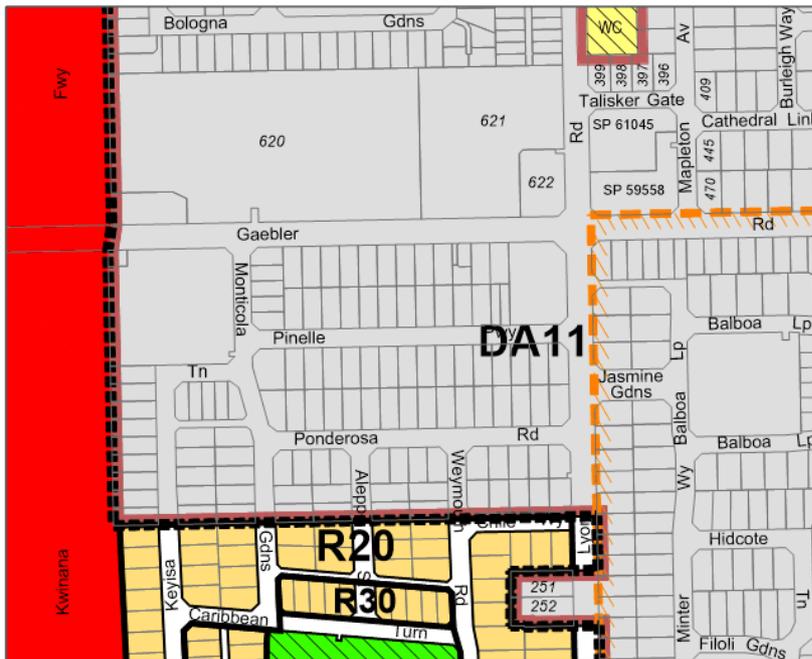
Pursuant to Regulation 35A of the *Planning and Development (Local Planning Schemes) Regulations 2015*, the amendment to the above Local Planning Scheme affects the following structure plans:

| Structure Plan # | Address                                 | Endorsement Date | WAPC Reference    |
|------------------|---|------------------|-------------------|
| 11A              | Lot 199 Gaebler Road, Aubin Grove       | 18/05/2004       | 801/2/23/0014P 1V |
| 11G              | Lot 18 and 19 Gaebler Road, Aubin Grove | 04/05/2009       | 801/2/23/36PV     |

Upon the amendment taking effect the approved structure plans are to be revoked.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

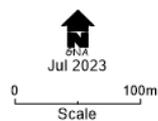


Current Scheme Map

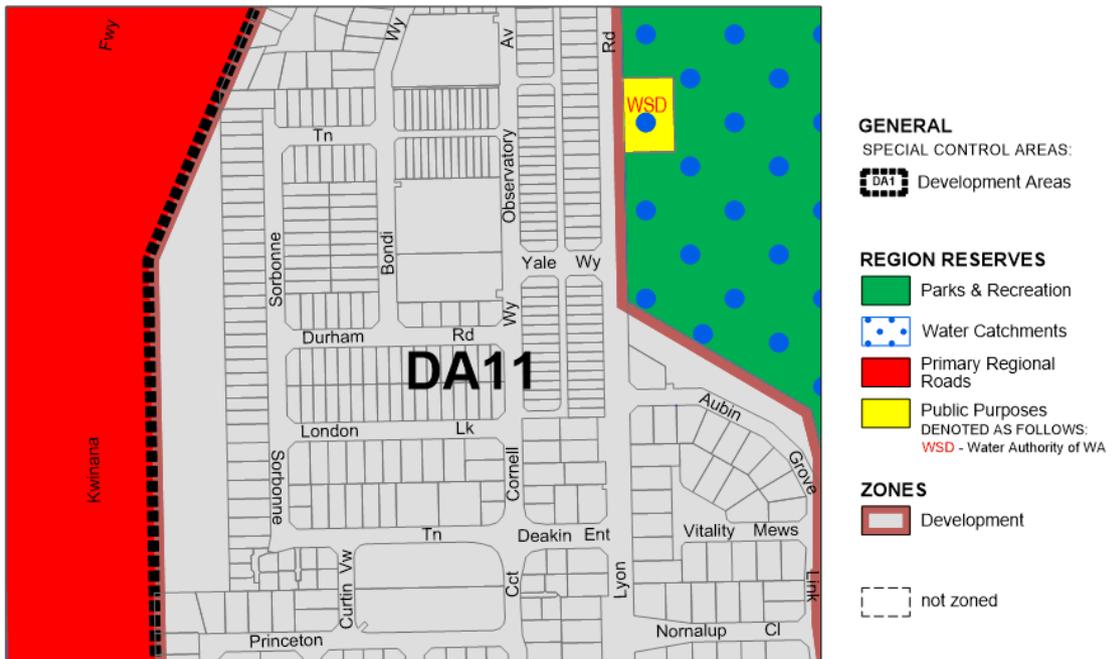
- GENERAL**
- R20** Residential Density Codes
  - RU1** Restricted Uses
- SPECIAL CONTROL AREAS:**
- DA1** Development Areas
  - WC** Peel-Harvey Coastal Plain Catchment Area
- REGION RESERVES**
- Primary Regional Roads
- LOCAL RESERVES**
- Parks & Recreation
  - Local Road
  - Public Purposes  
DENOTED AS FOLLOWS:  
WC - Water Corporation
- ZONES**
- Residential
  - Local Centre
  - Mixed Use
  - Development
  - Special Use



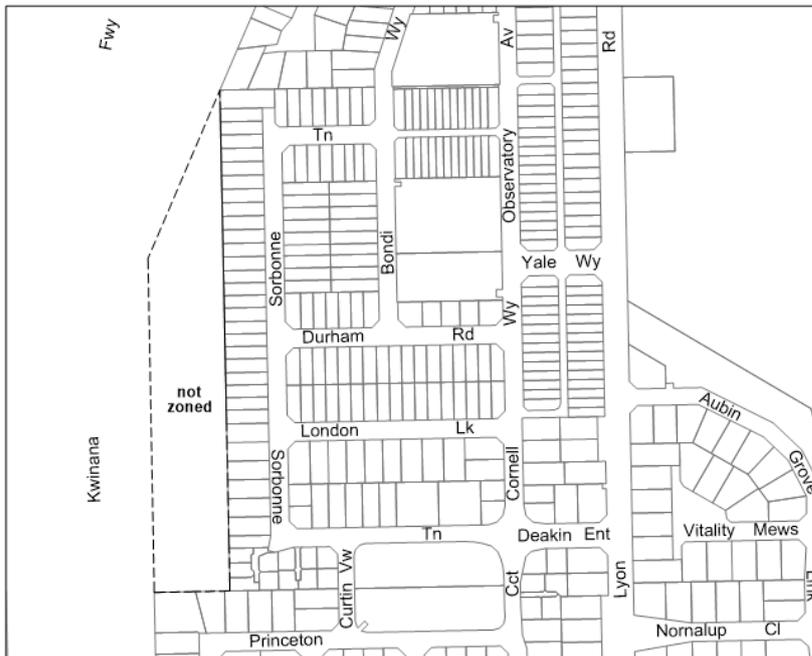
Scheme Amendment Map



**Amendment No.163**  
Town Planning Scheme No.3

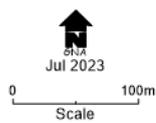


**Current Scheme Map**



**Scheme Amendment Map**

2 of 2



**Amendment No.163**  
Town Planning Scheme No.3

This Standard Amendment was adopted and is recommended for initiation by resolution of the City of Cockburn at the Ordinary Meeting of the Council held on the \_\_\_\_ day of \_\_\_\_\_, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

\_\_\_\_\_  
MAYOR

(Seal)

\_\_\_\_\_  
CHIEF EXECUTIVE OFFICER

WAPC ENDORSEMENT (r.63)

\_\_\_\_\_  
DELEGATED UNDER S.16 OF  
THE P&D ACT 2005

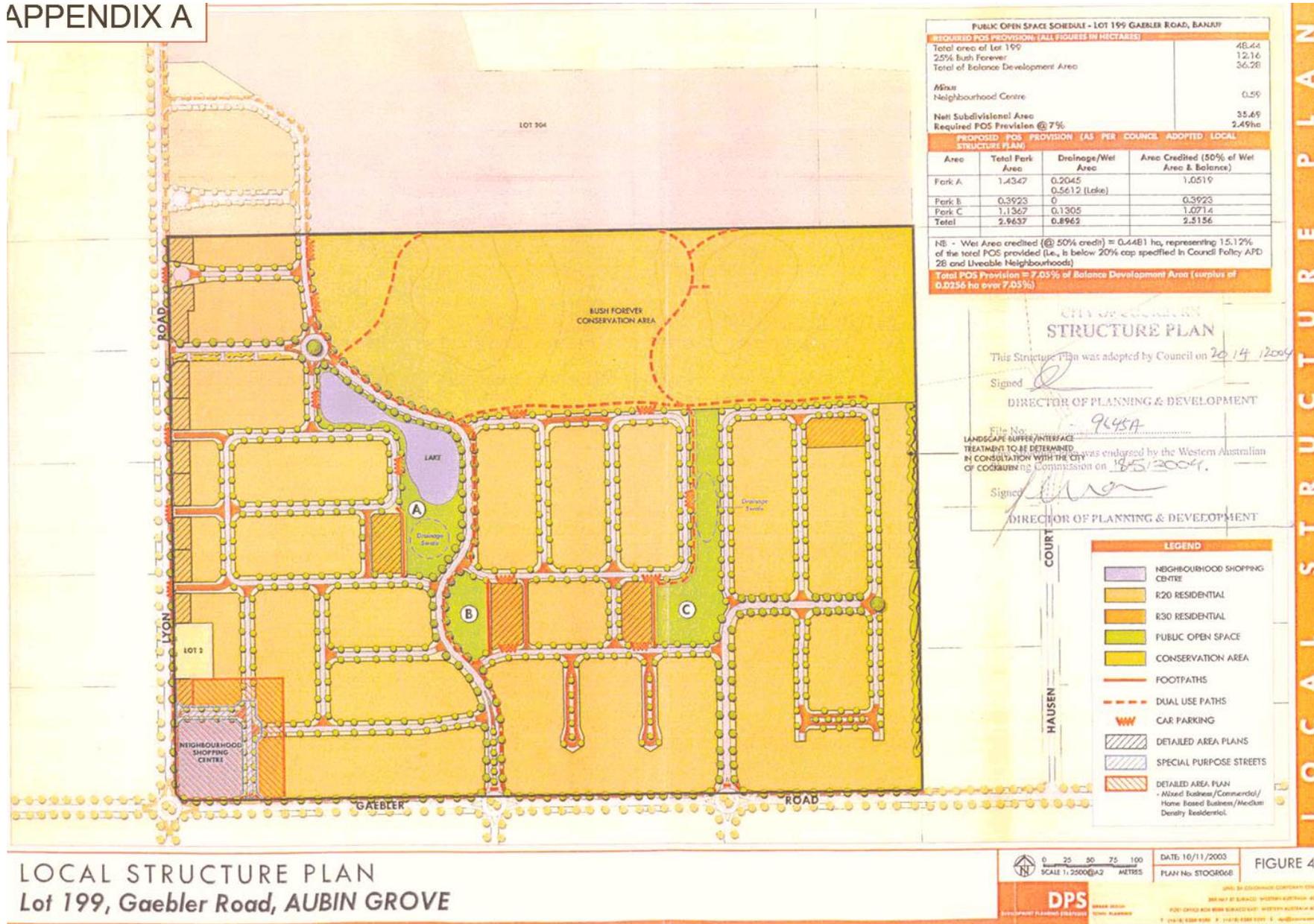
DATE \_\_\_\_\_

APPROVAL GRANTED

\_\_\_\_\_  
MINISTER FOR PLANNING

DATE \_\_\_\_\_

APPENDIX A



APPENDIX B

**THE SANCTUARY ESTATE - DETAILED AREA PLAN**  
 Lot 444 Gaebler Road - Local Centre

**TPS VARIATIONS**  
 The standards of the City of Cockburn's Town Planning Scheme are refined where detailed on this Detailed Area Plan. The requirements of the Scheme shall be satisfied in all other matters.

**FLOOR SPACE**  
 A maximum of 1,400m<sup>2</sup> NLA retail floor space is permitted within the 5,895m<sup>2</sup> Neighbourhood Centre site.

**DESIGN ELEMENTS**  
 The following matters apply in the design and construction of buildings on Lot 444 Gaebler Road to reflect key elements of the Residential Design Guidelines For The Sanctuary Estate:

**Orientation & Facades:**

- The primary orientation of buildings must be towards Gaebler and Lyon Roads and should be located as close to these roads as is practical.
- Development must also address Talisker Gate and Mapleton Avenue (although this can be achieved through windows and/or openings that look across internal car parking areas towards these roads).
- The main entrance(s) shall be provided with a gable roof feature with a minimum pitch of 25 degrees. The gable shall contain either mini-corb sheeting, cedar or hardie planking.
- Blank walls facing any external roads or public domain are not permitted. All external walls are to be appropriately designed and landscaped.
- A 600mm plinth shall be provided to the base of the primary facades of development. Such plinth must be of a different material to the remainder of the facades and preferably be of rendered masonry to enable repainting to occur. If an alternative material plinth is proposed such material shall be of an earthy colour and be of a durable and vitreous material.

**Windows & Materials**

- Windows shall generally be provided with a 0.2 metre wide window sill.
- Wall material to non-glazed areas shall be either clay face bricks or rendered masonry with any rendered masonry being painted in an earthy tone.

**Roof & Canopy**

- A flat roof hidden behind a parapet is permitted.
- Any pitched roof proposed shall be a minimum of 25 degrees and be made from colorbond roofing material with a 'custom orb' profile.
- A 2 metre wide colorbond canopy shall be provided to all active facades (primary and secondary). The canopy shall be on a pitch of 10 degrees.
- Due to its reflective qualities zincalume roof sheeting will not be permitted.

**Screening of Services**

- All external services such as air conditioning equipment, hot water units, satellite dishes, exhaust vents etc. must be of a similar colour to the roof and screened from view from the public domain.
- All servicing areas (bin storage etc) and loading docks shall be incorporated into the building design and appropriately screened and located away from residential dwellings to ensure potential noise and odour impacts are minimised.

**Fencing**

- Any internal fencing is to be constructed from Hardifence in accordance with the Estate Design Guidelines. Fencing must be painted Pale Eucalypt with Brantwick Green capping.
- Where fencing adjoins road reserves; it is to be semi-permeable in accordance with Council's Local Laws, incorporate similar materials and be of a style that is sympathetic to the fencing erected by the vendor at the intersection of Lyon Road and Talisker Gate.

**Landscaping**

- Landscaping shall be provided in accordance with Part V of Council's Town Planning Scheme. The design shall include unifying elements in predominantly earthy tones to reflect the natural environment, and its design should embrace environmentally responsible practices and waterwise principles.

**Signage**

- All signage shall be approved, erected and maintained in accordance with Council's Signage Local Laws.

**SETBACKS**  
 Setbacks for the construction of commercial development shall be in accordance with the Building Code of Australia. A nil setback is encouraged where development abuts external road reserves with the exception of Gaebler Road, due to the location of an existing power easement.

**VEHICLE ACCESS & CAR PARKING**  
 Direct vehicle access from Lyon and Gaebler Roads is not permitted.  
 Car parking shall be provided on-site in accordance with Part V of Council's Town Planning Scheme.

This Detailed Area Plan has been adopted by Council and signed by the Principal Planner:

Principal Planner: *M. Madalena* Date: 20/5/05



**THE SANCTUARY**

**Local Centre**  
**Detailed Area Plan**  
 Lot 444 Gaebler Road

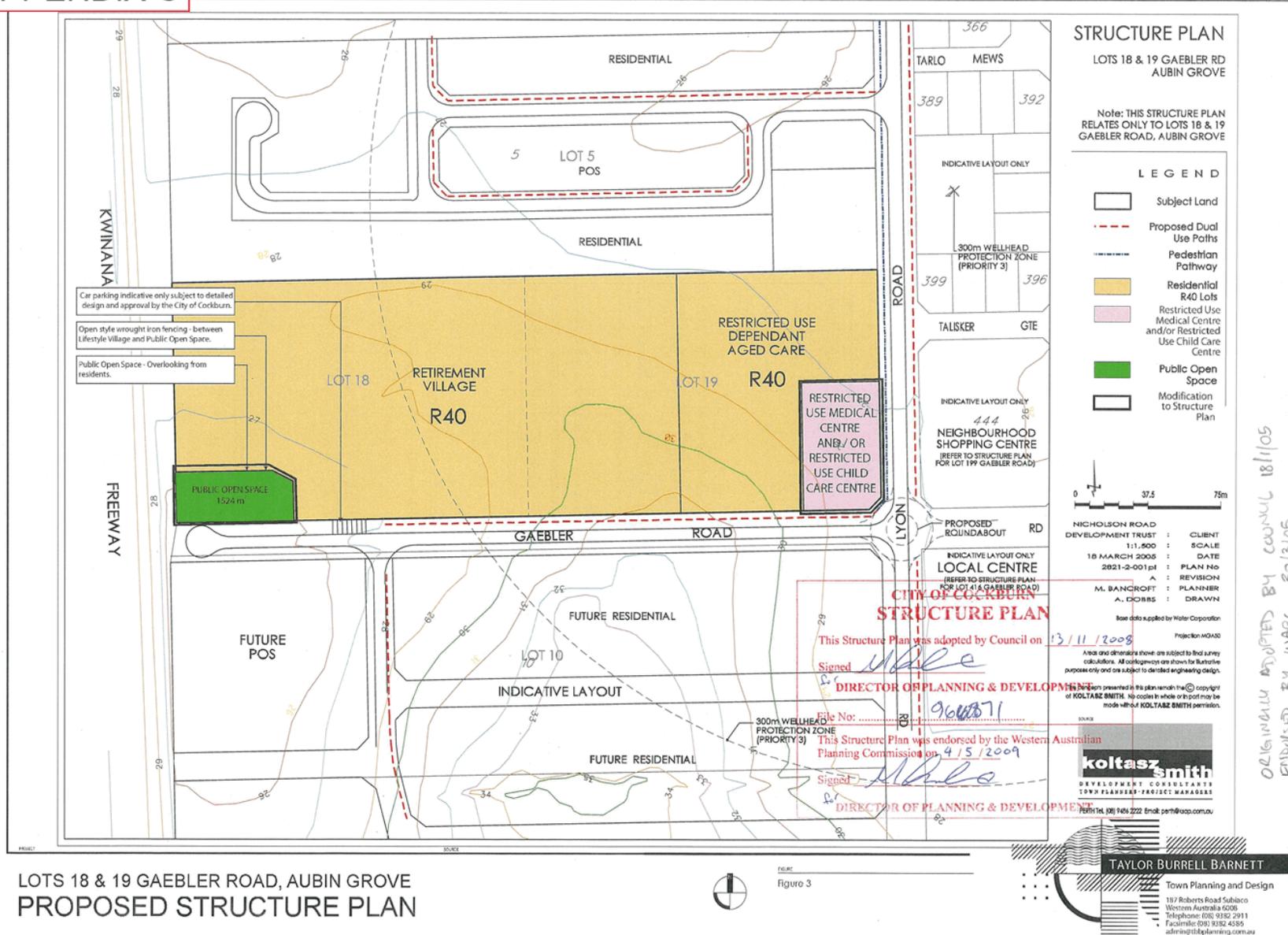
Development Planning Strategies, Level 2A 308 Hay Street, Subiaco 6008, Ph: (08) 9338 8988 • e-mail: dps@dpswa.com.au

Stockland

DPS

Date: 20/05/2005 • Scale: 1:750 @ A3 • Plan No: ST02R006

# APPENDIX C



LOTS 18 & 19 GAEBLER ROAD, AUBIN GROVE  
PROPOSED STRUCTURE PLAN

Figure 3

**14.1.3 Development Application - DA23/0077 - 12 Brunswick Street, North Coogee - 15 Multiple Dwellings (Residential SDA Units) and 4 Carers' Units**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Head of Sustainability and Environment  |
| <b>Author</b>      | Acting Coordinator of Development Services  |
| <b>Attachments</b> | <ol style="list-style-type: none"><li>1. Development Plans <a href="#">↓</a></li><li>2. Development Report <a href="#">↓</a></li><li>3. Landscaping Plan <a href="#">↓</a></li><li>4. Schedule of Submissions <a href="#">↓</a></li><li>5. Waste Management Plan <a href="#">↓</a></li><li>6. Acoustic Report <a href="#">↓</a></li><li>7. Design Review Panel Report <a href="#">↓</a></li><li>8. Traffic Impact Statement <a href="#">↓</a></li><li>9. Example Parking Generation Rates <a href="#">↓</a></li></ol> |

**RECOMMENDATION**

That Council:

- (1) APPROVES the proposal for fifteen (15) Multiple Dwelling units for the purpose of Specialist Disability Accommodation subject to the following conditions and footnotes:

**Conditions**

1. Prior to the issue of a Building Permit, the landowner/applicant contributing towards development infrastructure provisions pursuant to the City's Town Planning Scheme No. 3, to the City's satisfaction.
2. Development shall be carried out in accordance with the terms of the approved plan.
3. All stormwater from roofed and paved areas shall be collected and disposed of on-site in accordance with the City's engineering requirements and design guidelines. Prior to the issue of a building permit, a stormwater management plan and the relevant calculations shall be submitted to and approved by the City.
4. No building or construction activities shall be carried out before 7.00am or after 7.00pm, Monday to Saturday, and not at all on Sunday or Public Holidays.
5. Crossovers are to be located and constructed to the City's Vehicle Crossover Specifications (as amended). Redundant crossovers shall be removed and the verge reinstated prior to or at the time of the installation of the approved new crossover(s). Crossover are to be maintained as per City's Vehicle Crossover Specifications in perpetuity.
6. All services and service related hardware, including clothes drying areas, antennae, satellite dishes and air conditioning units, being suitably located away from public view and/or screened to the satisfaction of the City.

7. The street number, or where there is no street number, the lot number, shall be clearly displayed on the façade of the building prior to occupation of the building hereby approved and remain in perpetuity to the satisfaction of the City
8. The premises shall be kept in a neat and tidy condition at all times by the owner/occupier to the satisfaction of the City.
9. Prior to occupation or use of the development, vehicle parking, manoeuvring and circulation areas shall be designed, constructed, sealed, drained, line marked and kerbed in accordance with:
  1. The approved plan
  2. Council's engineering requirements and design guidelines.
10. Prior to occupation or use of the development, a Car Parking Management Strategy with respect to on-site car parking provision shall be prepared to the satisfaction of the City.
11. The dimensions of all car parking bays, aisle widths, wheel stops, columns, ramps and circulation areas complying with the Australian Standards AS/NZS 2890.1:2004 and AS/NZS 2890.6:2009
12. A further Acoustic Report shall be submitted to and approved by the City, prior to the submission of a Building Permit application and implemented thereafter, to the satisfaction of the City.
13. All noise attenuation measures, identified by the Stantec Acoustic Report "Harbour Residences Acoustic Report Development Application" (Ref:301251340 dated 23 December 2022) and the further acoustic report required under condition 12, are to be implemented prior to occupancy of the development and the requirements of the Acoustic Report are to be observed at all times.
14. Written confirmation from the builder that all recommendations made in the Acoustic Report required under conditions 12 and 13 have been incorporated into the proposed development, shall be submitted to the City with the Building Permit Application
15. The builder shall provide written confirmation that the requirements of the Acoustic Report referred to in conditions 12 and 13 have been incorporated into the completed development with the Form BA7 Completion Form, prior to occupation of the development.
16. All measures identified in the Waste Management Plan prepared by Talis Consultants (Ref:TW22177 dated 22 November 2022) shall be implemented in perpetuity to the satisfaction of the City.
17. Each residential unit hereby approved shall be occupied by a maximum of one (1) person with a significant disability and who are eligible recipients under the National Disability Insurance Scheme (NDIS) and one (1) partner/relative. One (1) employed carer is permitted to occupy each of the carers' units at any one time.

18. Prior to the lodgement of an application for a building permit for the proposed development on Lot 1019 (No. 12) Brunswick Street, North Coogee (Land), the owner of the Land shall enter into a deed of agreement with the City of Cockburn (City) whereby the owner acknowledges that:
- a. a shortfall in carparking for the proposed development exists in respect of the Land (Shortfall);
  - b. the City has approved the proposed development despite the Shortfall on the basis that the residential units will only be occupied by persons with a significant disability and who are eligible recipients under the National Disability Insurance Scheme (NDIS) and a partner/relative; and
  - c. in the event that any part of the development on the Land is occupied by persons who are not eligible recipients of the NDIS (or their carers), the owner of the Land shall comply with the carparking requirements for the development on the Land under the Local Planning Scheme in force at that time.

The agreement shall be prepared by the City's solicitors to the satisfaction of the City and enable the City to lodge an absolute caveat over the certificate of title to the Land.

The owner shall be responsible to pay all costs associated with the City's solicitor's costs of and incidental to the preparation of (including all drafts) and stamping of the agreement and the lodgement of the absolute caveat.'

19. Landscaping including verge planting shall be installed, reticulated, and irrigated in accordance with the approved plan and maintained thereafter to the satisfaction of the City. The landscaping shall be implemented during the first available planting season post completion of development and any species which fail to establish within a period of 12 months from planting shall be replaced to the satisfaction of the City.
20. Prior to the issue of a Building Permit, the owner/applicant shall:
- a. submit to the City for approval a preliminary proposal for an art work designed by a professional artist at a cost of 1% of the total project cost (to a maximum of \$250,000), to be located within the subject site as an integral part of the development;
  - b. submit to the City for approval an 'Application for Art Work Design';
  - c. enter into a contract with a professional artist/s to design and install (if appropriate) the artwork approved by the City.

The artwork shall then be installed prior to occupation of the building/development and maintained thereafter to the satisfaction of the City.

21. The installation of outdoor lighting shall be in accordance with the requirements of Australian Standard AS 4282 - 2019 "Control of the Obtrusive Effects of Outdoor Lighting".
22. This application does not pertain to the construction or modification of any on-street car bays.

**Footnotes**

- a) This is a Development Approval only and does not remove the responsibility of the applicant/owner to comply with all relevant building, health and engineering requirements of the City, or with any requirements of the City of Cockburn Town Planning Scheme No. 3 or with the requirements of any external agency.
- b) All stormwater drainage shall be designed in accordance with the National Construction Code Volumes I-III (as applicable). The design is to be certified by a suitably qualified practicing Engineer on the basis of a 1 in 20 year event, 5 minute storm duration, to the satisfaction of the City. Details of the stormwater drainage is to be provided with the associated Building Permit Application
- c) With regard to condition 5, Copies of crossover specifications are available from the City's Engineering Services or from the City's website [www.cockburn.wa.gov.au](http://www.cockburn.wa.gov.au)
- d) As part of transitioning Australia to the National Broadband Network (NBN), developers are encouraged to engage early with NBN, at least six months before the required service date, to understand requirements around future connections and the timing of infrastructure provision. This will ensure a connection is ready when residents move in. For more information please refer to <https://www.nbnco.com.au/develop-or-plan-with-the-nbn/new-developments> or contact NBN on [newdevelopments@nbnco.com.au](mailto:newdevelopments@nbnco.com.au) or 1800 687 626.
- e) All earthworks and/or associated drainage details shall be in accordance AS3500 with plans and specifications certified by a suitably qualified practicing Engineer to the satisfaction of the City.
- f) Retaining wall(s) being constructed in accordance with a suitably qualified Structural Engineer's design and a Building Permit being obtained prior to construction. Retaining walls are required for any cut and/or fill greater than 150mm in height. In this regard, any fill above or below natural ground level at the lot boundaries is to be suitably retained or have a compliant stabilised embankment.
- g) Please be advised that the development must comply with the requirements of the Building Codes of Australia.
- h) With regards to street numbering of this proposal, you are advised to contact the City's Land Administration team on 9411 3444 or email [streetnumbers@cockburn.wa.gov.au](mailto:streetnumbers@cockburn.wa.gov.au) to ensure that any street numbers used comply with the City's requirements. This should be done prior to any sales contracts being drawn up.
- i) The applicant is advised that as of 1 July 2023, the *Aboriginal Cultural Heritage Act 2021* applies to activities proposing ground disturbance, unless a specific activity is considered exempt. It should be noted that under the *Aboriginal Cultural Heritage Act 2021*, there is a presumption that Aboriginal Cultural Heritage may be present on site, which may trigger the need for separate approval under the *Aboriginal Cultural Heritage Act 2021*.  
  
For more details, please contact the Department of Planning Lands and Heritage (DPLH) directly via [aboriginalheritage@dplh.wa.gov.au](mailto:aboriginalheritage@dplh.wa.gov.au).

- j) With regard to condition 10, The Management Strategy shall include details regarding the allocation of car bays for residents, carers, dwellings, tenancies, visitors, management and maintenance workers.
- It shall also include measures taken for the promotion of non-car-based travel modes such as public transport.
- k) With regard to condition 12, the acoustic report shall be prepared by a suitably qualified and recognised acoustic consultant and demonstrate that the design and location of plant and other sources of noise within the development will not exceed the assigned noise levels set out in the *Environmental Protection (Noise) Regulations 1997* (as amended)
- (2) NOTIFIES the proponent and those who made a submission of Council's determination.

## Background

The City is in receipt of a development application which proposes the construction of fifteen Specialist Disability Accommodation (SDA) units at the above property.

The units are specifically designed to provide housing for residents with significant and permanent disability meeting the requirements of the National Disability Insurance Scheme (NDIS).

The proposal involves:

- A five-storey building that comprises of fifteen units, including
  - 3 x single bedroom/one-bathroom dwellings
  - 8 x two bedroom/one-bathroom dwellings
  - 3 x two bedroom/two-bathroom dwellings
  - 1 x three bedroom/two-bathroom dwelling
- Carers' rooms on each floor
- 11 on-site car bays
- Communal lounge area.

The site plans do contemplate the conversion/construction of on-street car bays for use as taxi stands/drop off bays however this is not being considered as part of this application.

The application was advertised to nearby landowners. Due to the number of objections received, the application has been brought to Council for determination (see Community Consultation below)

## Planning Framework

### Port Coogee Structure Plan

The site is situated within the Port Coogee Structure Plan area which identifies the property as falling within the Marina Village zone (figure 1).

The structure plan describes the Marina Village zone as:

*'(the) community centrepiece of the Port Coogee residential community. Located on the waterfront, it is intended that the Marina Village will provide a vibrant, safe and welcoming place to live, visit and work. A mixed land use strategy will encourage a diverse and sustainable mix of uses and activities including; residential, retail, commercial, recreational, entertainment, community and specialist marina activities, extending the daily activation of the place. The primary use will be residential with the majority of the mixed use activities to be focused on the Marina and associated significant waterfront public domain and key retail / commercial streets.'*

Further, the structure plan lists objectives for housing within the Marina Village, including:

- Achieving diversity in dwelling size and design, to accommodate different household types.
- Encouragement of diverse residential populations
- High quality residential development.

The proposal aligns with the objectives Marina Village zone and the Structure Plan more broadly by offering a housing stock that is currently absent from the Port Coogee community.

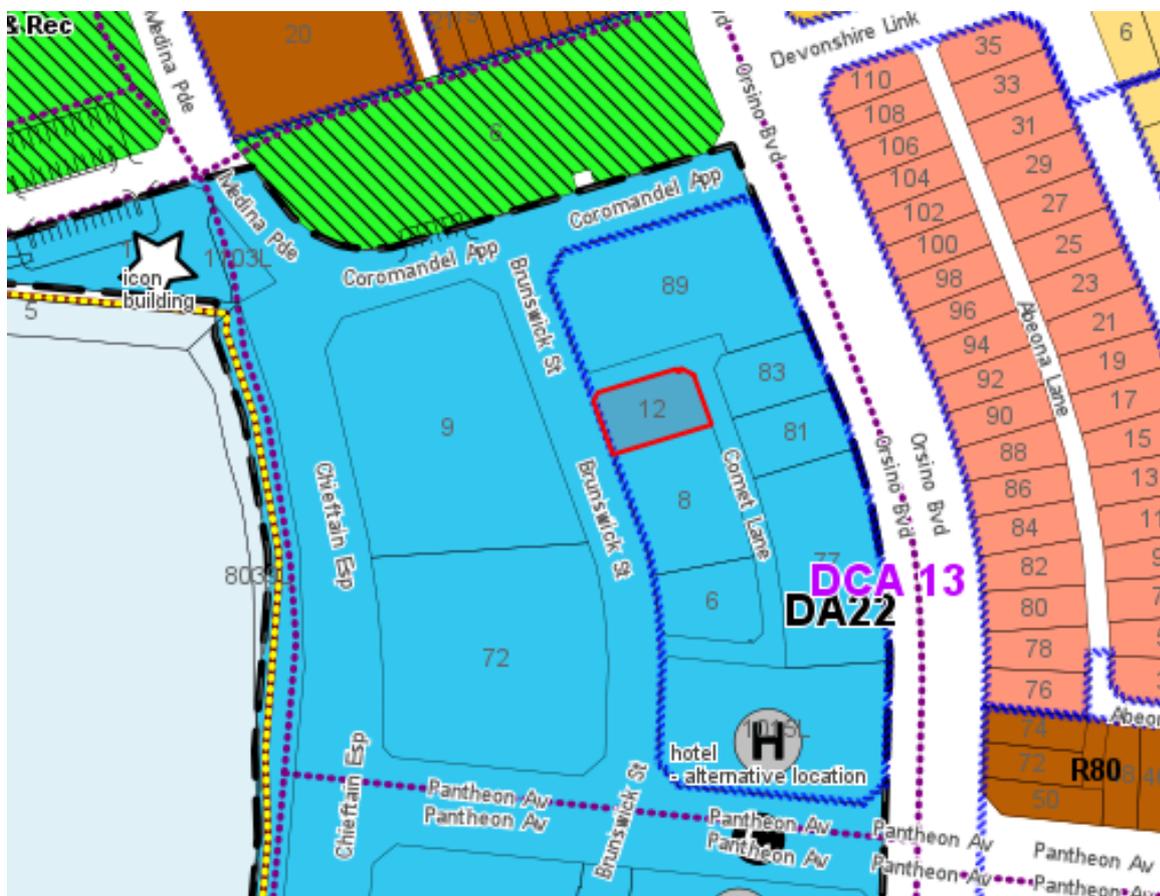


Figure 1: Subject site outlined in red

### The City of Cockburn's Housing Affordability and Diversity Strategy

The proposal aligns with the City's Housing Affordability and Diversity Strategy 2018 which seeks to increase the type of dwellings available to City of Cockburn residents.

The strategy has identified a need for 'adaptable housing' to support the 18% of Cockburn residents living with a disability.

Currently, the vast majority of dwellings within the City are not constructed to a universal standard and require specific adaptations (ramps, wider doorways, support rails etc) to ensure they are suitable for people with disabilities.

This inevitably requires costly renovations to ensure dwellings can be brought up to universal standards.

The proposal will support the Strategy's initiative for additional adaptable housing within the City and has a direct synergy with its location, being 200m of Ngarkal Beach which is universally accessible.

## **Community Consultation**

The application was advertised by letter to owners and occupiers within a 200m radius of the site.

The proposal was also featured on the City's Comment on Cockburn site between 2 June and 5 July 2023 (33 days total).

A total of 9 objections and 3 non-objections were received.

A schedule of submissions has been attached with officer and proponent comments (see attachment 4).

The primary concern raised pertained to the level of parking provided for the 15 units.

This has been discussed further in the *Report* section below.

## **Report**

### Acoustics and Noise Attenuation

The site falls within a mixed-use community area as defined by Local Planning Policy 1.12 – Noise Attenuation (LPP 1.12).

LPP 1.12 mandates an acoustic report for any noise sensitive land uses within mixed-use community areas. Given the future residents would presumably be sensitive to the impacts of community noise, acoustics is an important consideration for this development.

The provided acoustic report is generally consistent with the requirements of LPP 1.12 and has been accepted by City officers with the requirement for slight modifications to the report for the siting of plant and equipment.

This has been reflected by condition 13.

### Waste Management

The applicant has submitted a Waste Management Plan (WMP) which was approved by the City. A copy of the WMP is provided in Attachment 5.

One objection was received (see Community Consultation section below) relating to waste collection and the space required for a waste truck. However, the City's Waste Services team has confirmed the width of the laneway is sufficient to accommodate a waste truck with two sets of bins presented on either side.

The WMP has been mandated via condition 16.

### Traffic and Parking

The provision of parking is the most significant point of concern raised during the public consultation period.

The Port Coogee Marina Village Built Form Codes (BFC) prescribe a total parking requirement of 23 bays for this particular development (presenting a shortfall of 12 bays). However, neither the BFC nor the City's Town Planning Scheme 3 provide dispensation for SDA development where occupant will likely not have cars.

The applicant in their Transport Impact Assessment (TIS) has referenced parking rates that are guided by documents which are not recognised within the WA planning framework.

Whilst these rates do not have any statutory basis, they do provide a guide for how these types of developments can be assessed (see specifically page 11 and 12 of the TIS).

The Institute of Traffic Engineer's (ITE) study into assisted living developments produced a recommended rate of 0.6 bays per dwelling inclusive of residents, staff and private visitors.

Based on this rate, a parking provision of 9 bays would be required for this application.

Secondly, the Road and Traffic Authority of New South Wales guide section 5.4.4 (Housing for Ages and Disabled Persons) provides a rate for self-contained units of 2 spaces per 10 units (for both residents and visitors). This would result in a parking requirement of 4 bays.

Thirdly, the applicant has provided a detailed survey from Stantec Victoria (refer Attachment 8) which collected data from 41 separate development sites that are comparable to the development at hand.

This survey found an average provision of 0.3 bays per bed and an 85<sup>th</sup> percentile rate of 0.38 bays per bed. If the conservative approach of 0.38 bays per bed is taken, 11 bays would be required.

It is important to note, the 3 rates generated above are taken from standards and surveys from other states. However, as mentioned previously the WA planning framework does not provide for parking dispensation as it relates to dependent persons' dwellings and SDA developments.

It is assumed residents of this facility will likely not own vehicles.

For this reason the City accepts the justification presented in the TIS and the example parking generation rates.

Taking this empirical evidence and estimated traffic generation rates described in the TIS, the level of parking is adequate.

The level of parking in these surveys/standards are inclusive of staff, visitors and residents (as per the provided TIS). The potential impact to amenity have been addressed through conditions 17 and 18.

The precise wording for these conditions was provided by the City's solicitors.

A Car Parking Management Strategy has been conditioned to allow the City to closely observe and approve the operational arrangements for the provision of parking.

### Built Form Codes and Design Review

The proposal was considered by the Port Coogee Marina Village Design Review Panel (DRP) before formal submission of the application.

The intent of the DRP was to assess the development against the Port Coogee Marina Village Build Form Codes (BFC).

At the DRP meeting held on 13 December 2022, the panel noted the proposal largely complied with the BFC and commended the applicant on a high-quality proposal. However, the DRP did not form a position of support due to the provided parking ratios.

A second DRP was not convened, as the design aspect of the proposal did receive general support. It was considered that the parking related concerns of the DRP could be dealt with through the development application process rather than a second DRP.

A copy of the DRP's report is provided in Attachment 7

### Local Planning Policy 5.13 – Percent for Art

As the estimated cost of the development exceed \$2million, the requirement for public art is triggered as per Local Planning Policy 5.13.

Clause 2 of LPP 5.13 states

*'All development proposals for multiple dwellings of a value greater than \$2 million (exclusive of GST) are to set aside a minimum of one per cent (1%) of the total project cost (up to a maximum value of \$250,000) for the development of artworks on the subject land which reflect the place, locality and/or community.'*

This has been reflected in condition 20.

## **Strategic Plans/Policy Implications**

### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- A City that is 'easy to do business with'.

### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

## **Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Risk Management Implications**

The applicant has the right to review Council's decision through the State Administrative Tribunal.

Should the applicant exercise this right, there may be financial implications, particularly where legal counsel is required.

Appropriate and implementable conditions of approval have been recommended to address the relevant matters raised in the assessment.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 10 August 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

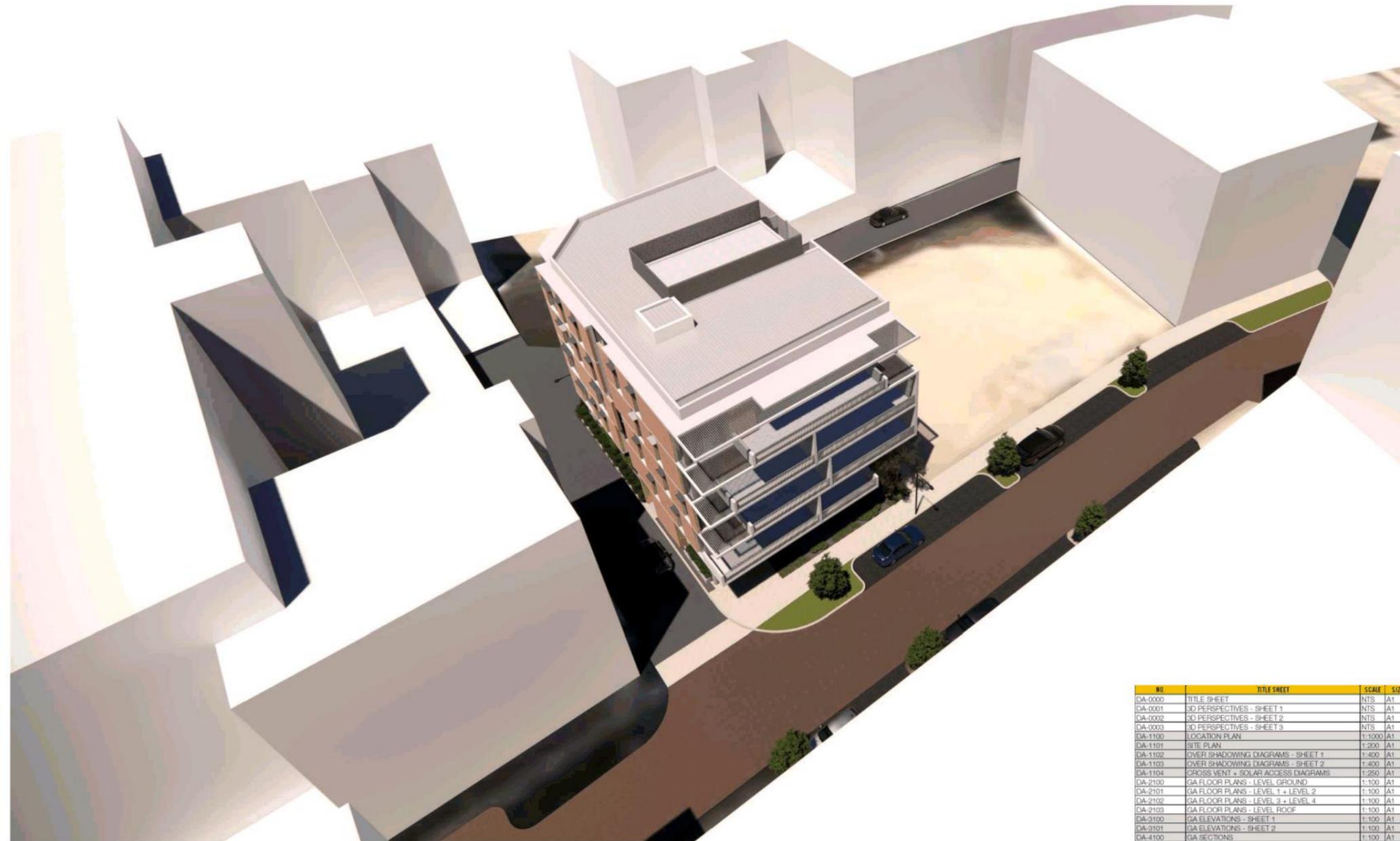
# HARBOUR RESIDENCES

## PORT COOGEE

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**CONTRACTORS MUST**  
 Verify all figured dimensions  
 Report any discrepancies in writing prior to commencing on site.

**CONTRACTORS MUST NOT**  
 Scale dimensions  
 Commence manufacture or construction prior to review of shop drawings by CHRISTOU and the consultant group.



| NO      | TITLE SHEET                        | SCALE  | SIZE |
|---------|------------------------------------|--------|------|
| DA-0000 | TITLE SHEET                        | NTS    | A1   |
| DA-0001 | 3D PERSPECTIVES - SHEET 1          | NTS    | A1   |
| DA-0002 | 3D PERSPECTIVES - SHEET 2          | NTS    | A1   |
| DA-0003 | 3D PERSPECTIVES - SHEET 3          | NTS    | A1   |
| DA-1100 | LOCATION PLAN                      | 1:1000 | A1   |
| DA-1101 | SITE PLAN                          | 1:200  | A1   |
| DA-1102 | OVER SHADOWING DIAGRAMS - SHEET 1  | 1:400  | A1   |
| DA-1103 | OVER SHADOWING DIAGRAMS - SHEET 2  | 1:400  | A1   |
| DA-1104 | CROSS VENT + SOLAR ACCESS DIAGRAMS | 1:250  | A1   |
| DA-2100 | GA FLOOR PLANS - LEVEL GROUND      | 1:100  | A1   |
| DA-2101 | GA FLOOR PLANS - LEVEL 1 + LEVEL 2 | 1:100  | A1   |
| DA-2102 | GA FLOOR PLANS - LEVEL 3 + LEVEL 4 | 1:100  | A1   |
| DA-2103 | GA FLOOR PLANS - LEVEL ROOF        | 1:100  | A1   |
| DA-3100 | GA ELEVATIONS - SHEET 1            | 1:100  | A1   |
| DA-3101 | GA ELEVATIONS - SHEET 2            | 1:100  | A1   |
| DA-4100 | GA SECTIONS                        | 1:100  | A1   |

| REV | DATE       | DESCRIPTION    | BY |
|-----|------------|----------------|----|
| B   | 16/11/2022 | DA ISSUE       | MZ |
| A   | 10/11/2022 | DRAFT DA ISSUE | MZ |

Planning: CF Planning & Development  
 Traffic: Cardno  
 Waste: Talis Consultants  
 Acoustic: Stantec  
 Fire: Xero Fire & Risk

12 BRUNSWICK STREET  
 PORT COOGEE, WA

### HARBOUR RESIDENCES PORT COOGEE

Drawing Title: TITLE SHEET  
 Status: DEVELOPMENT APPLICATION  
 Drawn: MZ Checked: JC  
 Scale: NTS Job Number: 22052  
 FORMERLY JAMES CHRISTOU + PARTNERS ARCHITECTS

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 E j.christou@christou.com.au  
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Drawing Number: DA-0000 - B  
 Revision: B

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BRUNSWICK STREET PERSPECTIVE

| REV | DATE       | DESCRIPTION    | BY |
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| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|   |                   |
|---|-------------------|
| Drawing Title: 3D PERSPECTIVES                |                   |
| SHEET 1                                       |                   |
| Status: DEVELOPMENT APPLICATION               |                   |
| Drawn: MZ                                     | Checked: JC       |
| Scale: NTS                                    | Job Number: 22052 |
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COMET LANE PERSPECTIVE

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|-----------|---------------------------|
| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|   |                   |
|---|-------------------|
| Drawing Title: 3D PERSPECTIVES                |                   |
| SHEET 2                                       |                   |
| Status: DEVELOPMENT APPLICATION               |                   |
| Drawn: MZ                                     | Checked: JC       |
| Scale: NTS                                    | Job Number: 22052 |
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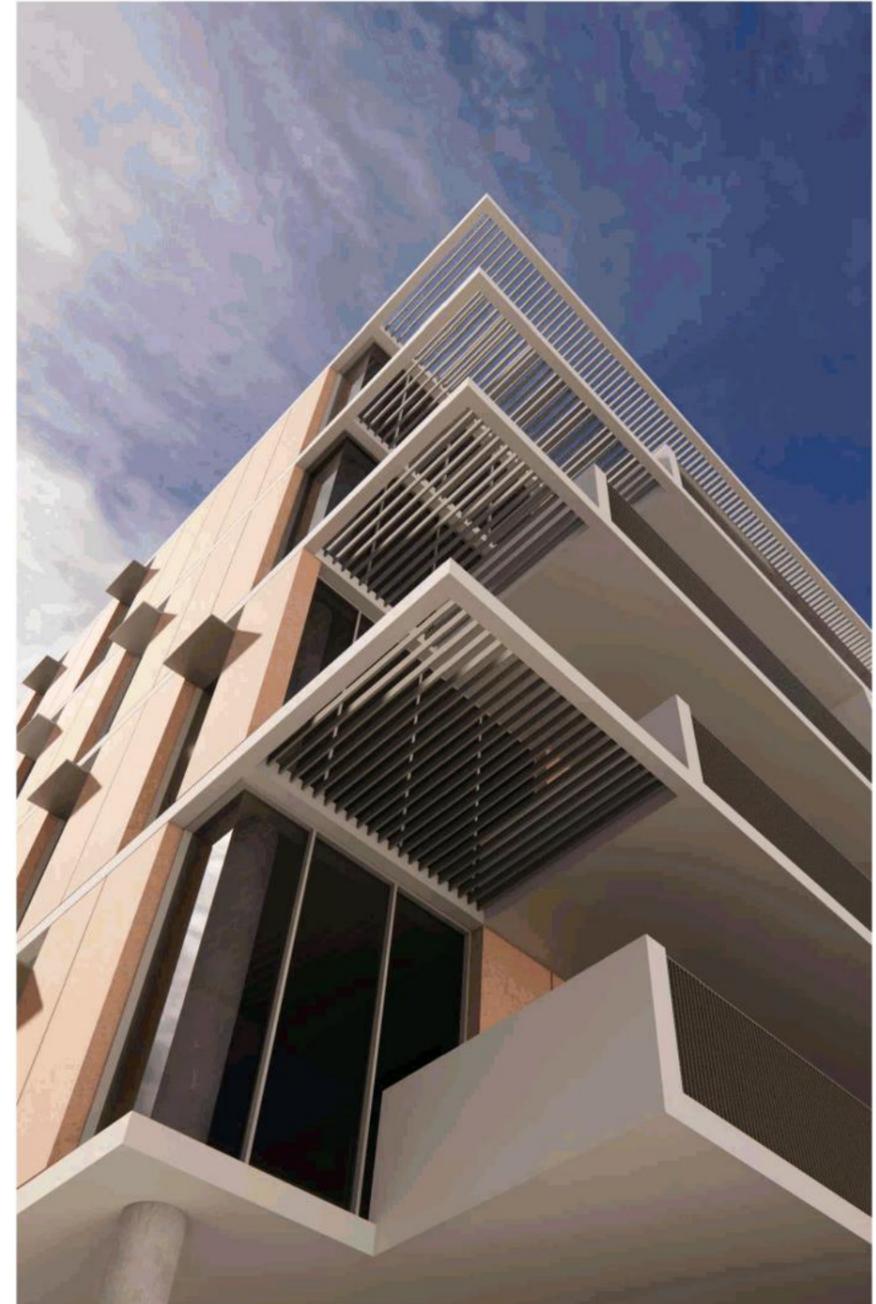
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1. BRUNSWICK STREET + COMET LANE FRONTAGE



2. BRUNSWICK STREET FRONTAGE



3. NORTH WEST CORNER LOOKING UP

| REV | DATE       | DESCRIPTION    | BY |
|-----|------------|----------------|----|
| B   | 16/11/2022 | DA ISSUE       | MZ |
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|-----------|---------------------------|
| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|   |                   |
|---|-------------------|
| Drawing Title: 3D PERSPECTIVES                |                   |
| SHEET 3                                       |                   |
| Status: DEVELOPMENT APPLICATION               |                   |
| Drawn: MZ                                     | Checked: JC       |
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| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

## HARBOUR RESIDENCES PORT COOGEE

|                |                         |             |       |
|----------------|-------------------------|-------------|-------|
| Drawing Title: | LOCATION PLAN           |             |       |
| Status:        | DEVELOPMENT APPLICATION |             |       |
| Drawn:         | MZ                      | Checked:    | JC    |
| Scale:         | 1:1000 @ A1             | Job Number: | 22052 |

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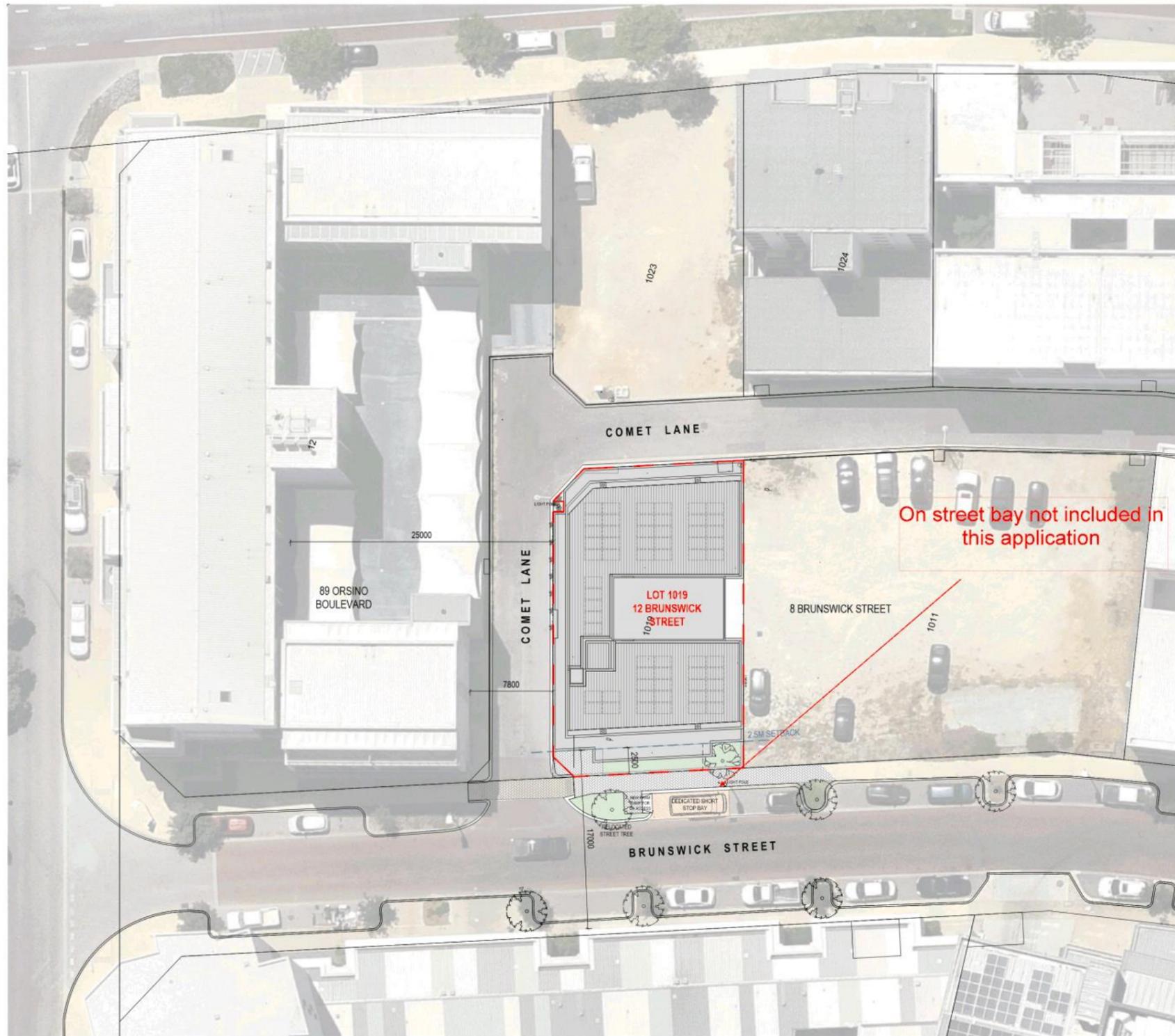
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| SITE         | AREA       |
|--------------|------------|
| Lot 1019     | 515        |
| <b>TOTAL</b> | <b>515</b> |

| LEVEL        | 1 BED 1 BATH | 2 BED 1 BATH | 2 BED 2 BATH | 3 BED 2 BATH |
|--------------|--------------|--------------|--------------|--------------|
| L00          |              |              |              |              |
| L01          | 1            | 2            | 1            |              |
| L02          | 1            | 2            | 1            |              |
| L03          | 1            | 2            | 1            |              |
| L04          |              | 2            |              | 1            |
| <b>TOTAL</b> | <b>3</b>     | <b>8</b>     | <b>3</b>     | <b>1</b>     |

| UNIT | DESCRIPTION        | INTERNAL AREA | STORE AREA | BALC. AREA |
|------|--------------------|---------------|------------|------------|
| 101  | 2 BED 1 BATH       | 85            | 4          | 12         |
| 102  | 2 BED 1 BATH       | 85            | 4          | 9          |
| 103  | 2 BED 2 BATH       | 87            | 4          | 13         |
| 104  | 1 BED 1 BATH + HPS | 64            | 3          | 20         |
| 201  | 2 BED 1 BATH + HPS | 85            | 4          | 12         |
| 202  | 2 BED 1 BATH       | 85            | 4          | 9          |
| 203  | 2 BED 2 BATH       | 87            | 4          | 19         |
| 204  | 1 BED 1 BATH       | 64            | 3          | 16         |
| 301  | 2 BED 1 BATH       | 85            | 4          | 12         |
| 302  | 2 BED 1 BATH       | 85            | 4          | 9          |
| 303  | 2 BED 2 BATH       | 87            | 4          | 22         |
| 304  | 1 BED 1 BATH + HSA | 64            | 3          | 16         |
| 401  | 2 BED 1 BATH       | 85            | 4          | 12         |
| 402  | 2 BED 1 BATH       | 85            | 4          | 9          |
| 403  | 3 BED 2 BATH       | 125           | 7          | 36         |

| TYPE          | RATIO        | BAYS      |
|---------------|--------------|-----------|
| RESIDENT BAYS |              | 3         |
| CARER / STAFF | 1 per Floor  | 4         |
| VISITOR       | 25% of Units | 4         |
| <b>TOTAL</b>  |              | <b>11</b> |

| LEVEL        | RESIDENTIAL | STAFF / CARER |                        |
|--------------|-------------|---------------|------------------------|
| L00          | 7           |               |                        |
| L01          | 333         | 19            |                        |
| L02          | 333         | 19            |                        |
| L03          | 333         | 19            |                        |
| L04          | 313         | 21            |                        |
| <b>TOTAL</b> | <b>1319</b> | <b>78</b>     | <b>1397 PR = 2.7:1</b> |

| LEVEL        | RESIDENTIAL | STAFF / CARER | COMMON     |                                  |
|--------------|-------------|---------------|------------|----------------------------------|
| L00          | 9           |               | 429        | Inc Parking = 323sqm             |
| L01          | 365         | 24            | 25         |                                  |
| L02          | 365         | 24            | 25         |                                  |
| L03          | 365         | 24            | 25         |                                  |
| L04          | 345         | 27            | 29         |                                  |
| <b>TOTAL</b> | <b>1449</b> | <b>99</b>     | <b>633</b> | <b>2081</b><br>Total Inc Parking |

|                | AREA | RATIO |
|----------------|------|-------|
| SITE AREA      | 515  |       |
| L00 FECA AREA  | 438  | 85%   |
| DEEP SOIL AREA | 51   | 10%   |

| REV | DATE       | DESCRIPTION    | BY |
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|           |                           |
|-----------|---------------------------|
| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

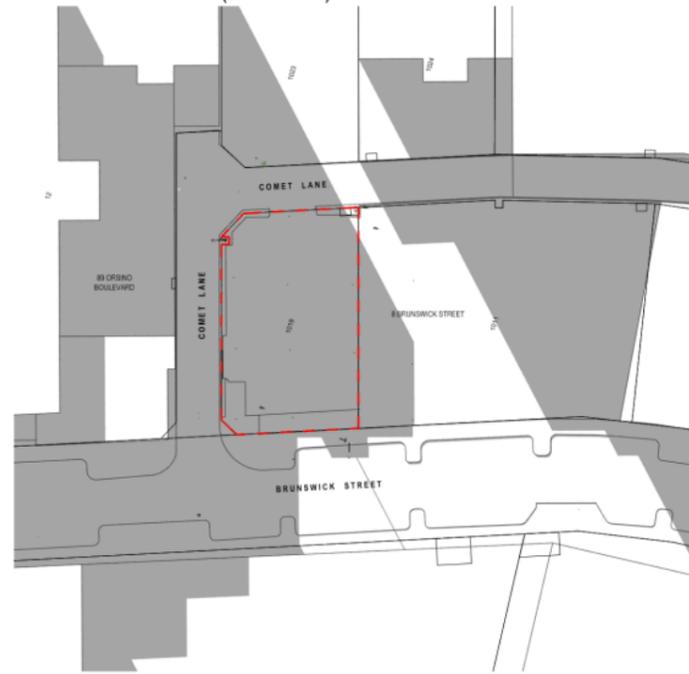
12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

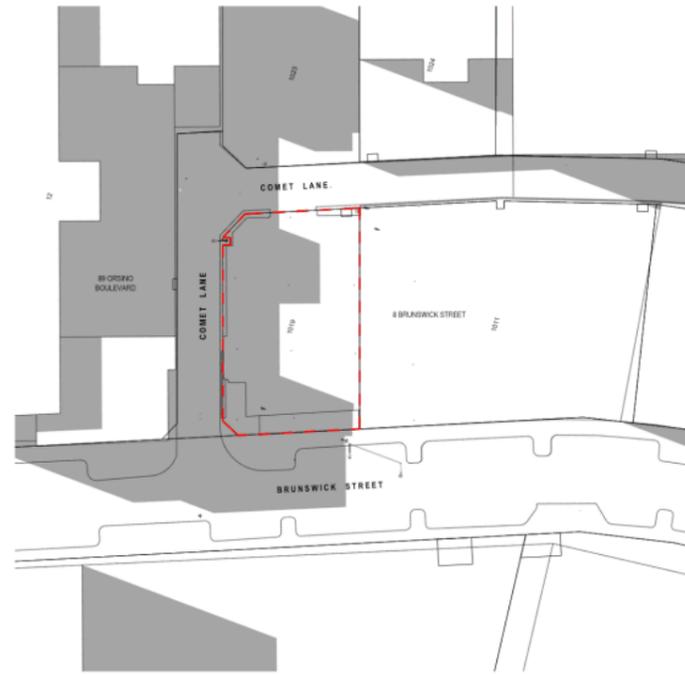
Drawing Title: SITE PLAN  
 Status: DEVELOPMENT APPLICATION  
 Drawn: MZ Checked: JC  
 Scale: 1:200 @ A1 Job Number: 22052  
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 ABN 67 152 533 885  
 ACN 152 533 885  
 Drawing Number: DA-1101 - B  
 Revision: B

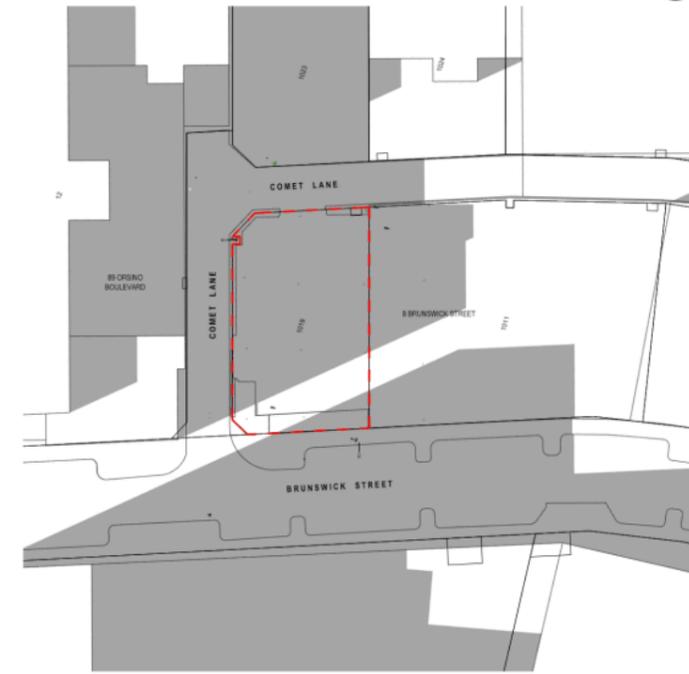
WINTER SOLSTICE (EXISTING)



0900hrs 21 JUNE

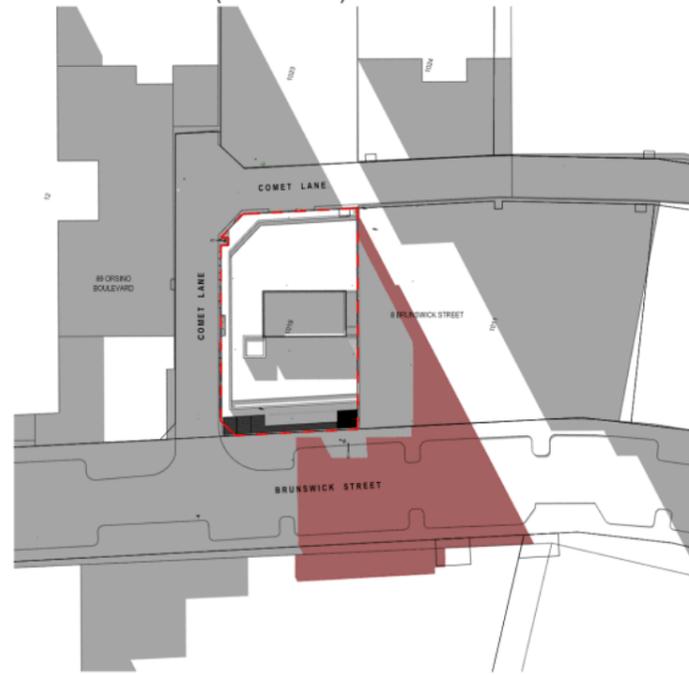


1200hrs 21 JUNE

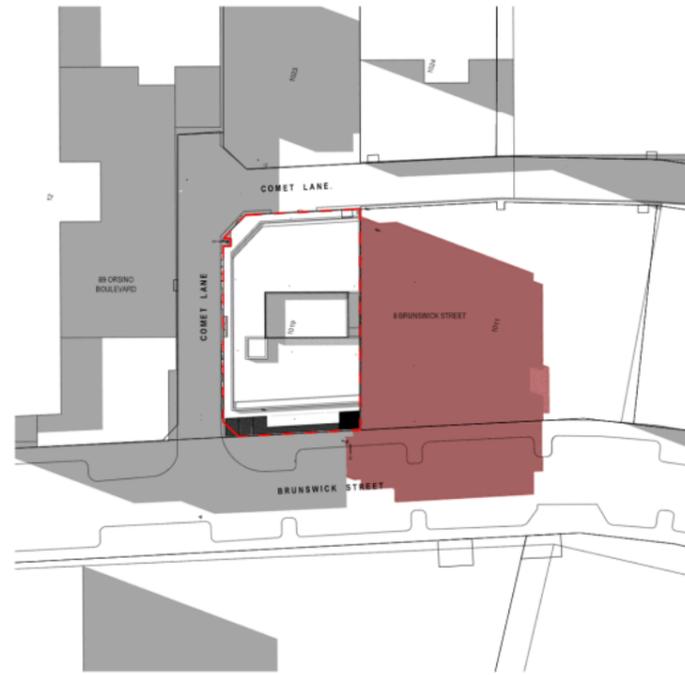


1500hrs 21 JUNE

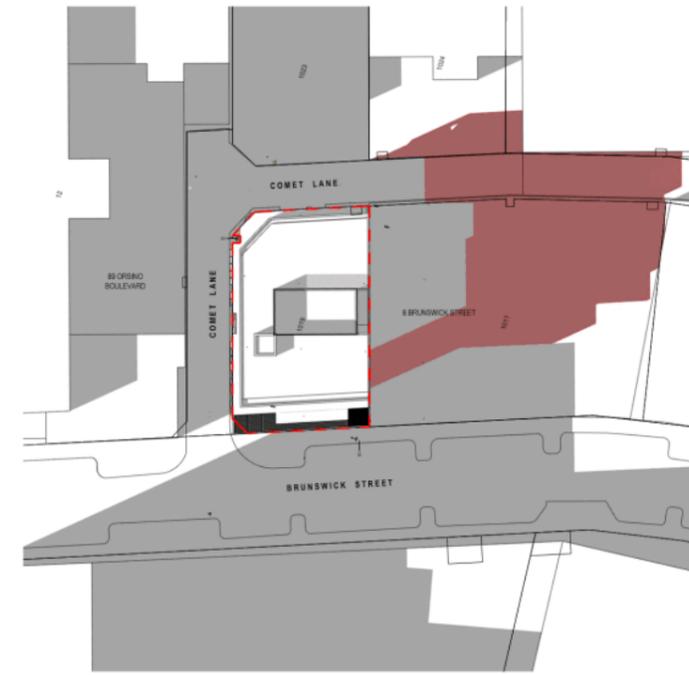
WINTER SOLSTICE (PROPOSED)



0900hrs 21 JUNE



1200hrs 21 JUNE



1500hrs 21 JUNE

| REV | DATE       | DESCRIPTION    | BY | REV | DATE | DESCRIPTION | BY |
|-----|------------|----------------|----|-----|------|-------------|----|
| B   | 16/11/2022 | DA ISSUE       | MZ |     |      |             |    |
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|-----------|---------------------------|
| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
PORT COOGEE, WA

HARBOUR RESIDENCES  
PORT COOGEE

Drawing Title: WINTER OVER SHADOWING  
DIAGRAMS  
Status: DEVELOPMENT APPLICATION  
Drawn: MZ Checked: JC  
Scale: 1:400 @ A1 Job Number: 22052  
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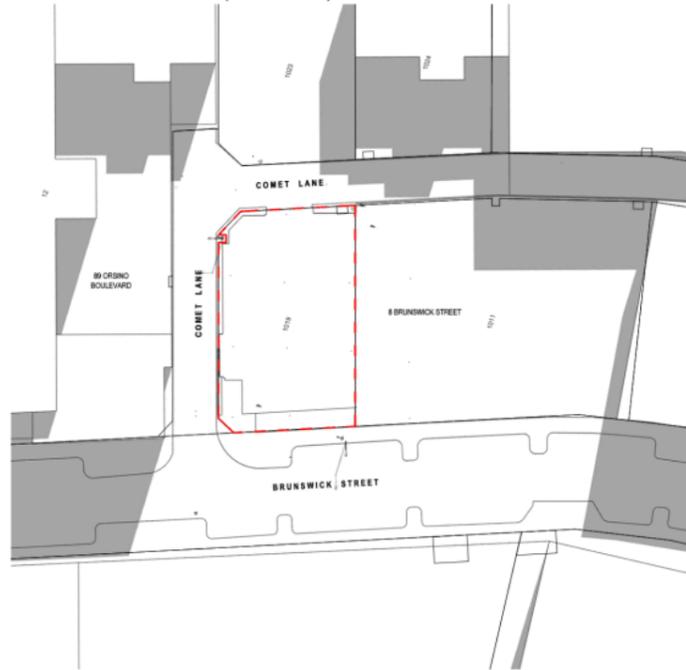
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ACH 152 933 885

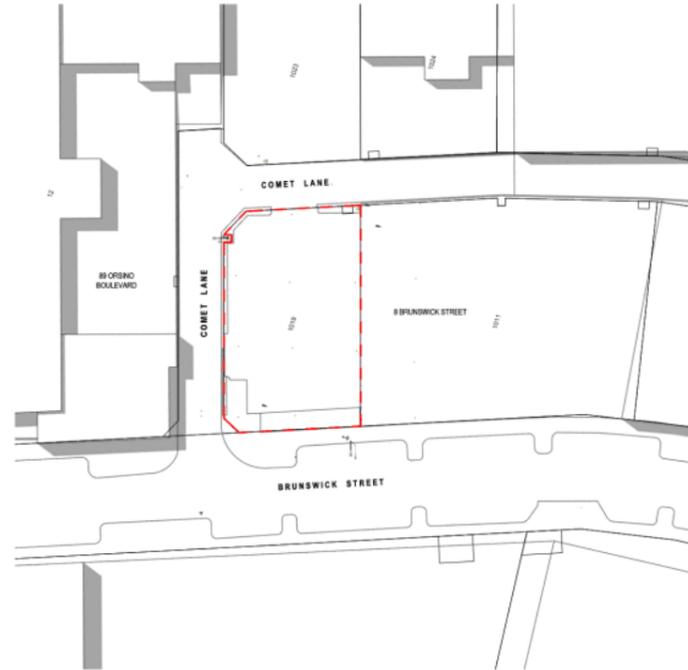
Drawing Number: DA-1102 - B  
Revision: B

ocmword Ref ID: 11379160

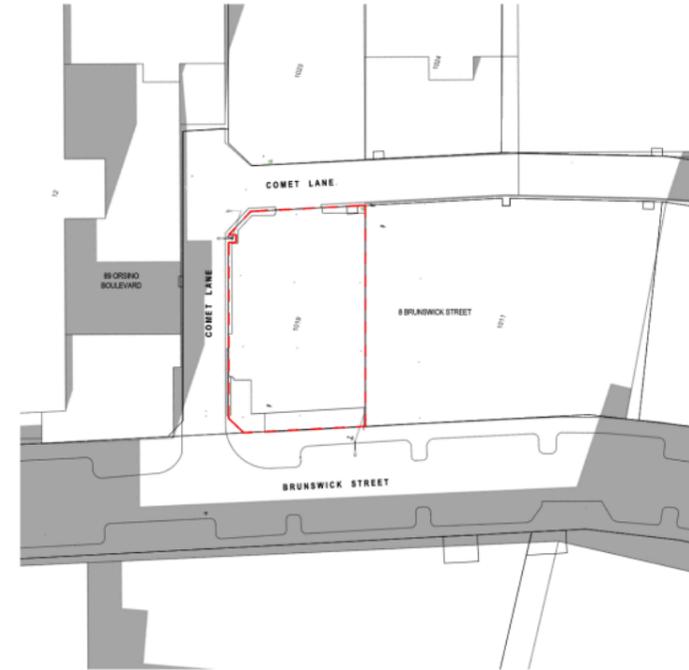
SUMMER SOLSTICE (EXISTING)



0900hrs 22 DECEMBER

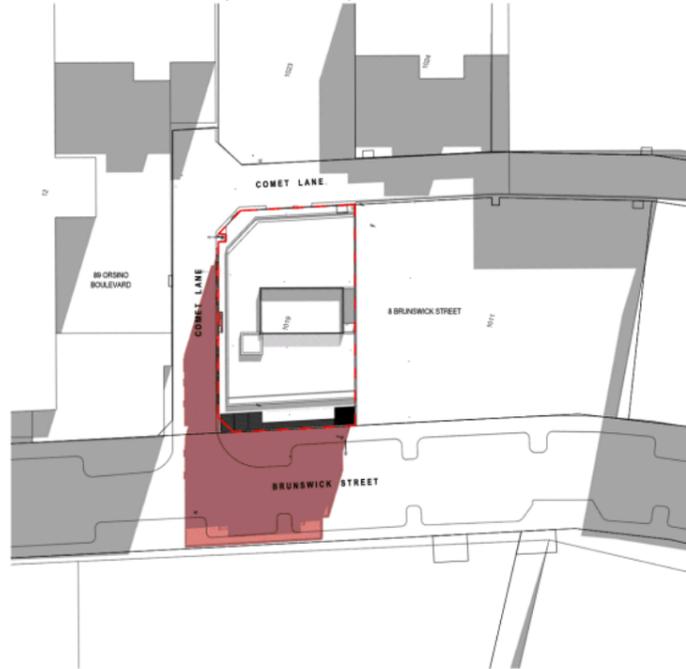


1200hrs 22 DECEMBER

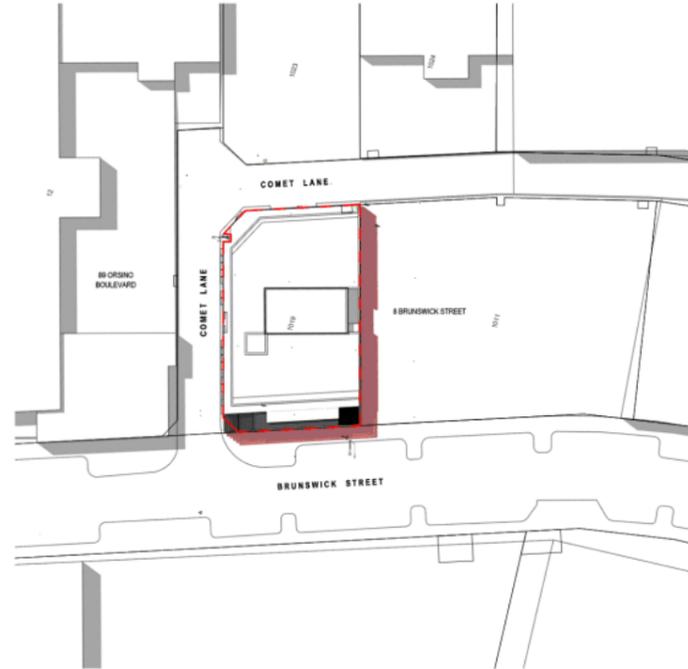


1500hrs 22 DECEMBER

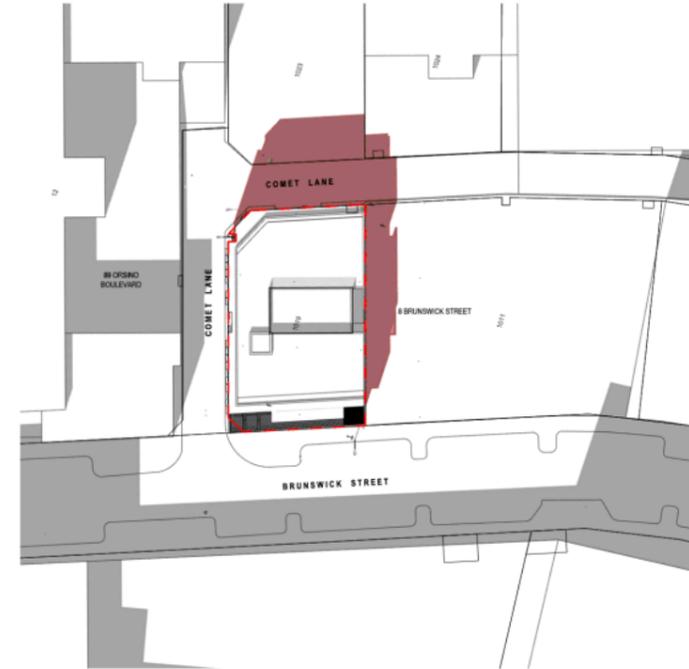
SUMMER SOLSTICE (PROPOSED)



0900hrs 22 DECEMBER



1200hrs 22 DECEMBER



1500hrs 22 DECEMBER



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| B   | 16/11/2022 | DA ISSUE       | MZ |     |      |             |    |
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Planning: CF Planning & Development

Traffic: Cardno

Waste: Talis Consultants

Acoustic: Stantec

Fire: Xero Fire & Risk

12 BRUNSWICK STREET  
PORT COOGEE, WA

HARBOUR RESIDENCES  
PORT COOGEE

Drawing Title: SUMMER OVER SHADOWING  
DIAGRAMS

Status: DEVELOPMENT APPLICATION

Drawn: MZ Checked: JC

Scale: 1:400 @ A1 Job Number: 22052

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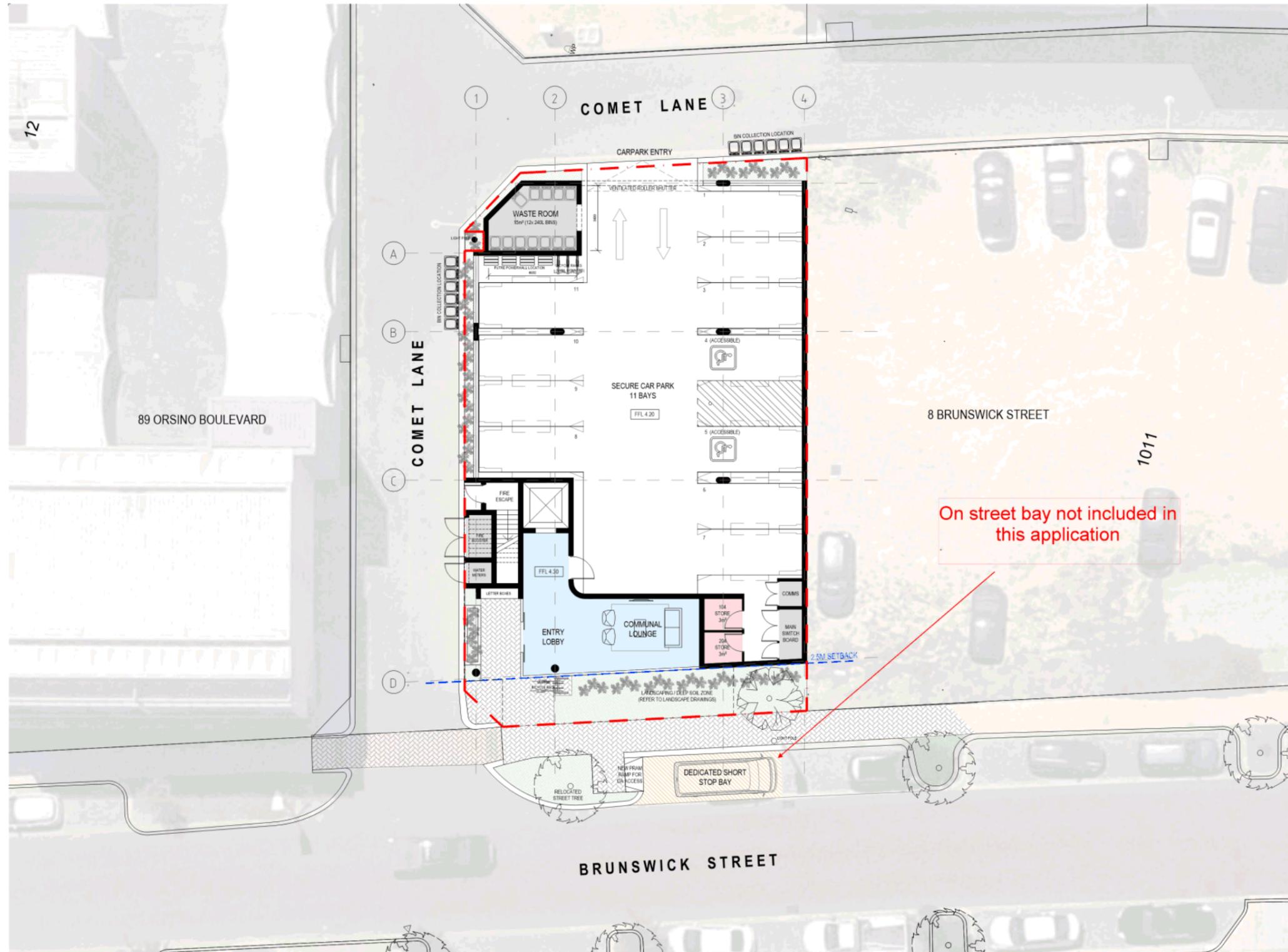
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| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|                |                         |
|----------------|-------------------------|
| Drawing Title: | GA FLOOR PLANS          |
|                | LEVEL GROUND            |
| Status:        | DEVELOPMENT APPLICATION |
| Drawn:         | MZ                      |
| Checked:       | JC                      |
| Scale:         | 1:100 @ A1              |
| Job Number:    | 22052                   |

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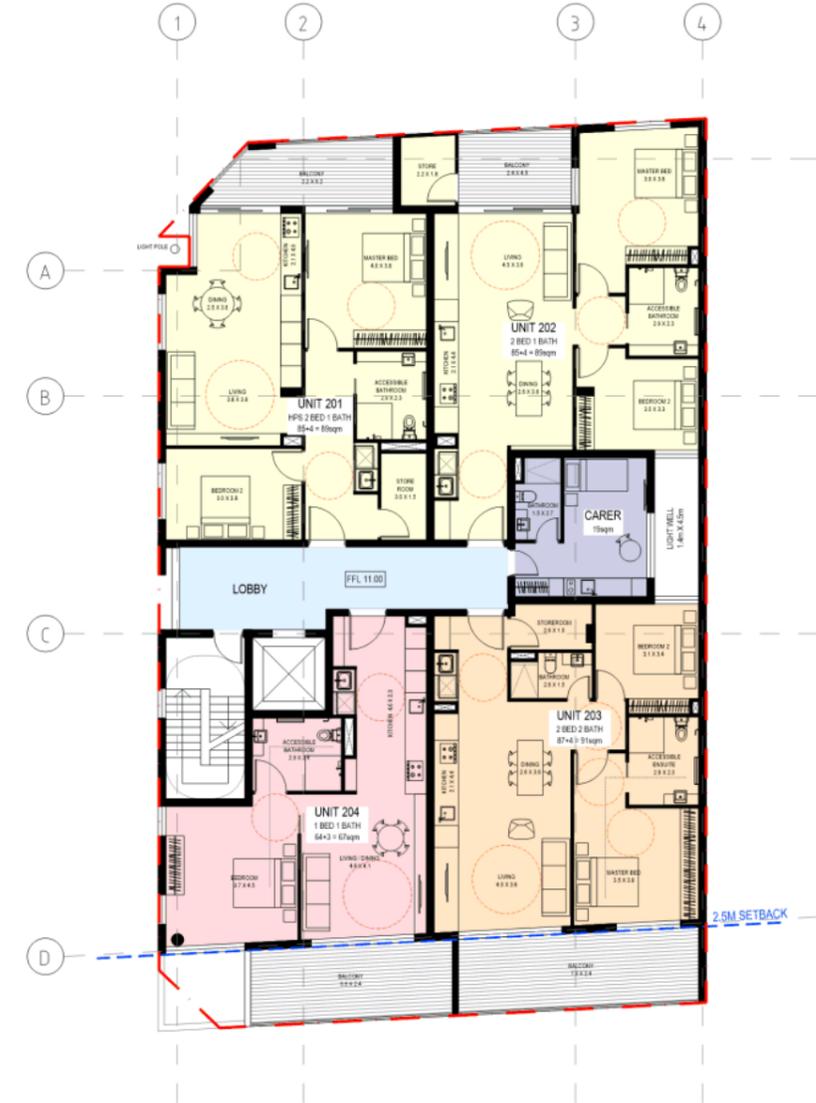
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LEVEL 1 FLOOR PLAN - 1:100



LEVEL 2 FLOOR PLAN - 1:100

| REV | DATE       | DESCRIPTION    | BY | REV | DATE | DESCRIPTION | BY |
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| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|                |                         |
|----------------|-------------------------|
| Drawing Title: | GA FLOOR PLANS          |
|                | LEVEL 1 + LEVEL 2       |
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LEVEL 3 FLOOR PLAN - 1:100



LEVEL 4 FLOOR PLAN - 1:100

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|-----------|---------------------------|
| Planning: | CF Planning & Development |
| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

12 BRUNSWICK STREET  
 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|                |                         |
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|                | LEVEL 3 + LEVEL 4       |
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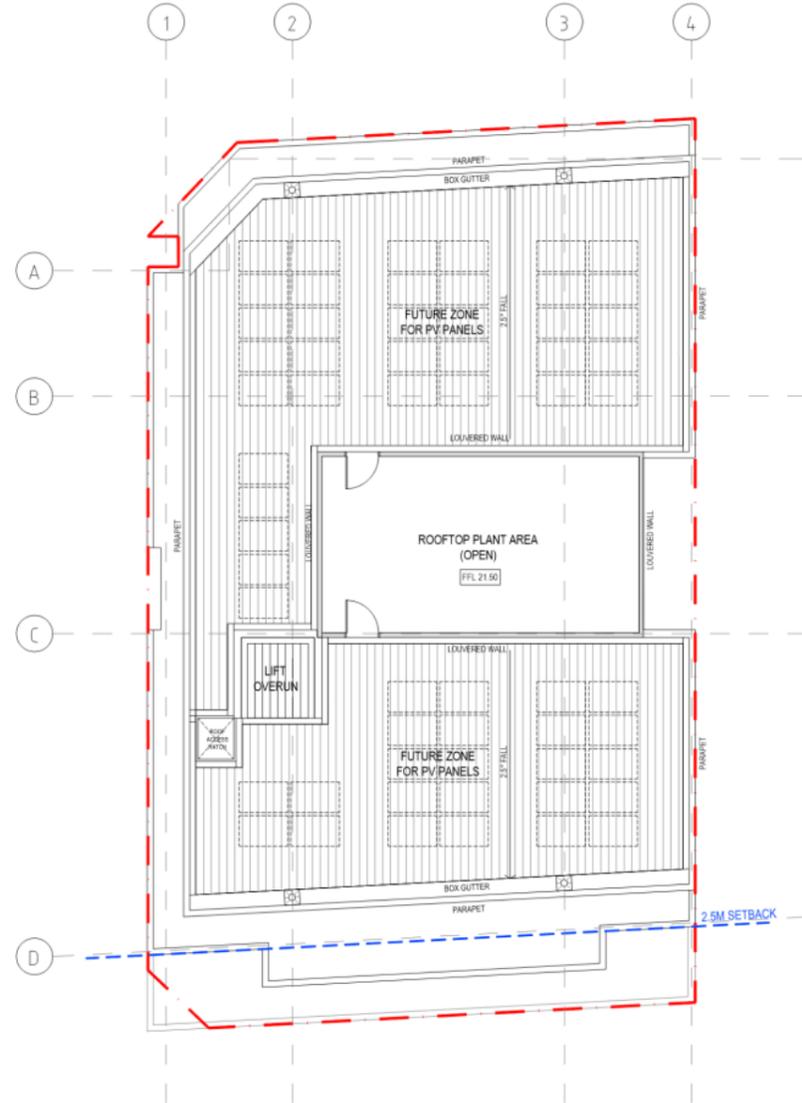
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LEVEL ROOF FLOOR PLAN - 1:100

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| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
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 PORT COOGEE, WA

**HARBOUR RESIDENCES**  
 PORT COOGEE

|   |                   |
|---|-------------------|
| Drawing Title: GA FLOOR PLANS                 |                   |
| LEVEL ROOF                                    |                   |
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NORTH ELEVATION - 1:100

EAST ELEVATION - 1:100

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**HARBOUR RESIDENCES**  
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Drawing Title: GA ELEVATIONS SHEET 1  
 NORTH + EAST  
 Status: DEVELOPMENT APPLICATION  
 Drawn: MZ Checked: JC  
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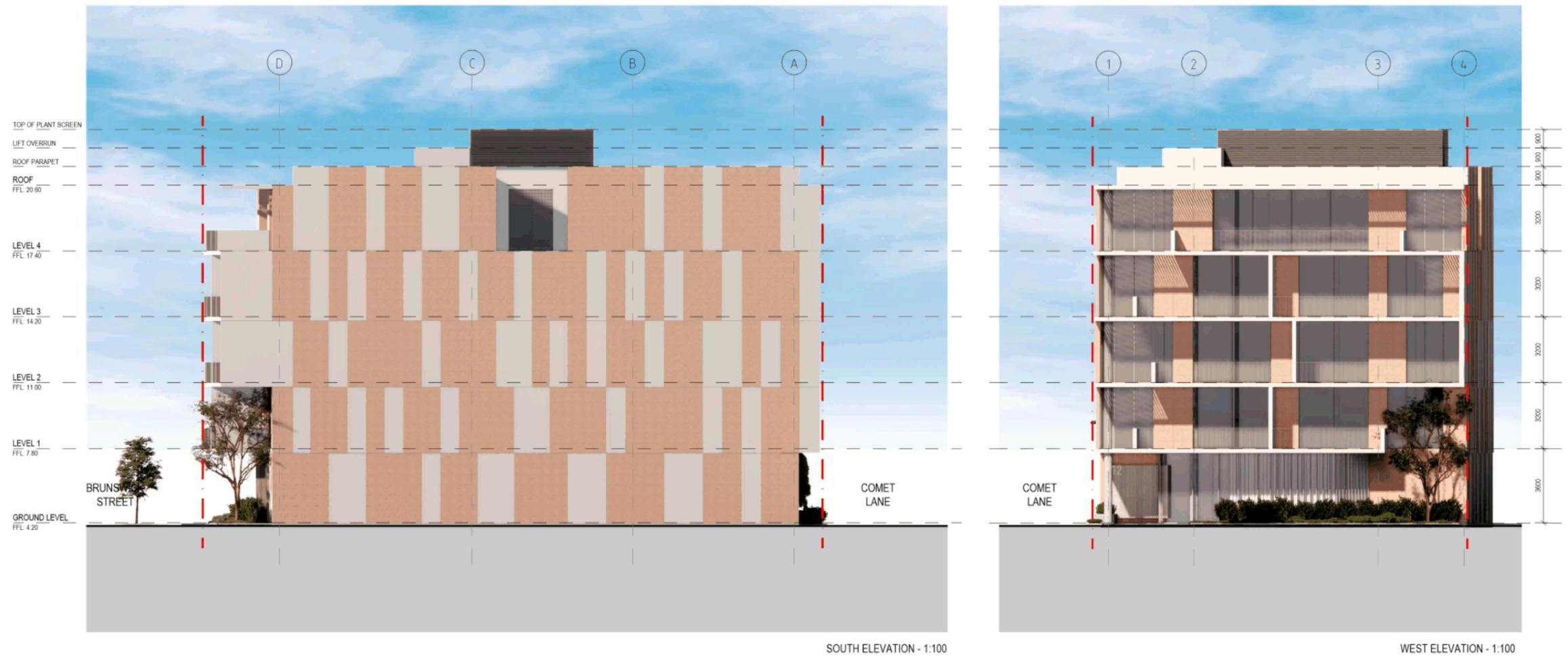
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| Traffic:  | Cardno                    |
| Waste:    | Talis Consultants         |
| Acoustic: | Stantec                   |
| Fire:     | Xero Fire & Risk          |

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**HARBOUR RESIDENCES**  
 PORT COOGEE

Drawing Title: GA ELEVATIONS SHEET 2  
 SOUTH + WEST  
 Status: DEVELOPMENT APPLICATION  
 Drawn: MZ Checked: JC  
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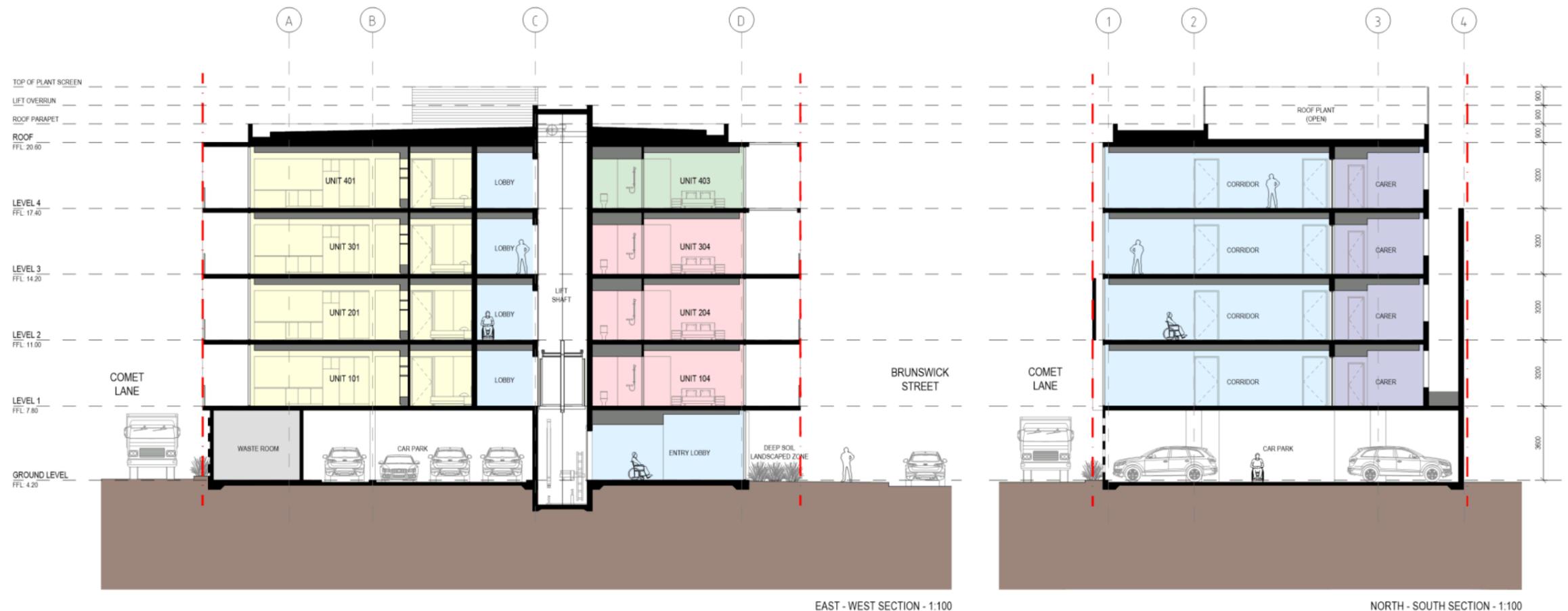
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EAST - WEST SECTION - 1:100

NORTH - SOUTH SECTION - 1:100

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 Traffic: Cardno  
 Waste: Talis Consultants  
 Acoustic: Stantec  
 Fire: Xero Fire & Risk

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**HARBOUR RESIDENCES**  
 PORT COOGEE

Drawing Title: GA SECTIONS  
 NORTH-SOUTH + EAST-WEST  
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2023

# DEVELOPMENT APPLICATION



**LOT 1019 (NO.12) BRUNSWICK STREET, NORTH COOGEE**

**PROPOSED FIFTEEN (15) MULTIPLE DWELLINGS  
(SPECIALIST DISABILITY ACCOMMODATION)**

**CITY OF COCKBURN**

CF Town Planning & Development

Document Set ID: 11372151  
Version: 1, Version Date: 15/02/2023

**Prepared for**

Northco Pty Ltd for the construction of a new multiple dwelling development (Specialist Disability Accommodation) on Lot 1019 (No.12) Brunswick Street, North Coogee.

**Prepared by**

**CF Town Planning & Development  
Planning & Development Consultants**

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**Carlo Famiano  
Director  
CF Town Planning & Development**

| Name             | Position     | Document Revision   | Date             |
|------------------|--------------|---------------------|------------------|
| Mr Carlo Famiano | Town Planner | Planning Report (i) | 10 February 2023 |
|                  |              |                     |                  |
|                  |              |                     |                  |

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- Appendix 1: Certificate of Title  
Appendix 2: Site Development Plans  
Appendix 3: Christou Design Group Development Application Report

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## 1.0 INTRODUCTION

CF Town Planning & Development acts on behalf of Northco Pty Ltd as their consultant town planners and hereby prepare the following report in support of an Application for Development Approval for the construction of fifteen (15) new multiple dwellings on Lot 1019 (No.12) Brunswick Street, North Coogee to provide new Specialist Disability Accommodation (SDA).

This report provides details regarding the following:

- Site details;
- Proposed development;
- Planning considerations; and
- Provision of justification in support of the proposed development, addressing the relevant planning framework.

It is significant to note that the proposed development has been specifically designed to provide housing for residents with significant and permanent disability in line with the National Disability Housing Scheme (NDIS). The objective of the project is to establish disability housing in an area that provides good amenity and services for the future occupants of the development.

In light of the above, we respectfully request the City of Cockburn's favorable consideration and conditional approval of the application at their earliest possible convenience.

Should you have any queries or require any additional information regarding any of the matters raised above please do not hesitate to contact Mr Carlo Famiano on 0407384140 or [carlof@people.net.au](mailto:carlof@people.net.au).

### 1.1 List of Consultant Reports/Consultants

The following consultant reports have been prepared in support of this development application:

- i) Traffic Impact Statement prepared by Cardno (Stantec);
- ii) Acoustics report Prepared by Stantec;
- iii) Environmental Wind Impact Assessment prepared by SLR Consulting Australia Pty Ltd
- iv) Landscaping plan prepared by Deep Green Landscaping; and
- v) Waste management plan (WMP) from Talis Consultants.

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## 2.0 BACKGROUND & PURPOSE

Lot 1019 (No.12) Brunswick Street, North Coogee, was created as part of the subdivision works associated with the development of the Port Coogee development, which was undertaken by Frasers Property Australia. The vision for Port Coogee is to provide a vibrant and modern development that is close to the coast and will be a place for the local community to live and work.

Given the land's location within the Port Coogee development, it enjoys access to a wide range of services and nodes, including the following:

- The marina (boating) facilities and beaches;
- Various commercial/retail developments, including a shopping centre, café and medical consulting rooms;
- Access to a local public transport network (bus routes) operating along the surrounding road network (see Figure 7).
- Access to a regional road network (Cockburn Road, Spearwood Avenue etc);
- A comprehensive pedestrian and cycle path network; and
- Various public open space reserves and recreational facilities.

It is significant to note that the estate is still experiencing development with a large number of vacant/unused lots still available. As such, there are opportunities to provide a wider range of services and key nodes within the immediate locality which will cater for the needs of the future occupants of the new development on Lot 1019 and the Port Coogee estate.

This application proposes the construction of a new multiple dwelling development that will deliver fifteen (15) Specialist Disability Accommodation (SDA) dwellings. The development will be named 'Harbour Residences' and will include a mix of single bedroom, two (2) bedroom and three (3) bedrooms dwellings with each level comprising a carer room to support the future occupants of the development (i.e. a total of four carers will be servicing the site). The project will cater exclusively for people with disabilities that are eligible for funding and care under the National Disability Insurance Scheme (NDIS) and require 24/7 care.

The developer has recognized that Perth has suffered from the poor delivery of disability housing, which tend to be in poor locations, are designed to achieve minimum standards only and are of lower quality/design layout. The vision set by the developers of 'Harbour Residences' is to provide SDA dwellings in a premium/vibrant location which comprise easy access to a wide range of services and a pleasant environment for the future occupants of the development. Furthermore, the dwellings have been designed to be above the minimum required standards and are configured to achieve a good outlook over the public realm, whilst taking advantage of access to natural light and ventilation.

Accordingly, approval under the City of Cockburn's current operative Local Planning Scheme No.3 (LPS No.3) is hereby requested.

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**3.0 LAND DESCRIPTION**

The subject land is legally described as follows:

- Lot 1019 on Plan 72635 on Certificate of Title Volume 2797, Folio 915. The land is owned by Northco Pty Ltd.

(See Appendix 1 – Certificate of Title)

**4.0 LOCATION**

The subject land is located within the south-western part of the North Coogee locality, approximately 471 meters west of Cockburn Road and approximately 90 metres east of the marina edge (see Figure 1 – Location Plan). On a metropolitan viewpoint, the subject land is located approximately 23 kilometres south-west of the Perth Central Business District (CBD) and approximately 5 kilometres south of Fremantle.

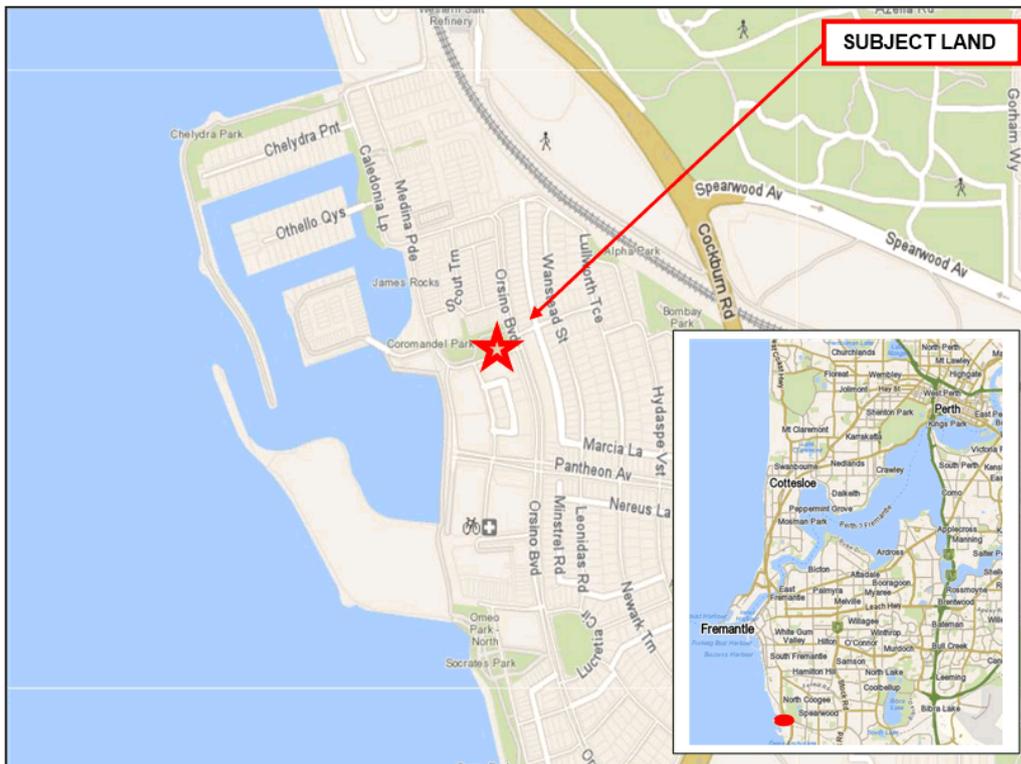


Figure 1 – Location Plan

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Lot 1019 is located on the south-eastern corner of the intersection of Brunswick Street and Comet Lane, with the laneway wrapping around the northern and eastern lot boundaries of the land. Comet Lane is sealed and drained (see Figure 2 – Aerial Site Plan and Figure 3).

As outlined previously, the subject land is located within the Port Coogee development, which comprises a marina as a focal point within the community. According to the Local Structure Plan prepared for the Port Coogee estate, the subject land is located within the 'Marina Village' area which comprises a wide range of land uses and a high intensity of development (high residential density). The area within the estate radiating out from the 'Marina Village' core area is residential at a lower density (as low as R20).

## 5.0 PHYSICAL CHARACTERISTICS

### 5.1 Property Details

The subject land area is irregular in shape, comprises an area of 515m<sup>2</sup>, has frontage to Brunswick Street along its western lot boundary, with frontage and vehicular access from Comet Lane along the land's northern and eastern lot boundaries.

The land is relatively flat given the subdivision works undertaken as part of the Port Coogee estate, with the land comprising a minor fall in the natural ground levels (NGL) from approximately 4.07 metres along the land's front boundary to approximately 4.33 metres along the land's rear boundary. This represents a fall in NGL of approximately 260mm down/across the site (see Site Development Plan – Site Feature Survey).

Lot 1019 is currently vacant/unused and does not contain any physical improvements and/or vegetation. It should be noted that the Brunswick Street verge area abutting the subject land previously contained a street tree, which has recently been removed by the City of Cockburn (see Figure 2 - Aerial Site Plan & Figure 3). This application proposes to plant a new street tree within the verge area abutting the subject land to enhance the development and improve the local streetscape.

As previously mentioned, the land is located within Port Coogee development, which commenced construction in 2006 to provide a vibrant new coastal community. Some key observations of this part of the estate and the subject land include the following:

- i) The Brunswick Street road reserve contains on-street car parking bays to cater for the parking demands generated by developments within the estate;
- ii) Vehicular access for site within the precinct is via the adjoining laneway;
- iii) Waste collection for nearby sites has been established along Comet Lane (i.e. bins are presented within the laneway for collection);
- iv) The subject land is burden by a power pole/street light along its Comet Lane frontage; and
- v) There is not heritage site/listing within the immediate area.

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Figure 2 - Aerial Site Plan (Nearmap)



Figure 3 -Subject land viewed from Brunswick Street (Google Earth).

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Figure 4 – The subject land viewed from the rear boundary along Comet Lane (Google Earth)

**Site Contamination**

According to Department of Water and Environmental Regulation records, the subject land has been reported as a known or suspected contaminated site (see Figure 5). A review of the Department’s records has identified that the land may comprise a discrete plume of chromium, arsenic and nickel within the shallow groundwater beneath the site. This would restrict groundwater usage as being not suitable for abstraction or use (including garden or public open space irrigation) without treatment for the presence of chromium contamination.

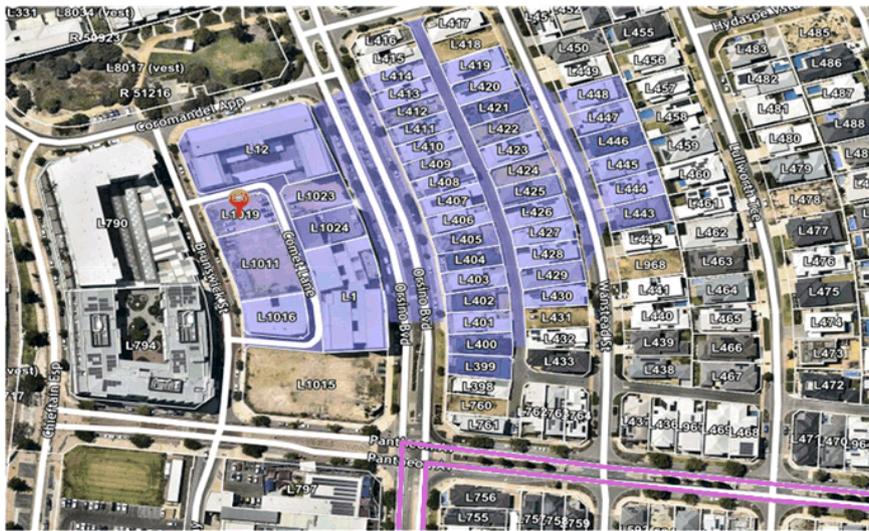


Figure 5 – The subject land is identified as a contaminated site (MNG Mapping)

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**5.2 Character of Locality**

The Port Coogee estate has experienced high levels of development since being created some year ago and will continue to do so for many more years to come until no further lots are available. The built form and type of development within the immediate locality can be described as large and intense. This reflects the vision of the estate by Fraser Property Australia (the Developer) and the City of Cockburn to foster the growth of the locality to create a vibrant and functional centre/community.

The subject land is located within the ‘Marina Village’ precinct within the Port Coogee estate, which includes a mixture of land uses, scale and density of developments. It is observed that the immediate area surrounding the subject land includes multiple dwelling type developments with a typical building height of five (5) to seven (7) storeys, with some nine (9) storey developments (see Figures 6 & 7).

In addition to the large multiple dwelling developments, the Port Coogee estate includes commercial developments (i.e. shopping centre) and various facilities associated with the marina.

An observation of existing developments on nearby lots is the poor connectivity and activation of Comet Lane, which is currently characterised as comprising blank walls, limited passive surveillance and a lack of landscaping. The proposed development on the subject land reflects a different approach, by providing balconies orientated towards Comet Lane, the use of varying materials/colours and the inclusion of landscaping. This will assist with the further activation Comet Lane and provide an element of articulation and visual interest along the laneway.



Figure 6 – The immediate locality comprises examples of large multiple dwelling and mixed used developments. This reflects the vision for the Port Coogee estate.



Figure 7 – Shopping centre and marina development located within the estate.

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It is noted that the lower density development (i.e. single dwellings) is located inland within the Port Coogee estate (i.e. east of the subject land or east of Orsino Boulevard). This provides a diversity of housing types and dwelling sizes that cater for varying needs for the local community.

It is envisaged that the proposed development on Lot 1019 will provide a unique opportunity to allow for people with disabilities to reside in an attractive setting that provides a sense of community and will foster an element of social interaction, which has not been offered elsewhere. This will further enhance the diversity of dwelling types and residents within the Port Coogee estate.

The proposed development on the subject land has been architecturally designed to include varying setbacks, use of design features and the inclusion of a wide pallet of material types and colours that are different to the design and materiality of the existing built form on the surrounding properties. This approach has result in a building that incorporates articulation and visual interest, that will have a positive contribution to the streetscape.

In light of the above, it is contended that the proposed multiple dwelling development on the subject land is consistent with the existing built form within the 'Marina Village' precinct, is unlikely to have a negative impact on the existing character and amenity of the local streetscape or within this section of North Coogee. Furthermore, it is contended that the development will provide a positive contribution to the immediate locality and will enhance the streetscape whilst providing a pleasant environment for disabled members of the community which do not typically have the opportunity you reside within a marina environment.

### 5.3 Essential Services

The subject land is served by an extensive range of essential service infrastructure including power, water, reticulated sewerage, stormwater drainage, gas and telecommunications.

The subject land is also served by an efficient local and district road network with convenient access to Cockburn Road, Stock Road, Spearwood Avenue and Rockingham Road. The road networks also provide convenient access to the Kwinana Freeway to the east. Public transport is available along Pantheon Avenue and Cockburn Road (see Figure 8).

The subject land is also well served by a comprehensive pedestrian and cycle network that provides access throughout the Port Coogee estate. Along with access to boating and marina facilities. On-street parking is available along Brunswick Street and within the surrounding road network.



Figure 8 – Public transport network.

**5.4 Existing Land Uses**

As previously mentioned, the subject land has been created as part of the Port Coogee estate and is currently vacant/unused. The Port Coogee estate includes some commercial activity that supports the growing population and provides a town centre type environment.

Existing uses in the immediate locality are broadly described as follows:

- North: Comet Lane road reserve with high density residential development (i.e. multiple dwellings) beyond;
- West: Brunswick Street road reserve with high density residential development (i.e. multiple dwellings) beyond;
- South: Vacant/unused land with high density residential development (i.e. multiple dwellings) beyond; and
- East: Comet Lane road reserve with high density residential development (i.e. multiple dwellings) beyond (see Figure 2 – Aerial Site Plan).

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## 6.0 DEVELOPMENT PROPOSAL

This application proposes to construct a five (5) storey building comprising fifteen (15) multiple dwellings to provide much need Specialist Disability Accommodation (SDA) within the North Coogee locality. The key details of the proposed development on the subject land includes the following:

- i) A variety of dwelling configurations, including the following:
  - Three (3) single bedroom/one bathroom dwellings;
  - Eight (8) two bedroom/one bathroom dwellings;
  - Three (3) two bedroom/two bathroom dwellings; and
  - One (1) three bedroom/two bathroom dwelling.
- ii) All dwellings have been designed to a platinum standard;
- iii) Provision of four (4) carers rooms to support the development (i.e. one carers room per level). In the event that the development is strata titled, the carers rooms will be set aside as common property and will be managed by the operator/body corporate that controls the development. A management plan will be prepared in support of any strata titling of the development to secure the operation of the carers rooms;
- iv) The development will include 24/7 care, with a maximum of four (4) staff/carer at anyone given time. Each carer will be allocated one (1) on-site car parking bay, with carers working in shifts. The shifts will be staggered changeover times to ensure the number of staff bays proposed on-site will remain adequate;
- v) The carer shifts could vary over a 24 hour period which could be split into two or four shifts per day. It should be noted that the carer numbers could differ overnight and/or on weekends (maybe reduced);
- vi) A communal lounge area on ground level to provide a 'meeting spot' for the future residents of the development and to provide a venue to cater for families visiting and to foster social interaction for the occupants of the development. The communal lounge area will provide activation of the development at street levels and will comprise good passive surveillance of the street and for the users of the lounge area. The communal lounge will also provide a facility for visiting family members to interact with the occupants in a social environment;
- vii) Construction of eleven (11) on-site car parking bays, which includes two (2) ACROD bays to allow for the pick-up and drop-off of the occupants within the development. The remaining nine (9) bays will be set aside for carer (four bays) and visitor parking.
- viii) The on-site car parking area has been designed to allow for a wheelchair taxi/bus to access the under croft area and include a roller shutter to allow for a secure car parking area;
- ix) Construction of one (1) larger short term bay within the Brunswick Street verge to allow for parking of wheelchair taxi/bus service. The conversion of the existing on-street car parking bay within the verge area abutting the development will require:
  - Approval from the City's Engineering Department to convert the on-street bay (i.e. approval to undertake the works);
  - Require the City's approval for a limited parking time to apply to the bay (i.e. 10-15

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minutes) to ensure the bay is made available for a taxi, ride share services or food delivery services (i.e. Uber eats). This will require the installation of signage for the car parking bay;

- x) The on-site car parking area will be accessed from Comet Lane to the rear of the subject land and will be screened and concealed from being viewed from the public realm. The under croft parking area will include 'breeze blocks' to allow for ventilation of the area and provide an element of visual interest to the structure when viewed from Comet Lane;
- xi) Each dwelling will be provided with a storeroom with easy access from the dwelling;
- xii) Installation of five (5) on-site bicycle parking bays to service the development;
- xiii) Installation of instantaneous constant flow hot water units to service the multiple dwellings in lieu electric storage system to provide an energy innovative solution in accordance with Design Element 4.15 ('Energy efficiency') of the R-Codes;
- xiv) Installation of solar panels and the potential to install battery storage;
- xv) Construction of bin storage area located to the rear of the building, with all bins being services within Comet Lane; and
- xvi) Installation of landscaping throughout the development.

The external facades of the proposed new development will be constructed using high quality finishes that will complement and enhance the local streetscape (both Brunswick Street and Comet Lane), with all on-site car parking being screened from the public realm. All street/laneway frontages of the development will include balconies (outdoor living areas) and numerous major openings to habitable rooms to assist with providing an active frontage and improve passive surveillance of the public realm (see Figures 9 & 10).



Figure 9 – The proposed facades of the development (left is Brunswick Street & right from Comet Lane)

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Figure 10 – The ground floor of the new development will comprise landscaping and use of feature panels to provide for an attractive entry point.

It is significant to note that on-site car parking provided in support of the development has been calculated in accordance with 'Location B' provisions of the Residential Design Codes Volume 2 (R-Codes) due to the absence of a high frequency public transport route (see Figure 8 – Public Transport Network). Notwithstanding this, the Port Coogee estate does comprise a large degree of on-street car parking that could be made available for any parking demand generated by the development.

Copies of the proposed site development plans and building elevation drawings are provided herewith for review and consideration by the City of Cockburn (see Appendix 2 – Site Development Plans).

## 7.0 STATUTORY CONSIDERATIONS

### 7.1 Metropolitan Region Scheme

The subject land is currently classified 'Urban' zone under the Metropolitan Region Scheme (MRS) (see Figure 9 – MRS Map). It should be noted that the zones and reservations prescribed by the MRS are broad categories only that are intentionally not precisely defined or limited in order to enable a flexible approach to town planning. The following definition is provided as a guide to its stated purpose/s in the MRS:

*“Urban Zone - Areas in which a range of activities are undertaken, including residential, commercial recreational and light industry.”*

The proposed development and use of the land for multiple dwelling purposes is considered to be consistent with the defined intent of its current 'Urban' zoning classification under the MRS and has scope to be approved.

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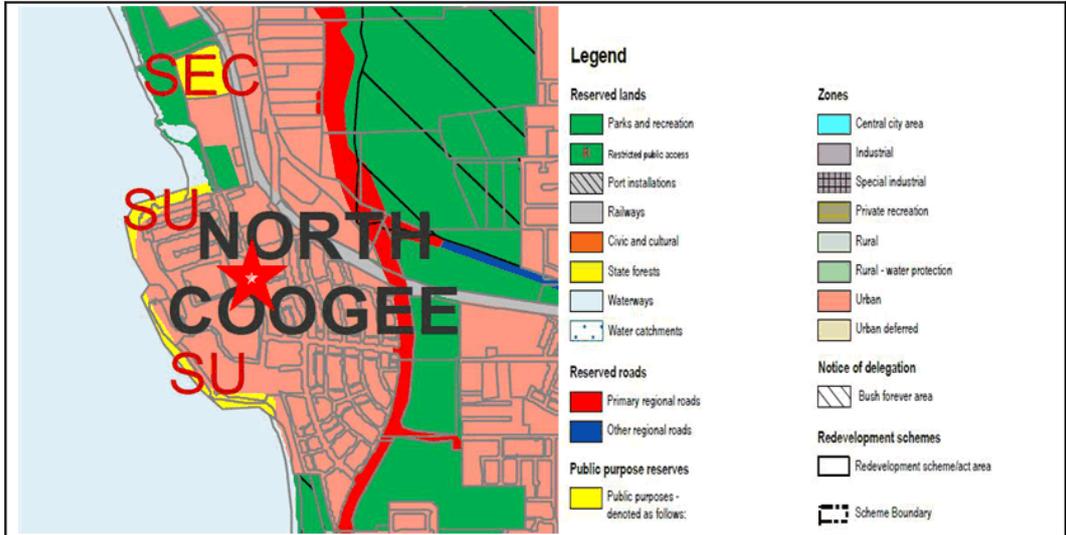


Figure 11 – MRS Map

**7.2 City of Cockburn Local Planning Scheme No.3**

Lot 1019 is classified 'Development' zone under the City of Cockburn's current operative Local Planning Scheme No.3 (LPS No.3). Furthermore, the subject land is located within Development Area DA22 entitled 'Port Coogee' (see Figure 10).

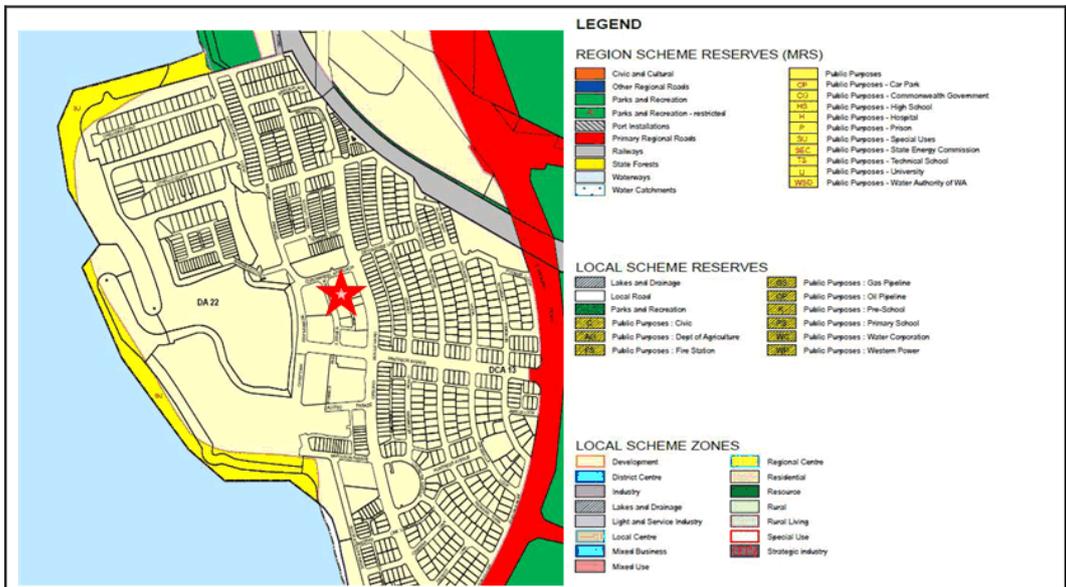


Figure 12 – Scheme Map

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Clause 5.2.2.2 of the City’s LPS No.3 states that any subdivision and/or development of land within a Development Area is to generally be in accordance with any structure plan that applies to the land.

The subject land is located within the ‘Port Coogee Local Structure Plan’ which has been prepared in support of Development Area No.22.

**7.3 Port Coogee Local Structure Plan, Port Coogee Marina Village Built Form Codes, Detailed Area Plan & Design Guidelines**

The Port Coogee Local Structure Plan (Structure Plan) has been prepared to guide development within Development Area No.22. The Structure Plan contains a number of precincts that comprises different characteristics and land uses. According to the Structure Plan, the subject land is located within the ‘Marina Village’ precinct (see Figure 13 – Port Coogee Local Structure Plan).

Clause 6.3 of the Structure Plan report aligns precincts with zoning classifications prescribed within the City’s LPS No.3 to assist with outlining use permissibility within each zone/precinct. The following table outlines the precincts and the correlated zone within the City’s LPS No.3.

**Table 1– Precincts & Zoning Classification**

| PRECINCT                      | LPS No.3 ZONING                               |
|-------------------------------|---|
| Marina Village                | <i>Local Centre zone.</i>                     |
| Other Water Based Residential | <i>Residential</i>                            |
| Dry Land Residential          | <i>Residential</i>                            |
| Public Amenity                | <i>Local or Regional Parks and Recreation</i> |

A review of the Local Structure Plan has identified that the subject land is located within the ‘Marina Village’ precinct. As outlined in Table 1 above, Lot 2019 is classified ‘Local Centre’ zone under the City LPS No.3.

Under the terms of the City’s LPS No.3, any development and use of land within the ‘Local Centre’ zone for ‘Multiple Dwelling’ purposes is identified as a permitted (“P”) use, meaning the use is permitted by the Scheme providing the use complies with the relevant development standards and requirements of the Scheme.

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Figure 13 – Port Coogee Local Structure Plan

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Council's stated objectives for all land classified 'Local Centre' zone under LPS No.3 is:

*"To provide for convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local -serving role of the centre."*

Whilst the aforementioned objective is broad, it is contended that the proposed development on the subject land would satisfy the intent of the objectives for the following reasons:

- It will assist with providing a wide range of housing types for occupants with disabilities and densities within the immediate locality, which will cater for varying household structures;
- It will foster the development of the land to provide for significant improvements to the current levels of passive surveillance of the local streetscape, will add to the diversity of housing stock within the immediate locality, provide a development that will include good connectivity between both the public and private realms; and
- It will provide for community type housing and foster activity within the Port Coogee estate.

#### Port Coogee Marina Village Built Form Codes

The Coogee Marina Built Form Codes ('Built Form Codes') for the Port Coogee development was prepared in collaboration between the developer of the Port Coogee estate and the City of Cockburn to assist with guiding development within the Marina Village area.

The Built Form Codes provides development standards that apply to developments within the precinct and forms the key tool in designing and assessment development applications within the precinct. Furthermore, the Built Form Codes encourages a diversity of land uses and built form to achieve the objectives and vision set for the Port Coogee estate.

According to the Built Form Codes, the subject land is located within the Northern Precinct, which is envisaged to be set aside primarily as a residential precinct dedicated to a mix of buildings/typologies and residential densities with commercial and retail uses at street level on Pantheon Avenue.

The Christou Design Group have designed and prepared the proposed development on Lot 1019 with due regard for the development standards prescribed within the Built Form Codes. Any variations to the development standards will be address as part of the assessment outlined further within this report for the City's consideration.

#### Detailed Area Plan

A Detailed Area Plan (DAP) has been prepared for the land entitled 'Marina Village (Lots 1015-1 027)'. The DAP prescribes a number of development standard that apply to the subject land. In the instance that DAP does not prescribe a development standards associated with a multiple dwelling development, the provisions of the Residential Design Codes Volume 2 will apply.

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According to the DAP, the minimum building height of the subject land is 17.3 metres and nil setbacks to the land’s side and rear boundaries.

Details of an assessment of the proposed development on the subject land against the planning framework has been provided under Section 8.0 of this report. Section 8.0 also provides justification for any aspect of the development that does not meet the ‘deemed to comply requirements’ of the relevant planning framework.

**7.4 Local Planning Policy No.5.13 – Percent of Art**

The City of Cockburn Local Planning Policy No.5.13 seeks to delivery public art within the public realm and sets out key goal, including the following:

- *Develop a collection of distinct and diverse public artworks.*
- *Increase awareness of public art as a significant cultural asset.*

This application recognises the need to provide public art to enhance the public realm and will include an element of public art to be incorporated within the development. Whilst the architect has explored potential locations for the public art, the final form and nature of the artwork has yet to be determined. Figure 14 below illustrates some options explored by the architect.



Figure 14 – Front perspective showing the potential locations for the public artwork (Christou)

In light of the above, the application will comply with the City’s Local Planning Policy and we request that an appropriate condition be imposed on any development approval granted by the City of Cockburn requiring the form and nature of the public art to be finalised prior to the issuance of a building permit.

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### 7.5 Directions 2031 and Beyond

'Directions 2031 and Beyond' is the Western Australian Planning Commission's (WAPC) strategic framework for guiding development of the Perth Metropolitan Region to a sustainable future. At the centre of 'Directions 2031' is an enhanced emphasis on growth management in a bid to accommodate future anticipated population growth within Perth, obtain better use of existing infrastructure and provide for a sustainable city including improved housing affordability. This philosophy is also being depicted in the Commission's recent document entitled 'Perth and Peel 3.5 million'.

The future development of the subject land to accommodate multiple dwellings will facilitate the provision of additional housing within an established and key Activity Centre within the Perth Metropolitan Region, that contains a wide range of existing infrastructure, including public transport, commercial use, public open space reserves and a comprehensive pedestrian/cycle network. Furthermore, the development will provide much needed disability housing within a vibrant and active community. Overall, the development will provide for additional housing, housing diversity and promote the consolidation of urban growth within an existing urban area in a manner consistent with the strategic framework outlined in 'Directions 2031 and Beyond'.

As such it is contended that the proposed development on the subject land is consistent with the aims and objectives of 'Directions 2031 and Beyond' and will make a beneficial contribution to the future development and sustainable growth of the Perth Metropolitan Region in general.

### 7.6 Perth & Peel @ 3.5 Million

'Perth & Peel @ 3.5 Million' is the State Government's high-level vision for the growth of the Perth and Peel region to accommodate the future anticipated population growth, which is predicated to be 2.9 million people before 2031 and 3.5 million people before 2050.

In order to accommodate the aforementioned population growth, the document aims at the creation of a more consolidated urban form that includes 53% of future development within the greenfield area and 47% of future development in the current urban area (i.e. infill development). The proposed development will allow for the provision of increased housing availability within the North Coogee area and within the Port Coogee estate. As such, the development will assist with the City of Cockburn meeting the targets set by the State Government for the delivery of additional housing within the existing urban area and within a key Activity Centre.

In light of the above, the proposed multiple dwelling development on the subject land accords with the aims of 'Perth & Peel @ 3.5 Million'.

### 7.7 State Planning Policy No.7.0 - 'Design of Built Form Environment'

State Planning Policy No.7.0 entitled 'Design of Built Environment' (SPP No.7.0) addresses the design quality of the built environment across all planning and development types in order to deliver broad economic, environmental, social and cultural benefit. The aim is to provide for improved development outcomes throughout the State and is a key consideration when assessing developments.

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As part of this application, Christou Design Group have prepared a separate development application report in support of the proposed development on the land. The report provides a design response to the ten (10) design principles prescribed within SPP No.7.0 for the City of Cockburn's review and consideration (see Appendix 3).

### 7.8 Bushfire Prone Areas

The subject land has not been identified by the Department of Fire & Emergency Services (DFES) as being located within a designated 'bushfire prone area' (see Figure 15).

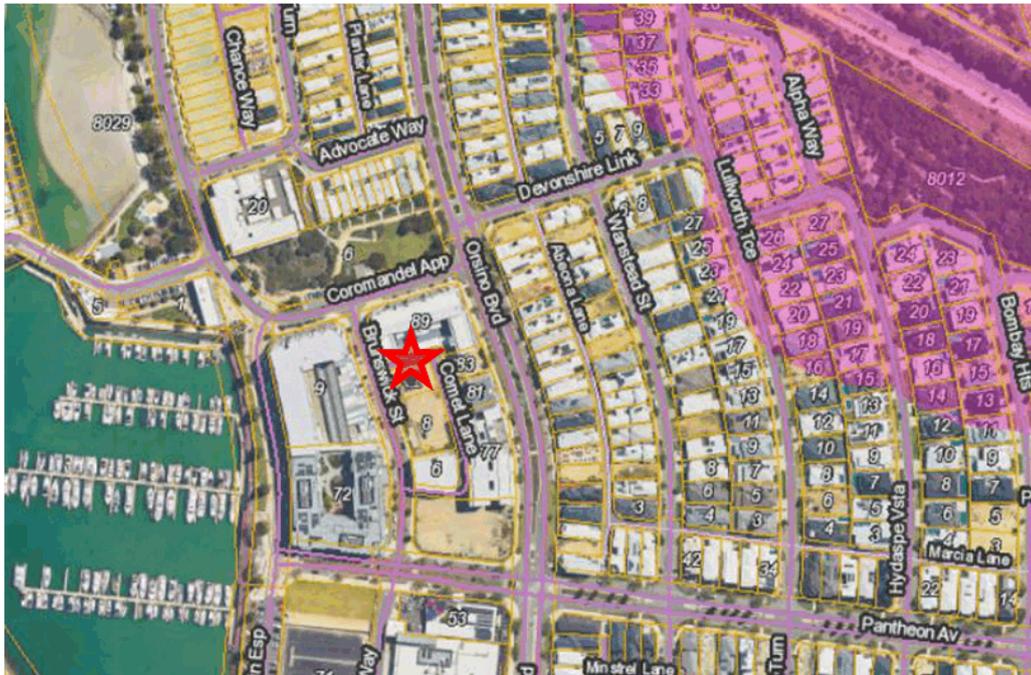


Figure 15 – DFES Bushfire Mapping

### 8.0 STATE PLANNING POLICY No.7.3 – RESIDENTIAL DESIGN CODES VOL 2 (ASSESSMENT AGAINST THE PLANNING FRAMEWORK)

As previously mentioned within this report, the City of Cockburn have endorsed the Port Coogee Marina Village Built Form Codes ('Built Form Codes') and a Detailed Area Plan (DAP) of this part of the Port Coogee estate to assist with guiding development and provide some developments standard applicable to the area. Where the Built Form Codes and the DAP are absent of a development standard, the provisions of the R-Codes Volume 2 will prevail.

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The following table provides a summary of achieving the 'Element Objectives' prescribed within the Residential Design Codes Volume 2 and all other development provisions applicable across the relevant planning framework adopted for the subject land.

Following an assessment of the plans prepared in support of this application, it is contended that the proposed development on the subject land has achieved all of the prescribed 'Element Objectives'. The table also include justification in support of any variations to the Acceptable Outcomes prescribed within the R-Codes and the 'deemed to comply requirements' of the Detailed Area Plan' and any other development standards.

*(Note – Those items marked in red within the below table reflect those items that are seeking a variation to the 'deemed to comply requirements; of the relevant planning provision).*

**Table 2 – APARTMENT ASSESSMENT (VOLUME 2)**

**Primary Controls**

| ELEMENT 2.2 – BUILDING HEIGHT  |   |
|--|---|
| ELEMENT OBJECTIVES   | APPLICANT COMMENT   |
| <b>O2.2.1</b> – The height of development responds to the desired future scale and character of the street and local area, including existing buildings that are unlikely to change.               | <ul style="list-style-type: none"> <li>The proposed development is generally consistent with the building height provision prescribed within the Port Coogee Marina Village Built Form Codes and DAP, which prescribes a height of height of 17.3 metres.</li> <li>The application proposed a minor variation to the building height provisions. This will be addressed below.</li> <li>The height, bulk and scale of the proposed development reflects the built form of existing developments along Brunswick Street and within the Northern Precinct.</li> <li>In light of the above, the proposed building height and form of development on the subject land is consistent with the current and future intended character of the area. In short, the proposed development and associated building height will not have an adverse impact on the immediate locality.</li> </ul> |
| <b>O2.2.2</b> – The height of buildings within a development responds to changes in topography.  | The subject land is relatively flat given the subdivision works within the estate.  |
| <b>O2.2.3</b> – Development incorporates articulated roof design and/or roof top communal open space where appropriate.  | <ul style="list-style-type: none"> <li>The development has been designed to comprise a concealed roof structure with varying materials along the front façade to provide some visual interest and articulation.</li> <li>Consideration was given to a roof top communal open space. Given the disabilities of the occupants and the limitation on movement, the placement of a roof top space was not considered inappropriate in this instance.</li> </ul>   |
| <b>O2.2.4</b> – The height of development recognises the need for daylight and solar access to adjoining and nearby residential development, communal open space and in some cases, public spaces. | Due to the allowance for a nil side setback for development under the DAP/Built Form Codes, it is concluded that there are no limits to the extent of shadow cast over the adjoining properties. Given this, the proposed development and the subsequent shadowing of the adjoining property addresses the intent of the planning framework.  |

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|  |   |
|--|---|
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A2.2.1</b> – Development complies with the building height limit (storeys) set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the building height limit set out in the applicable local planning instrument.</p> | <p>The application proposes that a portion of the new building will comprise a maximum height of 19.3 metres from NGL in lieu of a maximum height of 17.3 metres permitted by the 'deemed to comply requirements' of the DAP. The following justification is provided in support of the variation:</p> <ul style="list-style-type: none"> <li>• Portion of building comprising a variation is located central on the roof (well setback from the street boundaries) and relates to the screening to the services for the development (i.e. screening of the plant area). Given this, the screens are well setback from the street boundaries and will not be visible from the public realm (i.e. not visible at street level);</li> <li>• The edge of the building comprises a compliant height;</li> <li>• In light of the above points, the offending part of the development will not have an adverse impact on the streetscape or the adjoining properties in terms of bulk and scale;</li> <li>• The height of the proposed development responds to the current and anticipated building heights within the Northern Precinct. As such, the minor variation to the building height will not have an adverse impact on the built form character of the immediate locality. This is highlighted by the fact that surrounding developments comprise a height of up to nine (9) storeys;</li> <li>• The screen provides an element of articulation of the roof structure of the development and therefore provides some visual interest when viewing building form other developments within the estate;</li> <li>• The dwellings have been designed to include 3.2 metre ceiling heights to accommodate the required infrastructure (i.e. a track system) to provide mobility for the disabled occupants. As such, the additional ceiling heights has resulted in an increase to the overall building height of the development; and</li> <li>• The proposed development will not impact access to natural light for the adjoining lots, given that the planning framework requires nil boundary setbacks (i.e. the shadow cast by the proposed development will not extend over the adjoining southern property once that property is developed).</li> </ul> <p>It is contended that the proposal satisfies the Element Objectives as outlined above and does not undermine the planning framework set by the City of Cockburn for the Port Coogee estate.</p> |
|--|---|

|   |  |
|---|--|
| <b>ELEMENT 2.3 – STREET SETBACKS</b>  |  |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>   |
| <p><b>O2.3.1</b> – The setback of the development from the street reinforces and/or complements the existing or proposed landscape character of the street.</p> | <ul style="list-style-type: none"> <li>• The proposed development complies with the minimum and maximum front setback requirements prescribed within the Built Form Codes/DAP.</li> <li>• In addition to the above, the front setback of the development is consistent with the expected setbacks along Brunswick Street and is common throughout the immediate area.</li> <li>• Following a review of the recent development activity within the area, it is contended that the proposed development on the subject land reflects the perceived built form and character along the street and within the area.</li> </ul> |
| <p><b>O2.3.2</b> – The street setback provides a clear transition between the public and private realm.</p>   | <ul style="list-style-type: none"> <li>• The development allows for a clear transition or separation between the public and private realms, whilst providing connectivity between these two realms through the positioning of balconies orientated towards the street and provision of a communal lounge at ground level. This is consistent with the outcomes of Figure 3.6a of Design Element 3.6 of the R-Codes.</li> </ul>   |

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|   |   |
|---|---|
|   | <ul style="list-style-type: none"> <li>The balconies allow for the activation of the street and improved passive surveillance, whilst providing a usable and private space for the occupants of each dwelling.</li> <li>The balconies also assist with the transitioning of the development from the open street to the bulk of the building, as the balconies are open and comprise open balustrading (glass), which all assist with reducing the bulk and scale of the building.</li> <li>The development has been designed to incorporate a defined entry point for pedestrians along its Brunswick Street frontage to assist with the occupants and visitors to transition from the public realm into the development.</li> </ul> |
| <b>O2.3.3</b> – The street setback assists in achieving visual privacy to apartments from the street.   | <ul style="list-style-type: none"> <li>The outdoor living area for each dwelling is elevated from street level, which will assist with providing some privacy for the occupants.</li> <li>The proposed development will not adversely impact the amenity of the adjoining properties in terms of visual privacy.</li> <li>In addition, the proposed development conforms with the requirements of Design Elements 3.2 &amp; 3.6 of the R-Codes which require balconies to be orientated towards the street.</li> </ul>  |
| <b>O2.3.4</b> – The setback of the development enables passive surveillance and outlook to the street.  | <ul style="list-style-type: none"> <li>The development has been designed to incorporate major openings and balconies orientated towards the street and the adjoining laneway to improve passive surveillance of the public realm.</li> <li>The development has been designed to have due regard for CPTED by providing that all multiple dwellings will comprise frontage to the public realm.</li> </ul>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A3.2.1</b> – Development complies with the street setback set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the street setback set out in the applicable local planning instrument</p> | The application complies with the minimum and maximum street setback requirements prescribed within the Built Form Codes/DAP. The development will also include an active frontage to the adjoining streets through the use of balconies and outdoor living areas to provide for good connectivity between the public and private realms, which providing some visual interest to the building.   |
| <b>ELEMENT 2.4 – SIDE &amp; REAR SETBACKS</b>   |   |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>  |
| <b>O2.4.1</b> – Building boundary setbacks provide for adequate separation between neighbouring properties.   | The development has been designed to reflect the nil setback prescribed within the Built Form Codes/DAP.  |
| <b>O2.4.2</b> – Building boundary setbacks are consistent with the existing streetscape pattern or the desired streetscape character.   | <ul style="list-style-type: none"> <li>The nil side setbacks are reflective throughout the Port Coogee estate and is also common along Brunswick Street.</li> <li>In light of the above, the proposed development is compliant with the planning framework and reflects other existing development along the street.</li> </ul>   |
| <b>O2.4.3</b> – The setback of development from side and rear boundaries enables retention of existing trees and provision of deep soil areas that reinforce the landscape character of the area, support tree canopy and assist with stormwater management.                                      | N/A – The requirement for a nil side setback does not allow for landscaping within these areas. In addition, the subject land is currently vacant and does not contain any existing vegetation.   |

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| <p><b>O2.4.4</b> –The setback of development from side and rear boundaries provides a transition between sites with different land uses or intensity of development.</p>   | <p>The planning framework allows for nil side setbacks, which will be reflected along the street to create terracing of developments along the street. In light of the nil side setback requirements, there are little to no opportunities to provide for a transition between site. This would be achieved by the use of varying materials/articulation along the building façade.</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A2.4.1</b> - Development complies with the side and rear setbacks set out in Table 2.1, except where:</p> <p>a) modified by the local planning framework, in which case development complies with the side and rear setbacks set out in the applicable local planning instrument</p> <p><b>AND /OR</b></p> <p>b) a greater setback is required to address 3.5 <i>Visual privacy</i>.</p> | <ul style="list-style-type: none"> <li>The development accords with the nil side setback requirements prescribed within the Built Form Codes/DAP.</li> <li>The proposed development meets the Element Objectives of Design Element 3.5 and will not adversely impact the amenity of the adjoining properties.</li> </ul>  |
| <p><b>A2.4.2</b> – Development is setback from the boundary in order to achieve the Objectives outlined in 2.7 <i>Building separation</i>, 3.3 <i>Tree canopy and deep soil areas</i>, 3.5 <i>Visual privacy</i> and 4.1 <i>Solar and daylight access</i>.</p>   | <ul style="list-style-type: none"> <li>N/A – The planning framework prescribes a nil side setback for the developments within the ‘Northern Precinct’. Given this, there are no opportunities to accommodate deep soil zones and building separation.</li> <li>The proposed development complies with the visual privacy provisions of the R-Codes.</li> <li>Due to the nil setback provision and associated building heights (both minimum and maximum), the overshadow provisions are not applicable in this instance.</li> </ul>   |
| <p><b>ELEMENT 2.5 – PLOT RATIO</b></p>   |   |
| <p><b>ELEMENT OBJECTIVES</b></p>   | <p><b>APPLICANT COMMENT</b></p>   |
| <p><b>O2.5.1</b> – The overall bulk and scale of development is appropriate for the existing or planned character of the area.</p>   | <ul style="list-style-type: none"> <li>The Built Form Codes/DAP does not prescribe a plot ratio limit for development within the ‘Northern Precinct’.</li> <li>The new development reflects the anticipated built form within the Precinct and is a common form of development within the Port Coogee estate. As such, it is contended that the proposed development reflects the anticipated built form within the area.</li> <li>The new development will provide distinguishable architectural features, use of varying materials and a high level of passive surveillance of the public realm, including an active frontage to all public realms</li> </ul> |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A2.5.1</b> – Development complies with the plot ratio requirements set out in Table 2.1, except where modified by the local planning framework, in which case development complies with the plot ratio set out in the applicable local planning instrument</p>   | <ul style="list-style-type: none"> <li>The Built Form Codes/DAP does not prescribe a plot ratio limit for development within the ‘Northern Precinct’. As such, the proposed development meets the ‘Acceptable Outcome’.</li> </ul>  |

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| ELEMENT 2.6 – BUILDING DEPTH   |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O2.6.1</b> – Building depth supports apartment layouts that optimise daylight and solar access and natural ventilation.</p>  | <ul style="list-style-type: none"> <li>The dwellings have been designed to optimise access to natural light and ventilation, despite the orientation of the land.</li> <li>The multiple dwellings within the development satisfies the requirements prescribed in regard to access to natural light and ventilation.</li> <li>Each dwelling has been designed to obtain good access to natural light and ventilation, along with an outlook which will provide good amenity for each dwelling. The design of the dwellings allow for some solar penetration into each dwelling, despite the constraints associated with the poor lot orientation.</li> </ul> |
| <p><b>O2.6.2</b> – Articulation of building form to allow adequate access to daylight and natural ventilation where greater building depths are proposed.</p>  | <p>The multiple dwellings are consistent with the envelope and depth of building prescribed within the Built Form Codes/DAP (i.e. side setback, front &amp; rear setbacks).</p>  |
| <p><b>O2.6.3</b> – Room depths and / or ceiling heights optimise daylight and solar access and natural ventilation.</p>  | <p>The proposed development provides for sufficient room sizes/depths, along the ceiling heights to accommodate access to natural light and ventilation. These aspects provide for good movement of air through the dwelling.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A2.6.1</b> – Developments that comprise single aspect apartments on each side of a central circulation corridor shall have a maximum building depth of 20m. All other proposals will be assessed on their merits with particular consideration to 4.1 Solar and daylight access and 4.2 Natural ventilation.</p> | <p>The proposed multiple dwellings comprise a building depth of less than 20 metres. Furthermore, the development provides for adequate access to light and ventilation.</p>   |
| ELEMENT 2.7 – BUILDING SEPARATION  |  |
| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O2.7.1</b> – New development supports the desired future streetscape character with spaces between buildings.</p>  | <p>The proposed development will reflect the building envelope set by the Built Form Codes/DAP. As such, the building is consistent with the perceived built form and character within the immediate locality.</p>   |
| <p><b>O2.7.2</b> – Building separation is in proportion to building height.</p>  | <p>The planning framework allows for a nil side setback which negates the ability to provide separation of development along the street. In addition, the proposed building height is generally consistent with the requirements prescribed within the Built Form Codes/DAP.</p>   |
| <p><b>O2.7.3</b> – Buildings are separated sufficiently to provide for residential amenity including visual and acoustic privacy, natural ventilation, sunlight and daylight access and outlook.</p>   | <ul style="list-style-type: none"> <li>Each multiple dwelling comprises access to natural ventilation, The access to ventilation is bolstered by the orientation for each dwelling to a street frontage.</li> <li>Sufficient measures and design aspects have been incorporated within the development to ensure that acoustic privacy is maintained throughout the development. In particular the reduction of the transfer of noise into the dwellings from the car parking area.</li> </ul>   |
| <p><b>O2.7.4</b> – Suitable areas are provided for communal and private open space, deep soil areas and landscaping between buildings</p>  | <p>N/A – The planning framework allows for a nil side setbacks which limits the ability to provide for building separation and/or deep soil zones. The development has been designed to allow for tree planting within the rear car parking area.</p>  |

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| <b>ACCEPTABLE OUTCOMES</b><br><b>A2.7.1</b> – Development complies with the separation requirements set out in Table 2.7.   | N/A – The planning framework outlined within the Built Form Codes/DAP provides very limited opportunities to allow for building separation.   |
| <b>ELEMENT 2.8 – DEVELOPMENT INCENTIVES FOR COMMUNITY BENEFIT</b>   |   |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>  |
| – Development incentives should be compatible with the objectives of this policy, the local planning scheme, applicable structure plans, local development plans and local planning policies.<br>– Incentives should be chosen and weighted to reflect local priorities.<br>– Incentive-based provisions should provide clearly defined and measurable outcomes required to satisfy community benefit criteria.<br>– Incentives should be weighted so that the community outcomes are balanced with the benefit the developer achieves from the additional development allowed through varying the relevant development standard.<br>– Application of incentives should not result in adverse impacts on adjoining properties or the existing or desired streetscape character. | <ul style="list-style-type: none"> <li>The proposed development will deliver Specialist Disability Accommodation within the Port Coogee estate, which will provide for increasing housing and the provision of housing diversity.</li> <li>In light of the above, the development will provide a premium level of care and comfort for members of the community that have a disability.</li> <li>The proposed development will provide much needed housing within a well serviced area in close proximity to various nodes.</li> <li>The development has been designed to cater for the individual needs of a varying demographic.</li> <li>The development has been designed to reflect aspects of the existing character of the area and the future anticipated character.</li> </ul> |

**Siting the Development**

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| <b>ELEMENT 3.2 – ORIENTATION</b>   |  |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>   |
| <b>O3.2.1</b> – Building layouts respond to the streetscape, topography and site attributes while optimising solar and daylight access within the development. | <ul style="list-style-type: none"> <li>The multiple dwellings within the development have been designed to optimise access to the natural light, whilst providing orientation and an active frontage to the adjoining public realms.</li> <li>The development has been designed to have northern orientation where possible.</li> <li>All multiple dwellings comprise orientation and frontage to a street in accordance with the intent of Design Element 3.6 and 4.4 – balconies orientated towards the street. The development has been designed to capture natural light where possible.</li> <li>The orientation for the dwellings to the public street allows for good CPTED.</li> <li>The development has been designed to comprise an active frontage and improved passive surveillance of the street to foster interaction between both the private and public realms.</li> </ul> |

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| <p><b>O3.2.2</b> – Building form and orientation minimises overshadowing of the habitable rooms, open space and solar collectors of neighbouring properties during mid-winter.</p>  | <p>N/A – The planning framework indicates that no limit is provided to the extent of shadow cast over the adjoining lots.</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b><br/><b>A3.2.1</b> – Buildings on street or public realm frontages are oriented to face the public realm and incorporate direct access from the street.</p>  | <p>The development provide orientation of multiple dwellings towards both Brunswick Street and Comet Lane. This provides for active frontage and improved passive surveillance of the public realm, whilst having due regard for the intent of Design Elements 3.6 &amp; 4.4.</p>   |
| <p><b>A3.2.2</b> – Buildings that do not have frontages to streets or public realm are oriented to maximise northern solar access to living areas.</p>  | <ul style="list-style-type: none"> <li>• All dwellings have frontage and orientation to a street. In addition, each dwelling has good access/exposure to direct northern light where possible (given the awkward orientation of the land). As such, the development has been designed to capture natural light throughout the day.</li> <li>• The dwellings have been designed to comprise frontage to a public realm (i.e. the street) to provide activation of these important spaces. It should be noted that the R-Codes Volume 2 provides greater emphasis on the orientation of dwellings towards the public realm (i.e. streets). The proposed development has achieved this objective.</li> </ul> |
| <p><b>A3.2.3</b> – Development in climate zones 4, 5 and 6 shall be designed such that the shadow cast at midday on 21st June onto any adjoining property does not exceed:</p> <ul style="list-style-type: none"> <li>– adjoining properties coded R25 and lower – 25% of the site area<sup>1</sup></li> <li>– adjoining properties coded R30 – R40 - 35% of the site area<sup>1</sup></li> <li>– adjoining properties coded R50 – R60 – 50% of the site area<sup>1</sup></li> <li>– adjoining properties coded R80 or higher – Nil requirements.</li> </ul> <p>(1) Where a development site shares its southern boundary with a lot, and that lot is bound to the north by other lot(s), the limit of shading at A3.2.3 shall be reduced proportionally to the percentage of the affected properties northern boundary that abuts the development site. (Refer to Figure A7.2 in Appendix 7)</p> | <p>N/A – The planning framework indicates that no limit is provided to the extent of shadow cast over the adjoining lots. This is emphasised by the permitted nil side setback prescribed within the planning framework.</p>  |
| <p><b>A3.2.4</b>– Where adjoining sites are coded R40 or less, buildings are oriented to maintain 4 hours per day solar access on 21 June for existing solar collectors on neighbouring sites.</p>  | <p>N/A - The proposed development does not abut a property coded R40 or less.</p>   |

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| ELEMENT 3.3 – TREE CANOPY & DEEP SOIL AREAS   |  |
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| ELEMENT OBJECTIVES  | APPLICANT COMMENT  |
| <b>O3.3.1</b> – Site planning maximises retention of existing healthy and appropriate and protects the viability of adjoining trees.  | The subject land is current vacant/unused land and does not comprise any vegetation. It should be noted that the verge area abutting the subject land previously comprised a street tree, which will be replaced as part of this application.  |
| <b>O3.3.2</b> – Adequate measures are taken to improve tree canopy (long term) or to offset reduction of tree canopy from pre-development condition.  | <ul style="list-style-type: none"> <li>The development provides 10.5% of the site for deep soil zones and provide meaningful landscaping through the development.</li> <li>The proposed development does not provide sufficient canopy coverage due to the form of development within the Northern Precinct.</li> <li>The planning framework that applies to the subject land encourages developments to comprise a nil front and side setbacks. This restricts the ability to provide deep soil zones to enable the growth of sufficient size trees to provide the required canopy coverage.</li> <li>It should be noted that most inner city type development (such as this one) do not comprise large areas of open space at ground level to accommodate extensive landscaping and the growth of large mature trees, due to the need to provide nil side setbacks and terracing.</li> <li>The development has been designed to include elements of landscaping where possible, including a green wall along the rear car parking area.</li> </ul> |
| <b>O3.3.3</b> – Development includes deep soil areas, or other infrastructure to support planting on structures, with sufficient area and volume to sustain healthy plant and tree growth.  | The proposed development comprises sufficient deep soil zones and will be supported by a variety of plant species to enhance the development. A landscaping plan has been prepared by a qualified landscaping consultant to ensure that appropriate plant species will be selected given the coastal environment.  |
| <b>ACCEPTABLE OUTCOMES</b>  | N/A - The subject land does not comprise any existing vegetation and/or trees.   |
| <b>A3.3.1</b> – Retention of existing trees on the site that meet the following criteria: <ul style="list-style-type: none"> <li>healthy specimens with ongoing viability <b>AND</b></li> <li>species is not included on a State or local area weed register <b>AND</b></li> <li>height of at least 4m <b>AND/OR</b></li> <li>trunk diameter of at least 160mm, measured 1m from the ground <b>AND/OR</b></li> <li>average canopy diameter of at least 4m.</li> </ul> |  |
| <b>A3.3.2</b> – The removal of existing trees that meet any of the criteria at A3.3.1 is supported by an arboriculture report.  | The subject land does not comprise any existing vegetation and/or trees.   |
| <b>A3.3.3</b> – The development is sited and planned to have no detrimental impacts on, and to minimise canopy loss of adjoining trees.   | The subject land does not comprise any existing vegetation and/or trees.   |

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| <p><b>A3.3.4</b> – Deep soil areas are provided in accordance with Table 3.3a. Deep soil areas are to be co-located with existing trees for retention and/or adjoining trees, or alternatively provided in a location that is conducive to tree growth and suitable for communal open space.</p> | <p>Adequate deep soil zones have been provided for the development (10.5% of the site area).</p>   |
| <p><b>A3.3.6</b> – The extent of permeable paving or decking within a deep soil area does not exceed 20 per cent of its area and does not inhibit the planting and growth of trees.</p>  | <p>N/A - The proposed development does not include permeable paving.</p>   |
| <p><b>A3.3.7</b> – Where the required deep soil areas cannot be provided due to site restrictions, planting on structure with an area equivalent to two times the shortfall in deep soil area provision is provided.</p>   | <ul style="list-style-type: none"> <li>• Adequate deep soil zones have been provided for the development (10.5% of the site area).</li> </ul>  |
| <p><b>ELEMENT 3.4 – COMMUNAL OPEN SPACE</b></p>  |  |
| <p><b>ELEMENT OBJECTIVES</b></p>   | <p><b>APPLICANT COMMENT</b></p>  |
| <p><b>O3.4.1</b> – Provision of quality communal open space that enhances resident amenity and provides opportunities for landscaping, tree retention and deep soil areas.</p>   | <ul style="list-style-type: none"> <li>• The proposed development has been provided with a communal lounge in lieu of an open outdoor living area, given the nature and requirements of the disabled occupants for the development.</li> <li>• Notwithstanding the above, the development has been provided with landscaping within street setback areas along both Comet Lane and Brunswick Street to enhance the amenity and appearance of the development.</li> </ul>   |
| <p><b>O3.4.2</b> – Communal open space is safe, universally accessible and provides a high level of amenity for residents.</p>   | <ul style="list-style-type: none"> <li>• The communal space has been designed to be at ground level and within the confines of the building. This allow for good passive surveillance and security for the occupants of the development and visitors.</li> <li>• The communal space will provide for social interaction with residents and a meeting spot for residents/visitors of the building. In addition, the communal area will provide a secure venue for visitors to engage with the occupants of the development in a safe environment, whilst catering for the specific needs of the occupants.</li> </ul> |
| <p><b>O3.4.3</b> – Communal open space is designed and oriented to minimise impacts on the habitable rooms and private open space within the site and of neighbouring properties.</p>  | <p>The communal area has been designed to have no impact on the habitable spaces of the dwellings within the development and will not adversely impact the amenity of the adjoining properties.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b><br/><b>A3.4.1</b> – Developments includes communal open space in accordance with Table 3.4</p>   | <p>The proposed development comprises 30.75m<sup>2</sup> of communal space, which is compliant.</p>  |
| <p><b>A3.4.2</b> – Communal open space located on the ground floor or on floors serviced</p>   | <p>The communal space is located on the ground floor (entry to development) and comprises a pedestrian path access from the street. The development will provide</p>   |

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| by lifts must be accessible from the primary street entry of the development.   | for good pedestrian connections between the dwellings and the communal area (via the foyer area).  |
| <b>A3.4.3</b> – There is 50 per cent direct sunlight to at least one communal open space area for a minimum of two hours between 9am and 3pm on 21 June.  | The communal space has been designed to comprise access to natural light.’   |
| <b>A3.4.4</b> – Communal open space is co-located with deep soil areas and/or planting on structure areas and/ or co-indoor communal spaces.  | The communal space has been located adjacent the landscaping area within the front setback area that comprises adequate deep soil zones and tree planting. This provides a good outlook form the communal space and provide a pleasant amenity for the occupants/visitors of the development.  |
| <b>A3.4.5</b> – Communal open space is separated or screened from adverse amenity impacts such as bins, vents, condenser units, noise sources and vehicle circulation areas.  | The communal space is located towards the front of the development, away from any key services. In addition, the space has been located abutting the landscaped along the front of the development to provide for a friendly environment. Passive surveillance is provided from the main entry path for the development and the use of windows for the communal space orientated towards the street.   |
| <b>A3.4.6</b> – Communal open space is well-lit, minimises places for concealment and is open to passive surveillance from adjoining dwellings and/or the public realm.   | The communal space is located at the entry point of the development and can be observed from the street and the entry foyer. This provides for improved passive surveillance and avoids entrapment or security issues. In addition, all dwellings comprise balconies orientated towards the public realms to provide for good passive surveillance and security.   |
| <b>A3.4.7</b> – Communal open space is designed and oriented to minimise the impacts of noise, odour, light-spill and overlooking on the habitable rooms and private open spaces within the site and of neighbouring properties.  | The location and design of the communal space limits any impacts of noise, odours and light spillage to the any dwellings within the site or the adjoining properties. The space comprises an adequate separation to any habitable spaces of the existing/future developments on the adjoining properties. In addition, the space is located at ground level and will not result in any overlooking form the existing/future developments on adjoining properties.   |
| <b>ELEMENT 3.5 – VISUAL PRIVACY</b>   |  |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>   |
| <b>O3.5.1</b> – The orientation and design of buildings, windows and balconies minimises direct overlooking of habitable rooms and private outdoor living areas within the site and of neighbouring properties, while maintaining daylight and solar access, ventilation and the external outlook of habitable rooms. | <ul style="list-style-type: none"> <li>The proposed new development has been designed to effectively locate all major openings to habitable rooms and balconies in a manner which avoids direct overlooking of the rear yard areas or any sensitive habitable spaces associated with the existing developments on the surrounding properties.</li> <li>The proposed development provides a nil side setback and would prevent overlooking of the adjoining site.</li> <li>All multiple dwellings within the development comprise a good outlook to the public realm to enhance the amenity of the dwellings. In addition, the outlook to the public realm will provide for good CPTED and therefore enhance safety through the development and along the adjoining streets. This includes improved passive surveillance of the public realm.</li> <li>Each multiple dwelling comprises good access to natural light and comprises good cross ventilation (access to light and breeze paths comply).</li> </ul> |
| <b>ACCEPTABLE OUTCOMES</b>  |  |
| <b>A3.5.1</b> – Visual privacy setbacks to side and rear boundaries are provided in accordance with Table 3.5.  | The proposed development complies with the visual privacy provisions of the R-Codes.   |

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| <p><b>A3.5.2</b> – Balconies are unscreened for at least 25 per cent of their perimeter (including edges abutting a building).</p>  | <p>All balconies/terraces for the multiple dwellings are open with the unscreened area being less than 25%.</p>  |
| <p><b>A3.5.3</b> - Living rooms have an external outlook from at least one major opening that is not obscured by a screen.</p>  | <p>All multiple dwellings comprise a window to the living area that is unscreened and provides for both an outlook and access to natural light where possible.</p>   |
| <p><b>A3.5.4</b> – Windows and balconies are sited, oriented, offset or articulated to restrict direct overlooking, without excessive reliance on high sill levels or permanent screening of windows and balconies.</p> | <p>The development has been designed to minimise any overlooking, whilst allowing for access to light and ventilation. The development has been designed to limit the use of high light windows to avoid any adverse impacts the amenity of the dwellings. It is contended that the proposal satisfies the Element Objectives as outlined above, therefore this variation could be supported.</p>  |
| <p><b>ELEMENT 3.6 – PUBLIC DOMAIN</b></p>   |  |
| <p><b>ELEMENT OBJECTIVES</b></p>  |  |
| <p><b>O3.6.2</b> – Street facing development and landscape design retains and enhances the amenity and safety of the adjoining public domain, including the provision of shade.</p>                                     | <p style="text-align: center;"><b>APPLICANT COMMENT</b></p> <ul style="list-style-type: none"> <li>• The proposed development will include minimal hardstand within the front setback, given the setback required prescribed within the Built Form Codes/DAP.</li> <li>• The upper floors of the development have been designed to include major openings and balconies are orientated towards the street to provide for an active frontage and improved passive surveillances.</li> <li>• All dwellings have been designed to have frontage (i.e. overlook) to a street to enhance passive surveillance and provide for the activation of the development when viewed from the street. This also provides a clear frontage/orientation to the public realm.</li> </ul>  |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A3.6.1</b> – The majority of ground floor dwellings fronting onto a street or public open space have direct access by way of a private terrace, balcony or courtyard.</p>       | <ul style="list-style-type: none"> <li>• All dwellings on the upper floors (above the ground floor) of the development have been designed to be orientated towards an adjoining street, allowing for all dwellings comprising frontage to a public realm.</li> <li>• <b>Notwithstanding the above, the ground floor facing Brunswick Street does not provide an active frontage (i.e. does not include a dwelling on the ground floor orientated towards the street as required by the DAP). The following justification is provided:</b> <ul style="list-style-type: none"> <li>i) The proposed development has been provided with a foyer and a communal space/lounge at street level to provide an element of activation for the development;</li> <li>ii) Given the constraints of the land, the ground floor has been designed to accommodate on-site car parking behind the foyer/lounge area to services the development;</li> <li>iii) A review of existing built form along this part of Brunswick Street has revealed that there are some developments that do not provide dwellings at ground level. Given this, the proposed development on the subject land will not be out of character along the street; and</li> <li>i) The proposed development has been designed to provide all dwellings above ground level to have a balcony and major openings orientated towards an adjoining street to provide for an active frontage and improve passive surveillance of the street. Given this, the proposed development addresses the intent of the design element.</li> </ul> </li> </ul> <p>Given the above, the proposed layout of the ground floor will not have an adverse impact on the streetscape.</p> |

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| <p><b>A3.6.2</b> – Car-parking is not located within the primary street setback; and where car parking is located at ground level behind the street setback it is designed to integrate with landscaping and the building façade (where part of the building).</p>   | <p>The car parking area is accessed by a single driveway along the rear of the subject land in an under croft configuration. This results in the car parking area being located behind the building line and not visible from the primary street.</p>             |
| <p><b>A3.6.3</b> – Upper level balconies and/or windows overlook the street and public domain areas.</p>   | <p>Major openings to habitable rooms and balconies for the upper floor dwellings have been designed to be orientated towards the adjoining streets. This includes active frontages to the adjoining Comet Lane.</p>   |
| <p><b>A3.6.4</b> – Balustrading includes a mix of visually opaque and visually permeable materials to provide residents with privacy while maintaining casual surveillance of adjoining public domain areas</p>  | <p>All balconies will comprise balustrading that will be visually permeable to allow for improved passive surveillance of the public realm.</p>   |
| <p><b>A3.6.5</b> – Changes in level between private terraces, front gardens and the ground floor level of the building and the street level average less than 1m and do not exceed 1.2m.</p>   | <p>N/A – The land is relatively flat, with the development being set at street level.</p>   |
| <p><b>A3.6.6</b> – Front fencing includes visually permeable materials above 1.2m and the average height of solid walls or fences to the street does not exceed 1.2m.</p>  | <p>N/A – No front fence is proposed as part of the development.</p>   |
| <p><b>A3.6.7</b> – Fencing, landscaping and other elements on the frontage are designed to eliminate opportunities for concealment</p>   | <p>The proposed development does not comprise a front fence and proposes a nil front setback in accordance with the Built Form Codes/DAP. An entry foyer, communal lounge and elements of landscaping will be provided along the frontage of the development.</p> |
| <p><b>A3.6.8</b> – Bins are not located within the primary street setback or in locations visible from the primary street.</p>   | <p>The bins are not visible from the primary street (the bin storage area is enclosed).</p>   |
| <p><b>A3.6.9</b> – Services and utilities that are located in the primary street setback are integrated into the design of the development and do not detract from the amenity and visual appearance of the street frontage.<sup>1</sup></p> <p>(1) Firefighting and access to services such as power and water meters require careful consideration in the design of the front façade. Consult early with relevant authorities to resolve functional requirements in an integrated design solution.</p> | <p>All utilities and services have been designed to be either integrated within the building or screened from the public realm. The services will not detract from the visual amenity of the development and visual appearance from the primary street</p>        |



| ELEMENT 3.7 – PEDESTRIAN ACCESS & ENTRIES  |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O3.7.1</b> – Entries and pathways are universally accessible, easy to identify and safe for residents and visitors.</p>  | <ul style="list-style-type: none"> <li>The access path has been designed to comprise universal access if required, this includes the provision of lifts within the development.</li> <li>All dwellings comprise a covered entry to the foyer area to provide protection from the elements for the future occupants and visitors of the development.</li> <li>The path network has been designed to be safe for both residents and visitors, with elements of passive surveillance of the pathways being provided from the multiple dwelling.</li> <li>The internal corridors of the development on each level have been provided with additional width to cater for the mobility needs of the occupants.</li> <li>The pedestrian paths allow for easy access from the street. In addition, easy access is provided for each dwelling from the car parking area. Including access to a lift.</li> </ul> |
| <p><b>O3.7.2</b> – Entries to the development connect to and address the public domain with an attractive street presence.</p>   | <p>The development has been designed to comprise a defined entry point from the public realm and allow for a clear connection from the public realm to each dwelling. Key wayfinding elements (such as a foyer, defined pathways and entry point/awning) have been included to provide a strong sense of arrival for both occupants and visitors to the site.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A3.7.1</b> – Pedestrian entries are connected via a legible, well-defined, continuous path of travel to building access areas such as lift lobbies, stairs, accessways and individual dwelling entries</p> | <p>The development comprises a defined pedestrian entry path from the street, which connects to an existing pedestrian footpath network within this part of the Port Coogee estate. A pedestrian path has been provided from the street to the foyer area of the development which provides for good connectivity for both the occupants and visitors.</p>   |
| <p><b>A3.7.2</b> – Pedestrian entries are protected from the weather</p>   | <p>The pedestrian entries for all dwellings within the development provide for weather protection. In addition, the entry to the foyer area will also be covered, along with the provision of an awning along the front façade of the development.</p>   |
| <p><b>A3.7.3</b> – Pedestrian entries are well-lit for safety and amenity, visible from the public domain without opportunity for concealment, and designed to enable casual surveillance of the entry from within the site</p>                    | <p>Lighting will be provided throughout the development, including along pedestrian paths and entry porches to each dwelling. All pedestrian paths have been designed to avoid area of concealment and entrapment through the potential inclusion of CCTV.</p>   |
| <p><b>A3.7.4</b> – Where pedestrian access is via a shared zone with vehicles, the pedestrian path is clearly delineated and/or measures are incorporated to prioritise the pedestrian and constrain vehicle speed.</p>                            | <p>The core pedestrian entry and path for the development is from the street and not from the rear or car parking area. The car parking area driveway is a low trafficable area and has been designed with a narrow entry to reduce any unnecessary traffic movements. The proposed development has been designed to provide separate pedestrian and vehicles entry paths to provide for greater pedestrian safety (i.e. a designated pedestrian path has been provided through the car parking area to mark the different zones).</p>   |
| <p><b>A3.7.5</b> – Services and utilities that are located at the pedestrian entry are integrated into the design and do not detract from the amenity of the entry.</p>  | <p>Service facilities will not conflict with the pedestrian paths.</p>   |

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| <b>A3.7.6</b> – Bins are not located at the primary pedestrian entry.  | The bin storage area has been located as to not impede the main pedestrian paths through the development. The bin store is located to the rear of the site to allow for easy collection. In addition, the bin storage area will comprise safe access for the occupants of the development.   |
| <b>ELEMENT 3.8 – VEHICLE ACCESS</b>  |  |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>   |
| <b>O3.8.1</b> – Vehicle access points are designed and located to provide safe access and egress for vehicles and to avoid conflict with pedestrians, cyclists and other vehicles.   | <ul style="list-style-type: none"> <li>The vehicular access point for the development has been located from Comet Lane (i.e. right of way). This limits any conflicts with pedestrian/cyclist movements. The main pedestrian entry point for the development is from the primary street.</li> <li>Given the above, the separate between the main vehicle access point and the pedestrian entry will allow for improved traffic/pedestrian safety.</li> <li>The pedestrian path from the primary street frontage provides a defined safe environment for the future occupants and visitors for the development. Given this, it is contended that the proposed development provides for a safe access/egress for vehicles to avoid pedestrians.</li> </ul> |
| <b>O3.8.2</b> – Vehicle access points are designed and located to reduce visual impact on the streetscape.   | Given that the proposed vehicular access is from the laneway and not the primary street, it will result in an improvement to the frontage of the development and enhance the appearance of the development along the primary street. This will remove any sense of car domination from the streetscape .   |
| <b>ACCEPTABLE OUTCOMES</b>   |  |
| <b>A3.8.1</b> – Vehicle access is limited to one opening per 20m street frontage that is visible from the street.  | The development comprises one (1) vehicular access point from Comet Lane to the rear of the site. The crossover width has been limited to reduce any impact on the streetscape.  |
| <b>A3.8.2</b> – Vehicle entries are identifiable from the street, while being integrated with the overall façade design and/ or located behind the primary building line.  | The vehicular entry point is clearly defined from the laneway and has been minimised through screening.  |
| <b>A3.8.3</b> – Vehicle entries have adequate separation from street intersections.  | Adequate separation have been provided from the street intersections.  |
| <b>A3.8.4</b> – Vehicle circulation areas avoid headlights shining into habitable rooms within the development and adjoining properties.   | The car parking area and access point for the development is along the laneway. Given this, it is contended that the driveway entry point for the development will not have an undue impact on the surrounding residential developments in terms of any headlight glare.   |
| <b>A3.8.5</b> – Driveway width is kept to a functional minimum, relative to the traffic volumes and entry/egress requirements.   | The proposed driveway width allows for two way movement, adequate turning area and complies with the Australian Standards. A TIS has been prepared in support of the development.  |
| <b>A3.8.6</b> – Driveways designed for two way access to allow for vehicles to enter the street in forward gear where: <ul style="list-style-type: none"> <li>the driveway serves more than 10 dwellings</li> <li>the distance from an on-site car parking to the street is 15m or more</li> </ul> <b>OR</b> | <ul style="list-style-type: none"> <li>The proposed access driveway arrangement has been designed to allow for two way access within the car parking area to enable vehicles to return to the street in a forward gear. The crossover for the development also includes a shared zone with the adjoining property (when it is developed).</li> <li>The adjoining streets are low order roads, with minimal traffic volumes.</li> </ul>   |

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| <p>- the public street to which it connects is designated as a primary distributor, district distributor or integrated arterial road.</p>  |   |
| <p><b>A3.8.7</b> – Walls, fences and other structures truncated or reduced to no higher than 0.75m within 1.5m of where walls, fences, other structures adjoin vehicle access points where a driveway meets a public street and where two streets intersect (refer Figure 3.8a).</p> | <p>Adequate truncations have been provided abutting the driveway to allow for adequate visual sightlines. It should be noted that the proposed development does not include any street fencing.</p>   |
| <p><b>ELEMENT 3.9 – CAR &amp; BICYCLE PARKING</b></p>  |   |
| <p><b>ELEMENT OBJECTIVES</b></p>   |   |
| <p><b>APPLICANT COMMENT</b></p>  |   |
| <p><b>O3.9.1</b> – Parking and facilities are provided for cyclists and other modes of transport.</p>  | <p>Sufficient bicycle parking is provided for the staff and visitors of the development.</p>  |
| <p><b>O3.9.2</b> – Car parking provision is appropriate to the location, with reduced provision possible in areas that are highly walkable and/or have good public transport or cycle networks and/or are close to employment centres.</p>   | <ul style="list-style-type: none"> <li>• The subject land is in close proximity and in walking distance to a public transport route (bus routes). The land also has good access to a comprehensive cycle/pedestrian path network that provides access throughout the Port Coogee estate.</li> <li>• The development has been designed to provide a link between the dwelling and these key networks, with direct access between the foyer within the development to the pedestrian path along Brunswick Street.</li> </ul>  |
| <p><b>O3.9.3</b> – Car parking is designed to be safe and accessible.</p>  | <p>The car parking area is located in a position that has limited impact on pedestrian areas. In addition, the car parking area has been designed to provide a safe environment and allow for safe traffic movements.</p>   |
| <p><b>O3.9.4</b> – The design and location of car parking minimises negative visual and environmental impacts on amenity and the streetscape.</p>  | <p>The car parking area is located to the rear of the suite, with access from a laneway. As such, the area will not have an adverse impact on the streetscape.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b><br/><b>A3.9.1</b> – Secure, undercover bicycle parking is provided in accordance with Table 3.9 and accessed via a continuous path of travel from the vehicle or cycle entry point.</p>  | <ul style="list-style-type: none"> <li>• Adequate bicycle parking bays have been provided for the development, including a private bicycle rack within the undercroft parking area and a visitor bicycle rack within the front setback area of the development (abutting the entry foyer).</li> <li>• The proposed development requires a total of ten (10) bicycle bays (two for visitors and eight for residents), with the application only providing five (5) bicycle bays (i.e. two visitors &amp; three for residents/staff).</li> <li>• The proposed variation to the shortfall in resident bicycle bays can be justified as follows:             <ul style="list-style-type: none"> <li>i) The proposed development on the subject land will provide accommodation for persons with a high level disabilities and require care. As such, the occupants of the dwelling will not be able to own or use a bicycle;</li> </ul> </li> </ul> |

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|   | <p>ii) In light of the above, the provision of a bicycle at a rate of 0.5 bays per dwelling is considered to be excessive and not required in this instance; and</p> <p>iii) The development has met the required number of visitor bays, which will be located and easily accessible at the entrance of the development. In addition, the development will allow for three (3) bicycle bays within the undercroft car parking area to cater for staff/carers attending the site. It is reviewed that three (3) bicycle bays is adequate to meet any needs of the staff/carers attending the site.</p> <p>Given the above, the proposed number of bicycle bays provided for the development is adequate given the nature/purpose of the development.</p> |
| <b>A3.9.2</b> – Parking is provided for cars and motorcycles in accordance with Table 3.9.  | <ul style="list-style-type: none"> <li>The proposed development comprises a shortfall in the required on-site car parking bays. Please refer to Section 9.0 of this planning report for justification prepared in support of the shortfall.</li> <li>The proposed development does not require motorcycle bays (i.e. the development is less than 20 dwellings).</li> </ul>  |
| <b>A3.9.3</b> – Maximum parking provision does not exceed double the minimum number of bays specified in Table 3.9  | Refer to the above comments.   |
| <b>A3.9.4</b> – Car parking and vehicle circulation areas are designed in accordance with AS2890.1 (as amended) or the requirements of applicable local planning instruments.                 | On-site car parking and vehicular access area have been designed in accordance with the Australian Standards. A TIS has been prepared in support of the application, which include turning movements.  |
| <b>A3.9.5</b> – Car parking areas are not located within the street setback and are not visually prominent from the street.   | The resident car parking area is screened from the primary street.   |
| <b>A3.9.6</b> – Car parking is designed, landscaped or screened to mitigate visual impacts when viewed from dwellings and private outdoor spaces.   | The car parking area is located so that it has minimal impact on the visual outlook from the dwellings (undercroft level). Given the undercroft design, the car parking bays will not be visible from the dwellings or the public realm.   |
| <b>A3.9.7</b> – Visitor parking is clearly visible from the driveway, is signed 'Visitor Parking' and is accessible from the primary entry or entries.  | Refer to A3.9.2 above in regard to parking.  |
| <b>A3.9.8</b> – Parking shade structures, where used, integrate with and complement the overall building design and site aesthetics and have a low reflectance to avoid glare into apartments | Given the undercroft parking design, the car parking bays will be provided with shade to mitigate any adverse impacts of glare on the dwellings within the development. In addition, the visitor car parking bays to the rear of the development will include shade trees to minimise any impact.  |
| <b>A3.9.9</b> – Uncovered at-grade parking is planted with trees at a minimum rate of one tree per four bays.   | N/A - The car parking area is undercroft parking.  |
| <b>A3.9.10</b> – Basement parking does not protrude more than 1m above ground, and where it protrudes above ground is   | The proposed development does not have basement parking.   |

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| designed or screened to prevent negative visual impact on the streetscape |  |
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**Designing the Building**

| ELEMENT 4.1 – SOLAR & DAYLIGHT ACCESS  |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O4.1.1</b> – In climate zones 4, 5 and 6: the development is sited and designed to optimise the number of dwellings receiving winter sunlight to private open space and via windows to habitable rooms.</p>  | <ul style="list-style-type: none"> <li>Each dwelling has been designed to optimise access to natural light, with habitable spaces obtaining access to the northern winter sun where possible given the orientation of the land.</li> <li>It should be noted that given the orientation of the land that the outdoor living areas for each multiple dwelling cannot comprise direct exposure to the northern sun. Notwithstanding this, the outdoor living areas have been designed to have street frontage to satisfy Element 3.2, 3.6 and 4.4 of the R-Codes in terms of building orientation and public interface. This negates the need for the dwellings to require the outdoor living areas to be located with northern orientation in order to provide for an active frontage for the development and enhance the public realm.</li> <li>In order to obtain greater access to natural light, the dwelling have been provided with generous height windows along the western and eastern side of the building.</li> </ul> |
| <p><b>O4.1.2</b> – Windows are designed and positioned to optimise daylight access for habitable rooms.</p>  | <p>Windows have been located for each multiple dwelling to optimise access to daylight where possible throughout the core hours of the day, The orientation of the land restricts access to the northern winter sun.</p>   |
| <p><b>O4.1.3</b> – The development incorporates shading and glare control to minimise heat gain and glare:</p> <ul style="list-style-type: none"> <li>from mid-spring to autumn in climate zones 4, 5 and 6 <b>AND</b></li> <li>year-round in climate zones 1 and 3.</li> </ul>  | <p>The development provides for adequate sunshades to windows to control glare and heat gain during the summer months.</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A4.1.1</b> – In climate zones 4, 5 and 6 only:</p> <p>a) Dwellings with a northern aspect are maximised, with a minimum of 70 per cent of dwellings having living rooms and private open space that obtain at least 2 hours direct sunlight between 9am and 3pm on 21 June <b>AND</b></p> <p>b) A maximum of 15 per cent of dwellings in a building receiving no direct sunlight between 9am and 3pm on 21 June.</p> | <ul style="list-style-type: none"> <li>The proposed multiple dwellings have been designed to allow for solar access for greater than two (2) hours between 9am &amp; 3pm on 21 June. Refer to the development plans prepared in support of this application which illustrates the solar access for each dwelling.</li> <li>As previously mentioned, the orientation of the land restricts the ability of providing direct northern orientation for all dwellings.</li> </ul>   |

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| <p><b>A4.1.2</b> – Every habitable room has at least one window in an external wall, visible from all parts of the room, with a glazed area not less than 10 per cent of the floor area and comprising a minimum of 50 per cent of clear glazing</p>   | <p>Each habitable room has been provided with an adequate window size that satisfies the R-Codes. This will facilitate the penetration of natural light into the dwelling.</p>   |
| <p><b>A4.1.3</b> – Lightwells and/or skylights do not form the primary source of daylight to any habitable room.</p>   | <ul style="list-style-type: none"> <li>• The proposed development has generally been designed to avoid primary source from a lightwell. Due to the small/narrow nature of the land and the planning framework allowing for a nil side setback, the use of a lightwell is required in this instance to service one (1) room for Units 102, 103, 202, 203, 302, 303, 402 &amp; 404 (i.e. secondary bedroom); The proposed variation to this requirements can be justified in that:             <ul style="list-style-type: none"> <li>i) Most habitable rooms within the development have been provided with natural light access from the street frontages and not a lightwell. Only a small number of rooms within the development will rely on the lightwell;</li> <li>ii) The lightwell provides adequate dimension to allow for natural light to penetrate into the dwelling during period of the day;</li> <li>iii) The development envelope prescribed within the planning framework in conjunction with the small lot width/area, provides a constraint restricting all dwellings from to obtain access to the street frontages of the development;</li> <li>iv) The dwellings have been designed to accommodate a single disabled person. The secondary room is likely to be used as an activity room or to accommodate an overnight stay for the family members. Given this, the room will have low usage; and</li> <li>v) It is concluded that the development will be provided with adequate access natural ventilation for each dwelling.</li> </ul> </li> </ul> <p>Given the information provided and the location of the subject land to various alternative parking arrangements, it is contended that the development meets the Element Objectives.</p> |
| <p><b>A4.1.4</b> – The building is oriented and incorporates external shading devices in order to:</p> <ul style="list-style-type: none"> <li>• minimise direct sunlight to habitable rooms:             <ul style="list-style-type: none"> <li>▪ between late September and early March in climate zones 4, 5 and 6 only <b>AND</b></li> <li>▪ in all seasons in climate zones 1 and 3</li> </ul> </li> <li>• permit winter sun to habitable rooms in accordance with A 4.1.1 (a).</li> </ul> | <ul style="list-style-type: none"> <li>• The development has been designed to include roofing over outdoor living areas and elements of landscaping throughout to assist with minimising the impact of the harsh sun during the summer months.</li> <li>• Shade devices have been provided to a number of major openings, in particular those windows along the western façade.</li> <li>• The car parking area is covered to prevent heat generated by the hardstand.</li> <li>• The mix of covered outdoor areas and covering of the on-site car parking areas will assist with providing protection from the harsh summer afternoon sun.</li> </ul>   |

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| ELEMENT 4.2 – NATURAL VENTILATION  |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <b>O4.2.1</b> – Development maximises the number of apartments with natural ventilation.   | Each dwelling has been designed to optimise access to natural ventilation (refer to plans).  |
| <b>O4.2.2</b> – Individual dwellings are designed to optimise natural ventilation of habitable rooms.  | <ul style="list-style-type: none"> <li>• Windows have been located for each dwelling to optimise access to natural ventilation and allow for good movement of airflow through the dwelling.</li> <li>• No screening has been provided to the outdoor living areas to allow for good breeze paths.</li> <li>• The development has been designed to allow for access to the south-westerly winds for those dwellings on the western side of the building. The acceptance of these winds through the dwellings will enhance breeze paths and improve the amenity of the dwellings.</li> </ul> |
| <b>O4.2.3</b> – Single aspect apartments are designed to maximise and benefit from natural ventilation.  | Sufficient cross ventilation, windows and orientation of the dwelling to the street frontages provides for good access to natural ventilation to improve the amenity of the dwellings.   |
| <b>ACCEPTABLE OUTCOMES</b>   | Each dwelling comprises sufficient openings to provide adequate cross ventilation and therefore enhance the amenity of these rooms. It is contended that the proposal satisfies the Element Objectives as outlined above, therefore this variation could be supported.   |
| <b>A4.2.1</b> – Habitable rooms have openings on at least two walls with a straight line distance between the centre of the openings of at least 2.1m.   |  |
| <b>A4.2.2</b> –<br><b>(a)</b> A minimum 60 per cent of dwellings are, or are capable of, being naturally cross ventilated in the first nine storeys of the building<br><b>(b)</b> Single aspect apartments included within the 60 per cent minimum at (a) above must have: <ul style="list-style-type: none"> <li>▪ ventilation openings oriented between 45° – 90° of the prevailing cooling wind direction <b>AND</b></li> <li>▪ room depth no greater than 3 × ceiling height</li> </ul> <b>(c)</b> For dwellings located at the 10th storey or above, balconies incorporate high and low level ventilation openings. | All dwellings are capable of being naturally cross ventilated (i.e. compliant - see plans). Openings are located to obtain access to winds, with room depths being sufficient to allow for adequate ventilation. All of these design aspects provide for good internal amenity of the dwelling.  |
| <b>A4.2.3</b> – The depth of cross-over and cross-through apartments with openings at either end and no openings on side walls does not exceed 20m.  | Cross ventilation has been provided for each dwelling and not exceed 20 metres.  |

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| <p><b>A4.2.4</b> – No habitable room relies on lightwells as the primary source of fresh-air.</p>   | <p>The proposed development has generally been designed to avoid ventilation from a lightwell. Due to the narrow nature of the land and the planning framework allowing for a nil side setback, the use of a lightwell is required in this instance. Refer to A41.3 for justification provided in support of this variation.</p>   |
| <p><b>ELEMENT 4.3 – SIDE &amp; LAYOUT OF DWELLINGS</b></p>  |  |
| <p><b>ELEMENT OBJECTIVES</b></p>  |  |
| <p><b>APPLICANT COMMENT</b></p>   |  |
| <p><b>O4.3.1</b> – The internal size and layout of dwellings is functional with the ability to flexibly accommodate furniture settings and personal goods, appropriate to the expected household size.</p>  | <p>All multiple dwellings have been designed to provide for functional and usable internal spaces, with the rooms being designed to provide adequate space to accommodate furniture and be usable. Furthermore, the rooms have been specifically designed to meet the requirements for Specialist Disability Accommodation.</p>  |
| <p><b>O4.3.2</b> – Ceiling heights and room dimensions provide for well-proportioned spaces that facilitate good natural ventilation and daylight access.</p>   | <p>Adequate ceiling heights are provided to the habitable rooms, with room sizes being adequate to allow for movement of air and light to penetrate.</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p>   |  |
| <p><b>A4.3.1</b> – Dwellings have a minimum internal floor area in accordance with Table 4.3a.</p>  | <p>Each multiple dwelling within the proposed development complies with the areas prescribed in Table 4.3a.</p>  |
| <p><b>A4.3.2</b> – Habitable rooms have minimum floor areas and dimensions in accordance with Table 4.3b.</p>   | <p>The proposed development has been designed to comply with the internal room sizes prescribed in Table 4.3a. Furthermore, the rooms have been specifically designed to meet the requirements for Specialist Disability Accommodation.</p>  |
| <p><b>A4.3.3</b> – Measured from the finished floor level to finished ceiling level, minimum ceiling heights are:</p> <ul style="list-style-type: none"> <li>- Habitable rooms – 2.7m</li> <li>- Non-habitable rooms – 2.4m</li> <li>- All other ceilings meet or exceed the requirements of the NCC.</li> </ul>              | <ul style="list-style-type: none"> <li>• The development has been designed to include ceiling heights that comply with the stated provisions of the R-Codes (i.e. 2.7 metre high ceiling heights).</li> <li>• All ceiling heights for the development will comply with the NCC requirements.</li> </ul>  |
| <p><b>A4.3.4</b> – The length of a single aspect open plan living area is equal to or less than 3 x the ceiling height. An additional 1.8m length may be provided for a kitchen, where the kitchen is the furthest point from the window in an open plan living area provided that the maximum length does not exceed 9m.</p> | <p>Each dwelling within the development has been designed to comply with the room dimensions, distances to windows and comprise an open living area. Furthermore, the rooms have been specifically designed to meet the requirements for Specialist Disability Accommodation.</p>  |
| <p><b>ELEMENT 4.4 – PRIVATE OPEN SPACE &amp; BALCONIES</b></p>  |  |
| <p><b>ELEMENT OBJECTIVES</b></p>  |  |
| <p><b>APPLICANT COMMENT</b></p>   |  |
| <p><b>O4.4.1</b> – Dwellings have good access to appropriately sized private open space that enhances residential amenity.</p>  | <p>Each dwelling has been designed to comprise a sufficient private outdoor living area that will enhance the amenity of the area of the dwelling and allow for good usage of both internal and external spaces. The design of the development to the public realm allows for good CPTED and therefore providing a safe environment for the future occupants of the development.</p> |

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| <p><b>O4.4.2</b> – Private open space is sited, oriented and designed to enhance liveability for residents.</p>  | <ul style="list-style-type: none"> <li>• The private space for each dwelling has been located to comprise an outlook over the public realm. In fact, the development will comprise all dwellings being designed to comprise frontage and outlook to the adjoining streets (i.e. either Brunswick Street or Comet Lane).</li> <li>• Given the above, the proposed development has been designed to foster a level of social interaction with the adjoining public realms.</li> <li>• The dwellings have been designed to have due regard of CPTED, with good surveillance and avoid areas of entrapment for both residents and visitors.</li> </ul>  |
| <p><b>O4.4.3</b> – Private open space and balconies are integrated into the overall architectural form and detail of the building.</p>   | <p>The balconies have been designed to be integrated into the development and provide an active frontage to the public realm, which will assist with reducing the overall bulk and scale of the development when viewed from the street. This design also provides for improved passive surveillance of the streets. In conclusion, the proposed development provides for a balance of providing a good outlook, provide for good surveillance, whilst limiting the bulk of the development.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A4.4.1</b> – Each dwelling has private open space accessed directly from a habitable room with dimensions in accordance with Table 4.4.</p>  | <ul style="list-style-type: none"> <li>• Each multiple dwelling within the development has been provided with an outdoor living area in accordance with Table 4.4.</li> <li>• <b>Units 101, 201, 301 &amp; 401 comprise a minimum dimension of less than 2.4 metres. The proposed variation to this requirements can be justified in that:</b> <ul style="list-style-type: none"> <li>i) <b>The variation to the minimum dimension relates to a minor portion of the outdoor living area and can be attributed to the corner truncation of the building;</b></li> <li>ii) <b>The area of the outdoor living for each dwelling is sufficient and will meet the needs of the future occupants;</b></li> <li>iii) <b>As the dwellings are for SDA, the internal and external areas will be flush/level. This allows for the internal and external areas to be used as one space; and</b></li> <li>iv) <b>The outdoor living areas will be provided with adequate access natural ventilation and will be orientated to obtain access to the northern winter sun.</b></li> </ul> </li> </ul> <p><b>Given the information provided and the minor variation to the minimum required dimension of the outdoor living area meets the Element Objectives.</b></p> |
| <p><b>A4.4.2</b> – Where private open space requires screening to achieve visual privacy requirements, the entire open space is not screened and any screening is designed such that it does not obscure the outlook from adjacent living rooms.</p> | <p>The balconies are not screened and overlook the adjoining street network for each dwelling within the development. Given this, the outdoor living areas for each dwelling is unscreened and provides for an outlook for adjacent rooms (which provided for improved amenity for the occupants of the dwelling).</p>  |
| <p><b>A4.4.3</b> – Design detailing, materiality and landscaping of the private open space is integrated with or complements the overall building design.</p>  | <p>The materials and landscaping have been designed to integrate with the development.</p>  |
| <p><b>A4.4.4</b> – Services and fixtures located within private open space, including but not limited to air-conditioner units and clothes drying, are not visible from the</p>  | <p>Services have been located to avoid any adverse impacts on the outdoor living area for each dwelling.</p>  |

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| street and/or are integrated into the building design.   |  |
| <b>ELEMENT 4.5 – CIRCULATION &amp; COMMON SPACES</b>   |  |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>   |
| <b>O4.5.1</b> – Circulation spaces have adequate size and capacity to provide safe and convenient access for all residents and visitors.               | <ul style="list-style-type: none"> <li>The access ways are sufficient to allow for pedestrians to travel through the development and will not impede access for pedestrians. It should be noted that the access ways will compromise safe and convenient access for residents/visitors throughout the site.</li> <li>The proposed development provides a pedestrian path network that allows for easy circulation for occupants and visitors to travel through the development. This includes the areas adjacent/within the ground floor foyer and the foyers on each upper level from the lift.</li> <li>The widths of the stairs comply with the NCC and the SDA requirements.</li> <li>The development will be constructed to provide for universal access to the multiple dwellings, including the provision of a lift for access.</li> <li>Security cameras will be provided for all foyer areas to allow for improved passive surveillance and provide a sense of safety for both residents and visitors.</li> </ul> |
| <b>O4.5.2</b> – Circulation and common spaces are attractive, have good amenity and support opportunities for social interaction between residents.    | <ul style="list-style-type: none"> <li>All pedestrian access areas are low trafficable, with the main access point comprising a direct link between the street. Direct access has been provided between each dwelling and the car parking area (alternative access point). This allows for safe access, therefore improving safety/security within the development.</li> <li>Sufficient separation is provided between the pedestrian paths and the key sensitive areas for each dwelling. Given the layout of the development, the pedestrian paths will not have an impact on any dwelling.</li> <li>The development provides a meeting spot at ground level to foster social interaction between residents.</li> </ul>  |
| <b>ACCEPTABLE OUTCOMES</b>   |  |
| <b>A4.5.1</b> – Circulation corridors are a minimum 1.5m in width.   | Circulation corridors/paths are sufficient to allow for movement through the site, with a dimension of 1.5 metre or greater to allow for good pedestrian movement. As such, it is contended that the proposed pedestrian circulation through the site meets the Element Objectives and can be supported.   |
| <b>A4.5.2</b> – Circulation and common spaces are designed for universal access.   | All ground floor circulation and corridor areas have been designed to accommodate universal access. In addition, a lift has been provided for access to the multiple dwellings.  |
| <b>A4.5.3</b> – Circulation and common spaces are capable of passive surveillance, include good sightlines and avoid opportunities for concealment.    | The circulation areas have been designed to provide appropriate sightlines and will be monitored by security cameras to enhance security and safety throughout the development.  |
| <b>A4.5.4</b> – Circulation and common spaces can be illuminated at night without creating light spill into the habitable rooms of adjacent dwellings. | The circulation areas will be provided with lighting during the night without resulting in light spillage into habitable rooms. This will be achieved by using wall lighting along the corridors/paths.  |
| <b>A4.5.5</b> – Bedroom windows and major openings to living rooms do not open   | The development has been designed to avoid any conflict between the pedestrian path area and any windows for the dwellings. The development has been   |

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| directly onto circulation or common spaces and are designed to ensure visual privacy and manage noise intrusion   | designed to avoid instance where pedestrian paths are located directly abutting the major openings.   |
| <b>ELEMENT 4.6 - STORAGE</b>  |   |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>  |
| <b>O4.6.1</b> – Well-designed, functional and conveniently located storage is provided for each dwelling.   | The required storage rooms are provided, with good access provided for the occupants of the development.  |
| <b>ACCEPTABLE OUTCOMES</b>  | Each multiple dwelling has been provided with a storage area in accordance with Table 4.6.  |
| <b>A4.6.1</b> – Each dwelling has exclusive use of a separate, ventilated, weatherproof, bulky goods storage area. This can be located either internally or externally to the dwelling with dimensions in accordance with Table 4.6.  |   |
| <b>A4.6.2</b> – Bulky good stores that are not directly accessible from the dwelling/private open space are located in areas that are convenient, safe, well-lit, secure and subject to passive surveillance  | Each dwelling is provided with adequate storage, which comprises good access and is well lit. A bulky storage area is considered to be not required in such a small development   |
| <b>A4.6.3</b> – Storage provided separately from dwellings or within or adjacent to private open space <sup>1</sup> , is integrated into the design of the building or open space and is not readily visible from the public domain.<br><br>(1) Storage on/adjacent to private open space is additional to required open space area and dimensions. | The storage areas have been designed to be integrated within the development and is additional to the required open space area.   |
| <b>ELEMENT 4.7 – MANAGING THE IMPACT OF NOISE</b>   |   |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>  |
| <b>O4.7.1</b> – The siting and layout of development minimises the impact of external noise sources and provides appropriate acoustic privacy to dwellings and on-site open space.  | <ul style="list-style-type: none"> <li>Each dwelling has been designed to comprise adequate separation from external noise sources.</li> <li>An acoustics report has been prepared in support of the application.</li> </ul>                          |
| <b>O4.7.2</b> – Acoustic treatments are used to reduce sound transfer within and between dwellings and to reduce noise transmission from external noise sources.  | The dwellings will be constructed in accordance with the necessary standards and in accordance with the NCC and any recommendations made within the acoustics report.   |
| <b>ACCEPTABLE OUTCOMES</b>  | The development has been designed to limit any impact or transfer of noise from both external and internal sources. Compliance with the provisions of the NCC will need to be addressed at part of any building permit application lodged in and when |
| <b>A4.7.1</b> – Dwellings exceed the minimum requirements of the NCC, such as a rating under the AAAC Guideline for   |   |

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| Apartment and Townhouse Acoustic Rating (or equivalent).  | a development approval is granted for the site. Furthermore, an acoustic report has been prepared to demonstrate compliance.   |
| <b>A4.7.2</b> – Potential noise sources such as garage doors, driveways, service areas, plant rooms, building services, mechanical equipment, active communal open space and refuse bins are not located adjacent to the external wall of habitable rooms or within 3m of a window to a bedroom.  | The proposed development has been designed to provide some separation between the driveway/car parking area and the dwellings (i.e. under croft parking arrangement) to minimise any adverse impact on noise generated by these areas on the dwellings. The air conditioning systems will be located to minimise impact of noise (located on the roof). It is contended that the proposal satisfies the Element Objectives.  |
| <b>A4.7.3</b> – Major openings to habitable rooms are oriented away or shielded from external noise sources.  | The windows for each dwelling has been located to minimise exposure to external noise sources. This has been achieved by avoiding key noise generating elements such as car parking, bin stores and pedestrian paths from being located abutting any openings to a dwelling.   |
| <b>ELEMENT 4.8 – DWELLING MIX</b>   |  |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>   |
| <b>O4.8.1</b> – A range of dwelling types, sizes and configurations is provided that caters for diverse household types and changing community demographics.  | <ul style="list-style-type: none"> <li>The proposed development has been designed to provide some varying size and configuration of dwellings to cater for various needs for the disabled occupants. This includes the development comprising a larger penthouse type dwelling.</li> <li>The proposed development is only small scale and comprises a range of single, two bedroom and three bedroom dwellings. This provides opportunity/flexibility for the future occupants of the development.</li> <li>The design of the dwellings will provide specific accommodation for persons with disability and that require high care. This includes the provision of a carer on each level of the development.</li> <li>The dwellings provide for good internal/ external living spaces and meets the requires for SDA.</li> </ul> |
| <b>ACCEPTABLE OUTCOMES</b><br><b>A4.8.1</b> –<br>a) Dwelling mix is provided in accordance with the objectives, proportions or targets specified in a local housing strategy or relevant local planning instrument <b>OR</b><br>b) Where there is no local housing strategy, developments of greater than 10 dwellings include at least 20 per cent of apartments of differing bedroom numbers. | The proposed development comprises a mix of single bedroom, two bedroom and three bedroom dwellings.   |
| <b>A4.8.2</b> – Different dwelling types are well distributed throughout the development, including a mix of dwelling types on each floor.  | The mixture of dwelling sizes are distributed throughout the development.  |

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| ELEMENT 4.9 – UNIVERSAL DESIGN   |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O4.9.1</b> – Development includes dwellings with universal design features providing dwelling options for people living with disabilities or limited mobility and/or to facilitate ageing in place.</p>  | <p>Each dwellings can be accessed by a lift, which ramps being provided to the external path areas of the development. In addition, the development comprises pedestrian paths at the ground level with no grade and appropriate width to accommodate universal access. The development meets the requirements of SDA (platinum level)</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A4.9.1</b> –</p> <p>a) 20 per cent of all dwellings, across a range of dwelling sizes, meet Silver Level requirements as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia) <b>OR</b></p> <p>b) 5 per cent of dwellings are designed to Platinum Level as defined in the Liveable Housing Design Guidelines (Liveable Housing Australia).</p>                                      | <p>All dwellings within the development have been designed to a Platinum Standards and meet the SDA requirements.</p>  |
| ELEMENT 4.10 – FAÇADE DESIGN   |  |
| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <p><b>O4.10.1</b> – Building façades incorporate proportions, materials and design elements that respect and reference the character of the local area.</p>  | <ul style="list-style-type: none"> <li>The façade and elevations contain materials and finishes that reflect the future anticipated character of the locality, the current emerging built form within the Port Coogee estate and will positively contribute to the current built form within the area.</li> <li>The development has been adopted a range of materials and colours to enhance the character of the area. The development has adopted a vary colour scheme that departs from the standard white colour of existing development within the area.</li> </ul> |
| <p><b>O4.10.2</b> – Building façades express internal functions and provide visual interest when viewed from the public realm.</p>   | <p>The front façade of the development is provided with articulation, an active frontage and improve passive surveillance of the street. In addition, the façade has been designed to incorporate balconies and major openings to allow for improved passive surveillance of the public realm.</p>   |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A4.10.1</b> – Façade design includes:</p> <ul style="list-style-type: none"> <li>– scaling, articulation, materiality and detailing at lower levels that reflect the scale, character and function of the public realm</li> <li>– rhythm and visual interest achieved by a combination of building articulation, the composition of different elements and changes in texture, material and colour.</li> </ul> | <p>The proposed development provides for the inclusion of balconies/terraces and major openings along the front façade to provide articulation. The development will also incorporate the use of varying material types and colours to assist with providing visual interest.</p>  |
| <p><b>A4.10.2</b> – In buildings with height greater than four storeys, façades include a defined base, middle and top for the building.</p>   | <p>The proposed development comprises five (5) storeys and contains a communal lounge at ground level to provide activation of the street.</p>   |

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| <p><b>A4.10.3</b> – The façade includes design elements that relate to key datum lines of adjacent buildings through upper level setbacks, parapets, cornices, awnings or colonnade heights.</p>   | <ul style="list-style-type: none"> <li>• The design of the building has been undertaken having due regard for the existing and emerging anticipated built form within the immediate area by incorporating similar materials and roof structures.</li> <li>• The development has been designed to reflect an inner city type development and be consistent with the objectives of the Built Form Codes.</li> <li>• The material schedule within the plan series prepared in support of the application clearly demonstrate the adoption of various design features to enhance the appearance of the development.</li> </ul> |
| <p><b>A4.10.4</b> – Building services fixtures are integrated in the design of the façade and are not visually intrusive from the public realm.</p>  | <p>All services has been either integrated into the development or screened from the public realm. It should be noted that the air conditioning units are screened.</p>  |
| <p><b>A4.10.5</b> – Development with a primary setback of 1m or less to the street includes awnings that:</p> <ul style="list-style-type: none"> <li>– define and provide weather protection to entries</li> <li>– are integrated into the façade design</li> <li>– are consistent with the streetscape character</li> </ul> | <p>The proposed development has been provided protection at the entry point that is integrated with the building and is consistent with the streetscape.</p>   |
| <p><b>ELEMENT 4.11 – ROOF DESIGN</b></p>   |  |
| <p><b>ELEMENT OBJECTIVES</b></p>   | <p><b>APPLICANT COMMENT</b></p>  |
| <p><b>O4.11.1</b> – Roof forms are well integrated into the building design and respond positively to the street.</p>  | <ul style="list-style-type: none"> <li>• The roofline of the development is a concealed structure to limit any impact on the surrounding area and provide a modern appearance to the building.</li> <li>• The proposed roof form for the new development reflects and is consistent with the future form in the surrounding area.</li> </ul>   |
| <p><b>O4.11.2</b> – Where possible, roof spaces are utilised to add open space, amenity, solar energy generation or other benefits to the development.</p>   | <p>The roof for the development will provide an opportunity for solar panels to be installed.</p>  |
| <p><b>ACCEPTABLE OUTCOMES</b></p> <p><b>A4.11.1</b> – The roof form or top of building complements the façade design and desired streetscape character.</p>  | <p>The proposed concealed roof structure reflects the emerging current built form within the immediate locality. This is evident with some recent developments within the Port Coogee estate which comprise a concealed roof structure. As such, the proposed development will not be out of character with the surrounding area.</p>  |
| <p><b>A4.11.2</b> – Building services located on the roof are not visually obtrusive when viewed from the street.</p>  | <p>The proposed development will include the location of services on the roof, which will be screened.</p>   |
| <p><b>A4.11.3</b> – Useable roof space is safe for users and minimises overlooking and noise impacts on private open space and habitable rooms within the development and on adjoining sites</p>   | <p>N/A – No use of the roof area for habitable spaces is proposed as part of this application.</p>   |



| ELEMENT 4.12 – LANDSCAPING DESIGN  |  |
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| ELEMENT OBJECTIVES   | APPLICANT COMMENT  |
| <b>O4.12.1</b> – Landscape design enhances streetscape and pedestrian amenity; improves the visual appeal and comfort of open space areas; and provides an attractive outlook for habitable rooms.                     | <ul style="list-style-type: none"> <li>Sufficient landscaping is provided to enhance the development when viewed from the public realm, whilst providing a comfortable environment for occupants and visitors.</li> <li>Due to the limit space of the site and the inner city type development being proposed, there is limited space to provide the required deep soil zones and tree canopy coverage.</li> </ul> |
| <b>O4.12.2</b> – Plant selection is appropriate to the orientation, exposure and site conditions and is suitable for the adjoining uses.   | A wide spread of species and plant numbers are being provided for the development. This will include the provision of sufficient space to allow for adequate growth and the selection of appropriate species for the area. A landscaping plan has been prepared in support of the application.   |
| <b>O4.12.3</b> – Landscape design includes water efficient irrigation systems and where appropriate incorporates water harvesting or water re-use technologies.  | The landscaping areas will be provided with sufficient irrigation to foster growth. In addition, stormwater run from the hardstand areas will also be provided   |
| <b>O4.12.4</b> – Landscape design is integrated with the design intent of the architecture including its built form, materiality, key functional areas and sustainability strategies.                                  | The landscaping areas and associated trees/plants will enhance the design of the development and improve its architectural appearance. The landscaping and communal areas will be functional.  |
| <b>ACCEPTABLE OUTCOMES</b>   | A detailed landscaping plan will be prepared by a qualified landscaping consultant in support of the development for the City's review.  |
| <b>A4.12.1</b> – Submission of a landscape plan prepared by a competent landscape designer. This is to include a species list and irrigation plan demonstrating achievement of Waterwise design principles.            |  |
| <b>A4.12.2</b> – Landscaped areas are located and designed to support mature, shade-providing trees to open space and the public realm, and to improve the outlook and amenity to habitable rooms and open space areas | The landscaping areas have been provided in appropriate locations that will enhance the development from the public realm.   |
| <b>A4.12.3</b> – Planting on building structures meets the requirements of Table 4.12.   | Adequate landscaping is provided in support of the development and reflects the constraints imposed by the current planning framework.   |
| <b>A4.12.4</b> – Building services fixtures are integrated in the design of the landscaping and are not visually intrusive.  | Landscaping has been used to assist with screening building services to enhance the amenity and appearance of the development.   |

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| <b>ELEMENT 4.13 – ADAPTIVE REUSE</b>   |   |
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| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>  |
| <b>O4.13.1</b> – New additions to existing buildings are contemporary and complementary and do not detract from the character and scale of the existing building.  | Does not apply  |
| <b>O4.13.2</b> – Residential dwellings within an adapted building provide good amenity for residents, generally in accordance with the requirements of this policy.  | Not Applicable to this development  |
| <b>ACCEPTABLE OUTCOMES</b>   | N/A. The subject land does not comprise a heritage building and the subject land is not located within a heritage area. |
| <b>A4.13.1</b> – New additions to buildings that have heritage value do not mimic the existing form and are clearly identifiable from the original building.   |   |
| <b>A4.13.2</b> – New additions complement the existing building by referencing and interpreting the scale, rhythm and materiality of the building.   | N/A – The proposed development is new and does not include any additions to an existing structure.                      |
| <b>ELEMENT 4.14 – MIXED USE</b>  |   |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>  |
| <b>O4.14.1</b> – Mixed use development enhances the streetscape and activates the street.  | Not Applicable to this development (not a mixed use development)  |
| <b>O4.14.2</b> – A safe and secure living environment for residents is maintained through the design and management of the impacts of non-residential uses such as noise, light, odour, traffic and waste.                 | Not Applicable to this development  |
| <b>ACCEPTABLE OUTCOMES</b>   | N/A   |
| <b>A4.14.1</b> – Where development is located within a mixed use area designated within the local planning framework, ground floor units are designed for future adaption to non-residential uses.                         |   |
| <b>A4.14.2</b> – Ground floor uses including non-commercial uses, such as communal open space, habitable rooms, verandahs and courtyards associated with ground floor dwellings, address, enhance and activate the street. | N/A   |

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| <b>A4.14.3</b> – Non-residential space in mixed use development is accessed via the street frontage and/or primary entry as applicable.   | N/A  |
| <b>A4.14.4</b> – Non-residential floor areas provided in mixed use development has sufficient provision for parking, waste management, and amenities to accommodate a range of retail and commercial uses in accordance with the requirements   | N/A  |
| <b>A4.14.5</b> – Mixed use development is designed to mitigate the impacts of non-residential uses on residential dwellings, and to maintain a secure environment for residents.  | N/A  |
| <b>ELEMENT 4.15 – ENERGY EFFICIENCY</b>   |  |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>   |
| <b>O4.15.1</b> – Reduce energy consumption and greenhouse gas emissions from the development.   | <ul style="list-style-type: none"> <li>The development will include the installation of instantaneous constant flow hot water units to service each dwelling in lieu electric storage system, to provide an energy innovative solution for the development.</li> <li>The development will include solar panels and future battery storage.</li> <li>The proposed development will include has been designed to have exceptional access to natural light and good cross ventilation This will assist with reduce energy consumption.</li> </ul> |
| <b>ACCEPTABLE OUTCOMES</b><br><b>A4.15.1 –</b><br>a) Incorporate at least one significant energy efficiency initiative within the development that exceeds minimum practice (refer Design Guidance)<br><b>OR</b><br>b) All dwellings exceed the minimum NATHERS requirement for apartments by 0.5 stars. <sup>1</sup> | <ul style="list-style-type: none"> <li>The proposed development will be constructed in accordance with the NCC and an energy efficiency assessment will be undertaken and provided prior to the issuance of the building permit.</li> <li>The proposed development will also include the installation of Instantaneous hot water systems per dwelling to assist with conserving energy and the installation of solar panels.</li> </ul>  |
| <b>ELEMENT 4.16 – WATER MANAGEMENT &amp; CONSERVATION</b>   |  |
| <b>ELEMENT OBJECTIVES</b>   | <b>APPLICANT COMMENT</b>   |
| <b>O4.16.1</b> – Minimise potable water consumption throughout the development.   | Dwellings will be individually metered. Landscaping areas will be on timer.  |

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| <b>O4.16.2</b> – Stormwater runoff from small rainfall events is managed on-site, wherever practical.  | Stormwater will be managed on site to the satisfaction of the local authority. Details will be provided at building permit stage.  |
| <b>O4.16.3</b> – Reduce the risk of flooding so that the likely impacts of major rainfall events will be minimal.  | Stormwater will be managed on site and there is no risk in the locality of flooding.   |
| <b>ACCEPTABLE OUTCOMES</b><br><b>A4.16.1</b> – Dwellings are individually metered for water usage.   | Each dwelling will include the installation of individual water meters.  |
| <b>A4.16.2</b> – Stormwater runoff generated from small rainfall events is managed on-site   | Level pedestrian and vehicle access paths will be provided to allow for stormwater runoff to be disposed within adjoining garden areas. Large soak wells will also be installed to handle greater rainfall events  |
| <b>A4.16.3</b> – Provision of an overland flow path for safe conveyance of runoff from major rainfall events to the local stormwater drainage system.  | A network of stormwater drainage will be installed to the satisfaction of the City of Cockburn to address any major rainfall events.   |
| <b>ELEMENT 4.17 – WASTE MANAGEMENT</b>   |  |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>   |
| <b>O4.17.1</b> – Waste storage facilities minimise negative impacts on the streetscape, building entries and the amenity of residents.   | A waste management plan (WMP) has been prepared in support of the development, to address the City's waste requirements. In addition, the bin storage facility has been located and designed to have minimal impact on the future occupants of the development and not be visible from the street.   |
| <b>O4.17.2</b> – Waste to landfill is minimised by providing safe and convenient bins and information for the separation and recycling of waste.   | Provision of general waste and recycle bins will accommodate the separation of waste into the relevant bins to reduce the extent of landfill. Other services provided by the local government will allow for the remove of certain waste for recycle purposes. Relevant information regarding waste control has been included within the WMP |
| <b>ACCEPTABLE OUTCOMES</b><br><b>A4.17.1</b> – Waste storage facilities are provided in accordance with the Better Practice considerations of the <i>WALGA Multiple Dwelling Waste Management Plan Guidelines</i> (or local government requirements where applicable). | A waste management plan has been prepared in support of the development to address both the requirements of the City of Cockburn.  |
| <b>A4.17.2</b> – A Level 1 Waste Management Plan (Design Phase) is provided in accordance with the <i>WALGA Multiple Dwelling Waste Management Plan Guidelines - Appendix 4A</i> (or equivalent local government requirements).  | A waste management plan has been provided in accordance with the requirements to the satisfaction of the City of Cockburn. Preliminary discussions with the City has confirmed that the WMP is satisfactory and does not require any changes.  |
| <b>A4.17.3</b> – Sufficient area is provided to accommodate the required number of bins for the separate storage of green waste, recycling and general waste in accordance with the <i>WALGA Multiple</i>  | The bin storage areas has been designed to accommodate the required bins.  |

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| <i>Dwelling Waste Management Plan Guidelines - Level 1 Waste Management Plan (Design Phase) (or local government requirements where applicable).</i>   |  |
| <b>A4.17.4</b> – Communal waste storage is sited and designed to be screened from view from the street, open space and private dwellings.  | The bin storage areas are located along the rear lot boundary, with the bin storage area being screened and will not be visible from the street from the dwelling within the development                                     |
| <b>ELEMENT 4.18 - UTILITIES</b>  |  |
| <b>ELEMENT OBJECTIVES</b>  | <b>APPLICANT COMMENT</b>   |
| <b>O4.18.1</b> –The site is serviced with power, water, gas (where available), wastewater, fire services and telecommunications/broadband services that are fit for purpose and meet current performance and access requirements of service providers.   | The site comprises access to a wide variety of services that will accommodate the needs for the future occupants.  |
| <b>O4.18.2</b> – All utilities are located such that they are accessible for maintenance and do not restrict safe movement of vehicles or pedestrians.   | The utilities are located with easy access for maintenance, whilst providing a safe location for pedestrians and avoid any issues with vehicle movements.  |
| <b>O4.18.3</b> – Utilities, such as distribution boxes, power and water meters are integrated into design of buildings and landscape so that they are not visually obtrusive from the street or open space within the development.   | The services will be screened from the public realm where possible. This has been achieved through design and the use of landscaping.  |
| <b>O4.18.4</b> – Utilities within individual dwellings are of a functional size and layout and located to minimise noise or air quality impacts on habitable rooms and balconies.  | The utilities for the development are located away from the habitable spaces from the dwellings.   |
| <b>ACCEPTABLE OUTCOMES</b>   | The utilities will be screened from the street by either locating the infrastructure behind the front setback area or screened by landscaping and fencing.   |
| <b>A4.18.1</b> – Utilities that must be located within the front setback, adjacent to the building entry or on visible parts of the roof are integrated into the design of the building, landscape and/or fencing such that they are accessible for servicing requirements but not visually obtrusive. |  |
| <b>A4.18.2</b> – Developments are fibre-to-premises ready, including provision for installation of fibre throughout the site and to every dwelling.  | NBN will be made ready if available within the area. Details will be finalised at building permit stage.   |
| <b>A4.18.3</b> – Hot water units, air-conditioning condenser units and clotheslines are located such that they can be safely maintained, are not   | All infrastructure for each dwelling will be located to not be visible from the public realm. No services will be located within the private outdoor living areas of any dwelling to avoid any impact on the private spaces. |

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| visually obtrusive from the street and do not impact on functionality of outdoor living areas or internal storage.  |  |
| <b>A4.18.4</b> – Laundries are designed and located to be convenient to use, secure, weather-protected and well-vented; and are of an overall size and dimension that is appropriate to the size of the dwelling. | No communal laundry will be provided for the development. Each dwelling will comprise a laundry and electric dryer. This will reduce any impact that external drying areas may have on the public realm or adjoining properties. |

## 9.0 CAR PARKING & VEHICULAR ACCESS

As previously mentioned, this application proposes the provision of eleven (11) on-site car parking bay to service the proposed development on the land. Vehicular access for the site will be via the rear laneway (Comet Lane). In addition, the development is for Specialist Disability Accommodation, with the occupants of the development not being able to own a motor vehicle. Given this, the entire car parking area will be allocated as common property. Furthermore, a management plan will be provided as part of the development to control/manage the on-site car parking.

A traffic impact statement has been prepared by Stantec in support of the proposed development and addresses all vehicle movements and car parking (including compliance with the Australian Standards in terms of vehicle maneuvering).

The following car parking calculations are provided to assist the City of Cockburn's assessment of the application and have been formulated with due regard for the parking standards prescribed in Design Element 3.9 of the R-Codes:

**Table 3 – Car Parking Calculations**

| LAND USE                                      | PRESCRIBED PARKING STANDARD   | NUMBER OF DWELLINGS | PARKING BAYS REQUIRED |
|---|---|---------------------|-----------------------|
| Resident Parking<br>(Location B)              | 1 bedroom dwelling – 1 bay per dwelling   | 3                   | 3 bays                |
|   | 2+ bedrooms – 1.25 bays per dwelling  | 12                  | 15 bays               |
| Visitor Parking                               | 1 bay per four dwellings up to 12 dwellings & 1 bay per eight dwellings for the 13 <sup>th</sup> dwelling and above | 15 dwellings        | 4 bays                |
| One bay credit given by DAP                   |   |                     | 1                     |
| Total number of on-site parking bays required |   |                     | 21 bays               |
| Total number of on-site parking bays provided |   |                     | 11 bays               |
| Total on-site car parking shortfall           |   |                     | 10 bays               |

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As demonstrated by the above table, the proposed development on the subject land will result in an on-site car parking shortfall of ten (10) car parking bays. The proposed variation is justified on the following grounds:

- i) The proposed development is specifically being designed for Specialist Disability Accommodation (SDA), which will accommodate occupants with a high level disabilities and require care. As such, the occupants of the dwelling will not be able to own a motor vehicle and therefore reduce the need for on-site car parking;
- ii) In addition to the above point, the development has been designed to provide four (4) bays allocated to the carers and seven (7) bays allocated to visitors. It is significant to note that the number of visitor bays provided will exceed the minimum number of visitor bays required by the R-Codes. The visitor parking is sufficient to accommodate families, support and allied health services as required.
- iii) The 24/7 care will be provided on-site, with a maximum of four (4) staff, each of which will be provided an allocated car parking bay. The staff work in shifts, with staggered changeover times to ensure the number of staff bays proposed on-site will remain adequate;
- iv) Two (2) ACROD parking bays are proposed, which will be primarily used for collection and transport of residents;
- v) An on-street 10-minute parking bay will be allocated on Brunswick Street to facilitate the transport service providers for resident pick-up/drop-off. A pram ramp will also be provided at the northern end to facilitate disability access to the bay;
- vi) Overall, the proposed parking supply is considered sufficient and able to cater for anticipated demand;
- vii) The shortfall in on-site car parking bays is considered minor and is unlikely to have any detrimental impacts upon the existing amenity, character, functionality and safety of the immediate locality;
- viii) The subject land comprises access to a public transport service, on-street parking and various car parking stations. Given this observation, it could be argued that there is adequate car parking within the area to address the car parking demand generated by the proposed use on the subject land; and
- ix) The subject land is located within the Port Coogee estate, which comprises a comprehensive pedestrian path network. Given this, it is contended that visitors or carers may walk to the development.

Preliminary discussions with the City has confirmed that given the nature of the development and the future occupants, that a shortfall in on-site car parking could be supported subject to the placement of a Restrictive Covenant on the certificate of title for the land to ensure that the development remains a Specialist Disability Accommodation in the future and will not be converted to conventional multiple dwellings.

The landowner/developer raises no objection to the requirements to place a Restrictive Covenant on the title/s of the development, which would be imposed as a condition on any development approval granted by the City of Cockburn and would need to be finalized prior to occupancy of the development at the landowners cost.

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In light of the above, the City via email correspondence dated 18 January 2023 (from Mr Riley Brown of the City of Cockburn's Planning Department) confirmed that a Restrictive Covenant would be the preferred mechanism to restrict the use of the site and address the on-site car parking allocation/use. As such, the City has provided preliminary support to the following suggested wording of a condition to be imposed on any development approval granted by the City:

*A Restrictive Covenant be registered on the Certificate of Title for the land, pursuant to section 70A of the Transfer of Land Act 1893 or section 6(1) of the Strata Titles Act 1985. The Restrictive Covenant is to state as follows:*

*"The dwellings within the development are for Specialist Disability Accommodation (SDA) and are to be occupied by person(s) with a permanent disability, with each dwelling not being provided or allocated an on-site car parking bay."*

In light of the above, the proposed on-site car parking shortfall has merit and could be supported by the City of Cockburn in this instance.

#### 10.0 DESIGN REVIEW PANEL (DRP)

The application has been referred to the Design Review Panel (DRP) at the City of Cockburn on 13 December 2022 for consideration and comment. Following feedback from the DRP, the plans were amended and additional information was prepared to address any key concerns raised.

The following table provide an overview of the comments made by the DRP and the actions taken to address those matters raised:

**Table 4 – Design Review Panel Meeting**

| DRP Comment  | Response/Action  |
|--|--|
| <i>In relation to the car parking it is requested the TIA is revised to further detail the reasoning for the shortfall in parking and an understanding of the carer's movements throughout the week to justify number of car bays.</i> | <ul style="list-style-type: none"> <li>The TIA has been revised to provide further details and justification in support of the on-site car parking bays for the proposed development on the land. This includes details of the carers attending the site and the possible staff shifts (i.e. the movements of the carers).</li> <li>This planning report also proposes the use of a restrictive covenant to be placed on the title to ensure that the use of the dwellings within the development are for Specialist Disability Accommodation only.</li> </ul> |
| <i>Provide an example of wording for the restrictive covenant or notification on title advising requirement for SDA occupants as well as no provision for allocated parking.</i>   | <ul style="list-style-type: none"> <li>The report provides suggested wording for a restrictive covenant to be placed on the title/s of the development to ensure that the development is for Specialist Disability Accommodation purposes only.</li> <li>It should be noted that discussions regarding the most appropriate wording for the restrictive covenant has been undertaken with the City of Cockburn and is reflective within this report (see Section 9.0).</li> </ul>  |

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| <p><i>Provide a copy of DFES support for no future provision for pumps and tanks;</i></p>   | <ul style="list-style-type: none"> <li>• The project's Fire Engineer, Rene Hutter from Xero Fire &amp; Risk, has advised that a Performance Solution is proposed for the removal of pumps and tanks in consultation with DFES in the next stage of work and in support of the Building Permit.</li> <li>• Should DFES not accept the Performance Solution pumps and tanks may then need to be considered. There is space available below the carpark level. However, given the recent flow and pressure test results, the rise in storeys etc, the performance criteria currently meets with the requirements to allow DFES to boost to the required pressure in support of fire brigade intervention. This is a common approach used by DFES in support of the fire hydrant system when fed from the town main.</li> <li>• The fire engineering process will be provided in the next stages of work and in consultation with DFES to meet the NCC requirements.</li> </ul> |
| <p><i>Further information providing justification in relation to demand for SDA accommodation</i></p>                                       | <ul style="list-style-type: none"> <li>• It is viewed that the need to demonstrate the user/buyer demand for SDA dwellings is not a planning matter.</li> <li>• The developer has elected to provide a superior quality product for persons with disability compared to other SDA dwellings within the Perth Metropolitan area. As such, the demand for the dwellings are generated by both new occupants requiring such accommodation and disabled persons already in lower quality accommodation wanting to upgrade to a better facility.</li> <li>• The proposed development will provide much needed high quality accommodation for member of the community which have a high level disability, which is a good outcome for the community.</li> <li>• In light of the above, we believe that further justification for the provision of SDA dwellings within the Port Coogee locality is not required.</li> </ul>   |
| <p><i>Provide the planning report to the DRP with compliance matrix justifying all non-compliances/area where discretion is sought.</i></p> | <ul style="list-style-type: none"> <li>• This report provides an assessment of the proposed development against the planning framework, along with justification for any aspect of the development that does not meet the 'deemed to comply requirements' of the relevant development standard.</li> </ul>  |
| <p><i>Provide a copy of the acoustic report if available</i></p>  | <ul style="list-style-type: none"> <li>• An acoustic report has been prepared in support of the development of the subject land.</li> </ul>   |
| <p><i>Provide a copy of the wind report for the site.</i></p>   | <ul style="list-style-type: none"> <li>• An environmental wind impact assessment has been prepared in support of the development of the subject land.</li> </ul>  |

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## 11.0 CONSULTANT REPORTS

### 11.1 Acoustics Report

An acoustic report has been prepared in support of the application by 'Stantec' (see copy attached herewith) and demonstrates all acoustic aspects for the project, including the provision of recommendations to address and mitigate any acoustic issues identified.

In light of the above, the acoustic report provide the following conclusion:

- i) *A traffic noise assessment has been carried out based on traffic counts from the City of Cockburn, and the minimum recommended external façade construction has been provided in the form of glazing and wall configurations;*
- ii) *The predicted noise levels at the building façades were obtained using the CoRTN Methodology;*
- iii) *Internal design noise levels have been predicted to be achieved based on the recommended external envelope configurations provided in the report.*
- iv) *When the full mechanical equipment schedule has been provided a detailed noise assessment will be conducted prior to the issue of Building Permit.*
- v) *Specific acoustic treatments will be provided to achieve compliance to the relevant EPNR assigned noise levels at nearest noise sensitive receivers.*

### 11.2 Traffic Impact Statement

A Traffic Impact Statement has been prepared by 'Stantec' in support of this application (see copy attached herewith). The Traffic Impact Statement outlines that the proposed development is capable of operating on the subject land without resulting in any adverse impacts on the local road network, will not compromise traffic safety and will not result in any car parking issues.

Further to the above, the Traffic Impact Statement provides the following conclusion in regard to the proposed development on Lot 1019:

- i) *The proposal is for proposed SDA Housing at the Site, comprising of 15 multiple dwellings across four storeys;*
- ii) *The development is expected to have a total trip generation of approximately 6 vehicles in the AM peak hour and 11 vehicles in the PM peak hour. This level of traffic generation is anticipated to have no material impact on the surrounding road network;*
- iii) *The Site is located approximately 270m from bus stops that service routes 548;*
- iv) *11 car parking bays are proposed on-site, consisting of 4 staff parking bays and 7 shared visitor/resident bays;*
- v) *Although there is a shortfall of 12 bays against the statutory requirements, the overall parking supply is considered sufficient and able to cater for anticipated demand; and*
- vi) *Overall, the Site is anticipated to have no material impact on the surrounding road network and no material impact on residential amenity.*

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### 11.3 Waste Management Plan

A waste management plan (WMP) has been prepared by 'Talis Consultants' in support of this application (see copy attached herewith), the WMP providing the following conclusion in regard to the proposed development:

- i) *As demonstrated within this WMP, the Proposal provides a sufficiently sized Bin Storage Area for storage of refuse and recyclables, based on the estimated waste generation volumes and suitable configuration of bins. This indicates that an adequately designed Bin Storage Area has been provided, and collection of refuse and recyclables can be completed from the Proposal.*
- ii) *The above is achieved using:*
  - *Six 240L refuse bins, collected once each week; and*
  - *Six 240L recycling bins, collected once times each week.*
- iii) *The City will collect refuse and recyclables and FOGO from the Proposal utilising its kerbside collection service. The City's waste collection vehicle will service the bins from the Bin Collection Areas in Comet Lane.*
- iv) *A strata manager/caretaker will oversee the relevant aspects of waste management at the Proposal.*

It should be noted that the WMP will form part of the building management agreement and will continue to be applied in perpetuity across the life of the development.

The WMP was referred to the City of Cockburn for preliminary review prior to the formal lodgement of the development application. On 15 December 2022, the City send email correspondence to this office stating that the City's Waste Services Division provided the following feedback:

- i) *No changes are required to the WMP and;*
- ii) *All the buildings on Comet Lane use the lane to present their bins as the building footprints were too small to allow forward circulation in a basement collection service.*

### 11.4 Wind Assessment

An Environmental Wind Impact Assessment has been prepared by 'SLR Consulting Australia Pty Ltd' in support of this application and to address the 'Port Coogee Marina Village Build Form Codes' (PCMV-BFC) (see copy attached herewith).

The report provides a number of conclusions and recommendations in regard to the impact of winds on the proposed development on the subject land. It is noted that the assessment does not raise any key concerns on the amenity of the development, as the subject land is surrounded by a continuous ring of buildings ranging from 4/5-storeys to 9-storeys which provide shelter to the site for all prevailing strong wind directions/

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## 12.0 SUMMARY OF JUSTIFICATIONS

Having regard for all of the above, it is contended the proposed new multiple dwelling development on Lot 1019 (No.12) Brunswick Street, North Coogee is suitable and capable of being approved by the City of Cockburn for the following reasons:

- It is consistent with the general objectives of the land's current 'Urban' zoning classification under the Metropolitan Region Scheme.
- The proposed use of the land for multiple dwelling purposes is a use that could be approved within the Northern Precinct of the Port Coogee estate.
- The proposed development on the subject land is consistent with the objectives of the City's 'Port Coogee Marina Village Built Form Codes'.
- The proposed development will deliver high quality Special Disability Accommodation within the area and provide for a premium level of care for the future occupants.
- The proposed development will improve the streetscape and levels of passive surveillance over both Brunswick Street and Comet Lane.
- The proposed development accords with the 'design principles' outlines by the Western Australian Planning Commission in its 'Apartment Design Guidelines' ('Design WA').
- The proposed development will provide opportunity for the development of an attractive and safe residential environment comprising affordable, modern and high quality housing within a well-established urban area.
- The proposed development is unlikely to compromise the existing character, amenity or compatibility of land usage in the immediate locality and is consistent with other similar developments recently undertaken within the Port Coogee estate.
- The proposal development of the land of 'multiple dwelling' purposes is consistent with the aims and objectives of 'Directions 2031' and 'Perth & Peel @ 3.5 Million' and will make a beneficial contribution to the future development and sustainable growth of the Perth Metropolitan Region generally.
- The proposal will assist with the City of Cockburn meeting the target set by the State Government for the delivery of additional housing within the existing metropolitan area.
- The proposed development will add to the diversity of housing stock and provide a variety of choice for future potential residents in the Port Coogee estate.

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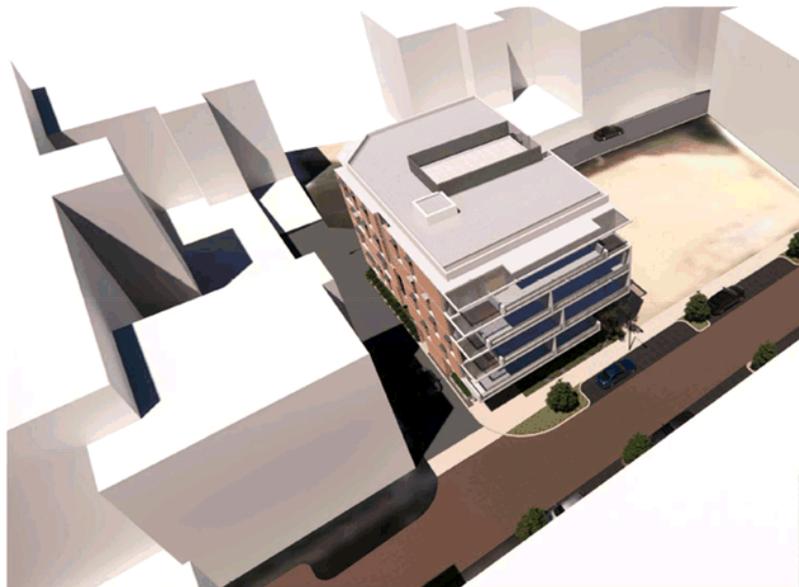
**13.0 CONCLUSION**

The Port Coogee provides a perfect environment to provide much needed high quality accommodation of member of the community that have disabilities. Furthermore, the development had been specifically designed to meet the needs of the future occupants and accommodate visitor families which has yet to be provided within the Perth Metropolitan area. As such, the development will make a positive contribution to the local community and will provide for improved amenity for the future occupants of the development.

The proposed development has been designed to reflect the scale, built form and character expected within a key centre. Furthermore, the proposed development provides for a change to the housing typology within the Northern Precinct to provide for a diversity of housing.

It is viewed that the proposed development on the land is consistent with the strategic planning framework set by both the State Government's and the City of Cockburn to provide much needed housing and housing diversity within a well service and established areas.

In light of the above information and justifications, we respectfully request the City of Cockburn's favorable consideration and conditional approval of the application to construct fifteen (15) new multiple dwellings on Lot 1019 (No.12) Brunswick Street, North Coogee, Joondalup in accordance with the plans prepared in support of this application at the City's earliest possible convenience.



**10 February 2023**  
**CF Town Planning & Development**  
 Planning & Development Consultants

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CF Town Planning & Development

**APPENDIX 1 – RECORD OF CERTIFICATE OF TITLE**

|  |   |                 |  |                     |  |                   |                       |          |                  |
|--|---|-----------------|--|---------------------|--|-------------------|-----------------------|----------|------------------|
|  <p>WESTERN AUSTRALIA</p>   | <table border="1" style="margin: auto;"> <tr> <td colspan="2">REGISTER NUMBER</td> </tr> <tr> <td colspan="2"><b>1019/DP72635</b></td> </tr> <tr> <td>DUPLICATE EDITION</td> <td>DATE DUPLICATE ISSUED</td> </tr> <tr> <td style="text-align: center;"><b>1</b></td> <td style="text-align: center;"><b>3/10/2012</b></td> </tr> </table> | REGISTER NUMBER |  | <b>1019/DP72635</b> |  | DUPLICATE EDITION | DATE DUPLICATE ISSUED | <b>1</b> | <b>3/10/2012</b> |
| REGISTER NUMBER  |   |                 |  |                     |  |                   |                       |          |                  |
| <b>1019/DP72635</b>  |   |                 |  |                     |  |                   |                       |          |                  |
| DUPLICATE EDITION  | DATE DUPLICATE ISSUED   |                 |  |                     |  |                   |                       |          |                  |
| <b>1</b>   | <b>3/10/2012</b>  |                 |  |                     |  |                   |                       |          |                  |
| <p><b>RECORD OF CERTIFICATE OF TITLE</b><br/>UNDER THE TRANSFER OF LAND ACT 1893</p>   |   |                 |  |                     |  |                   |                       |          |                  |
| <p>The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.</p>  |   |                 |  |                     |  |                   |                       |          |                  |
| <br><br><b>REGISTRAR OF TITLES</b>  |   |                 |  |                     |  |                   |                       |          |                  |
| <p><b>LAND DESCRIPTION:</b></p> <p>LOT 1019 ON DEPOSITED PLAN 72635</p>  |   |                 |  |                     |  |                   |                       |          |                  |
| <p><b>REGISTERED PROPRIETOR:</b><br/>(FIRST SCHEDULE)</p> <p><b>NORTHCO PTY LTD OF</b> 342 MURRAY STREET PERTH WA 6000<br/>(T P279783 ) REGISTERED 8/9/2022</p>  |   |                 |  |                     |  |                   |                       |          |                  |
| <p><b>LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:</b><br/>(SECOND SCHEDULE)</p>  |   |                 |  |                     |  |                   |                       |          |                  |
| <ol style="list-style-type: none"> <li>1. *L333028 MEMORIAL CONTAMINATED SITES ACT 2003 - AS TO PORTION ONLY. SEE SKETCH ON DEPOSITED PLAN 66995 REGISTERED 1/6/2010.</li> <li>2. EASEMENT BURDEN CREATED UNDER SECTION 167 P. &amp; D. ACT FOR TELECOMMUNICATIONS PURPOSES TO NBN CO LTD - SEE DEPOSITED PLAN 72635.</li> <li>3. RESTRICTIVE COVENANT BENEFIT - SEE DEPOSITED PLAN 72635 AND INSTRUMENT M19733.</li> <li>4. RESTRICTIVE COVENANT BURDEN - SEE DEPOSITED PLAN 72635 AND INSTRUMENT M19733.</li> <li>5. *P279784 MORTGAGE TO HARVIS FINANCE NO. 2 PTY LTD OF LEVEL 9 190 ST GEORGES TERRACE PERTH WA 6000 REGISTERED 8/9/2022.</li> </ol> |   |                 |  |                     |  |                   |                       |          |                  |
| <p>Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.<br/>* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.<br/>Lot as described in the land description may be a lot or location.</p>   |   |                 |  |                     |  |                   |                       |          |                  |
| <p>-----END OF CERTIFICATE OF TITLE-----</p>   |   |                 |  |                     |  |                   |                       |          |                  |
| <p><b>STATEMENTS:</b></p> <p>The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.</p>   |   |                 |  |                     |  |                   |                       |          |                  |
| <p>SKETCH OF LAND: DP72635<br/>PREVIOUS TITLE: 2762-922<br/>PROPERTY STREET ADDRESS: 12 BRUNSWICK ST, NORTH COOGEE<br/>LOCAL GOVERNMENT AUTHORITY: CITY OF COCKBURN</p>  |   |                 |  |                     |  |                   |                       |          |                  |
| <p>NOTE 1: DUPLICATE CERTIFICATE OF TITLE NOT ISSUED AS REQUESTED BY DEALING M555574</p>   |   |                 |  |                     |  |                   |                       |          |                  |
| <p>LANDGATE COPY OF ORIGINAL NOT TO SCALE 10/02/2023 08:31 AM Request number: 64689019</p> <br><a href="http://www.landgate.wa.gov.au">www.landgate.wa.gov.au</a>   |   |                 |  |                     |  |                   |                       |          |                  |

**Planning & Development Consultants**  
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CVF Nominees Pty Ltd ABN: 86 110 087 395

CF Town Planning & Development

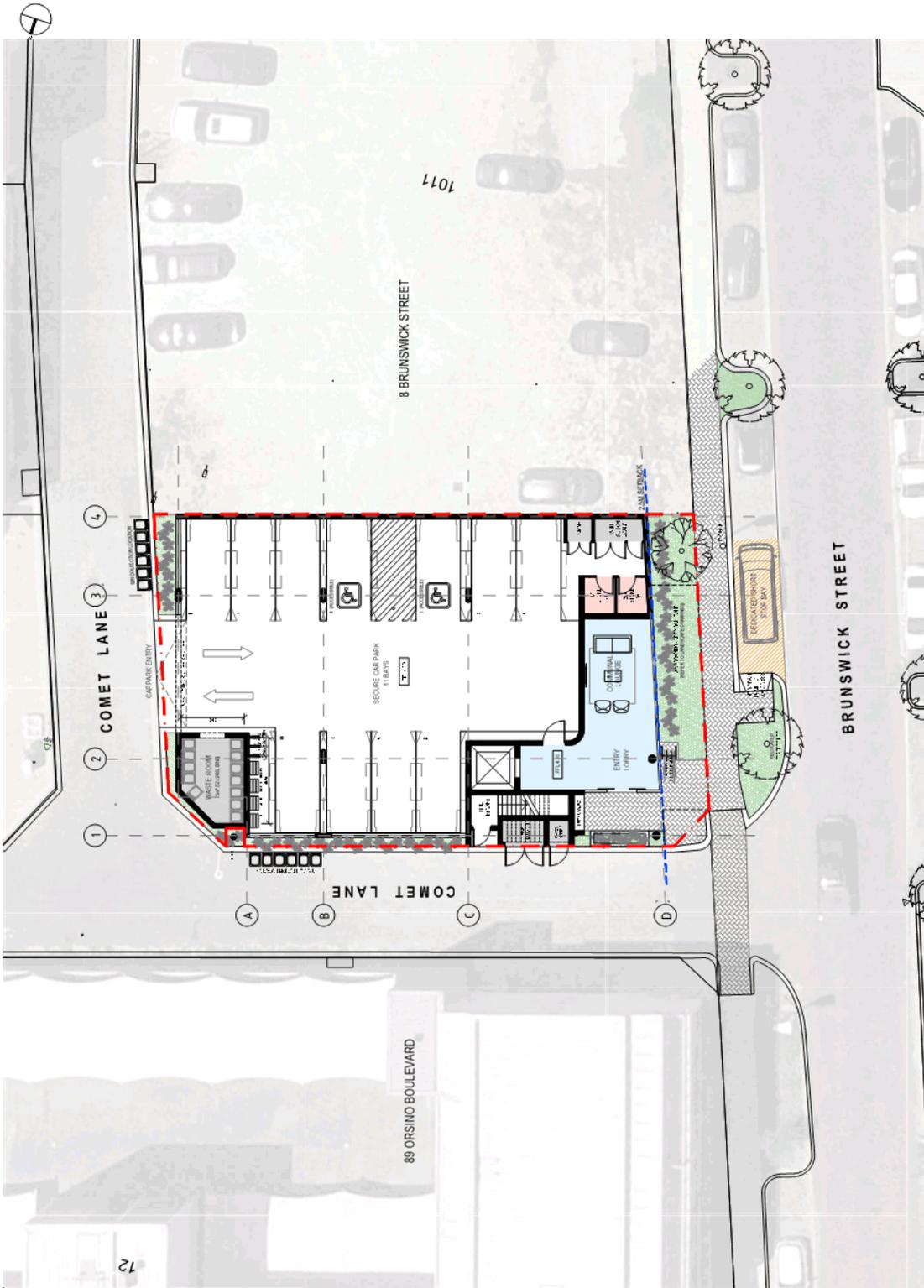
**APPENDIX 2 – SITE DEVELOPMENT PLANS**











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Drawing Number  
**DA-2100 - B**

Drawing Title: DA PI OOR PI ANS  
 LEVEL GROUND

Issue: DEVELOPMENT APPLICATION  
 Drawn: 4  
 Checked: JC  
 Scale: 1:200 A1  
 Job Number: 2202

FORMERLY: 10/100 BRUNSWICK STREET - PORT COOGEE

**HARBOUR RESIDENCES**  
 PORT COOGEE

12 BRUNSWICK STREET  
 PORT COOGEE, WA

Planning: CF Planning & Development  
 Traffic: Check  
 Waste: Talk Consultants  
 Acoustic: Statik  
 Fire: Vent Fire & Risk

| REV | DATE       | DESCRIPTION       | BY | CHK |
|-----|------------|-------------------|----|-----|
| 1   | 15/02/2023 | ISSUED FOR PERMIT | JC | JC  |
| 2   | 15/02/2023 | REVISION          | JC | JC  |













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**APPENDIX 3 – CHRISTOU DESIGN GROUP  
DEVELOPMENT APPLICATION REPORT**

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# HARBOUR RESIDENCES

## PORT COOGEE

### PROPOSED SDA APPARTMENTS 12 BRUNSWICK STREET PORT COOGEE

### DEVELOPMENT APPLICATION REPORT

NOVEMBER, 2022

## CHRISTOU

ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

#### PURPOSE

To seek development approval from the City of Cockburn.

NOTE: UNLESS SIGNED APPROVED THIS DOCUMENT REMAINS UNCONTROLLED AND SUBJECT TO INTERNAL AUDITING

|      |                        |            |          |          |          |
|------|------------------------|------------|----------|----------|----------|
| B    | DA Issue               | 15/12/2022 | MZ       | MJ       | JC       |
| A    | Draft Issue for Review | 11/11/2022 | MZ       | MJ       | JC       |
| REV. | ISSUED FOR             | DATE       | PREPARED | REVIEWED | APPROVED |

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HARBOUR RESIDENCES  
 CHRISTOU PROJECT NO.: 22052  
 DEVELOPMENT APPLICATION  
 FOR DA APPROVAL – 15.11.2022



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**CHRISTOU**  
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## 1. EXECUTIVE SUMMARY

Northco Pty Ltd is proposing a new Specialist Disability Accommodation (SDA) development for (Lot 1091) 12 Brunswick Street in the Port Coogee Development.

The proposed development named 'The Harbour Residences' after its unique coastal location, consists of 15x SDA apartments ranging from 1 to 3 beds. The development also consists of 4x carers rooms, 11x car bays and a ground floor communal area for the residents, visitors and staff to use. This project will cater exclusively for people with disabilities who are eligible for funding and care under the National Disability Insurance Scheme (NDIS).

The Harbour Residences will be a high-quality and contemporary development that seeks to destigmatise the common public perception of traditional Specialist Disability Accommodation. This is achieved by being located within the vibrant Port Coogee waterfront development, and discreetly offering full SDA functionality whilst giving the look and feel of a high-end residential apartment development.

The design of the building is carefully integrated within the existing urban fabric of the Port Coogee development whilst remaining sympathetic with respect to its massing, articulation and materials. The design provides a confident and modern form, creating a timeless aesthetic for the life of the project.

Prior to submitting this application, the applicant presented the design the City of Cockburn's planning team for their preliminary review and comment on the 19<sup>th</sup> October 2022.

The following report will outline the site context, architectural vision and the design brief which have informed the proposal.

We thank the City of Cockburn for their time in considering this proposal and look forward to continuing to develop this fantastic project to enable its construction in 2023 for completion in late 2024.

Should you have any questions on the following report or the attached drawing package, please feel free to contact the undersigned.

Yours Sincerely,



Mark Zuvella  
Associate  
CHRISTOU Design Group

HARBOUR RESIDENCES  
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## 2. BACKGROUND

### 2.1 PROJECT OVERVIEW

The project intends to meet the ever-growing demand for SDA accommodation for those living with disability in the Perth Metropolitan area. There is currently a lack of quality SDA developments that promote independent living whilst destigmatising traditional and outdated developments. With its premium location, this project intends to exceed these demands whilst seamlessly integrating the residents into the Port Coogee Community and promoting pride of place with a contemporary development.

### 2.2 SITE CONTEXT

The site is located in the vibrant and ever-growing Port Coogee waterfront development. The development by Frasers Properties sets out clear design objectives under their Estate Design Guidelines. The Harbour Residences meet all of these criteria creating an appropriate development for the area whilst also forging its own unique identity.

Lot 1091 (12 Brunswick Street) is set 1 street back from the Marina and is surround by modern apartment and aged care developments constructed over the last 10 years. The 515sqm site, whilst compact is one of the last remaining vacant blocks in the precinct with only 8 Brunswick Street directly to the south yet to be developed.

Due to the proximity to the ocean, the proposed Harbour Residences responds to the challenges of considering orientation of the entries and outdoor living spaces from the prevailing south westerly winds. The exterior design, both in appearance, detailing and materiality has been carefully considered to ensure longevity from the harsh environment whilst remaining unique and appropriate to its coastal setting.

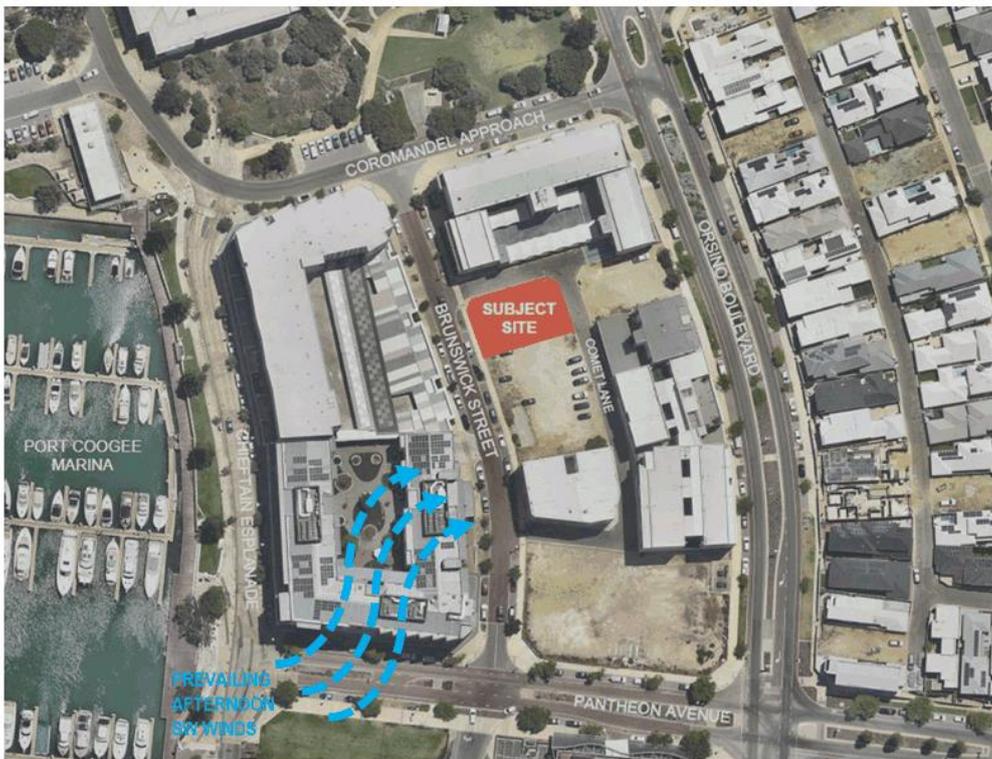


Figure 1 – Aerial map of site in context

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**2.3 SITE CHARACTERISTICS**

Topography

The site is located on repurposed land on the coast of Cockburn Sound. Prior to the Port Coogee development which commenced construction in June 2006, the site was unused coastal dunes with Cockburn Road running directly past prior to the diversion. See aerial photos below.

The site is now cleared, levelled and development ready with new inground infrastructure and roads being constructed as part of the Port Coogee development.

The proposed development intends to maintain the sites existing flat topography of approximately RL 4.10.

Refer to Feature Survey drawing within Appendix B.



Figure 2 – Landgate Aerial Photo from March 2006



Figure 3 – Landgate Aerial Photo from February 2022

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Bushfire

The DFES Bushfire Prone Map has indicated that the site is not a bush fire prone area.

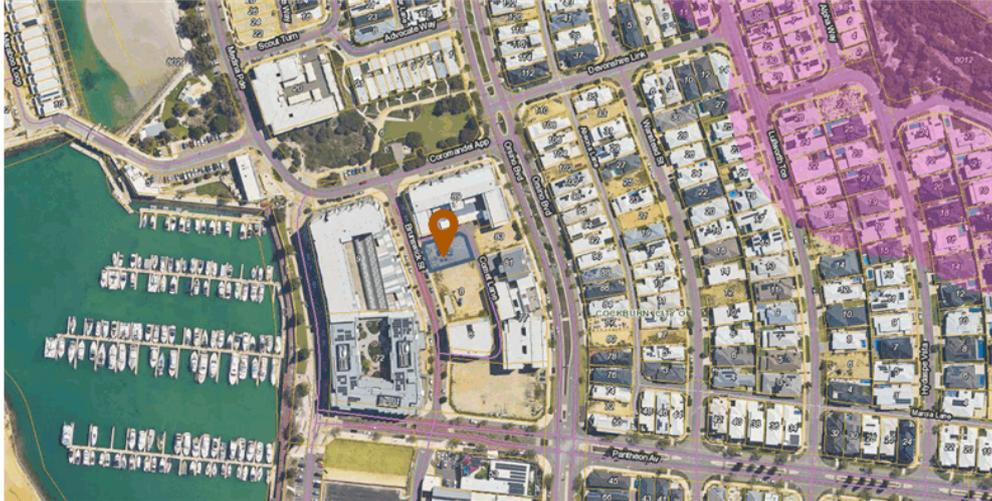


Figure 3 – DFES Map of Bushfire Prone Areas accessed on 10<sup>th</sup> November 2022.

Heritage

Due to the age of the Port Coogee Development, there is currently no existing heritage sites within the area.

**2.4 PUBLIC ART**

The project will fully comply with the City of Cockburn’s Public Art policy for all new developments. The detail of the artwork is not covered as part this DA, but it will follow the accepted artist procurement processes, and seek input from the City of Cockburn and the Estate architect prior to the final designs being approved before the Building Permit Phase. There are four potential locations for the public art to be integrated into the building, all of which strongly address the Brunswick Street frontages.



- OPTION 1 - Lobby entry walls + screen (mural / screen)
- OPTION 2 - Lobby entry soffit + column (screen + sculpture)
- OPTION 3 - Glazing or vertical blades to communal area (custom decorative artwork / image)
- OPTION 4 - Horizontal shade inserts (metal screen patterning)

Figure 4 – Front perspective showing 4x potential locations for public art

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### 3. SPP 7.0 – DESIGN PRINCIPLES

#### 3.1 CONTEXT AND CHARACTER

*"Good design responds to and enhances the distinctive characteristics of a local area, contributing to a sense of place"*

The proposed development is surrounded by numerous new multi-residential and aged care developments that are all less than 6 years old.

The developer, Frasers Property established the 'Marina Village Built Form Codes' and the 'Marina Village Design Guidelines' for the estate which ensures the character and design objectives are maintained. This development is in keeping with the distinctly modern coastal character of Port Coogee and remains fully compliant to all development heights and setbacks as noted in the 'Marina Village Built Form Codes'.

Furthermore, the character of Brunswick Street will be further enhanced by introducing a meaningful landscaped area to the Brunswick Street frontage.

#### 3.2 LANDSCAPE QUALITY

*"Good design recognises that together landscape and buildings operate as an integrated and sustainable system, within a broader ecological context"*

Despite the modest 515sqm site area, all efforts were made to ensure the greatest amounts of meaningful landscaped and deep soil areas could be achieved. The largest landscaped area is to the Brunswick Street frontage where it serves to not only improve the street scape, but also create a visual softening to the base of the building whilst also creating a pleasant outlook from the communal lounge and entry area on the ground floor. As a further positive gesture to the street, the level 1 balcony floor slab has been pulled into the SW corner to allow for a large feature tree to grow and flourish.

Overall, the development achieves 51sqm (10.5%) true landscaped and deep soil area without having to resort to complex and expensive 'planters on slab' to the upper floors. This will greatly reduce future maintenance and strata fees for the residents.



Figure 5 – 3D Perspective showing proposed landscaped area to Brunswick St & the provision for a large 'feature tree'

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Off Comet Lane, the ground floor has been set in to allow for a softening of the laneway by the use of planting. The open concrete blockwork wall can also facilitate climbing plant species to further green up the laneway.



Figure 6 – 3D Perspective showing the NE corner of Comet Lane and the vertical planting.

**3.3 BUILT FORM AND SCALE**

*“Good design ensures that the massing and height of development is appropriate to its setting and successfully negotiates between existing built form and the intended future character of the local area”*

The proposed Harbour Residences is fully compliant with the ‘Marina Village Built Form Codes’ and the ‘Marina Village Design Guidelines’ that were established for the Port Coogee development.

The street setbacks off Brunswick Street are compliant with the codes, being set back 2.5m at ground level. From L01 to L04 the balconies project into the setback zone but the building line remains at 2.5m. To further introduce architectural interest to the street frontages, the balconies vary in width for each level to create a more dynamic and interesting street presence. The L01 balcony as mentioned in point 3.2 LANDSCAPE QUALITY is pulled in to facilitate the planting of a large feature tree.

The side setbacks along the ground floor to Comet Lane vary from 0.5m on the northern elevation up to 1.2m on eastern side. From L01 to L04, there are no setbacks as allowed in the Marina Village Built Form Codes. However, along the northern elevation a 0.5m setback off the lobby / corridor provides a meaningful break in the façade up the building whilst also tying back into the ground floor setbacks. To the northeast corner, the building steps in 1m before aligning with the boundary truncation in order to retain the streetlight for Comet Lane. As a result, the step in creates a more meaningful and defined corner to that elevation.

To the southern façade - where the boundary is shared with No. 8 Brunswick Street (Lot 1011), there is a 0m boundary parapet running the entire length and height of the building. This is permitted under the built form codes and assumes the neighbouring property (when it’s also developed) will also build to that boundary. It should be noted that the southern parapet wall, attempts to improve the appearance to any future adjoining properties by intentionally stepping in to the southeast and southwest corners have been done. This allows for the landscaped areas to be seen by both lots. To the middle of the southern façade running from L01 to L04 is a light well for the apartments second bedrooms. This light well not only provides valuable light and ventilation but also ensures no openings are on the southern parapet. Pending further advice from the fire compliance engineer, the top portion of the light walls parapet has been pulled down to further break up the façade and encourage more natural light down into the lightwell. Light to the south facing carers rooms on L01 to L04 is achieved by opaque fire rated glass bricks to provide light whilst eliminating overlooking and privacy issues.



Figure 7 – Southern elevation showing parapet wall to boundary + set in sections to the west, east and L04

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The building heights are fully compliant to the 'Marina Village Built Form Codes' and the 'Marina Village Design Guidelines'. The building being 5 levels tall, fits in with the neighbouring buildings heights.

To facilitate adaptability and cater for the more complex needs of the residents, the floor to floors heights are slightly higher than the standard 3100mm heights seen in typical multi residential developments.

- Ground Floor: FFL 4.2m with a floor to floor of 3600mm - *this allows for a more meaningful street activation + entry experience. It also ensures the carpark has sufficient height for movements by specialised accessible vans and vehicles.*
- Level 1: FFL 7.8m with a floor to floor of 3200mm
- Level 2: FFL 11.0m with a floor to floor of 3200mm
- Level 3: FFL 14.2m with a floor to floor of 3200mm
- Level 4: FFL 17.2m with a floor to floor of 3200mm

The building height as it appears from the the street is approximately 16.4m. A stepped roof parapet is further set in and along with the lift overrun and screening to the roof top plant adds another 2.7m to the total height. Once again, this is in keeping with the Build Form Codes and the surrounding developments.

### 3.4 FUNCTIONALITY AND BUILD QUALITY

*"Good design meets the needs of users efficiently and effectively, balancing functional requirements to perform well and deliver optimum benefit over the full life-cycle"*

The Harbour Residences will be a high-quality and contemporary development that will destigmatise the common misconceptions of traditional Specialist Disability Accommodation by offering full SDA functionality whilst giving the look and feel of a high-end residential apartment development.

The greatly increased needs of the residents and their additional care requirements means this project is far more complex than a typical multi residential development. The entire building is designed to be fully universally accessible with oversized lifts, doors, corridors and level thresholds to bathrooms and outdoor areas. All apartments and common areas are designed to be fully compliant with the design requirements of the NDIS Specialist Disability Accommodation Design (SDA) Standard and AS 1428.1 – 2009. There are also 4 apartments (No. 104, 201, 301 + 403) which are designed to meet High Physical Support (HPS) requirements.

This project will also meet the 'Platinum Standard' under the National Livable Housing Design Guidelines.

It's paramount that the residents can live and function to the best of their abilities with no impedances. The care staff must also be able to work with their safety and wellbeing in mind. The carers rooms on L01 to L04 are more akin to a hotel room with its own bathroom, desk, storage and kitchenettes allowing for the staff to have their own private space during long and overnight shifts. The staff parking is also within the secure ground floor parking area and the changeover times are staggered to maintain the assisted care, thereby reducing carpark demand.

The unfortunate reality with aged care, disability accommodation and hospitals, is the number of people visiting the residents are significantly lower than for a regular house or apartment. This is something the Harbour Residences wants to change. Family and visitors have been great consideration in this project by ensuring there is adequate secure and covered parking, open and welcoming entrances and lobbies, communal spaces for socialising and simple way finding within the building.

The proximity of the development to the coast means the construction methodology, detailing and materiality needs to be carefully considered to ensure longevity over the life of the project whilst keeping maintenance costs low for the residents. The building relies on high quality durable materials like prefinished concrete, anodised aluminium, timber and glass which not only complement the surrounding developments but also ensure a timeless aesthetic.

As mentioned in item 3.3 LANDSCAPE QUALITY, the deliberate decision to focus on large, landscaped areas at the ground level was done to not only improve the streetscapes but to provide meaningful vegetation that doesn't rely on complex planters on the upper floors that are expensive to build and maintain.

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### 3.5 SUSTAINABILITY

*"Good design optimises the sustainability of the built environment, delivering positive environmental, social and economic outcomes"*

The proposed development ensures the basics of principle of correct building orientation for the sun and the prevailing winds are met. Passive design principles like sun hoods to all of the northern windows and using the balconies and pergolas on the east and western facades to protect the openings behind from the harsh morning and afternoon sun. Along with performance glazing systems and insulated wall systems, this will ensure high levels of internal comfort for the residents all year round with a greatly reduced reliance on AC systems.

All of the units within the development meet the SPP 7.0 - Design WA Apartment Design Guidelines for cross ventilation and solar access. All units have 2 or more frontages, and none have south facing living areas. This results in 15/15 = 100% for cross ventilation and all units achieve a minimum of 2 hours of direct natural light into the living areas on the 21 June.

The common areas like the entry, lobbies and corridors are all naturally lit and can employ operable windows for fresh air to come in, further reducing the need for AC and artificial lighting. This also has the benefit of reducing strata costs for the residents.

Rather than using individual AC systems per room / apartment, a roof top plant area will allow for a more efficient centralised mechanical system to be used. Centralised hot water systems are also provided. The roof also has space for up to 60x photovoltaic solar cells and provisions for over 15x Powerwall battery storage units in the ground floor carpark.

The ground floor carpark, whilst fully secure has perforated entry shutters and walls to reduce the need for a mechanical ventilation system and allows for more natural light in

The developments logical design, increased floor to floor heights combined and simple structural system avoids load bearing internal walls and transfer slabs whilst providing improved acoustic attenuation and construction efficiency.

The building will also employ water efficient plumbing fixtures, energy efficient lighting and mechanical systems with provisions for smart sensors to turn them off when not in use.

### 3.6 AMENITY

*"Good design provides successful places that offer a variety of uses and activities while optimising internal and external amenity for occupants, visitors and neighbours, providing environments that are comfortable, productive and health."*

Whilst this development is modest in size and situated on a small 515sqm site, considerable efforts were to ensure that as much residential amenity could be provided as economically possible. The ground floor features a large, landscaped frontage with a covered entry and letterbox area that is protected from the prevailing SW winds. Inside is a generous entry lobby and communal area that could many purposes such as:

- Activation to Brunswick Street
- Social space for residents, staff and visitors to interact
- Lounge
- Library
- Secure waiting area for visitors or residents waiting to be picked up

As previously mentioned, lift lobbies and corridors are oversized in width (ranging from 2–2.7m) and have natural light and fresh air ventilation.

The ground floor carpark is secure and can be directly accessed off the ground floor entry lobby with increased height to allow for roof mounted wheelchairs to be lowered and vans and specialised vehicles to use.

Within the apartments, provisions for overhead ceiling hoists to the master bedrooms and bathrooms have been made. All the kitchens are adaptable to meet the varying individual needs of their occupants, offering varying bench heights will being designed for wheelchair bound users. The balconies and exterior door systems are all designed to have level thresholds meaning residents can freely move between the internal and external spaces.

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### 3.7 LEGIBILITY

*"Good design results in buildings and places that are legible, with clear connections and easily identifiable elements to help people find their way around"*

The development was planned from the outset to be as efficient and simple as possible, with the building having clear internal wayfinding with lifts and emergency stairs all being easily located.

From the street, the building is also incredibly easy to enter, and the distinct landscape and exterior design makes it unique and identifiable.

The carpark is accessed via a single secure gate off Comet Lane to further separate pedestrian and vehicle movements. The simple yet efficient carpark layout is also a result of the developments logical and rational planning.

### 3.8 SAFETY

*"Good design optimises safety and security, minimising the risk of personal harm and supporting safe behaviour and use."*

The residents of the development require higher levels of personal safety and security. The enclosed carpark is a major safety initiative to allow for the residents to easily get in and out safely. The Carer staff who also use the carpark are also considerably safer especially during afterhours shift changeovers. The carparks perforated blockwork screens also provides passive street surveillance to Comet Lane.

The ground floor entry lobby and communal area also doubles up as a secure space for residents and staff to wait for vehicles and visitors to arrive. The transparent nature of this space allows for them to assess the weather and safety before going outside. This space is also secure via a controlled access system.

Both Brunswick Street and Comet Lane are passively surveyed by the apartments above. This will also ensure that antisocial or dangerous activity around the building is reduced.

The Harbour Residences 4x Carer rooms allow for 24/7 care staff for every floor of the building. Each resident will have the ability to contact them for assistance when required. The care staff will also ensure the safe and effective operation of the building.

### 3.9 COMMUNITY

*"Good design responds to local community needs as well as the wider social context, providing environments that support a diverse range of people and facilitate social interaction"*

The project intends to meet the ever-growing demand for SDA accommodation for those living with disability in the Perth Metropolitan area. There is currently a lack of quality SDA developments that promote independent living whilst destigmatising traditional and outdated developments. This project intends to exceed these demands whilst seamlessly integrating the residents into the Port Coogee Community and promoting pride of place with a contemporary development.

The development contributes to the immediate surrounding area by offering a high quality, open design with a meaningful landscaped area to Brunswick Street.

### 3.10 AESTHETICS

*"Good design is the product of a skilled, judicious design process that results in attractive and inviting buildings and places that engage the senses"*

The development offers a timeless and contemporary design that responds to the coastal and surrounding context whilst also forging its own unique character. The surround developments whilst of high quality could be seen as too cold and harsh at the street level. This development intends to add warm, fine grain detail and softening with a warmer material pallet, quality finishes and the generous landscaping around the street facades. The building offers visual permeability that balances views out for the residents whilst allowing for privacy and discretion when required.

HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX A – CERTIFICATE OF TITLE

Harbour Residences – Port Coogee / Development Application  
22052-HARBOUR RESIDENCES-DA REPORT.docx

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Document Set ID: 11372151  
Version: 1, Version Date: 15/02/2023

HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX B – PLANNING REPORT

Prepared by CF Town Planning & Development

Harbour Residences – Port Coogee / Development Application  
22052-HARBOUR RESIDENCES-DA REPORT.docx

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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX C – DA DRAWINGS

Prepared by CHRISTOU + MNG

- Site Feature Survey
- Architectural Drawing Package

Harbour Residences – Port Coogee / Development Application  
22052-HARBOUR RESIDENCES-DA REPORT.docx

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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX D – EXTERNAL FINISHES SCHEDULE

Prepared by CHRISTOU

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22052-HARBOUR RESIDENCES-DA REPORT.docx

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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX E – LANDSCAPE DESIGN PACKAGE

Prepared by Deep Green Landscaping

Harbour Residences – Port Coogee / Development Application  
22052-HARBOUR RESIDENCES-DA REPORT.docx

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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
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FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX F – TRAFFIC IMPACT ASSESSMENT

Prepared by Cardno

- Traffic Impact Assessment Report
- SRV Swept Paths

HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX G – ACCOUSTIC REPORT

Prepared by Stantec

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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX H – WASTE MANAGEMENT PLAN

Prepared by Talis

Harbour Residences – Port Coogee / Development Application  
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Document Set ID: 11372151  
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HARBOUR RESIDENCES  
CHRISTOU PROJECT NO.: 22052  
DEVELOPMENT APPLICATION  
FOR DA APPROVAL – 15.11.2022

**CHRISTOU**  
ARCHITECTURE / URBAN DESIGN / INTERIOR DESIGN

## APPENDIX I – WIND ENVIRONMENT STATEMENT

Prepared by Windtech Consultants

Harbour Residences – Port Coogee / Development Application  
22052-HARBOUR RESIDENCES-DA REPORT.docx

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Document Set ID: 11372151  
Version: 1, Version Date: 15/02/2023



LEGEND

- Mulched Garden
- Existing Paving
- Climbing Hardenbergia to garage wall
- Existing Verge Tree

| TREES SCHEDULE |                                  |                   |       |     |                |
|----------------|----------------------------------|-------------------|-------|-----|----------------|
| Code           | Botanic Name                     | Spacing plants/m2 | Size  | QTS | MATURE SIZE    |
|                | <i>Olea europaea</i> 'Swan Hill' | AS SHOWN          | 400LT | 1   | 7m(H) x 5m (W) |

PLANT SCHEDULE

| Code                           | Botanic Name                | Spacing plants/m2                   | Size   | QTS   |    |
|--------------------------------|-----------------------------|-------------------------------------|--------|-------|----|
| Shrubs, groundcovers & grasses |                             |                                     |        |       |    |
| MIX 1                          | Ani                         | Anigozanthos Bush series            | 4      | 140mm | 8  |
|                                | Coc                         | Conostylis candicans                | 4      | 140mm | 8  |
|                                | Myp                         | Myoporum parvifolium                | 4      | 140mm | 8  |
|                                | Egl                         | Eremophila glabra 'Kalbarri Carpet' | 4      | 140mm | 12 |
|                                | Hac                         | Hardenbergia comptoniana            | 4      | 140mm | 21 |
| MIX 2                          | Hib                         | Hibbertia scandens                  | 4      | 140mm | 10 |
|                                | Lit                         | Lomandra 'Tanika'                   | 4      | 140mm | 29 |
|                                | Trch                        | Trachelospermum jasminoides         | 4      | 140mm | 10 |
|                                | Pmm                         | Pittosporum 'Miss Muffet'           | 4      | 5 LTR | 8  |
|                                | Rha                         | Rhaphiolepis indica                 | 4      | 5 LTR | 8  |
| Wes                            | Westringia fruticosa 'Zena' | 500 APART                           | 5 LTR  | 54    |    |
| Dra                            | Dracaena marginata          | AS SHOWN                            | 30 LTR | 3     |    |
| Zam                            | Zamia furfuracea            | AS SHOWN                            | 8 LTR  | 7     |    |

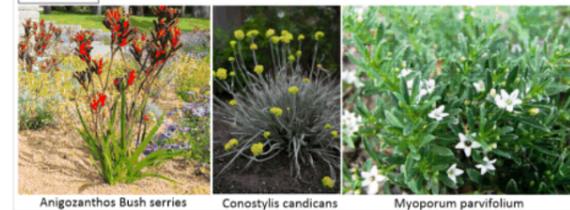


Olea europaea - FEATURE TREE



Dracaena marginata

MIX 1



Anigozanthos Bush series

Conostylis candicans

Myoporum parvifolium

MIX 2



Pittosporum 'Miss Muffet'

Rhaphiolepis indica

Westringia fruticosa



Eremophila glabra 'Kalbarri Carpet'

Hardenbergia comptoniana

Hibbertia scandens

Lomandra Tanika

Trachelospermum jasminoides

Zamia furfuracea

NOTES:

- 50mm thickness of soil conditioner mixed in to site soil for all gardens and additional depth soil allowance in tree locations
- Slow release fertiliser to be incorporated within planting holes at the time of planting
- All garden beds to be mulched with 75mm thick layer of pathogen free Organic Mulch
- Trees selections in accordance with Port Coogee Design Guidelines (2015)
- Gardens to be reticulated



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PROJECT  
**HARBOUR RESIDENCES  
 PORT COOGEE**

ADDRESS  
**12 BRUNSWICK STREET  
 PORT COOGEE, WA**

DRAWING  
**LANDSCAPE PLAN  
 GROUND FLOOR & VERGE**

DRAWING NO  
 DGreen-LA-01

SCALE  
 1:100

SHEET  
 A1

REVISION  
 C

ISSUE  
**FOR DA**

DRAWN  
 JG

CHECKED  
 JR

DATE  
 11.01.2023

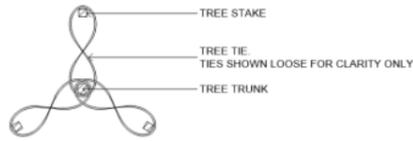
REVISIONS

| No | DATE     | DRAWN | DETAILS             |
|----|----------|-------|---------------------|
| A  | 19/12/22 | JG    | ISSUED FOR APPROVAL |
| B  | 21/12/22 | JG    | ISSUED FOR DA       |
| C  | 11/01/23 | JG    | ISSUED FOR DA       |

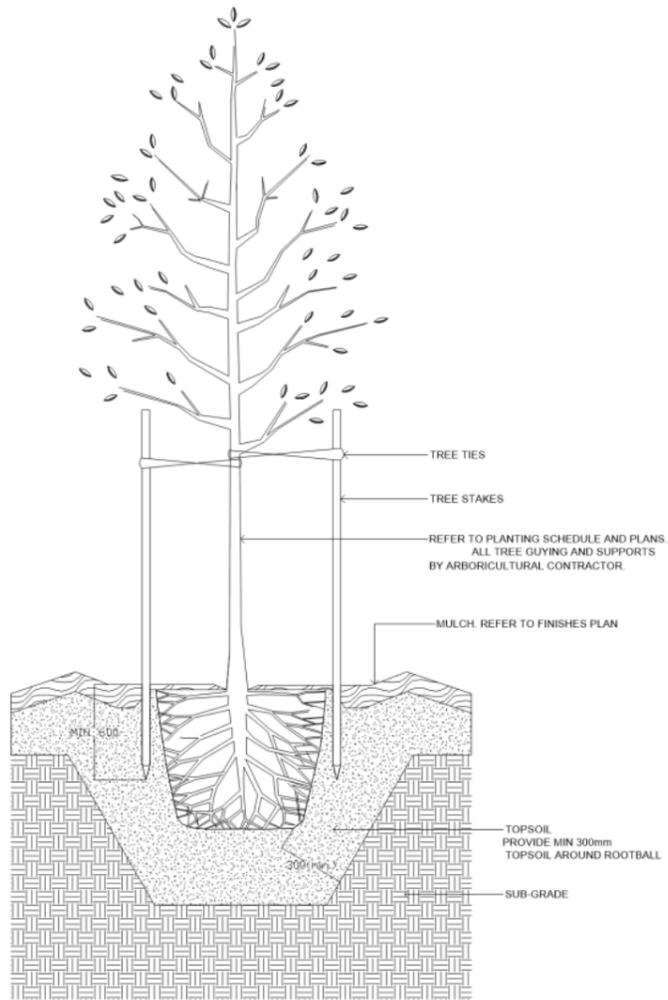




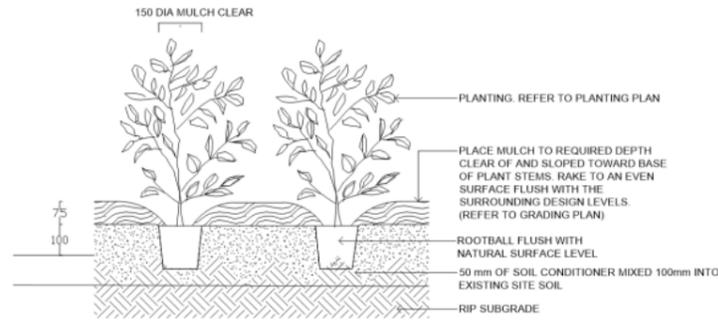
Enviro Mulch



1 TYPICAL TREE TIES  
SCALE 1:20

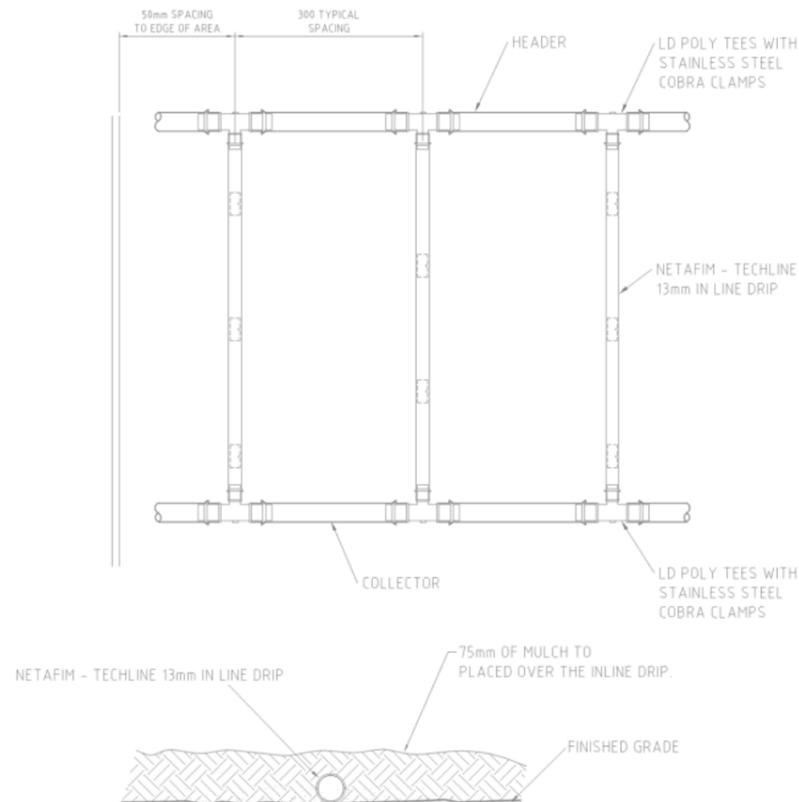


2 TREE PLANTING IN GARDEN BED  
SCALE 1:20

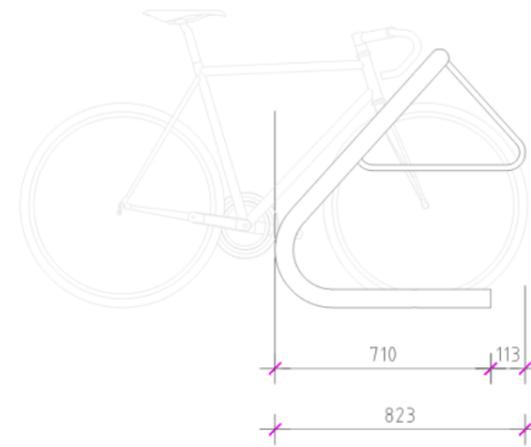


3 TYPICAL PLANTING  
SCALE 1:10

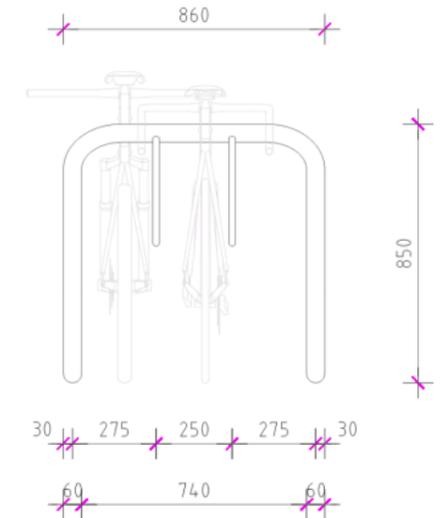
4 DRIP IRRIGATION TO GARDENS  
NOT TO SCALE



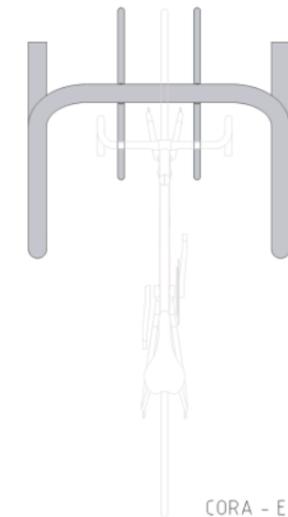
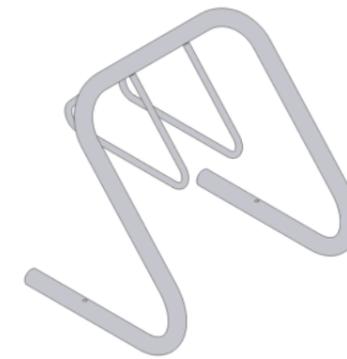
INLINE DRIP DETAIL  
NOT TO SCALE



CORA - EXPO 2704  
SIDE ELEVATION



CORA - EXPO 2704  
FRONT ELEVATION



5 VISITORS BIKE RACKS  
SCALE 1:10

CORA - EXPO 2704  
PLAN VIEW



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PROJECT  
**HARBOUR RESIDENCES  
PORT COOGEE**

ADDRESS  
**12 BRUNSWICK STREET  
PORT COOGEE, WA**

DRAWING  
**LANDSCAPE PLAN  
DETAILS**

| DRAWING NO   | SCALE | SHEET | REVISION |
|--------------|-------|-------|----------|
| DGreen-LA-02 | 1:100 | A1    | C        |

ISSUE  
**FOR DA**

| DRAWN | CHECKED | DATE       |
|-------|---------|------------|
| JG    | JR      | 11.01.2023 |

| REVISIONS |          |       |                     |
|-----------|----------|-------|---------------------|
| No        | DATE     | DRAWN | DETAILS             |
| A         | 19/12/22 | JG    | ISSUED FOR APPROVAL |
| B         | 21/12/22 | JG    | ISSUED FOR DA       |
| C         | 11/01/23 | JG    | ISSUED FOR DA       |



- NOTES:
- 50mm thickness of soil conditioner mixed in to site soil for all gardens and additional depth soil allowance in tree locations
  - Slow release fertiliser to be incorporated within planting holes at the time of planting
  - All garden beds to be mulched with 75mm thick layer of pathogen free Organic Mulch
  - Trees selections in accordance with Port Coogee Design Guidelines (2015)
  - Gardens to be reticulated

| Submission Type | Submission  | Proponent's Comments   | Officer Comments   |
|-----------------|---|--|--|
| Objection       | <p>There is an existing significant care facility very close to the proposed facility - Corner or Pantheon and Brunswick to Corner of Pantheon and Chieftain Esp. This is a very large care facility which is out of character with the rest of the development.</p> <p>The stated intent of the Port Coogee development was to develop a vibrant family-oriented community. We bought our property on the understanding of this being a vibrant community. We cannot see how this proposal aligns with the concept of a vibrant community. The residents of the existing care facility do not appear to participate in the community and the current proposal would accommodate people with less interaction with the community. We feel that this proposal is not aligned with the stated objectives of the Port Coogee development.</p> <p>Further to a big question over the degree to which this proposal fits with the stated community aims, there is already significant ambulance traffic through the development down Pantheon via Brunswick to the existing facility. It is possible that the new proposal would increase such traffic.</p> <p>On the combined basis of a lack of fit with the stated aims of the Port Coogee development,</p> | <p>The planning framework does not restrict the number of disabled accommodation dwellings that are allowed within an area. Furthermore, competition or economic facts (i.e. economic viability of the development) is not a valid planning consideration.</p> <p>The comment made by the objection is considered to be offensive and discriminating towards people with disabilities. The objector appears to have little respect for disabled members of the community. In short, the attitude of the submission is offensive and out of step with widely held social values and respect for persons with a disability.</p> <p>The development will provide accommodation for residents with disabilities to reside within a safe and vibrant residential area. This will also allow the residents of the development to interact with the community</p> <p>The proposed development is not a hospital or an aged care or medical care facility. As such, the assumption that ambulances will readily attend the site is speculative. The development provides</p> | <p>No provision within the framework puts a cap on the number of certain land uses.</p> <p>Property values are not valid planning considerations.</p> <p>All other points regarding integration of residents are not valid planning considerations</p> |

|                  |  |  |   |
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|                  | <p>which prompted our purchase in the area, and the likely increased disruption from ambulance traffic, we do not support this application.</p> <p>It is likely to impact upon my property value as we already have an age care facility in near area of this proposal.</p>  | <p>accommodation for persons with disabilities with support being available and ambulance attendance is rare</p> <p>Refer to the above response. The objector's comments are disrespectful, unsubstantiated and should be dismissed.</p> <p>The comment regarding property values in unsubstantiated. NDIS dwellings have a higher revenue capacity than a typical residential apartment and is therefore likely to positively influence both the average apartment price and overall capital growth rates of the precinct</p> <p>Property values and economic factors are not a valid planning consideration.</p> |   |
| <p>Objection</p> | <p>We oppose the proposed development application on the grounds that 12 bays are insufficient parking for a property of this size regardless of its intended use. We are already experiencing extreme parking congestion due to the insufficient parking space for the multi-story developments already built in the area.</p> <p>The problem is, for example, that for a two bedroom apartment there may be up to three or four vehicles. Even a one bedroom apartment will very often need parking for two vehicles. In fact many vehicles from the surrounding apartment</p> | <p>The development will accommodate persons with disabilities and will not have vehicles (the dwellings are not available to able occupants). As such, the car parking bays being provided for the development is sufficient to service the demand generated by careers and visitors.</p> <p>Adequate information has been provided to the City of Cockburn to demonstrate the parking demand generated by the development. As such, the comment is</p>  | <p>TIS provided as part of the assessment demonstrates that the number of parking bays is adequate for the generated traffic and parking rates</p> <p>Planning framework does not currently provide for dispensation for parking when considering application for SDA developments, so the data in the TIS will assist in modelling the projected demand.</p> |

|                  |   |   |   |
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|                  | <p>blocks already park in the streets and also on the vacant lot at 12 Brunswick Street.</p> <p>These people will have nowhere to park if this development goes ahead and will be competing for parks elsewhere. Let alone the additional vehicles from the new development.</p> <p>The proposed development is intended for severely disabled people but what if the use changes? What about the carers, support and visitors? Where are they going to park? 12 parking bays is extremely insufficient. As I have stated there's no where near enough parking spaces as it is.</p> | <p>unsubstantiated given the type of physical nature of the occupants of the development. This includes an appropriate caveat/deed on the title of the dwellings to restrict the occupants of the dwellings to be eligible for Special Disability Accommodation</p> <p>Potential parking issues along the street and illegal parking is speculative. Any current illegal parking by residents is not a valid consideration as part of this application.</p> <p>The use and development approval for the site is specific and will be enforced by a caveat/deed on the title. As outlined above, adequate information (including a traffic impact statement) has been prepared and lodged with the City of Cockburn addressing the parking demand generated by the development (i.e. visitor and carer parking).</p> |   |
| <p>Objection</p> | <p>This area is prime real estate, close to the coast where residents have paid considerable (amounts) as an investment. I strongly believe this is not the best location for this development. It has minimal facilities and transport to support disabled people. The land should be used to develop high end apartments to retain the value</p>  | <p>The comment appears to be prejudice against members of the community that are disabled and suggests that disabled residents are not welcomed within the area. As such, the comment should be dismissed.</p>  | <p>Colocation of services is not a valid planning consideration</p> |

|  |   |  |  |
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|  | <p>and prestige of the suburb for existing residents and future residents. North Coogee and Specifically this area is prime real-estate and land should be developed to maintain the reputation and stature of the area. Port Coogee has very little facilities to support severely disabled people. Not closed to hospitals or medical facilities and limited public transport. We understand the need for more housing to support disabled people however we do not consider this area a good fit for the development. It could potentially impact the real estate value for the residents.</p> | <p>The suggestion/attitude of the objector is offensive and out of step with widely held social values and respect for persons with a disability</p> <p>Furthermore, the objector has failed to provide evidence that the proposed development could or may devalue property prices. In fact, Special Disability Accommodation usually comprise a higher value than a conventional dwelling.</p> <p>North Coogee is conveniently located to both Fremantle Hospital and Fiona Stanley Hospital.</p> <p>The locality is well services with shops, entertainment venues and public open space, which will cater for the needs of the future occupants of the development and foster social interaction.</p> <p>No substantiation for reduced values. NDIS has a higher revenue capacity that typical residential apartments and is therefore likely to positively influence both the average apartment price and overall capital growth rates of the precinct.</p> |  |
|--|---|--|--|

|                  |  |   |   |
|------------------|--|---|---|
|                  |  | <p>In addition to the above, economic factors are not a valid planning considerations.</p>  |   |
| <p>Objection</p> | <p>I am writing to you in response to your request for comment on the above proposed project, which would be located directly behind our 50- unit apartment complex, Form Apartments in Port Coogee.</p> <p>Form Strata Council has reviewed the project documentation and while we are happy to support the project's overall concept we do wish to express our very real concerns over the provisions made for parking which we consider to be totally inadequate and likely to add to the existing parking issues being experienced in the area by both residents and visitors. The provision for on-site parking is 12 bays less than would normally be required under the guidelines. With 4 staff bays and two Acrod bays, there will only be 6 on-site bays provided for general parking.</p> <p>The developer's justification for this is that the residents are unlikely to have their own cars, however, the development consists of one, two and three bedroom shared units – with a total of 28 individuals accommodated. Given that the units will likely be used on a shared basis, parking for the family, friends and additional support workers of 28 individuals – not 15 dwelling units - will need be provided. The spaces allowed are clearly insufficient and parking will</p> | <p>Support for the overall concept is noted and welcomed. Refer to responses below regarding car parking.</p> <p>The development will accommodate persons with disabilities and will not have/own vehicles (the dwellings are not available to able occupants). As such, the car parking bays being provided for the development is sufficient to service the demand generated by careers and visitors.</p> <p>Adequate information has been provided to the City to demonstrate the car parking demand generated by the development. This includes the preparation of a traffic impact statement by a qualified traffic engineer to demonstrate the adequacy of the proposed parking for the development against parking demand generated.</p> <p>The City of Cockburn have reviewed the traffic impact statement (TIS). The parking generation rates for the development and existing parking/road network have been considered as part of the TIS. Furthermore, the TIS does not</p> | <p>As per above response pertaining to TIS and parking.</p> <p>This application is not considering the reclassification of the on street bay.</p> |

|  |   |  |
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| <p>undoubtedly spill over onto the surrounding streets. We believe that, at the very least, there should be at least one on-site parking bay for each unit, as well as the 4 dedicated staff parking and 2 Acrod bays. That would require 21 bays. The traffic data used is based on 2020 figures. Since then there has been considerable growth in the area, including Form and Marina's Edge and other close by complexes coming to full capacity.</p> <p>As there is no capacity for parking in Comet Lane, spill parking will need to be accommodated. Brunswick Street parking spaces are already filled to capacity on an almost 24/7 basis. The proposed development site is also used for extra parking and at weekends and overnight is often fully utilised.</p> <p>This indicates that there is already insufficient resident and visitor parking around the proposed development and this will be exacerbated by the associated off-site parking that will be required to service the development. We note that there also doesn't seem to be sufficient provision, on-site or off-site, for resident pick up and drop offs using the larger types of vehicles required for the transport of wheelchair users; or buses which might be required for group outings etc.</p> <p>Reclassifying Brunswick bays for this purpose would simply add to existing problems. Given that street parking is already under pressure, we</p> | <p>identifying any key issues as a result of the proposed development.</p> <p>The development does not allocate parking to any dwelling, with sufficient parking bays being provided for visitors and allowances for disabled taxi/van access.</p> <p>The reclassification of the bay along Brunswick Street to a short term space will allow for use by taxi and/or ride share services that will cater for the needs of this development and other developments along Brunswick Street. This bay will also service the existing/future residents along Brunswick Street, which is currently lacking.</p> <p>The proposed development is not a hospital or an aged care or medical care facility. As such, the assumption that ambulances will readily attend the site is speculative. The development provides accommodation for persons with disabilities with support being available and ambulance attendance is rare. It is noted that other residential developments along Brunswick Street have not allowed for ambulance parking</p> |  |
|--|---|--|

|                  |  |   |   |
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|                  | <p>believe that there should be provision for direct Ambulance and paramedic access from a suitable parking space within the property. It is easy to image them needing to double park in-order to service the development. (Double parking is already an issue with delivery trucks servicing the Regis complex) Comet Lane (as already identified) is narrower than surrounding streets with no capacity for street parking or pedestrians.</p> <p>The illustrations show a row of bins on the street for collection. We are concerned that when bins from both Form and the new development are put out on the allocated bin days, safe traffic flow could be impeded as two cars may not be able to pass in different directions.</p> <p>Possibly a one-way system could be implemented for Comet Lane. This would need to be clock wise due to Form's Level 1 parking gate As indicated, while we support the concept for the development and its purpose, we do not support the current parking and traffic designs and look forward to the development of a more realistic approach that does not add to Port Coogee's already problematical parking issues</p> | <p>Point noted, however the City currently collects/services waste bins within the right of way. As such, the proposed development is consistent with the other developments along Comet lane.</p> <p>Parking should not be occurring within the lane. The current illegal parking is not a result of this development and needs to be addressed by the City's Ranger Services.</p> <p>Supported noted. A response regarding the parking concerns are provided above.</p> |   |
| <p>Objection</p> | <p>I am writing to you, on behalf of the PCCA, in respect of the abovementioned proposed development, with a view to expressing our concern regarding the current contained parking provisions. We wish to be clear from the outset,</p>   | <p>The proponent's substantiation for the carparking provision being adequate for the use is provided in the Traffic Impact Statement in the DA Submission</p>  | <p>As per above response pertaining to TIS and parking.</p> |

|  |  |  |
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| <p>we have no objections to the overall proposal. In fact, we believe an assisted living facility not only provides diversity in an otherwise high-density residential area but is an excellent social initiative. However, the development proposal, currently, makes provision for 12 onsite parking bays only. This, in our view, will be totally inadequate and will only add to Port Coogee's existing, significant parking problems.</p> <p>The proposal includes 15 living units but only 12 ground level parking bays. The rationale for the limited number of bays is the nature of the development and the likelihood of residents use. Of the 12 proposed bays 4 are designated for staff plus 2 ACROD bays. Whilst the proposal may indeed be correct, in respect to resident's use, it does not take into consideration the additional support staff, live-in carers, relatives and other visitors who will wish to stay at and visit the facility. In our view, this inadequacy will lead to additional demands on the already, at capacity, on-street parking bays.</p> <p>The designated site fronts onto Orsino Boulevard and backs onto Comet Lane. There is no parking available in Comet Lane, due to its size, which limits on-street parking to Brunswick Street 21 bays, Orsino Boulevard approximately 25 proximity bays and Coromandel Approach 19 bays. Due to the proximity of several multi storey apartment buildings, Regis Care, retail outlets</p> | <p>Support for the overall concept is noted and welcomed. The development will accommodate persons with disabilities and will not have vehicles (the dwellings are not available to able occupants). As such, the car parking bays being provided for the development is sufficient to service the demand generated by carers and visitors. This has been demonstrated within the traffic impact statement prepared in support of the application.</p> <p>It is noted that parking is not permitted within Comet Lane and this development does not propose parking within the Lane.</p> <p>Adequate information has been provided to the City to demonstrate the parking demand generated by the development. As such, the comment is unsubstantiated given the type of physical nature of the occupants of the development.</p> <p>The development has provided adequate parking to address the demand generated by visitors and carers. The current parking issues as a result of the existing multiple dwelling developments within the area are not a result of this development. A further independent</p> |  |
|--|--|--|

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|                  | <p>and private residences, on the north side of Orsino Boulevard, these bays are, depending upon the time of day, generally fully occupied. In addition, the proposed site, currently vacant, which is already used for parking, will no longer be available, placing even more pressure on existing bays.</p> <p>In our opinion this new development requires a minimum of 21 on-site bays i.e., 1 bay for each unit, 4 bays for staff and 2 ACROD bays. In addition, we note there does not appear to any provision for on-site pick-up and drop-off of residents, nor for deliveries which, given the need for specialised larger vehicles, will likely cause additional traffic and parking issues. We believe in addition to the on-site bays and an additional larger bay must be provided.</p> <p>As already indicated, we are not opposed to the development, as such, but we are opposed to the current, inadequate provisions for on-site parking. Accordingly, we would respectfully request the Council, when reviewing the proposal, take or concerns into consideration.</p> | <p>review of car ownership of residents within the area should be undertaken independently from this development as the occupants of the proposed development will not have/own a vehicle.</p> <p>The development has provided for drop-off/pick-up of residents within the car parking area. It should be noted that the car parking bays have been designed to the Australian Standards.</p> |  |
| <p>Objection</p> | <p>I refer to the City of Cockburn's Waste Management Policy LPP 1.14 Clause 5.3 regarding the placement of bins in lanes. These are directly opposite the proposing sitting of the size bins on the plan for 12 Brunswick Street and would leave no safe/movement space for the waste truck. I note from the proposed plan that</p>   | <p>The City of Cockburn currently collects/services waste bins within the right of way. As such, the proposed development is consistent with the other developments along Comet lane. This matter has been discussed with the City of Cockburn and supported.</p>  | <p>The City's Waste Manager has confirmed that the laneway is wide enough to support bin collection with bins being located on both sides of the lane.</p> |

|                  |   |  |  |
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|                  | <p>there is a shortfall of ten parking bays and the remarks addressing this. However, given the potential number of severely disabled persons that would live in the 15 residential units there is a likelihood that there would be a requirement for more NDIS carers attending as other times in addition o those already mentioned. This would have an impact on parking requirements.</p>   | <p>The proponent’s substantiation for the carparking provision being adequate for the use is provided in the Traffic Impact Statement in the DA Submission</p>   |  |
| <p>Objection</p> | <p>Frasers Property Australia, for and on behalf of Port Catherine Developments Pty Ltd, has inspected the development application plans for Development Proposal at 12 Brunswick Street, North Coogee WA 6163.</p> <p>The development application plans are the same as what was provided to the Port Coogee Marina Village Design Review Panel (DRP) in March 2023 following Design Review Meeting 1. The attached Design Review Report was emailed to the City of Cockburn on 30 March 2023 to issue to the applicant. We note that the applicant did not engage with the DRP following the first meeting.</p> <p>We therefore reiterate our comments provided previously:</p> <p>Acknowledge the positive design approach taken to the composition, layout, mix of apartment types and scale of development. The design of the building within the context of the Port Coogee</p> | <p>Incorrect. The plans have been amended to reflect a number of suggestions made by the DRP and the City of Cockburn as part of the assessment process. See response above. The applicant has engaged the City of Cockburn throughout the assessment process</p> <p>The development achieves the NDIS specialist disability accommodation rules, is subject to the accreditation process of SDA dwellings, and complies with the NDIS SDA density rules. An independent NDIS accredited specialist has undertaken the necessary reviews and continues to oversee the accreditation process. The development will achieve SDA accreditation</p> <p>The proponent’s substantiation for the carparking provision being adequate for the use is provided in the Traffic Impact Statement in the DA Submission</p> | <p>Building classification questions can be addressed at later stages.</p> |

|           |  |   |  |
|-----------|--|---|--|
|           | <p>Marina Village will be a positive addition to the community.</p> <p>Support the provision of high-quality SDA dwellings within the Port Coogee Marina Village as a diverse dwelling type; the NDIS specialist disability accommodation rules, accreditation process of SDA dwellings, NDIS SDA density rules and the like is outside the DRPs scope of review and therefore without additional understanding of these requirements, support for concessions based on this assumption cannot yet be provided.</p> <p>With the information provided to date, and the assumption that the application has been submitted as a Class 2 building, there are concerns around the assumptions of reduced parking provisions and the use of the second and third bedrooms relating to daylight access and privacy</p> |   |  |
| Objection | <p>The development should need to meet the normal parking requirements. A 50% reduction is impractical and unjustifiable</p>   | <p>The Proponent’s substantiation for the carparking provision being adequate for the use is provided in the Traffic Impact Statement in the DA Submission</p>                            | <p>As per above response pertaining to TIS and parking.</p>    |
| Objection | <p>I oppose this development as the guidelines for quality architectural outcomes in the Port Coogee Marina village Precinct have not been met. The block in question is only big enough to accommodate 8 apartments with adequate parking. The proposed design does not meet requirements and will sit alongside award winning</p>  | <p>The proposal has achieved urban design resolution of form and function, with quality architectural expression and presents an activated ground level frontage to Brunswick Street.</p> | <p>Proposal has DRP support from a built form perspective.</p> |

|               |   |   |       |
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|               | designed developments such as Form by Match, Barque by Stirling, and Windfall by Stirling (under construction) Marina Edge Apartments has apartments that front Brunswick Street. | The architects are highly experienced, with State, National and International reputation for design excellence and award-winning track record.<br>This objection is countered by the Port Coogee Marina Village Design Review Panel (DRP) statement: "Acknowledge the positive design approach taken to the composition, layout, mix of apartment types and scale of development. The design of the building within the context of the Port Coogee Marina Village will be a positive addition to the community" |       |
| Non-Objection | Port Coogee should include diverse housing options, so that a wider section of the community is able to enjoy the amenities and benefits of coastal living                        | Comments noted and welcomed   | Noted |
| Non-Objection | This is sensible use which addresses a community need. We fully support this development.   | Comments noted and welcomed   | Noted |
| Non-Objection | No comment  | Noted   | Noted |



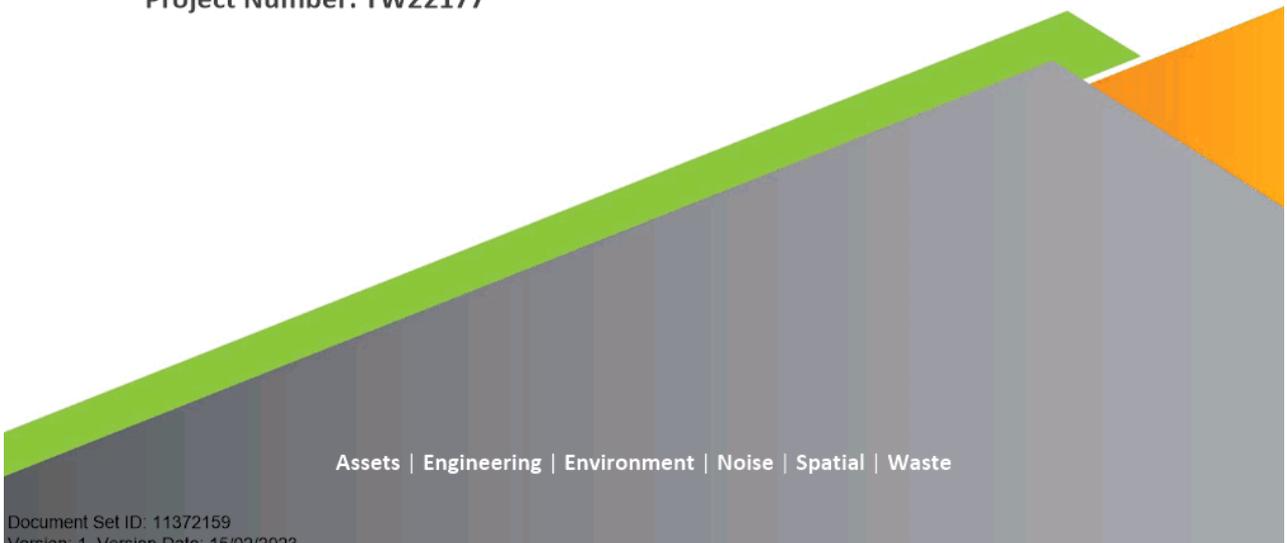
# Waste Management Plan

Harbour Residences – 12 Brunswick Street, Port Coogee

Prepared for Northco Pty Ltd c/- Saracen Properties Pty Ltd

22 November 2022

Project Number: TW22177



Document Set ID: 11372159  
Version: 1, Version Date: 15/02/2023

Waste Management Plan  
 Harbour Residences – 12 Brunswick Street, Port Coogee  
 Northco Pty Ltd c/- Saracen Properties Pty Ltd



| DOCUMENT CONTROL   |  |                                      |        |          |          |
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| 1.0  | First Approved Release   | 22/11/2022                           | DP     | RH       | DP       |
|  |  |                                      |        |          |          |
| Approval for Release   |  |                                      |        |          |          |
| Name   | Position   | File Reference                       |        |          |          |
| Dilan Patel  | Project Manager – Waste Management Consultant  | TW22177-01_Waste Management Plan_1.0 |        |          |          |
| Signature  |  Digitally signed by Dilan Patel<br>Date: 2022.11.22 12:30:27 +08'00' |                                      |        |          |          |
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Waste Management Plan  
 Harbour Residences – 12 Brunswick Street, Port Coogee  
 Northco Pty Ltd



**Executive Summary**

Northco Pty Ltd is seeking development approval for the proposed residential development located at 12 Brunswick Street, Port Coogee (the Proposal).

To satisfy the conditions of the development application the City of Cockburn (the City) requires the submission of a Waste Management Plan (WMP) that will identify how waste is to be stored and collected from the Proposal. Talis Consultants has been engaged to prepare this WMP to satisfy the City’s requirements.

A summary of the bin size, numbers, collection frequency and collection method is provided in the below table.

**Proposed Waste Collection Summary**

| Waste Type              | Generation (L/week) | Bin Size (L) | Number of Bins | Collection Frequency | Collection       |
|-------------------------|---------------------|--------------|----------------|----------------------|------------------|
| <b>Bin Storage Area</b> |                     |              |                |                      |                  |
| Refuse                  | 1,320               | 240          | Six            | Once each week       | City of Cockburn |
| Recycling               | 1,320               | 240          | Six            | Once each week       | City of Cockburn |

The City will collect refuse and recyclables and FOGO from the Proposal utilising its kerbside collection service. The City’s waste collection vehicle will service the bins from the Bin Collection Areas in Comet Lane.

A strata manager/caretaker will oversee the relevant aspects of waste management at the Proposal.

This WMP will form part of the building management agreement and will continue to be applied in perpetuity across the life of the Proposal. Changes to this WMP may require approval by the City of Cockburn.

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Harbour Residences – 12 Brunswick Street, Port Coogee  
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## 1 Introduction

Northco Pty Ltd is seeking development approval for the proposed residential development located at 12 Brunswick Street, Port Coogee (the Proposal).

To satisfy the conditions of the development application the City of Cockburn (the City) requires the submission of a Waste Management Plan (WMP) that will identify how waste is to be stored and collected from the Proposal. Talis Consultants has been engaged to prepare this WMP to satisfy the City's requirements.

The Proposal is bordered by Comet Lane to the north and east, vacant land to the south and Brunswick Street to the west, as shown in Figure 1.

### 1.1 Objectives and Scope

The objective of this WMP is to outline the equipment and procedures that will be adopted to manage waste (refuse and recyclables) at the Proposal. Specifically, the WMP demonstrates that the Proposal is designed to:

- Adequately cater for the anticipated volume of waste to be generated;
- Provide adequately sized Bin Storage Area, including appropriate bins; and
- Allow for efficient collection of bins by appropriate waste collection vehicles.

To achieve the objective, the scope of the WMP comprises:

- Section 2: Construction and Demolition Waste;
- Section 3: Waste Generation;
- Section 4: Waste Storage;
- Section 5: Waste Collection;
- Section 6: Waste Management; and
- Section 7: Conclusion.

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## 2 Construction and Demolition Waste

The below section presents the required communication and waste disposal considerations for Construction and Demolition waste generated during the Proposals development.

### 2.1 Demolition

The Proposal is currently free of buildings and structures, therefore any demolition works are unlikely to occur ensuring demolition waste is not generated at the Proposal.

### 2.2 Construction

Appropriate waste management procedures that aim to reduce waste and encourage recycling of excess materials should be considered as part of the construction phase of the Proposal. The tendering of the construction of the building and the tender assessment scoring should give consideration to applicants that have effective waste minimisation strategies.

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### 3 Waste Generation

The following section shows the waste generation rates used and the estimated waste volumes to be generated at the Proposal.

#### 3.1 Proposed Tenancies

The anticipated volume of refuse and recyclables is based on the number of apartments at the Proposal. The Proposal consists of the following:

- One Bedroom Apartments – 3;
- Two Bedroom Apartments – 11; and
- Three Bedroom Apartments – 1.

#### 3.2 Waste Generation Rates

The anticipated volume of refuse and recyclables were based on the City's Policy LPP 1.14.

Table 3-1 shows the waste generation rates which have been applied to the Proposal.

**Table 3-1: Waste Generation Rates**

| Tenancy Use Type       | Guideline Reference | Refuse Generation Rate | Recycling Generation Rate | Floor Area Required          |
|------------------------|---------------------|------------------------|---------------------------|------------------------------|
| Residential Apartments | Cockburn            | 80L/week               | 80L/week                  | 1m <sup>2</sup> per dwelling |

#### 3.3 Waste Generation Volumes

Waste generation is estimated by volume in litres (L) as this is generally the influencing factor when considering bin size, numbers and storage space required.

A requirement of the City's Policy LPP1.14 is that an increased density allowance be made for residential developments. A 10% contingency allowance has been incorporated into waste generation calculations across the Proposal.

Waste generation volumes in litres per week (L/week) adopted for this waste assessment are shown in Table 3-2. It is estimated that the residential apartments at the Proposal will generate 1,320L of refuse and 1,320L of recyclables each week.

**Table 3-2: Estimated Waste Generation**

| Residential Apartments                   | Number of Apartments | Waste Generation Rate (L/week) | Waste Generation (L/week) |
|--|----------------------|--------------------------------|---------------------------|
| Refuse                                   | 15                   | 80                             | 1,200                     |
| Recyclables                              | 15                   | 80                             | 1,200                     |
| <b>Total</b>                             |                      |                                | <b>2,400</b>              |
| <b>Total (Including 10% Contingency)</b> |                      |                                | <b>2,640</b>              |

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## 4 Waste Storage

Waste materials generated within the Proposal will be collected in the bins located in the Bin Storage Area, as shown in Diagram 1, and discussed in the following sub-sections.

### 4.1 Internal Bins

To promote positive recycling behaviour and maximise diversion from landfill, each residential apartment will have room to accommodate two under counter/kitchen bins for the separate disposal of refuse and recyclables.

The residents, if capable will then take the contents of these internal bins directly to the Bin Storage Area and deposit the contents into the appropriate bin. If the residents are not physically capable of doing this on their own or without assistance, then one of the buildings carer staff will be able to on their behalf. This will be assessed on an individual need's basis.

All bins will be colour coded and labelled in accordance with Australian Standards (AS 4123.7) to assist residents to dispose of their separate waste materials in the correct bins.

### 4.2 Bin Sizes

Table 4-1 gives the typical dimensions of standard bins size that may be utilised at the Proposal. It should be noted that these bin dimensions are approximate and can vary slightly between suppliers.

**Table 4-1: Typical Bin Dimensions**

| Dimensions              | Bin Size |
|-------------------------|----------|
|                         | 240L     |
| Depth (mm)              | 730      |
| Width (mm)              | 585      |
| Height (mm)             | 1,060    |
| Area (mm <sup>2</sup> ) | 427      |

Reference: SULO Bin Specification Data Sheets

### 4.3 Bin Storage Area Size

To ensure sufficient area is available for storage of the bins, the amount of bins required for the Bin Storage Area was modelled utilising the estimated waste generation in Table 3-2, bin sizes in Table 4-1 and based on collection of refuse and recyclables once each week.

Based on the results shown in Table 4-2 the Bin Storage Area has been sized to accommodate:

- Six 240L refuse bins; and
- Six 240L recycling bins.

**Table 4-2: Bin Requirements for Bin Storage Area**

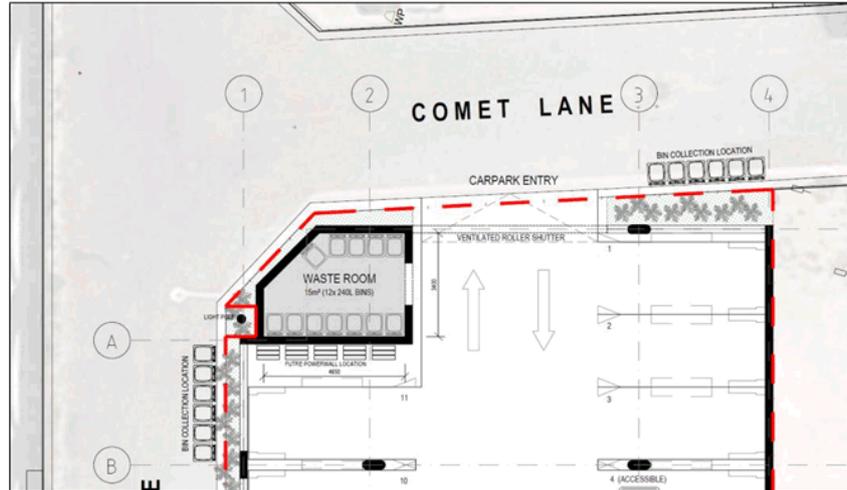
| Waste Stream | Waste Generation (L/week) | Number of Bins Required | Minimum Floor Area Required (m <sup>2</sup> ) | Floor Area Provided (m <sup>2</sup> ) |
|--------------|---------------------------|-------------------------|---|---------------------------------------|
|              |                           | 240L                    |   |                                       |
| Refuse       | 1,320                     | 6                       | 15m <sup>2</sup>                              | 15m <sup>2</sup>                      |
| Recycling    | 1,320                     | 6                       |   |                                       |

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 Northco Pty Ltd



The configuration of these bins within the Bin Storage Area is shown in Diagram 1. It is worth noting that the number of bins and corresponding placement of bins shown in Diagram 1 represents the maximum requirements assuming one collection each week of refuse and recyclables.

**Diagram 1: Bin Storage Area and Bin Collection Locations**



**4.4 Bin Storage Area Design**

The design of the Bin Storage Area will take into consideration:

- The bin presentation area or collection point will be flat, with the travel path between the bin store and collection point/vehicle clear of steps or kerbs;
- Bin stores will be designed and erected in a manner that has regard for the design and appearance of the development of which they are a part;
- Bin stores will have 75mm concrete floors grading to a 100mm industrial floor waste (including a charged ‘water-trap’ connected to sewer or an approved septic system), with a hose cock to enable bins and/or the enclosure to be washed out;
- Bin store internal walls will be cement rendered (solid and impervious) to enable easy cleaning. Ceilings in bin stores shall be finished with a smooth faced, non-absorbent material capable of being easily cleaned;
- Bin store walls will be finished or painted in a light colour;
- Bin stores will be constructed in a manner that prevents the entry of vermin;
- Bin stores will be provided with artificial lighting, sensor controlled to the area. All lighting in open areas is to comply with AS4282-1997 (Control of Obtrusive Outdoor Lighting);
- Bin stores will have the following signs and/or information displayed:
  - A sign stating “NO STANDING” at the entrance to the room/area; and
  - A clearly visible “DANGER” sign in the vicinity of the entrance to the room/area.

Bin numbers and storage space within the Bin Storage Area will be monitored by the strata manager/caretaker during the operation of the Proposal to ensure that the number of bins and collection frequency is sufficient.

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Harbour Residences – 12 Brunswick Street, Port Coogee  
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## 5 Waste Collection

The City will service the Proposal by providing six 240L bins for refuse and six 240L bins for recyclables.

The City will collect refuse and recyclables once each week from the Bin Collection Areas in Comet Lane utilising its side arm waste collection vehicle, refer Diagram 1.

Bins will be presented for collection 1m from the verge/building with the wheels and handles facing away from the street. The bins will remain clear of obstructions such as power poles, signs and street trees, and will be placed so as not to obstruct pedestrians, footpaths or bike lanes. Bins will be lined up neatly and in a single row along the verge, with sufficient space between each bin to facilitate collection by the City's side arm waste collection vehicle.

### 5.1 Residential Bulk Waste

The strata manager/caretaker will arrange with the City to have bulky waste removed from the development, as required. Removal of bulk waste will be monitored by the strata manager/caretaker, who will liaise with residents to assist with the removal of bulk waste.

Each apartment has a 3-4m<sup>2</sup> storeroom at the Proposal which can be used for temporarily holding of bulky wastes to assist with the reduction of illegal dumping of bulky wastes at the Proposal.

Waste Management Plan  
Harbour Residences – 12 Brunswick Street, Port Coogee  
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## 6 Waste Management

A strata manager/caretaker will be engaged to complete the following tasks:

- Monitoring and maintenance of bins and the Bin Storage Area;
- Cleaning of bins and the Bin Storage Area, when required;
- Ensure all residents at the Proposal are made aware of this WMP and their responsibilities thereunder;
- Monitor resident behaviour and identify requirements for further education and/or signage;
- Monitor bulk and speciality waste accumulation and assist with its removal, as required;
- Regularly engage with residents to develop opportunities to reduce waste volumes and increase resource recovery; and
- Regularly engage with the City to ensure efficient and effective waste service is maintained.

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## 7 Conclusion

As demonstrated within this WMP, the Proposal provides a sufficiently sized Bin Storage Area for storage of refuse and recyclables, based on the estimated waste generation volumes and suitable configuration of bins. This indicates that an adequately designed Bin Storage Area has been provided, and collection of refuse and recyclables can be completed from the Proposal.

The above is achieved using:

- Six 240L refuse bins, collected once each week; and
- Six 240L recycling bins, collected once times each week.

The City will collect refuse and recyclables and FOGO from the Proposal utilising its kerbside collection service. The City's waste collection vehicle will service the bins from the Bin Collection Areas in Comet Lane.

A strata manager/caretaker will oversee the relevant aspects of waste management at the Proposal.

This WMP will form part of the building management agreement and will continue to be applied in perpetuity across the life of the Proposal. Changes to this WMP may require approval by the City of Cockburn.

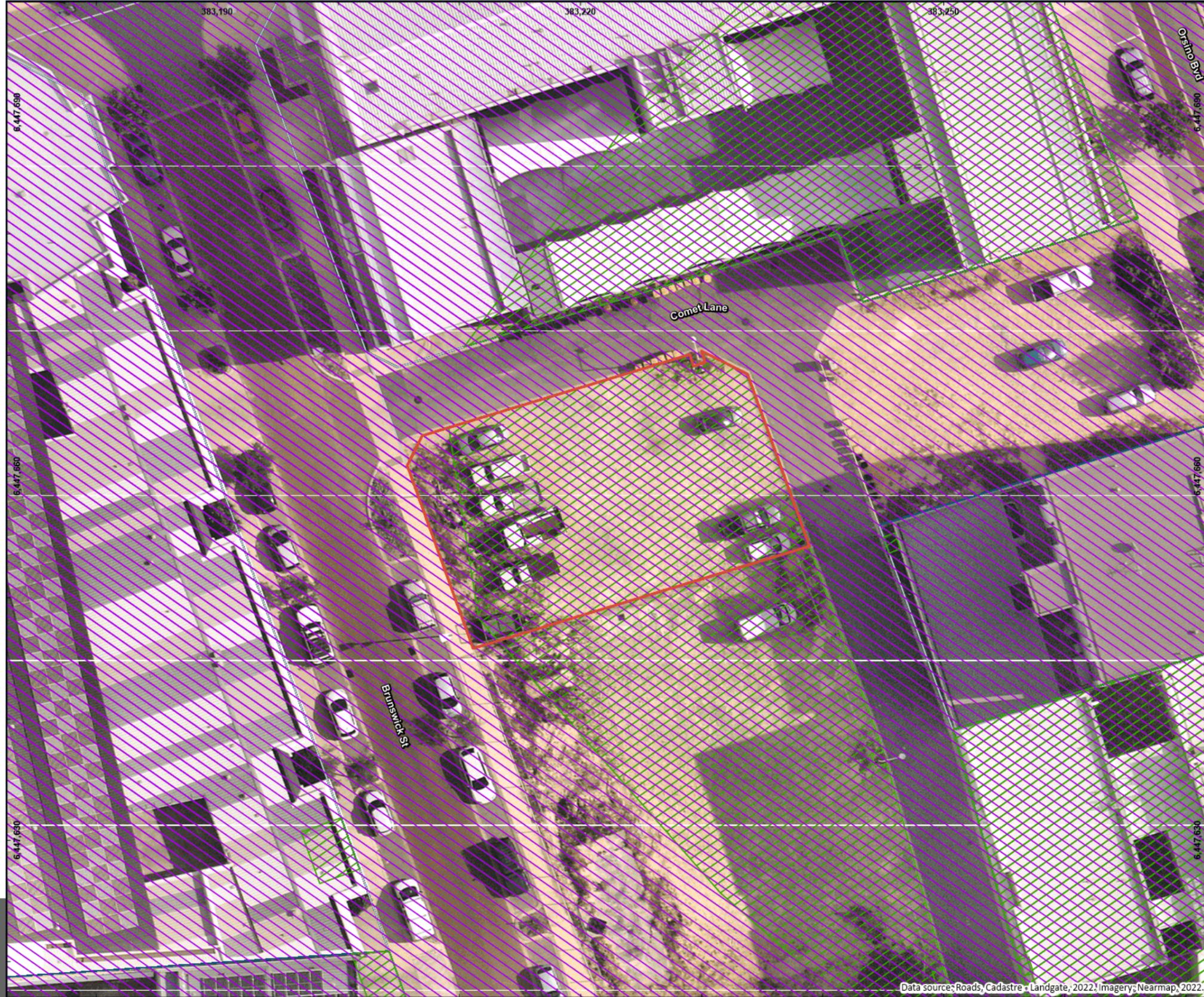
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## Figures

Figure 1: Locality Plan

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**LEGEND**

- Site Boundary
- Cadastral**
- Freehold
- Road
- Strata Plan or Lot
- Easement

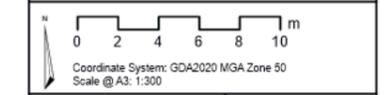
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**LOCALITY**

12 Brunswick St  
North Coogee WA 6163

Northco Pty Ltd c/- Saracen Properties



|                         |                  |
|-------------------------|------------------|
| Prepared: T Baskerville | Date: 17/11/2022 |
| Reviewed: D Patel       | Revision: A      |
| Project: TW22177        |                  |



**Figure 01**

Data source: Roads, Cadastre - Landgate, 2022; Imagery: Nearmap, 2022.



Assets | Engineering | Environment | Noise | Spatial | Waste

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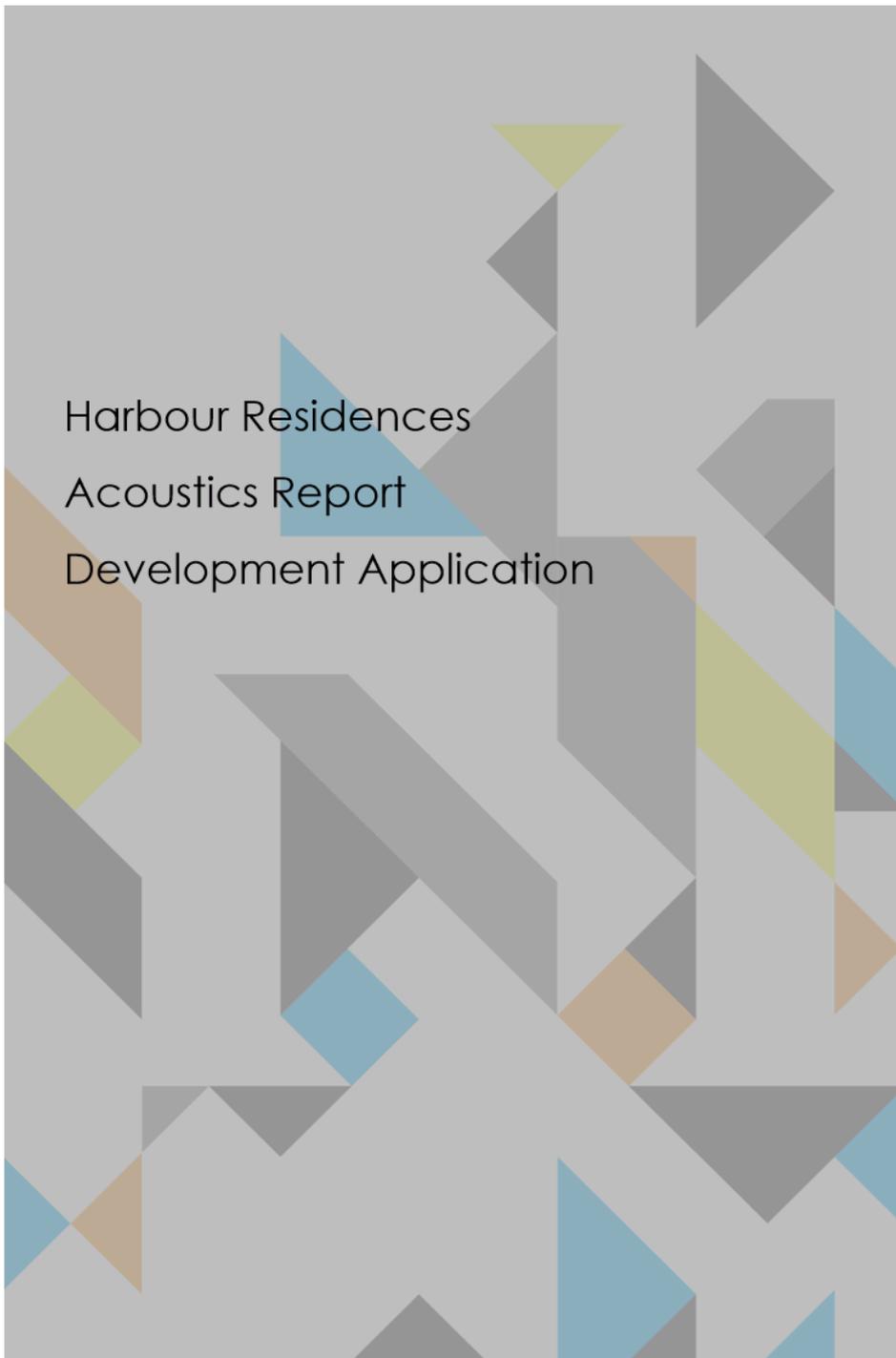
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Harbour Residences  
Acoustics Report  
Development Application

23/12/2022

Ref: 301251340

PREPARED FOR:

PREPARED BY:

Northco Pty Ltd

Benjamin Hillion



Document Set ID: 11372152  
Version: 1 Version Date: 15/02/2023

## Revision Schedule

| Revision No. | Date       | Description       | Prepared by | Quality Reviewer | Independent Reviewer |
|--------------|------------|-------------------|-------------|------------------|----------------------|
| 001          | 21/12/2022 | DA                | BH          | IK               | IK                   |
| 002          | 23/12/2022 | Updated Section 5 | BH          | IK               | IK                   |

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## Executive Summary

Stantec have been engaged to conduct an acoustic assessment and prepare an acoustic report in support of the development application for a residential development proposed for 12 Brunswick St, North Coogee WA 6163 located within the City of Cockburn.

As part of the development approval process for the residential development, an acoustic assessment has been carried out in order to satisfy the requirements stated in the relevant policies and guidelines applicable to the project. This includes:

- Environmental Protection (Noise) Regulation 1997 (EPNR);
- Australian and New Zealand Standard AS/NZS 2107:2016 — Acoustics – Recommended design sound levels and reverberation times for building interiors (AS2107);
- National Construction Code 2019 Volume 2, Building Code of Australia Class 2 Buildings (NCC 2019); and
- City of Cockburn Noise Attenuation Policy LPP1.12 (v7 dated 25/11/2022).

This acoustic report has been prepared for submission to City of Cockburn and demonstrates that the project is taking into consideration all acoustic aspects pertinent to the project. Recommendations are provided in this report to address and mitigate any acoustic issues identified.

### Traffic Noise Intrusion

A traffic noise assessment has been carried out and the minimum recommended external façade construction has been provided in the form of glazing, roof and wall configurations. The predicted noise levels at the building façades were obtained based on traffic counts available on the City of Cockburn’s website.

The glazing configurations to achieve the design internal noise levels have been summarized below

| Glazing Configuration   | $R_w + C_{tr}$ |
|---|----------------|
| <u>Single Glazed Option</u><br>6.38mm laminated Glazing             | 32             |
| <u>Double Glazed Option</u><br>6mm glass + 12mm air gap + 6mm glass | 32             |

### Mechanical Service Noise Emission Assessment

It is expected that the following mechanical services are expected within the development:

- Fans and condensing units serving apartments

At this stage no mechanical schedule has been received.

When the mechanical equipment schedule has been provided, which is typically during design development, a detailed noise assessment will be conducted. Specific acoustic treatments will be provided to achieve compliance to the relevant EPNR assigned noise levels at nearest noise sensitive receivers.



# 1. Introduction

Stantec have been engaged to conduct an acoustic assessment and prepare an acoustic report in support of the development application for a mixed-use development proposed for 12 Brunswick Street, North Coogee WA 6163 located within the City of Cockburn.

As part of the development approval process for the mixed-use development, an acoustic assessment has been carried out in order to satisfy the requirements stated in the relevant policies and guidelines applicable to the project. This includes:

- Environmental Protection (Noise) Regulation 1997 (EPNR);
- Australian and New Zealand Standard AS/NZS 2107:2016 — Acoustics – Recommended design sound levels and reverberation times for building interiors (AS2107); and
- National Construction Code 2019 Volume 2, Building Code of Australia Class 2 Buildings (NCC 2019); and
- City of Cockburn Noise Attenuation Policy LPP1.12 (v7 dated 25/11/2022).

This acoustic report has been prepared for submission to City of Cockburn and demonstrates that the project is taking into consideration all acoustic aspects pertinent to the project. Recommendations are provided in this report to address and mitigate any acoustic issues identified.

## 1.1 Site Description

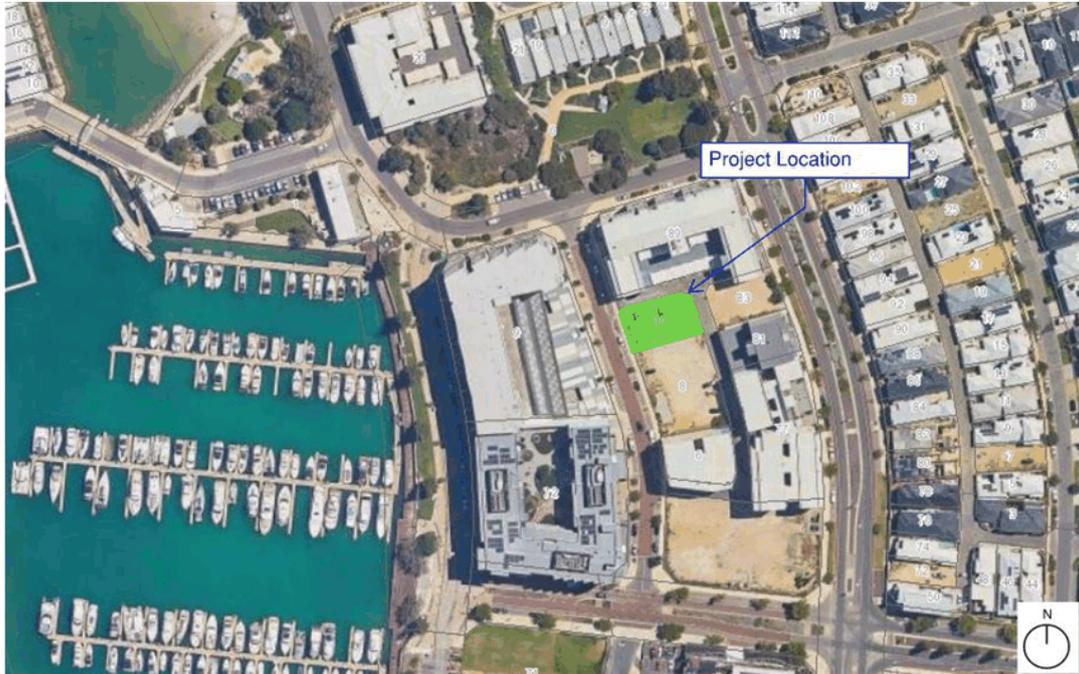
The mixed-use development is proposed for 12 Brunswick Street, North Coogee. The existing lots surrounding the site are predominantly residential with some mixed-use lots to the northwest.

Major roads surrounding the project site form a major part of the acoustic environment. These include –

- Cockburn Road, which carries 21,195 vehicles per day (MRWA traffic monitoring site 1143 , Year 2021/22) and is within 450 metres.

The project site and other areas identified above have been provided in Figure 1.





Source: PlanWA (DPLH)

Figure 1: Project location

## 1.2 Architectural Volumes

The proposed development is expected to consist of the following architectural volumes:

| Level        | Area                            |
|--------------|---------------------------------|
| Ground Floor | Communal Lounge                 |
|              | Open Car Park                   |
| Level 1      | Carer, Units 101, 102, 103, 104 |
| Level 2      | Carer, Units 201, 202, 203, 204 |
| Level 3      | Carer, Units 301, 302, 303, 304 |
| Level 4      | Carer, Units 401, 402, 403      |



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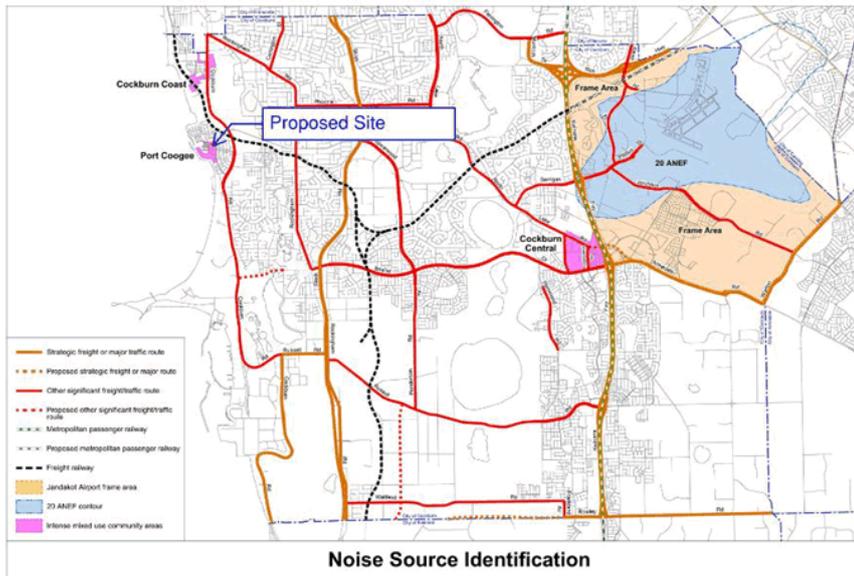
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## 2. Acoustic Criteria

### 2.1 City of Cockburn Noise Attenuation Policy

Based on the Noise Source Identification Map of the Noise attenuation policy, the site is not exposed to significant rail, road or air traffic.



Source: City of Cockburn

**Figure 2: Location of proposed site in relation to Noise Source Identification Map**

However it is within the Port Coogee mixed use area and as such an acoustic report is to accompany the DA, and demonstrate that:

- Noise emissions from the development are capable of complying with the environmental noise regulations and;
- A traffic noise intrusion assessment is carried out to ensure the building fabric is adequate for internal noise to meet the requirements of AS2107.

### 2.2 Western Australia Environmental Protection (Noise) Regulation 1997

Environmental noise impacts resulting from the noise emissions from the project are addressed through the Environmental Protection Act 1986, with the regulatory requirements detailed in the Environmental Protection (Noise) Regulations 1997 (EPNR).

The EPNR establishes the maximum permissible noise emission levels (assigned levels) to be received at all adjacent noise-sensitive premises during specific periods of the day as a result of the cumulative noise emissions from all sources proposed for the project site. Compliance to relevant noise limits outlined in the EPNR is compulsory.

The EPNR states noise emissions from any premises are considered not to significantly contribute to the noise at a receiver if the noise emissions are 5 dB or below the assigned levels.



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In brief, the assigned levels are determined by considering of the amount of commercial and industrial zones, as well as main transport corridors and sporting venues surrounding the noise sensitive premises. The assigned levels apply at premises receiving the noise (noise sensitive receiver) and not to areas within the project site or lot. In addition, the Environmental Protection (Noise) Regulations 1997 identify the following in Schedule 3, clause 2A:

*"If the land within either of the circles is categorised on the land use map as land in respect of which mixed uses are permitted, the use of that land that results in the highest influencing factor is to be used in the determination of the influencing factor."*

The nearest noise sensitive receivers have been considered as the residential properties surrounding the project location, with the closest measurable receiver being 8, Brunswick Street, North Coogee 6163.

The current Local Planning Scheme 3 (LPS3) was accessed via the PlanWA website.

Traffic data for roads surrounding the nearest noise sensitive receiver were obtained from Main Roads Western Australia (MRWA) on the 20 December 2022. The available traffic data has been presented in Table 1.

**Table 1: Traffic vehicle counts (MWRA)**

| Transport Corridors                     | EPNR Classification <sup>1)</sup> | Average Daily Traffic Volumes |         |         |         |         |         |
|---|-----------------------------------|-------------------------------|---------|---------|---------|---------|---------|
|   |                                   | 2017/18                       | 2018/19 | 2019/20 | 2020/21 | 2021/22 | 2022/23 |
| Cockburn Rd<br>(South of Spearwood Ave) | Major Road                        | -                             | 17,873  | 19,519  | -       | 21,195  | -       |

1) As defined by the EPNR. Secondary roads have between 6,000-15,000 vehicles per day. Major roads have greater than 15,000 vehicles per day.

**2.2.1 Influencing Factor**

The influencing factor for 8 Brunswick St results from identifying major roads, commercial and industrial areas for all nearest noise sensitive receivers.

The overall influencing factor assessment is summarized in Table 2 and the planning maps indicating the land use type (obtained from City of Vincent online mapping system) has been marked up in Table 2.



Table 2: Influencing factor (IF) at noise sensitive receiver

| Noise Sensitive Premises | Commercial Zones                                     | Industrial Zones | Transport Corridors              | Influencing Factor |
|--------------------------|--|------------------|----------------------------------|--------------------|
| 8, Brunswick St          | 0% within a 100m radius<br>0 % within a 450 m radius | None             | Cockburn Rd within a 450m radius | 2dB                |



Source: PlanWA (DPLH)

Figure 3: Zoning map of areas surrounding 8, Brunswick Street

### 2.2.2 Assigned Noise Levels for Nearest Sensitive Receiver

Table 3 summarizes the assigned levels at the nearest noise sensitive premises, which is added to the influencing factor calculated for the receiver. It is required that all noise emissions from the development are below the assigned level for all defined periods of the day and at the lot boundary of the receiver or 15m from any associated building. It is noted that the EPNR assigned levels only apply at the premises receiving the noise only and not to noise within the site.



**Table 3: Assigned Noise levels**

| Type of premises receiving noise                                     | Time of day   | Assigned Level (dB) |                 |                   |
|--|---|---------------------|-----------------|-------------------|
|  |   | L <sub>A10</sub>    | L <sub>A1</sub> | L <sub>Amax</sub> |
| Noise sensitive premises: Highly sensitive area                      | 0700 to 1900 hours Monday to Saturday   | 47                  | 57              | 67                |
|  | 0900 to 1900 hours Sunday & public holidays   | 42                  | 52              | 67                |
|  | 1900 to 2200 hours all days   | 42                  | 52              | 57                |
|  | 2200 hours on any day to 0700 hours Monday to Saturday, and 0900 hours Sunday & public holidays | 37                  | 47              | 57                |
| Noise sensitive premises: any area other than highly sensitive areas | All Hours   | 60                  | 75              | 80                |
| Commercial premises  | All Hours   | 60                  | 75              | 80                |

**2.2.3 Noise Character Adjustments**

Regulation 7 states that the noise character must be “free” of annoying characteristics, namely —

- Tonality, e.g. whining, droning;
- Modulation, e.g. like a siren; and
- Impulsiveness, e.g. banging, thumping.

Regulation 9 (1) establishes the methodology for determining noise characteristics. If these characteristics cannot be reasonably and practicably removed, a series of adjustments to the measured levels are required, indicated in Table 4.

**Table 4: Noise character adjustment**

| Adjustment where noise emission is not music these adjustments are cumulative to a maximum of 15 dB |                             |                                | Adjustment where noise emission is music |                                |
|---|-----------------------------|--------------------------------|--|--------------------------------|
| Where tonality is present   | Where modulation is present | Where impulsiveness is present | Where impulsiveness is not present       | Where impulsiveness is present |
| + 5 dB  | + 5 dB                      | + 10 dB                        | + 10 dB                                  | + 15 dB                        |

Given the data available from air conditioning unit manufacturers is generally limited to broadband data or in 1/1 octaves, it is not possible to objectively determine tonality as described in the noise regulations. One-third octave band data is required, and this information is not typically available. In such cases, a + 5 dB penalty is to be applied to all predicted sound levels generated by noise sources.

Therefore, a +5dB penalty shall be conservatively applied to noise levels generated from mechanical services when assessing noise emissions from mechanical equipment.

**2.3 Internal Noise Levels**

The internal noise level criteria detailed in this section are based on the recommendations provided in the Australian Standard AS 2107:2016 ‘Acoustics – Recommended design sound levels and reverberation times for building interiors’ (AS 2107).

AS2107 provides recommended internal noise levels (defined as the equivalent continuous A-weighted sound pressure level — L<sub>Aeq,t</sub>) for optimising the acoustic amenity in occupied spaces. The level of noise in an enclosed space typically consists of noise from building services and/or noise intrusion due to external sources (e.g. traffic).

The relevant internal noise level criteria have been outlined in Table 5.



Table 5: Recommended internal noise levels from AS2107:2016

| Type of occupancy/activity   | Recommended design sound level, $L_{eq}$ dB(A) |
|--|--|
| <b>RESIDENTIAL BUILDINGS - Houses and apartments in suburban areas or near minor roads —</b> |  |
| Sleeping areas (night-time)  | 30 – 35  |
| Living areas   | 30 – 40  |
| Work areas   | 35 – 40  |
| Apartment common areas (e.g. foyer, lift lobby)  | 45 – 50  |
| <b>GENERAL AREAS –</b>   |  |
| Lounge   | 40 – 45  |

The internal noise level criteria in AS2107 refer to the continuous equivalent ( $L_{Aeq}$ ) levels for background noise. This document is a common reference for establishing satisfactory goals for quasi-static mechanical and external traffic noise ingress.

## 2.4 National Construction Code NCC 2019 Requirements

The acoustic requirements for inter-tenancy walls, floors etc. in residential buildings are outlined in the National Construction Code 2019 Volume 1, Building Code of Australia Class 2, 3 and 9c Buildings (NCC 2019). The acoustic requirements outlined in NCC 2019 are summarised in Table 6.

Table 6: Sound insulation requirements in accordance with NCC 2019

| Construction    | Condition  | Deemed-to-Satisfy Requirements           | Verification Requirements      |
|-----------------|--|--|--------------------------------|
| <b>Walls</b>    | <b><u>Airborne Sound Insulation</u></b>  |  |                                |
|                 | Between sole-occupancy units   | Minimum $R_w + C_{tr}$<br>50             | Minimum $D_{nT,w} + C_{tr}$ 45 |
|                 | Between a sole-occupancy unit and a plant room, lift shaft, stairway corridor, public corridor or the like                       | Minimum $R_w$ 50                         | Minimum $D_{nT,w}$ 45          |
|                 | <b><u>Impact Sound Insulation</u></b>  |  |                                |
|                 | Between a laundry, kitchen, bathroom or sanitary compartment in a sole-occupancy unit, and a habitable room in an adjoining unit | Discontinuous construction <sup>1)</sup> | As deemed to satisfy           |
|                 | Between a sole-occupancy unit and a plant room or lift shaft   | Discontinuous construction <sup>1)</sup> | As deemed to satisfy           |
| <b>Floors</b>   | <b><u>Airborne Sound Insulation</u></b>  |  |                                |
|                 | Between sole-occupancy units and between sole occupancy unit and lift shaft, stairway or public corridor                         | Minimum $R_w + C_{tr}$<br>50             | Minimum $D_{nT,w} + C_{tr}$ 45 |
|                 | <b><u>Impact Sound Insulation</u></b>  |  |                                |
|                 | Between sole-occupancy units and between sole occupancy unit and lift shaft, stairway or public corridor                         | Maximum $L_{n,w}$ 62                     | Maximum $L_{nT,w}$ 62          |
| <b>Services</b> | <b><u>Airborne Sound Insulation</u></b>  |  |                                |



| Construction | Condition  | Deemed-to-Satisfy Requirements | Verification Requirements |
|--------------|--|--------------------------------|---------------------------|
|              | Between a habitable room (other than a kitchen) in a sole-occupancy unit and a duct, soil, waste or water supply pipe duct (if the duct or pipe is located in a wall or floor cavity and serves or passes through more than one sole-occupancy unit) | Minimum $R_w + C_{tr}$<br>40   | N/A                       |
|              | Between a kitchen or non-habitable room in a sole-occupancy unit and a duct, soil, waste or water supply pipe duct (if the duct or pipe is located in a wall or floor cavity and serves or passes through more than one sole-occupancy unit)         | Minimum $R_w + C_{tr}$<br>25   | N/A                       |
|              | If a storm water pipe passes through a sole-occupancy unit (habitable room other than kitchen)   | Minimum $R_w + C_{tr}$<br>40   | N/A                       |
|              | If a storm water pipe passes through a sole-occupancy unit (kitchen or non-habitable room)   | Minimum $R_w + C_{tr}$<br>25   | N/A                       |

1) For the purposes of this Part, "discontinuous construction" means a wall having a minimum 20 mm cavity between two separate leaves.



### 3. Noise Sources

Typically, the two main sources of noise considered in noise intrusion assessments are transportation (i.e. road, rail or aircraft noise) and mechanical services noise from within the same or adjoining developments.

Given the location of the project, the dominant noise source is expected to be due to traffic noise from surrounding roads (i.e. Brunswick St, Comet Ln).

As no traffic data is available for either Brunswick Street or Comet Lane from the city of Cockburn website published traffic counts, the traffic values for the nearest roads have been used (in Coromandel Approach) being 1,158 vehicles per day ADT.

Based on Calculation of Traffic Noise (CoRTN), the predicted façade levels have been summarised for day and night.

**Table 7 Estimated Traffic Noise Levels from Brunswick Street at façade (includes +2.5dB façade correction)**

|               | <b>L<sub>Aeq, Day</sub> (dB)</b> | <b>L<sub>Aeq, Night</sub> (dB)</b> |
|---------------|----------------------------------|------------------------------------|
| Traffic Noise | 58                               | 49                                 |



## 4. Noise Intrusion Assessment

### 4.1 External Envelope

Noise intrusion calculations were undertaken following the methodology described in British Standard BS EN 12354:2000 and by utilising the worst case (i.e. highest predicted) noise levels predicted to determine suitable glazing to achieve the required internal noise levels. Appropriate corrections were applied to the linear spectral noise levels to compensate for potential losses due to flanking paths and façade correction.

#### 4.1.1 External Wall

The noise intrusion has been calculated for all façade elements, which is relative to their surface area.

It is noted in the latest architectural drawings that the majority of the façade will be comprised of glazed elements.

Stantec recommends solid wall elements have a minimum performance of  $R_w + C_r$  40-45. Typically, with masonry elements this can be achieved by 150mm concrete wall.

Where lightweight construction is proposed, this will result in reduced acoustic performance specifically in the lower frequencies.

The following construction detailed in Table 6 is recommended if lightweight walls are to be used, to ensure compliance with the recommended internal noise levels for residential units.

**Table 8: Façade wall element configuration**

| External Wall Reference | Configuration   | Wall Performance $R_w$ |
|-------------------------|---|------------------------|
| EXW - 1                 | One row of 92mm studs (0.55BMT) at 600mm centres with – <ul style="list-style-type: none"> <li>Min. 100mm thick glasswool insulation (min. density 14kg/m<sup>3</sup>) positioned between row of studs;</li> <li>One layer of 6mm thick fibre cement sheet (min. surface mass 9.4kg/m<sup>2</sup>) to outside face; and</li> <li>One layer of 13mm thick standard plasterboard (min. surface mass 8.4kg/m<sup>2</sup>) fixed to the other side of the row of studs</li> </ul> | > 40                   |

#### 4.1.2 Glazing

Glazing systems and entryway elements typically provide lower airborne sound insulation performance than external walls, forming weak acoustic links in the building envelope.

To satisfy internal noise level design targets, glazed elements located at the façades are determined based on the composite sound reduction index (i.e. the combined sound insulation performance of all façade elements relative to their surface area).

Glazing types for each noise sensitive space located at each façade of the proposed development have been comparatively assessed against the noise levels detailed in this report. The table below provides the glazing performance and proposed locations required to satisfy internal noise level design targets.

The performance ratings outlined below are required for compliance to internal noise level design targets and apply to the glazing system as a whole (i.e. frame, seals and window hardware), with a maximum allowable deviation of 2-3dB only.



Table 9: Façade Glazing configuration

| Glazing Reference  | Glazing Configuration               | R <sub>w</sub> |
|--|-------------------------------------|----------------|
| EXG – 1<br> | 6mm glass+ 12mm air gap + 6mm glass | 32             |
|  | 6.38mm laminated glass              | 32             |

Note: Glazing performance provided for glass only. Overall performance of the glazing system including the frames and seals shall not degrade by more than 3 dB as per the performance requirement stated.

#### 4.1.3 Roof Construction

Whilst it is not a mandatory requirement of the NCC, rain noise intrusion shall be considered with a view of ensuring an adequate level of amenity for occupants.

Additionally, roof construction should be adequately designed to control external noise intrusion from noise sources identified in this report, to satisfactorily provide internal noise levels which are compliant with the criteria established in section 2.3. The following construction is adequate to fulfil the requirements.

One layer of Colorbond sheet metal or similar (0.42 mm); and

- 75 mm thick high-density Anticon insulation hard fixed to the underside of roof and over steel purlins;
- Suspended light weight steel framing system; and
- Min. 50 mm thick glass wool insulation (min. 14kg/m<sup>3</sup>) one layer of 13 mm standard plasterboard.

Where the roof to the apartments is concrete, this is adequate to control rain noise and therefore no additional treatments are required.



## 5. Noise Emission Assessment

The proposed development is expected to incorporate the following noise sources:

- Mechanical services

The majority of the condensers and hot water units serving the apartments will be located on the rooftop. Provision has currently been made for 1.8m high louvred screens to all four sides of the rooftop plant area.

The noise emissions will be required to comply with EPNR and will be assessed when equipment selection becomes available during the development design phase of the project.



## 6. Waste Collection

Based on preliminary information available in the Tails Waste Management Plan dated 22 November 2022, the city will collect refuse and recyclables and FOGO from the Proposal utilising its kerbside collection service. The City's waste collection vehicle will service the bins from the Bin Collection Areas in Comet Lane.

Under the EPNR Regulation 14A, the assigned noise levels of Regulation 7 do not apply to waste collection provided:

- The works are carried out in the quietest reasonable and practicable manner;
- The equipment used to carry out the works is the quietest reasonable available; and
- In the case where a noise management plan is required (e.g. works are to occur outside of 0700 – 1900 hours Monday through Saturday or 0900 – 1900 hours Sundays and public holidays), the plan is submitted and approved, with works carried out according to the plan.

Waste collection is to occur during the hours 0700 – 1900 hr Monday to Saturday in accordance with the WA Department of Environmental Regulation's Draft Guide to Management of Noise from Waste Collection and Other Works (December 2014).



## 7. Conclusion

Stantec have been engaged to conduct an acoustic assessment and prepare an acoustic report in support of the development application for a mixed-use development proposed for 12 Brunswick Street, North Coogee located within the City of Cockburn.

The City of Cockburn Noise attenuation Policy identifies that noise emissions and a traffic noise intrusion assessment are to be assessed as the proposed development is part of the Port Coogee mixed use area.

A traffic noise assessment has been carried out based on traffic counts from the City of Cockburn, and the minimum recommended external façade construction has been provided in the form of glazing and wall configurations. The predicted noise levels at the building façades were obtained using the CoRTN Methodology.

Internal design noise levels have been predicted to be achieved based on the recommended external envelope configurations provided in this report.

When the full mechanical equipment schedule has been provided a detailed noise assessment will be conducted prior to the issue of Building Permit. Specific acoustic treatments will be provided to achieve compliance to the relevant EPNR assigned noise levels at nearest noise sensitive receivers.



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## Appendix A Glossary of Acoustic Terms

| NOISE               | Description  |
|---------------------|--|
| Adverse Weather:    | Weather conditions that affect noise (wind and temperature inversions) that occur at a particular site for a significant period of time. The previous conditions are for wind occurring more than 30% of the time in any assessment period in any season and/or for temperature inversions occurring more than 30% of the nights in winter).   |
| Acoustic Barrier:   | Solid walls or partitions, solid fences, earth mounds, earth berms, buildings, etc. used to reduce noise.  |
| Ambient Noise:      | The all-encompassing noise associated within a given environment at a given time, usually composed of sound from all sources near and far.   |
| Assessment Period:  | The period in a day over which assessments are made.   |
| Assessment Location | The position at which noise measurements are undertaken or estimated.  |
| Background Noise:   | Background noise is the term used to describe the underlying level of noise present in the ambient noise, measured in the absence of the noise under investigation, when extraneous noise is removed. It is described as the average of the minimum noise levels measured on a sound level meter and is measured statistically as the A-weighted noise level exceeded for ninety percent of a sample period. This is represented as the L90 noise level.       |
| CoRTN               | The Calculation of Road Traffic Noise memorandum (CoRTN), issued by the UK Transport Research Laboratory, describes the standard procedure for the measurement and calculation of road traffic noise.<br>The calculation takes into account specific information attributable to a road and derives a noise level in dB. Critical parameters include traffic flow, average vehicle speed, percentage of heavy vehicles, gradient of the road and road surface. |
| Decibel [dB]:       | The units of sound pressure level.   |
| dB(A):              | A-weighted decibels. Noise measured using the A filter.  |
| Extraneous Noise:   | Noise resulting from activities that are not typical of the area. Atypical activities include construction, and traffic generated by holidays period and by special events such as concert or sporting events. Normal daily traffic is not considered to be extraneous.  |
| Free Field:         | An environment in which there are no acoustic reflective surfaces. Free field noise measurements are carried out outdoors at least 3.5m from any acoustic reflecting structures other than the ground  |
| Frequency:          | Frequency is synonymous to pitch. Frequency or pitch can be measured on a scale in units of Hertz (Hz).  |
| Impulsive Noise:    | Noise having a high peak of short duration or a sequence of such peaks. A sequence of impulses in rapid succession is termed repetitive impulsive noise.   |
| Intermittent Noise: | Level that drops to the background noise level several times during the period of observation.   |
| L <sub>Amax</sub>   | The maximum A-weighted sound pressure level measured over a period.  |
| L <sub>Amin</sub>   | The minimum A-weighted sound pressure level measured over a period.  |
| L <sub>A1</sub>     | The A-weighted sound pressure level that is exceeded for 1% of the time for which the sound is measured.   |
| L <sub>A10</sub>    | The A-weighted sound pressure level that is exceeded for 10% of the time for which the sound is measured.  |
| L <sub>A90</sub>    | The A-weighted level of noise exceeded for 90% of the time. The bottom 10% of the sample is the L <sub>90</sub> noise level expressed in units of dB(A).   |



| NOISE                 | Description  |
|-----------------------|--|
| $L_{Aeq}$             | The A-weighted "equivalent noise level" is the summation of noise events and integrated over a selected period of time.  |
| $L_{Aeq,T}$           | The constant A-weighted sound which has the same energy as the fluctuating sound of the traffic, averaged over time T.   |
| Reflection:           | Sound wave changed in direction of propagation due to a solid object met on its path.  |
| $R_w$ :               | The Sound Insulation Rating $R_w$ is a measure of the noise reduction performance of the partition.  |
| SEL:                  | Sound Exposure Level is the constant sound level which, if maintained for a period of 1 second would have the same acoustic energy as the measured noise event. SEL noise measurements are useful as they can be converted to obtain Leq sound levels over any period of time and can be used for predicting noise at various locations. |
| Sound Absorption:     | The ability of a material to absorb sound energy through its conversion into thermal energy.   |
| Sound Level Meter:    | An instrument consisting of a microphone, amplifier and indicating device, having a declared performance and designed to measure sound pressure levels.  |
| Sound Pressure Level: | The level of noise, usually expressed in decibels, as measured by a standard sound level meter with a microphone.  |
| Sound Power Level:    | Ten times the logarithm to the base 10 of the ratio of the sound power of the source to the reference sound power.   |
| Tonal noise:          | Containing a prominent frequency and characterised by a definite pitch.  |



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PORT COOGEE MARINA VILLAGE



## Design Review Report

|                                |   |                                |
|--------------------------------|---|--------------------------------|
| Subject Site:                  | Lot 1019 Brunswick Street, North Coogee |                                |
| Built Form Code Reference Site | Site 2                                  |                                |
| Meeting:                       | No Meeting Held - Post DA Submission    |                                |
| Date:                          | 9 March 2023                            |                                |
| Time:                          | N/A                                     |                                |
| Location of Meeting:           | N/A                                     |                                |
| Design Review Panel Attendees: | Ben Pervan                              | Frasers Property               |
|                                | Jacquetta Shelton                       | Frasers Property               |
|                                | Lucia Dunstan                           | City of Cockburn               |
|                                | Lorenzo Santoriello                     | City of Cockburn               |
|                                | Laura De Carvalho                       | City of Cockburn               |
|                                | David Barr                              | Cast Studio                    |
|                                | Peter Hobbs                             | Peter Hobbs Architects         |
| Design Review Panel Apologies  | David King                              | City of Cockburn               |
|                                | Riley Brown                             | City of Cockburn               |
| Applicant Representative:      | Murray Johns                            | Northco Pty Ltd                |
|                                | Carlo Famiano                           | CF Town Planning & Development |
| Design Team:                   | James Christou                          | Christou Architects            |
|                                | Mark Zuvela                             | Christou Architects            |

### 1. Background

The project is proposed to deliver 15 apartments with a range of 1, 2 and 3 bedrooms. It also consists of 4 carer rooms, 11 car bays and a ground floor communal area for the residents, visitors, and staff to use.

The project aims to cater exclusively for people with disabilities who are eligible for funding and care under the National Disability Insurance Scheme (NDIS), as Specialist Disability Accommodation (SDA).

Design Review Panel (DRP) Meeting 1 was held 13 December 2022 with an email response provided to Carlo Famiano by Frasers Property on 15 January 2023 requesting further information on seven items.

On 14 February 2023, the Development Application was lodged with the City of Cockburn, and a full pack of documentation provided to the DRP on Friday 3 March 2023.

As a subsequent DRP meeting was not convened prior to the submission of the Development Application, the below table summarises the commentary during DRP Meeting 1, the email request of further information following Design Review 1 as well as an assessment of additional information provided in the Development Application with reference to the Port Coogee Marina Village Built Form Code (PCMV-BFC) document, dated 12 June 2014.



2. Design Quality Evaluation

|  |                           |
|--|---------------------------|
|  | Supported                 |
|  | Pending Further Attention |
|  | Not Yet Supported         |
|  | Yet to be addressed       |

| Built Form Code General Provisions   |   |
|--------------------------------------|---|
| Provision / Criteria                 | Commentary  |
| <b>Building Context and Envelope</b> |   |
| <b>Sustainable Design</b>            | <p><b>Must Have:</b> Applicants are required to present and report the intended environmentally sustainable design approach to their proposed development to the Design Review Panel</p> <p><b>DR1 – commentary:</b> Supports the sustainability elements proposed, including passive ESD.</p>  |
| <b>Icon and Gateway Buildings</b>    | <i>This site is not nominated as an Icon or Gateway Building</i>  |
| <b>Wind</b>                          | <p><b>Must Have:</b> Wind assessment of every proposed development by a suitably qualified wind engineer to assess compliance with the wind speed in Table 2.</p> <p><i>Other roads in Marina Village Requirements:</i><br/> <i>Bulk Form: Walking 16 m/s</i><br/> <i>Localised: Short Term Stationery 13 m/s</i></p> <p><b>DR1 - email:</b> Provide a copy of the wind report for the site.</p>  |
|                                      | <p><b>Post DA Submission:</b> Wind Report Received.</p> <p>“There are no wind conditions of potential concern for the following public areas: Brunswick Street footpath; and Main Building Entry (at the corner of Brunswick Street and Comet Lane North). Potential Concern has been identified to:</p> <ul style="list-style-type: none"> <li>- The uppermost level terrace facing west, and</li> <li>- Most east-facing balconies.</li> </ul> <p>It is noted that these private balcony areas are not subject to PCMV-BFC wind targets.” (p.26, Wind Report)</p> |
| <b>Building Height and Datum</b>     | <p><b>Must Have:</b> 17.3m maximum as per Built Form Code.</p> <p><b>DR1 – commentary:</b> Proposed building height is ~1.8m above the maximum in the PCMV-BFC, but discussed that it was designed to not add additional bulk and scale to the project.</p> <p>DRP advised that given the context and justification provided that required the additional height for plant screening, the additional height proposed is supported.</p>  |



|  |  |  |
|--|--|--|
|  |  | <b>Post DA Submission:</b> Proposed building height is 2m above the maximum in the PCMV-BFC. This is not seen as a material change and is therefore supported.   |
| <b>Daylight Access and Overshadowing</b> |  | <b>Must Have:</b> Daylight access is to be provided to all habitable rooms.  |
|  |  | <b>DR1 – Commentary:</b> Concerns with the limited size of the lightwell and the low level of daylight to the bedrooms adjacent the lightwell.   |
|  |  | <b>Post DA Submission:</b> Planning report suggests that “the dwellings have been designed to accommodate a single disabled person. The secondary room is likely to be used as an activity room or to accommodate an overnight stay for the family members. Given this, the room will have low usage.”<br><br>As the DRP is not commenting on the accreditation process of SDA dwellings, the concern remains for second bedroom with light via lightwell. |
| <b>Roof</b>                              |  | <b>Must Have:</b> Service elements shall be integrated into the roof design or be located discretely to be screened from view at ground level and from a distance....  |
|  |  | <b>Post DA Submission:</b> Louvred wall noted on Roof Plan. Unclear on plans where air conditioning condenser units are to be located, assumed within roof plant area rather than on balconies.  |
| <b>Staged Development</b>                |  | <b>Must Have:</b> Any nil setback to a side boundary, where adjoining development had not begun, shall be finished to match the main building or to provide visual interest (via public art for example). Material changes, landscape and detail elements may be required where the overall height of the wall is considered excessive and detrimental to the overall development and / or the adjacent public realm.                                      |
|  |  | <b>Post DA Submission:</b> Southern Elevation shows two colours to provide visual interest.  |
| <b>Laneways</b>                          |  | <b>Must Have:</b> Development adjacent and over laneways shall have windows to commercial floorspace and habitable spaces to encourage passive surveillance and engagement with the laneway.   |
|  |  | <b>Post DA Submission:</b> Legibility of entry at corner of Brunswick Street and Comet Lane, quality landscape shown to Comet Lane, balconies to East Elevation overlooking Comet Lane.  |
| <b>Corsos</b>                            |  | <i>This site does not include a Corso.</i>   |
| <b>Building Layout and Design</b>        |  |  |
| <b>Architectural Expression</b>          |  | <b>Must Have:</b> Respond to adjacent buildings, streetscape and precinct identity when developing a design solution.  |
|  |  | <b>DR1 – commentary:</b> DRP supported the context and character proposed.   |
| <b>Robust Building Design</b>            |  | <i>This site is not nominated to require Robust Building Design.</i>   |



|                                 |  |  |
|---------------------------------|--|--|
| <b>Material and Colour</b>      |  | <p><b>Must Have:</b> Each building shall comprise more than one façade material (excluding glazing), with material variation corresponding to surface changes, internal layout, relative street address and feature elements.</p> <p>Select material and finishes that are robust, easy to maintain and that have an urban character rather than being domestic or suburban in character.</p>            |
|                                 |  | <b>Post DA Submission:</b> Finishes Schedule provided. Supported.  |
| <b>Overlooking and Privacy</b>  |  | <p><b>Objective:</b> To achieve a balance between visual privacy between apartments without compromising outlook and views.</p> <p>To provide appropriate building separation between and within sites to allow for adequate visual privacy to internal spaces.</p>  |
|                                 |  | <p><b>Post DA Submission:</b></p> <p>Treatment of bedrooms adjacent lightwell to be considered to ensure adequate visual privacy between two dwellings.</p>  |
| <b>Dwelling Diversity</b>       |  | <p><b>Must Haves:</b> A development shall not be comprised of more than 60% of any particular dwelling type.:</p> <ul style="list-style-type: none"> <li>- Single bedroom dwellings,</li> <li>- Dwellings of 2 or more bedrooms of up to 80sqm,</li> <li>- 2-4 bedroom dwellings between 80sqm and 140sqm, and</li> <li>- Dwellings of 2 or more bedrooms 125sqm and above.</li> </ul>                   |
|                                 |  | <p><b>Post DA Submission:</b> Site Plan and Apartment Details shows 80% of dwelling types to be 2-4 bedroom dwellings between 80sqm and 140sqm, which is above the 60% requirement above.</p> <p>Noting that the carers rooms have not been considered as dwellings in the Development Application, nor the total number of dwellings.</p> <p>DRP to discuss whether this is to be supported or not.</p> |
| <b>Acoustic Privacy</b>         |  | <p><b>Must Haves:</b> An acoustic report (including a noise management plan) for any noise generating use shall be submitted with development plans at the Development Application stage to demonstrate noise will comply with accepted / relevant standards.</p>  |
|                                 |  | <b>DR1 - email:</b> Provide a copy of the acoustic report if available.  |
|                                 |  | <b>Post DA Submission:</b> Acoustic report provided.   |
| <b>Natural Ventilation</b>      |  | <p><b>Must Haves:</b> All proposed building designs are to provide ventilation diagrams at Design Review Panel and Development Application stages to clearly demonstrate how dwellings and spaces within achieve natural ventilation to all habitable spaces.</p>  |
|                                 |  | <b>Post DA Submission:</b> Cross Ventilation Diagram included in Plans.  |
| <b>Street Edge Integrations</b> |  |  |
| <b>Corners</b>                  |  | <p><b>Must Haves:</b> Every street elevation, excluding laneways, shall be considered as primary frontages and designed as such.</p> <p>Blank walls to corner frontages will not be permitted.</p>   |
|                                 |  | <b>Post DA Submission:</b> Supported.  |



|   |  |   |
|---|--|---|
| <b>Frontage and Articulation</b>                |  | <b>Must Haves:</b> Provide building frontage to the majority of the lot boundary facing the street.   |
|   |  | <b>Post DA Submission:</b> Supported.   |
| <b>Entry</b>                                    |  | <b>Must Haves:</b> The building entry shall be a clearly identifiable element within the façade design... (more detail on p. 38 of Built Form Code)   |
|   |  | <b>DR1 :</b> Supported  |
| <b>Openings</b>                                 |  | <b>Must Haves:</b> ... Interesting, well considered punctuation of building elevations with opening that respect and contribute to building design is required.   |
|   |  | <b>DR1 :</b> Supported  |
| <b>Lighting</b>                                 |  | <b>Must Haves:</b> Incorporate lighting under awnings and colonnade structures.<br>Design lighting to enhance and highlight residential entries for safe and convenient night time use.   |
|   |  | <b>Post DA Submission:</b> Not noted on DA plans.   |
| <b>Awnings and Canopies</b>                     |  | <b>Must Haves:</b> Provide shelter over building entries to define entry.   |
|   |  | <b>Post DA Submission:</b> Shelter provided via Level 1 Slab over rather than awnings and / or canopy.  |
| <b>Signage</b>                                  |  | <i>No commercial use component of the building.</i>   |
| <b>Fast Food Outlets and Branded Franchises</b> |  | <i>Not included in this development</i>   |
| <b>Fencing</b>                                  |  | <i>No fencing has been included in this application.</i>  |
| <b>Circulation and Services</b>                 |  |   |
| <b>Vehicular Access</b>                         |  | <b>Must Haves:</b> Driveway widths (and openings) at the street boundary shall be no greater than 7m (more detail on p. 45 of Built Form Code)  |
|   |  | <b>Post DA Submission:</b> Dimension of carpark entry not provided.<br>Support vehicular access from rear laneway separated from pedestrian access via entry lobby.<br>Assumption that carpark entry is no greater than 7m.   |
| <b>Parking</b>                                  |  | <b>Must Haves:</b> Where parking is provided above ground, the façade treatment of the building shall be designed to screen cars and parking areas... (Refer pg. 46 Built Form Code for detail.)  |
|   |  | <b>Post DA Submission:</b> Façade treatment and landscaping supported.<br>Review usability of bicycle racks if car is in car bay 11.  |
| <b>Parking Ratios</b>                           |  | <b>Must Have:</b> The following residential parking ratios are minimum requirements, there is no upper limit to the number of private parking bays a development may provide.<br>Multiple dwellings<br>- 0.3 bays per dwelling plus 0.012 bay per sqm of net internal living area |



|                                 |  |   |
|---------------------------------|--|---|
|                                 |  | <ul style="list-style-type: none"> <li>- 0.035 visitor bays per dwelling plus 0.0015 bays per sqm of net internal living area.</li> <li>- In the case of single bedroom dwellings, one bay per dwelling plus 0.1 visitor bay per dwelling.</li> <li>- At least one bay per dwelling provided for the exclusive use of each dwelling. Where two or more bays are provided, they may be in tandem.</li> <li>- The maximum requirement per dwelling is 2 bays plus 0.25 bays towards the visitor parking requirement.</li> </ul> |
|                                 |  | <p><b>DR1 - email:</b><br/>Requested the TIA is revised to further detail the reasoning for the shortfall in parking and an understanding of the carer's movements throughout the week to justify number of car bays.<br/>Provide an example of wording for the restrictive covenant or notification on title advising requirement for SDA occupants as well as no provision for allocated parking</p>  |
|                                 |  | <p><b>Post DA Submission:</b><br/>TIA received.<br/>Planning Report includes suggested working for restrictive covenant.<br/>Carparking calculations include in Table 3 refer to R-Codes and not the Port Coogee Built Form Codes. Provide calculations with reference to Port Coogee Built Form Codes.<br/>Port Coogee Built Form Code requires at least one bay per dwelling provided for the exclusive use of each dwelling.</p>   |
| <b>Building Services</b>        |  | <b>Must Haves:</b> Refer pg. 49 of PCMV-BFC for detail  |
|                                 |  | <p><b>DR1 - email:</b><br/>Provide a copy of DFES support for no future provision for pumps and tanks.</p>  |
|                                 |  | <p><b>Post DA Submission:</b> Planning report suggests that a Performance Solution is proposed for the removal of pumps and tanks in consultation with DFES in the next stage of work and in support of the Building Permit.</p>  |
| <b>Open Space and Landscape</b> |  |   |
| <b>Communal Open Space</b>      |  | <b>Objectives:</b> To provide residents a place for passive and active recreation   |
|                                 |  | <p><b>DR1 – commentary:</b> DRP supported the landscape quality proposed.<br/>City to provide applicant with copy of preferred landscaping species list for coastal environment.<br/>DRP supported the amenity with entry lounge for occupants.</p>   |
|                                 |  | <p><b>Post DA Submission:</b> Landscape Plan provided. Supports elevations showing climbing plants to carpark screen and low level bulk planting.</p>   |



|  |  |   |
|--|--|---|
| <b>Balconies, Terraces, Courtyards, Verandahs and Roof Gardens</b> |  | <p><b>Must Haves:</b> Every dwelling of 80sqm gross floor area or more shall have private open space of a minimum of 10sqm and a minimum dimension of 2.5m...</p> |
|  |  | <p><b>Post DA Submission:</b> 2 x 1 dwelling type has 9sqm balcony area, below the above maximum.</p>   |

| <b>Built Form Code Site Specific Provisions</b> |  |  |
|---|--|--|
| Provision / Criteria                            |  | Commentary   |
| <b>Land Use</b>                                 |  | <p><b>Requirements:</b><br/>Ground Floor Brunswick Street – Commercial / Residential.</p>  |
|   |  | <p><b>DR1 – email:</b> Further information providing justification in relation to demand for SDA accommodation;</p>  |
|   |  | <p><b>Post DA Submission:</b> Planning Report includes "It is viewed that the need to demonstrate the user/buyer demand for SDA dwellings is not a planning matter."<br/><br/>As the DRP is not commenting on the accreditation process of SDA dwellings, the concern remains in order to provide support for concessions to the PCMV-BFC requirements based on this assumption.</p> |
| <b>Setbacks</b>                                 |  | <p><b>Requirements:</b><br/>Ground Floor / Level 1 / Level 2 / Level 3 &amp; above Brunswick Street: 2.5m minimum / 3.5 maximum.<br/>Ground Floor / Level 1 / Level 2 / Level 3 &amp; above Internal Laneway: Nil Permitted.</p>   |
|   |  | <p><b>Post DA Submission:</b> Plans reflect setback requirements with balconies extending to lot boundary as supported in site specific provisions.</p>  |
| <b>Height</b>                                   |  | <p><b>Requirements:</b><br/>17.3m maximum height</p>   |
|   |  | <p><b>Post DA Submission:</b> As per commentary above. Supported increase to maximum building height.</p>  |
| <b>Parking</b>                                  |  | <p><b>Requirements:</b><br/>50% of the visitor parking requirement for multiple dwellings shall be allowed to be located on street.</p>  |
|   |  | <p><b>Post DA Submission:</b><br/>To be reviewed with reassessment of parking ratios in line with PCMV-BFC requirements above.<br/><i>City of Cockburn to confirm how this has been allocated for existing developments approved within Site 2.</i></p>  |



| <b>Design Review Progress</b>        |  |                           |               |
|--------------------------------------|--|---------------------------|---------------|
|                                      | <span style="display:inline-block; width:15px; height:15px; background-color:green;"></span>     | Supported                 |               |
|                                      | <span style="display:inline-block; width:15px; height:15px; background-color:yellow;"></span>    | Pending Further Attention |               |
|                                      | <span style="display:inline-block; width:15px; height:15px; background-color:red;"></span>       | Not Yet Supported         |               |
|                                      | <span style="display:inline-block; width:15px; height:15px; background-color:lightgrey;"></span> | Yet to be addressed       |               |
|                                      |  | DR1                       | DA SUBMISSION |
| <b>Building Context and Envelope</b> |  |                           |               |
| Sustainable Design                   |  |                           |               |
| Icon and Gateway Building            |  | N/A                       | N/A           |
| Wind                                 |  |                           |               |
| Building Height and Datum            |  |                           |               |
| Daylight Access and Overshadowing    |  |                           |               |
| Roof                                 |  |                           |               |
| Staged Development                   |  |                           |               |
| Laneways                             |  |                           |               |
| Corsos                               |  | N/A                       | N/A           |
| <b>Building Layout and Design</b>    |  |                           |               |
| Architectural Expression             |  |                           |               |
| Robust Building Design               |  | N/A                       | N/A           |
| Material and Colour                  |  |                           |               |
| Overlooking and Privacy              |  |                           |               |
| Dwelling Diversity                   |  |                           |               |
| Acoustic Privacy                     |  |                           |               |
| Natural Ventilation                  |  |                           |               |
| <b>Street Edge Integration</b>       |  |                           |               |
| Corners                              |  |                           |               |
| Frontage and Articulation            |  |                           |               |
| Entry                                |  |                           |               |
| Openings                             |  |                           |               |
| Lighting                             |  |                           |               |
| Awnings and Canopies                 |  |                           |               |
| Signage                              |  | N/A                       | N/A           |



|   | DR1 | DA SUBMISSION |
|---|-----|---------------|
| Fast Food Outlets and Branded Franchises        | N/A | N/A           |
| Fencing   | N/A | N/A           |
| <b>Circulation and Services</b>                 |     |               |
| Vehicular Access                                |     |               |
| Parking   |     |               |
| Parking Ratios                                  |     |               |
| Building Services                               |     |               |
| <b>Open Space and Landscape</b>                 |     |               |
| Communal Open Space                             |     |               |
| Balconies, Terraces, Verandahs and Roof Gardens |     |               |
| <b>Site Specific Provisions</b>                 |     |               |
| Land Use  |     |               |
| Setbacks  |     |               |
| Height  |     |               |
| Parking   |     |               |

**3. Additional / General Comments**

**DR1:** City of Cockburn to provide copy of Percent for Art local planning policy.

**Post DA Submission:** Development Application Report Section 7.4 proposes options for potential locations of public art.

**DR1:** The DRP congratulated the applicant on a high-quality proposal and high-quality scheme.

**Post DA Submission:**

The Panel acknowledge the positive design approach taken to the composition, layout, mix of apartment types and scale of development. The design of the building within the context of the Port Coogee Marina Village will be a positive addition to the community.

While the DRP supports the provision of high-quality SDA dwellings within the Port Coogee Marina Village; the NDIS specialist disability accommodation rules, accreditation process of SDA dwellings, NDIS SDA density rules and the like is outside our area of expertise and therefore without additional understanding of these requirements, support for concessions based on this assumption cannot yet be provided. Similarly, whether the building is considered a Class 2 or a Class 3 under the NCC has not been considered in this design review process.

In summary, the DRP has concerns around the assumptions of reduced parking provisions and use of the second and third bedrooms. We see that our responsibility is to highlight these concerns in relation to the PCMV-BFC, rather than comment on the demand for SDA dwellings and commercial decisions surrounding the dwelling type.

*Therefore, the DRP is not yet in a position to endorse the application due to the concession(s) sought primarily relating to parking ratios.*

**4. Next Meeting: TBC**

# Transport Impact Statement

Proposed SDA Housing - No. 12  
Brunswick Street, North Coogee

CW1200536 / 304900892



Prepared for  
Northco Pty Ltd

31 May 2023





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**Document Information**

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Effective Date 25/01/2023

Approved By:

Ray Cook  
Business Leader – Traffic and Transport Planning

Date Approved 25/01/2023

**Document History**

| Version | Effective Date   | Description of Revision | Prepared by | Reviewed by |
|---------|------------------|-------------------------|-------------|-------------|
| A       | 22 November 2022 | For Issue               | DR          | JHM         |
| B       | 23 November 2022 | For DA Issue            | DR          | JHM         |
| C       | 25 January 2023  | Minor Updates           | DR          | SGL         |
| D       | 31 May 2023      | Parking updates         | SJL         | SGL         |



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# 1 Introduction

## 1.1 Background

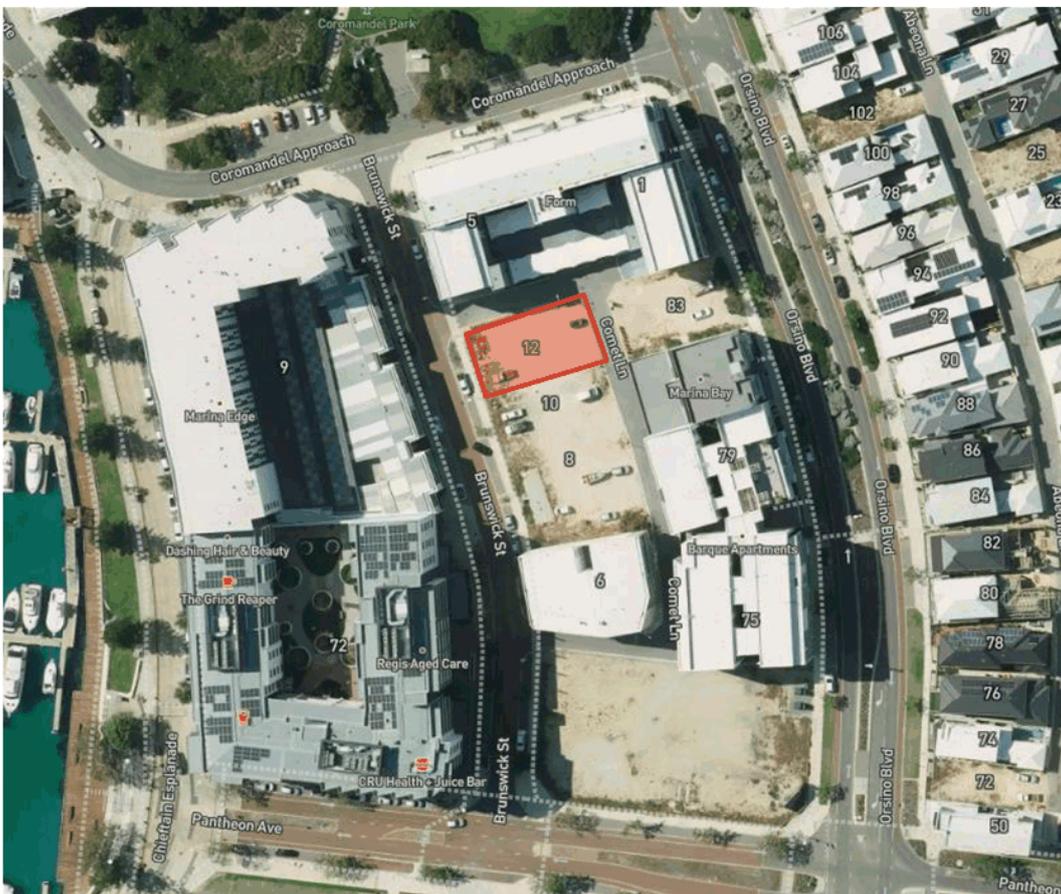
Stantec was commissioned by Northco Pty Ltd (“the Client”) to prepare a Transport Impact Statement (TIS) for proposed Specialist Disability Accommodation (SDA) located at No. 12 Brunswick Street, North Coogee.

This TIS has been prepared in accordance with the *Western Australian Planning Commission (WAPC) Transport Impact Assessment Guidelines for Developments: Volume 4 – Individual Developments (2016)* and the checklist is included in **Appendix A**.

## 1.2 Existing Site Context

The Site is located at No. 12 Brunswick Street, North Coogee. **Figure 1-1** shows an aerial image of the Site. The Site is currently vacant land.

Figure 1-1 Aerial Image of Site



Source: Metromap (2023)





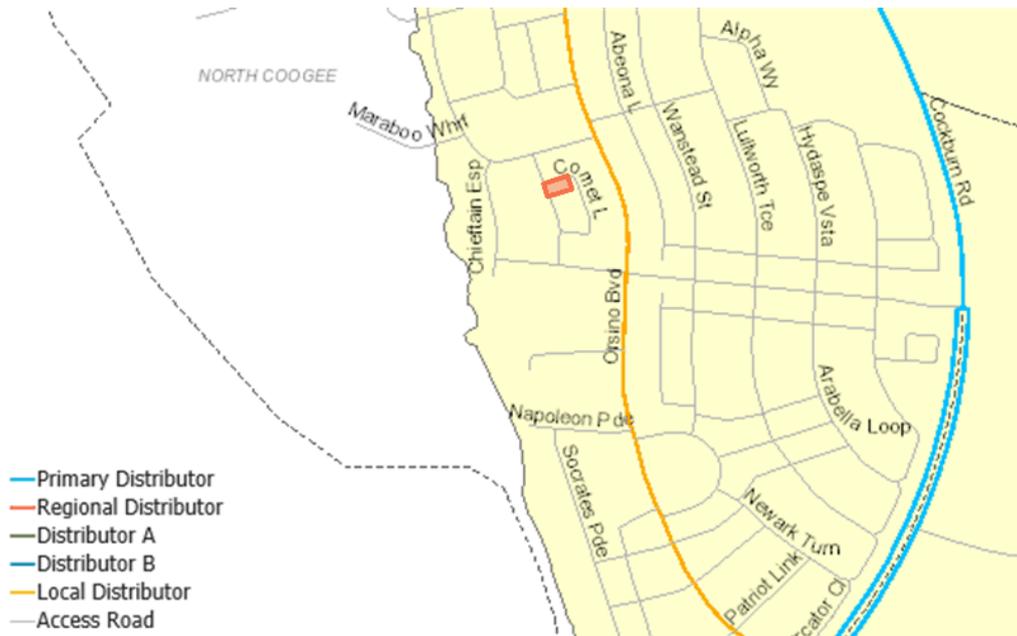
> **Access Roads (grey):** Provide access to abutting properties with amenity, safety and aesthetic aspects having priority over the vehicle movement function. These roads are bicycle and pedestrian friendly. They are managed by Local Government.

The Site is bounded by Brunswick Street to the south and Comet lane to the north and west. The surrounding road network is further described in **Table 1-1** and **Figure 1-3** shows the road hierarchy as per the Main Roads WA Road Information Mapping System.

Table 1-1 Road Network Classification

| Street Names        | Road Hierarchy    |                  | Road Network |                  |   |                           |
|---------------------|-------------------|------------------|--------------|------------------|---|---------------------------|
|                     | Road Hierarchy    | Jurisdiction     | No. of Lanes | No. of Footpaths | Width (m)   | Posted Speed limit (km/h) |
| Brunswick Street    | Access Road       | Local Government | 2            | 2                | 6m  | 50 km/h                   |
| Comet Lane          | Access Road       | Local Government | -            | -                | 5.5m  | -                         |
| Coromandel Approach | Access Road       | Local Government | 2            | 2                | 6m  | 50 km/h                   |
| Pantheon Avenue     | Access Road       | Local Government | 2            | 2                | 24.5m road reserve<br>12.5m kerb-to-kerb (including median & cycle lanes) | 50 km/h                   |
| Orsino Boulevard    | Local Distributor | Local Government | 2            | 2                | 27m road reserve<br>15m kerb-to-kerb (including median & cycle lanes)     | 50 km/h                   |

Figure 1-3 MRWA Road Network Classification 2



Source: Main Roads WA Road Information Mapping System



### 1.5 Traffic Volumes

Existing daily traffic volume data was obtained from the City of Cockburn’s Intramaps and shown below in **Table 1-2**.

Table 1-2 Existing Traffic Volume

| Location  | Date | Two-way Traffic Volumes |                         |         |
|---|------|-------------------------|-------------------------|---------|
|   |      | AM Peak                 | PM Peak                 | Weekday |
| Coromandel Approach<br>(55m west of Orsino Boulevard) | 2020 | 92<br>(10:00 to 11:00)  | 89<br>(12:00 to 13:00)  | 1,158   |
| Chieftain Esplanade<br>(70m north of Pantheon Avenue) | 2020 | 75<br>(10:00 to 11:00)  | 60<br>(12:00 to 13:00)  | 718     |
| Pantheon Avenue<br>(37m east of Chieftain Esplanade)  | 2020 | 71<br>(10:00 to 11:00)  | 75<br>(12:00 to 13:00)  | 843     |
| Orsino Boulevard<br>(90m north of Pantheon Avenue)    | 2019 | 127<br>(11:00 to 12:00) | 119<br>(16:00 to 17:00) | 1,519   |

## 2 Public Transport Facilities

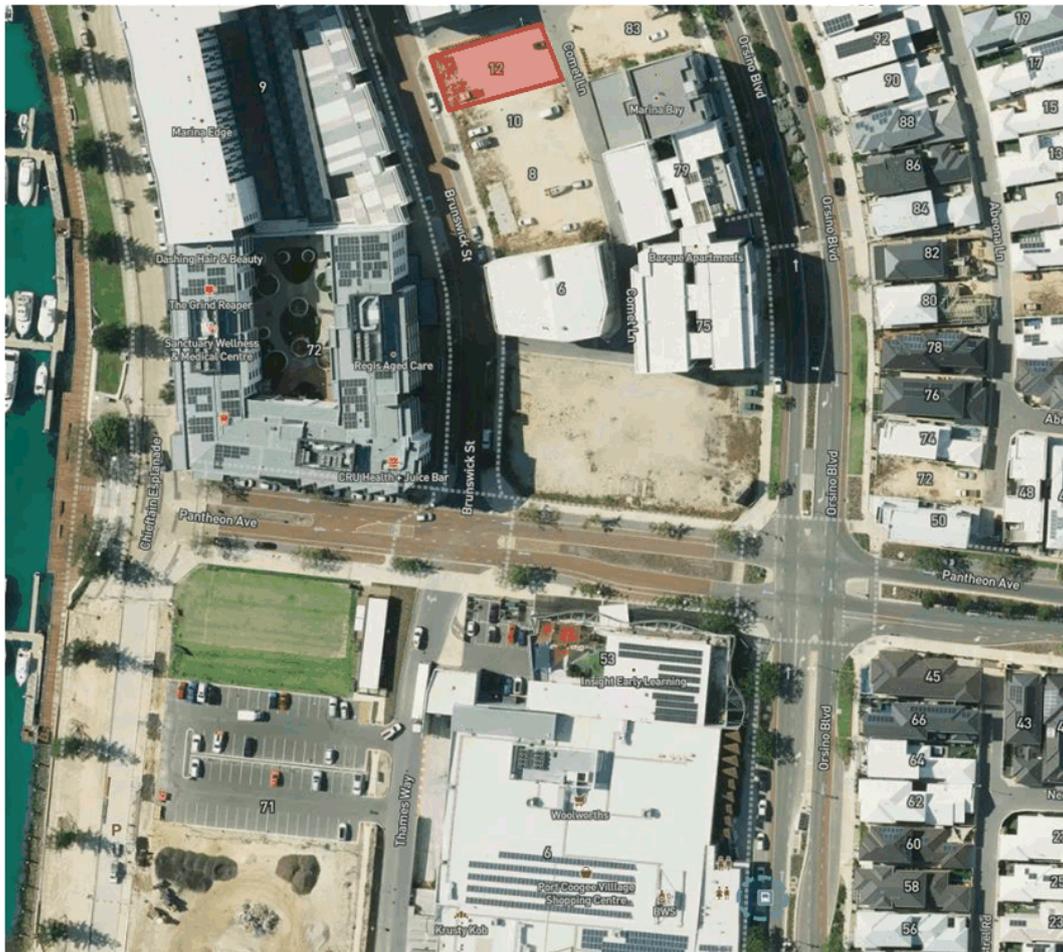
### 2.1 Existing Public Transport Facilities

The Nearest bus stops to the Site are located along Orsino Boulevard and are shown below in **Figure 2-1**. Pedestrian access to the bus stops is available via existing and proposed footpaths.

Bus route 548 operates from these stops as shown in **Figure 2-2**, and travels from Fremantle Station to Rockingham Station. **Table 2-1** summaries the bus frequency for the 548 bus route.

While relatively infrequent, regular bus service to the Mandurah Train Line and Fremantle Train Line provides comprehensive public transport access to a wide variety of destinations across the Perth Metro area.

Figure 2-1 Nearest Bus Stop



Source: Metromap (2023)



Figure 2-2 Existing Bus Routes



Source: Public Transport Authority

Table 2-1 Bus Routes

| Route No. | Route Description                       | Frequencies |            |                             |
|-----------|---|-------------|------------|-----------------------------|
|           |   | Weekdays    | Saturdays  | Sundays and Public Holidays |
| 548       | Fremantle Station to Rockingham Station | 30 minutes  | 60 minutes | 60 minutes                  |

## 2.2 Future Public Transport Facilities

Stantec contacted the Public Transport Authority and confirm no changes are proposed to the existing public transport facilities within the short term.

### 3 Pedestrian/Cycle Network Facilities

#### 3.1 Existing Pedestrian/Cycle Network Facilities

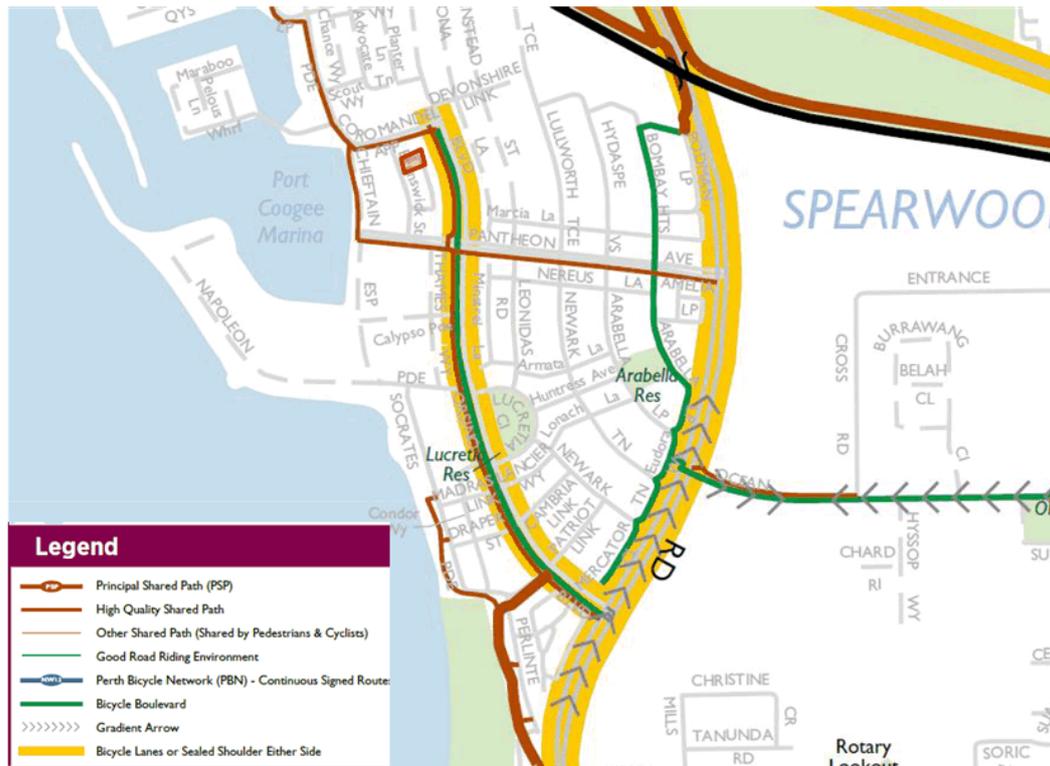
Footpaths are provided along both sides of Brunswick Street.

Shared paths run along Chieftain Esplanade, Pantheon Avenue, Orsino Boulevard and Coromandel Approach as shown below in **Figure 3-1**. Orsino Boulevard provides a Good Riding Environment, with sealed shoulders running along both sides.

Chieftain Esplanade will incorporate a shared path along the western side, maintaining continuity of the coastal shared path route.

Overall, access to the Site will be facilitated by excellent pedestrian/cycling networks.

Figure 3-1 Pedestrian and Cycle Network



Source: Department of Transport Cycling Maps

#### 3.2 Future Pedestrian/Cycle Network Facilities

Stantec contacted the City of Cockburn and understand that no changes are proposed to strategic pedestrian/cycle networks within the short term.

## 4 Proposed Development

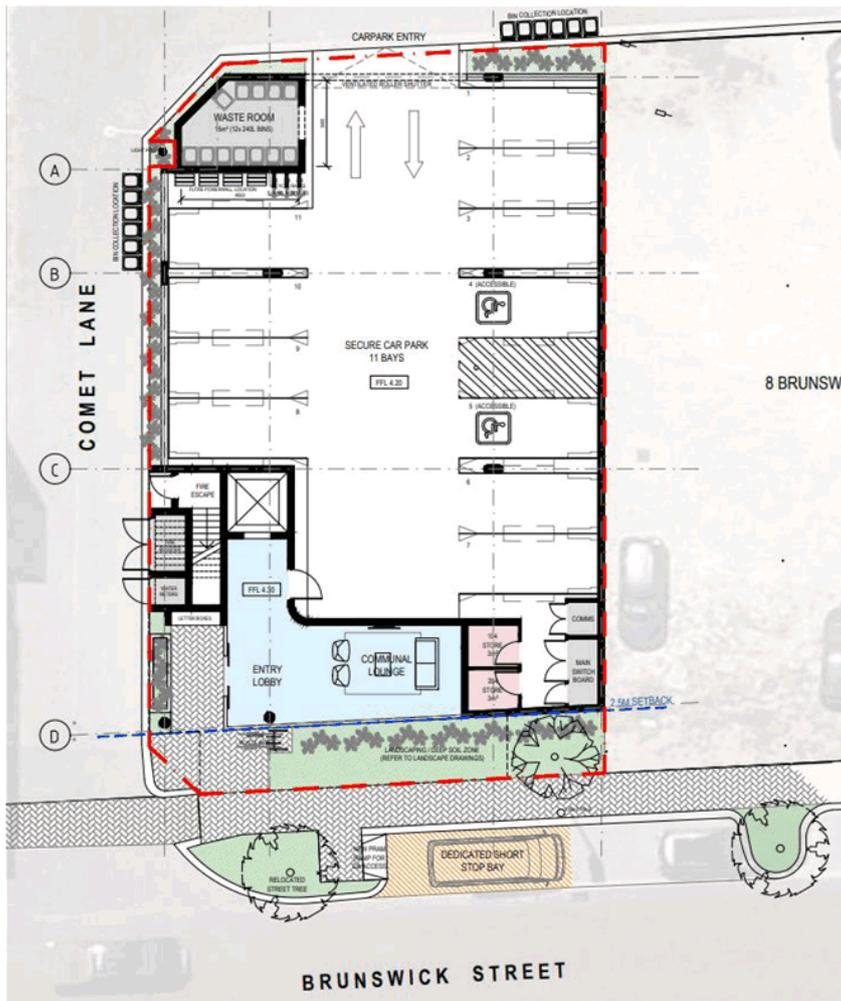
### 4.1 Proposed Development

The proposal is for a four-storey SDA Housing development, comprising of the following site-specific design components:

- > 15 Apartments
  - 3 (1 bedroom)
  - 11 (2 bedroom)
  - 1 (3 bedroom)
- > 4 staff members (1 per floor); and
- > 11 car parking bays (including 2 ACROD bays).

The layout of the proposed Ground Floor parking arrangement is shown below in **Figure 4-1**. Larger versions are included in **Appendix B**.

Figure 4-1 Ground Floor Plan



Source: Christou Architecture (2023)



#### 4.2 Access Arrangements

Vehicle access to/from the Site is proposed via a new crossover located on Comet Lane. Access to parking can be controlled via a roller shutter to provide security. On-site staff can permit entry and exit even after hours.

#### 4.3 Waste Collection

Waste collection is proposed to take place along Comet laneway at the rear of the Site.

#### 4.4 Traffic Generation

Trip generation rates from the *Institute of Transportation Engineers (ITE) "Trip Generation" 10th Edition* were used to estimate the number of vehicle trips generated by the subject site. The trip generation rate, distribution and development trip generation for the proposed development is summarised in **Table 4-1**, **Table 4-2** and **Table 4-3**.

Table 4-1 Adopted Trip Generation Rates

| Land Use        | ITE Code/Source | AM Peak | PM Peak |
|-----------------|-----------------|---------|---------|
| Assisted Living | 254             | 0.18    | 0.34    |

Table 4-2 Trip Directionality Rates

| Land Use        | ITE Code/Source | AM Peak |     | PM Peak |     |
|-----------------|-----------------|---------|-----|---------|-----|
|                 |                 | In      | Out | In      | Out |
| Assisted Living | 254             | 67%     | 33% | 45%     | 55% |

Table 4-3 Estimated Trip Generation

| Land Use        | ITE Code/Source | AM Peak  |     | PM Peak   |     |
|-----------------|-----------------|----------|-----|-----------|-----|
|                 |                 | In       | Out | In        | Out |
| Assisted Living | 254             | 4        | 2   | 5         | 6   |
| <b>Total</b>    |                 | <b>6</b> |     | <b>11</b> |     |

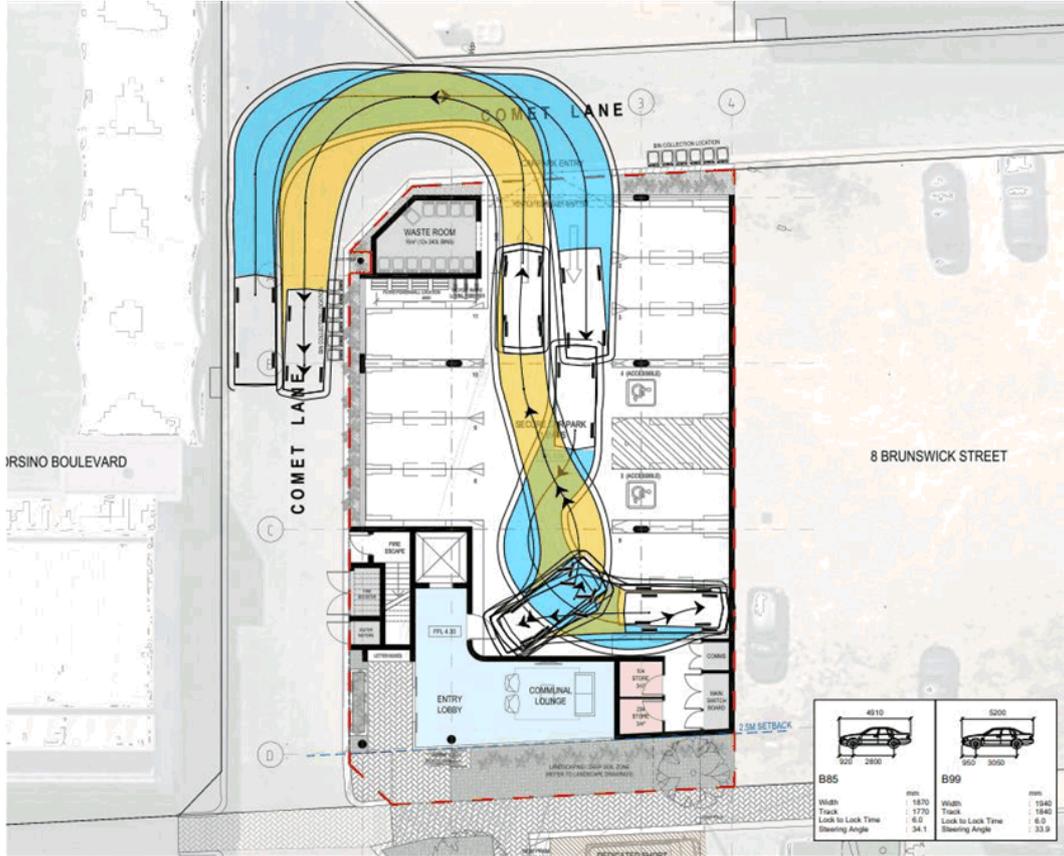
Based on the numbers above, this low volume of trip generation is anticipated to have no material impact on the surrounding road network.



### 4.5 Swept Path Assessment

A swept path assessment was conducted using a B85 and B99 vehicle, as shown in **Figure 4-2**.

Figure 4-2 Swept Path – B85/B99





## 5 Parking Supply

### 5.1 Parking Requirements

The parking requirements described in the *Port Coogee Marina Built Form Codes* (BFC) have been considered in the context of the proposed development and summarised below in **Table 5-1**.

Table 5-1 Car Parking Provision and Requirements

| Proposed Land Use        | Requirements   | Yield         | Parking Required | Parking Provided |
|--------------------------|--|---------------|------------------|------------------|
| Multiple Dwellings       | 0.3 bays per dwelling, plus 0.012 bay per sqm of net internal living area            | 12 apartments | 17 bays          | 11 bays          |
|                          | 0.035 visitor bays per dwelling plus 0.0015 bays per sqm of net internal living area |               | 2 bays           |                  |
|                          | Single bedroom dwellings, one bay per dwelling                                       | 3 apartments  | 3 bays           |                  |
|                          | Single bedroom dwellings, 0.1 visitor bay per dwelling                               |               | 1 bay            |                  |
| <b>Total</b>             |  |               | <b>23 bays</b>   | 11 bays          |
| <b>Shortfall/Surplus</b> |  |               | <b>-12 bays*</b> |                  |

A total of 11 car parking bays are proposed on-site. **Table 5-1** indicates a 12-bay parking shortfall for the Site when compared with the generic requirements of the *Port Coogee Marina Built Form Codes*.

Given the nature of the proposed development catering for residents with disabilities, residential vehicle ownership is expected to be very low, with it being likely that none of the residents will own a private vehicle.

24/7 care will be provided on-site, with a maximum of 4 staff, each of which will be provided an allocated car parking bay as shown in **Figure 5-1** below. The staff work in shifts, with staggered changeover times to ensure the number of staff bays proposed on-site will remain adequate.

There are a range of possible scenarios for the staff members over a 24hr period which could be split into 2-4 shifts a day. However, at this point the shift times cannot be defined as the staffing types and requirements will be based off the individual care needs of each resident. Overnight, the staffing number may also be reduced, and weekday and weekend shifts may vary.

Two ACROD parking bays are proposed, which will be primarily used for collection and transport of residents. In addition to these bays, 1 on-street 10-minute bay will be allocated on Brunswick Street to facilitate the transport service providers for resident pick-up/drop-off, as shown in **Figure 5-2**. A pram ramp will also be provided at the northern end to facilitate disability access to the bay.

Visitor parking is proposed to be shared with the bays being located with the staff bays in the ground level parking as shown in **Figure 5-1**. This would be sufficient to accommodate families, support and allied health services as required.

Due to the uncommon nature of the development, the development parking requirements have been considered against a number of established and recognised guides to assist the assessment.

#### ITE – Assisted Living

Reviewing the ITE guide for assisted living notes that the proposed development falls within this category based on its intended NDIS residents. Based on 27 surveys undertaken by ITE, a parking rate of **0.6 bays per dwelling unit**. This rate within the guide is all inclusive of residents, staff and private visitors. Based on this rate, a parking provision of 9 bays is required for the development.



#### RTA Guide – NSW

The RTA guide section 5.4.4 Housing for Aged and Disabled persons, includes 3 separate categories – **Resident Funded Development, Hostels, Nursing and Convalescent Homes and Subsidised Developments**. Based on the proposed development, the Subsidised Development class is the most appropriate.

The RTA guide provides the following parking requirements –

#### Subsidised development:

##### Self-contained units:

1 space per 10 units (residents) plus.

1 space per 10 units (visitors).

Based on this rate, a parking provision of 4 bays would be required for the development.

#### Hostels, nursing and convalescent homes:

1 space per 10 beds (visitors) plus.

1 space per 2 employees plus.

1 space per ambulance.

Based on this rate, a parking provision of 8 bays would be required for the development.

#### Department of Planning parking requirements – State of Victoria

Given that this type of development is quite common in the state of Victoria, research was undertaken to determine the parking rates required for an aged care centre in the state. A review of the state planning documents found that a parking rate of **0.3 bays per bed** was the States statutory requirement. Based on this rate, a parking provision of 9 bays would be required for the development.

To test this parking rate requirement, survey results were obtained from Stantec Victoria, where parking data has been collected from 41 separate sites over a number of years. The results from this survey show an average parking rate of 0.3 bays per bed and an 85<sup>th</sup> percentile rate of **0.38 bays per bed**. These results closely align with the Victorian DoP parking rate requirements and when considered against this proposed development – when using the rate of 0.38 bays per bed, a parking provision of 11 bays would be required for the development.

Based on the above parking requirement guidelines and national research, the proposed parking supply is considered sufficient for the purpose of the development and will be able to cater for the anticipated demand.

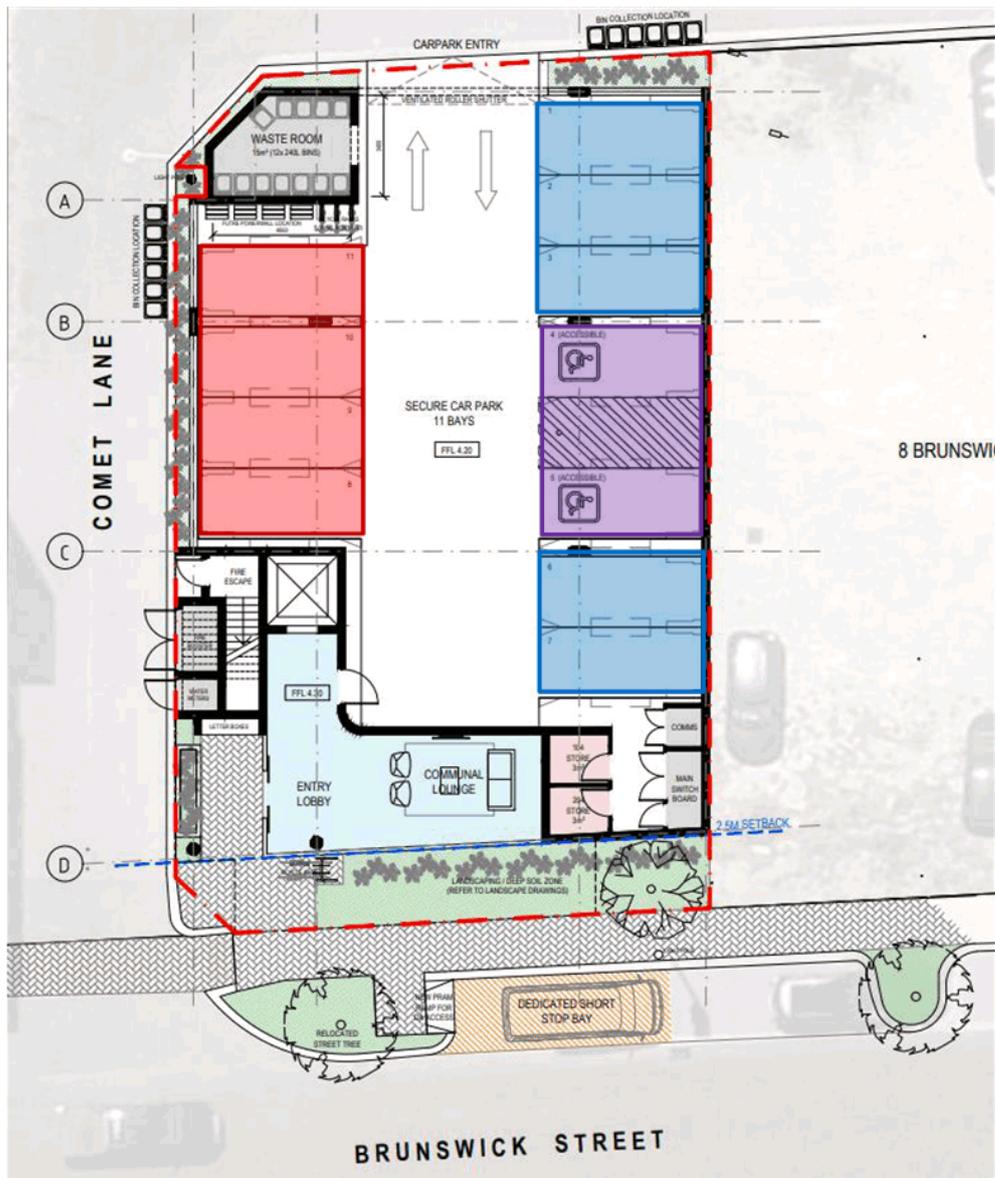
### 5.2 Parking Management

The proposed allocation of parking for the site is illustrated in **Figure 5-1**.

Table 5-2 Legend

| Legend                          |        |
|---------------------------------|--------|
| Staff Parking Bays              | RED    |
| Resident / Visitor Parking Bays | BLUE   |
| ACROD Bays                      | PURPLE |

Figure 5-1 Ground Floor Parking Allocation

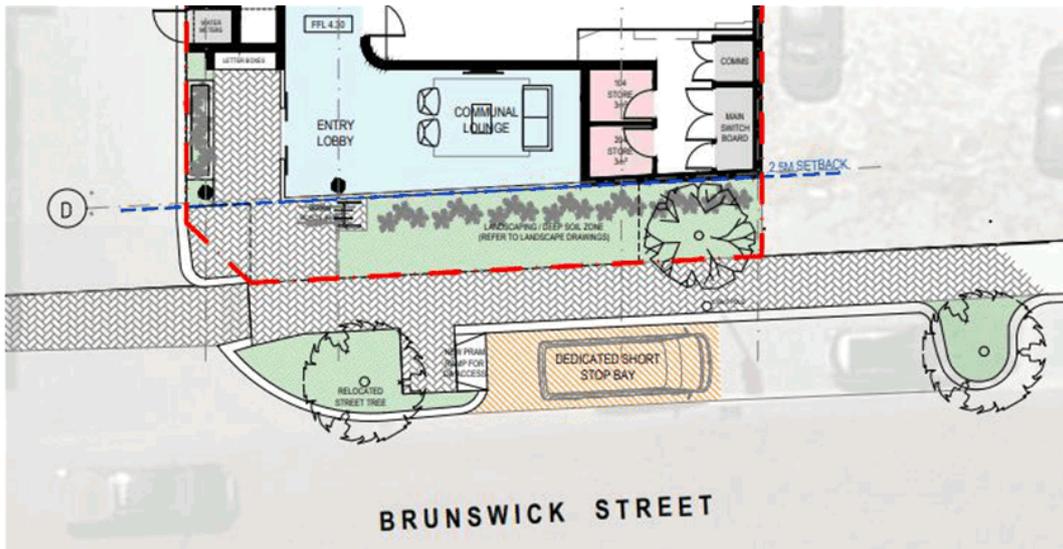




4 'staff only' parking bays will be allocated as shown above in red, 5 shared resident/visitor bays and 2 ACROD bays will be used primarily for resident pick-up/drop-off. Visitor numbers to the Site are expected to be relatively low, comprising family members visiting residents on-site. In addition to the proposed shared visitor bays on-site, ample on street parking is available along Brunswick Street.

One dedicated pick-up/drop-off bay is proposed along Brunswick Street, with direct access via the lobby to the communal lounge, as shown in **Figure 5-2**. These bays can be used as an alternative to the ACROD bays on-site.

Figure 5-2 Dedicated Pick-up/Drop-off Bays



**5.3 Parking Compliance with Australian Standards**

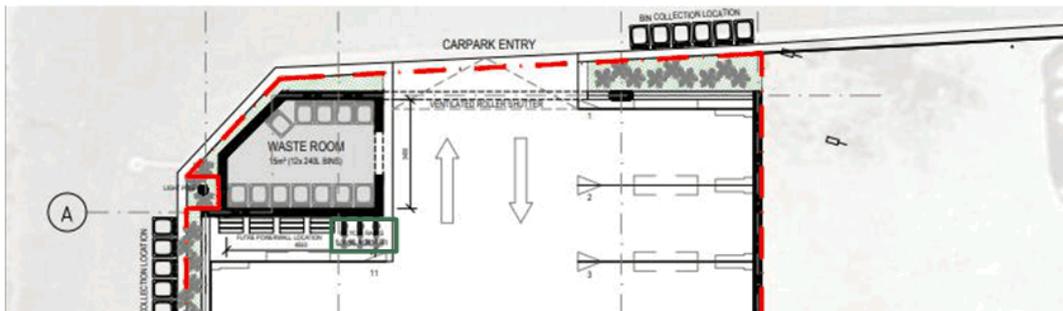
A review of the proposed car park against AS2890.1:2004 requirements has been undertaken and no non-compliances have been identified.

**5.4 Bicycle Parking Requirements**

Under the provisions of the *Port Coogee Marina Village Built Form Codes (BFC)*, no bicycle parking spaces are required. Additionally, given the nature of the proposed development it is unlikely that any significant numbers of visitors or residents would cycle to/from the site.

However, 2 bicycle spaces have been provided on-site, located on the ground floor entry along Comet Lane as shown in **Figure 5-3**.

Figure 5-3 Bicycle Parking Location





## 6 Summary

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This Transport Impact Statement outlines the transport aspects of the proposed development focusing on traffic operations, access and provision of car parking. Included are discussions regarding pedestrian, cycle and public transport considerations.

This report has been prepared in accordance with the *WAPC Transport Impact Assessment Guidelines for Developments: Volume 4 – Individual Developments* (2016).

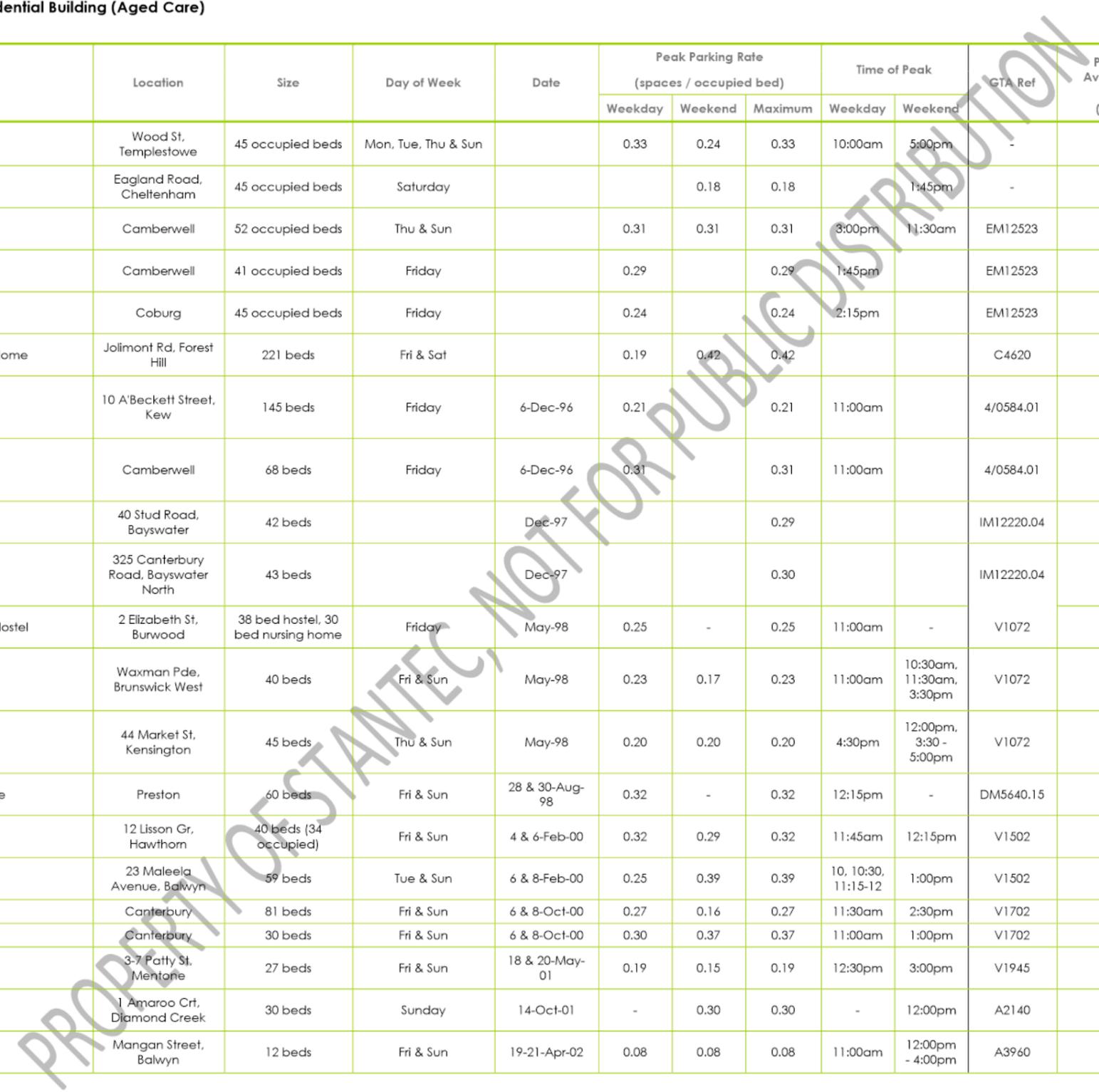
The following conclusions are evident about the proposal:

- > The proposal is for proposed SDA Housing at the Site, comprising of 15 multiple dwellings across four storeys;
- > The development is expected to have a total trip generation of approximately 6 vehicles in the AM peak hour and 11 vehicles in the PM peak hour. This level of traffic generation is anticipated to have no material impact on the surrounding road network;
- > The Site is located approximately 270m from bus stops that service routes 548;
- > 11 car parking bays are proposed on-site, consisting of 4 staff parking bays and 7 shared visitor/resident bays; and
- > Although there is a shortfall of 12 bays against the statutory requirements, the overall parking supply is considered in accordance with long established parking generation guidelines and other statutory requirements within Australia. On this basis the parking provision is considered sufficient and able to cater for anticipated demand and nature of the proposed development.

Overall, the Site is anticipated to have no material impact on the surrounding road network and no material impact on residential amenity.

Parking Generation Rate for Residential Building (Aged Care)

| Facility                           | Location                             | Size                               | Day of Week         | Date           | Peak Parking Rate<br>(spaces / occupied bed) |         |         | Time of Peak        |                          | GTA Ref    | Profile Available<br>(Y/N) | Source             |
|------------------------------------|--------------------------------------|------------------------------------|---------------------|----------------|--|---------|---------|---------------------|--------------------------|------------|----------------------------|--------------------|
|                                    |                                      |                                    |                     |                | Weekday                                      | Weekend | Maximum | Weekday             | Weekend                  |            |                            |                    |
| Willowbrae                         | Wood St, Templestowe                 | 45 occupied beds                   | Mon, Tue, Thu & Sun |                | 0.33   | 0.24    | 0.33    | 10:00am             | 5:00pm                   | -          | N                          | Grogan Richards    |
| Autumndale Lodge                   | Eagland Road, Cheltenham             | 45 occupied beds                   | Saturday            |                |  | 0.18    | 0.18    |                     | 1:45pm                   | -          | N                          | Grogan Richards    |
| Camberlea Nursing Home             | Camberwell                           | 52 occupied beds                   | Thu & Sun           |                | 0.31   | 0.31    | 0.31    | 3:00pm              | 11:30am                  | EM12523    | N                          | Grogan Richards    |
| Toorak House                       | Camberwell                           | 41 occupied beds                   | Friday              |                | 0.29   |         | 0.29    | 1:45pm              |                          | EM12523    | N                          | Grogan Richards    |
| Emily Lenny Nursing Home           | Coburg                               | 45 occupied beds                   | Friday              |                | 0.24   |         | 0.24    | 2:15pm              |                          | EM12523    | N                          | Grogan Richards    |
| Strathdon Community Nursing Home   | Jolimont Rd, Forest Hill             | 221 beds                           | Fri & Sat           |                | 0.19   | 0.42    | 0.42    |                     |                          | C4620      | N                          | Traffic            |
| Carnsworth Nursing Home            | 10 A'Beckett Street, Kew             | 145 beds                           | Friday              | 6-Dec-96       | 0.21   |         | 0.21    | 11:00am             |                          | 4/0584.01  | Y                          | Ratio / Boroondara |
| Camberlea Nursing Home             | Camberwell                           | 68 beds                            | Friday              | 6-Dec-96       | 0.31   |         | 0.31    | 11:00am             |                          | 4/0584.01  | Y                          | Ratio / Boroondara |
| Clarendon Grange                   | 40 Stud Road, Bayswater              | 42 beds                            |                     | Dec-97         |  |         | 0.29    |                     |                          | IM12220.04 | N                          | Andrew O'Brien     |
| Heritage Gardens                   | 325 Canterbury Road, Bayswater North | 43 beds                            |                     | Dec-97         |  |         | 0.30    |                     |                          | IM12220.04 | N                          | Andrew O'Brien     |
| Elizabeth Gardens Aged Care Hostel | 2 Elizabeth St, Burwood              | 38 bed hostel, 30 bed nursing home | Friday              | May-98         | 0.25   | -       | 0.25    | 11:00am             | -                        | V1072      | N                          | GTA                |
| Gladswood Lodge Hostel             | Waxman Pde, Brunswick West           | 40 beds                            | Fri & Sun           | May-98         | 0.23   | 0.17    | 0.23    | 11:00am             | 10:30am, 11:30am, 3:30pm | V1072      | N                          | GTA                |
| Lynch's Bridge Hostel              | 44 Market St, Kensington             | 45 beds                            | Thu & Sun           | May-98         | 0.20   | 0.20    | 0.20    | 4:30pm              | 12:00pm, 3:30 - 5:00pm   | V1072      | N                          | GTA                |
| Preston District Nursing Home      | Preston                              | 60 beds                            | Fri & Sun           | 28 & 30-Aug-98 | 0.32   | -       | 0.32    | 12:15pm             | -                        | DM5640.15  | N                          | Andrew O'Brien     |
| Lisson Grove Manor                 | 12 Lisson Gr, Hawthorn               | 40 beds (34 occupied)              | Fri & Sun           | 4 & 6-Feb-00   | 0.32   | 0.29    | 0.32    | 11:45am             | 12:15pm                  | V1502      | Y                          | GTA                |
| Balwyn Manor                       | 23 Maleela Avenue, Balwyn            | 59 beds                            | Tue & Sun           | 6 & 8-Feb-00   | 0.25   | 0.39    | 0.39    | 10, 10:30, 11:15-12 | 1:00pm                   | V1502      | Y                          | GTA                |
| Chatham Lea Hostel                 | Canterbury                           | 81 beds                            | Fri & Sun           | 6 & 8-Oct-00   | 0.27   | 0.16    | 0.27    | 11:30am             | 2:30pm                   | V1702      | Y                          | GTA                |
| Harcourt Nursing Home              | Canterbury                           | 30 beds                            | Fri & Sun           | 6 & 8-Oct-00   | 0.30   | 0.37    | 0.37    | 11:00am             | 1:00pm                   | V1702      | Y                          | GTA                |
| Avonlea Hostel                     | 3-7 Patty St, Mentone                | 27 beds                            | Fri & Sun           | 18 & 20-May-01 | 0.19   | 0.15    | 0.19    | 12:30pm             | 3:00pm                   | V1945      | Y                          | GTA                |
| Dawnville Nursing Home             | 1 Amaroo Crt, Diamond Creek          | 30 beds                            | Sunday              | 14-Oct-01      | -  | 0.30    | 0.30    | -                   | 12:00pm                  | A2140      | N                          | GTA                |
| Balywn House                       | Mangan Street, Balwyn                | 12 beds                            | Fri & Sun           | 19-21-Apr-02   | 0.08   | 0.08    | 0.08    | 11:00am             | 12:00pm - 4:00pm         | A3960      | N                          | GTA                |



|                               |  |  |                 |                |             |             |             |                              |                   |            |   |                 |
|-------------------------------|--|--|-----------------|----------------|-------------|-------------|-------------|------------------------------|-------------------|------------|---|-----------------|
| Rosden Nursing Home           | 1-3 Royton Street, Burwood East        | 62 beds                                | Thu & Sun       | 9 & 19-May-02  | 0.32        | 0.42        | 0.42        | 11:30-12:00pm                | 12:00pm           | A4210      | Y | GTA             |
| Oaktowers Aged Care           | Atherton Road, Oakleigh                | 27 high-care 42 low-care (59 occupied) |                 | Aug-02         | 0.25        | 0.22        | 0.25        |                              |                   | EM12523    | N | Grogan Richards |
| Jewish Care Home for the Aged | 619 St Kilda Rd, Melbourne             | 265 beds                               | Thu & Sun       | 8 & 11-Aug-02  | 0.38        | 0.18        | 0.38        | 1:00pm                       | 11:00am           | B1120      | N | GTA             |
| Avonlea Hostel                | 3-7 Patty St, Mentone                  | 30 beds                                | Thursday        | 19-Sep-02      | 0.23        | -           | 0.23        | 10am, 11:15-12pm, 1:30, 2:30 |                   | B3000      | Y | GTA             |
| Highwood Court Hostel         | Burwood                                | 75 beds (48 occupied)                  | Fri & Sun       | May-03         | 0.38        | 0.23        | 0.38        | 11:00am, 2:00pm & 3:00pm     | 11:30am - 12:00pm | A1461      | Y | GTA             |
| Betheden Nursing Home         | Whagoo Road, Murrumbidgee              | 60 beds                                | Wed & Sun       | 24 & 28-Sep-03 | 0.38        | 0.37        | 0.38        | 11:30am                      | 11:30am           | EM12523    | N | Grogan Richards |
| Oakmoor Nursing Home          | Warrigal Road, Oakleigh South          | 62 beds                                | Wed & Sun       | 24 & 28-Sep-03 | 0.23        | 0.29        | 0.29        | 2:30pm                       | 4:30pm            | EM12523    | N | Grogan Richards |
| Claremont Terrace             | McKinnon                               | 106 rooms                              | Fri & Sat       | 16 & 17-Apr-04 | 0.29        | 0.25        | 0.29        | 10:30am-11:00am              | 1:30pm            | C4620      | Y | GTA             |
| St Anne's Aged Care Hostel    | 125-135 Kenny St, Westmeadows          | 30 beds                                | Thurs, Fri, Sat | 17-19-Jun-04   | 0.27        | 0.17        | 0.27        | 1:00pm                       | 1:00pm            | C7750      | N | GTA             |
| Waverley Valley Aged Care     | 29-33 Chesterville Road, Glen Waverley | 115 beds (60 high-care, 55 low-care)   | Thu & Sat       | 22 & 24-Jul-04 | 0.34        | 0.29        | 0.34        | 2:45pm                       | 2:15pm & 2:45pm   | EM12523    | N | Grogan Richards |
| Millward Aged Care            | 31 Blackburn Rd, Blackburn             | 100 beds + 8 units                     | Fri & Sun       | 5 & 11-Feb-05  | 0.31        | 0.16        | 0.31        | 3:00pm                       | 12:30pm           | DM5250     | Y | GTA             |
| Colton Close Aged Care        | 1-19 York Street, Glenroy              | 108 beds                               | Fri & Sat       | 3 & 4-Jun-05   | 0.27        | 0.22        | 0.27        | 11:00am                      | 11:00am           | DM8770     | N | GTA             |
| Rosden Nursing Home           | 1-3 Royton Street, Burwood East        | 62 beds (60 occupied)                  | Sunday          | 11-Dec-05      |             | 0.33        | 0.33        |                              | 11:30am & 1:45pm  | EM13950    | Y | GTA             |
| Nursing Home                  | 41 Manchester Drive, Sydenham          | 30 beds                                | Fri & Sun       | 3 & 5-Feb-06   | 0.43        | 0.37        | 0.43        | 3:00pm                       | 11:00am           | DM3681     | Y | GTA             |
| ICERA Mekong Hostel           | 10 Trott Place, Kellor East            | 32 beds                                | Fri & Sat       | 12 & 13-May-06 | 0.25        | 0.28        | 0.28        | 3:00pm                       | 12:15pm & 1:00pm  | EM17030    | Y | GTA             |
| Nursing Home                  | 325-329 Canterbury Road, Bayswater     | 44 beds                                | Fri & Sun       | 4 & 6-May-07   | 0.36        | 0.27        | 0.36        | 10:00am                      | 11:00am & 11:30am | FM17540    | Y | GTA             |
| Cresthaven Hostel             | Malvern East                           | 45 beds                                |                 | 2008           |             |             | 0.38        |                              |                   | IM12220.04 | N | Ratio           |
| Lorikeet Lodge                | Frankston South                        | 109 beds                               |                 | 2008           |             |             | 0.33        |                              |                   | IM12220.04 | N | Ratio           |
| Mercy Bethlehem               | 2 Taylor Street, Golden Square         | 124 beds                               | Thursday        | 11-Dec-08      | 0.48        |             | 0.48        | 2:00pm                       |                   | HM14190    | Y | GTA             |
| BlueCross Scotchmans Creek    | 444-454 Waverley Road, Mount Waverley  | 127 occupied beds                      | Fri & Sun       | 8 & 10-May-15  | 0.60        | 0.52        | 0.60        | 1:00pm                       | 2:30pm            | 15M1691000 | Y | GTA             |
| Arcare                        | 141 Kooyong Road, Caulfield North      | 110 beds (107 occupied)                | Thu & Sat       | 18 & 21-May-16 | 0.36        | 0.27        | 0.36        | 11:00am                      | 2:30pm            | V121760    | Y | onemilegrid     |
| <b>15th Percentile</b>        |  |  |                 |                | <b>0.23</b> | <b>0.17</b> | <b>0.23</b> |                              |                   |            |   |                 |
| <b>Average</b>                |  |  |                 |                | <b>0.30</b> | <b>0.26</b> | <b>0.31</b> |                              |                   |            |   |                 |
| <b>85th Percentile</b>        |  |  |                 |                | <b>0.38</b> | <b>0.37</b> | <b>0.38</b> |                              |                   |            |   |                 |

#### 14.1.4 Response to Previous Council Decision - Ordinary Council Meeting 9 June 2022 - Minute 2022/0118 - Omeo Dive Trail at Coogee Beach - Moorings Community Consultation Report

|                    |   |
|--------------------|---|
| <b>Executive</b>   | A/Chief of Built and Natural Environment  |
| <b>Author</b>      | Coastal Management and Planning Engineer  |
| <b>Attachments</b> | 1. Community Consultation Report - Coogee Maritime Trail Public Moorings and Motorised Vehicles <a href="#">↓</a> |

#### RECOMMENDATION

That Council:

- (1) RECEIVES the information in the Community Consultation Report - Coogee Maritime Trail Public Moorings and Motorised Vehicles;
- (2) ENDORSES advocating to the Department of Transport to remove the 8 knot speed limit area between the shark net and the peninsula, east of the Omeo Dive Trail at Coogee Beach, and make this area boat and jet ski prohibited; and
- (3) ENDORSES not progressing the installation of three moorings on the 8-knot area near the Maritime Trail.

#### Background

At the 9 June 2022 Ordinary Council Meeting (Minute 2022/0118) Omeo Dive Trail at Coogee Beach, the agenda recommendation was adopted resulting in public community consultation to occur prior to the installation of moorings at the Omeo Dive Trail at Coogee Beach.

#### Submission

N/A

#### Report

The administration undertook community consultation on two proposals:

- a) The installation of three moorings in the 8-knot area near the Maritime Trail as part of a six-month trial.
- b) Advocate for the Department of Transport (DoT) to remove the 8-knot area between the Omeo Shipwreck and the eco-friendly shark barrier and make this area boat and jet ski prohibited.

The online survey was available on the City's Comment on Cockburn website and was open for a one-month period from Thursday, 11 May to Thursday, 8 June 2023.

There were 242 respondents to the survey and four additional responses via email.

### Consultation Findings

#### **The installation of three moorings in the 8-knot area near the Maritime Trail as part of a six-month trial:**

- Majority of respondents do not support the proposed installation of the three moorings in the 8-knots area
- 72% opposed this proposal in comparison to 25% of respondents who were supportive
- 3% of respondents neither supported nor opposed the proposal.

#### **Advocate for the Department of Transport to remove the 8-knot area between the Omeo Shipwreck and the eco-friendly shark barrier and make this area boat and jet ski prohibited:**

- Majority of respondents support the City advocating to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier, and prohibiting boat and jet-skis in this area
- 77% supported this proposal in comparison to 20% who opposed
- 3% of respondents neither supported nor opposed the proposal.

### Conclusion

Given the overwhelming feedback from the community, it is recommended to:

- Not progress the installation of three moorings
- Advocate for the speed limit removal and declaration for prohibiting boat and jet skis.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- High quality and effective community engagement and customer service experiences.
- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

The management of waterways within coastal waters (e.g., shore to 3 nautical miles) is managed by the State via the Department of Transport (DoT).

Accordingly, the City has no authority to implement any changes to the boat permitted areas or other conditions regarding vessel traffic.

DoT has advised the assessment for the review of the 8-knot zone will take approximately 12 months to complete. DoT also advised there is a significant wait on commencing new reviews, so an outcome could take up to seven years.

**Community Consultation**

Community outcomes are attached.

**Risk Management Implications**

There is a moderate risk to brand reputation if the City does not act on the outcomes of the consultation process.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 10 August 2023 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## Community Consultation Report - Coogee Maritime Trail Public Moorings and Motorised Vehicles

Prepared for the City of Cockburn  
21 June 2023

### Introduction

The City of Cockburn is home to the award-winning and increasingly popular Coogee Maritime Trail, an underwater dive and snorkel trail at the northern end of Coogee Beach. The trail includes the historically significant and federally protected Omeo Shipwreck, located only 25m from shore. The trail is an important community and tourist area for everyone to enjoy. User safety, and maintaining the shipwreck is the City's priority.

The City had received reports from the Coogee Beach Surf Life Saving Club (CBSLC) and residents that there had been:

- an increase in the number of vessels visiting the area, and;
- some anchoring in the incorrect places.

In response, the City applied for and received grant funding to install three seasonal moorings in the boating area near the trail. This initiative aimed to minimise risks to swimmers and reduce damage caused by boat anchors by encouraging vessels to stay in designated areas. Moorings would provide vessels with a secure location to berth at a safe distance from the trail.

However, this proposal created a divide in the community and resulted in Council reversing a decision pending further community consultation. Opposing views fear the existing boating area is too close to the trail and places swimmers at risk.

This Community Consultation Report has been developed by independent consultants for the City to present the findings on community and stakeholder support and opposition in relation to these two proposals in a fair manner.

Council will use this report to either continue or discontinue seeking approval from Department of Transport (DoT) and Department of Planning Lands and Heritage (DPLH) to install public moorings in the area, and possibly consider lobbying DoT to modify the boating area near the trail.

### Project Background

The City of Cockburn undertook community consultation on a set of prescribed solutions for Coogee Beach near the Coogee Maritime Trail. The objective was to understand the community perspective on boats, jet ski and moorings near the trail in relation to two proposals:

- a. The installation of three moorings in the 8-knot area near the Maritime Trail as part of a six-month trial.  
*This initiative aimed to minimise risks to swimmers and reduce damage caused by boat anchors. This would be achieved by encouraging vessels to stay in designated areas and providing them with a secure location to berth at a safe distance from the trail. Subject to approvals, this could be implemented in 2023 or 2024 and can be removed if the 8-knots area is removed in the future.*
- b. Advocate for DoT to remove the 8-knot area between the Omeo Shipwreck and the eco-friendly shark barrier and make this area boat and jet ski prohibited.  
*The City is considering this proposal in response to community concerns about swimmer safety near the*

*trail, however this change could take up to seven years to implement. The Department of Transport (DoT) is the decision-maker on this matter and this information will help the City understand whether DoT should be lobbied for these changes.*

This Consultation Outcomes Report outlines the project background, consultation project, and outcomes of the consultation process, including respondent demographics and a summary of the key findings. A copy of all responses can be found in the Appendix section of this report.

It is intended that the insights gained through the consultation process will be used by the City to:

- a. Understand if the community support the trial moorings at Coogee Beach near Coogee Maritime Trail.
- b. Gauge community interest for the City to lobby DoT to change the 8-knot area into a non-motorised vessel area.

### Consultation Process

The online survey was available on the City’s Comment on Cockburn website ([comment.cockburn.wa.gov.au/maritimetrail](http://comment.cockburn.wa.gov.au/maritimetrail)) and was open for a one-month period from Thursday, 11 May to Thursday, 8 June 2023. In consideration of diverse accessibility needs and expectations, respondents could also participate via hard copy through the Coolbellup, Spearwood and Success Libraries, Marina Office and Administration Building..

During the one-month consultation period:

- 499 individuals visited the online survey page;
- 242 submissions were received (engaged participants);
- 459 participants downloaded a document (informed participants);
- 354 visited multiple project pages (informed participants);
- 1,271 visited at least one project page (aware participants), and;
- in addition, four responses were received via email.

The consultation project received the greatest number interest and engagement based on page views, visitors and registration on the first and second day that the survey was live. The top three traffic sources / channels were email, social and direct respectively. The number of page visits is illustrated in a graph found at Appendix 1.0. The visits by channel is illustrated in a graph found at Appendix 2.0.

| Date             | Page views | Visitors | New registrations | Traffic source |       |        |
|------------------|------------|----------|-------------------|----------------|-------|--------|
|                  |            |          |                   | Direct         | Email | Social |
| Thursday, 11 May | 1797       | 469      | 28                | 26             | 609   | 75     |
| Friday, 12 May   | 1005       | 344      | 24                | 30             | 139   | 224    |

## Engagement structure – survey questions

|   |  |
|---|--|
| <p>1. Which best describes your relationship to the area? (multiple choice)</p>   | <p>a. Live opposite the Omeo wreck (Socrates Parade or Napoleon Parade)<br/> b. Live elsewhere in North Coogee<br/> c. Nearby business or association<br/> d. Port Coogee Marina penholder<br/> e. Visitor Other: free type (up to 20 words)</p> |
| <p>2. Approximately how often do you visit the Coogee Maritime Trail beach area? (multiple choice)</p>  | <p>a. Daily<br/> b. Weekly<br/> c. Fortnightly<br/> d. Monthly<br/> e. Once every few months<br/> f. Less than once a year</p>   |
| <p>3. How do you usually travel to the area? (multiple choice)</p>  | <p>a. Public Transport<br/> b. Walking<br/> c. Cycle<br/> d. Car<br/> e. Boat</p>  |
| <p>4. What are your main reasons / activities when you visit (multiple choice)</p>  | <p>a. Snorkelling<br/> b. Boating<br/> c. Swimming<br/> d. Fishing<br/> e. Walking / running<br/> f. Other</p>   |
| <p>5. Do you support installing three moorings in the '8-knots' area as part of a six-month trial?</p>  | <p>a. Support<br/> b. Oppose<br/> c. Unsure</p>  |
| <p>6. Please outline your reasons why</p>   | <p>a. Safety concerns<br/> b. Antisocial behaviour<br/> c. Don't understand the moorings plan</p>  |
| <p>7. Do you support the City advocating to remove the '8-knot' area between Omeo Shipwreck and eco-friendly shark barrier, and making this area boat and jet-ski prohibited?</p> | <p>a. Support<br/> b. Oppose<br/> c. Unsure</p>  |
| <p>8. Please outline your reasons why.</p>  |  |

### Consultation analysis

The findings in relation to the community perspective on boats, jet ski and moorings near the trail in relation to the two proposals are as follows:

**a. The installation of three moorings in the 8-knot area near the Maritime Trail as part of a six-month trial**

Overall, respondents of the community consultation DO NOT support the proposed installation of the three moorings in the 8-knots area (72% opposed this proposal in comparison to 25% of respondents who were supportive. 3% of respondents neither supported nor opposed the proposal).

**b. Advocate for DoT to remove the 8-knot area between the Omeo Shipwreck and the eco-friendly shark barrier and make this area boat and jet ski prohibited.**

Overall, respondents of the community consultation DO support the City advocating to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier, and prohibiting boat and jet-skis in this area (77% supported this proposal in comparison to 20% who opposed. 3% of respondents neither supported nor opposed the proposal).

| Stakeholder group   | Proposal 1 - The installation of three moorings in the 8-knot area near the Maritime Trail as part of a six-month trial. |        | Proposal 2 - Advocate for DoT to remove the 8-knot area between the Omeo Shipwreck and the eco-friendly shark barrier and make this area boat and jet ski prohibited. |        |
|---|--|--------|---|--------|
|   | Support  | Oppose | Support   | Oppose |
| Port Coogee Marina penholder                                      | 90%  | 10%    | 30%   | 70%    |
| Resident opposite the Coogee Maritime Trail                       | 21%  | 79%    | 71%   | 29%    |
| Nearby business or association                                    | 17%  | 83%    | 100%  | 0%     |
| Resident of North Coogee (not opposite the Coogee Maritime Trail) | 15%  | 85%    | 83%   | 17%    |
| Visitor   | 31%  | 69%    | 78%   | 22%    |
| Other   | 33%  | 67%    | 73%   | 27%    |
| Written submissions   | 0%   | 100%   | 100%  | 0%     |

**i. Port Coogee Marina penholder**

Overwhelmingly (90%), respondents who are a Port Coogee Marina penholder supported the installation of the three moorings. Generally, respondents supported the proposal as it would allow safe mooring, providing boat access to the dive wreck as well as protecting the sea floor environment.

*“Reduces anchor damage to seabed. More secure than anchoring when off the boat to snorkel on Omeo wreck site.”*

*“I think this is a great idea, especially for diving the shipwreck or around the dive trail at the point, there should be moorings available...”*

In contrast, of the ten respondents who are a Port Coogee Marina penholder, 70% opposed the proposal to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. The main reason that respondents were opposed to this proposal was that the distance from the shore (200m) was sufficient distance for swimmer safety to not be a concern.

*"Most boat users respect the area and are aware of swimmers."*

*"There's already a 100m exclusion and 200m 8kt speed restriction. Why would you need to restrict out to 200m the only people I see that far out are the odd Kayaker and the odd paddle boarder."*

One respondent recommended locating the proposed three moorings outside the 8-knot area as well as extending the shark barrier through to the groyne. Another respondent recommended additional water signage in the area to advocate for safer behaviours.

These stakeholders are frequent visitors with 70% of respondents visiting the area either daily or weekly.

#### ii. Resident opposite the Coogee Maritime Trail

Of these local residents, 79% opposed the installation of the three moorings, all of which cited safety concerns as a reason for their opposition, with 38% of respondents specifically identifying a risk to swimmer and snorkelling safety. In addition, 74% of respondents were concerned about antisocial behaviour as a result of the three moorings with two respondents identifying that boats and jet ski operators are ignoring existing signage.

*"The boats will come to shore to drop off people gear etc before returning to the moorings - this will impact people snorkelling and swimming and will only be a matter of time before an injury occurs."*

*"As the population increases and tourism increases even more pressure will be put on the area and boat and jet ski intrusion will increase, particularly if encouraged by mooring buoys."*

The majority of respondents from this group (71%) supported the proposal to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. The reasonings outlined included safety concerns including jet ski and boat operators ignoring and exceeding existing speed limits with no enforcement. Of the six respondents (25%) who opposed the removal of the proposal, only two gave opposing reasons these being moorings would bring prestige to the area and the area provides boaters safe access.

*"The key attraction of this beach, the shark net and the marine reserve is the opportunity to interact with the natural environment. Boats and jet skis negatively affect this, especially through noise and wake effects. There is a nearby marina and other jet ski areas."*

Note: it can be argued that at least two of the respondents who selected opposed to the second proposal did not want boats and/or jet ski operators in the area and misunderstood the intent of the question.

These stakeholders are very frequent visitors with 96% of respondents visiting the area either daily or weekly, and 88% of all residents walk to the area.

#### iii. Nearby business or association

Of these nearby businesses and associations, 83% opposed the installation of the three moorings, all of which cited safety concerns as a reason for their opposition. One respondent identified environmental and ecology issues, another stated that the area isn't policed or regulated, and two respondents identified moorings as a

risk for swimmers and divers. The respondent who supported the installation of the three moorings reasoned that a permitted areas for boats to moor would enhance diver comfort in the water.

*"The area isn't policed or regulated at all anyway; this is just encouraging danger without any consideration of the consequences."*

All respondents from this group supported the proposal to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. All respondents agreed that this proposal would improve snorkeller and swimmer safety and reduce safety risks in the area.

*"The currently boat-prohibited zone rightly protects snorkelers, principally residing on the surface, from boats entirely. However, the ability to unrestrictedly explore the deeper parts of the trail 'on air' are what make this dive site worth bringing SCUBA gear to - rather than just snorkelling the shipwreck, which can be done without SCUBA gear with ease."*

All of these stakeholders travel to the area by car, with 77% visiting the Coogee Maritime Trail fortnightly and the remaining weekly.

#### iv. Resident of North Coogee (not opposite the Coogee Maritime Trail)

Of these local residents, 85% opposed the installation of the three moorings, with 93% citing safety concerns as the reason for their opposition. Two respondents noted that the moorings would increase illegal fishing and another respondent noted that moorings would increase the number of visitors staying overnight.

*"The area is already under heavy pressure from vessels, jet skis and illegal fishing. This will only make the issue worse!"*

*"When other users see the three moorings, if they are occupied then they are likely to assume that they can just drop anchor anywhere around it."*

The majority of respondents from this group (83%) supported the proposal to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. Respondents were concerned about the presence of jet skis in the area not obeying the existing restrictions, 39% of these respondents specifically mentioned the danger of jet skis in the area.

*"Boats, and especially jet skis, are very noisy especially underwater - I find the high-pitched ringing sound they make extremely unpleasant when I am swimming."*

*"This will protect the wreck from degradation and protect the swimmers and snorkellers from not being seen by boats."*

These stakeholders are frequent visitors with 74% of respondents visiting the area either daily or weekly and 85% of all this resident group walk to the area.

#### v. Visitor

This stakeholder group made up the largest respondent group, 45% of all digital survey responses (105 responses).

The majority of respondents (69%) opposed the installation of the three moorings, with 90% citing safety concerns as the reason for their choice. 18% of these respondents noted that the trail is becoming increasingly popular and crowded with greater demands on the area.

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For the 27% of respondents who do support the installation of the three moorings, 21% of these agreed that providing moorings would reduce the risk of illegal anchoring and disturbing the marine environment. Two respondents also noted about the demand on carparking in the area.

*"There is no need for boats or jet skis to come into Omeo Wreck or Coogee Beach. The beach is packed in Summer. If they need to Moor close by, they have Cockburn Power Boat Club or Dog Beach to come in and play."*

*"Save this spot purely for land-based people. I understand the thinking behind the trial, but people won't stop at just the 3 moorings. Once they are full, they will just anchor anyway. More boats will be attracted to the area which will increase the danger."*

The majority of respondents (78%) supported the proposal to remove the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. 55% of respondents specifically noted the safety risk of allowing motorised vehicles near snorkellers and swimmers, it was also noted that the presence of motorised watercraft also posed risk for the natural environment.

*"Lots of people new to the area snorkel here are inexperienced in the area, need to protect their safety and also the beauty of the area."*

In comparison to the other stakeholder groups, visitors travelled to the area the least frequently, with 28% visiting once every few months, 26% monthly and 18% fortnightly. The majority of these respondents (91%) travelled to the area by car.

#### vi. Other

One fifth of respondents (52) identified as a relationship holder other than the stakeholder categories provided. 46 of the 52 respondents (88%) identified as being a local resident of the area but did not identify as a resident of North Coogee. Residential suburbs listed included Hamilton Hill, Cockburn, Spearwood, Lake Coogee, Beaconsfield, Fremantle, Yangebup and Atwell. The remaining six respondents were visitors of the beach and included snorkellers, divers and a Surf Life Saving volunteer.

Note: recommendation for future surveys to include 'local resident' as a stakeholder category option.

The majority of respondents (67%) opposed the installation of the three moorings, with 86% of these respondents citing safety concerns as a reason for their choice. Respondents also noted concern for increased pollutants in the water from fish cleaning from boats that may attract predators into the shallow waters as well as general littering from boats.

One respondent commented on the administration of the moorings including whether a booking system would be in place, maximum boat size and information detailing the depth of the water at the proposed location. Another respondent noted that there are nearby alternate options for marine moorings including the Sailing Club and moorings near Woodman Point.

*"Adding mooring can attract more boat users to fish, clean fish and other aspects which adversely affect the water quality and environment for swimmers and divers. As well as potentially remove marine life from the ecosystem."*

*“As a scuba diver I have had numerous encounters in the area with vessels motoring in the trail area over 8 knots and with little regard to those underneath the surface. Unfortunately, boat operators are not adequately educated in area avoidance and mitigation for encounters with divers.”*

For the 15 respondents in this group that support the installation of the three moorings, 47% commented that the moorings would help prevent the degradation of the seafloor. One respondent noted that the moorings would add to the visual appeal of the area however believed that the moorings should be monitored to ensure user compliance. Two respondents selected that they were unsure if they supported or opposed the installation of the three moorings.

*“Prevent degradation of the seabed by either fishing, leisure or dive boats, a reasonable location for disabled dive and swimming access, also reasonable location for fishing and other marine uses.”*

The majority of respondents (73%) supported the proposal to remove the 8-knot area between Ormeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area. The two primary reasonings provided were swimmer and snorkeller safety as well as conservation of the area.

*“This area is predominantly used as a safe area for snorkelers and swimmers. The attraction is the Ormeo wreck and trail and the shark barrier. The water is clean, and you don’t get many waves. For these reasons many families visit this beach. Boats and jet skis would have a detrimental impact on the environment that attracts people to this beach as well as the dive trail.”*

#### vii. Email submissions

During the one-month consultation period, four electronic submissions were received. Due to the nature of these long answer submissions, the justification for their support or opposition of each of the proposals were generally more detailed than the majority digital submissions received. The email submissions were received across three key stakeholder groups:

- 1 x Local resident
- 1 x Government organisation
- 2 x Community Groups

All four stakeholders opposed the installation of the three moorings, three of the four stakeholders supported the proposal to remove the 8-knot area and prohibit boats and jet-skis in the area, the fourth stakeholder did not comment on the second proposal.

Reasonings detailed for the opposition of the three moorings included:

- Protecting the shipwreck and marine trail from damage, including mooring and anchor damage on the seabed/seagrass
- The proposed area is small and not adequate for the movement of vessels and swimmers / snorkellers
- Current non-compliant behaviour of boat and jet ski users
- Attraction of more boats to the area is inconsistent with the City’s approach to reduce boat traffic around the Marine Trail
- Management of the moorings will be in the DoT jurisdiction, with no management plan delivered by the City

One of the respondents commented that they would support the installation of the three moorings if the site was expanded, patrolled regularly and the number of vessels mooring is restricted.

*“The area proposed is only 300m in length and should be protected. There are better options for boats further up past the Ammo Jetty and at CY O’Connor. The new Ammo jetty will have a platform suitable for dive groups and there is plenty of parking in that area.”*

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Reasoning detailed for the support for the removal of the 8-knot area between Omeo Shipwreck and eco-friendly shark barrier and prohibiting boats and jet-skis in this area included:

- The presence of jet skis and boats in the area is unsafe for swimmers, snorkellers and stand up paddlers
- The proposed area outside of the shark barrier is used regularly by the non-boating community
- Evidence of boats and jet ski operators entering the Marine Trail area and exceeding the speed limit

*“It is easy for the views of local residents to be overwhelmed when a matter is put forward to full city-wide Community consultation, but we urge the City to take strong account of the people who live near the site and witness on a regular basis the bad behaviour of boats and jet skis.”*

## Demographics

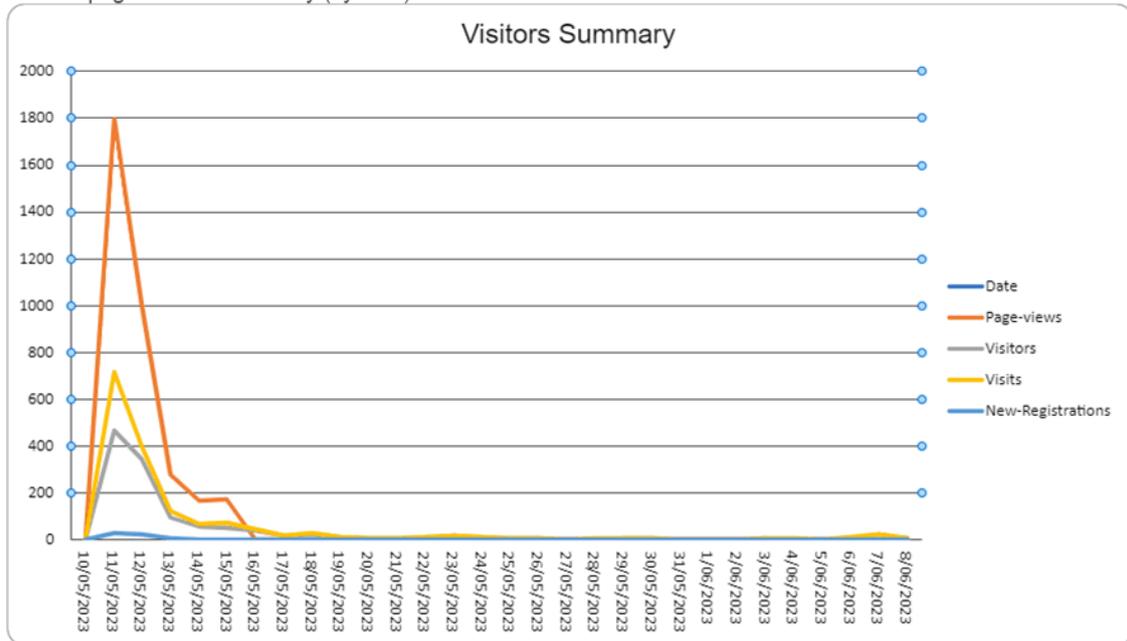
### Relationship to the area

- 22% live elsewhere in North Coogee (53 / 242) one of whom is a Port Coogee Marina penholder
- 10% live opposite the Coogee Maritime Trail (24 / 242) three of whom are Port Coogee Marina penholder
- 2.5% are nearby business or association (6 / 242)
- 4% are a Port Coogee Marina penholder (10 / 242)
- 45% of respondents are visitors to the marina (105 / 242)
- 25% selected their relationship with the marina does not fall into the above categories (59 / 242)

The above breakdown is illustrated in Appendix 3.0.

## Appendix - copy of all responses

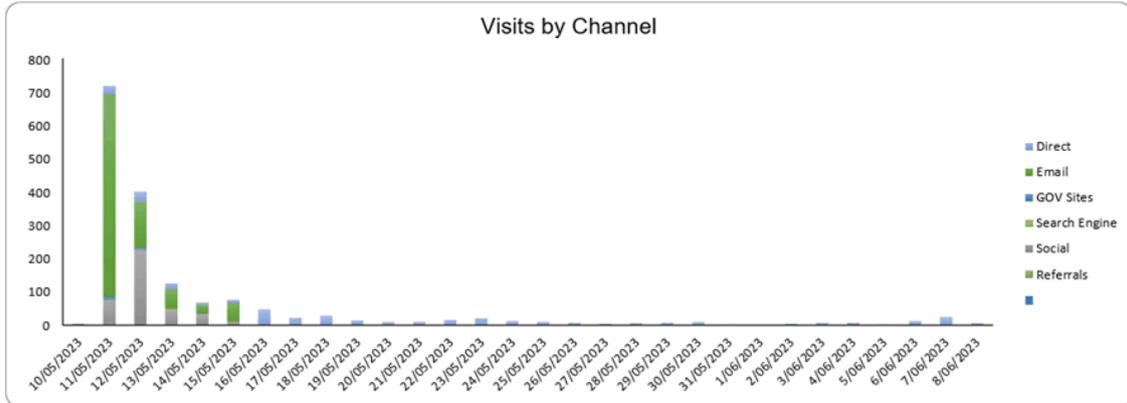
### 1.0 Webpage Visitors Summary (by date)



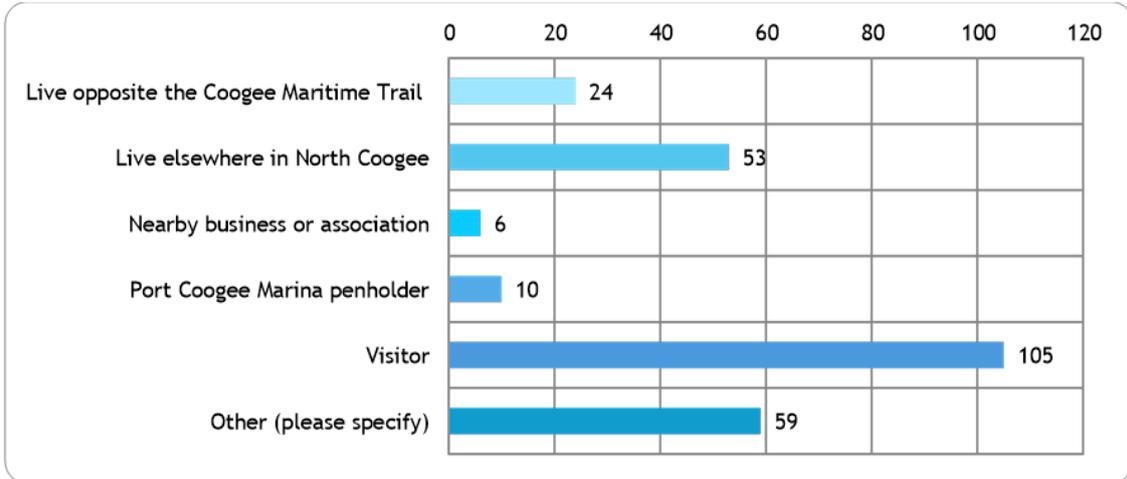
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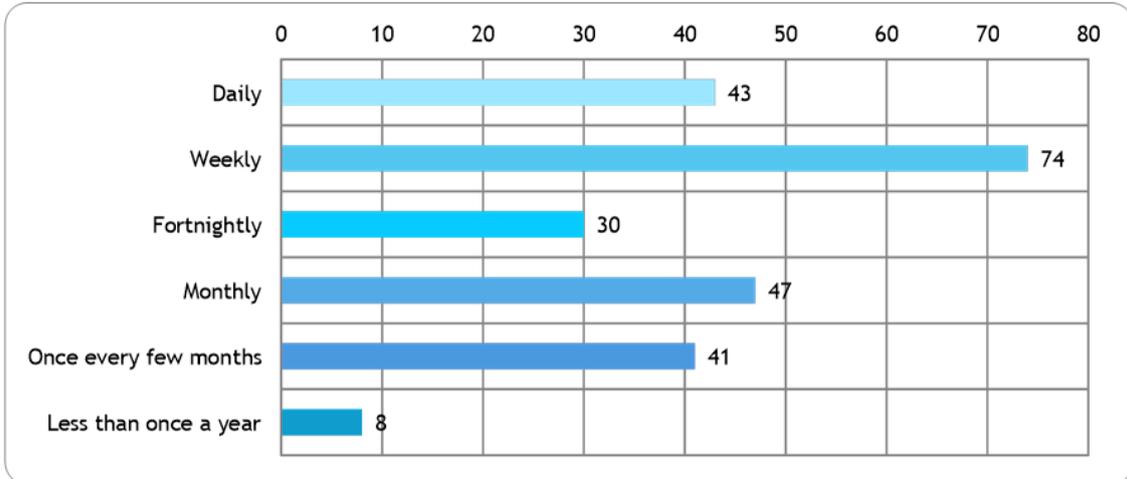
2.0 Traffic sources / channels (by date)



3.0 Which best describes your relationship to the area?



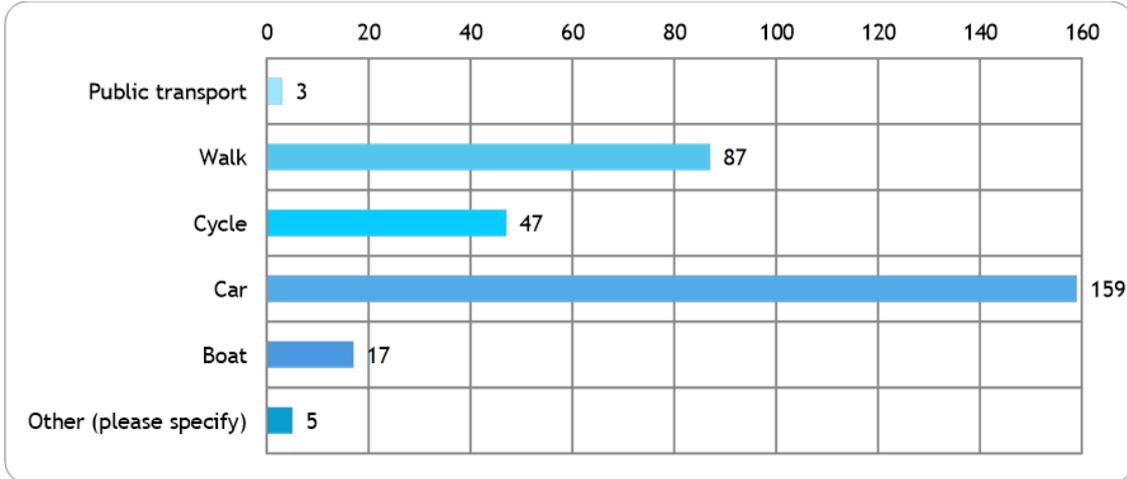
4.0 Approximately how often do you visit the Coogee Maritime Trail beach area?



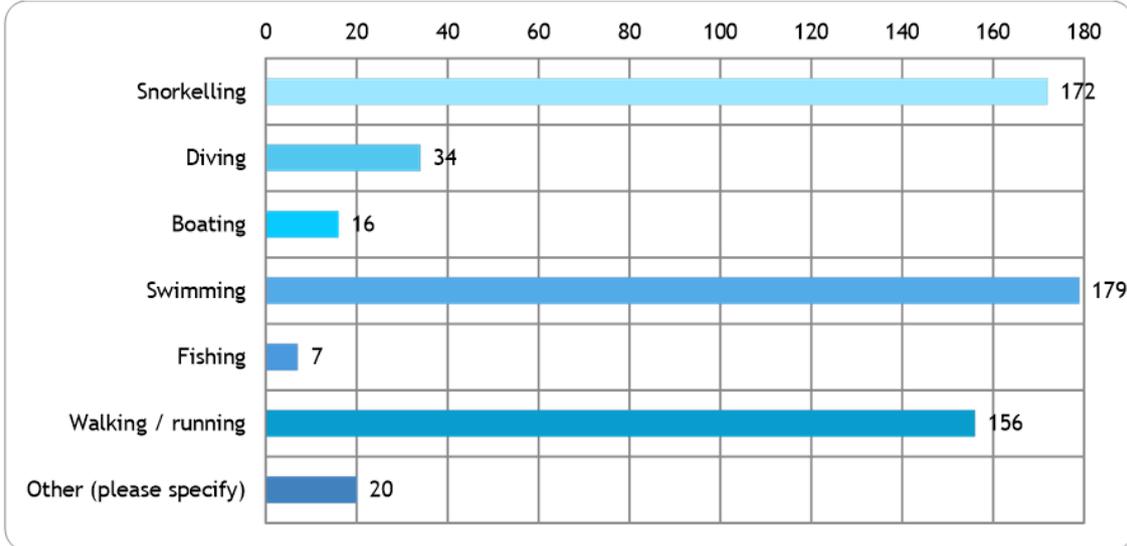
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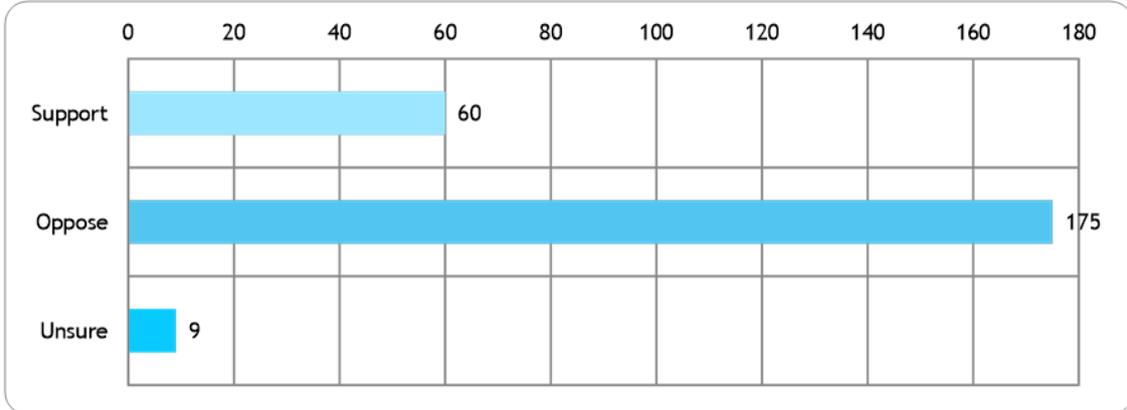
5.0 How do you usually travel to the area?



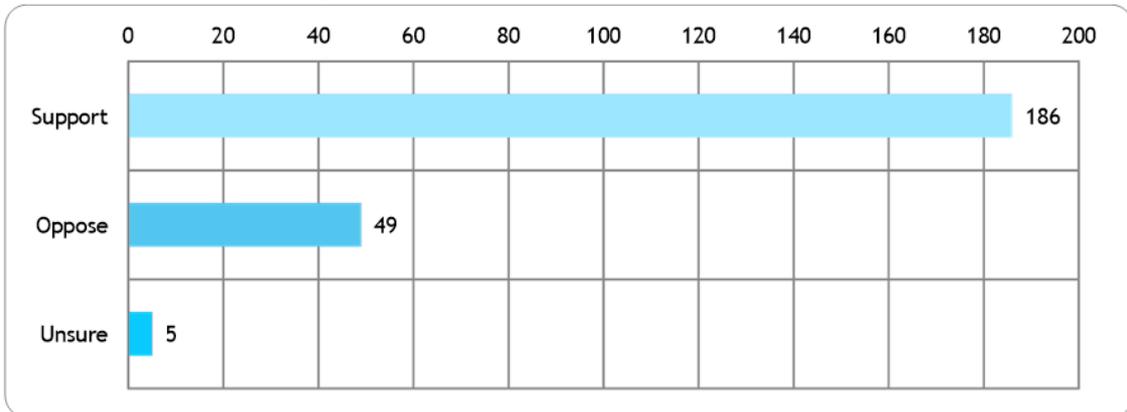
6.0 What are your main reasons / activities when you visit?



7.0 Proposal 1: Do you support installing three moorings in the 8-knots area as part of a six month trial?



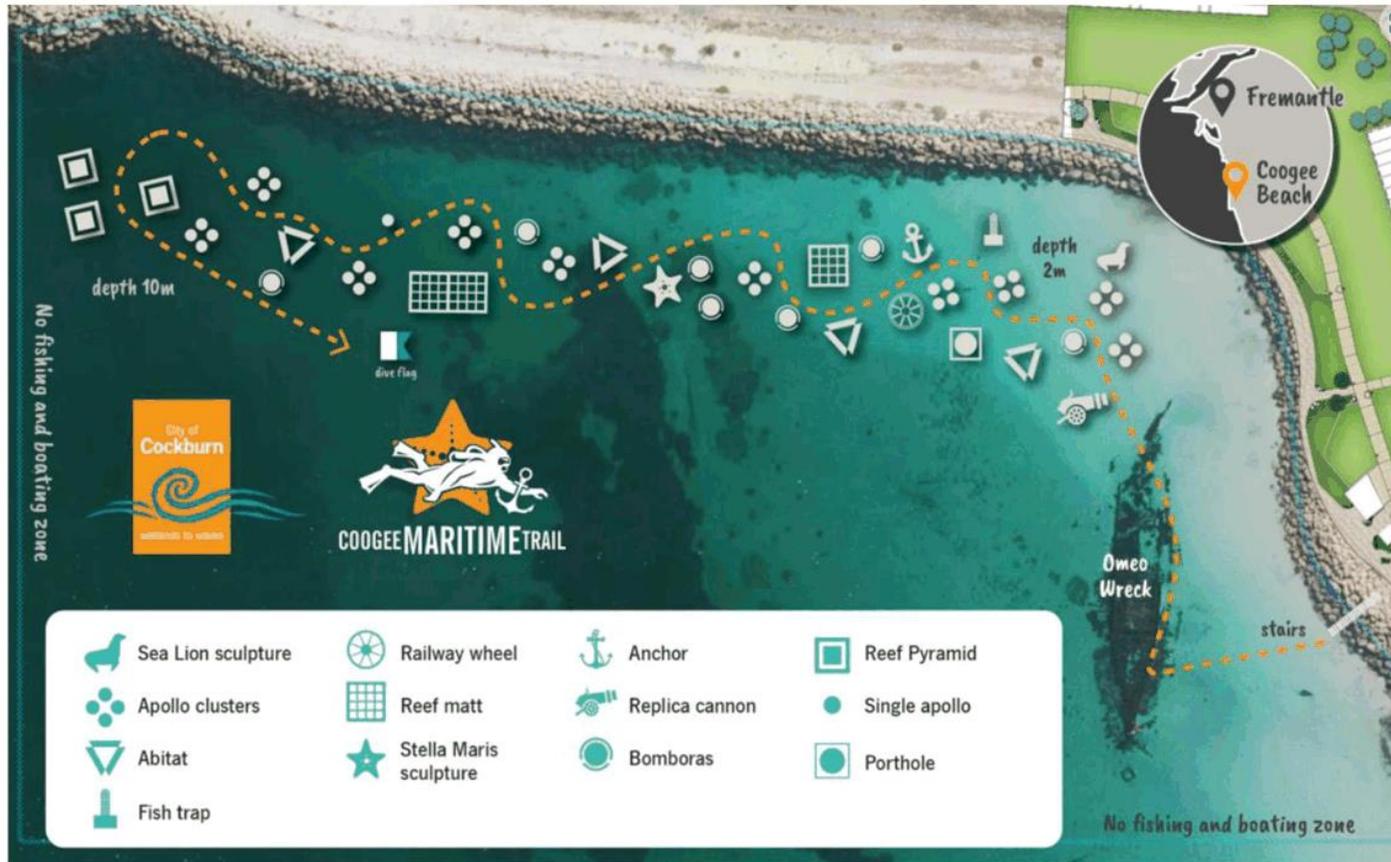
8.0 Proposal 2: Do you support the City advocating to remove the '8-knot' area between Omeo Shipwreck and eco-friendly shark barrier, and making this area boat and jet-ski prohibited?





9.0 Coogee Maritime Trail Map

available as part of the documentation for the online consultation



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10.0 Existing boating conditions

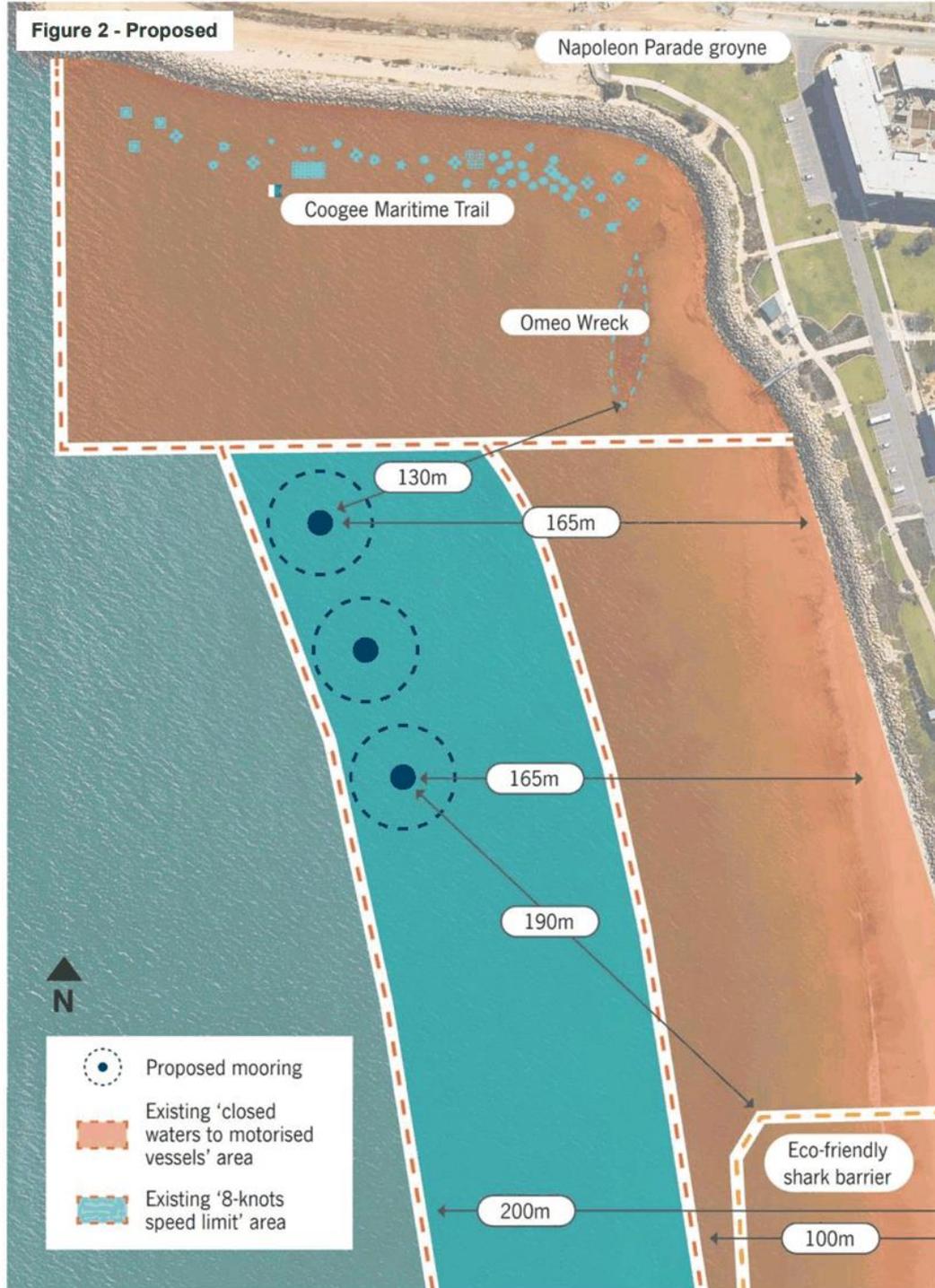
(Document Library: Figure 1) available as part of the documentation for the online consultation



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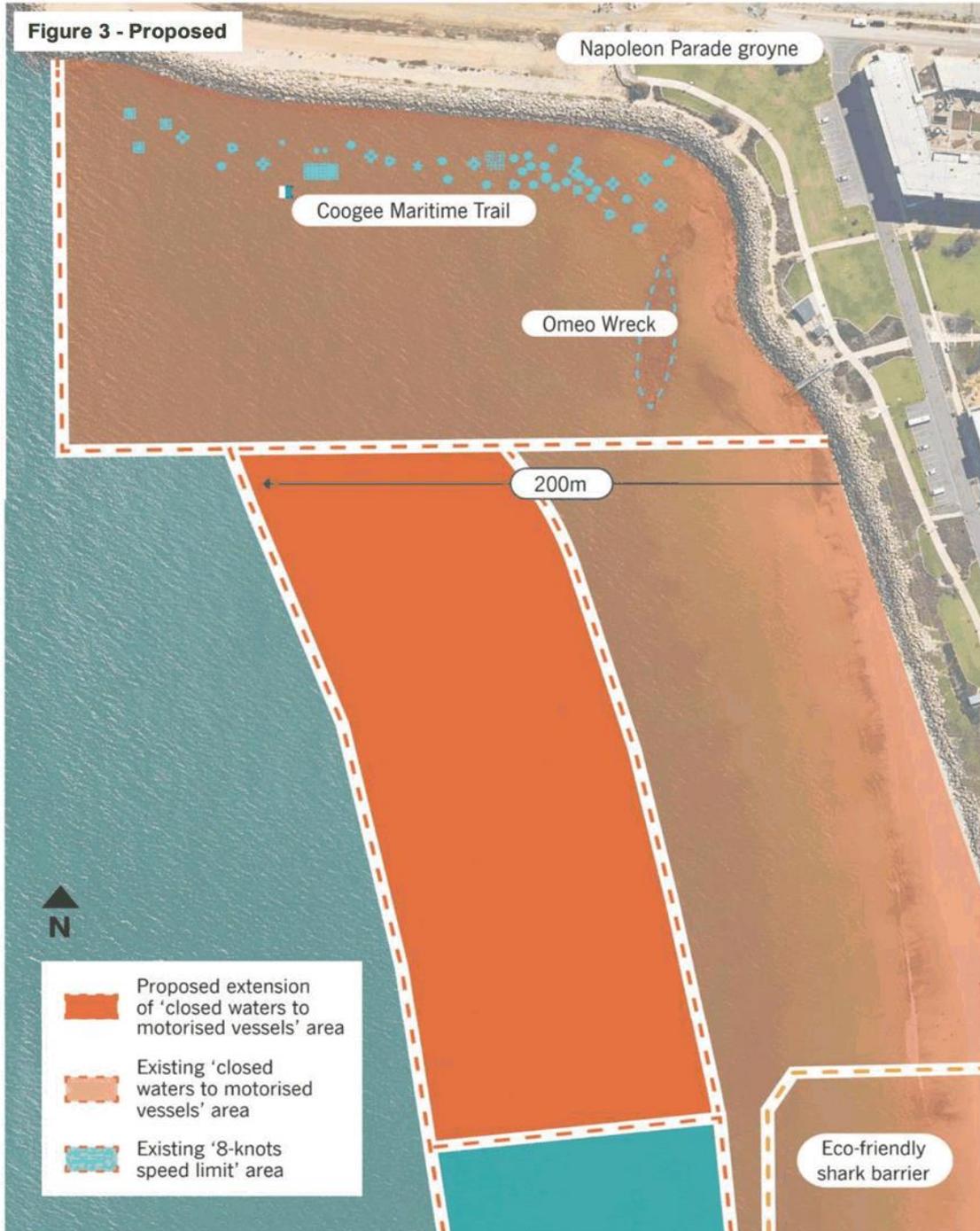
11.0 Proposed installation of three-moorings in the 8-knot area as part of a six-month trial  
(Document Library: Figure 2) available as part of the documentation for the online consultation



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12.0 Proposed removal of the 8-knot area and make this area boat and jet-ski prohibited  
(Document Library: Figure 3) available as part of the documentation for the online consultation



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## 14.2 Finance

### 14.2.1 Payments Made from Municipal Fund and Local Procurement Summary - June 2023

|                    |   |
|--------------------|---|
| <b>Executive</b>   | A/Chief Financial Officer   |
| <b>Author</b>      | Financial Performance Manager   |
| <b>Attachments</b> | 1. Payment listing June 2023 <a href="#">↓</a><br>2. Credit Card Expenses Report May 2023 <a href="#">↓</a> |

#### RECOMMENDATION

That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of June 2023, as attached to the Agenda.

#### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority 'Local Government Act 1995 - Payment from Municipal and Trust Funds'.

Regulation 13 (1) of the Local Government (Financial Management) Regulations 1996 requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

It should be noted that the City no longer holds any funds within the Trust Fund, following legislative amendments requiring public open space (POS) cash in lieu contributions to now be held in Municipal reserves.

#### Submission

N/A

#### Report

Payments made under delegation during the month of June totalled \$22.102 million, and a listing of these is attached to the agenda for review by Council.

These comprise:

- EFT payments (suppliers and sundry creditors) - \$17.941 million (948 payments)
- Payroll payments - \$4.045 million (2 fortnights)
- Corporate credit cards – total of \$109,734 (68 cards used)
- Bank transactional fees (BPay and merchant fees) - \$6,720.

The City has several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly local and small businesses.

Also attached is the monthly credit card payments report, showing May transactions (paid in June) by cardholder position.

There were 10 transactions made on the Acting CEO's credit card for \$1,054.

Local Procurement

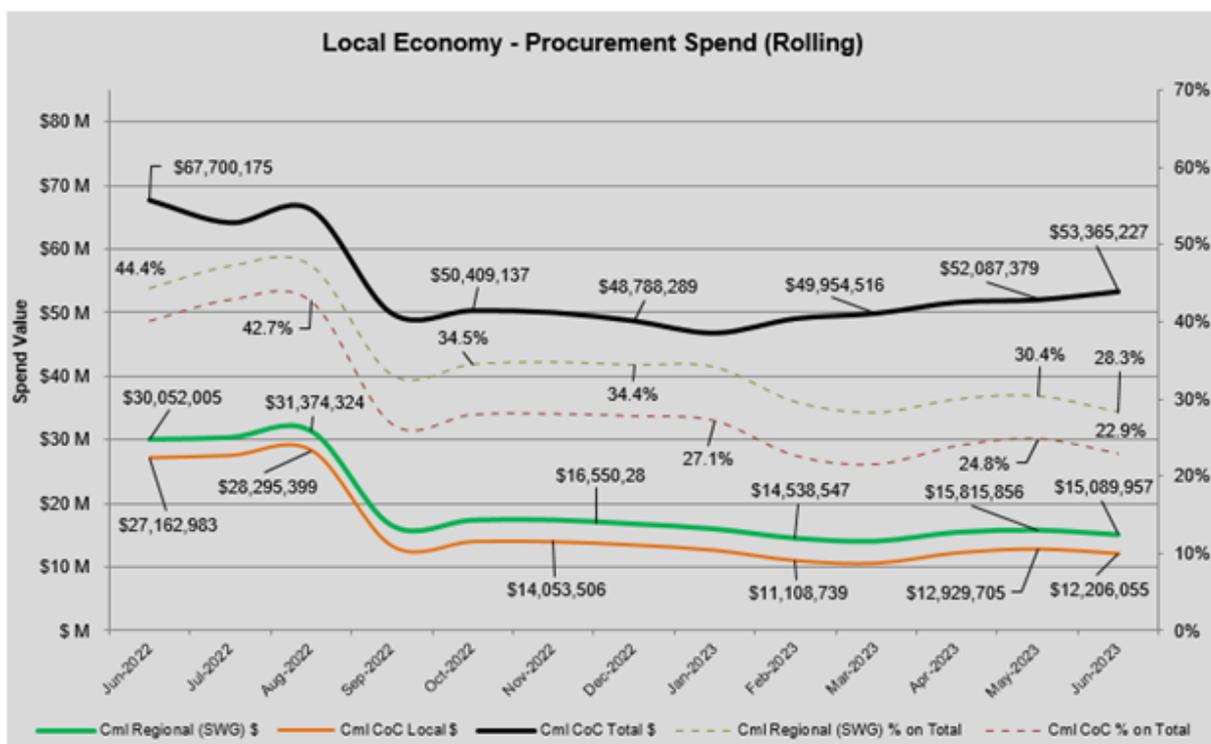
Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

|                           |                 |                    |                 |              |                    |              |                |
|---------------------------|-----------------|--------------------|-----------------|--------------|--------------------|--------------|----------------|
| <b>Monthly Statistics</b> | Committed spend | <b>\$4,784,133</b> | Local CoC \$    | <b>7.9%</b>  | SWG \$ total       | <b>11.4%</b> |                |
|                           | Orders raised   | <b>393</b>         | Local CoC %     | <b>30.0%</b> | SWG % total        | <b>36.6%</b> |                |
|                           | Suppliers used  | <b>170</b>         | Categories used | <b>52</b>    | Contract/Exempt \$ | <b>90.1%</b> | Non-compliance |

In June, local spending within Cockburn made up 7.9% of the City’s monthly spend, comprising 30.0 percent of all procurement transactions made for the month.

Within the Perth South West region, this increased to 11.4% of monthly spend from 36.6 percent of transactions.

The following one year rolling chart to June 2023 tracks the City’s procurement spend with businesses located within Cockburn and the Perth South West region (the chart has been altered from previous reports to remove the cumulative effect and provide improved analysis):



The 12-month rolling local Cockburn spend was \$12.21 million, representing 22.9 percent of the City’s total spend, with \$15.09 million or 28.3 percent of total spend within the Perth South West regional area.

These results track the City’s performance in achieving Council’s “local and regional economy” principle contained within its Procurement Policy (i.e. a buy local procurement preference).

Information on procurement from organisations such as Aboriginal controlled businesses and social enterprises including Australia Disability Enterprises will be provided to the September 2023 Ordinary Council Meeting, as the numbers are still being investigated and tested for accuracy.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Thriving local commercial centres, local businesses and tourism industry.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

All payments made have been provided for within the City's Annual Budget, as adopted and amended by Council.

### **Legal Implications**

This item ensures compliance with s6.10(d) of the Local Government Act 1995 and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

### **Community Consultation**

N/A

### **Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

| PAYMENT No. | ACCOUNT No. | PAYEE  | PAYMENT DESCRIPTION                     | DATE       | VALUE \$     |
|-------------|-------------|--|---|------------|--------------|
| F159443     | 99997       | Family Day Care  | Fdc Payment W/E 28/05/2023              | 1/06/2023  | 50,591.18    |
| F159444     | 26470       | Scp Conservation   | Fencing Services                        | 6/06/2023  | 4,244.90     |
| F159445     | 26987       | Cti Risk Management  | Security - Cash Collection              | 6/06/2023  | 2,965.05     |
| F159446     | 27908       | Raubex Construction  | Engineering Civil                       | 6/06/2023  | 931,968.16   |
| F159447     | 28495       | Danielle Brady - Research Services                             | Social scientific data collection       | 6/06/2023  | 6,000.00     |
| F159448     | 10152       | Aust Services Union  | Payroll Deductions                      | 9/06/2023  | 802.80       |
| F159449     | 10154       | Australian Taxation Office                                     | Payroll Deductions                      | 9/06/2023  | 852,577.00   |
| F159450     | 10305       | Child Support Agency   | Payroll Deductions                      | 9/06/2023  | 906.43       |
| F159451     | 11001       | Local Government Racing & Cemeteries Employees Union<br>Lgrceu | Payroll Deductions                      | 9/06/2023  | 44.00        |
| F159452     | 19726       | Health Insurance Fund Of Wa                                    | Payroll Deductions                      | 9/06/2023  | 1,105.45     |
| F159453     | 27874       | Smartsalary  | Salary Packaging/Leasing Administration | 9/06/2023  | 13,797.83    |
| F159454     | 28458       | Easi Group   | Novated Leasing                         | 9/06/2023  | 4,908.35     |
| F159455     | 10201       | Big W Discount Stores (Please Use Ap19533)                     | Various Supplies                        | 13/06/2023 | 45.00        |
| F159456     | 11794       | Synergy  | Electricity Usage/Supplies              | 13/06/2023 | 357,185.85   |
| F159457     | 26470       | Scp Conservation   | Fencing Services                        | 13/06/2023 | 770.00       |
| F159458     | 26987       | Cti Risk Management  | Security - Cash Collection              | 13/06/2023 | 881.60       |
| F159459     | 27831       | Butler And Brown   | Event Management                        | 13/06/2023 | 18,687.00    |
| F159460     | 28498       | Pja Holdings Pja Holdings (Australia) Pty Ltd                  | Transport and Road Safety               | 13/06/2023 | 3,454.00     |
| F159461     | 28511       | Pet Stock South Fremantle                                      | Pet product supplier                    | 13/06/2023 | 440.47       |
| F159462     | 99997       | Kelly A Nair   | Sanitary Product Rebate                 | 13/06/2023 | 50.00        |
| F159463     | 99997       | Yangebup Boxing Club.  | Grants, Donations & Refunds             | 13/06/2023 | 400.00       |
| F159464     | 99997       | Michael Faulkner   | Reimbursement Of Networking Expenses    | 13/06/2023 | 656.55       |
| F159465     | 99997       | Coc Grants, Donations & Refunds                                | Grants, Donations & Refunds             | 13/06/2023 | 351.00       |
| F159466     | 99997       | Family Day Care  | Fdc Payment W/E 11/06/2023              | 15/06/2023 | 49,825.57    |
| F159467     | 10590       | Department Of Fire And Emergency Services                      | Esl Levy & Related Costs                | 20/06/2023 | 1,954,848.00 |
| F159468     | 28314       | Hootsuite Inc  | Software As A Service                   | 15/06/2023 | 22,800.75    |
| F159469     | 10047       | Alinta Energy  | Natural Gas & Electricity Supply        | 15/06/2023 | 915.20       |
| F159470     | 11794       | Synergy  | Electricity Usage/Supplies              | 15/06/2023 | 45,218.93    |
| F159471     | 88888       | Realzone Holdings Pty Ltd                                      | Bond refund                             | 15/06/2023 | 8,567.93     |
| F159472     | 88888       | Aviation Pty Ltd Atf The Alkimos Project                       | Bond refund                             | 15/06/2023 | 15,380.00    |
| F159473     | 99997       | Mejd Saimouah  | Grants, Donations & Refunds             | 15/06/2023 | 73.00        |
| F159474     | 99997       | Dubravka Vojkovic  | Senior Security Subsidy Scheme          | 15/06/2023 | 300.00       |
| F159475     | 99997       | Fremantle Hiab And Tilt Tray                                   | Invoice 00000923                        | 15/06/2023 | 429.00       |
| F159476     | 99997       | Rashida Murphy   | Invoice 225                             | 15/06/2023 | 300.00       |
| F159477     | 99997       | Penelope Anne Mullunby   | Storytelling Workshop On 24/05/2023     | 15/06/2023 | 350.00       |
| F159478     | 99997       | Coc Grants, Donations & Refunds                                | Grants, Donations & Refunds             | 15/06/2023 | 50.00        |
| F159479     | 99997       | Ryan Rodney  | Pen Fee Refund                          | 15/06/2023 | 648.00       |
| F159480     | 99997       | Victoria Elizabeth Green                                       | Personal Expenses Indonesian Delegation | 15/06/2023 | 527.90       |

|          |       |                                    |  |            |           |
|----------|-------|------------------------------------|--|------------|-----------|
| EF159481 | 99997 | Spearwood Primary School           | Room Hire Subsidy                        | 15/06/2023 | 352.00    |
| EF159482 | 99997 | Alex Vlastic                       | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159483 | 99997 | Alexander Clark                    | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159484 | 99997 | Archie Moffat                      | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159485 | 99997 | Cassidy Burns                      | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159486 | 99997 | Charlie Moffat                     | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159487 | 99997 | Ethan Lee Nione Lone               | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159488 | 99997 | Holly Hughes                       | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159489 | 99997 | Jaimie Vlastic                     | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159490 | 99997 | Jeremy Finn Annandale              | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159491 | 99997 | Joel Vlastic                       | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159492 | 99997 | Kaylen Puna                        | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159493 | 99997 | Kristopher Moretti                 | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159494 | 99997 | Luke Taylor                        | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159495 | 99997 | Te Ara Anderson                    | Junior Sport Travel Assistant Grant      | 15/06/2023 | 400.00    |
| EF159496 | 99997 | Nadine Barr                        | Bird Bath Rebate                         | 15/06/2023 | 50.00     |
| EF159497 | 99997 | Vicky Hartill                      | Bird Bath Rebate Refund                  | 15/06/2023 | 35.99     |
| EF159498 | 99997 | Jane Edmond                        | Bird Bath Rebate Refund                  | 15/06/2023 | 27.59     |
| EF159499 | 99997 | Marie Jacobson                     | Bird Bath Rebate Refund                  | 15/06/2023 | 22.99     |
| EF159500 | 99997 | Darren Saggars                     | Bird Bath Rebate Refund                  | 15/06/2023 | 27.59     |
| EF159501 | 99997 | Louise Helfgott                    | In-Conversation Talk On Thistledown Seed | 15/06/2023 | 313.00    |
| EF159502 | 99997 | Georgina Ogilvie                   | National Fca Conference In Canberra.     | 15/06/2023 | 288.89    |
| EF159503 | 99997 | E & B Milne                        | Payment Of Incident Allowance - E Milne  | 15/06/2023 | 3,000.00  |
| EF159504 | 99997 | Nami Osaki Trading As Namisartroom | Invoice 000205                           | 15/06/2023 | 500.00    |
| EF159505 | 99997 | Venkys Event Management            | Invoice 18                               | 15/06/2023 | 225.00    |
| EF159506 | 99997 | Roberta Bunce                      | Volunteer Lunch Reimbursement            | 15/06/2023 | 18.30     |
| EF159507 | 99997 | Colleen Cherie Crowley             | National Financial Counselling           | 15/06/2023 | 2,164.96  |
| EF159508 | 99997 | Rafeena Boyle                      | Sustainability Intern Presentation       | 15/06/2023 | 28.16     |
| EF159509 | 99997 | Ross Thompson                      | Cultural Grant                           | 15/06/2023 | 5,000.00  |
| EF159510 | 99997 | Ralf Rauker                        | Cultural Grant                           | 15/06/2023 | 4,100.00  |
| EF159511 | 99997 | The Hub 6163                       | Cultural Grant                           | 15/06/2023 | 2,920.00  |
| EF159512 | 99997 | Crystal Mance                      | Accidental Overpayment                   | 15/06/2023 | 453.00    |
| EF159513 | 99997 | Kuljit Kaur                        | Refund For Cancellation                  | 15/06/2023 | 54.00     |
| EF159514 | 99997 | Samuel Toensend                    | Arc Refund Request Samuel Townsend       | 15/06/2023 | 40.00     |
| EF159515 | 99997 | Maria Mcgairy                      | Grants, Donations & Refunds              | 15/06/2023 | 90.00     |
| EF159516 | 10091 | Aslab Pty Ltd                      | Asphalting Services/Supplies             | 15/06/2023 | 6,062.10  |
| EF159517 | 10184 | Benara Nurseries                   | Plants                                   | 15/06/2023 | 1,320.69  |
| EF159518 | 10207 | Boc Gases                          | Gas Supplies                             | 15/06/2023 | 85.00     |
| EF159519 | 10226 | Bridgestone Australia Ltd          | Tyre Services                            | 15/06/2023 | 16,915.47 |
| EF159520 | 10239 | Budget Rent A Car - Perth          | Motor Vehicle Hire                       | 15/06/2023 | 2,842.91  |
| EF159521 | 10246 | Bunnings Building Supplies Pty Ltd | Hardware Supplies                        | 15/06/2023 | 1,136.74  |

|          |       |                                       |   |            |            |
|----------|-------|---------------------------------------|---|------------|------------|
| EF159522 | 10247 | Bunzl Australia Ltd                   | Paper/Plastic/Cleaning Supplies         | 15/06/2023 | 523.57     |
| EF159523 | 10292 | Chadson Engineering Pty Ltd           | Medical Supplies                        | 15/06/2023 | 709.50     |
| EF159524 | 10321 | City Of Canning                       | Lost/Damaged Book Fees                  | 15/06/2023 | 3,910.81   |
| EF159525 | 10359 | Cockburn Painting Service             | Painting Supplies/Services              | 15/06/2023 | 14,973.20  |
| EF159526 | 10368 | Cockburn Wetlands Education Centre    | Community Grant                         | 15/06/2023 | 1,490.50   |
| EF159527 | 10528 | Easifleet                             | Vehicle Lease                           | 15/06/2023 | 506.25     |
| EF159528 | 10535 | Workpower Incorporated                | Employment Services - Planting          | 15/06/2023 | 1,887.64   |
| EF159529 | 10589 | Fines Enforcement Registry            | Fines Enforcement Fees                  | 15/06/2023 | 1,458.00   |
| EF159530 | 10683 | Gronbek Security                      | Locksmith Services                      | 15/06/2023 | 17,000.37  |
| EF159531 | 10783 | Jandakot Metal Industries Pty Ltd     | Metal Supplies                          | 15/06/2023 | 4,074.40   |
| EF159532 | 10787 | Jandakot Accident Repair Centre       | Panel Beating Services                  | 15/06/2023 | 1,000.00   |
| EF159533 | 10879 | Les Mills Aerobics                    | Instruction/Training Services           | 15/06/2023 | 1,598.47   |
| EF159534 | 10888 | Lj Caterers                           | Catering Services                       | 15/06/2023 | 6,763.35   |
| EF159535 | 10913 | Bucher Municipal Pty Ltd              | Purchase Of New Plant / Repair Services | 15/06/2023 | 2,602.16   |
| EF159536 | 10923 | Major Motors Pty Ltd                  | Repairs/Maintenance Services            | 15/06/2023 | 445.19     |
| EF159537 | 10938 | Mrp Pest Management                   | Pest & Weed Management                  | 15/06/2023 | 684.10     |
| EF159538 | 10944 | Mcleods                               | Legal Services                          | 15/06/2023 | 28,106.99  |
| EF159539 | 10951 | Melville Motors Pty Ltd               | Motor Cars                              | 15/06/2023 | 350.00     |
| EF159540 | 11022 | Native Arc                            | Grants & Donations                      | 15/06/2023 | 150.00     |
| EF159541 | 11028 | Neverfail Springwater Ltd             | Bottled Water Supplies                  | 15/06/2023 | 202.52     |
| EF159542 | 11036 | Northlake Electrical Pty Ltd          | Electrical Services                     | 15/06/2023 | 39,255.13  |
| EF159543 | 11077 | P & G Body Builders Pty Ltd           | Plant Body Building Services            | 15/06/2023 | 1,221.00   |
| EF159544 | 11244 | Research Solutions Pty Ltd            | Research Services                       | 15/06/2023 | 17,679.08  |
| EF159545 | 11247 | Richgro Wa                            | Gardening Supplies                      | 15/06/2023 | 275.88     |
| EF159546 | 11307 | Satellite Security Services Pty Ltd   | Security Services                       | 15/06/2023 | 13,105.24  |
| EF159547 | 11308 | Boss Industrial Formally Sba Supplies | Hardware Supplies                       | 15/06/2023 | 58.08      |
| EF159548 | 11316 | Seek Limited                          | Recruitment Advertising                 | 15/06/2023 | 1,017.50   |
| EF159549 | 11334 | Shenton Pumps                         | Pool Equipment/Services                 | 15/06/2023 | 11,226.67  |
| EF159550 | 11361 | Sigma Chemicals Pty Ltd               | Chemical Supplies                       | 15/06/2023 | 1,127.72   |
| EF159551 | 11449 | Spearwood Florist Ultimate Co Pty Ltd | Floral Arrangements                     | 15/06/2023 | 325.00     |
| EF159552 | 11465 | Speedo Australia Pty Ltd              | Swim Wear Supplies                      | 15/06/2023 | 6,345.35   |
| EF159553 | 11511 | Statewide Bearings                    | Bearing Supplies                        | 15/06/2023 | 314.28     |
| EF159554 | 11557 | Technology One Ltd                    | It Consultancy Services                 | 15/06/2023 | 2,365.00   |
| EF159555 | 11625 | Nutrien Water                         | Reticulation Supplies                   | 15/06/2023 | 130.83     |
| EF159556 | 11642 | Trailer Parts Pty Ltd                 | Trailer Parts                           | 15/06/2023 | 304.04     |
| EF159557 | 11702 | Villa Dalmacia Association Inc.       | Special Club Activities                 | 15/06/2023 | 390.00     |
| EF159558 | 11787 | Department Of Transport               | Vehicle Search Fees                     | 15/06/2023 | 388.10     |
| EF159559 | 11793 | Western Irrigation Pty Ltd            | Irrigation Services/Supplies            | 15/06/2023 | 1,014.81   |
| EF159560 | 11795 | Western Power                         | Street Lighting Installation & Service  | 15/06/2023 | 973,981.25 |
| EF159561 | 11828 | Worldwide Online Printing - O'connor  | Printing Services                       | 15/06/2023 | 1,679.10   |
| EF159562 | 11841 | Yangebup Family Centre Inc            | Venue Hire / Grants & Donations         | 15/06/2023 | 1,950.00   |

|          |       |  |                                    |            |           |
|----------|-------|--|------------------------------------|------------|-----------|
| EF159563 | 11854 | Zipform Pty Ltd                                    | Printing Services                  | 15/06/2023 | 1,561.91  |
| EF159564 | 12014 | Tutt Bryant Equipment Bt Equipment Pty Ltd T/As    | Excavating/Earthmoving Equipment   | 15/06/2023 | 23,475.40 |
| EF159565 | 12028 | City Of Armadale                                   | Animal Disposal Services           | 15/06/2023 | 5,076.92  |
| EF159566 | 12153 | Hays Personnel Services Pty Ltd                    | Employment Services                | 15/06/2023 | 1,452.99  |
| EF159567 | 12207 | Civica Pty Ltd                                     | Software Support/Licence Fees      | 15/06/2023 | 2,107.07  |
| EF159568 | 12589 | Australian Institute Of Management                 | Training Services                  | 15/06/2023 | 3,856.00  |
| EF159569 | 13102 | Michael Page International (Australia) Pty Ltd     | Employment Services                | 15/06/2023 | 9,303.76  |
| EF159570 | 13563 | Green Skills Inc                                   | Employment Services                | 15/06/2023 | 10,471.35 |
| EF159571 | 13779 | Porter Consulting Engineers                        | Engineering Consultancy Services   | 15/06/2023 | 9,405.00  |
| EF159572 | 13825 | Jackson Mcdonald                                   | Legal Services                     | 15/06/2023 | 871.20    |
| EF159573 | 15271 | Ple Computers Pty Ltd                              | Computer Hardware                  | 15/06/2023 | 2,035.99  |
| EF159574 | 15393 | Stratagreen  | Hardware Supplies                  | 15/06/2023 | 15,594.53 |
| EF159575 | 15550 | Apace Aid Inc                                      | Plants & Landscaping Services      | 15/06/2023 | 330.00    |
| EF159576 | 15588 | Natural Area Consulting Management Services        | Weed Spraying                      | 15/06/2023 | 84,899.39 |
| EF159577 | 15746 | Western Australia Police Service                   | Police Clearances                  | 15/06/2023 | 17.00     |
| EF159578 | 15850 | Ecoscape Australia Pty Ltd                         | Environmental Consultancy          | 15/06/2023 | 5,665.00  |
| EF159579 | 16064 | Cms Engineering                                    | Airconditioning Services           | 15/06/2023 | 12,477.54 |
| EF159580 | 16107 | Wren Oil   | Waste Disposal Services            | 15/06/2023 | 33.00     |
| EF159581 | 16396 | Mayday Rental                                      | Road Construction Machine Hire     | 15/06/2023 | 1,856.58  |
| EF159582 | 16432 | Scarvac's Iga                                      | Groceries                          | 15/06/2023 | 960.00    |
| EF159583 | 16648 | Youth Affairs Council Of Wa Inc                    | Youth Affairs                      | 15/06/2023 | 2,623.50  |
| EF159584 | 16653 | Complete Portables Pty Ltd                         | Supply & Hire Of Modular Buildings | 15/06/2023 | 1,022.58  |
| EF159585 | 16698 | Tidy Up  | Rubbish Removal                    | 15/06/2023 | 14,369.50 |
| EF159586 | 16846 | Action Glass & Aluminium                           | Glazing Services                   | 15/06/2023 | 327.25    |
| EF159587 | 17339 | City Of Subiaco                                    | Lsl Entitlements                   | 15/06/2023 | 5,408.04  |
| EF159588 | 17555 | Maia Financial                                     | Equipment Lease Payments           | 15/06/2023 | 31,549.27 |
| EF159589 | 17600 | Lightforce Asset Pty Ltd (ErectionsI)              | Guard Rails                        | 15/06/2023 | 5,065.50  |
| EF159590 | 17624 | Allsports Linemarking                              | Linemarking Services               | 15/06/2023 | 7,821.00  |
| EF159591 | 17887 | Red Sand Supplies Pty Ltd                          | Recycling & Contact Screening      | 15/06/2023 | 1,673.10  |
| EF159592 | 18114 | Bollig Design Group P/L                            | Architectural Services             | 15/06/2023 | 23,991.00 |
| EF159593 | 18126 | Dell Australia Pty Ltd                             | Computer Hardware                  | 15/06/2023 | 9,570.00  |
| EF159594 | 18203 | Natsync Environmental                              | Pest Control                       | 15/06/2023 | 420.00    |
| EF159595 | 18494 | Dept Of Biodiversity, Conservation And Attractions | Licence Renewal                    | 15/06/2023 | 20.00     |
| EF159596 | 18533 | Friends Of The Community Inc.                      | Donation                           | 15/06/2023 | 857.00    |
| EF159597 | 18801 | Fremantle Bin Hire                                 | Bin Hire - Skip Bins               | 15/06/2023 | 440.00    |
| EF159598 | 19107 | Forever Shining Artforms Wa                        | Monument                           | 15/06/2023 | 21,780.00 |
| EF159599 | 19446 | Envisionware Pty Ltd                               | Software                           | 15/06/2023 | 10,571.00 |
| EF159600 | 19533 | Woolworths Group Ltd (Woolworths & Big W)          | Groceries                          | 15/06/2023 | 798.15    |
| EF159601 | 19558 | Complete Fire Design                               | Fire Consultancy Services          | 15/06/2023 | 8,151.00  |
| EF159602 | 19776 | Josh Byrne & Associates                            | Environmental Consultant           | 15/06/2023 | 4,263.60  |
| EF159603 | 20215 | Powervac   | Cleaning Equipment                 | 15/06/2023 | 661.16    |

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| EF159604 | 21577 | Lavan   | Legal Services                           | 15/06/2023 | 2,496.80  |
| EF159605 | 21627 | Manheim Pty Ltd   | Impounded Vehicles                       | 15/06/2023 | 1,771.00  |
| EF159606 | 21665 | Mmj Real Estate (Wa) Pty Ltd                                    | Property Management Services             | 15/06/2023 | 7,092.15  |
| EF159607 | 21744 | Jb Hi Fi - Commercial   | Electronic Equipment                     | 15/06/2023 | 6,510.91  |
| EF159608 | 21747 | Unicare Health  | Mobility And Home Care Products          | 15/06/2023 | 70.00     |
| EF159609 | 22308 | Department Of Primary Industries & Regional Development         | Weed Control Services/Lab Analysis       | 15/06/2023 | 5,452.00  |
| EF159610 | 22553 | Brownes Food Operations   | Catering Supplies                        | 15/06/2023 | 938.16    |
| EF159611 | 22569 | Sonic Health Plus Pty Ltd                                       | Medical Services                         | 15/06/2023 | 1,414.37  |
| EF159612 | 22589 | Jb Hi Fi - Cockburn   | Electrical Equipment                     | 15/06/2023 | 711.97    |
| EF159613 | 22623 | Landmark Products Ltd   | Landscape Infrastructure                 | 15/06/2023 | 1,518.00  |
| EF159614 | 22682 | Beaver Tree Services Pty Ltd                                    | Tree Pruning Services                    | 15/06/2023 | 19,760.00 |
| EF159615 | 22749 | People Solutions Australasia Pty Ltd                            | Consultancy Services - Hr                | 15/06/2023 | 1,683.00  |
| EF159616 | 22806 | Chevron Australia Downstream Fuels Pty Ltd                      | Fuel Supplies                            | 15/06/2023 | 58,902.25 |
| EF159617 | 23351 | Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health | Leasing Fees                             | 15/06/2023 | 1,113.29  |
| EF159618 | 23457 | Totally Workwear Fremantle                                      | Clothing - Uniforms                      | 15/06/2023 | 709.61    |
| EF159619 | 23600 | Ironbark Sustainability   | Consultancy Services - Environmental     | 15/06/2023 | 5,016.00  |
| EF159620 | 24275 | Truck Centre Wa Pty Ltd   | Purchase Of New Truck                    | 15/06/2023 | 320.61    |
| EF159621 | 24643 | Bibliotheca Rfid Library Systems Australia Pty Ltd              | Purchase Of Library Tags                 | 15/06/2023 | 17,193.00 |
| EF159622 | 24655 | Automasters Spearwood   | Vehicle Servicing                        | 15/06/2023 | 5,114.90  |
| EF159623 | 24864 | Fremantle Football Club   | Merchandise Stock For Retail Sale        | 15/06/2023 | 7,700.00  |
| EF159624 | 24949 | Bitumen Surfacing The Trustee For Complete Road Services Trust  | Bitumen Supplies                         | 15/06/2023 | 550.00    |
| EF159625 | 25418 | Cs Legal  | Legal Services                           | 15/06/2023 | 3,192.24  |
| EF159626 | 25796 | District Australia Pty Ltd                                      | Furniture Supplies                       | 15/06/2023 | 10,274.00 |
| EF159627 | 25813 | Lg Connect Pty Ltd  | Erp Systems Development                  | 15/06/2023 | 3,174.52  |
| EF159628 | 25822 | Fit2work.Com.Au Mercury Search And Selection Pty Ltd            | Employee Check                           | 15/06/2023 | 313.39    |
| EF159629 | 25972 | Castledex Pty Ltd   | Office Furniture                         | 15/06/2023 | 3,124.00  |
| EF159630 | 26114 | Grace Records Management  | Records Management Services              | 15/06/2023 | 1,993.56  |
| EF159631 | 26257 | Paperbark Technologies Pty Ltd                                  | Arboricultural Consultancy Services      | 15/06/2023 | 330.00    |
| EF159632 | 26303 | Gecko Contracting Turf & Landscape Maintenance                  | Turf & Landscape Maintenance             | 15/06/2023 | 13,850.10 |
| EF159633 | 26314 | Cpe Group   | Temporary Employment Services            | 15/06/2023 | 3,043.26  |
| EF159634 | 26354 | Electrofen  | Repair Services - Security Fences        | 15/06/2023 | 588.50    |
| EF159635 | 26470 | Scp Conservation  | Fencing Services                         | 15/06/2023 | 59,136.00 |
| EF159636 | 26600 | Timmothy Kelly  | Aboriginal Cultural Dancing              | 15/06/2023 | 550.00    |
| EF159637 | 26614 | Marketforce Pty Ltd   | Advertising                              | 15/06/2023 | 5,720.11  |
| EF159638 | 26625 | Andover Detailers   | Car Detailing Services                   | 15/06/2023 | 2,669.40  |
| EF159639 | 26626 | Senversa Pty Ltd  | Environmental Auditing                   | 15/06/2023 | 1,980.00  |
| EF159640 | 26656 | Environmental Health Australia (Western Australia) Inc.         | Memberships, Conferences And Training Fo | 15/06/2023 | 1,550.00  |

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| EF159641 | 26705 | Creative Adm                                   | Marketing Services                       | 15/06/2023 | 10,186.00 |
| EF159642 | 26709 | Talis Consultants Pty Ltd                      | Waste Consultancy                        | 15/06/2023 | 2,112.00  |
| EF159643 | 26735 | Shane McMaster Surveys                         | Survey Services                          | 15/06/2023 | 11,748.00 |
| EF159644 | 26754 | Connect Call Centre Services                   | Call Centre Services                     | 15/06/2023 | 4,428.55  |
| EF159645 | 26761 | The Sand Card Company                          | Entertainment Services                   | 15/06/2023 | 797.50    |
| EF159646 | 26771 | Instant Products Hire                          | Portable Toilet Hire                     | 15/06/2023 | 1,653.87  |
| EF159647 | 26778 | Robert Walters                                 | Recruitment Services                     | 15/06/2023 | 9,251.40  |
| EF159648 | 26789 | Raeco  | Supplier Of Library Shelving And Furnitu | 15/06/2023 | 393.47    |
| EF159649 | 26843 | Ergolink                                       | Ergonomic Office Furniture               | 15/06/2023 | 554.80    |
| EF159650 | 26846 | Visability Limited                             | Disabilibty Services                     | 15/06/2023 | 1,100.00  |
| EF159651 | 26904 | Green Services                                 | Sustainability Education For Households  | 15/06/2023 | 10,365.00 |
| EF159652 | 26915 | Focused Vision Consulting Pty Ltd              | Consulting                               | 15/06/2023 | 13,179.10 |
| EF159653 | 26917 | Cirrus Networks Pty Ltd                        | It Network & Telephony Services          | 15/06/2023 | 18,280.88 |
| EF159654 | 26940 | Floorwest Pty Ltd                              | Floor Coverings                          | 15/06/2023 | 1,210.00  |
| EF159655 | 26946 | Av Truck Services Pty Ltd                      | Truck Dealership                         | 15/06/2023 | 629.21    |
| EF159656 | 26982 | Plantrite                                      | Plants                                   | 15/06/2023 | 3,276.08  |
| EF159657 | 26987 | Cti Risk Management                            | Security - Cash Collection               | 15/06/2023 | 1,452.00  |
| EF159658 | 27010 | Quantum Building Services Pty Ltd              | Building Maintenance                     | 15/06/2023 | 7,230.44  |
| EF159659 | 27011 | Baileys Marine Fuel Australia                  | Fuel                                     | 15/06/2023 | 98.40     |
| EF159660 | 27018 | Mark Norman Consulting                         | Consultancy - Electrical                 | 15/06/2023 | 330.00    |
| EF159661 | 27031 | Downer Edi Works Pty Ltd                       | Asphalt Services                         | 15/06/2023 | 1,929.29  |
| EF159662 | 27034 | Adelby Pty Ltd                                 | Firebreak Construction                   | 15/06/2023 | 143.00    |
| EF159663 | 27054 | Vocus Pty Ltd                                  | Telecommunications                       | 15/06/2023 | 3,313.33  |
| EF159664 | 27059 | Frontline Fire & Rescue Equipment              | Manufacture-Fire Vehicles/Equipment      | 15/06/2023 | 9,909.09  |
| EF159665 | 27065 | Westbooks                                      | Books                                    | 15/06/2023 | 788.98    |
| EF159666 | 27082 | Kulbardi Pty Ltd                               | Stationery Supplies                      | 15/06/2023 | 5,726.31  |
| EF159667 | 27085 | Savills Project Management Pty Ltd             | Project Management                       | 15/06/2023 | 5,562.70  |
| EF159668 | 27130 | Motio Play Pty Ltd                             | Digital Marketing & Software Service Pro | 15/06/2023 | 1,145.69  |
| EF159669 | 27133 | Marindust Sales                                | Goal Posts                               | 15/06/2023 | 860.75    |
| EF159670 | 27154 | Veolia Recycling & Recovery Pty Ltd            | Waste Services                           | 15/06/2023 | 29,788.14 |
| EF159671 | 27168 | Nightlife Music Pty Ltd                        | Music Management                         | 15/06/2023 | 1,396.59  |
| EF159672 | 27177 | Rentokil Initial Pty Ltd (Initial Hygiene)     | Hygiene                                  | 15/06/2023 | 1,385.23  |
| EF159673 | 27189 | Healthstrong Pty Ltd                           | Home Care                                | 15/06/2023 | 693.00    |
| EF159674 | 27241 | Landscape Elements                             | Landscaping Services                     | 15/06/2023 | 420.75    |
| EF159675 | 27334 | Westcare Print                                 | Printing Services                        | 15/06/2023 | 2,621.30  |
| EF159676 | 27346 | Office Line                                    | Furniture Office                         | 15/06/2023 | 1,557.60  |
| EF159677 | 27355 | Playmaster                                     | Playground Equipment                     | 15/06/2023 | 3,069.00  |
| EF159678 | 27377 | Accidental Health And Safety - Perth           | First Aid Supplies                       | 15/06/2023 | 215.92    |
| EF159679 | 27422 | Little Hawk Freo                               | Catering                                 | 15/06/2023 | 631.00    |
| EF159680 | 27423 | Mechanical Project Services Pty Ltd            | Airconditioning Services                 | 15/06/2023 | 3,574.01  |
| EF159681 | 27437 | Pb Reticulation & Maintenance Services Pty Ltd | Irrigation Services                      | 15/06/2023 | 764.50    |

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| EF159682 | 27455 | Site Protective Services                      | Cctv Parts                      | 15/06/2023 | 127,857.61 |
| EF159683 | 27479 | Vital Interpreting Personnel                  | Translating Services            | 15/06/2023 | 1,419.00   |
| EF159684 | 27499 | Hodge Collard Preston Architects              | Architects                      | 15/06/2023 | 12,884.85  |
| EF159685 | 27507 | Serco Facilities Management Pty Ltd           | Cleaning Services               | 15/06/2023 | 1,236.79   |
| EF159686 | 27534 | Ralph Beattie Bosworth                        | Quantity Survey                 | 15/06/2023 | 3,080.00   |
| EF159687 | 27535 | The Forever Project Pty Ltd                   | Consultancy                     | 15/06/2023 | 4,400.00   |
| EF159688 | 27539 | Jasmin Carpentry & Maintenance                | Carpentry                       | 15/06/2023 | 71.50      |
| EF159689 | 27551 | Incognito Catering                            | Catering Services               | 15/06/2023 | 1,336.50   |
| EF159690 | 27579 | Soco Studios                                  | Photography Services            | 15/06/2023 | 1,210.00   |
| EF159691 | 27602 | Rawlinsons (Wa)                               | Surveying Services              | 15/06/2023 | 3,624.50   |
| EF159692 | 27609 | Latte Lab Pty Ltd                             | Coffee Vendor                   | 15/06/2023 | 500.00     |
| EF159693 | 27622 | Truegrade Medical Supplies                    | Medical Supplies                | 15/06/2023 | 1,165.87   |
| EF159694 | 27631 | Aquatic Services Wa Pty Ltd                   | Pool Equipment & Maintenance    | 15/06/2023 | 16,727.54  |
| EF159695 | 27635 | Mammoth Security                              | Security                        | 15/06/2023 | 52.60      |
| EF159696 | 27650 | Datacom Systems (Au) Pty Ltd                  | It Sales, Consulting & Service  | 15/06/2023 | 489.00     |
| EF159697 | 27657 | Positive Balance Massage                      | Massage Therapy                 | 15/06/2023 | 400.00     |
| EF159698 | 27676 | Blue Force Pty Ltd                            | Security Services               | 15/06/2023 | 220.00     |
| EF159699 | 27695 | Qtm Pty Ltd                                   | Traffic Management              | 15/06/2023 | 23,662.94  |
| EF159700 | 27701 | Perth Better Homes                            | Shade Sails                     | 15/06/2023 | 605.00     |
| EF159701 | 27703 | Jda Consultant Hydrologists                   | Hydrological Consultancy        | 15/06/2023 | 2,750.00   |
| EF159702 | 27712 | Perth Playground And Rubber Pty Ltd           | Playground Sofffall/Equipment   | 15/06/2023 | 836.00     |
| EF159703 | 27720 | Bj Systems                                    | Security Services               | 15/06/2023 | 322.03     |
| EF159704 | 27723 | Cockburn Power Boats Association (Inc)        | Storage Services                | 15/06/2023 | 4,009.50   |
| EF159705 | 27733 | Midnight Tuesday                              | Artistic                        | 15/06/2023 | 1,518.00   |
| EF159706 | 27784 | Rops Engineering Australia Pty Ltd            | Crane Repairs                   | 15/06/2023 | 4,194.10   |
| EF159707 | 27801 | Transponder Technologies Pty Ltd              | Fuel Management Systems         | 15/06/2023 | 990.00     |
| EF159708 | 27829 | Smec Australia Pty Ltd                        | Consultancy - Engineering       | 15/06/2023 | 73,892.26  |
| EF159709 | 27850 | Dowsing Group Pty Ltd                         | Concreting Services             | 15/06/2023 | 19,290.00  |
| EF159710 | 27855 | Total Landscape Redevelopment Service Pty Ltd | Tree Watering                   | 15/06/2023 | 924.00     |
| EF159711 | 27865 | Pritchard Francis Consulting Pty Ltd          | Engineering Services            | 15/06/2023 | 5,440.00   |
| EF159712 | 27892 | Resolve Group Pty Ltd                         | Consultancy - Bca Certification | 15/06/2023 | 1,650.00   |
| EF159713 | 27894 | Homecare Physiotherapy                        | Healthcare                      | 15/06/2023 | 8,152.80   |
| EF159714 | 27901 | Ies Cultural Heritage                         | Cultural Training               | 15/06/2023 | 8,690.00   |
| EF159715 | 27917 | Go Doors Advanced Automation                  | Door Maintenance & Repair       | 15/06/2023 | 10,543.10  |
| EF159716 | 27965 | Stantec Australia Pty Ltd                     | Engineering Services            | 15/06/2023 | 522.50     |
| EF159717 | 27984 | Sabrina Fenwick                               | Excercise Classes               | 15/06/2023 | 720.00     |
| EF159718 | 28003 | Taylor Made Design                            | Graphic Design                  | 15/06/2023 | 539.00     |
| EF159719 | 28034 | Visual Workwear                               | Ppe                             | 15/06/2023 | 1,369.81   |
| EF159720 | 28047 | Mitchell Garlett                              | Ceremonial Services             | 15/06/2023 | 450.00     |
| EF159721 | 28049 | Copy Magic                                    | Printing Services               | 15/06/2023 | 471.90     |
| EF159722 | 28086 | Gfg Consulting                                | Consultancy                     | 15/06/2023 | 11,000.00  |

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| EF159723 | 28100 | Solair Group Pty Ltd                    | Water Systems/Pumping                   | 15/06/2023 | 3,618.66  |
| EF159724 | 28101 | Melbourne Mailing Pty Ltd               | Library Cards                           | 15/06/2023 | 462.00    |
| EF159725 | 28136 | Shore Water Marine Pty Ltd              | Marine Repair & Maintenance Services    | 15/06/2023 | 7,847.00  |
| EF159726 | 28146 | Evolve Events And Training              | Training And Development                | 15/06/2023 | 1,870.00  |
| EF159727 | 28175 | Three Chillies Design Pty Ltd           | Design Services                         | 15/06/2023 | 19,999.10 |
| EF159728 | 28181 | Seaview Rentals                         | Aquarium Servicing                      | 15/06/2023 | 196.00    |
| EF159729 | 28186 | Oracle Corporation Australia Pty Ltd    | Software                                | 15/06/2023 | 409.20    |
| EF159730 | 28189 | Mercury Messengers Pty Ltd              | Courier Service                         | 15/06/2023 | 2,319.83  |
| EF159731 | 28197 | Lite N Easy Pty Ltd                     | Food Supplies                           | 15/06/2023 | 4,210.06  |
| EF159732 | 28211 | Nordic Fitness Equipment                | Fitness Equipment                       | 15/06/2023 | 2,970.00  |
| EF159733 | 28215 | Complete Office Supplies Pty Ltd        | Stationery                              | 15/06/2023 | 1,087.83  |
| EF159734 | 28220 | Comcare Foodservice Repairs             | Catering Equipment Repairs              | 15/06/2023 | 297.00    |
| EF159735 | 28233 | Western Maze Wa Pty Ltd                 | Waste Collection Services               | 15/06/2023 | 31,905.51 |
| EF159736 | 28241 | Swift Flow Pty Ltd                      | Plumbing                                | 15/06/2023 | 38,773.65 |
| EF159737 | 28246 | Hendercare                              | Nursing Services                        | 15/06/2023 | 300.50    |
| EF159738 | 28248 | Tesg Building Surveyors Pty Ltd         | Building Survey                         | 15/06/2023 | 1,980.00  |
| EF159739 | 28253 | Barry Emerald                           | Artist                                  | 15/06/2023 | 500.00    |
| EF159740 | 28258 | Garden Care West                        | Gardening Services                      | 15/06/2023 | 948.75    |
| EF159741 | 28261 | Hazed Services Pty Ltd                  | Safety - Roof                           | 15/06/2023 | 15,793.45 |
| EF159742 | 28265 | Tree Care Wa                            | Vegetation Maintenance Services         | 15/06/2023 | 57,143.46 |
| EF159743 | 28273 | Ae Hoskins Building Services            | Construction Services                   | 15/06/2023 | 21.45     |
| EF159744 | 28274 | Da Silva Youngson Pty Ltd               | Recruitment Services                    | 15/06/2023 | 5,500.00  |
| EF159745 | 28275 | Farrington Dry Cleaners                 | Dry Cleaning                            | 15/06/2023 | 75.00     |
| EF159746 | 28283 | Mills Recruitment                       | Recruitment Services                    | 15/06/2023 | 5,101.36  |
| EF159747 | 28298 | Civil Sciences And Engineering          | Engineering                             | 15/06/2023 | 16,940.00 |
| EF159748 | 28303 | Miracle Recreation Equipment            | Playground Equipment                    | 15/06/2023 | 3,995.20  |
| EF159749 | 28318 | Ati-Mirage                              | Training                                | 15/06/2023 | 6,993.25  |
| EF159750 | 28319 | Wavelength Consulting Pty Ltd           | Engineering - Project Management        | 15/06/2023 | 2,750.00  |
| EF159751 | 28325 | Squiz Australia Pty Ltd                 | Search Engine Optimisation              | 15/06/2023 | 33,632.50 |
| EF159752 | 28349 | Cable Locates & Consulting              | Underground Utility Location And Survey | 15/06/2023 | 8,635.00  |
| EF159753 | 28369 | Camel West                              | Camel Rides                             | 15/06/2023 | 2,640.00  |
| EF159754 | 28371 | Flexi Staff                             | Employment Services                     | 15/06/2023 | 38,497.37 |
| EF159755 | 28392 | Mcs Civil Contracting                   | Engineering/Earthworks                  | 15/06/2023 | 3,696.00  |
| EF159756 | 28426 | Power Paving Pty Ltd                    | Paving Services                         | 15/06/2023 | 990.00    |
| EF159757 | 28427 | Tredwell Management Services Pty Ltd    | Drafting Services                       | 15/06/2023 | 4,353.80  |
| EF159758 | 28437 | Building & Industrial Cleaning Services | Clenaing Services                       | 15/06/2023 | 59,206.11 |
| EF159759 | 28439 | Gambara Pty Ltd                         | Watering Services                       | 15/06/2023 | 1,887.60  |
| EF159760 | 28463 | Antree Dnh Pty Ltd                      | Gardening                               | 15/06/2023 | 2,424.85  |
| EF159761 | 28478 | Aither Pty Ltd                          | Consulting                              | 15/06/2023 | 24,216.50 |
| EF159762 | 28484 | Eds Environmental Visus Group Pty Ltd   | Environmental Approvals                 | 15/06/2023 | 1,320.00  |

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| EF159763 | 28485 | Wildfire Social Marketing The Trustee For J House Trust                | LinkedIn Training                        | 15/06/2023 | 3,300.00  |
| EF159764 | 28493 | Heat Exchangers Wa Pty Ltd   | Parts And Service                        | 15/06/2023 | 1,570.88  |
| EF159765 | 28500 | Fieldey Art Fieldes, Haylee Ann (Fieldey Art)                          | Art Murals And Workshops                 | 15/06/2023 | 22,000.00 |
| EF159766 | 28505 | Maltia Caffe The Trustee For Caruana Family Trust                      | Cafe And Catering Services               | 15/06/2023 | 415.00    |
| EF159767 | 28508 | T C Waste (Wa) Pty Ltd (D & M Waste Management) D & M Waste Management | Waste Management                         | 15/06/2023 | 27,073.75 |
| EF159768 | 28511 | Pet Stock South Fremantle  | Pet product supplier                     | 15/06/2023 | 457.24    |
| EF159769 | 28513 | Eat Well Move Well Porter, Damian Alexander John                       | Self Defence/Self Protection Courses     | 15/06/2023 | 2,300.00  |
| EF159770 | 28515 | Cate Litjens Consultancy   | Counselling, Supervision                 | 15/06/2023 | 150.00    |
| EF159771 | 28517 | Robowash Pty Ltd   | automatic cleaning system manufacturer   | 15/06/2023 | 1,980.00  |
| EF159772 | 28520 | It 4 Retirees Pty Ltd  | IT Training And Support                  | 15/06/2023 | 400.00    |
| EF159773 | 28521 | Inspired Development Solutions   | Organisational Development               | 15/06/2023 | 1,320.00  |
| EF159774 | 28522 | Bing Technologies Pty Ltd  | Mailing Services                         | 15/06/2023 | 723.43    |
| EF159775 | 28538 | Old Macdonald's Travelling Farms - Wa East                             | Mobile Petting Farm                      | 15/06/2023 | 726.00    |
| EF159776 | 28546 | Swan Event Hire  | Event Hire                               | 15/06/2023 | 6,950.00  |
| EF159777 | 28550 | Ash & Rain Pty Ltd (Imprint Plastic)                                   | Badges and labels                        | 15/06/2023 | 844.80    |
| EF159778 | 28557 | Litsupport Pty Ltd   | Legal Document Management                | 15/06/2023 | 467.50    |
| EF159779 | 28564 | Toby Z. Magic  | Event Entertainment                      | 15/06/2023 | 600.00    |
| EF159780 | 28573 | Clubmap Pty Ltd  | Sports Consulting                        | 15/06/2023 | 1,375.00  |
| EF159781 | 28580 | Successful Projects  | Project Management, Planning &Scheduling | 15/06/2023 | 2,788.50  |
| EF159782 | 28583 | Envirostream Australia Pty Ltd   | Battery Recycling                        | 15/06/2023 | 495.00    |
| EF159783 | 99996 | Jeremy F   | Rates and Property related refunds       | 15/06/2023 | 147.00    |
| EF159784 | 99996 | Mark And Sherie Irvine   | Rates and Property related refunds       | 15/06/2023 | 150.00    |
| EF159785 | 99996 | Great Aussie Patios  | Rates and Property related refunds       | 15/06/2023 | 147.00    |
| EF159786 | 99996 | Julie Hunter   | Rates and Property related refunds       | 15/06/2023 | 1,000.00  |
| EF159787 | 99996 | Rebecca Y O'Halloran   | Rates and Property related refunds       | 15/06/2023 | 2,009.94  |
| EF159788 | 99996 | Ujjaina Banik  | Rates and Property related refunds       | 15/06/2023 | 100.00    |
| EF159789 | 99996 | Wormall Civil Pty Ltd  | Rates and Property related refunds       | 15/06/2023 | 1,709.76  |
| EF159790 | 99996 | My Homes Wa Pty Ltd  | Rates and Property related refunds       | 15/06/2023 | 110.00    |
| EF159791 | 99996 | Jason Hunter   | Rates and Property related refunds       | 15/06/2023 | 295.00    |
| EF159792 | 99996 | Perth Solar Force  | Rates and Property related refunds       | 15/06/2023 | 370.51    |
| EF159793 | 99996 | Ultimate Additions   | Rates and Property related refunds       | 15/06/2023 | 171.65    |
| EF159794 | 99996 | Fps Commercial Property  | Rates and Property related refunds       | 15/06/2023 | 557.00    |
| EF159795 | 99996 | Fps Commerical Property  | Rates and Property related refunds       | 15/06/2023 | 560.00    |
| EF159796 | 99996 | Gavalan Pty Ltd  | Rates and Property related refunds       | 15/06/2023 | 4,498.50  |
| EF159797 | 99996 | Ian Gibbs  | Rates and Property related refunds       | 15/06/2023 | 5,362.90  |
| EF159798 | 99996 | Lorraine M Sims  | Rates and Property related refunds       | 15/06/2023 | 96.00     |
| EF159799 | 99996 | Priscilla A Warner   | Rates and Property related refunds       | 15/06/2023 | 200.00    |
| EF159800 | 99996 | Nicole D Dirckze   | Rates and Property related refunds       | 15/06/2023 | 1,000.00  |
| EF159801 | 99996 | Eric And Carmen De Fonseca   | Rates and Property related refunds       | 15/06/2023 | 2,027.99  |

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| EF159802 | 99996 | Advanced Personnel Management (Serendipi                | Rates and Property related refunds       | 15/06/2023 | 50.01     |
| EF159803 | 99996 | Ramon Quek  | Rates and Property related refunds       | 15/06/2023 | 421.50    |
| EF159804 | 99996 | Home Group Wa Pty Ltd                                   | Rates and Property related refunds       | 15/06/2023 | 464.98    |
| EF159805 | 11758 | Water Corp Utility Account Only - Please Refer To 11760 | Water Usage / Sundry Charges             | 15/06/2023 | 13,666.36 |
|          |       | When Raising Po   |  |            |           |
| EF159806 | 10118 | Australia Post  | Postage Charges                          | 20/06/2023 | 30,588.64 |
| EF159807 | 10888 | Lj Caterers   | Catering Services                        | 20/06/2023 | 4,383.06  |
| EF159808 | 10938 | Mrp Pest Management                                     | Pest & Weed Management                   | 20/06/2023 | 279.40    |
| EF159809 | 11036 | Northlake Electrical Pty Ltd                            | Electrical Services                      | 20/06/2023 | 67,285.16 |
| EF159810 | 11465 | Speedo Australia Pty Ltd                                | Swim Wear Supplies                       | 20/06/2023 | 250.80    |
| EF159811 | 11483 | St John Ambulance Aust Wa Operations                    | First Aid Courses                        | 20/06/2023 | 160.00    |
| EF159812 | 11651 | Tree Watering Services                                  | Tree Watering Services                   | 20/06/2023 | 2,835.00  |
| EF159813 | 11793 | Western Irrigation Pty Ltd                              | Irrigation Services/Supplies             | 20/06/2023 | 9,513.52  |
| EF159814 | 16846 | Action Glass & Aluminium                                | Glazing Services                         | 20/06/2023 | 448.25    |
| EF159815 | 19058 | Fremantle Camerahouse                                   | Photographic Equipment                   | 20/06/2023 | 999.00    |
| EF159816 | 26257 | Paperbark Technologies Pty Ltd                          | Arboricultural Consultancy Services      | 20/06/2023 | 1,415.00  |
| EF159817 | 26470 | Scp Conservation  | Fencing Services                         | 20/06/2023 | 9,716.00  |
| EF159818 | 26600 | Timmothy Kelly  | Aboriginal Cultural Dancing              | 20/06/2023 | 1,700.00  |
| EF159819 | 26614 | Marketforce Pty Ltd                                     | Advertising                              | 20/06/2023 | 2,711.53  |
| EF159820 | 26898 | Spandex Asia Pacific Pty Ltd                            | Signage Supplier                         | 20/06/2023 | 4,166.08  |
| EF159821 | 26917 | Cirrus Networks Pty Ltd                                 | IT Network & Telephony Services          | 20/06/2023 | 614.97    |
| EF159822 | 26987 | Cti Risk Management                                     | Security - Cash Collection               | 20/06/2023 | 1,918.60  |
| EF159823 | 27499 | Hodge Collard Preston Architects                        | Architects                               | 20/06/2023 | 1,773.75  |
| EF159824 | 28047 | Mitchell Garlett  | Ceremonial Services                      | 20/06/2023 | 1,350.00  |
| EF159825 | 28136 | Shore Water Marine Pty Ltd                              | Marine Repair & Maintenance Services     | 20/06/2023 | 1,815.11  |
| EF159826 | 28215 | Complete Office Supplies Pty Ltd                        | Stationery                               | 20/06/2023 | 296.76    |
| EF159827 | 28229 | Reino International Pty Ltd                             | Parking Software                         | 20/06/2023 | 34,485.00 |
| EF159828 | 28241 | Swift Flow Pty Ltd                                      | Plumbing                                 | 20/06/2023 | 7,521.09  |
| EF159829 | 28448 | Enchanted Stiltwalking                                  | Roving Entertainment                     | 20/06/2023 | 1,166.00  |
| EF159830 | 28556 | The Leadership Institute T/A Konnect Learning           | Leadership Conferences                   | 20/06/2023 | 2,198.90  |
| EF159831 | 28574 | Psg Eyewear   | Manufacturer Prescription Safety Glasses | 20/06/2023 | 800.00    |
| EF159832 | 99996 | Katie Wilkinson   | 2204512                                  | 20/06/2023 | 2,000.00  |
| EF159833 | 99997 | Anita Pringle   | Senior Subsidy                           | 20/06/2023 | 100.00    |
| EF159834 | 99997 | Artur Loreto  | Senior Subsidy                           | 20/06/2023 | 100.00    |
| EF159835 | 99997 | Elisabetta Sinagra                                      | Senior Subsidy                           | 20/06/2023 | 300.00    |
| EF159836 | 99997 | Karen Merrilees   | Senior Subsidy                           | 20/06/2023 | 40.00     |
| EF159837 | 99997 | Kay Field   | Senior Subsidy                           | 20/06/2023 | 100.00    |
| EF159838 | 99997 | Lawrence Lee  | Senior Subsidy                           | 20/06/2023 | 300.00    |
| EF159839 | 99997 | Lorraine Voss   | Senior Subsidy                           | 20/06/2023 | 300.00    |
| EF159840 | 99997 | Marcela Banzic  | Senior Subsidy                           | 20/06/2023 | 40.00     |
| EF159841 | 99997 | Marilyn Hicks   | Senior Subsidy                           | 20/06/2023 | 100.00    |

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| EF159842 | 99997 | Phillip Okely  | Senior Subsidy                           | 20/06/2023 | 100.00       |
| EF159843 | 99997 | Shirley Mcgarry  | Senior Subsidy                           | 20/06/2023 | 160.00       |
| EF159844 | 99997 | Assisting Your Life To Achieve Ayla Inc  | Donation - Assisting Your Life To Achiev | 20/06/2023 | 15,000.00    |
| EF159845 | 99997 | The Churches Commission On Education Inc   | Donation - Chaplaincy At North Lake Seni | 20/06/2023 | 10,250.00    |
| EF159846 | 99997 | Second Harvest Australia Inc   | Donation - Second Harvest Australia      | 20/06/2023 | 20,000.00    |
| EF159847 | 99997 | Constable Care Child Safety Foundation   | Donation - Ccf Education Partnership 202 | 20/06/2023 | 15,000.00    |
| EF159848 | 99997 | Black Swan Health Limited  | Donation - Freo Street Doctor Cockburn   | 20/06/2023 | 20,000.00    |
| EF159849 | 99997 | Beth Marchbank   | Disability Awareness Training 2 Hours    | 20/06/2023 | 950.00       |
| EF159850 | 10484 | Department Of Mines, Industry Regulation And Safety                                | Building Services Levy                   | 20/06/2023 | 104,890.60   |
| EF159851 | 27492 | Superchoice Services Pty Limited   | Payroll Deductions                       | 20/06/2023 | 679,952.21   |
| EF159852 | 12565 | Resource Recovery Group - Loans Southern Metro<br>Regional Council (Previous Name) | Loan Repayment                           | 22/06/2023 | 343,032.63   |
| EF159853 | 10152 | Aust Services Union  | Payroll Deductions                       | 23/06/2023 | 834.70       |
| EF159854 | 10154 | Australian Taxation Office   | Payroll Deductions                       | 23/06/2023 | 549,305.00   |
| EF159855 | 10305 | Child Support Agency   | Payroll Deductions                       | 23/06/2023 | 906.43       |
| EF159856 | 11001 | Local Government Racing & Cemeteries Employees Union<br>Lgrceu                     | Payroll Deductions                       | 23/06/2023 | 44.00        |
| EF159857 | 19726 | Health Insurance Fund Of Wa  | Payroll Deductions                       | 23/06/2023 | 1,105.45     |
| EF159858 | 27874 | Smartsalary  | Salary Packaging/Leasing Administration  | 23/06/2023 | 13,801.90    |
| EF159859 | 28458 | Easi Group   | Novated Leasing                          | 23/06/2023 | 4,908.35     |
| EF159860 | 26987 | Cti Risk Management  | Security - Cash Collection               | 27/06/2023 | 3,066.35     |
| EF159861 | 27492 | Superchoice Services Pty Limited   | Payroll Deductions                       | 28/06/2023 | 78.10        |
| EF159862 | 99997 | Family Day Care  | Fdc Payment W/E 25/06/2023               | 29/06/2023 | 52,886.42    |
| EF159863 | 11741 | Western Australian Treasury Corporation  | Loan Repayments                          | 29/06/2023 | 1,379,500.00 |
| EF159864 | 10058 | Alsco Pty Ltd  | Hygiene Services/Supplies                | 27/06/2023 | 361.78       |
| EF159865 | 10091 | Aslab Pty Ltd  | Asphalting Services/Supplies             | 27/06/2023 | 1,628.22     |
| EF159866 | 10117 | Australia Day Council Of Wa  | Gold Membership                          | 27/06/2023 | 720.00       |
| EF159867 | 10170 | Macri Partners   | Auditing Services                        | 27/06/2023 | 1,304.60     |
| EF159868 | 10184 | Benara Nurseries   | Plants                                   | 27/06/2023 | 10,936.01    |
| EF159869 | 10207 | Boc Gases  | Gas Supplies                             | 27/06/2023 | 1,270.96     |
| EF159870 | 10221 | Bp Australia Pty Ltd   | Diesel/Petrol Supplies                   | 27/06/2023 | 24,762.62    |
| EF159871 | 10226 | Bridgestone Australia Ltd  | Tyre Services                            | 27/06/2023 | 30,252.15    |
| EF159872 | 10239 | Budget Rent A Car - Perth  | Motor Vehicle Hire                       | 27/06/2023 | 3,894.09     |
| EF159873 | 10244 | Building & Const Industry Training Fund  | Levy Payment                             | 27/06/2023 | 14,443.01    |
| EF159874 | 10246 | Bunnings Building Supplies Pty Ltd   | Hardware Supplies                        | 27/06/2023 | 3,068.53     |
| EF159875 | 10325 | City Of Fremantle  | Contributions & Cost Sharing             | 27/06/2023 | 20,328.00    |
| EF159876 | 10333 | Cjd Equipment Pty Ltd  | Hardware Supplies                        | 27/06/2023 | 967.55       |
| EF159877 | 10353 | Cockburn Cement Ltd  | Cement And Lime                          | 27/06/2023 | 951.72       |
| EF159878 | 10359 | Cockburn Painting Service  | Painting Supplies/Services               | 27/06/2023 | 2,992.00     |
| EF159879 | 10368 | Cockburn Wetlands Education Centre   | Community Grant                          | 27/06/2023 | 247.50       |
| EF159880 | 10422 | Reitsema Packaging   | Road Litter Bags                         | 27/06/2023 | 770.00       |

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| EF159881 | 10459 | David Gray & Co Pty Ltd                                     | Mobile Garbage Bins                      | 27/06/2023 | 702.24    |
| EF159882 | 10483 | Landgate  | Mapping/Land Title Searches              | 27/06/2023 | 197.40    |
| EF159883 | 10485 | Department Of Local Government, Sport & Cultural Industries | State Archives                           | 27/06/2023 | 5,064.29  |
| EF159884 | 10526 | E & Mj Rosher Pty Ltd                                       | Mower Equipment                          | 27/06/2023 | 8,668.52  |
| EF159885 | 10528 | Easifleet   | Vehicle Lease                            | 27/06/2023 | 625.85    |
| EF159886 | 10535 | Workpower Incorporated                                      | Employment Services - Planting           | 27/06/2023 | 58,208.24 |
| EF159887 | 10589 | Fines Enforcement Registry                                  | Fines Enforcement Fees                   | 27/06/2023 | 81.00     |
| EF159888 | 10683 | Gronbek Security  | Locksmith Services                       | 27/06/2023 | 4,408.17  |
| EF159889 | 10708 | Heavy Automatics Pty Ltd                                    | Equipment Maintenance Services           | 27/06/2023 | 3,185.49  |
| EF159890 | 10783 | Jandakot Metal Industries Pty Ltd                           | Metal Supplies                           | 27/06/2023 | 1,259.50  |
| EF159891 | 10787 | Jandakot Accident Repair Centre                             | Panel Beating Services                   | 27/06/2023 | 2,000.00  |
| EF159892 | 10791 | Jasman Enterprises  | High Pressure Cleaning                   | 27/06/2023 | 708.40    |
| EF159893 | 10888 | Lj Caterers   | Catering Services                        | 27/06/2023 | 1,623.60  |
| EF159894 | 10913 | Bucher Municipal Pty Ltd                                    | Purchase Of New Plant / Repair Services  | 27/06/2023 | 1,273.20  |
| EF159895 | 10918 | Main Roads Wa   | Repairs/Maintenance/Funding Contribution | 27/06/2023 | 72,204.85 |
| EF159896 | 10923 | Major Motors Pty Ltd  | Repairs/Maintenance Services             | 27/06/2023 | 1,274.95  |
| EF159897 | 10938 | Mrp Pest Management   | Pest & Weed Management                   | 27/06/2023 | 5,897.19  |
| EF159898 | 10944 | Mcleods   | Legal Services                           | 27/06/2023 | 21,572.31 |
| EF159899 | 10991 | Beacon Equipment  | Mowing Equipment                         | 27/06/2023 | 28,131.10 |
| EF159900 | 11004 | Murdoch University Office Of Finance, Planning & Reporting  | Analysing Services                       | 27/06/2023 | 1,475.10  |
| EF159901 | 11022 | Native Arc  | Grants & Donations                       | 27/06/2023 | 615.50    |
| EF159902 | 11028 | Neverfail Springwater Ltd                                   | Bottled Water Supplies                   | 27/06/2023 | 76.72     |
| EF159903 | 11036 | Northlake Electrical Pty Ltd                                | Electrical Services                      | 27/06/2023 | 28,647.90 |
| EF159904 | 11182 | Premium Brake & Clutch Services Pty Ltd                     | Brake Services                           | 27/06/2023 | 4,434.10  |
| EF159905 | 11244 | Research Solutions Pty Ltd                                  | Research Services                        | 27/06/2023 | 8,242.64  |
| EF159906 | 11307 | Satellite Security Services Pty Ltd                         | Security Services                        | 27/06/2023 | 11,286.31 |
| EF159907 | 11308 | Boss Industrial Formally Sba Supplies                       | Hardware Supplies                        | 27/06/2023 | 10,609.31 |
| EF159908 | 11334 | Shenton Pumps   | Pool Equipment/Services                  | 27/06/2023 | 18,219.18 |
| EF159909 | 11361 | Sigma Chemicals Pty Ltd                                     | Chemical Supplies                        | 27/06/2023 | 5,127.65  |
| EF159910 | 11364 | Silver Chain Group Limited                                  | Home Care/Respite Services               | 27/06/2023 | 176.00    |
| EF159911 | 11387 | Bibra Lake Soils  | Soil & Limestone Supplies                | 27/06/2023 | 30.00     |
| EF159912 | 11425 | Resource Recovery Group                                     | Waste Disposal Gate Fees                 | 27/06/2023 | 1,110.00  |
| EF159913 | 11469 | Sports Turf Technology Pty Ltd                              | Turf Consultancy Services                | 27/06/2023 | 1,309.00  |
| EF159914 | 11483 | St John Ambulance Aust Wa Operations                        | First Aid Courses                        | 27/06/2023 | 2,825.00  |
| EF159915 | 11496 | Stanlee Hospitality Supplies                                | Catering Equipment/Supplies              | 27/06/2023 | 161.08    |
| EF159916 | 11511 | Statewide Bearings  | Bearing Supplies                         | 27/06/2023 | 167.95    |
| EF159917 | 11557 | Technology One Ltd  | It Consultancy Services                  | 27/06/2023 | 6,927.80  |
| EF159918 | 11619 | Titan Ford  | Purchase Of Vehicles & Servicing         | 27/06/2023 | 45,768.73 |
| EF159919 | 11625 | Nutrien Water   | Reticulation Supplies                    | 27/06/2023 | 437.04    |

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| EF159920 | 11651 | Tree Watering Services                                 | Tree Watering Services                   | 27/06/2023 | 5,247.50  |
| EF159921 | 11699 | Vernon Design Group                                    | Architectural Services                   | 27/06/2023 | 900.00    |
| EF159922 | 11701 | Vibra Industrial Filtration Australasia                | Filter Supplies                          | 27/06/2023 | 886.82    |
| EF159923 | 11722 | Wa Hino Sales & Service                                | Purchase Of New Trucks / Maintenance     | 27/06/2023 | 742.19    |
| EF159924 | 11739 | Wa Spit Roast Company                                  | Catering Services                        | 27/06/2023 | 8,184.95  |
| EF159925 | 11773 | Nutrien Ag Solutions                                   | Chemical Supplies                        | 27/06/2023 | 911.02    |
| EF159926 | 11787 | Department Of Transport                                | Vehicle Search Fees                      | 27/06/2023 | 1,242.25  |
| EF159927 | 11789 | Walga  | Advertising/Training Services            | 27/06/2023 | 620.00    |
| EF159928 | 11793 | Western Irrigation Pty Ltd                             | Irrigation Services/Supplies             | 27/06/2023 | 91,496.14 |
| EF159929 | 11806 | Westrac Pty Ltd  | Repairs/Mtnce - Earthmoving Equipment    | 27/06/2023 | 12,349.19 |
| EF159930 | 12014 | Tutt Bryant Equipment Bt Equipment Pty Ltd T/As        | Excavating/Earthmoving Equipment         | 27/06/2023 | 709.50    |
| EF159931 | 12153 | Hays Personnel Services Pty Ltd                        | Employment Services                      | 27/06/2023 | 31,570.42 |
| EF159932 | 12295 | Stewart & Heaton Clothing Co. Pty Ltd                  | Clothing Supplies                        | 27/06/2023 | 227.04    |
| EF159933 | 12497 | Trophy Choice  | Trophy Supplies                          | 27/06/2023 | 1,946.00  |
| EF159934 | 13102 | Michael Page International (Australia) Pty Ltd         | Employment Services                      | 27/06/2023 | 10,533.42 |
| EF159935 | 13563 | Green Skills Inc                                       | Employment Services                      | 27/06/2023 | 24,010.88 |
| EF159936 | 13834 | Sulo Mgb Australia Pty Ltd                             | Mobile Garbage Bins                      | 27/06/2023 | 77,126.18 |
| EF159937 | 13849 | Mcmullen Nolan Group Pty Ltd                           | Surveying Services                       | 27/06/2023 | 10,026.50 |
| EF159938 | 14297 | Artref Pty Ltd   | Printing Cartridges                      | 27/06/2023 | 11,281.20 |
| EF159939 | 14350 | Baileys Fertiliser                                     | Fertiliser Supplies                      | 27/06/2023 | 18,384.16 |
| EF159940 | 14530 | Donald Veal Consultants Pty Ltd                        | Consultancy Services                     | 27/06/2023 | 15,622.75 |
| EF159941 | 15393 | Stratagreen  | Hardware Supplies                        | 27/06/2023 | 306.05    |
| EF159942 | 15550 | Apace Aid Inc  | Plants & Landscaping Services            | 27/06/2023 | 35,971.11 |
| EF159943 | 15588 | Natural Area Consulting Management Services            | Weed Spraying                            | 27/06/2023 | 35,275.79 |
| EF159944 | 15746 | Western Australia Police Service                       | Police Clearances                        | 27/06/2023 | 289.00    |
| EF159945 | 15850 | Ecoscape Australia Pty Ltd                             | Environmental Consultancy                | 27/06/2023 | 830.50    |
| EF159946 | 16064 | Cms Engineering  | Airconditioning Services                 | 27/06/2023 | 39,726.49 |
| EF159947 | 16107 | Wren Oil   | Waste Disposal Services                  | 27/06/2023 | 33.00     |
| EF159948 | 16698 | Tidy Up  | Rubbish Removal                          | 27/06/2023 | 2,755.00  |
| EF159949 | 16985 | Wa Premix  | Concrete Supplies                        | 27/06/2023 | 2,612.06  |
| EF159950 | 17301 | Good Reading Magazine                                  | Subscription                             | 27/06/2023 | 1,995.00  |
| EF159951 | 17471 | Pirtek (Fremantle) Pty Ltd                             | Hoses & Fittings                         | 27/06/2023 | 828.85    |
| EF159952 | 17553 | Altus Traffic Pty Ltd                                  | Traffic Control Services                 | 27/06/2023 | 2,304.50  |
| EF159953 | 18126 | Dell Australia Pty Ltd                                 | Computer Hardware                        | 27/06/2023 | 18,878.81 |
| EF159954 | 18203 | Natsync Environmental                                  | Pest Control                             | 27/06/2023 | 3,043.00  |
| EF159955 | 18216 | Regen4 Environmental Services                          | Consultancy - Environmental              | 27/06/2023 | 5,267.90  |
| EF159956 | 18272 | Austraclear Limited                                    | Investment Services                      | 27/06/2023 | 175.38    |
| EF159957 | 18286 | Iw Projects Pty Ltd                                    | Consultancy Services - Civil Engineering | 27/06/2023 | 10,966.45 |
| EF159958 | 18611 | Perth Nrm  | Natural Resource Mgt Services            | 27/06/2023 | 5,500.00  |
| EF159959 | 18763 | Local Community Insurance Services (Part Of Jlt Group) | Community Insurance Policies             | 27/06/2023 | 671.00    |

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| EF159960 | 18962 | Sealanes (1985) P/L  | Catering Supplies                    | 27/06/2023 | 1,656.90  |
| EF159961 | 19107 | Forever Shining Artforms Wa                                | Monument                             | 27/06/2023 | 69,344.00 |
| EF159962 | 19533 | Woolworths Group Ltd (Woolworths & Big W)                  | Groceries                            | 27/06/2023 | 2,011.09  |
| EF159963 | 19541 | Turf Care Wa Pty Ltd                                       | Turf Services                        | 27/06/2023 | 9,605.20  |
| EF159964 | 20000 | Aust West Auto Electrical Pty Ltd                          | Auto Electrical Services             | 27/06/2023 | 32,897.79 |
| EF159965 | 20321 | Riverjet Pty Ltd   | Educting-Cleaning Services           | 27/06/2023 | 19,965.00 |
| EF159966 | 20409 | Candor Training And Consultancy                            | Training Services                    | 27/06/2023 | 990.00    |
| EF159967 | 20549 | A1 Carpet, Tile & Grout Cleaning                           | Cleaning Services - Tiles/Carpet     | 27/06/2023 | 16,720.00 |
| EF159968 | 20885 | Tactile Indicators Perth                                   | Tactiles                             | 27/06/2023 | 4,894.00  |
| EF159969 | 21291 | The Worm Shed  | Environmental Education              | 27/06/2023 | 2,090.00  |
| EF159970 | 21294 | Cat Haven  | Animal Services                      | 27/06/2023 | 5,118.30  |
| EF159971 | 21397 | The Play Room O'connor                                     | Toys And Games                       | 27/06/2023 | 1,496.32  |
| EF159972 | 21469 | John Hughes Volkswagon                                     | Purchase Of New Vehicle              | 27/06/2023 | 6,640.00  |
| EF159973 | 21627 | Manheim Pty Ltd  | Impounded Vehicles                   | 27/06/2023 | 550.00    |
| EF159974 | 21665 | Mmj Real Estate (Wa) Pty Ltd                               | Property Management Services         | 27/06/2023 | 7,140.88  |
| EF159975 | 21678 | Iannello Designs   | Graphic Design                       | 27/06/2023 | 3,102.00  |
| EF159976 | 21744 | Jb Hi Fi - Commercial                                      | Electronic Equipment                 | 27/06/2023 | 4,256.85  |
| EF159977 | 21794 | Pracsys Management Systems Systems Edge                    | Market Research Services             | 27/06/2023 | 10,804.75 |
|          |       | Management Services  |                                      |            |           |
| EF159978 | 21853 | Nearmap Pty Ltd  | Computer Software - Photomaps        | 27/06/2023 | 22,000.00 |
| EF159979 | 21934 | Phoenix Podiatry   | Podiatry Services                    | 27/06/2023 | 420.00    |
| EF159980 | 21946 | Ryan's Quality Meats                                       | Meat Supplies                        | 27/06/2023 | 3,604.04  |
| EF159981 | 22106 | Intelife Group   | Services - Daip                      | 27/06/2023 | 15,427.39 |
| EF159982 | 22553 | Brownes Food Operations                                    | Catering Supplies                    | 27/06/2023 | 507.55    |
| EF159983 | 22569 | Sonic Health Plus Pty Ltd                                  | Medical Services                     | 27/06/2023 | 3,956.27  |
| EF159984 | 22613 | Vicki Royans   | Artistic Services                    | 27/06/2023 | 600.00    |
| EF159985 | 22623 | Landmark Products Ltd                                      | Landscape Infrastructure             | 27/06/2023 | 12,408.00 |
| EF159986 | 22639 | Shatish Chauhan  | Training Services - Yoga             | 27/06/2023 | 2,325.00  |
| EF159987 | 22658 | South East Regional Centre For Urban Landcare Inc (Sercul) | Urban Landcare Services              | 27/06/2023 | 21,315.67 |
| EF159988 | 22749 | People Solutions Australasia Pty Ltd                       | Consultancy Services - Hr            | 27/06/2023 | 935.00    |
| EF159989 | 22752 | Elgas Limited  | Gas Supplies                         | 27/06/2023 | 616.98    |
| EF159990 | 22806 | Chevron Australia Downstream Fuels Pty Ltd                 | Fuel Supplies                        | 27/06/2023 | 68,120.78 |
| EF159991 | 22859 | Top Of The Ladder  | Gutter Cleaning Services             | 27/06/2023 | 6,820.00  |
| EF159992 | 22903 | Unique International Recoveries Llc                        | Debt Collectors                      | 27/06/2023 | 294.40    |
| EF159993 | 22913 | Opal Australian Paper                                      | Envelopes                            | 27/06/2023 | 770.44    |
| EF159994 | 23332 | Wrights Heavy Recovery                                     | Towing Services                      | 27/06/2023 | 20,570.00 |
| EF159995 | 23457 | Totally Workwear Fremantle                                 | Clothing - Uniforms                  | 27/06/2023 | 5,545.96  |
| EF159996 | 23570 | A Proud Landmark Pty Ltd                                   | Landscape Contruction Services       | 27/06/2023 | 95,885.90 |
| EF159997 | 23579 | Daimler Trucks Perth                                       | Purchase Of New Truck                | 27/06/2023 | 2,141.43  |
| EF159998 | 23600 | Ironbark Sustainability                                    | Consultancy Services - Environmental | 27/06/2023 | 16,577.00 |

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| EF159999 | 23808 | Quik Corp Pty Ltd   | Controller Boom Kits                     | 27/06/2023 | 83.93      |
| EF160000 | 23971 | Find Wise Location Services   | Locating Services - Underground          | 27/06/2023 | 1,230.90   |
| EF160001 | 24193 | Avantgarde Technologies Pty Ltd   | Consultancy Services                     | 27/06/2023 | 4,840.00   |
| EF160002 | 24275 | Truck Centre Wa Pty Ltd   | Purchase Of New Truck                    | 27/06/2023 | 93.81      |
| EF160003 | 24506 | Amaranti's Personal Training  | Personal Training Services               | 27/06/2023 | 600.00     |
| EF160004 | 24610 | All Flags Signs & Banners   | Signs, Flags, Banners                    | 27/06/2023 | 2,442.00   |
| EF160005 | 24650 | Nuts About Natives  | Plant Supplies                           | 27/06/2023 | 4,187.81   |
| EF160006 | 24655 | Automasters Spearwood   | Vehicle Servicing                        | 27/06/2023 | 11,980.00  |
| EF160007 | 24736 | Zenien  | Cctv Camera Licences                     | 27/06/2023 | 30,576.97  |
| EF160008 | 24945 | Bridge 42 Pty Ltd   | Project Management Services              | 27/06/2023 | 8,363.30   |
| EF160009 | 24949 | Bitumen Surfacing The Trustee For Complete Road Services Trust  | Bitumen Supplies                         | 27/06/2023 | 365.20     |
| EF160010 | 24974 | Scott Print   | Printing Services                        | 27/06/2023 | 3,269.20   |
| EF160011 | 24978 | Rentokil Initial Pty Ltd (Ambius)   | Plants Supplies                          | 27/06/2023 | 63.84      |
| EF160012 | 25063 | Superior Pak Pty Ltd  | Vehicle Maintenance                      | 27/06/2023 | 6,160.87   |
| EF160013 | 25121 | Imagesource Digital Solutions   | Billboards                               | 27/06/2023 | 669.90     |
| EF160014 | 25128 | Horizon West Landscape & Irrigation Pty Ltd   | Landscaping Services                     | 27/06/2023 | 44,936.00  |
| EF160015 | 25264 | Acurix Networks Pty Ltd   | Wifi Access Service                      | 27/06/2023 | 6,470.20   |
| EF160016 | 25418 | Cs Legal  | Legal Services                           | 27/06/2023 | 8,014.75   |
| EF160017 | 25586 | Envirovap Pty Ltd   | Hire Of Leachate Units                   | 27/06/2023 | 17,957.50  |
| EF160018 | 25645 | Yelakitj Moort Nyungar Association Inc  | Welcome To The Country Performances      | 27/06/2023 | 2,400.00   |
| EF160019 | 25731 | Wheelie Clean   | Cleaning Services                        | 27/06/2023 | 809.60     |
| EF160020 | 25736 | Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For The Reef Unit Trust) Emerge Associates | Consultancy Services                     | 27/06/2023 | 6,147.35   |
| EF160021 | 25771 | Integral Development Associates Pty Ltd   | Training Courses                         | 27/06/2023 | 15,202.00  |
| EF160022 | 25822 | Fit2work.Com.Au Mercury Search And Selection Pty Ltd  | Employee Check                           | 27/06/2023 | 38.39      |
| EF160023 | 26046 | Knowledge   | Online Survey Services                   | 27/06/2023 | 756.25     |
| EF160024 | 26067 | Sprayking Wa Pty Ltd  | Chemical Weed Control Services           | 27/06/2023 | 11,793.10  |
| EF160025 | 26195 | Play Check  | Consulting Services                      | 27/06/2023 | 330.00     |
| EF160026 | 26211 | Amcom Pty Ltd   | Internet/Data Services                   | 27/06/2023 | 9,078.30   |
| EF160027 | 26257 | Paperbark Technologies Pty Ltd  | Arboricultural Consultancy Services      | 27/06/2023 | 7,600.00   |
| EF160028 | 26303 | Gecko Contracting Turf & Landscape Maintenance  | Turf & Landscape Maintenance             | 27/06/2023 | 300,078.39 |
| EF160029 | 26314 | Cpe Group   | Temporary Employment Services            | 27/06/2023 | 3,243.60   |
| EF160030 | 26403 | Ches Power Group Pty Ltd  | Engineering Solutions / Back Up Generato | 27/06/2023 | 2,896.60   |
| EF160031 | 26423 | Alpha Pest Animal Solutions Invasive Species Pty Ltd  | Pest Control Services                    | 27/06/2023 | 12,189.10  |
| EF160032 | 26442 | Bullant Security Pty Ltd Key West Lock Service & Sales  | Locksmith & Security Services            | 27/06/2023 | 247.50     |
| EF160033 | 26449 | Eco Shark Barrier Pty Ltd   | Leasing Fee For Shark Barrier            | 27/06/2023 | 21,138.00  |
| EF160034 | 26470 | Scp Conservation  | Fencing Services                         | 27/06/2023 | 7,018.00   |
| EF160035 | 26574 | Eva Bellydance  | Entertainment - Belly Dancing            | 27/06/2023 | 375.00     |

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| EF160036 | 26610 | Tracc Civil Pty Ltd                                  | Civil Construction C100838               | 27/06/2023 | 1,098,907.43 |
| EF160037 | 26614 | Marketforce Pty Ltd                                  | Advertising                              | 27/06/2023 | 5,267.14     |
| EF160038 | 26625 | Andover Detailers                                    | Car Detailing Services                   | 27/06/2023 | 1,136.96     |
| EF160039 | 26677 | Australia And New Zealand Recycling Platform Limited | Not- For-Profit Member Services Body     | 27/06/2023 | 3,549.32     |
| EF160040 | 26705 | Creative Adm   | Marketing Services                       | 27/06/2023 | 11,932.25    |
| EF160041 | 26709 | Talis Consultants Pty Ltd                            | Waste Consultancy                        | 27/06/2023 | 5,505.50     |
| EF160042 | 26735 | Shane McMaster Surveys                               | Survey Services                          | 27/06/2023 | 3,850.00     |
| EF160043 | 26736 | Ghems Holdings Pty Ltd                               | Revegetation                             | 27/06/2023 | 7,260.00     |
| EF160044 | 26739 | Kerb Doctor  | Kerb Maintenance                         | 27/06/2023 | 5,872.72     |
| EF160045 | 26754 | Connect Call Centre Services                         | Call Centre Services                     | 27/06/2023 | 3,188.13     |
| EF160046 | 26778 | Robert Walters                                       | Recruitment Services                     | 27/06/2023 | 4,382.24     |
| EF160047 | 26782 | Soft Landing   | Recycling Services                       | 27/06/2023 | 10,714.00    |
| EF160048 | 26789 | Raeco  | Supplier Of Library Shelving And Furnitu | 27/06/2023 | 76.51        |
| EF160049 | 26800 | The Goods  | Retail                                   | 27/06/2023 | 63.67        |
| EF160050 | 26813 | Buswest  | Bus Hire                                 | 27/06/2023 | 2,101.00     |
| EF160051 | 26820 | Nbn Co Ltd   | Telecommunications                       | 27/06/2023 | 85,371.00    |
| EF160052 | 26846 | Visability Limited                                   | Disabilibilty Services                   | 27/06/2023 | 1,100.00     |
| EF160053 | 26888 | Media Engine   | Graphic Design, Marketing, Video Product | 27/06/2023 | 20,212.00    |
| EF160054 | 26898 | Spandex Asia Pacific Pty Ltd                         | Signage Supplier                         | 27/06/2023 | 10,479.64    |
| EF160055 | 26901 | Alyka Pty Ltd  | Digital Consultancy And Web Development  | 27/06/2023 | 660.00       |
| EF160056 | 26929 | Elan Energy Matrix Pty Ltd                           | Recycling Services                       | 27/06/2023 | 1,516.69     |
| EF160057 | 26946 | Av Truck Services Pty Ltd                            | Truck Dealership                         | 27/06/2023 | 1,687.24     |
| EF160058 | 26957 | Jbs & G Australia Pty Ltd                            | Consultancy - Enviromental               | 27/06/2023 | 1,430.00     |
| EF160059 | 26983 | Hitech Sports Pty Ltd                                | Sporting Equipment                       | 27/06/2023 | 1,416.80     |
| EF160060 | 26985 | Access Icon Pty Ltd                                  | Drainage Products                        | 27/06/2023 | 6,034.60     |
| EF160061 | 26986 | Ahal Consulting                                      | Consultancy                              | 27/06/2023 | 8,129.00     |
| EF160062 | 26988 | Bladon Wa Pty Ltd                                    | Promotional Products                     | 27/06/2023 | 29,991.50    |
| EF160063 | 27010 | Quantum Building Services Pty Ltd                    | Building Maintenance                     | 27/06/2023 | 17,609.47    |
| EF160064 | 27011 | Baileys Marine Fuel Australia                        | Fuel                                     | 27/06/2023 | 440.79       |
| EF160065 | 27015 | Intelli Trac   | Gps Tracking                             | 27/06/2023 | 2,685.10     |
| EF160066 | 27028 | Technogym Australia Pty Ltd                          | Fitness Equipment                        | 27/06/2023 | 6,000.19     |
| EF160067 | 27031 | Downer Edi Works Pty Ltd                             | Asphalt Services                         | 27/06/2023 | 50,967.96    |
| EF160068 | 27034 | Adelby Pty Ltd                                       | Firebreak Construction                   | 27/06/2023 | 880.00       |
| EF160069 | 27044 | Graffiti Systems Australia                           | Graffiti Removal & Anti-Graffiti Coating | 27/06/2023 | 40,652.03    |
| EF160070 | 27046 | Tfh Hire Services Pty Ltd                            | Hire Fencing                             | 27/06/2023 | 994.29       |
| EF160071 | 27048 | Patron Power Pty Ltd                                 | Marine Equipment                         | 27/06/2023 | 4,279.00     |
| EF160072 | 27052 | Event Marquees                                       | Marquee Hire                             | 27/06/2023 | 1,965.00     |
| EF160073 | 27054 | Vocus Pty Ltd  | Telecommunications                       | 27/06/2023 | 1,796.30     |
| EF160074 | 27059 | Frontline Fire & Rescue Equipment                    | Manufacture-Fire Vehicles/Equipment      | 27/06/2023 | 1,363.56     |
| EF160075 | 27065 | Westbooks  | Books                                    | 27/06/2023 | 2,197.58     |
| EF160076 | 27069 | Hart Sport   | Sports Equipment                         | 27/06/2023 | 405.40       |

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| EF160077 | 27082 | Kulbardi Pty Ltd                                | Stationery Supplies              | 27/06/2023 | 3,202.22   |
| EF160078 | 27092 | Sprayline Spraying Equipment                    | Spraying Equipment               | 27/06/2023 | 185.46     |
| EF160079 | 27093 | Magnetic Automation Pty Ltd                     | Gates/Barriers                   | 27/06/2023 | 1,056.00   |
| EF160080 | 27097 | Global Trade Sales                              | Marine Equipment                 | 27/06/2023 | 9,746.00   |
| EF160081 | 27098 | Q2 (Q-Squared)                                  | Digital Data Service             | 27/06/2023 | 2,516.25   |
| EF160082 | 27100 | Sea Jewels Swimwear                             | Swimwear                         | 27/06/2023 | 9,547.00   |
| EF160083 | 27133 | Marindust Sales                                 | Goal Posts                       | 27/06/2023 | 1,474.00   |
| EF160084 | 27154 | Veolia Recycling & Recovery Pty Ltd             | Waste Services                   | 27/06/2023 | 131,845.11 |
| EF160085 | 27155 | Educated By Nature Pty Ltd                      | Education Services               | 27/06/2023 | 1,320.00   |
| EF160086 | 27177 | Rentokil Initial Pty Ltd (Initial Hygiene)      | Hygiene                          | 27/06/2023 | 73,730.36  |
| EF160087 | 27179 | Plunge & Co Cafe                                | Catering Services                | 27/06/2023 | 304.15     |
| EF160088 | 27189 | Healthstrong Pty Ltd                            | Home Care                        | 27/06/2023 | 319.00     |
| EF160089 | 27198 | Green Promotions Pty Ltd                        | Promotional Supplies             | 27/06/2023 | 7,051.00   |
| EF160090 | 27241 | Landscape Elements                              | Landscaping Services             | 27/06/2023 | 75,550.66  |
| EF160091 | 27243 | Arjohuntleigh Pty Ltd                           | Supply, Repairs Health Equipemnt | 27/06/2023 | 599.50     |
| EF160092 | 27246 | Veale Auto Parts                                | Spare Parts Mechanical           | 27/06/2023 | 2,017.30   |
| EF160093 | 27269 | Payrix Australia                                | Payment Processing               | 27/06/2023 | 15,362.66  |
| EF160094 | 27288 | Urbis   | Consultancy - Property           | 27/06/2023 | 13,200.00  |
| EF160095 | 27334 | Westcare Print                                  | Printing Services                | 27/06/2023 | 126.50     |
| EF160096 | 27377 | Accidental Health And Safety - Perth            | First Aid Supplies               | 27/06/2023 | 514.00     |
| EF160097 | 27381 | Fit For Life Exercise Physiology                | Exercise Classes                 | 27/06/2023 | 2,430.00   |
| EF160098 | 27396 | Ankeet Mehta Spearwood Newspaper Round Delivery | Newspaper Delivery               | 27/06/2023 | 505.95     |
| EF160099 | 27401 | Emprise Mobility                                | Mobility Equipment               | 27/06/2023 | 21,748.00  |
| EF160100 | 27403 | Freedom Fairies Pty Ltd                         | Amusement                        | 27/06/2023 | 2,156.00   |
| EF160101 | 27410 | The Kit Bag                                     | Ppe Clothing                     | 27/06/2023 | 2,890.80   |
| EF160102 | 27417 | Native Plants Wa                                | Plants                           | 27/06/2023 | 6,205.54   |
| EF160103 | 27423 | Mechanical Project Services Pty Ltd             | Airconditioning Services         | 27/06/2023 | 6,489.90   |
| EF160104 | 27427 | Home Chef                                       | Cooking/Food Services            | 27/06/2023 | 1,544.77   |
| EF160105 | 27437 | Pb Reticulation & Maintenance Services Pty Ltd  | Irrigation Services              | 27/06/2023 | 984.50     |
| EF160106 | 27455 | Site Protective Services                        | Cctv Parts                       | 27/06/2023 | 14,045.89  |
| EF160107 | 27479 | Vital Interpreting Personnel                    | Translating Services             | 27/06/2023 | 264.00     |
| EF160108 | 27524 | David Wills And Associates                      | Engineering Services             | 27/06/2023 | 9,528.75   |
| EF160109 | 27535 | The Forever Project Pty Ltd                     | Consultancy                      | 27/06/2023 | 2,197.25   |
| EF160110 | 27539 | Jasmin Carpentry & Maintenance                  | Carpentry                        | 27/06/2023 | 36,297.25  |
| EF160111 | 27551 | Incognito Catering                              | Catering Services                | 27/06/2023 | 1,776.50   |
| EF160112 | 27566 | Thuroona Services                               | Asbestos Removal                 | 27/06/2023 | 1,337.60   |
| EF160113 | 27568 | Ept   | Ups Service/Repairs              | 27/06/2023 | 858.00     |
| EF160114 | 27575 | Shred X Secure Destruction                      | Document Destruction             | 27/06/2023 | 33.20      |
| EF160115 | 27587 | New Ground Water Services Pty Ltd               | Irrigation/Reticulation          | 27/06/2023 | 35,249.50  |
| EF160116 | 27592 | Hey Jay Fix It!! Home Maintenance Service       | Home Maintenance                 | 27/06/2023 | 570.00     |
| EF160117 | 27596 | Allwest Plant Hire Australia Pty Ltd            | Plant Hire And Civil Contracting | 27/06/2023 | 21,665.77  |

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| EF160118 | 27599 | Dockpro Pty Ltd                               | Sales, Servicing & Installation Of Dry D | 27/06/2023 | 3,305.00     |
| EF160119 | 27610 | Rockwater Pty Ltd                             | Hydrogeological Consultancy              | 27/06/2023 | 1,575.20     |
| EF160120 | 27617 | Atturra Business Applications                 | Consultancy - It                         | 27/06/2023 | 11,550.00    |
| EF160121 | 27622 | Truegrade Medical Supplies                    | Medical Supplies                         | 27/06/2023 | 5,336.69     |
| EF160122 | 27631 | Aquatic Services Wa Pty Ltd                   | Pool Equipment & Maintenance             | 27/06/2023 | 2,021.58     |
| EF160123 | 27644 | Cmaktech                                      | Ict Engineering & Consulting             | 27/06/2023 | 1,671.38     |
| EF160124 | 27650 | Datacom Systems (Au) Pty Ltd                  | It Sales, Consulting & Service           | 27/06/2023 | 101.87       |
| EF160125 | 27657 | Positive Balance Massage                      | Massage Therapy                          | 27/06/2023 | 100.00       |
| EF160126 | 27676 | Blue Force Pty Ltd                            | Security Services                        | 27/06/2023 | 28,876.92    |
| EF160127 | 27695 | Qtm Pty Ltd                                   | Traffic Management                       | 27/06/2023 | 23,505.31    |
| EF160128 | 27701 | Perth Better Homes                            | Shade Sails                              | 27/06/2023 | 451.00       |
| EF160129 | 27739 | My Maintenance Systems Pty Ltd                | Computer Software                        | 27/06/2023 | 4,884.00     |
| EF160130 | 27749 | Advisian                                      | Consulting - Engineering                 | 27/06/2023 | 8,561.49     |
| EF160131 | 27784 | Rops Engineering Australia Pty Ltd            | Crane Repairs                            | 27/06/2023 | 903.18       |
| EF160132 | 27797 | City Lift Services Pty Ltd                    | Lift Maintenance                         | 27/06/2023 | 1,133.00     |
| EF160133 | 27807 | Jason Latimer                                 | Software                                 | 27/06/2023 | 15,292.20    |
| EF160134 | 27809 | Ra-One Pty Ltd                                | Software                                 | 27/06/2023 | 30,030.00    |
| EF160135 | 27850 | Dowsing Group Pty Ltd                         | Concreting Services                      | 27/06/2023 | 41,487.46    |
| EF160136 | 27855 | Total Landscape Redevelopment Service Pty Ltd | Tree Watering                            | 27/06/2023 | 48,044.70    |
| EF160137 | 27865 | Pritchard Francis Consulting Pty Ltd          | Engineering Services                     | 27/06/2023 | 10,752.50    |
| EF160138 | 27889 | Mbl Food Services                             | Packaging Supplies                       | 27/06/2023 | 284.91       |
| EF160139 | 27890 | Tabec Pty Ltd                                 | Engineering Services                     | 27/06/2023 | 16,663.63    |
| EF160140 | 27894 | Homecare Physiotherapy                        | Healthcare                               | 27/06/2023 | 14,592.26    |
| EF160141 | 27901 | Ies Cultural Heritage                         | Cultural Training                        | 27/06/2023 | 5,214.00     |
| EF160142 | 27908 | Raubex Construction                           | Engineering Civil - C100911              | 27/06/2023 | 1,787,901.95 |
| EF160143 | 27909 | Fe Technologies                               | Rfid Equipment And Tags                  | 27/06/2023 | 1,844.70     |
| EF160144 | 27917 | Go Doors Advanced Automation                  | Door Maintenance & Repair                | 27/06/2023 | 8,642.11     |
| EF160145 | 27926 | Sine Group Pty Ltd                            | Computer Software                        | 27/06/2023 | 10,091.40    |
| EF160146 | 27953 | Truckline                                     | Spare Parts, Truck/Trailer               | 27/06/2023 | 347.42       |
| EF160147 | 27965 | Stantec Australia Pty Ltd                     | Engineering Services                     | 27/06/2023 | 51,266.60    |
| EF160148 | 27969 | Perfect Gym Solutions                         | Software For Gym's                       | 27/06/2023 | 754.82       |
| EF160149 | 27984 | Sabrina Fenwick                               | Excercise Classes                        | 27/06/2023 | 640.00       |
| EF160150 | 27986 | Daily Living Products                         | Mobility Equip                           | 27/06/2023 | 945.00       |
| EF160151 | 28001 | Corsign Wa Pty Ltd                            | Sign Making Material                     | 27/06/2023 | 2,912.80     |
| EF160152 | 28003 | Taylor Made Design                            | Graphic Design                           | 27/06/2023 | 605.00       |
| EF160153 | 28025 | The Nappy Guru                                | Nappy Workshops                          | 27/06/2023 | 600.00       |
| EF160154 | 28031 | Brandon's Shredding Boxes                     | Recycling                                | 27/06/2023 | 40.00        |
| EF160155 | 28049 | Copy Magic                                    | Printing Services                        | 27/06/2023 | 10,459.50    |
| EF160156 | 28060 | Wanjoo Pty Ltd                                | Music And Cultural Activities            | 27/06/2023 | 2,200.00     |
| EF160157 | 28084 | Ddg Technology                                | Ict Services                             | 27/06/2023 | 53,061.80    |
| EF160158 | 28088 | Ut Consulting                                 | Technology Consulting                    | 27/06/2023 | 16,500.00    |

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| EF160159 | 28101 | Melbourne Mailing Pty Ltd          | Library Cards                            | 27/06/2023 | 2,283.60   |
| EF160160 | 28154 | Remplan                            | Economic & Demographic Modelling & Analy | 27/06/2023 | 45,100.00  |
| EF160161 | 28166 | Australian Waterslides And Leisure | Welding Services                         | 27/06/2023 | 998.25     |
| EF160162 | 28172 | DocuSign Inc                       | Software Supplier                        | 27/06/2023 | 6,440.00   |
| EF160163 | 28173 | David Barr                         | Architectural Services                   | 27/06/2023 | 163.64     |
| EF160164 | 28175 | Three Chillies Design Pty Ltd      | Design Services                          | 27/06/2023 | 3,531.00   |
| EF160165 | 28184 | Spearwood Veterinary Hospital      | Veterinary Hospital                      | 27/06/2023 | 369.20     |
| EF160166 | 28191 | Enviro Sweep                       | Sweeping Services                        | 27/06/2023 | 9,288.69   |
| EF160167 | 28193 | Deep Recognition Holdings Ltd      | Cctv Software                            | 27/06/2023 | 22,440.00  |
| EF160168 | 28196 | Brightmark Group Pty Ltd           | Cleaning Services                        | 27/06/2023 | 18,343.30  |
| EF160169 | 28197 | Lite N Easy Pty Ltd                | Food Supplies                            | 27/06/2023 | 2,350.99   |
| EF160170 | 28201 | Select Fresh                       | Food Supplies                            | 27/06/2023 | 1,312.36   |
| EF160171 | 28211 | Nordic Fitness Equipment           | Fitness Equipment                        | 27/06/2023 | 6,152.00   |
| EF160172 | 28215 | Complete Office Supplies Pty Ltd   | Stationery                               | 27/06/2023 | 1,455.17   |
| EF160173 | 28218 | Laminar Capital Pty Ltd            | Financial Services                       | 27/06/2023 | 1,661.00   |
| EF160174 | 28220 | Comcare Foodservice Repairs        | Catering Equipment Repairs               | 27/06/2023 | 428.05     |
| EF160175 | 28231 | Typeset Pty Ltd                    | Editorial And Business Communications Se | 27/06/2023 | 4,609.00   |
| EF160176 | 28233 | Western Maze Wa Pty Ltd            | Waste Collection Services                | 27/06/2023 | 44,286.00  |
| EF160177 | 28241 | Swift Flow Pty Ltd                 | Plumbing                                 | 27/06/2023 | 40,518.42  |
| EF160178 | 28246 | Hendercare                         | Nursing Services                         | 27/06/2023 | 1,768.30   |
| EF160179 | 28254 | Cleantex Pty Ltd                   | Laundry Service                          | 27/06/2023 | 570.32     |
| EF160180 | 28258 | Garden Care West                   | Gardening Services                       | 27/06/2023 | 1,938.75   |
| EF160181 | 28261 | Hazed Services Pty Ltd             | Safety - Roof                            | 27/06/2023 | 577.50     |
| EF160182 | 28264 | Garden Organics                    | Organics Processing                      | 27/06/2023 | 2,831.80   |
| EF160183 | 28265 | Tree Care Wa                       | Vegetation Maintenance Services          | 27/06/2023 | 108,745.68 |
| EF160184 | 28270 | Volunteer Home Support             | Aged Care                                | 27/06/2023 | 176.39     |
| EF160185 | 28275 | Farrington Dry Cleaners            | Dry Cleaning                             | 27/06/2023 | 420.00     |
| EF160186 | 28277 | Gesha Coffee Co                    | Coffee Supplies                          | 27/06/2023 | 2,932.20   |
| EF160187 | 28289 | Grafton General Products           | Mobility Equipment                       | 27/06/2023 | 597.30     |
| EF160188 | 28302 | Ohura Group Pty Ltd                | Industrial Relations Consulting          | 27/06/2023 | 3,565.00   |
| EF160189 | 28318 | Ati-Mirage                         | Training                                 | 27/06/2023 | 16,413.10  |
| EF160190 | 28319 | Wavelength Consulting Pty Ltd      | Engineering - Project Management         | 27/06/2023 | 10,378.50  |
| EF160191 | 28322 | Youtour Pty Ltd                    | Video Productions                        | 27/06/2023 | 7,971.70   |
| EF160192 | 28343 | Hemsley Paterson                   | Valuation Services                       | 27/06/2023 | 3,300.00   |
| EF160193 | 28344 | Seat Shop Wa Pty Ltd               | Repairs And Replacements To Heavy Fleet  | 27/06/2023 | 425.80     |
| EF160194 | 28349 | Cable Locates & Consulting         | Underground Utility Location And Survey  | 27/06/2023 | 7,389.25   |
| EF160195 | 28351 | Clever Designs Uniforms            | Clothing                                 | 27/06/2023 | 379.00     |
| EF160196 | 28354 | Sauna And Steam Wa                 | Carpentry Services                       | 27/06/2023 | 2,073.00   |
| EF160197 | 28355 | Business Station Inc               | Small Business Advisory                  | 27/06/2023 | 11,550.00  |
| EF160198 | 28359 | P&M Automotive Equipment           | Hoist Servicing                          | 27/06/2023 | 1,103.69   |
| EF160199 | 28360 | Arup Australia Pty Ltd             | Consultancy - Engineering                | 27/06/2023 | 5,000.00   |

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| EF160200 | 28361 | Indoor Gardens Pty Ltd                          | Hiring Indoor Plants                     | 27/06/2023 | 765.60    |
| EF160201 | 28371 | Flexi Staff                                     | Employment Services                      | 27/06/2023 | 43,992.29 |
| EF160202 | 28372 | Advanteering - Civil Engineers                  | Civil Engineering                        | 27/06/2023 | 440.00    |
| EF160203 | 28374 | Corelogic Asia Pacific                          | Property Data                            | 27/06/2023 | 224.26    |
| EF160204 | 28388 | Professional Search Group Pty Ltd               | Recruitment Services                     | 27/06/2023 | 117.52    |
| EF160205 | 28392 | Mcs Civil Contracting                           | Engineering/Earthworks                   | 27/06/2023 | 14,289.00 |
| EF160206 | 28409 | Sanpoint Pty Ltd (Ld Total)                     | Landscape Services                       | 27/06/2023 | 30,133.02 |
| EF160207 | 28424 | Mark Brundrett                                  | Consultant                               | 27/06/2023 | 1,200.00  |
| EF160208 | 28426 | Power Paving Pty Ltd                            | Paving Services                          | 27/06/2023 | 5,830.00  |
| EF160209 | 28427 | Tredwell Management Services Pty Ltd            | Drafting Services                        | 27/06/2023 | 18,154.40 |
| EF160210 | 28432 | All Stamps                                      | Stamps                                   | 27/06/2023 | 219.61    |
| EF160211 | 28437 | Building & Industrial Cleaning Services         | Clenaing Services                        | 27/06/2023 | 90,119.87 |
| EF160212 | 28449 | Sheridans                                       | Manufacturing                            | 27/06/2023 | 342.38    |
| EF160213 | 28454 | Aussie Natural Spring Water                     | Water Supplies                           | 27/06/2023 | 170.99    |
| EF160214 | 28461 | Carealert                                       | Entertainment                            | 27/06/2023 | 6.49      |
| EF160215 | 28463 | Antree Dnh Pty Ltd                              | Gardening                                | 27/06/2023 | 2,376.00  |
| EF160216 | 28466 | Swimplex Aquatics Pty Ltd                       | Commercial Aquatics                      | 27/06/2023 | 825.00    |
| EF160217 | 28470 | Pwd   | Web Development And Digital Marketing    | 27/06/2023 | 1,276.00  |
| EF160218 | 28471 | Telstra Limited                                 | Telecommunications                       | 27/06/2023 | 4,380.02  |
| EF160219 | 28493 | Heat Exchangers Wa Pty Ltd                      | Parts And Service                        | 27/06/2023 | 995.14    |
| EF160220 | 28495 | Danielle Brady - Research Services              | Social scientific data collection        | 27/06/2023 | 2,000.00  |
| EF160221 | 28500 | Fieldey Art Fieldes, Haylee Ann (Fieldey Art)   | Art Murals And Workshops                 | 27/06/2023 | 11,000.00 |
| EF160222 | 28509 | Therapeutic Equine Experience Rideout, Felicity | Equine Therapy                           | 27/06/2023 | 1,250.00  |
| EF160223 | 28511 | Pet Stock South Fremantle                       | Pet product supplier                     | 27/06/2023 | 878.69    |
| EF160224 | 28534 | Mrs Tania Holland                               | Teaching craft                           | 27/06/2023 | 900.00    |
| EF160225 | 28535 | Lora Flora                                      | Murals And Art Workshops                 | 27/06/2023 | 225.00    |
| EF160226 | 28537 | Redz Zoo Pty Ltd                                | Mobile Zoo                               | 27/06/2023 | 690.00    |
| EF160227 | 28544 | Forpark Australia 4Park Pty Ltd                 | Fitness Equipment                        | 27/06/2023 | 88.00     |
| EF160228 | 28545 | Iron Edge                                       | Retail - gym equipment                   | 27/06/2023 | 4,346.90  |
| EF160229 | 28547 | Eco Faeries                                     | family education and entertainment       | 27/06/2023 | 1,000.00  |
| EF160230 | 28549 | Cruce Pty Ltd (Dexion Bibra Lake)               | Shelving, Cabinets & Pallet Racking      | 27/06/2023 | 10,890.01 |
| EF160231 | 28551 | Platinum Metal Fabrication Pty Ltd              | Metal fabrication                        | 27/06/2023 | 12,743.50 |
| EF160232 | 28555 | Nagy, Eszter (Esti's Art)                       | Artist                                   | 27/06/2023 | 2,715.00  |
| EF160233 | 28558 | Publicity Promotional Products                  | Promotional Products & Uniforms          | 27/06/2023 | 1,433.85  |
| EF160234 | 28565 | Game Vault                                      | Gameing Truck                            | 27/06/2023 | 1,100.00  |
| EF160235 | 28568 | Solo Resource Recovery                          | Waste & Recycling Collection Services    | 27/06/2023 | 6,286.50  |
| EF160236 | 28574 | Psg Eyewear                                     | Manufacturer Prescription Safety Glasses | 27/06/2023 | 290.00    |
| EF160237 | 28575 | Hare & Forbes Machinery House                   | Importer/Seller Of Wood &Metal Work Mach | 27/06/2023 | 12,218.70 |
| EF160238 | 28577 | Civiq Pty Ltd                                   | Manufacturing                            | 27/06/2023 | 2,869.90  |
| EF160239 | 28588 | Jordan Lomax Pty Ltd                            | Digital Marketing Training               | 27/06/2023 | 5,500.00  |
| EF160240 | 28589 | The Flower Run Wa Pty Ltd                       | Florsit - Floral Arrangements            | 27/06/2023 | 1,152.00  |

|          |       |  |  |            |           |
|----------|-------|--|--|------------|-----------|
| EF160241 | 28590 | Safety Solutions Wa                      | Work Health & Safety Consultants         | 27/06/2023 | 1,584.00  |
| EF160242 | 28594 | Focus Enviro Pty Ltd                     | Environmental Machinery - Sales & Repair | 27/06/2023 | 13,222.88 |
| EF160243 | 28603 | Vision 6 Pty Ltd                         | Sms & Email Marketing                    | 27/06/2023 | 8,891.30  |
| EF160244 | 28605 | Solv Solutions Pty Ltd                   | Software As A Service                    | 27/06/2023 | 13,200.00 |
| EF160245 | 28615 | Diversity Focus                          | Education And Training                   | 27/06/2023 | 1,155.00  |
| EF160246 | 28600 | Buggybuddys                              | Advertising                              | 27/06/2023 | 324.50    |
| EF160247 | 88888 | Gary Kirk                                | Bond Refund                              | 27/06/2023 | 500.00    |
| EF160248 | 88888 | Luke Rowland                             | Bond Refund                              | 27/06/2023 | 500.00    |
| EF160249 | 88888 | Erica Hazel Silwood                      | Bond Refund                              | 27/06/2023 | 500.00    |
| EF160250 | 88888 | Michael Robert Hood                      | Bond Refund                              | 27/06/2023 | 200.00    |
| EF160251 | 88888 | Paul Lawson                              | Bond Refund                              | 27/06/2023 | 500.00    |
| EF160252 | 88888 | Gold Estates Holdings Pty Ltd            | Bond Refund                              | 27/06/2023 | 7,446.81  |
| EF160253 | 88888 | Craig Bisdee                             | Bond Refund                              | 27/06/2023 | 500.00    |
| EF160254 | 99997 | Andrew Phelps                            | Compost Bin Rebate                       | 27/06/2023 | 50.00     |
| EF160255 | 99997 | A Sharman & D Fraser                     | Bird Bath Rebate Form                    | 27/06/2023 | 50.00     |
| EF160256 | 99997 | Samantha Standish                        | Reimbursement Of Office Items            | 27/06/2023 | 351.00    |
| EF160257 | 99997 | Zagreb Croatian Folkloric Group          | Grants, Donations & Refunds              | 27/06/2023 | 15,000.00 |
| EF160258 | 99997 | B Pang Enterprises Pty Ltd               | Grants, Donations & Refunds              | 27/06/2023 | 1,100.00  |
| EF160259 | 99997 | Folklorni Ansamble Dukat                 | Youth Art Scholarship                    | 27/06/2023 | 4,600.00  |
| EF160260 | 99997 | Servau Offcl. Departmental Recpts&Pymt   | Document Number : 180144496              | 27/06/2023 | 223.74    |
| EF160261 | 99997 | Mezzanine Films Pty Ltd                  | Grants, Donations & Refunds              | 27/06/2023 | 1,815.00  |
| EF160262 | 99997 | A Peck And A Warne                       | Grants, Donations & Refunds              | 27/06/2023 | 40.69     |
| EF160263 | 99997 | Coogee Beach Caravan Resort Social Club  | Bus Hire 18/04/2023                      | 27/06/2023 | 200.00    |
| EF160264 | 99997 | Spearwood Retirees                       | Ageing Well Donation                     | 27/06/2023 | 625.00    |
| EF160265 | 99997 | Coolbellup Leisure Club                  | Ageing Well Donation                     | 27/06/2023 | 625.00    |
| EF160266 | 99997 | Atwell Over 50S                          | Ageing Well Donation                     | 27/06/2023 | 625.00    |
| EF160267 | 99997 | Cockburn Primetimers                     | Ageing Well Donation                     | 27/06/2023 | 625.00    |
| EF160268 | 99997 | Daniel Newman                            | Staff Reimbursement                      | 27/06/2023 | 236.66    |
| EF160269 | 99997 | Beeliar Primary School                   | Sustainability Grant                     | 27/06/2023 | 4,400.00  |
| EF160270 | 99997 | Blue Gum Montessori School               | Sustainability Grant                     | 27/06/2023 | 4,400.00  |
| EF160271 | 99997 | Coogee Community Garden Wa Incorporated  | Sustainability Grant                     | 27/06/2023 | 2,750.00  |
| EF160272 | 99997 | Goodstart Early Learning Cockburn        | Sustainability Grant                     | 27/06/2023 | 4,184.92  |
| EF160273 | 99997 | Green Skills Inc                         | Sustainability Grant                     | 27/06/2023 | 4,147.77  |
| EF160274 | 99997 | Happy Dough Co.                          | Sustainability Grant                     | 27/06/2023 | 771.66    |
| EF160275 | 99997 | Harvest Lakes Residents Association Inc. | Sustainability Grant                     | 27/06/2023 | 4,000.00  |
| EF160276 | 99997 | Phoenix Primary School - Pre Primary     | Sustainability Grant                     | 27/06/2023 | 4,400.00  |
| EF160277 | 99997 | South Lake Primary School                | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160278 | 99997 | Spearwood Primary School                 | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160279 | 99997 | Success Primary School                   | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160280 | 99997 | Emmanuel Catholic College                | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160281 | 99997 | Beeliar Primary                          | Environmental Education Grant            | 27/06/2023 | 1,100.00  |

|          |       |                                      |  |            |           |
|----------|-------|--------------------------------------|--|------------|-----------|
| EF160282 | 99997 | Homeschool Nature Adventures         | Environmental Education Grant            | 27/06/2023 | 1,000.00  |
| EF160283 | 99997 | Atwell College                       | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160284 | 99997 | Phoenix Primary                      | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160285 | 99997 | Fremantle Christian College          | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160286 | 99997 | Aubin Grove Primary                  | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160287 | 99997 | Coolbellup Learning Centre           | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160288 | 99997 | Mater Christi Catholic Primary       | Environmental Education Grant            | 27/06/2023 | 1,100.00  |
| EF160289 | 99997 | Kiteboarding Australia Ltd           | Sponsorship-2024 Wingfoiling National Ch | 27/06/2023 | 13,750.00 |
| EF160290 | 99997 | Curtin University                    | Sponsorship - Curtin Ignition 2023       | 27/06/2023 | 4,125.00  |
| EF160291 | 99997 | Spinnaker Health Research Foundation | Sponsorship-The City Of Cockburn Spinnak | 27/06/2023 | 22,000.00 |
| EF160292 | 99997 | Swimming Wa Incorporated             | Sponsorship-Ows Series 2023/24 Coogee Ro | 27/06/2023 | 13,750.00 |
| EF160293 | 99997 | Adam Davis                           | Port Coogee Marina K268 Pen Fee Refund   | 27/06/2023 | 100.00    |
| EF160294 | 99997 | Daniel & Jada Shields                | Cancelled Social Sports Game             | 27/06/2023 | 73.00     |
| EF160295 | 99997 | Yangebup Family Centre               | Community Grant-Celebrating              | 27/06/2023 | 5,494.50  |
| EF160296 | 99997 | Wendy Gratwick                       | Grants, Donations & Refunds              | 27/06/2023 | 1,208.10  |
| EF160297 | 99997 | Goodstart Early Learning Ltd         | March 23 Community Grant - Cg20          | 27/06/2023 | 3,663.00  |
| EF160298 | 99997 | Valerie Fullinfaw                    | Bird Bath Rebate - V Fullinfaw           | 27/06/2023 | 35.00     |
| EF160299 | 99997 | Beeliar Community Association        | March 23 Community Grant - Cg15          | 27/06/2023 | 2,499.59  |
| EF160300 | 99997 | M L Alford & C J Bloomfield          | Bird Bath Rebate - M Alford              | 27/06/2023 | 25.00     |
| EF160301 | 99997 | Multicultural Futures                | March 23 - Community Grant - Cg04        | 27/06/2023 | 2,150.50  |
| EF160302 | 99997 | Rafeena Boyle                        | S&E + Envops Team Social Is A Coastal Su | 27/06/2023 | 10.00     |
| EF160303 | 99997 | Gary Kirk                            | Grants, Donations & Refunds              | 27/06/2023 | 1,076.00  |
| EF160304 | 99997 | Sara Stewart                         | Bird Bath Rebate - S Stewart             | 27/06/2023 | 39.50     |
| EF160305 | 99997 | Cockburn Cobras Football Club        | Invoice Inv0301 - Seg Payment June       | 27/06/2023 | 1,000.00  |
| EF160306 | 99997 | Antony Svilicich                     | Neighbourhood Watch Facebook Ad          | 27/06/2023 | 98.80     |
| EF160307 | 99997 | J&W Prinsloo                         | Bird Bath Rebate - W Anderson            | 27/06/2023 | 47.49     |
| EF160308 | 99997 | Fury Netball Club                    | Invoice Fnc0020 - Seg Payment June       | 27/06/2023 | 672.00    |
| EF160309 | 99997 | Ross John Thompson                   | Grants, Donations & Refunds              | 27/06/2023 | 300.00    |
| EF160310 | 99997 | Vj Hartill And Gl Maker              | Petty Cash Coles And 115 Groundhouse     | 27/06/2023 | 35.80     |
| EF160311 | 99997 | Owen Hewitt                          | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160312 | 99997 | Jordan Mahauariki                    | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160313 | 99997 | Kaelyn Dale                          | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160314 | 99997 | Mark Howell                          | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160315 | 99997 | Jake Clark                           | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160316 | 99997 | Benjamin Shearer                     | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160317 | 99997 | Sam Crutchett                        | Junior Sport Travel Assistant Grant      | 27/06/2023 | 400.00    |
| EF160318 | 99997 | R Bristow-Stagg                      | Bird Bath Rebate - R Bristow-Stagg       | 27/06/2023 | 27.59     |
| EF160319 | 99997 | Chelsea Wooding                      | Employee Re-Imbursement                  | 27/06/2023 | 227.70    |
| EF160320 | 99997 | Rafeena Boyle                        | Petty Cash - World Environment Day 2023  | 27/06/2023 | 34.45     |
| EF160321 | 99997 | Roberta Bunce                        | Volunteer Lunch Reimbursement            | 27/06/2023 | 28.40     |
| EF160322 | 99997 | Rafeena Boyle                        | Events Supplies Rewild Workshop Saturday | 27/06/2023 | 20.20     |

|          |       |  |  |            |        |
|----------|-------|--|--|------------|--------|
| EF160323 | 99997 | Mr Marc Antonio Papalia                | Waterwise Rebate - Marc Papalia          | 27/06/2023 | 250.00 |
| EF160324 | 99997 | Michelle Johnston                      | Grants, Donations & Refunds              | 27/06/2023 | 313.00 |
| EF160325 | 99997 | Kimberley Tait                         | Waterwise Rebate - Kimberley Tait        | 27/06/2023 | 250.00 |
| EF160326 | 99997 | Stephanie Mckinnon                     | Nappy/Sanitary Rebate Stephanie Mckinnon | 27/06/2023 | 50.00  |
| EF160327 | 99997 | Cheri Gristwood                        | Invoice For Dj Dancey Pantz              | 27/06/2023 | 650.00 |
| EF160328 | 99997 | Stephanie J Mckinnon                   | Nappy/Sanitary Rebate                    | 27/06/2023 | 78.50  |
| EF160329 | 99997 | Holyman K                              | Nappy/Sanitary Rebate - Kaitlyn Holyman  | 27/06/2023 | 100.00 |
| EF160330 | 99997 | Melissa Scott                          | Nappy/Sanitary Rebate - Melissa Scott    | 27/06/2023 | 25.00  |
| EF160331 | 99997 | Richard J Camilleri                    | Compost Bin Rebate - Ann Raser-Rowland   | 27/06/2023 | 50.00  |
| EF160332 | 99997 | Tanya D'ascenzo                        | Nappy/Sanitary Rebate - Tanya D'ascenzo  | 27/06/2023 | 50.00  |
| EF160333 | 99997 | Emma Mowday                            | Nappy/Sanitary Rebate - Emma Mowday      | 27/06/2023 | 50.00  |
| EF160334 | 99997 | Clare Courtauld                        | Nappy/Sanitary Rebate - Clare Courtauld  | 27/06/2023 | 100.00 |
| EF160335 | 99997 | Natasha And Aidan Cooper               | Compost Bin Rebate - Natasha Cooper      | 27/06/2023 | 50.00  |
| EF160336 | 99997 | Li Na Tan                              | Nappy/Sanitary Rebate - Li Na Tan        | 27/06/2023 | 50.00  |
| EF160337 | 99997 | Rebecca Henry                          | Compost Bin Rebate - Rebecca Henry       | 27/06/2023 | 50.00  |
| EF160338 | 99997 | Simone Brooke                          | Nappy/Sanitary Rebate - Simone Brooke    | 27/06/2023 | 43.19  |
| EF160339 | 99997 | Craig Wale                             | Compost Bin Rebate - Craig Wale          | 27/06/2023 | 50.00  |
| EF160340 | 99997 | Pongpatchara O'neill                   | Compost Bin Rebate Pongpatchara O'neill  | 27/06/2023 | 50.00  |
| EF160341 | 99997 | Jarryd Krog                            | Compost Bin Rebate - Jarryd Krog         | 27/06/2023 | 50.00  |
| EF160342 | 99997 | Sasha Marie Auld                       | Compost Bin Rebate - Sasha Auld          | 27/06/2023 | 50.00  |
| EF160343 | 99997 | Carolyn And Wayne Crouch               | Nappy/Sanitary Rebate - Carolyn Crouch   | 27/06/2023 | 50.00  |
| EF160344 | 99997 | Louisa Lewis                           | Nappy/Sanitary Rebate - Louisa Lewis     | 27/06/2023 | 50.00  |
| EF160345 | 99997 | Lauren Eipe                            | Compost Bin Rebate - Lauren Eipe         | 27/06/2023 | 50.00  |
| EF160346 | 99997 | Nicola Gray Whiley                     | Nappy/Sanitary Rebate Nicola Gray Whiley | 27/06/2023 | 64.50  |
| EF160347 | 99997 | Zoe Dobson                             | Nappy/Sanitary Rebate - Zoe Dobson       | 27/06/2023 | 50.00  |
| EF160348 | 99997 | Priya Leever                           | Compost Bin Rebate - Priya Leever        | 27/06/2023 | 50.00  |
| EF160349 | 99997 | S M Forrest R C Dyson                  | Nappy/Sanitary Rebate - Sophie Forrest   | 27/06/2023 | 100.00 |
| EF160350 | 99997 | Mrs I M Dassens                        | Compost Bin Rebate - Iole Dassens        | 27/06/2023 | 50.00  |
| EF160351 | 99997 | Mr M & Mrs Mg Sinclair                 | Compost Bin Rebate - Maxine Sinclair     | 27/06/2023 | 50.00  |
| EF160352 | 99997 | Judith Newman                          | Nappy/Sanitary Rebate - Judith Newman    | 27/06/2023 | 50.00  |
| EF160353 | 99997 | Karen Lee Connolly                     | Compost Bin Rebate - Karen Commolly      | 27/06/2023 | 50.00  |
| EF160354 | 99997 | Karun Giri                             | Compost Bin Rebate - Karun Giri          | 27/06/2023 | 50.00  |
| EF160355 | 99997 | Sara Hicks                             | Nappy/Sanitary Rebate - Sara Hicks       | 27/06/2023 | 50.00  |
| EF160356 | 99997 | Samara Jelinek                         | Nappy/Sanitary Rebate - Samara Jelinek   | 27/06/2023 | 50.00  |
| EF160357 | 99997 | Jayne Eileen Parry & Daniel John Parry | Compost Bin Rebate - Jayne Parry         | 27/06/2023 | 50.00  |
| EF160358 | 99997 | Paul R Haller                          | Compost Bin Rebate - Paul Haller         | 27/06/2023 | 50.00  |
| EF160359 | 99997 | M J Rogan                              | Nappy/Sanitary Rebate - Monica Rogan     | 27/06/2023 | 48.78  |
| EF160360 | 99997 | Sabena Lund                            | Compost Bin Rebate - Sabena Lund         | 27/06/2023 | 50.00  |
| EF160361 | 99997 | Kristy Thomas                          | Compost Bin Rebate - Kristy Thomas       | 27/06/2023 | 50.00  |
| EF160362 | 99997 | Amy C Kendall                          | Nappy And Sanitary Rebate - A Kendall    | 27/06/2023 | 39.61  |
| EF160363 | 99997 | Isabella Streckhardt                   | Nappy/Sanitary Rebate Isabella Streckhar | 27/06/2023 | 98.90  |

|                                     |       |  |  |            |                      |
|-------------------------------------|-------|--|--|------------|----------------------|
| EF160364                            | 99997 | Carly Luff   | Compost Bin Rebate - Carly Luff          | 27/06/2023 | 50.00                |
| EF160365                            | 99997 | Victoria Sutherland  | Compost Bin Rebate - V Sutherland        | 27/06/2023 | 50.00                |
| EF160366                            | 99997 | Richard Parker   | Compost Bin Rebate - Richard Parker      | 27/06/2023 | 50.00                |
| EF160367                            | 99997 | Morris Jacobs  | Invoice 85                               | 27/06/2023 | 900.00               |
| EF160368                            | 19059 | Carol Reeve-Fowkes   | Elected Member Sitting Fees & Allowances | 28/06/2023 | 172.14               |
| EF160369                            | 11867 | Kevin John Allen   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,741.91             |
| EF160370                            | 12740 | Logan Howlett  | Elected Member Sitting Fees & Allowances | 27/06/2023 | 11,725.09            |
| EF160371                            | 19059 | Carol Reeve-Fowkes   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,734.00             |
| EF160372                            | 25353 | Philip Eva   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,729.32             |
| EF160373                            | 27326 | Michael Separovich   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,718.34             |
| EF160374                            | 27327 | Chontelle Stone  | Monthly Elected Member Allowance         | 27/06/2023 | 2,747.14             |
| EF160375                            | 27871 | Tom Widenbar   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 4,673.43             |
| EF160376                            | 27872 | Phoebe Corke   | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,734.27             |
| EF160377                            | 28238 | Tarun Dewan  | Elected Member Sitting Fees & Allowances | 27/06/2023 | 2,793.87             |
| EF160378                            | 99996 | Renee Julia Yonge  | Property and Rates refunds               | 27/06/2023 | 50.00                |
| EF160379                            | 99996 | Renee Yonge  | Property and Rates refunds               | 27/06/2023 | 50.00                |
| EF160380                            | 99996 | Wa Limestone Contracting Pty Ltd   | Property and Rates refunds               | 27/06/2023 | 2,775.50             |
| EF160381                            | 99996 | Vishal Maru  | Property and Rates refunds               | 27/06/2023 | 56.65                |
| EF160382                            | 99996 | Lou Valsecchi & Associates   | Property and Rates refunds               | 27/06/2023 | 441.00               |
| EF160383                            | 99996 | Brajkovich Demolition & Salvage (Wa) P/L                                   | Property and Rates refunds               | 27/06/2023 | 147.00               |
| EF160384                            | 99996 | Armando Acquaro  | Property and Rates refunds               | 27/06/2023 | 199.69               |
| EF160385                            | 99996 | Housing Authority  | Property and Rates refunds               | 27/06/2023 | 1,617.92             |
| EF160386                            | 99996 | Housing Authority  | Property and Rates refunds               | 27/06/2023 | 1,620.55             |
| EF160387                            | 99996 | Ashrow Pty Ltd   | Property and Rates refunds               | 27/06/2023 | 845.14               |
| EF160388                            | 11794 | Synergy  | Electricity Usage/Supplies               | 27/06/2023 | 52,048.87            |
| EF160389                            | 11758 | Water Corp Utility Account Only - Please Refer To 11760<br>When Raising Po | Water Usage / Sundry Charges             | 30/06/2023 | 388.41               |
| EF160390                            | 20751 | Department Of Transport - Bulk Bill  | Vehicle Licencing Registrations          | 30/06/2023 | 77,637.60            |
| <b>TOTAL OF 948 EFT PAYMENTS</b>    |       |  |  |            | <b>17,942,931.76</b> |
| <b>LESS: CANCELLED EFT PAYMENTS</b> |       |  |  |            |                      |
| EF158270                            | 99997 | Coc Grants, Donations & Refunds  | Grants, Donations & Refunds              | 23/06/2023 | -50.00               |
| EF159062                            | 28537 | Redz Zoo Pty Ltd   | Mobile Zoo                               | 22/06/2023 | -690.00              |
| EF159348                            | 99997 | Coc Grants, Donations & Refunds  | Grants, Donations & Refunds              | 6/06/2023  | -50.00               |
| EF159361                            | 99997 | Coc Grants, Donations & Refunds  | Grants, Donations & Refunds              | 6/06/2023  | -73.00               |
| EF159385                            | 99997 | Coc Grants, Donations & Refunds  | Grants, Donations & Refunds              | 6/06/2023  | -300.00              |
| EF159425                            | 99996 | Rates And Property Related Eft Refunds (Not Bonds)                         | Rates And Property Related Refunds       | 7/06/2023  | -56.65               |
| EF159427                            | 99996 | Rates And Property Related Eft Refunds (Not Bonds)                         | Rates And Property Related Refunds       | 7/06/2023  | -147.00              |
| EF159430                            | 99996 | Rates And Property Related Eft Refunds (Not Bonds)                         | Rates And Property Related Refunds       | 7/06/2023  | -200.00              |
| EF159465                            | 99997 | Coc Grants, Donations & Refunds  | Grants, Donations & Refunds              | 22/06/2023 | -351.00              |

|          |       |   |                             |            |                      |
|----------|-------|---|-----------------------------|------------|----------------------|
| EF159478 | 99997 | Coc Grants, Donations & Refunds                       | Grants, Donations & Refunds | 22/06/2023 | -50.00               |
|          |       | <b>TOTAL CANCELLED EFT PAYMENT</b>                    |                             |            | <b>-1,967.65</b>     |
|          |       | <b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b> |                             |            | <b>17,940,964.11</b> |
|          |       | <b><u>ADD: BANK FEES</u></b>                          |                             |            |                      |
|          |       | BPAY BATCH FEE  |                             |            | 8.40                 |
|          |       | MERCHANT FEES COC                                     |                             |            | 1,218.91             |
|          |       | MERCHANT FEES MARINA                                  |                             |            | 118.20               |
|          |       | MERCHANT FEES ARC                                     |                             |            | 2,379.32             |
|          |       | MERCHANT FEES VARIOUS OUT CENTRES                     |                             |            | 1,232.00             |
|          |       | NATIONAL BPAY CHARGE                                  |                             |            | 1,741.44             |
|          |       | RTGS/ACLR FEE   |                             |            |                      |
|          |       | NAB TRANSACT FEE                                      |                             |            | 21.77                |
|          |       | MERCHANDISE / OTHER FEES                              |                             |            |                      |
|          |       |   |                             |            | <b>6,720.04</b>      |
|          |       | <b><u>ADD: CREDIT CARD PAYMENTS</u></b>               |                             |            | 109,734.29           |
|          |       | <b><u>ADD: PAYROLL PAYMENTS</u></b>                   |                             |            |                      |
|          |       | COC29/05/23 Pmt 000233217636 City of Cockburn         |                             | 1/06/2023  | 7,022.47             |
|          |       | COC01/06/23 Pmt 000233653542 City of Cockburn         |                             | 7/06/2023  | 16,703.12            |
|          |       | COC04/06/23 Pmt 000233677893 City of Cockburn         |                             | 7/06/2023  | 2,262,734.67         |
|          |       | COC31/05/23 Pmt 000233652600 City of Cockburn         |                             | 7/06/2023  | 4,580.05             |
|          |       | COC12/06/23 Pmt 000233938161 City of Cockburn         |                             | 12/06/2023 | 825.92               |
|          |       | COC13/06/23 Pmt 000234020680 City of Cockburn         |                             | 13/06/2023 | 471.24               |
|          |       | COC02/06/23 Pmt 000234114817 City of Cockburn         |                             | 14/06/2023 | 1,771.70             |
|          |       | COC06/06/23 Pmt 000234113912 City of Cockburn         |                             | 14/06/2023 | 18,062.77            |
|          |       | COC07/06/23 Pmt 000234114677 City of Cockburn         |                             | 14/06/2023 | 384.39               |
|          |       | COC09/06/23 Pmt 000234114103 City of Cockburn         |                             | 14/06/2023 | 1,885.47             |
|          |       | COC16/06/23 Pmt 000234114505 City of Cockburn         |                             | 14/06/2023 | 7,775.62             |
|          |       | COC18/06/23 Pmt 000234666813 City of Cockburn         |                             | 21/06/2023 | 1,704,666.03         |
|          |       | COC22/06/23 Pmt 000234801623 City of Cockburn         |                             | 22/06/2023 | 4,474.70             |
|          |       | COC09/06/23 Pmt 000235013358 City of Cockburn         |                             | 26/06/2023 | 12,308.15            |
|          |       | COC23/06/23 Pmt 000235014428 City of Cockburn         |                             | 26/06/2023 | 854.18               |

|  |  |                                   |  |               |
|--|--|-----------------------------------|--|---------------|
|  |  |                                   |  |               |
|  |  |                                   |  | 4,044,520.48  |
|  |  | TOTAL PAYMENTS MADE FOR THE MONTH |  | 22,101,938.92 |

City of Cockburn  
Credit Card Transactions Report

Transactions Post Date Between 29-Apr-2023 and 30-May-2023

| Reference | Date | Service Provider | Card Liability | Description |
|-----------|------|------------------|----------------|-------------|
|-----------|------|------------------|----------------|-------------|

**Acting CEO** **1,054.40**

|        |            |                        |        |                          |
|--------|------------|------------------------|--------|--------------------------|
| 000593 | 4/05/2023  | PLAY HOUSE CARPARK     | 5.13   | Parking Expenses         |
| 000593 | 5/05/2023  | THE MANNA OF HAHNDOR   | 885.00 | Travel and Accommodation |
| 000593 | 9/05/2023  | SPOTTO WA              | 49.35  | Travel and Accommodation |
| 000593 | 10/05/2023 | AVIS RENT A CAR        | 0.01   | Bank and Other Fees      |
| 000593 | 12/05/2023 | CROWN PERTH PARKING    | 25.21  | Parking Expenses         |
| 000593 | 12/05/2023 | SP 166 Railway Parade  | 12.00  | Parking Expenses         |
| 000593 | 19/05/2023 | SP Kings Square        | 10.23  | Parking Expenses         |
| 000593 | 19/05/2023 | WILSON PARKING P187    | 3.80   | Parking Expenses         |
| 000593 | 24/05/2023 | WILSON PARKING AUSTRAL | 14.00  | Parking Expenses         |
| 000593 | 30/05/2023 | Live Payments*Live Pa  | 49.67  | Travel and Accommodation |

**ACTING MANAGER OF DEVELOPMENT SERVICES** **856.95**

|         |            |             |        |                                  |
|---------|------------|-------------|--------|----------------------------------|
| CC82796 | 10/05/2023 | OFFICEWORKS | 856.95 | Supplies and Materials Purchases |
|---------|------------|-------------|--------|----------------------------------|

**Acting Manager Public Health and Buildin** **125.79**

|        |            |                 |        |                                  |
|--------|------------|-----------------|--------|----------------------------------|
| 000662 | 24/05/2023 | SUREPAK PTY LTD | 125.79 | Supplies and Materials Purchases |
|--------|------------|-----------------|--------|----------------------------------|

**Adult Services Coordinator** **1,469.20**

|        |            |                      |         |                     |
|--------|------------|----------------------|---------|---------------------|
| 000656 | 1/05/2023  | FARMER JACKS SPEARWO | 27.26   | Consumables         |
| 000656 | 5/05/2023  | ARTEIL WA PTY LTD    | 760.10  | Equipment Purchases |
| 000656 | 11/05/2023 | ARTEIL WA PTY LTD    | 209.00  | Equipment Purchases |
| 000656 | 12/05/2023 | WOOLWORTHS 4367      | 26.10   | Consumables         |
| 000656 | 15/05/2023 | FARMER JACKS SPEARWO | 9.99    | Consumables         |
| 000656 | 22/05/2023 | FARMER JACKS SPEARWO | 40.20   | Consumables         |
| 000656 | 25/05/2023 | MISS MAUD            | 396.55  | Consumables         |
| 000656 | 25/05/2023 | MISS MAUD            | 396.55  | Consumables         |
| 000656 | 25/05/2023 | MISS MAUD            | -396.55 | Consumables         |

**Art and Culture Coordinator** **673.20**

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|        |            |                      |        |                          |
|--------|------------|----------------------|--------|--------------------------|
| 000653 | 10/05/2023 | CONFERENCE LOGISTICS | 673.20 | Conferences and Seminars |
|--------|------------|----------------------|--------|--------------------------|

**Branch Manager - Spearwood Library****722.35**

|        |            |                                 |        |                                  |
|--------|------------|---------------------------------|--------|----------------------------------|
| 000628 | 1/05/2023  | NEW EDITION BOOKSHOP            | 42.98  | Supplies and Materials Purchases |
| 000628 | 4/05/2023  | SECURE PARKING BARRACK MR CLIVE | 8.00   | Parking Expenses                 |
| 000628 | 8/05/2023  | JB HI FI BOORAGOON              | 427.17 | Supplies and Materials Purchases |
| 000628 | 8/05/2023  | MYO*GREEN WORLD INDOOR MR CL    | 198.00 | Professional Services            |
| 000628 | 17/05/2023 | Neverfail Springwater           | 46.20  | Professional Services            |

**Branch Support Librarian****860.83**

|        |            |                       |        |                                  |
|--------|------------|-----------------------|--------|----------------------------------|
| 000650 | 3/05/2023  | OFFICEWORKS 0616      | 85.76  | Supplies and Materials Purchases |
| 000650 | 3/05/2023  | SPACETOCO VENUE HIRE  | 95.00  | Hire of Equipment and Facilities |
| 000650 | 8/05/2023  | Booktopia Pty Ltd     | 401.94 | Supplies and Materials Purchases |
| 000650 | 8/05/2023  | NEWS LIMITED          | 72.00  | Supplies and Materials Purchases |
| 000650 | 16/05/2023 | FAIRFAX SUBSCRIPTIONS | 99.00  | Supplies and Materials Purchases |
| 000650 | 19/05/2023 | WWW.GAMESWORLD.COM.AU | 33.64  | Supplies and Materials Purchases |
| 000650 | 26/05/2023 | SP JB HI-FI ONLINE    | 64.99  | Supplies and Materials Purchases |
| 000650 | 30/05/2023 | BP EX THOMSNS L 5992  | 8.50   | Consumables                      |

**Chief of Community Services****102.62**

|        |            |                                   |       |                               |
|--------|------------|-----------------------------------|-------|-------------------------------|
| 000669 | 1/05/2023  | CITY OF FREMANTLE                 | 3.70  | Parking Expenses              |
| 000669 | 1/05/2023  | SQ *KAPARA CAFE                   | 13.50 | Meeting/Workshop Catering     |
| 000669 | 2/05/2023  | CITY OF PERTH PARKING- MR DAVID J | 14.13 | Parking Expenses              |
| 000669 | 2/05/2023  | UNIVERSITY OF WESTER MR DAVID J   | 10.00 | Parking Expenses              |
| 000669 | 3/05/2023  | MATILDA BAY PARKING SW MR DAVI    | 12.20 | Parking Expenses              |
| 000669 | 5/05/2023  | CPP STATE LIBRARY                 | 9.09  | Parking Expenses              |
| 000669 | 15/05/2023 | NEWS LIMITED                      | 40.00 | Subscriptions and Memberships |

**Chief Operations Officer****2,387.92**

|        |            |                        |          |                                  |
|--------|------------|------------------------|----------|----------------------------------|
| 000631 | 2/05/2023  | CEDA                   | 796.00   | Conferences and Seminars         |
| 000631 | 2/05/2023  | CPP CONVENTION CENTRE  | 24.23    | Parking Expenses                 |
| 000631 | 4/05/2023  | ACTIVE ENVIRONMENTAL S | 1,118.00 | Supplies and Materials Purchases |
| 000631 | 4/05/2023  | CPP CONVENTION CENTRE  | 19.69    | Parking Expenses                 |
| 000631 | 26/05/2023 | PROPERTY COUNCIL OF AU | 430.00   | Conferences and Seminars         |

**CHILDREN'S DEVELOPMENT OFFICER****1,248.35**

|        |           |                   |       |             |
|--------|-----------|-------------------|-------|-------------|
| 000599 | 3/05/2023 | UES INTERNATIONAL | 37.84 | Consumables |
|--------|-----------|-------------------|-------|-------------|

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|        |            |                                     |        |   |
|--------|------------|-------------------------------------|--------|---|
| 000600 | 9/05/2023  | WOOLWORTHS 4367                     | 42.79  | Consumables                             |
| 000606 | 10/05/2023 | ST JOHN AMBULANCE AUST MS JOAN      | 160.00 | Application, Licence, Registration Fees |
| 000607 | 11/05/2023 | ZLR*BATH THERAPY                    | 275.00 | Events and Functions                    |
| 000611 | 16/05/2023 | COCKBURN GATEWAY SHOPP MS JOA       | 41.50  | Consumables                             |
| 000609 | 29/05/2023 | Tickets-Volunteering W MS JOAN I DE | 691.22 | Training & Professional Development     |

**City Facilities Coordinator 1,498.00**

|        |            |                |        |                                  |
|--------|------------|----------------|--------|----------------------------------|
| 000597 | 25/05/2023 | OZWASHROOM     | 799.00 | Supplies and Materials Purchases |
| 000597 | 25/05/2023 | Tool Kit Depot | 699.00 | Equipment Purchases              |

**City Facilities Manager 1,375.55**

|        |            |                    |        |                                  |
|--------|------------|--------------------|--------|----------------------------------|
| 000603 | 5/05/2023  | CITY RUBBER STAMPS | 195.55 | Supplies and Materials Purchases |
| 000603 | 26/05/2023 | ESAFETY SUPPLIES   | 332.00 | Supplies and Materials Purchases |
| 000603 | 29/05/2023 | Tool Kit Depot     | 848.00 | Supplies and Materials Purchases |

**Civil Infrastructure Manager 328.56**

|        |            |                    |        |                           |
|--------|------------|--------------------|--------|---------------------------|
| 000598 | 11/05/2023 | COLES 0494         | 110.60 | Meeting/Workshop Catering |
| 000598 | 12/05/2023 | BLUE ASTER PTY LTD | 67.96  | Meeting/Workshop Catering |
| 000598 | 12/05/2023 | Subway Beeliar     | 150.00 | Meeting/Workshop Catering |

**Cockburn ARC Manager 3,154.43**

|        |            |                        |          |                                     |
|--------|------------|------------------------|----------|-------------------------------------|
| 000617 | 1/05/2023  | Parks and Leisure Aust | 55.00    | Conferences and Seminars            |
| 000617 | 12/05/2023 | PLUNGE                 | 10.00    | Meeting/Workshop Catering           |
| 000617 | 16/05/2023 | CURTIN UNIVERSITY      | 1,601.13 | Training & Professional Development |
| 000617 | 23/05/2023 | PROCESS PUMPS AUST     | 1,488.30 | Equipment Purchases                 |

**Cockburn Parenting Services Coordinator 389.45**

|        |            |                       |        |                                     |
|--------|------------|-----------------------|--------|-------------------------------------|
| 000639 | 15/05/2023 | ZLR*BATH THERAPY      | 300.00 | Supplies and Materials Purchases    |
| 000639 | 16/05/2023 | EZI*Australian Childh | 89.45  | Training & Professional Development |

**Collection Development Librarian 1,509.77**

|        |            |                        |          |                                  |
|--------|------------|------------------------|----------|----------------------------------|
| 000614 | 1/05/2023  | STATE LIBRARY OF NEW S | 35.00    | Supplies and Materials Purchases |
| 000614 | 3/05/2023  | PAYPAL *FLOWER COM     | 78.95    | Supplies and Materials Purchases |
| 000614 | 5/05/2023  | BOLINDA PUBLISHING     | 1,035.33 | Supplies and Materials Purchases |
| 000614 | 15/05/2023 | Booktopia Pty Ltd      | 110.90   | Supplies and Materials Purchases |
| 000614 | 17/05/2023 | UPSWELL PUBLISHING PL  | 31.99    | Supplies and Materials Purchases |
| 000614 | 23/05/2023 | Booktopia Pty Ltd      | 116.18   | Supplies and Materials Purchases |

|        |            |                   |        |                                  |
|--------|------------|-------------------|--------|----------------------------------|
| 000614 | 24/05/2023 | Booktopia Pty Ltd | 101.42 | Supplies and Materials Purchases |
|--------|------------|-------------------|--------|----------------------------------|

**Communications and Marketing Manager****3,928.94**

|        |            |                                   |          |                                  |
|--------|------------|-----------------------------------|----------|----------------------------------|
| 000615 | 1/05/2023  | FACEBK *HYKRKNTMT2                | 1,202.71 | Advertising                      |
| 000615 | 2/05/2023  | DROPBOX*11563R7Q21SY              | 18.69    | Subscriptions and Memberships    |
| 000615 | 5/05/2023  | NETREGISTRY                       | 51.95    | Subscriptions and Memberships    |
| 000615 | 12/05/2023 | NETREGISTRY                       | 20.75    | Subscriptions and Memberships    |
| 000615 | 15/05/2023 | ASANA.COM                         | 505.73   | Subscriptions and Memberships    |
| 000615 | 15/05/2023 | INTNL TRANSACTION FEE MRS S SEYM  | 0.07     | Bank and Other Fees              |
| 000615 | 15/05/2023 | OFFICEWORKS                       | 484.00   | Equipment Purchases              |
| 000615 | 15/05/2023 | PIXLR.COM Inmagine Lab MRS S SEYM | 2.98     | Subscriptions and Memberships    |
| 000615 | 16/05/2023 | FAIRFAX SUBSCRIPTIONS MRS S SEYM  | 59.00    | Subscriptions and Memberships    |
| 000615 | 16/05/2023 | SUBLY UK                          | 25.00    | Subscriptions and Memberships    |
| 000615 | 19/05/2023 | WWW.FOTOR.COM                     | 26.99    | Subscriptions and Memberships    |
| 000615 | 23/05/2023 | OFFICEWORKS                       | 55.12    | Supplies and Materials Purchases |
| 000615 | 25/05/2023 | Mailchimp                         | 861.99   | Subscriptions and Memberships    |
| 000615 | 25/05/2023 | SEC*ERGOLINK                      | 533.00   | Professional Services            |
| 000615 | 26/05/2023 | INTNL TRANSACTION FEE MRS S SEYM  | 0.04     | Bank and Other Fees              |
| 000615 | 26/05/2023 | LNK.BIO                           | 1.52     | Subscriptions and Memberships    |
| 000615 | 29/05/2023 | BITLY.COM                         | 53.85    | Subscriptions and Memberships    |
| 000615 | 29/05/2023 | INTNL TRANSACTION FEE MRS S SEYM  | 1.35     | Bank and Other Fees              |
| 000615 | 30/05/2023 | SP MYFONTS INC                    | 24.20    | Equipment Purchases              |

**Community Development Coordinator****4,287.63**

|        |            |                        |        |                                  |
|--------|------------|------------------------|--------|----------------------------------|
| 000636 | 1/05/2023  | BIG W 0455             | 70.25  | Supplies and Materials Purchases |
| 000636 | 1/05/2023  | BUNNINGS 303000        | 385.40 | Supplies and Materials Purchases |
| 000636 | 1/05/2023  | BUNNINGS 303000        | 134.85 | Supplies and Materials Purchases |
| 000636 | 2/05/2023  | MATOBO COFFEE          | 250.00 | Meeting/Workshop Catering        |
| 000636 | 5/05/2023  | ZLR*Momoko Food        | 148.04 | Meeting/Workshop Catering        |
| 000636 | 9/05/2023  | BIG W 0455             | 365.50 | Supplies and Materials Purchases |
| 000636 | 9/05/2023  | BIG W 0455             | 36.00  | Supplies and Materials Purchases |
| 000636 | 9/05/2023  | WOOLWORTHS 4367        | 13.25  | Supplies and Materials Purchases |
| 000636 | 10/05/2023 | BUNNINGS 303000        | 144.90 | Supplies and Materials Purchases |
| 000636 | 10/05/2023 | BUNNINGS 303000        | 112.95 | Supplies and Materials Purchases |
| 000636 | 10/05/2023 | FARMER JACKS SPEARWO   | 7.79   | Supplies and Materials Purchases |
| 000636 | 15/05/2023 | DMIRS - ONLINE PAYMENT | 48.80  | Bank and Other Fees              |
| 000657 | 15/05/2023 | SPACETOCO VENUE HIRE   | 33.00  | Hire of Equipment and Facilities |

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|        |            |                         |        |                                     |
|--------|------------|-------------------------|--------|-------------------------------------|
| 000636 | 17/05/2023 | BUNNINGS 303000         | 297.64 | Events and Functions                |
| 000636 | 18/05/2023 | SP SUPEROFFICE          | 86.40  | Supplies and Materials Purchases    |
| 000636 | 19/05/2023 | WOOLWORTHS 4367         | 25.40  | Meeting/Workshop Catering           |
| 000636 | 23/05/2023 | ESCAPEHUNT              | 200.00 | Training & Professional Development |
| 000636 | 24/05/2023 | BIG W 0455              | 188.59 | Supplies and Materials Purchases    |
| 000636 | 24/05/2023 | WOOLWORTHS 4367         | 225.65 | Meeting/Workshop Catering           |
| 000636 | 25/05/2023 | TUDOR HOUSE WA PTY LTD  | 158.00 | Supplies and Materials Purchases    |
| 000636 | 26/05/2023 | DUSK COCKBURN           | 185.00 | Events and Functions                |
| 000636 | 26/05/2023 | PETER ALEXANDER         | 99.75  | Events and Functions                |
| 000636 | 29/05/2023 | BIG W 0444              | 275.35 | Meeting/Workshop Catering           |
| 000636 | 29/05/2023 | Games World Cockburn    | 69.96  | Supplies and Materials Purchases    |
| 000636 | 29/05/2023 | Games World Cockburn    | 9.99   | Events and Functions                |
| 000636 | 29/05/2023 | HOUSE IN GATEWAY        | 111.97 | Events and Functions                |
| 000636 | 29/05/2023 | JB HI FI COCKBURN       | 29.00  | Equipment Purchases                 |
| 000636 | 29/05/2023 | KMART 1362              | 108.00 | Events and Functions                |
| 000636 | 29/05/2023 | THE BLACK TRUFFLE CO    | 261.20 | Meeting/Workshop Catering           |
| 000636 | 29/05/2023 | THE BODY SHOP AUSTRALIA | 205.00 | Events and Functions                |

**Community Safety Manager**

**1,401.06**

|        |            |                                   |        |                                     |
|--------|------------|-----------------------------------|--------|-------------------------------------|
| 000668 | 2/05/2023  | CPP CONVENTION CENTRE JIN CHENG   | 24.23  | Parking Expenses                    |
| 000668 | 4/05/2023  | SMP*Visual Workwear JIN CHENG WU  | 86.21  | Supplies and Materials Purchases    |
| 000668 | 10/05/2023 | OFFICEWORKS 0620 JIN CHENG WU     | 67.48  | Supplies and Materials Purchases    |
| 000668 | 17/05/2023 | DATA SIGNS JIN CHENG WU           | 386.35 | Subscriptions and Memberships       |
| 000668 | 17/05/2023 | OUR COMMUNITY PTY LTD JIN CHENG   | 350.00 | Training & Professional Development |
| 000668 | 19/05/2023 | SMP*Visual Workwear JIN CHENG WU  | 463.52 | Supplies and Materials Purchases    |
| 000668 | 24/05/2023 | ALDI STORES - SPEARWOOD JIN CHENG | 23.27  | Meeting/Workshop Catering           |

**Coordinator Work Health and Safety**

**1,931.35**

|         |            |                        |         |                               |
|---------|------------|------------------------|---------|-------------------------------|
| CC82182 | 1/05/2023  | SAFETYCULTURE          | 184.80  | Subscriptions and Memberships |
| 000589  | 3/05/2023  | Portuguese Delights    | 320.00  | Meeting/Workshop Catering     |
| 000589  | 3/05/2023  | Reg Now*HBF RUN        | -100.00 | Events and Functions          |
| 000589  | 4/05/2023  | YANGEBUP IGA           | 39.49   | Meeting/Workshop Catering     |
| 000589  | 9/05/2023  | OFFICEWORKS            | 468.95  | Equipment Purchases           |
| 000589  | 12/05/2023 | SQ *LITTLE BULL ESPRES | 828.00  | Consumables                   |
| CC82843 | 19/05/2023 | INTNL TRANSACTION FEE  | 0.49    | Bank and Other Fees           |
| CC82859 | 19/05/2023 | LIVEPLAYGO.COM         | 19.62   | Subscriptions and Memberships |
| 000589  | 25/05/2023 | MENTAL HEALTH FIRST    | 170.00  | Consumables                   |

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**Customer Experience and Marketing Lead**

**853.05**

|        |            |                       |        |                               |
|--------|------------|-----------------------|--------|-------------------------------|
| 000654 | 11/05/2023 | FACEBK *XCW8TNFYC2    | 67.47  | Advertising                   |
| 000654 | 15/05/2023 | FACEBK *STLTSQ3EE2    | 112.82 | Advertising                   |
| 000654 | 15/05/2023 | JB HI FI COCKBURN     | 103.95 | Equipment Purchases           |
| 000654 | 17/05/2023 | CAMPSITE PRO          | 10.55  | Subscriptions and Memberships |
| 000654 | 17/05/2023 | INTNL TRANSACTION FEE | 0.26   | Bank and Other Fees           |
| 000654 | 18/05/2023 | GUARDIAN AUSTRALIA    | 432.00 | Subscriptions and Memberships |
| 000654 | 25/05/2023 | FACEBK *N5FB8R7YC2    | 110.00 | Advertising                   |
| 000654 | 29/05/2023 | COLES 0490            | 16.00  | Consumables                   |

**Customer Experience Coordinator**

**1,202.83**

|        |            |                        |        |                                  |
|--------|------------|------------------------|--------|----------------------------------|
| 000608 | 5/05/2023  | SCORPTEC COMPUTERS     | 478.00 | Equipment Purchases              |
| 000608 | 8/05/2023  | ACCIDENTAL - PERTH     | 46.09  | Supplies and Materials Purchases |
| 000608 | 9/05/2023  | OFFICEWORKS            | 558.71 | Equipment Purchases              |
| 000608 | 25/05/2023 | Dominos Estore Spearwo | 120.03 | Meeting/Workshop Catering        |

**Customer Experience Coordinator - ARC**

**3,723.27**

|        |            |                                   |        |   |
|--------|------------|-----------------------------------|--------|---|
| 000619 | 1/05/2023  | FACEBK *KDFSFMFD52                | 50.75  | Advertising                             |
| 000619 | 1/05/2023  | INTNL TRANSACTION FEE MS CAROLIN  | 0.72   | Bank and Other Fees                     |
| 000619 | 1/05/2023  | ZUBTITLE.COM                      | 28.91  | Subscriptions and Memberships           |
| 000619 | 2/05/2023  | SP MICCA MARKETING                | 180.00 | Equipment Purchases                     |
| 000619 | 4/05/2023  | INTNL TRANSACTION FEE MS CAROLIN  | 13.49  | Bank and Other Fees                     |
| 000619 | 4/05/2023  | KEEPME PTE LTD                    | 539.40 | Subscriptions and Memberships           |
| 000619 | 4/05/2023  | SP PIE MAKER STUFF                | 53.55  | Equipment Purchases                     |
| 000619 | 8/05/2023  | INTNL TRANSACTION FEE MS CAROLIN  | 4.31   | Bank and Other Fees                     |
| 000619 | 8/05/2023  | OUTGROW                           | 172.33 | Subscriptions and Memberships           |
| 000619 | 9/05/2023  | SP BUSINESS BASE -                | 697.97 | Equipment Purchases                     |
| 000619 | 10/05/2023 | SP JB HI-FI ONLINE                | 144.99 | Equipment Purchases                     |
| 000619 | 11/05/2023 | COLES 0490                        | 55.20  | Consumables                             |
| 000619 | 11/05/2023 | REGISTRY                          | 199.00 | Application, Licence, Registration Fees |
| 000619 | 16/05/2023 | RED DOT STORES                    | 29.99  | Equipment Purchases                     |
| 000619 | 17/05/2023 | ALDI STORES - SUCCESS MS CAROLINE | 66.21  | Events and Functions                    |
| 000619 | 17/05/2023 | WOOLWORTHS 4394                   | 104.35 | Events and Functions                    |
| 000619 | 18/05/2023 | Mailchimp                         | 392.94 | Subscriptions and Memberships           |
| 000619 | 18/05/2023 | SP JB HI-FI ONLINE                | 244.99 | Equipment Purchases                     |
| 000619 | 24/05/2023 | SLIMLINE WAREHOUSE                | 47.12  | Equipment Purchases                     |

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|        |            |                                  |        |                               |
|--------|------------|----------------------------------|--------|-------------------------------|
| 000619 | 26/05/2023 | ONESIES R US                     | 187.74 | Equipment Purchases           |
| 000619 | 26/05/2023 | SP MY ONESIE                     | 135.00 | Equipment Purchases           |
| 000619 | 26/05/2023 | Temu.com                         | 172.44 | Equipment Purchases           |
| 000619 | 29/05/2023 | INTNL TRANSACTION FEE MS CAROLIN | 4.92   | Bank and Other Fees           |
| 000619 | 29/05/2023 | QUICKTAPSURVEY                   | 196.95 | Subscriptions and Memberships |

**Events Coordinator****1,271.10**

|        |            |                       |        |                                  |
|--------|------------|-----------------------|--------|----------------------------------|
| 000661 | 1/05/2023  | CHAMPION MUSIC        | 447.70 | Professional Services            |
| 000661 | 1/05/2023  | Limepay*DiscPartySupp | 50.40  | Supplies and Materials Purchases |
| 000661 | 1/05/2023  | SPOTLIGHT PTY LTD     | 294.00 | Supplies and Materials Purchases |
| 000661 | 1/05/2023  | THE BEESITTERS        | 50.00  | Supplies and Materials Purchases |
| 000661 | 19/05/2023 | AUSTRALIAN EVENT      | 429.00 | Subscriptions and Memberships    |

**Events Officer****511.86**

|        |            |                       |        |                      |
|--------|------------|-----------------------|--------|----------------------|
| 000642 | 3/05/2023  | BIGW ONLINE           | 122.85 | Events and Functions |
| 000642 | 9/05/2023  | COLES EXPRESS 6903    | 58.04  | Events and Functions |
| 000642 | 10/05/2023 | WOOLWORTHS 4367       | 150.00 | Events and Functions |
| 000642 | 16/05/2023 | Priceless Discounts P | 13.00  | Events and Functions |
| 000642 | 16/05/2023 | WOOLWORTHS 4367       | 70.00  | Events and Functions |
| 000642 | 19/05/2023 | SP LOTSALOLLIES       | 77.90  | Events and Functions |
| 000642 | 30/05/2023 | ALDI STORES - BEELIAR | 20.07  | Events and Functions |

**Executive Corporate Affairs • Corporate****5,215.37**

|        |            |                        |          |                          |
|--------|------------|------------------------|----------|--------------------------|
| 000627 | 9/05/2023  | APPLE R508 GARDEN CITY | 1,100.00 | Equipment Purchases      |
| 000627 | 22/05/2023 | COCKBURN BOWLING & REC | 50.00    | Events and Functions     |
| 000627 | 23/05/2023 | City of Karratha (Even | 2,755.00 | Conferences and Seminars |
| 000627 | 26/05/2023 | QANTAS                 | 1,310.37 | Travel and Accommodation |

**Executive Governance and Strategy****679.00**

|        |            |                        |        |                          |
|--------|------------|------------------------|--------|--------------------------|
| 000659 | 10/05/2023 | INSPIRED DEVELOPMENT   | 199.00 | Conferences and Seminars |
| 000659 | 15/05/2023 | LOCAL GOVERNEMENT MANA | 30.00  | Conferences and Seminars |
| 000659 | 30/05/2023 | BUSINESS NEWS PTY LT   | 450.00 | Conferences and Seminars |

**Executive Officer****916.55**

|         |           |                        |       |                               |
|---------|-----------|------------------------|-------|-------------------------------|
| CC82186 | 1/05/2023 | Menulog Pty Ltd        | 71.49 | Disputed                      |
| 000646  | 1/05/2023 | FAIRFAX SUBSCRIPTIONS  | 59.00 | Subscriptions and Memberships |
| 000646  | 2/05/2023 | WILSON PARKING AUSTRAL | 6.00  | Parking Expenses              |

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|        |            |                        |        |                               |
|--------|------------|------------------------|--------|-------------------------------|
| 000646 | 11/05/2023 | Subway Spearwood 19850 | 140.35 | Meeting/Workshop Catering     |
| 000646 | 15/05/2023 | FARMER JACKS SPEARWO   | 28.47  | Meeting/Workshop Catering     |
| 000646 | 15/05/2023 | NEWS LIMITED           | 40.00  | Subscriptions and Memberships |
| 000646 | 15/05/2023 | SQ *CAFFISSIMO PHOENIX | 210.00 | Meeting/Workshop Catering     |
| 000646 | 17/05/2023 | HAMILTON HILL IGA      | 4.44   | Meeting/Workshop Catering     |
| 000646 | 17/05/2023 | YELLOW RAVEN CAFE      | 41.60  | Meeting/Workshop Catering     |
| 000646 | 17/05/2023 | YELLOW RAVEN CAFE      | 41.60  | Meeting/Workshop Catering     |
| 000646 | 22/05/2023 | Subway Spearwood 19850 | 56.00  | Meeting/Workshop Catering     |
| 000646 | 23/05/2023 | Rumbles Cafe           | 100.00 | Meeting/Workshop Catering     |
| 000646 | 23/05/2023 | Rumbles Cafe           | 58.60  | Meeting/Workshop Catering     |
| 000646 | 30/05/2023 | FAIRFAX SUBSCRIPTIONS  | 59.00  | Subscriptions and Memberships |

**Executive officer to the Mayor and Council 4,498.12**

|        |            |                       |          |                                     |
|--------|------------|-----------------------|----------|-------------------------------------|
| 000632 | 1/05/2023  | ASPECTS OF KINGS PARK | 560.00   | Supplies and Materials Purchases    |
| 000632 | 2/05/2023  | BUSINESS NEWS PTY LT  | 600.00   | Conferences and Seminars            |
| 000632 | 2/05/2023  | RED DOT STORES        | 18.00    | Supplies and Materials Purchases    |
| 000632 | 3/05/2023  | THE PERTH MINT        | 447.00   | Supplies and Materials Purchases    |
| 000632 | 12/05/2023 | QANTAS                | 1,825.94 | Travel and Accommodation            |
| 000632 | 15/05/2023 | Tickets-Climat Summit | 902.50   | Conferences and Seminars            |
| 000632 | 24/05/2023 | COMPANY DIRECTOR      | 69.00    | Training & Professional Development |
| 000632 | 24/05/2023 | THE SHOE KINGS GROUP  | 75.68    | Consumables                         |

**Family & Community Development Manager 1,468.24**

|        |            |                                   |        |                                     |
|--------|------------|-----------------------------------|--------|-------------------------------------|
| 000667 | 15/05/2023 | EZI*Kimberley Stolen              | 736.65 | Supplies and Materials Purchases    |
| 000667 | 15/05/2023 | Tickets-Working Includ MS BARBARA | 315.00 | Conferences and Seminars            |
| 000667 | 16/05/2023 | THE LOCAL GROCER IGA H MS BARBARA | 8.64   | Meeting/Workshop Catering           |
| 000667 | 22/05/2023 | GILBERTS FRESH HILTO              | 59.99  | Supplies and Materials Purchases    |
| 000667 | 25/05/2023 | THE GROCER AND THE CHE MS BARBARA | 47.96  | Meeting/Workshop Catering           |
| 000667 | 29/05/2023 | PLACEMAKING.EDU                   | 300.00 | Training & Professional Development |

**Fleet Manager 1,469.36**

|        |            |                        |          |                                  |
|--------|------------|------------------------|----------|----------------------------------|
| 000601 | 4/05/2023  | COLES 0494             | 19.20    | Meeting/Workshop Catering        |
| 000601 | 4/05/2023  | Subway Beeliar         | 80.00    | Meeting/Workshop Catering        |
| 000601 | 4/05/2023  | TotalToolsOnlinePtyLtd | 1,305.00 | Equipment Purchases              |
| 000601 | 15/05/2023 | TRUCKLINE SPEARWOOD    | 65.16    | Supplies and Materials Purchases |

**Head of Community Development 128.10**

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|        |            |                  |        |                     |
|--------|------------|------------------|--------|---------------------|
| 000644 | 11/05/2023 | OFFICEWORKS 0616 | 128.10 | Equipment Purchases |
|--------|------------|------------------|--------|---------------------|

**Head of Community Safety & Ranger Svcs** **1,218.95**

|        |            |                       |        |                                  |
|--------|------------|-----------------------|--------|----------------------------------|
| 000637 | 2/05/2023  | CPP CONVENTION CENTRE | 24.23  | Parking Expenses                 |
| 000637 | 4/05/2023  | PEOPLE SOLUTIONS AUST | 849.92 | Professional Services            |
| 000637 | 8/05/2023  | Lucid Software Inc.   | 15.40  | Subscriptions and Memberships    |
| 000637 | 22/05/2023 | INTNL TRANSACTION FEE | 0.72   | Bank and Other Fees              |
| 000637 | 22/05/2023 | VENNGAGE.COM          | 28.77  | Subscriptions and Memberships    |
| 000637 | 24/05/2023 | AMAZON MARKETPLACE AU | 173.91 | Supplies and Materials Purchases |
| 000637 | 25/05/2023 | ESCAPEHUNT            | 126.00 | Events and Functions             |

**Head of Develop Assessment & Compliance** **65.00**

|        |            |                                    |       |                               |
|--------|------------|------------------------------------|-------|-------------------------------|
| 000621 | 24/05/2023 | EZI*Eclipse Education LORENZO SANT | 65.00 | Subscriptions and Memberships |
|--------|------------|------------------------------------|-------|-------------------------------|

**Head of Information & Technology** **216.24**

|        |            |                   |        |                                     |
|--------|------------|-------------------|--------|-------------------------------------|
| 000703 | 4/05/2023  | Booktopia Pty Ltd | 117.24 | Training & Professional Development |
| 000703 | 10/05/2023 | EZI*AISA          | 99.00  | Subscriptions and Memberships       |

**Head of Library and Cultural Services** **3,198.05**

|        |            |                        |        |                                  |
|--------|------------|------------------------|--------|----------------------------------|
| 000651 | 8/05/2023  | DBCA                   | 66.00  | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 254.97 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 239.97 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 237.00 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 219.00 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 197.00 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 159.98 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 120.90 | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 65.00  | Supplies and Materials Purchases |
| 000651 | 9/05/2023  | iSubscribe Pty Ltd     | 36.00  | Supplies and Materials Purchases |
| 000651 | 10/05/2023 | INTNL TRANSACTION FEE  | 8.06   | Supplies and Materials Purchases |
| 000651 | 10/05/2023 | MOMENTUM A* MOMENTUM A | 49.95  | Supplies and Materials Purchases |
| 000651 | 10/05/2023 | NEXTMEDIA PTY LTD      | 56.00  | Supplies and Materials Purchases |
| 000651 | 10/05/2023 | NEXTMEDIA PTY LTD      | 65.00  | Supplies and Materials Purchases |
| 000651 | 10/05/2023 | WWW.MYLRB.CO.UK        | 322.22 | Supplies and Materials Purchases |
| 000651 | 11/05/2023 | INTNL TRANSACTION FEE  | 4.45   | Supplies and Materials Purchases |
| 000651 | 11/05/2023 | MAGAZINE.CO.UK         | 178.02 | Supplies and Materials Purchases |
| 000691 | 17/05/2023 | WILSON PARKING AUSTRAL | 14.00  | Parking Expenses                 |

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|        |            |                        |        |                                  |
|--------|------------|------------------------|--------|----------------------------------|
| 000651 | 18/05/2023 | CITRUS MEDIA DIGITAL P | 94.95  | Supplies and Materials Purchases |
| 000651 | 22/05/2023 | GUARDIAN AUSTRALIA     | 345.60 | Supplies and Materials Purchases |
| 000651 | 23/05/2023 | iSubscribe Pty Ltd     | 159.98 | Supplies and Materials Purchases |
| 000651 | 23/05/2023 | iSubscribe Pty Ltd     | 107.00 | Supplies and Materials Purchases |
| 000651 | 23/05/2023 | MCHUGH MEDIA AUST      | 197.00 | Supplies and Materials Purchases |

**Head of Planning** **161.00**

|        |            |                      |       |                                  |
|--------|------------|----------------------|-------|----------------------------------|
| 000624 | 11/05/2023 | MED*ALDIMobile       | 15.00 | Supplies and Materials Purchases |
| 000624 | 15/05/2023 | SPACETOCO VENUE HIRE | 76.00 | Hire of Equipment and Facilities |
| 000624 | 30/05/2023 | LGPA                 | 70.00 | Events and Functions             |

**Head of Projects** **2,477.42**

|         |            |                     |          |                                  |
|---------|------------|---------------------|----------|----------------------------------|
| CC82667 | 12/05/2023 | MODULAR INNOVATIONS | 2,200.00 | Supplies and Materials Purchases |
| CC82597 | 16/05/2023 | OFFICEWORKS         | 277.42   | Supplies and Materials Purchases |

**Head of Recreation Infrastructure & Svcs** **601.20**

|        |            |                  |        |                       |
|--------|------------|------------------|--------|-----------------------|
| 000648 | 29/05/2023 | AP SPEARWOOD LPO | 601.20 | Professional Services |
|--------|------------|------------------|--------|-----------------------|

**Head of Sustainability and Environment** **168.20**

|        |           |           |        |                      |
|--------|-----------|-----------|--------|----------------------|
| 000625 | 1/05/2023 | MISS MAUD | 168.20 | Events and Functions |
|--------|-----------|-----------|--------|----------------------|

**Health Promotion Officer** **786.55**

|        |            |                                |        |                                  |
|--------|------------|--------------------------------|--------|----------------------------------|
| 000635 | 10/05/2023 | WOOLWORTHS 4367                | 270.00 | Supplies and Materials Purchases |
| 000635 | 11/05/2023 | CPP CONVENTION CENTRE MRS GLOF | 24.23  | Conferences and Seminars         |
| 000635 | 17/05/2023 | COLES 0494                     | 105.00 | Supplies and Materials Purchases |
| 000635 | 17/05/2023 | SP JEAN HAILES                 | 29.32  | Supplies and Materials Purchases |
| 000635 | 17/05/2023 | WOOLWORTHS 4367                | 50.00  | Supplies and Materials Purchases |
| 000635 | 18/05/2023 | SPACETOCO VENUE HIRE           | 308.00 | Hire of Equipment and Facilities |

**Infrastructure & Operations Coordinator** **2,850.62**

|        |           |                                  |        |                               |
|--------|-----------|----------------------------------|--------|-------------------------------|
| 000618 | 2/05/2023 | GECKOBOARD                       | 302.83 | Subscriptions and Memberships |
| 000618 | 2/05/2023 | INTNL TRANSACTION FEE MISS SARAH | 7.57   | Bank and Other Fees           |
| 000618 | 3/05/2023 | Canva* 03773-5602978 MISS SARAH  | 17.99  | Subscriptions and Memberships |
| 000618 | 5/05/2023 | NAAVI PTY LTD                    | 25.00  | Subscriptions and Memberships |
| 000618 | 8/05/2023 | Mailchimp                        | 407.24 | Subscriptions and Memberships |
| 000618 | 8/05/2023 | VMO*Vimeo Business PRO MISS SARA | 713.90 | Subscriptions and Memberships |
| 000618 | 9/05/2023 | CASE STORE PTY LTD               | 649.75 | Equipment Purchases           |

|        |            |                                |        |                               |
|--------|------------|--------------------------------|--------|-------------------------------|
| 000618 | 10/05/2023 | SETON                          | 172.67 | Equipment Purchases           |
| 000618 | 12/05/2023 | OFFICEWORKS                    | 139.00 | Equipment Purchases           |
| 000618 | 12/05/2023 | OFFICEWORKS                    | 98.00  | Equipment Purchases           |
| 000618 | 24/05/2023 | LUCIDCHART.COM/CHARGE MISS SAR | 132.00 | Subscriptions and Memberships |
| 000618 | 29/05/2023 | DROPBOX*P9YSYRQYTX7T MISS SARA | 184.67 | Subscriptions and Memberships |

**Landfill Supervisor HWRP** **572.00**

|        |            |                 |        |                                  |
|--------|------------|-----------------|--------|----------------------------------|
| 000596 | 10/05/2023 | BUNNINGS 303000 | 385.00 | Consumables                      |
| 000596 | 29/05/2023 | SAFETY ZONE     | 187.00 | Supplies and Materials Purchases |

**Lead Advocacy and Engagement** **103.84**

|        |           |                  |       |                          |
|--------|-----------|------------------|-------|--------------------------|
| 000663 | 4/05/2023 | UBER *TRIP       | 38.75 | Travel and Accommodation |
| 000663 | 8/05/2023 | CabFare Payments | 65.09 | Travel and Accommodation |

**Library Technician** **1,153.52**

|        |            |                       |        |                                  |
|--------|------------|-----------------------|--------|----------------------------------|
| 000595 | 4/05/2023  | BIGW ONLINE           | 80.90  | Supplies and Materials Purchases |
| 000595 | 4/05/2023  | BIGW ONLINE           | 70.90  | Supplies and Materials Purchases |
| 000595 | 8/05/2023  | AMAZON AU             | 51.55  | Supplies and Materials Purchases |
| 000595 | 18/05/2023 | AMAZON MARKETPLACE AU | 28.59  | Supplies and Materials Purchases |
| 000595 | 18/05/2023 | BIGW ONLINE           | 176.00 | Supplies and Materials Purchases |
| 000595 | 18/05/2023 | Booktopia Pty Ltd     | 301.32 | Supplies and Materials Purchases |
| 000595 | 18/05/2023 | SP JB HI-FI ONLINE    | 422.62 | Supplies and Materials Purchases |
| 000595 | 24/05/2023 | AMAZON MARKETPLACE AU | 21.64  | Supplies and Materials Purchases |

**Library Technology Coordinator** **1,706.96**

|        |            |                        |        |                                  |
|--------|------------|------------------------|--------|----------------------------------|
| 000612 | 1/05/2023  | YELLOW RAVEN CAFE      | 3.20   | Consumables                      |
| 000612 | 4/05/2023  | CAPABILITIES-PRO - FIV | 194.91 | Subscriptions and Memberships    |
| 000612 | 4/05/2023  | INTNL TRANSACTION FEE  | 4.87   | Subscriptions and Memberships    |
| 000612 | 8/05/2023  | MAILCHIMP *MISC        | 362.88 | Subscriptions and Memberships    |
| 000612 | 8/05/2023  | Windcave               | 239.42 | Subscriptions and Memberships    |
| 000612 | 12/05/2023 | INTNL TRANSACTION FEE  | 2.45   | Subscriptions and Memberships    |
| 000612 | 12/05/2023 | PADDLE.NET* PIKTOCHART | 97.89  | Subscriptions and Memberships    |
| 000612 | 16/05/2023 | DREAMITHOS* DREAMIT HO | 234.70 | Subscriptions and Memberships    |
| 000612 | 19/05/2023 | BIG W 0455             | 70.00  | Supplies and Materials Purchases |
| 000612 | 24/05/2023 | ELEGANTTHEMES.COM      | 375.84 | Subscriptions and Memberships    |
| 000612 | 24/05/2023 | ELEGANTTHEMES.COM      | 108.68 | Subscriptions and Memberships    |
| 000612 | 24/05/2023 | INTNL TRANSACTION FEE  | 9.40   | Subscriptions and Memberships    |

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|        |            |                       |      |                               |
|--------|------------|-----------------------|------|-------------------------------|
| 000612 | 24/05/2023 | INTNL TRANSACTION FEE | 2.72 | Subscriptions and Memberships |
|--------|------------|-----------------------|------|-------------------------------|

**Manager Building Services****1,692.00**

|        |            |                       |          |                     |
|--------|------------|-----------------------|----------|---------------------|
| 000498 | 2/05/2023  | S I INSTRUMENTS PTY   | 1,683.00 | Equipment Purchases |
| 000498 | 11/05/2023 | SP 166 Railway Parade | 9.00     | Parking Expenses    |

**Manager Business & Economic Development****2,266.10**

|        |            |                         |         |                           |
|--------|------------|-------------------------|---------|---------------------------|
| 000671 | 3/05/2023  | EB *Henderson Alliance  | 75.00   | Conferences and Seminars  |
| 000671 | 4/05/2023  | CCS                     | 5.40    | Parking Expenses          |
| 000671 | 5/05/2023  | ALDI STORES - SPEARWOOD | 31.65   | Meeting/Workshop Catering |
| 000671 | 9/05/2023  | CPP COUNCIL HOUSE       | 11.11   | Parking Expenses          |
| 000671 | 9/05/2023  | Queen Of Leeds          | 17.00   | Meeting/Workshop Catering |
| 000671 | 10/05/2023 | CITY OF VINCENT         | 3.46    | Parking Expenses          |
| 000671 | 10/05/2023 | ESPLANADE HOTEL BUSSEL  | 310.00  | Travel and Accommodation  |
| 000671 | 15/05/2023 | ESPLANADE HOTEL BUSSEL  | 310.00  | Travel and Accommodation  |
| 000671 | 15/05/2023 | ESPLANADE HOTEL BUSSEL  | -310.00 | Travel and Accommodation  |
| 000671 | 15/05/2023 | SHELTER BREWING         | 10.00   | Conferences and Seminars  |
| 000671 | 18/05/2023 | QANTAS                  | 876.84  | Travel and Accommodation  |
| 000671 | 18/05/2023 | QANTAS                  | 876.84  | Travel and Accommodation  |
| 000671 | 19/05/2023 | Muffin Break Phoenix    | 44.00   | Consumables               |
| 000671 | 23/05/2023 | City of Joondalup       | 4.80    | Parking Expenses          |

**Manager Recreation Services****1,985.04**

|        |            |                        |          |                                  |
|--------|------------|------------------------|----------|----------------------------------|
| 000649 | 1/05/2023  | IGLOOCOMPANY           | 3.04     | Equipment Purchases              |
| 000649 | 1/05/2023  | INTNL TRANSACTION FEE  | 0.08     | Bank and Other Fees              |
| 000649 | 3/05/2023  | WOOLWORTHS 4367        | 24.85    | Equipment Purchases              |
| 000649 | 8/05/2023  | KMART 1096             | 149.00   | Equipment Purchases              |
| 000649 | 8/05/2023  | SPACETOCO VENUE HIRE   | 22.00    | Hire of Equipment and Facilities |
| 000649 | 10/05/2023 | ABBERFIELDIndustr      | 81.91    | Supplies and Materials Purchases |
| 000649 | 12/05/2023 | ARMANDOS SPORTS        | 1,000.00 | Events and Functions             |
| 000649 | 15/05/2023 | CAFE ROYAL CHAOS COCKB | 10.00    | Consumables                      |
| 000649 | 19/05/2023 | SQ *BLACK SALT PANTRY  | 20.00    | Consumables                      |
| 000649 | 22/05/2023 | WA ERGO                | 671.00   | Supplies and Materials Purchases |
| 000649 | 30/05/2023 | IGLOOCOMPANY           | 3.08     | Subscriptions and Memberships    |
| 000649 | 30/05/2023 | INTNL TRANSACTION FEE  | 0.08     | Bank and Other Fees              |

**Marina Manager**

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**36.45**

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|        |           |                     |       |                  |
|--------|-----------|---------------------|-------|------------------|
| 000664 | 4/05/2023 | WILSON PARKING P082 | 36.45 | Parking Expenses |
|--------|-----------|---------------------|-------|------------------|

**Organisational Development Coordinator****3,268.37**

|        |            |                                |          |                                     |
|--------|------------|--------------------------------|----------|-------------------------------------|
| 000616 | 1/05/2023  | RLSSWA                         | 159.00   | Training & Professional Development |
| 000616 | 3/05/2023  | RLSSWA                         | 159.00   | Training & Professional Development |
| 000616 | 3/05/2023  | RLSSWA                         | 159.00   | Training & Professional Development |
| 000616 | 3/05/2023  | Udemy                          | 54.99    | Training & Professional Development |
| 000638 | 4/05/2023  | RLSSWA                         | 159.00   | Training & Professional Development |
| 000616 | 5/05/2023  | INTNL TRANSACTION FEE          | 0.83     | Training & Professional Development |
| 000616 | 5/05/2023  | POLINODE - NETWORKS            | 33.10    | Training & Professional Development |
| 000616 | 9/05/2023  | ST JOHN AMBULANCE AUST ALEXAND | 55.00    | Training & Professional Development |
| 000616 | 10/05/2023 | ST JOHN AMBULANCE AUST ALEXAND | 55.00    | Training & Professional Development |
| 000616 | 12/05/2023 | ST JOHN AMBULANCE AUST ALEXAND | 160.00   | Training & Professional Development |
| 000616 | 18/05/2023 | PUBLIC SECTOR NETWORK          | 1,113.65 | Training & Professional Development |
| 000616 | 18/05/2023 | PUBLIC SECTOR NETWORK          | 889.80   | Training & Professional Development |
| 000616 | 18/05/2023 | ST JOHN AMBULANCE AUST ALEXAND | 110.00   | Training & Professional Development |
| 000616 | 30/05/2023 | ST JOHN AMBULANCE AUST ALEXAND | 160.00   | Training & Professional Development |

**Parks Operations Coordinator****1,906.55**

|        |            |                        |          |                           |
|--------|------------|------------------------|----------|---------------------------|
| 000629 | 3/05/2023  | SEC*MOBILE MATE        | 62.45    | Consumables               |
| 000629 | 5/05/2023  | eBay O*16-10019-45895  | 4.88     | Consumables               |
| 000629 | 5/05/2023  | TRYBOOKING*SPORTS TURF | 1,028.00 | Conferences and Seminars  |
| 000629 | 8/05/2023  | SPUD SHED              | 30.45    | Meeting/Workshop Catering |
| 000629 | 10/05/2023 | CORPORATE SPORTS AUSTR | 25.00    | Conferences and Seminars  |
| 000629 | 10/05/2023 | WATTLEUP NURSERY PTY   | 41.80    | Consumables               |
| 000629 | 18/05/2023 | SPUD SHED              | 39.16    | Meeting/Workshop Catering |
| 000629 | 19/05/2023 | SMP*Coogee Beach Bake  | 65.06    | Meeting/Workshop Catering |
| 000629 | 19/05/2023 | UNIDATA PTY LTD        | 495.00   | Consumables               |
| 000629 | 26/05/2023 | SEC*MOBILE MATE        | 114.75   | Consumables               |

**Recovery Park Coordinator****1,191.13**

|        |            |                        |        |                                     |
|--------|------------|------------------------|--------|-------------------------------------|
| 000655 | 3/05/2023  | AUSTRALIAN TRAINING MA | 190.00 | Training & Professional Development |
| 000655 | 3/05/2023  | CASTLE EQUIPMENT HIR   | 269.28 | Supplies and Materials Purchases    |
| 000655 | 16/05/2023 | CASTLE EQUIPMENT HIR   | 731.85 | Supplies and Materials Purchases    |

**Recycling Supervisor****461.50**

|        |            |            |       |                                  |
|--------|------------|------------|-------|----------------------------------|
| 000641 | 10/05/2023 | COLES 0494 | 62.55 | Supplies and Materials Purchases |
|--------|------------|------------|-------|----------------------------------|

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|        |            |                 |        |                                  |
|--------|------------|-----------------|--------|----------------------------------|
| 000641 | 26/05/2023 | BUNNINGS 303000 | 398.95 | Supplies and Materials Purchases |
|--------|------------|-----------------|--------|----------------------------------|

**Senior Centre Programs Booking Officer****7,633.97**

|        |            |                                  |          |                                     |
|--------|------------|----------------------------------|----------|-------------------------------------|
| 000645 | 2/05/2023  | DEPARTMENT OF TRANSPOR MISS KA   | 94.00    | Training & Professional Development |
| 000645 | 2/05/2023  | RSLWA                            | 87.24    | Events and Functions                |
| 000645 | 2/05/2023  | STH METROPOLITAN TAFE            | 590.00   | Events and Functions                |
| 000645 | 4/05/2023  | BUSSELTON JETTY INC              | 1,004.00 | Events and Functions                |
| 000645 | 4/05/2023  | Byford & Districts Co            | 780.00   | Events and Functions                |
| 000645 | 8/05/2023  | SQ *ROTARY CLUB OF COC MISS KAYL | 500.00   | Events and Functions                |
| 000645 | 9/05/2023  | SHELTER BREWING CO.              | 976.80   | Events and Functions                |
| 000645 | 11/05/2023 | KMART                            | 67.00    | Supplies and Materials Purchases    |
| 000645 | 11/05/2023 | OFFICEWORKS                      | 158.00   | Supplies and Materials Purchases    |
| 000645 | 12/05/2023 | THE WORKWEAR GROUP               | 60.95    | Supplies and Materials Purchases    |
| 000645 | 15/05/2023 | SPACETOCO VENUE HIRE             | 114.00   | Hire of Equipment and Facilities    |
| 000645 | 18/05/2023 | GESHA COFFEE CO                  | 168.00   | Consumables                         |
| 000645 | 18/05/2023 | STH METROPOLITAN TAFE            | 650.00   | Events and Functions                |
| 000645 | 19/05/2023 | 170517CH PTY LTD                 | 293.13   | Supplies and Materials Purchases    |
| 000645 | 22/05/2023 | FREEMASONS HOTEL                 | 1,150.50 | Events and Functions                |
| 000645 | 22/05/2023 | THE KOORLINY ARTS CE             | 504.00   | Events and Functions                |
| 000645 | 25/05/2023 | CITY OF PERTH                    | 77.00    | Events and Functions                |
| 000645 | 25/05/2023 | CITY OF PERTH                    | 77.00    | Events and Functions                |
| 000645 | 25/05/2023 | WESTERN AUSTRALIAN HOT MISS KA   | 282.35   | Training & Professional Development |

**Senior Home Care Package Coordinator****2,578.03**

|         |            |                       |        |                                  |
|---------|------------|-----------------------|--------|----------------------------------|
| CC82143 | 2/05/2023  | WOOLWORTHS 4367       | 26.60  | Supplies and Materials Purchases |
| CC82160 | 2/05/2023  | Woolworths Online     | 239.90 | Supplies and Materials Purchases |
| CC82919 | 5/05/2023  | OFFICEWORKS 0616      | 321.74 | Supplies and Materials Purchases |
| CC82883 | 8/05/2023  | RED DOT STORES        | 21.50  | Supplies and Materials Purchases |
| CC82816 | 9/05/2023  | WOOLWORTHS 4367       | 379.24 | Supplies and Materials Purchases |
| CC82817 | 22/05/2023 | Woolworths Online     | 103.90 | Supplies and Materials Purchases |
| CC82831 | 22/05/2023 | OFFICEWORKS           | 72.25  | Supplies and Materials Purchases |
| CC82837 | 22/05/2023 | Woolworths Online     | 375.50 | Supplies and Materials Purchases |
| CC82650 | 29/05/2023 | AGED & COMMUNITY CARE | 913.00 | Conferences and Seminars         |
| CC82655 | 29/05/2023 | Woolworths Online     | 124.40 | Supplies and Materials Purchases |

**Senior Library Manager****1,232.00**

|        |            |                              |        |                                  |
|--------|------------|------------------------------|--------|----------------------------------|
| 000604 | 10/05/2023 | MYO*GREEN WORLD INDOOR MRS A | 495.00 | Hire of Equipment and Facilities |
|--------|------------|------------------------------|--------|----------------------------------|

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|        |            |                   |        |                                  |
|--------|------------|-------------------|--------|----------------------------------|
| 000604 | 10/05/2023 | WANEWSDTI         | 288.00 | Supplies and Materials Purchases |
| 000604 | 12/05/2023 | YELLOW RAVEN CAFE | 3.50   | Supplies and Materials Purchases |
| 000604 | 17/05/2023 | Booktopia Pty Ltd | 442.00 | Supplies and Materials Purchases |
| 000604 | 17/05/2023 | YELLOW RAVEN CAFE | 3.50   | Supplies and Materials Purchases |

**Senior Youth Justice and Outreach Worker****794.43**

|         |            |                        |        |   |
|---------|------------|------------------------|--------|---|
| 000620  | 2/05/2023  | MCDONALDS KWINANA      | 14.70  | Consumables                             |
| 000620  | 2/05/2023  | ST JOHN AMBULANCE AUST | 275.00 | Training & Professional Development     |
| 000620  | 4/05/2023  | DOT - LICENSING        | 162.90 | Application, Licence, Registration Fees |
| 000620  | 4/05/2023  | DOT - LICENSING        | 16.90  | Application, Licence, Registration Fees |
| 000620  | 4/05/2023  | RED ROOSTER SUCCESS    | 14.95  | Consumables                             |
| 000620  | 9/05/2023  | CITY OF PERTH PARKING- | 10.10  | Parking Expenses                        |
| 000620  | 9/05/2023  | THE CUTTING BOARD GROU | 8.50   | Consumables                             |
| 000620  | 10/05/2023 | CHICKEN TREAT YANGEB   | 10.00  | Consumables                             |
| 000620  | 12/05/2023 | MCDONALDS THOMSNS LKE  | 12.80  | Consumables                             |
| 000620  | 12/05/2023 | TRANSPERTH TICKET COCK | 10.00  | Travel and Accommodation                |
| 000620  | 16/05/2023 | CITY OF VINCENT        | 6.50   | Parking Expenses                        |
| 000620  | 25/05/2023 | DOT - LICENSING        | 162.90 | Application, Licence, Registration Fees |
| 000620  | 25/05/2023 | DOT - LICENSING        | 20.40  | Application, Licence, Registration Fees |
| CC82613 | 29/05/2023 | INTNL TRANSACTION FEE  | 1.54   | Bank and Other Fees                     |
| CC82646 | 29/05/2023 | SLO COUNTY PARKS WEB-E | 61.64  | Disputed                                |
| 000620  | 29/05/2023 | CHICKEN TREAT YANGEB   | 5.60   | Consumables                             |

**Seniors and Childcare Manager****3,127.01**

|        |            |             |          |                               |
|--------|------------|-------------|----------|-------------------------------|
| 000602 | 15/05/2023 | EZI*SANDWAI | 1,545.43 | Subscriptions and Memberships |
| 000602 | 16/05/2023 | EZI*SANDWAI | 1,581.58 | Subscriptions and Memberships |

**Social Club Coordinator****164.60**

|        |            |                                |        |                               |
|--------|------------|--------------------------------|--------|-------------------------------|
| 000640 | 1/05/2023  | THE GOOD GUYS WEB STOR PAUL DA | 129.00 | Equipment Purchases           |
| 000643 | 29/05/2023 | WANEWSDTI                      | 35.60  | Subscriptions and Memberships |

**Strategic Procurement Manager****9,393.48**

|        |            |                       |          |                                     |
|--------|------------|-----------------------|----------|-------------------------------------|
| 000630 | 1/05/2023  | A I M QLD AND NT      | 1,500.00 | Training & Professional Development |
| 000630 | 1/05/2023  | NTH METROPOLITAN TAFE | 787.50   | Events and Functions                |
| 000630 | 9/05/2023  | CURTIN UNIVERSITY     | 3,034.38 | Training & Professional Development |
| 000630 | 17/05/2023 | PAYPAL *QUANTIFIEDT   | 2,134.00 | Training & Professional Development |
| 000630 | 19/05/2023 | WOOLWORTHS 4367       | 4.85     | Consumables                         |

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|        |            |                         |          |                                     |
|--------|------------|-------------------------|----------|-------------------------------------|
| 000630 | 22/05/2023 | FARMER JACKS SPEARWO    | 19.99    | Consumables                         |
| 000630 | 25/05/2023 | ALDI STORES - SPEARWOOD | 14.52    | Consumables                         |
| 000630 | 25/05/2023 | AMAZING PIZZA PL        | 30.99    | Consumables                         |
| 000630 | 25/05/2023 | PAYPAL *QUANTIFIEDT     | 272.25   | Subscriptions and Memberships       |
| 000630 | 25/05/2023 | PINNACLE HEIGHT SAFETY  | 1,595.00 | Training & Professional Development |

**Support Services Lead 360.00**

|         |            |                      |        |                                  |
|---------|------------|----------------------|--------|----------------------------------|
| CC82643 | 15/05/2023 | SPACETOCO VENUE HIRE | 140.00 | Hire of Equipment and Facilities |
| CC82947 | 17/05/2023 | Prof Psych Services  | 220.00 | Professional Services            |

**Waste Collection Supervisor 1,803.80**

|         |            |                      |        |                                  |
|---------|------------|----------------------|--------|----------------------------------|
| 000610  | 9/05/2023  | BEACON EQUIPMENT     | 429.00 | Equipment Purchases              |
| CC82798 | 10/05/2023 | BOSS INDUSTRIAL      | 694.00 | Supplies and Materials Purchases |
| CC82982 | 16/05/2023 | BUNNINGS 303000      | 109.00 | Supplies and Materials Purchases |
| 000610  | 18/05/2023 | COLES 0333           | 171.30 | Meeting/Workshop Catering        |
| 000610  | 18/05/2023 | LAKES BAKERY & PATIS | 16.00  | Meeting/Workshop Catering        |
| 000610  | 19/05/2023 | ENKA GROUP PTY LTD   | 14.50  | Meeting/Workshop Catering        |
| 000610  | 23/05/2023 | BOSS INDUSTRIAL      | 250.00 | Equipment Purchases              |
| CC82675 | 26/05/2023 | BUNNINGS 729000      | 120.00 | Supplies and Materials Purchases |

**Waste Services Manager 758.18**

|        |            |                       |        |                                     |
|--------|------------|-----------------------|--------|-------------------------------------|
| 000613 | 2/05/2023  | PRIME CREATIVE MEDIA  | 324.50 | Subscriptions and Memberships       |
| 000613 | 11/05/2023 | BUNNINGS 303000       | 15.95  | Supplies and Materials Purchases    |
| 000613 | 16/05/2023 | AP HAMILTON HILL LPO  | 87.00  | Training & Professional Development |
| 000613 | 19/05/2023 | ALDI STORES - BEELIAR | 47.82  | Meeting/Workshop Catering           |
| 000613 | 19/05/2023 | COLES 0494            | 16.01  | Meeting/Workshop Catering           |
| 000613 | 24/05/2023 | COLES 0494            | 57.90  | Meeting/Workshop Catering           |
| 000613 | 25/05/2023 | Subway Beeliar        | 50.00  | Meeting/Workshop Catering           |
| 000613 | 25/05/2023 | WORK CLOBBER          | 159.00 | Consumables                         |

**YOUNG PEOPLES SERVICES COORDINATOR 37.50**

|        |            |                   |       |                                  |
|--------|------------|-------------------|-------|----------------------------------|
| 000594 | 5/05/2023  | KMART 1362        | 34.00 | Supplies and Materials Purchases |
| 000594 | 24/05/2023 | YELLOW RAVEN CAFE | 3.50  | Supplies and Materials Purchases |

**Young Peoples Services Librarian 212.71**

|         |           |            |       |                                  |
|---------|-----------|------------|-------|----------------------------------|
| CC82154 | 2/05/2023 | EASY PENNY | 9.00  | Supplies and Materials Purchases |
| CC82130 | 3/05/2023 | BIG W 0455 | 15.50 | Supplies and Materials Purchases |

|         |            |                        |        |                                  |
|---------|------------|------------------------|--------|----------------------------------|
| CC82661 | 12/05/2023 | Booktopia Pty Ltd      | -11.79 | Supplies and Materials Purchases |
| CC82748 | 24/05/2023 | SQ *CAFFISSIMO PHOENIX | 200.00 | Supplies and Materials Purchases |

**Youth Centre Coordinator**

**1,015.66**

|        |            |                        |        |                                     |
|--------|------------|------------------------|--------|-------------------------------------|
| 000626 | 5/05/2023  | COLES ONLINE           | 98.30  | Program Costs                       |
| 000626 | 5/05/2023  | RED DOT STORES         | 53.96  | Program Costs                       |
| 000626 | 12/05/2023 | BUNNINGS 729000        | 58.00  | Supplies and Materials Purchases    |
| 000626 | 12/05/2023 | BUNNINGS 729000        | 10.92  | Supplies and Materials Purchases    |
| 000626 | 12/05/2023 | COLES ONLINE           | 126.91 | Program Costs                       |
| 000626 | 12/05/2023 | DEPARTMENT OF EDUCATIO | 136.00 | Training & Professional Development |
| 000626 | 12/05/2023 | Dominos Estore Success | 73.63  | Program Costs                       |
| 000626 | 15/05/2023 | ALDI STORES - SOUTH LA | 62.91  | Equipment Purchases                 |
| 000626 | 18/05/2023 | COLES ONLINE           | 191.42 | Program Costs                       |
| 000626 | 23/05/2023 | COLES 0490             | 19.50  | Program Costs                       |
| 000626 | 24/05/2023 | COLES 0490             | 31.80  | Program Costs                       |
| 000626 | 24/05/2023 | RED DOT STORES         | 3.00   | Supplies and Materials Purchases    |
| 000626 | 26/05/2023 | COLES ONLINE           | 96.56  | Program Costs                       |
| 000626 | 26/05/2023 | KMART 1362             | 52.75  | Program Costs                       |

**Youth Development Officer**

**1,293.03**

|        |            |                           |        |                                  |
|--------|------------|---------------------------|--------|----------------------------------|
| 000623 | 3/05/2023  | COCKBURN ICE ARENA        | 396.83 | Events and Functions             |
| 000623 | 3/05/2023  | Woolworths Online         | 59.20  | Meeting/Workshop Catering        |
| 000623 | 4/05/2023  | UNITED SOUTH LAKE         | 17.54  | Supplies and Materials Purchases |
| 000623 | 10/05/2023 | Woolworths Online         | 51.16  | Meeting/Workshop Catering        |
| 000623 | 17/05/2023 | BOUNCE HOLDINGS AUSTRALIA | 429.00 | Events and Functions             |
| 000623 | 17/05/2023 | Woolworths Online         | 83.10  | Meeting/Workshop Catering        |
| 000623 | 24/05/2023 | POWERPLAY 2 PL            | 200.00 | Events and Functions             |
| 000623 | 24/05/2023 | Woolworths Online         | 56.20  | Meeting/Workshop Catering        |

**Total Cards - 68** **109,734.29**

Report Run On: 24-Jul-2023 13:14:01

**14.2.2 Monthly Financial Report - June 2023**

**Executive** A/Chief Financial Officer  
**Author(s)** Financial Performance Manager  
**Attachments** 1. Monthly Financial Report June 2023 [↓](#)

**RECOMMENDATION**

That Council:

- (1) ADOPTS the Monthly Financial Report containing the Statement of Financial Activity and other financial information for the month of June 2023, as attached to the Agenda; and
- (2) ADOPTS a materiality threshold for the 2023-24 financial year of \$300,000 for the purposes of reporting budget variances in accordance with Local Government (Financial Management) Regulation 34 (5).

**Background**

Local Government (Financial Management) Regulations 1996 prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets)
2. Explanation for each material variance identified between year to date (YTD) budgets and actuals
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

Local Government (Financial Management) Regulations 1996 - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$300,000 for the 2022-23 financial year (FY23).

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted for Council approval through the Expenditure Review Committee or included in the City's mid-year budget review required by legislation.

### **Submission**

N/A

### **Report**

The attached Monthly Financial Report for June 2023 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This was reviewed by management, with the following commentary addressing key financial results and the City's budgetary performance to the end of the month.

#### Opening Surplus

The amended budget opening surplus is now \$11.93 million which includes the \$3.86 million mid-year budget review adjustment adopted by Council in February, \$2.50 million original budget surplus and \$5.56 million municipal funding for the City's carry forward projects.

#### Closing Surplus

The City's closing surplus to the end of June was \$12,077,436, versus a budget deficit of -\$84,961.

However, with the end of financial year processing and audit still to be finalised, this surplus is subject to further adjustment.

It should be noted that the surplus includes the \$8.76 million municipal funding component for those projects required to be carried forward.

Carry forward projects have been finalised and are provided in a separate report in this month's Council meeting. Current assessment indicates the final closing surplus position will exceed the funding requirements for the carry forward projects, reflecting a level of uncommitted surplus funds.

The extent of any uncommitted funds will be transferred into Council's Reserves in accordance with Council's Corporate Strategic Planning and Budget policy.

Operating Revenue

Operating revenue of \$181.87 million to the end of June was \$2.31 million ahead of full year budget.

The following table summarises the operating revenue budget performance by nature:

| Revenue from operating activities          | Amended                |                    | YTD Actual<br>\$   | YTD Variance<br>\$ |
|--|------------------------|--------------------|--------------------|--------------------|
|  | Full Year Budget<br>\$ | YTD Budget<br>\$   |                    |                    |
| Rates                                      | 118,200,126            | 118,200,126        | 117,997,674        | (202,452)          |
| Specified Area Rates                       | 624,000                | 624,000            | 614,766            | (9,234)            |
| Operating Grants, Subsidies, Contributions | 11,863,320             | 11,863,320         | 15,926,912         | 4,063,592          |
| Fees and Charges                           | 40,972,049             | 40,972,049         | 39,988,900         | (983,085)          |
| Interest Earnings                          | 6,425,280              | 6,425,280          | 6,885,421          | 460,141            |
| Profit/(Loss) Asset Sale                   | 1,476,042              | 1,476,042          | 458,884            | (1,017,158)        |
| <b>Total</b>                               | <b>179,560,817</b>     | <b>179,560,817</b> | <b>181,872,621</b> | <b>2,311,804</b>   |

Material variances identified in the City’s operating revenue were identified as follows:

- Operating Grants, Subsidies, Contributions (\$4.06 million over full year budget):
  - Financial Assistance Grants (FAGS) received from the Federal Government in advance for next year causing a \$5.66 million budget variance (these will be placed into reserves to provide funding for the FY24 budget)
  - Cockburn Care grant funding for home care packages was \$0.86 million behind budget targets
  - Family Day Care childcare subsidies were \$0.31 million under the full year budget
  - Insurance claim revenue workers comp has come \$0.30 million ahead of budget which is offset by the increase in worker compensation in the operating expense.

- Fees and charges (\$0.98 million under budget):
  - Building permits received this period is \$0.32 million under budget due to lower building activity and is likely to come in under full year budget
  - Development related fees are down \$0.30 million against budget due to lower development activity, also likely to not achieve full year budget
  - Landfill fees received is \$0.30 million under budget reflecting a reduction in patronage at the Henderson Waste Recovery Park
  - Cockburn ARC received \$0.36 million more than budget. Aquatic and Stadium activities best performers returning fees and charges \$0.19 million and \$0.12 million ahead of budget respectively.
  
- Interest Earnings - (\$0.46 million ahead of full year budget):
  - Interest revenue on the City's term deposits was \$0.44 million ahead of budget because of higher interest rates.
  
- Profit/(loss) on asset disposals - (\$1.02 million behind full year budget):
  - Supplier delays in major and light plant has resulted in vehicles being retained longer, resulting in the major and light fleet collectively coming \$1.08 million under budget.

### Operating Expenditure

Operating expenditure to the end of June is \$172.57 million and was under full year budget by \$8.56 million.

The following table summarises the operating expenditure budget variance performance by nature:

| Expenditure from operating activities | Amended             |                    | YTD Actual \$      | YTD Variance \$    |
|---------------------------------------|---------------------|--------------------|--------------------|--------------------|
|                                       | Full Year Budget \$ | YTD Budget \$      |                    |                    |
| Employee costs                        | 69,593,027          | 69,593,027         | 67,623,034         | (1,969,993)        |
| Materials & Contracts                 | 45,093,895          | 45,053,895         | 41,156,033         | (3,897,862)        |
| Utility charges                       | 6,209,122           | 6,209,122          | 5,884,389          | (324,733)          |
| Depreciation/Amortisation             | 42,461,606          | 42,461,606         | 39,996,719         | (2,464,887)        |
| Interest/Finance Costs                | 500,921             | 500,921            | 349,691            | (151,230)          |
| Insurance expenses                    | 2,275,300           | 2,275,300          | 3,480,558          | 1,205,258          |
| Other expenditure                     | 15,027,726          | 15,027,726         | 14,074,913         | (952,813)          |
| <b>Total</b>                          | <b>181,121,597</b>  | <b>181,121,597</b> | <b>172,565,337</b> | <b>(8,556,260)</b> |

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$1.97 million under full year budget):
  - There were salary budget variances across multiple business units totalling \$1.59 million
  - Development and Compliance, Property and Assets and Community Development and Services came in \$0.96 million, \$0.41 million, and \$0.39 million under full year budget respectively, as results of increased duration of staff vacancies due to a tight labour market
  - People Experience salary was ahead of full year budget \$0.39 million.
  - Indirect employee costs had an underspend of \$0.38 million against full year budget, comprising of reduced expenditure on areas which included conferences, training and fringe benefits tax
- Materials and Contracts (\$3.90 million under full year budget):
  - The Operations business unit showing a collective overspend of \$0.97 million against full year budget:
    - Fleet Management was over full year budget by \$0.58 million, driven by increase in supply costs and increased outsourcing of repairs and maintenance
    - Civil Infrastructure came in \$0.49 million over full year budget, due to increased contracts work
    - Environment, Parks & Streetscapes have collectively come in \$0.38 million over budget
    - Waste services and landfill related contract cost came under full year budget by \$0.46 million
  - The Community Development & Services business unit showing a collective underspend of \$0.97 million against full year budget
  - The Sustainability & Environment business unit was \$0.76 million under full year budget:
    - Environment Management, Policy and Planning was \$0.38 million under full year budget
    - Coastal Management and Planning underspent by \$0.31 million
  - Recreation Infrastructure & Services business unit showing underspend of \$0.74 million on full year budget:
    - Cockburn ARC had an underspend of \$0.37 million against full year budget
  - Information and Technology business unit was collectively showing an underspend of \$0.55 million against full year budget
  - Finance had an underspend of \$0.49 million against full year budget.
  - Planning business unit was \$0.46 million under full year budget:
    - Strategic Planning activity was \$0.28 million under budget.

- Utility Charges (\$0.32 million under full year budget):
  - Collectively the Property and Assets Business Unit is \$0.33 million underspent, but some June invoices are still to be processed.
- Depreciation and Amortisation (\$2.46 million under full year budget):
  - Amortisation on rehabilitation assets was \$1.63 million under full year budget, as it has not been finalised yet.
  - Depreciation on computer and electronic equipment under budget \$0.30 million
  - Depreciation on plant and machinery came under full year budget \$0.45 million.
- Insurance expense (\$1.2 million ahead of full year budget):
  - Workers compensation insurance came in \$1.14 million over budget due to the \$1.14 million adjustment to the workers' compensation insurance cover for the year.
- Other expenditure (\$0.95 million under full year budget):
  - Landfill Levy was showing a \$0.63 million under full year budget
  - Community grants were underspent by \$0.36 million against full year budget.

### Capital Expenditure

Council adopted a capital works program of \$50.86 million in the FY23 annual budget, that is now \$70.09 million following carry forwards and the mid-year budget review adopted by Council.

The City had spent \$40.15 million on its capital program to the end of June, representing an underspend of \$29.94 million against full year budget (delivery timing variances).

The following table shows the budget performance by asset class:

| Capital Acquisitions           | Amended           |                     | YTD Actual<br>\$  | YTD Actual<br>Variance<br>\$ |
|--------------------------------|-------------------|---------------------|-------------------|------------------------------|
|                                | Budget<br>\$      | YTD<br>Budget<br>\$ |                   |                              |
| Land                           | 1,680,000         | 1,680,000           | 1,680,000         | 0                            |
| Buildings                      | 9,162,920         | 9,162,920           | 5,027,846         | (4,135,074)                  |
| Furniture & Equipment          | 77,000            | 77,000              | 74,360            | (2,640)                      |
| Plant and equipment            | 10,350,992        | 10,350,992          | 2,754,774         | (7,596,218)                  |
| Information Technology         | 4,022,732         | 4,022,732           | 476,620           | (3,546,112)                  |
| Infrastructure - Roads         | 25,175,682        | 25,175,682          | 18,263,825        | (6,911,857)                  |
| Infrastructure - Drainage      | 3,070,903         | 3,070,903           | 1,020,780         | (2,050,123)                  |
| Infrastructure - Footpath      | 1,989,439         | 1,989,439           | 1,161,187         | (828,252)                    |
| Infrastructure - Parks hard    | 3,990,935         | 3,990,935           | 3,004,682         | (986,253)                    |
| Infrastructure - Landscaping   | 1,742,132         | 1,742,132           | 1,290,446         | (451,686)                    |
| Infrastructure - Landfill site | 5,474,672         | 5,474,672           | 4,350,819         | (1,123,853)                  |
| Infrastructure - Marina        | 2,224,348         | 2,224,348           | 898,356           | (1,325,992)                  |
| Infrastructure - Coastal       | 1,129,933         | 1,129,933           | 147,496           | (982,437)                    |
| <b>Total</b>                   | <b>70,091,688</b> | <b>70,091,688</b>   | <b>40,151,191</b> | <b>(29,940,497)</b>          |

Significant variances identified in the City's capital expenditure were identified as follows:

- Building construction had a net under budget variance of \$4.14 million, with the following projects showing material variances (timing issues):

| Project  | Amended      |                     | YTD Actual<br>\$ | YTD Variance<br>\$ |
|--|--------------|---------------------|------------------|--------------------|
|  | Budget<br>\$ | YTD<br>Budget<br>\$ |                  |                    |
| Dixon Park/ Wally Hagan<br>Recreation Centre Redevelopment | 354,327      | 354,327             | 0                | 354,327            |
| Marina Services Building Upgrade                           | 354,805      | 354,805             | 41,342           | 313,464            |
| Internal cladding sports stadium<br>ARC                    | 299,443      | 299,443             | 0                | 299,443            |
| Aboriginal Cultural Centre                                 | 600,000      | 600,000             | 307,067          | 292,933            |

- Roads infrastructure was showing an overall under budget variance of \$6.91 million and included the following project material variances (timing issues):

| Project                                | Amended      |                  | YTD Actual<br>\$ | YTD Variance<br>\$ |
|--|--------------|------------------|------------------|--------------------|
|  | Budget<br>\$ | YTD Budget<br>\$ |                  |                    |
| Hammond Road Branch to Bartram         | 15,536,673   | 15,536,673       | 11,671,962       | 3,864,711          |
| Rockingham Road and Phoenix Roundabout | 1,073,362    | 1,073,362        | 7,020            | 1,066,342          |
| Smart LED Street Light Trial           | 1,000,000    | 1,000,000        | 15,867           | 984,134            |

- Information technology capital spending is \$3.55 million under budget, with the following project material variances:

| Project                              | Amended      |                  | YTD Actual<br>\$ | YTD Variance<br>\$ |
|--------------------------------------|--------------|------------------|------------------|--------------------|
|                                      | Budget<br>\$ | YTD Budget<br>\$ |                  |                    |
| Replace zero clients with Surface Go | 1,400,000    | 1,400,000        | 7,120            | 1,392,880          |
| Phase 1 Project BETTI                | 661,356      | 661,356          | 145,635          | 515,721            |
| Replace Cisco access switches        | 450,000      | 450,000          | 38,822           | 411,178            |

- Parks hard infrastructure had a \$0.99 million under budget variance, with the following projects showing a material variance:

| Project                       | Amended      |                  | YTD Actual<br>\$ | YTD Variance<br>\$ |
|-------------------------------|--------------|------------------|------------------|--------------------|
|                               | Budget<br>\$ | YTD Budget<br>\$ |                  |                    |
| Bakers square Court resurface | 405,955      | 405,955          | 36,199           | 369,756            |

- The plant replacement programs for both heavy and light fleet have a combined under budget variance of \$7.6 million, with \$5.16 million currently on order reflecting the current difficult market supply conditions.
- Drainage construction had a under budget variance of \$2.05 million, with a material underspend variance on Spearwood Avenue sump of \$0.34 million, while the footpaths construction program is showing a \$0.83 million underspend.

- Marina infrastructure is under budget by \$1.33 million, with material project variances on the following:

| Project                               | Amended      |                  | YTD Actual<br>\$ | YTD Variance<br>\$ |
|---------------------------------------|--------------|------------------|------------------|--------------------|
|                                       | Budget<br>\$ | YTD Budget<br>\$ |                  |                    |
| Othello and Maraboo Bridge Anti Climb | 552,123      | 552,123          | 88,524           | 463,599            |
| Marina Expansion                      | 1,054,075    | 1,054,075        | 630,790          | 423,285            |
| Fuel Jetty Reconfiguration            | 387,150      | 387,150          | 25,680           | 361,470            |

- Coastal infrastructure is showing a \$0.98 million underspend on budget, with the Port Coogee revetment renewals project the most significant at \$0.55 million under budget.
- Landfill infrastructure is under budget by \$1.12 million with material project variances of \$0.48 million on the Design of Cockburn Resource Recovery Precinct and \$0.35 million on enabling earth works for the Henderson Waste redevelopment.

#### Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is a net \$20.77 million. This includes \$24.74 million in funding to be received, less an outgoing contribution of \$3.97 million to the State Government for underground power in South Lake.

Non-operating revenue of \$11.13 million was recognised to the end of June, \$9.63 million under budget (only a timing issue) due to the recognition of revenue tied to project completion (as per Australian Accounting Standards).

#### Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$204.17 million held at the end of June (\$177.21 million last month).

Council funded reserves made up \$173.41 million of the balance, \$12.13 million for restricted and legislated purposes, and another \$18.64 million for developer contribution plans.

Transfers in and out of financial reserves are made in accordance with budgetary requirements.

Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$235.05 million (down from \$241.25 million last month).

This balance included financial assets (term deposits and investments) of \$221.35 million, and cash and cash equivalent holdings (cash at bank and at call deposits) of \$13.70 million.

\$208.01 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits held.

The remaining \$27.04 million represented unrestricted municipal funds for the City's operating activities and liabilities.

Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield has jumped to an annualised 3.78 percent as of 30 June (up from 3.75 percent last month and 3.07 percent the month before).

This still underperformed the City's KPI target rate of 4.60 percent, comprising RBA cash rate of 4.10 percent (end of June) plus a 0.50 percent performance margin.

The swiftness of back-to-back increases made to the official cash rate by the Reserve Bank of Australia (RBA), has meant many of the City's existing term deposits are yielding well under the City's current KPI target.

Performance against the KPI target continues improving each month with the City's new deposits being placed at relatively higher rates.

New investments placed during the month were at rates ranging between 5.09 and 5.65 percent over various durations.

There was 0.25 percent increase at the last RBA meeting in June and the latest three cash rate increases have been for 0.25 percent (rather than 0.50 percent), indicating the RBA may be nearing the top of this tightening cycle

Current term deposit investments are fully compliant with Council's Investment Policy requirements, as indicated below:

| <b>Investment Policy Compliance</b> |   |                 |
|-------------------------------------|---|-----------------|
| Legislative Requirements            | ✓ | Fully compliant |
| Portfolio Credit Rating Limit       | ✓ | Fully compliant |
| Institutional Exposure Limits       | ✓ | Fully compliant |
| Term to Maturity Limits             | ✓ | Fully compliant |

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

These have a face value of \$2.424 million and market value of \$1.591 million, although the City currently carries them at a book value of \$0.85 million (net of a \$1.575 million impairment provision made several years ago).

The City continues receiving interest and capital payments, with \$0.576 million returned to date of the original \$3.0 million invested.

The City's investments were held with the following financial institutions as at 30 June (inclusive of accrued interest):

| Issuer  | Market Value          | % Total Value  |
|---|-----------------------|----------------|
| AMP Bank Ltd  | 10,264,454.22         | 4.16%          |
| Auswide Bank Limited                                | 8,087,553.40          | 3.28%          |
| Bank of Queensland Ltd                              | 34,103,725.63         | 13.83%         |
| Commonwealth Bank of Australia Ltd                  | 80,340,112.99         | 32.57%         |
| Credit Union Australia Ltd t/as Great Southern Bank | 23,215,461.60         | 9.41%          |
| Defence Bank Ltd                                    | 15,213,801.40         | 6.17%          |
| Emerald Reverse Mortgage Trust                      | 1,588,226.35          | 0.64%          |
| ING Bank Australia Limited                          | 3,001,393.14          | 1.22%          |
| Macquarie Bank                                      | 0.01                  | 0.00%          |
| MyState Bank Ltd                                    | 10,667,674.95         | 4.32%          |
| Suncorp-Metway Ltd                                  | 25,050,408.78         | 10.16%         |
| Westpac Banking Corporation Ltd                     | 35,121,275.60         | 14.24%         |
| <b>Portfolio Total</b>                              | <b>246,654,088.06</b> | <b>100.00%</b> |

The City's short-term deposits (less than 12 months) made up 82.42 percent (\$203.3 million) of the City's portfolio, compared to 83.08 percent (\$212.15 million) last month.

These were classified under the following credit ratings:

**Market Value by Security Rating Group (Short Term)**



Deposits invested between 1 and 3 years made up 17.58 percent (\$43.35 million) of the City’s portfolio, compared to 16.92 percent (\$43.2 million) last month.

These were classified under following credit ratings:

**Market Value by Security Rating Group (Long Term)**



Investment in Fossil Fuel Free Banks

At month end, the City held \$83.4 million (34.1 percent) of its investment portfolio with banks considered non-funders of fossil fuel related industries (\$83.4 million or 32.9 percent last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always endeavour to preference a fossil fuel free investment, given a similar deposit rate.

### Rates Debt Recovery

The collectible rates and charges for 2022-23 (comprising arrears, annual levies, and part year rating) totals \$143.08 million.

At the end of June the City had collected \$140.36 million (98.1 percent), leaving a balance outstanding of \$2.72 million (1.9 percent).

The City has also received \$2.21 million in prepayments for future year's rates.

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 90 properties owing a total of \$0.51 million in combined rates and legal fees (down from 100 properties last month owing \$0.55 million).

Given the size of the City's ratepayer base (around 53,000 properties), this reflects the City's effective processes in controlling and managing overdue rates accounts.

Formal debt recovery activities are commenced when ratepayers have overdue rates and have not committed to instalment or other payment arrangements or sought relief under the City's Financial Hardship Policy.

### Trade and Sundry Debtors

The City had \$2.28 million in outstanding trade and sundry debtors to the end of June (\$2.2 million last month).

Those debts overdue by more than 90 days made up \$155k or 6.81 percent of total debts outstanding (\$132k or 6.01 percent last month).

The 90-day debtors included lease monies owed by naval base tenants totalling \$72.5k (on payment plans).

## **Strategic Plans/Policy Implications**

### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

## **Budget/Financial Implications**

Budget amendments are referred to Council's Expenditure Review Committee for recommendation. Recommended changes were adopted by Council at its May meeting and has been included in this monthly financial report.

Council's adopted budget surplus for FY23 of \$360,899 has reduced over the year to a deficit of \$84,961 due to various Council decisions (including the mid-year budget review).

These budget deficit changes are listed at Note 8 in the financial report.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position. This enables it to be informed on and identify any potential financial risks.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**CITY OF COCKBURN****MONTHLY FINANCIAL REPORT  
(Containing the Statement of Financial Activity)  
For the Period Ended 30 June 2023****LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2023

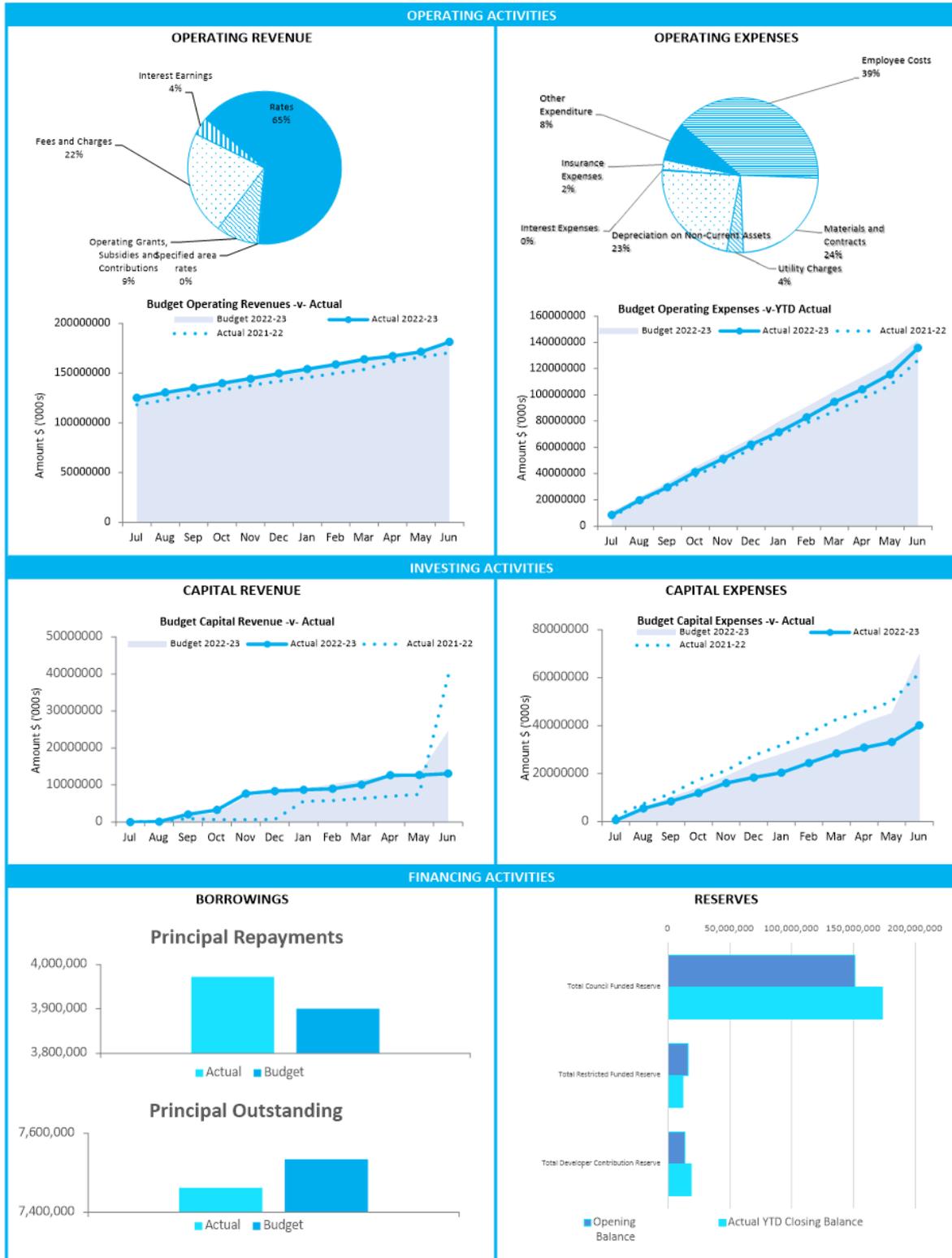
SUMMARY INFORMATION

| Funding surplus / (deficit) Components      |                |  |                 |  |            |
|---|----------------|--|-----------------|--|------------|
| Funding surplus / (deficit)                 |                |  |                 |  |            |
|   | Amended Budget | YTD Budget (a)                           | YTD Actual (b)  | Var. \$ (b)-(a)                          |            |
| Opening                                     | \$11.93 M      | \$11.93 M                                | \$11.93 M       | (\$0.00 M)                               |            |
| Closing                                     | (\$0.08 M)     | (\$0.08 M)                               | \$12.08 M       | \$12.16 M                                |            |
| Refer to Statement of Financial Activity    |                |  |                 |  |            |
| Cash and financial assets                   |                |  |                 |  |            |
|   | \$235.05 M     | % of total                               |                 |  |            |
| Unrestricted Cash                           | \$27.04 M      | 11.5%                                    |                 |  |            |
| Restricted Cash                             | \$208.01 M     | 88.5%                                    |                 |  |            |
| Refer to Note 2 - Cash and Financial Assets |                |  |                 |  |            |
| Key Operating Activities                    |                |  |                 |  |            |
| Amount attributable to operating activities |                |  |                 |  |            |
| Amended Budget                              | YTD Budget (a) | YTD Actual (b)                           | Var. \$ (b)-(a) |  |            |
| \$36.11 M                                   | \$36.11 M      | \$54.53 M                                | \$18.41 M       |  |            |
| Refer to Statement of Financial Activity    |                |  |                 |  |            |
|   |                | Employee Cost                            |                 |  |            |
|   |                | YTD Actual                               | (\$67.62 M)     | % Variance                               |            |
|   |                | YTD Budget                               | (\$69.59 M)     | (2.8%)                                   |            |
| Refer to Statement of Financial Activity    |                |  |                 |  |            |
| Rates Revenue                               |                | Fees and Charges                         |                 | Materials & Contracts                    |            |
| YTD Actual                                  | \$118.61 M     | % Variance                               | YTD Actual      | \$39.99 M                                | % Variance |
| YTD Budget                                  | \$118.82 M     | 0.0%                                     | YTD Budget      | \$40.97 M                                | (2.4%)     |
| Refer to Statement of Financial Activity    |                | Refer to Statement of Financial Activity |                 | Refer to Statement of Financial Activity |            |
| Key Investing Activities                    |                |  |                 |  |            |
| Amount attributable to investing activities |                |  |                 |  |            |
| Amended Budget                              | YTD Budget (a) | YTD Actual (b)                           | Var. \$ (b)-(a) |  |            |
| (\$47.11 M)                                 | (\$47.11 M)    | (\$27.30 M)                              | \$19.82 M       |  |            |
| Refer to Statement of Financial Activity    |                |  |                 |  |            |
| Proceeds on sale                            |                | Asset Acquisition                        |                 | Capital Grants                           |            |
| YTD Actual                                  | \$1.72 M       | %  | YTD Actual      | \$40.15 M                                | % Spent    |
| Amended Budget                              | \$2.21 M       | 77.8%                                    | Amended Budget  | \$70.09 M                                | 57.3%      |
| Refer to Note 3 - Disposal of Assets        |                | Refer to Note 4 - Capital Acquisition    |                 | Refer to Note 4 - Capital Acquisition    |            |
| Key Financing Activities                    |                |  |                 |  |            |
| Amount attributable to financing activities |                |  |                 |  |            |
| Amended Budget                              | YTD Budget (a) | YTD Actual (b)                           | Var. \$ (b)-(a) |  |            |
| (\$1.01 M)                                  | (\$1.01 M)     | (\$27.08 M)                              | (\$26.07 M)     |  |            |
| Refer to Statement of Financial Activity    |                |  |                 |  |            |
| Borrowings                                  |                | Reserves                                 |                 |  |            |
| Principal repayments                        | \$3.97 M       | Reserves balance                         | \$204.17 M      |  |            |
| Interest expense                            | \$0.35 M       | Interest earned                          | \$0.58 M        |  |            |
| Principal due                               | \$7.46 M       |  |                 |  |            |
| Refer to Note 5 - Borrowings                |                | Refer to Note 6 - Cash Reserves          |                 |  |            |

This information is to be read in conjunction with the accompanying Financial Statements and notes.

MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2023

SUMMARY INFORMATION - GRAPHS



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

BY NATURE OR TYPE

|   | Ref<br>Note | Amended<br>Budget    | YTD<br>Budget<br>(a) | YTD<br>Actual<br>(b) | Var. \$<br>(b)-(a) | Var. %<br>(b)-(a)/(a) | Var. |
|---|-------------|----------------------|----------------------|----------------------|--------------------|-----------------------|------|
|   |             | \$                   | \$                   | \$                   | \$                 | %                     |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)        | 11,927,765           | 11,927,765           | <b>11,927,765</b>    | 0                  | 0.00%                 |      |
| <b>Revenue from operating activities</b>                        |             |                      |                      |                      |                    |                       |      |
| Rates   |             | 118,200,126          | 118,200,126          | <b>117,997,674</b>   | (202,452)          | (0.17%)               |      |
| Specified area rates  |             | 624,000              | 624,000              | <b>614,766</b>       | (9,234)            | (1.48%)               |      |
| Operating grants, subsidies and contributions                   |             | 11,863,320           | 11,863,320           | <b>15,926,912</b>    | 4,063,592          | 34.25%                | ▲    |
| Fees and charges  |             | 40,972,049           | 40,972,049           | <b>39,988,964</b>    | (983,085)          | (2.40%)               | ▼    |
| Interest earnings   |             | 6,425,280            | 6,425,280            | <b>6,885,421</b>     | 460,141            | 7.16%                 | ▲    |
| Profit/(loss) on disposal of assets                             |             | 1,476,042            | 1,476,042            | <b>458,884</b>       | (1,017,158)        | (68.91%)              | ▼    |
|   |             | <b>179,560,817</b>   | <b>179,560,817</b>   | <b>181,872,621</b>   | 2,311,804          |                       |      |
| <b>Expenditure from operating activities</b>                    |             |                      |                      |                      |                    |                       |      |
| Employee costs  |             | (69,593,027)         | (69,593,027)         | <b>(67,623,034)</b>  | 1,969,993          | 2.83%                 | ▲    |
| Materials and contracts   |             | (45,053,895)         | (45,053,895)         | <b>(41,156,033)</b>  | 3,897,862          | 8.65%                 | ▲    |
| Utility charges   |             | (6,209,122)          | (6,209,122)          | <b>(5,884,389)</b>   | 324,733            | 5.23%                 | ▲    |
| Depreciation on non-current assets                              |             | (42,461,606)         | (42,461,606)         | <b>(39,996,719)</b>  | 2,464,887          | 5.80%                 | ▲    |
| Interest expenses   |             | (500,921)            | (500,921)            | <b>(349,691)</b>     | 151,230            | 30.19%                | ▲    |
| Insurance expenses  |             | (2,275,300)          | (2,275,300)          | <b>(3,480,558)</b>   | (1,205,258)        | (52.97%)              | ▼    |
| Other expenditure   |             | (15,027,726)         | (15,027,726)         | <b>(14,074,913)</b>  | 952,813            | 6.34%                 | ▲    |
|   |             | <b>(181,121,597)</b> | <b>(181,121,597)</b> | <b>(172,565,337)</b> | 8,556,260          |                       |      |
| Non-cash amounts excluded from operating activities             |             |                      |                      |                      |                    |                       |      |
|   | 1(a)        | 37,674,729           | 37,674,729           | <b>45,220,715</b>    | 7,545,986          | 20.03%                | ▲    |
| <b>Amount attributable to operating activities</b>              |             | <b>36,113,949</b>    | <b>36,113,949</b>    | <b>54,527,999</b>    | 18,414,050         |                       |      |
| <b>Investing activities</b>                                     |             |                      |                      |                      |                    |                       |      |
| Proceeds from non-operating grants, subsidies and contributions |             | 20,765,807           | 20,765,807           | <b>11,131,453</b>    | (9,634,354)        | (46.40%)              | ▼    |
| Proceeds from disposal of assets                                | 3           | 2,211,894            | 2,211,894            | <b>1,721,548</b>     | (490,346)          | (22.17%)              | ▼    |
| Payments for property, plant and equipment and infrastructure   | 4           | (70,091,688)         | (70,091,688)         | <b>(40,151,191)</b>  | 29,940,497         | 42.72%                | ▲    |
| <b>Amount attributable to investing activities</b>              |             | <b>(47,113,987)</b>  | <b>(47,113,987)</b>  | <b>(27,298,190)</b>  | 19,815,797         |                       |      |
| <b>Financing Activities</b>                                     |             |                      |                      |                      |                    |                       |      |
| Transfer from reserves  | 6           | 49,943,942           | 49,943,942           | <b>21,459,761</b>    | (28,484,181)       | (57.03%)              | ▼    |
| Repayment of debentures   | 5           | (3,900,000)          | (3,900,000)          | <b>(3,972,088)</b>   | (72,088)           | (1.85%)               |      |
| Transfer to reserves  | 6           | (47,056,630)         | (47,056,630)         | <b>(44,567,811)</b>  | 2,488,819          | 5.29%                 | ▲    |
| <b>Amount attributable to financing activities</b>              |             | <b>(1,012,688)</b>   | <b>(1,012,688)</b>   | <b>(27,080,138)</b>  | (26,067,450)       |                       |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)        | <b>(84,961)</b>      | <b>(84,961)</b>      | <b>12,077,436</b>    | 12,162,397         |                       |      |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 30 JUNE 2023

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

STATUTORY REPORTING BY BUSINESS UNIT

|   | Ref Note | Amended Budget       | YTD Budget (a)       | YTD Actual (b)       | Var. \$ (b)-(a)     | Var. % (b)-(a)/(a) | Var. |
|---|----------|----------------------|----------------------|----------------------|---------------------|--------------------|------|
|   |          | \$                   | \$                   | \$                   | \$                  | %                  |      |
| <b>Opening funding surplus / (deficit)</b>                      | 1(c)     | 11,927,765           | 11,927,765           | 11,927,765           | (0)                 | (0.00%)            |      |
| <b>Revenue from operating activities</b>                        |          |                      |                      |                      |                     |                    |      |
| Office of the CEO   |          | 0                    | 0                    | 715                  | 715                 | 0.00%              |      |
| Corporate Strategy  |          | 0                    | 0                    | 2,158                | 2,158               | 0.00%              |      |
| Governance, Risk & Compliance                                   |          | 1,653                | 1,653                | 1,451                | (202)               | (12.22%)           |      |
| Finance   |          | 127,872,961          | 127,872,961          | 133,236,043          | 5,363,082           | 4.19%              | ▲    |
| Information & Technology  |          | 0                    | 0                    | 2,913                | 2,913               | 0.00%              |      |
| Procurement   |          | 1,927                | 1,927                | 1,927                | 0                   | 0.00%              |      |
| Library & Cultural Services                                     |          | 279,324              | 279,324              | 190,417              | (88,907)            | (31.83%)           |      |
| Recreation Infrastructure & Services                            |          | 14,001,313           | 14,001,313           | 14,371,581           | 370,268             | 2.64%              | ▲    |
| Community Development & Services                                |          | 8,024,815            | 8,024,815            | 6,656,141            | (1,368,674)         | (17.06%)           | ▼    |
| Community Safety & Ranger Services                              |          | 1,206,960            | 1,206,960            | 1,334,072            | 127,112             | 10.53%             | ▲    |
| Development Assessment & Compliance                             |          | 3,577,282            | 3,577,282            | 3,016,604            | (560,678)           | (15.67%)           | ▼    |
| Planning  |          | 148,702              | 148,702              | 20,617               | (128,085)           | (86.14%)           | ▼    |
| Sustainability & Environment                                    |          | 847,076              | 847,076              | 729,311              | (117,765)           | (13.90%)           | ▼    |
| Operations & Maintenance  |          | 20,367,073           | 20,367,073           | 18,747,462           | (1,619,611)         | (7.95%)            | ▼    |
| Projects  |          | 0                    | 0                    | 3,491                | 3,491               | 0.00%              |      |
| Property & Assets   |          | 2,934,730            | 2,934,730            | 2,918,520            | (16,210)            | (0.55%)            |      |
| Business & Economic Development                                 |          | 0                    | 0                    | 8,568                | 8,568               | 0.00%              |      |
| People Experience   |          | 297,000              | 297,000              | 630,630              | 333,630             | 112.33%            | ▲    |
|   |          | <b>179,560,816</b>   | <b>179,560,816</b>   | <b>181,872,621</b>   | <b>2,311,805</b>    |                    |      |
| <b>Expenditure from operating activities</b>                    |          |                      |                      |                      |                     |                    |      |
| Executive Support   |          | (3,423,979)          | (3,423,979)          | (3,169,961)          | 254,018             | 7.42%              | ▲    |
| Corporate Strategy  |          | (389,536)            | (389,536)            | (297,555)            | 91,981              | 23.61%             | ▲    |
| Governance, Risk & Compliance                                   |          | (1,839,395)          | (1,839,395)          | (1,678,376)          | 161,019             | 8.75%              | ▲    |
| Finance   |          | (7,538,565)          | (7,538,565)          | (8,161,268)          | (622,703)           | (8.26%)            | ▼    |
| Information & Technology  |          | (8,418,881)          | (8,418,881)          | (8,165,830)          | 253,051             | 3.01%              | ▲    |
| Procurement   |          | (936,248)            | (936,248)            | (873,693)            | 62,555              | 6.68%              | ▲    |
| Library & Cultural Services                                     |          | (7,161,584)          | (7,161,584)          | (7,010,830)          | 150,754             | 2.11%              | ▲    |
| Recreation Infrastructure & Services                            |          | (15,733,866)         | (15,733,866)         | (14,883,286)         | 850,580             | 5.41%              | ▲    |
| Community Development & Services                                |          | (13,097,407)         | (13,097,407)         | (11,273,595)         | 1,823,812           | 13.92%             | ▲    |
| Community Safety & Ranger Services                              |          | (6,666,132)          | (6,666,132)          | (5,733,253)          | 932,879             | 13.99%             | ▲    |
| Development Assessment & Compliance                             |          | (6,735,280)          | (6,735,280)          | (5,625,307)          | 1,109,973           | 16.48%             | ▲    |
| Planning  |          | (3,134,073)          | (3,134,073)          | (2,552,127)          | 581,946             | 18.57%             | ▲    |
| Sustainability & Environment                                    |          | (4,244,605)          | (4,244,605)          | (3,679,778)          | 564,827             | 13.31%             | ▲    |
| Operations & Maintenance  |          | (81,669,920)         | (81,669,920)         | (80,105,946)         | 1,563,974           | 1.91%              | ▲    |
| Projects  |          | (1,098,167)          | (1,098,167)          | (892,540)            | 205,627             | 18.72%             | ▲    |
| Property & Assets   |          | (11,300,314)         | (11,300,314)         | (10,576,924)         | 723,390             | 6.40%              | ▲    |
| Stakeholder Management  |          | (1,067,949)          | (1,067,949)          | (934,552)            | 133,397             | 12.49%             | ▲    |
| Communications & Marketing                                      |          | (1,780,180)          | (1,780,180)          | (1,811,306)          | (31,126)            | (1.75%)            | ▼    |
| Customer Experience   |          | (1,248,337)          | (1,248,337)          | (1,152,265)          | 96,072              | 7.70%              | ▲    |
| Business & Economic Development                                 |          | (684,806)            | (684,806)            | (759,966)            | (75,160)            | (10.98%)           | ▼    |
| People Experience   |          | (3,268,578)          | (3,268,578)          | (3,546,442)          | (277,864)           | (8.50%)            | ▼    |
| Transformation, Culture & Innovation                            |          | (612,800)            | (612,800)            | (420,241)            | 192,559             | 31.42%             | ▲    |
| Internal Recharging   |          | 929,007              | 929,007              | 739,707              | (189,300)           | (20.38%)           | ▼    |
|   |          | <b>(181,121,595)</b> | <b>(181,121,595)</b> | <b>(172,565,334)</b> | <b>8,556,261</b>    |                    |      |
| Non-cash amounts excluded from operating activities             | 1(a)     | 37,674,729           | 37,674,729           | 45,220,715           | 7,545,986           | 20.03%             | ▲    |
| <b>Amount attributable to operating activities</b>              |          | <b>36,113,950</b>    | <b>36,113,950</b>    | <b>54,528,002</b>    | <b>18,414,052</b>   |                    |      |
| <b>Investing Activities</b>                                     |          |                      |                      |                      |                     |                    |      |
| Proceeds from non-operating grants, subsidies and contributions |          | 20,765,807           | 20,765,807           | 11,131,453           | (9,634,354)         | (46.40%)           | ▼    |
| Proceeds from disposal of assets                                | 3        | 2,211,894            | 2,211,894            | 1,721,548            | (490,346)           | (22.17%)           | ▼    |
| Payments for property, plant and equipment and infrastructure   | 4        | (70,091,688)         | (70,091,688)         | (40,151,191)         | 29,940,497          | 42.72%             | ▲    |
| <b>Amount attributable to investing activities</b>              |          | <b>(47,113,987)</b>  | <b>(47,113,987)</b>  | <b>(27,298,190)</b>  | <b>19,815,797</b>   |                    |      |
| <b>Financing Activities</b>                                     |          |                      |                      |                      |                     |                    |      |
| Transfer from reserves  | 6        | 49,943,942           | 49,943,942           | 21,459,761           | (28,484,181)        | (57.03%)           | ▼    |
| Repayment of debentures   | 5        | (3,900,000)          | (3,900,000)          | (3,972,088)          | (72,088)            | (1.85%)            | ▼    |
| Transfer to reserves  | 6        | (47,056,630)         | (47,056,630)         | (44,567,811)         | 2,488,819           | 5.29%              | ▲    |
| <b>Amount attributable to financing activities</b>              |          | <b>(1,012,688)</b>   | <b>(1,012,688)</b>   | <b>(27,080,138)</b>  | <b>(26,067,450)</b> |                    |      |
| <b>Closing funding surplus / (deficit)</b>                      | 1(c)     | <b>(84,961)</b>      | <b>(84,961)</b>      | <b>12,077,436</b>    |                     |                    |      |

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 30 JUNE 2023**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 30 June 2023

**SIGNIFICANT ACCOUNTING POLICIES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

|  | Notes | Amended Budget    | YTD Budget (a)    | YTD Actual (b)    |
|--|-------|-------------------|-------------------|-------------------|
| <b>Non-cash items excluded from operating activities</b>       |       |                   |                   |                   |
|  |       | \$                | \$                | \$                |
| <b>Adjustments to operating activities</b>                     |       |                   |                   |                   |
| Less: (Profit)/loss on asset disposals                         | 3     | (1,476,042)       | (1,476,042)       | (458,884)         |
| Less: Movement in liabilities associated with restricted cash  |       | (3,410,835)       | (3,410,835)       | 4,937,181         |
| Less: Movement in leased liabilities                           |       | 0                 | 0                 | (113,717)         |
| Less: Movement in other liabilities                            |       | 100,000           | 100,000           | (25,488)          |
| Movement in employee benefit provisions (non-current)          |       | 0                 | 0                 | 349,271           |
| Add: Public Open Space payment (non-current)                   |       | 0                 | 0                 | 535,633           |
| Add: Depreciation on assets                                    |       | 42,461,606        | 42,461,606        | 39,996,719        |
| <b>Total non-cash items excluded from operating activities</b> |       | <b>37,674,729</b> | <b>37,674,729</b> | <b>45,220,715</b> |

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

|   |      | Last Year Closing<br>30 June 2022 | This Time Last Year<br>30 June 2022 | Year to Date<br>30 June 2023 |
|---|------|-----------------------------------|-------------------------------------|------------------------------|
| <b>Adjustments to net current assets</b>              |      |                                   |                                     |                              |
| Less: Reserves - restricted cash                      | 6    | (181,064,488)                     | (181,064,488)                       | (204,172,537)                |
| Less: Bonds & deposits                                |      | (4,303,373)                       | (4,303,373)                         | (3,840,400)                  |
| Add: Borrowings                                       | 5    | 3,934,065                         | 3,934,065                           | (38,023)                     |
| Add: Lease liabilities                                |      | 114,651                           | 114,651                             | 934                          |
| Add: Financial assets at amortised cost - non-current | 2    | 101,900,141                       | 101,900,141                         | 38,349,058                   |
| <b>Total adjustments to net current assets</b>        |      | <b>(79,419,004)</b>               | <b>(79,419,004)</b>                 | <b>(169,700,968)</b>         |
| Cash and cash equivalents                             | 2    | 20,777,520                        | 20,777,520                          | 13,701,894                   |
| Financial assets at amortised cost                    | 2    | 92,800,000                        | 92,800,000                          | 183,000,000                  |
| Rates receivables                                     |      | 2,204,257                         | 2,204,257                           | 1,923,204                    |
| Receivables   |      | 5,731,365                         | 5,731,365                           | 8,964,646                    |
| Other current assets                                  |      | 4,773,962                         | 4,773,962                           | 4,619,765                    |
| <b>Less: Current liabilities</b>                      |      |                                   |                                     |                              |
| Payables  |      | (16,710,475)                      | (16,710,475)                        | (17,396,442)                 |
| Borrowings  | 5    | (3,934,065)                       | (3,934,065)                         | 38,023                       |
| Contract liabilities                                  | 7    | (4,994,711)                       | (4,994,711)                         | (4,054,571)                  |
| Lease liabilities                                     |      | (114,651)                         | (114,651)                           | (934)                        |
| Provisions  | 7    | (9,186,433)                       | (9,186,433)                         | (9,017,177)                  |
| <b>Less: Total adjustments to net current assets</b>  | 1(b) | <b>(79,419,004)</b>               | <b>(79,419,004)</b>                 | <b>(169,700,968)</b>         |
| <b>Closing funding surplus / (deficit)</b>            |      | <b>11,927,765</b>                 | <b>11,927,765</b>                   | <b>12,077,436</b>            |

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

| Description                        | Classification                     | Unrestricted      | Restricted         | Total              | Institution             |
|------------------------------------|------------------------------------|-------------------|--------------------|--------------------|-------------------------|
|                                    |                                    | \$                | \$                 | Cash<br>\$         |                         |
| <b>Cash on hand</b>                |                                    |                   |                    |                    |                         |
| Cash at bank                       | Cash and cash equivalents          | 6,672,754         | 0                  | 6,672,754          | NATIONAL AUSTRALIA BANK |
| Cash on hand                       | Cash and cash equivalents          | 29,140            | 0                  | 29,140             |                         |
| Term deposits - current            | Cash and cash equivalents          | 7,000,000         |                    | 7,000,000          | NATIONAL AUSTRALIA BANK |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 14,700,000         | 14,700,000         | BANK OF QUEENSLAND      |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 57,800,000         | 57,800,000         | COMMONWEALTH BANK       |
| Term deposits - current            | Financial assets at amortised cost | 2,836,121         | 163,879            | 3,000,000          | ING BANK                |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 8,000,000          | 8,000,000          | AUSWIDE BANK            |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 32,000,000         | 32,000,000         | WESTPAC                 |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 24,500,000         | 24,500,000         | SUNCORP                 |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 19,000,000         | 19,000,000         | CREDIT UNION AUSTRALIA  |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 5,000,000          | 5,000,000          | DEFENCE BANK            |
| Term deposits - current            | Financial assets at amortised cost | 0                 | 8,500,000          | 8,500,000          | AMP                     |
| Term deposits - current            | Financial assets at amortised cost | 10,500,000        |                    | 10,500,000         | MYSTATE BANK            |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 849,058            | 849,058            | BARCLAYS BANK           |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 19,000,000         | 19,000,000         | BANK OF QUEENSLAND      |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 10,000,000         | 10,000,000         | DEFENCE BANK            |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 3,000,000          | 3,000,000          | WESTPAC                 |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 4,000,000          | 4,000,000          | CREDIT UNION AUSTRALIA  |
| Other investment - non current     | Financial assets at amortised cost | 0                 | 1,500,000          | 1,500,000          | AMP                     |
| <b>Total</b>                       |                                    | <b>27,038,015</b> | <b>208,012,937</b> | <b>235,050,952</b> |                         |
| <b>Comprising</b>                  |                                    |                   |                    |                    |                         |
|                                    |                                    | <b>\$</b>         | <b>\$</b>          | <b>Total</b>       |                         |
| Cash and cash equivalents          |                                    | 13,701,894        | 0                  | 13,701,894         |                         |
| Financial assets at amortised cost |                                    | 13,336,121        | 208,012,937        | 221,349,058        |                         |
|                                    |                                    | <b>27,038,015</b> | <b>208,012,937</b> | <b>235,050,952</b> |                         |

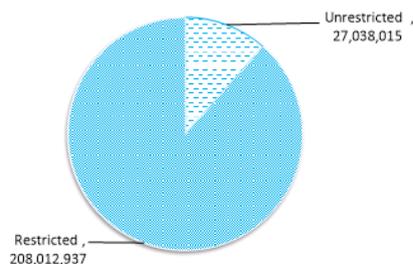
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

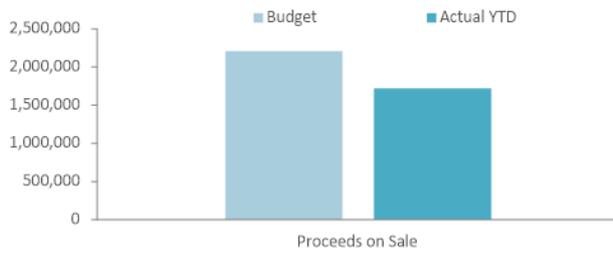
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

| Asset Ref. | Asset description   | Budget         |                  |                  |          | YTD Actual       |                  |                |          |
|------------|---------------------|----------------|------------------|------------------|----------|------------------|------------------|----------------|----------|
|            |                     | Net Book Value | Proceeds         | Profit           | (Loss)   | Net Book Value   | Proceeds         | Profit         | (Loss)   |
|            |                     | \$             | \$               | \$               | \$       | \$               | \$               | \$             | \$       |
|            | Plant and equipment | 735,852        | 2,211,894        | 1,476,042        | 0        | 1,262,664        | 1,721,548        | 458,884        | 0        |
|            |                     | <b>735,852</b> | <b>2,211,894</b> | <b>1,476,042</b> | <b>0</b> | <b>1,262,664</b> | <b>1,721,548</b> | <b>458,884</b> | <b>0</b> |



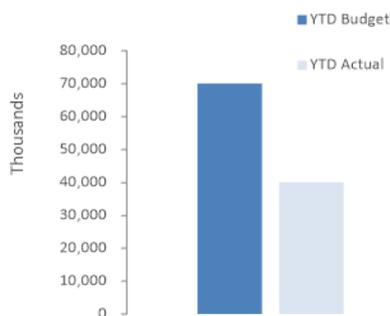
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS

| Capital acquisitions                     | Amended             |                     | YTD Actual          | YTD Actual Variance |
|--|---------------------|---------------------|---------------------|---------------------|
|  | Budget              | YTD Budget          |                     |                     |
|  | \$                  | \$                  | \$                  | \$                  |
| Land                                     | 1,680,000           | 1,680,000           | 1,680,000           | 0                   |
| Buildings                                | 9,162,920           | 9,162,920           | 5,027,846           | (4,135,074)         |
| Furniture and equipment                  | 77,000              | 77,000              | 74,360              | (2,640)             |
| Plant and equipment                      | 10,350,992          | 10,350,992          | 2,754,774           | (7,596,218)         |
| Information technology                   | 4,022,732           | 4,022,732           | 476,620             | (3,546,112)         |
| Infrastructure - roads                   | 25,175,682          | 25,175,682          | 18,263,825          | (6,911,857)         |
| Infrastructure - drainage                | 3,070,903           | 3,070,903           | 1,020,780           | (2,050,123)         |
| Infrastructure - footpath                | 1,989,439           | 1,989,439           | 1,161,187           | (828,252)           |
| Infrastructure - parks hard              | 3,990,935           | 3,990,935           | 3,004,682           | (986,253)           |
| Infrastructure - parks landscaping       | 1,742,132           | 1,742,132           | 1,290,446           | (451,686)           |
| Infrastructure - landfill site           | 5,474,672           | 5,474,672           | 4,350,819           | (1,123,853)         |
| Infrastructure - marina                  | 2,224,348           | 2,224,348           | 898,356             | (1,325,992)         |
| Infrastructure - coastal                 | 1,129,933           | 1,129,933           | 147,496             | (982,437)           |
| <b>Payments for Capital Acquisitions</b> | <b>70,091,688</b>   | <b>70,091,688</b>   | <b>40,151,191</b>   | <b>(29,940,497)</b> |
| <b>Total Capital Acquisitions</b>        | <b>70,091,688</b>   | <b>70,091,688</b>   | <b>40,151,191</b>   | <b>(29,940,497)</b> |
| <b>Capital Acquisitions Funded By:</b>   |                     |                     |                     |                     |
|  | \$                  | \$                  | \$                  | \$                  |
| Capital grants and contributions         | (20,765,807)        | (20,765,807)        | (11,131,453)        | 9,634,354           |
| Other (disposals & C/Fwd)                | (2,211,894)         | (2,211,894)         | (1,721,548)         | 490,346             |
| Cash backed reserves                     |                     |                     |                     |                     |
| Plant & Vehicle Replacement              | (6,629,861)         | (6,629,861)         | (1,477,983)         | 5,151,878           |
| Information Technology                   | (26,794)            | (26,794)            | (26,794)            | 0                   |
| Major Building Refurbishment             | (171,568)           | (171,568)           | (115,484)           | 56,084              |
| Waste & Recycling                        | (6,107,176)         | (6,107,176)         | (3,296,912)         | 2,810,264           |
| Land Development and Investment Fund     | (5,959,291)         | (5,959,291)         | (3,889,903)         | 2,069,388           |
| Roads & Drainage Infrastructure          | (880,162)           | (880,162)           | (163,768)           | 716,395             |
| Community Infrastructure                 | (1,661,307)         | (1,661,307)         | (655,782)           | 1,005,525           |
| Port Coogee Special Maintenance - SAR    | (393,666)           | (393,666)           | (113,666)           | 280,000             |
| Community Surveillance                   | (200,250)           | (200,250)           | (50,000)            | 150,250             |
| Restricted Grants & Contributions        | (4,554)             | (4,554)             | (4,555)             | (1)                 |
| CIHCF Building Maintenance               | (392,000)           | (392,000)           | (145,551)           | 246,449             |
| Cockburn ARC Building Maintenance        | (150,000)           | (150,000)           | 0                   | 150,000             |
| Carry Forward Projects                   | (7,714,724)         | (7,714,724)         | (3,663,963)         | 4,050,761           |
| Port Coogee Marina Assets Replacement    | (487,816)           | (487,816)           | (76,946)            | 410,870             |
| Port Coogee Waterways - WEMP             | (345,000)           | (345,000)           | (400)               | 344,600             |
| Public Open Space - Various              | (125,693)           | (125,693)           | (125,693)           | 0                   |
| Contribution - operations                | (15,864,125)        | (15,864,125)        | (13,490,791)        | 2,373,333           |
| <b>Capital funding total</b>             | <b>(70,091,688)</b> | <b>(70,091,688)</b> | <b>(40,151,191)</b> | <b>29,940,497</b>   |

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**FINANCING ACTIVITIES  
NOTE 5  
BORROWINGS**

**Repayments - borrowings**

| Information on borrowings<br>Particulars             | Loan No. | 1 July 2022 | New Loans |        | Principal Repayments |           | Principal Outstanding |           | Interest Repayments |         |
|--|----------|-------------|-----------|--------|----------------------|-----------|-----------------------|-----------|---------------------|---------|
|  |          |             | Actual    | Budget | Actual               | Budget    | Actual                | Budget    | Actual              | Budget  |
|  |          | \$          | \$        | \$     | \$                   | \$        | \$                    | \$        | \$                  |         |
| <b>Community amenities</b>                           |          |             |           |        |                      |           |                       |           |                     |         |
| SMRC   |          | 1,434,065   | 0         | 0      | 1,472,088            | 1,400,000 | -38,023               | 34,065    | 36,274              | 50,020  |
| <b>Recreation and culture</b>                        |          |             |           |        |                      |           |                       |           |                     |         |
| To assist fund the Cockburn Central West development | 8        | 10,000,000  | 0         | 0      | 2,500,000            | 2,500,000 | 7,500,000             | 7,500,000 | 312,692             | 350,000 |
| <b>C/fwd Balance</b>                                 |          | 11,434,065  | 0         | 0      | 3,972,088            | 3,900,000 | 7,461,977             | 7,534,065 | 348,966             | 400,020 |
| <b>Total</b>   |          | 11,434,065  | 0         | 0      | 3,972,088            | 3,900,000 | 7,461,977             | 7,534,065 | 348,966             | 400,020 |
| Current borrowings                                   |          | 3,226,983   |           |        |                      |           | -38,023               |           |                     |         |
| Non-current borrowings                               |          | 8,207,082   |           |        |                      |           | 7,500,000             |           |                     |         |
|  |          | 11,434,065  |           |        |                      |           | 7,461,977             |           |                     |         |

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

| Reserve name                          | Opening            | Budget Interest | Actual Interest | Budget Transfers  | Actual Transfers  | Budget Transfers    | Actual Transfers    | Budget Closing     | Actual YTD         |
|---------------------------------------|--------------------|-----------------|-----------------|-------------------|-------------------|---------------------|---------------------|--------------------|--------------------|
|                                       | Balance            | Earned          | Earned          | In (+)            | In (+)            | Out (-)             | Out (-)             | Balance            | Closing Balance    |
|                                       | \$                 | \$              | \$              | \$                | \$                | \$                  | \$                  | \$                 | \$                 |
| <b>Council Funded</b>                 |                    |                 |                 |                   |                   |                     |                     |                    |                    |
| Staff Payments & Entitlements         | 762,036            | 0               | 0               | 1,000,000         | 100,000           | (41,475)            | 0                   | 1,720,561          | 862,036            |
| Plant & Vehicle Replacement           | 12,190,360         | 0               | 0               | 1,320,000         | 1,892,574         | (6,629,861)         | (1,477,983)         | 6,880,499          | 12,604,951         |
| Information Technology                | 1,674,702          | 0               | 0               | 1,500,000         | 1,500,000         | (26,794)            | (26,794)            | 3,147,908          | 3,147,908          |
| Major Building Refurbishment          | 18,113,555         | 0               | 0               | 2,350,000         | 2,350,000         | (171,568)           | (115,484)           | 20,291,987         | 20,348,071         |
| Waste & Recycling                     | 16,226,330         | 0               | 0               | 6,133,456         | 6,133,456         | (6,187,176)         | (3,339,785)         | 16,172,610         | 19,020,001         |
| Land Development and Investment Fund  | 8,173,172          | 0               | 0               | 963,272           | 0                 | (9,182,508)         | (5,050,234)         | (46,064)           | 3,122,938          |
| Roads & Drainage Infrastructure       | 11,747,017         | 0               | 0               | 5,500,000         | 5,000,000         | (974,818)           | (163,768)           | 16,272,199         | 16,583,249         |
| Naval Base Shacks                     | 1,261,186          | 0               | 0               | 30,000            | 30,000            | 0                   | 0                   | 1,291,186          | 1,291,186          |
| Community Infrastructure              | 31,702,223         | 0               | 0               | 10,000,000        | 10,000,000        | (2,513,549)         | (1,445,782)         | 39,188,674         | 40,256,441         |
| Insurance                             | 2,391,204          | 0               | 0               | 0                 | 0                 | (558,840)           | (281,597)           | 1,832,364          | 2,109,607          |
| Greenhouse Action Fund                | 908,938            | 0               | 0               | 200,000           | 200,000           | 0                   | 0                   | 1,108,938          | 1,108,938          |
| HWRP Post Closure Management & Contan | 3,385,769          | 0               | 0               | 1,500,000         | 1,500,000         | (60,000)            | (3,052)             | 4,825,769          | 4,882,717          |
| Municipal Elections                   | 151,420            | 0               | 0               | 150,000           | 150,000           | 0                   | 0                   | 301,420            | 301,420            |
| Community Surveillance                | 987,870            | 0               | 0               | 200,000           | 200,000           | (450,250)           | (217,520)           | 737,620            | 970,350            |
| Waste Collection                      | 8,312,856          | 0               | 0               | 1,607,149         | 1,607,149         | (852,500)           | 0                   | 9,067,505          | 9,920,005          |
| Environmental Offset                  | 248,759            | 0               | 0               | 0                 | 0                 | 0                   | 0                   | 248,759            | 248,759            |
| Bibra Lake Management Plan            | 15,267             | 0               | 0               | 0                 | 0                 | 0                   | 0                   | 15,267             | 15,267             |
| CIHCF Building Maintenance            | 11,706,747         | 0               | 0               | 800,000           | 565,221           | (392,000)           | (145,551)           | 12,114,747         | 12,126,416         |
| Cockburn ARC Building Maintenance     | 6,675,048          | 0               | 0               | 1,500,000         | 1,500,000         | (150,000)           | 0                   | 8,025,048          | 8,175,048          |
| Carry Forward Projects                | 12,322,168         | 0               | 0               | 7,414,128         | 5,563,428         | (8,512,208)         | (4,001,514)         | 11,224,088         | 13,884,082         |
| Port Coogee Marina Assets Replacement | 2,084,887          | 0               | 0               | 300,000           | 300,000           | (487,816)           | (76,946)            | 1,897,071          | 2,307,941          |
| Coogee Beach Foreshore Management     | 0                  | 0               | 2,169           | 0                 | 116,165           | 0                   | 0                   | 0                  | 118,334            |
| <b>Total Council Funded Reserve</b>   | <b>151,041,516</b> | <b>0</b>        | <b>2,169</b>    | <b>42,468,005</b> | <b>38,707,993</b> | <b>(37,191,363)</b> | <b>(16,346,010)</b> | <b>156,318,158</b> | <b>173,405,667</b> |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

| Reserve name                                | Opening Balance    | Budget Interest Earned | Actual Interest Earned | Budget Transfers In (+) | Actual Transfers In (+) | Budget Transfers Out (-) | Actual Transfers Out (-) | Budget Closing Balance | Actual YTD Closing Balance |
|---|--------------------|------------------------|------------------------|-------------------------|-------------------------|--------------------------|--------------------------|------------------------|----------------------------|
|   | \$                 | \$                     | \$                     | \$                      | \$                      | \$                       | \$                       | \$                     | \$                         |
| <b>Restricted Funded</b>                    |                    |                        |                        |                         |                         |                          |                          |                        |                            |
| Aged and Disabled Asset Replacement         | 465,834            | 0                      | 11,040                 | 0                       | 0                       | 0                        | 0                        | 465,834                | 476,874                    |
| Welfare Projects Employee Entitlements      | 1,053,457          | 0                      | 11,843                 | 20,000                  | 0                       | 0                        | 0                        | 1,073,457              | 1,065,301                  |
| Port Coogee Special Maintenance - SAR       | 2,040,979          | 0                      | 48,079                 | 400,000                 | 397,061                 | (663,123)                | (366,543)                | 1,777,856              | 2,119,576                  |
| Port Coogee Waterways - SAR                 | 194,765            | 0                      | 7,258                  | 105,000                 | 105,245                 | 0                        | 0                        | 299,765                | 307,267                    |
| Family Day Care Accumulation Fund           | 11,600             | 0                      | 275                    | 0                       | 0                       | 0                        | 0                        | 11,600                 | 11,875                     |
| Naval Base Shack Removal                    | 826,130            | 0                      | 20,086                 | 35,000                  | 35,000                  | 0                        | 0                        | 861,130                | 881,216                    |
| Restricted Grants & Contributions           | 5,388,608          | 0                      | 0                      | 3,625                   | 0                       | (4,088,649)              | (4,460,168)              | 1,303,584              | 928,440                    |
| Public Open Space - Various                 | 5,182,134          | 0                      | 116,232                | 0                       | 0                       | (125,693)                | (125,693)                | 5,056,441              | 5,172,673                  |
| Port Coogee Waterways - WEMP                | 1,075,185          | 0                      | 25,921                 | 0                       | 0                       | (482,231)                | (58,605)                 | 592,954                | 1,042,500                  |
| Cockburn Coast SAR                          | 85,406             | 0                      | 2,505                  | 55,000                  | 48,426                  | (12,048)                 | (11,244)                 | 128,358                | 125,092                    |
| <b>Total Restricted Funded Reserve</b>      | <b>16,324,097</b>  | <b>0</b>               | <b>243,239</b>         | <b>618,625</b>          | <b>585,731</b>          | <b>(5,371,744)</b>       | <b>(5,022,253)</b>       | <b>11,570,978</b>      | <b>12,130,814</b>          |
| <b>Developer Contribution Plans</b>         |                    |                        |                        |                         |                         |                          |                          |                        |                            |
| Community Infrastructure (DCA 13)           | 783,582            | 0                      | 49,210                 | 3,000,000               | 3,036,839               | (2,979,783)              | (12,771)                 | 803,799                | 3,856,860                  |
| Developer Contribution Plans - Various      | 12,915,294         | 0                      | 288,160                | 970,000                 | 1,654,470               | (4,401,052)              | (78,726)                 | 9,484,242              | 14,779,197                 |
| <b>Total Developer Contribution Reserve</b> | <b>13,698,876</b>  | <b>0</b>               | <b>337,370</b>         | <b>3,970,000</b>        | <b>4,691,309</b>        | <b>(7,380,835)</b>       | <b>(91,498)</b>          | <b>10,288,041</b>      | <b>18,636,057</b>          |
| <b>Total Cash Reserve</b>                   | <b>181,064,488</b> | <b>0</b>               | <b>582,778</b>         | <b>47,056,630</b>       | <b>43,985,033</b>       | <b>(49,943,942)</b>      | <b>(21,459,761)</b>      | <b>178,177,176</b>     | <b>204,172,537</b>         |

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

| Other current liabilities   | Note | Opening<br>Balance<br>1 July 2022 | Liability<br>Increase | Liability<br>Reduction | Closing<br>Balance<br>30 June 2023 |
|---|------|-----------------------------------|-----------------------|------------------------|------------------------------------|
|   |      | \$                                | \$                    | \$                     | \$                                 |
| <b>Contract liabilities</b>   |      |                                   |                       |                        |                                    |
| Unspent grants, contributions and reimbursements<br>- non-operating |      | 4,994,711                         | 10,946,402            | (11,886,543)           | 4,054,571                          |
| <b>Total unspent grants, contributions and reimbursements</b>       |      | <b>4,994,711</b>                  | <b>10,946,402</b>     | <b>(11,886,543)</b>    | <b>4,054,571</b>                   |
| <b>Provisions</b>   |      |                                   |                       |                        |                                    |
| Annual leave  |      | 4,812,649                         | 58,147,512            | (58,316,767)           | 4,643,393                          |
| Long service leave  |      | 4,373,784                         | 0                     | 0                      | 4,373,784                          |
| <b>Total Provisions</b>   |      | <b>9,186,433</b>                  | <b>58,147,512</b>     | <b>(58,316,767)</b>    | <b>9,017,177</b>                   |
| <b>Total other current assets</b>                                   |      | <b>14,181,144</b>                 | <b>69,093,914</b>     | <b>(70,203,310)</b>    | <b>13,071,748</b>                  |
| Amounts shown above include GST (where applicable)                  |      |                                   |                       |                        |                                    |

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Project/<br>Activity | Description   | Council Resolution                        | Classification        | Non Cash<br>Adjustment | Increase in<br>Available Cash | Decrease in<br>Available Cash | Amended<br>Budget Running<br>Balance |
|----------------------|---|---|-----------------------|------------------------|-------------------------------|-------------------------------|--------------------------------------|
|                      |   |   |                       | \$                     | \$                            | \$                            | \$                                   |
|                      | <b>Budget adoption</b>  |   |                       |                        |                               |                               | 360,899                              |
| OP4908               | Expenditure Review Committee May 2022 - Womens Shed investigation   | OCM 09/06/22 #18.1<br>OCM 14/07/22 #0142- | Operating Expenses    |                        |                               | (20,000)                      | 340,899                              |
| OP7965               | Recruitment expenses. Confidential item. Marina boardwalk refurbishment funded from Reserves and budget surplus | OCM 11/08/22 #18.1                        | Operating Expenses    |                        |                               | (100,000)                     | 240,899                              |
| CW6268               | Transfer from Marina Reserves to fund marina boardwalk refurbishment  | OCM 11/08/22 #18.1                        | Capital Expenses      |                        |                               | (98,000)                      | 142,899                              |
| CW6268               | Various Amendments as per 8 Sept 22 OCM   | OCM 11/08/22 #18.1<br>OCM 08/09/22        | Transfer from Reserve |                        | 65,332                        |                               | 208,231                              |
| Various              | Amendments as per 9 June 22 OCM to the Events Calendar  | OCM 08/09/22                              | Operating Expenses    |                        |                               | (120,000)                     | 88,231                               |
| GL 531               | External grant from Department of Communities   | OCM 09/06/22 #18.1                        | Operating Revenue     |                        | 39,922                        | (19,000)                      | 69,231                               |
| CW7577               | Expenditure reduction - budget unspent  | OCM 13/10/22 #18.1                        | Capital Expenses      |                        | 10,000                        |                               | 109,153                              |
| CW7664               | Missed from carry forward - increased in expenditure  | OCM 13/10/22 #18.1                        | Capital Expenses      |                        |                               | (26,000)                      | 93,153                               |
| CW7664               | Reserve funding for purchasing animal capsule   | OCM 13/10/22 #18.1                        | Transfer from Reserve |                        | 26,000                        |                               | 119,153                              |
| OP9881               | Increased muni funding required to fund traffic officer on casual contract                                      | OCM 13/10/22 #18.1                        | Operating Expenses    |                        |                               | (50,000)                      | 69,153                               |
| OP9851               | Cost of demolishing at Lot 147 Mopsa Way, Coolbellup  | OCM 13/10/22 #18.1                        | Operating Expenses    |                        |                               | (80,000)                      | (10,847)                             |
| OP9851               | Waste Reserve to fund cost of demolition  | OCM 13/10/22 #18.1                        | Transfer from Reserve |                        | 80,000                        |                               | 69,153                               |
| OP4905               | Muni fund required for traffic study in Banjup  | OCM 13/10/22 #18.1                        | Operating Expenses    |                        |                               | (80,000)                      | (10,847)                             |
| OP4900               | Indonesian delegation visit   | OCM 08/12/22 #0283                        | Operating Expenses    |                        |                               | (20,298)                      | (31,145)                             |
| Various              | Amendments as per Expenditure Review Committee November 2022  | OCM 08/12/22 #0284                        | Capital Expenses      |                        | 96,000                        |                               | 64,855                               |
| Various              | Amendments as per Expenditure Review Committee November 2022  | OCM 08/12/22 #0284                        | Transfer to Reserve   |                        |                               | (3,275,000)                   | (3,210,145)                          |
| Various              | Amendments as per Expenditure Review Committee November 2022  | OCM 08/12/22 #0284                        | Operating Revenue     |                        | 6,240,740                     |                               | 3,030,595                            |
| Various              | Amendments as per Expenditure Review Committee November 2022  | OCM 08/12/22 #0284                        | Operating Expenses    |                        |                               | (4,221,994)                   | (1,191,399)                          |
| Various              | Amendments as per Expenditure Review Committee November 2022  | OCM 08/12/22 #0284                        | Transfer from Reserve |                        | 1,192,815                     |                               | 1,416                                |
| Various              | Mid-year budget review  | OCM 09/02/23 #0010                        |                       |                        | 296,538                       |                               | 297,954                              |
| OP6297               | Public consultation at Omeo Dive Trail  | OCM 09/06/22 #0118                        | Operating Expenses    |                        |                               | (15,000)                      | 282,954                              |
| OP4897               | Setting up Multicultural Reference Group  | OCM 09/03/23 #0060                        | Operating Expenses    |                        |                               | (4,000)                       | 278,954                              |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| Project/<br>Activity | Description                             | Council Resolution | Classification     | Non Cash<br>Adjustment | Increase in<br>Available Cash | Decrease in<br>Available Cash | Amended<br>Budget Running<br>Balance |
|----------------------|---|--------------------|--------------------|------------------------|-------------------------------|-------------------------------|--------------------------------------|
|                      |   |                    |                    | \$                     | \$                            | \$                            | \$                                   |
| OP4103               | Street trees audit                      | OCM 13/04/23 #0097 | Operating Expenses |                        |                               | (213,000)                     | 65,954                               |
| OP4107               | Establishment of business fibre zone    | OCM 13/04/23 #0097 | Operating Expenses |                        |                               | (77,000)                      | (11,046)                             |
| Various              | Expenditure Review Committee March 2023 | OCM 13/04/23 #0104 |                    |                        |                               | (60,000)                      | (71,046)                             |
| Various              | Expenditure Review Committee May 2023   | OCM 25/05/23 #0008 |                    |                        |                               | (13,915)                      | (84,961)                             |
|                      |   |                    |                    | <b>0</b>               | <b>8,047,347</b>              | <b>(8,493,207)</b>            |                                      |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 30 JUNE 2023**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

| Reporting Program   | Var. \$      | Var. %   | Timing/ Permanent | Explanation of Variance                       |
|---|--------------|----------|-------------------|---|
| <b>Revenue from operating activities</b>                        |              |          |                   |   |
| Finance   | 5,363,082    | 4.19%    | ▲ Timing          | Revenue brought forward                       |
| Recreation Infrastructure & Services                            | 370,268      | 2.64%    | ▲ Timing          | Revenue brought forward                       |
| Community Development & Services                                | (1,368,674)  | (17.06%) | ▼ Timing          | Revenue delayed                               |
| Development Assessment & Compliance                             | (560,678)    | (15.67%) | ▼ Timing          | Revenue delayed                               |
| Operations & Maintenance  | (1,619,611)  | (7.95%)  | ▼ Timing          | Revenue delayed                               |
| People Experience   | 333,630      | 112.33%  | ▲ Permanent       | Higher workers' compensation claim revenue    |
| <b>Expenditure from operating activities</b>                    |              |          |                   |   |
| Finance   | (622,703)    | (8.26%)  | ▼ Timing          | Expenditure brought forward                   |
| Recreation Infrastructure & Services                            | 850,580      | 5.41%    | ▲ Timing          | Expenditure delayed                           |
| Community Development & Services                                | 1,823,812    | 13.92%   | ▲ Timing          | Expenditure delayed                           |
| Community Safety & Ranger Services                              | 932,879      | 13.99%   | ▲ Timing          | Expenditure delayed                           |
| Development Assessment & Compliance                             | 1,109,973    | 16.48%   | ▲ Timing          | Expenditure delayed                           |
| Planning  | 581,946      | 18.57%   | ▲ Timing          | Expenditure delayed                           |
| Sustainability & Environment                                    | 564,827      | 13.31%   | ▲ Timing          | Expenditure delayed                           |
| Operations & Maintenance  | 1,563,974    | 1.91%    | ▲ Timing          | Expenditure delayed                           |
| Property & Assets   | 723,390      | 6.40%    | ▲ Timing          | Expenditure delayed                           |
| <b>Investing activities</b>                                     |              |          |                   |   |
| Proceeds from non-operating grants, subsidies and contributions | (9,634,354)  | (46.40%) | ▼ Timing          | Grant delayed                                 |
| Proceeds from disposal of assets                                | (490,346)    | (22.17%) | ▼ Timing          | Sale proceeds brought forward                 |
| Payments for property, plant and equipment and infrastructure   | 29,940,497   | 42.72%   | ▲ Timing          | Expenditure delayed                           |
| <b>Financing activities</b>                                     |              |          |                   |   |
| Transfer from reserves  | (28,484,181) | (57.03%) | ▼ Timing          | Expenditure brought forward                   |
| Repayment of debentures   | (72,088)     | (1.85%)  | Timing            | Higher repayment due to population adjustment |
| Transfer to reserves  | 2,488,819    | 5.29%    | ▲ Timing          | Revenue delayed                               |

**14.2.3 Carry Forward Works and Projects FY23 Budget into FY24 Budget**

**Executive** A/Chief Financial Officer

**Author** Financial Performance Manager

**Attachments** 1. Carry Forward Works and Projects 2023-24 [↓](#)

**RECOMMENDATION**

That Council:

- (1) AMENDS the 2023-24 Municipal Budget by including the Carry Forward Works and Projects as set out in the schedule attached to the Agenda and summarised in the following table:

|                          |                     |
|--------------------------|---------------------|
| Capital Expenses         | \$28,735,687        |
| Operating Expenses       | \$3,623,020         |
| <b>Total Cost</b>        | <b>\$32,358,707</b> |
| <b>Funded By:</b>        |                     |
| Sale of Assets           | \$1,135,408         |
| Grants and Contributions | \$5,309,553         |
| Financial Reserves       | \$17,154,136        |
| Municipal Funds          | \$8,759,609         |
| <b>Total Funding</b>     | <b>\$32,358,707</b> |

- (2) AMENDS the 2023/24 budget by adjusting the opening municipal surplus brought forward as follows:

|   |             |
|---|-------------|
| Increase opening budget surplus by shortfall in Municipal Funds budgeted for Carry Forwards | (8,759,609) |
| Transfer to Carry Forwards Projects Reserve   | 8,759,609   |

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

**Background**

When Council adopted its Budget for the 2023-24 Financial Year (FY24) at the 29 June 2023 Special Council Meeting, carry forward works and projects were not included as they were unable to be accurately determined at that time.

End of Financial Year processing is nearing finalisation, and the carry forwards can be determined with a high level of accuracy.

Any changes to the carry forwards will be submitted as budget adjustment to 28 September 2023 Expenditure Review Committee.

These need to be adopted by Council to ensure delivery of the uncompleted capital program.

**Submission**

N/A

**Report**

The FY24 adopted Budget contained a conservative opening Municipal Budget surplus of \$2,000,000.

The City's carry forward requirement from the 2022-23 (FY23) Budget has now been determined at a total cost of \$32,358,707, with a net Municipal funding requirement of \$8,759,609.

The opening budget surplus will need to be increased by the additional \$8,759,609 to cover the carry forward net funding requirement.

This will be placed into the Carry Forwards Project Reserve to be drawn upon as and when projects are completed.

The balance of funding comprises a mix of grants and contributions, transfers from Council's financial reserves and proceeds from the sale of plant items.

The amended capital program budget for FY23 totalled \$70.1 million (this included \$31.6 million carry forwards from previous year).

This year's carry forward requirement of \$32.36 million is slightly higher than last year (\$31.62 million), representing consistent solid results by the City in delivering needed assets and infrastructure for the community.

There are 253 individual projects of varying scale proposed to be carried forward (compared to 226 projects last year).

Of these, 207 are capital projects totalling \$28.74 million, with another 46 operational projects for \$3.62 million.

The ten highest value capital and operational projects to be carried forward, make up almost 38 percent of the total value.

The following table lists these projects, with most having started and at various stages of delivery:

| <b>Project Description</b>                             | <b>\$M</b>   |
|--|--------------|
| Hammond Road Branch to Bartram (Nearing completion)    | 3.86         |
| Underground Power                                      | 2.02         |
| Replace zero clients with Surface Go                   | 1.39         |
| Rockingham Road and Phoenix Roundabout                 | 1.07         |
| Smart LED Street Light Trial                           | 0.98         |
| Used Landfill compactor 35T                            | 0.85         |
| Port Coogee Revetment Renewals                         | 0.55         |
| Phase 1 - Project BETTI                                | 0.52         |
| 247 Design Cockburn Resource Recovery Precinct Stage 2 | 0.48         |
| Landfill Traxcavator                                   | 0.48         |
| <b>Total</b>   | <b>12.20</b> |

As with the previous year's carry forwards, this year includes an unusually high amount of fleet items on order and awaiting delivery (47 in total), totalling \$6.65 million (up \$1.83 million on prior year).

This situation reflects current conditions in both the light and heavy fleet supply market.

A full listing of carry forward projects is attached to the agenda, along with a summary showing how these are funded.

Officer justification comments are also provided for further information.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

The FY24 Budget will be amended to include the \$32,358,707 of capital and operational expenditure, and the respective funding sources.

The City's budgeted opening surplus of \$2,000,000 will be increased by \$8,759,609 to accommodate the net Municipal funding requirement for the carry forwards.

Although preparation of the end of financial year accounts and audit are still in progress, the closing surplus for FY23 is expected to exceed this revised budget setting.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

Council's revenue and capital and operating expenditure budgets will be misrepresented if the recommendation amending the budget is not adopted.

The carry forward projects need to be formally adopted by Council for the FY24 budget to ensure compliance with legislative requirements and to fund their completion.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |            |                           |             |             |               |              |  |  |                                       |                   |   |                          |
|--|-------|---|-------------|------------|---------------------------|-------------|-------------|---------------|--------------|--|--|---------------------------------------|-------------------|---|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                                     | Expenditure |            | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)  | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete   | Expected completion date |
|  |       |   | Budget      | Actuals    |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |  |                                       |                   |   |                          |
| Transformation, Culture and Innovation               | OP    | 0005 - Culture Framework                                | 65,000      | 54,280     | 10,720                    | -           | -           | -             | 10,720       | Funds are committed and work underway with an expectation of the work to be completed in the first quarter of FY23/24. Please carry forward all of the budget.   | In progress  | Yes                                   | 1                 | Projects commenced later than anticipated in the financial year   | 30/09/2023               |
| Transformation, Culture and Innovation               | OP    | 0006 - Leadership Capability                            | 100,000     | 31,499     | 68,501                    | -           | -           | -             | 68,501       | Funds have been committed to work that has unfortunately been delayed meaning that the work will continue into the new FY. It is expected that the work will be completed in the first quarter of FY23/24. Please carry forward all of the budget. | In progress  | Yes                                   | 1                 | Delay in organising internal and external stakeholders.   | 30/09/2023               |
| Civil Infrastructure                                 | CW    | 3950 - Hammond Road Branch to Bartram                   | 15,536,673  | 11,671,962 | 3,864,711                 | -           | 3,864,711   | -             | -            | Project is in final stages of completion, Practical Completion is scheduled for End of July / Early August   | See reason   | No                                    | 2                 | Project delays as a result of contractor  | Dec 23                   |
| Civil Infrastructure                                 | CW    | 4800 - Rockingham Road Revitalisation                   | 71,527      | 1,260      | 70,267                    | -           | -           | 70,267        | -            | Design process ongoing with Stantec Consultants  | Design stage reaching completion so that this can transition to Planning BU for further development & engagement | Yes                                   |                   | Ongoing issues with consultation - strategic planning and affected businesses   | Multi Year Project       |
| Civil Infrastructure                                 | CW    | 4899 - 273 Spearwood Avenue Sump                        | 364,743     | 20,853     | 343,890                   | 250,000     | -           | 93,890        | -            | Components delivered, contractor to be awarded   | Awaiting contractor award for works to commence  | Yes                                   | 3                 | Design completed construction to commence 23/24   | Nov 23                   |
| Civil Infrastructure                                 | CW    | 4902 - Hammon Road flooding Success                     | 68,030      | 1,540      | 66,490                    | -           | -           | 66,490        | -            | Traffic management conflict Hammond Road duplication causing delays  | Swale completed, Road crossing to complete   | Yes                                   | 3                 | Majority of works completed, conflicting traffic management with Hammond Rd duplication.                                | Dec 23                   |
| Civil Infrastructure                                 | CW    | 4903 - Rinaldo and Malvollio Drainage Design            | 43,610      | 14,026     | 29,584                    | -           | -           | 29,584        | -            | All Products ordered works begin 10/7/23   | All Products ordered works begin 10/7/23   | Yes                                   | 3                 | Design issues and only completed 22/23 FY   | Aug 23                   |
| Civil Infrastructure                                 | CW    | 4904 - 19B Jean StreetDesign                            | 44,720      | -          | 44,720                    | -           | -           | 44,720        | -            | Alternate design required as property owner has refused to sell the land to the City for the Sump  | Additional Funding required for Land purchase.   | No                                    |                   | Land availability constrained, further options being explored   | FY 24/25                 |
| Civil Infrastructure                                 | CW    | 6232 - Collis Road new sump                             | 250,000     | 9,940      | 240,060                   | -           | -           | 240,060       | -            | Alternate design required as property owner has refused to sell the land to the City for the Sump  | Additional Funding required for Land purchase.   | No                                    |                   | Land availability constrained, further options being explored   | FY 24/25                 |
| Civil Infrastructure                                 | CW    | 6338 - Bullfinch Bubble up basin Beautification         | 69,000      | 49,858     | 19,142                    | -           | -           | -             | 19,142       | Commitment outstanding   | Awaiting Final Invoicing   | TBC                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.                                       | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6351 - Stratton Street Upgrade                          | 300,000     | 36,278     | 263,723                   | -           | -           | -             | 263,723      | Design completed and awaiting Tender Process   | Additional Funding required for Construction approx. \$1.3 M   | No                                    |                   | Multi year project. Designs completed in year 1, Delievry year 2  | Multi Year Project       |
| Civil Infrastructure                                 | CW    | 6352 - Spearwood and Doolette drainage stage 1 & 2      | 250,000     | 33,832     | 216,168                   | -           | -           | -             | 216,168      | Design review products as insufficient budet   | Contractor to be confrimed   | No                                    | 1                 | Availability of resources & supply chain constraints  | Dec 23                   |
| Civil Infrastructure                                 | CW    | 6353 - 56 Tolley remove decommissioned pipework to sump | 109,000     | -          | 109,000                   | -           | -           | -             | 109,000      | Awaiting quotes form contractors   | Quotations requested   | Yes                                   | 1                 | Availability of resources & supply chain constraints  | Mar 24                   |
| Civil Infrastructure                                 | CW    | 6356 - Hobley Street Drainage improvements              | 65,000      | 17,345     | 47,655                    | -           | -           | -             | 47,655       | Design being finalised and cost estimate required  | Additional Funding required for Construction approx. \$60,000  | No                                    |                   | Availability of resources & supply chain constraints  | Multi Year Project       |
| Civil Infrastructure                                 | CW    | 6359 - Starling Street Path and lighting                | 91,449      | 54,062     | 37,387                    | -           | -           | -             | 37,387       | Path complete Western Power lighting in progress   | Path complete Western Power lighting in progress   | Yes                                   | 1                 | Western Power streetlighting to be completed  | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6360 - Clementine Blvd Cycle ramps                      | 80,000      | 8,380      | 71,620                    | -           | -           | -             | 71,620       | Works in progress  | Design issued for construction contractor comenced works June 2023   | Yes                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.                                       | Jul 23                   |
| Civil Infrastructure                                 | CW    | 6362 - Bibra Drive additional lighting                  | 27,000      | -          | 27,000                    | -           | -           | -             | 27,000       | Western Power awaiting Quotation   | Quotation Western power requested  | Yes                                   | 1                 | Project was awaitng scheduling from Western Power, this has now been received and is expected to be completed by Dec 23 | Dec 23                   |
| Civil Infrastructure                                 | CW    | 6367 - Rockingham Road Hamilton Hill                    | 96,000      | 74,316     | 21,684                    | -           | -           | -             | 21,684       | Outstanding invoices to be paid  | Works in Progress completion by end June   | Yes                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.                                       | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6374 - Lydon and Mosedale intersection                  | 56,520      | 15,522     | 40,998                    | -           | -           | -             | 40,998       | Commitment outstanding   |  | TBC                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.                                       | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6377 - Winterfold Road                                  | 22,000      | 575        | 21,425                    | -           | -           | -             | 21,425       | Works delayed due to weather   | Rescheduled June / July 2023   | Yes                                   | 1                 | Environmental impacts, works schduled Aug 2023  | Sept 23                  |
| Civil Infrastructure                                 | CW    | 6391 - North Lake Road kerb replacement tree damage     | 29,750      | 210        | 29,540                    | -           | -           | -             | 29,540       | Traffic management plans awaiting approval   | Works in Progress  | Yes                                   | 1                 | Traffic management approvals restricted to nightworks   | Sept 23                  |
| Civil Infrastructure                                 | CW    | 6392 - Beelias Drive kerb replacement tree damage       | 33,550      | -          | 33,550                    | -           | -           | -             | 33,550       | Traffic management plans awaiting approval   | Works in Progress  | Yes                                   | 1                 | Traffic management approvals restricted to nightworks   | Sept 23                  |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |           |                           |             |             |               |              |   |   |                                       |                   |   |                          |
|--|-------|---|-------------|-----------|---------------------------|-------------|-------------|---------------|--------------|---|---|---------------------------------------|-------------------|---|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |           | Carry Forward Amount (\$) | Funding     |             |               |              | Justification   | Project Update (Status)                                       | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete   | Expected completion date |
|  |       |   | Budget      | Actuals   |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |   |   |                                       |                   |   |                          |
| Civil Infrastructure                                 | CW    | 6394 - Hamilton Road Coogee   | 27,000      | 7,835     | 19,165                    | -           | -           | -             | 19,165       | Outstanding invoices to be paid   | Works in Progress completion by end June                      | Yes                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.         | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6397 - Lydon Blvd Atwell  | 27,000      | 7,012     | 19,988                    | -           | -           | -             | 19,988       | Outstanding invoices to be paid   | Works in Progress completion by end June                      | Yes                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.         | Aug 23                   |
| Civil Infrastructure                                 | CW    | 6407 - Bucat Street drainage improvements                           | 65,000      | 10,746    | 54,254                    | -           | -           | -             | 54,254       | Design being finalised and cost estimate required   | Additional Funding required for Construction approx \$700,000 | No                                    |                   | Availability of resources & supply chain constraints                                      | Multi Year Project       |
| Civil Infrastructure                                 | CW    | 6427 - Rockingham Road adjust sewer water corp lids in road         | 33,000      | 560       | 32,440                    | -           | -           | -             | 32,440       | Awaiting quotations Water Corporation   | Awaiting quotations Water Corporation                         | Yes                                   | 1                 | Awaiting Quotations Water corp  | Jan 24                   |
| Civil Infrastructure                                 | CW    | 6428 - Forrest Road adjust sewer water corp lids in road            | 27,000      | 3,564     | 23,436                    | -           | -           | -             | 23,436       | Awaiting quotations Water Corporation   | Awaiting quotations Water Corporation                         | Yes                                   | 1                 | Awaiting Quotations Water corp  | Jan 24                   |
| Civil Infrastructure                                 | CW    | 6452 - Sump Investigations and Designs                              | 200,000     | 39,176    | 160,824                   | -           | -           | -             | 160,824      | Used for minor Sump investigations  | Bucket funds? Is this still required?                         | Yes                                   |                   | Recurrent Project   | Multi Year Project       |
| Civil Infrastructure                                 | CW    | 6453 - Drainage Catchment Investigations & designs                  | 200,000     | 103,264   | 96,736                    | -           | -           | -             | 96,736       | Used for minor Drainage investigations  | Still required for adhoc design work (review & drawings)      | Yes                                   |                   | Recurrent Project, outstanding invoices projects delivered                                | Multi Year Project       |
| Civil Infrastructure                                 | OP    | 8574 - Underground Power  | 3,966,000   | 1,950,331 | 2,015,669                 | 2,015,669   | -           | -             | -            | Works in progress   | Works ongoing Project Completion forecast June 2024           | Yes                                   | 2                 | Project commenced April 2023, 10% complete .  | June 2024                |
| Environment, Parks and Streetscapes                  | CW    | 5491 - Citywide Infrastructure Renewal                              | 350,000     | 325,409   | 24,591                    | -           | -           | -             | 24,591       | Port Coogee shelter works delayed due to contractor availability  | ongoing   | Yes                                   | 8                 | Availability of resources & supply chain constraints                                      | Aug 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6289 - Cockburn Bowling and Recreation Club - function space redeve | 47,730      | -         | 47,730                    | -           | -           | 47,730        | -            | project due to be finished October 2023   | ongoing   | Yes                                   | 2                 | Availability of resources & supply chain constraints                                      | Oct 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6315 - Colorado Park Playground Renewal                             | 68,624      | 28,624    | 40,000                    | -           | -           | -             | 40,000       | Commitment outstanding  | Works in Progress completion by end of August                 | Yes                                   | 1                 | Project delayed due to change in scope for disability access and inclusion plan           | Oct 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6328 - Beeliar Reserve Irrigation Renewal                           | 70,833      | 11,708    | 59,125                    | 59,125      | -           | -             | -            | Commitments outstanding   | Works to be complete Q2 FY24                                  | Yes                                   | 1                 | Availability of resources & supply chain constraints                                      | Oct 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6331 - Streetscapes Minor Roads Improvements                        | 150,000     | 138,195   | 11,805                    | -           | -           | -             | 11,805       | Commitments outstanding   | ongoing   | Yes                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.         | Sept 23                  |
| Environment, Parks and Streetscapes                  | CW    | 6335 - CYO Connor path realignment                                  | 30,000      | 3,400     | 26,600                    | -           | -           | -             | 26,600       | works held up with DPLH and aboriginal heritage consultation  | ongoing completion august - Sept 2023.                        | Yes                                   | 1                 | Project has been delayed to allow for Aboriginal Heritage Consultation process            | Sept 23                  |
| Environment, Parks and Streetscapes                  | CW    | 6339 - Peace Park Upgrades  | 150,000     | 114,652   | 35,348                    | -           | -           | -             | 35,348       | works to be completed in August   | ongoing   | no - possibly needs extra \$10,000    | 1                 | Delays due to community consultation process  | Aug 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6344 - Playground Feasibility Study                                 | 15,000      | 11,610    | 3,390                     | -           | -           | -             | 3,390        | Design to be completed and consultation finalised in August   | ongoing   | budget is over                        | 1                 | Availability of resources & supply chain constraints                                      | Aug 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6355 - Edeline Street Sump  | 300,000     | 23,679    | 276,321                   | -           | -           | -             | 276,321      | project with Colin Mac- roads   | Awaiting design documentation                                 | Yes                                   | 1                 | Availability of resources & supply chain constraints                                      | Jun 24                   |
| Environment, Parks and Streetscapes                  | CW    | 6436 - Wetlands Centre - New Bore                                   | 100,000     | 7,906     | 92,094                    | -           | -           | -             | 92,094       | works still ongoing due to contractor delays  | ongoing   | Yes                                   | 1                 | Works have been delayed due to contractor availability.                                   | Oct 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6511 - Public Murals Hamilton Hill                                  | 30,000      | -         | 30,000                    | -           | -           | -             | 30,000       | community consultation ongoing  | ongoing   | Yes                                   | 1                 | Community consultation delayed and is still ongoing                                       | Dec 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6512 - New Trees - Bottany Oval                                     | 10,000      | 6,080     | 3,920                     | -           | -           | -             | 3,920        | project delayed due to tree supply shortages to be completed september  | ongoing   | Yes                                   | 1                 | Availability of resources & supply chain constraints                                      | Sept 23                  |
| Environment, Parks and Streetscapes                  | CW    | 6525 - Playground softfall renewal program                          | 60,000      | -         | 60,000                    | -           | -           | -             | 60,000       | Works still to be completed   | ongoing   | Yes                                   | 1                 | Availability of resources & supply chain constraints                                      | Nov 23                   |
| Environment, Parks and Streetscapes                  | CW    | 6184 - CY O'Connor Reserve, North Coogee install replacement shade  | 84,640      | 13,638    | 71,002                    | -           | -           | 31,002        | 40,000       | Works scheduled for early 23/24 and anticipated to be completed before November 23 (Subject to contractor availability) | Awaiting quotes   | Yes                                   | 2                 | Availability of resources & supply chain constraints                                      | Qtr 2                    |
| Environment, Parks and Streetscapes                  | OP    | 4103 - Urban Forest Risk Audit Works                                | 213,000     | 110,901   | 102,100                   | -           | -           | -             | 102,100      | tree prunings still ongoing as contractor staffing issues have delayed works  | ongoing   | Yes                                   | 1                 | ExCo endorsed funding not received until March 2023, contractor unable to complete works. | October 2023             |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |                      |   |                                       |                   |  |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|----------------------|---|---------------------------------------|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification        | Project Update (Status)                                   | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete  | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |                      |   |                                       |                   |  |                          |
| Fleet Management                                     | CW    | 7103 - Out Front Mower  | 22,681      | -       | 22,681                    | 17,681      | 5,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Dec 23                   |
| Fleet Management                                     | CW    | 7104 - Heavy Fleet Out Front Mower                                  | 28,000      | -       | 28,000                    | 24,000      | 4,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Feb 24                   |
| Fleet Management                                     | CW    | 7105 - Heavy Fleet Out Front Mower                                  | 28,000      | -       | 28,000                    | 24,000      | 4,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Feb 24                   |
| Fleet Management                                     | CW    | 7106 - Heavy Fleet Out Front Mower - Parks PL1063                   | 22,681      | -       | 22,681                    | 17,681      | 5,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Dec 23                   |
| Fleet Management                                     | CW    | 7109 - Parks Out Front Mower PL109                                  | 28,000      | -       | 28,000                    | 24,000      | 4,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Feb 24                   |
| Fleet Management                                     | CW    | 7110 - Parks Out Front Mower PL110                                  | 28,000      | -       | 28,000                    | 24,000      | 4,000       | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Plant has been ordered and awaiting delivery.  | Feb 24                   |
| Fleet Management                                     | CW    | 7206 - Light Vehicle - Manager Building Services                    | 38,000      | -       | 38,000                    | 22,000      | 16,000      | -             | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7207 - Light Fleet PL207 Planning & Develop Manager                 | 44,000      | -       | 44,000                    | 28,000      | 16,000      | -             | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7223 - Environmental Svcs - M Kennewell                             | 51,840      | -       | 51,840                    | 19,113      | 32,727      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.  | Dec 23                   |
| Fleet Management                                     | CW    | 7229 - PL229 Waste Coordinator - M Danilov                          | 29,000      | -       | 29,000                    | 14,000      | 15,000      | -             | -            | Not Ordered          | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jun 24                   |
| Fleet Management                                     | CW    | 7239 - Parks Coordinator - Alison Waters                            | 35,000      | -       | 35,000                    | 19,000      | 16,000      | -             | -            | Not Ordered          | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jun 24                   |
| Fleet Management                                     | CW    | 7250 - PL250 Facilities Projects Officer - E Bjelland               | 35,000      | -       | 35,000                    | -           | 15,000      | 20,000        | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7255 - PL255 Waste Manager - L Davieson                             | 34,000      | -       | 34,000                    | 15,000      | 19,000      | -             | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7269 - Light Fleet - Ford Courier XL Utility Rangers                | 40,000      | -       | 40,000                    | 22,000      | 18,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.  | Sept 23                  |
| Fleet Management                                     | CW    | 7273 - PL273 Survey Services  | 29,000      | -       | 29,000                    | 15,000      | 14,000      | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jun 24                   |
| Fleet Management                                     | CW    | 7296 - PL296 Recycling Supervisor - Cliff Ryan                      | 39,381      | -       | 39,381                    | 11,200      | 28,181      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.  | Dec 23                   |
| Fleet Management                                     | CW    | 7302 - Light Fleet Parks Mowing Trailer PL302                       | 45,000      | -       | 45,000                    | 44,000      | 1,000       | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jun 24                   |
| Fleet Management                                     | CW    | 7311 - Trailer Parks Trailer 5.2mx2.4m PL3111                       | 45,000      | -       | 45,000                    | 44,000      | 1,000       | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jun 24                   |
| Fleet Management                                     | CW    | 7426 - PL426 Strategic planning svcs - C Catherwood                 | 26,810      | -       | 26,810                    | -           | 15,000      | 11,810        | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7429 - Light Fleet PL429 Commercial Environmental Health - Phil Oor | 35,000      | -       | 35,000                    | 18,000      | 17,000      | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Dec 23                   |
| Fleet Management                                     | CW    | 7504 - PL 504 ICT Manager   | 44,000      | -       | 44,000                    | 28,000      | 16,000      | -             | -            | Not Started, on hold | Waiting on Exco decision on LVL 9 manager vehicle changes | Yes                                   |                   | Purchase of vehicle has been put on hold, awaiting confirmation of proposed changes to vehicle policy. | Jun 24                   |
| Fleet Management                                     | CW    | 7521 - Health Promotion Services - Gilly Street (New) 7 Seater Van  | 50,000      | -       | 50,000                    | 25,000      | 25,000      | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Availability of resources & supply chain constraints   | Jan 24                   |
| Fleet Management                                     | CW    | 7548 - PL 548 Workshop Ute  | 35,000      | -       | 35,000                    | 22,000      | 13,000      | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.  | Nov 23                   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |                      |   |                                       |                   |  |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|----------------------|---|---------------------------------------|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                                   | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification        | Project Update (Status)                                   | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete                          | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |                      |   |                                       |                   |  |                          |
| Fleet Management                                     | CW    | 7571 - CoSafe Vehicle 1                               | 38,000      | -       | 38,000                    | 26,000      | 12,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.      | Sept 23                  |
| Fleet Management                                     | CW    | 7572 - CoSafe Vehicle 2                               | 38,000      | -       | 38,000                    | 26,000      | 12,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.      | Sept 23                  |
| Fleet Management                                     | CW    | 7573 - CoSafe Vehicle 3                               | 38,000      | -       | 38,000                    | 26,000      | 12,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.      | Sept 23                  |
| Fleet Management                                     | CW    | 7576 - CoSafe Vehicle 6                               | 38,000      | -       | 38,000                    | 26,000      | 12,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.      | Sept 23                  |
| Fleet Management                                     | CW    | 7647 - Catchment cage Attached to new Wshop Ute       | 12,000      | -       | 12,000                    | 10,500      | 1,500       | -             | -            | Not Started, on hold | Tender process comenced                                   | Yes                                   |                   | Vehicle has been ordered and awaiting delivery.      | Nov 23                   |
| Fleet Management                                     | CW    | 7709 - Heavy Fleet - Roads Mits. FM65H1RFAE PL7092    | 172,380     | -       | 172,380                   | 117,380     | 55,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7721 - Inter 1950D Water Truck Waste Disposal         | 260,000     | -       | 260,000                   | 260,000     | -           | -             | -            | In Progress          | Waiting on evaluations                                    | Yes                                   |                   | Availability of resources & supply chain constraints | Jan 23                   |
| Fleet Management                                     | CW    | 7725 - Parks Tip Truck PL725                          | 90,000      | -       | 90,000                    | 50,000      | 40,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Mar 24                   |
| Fleet Management                                     | CW    | 7731 - Heavy Fleet - Parks PL 7311                    | 90,000      | -       | 90,000                    | 50,000      | 40,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Mar 24                   |
| Fleet Management                                     | CW    | 7743 - Waste Articulated Loader                       | 240,000     | -       | 240,000                   | 95,000      | 25,000      | 120,000       | -            | Not Started, on hold | Awaiting Tender set up by procurement                     | Yes                                   |                   | Availability of resources & supply chain constraints | Feb 24                   |
| Fleet Management                                     | CW    | 7753 - IVECO Waste Collection Truck PL753-2           | 375,183     | -       | 375,183                   | 320,183     | 55,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7758 - Inter2350E Compactor Waste Collection          | 379,704     | -       | 379,704                   | 324,704     | 55,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7759 - PL759 Truck Rubbish Recycle 29m3               | 385,000     | -       | 385,000                   | 320,000     | 65,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7768 - Used Landfill compactor 35T                    | 850,000     | -       | 850,000                   | 738,000     | 112,000     | -             | -            | Tender Underway      | Evaluation to commence                                    | Yes                                   |                   | Availability of resources & supply chain constraints | Feb 24                   |
| Fleet Management                                     | CW    | 7769 - Heavy Fleet Waste Truck Side Loader PL NEW     | 385,000     | -       | 385,000                   | 320,000     | 65,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | April 24                 |
| Fleet Management                                     | CW    | 7770 - Truck Rubbish 15m3 Rear Loader (New)           | 385,000     | -       | 385,000                   | 327,000     | 58,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7771 - Truck Green Waste Side Arm 29m3 (New) No 1     | 379,704     | -       | 379,704                   | 324,704     | 55,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7774 - Roads Small Loader                             | 150,000     | -       | 150,000                   | 98,000      | 52,000      | -             | -            | Not Commenced        | Colin M for final decision                                | Yes                                   |                   | Availability of resources & supply chain constraints | Jun 24                   |
| Fleet Management                                     | CW    | 7775 - Heavy Fleet Parks 3T Truck PL NEW              | 90,000      | -       | 90,000                    | 50,000      | 40,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Mar 24                   |
| Fleet Management                                     | CW    | 7777 - Landfill Traxcavator                           | 480,000     | -       | 480,000                   | 480,000     | -           | -             | -            | Tender Underway      | Evaluation to commence                                    | Yes                                   |                   | Availability of resources & supply chain constraints | Jun 24                   |
| Fleet Management                                     | CW    | 7789 - Truck Rubbish Recycle 29m3 (New)               | 385,000     | -       | 385,000                   | 320,000     | 65,000      | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | April 24                 |
| Fleet Management                                     | CW    | 7801 - Green Waste Decontamination Plant              | 72,800      | -       | 72,800                    | 72,800      | -           | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | April 24                 |
| Fleet Management                                     | CW    | 7802 - Waste Collection Side Loader 22m3 (New) PL 802 | 379,704     | -       | 379,704                   | 379,704     | -           | -             | -            | Awaiting Delivery    | Ordererd and awaiting delivery, Delivery will be FY 23/24 | Yes                                   |                   | Availability of resources & supply chain constraints | Dec 23                   |
| Fleet Management                                     | CW    | 7840 - Waste Verge Loader (New)                       | 125,000     | -       | 125,000                   | -           | -           | 125,000       | -            | In Progress          | Awaiting Tender set up by procurement                     | Yes                                   |                   | Availability of resources & supply chain constraints | Jun 24                   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |           |                           |             |             |               |              |  |  |   |                   |   |                              |         |
|--|-------|---|-------------|-----------|---------------------------|-------------|-------------|---------------|--------------|--|--|---|-------------------|---|------------------------------|---------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |           | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)  | Budget Sufficient to Complete Project   | Years With Budget | Why Project is not complete   | Expected completion date     |         |
|  |       |   | Budget      | Actuals   |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |  |   |                   |   |                              |         |
| Waste Services                                       | CW    | 1665 - GPS for Compactor  | 80,000      | -         | 80,000                    | 80,000      | -           | -             | -            | Quotes recived and are under evaluation  | Payment due in Q1 2024   | No. Quotes have come in higher than expected. \$10K extra may be required.                        | 3                 | Availability of resources & supply chain constraints                        | Sept 23                      |         |
| Waste Services                                       | CW    | 1667 - Stage1 Enabling Works Henderson Redevelopment                | 4,498,268   | 4,152,413 | 345,855                   | 345,855     | -           | -             | -            | Earthworks to the CRRP are underway and will extend into 23-24   | Earthworks commenced in March 23 and due to unexpected historical asbestos contaminated, inert fill, tonnages discovered, additional works are required              | No. Additional funds will be required due to the additional asbestos contaminated soil discovered | 3                 | Project delayed due to unexpected contamination and asbestos discovery      | Sept 23                      |         |
| Waste Services                                       | CW    | 1700 - Chesham Way Waste Truck Turn Circle                          | 128,328     | -         | 128,328                   | 100,000     | -           | -             | 28,328       | Negotiation are not yet complete with the owner at Lot 35 Chesham way  | The Cal-de-sac is designed to consume the front of Lot 35 Chesham Way  | No. Additional funds are also budgeted for 23-24  | 2                 | Under negotiation with the land owner to purchase the required land portion | Nov 23                       |         |
| Waste Services                                       | CW    | 1920 - Waste Transfer Station Stage 1                               | 80,000      | 27,841    | 52,159                    | 52,159      | -           | -             | -            | Additional works requires to the existing Transfer Station   | The Cockburn Resource Recovery Park is not due for completion until early 2026   | No. Additional funds in addition to those bugeted in 23-24 will be required                       | 8                 | Availability of resources & supply chain constraints                        | Jun 24                       |         |
| Waste Services                                       | CW    | 1923 - Leachate Pump Replacement                                    | 60,000      | 22,998    | 37,002                    | 37,002      | -           | -             | -            | Contingency funds.   | Pump failure is unpredictable and expensive.   | Yes   | 5                 | Contingency funds only  | Jun 24                       |         |
| Waste Services                                       | CW    | 1935 - Remediation & landfill leachate management                   | 50,000      | 15,886    | 34,114                    | 34,114      | -           | -             | -            | Contingency funds.   | Unseasonal weather events can cause leachate spills in exacerbated by the vast areas of uncapped landfill cells  | Yes   | 8                 | Contingency funds only, unseasonal storm events                             | Jun 24                       |         |
| Waste Services                                       | CW    | 1992 - Design of Changes to HWRP                                    | 156,904     | 44,234    | 112,670                   | 112,670     | -           | -             | -            | Talis continue to provide consultancy services   | Architectural design and documentation RFT is under evaluation and Talis will be providing waste management advice through this process.                             | Yes   | 5                 | Availability of resources & supply chain constraints                        | Jun 24                       |         |
| Waste Services                                       | CW    | 1995 - Mobile Litter Fences   | 40,000      | -         | 40,000                    | 40,000      | -           | -             | -            | Suppliers unable to manufacture litter fences in 22-23.  | More litter fences will be ordered in 23-24  | Yes   | 2                 | Availability of resources & supply chain constraints                        | Jun 24                       |         |
| Waste Services                                       | CW    | 2000 - Generator to Power Aircon Unit for Transfer station gate hou | 7,000       | -         | 7,000                     | 7,000       | -           | -             | -            | Contingency funds.   | These funds are set aside for the purchase of a new A/C should the existing one fail.  | Yes   | 3                 | Contingency funds only  | Jun 24                       |         |
| Waste Services                                       | CW    | 6387 - Weighbridge Load Cells                                       | 30,000      | 17,174    | 12,826                    | 12,826      | -           | -             | -            | Weighbridge is old and these funds are set aside as a contingency  | The weighbridge is old and the load cells could fail at any time   | Yes   | 1                 | Contingency funds only  | Jun 24                       |         |
| Building and Security Projects                       | CW    | 1686 - Success Reserve Master Plan                                  | 45,000      | 11,238    | 33,763                    | -           | -           | -             | 33,763       | Master plan development not yet completed by Recreation Services. Funds to be carried forward to complete idea development proposal. | For Recreation Services to complete.   | TBC   | 2                 | Availability of resources & supply chain constraints                        | June 24                      |         |
| Building and Security Projects                       | CW    | 1899 - 247 Design Cockburn Resource Recovery Precint Stage 2        | 552,500     | 70,273    | 482,227                   | 482,227     | -           | -             | -            | Procurement of design consultants in progress. Design is scheduled to commence in August 2023.                                       | Tender process and evaluation complete. Awaiting award letter from procurement Services. A review of CW1667 to determine finalias the can be journalled in underway. | Yes   | 1                 | Multi year project  | FY 25/26                     |         |
| Building and Security Projects                       | CW    | 4717 - Omeo Park Toilet Block, Port Coogee                          | 46,529      | 43,655    | 2,874                     | 2,874       | -           | -             | -            | Construction Proceeding funds required for redesign. Budget sufficient to complete design stage                                      | Budget approved with market engagement anticipated for Q2 2023   | Yes   | 5                 | It is design stage and has recently been reprioritised                      | Jun 24                       |         |
| Building and Security Projects                       | CW    | 6130 - Dixon Park/ Wally Hagan Recreation Centre Redevelopment      | 354,327     | -         | 354,327                   | -           | -           | -             | 54,327       | 300,000  | Master plan development not yet completed by Recreation Services. Funds to be carried forward to complete idea development proposal.                                 | For Recreation Services to complete.  | TBC               | 3   | In Business Case Development | FY26/27 |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |  |   |                                       |                   |   |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|--|---|---------------------------------------|-------------------|---|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)   | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete   | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |   |                                       |                   |   |                          |
| Building and Security Projects                       | CW    | 6259 - Bakers Square - Court Resurface                              | 405,955     | 36,199  | 369,756                   | -           | -           | -             | 369,756      | The tender Price was higher than the available fund. Therefore, the budget need to CF for the next FY to 370000  | Tender Pack and Contractor Evaluation and estimated project cost currently with Procurement and Recreation Services | No                                    | 2                 | Insufficient funds, tender applications came in above original budgeted amount. Request for additional budet or reallocate project funds to another project | Jun 24                   |
| Building and Security Projects                       | CW    | 6284 - Clubroom Upgrade Beeliar Reserve                             | 97,500      | 51,876  | 45,624                    | -           | -           | 45,624        | -            | Needs assessment and feasibility study process not yet completed. Funds to be carried forward to continue delivery of business case.   | Idea / proposal is being handed back over to Recreation Services for delivery of business case.                     | Yes                                   | 2                 | Project is ongoing and currently at Business Case Development Stage.  | Jun 24                   |
| Building and Security Projects                       | CW    | 6285 - Clubroom Upgrade Tempest Park, Coolbellup                    | 97,500      | 69,609  | 27,891                    | -           | -           | 27,891        | -            | Needs assessment and feasibility study process not yet completed. Funds to be carried forward to continue delivery of business case.   | Idea / proposal is being handed back over to Recreation Services for delivery of business case.                     | Yes                                   | 2                 | Project is ongoing and currently at Business Case Development Stage.  | Jun 24                   |
| Building and Security Projects                       | CW    | 6447 - Port Coogee Community Space                                  | 100,000     | -       | 100,000                   | -           | -           | -             | 100,000      | Build period is projected to be FY26 as the cold shell is pending construction by the developer, to be vested to the City prior to internal fitout (which will form the basis for the City's Project). Funds to continue to carry forward. | See reason.   | Yes                                   | 1                 | Still in design stage/Frasers need to commit to building the building   | FY26                     |
| Building and Security Projects                       | CW    | 6467 - Civic and Cultural Centre Complex (including Performing Arts | 100,000     | 12,000  | 88,000                    | -           | -           | -             | 88,000       | Investigation and feasibility work is ongoing, will cross over several FYs.  | Currently with consultants for high level studies on site options. Ongoing.   | Yes                                   | 1                 | Idea Development  | Multi Year Project       |
| Building and Security Projects                       | CW    | 6474 - Spearwood Civic Precinct                                     | 50,000      | -       | 50,000                    | -           | -           | -             | 50,000       | This is part of 6467 (Civic & Cultural Complex). Investigation and feasibility work is ongoing, will cross over several FYs.   | Currently with consultants for high level studies on site options. Ongoing.   | Yes                                   | 1                 | This is a muti year project. Currently undergoing Business Case Development and Feasibility study.  | Multi Year Project       |
| Building and Security Projects                       | CW    | 6475 - Spearwood City Surplus Land Development                      | 50,000      | -       | 50,000                    | -           | -           | -             | 50,000       | This is part of 6467 (Civic & Cultural Complex). Investigation and feasibility work is ongoing, will cross over several FYs.   | Currently with consultants for high level studies on site options. Ongoing.   | Yes                                   | 1                 | This is a muti year project. Currently undergoing Business Case Development and Feasibility study.  | Multi Year Project       |
| Building and Security Projects                       | CW    | 6476 - Operations Centre Expansion                                  | 50,000      | 1,785   | 48,215                    | -           | -           | -             | 48,215       | This is part of 6467 (Civic & Cultural Complex). Investigation and feasibility work is ongoing, will cross over several FYs.   | Currently with consultants for high level studies on site options. Ongoing.   | Yes                                   | 1                 | Idea Development  | Multi Year Project       |
| Civil Projects                                       | CW    | 3917 - Jandakot Road (Berrigan to Solomon stage 1)                  | 550,577     | 500,194 | 50,383                    | 50,383      | -           | -             | -            | Currently under defects liability period. Recommend to carry forward the balance and release once the final certificate is issued.   | See reason  | Yes                                   | 5                 | Project completed. In defects liability period  | Sep 23                   |
| Civil Projects                                       | CW    | 4952 - Rockingham Road and Phoenix Roundabout                       | 1,073,362   | 7,020   | 1,066,342                 | -           | 1,066,342   | -             | -            | Project to move to delivery stage during 23/24, with design finalisation and utilities and lighting works to be undertaken   | As justification  | Yes                                   | 3                 | Multiyear project - original project design wasn't developed sufficiently to move forward causing delays to the project schedule.                           | Jun 25                   |
| Civil Projects                                       | CW    | 6200 - Rowley Road & Lyon Road                                      | 43,440      | 32,680  | 10,760                    | 10,760      | -           | -             | -            | This is not a project and has transitioned to Planning BU for further development (Ben Moore - Primary Contact). CF required to complete preliminary activities  | See Reason  | Yes                                   | 2                 | Multi Year Project. Currently awaiting consultation from transport and traffic team for blackspot assessment and funding request.                           | FY 25/26                 |
| Civil Projects                                       | CW    | 6406 - Marvell Avenue #5 drainage improvements                      | 105,000     | 19,730  | 85,270                    | -           | -           | -             | 85,270       | Design not commenced   | Detailed design programmed to commence in July/August 2023  | Yes                                   | 1                 | Availability of resources & supply chain constraints  | Jun 24                   |
| Asset Management                                     | CW    | 1475 - Works & Assets Systems Development                           | 19,395      | 4,300   | 15,095                    | -           | -           | 15,095        | -            | carry forward for 23/24 FY. Will reassess at MYR.  | carry forward for 23/24 FY. Will reassess at MYR.   | TBC                                   | 6                 | Ongoing project for consultant system maintenance and developments  | Jun 24                   |
| City Facilities                                      | CW    | 1099 - Executive Area Refurbishment                                 | 104,450     | 90,385  | 14,065                    | 14,065      | -           | -             | -            | completed - But funds required to complete CW6526  | Project Completed   | N/A                                   | 2                 | Remaining funds to be reallocated to CW 6526  | Sep 23                   |
| City Facilities                                      | CW    | 4109 - Civic & Community Buildings - Signage Replacement/Upgrade    | 119,785     | 52,959  | 66,826                    | -           | -           | -             | 66,826       | Committed funds Cfwd   | Recurrent CW. Design stage.   | N/A                                   | 5                 | Recurrent Project   | Jun 24                   |
| City Facilities                                      | CW    | 4379 - Disability Access Facility Improvements                      | 159,245     | 39,527  | 119,718                   | -           | -           | 7,718         | 112,000      | Carry forward full amount. Resource to complete allocated 23/24FY.   | Recurrent CW. Design stage.   | Yes                                   | 8                 | Recurrent Project   | Jun 24                   |
| City Facilities                                      | CW    | 4608 - Civic and Community Blds Various - HVAC replacement          | 115,962     | 20,970  | 94,992                    | -           | -           | 3,492         | 91,500       | \$75K next FY. Carry forward full amount, recent HVAC audit identified high priority units requiring replacement   | Recurrent CW. Design stage.   | N/A                                   | 8                 | Recurrent Project   | Jun 24                   |
| City Facilities                                      | CW    | 4639 - Civic and Community Buildings - Asbestos Removal             | 165,714     | 34,525  | 131,189                   | -           | -           | 33,689        | 97,500       | Carry forward full amount. Resource to complete allocated 23/24FY.   | Recurrent CW. Design stage.   | N/A                                   | 7                 | Recurrent Project   | Jun 24                   |
| City Facilities                                      | CW    | 4647 - Civic and Community Buildings - Exterior and Interior Painti | 166,679     | 85,224  | 81,455                    | -           | -           | -             | 81,455       | Carry forward \$25k based on this years expenditure  | Recurrent CW. Design stage.   | N/A                                   | 7                 | Recurrent Project   | Jun 24                   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |           |                           |             |             |               |              |  |  |  |                   |  |                          |
|--|-------|---|-------------|-----------|---------------------------|-------------|-------------|---------------|--------------|--|--|--|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |           | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)  | Budget Sufficient to Complete Project                                    | Years With Budget | Why Project is not complete  | Expected completion date |
|  |       |   | Budget      | Actuals   |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |  |  |                   |  |                          |
| City Facilities                                      | CW    | 4686 - Civic and Community Buildings - Furniture Replacement        | 79,130      | -         | 79,130                    | -           | -           | 4,130         | 75,000       | Carry forward full amount. Resource allocated to complete 23/24FY.   | Recurrent CW. Design stage.  | Yes  | 6                 | Recurrent Project  | Jun 24                   |
| City Facilities                                      | CW    | 4769 - Wetlands Education Centre - Stormwater Drainage Treatment    | 30,000      | 4,073     | 25,927                    | -           | -           | 25,927        | -            | Carry forward full amount, to pay for uncompleted or defective Plumbing and Drainage Works                                     | Design   | N/A  | 4                 | Project complete, awaiting completion of final defects                                     | Jun 24                   |
| City Facilities                                      | CW    | 4926 - Community Buildings All - Circuit Breaker Replacement        | 119,787     | 84,402    | 35,385                    | -           | -           | -             | 35,385       | Name changed to switchboard safety upgrades. Carry forward full amount.  | Recurrent CW. Design stage.  | N/A  | 3                 | Availability of resources & supply chain constraints                                       | Jun 24                   |
| City Facilities                                      | CW    | 4927 - Civic and Community Buildings - Key and Padlock Replacement  | 259,646     | 105,222   | 154,425                   | 154,425     | -           | -             | -            | Carry forward full amount. Works in progress.  | Works in progress. Expect completion Q3 23/24FY  | Yes  | 3                 | Project 70% completed challenges with availability of resources & supply chain constraints | Jun 24                   |
| City Facilities                                      | CW    | 4946 - Marina Expansion - Stage 1                                   | 1,054,075   | 630,790   | 423,285                   | 423,285     | -           | -             | -            | Project underway   | Project close out negotiations underway. Deed underway with agreed payout amount and conditions. | Yes  | 3                 | Project has been completed and is currently in the Defect Liability Period                 | Nov 23                   |
| City Facilities                                      | CW    | 4947 - Maraboo Island Anti Climb                                    | 552,123     | 88,524    | 463,599                   | -           | -           | 463,599       | -            | Delays in procurement and budget review  | Tender in for assessment. Award by EOFY dependant on price and budget outcome                    | Tender price not yet released so unsure if sufficient budget to continue | 3                 | Availability of resources & supply chain constraints                                       | Dec 23                   |
| City Facilities                                      | CW    | 4976 - Kumon Tenancy works  | 169,520     | 169,230   | 290                       | 290         | -           | -             | -            | project completed - Commitment outstanding   | Project Completed  | N/A  | 3                 | Awaiting submission of final invoices from suppliers to be processed for payment.          | Sep 23                   |
| City Facilities                                      | CW    | 4980 - Bethesda Car Park - Design & Construct                       | 2,476,273   | 2,316,649 | 159,624                   | 159,624     | -           | -             | -            | Project construction is complete. Project currently in DLP   | In DLP   | TBC  | 3                 | Project complete and is currently in defects liability period                              | Mid Year                 |
| City Facilities                                      | CW    | 6243 - Integrated Health Centre - Landscaping and Courtyard         | 392,000     | 152,756   | 239,244                   | 239,244     | -           | -             | -            | rolled into 23/24FY. Funds to be reinstated by ERC   | works in progress.   | Yes  | 2                 | Project deferred to commence in 23/24 FY   | Jun 24                   |
| City Facilities                                      | CW    | 6253 - Cockburn Youth Centre - Main Hall Floor Replacement          | 69,620      | -         | 69,620                    | -           | -           | 69,620        | -            | carry forward full amount works underway, PO issued.   | works underway.  | Yes  | 2                 | Availability of resources & supply chain constraints                                       | Mid Year                 |
| City Facilities                                      | CW    | 6254 - Civic & Community Buildings - Swipe Card installation        | 44,038      | 26,407    | 17,631                    | -           | -           | -             | 17,631       | Carry forward any unspent.   | Recurrent CW. Design stage.  | Yes  | 2                 | Availability of resources & supply chain constraints                                       | Jun 24                   |
| City Facilities                                      | CW    | 6261 - Aubin Grove Community Centre                                 | 38,320      | 24,642    | 13,678                    | -           | -           | 13,678        | -            | PO to be issued prior to eofy. Carry forward unspent   | Initial works completed. Further scope identified requires remainder of budget                   | Yes  | 2                 | Availability of resources & supply chain constraints                                       | Dec 23                   |
| City Facilities                                      | CW    | 6268 - Marina boardwalk refurbishment                               | 154,000     | 135,648   | 18,352                    | -           | -           | -             | 18,352       | Commitments outstanding - Project Complete   | Project completed December 2022  | TBC  | 2                 | Awaiting submission of final invoices from suppliers to be processed for payment.          | Aug 23                   |
| City Facilities                                      | CW    | 6271 - Marina Services Building Flagpoles                           | 6,000       | -         | 6,000                     | -           | -           | 6,000         | -            | Works not commenced due to resourcing  | Quote received   | Increase 20% to \$7.5k   | 2                 | Availability of resources & supply chain constraints                                       | Mar 24                   |
| City Facilities                                      | CW    | 6272 - Waterways Fishing Jetty screening                            | 5,000       | -         | 5,000                     | 5,000       | -           | -             | -            | Works not commenced due to resourcing  | On hold until Marina Office is sufficiently resourced - late 2023                                | Increase 20% to \$6k   | 2                 | Availability of resources & supply chain constraints                                       | Mar 24                   |
| City Facilities                                      | CW    | 6286 - Marina Services Building Upgrade                             | 354,805     | 41,342    | 313,464                   | 313,464     | -           | -             | -            | Delays in procurement and budget review  | Tender due for release in July and works planned to be complete by Summer 2023/24                | Yes  | 2                 | Availability of resources & supply chain constraints                                       | Dec 23                   |
| City Facilities                                      | CW    | 6400 - Seniors Centre - install shade structure over bin area       | 19,250      | 1,586     | 17,664                    | -           | -           | -             | 17,664       | Design has not been completed due to lack of resource. Carry forward full amount.  | Design stage.  | Yes  | 1                 | Availability of resources & supply chain constraints                                       | Jun 24                   |
| City Facilities                                      | CW    | 6402 - Operations Centre main entry weather deflection              | 20,000      | -         | 20,000                    | -           | -           | -             | 20,000       | Design has not been completed due to lack of resource. Carry forward full amount.  | Design stage.  | Yes  | 1                 | Availability of resources & supply chain constraints                                       | Jun 24                   |
| City Facilities                                      | CW    | 6403 - City Facilities lighting upgrade program                     | 95,000      | 7,703     | 87,297                    | -           | -           | -             | 87,297       | Delayed design and works due to lack of resource. Carry forward full amount  | Recurrent CW. Design stage.  | N/A  | 1                 | Recurrent Project  | Jun 24                   |
| City Facilities                                      | CW    | 6404 - Youth Centre stage lighting rig safe access                  | 25,000      | 13,990    | 11,010                    | -           | -           | -             | 11,010       | Commitments outstanding - reallocate to cover 6446 - Harvest Lakes Community Centre playground soft fall replacement shortfall | Project Completed  | N/A  | 1                 | Remaining funds to be reallocated to CW 6446   | Dec 23                   |
| City Facilities                                      | CW    | 6408 - Admin sewer line replacement                                 | 65,400      | 2,696     | 62,704                    | -           | -           | -             | 62,704       | Resource allocated to complete 23/24FY.  | Quote received. Further design required.   | Yes  | 1                 | Availability of resources & supply chain constraints                                       | Jun 24                   |
| City Facilities                                      | CW    | 6410 - City Facilities - height safety audit replacement and upgrad | 85,000      | 28,619    | 56,381                    | -           | -           | -             | 56,381       | Require \$40k carry forward, will allow for completion of identified works.  | Recurrent CW. Defect reports received. Works planned for 23/24FY.                                | N/A  | 1                 | Availability of resources & supply chain constraints                                       | Jun 24                   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |   |  |                                       |                   |  |  |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|---|--|---------------------------------------|-------------------|--|--|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification   | Project Update (Status)  | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete  | Expected completion date                                 |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |   |  |                                       |                   |  |  |
| City Facilities                                      | CW    | 6412 - Success Regional improvements                              | 40,000      | 30,471  | 9,529                     | -           | -           | -             | 9,529        | completed - But funds required to complete CW6526   | Project Completed  | N/A                                   | 1                 | Remaining funds to be reallocated to CW 6526                                       | Sep 23   |
| City Facilities                                      | CW    | 6417 - Integrated Health Building improvements                    | 94,000      | 380     | 93,620                    | -           | -           | -             | 93,620       | works delayed due to supplier issues. Further works recently identified requiring scope confirmation.                                   | Quote approved. Works programmed. Expected completion Mid August.  | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Jun 24   |
| City Facilities                                      | CW    | 6418 - Naval base toilet block improvements                       | 22,500      | -       | 22,500                    | -           | -           | -             | 22,500       | completed - Commitments Outstanding   | Project Completed  | N/A                                   | 1                 | Awaiting submission of final invoices from suppliers to be processed for payment.  | Sep 23   |
| City Facilities                                      | CW    | 6419 - Meller Park change rooms improvements                      | 42,500      | -       | 42,500                    | -           | -           | -             | 42,500       | identified in MYR for carry forward. Carry forward full amount.   | 22/23 MYR carry forward. Design stage.   | Yes                                   | 1                 | Identified in the MY for carryforward  | Mid Year   |
| City Facilities                                      | CW    | 6425 - Wally Hagan improvements                                   | 75,000      | 254     | 74,746                    | -           | -           | -             | 74,746       | Lack of resource has delayed works. Carry over full amount.   | Design stage.  | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Mid Year   |
| City Facilities                                      | CW    | 6426 - Yangebup Community Centre improvements                     | 32,000      | 1,033   | 30,967                    | -           | -           | -             | 30,967       | identified in MYR for deferral to 23/24FY. Carry forward full amount.   | Design stage. Planning underway in consultation with Community Venues Team.                                    | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Jun 24   |
| City Facilities                                      | CW    | 6435 - Fuel Jetty Reconfiguration                                 | 387,150     | 25,680  | 361,470                   | 361,470     | -           | -             | -            | New PM appointed for project due to restructure   | Quotes being progressed for marine consultant to work up D&C tender documents                                  | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Jun 24   |
| City Facilities                                      | CW    | 6441 - Marina Vessel and Floating Dock                            | 191,820     | -       | 191,820                   | 110,000     | -           | -             | 81,820       | Insufficient resource to purchase plant   | On hold until Marina Office is sufficiently resourced - late 2023  | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Jun 24   |
| City Facilities                                      | CW    | 6524 - Depot Gate Replacement                                     | 22,000      | -       | 22,000                    | -           | -           | -             | 22,000       | PO to be issued prior to eofy.  | PO issued. Expect completion late July   | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Sept23   |
| City Facilities                                      | CW    | 6526 - Toy library relocation and fitout                          | 45,000      | -       | 45,000                    | -           | -           | -             | 45,000       | Works underway. PO's to be issued. Carry forward any unallocated funds. Funds needed to be transferred in new year from CW1099 & CW6412 | Quotes being sort. Expect completion mid August  | No                                    | 1                 | Availability of resources & supply chain constraints                               | Mid Aug  |
| City Facilities                                      | CW    | 6527 - 17 Imlah Court urgent rectification works                  | 26,000      | 3,260   | 22,740                    | -           | -           | -             | 22,740       | Works underway. PO's to be issued. Carry forward any unallocated funds.   | Quotes being sort from builders. Expect completion mid August  | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Mid Aug  |
| City Facilities                                      | CW    | 6528 - Operations depot dangerous goods and fire safety audit wor | 23,000      | 302     | 22,698                    | -           | -           | -             | 22,698       | Works underway. PO's to be issued. Carry forward any unallocated funds.   | Design stage. Final requirements pending decision on retaining ULP at Depot                                    | Yes                                   | 1                 | Availability of resources & supply chain constraints                               | Sept 23  |
| Land and Leasing                                     | OP    | 4899 - Port Catherine City Works                                  | 47,217      | 35,092  | 12,125                    | 12,125      | -           | -             | -            | operational - ongoing project   | Lease costs associated with delivery of temporary services on Frasers Property Land. Currently in negotiation. | N/A                                   | 1                 | ongoing project  | Jun 24   |
| Land and Leasing                                     | OP    | 4991 - All Wetlands Precinct User Utilities (Water & Electricity) | 207,128     | 29,929  | 177,199                   | -           | -           | -             | 177,199      | operational - ongoing project   | Costs being transferred to tenant recoverable costs - will adjust roll over mid year.                          | Yes                                   | 2                 | ongoing operational cost   | Mid Year   |
| Land and Leasing                                     | OP    | 7863 - Purchase of Jandakot/Solomon Road - Crown land             | 94,656      | -       | 94,656                    | 94,656      | -           | -             | -            | operational - ongoing project   | Project in litigation - parties have a further 4-5 years to finalise their claims.                             | No                                    | 2                 | Project in litigation - parties have a further 4-5 years to finalise their claims. | Jun 24   |
| Legal and Compliance                                 | OP    | 4897 - Multicultural Reference Group                              | 4,000       | -       | 4,000                     | -           | -           | -             | 4,000        | Project was council decision  | not started  | TBC                                   |                   |  |  |
| GIS  | CW    | 1682 - ESRI - Parks CR mobility                                   | 60,000      | -       | 60,000                    | -           | -           | 60,000        | -            | Project was put hold due SaaS - Funds will be requested in future   | Hasn't started   | Yes                                   | 2                 | Delay due to SaaS implementation   | Multi year June 25                                       |
| Technology   | CW    | 1676 - ICT - 10GB DR - ARC Wireless link for redundancy           | 30,000      | -       | 30,000                    | -           | -           | 30,000        | -            | To be used to buy out telephony lease   | N/A  | Yes                                   | 2                 | Project is no longer going ahead, funds to be used to fund telephone lease payout. | Qtr 4  |
| Technology   | CW    | 1677 - CYBER - ISO Review   | 30,000      | -       | 30,000                    | -           | -           | 30,000        | -            | Cyber Security Officer now on board   | Not started, due to start Dec 2023   | Yes                                   | 2                 | Availability of resources  | Feb 24   |
| Technology   | CW    | 1680 - ICT - Corporate WIFI Replacement                           | 77,249      | -       | 77,249                    | -           | -           | 77,249        | -            | Project put on hold due to ARC  | Project Complete - except cockburn ARC   | TBC                                   | 2                 | Component of project aligned with ARC expansion, whihc has yet to proceed          | Dependent based on the completion of ARC expansion works |
| Technology   | CW    | 6430 - Replace zero clients with Surface Go                       | 1,400,000   | 7,120   | 1,392,880                 | -           | -           | -             | 1,392,880    | Project put on hold by ExCo, awaiting new CEO   | Project Not Started  | Yes                                   | 1                 | Exco put on Hold   | Jun 24   |
| Technology   | CW    | 6432 - Replace Cisco access switches                              | 450,000     | 38,822  | 411,178                   | -           | -           | -             | 411,178      | Waiting on Procurement resource   | Project Started, forming RFP   | Yes                                   | 1                 | Availability of resources  | Jan 24   |
| Technology   | CW    | 6455 - Cyber - Vulnerability Management                           | 50,000      | -       | 50,000                    | -           | -           | -             | 50,000       | Pentesting  | Not started, due to start September 2023   | Yes                                   | 1                 | Availability of resources  | Sept 23  |
| Advocacy and Engagement                              | OP    | 4935 - IAP2 in-house Engagement Essentials one-day course         | 27,500      | 23,750  | 3,750                     | -           | -           | -             | 3,750        | Outstanding Commitment  | Completed  | Yes                                   | 1                 | project complete - awaiting invoices   | 0  |
| Advocacy and Engagement                              | OP    | 4937 - Advocacy Initiatives                                       | 145,000     | 130,888 | 14,112                    | -           | -           | -             | 14,112       | Carryforward for items ordered but not yet received. And Expenses relating to CEDA event occurring on 29 June                           | Items on order but delayed. Post-event invoices due after FY   | Yes                                   | 2                 | project complete - awaiting invoices   | 0  |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |   |   |  |                   |  |                          |          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|---|---|--|-------------------|--|--------------------------|----------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                                       | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification   | Project Update (Status)   | Budget Sufficient to Complete Project      | Years With Budget | Why Project is not complete  | Expected completion date |          |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |   |   |  |                   |  |                          |          |
| Customer Experience                                  | OP    | 0008 - Customer Experience improvement plan               | 80,000      | 3,699   | 76,301                    | -           | -           | -             | 76,301       | Delay in commencement of project  | In progress   | Yes  | 1                 | Delay in commencement of project   | April / May 24           |          |
| Childcare Services                                   | OP    | 4924 - IHC Superannuation Liability                       | 41,475      | -       | 41,475                    | 41,475      | -           | -             | -            | Should be sitting in FDC  | In progress   | TBC  | 2                 | Should be moved into FDC   | on-going                 |          |
| Cockburn Care  | OP    | 8324 - Private Fee Income                                 | 180,405     | 53,675  | 92,094                    | -           | -           | 92,094        | -            | Needs to used for future services to be delivered   | In progress   | TBC  | 8                 | On-going   | on-going                 |          |
| Community Development and Services Business Unit     | CW    | 4716 - Aboriginal Cultural Centre                         | 600,000     | 307,067 | 292,933                   | 292,933     | -           | -             | -            | Project is still in design stage  | In Design stage and awaiting council direction  | Yes for this stage                         |                   | Awaiting council direction   | TBC                      |          |
| Community Development and Services Business Unit     | OP    | 4917 - Treeby Community Centre Opening Event              | 10,278      | 2,980   | 7,298                     | -           | -           | 7,298         | -            | Can this be moved into Treeby CW  | TBC   | TBC  | 2                 | move to CW   | TBC                      |          |
| Community Development and Services Business Unit     | OP    | 8892 - Youth Grant Funding Costs                          | 113,012     | -       | 113,012                   | -           | -           | 113,012       | -            | Carry over for CD&S outcomes based measurement  | On-going  | TBC  | 6                 | On-going non-municipal funds   | 30/06/2026               |          |
| Family and Community Development                     | OP    | 4908 - Women Shed Investigation                           | 20,000      | -       | 20,000                    | -           | -           | -             | 20,000       | Project commenced money required for consultant next phase  | Consultant - stage  | TBC  | 1                 | Phased project   | 30/06/2024               |          |
| Family and Community Development                     | OP    | 8878 - Disability Access Inclusion Plan Consultant        | 30,000      | 17,300  | 12,700                    | -           | -           | -             | 12,700       | Required for printing and launch  | In Progress   | TBC  | 2                 | Endorsed June OCM final stages to complete                               | 30/06/2024               |          |
| Family and Community Development                     | OP    | 9461 - Consultant for Reconciliation Action Plan Strategy | 30,000      | 14,306  | 15,694                    | -           | -           | 15,694        | -            | Consultant not yet completed all elements of quote  | Consultant has outstanding actions to complete  | TBC  | 3                 | Consultant has outstanding actions to complete                           | 30/06/2024               |          |
| Family and Community Development                     | OP    | 9729 - MY Time Group                                      | 16,222      | 9,438   | 6,784                     | -           | 6,784       | -             | -            | Continuing to offer groups next FY  | On-going  | TBC  | 7                 | on-going grant money expenditure   | on-going                 |          |
| Senior Services                                      | OP    | 0024 - Develop Age-friendly Plan 2023-28                  | 30,000      | -       | 30,000                    | -           | -           | -             | 30,000       | Decision to deliver this strategy next financial year   | On Hold   | TBC  | 1                 | Strategy pushed back a year  | 30/06/2024               |          |
| Senior Services                                      | OP    | 8247 - Fundraising - Senior Centre                        | 32,226      | -       | 32,226                    | -           | -           | 27,126        | 5,100        | Fundraising activities for next FY  | On-going  | TBC  | 8                 | on-going   | on-going                 |          |
| Senior Services                                      | OP    | 8936 - Produce Seniors Directory in a range of languages  | 5,000       | 3,774   | 1,226                     | -           | -           | -             | 1,226        | Production of the directory not completed, carry over to complete project   | Final Stages  | TBC  | 5                 | final stage to complete  | 30/06/2024               |          |
| Youth Services                                       | OP    | 9507 - Sea container storage                              | 8,000       | -       | 8,000                     | -           | -           | 8,000         | -            | Storage for XLR8 bikes required, could not be achieved the FY solution agreed next FY   |   | TBC  | 3                 | Solution not found this FY   | 30/06/2024               |          |
| CoSafe Security Services                             | OP    | 4906 - CCTV Trailers                                      | 90,000      | 41,356  | 48,644                    | 48,644      | -           | -             | -            | Project delivery timeframe delayed due to equipment and labour shortages  | 3 trailers are built and in commissioning phase. Several other trailers are being ordered and awaiting delivery           | Yes  | 1                 | Equipment and supplier delays  | Q3 FY 24                 |          |
| Parking Operations                                   | OP    | 0023 - Car Park Design Services                           | 15,000      | 8,371   | 6,629                     | -           | -           | -             | 6,629        | Projects related to car park consultation and feasibility studies   | Awaiting fianl report from consultant   | Yes  | 1                 | Late request by Council that was not factored into Service Unit Planning | Q1 FY                    |          |
| Rangers  | OP    | 0014 - Community Consultation-Proposed Dog Parks          | 2,000       | -       | 2,000                     | -           | -           | -             | 2,000        | Project delayed due to BU restructure and staff turnover. Linked to Radonich Dog Park CW6479  | Community consultation occurring  | Yes  | 1                 | Internal delays with the Project Team assigning a Project Manager        | Q4 FY 24                 |          |
| Rangers  | OP    | 0015 - Promote Ethical Cat Trapping                       | 4,000       | -       | 4,000                     | -           | -           | -             | 4,000        | Project delayed due to BU restructure and staff turnover  | New officer commenced and will be undertaking this project in Q2 FY 24  | Yes  | 1                 | Staff changes in FY 23   | Q3 FY 24                 |          |
| Rangers  | OP    | 4985 - Phase 2 - Local Cat Law Implimentation             | 20,000      | -       | 20,000                    | -           | -           | 20,000        | -            | Per Council decision with regard to the Local Law review schedule, these funds are required for FY24 to engage legal support to assist with the review of the local cat laws. | local law drafts in various stages of completion, and awaiting invoice from McLeods to legal consultation works completed | Yes  | 2                 | Significant scope in the project has led to increase time for delivery   | Q4 FY 24                 |          |
| Rangers  | OP    | 7993 - Radios - CoSafe Service                            | 5,000       | -       | 5,000                     | -           | -           | -             | 5,000        | To be carried forward to account for end-of-life of existing Additional Body Cameras.   | Please change the wording from to End of Life Component for CoSafe Radios   | Required for expanded service requirements | Yes               | 3  | Supplier delays          | Q2 Fy 24 |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |   |   |                                       |                   |  |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|---|---|---------------------------------------|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification   | Project Update (Status)   | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete  | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |   |   |                                       |                   |  |                          |
| Safer Cities   | CW    | 1659 - Phase 1 - Project BETTI                                      | 661,356     | 145,635 | 515,721                   | -           | -           | 95,721        | 420,000      | Project Schedule has been amended to ensure the server change at Ccokburn ARC did not impact users, this has led to a brief delay in the project and requires Phase 1 funds to be carried over to FY 24.  | Progressing, completion at Atwell Community Centre by 30 June 2023. Cabling commenced at several other facilities including Aubin Grove and Bibra Lake. | Yes                                   | 3                 | Availability of resources & supply chain constraints                         | Qtr 3                    |
| Safer Cities   | CW    | 1660 - CCTV Project - Malabar Park                                  | 45,000      | -       | 45,000                    | -           | -           | 45,000        | -            | Overall construction project delayed  | Overall construction project delayed  | Yes                                   | 3                 | Construction delays  | Qtr 3                    |
| Safer Cities   | CW    | 1687 - Safer Coolbellup Project                                     | 270,250     | -       | 270,250                   | 50,250      | -           | 220,000       | -            | Due to BU priorities and restructuring, the tender was delayed for release.<br><br>Other contributing delays were due to incorrect information provided by Western Power.<br><br>The tender has been awarded and works commencing shortly, so the funds are required to be carried forward. | Project design phase with successful tenderer   | Yes                                   | 2                 | Availability of resources & supply chain constraints                         | Qtr 3                    |
| Safer Cities   | CW    | 6459 - CCTV - Manning Park  | 110,000     | -       | 110,000                   | -           | -           | -             | 110,000      | Due to BU priorities and restructuring, the tender was delayed for release.<br><br>Other contributing delays were due to incorrect information provided by Western Power.<br><br>The tender has been awarded and works commencing shortly, so the funds are required to be carried forward. | Project design phase with successful tenderer   | Yes                                   | 1                 | Availability of resources & supply chain constraints                         | Qtr 3                    |
| Safer Cities   | CW    | 6460 - CCTV - Eliza Ponds   | 90,000      | -       | 90,000                    | -           | -           | -             | 90,000       | Due to BU priorities and restructuring, the tender was delayed for release.<br><br>Other contributing delays were due to incorrect information provided by Western Power.<br><br>The tender has been awarded and works commencing shortly, so the funds are required to be carried forward. | Project design phase with successful tenderer   | Yes                                   | 1                 | Availability of resources & supply chain constraints                         | Qtr 3                    |
| Safer Cities   | CW    | 6479 - Radonich Dog Park - Construction                             | 40,000      | -       | 40,000                    | -           | -           | -             | 40,000       | Project delayed due to BU restructure and staff turnover. Published on City website that this project is still going ahead.   |   | Yes                                   | 1                 | Availability of resources & supply chain constraints                         | Qtr 4                    |
| Safer Cities   | CW    | 6484 - CCTV - Spearwood Skate Park                                  | 35,000      | -       | 35,000                    | 35,000      | -           | -             | -            | Due to BU priorities and restructuring, the tender was delayed for release.<br><br>Other contributing delays were due to incorrect information provided by Western Power.<br><br>The tender has been awarded and works commencing shortly, so the funds are required to be carried forward. | Project design phase with successful tenderer   | Yes                                   | 1                 | Availability of resources & supply chain constraints                         | Qtr 2                    |
| Safer Cities   | CW    | 6485 - CCTV - Yangebup Pump Track                                   | 25,000      | -       | 25,000                    | 25,000      | -           | -             | -            | Due to BU priorities and restructuring, the tender was delayed for release.<br><br>Other contributing delays were due to incorrect information provided by Western Power.<br><br>The tender has been awarded and works commencing shortly, so the funds are required to be carried forward. | Project design phase with successful tenderer   | Yes                                   | 1                 | Availability of resources & supply chain constraints                         | Qtr 3                    |
| Safer Cities   | OP    | 0017 - Safety Social Media Messaging - Community Safety and Crime P | 10,000      | -       | 10,000                    | -           | -           | -             | 10,000       | Current RFQ out to market to select a suitable marketing agency for this project  | COntactant has bene engaged and completing final works and awaiting invoice   | Yes                                   | 1                 | Project was commenced on the results of the community satisfaction scorecard | Q1 FY 24                 |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |  |             |         |                           |             |             |               |              |               |  |  |                               |                             |  |          |
|--|-------|--|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|---------------|--|--|-------------------------------|-----------------------------|--|----------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                                      | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification | Project Update (Status)  | Budget Sufficient to Complete Project  | Years With Budget             | Why Project is not complete | Expected completion date   |          |
|  |       |  | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |               |  |  |                               |                             |  |          |
| Safer Cities   | OP    | 9639 - Additional Body Cameras                           | 25,000      | -       | 25,000                    | -           | -           | -             | -            | 25,000        | To be carried forward to account for end-of-life of existing Additional Body Cameras.<br>Please change the wording from Additional Body Cameras to End of Life Component for Body Cameras. | Awaiting supplier availability. spend will occur in Q1 FY 24   | Yes                           | 2                           | Supplier delays  | Q2 Fy 24 |
| Branch Libraries                                     | CW    | 6461 - Spearwood Library Mural - Facade upgrade          | 40,000      | -       | 40,000                    | -           | -           | -             | -            | 40,000        | Project not complete.  | spearwood library façade has asbestos which required investigation, project still required.  | Yes                           | 1                           | Project on hold due to asbestos investigation and a number of cultural aspects that have arisen and needed to be taken into consideration  | Qtr 3    |
| Events and Cultural Services                         | OP    | 0079 - Public art masterplan                             | 40,000      | 10,686  | 29,314                    | -           | -           | -             | -            | 29,314        | Strategy planning has been delayed due to community engagement delays.   | Consultant has been engaged and scope has commenced. Strategy planning has been delayed due to community engagement delays.                | Yes                           | 1                           | The project has experienced multiple days from other internal business units.  | q4 fy 24 |
| Lifelong Learning Services                           | OP    | 8828 - Local History Website                             | 10,000      | 7,553   | 2,447                     | -           | -           | -             | -            | 2,447         | funds required for purchase of map storage systems, delay due to staffing being limited.   | funds required for purchase of map storage systems   | Yes                           | 7                           | staffing and resourcing is limited and has been disrupted by unexpected community commitments requiring city prioritisation.               | Q2 Fy 24 |
| Lifelong Learning Services                           | OP    | 8918 - Rebrand of Library Signage                        | 7,645       | -       | 7,645                     | -           | -           | -             | 7,645        | -             | identification of supplier has been challenging, new library managers have commenced requiring additional time for input and consultation.   | identification of supplier has been challenging, new library managers have commenced requiring additional time for input and consultation. | Yes                           | 5                           | identification of supplier has been challenging, new library managers have commenced requiring additional time for input and consultation. | Q2 Fy 24 |
| Cockburn ARC   | CW    | 1694 - Chlorine Generator Replacement                    | 335,100     | -       | 335,100                   | -           | -           | -             | 211,100      | 124,000       | Project not completed yet  | Contract awarded but works delayed   | Yes                           | 2                           | Delay with tender and contract award   | Qtr 2    |
| Cockburn ARC   | CW    | 1695 - Sports Stadium Curtain                            | 35,000      | -       | 35,000                    | -           | -           | -             | 35,000       | -             | Can we please consolidate stadium curtain and cladding together under cladding CW4824  | To be utilised for cladding  | 0                             | 2                           | Rolled into ARC Expansion Project  | Qtr 4    |
| Cockburn ARC   | CW    | 4824 - Internal cladding sports stadium ARC              | 299,443     | -       | 299,443                   | 100,000     | -           | -             | 199,443      | -             | Postponed to form part of gym expansion  | Not yet started  | Yes                           | 4                           | Rolled into ARC Expansion Project  | Qtr 4    |
| Cockburn ARC   | CW    | 4953 - Geothermal Filter upgrade                         | 12,500      | -       | 12,500                    | -           | -           | -             | 12,500       | -             | CW 4972 \$26,393.24 to be added for future Geo repairs 23/24   | ongoing  | Consolidate                   | 3                           | Ongoing challenges with Geothermal system  | Qtr 2    |
| Cockburn ARC   | CW    | 4954 - 50m pool concourse upgrade                        | 123,924     | 113,507 | 10,417                    | -           | -           | -             | 10,417       | -             | Funds needed for solicitors fees in defects claim  | Ongoing  | Yes                           | 3                           | Ongoing negotiations with Multiplex as a defect claim  | Qtr 4    |
| Cockburn ARC   | CW    | 4972 - Geothermal System Repair - ARC                    | 120,000     | 93,607  | 26,393                    | 26,393      | -           | -             | -            | -             | Can we consolidate the remaining available carry over in CW4972 to CW4953?   | TBC  | No - additional 170k required | 3                           | Ongoing challenges with Geothermal system  | Qtr 2    |
| Cockburn ARC   | CW    | 6468 - Replacement Gas Boilers                           | 170,000     | -       | 170,000                   | 50,000      | -           | -             | -            | 120,000       | Awaiting rectification of Geothermal   | Awaiting rectification of Geothermal   | Yes                           | 1                           | Dependant on Geothermal  | Qtr 4    |
| Cockburn ARC   | CW    | 6469 - Replacement Bifold Door                           | 50,000      | 32,865  | 17,136                    | -           | -           | -             | -            | 17,136        | Can we consolidate the remaining available carry over from CW6469 to CW4954 above, as we wont have enough to se eout the defects claim process   | Project completed. Would like to utilise remaining funds for CW4954  | Consolidate                   | 1                           | Project has been completed, surplus funds proposed to be used to fund ARC Pool Concourse Upgrade   | Qtr 4    |
| Cockburn ARC   | CW    | 6470 - Upgrade pool filtration pumps                     | 220,000     | -       | 220,000                   | -           | -           | -             | -            | 220,000       | Can this project please be carried over and added to CW 6468 gas boilers, as the project will cost considerably more than \$170 currently allocated  | Will be actioned in 23/24. Current Gas boiler  | Yes                           | 1                           | Other pool plant priorities  | Qtr 4    |
| Cockburn ARC   | CW    | 6471 - Signage upgrade                                   | 140,000     | -       | 140,000                   | -           | -           | -             | 40,000       | 100,000       | Couldn't get RFP out till June 23.   | Will be actioned in 23/24. RFP is out, waiting on contractor responses   | Yes                           | 1                           | Availability of resources & supply chain constraints   | Qtr 2    |
| Cockburn ARC   | OP    | 5999 - Cockburn ARC - Power Generation System            | 40,000      | -       | 40,000                    | -           | -           | -             | -            | 40,000        | Project has not kicked off yet, we have engaged a consultant who will commence in July 23  | Working alongside Fremantle football club in researching further sustainability initiatives possible at the ARC                            | Yes                           | 3                           | Reliant on other incomplete projects   | Q4       |
| Recreation Services                                  | CW    | 1484 - Major Capital Works Grants Program                | 129,000     | 101,774 | 27,226                    | 27,226      | -           | -             | -            | -             | Awaiting invoice from club for approved grant - expected in July or August 2023  | Annual grants program, moved to OP in FY24   | Yes                           | 5                           | Recurrent project / Now moved to OP  | Qtr 1    |
| Recreation Services                                  | CW    | 4676 - Frankland Park Recreation Centre & Ovals - Design | 292,530     | 152,622 | 139,908                   | -           | -           | -             | 139,908      | -             | Project in defects liability period - consultant fees outstanding  | Currently in DLP, Final Completion expected July 2023  | Yes                           | 6                           | Currently in Defect Liability Period   | Jul 23   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |  |   |                                       |                   |   |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|--|---|---------------------------------------|-------------------|---|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                           | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)   | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete   | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |   |                                       |                   |   |                          |
| Recreation Services                                  | CW    | 4829 - Cockburn Coast Oval                    | 20,000      | 372     | 19,628                    | -           | -           | 19,628        | -            | Professional Fees (Aconex)   | Project on hold - PM Software Aconex license fees.  | Yes                                   | 4                 | Project on hold   | FY 25                    |
| Recreation Services                                  | CW    | 6062 - Sports Floodlighting Control Unit      | 18,000      | 15,249  | 2,751                     | -           | 2,751       | -             | -            | Still require works at Nicholson Reserve Site  | Faulty install at Nicholson Reserve, needs further work   | Yes                                   | 3                 | Additional works required   | Qtr 2                    |
| Recreation Services                                  | CW    | 6067 - Goodchild Park Upgrades                | 527,250     | 503,868 | 23,382                    | -           | 23,382      | -             | -            | Project in defects liability period - consultant fees outstanding  | Project in DLP  | Yes                                   | 3                 | Project in Defect Liability Period  | Nov 23                   |
| Recreation Services                                  | CW    | 6128 - Santich Park - Parking and New Lights  | 79,886      | 78,128  | 1,758                     | 1,758       | -           | -             | -            | Finalising contract documentation - consultant fees outstanding  | Project in contract documentation, tender late 2023   | TBC                                   | 3                 | Tender process has commenced.   | FY 25                    |
| Recreation Services                                  | CW    | 6283 - Reserve Upgrade Yandjet Park, Yangebup | 100,000     | -       | 100,000                   | -           | -           | 100,000       | -            | Project delayed due to resourcing - currently in design - further consultant fees expected   | Review of concept design  | Yes                                   | 2                 | Availability of resources   | Multi Year FY 25         |
| Recreation Services                                  | CW    | 6457 - Frankland Ave Car Bays                 | 80,000      | -       | 80,000                    | -           | 80,000      | -             | -            | Delayed due to developer program, expected to commence late 2023   | Delayed due to developer program, expected to commence late 2023  | Yes                                   | 1                 | Delayed due to developer program  | Qtr 3                    |
| Recreation Services                                  | OP    | 4988 - Port Coogee Centre Fit Out Design      | 162,242     | 9,733   | 152,510                   | 62,242      | -           | 90,268        | -            | Multi-year project and dependant on developer timeframes   | Concept design developed, working with developer on timing and further design   | Yes (to complete design)              | 2                 | Awaiting construction by Frasers  | FY26                     |
| Recreation Services                                  | OP    | 4989 - CSRFP Review and Planning              | 93,590      | 32,269  | 61,321                    | -           | -           | 61,321        | -            | Project delayed - expected to be completed in FY24   | Strategy being finalised, future briefings to ExCo and EM's in mid-late 2023  | Yes                                   | 2                 | Prolonged engagement with Elected Members   | Q3                       |
| Recreation Services                                  | OP    | 7982 - Community Facility Videos              | 6,000       | -       | 6,000                     | -           | -           | -             | 6,000        | Delay due to resourcing - to be carried out in late 2023   | Not commenced, deferred due to resourcing late 2023   | Yes                                   | 3                 | Resourcing  | Q2                       |
| Public Health  | OP    | 9945 - ECU Research Pilot Project             | 507         | -       | 507                       | -           | -           | 507           | -            | Balance of Restricted grants funds   | TBC   | TBC                                   |                   | TBC   | TBC                      |
| Strategic Planning                                   | OP    | 0050 - Coogee beach Masterplan review         | 50,000      | 4,750   | 45,250                    | -           | -           | -             | 45,250       | \$1,250 + GST to be invoiced by Fire Consultant before EOFY. \$11,820 commitment relates to Parking Surveys potentially paid via Transport and Traffic. Balance needed next year due to project delay as a result of ExCo decision (substantive commencement carried forward to 23/24 FY). | Internal interviews and literature review complete. Some site analysis commenced (parking surveys and bushfire hazard assessment). Draft Project Scope and Engagement Strategies prepared - Awaiting Engagement Team Feedback (to finalise RFQs). | No                                    | 1                 | Project delays as result of ExCo decision to delay engagement activity. Intended carry over of major project which was planned across multiple years.                   | Q4                       |
| Transport and Traffic                                | CW    | 3996 - RAC Healy Road                         | 197,090     | -       | 197,090                   | 100,000     | 77,090      | 20,000        | -            | Delayed engagement as result of ExCo decision has required this project to be carried forward to commence in the 23/24 FY  | Concept Designs Complete - Awaiting final community engagement activity   | Yes                                   | 3                 | EXCO decision to stop further community engagement has created a delay from ERC decision to approve the additional required funds to complete this project in 22/23 FY. | Jun 24                   |
| Transport and Traffic                                | CW    | 5000 - North Lake Road cycling bollards       | 50,000      | 400     | 49,600                    | -           | -           | 49,600        | -            | Booked for implementation  | Designs complete and approved. Contractor booked for install. Awaiting block of fine weather.   | Yes                                   | 2                 | Separate line marking design and updates required before the installation.  | Sept 23                  |
| Transport and Traffic                                | CW    | 6223 - Atwell College Kiss and Ride           | 43,872      | 6,770   | 37,102                    | -           | -           | 37,102        | -            | Construction booked Sept 23  | Designs complete - Works scheduled  | Yes                                   | 2                 | Availability of resources & supply chain constraints  | Oct 23                   |
| Transport and Traffic                                | CW    | 6462 - Hope Road Shared Path Stage 2          | 120,000     | 120     | 119,880                   | -           | -           | -             | 119,880      | Booked for implementation  | Designs complete - Works scheduled  | Yes                                   | 1                 | Western Power lighting. Works may take up to 18 months due to resource issues at State level.   | Nov 23                   |
| Transport and Traffic                                | CW    | 6463 - Barrow Crescent                        | 100,000     | 3,495   | 96,505                    | -           | -           | -             | 96,505       | Booked for implementation  | Designs complete - Works scheduled  | Yes                                   | 1                 | Availability of resources & supply chain constraints  | Dec 23                   |
| Transport and Traffic                                | OP    | 4901 - District Traffic Study                 | 150,000     | 93,651  | 56,349                    | -           | -           | -             | 56,349       | Project in progress as KPI project.  | Draft report received. Further modifications required which will likely consume remainder of budget   | Yes                                   | 1                 | Works planned across multiple financial years per adopted CBP KPI proposals. Commitments in place requiring project to continue.  | Q3                       |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |         |                           |             |             |               |              |   |   |  |                   |  |                          |
|--|-------|---|-------------|---------|---------------------------|-------------|-------------|---------------|--------------|---|---|--|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION                                       | Expenditure |         | Carry Forward Amount (\$) | Funding     |             |               |              | Justification   | Project Update (Status)   | Budget Sufficient to Complete Project                      | Years With Budget | Why Project is not complete  | Expected completion date |
|  |       |   | Budget      | Actuals |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |   |   |  |                   |  |                          |
| Coastal Management and Planning                      | CW    | 4720 - Shoreline Pedestrian Bridge, North Coogee - Design | 120,000     | -       | 120,000                   | -           | -           | 120,000       | -            | Project cannot commence until private development has commenced   | Not commenced   | Project costs to be revised closer to project commencement | 4                 | Resolution of supporting coastal works required to be confirmed prior to finalising bridge design. Awaiting a handover of the design drawings from the architect prior to payment.                   | 24-Dec                   |
| Coastal Management and Planning                      | CW    | 4732 - C Y O'Connor Protection Modelling & Design         | 80,001      | -       | 80,001                    | -           | -           | 80,001        | -            | Project not undertaken because upcoming fringing reef will fundamentally change outcomes of modelling           | Awaiting fringing reef completion   | Request for \$160,000                                      | 5                 | Fringing reef needs to be completed and evaluated before modelling can be finished.  | June 2028                |
| Coastal Management and Planning                      | CW    | 4950 - Beach Steps - Chelydra Point                       | 30,000      | -       | 30,000                    | -           | -           | 30,000        | -            | Works not commenced   | Undertaking a review of whether works are required/possible given land tenure   | Yes  | 3                 | Item has some land complexities which need to be confirmed as part of whether the works are able to lawfully be completed. This is a legacy project where project scoping and details were not ideal | Jun 24                   |
| Coastal Management and Planning                      | CW    | 6188 - Coogee Maritime Trail Stage 4                      | 115,000     | 30,625  | 84,375                    | -           | -           | -             | 84,375       | Maintenance, improved signage and staircase design scheduled for FY23/24  | Works ongoing   | Yes  | 2                 | Maintenance ongoing. Improved signage waiting on LGIS report. Staircase design will be influenced by the Frasers development site.   | Jun 25                   |
| Coastal Management and Planning                      | CW    | 6264 - Swimming Pontoons Minor Renewal Works              | 30,000      | -       | 30,000                    | -           | -           | -             | 30,000       | Works not commenced   | Works cannot occur until Coastal Maintenance Contract is finalised. This will occur in FY23-24                                | Yes  | 2                 | Coastal Maintenance Contract to be awarded in Aug 2024. The successful tenderer will be completing these works over Winter 2023.   | Nov 23                   |
| Coastal Management and Planning                      | CW    | 6266 - Visitor Moorings Coogee Maritime Trail             | 27,577      | -       | 27,577                    | -           | 21,725      | 5,852         | -            | Community engagement still occurring. Results of engagement will determine project direction                    | Community Engagement Report due to be submitted in July 23. If recommended, works can commence immediately afterwards         | Yes  | 2                 | Community engagement report received June 2023. Report to August 2024 OCM. Works dependant on Council decision.  | Jun 24                   |
| Coastal Management and Planning                      | CW    | 6290 - CY O'Connor Fringing Reef                          | 24,697      | 18,000  | 6,697                     | -           | 6,697       | -             | -            | Works still ongoing   | Phase 2 to commence in 23/24  | Yes  | 2                 | Shoreline modelling to be presented prior to installation.   | Jun 24                   |
| Coastal Management and Planning                      | CW    | 6388 - Coogee Beach boardwalk access                      | 140,000     | -       | 140,000                   | 140,000     | -           | -             | -            | Works not commenced   | Not commenced   | Yes  | 1                 | Low priority item. Community engagement required.  | Jun 24                   |
| Coastal Management and Planning                      | CW    | 6409 - Coogee Beach Jetty paint repair                    | 80,000      | -       | 80,000                    | -           | -           | -             | 80,000       | PO 122958 is raised (\$21976.90). Carryforward of unallocated funds.  | Works commenced and ongoing.  | Yes  | 1                 | Contractor delays from sourcing materials and weather-related.   | Aug 23                   |
| Coastal Management and Planning                      | CW    | 6437 - Port Coogee Revetment Renewals                     | 550,000     | 400     | 549,600                   | 549,600     | -           | -             | -            | PO 121657 (\$23180.45) is raised. Carryforward unallocated funds  | Ongoing   | Yes  | 1                 | Consultant delayed RFQ development. RFQ closed July 2023.  | Jun 24                   |
| Coastal Management and Planning                      | OP    | 4945 - Port Coogee sand bypassing                         | 62,231      | -       | 62,231                    | 62,231      | -           | -             | -            | Further works to occur winter 2023. Please combine with 8966.   | Works ongoing   | Yes  | 2                 | Inclement weather hindered completion.   | June 2024                |
| Coastal Management and Planning                      | OP    | 6266 - Ngarkal Beach - nourishment and maintenance works  | 81,090      | 58,205  | 22,885                    | 16,795      | -           | -             | 6,090        | Works still ongoing   | Next stage of works to occur in October 23  | Yes  | 6                 | Works are ongoing.   | Nov 2023                 |
| Coastal Management and Planning                      | OP    | 7854 - Coogee Beach Foreshore Management Plan             | 20,000      | -       | 20,000                    | -           | -           | -             | 20,000       | Works not commenced   | Not commenced   | Yes  | 3                 | Limited resourcing.  | June 2024                |
| Coastal Management and Planning                      | OP    | 8966 - Port Coogee Sand Bypass                            | 19,813      | 4,330   | 15,483                    | -           | -           | 15,483        | -            | Further works to occur winter 2023. Please combine with 4945.   | Works ongoing   | Yes  | 4                 | As above in 4945 - Inclement weather hindered completion.  | June 2024                |
| Environmental Management, Policy and Planning        | CW    | 4971 - Smart LED Street Light Trial                       | 1,000,000   | 15,867  | 984,134                   | 984,134     | -           | -             | -            | Contract negotiations still being finalised between project consortium member LGs and Western Power.            | Awaiting execution of contract with Western Power for development of ICT system and network to manage LED smart streetlights. | Yes  | 3                 | Awaiting finalisation of contract negotiations   |                          |
| Environmental Management, Policy and Planning        | CW    | 6456 - Kotisina Gardens Boardwalk Replacement             | 30,000      | -       | 30,000                    | -           | -           | -             | 30,000       | Works not commenced upon advice from DPLH to delay works until new Aboriginal Cultural Heritage Act is gazetted | To commence in 23/24  | Yes  | 1                 | Indigenous heritage approval ongoing for about 12 months. Then advised to wait for new Aboriginal Cultural Heritage Act.   | Jun 24                   |

| 2023-24 Budget Carried Forward Projects from 2022-23 |       |   |             |            |                           |             |             |               |              |  |  |                                       |                   |  |                          |
|--|-------|---|-------------|------------|---------------------------|-------------|-------------|---------------|--------------|--|--|---------------------------------------|-------------------|--|--------------------------|
| Service Unit   | CW/OP | PROJECT DESCRIPTION   | Expenditure |            | Carry Forward Amount (\$) | Funding     |             |               |              | Justification  | Project Update (Status)  | Budget Sufficient to Complete Project | Years With Budget | Why Project is not complete  | Expected completion date |
|  |       |   | Budget      | Actuals    |                           | Reserves \$ | External \$ | Restricted \$ | Municipal \$ |  |  |                                       |                   |  |                          |
| Environmental Management, Policy and Planning        | OP    | 4942 - Strengthening a Fairy Tern nesting site at Woodman Point Per | 21,719      | 1,555      | 20,164                    | -           | 20,164      | -             | -            | Works still ongoing. Please carry forward all unspent funds. | City continuing project in line with approved funding agreement schedule | Yes                                   | 2                 | Works are being undertaken in accordance with the grant funding timeline which is over multiple years. | Dec 2023                 |
|  |       |   | 59,031,325  | 26,637,982 | 32,358,707                | -           | 13,433,642  | -             | 6,444,961    | -  | 3,720,494  | -                                     | 8,759,609         |  |                          |

## 14.3 Operations

### 14.3.1 RFT03/2023 - Building Construction Services - Malabar Park (Cockburn BMX) Redevelopment

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Chief of Community Services                   |
| <b>Author</b>      | Project Manager                               |
| <b>Attachments</b> | 1. Evaluation Summary ( <b>Confidential</b> ) |

#### **RECOMMENDATION**

That Council:

- (1) ACCEPTS the Tender submitted by Menchetti Consolidated Pty Ltd for RFT03/2023 Building Construction Services - Malabar Park (Cockburn BMX) Redevelopment with a contract sum of \$6,885,827 (Ex GST), in accordance with the submitted lump sum price and the schedule rates for determining variations and/or additional services;
- (2) AMENDS the FY23 municipal budget by transferring from the Carry Forward Reserve (Quarantine) of \$3,000,000, Community Sporting & Recreation Facilities Fund (CSRFF) of \$100,000, Contaminated Sites and HWRP Reserve of \$300,000 and the Community Infrastructure Reserve of \$2,000,000, Totalling \$5,300,000 to the Malabar Park BMX Facility Capital Works account (CW4712) to cover the expenditure this year; and
- (3) INCLUDES the provision of \$2,824,842 from the Community Infrastructure Reserve for the FY25 draft capital budget to complete the Malabar Park (Cockburn BMX) project.

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL**

#### **Background**

The City of Cockburn (the Principal) is seeking the services of a suitably qualified, registered, and experienced Construction Contractor to undertake the redevelopment of Malabar Park (Cockburn BMX), Malabar Way, Bibra Lake WA.

The redevelopment was previously agreed by Council (SCM 23/06/2022) to proceed to tender and further referred to Council once the tender result is known.

The redevelopment to support the Cockburn BMX Club's activities includes:

1. BMX Racing Track
2. Clubroom Facility
3. Car Park and General Landscaping
4. Park Area, Pump Track and Playground
5. Storage Shed for Community Group
6. Ground Gas Protection Measures
7. 5m Start Ramp
8. Lighting

The successful Tenderer will be required to provide all operators, labour, plant, machinery, tools and equipment, materials, chemicals, transport/cartage, supervision, administration etc., and anything else necessary to carry out all the works and/or services required or requested under the Contract.

With Malabar Park being a landfill site approximately 30 years ago, the successful Tenderer will be required to address and prepare an environmental plan to mitigate this risk along with other specified documentation prior to works commencing.

RFT03/2023 Building Construction Services - Malabar Park (Cockburn BMX) Redevelopment was advertised on Wednesday, 22 March 2023 within the Local Government tender section of the West Australian newspaper.

The Tender was displayed on the City's E-Tendering website between Wednesday, 22 March 2023 and Tuesday, 9 May 2023 inclusive.

### Submission

The request for tender closed at 2:00pm (AWST) Tuesday, 9 May 2023 with two (2) submissions received from:

| Tenderers Name | Registered Entity Name         |
|----------------|--------------------------------|
| MG Group       | Menchetti Consolidated Pty Ltd |
| Densford Civil | Densford Civil Pty Ltd         |

### Report

#### Compliance Criteria

The following criteria were used to determine whether the submissions received were compliant:

| Compliance Criteria |   |
|---------------------|---|
| (a)                 | Compliance with A01 – RFT03/2023 – Request Document                         |
| (b)                 | Compliance with the Conditions of Responding and Tendering                  |
| (c)                 | Compliance with the General and Special Conditions of Contract              |
| (d)                 | Compliance with and completion of the Price Schedule in the format provided |
| (e)                 | Completion of Qualitative Criteria  |
| (f)                 | Compliance with ACCC Requirements and completion of Certificate of Warranty |
| (g)                 | Acknowledgment of an Addenda Issued   |
| (h)                 | Attendance at the mandatory site / tender briefing                          |

Compliance Tenderers

Procurement Services undertook an initial compliance assessment, and all submitted Tenderers were deemed compliant and released for evaluation.

Evaluation Criteria

| <b>Evaluation Criteria</b>                | <b>Weighting Percentage</b> |
|---|-----------------------------|
| Demonstrated Experience                   | 10%                         |
| Tenderer's Resources (incl Key Personnel) | 10%                         |
| Methodology & Building Design             | 25%                         |
| Sustainability                            | 5%                          |
| Local/Regional                            | 10%                         |
| Tendered Price                            | 40%                         |
| <b>TOTAL</b>                              | <b>100%</b>                 |

Tender Intent/ Requirements

The City is seeking the services of a suitably qualified, registered, and experienced Construction Contractor to undertake the redevelopment of Malabar Park (Cockburn BMX), Malabar Way, Bibra Lake WA.

Evaluation Panel

Tender submissions were evaluated by the following City of Cockburn Officers. The Procurement Services representative attended in a probity role only.

| <b>Name</b>              | <b>Position</b>                        |
|--------------------------|--|
| Andrew Tomlinson         | Head of Recreation Services            |
| Bob McCaughan            | Manager Building and Security Projects |
| Dean Burton              | Manager Recreation Services            |
| Nelson Mauricio          | Acting Chief Financial Officer         |
| Rohan Blee               | Project Manager                        |
| Ian Hart                 | Consultant                             |
| <b>Probity Role Only</b> |  |
| Stephen White            | Contracts Officer                      |

Scoring Table – Combined Totals

| <b>Tenderer's Name</b> | <b>Percentage Score</b>    |                        |              |
|------------------------|----------------------------|------------------------|--------------|
|                        | <b>Non-Cost Evaluation</b> | <b>Cost Evaluation</b> | <b>Total</b> |
|                        | <b>60%</b>                 | <b>40%</b>             | <b>100%</b>  |
| MG Group**             | 40.35%                     | 40.00%                 | 80.35%       |
| Densford Civil         | 40.70%                     | 36.81%                 | 77.51%       |

\*\* Recommended Submission

## **Evaluation Criteria Assessment**

### Demonstrated Experience

MG Group scored highest for this criterion. They provided three recent and relevant BMX project examples working for Local Government Authorities.

Densford Civil scored lower for this criterion as the examples provided were less relevant to the project.

Both Tenderers provided sufficient information on their corporate structure and organisation history.

### Tenderer's Resources (incl Key Personnel)

Both Tenderers received similar scores for this criterion.

They provided a current commitment schedule and demonstrated a good capacity to undertake the project.

In respect to key personnel both Tenderers received strong scores to this criterion, however the evaluation panel considered the key personnel by MG Group had more relevant experience on similar projects.

Densford Civil scored well for their response detailing strong contingency measures for human resource allocation, an extensive reliable fleet of major and minor equipment, and sub-contractor arrangements.

### Methodology & Building Design

MG Group scored highest for this criterion.

Densford Civil and MG Group provided a detailed works programme which included all scope items.

Both Tenderers have proposed a longer works programme than the specified 36-week period in the tender.

The works programme will be determined with the preferred Tenderer based on the current market conditions.

In respect to the building design and the integration of the GGPS, MG Group score well with this criterion providing a detailed response which demonstrated their understanding of the GGPS requirements.

Densford Civil provided less detail which was reflected in their scored.

The building design and construction was also considered in this criterion, with both Tenderers providing sufficient detail.

MG Group also provided a high-level assessment of the project risks with suitable mitigation strategies, where Densford Civil risk assessment provided less specific information.

### Sustainability

Densford Civil scored highest for this criterion.

They provided significant detail on their environmental management system, policy, procedure, and various initiatives.

MG Group provided adequate information relevant to this criterion.

Densford Civil also provided a high-level of information on their Aboriginal engagement practices, industry partnerships, HR policies (diversity, equity, and inclusion) and other initiatives.

MG Group low score reflected the level of detail provided in this area.

### Local / Regional

Densford Civil scored highest for this criterion.

They demonstrated their support for local business and staff in the City boundaries.

They are located outside the Perth South Metropolitan Council Alliance.

MG Group are located within the Perth South Metropolitan Council Alliance, but their score reflected the minimal detail provided.

### Summation

The Evaluation Panel recommends that the submission by Menchetti Consolidated Pty Ltd be accepted as being the most advantageous tenderer to undertake the redevelopment of Malabar Park (Cockburn BMX), Malabar Way, Bibra Lake WA.

Menchetti Consolidated Pty Ltd provides the best acceptable overall assessment against the combined selection criteria, including the qualitative, cost and financial assessment evaluation.

While Menchetti Consolidated Pty Ltd ranked 2 (second) in respect to the qualitative (non-cost) criteria, their submission provided best rank against the cost criteria of the project.

Referee checks will be undertaken from both local government and the private sector organisation representatives and available prior to the Council meeting.

The independent financial risk assessment will be requested and available prior to the Council meeting.

The recommendation is based on:

- The level of demonstrated experience in completing similar works;
- Adequate resources and experienced personnel to undertake and manage the required works;
- Sound understanding of the requirements, methodology and program schedule to complete the works in, accordance with specification; and
- The best overall value for money and the most advantageous outcome for the City.

## Strategic Plans/Policy Implications

### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

### Listening and Leading

A community focused, sustainable, accountable and progressive organisation

- Best practice Governance, partnership and value for money.

## Budget/Financial Implications

The project will be undertaken over the 2023/2024 and 2024/2025 financial years with funds drawn from Malabar Park BMX Facility Account (CW 4712).

The breakdown of costs for the Malabar Park (Cockburn BMX) Redevelopment project are detailed below:

|  |                    |
|--|--------------------|
| Construction Cost                            | \$6,885,827        |
| Contingency                                  | \$688,583          |
| Public Art Allowance                         | \$68,858           |
| <u>Professional fees &amp; other charges</u> | <u>\$481,574</u>   |
| <b>TOTAL</b>                                 | <b>\$8,124,842</b> |

Based on the proposed works programme, a budget of \$5.3 million will be required for FY2023, with the following funding model:

|   |                    |
|---|--------------------|
| Carry Forward Reserve (Quarantine)                      | \$3,000,000        |
| Community Sporting & Recreation Facilities Fund (CSRFF) | \$100,000          |
| Contaminated Sites and HWRP Reserve                     | \$300,000          |
| <u>Community Infrastructure Reserve</u>                 | <u>\$2,000,000</u> |
| <b>TOTAL</b>  | <b>\$5,300,000</b> |

It should be noted funds drawn from the Contaminated Sites and HWRP Reserve are only related to the Ground Gas Protection measures works.

To complete the project the remaining \$2.825 million is proposed to be funded from the Community Infrastructure Reserve in FY2025.

It should be noted that this project includes an additional Small CSRFF grant of \$100,000 for the floodlighting component which was approved in 2019 and will be received during 2023/24.

The Cockburn BMX Club has also committed to providing a \$20,000 financial contribution upon project completion in 2024/25.

The total project amount includes an allocation of \$1million to address the contamination issues as a result of the site previously being a landfill.

Council committed \$700,000 in previous FY budget allocations with an additional \$300,000 being requested to be transferred from the Contaminated Sites and HWRP Reserve.

### **Legal Implications**

Section 3.57 of the *Local Government Act 1995* and Part 4 of the Local Government (Functions and General) Regulations 1996 refer.

### **Community Consultation**

Prior to commencement of construction, the City will notify key stakeholders and the adjacent residents of the proposed works and provide contact details for any concerns during the construction period.

### **Risk Management Implications**

The Malabar Park (Cockburn BMX) redevelopment project seeks to upgrade the site to support the Cockburn BMX Club's activities and provide increased public access to help grow the sport.

If the Tender is not supported the following risk has been identified.

- The Community expectation in the delivery the project will not be met.
- The Cockburn BMX Club may lose members and/or fold.
- A lost opportunity to improve the sport and provide growth in the following years.
- A lost opportunity to use a vacant Council owned land with limited uses.
- Incur possible escalation project costs if the project is deferred.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 10 August 2023 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 14.4 Community Services

### 14.4.1 Review of Participatory Budget Process - Community Groups

**Executive** Chief of Community Services

**Author** Community Development Lead

**Attachments** 1. Cockburn Resident Groups - Survey Results With Comments [↓](#)

#### **RECOMMENDATION**

That Council:

- (1) APPROVES the Resident Groups Budget Request Program (previously referred to as the Participatory Budget Process – Community Groups) to facilitate community led initiatives, events and programs that address locally identified issues from 1 July 2024, as per original program intent;
- (2) ALLOCATES \$30,000 per community group at the beginning of the financial year, which groups can access throughout the year; and
- (3) ALLOWS the submission of minor infrastructure ideas which will be reviewed in accordance with an assessment framework to include place activation compliance, strategy alignment (i.e., Public Open Space, Natural Area Management etc.), scope and cost.

#### **Background**

At the February 2023 Ordinary Council Meeting the following Council decision was made:

That Council DEFERS a decision on the Review of Participatory Budget Process - Community Groups pending engagement and feedback from the community groups, and a comprehensive briefing to Elected Members on the process by July 2023.

#### **Submission**

N/A

#### **Report**

The newly renamed Resident Groups' Budget Request Program has been in place since 2019 and many fantastic initiatives have been supported over these years. It has until now been called the "Participatory Budget Process – Community Groups".

While this process has been working relatively efficiently, annual changes have been made based on the groups' feedback.

While conducting a review of the program in April 2022, it was identified the program had inadvertently transitioned into an infrastructure replacement program.

Feedback from the groups indicated this was largely due to groups being overwhelmed by the short timeframe to submit an initiative, and the responsibility for consultation with community.

In addition, the impost of submitting three priority initiatives was identified as a challenge, as ideas raised did not always align with community needs or the groups' requirements.

The original intent of the Program was to attract innovative solutions to community issues, as well as celebrate the local community.

Based on review of the Program, a survey was compiled, to receive feedback from the resident groups on the following proposed changes:

- Change the name to 'Resident Groups Budget Request Program'
- Program to revert to original intent of projects being community led and addressing locally identified issues and run events and programs (e.g., seniors morning teas, youth activities, community health initiatives, arts and culture programs, planting events, etc.)
- Allocate funds at the beginning of the financial year which groups can access throughout the year for their approved initiatives.
- Small infrastructure projects will be approved only within the framework, subject to specific conditions and will not be permitted outside the scope of place activation (see information below regarding place activation and examples)
- To establish and assess initiatives throughout the year when a need exists
- Groups are not required to conduct community consultation if the initiative is supported and approved by relevant staff
- Groups have twelve months to use the funds
- Groups/residents can submit infrastructure requests outside this program for consideration through normal Council channels.

The survey was sent to all committee members of Cockburn Resident Groups on 16 March 2023.

The survey closed 30 April 2023 and 32 responses from 17 resident groups were received. (The formal list of Cockburn Resident Groups are listed on the City's website).

Out of the 32 responses, 28 were in favour of the changes.

Based on the feedback received, it is proposed to implement the following three recommendations to this program as of 1 July 2024.

1. Delivery of community led initiatives, events and programs that address locally identified issues as per original program intent;
2. Continue with the \$30,000 allocation per community group at the commencement of the financial year, which groups can access throughout the year; and
3. Accept the submission of minor infrastructure ideas which will be reviewed in accordance with an assessment framework to include place activation compliance, strategy alignment (i.e., Public Open Space, Natural Area Management etc.), scope and cost.

Place activation will have clear criterion that need to be met when request includes small infrastructure funding, this is to ensure the grants do not transition back into an infrastructure replacement program.

### **Place Activation**

Place Activation refers to the process of activating a public space to make it more engaging, vibrant, and attractive to people. Place activation initiatives are aimed at transforming under used spaces into thriving and inviting environments. This can include organising community events, markets, art installations, outdoor fitness classes or any other activities that encourage people to gather and participate in the public space.

By activating a space, place makers aim to create a sense of ownership, attachment, and pride among community members, fostering a stronger community identity and social cohesion.

Examples of recent place activation initiatives:

Lakelands Reserve was transformed into an activated space with the installation of a BBQ, and implementation of resident led initiative that decorated the BBQ with an attractive community developed tile project, producing a space that reflected the shared spirit and creativity of the neighbourhood.

To activate Barrow Park, vegetable planter boxes were installed to encourage community to help themselves to herbs and veggies. A little library was installed, providing a space for sharing books amongst park users and a game was painted on the footpath, offering an interactive and playful element for children.

Place activation plays an important role in the revitalisation of public areas in local governments, as it brings people together. Responding to community needs quickly is crucial because it demonstrates responsiveness, fosters trust, and allows for timely problem solving and support. Based on funding submissions over the last two years, it is expected that the Resident Group Grants Scheme will receive and approve between 2-4 “minor capital” projects yearly.

Clear guidelines/criteria and assessment framework will be established, and a simple application process prepared to ensure initiatives/requests are processed efficiently.

The recommendations aim to increase involvement of groups and residents and provides a greater degree of ownership, to assist in achieving positive community outcomes.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- A safe and healthy community that is socially connected.
- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

A survey was sent to all committee members of Cockburn Resident Groups on 16 March 2023.

The survey closed 30 April 2023 and 32 responses from 17 resident groups were received.

Out of the 32 responses, 28 were in favour of the changes.

The full consultation results are attached

### **Risk Management Implications**

The Council allocates a significant amount of money to support community through this program.

There are clear and established criteria to ensure that Council's intent for the allocation of funds is met.

This item carries a lower reputational risk as it can be managed within current staffing resources.

The reputation of the City of Cockburn could be seriously compromised should funds be allocated to groups who did not meet the criteria.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

### Cockburn Resident Groups - survey results with comments

| Name and Group | Do you agree with these changes? | Additional comments  |
|----------------|----------------------------------|--|
|                | No                               | No. The focus should be on infrastructure projects not morning teas.   |
|                | No                               | I like the infrastructure projects as the City doesn't always get to the ones the community really wants, as they are looking bigger picture than maybe we are in the suburb.  |
|                | No                               | More clarity needs to be provided on what the funds can be used on. Seniors already have morning teas at the Seniors Centre. What sort of community health initiatives does it cover? Immunisation?<br>What sort of arts and culture programs are considered?<br>The existing scheme already covers small infrastructure projects. So what does the new scheme cover?<br>Also what happened to the district meetings and the outcomes from that meeting?   |
|                | No                               | Our resident group already has sufficient access to funds to run events, via Community Grants which are open twice a year. We do not want requests for neighbourhood improvements replaced with another grants program.<br><br>The RG budget request program is much more effective in getting approval for projects such as drinking fountains and park benches in a relatively fast timeframe.   |
|                | 4 No                             |  |
|                | Yes                              | Fully supportive of the changes.<br>Ongoing programs like our:<br>Seniors morning teas; Proposed Community Health program; Ongoing Community Fun Days and Twilight Markets.  |
|                | Yes                              |  |
|                | Yes                              | It is important to ensure that Groups can understand the allocation of funding that they can apply for, that is this is available to apply for throughout the year as things arise (applying for things all at one time is non-sensical).<br><br>It would also be good to understand the process for suggesting infrastructure works and community consultation regarding facilities required outside of the comment on Cockburn that is happening at the moment ie: after April once this comment is closed and once the city has completed its new plan. Also the process for identifying and obtaining approval for small infrastructure.<br><br>The idea that we get back to the purpose of these programs is great. We need more connection and if we have sharing of how these funds are being used in line with new guidelines, all community resident groups should have a better understanding of what "fits" the new guidelines. |
|                | Yes                              |  |
|                | Yes                              | I think this is a good outcome. And I am wondering if this will start next financial year and the current submissions will still be presented to Council? It might seem strange to people that they have been asked for feedback on projects this year and then they don't eventuate.  |
|                | Yes                              |  |

|  |     |  |
|--|-----|--|
|  | Yes |  |
|  | Yes | Lists of suggestions available for projects council can provide to community groups whether it is infrastructure or community led projects and approximate costings so groups can discuss what events are best suited to our groups.   |
|  | Yes |  |
|  | Yes | Sounds sensible to me  |
|  | Yes | Great idea as usually the resident group (the YPA) ask for community consultation from Yangebup residents and usually only gets a handful of requests are sent to the YPA. In a few cases requests from residents are about infrastructure that the council looks after (like playgrounds) or something that has already been requested by a residents that the YPA hasn't been notified of. The YPA thinks it is a great idea to be able to nominate events to further include the residents. |
|  | Yes | The changes proposed put the onus back on the City to properly manage/upgrade/replace infrastructure which in turn leaves the Community Groups to focus on their priority - community based projects and events.   |
|  | Yes | This is a good change.<br>How would the governance and administration of these grants be conducted? Are the residents group required to advertise for consultants, experts and pay people for their services - if and when necessary?<br>The best option would be to allocate each resident group and community development officer who handles the budget, the administrative load and governance oversight.  |
|  | Yes |  |
|  | Yes | What an exciting idea to streamline the process for applying for grants to hold community events and for smaller cost expenses items of local infrastructure such as additional park benches, playground equipment, community bookcases etc.   |
|  | Yes | Hopefully this will eliminate a lot of complicated paperwork.  |
|  | Yes |  |

|        |     |   |
|--------|-----|---|
|        | Yes | We agree with these changes to the Resident Groups Budget request program as we feel that it will enable us to continue bringing the Aubin Grove community together through staging events and projects. Our activities include community barbecues, a regular Monday morning tea that is open to all age groups, over 50s dinners and lunches and an annual Twilight Market. The Association also conducted a Family Fun Day in conjunction with the redevelopment of Radiata Park in 2022. In 2023,we are focused on a Wall Mural project located on the Rowley Road entrance to Aubin Grove. We are planning a community event in the Spring to coincide with its official unveiling. As you can see by these examples, the Aubin Grove Community Association is very active in our community. The proposed changes to the program would enable us to expand our activities in the area; giving us a greater opportunity to focus in on a specific area of need such as youth activities, community health and environmental issues. |
|        | Yes | Please note that this is a personal opinion and not that of the PCCA. Committee members may have different views.   |
|        | Yes | With regards to the original opportunity to submit infrastructure projects/suggestions, will a process be in place or a pathway to follow to do this if the grants program goes in the new direction?   |
| 28 Yes |     |   |



## 14.4.2 Parking Restriction Request - Wally Hagan Stadium, Starling Street, Hamilton Hill

|                              |  |
|------------------------------|--|
| <b>Responsible Executive</b> | Chief of Community Services  |
| <b>Author(s)</b>             | Parking Compliance Officer and Head of Community Safety and Ranger Services  |
| <b>Attachments</b>           | <ol style="list-style-type: none"> <li>Proposed Parking Restrictions - Map - Wally Hagan Stadium Starling Street, Hamilton Hill <a href="#">↓</a></li> <li>Proposed Parking Restrictions - Street View - Wally Hagan Stadium Starling Street, Hamilton Hill <a href="#">↓</a></li> </ol> |

### RECOMMENDATION

That Council:

- (1) APPROVES proposed parking restrictions at Wally Hagan Stadium on Starling Street, Hamilton Hill as outlined within Attachment 1.

### Background

The Cockburn Basketball Association based at Wally Hagan Stadium approached the City in early 2023 regarding illegal parking over a newly constructed footpath adjacent the Stadium's main building.

As part of the City's assessment, this report has been prepared for Council to consider installing advisory signs within the area.

### Submission

N/A

### Report

In March 2023, the City installed a new footpath adjacent to the Stadium's main building, the purpose of this is to aid pedestrian access and safety.

Since being completed the Cockburn Basketball Association (CBA) have noted a number of motorist parking over the footpath, limiting the footpath's intended benefits.

The City's Parking Operations team have completed an assessment and support the installation of two 'No Stopping on Verge signs' regulatory signs.

The signs should aid in limiting motorist driving over the footpath and parking on the verge and parts of the newly constructed footpath.

The locations of the signs are provided within the map attached to this report.

Although it is already an offence to drive over and stop or park on a footpath, the signs will provide a visual deterrent to users and encourage parking in other appropriate areas.

The CBA have requested that the restrictions do not extend to the western length of Starling Street, where there is no footpath. The CBA believe by extending the restrictions further westward would put added pressure on attendees as parking within the area is limited during peak periods.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An integrated, accessible and improved transport network.
- An attractive, socially connected and diverse built environment.

### **Budget/Financial Implications**

Works can be completed within the FY24 operating budget.

### **Legal Implications**

Per clause 8 of the Parking and Parking Facilities Local Law 2007, Council are required (by resolution) to approve any new parking enforcement signage.

### **Community Consultation**

The signs proposed within the report are to reaffirm (by visual deterrence) the offence of driving or stopping over a footpath, as such no community consultation is appropriate.

Key stakeholders, the Cockburn Basketball Association were the initiators of this request and have been actively consulted to form this report for Council's consideration.

### **Risk Management Implications**

This item has 'minor' reputational risk associated with the recommendation.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 10 August 2023 Ordinary Council Meeting.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



- NOTES:**
1. LONGITUDINAL PLACEMENT OF SIGNS ARE NOT TO EXCEED 75M.
  2. LATERAL PLACEMENT OF SIGNS:
    - 2.1. ON UNKERBED ROADS SHALL BE 600mm MIN FROM OUTER EDGE OF ROAD SHOULDER, LINE OF GUIDE POSTS OR FACE OF GUARD RAIL. THE CLEARANCE SHOULD BE BETWEEN 2m AND 5m TO THE EDGE OF THE TRAVELLED WAY.
    - 2.2. ON BARRIER KERBED ROADS SIGNS SHALL BE 300mm MIN FROM KERB FACE.
    - 2.3. ON SEMI-MOUNTABLE KERBED ROADS SIGNS SHALL BE 500mm MIN FROM KERB FACE.
    - 2.4. WHEN FOOTPATH IS PRESENT SIGN SHALL BE LOCATED BEHIND FOOTPATH TONOT HINDER PEDESTRIANS.
  3. SIGN LAYOUT SHALL COMPLY WITH AS 1742.11 DESIGN OF LINEAR PARKING CONTROL PANELS AND SIGNS.
  4. HEIGHT OF SIGNS SHALL BE A MIN 2.0m ABOVE TOP OF KERB.
  5. SIGNS SHALL BE INSTALLED ROTATED 30°+ OR - 10° TO PARTIALLY FACE INCOMING TRAFFIC.

|     |             |    |            |
|-----|-------------|----|------------|
|     |             |    |            |
| NEW | NO STOPPING | JW | 31/07/2023 |



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PRINTED ON:  
 31/07/2023

9 Starling Street, Hamilton Hill



### Proposed Parking - Starling Street (Wally Hagen)



### 14.4.3 Parking Restriction Request - Calypso Parade, North Coogee

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Chief of Community Services   |
| <b>Author</b>      | Parking Compliance Officer and Head of Community Safety and Ranger Services   |
| <b>Attachments</b> | <ol style="list-style-type: none"> <li>1. Proposed Parkin Restrictions - Map - Calypso Parade, North Coogee <a href="#">↓</a></li> <li>2. Proposed Parking Restrictions - Street View - Calypso Parade, North Coogee <a href="#">↓</a></li> </ol> |

#### RECOMMENDATION

That Council:

- (1) APPROVES the installation of “No Stopping on Verge” signs to the subject site (listed within the report) on Calypso Parade, North Coogee.

#### Background

Since the 17 June 2023 eleven (11) infringements have been issued to vehicles parked on a section of footpath on Calypso Parade, North Coogee.

Four appeals have been received regarding these infringements, one of these appeals has resulted in a withdrawal of infringement in good faith by the City’s administration.

The appeals have stated that the configuration of the footpath particularly a flush concrete surround embedded in the footpath treatment makes it appear the location in question is a parking bay.

Several complaints have also been answered by the Parking Operations Team in relation to this matter including those responded to by Elected Members.

#### Submission

N/A

#### Report

Section 33(f) of the City of Cockburn Parking and Parking Facilities Local Law 2007 states that:

Subject to any law relating to intersections with traffic control signals, a person shall not stop or park a vehicle so that any portion of the vehicle is –

- (f) on or over a footpath or a place of refuge for pedestrians.

A footpath is defined in the Road Traffic Code 2000 as;

**footpath** means an area that is open to the public that is designated for, or has as one of its main uses, use by pedestrians;

As confusion in relation to the intention of this part of the road reserve has been raised and several infringements have been issued, the City recommends that “No Stopping on Verge” signs be installed at this location.

This will reinforce section 33(f) of the local parking law with a visual reminder not to park on the footpath.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An integrated, accessible and improved transport network.

### **Budget/Financial Implications**

If approved the signs will be installed as part of FY24 operational budgets.

### **Legal Implications**

Per clause 8 of the Parking and Parking Facilities Local Law 2007, council are required (by resolution) to approve any new parking enforcement signage.

### **Community Consultation**

As the area in question is part of a footpath which is illegal to park on under local parking law, no community consultation has occurred.

The signs are primarily to provide a visual prompt due to the ambiguous nature of the footpath treatment.

### **Risk Management Implications**

Should the recommendation not be approved, the item has ‘minor’ reputational risk and likely continued advocacy by residents who access Port Coogee Village Shopping Centre.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



- NOTES:
1. LONGITUDINAL PLACEMENT OF SIGNS ARE NOT TO EXCEED 75M.
  2. LATERAL PLACEMENT OF SIGNS:
    - 2.1. ON UNKERBED ROADS SHALL BE 600mm MIN FROM OUTER EDGE OF ROAD SHOULDER, LINE OF GUIDE POSTS OR FACE OF GUARD RAIL. THE CLEARANCE SHOULD BE BETWEEN 2m AND 5m TO THE EDGE OF THE TRAVELLED WAY.
    - 2.2. ON BARRIER KERBED ROADS SIGNS SHALL BE 300mm MIN FROM KERB FACE.
    - 2.3. ON SEMI-MOUNTABLE KERBED ROADS SIGNS SHALL BE 500mm MIN FROM KERB FACE.
    - 2.4. WHEN FOOTPATH IS PRESENT SIGN SHALL BE LOCATED BEHIND FOOTPATH TO NOT HINDER PEDESTRIANS.
  3. SIGN LAYOUT SHALL COMPLY WITH AS 1742.11 DESIGN OF LINEAR PARKING CONTROL PANELS AND SIGNS.
  4. HEIGHT OF SIGNS SHALL BE A MIN 2.0m ABOVE TOP OF KERB.
  5. SIGNS SHALL BE INSTALLED ROTATED 30°+ OR -10° TO PARTIALLY FACE INCOMING TRAFFIC.

|     |             |    |            |
|-----|-------------|----|------------|
|     |             |    |            |
| NEW | NO STOPPING | JW | 21/07/2023 |



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PRINTED ON:  
21/07/2023

SCALE = 1:400

Calypso Parade, North Coogee



**Proposed Parking – Calypso Parade, North Coogee**



## **15. Committee Minutes**

### **15.1 Audit, Risk and Compliance Meeting – 27/07/2023**

That Council:

- (1) RECEIVES the Minutes of the Audit, Risk and Compliance Committee Meeting 27 July 2023.

### **15 Expenditure Review Committee Meeting – 27/07/2023**

That Council:

- (1) RECEIVES the Minutes of the Expenditure Review Committee 27 July 2023.

## 16. Reports-Standing Committee

### 16.1 Audit Risk and Compliance Committee Meeting – 27/07/2023

#### 16.1.1 Audit Plan for Financial Year ending 30 June 2023

**Author** A/Head of Finance

**Attachments** 1. Audit Plan for 2022-2023 (**Confidential**)

#### **Officer Recommendation/Committee Recommendation**

That Council:

- (1) RECEIVES the Audit Plan for auditing the Financial Year ending 30 June 2023 as attached to the Agenda.

#### **Background**

The attached External Audit Plan and Strategy document for Financial Year 2023 outlines the purpose and scope of the External Audit and explains the audit methodology and approach to be taken in completing the 2023 Financial Year Audit.

It provides the Audit, Risk and Compliance Committee (ARC) with the opportunity to review the audit focus areas, the auditor's procedures, and the agreed timelines.

The Audit Plan was prepared by KPMG in consultation with the City and approved by the Office of the Auditor General (OAG).

Given the OAG has indicated a preference that their audit plans, management letters and audit closing reports are not made publicly available, this Audit Plan has been made confidential (refer Confidential Attachment.1).

However, the OAG has no issue with the City highlighting key aspects from the Plan in this report.

The OAG tendered out and awarded the performance of the City's audit to KPMG for another financial year. This year will be the fifth year KPMG has audited the City.

Regulation 9 (2) of the *Local Government (Audit) Regulations 1996* states that the principal objective of the external audit is for the auditor to carry out such work as is necessary to form an opinion on whether the accounts are properly kept, and that the Annual Financial Report:

- is prepared in accordance with financial records
- represents fairly the results of the operations of the Local Government as at 30 June, in accordance with Australian Accounting Standards and the *Local Government Act 1995*.

As set out in the ARC Terms of Reference, its duties and responsibilities include discussing with the external auditor the scope and planning of the audit each year.

**Submission**

N/A

**Report**

KPMG will conduct an independent audit to enable the OAG to express an opinion regarding the City's 2022-2023 financial statements and the associated financial ratios.

The audit is conducted in accordance with Australian Auditing Standards to provide reasonable assurance that the City's financial report is free of material misstatement.

A key aspect of the audit work is considering the effectiveness of management internal controls and assessing the appropriateness of the City's accounting policies, disclosures, and accounting estimates.

The audit approach outlined in the plan is summarised under the five following areas:

1. Methodologies and activities
2. Materiality
3. Risk assessment
4. Independence
5. Approach to fraud.

A key aspect of the audit planning process is the assessment of inherent audit risks, where the auditor considers the nature of the risk, likelihood of occurrence and the potential impact it could have on the City's financial report.

For the 2022-2023 Audit, KPMG have determined the following seven focus areas:

| <b>Key</b>  | <b>Factors influencing our assessment</b>  |
|---|--|
| <b>Existence and valuation of Infrastructure assets</b>                               | <ul style="list-style-type: none"> <li>Valuation methodology and assumptions can be complex and judgmental</li> <li>Significant volume of individual assets</li> </ul>   |
| <b>Existence and valuation of Fixed assets</b>  | <ul style="list-style-type: none"> <li>Valuation methodology and assumptions can be complex and judgmental</li> <li>Significant volume of individual assets</li> </ul>   |
| <b>Revenue – rates, fees, operating grants, developer contributions and subsidies</b> | <ul style="list-style-type: none"> <li>High volume of transactions that management are required to process accurately</li> <li>Heighten area of focus for stakeholders</li> </ul>  |
| <b>Landfill site – rehabilitation asset and liability</b>                             | <ul style="list-style-type: none"> <li>Calculations, assumptions used and key inputs such as discount and inflation rates can be complex and judgmental</li> <li>Assessment of expert and calculation methodology</li> </ul> |
| <b>Personnel costs and related liabilities</b>  | <ul style="list-style-type: none"> <li>Existence and accuracy of payroll related costs</li> <li>High volume of transactions that management are required to process accurately</li> </ul>                                    |
| <b>Contracts and procurement</b>  | <ul style="list-style-type: none"> <li>High volume of transactions that management are required to process accurately</li> <li>Heighten area of focus for stakeholders</li> </ul>  |
| <b>Cash and other financial assets</b>  | <ul style="list-style-type: none"> <li>High volume of transactions of significant value</li> <li>Significant financial asset balances held</li> </ul>  |

The Audit Plan outlines why these have been chosen as focus areas and the planned audit procedures to be applied in reviewing and assessing them.

There is a revised auditing standard now effective for these and the auditor will increase their focus on assessing the risks of material misstatement.

The standard has been revised, reorganised and modernised in response to the evolving environment, including in relation to information technology.

Interim audit work for the 2022-2023 audit was completed in June 2023 and the proposed timeline included in the Audit Plan sees end of year audit procedures commencing on 2 October 2023.

According to the Plan, the draft audit report will be presented at the ARC meeting scheduled for 7 December 2023.

The audit opinion from the OAG will be issued on 12 December 2023, accompanied by the management letter.

KPMG and the OAG will be attending the July ARC meeting to present and discuss the attached audit plan for 2022-2023.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

The OAG have provided a quote for the completion of the audit, which is covered within the FY 24 Annual Municipal Budget.

### **Legal Implications**

- *Local Government Act 1995* Sections 5.53, 5.54, 6.4, and Part 7 - Audit
- *Local Government (Audit) Regulations 1996* Regulations 9, 9A and 10
- *Local Government (Financial Management) Regulations 1996* Part 4 - Financial Reports.

### **Community Consultation**

N/A

### **Risk Management Implications**

It is a requirement under the *Local Government Act 1995* for Council to accept the City's Annual Report (including the Financial Report and Auditor's Report) by no later than 31 December each year.

Failure to do so will lead to statutory non-compliance.

Appropriate audit planning helps ensure this risk is mitigated.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**16.1.2 2022 Emergency Management Capability Summary Report**

|                    |  |
|--------------------|--|
| <b>Executive</b>   | Chief of Community Services  |
| <b>Author</b>      | Fire & Emergency Management Manager and Head of Community Safety and Ranger Services |
| <b>Attachments</b> | 1. 2022 Emergency Management Capability Summary Report <a href="#">↓</a>             |

**Officer Recommendation/Committee Recommendation**

That Council:

- (1) RECEIVES the State Emergency Management Committee (SEMC) City of Cockburn 2022 Emergency Management Capability Summary Report.

**Background**

Each year, local governments complete an Annual and Preparedness Report Capability Survey prepared by the State Emergency Management Committee (SEMC) to assess preparedness for large-scale emergency events.

The Emergency Management Capability Summary Report 2022 summarises the key findings from the survey results reviewed by the Department of Fire and Emergency Services (DFES) State Capability Team on the City's highest and lowest capabilities.

The Report is prepared in accordance with the SEMC Emergency Management Capability Framework, which describes the State's collective ability and capacity to prevent, plan for, respond to and recover from large-scale emergencies.

In this framework, capability is divided into seven overarching capability areas and underpinned by 33 core capabilities.

As the results are self-reported, the report and its data should not be taken as conclusive indicators of the City's capabilities, however, provides a useful basis for the City to identify strengths and areas in need of improvement.

The SEMC Emergency Management Framework is currently being reviewed and the revised Capability Framework is expected to be endorsed by SEMC at their October meeting. As a result of the review, the annual survey is not being conducted in 2023.

**Submission**

N/A

**Report**

The Emergency Management Capability Report summarises the City's capability based on self-reported responses to the Annual and Preparedness Report Capability Survey in 2021 and 2022.

The City’s highest core capability areas in 2022 are sustained recovery, natural buffers, and impact assessments.

The Survey questions were released for a whole of sector response, and intended for multiple non-government organisations, not-for-profits, local and State government agencies.

As a result, there were assessment questions outside of the City’s capability or emergency management responsibility, such as horizon scanning, sector information sharing, and evacuation/welfare centres management.

Accordingly, in these areas, the City did not provide a response or referred to the appropriate agency within the Survey.

Compared to other medium to very large metropolitan local governments, the City of Cockburn had notably higher capability across six core (local government responsible) capabilities. See Chart 1 below.

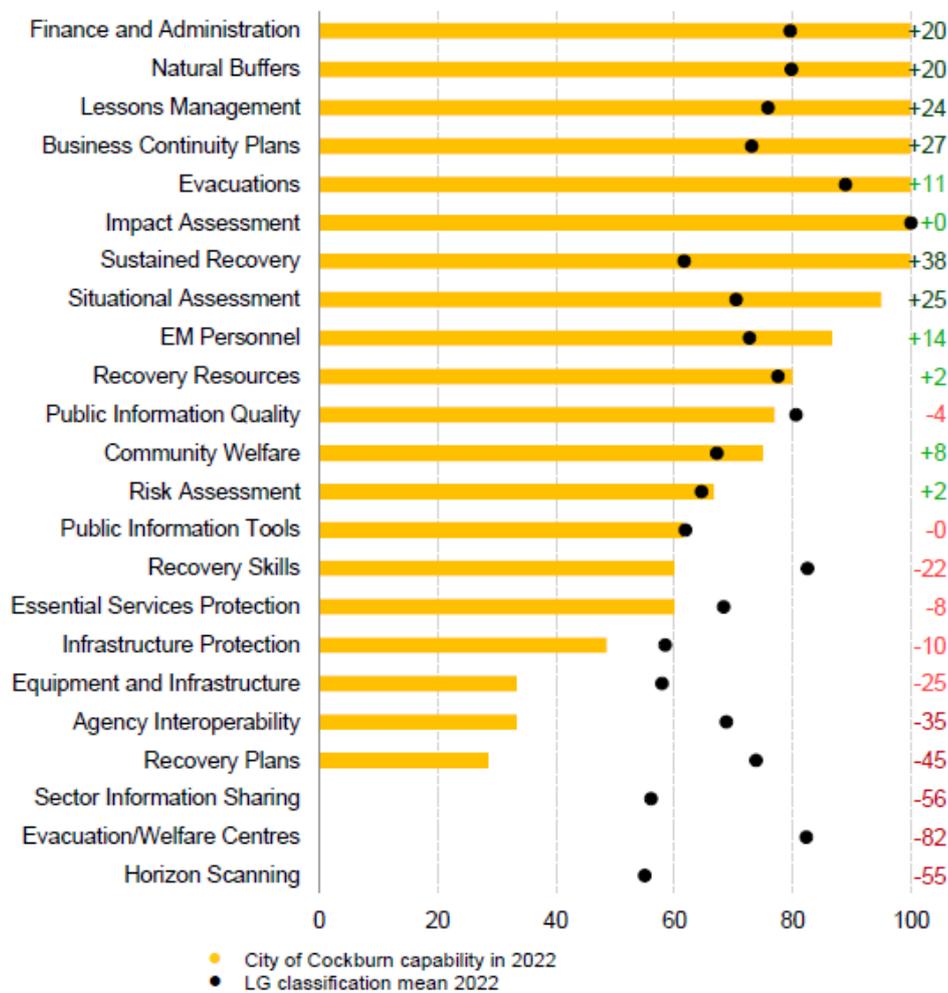


Figure 5: Capability comparison between the City of Cockburn and similar LGs in 2022

Chart 1 - City of Cockburn Capability Comparison

**Strategic Plans/Policy Implications**Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- A safe and healthy community that is socially connected.

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

This Report provides insight into the City's emergency management capability and possible areas for improvement.

As the Report is self-reported and response may be influenced by inconsistencies in the way survey questions are responded to, the Report should not be read as a conclusive indicator of the City's capabilities. Therefore, this item attracts a low-risk rating.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Government of Western Australia  
State Emergency Management Committee

**2022**  
SURVEY

**EMERGENCY MANAGEMENT  
CAPABILITY SUMMARY**

Prepared for City of Cockburn

Prepared for

The State Capability Project, undertaken by the Department of Fire and Emergency Services (DFES) State Capability Team on behalf of the State Emergency Management Committee (SEMC), is an initiative of the State Government of Western Australia and is jointly funded under the Commonwealth Government's National Partnership Agreement on Natural Disaster Resilience.



An Australian Government Initiative

#### Disclaimer

The information contained in this document is provided by the SEMC and the DFES State Capability Team voluntarily as a public service. The results presented are based on responses provided to the Annual and Preparedness Report Capability Survey. The SEMC and the DFES State Capability Team expressly disclaim liability for any act or omission done or not done in reliance on the information and for any consequences, whether direct or indirect, arising from such act or omission.

Front cover image courtesy of

*Dr Neville Ellis*

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Department of Fire and Emergency Services  
20 Stockton Bend  
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## Executive summary

This document provides a summary of the emergency management (EM) capability for the City of Cockburn.

It is based on responses to the Annual and Preparedness Report Capability Survey in 2021 and 2022. Capability is measured in line with the State Emergency Management Committee (SEMC) Emergency Management Capability Framework. It is described using the 23 capability topics relevant for local governments (LGs).

This summary highlights the City's highest and lowest EM capabilities. It also provides information on how the City's capabilities have changed between 2021 and 2022, and how the City compares with other Medium to very large metropolitan LGs. Further detail behind each of the highlighted capabilities is contained within the accompanying Supplement.

The DFES State Capability Team anticipates that this summary will assist the City in identifying areas for improvement, and will help to guide its strategies, priorities and actions. This capability summary is provided to the City for its own use.

### Capability strengths

In 2022 the City's highest capabilities were:

|                    |   |
|--------------------|---|
| Sustained Recovery |   |
| Natural Buffers    |  |
| Impact Assessment  |  |

From 2021 to 2022, the City's greatest capability improvements were in:

|                 |   |
|-----------------|---|
| Natural Buffers |  |
| Evacuations     |  |

**In 2022, when compared with similar LGs, the City had notably greater capability in:**

|                            |  |
|----------------------------|--|
| Sustained Recovery         |   |
| Situational Assessment     |   |
| Natural Buffers            |   |
| Lessons Management         |   |
| Finance and Administration |   |
| Business Continuity Plans  |  |

***Capabilities for attention***

**In 2022 the City's lowest capabilities were:**

|                            |   |
|----------------------------|---|
| Horizon Scanning           |  |
| Sector Information Sharing |  |
| Evacuation/Welfare Centres |  |

**From 2021 to 2022, the City's largest capability reductions were in:**

---

|                            |   |
|----------------------------|---|
| Sector Information Sharing |  |
| Recovery Plans             |  |
| Infrastructure Protection  |  |
| Horizon Scanning           |  |
| Evacuation/Welfare Centres |  |

---

**In 2022, when compared with similar LGs, the City had notably lower capability in:**

---

|                            |   |
|----------------------------|---|
| Sector Information Sharing |  |
| Recovery Plans             |  |
| Horizon Scanning           |  |
| Evacuation/Welfare Centres |  |
| Agency Interoperability    |  |

---

## 1. Introduction

This emergency management (EM) capability summary for the City of Cockburn provides:

- an overview of the City's EM capability in 2022, with a focus on the highest and lowest EM capabilities;
- how the City's EM capability has changed between 2021 and 2022, with a focus on the largest changes, and;
- how the City compares with other local governments (LGs), with a focus on the greatest differences.

The City has been classed as a Medium to very large metropolitan LG. Further information regarding this classification can be found in section 1.3 and Appendix 2.

This summary is accompanied by a separate supplement, which provides a more detailed account of the questions and responses that underly the capability topic results.

### 1.1 The survey and the SEMC Emergency Management Capability Framework

This capability summary is based on self-reported responses to the Annual and Preparedness Report Capability Survey in 2021 and 2022. The DFES State Capability Team conducts this survey on behalf of the State Emergency Management Committee (SEMC). The survey questions measure capability in line with the SEMC Emergency Management Capability Framework. In 2022, the survey was completed by 152 organisations in WA, including 123 local governments. Accurate self-reporting of capability is important as it allows LGs to identify their capability strengths and gaps, and to show that improvements are being made over time.

The SEMC Emergency Management Capability Framework describes the State's collective ability and capacity to prevent, plan for, respond to and recover from large-scale emergencies. In this framework, capability is divided into seven overarching capability areas, as depicted in the figure below. These are underpinned by 33 core capabilities. Each core capability is further defined by one or more achievement objectives.

A full copy of the framework is available from <https://semc.wa.gov.au/capability-and-preparedness/capability-framework>



Figure 1: Graphical representation of the SEMC Emergency Management Capability Framework

### 1.2 LG capability topics

To assess the EM capability of LGs, relevant survey questions were grouped together to create the following 23 capability topics. In general, these topics align with the core capabilities of the State Capability Framework.

A full definition for each capability topic is provided in Appendix 1.

Capability areas and corresponding LG capability topics

|                                     |                               |  |
|-------------------------------------|-------------------------------|--|
| Resources                           | EM Personnel                  |  |
|                                     | Finance and Administration    |  |
|                                     | Equipment and Infrastructure  |  |
| Analysis and Continuous Improvement | Risk Assessment               |  |
|                                     | Horizon Scanning              |  |
|                                     | Lessons Management            |  |
| Community Involvement               | Sector Information Sharing    |  |
|                                     | Public Information Tools      |  |
|                                     | Public Information Quality    |  |
| Planning and Mitigation             | Natural Buffers               |  |
|                                     | Infrastructure Protection     |  |
|                                     | Essential Services Protection |  |
|                                     | Business Continuity Plans     |  |
| Emergency Response                  | Situational Assessment        |  |
|                                     | Evacuations                   |  |
|                                     | Evacuation/Welfare Centres    |  |
|                                     | Agency Interoperability       |  |
| Impact Management and Recovery      | Community Welfare             |  |
|                                     | Impact Assessment             |  |
|                                     | Recovery Resources            |  |
|                                     | Recovery Skills               |  |
|                                     | Sustained Recovery            |  |
|                                     | Recovery Plans                |  |

### 1.3 Interpreting the results

#### Capability topic scores

For each capability topic, a score has been calculated based on the LG's responses to the relevant survey questions. Scores range from 0% to 100%. For each capability topic discussed in this report, the report supplement provides the relevant questions and responses that make up its score.

#### Self-reported data

As this summary is based on self-reported data, the results should not be read as providing definite conclusions. The results may also be influenced by inconsistencies in the way the survey questions have been answered in different years, potentially implying the City's capability is higher or lower than it actually is. Reducing these inconsistencies in future years will ensure a more accurate reflection of the City's capabilities.

Nonetheless, the summary provides a useful starting point for the City in identifying its strengths and areas that may need improvement.

#### Comparison with similar LGs

Section 4 of this document compares the City's capability with the averaged capability of similar LGs. The classification of similar LGs is based on population numbers, population density and degree of remoteness, in line with the Australian Classification of Local Governments (refer to footnote).

The City has been classified as a **Medium to very large metropolitan LG**. LGs within this class are defined as LGs with a population of more than 30,000 and more than 600 persons per square kilometre.

A map showing the classification of each Western Australian LG is shown in Appendix 2. The following LGs have been classified as **Medium to very large metropolitan LG**, and their distribution is displayed in the map below:

- Bayswater
- Belmont
- Canning
- Cockburn
- Fremantle
- Gosnells
- Joondalup
- Melville
- South Perth
- Stirling
- Victoria Park
- Vincent

These classifications are based on a combination of LG classes from the Australian Classification of Local Governments (ACLG), using the 2020/21 classifications as provided by the WA Dept. of Local Government, Sport and Cultural Interests (DLGSC).

### Distribution of Medium to very large metropolitan LG

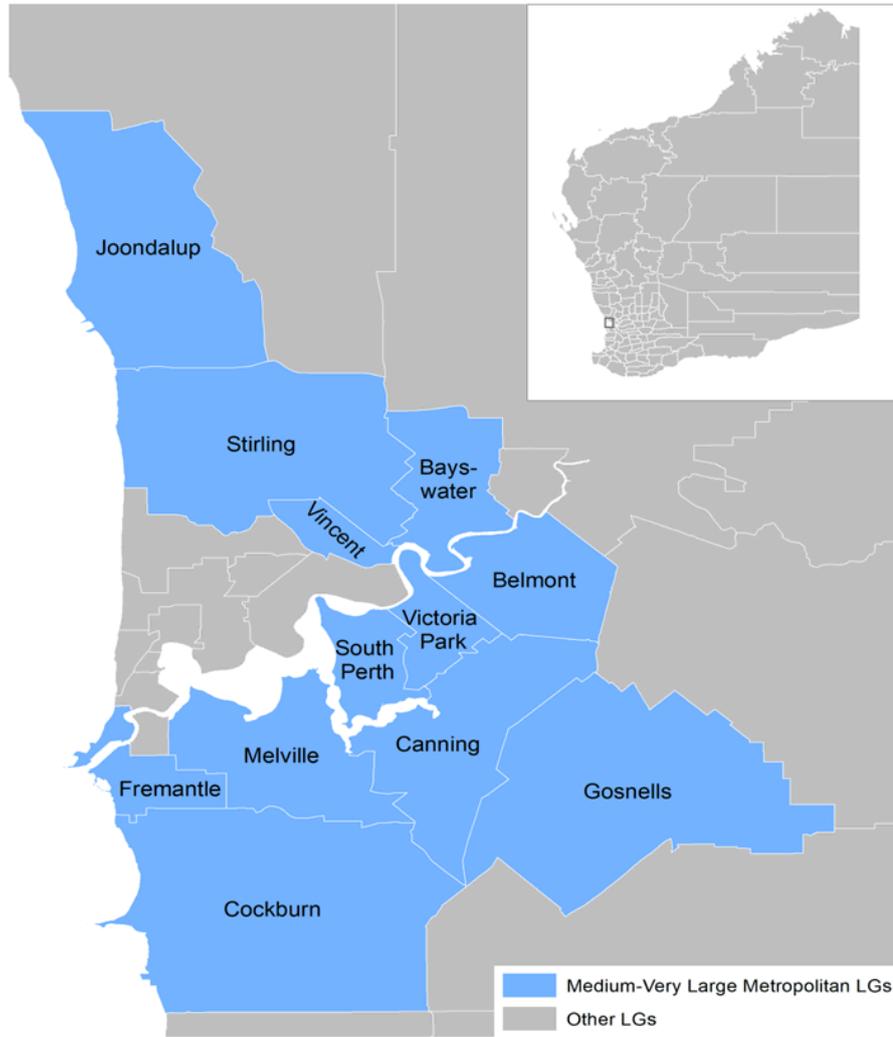


Figure 2: Map showing the distribution of Western Australian LGs classed as Medium to very large metropolitan LG, based on the Australian Classification of Local Governments (see section 1.3)

## 2. The City of Cockburn's emergency management capability in 2022

An overview of the City's EM capability in 2022 is provided below. The closer the result is to 100%, the stronger the City's capability is for that topic. The topics are presented in order of highest capability at the top, to the lowest at the bottom.

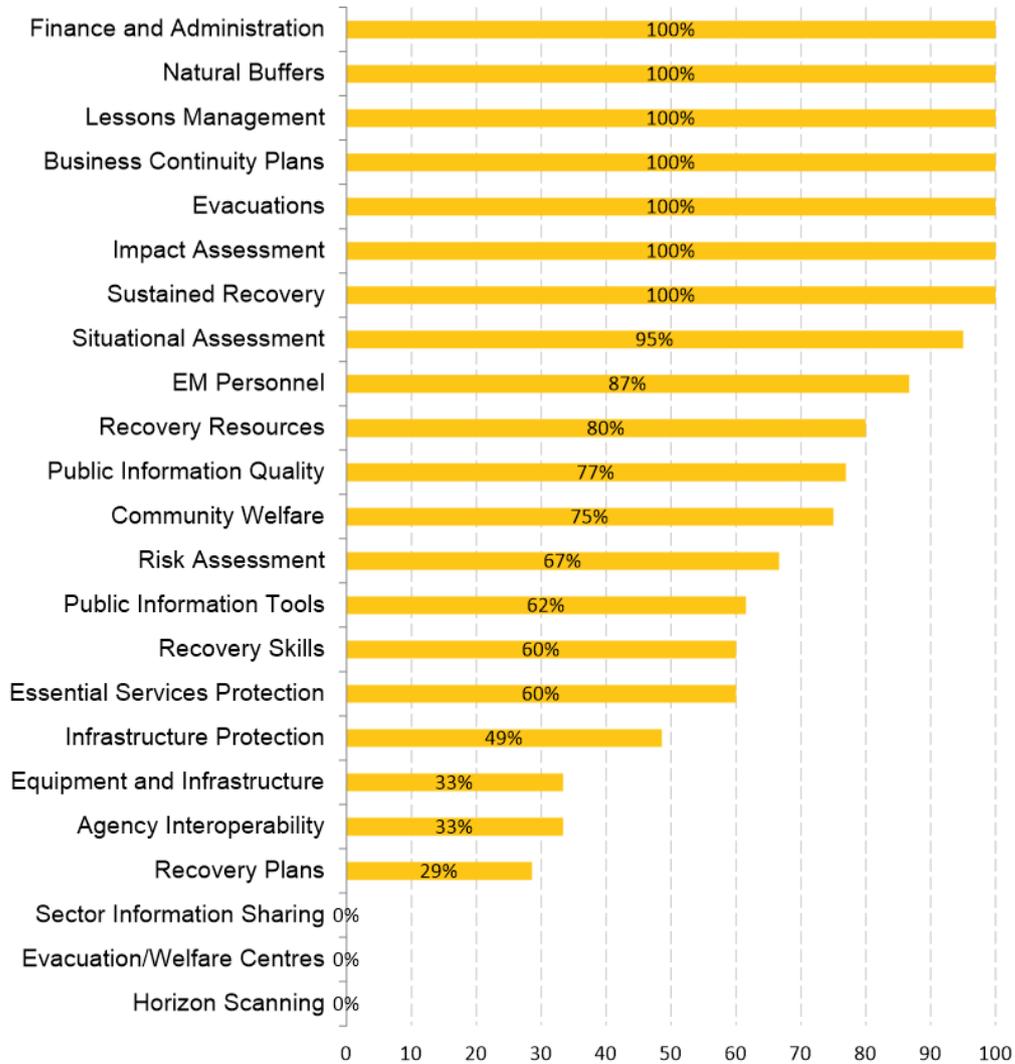


Figure 3: City of Cockburn's capability topic scores for 2022

## 2.1 The City's highest capabilities in 2022

In 2022 the City's highest capabilities were:

|                    |   |  |
|--------------------|---|--|
| Sustained Recovery |  | In 2022 the City's capability score for Sustained Recovery was 100%. |
| Natural Buffers    |  | In 2022 the City's capability score for Natural Buffers was 100%.    |
| Impact Assessment  |  | In 2022 the City's capability score for Impact Assessment was 100%.  |

## 2.2 The City's lowest capabilities in 2022

In 2022 the City's lowest capabilities were:

|                            |   |  |
|----------------------------|---|--|
| Horizon Scanning           |  | In 2022 the City's capability score for Horizon Scanning was 0%.           |
| Sector Information Sharing |  | In 2022 the City's capability score for Sector Information Sharing was 0%. |
| Evacuation/Welfare Centres |  | In 2022 the City's capability score for Evacuation/Welfare Centres was 0%. |

### 3. Capability comparison for the City of Cockburn: 2021 to 2022

A comparison of the City's reported capability in 2021 and 2022 is provided below.

The yellow bars represent the 2022 data, with the capability topics presented in order from highest to lowest. Improvements in capability from 2021 to 2022 are indicated by green arrows (dark green arrows = greatest improvements), and reported reductions by red arrows (dark red arrows = greatest reductions). The information represented in this graph is also provided as a table in Appendix 3.

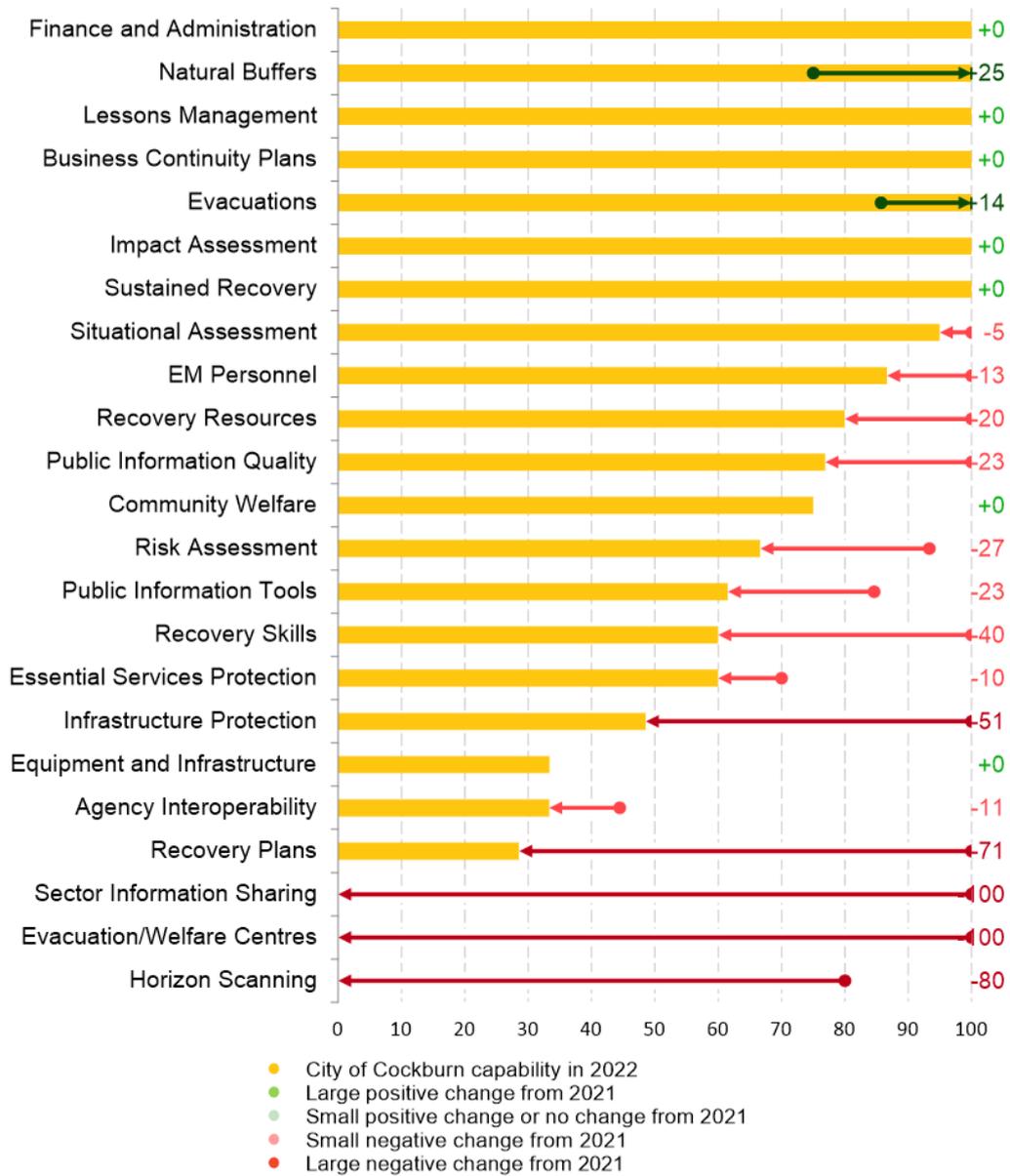


Figure 4: Capability comparison for City of Cockburn: 2021 to 2022

### 3.1 Capabilities where the City scored 100% in 2021 and 2022

The City scored 100% for this capability in both 2021 and 2022:

|                            |   |
|----------------------------|---|
| Sustained Recovery         |    |
| Natural Buffers            |    |
| Lessons Management         |    |
| Impact Assessment          |    |
| Finance and Administration |    |
| Evacuations                |   |
| Business Continuity Plans  |  |

### 3.2 The City's greatest capability improvements

From 2021 to 2022, the City's greatest capability improvements were in:

|                 |   |   |
|-----------------|---|---|
| Natural Buffers |  | In 2022 the City's capability score for Natural Buffers was 100%. |
| Evacuations     |  | In 2022 the City's capability score for Evacuations was 100%.     |

### 3.3 The City's largest capability reductions

From 2021 to 2022, the City's largest capability reductions were in:

|                            |   |  |
|----------------------------|---|--|
| Sector Information Sharing |  | In 2022 the City's capability score for Sector Information Sharing was 0%. |
| Recovery Plans             |  | In 2022 the City's capability score for Recovery Plans was 29%.            |
| Infrastructure Protection  |  | In 2022 the City's capability score for Infrastructure Protection was 49%. |
| Horizon Scanning           |  | In 2022 the City's capability score for Horizon Scanning was 0%.           |
| Evacuation/Welfare Centres |  | In 2022 the City's capability score for Evacuation/Welfare Centres was 0%. |

### 4. Capability comparison between the City of Cockburn and similar LGs in 2022

The City has been classified as a Medium to very large metropolitan LG. A 2022 comparison between the City's capability and the averaged capability of the other Medium to very large metropolitan LG is provided below.

The City's capability is represented by the yellow bars. The averaged capability of the other Medium to very large metropolitan LG is indicated by the black dots.

The coloured numbers to the right indicate the difference between the City's capability and the averaged capability of similar LGs. Dark green has been used where the City has notably more capability, and dark red where the City has notably less. The information represented in this graph is also provided as a table in Appendix 4.

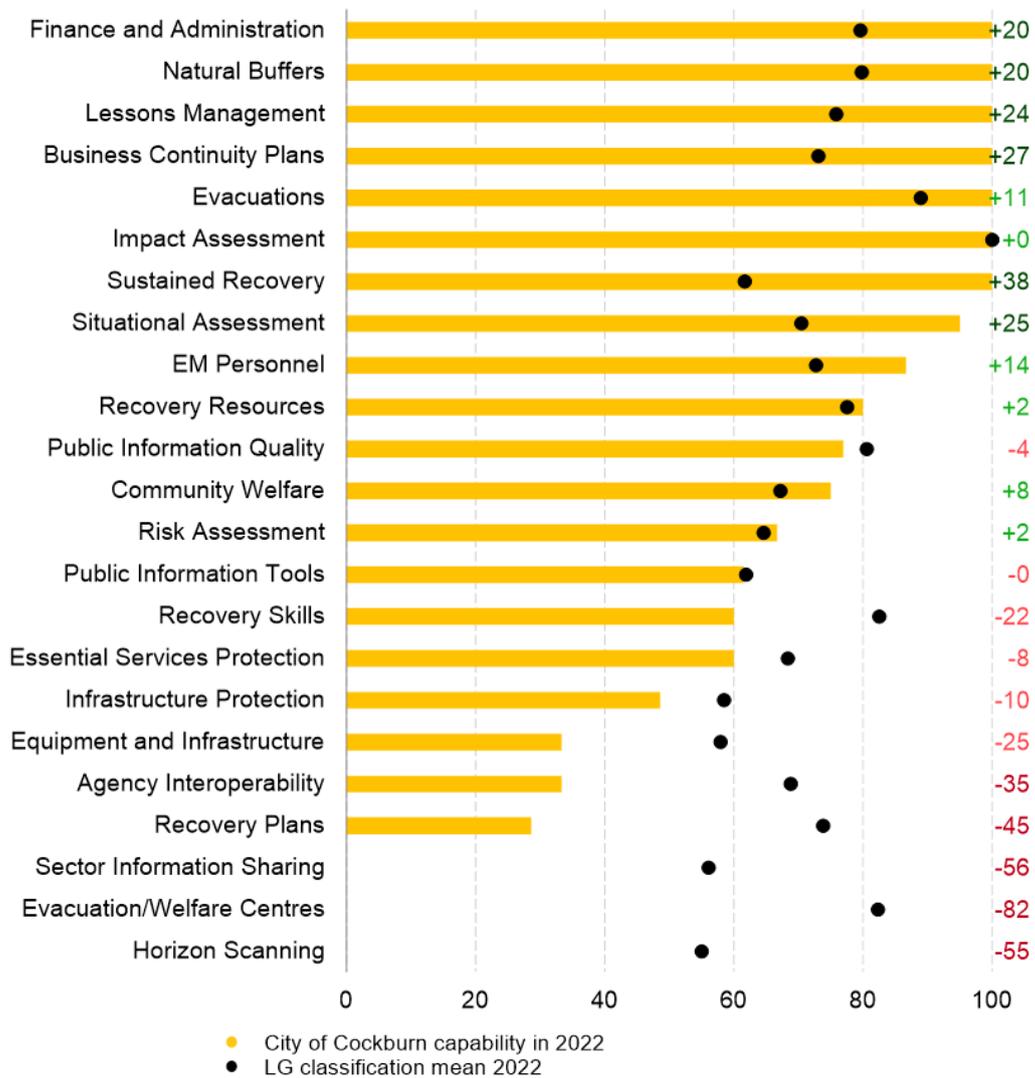


Figure 5: Capability comparison between the City of Cockburn and similar LGs in 2022

### 4.1 Capabilities where the City was notably higher than similar LGs

In 2022, the City had notably higher capability than the average of other Medium to very large metropolitan LG for:

|                            |   |  |
|----------------------------|---|--|
| Sustained Recovery         |    | In 2022 the City's capability score for Sustained Recovery was 100%.         |
| Situational Assessment     |    | In 2022 the City's capability score for Situational Assessment was 95%.      |
| Natural Buffers            |    | In 2022 the City's capability score for Natural Buffers was 100%.            |
| Lessons Management         |    | In 2022 the City's capability score for Lessons Management was 100%.         |
| Finance and Administration |   | In 2022 the City's capability score for Finance and Administration was 100%. |
| Business Continuity Plans  |  | In 2022 the City's capability score for Business Continuity Plans was 100%.  |

## 4.2 Capabilities where the City was notably lower than similar LGs

In 2022, the City had notably lower capability than the average of other Medium to very large metropolitan LG for:

|                            |   |  |
|----------------------------|---|--|
| Sector Information Sharing |  | In 2022 the City's capability score for Sector Information Sharing was 0%. |
| Recovery Plans             |  | In 2022 the City's capability score for Recovery Plans was 29%.            |
| Horizon Scanning           |  | In 2022 the City's capability score for Horizon Scanning was 0%.           |
| Evacuation/Welfare Centres |  | In 2022 the City's capability score for Evacuation/Welfare Centres was 0%. |
| Agency Interoperability    |  | In 2022 the City's capability score for Agency Interoperability was 33%.   |

### Appendix 1: LG capability topic descriptions

| Framework Capability Area           | LG Capability Topic | Capability Topic Description  |
|-------------------------------------|---------------------|---|
| Analysis and Continuous Improvement | Risk Assessment     | The Risk Assessment capability topic is based on: <ul style="list-style-type: none"> <li>the level of skills the LG has to conduct EM risk assessments</li> <li>the extent the LG uses the risk assessment findings (e.g., to improve processes or implement treatments)</li> <li>the status of the LG’s risk register (i.e. not yet started, in progress, complete)</li> </ul>   |
|                                     | Horizon Scanning    | The Horizon Scanning capability topic is based on: <ul style="list-style-type: none"> <li>the extent the LG keeps informed of best practice through reviewing recent hazard information</li> <li>the extent the LG monitors events occurring within the state, interstate and internationally</li> </ul>  |
|                                     | Lessons Management  | The Lessons Management capability topic is based on: <ul style="list-style-type: none"> <li>the extent the LG evaluates its performance following an incident, emergency or exercise</li> <li>the extent the LG assesses and/or amends its plans, processes or procedures based on recent hazard information, incidents, emergency response, recovery and exercises</li> <li>whether the LG has processes in place to review and monitor the outcomes of the amendments made</li> </ul> |

| Framework Capability Area | LG Capability Topic        | Capability Topic Description  |
|---------------------------|----------------------------|---|
| Community Involvement     | Sector Information Sharing | <p>The Sector Information Sharing capability topic is based on:</p> <ul style="list-style-type: none"> <li>the extent the LG shares information about individual risks, vulnerable elements and treatment options with state government agencies, other local governments, business/industry and communities</li> </ul>   |
|                           | Public Information Tools   | <p>The Public Information Tools capability topic is based on:</p> <ul style="list-style-type: none"> <li>whether the LG uses the following types of media to provide emergency/hazard information to the public during the prevention, preparedness and recovery phases:                             <ul style="list-style-type: none"> <li>- traditional media (radio, television, newspapers, SMS/text messaging, bulk email, websites)</li> <li>- social media (Facebook, Twitter, Instagram, YouTube)</li> <li>- local media (newsletters, pamphlets/brochures, public talks/meetings)</li> </ul> </li> </ul>   |
|                           | Public Information Quality | <p>The Public Information Quality capability topic is based on:</p> <ul style="list-style-type: none"> <li>the extent the LG has communications personnel available</li> <li>whether the LG has procedures in place to ensure that emergency/hazard information is coordinated, timely, reliable, actionable, clear, consistent and accessible</li> <li>the extent the LG's emergency/hazard information caters for:                             <ul style="list-style-type: none"> <li>- culturally and linguistically diverse groups</li> <li>- people with a disability/special needs</li> <li>- people with lower skills in literacy and numeracy</li> <li>- the elderly</li> <li>- tourists</li> </ul> </li> </ul> |

| Framework Capability Area | LG Capability Topic           | Capability Topic Description  |
|---------------------------|-------------------------------|---|
| Planning and Mitigation   | Natural Buffers               | <p>The Natural Buffers capability topic is based on:</p> <ul style="list-style-type: none"> <li>the extent the LG ensures that natural buffers* which may aid in community protection are identified, protected, maintained and/or enhanced and monitored</li> </ul> <p>* Examples of natural buffers include mangroves or wetlands to mitigate flooding, vegetation to protect against slope instability or heatwave, and dune systems to mitigate coastal erosion.</p>  |
|                           | Infrastructure Protection     | <p>The Infrastructure Protection capability topic is based on:</p> <ul style="list-style-type: none"> <li>whether the LG identifies the likely impact hazards may have on critical infrastructure and important community assets</li> <li>the extent the LG has plans in place to protect:                             <ul style="list-style-type: none"> <li>- critical infrastructure</li> <li>- important community assets</li> <li>- residential property</li> <li>- assets supporting livelihood</li> <li>- cultural places</li> </ul> </li> </ul> |
|                           | Essential Services Protection | <p>The Essential Services Protection capability topic is based on:</p> <ul style="list-style-type: none"> <li>whether the LG has plans in place to protect the continuity of its own power, telecommunications, water, sewerage, fuel, food distribution, shelter/accommodation and local government services</li> <li>whether the LG has plans in place to protect its community's road networks and local government services</li> </ul>  |
|                           | Business Continuity Plans     | <p>The Business Continuity Plans capability topic is based on:</p> <ul style="list-style-type: none"> <li>whether the LG's business continuity plan considers EM hazard specific risks and fatigue management strategies</li> <li>the extent the LG considers its business continuity plan to be effective</li> </ul>   |

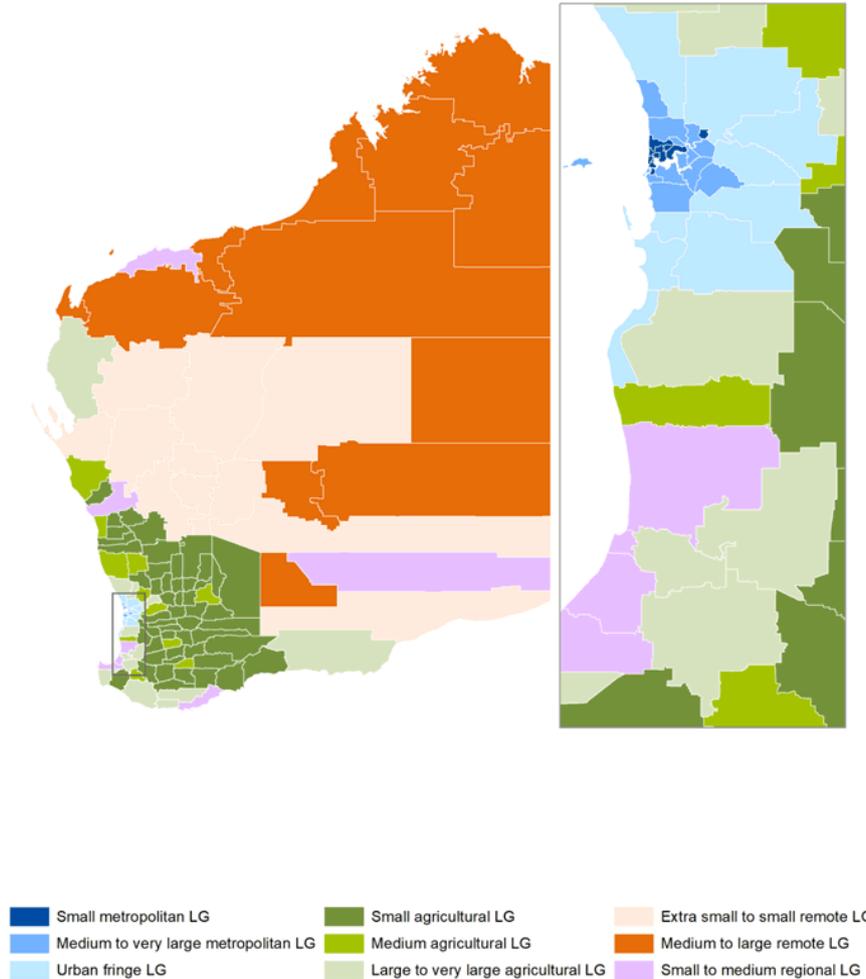
| Framework Capability Area | LG Capability Topic          | Capability Topic Description   |
|---------------------------|------------------------------|--|
| Resources                 | EM Personnel                 | The EM Personnel capability topic is based on: <ul style="list-style-type: none"> <li>the extent the LG's EM personnel (for response, recovery, prevention/mitigation) are trained, capable, supported and sufficient in numbers</li> </ul>  |
|                           | Finance and Administration   | The Finance and Administration capability topic is based on: <ul style="list-style-type: none"> <li>whether the LG can track expenditure for particular emergencies (e.g. individual cost codes)</li> <li>whether funding (for proactive measures and mitigation, emergency response and recovery) is considered available, sufficient and accessible</li> </ul>   |
|                           | Equipment and Infrastructure | The Equipment and Infrastructure capability topic is based on: <ul style="list-style-type: none"> <li>whether the LG can manage multiple concurrent emergencies with existing infrastructure and equipment</li> <li>the extent the LG has plans in place for equipment to address:                             <ul style="list-style-type: none"> <li>- mobilisation</li> <li>- pre-deployment</li> <li>- peak surges</li> <li>- redundancies for outages</li> </ul> </li> </ul> |

| Framework Capability Area | LG Capability Topic        | Capability Topic Description   |
|---------------------------|----------------------------|--|
| Emergency Response        | Situational Assessment     | <p>The Situational Assessment capability topic is based on:</p> <ul style="list-style-type: none"> <li>• whether situational assessments developed by the LG during emergencies determine:                             <ul style="list-style-type: none"> <li>- the nature and extent of the hazard</li> <li>- vulnerable elements</li> <li>- the resources required</li> </ul> </li> <li>• the extent the LG considers the situational assessments it develops during emergencies to be effective</li> </ul>  |
|                           | Evacuations                | <p>The Evacuations capability topic is based on:</p> <ul style="list-style-type: none"> <li>• whether the LG has the ability, plans and sufficient resources to coordinate/support directed (compulsory) evacuations and recommended (voluntary) evacuations</li> <li>• the extent that pre-emergency evacuation planning is included in the LG's Local Emergency Management Arrangements (LEMA)</li> </ul>  |
|                           | Evacuation/Welfare Centres | <p>The Evacuation/Welfare Centres capability topic is based on:</p> <ul style="list-style-type: none"> <li>• whether the LG's evacuation/welfare centres can maintain the provision of food, potable water, shelter and power</li> </ul>   |
|                           | Agency Interoperability    | <p>The Agency Interoperability capability topic is based on:</p> <ul style="list-style-type: none"> <li>• whether the LG has a memorandum of understanding (MOU) with other local governments for assistance during large-scale emergencies</li> <li>• whether the LG has established protocols/structures for emergencies that define the interrelationships between stakeholders</li> <li>• the extent that coordination structures during an emergency are considered:                             <ul style="list-style-type: none"> <li>- effective</li> <li>- interoperable with other agencies</li> <li>- functional</li> <li>- manageable/serviceable</li> <li>- consider recovery implications</li> </ul> </li> <li>• the extent the LG's communication systems during an emergency are considered effective and interoperable with other agencies</li> </ul> |

| Framework Capability Area      | LG Capability Topic | Capability Topic Description  |
|--------------------------------|---------------------|---|
| Impact Management and Recovery | Community Welfare   | The Community Welfare capability topic is based on: <ul style="list-style-type: none"> <li>• the extent the LG has strategies in place for the timely re-establishment of community activities (e.g., cultural and community events, schools) following an emergency</li> <li>• whether the LG provides community services that are timely, available and sufficient</li> <li>• the extent the LG has plans in place to manage:                             <ul style="list-style-type: none"> <li>- directly impacted persons</li> <li>- family and friends of impacted persons</li> <li>- short term and ongoing mental health/wellbeing support</li> </ul> </li> </ul> |
|                                | Impact Assessment   | The Impact Assessment capability topic is based on: <ul style="list-style-type: none"> <li>• whether the LG can contribute to a comprehensive impact assessment</li> <li>• whether the LG uses the findings from a comprehensive impact assessment to inform:                             <ul style="list-style-type: none"> <li>- recovery coordination</li> <li>- EM planning</li> <li>- prevention/mitigation priorities</li> </ul> </li> </ul>  |
|                                | Recovery Resources  | The Recovery Resources capability topic is based on: <ul style="list-style-type: none"> <li>• the extent the LG has the resources to support the reconstruction/restoration of built, social, economic and natural environments</li> </ul>  |
|                                | Recovery Skills     | The Recovery Skills capability topic is based on: <ul style="list-style-type: none"> <li>• the extent the LG has the skills to support the reconstruction/restoration of built, social, economic and natural environments</li> </ul>  |
|                                | Sustained Recovery  | The Sustained Recovery capability topic is based on: <ul style="list-style-type: none"> <li>• the extent the LG has sufficient resources to sustain a recovery response for 3, 6, 12 and 18 or more months</li> </ul>   |
|                                | Recovery Plans      | The Recovery Plans capability topic is based on: <ul style="list-style-type: none"> <li>• whether the LG’s recovery plan includes inputs from:                             <ul style="list-style-type: none"> <li>- hazard management agencies (HMAs)</li> <li>- combat agencies/supporting organisations</li> <li>- essential service providers (ESPs)</li> <li>- other local governments</li> <li>- non-government organisations (NGOs)</li> <li>- business/industry</li> <li>- communities</li> </ul> </li> </ul>  |

## Appendix 2: Distribution of Western Australian LGs by classification

The below map shows the distribution of Western Australian LGs by their classification (refer to footnote).



These classifications are based on a combination of LG classes from the Australian Classification of Local Governments (ACLG), using the 2020/21 classifications as provided by the WA Dept. of Local Government, Sport and Cultural Interests (DLGSC).

### Appendix 3: Capability comparison for the City of Cockburn: 2021 to 2022

The below table contains the City's scores for each capability topic in 2021 and 2022, and the difference between the two years.

| Capability topics             | City of Cockburn 2021 | City of Cockburn 2022 | Difference |
|-------------------------------|-----------------------|-----------------------|------------|
| Sustained Recovery            | 100%                  | 100%                  | 0          |
| Natural Buffers               | 75%                   | 100%                  | 25         |
| Lessons Management            | 100%                  | 100%                  | 0          |
| Impact Assessment             | 100%                  | 100%                  | 0          |
| Finance and Administration    | 100%                  | 100%                  | 0          |
| Evacuations                   | 86%                   | 100%                  | 14         |
| Business Continuity Plans     | 100%                  | 100%                  | 0          |
| Situational Assessment        | 100%                  | 95%                   | -5         |
| EM Personnel                  | 100%                  | 87%                   | -13        |
| Recovery Resources            | 100%                  | 80%                   | -20        |
| Public Information Quality    | 100%                  | 77%                   | -23        |
| Community Welfare             | 75%                   | 75%                   | 0          |
| Risk Assessment               | 93%                   | 67%                   | -27        |
| Public Information Tools      | 85%                   | 62%                   | -23        |
| Recovery Skills               | 100%                  | 60%                   | -40        |
| Essential Services Protection | 70%                   | 60%                   | -10        |
| Infrastructure Protection     | 100%                  | 49%                   | -51        |
| Equipment and Infrastructure  | 33%                   | 33%                   | 0          |
| Agency Interoperability       | 44%                   | 33%                   | -11        |
| Recovery Plans                | 100%                  | 29%                   | -71        |
| Sector Information Sharing    | 100%                  | 0%                    | -100       |
| Horizon Scanning              | 80%                   | 0%                    | -80        |
| Evacuation/Welfare Centres    | 100%                  | 0%                    | -100       |

Note: Scores are rounded to the nearest 1%

## Appendix 4: Capability comparison between the City of Cockburn and similar LGs in 2022

The below table compares the City's capability scores in 2022 with the averaged capability scores for Medium to very large metropolitan LG in the same year.

| Capability topics             | City of Cockburn 2022 | Similar LG average 2022 | Difference |
|-------------------------------|-----------------------|-------------------------|------------|
| Sustained Recovery            | 100%                  | 62%                     | 38         |
| Natural Buffers               | 100%                  | 80%                     | 20         |
| Lessons Management            | 100%                  | 76%                     | 24         |
| Impact Assessment             | 100%                  | 100%                    | 0          |
| Finance and Administration    | 100%                  | 80%                     | 20         |
| Evacuations                   | 100%                  | 89%                     | 11         |
| Business Continuity Plans     | 100%                  | 73%                     | 27         |
| Situational Assessment        | 95%                   | 70%                     | 25         |
| EM Personnel                  | 87%                   | 73%                     | 14         |
| Recovery Resources            | 80%                   | 78%                     | 2          |
| Public Information Quality    | 77%                   | 81%                     | -4         |
| Community Welfare             | 75%                   | 67%                     | 8          |
| Risk Assessment               | 67%                   | 65%                     | 2          |
| Public Information Tools      | 62%                   | 62%                     | 0          |
| Recovery Skills               | 60%                   | 82%                     | -22        |
| Essential Services Protection | 60%                   | 68%                     | -8         |
| Infrastructure Protection     | 49%                   | 58%                     | -10        |
| Equipment and Infrastructure  | 33%                   | 58%                     | -25        |
| Agency Interoperability       | 33%                   | 69%                     | -35        |
| Recovery Plans                | 29%                   | 74%                     | -45        |
| Sector Information Sharing    | 0%                    | 56%                     | -56        |
| Horizon Scanning              | 0%                    | 55%                     | -55        |
| Evacuation/Welfare Centres    | 0%                    | 82%                     | -82        |

Note: Scores are rounded to the nearest 1%

**16.1.3 Risk Register Review Report**

|                    |                                   |
|--------------------|-----------------------------------|
| <b>Executive</b>   | Executive Governance and Strategy |
| <b>Author</b>      | Risk and Governance Advisor       |
| <b>Attachments</b> | N/A                               |

**Officer Recommendation**

The Committee recommends Council:

- (1) RECEIVES the Risk Register Review Report.

**Committee Recommendation**

That Council:

- (1) DEFERS the Risk Register Review report to the next ARC Meeting until a further review of the Risk Register is undertaken.

**Background**

This report provides an update to the Audit, Risk and Compliance Committee (ARC) on the City of Cockburn (the City) Enterprise Risk Register, comprising seven strategic and 243 operational risks.

A previous report of the risk register was considered by the ARC on 21 July 2022.

This report covers the status of the City's Enterprise Risk Register during 21 July 2022 to 27 July 2023 (the Period).

The City's Risk Register is recorded in RMSS, the City's cloud-based online enterprise risk management solution, brought online for the City on 26 April 2022.

**Submission**

N/A

**Report**Risk register

Table 1 below illustrates the changes to the City's risk register during the Period, which decreased 12%, from 284 to 250.

All risks rankings indicate the residual risk.

There are 11 risks, all operational risks, with residual risk ratings Substantial or greater, including 1 High and 2 Extreme risks.

The composition of the 250 risks in the risk register are presented in Figure 1 and superimposed on a risk heat map in Figure 2 below:

**Table 1: 2022 - 2023 Changes in the risk register**

| Residual risk level        | Number of risks |                 | Change in number |
|----------------------------|-----------------|-----------------|------------------|
|                            | On 21 July 2022 | On 27 July 2023 |                  |
| Low risks                  | 136             | 112             | -24              |
| Moderate risks             | 134             | 127             | -7               |
| Substantial risks          | 11              | 8               | -3               |
| High risks                 | 1               | 1               | 0                |
| Extreme risks              | 2               | 2               | 0                |
| <b>Total risk register</b> | <b>284</b>      | <b>250</b>      | <b>-34</b>       |



Figure 1: Composition of Risk Register on 27 July 2023

The Risk Register heat map in Figure 2 below shows the top 3 ranked risks identified are 1 High and 2 Extreme risks.

These top three risks are climate change related:

|             |                    | Likelihood           |                              |                              |                             |                              |
|-------------|--------------------|----------------------|------------------------------|------------------------------|-----------------------------|------------------------------|
|             |                    | Rare<br>1            | Unlikely<br>2                | Possible<br>3                | Likely<br>4                 | Almost<br>Certain<br>5       |
| Consequence | Insignificant<br>1 | Low<br>1<br>7 Risks  | Low<br>2                     | Low<br>3                     | Low<br>4                    | Moderate<br>5                |
|             | Minor<br>2         | Low<br>2<br>9 Risks  | Low<br>4<br>69 Risks         | Moderate<br>6<br>10 Risks    | Moderate<br>8<br>3 Risks    | Substantial<br>10<br>2 Risks |
|             | Major<br>3         | Low<br>3<br>22 Risks | Moderate<br>6<br>68 Risks    | Moderate<br>9<br>30 Risks    | Substantial<br>12<br>1 Risk | High<br>15                   |
|             | Critical<br>4      | Low<br>4<br>5 Risks  | Moderate<br>8<br>16 Risks    | Substantial<br>12<br>2 Risks | High<br>16<br>1 Risk        | Extreme<br>20                |
|             | Catastrophic<br>5  | Moderate<br>5        | Substantial<br>10<br>3 Risks | High<br>15                   | Extreme<br>20<br>2 Risks    | Extreme<br>25                |

**Figure 2: Residual risk register heat map superimposed on the risk matrix**

1. RMSS Risk ID 8 *Community infrastructure damage from climate change impacts,*

Risk description - Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures and extreme weather events)

Catastrophic 5 consequence X Likely 4 likelihood  
= Extreme 20 risk ranking

3. RMSS Risk ID 9 *Public health decline from climate change,*

Risk description - Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures and extreme weather events)

Catastrophic 5 consequence X Likely 4 likelihood  
= Extreme 20 risk ranking

4. RMSS Risk ID 10 *Biodiversity loss from climate change impact*,

Risk description - Damage to or loss of biodiversity and natural habitats caused by climate change impacts (decreased rainfall and increased bushfires, temperatures and extreme weather events)

Critical 4 consequence X Likely 4 likelihood = High 16 risk ranking

The City's climate change related top 3 risks ranking is echoed across Australian local governments, which since 2018 have ranked natural disaster / disaster or catastrophes in the top 5 risks identified in their community [JLT Public Sector Risk Report 2023, JLT Risk Solutions Pty Ltd].

### Strategic Risks

The status of the identified 7 strategic risks is presented in Table 2 below.

**Table 2: Status of Strategic risks**

| RMSS Risk ID  | Risk name                                 | Risk description   | Consequence | Likelihood | Residual risk | Risk owner                                      |
|---|---|--|-------------|------------|---------------|---|
| 1   | Business continuity and crisis management | Failure to provide business continuity of the City's core services in the event of a major crisis / emergency. | Major 3     | Possible 3 | Moderate 9    | Emma Milne<br>Executive Governance and Strategy |
| <p><b>Action update</b></p> <ol style="list-style-type: none"> <li>1. <i>City of Cockburn Local Emergency Management Arrangements 2018</i> is currently being reviewed by Fire and Emergency Management Services – estimated completion is Q2 FY23-24;</li> <li>2. Draft <i>City of Cockburn Business Continuity Reponse Plan</i> is currently being reviewed by Governance and Strategy Division before being presented to ExCo for approval – estimated completion is Q1 FY23-24;</li> <li>3. <i>City of Cockburn Crisis Communication Plan</i> is currently being reviewed by Communications and Marketing Services. An initial Response Playbook was presented on 6 June 2023 to ExCo, which was well received;</li> <li>4. <i>City of Cockburn Disaster Recovery Design Document (IT)</i> will be reviewed when the next ICT Manager is appointed – estimated completion is Q2 FY23-24.</li> </ol> |   |  |             |            |               |   |

|  |                             |   |            |            |            |   |
|--|-----------------------------|---|------------|------------|------------|---|
| 2  | Strategic direction         | Lack of clear and aligned strategic vision, direction and implementation.   | Critical 4 | Unlikely 2 | Moderate 8 | <p><b>Emma Milne</b></p> <p>Executive Governance and Strategy</p> |
| <p><b>Update</b></p> <p>1. Detailed audit of informing strategies and their associated financial implications is underway to support the <i>City of Cockburn Long Term Financial Plan 2019-2020 to 2032-2033</i>- estimated completion date is Q2 FY23-24.</p>   |                             |   |            |            |            |   |
| 3  | Project management planning | Failure to consistently plan for capital works projects   | Major 3    | Possible 3 | Moderate 9 | <p><b>Anton Lees</b></p> <p>Chief of Operations</p>               |
| <p><b>Update</b></p> <p>1. The City of Cockburn Asset Management Plans (AMPs) inform the Project Management Office for major capital works. This service will continue to retain the risk and manage it by ensuring that AMPs are up to date in order for other Service Units to effectively utilise the data.</p>   |                             |   |            |            |            |   |
| 4  | Stakeholder relationships   | Failure to develop and maintain strategic partnerships and relationships with government agencies and other key stakeholders. | Major 3    | Possible 3 | Moderate 9 | <p><b>Victoria Green</b></p> <p>Executive Corporate Affairs</p>   |
| <p><b>Update</b></p> <p>1. The City of Cockburn has implemented a Stakeholder Management System for selected staff. The system contains updated information on key stakeholders and staff, including members of parliament, businesses and other influencers.</p> <p>The system is remotely accessible, cloud-based with Australian servers to prevent loss of data.</p> |                             |   |            |            |            |   |

|   |                               |   |            |            |            |   |
|---|-------------------------------|---|------------|------------|------------|---|
| 5   | Built and natural environment | Failure to maintain the City's built and natural environment and resources in a sustainable manner.   | Major 3    | Possible 3 | Moderate 9 | <b>Carol Catherwood</b><br><br>A/Chief of Built and Natural Environment |
| <b>Update</b><br><br>1. Identified actions within the Climate Change Strategy and Natural Area Management Strategy continue to be implemented. Regular inspections, maintenance and repairs continue to be undertaken on City facilities;<br>2. Asset management team organise the CoC Marina and Coastal Asset Management Plan 2020 - 2024. A maintenance inspection was conducted by M P Rogers & Associates, and the <i>City of Cockburn Marina and Coastal Assets Report</i> was provided in July 2022. This helped decision-making for projects in the next financial year;<br>3. A number of the actions from the Recommended Implementation Plan of the <i>Coogee Beach Foreshore Management Plan 2020</i> have been completed - including sand bypassing, benefit distribution analysis, Coogee Beach Jetty upgrade, swimming enclosure lease renewed, disabled accessway completed, Surf Lifesaving Club tower been installed. |                               |   |            |            |            |   |
| 6   | Technology use and change     | Failure to identify, manage and capitalise on the effective and efficient use of changing technology. | Critical 4 | Unlikely 2 | Moderate 8 | <b>Nelson Mauricio</b><br><br>A/Chief Financial Officer                 |
| <b>Update</b><br><br>1. A contract employee specialising in cyber security was appointed to drive the action plan with the ultimate aim to obtain ISO 27001 certification. An ISO 27001 audit is scheduled for December 2023;<br>2. The City is continuing to implement the findings from the 2019 OAG performance audit;<br>3. The <i>City of Cockburn Information and Cyber Security Policy</i> , approved by the CEO in September 2019 is currently being reviewed.  |                               |   |            |            |            |   |

|   |                          |  |            |            |            |  |
|---|--------------------------|--|------------|------------|------------|--|
| 7   | Financial sustainability | Erosion of Council's financial sustainability. | Critical 4 | Unlikely 2 | Moderate 8 | <p><b>Nelson Mauricio</b></p> <p>A/Chief Financial Officer</p> |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. Annual capital expenditure and operational expenditure budget processes and sign off (at multiple levels, including controllable operational expenditure measures) – accept this risk by informed decision;</li> <li>2. Legislative restrictions on investments - take on the risk in order to pursue opportunity (income)</li> <li>3. <i>City of Cockburn Long Term Financial Plan 2019-2020 to 2032-2033</i> – take on the risk by informed decision;</li> <li>4. Economic forecasting - take on the risk by informed decision;</li> <li>5. A complete documentation review of the new contract systems and processes (post <i>CiAnywhere</i>), including Ethics Statement, was scheduled for completion in March 2023;</li> <li>6. <i>City of Cockburn Workforce Plan 2022 -2026</i> endorsed at the Special Council meeting on 23 June 2022. Includes strategies to ensure that Cockburn is an employer of choice and that the outcomes of the Community Strategic Plan and Corporate Business Plan can be achieved in line with the commitment;</li> <li>7. City of Cockburn Asset Management Plans (AMP) and updated by the Operations team. Data collection for each asset class is undertaken on a regularly basis enabling plan accuracy. Renewal budgets are populated in accordance with the relevant AMP;</li> <li>8. Public Sector Commission training for staff on the City's fraud and misconduct practices.</li> </ol> |                          |  |            |            |            |  |

Operational Risks

The status of the identified 11 operational risks rated at residual risk Substantial or greater is presented in Table 3 below.

**Table 3: Status of Operational risks rated  $\geq$  Substantial**

| RMSS Risk ID  | Risk name  | Risk description   | Consequence    | Likelihood | Residual risk | Risk owner                                     |
|---|--|--|----------------|------------|---------------|--|
| 8   | Community infrastructure damage from climate change impacts<br><br>[Environmental Health risk] | Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures and extreme weather events). | Catastrophic 5 | Likely 4   | Extreme 20    | Rory Garven<br><br>[ExCo member: Daniel Arndt] |
| <p><b>Action update</b></p> <ol style="list-style-type: none"> <li>1. New Council buildings incorporate standard BAU ESD guidelines. The sustainability policy also requires all new buildings to invest an additional 3% of construction costs to be allocated to ESD over and above best practise;</li> <li>2. Cockburn DFES representative and City's Bushfire Control Officers undertake annual assessments prior to the bushfire season in November. Any works that are identified as required are undertaken. Works completed by November each year;</li> <li>3. <i>Bushfire Risk Management Plan</i> draft was presented to July 2022 OCM, and will be submitted for final adoption in 2023 after community and DFES consultation. Local Emergency Management Arrangement was reviewed by the City's LEMC, in accordance with SEMP Policy.</li> <li>3. Action will require an audit of City buildings - climate change resilience report. Fee proposal and funding to be requested 2022/23FY;</li> <li>4. State planning policy means the City does not approve development in the flood prone areas. Bush fire assessments are required, wind assessments are required. All the various climate change matters are dealt with by the state policies which the City implements in each and every decision made. This is in all of the City's processes and the manager and coordinator update policies accordingly.</li> </ol> |  |  |                |            |               |  |

|   |   |  |                       |                 |                   |   |
|---|---|--|-----------------------|-----------------|-------------------|---|
| <p>9</p>  | <p>Public health decline from climate change<br/><br/>[Environmental Health risk]</p> | <p>Reduced public safety, health and wellbeing caused by climate change impacts (changes to rainfall and increased bushfires, temperatures, and extreme weather events).</p>           | <p>Catastrophic 5</p> | <p>Likely 4</p> | <p>Extreme 20</p> | <p>Rory Garven<br/><br/>[ExCo member: Daniel Arndt]</p> |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. At present the City has a Climate Change Strategy, under which there are numerous actions by the City's service units including responses such as public messaging when the Department of Health (WA) declares a heatwave for Perth. This primarily requires action by communications for messaging on the City's website, <i>Facebook</i> and other social media and the Senior Centre acting to advise their vulnerable members of the risk;</li> <li>2. The City's Public Health Plan is being finalised for publication of an updated version this FY. The plan will include actions that assist in the reduction of climate change risk to the public including heat stress, increases in mosquito and vector borne disease, food poisoning, nuisance species, bushfires, pandemics, extreme weather events, etc.;</li> <li>3 The <i>Bushfire Risk Management Plan</i> draft was presented to July 2022 OCM, and will be submitted for final adoption in 2023 after community and DFES consultation. Local Emergency Management Arrangement was reviewed by the City's LEMC, in accordance with SEMP Policy.</li> </ol> |   |  |                       |                 |                   |   |
| <p>10</p>   | <p>Biodiversity loss from climate change impacts<br/><br/>[Compliance risk]</p>       | <p>Damage to or loss of biodiversity and natural habitat, caused by climate change impacts (decreased rainfall and increased bushfires, temperatures, and extreme weather events).</p> | <p>Critical 4</p>     | <p>Likely 4</p> | <p>High 16</p>    | <p>Rory Garven<br/><br/>[ExCo member: Daniel Arndt]</p> |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. Coastal Adaptation Plan (CAP) actions implemented as required. Sand by-passing and back passing undertaken in July/August 2022. Artificial reef installed in April 2022. Benefit Distribution Analysis commissioned in December 2022. CAP document to be reviewed and CHARMAPS to be prepared which will identify specific areas of concern. To be completed by June 2024;</li> <li>2. Review into alternative sand sources commissioned and to be finalised by January 2023;</li> <li>3. The coastal monitoring program is undertaken annually in partnership with Cockburn Cement. Additional monitoring the success of the Engineered Fringing Reef;</li> <li>3. Foreshore Management Plan to be reviewed in 2023 with latest climate change data. Design study for CY O' Connor to commence in January 2023.</li> </ol>  |   |  |                       |                 |                   |   |

|   |  |   |            |            |                |  |
|---|--|---|------------|------------|----------------|--|
| 11  | Coastal impacts from sea level rise<br>[Environmental Health risk] | Legal liability and damage to or loss of natural environment, infrastructure, and coastal land, caused by sea level rise.             | Major 3    | Likely 4   | Substantial 12 | Chris Beaton<br>[ExCo member: Daniel Arndt]        |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>Coastal monitoring program continues to be undertaken and assessed twice per annum in winter and summer. Additional monitoring undertaken for Engineered Fringing Reef. Data is reviewed to assess effectiveness and any areas of concern by the City's Coastal Engineer. Information sharing agreement in place between Cockburn Cement and the City.</li> <li>Site specific management plans to be prepared and updated based on current climate scenarios. To be completed by June 2023.</li> <li>Obtained legal advice to clarify the liability of the City in the event of coastal climate change risk scenarios - ongoing.</li> <li>Foreshore Management Plan to be reviewed in 2023 with latest climate change data. Design study for CY O' Connor to commence in January 2023.</li> </ol> |  |   |            |            |                |  |
| 12  | Community support<br>[Financial risk]                              | Failure to obtain community support for strategic planning functions.   | Critical 4 | Possible 3 | Substantial 12 | Carol Catherwood<br>[ExCo member: Daniel Arndt]    |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>Most strategic planning projects have advertising processes (controlled by state government) rather than community engagement. Planners only undertake community engagement for specific and occasional projects. These are carried out in line with an approved community engagement plan (approved by Corporate Affairs).</li> </ol>  |  |   |            |            |                |  |
| 14  | <i>PerfectGym</i> at Cockburn ARC<br>[Cyber security risk]         | Personally identifiable information (PII) breach by allowing anyone using <i>Amazon</i> to send email on behalf of cockburnarc.com.au | Critical 4 | Possible 3 | Substantial 12 | Andrew Tomlinson<br>[ExCo member: David van Ooran] |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li><i>PerfectGym</i> is aware of this issue through recent penetrations tests they have conducted, and stated that they had hoped to resolve this problem by September 2022;</li> <li>The Cockburn Aquatic and Recreation Centre management stated that there is some risk but it isn't a case that anyone can access the system, they would have to have in depth knowledge as a hacker. Not anyone in Amazon can do this, it would need an individual with high level understanding of hacking;</li> <li>Penetration testing by <i>PerfectGym</i> in another local government in October 2023 has shown that high/medium items with SMTP (Amazon) is one of the tasks resolved.</li> </ol>   |  |   |            |            |                |  |

|  |   |  |                       |                   |                       |  |
|--|---|--|-----------------------|-------------------|-----------------------|--|
| <p>15</p>  | <p>Landfill capping<br/>[Environmental Health risk]</p> | <p>Failure to fund the capping of existing exposed landfill cells.</p> | <p>Catastrophic 5</p> | <p>Unlikely 2</p> | <p>Substantial 10</p> | <p><b>Lou Vieira</b><br/>[ExCo member: Anton Lees]</p> |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. Post Closure Leachate Management and Rehabilitation Financial Model is on track;</li> <li>2. The Henderson Waste and Recycling Park (HWRP) Financial Model requires that significant funds are available to meet the City's obligations under our Licence requirements in capping and post closure for 2019-2020;</li> <li>3. An Information Paper was prepared for the capping of Cell 6 for Executive. The Draft Waste Strategy and appendix - 10 Year Financial Plan, has been reviewed by the Executive who has accepted the capping and post closure costs;</li> <li>4. The City's Landfill consultant is currently preparing the cap design for submission to the Department of Water and Environmental Regulation (DWER) and for inclusion in the Tender for the Capping Construction Contractor;</li> <li>5. The Executive has confirmed, through the Landfill Financial Rehabilitation Model, that \$5 million will be available in 2021-2020 budget for the capping of Cell 6 and the remaining uncapped cells (when all the available airspace is consumed);</li> <li>6. Cell 6 was capped in 2020. The City has reduced gate rate for major customers to attract tonnes in order to complete 3 other open cells that will require capping in the next 2 decades; and</li> <li>7. The cost to cap the remaining cells (4, 5 and 7) is \$17.5M and the operating cost to manage the Site until 2063 is \$10.5m The current Reserve balance is \$12.5m. With the energy from waste plants due for completion in 2022, there is a narrow window for landfill to generate sufficient income through the sale of airspace to establish a reserve of a minimum of \$28m. The current strategy to increase the Waste and Recycling Reserve will not be adequate.</li> </ol> |   |  |                       |                   |                       |  |

|  |   |   |         |                  |                |  |
|--|---|---|---------|------------------|----------------|--|
| 16   | Reduced water availability from decreased rainfall<br><br>[Compliance risk] | Decreased liveability, reduced water availability, loss of urban vegetation and biodiversity caused by climate change impacts (decreased rainfall). | Minor 2 | Almost certain 5 | Substantial 10 | Rory Garven<br><br>[ExCo member: Daniel Arndt] |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. Water Sensitive Urban Design initiatives continue to be implemented for all Council facilities. Assessments also undertaken for private development by Subdivision engineers;</li> <li>2. Water Efficiency Action Plan and associated actions approved by Water Corporation in March each year;</li> <li>3. Water audits undertaken for Council facilities (top 10 water users) annually. Measures identified to be undertaken to reduce water use are implemented within budget constraints;</li> <li>4. Liaison with Water Corporation and DWER undertaken annually in October. Water Efficiency Action Plan and associated actions also approved by Water Corporation in March each year;</li> <li>5. Urban Forest Plan actions continue to be implemented. Review of UFP currently underway. Urban Forest Officer approved for 23/24 budget.</li> </ol> |   |   |         |                  |                |  |
| 17   | Urban forest decline from climate change<br><br>[Compliance risk]           | Urban forest decline caused by climate change impacts (increased temperatures and decreased rainfall).  | Minor 2 | Almost certain 5 | Substantial 10 | Lou Vieira<br><br>[ExCo member: Anton Lees]    |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. This risk is not something that is immediately tangible, Operation has reviewed the risk and decided that the City will continue to retain the risk and buildings will be upgraded as required, as per the asset management planning processes of the City of Cockburn;</li> <li>2. Bushfire Risk Assessments are done as a planning condition. If a building is required to have one prepared, it has been;</li> <li>3. The <i>Bush Fire Management Plan</i> and <i>Local Emergency Management Plan</i> is reviewed in consultation with DFES, selected areas added to GIS system. fire management – ongoing.</li> </ol>   |   |   |         |                  |                |  |

|   |   |  |                              |                          |                              |  |
|---|---|--|------------------------------|--------------------------|------------------------------|--|
| <p><b>288</b></p>   | <p>Child safe organisation<br/>[WHS risk]</p> | <p>Failure by the City of Cockburn to resource for, and anticipate legislative requirements, to comply with the National Principles for Child Safe Organisations</p> | <p><b>Catastrophic 5</b></p> | <p><b>Unlikely 2</b></p> | <p><b>Substantial 10</b></p> | <p><b>David van Ooran</b><br/><br/>Chief of Community Services</p> |
| <p><b>Action update</b></p> <ol style="list-style-type: none"> <li>1. The document <i>City of Cockburn Administration Policy Notifiable and Reportable Conduct</i> [ECM Doc Set ID: 11385253] was endorsed by ExCo on 14 February 2023;</li> <li>2. The promotion of awareness through employee training or inductions of the National Principles for Child Safe Organisations as outlined by the <i>Child Safe Organisations National Principles</i>, Australian Human Rights Commission, Sydney 2018, have not been addressed yet. The risk owner would like to discuss this topic further with the Executive People Experience &amp; Transformation, and the Executive Governance &amp; Strategy. It is planned for this to occur in the month of June 2023;</li> <li>3. The development and promotion of an organisational framework comprising people and experience to assist the City to comply with Western Australian government legislation by supporting employees has not been addresses yet due to competing priorities. The risk owner would like to discuss this topic further with the Executive People Experience &amp; Transformation, and the Executive Governance &amp; Strategy. It is planned for this to occur in the month of June 2023.</li> </ol> |   |  |                              |                          |                              |  |

|   |  |  |                |            |                |  |
|---|--|--|----------------|------------|----------------|--|
| 289   | Workplace psychosocial hazards<br><br>[WHS (Bullying and harassment) risk] | Inability to provide for workers a safe work place free from exposure to bullying and harassment | Catastrophic 5 | Unlikely 2 | Substantial 10 | Chantelle Hanrahan<br><br>Executive People Experience and Transformation |
| <p><b>Update</b></p> <ol style="list-style-type: none"> <li>1. Development and implementation of People Experience Management Framework to ensure Employees and People Leaders and appropriately informed and educated on reasonable and respectful workplace behaviours. Training is being rolled out on bullying and harassment across the organisation, commencing with Council and SLT on 18 August 2022;</li> <li>2. Bullying and Harassment Policy drafted, and endorsement will be sought by the end of 2022. Training has been undertaken by all members of SLT.</li> <li>3. <i>The Cockburn Way</i> is being rolled out across the business and 100% completion is expected by 1 December 2022.</li> <li>4. The City needs to develop a register of those individuals whose interactions have been known to be problematic in the past. Based on such a register, when a meeting is proposed between a City worker and an individual on the register, the City worker will ensure that the meeting is conducted via Teams 365 and advise meeting attendants that the meeting will be recorded;</li> <li>5. Whenever a meeting with a problematic person on the register is to be held, the City facilitator conducting the meeting is to check meeting room capacity and ensure that the meeting room with the smallest meeting capacity is selected for the meeting. This will be part of the Draft HR guidelines to mitigate and minimise the risk of exposure of workers to bullying and harassment in City's workplaces;</li> <li>6. Capacity limits for Administration Building Function, Dining and meeting rooms are shown to staff when booking through the outlook calendar;</li> <li>7. Consultation will take place with the Head of Community Safety and Ranger Services and City Facilities Coordinator to establish criteria and practicality of fitting duress alarms to meeting rooms;</li> <li>8. Guidelines setting out the expected behaviours of our members of the public that the City considers to be acceptable and unacceptable for its employees, elected members or contractors to encounter have been drafted. These guidelines were and circulated for peer review from these business / service units: Customer Experience, Advocacy and Engagement, Operations and Maintenance, Community Services Division, Civic Services, Built and Natural Environment Division. The Executive Corporate Affairs is to decide on how these guidelines will be adopted by the City;</li> <li>9. Developing a meeting protocol which is to be either verbalised (similar to "Welcome to Country") prior to the commencement of the meeting or signposted whenever a meeting is conducted that will be attended by a person on the problematic people's register;</li> <li>10. Drafted Guidelines and circulated for peer review from Manager Legal and Compliance for assessment criteria for a range of proportionate responses to deal with such individuals, e.g., requiring communication be in written form only;</li> <li>11. WHS and OD team to create Safety Induction for all Employees and People Leaders to</li> </ol> |  |  |                |            |                |  |

ensure that everyone is informed of psychosocial hazards and how this risk is mitigated for them. This will form part of the action items from the Safety Audit that was completed in August 2019;

12. Contractor management process to be assessed and updated to ensure compliance with legislation;

13. The City has a WHS policy and this policy is reiterated through induction for new workers. The policy will be reviewed to include psychosocial hazards in the workplace.

A variety of workplace risk assessments are conducted by the workers before activities are commenced. In addition, should a worker encounter any hazards or experience any injuries, they or their line manager is expected to report these events through the event reporting process.

## Strategic Plans/Policy Implications

### Listening & Leading

*A community focused, sustainable, accountable and progressive organisation.*

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

## Budget/Financial Implications

N/A

## Legal Implications

*Local Government (Audit) Regulations 1996*

*17. CEO to review certain systems and procedures*

- (1) *The CEO is to review the appropriateness and effectiveness of a local government's systems and procedures in relation to —*
  - (a) *risk management; and*
  - (b) *internal control; and*
  - (c) *legislative compliance.*
- (2) *The review may relate to any or all of the matters referred to in subregulation (1)(a), (b) and (c), but each of those matters is to be the subject of a review not less than once in every 3 financial years.*
- (3) *The CEO is to report to the audit committee the results of that review.*

## Community Consultation

N/A

**Risk Management Implications**

Risk management oversight and review is a function of the Audit Risk and Compliance Committee.

The ARC is required to review the City's Strategic and Operational Risk as part of the City's risk management practices.

The ARCs oversight of the risk register review report supports continuous improvement of risk management processes.

The risk maturity improvement plan previously considered by the ARC and Council will see further improvements delivered on the City's risk reporting practices in the future.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

N/A

**16.1.4 Audit Risk and Compliance Committee - Independent Member**

|                              |                                   |
|------------------------------|-----------------------------------|
| <b>Responsible Executive</b> | Executive Governance and Strategy |
| <b>Author</b>                | Manager Legal and Compliance      |
| <b>Attachments</b>           | N/A                               |

**RECOMMENDATION**

That Council:

- (1) REQUESTS the CEO commences advertisement for an external Independent Member of the Audit Risk and Compliance Committee.

**Background**

In 2018, the Audit and Strategic Finance Committee (ASFC) resolved that it would be prudent to include an Independent Member on the Committee.

The City has supported the appointment of an independent member of the Audit Risk and Compliance Committee since that time.

On 14 June 2023 the City's Independent Member of the Audit Risk and Compliance Committee (ARC), Glyn Geen resigned.

The ARC now only comprises of Elected Members and there is an opportunity for the City to seek a new independent member for the ARC.

The Local Government Amendment Bill 2023 will see the requirement for an independent member of the City's audit committee become mandatory.

The changes will also see local governments have the liberty to make payment to independent members of committees (within the prescribed amounts).

At this time, local governments are unable to pay a fee to independent members.

**Submission**

N/A

**Report**

The input of a professional person external to the organisation has proved to be a useful mechanism for providing professional expertise and advice on matters within the Committee's brief.

It is considered an added layer of value to have this external view of the operations and responsibilities of the Committee provided by a person with external expertise in Audit related functions, which are very wide ranging in a local government environment.

Appointment of independent members for local government audit committees has become a best practice approach within the sector.

Currently the City is unable to pay a professional fee for services to a member of the ARC who is not an Elected Member or Employee.

The introduction of a new s5.100 of the *Local Government Act 1995* will allow committee members who are not council members or employees to receive fees and expenses for their services.

The fees and expenses to be reimbursed will be determined by the Salaries and Allowances Tribunal under the *Salaries and Allowances Act 1975*.

If the determination is a range, the fee will be set by the local government within that range.

It is expected these changes will take effect in later 2024.

It is recommended that Council continues with this practice and advertises for an independent member to be appointed for a period of two years and reviewed after each twelve months.

The applicants will be assessed, and a report presented to the ARC, and ultimately Council for decision.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

There are no financial implications from the recommendation in this report.

Any advertising expenses will be met from existing budget allocations.

The local government reform will see changes to the *Local Government Act 1995* which will create provisions for local governments to make payment to independent committee members, in accordance with the prescribed amounts set by the Salaries and Allowances Tribunal.

When those changes are in place, a report will be presented to Council to amend the budget if required.

### **Legal Implications**

Section 7.1A of the *Local Government Act 1995* refers.

### **Community Consultation**

N/A

**Risk Management Implications**

Appointment of an independent member is best practice, and a common audit recommendation due to the benefit and value of professional advice and expertise afforded by an external.

There is a low risk associated with opting not to continue with the practice of appointing an independent member to the City's audit committee.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 16.2 Expenditure Review Committee Meeting – 27/07/2023

### 16.2.1 Budget Amendments for the FY 24 Municipal Budget

**Responsible Executive** A/Chief Financial Officer  
**Author** Financial Performance Manager  
**Attachments** N/A

#### Officer Recommendation/Committee Recommendation

That Council:

(1) AMENDS the FY24 Municipal Budget as detailed and summarised below:

| Nature                             | Budget Surplus Impact<br>\$ |
|------------------------------------|-----------------------------|
| Operating Expenditure – Increase   | \$109,726                   |
| Operating Income - Increase        | -\$3,500                    |
| Capital Expenditure - Increase     | Nil                         |
| Transfers from Reserves - Increase | Nil                         |
| Net Budget Surplus – Decrease      | -\$106,226                  |

#### Background

The Expenditure Review Committee (ERC) will review amendments to the adopted Municipal Budget before Council amends the budget, as required under the Terms of Reference of the ERC.

#### Submission

N/A

#### Report

A number of budget expenditure amendments have been submitted for consideration of the ERC.

The following expenditure amendments are submitted for consideration and recommendation to the next Ordinary Council Meeting, in this case 10 August 2023:

| Description<br>(Service Unit)  | Expend.<br>\$ | Income<br>\$ | Reserves<br>\$ | Budget<br>Surplus<br>Impact |
|--|---------------|--------------|----------------|-----------------------------|
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9021 - Marketing/Research/Images]<br>Increase expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.                | +\$14,000     |              |                | -\$14,000                   |
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9107 - Australia Day BBQ]<br>Reduction in expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.                    | -\$22         |              |                | +\$22                       |
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9108 - Harvest Lake Events]<br>Reduction in expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.                  | -\$45,000     |              |                | +\$45,000                   |
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9460 - Cockburn Christmas Concert Event]<br>Reduction in expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.     | -\$404        |              |                | +\$404                      |
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9470 - Coogee Live]<br>Reduction in expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.                          | -\$5,326      |              |                | +\$5,326                    |
| <b>SU314 - Events &amp; Cultural Services</b><br>[OP9476 - Concert 1 - Community Events Day]<br>Increase expenditure budget in accordance with OCM 8.6.2023 item 15.2.4.         | +\$21,978     |              |                | -\$21,978                   |
| <b>SU314 - Events &amp; Cultural Services.</b><br>[NEW OP OP4898 - Arts and Culture Activation Fund]<br>Increase expenditure budget in accordance with OCM 8.6.2023 item 15.2.4. | +\$90,000     |              |                | -\$90,000                   |
| <b>SU433 - Coastal Management and Planning</b><br>[ OP6245 - Coastal Monitoring]<br>Increase in expenditure budget in order to complete works from RFQ.                          | +\$34,500     |              |                | -\$34,500                   |

| Description<br>(Service Unit)   | Expend.<br>\$     | Income<br>\$   | Reserves<br>\$ | Budget<br>Surplus<br>Impact |
|---|-------------------|----------------|----------------|-----------------------------|
| <b>SU711 - People Experience</b><br>[OP9062 - New Corporate Traineeship Scheme]<br>Reduction in expenditure budget to fund rewards and recognition program in OP9658.         | -\$60,000         |                |                | +\$60,000                   |
| <b>SU711 - People Experience</b><br>[OP9658 - Staff Recognition Incentives]<br>Increase in expenditure budget from OP9062 to fund rewards and recognition program.            | +\$60,000         |                |                | -\$60,000                   |
| <b>SU310 - Library and Cultural Services</b><br>[GL605 - Library & Cultural services BU Management]<br>Increase in Income through 50% reimbursement of regional book postage. |                   | -\$3500        |                | +\$3,500                    |
| <b>TOTAL</b>  | <b>+\$109,726</b> | <b>-\$3500</b> |                | <b>-\$106,226</b>           |

### Strategic Plans/Policy Implications

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### Budget/Financial Implications

The impact on the City's budget surplus from the budget amendments recommended in this report will be a net decrease of \$106,226.

The current net budget surplus is showing \$262,844, as reported in the June 2023 Special Council Meeting 28 June 2023.

An Absolute Majority of Council will be required to amend the FY24 Municipal budget.

### Legal Implications

N/A

### Community Consultation

N/A

### Risk Management Implications

The budget amendments required are for the good governance of the City.

There is a low-level risk impact to the City's operational and budget performance should Council not approve the budget amendments contained in this report.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**16.2.2 Coogee Golf Complex**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Acting Chief Executive Officer                  |
| <b>Author</b>      | Chief Operations Officer and Head of Recreation |
| <b>Attachments</b> | N/A   |

**Officer Recommendation/Committee Recommendation**

That Council:

- (1) AMENDS the FY24 budget by allocating \$125,000 to secure a resource and to update the Flora and Fauna study along with an evaluation of the impact of the *Aboriginal Cultural Heritage Act 2021* (funded from the budget surplus).

**Background**

The proposed Coogee Golf Course was first conceived back in 2006 with several preliminary works completed to date along with regular updates to the Elected Members.

Since the original proposal, the approvals required to progress a proposal of this scale and complexity has increased substantially requiring the City to perform due diligence to establish the viability of the proposal and continued investment.

As the environmental landscape changes, the Administration needs to respond in order for Council to make an informed decision as outlined at the most recent Elected Member briefing session held on 15 June 2023.

**Submission**

N/A

**Report**

The Coogee Golf Complex was first conceived back in 2006 as a potential development option across Reserve 5059 and adjacent landholding on the Packham North Development.

Officers engaged Michael Coates Golf Course Designs to prepare a series of 9 and 18-hole course concept designs, to maximise the available land holdings.

Preliminary investigations into water availability and vegetation clearing were completed along with topographical analysis.

The 9-hole course was designed to be solely located on Reserve 50591, whilst the 18-hole designs extended into the land parcels which now form part of the Packham North land development.

Records indicate the designs were submitted to the Environmental Committee in 2007 and placed on hold.

On 30 August 2011, the Developer Contribution Plan 13 (DCP13) was gazetted into the City's local planning scheme, which included the Coogee Golf Complex.

The project was deemed a regional facility as it was to attract players from the whole district.

The proposal was to construct a 9-hole course, driving range, pedestrian bridge over railway line and associated infrastructure on the Regional Open Space (Reserve 50591) land east of Cockburn Road, Coogee.

The preliminary designs prepared by Michael Coates Golf Design were used as the basis to determine DCP13 costs, with 49% contribution by developers and 51% by the City.

Since commencement of DCP13, the City has undertaken regular Quantitative Surveyor (QS) reports to inform the best available estimate of the proposal cost.

DCP13 was updated in 2022, with an estimated construction cost of \$9,823,366.

The 2017/18 Annual Budget allocated \$100,000 to complete a business case and concept designs.

To inform the business case a Flora and Fauna study was undertaken during the 2017 spring period to ensure the design responded to the findings.

In addition, Department of Water and Environmental Regulations confirmed rights to extract groundwater to irrigate the course with the Department of Lands confirming the power to lease.

Greg Norman Golf Course Designs (GNGCD) was commissioned to prepare a business case and concept plans in accordance with DCP 13 criteria and alternative options to maximise the City's investment.

The key deliverables of the concept design included the following:

- 9-hole Full Length Greg Norman 'Signature' Par 3 Golf Course
- 9-hole Par 3 Short Game Pitch and Putt Course
- Driving Range, Golf Academy – Putting/Chipping areas to be located close to the Clubhouse
- Putt Putt/Mini Golf Course
- Mountain Bike/Walking Trails and Pump Track
- Maintenance Compound
- Tennis Courts
- Clubhouse with dining
- Pro Shop and Virtual Golf
- Community Area, Children's playground, Community Garden.

This option had a construction cost of \$18M, operating profit of \$324,000 and 11-year return on investment.

Furthermore, the proposed option avoided any infrastructure on the reserve between the railway line and Spearwood Avenue, principally due to the high quality bushland assessment and requirement for significant offsets.

Although this decision mitigates the requirement to construct a pedestrian bridge over the railway, it reduces the available DCP funding allocation. This is because the DCP funding relates to a specific scope of work, and it cannot be reallocated.

Following an internal review of the proposal and presentation to the Executive Team, Clublinks was commissioned to complete a peer review of the business case and preferred options.

The peer review identified a number of considerations on amended to costs structure around green fees, food and beverage, operating expenses and pro shop sales.

A 40-bay covered driving range with automatic tees was also included to maximise revenue of the complex.

The peer review recommended proceeding with the course based on a revised construction cost estimate of \$25m and resultant operating profit of \$427,128.

In 2021 the Glen Flood Group (GFG) was commissioned to prepare a Business Plan based on the GNDGCD option and the outcomes of the Clublinks peer review.

Initial assessment carried out by the specialised consultants on-boarded by GFG identified challenges with the design and recommend an alternative solution.

The proposed alternative solution improved the course layout and flow along with relocating the driving range adjacent to a repositioned clubhouse with coastal views.

The revised design would enable a two staged construction program to generate early cashflows.

The construction cost estimate was revised to \$27.4m with a return on investment of 1.1%

In February 2022, Elected Members were updated on the completed works with a recommendation to cease any further expenditure until 2027/28 as per the adopted commencement date of the design stage of complex outlined in the Community, Sport, Recreation and Facilities Plan.

During the 2022/23 budget workshops, a request for continued work on the complex was raised so Council can determine the viability and investment of the proposal.

During 2022/23, the administration completed a geotechnical survey which revealed ground conditions and topography requiring extensive earthworks and a high level demand analysis and projected future demand.

The Business Plan was also updated to reflect current economic environment resulting in a revised construction cost estimate of \$36.42m, positive operating position after 10 years with a return on investment under a city operated model of 4.2% (ex-depreciation, internal allocations and interest)

Elected Members received an update on the golf course proposal at the 15 June 2023 Elected Member Strategic Briefing Forum.

In order for the City to present a comprehensive assessment on the feasibility of the Coogee Golf Course to Council, further analysis is required to understand the impact

of the Aboriginal Cultural Heritage Act 2021 and update the Flora & Fauna assessment as they generally only have a five year horizon.

Continued assessment in 2023/24 will enable listing in both the Community Infrastructure Plan and then the City Wide Infrastructure Planning process to determine prioritisation against all other proposals which will be presented for consideration and any further works required.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

### **Budget/Financial Implications**

The Long-Term Financial Plan 2020-2021 to 2029-2030 has allocated \$8.2M, with design and construction of the course commencing in 2027.

The latest revised construction cost estimate of \$36.4m exceeds the current allocation, requiring continued investment in the feasibility of the proposal to enable Council to make an informed decision.

The investment of \$125,000 is less than 1% of the current cost estimate and will ensure another critical assessment gate is resolved. This amount can be funded within the FY24 budget from the budget surplus. An absolute majority of Council will be required.

### **Legal Implications**

N/A

### **Community Consultation**

There has been no community consultation to date.

### **Risk Management Implications**

The request for additional funds for continued works has a relatively low financial risk at this stage of the assessment.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**16.2.3 Grants, Donations and Sponsorship Recommended Allocations for 2023-24**

|                    |   |
|--------------------|---|
| <b>Executive</b>   | Chief of Community Services   |
| <b>Author</b>      | Community Grants Coordinator and Environmental Coordinator - Management, Planning and Policy  |
| <b>Attachments</b> | <ol style="list-style-type: none"><li>1. Cockburn Community Men's Shed-Report on Annual KPIs 2022-23 <a href="#">↓</a></li><li>2. Cockburn Community Men's Shed-2022-23 Income and Expenditure Report <a href="#">↓</a></li><li>3. Cockburn Community Men's Shed-Balance Sheet-May 2023 <a href="#">↓</a></li><li>4. Australian Association for Environmental Education-WA Chapter (AAEEWA) for the Little Green Steps (LGSWA) Program-Major Funding Application and Report on KPIs 2021-2023 <a href="#">↓</a></li><li>5. Cockburn Wetlands Education Centre Inc (The Wetlands Centre)-Sponsorship Request 2023-24 and KPIs 2024-2028 <a href="#">↓</a></li><li>6. Cockburn Wetlands Education Centre Inc (The Wetlands Centre) and WA Wildlife-Precinct Annual KPIs Report 2022-23 <a href="#">↓</a></li><li>7. Cockburn Wetlands Education Centre Inc (The Wetlands Centre) Sponsorship Report 2022-23 <a href="#">↓</a></li><li>8. WA Wildlife-Funding Request and Report on KPIs 2022-23 <a href="#">↓</a></li><li>9. WA Wildlife-Annual Report 2021-22 <a href="#">↓</a></li><li>10. WA Wildlife-Special Purpose Financial Report-30 June 2022 <a href="#">↓</a></li><li>11. Grants, Donations and Sponsorship Recommended Budget Allocations 2023-24 <a href="#">↓</a></li></ol> |

**Officer Recommendation/Committee Recommendation**

That Council:

- (1) ADOPTS the Grants, Donations and Sponsorship Recommended Allocations for 2023-24 as attached to the Agenda; and
- (2) ADVERTISES the availability of grants, donations and sponsorship program in two rounds closing at the end of September 2023 and March 2024 respectively.

**Background**

A budget of \$1,455,000 for grants, donations and sponsorship for 2023-24 has been adopted by Council.

The Expenditure Review Committee is empowered to recommend to Council how these funds are to be distributed.

**Submission**

N/A

**Report****Committed and Contractual Agreements**

As can be seen in the budget (refer Attachment 11) and highlighted in blue, there are funding arrangements that are deemed to be committed by legal agreements, such as leases or by previous Council decisions.

For the 2023-24 financial year one existing commitment requires approval:

**Cockburn Community Men's Shed**

At the Ordinary Council Meeting on 12 August 2021, Council adopted the following recommendation of the Grants and Donations Committee from its meeting on 20 July 2021:

That Council:

1. *APPROVES the donation request from Cockburn Community Men's Shed for funding towards annual coordination and administration costs (\$42,462 ex. GST for 2021-22), for a period of three years, indexed annually according to Perth consumer price index and subject to provision of an annual report detailing progress towards meeting the proposed Key Performance Indicators; and*
2. *AUTHORISES relevant City Officers to address the Key Performance Indicators (KPIs) with the Cockburn Community Men's Shed.*

In complying with funding requirements, Cockburn Community Men's Shed have submitted a 2022-23 annual report and supporting documents (refer Attachments 1-3), that demonstrate how annual Key Performance Indicators (KPIs) have been met.

For the 2023-24 financial year Cockburn Community Men's Shed have requested funding of \$58,036 (ex. GST) which includes 30 hours for shed coordination, \$3,400 towards administration costs (an increase of \$150 from 2022-23) and annual Perth CPI increase of 5.8%.

The request is in line with the recommendations of the Grants and Donations Committee, adopted by Council on 12 August 2021 and is the final year of a three-year funding agreement.

It is recommended that the funding request of \$58,036 (ex. GST) from the Cockburn Community Men's Shed for the 2023-24 financial year, is supported.

It is recommended that the provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs. This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this donation will be provided by the City during the term of the agreement without suitable justification and approval by Council.

For the 2023-24 financial year, Council also received three funding requests to renew existing commitments which expired in 2022-23:

#### **Australian Association for Environmental Education-WA Chapter (AAEewa) for the Little Green Steps (LGSWA) Program**

Little Green Steps WA (LGSWA) is an initiative of the Australian Association for Environmental Education WA (AAEewa) Chapter.

LGSWA is a not-for-profit program that supports early childhood services across WA, with Education for Sustainability. This is achieved through workshops, information and connecting educators with education providers and local government resources.

After successfully piloting LGSWA in July 2012, AAEewa began a year-long partnership with the City of Cockburn to begin the implementation phase of the LGSWA program in February 2014.

Following a successful evaluation of the project, in May 2015, Council approved a two-year partnership agreement with AAEewa.

In April 2017, AAEewa submitted a proposal to renew the agreement for a further two years which was approved by Council in May 2017, and similarly, further two-year agreements were approved by Council in May 2019 and August 2021.

The current two-year agreement expires on 30 August 2023.

AAEewa is inviting the City of Cockburn to continue the partnership for a further three-years, to consolidate the investment in early childhood services and the wider community, through supporting sustainability education and actions, that have both short and long term environmental, social and economic benefits.

A three-year funding agreement will also assist in supporting long term sustainable behaviour change in early years centres, provide greater flexibility in workshop scheduling and an opportunity to align more cohesively with City of Cockburn's planned projects and special events.

A yearly reporting schedule will also be implemented, which will provide timely updates on program outcomes and achievements.

The funding AAEEWA is applying for will allow for the continued employment of a LGSWA Education Officer one day per week i.e., 7.5 hours plus annual Perth CPI and Super Guarantee legislated increases.

Continuity of the program will enable the Education Officer to work on new areas of focus, as outlined in the application, reach out to early childhood services who have not yet engaged in the program and maintain relationships with existing early childhood educators and City of Cockburn staff.

AAEEWA is applying for approx. \$100,572.75 (excl GST) from the City of Cockburn to run the LGSWA program from 1st September 2023 until 31 August 2026.

A request of \$33,657.60 for 2023-24 is inclusive of Perth CPI and Super Guarantee legislated increases.

For the financial years of 2024-25 and 2025-26 AAEEWA requests a funding adjustment to allow for CPI and superannuation.

As this is still subject to change, AAEEWA requests that this is noted and agreed, to have these funds made available in those latter two years.

AAEEWA received \$31,569 per annum (ex GST) for the 2021-22 and 2022-23 financial years.

AAEEWA have also requested that existing accommodation arrangements for the Education Officer continue which includes, a workspace, access to a computer and the internet.

AAEEWA's three-year funding proposal for 2023-26 (refer Attachment 4) was developed in collaboration with the City of Cockburn's Environmental Education and Children's Services staff, to ensure LGSWA's program deliverables align with the City's Strategic objectives.

The three-year funding proposal for 2023-26 outlines eight KPIs each with a variety of deliverables and ongoing service support for early years educators and teachers.

In complying with funding requirements, AAEEWA has submitted a 2021-23 report and supporting documents (refer Attachment 4), that demonstrates how the KPIs have been met over the two-year funding period.

Key outcomes include:

- Fourteen workshops delivered, which was an increase of two in comparison to the previous funded period. Two were new workshops and three were redeveloped as hybrid webinars, accessible both face to face and online
- 152 participants from early years services had attended workshops at the time of writing the report, with an estimated 232 in total attending by the end of the funding period
- Visited 22 early years services, with ten planned for the funding period
- Phone and email support to 56 early years educators
- Provided sustainability related activities at two City of Cockburn events i.e., Teddy Bear's Picnic and the Treeby Family Day
- Developed five fact sheets and two support kits.

The proposal from AAEEWA is supported and it is recommended to renew the partnership agreement for three years (1 September 2023-31 August 2026) as follows:

- \$33,657.60 for the 2023-24 financial year (ex GST)
- Funding for the 2024-25 financial year that includes annual CPI and superannuation increases and GST, as applicable
- Funding for the 2025-26 financial year that includes annual CPI and superannuation increases and GST, as applicable
- Retain existing accommodation arrangements for the Education Officer including, a workspace, access to a computer and internet.

It is recommended that the provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs. This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

### **Cockburn Wetlands Education Centre Inc (The Wetlands Centre)**

At its meeting on 9 August 2018, Council adopted the following recommendation of the Grants and Donations Committee from its meeting on 17 July 2018:

*That Council approve the donation request from both the Cockburn Wetlands Education Centre and Native ARC for funding towards the annual administration costs for each organisation \$90,765.25 (ex. GST) for Cockburn Wetlands Education Centre and \$90,765.25 (ex. GST) for Native ARC for a period of five years, indexed annually according to Perth consumer price index and also being subject to:*

1. *The Cockburn Wetlands Precinct members continuing to provide an annual report detailing their progress in meeting designated joint Key Performance Indicators (KPIs) as endorsed previously by Council on 8 May 2014.*
2. *The Cockburn Wetlands Education Centre and Native ARC each providing a separate annual report which summarises the previous 12 month's activities and their progress in meeting designated individual organisation KPIs previously endorsed by Council on 8 May 2014.*
3. *The Cockburn Wetlands Education Centre and Native ARC adopting two new joint KPIs which reflect a commitment to the Wetlands Precinct redevelopment process.*

In complying with funding requirements, The Wetlands Centre has submitted a 2022-23 annual report (refer Attachment 7).

This year's annual report summarises the activities of The Wetlands Centre as they align to the Council endorsed KPIs.

As with previous years, The Wetlands Centre has exceeded in some areas while not in others.

In December 2020, at The Wetlands Centre AGM a new Board was appointed.

As set out in the organisation's Strategic Plan 2020-2025, the new Board undertook a thorough review of the operation of The Wetlands Centre.

The June 2023 summary of the progress of The Wetlands Centre against its own Strategic Plan (refer Attachment 7) outlines that several key objectives have been achieved, particularly in the area of governance and operational management.

The Wetlands Centre Cockburn has made a commitment to develop an effective and sustainable business model for the provision of curriculum aligned education services and the management of the facility for venue hire.

Much of this work has either been implemented or is planned to be completed within the next six months.

The sustainable management of the nursery has been a priority and with the support of external expertise the nursery is intended to reach operational capacity in the first six months of the next financial year.

The annual report and progress against the KPIs will be used to measure the effectiveness of the business.

The Wetlands Centre are requesting a new five-year funding commitment from the City of Cockburn (2024-2028), as the existing five-year funding agreement expires on 1 September 2023.

Revised KPIs have been developed with support from the City of Cockburn's Sustainability and Environment and Economic Development areas to provide greater clarity in the effectiveness and efficiency of The Wetlands Centre in delivering its community services.

A better measure for the relative value of the City of Cockburn's annual funding support and the progress of The Wetlands Centre towards less dependence on funding for core operations.

A detailed breakdown of the operational budget of The Wetlands Centre to support the request for funding along with a summary of the proposed KPIs for 2024-2028 are outlined in the 2023-24 Sponsorship Request (refer Attachment 5).

Based on the cost estimates for achieving the revised KPIs and the operational budget for The Wetlands Centre for the 2023-24 financial year,

The Wetlands Centre is requesting funding from Council of \$107,937 for the 2023-24 financial year.

This represents an increase in funding provided for 2022-23 of \$102,020 (ex GST) plus current Perth CPI for the March 2023 quarter of 5.8%.

This is consistent with Council's approval of a five-year funding agreement for The Wetlands Centre by Council resolution on the 9 August 2018.

In complying with funding requirements, The Wetlands Centre and WA Wildlife have also submitted precinct annual report (refer Attachment 6) that demonstrates how the precincts KPIs have been met over the past 12 months.

The Cockburn Wetlands Precinct redevelopment disrupted operations last year and as such some joint activities were not undertaken.

Failure to undertake these activities is not reflective of the collective commitment to the management of the precinct but the impact of its redevelopment.

The proposal from The Wetlands Centre is supported by the City.

It is recommended that the Expenditure Review Committee endorses the donation of funds to the Wetlands Centre Cockburn in line with the submitted application.

The Wetlands Centre Cockburn is a well-established environmental education facility with a positive reputation.

Refusing the funding application could result in the Centre not being able to deliver upon the expectations of the community.

However, the request for five years of funding is recommended to be declined in favour of a three-year term.

This will result in the funding period ending in 2026 to coincide with the expiration of the lease.

It is considered that having the funding and the lease agreements reviewed at the same time will provide the City with the opportunity to ensure that the occupants of the facility are delivering upon community expectations.

The City has invested heavily in the redevelopment of the Wetlands Precinct and the revised timeframe will allow the City to assess whether the tenants are able to manage the facility to an appropriate standard.

The Wetlands Centre Cockburn will be able to apply for funding beyond 2026 if the lease is extended.

It is recommended that the provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs. This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

**WA Wildlife**

In 2009, WA Wildlife (previously known as Native ARC) commenced a restructure of the organisation to transition from a small, grass roots native animal shelter into a fully functional wildlife rehabilitation centre.

To achieve this vision, emphasis was placed on:

- strong administration, governance, and management
- up-skilling of volunteers
- collaboration and partnerships with the community, corporates, educational institutions, government, and other not-for-profit organisations.

Recognising the establishment and demonstration of strong governance, the City of Cockburn commenced a partnership with WA Wildlife in 2011, initially funding small, ad hoc projects before progressing to annual funding for administrative costs.

The City of Cockburn provided annual funding to WA Wildlife from 2011-2017 and at its meeting on 9 August 2018, Council adopted the recommendation of the Grants and Donations Committee from its meeting on 17 July 2018 (referenced previously in this report), to fund WA Wildlife for a period of five-year of \$90,765.25 (including annual CPI increases) for administration costs.

The existing five-year funding agreement expires on 1 September 2023.

During this five-year period, WA Wildlife was required to report annually on KPIs for the Cockburn Wetlands Precinct and on its individual performance. WA Wildlife exceeded its KPI obligations between 2018-2023 and contributed to several additional projects, outside of the KPI requirements with the City of Cockburn, including the Cockburn Wetlands Precinct redevelopment. These additional projects were undertaken in-kind by WA Wildlife.

WA Wildlife are requesting a new five-year funding commitment from the City of Cockburn (2024-2028).

WA Wildlife is the leading wildlife rescue, treatment, and rehabilitation service in Western Australia (becoming the first wildlife rehabilitation facility to be licensed as a small animal hospital with the Veterinary Practice Board of WA in 2018), providing veterinary care to more than 6,500 sick and injured animals in 2022.

This service provides a valuable community resource to the City of Cockburn and the wider Perth community. Of the 6500 animals admitted in 2022, approximately 25% were admitted from the City of Cockburn.

The remaining 75% of admissions were sourced from over 20 other local government catchments (metropolitan and regional areas).

The funding provided by the City has supported WA Wildlife to become imperative to wildlife rescue efforts across the state with more animals being rescued than ever before.

In addition to wildlife rescue, treatment and rehabilitation services, WA Wildlife provides ongoing environmental education to the community.

For more than a decade, WA Wildlife has offered a range of education sessions for students from kindergarten to year twelve.

Their vision for the future incorporates the expansion of WA Wildlife's capacity to provide the community with environmental experiences and education (supported by eco-tourism opportunities).

These activities will provide the community with experiences to connect with the land, engage with the natural environment and increase awareness as to the importance of ecosystems, biodiversity, and environmental sustainability.

The education programs will also expand to include information delivery on climate change and First Nation cultures.

Wildlife training for professionals is also a key objective for WA Wildlife with several ongoing programs established for local and state governments, corporate organisations, the mining sector, private enterprise, and the wider veterinary/rehabilitation community.

This training is being developed in consultation with the WA Wildlife Hospital Veterinary Advisory Group which provides policy and strategic advice on veterinary matters.

Based on data trends from 2009-2022, WA Wildlife anticipate the number of animals admitted to the WA Wildlife Hospital will increase in 2023 and continue to increase each year, thus placing additional administrative burdens on the organisation.

Whilst they are working towards a sustainable funding model, WA Wildlife is not yet in a financial position to absorb administration costs on top of the significant operational costs already covered.

The next few years will see a significant expansion of WA Wildlife's fee for service activities including education, training, eco-tourism, and retail (WA Wildlife Op Shop expansion).

Historically, the Wetlands Centre Cockburn and WA Wildlife applied for equal funding from the City of Cockburn to support administrative expenses.

Over the years, WA Wildlife has used this funding to significantly expand services to the community and contends there is no longer parity between the organisations.

WA Wildlife's funding request is for \$130,000 (plus GST) per annum with annual Perth CPI increases to support administrative expenses.

This increase of expenditure is requested to address the forecasted increases to the number of animal admissions. It is considered that if funding is not provided to cover this increase, these animals would not be able to be treated anywhere else.

The sponsorship amount for the 2022-23 period was \$102,020 plus GST.

For WA Wildlife's request for funding, proposed 2023-2028 KPIs (which support the City of Cockburn's Strategic Community Plan 2020–2030 and Climate Change Strategy 2020-2030) and 2022-23 report on KPIs (refer Attachment 8).

WA Wildlife's 2021-2022 Annual Report (refer Attachment 9) and Financials (Attachment 10).

The funding proposal from WA Wildlife is supported by the City to allow the hospital to process the forecasted increases to animal admissions.

In an era of declining biodiversity, WA Wildlife plays a crucial role in supporting populations of vulnerable species.

Awarding the funding would align with the objective from the City's Strategic Community Plan which is to be a leader in environmental management.

As a not-for-profit organisation, WA Wildlife is reliant on funding from external sources.

There is a risk that a number of stricken animals would not be able to be treated if the application is refused.

In the interest of fairness, the proposed approach for the Wetlands Centre with respect to the term of the agreement is recommended to be applied for WA Wildlife.

The WA Wildlife lease expires in September 2028 therefore, it is recommended that this agreement is approved for the entire five-year term (2023-2028).

It is recommended that the provision of funding is subject to the following conditions:

1. The recipient must submit a report to the City annually to measure its performance against each of the KPIs. This report is to be submitted to [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) prior to 31 July during each year of the sponsorship period. Unless suitable justification is provided, failure to meet any of the KPIs will result in the recipient being ineligible for funding in that particular year.
2. No additional funding for the purposes covered by this sponsorship will be provided by the City during the term of the agreement without suitable justification and approval by Council.

The proposed allocation for committed/contractual funding arrangements for 2023-24 is \$511,775.

## Donations

It is proposed that Council seek applications for donations from not-for-profit organisations for 2023-24 in two instalments, with the first round closing on 30 September 2023 and the second round closing on 31 March 2024.

Applications for donations will be assessed against the Council Policy 'Community Funding for Community Organisations and Individuals, (Grants, Donations and Sponsorships)' and associated 'Guidelines for Community Funding for Community Organisations and Individuals'.

A report will then be presented to the Committee to consider the requests for donations and make a recommendation to Council.

The proposed allocation for donations for 2023-24 is \$210,000.

### Sponsorships

It is proposed that Council seek applications for Sponsorship from groups in line with the other funding opportunities closing on 30 September 2023 and 31 March 2024, other than sponsorship for individuals, where applications are invited all year round.

The proposed allocation for Sponsorship for 2023-24 is \$100,000 (\$90,000 for Groups and \$10,000 for Individuals).

### Grants

As can be seen in the budget (refer Attachment 11) there are several grants allocations for which there are established criteria and processes in place.

The following proposed changes to grant allocations in 2023-24 (refer Attachment 11) and highlighted in grey are based on expenditure in the 2022-23 financial year and anticipated subscriptions in the 2023-24 financial year:

- Junior Sports Travel Assistance Program - an increase of \$10,000 due to an increase in demand for the program
- Bins for Sporting Events - an increase of \$2,000 due to an increase in requests and costs for bins at school sports carnivals
- Community/Residents Assoc. Hall Hire Subsidy and Support Program - a n increase of \$2,000 due to an increase in demand
- Community Group Newsletter Subsidy – a decrease of \$3,000 due less demand
- Small Events Sponsorship - an increase of \$1,000 to meet the demand for the delivery of small community events and activities
- Safety House/Walk to School Program - no budget allocation as the program is no longer accessed
- Sport and Recreation Club Grants - a decrease due to reduced allocations in 2022-23.

In 2022-23 some of the minor funding programs were undersubscribed, however a grants review will occur over the next 12 months to determine if any changes are required to the City's grants programs and budget allocations in the future.

The total allocation proposed for the grants programs for 2022-23 is \$633,225.

### **Budget/Financial Implications**

A budget of \$1,455,000 is proposed for grants, donations, and sponsorship for 2023-24.

Following is a summary of the proposed grants, donations, and sponsorship allocations for 2023-24

#### Summary of Proposed Budget Allocations 2023-24

|                                 |                    |
|---------------------------------|--------------------|
| Committed/Contractual Donations | \$ 511,775         |
| Donations                       | \$ 210,000         |
| Sponsorship                     | \$ 100,000         |
| Specific Grant Programs         | \$ 633,225         |
| <b>Total</b>                    | <b>\$1,455,000</b> |

### **Legal Implications**

N/A

### **Community Consultation**

Council grants, donations and sponsorship are advertised widely in the local community through the City's website, local media, social media, and Council networks.

It is recommended that advertising starts immediately following the Council decision, to ensure a wide representation of applicants.

### **Risk Management Implications**

The Council allocates a significant amount of money to support individuals and groups through a range of funding programs. There are clear guidelines and criteria established to ensure that Council's intent for the allocation of funds is met.

To ensure the integrity of the process there is an acquittal process for individuals and groups to ensure funds are used for the purpose they have been allocated.

The reputation of the City of Cockburn could be seriously compromised should funds allocated to individuals or groups that do not meet the criteria and guidelines and/or do not use the funds for the purposes they were provided.

Adherence to these requirements is essential.

### **Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 27 July 2023 Expenditure Review Committee.

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## Key Performance Indicators [KPIs]

### Looking Forward – 2023 and Beyond

#### City of Cockburn – Community Donation Funding Shed Co-ordination

#### Key Performance Indicators [KPIs] – 2022/23 and Proposed 2023/24

#### Introduction

In response to the Shed's nominated KPI's including our last submission [2022/23] to the Cockburn City Council the following comment is made with respect to 2023/24 – September 2022 – May 2023. [\[Shown in blue\]](#).

Copy of the Shed's flow chart depicting a summary of its overall functionality is attached.

#### Overview

The Shed is judged by being true to its legislative and operating requirements that is, mission, objects and values together with its nominated strategic and operating plans.

**KPI – Management Committee executive and other nominated committees ensure that compliance is maximised as well as outcomes to be achieved.**

#### 2022/23

The Shed has continued to:

- be welcoming, together with the safety and wellbeing of members being an absolute priority.
- maintain and continually expand one of the Shed's cornerstones, that is contribution to the community, particularly that within the City of Cockburn.
- maintain its high degree of compliance. There has been nothing brought to the Executive's attention.

#### Proposed KPI – 2023/24

– Management Committee executive and other nominated committees continue to ensure that compliance is maximised as well as outcomes to be achieved.

#### 1. Governance

**KPI – Maintain a high standard of governance ensuring that the Shed does not come under notice for non-compliance or any other matter.**

#### 2022/23

During the last reporting period Cockburn Community Men's Shed Inc [the Shed] has:

- not come under notice for non-compliance or any other matter.
- maintained its high functioning Management and Work Safety and Health Committees together with delegated Project Facilitators associated with significant projects and activities.
- had its annual audit undertaken [financial reporting presented fairly] as well as reporting and acceptance by the Australian Charities and Not-for-profit Commission regarding legislative compliance.

#### Proposed KPI – 2023/24

**Continue to maintain a high standard of governance ensuring that the Shed does not come under notice for non-compliance or any other matter.**



- basic home maintenance
- first aid training including CPR and defibrillator use.
- use of resin - internal and four-week course for women
- material preparation, type and use of various paints, sealers and finishing products as well as timber.

Whilst some of these were undertaken in groups additional training/instruction was provided on a one-to-one basis as and when required.

**Proposed KPI – 2023/24**

Continue to Increase the variety and number of activities and options for members and community diversification [training/instruction in particular] to further assist community requests. Proposed a minimum of [8] which will include 5 with the recently formed partnership with ‘Creative Wellness for First Responders’ [ Police, Ambulance and Fire Brigade personnel].

**5. Community Projects and Activities**

**2022/23**

Continued to contribute resources to deliver by way of time, material etc requested products etc that estimated added value to the community.

- 2020/21                      2100 hours    Rate ph. \$50    Value \$105,000
- 2021/22                      2400 hours    Rate ph. \$50    Value \$120,000
- 2022 – May 31, 23    3000 hours    Rate ph. \$50    Value \$150,000

An increase of 10% was sought over 2021/22 with a 25% increase being achieved.

**Proposed KPIs – 2023/24**

- Continue to increase Shed’s contribution in the production of products, activities etc as a minimum 5% based upon 2022/23.

Further community engagement and participation by increasing the number of partnerships and/or enhanced collaborations to translate into greater use of the Shed and its facilities. This to be achieved by for example but not limited to by those tentatively approved:

- Mental Health Week Breakfast – Wednesday October 11. Hosted by the Shed in conjunction with local community co-hosts.
- Rotary Spring Fair – Sunday October 29
- Shed Tours by various groups etc – Dates as requested.
- Shed Open Day – Sunday March 24, 2024 - Hosted by the Shed together with co-hosts and sponsors.
- Guest speakers on key items etc as requested by members.
- External visitations to various organisations etc
- Undertaking joint diversity projects/tuition at the Shed or externally with organisations, schools etc as well individuals.

**Comment**

- **Number of items built and/or projects commissioned.**

With respect to the number of items that have and/or being built, detail is not maintained as it has been considered previously and continues to be inappropriate for the following reasons:

- it does not reflect the effort, because second-hand material is used extensively,
- it does not consider the time for discussion and design work as and when required; and
- it does not consider the time taken to prepare/finish items being constructed, repaired and/or painted etc.

All this time can vary greatly, from 1 to over 30 hours.

Members have continued to remain adamant that they do not want the Shed to be run as a business workshop, where every item that comes into the Shed must be recorded. This is also against the main tenet of the Men's Shed movement and a **number one** priority of the Shed, which is the mental, physical health and well-being of all members and those who we support. This in no way detracts from the members strong commitment to governance, accountability, safety, health and well-being to ensure that all operations are efficient and effective. The members are also passionate about opportunities to acquire new knowledge, skills and competencies together with the giving back to the community in a major way.

#### **6. Nominated Priority Groups - Disadvantaged [Community Support]**

##### **2022/23**

Continue to provide support to agencies, organisations, in particular not-for-profit etc. such as, but not limited to:

Dept of Justice – Community and Youth Justice, Disability Service organisations [Activity provider] , RSL [Cockburn Sub-Branch], Centrelink [Voluntary activity provider], Australian Institute of Workplace Training [AIWT] – Community Services, Schools etc; and others on a less formal basis usually as a one off and of short duration.

The support provided to-date equates to roundly 620 hours valued at \$31,000, 2021/22 - 580 hours valued at \$29,000 approximate 6.9% increase.

##### **Proposed KPI – 2023/24**

*Ensure that as far as is practicable that support is provided to a greater number of agencies, organisations, in particular not-for-profit, schools et.c as well as those who they assist.*

#### **7. Work Safety and Health**

2022/23 - Continue to maintain a high standard of well-being, safety and health within the Shed and other activities undertaken.

The Shed recorded several minor incidents but **No** near misses, accidents, or exposures this year. This has been achieved by having an appointed Shed Co-ordinator/Project Manager who oversees a structured training approach in conjunction with a WS&H Committee, comprehensive policies, and operating procedures. This is complimented by individual machine use competency testing coupled with regular equipment, tool inspections and maintenance.

Further, the Shed has continued to provide a high level of training/ instruction with some being provided by external expertise. In addition, Toolbox discussion was provided on key operational, health and well-being subjects.

Regular evacuation exercises based upon an incident/accident or duress emergency were conducted throughout the year.

It is worthy of note that the Shed has not lodged any claims since inception and particularly relevant since moving into the new empty Shed in June 2018 and with an increase of members from 30 to 119.

##### **Proposed KPI – 2023/24**

*Continue to:*

- *provide an environment where the well-being of members is a high priority.*
- *ensure that as far as is practicable no one is involved in an incident, accident, injury or exposed to a hazardous substance.*
- *provide a high level of training/ instruction on existing or new equipment and hand tools.*
- *provide toolbox discussions on operational, health and well-being subjects.*
- *undertake mock evacuations based upon various possible scenarios.*

## 8. Seminars, Tool-Box Discussions and Guest Speakers

### 2022/23

Continued to provide to members and others as a minimum six sessions each year on identified key areas to further enhance knowledge, particularly changing of circumstances, health and wellbeing.

Nine toolbox discussions this year [2022/23] were in the following areas:

- Financial and Life Planning
- Legal – Wills [changed circumstances], Enduring Power of Attorney and Enduring Guardianship
- Mental Health – Alzheimer's
- Cancer Council
- Medical Services within Cockburn Central
- Men's Sheds of WA - Regional Health Co-ordination

In addition, sessions were conducted on:

- Use of various pieces of equipment and hand tools
- Paint and varnish
- Resin use
- Facilitation of Groups etc using Men's Sheds

Further the Shed hosted Men's Shed WA – Southern Metropolitan Zone Meeting with fifty-five [55] in attendance.

## 9. Advisors

### 2022/23

Currently the Shed has eleven [11] appointed professional advisors to assist with governance and/or specialist advice.

The Shed Executive has been assisted by Advisors more than one hundred [100] hours on issues such as but not limited to accounting/financial, legal, mental health and well-being and operational which have arisen throughout the year. Members have also availed themselves of the advisory services as and when required.

### **Proposed KPI – 2023/24**

*Continue to seek assistance as and when required to ensure that the Shed maintains legislative compliance, best practice standards, deliverable outputs and outcomes. Members are able to continue to avail themselves of Advisors as and when a need may arise.*

## 10. Other Accomplishments

### 2022/23 – Members Volunteering including Shed Enhancements

This is described particularly at item 5 above which as can be seen has increased significantly.

Further to the above volunteered community and shed enhancement [added value] hours contributed by members makes it what it is - well respected. In this regard it is estimated that this year 2022/23 [May 31] – 5200 hours - anticipated marginal increase for the reasons outlined above - 2021/22 - 5200 hours, compared to 5155 [2020/21]

Further, the lawn, garden surrounds together with the vegetable garden and fruit trees are maintained by members with the produce taken by members.

#### - **Members Personal Projects**

It is worthy of note the project's members undertook for themselves which has been estimated as follows: 2020/21 – 670 hours – value \$33,500, 2021/22 - 850 hours – value \$42,500, 2022/23 [May] – 900 hours – value \$45,000.

- **Community Events**

- What members have contributed externally. e.g., as shown above.
- Community engagement at the Shed – e.g.
  - Shed Open Day.
  - Approved Centrelink Organisation – Voluntary activity provider.
  - People with Disability – Activity Provider
  - Department of Justice – Community and Youth Justice - Partnership facilitates the completion of community work hours ordered by the Courts carried out on a weekly basis.
  - Diversity Programs [External participants] – Resin tuition, Do-it Yourself [DIY]
  - Mental Health Day – Facilitation and co-ordination in conjunction with co-hosts
  - Partnerships, particularly with various other not-for-profit organisations as well as schools.

**11. Shed Attendance**

**2022/23**

Average membership attendance for the past 11 months has been as follows which has been lower than anticipated due to major project work being undertaken as outlined above. This was further compounded to some extent due to COVID continuing. Also, it was anticipated that the Mezzanine Floor would have been available at the beginning of the year but due to varying delays it is now anticipated it will be operational early July.

Monday - 15      Tuesday - 35      Wednesday - 25      Thursday - 20

Friday – 6 until Monday introduced as the preferred option      Saturday: 20 an increase of 5.

Average number of visitors per week (includes prospective members, enquiries, people wishing to have items repaired or constructed, guest speakers, tradespeople, sales representatives, people donating goods etc) 20 - 25.

**Proposed KPI's - 2023/24**

It is anticipated with the Shed becoming fully functional it will provide for some additional and alternative activities etc and that the above noted numbers will increase by an anticipated 5 to 10%.

**12. Other**

- **Shed Assets Transferred to City of Cockburn**

It is worthy of note that since the Shed was opened in June 2018 it has:

- purchased, acquired and installed items to the value of \$170,000, and
- undertaken agreed maintenance on behalf of the City to the value of \$55,000.



□

□ **Financial Statements [Profit and Loss]**

**INCOME - 2022/23 as at May 31, 2023**

**Opening Balance [Brought Forward]-July 1, 2022** \$ 00 \$ 00  
**57100**

**2022/23**

**Donation**

|  |       |       |
|--|-------|-------|
| Cockburn City Council - Shed Co-ordination - 2022/23 | 5820  |       |
| - 2023/24  | 13400 | 19220 |
| -  |       |       |

**Grants**

|                                       |       |       |
|---------------------------------------|-------|-------|
| Lotterywest – Dust extraction upgrade | 55000 |       |
| City of Cockburn [Small Events]       | 3000  |       |
| Men’s Sheds of WA [Open Day]          | 4945  |       |
| Mental Health – Day                   | 500   | 63445 |

**Fundraising**

|                         |      |       |
|-------------------------|------|-------|
| Project Sales           | 7441 |       |
| Sale of Materials       | 5553 |       |
| Open Day - Sales        | 3371 |       |
| Sponsorship             | 600  |       |
| Sausage Sizzles         | 4152 |       |
| Spring Fair             | 1194 |       |
| Resin Course [Training] | 1000 |       |
| Miscellaneous           | 2600 | 25912 |

**General**

|                                 |      |       |
|---------------------------------|------|-------|
| Membership Fees – 22/23         | 8822 |       |
| Donations – General             | 1155 |       |
| Rent/Hire                       | 385  |       |
| ‘Shed’ ShirtSales               | 680  |       |
| Petty Cash                      | 298  |       |
| GST Recoup – Credit [April/May] | 1553 | 12893 |

**Total Income** **\$178,570**

**EXPENDITURE – 2022/23 as at May 31,2023**

|  | \$                   | \$               |
|--|----------------------|------------------|
| <b>Donation</b>                            |                      |                  |
| Cockburn City Council - Shed Co-ordination | 37645                |                  |
| Office Expense                             | 2899                 | 40544            |
| <b>Grants</b>                              |                      |                  |
| Lotterywest – Dust extraction upgrade      | 55000                |                  |
| City of Cockburn [Small Events]            | 3000                 |                  |
| Men’s Sheds of WA [Open Day]               | 4945                 |                  |
| Mental Health – Day                        | 500                  | 63445            |
| <b>Shed Upgrades</b>                       |                      |                  |
| Dust extraction upgrade                    | 19117                |                  |
| Mezzanine Floor                            |                      |                  |
| Lift                                       | 6507                 |                  |
| Stairs and Balustrading                    | 6575                 |                  |
| Airconditioning                            | 5064                 |                  |
| Electrical Power Board                     | 495                  | 37563            |
| <b>Events</b>                              |                      |                  |
| Small Events                               | 22                   |                  |
| Open Day                                   | 429                  |                  |
| Mental Health – Day                        | 87                   |                  |
| Finally Finished Day                       | 2753                 | 3291             |
| <b>General</b>                             |                      |                  |
| Insurance                                  | 4300                 |                  |
| Training                                   | 1148                 |                  |
| Miscellaneous [Sundries]                   | 1346                 |                  |
| ‘Shed’ Shirts                              | 709                  |                  |
| Bank Fees                                  | 185                  | 7688             |
| <b>Shed – Workshops etc</b>                |                      |                  |
| Equipment                                  | 9777                 |                  |
| Shed Maintenance                           | 5655                 |                  |
| Materials purchased                        | 6658                 |                  |
| Consumables                                | 409                  | 22499            |
|  | <b>Total Expense</b> | <b>\$175,030</b> |
| <b>Summary</b>                             |                      |                  |
| <b>Income</b>                              | <b>\$178570</b>      |                  |
| <b>Expense</b>                             | <b>\$175030</b>      |                  |
| <b>Profit as @ May 31, 2023</b>            | <b>\$3540</b>        |                  |

Please see draft Budget papers for 2023/24.

Cockburn Community Men's Shed  
Inc  
2 Sullivan St, Cockburn Central, WA,  
6164  
0404637156

## Balance sheet report

Cash mode

31 May 2023

|                                     | Total              |
|-------------------------------------|--------------------|
| <b>Asset</b>                        |                    |
| <b>1-1000 Current Assets</b>        |                    |
| <b>1-1100 Cash at bank</b>          |                    |
| 1-1005 Cheque Account               | 16,580.74          |
| 1-1025 Grant from Council - 2022/23 | 5,820.38           |
| 1-1026 Grant from Council - 2023/24 | 13,400.00          |
| <b>Total Cash at bank</b>           | <b>35,801.12</b>   |
| <b>Total Current Assets</b>         | <b>35,801.12</b>   |
| 1-1050 Petty Cash                   | 298.10             |
| <b>1-1500 Non-Current Assets</b>    |                    |
| 1-5050 Furniture and fittings       | 66,482.89          |
| 1-5060 Tools and machinery          | 60,341.97          |
| <b>Total Non-Current Assets</b>     | <b>126,824.86</b>  |
| <b>Total Asset</b>                  | <b>162,924.08</b>  |
| <b>Liability</b>                    |                    |
| 2-3000 GST Collected                | 3,367.35           |
| 2-4000 GST Paid                     | (4,920.75)         |
| <b>Total Liability</b>              | <b>(1,553.40)</b>  |
| <b>Net Assets</b>                   | <b>164,477.48</b>  |
| <b>Equity</b>                       |                    |
| <b>3 Current Earnings</b>           |                    |
| 3-9000 Current Year Earnings        | (12,369.54)        |
| <b>Total Current Earnings</b>       | <b>(12,369.54)</b> |
| 3-8000 Retained Earnings            | 176,847.02         |
| <b>Total Equity</b>                 | <b>164,477.48</b>  |



**Little Green Steps WA Program**  
**in the**  
**City of Cockburn**  
**2023-2026**  
**Major funding application**



### **Introduction to Cockburn Application**

The Australian Association for Environmental Education-WA Chapter (AAEE-WA) is applying for ~\$100,572.75 (excl GST) from the City of Cockburn (the City) to run the Little Green Steps (LGS-WA) program within the City from 1<sup>st</sup> September 2023 until 1<sup>st</sup> September 2026. The request of \$33,657.60 for 2023/24 is inclusive of CPI and Superannuation % national increases. For the years of 2024/25 and 2025/26 we request an adjustment for the national CPI and superannuation entitlement increases, CPI 5.8% and Superannuation 0.5%. As this is still subject to change we respectfully request that this be noted and agreed to have these funds available in those latter two years.

AAEE-WA has partnered with the City to implement the LGSWA program since 2014. A substantial increase in sustainable practices in early childhood services with benefits to children, their families and the wider community in Cockburn. For more information, please see the latest report of LGSWA activities during 2021-2023, included with this application.

Throughout this time, LGSWA has become a key recognised provider of sustainability education and support for the City's early childhood sector. The City has a powerful opportunity to build on the existing outcomes of LGSWA in Cockburn, supporting local businesses whilst enabling action for a more sustainable future.

### **Introduction to the Little Green Steps WA Program**

Little Green Steps WA is a not-for-profit program that supports and enables early childhood services to become more sustainable, both in their daily practices and through early childhood education. Through workshops, information and connecting educators with education providers and local government resources, LGSWA provides sustainability support to those working in the early childhood sector. This includes long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools. The program aims to educate, motivate, and support early childhood staff to embed sustainable practices in how they run their services and what they teach children.

LGSWA uses a framework of sustainability which encourages early childhood services to reduce their ecological footprint by reducing water and energy used, choosing sustainable transport options, acting to increase biodiversity, and reducing the waste they produce. They are also enabled to increase their social handprint by learning about and incorporating many cultures, including Aboriginal cultures, partnering with community members and organisations, and improving child wellbeing. This framework is replicated in the WA curriculum, ensuring consistency in how sustainability is taught across the school sectors. The framework is pictured below.



The LGSWA proposal is to assist early childhood services within Cockburn to become more environmentally and socially sustainable.

Within the period of September 2023 to September 2026 the LGSWA program will provide the following deliverables to the City of Cockburn:

| <b>Aligns strongly with 10 objectives of City of Cockburn Climate Change Strategy 2020-2030 to educate community towards Net Zero emissions and specifically aligns with the CoC Waste Strategy draft 2020-2030 to educate this community to Avoid, Recover and Protect from waste generation.</b> |  |   |  |
|--|--|---|--|
| Key Performance Indicator  | Benchmarks/Baseline  | Annual Objectives   | 3-year Objectives  |
| <b>Workshops</b>   |  |   |  |
| <b>KPI 1:</b><br>15 Sustainability workshops for EY Educators  | 5 workshops<br><ul style="list-style-type: none"> <li>➢ Engage with up to 85 attendees</li> <li>➢ 60 % attendance from CoC</li> <li>➢ Maintain existing services support</li> <li>➢ Evaluate sustainable needs &amp; provide workshop follow-up</li> <li>➢ Promote CoC services</li> </ul> | 5 workshops (with 1 online)<br><ul style="list-style-type: none"> <li>➢ Engage with an extra 10% of educators p.a</li> <li>➢ ↑25% attendance from CoC</li> <li>➢ Engage with 3 new services in CoC</li> <li>➢ Host in 1 EY services for embedded learning</li> <li>➢ Create and update baseline of CoC services / audits / rebates / grants for EY</li> </ul> | 15 workshops modified to suit need (with 3 online as applicable)<br><ul style="list-style-type: none"> <li>➢ Engage with extra 30% of educators</li> <li>➢ Engage with 9 new or re-motivated services</li> <li>➢ ↑25 % attendance from CoC</li> <li>➢ Maintain existing and provide new sustainability support &amp; strategies</li> </ul> |
| <b>Aligns with all focus areas of City of Cockburn Community Development Strategy 2020-2025 to build capacity and connectedness in this community.</b>   |  |   |  |
| Key Performance Indicator  | Benchmarks/Baseline  | Annual Objectives   | 3-year Objectives  |
| <b>Outreach</b>  |  |   |  |
| <b>KPI 2:</b><br>Visit & support CoC EY Services   | <ul style="list-style-type: none"> <li>➢ 5 visits per year</li> </ul>  | <ul style="list-style-type: none"> <li>➢ 5 sustainability support visits with engaged services</li> </ul>   | <ul style="list-style-type: none"> <li>➢ 15 visits to diverse EY settings</li> </ul>   |
| <b>KPI 3:</b><br>Provide activity at CoC Sustainable EY Event  | <ul style="list-style-type: none"> <li>➢ 1 CoC nominated event to provide child engagement activities</li> </ul>   | <ul style="list-style-type: none"> <li>➢ 1 CoC nominated event</li> </ul>   | <ul style="list-style-type: none"> <li>➢ 3 CoC nominated event to provide child engagement activities</li> </ul>   |
| <b>KPI 4:</b><br>Attend EYSN & Cockburn EY Network   | <ul style="list-style-type: none"> <li>➢ Attend meetings per annum to promote sustainable agency</li> </ul>  | <ul style="list-style-type: none"> <li>➢ 2 meetings attendance per annum</li> </ul>   | <ul style="list-style-type: none"> <li>➢ LGSWA attendance over 3 years</li> </ul>  |
| <b>Aligns strongly with the City of Cockburn’s Strategic Community Plan 2020-2030 to specifically engender environmental responsibility and to listen and lead in this community.</b>  |  |   |  |
| Key Performance Indicator  | Benchmarks/Baseline  | Annual Objectives   | 3-year Objectives  |
| <b>Case studies, Publications and Resources</b>  |  |   |  |
| <b>KPI 5:</b><br>Case studies & publications or  | <ul style="list-style-type: none"> <li>➢ 2 case studies p. a</li> <li>➢ 1 published case study featuring CoC</li> </ul>  | <ul style="list-style-type: none"> <li>➢ 2 case studies p.a. included in CoC Internal Service networks (Sustainable</li> </ul>  | <ul style="list-style-type: none"> <li>➢ 6 case studies over 3 years with 3 featuring in Cockburn Soundings.</li> </ul>  |

|   |   |   |   |
|---|---|---|---|
| equivalent, eg conference abstract / poster                 | support to EY services.   | Living; e-news; Parent e-news; CoC Schools network; Cockburn Kids & other internal City publications. |   |
| <b>KPI 6:</b><br>Fact sheets/<br>Planning Tools             | ➤ 2 new fact sheets or planning tools per year.                     | ➤ 2 new resources developed for CoC use & published on LGSWA website.                                 | ➤ 6 new resources developed for Coc use & published on LGSWA website. |
| <b>KPI 7:</b><br>LGSWA Cockburn Sustainability Directory    | ➤ Maintain Directory of Service Providers to EY in Cockburn.        | ➤ Maintain the Cockburn Sustainability directory and update as required.                              | ➤ Ensure directory is up to date at the end of each reporting period. |
| <b>KPI 8:</b><br>LGSWA comms, newsletters & mail chimp news | ➤ Contribute to 3 x LGSWA newsletters per annum in the CoC section. | ➤ Contribute to 3 x LGSWA Newsletters in the CoC section.   | ➤ Contribute to 9 x LGSWA Newsletters in the CoC section.             |

In addition to the Key Performance Indicators listed above, LGSWA proposes to meet the needs and build on the sustainable successes of CoC’s Early Years community through provision of the following ongoing support services:

| Ongoing Support Services   |   |   |   |
|--|---|---|---|
| Marketing & Promotion  | Phone & Email Support   | Incidental Engagement with CoC Internal Departments   | Evaluation  |
| <p><b>Maintain social media (SM) presence</b> as per Marketing Plan 2020 on Facebook, Instagram, &amp; Pinterest to spread Cockburn actions to a wider network.</p> <p><b>Specific support includes:</b><br/>Posting workshops on FB &amp; Instagram; co-hosting with CoC; posting CoC EY news on SM; keeping a Seasonal CoC update on LGSWA website front page with CoC workshops on website and sharing events to Sustainable CoC website.</p> | <p><b>Maintain and update the dynamically changing Cockburn Early Years mailing list</b> which includes Long Day Cares, family Day Cares, Out-of-School care, Pre-kindy’s, Playgroups and Early years in schools.</p> <p><b>Maintain Phone and email support to all Early Years Educator’</b> enquiries &amp; follow up post workshops.</p> <p><b>Send regular email updates</b> to Cockburn educators about workshops, events and activities in Cockburn and support to parents in sustainability space.</p> | <p><b>Respond to CoC internal Department requests for support.</b></p> <p><b>Includes:</b> Loaning resources for events, attending meetings where essential, providing contacts in the Early Years space, sharing specific Cockburn information on request to LGSWA networks.</p> | <p><b>Seek &amp; maintain Ongoing Feedback</b></p> <p><b>Includes:</b><br/>Incidental feedback.<br/>Workshop Survey feedback of all attendees.</p> <p>Annual Survey monkey feedback for future directions</p> |

All deliverables above align with the City’s Strategic Community Plan 2020-2030 to support and promote Economic, Social and Environmental responsibility in this community. The specific approach LGSWA will take over the next three years has been outlined below, inclusive of specific links to the City’s strategies and plans.

### 1. LGSWA Rationale behind the tabled deliverables above:

The targeted and holistic approaches of the LGSWA program allow it to fundamentally support the City of Cockburn, especially in relation to Objective 5.2, to Listen and Lead, by providing high quality sustainable community engagement to this large and diverse early years' sector. The ongoing relationship LGSWA has had with the City demonstrates that it is community focused, accountable, responsible and forward-thinking.

Furthermore, research shows that quality engagement to create sustainable and positive change can take considerable time for practices to become embedded into educational settings and therefore EY educators in Cockburn benefit from the ongoing support LGSWA provides, to achieve these changes.

*'Professional learning needs to be ongoing, long term and sustained. Significant and long-term change in educator practice does not occur in a matter of weeks but more often over months or years. Learning by doing, reflecting, and refining is a long, multistage process.'*<sup>1</sup>

**1.1 Outreach Visits, Phone and email support** In addition to workshop learning, increase the likelihood of educators making positive behaviour changes and embedding actions into daily practices. These interactions cement LGSWA's reputation in the City of Cockburn as a go-to-hub of sustainability support by providing timely advice, practical strategies to achieve compliance requirements, learning resources and access to potential funding.

**1.2 Resources, activities, fact sheets, planners, calendars, directory updates and videos are all developed** in response to educators' needs, and provide vital information to support embedded behaviour change.

**1.3 Case studies, publications, social media releases and newsletters items** which facilitates shared learning across early years centres from educators making sustainable changes in the CoC, allowing many more educators to learn from one another.

**1.4** Therefore, by LGSWA **working closely with CoC departments and promoting & sharing LGSWA & CoC news, events and initiatives** delivering a stronger reputation of support and a wider community reach is achieved.

**1.5 LGSWA proposes five workshops per year for early childhood educators in the suggested format:**

| Sept 2023 - Sept 2024                 | Sept 2024 - Sept 2025                   | Sept 2025 - Sept 2026                    |
|---------------------------------------|---|--|
| Intro to Sustainability (Oct)         | Planning (July)                         | Loose Parts Play (May)                   |
| Gardening (Nov)                       | Biodiversity (Sept)                     | Biodiversity (Sept)                      |
| <b>Annual Report to COC (Dec-Jan)</b> | Day to Day (Oct)                        | Economic & Built Environments (March)    |
| Conserving & Protecting water (Feb)   | RAP Forum (Nov)                         | <b>Annual Report to COC – (Dec-Jan)</b>  |
| Energy, Air & Transport (March)       | <b>Annual report to COC – (Dec-Jan)</b> | Cultural with a Noongar Focus (May 2023) |

<sup>1</sup> <http://www.education.vic.gov.au/Documents/school/teachers/profdev/proflearningeffectivesch.pdf>

|                              |                   |                          |
|------------------------------|-------------------|--------------------------|
| Cultural Conversations (May) | Gardening (March) | Planning (July/Aug 2026) |
|------------------------------|-------------------|--------------------------|

These workshops have primarily been selected in response to feedback LGSWA has received from early childhood services in the current period based on what will best equip them to work towards sustainability in their centre, classroom, and community. See the attached report for further information.

Four out of five LGSWA workshops each year will directly support the City's Climate Change Strategy 2020-2030, In addition, the cultural workshops strongly support connections with diverse communities, as directed in the City's Community Development Strategy (2020-2025).

Over the proposed three-year contract period LGSWA will deliver:

- Three x 'Cultural & Social Diversity' workshops.** As the City of Cockburn becomes increasingly more culturally diverse (31.4 % of Cockburn community born overseas), LGSWA will provide a cultural diversity workshop or forum for each year of this contract, alternating the cultural conversations of these workshops between Noongar and multicultural guest presenters who, make up a large proportion of EY Educators in this sector. Previous workshops of this nature, indicate that there is a high level of demand and few organisations offer them with an early childhood focus. Noongar Cultural engagement at these workshops will include LGSWA resource development with cultural presenters, guest presenters as well as engagement with City's Aboriginal Community Development Officer to provide support. The possibility to link LGSWA workshops of this type with the City's new Aboriginal and Cultural Visitor Centre is a future aim. **This deliverable directly addresses Objectives 31; 3.2 & 3.3 of the Community, Lifestyle and Security targets of the Community Strategy. Deliverables also support the 5 focus areas of the Community Development Strategy 2021-2025.**
- One x 'Day to Day Sustainability in Early Years Settings' workshop.** This gives a broad outline of sustainability and suitable actions for change and is a popular choice for all new educators. EY Service managers also see this workshop as a vital overview for embedding sustainable practices and an important tool which caters towards the high turnover of educators in this industry. **This deliverable directly addresses Objectives 1,2, 5 & 7 of the Local Economy target, all of the Environmental responsibility objectives, and especially objectives 1,3 4 & 5 of the Community, Lifestyle, and Security targets of the Strategic Plan.**
- One x 'Introduction to Sustainability' Workshop/Webinar** This flexible format provides an overview of sustainability in a shorter format to meet the diverse needs of early years educators in Cockburn. It supports those who are time poor by attending online and/or viewing after hours, as well as supporting visual learners who need hands-on interaction. A Sustainable focus throughout the 'Introduction' provides educators with relevant demonstrations for envisaging the interconnectedness of sustainable actions across the Hand and Footprint. **Addresses the same objectives as for Day-to-Day workshop.**

- **One x NEW 'Economic & Built Environments in EY Spaces' workshop.** With the number of young children under 4 yrs old expected to increase by 21% in the City by 2030, there is strong agency to consider this generation's future world view. Now, more than ever, EY Educators are guiding children to know and understand the effects they have on the world around them. This workshop provides strategies for children and educators alike, to assess City liveability including planning for more green spaces; the City's sustainable needs and economic choices with regard to our future lives in community. A simulated activity was trialled at previous Day to Day workshops and feedback indicates this is an area of sustainability education that is of high interest for EY communities in Cockburn. **This deliverable links directly with objectives of the Local Economy to plan for a sustainable future (1, 2, 5 & 7), to Environmental Responsibility (1-6) and Community, Lifestyle and Security (1, 3, 4 & 5) targets of the Community Strategy.**
- **Two x 'Planning for Sustainability in Early Years Settings' workshops.** Since its recent creation, the popularity of this workshop to Cockburn EY educators illustrates its perceived value. This workshop provides a framework for Educators to embed their actions into ongoing processes. The recent change to Federal policy (2022) that upgraded sustainability as a Priority Principle highlights the need for even greater support to embed processes. ([Approved learning frameworks](#) | ACECQA) The LGSWA updated sustainability audit sheets guide educators to identify gaps and integrate sustainable strategies into their early childhood programmes in practical ways. This workshop emphasises ways educators can tap into CoC support through eco audits sustainability grants for circular economy projects that partner with the wider Cockburn community. **This deliverable links directly to the Local Economy (especially increased investment 1.1), as well as Environmental Responsibility and Community, Lifestyle and Security targets of the Community Strategy.**
- **Two x 'Biodiversity Awareness & Actions' workshops.** This workshop provides engaging activities that address the knowledge gap amongst early childhood educators about the importance of biodiversity to sustainability and how their actions have an impact on plant and animal species. Early years educators are encouraged to become agents of change and by taking part in Citizen Science Projects supported by the City of Cockburn including Turtle Watch, Backyard Bird Count and the Perth Re-wilding and creating urban corridors. A focus on preserving Banksia Woodland that are under threat supports the Urban Forest Plan (2018-2028). **This workshop deliverable also directly addresses objectives 2.1, 2.2 & 2.3 of the Environmental Responsibility target of the Community Strategy and objectives 10 & 12 of the Climate Change Strategy.**
- **Two x 'Closed Loop Gardening in the Early Years' workshops.** This workshop will build on the closed loop reducing waste initiatives of installing compost bins at early years sites. The focus is on actions which complement the installation of edible and/or native garden beds by adding the vital processes that make them productive (ie. wicking beds, compost tubes, worms, and natural fertilisers). Many communities who apply for grants from the CoC for their garden projects, are not confident in these processes and their gardens can flounder, making them economically unsustainable. This workshop focusses on simplifying the processes, involving children, and using re-usable items to make closed loop systems work. **This workshop links the Environmental Responsibility target and Objectives 2, 4, 8 & 18 of**

the Climate Change strategy. It directly focusses on waste avoidance and recovering value from waste, two of the outcomes in the CoC Waste Strategy 2030.

- **One x 'Sustainable Loose Parts Play' workshop to celebrate Plastic Free July.** In support of CoC's growing early years community who focus on play-based learning, this practical and Kids Safe workshop will explore embedding Loose Parts Play into EY settings, play spaces and programmes. This workshop will promote CoC Parks which host nature play and will promote loose parts interactions using existing resources. **This deliverable relates to Local Economy and Environmental responsibility targets of the Community Strategy.**
- **One x 'Conserving & Protecting Water in EY Settings' workshop.** Aligning with COC's strategic direction to care for resources for a sustainable future, EY Educators learn where water comes from in this region LGSWA will share ways to teach the water cycle, that water is a gift and how it can be conserved by children. Environmental issues including pollution of water bodies through storm water drains will also be included, with infrastructure solutions explored for EY settings. **This deliverable directly addresses objectives of the Environmental Responsibility target of the Community Strategy & Objectives 9 & 13 of the Climate Change Strategy.**
- **One x 'Healthy Choices, Healthy Environment: Energy, Air and Transport' workshop.** This workshop was offered to COC educators as a webinar during Covid lockdown in 2020 and continues to remain relevant. Educators learn about energy from fossil fuels contributing to climate change and link into COC solutions and infrastructure to reduce their energy impacts as a service; to actively transport themselves as a community and to adopt actions to reduce air pollution. Hands-on activities for children to learn agency in these areas is a workshop highlight. **This deliverable directly addresses objectives of the Environmental Responsibility (4 & 6), plus City Growth and Moving Around (5 & 6) targets of the Community Strategy. In the Climate Change strategy, this workshop supports objectives. 2, 3, 5 & 8 through education & collaboration.**

#### 1.6 Evaluation:

These activities will be evaluated in a number of ways:

- Evaluation forms at all workshops to determine the suitability of workshop content and suggestions for areas of improvement.
- Ongoing feedback and follow up with early childhood staff via visits, phone calls and emails.
- Feedback from CoC staff and follow-up with City of Cockburn related support.
- End of year evaluation surveys sent to all educators that attend workshops or receive other support. This collects information about how effective LGSWA support has been long term, as well as determining sustainable changes made at early childhood services and new directions for LGSWA to assist services to embed sustainable practices.
- Evaluate the number of educators that attend workshops or seek support from LGSWA in other ways.

- Overall, these LGSWA activities will support the measures for targets within the City's Strategic Community Plan(2020-2030). For example, feedback and survey results will provide evidence for "Satisfaction with support of educational opportunities" (Local Economy 7).

### **1.7 Covid Impacts in 2022 continued to highlight this Program's worth to the CoC:**

Over the past two funding periods, LGSWA has become a recognized hub of support for early years services in Cockburn. LGSWA surveyed early childhood services in Cockburn in 2020 to gauge the extent of their needs and many reported a huge inconsistency of child attendance numbers leading to financial stress, job insecurity, food wastage and loss of staff wellbeing.

LGSWA's weekly email communications began at this time to provide economic support to connect them to grants & other economic CoC support to save money as well as providing sustainable activities for their families and professional learning ideas for educators. This regular support has continued to date LGSWA has also continued to provide online and hybrid workshops on a needs basis. For example, in the first half of 2022, both the Cultural and Social Diversity and Cloth in Childcare workshops were turned into hybrid webinars with the new Loose Parts Play workshop being re-scheduled and re-designed to better support social distancing. This flexibility of delivery was vital for maintaining our role as the hub of sustainability support to early years services during this difficult time and has led to a steady increase in support requests.

LGSWA has also proven itself to be an effective conduit between early childhood services and CoC departments with a number worthwhile sustainability and wellbeing initiatives arising during this period. LGSWA connected 7 x EY services to CoC funding so they could access the LGS Sustainability planning audit sheets for free, LGSWA also shared relevant EY contacts to CoC in order to explore the trialling of the 'Climate Clever App' for this audience. Throughout the period, LGSWA has connected numerous EY services to Cockburn sustainability grants, for example Aubin Grove PS, who plan to apply for a bush tucker garden as a closed loop initiative.

This continued LGSWA monitoring helps dictate the direction of support we are seeking from the City of Cockburn for the early years' community. The CoC's reputation as a council that strongly supports early childhood educators, especially through difficult times, is a worthy strategic direction and LGSWA continues to play an integral part in supporting the City of Cockburn to consolidate its reputation.

### **2.0 Funding Request**

LGSWA is seeking a budget of **\$33,657.60 excl GST** per year for a three-year period from 1<sup>st</sup> September 2023 to 30<sup>th</sup> August 2026 for a total of **~\$100,572.75 excl GST**. The request of \$33,657.60 for 2023/24 is inclusive of CPI and Superannuation % national increases. For the years of 2024/25 and 2025/26 we request an adjustment for the national CPI and superannuation entitlement increases, ~CPI 5.8% and Superannuation 0.5%. As this is still subject to change we respectfully request that this be noted and agreed to have these funds available in those latter two years. The start period for the next contract of September 1<sup>st</sup> 2023 instead of July 1<sup>st</sup> 2023, is being sought because the previous funding agreement with CoC began on 1<sup>st</sup> September 2021 and hence LGSWA

still has 2 workshops to deliver post July under this existing agreement. A full budget is attached to this proposal.

### **2.1 Rationale for 3-years of funding for this project in the City of Cockburn**

Preference for a three-year partnership of the LGSWA Program in the City of Cockburn is being sought for numerous reasons. Firstly to maintain the momentum of the current LGS program in the City in order to create and support long term sustainable behaviour change in EY centres. The extended contract time provides much needed flexibility in workshop scheduling and the opportunity to align more cohesively with City planned projects and special events. For example enables the delivery of workshops in July as a Plastic free promotion period in the year and LGSWA can better tailor related workshops for this time and promote sustainable actions to EY communities more effectively in this period. The extension enables LGSWA to measure, report and adapt the program in a more succinct format. The annual reporting schedule would provide more timely updates over the present 2 year-renewal process.

### **2.2 Key terms and conditions**

AAEWA requests provision of a work space, access to desktop computer and internet access for the LGSWA Education Officer in the Child Care Services section of Coolbellup Hub. This arrangement has proved to be beneficial for both LGSWA and CoC staff in the 2021-2023 period. LGSWA & Childcare Services have been able to assist each other in their work, share resources and be time responsive to information requests.

### **3.0 Meeting City of Cockburn Community Grants Criteria**

#### **3.1 Eligibility Criteria**

- a) Organisations based within the City of Cockburn or whom primarily service residents and/or the interests of the City are eligible to apply for funds.**

Although AAEEWA operates LGSWA across Western Australia, this application is to provide the program for early childhood services within the City of Cockburn where we are based.

- b) Applications from not-for-profit organisations including sporting, welfare, educational, arts/cultural, youth, seniors, children, ethnic and related groups are eligible to apply.**

The LGSWA program has been developed and delivered as a core component of the Not-for profit organisation AAEEWA.

- c) Applications must include a financial and/or in-kind contribution to the project.**

AAEEWA contributes to the viable and ongoing success of the LGSWA program in the City of Cockburn in numerous ways. As the peak body of Environmental Education in WA, it provides volunteer time, expertise, and governance support to guide and grow the LGSWA program and to support the educator in its day to day running. AAEEWA also provides both in-kind and cash contributions to the program by way of insurance cover, mobile phone support and contribution

towards accommodation costs for managing the program. Please see further details in the attached budget.

- d) Applications over \$5000 must supply recent, independently audited financial statements for the applying/auspicing organisation as per the Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) Policy and Guidelines adopted by Council**

The AAEEWA Management Committee has completed a financial audit for AAEEWA of which LGSWA is one program for the year 2022-2023. Please find attached a Statement from the Management Committee and the Independent Auditors Report.

### 3.2 Selection Criteria

- a) Primarily serve residents of the City.**

The proposed activities of LGSWA in the City will primarily serve residents of CoC. All workshops and support services will be provided for early childhood services within the City.

Sustainable changes made as a result of the assistance of LGSWA will benefit those Early Years services, their children, families and local communities within the City. For example; the Energy, Air and Transport workshop provides families with understandings about personal transport behaviours such as walking, cycling and bus/train travel to mitigate climate change impacts. Additionally, wherever possible, priority will be given to employing presenters, utilising local services and purchasing workshop materials from businesses within the City.

- b) Is an established and incorporated not-for-profit organisation (or auspiced by an incorporated not-for-profit organisation) and can demonstrate a high level of community support.**

AAEEWA is a not-for-profit Incorporated Association and in WA is the peak body providing Environmental Education support to early years centres, primary schools, secondary schools and tertiary institutions, community, and the local government sector for over 30 years.

Evaluations of the LGSWA program in CoC from 2021-2023 have been overwhelmingly positive with early childhood services showing high levels of satisfaction as workshops continue to be relevant, valued and meeting the sustainable needs of this sector. 100% of all participants stated they learned something new at the workshops and all reported an increase in confidence to embed sustainable practices in their work. For more details, please see the attached report.

Early Childhood Services also reported many sustainable actions showing that the program is effective in enabling sustainable changes. Examples include:

- Getting a Sustainability Team together
- Taking part in Native, Indoor or edible low waste gardening, composting and worm farming

- Setting up child-directed collection centre stations and engaging in Sustainable Loose parts play
- Doing a Waste audit in an Early Years settings
- Teaching waste awareness activities, waste minimisation practices like correct bin usage & composting
- Monitoring and reducing water use & embedding water awareness and protection into children's learning
- Celebrating multicultural and social diversity through the everyday inclusion of many cultures
- Using Noongar language and awareness activities in everyday learning
- Reducing chemical use and keeping indoor plants
- Taking children on nature walks
- Taking part in energy wise activities and energy saving practices
- Implementing service wide changes to save energy and teaching children about different types of energy & greenhouse gasses
- Increasing child engagement children with biodiversity and becoming involved with Citizen science programs like Turtle Watch
- Partnering with their wider community as well as the CoC through initiatives such as hosting Modern Cloth Nappies workshops
- Auditing their centre using LGSWA sustainability audit sheets

Sustainable behaviour change has significantly increased in as a direct result of connections early years learning centres have made with the LGSWA program. Another 3 year period will provide opportunity to engage with new early learning centres and consolidate ongoing, long term support required to embed sustainable change in daily practices.

The letters of support that were submitted with this application show how important it is to Cockburn Early Childhood Services that the LGSWA program is maintained in the City.

**c) Can demonstrate it is financially sound or key personnel have demonstrated ability to manage the proposal for which funds are being sought.**

LGSWA staff have demonstrated their ability to manage this proposal by successfully meeting the criteria of previous agreements with the CoC. In fact, as a result of the global pandemic, LGSWA far exceeded the requirements of the previous proposal by supporting early childhood services during COVID with regular updates and sustainability ideas for sharing to their parent communities, as well as rapidly turning workshops into webinars to maintain the community connections.

These 'extras' increased LGSWA's profile with early childhood services in CoC and saw a large uptake in requests for support post lockdowns, which LGSWA staff continue to manage. The LGSWA staff is supported by a Committee that meets every 6 weeks to ensure the staff are feeling supported and fulfilling their commitments to the proposal they are implementing. The AAEEWA Convenor and Treasurer also check in with LGSWA staff regularly to ensure that grant implementation and spending is on track.

AAEEWA has numerous sources of funding for the LGSWA program across Western Australia. The most recent Business plan has been attached as it outlines strategies to make the most of existing funding sources, such as LGSWA membership, development of educational kits, continual application of grants from local councils and regular exploration of philanthropic financial support for the program.

**d) Must hold public liability insurance to a value as agreed with the City.**

AAEE inclusive of the WA Chapter currently holds General Public and Products Liability insurance as a community service organisation to the value of 20 million dollars through Ansvr Insurance and documental proof has been included with this application.

**Evaluation Criteria for Project or Activity**

**a) Can demonstrate how project or activity outcomes will be of benefit to the local community and/or City of Cockburn generally.**

The proposed LGSWA activities have been designed to meet the needs of early childhood services within Cockburn, based on their feedback over the course of the 2021-2023 program. For example, early childhood staff expressed a need to learn more about Aboriginal cultures in order to share cultural information with children and families, welcome Aboriginal children and families to their services and to help them meet requirements related to early childhood regulations. Hence LGSWA with CoC support have been able to offer a total of three workshops in this cultural space to allow educators to learn more.

Early childhood services are supported by the LGSWA program to make sustainable changes such as reducing water and electricity use, reducing waste and creating closed recycling loops, promoting sustainable transport choices and creating habitat for native birds and insects. This is having a positive impact in the City and beyond by reducing resource use and caring for the natural environment. The potential for rewilding urban spaces in CoC EY settings through citizen science projects such as Turtle Watch in Cockburn wetlands and Backyard Bird Counts, are outcomes the LGSWA staff follow-up and create cases studies for Biodiversity workshops.

LGSWA's role in promoting sustainable changes also contributes to CoC goals listed in the Strategic Community Plan 2020-2030, the Climate Change Strategy 2020-2030, the Community Development Strategy 2020-2025 and other CoC Plans outlined below.

Further than the immediate outcomes of sustainable actions in CoC early childhood services, the LGSWA program also has wider reaching impacts.

Many examples for this can be highlighted:

When early childhood staff are empowered to teach young children about actively transporting themselves, human wellbeing increases, air quality improves and educators can

see how they have beneficially influenced the actions of a new generation, as well as their families. This has been confirmed in research, Salter, Z. T. (2013)<sup>1</sup>.

Further to this, when children learn about refusing, reducing, reusing and recycling waste through language such as “Waste is a resource waiting for a use” so “Let’s rescue this”, they take home language which can motivate behaviour change in their own families. These messages can also stay with them in the longer term, guiding their choices about waste throughout their lives.

So too, when children learn about cultures and diversity in their early childhood services, they can see that their own culture is valued and that people from diverse backgrounds contribute to society. These ideas can inspire them and their families to be accepting and inclusive community members.

**b) Meets an identified need in line with Objectives of the City’s Strategic Community Plan.**

The LGSWA program contributes to achieving the objectives of CoC’s Strategic Community Plan and other CoC planning documents.

**Strategic Community Plan:**

**Focus Area 1 – Local Economy: A sustainable and diverse local economy that attracts increased investment and provides local employment.**

**1.1 Increased Investment, economic growth and local employment.**

LGSWA is an organisation based in Cockburn, in the business of providing services and support to many small to medium Child Care and Education businesses and in the City of Cockburn. New services are opening due to population growth in children aged 0-4 years (Census data 2021 shows numbers in this demographic has risen to 7881). Little Green Steps WA fulfills an important role in boosting its local economy through incidental networking, advice, information sharing and support.

**Focus Area 2 - Environmental Responsibility:** To be a leader in environmental management that enhances and sustainably manages our local natural areas and resources.

**2.1 Protection and enhancement of our natural areas, bushland, parks and open spaces. This also aligns with CoC Climate Change Strategy Directives 10 & 11 to conserve biodiversity & increase urban forest.**

LGSWA works in collaboration with the Environment Team to achieve this major strategic objective to the youngest in the Cockburn community from 0-8 years.

As part of our approach to assisting early childhood services to reduce their ecological footprint, LGSWA informs educators about their impacts on the environment in the areas of energy, water, waste, transport, air quality and biodiversity, as well as promoting reduced toxic chemical use in gardens & outdoors, cleaning and painting and demonstrating more sustainable alternatives in childcare practices that impact our world.

LGSWA workshops and resources include ways to teach children about native species and promoting the provision of habitats as well as sharing the interconnectedness of human actions on the world around us. Actions LGSWA promotes include the planting of native trees for air quality & so canopies can combat the overheating effects of climate change, and providing vital habitats for animals like quendas and cockatoos in urban settings as well as butterfly gardens, bird attracting plants and adding bat boxes and bee homes to trees at the service.

Biodiversity workshops, continue to provide engaging strategies for educators to understand the importance of diversity in species & habitats that are under threat from climate change but more importantly they encourage EY services to take part in citizen science actions with children to make a difference, such as 'backyard bird counts' or to 'Adopt the Spot' to keep it clean.

LGSWA encourages citizen science learning in support of the CoC's Turtle Monitoring Program, so that during nesting season the children can be 'bodyguards for turtles' if they are seen laying eggs and their educators can record sightings in the 'Turtle Sat app'. These actions can be consolidated through education with the LGSWA 'Fun with Snake-necked turtle kit created in 2020.

As many Early Childhood Services are situated near the 320 parks and ovals in the City of Cockburn, LGSWA helps them to get out in nature through walking excursions and to pack nature tool boxes to explore their local parks.

LGSWA plays an integral part in engaging EY communities with urban forests and banksia woodlands through the sharing of the CoC's community planting days and through directed LGSWA activities that focus on the importance of maintaining biodiversity.

All these initiatives enhance the resilience of natural ecosystems.

**2.2 Sustainable resource management including waste, water and energy & 2.3 Address Climate Change. The many actions LGSWA takes in these areas align very strongly with CoC Climate Change Strategy Directives 1, 2, 3, 4 & 5, as well as CoC's Waste Management & Education strategy Outcomes 1 and 3 to avoid generation of waste and educate community.**

Improving water and energy efficiency in early childhood services are key aims of the LGSWA program. With the exploratory use of the Climate Clever app in the CoC early years settings in the latest partnership, LGSWA proved a valuable resource to help improve energy efficiency. Our workshops include 'actual' sustainability audits of EY services through Environment House and these subsequent reports form case studies for future guidance to others and include a range of practical actions to follow. LGSWA has a unique understanding of situational considerations that need to be considered for the early years when implementing changes to practices and infrastructure.

LGSWA Conserving and protecting water workshops enable multiple ways manage this resource more effectively from both an infrastructure and action-based perspective.

Educators learn how to do a water audit and can then encourage children to be water monitors, seek out leaks and become behaviour change agents to their families through 3-minute shower songs, giving out timers and exploring the benefits of phosphorous free detergents to protect wetland waterways.

Feedback from early childhood services that participated in LGSWA between the 2021-2023 period suggest that a focus on reducing waste actions, sorting waste into correct bins and creating closed loop actions to better use our waste as a resource are becoming very embedded. LGSWA supported numerous EY services to complete Waste audits in this period and for the first time ever, they are beginning to see the importance of this to direct their future reducing waste actions.

LGSWA is the peak body for providing reducing waste support to Early childhood services across the State since partnering with the Waste Authority in 2015 to create (and update) a reducing waste kit for Early Childhood settings. Our Reducing Waste workshops prioritise the up to date sharing of where waste goes in the City of Cockburn and how the City can support EY services to reduce and avoid waste (City Objective 2.5) Climate Change direction 4.

In the priority areas of Avoidance and Creative Reuse LGSWA provides effective hands-on support to educators in workshops. LGSWA ran three extra closed loop recycling workshops for early years in this latest period. Disposable nappies and associated waste items such as gloves, wipes and paper towels are a significant issue for EY services, they are also a large stakeholder community who can be part of the solution. LGSWA collaborated with the Nappy Guru in 2022 to run a cloth nappy trial in both a long day care (out of area) and 2 x Family Day Cares (FDC) in Cockburn community. We delivered two x Cloth in Childcare workshops with the CoC Waste team providing the venue and incentives and invited both parents and EY educators to share the same information in order to encourage BYO cloth practices, to break myths and explore closed loop systems such as using reusable glove and cloth wipes. Our trial of cloth in FDC required educators to use and wash cloth nappies for their children in care for a month. Through this trial we enlisted the support of Associated Laundry Services, who are now keen to partner with Centres to wash cloth nappies on a large scale. This initiative has directly supported the City to meet Climate Change Direction 2.5 by educating communities in strategies to achieve net zero emissions by 2050.

Another very effective 'closed loop systems' workshop was the LGSWA Sustainable Loose Parts Play workshop. This was delivered in conjunction with Cockburn Family Day Care Presenter Elyce Langmead, in 2022. Educators came from all over Cockburn to explore creative re-use with loose parts and learn about the many places in Cockburn where they can access second-hand items. LGSWA provided all attendees with our recently developed 'Sustainable Loose Parts Play Tool Kit' – exploring diverse items, interactions and engagements possible in the early years space.

#### **Focus Area 3 - Community, Life Style & Security:**

- **3.1 Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.**

By providing a sustainability service to the targeted early years' community in CoC, LGSWA is helping to enrich future generations by offering diverse behaviour change opportunities in the areas of ecological and social sustainability.

- **3.2 A safe and healthy community that is socially connected.**

Incorporating Cultural Diversity (including First Nations & Reconciliation activities) as a focus in LGSWA Workshops leads to a healthier and safe community as does our focus on growing own foods, composting, keeping worms and contributing to the creation of natural habitats in urban settings.

- **3.3 Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised and celebrated.**

All LGSWA workshops begin with an acknowledgement of country and promote learning about Noongar and other cultures because this connects us to the world we live in. Day to Day Sustainability workshops include learning appropriate Noongar language for participants to incorporate in their services and educators are encouraged to learn more themselves, partner with Aboriginal people, create a Reconciliation Action Plan and share knowledge about cultures with children at their services.

Our Cultural and Social Diversity workshops highlight understandings of cultural identity and how this can impact on the daily processes in childcare for multicultural and social inclusion.

- In response to EY Services demands for cultural workshops with a Noongar focus, LGSWA has been working with Community Development Team to promote Reconciliation Action Planning for Early years Services. This complements the AAEE National Reconciliation Action Plan.
- With 36% of City of Cockburn residents being from culturally diverse backgrounds and AECD research (2021) showing an increase in the proportion of children of Aboriginal and Islander descent living in the City, these upward trajectories correspond with the continued popularity for LGSWA Cultural and Social Diversity workshops as most relevant to Early childhood educators in the City of Cockburn. LGSWA collaborates with several Aboriginal & Multicultural organisations and continues to work together on future Cultural workshops to ensure early childhood educators are well supported for intercultural understanding and inclusion in their settings.

**Focus Area 4 - City Growth & Moving around:**

- **4.1 An attractive, socially connected, and diverse built environment. 4.3 An integrated, accessible and improved transport network**

LGSWA promotes active and public transport use in workshops and shares activities which encourage 'care for air' and 'what can we see when we walk'. Other support offered to early childhood services, includes suggesting staff are rostered on so that they can car pool,

promoting 'walk to childcare' event, sharing 'Your Move' activities and working with families to identify safe walking or riding routes to the service.

**Focus Area 5 – Listening & Leading:**

- **5.1 Best Practice and Governance** - the Little Green Steps WA program has proven itself over many years to be a partnership with CoC that offers great value for money and a leader in best practice in this community.

This is demonstrated through the many opportunities LGSWA provides for these businesses in the early childhood industry to thrive. LGSWA supports early childhood services, to meet the standards they are assessed against, particularly in relation to environmental responsibility and cultural competence and provides a common view of sustainability across the industry. Participants at workshops meet others from their sectors, share ideas and sometimes work together. Some services share their learning to the wider community through LGSWA case studies in newsletters, videos, and media releases for those early childhood services that excel in sustainable teaching and action. This can create a point of difference that can assist centres in marketing their service to parents.

- **5.2 High Quality & effective customer service** – The LGSWA model is one of community engagement. Through its longevity at the Coolbellup Hub, LGSWA has value added to many actions, experiences, and sustainable practices of its CoC colleagues. (see S.Taylor's letter of support).

LGSWA's mission to pragmatically support the early years community to tread lightly on their world and to reach out into their communities to make sustainable changes. By advocating for and connecting CoC families to their local places (built and natural) can LGSWA support wellbeing and self-sufficiency to grow.

**Climate Change Strategy:**

As well as the Climate Change Strategy directives listed above LGSWA will contribute to:

- **Directive 8 – Education and Collaboration and acknowledgement of the shared responsibility of Climate change impacts in the Cockburn community.**

LGSWA creates many sustainable opportunities for agency to be taken by children, EY educators and their organisations and parent communities to make a better world. Our Energy workshops explore the issues of climate change in simple terms for educators to allow for the big picture, as this can bring teaching moments to the surface. The workshop then explores 'real words' to use daily with children aligned to visual examples, eg. 'renewable & non-renewable resources', before exploring changes children can make such as celebrating 'Earth Hour' each day. By sharing solutions with children, this relays to their families too. LGSWA also encourages early childhood services to consciously share their climate friendly actions (eg. green cleaning process or support for modern cloth nappies) at parent information nights.

**Community Development Strategy 2021-2025:**

- **Focus Area 4 Building relationships - Recognising that strong relationships are the key to a healthy and thriving community. Outcome 1 - Relationship building is a key focus of the Community Development team; it is recognised that this takes time and is ongoing.**

LGSWA staff frequently discuss the benefits of cultural diversity with early childhood educators and promote learning about multiple cultures as a way of increasing an early childhood service's social handprint. Examples of activities provided to educators include a checklist for auditing books and other resources to gauge who is represented and how they are represented, discussing sustainability knowledge from different cultures, creating welcome signs in multiple languages and exploring diverse enrolment processes to better welcome new families to childcare.

- **Focus Area 2 Working together – Fostering a strong network where people, communities and CoC collaborate, share and learn. Outcome 1- Adequate resources and/or assistance and accessible processes will be available for community and neighbourhood groups to network and create local events and activities**

LGSWA promotes existing City of Cockburn cultural events and celebrations through the LGSWA website, newsletter and FB page and workshops.

LGSWA in Cockburn proposes to continue hosting cultural diversity workshops for early childhood staff. These workshops enable wider community conversations and input. They will include Noongar and multicultural presenters who will provide information about the ways early childhood staff are influenced by their own culture; ways to engage with children's home cultures and partner with families for community benefits and suggestions for activities to incorporate cultures into daily routines with children. Educators will also be able to assess the dominant cultural viewpoints of their service, through a visual audit process to analyse their resources.

- **Focus Area 3 Strengthening resilience – Ensuring communities are responsive, strong, adaptive and capable. Outcome 2 - Communities will have opportunities to be involved in environmental protection, enhancement and create sustainable communities.**

Additional to offering cultural and social diversity workshops, which support resilient communities, LGSWA will continue to connect early childhood services with cultural groups through ongoing updates of the LGSWA early childhood sustainability directory created for the CoC in 2020. Keeping details current allows LGSWA to connect regularly with local cultural organisations allowing them enhanced opportunities to work with early childhood services.

Working with Family & Community Development as well as Aboriginal Engagement Officers in the CoC, LGSWA will continue to support Cockburn Family Daycare Playgroup to become actively involved in culturally diverse activities. Attendee families and FDC educators take away LGSWA resources after these child-centred activity sessions and this promotes collaborative learning and enhances opportunities to create sustainable communities.

**Reconciliation Action Plan for 2023-2025:**

- **Focus Area 7: Bringing People Together. Raise internal and external awareness of our RAP to promote reconciliation across our organisation and local government sector.**

- i. **Encourage appropriate organisations to consider undertaking a RAP**
- ii. **Utilise networks where we are sharing information to promote reconciliation**

In addition to providing opportunities for early childhood staff to learn about Noongar culture the LGSWA program promotes the development of Reconciliation Action Plans at early childhood services. LGSWA staff can provide support in this process, connecting early childhood services with cultural presenters who can help further educate staff about Aboriginal cultures, as well as a collection of online resources such as Narragunnawali, a website developed by Reconciliation Australia for schools and early childhood services.

A number of childcare services within Cockburn have developed RAPs or are in the process of doing so. LGSWA will further contribute to this through support for Community Development's Reconciliation Action Planning Forums. By utilising LGSWA early childhood networks and experience in the creation of working RAP plans, this Forum can be meaningfully directed to also support children in the early years at school.

- **Focus Area: 8. Tailor and expand Diversity and Inclusion training with a focus on cultural competency.**

- i. **Increase knowledge and understanding of CoC Traditional owners and Aboriginal And Torres Strait residents, histories and achievements.**
- ii. **Provide the opportunity for key staff and members of the public to develop Nyungar language competency.**
- viii. **Provide cultural competency training sessions for Residents Groups and other residents, as resources permit.**

LGSWA workshops teach Noongar language that can be incorporated in early childhood settings. Examples include learning the names of body parts, colours, numbers or animals and connections to the Six Seasons in daily ways. Recent resources have been created through collaboration with cultural presenter partnerships and in particular, the LGSWA Reducing waste resource '*How to Care for Country from Traditional Owners*'. Workshops also include displays of resources such as posters and books written in Noongar language and these are linked to local Aboriginal Corporations and businesses wherever possible.

LGSWA cultural workshops contribute to the cultural competency of early childhood staff, many of whom are CoC residents.

- **Focus Area 16: Engage & Strengthen relationships with schools (of which EY services & pre-Kindy's are the precursors to).**

LGSWA provided community survey feedback to the CoC review of its Reconciliation Action Plan for the next period and through discussions with Community Development, we

promote both LGSWA & CoC actions which encourage inclusive support of Aboriginal children and their families in Childcare Settings.

**Although the Children & Families Strategy (C&F) has not been updated, this continues to inform the Community Development Plan 2021-2025.**

- **Outcome 2. Children and families have access to services, programs, activities, and events that support their health, wellbeing, and quality family time.**

LGSWA Staff continue to support the work of CoC Children's Services team in many ways, particularly through collaboratively building on the potential for early childhood services to provide quality childcare through sustainable action workshops that increase knowledge and capacity to support child and family health and wellbeing (2.3 & 2.4).

LGSWA promotes CoC family events through our early years networks and attendance to demonstrate child-friendly sustainability activities to families and caregivers. An LGSWA staff member attends regular Cockburn Early Years Network meetings to support the work of Children and Families Services and disperse information to early childhood services. Potential partnering's often emerge through this network, such as working with 'Connecting Community to Kids' helping to disperse the Child wellbeing 'Me at 2 Passport' to Early Childhood services.

**The Play Space Plan continues to provide relevance in the City of Cockburn as:**

- **This aligns with CoC Strategic directions on Community lifestyle and City growth.**

The Play Space Plan outlines that 'Children have an innate desire to explore the environment; manipulating, altering and moving through it, meaning it is the flexibility offered by natural spaces where the true play value lies'. The recent 'Telethon Kids - Nature Play and Grow Report 2022', also very much supports the increased sense of wellbeing and connectedness to nature for children.

LGSWA is well placed to optimise child wellbeing through nature play as outlined in this Plan. LGSWA workshops promote nature play, loose parts, water and messy sensory play and support EY educators with many ways to complement learning in these spaces.

Latest LGSWA survey data of Cockburn early years communities demonstrates the ongoing popularity of Loose Parts Play and Nature Play as future workshop topics.

- c) **Applicants have a demonstrated ability to manage their affairs effectively.**

AAEWA has successfully managed agreements related to LGSWA with CoC in the past, as well as with other local and state government authorities. LGSWA also have contracts with the Waste Authority WA to deliver an early years' waste strategy and deliver the WasteSorted Schools program for the Southern metropolitan area for over 3 years. These contracts are managed by the South East Regional Centre for Urban Landcare (SERCUL).

AAEWA have ongoing negotiations with City of Joondalup and the East Metropolitan Regional Council (EMRC) to deliver LGSWA workshops. The Waste Authority WA grant (2022-23) to develop an early years' picture book is progressing and meeting milestones. Funding from Hon Chris Tallentire has been utilised to purchase computers and associated programs to help deliver online resources. AAEWA has had major sponsorships from Lotterywest to support rural volunteers to attend the AAEE Biennial Conference in Mandurah in 2021, acquitted appropriately. All financial matters are presented and passed at our regular monthly meetings. The AAEWA finances are overseen by an accountant, 2 hrs a week, who is available for the Treasurer to seek advice. A full audit of finances is completed annually by a qualified accountant.

**d) Will not require commitment to ongoing funding from Council.**

AAEWA receives funding from a range of sources for LGSWA referred to previously, as above, and will continue to seek further funding contributions from CoC will not be the sole income source for the LGSWA program. **Please see brief table below illustrating other funding sources below with detailed information in LGSWA Report April 2023.**

| Other funded Sources & Collaborations   |
|---|
| 5-year funded <b>partnership</b> agreement with Waste Authority to deliver 6 Reducing Waste workshops annually in WA. |
| Cloth in Childcare funded trial and 4 workshops in 2022 with ongoing minimum of 4 Council funded workshops per annum  |
| City of Melville 3 workshop partnership in 2021-2023 period   |
| Small grants for 2 computers and programs – Hon Chris Tallentire  |
| Extra funded workshops – Minimum 4 per year   |
| LGSWA membership Fees up by 100% to 75 members  |
| Funded resources on website – planning audit sheets 80 increase in sales  |
| Funded Christmas calendar – saw 200% increase in sales in 2022  |

**e) Applications from Schools and other educational institutions must be in accordance with Council policy ACS7.**

AAEWA is not a school or an educational institution, it is a non-profit incorporated association that promotes engagement with education for sustainability across formal, non-formal and informal sectors.

**f) Applications from organisations that can demonstrate a financial or in-kind contribution to the project will be considered favourable.**

AAEWA will continue to make in kind and cash contributions to this project. More information is provided in the attached budget.

**g) Project does not duplicate an activity already available in the local area.**

No other organisations offer support to early childhood services, across all areas of sustainability, within the Cockburn area. Where organisations have expertise in a specific area, such as water conservation, bush tucker or sustainable transport, LGSWA works with these organisations and informs early childhood services about how they can access support from them to carry out the framework of planned actions. The Early Childhood Sustainability Directory is a way that LGSWA facilitates this. LGSWA also work with CoC staff across departments to promote CoC initiatives such as sustainability grants, cloth nappy workshops, home energy audits, library services and aligned events.

- h) As the funding pool is limited, applications that demonstrate the best value for money will be prioritised, and priority will also be given to applicants that have not previously been funded.**

LGSWA demonstrates excellent value for money. The program supports a large number of early childhood services in the City which are on the increase to learn about sustainability and make changes that reduce resource use and protect the environment. Many CoC staff have expressed that LGSWA is a very productive program. **Please see KPIs table at beginning of application and the attached report for more details about LGSWA achievements over the last two years.**

The previous CoC funding of LGSWA has led to effective learning and behaviour change within early childhood services in Cockburn and provides an excellent opportunity to continue the momentum created to date. Continuing the LGSWA program within CoC would enable staff to build on existing relationships with early childhood services in the City and support early childhood services to extend their sustainable actions into new areas of their work. Additionally, although many early childhood services have been making sustainable choices there are still some that have not had contact with LGSWA and continuing the program would allow time to involve them in sustainable practices.

The proposed activities also have new areas of focus, aiming to meet the changing needs of early childhood services within Cockburn. AAEEWA is not offering to run the same program that has been conducted previously, but rather, a program that has been designed according to feedback from local early childhood services. The attached letters of support corroborate the continuing demand for sustainability support amongst early childhood services.

**Justification for the funding request and why it cannot be accommodated within the established programs and processes outlined in Council Policy SC35.**

The funding AAEEWA is applying for will allow the employment of an education officer one day per week for three years. This continuity will enable the Education Officer to work on new areas of focus (as outlined in application) and to reach out to Early Childhood services who have not yet engaged with the program. This will also enable the maintenance of existing relationships with early childhood educators in the City of Cockburn (CoC) with opportunities to build detailed knowledge of their current needs and the best ways to support early childhood services to embed sustainable practices in their work in an ongoing way. The Education Officer will also be able to maintain and build relationships with CoC staff and connect early childhood services with CoC programs and initiatives. They will also

have time to maintain networks of sustainability professionals and keep up current knowledge of further resources available to early childhood services.

A timeframe of three years provides time to progress the LGSWA program's existing work and the positive sustainability changes in early childhood services across Cockburn. It will also allow LGSWA to address the gaps of knowledge that have been identified and addressed in the proposed plan of activities.

Research shows that it can take considerable time for changes in practices to be embedded in educational settings, and that educators benefit from ongoing support to achieve these changes.

*'Professional learning needs to be ongoing, long term and sustained. Significant and long-term change in teacher practice does not occur in a matter of weeks but more often over months or years. Learning by doing, reflecting and refining is a long, multistage process. Teachers need support for their professional learning. Solving complex problems and implementing innovative practices may require outside expertise and additional resources. Encouragement and recognition is also crucial to maintaining effort'<sup>2</sup>*

Providing this funding will give early childhood services in Cockburn well proven support to enable them to make sustainable changes that will benefit children, families, staff and the Cockburn community.

#### **Contacts**

We look forward to continuing to support the City of Cockburn in its sustainability and community goals. Please contact either the Program Manager or the Convenor of AAEEWA to discuss this report and future directions.

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<sup>1</sup>Salter, Z. T. (2013) "Impact of whole-school education for sustainability on upper-primary students and their families"

<sup>2</sup><http://www.education.vic.gov.au/Documents/school/teachers/profdev/proflearningeffectivesch.pdf>

**Appendix - Attachments**

- LGSWA report 2021-2023
- Business Plan 2023
- AAEE WA Chapter Business Plan 2023
- Public liability insurances
- Budget 2023 -2026
- Letters of Recommendation
- AAEEWA audit



## Taking Little Green Steps in Cockburn

Report on Little Green Steps WA activities in the City of Cockburn 2021-2023

April 2023



Sustainable actions in 2021 - 2023



## Introduction

Little Green Steps WA (LGSWA) is a not-for-profit program of the Australian Association for Environmental Education WA (AAEEWA), which supports early childhood services across Western Australia with Education for Sustainability (EfS). Through workshops, information and connecting educators with education providers and local government resources, LGSWA provides support to those working in the early years sector. This includes long day care centres, family day care, out of school hours care services (OSHC), kindergartens and schools. Where gaps are identified, LGSWA also works with organisations and existing programs to assist in creating suitable resources.

After successfully piloting Little Green Steps in Western Australia in July 2012, AAEEWA began a year-long partnership with the City of Cockburn (CoC) to begin the implementation phase of the LGSWA program in February 2014. Following successful evaluation of this project, AAEEWA and the City of Cockburn entered into two-yearly agreements from 2015 through to 2021, as LGSWA program continued to meet the evolving needs of EY childhoods services in the City of Cockburn.

## Snapshot of Proposed and Delivered Activities Sept 2021 – Sept 2023

A change in the City of Cockburn contract timeframe from September to September instead of July to July, resulted in a calendar of deliverable workshops being 3-months later. COVID also impacted the timing of workshop delivery especially with ones scheduled for early 2021 when the Western Australian borders reopened. Due to presenters being unwell with COVID and centres struggling with COVID on-site, a number of workshops were re-scheduled. The impacts of COVID on the Early Years community, continued throughout 2022 with many centres communicating being short-staffed with many away unwell. A positive outcome was adapting and delivering workshops in a hybrid format, online and in person, to support centres with professional learning through COVID times.

| Proposed Activities  | Delivered Activities with Additions   |
|--|---|
| <p><b>10 workshops</b></p> <ul style="list-style-type: none"> <li>- Biodiversity Awareness and Actions in the Early Years</li> <li>- Cultural and Social Diversity with Multicultural Futures</li> <li>- Sustainable Loose Parts Play with guest presenter Elyce Langmead</li> <li>- Introduction to Sustainability with a water focus</li> <li>- Let's get Gardening in the Early Years – Closing the loop on food waste</li> <li>- Planning for Sustainability in the Early Years setting</li> <li>- Cultural Connections with a Noongar Focus with new presenter Gail Barrow (May)</li> <li>- Economic and Built Environment (new workshop) (June)</li> <li>- Day to Day Sustainability in Early Years (July)</li> <li>- Biodiversity – at the Wetlands Centre (Aug)</li> </ul> | <p><b>4 additional workshops = TOTAL of 14 workshops</b></p> <ul style="list-style-type: none"> <li>- Biodiversity</li> <li>- Cultural Diversity</li> <li>- Sustainable Loose Parts Play</li> <li>- Introduction with Water</li> <li>- Let's Get Gardening (NEW)</li> <li>- Planning for Sustainability</li> </ul> <p>To be delivered May to Sept:</p> <ul style="list-style-type: none"> <li>- Cultural Connections</li> <li>- Economic &amp; Built Environments (NEW)</li> <li>- Day to Day</li> <li>- Biodiversity</li> </ul> <p>4 Additional:</p> <ul style="list-style-type: none"> <li>- Culture &amp; Diversity for Cockburn FDC (extra)</li> <li>- Cloth in Care for Educators (extra)</li> <li>- Cloth in Childcare for parents (extra)</li> <li>- Waste Audit for Early Years (extra activity)</li> </ul> |

## Snapshot of Proposed and Delivered Activities Sept 2021 – Sept 2023 cont

| Proposed Activities  | Delivered Activities with Additions  |
|--|--|
| <b>10 Visits to Early Years Services</b>   | <p><b>Visited 22 Early Years Services</b></p> <p>Drop in visits to 10 centres to promote workshops and discuss and offer ways to provide support during COVID times (WA borders opening).</p> <p>Long support visits to 5 Early Years included composting and worming farming support and advice and biodiversity awareness promoting World Turtle Day.</p> <p><b>Pineview Kindergarten</b> - Earthcycling project support and advice including worm farming and engagement with children, taking care of their pets, worms.</p> <p><b>Cockburn Family Day Care</b> - Earthcycling project support including composting and worm farming and engagement with children, feeding their food scraps to worms.</p> <p><b>Meerilinga Children and Family centre</b> - Earthcycling project support including composting.</p> <p><b>Port School</b> - Earthcycling project support including worm farming, composting, and gardening. Children engagement biodiversity awareness and connecting stories from local author for World Turtle Day.</p> <p><b>South Lake Kindy</b> - Waste reducing project support, waste audit activity with children and educators.</p> <p><b>Early Years Sustainability Network Attended 3 meetings</b> supporting the group of early years educators with sustainability support and resources including a waste audit demonstration carried out at the host centre for the meeting attended by early educators from numerous centres.</p> <p><b>Cockburn Early Years Network (CEYN) Attended 4 meetings</b> providing LGSWA update and opportunities to collaborate.</p> |
| <b>Phone and email support</b>   | <p><b>Phone and email support to 56 Early Years educators</b> including enquiries for support &amp; follow up workshop support.</p> <p>Emails are sent regularly to update Cockburn educators on workshops coming up, events and activities happening in Cockburn and LGSWA updates including the LGSWA newsletter.</p>  |
| <b>Providing sustainability related children's activities at 2 CoC events</b>                                      | <p><b>Attended 2 Events:</b></p> <p><b>Teddy Bears' Picnic</b></p> <p>Provided LGSWA information and hands on sustainability themed activities for early years educators attending and young families. Also, an opportunity to connect with other early years programs in the CoC.</p> <p><b>Treeby Family Fun Day</b></p> <p>Provided LGSWA information and hands on sustainability themed activities for early years educators attending and young families. Also, an opportunity to connect with other early years programs in the CoC.</p>   |
| <b>Promotion of CoC sustainability initiatives and community events at LGSWA workshops, website and newsletter</b> | <p><b>Promotion of CoC at workshops, in quarterly newsletters and on the website have all been maintained.</b> LGSWA has increased its social media presence with Instagram now used as an additional promotional tool.</p>  |
| <b>Publication of one article about CoC's support for early childhood services</b>                                 | <p><b>Publication In Cockburn Soundings</b> highlighting LGSWA support to changes in the EYLF curriculum and impacts for Early Years educators in Cockburn.</p> <p><b>Produced four case studies</b> showcasing EY service sustainability news which was shared through internal City networks.</p>  |
| <b>Development of 2 action planner documents to assist EY services to change practices around sustainability</b>   | <p><b>Numerous Fact Sheets (5) &amp; Support Kits (2) were developed.</b></p>  |
| <b>Review of the Early Childhood sustainability directory</b>  | <p>Updated every 2 years, this directory provides information about environmental, cultural and community organisations such as Men's Sheds and community gardens that can support early childhood services to act more sustainably.</p>   |

## Working with the City of Cockburn

### **The Little Green Steps WA Program Manager and Education Officer have worked on projects and initiatives with City staff from the following departments:**

- **Environment** – LGSWA encourages family day care (FDC) services to register for free home energy and waste audits, shares information about City environment initiatives, and promotes environmental support available to Early Years (EY) services such as home energy audit kits, Cockburn bird ID tool kit, environmental education grants, sustainable living events and grants. LGSWA promoted and facilitated initiatives by Environmental Services for World Turtle Day, and NAIDOC week. Promoting World Turtle Day and the CoC turtle tagging program, LGSWA provided EY centres with LGSWA resources to engage children in a Turtle colouring competition and turtle activities. LGSWA staff attended CoC Turtle bodyguard sessions to further increase knowledge to share with the Early Years educators. A case study at the Serena Lee Family Day Care centre highlighting NAIDOC week activities was shared with early years educators. This included email promotion, follow-up with services, maintaining a data base and visiting centres.
- **Community Development and Services** – LGSWA has provided & dispersed Reconciliation Action Planning (RAP) advice relevant to Cockburn EY services. Information provided at workshops and through follow up support.
- **Family and Community Development** – LGSWA has run hands on sustainability themed activities at the annual CoC Teddy Bears' Picnic and at the Treeby Fun Day, provided LGSWA information and hands on sustainability themed activities for early years educators attending and young families.

Collaboration with Early Years programs and organisations in the City of Cockburn have included attending the Cockburn Early Years Network meetings, providing an LGSWA update and looking for opportunities to work together to support the Early Years in the City of Cockburn.

Early Years educators in the CoC community organised a group called the Early Years Sustainability Network (EYSN), to meet, network and share learning in the sustainability space. LGSWA was integral in the set-up and was invited to provide sustainability expertise in the early years setting, as well as resources and activities at the group's meetings. The group decide on their areas of interest for each meeting and LGSWA provide resources and support in that area. A common area of interest was waste, and educators were keen to learn how to carry out a waste audit. The activity took place at the host centre and early years educators participated and learnt how to do this, discussed the results, and came up with ways to reduce waste at their centres. EYSN also provides a valuable collective of shared knowledge, LGSWA encourages members of the group to share sustainability actions and projects they are working on in their centres, what is working and what may not be working and to celebrate success with their family community.

- **Children's Development Officer** – LGSWA has worked closely with the Children's Development Officer to provide support and facilitate the promotion of EYN events, information, and support to Cockburn EY Educators.

## Working with the City of Cockburn

- Waste** – LGSWA shares information about waste services and waste minimisation strategies to Cockburn Early Years services. LGSWA ran a food waste focussed workshop Let's Get Gardening for City of Cockburn Early Years Educators, focusing on food waste, and closing the loop. Waste Audit support including activities and resources, was carried out for both the Early Years Sustainability Network meeting and at South Lake PS (kindy). The purpose of these was to increase awareness of the different types and amounts of waste created in Early Year's settings and ways to use less and recycle closing the loop. LGSWA ran a pilot project to test the use of cloth nappies in childcare with 2 x Cockburn Family Day Care services from March to May 2022 which included a waste audit and support to wash and use cloth nappies. Cloth nappy education for EY Educators included LGSWA running collaborative Cloth Nappy workshops with the Nappy Guru and CoC Waste Officer support to encourage the use of cloth nappies and to reduce plastic nappy waste going to landfill, as EY waste audits showed nappies were the majority waste of early years services.
- Childcare Services** – Family Day Care Educators and Support Officers frequently use LGSWA created or sourced teaching activities in their work. LGSWA's 'Where does it come from and go to?' Energy & Reducing Waste packs, LGSWA frog kit, grotty bags, compost in a bottle, and native animal biodiversity resources such as nests and Noongar literacy story book learning through LGSWA interactive props. All support early childhood understanding about connections to country, natural cycles, and development of agency to conserve resources. LGSWA staff have answered multiple FDC Educator questions about composting, worm farming and community gardens, as well as, worked with Childcare services staff to set up office compost, worm farm and soft plastic collection systems. Loose parts play was a popular workshop and educators were keen to find out more ways to embed loose parts play activities in a sustainable way, using the LGSWA loose parts play provocation resource. LGSWA has also run activities at numerous Cockburn Family Day Care Playgroup sessions.
- Library Services** – LGSWA works with children's librarians to promote sustainability initiatives such as reviews of themed picture books in the LGSWA newsletter and promote libraries school holiday and children's events for the early years including story time and baby rhyme time. LGSWA also utilises the libraries resources borrowing sustainability themed library books to share with early years educators and promoting the use and benefits of libraries.
- Governance and Community Services** – LGSWA has kept up to date and informed of the CoC Grants and Research teams grant rounds available for early years services and how they can apply in the sustainability space. This information was sent to all early years within the City of Cockburn in LGSWA updates and communicated at Planning workshops

***'Little Green Steps WA has such an in-depth knowledge of all areas of the Ecological Footprint and Social handprint and they are so eager to share it with others'.***

## Activities: Workshops

Ten workshops have been delivered and **four more workshops are planned** for delivery before September 2023. Three out of the Ten workshops were offered as extra support to EY educators in Cockburn.

### Biodiversity Awareness and Actions in the Early Years x2

November 2, 2021, and planned for August 2023



Participants explored living things learning how to embed biodiversity awareness into the day to day of their EY settings. This gives children agency to make a difference by protecting and conserving biologically diverse environments.

Participants completed fun, hands-on activities to take action for Biodiversity and were introduced to Citizen Science projects to take whole centre action. Finally, participants used what they had learned to plan changes at their service.

The planned workshop for September 2023 will be in collaboration with the City of Cockburn Wetland Centre. So will have a focus on providing awareness and understanding of the local wetland environment, providing information and fun activities, for example including native puppets in play and ways to embed biodiversity in day-to-day routines at EY centres. It will demonstrate how children can become agents of change through the Service participation in the many Citizen Science actions available through, local groups and City of Cockburn initiatives.

### Cloth in Care in Cockburn x2 (extra workshops)

February 15, 2022, and February 5, 2022



Cloth in Care workshop EY educators learning how to use cloth nappies.

These are extra LGSWA workshops which have benefited EY educators in the City of Cockburn but were not funded by the City of Cockburn under this present partnership. One workshop was for EY educators, and one workshop was for parents.

EY educator participants learnt how cloth can be used in a childcare setting and create less nappy waste. Dispelling myths about cloth nappies and learning ways we can return to cloth nappy use in childcare. Participants learnt about systems which Childcares can use to support cloth nappy usage including BYO cloth, Nappy Washing Service & ancillary nappy systems. Hands-on interactions with the easiest cloth types, ways to use & care for them and washing solutions relevant to Childcare settings were

shared by 'the Nappy Guru.' Ways to meet 'Staying Healthy in Childcare standards' which are expected of this industry, were outlined to support cloth nappy use and case studies were shared to show how it has worked in EY centres.

Waste Officer Clare Courtauld, joined and participated in the parent workshop sharing the City's processes to attendees for managing waste. As well as learning how to use and care for cloth nappies at home, parents were encouraged to reach out to their childcare services to use their cloth nappies when in care. The Waste Team also shared the City's initiatives to support EY services to minimise their own waste impacts.

Fun with the Snake-necked turtle

A resource designed by Little Green Steps for the City of Cockburn to engage children with our special Southwestern snake-necked turtle.

#### Sample activity - Southwestern Snake-necked Turtle

LGSWA showcased resource 'Fun with the Snake-necked Turtle Kit' and its video resource 'Booyi'. This kit was designed to engage Early Years with the conservation of these turtles through multiple, fun and age-appropriate activities. Participants were also informed about how they can be involved in Turtle Watch.

## Activities: Workshops

### Cultural & Social Diversity x3

October 2021, March 1, 2022 (hybrid – online and face to face) & May 3, 2023

Participants learnt about the importance of social and cultural diversity in achieving a sustainable world and the many connections between culture and sustainability were demonstrated. Participants gained an understanding of how to embed cultural and social diversity into their service to ensure they are creating a rich learning environment for their children, where children can understand their and other’s cultures; have their experiences broadened; and understand that there are many similarities and difference amongst all people.

The first workshop coincided with WA borders opening during COVID and to accommodate unwellness and staff shortages in the EY services, the workshop was provided both online and face to face. With guest presenters from Multicultural Futures, participants explored their See Me See You cultural training through an Early Years Lens, and how to become global citizens by learning about cultures and diversity in EY settings. Educators explored their own cultural identity and ways to “See Me... See You” to make a difference in own settings.

In the second workshop, Gail Barrow from Ngarlark Katitjen will take attendees on a Noongar cultural learning journey by sharing her knowledge and ideas, in an interactive format, and encouraging participants to bring and ask questions. These workshops are always well attended as the sustainable messages to learn from and with Traditional Owners is vital for child wellbeing and for contributing to a better world.

An additional Cultural and Social Diversity workshop was run by the LGSWA Manager in October 2021 specifically for Cockburn Family Day Care Educators in support of theirs and the City’s Reconciliation Action Plan. This workshop was funded by Community Development as an extra deliverable with a focus on sharing the City’s engagement with and support of multicultural communities.



Resources and activities displayed for EY educators at the Cultural Connections workshop.

### Loose Parts Play with Elyce Langmead CoC FDC

May 25, 2022 (hybrid – online and face to face)

This workshop was rescheduled twice and once due to the guest presenter being unwell with COVID. Hence, it was presented both online and face to face to support EY educators fearful of attending in person due to staff shortages and having to isolate with COVID.

Participants learnt ways to engage children in sustainable loose parts to stimulate exploration, creativity, independence, problem solving and increased self-confidence, thus nurturing child wellbeing.

Participants explored how loose parts learning can be open-ended, multi-purpose and multi-sensory through activities using ‘real life’ small parts & nature. The foundations for safe play with babies and toddlers using these parts was also a focus.

Participants were provided with an LGSWA created resource ‘Loose Parts Play Provocation Kit for Early Years’.



Loose Parts Play workshop with special guest presenter Elyce Langmead

**‘This workshop has inspired me to rethink how I set up learning experiences, making learning child led and simplified.’**

**‘Amazing ideas & hands-on learning, being responsible for conserving materials for now and for the future.’**

## Activities: Workshops

### Introduction to Sustainability with water focus

August 10, 2022

This workshop is a more condensed version of the Day-to-Day workshop to make it easier for educators to attend after work. Using the Sustainable Schools WA ecological footprint and social handprint, participants were introduced to sustainable actions with a focus on activities which conserve and protect our water, energy, and biodiversity. Participants received activities and resources to help EY services become more sustainable and assistance with addressing the links between the WA Curriculum, EYLF, NQS and sustainability.

*'It turned some lights on in my mind to embed in my job'.*

### Let's Get Gardening – Closing the Loop on Food Waste

**NEW workshop**

November 5, 2022

Participants were provided with ways to close the loop on food waste by embedding earth-cycling practices including, collecting food waste, composting, worm farming, keeping chooks, and water-wise gardening in a EY setting. This was all done with a focus on creative re-use of existing items in EY settings. Participants received activities and resources and links to the NQS and the Early Years Learning Framework. Inspiration for involving children in daily hands-on activities and embedding actions into daily routines.



New LGSWA workshop Let's Get Gardening - closing the loop on food waste.



EY educators learning ways to embed green cleaning at their centres.

### Waste Audit in EY Services for educators (extra activity)

December 2022

This was an extra LGSWA deliverable which has benefited EY educators in the City of Cockburn but was not funded by CoC under this present partnership.

Through this workshop, participants learned about waste and the problems it can cause through a constantly updated behaviour change lens. Through the definition of waste as 'a resource, waiting to find its undetermined use', participants engage in a brainstorming session understanding waste issues and how to minimise waste.

Participants were supported in the participation of a waste audit to see and understand the different types and amounts of waste created in an EY setting and ways early years settings can reduce and recycle their waste materials. Participants took part auditing the waste of a host EY centre, sorting, weighing, and recording waste from one day's waste. Participants brainstormed together ways to reduce waste, for example planning meals in a way to reduce food waste, and not using single use plastic bags for each nappy that goes into the bin. Further ways to recycle waste, included composting and worm farming to reduce the fruit and vegetable scraps going to landfill. This workshop allowed attendees to take actions back to their own centres and embed them to benefit now and into the future. LGSWA has developed an EY waste audit kit to further support EY to understand why we need to reduce waste and to support both the beginning and continuing actions to do so.

*'Thank you – great and very useful event for the children and community'.*

## Activities: Workshops

### Planning for Sustainability

February 22, 2023

Participants were provided with a step-by-step framework for creating a ‘Sustainability Actions Plan’ for their setting. Participants were guided through an action planning session using the LGSWA sustainability audit sheets. The workshop included ideas and inspiration for involving children in practical activities and routines, links to the EYLF and NQS and a chance to connect with other early years professionals and share ideas. Vicky Hartill, Environmental Officer from the City of Cockburn participated in the planning session sharing her expertise in Sustainability. Funding from the City of Cockburn provided the 7 City of Cockburn EY services who attended, with a complete set each of the LGSWA audit planners to allow the centres to continue their planning for sustainability in all areas.

**‘Great to network with other people from different centres’**

**‘Re-ignites the motivation to start and embed sustainable practices. Start Small’.**



#### Sample activity - Planning session

Participants chose an area from the ecological footprint or handprint to work on a sustainability plan using the LGSWA audit planners. The audit sheets are an easy-to-follow checklist for educators to assess what they are currently doing in the specific area of sustainability and what areas they can work on.



### Little Green Steps WA – Early Childhood Air and Transport Audit

Healthy air is just right for life!

**We need to learn** we need air for life and we live in a world of movement which impacts on our air quality

**We need to take action by** becoming aware and protecting air quality indoors and out

| Cost, Effort or Time |       | Actions for adults & services plus Activities for Children   | Tick | Tick |          |
|----------------------|-------|--|------|------|----------|
| Higher               | Lower |  | Yes  | No   | Comments |
|                      |       | <b>Embed clean air and transport practices</b>   |      |      |          |
|                      |       | Attend a Little Green Steps Energy, Air and Transport Workshop   |      |      |          |
|                      |       | Open windows and doors as much as possible to create air flow if the air outside your centre is clean  |      |      |          |
|                      |       | Encourage families to walk, ride or take public transport where possible   |      |      |          |
|                      |       | Have a walk/ride day each year/month. Map the safest local streets and share information with families and staff to encourage walking and riding to the service.                                     |      |      |          |
|                      |       | Introduce indoor plants to improve air quality   |      |      |          |
|                      |       | Use green cleaning methods and products to protect the air quality   |      |      |          |
|                      |       | Implement composting and/or worm farms to prevent food scraps going into landfill to reduce the transport used to move the waste and prevent it producing methane when breaking down in landfill     |      |      |          |
|                      |       | Celebrate Walk Safely to School Day (May)  |      |      |          |
|                      |       | Download the Transperth App  |      |      |          |
|                      |       | Refuse, reduce, reuse and recycle to cut down on how much needs to be transported to you and how much energy is used to make new things which often impacts on air quality in the production process |      |      |          |
|                      |       | Include in your newsletter ways you will be increasing air quality and increase sustainable transport choices  |      |      |          |
|                      |       | Review action plans for children with asthma and other respiratory conditions. Make any necessary changes to rooms or materials  |      |      |          |
|                      |       | Research VOCs and reduce the use of perfumes, air fresheners, paints and candles with high VOCs at the service.  |      |      |          |
|                      |       | Educate all staff about safety precautions when gardening with potting mixes, soils and composts and mulches – wear gloves and masks, keep the mix damp, and wash hands when finished.               |      |      |          |



## Activities: Workshops



Learning about economic choices in play

### Economic & Built Environments *NEW workshop*

June 7, 2023

Participants will be provided with a foundational learning on the economics of life in Early years settings. Economics is in life & we can weigh up what we buy and don't & share the reasons we do so with children. Making choices each day about the goods and services we wish to buy and use to meet our needs is an important learning for children. As well, this workshop looks at what physical spaces our children want to learn and live in, and we can provide them with agency to explore these ideas. To this end, LGSWA has been running activities with Cockburn FDC at playgroup days, to trial learning in preparation for this upcoming workshop.



### Day to Day Sustainability

July/August 2023

This workshop will provide participants with a broad outline of sustainability and suitable actions for change and is a popular choice for all NEW educators, anyone needing to refresh their directions and Service managers wanting an overview for embedding sustainable practices.

This workshop provides fun ways to introduce sustainable practices from the 10 sustainable action areas of the ecological footprint and social handprint including how to engage children in nature, water, and waste. Cultural and social diversity will also be explored. Participants will receive tools to embed sustainable practices in their centres' day to day routine.

#### Sample workshop activity

##### Protecting our water ways

Participants do 1 of 2 STEM experiments with a social story to help children learn how we need to keep our waterways clean to protect ourselves and animal life. As an infrastructure suggestion instead of using strong toilet cleaners, participants make natural toilet fizz bombs and share how this can be a community partnership activity with their families.

***'LGSWA has affirmed my current sustainability program and extended my current understanding. I attend as many LGSWA professional developments that are on offer as their Professional learning shares a variety of information and each session increases my confidence in being a more sustainable FDC.'***

## Workshop Participants

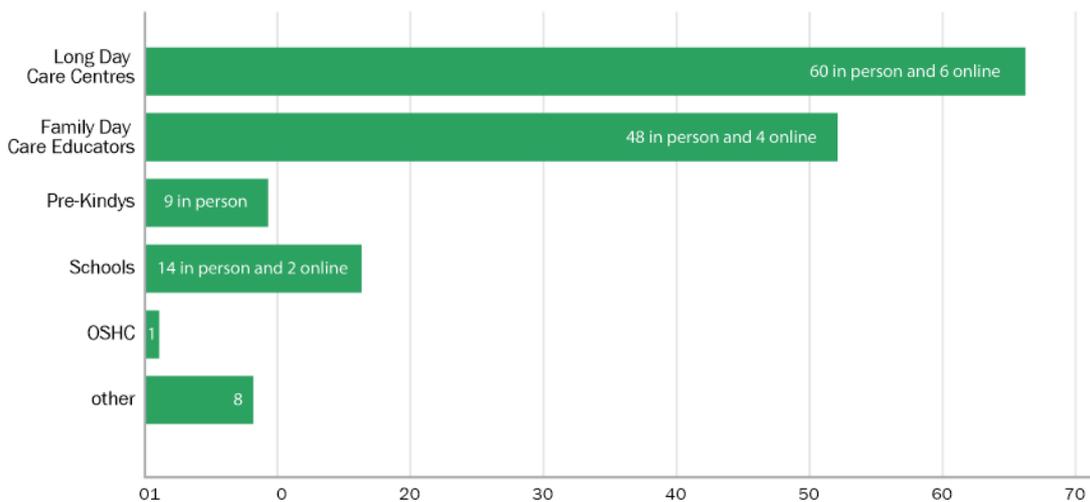
A change in the delivery timeframe to begin from September instead of July, resulted in the scheduled workshops being 3 months later. COVID also impacted the timing of workshop delivery especially with workshops scheduled for early 2021 when the Western Australian borders reopened.

### Participants at Little Green Steps WA Workshops 2021-23

**152 participants** attended workshops from the following Early Years Services.

(Please note this does not include the workshops Cultural Conversations, Economic and Built environment, Day to Day and Biodiversity scheduled for May - September 2023). Taking into consideration the average of attendees at previous events (20) this could take the total up to 232.

Over half of this Partnership agreement has taken place during COVID 19 and despite this, Little Green Steps WA has still been able to find creative ways to deliver workshops, provide support and continue to grow our service.



At the time of writing this report, there has been an increase in early childhood educators who have attended workshops during this partnership over the previous one. It is expected that a minimum of 80 more educators will attend the last 4 planned workshops.

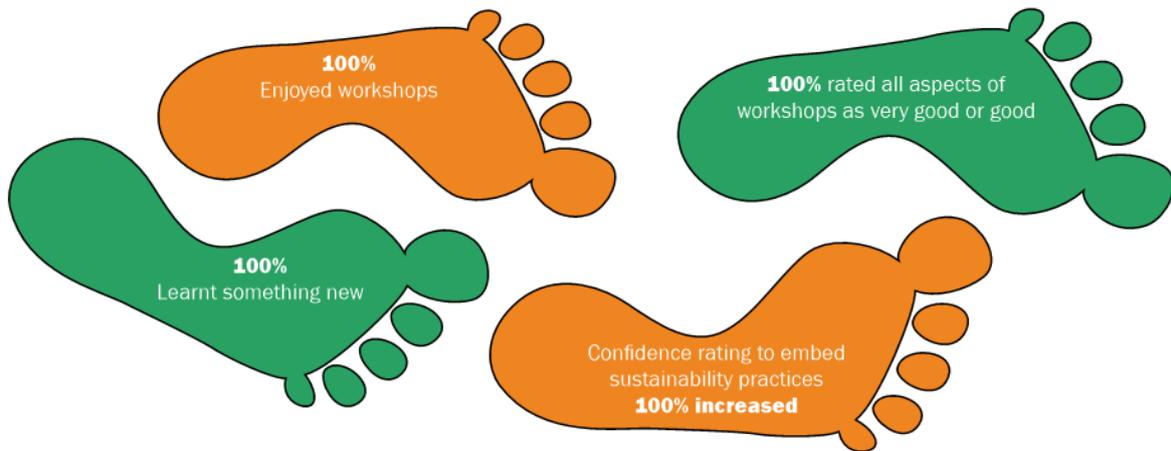
- 14 workshops were delivered during this partnership, up from 12 in the previous partnership. 4 of these were in addition to the Partnership requirements and were economically sustained through LGSWA's wider partnering.
- 2 new workshops were researched, developed, and delivered including: 'Let's Get Gardening - Closing the loop on food waste' and 'Economic and Built Environments'. Support was provided to EY educators through the Early Years Sustainability network (EYSN) group including creating a waste audit suitable for EY services.
- To support Early Years in COVID times, 3 workshops were re-developed as hybrid webinars, providing for both face to face and online. Two of these workshops were recorded and shared for later viewing, to additionally support EY educators in COVID times.

## Workshop Evaluations

Feedback from participants at Little Green Steps WA workshops has been overwhelmingly positive, indicating that the program is relevant, valued and continuing to meet a demand for sustainability support in the sector.

110 responses from post workshop surveys were returned. This return number is lower due to some workshops being fully online (Cloth in Care) OR hybrid (Loose Parts Play and Cultural & Social Diversity), the track record has shown that online responses are more difficult to chase up than a paper copy at the completion of a workshop.

Given the timing of this Report, response feedback cannot be assessed for the 4 future workshops: Cultural Conversations, Built and Economic Environments, Day to Day Sustainability and Biodiversity lined up for delivery by September 2023. The results to date indicate that:



**When surveyed at each workshop, participants described some examples of the changes they plan to make at their services:**

- Embed Indigenous Culture
- Become involved in Turtle Watch
- Create a native garden
- Install a native beehive/ bird boxes and/or other native animal homes
- Take the children on nature walks
- Create a nature toolbox
- Embed water awareness and protection activities into the children’s learning
- Using recycled materials
- Installing a worm farm
- Embedding the Noongar Six Seasons poster with activities such as writing the children’s birthdays on it
- Encouraging children and staff behaviours to be water wise
- Audit their centre using LGSWA sustainability audit sheets
- Use the LGSWA activities, links, ideas and resources with their children
- Educate themselves more about Aboriginal culture
- Teach respect and inclusivity in Childcare
- Incorporate the ecological footprint into children’s play
- Using the handprint and footprint
- Indoor plants
- Maths activities through sustainable loose parts play
- Participate in citizen science activities backyard birds
- Use Noongar language
- Become a collection centre
- Set up a worm farm
- Create a bush tucker garden
- Embed Aboriginal culture and “not be afraid to address some misunderstanding our community has”
- Everyday inclusion of all cultures in particular ‘give it a go’
- Provide children with experiences out of sustainable materials for loose parts play
- Use LGSWA audit planners

## Workshop Evaluations

### An Example of a Workshop Evaluation:

#### Little Green Steps WA workshop: Let's Get Gardening in the Early Years – Closing the loop on food waste at Coolbellup Community Hub – November 5, 2022 for City of Cockburn.



#### LITTLE GREEN STEPS WA WORKSHOP

Thank you for participating in the Little Green Steps WA Workshop. Please take the time to fill in this survey so that we can continue to improve our services.



20 participants. 5 educators from Long Day Care services; 13 Family Daycare Educators; 2 EY teacher from Local primary schools

1. How did you hear about the Little Green Steps workshop? Through workplace emails, Little Green Steps email, Cockburn Family Daycare email.

2. Did you enjoy the workshop? 100% Yes No

3. Did you learn something new from attending the workshop? 100% Yes No

4. How do you rate the following aspects of the workshop? (14 feedback surveys completed)

|                          | Very good | Good | Average | Poor | Unable to comment |
|--------------------------|-----------|------|---------|------|-------------------|
| Workshop organisation    | 92%       | 8%   | 0       | 0    | 0                 |
| Information delivery     | 78%       | 22%  | 0       | 0    | 0                 |
| Length of workshop       | 72%       | 28%  | 0       | 0    | 0                 |
| Displays & resources     | 92%       | 8%   | 0       | 0    | 0                 |
| Opportunities to network | 72%       | 21%  | 7%      | 0    | 0                 |

5. Before attending the workshop, how confident do you feel about embedding sustainable practices into your service? If 1 is not at all confident and 10 is extremely confident, what number would you give yourself? Your number is Average 5, Range 2-9

PLEASE  
TURN  
OVER!

6. Having completed the workshop, how confident do you feel about embedding sustainable practices into your service? 1= not confident still 10 = extremely confident Average 7, Range 5-10

6. What were the highlights or most useful topics covered in the workshop for you?

- Build worm farms, worm tubes and composts with children.
- Making seed bombs and pH testing.
- How to grow plants from cuttings.
- Sustainable pest control.
- Waterwise gardening and how to increase moisture in soil.

7. What ideas, resources or activities do you plan to use from the workshop?

- Composting and extending worms farms.
- Create compost bins in the garden with the children.
- Sharing worm castings with families.

9. In what ways do you think the workshop could be improved?

- Make it a longer workshop or two workshops.
- More garden advice on bugs.

10. Can you write a one-line comment about the workshop?

- Enjoyable and new information.

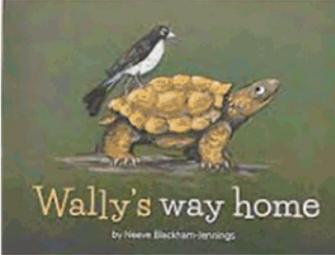
Thank you for taking the time to give us your feedback.

## Activities: Visits to Services

The LGSWA Education Officer also supported early childhood services within Cockburn through visiting to talk with staff, offer ideas and planning advice relevant to that particular service, and support towards embedding sustainable practices in their work. Several initiatives were funded and supported by the City of Cockburn Environmental Team for Early Years Services and facilitated by LGSWA. This was done by advertising to Early Years Services within the City, maintaining databases and contact information of participants and visiting centres to deliver the resources. These incentives and the participating services are listed below.

The target for the number of visits was 10 and this was exceeded with a total of 22 visits, which includes requested general visits; both longer visits to provide activities and shorter drop in visits to provide information and promote upcoming LGSWA workshops. Often these visits included time spent speaking with the centre manager about what support LGSWA can provide and where the Service is currently in their sustainability journey. Numerous drop-in visits took place when the WA border reopened early in 2021, to support and discuss ways LGSWA could support Early Years centres through COVID. Further support to EY educators was provided through the Early Years Sustainability Network Group (EYSN) which included sustainability advice, resources, and activities at meetings.

**The number of services supported is outlined in the tables below.**

| Service Visits and reasons during 2021-2023   |  |
|---|--|
| Early Childhood Service   | Topic  |
| Meerilinga Children and Family Centre   | Composting educational session and advice.   |
| Port Early Learning Centre<br> | Project advice and support in the garden, including worm farming and composting. Biodiversity awareness activity, book reading and hands on activity - Where's Wally to celebrate World Turtle Day.<br>  <p><i>The City of Cockburn provided Port School with a copy of Wally's Way Home.</i></p> <p><i>Port School children using LGSWA activity to learn about their local environment.</i></p> |
| Pineview Community Kindergarten   | Worm farming education session with educators and children. Supporting existing worm farm and earthcycling daily routine with the children and educators.  |
| South Lake PS (kindy)   | Waste Audit with teachers and students, educational session. Building on existing projects at the school and supporting how to reduce waste further in an early years setting.<br> <p><i>South Lake Kindy waste audit</i></p>  |
| Cockburn FDC  | Frequently providing compost and worm farming education and engagement with play group participants on Wednesdays.   |

## Activities: Visits to Services

|   |   |
|---|---|
| <p>Early Years Sustainability Network</p> | <p>Providing support to the Early Years Sustainability Network group with resources and activities. Including a waste audit hosted by Sparrow Early Learning South Lake.</p>  |
| <p>Drop in visits (10)</p>                | <p>Drop in visits to 10 centres to provide information, resources and promote upcoming workshops. This took place during the time when WA borders re-opened and was to support Early Years with how LGSWA could provide support in the times of COVID.</p>      |

***'LGSWA is a continued and valuable resource for Cockburn FDC Educators and staff to further their understanding of sustainability, cultural diversity and the First Nations people of our community and State. It provides many learning tools which our FDC Educators can embed in their Programs and Daily Practice.'***

## Activities: Case studies

Four case studies were written and shared through both LGSWA media and Cockburn internal news. These explored the sustainability journeys, actions, and ideas which Family Day Care, Primary School and Long Day care services were undertaking in the region in this period and included Serena Lee's FDC, Beeliar PS, Next Generation School of Early Learning and Port School.

### Case Study Example:

**Beeliar PS - Case Study**



**Beeliar Primary School is making huge progress in sustainability, and we are all celebrating their success!**

The children are actively involved in making a difference throughout the school. In 2021 they established a 4-bin system for soft plastics; 10c refundable recycling, other recycling, and landfill. Chicken Champions care for the chickens who take care of some of their organic waste. Waste Wise Warriors take care of their composting systems and in 2021 were able to turn all remaining organic waste into rich compost. Garden Club make use of this amazing compost and grow fresh vegetables for everyone. Power Rangers ensure that energy saving is a priority. In 2021 they also installed a beautiful Bindi Bindi Garden sign and added a water feature for native pollinators. The results from this school have been amazing! In 2021 over 750kg of fruit and vegetable waste was composted! They sent 54000 pieces of soft plastic packaging off for recycling and collected 4200 containers for Containers for Change. They reduced their electricity use by 71.4kWh from 2020 to 2021 and it continues to decrease. They reduced their waste by over two thirds for the second year in a row. In total they had a reduction of 30 tonnes of carbon since 2020 and 86 tonnes compared to 2018.

*We have done amazing things for the environment.*

*Well done Beeliar!!*



## Activities: Case studies

### Case Study Example:

**LGSWA featured in Pineview Community Kindergarten Facebook communications to families.**

 Pineview Community Kindergarten  
12 October 2022 · 🌐

Belinda from [Little Green Steps Western Australia](#) came to visit us today and help us with our worm farm. We learnt that worms have 5 hearts and no teeth. Our worms have been enjoying their diet of food scraps (mainly fruit) which the children sort before feeding to the worms. We will be using the worm tea on our vegetable patch.



*Pineview Community Kindergarten Facebook page communicating their LGSWA visit to families.*

**'Bringing an awareness of sustainability to our young children is crucial'**

## Activities:

### Community Events

- **LGSWA ran activities** at Teddy Bears' Picnic in 2021, providing hands on sustainability activities that engaged children in nature weaving and making paint brushes with nature.
- **LGSWA ran activities** at the Treeby Family Fun Day in 2021 using our bird resources that include many activities to engage early years children in bird awareness, fun and conservation.
- **LGSWA attended** three Cockburn Early Years Network Early Childhood Chats. Providing brief updates on the support and workshops we offer in the City of Cockburn and spent time networking with participants.
- **LGSWA ran activities** at multiple Cockburn Family Day Care Playgroup sessions.
- **LGSWA Educators attended** & supported the Earth Day Expo Oct 2022 with energy activities created for City of Cockburn workshops.
- **LGSWA Created Resources**
  - LGSWA updates a spreadsheet of early childhood services within the City of Cockburn about other organisations that can assist them to embed sustainable practices in their work.
  - LGSWA updated with EYLF, NQS & WA Curriculum links the set of 8 Audit Sheets for Early Years to audit their service's sustainable practices and to assess how embedded sustainability is in their teaching practice. Audit sheets have been updated for Aboriginal and Torres Strait Islander Histories and Cultures, Air and Transport, Biodiversity, Cultural and Social Diversity, Energy, Waste, Water and Economics and Built Environments.



Nature weaving at the City of Cockburn Teddy Bears Picnic



Amazing Energy Recyclers Game at Earth Day Expo 2022

 **Cockburn Family Day Care Educators**  
9 November 2022 · 🌐

Our worm farm and the mulch bin has been revitalised with help from Belinda from [Little Green Steps Western Australia](#). Thanks Belinda, we are all very excited and look forward to a big family of worms and some rich mulch we can use in the garden. The FDC children and Educators were very enthusiastic to get involved and feed the worms and add the scraps left over from play group morning tea.



City of Cockburn Family Day Care Educators Facebook page  
LGSWA earthcycling activities, worm farming with Cockburn Family Day Care playgroup children.

## Activities:

### Community Events

- **LGSWA created 3 new resources to support workshops including:**

- **Loose Parts Play workshop**
  - Provocation Kit resource, educators were keen to find out more about how to embed loose parts play activities in a sustainable way, using the LGSWA loose parts play provocation resource.
- **Let's Get Gardening – Closing the Loop of food waste**
  - Making Natural Fertilisers from weeds with children.
  - Making Seed Bombs for veggies and natives plants.
  - Close the loop by making your own food for the garden using your compost – make your own soil.
  - Close the loop by using your worm castings in the garden.

**Loose Parts Play Provocation Kit for Early Years**  
Loose parts play develops skills across the whole of the EYF curriculum. It is child led, and helps children strengthen their independence and sense of self. It helps children observe, engage, investigate, construct, deconstruct and engage with their own bodies, with others and the world around them.

Use this kit to get started and add your ideas as you create with your children

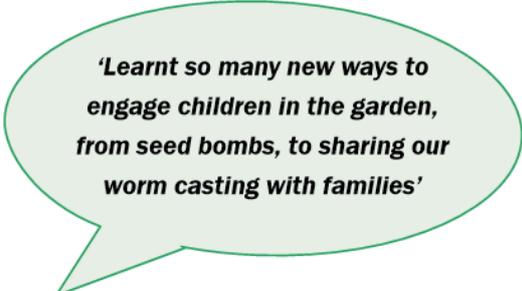
| Learning category  | Activities   | Educator OUTCOMES  | Sustainable Outcomes  | LFF Materials - Have variety, a mix of large and small, natural and man-made, rough and smooth, heavy and light, and any other type of material you can think of! |
|--|--|--|---|---|
| Loose Parts Play   | Using Loose Parts as writing tools<br>Children are particularly good at writing with...                                  | Let us make marks with these different loose parts in different substrates. Let's move the parts to & try part/brushes (in wet/dry water?) | Creative reuse & reducing waste   | Fingers, glass sticks, feathers, straw sticks, golf tees, vegetable sticks (carrots and celery), wood paint pots for large sheets, clothes pegs                   |
|  | Attach different items to the ends of elastic rubber bands eg. flowers, leaves, buttons, feathers                        | Let's do make full marks using rubber bands  | Child wellbeing & personal sensory experiences  | Rubber bands on paper/foam to attach leaves, flowers, feathers and feather sticks etc.  |
|  | Create letters from Loose Parts. You can put little & big loose parts on top of letters and words and copy the formation | Let's put the string over the 1's shape or 7's shape - lets bend the joint number or string around shapes. Let's try to form numbers.      | Creative reuse & reducing waste   | String, rope, elastic bands, cotton, wool, needles, clothes sticks - what other can you use!  |
| Building an trays with different Loose Parts use different devices form letters and words in the substrate | During mud play - why don't we draw the shape of trees?  | Personal play  | You can use things of different substrates such as mud, wet sand, paint, string, felt, string, hair gel, flour. |   |
| Worm composting  |  | Biological and   | Stones or sticks with twigs   |   |

These resources support learning and engagement post workshop and provide activities that can be used by EY educators to engage children in learning about these sustainability themes.

- **LGSWA created 3 new workshops.**
  - Let's Get Gardening – Closing the Loop on food waste
  - Economics and Built Environment
  - Cloth in Childcare
- **LGSWA presented three hybrid (online and face to face) workshops** including Cultural and Social Diversity with Multicultural Futures, Loose Parts Play, and Cloth in Childcare. Two of these workshops Cultural and Social Diversity with Multicultural Futures and Cloth in Childcare were recorded, and the video shared at a later stage to attendees who were not able to make it on the day. Conversations with EY educators suggested this would be a good way to provide additional support for EY during COVID times.
- **LGSWA created another Sustainability Calendar** which included sustainable dates throughout the year, sustainable themes for each month, tips, ideas and photos. This was sold to educators.

### Promotion

- LGSWA regularly promoted CoC events and initiatives via the LGSWA website and newsletter, during workshops and visits and in emails to all early childhood services within Cockburn.
- LGSWA increased its presence on social media adding Instagram to our existing Facebook platform to promote many events, initiatives, and information from the City of Cockburn. Facebook has a present following of 920 followers up from 664.



## LGSWA has continued to support Cockburn Early Childhood Services during 2021-2023

Support includes workshops, visits, email and phone advice about sustainable actions, planning and resources.

### Long day care centres

- 🌿 Buggles Early Learning Atwell
- 🌿 Buggles Early Learning Beeliar
- 🌿 Buggles Early Learning South Lake
- 🌿 Buggles Early Learning Spearwood
- 🌿 Cuddles Childcare Centre
- 🌿 Freo Kids Early Learning
- 🌿 Genius Childcare Hamilton Hill
- 🌿 Goodstart Atwell
- 🌿 Goodstart Success
- 🌿 Goodstart Cockburn Central
- 🌿 Glen Iris Child Care
- 🌿 Great Beginnings Hammond Park
- 🌿 Kids Corner Child Care Centre
- 🌿 Leapstart Early Learning
- 🌿 Little Peoples Place Spearwood
- 🌿 Lollipops Child Care
- 🌿 Montessori Stepping Stones
- 🌿 Nido Early School Beeliar
- 🌿 Nido Early School Treeby
- 🌿 Next Generation
- 🌿 Port Early Learning
- 🌿 Sonas Early Learning and Care Atwell
- 🌿 Sonas Early Learning and Care Coobellup
- 🌿 South Lake Child Care Centre
- 🌿 Sparrow Early Learning South Lake
- 🌿 Success Early Learning
- 🌿 Teddy Bear Corner
- 🌿 The Family Tree Early Learning Centre
- 🌿 Treasured Tots Bibra Lake

### Schools

- 🌿 Atwell Primary
- 🌿 Beeliar Primary
- 🌿 Blue Gum Montessori School
- 🌿 Coolbellup Learning Centre
- 🌿 Coogee Primary
- 🌿 Fremantle Christian College
- 🌿 Harmony Primary
- 🌿 Kerry Street Community School
- 🌿 Master Christi Catholic Primary
- 🌿 South Lake Primary
- 🌿 Southwell Primary
- 🌿 Spearwood Primary
- 🌿 St Jerome's Primary
- 🌿 Perth Waldorf School

## Early Years Services in Cockburn

### Pre-Kindys

- 🌿 Atwell Pre-Kindy
- 🌿 Blue Gum Montessori Pre-Kindy
- 🌿 Hammond Park Catholic Primary Pre-Kindy
- 🌿 Fremantle Christian College
- 🌿 Mater Christi Catholic Pre-kindy
- 🌿 Meerilinga Children and Family Centre
- 🌿 Nido Early School
- 🌿 Perth Walkdorf Pre-Kindy
- 🌿 Pineview Community Kindergarten
- 🌿 Yangebup Family Centre
- 🌿 Yangebup 3 Year Old Kindy

### OSHC services

- 🌿 Helping Hands Jandakot
- 🌿 St Jeromes OSHClub
- 🌿 Harmony PS OSHClub
- 🌿 Yangebup Occasional Care
- 🌿 Camp Australia Coogee
- 🌿 Camp Australia Aubin Grove
- 🌿 Camp Australia Success
- 🌿 Helping Hands Atwell
- 🌿 Helping Hands Bibra Lake
- 🌿 Helping Hands Jandakot
- 🌿 Horizons Childhood Learning Centre OSHC

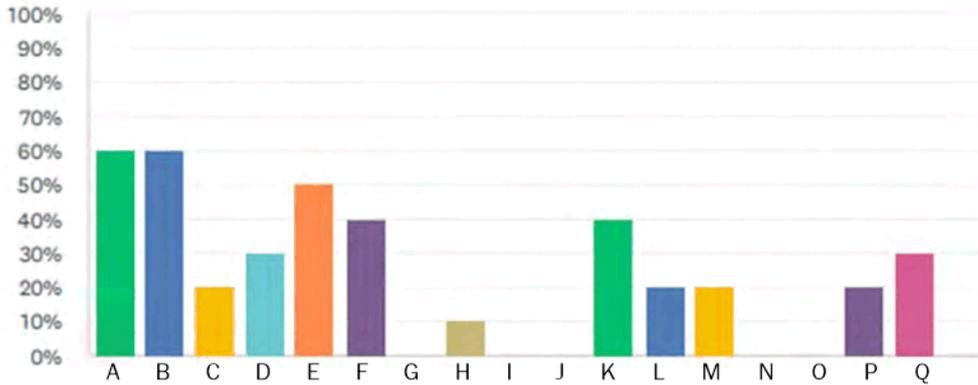
### Family Day Care

- 🌿 City of Cockburn Family Day Care
- 🌿 Wanslea Family Day Care
- 🌿 Nectar Scheme
- 🌿 Nature Alliance
- 🌿 Elite Childcare Scheme
- 🌿 Communicare FDC

**Play Group WA-** Emails are sent to a contact who distributes to the individual playgroups as these contacts are personal emails of parents who run the playgroup.

## Sustainable Changes after LGSWA Workshops and Support

When Cockburn early childhood services were surveyed in early 2023 about sustainable changes they had made at their services since accessing LGSWA support, **these were the most common responses below:**



- A. Incorporated waste minimisation practices such as correct bin usage, composting, worms and re-use
- B. Incorporated waste awareness activities such as teaching where waste goes
- C. Waste audits in early years settings
- D. Celebrated multicultural and social diversity
- E. Incorporated Noongar language or Noongar awareness activities
- F. Incorporated Native or Indoor low-waste gardening, composting and worm farming
- H. Incorporated energy usage strategies and activities for children
- K. Created a sustainability team
- L. Incorporated water awareness and protection activities
- M. Incorporated Energy wise activities and energy saving practices
- P. Increased children’s engagement with nature and biodiversity
- Q. Incorporated Creative Re-use and Loose Parts Play including setting up Child-directed collection stations

**NO Responses were received on the following action:**

- G. Incorporated greater parent and community engagement
- I. Incorporated active transport choices
- J. Promotion of healthy air quality choices
- N. Incorporated Air and transport awareness activities
- O. Engaging in a citizen science project or biodiversity actions

**Reasons for this included prioritising easier to embed actions first and a lack of familiarity with potential actions in these areas thus reinforcing the need to deliver more workshops with these foci.**



## Beyond Cockburn: Wider Benefits of the Partnership between the City of Cockburn and LGSWA

City of Cockburn support for LGSWA during 2021 – 2023 period has been greatly appreciated and has enabled the Little Green Steps program to **grow new funding sources and evolve in its deliverables; to develop new partnerships & collaborations & to achieve tangible outcomes** which support early childhood educators across Western Australia.

|                                | Immediate benefits include:   | Broader benefits include:   |
|--------------------------------|---|---|
| <b>Securing Extra Funding:</b> | <p><b>By increasing the number of workshops LGSWA now delivers outside of local government partnerships;</b> Mercy Care Energy workshop Nov 2021, Cultural and Social Diversity Cockburn FDC for RAP Oct 2021, St Kieran PS Professional Learning Day, Tuart Hill Oct 2021, Extra Biodiversity to the City of Melville in Sept 2022, Cloth in Care workshops in Canning &amp; EMRC regions March &amp; May 2023.</p> <p><b>By delivering the Introductory package</b> of three workshops to the City of Melville in the July to Aug 2022.</p> <p><b>By delivering a funded Cloth Nappy Trial in Childcare Services</b> from Jan – July 2022 through a Waste Sorted Communities Grant. Included the delivery of 4 workshops, running a pilot of cloth nappies in 4 Childcares and assessing results to inform new sustainable direction.</p> | <p><b>By utilising the LGSWA website to support a wider network</b> regularly with NEW fee-paying memberships, resources, and case studies – the LGSWA calendar sales doubled in second year of this initiative.</p> <p>Commence development of a marketing plan for more regular promotion and including the regular use of an Instagram account and new Pinterest account for diverse audiences.</p> <p><b>To promote LGSWA projects and support to new regions and communities via live &amp; funded Conference presentations</b> (AAEewa National Mandurah Sept 2021 &amp; REED Conference Jan 2022) and online (Transnational Dialogues: Research in Early Childhood Education for Sustainability in Oct 2022) and meetings (Waste Educators networks).</p> <p><b>Ongoing review of strategic direction and outcome delivery as guided by the Strategic Management Plan 2021 -2023</b> to better engage &amp; streamline LGSWA processes and deliverables.</p> |
| <b>Collaborations:</b>         | <p><b>Completed 3 out of 5 years of a partnership</b> with the Waste Authority to deliver 6 Reducing Waste workshops &amp; support to EY communities across WA annually.</p> <p><b>Worked with the Nappy Guru, Clean Cloth Nappies, Associate Laundry Services and Waste Services</b> in no less than 4 councils to create a feasible solution to nappy waste in childcare settings.</p> <p><b>Presented a Paper at WENG network,</b> attended by multiple LGAS on the results of the Cloth Nappy trial, March 2023.</p> <p><b>AAEewa successfully received a Waste Sorted Community grant</b> to create interactive early years resources for LGSWA partnering with professional picture book writer and a puppeteer.</p>  | <p><b>Completed a Council partnership with the City of Canning</b> to support Community sustainability up to July 2022. Continue to support EY communities through funded waste workshops and LGSWA engagements at CREEC.</p> <p><b>Regional engagement continues into the Goldfields in May 2022, Albany in March 2023 and a 2-day Early Years Expo in Wongan Hills</b> (United we Inspire - learn, thrive and connect in the Wheatbelt) <b>in July 2023.</b></p> <p><b>In follow-up discussions</b> with Busselton &amp; Melville for extra workshops &amp; EMRC to deliver an LGSWA package of workshops to their 5 Councils from July 2022.</p> <p><b>Increased network of organisations working in Sustainability,</b> widens LGSWA potential for expanding resources to EY services through direct promotion, additions to Directory and opportunities for expert guest speakers at LGSWA workshops.</p>  |
| <b>Tangible Outcomes:</b>      | <p><b>Increased newsletter circulation up to 1900.</b></p> <p><b>Development of NEW case studies and many NEW teaching resources</b> to complement NEW workshops, the direction of Early Years Services and their needs (in particular, Closed Loop gardening resources, Loose Parts Play Tool Kit &amp; Cloth in Care Service Change Guide, Troubleshooting fact sheets, stickers and resources).</p>  | <p><b>LGSWA memberships increased to 70</b> since last partnership.</p> <p><b>Creation &amp; promotion of 4 new workshops</b> (<i>Loose Parts, Closed Loop Gardening &amp; Economic and Built Environments, Cloth in Childcare</i>) have seen them taken up in other Councils &amp; regions.</p> <p><b>Greater Social Media presence</b> as per Marketing Plan 2020 on Facebook, Instagram, &amp; Pinterest to spread LGSWA messaging to a wider network.</p>   |

## Future Directions

### A Snapshot of Little Green Steps WA future direction from 2023-2026:

Five workshops per year for early childhood educator communities in Cockburn with suggested timing but open to review annually, dependent on community feedback (TOTAL of 15).

| Sept 2023 - Sept 2024               | Sept 2024 - Sept 2025       | Sept 2025 - Sept 2026                    |
|-------------------------------------|-----------------------------|--|
| Intro to Sustainability (Oct)       | Planning (July)             | Loose Parts Play (May)                   |
| Closed Loop Gardening (Nov)         | Biodiversity (Sept)         | Biodiversity (Sept)                      |
| <b>Annual Report to COC</b>         | Day to Day (Oct)            | Economic & Built Environments (March)    |
| Conserving & Protecting water (Feb) | RAP Forum/Workshop (Nov)    | <b>Annual Report to COC</b>              |
| Energy, Air & Transport (Mar)       | <b>Annual report to COC</b> | Cultural with a Noongar Focus (May 2023) |
| Cultural Conversations (May)        | Closed Loop Gardening (Mar) | Planning (July/Aug 2026)                 |

Preference for a three-year partnership of the LGSWA Program is being sought as this allows for more time to measure achievements and an annual reporting regime to the City of Cockburn would provide more timely updates over the present 2 year-renewal process. Significantly, this would then enable the delivery of workshops in July as a Plastic free period in the year allowing LGSWA to promote these actions effectively in Early years communities.

### Deliverables and Alignment with the City's Strategic Direction:

**Based on surveys of quantitative and qualitative data, Little Green Steps WA proposes to meet the needs of EY services within Cockburn and build on current successes in the following ways:**

- **To Support the City's Strategic Community Plan 2020-2030, for the next three years by promoting Economic, Social and Environmental responsibility through the continued provision of the LGSWA over-arching workshop 'Day to Day Sustainability in Early Years Settings'**. Early years services in Cockburn have a high staff turnover and this workshop provides both the management and new staff with knowledge about the importance of sustainability and an ability to contribute to the service's efforts to embed sustainable practices. Early Childhood Businesses, Education Centres & additionally Cockburn families, benefit greatly from a focus on ecological and social connectivity themes threaded into their everyday activities in childcare.
- **To continue to provide sustainability information, advice and support via visits, phone calls, emails, meetings with related Cockburn community groups** eg. Early Years Sustainability Network, and targeted approaches as needed such as supporting the City's initiatives to implement energy and waste audits. This LGSWA role builds on Objective 5.2 of the City's plan to Listen and Lead, as LGSWA provides high quality community engagement to this important early years' sector. Furthermore, research shows that quality engagement in sustainable and positive change can take considerable time for practices to become embedded into educational settings and that educators benefit from ongoing support to achieve these changes.

*'Professional learning needs to be ongoing, long term and sustained. Significant and long-term change in educator practice does not occur in a matter of weeks but more often over months or years. Learning by doing, reflecting, and refining is a long, multistage process.'*<sup>1</sup>

**'Such a Fun workshop... their passion and knowledge is infectious'**

1. <http://www.education.vic.gov.au/Documents/school/teachers/profdev/proflearningeffectivesch.pdf>

## Future Directions

- To continue to provide important follow-up support to this EY educator community through specific workshops, and based on community feedback of their needs, interests, and sustainable understandings.** Four of the five LGSWA workshops each year directly support the City's Climate Change Strategy 2020-2030. LGSWA addresses the EY community's net zero emissions & energy consumption with a focus on renewables (Obj. 2, 3, 5 & 8), through education & collaboration at our 'Healthy Choices, Healthy Environments; sustainable choices in energy, air and transport' workshop. Infrastructure support includes promotion of energy auditing, active transport and green cleaning for these businesses. The 'Conserving and Protecting Water' workshop primes this community to be waterwise (Obj. 9 & 13) at a critical time of the year when this needs to be a focus. This workshop makes clear how we receive water in the Cockburn environs with the focus firmly links learning to the protection of waterways, storm water drains and our oceans as well as infrastructure support to do this.
- Another specific workshop we will offer in the next three-year partnership with Cockburn, meets objectives in both the City's Community Plan (2.1, 2.2 & 2.3 to engender environmental responsibility), and in the Climate Change Strategy (Obj. 10 & 12).** By offering the LGSWA 'Biodiversity Awareness & Actions' workshop, children (and their educators) learn to care for flora and fauna by being agents of change. LGSWA directs attention to citizen science programs particularly pertinent to the City of Cockburn such as Turtle Watch in Wetlands. Another workshop has a focus on preserving Banksia Woodlands affected by new development, also links to Objectives 1 & 2 of the Urban Forest Plan to maintain, care for, and grow mature green native canopy that can link wildlife corridors, for the preservation of species.
- Our newly created and delivered workshop for this community 'Economic and Built Environments in EY spaces' links strongly to the City's Strategic direction to plan for a sustainable future in a place that is easy to move around, with facilities that are vibrant, healthy and enrich the lives of the community (Objs. 2.1, 3.1 & 4.1).** This workshop gives children agency to contribute to the type of community they want to live in with green spaces, sustainable resources, and ability to make wise choices especially with regard to the economics of life. With the number of children in the City aged 0 to 4 years, expected to increase by 21.6 per cent by 2030, this agency to consider what they need is a vital sustainable directive.
- To further meet this need of a growing early years community in Cockburn, LGSWA will offer the 'Planning for Sustainability' workshops in this future partnership, as the valuable support this workshop offers to EY educators is immediately visible.** The peak document, the Early Years Learning Framework (EYLF) for Educators across Australia, has just completed a 2022 review which places Sustainability as a Priority Principle 'spanning environmental, social, and economic dimensions' so educators now more than ever, need support to be guided through the embedded planning process ([Approved learning frameworks | ACECQA](#)). The LGSWA Curriculum-updated and action planning sustainability audit sheets help EY educators in Cockburn to integrate this into their early childhood programmes in practical ways.
- As the City of Cockburn continues to grow in its cultural diversity (31.4 % of Cockburn community born overseas), LGSWA will continue to deliver our 'Cultural and Social Diversity for EY Educators' as an annual workshop or forum, thus supporting the City's Strategic community objectives 3.1, 3.2 and 3.3.** LGSWA alternates the cultural conversations of these workshops between both Noongar and multicultural guest presenters who, also incidentally, make up a large proportion of Educators in this sector. Previous workshops of this nature, indicate that there is a high level of demand and few organisations offer them with an early childhood focus.
- In response to EY Services demands for cultural workshops with a Noongar focus, LGSWA plans to work with the Community Development Team to promote Reconciliation Action Planning for Early Years Services and this also aligns with objective 3.3 of the City's Community Plan. This complements the AAE National RAP plan to which the AAE WA Chapter is a part off.

## Future Directions

- LGSWA continues to work intensively in support of the City's Waste Strategy which aligns with the WA State Government direction for 2030 to Avoid waste, Recover value from its resources and Protect the environment from its impacts.** To this end, LGSWA plans to deliver two waste Avoidance and Recovery focussed workshops for EY communities in Cockburn; '*Closed Loop Gardening in EY settings*' & '*Sustainable Loose Parts Play for EY Educators*'. These workshops are highly valued by both the City and EY educators alike. In particular to support recipients of City grants to ensure that their closed loop garden projects or loose parts initiatives are self-sustaining in nature, thus also promoting City directive 1.1 to support the local economy.
- LGSWA also has an agreed funding directive from the Waste Authority to support all WA Early Years communities with Reducing waste workshops,** hence Cockburn communities receive this workshop every second year and have also been integral in the trial of reducing nappy waste in childcare settings.
- Continue to maintain the Cockburn Early Childhood Sustainability Directory.
- Continue to attend One City of Cockburn supported Sustainability event a year.

## Reviews from the 2022/2023 survey

'I learnt so many new things. I would need to attend this same workshop multiple times to absorb all the knowledge and resources available from presenters'

'I like the way the target areas (in the planning sheets) were broken down into achievable actions.. this has helped me greatly with planning and the presenters lit a spark in me.. creating enthusiasm and excitement for my sustainable journey ahead'

'Great to network with people from other services in Cockburn'

'Little Green Steps Program has both educated myself and my Family Day Care parents about the benefit of using cloth nappies at FDC and we have all got on board to support this concept. '

'The latest Professional development I attended, 'Planning for sustainability in early year's, was fantastic! I learnt so much from this session, I highly recommend it'.

'The Service Staff and FDC Educators attend the LGSWA workshops regularly and then use the knowledge to implement changes ourselves and include in our Educational Programs. Thanks to Megan and her team for the ongoing support and cost-effective sustainability processes we have been able to learn and share with the extended FDC community.'

'From these workshops, I have come to realise the value and importance of practices that are sustainable and embedded and now I can explain their importance to my children'

'LGSWA Is run by passionate people who want the children of tomorrow to become more aware of their ecological footprint, today'

'Loose Parts Play has inspired me to re-think how I set up learning experiences, making it child-led and simplified with what I have'

## Further Details and Questions

We look forward to continuing to support the City of Cockburn in its sustainability goals. Please contact either the Program Manager or the Convenor of AAEEWA to discuss this report and future directions:

**LGSWA Program Manager**

Megan Mentz  
M: 0400 623 131  
E: m.mentz@aaeewa.org.au

**AAEE WA Convenor**

Dr Jennifer Pearson  
M: 0407 983 469  
E: pearsonjo@inet.net.au

We also invite you to learn more about AAEEWA and LGSWA by visiting their websites:

LGSWA: [www.littlegreenstepswa.org.au](http://www.littlegreenstepswa.org.au) | AAEEWA: [www.aaeewa.org.au](http://www.aaeewa.org.au)

*'These sessions have been incredibly informative and provided plenty of actionable ideas. I gained more understanding of what is required and have more confidence in how to initiate ideas.'*

*'Through LGSWA workshops I have learnt so much, I received a compost bin and was well informed about how to use it. I also have learnt a lot about Care for Country from an Aboriginal guest speaker and I am interested in collecting fallen natural materials from my local area to share biodiversity learning with children for education purposes.'*

## Appendix

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### Visit to Services

**Drop in visits to 10 centres to promote workshops and discuss and offer ways to provide support during COVID times (WA borders opening).**

- Montessori Stepping Stones
- Treasured Tots – Bibra Lake
- Port Early Learning Centre
- Little Peoples Place
- Kidz Corner Childcare Centre
- Good Start Early Learning
- Genius Childcare Centre
- Insight Early Learning
- Success Early Learning
- Teddy Bears Corner Childcare Centre

**Long support visits to 5 Early Years included composting, worming farming and reducing waste support and advice.**

- Pineview Kindergarten
- Cockburn Family Day Care
- Meerilinga Children and Family Centre
- Port School
- South Lake Kindy

**As a result of the Planning for Sustainability workshop 7 attending City of Cockburn EY services were provided with the complete set of LGSWA audit planners. This initiative was funded by the Environmental Services Team at the City of Cockburn. LGSWA assisted in the co-ordination of this initiative.**

- Sagewood Early Childhood Centre
- Insight Early Learning
- Newton Their Care
- Busy Bees at Spearwood
- Aubin Grove PS
- Buggles Early Learning
- Atwell Kindy
- Cockburn Family Day Care (family day care member)

**For World Turtle Day LGSWA provided digitally to all LGSWA City of Cockburn EY services biodiversity activities to support learning about our local Turtles. This initiative was funded by the Environmental Services Team at the City of Cockburn. LGSWA assisted in the co-ordination of this initiative. Additionally Port School kindy were provided with a LGSWA visit and Wally's Way Home book.**

- Port Early Learning Centre

**Business Plan for Little Green Steps WA (LGSWA)**  
**A program of the Australian Association for Environmental**  
**Education – WA Chapter Inc. (AAEEWA)**



**ABN:** 77857237427

**Address:** PO Box 926, Cannington, WA 6987

**Date Established:** July 2012

Revised Business plan completed on 6<sup>th</sup> May, 2021

**Vision**

To embed sustainability learning and practices in early childhood settings in Western Australia.

**Mission**

To engage and support Early Learning Sites (ELS) to develop and implement sustainable principles, policies and practices as part of day to day operations.

**Target Market**

Early childhood professionals working in long day care, family day care, out of school hours care, kindergartens, pre-primaries and primary schools as well as anyone working with children aged 0-8.

**Products and Services**

- Workshops on sustainability topics/themes:
  - Day to Day Sustainability in Early Years Settings
  - Introduction to Sustainability
  - Conserving and Protecting Water in Early Years Settings
  - Energy, Air and Transport
  - Cultural and Social Diversity
  - Reducing Waste Together
  - Biodiversity Awareness & Actions
  - Planning for Sustainability
- Webinars – live & purchasable online
- Visits & incursions to early childhood services to plan sustainable actions and suggest resources
- Sustainability facilitations to support Council partner projects.
- Conference presentations
- Sustainability-themed children’s activities for community festivals
- Newsletters, website and social media content to educate early childhood professionals about sustainability, providing practical ideas and information about useful resources
- Little Green Steps WA membership, providing discounts on workshops and access to a members-only section of website.
- Sustainability Education Kits –Reducing Waste Together Kit, Fun with Frogs Kit & Fun with Snake-necked turtle kit.

**Current Income Sources**

- Membership fees
- Workshop & Webinar fees:
  - Income from organisations
  - Income from individual attendees
- Webinars sold online
- Sale of educational kits
- Sales of Online Shop items – LGS calendar, audit sheets, sustainability directory
- Partnerships with local and state government
- Small grants

**2023 Objectives**

| Objectives   | Strategies  | Key Performance Indicators (KPIs)   |
|--|---|---|
| <p><b>1. Educate and support</b> early childhood professionals to embed sustainable practices in their work.</p> | <ul style="list-style-type: none"> <li>• Provide workshops on sustainability themes.</li> <li>• Visit early childhood services to assist in planning sustainable actions.</li> <li>• Produce/identify content for newsletters, website and social media to provide practical ideas and information about useful resources.</li> <li>• Promote current education kits and develop new kits.</li> <li>• Share early childhood sustainability directory with early childhood services.</li> <li>• Write and share case studies about early childhood services making sustainable changes.</li> </ul> | <ul style="list-style-type: none"> <li>• Continue to deliver 25 workshops each year and increase in line with KPIs in Objective 3 below.</li> <li>• Engage (workshop attendance, visit, phone or email request for information or assistance, membership) with 140 early childhood services each year.</li> <li>• Engage (workshop attendance, visit, phone or email request, receive newsletter) with 1850 educators each year.</li> <li>• Make contact with 30% of early childhood services that have completed waste or local government sustainability workshops and report on levels of improvement or changes made as per the workshop content.</li> <li>• Review early childhood sustainability directory every two years.</li> <li>• Review Reducing Waste Together kit every two years.</li> </ul> |

|   |  |  |
|---|--|--|
|   |  | <ul style="list-style-type: none"> <li>• Publish four newsletters each year</li> <li>• Add eight new resources to members’ section of website each year.</li> <li>• Write or share three sustainability related posts, relevant to early childhood services on Facebook page each week.</li> <li>• Write and publish eight case studies highlighting sustainable actions at early childhood services each year.</li> </ul>   |
| <p><b>2. Develop networks</b> to maintain knowledge of sustainability and early childhood sectors in WA and promote our work.</p> | <ul style="list-style-type: none"> <li>• Keep contact lists up to date in relevant local government areas.</li> <li>• Engage with relevant early years networks.</li> <li>• Engage with Sustainable Schools WA and other sustainability networks.</li> <li>• Increase newsletter subscription lists by promoting at workshops and on Facebook page.</li> </ul> | <ul style="list-style-type: none"> <li>• Maintain contact lists of all early childhood services in each local government area we work in.</li> <li>• Engage (in person or online) with early years networks in each relevant local government areas.</li> <li>• Participate in at least three community events or festivals each year.</li> <li>• Attend two Sustainable Schools Alliance meetings each year.</li> <li>• Attend two Waste Educators Working Group WA meetings per year.</li> <li>• Attend two Sustainability Officer Network Group meetings per year.</li> <li>• Increase newsletter subscription by 10% per year.</li> <li>• Increase number of Facebook followers by 10% each year.</li> </ul> |
| <p><b>3. Income Source</b><br/>Increase amount and number of income sources to make the</p>                                       | <ul style="list-style-type: none"> <li>• Increase number of Little Green Steps WA members.</li> <li>• Increase number of paid workshops outside of partnerships.</li> <li>• Increase number of partnerships with local and state</li> </ul>  | <ul style="list-style-type: none"> <li>• Maintain membership base with an increase each year of 10%</li> <li>• Increase number of paid workshops by two each year</li> <li>• Maintain current local government partnerships and</li> </ul>   |

|   |   |   |
|---|---|---|
| <p>Little Green Steps WA program financially sustainable.</p> | <p>government.</p> <ul style="list-style-type: none"> <li>• Explore other grant opportunities (e.g. SUEZ, Lotterywest, rural Mining companies)</li> <li>• Increase education kit sales –e.g. Reducing Waste Together Kit, Fun with Frogs Kit.</li> </ul>  | <p>enter into one new partnership every two years.</p> <ul style="list-style-type: none"> <li>• Apply for one grant each year, outside of partnerships.</li> <li>• Maintain current sales and sell additional kits or resources each year.</li> </ul>   |
| <p><b>4. Governance</b></p>                                   | <ul style="list-style-type: none"> <li>• Maintain a management committee of diverse membership, knowledge and experience.</li> <li>• Exercise responsible financial management.</li> <li>• Ensure compliance with employment, insurance and other laws.</li> <li>• Comply with national and state policy relevant to Education for Sustainability in the early years.</li> <li>• Engage professionals to assist with tasks beyond committee expertise.</li> </ul> | <ul style="list-style-type: none"> <li>• Maintain committee membership of between six and eight people, with experience relevant to Education for Early Childhood Sustainability.</li> <li>• Keep adequate records of financial transactions.</li> <li>• Maintain responsible financial management as outlined in the AAEEWA Constitution.</li> <li>• Maintain compliance with employment, insurance and other laws.</li> </ul> |



## AAEEWA Business Plan FY2023

### July 2022 to June 2023

#### Our vision

AAEEWA brings individuals and organisations together with the common goal of advocating for climate change and educating the community on how to minimise their impact for the benefit of the environment.

#### Our mission

AAEEWA's mission is to promote, advocate for and advance environmental education in the community.

We value collaboration and aim to bring the community together via networking opportunities, events, forums, and workshops to provide effective education and advocacy for sustainability.

#### Organisation Structure

##### Committee of Management

|                    |                     |
|--------------------|---------------------|
| Convenor           | Dr Jennifer Pearson |
| Treasurer          | Ms Amy Krupa        |
| Secretary          | Mr Jason Pitman     |
| State Delegate     | Ms Vicky Hartill    |
| Membership Officer | Dr Elaine Lewis     |
| Promotions Officer | Ms Sarah Stevenson  |

**Programs and Events:**

- Little Green Steps WA
- Turtle Watch
- Waste Education
- Biology, Earth and Environmental Sciences (BEES) Day
- Catchments, Corridors and Coasts (CCC)
- Earth Day Expo
- WA Sustainability Forum

**General**

- Online Education Programs
- Sustainability in Schools

**Revenue Sources**

- Membership fees
- Workshop and webinar attendance fees
- Event and conference attendance fees
- Sale of LGSWA educational kits
- Sales of LGSWA online shop items – calendar, audit sheets, and sustainability directory
- Partnerships with local and state government
- Grants

**Goals, Objectives and Actions**

**Programs and Events**

| Goal   | SMART Objective | Actions | Due Date | Responsible | Status |
|--|-----------------|---------|----------|-------------|--------|
| <p><b>1. Little Green Steps WA</b></p> <p>Refer to the separate business plan (Annexure A)</p> |                 |         |          |             |        |

|  |  |  |  |  |  |
|--|--|--|--|--|--|
| <b>2. Turtle Watch</b>   |  |  |  |  |  |
| Review the Turtle Watch program  | Look for opportunities to partner with new organisations   | <ul style="list-style-type: none"> <li>Maintain the program and consider how it can evolve to keep up to date with current opportunities.</li> <li>Expand the network of potential partners.</li> </ul>  |  |  |  |
| <b>3. Waste Education</b>  |  |  |  |  |  |
| Educate local communities on waste and how to reduce waste in their daily lives. | Provide waste and recycling workshops outlined in the current contract.  | <ul style="list-style-type: none"> <li>Deliver the workshops as part of the Waste Sorted School Program contract.</li> <li>Engage with local councils to deliver workshops as part of their community initiatives.</li> </ul>  |  |  |  |
|  | Review waste education programs  | <ul style="list-style-type: none"> <li>Resources are available and incorporated into AAEEWA events.</li> </ul>   |  |  |  |
| Extension of the Waste Sorted Schools Program Support                            | Dept of Water and Environmental Regulation to exercise 1 <sup>st</sup> one-year extension of Waste Sorted Schools Program Support. | <ul style="list-style-type: none"> <li>Liaise with Dept of Water at least 6 months prior to expiry of the current program (February 2023) to coordinate extension as per agreement DWER103319.</li> </ul>  |  |  |  |
|  | Expand the Waste Wise Schools Program to the Northern Suburbs  | <ul style="list-style-type: none"> <li>Liaise with the Dept of Water to extend the Waste Wise Schools Program Support from the Southern Suburbs to the Northern Suburbs.</li> <li>Provide the Dept of Water with a proposal to expand the program. Include outcomes and benefits from the current agreement to support further expansion.</li> <li>Sign agreement with the Dept of Water to provide services to the Northern Suburbs.</li> </ul> |  |  |  |

| 4. Biology, Earth and Environmental Sciences (BEES) Day |  |  |  |  |  |
|---|--|--|--|--|--|
| Host the BEES day annually.                             | TBA  | <ul style="list-style-type: none"> <li>Form a sub-committee to plan and assign roles for BEES Day annually.</li> <li>Confirm date and location of BEES Day event.</li> <li>Construct media message to promote BEES day to school career and teachers in all school systems.</li> <li>Confirm presenters, send list to schools to select options.</li> <li>Confirm timetable and distribute to presenters and school groups.</li> </ul>   |  |  |  |
| 5. Catchments, Corridors and Coasts (CCC)               |  |  |  |  |  |
| Host CCC annually.                                      | Review the format of CCC and deliver the event annually. | <ul style="list-style-type: none"> <li>Consider themed events throughout the year rather than a one-off 3-day event.</li> <li>Develop a plan to hold the CCC event.</li> <li>Develop a sponsorship proposal and reach out to potential sponsors for the event (refer to Sponsor Target List under financial).</li> <li>Market the sale of tickets via AAEEWA marketing channels e.g. newsletters, website, social media, and sponsor channels.</li> <li>Seek out video and photography volunteer services for the day. Material gathered on the day can be used for future marketing.</li> </ul> |  |  |  |
| 6. Earth Day Expo                                       |  |  |  |  |  |

|  |   |   |  |  |  |
|--|---|---|--|--|--|
| Collaborate with CREEC to host an Earth Day Expo annually. | Assist CREEC hold a community event that services the community.                      | <ul style="list-style-type: none"> <li>AAEWA will provide resources that are available at the time of the event and in conjunction with the requirements of CREEC.</li> </ul>   |  |  |  |
| <b>7. WA Sustainability Forum</b>                          |   |   |  |  |  |
| Host a WA Sustainability Forum annually.                   | Provide a networking and professional development forum for sustainability educators. | <ul style="list-style-type: none"> <li>Develop a plan to host a WA Sustainability Day during the year.</li> <li>Develop a sponsorship proposal and reach out to potential sponsors for the event (refer to Sponsor Target List under financial).</li> <li>Market the sale of tickets via AAEEWA marketing channels e.g. newsletters, website, social media, and sponsor channels.</li> <li>Seek out video and photography volunteer services for the day. Material gathered on the day can be used for future marketing.</li> </ul> |  |  |  |

**General**

The below items are potential programs AAEEWA is considering developing to expand it’s service areas and education needs of the community.

| Goal  | SMART Objective   | Actions  | Due Date | Responsible | Status |
|---|---|--|----------|-------------|--------|
| <b>1. Online education programs</b>   |   |  |          |             |        |
| Consider future programs that can be offered as an online education programs. | Develop online education program(s) for on-demand purchase. | <ul style="list-style-type: none"> <li>Review all programs and their corresponding workshops and courses to evaluate which ones may be suitable for online delivery.</li> <li>Develop a plan and structure for each workshop and/or course to be offered online.</li> <li>Determine pricing structure of online format e.g. part of membership, discounts for</li> </ul> |          |             |        |

|   |   |   |  |  |  |
|---|---|---|--|--|--|
|   |   | <p>members, one-off, purchase from website etc.</p> <ul style="list-style-type: none"> <li>Record webinar(s) on Zoom with slides.</li> <li>Upload webinar(s) to website with payment details.</li> <li>Include webinar(s) in marketing strategy.</li> <li>Review recording on an annual basis to ensure information is up to date.</li> <li>Monitor purchases. Consider if sponsors can be added for advertising purposes.</li> </ul>   |  |  |  |
| <b>2. Sustainability in Schools</b>                                     |   |   |  |  |  |
| Become an accredited provider of professional development for teachers. | Develop a plan to become an accredited professional development provider. | <ul style="list-style-type: none"> <li>Research how to become an accredited provider of professional development.</li> <li>Reach out to Perth NRM and see if they will provide AAEEWA with their research into accreditation conducted on Living Landscapes Education.</li> <li>Review services and training AAEEWA can offer people to meet their annual professional development requirements.</li> <li>Develop a plan on how to become accredited and how to implement the professional development learnings for teachers.</li> </ul> |  |  |  |
| Provide Sustainability in Schools training.                             | Establish Sustainability in Schools Program                               | <ul style="list-style-type: none"> <li>Develop a program outline and determine costs to deliver.</li> <li>Market program via known professional development organisations e.g. Principles</li> </ul>  |  |  |  |

|  |  |   |  |  |  |
|--|--|---|--|--|--|
|  |  | Associations. <ul style="list-style-type: none"> <li>Research markets that require sustainability education, but providers are lacking e.g. secondary schools. Develop and maintain a database of these markets.</li> </ul> |  |  |  |
|--|--|---|--|--|--|

**Operational**

| Goal   | SMART Objective   | Actions  | Due Date | Responsible | Status |
|--|---|--|----------|-------------|--------|
| <b>1. Human Resources</b>  |   |  |          |             |        |
| Create a WA Chapter Officer position.                              | Develop a WA Chapter position to assist with the operation of the organisation. | <ul style="list-style-type: none"> <li>Develop a fundraising plan to assess the feasibility of the position.</li> </ul>  |          |             |        |
| Details of current CoM members to be made available to the public. | Add CoM member directory to website About page.                                 | <ul style="list-style-type: none"> <li>Request all CoM members provide a photo and short summary of their experience and motivation for being involved with AAEEWA.</li> <li>Add photo and summary of each CoM member to the About page on the AAEEWA website.</li> </ul>  |          |             |        |
| <b>2. Membership Engagement</b>                                    |   |  |          |             |        |
| Continue to increase membership numbers annually.                  | Increase membership by 5% each year.  | <ul style="list-style-type: none"> <li>Review and refine member benefits.</li> <li>Develop and implement a recruitment strategy.</li> <li>Reach out to the four members who indicated they were interested in volunteering. Find out in what area they were interested and the hours they were able to commit.</li> <li>Include an 'Interested in Volunteering' section and call to action in a monthly newsletter.</li> </ul> |          |             |        |

|  |   |   |  |  |  |
|--|---|---|--|--|--|
| <p>Review and consider potential networking opportunities for members and potential members.</p> | <p>Develop a schedule of networking events each year.</p>                           | <ul style="list-style-type: none"> <li>• Review types of networking events that may be suitable to be held during the year.</li> <li>• Consider organisations AAEEWA can partner with during the year and hold a joint event.</li> <li>• Determine the number of networking events to be held in the next 12-months.</li> <li>• Research potential venues and partners for events.</li> <li>• Secure sponsor(s) for each event.</li> <li>• Advertise on the website, social media, newsletters, and sponsors channels.</li> <li>• Seek feedback from attendees for future refinement of networking events.</li> </ul> |  |  |  |
| <p><b>3. Office Premises</b></p>   |   |   |  |  |  |
| <p>Consider office requirements for future needs of AAEEWA.</p>                                  | <p>Determine office space requirements and budget.</p>                              | <ul style="list-style-type: none"> <li>• Review office space requirements and decide on new sqm and facilities required.</li> <li>• Establish the cost of relocation and budget for new premises.</li> <li>• Develop and maintain a list of office spaces and contacts that may be suitable e.g. in local council buildings, corporate partner offices, and community hubs.</li> </ul>  |  |  |  |
| <p><b>4. Support low or zero waste events</b></p>  |   |   |  |  |  |
| <p>Support the delivery of low or zero-waste events.</p>   | <p>Continue to ensure all AAEEWA events hosted by AAEEWA are low or zero waste.</p> | <ul style="list-style-type: none"> <li>• Market events held by AAEEWA as low or zero waste.</li> </ul>  |  |  |  |

|  |    |  |  |  |  |
|--|----|--|--|--|--|
|  |    | <ul style="list-style-type: none"> <li>Develop a resource that can help promote AAEEWA as being able to facilitate other event holders to hold low and zero-waste events.</li> </ul>   |  |  |  |
| <b>5. Strategic direction of AAEEWA</b>                    |    |  |  |  |  |
| Develop a future strategic direction for the organisation. | xx | <ul style="list-style-type: none"> <li>Continue to hold discussions surrounding the strategic direction of AAEEWA.</li> <li>Develop and maintain a strategy document for ideas.</li> <li>Consider how the organisation can transition to a be self-sufficient.</li> <li>Develop and seek to articulate the organisation’s vision and mission.</li> </ul> |  |  |  |

**Financial**

AAEEWA is seeking to expand and diversify its income streams this financial year. Whilst grants are applied to specific projects, AAEEWA is looking to secure revenue for increased administrative expenses which will allow it to increase its brand awareness and program delivery in the community.

Two budgets have been drafted. The first is the current budget position. The second is the budget to show the revenue required to meet the increase in employee costs as outlined in the Operational section (Item 1 – Human Resources) above.

| Goal  | SMART Objective                     | Actions   | Due Date | Responsible | Status |
|---|-------------------------------------|---|----------|-------------|--------|
| <b>1. Secure corporate funding and/or partnerships</b>  |                                     |   |          |             |        |
| To ensure the organisation remains financially viable, there is a need to engage corporate organisations as sponsors or partners of AAEEWA. Funding from these partnerships and/or sponsors will assist in funding a part-time administrative person for AAEEWA and increasing the Program Manager for LGSWA position to full-time. |                                     |   |          |             |        |
| Develop partnerships with complementary and related businesses and organisations.   | Secure corporate sponsors/partners. | <ul style="list-style-type: none"> <li>Develop a list of potential targets and gather contact information (Partner Target List).</li> </ul> |          |             |        |

Draft updated xxx

|                           |   |  |  |  |  |
|---------------------------|---|--|--|--|--|
|                           |   | <ul style="list-style-type: none"> <li>• Coordinatete a meeting with the organisations on the Partner Target List to discuss options and benefits. Continue to stay in contact with each organisation until a decision is made.</li> <li>• Continue to keep the Partner Target List updated with new targets, conversations and outcomes of engagement.</li> <li>• Include Partnership opportunities in marketing strategy.</li> </ul>   |  |  |  |
|                           | Secure event sponsors at identified events.   | <ul style="list-style-type: none"> <li>• Review programs and events and determine which ones would suit sponsor opportunities.</li> <li>• Develop a list of potential targets and gather contact information (Sponsor Target List).</li> <li>• Reach out to the organisations on the Sponsor Target List to discuss options and benefits. Continue dialogue until a decision is made.</li> <li>• Continue to keep the Sponsor Target List updated with new targets, conversations and outcomes of engagement.</li> <li>• Include Sponsorship opportunities in marketing strategy.</li> </ul> |  |  |  |
|                           | Develop a register of member network contacts for future partnership opportunities. | <ul style="list-style-type: none"> <li>• Co-ordinate members to map out their networks that align with AAEEWA and may be interested in discussing partnership opportunities.</li> </ul>  |  |  |  |
| <b>2. Revenue Streams</b> |   |  |  |  |  |

|  |   |   |  |  |  |
|--|---|---|--|--|--|
| Continue to review revenue streams and look for opportunities to increase funding and diversify. | Increase membership fees  | <ul style="list-style-type: none"> <li>Increase membership revenue in line with membership engagement above</li> </ul>  |  |  |  |
|  | Increase workshop and webinar attendance fees                         | <ul style="list-style-type: none"> <li>Increase workshop and webinar revenue in line with program offerings and potential new online education programs.</li> </ul>   |  |  |  |
|  | Maintain event and conference attendance fees                         | <ul style="list-style-type: none"> <li>Continue to generate revenue by hosting events and conferences as outlined in the Program section above.</li> </ul>  |  |  |  |
|  | Increase sales of LGSWA educational kits and online shop items.       | <ul style="list-style-type: none"> <li>Refer to the LGSWA business plan and goals relating to revenue.</li> </ul>   |  |  |  |
|  | Maintain and seek out partnerships with local and state governments.  | <ul style="list-style-type: none"> <li>Continue to reach out and meet with local and state government representatives to promote how AAEEWA can assist them in achieving their sustainability goals.</li> </ul> |  |  |  |
|  | Maintain and increase grant funding.                                  | <ul style="list-style-type: none"> <li>Develop capability and financial requirements of AAEEWA.</li> <li>Apply for grants as required.</li> </ul>   |  |  |  |
| Expand AAEEWA's membership and services into regional WA.  | Review ability to expand membership and services into regional areas. | <ul style="list-style-type: none"> <li>Continue to look for opportunities and partnerships that will allow AAEEWA to expand into regional WA in the long term.</li> </ul>                                       |  |  |  |
| <b>3. Bookkeeper position</b>  |   |   |  |  |  |
| Maintain the Bookkeeper position at AAEEWA.  | Maintain funding for the Bookkeeper                                   | <ul style="list-style-type: none"> <li>Secure sufficient income from the various revenue streams.</li> </ul>  |  |  |  |

|  |          |  |  |  |  |
|--|----------|--|--|--|--|
|  | position |  |  |  |  |
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**Marketing**

| Goal  | SMART Objective   | Actions  | Due Date | Responsible | Status |
|---|---|--|----------|-------------|--------|
| <p><b>1. Develop Partnerships and Sponsor programs</b></p> <p>To ensure the organisation remains financially viable, there is a need to engage corporate organisations as sponsors or partners of AAEEWA. Before contact is made with potential sponsors and/or partners, a program needs to be developed so that corporations that are approached, can clearly see what AAEEWA can offer them in return for their support.</p> |   |  |          |             |        |
| <p>Design a Partnership Program that can be used to approach potential partners to increase funding for AAEEWA.</p>   | <p>Develop a Partnership Program to provide information to potential partners.</p>            | <ul style="list-style-type: none"> <li>• Determine a tiered program for partners and inclusions for each.</li> <li>• Design marketing material that provided the program information to potential partners e.g. PDF documents that can be emailed, handed out or included in email newsletters.</li> </ul>   |          |             |        |
| <p>Design a sponsor program for events to be held during the year to increase revenue for AAEEWA.</p>   | <p>Develop a Sponsor program schedule to provide information to potential event sponsors.</p> | <ul style="list-style-type: none"> <li>• Review events scheduled for the FY2023 year and determine which ones will suit sponsorship.</li> <li>• Determine a sponsorship program with inclusions and costs for each type of event.</li> <li>• Design marketing material that provided the program information to potential partners e.g. PDF documents that can be emailed, handed out or included in email newsletters.</li> </ul> |          |             |        |
| <p><b>2. Develop a Marketing Strategy</b></p> <p>AAEEWA’s overall target market is those focused on environmental education. A further breakdown of this market into different segments is required to fully engage and</p>   |   |  |          |             |        |

|  |  |   |  |  |  |
|--|--|---|--|--|--|
| <p>cater for their differing needs. The implementation of a marketing strategy and content plan will facilitate the engagement of these various market segments and raise awareness of what AAEEWA’s objectives are.</p> |  |   |  |  |  |
| <p>Build brand awareness and increase audience.</p>  | <p>Develop a marketing strategy and social media plan.</p> | <ul style="list-style-type: none"> <li>Engage a marketing intern to assist with the drafting of a marketing strategy and social media plan.</li> <li>Develop a marketing strategy.</li> <li>Develop social media presence and plan regular content across relevant social media platforms.</li> <li>Send out monthly newsletters to email subscribers.</li> <li>Maintain website and post current and relevant information, resources, and event information to drive website traffic.</li> </ul> |  |  |  |

**Impact**

| Goal   | SMART Objective                | Actions  | Due Date | Responsible | Status |
|--|--------------------------------|--|----------|-------------|--------|
| <p><b>1. Impact Measurement</b></p> <p>Measuring the impact of several outcomes will help AAEEWA evaluate if they are meeting their objectives. It also assists external stakeholders in assessing the value proposition of the organisation and if it meets their funding or investment criteria. Measurement may be quantitative and qualitative in measure. It should also align with the five key SDGs the organisation focuses on; Education, Climate Action, Life below water, Life on land, and Partnerships.</p> |                                |  |          |             |        |
| <p>Determine what is going to be measured for impact in line with the organisation’s mission.</p>  | <p>Develop an impact plan.</p> | <ul style="list-style-type: none"> <li>Determine what metrics are being measured and how.</li> <li>Draft a simple impact plan template with infographics.</li> </ul> |          |             |        |

|  |  |   |  |  |  |
|--|--|---|--|--|--|
|  |  | <ul style="list-style-type: none"> <li>• Collect data for input into the impact plan.</li> <li>• Publish impact plan annually.</li> </ul>   |  |  |  |
| <b>2. Reflect Reconciliation Action Plan (RRAP)</b>  |  |   |  |  |  |
| Plan and deliver the outcomes as detailed in the RRAP dated 2022-2023  | The AAEEWA RRAP Working Group (RAP WG) to implement the actions and deliverables outlined on pages 5 to 8 of the RRAP. | <ul style="list-style-type: none"> <li>• Refer to the National AAEE RRAP webpage located <a href="#">here</a> and the RRAP <a href="#">document</a>.</li> </ul>   |  |  |  |
| Ensure the Committee of Management (CoM) is inclusive and reflective of the community in which it operates.            | Appoint an Aboriginal or Torres Strait Islander person(s) to the AAEEWA board at the next general meeting.             | <ul style="list-style-type: none"> <li>• Draft a position description.</li> <li>• Promote available position(s) on the Committee of Management (CoM) in the lead up to the annual meeting (e.g. in newsletters, email, social media, events, and word of mouth. Also, consider external sources e.g. Women on Boards).</li> <li>• Speak to City of Canning and CREEC for their input and suggestions.</li> <li>• Review applications and present at annual meeting.</li> <li>• Elect a suitable candidate to the CoM.</li> <li>• Include updates on CoM members in newsletter following the meeting and promote on social media.</li> </ul> |  |  |  |
| Partner with and incorporate Aboriginal and Torre Strait Islander knowledge of land and culture into AAEEWA’s programs | Develop partnerships with Aboriginal experts and   | <ul style="list-style-type: none"> <li>• Maintain a register of potential Aboriginal and Torre Strait Islander experts and organisations</li> </ul>   |  |  |  |

|  |                |   |  |  |  |
|--|----------------|---|--|--|--|
|  | organisations. | that can assist with embedding their knowledge into AAEEWA’s programs.<br><br><ul style="list-style-type: none"> <li>The RAP WG to determine how and when to engage with the individuals and/or organisations on the above register.</li> </ul> |  |  |  |
|--|----------------|---|--|--|--|

**Governance**

| Goal   | SMART Objective  | Actions  | Due Date | Responsible | Status |
|--|--|--|----------|-------------|--------|
| <b>1. Committee of Management (CoM)</b>  |  |  |          |             |        |
| Maintain a management committee of diverse membership, knowledge and experience. | The CoM is to be made up of people from diverse backgrounds with knowledge and experience in environmental education and committee boards. | <ul style="list-style-type: none"> <li>Maintain at least six members on the CoM as per the AAEEWA constitution (the Constitution).</li> <li>Elect members to the CoM as per the Constitution.</li> </ul>   |          |             |        |
| <b>2. Financial Records</b>  |  |  |          |             |        |
| Maintain accurate financial records for the organisation.                        | Financial records to be kept up to date and in line with relevant legalisation.  | <ul style="list-style-type: none"> <li>Financial records are to be updated on a monthly basis and in line with the Constitution.</li> <li>Financials are to be audited by an external auditor annually.</li> <li>A financial report is to be annexed to the annual general meeting agenda.</li> <li>The financial report is to be provided to annually.</li> </ul> |          |             |        |

|   |  |   |  |  |  |
|---|--|---|--|--|--|
|   |  | <ul style="list-style-type: none"> <li>Maintain solvency of the organisation.</li> </ul>  |  |  |  |
| <b>3. Members Records</b>   |  |   |  |  |  |
| Maintain accurate member records for the organisation.  | Member records to be kept up to date.      | <ul style="list-style-type: none"> <li>Maintain records of all members as per the Constitution.</li> </ul>  |  |  |  |
| <b>4. Comply with relevant laws and legislation</b>   |  |   |  |  |  |
| Ensure compliance with employment, insurance and all other relevant laws and legislation.         | Comply with relevant laws and legislation. | <ul style="list-style-type: none"> <li>All activities undertaken by AAEEWA are to comply with relevant and applicable laws and legislation of WA</li> </ul> |  |  |  |
| <b>5. External advisors</b>   |  |   |  |  |  |
| Seek advice from external advisors if knowledge and skill are outside the CoM member's expertise. | Engage external advisors as required.      | <ul style="list-style-type: none"> <li>As and when required, engage external advisors to provide advice and services to the CoM.</li> </ul>                 |  |  |  |

**Status**

Progress against this plan will be tracked periodically at each of the sub-committee meetings and reported and tracked by the chapter committee periodically.

Legend:

|  |             |  |          |
|--|-------------|--|----------|
|  | Not started |  | Paused   |
|  | In progress |  | Complete |

**Annexure A – LGSWA Business Plan FY2023**

**Annexure B – FY2023 Budget**



## CERTIFICATE OF CURRENCY

This is to certify that this Ansvar Insurance policy of insurance is current as at the date of issue of this Certificate of Currency, subject to the terms and conditions of the policy indemnifying the Insured as follows:

|                              |  |              |
|------------------------------|--|--------------|
| <b>Date of Issue:</b>        | 20 October 2022  |              |
| <b>Policy Number:</b>        | 585924   |              |
| <b>Name of Insured:</b>      | AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL                     |              |
| <b>Policy Type:</b>          | Ansvar Commercial Insurance - Community Service Organisation |              |
| <b>Situation of Risk:</b>    | Anywhere in Australia  |              |
| <b>Description of Cover:</b> | General Public Liability:                                    | \$20,000,000 |
|                              | General Product Liability:                                   | \$20,000,000 |
|                              | Counsellors Liability:                                       | \$1,000,000  |
|                              | Sexual Abuse:  | Not Insured  |
| <b>Business Description:</b> | Business and professional association                        |              |
| <b>Period of Insurance:</b>  | from 4:00pm 22/10/2022 to 4:00pm 22/10/2023                  |              |

### LGSWA Budget with City of Cockburn – 2023-2026: Three Year Partnership

| In-Kind Income  | \$ Exc GST        | In Kind Expenses   | \$ Exc GST       |
|---|-------------------|--|------------------|
| AAEEWA Volunteer hours developing Little Green Steps model (includes intellectual property of existing workshops, support materials and resource development) | 13,146.90         | Development of Little Green Steps Model  | 13,146.90        |
| Communication & Evaluation & Governance (AAEEWA Committee support) 187.5 hours over three years @ \$48.01 Volunteering WA rate – all ages)                    | 9001.87           | Communication on FB & website & Evaluation data - AAEEWA Committee support   | 9001.87          |
| AAEEWA Mobile usage for COC Educator @ \$360 p.a x 3 years  | 1080.00           | Mobile phone usage for COC LGS program   | 1080,00          |
| AAEEWA Program Insurance x 3 years  | 1011.00           | Insurance x 3 years  | 1011.00          |
| Sustainable Schools WA sponsorship for planning posters for LGS \$5.00 per poster x 150 per year x 3 years  | 2250.00           | Hand & Footprint posters to give out to workshop attendees   | 2250.00          |
| One World Centre – sponsorship for books for cultural workshops x 3 years   | 1687.50           | Books for early years educators to give out at cultural workshops  | 1687.50          |
| SERCUL sponsorship digital development of flyers x 15 @ \$100 each.   | 1500.00           | Digital Flyer development for workshops  | 1500.00          |
| City of Cockburn Venue hire per three years   | 1500.00           | Venue Hire for two years   | 1500.00          |
| City of Cockburn Presenter Fees   | 1000.00           | Presenters Fee for 3 cultural workshops (4 presenters)   | 1000.00          |
| <b>Subtotal In-Kind income City of Cockburn</b>   | <b>2500.00</b>    | <b>Subtotal In-Kind expenses</b>   | <b>2500.00</b>   |
| <b>Subtotal In-Kind income AAEEWA</b>   | <b>29,677.27</b>  | <b>Subtotal in-Kind expenses</b>   | <b>29,677.27</b> |
| <b>Total In-Kind Income</b>   | <b>32,177.27</b>  | <b>Total In-Kind Expenses</b>  | <b>32,177.27</b> |
| Cash Income   | \$ Exc GST        | Cash Expenses  | \$ Exc GST       |
| <b>City of Cockburn Cash contribution</b>   | <b>100,572.75</b> | Provision of Education Officer @ 7.5 hours per week for three years.<br><br><b>Please note:</b> SERCUL who employs the Officer give pay rises each financial year based on CPI. Superannuation is also increasing by 0.5% each financial year to | 62,817.30        |

|  |                            |   |                   |
|--|----------------------------|---|-------------------|
|  |                            | 2026. This is not included in the above figures and we request that this be considered each financial year.   |                   |
|  |                            | Support* to manage LGSWA program in Cockburn @ 3.75 hours per week for three years.<br><br><b>Please note:</b> SERCUL who employs the Manager give pay rises each financial year based on CPI. Superannuation is also increasing by 0.5% each financial year to 2026. This is not included in the above figures and we request that this be considered each financial year. | 33,795.45         |
|  |                            | Professional Fees for ecological presenters @ 3 workshops over three years: @ \$750 each  | 2250.00           |
|  |                            | Workshop catering @ \$80 per workshops x 12 & @ \$250 per Cultural workshop x 3   | 1710.00           |
| <b>AAEWA Cash contribution</b> administration support for program over 3 years           | 1350.00                    | Administration support for program  | 1350.00           |
| AAEWA contribution to accommodation of Program Manager at CoC Coolbellup hub for 3 years | 8100.00                    | Accommodation of Program Manager paid to COC Coolbellup hub for three years @ 2700 per year x 3 years   | 8100.00           |
| <b>Total Cash Income AAEEWA</b>  | <b>9450.00</b>             | <b>Total Cash Expenses AAEEWA</b>   | <b>9450.00</b>    |
| <b>Total Cash Income CoC</b>   | <b>100,572.75</b>          | <b>Total Cash Expenses CoC</b>  | <b>100,572.75</b> |
| <b>GST on City of Cockburn Cash Contribution</b>   | <b>10,057.27</b>           | <b>GST on Total project expenses</b>  | <b>11,002.27</b>  |
| <b>GST on AAEEWA Cash contribution</b>   | <b>945.00</b>              |   |                   |
| <b>Total Cash Project Cost exc GST</b>   | <b>110,022.75</b>          | <b>Total Cash Project Expenses exc GST</b>  | <b>110,022.75</b> |
| <b>Total Cash Project Cost incl of GST</b>   | <b>121,025.02</b>          | <b>Total Cash Expenses incl of GST</b>  | <b>121,025.02</b> |
| <b>TOTAL AMOUNT Requested from City of Cockburn for 3 year partnership</b>               | <b>110,630.02 incl GST</b> |   |                   |

\*LGS Management tasks which focus on Cockburn through FB posts and information sharing and regular website updates; the publishing of Cockburn focussed news in LGS Seasonal newsletters; extra workshops which benefit Cockburn such as reducing waste; knowledge sharing and network building for the benefit of Cockburn early years & resource development which benefits Cockburn early years.

**From:** WEATHERBURN Hoa [South Lake Primary School] <[Hoa.Truong@education.wa.edu.au](mailto:Hoa.Truong@education.wa.edu.au)>  
**Sent:** Thursday, 13 April 2023 3:51 PM  
**To:** Megan Mentz <[m.mentz@aaeewa.org.au](mailto:m.mentz@aaeewa.org.au)>  
**Subject:** Little Green Steps Kindy audit

To: whom it may concern

In 2022 both Belinda and Megan from Little Green Steps WA came out to South Lake PS to conduct a waste audit.

The children were involved in sorting out their recess and lunch waste. This was invaluable as the children were able to see firsthand what was happening to their uneaten food scraps, soft plastics and paper wastes.

The children also participated in weighing each box of waste and questions were posed about reducing their waste.

The message about soft plastics was cleverly woven into the lesson that soft plastic never ever breaks down and that we need to think about how we should reduce our waste every day.

This ignited the children's curiosity about how we could further improve our waste and reduce landfill as they were not very happy about the amount!

Belinda suggested that we reduce landfill further by ripping up our lunch bags and feeding it to our worms in our compost garden. This initiative started just with my class and now it's whole school. We've seen a huge reduction of lunch bags going to landfill bins.

I do hope that Little Green Steps WA will continue as it provides our youngest learners with a rich knowledge about waste management, something we all should be proactive about!

If you have any questions please do not hesitate to contact me.

Kind regards  
Hoa Weatherburn  
South Lake PS

**Cockburn Libraries**  
*Imagine. Connect. Grow.*



12 April 2023

To Whom It May Concern,

Little Green Steps WA (LGSWA) is a not-for-profit program that supports early childhood services with Education for Sustainability. They run workshops, share information, and connect educators with education providers and local government resources including multiple City of Cockburn service units. LGSWA provides support in the sustainability area to those working in the early childhood sector. The program's aims include educating, motivating, and supporting early childhood staff to embed sustainable practices in how they run their services and what they teach children.

The City of Cockburn (via Jessica Donald, the Young People's Services Coordinator for Cockburn Libraries has worked with LGSWA since 2014) would like to offer their support to Little Green Steps WA in their application for funding. Australian Association for Environmental Education WA (AAEEWA) and City of Cockburn have partnered to run the LGSWA program within Cockburn since 2014, which has resulted in a substantial increase in early childhood services making sustainable changes that benefit the services as well as children, families and communities in Cockburn and the early years organisations which interact with LGSWA

LGSWA offer a newsletter for Educators and partner with Cockburn Libraries to highlight books available within our collection relating to the topic of that newsletter. These allow us to provide free and recommended titles to local educators and to reach a different audience. LGSWA is a regular attendee at the Cockburn Early Years Network meetings which include service providers and council departments that operate in the 0-8 year age range in Cockburn. LGSWA provide resources, advice, and contribute to any larger project that Cockburn Early Years works towards, such as the recent event at the new Treeby playgroup. Little Green Steps WA run several workshops that align with the City's view to increasing sustainability with a focus on how the early years sector can reasonably achieve this.

Cockburn Libraries and the City of Cockburn remains committed to continuing the partnership that we have developed with Little Green Steps WA.

Kind regards,  
Jessica Donald  
Young People's Services Coordinator - Cockburn Libraries

**Coolbellup**  
T 08 9411 3830

**Spearwood**  
T 08 9411 3800

**Success**  
T 08 9411 3840

[library.cockburn.wa.gov.au](http://library.cockburn.wa.gov.au)

ABN 27 471 341 209





*Linda MacDonald*

Teacher-in-Charge

Pineview Community Kindergarten

30 Mopsa Way

Coolbellup WA 6163

Phone: **9337 5089**

[pineviewkindergart@bigpond.com](mailto:pineviewkindergart@bigpond.com)

To Whom it May Concern,

During the last year, Little Green Steps have helped the children and staff of Pineview Community Kindergarten.

Belinda Bloxsome visited our kindergarten and helped in setting up our worm farm. She provided a very informative and hands on session providing children with information on our worms. Belinda also showed us how to make fruit fly traps using soft drink bottles and apple cider vinegar.

I also attended a Gardening in the Early Years professional learning session. This was very helpful in implementing sustainability in our program as required by the Early Years Learning Framework.

I look forward to working with Little Green Steps again this year.

Regards

Linda MacDonald  
Teacher-in -Charge  
3/4/22

12 April 2023



TO WHOM IT MAY CONCERN:

The City of Cockburn Family Day Care Service ('FDC Service') has benefited greatly over many years from the collaboration enjoyed with Little Green Steps WA ('LGS WA'). The staff and I are extremely supportive of LGS WA and trust that the current association with the City of Cockburn is able to continue.

The FDC Service staff and the FDC ('FDC') Educators registered by the FDC Service in compliance of the National Quality Framework ('NQF'), operating their home-based business as Sole Traders, find the support and training in matters of sustainability most supportive in enabling the FDC Service and the FDC Educators to continually meet this vital component of the legislative framework and standards.

When the legislated Ratings and Assessment of the FDC Service is conducted, every element within the NQF must be assessed as "occurring" for each staff member and FDC Educator as well as for each child in care. Additionally, sustainability is a focus area for Assessors of the NQF, therefore the relevant training provided by LGS WA for the FDC Service staff and for the FDC Educators has been of great benefit. The provision of this and other relevant training at no cost has also supported attendance at training which is always appreciated by the FDC Service.

Over the past two years we note many benefits for the FDC Service and for the FDC Educators registered with the FDC Service. Some of these include:

- Other free workshops for staff and FDC Educators' benefit, including:
  - Loose Parts Play workshops in which staff and FDC Educators have been actively involved
    - Additionally, this provided the opportunity for the legislatively required, Educational Leader of the FDC Service, Elyce Langmead, to collaborate and be involved in the workshop presentation
    - Furthermore, this has provided the opportunity for Elyce to develop her own presentation for FDC Educators who were not able to attend the initial presentation by Little Green Steps
- Short training sessions provided during FDC Service Play Sessions with children and FDC Educators present, has included modelling and action by the children and FDC Educators in joining together to look after the worms and to develop the compost
  - Importantly this has provided the opportunity for FDC Educators to action these methods of sustainability, embedding them into the specific programs of their home-based FDC
  - This has also assisted in linking sustainability pedagogy to every day sustainability rather than tokenism
- The Cloth Nappy Trial – some FDC Educators who operate their business with the FDC Service, have been successfully involved in this trial

PO Box 1215, Bibra Lake DC WA 6965, 9 Coleville Crescent, Spearwood WA 6163 ABN 27 471 341 209  
T 08 9411 3444 E [customer@cockburn.wa.gov.au](mailto:customer@cockburn.wa.gov.au) [cockburn.wa.gov.au](http://cockburn.wa.gov.au)

- Little Green Steps share their resources through newsletters to the FDC Educators and have provided compost bins for FDC Educators and for the FDC Service
- Assisting in the legislatively required FDC Service RAP
- The provision of the teracycle bin for pens

The FDC Service provides Little Green Steps:

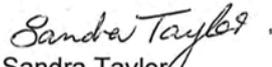
- Contact information within the FDC Service sector
- Integral understanding of 'Staying Healthy in Child Care' which impacts upon procedures on reducing waste
- Sharing of information to and from Little Green Steps – a strong collaborative relationship has been built over many years
- The FDC Service has received intrinsic benefits in having Little Green Steps occupy one of the available offices at our premises at the Coolbellup Hub along with the collaboration this affords

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I trust this information demonstrates the strong working relationship developed between the City of Cockburn Family Day Care Service and Little Green Steps WA and the benefits this collaborative relationship has on the continuing quality improvement of the early childhood education and care provided within this Family Day Care Service.

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Yours sincerely,

  
Sandra Taylor

Child Care Services Manager

**Australian Association for  
Environmental Education (WA Chapter) Inc**



STATEMENT BY THE MANAGEMENT COMMITTEE

AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION  
WA CHAPTER (INC.)

In the opinion of the Members of the Committee;

- (a) The accompanying Profit and Loss Statements are drawn up so as to give a true and fair view of the results of the Group for the year ended 30<sup>th</sup> June 2022.
- (b) The accompanying Balance Sheet is drawn up so as to give a true and fair view of the state of affairs of the Group as at the end of that period.
- (c) At the date of this statement there are reasonable grounds to believe that the Group will be able to pay its debts as and when they fall due.

The Accounts of the Group have been prepared in accordance with the applicable Australian Accounting Standards.

Signed on behalf of the Committee by:



Amy Krupa

**Treasurer**

Date: 14th September 2022



Jennifer Pearson

**Convenor**

Date: 14<sup>th</sup> September 2022

Australian Association for Environmental Education (WA Chapter)  
P.O. Box 926, Cannington WA 6987  
Convenor: Dr. Jennifer Pearson Tel: 0407983469  
Secretary: Jason Pitman  
Email: [info@aaeewa.org.au](mailto:info@aaeewa.org.au) Website: [www.aaeewa.org.au](http://www.aaeewa.org.au)



## Face2Face Business Mentors

c/- 5 Renville Way, LYNWOOD WA 6147

Mobile: 0412 517 971

e-mail: [andy@f2fbusinessmentors.com.au](mailto:andy@f2fbusinessmentors.com.au)

web: [www.f2fbusinessmentors.com.au](http://www.f2fbusinessmentors.com.au)

### INDEPENDENT AUDIT REPORT TO THE MEMBERS OF THE AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION WA CHAPTER

#### *Scope*

We have audited the accompanying financial report, being a special purpose financial report, of the Australian Association for Environmental Education WA Chapter ("AAEE WA"), which comprises the Profit & Loss and Balance Sheet reports for the twelve months ended 30<sup>th</sup> June 2022 and the statement by members of the Executive Committee.

#### **Committee's Responsibility for the Financial Report**

The Executive Committee of AAEE WA is responsible for the preparation and fair presentation of the financial report and has determined that the accounting policies applied are consistent with the financial reporting requirements of the Associations Incorporation Act Western Australia 2015 (Version 00-b0-02) and the Australian Charities and Not-for-profits Commission Act 2012. The committee's responsibilities also include designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act Western Australia 2015 (Version 00-b0-02) and the Australian Charities and Not-for-profits Commission Act 2012. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.



Kilifi Blue Holdings Pty Ltd atf Business CPR Trust  
t/as Face 2 Face Business Mentors and Face 2 Face Business Solutions  
ACN – 127 579 159 / ABN – 69 284 557 061



## Face<sub>2</sub>Face Business Mentors

c/- 5 Renville Way, LYNWOOD WA 6147

Mobile: 0412 517 971

e-mail: [andy@f2fbusinessmentors.com.au](mailto:andy@f2fbusinessmentors.com.au)

web: [www.f2fbusinessmentors.com.au](http://www.f2fbusinessmentors.com.au)

### *Independence*

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.

### *Auditor's Opinion*

In our opinion, the financial reports of the Australian Association for Environmental Education WA Chapter presents fairly, in all material respects, the financial performance for the year ended 30<sup>th</sup> June 2022.

A handwritten signature in black ink, appearing to read 'N. Andrew Robert', is centered on a light gray background.

Name of firm: Face 2 Face Business Mentors

Name of auditor: Neville Andrew Robert FIPA

Address: Lynwood, Perth

Dated this 6<sup>th</sup> day of September 2022



Kilifi Blue Holdings Pty Ltd atf Business CPR Trust  
t/as Face 2 Face Business Mentors and Face 2 Face Business Solutions  
ACN – 127 579 159 / ABN – 69 284 557 061

# Balance Sheet

## AEE (WA Chapter) As at 30 June 2022

|  | 30 Jun 2022    | 30 Jun 2021    |
|--|----------------|----------------|
| <b>Assets</b>                                  |                |                |
| <b>Bank</b>                                    |                |                |
| 600 - Bendigo Bank Bayswater Branch,           | 51,395         | 105,286        |
| <b>Total Bank</b>                              | <b>51,395</b>  | <b>105,286</b> |
| <b>Current Assets</b>                          |                |                |
| 610 - Accounts Receivable                      | -              | 2,255          |
| 621 - Advance-AAEE WA Mastercard for Amy Krupa | 176            | 120            |
| 622 - Advance - Mastercard-LGSWA               | 83             | 2,482          |
| <b>Total Current Assets</b>                    | <b>258</b>     | <b>4,857</b>   |
| <b>Fixed Assets</b>                            |                |                |
| 710 - Signages                                 | 1,651          | 1,651          |
| 720 - Computer Equipment                       | 1,595          | 1,595          |
| <b>Total Fixed Assets</b>                      | <b>3,246</b>   | <b>3,246</b>   |
| <b>Total Assets</b>                            | <b>54,899</b>  | <b>113,388</b> |
| <b>Liabilities</b>                             |                |                |
| <b>Current Liabilities</b>                     |                |                |
| 806 - Accrued Income                           | -              | 2,050          |
| 820 - GST                                      | (6,441)        | (649)          |
| <b>Total Current Liabilities</b>               | <b>(6,441)</b> | <b>1,401</b>   |
| <b>Total Liabilities</b>                       | <b>(6,441)</b> | <b>1,401</b>   |
| <b>Net Assets</b>                              | <b>61,340</b>  | <b>111,987</b> |
| <b>Equity</b>                                  |                |                |
| 960 - Retained Earnings                        | 111,987        | 123,679        |
| Current Year Earnings                          | (50,647)       | (11,692)       |
| <b>Total Equity</b>                            | <b>61,340</b>  | <b>111,987</b> |

## Profit and Loss

### AAEE (WA Chapter) All Projects of AAEE WA Chapters 1 July 2021 to 30 June 2022 Cash Basis

|   | ADM -<br>Adminstrat<br>ion | CONFER20-<br>Conference<br>2020 | LGS Waste<br>Wise | LGSWA          | LGSWA<br>Council | Waste Wise     | Total           |
|---|----------------------------|---------------------------------|-------------------|----------------|------------------|----------------|-----------------|
| <b>Income</b>                           |                            |                                 |                   |                |                  |                |                 |
| 200 - Income                            | -                          | 818                             | 7,621             | -              | -                | -              | 8,439           |
| 201 - Event Registration Fees           | -                          | -                               | -                 | -              | 1,591            | -              | 1,591           |
| 210 - Donations/Sponsorship             | 56                         | -                               | -                 | -              | -                | -              | 56              |
| 220 - Grant                             | -                          | -                               | 18,664            | 24,503         | 61,569           | 32,722         | 137,459         |
| 230 - Membership LGS                    | -                          | -                               | -                 | 3,709          | -                | -              | 3,709           |
| 240 - Administration Income             | 14,271                     | -                               | -                 | -              | -                | -              | 14,271          |
| 250 - Presenter                         | -                          | -                               | -                 | 1,023          | -                | -              | 1,023           |
| 260 - Other Revenue                     | 3,387                      | -                               | -                 | 616            | -                | -              | 4,003           |
| 270 - Interest Income                   | 7                          | -                               | -                 | -              | -                | -              | 7               |
| <b>Total Income</b>                     | <b>17,721</b>              | <b>818</b>                      | <b>26,285</b>     | <b>29,851</b>  | <b>63,160</b>    | <b>32,722</b>  | <b>170,558</b>  |
| <b>Gross Profit</b>                     | <b>17,721</b>              | <b>818</b>                      | <b>26,285</b>     | <b>29,851</b>  | <b>63,160</b>    | <b>32,722</b>  | <b>170,558</b>  |
| <b>Less Operating Expenses</b>          |                            |                                 |                   |                |                  |                |                 |
| 401 - Financial Charges                 | 2                          | -                               | 34                | 109            | -                | -              | 145             |
| 411 - Event Registration                | -                          | 22,195                          | -                 | 568            | -                | -              | 22,763          |
| 412 - Consulting & Accounting           | 5,174                      | -                               | 500               | -              | -                | -              | 5,674           |
| 413 - Audit                             | 418                        | -                               | -                 | -              | -                | -              | 418             |
| 414 - AAEE website                      | 170                        | -                               | -                 | -              | -                | -              | 170             |
| 415 - AAEE Membership                   | 55                         | -                               | -                 | -              | -                | -              | 55              |
| 419 - Telephone, Internet & Postage     | 131                        | -                               | -                 | 247            | -                | -              | 378             |
| 420 - Membership                        | -                          | 3,032                           | -                 | -              | -                | -              | 3,032           |
| 453 - Office Expenses                   | 205                        | -                               | -                 | 393            | -                | -              | 598             |
| 460 - Presenters                        | -                          | -                               | -                 | 1,170          | 750              | -              | 1,920           |
| 470 - Program Resources                 | 3,000                      | 6,950                           | 228               | 17,506         | 829              | -              | 28,513          |
| 477 - Wages and Salaries                | -                          | -                               | 26,140            | 17,812         | 67,346           | 34,595         | 145,893         |
| 490 - Catering                          | -                          | -                               | 44                | -              | 255              | -              | 299             |
| 493 - Travel & Accommodation - National | -                          | 9,175                           | 1,298             | 876            | -                | -              | 11,348          |
| <b>Total Operating Expenses</b>         | <b>9,155</b>               | <b>41,351</b>                   | <b>28,244</b>     | <b>38,681</b>  | <b>69,180</b>    | <b>34,595</b>  | <b>221,205</b>  |
| <b>Net Profit</b>                       | <b>8,566</b>               | <b>(40,533)</b>                 | <b>(1,959)</b>    | <b>(8,829)</b> | <b>(6,020)</b>   | <b>(1,873)</b> | <b>(50,647)</b> |

## Profit and Loss

### AAEE (WA Chapter) For the 12 months ended 30 June 2022

|   | Jun-22          | Jun-21          |
|---|-----------------|-----------------|
| <b>Income</b>                           |                 |                 |
| 200 - Income                            | 8,439           | -               |
| 201 - Event Registration Fees           | 1,591           | 6,713           |
| 210 - Donations/Sponsorship             | 56              | 85              |
| 220 - Grant                             | 137,459         | 98,826          |
| 230 - Membership LGS                    | 3,709           | 3,288           |
| 235 - AAEE Membership Income            | -               | 208             |
| 240 - Administration Income             | 14,271          | -               |
| 250 - Presenter                         | 1,023           | -               |
| 260 - Other Revenue                     | 4,003           | 290             |
| 270 - Interest Income                   | 7               | 25              |
| <b>Total Income</b>                     | <b>170,558</b>  | <b>109,435</b>  |
| <b>Gross Profit</b>                     | <b>170,558</b>  | <b>109,435</b>  |
| <b>Less Operating Expenses</b>          |                 |                 |
| 401 - Financial Charges                 | 145             | 38              |
| 411 - Event Registration                | 22,763          | 238             |
| 412 - Consulting & Accounting           | 5,674           | 5,993           |
| 413 - Audit                             | 418             | -               |
| 414 - AAEE website                      | 170             | 170             |
| 415 - AAEE Membership                   | 55              | 50              |
| 417 - LGS Website                       | -               | 587             |
| 419 - Telephone, Internet & Postage     | 378             | 406             |
| 420 - Membership                        | 3,032           | -               |
| 453 - Office Expenses                   | 598             | 397             |
| 460 - Presenters                        | 1,920           | 3,700           |
| 470 - Program Resources                 | 28,513          | 3,502           |
| 475 - Venue Hire                        | -               | 176             |
| 477 - Wages and Salaries                | 145,893         | 104,283         |
| 490 - Catering                          | 299             | 282             |
| 493 - Travel & Accommodation - National | 11,348          | 1,306           |
| <b>Total Operating Expenses</b>         | <b>221,205</b>  | <b>121,127</b>  |
| <b>Net Profit</b>                       | <b>(50,647)</b> | <b>(11,692)</b> |

# Bank Reconciliation Summary

---

Bendigo Bank Bayswater Branch,  
AAEE (WA Chapter)  
As at 30 June 2022

| <u>Date</u> | <u>Description</u> | <u>Reference</u> | <u>Amount</u> |
|-------------|--------------------|------------------|---------------|
| 30 Jun 2022 | Balance in Xero    |                  | 51,394.77     |
| 30 Jun 2022 | Statement Balance  |                  | 51,394.77     |



**Not-For-Profit Cash Management Account**

006605  
  
 AUSTRALIAN ASSOC FOR ENVIRONMENTAL E  
 PO BOX 926  
 CANNINGTON WA 6987

**Your details at a glance**

|                       |   |
|-----------------------|---|
| <b>BSB number</b>     | <b>633-000</b>  |
| <b>Account number</b> | <b>151857471</b>  |
| Customer number       | 31272669/1201   |
| Account title         | AUSTRALIAN ASSOCIATION FOR ENVIRONMENTAL EDUCATION(WA CHAPTER) INC<br>AAEE WA CHAPTER INC |

**Account summary**

|                                       |                          |
|---------------------------------------|--------------------------|
| Statement period                      | 1 Jun 2022 - 30 Jun 2022 |
| Statement number                      | 98                       |
| Opening balance on 1 Jun 2022         | \$56,603.26              |
| Deposits & credits                    | \$29,535.72              |
| Withdrawals & debits                  | \$34,744.21              |
| <b>Closing Balance on 30 Jun 2022</b> | <b>\$51,394.77</b>       |

**Any questions?**

Contact Not-For-Profit-Specialist at P O Box 585, Corrimal 2518 on **02 4255 8400**, or call **1300 BENDIGO** (1300 236 344).

554BH1207 / E.O. / S-1629 / I-1629 / 0031272669150890

**Not-For-Profit Cash Management Account**

| Date                   | Transaction  | Withdrawals | Deposits    | Balance            |
|------------------------|--|-------------|-------------|--------------------|
| <b>Opening balance</b> |  |             |             | <b>\$56,603.26</b> |
| 1 Jun 22               | INTEREST   |             | 0.51        | 56,603.77          |
| 1 Jun 22               | <b>Monthly Transaction Summary</b>                       |             |             |                    |
|                        | PAY ANYONE TRANSFERS (14 @ 0.40)                         | 5.60        |             |                    |
|                        | <b>Total Transaction Fees</b>                            | <b>5.60</b> |             |                    |
|                        | ACCOUNT REBATE   |             | 4.00        |                    |
|                        | <b>Total Rebates</b>                                     |             | <b>4.00</b> |                    |
|                        | <b>Net Transaction Fees for May 22</b>                   | <b>1.60</b> |             | 56,602.17          |
| 1 Jun 22               | OSKO PAYMENT Minogue Family Holdi INV#05058824 LGSWA     | 312.51      |             | 56,289.66          |
| 1 Jun 22               | OSKO PAYMENT Minogue Family Holdi INV#05058872 LGSWA     | 132.68      |             | 56,156.98          |
| 3 Jun 22               | DIRECT CREDIT 028422 Dept of Water 0139100763            |             | 24,211.50   | 80,368.48          |
| 10 Jun 22              | OSKO PAYMENT Kam Andrews INV 0104 LGSWA                  | 113.00      |             | 80,255.48          |
| 13 Jun 22              | PAY ANYONE 0176269675PETER PAUL HBA149687090BOOK KEEPING | 192.50      |             | 80,062.98          |



|                  |                          |
|------------------|--------------------------|
| Account number   | 151857471                |
| Statement period | 01/06/2022 to 30/06/2022 |
| Statement number | 98 (page 2 of 3)         |

### Not-For-Profit Cash Management Account *(continued)*

| Date  | Transaction   | Withdrawals        | Deposits           | Balance            |
|---|---|--------------------|--------------------|--------------------|
| 14 Jun 22                                   | OSKO PAYMENT SERCUL<br>INV00004641 LGSWA                        | 310.62             |                    | 79,752.36          |
| 14 Jun 22                                   | OSKO PAYMENT SERCUL<br>INV00004640 LGSWA Megan                  | 398.57             |                    | 79,353.79          |
| 14 Jun 22                                   | OSKO PAYMENT MEGAN MENTZ<br>Lgswa calendar                      |                    | 20.00              | 79,373.79          |
| 16 Jun 22                                   | DIRECT CREDIT 1020684751392<br>PAYPAL AUSTRALIA 0141793865      |                    | 4,194.56           | 83,568.35          |
| 16 Jun 22                                   | OSKO PAYMENT SERCUL<br>INV4644 Megan                            | 19,002.48          |                    | 64,565.87          |
| 19 Jun 22                                   | OSKO PAYMENT SERCUL<br>INV00004647 Belinda                      | 14,036.45          |                    | 50,529.42          |
| 20 Jun 22                                   | DIRECT DEBIT XeroAUIINV_Ltai8P6M<br>XEROAUSTRALIAPTY 0142482675 | 51.30              |                    | 50,478.12          |
| 20 Jun 22                                   | DEPOSIT - CASH<br>BBQ FUNDRAISER                                |                    | 646.65             | 51,124.77          |
| 22 Jun 22                                   | DIRECT CREDIT BunningsSausa-wKsl<br>BunningsSausa 0143131165    |                    | 439.50             | 51,564.27          |
| 27 Jun 22                                   | PAY ANYONE 0176269675PETER PAUL<br>HBA149687090BOOK KEEPING     | 192.50             |                    | 51,371.77          |
| 28 Jun 22                                   | OSKO PAYMENT COCKBURN WETLANDS ED<br>AAEE WA Chapter INV-0410   |                    | 23.00              | 51,394.77          |
| <b>Transaction totals / Closing balance</b> |   | <b>\$34,744.21</b> | <b>\$29,535.72</b> | <b>\$51,394.77</b> |

We suggest you carefully check all entries on your statement. Apparent errors or possible unauthorised transactions should be promptly reported to us.

The security of your Personal Identification Number (PIN) is very important. To avoid being liable for unauthorised transactions, you should follow the terms and conditions of your account. We also recommend some simple steps to protect your PIN:

- Memorise your PINs and passwords and destroy any communications advising you of new ones. Don't keep a record of your PINs or passwords, in written or electronic form.
  - If you choose your own, ensure that it is not something easy to guess like your (or a family member's) birth date, name, phone number, postcode, driver's licence number or numbers that form a pattern.
  - Don't tell anyone your PIN, not even friends, family or a bank representative.
  - Ensure nobody watches you enter your PIN or password. A good practice is to cover the keypad when you put in your PIN or password.
  - Watch out for email, SMS or call scams asking for details relating to your account. If you receive suspicious emails, please contact us immediately.
- Please note: These are guidelines only. While following these steps will help you to protect your PIN, your liability for any losses arising from unauthorised transactions is determined in accordance with the ePayments Code. For further details, see <https://asic.gov.au/regulatory-resources/financial-services/epayments-code/> or visit [bendigobank.com.au/mycard](http://bendigobank.com.au/mycard) for all card related information. Business customers visit [mybusinesscard](http://mybusinesscard).

554BH1207 / E-O / S-1630 / I-1630 / 00031272869150890



|                  |                          |
|------------------|--------------------------|
| Account number   | 151857471                |
| Statement period | 01/06/2022 to 30/06/2022 |
| Statement number | 98 (page 3 of 3)         |

All card transactions made in currencies other than Australian dollars will incur a fee of 3% of the transaction value. (Additional charges may apply for cash transactions.)

**Card Security**

For information on how to securely use your card and account please visit [bendigobank.com.au/mycard](https://bendigobank.com.au/mycard) for all card related information. Business customers visit [/mybusinesscard](https://bendigobank.com.au/mybusinesscard).

**Resolving Complaints**

If you have a complaint, please contact us on 1300 361 911 to speak to a member of our staff. If the matter has not been resolved to your satisfaction, you can lodge a complaint with the Australian Financial Complaints Authority (AFCA). AFCA provides fair and independent financial services complaint resolution that is free to consumers. You can contact AFCA at:

Website: [www.afca.org.au](https://www.afca.org.au)

Telephone: 1800 931 678 (free call)

Email: [info@afca.org.au](mailto:info@afca.org.au)

In writing to: Australian Financial Complaints Authority, GPO Box 3, Melbourne VIC 3001

554BH1207 / E-O / S-1631 / 0031272969150890



23<sup>rd</sup> June 2023

Karoline Jamieson  
Head of Community Development Services  
City of Cockburn  
PO Box 1215  
BIBRA LAKE DC 6965

BY EMAIL: [kjamieson@cockburn.wa.gov.au](mailto:kjamieson@cockburn.wa.gov.au)  
[krosenfeld@cockburn.wa.gov.au](mailto:krosenfeld@cockburn.wa.gov.au)

Att: Kim Rosenfeld

Dear Ms Jamieson,

**RE: 2023-2024 SPONSORSHIP REQUEST FOR THE COCKBURN WETLANDS EDUCATION CENTRE INCORPORATED (THE WETLANDS CENTRE).**

Please find attached the Joint Report on Precinct Key Performance Indicators (KPIs) submitted by WA Wildlife and the Wetlands Centre along with the Sponsorship Report on individual KPIs from the Wetlands Centre.

The Centre looks forward to a new five year funding commitment from the City. As part of that process the Centre, in liaison with City staff has carefully reviewed the KPI requirements for funding from the City. The revised KPIs endeavour to provide greater clarity in the effectiveness and efficiency of the Centre in delivering its community services, a better measure for the relative value of the City's annual funding support and the progress of the Centre towards less dependence on that funding for core operations. A detailed review of the KPIs has been included in the attached Sponsorship Report.

On the basis of the revised KPIs and the operational budget for the Centre in financial year 2024, we are requesting operational funding support of \$107,937 for financial year 2024. This represents an increase in funding equivalent to the Perth CPI March 2022 to March 2023 consistent with the City of Cockburn Council resolution on the 17/07/2018.

Cockburn Wetlands Education Centre Inc  
184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438  
T (08) 9417 8460 E [community@thewetlandscentre.org.au](mailto:community@thewetlandscentre.org.au) W [www.thewetlandscentre.org.au](http://www.thewetlandscentre.org.au)



Please see below a detailed breakdown of the operational budget of the Centre to support the request for funding along with the summary of the proposed KPIs for 2024-2029.

It should be noted that the redevelopment has significantly improved the capacity of the Centre to effectively delivery community services, however, it has also led to a substantial increase in recurrent costs, such as utility charges, depreciation and Council rates.

| <b>Sponsorship Request 2023-2024</b>              |                   |    |
|---|-------------------|----|
| 2022-2023 City of Cockburn Sponsorship Received   | \$ 102,020        |    |
| Perth CPI March 22 to March 2023 (5.8%)           | \$ 5,917          | *1 |
| 2023-2024 City of Cockburn Sponsorship Request    | \$ 107,937        |    |
| <b>Proposed Operational Expenditure 2023-2024</b> |                   | *2 |
| Expenditure Category                              | Totals            |    |
| Accounting  | \$ 1,200          |    |
| Program development                               | \$ 20,000         |    |
| Conference Expenditure                            | \$ 17,000         |    |
| Program delivery                                  | \$ 15,000         |    |
| Facility costs                                    | \$ 17,000         |    |
| Insurance   | \$ 4,500          |    |
| Rates   | \$ 2,500          |    |
| Electricity / Water                               | \$ 6,000          |    |
| Depreciation                                      | \$ 37,500         |    |
| Payroll Expenses                                  | \$ 128,317        |    |
| <b>Total Budgeted Expenditure</b>                 | <b>\$ 249,017</b> |    |
| Funding Request - City of Cockburn                | \$ 107,937        |    |
| Self Generated Income / Grants                    | \$ 141,080        | *3 |

1- CPI increase as per Australian Bureau of Statistics: - <https://www.abs.gov.au/statistics/economy/price-indexes-and-inflation/consumer-price-index-australia/latest-release#selected-tables-capital-cities>

2-From the Operational Budget of the Wetlands Centre as approved by the Cockburn Wetlands Education Centre Incorporated Board on the 15<sup>th</sup> May 2023

3- Over the last 18 months the Centre has improved its capacity to generate income in the delivery of community education services, specifically through hosting the annual Wetlands Conference, community venue hire, delivery of education services and the operation of the nursery, this is anticipated to supplement additional grant fundng..

Cockburn Wetlands Education Centre Inc  
 184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438  
 T (08) 9417 8460 E [community@thewetlandscentre.org.au](mailto:community@thewetlandscentre.org.au) W [www.thewetlandscentre.org.au](http://www.thewetlandscentre.org.au)



## Key Performance Indicators with Annual and Five Year Objectives 2024-2029

| The Cockburn Wetlands Education Centre - Key Performance Indicators - Effectiveness & Efficiency |  |  |                        |   |   |
|--|--|--|------------------------|---|---|
| Strategic Objective - Leadership   |  | Performance Target   | Base Line              | Annual Objective  | Five Year Objective   |
| <b>KPI Effectiveness</b>   |  |  |                        |   |   |
| 1  | Number of hours the Centre's facilities are in use by not-for-profit Community Groups.   | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.                          | 1143                   | 1143  | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.   |
| 2  | Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity). | Increase the number of hours individuals are engaged.  | 8014                   | 10% increase  | 50% increase in performance from 2022 levels (13221).   |
| 3  | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs   | Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services. | 3705                   | 10% increase  | 50% increase in performance from 2022 levels (5557).  |
| 4  | Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.   | Maintain accreditation   | Accredited 2021        | Maintain accreditation  | Maintain accreditation  |
| 5  | Level of satisfaction with the facilities and services provided by the Wetlands Centre.  | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.                              | KPI introduced in 2023 | Level of satisfaction with the facility and delivery of services in excess of 80% | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.   |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 6  | Value of each dollar invested by the City in volunteer labour.   | Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.                | \$ 1.88                | 12.5% annual increase   | Exceed \$3 of value per dollar invested by the City.  |
| <b>Strategic Objective - Governance and Sustainability</b>                                       |  |  |                        |   |   |
| <b>Effectiveness</b>   |  |  |                        |   |   |
| 7  | Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.   | Increase the amount of self generated income while maintaining effectiveness in delivery of community                      | \$ 68,716              | (=>10% Annually)  | Increase self generated income by 50%.  |
| 8  | Percentage of Strategic Plan objectives met (total of 100% over 5 years)   | Implement the objectives as set out in the Strategic Plan 2020-2025.   | 40% Completed          | Evidence of progress towards completion   | Complete the Strategic Plan 2020-2025 and adopt Strategic Plan 2025-2030.   |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 9  | The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).  | Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.             | \$0.72                 | (=>10% Annually)  | Exceed in earning \$1 dollar of self-generated income for every dollar invested by the City of Cockburn through the annual operating subsidy. |

Cockburn Wetlands Education Centre Inc

184 Hope Road Bibra Lake WA 6163 ABN 48 996 459 438

T (08) 9417 8460 E [community@thewetlandscentre.org.au](mailto:community@thewetlandscentre.org.au) W [www.thewetlandscentre.org.au](http://www.thewetlandscentre.org.au)



In 2023, the Cockburn Wetlands Education Centre Incorporated will be celebrating its 30<sup>th</sup> anniversary. To a great extent this reflects the long term commitment and support of the City of Cockburn to community environmental education and engagement.

The investment by the City in the redevelopment of the Precinct, and the work of the Board and staff of the Wetlands Centre has provided firm foundations for the Centre to continue and expand the delivery of its services in an efficient and effective manner.

With the ongoing support of the City of Cockburn, the Centre is well on its way to reach long term sustainability and substantially increase the value to the community of the City's annual funding support.

Yours sincerely

Karl Haynes

**Treasurer**

Cockburn Wetlands Education Centre Inc  
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23<sup>rd</sup> June 2023

Karoline Jamieson  
Head of Community Development Services  
City of Cockburn  
PO Box 1215  
BIBRA LAKE DC 6965

BY EMAIL: [kjamieson@cockburn.wa.gov.au](mailto:kjamieson@cockburn.wa.gov.au)  
[krosenfeld@cockburn.wa.gov.au](mailto:krosenfeld@cockburn.wa.gov.au)

Att: Kim Rosenfeld

Dear Ms Jamieson,

**RE: 2022-2023 REPORT ON JOINT PRECINCT KEY PERFORMANCE INDICATORS**

The City of Cockburn sponsorships for \$90,765.25 (including CPI increase) provided to the Wetlands Centre and WA Wildlife were renewed for five years on the 24 August 2018. As part of this funding arrangement the Wetlands Centre and WA Wildlife are required to report on Key Performance Indicators (KPI's) for the Cockburn Wetlands Precinct.

The joint KPI's reflect the requirements set out by the Grants and Donations Committee over nine years ago as well as additional KPI's developed in relation to the Cockburn Wetlands Precinct re-development which was essentially completed last year.

As such, some of the joint activities anticipated were not undertaken. This in no way reflects any change in our individual or collective commitment to the effective and efficient management of the Precinct, but rather operational changes to the Precinct, the impact of the redevelopment (and its completion) along with the lingering effects of the COVID Pandemic. Nevertheless each organisation continues to deliver its individual KPI's and have been active in the areas of fundraising, corporate engagement and promotion of volunteering opportunities, all of which benefit each organisation as well as the Precinct more generally.

It should be noted, that in 2022-2023, the Wetlands Centre and WA Wildlife delivered a number of successful joint community education activities and participated in a number of City of Cockburn community events. In both cases exceeding the required KPI's.

In addition the Wetlands Centre and WA Wildlife look forward to working together with the City's 'Property Services – Land and Leasing' through the proposed quarterly meetings to discuss issues associated with the leasehold areas as well as the Precinct more generally.

The Wetlands Centre and WA Wildlife have worked with City staff over the last few months to review and revise our individual funding KPI's. This has been a very positive process and both organisations look forward to a renewed five year funding commitment from the City.

In addition to the report on joint KPI's, the Wetlands Centre and WA Wildlife have submitted individually reports on their KPI's, along with proposed revised KPI's and request for funding for financial year 2023-2024.

The support of the City of Cockburn is integral to the ongoing success of each organisation and our capacity to continue to deliver important environmental services which directly benefit the City of Cockburn, the Cockburn Wetland Precinct and the community.

Yours sincerely,



Thomas E Perrigo OAM  
Chairperson  
**Wetlands Centre**



Robert Dunn  
Chairman  
**WA Wildlife**

cc: Mayor Logan Howlett

## 2022-2023 KPI's developed for Joint Programs Conducted by the Wetland Precinct Members

| KPI No.                                 | Annual Objective      | KPI   |  |
|---|-----------------------|---|--|
| 1                                       | Financial Performance | <b>Undertake at least one joint fundraising activity annually to raise funds for the Precinct.</b>                              |  |
| <b>Activity</b>                         |                       | <b>Date</b>   | <b>Description</b>   |
|   |                       | Current   | Joint fundraising activities were not undertaken in the last financial year. Each organisation has undertaken a number of fundraising initiatives individually, all of which serve to strengthen the capacity of each organisation to effectively operate and therefore contribute to the management of their respective leases and the Precinct more generally. |
| 2                                       | Community Education   | <b>Deliver a minimum of two programs annually.</b><br>One community education program in partnership with the City of Cockburn. |  |
| <b>Activity</b>                         |                       | <b>Date</b>   | <b>Description</b>   |
| Yale School Education                   |                       | 25/11/2022  | WA Wildlife and the Wetlands Centre delivered a joint 5-hour excursion for Yale Primary School engaging 94 students, 12 teachers and 10 volunteers, staff and presenters.  |
| World Environment Day Schools Festival  |                       | 9/06/2022   | WA Wildlife and the Wetlands Centres participated in World Environment Day School Festival which was coordinated by the City of Cockburn. The activity engaged 268 students from 10 Schools, in 10 activities across the precinct, with 15 presenters and 15 additional volunteers and staff.  |
| Willeton Senior High School             |                       | 29/05/2023 & 2/06/2023  | Education workshops over two days involving 30 students from Willeton Senior High School undertaken at the Wetlands Centre and WA Wildlife.  |
|   |                       | <b>Attend a minimum of one Cockburn Community Event.</b>  |  |
| <b>Activity</b>                         |                       | <b>Date</b>   | <b>Description</b>   |
| City of Cockburn Christmas on the Green |                       | 23/12/2022  | The Wetlands Centre provided a Gumnut Christmas Decoration Workshop at this City of Cockburn event.  |
| Coogee Live                             |                       | 11-12/03/2023   | WA Wildlife and the Wetlands Centre participated with information stalls and activities at Coogee Live, March 2023   |

|  |                      |   |
|--|----------------------|---|
| Walliabup Wellness Day                   | 31/03/2023           | Each organisation participated in the Bibra Lake Primary School's Walliabup Wellness Day Community Exhibition |
| <b>3</b>                                 | <b>Corporate</b>     | <b>Deliver a minimum of one corporate volunteering event annually.</b>  |
| Multiple                                 | July-2022- June 2023 | More than 25 corporate volunteering events organised by WA Wildlife.  |
| Rio Tinto – Corporate Volunteering Event | 15/07/2022           | Rio Tinto Tree Planting event in the Precinct organised by the Wetlands Centre                                |
| Veolia – Corporate Volunteering Event    | 2/06/2023            | Veolia Tree Planting event in the Precinct organised by the Wetlands Centre                                   |
|  |                      |   |

| KPI No.  | Annual Objective                | KPI   |   |
|--|---------------------------------|---|---|
| <b>4</b>   | <b>Communication/ Marketing</b> | <b>Develop an appropriate electronic delivery system to highlight the events offered within the Precinct.</b> |   |
|  |                                 | Progressing   | Each organisation is in ongoing discussions with the City of Cockburn in relation to the effective promotion of activities held at the Precinct.  |
| Tourism Planning   |                                 | 06/06/2023  | WA Wildlife and the Wetlands Centre attended the Cockburn Visitor & Destination Network Breakfast to explore future tourism opportunities for the Precinct.   |
| World Environment Day Debrief and School Holiday Planning for 2023 |                                 | 27/06/2023  | WA Wildlife and the Wetlands Centre are invited to participated in the World Environment Day debrief.   |
|  |                                 | <b>Deliver an events calendar updated at least quarterly highlighting events within the Precinct.</b>         |   |
|  |                                 | Progressing   | Each organisation is in ongoing discussions with the City of Cockburn in relation to the effective promotion of activities held at the Precinct. Event information is now routinely provided to the City of Cockburn for information and promotion. |
|  |                                 | Progressing   | WA Wildlife and Wetlands Centre have commenced discussions in relation to better coordination of activities held in the Precinct that impact each organisation, specifically the management of car parking and access to the Precinct.              |
| On-site parking/bookings   |                                 | 18/04/2023  | WA Wildlife and Wetlands Centre met to discuss parking on-site and the development of a Precinct bookings calendar to ensure all site users are coordinating joint spaces and parking management.   |

|                   |                                  |  |  |
|-------------------|----------------------------------|--|--|
| 5                 | Wetlands Precinct Strategic Plan | <b>Coordinate bimonthly Wetlands Precinct Committee meetings (including Chairing, preparation of agenda and minutes)</b>   |  |
| Precinct Meetings |                                  | Current  | Precinct meetings are no longer convened by either WA Wildlife or the Wetlands Centre. At the completion of the redevelopment, the City of Cockburn put forward that 'Property Services – Land and Leasing' will initiate quarterly meetings to discuss issues associated with the leasehold areas as well as the Precinct more generally. |
| 6                 | Wetlands Precinct Redevelopment  | <b>Each stakeholder group to provide two representatives to attend Wetlands Precinct Development Project Steering Committee Meetings until project completion.</b> |  |
|                   |                                  | Current  | These meetings are no longer convened. Each organisation is awaiting confirmation that the various issues impacting the development have been addressed. These matters will form part of the proposed regular meeting in relation to the leases held by each organisation.   |



# The Cockburn Wetlands Education Centre Sponsorship Report



2022-2023

As per the City of Cockburn Council resolution (2018MINUTE NO 005), agenda item 9.1, 17/07/2018, please find the Cockburn Wetlands Education Centre's report summarising the previous 12 months activities and progress in meeting designated KPIs endorsed by Council on 8 May 2014.

The report includes the following items:

1. Sponsorship Funding 2022-2023
2. Report on annual performance on KPIs
3. Financial analysis supporting KPI 1 – Financial Performance
4. Unaudited Profit and Loss and Balance Sheet for FY 2022-2023 to May 31<sup>st</sup> 2023
5. Annual Report 2021-2022
6. Strategic Plan 2020-2025
7. Strategic Plan Progress Report May 2023
8. 19<sup>th</sup> Annual Wetlands Conference Program 2023
9. Lotterywest Project Report – Framework for Sustainability.
10. Review of KPIs and recommendations for KPIs for 2024-2029.

#### **INTRODUCTION**

In August 2023, the Wetlands Centre will be celebrating its 30<sup>th</sup> Anniversary. The achievement of this important milestone would have been impossible without the ongoing support and commitment of the City of Cockburn.

This year's sponsorship report summarises the activities of the Centre as they align to the endorsed KPIs. As with previous years, the Centre has exceeded in some areas while not doing so well in others.

In December 2020 the annual general meeting of the Cockburn Wetlands Education Centre appointed a new Board. As set out in the organisation's Strategic Plan 2020-2025, the new Board undertook a thorough review of the operation of the Centre. The summary of the progress of the Centre against the Strategic Plan (June 2023), establishes that a number of key objectives have been achieved, particularly in the area of governance and operational management.

Considerable work continues in developing an effective and sustainable business model for the provision of curriculum aligned education services and the management of the facility for venue hire. Much of this work has either been implemented or will be completed in the next six months.

The sustainable management of the nursery has been a priority and with the support of external expertise the nursery will reach operational capacity and economic sustainability in the first six months of the next financial year.

The considerable investment of the City in the new facilities, along with the thorough review of the operation of the organisation by the Board has provided a firm basis for the Centre to develop an effective and sustainable business model for the delivery of all its services to the community and to the City of Cockburn.

The revised KPIs provide greater clarity in the effectiveness and efficiency of the Centre in delivering its community services, a better measure for the relative value of the city's annual funding support and the progress of the Centre towards less dependence on that funding for core operations.

## 1. Sponsorship Funding 2022-2023

## Sponsorship Funding for 2022-2023

| 2022-2023 Actual Operational Expenditure on Salaries and Program development |  |                      |                       |                    |                   | *1 |
|--|--|----------------------|-----------------------|--------------------|-------------------|----|
| Position   | Gross Salary   | Workers Compensation | 10.5% Super Guarantee | Long Service Leave | Total             |    |
| Administration and Facilities Officer  | \$ 30,559  | \$ 917               | \$ 3,157              | \$ 740             | \$ 35,373         |    |
| Executive Assistant  | \$ 25,601  | \$ 768               | \$ 1,117              | \$ 12,847          | \$ 40,333         | *2 |
| Nursery / Landcare Officer   | \$ 28,356  | \$ 851               | \$ 2,960              |                    | \$ 32,167         |    |
| Community Engagement Officer   | \$ 29,581  | \$ 887               | \$ 3,099              |                    | \$ 33,567         |    |
| Operational Management Consultant  | \$ 11,295  |                      |                       |                    | \$ 11,295         |    |
| Engagement Program Development Consultant                                    | \$ 25,902  |                      |                       |                    | \$ 25,902         |    |
| <b>Total</b>   |  |                      |                       |                    | <b>\$ 178,638</b> |    |
| 2022-2023  | City of Cockburn Funding   |                      |                       |                    | \$ 102,020        |    |
| 2022-2023  | Wetlands Education Centre Additional Funding Contribution          |                      |                       |                    | \$ 76,618         | *3 |
| 2022-2023  | Actual Operational Expenditure on Salaries and Program development |                      |                       |                    | \$ 178,638        |    |

1 – Summary as at the 20<sup>th</sup> June 2023. Presented to be consistent with previous years reports.

2 – The salary includes a redundancy payment which did not attract superannuation.

3 - The Centre was able to supplement the funding from the City with self-generated income and grants. Please note that the operational expenses of the organisation are significantly higher than the salary and consultants component, refer to unaudited accounts to May 2023.

## 2. Report on annual performance on KPIs

## 2022 - 2023 KPI's

### The Wetlands Centre Cockburn

| KPI No. | Annual Objective      | KPI  |
|---------|-----------------------|--|
| 1       | Financial Performance | <b>Aim to achieve a 5% growth in income per annum averaged over the preceding 5 years.</b>   |
|         |                       | <ul style="list-style-type: none"> <li>• Preceding 5-year average (\$146,435) plus 5% growth (\$7,322,) is \$153,757 (see Financial analysis supporting KPI 1)</li> <li>• 2022-2023 unaudited income to the 31<sup>th</sup> May is \$784,961.</li> <li>• KPI achieved</li> </ul>   |
|         |                       | <p>NOTES:</p> <ol style="list-style-type: none"> <li>1. The substantial increase in income is primarily made up of grant funding totally, \$676,698.</li> <li>2. The Centre anticipates this will substantially decrease next financial year due to smaller grant income.</li> <li>3. Given the impact of large capital grants on this KPI, the review of KPI's recommended that a more effective and accurate gauge of the financial wellbeing of the organisation is the amount of self-generated income (income other than grants or the sponsorship from the City of Cockburn).</li> <li>4. In terms of the proposed new financial KPIs, the Centre has substantially improved its financial position from \$64,996 in FY22 to \$108,268 in FY23.</li> <li>5. It should be noted the Centre has thoroughly reviewed its approach to venue hire and the provision of curriculum aligned education services, and anticipates that in both areas there will be a substantial improvement in revenue and service provision in FY24.</li> <li>6. The Centre has seen a marked improvement in revenue from venue hire and the management of the annual Wetlands conference.</li> </ol> |

| KPI No. | Annual Objective      | KPI   |
|---------|-----------------------|---|
| 2       | Education Performance | <p><b>Aim to exceed the education program participation rate of the preceding 12 months.</b></p>  |
|         |                       | <ul style="list-style-type: none"> <li>• Participation rate of the preceding reporting period: 8,814 (FY22 to June 17)</li> <li>• Participation rate in current reporting period: 9,986 (FY23 to June 23)</li> <li>• KPI participation rate increased by 13%</li> <li>• KPI achieved</li> </ul>   |
|         |                       | <p>NOTES:</p> <ol style="list-style-type: none"> <li>1. Schools program: Decreased from 4,707 to 3,763 participation hours, this was a consequence of not running curriculum aligned education programs while the key element of the building were being refurbished (Hall, Kitchen, Gallery), between July 2023 &amp; December 2023.</li> <li>2. The 'Get Wild About Wetlands' (GAW) school family holiday program: Increase in participation rates from 939 to 997 participation hours in FY23. It should be noted the Wetlands Centre has taken over the direct management of the GAW program. Also the increase in participation rate does not include two sessions undertaken as part of the GAW program in July, prior to the change in the management of the program.</li> <li>3. Community engagement programs other than GAW: Increase of 60% from 3,169 to 5226 participation hours. This directly relates to the Centre undertaking an innovative 'Poets in Residence' program, with the support of the Department of Communities.</li> <li>4. WA Wetlands Conference: The 19<sup>th</sup> annual event was held at The Wetlands Centre as a 3-day event celebration of World Wetlands Day in February. There were 325 tickets sold, with 136 attendees on day one and 138 on day two and 52 on day three. The event is the largest, longest running World Wetlands event held in Australia.</li> <li>5. It should be noted that participation rates are now higher than pre-COVID levels, despite suspending the education program for a number of months in 2022.</li> </ol> |

| KPI No. | Annual Objective         | KPI   |
|---------|--------------------------|---|
| 3       | Landcare Performance     | <b>Plant a minimum of 5,000 seedlings per annum.</b>  |
|         |                          | <ul style="list-style-type: none"> <li>Seedlings planted preceding reporting period: 3,205 (FY22 to May 31)</li> <li>Seedlings planted current reporting period: 6329 (FY23 to May 31)</li> <li>KPI increase of 97%</li> <li>KPI achieved</li> </ul>  |
|         |                          | <p>NOTES:</p> <ol style="list-style-type: none"> <li>Propagation: Slight increase production from 17,628 seedlings, during the preceding 12 months, to 18,822.</li> <li>Planting: Increase reflects a return to pre-COVID levels along with the impacts of organisational restructure strengthening the operation of the nursery.</li> <li>Propagation numbers are rapidly increasing as we are developing the capacity to manage the redeveloped nursery.</li> <li>Future planning activities will be primarily focused on the Centre's leasehold area with an emphasis on community / volunteer engagement and education and training opportunities.</li> <li>The Wetlands Centre's nursery now complies with the standards of the Nursery Industry Accreditation Scheme Australia. The Certification period applies to 2023.</li> <li>All seedlings reported were planted in the Beeliar Regional Park, City of Cockburn.</li> </ol> |
| KPI No. | Annual Objective         | KPI   |
| 4       | Volunteering Performance | <b>Aim to exceed the number of volunteer hours of the preceding 12 months.</b>  |
|         |                          | <ul style="list-style-type: none"> <li>Participation rate of preceding reporting period: 3,705(FY22 to May 31)</li> <li>Participation rate of existing reporting period: 3,688(FY23 to May 31)</li> <li>Participation hours decreased:0.5%</li> <li>KPI decrease less than anticipated</li> </ul>   |

|  |  |   |
|--|--|---|
|  |  | <p>NOTES:</p> <ol style="list-style-type: none"> <li>1. As presented in the review of KPIs, it was anticipated that there would be a reduction in the number of volunteer hours due to the impacts of the restructure of the organisations operations and the loss of organisational capacity due to the capital works program. The re-established volunteering program in 2023 has exceeded expectations and therefore the overall decrease in volunteering hours is significantly less than anticipated.</li> <li>2. It should be noted that the volunteer engagement program recommenced in the 2023 calendar year and the number of volunteer hours recorded April – June 2023 was 947 compared to July – September 2022 which was 501.</li> <li>3. The Functional Review acknowledged that considerable effort needs to be directed to the ongoing management of volunteers and the how critical volunteers were to the sustainability of the Centre. Improving and expanding the Centre’s volunteering program recommenced March 2023.</li> <li>4. The value of volunteer services based on the Volunteering WA replacement cost methodology of \$48.01 per hour would be a total of \$177,039 yielding a minimum of \$1.74 for every dollar invested by the City<br/> <a href="https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator">https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator</a></li> <li>5. Regular volunteer numbers of volunteers has increased from 17 to over 25.</li> </ol> |
|--|--|---|

**2022-2023 Additional Activities Conducted by the Wetlands Centre Cockburn**

| Activities                | Comments  |
|---------------------------|---|
| <b>Strategic Planning</b> | <p>TWC Board approved 2020-2025 Strategic Plan in late 2020. The plan provided firm foundations on which the Centre’s Board could manage and evaluate the progress of the organisation in meeting key objectives.</p> <p>Please see attached the 2020-2025 Strategic Plan and the Strategic Plan progress report June 2023.</p> <p>It should be noted that a number of important milestones have been achieved, particularly in relation to governance, however, in October 2021 it became apparent that the operation of the organisation needed to be thoroughly reviewed to ensure that the objectives of the plan could be achieved and that the limited resources of the organisation were appropriately directed to achieve those objectives. The Functional Review was completed in August 2022 and now is being implemented. Preparation of the new Strategic Plan has commenced.</p> |
| <b>Partnerships</b>       | <p>The Centres has prioritised the development of partnerships in addition to the already strong relationships it has with the City of Cockburn and WA Wildlife.</p>  |

|  |   |
|--|---|
|  | <p>The Centre has an active partnership with the Harry Butler Institute in wetland conservation and education activities, along with an MOU with WA Poets. This played an important part in supporting the Centre’s successful Poet-in-Residence program undertaken in 2022-2023.</p> <p>As previously reported, the Centre has worked with the Wetland Conservation Society and Feilman Foundation in publishing the ‘Experiencing Perth’s Biodiversity’ and ‘Bush Walks in the Beeliar Regional Park’ booklets. These booklets will be launched at the 30<sup>th</sup> Anniversary of the Wetlands Centre scheduled for August 2023.</p>  |
| <p><b>Reconciliation Action Plan</b></p>                                   | <p>With the support of Lotterywest, the Centre has completed its’ Reflect Reconciliation Action Plan. The plan has received conditional approval from Reconciliation Australia and is scheduled to be launch at the Centre’s 30<sup>th</sup> Anniversary celebration in August 2023.</p> <p>As part of our commitment to Reconciliation, The Centre hosted a Reconciliation Week cultural event, ‘Culture Keepers’. This event was supported by the City of Cockburn with a small events grant.</p> <p><a href="https://www.thewetlandscentre.org.au/culture-keepers/">https://www.thewetlandscentre.org.au/culture-keepers/</a></p>  |
| <p><b>Lotterywest - Capital Works and Community Engagement Program</b></p> | <p>The Centre has completed the Lotterywest funded capital works and community engagement program.</p> <p>Key achievements have been –</p> <ul style="list-style-type: none"> <li>• Refurbishment and upgrade of publically accessible toilets</li> <li>• Refurbishment and upgrade of Wetlands Centre kitchen facility</li> <li>• New flooring in main hall, gallery and kitchen</li> <li>• New education and interpretative displays incorporating new reception/entry point to Centre</li> <li>• Comprehensive fit-out of volunteer resource room, main office and meeting rooms.</li> <li>• Implementation of computerised environmental monitoring, “weather station”.</li> <li>• Upgraded Information technology and audio visual equipment across the whole Centre</li> <li>• Newly constructed amphitheatre</li> <li>• Access pathways of compressed limestone throughout the gardens.</li> <li>• Fencing around the artificial Wetlands</li> <li>• Fabrication and installation of nursery benches to ensure nursery meets full capacity of 80,000 plants annually</li> <li>• Wall cladding and electrical upgrades to propagation shed to enable the facility to be fully operational.</li> </ul> |

|  |  |
|--|--|
|  | <ul style="list-style-type: none"><li>• Numerous pieces of equipment to support land care activity such as augers, sprays, wheel barrows etc</li><li>• Completion of 10 part Podcast series demonstrating the significant co-cultural context of Walliabup Bibra Lake</li><li>• Development and implementation of dedicated web space for promotion and delivery of community education activities with the annual Wetlands Centre conference 2022 &amp; 2023</li><li>• Online publication and expanded distribution of the Centre's newsletter, "Wetland Connections"</li><li>• Completion of the Centre's first Reconciliation Action Plan</li></ul> |
|--|--|

### 3. Financial analysis supporting KPI 1 – Financial Performance

**Financial analysis supporting KPI 1 – Financial Performance**

| <b>Attachment for KPI 1: The Wetlands Centre Cockburn</b>   |                  |                  |                  |                  |                  |                |
|---|------------------|------------------|------------------|------------------|------------------|----------------|
| Income & Preceding 5-year average   |                  |                  |                  |                  |                  |                |
| <b>Summary of preceding 5-year average (excluding sponsorship)</b>  |                  |                  |                  |                  |                  |                |
| <b>Financial years</b>  | <b>2014-2018</b> | <b>2015-2019</b> | <b>2016-2020</b> | <b>2017-2021</b> | <b>2018-2022</b> |                |
| <b>5-year average</b>   | \$ 68,726        | \$ 79,458        | \$ 85,909        | \$ 99,160        | 146,435          |                |
|   |                  |                  |                  |                  |                  |                |
| <b>TWC Income</b>   | <b>2018</b>      | <b>2019</b>      | <b>2020</b>      | <b>2021</b>      | <b>2022</b>      | <b>2023</b>    |
| Assett disposal   |                  |                  | - 3,961          |                  |                  |                |
| Conference income   | 11,797           | 9,661            | 15,244           | 25,484           | 27,970           | 47,024         |
| Donations   | 5,442            | 3,364            | 1,408            | 1,026            | 1,313            | 1,685          |
| Education   | 8,722            | 4,045            | 6,394            | 9,345            | 8,247            | 8,441          |
| Fundraising income  | 4,014            | 3,688            | 3,008            | 9,031            | 3,799            | 5,104          |
| Grant income  | 56,207           | 38,141           | 330              | 34,734           | 247,146          | 676,698        |
| Interest earnings   | 3,970            | 4,007            | 2,710            | 730              | 327              | 4,581          |
| Memberships   |                  | 155              | 159              | 191              | 218              | 882            |
| Nursery/wetland care  | 14,155           | 6,554            | 15,301           | 1,421            |                  |                |
| Other income  | 2,664            |                  | 26,580           | 19,580           | 298              | 15,515         |
| Venue hire  | 14,694           | 21,046           | 20,982           | 18,340           | 22,497           | 25,031         |
| <b>Subtotal Income<sup>1</sup></b>  | <b>121,665</b>   | <b>90,661</b>    | <b>88,155</b>    | <b>119,881</b>   | <b>311,816</b>   | <b>784,961</b> |
| <b>City of Cockburn Sponsorship</b>   | 89,956           | 90,765           | 91,763           | 93,782           | 94,814           | 102,020        |
| <b>Total income</b>   | <b>211,621</b>   | <b>181,426</b>   | <b>179,918</b>   | <b>213,663</b>   | <b>406,630</b>   | <b>886,981</b> |
| <b>LIABILITIES</b>  |                  |                  |                  |                  |                  |                |
| <b>TWC</b>  |                  |                  |                  |                  |                  |                |
| TWC Grants - unexpended   | 42,391           | 4,250            | 26,595           | 285,251          | 222,271          | 94,298         |
| <b>Subtotal TWC Grant Liabilities</b>   | <b>42,391</b>    | <b>4,250</b>     | <b>26,595</b>    | <b>285,251</b>   | <b>222,271</b>   | <b>94,298</b>  |
| <sup>1</sup> The 5 year average, \$146,435 has been calculated by adding the Subtotal the Wetlands Centre figures from financial years ending 2018 to 2022 and dividing by 5. |                  |                  |                  |                  |                  |                |

**4. Unaudited Profit and Loss and Balance Sheet for FY 2022-  
2023 to May 31<sup>st</sup> 2023**

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2022 - May 2023

|   | TOTAL                |
|---|----------------------|
| Income                                    |                      |
| Bank Interest                             | 4,580.66             |
| BUILDING MANAGEMENT                       |                      |
| Members' Venue Hire                       | 9,650.55             |
| Venue Hire                                | 15,380.72            |
| <b>Total BUILDING MANAGEMENT</b>          | <b>25,031.27</b>     |
| Conference                                | 47,024.39            |
| Education                                 | 8,440.90             |
| FUNDRAISING                               |                      |
| FUNDRAISING (NON TD)                      |                      |
| BBQ Fundraisers (NTD)                     | 5,104.05             |
| <b>Total FUNDRAISING (NON TD)</b>         | <b>5,104.05</b>      |
| <b>Total FUNDRAISING</b>                  | <b>5,104.05</b>      |
| Fundraising Income c/f                    | 15,000.00            |
| GRANT INCOME                              |                      |
| Grant 12 - NRM 2021                       | 77,325.16            |
| Grant 13 - Lotterywest 2021               | 596,737.49           |
| Grant 15 - Jubilee Tree Project           | 1,400.63             |
| Grant 17 - CoC Small Event                | 1,234.29             |
| <b>Total GRANT INCOME</b>                 | <b>676,697.57</b>    |
| Memberships                               | 881.73               |
| Other Income                              | 515.46               |
| Sponsorship                               | 102,020.00           |
| TRUST FUND                                |                      |
| Bank Interest -Trust Fund                 | 23.78                |
| Collection box donations (TD)             | 63.80                |
| Education Event Donations (TD)            | 136.00               |
| Unsolicited Donations (TD)                | 1,451.00             |
| <b>Total TRUST FUND</b>                   | <b>1,674.58</b>      |
| Unsolicited Donations (NTD)               | 10.00                |
| <b>Total Income</b>                       | <b>A\$886,980.61</b> |
| GROSS PROFIT                              | <b>A\$886,980.61</b> |
| Expenses                                  |                      |
| Accounting                                | 875.04               |
| Bank Charges and Fees                     | 334.96               |
| BBQ Fundraiser                            | 807.71               |
| BUILDING MANAGEMENT EXPENSES              |                      |
| Cleaning                                  | 8,133.80             |
| Communications                            | 2,551.74             |
| Consumables                               | 16.36                |
| Insurance                                 | 610.21               |
| Other Expenses                            | 120.00               |
| Services                                  | 6,652.28             |
| <b>Total BUILDING MANAGEMENT EXPENSES</b> | <b>18,084.39</b>     |

## Cockburn Wetlands Education Centre Inc

## Profit and Loss

July 2022 - May 2023

|                               | TOTAL                |
|-------------------------------|----------------------|
| Capital Items Holding Account | 515,471.13           |
| Conference Expense            | 13,945.71            |
| Consultants Fees              | 101,041.97           |
| Consumables                   | 3,240.96             |
| Education Expense             | 2,551.76             |
| Insurance                     | 2,265.09             |
| Legal Fees                    | 4,273.00             |
| Marketing                     | 16,918.77            |
| Motor vehicle expenses        | 1,011.95             |
| Nursery/Wetland Care Expenses | 15,340.69            |
| Office expense                | 2,949.09             |
| Other Employer Expenses       | 1,411.70             |
| <b>PAYROLL EXPENSES</b>       |                      |
| Superannuation Expense        | 9,936.03             |
| Wages & Salaries Expense      | 110,308.73           |
| Workers' Compensation         | 3,225.50             |
| <b>Total PAYROLL EXPENSES</b> | <b>123,470.26</b>    |
| Repairs & Maintenance         | 204.59               |
| Subscriptions                 | 1,513.63             |
| Training & Safety             | 1,400.00             |
| Trust Fund Transfer           | 1,640.63             |
| Volunteer expenses            | 2,353.30             |
| <b>Total Expenses</b>         | <b>A\$831,106.33</b> |
| Other Expenses                |                      |
| BAS Roundoff Gain or Loss     | -0.15                |
| <b>Total Other Expenses</b>   | <b>A\$ -0.15</b>     |
| <b>NET EARNINGS</b>           | <b>A\$55,874.43</b>  |

## Cockburn Wetlands Education Centre Inc

## Balance Sheet

As of May 31, 2023

|   | TOTAL                |
|---|----------------------|
| <b>Assets</b>   |                      |
| Current Assets  |                      |
| Accounts receivable                                     |                      |
| Accounts Receivable (A/R)                               | 3,085.50             |
| <b>Total Accounts receivable</b>                        | <b>A\$3,085.50</b>   |
| CASH ON HAND & AT BANK                                  |                      |
| 1 Monthly Term Deposit                                  | 50,355.76            |
| 4 Monthly Term Deposit                                  | 50,973.80            |
| Centre's Annual Term Deposit                            | 101,477.28           |
| Direct Debit - Bend 679 120                             | 3,167.83             |
| Main Account - Bend 678 965                             | 106,331.04           |
| Petty Cash  | 552.60               |
| Trust Fund  | 33,022.19            |
| <b>Total CASH ON HAND &amp; AT BANK</b>                 | <b>345,880.50</b>    |
| OTHER DEPOSITS  |                      |
| Deposits Paid   | 25,100.64            |
| <b>Total OTHER DEPOSITS</b>                             | <b>25,100.64</b>     |
| Undeposited Funds                                       | 10.00                |
| <b>Total Current Assets</b>                             | <b>A\$374,076.64</b> |
| Long-term assets  |                      |
| FURNITURE, FIXTURES & OFFICE EQUIPMENT                  |                      |
| Furniture & Fixtures Accum Dep                          | -26,096.37           |
| Furniture & Fixtures at Cost                            | 56,740.94            |
| Office Equipment Accum Dep                              | -16,355.69           |
| Office Equipment at Cost                                | 26,238.83            |
| <b>Total FURNITURE, FIXTURES &amp; OFFICE EQUIPMENT</b> | <b>40,527.71</b>     |
| LEASEHOLD IMPROVEMENTS                                  |                      |
| Leasehold Improvements Accum Dep                        | -1,509.09            |
| Leasehold Improvements at Cost                          | 42,497.80            |
| <b>Total LEASEHOLD IMPROVEMENTS</b>                     | <b>40,988.71</b>     |
| PROPERTY & EQUIPMENT                                    |                      |
| Education Equipment Accum Dep                           | -13,439.18           |
| Education Equipment at Cost                             | 21,342.75            |
| Landcare Equipment Accum Dep                            | -22,536.57           |
| Landcare Equipment at Cost                              | 52,116.13            |
| <b>Total PROPERTY &amp; EQUIPMENT</b>                   | <b>37,483.13</b>     |
| VEHICLES  |                      |
| Vehicle Attachments Accum Dep                           | -630.06              |
| Vehicle Attachments at Cost                             | 634.13               |
| <b>Total VEHICLES</b>                                   | <b>4.07</b>          |
| <b>Total long-term assets</b>                           | <b>119,003.62</b>    |
| <b>Total Assets</b>                                     | <b>A\$493,080.26</b> |

## Cockburn Wetlands Education Centre Inc

## Balance Sheet

As of May 31, 2023

|  | TOTAL                |
|--|----------------------|
| Liabilities and shareholder's equity         |                      |
| Current liabilities:                         |                      |
| Accounts payable                             |                      |
| Trade Creditors                              | 20,338.20            |
| <b>Total Accounts payable</b>                | <b>A\$20,338.20</b>  |
| GST & OTHER ATO LIABILITIES                  |                      |
| GST Liabilities Payable                      | -8,996.23            |
| <b>Total GST &amp; OTHER ATO LIABILITIES</b> | <b>-8,996.23</b>     |
| PAYROLL LIABILITIES                          |                      |
| PAYG Withholdings Payable                    | 1,382.00             |
| Prov for LSL (current)                       | 9,456.98             |
| Superannuation Payable                       | 1,838.64             |
| <b>Total PAYROLL LIABILITIES</b>             | <b>12,677.62</b>     |
| Suspense Account                             | -18.22               |
| Trust Fund Holding Account                   | 33,559.04            |
| UNEXPENDED GRANTS                            |                      |
| Grant 12 - NRM 2021                          | 58,826.59            |
| Grant 13 - Lotterywest 2021                  | 24,061.26            |
| Grant 15 - Jubilee Tree Project              | 7,099.37             |
| Grant 16 - Beeliar CAC                       | 4,090.91             |
| Grant 17 - Cockburn small event              | 220.26               |
| <b>Total UNEXPENDED GRANTS</b>               | <b>94,298.39</b>     |
| <b>Total current liabilities</b>             | <b>A\$151,858.80</b> |
| Shareholders' equity:                        |                      |
| Net Income                                   | 55,874.43            |
| Previous year adjustment                     | -44,317.43           |
| Retained Earnings                            | 329,664.46           |
| <b>Total shareholders' equity</b>            | <b>A\$341,221.46</b> |
| <b>Total liabilities and equity</b>          | <b>A\$493,080.26</b> |

## 5. Annual Report 2021-2022



# The Cockburn Wetlands Education Centre Inc

## Annual Report



2021-2022

The Cockburn Wetlands Education Centre Annual Report 2021-2022

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## About The Wetlands Centre Cockburn

### Vision:

Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

### Mission:

To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use[1]within the wider environment.

### Objectives:

#### *Leadership*

To increase the knowledge, awareness, understanding, and commitment of decision-makers in all aspects of wetlands and environmental education.

#### *Governance*

To demonstrate best practice in the Wetland Centre's culture, systems, and skills enabling more effective and efficient operations for all stakeholders including members, volunteers, and partners.

#### *Partnership*

To initiate and sustain the widest possible proactive participation, support and engagement with wetlands and environmental education.

#### *Sustainability*

To develop and deliver standards, processes, projects, programs, and events that are environmentally, socially, and economically justified.

## Chairperson's Report July 2021 – June 2022

Firstly, may I acknowledge the Nyungar people of Beelieer boodja as having a continuous connection to land, water, and culture of these wetland, long ago, now and in the future and pay my respect to the Elders past and present.

I would also acknowledge and thank Marie Taylor for her guidance and support as the Centre's Elder In Residence and encourage her to continue in the future. She is a remarkable leader, and the Centre is fortunate to have her involved.

This is my last address as Chair of the Wetland Centre as I have given notice of my intention to step down from this role early in the new year, however, I will continue to support the new Chair and Board as requested. In stepping down from this role, may I also thank the Board for their strong support as the Centre has successfully transformed itself to meet the requirements of a sustainable not- for -profit in the 21st century and beyond?

Change is never easy, and may I firstly apologise in advance to those who struggled to accept change and decided to step away from the Centre. Your contribution in the past is both acknowledged and appreciated. It is certainly our intention to host a very public event early in the new year to recognise the extremely valuable work of all the former members of the Board, the staff, and the volunteers.

Without their effort, the Centre would never have been able to be where it is today. It is my great hope, some will consider becoming more engaged over time.

On the other hand, may I also thank those members including the present Board who recognised change was absolutely urgent and necessary to ensure the organisation survived and becomes sustainability. The foundation for this to occur has been well and truly established by the unanimous support of the Board in the challenging transitional period. I could not have asked for a better Board who offered great support and assistance over the years.

Underpinning this change has been the creation of the first ever five- year strategic plan which forms the blueprint for going forward and is reviewed and updated by the Board on a regular basis. The vision, mission, measurable objectives, and innovative programmes are reviewed regularly to ensure the outcomes are effectively and efficiently achieved.

Some of the actions from the strategic plan have resulted in a new constitution that is compliant with current governmental requirements and the standards of good governance.

It creates a new system of staggered appointments which means from next year onwards, one third of the Board will be up for election every year, thus ensuring continuity and retaining corporate knowledge.

The roles and responsibilities of Board members, Staff and Volunteers have been established and are reviewed regularly.

One of the new tasks that was undertaken resulted in the Centre receiving a ten-year lease from the City of Cockburn rather than an annual one-year lease in the past. This has enabled the Centre to address the many short-term challenges, whilst at the same time having the opportunity to plan ahead.

The Centre itself has undergone a major capital transformation – largely due to the generous support of Lotterywest and the City of Cockburn. Whilst acknowledging the tremendous investment and support from the City of Cockburn, the transformation through Lotterywest will ensure the Centre becomes more focussed on its core business of being a wetland environmental education facility rather than just a community venue.

Partnerships have been established with a wide range of organisations such as the Harry Butler Institution at Murdoch University to develop and deliver environmental education programmes including teacher and qualified presenters training. With the support of a two-year grant from the State NRM (National Resource Management Programme) a comprehensive review of the Centre’s educational programmes has been completed. Further plans are being developed to further develop linkages with the Institute and other environmental education centres such as Herdsman Lake Discovery Centre.

The Wetland Centre has successfully reclaimed it’s holiday programme, “Get Wild For Wetlands”, which was taken by the City of Cockburn many years ago. This position was strongly endorsed by senior management of the City of Cockburn who have encouraged the Centre to become more sustainable. This direction is also supported by the strategic plan and the Board to ensure the Centre becomes more proactive with the engagement of the community.

A partnership with the Western Australia Poets Association has resulted in the first official Poet in Residence which will strengthen the very important link of wetlands and the humanities. Thank you to

the staff and members of the Association for this very good initiative and I hope it becomes a permanent feature for the centre

The annual one-day Conference established on World Wetland Day by the Centre has been successfully converted into a two-day conference and in 2023, will also include a series of five additional one day events on specific topics associated with the Conservation of Wetlands based around the traditional Nyungar seasons and associated with specific wetland issues

A partnership with Western Wildflower Gardens will not only provide and maintain the landscaping of the site including the construction of a new amphitheatre, but also deliver quality training for the staff and the volunteers and ensuring the development of the Nursery as a sustainable educational facility.

There is no doubt the Centre will become the major environmental educational facility south of the river in metropolitan Perth which reflects the vision and dedication for those who have given their time and energy over many decades. I would also like to further acknowledge and thank the senior administration from the City of Cockburn who continuously encouraged the transition towards sustainability.

Finally, I want to specifically thank the staff and volunteers who had to go through a challenging transitional period but have shown remarkable support for the current direction of the Centre.

## Operational Report July 2021 – June 2022

The mission of The Wetlands Centre is to promote knowledge, awareness, understanding and commitment to the ongoing conservation of our Wetlands. This is achieved through providing environmental education services and undertaking conservation work such as seed propagation and wetlands restoration and maintenance.

To undertake these tasks the Centre is reliant on the ongoing and generous support of the City of Cockburn through an annual sponsorship agreement and a moderate level of income derived from venue hire, fees charged for the provision of education services and the operation of the nursery.

Unfortunately, the income does not offset expenditure. This is the challenge the Centre has confronted in the last few years and will need to overcome in the near future to achieve sustainability in the medium and long term.

To this end, one of the key activities in the financial year was a comprehensive review of the organisations structure and function. The functional review was commenced in February 2022 and completed in July 2022.

The functional review identified the organisation could become sustainable over time through greater emphasis on effective and efficient management, and the careful development of discreet functional units in the organisation to undertake environmental education and engagement activities and on the ground conservation activities (including the nursery).

This has led to an organisational restructure which was commenced in August 2022.

The operation of the Centre was significantly impacted by the Lotterywest funded capital works program. The need to oversee the project meant a limited amount of resources available to supervise the NRM program and elements of that program being suspended for a short period of time. With the

completion of a significant portion of the capital works program the NRM education program resumed in September being undertaken in partnership with Harry Butler Institute.

The capital works program is due to be completed by April 2023, with the bulk of the work commencing in financial year 2023 following extensive planning in financial year 2022.

The operational snapshot demonstrates that despite significant disruption through the functional review process and the impact of planning the capital works program, core functions were maintained. It also reinforces the need to substantially improve the management and utilisation of volunteers in support of the mission of the organisation which is now underway.

It should be noted that outcomes for financial year 2023 are anticipated to be substantially lower as energy is directed towards establishing firm foundations for the management of the environmental education and conservation services. This is independent of any external grants which may be received.

|   | FY20         | FY21         | FY22          |
|---|--------------|--------------|---------------|
| No of Staff                                   | 1.7          | 2.5          | 1.8           |
| No of regular Volunteers                      | 25           | 27           | 17            |
| No volunteer hours                            | 5961         | 4038         | 3705          |
| Value of volunteers in kind contribution      | \$ 214,596.0 | \$ 145,368.0 | \$ 133,380.00 |
| Education Participation rate (people x hours) |              |              |               |
| School Program                                | 1305         | 3937         | 4707          |
| GAWW  | 836.5        | 811          | 939           |
| Adult Education                               | 1482         | 2491         | 3169          |
| No seedlings propagated                       | 7951         | 1534         | 17628         |
| No of seedlings established                   | 7165         | 5701         | 3920          |
| No of regular hirees                          |              | 53           | 53            |
| No hours facility/rooms are used              |              | 1228         | 1364.7        |

### Membership

No membership specific activities were undertaken in this financial year other than the annual Christmas Party. Much greater focus will be placed on membership engagement in future.

Nevertheless members (including associate members joined up during the conference) will be offered discounted fees for attending the 2023 Conference.

| Members  |     |
|--|-----|
| Ordinary Members - Individuals                   | 27  |
| Ordinary Members - Family                        | 16  |
| Associate Members - Family                       | 7   |
| Associate Members - Conference                   | 125 |
| Memberships                                      |     |
| Family Memberships                               | 8   |
| Individual Memberships                           | 27  |
| Associate Memberships (complimentary Conference) | 125 |

### Education and Engagement Program

| <b>Community Engagement and Education</b> | <b>Number of Activities</b> | <b>Total Participants</b> | <b>Total hrs Engaged</b> | <b>People x hours</b> |
|---|-----------------------------|---------------------------|--------------------------|-----------------------|
| Education Program                         | 31                          | 1343                      | 79.5                     | 4707                  |
| Get Wild about Wetlands                   | 12                          | 420                       | 27                       | 939                   |
| Community Engagement                      | 28                          | 933                       | 63                       | 3169                  |
| <b>Total</b>                              |                             | <b>2696</b>               | <b>170</b>               | <b>8815</b>           |

The environmental education and engagement program with the support of State NRM funding is subject to a thorough review with the aim of relaunching the delivery of the Centre's education program towards the end of financial year 23.

### Nursery/ Wetlands Care Program

| <b>Nursery Stocktake May 2022</b> |        | <b>Planting Locations</b> |
|-----------------------------------|--------|---------------------------|
| Total seedlings potted-on:        | 17,628 | Constructed Wetlands      |
| Total seedlings died:             | 1,734  | Turtle Site               |
| Total seedlings planted:          | 3,920  | Floating Boardwalk        |
| Total seedlings in nursery        | 11,974 | Amphitheatre              |
| Number of species                 | 41     | NRM Site B                |

As per the strategic plan and outcomes of the functional review, the operation of the nursery and wetland care requires the development of a business plan to ensure its long-term sustainability. This has been commenced and future management arrangements for the nursery and conservation activity are being explored, specifically in terms of the partnership with Western Wildflower Group.

### Poet in Residence

The Poet-in-Residence program at The Wetlands Centre Cockburn is a year-long initiative designed to make poetry accessible to everyone in the wider community and to activate the Centre as a key cultural facility, especially in purview of the COVID-19 pandemic. The project aims to bridge the gap between the art and the environmental communities and to support a collaborative partnership between local organisations to ensure an enduring legacy of engagement and participation in the community. The program includes eco-poetry events, workshops, an online campaign, an installation, and an anthology.

A number of successful events have been undertaken including - Get Wild About Wetlands School Holiday Poetry Workshops delivered during July and October terms, Floetry—An Eco-poetry and Flute Music Fusion Event, Workshop on Writing Through Climate Anxiety, and Poetry of Wetland Textures workshop.

### Annual Wetlands Conference

The 18<sup>th</sup> Annual State Wetlands Conference was held over two days on the 2<sup>nd</sup> and 3<sup>rd</sup> of February 2022. This year's event was restructured to allow for a broader participation from all aspects of the environmental/conservation community. The conference followed the broader theme 'Cultural Wisdom and Scientific Innovations for our Wetlands' and was further divided into the following four themes: leadership, reconciliation, sustainability, and partnerships. There were 332 tickets sold, with 172 attendees on day one and 160 on day two, representing a total of 238 unique participants. The event is the largest, longest running World Wetlands Event held in Australia.

Participants of the conference were provided complimentary Associate Membership to the Wetland Centre, and will receive a members discount to attend the 2023 conference.

### Functional Review

In October 2021, the Treasurer was appointed on a voluntary basis to the position of A/General Manager and directed to undertake a functional review of the organisation.

The terms of reference of the review are -

- To review all operational processes and practices and whether they support the effective and efficient delivery of the objectives of the organisation.
- Assess whether current management and administrative activities and allocation of resources are meeting client and stakeholder expectations.
- Assess key capabilities of current staff and volunteers to support these activities.
- Consider and prioritise utilisation of current staff in any proposed restructure.
- Recommend an organisational structure and the assignment of resources which can best support the effective and efficient delivery of the strategic plan.
- Recommend what additional resources are required for the effective and efficient delivery of the strategic plan.
- Recommend any additional changes which will benefit the organisation.

The primary approach to the review was examining the existing structure and its relationship with the organisation's objectives as set out in the Centre's constitution and strategic plan 2021-2025. This was achieved through a comprehensive review of available documentation, such as job descriptions, policy, and procedure documentation, grant and sponsorship agreements, the Centres constitution, and strategic plan. Along with interviews of current staff, and past and present members of the Board and key stakeholders.

The review concluded that there were a number of critical weakness in the current structure, operational processes, and staffing.

Critical deficiencies in several key competencies

- Program development e.g., Business Planning.
- Grant Management
- Contract Management
- Financial Management / Accounting / Bookkeeping.
- Human Resources (Contract Management)

- Government and inter-agency liaison and engagement.
- Other stakeholder engagement and management

Key governance and regulatory compliance requirements have been neglected or not given sufficient priority, over many years.

Record keeping and the management of information was not a priority, and the organisation is now exposed to the risk of loss of information as staff and volunteers, including Board members leave the organisation.

Roles and responsibilities of staff was poorly delineated and undocumented, leading to confused lines of communication and responsibility. There was no evidence that the existing staff positions had been subject to any formal process by the Board to validate the link between the roles and requirements of the organisation.

A strong cultural of independence and resistance to Board direction.

Poor utilisation and over supervision of volunteers leading to inefficient allocation of staff time.

To address these deficiencies and to ensure that the organisational structure is align to the objectives of the organisation and is financially sustainable, the functional review recommended the following:

- Increase the role and responsibility of an Administration Officer Position to include bookkeeping, record management, facility management and customer service.
- Engagement of a Chief Executive Officer to take overall responsibility for contract, financial and human resources management, governance and compliance, stakeholder engagement including members, and annual planning and reporting requirements along with Business planning and development as linked to the approved strategic plan.
- Development of a detailed business plan for the delivery of conservation services (Wetland Care & Nursery) to be implemented in financial year 2024.
- Development of a detailed business plan for the delivery of community engagement and education services to be implemented in financial year 2024.

Implementation of the outcomes of the review commenced in August 2022.

## Financial Report 2021-2022

The audited report shows a profit of \$104,047. This does not reflect the financial performance of the organisation. This profit is due to recognising the income from the Lotterywest capital works program in the profit and loss but the bulk of capital items being recognised in the balance sheet as assets.

To ensure a better understanding of the performance of the organisation, an operational profit and loss has been included which removes the income and expenditure associated with the function of the NRM and Lotterywest grant. The key difference being income for capital items and staff paid through the operation of the NRM grant.

The operational profit and loss shows a deficit of \$6,662.

In preparation of the Centre's operational budget for financial year 2022, it was concluded that to maintain core functions of the organisation, one should anticipate a deficit of \$8,000, which was primarily due to the increase in depreciation as a consequence of our capital works program, the lack of income derived from the nursery and wetland care activity, and the end of all financial support from the Federal Government due to COVID (over the previous two years the Centre had received in excess of \$25,000 through COVID programs).

Operationally, the biggest improvement has been the management of the conference and with-it improved income to offset the substantial effort directed to supporting the conference.

The implementation of the functional review in financial year 2023 is essential if the organisation is to maintain its core functions and grow. The work presently underway in the development of education services and the business development of the Nursery and Wetland Care services give strong indications that the organisation is well on its way to sustainability, however we will have a clear idea as to the long-term viability of the organisation and the allocation of funds to human resources towards the end of financial year 2023.

## Audit Statement for the year ended 30 June 2022



## Face2Face Business Solutions

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INDEPENDENT AUDIT REPORT TO THE MEMBERS OF COCKBURN WETLANDS EDUCATION CENTRE INC.

### Scope

We have audited the accompanying financial report, being a special purpose financial report, of Cockburn Wetlands Education Centre Inc. (CWEC), which comprises the Balance Sheet as at 30 June 2022 for the year then ended, the Income Statement, a summary of significant accounting policies, other explanatory notes and the statement by members of the committee.

### Committee's Responsibility for the Financial Report

The committee of CWEC, through delegation to the Wetlands Officer, is responsible for the preparation and fair presentation of the financial report and have determined that the accounting policies described in Note 1 to the financial statements, which form part of the financial report, are consistent with the financial reporting requirements of the Associations Incorporation Act Western Australia 2015 and the Australian Charities and Not for Profits Commission, and are appropriate to meet the needs of the members. The committee's responsibilities also include designing, implementing and maintaining internal control relevant to the preparation and fair presentation of the financial report that is free from material misstatement, whether due to fraud or error; selecting and applying appropriate accounting policies; and making accounting estimates that are reasonable in the circumstances.

### Auditor's Responsibility

Our responsibility is to express an opinion on the financial report based on our audit. No opinion is expressed as to whether the accounting policies used, as described in Note 1, are appropriate to meet the needs of the members. We conducted our audit in accordance with Australian Auditing Standards. These Auditing Standards require that we comply with relevant ethical requirements relating to audit engagements and plan and perform the audit to obtain reasonable assurance whether the financial report is free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial report. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial report, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial report in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by the committee, as well as evaluating the overall presentation of the financial report.

The financial report has been prepared for distribution to members for the purpose of fulfilling the committee's financial reporting under the Associations Incorporation Act Western Australia 2015. We disclaim any assumption of responsibility for any reliance on this report or on the financial report to which it relates to any person other than the members, or for any purpose other than that for which it was prepared.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### Independence

In conducting our audit, we have complied with the independence requirements of Australian professional ethical pronouncements.



Kilifi Blue Holdings Pty Ltd atf Business CPR Trust  
t/as Face 2 Face Business Mentors and Face 2 Face Business Solutions  
ACN – 127 579 159 / ABN – 69 284 557 061



The Cockburn Wetlands Education Centre Annual Report 2021-2022

## Notes on the Financial Statement for the year ended 30 June 2022

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

**NOTE 1: STATEMENT OF SIGNIFICANT ACCOUNTING POLICIES**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Act Western Australia 2015 and the Australian Charities and Not for Profit Commission. The committee has determined that Cockburn Wetlands Education Centre Inc. (CWEC) is not a reporting entity.

The financial statements have been prepared on an accruals basis and are based on historic costs and do not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

**a. Income Tax**

The Association is exempt from income tax under Section 50-5 of the Income Tax Assessment Act 1997.

**b. Property, Plant and Equipment (PPE)**

Each class of property, plant & equipment is carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

When an asset is disposed, the gain or loss is calculated by comparing proceeds received with its carrying amount and is taken to profit or loss.

**c. Employee Benefits**

Provision is made for CWEC's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits that are expected to be settled within one year have been measured at the amounts expected to be paid when the liability is settled.

Provisions recognised represent the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**d. Provisions**

Provisions are recognised when CWEC has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at reporting date.

**e. Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**f. Revenue and Other Income**

Non-reciprocal grant income is recognised in profit or loss when CWEC obtains control of the grant. It is probable that the economic benefits gained from the grants will flow to CWEC and the amount of the grant can be measured reliably.

If conditions are attached to the grant which must be satisfied before it is eligible to receive the contribution, the recognition of the grant as revenue will be deferred until those conditions are satisfied. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

When grant revenue is received whereby CWEC incurs an obligation to deliver economic value directly back to the contributor, this is considered a reciprocal transaction and the grant revenue is recognised in the Balance Sheet as a liability until the service has been delivered to the contributor, otherwise the grant is recognised as income on receipt.

Donations of cash are recognised as revenue when received.

Gifts of time are brought to account at the volunteer's valuation.

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 30 JUNE 2022

Gifts of equipment are brought to account at a reasonably determined fair value. Both useability and marketability are joint considerations in determining fair value.

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument. Interest revenue is recognised as it accrues.

Revenue from the rendering of a service is recognised upon the delivery of the service to the customers. All revenue is stated net of the amount of goods and services tax (GST).

g. **Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Tax Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the balance sheet are shown inclusive of GST.

Receivables and payables are stated with the amount of GST included.

The net amount of GST recoverable from or payable to the ATO is included as a current asset or liability in the Balance Sheet.

h. **Comparative figures**

When required by Accounting Standards, comparative figures have been adjusted to conform to changes in presentation for the current financial year.

## Profit and Loss FY 21 and FY 22

| <b>Cockburn Wetlands Education Centre Inc</b> |                              |                                   |                   |
|---|------------------------------|-----------------------------------|-------------------|
| <b>Profit and Loss FY 22</b>                  |                              |                                   |                   |
|   | <b>Total</b>                 |                                   |                   |
|   | <b>Jul. 2021 - Jun. 2022</b> | <b>Jul. 2020 - Jun. 2021 (PY)</b> |                   |
| <b>Income</b>                                 |                              |                                   |                   |
| ATO Cash Flow Boost                           |                              |                                   | 5,000.00          |
| Bank Interest                                 | 327.42                       |                                   | 558.25            |
| BUILDING MANAGEMENT                           | 22,496.84                    |                                   | 18,339.93         |
| Conference                                    | 27,969.65                    |                                   | 25,483.63         |
| Education                                     | 8,247.43                     |                                   | 9,344.69          |
| Friends of South Bank                         |                              |                                   | 2,000.00          |
| FUNDRAISING                                   | 3,798.65                     |                                   | 3,502.00          |
| Fundraising Income c/f                        |                              |                                   | 5,529.13          |
| GRANT INCOME                                  | 247,146.42                   |                                   | 34,733.66         |
| Memberships                                   | 218.19                       |                                   | 190.94            |
| Nursery/Wetland care                          |                              |                                   | 1,420.78          |
| Other Income                                  | 297.54                       |                                   | 12,429.97         |
| Sponsorship                                   | 94,814.06                    |                                   | 93,782.45         |
| TRUST FUND                                    | 1,293.33                     |                                   | 1,197.65          |
| Unsolicited Donations (NTD)                   | 20.50                        |                                   | 150.00            |
| <b>Total Income</b>                           | <b>A\$ 406,630.03</b>        | <b>A\$</b>                        | <b>213,663.08</b> |
| <b>Gross Profit</b>                           | <b>A\$ 406,630.03</b>        | <b>A\$</b>                        | <b>213,663.08</b> |
| <b>Expenses</b>                               |                              |                                   |                   |
| Accounting                                    | 1,015.93                     |                                   | 1,206.19          |
| Bad debts                                     | 1,432.95                     |                                   | 11,178.61         |
| Bank Charges and Fees                         | 683.19                       |                                   | 27.00             |
| BBQ Fundraiser                                | 257.57                       |                                   | 538.37            |
| BUILDING MANAGEMENT EXPENSES                  | 11,082.67                    |                                   | 13,022.76         |
| Conference Expense                            | 11,000.11                    |                                   | 18,473.97         |
| Consultants Fees                              | 28,217.64                    |                                   | 400.00            |
| Consumables                                   | 3,982.89                     |                                   | 1,977.52          |
| Contractors                                   | 13,450.00                    |                                   | 2,000.00          |
| DEPRECIATION                                  | 18,396.03                    |                                   | 12,511.05         |
| Education Expense                             | 863.44                       |                                   | 1,745.75          |
| Fuel/oil - LEq                                |                              |                                   | 59.24             |
| Insurance                                     | 2,822.00                     |                                   | 1,794.46          |
| Low Cost Assets                               | 3,548.04                     |                                   |                   |
| Marketing                                     | 12,218.95                    |                                   | 8,976.00          |
| Motor vehicle expenses                        | 468.83                       |                                   | 1,771.14          |
| Nursery/Wetland Care Expenses                 | 10,690.99                    |                                   | 8,661.95          |
| Office expense                                | 1,178.91                     |                                   | 203.18            |
| PAYROLL EXPENSES                              | 174,663.34                   |                                   | 145,492.41        |
| Repairs & Maintenance                         | 1,232.73                     |                                   | 102.59            |
| Subscriptions                                 | 1,486.37                     |                                   | 1,050.00          |
| Training & Safety                             | 1,353.62                     |                                   | 542.43            |
| Trust Fund Transfer                           | 1,293.33                     |                                   | 1,197.65          |
| Volunteer expenses                            | 1,246.18                     |                                   |                   |
| <b>Total Expenses</b>                         | <b>A\$ 302,585.71</b>        | <b>A\$</b>                        | <b>232,932.27</b> |
| <b>Other Expenses</b>                         |                              |                                   |                   |
| BAS Roundoff Gain or Loss                     | -2.45                        |                                   | -0.84             |
| <b>Total Other Expenses</b>                   | <b>-A\$ 2.45</b>             | <b>-A\$</b>                       | <b>0.84</b>       |
| <b>Net Earnings</b>                           | <b>A\$ 104,046.77</b>        | <b>-A\$</b>                       | <b>19,268.35</b>  |

The Cockburn Wetlands Education Centre Annual Report 2021-2022

## Balance Sheet FY 21 and FY 22

## Cockburn Wetlands Education Centre Inc

Balance Sheet  
As of June 30, 2022

|   | TOTAL                |                          |
|---|----------------------|--------------------------|
|   | AS OF JUN. 30, 2022  | AS OF JUN. 30, 2021 (PY) |
| <b>Assets</b>   |                      |                          |
| <b>Current Assets</b>                                   |                      |                          |
| Accounts receivable                                     |                      |                          |
| Accounts Receivable (A/R)                               | 772.50               | 1,305.59                 |
| <b>Total Accounts receivable</b>                        | <b>A\$772.50</b>     | <b>A\$1,305.59</b>       |
| <b>CASH ON HAND &amp; AT BANK</b>                       |                      |                          |
| Direct Debit - Bend 679 120                             | 4,286.95             | 384.30                   |
| Main Account - Bend 678 965                             | 72,747.87            | 139,910.29               |
| Monthly Term - Bend 679 005                             | 93,676.41            | 223,597.54               |
| Petty Cash  | 300.00               | 300.00                   |
| Three Monthly Term - Bend 679 070                       | 236,596.79           | 126,385.13               |
| Trust Fund - Bend 747 620                               | 45,676.21            | 44,599.48                |
| <b>Total CASH ON HAND &amp; AT BANK</b>                 | <b>453,284.23</b>    | <b>535,176.74</b>        |
| <b>OTHER DEPOSITS</b>                                   |                      |                          |
| Deposits Paid   | 25,100.64            | 0.00                     |
| <b>Total OTHER DEPOSITS</b>                             | <b>25,100.64</b>     | <b>0.00</b>              |
| Undeposited Funds                                       | 20.00                | 211.50                   |
| <b>Total Current Assets</b>                             | <b>A\$479,177.37</b> | <b>A\$536,693.83</b>     |
| <b>Long-term assets</b>                                 |                      |                          |
| <b>FURNITURE, FIXTURES &amp; OFFICE EQUIPMENT</b>       |                      |                          |
| Furniture & Fixtures Accum Dep                          | -26,096.37           | -21,155.31               |
| Furniture & Fixtures at Cost                            | 56,740.94            | 51,064.94                |
| Office Equipment Accum Dep                              | -16,355.69           | -10,014.69               |
| Office Equipment at Cost                                | 26,238.83            | 11,589.29                |
| <b>Total FURNITURE, FIXTURES &amp; OFFICE EQUIPMENT</b> | <b>40,527.71</b>     | <b>31,484.23</b>         |
| <b>LEASEHOLD IMPROVEMENTS</b>                           |                      |                          |
| Leasehold Improvements Accum Dep                        | -1,509.09            |                          |
| Leasehold Improvements at Cost                          | 42,497.80            |                          |
| <b>Total LEASEHOLD IMPROVEMENTS</b>                     | <b>40,988.71</b>     |                          |
| <b>PROPERTY &amp; EQUIPMENT</b>                         |                      |                          |
| Education Equipment Accum Dep                           | -13,439.18           | -11,764.08               |
| Education Equipment at Cost                             | 21,342.75            | 21,342.75                |
| Landcare Equipment Accum Dep                            | -22,536.57           | -18,607.97               |
| Landcare Equipment at Cost                              | 54,811.13            | 32,026.51                |
| <b>Total PROPERTY &amp; EQUIPMENT</b>                   | <b>40,178.13</b>     | <b>22,997.21</b>         |
| <b>VEHICLES</b>   |                      |                          |
| Vehicle Attachments Accum Dep                           | -630.06              | -628.88                  |
| Vehicle Attachments at Cost                             | 634.13               | 634.13                   |
| <b>Total VEHICLES</b>                                   | <b>4.07</b>          | <b>5.25</b>              |
| <b>Total long-term assets</b>                           | <b>121,698.62</b>    | <b>54,486.69</b>         |
| <b>Total Assets</b>                                     | <b>A\$600,875.99</b> | <b>A\$591,180.52</b>     |

Accruals Basis Saturday, 26 November 2022 10:13 AM GMT+08:00

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## Cockburn Wetlands Education Centre Inc

Balance Sheet  
As of June 30, 2022

|  | TOTAL                |                          |
|--|----------------------|--------------------------|
|  | AS OF JUN. 30, 2022  | AS OF JUN. 30, 2021 (PY) |
| Liabilities and shareholder's equity         |                      |                          |
| Current liabilities:                         |                      |                          |
| GST & OTHER ATO LIABILITIES                  |                      |                          |
| ATO Clearing Account                         | 11,953.00            | 44,000.00                |
| GST Liabilities Payable                      | -721.48              | -726.37                  |
| <b>Total GST &amp; OTHER ATO LIABILITIES</b> | <b>11,231.52</b>     | <b>43,273.63</b>         |
| PAYROLL LIABILITIES                          |                      |                          |
| Prov for LSL (current)                       | 22,303.95            | 30,475.89                |
| Superannuation Payable                       | 4,838.80             | 5,272.96                 |
| <b>Total PAYROLL LIABILITIES</b>             | <b>27,142.75</b>     | <b>35,748.85</b>         |
| Suspense Account                             | -18.22               | -18.22                   |
| Trust Fund Holding Account                   | 46,918.41            | 45,625.08                |
| UNEXPENDED GRANTS                            |                      |                          |
| Grant 12 - NRM 2021                          | 136,151.75           | 105,477.28               |
| Grant 13 - Lotterywest 2021                  | 82,602.75            | 179,773.64               |
| Grant 14 - Coc Business Development          | 3,000.00             |                          |
| Grant 15 - Jubilee Tree Project              | 8,500.00             |                          |
| <b>Total UNEXPENDED GRANTS</b>               | <b>230,254.50</b>    | <b>285,250.92</b>        |
| <b>Total current liabilities</b>             | <b>A\$315,528.96</b> | <b>A\$409,880.26</b>     |
| Shareholders' equity:                        |                      |                          |
| Net Income                                   | 104,046.77           | -19,268.35               |
| Previous year adjustment                     | -44,317.43           | -44,317.43               |
| Retained Earnings                            | 225,617.69           | 244,886.04               |
| <b>Total shareholders' equity</b>            | <b>A\$285,347.03</b> | <b>A\$181,300.26</b>     |
| <b>Total liabilities and equity</b>          | <b>A\$600,875.99</b> | <b>A\$591,180.52</b>     |

Accruals Basis Saturday, 26 November 2022 10:13 AM GMT+08:00

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## Operational Profit and Loss FY 21 and FY 22

| <b>Cockburn Wetlands Education Centre Inc</b> |                       |                       |
|---|-----------------------|-----------------------|
| <b>Profit and Loss</b>                        |                       |                       |
| <b>July 2021 - June 2022</b>                  |                       |                       |
|   | <b>Operational</b>    |                       |
|   | <b>FY22</b>           | <b>FY21</b>           |
| <b>Income</b>                                 |                       |                       |
| ATO Cash Flow Boost                           |                       | 5,000.00              |
| Bank Interest                                 | 327.42                | 558.25                |
| BUILDING MANAGEMENT                           | 22,496.84             | 18,339.93             |
| Conference                                    | 27,969.65             | 25,483.63             |
| Education                                     | 8,247.43              | 9,344.69              |
| Friends of South Bank                         |                       | 2,000.00              |
| FUNDRAISING                                   | 3,798.65              | 3,502.00              |
| Fundraising Income c/f                        |                       | 5,529.13              |
| GRANT INCOME                                  | 5,876.11              | 17,094.58             |
| Memberships                                   | 218.19                | 190.94                |
| Nursery/Wetland care                          |                       | 1,420.78              |
| Other Income                                  | 297.54                | 12,429.97             |
| Sponsorship                                   | 94,814.06             | 93,782.45             |
| Unsolicited Donations (NTD)                   | 20.50                 | 150.00                |
| <b>Total Income</b>                           | <b>A\$ 164,066.39</b> | <b>A\$ 194,826.35</b> |
| <b>Expenses</b>                               |                       |                       |
| Accounting                                    | 1,015.93              | 1,206.19              |
| Bad debts                                     | 1,432.95              | 11,178.61             |
| Bank Charges and Fees                         | 683.19                | 27.00                 |
| BBQ Fundraiser                                | 257.57                | 538.37                |
| BUILDING MANAGEMENT EXPENSES                  | 11,082.67             | 13,022.76             |
| Conference Expense                            | 11,000.11             | 18,473.97             |
| Consultants Fees                              |                       | 400.00                |
| Consumables                                   | 3,982.89              | 1,977.52              |
| Contractors                                   |                       | 2,000.00              |
| DEPRECIATION                                  | 18,396.03             | 12,511.05             |
| Education Expense                             | 863.44                | 1,745.75              |
| Fuel/oil - LEq                                |                       | 59.24                 |
| Insurance                                     | 2,822.00              | 1,794.46              |
| Marketing                                     | 5,218.95              | 8,976.00              |
| Motor vehicle expenses                        | 468.83                | 1,771.14              |
| Nursery/Wetland Care Expenses                 | 3,941.61              | 3,581.95              |
| Office expense                                | 648.09                | 203.18                |
| PAYROLL EXPENSES                              | 105,111.32            | 133,159.69            |
| Repairs & Maintenance                         |                       | 102.59                |
| Subscriptions                                 | 1,236.37              | 1,050.00              |
| Training & Safety                             | 1,322.54              | 316.07                |
| Volunteer expenses                            | 1,246.18              |                       |
| <b>Total Expenses</b>                         | <b>A\$ 170,730.67</b> | <b>A\$ 214,095.54</b> |
| <b>Other Expenses</b>                         |                       |                       |
| BAS Roundoff Gain or Loss                     | -2.45                 | -0.84                 |
| <b>Total Other Expenses</b>                   | <b>-A\$ 2.45</b>      | <b>-A\$ 0.84</b>      |
| <b>Net Earnings</b>                           | <b>-A\$ 6,661.83</b>  | <b>-A\$ 19,268.35</b> |

The Cockburn Wetlands Education Centre Annual Report 2021-2022

## 6. Strategic Plan 2020-2025



**Strategic Plan 2020 - 2025**

**Vision:** Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

**Mission:** To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use<sup>11</sup> within the wider environment.

| Values:   | Key Strategies   |
|---|--|
| <ul style="list-style-type: none"> <li>➤ Accountability</li> <li>➤ Transparency</li> <li>➤ Stewardship</li> <li>➤ Integrity</li> <li>➤ Trust</li> <li>➤ Collaboration</li> <li>➤ Respect</li> </ul> | <ul style="list-style-type: none"> <li>➤ Diversify income                             <ul style="list-style-type: none"> <li>a. Develop unrestricted funding sources</li> <li>b. Generate internal income</li> </ul> </li> <br/> <li>➤ Integrate and Manage Knowledge                             <ul style="list-style-type: none"> <li>a. Evolve financial systems</li> <li>b. Manage knowledge (implement a comprehensive system to support compliance, governance, work processes and customer service).</li> <li>c. Develop research and educational programs as appropriate</li> </ul> </li> <br/> <li>➤ Utilise Assets                             <ul style="list-style-type: none"> <li>a. Research, analyse, articulate, and implement a plan for best use of the assets based on sustainability and leadership.</li> <li>b. Demonstrate effective and efficient management at both regional and local levels.</li> <li>c. Develop and implement interpretation opportunities.</li> <li>d. Undertake conservation and associated Wetland Care activities as appropriate to the strategic objectives (Leadership, Governance, Partnerships and Sustainability)</li> </ul> </li> <br/> <li>➤ Connecting with Partners and expand Community Engagement                             <ul style="list-style-type: none"> <li>a. Develop, action, and continuously review and evaluate communication strategies</li> <li>b. Consolidate existing partnerships through direct discussions regarding the quality of engagement and shared programs.</li> <li>c. Develop and support research and training for both professional and community development.</li> </ul> </li> </ul> |

**Key Objectives**

- **Leadership:** To increase the knowledge, awareness, understanding, and commitment of decision-makers in all aspects of wetlands and environmental education.
- **Partnership:** To initiate and sustain the widest possible proactive participation, support and engagement with wetlands and environmental education.
- **Governance:** To demonstrate best practice in the Wetland Centre’s culture, systems, and skills enabling more effective and efficient operations for all stakeholders including members, volunteers, and partners.
- **Sustainability:** To develop and deliver standards, processes, projects, programs, and events that are environmentally, socially, and economically justified.

|                   |   | Year 1<br>(2020-2021)                           | Year 2<br>(2021 –2022) | Year 3<br>(2022-2023) | Year 4<br>(2023 –2024) | Year 5<br>(2024 –2025) |
|-------------------|---|---|------------------------|-----------------------|------------------------|------------------------|
| <b>Governance</b> | Agree to an ongoing review of the strategic plan                |   |                        |                       |                        |                        |
|                   | Review constitution   |   |                        |                       |                        |                        |
|                   | Review and formalise roles and responsibilities of Board        |   |                        |                       |                        |                        |
|                   | Review and formalise roles and responsibilities of staff        |   |                        |                       |                        |                        |
|                   | Formalise roles and responsibilities of Committees of the Board |   |                        |                       |                        |                        |
|                   | Develop Risk Management Plan                                    |   |                        |                       |                        |                        |
|                   | Review and formalise OSH Management Plan.                       | First aid training for all staff and volunteers |                        |                       |                        |                        |

|                   |   |  |  |  |  |  |
|-------------------|---|--|--|--|--|--|
|                   | Develop Communication Plan  |  |  |  |  |  |
|                   | Prioritise Training and Education Programs for Board members and staff (personal & professional)                          |  |  |  |  |  |
|                   | Prepare draft annual budget (capital and recurrent)   |  |  |  |  |  |
|                   | Audit accounts including an Asset Register  |  |  |  |  |  |
|                   | Development and implementation of a digital platform Organisation Document/File Templates / archives / data management    |  |  |  |  |  |
|                   | Develop Electronic Policy and Procedures Manual Access and Inclusion Plan   |  |  |  |  |  |
|                   | Review City of Cockburn's contract and lease agreement  |  |  |  |  |  |
|                   | Review annual insurance   |  |  |  |  |  |
|                   | Develop and implement a succession plan   |  |  |  |  |  |
| <b>Leadership</b> | Review, develop and implement Nursery Plan  |  |  |  |  |  |
|                   | Review, develop and implement Primary Schools' Program (linking to the curriculum)  |  |  |  |  |  |
|                   | Develop and implement Secondary Schools' programs (linking with curriculum)   |  |  |  |  |  |
|                   | Review, develop and implement Family Holiday Program  |  |  |  |  |  |
|                   | Review, develop and implement a plan for the WA Wetland Management Conferences (50 <sup>th</sup> RAMSAR anniversary 2021) |  |  |  |  |  |
|                   | Develop and implement reconciliation action plan  |  |  |  |  |  |

|                     |   |  |  |  |  |  |
|---------------------|---|--|--|--|--|--|
|                     | Review, develop and implement Wetland Care Program  |  |  |  |  |  |
|                     | Develop and implement TAFE programs (linking to the curriculum)   |  |  |  |  |  |
|                     | Develop and implement UNI programs (linking to the curriculum)  |  |  |  |  |  |
|                     | Develop and implement teacher training programs   |  |  |  |  |  |
|                     | Develop educational resources   |  |  |  |  |  |
|                     | Consider establishing Ambassadors   |  |  |  |  |  |
| <b>Partnerships</b> | Review and maintain partnership with the City of Cockburn   |  |  |  |  |  |
|                     | Investigate partnership arrangement with Wildflower Society   |  |  |  |  |  |
|                     | Investigate partnership arrangement with Harry Butler institute (Strategic partnership 3 to 5-year wetland Education program) |  |  |  |  |  |
|                     | Investigate partnership arrangement with Yelakitj Moort Nyungar Association   |  |  |  |  |  |
|                     | Investigate partnership arrangement with Wetlands Conservation Society  |  |  |  |  |  |
|                     | Investigate partnership arrangement with Department of Biodiversity and Conservation  |  |  |  |  |  |
|                     | Investigate partnership arrangement with Native ARC   |  |  |  |  |  |
|                     | Investigate partnership arrangement with Bibra Lake Scouts  |  |  |  |  |  |
|                     | Investigate partnership arrangement with Volunteering Western Australia   |  |  |  |  |  |

|                       |   |  |  |  |  |  |
|-----------------------|---|--|--|--|--|--|
|                       | Investigate partnership arrangement with Murdoch University       |  |  |  |  |  |
|                       | Investigate partnerships arrangements as appropriate              |  |  |  |  |  |
| <b>Sustainability</b> | Develop and implement a business plan                             |  |  |  |  |  |
|                       | Review, develop and implement Sustainable Membership program      |  |  |  |  |  |
|                       | Develop and implement supporters /donors' program (benefits)      |  |  |  |  |  |
|                       | Complete outstanding capital works program stage one and two      |  |  |  |  |  |
|                       | Source and prepare grant applications for the Centre              |  |  |  |  |  |
|                       | Develop and implement fundraising program                         |  |  |  |  |  |
|                       | Develop and implement sponsorship / investment program (benefits) |  |  |  |  |  |
|                       | Review, develop and implement Volunteer Management System         |  |  |  |  |  |
|                       | Review and formalise the Venue Hire Program / Data Management     |  |  |  |  |  |
|                       | Develop draft Community Engagement Program                        |  |  |  |  |  |

References

1. (2020). Retrieved 1 October 2020, from <https://www.ramsar.org/sites/default/files/documents/library/info2007-07-e.pdf>

## 7. Strategic Plan Progress Report May 2023

**Strategic Plan 2020 – 2025**  
**Update May 2023**

**Vision:** Wetlands are increasingly appreciated and recognised by the local and state-wide community for their scientific, aesthetic, historic, social, and spiritual values.

**Mission:** To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment.

| Key Objectives    | Actions  | Status | Update and Summary  |
|-------------------|--|--------|---|
| <b>Governance</b> | Agree to an ongoing review of the strategic plan   |        | Detail review of Plan completed at the May 2023 meeting of the Board and agreement to commence work on the 2025 plan. |
|                   | Review constitution  |        | Completed   |
|                   | Review and formalise roles and responsibilities of Board   |        | Completed   |
|                   | Review and formalise roles and responsibilities of staff   |        | Completed   |
|                   | Formalise roles and responsibilities of Committees of the Board                                  |        | Completed   |
|                   | Develop Risk Management Plan   |        | Commenced development in June 2023, scheduled completion in October 2023  |
|                   | Review and formalise OHS Management Plan.  |        | First Aid training – complete<br>Ongoing  |
|                   | Develop Communication Plan   |        | Underway, scheduled completion in October 2023  |
|                   | Prioritise Training and Education Programs for Board members and staff (personal & professional) |        | Ongoing   |
|                   | Prepare draft annual budget (capital and recurrent)  |        | Completed for FY24  |
|                   | Audit accounts including an Asset Register   |        | Ongoing   |

|                   |   |  |  |
|-------------------|---|--|--|
|                   | Development and implementation of a digital platform<br>Organisation Document/File Templates / archives / data management |  | January – July 2023  |
|                   | Develop Electronic Policy and Procedures Manual<br>Access and Inclusion Plan  |  | January – July 2023  |
|                   | Review City of Cockburn’s contract and lease agreement  |  | Completed  |
|                   | Review annual insurance   |  | Completed  |
|                   | Develop and implement a succession plan   |  | Process now underway   |
| <b>Leadership</b> | Review, develop and implement Nursery Plan  |  | Underway, have developed business strategy for the management of nursery with Western Wildflower gardens.                          |
|                   | Review, develop and implement Primary Schools’ Program (linking to the curriculum)  |  | Recommencement of curriculum aligned program in July 23 and then further development of ‘open source’ approach to education        |
|                   | Develop and implement Secondary Schools’ programs (linking with curriculum)   |  | Recommencement of Curriculum aligned program in July 23 and then further development of ‘open source’ approach to education        |
|                   | Review, develop and implement Family Holiday Program  |  | Get Wild for Wetland’s is now under the direct management of the Centre, longer term sustainability of the program is under review |
|                   | Review, develop and implement a plan for the WA Wetland Management Conferences  |  | Annual Conference planning commenced in June 2023  |
|                   | Develop and implement reconciliation action plan  |  | The Centre’s first RAP has been conditionally approved, will be launched in August 2023  |
|                   | Review, develop and implement Wetland Care Program  |  | Commenced 5 year plan. All landcare work not contracted to be undertaken is focused on the leasehold area of the Centre.           |
|                   | Develop and implement TAFE programs (linking to the curriculum)   |  | No yet commenced   |
|                   | Develop and implement UN programs (linking to the curriculum)   |  | Underway, as part of the recommencement of the curriculum aligned program  |

|                     |   |  |   |
|---------------------|---|--|---|
|                     | Develop and implement teacher training programs   |  | Underway, as part of the recommencement of the curriculum aligned program |
|                     | Develop educational resources   |  | Underway, as part of the recommencement of the curriculum aligned program |
|                     | Consider establishing Ambassadors   |  | On hold   |
| <b>Partnerships</b> | Review and maintain partnership with the City of Cockburn   |  | Completed   |
|                     | Investigate partnership arrangement with Wildflower Society   |  | Ongoing   |
|                     | Investigate partnership arrangement with Harry Butler institute (Strategic partnership 3 to 5-year wetland Education program) |  | Completed   |
|                     | Investigate partnership arrangement with Yelakitj Moort Nyungar Association   |  | Completed   |
|                     | Investigate partnership arrangement with Wetlands Conservation Society  |  | Ongoing   |
|                     | Investigate partnership arrangement with Department of Biodiversity and Conservation  |  |   |
|                     | Investigate partnership arrangement with WA Wildlife  |  | Have recommenced developing joint activities.                             |
|                     | Investigate partnership arrangement with Bibra Lake Scouts  |  |   |
|                     | Investigate partnership arrangement with Volunteering Western Australia   |  | On going  |
|                     | Investigate partnership arrangement with Murdoch University   |  | Completed   |
|                     | Investigate partnerships arrangements as appropriate  |  | Underway, new MOU with WA Poets.  |

|                       |   |  |   |
|-----------------------|---|--|---|
| <b>Sustainability</b> | Develop and implement a business plan                             |  | Bulk of plan is incorporated in the Functional Review. Integrating and completing plan is awaiting on confirmation of the education delivery plan and finalising the management arrangements with Western Wildflower. |
|                       | Review, develop and implement Sustainable Membership program      |  | Membership has increased, and the number of members events have also increased, however much work   |
|                       | Develop and implement supporters /donors' program (benefits)      |  |   |
|                       | Complete outstanding capital works program stage one and two      |  | Completed   |
|                       | Source and prepare grant applications for the Centre              |  | Ongoing   |
|                       | Develop and implement fundraising program                         |  |   |
|                       | Develop and implement sponsorship / investment program (benefits) |  |   |
|                       | Review, develop and implement Volunteer Management System         |  | Volunteer Management guide completed, new volunteer recruitment program commenced   |
|                       | Review and formalise the Venue Hire Program / Data Management     |  | Underway - fee renewals for FY24 under consideration, seeking funding to streamline electronic bookings system  |
|                       | Develop draft Community Engagement Program                        |  | Underway  |

|  |                             |
|--|-----------------------------|
|  | Completed                   |
|  | On schedule                 |
|  | Underway- Delayed           |
|  | Not yet commenced - Delayed |

## 8. 19<sup>th</sup> Annual Wetlands Conference Program 2023



## The WA Wetlands Conference

### The Program



The Beeljar Wetlands in Western Australia are made up of two chains of lakes & swamps directly south of the Derbarl Yerrigan (Swan River) and close to Perth's coast. The Beeljar Nyungar are the traditional owners of this land—a place for the connection to land and the spirits of ancestors to manifest. A culturally and historically significant site.

### "Celebrating World Wetlands Day"

It is with great pleasure that we welcome you to

### The 19th Annual Western Australian Wetlands Conference

Wednesday, 1<sup>st</sup> February to Friday, 3<sup>rd</sup> February 2023

The Wetlands Centre Cockburn, 184 Hope Road, Bibra Lake, Western Australia 6163

The WA Wetlands Conference is a signature wetlands environmental forum where delegates from Perth and all around Western Australia, from all streams of wetlands linked work and interests, convene to commemorate World Wetlands Day—2nd February 1971, when the Convention on Wetlands was adopted in the Iranian city of Ramsar. With the backdrop of the resplendent Bibra Lake and beautiful urban bushland, and a stage set on the state-of-the-art Cockburn Wetlands Precinct and our newly renovated facility, we are geared for a momentous two-day event.

### Objectives for our conference

**"To increase knowledge, awareness, understanding and commitment to the conservation, interpretation and management of Wetlands."**

**"And, to provide an annual networking forum for organisations and individuals involved in the above".**

**The overarching conference theme** follows the Ramsar theme for 2023 of **'Wetland restoration'**.

We believe that each and everyone has a stake in the conservation of wetlands and the issues that surround them. So, we have structured our conference to allow for a wide range of participation of those engaged in the conservation of wetlands. The conference program is divided into half-day phases, each of which is based on the following themes. (Note: Humanities presentations will be interspersed between the other themes.)

- (1) **Sustainability:** To develop and deliver standards, processes, projects, and/or programs that are environmentally, socially and economically justified.
- (2) **Reconciliation & Truth-Telling:** To initiate, support, and sustain a proactive partnership with traditional custodians for the conservation of wetlands.
- (3) **Partnerships:** To initiate and sustain the widest possible proactive participation, support and engagement for the conservation of wetlands.
- (4) **Leadership:** To increase the knowledge, awareness, understanding, participation, engagement, and commitment to the conservation of wetlands.
- (5) **Humanities:** To showcase and explore the role of humanities in fostering the scientific, aesthetic, historic, social, and spiritual value of wetlands and their conservation.
- (6) **Workshops:** To demonstrate skills, tools, resources, research or applications that contribute to growing, managing or sustaining wetland ecosystems.

### Audience

Past conferences have brought together community conservation volunteers, landowners, local and State Government officers, students and academics, political representatives and private sector environmental officers involved with wetland management. This year we are increasing our outreach to welcome community leaders, aboriginal representatives and cultural stakeholders associated with our wetlands. All past conferences have been booked to capacity with 200 delegates attending.

### Venue

The Wetlands Centre Cockburn is ideally located on the northwestern side of Bibra Lake in the heart of the Beeljar Regional Park, 16 kilometres south of the Perth CBD. Our existing facilities have been revamped and modernised as part of a \$6M redevelopment project by the City of Cockburn, with further support from Lotterywest. We now have an upgraded conference hall, an education room, a meeting room, an artificial wetland and an accredited native nursery. This makes our venue all the more exciting for this Conference.

### Environmentally Friendly

The Conference strives to minimise its environmental impact by encouraging delegates to carpool and bring their own water bottles. We also provide reusable coffee mugs, glasses and plates, produce e-program booklets, and use recycled paper. We encourage the display of promotional material on common tables or at exhibition spaces, rather than in conference kits, ensuring only interested persons avail of relevant material.



## The 19th Annual Western Australian Wetlands Conference 2023

Leadership, Reconciliation, Sustainability, Partnerships & Humanities towards **Wetland Restoration**

|                  |  |
|------------------|--|
| <b>Location:</b> | The Wetlands Centre Cockburn<br>184 Hope Rd, Bibra Lake, WA 6163 |
| <b>Date:</b>     | 1st to 3rd February 2023   |

| Start        | End            | Time               | Title                          | Speaker/s   | Organisation  | Topic  |
|--------------|----------------|--------------------|--------------------------------|---|---|--|
| <b>DAY 1</b> | <b>Morning</b> | <b>Wed 1st Feb</b> | <b>SUSTAINABILITY SESSION</b>  |   |   |  |
| 8:45 AM      | 9:00 AM        | 0:15 hr            | WELCOME TO COUNTRY & OPENING   | <b>Opening by Hon. Simone Frances McGurk MLA BA – Minister for Training; Water; Youth</b> |   |  |
| 9:00 AM      | 10:00 AM       | 1:00 hr            | Keynote 1                      | Prof. Anas Ghadouani  | School of Engineering<br>University of Western Australia                                | Sustainable Waterways Program: Then, Now, Future and Forever WA Waterways  |
| 10:00 AM     | 10:30 AM       | 0:30 hr            | Expert Presentations - Round 1 | <i>Choose to attend any one of the 3 presentations below</i>                              |   |  |
| 10:00 AM     | 10:30 AM       | 0:30 hr            | <i>Expert Presentation 1</i>   | Winsome MacLaurin   | Department of Water and Environmental Regulation  | Keppel Katitjin - Gabi Kaadadjan – Waterwise Perth Action Plan Perth   |
| 10:00 AM     | 10:30 AM       | 0:30 hr            | <i>Expert Presentation 2</i>   | Dr Felicity Bairstow  | The Wetlands Centre Cockburn  | No Roe'd Through The Wetlands - Long Term Community Leadership Leading To A Successful Conservation Outcome              |
| 10:00 AM     | 10:30 AM       | 0:30 hr            | <i>Expert Presentation 3</i>   | Alex Hickling   | Wetland Research and Management / SLR Consulting  | Control And Removal of Invasive Cyprinoid Species Within Western Australian Waterways                                    |
| 10:30 AM     | 11:00 AM       | 0:30 hr            | Morning Tea / Networking       |   |   |  |
| 11:00 AM     | 11:30 AM       | 0:30 hr            | Expert Presentations - Round 2 | <i>Choose to attend any one of the 3 presentations below</i>                              |   |  |
| 11:00 AM     | 11:30 AM       | 0:30 hr            | <i>Expert Presentation 4</i>   | Dr Stephen Beatty   | Centre for Sustainable Aquatic Ecosystems<br>Harry Butler Institute, Murdoch University | Biodiversity, Threats and Solutions for The Sustainability of Fish and Crayfish in Southwest Wetlands                    |
| 11:00 AM     | 11:30 AM       | 0:30 hr            | <i>Expert Presentation 5</i>   | Dr Gavan McGrath  | Department of Biodiversity, Conservation and Attractions                                | Changing Salinity in Southwest Australian Wetlands: A Review of The SWWMP Database                                       |
| 11:00 AM     | 11:30 AM       | 0:30 hr            | <i>Expert Presentation 6</i>   | Dr Ranjan Sarukkalige   | Curtin University   | Infiltration Based Stormwater Management for Land Development  |
| 11:30 AM     | 12:00 PM       | 0:30 hr            | Case Study                     | Jake Daviot   | Centre for Sustainable Aquatic Ecosystems<br>Harry Butler Institute, Murdoch University | Can Anthropogenic Wetland Refuges Support Populations of Threatened Freshwater Mussels Under Drying Climatic Conditions? |
| 12:00 PM     | 1:00 PM        | 1:00 hr            | Lunch / Networking             |   |   |  |

| DAY 1    | Afternoon | Wed 1st | Feb | RECONCILIATION & TRUTH TELLING SESSION | Organisation   | Topic   |   |
|----------|-----------|---------|-----|--|--|---|---|
| 1:00 PM  | 2:00 PM   | 1:00    | hr  | Keynote 2                              | Marie Taylor,<br>Prof Susan Broomhall,<br>Chelsey Thomson,<br>Gina Pickering               | Elder-in-Residence, The Wetlands Centre<br>Australian Catholic University<br>Yelakitj Moort Nyungar Association<br>Latitude Creative Services | Listening to Women:<br>Intersections of Western and First Nations Values  |
| 2:00 PM  | 2:30 PM   | 0:30    | hr  | Expert Presentations - Round 1         | <i>Choose to attend any one of the 3 presentations below</i>                               |   |   |
| 2:00 PM  | 2:30 PM   | 0:30    | hr  | Expert Presentation 1                  | Dr Nandi Chinna  | Words Work Consultancy  | Writing Rivers and Wetlands - First Nations Writing on Water  |
| 2:00 PM  | 2:30 PM   | 0:30    | hr  | Expert Presentation 2                  | David Broun &<br>Rita Lusted   | Western Australian Department of Education  | Connecting Aboriginal Knowledge with the Science Curriculum:<br>The Two-Way Science Initiative                      |
| 2:00 PM  | 2:30 PM   | 0:30    | hr  | Expert Presentation 3                  | Robyn Heckenberg   | Curtin University   | Connecting Our Hearts: The Significance of Plant and Wildlife<br>Illustration and The Power of The Visual Narrative |
| 2:30 PM  | 2:50 PM   | 0:20    | hr  | Afternoon Tea /<br>Networking          |  |   |   |
| 2:50 PM  | 3:20 PM   | 0:30    | hr  | Expert Presentations - Round 2         | <i>Choose to attend any one of the 3 presentations below</i>                               |   |   |
| 2:50 PM  | 3:20 PM   | 0:30    | hr  | Expert Presentation 4                  | Sue & Hazel Dempster   | Western Wildflower Gardens  | Convincing to Enrolling Gardeners - A Personal Journey on<br>Building Community                                     |
| 2:50 PM  | 3:20 PM   | 0:30    | hr  | Expert Presentation 5                  | Blake Innes &<br>Lisa Fieldhouse   | FISH   Foundation for Indigenous Sustainable<br>Health  | Creativity as Communication: Engaging Wider Audiences in<br>Alternative Ways  |
| 2:50 PM  | 3:20 PM   | 0:30    | hr  | Expert Presentation 6                  | Michelle Antao,<br>Christopher "Chipper"<br>Taylor, James "Shorty"<br>Bellou & Jesse Ala'i | Department of Water and Environmental<br>Regulation<br>Karajarri Traditional Lands Association  | Groundwater Dependence - Lessons Learnt from Working<br>Together on Country   |
| 3:20 PM  | 3:50 PM   | 0:30    | hr  | Case Study                             | Fiona Hook   | Archae-Aus  | Archaeology of Walliabup (Bibra Lake) Wetlands  |
| 3:50 PM  | 4:30 PM   | 0:40    | hr  | PLENARY FORUM                          | <i>Informal Discussion (Optional Attendance)</i>   |   |   |
| 4:30 PM  | 5:30 PM   | 1:00    | hr  | Sundowner                              |  |   |   |
| DAY 2    | Morning   | Thu 2nd | Feb | PARTNERSHIPS SESSION                   | Speaker/s  | Organisation  | Topic   |
| 8:45 AM  | 9:00 AM   | 0:15    | hr  | WELCOME TO COUNTRY & OPENING           | <b>Opening by Mr Josh Wilson MP Member for Fremantle</b>                                   |   |   |
| 9:00 AM  | 10:00 AM  | 1:00    | hr  | Keynote 1                              | Adam Peck  | Rehabilitating Roe 8 Project<br>City of Cockburn  | Rehabilitating Roe 8: How to Deconstruct a Road and Restore<br>Wetlands & Woodlands, with lots of Community Input   |
| 10:00 AM | 10:30 AM  | 0:30    | hr  | Expert Presentations - Round 1         | <i>Choose to attend any one of the 3 presentations below</i>                               |   |   |
| 10:00 AM | 10:30 AM  | 0:30    | hr  | Expert Presentation 1                  | Sam Kowald   | SPEL Stormwater   | Floating Treatment Wetlands - Replicating and Enhancing Nature  |
| 10:00 AM | 10:30 AM  | 0:30    | hr  | Expert Presentation 2                  | Pauline Charman  | The Wetlands Centre Cockburn  | Future Directions - WA Wetlands Education: Collaboration is KEY!  |
| 10:00 AM | 10:30 AM  | 0:30    | hr  | Expert Presentation 3                  | Renée Barton   | Peel-Harvey Catchment Council   | Towards A Healthier Bindjareb Djilba  |

|   |          |      |    |                                |  |   |   |
|---|----------|------|----|--------------------------------|--|---|---|
| 10:30 AM  | 11:00 AM | 0:30 | hr | Morning Tea / Networking       |  |   |   |
| 11:00 AM  | 11:30 AM | 0:30 | hr | Expert Presentations - Round 2 | <i>Choose to attend any one of the 3 presentations below</i> |   |   |
| 11:00 AM  | 11:30 AM | 0:30 | hr | Expert Presentation 4          | Basil Schur  | Green Skills Inc.   | Wetland Funding Proposal based on The Cranbrook Lakes Conservation Case Study   |
| 11:00 AM  | 11:30 AM | 0:30 | hr | Expert Presentation 5          | Anthony Santoro  | Murdoch University  | Turning Science into Action: The Saving Our Snake-Necked Turtle Citizen Science Program   |
| 11:00 AM  | 11:30 AM | 0:30 | hr | Expert Presentation 6          | Belinda Robson   | Murdoch University  | Restoration Of Urban Wetlands for Dragonfly Biodiversity  |
| 11:30 AM  | 12:00 PM | 0:30 | hr | Case Study                     | Dan Friesen<br>Jen Middleton                                 | Perth NRM<br>University of Western Australia<br><i>Partners: SERCUL, City of Canning, Water Corp, UWA, DBCA Rivers and Estuaries Branch</i> | Nurdi Way Constructed Wetland and Living Stream Project   |
| 12:00 PM  | 1:00 PM  | 1:00 | hr | Lunch / Networking             |  |   |   |
| <b>DAY 2 Afternoon Thu 2nd Feb LEADERSHIP SESSION</b> |          |      |    |                                |  |   |   |
| 1:00 PM   | 2:00 PM  | 1:00 | hr | Keynote 2                      | Prof. Max Finlayson  | Gulbali Institute for Agriculture, Water & Environment, Charles Sturt University  | Towards a Universal Declaration of the Rights of Wetlands   |
| 2:00 PM   | 2:30 PM  | 0:30 | hr | Expert Presentations - Round 1 | <i>Choose to attend any one of the 3 presentations below</i> |   |   |
| 2:00 PM   | 2:30 PM  | 0:30 | hr | Expert Presentation 1          | Rory Garven  | City of Cockburn  | Wetland Management in the City of Cockburn  |
| 2:00 PM   | 2:30 PM  | 0:30 | hr | Expert Presentation 2          | John Considine & Dr Marilena Stimpfl                         | Helena River Alliance   | The Helena River: A Neglected Jewel   |
| 2:00 PM   | 2:30 PM  | 0:30 | hr | Expert Presentation 3          | Dr. Om Dubey   | ARNOWA  | IoT-Based Real-Time Water Quality Monitoring Systems for Wetland Management   |
| 2:30 PM   | 2:50 PM  | 0:20 | hr | Afternoon Tea / Networking     |  |   |   |
| 2:50 PM   | 3:20 PM  | 0:30 | hr | Expert Presentations - Round 2 | <i>Choose to attend any one of the 3 presentations below</i> |   |   |
| 2:50 PM   | 3:20 PM  | 0:30 | hr | Expert Presentation 4          | Robyn Pickering  | Wetlands Conservation Society of WA Inc.  | Wetland Conservation in WA: Past, Present and Future  |
| 2:50 PM   | 3:20 PM  | 0:30 | hr | Expert Presentation 5          | Rosanna Hindmarsh  | Chittering Landcare Centre  | Wasteland To Wonderland: Recreating Functioning Ecological Wetlands at Chittering Springs and Spoonbill Lake from Degraded Farmland |
| 2:50 PM   | 3:20 PM  | 0:30 | hr | Expert Presentation 6          | Georgina Steytler & Shaun Ossinger                           | Eungedup Wetlands Committee / Wilson Inlet Catchment Group  | Eungedup Wetlands - How they would be managed going forward   |
| 3:20 PM   | 3:50 PM  | 0:30 | hr | Case Study                     | Linda Metz   | South West Catchment Council  | Case Study on The Restoration Work Undertaken on 3 Ramsar Wetlands in The Southwest Region over the Last 5 Years                    |
| 3:50 PM   | 4:30 PM  | 0:40 | hr | PLENARY FORUM                  | <i>Informal Discussion (Optional Attendance)</i>             |   |   |

| DAY 3                      | Morning  | Fri 3rd | Feb | WORKSHOPS                     | Speaker/s  | Organisation   | Topic  |
|----------------------------|----------|---------|-----|-------------------------------|--|--|--|
| 6:45 AM                    | 7:00 AM  | 0:15    | hr  | Guests Arriving at the Centre |  |  |  |
| 7:00 AM                    | 9:00 AM  | 2:00    | hr  | Workshops                     | Georgina Steytler  | Internationally acclaimed, Award-winning Nature Photographer   | Photography & Brekkie with the Birds   |
| 9:00 AM                    | 9:30 AM  | 0:30    | hr  | INAUGURAL PROGRAM             | <b>Opening Ceremony of the Revamped Wetlands Centre Amphitheatre by Marie Taylor, Elder-in-Residence at The Wetlands Centre and Lord Mayor of Cockburn Mr Logan Howlett JP</b> |  |  |
| 9:30 AM                    | 10:00 AM | 0:30    | hr  | Morning Tea / Networking      |  |  |  |
| 10:00 AM                   | 12:00 PM | 2:00    | hr  | Workshops                     | <i>Choose to attend any one of the workshops below</i>   |  |  |
| 10:00 AM                   | 12:00 PM | 2:00    | hr  | <i>Workshop 1</i>             | Annamarie Weldon,<br>Liana Joy Christensen &<br>Lakshmi Kanchi   | Poet, The Lake's Apprentice (2014)<br>Poet, Writer, Ex-editor: Landscape<br>Poet-in-Residence, The Wetlands Centre | The Poetry of Wetland Textures   |
| 10:00 AM                   | 12:00 PM | 2:00    | hr  | <i>Workshop 3</i>             | Pauline Charman  | The Wetlands Centre Cockburn   | Identify and Catalogue Species - DNA barcoding - Fun, Accessible Way to Build Wetland Warriors of the Future |
| 10:00 AM                   | 12:00 PM | 2:00    | hr  | <i>Workshop 3</i>             | Sue & Hazel Dempster<br>with Lanie Cottam  | Western Wildflower Gardens &<br>The Wetlands Centre Cockburn   | Growing Iconic Local Colour for Wildflower Gardens,<br>A Wetlands Centre Nursery & Propagation Demo          |
| 10:00 AM                   | 12:00 PM | 2:00    | hr  | <i>Workshop 4</i>             | Felicity Bairstow  | The Wetlands Centre Cockburn   | All Creatures Great and Small  |
| 10:00 AM                   | 12:00 PM | 0:30    | hr  | <i>Workshop 5</i>             | Mark Welsh<br>Gina Pickering   | Fabrik Interpretation and Design &<br>Latitude Creative Services   | Presenting Co-Cultural Values at The Wetlands Centre   |
| 12:00 PM                   | 12:20 PM | 0:20    | hr  | Showcase                      | Dr Om Dubey  | ARNOWA   | Walkthrough of Smart Technology Monitoring Systems implemented at The Wetlands Centre Cockburn               |
| <b>CLOSE OF CONFERENCE</b> |          |         |     |                               |  |  |  |



# It's time for wetland restoration

More than 35% of natural wetlands have been lost in the last 50 years.

**Your choices, your voice and your actions can trigger a restoration trend.**

Join **#GenerationRestoration #ForWetlands**

**World Wetlands Day**  
2 February 2023

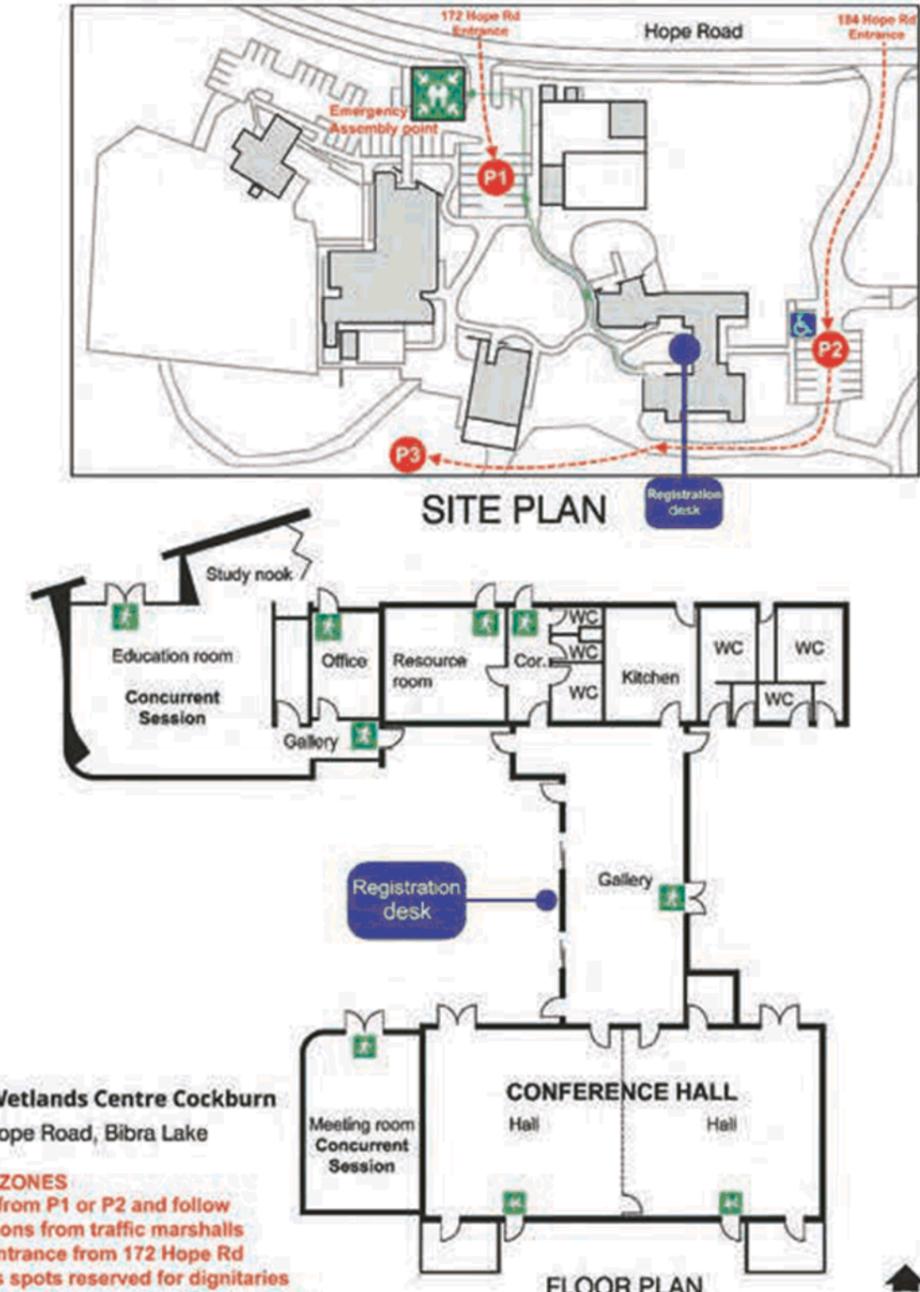






WorldWetlandsDay.org

## The WA Wetlands Conference 2022 – AREA MAP



**The Wetlands Centre Cockburn**  
184 Hope Road, Bibra Lake

**PARKING ZONES**  
 Enter from P1 or P2 and follow directions from traffic marshalls  
**P1** - Entrance from 172 Hope Rd  
**P1** has spots reserved for dignitaries  
**P2 & P3** - Entrance from 184 Hope Rd

**PARKING**  
 1. Please follow directions given by the parking marshalls.  
 2. Spots with traffic cones are reserved for dignitaries. Also, observe emergency and disabled parking bays in P1 and P2.  
 3. Granted are has no demarcations, please use your judgment to park judiciously. Ensure your car does not block exits or hinder flow.  
**IN CASE OF FIRE OR EMERGENCY DURING THE CONFERENCE**  
 1. If the automatic alarm are not activated, raise the alarm, call '000' and provide location and situation details.  
 2. Assist in a calm evacuation of visitors and members of the public.  
 3. Do not attempt to suppress any fire unless it is safe to do so.  
 4. Provide assistance until Emergency Services arrive.

**STAYING COVID-SAFE**  
 1. Please follow all COVID-safe protocols displayed around the venue. Please cooperate with the organisers to ensure that all mandatory health requirements for attending this event are complied with.  
 2. All doorways and exits are uni-directional to allow contactless passage. Please follow entry/exit signs displayed on all doorways.  
 3. Sanitizers are placed at numerous accessible locations throughout the venue. Kindly help maintain cleanliness and hygiene standards.  
 4. If you are unwell, exhibiting COVID-related symptoms or have been instructed to isolate, we request that you **DO NOT ATTEND** this event.



## The 19th Annual Western Australian Wetlands Conference 2023

Leadership, Reconciliation, Sustainability, Partnerships & Humanities towards **Wetland Restoration**

| Start                       | End            | Time  | Title                          | Speaker/s   | Organisation   | Topic   |
|-----------------------------|----------------|---|--------------------------------|---|--|---|
| <b>DAY 1</b>                | <b>Morning</b> | <b>Wed 1st Feb</b>  | <b>SUSTAINABILITY SESSION</b>  |   |  |   |
| 8:45 AM                     | 9:00 AM        | 0:15 hr   | WELCOME TO COUNTRY & OPENING   | <b>Opening by Hon. Simone Frances McGurk MLA BA – Minister for Training; Water; Youth</b> |  |   |
| 9:00 AM                     | 10:00 AM       | 1:00 hr   | Keynote 1                      | Prof. Anas Ghadouani  | School of Engineering<br>University of Western Australia | Sustainable Waterways Program: Then, Now, Future and Forever WA Waterways |
| <b>Presenter/s :</b>        |                | Prof. Anas Ghadouani  |                                |   |  |   |
| <b>Email :</b>              |                | <a href="mailto:anas.ghadouani@uwa.edu.au">anas.ghadouani@uwa.edu.au</a>  |                                |   |  |   |
| <b>Affiliation :</b>        |                | School of Engineering<br>University of Western Australia  |                                |   |  |   |
| <b>Biography :</b>          |                | <p>Anas is currently a Professor and programme chair for Environmental Engineering at The University of Western Australia, where he leads a research group focused on the study of a range of topics in water resources (water and wastewater), ecological engineering and environmental engineering, with an emphasis on the development of innovative technologies.</p> <p>Anas has more than twenty years of research and teaching experience in the water area and has led numerous large-scale multidisciplinary projects nationally and internationally. He is an expert advisor to a number of organisations and agencies in Australia and internationally, and serves on editorial boards of international journals. He is also a board member of UWA Publishing, and a fellow of the UWA Public Policy Institute.</p> <p>Anas is a founding member and past Executive Director of the \$120M Cooperative Research Centre for Water Sensitive Cities (CRCWSC), established in 2012. This role includes both operation and scientific leadership in this large multidisciplinary research centre, the coordination of the research and translation program of the CRC.</p>   |                                |   |  |   |
| <b>Presentation Title :</b> |                | Sustainable Waterways Program: Then, Now, Future and Forever WA Waterways   |                                |   |  |   |
| <b>Abstract :</b>           |                | <p>Waterways in Western Australia have seen significant changes over the many years since the establishment of Western Australia. Many significant challenges are facing the waterways as we continue to develop and as the population increases. The Sustainable Waterways Program is an opportunity to address key water management challenges in Western Australia by developing a shared vision for WA Waterways, and through collaboration, initiate meaningful, repeatable solutions in readiness for Perth Bicentennial celebrations. The program will bring together key stakeholders and offer a platform for sharing collective knowledge about the Western Australian Waterways, with the aim of positioning the waterways as a key pillar of social, cultural, economic and environmental prosperity of the State of Western Australia.</p> <p>Western Australia's Bicentenary is a rare opportunity to convert the community's very strong spiritual and emotional connection to the State's Waterways to impactful social, economic, and environmental outcomes based on weaving together the traditional ecological knowledge and values of the First Nation's people with western science and community values. This program seeks to deliver meaningful engagement and impact within the complex landscape of community, policy makers, leaders, Traditional Owners and decision-makers through Research and a body of knowledge that leads and enables meaningful conversations to protect and help our Waterways to thrive. Facilitated stakeholder workshops nurturing coordinated leadership, governance, management and policy for future best practice conservation, culture and community; and the development of meaningful action plans and repeatable solutions. This presentation will be an open invitation to all to join this exciting conversation over the next 10 years and beyond.</p> |                                |   |  |   |
| 10:00 AM                    | 10:30 AM       | 0:30 hr   | Expert Presentations - Round 1 | <i>Choose to attend any one of the 3 presentations below</i>                              |  |   |
| 10:00 AM                    | 10:30 AM       | 0:30 hr   | <i>Expert Presentation 1</i>   | Winsome MacLaurin   | Department of Water and Environmental Regulation         | Kept Katitjin - Gabi Kaadadjan – Waterwise Perth Action Plan 2            |
| <b>Presenter/s :</b>        |                | Winsome MacLaurin   |                                |   |  |   |
| <b>Email :</b>              |                | <a href="mailto:winsome.maclaurin@dwer.wa.gov.au">winsome.maclaurin@dwer.wa.gov.au</a>  |                                |   |  |   |
| <b>Affiliation :</b>        |                | Department of Water and Environmental Regulation  |                                |   |  |   |

|                             |  |         |                              |                      |  |   |
|-----------------------------|--|---------|------------------------------|----------------------|--|---|
| <b>Biography :</b>          | Winsome MacLaurin is the Waterwise Cities Program Manager at the Western Australian Department of Water and Environmental Regulation. This includes managing the State Government’s Waterwise program of work and Kep Katitjin – Gabi Kaadadjan Waterwise Perth action plan 2, being delivered across 11 agencies and multiple stakeholders. She has considerable senior and executive experience in corporate processes, strategy, sustainability and engagement and has worked in the government, private and not-for-profit sectors. Her strength is in working collaboratively, identifying and incorporating varying needs and objectives to reach robust, well-considered and shared outcomes.   |         |                              |                      |  |   |
| <b>Presentation Title :</b> | Kep Katitjin - Gabi Kaadadjan – Waterwise Perth Action Plan 2  |         |                              |                      |  |   |
| <b>Abstract :</b>           | In Western Australia, we use the term ‘waterwise’ to denote a holistic approach to water in all of its meanings and functions. Being waterwise is about showing experience, Katitjin/ Kaadadjan (knowledge in the Whadjuk and Bindjareb dialects), good judgement and wisdom in how we consider and manage our precious water resources and our connection to them. By adopting waterwise approaches, communities and the environment, including wetlands, can become more climate resilient and make the Boorloo (Perth) and Bindjareb (Peel) region a sustainable and liveable place for future generations. The Waterwise Perth action plan 2019 was the first of successive plans to transition Perth to a leading waterwise city by 2030. The Southwest of WA is one of the world’s regions most affected by climate change, and the Waterwise program to 2030 is part of the State Government’s response to climate change. Released in October 2022, Kep Katitjin – Gabi Kaadadjan Waterwise Perth action plan 2 builds on the success of the first plan and continues the journey to leading waterwise communities for Boorloo and Bindjareb. Kep Katitjin – Gabi Kaadadjan has a greater focus on Noongar values, climate and heat island impacts than its predecessor. This presentation highlights the benefits of collaboration across government and with stakeholders to improve biodiversity, urban greening, tree canopy cover and help to mitigate urban heat impacts. It explains the range of actions directly and indirectly supporting wetlands, including water efficiencies, drainage retrofitting and revegetation programs. |         |                              |                      |  |   |
| 10:00 AM                    | 10:30 AM   | 0:30 hr | <i>Expert Presentation 2</i> | Dr Felicity Bairstow | The Wetlands Centre Cockburn                     | No Roe’d Through The Wetlands - Long Term Community Leadership Leading To A Successful Conservation Outcome |
| <b>Presenter/s :</b>        | Dr Felicity Bairstow   |         |                              |                      |  |   |
| <b>Email :</b>              | <a href="mailto:leapingwombats@gmail.com">leapingwombats@gmail.com</a>   |         |                              |                      |  |   |
| <b>Affiliation :</b>        | The Wetlands Centre Cockburn   |         |                              |                      |  |   |
| <b>Biography :</b>          | Dr Felicity Bairstow is involved in more environmental groups than she dares to admit and advocates for the protection and conservation of urban bushland and wetlands in Perth. As a founder and first convenor of Save Beelie Wetlands Dr Bairstow was instrumental in steering the campaign and strategy that led to a successful outcome for the group. In 2020 Dr Bairstow was awarded the City of Cockburn Citizen of the Year Award.  |         |                              |                      |  |   |
| <b>Presentation Title :</b> | No Roe’d Through The Wetlands - Long Term Community Leadership Leading To A Successful Conservation Outcome  |         |                              |                      |  |   |
| <b>Abstract :</b>           | Protected and resorted wetlands and watersheds support a more sustainable, healthy and equitable environment for local communities and ecosystem services. In Ethiopia, wetlands cover nearly 2 per cent of the total land area of the country. They are one of the most productive ecosystems which perform multiple functions that maintain ecological integrity and balance the water flows in the drought-prone and pastoral rift valley sub-region of Ethiopia. Despite this recognition, lack of awareness and regulatory frameworks, unsustainable practices from unregulated and excessive abstraction of water and pollution from international flower companies, unabated degradation of land and watersheds, and encroachments by settlers, farms and animals have accelerated the degradation and loss of these critical wetland resources. What’s the way forward?  |         |                              |                      |  |   |
| 10:00 AM                    | 10:30 AM   | 0:30 hr | <i>Expert Presentation 3</i> | Alex Hickling        | Wetland Research and Management / SLR Consulting | Control And Removal of Invasive Cyprinoid Species Within Western Australian Waterways                       |
| <b>Presenter/s :</b>        | Alex Hickling  |         |                              |                      |  |   |
| <b>Email :</b>              | <a href="mailto:ahickling@slrconsulting.com">ahickling@slrconsulting.com</a>   |         |                              |                      |  |   |
| <b>Affiliation :</b>        | Wetland Research and Management / SLR Consulting   |         |                              |                      |  |   |
| <b>Biography :</b>          | Alex currently works at WRM as a Senior Aquatic Ecologist and leads a small team in the control of invasive fish species around the Perth metropolitan area. Alex has a Bachelor of Science (Hons) from Curtin University, and in addition to the removal of invasive fish, he assists in fieldwork and projects in the Pilbara, Kimberley and Southwest regions of Western Australia.   |         |                              |                      |  |   |
| <b>Presentation Title :</b> | Control And Removal of Invasive Cyprinoid Species Within Western Australian Waterways  |         |                              |                      |  |   |
| <b>Abstract :</b>           | Many Western Australian wetlands and rivers have been severely affected by large-bodied pest fish species, such as koi-carp and goldfish. Noxious fish can have devastating impacts on the water quality, vegetation and native fish populations of our precious wetland ecosystems. WRM (part of SLR) have trialled and utilised state-of-the-art pod-traps in multiple wetlands around the Perth metropolitan area as part of an integrated method to remove invasive fish species and increase the health of these wetlands.  |         |                              |                      |  |   |
| 10:30 AM                    | 11:00 AM   | 0:30 hr | Morning Tea / Networking     |                      |  |   |

| 11:00 AM                    | 11:30 AM  | 0:30 hr | Expert Presentations - Round 2 | Choose to attend any one of the 3 presentations below |   |   |
|-----------------------------|---|---------|--------------------------------|---|---|---|
| 11:00 AM                    | 11:30 AM  | 0:30 hr | <i>Expert Presentation 4</i>   | Dr Stephen Beatty                                     | Centre for Sustainable Aquatic Ecosystems<br>Harry Butler Institute, Murdoch University | Biodiversity, Threats and Solutions for The Sustainability of Fish and Crayfish in Southwest Wetlands |
| <b>Presenter/s :</b>        | Stephen Beatty  |         |                                |   |   |   |
| <b>Email :</b>              | <a href="mailto:s.beatty@murdoch.edu.au">s.beatty@murdoch.edu.au</a>  |         |                                |   |   |   |
| <b>Affiliation :</b>        | Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University   |         |                                |   |   |   |
| <b>Biography :</b>          | <p>Stephen Beatty grew up near the banks of Derbarl Yerrigan, spending countless hours fishing and snorkelling. This helped to instil a deep curiosity and passion for inland aquatic ecosystems.</p> <p>Steve's research aims to improve our understanding of the human-induced impacts on aquatic ecosystems. He has a keen interest in helping to address the conservation challenges facing inland fauna, particularly fish, crayfish, turtles and mussels in Southwestern Australia. Science communication is a particular passion, and he engages widely with government, industry, catchment groups and schools. He is the Deputy Director of the Centre for Sustainable Aquatic Ecosystems at Harry Butler Institute, Murdoch University.</p>   |         |                                |   |   |   |
| <b>Presentation Title :</b> | Biodiversity, Threats and Solutions for The Sustainability of Fish and Crayfish In South-West Wetlands  |         |                                |   |   |   |
| <b>Abstract :</b>           | <p>The wetlands and rivers of Southwestern Australia support a unique suite of freshwater fish and crayfish species. While highly endemic, most of these fish and crayfish species are unheralded as, aside from the iconic Smooth Marron, the vast majority are small bodied and do not support recreational or commercial fisheries. However, in addition to their inherent biodiversity value, they play important roles in aquatic ecosystems, with all of the native freshwater fish being carnivorous, predating heavily on midge and mosquito larvae and pupae, thus providing an ecological service to humans. Unfortunately, many of these endemic species are under threat due to secondary salinisation of inland waterways, instream and riparian habitat alteration, introduced aquatic species, water abstraction and a drying climate. This presentation will shine a light on this diversity, discuss the key threats they face, and present some solutions that are being explored through partnerships between Universities, catchment groups, and local and state governments.</p>   |         |                                |   |   |   |
| 11:00 AM                    | 11:30 AM  | 0:30 hr | <i>Expert Presentation 5</i>   | Dr Gavan McGrath                                      | Department of Biodiversity, Conservation and Attractions                                | Changing Salinity in Southwest Australian Wetlands: A Review of The SWWMP Database                    |
| <b>Presenter/s :</b>        | Dr Gavan McGrath  |         |                                |   |   |   |
| <b>Email :</b>              | <a href="mailto:gavan.mcgrath@dbca.wa.gov.au">gavan.mcgrath@dbca.wa.gov.au</a>  |         |                                |   |   |   |
| <b>Affiliation :</b>        | Department of Biodiversity Conservation and Attractions   |         |                                |   |   |   |
| <b>Biography :</b>          | Dr Gavan McGrath has been working as a research hydrologist at the Department of Biodiversity Conservation at Attractions since 2019. He works at the interface between hydrology and ecology looking to develop new ways to improve conservation of the State's forests, streams and wetlands.   |         |                                |   |   |   |
| <b>Presentation Title :</b> | Changing Salinity in Southwest Australia Wetlands: A Review of The SWWMP Database   |         |                                |   |   |   |
| <b>Abstract :</b>           | <p>DBCA and its predecessors monitored 159 wetlands as part of the Southwest Wetlands Monitoring Program, which began in 1977. A review of the SWWMP data looked to evaluate how the salinity and hydrology of these wetlands had been changing in response to chronic long term drying and secondary salinisation. Wetlands tend to freshen when wetting up, and the salts concentrate when they dry, producing characteristic salinity - water depth relationships. Across the various sites salinity - water depth patterns were found to be well represented by power-law or exponential relationships. A model was developed which explained the empirical form of the relationships and how to interpret changes in them over time. Wetland bathymetry and hydrology are important factors influencing the exponents. From the data effects of drying and salinisation could be disentangled. Of the wetlands with sufficient data, 81% were found to have increasing salinity. In 36% of wetlands the primary cause of this change looked to be the result of salinisation, and in 40% of wetlands, the cause was primarily from drying. Only 13% of wetlands had freshening patterns or no change and the remainder were ambiguous. The SWWMP data demonstrates the benefits of long-term monitoring of wetland hydrology and water quality for the assessment of wetland health.</p> |         |                                |   |   |   |
| 11:00 AM                    | 11:30 AM  | 0:30 hr | <i>Expert Presentation 6</i>   | Dr Ranjan Sarukkalige                                 | Curtin University   | Infiltration Based Stormwater Management for Land Development   |
| <b>Presenter/s :</b>        | Dr Ranjan Sarukkalige   |         |                                |   |   |   |
| <b>Email :</b>              | <a href="mailto:p.sarukkalige@curtin.edu.au">p.sarukkalige@curtin.edu.au</a>  |         |                                |   |   |   |
| <b>Affiliation :</b>        | Curtin University   |         |                                |   |   |   |
| <b>Biography :</b>          | Dr Ranjan Sarukkalige is an Associate Professor in Civil Engineering at Curtin University. He is an experienced researcher in hydrology and water resources; including modelling, development and management. Prof Sarukkalige is leading the Urban Hydrology research group at Curtin University and has successfully completed several demand-driven research projects for government organisations, and local city councils. He also actively involves in collaborative research with national and international research partners. He has an excellent track record, published over 100 peer-reviewed publications.   |         |                                |   |   |   |
| <b>Presentation Title :</b> | Infiltration Based Stormwater Management for Land Development   |         |                                |   |   |   |

|                             |   |         |                    |             |   |  |
|-----------------------------|---|---------|--------------------|-------------|---|--|
| <b>Abstract :</b>           | Infiltration is one of the best operational and sustainable methods to manage urban stormwater. Until recently, in stormwater management designs and selection of best stormwater management strategies, infiltration capacity of different soils were not being considered as a major factor. Therefore, stormwater management strategies have failed to adequately consider the criticality of spatially varying soil permeability and their implications on stormwater runoff. Due to the increasing housing density, local land development authorities require stormwater runoff from developing lots to be retained/detained within the property. Due to a lack of information on local soil properties, specifically permeability within the predominant soils in land development areas, it is difficult to assess stormwater retention/detention requirement. This study was carried out in new development areas in the City of Gosnells, focusing on identification of soil properties and development of a typology of suitable stormwater management strategies with respect to applicable infiltration capacities.  |         |                    |             |   |  |
| 11:30 AM                    | 12:00 PM  | 0:30 hr | Case Study         | Jake Daviot | Centre for Sustainable Aquatic Ecosystems<br>Harry Butler Institute, Murdoch University | Can Anthropogenic Wetland Refuges Support Populations of Threatened Freshwater Mussels Under Drying Climatic Conditions? |
| <b>Presenter/s :</b>        | Jake Daviot   |         |                    |             |   |  |
| <b>Email :</b>              | <a href="mailto:jake.daviot@murdoch.edu.au">jake.daviot@murdoch.edu.au</a>  |         |                    |             |   |  |
| <b>Affiliation :</b>        | Centre for Sustainable Aquatic Ecosystems, Harry Butler Institute, Murdoch University   |         |                    |             |   |  |
| <b>Biography :</b>          | Jake Daviot is an Aquatic Ecologist completing his PhD through the Freshwater Fish Group & Fish Health Unit at Murdoch University. His research focuses on the ecology of inland aquatic ecosystems, with a particular interest in Carter’s freshwater mussel ( <i>Westralunio carteri</i> ), an endemic freshwater mussel found in Southwest Western Australia. His research aims to gain a better understanding of the trophic position and importance of Carter’s freshwater mussel in maintaining and improving water quality. Jake has a diverse set of skills and experience working across a broad array of systems, including sub-fauna in Northern Australia and freshwater and saline inland waters around Southwest Western Australia.   |         |                    |             |   |  |
| <b>Presentation Title :</b> | Can Anthropogenic Wetland Refuges Support Populations of Threatened Freshwater Mussels Under Drying Climatic Conditions?  |         |                    |             |   |  |
| <b>Abstract :</b>           | Salinisation, increasing temperatures and decreasing rainfall all threaten freshwater habitats in Southwestern Australia, leading to an overall decline in suitable freshwater refugia, a major concern for the conservation of freshwater species. Freshwater mussels play a key role in maintaining water quality in freshwater ecosystems, but the only two species found in Southwestern Australia are vulnerable to loss of freshwater refugia, with their range having already declined by ~ 50 % in the last 50 years. Viability of remnant populations is limited by the presence and persistence of dry season refuge pools, which are under pressure from climate change. Anthropogenic waterbodies maintaining water over seasonal dry periods have the potential to offset loss of natural wetland refuges, potentially supporting self-maintaining populations of mussels and other freshwater species. This case study looks at the potential for anthropogenic wetlands such as drains, irrigation canals, disused mining pit lakes and farm dams to support freshwater mussel populations and the contribution of mussels within these habitats in improving water quality. |         |                    |             |   |  |
| <b>Co-Presenters :</b>      | Prof. Alan Lymbery, Dr Stephen Beatty, Alan Cottingham  |         |                    |             |   |  |
| 12:00 PM                    | 1:00 PM   | 1:00 hr | Lunch / Networking |             |   |  |

| DAY 1                       | Afternoon | Wed 1st Feb   | RECONCILIATION & TRUTH TELLING SESSION | Organisation   | Topic   |  |
|-----------------------------|-----------|---|--|--|---|--|
| 1:00 PM                     | 2:00 PM   | 1:00 hr   | Keynote 2                              | Marie Taylor,<br>Prof Susan Broomhall,<br>Chelsey Thomson,<br>Gina Pickering | Elder-in-Residence, The Wetlands Centre<br>Australian Catholic University<br>Yelakitj Moort Nyungar Association<br>Latitude Creative Services | Listening to Women:<br>Intersections of Western and First Nations Values |
| <b>Presenter/s :</b>        |           | Marie Taylor, Chelsey Thomson, Gina Pickering and Prof Susan Broomhall  |  |  |   |  |
| <b>Email :</b>              |           | <a href="mailto:Susan.Broomhall@acu.edu.au">Susan.Broomhall@acu.edu.au</a>  |  |  |   |  |
| <b>Affiliation :</b>        |           | Yelakitj Moort Nyungar Association, Australian Catholic University, Latitude Creative Services & The Wetlands Centre Cockburn   |  |  |   |  |
| <b>Biography :</b>          |           | <p>Marie Taylor was awarded NAIDOC Elder of the Year at the 2022 Perth Awards. Marie has contributed her cultural knowledge as Elder in Residence at Holyoake, and currently at The Wetlands Centre at Walliabup Bibra Lake. She wrote a curriculum unit introducing Nyungar Language for Aboriginal and non-Aboriginal students at Murdoch University and has informed a range of heritage planning outcomes for the rivers.</p> <p>Chelsey Thomson is a mother of seven and a grandmother. Family is important, and she is now a cultural presenter with Yelakitj Moort Nyungar Association. She also assists with ceremonies relative to these events. Chelsey has recently contributed to Dr Nandi Chinna's WA Writer's Fellowship poetry initiative.</p> <p>Gina Pickering, Principal of Latitude Creative Services, is a writer, curator and content producer who has developed interpretive strategies for places of state and national significance for over 20 years. Gina is a PhD candidate, and her contributions to cultural outcomes are acknowledged with national and state-based awards.</p> <p>Susan Broomhall, Director of the Women and Gender History Research Centre at the Australian Catholic University, is a scholar of historical gender analysis, who has a long history of public engagement projects focussed on foregrounding women's voices and stories. Her community projects include stories of women's experiences in WA's apple industry, early First Nations resistance to colonial settlement, emotional engagement with Derbal Yerrigan and Djarlgarro Beelier, and more recently, Nyungar women's arboreal knowledge and Aboriginal women's fire management.</p> |  |  |   |  |
| <b>Presentation Title :</b> |           | Listening to Women: Intersections between First Nation and Western Values   |  |  |   |  |
| <b>Abstract :</b>           |           | The experiences and contributions of First Nation (and other) women remain underrepresented in institutional histories of our lands as well as in large-scale land management. This session will explore the importance of listening to women for advancing reconciliation and for intergenerational learning. This involves placing critical attention on guidance by Elder women, and co-design, creation and curation of knowledge, stories, and sites. We discuss projects that promote an inclusive vision of the past, present, and future, in which First Nation women take on important leadership roles. Greater public recognition of women's contribution can demonstrate not only their past impact but also serve to create role models for their future leadership. This is an important intervention as Australia places significant legislative and policy attention aimed at higher levels of inclusivity. This talk will discuss ways to appropriately represent diverse voices, making a direct and critical contribution to today's discussions about our present, and empowering First Nation women to see themselves as tomorrow's leaders.   |  |  |   |  |
| 2:00 PM                     | 2:30 PM   | 0:30 hr   | Expert Presentations - Round 1         | <i>Choose to attend any one of the 3 presentations below</i>                 |   |  |
| 2:00 PM                     | 2:30 PM   | 0:30 hr   | <i>Expert Presentation 1</i>           | Dr Nandi Chinna  | Words Work Consultancy  | Writing Rivers and Wetlands - First Nations Writing on Water             |
| <b>Presenter/s :</b>        |           | Dr Nandi Chinna   |  |  |   |  |
| <b>Email :</b>              |           | <a href="mailto:chinnanandi17@gmail.com">chinnanandi17@gmail.com</a>  |  |  |   |  |
| <b>Affiliation :</b>        |           | Words Work Consultancy  |  |  |   |  |
| <b>Biography :</b>          |           | Nandi Chinna works as a research consultant, creativity facilitator, and poet based on unceded Aboriginal land in Boorloo (Perth) and Bunuba lands in Fitzroy Crossing, Western Australia. Nandi's artistic practice is embedded in, and arising from, personal involvement in place and community. Her poetry has its genesis in a strong determination to craft creative works and poetry as a response to the ecologies and layers of history attached to particular places. Her poetry is committed to a multispecies polis which marries scientific fascination with transcendental awe. Nandi was awarded the 2021 Western Australian Premiers Writing Fellowship.  |  |  |   |  |
| <b>Presentation Title :</b> |           | Writing Rivers and Wetlands - First Nations Writing on Water  |  |  |   |  |
| <b>Abstract :</b>           |           | <p>Writing Rivers and Wetlands - First Nations Writing on Water - Walliabup Writing Group and Kep Wangkiny Heathridge, is a project funded by the Western Australian Premiers Writers Fellowship 2021. The rationale and aims of this project are to facilitate the creation of river and wetlands poems written by First Nations Authors, that will give voice to their Rivers and Wetlands connections, knowledge, and future concerns. It is my view, and I believe the view of many others, that as many of our rivers and wetlands continue to deteriorate in health, the voices and knowledge of First Nations people are urgently needed to guide how we take action to protect our precious water in the future.</p> <p>One of the major themes of this work is the role and responsibility of the settler writer or scientist within the Aboriginal lands and waters of Australia. This project utilises a decolonising methodology which primacies the voices of Traditional Owners. Working with Elders Marie Taylor and family, Professor Anne Poelina, Nyikina Warrwa Traditional Custodian from the Mardoowarra, lower Fitzroy River, Deborah Moody and Marion Kickett along the Gululga Bilya Avon River, Lois May, and Carol Foley, together we are working in poetry labs and as individuals to create a polyphonic series of poems that will articulate the voices of the rivers and wetlands and the people that live along them who have millennia long ancestral connections to them.</p>  |  |  |   |  |

|                             |  |         |                              |                           |  |  |
|-----------------------------|--|---------|------------------------------|---------------------------|--|--|
|                             | <p>Initially, the project had the working title Two Rivers as it was mainly concerned with the Derbarl Yerrigan Swan River and the Martuwarra Fitzroy River. But as the project has unfolded, it seems there are other rivers involved, so the working title has been changed to Writing Rivers and Wetlands, First Nations Writing on Water. The writing groups so far have attracted people from several different places, so we have Whadjuck Noongar participants, Whadjuck Ballardong, Bunuba, Walmajarri, Gooniyandi, and Nyikina.</p> <p>Prof Anne Poelina comments that ‘river is the first author’ (personal interview), inscribing everything in the landscape and culture that lives alongside it. The river continues to etch its story through seasonal wet and dry patterns. In Nyikina culture, the first ancestor created the river as they travelled through the land. Poelina describes the river as ‘a gift for humanity to share’, a natural heritage asset in common for all beings.</p> <p>Writing Rivers and Wetlands, First Nations Writing on Water, is creating a kind of poetic map, which will include history, direction, description, feeling, connection, multifarious voices, ecologies and poetics that will metaphorically open the mouths of these rivers and wetlands and transform their many voices into poetry for all to learn from and share.</p> <p>We will hear some of the poetry that we have already created read by the creators.</p> |         |                              |                           |  |  |
| <b>Co-Presenters :</b>      | Walliubup Writing Group and Kep Wangkiny Heathridge  |         |                              |                           |  |  |
| 2:00 PM                     | 2:30 PM  | 0:30 hr | <i>Expert Presentation 2</i> | David Broun & Rita Lusted | Western Australian Department of Education | Connecting Aboriginal Knowledge with the Science Curriculum: The Two-Way Science Initiative                      |
| <b>Presenter/s :</b>        | David Broun<br>Rita Lusted   |         |                              |                           |  |  |
| <b>Email :</b>              | <a href="mailto:david.broun@education.wa.edu.au">david.broun@education.wa.edu.au</a><br><a href="mailto:rita.lusted@education.wa.edu.au">rita.lusted@education.wa.edu.au</a>   |         |                              |                           |  |  |
| <b>Affiliation :</b>        | Western Australian Department of Education   |         |                              |                           |  |  |
| <b>Biography :</b>          | <p>Rita Lusted is a Noongar woman with ties to Korong Boodja. She is a consultant engaged in the development and delivery of the Two-way Science Initiative at the Western Australian Department of Education. Rita is a qualified Aboriginal Language teacher passionate about creating education resources that bring a two-way approach to the curriculum.</p> <p>David Broun is a consultant engaged in the development and implementation of the Two-way Science Initiative at the Western Australian Department of Education. David has worked in a range of education and community development roles with Aboriginal communities across Western Australia over many years. David coordinated the Science Pathways for Indigenous Communities program at the CSIRO and is a co-author of the CSIRO publication 'Two-way Science: An Integrated Learning Program for Aboriginal Desert Schools'.</p>   |         |                              |                           |  |  |
| <b>Presentation Title :</b> | Integrating Western Australian Science and Aboriginal Knowledge: The Two-way Science Initiative  |         |                              |                           |  |  |
| <b>Abstract :</b>           | The Two-way Science Initiative supports schools to build partnerships with Aboriginal communities to develop integrated culturally responsive learning programs that connect the Science Curriculum to local Aboriginal knowledge. David Broun and Rita Lusted from the Western Australian Department of Education's Two-way Science Initiative will present on the unique approach of their initiative. They will share examples of education projects developed by schools and local Aboriginal communities based on the cultural significance of rockholes, wetlands, and rivers.   |         |                              |                           |  |  |
| 2:00 PM                     | 2:30 PM  | 0:30 hr | <i>Expert Presentation 3</i> | Robyn Heckenberg          | Curtin University                          | Connecting Our Hearts: The Significance of Plant and Wildlife Illustration and The Power of The Visual Narrative |
| <b>Presenter/s :</b>        | Robyn Heckenberg   |         |                              |                           |  |  |
| <b>Email :</b>              | <a href="mailto:robyn.heckenberg@curtin.edu.au">robyn.heckenberg@curtin.edu.au</a>   |         |                              |                           |  |  |
| <b>Affiliation :</b>        | Centre for Aboriginal Studies, Curtin University   |         |                              |                           |  |  |
| <b>Biography :</b>          | Dr. Robyn Heckenberg is a Wiradjuri (Murray Darling Basin) woman working in Whadjuk Noongar Country. She is Ass. Prof and Dean of L & T Centre for Aboriginal Studies, Curtin University. She works with colleagues in Indigenous cultural studies and lectures in Indigenous art, and Rock Art. Her research concerns water, Indigenous place pedagogy, eco-theology, and she has been facilitator of community development programmes around love of rivers and waterways including public art projects. She is a practicing artist.   |         |                              |                           |  |  |
| <b>Presentation Title :</b> | Connecting Our Hearts: The Significance of Plant and Wildlife Illustration and The Power of The Visual Narrative   |         |                              |                           |  |  |
| <b>Abstract :</b>           | This paper explores a particular focus from the humanities. Both Indigenous and non-Indigenous examples are discussed. The significance of visual text in the storying of concepts of sustainability within wetlands maintenance, and the restoration of Caring for Country in water-places can touch our hearts. In this context, Australia has a rich history of flora and fauna illustration through the lens of colonial art, graphic design, contemporary scientific images, and lovingly, ecological and environmental art. The significance of illustrating the Natural world from an Indigenous standpoint is enfolded in a narrative of the magnificent art from ancient Australian Rock Art contexts, and also the particular cultural art practices that resonate with spiritual connection for Aboriginal and Torres Strait Islander artists. This embodies Traditional knowledge whilst creating with contemporary materials and techniques. This paper asserts the significance and diversity of art expression, with which the role of the humanities in fostering the spiritual, scientific, aesthetic, historic and social value of wetlands and their conservation is demonstrated.  |         |                              |                           |  |  |
| 2:30 PM                     | 2:50 PM  | 0:20 hr | Afternoon Tea / Networking   |                           |  |  |

|                             |         |   |                                |   |   |  |
|-----------------------------|---------|---|--------------------------------|---|---|--|
| 2:50 PM                     | 3:20 PM | 0:30 hr   | Expert Presentations - Round 2 | Choose to attend any one of the 3 presentations below                             |   |  |
| 2:50 PM                     | 3:20 PM | 0:30 hr   | Expert Presentation 4          | Sue & Hazel Dempster  | Western Wildflower Gardens  | Convincing to Enrolling Gardeners - A Personal Journey on Building Community |
| <b>Presenter/s :</b>        |         | Sue & Hazel Dempster  |                                |   |   |  |
| <b>Email :</b>              |         | <a href="mailto:susan@westernwildflowergardens.com.au">susan@westernwildflowergardens.com.au</a>  |                                |   |   |  |
| <b>Affiliation :</b>        |         | Western Wildflower Group  |                                |   |   |  |
| <b>Biography :</b>          |         | Sue has knowledge of wildflowers following three generations of wildflower women in education, garden design and growing. The expertise that Sue brings to The Wetlands Centre is her role as Wildflower Whisperer, Landscape Consultant and CEO of the Western Wildflower Group. Sue bridges the gap between knowing all things wildflowers, to how wildflower gardens can be for gardeners. Although wildflowers can be considered a complex science, connection can be simple. Achieving success in wildflower gardens leaves gardeners empowered and gardens full of colour across the six Nyungar seasons.   |                                |   |   |  |
| <b>Presentation Title :</b> |         | Convincing to Enrolling Gardeners – A personal journey on building community  |                                |   |   |  |
| <b>Abstract :</b>           |         | <p>Ever found that when having conversations about native plants, wetlands, climate change, environmental issues, science that your listener starts to look somewhere else, their body language shift or they look at their watch? Do you sometimes find it difficult to listen to passionate people, and your mind decides to wander, and ears have turned off?</p> <p>Growing up with Latin and Greek botanical names at the dinner table was so natural that every house did it, right? It was natural for conversations to then continue at school or basketball... except they didn't. The last 50 years were a roller coaster ride about convincing, cajoling, blaming, sharing, being passionate, and having a life-long dedication to the 'cause'. Everyone needs to be convinced to connect to the urgency, the destruction, and the importance of wildflowers that all bushland needs to be saved. Right???</p> <p>Building a community is a personal journey in that they discover on how to communicate all things wildflowers and achieve lasting results. How self-work, eco-psychology and the art of communication have been all involved in developing new tools to communicate about wildflowers and our environment. It has been a journey of highs and lows that is not as simple as putting a native plant in the ground.</p> <p>Today's results are that over hundreds of gardeners have fallen back in love with gardening, connected to the joy of wildflowers and become amazed with the colour across the six Nyungar seasons.</p> <p>Bringing this lifetime of experience to The Wetlands Centre and Western Wildflower Group is an opportunity to share and continue to learn how to create a community with an environmental cause and cultural connectedness.</p> |                                |   |   |  |
| <b>Co-Presenters :</b>      |         | Hazel Dempster  |                                |   |   |  |
| 2:50 PM                     | 3:20 PM | 0:30 hr   | Expert Presentation 5          | Blake Innes & Lisa Fieldhouse   | FISH   Foundation for Indigenous Sustainable Health   | Creativity as Communication: Engaging Wider Audiences in Alternative Ways    |
| <b>Presenter/s :</b>        |         | Blake Innes & Lisa Fieldhouse   |                                |   |   |  |
| <b>Email :</b>              |         | <a href="mailto:info@hivemindpress.com">info@hivemindpress.com</a>  |                                |   |   |  |
| <b>Affiliation :</b>        |         | FISH   Foundation for Indigenous Sustainable Health   |                                |   |   |  |
| <b>Biography :</b>          |         | <p>Lisa Fieldhouse was born and raised in Balga, Western Australia, however, her family origins are as a proud Koori woman from Armidale and Redfern, New South Wales. Like many First Nations People, her family was significantly impacted by assimilationist policy and forced separation during the Stolen Generation years. Throughout her life, Lisa has actively pursued a career working with young people and families and subsequently completed a degree in Youth Work at Edith Cowan University. Lisa's passion is to create meaningful opportunities for First Nation Peoples' voices to be heard and to build the capacity of all people to have a great appreciation and understanding of Aboriginal and Torres Strait Islander culture.</p> <p>Blake Innes is a dedicated leader in the creative arts who is focused on creating accessible and exciting ways to help people share their stories. He has written a novel and a short collection of poetry – both largely concerned with exploring the duality of Australian history and social experience. Blake believes that the true way to create a community for healing and truth-telling in this country is through story.</p>   |                                |   |   |  |
| <b>Presentation Title :</b> |         | Creativity as Communication: Engaging Wider Audiences in Alternative Ways   |                                |   |   |  |
| <b>Abstract :</b>           |         | Lisa Fieldhouse and Blake Innes from the Foundation for Indigenous Sustainable Health talk about achieving progression on the journey of reconciliation and truth-telling through creative education programs. Our programs focus on how we can engage our audiences with our themes and issues in different ways that stimulates positive solution-focused contributions, rather than just awareness. The elevation of the literacy rates of First Nation students will only come when the educational material reflects authentic representation of culture and context. The power of giving a student the open range to write and create a vision of their own is an empowering experience that has the potential to elevate that student holistically.  |                                |   |   |  |
| 2:50 PM                     | 3:20 PM | 0:30 hr   | Expert Presentation 6          | Michelle Antao, Christopher "Chipper" Taylor, James "Shorty" Bellou & Jesse Ala'i | Department of Water and Environmental Regulation<br>Karajarri Traditional Lands Association | Groundwater Dependence - Lessons Learnt from Working Together on Country     |
| <b>Presenter/s :</b>        |         | Michelle Antao, Christopher "Chipper" Taylor, James "Shorty" Bellou and Jesse Ala'i   |                                |   |   |  |
| <b>Email :</b>              |         | <a href="mailto:michelle.antaodwer.wa.gov.au">michelle.antaodwer.wa.gov.au</a>  |                                |   |   |  |

|                             |   |         |               |   |            |  |
|-----------------------------|---|---------|---------------|---|------------|--|
| <b>Affiliation :</b>        | Department of Water and Environmental Regulation; Karajarri Traditional Lands Association   |         |               |   |            |  |
| <b>Biography :</b>          | Michelle has worked as an ecohydrologist with the Department of Water and Environmental Regulation for 15 years. Her primary focus is to investigate and describe the groundwater dependence of wetlands and riparian vegetation across the Pilbara and La Grange regions. Over the last four years Michelle has had the privilege of working with Traditional Owners on Country to better understand the cultural value of water and how western management can adapt and partnership with Traditional Owners to protect these values.   |         |               |   |            |  |
| <b>Presentation Title :</b> | Groundwater Dependence - Lessons Learnt from Working Together on Country  |         |               |   |            |  |
| <b>Abstract :</b>           | <p>“Water is the life for us all. It’s the main part. If we are gonna loose that I don’t know where we are gonna stand. If that water go away, everything will die. That’s the power of water. He connects with the land. Pukarrikarra (the dreaming) put ‘em all together. One life.”</p> <p style="text-align: right;"><i>– John “Dudu” Nangkiriyn – Karajarri Elder</i></p> <p>The La Grange area south of Broome is underlain by the Broome aquifer, an extensive freshwater aquifer, which makes rare appearances as small jila and pajalpi (springs and spring ecosystems) as it makes its way to the coast. Being an ancient and dry landscape, the prosperity of the Karajarri people can be traced back through Dreamtime to these rare, permanent, freshwater sources know as living waters.</p> <p>Since 2018 there has been rapid growth in groundwater applications to support irrigated agriculture in the area, including from the Karajarri Traditional Lands Association. The La Grange groundwater allocation plan triggered the Department of Water and Environmental Regulation to increase our knowledge of these Coastal jila and pajalpi and the hydrogeological mechanisms that support them.</p> <p>The Karajarri rangers have been an integral part of this learning process. Most water places are sacred cultural sites on Karajarri Country and have specific cultural protocols that must be carried out when visiting. The spiritual significance of wetlands pose a challenge for any kind of work that is done in this area, one that in collaboration, the Department and Karajarri elders and rangers have been working to navigate. The rangers have guided the Department on Country through their work around often remote and difficult to reach places. In return the Karajarri rangers have experienced capacity building and skill development to support their responsibility to look after country, and aspirations to be informed groundwater users for their own economic growth.</p> <p>This project hasn’t been without its hurdles so both groups have learnt some lessons along the way about the importance of building good relationships and how to do this in a respectful and meaningful way. In this session we will discuss the way in which together, we have approached scientific research on Country and share the lessons we have learnt.</p> |         |               |   |            |  |
| 3:20 PM                     | 3:50 PM   | 0:30 hr | Case Study    | Fiona Hook                                | Archae-Aus | Archaeology of Walliabup (Bibra Lake) Wetlands |
| <b>Presenter/s :</b>        | Fiona Hook  |         |               |   |            |  |
| <b>Email :</b>              | <a href="mailto:fiona@archae-aus.com.au">fiona@archae-aus.com.au</a>  |         |               |   |            |  |
| <b>Affiliation :</b>        | Archae-Aus  |         |               |   |            |  |
| <b>Biography :</b>          | <p>Fiona Hook is the owner, managing director and executive archaeologist for Archae-aus. She has over 30 years cultural heritage management and community consultation experience across Australia, with a focus on Western Australia and in parts of Asia. She has managed thousands of successful outcomes for her clients resulting in seamless on time and on budget project delivery, whilst ensuring the best practice documentation and management of cultural heritage.</p> <p>She is actively involved in the professional archaeological community, where she is a full member of the Australian Association of Consulting Archaeologists. She is the past President of the Australian Archaeological Association and the Australian Association of Consulting Archaeologists. She regularly presents papers at international and Australian conferences and is currently an Honorary Research Fellow and a PhD Student at the University of Western Australia, Archaeology Department.</p>  |         |               |   |            |  |
| <b>Presentation Title :</b> | Archaeology of Walliabup (Bibra Lake) Wetlands  |         |               |   |            |  |
| <b>Abstract :</b>           | <p>Fiona Hook, an archaeologist, has been closely involved in the study of the Beeliar Wetlands in Western Australia, a site that has been at the centre of a controversial proposal to construct the Roe 8 highway. In 2013, the Aboriginal Cultural Material Committee (ACMC) initially rejected the plans due to the site's ethnographic significance, but in 2015, the committee reversed its decision and approved the construction without the presence of an anthropologist, as required by the Aboriginal Heritage Act. The committee also allegedly ignored the larger North Lake and Bibra Lake site during the reassessment.</p> <p>In 2014, the Department of Aboriginal Affairs conducted a dig at the site, concluding that it had been subjected to "high amounts of disturbance" and had no artefacts within its boundaries. However, in January 2017, Hook led a volunteer dig with the aim of determining whether artefacts were still present at the site. The team of 15 volunteers and members of the Whadjuk Noongar community dug 20 shovel pits to a depth of one meter and found stone tools made mostly of quartz 80cm below the surface, as well as fossiliferous chert artefacts and granite artefacts dating back at least 5000 years.</p> <p>In late 2000 funded by Rehabilitating Roe 8, Fiona Hook led a team of Traditional Owners and archaeologists excavating an additional XX shovel test pits and two excavation areas. Flaked stone artefacts were recovered from 705% of the test pits, with the oldest dated to 10,000 years ago. This evidence expands on the archaeological value identified by a 1973 excavation and discredits the Department of Aboriginal Affairs' findings from 2014. Additionally, the artefacts found indicate that the site was used for trade, as the materials discovered came from the Darling Scarp and were not found locally. The findings support the long-held belief of the Whadjuk Noongar community that the site was a significant camping place with spiritual importance.</p>  |         |               |   |            |  |
| 3:50 PM                     | 4:30 PM   | 0:40 hr | PLENARY FORUM | Informal Discussion (Optional Attendance) |            |  |
| 4:30 PM                     | 5:30 PM   | 1:00 hr | Sundowner     |   |            |  |

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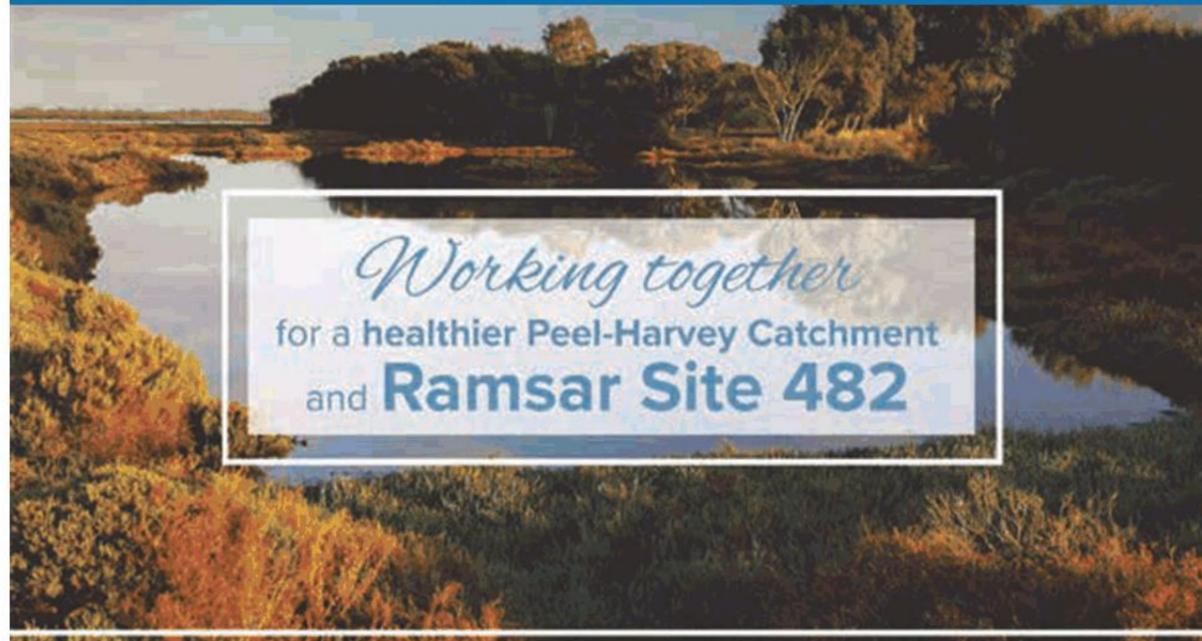
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**Conference themes:**

- Connection to Country (Heart/Koort)
- Urban restoration and the value of connected bushland in cities
- Learning from the land: traditional owner's perspectives and knowledge sharing
- Innovative weed management
- Bringing community: working together to learn and connect

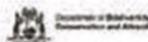
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When: Tuesday 2 May 2023  
Where: Tompkins on Swan, Alfred Cove  
Time: 9.30am - 5pm

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| DAY 2                       | Morning  | Thu 2nd Feb   | PARTNERSHIPS SESSION           | Speaker/s  | Organisation   | Topic  |
|-----------------------------|----------|---|--------------------------------|--|--|--|
| 8:45 AM                     | 9:00 AM  | 0:15 hr   | WELCOME TO COUNTRY & OPENING   |  | <b>Opening by Mr Josh Wilson MP Member for Fremantle</b> |  |
| 9:00 AM                     | 10:00 AM | 1:00 hr   | Keynote 1                      | Adam Peck  | Rehabilitating Roe 8 Project<br>City of Cockburn         | Rehabilitating Roe 8: How to Deconstruct a Road and Restore Wetlands & Woodlands, with lots of Community Input |
| <b>Presenter/s :</b>        |          | Adam Peck   |                                |  |  |  |
| <b>Email :</b>              |          | <a href="mailto:apec@cockburn.wa.gov.au">apec@cockburn.wa.gov.au</a>  |                                |  |  |  |
| <b>Affiliation :</b>        |          | Rehabilitating Roe 8 Project, City of Cockburn  |                                |  |  |  |
| <b>Biography :</b>          |          | Adam Peck has a BSc in Environmental Restoration, with Honours from Murdoch University. He has worked for the Department of Biodiversity, Conservation and Attractions, doing research on mallee revegetation/productivity (2006-15) and project management for the Aboriginal Ranger Program (2021-22). He was Black-Cockatoo Project Coordinator at BirdLife Australia between 2016 and 2021, coordinating the Great Cocky Count and Carnaby's breeding surveys. Since April 2022, he has worked for the City of Cockburn, managing the Rehabilitating Roe 8 project. The project involves revegetation, community and Nyungar engagement, event management and much more.  |                                |  |  |  |
| <b>Presentation Title :</b> |          | Rehabilitating Roe 8. How to deconstruct a road and restore wetlands and woodlands, with lots of community input  |                                |  |  |  |
| <b>Abstract :</b>           |          | Rehabilitating Roe 8 (RR8) is a ten-year project, running from 2018 to 2028. It arose after clearing in 2016 and 2017 for the highly controversial 'Roe Highway, Stage 8'. The main aim of the project is to restore habitat in the corridor back to its original state (or as close as possible). There are seven distinct habitat types in the RR8 corridor, making it a complex restoration exercise. These include Wet Forest and Woodland, Banksia Woodland and the relatively rare Banksia-Woody Pear Woodland. An integral part of the project is community input. The RR8 Advisory Committee gives guidance and advice to the Project Manager, who implements the on ground work. The committee is currently made up of 15 members from local community groups, Nyungar groups, community individuals and a research institute. On top of this, extra consultation is completed for particular aspects such as the Path Network and Nyungar consultation relating to archaeological surveys. Volunteers are encouraged to take part in planting events and workshops throughout the year. Some groups go 'above and beyond'. The Cockburn Community Wildlife Corridor is a highly active group, with custodianship over a patch of Banksia-Tuart Woodland in Hamilton Hill. Every fortnight they meet up on Saturday mornings to do hand weeding. This hard yakka avoids the need for chemical weed control and the effects are visible: native daisies proliferate in their patch, while they are absent in the rest of the corridor. The theory is that non-target effects of herbicides inhibit the recruitment of certain native species. RR8 shows that land clearing is reversible and that rewilding our cities is possible. The benefits are clear: biodiversity gains, carbon sequestration, giving city dwellers access to nature, reducing the Urban Heat Island Effect and more. This talk will summarise progress to date and highlight the value of community engagement in this space. |                                |  |  |  |
| <b>Co-Presenters :</b>      |          | Lou Corteen, Cockburn Community Wildlife Corridor   |                                |  |  |  |
| 10:00 AM                    | 10:30 AM | 0:30 hr   | Expert Presentations - Round 1 | <i>Choose to attend any one of the 3 presentations below</i> |  |  |
| 10:00 AM                    | 10:30 AM | 0:30 hr   | <i>Expert Presentation 1</i>   | Sam Kowald   | SPEL Stormwater  | Floating Treatment Wetlands - Replicating and Enhancing Nature   |
| <b>Presenter/s :</b>        |          | Sam Kowald  |                                |  |  |  |
| <b>Email :</b>              |          | <a href="mailto:sam.kowald@spel.com.au">sam.kowald@spel.com.au</a>  |                                |  |  |  |
| <b>Affiliation :</b>        |          | SPEL Stormwater   |                                |  |  |  |
| <b>Biography :</b>          |          | Sam studied marine science at Flinders University and has worked in stormwater treatment for over 10 years. He enjoys spending time at the beach and introducing his kids camping, fishing and kayaking.  |                                |  |  |  |
| <b>Presentation Title :</b> |          | Floating Treatment Wetlands - Replicating and Enhancing Nature  |                                |  |  |  |
| <b>Abstract :</b>           |          | Floating Wetlands are nature's superpower for treating nutrients in a water body. In nature, these are often formed when a large mass of floating aquatic plants bind together or fringe reeds that are growing from the bank break away from the bank, usually during a storm. These islands are then able to be colonised by other plants and used as habitat for fish, frogs, birds and aquatic invertebrates. Sam has investigated a wide range of international research and will speak about some of the latest developments and research from the US, Europe and Australia. Floating Treatment Wetlands are a flexible constructed solution for water treatment and habitat creation, improving the efficiency of pollutant removal in traditional water systems by replicating how traditionally constructed wetlands and Floating Islands function and increasing the performance of these removal pathways, FTW's increase sedimentation, plant growth submerged surface area for biofilm formation. The key for nutrient removal is the submerged root structure that provides a great environment for Bio film growth with exceptionally large surface area, which allows for a significant increase in nutrient removal.   |                                |  |  |  |
| 10:00 AM                    | 10:30 AM | 0:30 hr   | <i>Expert Presentation 2</i>   | Pauline Charman  | The Wetlands Centre Cockburn                             | Future Directions - WA Wetlands Education: Collaboration is KEY!   |
| <b>Presenter/s :</b>        |          | Pauline Charman   |                                |  |  |  |
| <b>Email :</b>              |          | <a href="mailto:pauline.charman@murdoch.edu.au">pauline.charman@murdoch.edu.au</a>  |                                |  |  |  |

|                             |  |         |                                |   |                               |   |
|-----------------------------|--|---------|--------------------------------|---|-------------------------------|---|
| <b>Affiliation :</b>        | The Wetlands Centre Cockburn   |         |                                |   |                               |   |
| <b>Biography :</b>          | Pauline is the Education Officer at the Harry Butler Institute at Murdoch University. She is working in partnership with The Wetlands Centre Cockburn to build innovative, collaborative educational opportunities and programs with an emphasis on two-way science exchange underpinned by local Indigenous knowledge and the Institute’s research projects. Pauline is a highly experienced science educator, having held a variety of roles in WA secondary education and established WA’s first immersive biotechnology education centre for schools and the community at the Harry Perkins Institute of Medical Research in 2013. She founded BioBarcode Australia in 2020 with the vision to demystify DNA for the community.  |         |                                |   |                               |   |
| <b>Presentation Title :</b> | Future Directions - WA Wetlands Education - Collaboration is KEY!  |         |                                |   |                               |   |
| <b>Abstract :</b>           | <p>In this presentation, Pauline will outline an exciting new partnership between The Wetlands Centre Cockburn and the Harry Butler Institute at Murdoch University which will offer innovative, culturally inclusive educational experiences centred around wetland restoration and conservation. The bespoke resources and programs currently in development will be built as open access, allowing them to be shared by all.</p> <p>They will initially connect to local schools and communities in the Beelihar region, and be STEM curriculum-linked, featuring how technology is accelerating research in monitoring and restoring wetland ecosystems that incorporate local Indigenous knowledge and skills. Key collaborators include Herdsman Lake Discovery Centre, Murdoch University’s Indigenous Education Centres, Kulbardi, and Ngangk Yira Institute for Change. Local Indigenous groups will be partners in all aspects of these new programs for wetland education.</p> <p>Exciting points of difference will be a strong citizen science context in data gathering to support local research projects, including DNA technologies (DNA Barcoding and E-DNA) and an accredited training facility on-site for the native garden horticulture industry. Environmental humanities will be a focus of these programs too, with the wetland precinct at Bibra Lake being developed to provide a community hub for cultural events set in nature.</p>  |         |                                |   |                               |   |
| 10:00 AM                    | 10:30 AM   | 0:30 hr | Expert Presentation 3          | Renée Barton  | Peel-Harvey Catchment Council | Towards A Healthier Bindjareb Djlilba   |
| <b>Presenter/s :</b>        | Renée Barton   |         |                                |   |                               |   |
| <b>Email :</b>              | <a href="mailto:Renee.Barton@peel-harvey.org.au">Renee.Barton@peel-harvey.org.au</a>   |         |                                |   |                               |   |
| <b>Affiliation :</b>        | Peel-Harvey Catchment Council  |         |                                |   |                               |   |
| <b>Biography :</b>          | <p>Renée is the Program Manager Healthy Waterways at Peel-Harvey Catchment Council and leads a team in the delivery of projects focused on the protection and restoration of the Bindjareb Djlilba (Peel-Harvey estuary) and its tributary waterways.</p> <p>Renée has spent the majority of her professional career working as a Project Manager and Landscape Architect. She has a Landscape Architecture bachelor degree with honors (completed 2022 at University of Western Australia) and is a Registered Landscape Architect member of the Australian Institute of Landscape Architects (AILA).</p>   |         |                                |   |                               |   |
| <b>Presentation Title :</b> | Towards A Healthier Bindjareb Djlilba  |         |                                |   |                               |   |
| <b>Abstract :</b>           | <p>The Bindjareb Djlilba (Peel-Harvey estuary) is the largest inland waterbody in southern Western Australia and an internationally recognised Ramsar Site (Ramsar 482).</p> <p>The Bindjareb Djlilba Protection Plan is a whole of government plan to protect the Bindjareb Djlilba and its internationally recognised values. Peel-Harvey Catchment Council (PHCC) is working with local Bindjareb people, government, stakeholders, community and landholders to improve the water quality of the estuary and protect its significant ecological, cultural, social, and economic values. PHCC is leading the delivery of several actions of the plan, including those established under the State Government’s Healthy Estuaries WA program, such as fertiliser management, fencing and waterway revegetation.</p> <p>Rural landholders in the catchment are actively contributing to improving the water quality of the Bindjareb Djlilba (Peel-Harvey estuary) and its waterways through on-ground actions. Farmers are investing in regular soil testing and evidence-based fertiliser application as well as taking advantage of available funding for fencing to exclude stock from rural waterways and revegetate riparian zones. Supported by PHCC, landholders are overcoming the challenges of historical rural drainage systems and transforming drains originally constructed for water conveyance to riparian landscapes designed to improve water quality and provide enhanced biodiversity and amenity.</p> <p>This presentation will present case studies celebrating the achievements so far of these partnerships towards a healthier Bindjareb Djlilba.</p> |         |                                |   |                               |   |
| 10:30 AM                    | 11:00 AM   | 0:30 hr | Morning Tea / Networking       |   |                               |   |
| 11:00 AM                    | 11:30 AM   | 0:30 hr | Expert Presentations - Round 2 | Choose to attend any one of the 3 presentations below |                               |   |
| 11:00 AM                    | 11:30 AM   | 0:30 hr | Expert Presentation 4          | Basil Schur   | Green Skills Inc.             | Wetland Funding Proposal based on The Cranbrook Lakes Conservation Case Study |
| <b>Presenter/s :</b>        | Basil Schur  |         |                                |   |                               |   |
| <b>Email :</b>              | <a href="mailto:bschur@greenskills.org.au">bschur@greenskills.org.au</a>   |         |                                |   |                               |   |
| <b>Affiliation :</b>        | Green Skills Inc.  |         |                                |   |                               |   |
| <b>Biography :</b>          | Basil Schur, based in Denmark, has facilitated farm-based wetland farm based restoration with Green Skills in the Great Southern for the past 3 decades. In 2005 he initiated the establishment of the Denmark Wetland Centre on the Denmark Agriculture College farm and has a particular interest in promoting wetland awareness and conservation through Gondwana Link across the lower Southwest. In 2021 Basil was the recipient of the Australian Government's national landcare award for individual endeavour.   |         |                                |   |                               |   |

|                             |  |         |                              |                 |                    |   |
|-----------------------------|--|---------|------------------------------|-----------------|--------------------|---|
| <b>Presentation Title :</b> | Wetland Funding Proposal based on the Cranbrook Lakes Conservation Case Study  |         |                              |                 |                    |   |
| <b>Abstract :</b>           | <p>The Salt Lakes of the North Stirlings are of high avian value but need protection, riparian regeneration and feral predator control. For the past decade, Green Skills has partnered with the Giliamii Centre of Cranbrook, local farmers, Birdlife WA and other groups and individuals to support salt lake and shorebird conservation through a community-based program of 4 activities:</p> <ol style="list-style-type: none"> <li>1. Fencing of many lake foreshores;</li> <li>2. A pilot foreshore revegetation program testing low-cost methods of promoting melaleuca regeneration of recently fenced foreshores;</li> <li>3. Innovative fox and cat control program linked to shorebird and waterbird conservation;</li> <li>4. A community engagement program including a field event and citizen-science bird surveys</li> </ol>  |         |                              |                 |                    |   |
| 11:00 AM                    | 11:30 AM   | 0:30 hr | <i>Expert Presentation 5</i> | Anthony Santoro | Murdoch University | Turning Science into Action: The Saving Our Snake-Necked Turtle Citizen Science Program |
| <b>Presenter/s :</b>        | Anthony Santoro  |         |                              |                 |                    |   |
| <b>Email :</b>              | <a href="mailto:anthonyturtleresearch@gmail.com">anthonyturtleresearch@gmail.com</a>   |         |                              |                 |                    |   |
| <b>Affiliation :</b>        | Murdoch University   |         |                              |                 |                    |   |
| <b>Biography :</b>          | Anthony Santoro is a turtle ecologist for the Saving Our Snake-Necked Turtle project at Murdoch University, Western Australia. His research focusses on the Southwestern Snake-Necked Turtle ( <i>Chelodina oblonga</i> ), a freshwater species endemic to Southwestern Australia. He started his research career with a first-class Honours in Environmental Science, determining the effect of land use change on turtles. His Ph.D. research identified how stressors such as climate change and urbanisation affect the survivorship, recruitment, and population viability of <i>C. oblonga</i> in Perth's urban wetlands. Anthony enjoys using a mixture of field observations, tracking technologies and modelling to answer applied conservation ecology questions.  |         |                              |                 |                    |   |
| <b>Presentation Title :</b> | Turning Science into Action: The Saving Our Snake-Necked Turtle Citizen Science Program  |         |                              |                 |                    |   |
| <b>Abstract :</b>           | Southwestern snake-necked turtle ( <i>Chelodina oblonga</i> ) populations within urban environments are in decline. Road mortality and increased predation are reducing nesting female and hatchling survivorship and, thereby recruitment. To help combat these threats, in 2019, a citizen science program – Turtle Trackers, was created at the City of Cockburn. Through the program, the community was trained to monitor nesting females and protect their nests. The success of Turtle Trackers in the first few years led to the Saving Our Snake-Necked Turtle project in 2022, to expand Turtle Trackers throughout Southwest WA. The project formed partnerships with 12 local councils and six wildlife conservation organisations and was funded by LotteryWest. A key partnership was with a national coalition to save freshwater turtles – the 1 Million Turtles Community Conservation project. This partnership enabled the use of the TurtleSAT application to record observations of turtles and nests into a national database. It also allowed 'Saving Our Snake-Necked Turtles' to broaden the scope of community involvement, with two different levels of engagement in turtle conservation – the everyday community member, and the wildlife warrior Turtle Trackers. Twenty-two education and training sessions were delivered to over 500 community members, leading to the creation of 11 Turtle Tracker Teams. These Turtle Tracker teams went on to observe and protect approximately 500 turtles and over 300 nests. An additional 100 observations of turtles and nesting events were observed by community members using the TurtleSAT application. Our goal is to increase these community observations and protection of both females and nests, to sustain southwestern snake-necked populations in wetlands across Southwest WA. The data collected from this citizen science project will inform future conservation management of the species, further enhancing the prospects of the species thriving across its range. |         |                              |                 |                    |   |
| <b>Co-Presenters :</b>      | <b>Supported by:</b> Jane Chambers, Stephen Beatty, Catherine Baudains, Vicky Hartill, Rafeena Boyle and Kathleen Broderick  |         |                              |                 |                    |   |
| 11:00 AM                    | 11:30 AM   | 0:30 hr | <i>Expert Presentation 6</i> | Belinda Robson  | Murdoch University | Restoration Of Urban Wetlands for Dragonfly Biodiversity                                |
| <b>Presenter/s :</b>        | Belinda Robson   |         |                              |                 |                    |   |
| <b>Email :</b>              | <a href="mailto:b.robson@murdoch.edu.au">b.robson@murdoch.edu.au</a>   |         |                              |                 |                    |   |
| <b>Affiliation :</b>        | Murdoch University   |         |                              |                 |                    |   |
| <b>Biography :</b>          | Belinda Robson is an internationally known freshwater ecologist whose research focuses on wetland and river ecology, the impacts of global warming and how humanity can prevent or manage these negative impacts. Professor Robson is also Editor in Chief of Freshwater Biology, the most highly ranked freshwater ecology journal globally and teaches the units "Managing Wetlands & Water" & "Climate Change Adaptation" at Murdoch University. She is currently researching the management of farm dams for sustaining freshwater biodiversity in rural WA and on understanding the ecology and life history of native freshwater species.  |         |                              |                 |                    |   |
| <b>Presentation Title :</b> | Restoration of urban wetlands for dragonfly biodiversity   |         |                              |                 |                    |   |
| <b>Abstract :</b>           | Dragonflies are some of the most aesthetically pleasing and most loved wetland insects, yet we know almost nothing about the ecology or biology of Australian species. Our research focused on understanding patterns of species diversity of dragonflies to identify the qualities of wetlands needed to maximise dragonfly diversity. The Beeliar wetlands were sampled in spring and summer to collect aquatic dragonfly nymphs, their exuviae, and to record adult presence/absence at species level. A variety of water quality, vegetation and landscape variables were also recorded. We found that vegetation (both aquatic and terrestrial) and water temperature were the variables most important to dragonflies. Dragonfly diversity was highest at wetlands with extensive stands of submerged and emergent aquatic plants and fringing trees, and at wetlands that were connected to other wetlands by native vegetation. This was because dragonfly nymphs use submerged vegetation to hunt and hide from predators and use emergent and fringing vegetation to emerge from the water and transform into the flying adult. Freshwater paperbark trees provide important habitat for metamorphosis and vital shade in summer. Common species tend to emerge as smaller adults in summer than in spring, and this may be due to changes in daylength. Laboratory experiments manipulating water temperature and depth showed that while warmer temperatures did not influence dragonfly emergence, declining depths did. As the climate continues to dry and wetlands are inundated for shorter and shorter periods, some dragonfly species may disappear from our wetlands. When restoring natural wetlands or managing created wetlands, it is vital that there is sufficient aquatic and terrestrial vegetation to support dragonflies and that some wetlands retain water all year round.   |         |                              |                 |                    |   |

|                             |          |  |                    |                              |   |
|-----------------------------|----------|--|--------------------|------------------------------|---|
| <b>Co-Presenters :</b>      |          | Lily Mackintosh, Lillyanne Kop   |                    |                              |   |
| 11:30 AM                    | 12:00 PM | 0:30 hr  | Case Study         | Dan Friesen<br>Jen Middleton | Perth NRM<br>University of Western Australia<br><i>Partners: SERCUL, City of Canning, Water Corp, UWA, DBCA Rivers and Estuaries Branch</i> |
| <b>Presenter/s :</b>        |          | Dan Friesen<br>Jen Middleton   |                    |                              |   |
| <b>Email :</b>              |          | <a href="mailto:dan.friesen@perthnrm.com">dan.friesen@perthnrm.com</a><br><a href="mailto:jen.middleton@uwa.edu.au">jen.middleton@uwa.edu.au</a>   |                    |                              |   |
| <b>Affiliation :</b>        |          | Perth NRM<br>University of Western Australia   |                    |                              |   |
| <b>Biography :</b>          |          | <p>Dan Friesen has been working in the environmental sector for over a decade. His positive and passionate approach to landcare has helped him work with communities and institutions to create and secure funding for projects and achieve shared objectives. He was recognised for his efforts as the WA Austcover Young Landcare Leader Award in 2019. His current role at Perth NRM involves managing the Swan Canning River Recovery and Threatened Ecological Communities programs.</p> <p>Jen is an ecologist with a special interest in environmental microbiomes, biogeochemical cycling, and biotechnology. Jen is also the co-director of science communication and research consulting company, Ooid Scientific. Jen aims to use hypothesis-driven and multidisciplinary research to improve the resilience of the natural environment. Jen’s areas of research include improving the management of natural and constructed aquatic systems, understanding microbial influences on ecosystem function (aquaculture, biofilms, soils, plant-microbe interactions), and using biotechnology for a circular economy.</p>  |                    |                              |   |
| <b>Presentation Title :</b> |          | Nurdi Way Constructed Wetland and Living Stream Project  |                    |                              |   |
| <b>Abstract :</b>           |          | <p>Nurdi Way is a typical urban drain, designed to manage ground and storm water, delivering it directly into the Canning River. Urban drainage systems often offer little ecological or social benefit and are frequently vectors for transporting nutrients, sediment, pollution, and weeds through urban environments.</p> <p>DBCA’s Catchment Monitoring Program identified Nurdi Way as a priority for remediation due to high nutrient and copper loads. The Nurdi Way Constructed Wetland and Living Stream project was designed to improve water quality and habitat outcomes by modifying an open trapezoidal section of the drain into a living stream, diverting the base flow through a constructed wetland.</p> <p>This project is an impressive example of partnerships collaborating effectively to deliver an outstanding project in a short time frame with opportunistic funding; delivered and implemented by SERCUL, in partnership with the City of Canning, the Water Corporation, University of Western Australia and the Department of Biodiversity, Conservation and Attractions.</p> <p>This project is supported by the Swan Canning River Recovery program, delivered by Perth NRM through funding from the Australian Government.</p> <p>For background information, visit: <a href="https://www.perthnrm.com/blog/2020/09/10/the-power-of-partnership/">https://www.perthnrm.com/blog/2020/09/10/the-power-of-partnership/</a></p> |                    |                              |   |
| <b>Co-Presenters :</b>      |          | Cat Williams–SERCUL, Brett Kuhlman–DBCA, Jason MacKay–Water Corp, City of Canning  |                    |                              |   |
| 12:00 PM                    | 1:00 PM  | 1:00 hr  | Lunch / Networking |                              |   |

| DAY 2                       | Afternoon | Thu 2nd Feb   | LEADERSHIP SESSION             | Speaker/s  | Organisation   | Topic   |
|-----------------------------|-----------|---|--------------------------------|--|--|---|
| 1:00 PM                     | 2:00 PM   | 1:00 hr   | Keynote 2                      | Prof. Max Finlayson  | Gulbali Institute for Agriculture, Water & Environment, Charles Sturt University | Towards a Universal Declaration of the Rights of Wetlands |
| <b>Presenter/s :</b>        |           | Prof. Max Finlayson   |                                |  |  |   |
| <b>Email :</b>              |           | <a href="mailto:mfinlayson@csu.edu.au">mfinlayson@csu.edu.au</a>  |                                |  |  |   |
| <b>Affiliation :</b>        |           | Gulbali Institute for Agriculture, Water & Environment, Charles Sturt University  |                                |  |  |   |
| <b>Biography :</b>          |           | Professor Max Finlayson is an adjunct researcher at Charles Sturt University with an interest in wetland ecology and management. This has included acting as an independent technical advisor over the past three decades to the Ramsar Convention on Wetlands, participating in global environmental assessments, and supporting scientific societies and non-governmental organisations. In recent years this has included co-leading the Wetland Concerns Committee of the Society of Wetland Scientists, that has explored the development of proposals for the Rights of Nature in Wetlands.   |                                |  |  |   |
| <b>Presentation Title :</b> |           | Towards a Universal Declaration of the Rights of Wetlands   |                                |  |  |   |
| <b>Abstract :</b>           |           | <p>Interest in a Universal Declaration of the Rights of Wetlands has been developed through a series of workshops and partnerships initiated through the Society of Wetland Scientists. The essential component of the proposed Declaration is that all wetlands are entities that are entitled to inherent and enduring rights, which derive from their existence as members of the Earth community and should possess legal standing in courts of law. These inherent rights include the following:</p> <ol style="list-style-type: none"> <li>1. The right to exist.</li> <li>2. The right to their ecologically determined location in the landscape.</li> <li>3. The right to natural, connected and sustainable hydrological regimes.</li> <li>4. The right to ecologically sustainable climatic conditions.</li> <li>5. The right to have naturally occurring biodiversity, free of introduced or invasive species that disrupt their ecological integrity.</li> <li>6. The right to integrity of structure, function, evolutionary processes and the ability to fulfil natural ecological roles in the Earth's processes.</li> <li>7. The right to be free from pollution and degradation.</li> <li>8. The right to regeneration and restoration.</li> </ol> <p>The proposal has been presented to delegates at the Ramsar Convention and is being further discussed with local communities and advocates for the rights of nature. The latter having been acknowledged in the Global Biodiversity Framework adopted through the Convention on Biological Diversity. Other steps include placing the suggested rights within the context of decisions adopted by the Ramsar Convention, and seeking to understand how these rights support existing wetland conservation ethics and practices, and support complementary approaches for ensuring the sustainability and restoration of wetlands. At this stage, there is a proposal towards a universal declaration of the rights of wetlands – this is seen as the start of a dialogue with every expectation that the proposal could evolve as more wisdom and knowledge is shared, and legal and policy implications are elaborated.</p> |                                |  |  |   |
| 2:00 PM                     | 2:30 PM   | 0:30 hr   | Expert Presentations - Round 1 | <i>Choose to attend any one of the 3 presentations below</i> |  |   |
| 2:00 PM                     | 2:30 PM   | 0:30 hr   | <i>Expert Presentation 1</i>   | Rory Garven  | City of Cockburn   | Wetland Management in the City of Cockburn                |
| <b>Presenter/s :</b>        |           | Rory Garven   |                                |  |  |   |
| <b>Email :</b>              |           | <a href="mailto:rgarven@cockburn.wa.gov.au">rgarven@cockburn.wa.gov.au</a>  |                                |  |  |   |
| <b>Affiliation :</b>        |           | City of Cockburn  |                                |  |  |   |
| <b>Biography :</b>          |           | Rory Garven is the Environmental Coordinator at the City of Cockburn. Sitting within the Environmental Policy and Planning division, Rory's role is to protect and enhance the City's natural environment.  |                                |  |  |   |
| <b>Presentation Title :</b> |           | Wetland Management in the City of Cockburn  |                                |  |  |   |
| <b>Abstract :</b>           |           | <p>The presentation will comprise of a brief overview of wetland management in the City of Cockburn.</p> <p>The City of Cockburn is home to numerous wetland reserves, including Bibra Lake, where this conference is being held.</p> <p>Bibra Lake and most of the other wetlands within the City form part of the Beeliar Regional Park, which is a network of wetland reserves located in the southern suburbs of Perth. These protected wetlands are a refuge for many plants and animals, and the large amount of fresh water allows the local species to thrive. The wetlands are a source of pride for our residents, and they also form a key part of the City's identity by featuring on the City's logo and corporate tagline.</p> <p>Despite this, wetland management within highly urbanised areas does not come without challenges. Visitation to the reserves continues to increase, thus exposing the natural areas to high levels of vegetation degradation, weed encroachment, pollution and other threats.</p>  |                                |  |  |   |

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|-----------------------------|---|---------|---|
|                             | <p>This presentation will include an overview of the City's day-to-day management of its wetlands to ensure that these threats are managed and that the local ecology remains healthy and resilient. A particular focus will be given towards today's theme of wetland restoration. In addition to this, several key case studies will be presented to highlight some of 'the outside of the ordinary' projects that have been undertaken by the City.</p> <p>Such case studies will include:</p> <ul style="list-style-type: none"> <li>• The nutrient stripping basins at Yangebup Lake</li> <li>• The bespoke possum bridge over Beeliar Drive that links Yangebup and Kogolup Lakes</li> <li>• Environmental DNA surveying at Bibra Lake</li> <li>• The Black Cockatoo Oasis at Bibra Lake</li> <li>• The Turtle Trackers volunteer conservation program</li> <li>• Walking trails</li> </ul> <p>The City hopes that the presentation will facilitate discussion amongst other land managers about how best to manage our precious wetlands.</p>  |         |   |
| 2:00 PM                     | 2:30 PM   | 0:30 hr | <b>Expert Presentation 2</b><br>John Considine & Dr Marilena Stimpfl<br>Helena River Alliance<br>The Helena River: A Neglected Jewel  |
| <b>Presenter/s :</b>        | John Considine & Dr Marilena Stimpfl  |         |   |
| <b>Email :</b>              | <a href="mailto:john.considine@iinet.net.au">john.considine@iinet.net.au</a><br><a href="mailto:mstimpfl@icloud.com">mstimpfl@icloud.com</a>  |         |   |
| <b>Affiliation :</b>        | Helena River Alliance   |         |   |
| <b>Biography :</b>          | <p>John A Considine is a former Professor of Horticulture and Viticulture at the University of Western Australia (UWA). He is currently working as a Principal Research Scientist at the Institute of Agriculture at UWA. Considine has also previously been a member of the Kings Park Board for 19 years and a founding member of the Horticultural R&amp;D Corp (now known as Horticulture Australia).</p> <p>Marilena Stimpfl is the chair of the Lower Helena Association (one of the groups supporting the Helena River Association – HRA) and the spokesperson for the HRA.</p>  |         |   |
| <b>Presentation Title :</b> | The Helena River: A Neglected Jewel   |         |   |
| <b>Abstract :</b>           | <p>The Helena River Alliance was formed to make a difference by aggregating the people resources of communities with an interest and passion for conserving and enhancing the river system and its heritage in a meaningful, practical manner. The vision of the Alliance is to elevate the profile of the Helena River and set up mechanisms that will protect in perpetuity the uninterrupted green corridor that still exists from source to confluence.</p> <p>We have recently formed a partnership with 'Waterways' under Anas Ghadouani's leadership and with financial support from the Feilman Foundation to begin the task of developing and implementing an action plan to give the Helena River the respect and protection it deserves. We want to transform the Helena River into an asset for the community of WA and the people of Perth in perpetuity.</p> <p>Here we will present our joint vision to make this happen.</p>  |         |   |
| 2:00 PM                     | 2:30 PM   | 0:30 hr | <b>Expert Presentation 3</b><br>Dr. Om Dubey<br>ARNOWA<br>IoT-Based Real-Time Water Quality Monitoring Systems for Wetland Management |
| <b>Presenter/s :</b>        | Dr. Om Dubey  |         |   |
| <b>Email :</b>              | <a href="mailto:Om@arnowa.com">Om@arnowa.com</a>  |         |   |
| <b>Affiliation :</b>        | ARNOWA  |         |   |
| <b>Biography :</b>          | <p>Dr. Om Dubey, Founder and Managing Director of ARNOWA Pty Ltd, a company that specialises in Integrated Smart Technology Ecosystems. ARNOWA, specialises in designing, manufacturing, and implementing smart technology and industry 4.0 infrastructure. Arnova's Smart Grid Smart City project for the City of Melville was Highly Commended for SDG Action Award by Smart Cities Council ANZ (2020) and won Infrastructure Australia's 2021 National Award for Local Government, celebrating outstanding work in their communities for excellence in service delivery and innovation. Om is also the Co-Founder and Managing Director of Climate Change Response Pty Ltd, which is a consulting company established in 2009, specialising in climate change, energy efficiency, renewables and sustainability.</p> <p>Om is leading a project to develop smart weather and irrigation monitoring system at The Wetlands Centre Cockburn. He has been working on a number of smart city and environmental projects with a vision to develop sustainable, energy-efficient cities with intelligent systems that minimise environmental impacts and mitigate climate change by augmenting projects with IoT, smart technology and big data.</p> |         |   |
| <b>Presentation Title :</b> | IoT-Based Real-Time Smart Water Quality Monitoring Systems for Wetland Management   |         |   |
| <b>Abstract :</b>           | <p>Wetlands, including lakes and reservoirs, are particularly susceptible to the negative impacts of eutrophication, a result of high-nutrient loads from sources such as agricultural runoff and industrial effluents. Traditional monitoring of water quality in wetlands is labour and time-intensive, adding cost and affecting the accuracy of the data. Arnova has developed an innovative solution to address these challenges.</p>  |         |   |

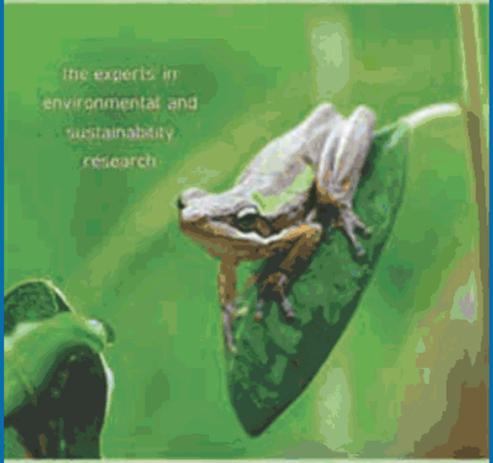
|  |         |      |    |                                |  |  |
|--|---------|------|----|--------------------------------|--|--|
| <p>'Carbon' is an autonomous platform that uses IoT sensors to monitor various water quality parameters in real-time and transmit the data to a remotely located user dashboard. The platform includes wireless data transmission devices, solar panels for island mode operation, and application software for data analytics. By using big data analytics, AI, and machine learning, Arnowa system can predict future trends in water quality and aid in preventing water pollution using alerts and reporting features.</p> <p>The industry and water-intensive sectors need to adapt to a dynamic and innovative approach to wetland management. Arnowa's water quality monitoring platform addresses the ongoing challenges of population growth, urbanisation, and climate change while optimising processes and operational efficiency. This paradigm shift towards next-generation water monitoring systems is crucial in meeting the increasing complexity and uncertainty of the water management landscape.</p>   |         |      |    |                                |  |  |
| 2:30 PM  | 2:50 PM | 0:20 | hr | Afternoon Tea / Networking     |  |  |
| 2:50 PM  | 3:20 PM | 0:30 | hr | Expert Presentations - Round 2 | <i>Choose to attend any one of the 3 presentations below</i> |  |
| 2:50 PM  | 3:20 PM | 0:30 | hr | <i>Expert Presentation 4</i>   | Robyn Pickering  | Wetlands Conservation Society of WA Inc. Wetland Conservation in WA: Past, Present and Future  |
| <b>Presenter/s :</b> Robyn Pickering   |         |      |    |                                |  |  |
| <b>Email :</b> <a href="mailto:perthbirdsandbush@gmail.com">perthbirdsandbush@gmail.com</a>  |         |      |    |                                |  |  |
| <b>Affiliation :</b> Wetlands Conservation Society of WA Inc.  |         |      |    |                                |  |  |
| <b>Biography :</b> Robyn Pickering is Vice President of the Wetlands Conservation Society of WA Inc. She has been involved with wetland conservation as: a past President of the Friends of Yangebup Wetlands, a member of the Beelihar Regional Park Community Consultation Committee, a member of the Australasian Bittern Recovery Team and work and volunteer work for BirdLife Australia.   |         |      |    |                                |  |  |
| <b>Presentation Title :</b> Wetland Conservation in WA: Past, Present and Future   |         |      |    |                                |  |  |
| <b>Abstract :</b> Wetlands Conservation in Western Australia has had its ups and downs in the past 100 years. After a significant period of wetland destruction, vocal community members and conservation policies have provided for the protection and conservation of many wetlands. In the last decade, Western Australian politics and policies have led us to the present stagnated status quo that still leaves many wetlands with no protection. In this paper, we will highlight the micro and macro successes of the past, the current situation and offer a vision for the future that values and protects the wetlands of Western Australia.  |         |      |    |                                |  |  |
| <b>Co-Presenters :</b> Professor Philip Jennings, Wetland Conservation Society of WA Inc.  |         |      |    |                                |  |  |
| 2:50 PM  | 3:20 PM | 0:30 | hr | <i>Expert Presentation 5</i>   | Rosanna Hindmarsh  | Chittering Landcare Centre Wasteland To Wonderland: Recreating Functioning Ecological Wetlands at Chittering Springs and Spoonbill Lake from Degraded Farmland |
| <b>Presenter/s :</b> Rosanna Hindmarsh   |         |      |    |                                |  |  |
| <b>Email :</b> <a href="mailto:rosannah@inet.net.au">rosannah@inet.net.au</a>  |         |      |    |                                |  |  |
| <b>Affiliation :</b> Chittering Landcare Centre  |         |      |    |                                |  |  |
| <b>Biography :</b> Rosanna Hindmarsh is an experienced WA Landcarer with over 20-years hand-on experience undertaking rivercare and catchment restoration work. Since 2005, she has overseen the management of Chittering Landcare Centre in Muchea. A 1996 foundation member and Coordinator of the Ellen Brockman Integrated Catchment Group (EBICG), Rosanna manages a team of project officers, undertaking Landcare and rivercare restoration work on behalf of five community groups within two sub-catchments of the Swan-Canning River. In 2011, Chittering Landcare won the WA Environment Award, and EBICG won the WA Landcare Award, then followed up with the National Landcare Community Award in 2012.   |         |      |    |                                |  |  |
| <b>Presentation Title :</b> Wasteland To Wonderland: Recreating Functioning Ecological Wetlands at Chittering Springs and Spoonbill Lake from Degraded Farmland  |         |      |    |                                |  |  |
| <b>Abstract :</b> This is a case study about partnerships, but also the sustainability of two important rural wetland environments on the Ellen Brook and Brockman River; a case study demonstrating leadership in ecological functioning wetland ecosystem restoration.   |         |      |    |                                |  |  |
| <p>The Chittering Springs and Spoonbill Lake, both in the Shire of Chittering, were once degraded wet areas on rural farmland; one a waterway, the other degraded land. Over 20 years ago, this farmland was sold and sub-divided into rural-residential smaller blocks. As part of the sub-division these areas were deemed unsuitable as saleable lots and simply left. Chittering Landcare took them on for the Shire of Chittering and has reclaimed both as ecologically functioning wetlands.</p> <p>A small dam was built at Chittering Springs on the tributary of the Ellen Brook to slow the water flow, transforming this acid-saline area of farmland. The area around the dam was then ripped, and weeds were controlled (it was weed heaven!). Progressively, over the next 12 years the area was restored to a wetland, surrounded by bushland, with all lead-in creeks revegetated. Along the way, there were issues to deal with; vandalism of the dam and 4-wheel drivers enjoying the wet-sloppy conditions requiring the area to be fenced. Tronox Mineral Sands and St Mary's school tree-planting partnerships saw the revegetation occur, supported by grants from SALP, State NRM, LotteryWest and contributions from the Chittering Shire. Today, this area is an oasis! Protected by fencing with a community picnic area. Chittering Springs protects downstream Rocky Creek, which flows into Ellen Brook, a tributary of the Swan River. The wetland today supports waterbirds, with habitat created by the native rushes and sedges.</p> <p>Spoonbill Lake started as a series of farm dams (known as Hart farm). When it was sub-divided into rural residential lots, the dams were taken out as a reserve by the local government. Since 1998 this area has been progressively revegetated and restored. Annual Chittering Bird Group counts since 2009 show many species of waterbirds and bush birds are now found there. Native rushes and sedges planted in the wet areas complement dryland plants along the upper parts of the creek. Local residents took on this project, helping on planting day events. Commonwealth</p> |         |      |    |                                |  |  |

|                             |   |         |                              |  |  |  |
|-----------------------------|---|---------|------------------------------|--|--|--|
|                             | Government NHT and on-going SALP grant funding have continued the improvement, with all woody weeds and the more invasive Typha now replaced with other native plants. Spoonbill Lake is located on a freshwater, perennial stream, one of the few entering the Chittering Lakes, which flows into the Brockman River, another important tributary of the Swan River. Since 2006, water quality has improved, and the Lake today provides important bird habitat. The Chittering Bird Group has even spotted a Greenshank on its shores. Walk trails for the local residents provide much appreciated social and health benefits.<br>Upstream of the Ellen Brook and Brockman River, both these important wetland restoration projects have added to the conservation category wetland systems; a credit to Chittering Landcare Group, their partners and community.  |         |                              |  |  |  |
| <b>Co-Presenters :</b>      | Liz Kington, Chittering Landcare Centre   |         |                              |  |  |  |
| 2:50 PM                     | 3:20 PM   | 0:30 hr | <i>Expert Presentation 6</i> | Georgina Steytler & Shaun Ossinger               | Eungedup Wetlands Committee / Wilson Inlet Catchment Group | Eungedup Wetlands - How they would be managed going forward  |
| <b>Presenter/s :</b>        | Georgina Steytler<br>Shaun Ossinger   |         |                              |  |  |  |
| <b>Email :</b>              | <a href="mailto:wildandendangered@gmail.com">wildandendangered@gmail.com</a><br><a href="mailto:info@wicc.org.au">info@wicc.org.au</a>  |         |                              |  |  |  |
| <b>Affiliation :</b>        | Eungedup Wetlands Committee<br>Wilson Inlet Catchment Committee   |         |                              |  |  |  |
| <b>Biography :</b>          | Georgina Steytler is an internationally acclaimed and award-winning nature photographer with a passion for conservation. She is a strong proponent of ethical nature photography and a judge of several national and international nature photography competitions. She has given presentations and conducted workshops on bird photography across Australia, when not working with several conservation groups around her hometown of Albany. In late 2021 her first book, For the Love of Birds, was published by Australian Geographic, selling out in just 3 months.<br><br>Shaun Ossinger, Executive Officer of the Wilson Inlet Catchment Group, is a marine scientist who spent 17 years working for a variety of state and federal government agencies in marine and estuarine natural resource management. He left government for the not for profit sector in 2015 to run Wilson Inlet Catchment Committee and has never been happier.  |         |                              |  |  |  |
| <b>Presentation Title :</b> | Saving Eungedup Wetlands  |         |                              |  |  |  |
| <b>Abstract :</b>           | In early 2022 a group of concerned citizens and groups got together to buy farmland that was covered in a wetland, Eungedup Wetland, containing several breeding endangered Australasian Bitterns. This case study will examine the importance of the 103 hectare wetland to 'future-proofing' Australasian Bittern populations, its critical role in the Wilson Inlet Catch area for controlling nutrients leaching into the inlet, the difficulties and issues community groups face when trying to buy land for conservation (including its ongoing management), how they were overcome and the ongoing efforts to raise the funds to buy the land.  |         |                              |  |  |  |
| 3:20 PM                     | 3:50 PM   | 0:30 hr | Case Study                   | Linda Metz                                       | South West Catchment Council                               | Case Study on The Restoration Work Undertaken on 3 Ramsar Wetlands in The Southwest Region over the Last 5 Years |
| <b>Presenter/s :</b>        | Linda Metz  |         |                              |  |  |  |
| <b>Email :</b>              | <a href="mailto:linda.metz@swccnrm.org.au">linda.metz@swccnrm.org.au</a>  |         |                              |  |  |  |
| <b>Affiliation :</b>        | South West Catchment Council  |         |                              |  |  |  |
| <b>Biography :</b>          | Linda has a great passion for natural resource management and has been involved with ecological restoration projects and educational programs for over 25 years in the government and non-government sectors and is a strong advocate for community and first nations engagement and leadership in ecological stewardship. Linda holds a Bachelor of Science with Honours in Botany and is the current vice chair of the Revegetation Industry Association of WA.   |         |                              |  |  |  |
| <b>Presentation Title :</b> | Case Study on The Restoration Work Undertaken On 3 Ramsar Wetlands in The Southwest Region Over the Last 5 Years  |         |                              |  |  |  |
| <b>Abstract :</b>           | The South West Catchments Council, with funding from the Australian Government's RLP program, has been working for five years with Department of Biodiversity, Conservation and Attractions staff and various stakeholders in the South West region, to undertake restoration and conservation work on the three Ramsar wetlands found in our region. These include the Muir-Byenup wetlands located southeast of Manjimup, the Vasse-Wonnerup wetlands found in and around Busselton, and Toolibin Lake located east of Narrogin.<br><br>Each of these unique wetlands vary in their ecological characteristics but are very important for local and migratory birds as breeding and/or feeding habitat, and it is vital they are conserved into the future.<br><br>This talk will focus on the successes and achievements of the wetland restoration works carried out over our five-year Ramsar project, as well as the challenges and some lessons learnt along the way. We will discuss the innovative 'Felixer cat grooming trap trial' we undertook at Lake Muir, and then also discuss future work that may need to be undertaken to improve the resilience of the wetlands in a changing climate |         |                              |  |  |  |
| <b>Co-Presenters :</b>      | Derani Sullivan, South West Catchment Council   |         |                              |  |  |  |
| 3:50 PM                     | 4:30 PM   | 0:40 hr | PLENARY FORUM                | <i>Informal Discussion (Optional Attendance)</i> |  |  |


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World Wetlands Day

2 February 2023



It's time

for wetland restoration

## Wetland Restoration: Why is it time?

Wetlands are vital for humanity... But we're at a tipping point. Wetlands are disappearing.

**Freshwater is rare. Wetlands provide most of it.**

- Only 2.5% of water on earth is freshwater, mostly stored in glaciers and aquifers.
- Less than 1% is usable, 0.5% is found in wetlands such as rivers and lakes.

**Wetlands store more carbon than forests.**

- Wetlands cover 3% of our planet yet store around 30% of all land-based carbon.
- Coastal wetlands like mangroves sequester and store carbon up to 55 times faster than tropical rain forests.

**Wetlands help us cope with storms and flooding.**

- 60% of humanity lives and works in coastal areas.
- Submerishes, mangroves, seagrass beds and coral reefs protect coastal communities from extreme weather.
- Indeed, a single acre of wetland can absorb up to 1.5 million gallons of freshwater.

**Wetlands are a source of livelihoods and food.**

- More than a billion people live from fishing, agriculture and tourism.
- Wetland produce provide rice for 3.5 billion people.

**Wetlands are being lost three times faster than forests.**

- They're the Earth's most threatened ecosystem.
- More than 80% of all wetlands have disappeared since the 1700s.
- The trend is accelerating. Since 1970, at least 36% of the world's wetlands have been lost.

**Human activities are driving wetland degradation.**

- Wetlands are being drained and filled in for agriculture and urban construction.
- Water pollution and overfishing are harming wetland ecosystems, along with invasive species.

**Wetland species are facing extinction.**

- One in three freshwater species and 25% of all wetland species face actual extinction from wetland decline.
- 81% of inland wetland species and 30% of coastal and marine species have declined in the last 50 years.

Restoring lost and degraded wetlands is urgent!

## 7 best practices in wetland restoration

Fully recreating the benefits of a natural wetland may take time, but with restoration many harmful effects of degradation can be reversed. Successful wetland restoration projects...

- 1 Restore multiple benefits**

A natural wetland provides a multitude of services. Take a holistic view in restoration, capturing many benefits, not just one or two.
- 2 Develop a restoration plan**

In a natural wetland ecosystem, the vegetation, the wildlife and the site itself all grow from and give to each other. Aim to re-create this self-sustaining cycle and monitor the results.
- 3 Involve the community**

Ensure that local residents and businesses have a voice in the restoration. Give them a role in maintaining the restored site. Involve women, youth and indigenous people.
- 4 Address the causes of degradation**

Assess and understand what led to the degradation. Limit pressures such as overhauling of water and pollution from agriculture, industry and urban development.
- 5 Clean up the degraded area**

Remove any debris, trash and waste that has accumulated in the wetland. This makes people less likely to treat the area like a dump.
- 6 Restore native flora and fauna**

Re-create the original hydrological conditions, replant native vegetation and reintroduce native wildlife. Weed out invasive species.
- 7 Structure access to the wetland**

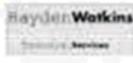
Create specific spaces for people to access the wetland. List which activities are allowed others. Designate zones where wildlife can thrive.



| DAY 3                       | Morning  | Fri 3rd Feb | WORKSHOPS                     | Speaker/s  | Organisation   | Topic                                |
|-----------------------------|--|-------------|-------------------------------|--|--|--------------------------------------|
| 6:45 AM                     | 7:00 AM  | 0:15 hr     | Guests Arriving at the Centre |  |  |                                      |
| 7:00 AM                     | 9:00 AM  | 2:00 hr     | Workshops                     | Georgina Steytler  | Internationally acclaimed, Award-winning Nature Photographer   | Photography & Brekkie with the Birds |
| 9:00 AM                     | 9:30 AM  | 0:30 hr     | INAUGURAL PROGRAM             | <b>Opening Ceremony of the Revamped Wetlands Centre Amphitheatre by Marie Taylor, Elder-in-Residence at The Wetlands Centre and Lord Mayor of Cockburn Mr Logan Howlett JP</b> |  |                                      |
| <b>Presenter/s :</b>        | Georgina Steytler  |             |                               |  |  |                                      |
| <b>Email :</b>              | <a href="mailto:wildandendangered@gmail.com">wildandendangered@gmail.com</a>   |             |                               |  |  |                                      |
| <b>Affiliation :</b>        | Eungedup Wetlands  |             |                               |  |  |                                      |
| <b>Biography :</b>          | Georgina Steytler is an internationally acclaimed and award-winning nature photographer with a passion for conservation. She is a strong proponent of ethical nature photography and a judge of several national and international nature photography competitions. She has given presentations and conducted workshops on bird photography across Australia, when not working with several conservation groups around her hometown of Albany. In late 2021 her first book, For the Love of Birds, was published by Australian Geographic, selling out in just 3 months.   |             |                               |  |  |                                      |
| <b>Presentation Title :</b> | Photography & Brekkie with the Birds   |             |                               |  |  |                                      |
| <b>Abstract :</b>           | Join us for an unforgettable photography workshop and brekkie with the birds on the shores of Bibra Lake. This unique experience will take you on a journey through the unconfined open-air, living, breathing and thriving aviary that is the Beeliar Wetlands. Learn some technical aspects of nature photography as well as how to develop an eye for an aesthetically pleasing composition. As Georgina believes, it's not just for nature photographers to indulge in the art for just for art's sake, but to go above and beyond— photographers have a duty of care and should do everything they can to minimise human impact and help conserve our natural world. This workshop is suitable for all levels, from beginners to advanced photographers. Come and learn from an award-winning artist and take your photography skills to the sky, soaring like the birds we follow with our lenses. Feel free to bring your best camera along. And enjoy a light brekkie and a cuppa amidst our feathered friends.  |             |                               |  |  |                                      |
| 9:30 AM                     | 10:00 AM   | 0:30 hr     | Morning Tea / Networking      |  |  |                                      |
| 10:00 AM                    | 12:00 PM   | 2:00 hr     | Workshops                     | Choose to attend any one of the workshops below  |  |                                      |
| 10:00 AM                    | 12:00 PM   | 2:00 hr     | Workshop 1                    | Annamarie Weldon,<br>Liana Joy Christensen &<br>Lakshmi Kanchi   | Poet, The Lake's Apprentice (2014)<br>Poet, Writer, Ex-editor: Landscape<br>Poet-in-Residence, The Wetlands Centre | The Poetry of Wetland Textures       |
| <b>Presenter/s :</b>        | Annamarie Weldon,<br>Liana Joy Christensen &<br>Lakshmi Kanchi   |             |                               |  |  |                                      |
| <b>Email :</b>              | <a href="mailto:amweldon@ozemail.com.au">amweldon@ozemail.com.au</a><br><a href="mailto:lianajoy5@optusnet.com.au">lianajoy5@optusnet.com.au</a><br><a href="mailto:laksh@thewetlandscentre.org.au">laksh@thewetlandscentre.org.au</a>   |             |                               |  |  |                                      |
| <b>Affiliation :</b>        | Poet, The Lake's Apprentice (2014)<br>Poet, Writer, Ex-editor: Landscape<br>Poet-in-Residence, The Wetlands Centre   |             |                               |  |  |                                      |
| <b>Biography :</b>          | Annamaria Weldon is a West Australian poet known for her intimate portrayal of the chain of lakes on Australia's southwest coast in her poetry and essays. Her collection The Lake's Apprentice, published in 2014, won the inaugural Nature Essay Prize by the Nature Conservancy in 2011. She has been shortlisted for the Peter Porter Poetry Prize, awarded the Nature Conservancy Australia's inaugural prize for nature writing, and won The Tom Collins Poetry Prize. Her work has been featured on ABC Radio National and in various anthologies and journals.<br><br>Liana Joy Christensen is the author of Deadly Beautiful — Vanishing Killers of the Animal Kingdom and two poetry collections. Wild Familiars and Unnatural History. Much of her work is focused on her passion for the natural world. Her poems have appeared in various literary publications internationally, nationally, and very locally – two are inscribed on the Busselton Jetty! Some are performance pieces which have showcased in Amsterdam, the Fremantle Festival, and the Perth Poetry Festival. She was the Biodiversity Poet in Residence for the Flourish Festival and spent seven years as the M.C. for Voicebox. Her essays and poetry have won many awards, and been shortlisted for major prizes, including the Newcastle Poetry Prize.<br><br>Lakshmi Kanchi is an emerging Western Australian poet of Indian descent. Her poetry explores love and its tumultuousness, fantasy and zest in nature, and allegories that provoke thought and evoke tender feelings. She is the current Poet-in-Residence at The Wetlands Centre Cockburn. Laskshmi is the recipient of the 2021 Pocketry Prize for Unpublished Poets, and her poems have received several commendations. Her published works appear in—Social Alternatives, Portside Review, Burrow Journal, The Saltbush Review, Blue Bottle Journal and more. |             |                               |  |  |                                      |
| <b>Presentation Title :</b> | The Poetry of Wetland Textures   |             |                               |  |  |                                      |
| <b>Abstract :</b>           | Tinker in the poetry of wetland textures with Lakshmi as she brings you to the very heart of wetlands. Learn to hold sensations and create pieces that sense, speak, and spark conversation.   |             |                               |  |  |                                      |

| 10:00 AM                    | 12:00 PM   | 2:00 hr | Workshop 3 | Pauline Charman                             | The Wetlands Centre Cockburn                              | Identify and Catalogue Species - DNA barcoding - Fun, Accessible Way to Build Wetland Warriors of the Future |
|-----------------------------|--|---------|------------|---|---|--|
| <b>Presenter/s :</b>        | Pauline Charman  |         |            |   |   |  |
| <b>Email :</b>              | <a href="mailto:pauline.charman@biobarcodes.com.au">pauline.charman@biobarcodes.com.au</a>   |         |            |   |   |  |
| <b>Affiliation :</b>        | BioBarcode Australia   |         |            |   |   |  |
| <b>Biography :</b>          | <p>WiTWA Inspiring Role Model Award winner 2019, Pauline is an experienced, passionate science educator with a unique skill set and ability in the area of biotechnology education.</p> <p>She founded BioBarcode Australia in 2020 with the vision to engage and educate students and the community with a relatable, authentic project that contributes data to one of our most challenging problems – biodiversity loss. DNA barcoding has been a successful methodology aiding in building our genetic reference libraries of species globally since 2003. A new era of democratising DNA is what Pauline aims to champion over the coming years in WA schools and communities.</p>  |         |            |   |   |  |
| <b>Presentation Title :</b> | Identify and catalogue species - DNA barcoding - Fun, accessible way to build wetland warriors of the future..   |         |            |   |   |  |
| <b>Abstract :</b>           | <p>This workshop will allow you to experience a technique that offers faster and more accurate identification of species - while using authentic research grade equipment (surprisingly user friendly) and guided by young dynamic scientists currently working in the exciting world of biotechnology.</p> <p>Pauline Charman established The Australian Barcode for Life Project for community groups and schools to experience pulling back the curtain on what it's like to work with an organism's DNA as a tool for identifying its species based on its genetic code.</p> <p>So expect to pull on gloves, a lab coat and be fascinated and inspired to begin barcoding species in your wetland environment over the coming years and help in the race to classify all Australian species - before we lose them!</p>   |         |            |   |   |  |
| 10:00 AM                    | 12:00 PM   | 2:00 hr | Workshop 3 | Sue Dempster, Hazel Dempster & Lanie Cottam | Western Wildflower Gardens & The Wetlands Centre Cockburn | Growing Iconic Local Colour for Wildflower Gardens, A Wetlands Centre Nursery & Propagation Demo             |
| <b>Presenter/s :</b>        | Sue Dempster, Hazel Dempster & Lanie Cottam  |         |            |   |   |  |
| <b>Email :</b>              | <a href="mailto:susan@westernwildflowergardens.com.au">susan@westernwildflowergardens.com.au</a><br><a href="mailto:nursery@thewetlandscentre.org.au">nursery@thewetlandscentre.org.au</a>   |         |            |   |   |  |
| <b>Affiliation :</b>        | Western Wildflower Group   |         |            |   |   |  |
| <b>Biography :</b>          | <p>Sue is a qualified horticulturist and for nearly 2 decades, has run workshops on the seasonal elements on wildflowers, landscapes and gardens. Sue's experience in native plant growing contracts for Ellenbrook development, City of Joondalup and Western Wildflower Gardens has ensured many of the major arterial roads and gardens are full of wildflowers.</p> <p>Strategic Growing programs for wildflowers have been Sue's passion, with her mother, Hazel Dempster collecting, growing and teaching how to grow many of the species.</p> <p>Malanie Cottam, the Nursery Officer at The Wetlands Centre Cockburn, is a highly qualified Horticulturist and Garden Designer with over a decade of experience in conservation and land management, with a focus on wetland restoration and preservation. She is an avid committee member of the Wildflower Society WA Murdoch Branch, and has various certificates in horticulture, conservation and land management. She has experience working as a field officer, landcare trainee, and volunteer coordinator.</p> <p>The Wetlands Centre nursery, landscape and garden programs will result in the development of colourful local species not available in general wholesale nurseries.</p> |         |            |   |   |  |
| <b>Presentation Title :</b> | Growing Iconic Local Colour for Wildflower Gardens   |         |            |   |   |  |
| <b>Abstract :</b>           | <p>Native plant diversity has limited availability. Provenance local species is even more limited.</p> <p>In this workshop, we will share the journey of developing local iconic species at The Wetlands Centre education nursery, have the experience in sitting in a circle with other participants, take a walk through the new landscapes and the Wildflower Display and Educational gardens and learn a few propagation techniques.</p> <p>Come and immerse yourself in all things wildflowers to experience the connection of others sharing, and exploring new gardens and visit our state-of-the-art nursery.</p>  |         |            |   |   |  |
| 10:00 AM                    | 12:00 PM   | 2:00 hr | Workshop 4 | Dr Felicity Bairstow                        | The Wetlands Centre Cockburn                              | All Creatures Great and Small  |
| <b>Presenter/s :</b>        | Dr Felicity Bairstow   |         |            |   |   |  |
| <b>Email :</b>              | <a href="mailto:leapingwombats@gmail.com">leapingwombats@gmail.com</a>   |         |            |   |   |  |
| <b>Affiliation :</b>        | The Wetlands Centre Cockburn   |         |            |   |   |  |
| <b>Biography :</b>          | <p>Dr Felicity Bairstow is involved in more environmental groups than she dares to admit and advocates for the protection and conservation of urban bushland and wetlands in Perth. As a founder and first convenor of Save Beeliar Wetlands Dr Bairstow was instrumental in steering the campaign and strategy that led to a successful outcome for the group. In 2020 Dr Bairstow was awarded the City of Cockburn Citizen of the Year Award.</p>  |         |            |   |   |  |
| <b>Presentation Title :</b> | All Creatures Great and Small  |         |            |   |   |  |

|                             |  |         |            |                              |  |  |
|-----------------------------|--|---------|------------|------------------------------|--|--|
| <b>Abstract :</b>           | Come and discover how to protect and conserve our precious wildlife during your everyday life. From the cutest creepy crawly creatures to our totally awesome turtles and bounding bandicoots we can make small changes to make a big difference.<br>Better still, we can be a good example for others to follow and pass on our tips to friends and families.<br>Become an awesome advocate for our amazing wildlife.<br>The workshop will be presented by veterinarians involved in Wildlife Care and Conservation.  |         |            |                              |  |  |
| 10:00 AM                    | 12:00 PM   | 0:30 hr | Workshop 5 | Mark Welsh<br>Gina Pickering | Fabrik Interpretation and Design &<br>Latitude Creative Services | Presenting Co-Cultural Values at The Wetlands Centre   |
| <b>Presenter/s :</b>        | Mark Welsh<br>Gina Pickering   |         |            |                              |  |  |
| <b>Email :</b>              | <a href="mailto:markwelsh@me.com">markwelsh@me.com</a><br><a href="mailto:latitudecreativeservices@iinet.net.au">latitudecreativeservices@iinet.net.au</a>   |         |            |                              |  |  |
| <b>Affiliation :</b>        | Fabrik Interpretation and Design &<br>Latitude Creative Services   |         |            |                              |  |  |
| <b>Biography :</b>          | Mark Welsh is the Creative Director for Fabrik – Interpretation and Design. For the past 15 years Mark has been running this multi-award-winning business. Fabrik specialises in heritage interpretation, public art, site strategy and project management; fabrication and installation, including public exhibitions / artwork to high specifications using a variety of materials and fabrication techniques. This includes three-dimensional, stand-alone sculptural forms, large-scale two-dimensional artworks, museum design and interior fit-out, and the enhancement of existing architectural assets and infrastructure to arts initiatives.<br><br>Gina Pickering, Principal of Latitude Creative Services, is a writer, curator and content producer who has developed interpretive strategies for places of state and national significance for over 20 years. Gina is a PhD candidate, and her contributions to cultural outcomes are acknowledged with national and state-based awards. |         |            |                              |  |  |
| <b>Presentation Title :</b> | Presenting Co-Cultural Values at The Wetlands Centre   |         |            |                              |  |  |
| <b>Abstract :</b>           | Designer Mark Welsh and Curator Gina Pickering take you on an insightful stroll through The Wetlands Centre’s new interpretive exhibition and display. Mark and Gina discuss their approach to interpretive planning and design outcomes with a focus on cultural guidance, themes, values, budget and final decisions.  |         |            |                              |  |  |
| 12:00 PM                    | 12:20 PM   | 0:20 hr | Showcase   | Dr Om Dubey                  | ARNOWA   | Walkthrough of Smart Technology Monitoring Systems implemented at The Wetlands Centre Cockburn |
| <b>CLOSE OF CONFERENCE</b>  |  |         |            |                              |  |  |

| <i>Silver Sponsors</i>  | <i>Gold Sponsors</i>  | <i>Bronze Sponsors</i>  |
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|  <p>Government of Western Australia<br/>Department of Water and Environmental Regulation</p> <p><u>Department of Water and Environmental Regulation</u></p>  <p><u>City of Cockburn</u></p> |  <p>Department of Biodiversity, Conservation and Attractions</p> <p><u>Department of Biodiversity, Conservation &amp; Attractions</u></p>  <p>PHCC Working Together<br/>Peel-Harvey Catchment Council</p> <p><u>Peel-Harvey Catchment Council</u></p>  <p>Australian Government National Landcare Program</p> <p><i>This conference is supported by Peel-Harvey Catchment Council, through funding from the Australian Government's National Landcare Program.</i></p> |  <p>Rehabilitating Roe 8</p>  <p>CCWA<br/>Conservation Council of WA</p> <p><u>Conservation Council of WA</u></p> <p><b>Supporters</b></p>     |

**9. Lotterywest Project Report – Framework for Sustainability.**



**Lotterywest supported project**

**Project Application Number**

**420173939**



## **Framework for Sustainable Recovery**

**Project Report June 2023**

### Property improvements/fixtures

#### Centre fit-out, displays, equipment and furniture

##### Highlights

- Refurbishment and upgrade of publically accessible toilets
- Refurbishment and upgrade of Wetlands Centre kitchen facility
- New flooring in main hall, gallery and kitchen
- New education and interpretative displays incorporating new reception/entry point to Centre
- Comprehensive fit-out of volunteer resource room, main office and meeting rooms.
- Implementation of computerised environmental monitoring, "weather station".
- Upgraded Information technology and audio visual equipment across the whole Centre

The Lotterywest investment in the refurbishment and fit-out of the Wetlands Centre's main building has complimented the capital investment in the building by the City and Cockburn and ensured that the Centre is able to fully utilise its facilities to deliver community education and engagement outcomes.

The operational capacity of the Centre has been significantly improved with the main office and resource rooms being fully furnished and equipped to support up to 9 individuals with desks, workstations, and access to a shared printers, storage spaces and bookcases.

#### Completed fit-out Main Office



*Newly furnished main office, with overhead cupboards and comprehensive IT infrastructure.*

**Completed fit-out of the Volunteer/Resource Room.**



*Desks and workstations to accommodate 6 staff/volunteers, with overhead storage.*



*Resources bookcase and shared printer.*

As a facility utilised by many community groups each of the main meeting rooms have fully integrated audio visual and information technology equipment to facilitate meeting presentations, along with virtual meetings. These upgrades also directly assist the Centre in delivering community education activities and the capacity to provide online learning activities through ‘virtual classrooms’.

**IT/AV Highlights**



*Large touch screen monitor, and computer set up for the meeting Room*



*Large touch screen monitor, and computer set up for the Education Room*



*Large screen projector installation in main hall*

The 'gallery' area of the Centre (between the Kitchen and Hall) was largely underutilised, it has now been repurposed as the main welcoming area to the Centre incorporating engaging education and interpretative displays with the main reception to the Centre. New flooring has been installed in the gallery, main hall and kitchen to replace the ageing floors installed when the building was originally built in the 1990s.

**Floor Replacement – Hall / Gallery**



*Original flooring installed in the 1990s*



*New flooring installed*

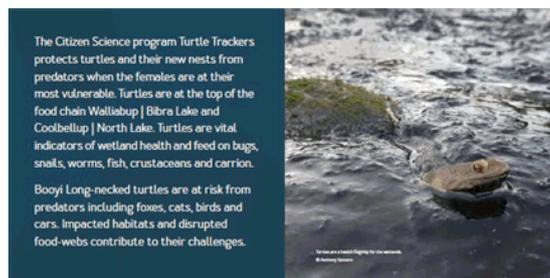
**Gallery / Reception Education Displays**



*Layout of new entry / Reception space with education / Interpretative displays*



*Example of the Education/ Interpretative displays*



*Example of individual panel of Education/Interpretative display*

As with the flooring, the kitchen represented ageing infrastructure that the City of Cockburn recommended to be upgraded and refurbished. The support of Lotterywest has enabled a brand new stainless steel kitchen fit out with all new equipment. The refurbished kitchen directly supports the Centre in providing a versatile and comprehensive facility for use by local and regional community groups in undertaking community activities. In addition, the Centre also installed two BBQs (vegetarian and meat), in the outside area of the kitchen to facilitate outside events in the Centre's Wildflower Education garden, these will also be used as part of our Aboriginal engagement programs with Bushtucker activities.

**Kitchen Fit-Out – Old and New**



*Original Kitchen*



*New kitchen with updated equipment and stainless steel benches and additional storage*



*Additional storage with overhead cupboards*



*New fridge / freezer and storage cupboard*

**BBQ Installation with serving bench**



*New serving bench and kitchen access*



*Two BBQ's one for meat preparation the other exclusively for vegetarians.*

With the support of the Lotterywest grant the Centre invested in the initial implementation of a smart technology ecosystem to allow for efficient and effective monitoring and management of the resources of the Centre. This took the form of a climate monitoring system to assist with the management of the nursery.

**Smart Technology Weather Station**



Screenshots of data from the smart technology 'weather station'



Installation of monitoring technology at the Nursery



Main monitoring hub accessible through a secure web interface

As recommended by the City of Cockburn the publically accessible outside toilets were refurbished and upgraded to modern standards. These toilets are regularly in use by visitors to the precinct as they begin their walking tours around Bibra Lake.

**Publically accessible toilets upgraded to contemporary standards**



*Universal access toilet*



*Male Toilet*

**Additional Documentation**

- Interpretation Design Plan – Stage 04

### Property Improvements/fixture

#### Nursery, Propagation, Wetland Care equipment and landscaping – Landscaping

##### Highlights

- Detailed planning, design and implementation of landscaping of the land surrounding the Centre; specifically:
  - Wildflower Education Gardens (formally known as the Water wise garden)
  - Artificial Wetlands
  - Six Seasons Garden (Centre’s courtyard).
  - Front entry and Garden
  - South Breakout Garden
- Newly constructed amphitheatre
- Access pathways of compressed limestone throughout the gardens.
- Fencing around the artificial Wetlands

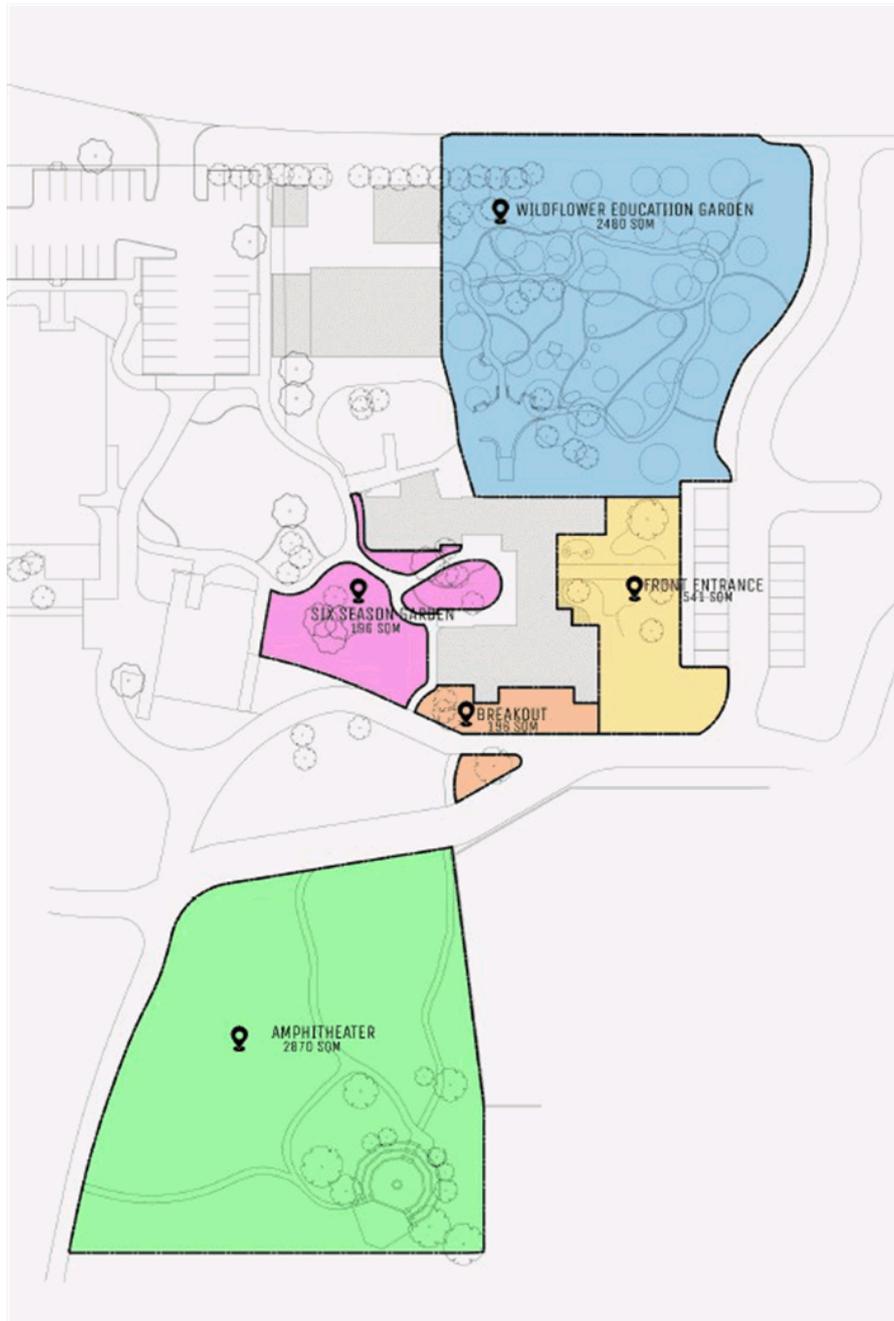
The landscaping component of the Lotterywest funded project has enabled the Centre to ensure that the landscapes surrounding the main building and nursery can play a key role in providing educational outcomes along with volunteering and training opportunities. Each of the Centre’s gardens have been subjected to careful detailed planning, and constructed to reflect on the six Nyungar seasons and as such are inherently ‘water wise’. Accessible pathways have been included in each of the gardens were required. These pathways have been made from compressed limestone.

A very important aspect of the project was the renewal to the Centre’s Amphitheatre, and ensuring its compliance with all planning requirements. It became apparent that the original amphitheatre had been constructed without planning approval (though it was constructed in partnership with the City of Cockburn). The City of Cockburn was extremely supportive and assisted throughout the design and construction stages and facilitated planning approval from the Western Australian Planning Commission. The new amphitheatre has increased capacity, lower maintenance requirements along with disabled access facilities. The amphitheatre was formally opened by the Mayor Logan Howlett on the 3<sup>rd</sup> of February 2023.

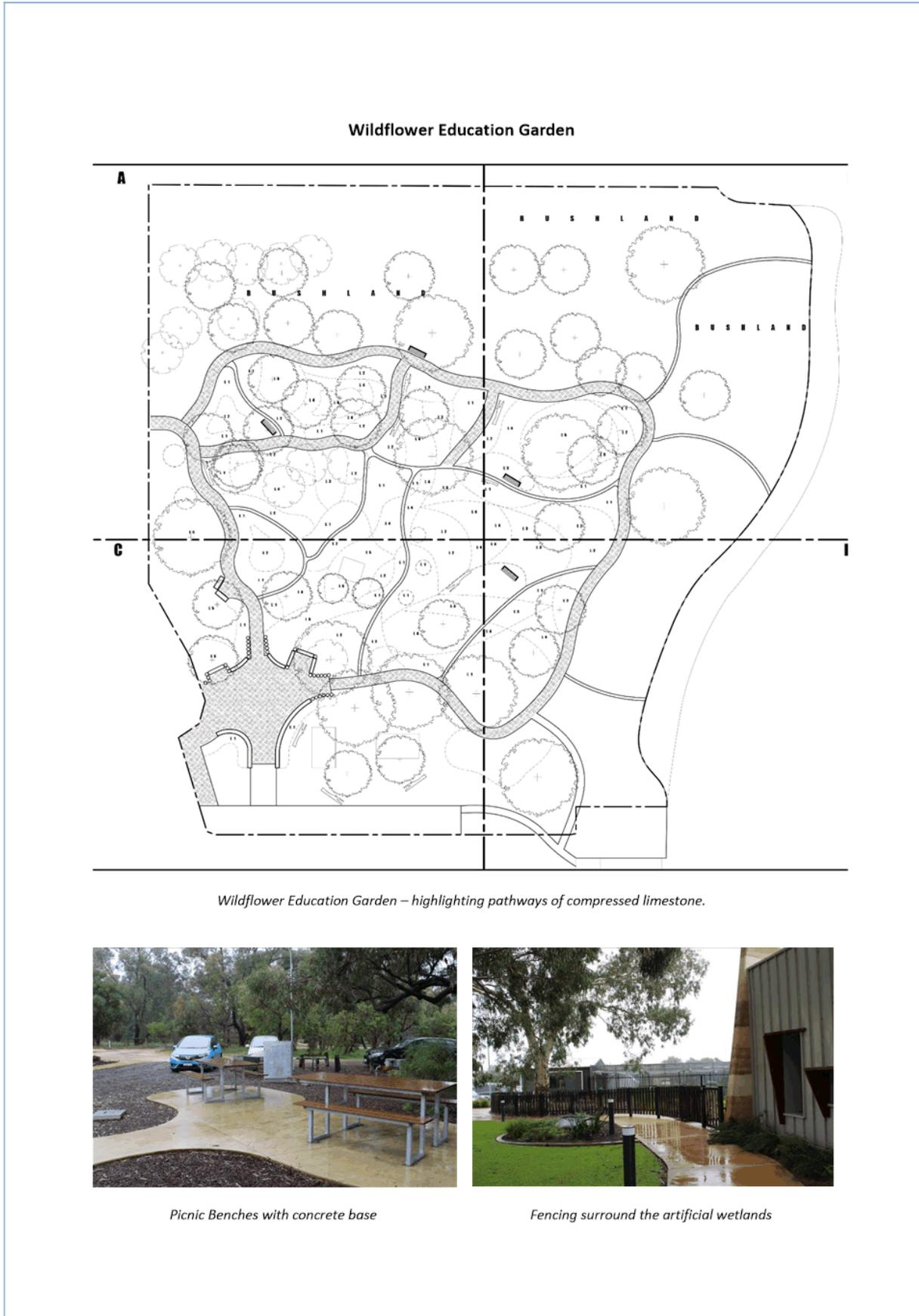
A great deal of the landscaping work was done with the support of a cohort of volunteers amounting to over 1260 hours, which enable savings within this project area.

Lotterywest funding also allowed for the installation of two heavy duty picnic tables and fencing surrounding the artificial wetlands.

Gardens to the Wetlands Education Centre



Please note the artificial wetlands is not included in this map.



**Pathway Example**



*Before implementing compressed limestone pathway*



*Example of limestone pathway*

**Volunteer supported landscaping work**



**Artificial Wetland Garden**



*Under construction*



**Wetland Centre Gardens**



*Artificial Wetland Garden facing towards main building*



*Front Entry Garden*

**1990s Constructed Wooden Amphitheatre prior to renewal**



**Amphitheatre under construction**



**Completed Amphitheatre**



**Opening of the renewed Amphitheatre**



*Mayor Logan Howlett at the opening of the Amphitheatre*



*Welcome to Country and Smoking Ceremony at the opening of the Amphitheatre*

**Additional Documentation**

- Detailed Landscape Plans for the Gardens of the Wetlands Education Centre.

### Property Improvements/fixture

#### Nursery, Propagation Wetland Care and Landscaping – Nursery

##### Highlights

- Fabrication and installation of nursery benches to ensure nursery meets full capacity of 80,000 plants annually
- Wall cladding and electrical upgrades to propagation shed to enable the facility to be fully functional and support volunteer engagement and community education and training opportunities with nursery and land care activity.
- Numerous pieces of equipment to support land care activity such as augers, sprays, wheel barrows etc

The Lotterywest investment in the Wetlands Education Centre has ensured that the nursery is fully operational and has the capacity intended with the City of Cockburn's redevelopment of the precinct.

There were a number of cost overruns with this component of the project. These were due to not fully addressing the needs of effective and efficient wall cladding of the propagation shed to enable it to operate as an education and training facility (particularly in summer), ensuring that there were sufficient electrical infrastructure to support the activities in the propagation shed and the impacts of COVID on the supply chain and impact on material costs. In addition the number of benches were increased to enable the nursery to operate at a capacity of approximately 80,000 plants a year. These costs overruns were accommodated through savings in the landscaping through the effective utilisation of volunteer support.

#### Upgrading Wall Cladding for the Propagation Shed



*Prior to installation*



*Installation complete*

**Nursery Benches Installed**



**Propagation Shed Fully Operational**



**Nursery working Towards Capacity**



### Project Costs

**Towards project costs including external consultants, wages, materials and related costs for education, volunteer management, project management and Aboriginal engagement.**

#### Highlights

- Completion of 10 part Podcast series demonstrating the significant co-cultural context of Walliabup Bibra Lake
- Development and implementation of dedicated web space for promotion and delivery of community education activities with the annual Wetlands Centre conference 2022 & 2023
- Online publication and expanded distribution of the Centre's newsletter, "Wetland Connections"
- Completion of the Centre's first Reconciliation Action Plan

The delivery of community education and engagement opportunities is a key aspect of the work of the Centre. The support of Lotterywest has substantially strengthened the capacity of the Centre to deliver on its mission, *'To connect the community with Wetlands through projects, programs and events which increase the knowledge, awareness, understanding, and commitment to their conservation and wise use within the wider environment'*. This has been achieved through the development of a 10 part audio 'Podcast' series which explores the important cultural context of the Walliabup Bibra Lake. These Podcasts will be made publically available following the 30<sup>th</sup> Anniversary of the Wetlands Education Centre in July 2023. Private access to the Podcasts can be found at <https://www.youtube.com/playlist?list=PLbJHNjsQp7T0Uk8JeQRym187vG7hQtnHt>, it is envisaged that the Podcasts will be accessible from our website and incorporated into the Centre's curriculum aligned and community education and engagement programs.

With the support of Lotterywest, the Centre has made substantial improvements in the delivery and promotion of the annual WA Wetlands Conference. The website which can be found at <https://www.thewetlandscentre.org.au/conference/home/> provides access to all of the presentations (video and audio) made at the 2022 Wetlands Conference and will shortly make the presentations of the 2023 Wetlands Conference available. This has played an important role in expanding the conference in terms of participants and reach. Both the 2022 and 2023 conferences were attended by in excess of 180 people and addressed a variety of issues associated with Wetlands. It should be noted that with both conferences had dedicated half day sessions on 'truth and reconciliation'.

A key aspect of the Centre's commitment to truth and reconciliation has been the development of the Centre's inaugural Reflect Reconciliation Action Plan, the support of Lotterywest enabled a comprehensive process of engagement to be undertaken as part of the development of the plan.

The Aboriginal advisory group established to oversee the development of the plan was chaired by the Centre's Elder in Residence, Marie Taylor and meetings were facilitated by Robyn Collard, Wadjuk Nyungar Elder and included 10 other Aboriginal participants. The group had three major workshops with the final outcome being an endorsed Reflect Reconciliation Action Plan. The plan has been given conditional approval by Reconciliation Australia and is now waiting final approval. The Centre aims to launch the plan at its 30<sup>th</sup> Anniversary in July 2023.

Education / Conference Website

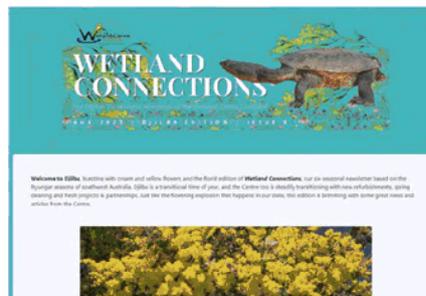


Website with access to all the proceeds on the 18th Annual WA Wetlands Conference



The 19th Annual WA Wetlands Conference Website

Wetland Connection Newsletter



Aboriginal Advisory Group Meeting to Develop the Centre's RAP



Meeting February 2023



Meeting March 2023 – finalising the plan!

**Culture Keepers – Reconciliation Week Activity****Additional Information**

- Summary of Podcasts
- Example of Wetlands Connection electronic newsletter
- WA Wetlands Conference 2023 Program
- The Wetlands Education Centre provisionally approved RAP.

### Project Acknowledgement

Throughout the project, the Wetlands Education Centre has endeavoured to ensure the supported on this project have been acknowledged. This has involved social media, normal television media, along with incorporating acknowledgement in Centre’s signage including the Interpretative and Education Displays of the Centre

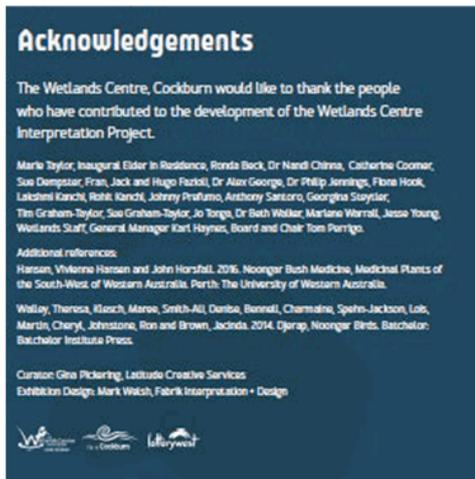
### Project Acknowledgement Examples



Social Media



Traditional Media



Interpretative and Education Display



Example of Centre Signage

**10. Review of KPIs and recommendations for KPIs for 2024-2029.**



**The Cockburn Wetlands Education Centre Inc**  
**Review of City of Cockburn Annual Sponsorship**  
**Key Performance Indicators**

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**March 2023**

**V 1.3**

## INTRODUCTION

In 2018, The City of Cockburn agreed to continue to provide annual funding to support the administration of the Cockburn Wetlands Education Centre for a period of 5 years. Funding was provided on the basis that an annual report was submitted detailing progress in meeting key performance indicators (KPIs) that had been endorsed in 2014. There was also a requirement for both the WA Wildlife and the Wetlands Centre to meet joint KPIs relating to management of the Precinct.

As financial year 2023 is the last year under those arrangements, the Wetlands Centre requested that the KPIs and funding arrangements be reviewed to better reflect the operation of the Centre in providing environmental education services to the local community and provide greater clarity in the financial performance of the organisation.

This submission does not address the precinct per se or relationship with WA Wildlife. It is the view of the Board of the Wetlands Centre that the ongoing relationship with WA Wildlife is a matter for each organisation and that property management issues impacting the precinct are best addressed through the operation of each organisation's lease with the City.

It should be noted that the Wetlands Centre continues and will continue to work with WA Wildlife. For example in November 2022 a joint education program was undertaken and at present both organisations are working together in holding an event for World Environment Day. In addition the Centre has supported the development of a trail guide for wetlands including Bibra Lake, and as part of the Centre's 30<sup>th</sup> Anniversary will be heavily promoting the trails and the precinct as a destination.

## THE IMPORTANCE OF THE CITY OF COCKBURN SUPPORT

In 2023, the Cockburn Wetlands Education Centre Incorporated will be celebrating its 30<sup>th</sup> anniversary. To a large measure this reflects the long term commitment and support of the City of Cockburn to community environmental education and engagement.

In 2020 the Centre adopted a Strategic Plan 2020-2025 and commenced a detailed review of its administration and management in 2021.

The annual reports for 2021 and 2022 document many of the issues facing the Centre and the responses to those challenges implemented by the Board of the Wetlands Centre.

In the 30 years the Centre has been in existence it has provided important services to the City and local community in managing a community facility, delivering community environmental education activities including on the ground conservation works. Nevertheless, the growth and development of the Centre has been limited, while at the same time the demand for the services provided by the Centre has substantially increased.

The investment by the City in the redevelopment of the precinct, along with the work of the Board of the Wetlands Centre and support of key funding partners the State NRM and Lotterywest has provided firm foundations for the Centre to continue and expand the delivery of its services. Along with this, the Strategic Plan 2020-2025 and functional review

of the organisation has given the organisation a road map to long term sustainability with the aim of substantially increasing the value to the community of the City's annual funding support.

With the support of the State NRM, the Centre has undertaken a review of its education and engagement programs which will form the basis on expanding those activities, commencing towards the end of financial year 2023.

The City's funded redevelopment of the facility has improved the physical capacity of the Centre in providing community education and engagement services.

The investment from Lotterywest has allowed for the Centre to fund the completion of the City's funded redevelopment, specifically, over \$500K in direct capital improvements, including a new kitchen, re-flooring of the main hall, and completion of the nursery redevelopment to an acceptable level, and a major refurbishment to the precinct's amphitheatre and landscaping of the lease held area. All of which is due for completion by April 2023 and will directly improve the capacity of the Centre as a community education facility and therefore the Centre's longer term sustainability.

The proposed KPIs attempt to provide greater clarity in the effectiveness and efficiency of the Centre in delivering its community environmental education and engagement services, a better measure for the relative value of the city's annual funding support and the progress of the Centre towards less dependence on that funding for core operations.

## REVIEW OF KEY PERFORMANCE INDICATORS

The primary weakness of the existing KPIs are that they do not effectively address the financial viability of the organisation in terms of overall capacity to generate income, efficiency of operation or the relative value of the city of Cockburn's investment in the Centre.

Over a number of years the financial performance KPIs (*Aim to achieve a 5% growth in income per annum averaged over the preceding 5 years*) has reported an annual improvements of well over 5%. However this has included substantial funding from Lotterywest and with COVID, a large injection of funds from the federal government. Though grant funding is an important sources of income and can form part of a KPI, in this instance it has served to obscure the capacity of the Centre to generate income in terms of directly delivering services and how this contributes to the ongoing sustainability of the organisation.

The existing KPIs only address effectiveness and do not deal with efficiency. Efficiency is a critically important measure as it will assist the Centre in understanding how well it is doing in delivering services in terms of cost and will also provide the City with an additional measure of the relative value of its contribution to the Centre in delivering community environmental education outcomes.

The existing KPIs do not acknowledge the role the Centre plays in providing facilities for a wide range of community not-for profits. This is an important service the Centre provides and is key element in our role in managing a community environmental education facility, and also represents a substantial cost.

Similarly, Landcare activities (plantings) are dealt with as a separate matter and not integrated into the primary role of the Centre as a community education facility. For example, though the redeveloped nursery has a capacity in excess of 30,000 plants a year, it principle role in terms of the

strategic objectives of the Centre and the funding support provided by the City is as a community education facility which is fully accredited and properly managed.

In addition, a key omission in the existing KPIs is the absence of qualitative assessment of the activities of the Centre. In proposing revised KPIs 'level of satisfaction' has been included to ensure greater depth to the effectiveness of the Centre in delivery community environmental education services. The Wetlands Centre is keen to work with the City in establishing an effective questionnaire for the assessment of user satisfaction.

## OPERATION OF THE ANNUAL SPONSORSHIP

Historically, one of the key issues associated with the operation of the KPIs and the sponsorship more generally was how they were understood in terms of the requirements placed on the Centre to deliver services directly to the City as opposed to meeting the agreed KPI's in the most effective and efficiency manner.

For example, the Wetlands Centre initiated school holiday program "Get Wild for Wetlands" has been undertaken in partnership with the City over a number of years. This program contributes to the delivery of the Centre's education KPI's. The city paid the Centre \$250 per session, which was substantially less than the cost to undertake the activity and was less than other service providers were paid to deliver sessions under the banner of "Get Wild for Wetlands". Presumably this was justified on the basis of the sponsorship funding by the City. Similarly, the Centre has provided facility hire to various departments of the City at the not-for-profit rate, which are set low to support small community organisations. In both cases these matters should be dealt with as separate agreements and the Centre should have the capacity to determine how best to meet the KPIs of the sponsorship in the most effective and efficient manner.

As such, the sponsorship should be viewed as an operational subsidy to enable the Centre to deliver its community environmental education services as reflected in the agreed KPIs linked to the strategic objectives of both the City and the Centre and that the provision of services directly to various departments of the City should be approached on a fee for service basis or other arrangements mutually agreed.

## PROPOSED REVISED KEY PERFORMANCE INDICATORS

### Strategic Objective - Leadership

#### The Wetlands Education Centre – Strategic Plan 2020-2025

**Leadership:** To increase the knowledge, awareness, understanding, and commitment to all aspects of wetlands conservation and education.

#### City of Cockburn – Strategic Community Plan 2020-2030

**Environmental Responsibility:** A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

#### City of Cockburn – State of Sustainability Report 2020-2021

*State of Sustainability KPI's as they relate to SCP Environmental Responsibility*

##### State of Sustainability, ENV 1.1

Ensure the City's property interests and land portfolio are managed to maximise social, economic and environmental outcomes.

##### State of Sustainability, ENV 3.1

Coordinating events and activities designed to educate and support the community towards sustainable living.

### Measurable activity directly relating to Strategic Objectives

#### Operate the Cockburn Wetlands Education Centre as a community environmental education facility

##### Key Performance Indicators - Effectiveness

1. Total number of hours the Centre's facilities are in use by not-for-profit community groups.
2. Total number of hours individuals are engaged in community education programs (including Landcare and Nursery activity) delivered by the Wetlands Centre.
3. Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs.
4. Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.
5. Level of satisfaction with the facilities and services provided by the Wetlands Centre.

##### Key Performance Indicator – Efficiency

6. Total monetary value of volunteer labour in terms of the financial investment of the City of Cockburn through the annual operating subsidy (sponsorship).

*Annual and five year targets for KPI's are addressed in the KPI targets section of this submission.*

### Strategic Objective – Governance & Sustainability

#### The Wetlands Education Centre- Strategic Plan 2020-2025

**Governance:** To demonstrate best practice in the Wetland Centre's culture, systems, and skills enabling more effective and efficient operations for all stakeholders including members, volunteers, and partners.

**Sustainability:** To develop and deliver standards, processes, projects, programs, and events that are environmentally, socially, and economically justified.

**City of Cockburn – Community Strategic Plan 2020-2030**

**Local Economy:** A sustainable and diverse local economy that attracts increased investment and provides local employment.

**City of Cockburn – State of Sustainability Report 2020-2021**

*State of Sustainability KPI's as they relate to SCP Local Economy*

**State of Sustainability, ECO 3.3**

Provides capacity building and community engagement to strengthen and support community groups with the City including resident's associates.

**State of Sustainability, ECO 4.1**

Enable social procurement objectives with a focus on supporting indigenous, disability and local enterprises.

**Measurable activity directly relating to Strategic Objectives****Good governance and effective and efficient management of the Cockburn Wetlands Education Centre Incorporated.****Key Performance Indicators - Effectiveness**

7. Maintain and improve the amount of self-generated income excluding grant funding in delivery of services.
8. Percentage of the 2020-2025 Strategic Plan objectives met (for a total of 100% over 5 years).

**Key Performance Indicator – Efficiency**

9. The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship)

*Annual and five year targets for KPI's are addressed in the KPI targets section of this submission.*

OPERATION OF THE PROPOSED KEY PERFORMANCE INDICATORS OVER THE LAST 5 YEARS.

| Strategic Objective - Leadership                    |  | FY2018    | FY2019    | FY2020    | FY2021    | FY2022    |
|---|--|-----------|-----------|-----------|-----------|-----------|
| <b>Effectiveness</b>                                |  |           |           |           |           |           |
| 1   | Number of hours the Centre's facilities are in use by not-for-profit Community Groups.   | NR        | NR        | NR        | 981       | 1143      |
| 2   | Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity). | 9468      | 8444      | 3623.5    | 7239      | 8814.95   |
| 3   | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs   | 7006      | 6607      | 5961      | 4038      | 3705      |
| 4   | Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.   | N/A       | N/A       | N/A       | N/A       | Yes       |
| 5   | Level of satisfaction with the facilities and services provided by the Wetlands Centre.  | NR        | NR        | NR        | NR        | NR        |
| <b>Efficiency</b>                                   |  |           |           |           |           |           |
| 6   | Value of each dollar invested by the City in volunteer labour.   | \$ 3.74   | \$ 3.49   | \$ 3.12   | \$ 2.07   | \$ 1.88   |
| Strategic Objective - Governance and Sustainability |  | FY2018    | FY2019    | FY2020    | FY2021    | FY2022    |
| <b>Effectiveness</b>                                |  |           |           |           |           |           |
| 7   | Maintain and improve the amount of self generated revenue (excluding grant income) while delivering services.  | \$ 56,871 | \$ 48,430 | \$ 61,652 | \$ 56,991 | \$ 68,716 |
| 8   | Percentage of Strategic Plan objectives met (total of 100% over 5 years)   | N/A       | N/A       | N/A       | 10%       | 30%       |
| <b>Efficiency</b>                                   |  |           |           |           |           |           |
| 9   | The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).  | 63%       | 53%       | 67%       | 61%       | 72%       |

## WORKSHEET AND NOTES SUPPORTING KEY PERFORMANCE INDICATORS

| The Cockburn Wetlands Education Centre - KPIs Worksheet |   |               |               |               |               |               |
|---|---|---------------|---------------|---------------|---------------|---------------|
| KPI   |   |               |               |               |               |               |
| 1   | Number of hours the Centre's facilities are in use by not-for-profit Community Groups   | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | Total Hours Recorded  |               |               |               | 1228          | 1364.7        |
|   | Adjusted - minus WC Education Activities  |               |               |               | 57            | 83.5          |
|   | Adjusted - minus WC internal meetings   |               |               |               | 162           | 86.5          |
|   | Adjusted - minus Standard hires   |               |               |               | 28            | 52            |
|   | Total Hours External NFP Groups (inc Coc) (A)   | 864.4         | 1,238.0       | 1,234.3       | 981           | 1,142.7       |
|   | Total Income from Venue Hire  | \$ 14,694.00  | \$ 21,046.00  | \$ 20,982.29  | \$ 16,681.89  | \$ 22,496.84  |
|   | Income per hour of facility hire  |               |               |               | \$ 17.00      | \$ 19.69      |
| 2   | Total number of hour's Individuals are engaged in community education programs delivered by the Wetlands Centre   | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | School Groups (hours x people)  | 5049          | 4609          | 1305          | 3937          | 4707          |
|   | Engagmt (including conference)  | 2798          | 2553          | 1482          | 2491          | 3169          |
|   | Get Wild about Wetlands   | 1621          | 1282          | 837           | 811           | 939           |
|   | Total participation hours   | 9468          | 8444          | 3624          | 7239          | 8815          |
|   | Income from Education Services  | \$ 6,040.00   | \$ 2,890.00   | \$ 6,394.35   | \$ 9,334.69   | \$ 8,247.43   |
|   | Income from Conference  | \$ 11,797.00  | \$ 9,661.00   | \$ 15,244.28  | \$ 25,483.63  | \$ 27,969.65  |
|   | Total income from Engagement and education Services   | \$ 17,837.00  | \$ 12,551.00  | \$ 21,638.63  | \$ 34,818.32  | \$ 36,217.08  |
| Income per participation hour                           | \$ 1.88   | \$ 1.49       | \$ 5.97       | \$ 4.81       | \$ 4.11       |               |
| 3   | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs  | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | As recorded in the master volunteer sheet   | 7006          | 6607          | 5961          | 4038          | 3705          |
| 6   | Value of each dollar invested by the City in volunteer labour   | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | Number of hours of volunteer labour   | 7,006         | 6,607         | 5,961         | 4,038         | 3,705         |
|   | VolunteeringWA value of per hour for a volunteer (All Ages) dated 01/01/2023 (B)  | \$ 48.01      | \$ 48.01      | \$ 48.01      | \$ 48.01      | \$ 48.01      |
|   | Total value of volunteer labour   | \$ 336,358.06 | \$ 317,202.07 | \$ 286,187.61 | \$ 193,864.38 | \$ 177,877.05 |
|   | City of Cockburn annual sponsorship   | \$ 89,956.00  | \$ 90,765.00  | \$ 91,762.00  | \$ 93,782.00  | \$ 94,814.00  |
|   | Value of each dollar of sponsorship in volunteer labour   | \$ 3.74       | \$ 3.49       | \$ 3.12       | \$ 2.07       | \$ 1.88       |
| 7   | Maintain and improve the amount of self generated revenue (excluding grant income) while maintaining services   | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | Total Cost to operate the facility (as per audited) (C)   | \$ 166,894    | \$ 166,938    | \$ 177,039    | \$ 214,096    | \$ 170,731    |
|   | Self Generated income (D)   | \$ 56,871     | \$ 48,430     | \$ 61,652     | \$ 56,991     | \$ 68,716     |
|   | Percentage self generated income to total operating costs   | 34%           | 29%           | 35%           | 27%           | 40%           |
| 9   | Maintain and improve the amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship)   | FY2018        | FY2019        | FY2020        | FY2021        | FY2022        |
|   | CoC sponsorship   | \$ 89,956.00  | \$ 90,765.00  | \$ 91,762.00  | \$ 93,782.00  | \$ 94,814.00  |
|   | Self Generated Income (D)   | \$ 56,871.00  | \$ 48,430.00  | \$ 61,652.47  | \$ 56,991.27  | \$ 68,716.13  |
|   | Percentage self generate income to Coc Sponsorship  | 63%           | 53%           | 67%           | 61%           | 72%           |
| Notes   |   |               |               |               |               |               |
| A   | Estimate of numbers of hiring hours for FY 2018 to FY2020 based dollar values per hour in FY2021. Please note hire rates were adjusted in FY2022, but had not been alter since 2012 |               |               |               |               |               |
| B   | <a href="https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator">https://www.volunteeringwa.org.au/resources/volunteer-benefits-calculator</a>                   |               |               |               |               |               |
| C   | See detailed break down in expenditure adjustments for grants and one of exceptional expenditure  |               |               |               |               |               |
| D   | See detailed break down income as per annual audit  |               |               |               |               |               |

| The Cockburn Wetlands Education Centre - KPIs Notes of worksheet |  |            |            |            |            |            |
|--|--|------------|------------|------------|------------|------------|
| Notes  |  |            |            |            |            |            |
|  | Annual Expenditure adjusted to remove grant expenditure and internal transfers | FY2018     | FY2019     | FY2020     | FY2021     | FY2022     |
|  | As reported in audit   | \$ 166,911 | \$ 169,491 | \$ 178,220 | \$ 232,932 | \$ 302,586 |
|  | Subscriptions  |            |            |            | \$ 226     | \$ 281     |
|  | Grant funded salaries  |            |            |            | \$ 12,333  | \$ 69,552  |
|  | Office expenses  |            |            |            |            | \$ 531     |
|  | Grant nursery  |            |            |            | \$ 5,080   | \$ 6,749   |
|  | Grant Marketing  |            |            |            |            | \$ 7,000   |
|  | Grant Low cost assets  |            |            |            |            | \$ 3,548   |
|  | Grant Contractors  |            |            |            |            | \$ 13,450  |
|  | Grant Consultants  |            |            |            |            | \$ 28,218  |
|  | Grants - repairs   |            |            |            |            | \$ 1,233   |
|  | Internal fund transfer   | \$ 17      | \$ 2,553   | \$ 1,181   | \$ 1,198   | \$ 1,293   |
|  | Total of adjustments   | \$ 17      | \$ 2,553   | \$ 1,181   | \$ 18,837  | \$ 131,855 |
|  | Total adjust cost of operation   | \$ 166,894 | \$ 166,938 | \$ 177,039 | \$ 214,096 | \$ 170,731 |
|  | Self Generated Income  | FY2018     | FY2019     | FY2020     | FY2021     | FY2022     |
|  | Interest   | \$ 3,489   | \$ 3,436   | \$ 2,094   | \$ 558     | \$ 327     |
|  | Members Venue  | \$ 1,970   | \$ 3,550   | \$ 6,840   | \$ 3,165   | \$ 5,350   |
|  | Venue Hire   | \$ 12,724  | \$ 17,496  | \$ 14,142  | \$ 13,517  | \$ 17,147  |
|  | Contracts  | \$ 16,837  | \$ 7,709   | \$ 15,301  | \$ 1,421   |            |
|  | Conference   | \$ 11,797  | \$ 9,661   | \$ 15,244  | \$ 25,484  | \$ 27,970  |
|  | Education  | \$ 6,040   | \$ 2,890   | \$ 6,394   | \$ 9,345   | \$ 8,247   |
|  | Donations / fundraising  | \$ 4,014   | \$ 3,688   | \$ 1,636   | \$ 3,502   | \$ 3,799   |
|  | Grant income (administration component if available)                           |            |            |            |            | \$ 5,876   |
|  | Total Self Generated Income  | \$ 56,871  | \$ 48,430  | \$ 61,652  | \$ 56,991  | \$ 68,716  |

## KEY PERFORMANCE TARGETS

| Strategic Objective - Leadership                           |  | Performance Target   | Base Line              | Annual Objective  | Five Year Objective   |
|--|--|--|------------------------|---|---|
| <b>KPI Effectiveness</b>                                   |  |  |                        |   |   |
| 1  | Number of hours the Centre's facilities are in use by not-for-profit Community Groups.   | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.                          | 1143                   | 1143  | Maintain the number of hours the Centre's facility are in use by not-for-profit community groups.   |
| 2  | Total number of hour's individuals are engaged in community education programs delivered by the Wetlands Centre (including landcare and Nursery activity). | Increase the number of hours individuals are engaged.  | 8014                   | 10% increase  | 50% increase in performance from 2022 levels (13221).   |
| 3  | Total number of volunteer hours provided by members of the community to the Centre in the delivery of its programs   | Increase the number of volunteer hours provided by members of the community to the Centre in the delivery of its services. | 3705                   | 10% increase  | 50% increase in performance from 2022 levels (5557).  |
| 4  | Maintain the Native Plant Nursery accreditation under the Nursery Industry Accreditation Scheme.   | Maintain accreditation   | Accredited 2021        | Maintain accreditation  | Maintain accreditation  |
| 5  | Level of satisfaction with the facilities and services provided by the Wetlands Centre.  | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.                              | KPI introduced in 2023 | Level of satisfaction with the facility and delivery of services in excess of 80% | Maintain a level of satisfaction with the facility and delivery of services in excess of 80%.   |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 6  | Value of each dollar invested by the City in volunteer labour.   | Increase the value of the City's annual operating subsidy in terms of volunteer contribution to the Centre.                | \$ 1.88                | 12.5% annual increase   | Exceed \$3 of value per dollar invested by the City.  |
| <b>Strategic Objective - Governance and Sustainability</b> |  |  |                        |   |   |
| <b>Effectiveness</b>                                       |  |  |                        |   |   |
| 7  | Maintain and increase the amount of self generated revenue (excluding grant income) while delivering services.   | Increase the amount of self generated income while maintaining effectiveness in delivery of community                      | \$ 68,716              | (=>10% Annually)  | Increase self generated income by 50%.  |
| 8  | Percentage of Strategic Plan objectives met (total of 100% over 5 years)   | Implement the objectives as set out in the Strategic Plan 2020-2025.   | 40% Completed          | Evidence of progress towards completion   | Complete the Strategic Plan 2020-2025 and adopt Strategic Plan 2025-2030.   |
| <b>Efficiency</b>  |  |  |                        |   |   |
| 9  | The amount of self-generated income as a percentage of City of Cockburn's annual operating subsidy (sponsorship).  | Maintain and improve the proportion of self generated income to the City of Cockburn annual operating subsidy.             | \$0.72                 | (=>10% Annually)  | Exceed in earning \$1 dollar of self-generated income for every dollar invested by the City of Cockburn through the annual operating subsidy. |

## KEY PERFORMANCE TARGETS FY 2023

As documented in 2022 Annual Report, the Centre has been operationally impacted by the restructure of the organisation and loss of capacity due to the capital works program.

As a consequence it is likely that in terms of the existing KPIs, that there will be a drop in the number associated with the delivery of education services, particularly school groups. However due to expansion of WA Wetlands Conference and the Poet's in Residence program, we anticipate equalling or just exceeding the numbers recorded for FY 2021.

Similarly we anticipate a slight decrease in the number of volunteer hours.

In terms of the existing and proposed KPIs there has been a clear improvement in the financial wellbeing of the organisation which will be reflected in the outcomes for FY 2023.

### Attachments

[Annual Report 2021](#)

[Annual Report 2022](#)

[Strategic Plan 2020-2025](#)



Kim Rosenfeld  
Community Grants Coordinator  
9 Coleville Crescent, Spearwood WA 6163  
PO Box 1215, Bibra Lake DC, WA 6965  
P 08 9411 3444

**26 June 2023**

**RE: Budget Request for WA Wildlife 2023-2028.**

Dear Kim,

In 2009, WA Wildlife (previously known as Native ARC) commenced a restructure of the organisation to transition from a small, grass roots native animal shelter into a fully functional wildlife rehabilitation centre. To achieve this vision, emphasis was placed on:

- strong administration, governance and management;
- up-skilling of volunteers; and
- collaboration and partnerships with the community, corporates, educational institutions, government and other not-for-profit organisations.

Recognising the establishment and demonstration of strong governance, the City of Cockburn commenced a partnership with WA Wildlife in 2011 - initially funding small, ad hoc projects before progressing to annual funding for administrative costs. The City of Cockburn provided annual funding to WA Wildlife from 2011-2017 and on August 24 2018, committed to a five-year sponsorship agreement of \$90,765.25 (including annual CPI increase) for administration costs. The sponsorship amount for the 2022 period was \$102,020 plus GST.

During this five-year period, WA Wildlife was required to report annually on Key Performance Indicators (KPIs) for the Cockburn Wetlands Precinct (CWP) and the individual performance of the centre. WA Wildlife exceeded its KPI obligations between 2018-2022 and contributed to several additional projects (outside of the KPI requirements) with the City of Cockburn, including the Cockburn Wetlands Precinct redevelopment. These additional projects were undertaken in-kind by WA Wildlife. The new funding proposal is based on the achievement of WA Wildlife KPI's with Precinct KPI's relating to site management no longer required, as these are now incorporated into lease agreements.

1

WA Wildlife is now the leading wildlife rescue, treatment and rehabilitation service in Western Australia (becoming the first wildlife rehabilitation facility to be licensed as a small animal hospital with the Veterinary Practice Board of WA in 2018), providing veterinary care to more than 6500 sick and injured animals in 2022. This service provides a valuable community resource to the City of Cockburn and the wider Perth community. Of the 6500 animals admitted in 2022, approximately 25% were admitted from the City of Cockburn. The remaining 75% of admissions were sourced from over 20 other local government catchments (metropolitan and regional areas).

In addition to wildlife rescue, treatment and rehabilitation services, WA Wildlife provides ongoing environmental education to the community. For more than a decade, WA Wildlife has offered a range of education sessions for students from kindergarten to year twelve. Our vision for the future incorporates the expansion of WA Wildlife's capacity to provide the community with environmental experiences and education (supported by eco-tourism opportunities). These activities will provide the community with experiences to connect with the land, engage with the natural environment and increase awareness as to the importance of ecosystems, biodiversity and environmental sustainability. Our education programs will also expand to include information delivery on climate change and first nation cultures.

Wildlife training for professionals is also a key objective for WA Wildlife with several ongoing programs established for local and state governments, corporate organisations, the mining sector, private enterprise and the wider veterinary/rehabilitation community. This training is being developed in consultation with the WA Wildlife Hospital Veterinary Advisory Group which provides policy and strategic advice on veterinary matters.

WA Wildlife has assumed a leadership role in promoting wildlife and conservation by participating at a State level on the Committee for Animal Welfare in Emergencies (CAWE). WA Wildlife convened the Wildlife Emergency Response Group (WERG) which is comprised of the major wildlife rehabilitation organisations in Western Australia. This group consults with the Department of Biodiversity, Conservation and Attractions (DBCA) on issues pertaining to wildlife rehabilitation and emergency preparedness.

WA Wildlife has been very successful in expanding its services and securing funding for operational costs. This is largely due to the support provided by the City of Cockburn for administration. A strong administrative basis has allowed WA Wildlife to expand operations and build capacity.

Based on data trends from 2009-2022, we anticipate the number of animals admitted to the WA Wildlife Hospital will increase in 2023 and continue to increase each year, thus placing additional administrative burdens on the organisation. Whilst we are working towards a sustainable funding model, WA Wildlife is not yet in a financial position to absorb administration costs on top of the significant operational costs already covered. The next few years will see a significant expansion of WA Wildlife's fee for service activities including education, training, eco-tourism and retail (WA Wildlife Op Shop expansion).

WA Wildlife recognises funding bodies (including government) require value for money when identifying sponsorship recipients and require a transparent return on investment

back into the community they are supporting. In addition to annual funding for administrative costs, the City of Cockburn has invested substantial infrastructure into WA Wildlife and other Precinct members. To ensure this investment is maximised and maintained, WA Wildlife operates its facility 365 days/year and contributes significant return on investment as a result. Income streams and human resourcing required to run the WA Wildlife facility 365 days/annum is projected at approximately \$3.2 million. This includes financial income and significant in-kind labour contributions by volunteers and employees. WA Wildlife will continue to recognise the City of Cockburn (Sponsor Recognition summary is included on page 7).

WA Wildlife operates under a business model. However, it is not a profit driven organisation. All proceeds after expenses are directed into the provision of operational services. WA Wildlife is operated by Native ARC Incorporated (registered charity). As a charity and non-profit organisation, WA Wildlife is able to fundraise, source donations and operate its services with significant support from volunteers. The cost to operate the WA Wildlife facility commercially (outside of a non-profit model) would require income to support 80,000-100,000 combined human resourcing hours per annum in addition to other operational costs.

Native fauna is owed by the Crown so there is no public ownership of wildlife (unlike domestic animals) therefore provision of rescue/veterinary/rehabilitation services are provided at no cost to the public as a charitable service. WA Wildlife provides this service based on moral and ethical obligations the community has to preserve Indigenous fauna.

Historically, the Wetlands Centre Cockburn and WA Wildlife applied for equal funding from the City of Cockburn to support administrative expenses. Over the years, WA Wildlife has used this funding to significantly expand services to the community and contends there is no longer parity between the organisations. Our funding request of \$130,000 (plus GST) per annum (with annual CPI increase) to support administrative expenses is justified by our expansion, performance and services to the community.

WA Wildlife is very grateful for the City of Cockburn's ongoing support and recognises that the City's commitment to wildlife and the environment has played a major role in WA Wildlife's growth and success.

Please find attached proposed annual KPIs for WA Wildlife, sponsorship recognition and supporting documentation (Summary of WA Wildlife's Services 2022 and 2021-2022 Annual Report).

Sincerely,



Robert Dunn  
Chair  
WA Wildlife

**2022-2023 (CURRENT) Key Performance Indicators for WA Wildlife**

The following KPIs were developed for WA Wildlife by the City of Cockburn in 2018.

| KPI Number              | KPI  | Measurement   |
|-------------------------|--|---|
| <b>Service Delivery</b> |  |   |
| 1                       | Achieve industry standard for outcomes and maintain minimum standards of animal care based on Department of Biodiversity, Conservation and Attractions requirements. | <p><i>The following statistics are based on the 2022 calendar year (not 2022-2023 financial year).</i></p> <p><b>In 2022, WA Wildlife:</b></p> <ul style="list-style-type: none"> <li>• was open 365 days a year;</li> <li>• was open during all Covid-19 lock-downs;</li> <li>• provided a 24-hour phone service (14 000 calls per annum);</li> <li>• provided opportunities for over 280 regular volunteers (more than 85,000 volunteer hours combined);</li> <li>• provided employment opportunities for more than 17 staff (this includes mostly part-time, casual and fixed term contract staff with funding sourced primarily through ad hoc grants);</li> <li>• admitted more than 6500 animals to the WA Wildlife Hospital;</li> <li>• rescued more than 750 animals from Cockburn and the wider Perth community;</li> <li>• delivered more than 50 incursions and excursions to primary and secondary schools;</li> <li>• provided ongoing placement opportunities for people with disabilities;</li> <li>• participated in more than 15 research projects with various universities and government institutions around Australia;</li> <li>• undertook disease surveillance activities in collaboration with Wildlife Health Australia;</li> <li>• developed 4 online training modules for veterinary professionals (to date more than 800 veterinary professionals/students in WA have enrolled in the training);</li> <li>• provided a practicum site for more than 20 veterinary science students from various local, national and international universities;</li> <li>• represented the wildlife rehabilitation community on the Committee for Animal Welfare in Emergencies (State government committee);</li> <li>• commenced management of the Wildcare Helpline on behalf of the Department of Biodiversity, Conservation and Attractions (DBCA); and</li> </ul> |

|                                      |  |  |
|--------------------------------------|--|--|
|                                      |  | <ul style="list-style-type: none"> <li>was appointed as conference planner for the Australian Wildlife Rehabilitation Conference (national conference held every two years).</li> </ul> <p>The WA Wildlife Hospital continues to admit more wildlife than any other wildlife rehabilitation facility in Western Australia with all associated operational costs (i.e. utilities, veterinary care, food, medications etc.) borne by WA Wildlife. A significant amount of expenditure is directed towards veterinary treatment.</p> <p>A purpose-built marine turtle facility is currently under construction (to commence operations late 2023). This facility will be operated in collaboration with Perth Zoo, DBCA, Dolphin Discovery Centre (Bunbury) and AQWA.</p> |
| <b>Financial Performance</b>         |  |  |
|                                      | <p>Aim to achieve a growth in income of at least 10% over the preceding 12 months.</p> <p><i>These figures are based on fee-for-service/ donation/fundraising income. Grant/asset income has been removed as grants/assets vary significantly per annum.</i></p> | <p>2021-2022 income = \$282, 386.00</p> <p>2022-2023 income = \$315,000.00 (projected)</p> <p><b>Projected income growth = 11.5%.</b></p> <p><b>**Previous financial year projected growth was 10.95%. Actual growth was 16.04%</b></p>  |
| <b>Investment and Development</b>    |  |  |
|                                      | <p>Aim to achieve a 10% growth in Education/training programs income over the preceding 12 months</p>  | <p>2021-2022 income = \$41,041.20</p> <p>2022-2023 income = \$45,000.00 (projected)</p> <p><b>Projected income growth = 9.64%</b></p> <p><b>**Previous financial year projected growth was 66.1%. Actual growth was 84.2%</b></p>  |
| <b>Strong Corporate Partnerships</b> |  |  |
|                                      | <p>At least one corporate involvement/partnership developed annually.</p>  | <p>WA Wildlife provides team-based volunteer opportunities for corporate organisations. More than 14 corporates attended team building days at WA Wildlife in 2022/2023 across 28 different projects.</p> <p>In addition to ongoing support from 10 corporates, the following new partnerships were developed:</p> <ul style="list-style-type: none"> <li>McKinney and Co;</li> <li>First Mode;</li> <li>Iona College; and</li> <li>Jason Windows.</li> </ul>  |

### 2023-2028 (PROPOSED) Annual Key Performance Indicators for WA Wildlife

WA Wildlife has identified several KPIs that support the City of Cockburn's Strategic Community Plan 2020–2030 and Climate Change Strategy 2020-2030.

| KPI Number                          | KPI  | Measurement  |
|-------------------------------------|--|--|
| <b>Listening and Leading</b>        |  |  |
| 1                                   | Best practice Governance, partnerships and value for money                             | Attract minimum of \$2 million annually via external funding and/or volunteer in-kind support to operate the WA Wildlife facility.<br><br><i>*This can include income from donations/fee for service activities and/or in-kind volunteer support.</i>                          |
| <b>Local Economy</b>                |  |  |
| 2                                   | Increased investment, economic growth and local employment                             | Maintain minimum annual volunteer hours contribution of 65,000.<br><br><i>*Unforeseen events that impact service delivery, such as Covid-19, will not result in WA Wildlife being ineligible for funding.</i>  |
| 3                                   | Thriving local commercial centres, local businesses and tourism industry               | Develop a WA Wildlife tourism strategy by 30 June 2024 with targets measured annually thereafter.<br><br><i>*Tourism strategy to include a range of new offerings to the City of Cockburn and wider Western Australian community.</i>  |
| <b>Environmental Responsibility</b> |  |  |
| 4                                   | Protection and enhancement of our natural areas, bushland, parks and open spaces – ONE | Conserve biodiversity by providing wildlife treatment and rehabilitation services 365 days per annum in line with the DBCA's Code of Practice for Wildlife Rehabilitation.<br><br><i>*The number of animals likely to be admitted annually is estimated between 5000-7000.</i> |
| 5                                   | Protection and enhancement of our natural areas, bushland, parks and open spaces - TWO | Conserve biodiversity by developing education programs that include information on the natural environment, climate change, biodiversity and eco-systems.<br><br>Provide minimum of 40 environmental education sessions annually.  |
| 6                                   | Sustainable resource management including waste, water and energy                      | Develop a WA Wildlife Sustainability Strategy by 30 June 2024 to reduce overall carbon footprint with targets measured annually thereafter.  |
| 7                                   | Address Climate Change as identified in the City of Cockburn's Climate Change Strategy | Ongoing provision of climate change information on the WA Wildlife website including link to the City of Cockburn's Climate Change Strategy.   |

| <b>Community, Lifestyle and Security</b> |  |   |
|--|--|---|
| <b>8</b>                                 | Accessible and inclusive community, recreation and cultural services and facilities that enrich our community - ONE      | Maintain networks/recruitment programs to encourage volunteer opportunities for people with disabilities.<br><br>Promote volunteer/training opportunities offered by the City of Cockburn Volunteer Resource Centre via WA Wildlife's Facebook (4 per annum). |
| <b>9</b>                                 | Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised & celebrated - ONE | Develop curriculum linked education program that promotes Aboriginal culture and connection to land.<br><br>*Deliver minimum 5 sessions per annum.  |

### Sponsorship Recognition

As a sponsor of WA Wildlife, we guarantee to promote the City of Cockburn throughout the wider Western Australian community at every opportunity. WA Wildlife endeavours to create an environment that puts conservation and sustainability values to the forefront and prides itself on acting with integrity, innovation, and teamwork. The opportunities that WA Wildlife can offer to the City of Cockburn are as follows:

| <b>Recognition Number</b>     | <b>Description</b>   |
|-------------------------------|--|
| <b>Signage</b>                |  |
| <b>1</b>                      | Main sponsor signage at the entry to WA Wildlife (existing).   |
| <b>2</b>                      | Logo on electronic sponsors board in the WA Wildlife Hospital reception.                                       |
| <b>Communications / Media</b> |  |
| <b>3</b>                      | Ongoing social media recognition (min 6 annually).   |
| <b>4</b>                      | City of Cockburn recognition in media releases where possible.   |
| <b>5</b>                      | City of Cockburn Logo on WA Wildlife website and summary of partnership.                                       |
| <b>Events</b>                 |  |
| <b>6</b>                      | Logo on WA Wildlife school holiday program promotions.   |
| <b>7</b>                      | City of Cockburn recognition at major WA Wildlife events.  |
| <b>Gratuity</b>               |  |
| <b>8</b>                      | WA Wildlife Hospital tours/wildlife experiences for City of Cockburn personnel as requested (max 1 per month). |

**Sponsorship Request**

\$130,000 (plus GST) per annum (with annual CPI increase) for five years (2023-2028) to support administrative expenses.

WA Wildlife will continue to use funding to employ specific senior staff members. The Executive Committee has recognised the need to allocate funding in a strategic and adaptable way. WA Wildlife will allocate funding based on the specific needs of the organisation at any given time. This approach will allow WA Wildlife to be more agile and responsive to changing circumstances, as well as ensure that resources are being used effectively and efficiently to achieve the organisation's goals.

**Way Forward**

Our vision for the future is to build capacity in Western Australia for wildlife medicine/rehabilitation practitioners and to provide environmental experiences and education opportunities for the community. We will provide communities and future generations with exciting opportunities to connect with the land, experience the natural environment and increase community awareness as to the importance of biodiversity and environmental sustainability.

As WA Wildlife continues to expand and diversify, we will grow our brand to ensure it is reflective of the services we provide, our values and our commitment to wildlife.

We look forward to the contribution WA Wildlife can make to improving the plight of wildlife and the natural environment.

WA Wildlife is a trading name of Native ARC Incorporated. Native ARC Inc is a registered charity, license number 21503, licensed in Western Australia under the Charitable Collections Act 1946.



## Annual Report 2021-2022



**Email:** [support@wawildlife.org.au](mailto:support@wawildlife.org.au)

**Tel:** 08 9417 7105

**Website:** [www.wawildlife.org.au](http://www.wawildlife.org.au)

**Address:** 172 Hope Road Bibra Lake, Perth, WA, 6163

## OVERVIEW

On behalf of the Executive Committee of WA Wildlife (Native ARC Inc.), I am pleased to provide this report outlining the activities of the 2021-2022 financial year. Our vision for the future has always been to grow our grass roots organisation to be the leading native wildlife hospital and rehabilitation facility in Western Australia and engage as a Member of the Cockburn Wetlands Precinct.

This year we have seen considerable growth and opportunities, all of which would not have been possible without the following key individuals, supporters and organisations:

- WA Wildlife Patron, Hon Melissa Parke.
- WA Wildlife Executive Committee.
- WA Wildlife Staff.
- WA Wildlife Volunteers.
- City of Cockburn.
- Lotterywest.
- BP Kwinana Refinery.
- Society for the Prevention of Cruelty to Animals International (SPCAI).
- WIRES NSW.
- WWF Australia.

WA Wildlife is widely recognised as the leading wildlife treatment and rehabilitation facility in Western Australia and our vision for the future is to continue to build capacity within the community to improve outcomes for wildlife, expand existing services and explore new services to support wildlife conservation.

### Re-Brand of Native ARC Incorporated

Between 2018-2020, the Executive Committee undertook a series of strategic planning and visioning workshops with pro bono guidance and support from Deloitte Australia. This planning identified significant opportunities for Native ARC Inc to assume a leadership role in wildlife conservation (in Western Australia).

To better reflect the services provided by Native ARC Inc, an overall rebrand was implemented. As of the 1<sup>st</sup> March 2021, Native ARC Incorporated ceased trading as Native ARC and commenced trading as WA Wildlife. The WA Wildlife brand is more reflective of Native ARC Incorporated's overall services which now includes:

- The treatment and rehabilitation of wildlife at the WA Wildlife Hospital;
- Professional and industry recognised education and training programs at the WA Wildlife Education and Training Centre;
- Wildlife rescue through the WA Wildlife Ambulance; and
- Fundraising and community involvement through the WA Wildlife Op Shop.

The WA Wildlife brand has received overwhelming positive feedback from volunteers, staff, community partners, sponsors and the general public. A redesigned logo and style guide has been completed with a new website being launched in November 2021.

Whilst the Native ARC brand is no longer being actively promoted, the legacy of the Native ARC brand lives on in our values, philosophies and long-term volunteers/staff who continue to represent everything that the Native ARC brand stood for.

### WA Wildlife Hospital

A significant milestone was the commencement of operations of the WA Wildlife Hospital. The building (funded by the City of Cockburn) is a centre of excellence for wildlife medicine and rehabilitation in Australia.

Planning for the WA Wildlife Hospital began in 2016 with concepts developed by WA Wildlife. The design was based on feedback from many scoping and planning sessions attended by staff and volunteers in 2018-2019 and on advice and guidance from Currumbin Wildlife Hospital and the Australia Zoo Wildlife Hospital.



Significant in-kind staff and volunteer hours were invested to ensure the best design for not only WA Wildlife, but to ensure a legacy was left for the Cockburn community in years to come. Whilst the City of Cockburn funded the construction of the Hospital, WA Wildlife was responsible for sourcing funds for fit-out. Hundreds of hours of research, planning and report writing ensured a strong grant application was submitted to Lotterywest. The application was successful with \$1,469,000 allocated for fit-out and new education and rehabilitation enclosures.

The WA Wildlife Hospital aims to be a leader in wildlife medicine and rehabilitation through achieving excellence in the following areas:

- Hospital services: To provide a high standard of veterinary care allowing wildlife patients access to advanced diagnostics, medicine and surgery.
- Referral services: To provide trusted and practical advice to veterinary practitioners regarding wildlife cases.
- Education and training: To advance skills in wildlife medicine in the veterinary industry through provision of a broad range of educational opportunities and partnerships with peak organisations.
- Research: To advance wildlife research through partnerships, publishing and provision of resources.
- Policy: To collaborate with government to achieve greater outcomes for wildlife in WA.

*“The building is a centre of excellence for wildlife medicine and rehabilitation in Australia.”*

### **WA Wildlife Hospital Veterinary Advisory Group**

To help achieve the goals outlined above, the WA Wildlife Hospital Veterinary Advisory Group was convened. The purpose of the Advisory Group is to provide advice on strategies to build capacity within the veterinary community to treat injured/diseased wildlife.

WA Wildlife will utilise the expertise of the Advisory Group to identify education and training opportunities for veterinarians in general practice. This will include different methods of learning including hands on experience in a clinical setting at the WA Wildlife Hospital.

The Advisory Group will work directly with WA Wildlife’s newly appointed Veterinary Projects Officer (fixed-term contract) to develop training programs for veterinarians and veterinary nurses in Western Australia. WWF Australia is funding this project (including contracted staff) to ensure WA Wildlife’s training reaches a significant number of metropolitan veterinary clinics and those in regional Western Australia.

### **WA Wildlife Resource Portal**

WA Wildlife, in partnership with the Society for the Prevention of Cruelty to Animals International secured funding to develop the WA Wildlife Resource Portal. The Portal will allow WA Wildlife to communicate with wildlife rehabilitators and veterinarians across the regions and coordinate the rehabilitation of wildlife in an emergency response.

The Portal will support online training and provision of information to wildlife practitioners throughout regions. The Portal will value add the training programs for veterinarians being developed through funding from WWF Australia.

### WA Wildlife Ambulance

In February 2021, the WA Wildlife Ambulance commenced operations. The Ambulance and fit out was funded through a grant from the Foundation for National Parks and Wildlife. The purpose of the Ambulance is to act as an emergency triage vehicle during bushfires and other emergencies.

To maximise the use of the vehicle when there are no emergencies, it operates as a rescue vehicle 365 days p/a. Salaries for Wildlife Rescue Officers are covered by the Society for the Prevention of Cruelty to Animals International. To date, more than 1800 animals have been rescued from a variety of locations and situations.



WA Wildlife Ambulance

### Bushfires

Between February 2<sup>nd</sup> 2021 and February 7<sup>th</sup> 2021, WA Wildlife was involved in the animal welfare response at the Wooroloo bushfires as part of the activation of the State Support Plan.

WA Wildlife, on request from the Department of Primary Industries and Regional Development (DPIRD) and the Australian Veterinary Association WA, provided volunteers during the response. This was the first time a response of this nature was mobilised, and the overall response can only be seen as a positive outcome for wildlife in Western Australia.

WA Wildlife, in response to the issues faced by wildlife in bushfires, convened the four major wildlife rehabilitation organisations in the metropolitan area. The group, now known as the Wildlife Emergency Response Group (WERG), consists of representatives from WA Wildlife, Native Animal Rescue, Kanyana Wildlife Rehabilitation Centre and Darling Range Wildlife Shelter. In discussions with these organisations, the Group has agreed that a united position within the wildlife rehabilitation industry is essential.

*“This was the first time a response of this nature was mobilised, and the overall response can only be seen as a positive outcome for wildlife in Western Australia.”*

### **Committee for Animal Welfare in Emergencies (CAWE)**

As part of the WA State Emergency Management Arrangements, the first State Support Plan – Animal Welfare in Emergencies (State Support PAWE) was approved in November 2019. The State Support PAWE is maintained by the Department of Primary Industries and Regional Development (DPIRD) and within the plan, the Department of Biodiversity, Conservation and Attractions (DBCA) has the responsibility for wildlife licensed by DBCA.

As a result of ongoing discussions, DPIRD recognised the role wildlife rehabilitators could play to support any wildlife response. This is a fantastic outcome and as a result, WA Wildlife was appointed as a Member on the Committee for Animal Welfare in Emergencies (CAWE). This is the first-time wildlife has been recognised in emergency response planning.

### **Partnerships**

Partnerships are a fundamental part of WA Wildlife’s operating model and are an integral part of many of the projects we undertake.

WA Wildlife contributes as a Member of the Cockburn Wetlands Precinct to promote environmental sustainability within the Cockburn community.

WA Wildlife now partners with the Society for the Prevention of Cruelty to Animals International (USA based organisation) to ensure the WA Wildlife Ambulance is on the road 365 days p/a.

WA Wildlife provides practicum opportunities for veterinary science students studying at Murdoch University. Fifth year students can also complete their six-week wildlife streaming at the Wildlife Hospital which was previously only available at Perth Zoo. Additionally, researchers from Murdoch University have partnered with WA Wildlife on two projects. One project investigated causality of an emerging disease in Australian Magpies and other Corvids and the other project investigated Shingleback Nidovirus in Shingleback Lizards. WA Wildlife has been credited in both publications.

WA Wildlife partners with Western Australian Seabird Rescue (WASR) by providing veterinary and rehabilitation services. WASR have limited access to veterinarians and experienced wildlife rehabilitators. However, they have a great network of experienced seabird rescuers.

This partnership utilises each organisation's strengths and resources thus increasing overall outcomes for sick and injured seabirds/waterbirds in the Perth metropolitan area.

WA Wildlife has an ongoing partnership with Volunteering WA to provide team-based volunteer opportunities for corporate organisations. More than 5 corporates attended team building days at WA Wildlife in 2020/2021 across 11 different projects (numbers were reduced significantly from the previous year due to Covid-19 restrictions).



### WA Wildlife Op Shop

The WA Wildlife Op Shop opened in November 2020. The Op Shop is a retail store selling second-hand merchandise to the community at affordable prices.

As a charity, Native ARC Inc was able to establish a retail store as it is empowered by its Rules of Incorporation to “do all things necessary which are incidental to and necessary for the attainment of its objects.” All profits generated through the store are directed to the care of native wildlife and, where appropriate, the further expansion of the store.

## Marine Turtles

WA Wildlife received funding from the National Resource Management (NRM) to establish a Marine Turtle rehabilitation facility on-site. The project is due for completion at the end of 2022 and will significantly build capacity for endangered Marine Turtles in Western Australia.

WA Wildlife will work with the DBCA, Dolphin Discovery Centre in Bunbury and AQWA to ensure WA Wildlife's facilities value add existing Marine Turtle projects.

## Employees

WA Wildlife has seen a significant increase in the number of contracted staff in the last twelve months (salaries for these positions are not funded from donation income). All contracted staff are funded through grants, annual sponsorship from corporates/government or fee for service income (i.e. education and training).

One full time staff member is employed along with several part-time, casual or fixed-term contracts. All contribute significant volunteer hours in addition to their paid hours and are very committed to wildlife conservation.

WA Wildlife now has two part-time veterinarians and two casual veterinarians (largely funded by WIRES 2020-2022) and a small group of volunteer veterinarians who ensure the WA Wildlife Hospital has a veterinarian on-site from 8.30am-8.30pm 365 days/year. Pro bono support from 11 volunteer veterinary nurses also provides an additional layer of support and expertise.

*“WA Wildlife now has two part-time veterinarians and two casual veterinarians.”*

## Performance

WA Wildlife:

- was open 365 days a year;
- was open during all Covid-19 lock-downs;
- provided a 24-hour phone service (9000 calls per annum);
- provided opportunities for over 220 regular volunteers;
- admitted 4156 animals;
- provided incursions and excursions to primary and secondary schools;
- provided ongoing placement opportunities for people with disabilities;

The WA Wildlife Hospital is the only wildlife hospital and rehabilitation facility operating in the catchment area of the City of Cockburn and operates a 24/7 phone service, providing a point of contact for concerned Cockburn residents and other members of the public who have either rescued or require assistance with wildlife.

Volunteer hours in 2020-2021 were in excess of 75,000. This number was reduced as a result of WA Wildlife's volunteer programs being suspended from March 2020 to August 2020 due to Covid-19.

The Hospital continues to admit more wildlife than any other wildlife rehabilitation facility in Western Australia with all associated operational costs (i.e. utilities, veterinary care, food, medications etc.) borne by WA Wildlife. A significant amount of expenditure is directed towards veterinary treatment and care.

WA Wildlife receives many referrals from local veterinarians and the Animal Hospital at Murdoch University as veterinary clinics are not equipped to treat and rehabilitate wildlife.

WA Wildlife remained open during all Covid-19 related lockdowns in 2020/2021 providing a crucial service to not only the Cockburn community but the wider Perth community when most other wildlife organisations closed down.



### **In Memory**

This year we said farewell to a friend, co-worker and truly dedicated wildlife rehabilitator, Sue Moore.

Sue began volunteering in 2006 and was the heart and soul of the Tuesday Hospital team having volunteered on this shift for almost 15 years. For those who volunteered with Sue, they

will remember her unwaveringly kind attitude, brilliant sense of humour, amazing generosity and her compassion for all animals and people. Sue was a mentor to many and a friend to all.

You are very lucky if you meet someone for whom nothing is ever too much.

We were very saddened that Sue was not able to join us in our new Hospital as she had been on this journey with us from the start. All volunteers, staff and the Executive Committee are truly saddened by her passing and we will continue to Help Wild Lives Live the way she would have wanted.

We extend our deepest sympathies to her husband, children, grandchildren, close friends and extended family.

*“We will continue to Help Wild Lives Live the way she would have wanted.”*

## Appreciation

This year’s achievements would not have been possible without the dedication of many individuals and our supporters.

First and foremost, I would like to thank our incredible volunteers who operate the WA Wildlife Hospital and rehabilitation facilities every day of the year including public holidays. Our volunteers oversee many aspects of operations including on and off-site rehabilitation of native wildlife, gardening, maintenance, education, training, fundraising, administration and rescue and release of wildlife. Volunteers continue to be the lifeblood of WA Wildlife and I am incredibly proud to work with such amazing individuals.

Our Patron, the Hon Melissa Parke must be recognised for her ongoing support and unwavering commitment to wildlife and involvement in building relationships with a wide range of stakeholders to progress the vision of WA Wildlife.

I would like to thank the Executive Committee Members for their support over the past twelve months particularly during the construction of the WA Wildlife Hospital and the associated challenges.

The Management Team consists of our CEO, Director of Operations, Senior Veterinarian and Hospital Manager who deserve a special mentioned for their outstanding contribution to WA Wildlife.

Our CEO Diane Munrowd has worked with me for more than a decade to progress our vision to expand Native ARC Incorporated’s services resulting in us becoming the leading wildlife organisation in 2021. She continues to work with me to drive the vision and direction of WA Wildlife. She brings invaluable governance experience and provides support, mentoring, advice and guidance to other staff members. Diane is also very generous with her time donating countless hours to the organisation each week.

Our Director of Operations Dean Huxley wears many hats from participating on external committees, overseeing the WA Wildlife redevelopment project, facilitating the development of the Op Shop, operations of the WA Wildlife Hospital and Ambulance, rosters, budgeting, administration and rescues. He continues to explore ongoing funding opportunities for WA Wildlife. The increased human resource capacity at WA Wildlife is a result of Dean's ongoing vision and strategic leadership. His extensive experience in wildlife rehabilitation and rescue is an invaluable resource for WA Wildlife.

Our Senior Veterinarian Dr Meg Rodgers and Hospital Manager Karen Clarkson contribute a great many hours to their roles in caring for animals at the Hospital and ensure the WA Wildlife Hospital continues to move forward in a strong direction. Both Karen and Meg dedicate significant volunteer hours and the success of the WA Wildlife Hospital is a result of their hard work and dedication.

The new facilities would not have been possible without the financial support from the City of Cockburn and Lotterywest and on behalf of WA Wildlife I would like to thank them for their contribution and vision for wildlife.

Finally, I would like to express our sincerest appreciation to the City of Cockburn and BP Kwinana Refinery for their ongoing support since 2011.

We look forward to our continued relationship with the SPCA to expand the WA Wildlife Ambulance.



WA Wildlife Hospital Entrance

### Way Forward

Our vision for the future is to build capacity in Western Australia for wildlife medicine/rehabilitation practitioners and to provide environmental experiences and education opportunities for the community. We will provide communities and future generations with exciting opportunities to connect with the land, the natural environment and increase community awareness as to the importance of environmental sustainability.

As WA Wildlife continues to expand and diversify, we will grow our brand to ensure it is reflective of the services we provide, our values and our commitment to wildlife.

The next twelve months will be challenging and exciting as we continue to expand the WA Wildlife Hospital and undergo construction of our state-of-the-art education and pre-release enclosures.

We look forward to the contribution WA Wildlife can make to improving the plight of wildlife and the natural environment.

On behalf of the Executive Committee, I thank you for coming with us on this journey and I hope you will continue with us into a new and exciting phase of WA Wildlife's future.



**Robert Dunn**  
Chair  
WA Wildlife

23 October 2022

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## **Native ARC Incorporated**

ABN 83 275 625 469

### **Special Purpose Financial Report - 30 June 2022**

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**Native ARC Incorporated  
Contents  
30 June 2022**

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**General information**

The financial statements cover Native ARC Incorporated as an individual entity. The financial statements are presented in Australian dollars, which is Native ARC Incorporated's functional and presentation currency.

Native ARC Incorporated is a not-for-profit incorporated association, incorporated and domiciled in Australia. Its registered office and principal place of business is:

172 Hope Road, BIBRA LAKE WA 6163

A description of the nature of the incorporated association's operations and its principal activities are included in the Committee members' report, which is not part of the financial statements.

The financial statements were authorised for issue on 28 October 2022

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**Native ARC Incorporated  
Committee members' report  
30 June 2022**

The Committee members present their report, together with the financial statements, on the incorporated association for the year ended 30 June 2022.

**Committee members**

The following persons were committee members of the incorporated association during the whole of the financial year and up to the date of this report, unless otherwise stated:

Robert Dunn (Chair)  
Diane Munrowd (Secretary)  
Sue Henderson (Treasurer)  
Jaquie Porter (July 2021 to February 2022)  
Anne Bellamy  
Dean Huxley  
Pauline Mealor  
Jonathan Porter (July 2021 to October 2021)

**Principal activities**

Native ARC Inc. trading as WA Wildlife is a non-profit wildlife veterinary hospital and rehabilitation facility specialising in wildlife treatment, rescue, rehabilitation and environmental education.

The Hospital admits wildlife from a variety of sources including the public, veterinary clinics, local Rangers, Wildlife Officers and other wildlife rescue/rehabilitation organisations.

Native ARC provides ongoing information, education and training opportunities to the community, educational institutions (primary, secondary and tertiary), small business and corporates to encourage changes in behaviour towards the environment.

Native ARC inc. is a registered charity, license number 21503, licensed in Western Australia under the Charitable Collections Act 1946.

**Significant changes**

No significant change in the nature of these activities occurred during the year, however redevelopment of the WA Wildlife Hospital and the Training & Education Building (funded by City of Cockburn) continued. Funding for the fit out of both facilities was secured through Lotterywest with fit-out completion expected by the end of June 2023.

Capacity to undertake rescues was increased with ongoing funding from SPCA International.

**Operating result**

Although the surplus for the year ended 30th June 2022 was \$714,291, a very significant portion of the grant income, \$644,457 (audited financial statement note 4), was spent on acquiring assets that will be used over multiple years. Depreciation expenses for these assets worth \$644,457 shall be brought in as an expense over multiple years (depending on the useful life of the respective assets).

The adjusted surplus (after accounting for capital purchases) was \$69,834.00 (\$714,291 less \$644,457).

On behalf of the Committee members



Robert Dunn  
Chairman



Diane Munrowd  
Secretary

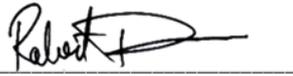
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**Native ARC Incorporated  
Committee members' declaration  
30 June 2022**

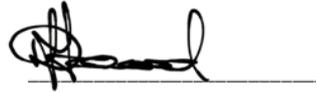
In the Committee members' opinion:

- the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements. Accordingly, as described in note 1 to the financial statements, the attached special purpose financial statements have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and Western Australian legislation the Associations Incorporation Act 2015, the Charitable Collections Act 1946 and associated regulations;
- the attached financial statements and notes comply with the Accounting Standards as described in note 1 to the financial statements;
- the attached financial statements and notes give a true and fair view of the incorporated association's financial position as at 30 June 2022 and of its performance for the financial year ended on that date; and
- there are reasonable grounds to believe that the incorporated association will be able to pay its debts as and when they become due and payable.

On behalf of the Committee



Robert Dunn  
Chairman



Diane Munrowd  
Secretary

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**Native ARC Incorporated**  
**Statement of profit or loss and other comprehensive income**  
**For the year ended 30 June 2022**

|   | Note | 2022<br>\$            | 2021<br>\$            |
|---|------|-----------------------|-----------------------|
| <b>Revenue</b>                                  |      |                       |                       |
| Grant Income                                    |      | 365,531               | 225,481               |
| Fee for service                                 |      | 178,163               | 69,176                |
| Lease income                                    |      | 163,776               | -                     |
| Donations and Fundraising                       |      | 153,631               | 174,162               |
| Other income                                    |      | 7,842                 | -                     |
| Total revenue                                   |      | <u>868,943</u>        | <u>468,819</u>        |
| <b>Expenses</b>                                 |      |                       |                       |
| Fundraising                                     |      | (5,404)               | (2,363)               |
| Service provision expenses (excl. Depreciation) |      | (239,537)             | (152,124)             |
| Depreciation                                    | 3    | (120,727)             | (51,254)              |
| Employee benefits expense                       |      | (404,918)             | (214,376)             |
| Donation expenses                               |      | -                     | (1,000)               |
| Administration                                  |      | (28,523)              | (8,514)               |
| Total expenses                                  |      | <u>(799,109)</u>      | <u>(429,631)</u>      |
| <b>Operating surplus</b>                        |      | 69,834                | 39,188                |
| Capital grants                                  | 4    | <u>644,457</u>        | <u>97,395</u>         |
| <b>Surplus for the year</b>                     | 13   | 714,291               | 136,583               |
| Other comprehensive income for the year         |      | <u>-</u>              | <u>-</u>              |
| <b>Total comprehensive income for the year</b>  |      | <u><u>714,291</u></u> | <u><u>136,583</u></u> |

The above statement of profit or loss and other comprehensive income should be read in conjunction with the accompanying notes

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**Native ARC Incorporated**  
**Statement of financial position**  
**As at 30 June 2022**

|                                | Note | 2022<br>\$       | 2021<br>\$       |
|--------------------------------|------|------------------|------------------|
| <b>Assets</b>                  |      |                  |                  |
| <b>Current assets</b>          |      |                  |                  |
| Cash and cash equivalents      | 5    | 561,470          | 1,126,058        |
| Trade and other receivables    | 6    | 138,517          | 40,405           |
| Total current assets           |      | <u>699,987</u>   | <u>1,166,463</u> |
| <b>Non-current assets</b>      |      |                  |                  |
| Property, plant and equipment  | 8    | 994,920          | 281,797          |
| Right-of-use assets            | 7    | 153,493          | -                |
| Total non-current assets       |      | <u>1,148,413</u> | <u>281,797</u>   |
| <b>Total assets</b>            |      | <u>1,848,400</u> | <u>1,448,260</u> |
| <b>Liabilities</b>             |      |                  |                  |
| <b>Current liabilities</b>     |      |                  |                  |
| Trade and other payables       | 9    | 210,837          | 799,219          |
| Provisions                     | 10   | 66,886           | 42,578           |
| Other                          | 11   | 247,664          | -                |
| Total current liabilities      |      | <u>525,387</u>   | <u>841,797</u>   |
| <b>Non-current liabilities</b> |      |                  |                  |
| Provisions                     | 10   | 3,771            | 1,512            |
| Total non-current liabilities  |      | <u>3,771</u>     | <u>1,512</u>     |
| <b>Total liabilities</b>       |      | <u>529,158</u>   | <u>843,309</u>   |
| <b>Net assets</b>              |      | <u>1,319,242</u> | <u>604,951</u>   |
| <b>Equity</b>                  |      |                  |                  |
| Reserves                       | 12   | -                | 97,738           |
| Retained surpluses             | 13   | 1,319,242        | 507,213          |
| <b>Total equity</b>            |      | <u>1,319,242</u> | <u>604,951</u>   |

The above statement of financial position should be read in conjunction with the accompanying notes

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**Native ARC Incorporated**  
**Statement of changes in equity**  
**For the year ended 30 June 2022**

|   | <b>Reserves</b> | <b>Retained</b>  | <b>Total equity</b> |
|---|-----------------|------------------|---------------------|
|   | <b>\$</b>       | <b>surpluses</b> | <b>\$</b>           |
|   | <b>\$</b>       | <b>\$</b>        | <b>\$</b>           |
| Balance at 1 July 2020                  | 134,402         | 333,966          | 468,368             |
| Surplus for the year                    | -               | 136,583          | 136,583             |
| Other comprehensive income for the year | -               | -                | -                   |
| Total comprehensive income for the year | -               | 136,583          | 136,583             |
| Transfer from reserves                  | (36,664)        | 36,664           | -                   |
| Balance at 30 June 2021                 | <u>97,738</u>   | <u>507,213</u>   | <u>604,951</u>      |
|   | <b>Reserves</b> | <b>Retained</b>  | <b>Total equity</b> |
|   | <b>\$</b>       | <b>surpluses</b> | <b>\$</b>           |
|   | <b>\$</b>       | <b>\$</b>        | <b>\$</b>           |
| Balance at 1 July 2021                  | 97,738          | 507,213          | 604,951             |
| Surplus for the year                    | -               | 714,291          | 714,291             |
| Other comprehensive income for the year | -               | -                | -                   |
| Total comprehensive income for the year | -               | 714,291          | 714,291             |
| Transfer from reserves                  | (97,738)        | 97,738           | -                   |
| Balance at 30 June 2022                 | <u>-</u>        | <u>1,319,242</u> | <u>1,319,242</u>    |

The above statement of changes in equity should be read in conjunction with the accompanying notes

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**Native ARC Incorporated**  
**Statement of cash flows**  
**For the year ended 30 June 2022**

|  | Note | 2022<br>\$            | 2021<br>\$              |
|--|------|-----------------------|-------------------------|
| <b>Cash flows from operating activities</b>                      |      |                       |                         |
| Receipts from customers (inclusive of GST)                       |      | 1,008,722             | 1,227,633               |
| Payments to suppliers and employees (inclusive of GST)           |      | <u>(749,744)</u>      | <u>(298,271)</u>        |
| Net cash from operating activities                               | 17   | <u>258,978</u>        | <u>929,362</u>          |
| <b>Cash flows from investing activities</b>                      |      |                       |                         |
| Payments for property, plant and equipment                       | 8    | <u>(823,566)</u>      | <u>(174,914)</u>        |
| Net cash used in investing activities                            |      | <u>(823,566)</u>      | <u>(174,914)</u>        |
| Net cash from financing activities                               |      | <u>-</u>              | <u>-</u>                |
| Net increase/(decrease) in cash and cash equivalents             |      | (564,588)             | 754,448                 |
| Cash and cash equivalents at the beginning of the financial year |      | <u>1,126,058</u>      | <u>371,610</u>          |
| Cash and cash equivalents at the end of the financial year       | 5    | <u><u>561,470</u></u> | <u><u>1,126,058</u></u> |

The above statement of cash flows should be read in conjunction with the accompanying notes

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 1. Significant accounting policies**

The principal accounting policies adopted in the preparation of the financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

**New or amended Accounting Standards and Interpretations adopted**

The incorporated association has adopted all of the new or amended Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') that are mandatory for the current reporting period.

Any new or amended Accounting Standards or Interpretations that are not yet mandatory have not been early adopted.

**Basis of preparation**

In the Committee members' opinion, the incorporated association is not a reporting entity because there are no users dependent on general purpose financial statements.

These are special purpose financial statements that have been prepared for the purposes of complying with the Australian Charities and Not-for-profits Commission Act 2012 and Western Australian legislation the Associations Incorporation Act 2015, the Charitable Collections Act 1946 and associated regulations. The Committee members have determined that the accounting policies adopted are appropriate to meet the needs of the members of Native ARC Incorporated.

These financial statements have been prepared in accordance with the recognition and measurement requirements specified by the Australian Accounting Standards and Interpretations issued by the Australian Accounting Standards Board ('AASB') and the disclosure requirements of AASB 101 'Presentation of Financial Statements', AASB 107 'Statement of Cash Flows', AASB 108 'Accounting Policies, Changes in Accounting Estimates and Errors', AASB 1048 'Interpretation of Standards' and AASB 1054 'Australian Additional Disclosures', as appropriate for not-for profit oriented entities.

**Historical cost convention**

The financial statements have been prepared under the historical cost convention, except for, where applicable, the revaluation of financial assets and liabilities at fair value through profit or loss, financial assets at fair value through other comprehensive income, investment properties, certain classes of property, plant and equipment and derivative financial instruments.

**Critical accounting estimates**

The preparation of the financial statements requires the use of certain critical accounting estimates. It also requires management to exercise its judgement in the process of applying the incorporated association's accounting policies. The areas involving a higher degree of judgement or complexity, or areas where assumptions and estimates are significant to the financial statements, are disclosed in note 2.

**Revenue recognition**

The incorporated association recognises revenue as follows:

**Revenue from contracts with customers**

Revenue is recognised at an amount that reflects the consideration to which the incorporated association is expected to be entitled in exchange for transferring goods or services to a customer. For each contract with a customer, the incorporated association: identifies the contract with a customer; identifies the performance obligations in the contract; determines the transaction price which takes into account estimates of variable consideration and the time value of money; allocates the transaction price to the separate performance obligations on the basis of the relative stand-alone selling price of each distinct good or service to be delivered; and recognises revenue when or as each performance obligation is satisfied in a manner that depicts the transfer to the customer of the goods or services promised.

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 1. Significant accounting policies (continued)**

Variable consideration within the transaction price, if any, reflects concessions provided to the customer such as discounts, rebates and refunds, any potential bonuses receivable from the customer and any other contingent events. Such estimates are determined using either the 'expected value' or 'most likely amount' method. The measurement of variable consideration is subject to a constraining principle whereby revenue will only be recognised to the extent that it is highly probable that a significant reversal in the amount of cumulative revenue recognised will not occur. The measurement constraint continues until the uncertainty associated with the variable consideration is subsequently resolved. Amounts received that are subject to the constraining principle are recognised as a refund liability.

**Grant**

Grant revenue is recognised in profit or loss when the incorporated association satisfies the performance obligations stated within the funding agreements.

If conditions are attached to the grant which must be satisfied before the incorporated association is eligible to retain the contribution, the grant will be recognised in the statement of financial position as a liability until those conditions are satisfied.

**Rendering of services**

Revenue from a contract to provide services is recognised upon the delivery of the service to the customer.

**Interest**

Interest revenue is recognised as interest accrues using the effective interest method. This is a method of calculating the amortised cost of a financial asset and allocating the interest income over the relevant period using the effective interest rate, which is the rate that exactly discounts estimated future cash receipts through the expected life of the financial asset to the net carrying amount of the financial asset.

**Other revenue**

Other revenue is recognised when it is received or when the right to receive payment is established.

**Income tax**

As the incorporated association is a charitable institution in terms of subsection 50-5 of the Income Tax Assessment Act 1997, as amended, it is exempt from paying income tax.

**Current and non-current classification**

Assets and liabilities are presented in the statement of financial position based on current and non-current classification.

An asset is classified as current when: it is either expected to be realised or intended to be sold or consumed in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is expected to be realised within 12 months after the reporting period; or the asset is cash or cash equivalent unless restricted from being exchanged or used to settle a liability for at least 12 months after the reporting period. All other assets are classified as non-current.

A liability is classified as current when: it is either expected to be settled in the incorporated association's normal operating cycle; it is held primarily for the purpose of trading; it is due to be settled within 12 months after the reporting period; or there is no unconditional right to defer the settlement of the liability for at least 12 months after the reporting period. All other liabilities are classified as non-current.

**Cash and cash equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with financial institutions, other short-term, highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 1. Significant accounting policies (continued)****Trade and other receivables**

Trade receivables are initially recognised at fair value and subsequently measured at amortised cost using the effective interest method, less any allowance for expected credit losses. Trade receivables are generally due for settlement within 30 days.

The incorporated association has applied the simplified approach to measuring expected credit losses, which uses a lifetime expected loss allowance. To measure the expected credit losses, trade receivables have been grouped based on days overdue.

Other receivables are recognised at amortised cost, less any allowance for expected credit losses.

**Property, plant and equipment**

Plant and equipment is stated at historical cost less accumulated depreciation and impairment. Historical cost includes expenditure that is directly attributable to the acquisition of the items.

Depreciation is calculated on a straight-line basis to write off the net cost of each item of property, plant and equipment (excluding land) over their expected useful lives as follows:

|                     |         |
|---------------------|---------|
| Buildings           | 10%-25% |
| Plant and equipment | 20%-33% |
| Software            | 10%     |
| Vehicle             | 20%     |

The residual values, useful lives and depreciation methods are reviewed, and adjusted if appropriate, at each reporting date.

An item of property, plant and equipment is derecognised upon disposal or when there is no future economic benefit to the incorporated association. Gains and losses between the carrying amount and the disposal proceeds are taken to profit or loss.

**Right-of-use assets**

A right-of-use asset is recognised at the commencement date of a lease. The right-of-use asset is measured at cost, which comprises the initial amount of the lease liability, adjusted for, as applicable, any lease payments made at or before the commencement date net of any lease incentives received, any initial direct costs incurred, and, except where included in the cost of inventories, an estimate of costs expected to be incurred for dismantling and removing the underlying asset, and restoring the site or asset.

Right-of-use assets are depreciated on a straight-line basis over the unexpired period of the lease or the estimated useful life of the asset, whichever is the shorter. Where the incorporated association expects to obtain ownership of the leased asset at the end of the lease term, the depreciation is over its estimated useful life. Right-of use assets are subject to impairment or adjusted for any remeasurement of lease liabilities.

The incorporated association has elected not to recognise a right-of-use asset and corresponding lease liability for short-term leases with terms of 12 months or less and leases of low-value assets. Lease payments on these assets are expensed to profit or loss as incurred.

**Impairment of non-financial assets**

Non-financial assets are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable amount.

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 1. Significant accounting policies (continued)**

Recoverable amount is the higher of an asset's fair value less costs of disposal and value-in-use. The value-in-use is the present value of the estimated future cash flows relating to the asset using a pre-tax discount rate specific to the asset or cash-generating unit to which the asset belongs. Assets that do not have independent cash flows are grouped together to form a cash-generating unit.

**Trade and other payables**

These amounts represent liabilities for goods and services provided to the incorporated association prior to the end of the financial year and which are unpaid. Due to their short-term nature they are measured at amortised cost and are not discounted. The amounts are unsecured and are usually paid within 30 days of recognition.

**Employee benefits**

***Short-term employee benefits***

Liabilities for wages and salaries, including non-monetary benefits, annual leave and long service leave expected to be settled wholly within 12 months of the reporting date are measured at the amounts expected to be paid when the liabilities are settled.

***Other long-term employee benefits***

The liability for annual leave and long service leave not expected to be settled within 12 months of the reporting date are measured at the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the projected unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match, as closely as possible, the estimated future cash outflows.

**Goods and Services Tax ('GST') and other similar taxes**

Revenues, expenses and assets are recognised net of the amount of associated GST, unless the GST incurred is not recoverable from the tax authority. In this case it is recognised as part of the cost of the acquisition of the asset or as part of the expense.

Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the tax authority is included in other receivables or other payables in the statement of financial position.

Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to the tax authority, are presented as operating cash flows.

Commitments and contingencies are disclosed net of the amount of GST recoverable from, or payable to, the tax authority.

**New Accounting Standards and Interpretations not yet mandatory or early adopted**

Australian Accounting Standards and Interpretations that have recently been issued or amended but are not yet mandatory, have not been early adopted by the incorporated association for the annual reporting period ended 30 June 2022. The incorporated association has not yet assessed the impact of these new or amended Accounting Standards and Interpretations.

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 2. Critical accounting judgements, estimates and assumptions**

The preparation of the financial statements requires management to make judgements, estimates and assumptions that affect the reported amounts in the financial statements. Management continually evaluates its judgements and estimates in relation to assets, liabilities, contingent liabilities, revenue and expenses. Management bases its judgements, estimates and assumptions on historical experience and on other various factors, including expectations of future events, management believes to be reasonable under the circumstances. The resulting accounting judgements and estimates will seldom equal the related actual results. The judgements, estimates and assumptions that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities (refer to the respective notes) within the next financial year are discussed below.

***Coronavirus (COVID-19) pandemic***

Judgement has been exercised in considering the impacts that the Coronavirus (COVID-19) pandemic has had, or may have, on the incorporated association based on known information. This consideration extends to the nature of the products and services offered, customers, supply chain, staffing and geographic regions in which the incorporated association operates. Other than as addressed in specific notes, there does not currently appear to be either any significant impact upon the financial statements or any significant uncertainties with respect to events or conditions which may impact the incorporated association unfavourably as at the reporting date or subsequently as a result of the Coronavirus (COVID-19) pandemic.

***Estimation of useful lives of assets***

The incorporated association determines the estimated useful lives and related depreciation and amortisation charges for its property, plant and equipment and finite life intangible assets. The useful lives could change significantly as a result of technical innovations or some other event. The depreciation and amortisation charge will increase where the useful lives are less than previously estimated lives, or technically obsolete or non-strategic assets that have been abandoned or sold will be written off or written down.

***Employee benefits provision***

As discussed in note 1, the liability for employee benefits expected to be settled more than 12 months from the reporting date are recognised and measured at the present value of the estimated future cash flows to be made in respect of all employees at the reporting date. In determining the present value of the liability, estimates of attrition rates and pay increases through promotion and inflation have been taken into account.

**Note 3. Depreciation**

|                     | 2022           | 2021          |
|---------------------|----------------|---------------|
|                     | \$             | \$            |
| Buildings           | 22,321         | 20,737        |
| Plant and equipment | 74,211         | 21,031        |
| Software            | 9,664          | 2,794         |
| Vehicles            | 4,248          | 6,692         |
| ROU asset           | 10,283         | -             |
|                     | <u>120,727</u> | <u>51,254</u> |

**Note 4. Capital grants**

Revenue recognised on commissioning of assets (funded by LotteryWest, SPCA International and National Parks & Wildlife Grants)

|                | 2022           | 2021          |
|----------------|----------------|---------------|
|                | \$             | \$            |
| Capital grants | <u>644,457</u> | <u>97,395</u> |

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 5. Cash and cash equivalents**

|                       | 2022           | 2021             |
|-----------------------|----------------|------------------|
|                       | \$             | \$               |
| <i>Current assets</i> |                |                  |
| Cash on hand          | 256            | 260              |
| Cash at bank          | 561,214        | 1,125,798        |
|                       | <u>561,470</u> | <u>1,126,058</u> |

**Note 6. Trade and other receivables**

|                       | 2022           | 2021          |
|-----------------------|----------------|---------------|
|                       | \$             | \$            |
| <i>Current assets</i> |                |               |
| Trade receivables     | 58,667         | 9,578         |
| Prepayments           | 5,304          | 9,053         |
| BAS receivable        | 74,546         | 21,774        |
|                       | <u>138,517</u> | <u>40,405</u> |

**Note 7. Right-of-use assets**

|                                       | 2022           | 2021     |
|---------------------------------------|----------------|----------|
|                                       | \$             | \$       |
| <i>Non-current assets</i>             |                |          |
| Leasehold improvements - right-of-use | 163,776        | -        |
| Less: Accumulated depreciation        | (10,283)       | -        |
|                                       | <u>153,493</u> | <u>-</u> |

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 8. Property, plant and equipment**

|                                  | 2022                  | 2021                  |
|----------------------------------|-----------------------|-----------------------|
|                                  | \$                    | \$                    |
| <b><i>Non-current assets</i></b> |                       |                       |
| Buildings - at cost              | 191,099               | 140,498               |
| Less: Accumulated depreciation   | (108,330)             | (86,009)              |
|                                  | <u>82,769</u>         | <u>54,489</u>         |
| Plant and equipment - at cost    | 996,148               | 239,350               |
| Less: Accumulated depreciation   | (166,836)             | (92,625)              |
|                                  | <u>829,312</u>        | <u>146,725</u>        |
| Motor vehicles - at cost         | 75,656                | 75,655                |
| Less: Accumulated depreciation   | (38,842)              | (34,593)              |
|                                  | <u>36,814</u>         | <u>41,062</u>         |
| Software - at cost               | 58,483                | 42,314                |
| Less: Accumulated depreciation   | (12,458)              | (2,793)               |
|                                  | <u>46,025</u>         | <u>39,521</u>         |
|                                  | <u><u>994,920</u></u> | <u><u>281,797</u></u> |

**Note 9. Trade and other payables**

|                                   | 2022           | 2021           |
|-----------------------------------|----------------|----------------|
|                                   | \$             | \$             |
| <b><i>Current liabilities</i></b> |                |                |
| Trade payables                    | 75,790         | -              |
| Accrued expenses                  | 17,000         | 3,450          |
| Grant in advance - Lottery West   | 53,603         | 698,060        |
| Other payables                    | 64,444         | 97,709         |
|                                   | <u>210,837</u> | <u>799,219</u> |

**Note 10. Provisions**

|                                       | 2022          | 2021          |
|---------------------------------------|---------------|---------------|
|                                       | \$            | \$            |
| <b><i>Current liabilities</i></b>     |               |               |
| Annual leave                          | 47,414        | 25,486        |
| Long service leave                    | 19,472        | 17,092        |
|                                       | <u>66,886</u> | <u>42,578</u> |
| <b><i>Non-current liabilities</i></b> |               |               |
| Long service leave                    | 3,771         | 1,512         |
|                                       | <u>70,657</u> | <u>44,090</u> |

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 11. Other**

|                                   | 2022           | 2021     |
|-----------------------------------|----------------|----------|
|                                   | \$             | \$       |
| <i><b>Current liabilities</b></i> |                |          |
| Accrued expenses                  | 5,705          | -        |
| Revenue received in advance       | 241,959        | -        |
|                                   | <u>247,664</u> | <u>-</u> |

**Note 12. Reserves**

|                      | 2022     | 2021          |
|----------------------|----------|---------------|
|                      | \$       | \$            |
| Replacement Vehicles | -        | 24,402        |
| WIRES                | -        | 73,336        |
|                      | <u>-</u> | <u>97,738</u> |

The Committee has created two reserves to recognise future year's commitments. The first of these is to purchase a new commercial vehicle. The expectation is that this reserve will be utilised in future years. The second is to fund future year's additional veterinarian costs associated with the new WA Wildlife Hospital.

**Note 13. Retained surpluses**

|   | 2022             | 2021           |
|---|------------------|----------------|
|   | \$               | \$             |
| Retained surpluses at the beginning of the financial year | 507,213          | 333,966        |
| Surplus for the year                                      | 714,291          | 136,583        |
| Transfer from reserve                                     | 97,738           | 36,664         |
|   | <u>1,319,242</u> | <u>507,213</u> |

**Note 14. Key management personnel disclosures**

The compensation made to senior officers of the Incorporated association is set out below (including Superannuation). Management salaries are funded through a Grant from the City of Cockburn. No compensation was paid to any other committee member of the association:

|                                     | 2022          | 2021          |
|-------------------------------------|---------------|---------------|
|                                     | \$            | \$            |
| Director of Operations: Dean Huxley | 70,184        | 68,977        |
| CEO: Diane Munrowd                  | 22,230        | 22,943        |
| Accountant(casual): Susan Henderson | 2,107         | -             |
|                                     | <u>94,521</u> | <u>91,920</u> |

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**Native ARC Incorporated**  
**Notes to the financial statements**  
**30 June 2022**

**Note 15. Remuneration of auditors**

During the financial year the following fees were paid or payable for services provided by Australian Audit, the auditor of the incorporated association:

|  | 2022<br>\$   | 2021<br>\$   |
|--|--------------|--------------|
| <i>Audit services - Australian Audit</i> |              |              |
| Audit of the financial statements        | 3,200        | 3,200        |
| <i>Other services - Australian Audit</i> |              |              |
| Compilation of financial statements      | 1,250        | 1,250        |
|  | <u>4,450</u> | <u>4,450</u> |

**Note 16. Events after the reporting period**

No matter or circumstance has arisen since 30 June 2022 that has significantly affected, or may significantly affect the incorporated association's operations, the results of those operations, or the incorporated association's state of affairs in future financial years.

**Note 17. Reconciliation of surplus to net cash from operating activities**

|  | 2022<br>\$     | 2021<br>\$     |
|--|----------------|----------------|
| Surplus for the year                               | 714,291        | 136,583        |
| Adjustments for:                                   |                |                |
| Depreciation and amortisation                      | 120,727        | 51,253         |
| Payment for leasing                                | (163,779)      | -              |
| Change in operating assets and liabilities:        |                |                |
| Decrease/(increase) in trade and other receivables | (98,111)       | 661,419        |
| Increase/(decrease) in trade and other payables    | (588,382)      | 67,362         |
| Increase in employee benefits                      | -              | 12,745         |
| Increase in other provisions                       | 26,568         | -              |
| Increase in other operating liabilities            | 247,664        | -              |
| Net cash from operating activities                 | <u>258,978</u> | <u>929,362</u> |

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**DIRECTORS:**

ROBERT CAMPBELL RCA, CA  
VIRAL PATEL RCA, CA  
ALASTAIR ABBOTT RCA, CA  
CHASSEY DAVIDS RCA, CA

AUSTRALIAN  
AUDIT 

## AUDITOR'S INDEPENDENCE DECLARATION

To the Management Committee of Native Arc Inc.

In accordance with the requirements of section 60-40 of the Australian Charities and Not-for-profits Commission Act 2012 and section 80 of the Associations Incorporation Act 2015 (WA), in relation to our audit of the financial report of Native Arc Inc. for the year ended 30 June 2022, to the best of my knowledge and belief, there have been:

- a. No contraventions of the auditor independence requirements of section 60-40 of the *Australian Charities and Not-for-profits Commission Act 2012* in relation to the audit; and
- b. No contraventions of the auditor independence requirements of the *Associations Incorporation Act 2015 (WA)* in relation to the audit; and
- c. No contraventions of any applicable code of professional conduct in relation to the audit

DocuSigned by:



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**Alastair Abbott**, CA, RCA, MAICD, M. Forensic Accounting  
Registered Company Auditor number 486826

**Director**

**Australian Audit**

Perth, Western Australia

Date: 28 October 2022

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**DIRECTORS:**

ROBERT CAMPBELL RCA, CA  
VIRAL PATEL RCA, CA  
ALASTAIR ABBOTT RCA, CA  
CHASSEY DAVIDS RCA, CA



## INDEPENDENT AUDITOR'S REPORT

To the members of Native Arc Inc.

### Report on the Audit of the Financial Report

#### Opinion

We have audited the financial report of Native Arc Inc. (the entity), which comprises the statement of financial position as at 30 June 2022, the statement of profit or loss and other comprehensive income, statement of changes in equity and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies and the directors' declaration.

In our opinion the accompanying financial report has been prepared in accordance with requirements of the Associations Incorporation Act 2015 (WA) and Division 60 of the Australian Charities and Not-for-profits Commission Act 2012 (ACNC Act), including:

- a. giving a true and fair view of the entity's financial position as at 30 June 2022, and of its financial performance and its cash flows for the year then ended; and
- b. complying with Australian Accounting Standards to the extent described in Note 1, and Division 60 of the Australian Charities and Not-for-profits Commission Regulation 2013.

#### Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Report* section of our report. We are independent of the entity in accordance with the Associations Incorporation Act 2015 (WA), the ACNC Act and the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 *Code of Ethics for Professional Accountants* (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our other ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

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### **Emphasis of Matter – Basis of Accounting**

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the entity to meet the requirements of the ACNC Act and the Associations Incorporation Act 2015 (WA). As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

### **Responsibilities of Management and The Management Committee for the Financial Report**

Management is responsible for the preparation and fair presentation of the financial report in accordance with Australian Accounting Standards to the extent described in Note 1, the ACNC Act 2012 and the Associations Incorporation Act 2015 (WA). The responsibility of Management also includes such internal control as management determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, management is responsible for assessing the entity's ability to continue as a going concern, disclosing, as applicable, matters relating to going concern and using the going concern basis of accounting unless management either intends to liquidate the entity or to cease operations, or has no realistic alternative but to do so.

The Management Committee are responsible for overseeing the entity's financial reporting process.

### **Auditor's Responsibilities for the Audit of the Financial Report**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgment and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.

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- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the entity's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the entity to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the Management Committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

### Report on Other Legal and Regulatory Requirements

In our opinion, the entity has complied with 60-30(3)(b), (c) and (d) of the ACNC Act and 82(1)(b), (c) and (d) of the Associations Incorporation Act 2015 (WA):

- a. by providing us with all information, explanation and assistance necessary for the conduct of the audit;
- b. by keeping financial records sufficient to enable a financial report to be prepared and audited;
- c. by keeping other records required by Part 3-2 of the ACNC Act, including those records required by Section 50-5 that correctly record its operations, so as to enable any recognised assessment activity to be carried out in relation to the entity; and
- d. by keeping other records required by Part 5 of the *Associations Incorporation Act 2015 (WA)*, including those records required by Section 66 that correctly record its operations, so as to enable true and fair financial statements to be prepared.

DocuSigned by:  
  
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**Alastair Abbott**, CA, RCA, MAICD, M. Forensic Accounting

Registered Company Auditor number 486826

**Director**

**Australian Audit**

Perth, Western Australia

Date: 28 October 2022

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## GRANTS, DONATIONS &amp; SPONSORSHIP RECOMMENDED BUDGET ALLOCATIONS 2023-24 (ACTUAL 2022-23 EXPENDITURE AS OF 5/7/23)

| Activity<br>OP 315<br>Natural<br>Acc 6810 | Description                                     | Allocated<br>2022-23 | Actual 2022-23 | Proposed 2023-<br>24 | Comments  | Council Decision/<br>Delegated Authority |
|---|---|----------------------|----------------|----------------------|---|--|
| <b>Donations</b>                          |   |                      |                |                      |   |  |
| <b>Committed/Contractual</b>              |   |                      |                |                      |   |  |
| 8243                                      | Little Green Steps WA                           | 31,569               | 31,569         | 33,658               | Request for a new funding agreement of \$33,658 (ex GST) inclusive of CPI 5.8% and superannuation of 0.5% for 2023-24, for a period of three-years with annual CPI and superannuation entitlement increases for the Education Officer position one day per week. Existing two-year funding agreement expires on 30 August 2023-Council Decision 12 August 2021. | Council Decision                         |
| 8896                                      | Cockburn Community Men's Shed Coordinator       | 54,854               | 54,854         | 58,036               | Request for year three funding of a three year funding agreement to support a part time Coordinator and administration costs-Council Decision 12 August 2021.   | Council Decision                         |
| 9239                                      | Native ARC                                      | 102,020              | 102,020        | 130,000              | Request for a new funding agreement of \$130,000 (ex GST) plus Perth CPI per annum for a period of five years to support annual operational costs . Existing five-year funding agreement expires on 1 September 2023-Council Decision 24 August 2018.   | Council Decision                         |
| 9310                                      | The Wetlands Centre Cockburn                    | 102,020              | 102,020        | 107,937              | Request for a new funding agreement of \$107,937 (ex GST) inclusive of Perth CPI of 5.8% for 2023-24, for a period of five years with annual CPI increases to support operational costs. Existing five year funding agreement expires on 1 September 2023-Council Decision 24 August 2018.  | Council Decision                         |
| 9317                                      | Pineview Preschool Maintenance Contribution     | 8,305                | 8,305          | 8,396                | Annual contribution for maintenance of grounds and building (plus CPI 1.1%)   | Lease Agreement                          |
| 9322                                      | Cockburn ARC/Dolphin Swim Club Subsidy          | 150,000              | 90,865         | 150,000              | Subsidised fees for Dolphin Swim Club at Cockburn ARC (as to Minute 6057 of OCM 13 April 2017)  | Council Decision                         |
| 9398                                      | Cockburn Senior Citizens Building Donation      | 10,192               | 10,192         | 10,304               | Assists with maintenance costs as per lease agreement (plus CPI 1.1%)   | Lease Agreement                          |
| 9559                                      | Cockburn Cricket Club Insurance                 | 1,500                | 1,500          | 1,500                | Commitment included in the lease agreement (flat fee)   | Lease Agreement                          |
| 9574                                      | Spearwood Dalmatinac Club - Rates Reimbursement | 12,511               | 12,511         | 11,944               | Reimbursement of 50% of annual rates payable by Spearwood Dalmatinac Club for 42 Azelia Rd, Spearwood as to Council Decision 14 May 2009. The Gross Rental Value of the property has decreased in 2023-24, total rates are \$23,888.08.   | Council Decision                         |
| 9244                                      | Melville Cockburn Chamber of Commerce (MCCC)    | 10,000               | 10,000         | 0                    | Six months funding agreement ceased in June 2023-OCM 8 December 2022.   | Council Decision                         |
|   | Future Allocations                              |                      | 0              | 0                    | To be allocated throughout the year   |  |
|   | <b>Committed/Contractual Sub Total</b>          | <b>482,971</b>       | <b>423,837</b> | <b>511,775</b>       |   |  |
| <b>Donations to Organisations</b>         |   |                      |                |                      |   |  |
| 9196                                      | Donations to Organisations                      | 210,000              | 204,375        | 210,000              | Amount set aside for allocation in the two funding rounds for 2023/24   | Council Decision                         |
|   | <b>Donations to Organisations Sub Total</b>     | <b>210,000</b>       | <b>204,375</b> | <b>210,000</b>       |   |  |
| <b>Sponsorships</b>                       |   |                      |                |                      |   |  |
| 9197                                      | Sponsorships                                    | 90,000               | 82,574         | 90,000               | Amount set aside for allocation in the two funding rounds for 2023/24   | Council Decision                         |
| 9197                                      | Individual Sponsorship                          | 10,000               | 5,850          | 10,000               | Formal Sponsorship Program for Individuals  | Council Decision                         |
|   | <b>Sponsorships Sub Total</b>                   | <b>100,000</b>       | <b>88,424</b>  | <b>100,000</b>       |   |  |
| <b>Grants</b>                             |   |                      |                |                      |   |  |
| 8040                                      | Landowner Biodiversity Conservation Program     | 35,000               | 30,642         | 35,000               | Financial and natural resource management, training support program for Cockburn landowners to conserve the natural bushland and wetland areas on their property  | Delegated Authority                      |
| 9004                                      | Emergency Disaster Fund                         | 15,000               | 0              | 15,000               | For one-off emergency and disaster situations   | Delegated Authority                      |
| 9015                                      | Youth Academic Grants                           | 2,000                | 636            | 2,000                | Assists young people to travel to attend academic programs and activities   | Delegated Authority                      |
| 9031                                      | Junior Sports Travel Assistance Program         | 40,000               | 47,200         | 50,000               | Assists young people in Cockburn representing WA or Australia in interstate or international team or individual sports to travel to competitions  | Delegated Authority                      |

| Activity<br>OP 315<br>Natural<br>Acc 6810 | Description  | Allocated<br>2022-23 | Actual 2022-23   | Proposed 2023-<br>24 | Comments  | Council Decision/<br>Delegated Authority |
|---|--|----------------------|------------------|----------------------|---|--|
| 9240                                      | Sustainability Grants Program                                    | 40,000               | 34,506           | 40,000               | Grants program established in accordance with Council Decision on 13 May 2010   | Delegated Authority                      |
| 9241                                      | Len Packham Hall Subsidy (Burdiya)                               | 6,000                | 20               | 6,000                | Subsidy program that assists Indigenous and multicultural Cockburn families with hall hire costs for hosting funerals, memorials and cultural events        | Delegated Authority                      |
| 9312                                      | Community Grants Program   | 100,000              | 47,460           | 100,000              | Formal grant process for local community groups and organisations   | Delegated Authority                      |
| 9314                                      | Provide Bins Sporting Events                                     | 3,000                | 4,641            | 5,000                | Provide bins to schools for sports carnivals  | Delegated Authority                      |
| 9327                                      | Community/Residents Assoc. Hall Hire Subsidy and Support Program | 12,000               | 13,257           | 14,000               | Assists community groups with hall hire for monthly meetings and events, incorporation/set up funds for new residents associations, small PO box hire funds | Delegated Authority                      |
| 9329                                      | Cultural Grants Program  | 40,000               | 29,493           | 40,000               | Provide small grants to cultural and artistic groups and individuals  | Delegated Authority                      |
| 9331                                      | Bus Hire Subsidy   | 1,500                | 273              | 1,500                | Provides a subsidy towards the bus hire for community organisations   | Delegated Authority                      |
| 9335                                      | Grants General Welfare   | 10,000               | 4,554            | 10,000               | Miscellaneous requests for small donations as per Community Funding Guidelines  | Delegated Authority                      |
| 9341                                      | Community Group Newsletter Subsidy                               | 10,000               | 5,033            | 7,000                | Assists community groups to disseminate information   | Delegated Authority                      |
| 9373                                      | Small Events Sponsorship Program                                 | 45,000               | 45,474           | 46,000               | Small Events Sponsorship Program for local events for community organisations   | Delegated Authority                      |
| 9396                                      | U Fund   | 1,000                | 0                | 1,000                | Small grants for youth for cultural/arts initiatives and events   | Delegated Authority                      |
| 9399                                      | Youth Arts Scholarships  | 5,000                | 4,600            | 5,000                | Assist young people to travel in order to participate in performing/arts events and also for further study  | Delegated Authority                      |
| 9490                                      | Environmental Education Initiatives Program                      | 15,000               | 13,900           | 15,000               | Assists schools to facilitate environmental education   | Delegated Authority                      |
| 9517                                      | Cockburn Community Group Volunteer Insurance                     | 18,500               | 17,554           | 18,500               | Cockburn Community Group Insurance Program  | Delegated Authority                      |
| 9535                                      | Council Match Staff Donation                                     | 2,000                | 1,050            | 2,000                | Council to match staff fundraising effort   | Delegated Authority                      |
| 9649                                      | Safety House/Walk to School Program                              | 1,000                | 0                | 0                    | Program no longer available-Support to schools for safety programs for children getting to school and to attend Safety House shows in Safety House month    | Delegated Authority                      |
| 9673                                      | Sport and Recreation Club Grants                                 | 50,000               | 18,359           | 40,000               | Grants matched by local sporting clubs for minor capital works on Council owned facilities and sporting equipment   | Delegated Authority                      |
| 9674                                      | Grants to Schools  | 13,000               | 11,843           | 13,000               | For small donations to schools for minor items  | Delegated Authority                      |
| 9688                                      | Security Subsidy for Seniors                                     | 63,000               | 48,122           | 63,000               | Subsidy program for security devices for seniors  | Delegated Authority                      |
| 9732                                      | Economic Development (Business) Grants                           | 100,000              | 102,626          | 100,000              | For one-off projects or activities that support local economic development  | Delegated Authority                      |
| 9495                                      | Donation and Grants General Account                              | 34,029               | 0                | 4,225                | Remainder of grant allocations, to be allocated based on expenditure throughout the year  |  |
|   | <b>Grants Programs Sub Total</b>                                 | <b>662,029</b>       | <b>481,244</b>   | <b>633,225</b>       |   |  |
|   | <b>Totals</b>  | <b>1,455,000</b>     | <b>1,197,879</b> | <b>1,455,000</b>     |   |  |
|   | <b>Budget</b>  | <b>1,455,000</b>     | <b>1,455,000</b> | <b>1,455,000</b>     |   |  |
|   | <b>Balance</b>   | <b>0</b>             | <b>257,121</b>   | <b>0</b>             |   |  |

**17. Motions of Which Previous Notice Has Been Given**

Nil

**18. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

**19. New Business of an Urgent Nature Introduced by Members or Officers**

## 20. Matters to be Noted for Investigation, Without Debate

### 20.1 Elected Member Travel

|                    |  |
|--------------------|--|
| <b>Executive</b>   | Executive Governance and Strategy                    |
| <b>Author</b>      | Manager Legal and Compliance                         |
| <b>Attachments</b> | 1. Elected Member Travel 2021-2023 <a href="#">↓</a> |

#### RECOMMENDATION

That Council:

- (1) RECEIVES the report on Elected Member Travel as per Attachment 1.

#### Background

Cr Separovich submitted the following Matter for Investigation on 8 June 2023:

That the administration creates a report listing all travel undertaken by all Elected Members in the last two years, outside the Perth Metropolitan area, detailing the total cost, where they went, and which budget that expense was taken from, including whether it was done under delegation, or by a decision of Council.

#### Submission

N/A

#### Report

Attachment 1 contains the travel records for Elected Members from July 2021 to June 2023.

The record has been prepared based off information available from City records.

#### Strategic Plans/Policy Implications

##### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

#### Budget/Financial Implications

There are no financial implications from the recommendations in this report.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

N/A

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## Elected Member Travel 2021 to 2023

| Date                             | Event                                 | Location       | Delegation or Decision of Council | Budget Code                        | Cost               | Comments                                   |
|----------------------------------|---------------------------------------|----------------|-----------------------------------|------------------------------------|--------------------|--|
| <b>Mayor Logan Howlett</b>       |                                       |                |                                   |                                    |                    |  |
| 9-Sep-22                         | Travel                                |                | Policy                            | GL 110 6340                        | \$189.14           | Taxi fares                                 |
| 23-Sep-22                        | Tour of BAE Systems                   | Adelaide       | Policy                            | GL 110 6340                        | \$1,473.91         | Qantas Flights                             |
| 13-Oct-22                        | Tour of BAE Systems                   | Adelaide       | Policy                            | GL 110 6340                        | \$580.00           | Crowne Plaza Adelaide Accommodation        |
| 30-Nov-22                        | NGAA Parliamentary Showcase           | Canberra       | Policy                            | GL 110 6340                        | \$623.64           | Hotel Realm Pty Ltd                        |
| 27-Nov-22                        | NGAA Parliamentary Showcase           | Canberra       | Policy                            | GL 110 6340                        | \$1,979.80         | Qantas Flights                             |
| 8-Dec-22                         | Travel                                |                | Policy                            | GL 110 6340                        | \$173.59           | Taxi fares                                 |
| 12-Mar-23                        | Indonesian Delegation                 | Indonesia      | Council decision                  | OP 4900-6200-0000                  | \$3,407.89         | Flights & Accommodation                    |
| 12-Apr-23                        | Carnarvon Frienship Agreement Signing | Carnarvon      | Acting Through                    | GL 110 6340                        | \$1,282.91         | Flights & Car Hire                         |
| 3-May-23                         | City of Split Open Day, Sudamja 2023  | Split, Croatia | Delegation                        | OP 0052-6202-813                   | \$15,306.50        | Flights, Accommodation & Airport transfers |
| 13-Jun-23                        | ALGA Conference                       | Canberra       | Council decision                  | GL 1106340                         | \$4,585.42         | Flights, Accommodation & Registrations     |
|                                  |                                       |                |                                   | <b>Mayor Howlett Total</b>         | <b>\$29,666.89</b> |  |
| <b>Deputy Mayor Tom Widenbar</b> |                                       |                |                                   |                                    |                    |  |
| 14-Sep-21                        | Milage                                |                | Policy                            | GL 110 6340                        | \$140.02           |  |
| 1-Mar-22                         | Milage                                |                | Policy                            | GL 110 6340                        | \$79.91            |  |
| 1-Dec-22                         | Milage                                |                | Policy                            | GL 110 6340                        | \$17.00            |  |
| 21-Dec-22                        | Travel                                |                | Policy                            | GL 110 6340                        | \$378.11           | Various - food/travel/taxi                 |
| 30-Nov-22                        | NGAA Parliamentary Showcase           | Canberra       | Policy                            | GL 110 6340                        | \$623.64           | Realm Hotel                                |
| 30-Nov-23                        | NGAA Parliamentary Showcase           |                |                                   | GL 110 6340                        | \$63.18            | Realm Hotel                                |
| 30-Nov-22                        | NGAA Parliamentary Showcase           | Canberra       | Delegation                        | GL 110 6340                        | \$1,979.80         | Qantas Flights                             |
| 27-Mar-23                        | Milage                                |                | Policy                            | GL 110 6340                        | \$571.20           |  |
| 24-Apr-23                        | Milage                                |                | Policy                            | GL 110 6340                        | \$30.60            |  |
| 24-May-23                        | Milage                                |                | Policy                            | GL 110 6340                        | \$30.60            |  |
|                                  |                                       |                |                                   | <b>Deputy Mayor Widenbar Total</b> | <b>\$3,914.06</b>  |  |

| Cr Carol Reeve-Fowkes              |   |                |                  |                   |                    |  |
|------------------------------------|---|----------------|------------------|-------------------|--------------------|--|
| 10-Jan-23                          | Milage Oct, Nov, Dec 2022                   |                | Policy           | GL 110 6340       | \$161.44           |  |
| 10-Jan-23                          | Milage July, August, Sept 2022              |                | Policy           | GL 110 6340       | \$135.68           |  |
| 27-Mar-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$70.43            |  |
| 24-Apr-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$35.21            |  |
| 24-May-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$35.21            |  |
| <b>Cr Carol Reeve-Fowkes Total</b> |   |                |                  |                   | <b>\$437.97</b>    |  |
| Cr Tarun Dewan                     |   |                |                  |                   |                    |  |
| 1-Mar-22                           | Milage Oct 21 - Jan 22                      |                | Policy           | GL 110 6340       | \$680.58           |  |
| 10-May-22                          | Milage                                      |                | Policy           | GL 110 6340       | \$518.74           |  |
| 30-Aug-22                          | Milage                                      |                | Policy           | GL 110 6340       | \$232.28           |  |
| 17-Oct-22                          | Milage                                      |                | Policy           | GL 110 6340       | \$417.83           |  |
| 15-Aug-22                          | Milage Apr - May 2022                       |                | Policy           | GL 110 6340       | \$360.27           |  |
| 12-Dec-22                          | Milage                                      |                | Policy           | GL 110 6340       | \$319.64           |  |
| 27-Mar-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$686.68           |  |
| 24-Apr-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$70.43            |  |
| 24-Apr-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$52.82            |  |
| 9-Feb-23                           | Indonesian Delegation                       | Indonesia      | Council Decision | OP 4900-6200-0000 | \$3,247.29         | Flights & Accommodation                |
| 13-Jun-23                          | ALGA Conference                             | Canberra       | Policy           | OP 9848-6389-827  | \$4,761.00         | Flights, Accommodation & Registrations |
| <b>Cr Tarun Dewan Total</b>        |   |                |                  |                   | <b>\$11,347.56</b> |  |
| Cr Kevin Allen                     |   |                |                  |                   |                    |  |
| 30-Jun-22                          | Milage -8032022 Expenses AP11867 Correction |                | Policy           | GL 110 6340       | \$469.85           |  |
| 27-Mar-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$144.34           |  |
| 24-Apr-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$6.01             |  |
| 24-May-23                          | Milage                                      |                | Policy           | GL 110 6340       | \$12.03            |  |
| 2-Mar-22                           | UDIA Conference                             | Margaret River | Policy           | OP 9848-6389-805  | \$1,750.00         |  |
| <b>Cr Kevin Allen Total</b>        |   |                |                  |                   | <b>\$2,382.23</b>  |  |

| Cr Michael Separovich              |                                 |           |                  |                   |                   |                         |
|------------------------------------|---------------------------------|-----------|------------------|-------------------|-------------------|-------------------------|
| 27-Mar-23                          | Milage                          |           | Policy           | GL 110 6340       | \$114.38          |                         |
| 24-Apr-23                          | Milage                          |           | Policy           | GL 110 6340       | \$8.94            |                         |
| 24-May-23                          | Milage                          |           | Policy           | GL 110 6340       | \$8.94            |                         |
| <b>Cr Michael Saparovich Total</b> |                                 |           |                  |                   | <b>\$132.26</b>   |                         |
| Cr Phoebe Corke                    |                                 |           |                  |                   |                   |                         |
| 1-Sep-21                           | Milage                          |           | Policy           | GL 110 6340       | \$456.09          |                         |
| 2-Nov-21                           | Milage Sept 2021 - October 2021 |           | Policy           | GL 110 6340       | \$372.46          |                         |
| 5-Oct-22                           | Milage Sept 2022                |           | Policy           | GL 110 6340       | \$58.46           |                         |
| 20-May-22                          | Milage                          |           | Policy           | GL 110 6340       | \$621.67          |                         |
| 12-Oct-22                          | Mileage                         |           | Policy           | GL 110 6340       | \$356.21          |                         |
| 2-Mar-23                           | Travel                          |           | Policy           | GL 110 6340       | \$127.93          | Parking and Taxi        |
| 3-Oct-23                           | Milage Oct 22 - Feb 23          |           | Policy           | GL 110 6340       | \$928.44          |                         |
| 24-Apr-23                          | Milage                          |           | Policy           | GL 110 6340       | \$24.38           |                         |
| 24-May-23                          | Milage                          |           | Policy           | GL 110 6340       | \$16.25           |                         |
| <b>Cr Phoebe Corke</b>             |                                 |           |                  |                   | <b>\$2,961.89</b> |                         |
| Cr Philip Eva                      |                                 |           |                  |                   |                   |                         |
| 23-Dec-21                          | Milage December 2021            |           | Policy           | GL 110 6340       | \$366.48          |                         |
| 27-Mar-23                          | Milage                          |           | Policy           | GL 110 6340       | \$145.65          |                         |
| 24-Apr-23                          | Milage                          |           | Policy           | GL 110 6340       | \$14.10           |                         |
| 24-May-23                          | Milage                          |           | Policy           | GL 110 6340       | \$4.70            |                         |
| 9-Feb-23                           | Indonesian Delegation           | Indonesia | Council decision | OP 4900-6200-0000 | \$3,648.02        | Flights & Accommodation |
| <b>Cr Philip Eva Total</b>         |                                 |           |                  |                   | <b>\$4,178.95</b> |                         |

| Cr Chontelle Stone                     |   |           |                  |                  |                    |                         |
|--|---|-----------|------------------|------------------|--------------------|-------------------------|
| 23-Dec-21                              | Milage Dec 2021                           |           | Policy           | GL 110 6340      | \$735.30           |                         |
| 24-Apr-23                              | Milage                                    |           | Policy           | GL 110 6340      | \$33.05            |                         |
| 24-May-23                              | Milage                                    |           | Policy           | GL 110 6340      | \$33.05            |                         |
| 19-Jun-22                              | National General Assembly Conference 2022 | Canberra  | Delegation       | OP 9848-6389-822 | \$3,781.64         | Flights & Accommodation |
| 9-Feb-23                               | Indonesian Delegation                     | Indonesia | Council decision | OP 9848-6389-822 | \$3,207.99         | Flights & Accommodation |
| <b>Cr Chontelle Stone Total</b>        |   |           |                  |                  | <b>\$7,791.03</b>  |                         |
| (Former) Cr Lara Kirkwood              |   |           |                  |                  |                    |                         |
| 8-Jun-21                               | Milage                                    |           | Policy           | GL 110 6340      | \$179.59           |                         |
| 9-Jan-21                               | Milage                                    |           | Policy           | GL 110 6340      | \$184.47           |                         |
| 4-May-22                               | Milage May 2022                           |           | Policy           | GL 110 6340      | \$53.36            |                         |
| 7-Jun-22                               | Milage June 2022                          |           | Policy           | GL 110 6340      | \$140.86           |                         |
| 9-Aug-22                               | Milage                                    |           | Policy           | GL 110 6340      | \$74.74            | Taxi fares              |
| 6-Sep-22                               | Milage                                    |           | Policy           | GL 110 6340      | \$107.27           |                         |
| 27-Mar-23                              | Milage                                    |           | Policy           | GL 110 6340      | \$357.56           |                         |
| <b>(Former) Cr Lara Kirkwood Total</b> |   |           |                  |                  | <b>\$1,097.85</b>  |                         |
| <b>Total</b>                           |   |           |                  |                  | <b>\$63,910.69</b> |                         |

## 21. Confidential Business

### Expenditure Review Committee Meeting – 27 July 2023

#### 21.1 Confidential Legal Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (c) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (c) *a contract entered into, or which may be entered into, by the local government and which relates to a matter to be discussed at the meeting.*

## 22. Resolution of Compliance

### **RECOMMENDATION**

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

## 23. Closure of Meeting