



The Council of the City of Cockburn

Ordinary Council Meeting  
**Agenda Paper**

For Thursday, 8 September 2022



City of Cockburn  
PO Box 1215, Bibra Lake  
Western Australia 6965

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Coleville Crescent, Spearwood

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### **NOTICE OF MEETING**

Pursuant to Clause 2.4 of Council's Standing Orders, an Ordinary Meeting of Council has been called for Thursday 8 September 2022.

The meeting is to be conducted at 7pm in the City of Cockburn Council Chambers, Administration Building, Coleville Crescent, Spearwood.

The Agenda will be made available on the City's website on the Friday prior to the Council Meeting.

A handwritten signature in black ink, appearing to be 'Tony Brun', is written over the printed name and title.

**Tony Brun**  
**Chief Executive Officer**

# The Council of the City of Cockburn

## Ordinary Council Meeting Thursday, 8 September 2022 at 7pm

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# **The Council of the City of Cockburn**

## **Ordinary Council Meeting Thursday, 8 September 2022 at 7pm**

### **Agenda**

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**1. Declaration of Meeting**

**2. Appointment of Presiding Member (If required)**

**3. Disclaimer (To be read aloud by Presiding Member)**

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

**4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**

**5. Apologies & Leave of Absence**

Mr T Brun, Chief Executive Officer - Apology

**6. Response to Previous Public Questions Taken on Notice**

Nil

**7. Written Requests for Leave of Absence**

Nil

**8. Public Question Time**

**9. Confirmation of Minutes**

**9.1 Minutes of the Ordinary Council Meeting - 11/8/2022**

**Recommendation**

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 11 August 2022 as a true and accurate record.

**10. Deputations**

**11. Business Left Over from Previous Meeting (if adjourned)**

Nil

**12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

**13. Decisions Made at Electors Meeting**

Nil

## 14. Built and Natural Environment

### 14.1 Parking Restrictions - Ivermey Road, Hamilton Hill

**Author** Daniel Arndt

**Attachments** 1. Ivermey Road On Street Parking Plan [↓](#)

#### RECOMMENDATION

That Council:

- (1) RECEIVES the report;
- (2) AUTHORISES the parking signs and restrictions as outlined in Attachment 1 of this Report; and
- (3) NOTES that the City will provide an update to residents.

#### Background

In August 2019 the City received a petition submission from residents of Ivermey Road, Hamilton Hill.

The petition requested that the City implement parking restrictions on Ivermey Road due to car parking issues caused by visitors and staff of Aegis Carrington Retirement Village at 27 Ivermey Road, Hamilton Hill.

To identify the parking issue and address parking needs for the community, the City liaised with the local community and the Aegis Carrington Retirement Village to investigate their concerns.

The City commenced preparation of parking restriction plans for Ivermey Road in late 2019.

During several rounds of consultation and parking restriction trials over 2020 and 2021, the parking signage along Ivermey Road has been monitored and changed in consideration of feedback from those who live, work in, and visit the area, and the *City of Cockburn Parking Plan 2018-2028*.

#### Submission

N/A

#### Report

With a trial having now occurred, it is prudent to determine if the parking restrictions are worth retaining or being discontinued.

Since the last change of parking signs in May 2021 (refer Attachment 1) the City has received positive feedback from the initiator of the petition, and complaints have reduced as shown below.

It is worth noting that most of the complaints originate from two people (one being the petitioner). Their component of the total complaints is around 80% of the yearly totals.

Period (July-June)	Complaints (total)
2020-2021	87
2021-2022	48

Considering the current trial has been implemented for more than one year and complaints have reduced, it is proposed that the existing parking restriction signs be retained.

If further changes are required, prior investigation and assessment will be carried out.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

### **Budget/Financial Implications**

The cost for design, assessment and installation of signage is from the budget allocation for Traffic Safety Management.

### **Legal Implications**

N/A

### **Community Consultation**

The City undertook community consultation sessions to allow residents to provide feedback on the proposed parking restriction arrangements for Ivermey Road.

The community consultation entailed four letters from the City which were mailed to residents of Ivermey Road in March 2020, October 2020, November 2020 and February 2021.

The proposed parking restriction drawings were included in letters to allow residents to provide their feedback.

Further consultation requirement is not proposed other than to inform residents of the outcome of this report's consideration.

### **Risk Management Implications**

To ensure a safe environment and address parking needs for the community, it is necessary to have parking restriction implementations for certain roads within developments.

If the implication is not to retain the current parking restriction arrangement, an investigation and further assessment will need to be carried out, prior to any changes being approved.

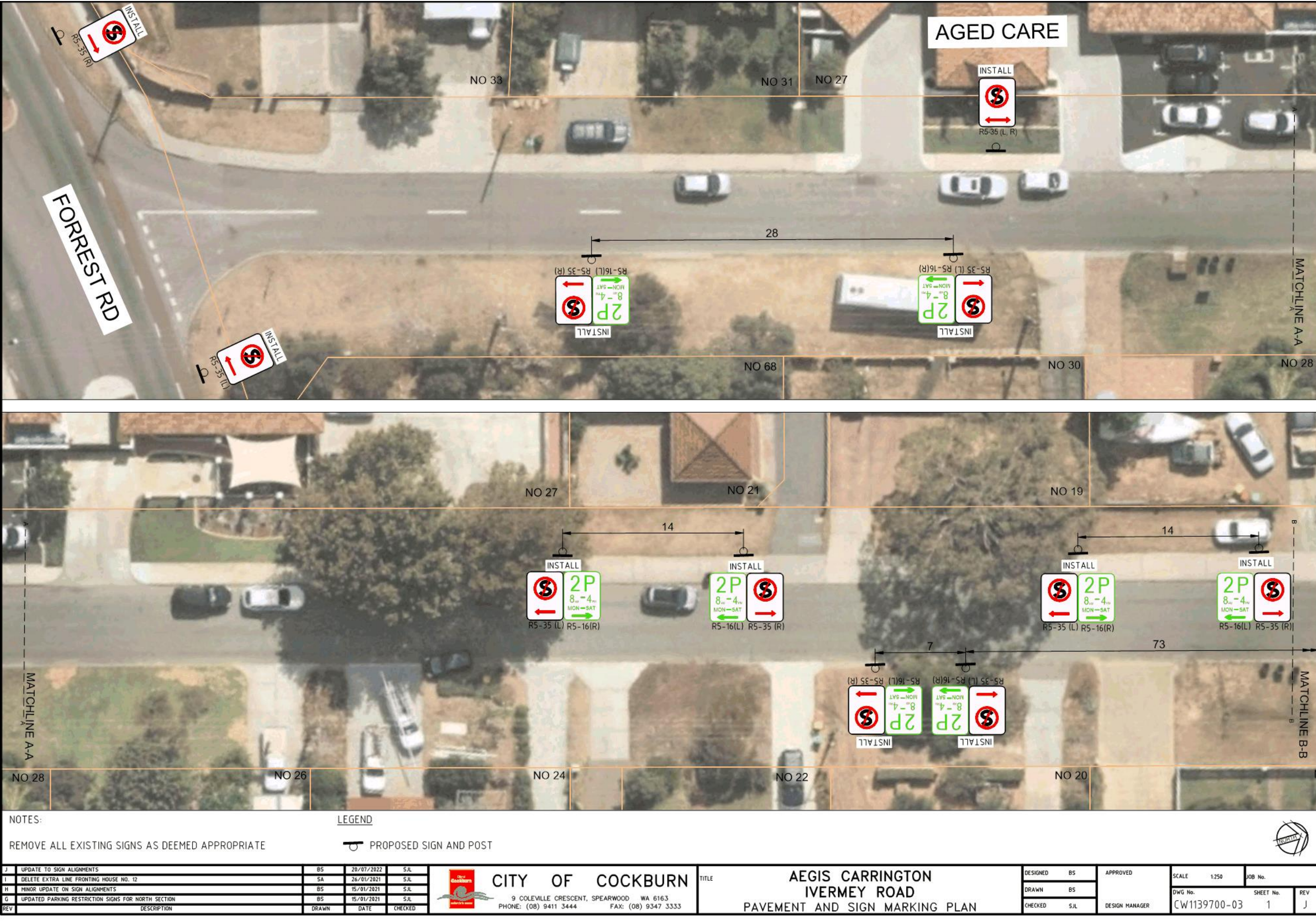
### **Advice to Proponent(s)/Submitters**

N/A

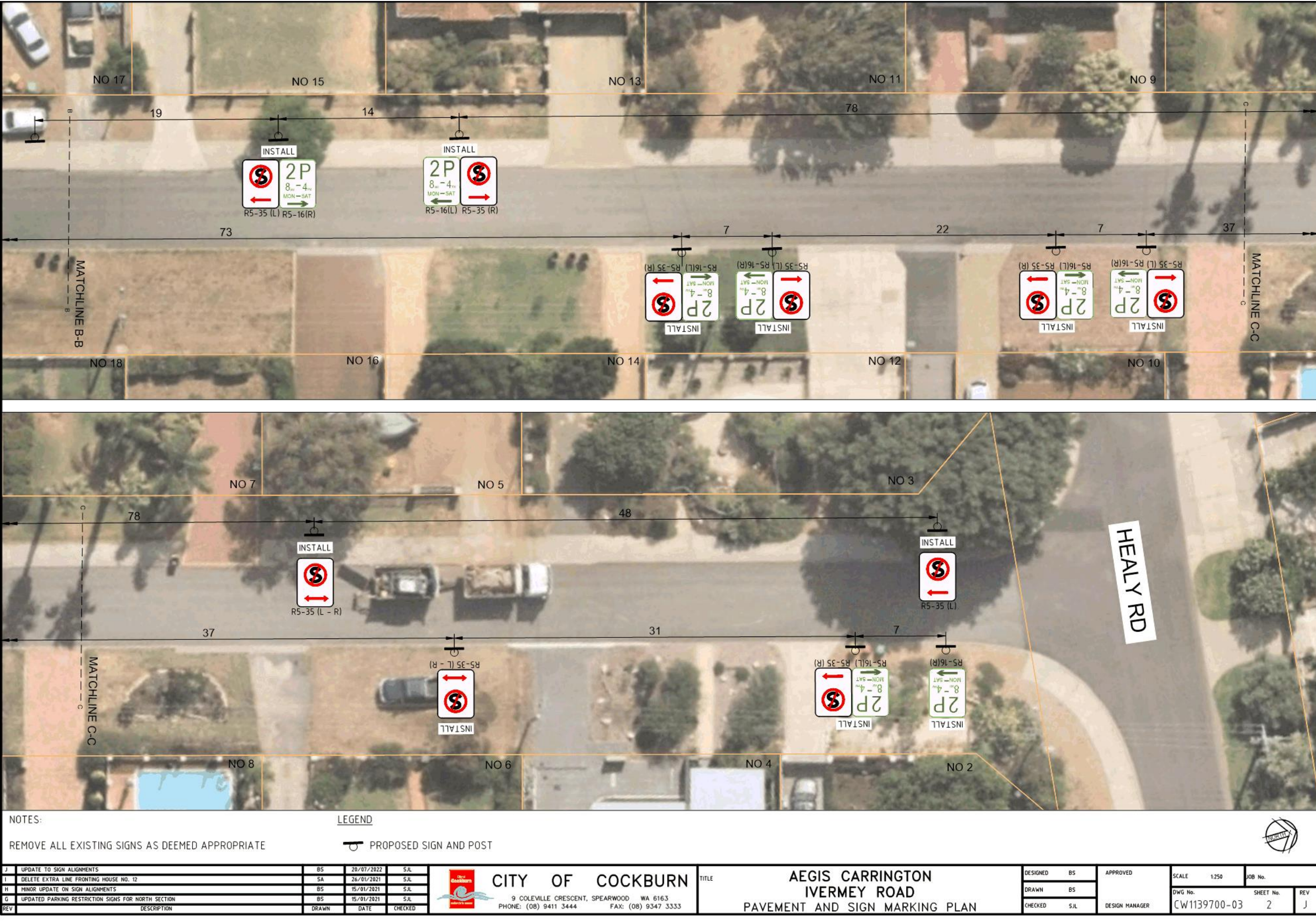
### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil











## 15. Finance

### 15.1 Payments Made from Municipal Fund and Local Procurement Summary - July 2022

**Author** Stuart Downing

**Attachments**

1. Monthly Payments Report - July 2022 [↓](#)
2. Credit Card Expenditure Report - July 2022 [↓](#)
3. Fuel Cards Report - July 2022 [↓](#)

#### RECOMMENDATION

That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of July 2022, as attached to the Agenda.

#### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority 'Local Government Act 1995 - Payment from Municipal and Trust Funds'.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

It should be noted that the City no longer holds any funds within the Trust Fund, following legislative amendments requiring public open space (POS) cash in lieu contributions to now be held in Municipal reserves.

#### Submission

N/A

#### Report

Payments made under delegation during the month of July totalled \$19.155 million, and a listing of these is attached to the agenda for review by Council.

These comprise:

- EFT payments (suppliers and sundry creditors) - \$15.842 million (779 payments)
- Payroll payments - \$3.205 million (2 fortnights)
- Corporate credit cards – total of \$90,676.27 (65 cards used)
- Bank transactional fees (BPay and merchant fees) - \$16,403.56.

The City processes several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly those that are local and small businesses.

Also attached is the monthly credit card payments report, showing June transactions (paid for in July) by cardholder position.



This is in accordance with Council's decision at its meeting held on 10 March 2022.

There were two transactions on the CEO's credit card, totalling \$75.79.

The Council decision also required fuel card expenditure to be reported, so the City's fuel card report for June (paid in July) has also been included.

This shows total spending of \$54,412.82, restricted to only fuel purchases for the City's fleet.

### Local Procurement

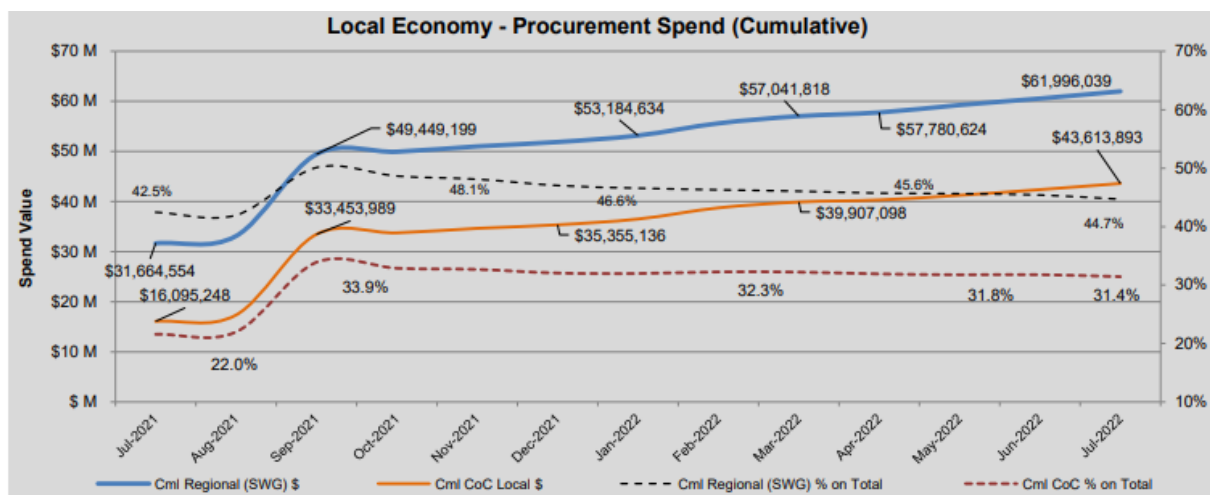
Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

Procurement Report - Local Buy Summary & Trends				July 2022	
Monthly Statistics	Total SWG Spend	\$1,429,491	CoC Local \$	22.9%	Local/Regional \$ 26.7%
	CoC Local Spend	\$1,229,763	CoC Local %	27.3%	Local/Regional % 33.2%

In July, local spending within Cockburn made up 22.9 percent of the City's monthly spend, comprising 27.3 percent of all procurement transactions made for the month.

Within the South West Group (SWG) region, this increases to 26.7 percent of monthly spend from 33.2 percent of transactions.

The following one year rolling chart to July 2022 tracks the City's procurement spend with businesses located within Cockburn and the SWG region:



The rolling 12-month cumulative local Cockburn spend was \$43.61 million, representing 31.4 percent of the City's total spend, with \$61.99 million or 44.7 percent of total spend within the SWG regional area.

These results track the City's performance in achieving Council's "local and regional economy" principle contained within its Procurement Policy (i.e. a buy local procurement preference).

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment

- Thriving local commercial centres, local businesses, and tourism industry.

#### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation

- Best practice Governance, partnerships, and value for money
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

All payments made have been provided for within the City's Annual Budget, as adopted and amended by Council.

### **Legal Implications**

This item ensures compliance with s6.10(d) of the *Local Government Act 1995* and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

### **Community Consultation**

N/A

### **Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

### **Advice to Proponents/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## JULY 2022 PAYMENT LISTING

## MUNICIPAL FUND

PAYMENT No.	ACCOU NT No.	PAYEE	PAYMENT DESCRIPTION	DATE	VALUE \$
EF151002	24506	Amaranti's Personal Training	Personal Training Services	5/07/2022	675.00
EF151003	26987	Cti Risk Management	Security - Cash Collection	5/07/2022	4,807.15
EF151004	11760	Water Corporation	Sewer Easement	5/07/2022	3,790.65
EF151005	11741	Western Australian Treasury Corporation	Loan Repayments	6/07/2022	1,416,500.00
EF151006	10152	Aust Services Union	Payroll Deductions	12/07/2022	938.30
EF151007	10154	Australian Taxation Office	Payroll Deductions	12/07/2022	504,834.00
EF151008	10305	Child Support Agency	Payroll Deductions	12/07/2022	1,050.17
EF151009	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	12/07/2022	66.00
EF151010	19726	Health Insurance Fund Of Wa	Payroll Deductions	12/07/2022	1,117.10
EF151011	26987	Cti Risk Management	Security - Cash Collection	12/07/2022	633.25
EF151012	27874	Smartsalary	Salary Packaging/Leasing Administration	12/07/2022	13,082.17
EF151013	99996	Rates And Property Related Eft Refunds (Not Bonds)	Rates And Property Related Refunds	14/07/2022	885.00
EF151014	99996	Chloe Marie Humble	Rates And Property Related Refunds	14/07/2022	30.00
EF151015	99996	Susan Hesford	Rates And Property Related Refunds	14/07/2022	30.00
EF151016	99996	Dean Crouch	Rates And Property Related Refunds	14/07/2022	77.50
EF151017	99996	Kimberly Teo	Rates And Property Related Refunds	14/07/2022	150.00
EF151018	99996	Drk Patios	Rates And Property Related Refunds	14/07/2022	147.00
EF151019	99996	Vasanthi Tamilkodi	Rates And Property Related Refunds	14/07/2022	111.00
EF151020	99996	Jerestine Shahyaz Mubarakai	Rates And Property Related Refunds	14/07/2022	200.00
EF151021	99996	Nenad Milankovic	Rates And Property Related Refunds	14/07/2022	438.27
EF151022	99996	Philip Galipo	Rates And Property Related Refunds	14/07/2022	104.35
EF151023	99996	Fraser Property Australia	Rates And Property Related Refunds	14/07/2022	413.31
EF151024	88888	Gold Estates Holdings Pty Ltd	Bond Refund	14/07/2022	143,186.81
EF151025	88888	Gold Estates Holdings Pty Ltd	Bond Refund	14/07/2022	229,868.86
EF151026	99997	Michelle Reeby	Sanitary Product Rebate - M Reeby	14/07/2022	37.50
EF151027	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	14/07/2022	50.00

EF151028	99997	Yangebup Family Centre	Community Grant-Celebrating 30 Years Ope	14/07/2022	5,328.40
EF151029	99997	Tj And RI Van Der Togt	Bird Bath Rebate - T Van Der Togt	14/07/2022	20.00
EF151030	99997	Roberto Piviali And Lorella Piviali	Bird Bath Rebate - L Piviali	14/07/2022	35.00
EF151031	99997	Kirsty Marie Byrne	Bird Bath Rebate - K Byrne	14/07/2022	42.50
EF151032	99997	N M Swift	Bird Bath Rebate - Nicole Swift	14/07/2022	49.99
EF151033	99997	Godfrey Reginald Louis Weldt	Compost Bin Rebate - Godfrey Weldt	14/07/2022	50.00
EF151034	99997	Janine G Prosser	Nappy And Sanitary Products - J Prosser	14/07/2022	50.00
EF151035	99997	Jessica Gerard	Nappy And Sanitary Product Rebate	14/07/2022	50.00
EF151036	99997	Wendy Hunter	Bird Bath Rebate - W Hunter	14/07/2022	50.00
EF151037	99997	A Peck And A Warne	Reimbursement Planting Event 25/6/22	14/07/2022	92.51
EF151038	99997	Ms Yvonne Goold	Crossover Rebate - Yvonne Goold	14/07/2022	300.00
EF151039	99997	City Of Perth	Long Service Leave For Robert Cola	14/07/2022	615.96
EF151040	99997	Brozzy Sports Club	Seg-2022	14/07/2022	977.50
EF151041	99997	City Of Perth	Long Service Leave Claim For Gary	14/07/2022	11,909.29
EF151042	99997	Jandakot Bushfire Brigade	Invoice 348	14/07/2022	1,080.00
EF151043	99997	Chatterbox Public Speaking	Invoice 285	14/07/2022	4,400.00
EF151044	99997	Mark Daniel De Castro	Reimbursement - Frankland Park Playgroup	14/07/2022	139.97
EF151045	99997	A Peck And A Warne	Food For Community Open Day	14/07/2022	1,100.00
EF151046	99997	Victoria Elizabeth Green	Catering For Seminar	14/07/2022	225.00
EF151047	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	14/07/2022	112.62
EF151048	99997	Desperate For Love Dog Pound Rescue	Refund Br1970	14/07/2022	100.00
EF151049	99997	City Of Perth	Long Service Leave Claim For Kuok Wei	14/07/2022	4,714.73
EF151050	99997	Caitlin Brown	Refund Request Arc - Caitlin Brown	14/07/2022	15.00
EF151051	10058	Alsco Pty Ltd	Hygiene Services/Supplies	14/07/2022	564.40
EF151052	10086	Arteil Wa Pty Ltd	Ergonomic Chairs	14/07/2022	1,188.00
EF151053	10091	Aslab Pty Ltd	Asphalting Services/Supplies	14/07/2022	1,908.72
EF151054	10184	Benara Nurseries	Plants	14/07/2022	3,992.80
EF151055	10201	Big W Discount Stores	Various Supplies	14/07/2022	300.00
EF151056	10207	Boc Gases	Gas Supplies	14/07/2022	851.12
EF151057	10212	Boss Bollards	Security Products	14/07/2022	759.00
EF151058	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	14/07/2022	54,412.82
EF151059	10226	Bridgestone Australia Ltd	Tyre Services	14/07/2022	20,896.61
EF151060	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	14/07/2022	1,249.91
EF151061	10244	Building & Const Industry Training Fund	Levy Payment	14/07/2022	26,255.09

EF151062	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	14/07/2022	3,544.80
EF151063	10247	Bunzl Australia Ltd	Paper/Plastic/Cleaning Supplies	14/07/2022	705.42
EF151064	10353	Cockburn Cement Ltd	Cement And Lime	14/07/2022	784.96
EF151065	10359	Cockburn Painting Service	Painting Supplies/Services	14/07/2022	4,900.50
EF151066	10368	Cockburn Wetlands Education Centre	Community Grant	14/07/2022	288.00
EF151067	10483	Landgate	Mapping/Land Title Searches	14/07/2022	751.74
EF151068	10485	Department Of Sport And Recreation	Accommodation Deposit	14/07/2022	13,746.70
EF151069	10526	E & Mj Rosher Pty Ltd	Mower Equipment	14/07/2022	1,869.75
EF151070	10528	Easifleet	Vehicle Lease	14/07/2022	415.27
EF151071	10535	Workpower Incorporated	Employment Services - Planting	14/07/2022	62,075.64
EF151072	10597	Flexi Staff Pty Ltd	Employment Services	14/07/2022	9,486.92
EF151073	10611	Forpark Australia	Playground Equipment	14/07/2022	493.90
EF151074	10628	Fremantle Sailing Club Inc	Function/Catering Services	14/07/2022	5,000.00
EF151075	10648	Geofabrics	Geosynthetic Products	14/07/2022	2,181.30
EF151076	10683	Gronbek Security	Locksmith Services	14/07/2022	11,808.75
EF151077	10708	Heavy Automatics Pty Ltd	Equipment Maintenance Services	14/07/2022	352.00
EF151078	10713	Heritage Today	Heritage Inventory Review Services	14/07/2022	10,000.00
EF151079	10714	Herring Storer Acoustics	Acoustic Assessment	14/07/2022	3,484.80
EF151080	10879	Les Mills Aerobics	Instruction/Training Services	14/07/2022	1,536.48
EF151081	10888	Lj Caterers	Catering Services	14/07/2022	8,408.24
EF151082	10900	Lo-Go Appointments	Employment Services	14/07/2022	2,073.43
EF151083	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	14/07/2022	11,000.07
EF151084	10918	Main Roads Wa	Repairs/Maintenance/Funding Contribution	14/07/2022	23,105.94
EF151085	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	14/07/2022	43,699.04
EF151086	10938	Mrp Pest Management	Pest & Weed Management	14/07/2022	4,834.02
EF151087	10942	Mcgees Property	Property Consultancy Services	14/07/2022	1,375.00
EF151088	10944	Mcleods	Legal Services	14/07/2022	27,148.09
EF151089	10991	Beacon Equipment	Mowing Equipment	14/07/2022	200.00
EF151090	11022	Native Arc	Grants & Donations	14/07/2022	500.00
EF151091	11028	Neverfail Springwater Ltd	Bottled Water Supplies	14/07/2022	331.14
EF151092	11036	Northlake Electrical Pty Ltd	Electrical Services	14/07/2022	140,263.34
EF151093	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	14/07/2022	2,461.80
EF151094	11235	Reinforced Concrete Pipes Pty Ltd	Concrete Pipe Supplies	14/07/2022	990.00
EF151095	11244	Research Solutions Pty Ltd	Research Services	14/07/2022	13,110.90
EF151096	11247	Richgro Wa	Gardening Supplies	14/07/2022	297.00

EF151097	11307	Satellite Security Services Pty Ltd	Security Services	14/07/2022	11,562.35
EF151098	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	14/07/2022	816.00
EF151099	11334	Shenton Pumps	Pool Equipment/Services	14/07/2022	14,352.99
EF151100	11361	Sigma Chemicals Pty Ltd	Chemical Supplies	14/07/2022	3,515.38
EF151101	11425	Resource Recovery Group	Waste Disposal Gate Fees	14/07/2022	2,700.00
EF151102	11502	State Law Publisher	Advertising Services	14/07/2022	93.60
EF151103	11511	Statewide Bearings	Bearing Supplies	14/07/2022	116.57
EF151104	11557	Technology One Ltd	It Consultancy Services	14/07/2022	658.90
EF151105	11625	Nutrien Water	Reticulation Supplies	14/07/2022	4,921.70
EF151106	11701	Vibra Industrial Filtration Australasia	Filter Supplies	14/07/2022	1,066.89
EF151107	11715	Wa Bluemetal	Roadbase Supplies	14/07/2022	10,622.72
EF151108	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	14/07/2022	210.69
EF151109	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	14/07/2022	31,695.85
EF151110	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	14/07/2022	85,604.23
EF151111	11828	Worldwide Online Printing - O'connor	Printing Services	14/07/2022	9,113.62
EF151112	11835	Wurth Australia Pty Ltd	Hardware Supplies	14/07/2022	431.67
EF151113	12014	Tutt Bryant Equipment Bt Equipment Pty Ltd T/As	Excavating/Earthmoving Equipment	14/07/2022	2,132.70
EF151114	12018	O'connor Lawnmower & Chainsaw Centre	Mowing Equipment/Parts/Services	14/07/2022	548.00
EF151115	12028	City Of Armadale	Animal Disposal Services	14/07/2022	3,270.29
EF151116	12153	Hays Personnel Services Pty Ltd	Employment Services	14/07/2022	11,468.18
EF151117	12394	Mp Rogers & Associates	Consultancy Services - Marine	14/07/2022	2,075.79
EF151118	12497	Trophy Choice	Trophy Supplies	14/07/2022	1,968.20
EF151119	12500	Ellenby Tree Farm	Plant Supplies	14/07/2022	1,694.00
EF151120	12589	Australian Institute Of Management	Training Services	14/07/2022	2,750.00
EF151121	12672	Norman Disney & Young	Consultancy Services	14/07/2022	7,920.00
EF151122	12791	Alchemy Technology	Computer Software Services	14/07/2022	16,698.00
EF151123	12796	Isentia Pty Ltd	Media Monitoring Services	14/07/2022	1,496.00
EF151124	13558	Engineering Technology Consultants	Consultants Services	14/07/2022	5,804.02
EF151125	13563	Green Skills Inc	Employment Services	14/07/2022	21,339.54
EF151126	13779	Porter Consulting Engineers	Engineering Consultancy Services	14/07/2022	3,850.00
EF151127	13825	Jackson Mcdonald	Legal Services	14/07/2022	6,019.75
EF151128	14530	Donald Veal Consultants Pty Ltd	Consultancy Services	14/07/2022	46,596.00
EF151129	14777	Lgis Jardine Lloyd Thompson Pty Ltd	Insurance Premiums	14/07/2022	25,526.49
EF151130	15271	Ple Computers Pty Ltd	Computer Hardware	14/07/2022	87.06
EF151131	15393	Stratagreen	Hardware Supplies	14/07/2022	2,705.45

EF151132	15550	Apace Aid Inc	Plants & Landscaping Services	14/07/2022	8,627.30
EF151133	15588	Natural Area Consulting Management Services	Weed Spraying	14/07/2022	214,994.19
EF151134	15609	Catalyse Pty Ltd	Consultancy Services	14/07/2022	31,823.00
EF151135	16064	Cms Engineering	Airconditioning Services	14/07/2022	41,787.54
EF151136	16107	Wren Oil	Waste Disposal Services	14/07/2022	49.50
EF151137	16396	Mayday Rental	Road Construction Machine Hire	14/07/2022	12,951.84
EF151138	16653	Complete Portables Pty Ltd	Supply & Hire Of Modular Buildings	14/07/2022	560.22
EF151139	16846	Action Glass & Aluminium	Glazing Services	14/07/2022	12,599.37
EF151140	16985	Wa Premix	Concrete Supplies	14/07/2022	2,660.90
EF151141	17301	Good Reading Magazine	Subscription	14/07/2022	1,995.00
EF151142	17345	Kennards Hire - Myaree	Equipment Hire	14/07/2022	628.00
EF151143	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	14/07/2022	1,085.85
EF151144	17555	Maia Financial	Equipment Lease Payments	14/07/2022	17,618.28
EF151145	18126	Dell Australia Pty Ltd	Computer Hardware	14/07/2022	99,937.20
EF151146	18272	Austraclear Limited	Investment Services	14/07/2022	47.83
EF151147	18611	Perth Nrm	Natural Resource Mgt Services	14/07/2022	16,500.00
EF151148	18941	Allstamps	Stationery	14/07/2022	42.00
EF151149	18962	Sealanes (1985) P/L	Catering Supplies	14/07/2022	765.90
EF151150	19533	Woolworths Ltd	Groceries	14/07/2022	985.69
EF151151	19541	Turf Care Wa Pty Ltd	Turf Services	14/07/2022	26,651.54
EF151152	20321	Riverjet Pty Ltd	Educting-Cleaning Services	14/07/2022	13,431.00
EF151153	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	14/07/2022	1,215.50
EF151154	21139	Austraffic Wa Pty Ltd	Traffic Surveys	14/07/2022	4,306.50
EF151155	21294	Cat Haven	Animal Services	14/07/2022	594.00
EF151156	21371	Ld Total Sanpoint Pty Ltd	Landscaping Works/Services	14/07/2022	186,329.39
EF151157	21529	Brand Success	Promotional Products	14/07/2022	402.60
EF151158	21577	Lavan	Legal Services	14/07/2022	33,699.60
EF151159	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	14/07/2022	11,430.62
EF151160	21697	Ict Express Pty Ltd	Consultancy Services - It	14/07/2022	7,136.25
EF151161	21744	Jb Hi Fi - Commercial	Electronic Equipment	14/07/2022	1,793.97
EF151162	21747	Unicare Health	Wheelchair Hire	14/07/2022	34.38
EF151163	21853	Nearmap Pty Ltd	Computer Software - Photomaps	14/07/2022	22,000.00
EF151164	21946	Ryan's Quality Meats	Meat Supplies	14/07/2022	676.41
EF151165	22106	Intelife Group	Services - Daip	14/07/2022	6,811.14
EF151166	22192	Vanessa Paget - Bush Wisdom Survival	Education/Entertainment	14/07/2022	847.00

EF151167	22553	Brownes Food Operations	Catering Supplies	14/07/2022	369.17
EF151168	22613	Vicki Royans	Artistic Services	14/07/2022	450.00
EF151169	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	14/07/2022	61,704.76
EF151170	22682	Beaver Tree Services Pty Ltd	Tree Pruning Services	14/07/2022	13,203.14
EF151171	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	14/07/2022	118,988.60
EF151172	22859	Top Of The Ladder	Gutter Cleaning Services	14/07/2022	6,578.00
EF151173	23457	Totally Workwear Fremantle	Clothing - Uniforms	14/07/2022	4,935.44
EF151174	23506	Hudson Global Resources (Aust) Pty Ltd	Human Resources Consult	14/07/2022	14,183.10
EF151175	23570	A Proud Landmark Pty Ltd	Landscape Contruction Services	14/07/2022	113,222.12
EF151176	23579	Daimler Trucks Perth	Purchase Of New Truck	14/07/2022	937.70
EF151177	23808	Quik Corp Pty Ltd	Controller Boom Kits	14/07/2022	1,574.98
EF151178	23971	Find Wise Location Services	Locating Services - Underground	14/07/2022	558.80
EF151179	24281	Eco Logical Australia Pty Ltd	Mapping Services	14/07/2022	507.10
EF151180	24532	Mobile Mouse	Training Services	14/07/2022	4,550.00
EF151181	24655	Automasters Spearwood	Vehicle Servicing	14/07/2022	1,102.50
EF151182	24736	Zenien	Cctv Camera Licences	14/07/2022	1,452.00
EF151183	24816	Consolidated Training Services	Training Services	14/07/2022	1,089.00
EF151184	24864	Fremantle Football Club	Merchandise Stock For Retail Sale	14/07/2022	9,162.12
EF151185	24945	Bridge 42 Pty Ltd	Project Management Services	14/07/2022	1,100.00
EF151186	24974	Scott Print	Printing Services	14/07/2022	706.20
EF151187	25063	Superior Pak Pty Ltd	Vehicle Maintenance	14/07/2022	459.46
EF151188	25121	Imagesource Digital Solutions	Billboards	14/07/2022	1,177.00
EF151189	25128	Horizon West Landscape & Irrigation Pty Ltd	Landscaping Services	14/07/2022	60,457.40
EF151190	25264	Acurix Networks Pty Ltd	Wifi Access Service	14/07/2022	12,720.40
EF151191	25333	Intelligenz Solutions	Computer Software	14/07/2022	5,063.85
EF151192	25415	Jandakot Stock & Pet Supplies	Pet Supplies	14/07/2022	103.80
EF151193	25418	Cs Legal	Legal Services	14/07/2022	8,741.10
EF151194	25645	Yelakitj Moort Nyungar Association Inc	Welcome To The Country Performances	14/07/2022	400.00
EF151195	25736	Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For The Reef Unit Trust) Emerge Associates	Consultancy Services	14/07/2022	1,320.00
EF151196	26114	Grace Records Management	Records Management Services	14/07/2022	1,354.59
EF151197	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	14/07/2022	745.00
EF151198	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	14/07/2022	340,942.14



EF151199	26314	Cpe Group	Temporary Employment Services	14/07/2022	5,892.02
EF151200	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	14/07/2022	687.30
EF151201	26423	Alpha Pest Animal Solutions Invasive Species Pty Ltd	Pest Control Services	14/07/2022	13,860.00
EF151202	26470	Scp Conservation	Fencing Services	14/07/2022	40,646.10
EF151203	26516	Ultimate Limestone	Construction Services	14/07/2022	16,830.00
EF151204	26549	Sharon Gregory (Koort-Kadak Consultancy)	Consultancy Services	14/07/2022	1,000.00
EF151205	26558	Healthcare Australia Pty Ltd	Temporary Employment Services	14/07/2022	1,791.96
EF151206	26574	Eva Bellydance	Entertainment - Belly Dancing	14/07/2022	300.00
EF151207	26588	Source Separation Systems P/L	Providing Waste And Recycling Bins	14/07/2022	355.03
EF151208	26600	Timmothy Kelly	Aboriginal Cultural Dancing	14/07/2022	500.00
EF151209	26606	Enviro Infrastructure Pty Ltd	Construction& Fabrication	14/07/2022	39,276.50
EF151210	26614	Marketforce Pty Ltd	Advertising	14/07/2022	6,780.89
EF151211	26626	Senversa Pty Ltd	Environmental Auditing	14/07/2022	11,000.00
EF151212	26637	Sylex Ergonomics	Office Furniture	14/07/2022	2,266.00
EF151213	26677	Australia And New Zealand Recycling Platform Limited	Not- For-Profit Member Services Body	14/07/2022	1,717.68
EF151214	26705	Creative Adm	Marketing Services	14/07/2022	18,059.25
EF151215	26778	Robert Walters	Recruitment Services	14/07/2022	2,429.63
EF151216	26782	Soft Landing	Recycling Services	14/07/2022	15,780.39
EF151217	26789	Raeco	Supplier Of Library Shelving And Furnitu	14/07/2022	887.15
EF151218	26813	Buswest	Bus Hire	14/07/2022	1,320.00
EF151219	26820	Nbn Co Ltd	Telecommunications	14/07/2022	1,200.00
EF151220	26882	Cohesion Labels	Stickers/Labels	14/07/2022	514.80
EF151221	26888	Media Engine	Graphic Design, Marketing, Video Product	14/07/2022	1,775.00
EF151222	26898	Spandex Asia Pacific Pty Ltd	Signage Supplier	14/07/2022	25,855.64
EF151223	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	14/07/2022	770.00
EF151224	26904	Green Services	Sustainability Education For Households	14/07/2022	4,621.00
EF151225	26940	Floorwest Pty Ltd	Floor Coverings	14/07/2022	1,210.00
EF151226	26957	Jbs & G Australia Pty Ltd	Consultancy - Enviromental	14/07/2022	4,130.28
EF151227	26981	Perth Market Research	Event Analysis And Community Market Rese	14/07/2022	11,968.00
EF151228	26983	Hitech Sports Pty Ltd	Sporting Equipment	14/07/2022	1,616.56
EF151229	26987	Cti Risk Management	Security - Cash Collection	14/07/2022	1,013.10
EF151230	27002	Cockburn Party Hire	Hire Services	14/07/2022	420.00
EF151231	27010	Quantum Building Services Pty Ltd	Building Maintenance	14/07/2022	3,316.50

EF151232	27015	Intelli Trac	Gps Tracking	14/07/2022	2,519.00
EF151233	27031	Downer Edi Works Pty Ltd	Asphalt Services	14/07/2022	27,674.54
EF151234	27032	Wtp Australia Pty Ltd	Quantity Surveyors	14/07/2022	8,217.00
EF151235	27034	Adelby Pty Ltd	Firebreak Construction	14/07/2022	4,235.00
EF151236	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	14/07/2022	2,467.97
EF151237	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	14/07/2022	723.81
EF151238	27065	Westbooks	Books	14/07/2022	63.61
EF151239	27075	Colleagues Nagels	Printing Services	14/07/2022	2,172.40
EF151240	27082	Kulbardi Pty Ltd	Stationery Supplies	14/07/2022	87.95
EF151241	27083	Darren Hutchens Community Artist	Artists	14/07/2022	880.00
EF151242	27085	Savills Project Management Pty Ltd	Project Management	14/07/2022	1,141.80
EF151243	27088	Chefmaster Australia	Bags	14/07/2022	443.66
EF151244	27098	Q2 (Q-Squared)	Digital Data Service	14/07/2022	6,600.00
EF151245	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	14/07/2022	2,799.79
EF151246	27154	Suez Recycling & Recovery Pty Ltd	Waste Services	14/07/2022	49,268.03
EF151247	27155	Educated By Nature Pty Ltd	Education Services	14/07/2022	478.50
EF151248	27168	Nightlife Music Pty Ltd	Music Management	14/07/2022	465.53
EF151249	27169	Natural Power Solutions Pty Ltd	Power Supply Protection, Products & Serv	14/07/2022	946.00
EF151250	27189	Healthstrong Pty Ltd	Home Care	14/07/2022	220.00
EF151251	27209	Axis Plumbing Wa (Small Works) Pty Ltd	Plumbing	14/07/2022	2,344.68
EF151252	27231	Civil Survey Solutions Pty Ltd	Consultancy - Engineering	14/07/2022	3,300.00
EF151253	27241	Landscape Elements	Landscaping Services	14/07/2022	70,895.55
EF151254	27246	Veale Auto Parts	Spare Parts Mechanical	14/07/2022	50.90
EF151255	27269	Payrix Australia	Payment Processing	14/07/2022	25,485.19
EF151256	27308	Jatu Clothing & Ppe Pty Ltd	Clothing Ppe	14/07/2022	11,630.34
EF151257	27334	Westcare Print	Printing Services	14/07/2022	126.50
EF151258	27346	Office Line	Furniture Office	14/07/2022	17,727.60
EF151259	27348	Message Media	Telecommunications	14/07/2022	319.90
EF151260	27374	Southern Cross Cleaning	Commercial Cleaning	14/07/2022	20,327.74
EF151261	27377	Accidental Health And Safety - Perth	First Aid Supplies	14/07/2022	325.16
EF151262	27381	Fit For Life Exercise Physiology	Exercise Classes	14/07/2022	2,430.00
EF151263	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	14/07/2022	66.78
EF151264	27401	Emprise Mobility	Mobility Equipment	14/07/2022	5,409.00
EF151265	27404	K2 Audiovisual Pty Ltd	Audio Visual Equipment	14/07/2022	40,162.10

EF151266	27417	Native Plants Wa	Plants	14/07/2022	1,520.57
EF151267	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	14/07/2022	1,950.52
EF151268	27427	Home Chef	Cooking/Food Services	14/07/2022	149.45
EF151269	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irrigation Services	14/07/2022	511.50
EF151270	27455	Site Protective Services	Cctv Parts	14/07/2022	110,968.78
EF151271	27499	Hodge Collard Preston Architects	Architects	14/07/2022	6,055.50
EF151272	27507	Facilities First Australia Pty Ltd	Cleaning Services	14/07/2022	160,250.57
EF151273	27518	Kyocera Document Solutions Australia Pty Ltd	Photocopying Machines	14/07/2022	6,132.26
EF151274	27524	David Wills And Associates	Engineering Services	14/07/2022	3,740.00
EF151275	27535	The Forever Project Pty Ltd	Consultancy	14/07/2022	1,650.00
EF151276	27539	Jasmin Carpentry & Maintenance	Carpentry	14/07/2022	12,464.88
EF151277	27560	Artem Design Studio Pty Ltd	Architectural Services	14/07/2022	14,262.59
EF151278	27566	Thuroona Services	Asbestos Removal	14/07/2022	4,944.50
EF151279	27579	Travis Hayto Photography	Photography Services	14/07/2022	2,115.50
EF151280	27592	Hey Jay Fix It!! Home Maintenance Service	Home Maintenance	14/07/2022	410.00
EF151281	27596	Allwest Plant Hire Australia Pty Ltd	Plant Hire And Civil Contracting	14/07/2022	31,628.10
EF151282	27617	Atturra Business Applications	Consultancy - It	14/07/2022	14,334.38
EF151283	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	14/07/2022	2,797.30
EF151284	27644	Cmaktech	It Engineering & Consulting	14/07/2022	156,310.83
EF151285	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	14/07/2022	264.19
EF151286	27657	Positive Balance Massage	Massage Therapy	14/07/2022	100.00
EF151287	27675	Wgawa Pty Ltd	Consultancy Engineering	14/07/2022	10,010.00
EF151288	27676	Blue Force Pty Ltd	Security Services	14/07/2022	34.00
EF151289	27695	Qtm Pty Ltd	Traffic Management	14/07/2022	39,853.53
EF151290	27734	Ecocene	Environmental Management Information Sys	14/07/2022	1,074.70
EF151291	27767	Altus Group Consulting Pty Ltd	Surveying Services	14/07/2022	1,650.00
EF151292	27797	City Lift Services Pty Ltd	Lift Maintenance	14/07/2022	2,178.00
EF151293	27806	Creative Canary	Web Hosting	14/07/2022	330.00
EF151294	27818	Modus Compliance Pty Ltd	Consultant Engineering	14/07/2022	2,970.00
EF151295	27829	Smec Australia Pty Ltd	Consultancy - Engineering	14/07/2022	11,039.60
EF151296	27850	Dowsing Group Pty Ltd	Concreting Services	14/07/2022	173,584.77
EF151297	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	14/07/2022	20,174.00
EF151298	27882	Eco Action	Environmental Workshops	14/07/2022	1,360.00
EF151299	27894	Homecare Physiotherapy	Healthcare	14/07/2022	4,476.99

EF151300	27901	Iles Cultural Heritage	Cultural Training	14/07/2022	21,142.00
EF151301	27907	Jenoptik Australia Pty Ltd	Radar Signs	14/07/2022	50,954.20
EF151302	27917	Go Doors Advanced Automation	Door Maintenance & Repair	14/07/2022	22,421.99
EF151303	27950	Greenlite Electrical Contractors Pty Ltd	Electrical Services	14/07/2022	3,381.40
EF151304	27965	Stantec Australia Pty Ltd	Engineering Services	14/07/2022	30,159.81
EF151305	27969	Perfect Gym Solutions	Software For Gym's	14/07/2022	3,993.00
EF151306	27972	David Castelanelli Pty Ltd.	Training/Education Workshops	14/07/2022	2,500.00
EF151307	27984	Sabrina Fenwick	Excercise Classes	14/07/2022	480.00
EF151308	27986	Daily Living Products	Mobility Equip	14/07/2022	331.50
EF151309	28001	Corsign Wa Pty Ltd	Sign Making Material	14/07/2022	5,205.20
EF151310	28003	Taylor Made Design	Graphic Design	14/07/2022	8,712.00
EF151311	28013	Rps Aap Consulting Pty Ltd	Project Management	14/07/2022	5,635.30
EF151312	28015	Imprint Plastic	Badges	14/07/2022	463.10
EF151313	28027	Likeable Creative Pty Ltd	Marketing/Advertising	14/07/2022	5,773.64
EF151314	28049	Copy Magic	Printing Services	14/07/2022	4,596.30
EF151315	28061	Go2cup	Paper Cups	14/07/2022	226.11
EF151316	28062	Marsh	Insurance Premiums	14/07/2022	3,179.00
EF151317	28069	Dsa Pty Ltd	Mechanical Consultants	14/07/2022	3,894.00
EF151318	28100	Solair Group Pty Ltd	Water Systems/Pumping	14/07/2022	5,155.57
EF151319	28101	Melbourne Mailing Pty Ltd	Library Cards	14/07/2022	462.00
EF151320	28136	Shore Water Marine Pty Ltd	Inspection Fees	14/07/2022	31,918.04
EF151321	28143	The Melody Makers	Musical Items	14/07/2022	450.00
EF151322	28167	Press Reader International Limited	Subscriptions	14/07/2022	12,600.00
EF151323	28170	Bark Environmental	Bushland Maintenance Services	14/07/2022	12,650.00
EF151324	28184	Spearwood Veterinary Hospital	Veterinary Hospital	14/07/2022	30.00
EF151325	28186	Oracle Corporation Australia Pty Ltd	Software	14/07/2022	5,737.64
EF151326	28189	Mercury Messengers Pty Ltd	Courier Service	14/07/2022	2,008.40
EF151327	28191	Enviro Sweep	Sweeping Services	14/07/2022	5,394.40
EF151328	28196	Brightmark Group Pty Ltd	Cleaning Services	14/07/2022	22,779.91
EF151329	28197	Lite N Easy Pty Ltd	Food Supplies	14/07/2022	790.18
EF151330	28202	Carers Plus Australia Pty Ltd	Employment Services	14/07/2022	3,027.71
EF151331	28211	Nordic Fitness Equipment	Fitness Equipment	14/07/2022	2,970.00
EF151332	28215	Complete Office Supplies Pty Ltd	Stationery	14/07/2022	4,110.90
EF151333	28218	Laminar Capital Pty Ltd	Financial Services	14/07/2022	1,441.00
EF151334	28228	Delta Roofing Pty Ltd	Roofing Services	14/07/2022	10,890.00

EF151335	28229	Reino International Pty Ltd	Parking Software	14/07/2022	10,593.00
EF151336	28231	Typeset Pty Ltd	Editorial And Business Communications Se	14/07/2022	606.16
EF151337	28233	Western Maze Wa Pty Ltd	Waste Collection Services	14/07/2022	14,322.00
EF151338	28241	Swift Flow Pty Ltd	Plumbing	14/07/2022	50,687.09
EF151339	28244	I Macdonald & Co.	Legal Services	14/07/2022	453.32
EF151340	28258	Garden Care West	Gardening Services	14/07/2022	1,443.75
EF151341	28263	Julia Kay Wallis	Historian	14/07/2022	152.50
EF151342	28264	Garden Organics	Organics Processing	14/07/2022	23,977.84
EF151343	28265	Tree Care Wa	Vegetation Maintenance Services	14/07/2022	57,076.47
EF151344	28275	Farrington Dry Cleaners	Dry Cleaning	14/07/2022	55.00
EF151345	28277	Gesha Coffee Co	Coffee Supplies	14/07/2022	1,168.00
EF151346	28283	Mills Recruitment	Recruitment Services	14/07/2022	3,746.69
EF151347	28287	All Lines	Linemarking	14/07/2022	1,650.00
EF151348	28297	Techbrain	It Consultancy	14/07/2022	440.00
EF151349	28303	Miracle Recreation Equipment	Playground Equipment	14/07/2022	1,683.00
EF151350	28304	Moray & Agnew	Legal Services	14/07/2022	6,178.48
EF151351	28313	Cannings Purple	Marketing	14/07/2022	6,260.10
EF151352	28319	Wavelength Consulting Pty Ltd	Engineering - Project Management	14/07/2022	7,524.00
EF151353	28326	Du Clene Pty Ltd	Cleaning Services	14/07/2022	3,657.50
EF151354	28330	Vanhar Civils Pty Ltd	Road Profiling	14/07/2022	4,554.00
EF151355	28335	Ingoe Fitness	Excercise Workshops	14/07/2022	450.00
EF151356	28336	Holonic Pty Ltd	Consulting - Enviro	14/07/2022	3,990.00
EF151357	28337	Playrope Group Pty Ltd	Playground Equipment	14/07/2022	2,417.80
EF151358	28338	Hospequip Pty Ltd	Building Alterations	14/07/2022	498.00
EF151359	28340	Mandurah Pa Hire	Pa Hire Systems	14/07/2022	949.00
EF151360	28345	Little Bull Espresso Bar	Coffee Vendor	14/07/2022	625.00
EF151361	28353	Gemtek	Electrical Vehicle Charging	14/07/2022	2,784.40
EF151362	28359	P&M Automotive Equipment	Hoist Servicing	14/07/2022	15,015.00
EF151363	28362	Total Essential Services Group Pty Ltd	Building Inspections	14/07/2022	9,295.00
EF151364	10047	Alinta Energy	Natural Gas & Electricity Supply	14/07/2022	39,181.40
EF151365	11794	Synergy	Electricity Usage/Supplies	14/07/2022	315,126.63
EF151366	11758	Water Corp Utility Account Only - Please Refer To	Water Usage / Sundry Charges	14/07/2022	680.86
		11760 When Raising Po			
EF151367	99997	Family Day Care	Fdc Payment We 10/07/2022	14/07/2022	45,611.45

EF151368	11758	Water Corp Utility Account Only - Please Refer To	Water Usage / Sundry Charges	14/07/2022	680.86
		11760 When Raising Po			
EF151369	26875	Australian Institute Of Company Directors	Training/Instruction	19/07/2022	9,289.00
EF151370	26987	Cti Risk Management	Security - Cash Collection	19/07/2022	641.40
EF151371	99996	Hua Hen	Rates And Property Related Refunds	19/07/2022	885.00
EF151372	99996	Channa Turshara Rajapaske Pathirage Don	Rates And Property Related Refunds	19/07/2022	630.00
EF151373	99997	Jemma S Iles	Reimbursement Conference Costs J Iles	19/07/2022	1,972.93
EF151374	20751	Department Of Transport - Bulk Bill	Vehicle Licencing Registrations	19/07/2022	76,022.65
EF151375	10152	Aust Services Union	Payroll Deductions	25/07/2022	782.90
EF151376	10154	Australian Taxation Office	Payroll Deductions	25/07/2022	492,794.00
EF151377	10305	Child Support Agency	Payroll Deductions	25/07/2022	1,054.08
EF151378	11001	Local Government Racing & Cemeteries Employees	Payroll Deductions	25/07/2022	66.00
		Union Lgrceu			
EF151379	19726	Health Insurance Fund Of Wa	Payroll Deductions	25/07/2022	1,117.10
EF151380	27874	Smartsalary	Salary Packaging/Leasing Administration	25/07/2022	14,852.66
EF151381	26987	Cti Risk Management	Security - Cash Collection	27/07/2022	1,305.05
EF151382	27277	Department Of Water And Environmental Regulation	Quarterly Land Fill Levy	28/07/2022	2,999,726.08
EF151383	11867	Kevin John Allen	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151384	12740	Logan Howlett	Monthly Elected Member Allowance	29/07/2022	11,439.09
EF151385	19059	Carol Reeve-Fowkes	Monthly Elected Member Allowance	29/07/2022	2,877.31
EF151386	25353	Philip Eva	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151387	27326	Michael Separovich	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151388	27327	Chontelle Stone	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151389	27475	Lara Kirkwood	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151390	27871	Tom Widenbar	Monthly Elected Member Allowance	29/07/2022	5,114.66
EF151391	27872	Phoebe Corke	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151392	28238	Tarun Dewan	Monthly Elected Member Allowance	29/07/2022	2,639.83
EF151393	88888	Beeliar Management Pty Ltd	Bond Refund	29/07/2022	8,837.88
EF151394	88888	John Billingham	Bond Refund	29/07/2022	224.85
EF151395	88888	Cory J Lewis	Bond Refund	29/07/2022	474.02
EF151396	88888	Michael Eldrid	Bond Refund	29/07/2022	500.00
EF151397	99997	Chelsea Anne Petrovic	Cloth Nappy Rebate - C Petrovic	29/07/2022	50.00
EF151398	99997	Robbie & Amanda Wilson	Reimbursement For Robbie Wilson	29/07/2022	112.62
EF151399	99997	Curtin University	Mgmt6049 - Invoice 12414545	29/07/2022	2,514.95
EF151400	99997	South Coogee Bushfire Brigade	Invoice 200622 - 001	29/07/2022	425.81

EF151401	99997	Swann, Sandra Tjahjani	Fee Reimbursement - Curtin Uni	29/07/2022	2,306.25
EF151402	99997	Montana Leung	Researching City Of Cockburn Local Centr	29/07/2022	82.73
EF151403	99997	Chris Beaton	Reimbursement For Planting Event	29/07/2022	86.63
EF151404	99997	Geraldine Stanton	Reimbursement For Toys And Mat	29/07/2022	192.31
EF151405	99997	Montana Leung	Researching City Of Cockburn Local Centr	29/07/2022	21.67
EF151406	99997	Maria Rosa Palmieri & Nicolino Palmieri	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151407	99997	Cd Maloney	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151408	99997	John Wyatt Barbara Wyatt	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151409	99997	Victor Mariot	Senior Security Subsidy Scheme	29/07/2022	200.00
EF151410	99997	Kenneth Tungate & Hazel Anderson	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151411	99997	Chang Ai Yu	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151412	99997	Ja Hughes	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151413	99997	Fame I Gilbride	Senior Security Subsidy Scheme	29/07/2022	40.00
EF151414	99997	M/S C Harrington	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151415	99997	Dn & Pa Sherwood	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151416	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	29/07/2022	300.00
EF151417	99997	Visko Silich	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151418	99997	Colin Malcolm & Glenys Mavis Harburn	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151419	99997	Mr & Mrs Marevic	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151420	99997	Montana Leung	Mileage Reimbursement 15/07/2022 Final	29/07/2022	19.15
EF151421	99997	Shane Holman	Bird Bath Rebate - Shane Holman	29/07/2022	50.00
EF151422	99997	Multicultural Connect Australia	Small Events Sponsorship	29/07/2022	1,555.00
EF151423	99997	South Coogee Volunteer Bush Fire Brigade	Small Events Sponsorship	29/07/2022	2,931.40
EF151424	99997	Andre & Danica Frei	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151425	99997	Mr Douglas G Davies & Mrs Joan E Davies	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151426	99997	Ac & Tr Jerovich	Senior Security Subsidy Scheme	29/07/2022	200.00
EF151427	99997	Nevenka Barbir	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151428	99997	Peter N Adkins	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151429	99997	Vincent & Geraldine Rowland	Senior Security Subsidy Scheme	29/07/2022	100.00
EF151430	99997	Patricia And Geoffrey Chee Heung Ng	Senior Security Subsidy Scheme	29/07/2022	200.00
EF151431	99997	James Raymond Montesana	Senior Security Subsidy Scheme	29/07/2022	300.00
EF151432	99997	Ashah Tanoa	Resource Code Cos001	29/07/2022	200.00
EF151433	99997	Kathryn M Dunnet	Nappy And Sanitary Rebate Kathryn Dunnet	29/07/2022	50.00
EF151434	99997	Mr Kyle Dalston Thomas Miss Cassandra El	Nappy And Sanitary Rebate Cassandra Stou	29/07/2022	50.00
EF151435	99997	Megan Simpson	Nappy And Sanitary Rebate Megan Simpson	29/07/2022	50.00

EF151436	99997	Tracey Larson	Nappy And Sanitart Rebate Tracey Larson	29/07/2022	50.00
EF151437	99997	Esterita Causerano	Nappy And Sanitary Rebate E Causerano	29/07/2022	50.00
EF151438	99997	Lucy Jakob-Boyle	Nappy And Sanitary Rebate L Jakob-Boyle	29/07/2022	44.96
EF151439	99997	Jing Chee Tan	Compost Bin Rebate - Jing Chee Tan	29/07/2022	49.99
EF151440	99997	Jennifer Horsley	Nappy And Sanitary Rebate J Horsley	29/07/2022	50.00
EF151441	99997	Ludovic Petit	Compost Bin Rebate - Ludovic Petit	29/07/2022	49.00
EF151442	99997	S B Randall	Cat Sterilisation Rebate - CI5761	29/07/2022	50.00
EF151443	99997	Servau Offcl. Departmental Recpts & Pay	Document Number : 180134804	29/07/2022	228.69
EF151444	99997	Ato Direct Credit Account	Prn/Ref No:004007749557752621	29/07/2022	1,002.00
EF151445	99997	Kristen Fernandes	Grants, Donations & Refunds	29/07/2022	105.45
EF151446	99997	Anthony Pender	Refund - For Overpayment For Venue Hire	29/07/2022	500.00
EF151447	99997	Daniel C Charlton	Compost Bin Rebate - Daniel Charlton	29/07/2022	50.00
EF151448	99997	Jeni Morris	Compost Bin Rebate - Jeni Morris	29/07/2022	50.00
EF151449	99997	Anthony Apps	Compost Bin Rebate - Anthony Apps	29/07/2022	50.00
EF151450	99997	K Millington	Nappy & Sanitary Rebate - K Millington	29/07/2022	50.00
EF151451	99997	Alyce Matulovich	Nappy & Sanitary Rebate - A Matulovich	29/07/2022	50.00
EF151452	99997	M A Eldrid El 57	Pen Fee Refund Michael Eldrid	29/07/2022	719.00
EF151453	99997	Stowe C M, Mileris T	Nappy And Sanitary Rebate Channele Stowe	29/07/2022	50.00
EF151454	99997	Mercy Thompson	Nappy And Sanitary Rebate Mercy	29/07/2022	42.00
EF151455	99997	Mihai Vasilescu	Compost Bin Rebate - Mihai Vasilescu	29/07/2022	50.00
EF151456	99997	Kieran Gherardi	Compost Bin Rebate - Kieran Gherardi	29/07/2022	50.00
EF151457	99997	Li Sha	Compost Bin Rebate - Li Sha Song	29/07/2022	49.99
EF151458	99997	Clinton Stibbs	Compost Bin Rebate - Clinton Stibbs	29/07/2022	49.99
EF151459	99997	Angela Nikulinsky	Compost Bin Rebate - Angela Nikulinsky	29/07/2022	49.00
EF151460	99997	Miss Claire L Jordan	Compost Bin Rebate - Claire Jordan	29/07/2022	50.00
EF151461	99997	Tungshan Chou And Peng Man Ng	Compost Bin Rebate - Tungshan Chou	29/07/2022	50.00
EF151462	99997	Am & C Crouch	Nappy And Sanitary - Charmaine Crouch	29/07/2022	50.00
EF151463	99997	Tony And Karen Di Vincenzo	Nappy And Sanitary Rebate K Di Vincenzo	29/07/2022	50.00
EF151464	99997	Coogee Beach Progress Association	June 2022 Newsletter	29/07/2022	572.00
EF151465	99997	Diamonds Netball Club	Seg-2022	29/07/2022	834.35
EF151466	99997	Art By Thomas Betts	Flag Raising Breakfast	29/07/2022	550.00
EF151467	10071	Onemusic Australia	Licence - Performing Rights	29/07/2022	19,762.53
EF151468	10082	Armandos Sports	Sporting Goods	29/07/2022	840.00
EF151469	10086	Arteil Wa Pty Ltd	Ergonomic Chairs	29/07/2022	496.10
EF151470	10118	Australia Post	Postage Charges	29/07/2022	10,007.48



EF151471	10170	Macri Partners	Auditing Services	29/07/2022	5,060.00
EF151472	10184	Benara Nurseries	Plants	29/07/2022	3,384.48
EF151473	10207	Boc Gases	Gas Supplies	29/07/2022	575.30
EF151474	10212	Boss Bollards	Security Products	29/07/2022	572.00
EF151475	10226	Bridgestone Australia Ltd	Tyre Services	29/07/2022	6,950.04
EF151476	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	29/07/2022	1,448.26
EF151477	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	29/07/2022	1,629.94
EF151478	10287	Centreline Markings	Linemarking Services	29/07/2022	5,445.00
EF151479	10333	Cjd Equipment Pty Ltd	Hardware Supplies	29/07/2022	1,359.31
EF151480	10338	Cleanaway Pty Ltd	Waste Disposal Services	29/07/2022	1,241.03
EF151481	10359	Cockburn Painting Service	Painting Supplies/Services	29/07/2022	4,873.00
EF151482	10368	Cockburn Wetlands Education Centre	Community Grant	29/07/2022	500.00
EF151483	10484	Department Of Mines, Industry Regulation And Safety	Building Services Levy	29/07/2022	54,308.89
EF151484	10485	Department Of Sport And Recreation	Accommodation Deposit	29/07/2022	38,916.90
EF151485	10526	E & Mj Rosher Pty Ltd	Mower Equipment	29/07/2022	3,056.90
EF151486	10528	Easifleet	Vehicle Lease	29/07/2022	921.51
EF151487	10535	Workpower Incorporated	Employment Services - Planting	29/07/2022	11,448.98
EF151488	10589	Fines Enforcement Registry	Fines Enforcement Fees	29/07/2022	14,337.00
EF151489	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	29/07/2022	5,643.00
EF151490	10597	Flexi Staff Pty Ltd	Employment Services	29/07/2022	9,015.11
EF151491	10683	Gronbek Security	Locksmith Services	29/07/2022	8,128.20
EF151492	10708	Heavy Automatics Pty Ltd	Equipment Maintenance Services	29/07/2022	10,648.12
EF151493	10767	Inst Of Public Works Eng Aust - Nsw	Training Services	29/07/2022	6,050.00
EF151494	10787	Jandakot Accident Repair Centre	Panel Beating Services	29/07/2022	3,000.00
EF151495	10791	Jasman Enterprises	High Pressure Cleaning	29/07/2022	635.18
EF151496	10888	Lj Caterers	Catering Services	29/07/2022	4,533.71
EF151497	10892	Local Government Professionals Australia Wa	Subscription	29/07/2022	185.00
EF151498	10900	Lo-Go Appointments	Employment Services	29/07/2022	2,163.59
EF151499	10912	M2 On Hold	Messaging Services	29/07/2022	396.00
EF151500	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	29/07/2022	6,742.39
EF151501	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	29/07/2022	1,014.18
EF151502	10938	Mrp Pest Management	Pest & Weed Management	29/07/2022	723.10
EF151503	10944	Mcleods	Legal Services	29/07/2022	32,620.65
EF151504	10982	Modern Teaching Aids Pty Ltd	Teaching Aids	29/07/2022	1,484.90
EF151505	10991	Beacon Equipment	Mowing Equipment	29/07/2022	4,275.00

EF151506	11022	Native Arc	Grants & Donations	29/07/2022	385.00
EF151507	11028	Neverfail Springwater Ltd	Bottled Water Supplies	29/07/2022	48.18
EF151508	11032	Noise & Vibration Measurement Systems	Measuring Equipment/Services	29/07/2022	5,042.40
EF151509	11036	Northlake Electrical Pty Ltd	Electrical Services	29/07/2022	43,898.77
EF151510	11077	P & G Body Builders Pty Ltd	Plant Body Building Services	29/07/2022	352.00
EF151511	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	29/07/2022	231.00
EF151512	11248	Ricoh Australia	Office Equipment	29/07/2022	37.35
EF151513	11307	Satellite Security Services Pty Ltd	Security Services	29/07/2022	20,932.65
EF151514	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	29/07/2022	2,185.40
EF151515	11316	Seek Limited	Recruitment Advertising	29/07/2022	8,147.43
EF151516	11361	Sigma Chemicals Pty Ltd	Chemical Supplies	29/07/2022	6,183.88
EF151517	11483	St John Ambulance Aust Wa Operations	First Aid Courses	29/07/2022	535.00
EF151518	11502	State Law Publisher	Advertising Services	29/07/2022	472.80
EF151519	11505	State Library Of Western Australia	Book Supplies	29/07/2022	11,374.00
EF151520	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	29/07/2022	605.00
EF151521	11533	Superbowl Melville	Entertainment Services	29/07/2022	507.50
EF151522	11625	Nutrien Water	Reticulation Supplies	29/07/2022	6,603.40
EF151523	11642	Trailer Parts Pty Ltd	Trailer Parts	29/07/2022	121.04
EF151524	11699	Vernon Design Group	Architectural Services	29/07/2022	750.00
EF151525	11701	Vibra Industrial Filtration Australasia	Filter Supplies	29/07/2022	281.60
EF151526	11702	Villa Dalmacia Association Inc.	Spical Club Activities	29/07/2022	1,820.00
EF151527	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	29/07/2022	758.01
EF151528	11773	Nutrien Ag Solutions	Chemical Supplies	29/07/2022	1,249.58
EF151529	11787	Department Of Transport	Vehicle Search Fees	29/07/2022	945.40
EF151530	11789	Walga	Advertising/Training Services	29/07/2022	6,243.00
EF151531	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	29/07/2022	737.59
EF151532	11854	Zipform Pty Ltd	Printing Services	29/07/2022	1,092.66
EF151533	11873	Wattleup Tractors	Hardware Supplies	29/07/2022	1,468.65
EF151534	11985	Ivo Grubelich	Bus Hire	29/07/2022	5,445.00
EF151535	12014	Tutt Bryant Equipment Bt Equipment Pty Ltd T/As	Excavating/Earthmoving Equipment	29/07/2022	586.04
EF151536	12153	Hays Personnel Services Pty Ltd	Employment Services	29/07/2022	23,782.71
EF151537	12500	Ellenby Tree Farm	Plant Supplies	29/07/2022	2,662.55
EF151538	12589	Australian Institute Of Management	Training Services	29/07/2022	1,053.00
EF151539	12672	Norman Disney & Young	Consultancy Services	29/07/2022	4,655.20
EF151540	13068	Standards Australia	Copyright Licensing	29/07/2022	4,185.46

EF151541	13179	Wr, Ma, Gd Knibbs	Lease Fee Drainage Sump	29/07/2022	1,510.49
EF151542	13558	Engineering Technology Consultants	Consultants Services	29/07/2022	6,800.61
EF151543	13825	Jackson Mcdonald	Legal Services	29/07/2022	7,082.90
EF151544	13834	Sulo Mgb Australia Pty Ltd	Mobile Garbage Bins	29/07/2022	148,984.00
EF151545	14350	Baileys Fertiliser	Fertiliser Supplies	29/07/2022	209.00
EF151546	15393	Stratagreen	Hardware Supplies	29/07/2022	2,028.95
EF151547	15550	Apace Aid Inc	Plants & Landscaping Services	29/07/2022	2,511.74
EF151548	15587	Benestar Group Pty Ltd Previously: Davidson Trahaire	Training Services	29/07/2022	36,300.00
		Corpsych			
EF151549	15588	Natural Area Consulting Management Services	Weed Spraying	29/07/2022	53,413.91
EF151550	16064	Cms Engineering	Airconditioning Services	29/07/2022	14,440.36
EF151551	16107	Wren Oil	Waste Disposal Services	29/07/2022	33.00
EF151552	16294	Caval Limited T/A Bookery	Conference	29/07/2022	873.40
EF151553	16510	Lloyd George Acoustics Pty Ltd	Consultancy Services - Acoustic	29/07/2022	3,960.00
EF151554	16985	Wa Premix	Concrete Supplies	29/07/2022	1,760.00
EF151555	17343	Rac Businesswise	Membership Subscription	29/07/2022	284.00
EF151556	17383	Aust Communications & Media Authority	License Renewal	29/07/2022	2,047.00
EF151557	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	29/07/2022	4,780.23
EF151558	17927	Sharyn Egan	Artistic Services	29/07/2022	660.00
EF151559	18126	Dell Australia Pty Ltd	Computer Hardware	29/07/2022	4,747.60
EF151560	18203	Natsync Environmental	Pest Control	29/07/2022	423.50
EF151561	18799	Down To Earth Training & Assessing	Training Services	29/07/2022	500.00
EF151562	18801	Fremantle Bin Hire	Bin Hire - Skip Bins	29/07/2022	2,100.00
EF151563	18962	Sealanes (1985) P/L	Catering Supplies	29/07/2022	2,209.46
EF151564	19533	Woolworths Ltd	Groceries	29/07/2022	1,642.42
EF151565	19541	Turf Care Wa Pty Ltd	Turf Services	29/07/2022	20,467.79
EF151566	19776	Josh Byrne & Associates	Environmental Consultant	29/07/2022	853.60
EF151567	19821	Structerre Consulting	Structural Design Consultancy Services	29/07/2022	1,590.60
EF151568	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	29/07/2022	16,253.60
EF151569	20535	Home-Grown Theatre	Drama Classes	29/07/2022	660.00
EF151570	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	29/07/2022	940.50
EF151571	21294	Cat Haven	Animal Services	29/07/2022	1,210.00
EF151572	21627	Manheim Pty Ltd	Impounded Vehicles	29/07/2022	693.00
EF151573	21660	The Dance Collective	Dance Lessons	29/07/2022	1,980.00
EF151574	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	29/07/2022	548.03

EF151575	21678	Iannello Designs	Graphic Design	29/07/2022	577.50
EF151576	21747	Unicare Health	Wheelchair Hire	29/07/2022	256.58
EF151577	21782	Westcoast Timber Flooring	Flooring Supplies	29/07/2022	9,240.00
EF151578	21798	The Civil Group	Consultancy - Engineering	29/07/2022	1,100.00
EF151579	22106	Intelife Group	Services - Daip	29/07/2022	6,005.66
EF151580	22119	Bindi Bindi Dreaming Marissa Verma	Consult - Aboriginal Education/Ent	29/07/2022	1,100.00
EF151581	22404	Cleverpatch Pty Ltd	Arts/Craft Supplies	29/07/2022	2,101.29
EF151582	22553	Brownes Food Operations	Catering Supplies	29/07/2022	438.83
EF151583	22569	Sonic Health Plus Pty Ltd	Medical Services	29/07/2022	2,794.00
EF151584	22613	Vicki Royans	Artistic Services	29/07/2022	600.00
EF151585	22639	Shatish Chauhan	Training Services - Yoga	29/07/2022	1,950.00
EF151586	22682	Beaver Tree Services Pty Ltd	Tree Pruning Services	29/07/2022	28,056.60
EF151587	22752	Elgas Limited	Gas Supplies	29/07/2022	254.33
EF151588	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	29/07/2022	33,195.93
EF151589	22854	Lgiswa	Insurance Premiums	29/07/2022	1,147,649.30
EF151590	22903	Unique International Recoveries Llc	Debt Collectors	29/07/2022	780.80
EF151591	22913	Opal Australian Paper	Envelopes	29/07/2022	424.59
EF151592	23288	Ariane Roemmele	Amusement - Children's Activities	29/07/2022	250.00
EF151593	23457	Totally Workwear Fremantle	Clothing - Uniforms	29/07/2022	4,023.47
EF151594	23550	Henricks Consulting Pty Ltd	Consultancy Services - Human Resources	29/07/2022	2,750.00
EF151595	23579	Daimler Trucks Perth	Purchase Of New Truck	29/07/2022	4,781.38
EF151596	23971	Find Wise Location Services	Locating Services - Underground	29/07/2022	1,522.40
EF151597	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	29/07/2022	1,587.14
EF151598	24506	Amaranti's Personal Training	Personal Training Services	29/07/2022	600.00
EF151599	24643	Bibliotheca Rfid Library Systems Australia Pty Ltd	Purchase Of Library Tags	29/07/2022	656.09
EF151600	24655	Automasters Spearwood	Vehicle Servicing	29/07/2022	6,176.20
EF151601	24736	Zenien	Cctv Camera Licences	29/07/2022	1,307.91
EF151602	24816	Consolidated Training Services	Training Services	29/07/2022	1,089.00
EF151603	24974	Scott Print	Printing Services	29/07/2022	7,265.50
EF151604	24978	Ambius	Plants Supplies	29/07/2022	832.26
EF151605	25063	Superior Pak Pty Ltd	Vehicle Maintenance	29/07/2022	1,451.98
EF151606	25121	Imagesource Digital Solutions	Billboards	29/07/2022	669.90
EF151607	25331	Genesis Accounting	Accounting Services	29/07/2022	3,190.00
EF151608	25415	Jandakot Stock & Pet Supplies	Pet Supplies	29/07/2022	188.60
EF151609	25418	Cs Legal	Legal Services	29/07/2022	5,372.90

EF151610	25645	Yelakitj Moort Nyungar Association Inc	Welcome To The Country Performances	29/07/2022	400.00
EF151611	25737	The Trustee For Sarb Enterprises Hybrid Trust T/A Database Consultants Australia	Consultancy Services	29/07/2022	1,079.56
EF151612	25795	Fremantle Prison (Department Of Planning, Lands & Heritage)	Transfer Of Land - Lot 2718 Benedick Rd	29/07/2022	497.00
EF151613	25822	Fit2work.Com.Au Mercury Search And Selection Pty Ltd	Employee Check	29/07/2022	76.78
EF151614	26195	Play Check	Consulting Services	29/07/2022	330.00
EF151615	26211	Amcom Pty Ltd	Internet/Data Services	29/07/2022	14,628.58
EF151616	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	29/07/2022	330.00
EF151617	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	29/07/2022	23,321.94
EF151618	26314	Cpe Group	Temporary Employment Services	29/07/2022	3,068.60
EF151619	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	29/07/2022	687.30
EF151620	26416	Coolbellup Newsagency The Trustee For Dawkins Family Trust	Newspaper Delivery Services	29/07/2022	1,741.40
EF151621	26470	Scp Conservation	Fencing Services	29/07/2022	1,265.00
EF151622	26486	Bibra Lake Fabricators Pty Ltd	Fabrication Services	29/07/2022	6,600.00
EF151623	26558	Healthcare Australia Pty Ltd	Temporary Employment Services	29/07/2022	271.03
EF151624	26574	Eva Bellydance	Entertainment - Belly Dancing	29/07/2022	300.00
EF151625	26600	Timmothy Kelly	Aboriginal Cultural Dancing	29/07/2022	2,000.00
EF151626	26606	Enviro Infrastructure Pty Ltd	Construction& Fabrication	29/07/2022	13,326.45
EF151627	26610	Tracc Civil Pty Ltd	Civil Construction	29/07/2022	1,108,952.63
EF151628	26614	Marketforce Pty Ltd	Advertising	29/07/2022	1,309.07
EF151629	26625	Andover Detailers	Car Detailing Services	29/07/2022	876.31
EF151630	26656	Environmental Health Australia (Western Australia) Inc.	Membership, Conferences And Training Fo	29/07/2022	2,353.00
EF151631	26709	Talis Consultants Pty Ltd	Waste Consultancy	29/07/2022	8,544.47
EF151632	26735	Shane McMaster Surveys	Survey Services	29/07/2022	16,170.00
EF151633	26754	Insight Call Centre Services	Call Centre Services	29/07/2022	4,293.08
EF151634	26773	Laser Corps Combat Adventrues	Entry Fees	29/07/2022	1,069.00
EF151635	26778	Robert Walters	Recruitment Services	29/07/2022	7,094.52
EF151636	26791	Monsterball Amusement & Hire	Amusement Hire	29/07/2022	1,030.00
EF151637	26829	Paraquad Industries	General Packaging, Industrial Cloth Cutt	29/07/2022	14,619.83
EF151638	26832	Cooling Brothers Glazing	Glazing Services	29/07/2022	1,892.00
EF151639	26836	Grey Means Well	Catering - Coffee - Mobile	29/07/2022	600.00

EF151640	26888	Media Engine	Graphic Design, Marketing, Video Product	29/07/2022	2,110.00
EF151641	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	29/07/2022	3,217.50
EF151642	26929	Elan Energy Matrix Pty Ltd	Recycling Services	29/07/2022	2,096.49
EF151643	26932	Central Regional Tafe	Tafe	29/07/2022	1,776.50
EF151644	26953	Rock And Roll Mountain Biking	Mountain Bike Tours	29/07/2022	1,187.50
EF151645	26982	Plantrite	Plants	29/07/2022	2,119.70
EF151646	26983	Hitech Sports Pty Ltd	Sporting Equipment	29/07/2022	4,010.38
EF151647	26985	Access Icon Pty Ltd	Drainage Products	29/07/2022	16,123.85
EF151648	27011	Baileys Marine Fuel Australia	Fuel	29/07/2022	23.71
EF151649	27023	Solargain Pv Pty Ltd	Solar Energy Provider	29/07/2022	6,534.00
EF151650	27031	Downer Edi Works Pty Ltd	Asphalt Services	29/07/2022	2,549.99
EF151651	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	29/07/2022	4,306.77
EF151652	27054	Vocus Pty Ltd	Telecommunications	29/07/2022	2,323.20
EF151653	27065	Westbooks	Books	29/07/2022	617.64
EF151654	27082	Kulbardi Pty Ltd	Stationery Supplies	29/07/2022	811.75
EF151655	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	29/07/2022	709.82
EF151656	27154	Suez Recycling & Recovery Pty Ltd	Waste Services	29/07/2022	2,162.18
EF151657	27165	Lypa	Nature Play Style Equipment	29/07/2022	31,327.49
EF151658	27177	Initial Hygiene	Hygiene	29/07/2022	3,428.72
EF151659	27189	Healthstrong Pty Ltd	Home Care	29/07/2022	330.00
EF151660	27198	Green Promotions Pty Ltd	Promotional Supplies	29/07/2022	1,922.25
EF151661	27246	Veale Auto Parts	Spare Parts Mechanical	29/07/2022	393.60
EF151662	27252	Position Partners	Survey	29/07/2022	2,045.00
EF151663	27272	Bridge Health Pty Ltd	Speech Pathology Services	29/07/2022	430.00
EF151664	27334	Westcare Print	Printing Services	29/07/2022	1,402.50
EF151665	27346	Office Line	Furniture Office	29/07/2022	29,684.60
EF151666	27381	Fit For Life Exercise Physiology	Exercise Classes	29/07/2022	2,430.00
EF151667	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	29/07/2022	32.85
EF151668	27401	Emprise Mobility	Mobility Equipment	29/07/2022	60.00
EF151669	27405	Combat Clothing Australia P/L	Clothing - Protective	29/07/2022	3,560.00
EF151670	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	29/07/2022	9,478.71
EF151671	27427	Home Chef	Cooking/Food Services	29/07/2022	1,097.59
EF151672	27444	Veev Group Pty Ltd	Consultancy	29/07/2022	5,808.00
EF151673	27455	Site Protective Services	Cctv Parts	29/07/2022	3,960.78

EF151674	27499	Hodge Collard Preston Architects	Architects	29/07/2022	12,087.90
EF151675	27507	Facilities First Australia Pty Ltd	Cleaning Services	29/07/2022	93,739.07
EF151676	27523	Robert Lawrence Toohey	High Pressure Cleaning	29/07/2022	4,669.50
EF151677	27548	Standing Fork	Catering	29/07/2022	2,359.50
EF151678	27566	Thuroona Services	Asbestos Removal	29/07/2022	16,561.50
EF151679	27575	Shred X Secure Destruction	Document Destruction	29/07/2022	31.32
EF151680	27609	Lady Latte	Coffee Vendor	29/07/2022	600.00
EF151681	27611	Cgc Dredging	Civil Engineering - Dredging	29/07/2022	216,684.02
EF151682	27622	Truegrade Medical Supplies	Medical Supplies	29/07/2022	2,142.15
EF151683	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	29/07/2022	6,949.80
EF151684	27635	Mammoth Security	Security	29/07/2022	46.00
EF151685	27645	Department Of Agriculture, Water And The Environment	Governing Body	29/07/2022	6,577.00
EF151686	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	29/07/2022	243.87
EF151687	27657	Positive Balance Massage	Massage Therapy	29/07/2022	300.00
EF151688	27676	Blue Force Pty Ltd	Security Services	29/07/2022	895.60
EF151689	27694	Red Hot Design	Garment Print And Supply	29/07/2022	520.00
EF151690	27695	Qtm Pty Ltd	Traffic Management	29/07/2022	4,103.00
EF151691	27701	Perth Better Homes	Shade Sails	29/07/2022	2,640.00
EF151692	27712	Perth Playground And Rubber Pty Ltd	Playground Softfall/Equipment	29/07/2022	10,670.00
EF151693	27722	Metra Australia	Software	29/07/2022	2,418.26
EF151694	27723	Cockburn Power Boats Association (Inc)	Storage Services	29/07/2022	4,009.50
EF151695	27724	Active Xchange Pty Ltd	Data Analysis	29/07/2022	12,991.00
EF151696	27733	Midnight Tuesday	Artistic	29/07/2022	6,864.00
EF151697	27747	Objective Corporation Ltd	Software Products/Licences	29/07/2022	2,135.33
EF151698	27749	Advisian	Consulting - Enginnering	29/07/2022	1,966.80
EF151699	27757	Ground Support Systems (Aust)	Shoring Equipment	29/07/2022	2,040.50
EF151700	27770	Planet Honda Motorcycles	Motobike Riding Equipment	29/07/2022	1,722.95
EF151701	27783	Cadgroup Australia Pty Ltd	Software	29/07/2022	1,604.17
EF151702	27797	City Lift Services Pty Ltd	Lift Maintenance	29/07/2022	2,497.00
EF151703	27807	Jason Latimer	Software	29/07/2022	14,553.00
EF151704	27809	Ra-One Pty Ltd	Software	29/07/2022	20,619.50
EF151705	27812	Oceanis International Pty Ltd	Consultancy - Aquatic	29/07/2022	1,127.50
EF151706	27827	Abc Containers	Sea Containers	29/07/2022	288.75
EF151707	27850	Dowsing Group Pty Ltd	Concreting Services	29/07/2022	26,960.42

EF151708	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	29/07/2022	8,276.40
EF151709	27882	Eco Action	Environmental Workshops	29/07/2022	500.00
EF151710	27885	Stevens Mcgann Willcock And Copping Pty Ltd	Consultancy - Mechanical Engineering	29/07/2022	4,840.00
EF151711	27890	Tabec Pty Ltd	Engineering Services	29/07/2022	10,362.00
EF151712	27894	Homecare Physiotherapy	Healthcare	29/07/2022	8,250.89
EF151713	27909	Fe Technologies	Rfid Equipment And Tags	29/07/2022	401.50
EF151714	27917	Go Doors Advanced Automation	Door Maintenance & Repair	29/07/2022	941.81
EF151715	27923	Mental Health First Aid Australia	Training	29/07/2022	3,550.00
EF151716	27953	Truckline	Spare Parts, Truck/Trailer	29/07/2022	285.21
EF151717	27969	Perfect Gym Solutions	Software For Gym's	29/07/2022	686.62
EF151718	27984	Sabrina Fenwick	Excercise Classes	29/07/2022	640.00
EF151719	27985	Rosmech Sales & Service Pty Ltd	Road Sweeper	29/07/2022	2,076.27
EF151720	28003	Taylor Made Design	Graphic Design	29/07/2022	143.00
EF151721	28027	Likeable Creative Pty Ltd	Marketing/Advertising	29/07/2022	2,025.38
EF151722	28049	Copy Magic	Printing Services	29/07/2022	1,080.10
EF151723	28064	The Vale Bar & Brasserie	Pub/Tavern	29/07/2022	1,920.00
EF151724	28100	Solair Group Pty Ltd	Water Systems/Pumping	29/07/2022	2,857.80
EF151725	28102	Community Data Solutions	Financial Services	29/07/2022	396.00
EF151726	28115	Survitec	Safety And Survival Equipment	29/07/2022	501.05
EF151727	28136	Shore Water Marine Pty Ltd	Inspection Fees	29/07/2022	9,412.92
EF151728	28141	Lessen With Peg- Rethink Waste	Waste Education	29/07/2022	800.00
EF151729	28152	Mack 1 Motorcycles	Motorcycle sales and service	29/07/2022	806.56
EF151730	28163	Boorloo Aboriginal Cultural Experience	Cultural Services	29/07/2022	1,650.00
EF151731	28181	Seaview Rentals	Aquarium Servicing	29/07/2022	50.00
EF151732	28195	Cole Corporate	Consultancy - Governance	29/07/2022	1,100.00
EF151733	28196	Brightmark Group Pty Ltd	Cleaning Services	29/07/2022	17,428.78
EF151734	28197	Lite N Easy Pty Ltd	Food Supplies	29/07/2022	902.04
EF151735	28201	Select Fresh	Food Supplies	29/07/2022	666.94
EF151736	28202	Carers Plus Australia Pty Ltd	Employment Services	29/07/2022	4,083.38
EF151737	28206	Perth Region Tourism Organisation Inc	Tourism	29/07/2022	269.50
EF151738	28214	Beyond Skateboarding	Skateboarding Clinics	29/07/2022	880.00
EF151739	28215	Complete Office Supplies Pty Ltd	Stationery	29/07/2022	4,282.58
EF151740	28228	Delta Roofing Pty Ltd	Roofing Services	29/07/2022	200.00
EF151741	28230	Cgm Communications Pty Ltd	Public Relations	29/07/2022	11,000.00
EF151742	28231	Typeset Pty Ltd	Editorial And Business Communications Se	29/07/2022	27,500.00



EF151743	28241	Swift Flow Pty Ltd	Plumbing	29/07/2022	3,571.60
EF151744	28258	Garden Care West	Gardening Services	29/07/2022	1,361.25
EF151745	28261	Hazed Services Pty Ltd	Safety - Roof	29/07/2022	1,408.00
EF151746	28265	Tree Care Wa	Vegetation Maintenance Services	29/07/2022	11,057.75
EF151747	28273	Ae Hoskins Building Services	Construction Services	29/07/2022	206,669.53
EF151748	28275	Farrington Dry Cleaners	Dry Cleaning	29/07/2022	60.00
EF151749	28277	Gesha Coffee Co	Coffee Supplies	29/07/2022	7,152.00
EF151750	28283	Mills Recruitment	Recruitment Services	29/07/2022	3,763.58
EF151751	28284	Urban Jungle Indoor Rock Climbing	Rock Climbing	29/07/2022	480.00
EF151752	28287	All Lines	Linemarking	29/07/2022	2,117.50
EF151753	28297	Techbrain	It Consultancy	29/07/2022	2,486.28
EF151754	28302	Ohura Group Pty Ltd	Industrial Relations Consulting	29/07/2022	12,278.00
EF151755	28328	Allcolour Holdings Pty Ltd	Patio/Pergola Installs	29/07/2022	9,000.00
EF151756	28333	Treetops Adventure Yanchep	Outdoor Activities	29/07/2022	868.00
EF151757	28342	The Style Counsellor	Fashion Workshops	29/07/2022	550.00
EF151758	28343	Hemsley Paterson	Valuation Services	29/07/2022	2,750.00
EF151759	28345	Little Bull Espresso Bar	Coffee Vendor	29/07/2022	625.00
EF151760	28354	Sauna And Steam Wa	Carpentry Services	29/07/2022	495.00
EF151761	28355	Business Station Inc	Small Business Advisory	29/07/2022	6,600.00
EF151762	28360	Arup Australia Pty Ltd	Consultancy - Engineering	29/07/2022	9,251.00
EF151763	10047	Alinta Energy	Natural Gas & Electricity Supply	29/07/2022	323.05
EF151764	11794	Synergy	Electricity Usage/Supplies	29/07/2022	21,901.26
EF151765	12025	Telstra Corporation	Communications Services	29/07/2022	17,761.90
EF151766	99996	Craig Scott	Rates And Property Related Refunds	28/07/2022	30.00
EF151767	99996	Kerry Stott	Rates And Property Related Refunds	28/07/2022	30.00
EF151768	99996	Sarah Lawrence	Rates And Property Related Refunds	28/07/2022	51.66
EF151769	99996	Karina Watson	Rates And Property Related Refunds	28/07/2022	150.00
EF151770	99996	Harry & Machiya Monaghan	Rates And Property Related Refunds	28/07/2022	928.00
EF151771	99996	Nicole Cocking	Rates And Property Related Refunds	28/07/2022	147.00
EF151772	99996	Transkard Pty Ltd	Rates And Property Related Refunds	28/07/2022	147.00
EF151773	99996	Revenuewa	Rates And Property Related Refunds	28/07/2022	60.54
EF151774	10747	linet Limited	Internet Services	29/07/2022	1,119.87
EF151775	11758	Water Corp Utility Account Only - Please Refer To	Water Usage / Sundry Charges	29/07/2022	35,184.78
		11760 When Raising Po			
EF151776	11760	Water Corporation	Sewer Easement	29/07/2022	14,492.78

EF151777	99997	Family Day Care	Fdc Payment We 24/07/2022	28/07/2022	41,985.55
EF151778	27492	Superchoice Services Pty Limited	Payroll Deductions	28/07/2022	609,449.55
EF151779	27475	Lara Kirkwood	Monthly Elected Member Allowance	29/07/2022	484.00
EF151780	99997	Chafertsox Public Speaking	Invoice 296 - Deputy Mayor Tom Widenbar	29/07/2022	5,720.00
		<b>TOTAL OF 779 EFT PAYMENTS</b>			<b>15,856,969.26</b>
		<b><u>LESS: CANCELLED EFT PAYMENTS:</u></b>			
EF150597	99996	Rates And Property Related Eft Refunds (Not Bonds)	Rates And Property Related Refunds	5/07/2022	-885.00
EF150629	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	6/07/2022	-37.50
EF150634	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	5/07/2022	-50.00
EF150686	11760	Water Corporation	Sewer Easement	1/07/2022	-11,311.21
EF151013	99996	Rates And Property Related Eft Refunds (Not Bonds)	Rates And Property Related Refunds	19/07/2022	-885.00
EF151027	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	22/07/2022	-50.00
EF151047	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	21/07/2022	-112.62
EF151360	28345	Little Bull Espresso Bar	Coffee Vendor	22/07/2022	-625.00
EF151366	11758	Water Corp Utility Account Only - Please Refer To 11760 When Raising Po	Water Usage / Sundry Charges	14/07/2022	-680.86
		<b>TOTAL CANCELLED EFT PAYMENT</b>			<b>-14,637.19</b>
		<b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b>			<b>15,842,332.07</b>
		<b><u>ADD: BANK FEES</u></b>			
		BPAY BATCH FEE			4,563.59
		MERCHANT FEES COC			4349.22
		MERCHANT FEES MARINA			469.61
		MERCHANT FEES ARC			3,677.23
		MERCHANT FEES VARIOUS OUT CENTRES			3,126.20
		NATIONAL BPAY CHARGE			
		RTGS/ACLR FEE			
		NAB TRANSACT FEE			217.71

	MERCHANDISE / OTHER FEES			16,403.56
	<b><u>ADD: CREDIT CARD PAYMENTS</u></b>			90,676.27
	<b><u>ADD: PAYROLL PAYMENTS</u></b>			
	COC-01/07/22 Pmt 000209525414 City of Cockburn	1/07/2022		488.99
	COC-01/07/22 Pmt 000209760904 City of Cockburn	6/07/2022		29,682.67
	COC-03/07/22 Pmt 000209812526 City of Cockburn	6/07/2022		1,531,781.56
	COC-29/06/22 Pmt 000209759580 City of Cockburn	6/07/2022		18,808.88
	COC-30/06/22 Pmt 000209759944 City of Cockburn	6/07/2022		21,336.71
	COC-08/07/22 Pmt 000209993712 City of Cockburn	8/07/2022		758.46
	COC-08/07/22 Pmt 000210002375 City of Cockburn	8/07/2022		310.14
	COC-05/07/22 Pmt 000210263715 City of Cockburn	13/07/2022		6,577.42
	COC-08/07/22 Pmt 000210263924 City of Cockburn	13/07/2022		12,314.01
	COC-01/07/22 Pmt 000210318218 City of Cockburn	14/07/2022		1,298.44
	COC-14/07/22 Pmt 000210691354 City of Cockburn	20/07/2022		6,062.24
	COC-15/07/22 Pmt 000210691777 City of Cockburn	20/07/2022		2,672.06
	COC-17/07/22 Pmt 000210745859 City of Cockburn	20/07/2022		1,549,753.68
	COC-20/07/22 Pmt 000210760619 City of Cockburn	20/07/2022		172.44
	COC-21/07/22 Pmt 000210857795 City of Cockburn	20/07/2022		4,667.46
	COC-18/07/22 Pmt 000211013994 City of Cockburn	25/07/2022		11,798.33
	COC-22/07/22 Pmt 000211017122 City of Cockburn	25/07/2022		7,485.04
				3,205,968.53
	<b>TOTAL PAYMENTS MADE FOR THE MONTH</b>			<b>19,155,380.43</b>

City of Cockburn					
Credit Card Transactions Report					
Transactions Post Date Between 01-Jul-2022 and 31-Jul-2022					
Reference	Date 1	Status	Service Provider	Card Liability	Description
Chief Operations Officer				2,301.90	
CC75019	13/06/2022	Completed	DOMESTIC COOGEE	30.40	Meeting/Workshop Catering
CC75146	2/06/2022	Completed	ROSCOS TRADE MATE PL	110.00	Supplies and Materials purchases
CC75206	1/06/2022	Completed	ATAMA FURNITURE	951.50	Supplies and Materials purchases
CC75208	31/05/2022	Completed	SP FIRST AID DISTRIB	1,210.00	Supplies and Materials purchases
Branch Manager Success Library				993.15	
CC74969	16/06/2022	Outstanding	BOOKTOPIA PTY LTD	117.52	Supplies and Materials purchases
CC74987	15/06/2022	Outstanding	FAIRFAX SUBSCRIPTIONS	99.00	Subscriptions
CC75044	9/06/2022	Outstanding	YELLOW RAVEN CAFE	39.95	Meeting/Workshop Catering
CC75059	9/06/2022	Outstanding	YELLOW RAVEN CAFE	5.00	Meeting/Workshop Catering
CC75081	7/06/2022	Outstanding	BOOKTOPIA PTY LTD	175.68	Supplies and Materials purchases
CC75108	6/06/2022	Outstanding	NEWS LIMITED	56.00	Subscriptions
CC75177	2/06/2022	Outstanding	INDOOR GARDENS PTY L	495.00	Supplies and Materials purchases
CC75284	21/06/2022	Outstanding	YELLOW RAVEN CAFE	5.00	Meeting/Workshop Catering
Strategic Procurement Manager				5,480.28	
CC74947	16/06/2022	Completed	QANTAS	-1,092.87	Travel and accomodation
CC75016	14/06/2022	Completed	Aust Institute of Mana	1,918.00	Training & Professional Development
CC75094	24/06/2022	Completed	FARMER JACKS SPEARWO	24.59	Consumables
CC75244	28/06/2022	Completed	IINET BATCH	1,119.87	Subscriptions
CC75256	23/06/2022	Completed	SOURCE MY PARTS	2,109.22	Supplies and Materials purchases
CC75285	21/06/2022	Completed	WAASEANSUMMIT	1,401.47	Training & Professional Development
Communications and Marketing Manager				1,945.66	
CC74973	27/06/2022	Completed	INTNL TRANSACTION FEE	0.04	Bank and other fees
CC74990	14/06/2022	Completed	FAIRFAX SUBSCRIPTIONS	15.00	Subscriptions
CC74995	27/06/2022	Completed	iStock.com	176.00	Subscriptions
CC75006	27/06/2022	Completed	LNK.BIO	1.44	Application, Licence, Registration Fees
CC75026	10/06/2022	Completed	INTNL TRANSACTION FEE	3.83	Bank and other fees
CC75041	10/06/2022	Completed	CREATIVE MARKET	153.24	Supplies and Materials purchases
CC75045	9/06/2022	Completed	Kogan.com VCA4GGET	870.00	Equipment purchases
CC75061	27/06/2022	Completed	MailChimp	508.47	Application, Licence, Registration Fees
CC75086	7/06/2022	Completed	ASANA.COM	45.95	Application, Licence, Registration Fees
CC75105	24/06/2022	Completed	FAIRFAX SUBSCRIPTIONS	26.00	Subscriptions
CC75110	3/06/2022	Completed	NEWS LIMITED	28.00	Subscriptions
CC75221	31/05/2022	Completed	NEWS LIMITED	40.00	Subscriptions
CC75222	31/05/2022	Completed	DROPBOX*4P72NRC583N6	18.69	Application, Licence, Registration Fees
CC75286	21/06/2022	Completed	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions
Chief of Community Services				978.00	
CC75178	2/06/2022	Completed	SP Kings Square	12.00	Motor vehicle expenses
CC75204	1/06/2022	Completed	Bread in Common	232.50	Consumables
CC75259	22/06/2022	Completed	Coogee Common	733.50	Consumables
Parks Operations Coordinator				272.29	
CC75089	6/06/2022	Completed	JAYCAR PTY LTD	221.40	Supplies and Materials purchases
CC75255	28/06/2022	Completed	SPUD SHED	50.89	Meeting/Workshop Catering
Community Development Lead				2,079.42	
CC74972	15/06/2022	Completed	Pear Tree	32.92	Meeting/Workshop Catering
CC74974	15/06/2022	Completed	SPACETOCO VENUE HIRE	22.00	Hire of equipment and facilities
CC75042	9/06/2022	Completed	SEC*CITY OF COCKBURN	77.00	Hire of equipment and facilities
CC75046	9/06/2022	Completed	SEC*CITY OF COCKBURN	59.50	Hire of equipment and facilities
CC75047	9/06/2022	Completed	SEC*CITY OF COCKBURN	38.00	Hire of equipment and facilities
CC75048	9/06/2022	Completed	SEC*CITY OF COCKBURN	22.00	Hire of equipment and facilities
CC75069	8/06/2022	Completed	SEC*CITY OF COCKBURN	57.00	Hire of equipment and facilities
CC75111	3/06/2022	Completed	SEC*CITY OF COCKBURN	42.50	Hire of equipment and facilities
CC75175	2/06/2022	Completed	MISTER MAGNETSMISTER P	868.00	Advertising
CC75179	2/06/2022	Completed	SEC*CITY OF COCKBURN	68.50	Hire of equipment and facilities
CC75180	2/06/2022	Completed	SEC*CITY OF COCKBURN	110.00	Hire of equipment and facilities
CC75181	2/06/2022	Completed	SEC*CITY OF COCKBURN	68.50	Hire of equipment and facilities
CC75182	2/06/2022	Completed	SEC*CITY OF COCKBURN	59.50	Hire of equipment and facilities
CC75184	2/06/2022	Completed	SEC*CITY OF COCKBURN	21.00	Hire of equipment and facilities
CC75185	2/06/2022	Completed	SEC*CITY OF COCKBURN	52.25	Hire of equipment and facilities
CC75186	2/06/2022	Completed	SEC*CITY OF COCKBURN	77.00	Hire of equipment and facilities
CC75202	1/06/2022	Completed	SEC*CITY OF COCKBURN	11.00	Hire of equipment and facilities
CC75203	1/06/2022	Completed	SEC*CITY OF COCKBURN	66.00	Hire of equipment and facilities
CC75240	23/06/2022	Completed	KMART 1024	99.50	Supplies and Materials purchases
CC75241	23/06/2022	Completed	COLES 0391	34.75	Supplies and Materials purchases
CC75260	22/06/2022	Completed	SEC*CITY OF COCKBURN	42.50	Hire of equipment and facilities

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CC75282	22/06/2022	Completed	THE PAMPHLETEERS	150.00	Advertising
Recreation Services Manager				1,005.00	
CC75242	23/06/2022	Completed	AUSTRALIAN TRANSIT GRO	858.00	Professional services
CC75261	22/06/2022	Completed	KMART 1024	147.00	Equipment purchases
Health Promotion Officer				3,401.31	
CC74944	17/06/2022	Completed	IW TRADING COMPANY P	240.00	Supplies and Materials purchases
CC74962	28/06/2022	Completed	BIG W 0444	269.00	Supplies and Materials purchases
CC75109	3/06/2022	Completed	OZ ACTIVE SPORTS	283.75	Supplies and Materials purchases
CC75112	3/06/2022	Completed	Public Health Associat	950.00	Subscriptions
CC75243	23/06/2022	Completed	MOUNTAINWAREHOUSE.COM	1,294.56	Supplies and Materials purchases
CC75266	28/06/2022	Completed	KMART 1024	206.00	Supplies and Materials purchases
CC75277	28/06/2022	Completed	KMART 1362	158.00	Supplies and Materials purchases
Social Club Coordinator				1,985.78	
CC74931	17/06/2022	Completed	SP FLOWER SHOP PTY L	86.00	Consumables
CC75051	9/06/2022	Completed	EMBROIDME SUCCESS	616.00	Supplies and Materials purchases
CC75113	3/06/2022	Completed	HAMILTON HILL IGA	15.96	Consumables
CC75187	2/06/2022	Completed	SQ *THE FLOWER RUN	500.00	Consumables
CC75189	1/06/2022	Completed	Woolworths Online	-12.00	Consumables - refund
CC75218	31/05/2022	Completed	WORLDWIDE PRINTING S	173.12	Advertising
CC75219	31/05/2022	Completed	Woolworths Online	266.00	Consumables
CC75219	31/05/2022	Completed	Woolworths Online	340.70	Consumables
Young Peoples Services Librarian				192.18	
CC74970	15/06/2022	Completed	AMZNPRIMEAU MEMBERSHIP	-6.99	Subscriptions
CC74991	14/06/2022	Completed	WOOLWORTHS 4318	11.25	Supplies and Materials purchases
CC75052	9/06/2022	Completed	DYMOCKS BOORAGOON	152.92	Supplies and Materials purchases
CC75262	22/06/2022	Completed	IDTL NETWORK	35.00	Supplies and Materials purchases
Waste Education Coordinator				1,389.93	
CC74911	20/06/2022	Completed	Subway Spearwood 19850	61.00	Consumables
CC74912	20/06/2022	Completed	SQ *SKIPPING STONES R	150.00	Consumables
CC75070	8/06/2022	Completed	SPACETOCO VENUE HIRE	111.00	Hire of equipment and facilities
CC75116	24/06/2022	Completed	eBay O*21-08778-54194	35.70	Supplies and Materials purchases
CC75238	23/06/2022	Completed	OFFICEWORKS 0616	155.14	Supplies and Materials purchases
CC75245	23/06/2022	Completed	THE HUB 6163	242.17	Hire of equipment and facilities
CC75257	22/06/2022	Completed	THE HUB 6163	634.92	Hire of equipment and facilities
Senior Youth Justice and Outreach Worker				1,068.99	
CC74948	16/06/2022	Completed	CITY OF VINCENT	5.00	Conferences and Seminars
CC74988	14/06/2022	Completed	BUNNINGS 303000	117.58	Equipment purchases
CC74993	14/06/2022	Completed	COLES 0494	22.55	Consumables
CC74994	14/06/2022	Completed	MOTORCYCLING AUST	153.40	Equipment purchases
CC74996	14/06/2022	Completed	COLES EXPRESS 2723	37.65	Supplies and Materials purchases
CC75027	10/06/2022	Completed	Hungry Jacks	9.95	Consumables
CC75114	3/06/2022	Completed	BIG W 0444	120.15	Equipment purchases
CC75163	2/06/2022	Completed	McDonalds 950983	10.05	Consumables
CC75164	2/06/2022	Completed	CIRCUM WASH	18.00	Motor vehicle expenses
CC75165	2/06/2022	Completed	SUPER CHEAP AUTO	249.99	Equipment purchases
CC75201	1/06/2022	Completed	McDonalds 950983	10.50	Consumables
CC75233	28/06/2022	Completed	COLES 0494	14.04	Consumables
CC75237	24/06/2022	Completed	Tickets-Youth Work WA	190.13	Training & Professional Development
CC75263	22/06/2022	Completed	FIVE STAR YAMAHA	110.00	Equipment purchases
Collection Development Librarian				1,216.49	
CC74910	20/06/2022	Completed	TWO BANANA BOOKS PTY L	253.95	Supplies and Materials purchases
CC74932	17/06/2022	Completed	DYMOCKS ONLINE	506.83	Supplies and Materials purchases
CC74933	17/06/2022	Completed	DYMOCKS ONLINE	-506.83	Supplies and Materials purchases
CC74975	15/06/2022	Completed	POST HAMILTON HILL LHA	87.00	Training & Professional Development
CC75162	2/06/2022	Completed	AUSTRALIAN GEOGRAPHIC	-60.00	Subscriptions
CC75217	31/05/2022	Completed	BOOKTOPIA PTY LTD	82.98	Supplies and Materials purchases
CC75230	30/05/2022	Completed	TWO BANANA BOOKS PTY L	512.81	Supplies and Materials purchases
CC75298	20/06/2022	Completed	BOOKTOPIA PTY LTD	339.75	Supplies and Materials purchases
Parenting Service Coordinator				1,083.21	
CC75074	8/06/2022	Completed	INDIGENOUSPROMO	1,022.00	Supplies and Materials purchases
CC75264	22/06/2022	Completed	WOOLWORTHS 4703	61.21	Consumables

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Reference	Date 1	Status	Service Provider	Card Liability	Description
People Experience Business Partner				188.10	
CC75229	30/05/2022	Completed	CAREERSPOT PTY LTD	188.10	Advertising
Library Technician				1,743.97	
CC74928	17/06/2022	Completed	AMAZON MARKETPLACE AU	28.85	Supplies and Materials purchases
CC74934	17/06/2022	Completed	BOOKTOPIA PTY LTD	266.78	Supplies and Materials purchases
CC74935	17/06/2022	Completed	BIGW ONLINE	36.90	Supplies and Materials purchases
CC75053	9/06/2022	Completed	SP JB HI-FI ONLINE	214.79	Supplies and Materials purchases
CC75075	8/06/2022	Completed	BOOKTOPIA PTY LTD	203.23	Supplies and Materials purchases
CC75084	7/06/2022	Completed	BOOKTOPIA PTY LTD	41.86	Supplies and Materials purchases
CC75115	3/06/2022	Completed	BOOKTOPIA PTY LTD	450.66	Supplies and Materials purchases
CC75117	3/06/2022	Completed	JB HI-FI	262.75	Supplies and Materials purchases
CC75118	3/06/2022	Completed	BIGW ONLINE	88.00	Supplies and Materials purchases
CC75160	2/06/2022	Completed	AMAZON AU	35.75	Supplies and Materials purchases
CC75215	31/05/2022	Completed	BOOKTOPIA PTY LTD	114.40	Supplies and Materials purchases
Head of Recreation Services				723.91	
CC74907	28/06/2022	Completed	QUICKTAPSURVEY	186.21	Subscriptions
CC75080	7/06/2022	Completed	OUTGROW	159.61	Subscriptions
CC75082	7/06/2022	Completed	INTNL TRANSACTION FEE	3.99	Bank and other fees
CC75127	28/06/2022	Completed	INTNL TRANSACTION FEE	4.66	Bank and other fees
CC75228	30/05/2022	Completed	INTNL TRANSACTION FEE	4.55	Bank and other fees
CC75232	30/05/2022	Completed	QUICKTAPSURVEY	181.97	Subscriptions
CC74936	17/06/2022	Outstanding	CITY OF FREMANTLE	150.75	Training & Professional Development
CC75157	2/06/2022	Outstanding	SP Kings Square	12.00	Parking expenses
CC75158	2/06/2022	Outstanding	CROWN PERTH PARKING	20.17	Parking expenses
Infrastructure & Operations Coordinator				2,952.38	
CC74937	17/06/2022	Completed	GYMSALES.NET	274.01	Subscriptions
CC74945	16/06/2022	Completed	WOOLWORTHS 4394	72.34	Supplies and Materials purchases
CC74949	16/06/2022	Completed	RED DOT STORES	15.00	Supplies and Materials purchases
CC74950	16/06/2022	Completed	KMART 1362	80.00	Supplies and Materials purchases
CC74976	15/06/2022	Completed	SYSTEMOLOGY-SYSTEMHUB	732.71	Subscriptions
CC74992	14/06/2022	Completed	BUSINESS BASE	315.60	Equipment purchases
CC74997	14/06/2022	Completed	BOSS INDUSTRIAL	39.20	Equipment purchases
CC75029	10/06/2022	Completed	WA GOVERNMENT - DMIRS	628.00	Application, Licence, Registration Fees
CC75076	8/06/2022	Completed	MailChimp	182.30	Subscriptions
CC75090	6/06/2022	Completed	NAAVI PTY LTD	25.00	Subscriptions
CC75120	3/06/2022	Completed	BUNNINGS 729000	130.05	Supplies and Materials purchases
CC75121	3/06/2022	Completed	Canva* 03439-4035747	17.99	Subscriptions
CC75122	3/06/2022	Completed	ZUBTITLE.COM	26.55	Subscriptions
CC75143	3/06/2022	Completed	INTNL TRANSACTION FEE	0.66	Bank and other fees
CC75145	2/06/2022	Completed	INTNL TRANSACTION FEE	5.57	Bank and other fees
CC75156	2/06/2022	Completed	DROPTBOX*5PQXT6327JW3	184.67	Subscriptions
CC75159	2/06/2022	Completed	GECKBOARD	222.73	Subscriptions
Youth Centre Coordinator				615.19	
CC74913	20/06/2022	Completed	PAYPAL *BUTCHERSHOP	276.36	Supplies and Materials purchases
CC75049	9/06/2022	Completed	SP JB HI-FI ONLINE	24.75	Equipment purchases
CC75054	9/06/2022	Completed	MEGA MUSIC AUSTRALIA	178.20	Equipment purchases
CC75119	3/06/2022	Completed	ALDI STORES - SUCCESS	22.94	Consumables
CC75128	24/06/2022	Completed	Domino's Estore Succes	35.95	Consumables
CC75246	23/06/2022	Completed	RED DOT STORES	76.99	Supplies and Materials purchases
Head of Projects				173.77	
CC74952	16/06/2022	Completed	WOOLWORTHS 4330	82.20	Consumables
CC74953	16/06/2022	Completed	WOOLWORTHS 4330	91.57	Consumables
Customer Experience and Marketing Lead				1,922.85	
CC74998	14/06/2022	Completed	FACEBK *LZV8GF7DE2	73.15	Advertising
CC75020	13/06/2022	Completed	CRICUT	13.99	Subscriptions
CC75087	6/06/2022	Completed	Perth artificial gras	1,505.45	Supplies and Materials purchases
CC75091	6/06/2022	Completed	MAILCHIMP *MISC	286.87	Subscriptions
CC75093	6/06/2022	Completed	BP EX THOMSONS L 5992	3.40	Consumables
CC75153	2/06/2022	Completed	CITY OF FREMANTLE	3.00	Parking expenses
CC75154	2/06/2022	Completed	SALVOS OCONNOR	10.00	Consumables
CC75155	2/06/2022	Completed	RED DOT STORES	26.99	Consumables



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Branch Manager Coolbellup Library				358.97	
CC74954	16/06/2022	Completed	KMART 1024	15.00	Equipment purchases
CC74977	15/06/2022	Completed	SP JB HI-FI ONLINE	76.93	Supplies and Materials purchases
CC74999	14/06/2022	Completed	WOOLWORTHS 4703	4.80	Supplies and Materials purchases
CC75095	6/06/2022	Completed	SEC* CITY OF COCKBURN	110.00	Hire of equipment and facilities
CC75139	24/06/2022	Completed	JACKSONS DRAWING SUP	68.50	Supplies and Materials purchases
CC75231	30/05/2022	Completed	JB HI-FI	73.94	Supplies and Materials purchases
CC75283	21/06/2022	Completed	WOOLWORTHS 4703	9.80	Supplies and Materials purchases
Library Technology Coordinator				612.63	
CC74978	15/06/2022	Completed	DREAMITHOS* DREAMIT HO	234.70	Subscriptions
CC75000	14/06/2022	Completed	SHUTTERSTOCK IRELAND L	49.00	Subscriptions
CC75001	14/06/2022	Completed	STK*Shutterstock	49.00	Subscriptions
CC75025	10/06/2022	Completed	Windcave	229.98	Subscriptions
CC75200	1/06/2022	Completed	DREAMITHOS* DREAMIT HO	49.95	Subscriptions
City Facilities Manager				1,292.54	
CC75068	8/06/2022	Completed	OZWASHROOM	1,292.54	Equipment purchases
Head of Library and Cultural Services				2,137.55	
CC74915	20/06/2022	Completed	NEXTMEDIA PTY LTD	109.00	Subscriptions
CC74917	20/06/2022	Completed	iSubscribe Pty Ltd	64.00	Subscriptions
CC75150	24/06/2022	Completed	WWW.GREATMAGAZINES.CO.	124.62	Subscriptions
CC75161	24/06/2022	Completed	NEXTMEDIA PTY LTD	384.00	Subscriptions
CC75248	23/06/2022	Completed	MagshopOnline	224.97	Subscriptions
CC75249	23/06/2022	Completed	MagshopOnline	292.46	Subscriptions
CC75267	22/06/2022	Completed	Yaffa Media Pty Ltd	107.00	Subscriptions
CC75268	22/06/2022	Completed	iSubscribe Pty Ltd	156.00	Subscriptions
CC75269	22/06/2022	Completed	iSubscribe Pty Ltd	145.00	Subscriptions
CC75270	22/06/2022	Completed	iSubscribe Pty Ltd	107.00	Subscriptions
CC75271	22/06/2022	Completed	iSubscribe Pty Ltd	70.95	Subscriptions
CC75287	21/06/2022	Completed	CITRUS MEDIA DIGITAL P	67.95	Subscriptions
CC75289	21/06/2022	Completed	WWW.GREATMAGAZINES.CO.	124.62	Subscriptions
CC75297	21/06/2022	Completed	iSubscribe Pty Ltd	159.98	Subscriptions
Executive Governance and Strategy				119.00	
CC74955	16/06/2022	Completed	SP JB HI-FI ONLINE	119.00	Equipment purchases
Child Care & Seniors Manager				1,485.50	
CC74914	20/06/2022	Completed	eBay O*21-08755-97980	40.50	Equipment purchases
CC74919	20/06/2022	Completed	Woolworths Online	55.25	Consumables
CC74979	15/06/2022	Completed	JIGSAW STORE	103.80	Supplies and Materials purchases
CC75002	14/06/2022	Completed	BOOKTOPIA PTY LTD	63.45	Equipment purchases
CC75003	14/06/2022	Completed	THE GOOD GUYS WEB STOR	129.00	Equipment purchases
CC75004	14/06/2022	Completed	IKEA PTY LTD	357.50	Equipment purchases
CC75077	8/06/2022	Completed	GOLDEN CARERS PTY LTD	74.95	Subscriptions
CC75096	6/06/2022	Completed	PLE COMPUTERS PTY LT	75.00	Equipment purchases
CC75097	6/06/2022	Completed	EZI*MRS PEGGS PRODUCT	269.00	Equipment purchases
CC75292	21/06/2022	Completed	SUPERIOR HEALTH CARE	297.05	Consumables
CC75293	21/06/2022	Completed	BIG W 0455	20.00	Equipment purchases
Lead Advocacy and Engagement				3,279.59	
CC74918	28/06/2022	Completed	THE GATE BAR AND BISTR	212.00	Consumables
CC75021	13/06/2022	Completed	CITY OF FREMANTLE	2.40	Parking expenses
CC75198	1/06/2022	Completed	QANTAS	1,101.78	Travel and accomodation
CC75199	1/06/2022	Completed	AUSTRALIAN LOCAL GOV	1,099.00	Conferences and Seminars
CC75294	21/06/2022	Completed	PEPPERS GALLERY	864.41	Travel and accomodation
Lead Business and Economic Development				133.04	
CC74956	16/06/2022	Outstanding	PINCHOS LEEDERVILLE	113.40	Consumables
CC74981	15/06/2022	Outstanding	CITY OF FREMANTLE	4.50	Travel and accomodation
CC75226	30/05/2022	Outstanding	CPP COUNCIL HOUSE	15.14	Travel and accomodation
Manager Workplace Health and Safety				1,958.76	
CC75005	14/06/2022	Outstanding	COLES ONLINE	50.75	Meeting/Workshop Catering
CC75028	27/06/2022	Outstanding	INVOGUE BEAUTY PTY L	120.00	Personal reimbursement
CC75152	2/06/2022	Outstanding	LAGOON MEDICAL CENTRE	391.40	Supplies and Materials purchases
CC75225	30/05/2022	Outstanding	SAFETYCULTURE	146.30	Subscriptions
CC75250	23/06/2022	Outstanding	PEOPLE CATALYST	330.00	Supplies and Materials purchases

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CC75251	23/06/2022	Outstanding	PROGRESSIVE DIAGNOSTIC	195.97	Supplies and Materials purchases
CC75265	22/06/2022	Outstanding	EB *Standard Mental He	289.84	Supplies and Materials purchases
CC75272	22/06/2022	Outstanding	Amanda Lambros Consult	434.50	Supplies and Materials purchases
Head of Sustainability and Environment				1,470.24	
CC74957	16/06/2022	Completed	GREEN BUILDING COUNC	104.50	Training & Professional Development
CC74958	16/06/2022	Completed	GREEN BUILDING COUNC	104.50	Training & Professional Development
CC75030	10/06/2022	Completed	BCF Australia Stores	359.99	Hire of equipment and facilities
CC75123	3/06/2022	Completed	DICKSON DECALS	164.25	Supplies and Materials purchases
CC75124	3/06/2022	Completed	SEC*CITY OF COCKBURN	44.00	Hire of equipment and facilities
CC75125	3/06/2022	Completed	SEC*CITY OF COCKBURN	88.00	Hire of equipment and facilities
CC75291	21/06/2022	Completed	EB *State NRM amp Coas	605.00	Conferences and Seminars
Events and Culture Manager				1,132.33	
CC75031	10/06/2022	Completed	YELLOW RAVEN CAFE	22.00	Training & Professional Development
CC75032	10/06/2022	Completed	YELLOW RAVEN CAFE	45.91	Training & Professional Development
CC75149	2/06/2022	Completed	CITY OF FREMANTLE	6.50	Conferences and Seminars
CC75151	2/06/2022	Completed	THE OLD SYNAGOGUE	502.50	Conferences and Seminars
CC75196	1/06/2022	Completed	THE CHAMBER OF ARTS AN	385.00	Subscriptions
CC75197	1/06/2022	Completed	BUNNINGS 303000	170.42	Supplies and Materials purchases
Events Officer				144.38	
CC75018	13/06/2022	Completed	BUNNINGS 303000	144.38	Supplies and Materials purchases
Waste Services Coordinator				365.96	
CC74939	17/06/2022	Completed	TELSTRA PREPAID	150.00	Consumables
CC75195	1/06/2022	Completed	BUNNINGS 303000	65.96	Consumables
CC74938	17/06/2022	Outstanding	TELSTRA PREPAID	150.00	Disputed transaction
Organisational Development Coordinator				2,499.29	
CC74920	20/06/2022	Completed	LOCAL GOVERNEMENT MANA	400.00	Training & Professional Development
CC74921	20/06/2022	Completed	ST JOHN AMBULANCE AUST	128.00	Training & Professional Development
CC74922	20/06/2022	Completed	ST JOHN AMBULANCE AUST	128.00	Training & Professional Development
CC74923	20/06/2022	Completed	EZI*Aha! Consulting	440.00	Training & Professional Development
CC75008	14/06/2022	Completed	RLSSWA	318.00	Training & Professional Development
CC75088	6/06/2022	Completed	INTNL TRANSACTION FEE	0.76	Bank and other fees
CC75098	6/06/2022	Completed	POLINODE - NETWORKS	30.53	Subscriptions
CC75126	3/06/2022	Completed	RLSSWA	159.00	Training & Professional Development
CC75129	3/06/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Training & Professional Development
CC75130	3/06/2022	Completed	ST JOHN AMBULANCE AUST	89.00	Training & Professional Development
CC75131	3/06/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Training & Professional Development
CC75147	2/06/2022	Completed	ST JOHN AMBULANCE AUST	89.00	Training & Professional Development
CC75148	2/06/2022	Completed	RLSSWA	109.00	Training & Professional Development
CC75176	2/06/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Training & Professional Development
CC75273	22/06/2022	Completed	ST JOHN AMBULANCE AUST	128.00	Training & Professional Development
Marina Manager				49.99	
CC75214	31/05/2022	Completed	OFFICEWORKS 0604	49.99	Equipment purchases
Senior Centre Coordinator				1,217.20	
CC75183	24/06/2022	Completed	EDGEcombe BROS	875.00	Hire of equipment and facilities
CC75295	21/06/2022	Completed	OFFICEWORKS	342.20	Supplies and Materials purchases
Support Services Lead				1,274.00	
CC74941	17/06/2022	Completed	Prof Psych Services	198.00	Training & Professional Development
CC75132	3/06/2022	Completed	SEC*CITY OF COCKBURN	266.00	Hire of equipment and facilities
CC75275	22/06/2022	Completed	WEBER STEPHEN PRODUCTS	810.00	Hire of equipment and facilities
Head of Community Development & Services				2,532.56	
CC74942	17/06/2022	Completed	EMBROIDME SUCCESS	1,881.00	Supplies and Materials purchases
CC75055	9/06/2022	Completed	CPP STATE LIBRARY	12.12	Travel and accommodation
CC75056	9/06/2022	Completed	CHECKED.COM.AU	70.00	Subscriptions
CC75167	2/06/2022	Completed	SP Kings Square	12.00	Travel and accommodation
CC75172	24/06/2022	Completed	INFORMATION BROKERS	30.00	Subscriptions
CC75194	24/06/2022	Completed	OFFICEWORKS	442.44	Consumables
CC75205	24/06/2022	Completed	HEARING AUSTRALIA	85.00	Equipment purchases
Waste Collection Supervisor				196.29	



City of Cockburn					
Credit Card Transactions Report					
Transactions Post Date Between 01-Jul-2022 and 31-Jul-2022					
Reference	Date 1	Status	Service Provider	Card Liability	Description
CC75033	10/06/2022	Completed	BUNNINGS 303000	196.29	Consumables
Head of Develop Assessment & Compliance				660.00	
CC74940	28/06/2022	Completed	PLANNING INSTITUTE OF	660.00	Training & Professional Development
Senior Centre Programs Booking Officer				2,180.39	
CC74959	16/06/2022	Completed	CORAL WORLD AUSTRALI	1,160.00	Consumables
CC74982	15/06/2022	Completed	CameraHouse Online	150.00	Consumables
CC75009	14/06/2022	Completed	OFFICEWORKS	99.95	Consumables
CC75034	10/06/2022	Completed	Mega Office Supplies	122.05	Equipment purchases
CC75092	6/06/2022	Completed	SEC* CITY OF COCKBURN	125.00	Hire of equipment and facilities
CC75099	6/06/2022	Completed	SEC* CITY OF COCKBURN	95.00	Hire of equipment and facilities
CC75100	6/06/2022	Completed	SEC* CITY OF COCKBURN	95.00	Hire of equipment and facilities
CC75133	3/06/2022	Completed	CANCER COUNCIL WA	292.32	Consumables
CC75252	23/06/2022	Completed	OFFICEWORKS	41.07	Consumables
Chief Executive Officer				75.79	
CC75101	6/06/2022	Completed	UBER *EATS	47.49	Personal reimbursement
CC75253	23/06/2022	Completed	QT CANBERRA	28.30	Travel and accomodation
City Facilities Coordinator				1,952.87	
CC74924	20/06/2022	Completed	SQ *ERGOWORX	148.00	Equipment purchases
CC74960	16/06/2022	Completed	SQ *METRO FILTERS	721.60	Professional services
CC75022	13/06/2022	Completed	PREMIER WORKPLACE	91.85	Equipment purchases
CC75078	8/06/2022	Completed	ACCESS OFFICE INDUSTR	79.42	Equipment purchases
CC75213	31/05/2022	Completed	RETAIL DISPLAY DIRECT	643.00	Equipment purchases
CC75224	30/05/2022	Completed	Jaycar Electronics	269.00	Equipment purchases
Chief of Built and Natural Environment				892.83	
CC74963	16/06/2022	Completed	COLES ONLINE	124.76	Disputed transaction
CC74983	15/06/2022	Completed	YELLOW RAVEN CAFE	87.90	Consumables
CC75035	10/06/2022	Completed	CROWN PERTH PARKING	20.17	Conferences and Seminars
CC75057	9/06/2022	Completed	PLANNING INSTITUTE OF	660.00	Subscriptions
Head of Finance				3,392.50	
CC75060	8/06/2022	Completed	MOORE AUSTRALIA WA PL	1,045.00	Training & Professional Development
CC75079	8/06/2022	Completed	MOORE AUSTRALIA WA PL	1,045.00	Training & Professional Development
CC75135	3/06/2022	Completed	INSTITUTEPU	348.00	Subscriptions
CC75168	2/06/2022	Completed	THE INSTITUTION OF E	860.50	Subscriptions
CC75296	21/06/2022	Completed	SP FLOWER SHOP PTY L	94.00	Consumables
Recycling Supervisor				881.70	
CC75103	6/06/2022	Completed	HARVEY NORMAN AV/IT	260.00	Equipment purchases
CC75104	6/06/2022	Completed	COLES 0494	111.05	Consumables
CC75193	1/06/2022	Completed	TOTALLY WORK WEAR FR	180.00	Consumables
CC75216	24/06/2022	Completed	BOSS INDUSTRIAL	330.65	Consumables
Young Peoples Services Coordinator				1,841.10	
CC75010	14/06/2022	Completed	WWC-COMMUNITIES	87.00	Application, Licence, Registration Fees
CC75036	10/06/2022	Completed	SP JB HI-FI ONLINE	415.82	Supplies and Materials purchases
CC75058	9/06/2022	Completed	BIGW ONLINE	201.00	Supplies and Materials purchases
CC75134	3/06/2022	Completed	BIGW ONLINE	35.90	Supplies and Materials purchases
CC75136	3/06/2022	Completed	BOOKTOPIA PTY LTD	64.72	Supplies and Materials purchases
CC75137	3/06/2022	Completed	JB HI-FI	314.70	Supplies and Materials purchases
CC75276	22/06/2022	Completed	PAYPAL *PAPERCRAFTW	178.28	Supplies and Materials purchases
CC75290	21/06/2022	Completed	BOOKTOPIA PTY LTD	423.78	Supplies and Materials purchases
CC75063	8/06/2022	Outstanding	PAYPAL *MADMANENTER	119.90	Supplies and Materials purchases
Youth Development Officer				1,116.93	
CC74961	16/06/2022	Completed	PAYPAL *amywildadventu	20.30	Hire of equipment and facilities
CC74964	16/06/2022	Completed	BUNNINGS GROUP LTD	293.88	Equipment purchases
CC74965	16/06/2022	Completed	OPTUS STADIUM	565.00	Hire of equipment and facilities
CC74966	16/06/2022	Completed	COLES 0490	35.95	Consumables
CC74980	15/06/2022	Completed	Woolworths Online	46.00	Consumables
CC75138	3/06/2022	Completed	WOOLWORTHS 4703	15.00	Consumables
CC75140	3/06/2022	Completed	WOOLWORTHS 4703	13.55	Consumables
CC75169	2/06/2022	Completed	Woolworths Online	56.40	Consumables
CC75192	1/06/2022	Completed	COLES 0490	18.65	Consumables
CC75278	22/06/2022	Completed	Woolworths Online	52.20	Consumables

City of Cockburn					
Credit Card Transactions Report					
Transactions Post Date Between 01-Jul-2022 and 31-Jul-2022					
Reference	Date 1	Status	Service Provider	Card Liability	Description
Adult Services Coordinator				1,348.72	
CC74925	20/06/2022	Completed	1ST CHOICE 7236	121.80	Consumables
CC74951	28/06/2022	Completed	Tony Ale	85.00	Consumables
CC75007	14/06/2022	Completed	MISS MAUD	123.15	Consumables
CC75011	14/06/2022	Completed	SP JUST BAR STOOLS	398.00	Supplies and Materials purchases
CC75012	14/06/2022	Completed	SP LUXEWEDDINGDECOR	199.00	Supplies and Materials purchases
CC75166	2/06/2022	Completed	NEW EDITION BOOKSHOP	49.98	Supplies and Materials purchases
CC75190	1/06/2022	Completed	WOOLWORTHS 4367	93.70	Consumables
CC75212	31/05/2022	Completed	RED DOT STORES	3.00	Supplies and Materials purchases
CC75227	24/06/2022	Completed	TONY ALE FRUIT & VEGET	77.09	Consumables
CC75234	24/06/2022	Completed	TONY ALE FRUIT & VEGET	99.00	Consumables
CC75235	24/06/2022	Completed	TONY ALE FRUIT & VEGET	99.00	Consumables
Head of Information and Technology				3,264.98	
CC75037	10/06/2022	Completed	DIGICERT INC	731.72	Supplies and Materials purchases
CC75040	10/06/2022	Completed	INTNL TRANSACTION FEE	18.29	Bank and other fees
CC75062	8/06/2022	Completed	INTNL TRANSACTION FEE	29.50	Bank and other fees
CC75064	8/06/2022	Completed	DIGICERT INC	1,179.97	Supplies and Materials purchases
CC75102	6/06/2022	Completed	FS *TechSmith	335.65	Subscriptions
CC75106	6/06/2022	Completed	IRIS CONSULTING GROUP	290.00	Training & Professional Development
CC75141	3/06/2022	Completed	CLOUDFLARE	27.95	Subscriptions
CC75144	3/06/2022	Completed	INTNL TRANSACTION FEE	0.70	Bank and other fees
CC75170	2/06/2022	Completed	FS.COM PTY LTD	310.20	Equipment purchases
CC75274	22/06/2022	Completed	DATANET	341.00	Equipment purchases
Head of Community Safety & Ranger Svcs				1,480.30	
CC74926	20/06/2022	Completed	BUNNINGS 303000	79.60	Consumables
CC75013	14/06/2022	Completed	SKYTEC TECH GATEWAY	30.00	Equipment purchases
CC75023	13/06/2022	Completed	Starlink Internet	139.00	Subscriptions
CC75085	7/06/2022	Completed	OFFICEWORKS	280.00	Equipment purchases
CC75171	2/06/2022	Completed	SQ *FRY'D GROUP PTY L	19.50	Meeting/workshop catering
CC75207	1/06/2022	Completed	CULLEYS TEA ROOMS	10.00	Meeting/workshop catering
CC75211	31/05/2022	Completed	MY ZZ PTY LTD	10.20	Meeting/workshop catering
CC75288	28/06/2022	Completed	InFront Technologies	900.00	Supplies and Materials purchases
CC75173	2/06/2022	Outstanding	SP Kings Square	12.00	Parking expenses
Sr Exec Assistant to Mayor & Councillors				1,265.71	
CC75024	13/06/2022	Outstanding	Tickets-ALGWA Networki	92.75	Conferences and Seminars
CC75038	10/06/2022	Outstanding	SPEARWOOD FLORIST	100.00	Consumables
CC75247	23/06/2022	Outstanding	QT CANBERRA	1,072.96	Conferences and Seminars
Cockburn Community Care Manager				3,963.00	
CC74929	28/06/2022	Completed	Woolworths Online	224.80	Consumables
CC74929	28/06/2022	Completed	Woolworths Online	380.60	Consumables
CC74943	17/06/2022	Completed	THE HATCHERY (HUB)	1,208.90	Training & Professional Development
CC74943	17/06/2022	Completed	THE HATCHERY (HUB)	1,208.90	Training & Professional Development
CC75223	30/05/2022	Completed	EZI*MRS PEGGS PRODUCT	269.00	Equipment purchases
CC75236	24/06/2022	Completed	THE GOOD GUYS WEB STOR	149.95	Equipment purchases
CC75254	23/06/2022	Completed	Harvey Norman Online	520.85	Equipment purchases
Customer Experience Coordinator				990.08	
CC75072	24/06/2022	Completed	INTNL TRANSACTION FEE	13.59	Bank and other fees
CC75083	24/06/2022	Completed	ACUITYSCHEDULING.COM	543.58	Subscriptions
CC75279	22/06/2022	Completed	MY GROUP MOVE	179.00	Training & Professional Development
CC75280	22/06/2022	Completed	BLOOMEX PTY LTD	94.91	Consumables
CC75281	22/06/2022	Completed	MY GROUP MOVE	159.00	Training & Professional Development
Chief of Built and Natural Environment				183.60	
CC74916	20/06/2022	Completed	UDIAWA	183.60	Conferences and Seminars
Manager Building Services				35.23	
CC74908	20/06/2022	Completed	FARMER JACKS SPEARWO	9.99	Meeting/Workshop Catering
CC75065	8/06/2022	Completed	CITY OF PERTH PARKING-	15.65	Travel and accomodation
CC75066	8/06/2022	Completed	CITY OF PERTH PARKING-	9.59	Travel and accomodation
Child Care Services Manager				799.00	
CC75067	8/06/2022	Completed	MYO*Harmony Kids	799.00	Subscriptions

City of Cockburn					
Credit Card Transactions Report					
Transactions Post Date Between 01-Jul-2022 and 31-Jul-2022					
Reference	Date 1	Status	Service Provider	Card Liability	Description
Chief Financial Officer				3,376.71	
CC74967	16/06/2022	Completed	Coogee Common	609.00	Meeting/workshop catering
CC75014	14/06/2022	Completed	OFFICEWORKS	2,031.80	Equipment purchases
CC75188	1/06/2022	Completed	NEWS LIMITED	40.00	Subscriptions
CC75210	31/05/2022	Completed	APPLE.COM/BILL	1.49	Consumables
CC75239	23/06/2022	Completed	QT CANBERRA	694.42	Travel and accomodation
Art and Culture Coordinator				844.45	
CC74985	15/06/2022	Completed	PICTURE HANGING SYSTEM	342.60	Equipment purchases
CC74986	15/06/2022	Completed	SP HANGING MAN	501.85	Equipment purchases
Waste Services Manager				158.00	
CC75209	31/05/2022	Completed	ENVIRONMENTAL HEALTH	79.00	Application, Licence, Registration Fees
CC75220	31/05/2022	Completed	ENVIRONMENTAL HEALTH	79.00	Application, Licence, Registration Fees
Branch Manager Spearwood Library				1,877.68	
CC74927	20/06/2022	Completed	JB HI FI BOORAGOON	245.93	Supplies and Materials purchases
CC74930	17/06/2022	Completed	Boffins Bookshop	524.64	Supplies and Materials purchases
CC74968	16/06/2022	Completed	SECURE PARKING BARRA	12.30	Travel and accomodation
CC75043	9/06/2022	Completed	NEVERFAIL SPRINGWTR	42.00	Hire of equipment and facilities
CC75174	2/06/2022	Completed	WANEWSDTI	650.41	Subscriptions
CC75191	1/06/2022	Completed	INDOOR GARDENS PTY L	198.00	Hire of equipment and facilities
CC75258	22/06/2022	Completed	WANEWSDTI	204.40	Subscriptions
Manager Environmental Health				1,017.30	
CC74909	20/06/2022	Completed	MISS MAUD	394.95	Conferences and Seminars
CC75039	27/06/2022	Completed	SEC* CITY OF COCKBURN	231.65	Application, Licence, Registration Fees
CC75071	8/06/2022	Completed	BOC GAS & GEAR	7.10	Consumables
CC75107	6/06/2022	Completed	SUREPAK PTY LTD	193.60	Equipment purchases
CC75142	3/06/2022	Completed	EHA (WA) Inc	190.00	Training & Professional Development
Youth Services Manager				27.60	
CC75073	8/06/2022	Completed	COLES 0490	27.60	Consumables
Family & Community Development Manager				1,076.22	
CC74946	16/06/2022	Completed	PLUNGE	450.00	Meeting/workshop catering
CC74971	15/06/2022	Completed	SP AIATSIS ONLINE SH	48.85	Supplies and Materials purchases
CC74984	27/06/2022	Completed	YAMAJI LANGUAGES ABORI	54.00	Subscriptions
CC74989	14/06/2022	Completed	SEC* CITY OF COCKBURN	88.00	Hire of equipment and facilities
CC75015	14/06/2022	Completed	SEC* CITY OF COCKBURN	110.00	Hire of equipment and facilities
CC75017	27/06/2022	Completed	AUSPIRE	222.95	Supplies and Materials purchases
CC75050	27/06/2022	Completed	GILBERTS FRESH HILTO	102.42	Supplies and Materials purchases
				<u>90,676.27</u>	
Report Run On: 08-Aug-2022 11:16:05					

**BP Australia Pty Ltd**  
A.B.N. 53 004 085 616  
GPO Box 1621  
MELBOURNE VIC 3001

## BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

Page: 1 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/100km	Cents /km
							Description	CPL Price	Litres	Total Excl GST (\$)	GST (\$)	Total Inc GST (\$)			
7050 15405338 03104 1GTA793 2057 WHITE FORD RANGER UTE  Cost Centre	31/05/22 21/06/22	12:15:21 12:07:07	COCKBURN CENTRAL BIBRA LAKE	WA WA	7395 7451	025104 002461	ULT DSL	191.91	66.98	116.85	11.69	128.54	59855	628	10.7
							ULSD G10	216.50 P	61.63	121.30	12.13	133.43	60530	665	9.3
							DIESEL		128.61	238.15	23.82	261.97			
							TOTAL		128.61	238.15	23.82	261.97		1293	9.9
							YEAR TO DATE		467.98	780.31	78.04	858.35		4358	10.7
7050 15405338 02890 1GNC833 2067 WHITE KIA SORENTO WAGON  Cost Centre	03/06/22 15/06/22 24/06/22	17:19:39 17:37:18 17:31:31	MYAREE MYAREE MYAREE	WA WA WA	1840 1840 1840	085594 080000 086499	ULT DSL	191.91	29.53	51.52	5.15	56.67	79760	310	9.5
							ULT DSL	207.50 P	49.62	93.00	9.30	102.99	8300		
							ULT DSL	222.50 P	44.77	90.55	9.06	99.61	80700		
							DIESEL		123.92	235.67	23.57	259.24			
							TOTAL		123.92	235.67	23.57	259.24		310	40.0
7050 15405338 03146 1GSP764 2077 WHITE HYUNDAI 130 HATCHBACK  Cost Centre	10/06/22	08:52:15	SPEARWOOD	WA	6443	005391	ULT DSL	200.70	34.33	62.64	6.26	68.90	86136	593	5.8
							DIESEL		34.33	62.64	6.26	68.90			
							TOTAL		34.33	62.64	6.26	68.90		593	5.8
							YEAR TO DATE		142.31	250.17	25.02	275.19		2828	5.0
							DIESEL		34.33	62.64	6.26	68.90			
7050 15405338 03732 1HRO384 2097  Cost Centre	01/06/22 09/06/22	19:44:35 10:04:07	CURRAMBINE BIBRA LAKE	WA WA	6427 7451	043184 001675	ULT DSL	191.91	52.88	92.25	9.23	101.48	69279	631	8.4
							ULT DSL	200.70	53.84	98.24	9.82	108.06	69842	563	9.6
							TOTAL		142.31	250.17	25.02	275.19		2828	5.0
							YEAR TO DATE		142.31	250.17	25.02	275.19		2828	5.0
							DIESEL		34.33	62.64	6.26	68.90			

Go paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address to [accountcare@bp.com](mailto:accountcare@bp.com) and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will appear on your summary Tax Invoice.

**Please Note:** if you are disputing a transaction, this needs to be lodged in writing within 30 days from the date of issue of this Fleet Control Report.

BP Australia Pty Ltd  
A.B.N. 53 004 085 616  
GPO Box 1621  
MELBOURNE VIC 3001

## BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 2 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
WHITE SUBARU OUTBACK	17/06/22	07:28:21	BIBRA LAKE	WA	7451	002205	ULT DSL	214.47	56.33	109.83	10.98	120.81	71015	1173	4.8
	27/06/22	12:51:00	BIBRA LAKE	WA	7451	002935	ULT DSL	225.50 P	53.27	109.20	10.92	120.12	71846	831	6.4
							DIESEL		216.32	409.52	40.95	450.47			
							TOTAL		216.32	409.52	40.95	450.47		3198	6.8
Cost Centre							YEAR TO DATE		1,083.92	1,860.16	185.01	2,035.17		15562	7.0
							DIESEL		216.32	409.52	40.95	450.47			
							TOTAL		216.32	409.52	40.95	450.47		3198	6.8
							YEAR TO DATE		1,083.92	1,860.16	185.01	2,035.17		15562	7.0
7050 15405338 03724 1HBT680 2117 WHITE NISSAN XTRAIL WAGON	09/06/22	20:19:23	CANNINGTON	WA	6204	068456	ULT DSL	200.70	55.49	101.25	10.12	111.37	37960	732	7.6
	16/06/22	08:15:48	SPEARWOOD	WA	6443	005542	ULT DSL	208.50 P	55.35	104.91	10.49	115.40	38701	741	7.5
	22/06/22	21:00:35	LANGFORD	WA	5370	001127	ULSD G10	210.50 P	51.20	90.55	9.05	100.50	37012		15.6
							DIESEL		162.13	305.71	30.56	336.27			
Cost Centre							TOTAL		102.13	305.71	30.56	336.27		1473	11.0
							YEAR TO DATE		1,028.57	1,752.00	175.18	1,927.18		9083	11.3
							DIESEL		162.13	305.71	30.56	336.27			
							TOTAL		162.13	305.71	30.56	336.27		1473	11.0
7050 15405338 02991 1GQB542 2165 WHITE MITSUBISHI TRITON UTE	09/06/22	10:15:30	BIBRA LAKE	WA	7451	001077	ULSD G10	199.70	50.75	100.00	10.07	117.33	05069	044	9.1
	21/06/22	07:00:51	GREENWOOD NORTH	WA	9856	013318	ULT DSL	222.86	44.00	89.15	8.91	98.06	66258	570	7.7
	28/06/22	07:03:35	GREENWOOD NORTH	WA	9856	013733	ULT DSL	230.90 P	45.04	94.55	9.45	104.00	66804	546	8.2
							DIESEL		147.79	290.36	29.03	319.39			
Cost Centre							TOTAL		147.79	290.36	29.03	319.39		1760	8.4
							YEAR TO DATE		940.23	1,621.74	162.14	1,783.88		10524	8.9
							DIESEL		147.79	290.36	29.03	319.39			
							TOTAL		147.79	290.36	29.03	319.39		1760	8.4
7050 15405338 03989 1HMW121 2176 WHITE MITSUBISHI TRITON UTE	02/06/22	14:56:27	SUCCESS	WA	5992	037078	ULT DSL	191.91	49.31	86.03	8.60	94.63	10526	508	9.7
	13/06/22	12:24:29	SUCCESS	WA	5992	037457	ULT DSL	207.50 P	54.65	103.09	10.31	113.40	11141	615	8.9
	10/06/22	10:43:02	BIBRA LAKE	WA	7451	002104	ULT DSL	212.50 P	43.35	83.75	8.37	92.12	11000	499	9.4
	23/06/22	11:04:48	COCKBURN CENTRAL	WA	7395	038008	ULT DSL	223.36	65.42	132.84	13.28	146.12	12324	724	9.0

**BP Australia Pty Ltd**  
A.B.N. 53 004 085 616  
GPO Box 1621  
MELBOURNE VIC 3001

## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

Page: 3 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03138 1GT1488 2205 WHITE VOLKSWAGEN CADDY VAN	31/05/22 07/06/22 14/06/22 20/06/22 27/06/22	08:37:01 11:49:29 08:25:48 09:20:13 12:00:35	SPEARWOOD SOUTH FREMANTLE SPEARWOOD SPEARWOOD SOUTH FREMANTLE	WA WA WA WA WA	6443 9802 6443 6443 9802	005173 005215 005497 003107 004715	DIESEL		212.73	405.71	40.56	446.27			
							TOTAL		212.73	405.71	40.56	446.27		2306	9.2
							YEAR TO DATE		1,151.48	1,988.92	198.88	2,187.80		9498	12.1
							DIESEL		212.73	405.71	40.56	446.27			
							TOTAL		212.73	405.71	40.56	446.27		2306	9.2
							YEAR TO DATE		1,151.48	1,988.92	198.88	2,187.80		9498	12.1
							U/LP 95 UNIM	194.90	37.99	67.31	6.73	74.04	78537	485	7.8
							U/LP 95 UNIM	203.09	43.52	80.35	8.03	88.38	79094	557	7.8
							U/LP 95 UNIM	197.90	34.53	62.12	6.21	68.33	79591	497	6.9
							U/LP 95 UNIM	208.20	36.03	69.33	6.93	76.26	80090	505	7.3
							U/LP 95 UNIM	206.90	35.67	67.09	6.71	73.80	80520	424	8.4
Cost Centre  7050 15405338 03443 1GYQ281 2235 WHITE FORD RANGER UTILITY	01/06/22 07/06/22 19/06/22 16/06/22 21/06/22 25/06/22	08:11:52 14:12:54 08:22:26 08:05:51 08:13:04 11:22:10	COCKBURN CENTRAL BIBRA LAKE COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL HALLS HEAD	WA WA WA WA WA WA	7395 7451 7395 7395 7395 6170	037102 001543 097516 025673 037890 015185	M/S		188.34	346.20	34.61	380.81			
							TOTAL		188.34	346.20	34.61	380.81		2468	7.6
							YEAR TO DATE		1,098.83	1,829.04	182.90	2,011.94		13160	8.3
							M/S		188.34	346.20	34.61	380.81			
							TOTAL		188.34	346.20	34.61	380.81		2468	7.6
							YEAR TO DATE		1,098.83	1,829.04	182.90	2,011.94		13160	8.3
							ULT DSL	191.91	56.52	98.61	9.86	108.47	82090	475	11.9
							ULT DSL	200.70	53.68	97.95	9.79	107.74	82534	444	12.1
							ULT DSL	210.80	50.61	96.01	9.60	106.60	82998	401	12.6
							ULT DSL	214.47	47.54	92.69	9.27	101.96	83341	403	11.8
Cost Centre  7050 15405338 04052 1GNF052 2246	09/06/22 22/06/22	11:06:51 19:57:01	COCKBURN CENTRAL SPEARWOOD	WA WA	7395 6443	037423 009205	ULT DSL	220.50	66.89	134.08	13.41	147.49	83880	539	12.4
							ULT DSL	223.36	68.80	139.70	13.97	153.67	84457	577	11.9
							DIESEL		344.07	659.94	65.99	725.93			
							TOTAL		344.07	659.94	65.99	725.93		2842	12.1
							YEAR TO DATE		1,990.45	3,372.06	337.20	3,709.26		13472	14.8
							DIESEL		344.07	659.94	65.99	725.93			
							TOTAL		344.07	659.94	65.99	725.93		2842	12.1
							YEAR TO DATE		1,990.45	3,372.06	337.20	3,709.26		13472	14.8
							ULT DSL	200.70	51.51	93.98	9.40	103.38	61210	710	7.3
							ULT DSL	218.50	51.69	102.67	10.27	112.94	61913	703	7.4

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 4 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
WHITE SUBARU OUTBACK WAGON  Cost Centre	28/06/22	12:07:27	SPEARWOOD	WA	6443	005804	ULT DSL	224.50 P	26.68	54.45	5.45	59.90	62270	397	7.5
							DIESEL		129.88	251.10	25.12	276.22			
							TOTAL		129.88	251.10	25.12	276.22		1770	7.3
							YEAR TO DATE		230.01	425.25	42.54	467.79		2392	9.6
7050 15405338 02999 1GRV215 2256 WHITE FORD RANGER UTILITY  Cost Centre	05/06/22 18/06/22 25/06/22	13:08:51 19:44:17 11:12:47	MAIDA VALE MAIDA VALE MAIDA VALE	WA WA WA	6180 6180 6180	000824 001423 007010	ULT DSL	191.91	59.25	103.37	10.34	113.71	138153	769	7.7
							ULT DSL	214.47	59.21	115.45	11.54	126.99	138875	722	8.2
							ULT DSL	220.36	66.45	134.03	13.40	149.42	139730	655	7.8
							DIESEL		184.01	353.75	35.37	389.12			
7050 15405338 03593 1GZZ119 2296 SILVER TOYOTA CAMRY SEDAN  Cost Centre	10/06/22 29/06/22	12:04:22 07:23:15	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	002141 003085	TOTAL		184.01	353.75	35.37	389.12		2346	7.9
							YEAR TO DATE		1,445.23	2,395.67	239.58	2,635.25		18224	7.9
							DIESEL		184.01	353.75	35.37	389.12			
							TOTAL		184.01	353.75	35.37	389.12		2346	7.9
7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE  Cost Centre	08/06/22 29/06/22	08:27:58 09:54:44	BIBRA LAKE COCKBURN CENTRAL	WA WA	7451 7395	001594 026107	BP ULT UNM	200.19	45.18	84.00	8.47	92.19	68209	909	4.8
							BP ULT UNM	216.77	46.68	91.99	9.20	101.19	69288	1000	4.7
							M/S		91.86	176.65	17.67	194.32			
							TOTAL		91.86	176.65	17.67	194.32		1938	4.7
7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE  Cost Centre	08/06/22 29/06/22	08:27:58 09:54:44	BIBRA LAKE COCKBURN CENTRAL	WA WA	7451 7395	001594 026107	YEAR TO DATE		534.50	914.63	91.47	1,006.10		9093	5.9
							M/S		91.86	176.65	17.67	194.32			
							TOTAL		91.86	176.65	17.67	194.32		1938	4.7
							YEAR TO DATE		534.50	914.63	91.47	1,006.10		9093	5.9
7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE  Cost Centre	08/06/22 29/06/22	08:27:58 09:54:44	BIBRA LAKE COCKBURN CENTRAL	WA WA	7451 7395	001594 026107	ULSD G10	199.70	47.76	86.71	8.67	95.38	70145	601	7.9
							ULT DSL	226.50 P	57.14	117.65	11.77	129.42	70731	586	9.8
							TOTAL		91.86	176.65	17.67	194.32		1938	4.7
							YEAR TO DATE		534.50	914.63	91.47	1,006.10		9093	5.9

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BIBRA LAKE DC PRIVATE BOXES WA  
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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

Page: 5 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03831 1HFX380 2317 SILVER NISSAN XTRAIL WAGON	04/06/22 21/06/22	14:50:08 09:44:38	2307  CARLISLE BIBRA LAKE	WA WA	6218 7461	007131 000197		DIESEL	104.90	204.36	20.44	224.80					
							TOTAL	THIS PERIOD	104.90	204.36	20.44	224.80		1187	8.8	18.9	
							YEAR TO DATE	720.07	1,242.35	124.23	1,366.58		8267	8.7	16.5		
								DIESEL	104.90	204.36	20.44	224.80					
							TOTAL	THIS PERIOD	104.90	204.36	20.44	224.80		1187	8.8	18.9	
							YEAR TO DATE	720.07	1,242.35	124.23	1,366.58		8267	8.7	16.5		
Cost Centre  7050 15405338 02247 1GDT651 2328 WHITE NISSAN XTRAIL SLV	17/06/22	11:00:28	2317  SPEARWOOD	WA	6443	009130		ULP 95 UNIM	202.30	57.11	105.04	10.50	115.54	21588			
								ULP 95 UNIM	208.20	57.35	108.55	10.85	119.40	21256			
								M/S	114.46	213.59	21.35	234.94					
							TOTAL	THIS PERIOD	114.46	213.59	21.35	234.94		3369	19.3	34.4	
							YEAR TO DATE	648.63	1,054.31	105.42	1,159.73						
								M/S	114.46	213.59	21.35	234.94					
Cost Centre  7050 15405338 03963 1HLQ161 2336 WHITE FORD RANGER UTILITY	03/06/22 16/06/22 28/06/22	15:48:54 12:40:17 12:59:20	2328  LANGFORD COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA	5378 7395 7395	000911 037682 038239		ULT DSL	212.50 P	50.70	98.12	9.81	107.93	76563			
								DIESEL	50.79	98.12	9.81	107.93					
							TOTAL	THIS PERIOD	50.79	98.12	9.81	107.93		2497	11.5	21.5	
							YEAR TO DATE	287.32	488.25	48.81	537.06						
								DIESEL	50.79	98.12	9.81	107.93					
							TOTAL	THIS PERIOD	50.79	98.12	9.81	107.93		2497	11.5	21.5	
	YEAR TO DATE	287.32	488.25	48.81	537.06												
								ULT DSL	191.91	73.23	127.75	12.78	140.53	9146	783	9.4	17.9
								ULT DSL	214.47	73.25	142.82	14.28	157.10	8942	796	9.2	19.7
								ULT DSL	220.50 P	73.92	152.21	15.22	167.43	10714	772	9.0	21.7



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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03526 1GY0863 2355 WHITE FORD RANGER UTILITY	29/06/22	14:56:11	BIBRA LAKE	WA	7451	003141	DIESEL		220.40	422.78	42.28	465.06			
							TOTAL		220.40	422.78	42.28	465.06		2351	9.4
							YEAR TO DATE		813.52	1,357.73	135.77	1,493.50		6908	11.8
							DIESEL		220.40	422.78	42.28	465.06			
							TOTAL		220.40	422.78	42.28	465.06		2351	9.4
							YEAR TO DATE		813.52	1,357.73	135.77	1,493.50		6908	11.8
Cost Centre  7050 15405338 03013 1GQN292 2387 WHITE MITSUBISHI TRITON LITE	09/06/22 15/06/22 21/06/22 27/06/22	00:12:40 11:38:59 09:38:14 14:41:55	BIBRA LAKE BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA WA	7451	001500 002062 002445 002953	ULSD G10	224.50 P	35.21	71.86	7.19	79.05	33620		
							DIESEL		35.21	71.86	7.19	79.05			
							TOTAL		35.21	71.86	7.19	79.05			
							YEAR TO DATE		167.35	292.84	29.29	322.13			
							DIESEL		35.21	71.86	7.19	79.05			
							TOTAL		35.21	71.86	7.19	79.05			
Cost Centre  7050 15405338 03351 1GXF293 2397 WHITE FORD RANGER UTILITY	04/06/22 09/06/22 16/06/22 23/06/22	08:31:26 15:56:13 07:06:11 18:02:07	BIBRA LAKE BIBRA LAKE COCKBURN CENTRAL ROCKINGHAM	WA WA WA WA	7451	001433 001701 025666 013722	ULSD G10	100.70	45.37	82.37	8.24	90.61	76645	453	10.2
							ULSD G10	207.50 P	46.26	87.26	8.73	95.99	77098	450	10.2
							ULSD G10	216.50	46.06	90.65	9.07	99.72	77548	468	10.1
							ULSD G10	223.50 P	47.17	95.84	9.58	105.42	78016		22.5
							DIESEL		184.86	356.12	35.62	391.74			
							TOTAL		184.86	356.12	35.62	391.74		1371	13.5
Cost Centre  7050 15405338 03351 1GXF293 2397 WHITE FORD RANGER UTILITY	04/06/22 09/06/22 16/06/22 23/06/22	08:31:26 15:56:13 07:06:11 18:02:07	BIBRA LAKE BIBRA LAKE COCKBURN CENTRAL ROCKINGHAM	WA WA WA WA	7451	001433 001701 025666 013722	YEAR TO DATE		1,035.16	1,758.65	175.88	1,934.53		7557	13.7
							DIESEL		184.86	356.12	35.62	391.74			
							TOTAL		184.86	356.12	35.62	391.74		1371	13.5
							YEAR TO DATE		1,035.16	1,758.65	175.88	1,934.53		7557	13.7
							ULSD DSL	191.91	18.50	32.27	3.23	35.50	72618	168	11.0
							ULSD G10	166.70	71.29	129.43	12.94	142.37	73456	998	8.5
Cost Centre  7050 15405338 03351 1GXF293 2397 WHITE FORD RANGER UTILITY	04/06/22 09/06/22 16/06/22 23/06/22	08:31:26 15:56:13 07:06:11 18:02:07	BIBRA LAKE BIBRA LAKE COCKBURN CENTRAL ROCKINGHAM	WA WA WA WA	7451	001433 001701 025666 013722	ULSD DSL	214.47	69.99	136.46	13.65	150.11	74172	716	9.8
							ULSD DSL	220.50 P	57.99	116.25	11.62	127.87	74793	621	9.3
							ULSD DSL								21.0
							ULSD DSL								20.6
							ULSD DSL								
							ULSD DSL								

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6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 7 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03500 1GY2376 2407 WHITE MITSUBISHI TRITON UTE	08/06/22 16/06/22	06:09:54 10:59:51	PARMELIA NAVAL BASE	WA WA	6178 7770	003370 008767	DIESEL		217.77	414.41	41.44	455.85			
							TOTAL		217.77	414.41	41.44	455.85		2343	9.3
							YEAR TO DATE		1,506.75	2,543.37	254.32	2,797.09		15097	18.5
							DIESEL		217.77	414.41	41.44	455.85			
							TOTAL		217.77	414.41	41.44	455.85		2343	9.3
							YEAR TO DATE		1,506.75	2,543.37	254.32	2,797.09		15097	18.5
Cost Centre  7050 15405338 03791 1HEJ525 2418 WHITE FORD RANGER UTILITY	01/06/22 07/06/22 13/06/22 17/06/22 24/06/22	10:44:44 10:03:54 10:06:12 14:56:36 12:30:05	COCKBURN CENTRAL COCKBURN CENTRAL SPEARWOOD BIBRA LAKE COCKBURN CENTRAL	WA WA WA WA WA	7395 7395 6443 7451 7395	037112 025363 005471 002237 030000	ULT DSL	200.70	59.65	108.84	10.88	119.72	45254	452	13.2
							ULT DSL	210.50	59.10	113.10	11.31	124.41	45697	443	26.5
							DIESEL		118.75	221.94	22.19	244.13			
							TOTAL		118.75	221.94	22.19	244.13		895	13.3
							YEAR TO DATE		918.91	1,527.08	152.09	1,679.77		5513	30.5
							DIESEL		118.75	221.94	22.19	244.13			
Cost Centre  7050 15405338 03808 1HIN859 2438 WHITE FORD RANGER UTILITY	01/06/22 07/06/22 13/06/22 17/06/22 24/06/22	10:44:44 10:03:54 10:06:12 14:56:36 12:30:05	COCKBURN CENTRAL COCKBURN CENTRAL SPEARWOOD BIBRA LAKE COCKBURN CENTRAL	WA WA WA WA WA	7395 7395 6443 7451 7395	037112 025363 005471 002237 030000	ULT DSL	101.01	71.16	124.15	12.41	136.56	47110	701	0.0
							ULT DSL	200.70	51.92	94.73	9.47	104.20	47692	582	8.9
							ULT DSL	206.50	74.05	139.01	13.90	152.91	48473	781	9.5
							ULT DSL	214.47	61.70	120.30	12.03	132.33	49162	689	9.0
							ULT DSL	223.96	64.64	131.25	13.13	144.39	49970		19.2
							DIESEL		323.47	609.44	60.94	670.38			
Cost Centre  7050 15405338 03808 1HIN859 2438 WHITE FORD RANGER UTILITY	01/06/22 07/06/22 13/06/22 17/06/22 24/06/22	10:44:44 10:03:54 10:06:12 14:56:36 12:30:05	COCKBURN CENTRAL COCKBURN CENTRAL SPEARWOOD BIBRA LAKE COCKBURN CENTRAL	WA WA WA WA WA	7395 7395 6443 7451 7395	037112 025363 005471 002237 030000	TOTAL		323.47	609.44	60.94	670.38		2843	11.4
							YEAR TO DATE		1,458.87	2,456.74	245.67	2,702.41		11950	22.6
							DIESEL		323.47	609.44	60.94	670.38			
							TOTAL		323.47	609.44	60.94	670.38		2843	11.4
							YEAR TO DATE		1,458.87	2,456.74	245.67	2,702.41		11950	22.6
							ULTSD G10	100.70	66.58	120.97	12.09	132.06	23456	686	0.7
Cost Centre  7050 15405338 03808 1HIN859 2438 WHITE FORD RANGER UTILITY	01/06/22 07/06/22 13/06/22 17/06/22 24/06/22	10:44:44 10:03:54 10:06:12 14:56:36 12:30:05	COCKBURN CENTRAL COCKBURN CENTRAL SPEARWOOD BIBRA LAKE COCKBURN CENTRAL	WA WA WA WA WA	7395 7395 6443 7451 7395	037112 025363 005471 002237 030000	ULTSD G10	213.47	53.16	103.16	10.32	113.48	23958	502	10.6

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 8 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)					
Cost Centre  7050 15405338 03054 1GRH938 2457 WHITE FORD RANGER UTILITY	08/06/22	16:57:20	SUCCESS	WA	5992	000645		DIESEL	119.74	224.03	22.41	246.44					
							TOTAL	THIS PERIOD	119.74	224.03	22.41	246.44		1188	10.1	20.7	
							YEAR TO DATE	1,140.20	1,923.86	192.40	2,116.26		8387	13.6	25.2		
								DIESEL	119.74	224.03	22.41	246.44					
							TOTAL	THIS PERIOD	119.74	224.03	22.41	246.44		1188	10.1	20.7	
							YEAR TO DATE	1,140.20	1,923.86	192.40	2,116.26		8387	13.6	25.2		
Cost Centre  7050 15405338 03120 1GTE408 2467 WHITE FORD RANGER UTE	16/06/22	06:50:26	BIBRA LAKE	WA	7451	002113		ULT DSL	200.70	69.71	127.19	12.72	139.91	31339	780	8.9	17.9
								DIESEL	69.71	127.19	12.72	139.91					
							TOTAL	THIS PERIOD	69.71	127.19	12.72	139.91		780	8.9	17.9	
							YEAR TO DATE	345.73	559.56	55.96	615.52		3777	9.2	16.3		
								DIESEL	69.71	127.19	12.72	139.91					
							TOTAL	THIS PERIOD	69.71	127.19	12.72	139.91		780	8.9	17.9	
Cost Centre  7050 15405338 03971 1HMI124 2497 WHITE FORD RANGER UTE	15/06/22	13:00:16	BIBRA LAKE	WA	7451	002065		ULTSD C10	210.50 P	65.31	124.08	12.50	137.48	35064	507	10.0	23.0
								DIESEL	65.31	124.08	12.50	137.48					
							TOTAL	THIS PERIOD	65.31	124.08	12.50	137.48		597	10.9	23.0	
							YEAR TO DATE	609.24	1,042.59	104.25	1,146.84		2355	25.9	48.7		
								DIESEL	65.31	124.08	12.50	137.48					
							TOTAL	THIS PERIOD	65.31	124.08	12.50	137.48		597	10.9	23.0	
								ULT DSL	209.50 P	68.81	131.05	13.11	144.16	6670	670	10.3	21.5

**BP Australia Pty Ltd**  
A.B.N. 53 004 085 616  
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## BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 02494 1GGH334 2507 WHITE MAZDA 6 SEDAN	31/05/22 11/06/22 21/06/22 27/06/22	17:51:18 16:39:55 08:43:34 09:05:26	BIBRA LAKE RIVERTON SPEARWOOD SPEARWOOD	WA WA WA WA	7451 6186 6443 005702	001219 022153 005634 005702	DIESEL		68.81	131.05	13.11	144.16			
							TOTAL		68.81	131.05	13.11	144.16		670	10.3
							YEAR TO DATE		681.24	1,161.30	116.13	1,277.43		5010	13.6
							DIESEL		68.81	131.05	13.11	144.16			
							TOTAL		68.81	131.05	13.11	144.16		670	10.3
							YEAR TO DATE		681.24	1,161.30	116.13	1,277.43		5010	13.6
							ULP UNM	182.70 P	43.45	72.16	7.22	79.38	87403	521	8.3
							ULP UNM	184.90 P	48.67	81.81	8.18	89.99	87973	570	8.5
							ULP UNM	194.90 P	45.62	80.83	8.08	88.91	88555	582	7.8
							ULP UNM	192.90 P	43.62	76.49	7.05	84.14	89138	583	7.5
Cost Centre  7050 15405338 03708 1HCC815 2515 WHITE FORD RANGER UTILITY	10/06/22	16:11:58	SUCCESS	WA	5992	037400	M/S		181.36	311.29	31.13	342.42			
							TOTAL		181.36	311.29	31.13	342.42		2250	8.0
							YEAR TO DATE		805.06	1,253.02	125.30	1,378.32		10002	8.0
							M/S		181.36	311.29	31.13	342.42			
							TOTAL		181.36	311.29	31.13	342.42		2256	8.0
							YEAR TO DATE		805.06	1,253.02	125.30	1,378.32		10002	8.0
							ULT DSL	200.70	53.19	97.05	9.70	106.75	8975	440	12.1
							DIESEL		53.19	97.05	9.70	106.75			
							TOTAL		53.19	97.05	9.70	106.75		440	12.1
							YEAR TO DATE		309.73	510.71	51.06	561.77		2595	11.9
Cost Centre  7050 15405338 03849 1HHB060 2537 WHITE FORD RANGER UTILITY	05/06/22 09/06/22 14/06/22 21/06/22	08:15:42 12:24:35 07:56:10 13:22:37	BALDIVIS SPEARWOOD BIBRA LAKE BIBRA LAKE	WA WA WA WA	7374 6443 7451 7451	004596 005946 001941 002476	DIESEL		53.19	97.05	9.70	106.75			
							TOTAL		53.19	97.05	9.70	106.75		440	12.1
							YEAR TO DATE		309.73	510.71	51.06	561.77		2595	11.9
							ULT DSL	191.91	48.32	84.30	8.43	92.73	24900	567	8.5
							ULT DSL	200.70	60.61	110.41	11.04	121.45	25690	790	8.3
							ULT DSL	209.50 P	59.17	112.69	11.27	123.96	26300	670	8.8
							ULT DSL	218.50 P	49.69	98.70	9.87	108.57	26868	568	8.7
							TOTAL		53.19	97.05	9.70	106.75		440	12.1
							YEAR TO DATE		309.73	510.71	51.06	561.77		2595	11.9
							ULT DSL	191.91	48.32	84.30	8.43	92.73	24900	567	8.5

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CITY OF COCKBURN  
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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 10 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)					
Cost Centre  7050 15405338 03344 1GXB734 2555 WHITE SUBARU OUTBACK WAGON	16/06/22	13:31:13	SOUTH FREMANTLE	WA	9602	005431		DIESEL	217.69	406.10	40.61	446.71					
							TOTAL	THIS PERIOD	217.69	406.10	40.61	446.71		2535	8.6	17.6	
								YEAR TO DATE	1,065.10	1,826.26	182.64	2,008.90		8680	12.3	23.1	
								DIESEL	217.69	406.10	40.61	446.71					
							TOTAL	THIS PERIOD	217.69	406.10	40.61	446.71		2535	8.6	17.6	
								YEAR TO DATE	1,065.10	1,826.26	182.64	2,008.90		8680	12.3	23.1	
Cost Centre  7050 15405338 03591 1GXV149 2565 WHITE FORD RANGER UTILITY	09/06/22 23/06/22	08:37:54 10:47:07	SPEARWOOD SPEARWOOD	WA WA	6443 6443	005365 003222		ULT DSL	210.50 P	57.16	109.38	10.94	120.32	19100			
								DIESEL	57.16	109.38	10.94	120.32					
							TOTAL	THIS PERIOD	57.16	109.38	10.94	120.32		9400	6.6	12.1	
								YEAR TO DATE	610.69	1,029.99	109.00	1,192.99					
								DIESEL	57.16	109.38	10.94	120.32					
							TOTAL	THIS PERIOD	57.16	109.38	10.94	120.32		9400	6.5	12.1	
Cost Centre  7050 15405338 04094 1HPP327 2575 WHITE ISUZU D-MAX UTE	24/06/22	15:59:54	BIBRA LAKE	WA	7451	002829		ULT DSL	200.70 222.50 P	70.43 66.78	128.50 135.08	12.85 13.51	141.35 148.59	36100 36760	691 660	10.2 10.1	20.5 22.5
								DIESEL	137.21	263.58	26.36	289.94					
							TOTAL	THIS PERIOD	137.21	263.58	26.36	289.94		1351	10.2	21.5	
								YEAR TO DATE	861.18	1,451.32	145.12	1,596.44		8464	10.2	18.9	
								DIESEL	137.21	263.58	26.36	289.94					
							TOTAL	THIS PERIOD	137.21	263.58	26.36	289.94		1351	10.2	21.5	
	YEAR TO DATE	861.18	1,451.32	145.12	1,596.44		8464	10.2	18.9								
							ULT DSL	223.36	52.30	106.20	10.62	116.82	82				

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 11 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km			
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)		
Cost Centre	03/06/22 10/06/22 21/06/22	14:17:33 14:00:38 11:05:11	2575	BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	001399 001760 002453	DIESEL		52.30	106.20	10.62	116.82					
								TOTAL	THIS PERIOD	52.30	106.20	10.62	116.82					
								YEAR TO DATE	52.30	106.20	10.62	116.82						
								DIESEL		52.30	106.20	10.62	116.82					
								TOTAL	THIS PERIOD	52.30	106.20	10.62	116.82					
								YEAR TO DATE	52.30	106.20	10.62	116.82						
7050 15405338 02908 1GNM104 2596 WHITE MITSUBISHI TRITON UTE	03/06/22 10/06/22 21/06/22	14:17:33 14:00:38 11:05:11	BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	001399 001760 002453	ULT DSL	191.91	44.75	78.07	7.81	85.88	51511	359	12.5	23.9		
							ULT DSL	200.70	41.70	76.08	7.61	83.69	51837	326	12.8	25.7		
							ULT DSL	218.50 P	55.69	110.62	11.06	121.68	52301	464	12.0	26.2		
							DIESEL		142.14	264.77	26.48	291.25						
							TOTAL	THIS PERIOD	142.14	264.77	26.48	291.25		1149	12.4	25.3		
							YEAR TO DATE	741.29	1,260.06	126.00	1,386.06		4977	14.9	27.8			
Cost Centre	09/06/22 23/06/22	11:11:01 11:32:54	2596	SPEARWOOD BIBRA LAKE	WA WA	6443 7451	005971 002698	DIESEL		142.14	264.77	26.48	291.25					
								TOTAL	THIS PERIOD	142.14	264.77	26.48	291.25		1149	12.4	25.3	
								YEAR TO DATE	741.29	1,260.06	126.00	1,386.06		4977	14.9	27.8		
								ULT DSL	200.70	67.72	129.56	12.96	135.02	1105	905	17.1	34.4	
								ULT DSL	222.50 P	63.28	128.00	12.80	140.80	1499	394	16.1	35.7	
								DIESEL		131.00	251.56	25.16	276.72					
7050 15405338 04086 1HOK035 2606 WHITE FORD RANGER UTILI TY	09/06/22 23/06/22	11:11:01 11:32:54	SPEARWOOD BIBRA LAKE	WA WA	6443 7451	005971 002698	TOTAL	THIS PERIOD	131.00	251.56	25.16	276.72		789	16.6	35.1		
							YEAR TO DATE	196.48	365.80	36.58	402.38		789	24.9	51.0			
							DIESEL		131.00	251.56	25.16	276.72						
							TOTAL	THIS PERIOD	131.00	251.56	25.16	276.72		789	16.6	35.1		
							YEAR TO DATE	196.48	365.80	36.58	402.38		789	24.9	51.0			
							ULP UNM	192.88	25.47	44.66	4.47	49.13	85776	325	7.8	15.1		
Cost Centre	07/06/22 15/06/22 23/06/22 30/06/22	13:19:20 07:37:24 10:32:57 09:49:23	2606	BIBRA LAKE SUCCESS SUCCESS COCKBURN CENTRAL	WA WA WA WA	7451 5992 5992 7395	001533 000131 037717 026129	ULP UNM	192.13	29.35	51.26	5.13	56.39	86182	406	7.2	13.9	
								ULP UNM	198.03	20.15	47.22	4.72	51.94	86539	357	7.3	14.5	
								ULP UNM	202.88	29.03	53.55	5.35	58.90	86901	362	8.0	16.3	
								TOTAL	THIS PERIOD	192.88	25.47	44.66	4.47	49.13	85776	325	7.8	15.1
								YEAR TO DATE	192.13	29.35	51.26	5.13	56.39	86182	406	7.2	13.9	
								ULP UNM	198.03	20.15	47.22	4.72	51.94	86539	357	7.3	14.5	

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6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 12 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km			
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)		
Cost Centre	09/06/22	14:48:07	2617	BIBRA LAKE	WA	7451	001698		M/S	110.00	196.69	19.67	216.36					
								TOTAL	THIS PERIOD	110.00	196.69	19.67	216.36		1450	7.6	14.9	
								YEAR TO DATE	558.24	886.44	88.65	975.09		5788	9.6	16.8		
									M/S	110.00	196.69	19.67	216.36					
								TOTAL	THIS PERIOD	110.00	196.69	19.67	216.36		1450	7.6	14.9	
								YEAR TO DATE	558.24	886.44	88.65	975.09		5788	9.6	16.8		
Cost Centre	09/06/22	14:48:07	2626	BIBRA LAKE	WA	7451	001698		ULT DSL	200.70	56.72	103.49	10.35	113.84	26900	400	14.2	28.5
									DIESEL	56.72	103.49	10.35	113.84					
								TOTAL	THIS PERIOD	56.72	103.49	10.35	113.84		400	14.2	28.5	
								YEAR TO DATE	669.55	1,115.49	111.57	1,227.06		3700	18.1	33.2		
									DIESEL	56.72	103.49	10.35	113.84					
								TOTAL	THIS PERIOD	56.72	103.49	10.35	113.84		400	14.2	28.5	
Cost Centre	04/06/22	12:59:45	2646	HUNTINGDALE	WA	6117	057482		ULT DSL	101.01	39.42	67.03	6.70	73.73	5020	423	0.1	17.4
								ULT DSL	200.70	54.50	99.44	9.94	109.38	6530	601	9.1	18.2	
								ULT DSL	214.47	47.99	93.57	9.36	102.93	7904	1374	3.5	7.5	
								ULT DSL	223.36	47.41	96.26	9.63	105.89	7560				
									DIESEL	188.32	356.30	35.63	391.93					
								TOTAL	THIS PERIOD	188.32	356.30	35.63	391.93		2398	7.9	16.3	
Cost Centre	16/06/22	10:57:13	2656	COCKBURN CENTRAL	WA	7395	025686		ULT DSL	214.47	72.08	140.54	14.05	154.59	4149	498	14.5	31.0
								ULT DSL	226.50	72.60	140.49	14.05	164.44	4678	520	13.7	31.1	
									DIESEL	188.32	356.30	35.63	391.93					
								TOTAL	THIS PERIOD	188.32	356.30	35.63	391.93		2398	7.9	16.3	
								YEAR TO DATE	645.21	1,144.59	114.46	1,259.05		6766	9.5	18.6		
									DIESEL	188.32	356.30	35.63	391.93					

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

Page: 13 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03914 1HIN742 2667 WHITE MITSUBISHI TRITON UTE	02/06/22 13/06/22 22/06/22	07:27:50 07:17:39 13:38:17	SPEARWOOD SPEARWOOD BIBRA LAKE	WA WA WA	6443 6443 7451	002986 000408 002603	DIESEL		144.68	290.03	29.00	319.03			
							TOTAL		144.68	290.03	29.00	319.03		1027	14.1
							YEAR TO DATE		144.68	290.03	29.00	319.03		3630	4.0
							DIESEL		144.68	290.03	29.00	319.03			
							TOTAL		144.68	290.03	29.00	319.03		1027	14.1
							YEAR TO DATE		144.68	290.03	29.00	319.03		3630	4.0
Cost Centre  7050 15405338 03923 1HGH898 2677 WHITE MITSUBISHI TRITON UTE	31/05/22 07/06/22 13/06/22 20/06/22 27/06/22	09:09:40 08:34:43 14:00:41 07:16:16 13:23:42	BIBRA LAKE COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL	WA WA WA WA WA	7451 7395 7395 7395 7395	001155 025359 025561 025797 026040	ULT DSL	191.91	63.55	110.87	11.09	121.96	17070	544	11.7
							ULT DSL	206.50	59.08	110.91	11.09	122.00	17587	517	11.4
							ULT DSL	220.50	60.97	122.22	12.22	134.44	18112	525	11.6
							DIESEL		183.60	344.00	34.40	378.40			
							TOTAL		183.60	344.00	34.40	378.40		1586	11.6
							YEAR TO DATE		1,105.89	1,873.16	187.33	2,060.49		9273	11.9
Cost Centre  7050 15405338 03765 1HEI019 2687 WHITE ISUZU D-MAX UTE	02/06/22 13/06/22 19/06/22 28/06/22	15:35:35 15:34:28 15:29:14 13:27:40	SPEARWOOD COCKBURN CENTRAL SPEARWOOD COCKBURN CENTRAL	WA WA WA WA	6443 7395 6443 7395	002694 025577 005588 026066	DIESEL		183.60	344.00	34.40	378.40			
							TOTAL		183.60	344.00	34.40	378.40		1586	11.6
							YEAR TO DATE		1,105.89	1,873.16	187.33	2,060.49		9273	11.9
							ULT DSL	101.01	56.67	96.86	9.68	106.75	24507	458	11.6
							ULT DSL	200.70	53.06	96.81	9.68	106.49	25055		23.3
							ULT DSL	210.50	53.68	102.73	10.27	113.00	24497		
Cost Centre  7050 15405338 03765 1HEI019 2687 WHITE ISUZU D-MAX UTE	02/06/22 13/06/22 19/06/22 28/06/22	15:35:35 15:34:28 15:29:14 13:27:40	SPEARWOOD COCKBURN CENTRAL SPEARWOOD COCKBURN CENTRAL	WA WA WA WA	6443 7395 6443 7395	002694 025577 005588 026066	ULT DSL	220.50	54.62	109.49	10.95	120.44	25972	1475	3.7
							ULT DSL	220.50	54.62	111.05	11.10	123.00	26430	404	11.7
							DIESEL		272.37	519.78	51.98	571.76			
							TOTAL		272.37	519.78	51.98	571.76		2397	11.4
							YEAR TO DATE		1,284.23	2,164.11	216.43	2,380.54		8207	15.6
							DIESEL		272.37	519.78	51.98	571.76			
Cost Centre  7050 15405338 03765 1HEI019 2687 WHITE ISUZU D-MAX UTE	02/06/22 13/06/22 19/06/22 28/06/22	15:35:35 15:34:28 15:29:14 13:27:40	SPEARWOOD COCKBURN CENTRAL SPEARWOOD COCKBURN CENTRAL	WA WA WA WA	6443 7395 6443 7395	002694 025577 005588 026066	TOTAL		272.37	519.78	51.98	571.76		2397	11.4
							YEAR TO DATE		1,284.23	2,164.11	216.43	2,380.54		8207	15.6
							ULT DSL	101.01	68.25	110.07	11.01	130.09	28641	510	12.1
							ULT DSL	210.50	61.77	118.21	11.82	130.03	29151	591	11.3
							ULT DSL	214.47	66.73	130.11	13.01	143.12	29742	550	12.2
							ULT DSL	220.50	67.34	138.66	13.87	152.53	30292	550	27.7



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CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre	31/05/22 05/06/22 10/06/22 19/06/22 24/06/22	14:07:20 15:35:44 15:38:26 08:58:33 11:31:37	COCKBURN CENTRAL BIBRA LAKE COCKBURN CENTRAL BIBRA LAKE BIBRA LAKE	WA WA WA WA WA	7395 7451 7395 7451 7451	025107 001457 037485 002295 002810		DIESEL	264.09	506.05	50.61	556.66					
							TOTAL	THIS PERIOD	264.09	506.05	50.61	556.66		1651	16.0	33.7	
							YEAR TO DATE	427.48	815.89	81.60	897.49		3499	12.2	25.6		
								DIESEL	264.09	506.05	50.61	556.66					
							TOTAL	THIS PERIOD	264.09	506.05	50.61	556.66		1651	16.0	33.7	
							YEAR TO DATE	427.48	815.89	81.60	897.49		3499	12.2	25.6		
Cost Centre	02/06/22	17:07:44	COCKBURN CENTRAL	WA	7395	025201		ULT DSL	191.91	47.71	83.24	8.32	91.56	65589	450	10.6	20.3
								ULT DSL	191.91	56.30	98.22	9.82	108.04	66045	456	12.3	23.7
								ULT DSL	200.70	52.12	95.10	9.51	104.61	66510	465	11.2	22.5
								ULT DSL	214.47	46.59	90.84	9.08	99.92	66509	1999	2.3	5.0
								ULT DSL	223.36	53.64	108.92	10.89	119.81	67270			
								DIESEL	256.36	476.32	47.62	523.94					
Cost Centre	01/06/22 19/06/22	21:21:00 19:36:55	SUCCESS COCKBURN CENTRAL	WA WA	5092 7395	000450 037808		THIS PERIOD	256.36	476.32	47.62	523.94		3370	7.6	15.5	
							YEAR TO DATE	1,836.16	3,066.12	306.60	3,372.72		14341	12.8	23.5		
								DIESEL	256.36	476.32	47.62	523.94					
							TOTAL	THIS PERIOD	256.36	476.32	47.62	523.94		3370	7.6	15.5	
							YEAR TO DATE	1,836.16	3,066.12	306.60	3,372.72		14341	12.8	23.5		
								ULT DSL	191.91	70.65	123.25	12.33	135.58	17988	612	11.5	22.2
Cost Centre	01/06/22 19/06/22	21:21:00 19:36:55	SUCCESS COCKBURN CENTRAL	WA WA	5092 7395	000450 037808		DIESEL	70.65	123.25	12.33	135.58					
							TOTAL	THIS PERIOD	70.65	123.25	12.33	135.58		612	11.5	22.2	
							YEAR TO DATE	1,119.08	1,832.89	183.28	2,016.17		7529	14.9	26.8		
								DIESEL	70.65	123.25	12.33	135.58					
							TOTAL	THIS PERIOD	70.65	123.25	12.33	135.58		612	11.5	22.2	
							YEAR TO DATE	1,119.09	1,832.89	183.28	2,016.17		7529	14.9	20.8		
Cost Centre	01/06/22 19/06/22	21:21:00 19:36:55	SUCCESS COCKBURN CENTRAL	WA WA	5092 7395	000450 037808		ULT DSL	101.01	26.05	45.45	4.54	49.99	22200	10	260.5	400.0
								ULSD G10	213.47	53.84	104.48	10.45	114.93	777			

**BP Australia Pty Ltd**  
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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 01454 1EZ791 2753 TOYOTA LANDCRUISER UTILITY	01/06/22	21:21:39	SUCCESS	WA 5992	000460		DIESEL		79.89	149.93	14.99	164.92			
						TOTAL			79.89	149.93	14.99	164.92		10	798.9
						YEAR TO DATE			1,085.88	1,739.19	173.92	1,913.11		148	733.7
							DIESEL		79.89	149.93	14.99	164.92			
						TOTAL			79.89	149.93	14.99	164.92		10	798.9
						YEAR TO DATE			1,085.88	1,739.19	173.92	1,913.11		148	733.7
Cost Centre  7050 15405338 01926 1EZG248 2765 SILVER KIA SPORTAGE WAGON	03/06/22 21/06/22	09:47:23 15:27:40	COCKBURN CENTRAL SPEARWOOD	WA 7395 6443	025225 003191		ULT DSL ULP UNM	191.91 192.20	19.53 4.01	34.07 7.01	3.41 0.70	37.48 7.71	198754		
							DIESEL M/S		19.53 4.01	34.07 7.01	3.41 0.70	37.48 7.71			
						TOTAL			23.54	41.08	4.11	45.19			
						YEAR TO DATE			126.63	203.98	20.40	224.38			
							DIESEL M/S		19.53 4.01	34.07 7.01	3.41 0.70	37.48 7.71			
						TOTAL			23.54	41.08	4.11	45.19			
Cost Centre  7050 15405338 03492 1GYK722 2777 WHITE ISUZU D-MAX UTILITY	11/06/22 26/06/22	15:50:02 12:43:27	SPEARWOOD BIBRA LAKE	WA 0443 7451	005429 002878		ULT UNM ULP UNM	192.20 194.90 P	46.37 45.91	81.02 81.35	8.10 8.13	89.12 89.48	79416 79947	1226 531	3.8 8.6
							M/S		92.28	162.37	16.23	178.60			
						TOTAL			92.28	162.37	16.23	178.60		1757	5.3
						YEAR TO DATE			383.37	622.32	62.23	684.55		3373	11.4
							M/S		92.28	162.37	16.23	178.60			
						TOTAL			92.28	162.37	16.23	178.60		1757	5.3
Cost Centre  7050 15405338 03492 1GYK722 2777 WHITE ISUZU D-MAX UTILITY	11/06/22 26/06/22	15:50:02 12:43:27	SPEARWOOD BIBRA LAKE	WA 0443 7451	005429 002878		ULT DSL ULSD G10	200.70 222.36	93.55 71.52	115.95 144.57	11.00 14.46	127.55 159.03	5354 53684		

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03872 1HIN860 2797 WHITE FORD RANGER UTE	14/06/22 28/06/22	08:10:33 12:32:40	2777  COCKBURN CENTRAL COCKBURN CENTRAL	WA WA	7395 7395	037578 038235		DIESEL	135.07	260.52	26.06	286.58					
							TOTAL	THIS PERIOD	135.07	260.52	26.06	286.58					
								YEAR TO DATE	1,096.04	1,842.90	184.31	2,027.21		6981	15.7	29.0	
								DIESEL	135.07	260.52	26.06	286.58					
							TOTAL	THIS PERIOD	135.07	260.52	26.06	286.58					
								YEAR TO DATE	1,096.04	1,842.90	184.31	2,027.21		6981	15.7	29.0	
Cost Centre  7050 15405338 03864 1HFX818 2808 RIJUF NISSAN X-TRAIL	12/06/22 27/06/22	11:14:54 10:53:06	2797  HUNTINGDALE HUNTINGDALE	WA WA	6117 6117	057605 058026		ULT DSL	210.50 P	65.53	125.40	12.54	137.94	19997	666	9.8	20.7
								ULT DSL	226.50 P	64.01	131.80	13.18	144.98	20500	503	12.7	28.8
								DIESEL	129.54	257.20	25.72	282.92					
							TOTAL	THIS PERIOD	129.54	257.20	25.72	282.92		1169	11.1	24.2	
								YEAR TO DATE	974.90	1,660.79	166.08	1,826.87		7404	13.2	24.7	
								DIESEL	129.54	257.20	25.72	282.92					
Cost Centre  7050 15405338 04060 1HNM845 2857 WHITE ISUZU D-MAX UTE	06/06/22 14/06/22 25/06/22	12:40:30 11:50:08 08:38:08	2808  BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	001475 001969 002848		ULP UNM	184.00 P	58.00	97.40	9.75	107.24	26762	602	0.6	17.9
								ULP UNM	193.90 P	58.00	102.24	10.22	112.46	27398	636	9.1	17.7
								M/S	116.00	199.73	19.97	219.70					
							TOTAL	THIS PERIOD	116.00	199.73	19.97	219.70		1238	9.4	17.7	
								YEAR TO DATE	842.02	1,308.30	130.82	1,439.12		7367	11.4	19.5	
								M/S	116.00	199.73	19.97	219.70					
	TOTAL	THIS PERIOD	116.00	199.73	19.97	219.70		1238	9.4	17.7							
		YEAR TO DATE	842.02	1,308.30	130.82	1,439.12		7367	11.4	19.5							
		ULSD G10	198.50 P	64.47	116.34	11.63	127.97	2037	589	10.9	21.7						
		ULT DSL	209.50 P	49.02	93.36	9.34	102.70	2451	414	11.8	24.8						
		ULSD G10	222.30	37.43	75.00	7.57	83.23	777									

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 02510 1GHC724 2866 WHITE MITSUBISHI TRITON UTE	09/06/22 20/06/22 29/06/22	08:08:35 07:44:25 08:13:52	BIBRA LAKE BIBRA LAKE BIBRA LAKE	WA WA WA	7451 7451 7451	001660 002323 003094	DIESEL		150.92	285.36	28.54	313.90			
							TOTAL		150.92	285.36	28.54	313.90		1003	31.3
							YEAR TO DATE		313.14	577.32	57.73	635.05		2413	26.3
							DIESEL		150.92	285.36	28.54	313.90			
							TOTAL		150.92	285.36	28.54	313.90		1003	31.3
							YEAR TO DATE		313.14	577.32	57.73	635.05		2413	26.3
							ULSD G10	199.70	49.69	90.21	9.02	99.23	48044	554	9.0
							ULT DSL	218.50 P	52.04	103.37	10.34	113.71	48578	534	9.7
							ULT DSL	226.50 P	58.97	121.43	12.14	133.57	49226	648	9.1
							DIESEL		160.70	315.01	31.50	346.51			
							TOTAL		160.70	315.01	31.50	346.51		1736	20.0
Cost Centre  7050 15405338 04011 1HJU694 2877 WHITE ISUZU D-MAX UTILITY	07/06/22 09/06/22 18/06/22 27/06/22	15:15:32 16:05:36 10:26:18 18:19:59	COCKBURN CENTRAL BIBRA LAKE COCKBURN CENTRAL BIBRA LAKE	WA WA WA WA	7395 7451 7395 7451	037351 001703 025763 002967	TOTAL		809.48	1,357.54	135.75	1,493.29			
							YEAR TO DATE		809.48	1,357.54	135.75	1,493.29		0414	23.3
							DIESEL		160.70	315.01	31.50	346.51			
							TOTAL		160.70	315.01	31.50	346.51		1736	20.0
							YEAR TO DATE		809.48	1,357.54	135.75	1,493.29		0414	23.3
							ULT DSL	200.70	29.00	49.77	4.99	49.15	17025	127	45.9
							ULT DSL	200.70	58.29	106.35	10.64	116.99	17152	541	11.5
							ULT DSL	214.47	62.29	121.45	12.15	133.60	17693	541	24.7
							ULT DSL	225.50 P	54.71	112.15	11.22	123.37	18158	465	26.5
							DIESEL		199.28	383.72	38.39	422.11			
Cost Centre  7050 15405338 02486 1GEH032 2869 WHITE ISUZU FIRE TRUCK	20/06/22	20:12:54	SUCCESS	WA	5992	000414	TOTAL		636.98	1,134.42	113.46	1,247.88			
							YEAR TO DATE		636.98	1,134.42	113.46	1,247.88		2802	44.5
							DIESEL		199.28	383.72	38.39	422.11			
							TOTAL		199.28	383.72	38.39	422.11		1133	37.3
							YEAR TO DATE		1,282.63	2,119.38	211.95	2,331.33		6650	35.1
							ULT DSL	214.50 P	80.89	157.74	15.77	173.51	15450		

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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

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Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03096 1GSG891 2896 WHITE FORD RANGER UTE	02/06/22 14/06/22 17/06/22 28/06/22	08:25:23 06:35:19 15:30:07 07:19:56	BALDIVIS BALDIVIS BALDIVIS BALDIVIS	WA WA WA WA	7375 7375 7374 7375	000081 000102 005607 007200		DIESEL	80.89	157.74	15.77	173.51					
							TOTAL	THIS PERIOD	80.89	157.74	15.77	173.51					
							YEAR TO DATE	509.66	857.76	85.76	943.52		469	108.7	201.2		
								DIESEL	80.89	157.74	15.77	173.51					
							TOTAL	THIS PERIOD	80.89	157.74	15.77	173.51					
							YEAR TO DATE	509.66	857.76	85.76	943.52		469	108.7	201.2		
								ULT DSL	191.91	63.17	110.21	11.02	121.23	71520	545	11.6	22.2
								ULT DSL	208.50 P	59.16	112.14	11.21	123.35	71963	443	13.4	27.8
								ULT DSL	214.47	67.75	132.10	13.21	145.31	72518	555	12.2	26.2
								ULT DSL	220.50 P	72.09	149.07	14.97	164.04	73171	553	11.1	25.2
Cost Centre  7050 15405338 03658 1HA0880 2913 WHITE MERCEDES SPRINTER BUS	03/06/22 22/06/22	15:26:34 15:18:17	BIBRA LAKE SPEARWOOD	WA WA	7451 6443	001407 003207		DIESEL	262.77	504.12	50.41	554.53					
							TOTAL	THIS PERIOD	262.77	504.12	50.41	554.53					
							YEAR TO DATE	1,562.55	2,561.31	256.13	2,817.44		2190	12.0	25.9		
								DIESEL	262.77	504.12	50.41	554.53					
							TOTAL	THIS PERIOD	262.77	504.12	50.41	554.53		2196	12.0	25.3	
							YEAR TO DATE	1,562.55	2,561.31	256.13	2,817.44		8459	18.5	33.3		
								ULSD G10	190.91	25.54	44.33	4.43	48.76	201102			
								ULT DSL	218.50 P	29.77	59.14	5.91	65.05	21345			
								DIESEL	55.31	103.47	10.34	113.81					
							Cost Centre  7050 15405338 03666 1GCX392 2943 WHITE MITSUBISHI ROSA BUS	31/05/22 07/06/22 20/06/22 27/06/22	15:15:42 15:19:42 09:19:42 15:23:56	BIBRA LAKE BIBRA LAKE SPEARWOOD SOUTH FREMANTLE	WA WA WA WA	7451 6443 6443 9802	001204 001551 003166 005608		DIESEL	55.31	103.47
TOTAL	THIS PERIOD	55.31	103.47	10.34	113.81												
YEAR TO DATE	602.80	1,007.21	100.72	1,107.93		3182								18.9	34.8		
	DIESEL	55.31	103.47	10.34	113.81												
TOTAL	THIS PERIOD	55.31	103.47	10.34	113.81												
YEAR TO DATE	602.80	1,007.21	100.72	1,107.93		3182								18.9	34.8		
	ULT DSL	191.01	35.51	61.05	6.20	69.15								105195	190	10.7	37.9
	ULT DSL	200.70	37.52	68.45	6.85	75.30								105394	209	18.0	36.0
	ULT DSL	214.50 P	55.42	108.07	10.81	118.88								105635	241	23.0	49.3
	ULT DSL	224.50 P	51.83	105.78	10.58	116.36								105967	232	22.3	50.2

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CITY OF COCKBURN

Account Number: **0050188034**  
Period Starting: **01/06/2022**

Customer Number: **0115405338**  
Period Ending: **30/06/2022**

Page: 19 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km								
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)							
Cost Centre			2943					DIESEL	180.28	344.25	34.44	378.69											
							TOTAL	THIS PERIOD	180.28	344.25	34.44	378.69		862	20.9	43.9							
							YEAR TO DATE	1,291.31	2,176.84	217.71	2,394.55		5485	23.5	43.7								
								DIESEL	180.28	344.25	34.44	378.69											
							TOTAL	THIS PERIOD	180.28	344.25	34.44	378.69		862	20.9	43.9							
							YEAR TO DATE	1,291.31	2,176.84	217.71	2,394.55		5485	23.5	43.7								
7050 15405338 03930 1GWV630 2965 WHITE MITSUBISHI TRITON UTE	02/06/22 14/06/22 18/06/22 23/06/22 29/06/22	07:22:36 14:51:47 09:19:44 09:51:31 11:38:51	BALDIVIS NAVAL BASE NAVAL BASE NAVAL BASE BIBRA LAKE	WA WA WA WA WA	7375 7770 7770 7770 7451	065545 008648 008920 004499 003119		ULT DSL	191.91	62.67	109.34	10.93	120.27	87257	538	11.6	22.4						
								ULT DSL	208.50	61.77	117.08	11.71	128.79	87764	507	12.2	25.4						
								ULT DSL	214.47	61.80	120.49	12.05	132.54	8824									
								ULT DSL	223.36	58.30	118.38	11.84	130.22	88703									
								ULT DSL	226.50	59.22	121.94	12.19	134.13	89238	475	12.5	28.2						
								DIESEL	303.76	587.23	58.72	645.95											
							TOTAL	THIS PERIOD	303.76	587.23	58.72	645.95		1520	20.0	42.5							
							YEAR TO DATE	1,815.36	3,113.62	311.36	3,424.98		12571	14.4	27.2								
							Cost Centre			2965					DIESEL	303.76	587.23	58.72	645.95				
														TOTAL	THIS PERIOD	303.76	587.23	58.72	645.95		1520	20.0	42.5
YEAR TO DATE	1,815.36	3,113.62	311.36	3,424.98		12571								14.4	27.2								
	ULT DSL	191.91	35.08	61.20	6.12	67.32								11379									
	ULT DSL	200.70	35.82	65.35	6.54	71.89								111595									
	ULT DSL	206.50	72.74	137.87	13.79	151.66								111976	380	10.1	30.9						
7050 15405338 03674 1EWR786 2993 WHITE MITSUBISHI ROGA BUS	03/06/22 08/06/22 16/06/22 23/06/22 28/06/22	09:37:04 15:38:52 09:23:09 10:17:19 15:35:07	COCKBURN CENTRAL BIBRA LAKE SPEARWOOD COCKBURN CENTRAL SUCCESS	WA WA WA WA WA	7395 7451 6412 7395 5992	037203 001628 005642 025915 037842		ULT DSL	223.36	48.06	97.59	9.76	107.35	11229									
								ULT DSL	225.50	53.81	110.31	11.03	121.34	112515									
								DIESEL	245.51	472.32	47.24	519.56											
							TOTAL	THIS PERIOD	245.51	472.32	47.24	519.56		380	64.6	136.7							
							YEAR TO DATE	935.40	1,594.36	159.43	1,753.79		3417	27.4	51.3								
								DIESEL	245.51	472.32	47.24	519.56											
							TOTAL	THIS PERIOD	245.51	472.32	47.24	519.56		380	64.6	136.7							
							YEAR TO DATE	935.40	1,594.36	159.43	1,753.79		3417	27.4	51.3								
							Cost Centre			2993					DIESEL	245.51	472.32	47.24	519.56				
														TOTAL	THIS PERIOD	245.51	472.32	47.24	519.56		380	64.6	136.7
YEAR TO DATE	935.40	1,594.36	159.43	1,753.79		3417								27.4	51.3								
	ULT DSL	191.41	38.52	67.03	6.70	73.73								89951	487	7.9	15.1						
	ULT DSL	200.21	34.62	63.01	6.30	69.31								90354	403	8.6	17.2						
	ULT DSL	225.50	21.66	44.40	4.44	48.84								91189	829	2.6	5.9						
7050 15405338 03005 1GRR227 3015 SILVER KIA CARNIVAL WAGON	04/06/22 11/06/22 27/06/22	14:24:21 15:02:40 07:55:40	GREENWOOD NORTH GREENWOOD NORTH FORRESTDALE	WA WA WA	9856 9856 9809	012295 012739 057917		ULT DSL	191.41	38.52	67.03	6.70	73.73	89951	487	7.9	15.1						
								ULT DSL	200.21	34.62	63.01	6.30	69.31	90354	403	8.6	17.2						
								ULT DSL	225.50	21.66	44.40	4.44	48.84	91189	829	2.6	5.9						

**BP Australia Pty Ltd**  
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## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 20 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 02551 1GGP916 3306315 SILVER HYUNDAI I30 HATCH	08/06/22	15:57:40	SUCCESS	WA	5992	037313		DIESEL	94.80	174.44	17.44	191.88					
							TOTAL	THIS PERIOD	94.80	174.44	17.44	191.88		1719	5.5	11.2	
							YEAR TO DATE	753.08	1,263.57	126.34	1,389.91		7195	10.5	19.3		
								DIESEL	94.80	174.44	17.44	191.88					
							TOTAL	THIS PERIOD	94.80	174.44	17.44	191.88		1719	5.5	11.2	
							YEAR TO DATE	753.08	1,263.57	126.34	1,389.91		7195	10.5	19.3		
Cost Centre  7050 15405338 03740 1HCL935 4255 WHITE FORD RANGER UTILI TY	04/06/22 15/06/22 27/06/22	11:13:40 12:54:11 11:48:18	FORRESTDALE NAVAL BASE NAVAL BASE	WA 9600 WA 7770 WA 7770	055690 008719 004543			ULP UNM	192.88	30.36	53.24	5.32	58.56	39384	80	38.0	73.2
								M/S		30.36	53.24	5.32	58.56				
							TOTAL	THIS PERIOD	30.36	53.24	5.32	58.56		80	38.0	73.2	
							YEAR TO DATE	102.79	171.08	17.16	188.84		1169	8.8	16.2		
								M/S	30.36	53.24	5.32	58.56					
							TOTAL	THIS PERIOD	30.36	53.24	5.32	58.56		80	38.0	73.2	
Cost Centre  7050 15405338 02742 1GLP881 4264 SILVER FORD FOCUS HATCH	07/06/22 20/06/22	08:55:36 08:28:32	SPEARWOOD SPEARWOOD	WA 6443 WA 6443	005316 005603			ULT DSL	101.01	60.09	122.00	12.20	134.20	27270	627	11.2	21.4
								ULT DSL	210.50	64.82	124.05	12.40	136.45	37792			
								ULT DSL	224.50	66.77	136.27	13.63	149.90	28456			
								DIESEL	201.52	382.32	38.23	420.55					
							TOTAL	THIS PERIOD	201.52	382.32	38.23	420.55		627	32.1	67.1	
							YEAR TO DATE	1,485.16	2,492.18	249.20	2,741.38		10984	13.5	25.0		
Cost Centre  7050 15405338 02742 1GLP881 4264 SILVER FORD FOCUS HATCH	07/06/22 20/06/22	08:55:36 08:28:32	SPEARWOOD SPEARWOOD	WA 6443 WA 6443	005316 005603			DIESEL	201.52	382.32	38.23	420.55					
							TOTAL	THIS PERIOD	201.52	382.32	38.23	420.55		627	32.1	67.1	
							YEAR TO DATE	1,485.16	2,492.18	249.20	2,741.38		10984	13.5	25.0		
								ULP UNM	192.88	35.95	63.04	6.30	69.34	97880	380	9.5	18.2
								ULP UNM	198.63	45.39	81.96	8.20	90.16	98357	477	9.5	18.9



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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 21 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03906 1HG1138 4294 WHITE MITSUBISHI TRITON UTE	31/05/22 28/06/22	14:56:15 08:30:31	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	001201 002994		M/S	81.34	145.00	14.50	159.50					
							TOTAL	THIS PERIOD	81.34	145.00	14.50	159.50		857	9.5	18.6	
							YEAR TO DATE	396.91	616.20	61.62	677.82		3930	10.1	17.2		
								M/S	81.34	145.00	14.50	159.50					
							TOTAL	THIS PERIOD	81.34	145.00	14.50	159.50		857	9.5	18.6	
							YEAR TO DATE	396.91	616.20	61.62	677.82		3930	10.1	17.2		
Cost Centre  7050 15405338 03518 1GY2376 4491 MINOR PLANT - WHITE TRITON	31/05/22 10:52:19	10:52:19	NAVAL BASE	WA	7770	007777		ULT DSL	191.91	62.07	108.29	10.83	119.12	70378	654	9.5	18.2
								ULT DSL	225.50 P	62.87	128.88	12.89	141.77	71045	667	9.4	21.3
								DIESEL	124.94	237.17	23.72	260.89					
							TOTAL	THIS PERIOD	124.94	237.17	23.72	260.89		1321	9.5	19.7	
							YEAR TO DATE	638.90	1,085.61	108.57	1,194.18		6708	9.5	17.8		
								DIESEL	124.94	237.17	23.72	260.89					
Cost Centre  7050 15405338 02866 1GNL074 5043 WHITE KIA SPORTAGE WAGON	09/06/22 22/06/22	14:58:56 12:06:43	BELMONT BIBRA LAKE	WA WA	2244 7451	039331 002591		ULT DSL	200.70	49.43	90.19	9.02	99.21	86892	653	7.6	15.2
								ULT DSL	220.50 P	39.85	79.90	7.99	87.89	87507	615	6.5	14.3
								M/S	96.39	158.52	15.85	174.37					
							TOTAL	THIS PERIOD	96.39	158.52	15.85	174.37		232	41.5	75.2	
							YEAR TO DATE	423.94	663.45	66.34	729.79		2248	18.9	32.5		
								M/S	96.39	158.52	15.85	174.37					

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 22 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03799 1EVG812 5211 SILVER KIA CARNIVAL WAGON	08/06/22	08:04:47	SUCCESS	WA	5992	037279		DIESEL	89.29	170.09	17.01	187.10					
							TOTAL	THIS PERIOD	89.29	170.09	17.01	187.10		1268	7.0	14.8	
								YEAR TO DATE	684.41	1,137.68	113.77	1,251.45		4879	14.0	25.6	
								DIESEL	89.29	170.09	17.01	187.10					
							TOTAL	THIS PERIOD	89.29	170.09	17.01	187.10		1268	7.0	14.8	
								YEAR TO DATE	684.41	1,137.68	113.77	1,251.45		4879	14.0	25.6	
Cost Centre  7050 15405338 03534 1GY0868 5251 WHITE FORD TRANSIT VAN	15/06/22 23/06/22	11:00:14 09:17:06	COCKBURN CENTRAL BIBRA LAKE	WA WA	7305 7451	037634 002682		ULT DSL	200.70	62.62	114.25	11.43	125.68	47507	781	8.0	16.1
								DIESEL	62.62	114.25	11.43	125.68					
							TOTAL	THIS PERIOD	62.62	114.25	11.43	125.68		781	8.0	16.1	
								YEAR TO DATE	473.94	803.58	80.36	883.94		5655	8.4	15.6	
								DIESEL	62.62	114.25	11.43	125.68					
							TOTAL	THIS PERIOD	62.62	114.25	11.43	125.68		781	8.0	16.1	
Cost Centre  7050 15405338 02569 1GH0226 5282 WHITE HYUNDAI I30 HATCH	03/06/22	14:35:44	SUCCESS	WA	5992	037106		ULT DSL	212.50 P 222.50 P	50.78 46.78	115.48 94.63	11.55 9.46	127.03 104.09	777 38069			
								DIESEL	106.56	210.11	21.01	231.12					
							TOTAL	THIS PERIOD	106.56	210.11	21.01	231.12		4883	16.9	31.0	
								YEAR TO DATE	824.88	1,376.65	137.69	1,514.34					
								DIESEL	106.56	210.11	21.01	231.12					
							TOTAL	THIS PERIOD	106.56	210.11	21.01	231.12		4883	16.9	31.0	
							ULT DSL	191.91	31.09	54.24	5.42	59.66	31526				

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CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 23 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)					
Cost Centre  7050 15405338 04045 1GMJ053 5313 WHITE MAZDA 6 SEDAN	09/06/22 23/06/22	07:40:04 07:42:16	BIBRA LAKE SPEARWOOD	WA WA	7451 6443	001656 005666		DIESEL	31.09	54.24	5.42	59.66					
							TOTAL	THIS PERIOD	31.09	54.24	5.42	59.66					
							YEAR TO DATE	31.09	54.24	5.42	59.66						
								DIESEL	31.09	54.24	5.42	59.66					
							TOTAL	THIS PERIOD	31.09	54.24	5.42	59.66					
							YEAR TO DATE	31.09	54.24	5.42	59.66						
Cost Centre  7050 15405338 03980 1HGQ065 5404 WHITE VW TIGUAN WAGON	20/06/22	10:20:00	BIBRA LAKE	WA	7451	002350		ULP UNIM	188.70 P	37.17	63.76	6.38	70.14	34744			
								ULP UNIM	194.90 P	31.03	54.98	5.50	60.48	44115			
								M/S	68.20	118.74	11.88	130.62					
							TOTAL	THIS PERIOD	68.20	118.74	11.88	130.62					
							YEAR TO DATE	98.77	167.05	16.71	183.76						
								M/S	68.20	118.74	11.88	130.62					
Cost Centre  7050 15405338 03716 1HBW349 5463 WHITE FORD RANGER UTILITY	09/06/22 13/06/22	12:21:06 13:02:40	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	001688 001865		ULP 05 UNIM	208.20	46.30	87.64	8.76	96.40	0886	523	8.0	18.4
								M/S	46.30	87.64	8.76	96.40					
							TOTAL	THIS PERIOD	46.30	87.64	8.76	96.40					
							YEAR TO DATE	337.40	553.66	55.36	609.02						
								M/S	46.30	87.64	8.76	96.40					
							TOTAL	THIS PERIOD	46.30	87.64	8.76	96.40					
YEAR TO DATE	337.40	553.66	55.36	609.02													
	ULT DSL	200.70	22.94	41.85	4.19	46.04	24296										
	ULT DSL	209.50 P	48.80	92.95	9.29	102.24	33360										

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 24 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location		Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
Cost Centre			5463	WA	7451 7395	001629 037961		DIESEL	71.74	134.80	13.48	148.28					
							TOTAL	THIS PERIOD	71.74	134.80	13.48	148.28					
							YEAR TO DATE	607.47	997.74	99.77	1,097.51		4469	13.6	24.6		
								DIESEL	71.74	134.80	13.48	148.28					
	08/06/22	15:41:24 13:15:26	BIBRA LAKE COCKBURN CENTRAL	WA	7451 7395	001629 037961	TOTAL	THIS PERIOD	71.74	134.80	13.48	148.28					
							YEAR TO DATE	607.47	997.74	99.77	1,097.51		4469	13.6	24.6		
								ULP UNM	191.70 P	30.91	53.86	5.39	59.25	52734	559	5.5	10.6
							ULP UNM	198.63	47.01	84.88	8.49	93.37	53582	848	5.5	11.0	
Cost Centre			5473	WA	7395	005651 026032		M/S	77.92	138.74	13.88	152.62					
							TOTAL	THIS PERIOD	77.92	138.74	13.88	152.62		1407	5.5	10.8	
							YEAR TO DATE	600.37	937.33	93.73	1,031.06		5573	10.8	18.5		
								M/S	77.92	138.74	13.88	152.62					
	04/06/22	12:55:32	SUCCESS	WA	5002	037130	TOTAL	THIS PERIOD	77.92	138.74	13.88	152.62		1407	5.5	10.8	
							YEAR TO DATE	600.37	937.33	93.73	1,031.06		5573	10.8	18.5		
								ULT DSL	101.01	48.34	84.34	8.43	92.77	89075	465	10.4	20.0
							ULT DSL	200.70	58.52	106.77	10.68	117.45	89701	626	9.3	18.8	
	07/06/22	13:07:31	COCKBURN CENTRAL	WA	7395	037340		ULT DSL	200.70	-58.52	-106.77	-10.68	-117.45	89701			
							ULT DSL	200.70	58.52	106.77	10.68	117.45	89701				
							ULT DSL	200.70	58.52	106.77	10.68	117.45	89701				
							ULT DSL	207.50 P	50.50	95.40	9.54	104.97	90210	512	9.9	20.5	
	22/06/22	08:02:35	SPEARWOOD	WA	6443	005651		ULT DSL	218.50 P	64.92	128.95	12.90	141.85	90827	614	10.6	23.1
							ULT DSL	226.50 P	46.91	96.59	9.66	106.25	91720	893	5.3	11.9	
								DIESEL	269.28	512.08	51.21	563.29					
							TOTAL	THIS PERIOD	269.28	512.08	51.21	563.29		3110	8.7	18.1	
Cost Centre			5493	WA	7395	037381 025917		YEAR TO DATE	1,555.61	2,648.74	264.87	2,913.61		14347	10.8	20.3	
								DIESEL	269.28	512.08	51.21	563.29					
							TOTAL	THIS PERIOD	269.28	512.08	51.21	563.29		3110	8.7	18.1	
							YEAR TO DATE	1,555.61	2,648.74	264.87	2,913.61		14347	10.8	20.3		
	08/06/22	11:21:10 10:48:30	COCKBURN CENTRAL COCKBURN CENTRAL	WA	7395 7395	037381 025917		ULT DSL	200.70	73.28	133.71	13.37	147.08	77414			
							ULT DSL	223.36	70.92	144.00	14.40	158.40	74992				

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CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 25 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cost Centre  7050 15405338 03856 1HHE012 5523 WHITE FORD RANGER UTILITY	22/06/22	11:11:14	SPEARWOOD	WA	6443	005658		DIESEL		144.20	277.71	27.77	305.48				
							TOTAL	THIS PERIOD		144.20	277.71	27.77	305.48				
							YEAR TO DATE		522.29	949.86	94.99	1,044.85		3456	15.1	30.2	
								DIESEL		144.20	277.71	27.77	305.48				
							TOTAL	THIS PERIOD		144.20	277.71	27.77	305.48				
							YEAR TO DATE		738.90	1,279.83	127.99	1,407.82		4972	14.9	28.3	
Cost Centre  7050 15405338 02874 1GNE148 5532 SILVER MITSUBI TRITON LITE	12/06/22	00:00:57	COCKBURN CENTRAL	WA	7305	025511		ULT DSL	218.50 P	63.77	126.67	12.67	139.34	7124	524	12.2	26.6
								DIESEL		63.77	126.67	12.67	139.34				
							TOTAL	THIS PERIOD		63.77	126.67	12.67	139.34		524	12.2	26.6
							YEAR TO DATE		185.47	330.93	33.09	364.02		1753	10.6	20.8	
								DIESEL		63.77	126.67	12.67	139.34				
							TOTAL	THIS PERIOD		63.77	126.67	12.67	139.34		524	12.2	26.6
Cost Centre  7050 15405338 03542 1GY2082 5542 WHITE SUBARU FORESTER WAGON	14/06/22 27/06/22	11:03:40 08:58:18	SPEARWOOD SPEARWOOD	WA WA	6443 6443	005501 005761		ULT DSL	200.70	53.08	96.85	9.68	106.53	60146	571	9.3	18.7
								DIESEL		53.08	96.85	9.68	106.53				
							TOTAL	THIS PERIOD		53.08	96.85	9.68	106.53		571	9.3	18.7
							YEAR TO DATE		357.58	599.40	59.92	659.32		3814	9.4	17.3	
								DIESEL		53.08	96.85	9.68	106.53				
							TOTAL	THIS PERIOD		53.08	96.85	9.68	106.53		571	9.3	18.7
	ULP UNM	184.90 P	54.37	91.39	9.14	100.53	26530	583	9.3	17.2							
	ULP UNM	192.90 P	52.79	92.57	9.26	101.83	27140	610	8.7	16.7							

BP Australia Pty Ltd  
A.B.N. 53 004 085 616  
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MELBOURNE VIC 3001

## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 26 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km							
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)						
Cost Centre			5542				M/S	107.16	183.96	18.40	202.36											
						TOTAL	THIS PERIOD	107.16	183.96	18.40	202.36		1193	9.0	17.0							
							YEAR TO DATE	548.93	854.36	85.46	939.82		2855	19.2	32.9							
						TOTAL	THIS PERIOD	107.16	183.96	18.40	202.36		1193	9.0	17.0							
							YEAR TO DATE	548.93	854.36	85.46	939.82		2855	19.2	32.9							
7050 15405338 03690 1HBD279 5701 WHITE ISUZU D-MAX UTILITY	02/06/22 03/06/22 03/06/22 04/06/22 05/06/22 07/06/22 08/06/22 13/06/22 05/06/22 15/06/22 16/06/22 17/12/20 18/06/22 19/06/22 21/06/22	02:02:25 04:41:46 04:45:54 02:00:36 04:47:19 03:41:34 03:23:25 15:10:11 16:59:36 17:12:20 15:10:29 09:07:50 13:53:38 04:17:49	SPEARWOOD SUCCESS SUCCESS SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD BIBRA LAKE SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD	WA WA WA WA WA WA WA WA WA WA WA WA WA WA WA	6443 5992 5992 6443 6443 6443 6443 6443 6443 6443 6443 6443 6443 6443 6443	005212 000479 000480 005255 005273 005309 005332 003087 002089 003117 003132 005670 005586 005627	ULT DSL	191.91	41.62	72.61	7.26	79.87	72953	382	10.9	20.9						
							ULT DSL	191.91	4.63	8.08	0.81	8.89	73281	328	1.4	2.7						
							ULT DSL	191.91	32.70	57.05	5.70	62.75	73281									
							ULT DSL	191.91	29.50	51.40	5.15	56.61	73548	267	11.0	21.2						
							ULT DSL	191.91	25.82	45.05	4.50	49.55	73781	233	11.1	21.3						
							ULT DSL	200.70	29.15	53.18	5.32	58.50	74063	282	10.3	20.7						
							ULT DSL	200.70	26.54	48.43	4.84	53.27	74284	221	12.0	24.1						
							ULT DSL	206.50 P	41.87	78.60	7.86	86.46	74696	412	10.2	21.0						
							ULSD G10	207.50 P	0.45	0.85	0.08	0.93	777									
							ULT DSL	207.50 P	22.21	41.90	4.19	46.09	74888									
							ULT DSL	208.50 P	24.91	47.27	4.73	52.00	75100	212	11.8	24.5						
							ULT DSL	214.47	36.82	71.21	7.12	78.33	75437	337	10.8	23.2						
							ULT DSL	214.47	31.65	61.71	6.17	67.88	61968									
							ULT DSL	214.50 P	29.50	57.53	5.75	63.28	75965									
								DIESEL	377.10	694.93	69.48	764.41										
							TOTAL	THIS PERIOD	377.10	694.93	69.48	764.41		2674	14.1	28.6						
								YEAR TO DATE	2,894.17	4,780.38	478.06	5,258.44		20635	14.0	25.5						
							Cost Centre			5701				DIESEL	377.10	694.93	69.48	764.41				
													TOTAL	THIS PERIOD	377.10	694.93	69.48	764.41		2674	14.1	28.6
														YEAR TO DATE	2,894.17	4,780.38	478.06	5,258.44		20635	14.0	25.5
7050 15405338 03690 1GZL070 5711 WHITE NISSAN QASHQAI SUV	02/06/22 06/06/22 07/06/22 09/06/22 09/06/22 11/06/22 12/06/22 12/06/22 13/06/22 13/06/22 13/06/22	03:48:35 06:37:59 04:46:33 03:40:11 21:09:33 05:08:36 05:13:11 17:26:13 05:03:25 18:48:27	SPEARWOOD BIBRA LAKE SPEARWOOD SPEARWOOD SUCCESS BIBRA LAKE SPEARWOOD BIBRA LAKE BIBRA LAKE BIBRA LAKE SUCCESS	WA WA WA WA WA WA WA WA WA WA WA	6443 7451 6443 6443 5992 7451 6443 7451 7451 5992	005216 001462 005310 005356 000691 001763 005433 001819 001823 000030	ULP UNM	192.20	17.90	31.27	3.13	34.40	777									
							ULP UNM	192.00	40.07	75.50	7.55	83.05	125700									
							ULP UNM	192.88	25.91	45.44	4.54	49.98	5									
							ULP UNM	191.90 P	30.47	53.15	5.32	58.47	126130									
							ULP UNM	190.90 P	23.59	41.64	4.16	45.80	126300	170	14.1	26.9						
							ULP UNM	187.70 P	29.00	49.59	4.90	54.55	120470	170	17.1	32.1						
							ULP UNM	184.90 P	22.12	37.18	3.72	40.90	126650	180	12.3	22.7						
							ULP UNM	186.70 P	19.43	32.98	3.30	36.28	126799	149	13.0	24.3						
							ULP UNM	186.70 P	19.83	33.65	3.37	37.02	126940	141	14.1	26.3						
							ULP UNM	184.90 P	20.01	33.64	3.36	37.00	127100	160	12.5	23.1						

**BP Australia Pty Ltd**  
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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 27 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 03617 1GZLU// 0/21 WHITE NISSAN QASHQAI SUV	15/06/22	15:25:13	BIBRA LAKE	WA	7451	002079	ULP UNM	185.70 P	55.83	94.25	9.43	103.68	777		
	16/06/22	16:01:00	COCKBURN CENTRAL	WA	7395	037705	ULP UNM	192.13	21.41	37.40	3.74	41.14	127629		
	17/06/22	15:57:15	BIBRA LAKE	WA	7451	002240	ULP UNM	192.13	21.04	36.75	3.67	40.42	127822	193	10.9
	18/06/22	15:49:38	BIBRA LAKE	WA	7451	002280	ULP UNM	192.13	17.92	31.30	3.13	34.43	127972	190	11.9
	19/06/22	16:13:57	BIBRA LAKE	WA	7451	002305	ULP UNM	192.13	21.89	38.24	3.82	42.06	128168	196	11.2
	20/06/22	14:46:46	BIBRA LAKE	WA	7451	002388	ULP UNM	198.03	19.86	38.92	3.89	42.81	128388	221	8.9
	21/06/22	16:16:16	BIBRA LAKE	WA	7451	002517	ULP UNM	198.03	26.13	47.18	4.72	51.90	128673	284	9.2
	22/06/22	06:44:09	BIBRA LAKE	WA	7451	002548	ULP UNM	198.03	23.70	42.90	4.29	47.19	128900	227	10.5
	23/06/22	05:21:52	BIBRA LAKE	WA	7451	002650	ULP UNM	198.03	28.63	51.70	5.17	56.87	128943	43	66.6
	23/06/22	17:35:49	BIBRA LAKE	WA	7451	002747	ULP UNM	197.70 P	18.75	39.70	3.97	43.67	129150	207	9.1
	25/06/22	05:35:30	BIBRA LAKE	WA	7451	002842	ULP UNM	196.70 P	43.65	78.05	7.81	85.86	129434	284	15.4
	26/06/22	05:18:57	BIBRA LAKE	WA	7451	002858	ULP UNM	194.70 P	36.02	63.75	6.38	70.13	129698	260	13.9
	27/06/22	05:38:16	BIBRA LAKE	WA	7451	002889	ULP UNM	194.70 P	18.83	33.33	3.33	36.66	129846	152	12.4
	28/06/22	05:39:04	BIBRA LAKE	WA	7451	002976	ULP UNM	194.70 P	26.70	47.25	4.72	51.98	130050	214	12.5
	29/06/22	05:35:43	BIBRA LAKE	WA	7451	003070	ULP UNM	194.70 P	36.03	63.77	6.38	70.15	130351	291	12.4
							M/S		667.94	1168.96	116.91	1285.87			
						TOTAL	THIS PERIOD	667.94	1,168.96	116.91	1,285.87		3692	18.1	34.8
							YEAR TO DATE	4,182.56	6,515.07	651.53	7,166.60		20829	20.1	34.4
							M/S		667.94	1168.96	116.91	1285.87			
						TOTAL	THIS PERIOD	667.94	1,168.96	116.91	1,285.87		3692	18.1	34.8
							YEAR TO DATE	4,182.56	6,515.07	651.53	7,166.60		20829	20.1	34.4
	01/06/22	04:08:26	COCKBURN CENTRAL	WA	7395	037093	ULP UNM	188.90 P	33.01	56.69	5.67	62.36	115296	362	9.1
	03/06/22	02:19:52	COCKBURN CENTRAL	WA	7395	037188	ULP UNM	192.20	22.74	39.74	3.97	43.71	115521	225	10.1
	04/06/22	03:18:10	SUCCESS	WA	5992	000517	ULP UNM	192.20	15.46	27.01	2.70	29.71	115929	408	3.8
	04/06/22	17:33:55	BIBRA LAKE	WA	7451	001450	ULP UNM	192.20	25.11	43.87	4.39	48.26	129900		
	05/06/22	04:20:34	SUCCESS	WA	5992	000536	ULP UNM	192.20	15.77	27.55	2.76	30.31	116315		
	05/06/22	17:34:22	BIBRA LAKE	WA	7451	001460	ULP UNM	192.20	28.12	49.14	4.91	54.05	116593	278	10.1
	06/06/22	04:58:21	COCKBURN CENTRAL	WA	7395	025311	ULP UNM	192.88	17.47	30.64	3.06	33.70	116752	159	11.0
	06/06/22	17:37:19	BIBRA LAKE	WA	7451	001486	ULP UNM	192.88	25.50	44.72	4.47	49.19	116977	225	11.3
	07/06/22	05:28:15	COCKBURN CENTRAL	WA	7395	025334	ULP UNM	192.88	19.24	33.74	3.37	37.11	117169		
	08/06/22	04:52:30	SUCCESS	WA	5992	000625	ULP UNM	192.88	17.01	29.83	2.98	32.81	117368		
	09/06/22	05:38:07	SUCCESS	WA	5992	000662	ULP UNM	192.88	45.80	79.78	7.98	87.76	117790	422	10.8
	10/06/22	03:23:37	SPEARWOOD	WA	6443	005381	ULP UNM	188.90 P	21.93	37.60	3.77	41.43	117962	172	12.8
	12/06/22	17:22:31	SPEARWOOD	WA	6443	005455	ULP UNM	184.90 P	34.23	57.54	5.75	63.29	118200	238	14.4
	13/06/22	17:33:43	BIBRA LAKE	WA	7451	001906	ULP UNM	185.70 P	25.17	42.49	4.25	46.74	118402	202	12.5
	14/06/22	05:33:19	SPEARWOOD	WA	6443	005488	ULP UNM	184.90 P	20.90	36.13	3.61	39.64	118578	176	11.9
	14/06/22	17:24:16	BIBRA LAKE	WA	7451	002002	ULP UNM	185.70 P	15.21	25.67	2.57	28.24	118731	153	9.9
	15/06/22	15:29:44	SUCCESS	WA	5992	000157	ULP UNM	192.13	15.12	26.41	2.64	29.05	11884		
	16/06/22	17:42:44	BIBRA LAKE	WA	7451	002174	ULP UNM	192.13	27.99	48.89	4.89	53.78	777		
	18/06/22	17:41:05	BIBRA LAKE	WA	7451	002289	ULP UNM	192.13	45.22	78.98	7.90	86.88	777		



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CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 28 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
7050 15405338 04078 1GZL082 8741 WHITE NISSAN QASHQAI SUV	19/06/22	16:38:30	COCKBURN CENTRAL	WA	7395	025780	ULP UNM	192.13	12.10	21.14	2.11	23.25	119770		
	20/06/22	16:58:17	SUCCESS	WA	5992	037629	ULP UNM	198.63	23.41	42.27	4.23	46.50	119976	206	11.4
	21/06/22	16:09:51	SUCCESS	WA	5992	000464	ULP UNM	197.90	17.50	31.48	3.15	34.63	120270		22.6
	22/06/22	13:13:00	COCKBURN CENTRAL	WA	7395	025888	ULP UNM	198.03	15.07	28.29	2.83	31.12	120441	171	10.9
	23/06/22	05:38:36	BIBRA LAKE	WA	7451	000220	ULP UNM	198.63	18.66	33.69	3.37	37.06	120729	121	13.5
	24/06/22	04:59:31	SPEARWOOD	WA	6443	005677	ULP UNM	194.90	27.82	48.76	4.88	53.64	121100	290	12.9
	24/06/22	16:57:00	BIBRA LAKE	WA	7451	002832	ULP UNM	196.70	16.36	29.25	2.93	32.18	121241	141	12.2
	25/06/22	17:10:47	SPEARWOOD	WA	6443	005726	ULP UNM	192.90	32.34	56.71	5.67	62.38	121446	295	12.2
	27/06/22	04:57:06	SPEARWOOD	WA	6443	005753	ULP UNM	192.90	17.18	30.13	3.01	33.14	121594	148	11.2
	28/06/22	04:53:08	COCKBURN CENTRAL	WA	7395	038202	ULP UNM	198.90	25.01	45.22	4.52	49.74			
	29/06/22	05:42:37	BIBRA LAKE	WA	7451	003073	ULP UNM	194.70	16.53	29.25	2.93	32.18			
							M/S		692.98	1211.67	121.17	1332.84			
							TOTAL	THIS PERIOD	692.98	1,211.67	121.17	1,332.84	4550	15.2	29.3
								YEAR TO DATE	3,594.07	5,595.59	559.59	6,155.18	20112	17.9	30.6
							M/S		692.98	1211.67	121.17	1332.84			
							TOTAL	THIS PERIOD	692.98	1,211.67	121.17	1,332.84	4550	15.2	29.3
								YEAR TO DATE	3,594.07	5,595.59	559.59	6,155.18	20112	17.9	30.6
	04/06/22	05:04:40	SPEARWOOD	WA	6443	005257	ULP UNM	192.20	43.00	75.13	7.51	82.64	777		
	04/06/22	17:14:34	BIBRA LAKE	WA	7451	000889	ULP UNM	192.20	22.56	39.42	3.94	43.36	119709		
	05/06/22	17:25:26	BIBRA LAKE	WA	7451	001459	ULP UNM	192.20	38.70	67.62	6.76	74.38	134615		
	06/06/22	03:50:35	SPEARWOOD	WA	6443	005289	ULP UNM	192.88	15.27	26.77	2.68	29.45	134744	129	11.8
	08/06/22	17:24:09	BIBRA LAKE	WA	7451	000111	ULP UNM	191.70	29.54	51.48	5.15	56.63	134975	231	12.8
	09/06/22	17:29:23	BIBRA LAKE	WA	7451	001712	ULP UNM	188.70	18.62	31.99	3.19	35.14	135119	144	12.9
	10/06/22	17:08:05	BIBRA LAKE	WA	7451	001775	ULP UNM	187.70	20.06	34.23	3.42	37.65	135290	171	11.7
	11/06/22	17:41:04	COCKBURN CENTRAL	WA	7395	025506	ULP UNM	192.88	35.07	61.49	6.15	67.64	135640	350	10.0
	12/06/22	17:20:31	COCKBURN CENTRAL	WA	7395	025523	ULP UNM	192.88	43.12	75.61	7.56	83.17	136054	414	10.4
	13/06/22	17:47:39	BIBRA LAKE	WA	7451	001909	ULP UNM	185.70	22.61	38.17	3.82	41.99	136212	198	14.3
	14/06/22	17:27:20	BIBRA LAKE	WA	7451	002004	ULP UNM	185.70	26.41	44.58	4.46	49.04	136381	169	15.6
	15/06/22	11:13:39	SPEARWOOD	WA	6443	005529	ULP UNM	192.13	25.71	44.91	4.49	49.40	136582	201	12.8
	16/06/22	13:54:37	BIBRA LAKE	WA	7451	002151	ULP UNM	192.13	34.28	59.87	5.99	65.86	136852	270	12.7
	17/06/22	17:39:18	BIBRA LAKE	WA	7451	002245	ULP UNM	192.13	38.24	66.79	6.68	73.47	137926	1074	3.6
	18/06/22	15:50:16	BIBRA LAKE	WA	7451	002287	ULP UNM	192.13	31.39	54.83	5.48	60.31	137555		
	19/06/22	17:33:40	BIBRA LAKE	WA	7451	002307	ULP UNM	192.13	40.00	69.86	6.99	76.85	777		
	20/06/22	05:35:19	SPEARWOOD	WA	6443	005595	ULP UNM	198.63	19.63	35.45	3.54	38.99	138117		
	20/06/22	16:51:12	SPEARWOOD	WA	6443	005616	ULP UNM	198.63	16.21	29.27	2.93	32.20	777		
	21/06/22	17:21:52	BIBRA LAKE	WA	7451	002521	ULP UNM	198.63	39.25	70.87	7.09	77.96	777		
	23/06/22	05:25:03	BIBRA LAKE	WA	7451	002051	ULP UNM	198.63	39.52	71.36	7.14	78.50	139031		
	24/06/22	05:24:41	BIBRA LAKE	WA	7451	002753	ULP UNM	197.70	23.25	41.79	4.18	45.97	139280	249	9.3
	24/06/22	17:29:00	BIBRA LAKE	WA	7451	002834	ULP UNM	196.70	22.32	39.91	3.99	43.90	139465	185	12.1
	25/06/22	05:42:38	BIBRA LAKE	WA	7451	002943	ULP UNM	196.70	21.77	38.99	3.89	42.82	139663	198	11.0

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CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 29 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
Cost Centre	28/06/22	06:32:52	BIBRA LAKE	WA 7451	002982		ULP UNM	194.70 P	37.56	66.48	6.66	73.13	140000	337	11.1	21.7
	28/06/22	16:54:56	BIBRA LAKE	WA 7451	003054		ULP UNM	194.70 P	15.03	26.60	2.66	29.26	140150	150	10.0	19.5
							M/S		719.12	1263.37	126.34	1389.71				
							TOTAL		719.12	1,263.37	126.34	1,389.71		4430	16.2	31.4
							YEAR TO DATE		852.86	1,487.42	148.75	1,636.17		4637	18.4	35.3
							M/S		719.12	1263.37	126.34	1389.71				
							TOTAL		719.12	1,263.37	126.34	1,389.71		4430	16.2	31.4
							YEAR TO DATE		4,455.65	6,935.35	693.56	7,628.91		23442	19.0	32.5
7050 15406338 03641 1GZL083 5751 WHITE NISSAN QASHQAI SUV	01/06/22	05:01:09	SPEARWOOD	WA 6443	005198		ULP UNM	180.90 P	25.82	42.46	4.25	46.71	122144	196	13.2	23.8
	02/06/22	17:46:22	BIBRA LAKE	WA 7451	001328		ULP UNM	192.20	13.52	23.63	2.36	25.99	122475	331	4.1	7.9
	03/06/22	04:50:30	BIBRA LAKE	WA 7451	001030		ULP UNM	192.20	10.54	34.15	3.41	37.56	122660	100	10.1	10.5
	04/06/22	05:15:06	COCKBURN CENTRAL	WA 7395	025265		ULP UNM	192.20	21.51	37.58	3.76	41.34	122883	215	10.0	19.2
	04/06/22	17:23:38	BIBRA LAKE	WA 7451	000090		ULP UNM	192.20	15.03	26.26	2.63	28.89	123014	131	11.5	22.1
	06/06/22	04:37:56	SPEARWOOD	WA 6443	005290		ULP UNM	192.88	42.12	73.85	7.39	81.24	77777			
	06/06/22	17:29:45	COCKBURN CENTRAL	WA 7395	037299		ULP UNM	192.88	20.21	35.44	3.54	38.98	123002			
	08/06/22	05:12:23	BIBRA LAKE	WA 7451	001562		ULP UNM	192.88	31.95	56.03	5.60	61.63	777			
	09/06/22	17:12:50	COCKBURN CENTRAL	WA 7395	037443		ULP UNM	192.88	40.83	71.07	7.11	78.18	124393			
	10/06/22	17:16:02	COCKBURN CENTRAL	WA 7395	025465		ULP UNM	192.88	45.02	78.95	7.89	86.84	124789	396	11.4	21.9
	11/06/22	09:30:26	BIBRA LAKE	WA 7451	001785		ULP UNM	187.70 P	17.00	29.11	2.91	32.02	124991	162	10.9	19.8
	11/06/22	17:00:17	SPEARWOOD	WA 6443	005430		ULP UNM	184.90 P	17.91	30.11	3.01	33.12	125085	134	13.4	24.7
	13/06/22	05:34:16	BIBRA LAKE	WA 7451	001825		ULP UNM	185.70 P	39.60	67.21	6.72	73.93	125413	328	12.1	22.5
	13/06/22	17:34:26	BIBRA LAKE	WA 7451	001907		ULP UNM	185.70 P	19.15	32.33	3.23	35.56	125601	188	10.2	18.9
	14/06/22	09:41:30	BIBRA LAKE	WA 7451	001922		ULP UNM	185.70 P	20.18	34.06	3.41	37.47	125703	162	12.5	23.1
	14/06/22	17:24:52	BIBRA LAKE	WA 7451	002003		ULP UNM	185.70 P	18.73	31.62	3.16	34.78	125943	180	10.4	19.3
	15/06/22	05:47:41	BIBRA LAKE	WA 7451	002017		ULP UNM	185.70 P	25.46	42.98	4.30	47.28	126149	205	12.4	23.0
	16/06/22	16:57:51	BIBRA LAKE	WA 7451	002170		ULP UNM	192.13	19.85	34.67	3.47	38.14	12633			
	17/06/22	05:50:50	BIBRA LAKE	WA 7451	002188		ULP UNM	192.13	20.81	36.35	3.63	39.98	126564			
	18/06/22	05:18:27	BIBRA LAKE	WA 7451	002252		ULP UNM	192.13	22.32	38.98	3.90	42.88	126776	212	10.5	20.2
	20/06/22	04:59:04	SUCCESS	WA 5992	000361		ULP UNM	198.63	38.77	70.01	7.00	77.01	127145	369	10.5	20.9
	25/06/22	14:58:08	COCKBURN CENTRAL	WA 7395	038122		ULP UNM	198.63	46.27	83.55	8.35	91.90	127526	381	12.1	24.1
	26/06/22	16:11:33	SUCCESS	WA 5992	037793		ULP UNM	194.90 P	38.36	67.96	6.80	74.76	127889	363	10.6	20.6
	28/06/22	16:54:45	SUCCESS	WA 5992	000853		ULP UNM	190.90 P	44.76	76.81	7.68	84.49	128257	368	12.0	23.0
							M/S		663.98	1155.17	115.51	1270.68				
							TOTAL		663.98	1,155.17	115.51	1,270.68		4515	14.7	28.1
							YEAR TO DATE		3,457.14	5,453.71	545.36	5,999.07		15675	22.1	38.3

BP Australia Pty Ltd  
A.B.N. 53 004 085 616  
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MELBOURNE VIC 3001

## BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693



CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 30 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre			5751				M/S		663.98	1155.17	115.51	1270.68			
							TOTAL		663.98	1155.17	115.51	1,270.68	4515	14.7	28.1
7050 15405338 03682 1HAS515 5761 WHITE NISSAN QASHQAI WAGON	01/06/22	05:28:27	BIBRA LAKE	WA	7451	001225									
							ULP UNIM	182.70	53.72	88.23	8.92	98.15	129177	477	11.3
	02/06/22	03:05:32	COCKBURN CENTRAL	WA	7395	037152									
							ULP UNIM	192.20	25.67	44.85	4.49	49.34	129422	245	10.5
	03/06/22	16:38:11	BIBRA LAKE	WA	7451	000085									
							ULP UNIM	192.20	26.43	46.18	4.62	50.80	129300		
	07/06/22	03:10:31	SPEARWOOD	WA	6443	005308									
							ULP UNIM	192.88	20.95	36.74	3.67	40.41	129648	181	10.2
	08/06/22	03:33:52	SPEARWOOD	WA	6443	005333									
							ULP UNIM	192.88	18.55	32.53	3.25	35.78	129829	223	11.6
	11/06/22	05:35:07	BIBRA LAKE	WA	7451	001781									
							ULP UNIM	187.70	25.88	44.16	4.42	48.58	130052	207	9.7
	12/06/22	05:35:10	COCKBURN CENTRAL	WA	7395	025907									
							ULP UNIM	192.88	20.19	39.34	3.93	38.87	130259	180	10.9
	13/06/22	05:31:03	BIBRA LAKE	WA	7451	001824									
							ULP UNIM	186.70	19.58	33.24	3.32	36.56	130439		
	15/06/22	05:15:01	BIBRA LAKE	WA	7451	002016									
							ULP UNIM	185.70	21.70	39.62	3.95	39.97	1310710		
	18/06/22	05:23:55	COCKBURN CENTRAL	WA	7395	037747									
							ULP UNIM	192.13	51.88	90.62	9.06	99.68	131261		
	20/06/22	05:09:02	COCKBURN CENTRAL	WA	7395	037812									
							ULP UNIM	198.63	45.95	82.25	8.23	90.49	131731	470	9.7
	22/06/22	03:07:24	COCKBURN CENTRAL	WA	7395	037940									
							ULP UNIM	198.63	34.64	62.55	6.25	68.80	132099	368	9.4
	22/06/22	17:49:45	BIBRA LAKE	WA	7451	002645									
							ULP UNIM	198.63	25.46	45.07	4.50	50.57	132354	255	10.0
	23/06/22	17:32:21	BIBRA LAKE	WA	7451	002746									
							ULP UNIM	197.70	32.00	57.51	5.75	63.26	132658	314	10.2
	25/06/22	14:58:26	COCKBURN CENTRAL	WA	7395	025982									
							ULP UNIM	198.63	50.09	90.45	9.04	99.49	133161	493	10.2
	26/06/22	17:25:21	BIBRA LAKE	WA	7451	002885									
							ULP UNIM	194.70	39.51	69.94	6.99	76.93	133464	303	13.0
	27/06/22	05:01:21	DIDNA LAKE	WA	7451	002000									
							ULP UNIM	194.70	22.04	39.01	3.90	42.91	133690	202	9.5
	28/06/22	05:39:49	BIBRA LAKE	WA	7451	002977									
							ULP UNIM	194.70	40.55	71.79	7.18	78.97	134062	365	11.1
	28/06/22	16:54:05	SUCCESS	WA	5992	000852									
							ULP UNIM	190.90	19.64	34.08	3.41	37.49	134245	183	10.7
	29/06/22	05:24:35	BIBRA LAKE	WA	7451	003067									
							ULP UNIM	194.70	19.11	33.83	3.38	37.21	13440		
Cost Centre			5761				M/S		623.12	1093.80	109.36	1203.16			
							TOTAL		623.12	1,093.80	109.36	1,203.16	4497	13.9	26.8
7050 15405338 03807 1HFK120 5971 WHITE FORD RANGER UTILITY	04/06/22	08:23:06	NAVAL BASE	WA	7770	008059									
							ULP DSL	191.91	60.17	104.97	10.50	115.47	19754	1245	4.8
	20/06/22	07:36:49	NAVAL BASE	WA	7770	008973									
							ULP DSL	215.50	60.01	117.56	11.76	129.32	21000		
	25/06/22	07:21:25	EAST ROCKINGHAM	WA	9080	023352									
							ULP DSL	222.85	58.85	119.24	11.92	131.16	210050		

**BP Australia Pty Ltd**  
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MELBOURNE VIC 3001

## BP Plus Fleet Control Report

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: **0050188034** Customer Number: **0115405338**  
Period Starting: **01/06/2022** Period Ending: **30/06/2022**

Page: 31 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)					
Cost Centre  7050 15405338 03757 1HDS430 7922 WHITE FORD RANGER UTILITY	02/06/22 20/06/22	10:01:42 09:48:02	SPEARWOOD SPEARWOOD	WA WA	6443 6443	005221 003168		DIESEL	179.03	341.77	34.18	375.95					
							TOTAL	THIS PERIOD	179.03	341.77	34.18	375.95		1246	14.4	30.2	
							YEAR TO DATE	594.85	1,025.10	102.53	1,127.63		5866	10.1	19.2		
								DIESEL	179.03	341.77	34.18	375.95					
							TOTAL	THIS PERIOD	179.03	341.77	34.18	375.95		1246	14.4	30.2	
							YEAR TO DATE	594.85	1,025.10	102.53	1,127.63		5866	10.1	19.2		
Cost Centre  7050 15405338 02602 1GJT235 7951 WHITE HYUNDAI I30 HATCH	07/06/22 24/06/22	12:40:40 13:38:43	BIBRA LAKE BIBRA LAKE	WA WA	7451 7451	001520 002819		ULT DSL	191.91	68.33	119.21	11.92	131.13	35983	738	9.3	17.8
								ULT DSL	214.50	66.93	130.51	13.05	143.56	36719	736	9.1	19.5
								DIESEL	135.26	249.72	24.97	274.69					
							TOTAL	THIS PERIOD	135.26	249.72	24.97	274.69		1474	9.2	18.6	
							YEAR TO DATE	1,041.32	1,688.13	168.81	1,856.94		10436	10.0	17.8		
								DIESEL	135.26	249.72	24.97	274.69					
Cost Centre  7050 15405338 02601 1GIR690 7961 WHITE MITSUBISHI TRITON UTE	28/06/22	14:23:23	BIBRA LAKE	WA	7451	003037		ULT DSL	200.70	41.41	75.55	7.56	83.11	72964	650	6.4	12.8
								ULT DSL	223.36	40.52	82.27	8.23	90.50	777			
								DIESEL	81.93	157.82	15.79	173.61					
							TOTAL	THIS PERIOD	81.93	157.82	15.79	173.61		650	12.6	26.7	
							YEAR TO DATE	384.50	649.34	64.95	714.29		3803	10.1	18.8		
								DIESEL	81.93	157.82	15.79	173.61					
	TOTAL	THIS PERIOD	81.93	157.82	15.79	173.61		650	12.6	26.7							
	YEAR TO DATE	384.50	649.34	64.95	714.29		3803	10.1	18.8								
		ULSD G10	223.50	62.32	126.63	12.66	139.29	32413									



Page: 32 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service						Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)				
Cost Centre	7901						DIESEL	62.32	126.63	12.66	139.29					
							TOTAL	THIS PERIOD	62.32	126.63	12.66	139.29				
							YEAR TO DATE	232.00	409.45	40.94	450.39					
							DIESEL	62.32	126.63	12.66	139.29					
							TOTAL	THIS PERIOD	62.32	126.63	12.66	139.29				
							YEAR TO DATE	232.00	409.45	40.94	450.39					
							ULP UNIM	192.88	53.40	93.64	9.36	103.00	22649	2579	2.1	4.0
							ULP UNIM	198.63	48.98	88.45	8.84	97.29	23166	517	9.5	18.8
							M/S		102.38	182.09	18.20	200.29				
							TOTAL	THIS PERIOD	102.38	182.09	18.20	200.29		3096	3.3	6.5
YEAR TO DATE	583.63	923.80	92.36	1,015.94		5866	10.0	17.4								
Cost Centre	9206996						M/S	102.38	182.09	18.20	200.29		3096	3.3	6.5	
							TOTAL	THIS PERIOD	102.38	182.09	18.20	200.29		3096	3.3	6.5
							YEAR TO DATE	583.63	923.59	92.35	1,015.94		5855	10.0	17.4	
7050 15405338 02593 OTHER Other OTHER	17/06/22	15:49:58	BIBRA LAKE	WA	7451	000172	ULP 95 UNIM	202.13	46.41	85.28	8.53	93.81	42201			
	20/06/22	09:33:56	BIBRA LAKE	WA	7451	002338	ULSD G10	216.50 P	185.20	364.51	36.45	400.96	55325			
	20/06/22	09:34:31	BIBRA LAKE	WA	7451	002339	ULSD G10	216.50 P	144.39	284.18	28.42	312.60	56053			
	20/06/22	09:37:02	BIBRA LAKE	WA	7451	002342	ULT DSL	216.50 P	135.10	269.47	26.95	295.32	19294			
	20/06/22	10:09:28	BIBRA LAKE	WA	7451	002346	ULSD G10	216.50 P	133.34	262.44	26.24	288.68	22060			
	20/06/22	13:28:09	BIBRA LAKE	WA	7451	000190	ULSD G10	216.50 P	95.00	186.98	18.70	205.68	154750			
	20/06/22	13:49:31	BIBRA LAKE	WA	7451	002378	ULSD G10	216.50 P	99.13	195.11	19.51	214.62	19923			
	20/06/22	14:15:13	BIBRA LAKE	WA	7451	002379	ULSD G10	216.50 P	49.32	97.07	9.71	106.78	50147			
	20/06/22	14:15:59	BIBRA LAKE	WA	7451	002380	ULT DSL	216.50 P	145.00	288.03	28.80	316.83	89439			
	20/06/22	14:25:46	BIBRA LAKE	WA	7451	002381	ULSD G10	216.50 P	104.17	212.90	21.29	234.19	92341			
	20/06/22	14:26:26	BIBRA LAKE	WA	7451	002382	ULSD G10	216.50 P	121.42	238.97	23.90	262.87	25322			
	20/06/22	14:31:24	BIBRA LAKE	WA	7451	002384	ULSD G10	216.50 P	95.36	187.08	18.77	206.49	74			
	20/06/22	14:43:51	BIBRA LAKE	WA	7451	002387	ULSD G10	216.50 P	125.44	246.89	24.69	271.58	102865			
	20/06/22	14:57:20	BIBRA LAKE	WA	7451	002390	ULSD G10	216.50 P	28.47	56.94	5.69	61.64	73459			
	20/06/22	15:11:43	BIBRA LAKE	WA	7451	002395	ULSD G10	216.50 P	119.13	234.47	23.45	257.92	15425			
	20/06/22	15:14:49	BIBRA LAKE	WA	7451	002397	ULSD G10	216.50 P	106.34	209.30	20.93	230.23	13134			
	20/06/22	15:17:24	BIBRA LAKE	WA	7451	002398	ULSD G10	216.50 P	144.56	284.52	28.45	312.97	54025			
	20/06/22	15:19:07	BIBRA LAKE	WA	7451	002399	ULSD G10	216.50 P	69.06	137.67	13.77	151.44	71764			
	20/06/22	15:22:27	BIBRA LAKE	WA	7451	002400	ULSD G10	216.50 P	104.16	205.01	20.50	225.51	10435			
	21/06/22	09:47:49	BIBRA LAKE	WA	7451	002448	ULSD G10	216.50 P	17.11	33.67	3.37	37.04	777			

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067775  
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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 33 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
	21/06/22	12:14:12	BIBRA LAKE	WA	7451	000201	ULSD G10	216.50 P	53.60	105.49	10.55	116.04			
	21/06/22	13:29:17	BIBRA LAKE	WA	7451	002480	ULSD G10	216.50 P	95.00	186.98	18.70	205.68			
	21/06/22	13:30:32	BIBRA LAKE	WA	7451	002481	ULT DSL	218.50 P	177.42	352.42	35.24	387.66			
	21/06/22	13:40:20	BIBRA LAKE	WA	7451	002483	ULSD G10	210.50 P	93.74	184.50	18.45	202.95			
	21/06/22	14:04:30	BIBRA LAKE	WA	7451	002484	ULT DSL	218.50 P	72.09	143.20	14.32	157.52			
	21/06/22	14:05:10	BIBRA LAKE	WA	7451	002485	ULT DSL	218.50 P	213.64	474.36	47.44	521.80			
	21/06/22	14:16:10	BIBRA LAKE	WA	7451	002487	ULSD G10	216.50 P	103.12	202.95	20.30	223.25			
	21/06/22	14:33:09	BIBRA LAKE	WA	7451	002489	ULSD G10	210.50 P	104.44	205.95	20.56	226.51			
	21/06/22	14:33:43	BIBRA LAKE	WA	7451	002490	ULT DSL	218.50 P	101.34	201.30	20.13	221.43			
	21/06/22	14:34:10	BIBRA LAKE	WA	7451	002491	ULT DSL	218.50 P	129.95	258.13	25.81	283.94			
	21/06/22	14:42:35	BIBRA LAKE	WA	7451	002493	ULSD G10	216.50 P	179.46	353.21	35.32	388.53			
	21/06/22	14:43:20	BIBRA LAKE	WA	7451	002494	ULSD G10	210.50 P	106.35	209.27	20.95	230.22			
	21/06/22	14:43:53	BIBRA LAKE	WA	7451	002495	ULSD G10	216.50 P	134.00	263.74	26.37	290.11			
	21/06/22	14:52:40	BIBRA LAKE	WA	7451	002500	ULSD G10	216.50 P	141.12	277.77	27.78	305.55			
	21/06/22	14:56:45	BIBRA LAKE	WA	7451	002502	ULT DSL	218.50 P	113.90	226.25	22.62	248.87			
	21/06/22	15:05:22	BIBRA LAKE	WA	7451	002504	ULT DSL	218.50 P	115.03	228.49	22.80	251.34			
	21/06/22	15:34:15	BIBRA LAKE	WA	7451	002510	ULSD G10	216.50 P	101.15	199.08	19.91	218.99			
	22/06/22	13:15:33	BIBRA LAKE	WA	7451	002500	ULT DSL	220.50 P	82.16	164.60	16.47	181.16			
	22/06/22	13:16:46	BIBRA LAKE	WA	7451	002600	ULSD G10	218.50 P	90.00	178.77	17.88	196.65			
	22/06/22	13:37:40	BIBRA LAKE	WA	7451	002602	ULSD G10	218.50 P	103.35	205.29	20.53	225.82			
	22/06/22	13:40:03	BIBRA LAKE	WA	7451	002605	ULSD G10	218.50 P	96.60	191.88	19.19	211.07			
	22/06/22	13:40:40	BIBRA LAKE	WA	7451	002606	ULSD G10	210.50 P	100.02	190.07	19.07	210.54			
	22/06/22	13:41:42	BIBRA LAKE	WA	7451	002607	ULSD G10	218.50 P	109.25	217.01	21.70	238.71			
	22/06/22	14:29:54	BIBRA LAKE	WA	7451	002619	ULSD G10	218.50 P	97.65	193.97	19.40	213.37			
	22/06/22	14:34:40	BIBRA LAKE	WA	7451	002621	ULSD G10	218.50 P	133.99	266.15	26.62	292.77			
	22/06/22	14:40:50	BIBRA LAKE	WA	7451	002623	ULSD G10	218.50 P	137.83	273.78	27.38	301.16			
	22/06/22	14:53:09	BIBRA LAKE	WA	7451	002625	ULSD G10	218.50 P	113.98	226.41	22.64	249.05			
	22/06/22	14:53:45	BIBRA LAKE	WA	7451	002626	ULT DSL	220.50 P	138.86	278.35	27.84	306.19			
	22/06/22	14:59:56	BIBRA LAKE	WA	7451	002629	ULSD G10	218.50 P	105.17	209.01	20.90	229.90			
	22/06/22	15:01:10	BIBRA LAKE	WA	7451	002631	ULSD G10	218.50 P	106.57	211.69	21.17	232.86			
	22/06/22	15:12:46	BIBRA LAKE	WA	7451	002634	ULSD G10	218.50 P	111.95	222.37	22.24	244.61			
	22/06/22	15:25:46	BIBRA LAKE	WA	7451	002636	ULSD G10	218.50 P	113.45	225.35	22.54	247.89			
	22/06/22	15:26:44	BIBRA LAKE	WA	7451	002637	ULSD G10	218.50 P	105.05	209.66	20.97	230.63			
	23/06/22	07:39:10	BIBRA LAKE	WA	7451	002671	ULSD G10	220.50 P	139.95	280.54	28.05	308.59			
	23/06/22	07:39:50	BIBRA LAKE	WA	7451	002672	ULSD G10	220.50 P	56.53	113.32	11.33	124.65			
	23/06/22	13:25:46	BIBRA LAKE	WA	7451	002708	ULSD G10	220.50 P	95.00	190.44	19.04	209.48			
	23/06/22	14:06:06	BIBRA LAKE	WA	7451	002714	ULSD G10	220.50 P	97.21	174.02	17.40	192.30			
	23/06/22	14:06:58	BIBRA LAKE	WA	7451	002715	ULSD G10	220.50 P	101.20	202.86	20.29	223.15			
	23/06/22	14:08:20	BIBRA LAKE	WA	7451	002716	ULT DSL	222.50 P	126.94	256.76	25.68	282.44			
	23/06/22	14:10:08	BIBRA LAKE	WA	7451	002717	ULSD G10	220.50 P	61.35	122.98	12.30	135.28			
	23/06/22	14:11:10	BIBRA LAKE	WA	7451	002719	ULT DSL	222.50 P	100.00	202.27	20.23	222.50			
	23/06/22	14:11:58	BIBRA LAKE	WA	7451	002720	ULSD G10	220.50 P	99.13	198.71	19.87	218.58			
	23/06/22	14:32:46	BIBRA LAKE	WA	7451	002724	ULSD G10	220.50 P	135.02	270.65	27.07	297.72			
	23/06/22	14:40:13	BIBRA LAKE	WA	7451	002726	ULSD G10	220.50 P	89.31	179.03	17.90	196.93			
	23/06/22	14:55:10	BIBRA LAKE	WA	7451	002728	ULT DSL	222.50 P	104.21	210.79	21.08	231.87			

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CITY OF COCKBURN  
Accounts Payable (Invoice Only) PO  
067775  
PO Box 1215  
BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 34 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc. GST (\$)
Cost Centre	23/06/22	15:03:02	BIBRA LAKE	WA	7451	002730	ULSD G10	220.50 P	89.48	179.36	17.94	197.30	777			
	23/06/22	15:03:45	BIBRA LAKE	WA	7451	002731	ULSD G10	220.50 P	100.05	200.55	20.06	220.61	15700			
	23/06/22	15:04:30	BIBRA LAKE	WA	7451	002732	ULSD G10	220.50 P	113.93	228.38	22.84	251.22	15683			
	23/06/22	15:14:29	BIBRA LAKE	WA	7451	002735	ULT DSL	222.50 P	99.93	201.32	20.13	221.45	133095			
	23/06/22	15:15:15	BIBRA LAKE	WA	7451	002736	ULSD G10	220.50 P	132.82	266.25	26.62	292.87	54329			
	23/06/22	15:15:57	BIBRA LAKE	WA	7451	002737	ULSD G10	220.50 P	129.65	259.89	25.99	285.88	131830			
							DIESEL M/S	7669.18 46.41	15227.47 85.28	1522.81 8.53	16750.28 93.81					
						TOTAL	THIS PERIOD	7,715.59	15,312.75	1,531.34	16,844.09		3670	210.2	459.0	
							YEAR TO DATE	10,585.75	24,033.68	2,403.44	26,437.12		4766	222.1	554.7	
							DIESEL M/S	7669.18 46.41	15227.47 85.28	1522.81 8.53	16750.28 93.81					
7050 15405338 01105 PARKS Parks PARKS	20/06/22	13:25:11	BIBRA LAKE	WA	7451	002374	ULSD G10	210.50 P	07.78	133.40	13.34	146.74	40800			
	20/06/22	14:35:40	BIBRA LAKE	WA	7451	002386	ULSD G10	216.50 P	59.56	117.23	11.72	128.95	2513			
	21/06/22	07:33:13	BIBRA LAKE	WA	7451	002431	ULT DSL	218.50 P	64.08	127.28	12.73	140.01	777			
	21/06/22	08:38:45	BIBRA LAKE	WA	7451	002438	ULSD G10	216.50 P	48.86	96.10	9.62	105.78	54825			
	21/06/22	08:39:19	BIBRA LAKE	WA	7451	002439	ULSD G10	216.50 P	28.44	55.97	5.59	61.57	1101			
	21/06/22	11:54:57	BIBRA LAKE	WA	7451	002456	ULT DSL	218.50 P	67.90	134.87	13.49	148.36	49130			
	21/06/22	13:25:43	BIBRA LAKE	WA	7451	002478	ULSD G10	216.50 P	60.38	118.84	11.88	130.72	2446			
	21/06/22	13:26:18	BIBRA LAKE	WA	7451	002479	ULSD G10	216.50 P	135.11	265.92	26.59	292.51	75862			
	21/06/22	14:44:33	BIBRA LAKE	WA	7451	002490	ULSD G10	216.50 P	49.12	96.07	9.67	106.34	2518			
	21/06/22	14:46:07	BIBRA LAKE	WA	7451	002497	ULSD G10	216.50 P	95.38	187.73	18.77	206.50	77			
21/06/22	14:47:10	BIBRA LAKE	WA	7451	002498	ULT DSL	218.50 P	86.26	171.35	17.13	188.48	7193				
21/06/22	15:16:38	BIBRA LAKE	WA	7451	002506	ULSD G10	216.50 P	39.36	77.46	7.75	85.21	28909				
22/06/22	07:25:29	BIBRA LAKE	WA	7451	002503	ULSD G10	218.50 P	46.88	93.12	9.31	102.43	26612				
22/06/22	07:26:54	BIBRA LAKE	WA	7451	000212	ULT DSL	220.50 P	56.52	113.30	11.33	124.63	8799				
22/06/22	07:33:23	BIBRA LAKE	WA	7451	002555	ULSD G10	218.50 P	153.06	304.04	30.40	334.44	103663				
22/06/22	07:53:37	BIBRA LAKE	WA	7451	002557	ULSD G10	218.50 P	62.28	123.71	12.37	136.08	26973				
22/06/22	13:39:11	BIBRA LAKE	WA	7451	002604	ULSD G10	218.50 P	63.38	125.90	12.59	138.49	68823				
22/06/22	13:56:05	BIBRA LAKE	WA	7451	002612	ULSD G10	218.50 P	54.49	108.24	10.82	119.06	68826	3	1816.3	3988.7	
22/06/22	14:19:13	BIBRA LAKE	WA	7451	002618	ULSD G10	218.50 P	67.77	134.62	13.46	148.08	28800				
24/06/22	07:15:32	BIBRA LAKE	WA	7451	002771	ULSD G10	222.36	57.96	117.16	11.72	128.88	103430				
24/06/22	07:19:27	BIBRA LAKE	WA	7451	002772	ULT DSL	223.36	115.25	234.02	23.40	257.42	7585				
24/06/22	08:29:03	BIBRA LAKE	WA	7451	002782	ULT DSL	223.36	71.53	145.25	14.52	159.77	8809	1224	5.8	13.1	
24/06/22	13:11:06	BIBRA LAKE	WA	7451	002817	ULSD G10	222.36	55.17	111.52	11.15	122.67	26565				
28/06/22	13:32:00	BIBRA LAKE	WA	7451	003033	ULP UNIM	194.70 P	62.68	110.95	11.09	122.04	7300				
29/06/22	10:14:37	BIBRA LAKE	WA	7451	003109	ULSD G10	224.50 P	129.30	263.89	26.39	290.28	89634				
29/06/22	10:15:51	BIBRA LAKE	WA	7451	003110	ULP UNIM	202.98	9.74	17.96	1.80	19.76	74114				



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BIBRA LAKE DC PRIVATE BOXES WA  
6965

CITY OF COCKBURN

Account Number: 0050188034  
Period Starting: 01/06/2022

Customer Number: 0115405338  
Period Ending: 30/06/2022

Page: 35 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)	
Cust Centre			Parks				DIESEL M/S	1735.82 72.42	3457.65 128.91	345.75 12.89	3803.40 141.80						
					TOTAL	THIS PERIOD YEAR TO DATE	1,808.24 2,688.48	3,586.56 4,969.06	358.64 496.90	3,945.20 5,465.96		1227 4459	147.4 60.3	321.5 122.6			
					DIESEL M/S	1735.82 72.42	3457.65 128.91	345.75 12.89	3803.40 141.80								
					TOTAL	THIS PERIOD YEAR TO DATE	1,808.24 2,688.48	3,586.56 4,969.06	358.64 496.90	3,945.20 5,465.96		1227 4459	147.4 60.3	321.5 122.6			
7050 15405338 01140 ROADS Roads ROADS	20/06/22	11:56:53	BIBRA LAKE	WA	7451	002361	ULT DSL	218.50 P	83.94	166.74	16.67	183.41	3036	2736	3.1	6.7	
	21/06/22	07:32:03	BIBRA LAKE	WA	7451	002430	ULT DSL	218.50 P	107.10	212.74	21.27	234.01	67490				
	21/06/22	07:59:03	BIBRA LAKE	WA	7451	002433	ULSD G10	216.50 P	82.92	163.20	16.32	179.52	1938				
	21/06/22	08:27:44	BIBRA LAKE	WA	7451	000196	ULSD G10	216.50 P	49.60	97.62	9.76	107.38	1094				
	21/06/22	08:28:25	BIBRA LAKE	WA	7451	000196	ULSD G10	216.50 P	142.37	280.21	28.02	308.23	86373				
	21/06/22	10:04:37	BIBRA LAKE	WA	7451	002449	ULSD G10	216.50 P	100.00	196.82	19.68	216.50	8794				
	21/06/22	13:05:30	BIBRA LAKE	WA	7451	002470	ULT DSL	218.50 P	76.71	152.37	15.24	167.61	3045				
	21/06/22	13:33:01	BIBRA LAKE	WA	7451	002482	ULT DSL	218.50 P	60.09	119.36	11.94	131.30	67661				
	21/06/22	15:32:11	BIBRA LAKE	WA	7451	002509	ULSD G10	216.50 P	141.23	277.99	27.80	305.79	89137				
	22/06/22	07:27:23	BIBRA LAKE	WA	7451	002504	ULSD G10	218.50 P	32.93	65.41	6.54	71.95	1418				
	22/06/22	07:27:56	BIBRA LAKE	WA	7451	000213	ULSD G10	218.50 P	108.04	214.61	21.46	236.07	7577				
	22/06/22	08:03:02	BIBRA LAKE	WA	7451	002563	ULSD G10	218.50 P	41.06	81.56	8.16	89.72	38038				
	22/06/22	10:12:15	BIBRA LAKE	WA	7451	002561	ULT DSL	220.50 P	23.00	46.01	4.61	50.72	777				
	22/06/22	11:36:42	BIBRA LAKE	WA	7451	002588	ULT DSL	220.50 P	57.26	114.78	11.48	126.26	3052				
	23/06/22	07:27:24	BIBRA LAKE	WA	7451	000223	ULT DSL	220.50 P	55.14	111.54	11.15	122.69	7244				
	23/06/22	07:29:08	BIBRA LAKE	WA	7451	000224	ULSD G10	220.50 P	45.74	91.09	9.17	100.86	7234				
	23/06/22	07:30:02	BIBRA LAKE	WA	7451	000225	ULSD G10	220.50 P	142.30	284.60	28.46	313.77	7045				
	23/06/22	07:41:21	BIBRA LAKE	WA	7451	000226	ULSD G10	220.50 P	23.35	46.81	4.68	51.49	1422				
	23/06/22	09:19:58	BIBRA LAKE	WA	7451	002683	ULT DSL	222.50 P	63.01	127.45	12.75	140.20	51300				
	23/06/22	10:57:29	BIBRA LAKE	WA	7451	002689	ULSD G10	220.50 P	80.19	160.75	16.07	176.82	2526				
	23/06/22	11:15:06	BIBRA LAKE	WA	7451	002692	ULSD G10	220.50 P	84.08	168.05	16.80	185.40	7074				
	23/06/22	12:52:26	BIBRA LAKE	WA	7451	002703	ULT DSL	222.50 P	73.08	147.82	14.78	162.60	3067				
	23/06/22	14:05:11	BIBRA LAKE	WA	7451	002712	ULSD G10	220.50 P	91.48	182.92	18.29	201.68	4626	1559	5.9	12.9	
								DIESEL	1764.50	3512.67	351.25	3863.92					
							TOTAL	THIS PERIOD YEAR TO DATE	1,764.50 1,861.20	3,512.67 3,693.12	351.25 369.29	3,863.92 4,062.41		4294 4294	41.1 43.3	80.0 94.6	

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CITY OF COCKBURN

Account Number: 0050188034 Customer Number: 0115405338  
Period Starting: 01/06/2022 Period Ending: 30/06/2022

Page: 36 of 36  
Date: 30/06/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Product/Service					Odo meter (km)	KM Span	Litres/ 100km	Cents /km
							Description	CPL Price	Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)			
Cost Centre  7050 15405338 04037 1H0Q717 2056 FORD RANGER XL SC	09/06/22	08:17:42	COCKBURN CENTRAL WA	7395	025426		DIESEL		1764.59	3512.67	351.25	3863.92			
						TOTAL	THIS PERIOD		1,764.59	3,512.67	351.25	3,863.92		4294	41.1
							YEAR TO DATE		1,861.20	3,693.12	369.29	4,062.41		4294	43.3
							LILT DSL	200.70	69.35	126.54	12.65	139.19	3651	506	13.7
							DIESEL		69.35	126.54	12.65	139.19			
						TOTAL	THIS PERIOD		69.35	126.54	12.65	139.19		506	13.7
							YEAR TO DATE		432.48	778.44	77.84	856.28		3630	11.9
							DIESEL		69.35	126.54	12.65	139.19			
						TOTAL	THIS PERIOD		69.35	126.54	12.65	139.19		506	13.7
							YEAR TO DATE		432.48	778.44	77.84	856.28		3630	11.9
Cost Centre  N/A							DIESEL		20882.81	40677.56	4067.81	44745.37			
							M/S	1904.33	9799.62	979.93	9667.45				
CUSTOMER TOTAL						GRAND TOTAL	THIS PERIOD		25,877.14	49,466.18	4,946.64	54,412.82		127671	20.3
							YEAR TO DATE		107,135.22	184,280.35	18,428.15	202,708.50		686044	15.6

## 15.2 Monthly Financial Reports - July 2022

**Author** Stuart Downing

**Attachments** 1. Monthly Financial Report - July 2022 [↓](#)

### RECOMMENDATION

That Council:

- (1) ADOPTS the Monthly Financial Reports containing the Statements of Financial Activity and other financial information for the month of July 2022, as attached to the Agenda.

### Background

*Local Government (Financial Management) Regulations 1996* prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets)
2. Explanation for each material variance identified between year to date (YTD) budgets and actuals
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

*Local Government (Financial Management) Regulations 1996* - Regulation 34 (5) states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.

The materiality threshold has been set by Council at \$300,000 for the 2022-23 financial year (FY23).

Detailed analysis of budget variances is an ongoing exercise, with necessary budget amendments either submitted to Council each month via this standing agenda item or included in the City's mid-year budget review, as required by legislation.

**Submission**

N/A

**Report**

The attached Monthly Financial Report for July 2022 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This has been reviewed by management, with the following commentary addressing key results contained within the report and the City's budgetary performance to the end of the month.

**Opening Surplus**

The adopted budget had an opening surplus amount of \$7.50 million, including \$5.0 million estimated municipal funding for the City's carry forward works.

The balance of \$2.5 million was a conservative estimate of the "free" uncommitted closing surplus from FY22 used in balancing FY23 budget commitments.

The unaudited opening surplus amount reported in the July financial report is \$10.31 million, which is subject to further adjustment as the FY22 accounts and carry forwards continue to be finalised.

**Closing Surplus**

The City's YTD closing surplus at the end of July was \$126.98 million, versus a YTD budget of \$119.49 million. This favourable variance of \$7.49 million comprises the additional (unaudited) opening surplus variance and variances across the operating and capital budgets reported in the sections following.

**Operating Revenue**

Operating revenue of \$125.29 million was \$1.76 million ahead of the YTD budget for July.

The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Rates	118,200,000	116,960,235	116,983,379	23,144
Specified Area Rates	624,000	590,000	594,973	4,973
Operating Grants, Subsidies, Contributions	14,430,599	873,645	818,740	(54,905)
Fees and Charges	36,770,902	5,041,962	6,451,441	1,409,479
Service Charges	500,000	0	0	0
Interest Earnings	2,225,280	125,028	405,830	280,802
Profit/(Loss) on Asset Disposals	22,648	(61,321)	34,678	95,999
<b>Total</b>	<b>172,773,429</b>	<b>123,529,549</b>	<b>125,289,041</b>	<b>1,759,492</b>

Material variances identified in the City's operating revenue were identified as follows:

- Fees and Charges (\$1.41 million ahead of YTD budget):
  - Landfill operations revenue was \$0.96 million ahead of budget.

#### Operating Expenditure

Operating expenditure to the end of July of \$11.24 million was under the YTD budget by \$3.09 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Employee costs	(68,403,008)	(5,477,952)	(5,005,924)	472,028
Materials and contracts	(42,414,059)	(2,804,033)	(550,924)	2,253,109
Utility charges	(6,100,264)	(557,935)	(324,916)	233,019
Depreciation on non-current assets	(37,563,705)	(3,007,607)	(3,007,607)	0
Interest expenses	(500,939)	(133)	0	133
Insurance expenses	(2,015,300)	(1,185,300)	(1,066,523)	118,777
Other expenditure	(11,465,512)	(1,299,491)	(1,282,138)	17,353
<b>Total</b>	<b>(168,462,787)</b>	<b>(14,332,451)</b>	<b>(11,238,032)</b>	<b>3,094,419</b>

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$0.47 million under YTD budget):
  - Budget variance distributed across all areas (no material variances).
- Materials and Contracts (\$2.25 million under YTD budget):
  - Operations and
  - Maintenance were showing a \$0.75 million underspend against their YTD budget, mostly due to new financial year lag in activity (winter factor and end of financial year processing focus).
- Other Expenditure (\$0.02 million under YTD budget):
  - Landfill levy was showing a \$0.39 million YTD variance (underspends in other cost areas offsetting this).

### Capital Expenditure

Council adopted a capital works program of \$56.86 million in the FY23 annual budget, which will grow by another \$31.12 million once the carry forward projects are adopted by Council (separate item included in this agenda).

Only \$0.55 million had been spent to the end of July, an underspend of \$0.21 million with no material variances identified.

The following table shows the budget performance by asset class:

Capital acquisitions	Amended		YTD Actual \$	YTD Actual Variance \$
	Budget \$	YTD Budget \$		
Buildings	3,762,100	227,415	215,970	(11,445)
Plant and equipment	4,881,820	-	39,343	39,343
Information technology	4,008,866	26,665	32,452	5,787
Infrastructure - roads	26,055,354	110,000	116,369	6,369
Infrastructure - drainage	2,134,743	109,000	31,210	(77,790)
Infrastructure - footpath	1,350,960	-	40,156	40,156
Infrastructure - parks hard	5,586,325	116,250	48,146	(68,104)
Infrastructure - landscaping	1,600,000	150,000	12,689	(137,311)
Infrastructure - landfill site	260,000	9,500	9,000	(500)
Infrastructure - marina	283,828	-	5,120	5,120
Infrastructure - coastal	940,000	10,000	-	(10,000)
<b>Total</b>	<b>50,863,996</b>	<b>758,830</b>	<b>550,455</b>	<b>(208,375)</b>

### Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is a net \$11.83 million. This includes \$15.73 million in funding to be received, less an outgoing contribution of \$3.90 million to the State Government for underground power in South Lake.

No actual revenue has been accounted for at this early stage of the year, with the recognition of revenue tied to project completion (as per Australian Accounting Standards).

### Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$183.44 million in total reserves held at the end of July (\$181.46 million last month).

Council funded reserves made up \$151.32 million of this balance, with the remaining \$32.12 million held for externally restricted purposes (i.e. grant funded, developer contributions, specified area rates).

### Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$211.86 million (down from \$215.53 million last month).

This included financial assets (term deposits and investments) of \$187.70 million, with the balance of \$24.16 million representing cash and cash equivalent holdings.

\$189.07 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits held.

The remaining \$22.78 million represented unrestricted funding for the City's operating activities and liabilities.

### Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield has continued increasing to an annualised 1.36 percent as of 31 July (up from 1.24 percent last month and 1.05 percent the month before). This underperformed the City's KPI target rate of 1.85 percent (comprising RBA cash rate of 1.35 percent plus a 0.50 percent performance margin).

The sharp rise made to the official cash rate by the Reserve Bank of Australia in recent months means many of the City's previous term deposits are now yielding well under the City's current KPI target.

However, this will continue to improve as existing deposits mature and new ones are placed at much higher yielding rates.



New investments placed during the month were at rates of 3.60 and 3.68 percent.

Current term deposit investments are fully compliant with Council's Investment Policy, as indicated below in an extract from the City's investment reporting platform:

Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

These have a face value of \$2.475 million and market value of \$1.613 million, although the City is carrying them at a book value of \$0.90 million (net of a \$1.575 million impairment provision).

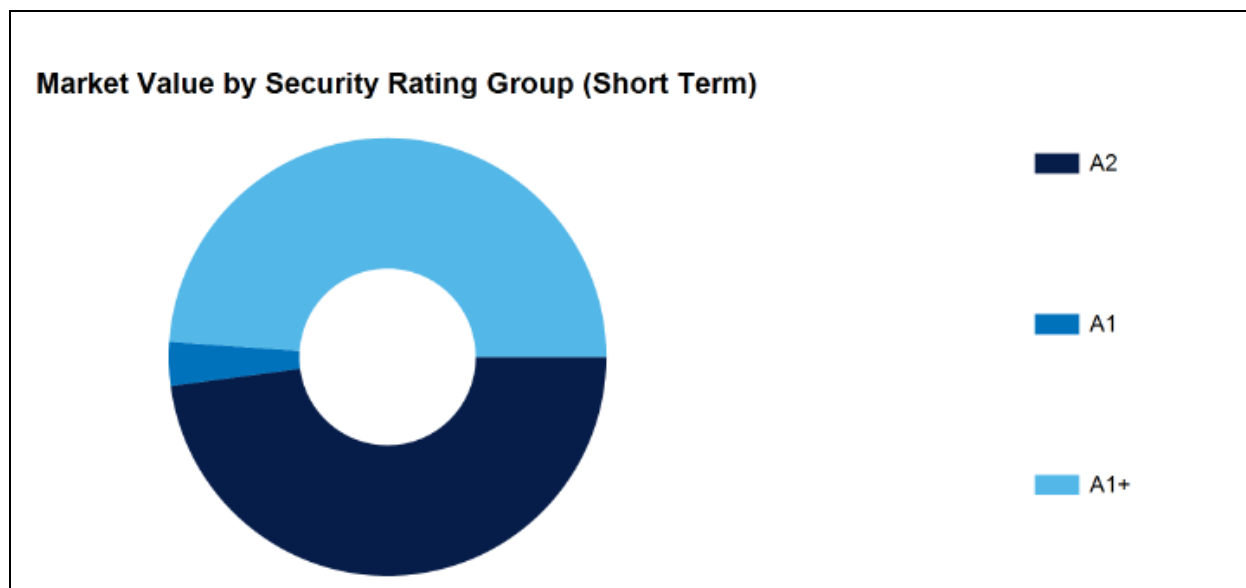
The City continues receiving interest and capital payments, with \$0.525 million returned to date of the original \$3.0 million invested.

The City's investments were held with the following financial institutions as at 31 July:

Issuer	Market Value	% Total Value
AMP Bank Ltd	18,106,208.15	8.73%
Australian Unity Bank	7,036,213.69	3.39%
Bank of Queensland Ltd	20,135,433.15	9.71%
Commonwealth Bank of Australia Ltd	55,179,703.86	26.61%
Defence Bank Ltd	3,010,836.99	1.45%
Emerald Reverse Mortgage Trust	1,613,092.37	0.78%
Macquarie Bank	2,802,654.49	1.35%
Members Equity Bank Ltd	3,000,591.78	1.45%
MyState Bank Ltd	24,626,349.64	11.88%
National Australia Bank Ltd	36,710,046.86	17.70%
Suncorp-Metway Ltd	9,058,339.20	4.37%
Westpac Banking Corporation Ltd	26,074,334.31	12.57%
Portfolio Total	207,353,804.48	100.00%

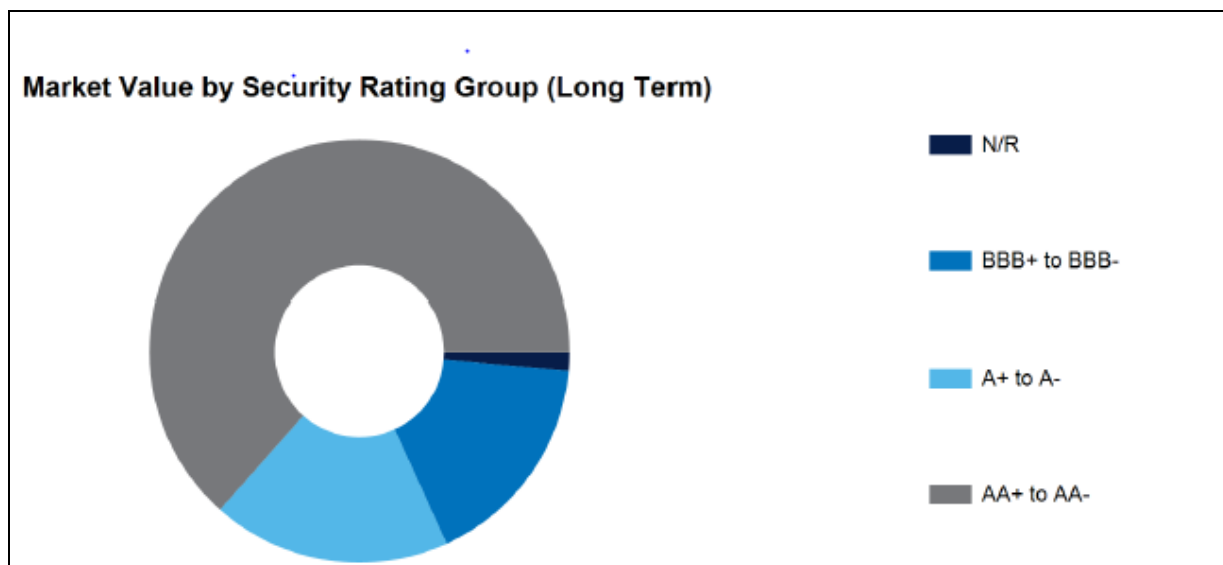
The City's short-term deposits (less than 12 months) made up 45.0 percent (\$93.33 million) of the City's portfolio, down from 51.9 percent (\$111.16 million) last month.

These are classified under the following credit ratings:



Deposits invested between 1 and 3 years made up 55.0 percent (\$114.02 million) of the City's portfolio, up from 48.0 percent (\$102.8 million) last month.

These are classified under following credit ratings:



### Investment in Fossil Fuel Free Banks

At month end, the City held 23.6 percent or \$48.97 million of its investment portfolio with banks considered non-funders of fossil fuel related industries (down from 25.2 percent and \$53.98 million last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always preference a fossil fuel free investment, given the same or higher deposit rate.

#### Rates Debt Recovery

The collectible rates and charges for 2022-23 (comprising arrears, annual levies and part year rating) totals \$141.19 million.

To the end of July, the City had collected \$11.79 million, leaving a balance outstanding of \$129.40 million (91.7 percent).

The City has also received \$0.35 million in prepayments for future year rates.

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 85 properties owing a total of \$0.69 million in combined rates and legal fees (down from 94 properties last month owing \$0.59 million).

Given the size of the City's ratepayer base (around 53,000 properties), this is an exceptionally good result in managing overdue rates.

Formal debt recovery activities are commenced when ratepayers have overdue rates and have not committed to instalment or other payment arrangements, or sought relief under the City's Financial Hardship Policy.

#### Trade and Sundry Debtors

The City had \$3.58 million in outstanding debtors to the end of July (\$3.39 million last month).

Those debts overdue by more than 90 days made up \$442k or 12.4 percent of total debts outstanding (\$410k and 12.1% last month).

The 90-day debtors included debts owing by State Government related entities totalling \$272k.

Commercial landfill debts totalled of \$100k and lease monies owed by naval base tenants totalling \$69k (on payment plans).

#### Budget Amendments - FY23 Budget Year

Budget amendments seeking increased expenditure are now referred to the Expenditure Review Committee before Council adoption.

There are no other budget amendments required this month.

**Strategic Plans/Policy Implications**Listening and Leading

A community focused, sustainable, accountable and progressive organisation

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

There are no budget amendments recommended in this month's report, with most now being referred to Council's Expenditure Review Committee for recommendation.

Council's adopted budget surplus for FY23 of \$360,899 has since reduced by \$20,000 to \$340,899 due to a Council decision at the June ordinary meeting (funding to investigate a women's shed).

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position. This enables it to be informed on and identify any potential financial risks.

**Advice to Proponents/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**CITY OF COCKBURN****MONTHLY FINANCIAL REPORT****(Containing the Statement of Financial Activity)****For the period ending 31 July 2022****LOCAL GOVERNMENT ACT 1995****LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996****TABLE OF CONTENTS**

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MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2022

## SUMMARY INFORMATION

Funding surplus / (deficit) Components

Funding surplus / (deficit)				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$7.50 M	\$7.50 M	\$10.31 M	\$2.81 M
Closing	\$0.34 M	\$119.50 M	\$126.99 M	\$7.49 M
Refer to Statement of Financial Activity				

Cash and financial assets		
	\$211.86 M	% of total
Unrestricted Cash	\$23.92 M	11.3%
Restricted Cash	\$187.94 M	88.7%
Refer to Note 2 - Cash and Financial Assets		

Key Operating Activities

Amount attributable to operating activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
\$38.54 M	\$112.50 M	\$117.32 M	\$4.82 M
Refer to Statement of Financial Activity			

Employee Cost		
YTD Actual	(\$5.01 M)	% Variance
YTD Budget	(\$5.48 M)	(8.6%)
Refer to Statement of Financial Activity		

Rates Revenue		
YTD Actual	\$117.58 M	% Variance
YTD Budget	\$117.55 M	0.0%
Refer to Statement of Financial Activity		

Fees and Charges		
YTD Actual	\$6.45 M	% Variance
YTD Budget	\$5.04 M	28.0%
Refer to Statement of Financial Activity		

Materials & Contracts		
YTD Actual	(\$0.55 M)	% Variance
YTD Budget	(\$2.80 M)	(80.4%)
Refer to Statement of Financial Activity		

Key Investing Activities

Amount attributable to investing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$38.28 M)	(\$0.64 M)	(\$0.52 M)	\$0.13 M
Refer to Statement of Financial Activity			

Proceeds on sale		
YTD Actual	\$0.03 M	%
Amended Budget	\$0.76 M	4.6%
Refer to Note 3 - Disposal of Assets		

Asset Acquisition		
YTD Actual	\$0.55 M	% Spent
Amended Budget	\$50.86 M	1.1%
Refer to Note 4 - Capital Acquisition		

Capital Grants		
YTD Actual	\$0.00 M	% Received
Amended Budget	(\$15.73 M)	0.0%
Refer to Note 4 - Capital Acquisition		

Key Financing Activities

Amount attributable to financing activities			
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
(\$7.42 M)	\$0.14 M	(\$0.13 M)	(\$0.27 M)
Refer to Statement of Financial Activity			

Borrowings	
Principal repayments	\$0.00 M
Interest expense	\$0.00 M
Principal due	\$11.43 M
Refer to Note 5 - Borrowings	

Reserves	
Reserves balance	\$183.45 M
Interest earned	\$0.02 M
Refer to Note 6 - Cash Reserves	

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2022**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

CITY OF COCKBURN | 3



**STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**BY NATURE OR TYPE**

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	7,500,000	7,500,000	10,314,344	2,814,344	37.52%	▲
<b>Revenue from operating activities</b>							
Rates		118,200,000	116,960,235	116,983,379	23,144	0.02%	
Specified area rates		624,000	590,000	594,973	4,973	0.84%	
Operating grants, subsidies and contributions		14,430,599	873,645	818,740	(54,905)	(6.28%)	
Fees and charges		36,770,902	5,041,962	6,451,441	1,409,479	27.95%	▲
Service charges		500,000	0	0	0	0.00%	
Interest earnings		2,225,280	125,028	405,830	280,802	224.59%	
Profit/(loss) on disposal of assets		22,648	(61,321)	34,678	95,999	(156.55%)	
		172,773,429	123,529,549	125,289,041	1,759,492		
<b>Expenditure from operating activities</b>							
Employee costs		(68,403,008)	(5,477,952)	(5,005,924)	472,028	8.62%	▲
Materials and contracts		(42,414,059)	(2,804,033)	(550,924)	2,253,109	80.35%	▲
Utility charges		(6,100,264)	(557,935)	(324,916)	233,019	41.76%	
Depreciation on non-current assets		(37,563,705)	(3,007,607)	(3,007,607)	0	0.00%	
Interest expenses		(500,939)	(133)	0	133	100.00%	
Insurance expenses		(2,015,300)	(1,185,300)	(1,066,523)	118,777	10.02%	
Other expenditure		(11,465,512)	(1,299,491)	(1,282,138)	17,353	1.34%	
		(168,462,787)	(14,332,451)	(11,238,032)	3,094,419		
Non-cash amounts excluded from operating activities							
	1(a)	34,230,222	3,304,427	3,271,966	(32,461)	(0.98%)	
<b>Amount attributable to operating activities</b>		38,540,864	112,501,525	117,322,975	4,821,450		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions		11,827,584	117,763	0	(117,763)	(100.00%)	
Proceeds from disposal of assets	3	758,500	0	34,678	34,678	0.00%	
Payments for property, plant and equipment and infrastructure	4	(50,863,996)	(758,830)	(550,455)	208,375	27.46%	
<b>Amount attributable to investing activities</b>		(38,277,912)	(641,067)	(515,777)	125,290		
<b>Financing Activities</b>							
Transfer from reserves	6	31,042,948	136,198	211,493	75,295	55.28%	
Repayment of debentures	5	(3,900,000)	0	0	0	0.00%	
Transfer to reserves	6	(34,565,000)	0	(345,058)	(345,058)	0.00%	
<b>Amount attributable to financing activities</b>		(7,422,052)	136,198	(133,565)	(269,763)		
<b>Closing funding surplus / (deficit)</b>	1(c)	340,901	119,496,657	126,987,983	7,491,326		

**KEY INFORMATION**

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

## KEY TERMS AND DESCRIPTIONS FOR THE PERIOD ENDED 31 JULY 2022

### REVENUE

#### RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

#### OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

#### NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

#### REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

#### FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

#### SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

#### OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

#### PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

## NATURE OR TYPE DESCRIPTIONS

### EXPENSES

#### EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

#### MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

#### UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

#### INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

#### LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

#### DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

#### INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

#### OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

STATUTORY REPORTING BY BUSINESS UNIT

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	7,500,000	7,500,000	10,314,344	2,814,344	37.52%	▲
<b>Revenue from operating activities</b>							
Governance, Risk & Compliance		1,653	138	30	(108)	(78.26%)	
Finance		127,306,020	117,681,652	118,004,957	323,305	0.27%	▲
Library & Cultural Services		142,000	1,500	3,070	1,570	104.67%	
Recreation Infrastructure & Services		13,204,853	956,157	1,303,777	347,620	36.36%	▲
Community Development & Services		7,679,893	774,400	644,845	(129,555)	(16.73%)	
Community Safety & Ranger Services		1,261,960	98,616	117,676	19,060	19.33%	
Development Assessment & Compliance		3,577,282	576,065	752,954	176,889	30.71%	
Planning		190,702	10	0	(10)	(100.00%)	
Sustainability & Environment		785,357	65,446	24,575	(40,871)	(62.45%)	
Operations & Maintenance		14,534,440	3,033,869	4,187,635	1,153,766	38.03%	▲
Property & Assets		3,792,269	316,946	235,163	(81,783)	(25.80%)	
Human Resources		97,000	8,083	14,359	6,276	77.64%	
Workplace Health & Safety		200,000	16,667	0	(16,667)	(100.00%)	
		172,773,429	123,529,549	125,289,041	1,759,492		
<b>Expenditure from operating activities</b>							
Executive Support		(3,438,961)	(284,895)	(168,380)	116,515	40.90%	
Civic Services		(1,721,364)	(121,169)	(96,133)	25,036	20.66%	
Corporate Strategy		(327,064)	(11,835)	(2,122)	9,713	82.07%	
Governance, Risk & Compliance		(1,005,495)	(84,942)	(62,529)	22,413	26.39%	
Finance		(6,834,979)	(1,461,356)	(1,267,604)	193,752	13.26%	
Information & Technology		(8,151,922)	(665,430)	(491,183)	174,247	26.19%	
Procurement		(875,749)	(72,655)	(85,859)	(13,204)	(18.17%)	
Library & Cultural Services		(5,945,648)	(434,678)	(350,891)	83,787	19.28%	
Recreation Infrastructure & Services		(14,976,108)	(1,150,266)	(895,766)	254,500	22.13%	
Community Development & Services		(12,319,615)	(874,510)	(686,741)	187,769	21.47%	
Community Safety & Ranger Services		(6,391,378)	(494,451)	(310,010)	184,441	37.30%	
Development Assessment & Compliance		(6,552,314)	(518,455)	(424,222)	94,233	18.18%	
Planning		(2,883,438)	(183,402)	(143,682)	39,720	21.66%	
Sustainability & Environment		(3,953,157)	(288,428)	(177,830)	110,598	38.35%	
Operations & Maintenance		(73,744,870)	(6,104,770)	(5,228,032)	876,738	14.36%	▲
Projects		(2,699,110)	(207,847)	(121,116)	86,731	41.73%	
Property & Assets		(11,271,998)	(939,598)	(479,689)	459,909	48.95%	▲
Stakeholder Management		(1,047,621)	(136,072)	(37,355)	98,717	72.55%	
Communications & Marketing		(1,690,396)	(131,627)	(119,440)	12,187	9.26%	
Customer Experience		(1,239,727)	(89,517)	(83,069)	6,448	7.20%	
Business & Economic Development		(488,889)	(72,242)	(9,343)	62,899	87.07%	
Human Resources		(2,509,571)	(200,855)	(165,532)	35,323	17.59%	
Workplace Health & Safety		(847,141)	(66,115)	(40,179)	25,936	39.23%	
Transformation, Culture & Innovation		(610,297)	(36,103)	(24,319)	11,784	32.64%	
Internal Recharging		3,064,025	298,767	232,994	(65,773)	(22.01%)	
		(168,462,787)	(14,332,451)	(11,238,032)	3,094,419		
Non-cash amounts excluded from operating activities	1(a)	34,230,222	3,304,427	3,271,966	(32,461)	(0.98%)	
<b>Amount attributable to operating activities</b>		38,540,864	112,501,525	117,322,975	4,821,450		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions		11,827,584	117,763	0	(117,763)	(100.00%)	
Proceeds from disposal of assets	3	758,500	0	34,678	34,678	0.00%	
Payments for property, plant and equipment and infrastructure	4	(50,863,996)	(758,830)	(550,455)	208,375	27.46%	
<b>Amount attributable to investing activities</b>		(38,277,912)	(641,067)	(515,777)	125,290		
<b>Financing Activities</b>							
Transfer from reserves	6	31,042,948	136,198	211,493	75,295	55.28%	
Repayment of debentures	5	(3,900,000)	0	0	0	0.00%	
Transfer to reserves	6	(34,565,000)	0	(345,058)	(345,058)	0.00%	
<b>Amount attributable to financing activities</b>		(7,422,052)	136,198	(133,565)	(269,763)		
Closing funding surplus / (deficit)	1(c)	340,901	119,496,657	126,987,983			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 JULY 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of AASB 1051 *Land Under Roads* paragraph 15 and AASB 116 *Property, Plant and Equipment* paragraph 7.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 July 2022

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION**

**(a) Non-cash items excluded from operating activities**

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: (Profit)/loss on asset disposals	3	(22,648)	0	(34,678)
Less: Movement in liabilities associated with restricted cash		(3,410,835)	296,820	336,005
Less: Movement in other liabilities		100,000	0	34,040
Movement in employee benefit provisions (non-current)		0	0	(71,008)
Add: Depreciation on assets		37,563,705	3,007,607	3,007,607
<b>Total non-cash items excluded from operating activities</b>		<b>34,230,222</b>	<b>3,304,427</b>	<b>3,271,966</b>

**(b) Adjustments to net current assets in the Statement of Financial Activity**

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation* 32 to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2022	This Time Last Year 31 July 2021	Year to Date 31 July 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	6	(183,312,212)	(169,594,779)	(183,445,775)
Less: Bonds & deposits		(4,303,373)	(6,358,043)	(4,491,961)
Add: Borrowings	5	3,934,065	4,020,624	3,934,065
Add: Lease liabilities		34,793	9,295	34,793
Add: Financial assets at amortised cost - non-current	2	900,141	941,521	900,141
<b>Total adjustments to net current assets</b>		<b>(182,746,586)</b>	<b>(170,981,382)</b>	<b>(183,068,737)</b>
Cash and cash equivalents	2	20,737,377	6,029,448	24,160,804
Financial assets at amortised cost	2	193,800,000	198,000,000	186,800,000
Rates receivables		2,204,257	105,268,901	110,224,115
Receivables		5,908,249	22,022,162	24,898,833
Other current assets		6,806,318	5,314,478	6,787,966
<b>Less: Current liabilities</b>				
Payables		(17,443,608)	(23,301,098)	(23,956,267)
Borrowings	5	(3,934,065)	(4,020,624)	(3,934,065)
Contract liabilities	7	(5,749,056)	(6,550,336)	(5,725,687)
Lease liabilities		(34,793)	(9,295)	(34,793)
Provisions	7	(9,233,749)	(9,004,526)	(9,164,192)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(182,746,586)</b>	<b>(170,981,382)</b>	<b>(183,068,737)</b>
<b>Closing funding surplus / (deficit)</b>		<b>10,314,344</b>	<b>122,767,723</b>	<b>126,987,983</b>

**CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution
		\$	\$	\$	\$	
<b>Cash on hand</b>						
Cash at bank	Cash and cash equivalents	6,134,586	0	6,134,586		NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	26,218	0	26,218		
Term deposits - current	Cash and cash equivalents	16,862,264	1,137,736	18,000,000		AMP
Term deposits - current	Financial assets at amortised cost	0	20,000,000	20,000,000		BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	0	2,800,000	2,800,000		MACQUARIE BANK
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000		MEMBERS EQUITY BANK
Term deposits - current	Financial assets at amortised cost	0	36,500,000	36,500,000		NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	9,000,000	9,000,000		SUNCORP
Term deposits - current	Financial assets at amortised cost	0	3,000,000	3,000,000		DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	55,000,000	55,000,000		COMMONWEALTH BANK
Term deposits - current	Financial assets at amortised cost	0	26,000,000	26,000,000		WESTPAC
Term deposits - current	Financial assets at amortised cost	0	24,500,000	24,500,000		MYSTATE BANK
Term deposits - current	Financial assets at amortised cost	0	7,000,000	7,000,000		ASIA UNITED BANK
Other investment - non current	Financial assets at amortised cost	900,141	0	900,141		BARCLAYS BANK
<b>Total</b>		<b>23,923,209</b>	<b>187,937,736</b>	<b>211,860,945</b>	<b>0</b>	
<b>Comprising</b>		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Cash</b>	<b>Trust</b>	
		\$	\$	\$	\$	
Cash and cash equivalents		23,023,068	1,137,736	24,160,804	0	
Financial assets at amortised cost		(237,595)	187,937,736	187,700,141	0	
		<b>22,785,473</b>	<b>189,075,472</b>	<b>211,860,945</b>	<b>0</b>	

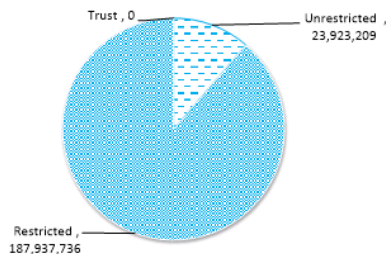
**KEY INFORMATION**

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

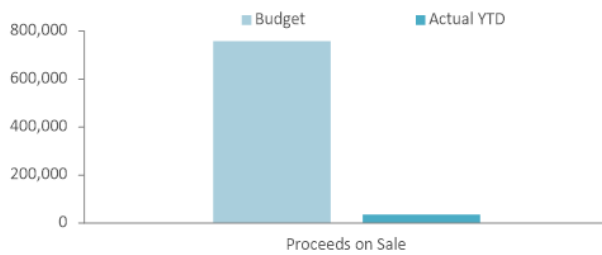
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment	735,852	758,500	22,648	0	0	34,678	34,678	0
		<b>735,852</b>	<b>758,500</b>	<b>22,648</b>	<b>0</b>	<b>0</b>	<b>34,678</b>	<b>34,678</b>	<b>0</b>



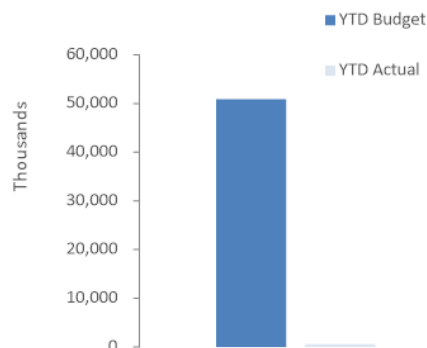
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Buildings	3,762,100	227,415	215,970	(11,445)
Plant and equipment	4,881,820	0	39,343	39,343
Information technology	4,008,866	26,665	32,452	5,787
Infrastructure - roads	26,055,354	110,000	116,369	6,369
Infrastructure - drainage	2,134,743	109,000	31,210	(77,790)
Infrastructure - footpath	1,350,960	0	40,156	40,156
Infrastructure - parks hard	5,586,325	116,250	48,146	(68,104)
Infrastructure - parks landscaping	1,600,000	150,000	12,689	(137,311)
Infrastructure - landfill site	260,000	9,500	9,000	(500)
Infrastructure - marina	283,828	0	5,120	5,120
Infrastructure - coastal	940,000	10,000	0	(10,000)
<b>Payments for Capital Acquisitions</b>	<b>50,863,996</b>	<b>758,830</b>	<b>550,455</b>	<b>(208,375)</b>
<b>Total Capital Acquisitions</b>	<b>50,863,996</b>	<b>758,830</b>	<b>550,455</b>	<b>(208,375)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	(15,727,584)	(117,763)	0	117,763
Other (disposals & C/Fwd)	(758,500)	0	(34,678)	(34,678)
Cash backed reserves				
Plant & Vehicle Replacement	(4,104,553)	0	0	0
Major Building Refurbishment	(200,000)	(65,000)	0	65,000
Waste & Recycling	(360,000)	(9,500)	0	9,500
Land Development and Investment Fund	(7,045,630)	0	0	0
Roads & Drainage Infrastructure	(3,973,182)	0	0	0
Community Infrastructure	(133,500)	(10,000)	0	10,000
Port Coogee Special Maintenance - SAR	(328,000)	0	0	0
Community Surveillance	(245,000)	(20,415)	0	20,415
Restricted Grants & Contributions	0	0	(4,555)	(4,555)
Carry Forward Projects	(2,184,843)	0	(1,907)	(1,907)
Port Coogee Marina Assets Replacement	(305,900)	0	0	0
Port Coogee Waterways - WEMP	(345,000)	0	0	0
Contribution - operations	(15,152,304)	(536,152)	(509,316)	26,836
<b>Capital funding total</b>	<b>(50,863,996)</b>	<b>(758,830)</b>	<b>(550,455)</b>	<b>208,375</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**FINANCING ACTIVITIES**

**NOTE 5**

**BORROWINGS**

**Repayments - borrowings**

Information on borrowings		1 July 2022	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.		Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Community amenities</b>										
SMRC		1,434,065	0	0	0	1,400,000	1,434,065	34,065	0	50,020
<b>Recreation and culture</b>										
To assist fund the Cockburn Central West development	8	10,000,000	0	0	0	2,500,000	10,000,000	7,500,000	0	350,000
<b>C/Fwd Balance</b>		11,434,065	0	0	0	3,900,000	11,434,065	7,534,065	0	400,020
<b>Total</b>		11,434,065	0	0	0	3,900,000	11,434,065	7,534,065	0	400,020
Current borrowings		3,226,983					3,934,065			
Non-current borrowings		8,207,082					7,500,000			
		11,434,065					11,434,065			

All debenture repayments were financed by general purpose revenue.

**KEY INFORMATION**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

## OPERATING ACTIVITIES

## NOTE 6

## CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Council Funded</b>									
Staff Payments & Entitlements	762,036	0	0	0	0	0	0	762,036	762,036
Plant & Vehicle Replacement	12,190,360	0	0	1,320,000	0	(4,104,553)	0	6,037,919	12,190,360
Information Technology	1,674,702	0	0	1,500,000	0	0	0	3,232,034	1,674,702
Major Building Refurbishment	18,113,555	0	0	1,000,000	0	(200,000)	0	19,754,255	18,113,555
Waste & Recycling	16,223,182	0	0	3,000,000	0	(360,000)	0	12,528,533	16,223,182
Land Development and Investment Fund	8,177,172	0	0	500,000	0	(10,165,630)	0	2,840,668	8,177,172
Roads & Drainage Infrastructure	11,747,017	0	0	3,000,000	0	(3,973,182)	0	8,917,394	11,747,017
Naval Base Shacks	1,261,186	0	0	30,000	0	0	0	1,228,213	1,261,186
Community Infrastructure	31,698,223	0	0	7,000,000	0	(913,500)	0	34,050,919	31,698,223
Insurance	2,672,674	0	0	0	0	0	0	2,659,263	2,672,674
Greenhouse Action Fund	908,938	0	0	200,000	0	0	0	1,253,734	908,938
HWRP Post Closure Management & Contan	3,385,769	0	0	1,500,000	0	(20,000)	0	5,349,276	3,385,769
Municipal Elections	151,420	0	0	150,000	0	0	0	301,420	151,420
Community Surveillance	987,870	0	0	200,000	0	(405,000)	(50)	584,480	987,820
Waste Collection	8,312,856	0	0	2,000,000	0	0	0	9,963,528	8,312,856
Environmental Offset	248,759	0	0	0	0	0	0	308,011	248,759
Bibra Lake Management Plan	15,267	0	0	0	0	0	0	161,243	15,267
CIHCF Building Maintenance	11,706,747	0	0	800,000	0	0	0	11,472,499	11,706,747
Cockburn ARC Building Maintenance	6,675,048	0	0	1,500,000	0	0	0	8,068,365	6,675,048
Carry Forward Projects	12,322,168	0	0	5,000,000	0	(2,184,843)	(1,907)	8,769,222	12,320,262
Port Coogee Marina Assets Replacement	2,084,887	0	0	300,000	0	(305,900)	0	1,604,987	2,084,887
Coogee Beach Foreshore Management	0			1,000,000	0	0	0	1,000,000	0
<b>Total Council Funded Reserve</b>	<b>151,319,839</b>	<b>0</b>	<b>0</b>	<b>30,000,000</b>	<b>0</b>	<b>(22,632,608)</b>	<b>(1,957)</b>	<b>140,847,999</b>	<b>151,317,882</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Restricted Funded</b>									
Aged and Disabled Asset Replacement	465,834	0	409	0	0	0	0	452,140	466,243
Welfare Projects Employee Entitlements	1,053,457	0	439	0	0	0	0	2,279,463	1,053,896
Port Coogee Special Maintenance - SAR	2,040,979	0	1,790	400,000	0	(597,457)	(5,499)	1,467,779	2,037,269
Port Coogee Waterways - SAR	244,765	0	215	105,000	0	0	0	257,222	244,980
Family Day Care Accumulation Fund	11,600	0	10	0	0	0	0	11,549	11,610
Naval Base Shack Removal	826,130	0	725	35,000	0	0	0	760,695	826,855
Restricted Grants & Contributions	4,910,281	0	0	0	0	0	(203,834)	691,434	4,706,447
Public Open Space - Various	5,010,534	0	4,400	0	0	0	0	4,925,444	5,014,934
Port Coogee Waterways - WEMP	1,125,185	0	991	0	0	(420,000)	0	648,699	1,126,175
Cockburn Coast SAR	85,406	0	75	55,000	0	(12,048)	(203)	91,995	85,278
<b>Total Restricted Funded Reserve</b>	<b>15,774,170</b>	<b>0</b>	<b>9,053</b>	<b>595,000</b>	<b>0</b>	<b>(1,029,505)</b>	<b>(209,536)</b>	<b>11,586,420</b>	<b>15,573,687</b>
<b>Developer Contribution Plans</b>									
Community Infrastructure DCP 13	3,358,994	0	924	3,000,000	232,562	(2,979,783)	0	2,095,930	3,592,480
Developer Contribution Plans - Various	12,859,209	0	10,234	970,000	92,283	(4,401,052)	0	8,562,189	12,961,727
<b>Total Developer Contribution Reserve</b>	<b>16,218,203</b>	<b>0</b>	<b>11,159</b>	<b>3,970,000</b>	<b>324,846</b>	<b>(7,380,835)</b>	<b>0</b>	<b>10,658,119</b>	<b>16,554,207</b>
<b>Total Cash Reserve</b>	<b>183,312,212</b>	<b>0</b>	<b>20,212</b>	<b>34,565,000</b>	<b>324,846</b>	<b>(31,042,948)</b>	<b>(211,493)</b>	<b>163,092,538</b>	<b>183,445,775</b>

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2022	Liability Increase	Liability Reduction	Closing Balance 31 July 2022
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements - non-operating		5,749,056		(23,369)	5,725,687
<b>Total unspent grants, contributions and reimbursements</b>		5,749,056	0	(23,369)	5,725,687
<b>Provisions</b>					
Annual leave		4,812,649	4,743,177	(4,812,734)	4,743,092
Long service leave		4,421,100	0	0	4,421,100
<b>Total Provisions</b>		9,233,749	4,743,177	(4,812,734)	9,164,192
<b>Total other current assets</b>		<b>14,982,805</b>	<b>4,743,177</b>	<b>(4,836,103)</b>	<b>14,889,879</b>
Amounts shown above include GST (where applicable)					

KEY INFORMATION

Provisions

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

Employee benefits

Short-term employee benefits

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

Other long-term employee benefits

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

Contract liabilities

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
	<b>Budget adoption</b>			\$	\$	\$	\$
	Expenditure Review Committee May 2022 - Womens Shed						360,899
OP4908	investigation	to OCM 9/06/22	Operating Expenses			(20,000)	340,899
				0	0	(20,000)	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 JULY 2022**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2022-23 year is \$300,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Finance	323,305	0.27%	▲ Timing	Revenue brought forward
Recreation Infrastructure & Services	347,620	36.36%	▲ Timing	Revenue brought forward
Operations & Maintenance	1,153,766	38.03%	▲ Timing	Revenue brought forward
Operations & Maintenance	876,738	14.36%	▲ Timing	Expenditure delayed
Property & Assets	459,909	48.95%	▲ Timing	Expenditure delayed

**15.3 Carry Forward Works and Projects FY22 Budget into FY23 Budget****Author(s)** Stuart Downing**Attachments** 1. Carried Forwards Report FY22 into FY23 [↓](#)**RECOMMENDATION**

That Council:

- (1) AMENDS the 2022-23 Municipal Budget by including the Carry Forward Works and Projects as set out in the schedule attached to the Agenda and summarised in the following table:

Capital Expenses	\$30,123,681
Operating Expenses	\$1,495,969
<b>Total Cost</b>	<b>\$31,619,650</b>
<b>Funded By:</b>	
Sale of Assets	\$4,180,000
Grants and Contributions	\$7,596,531
Financial Reserves	\$14,279,691
Municipal Funds	\$5,563,428
<b>Total Funding</b>	<b>\$31,619,650</b>

- (2) AMENDS the 2022/23 budget by adjusting the opening municipal surplus brought forward as follows:

Increase opening budget surplus by shortfall in Municipal Funds budgeted for Carry Forwards	563,428
Transfer to Carry Forwards Projects Reserve	563,428

**TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL****Background**

When Council adopted its Budget for the 2022-23 (FY23) Financial Year at the 23 June 2022 Special Council Meeting, carry forward works and projects were not included as they were unable to be accurately determined at that time.

End of Financial Year processing has now been finalised and the carry forwards determined.

These need to be adopted by Council to ensure delivery of the uncompleted capital program.

**Submission**

N/A

## Report

The FY23 adopted Budget contained a forecast opening Municipal Budget surplus of \$7,500,000 with \$5,000,000 of this forecast representing Municipal funding required for carry forward works and projects.

The City's carry forward requirement from the 2021-22 (FY22) Budget has now been determined at a total cost of \$31,619,650, with a net Municipal funding requirement of \$5,563,428.

The opening budget surplus will need to be increased by the additional \$563,428 to cover the carry forward net funding requirement.

This will be placed into the Carry Forwards Project Reserve to be drawn upon as and when projects are completed.

The balance of funding comprises a mix of grants and contributions, transfers from Council's financial reserves and proceeds from the sale of land and plant items.

The amended capital program budget for FY22 totalled \$86.1 million (this included \$58.7 million carry forwards from previous year).

This year's carry forward requirement of \$31.6 million is the lowest total since the 2018-19 financial year (\$28.7 million), representing a solid result by the City in delivering needed assets and infrastructure for the community.

There are 226 individual projects of varying scale proposed to be carried forward (compared to 190 projects last year).

Of these, 185 are capital projects totalling \$30.12 million, with another 41 operational projects for \$1.49 million.

The ten highest value capital projects to be carried forward (being those over \$0.5 million), make up almost half the total value.

The following table lists these projects, with most having started and at various stages of delivery:

Project Description	\$M
Goodchild Park Upgrades	0.53
Consultancy Services - Health and Fitness Expansion	0.64
Hammond Road Branch to Bartram	3.09
Stage1 Enabling Works Henderson Redevelopment	2.63
Rockingham Road and Phoenix Roundabout (on hold)	1.07
Rowley Road & Lyon Road	1.65
Land Purchase - Sale Lot 1001 Tindal Ave (since settled)	1.68
Marina Expansion - Stage 1 (nearing completion)	1.25
Maraboo Island Anti Climb	0.55
Bethesda Car Park – Design & Construct	1.85
<b>Total</b>	<b>14.94</b>



This year's carry forwards include an unusually high amount of fleet items on order and awaiting delivery (47 in total), adding to \$4.83 million.

This situation reflects current conditions in both the light and heavy fleet supply market.

A full listing of carry forward projects is attached to the agenda, along with a summary showing how these are funded.

Officer justification comments are also provided for further information.

### **Strategic Plans/Policy Implications**

#### Listening and Leading

Deliver sustainable governance through transparent and robust policy and processes  
Ensure sound long term financial management and deliver value for money.

### **Budget/Financial Implications**

The FY23 Budget will be amended to include the \$31,619,650 of capital and operational expenditure, and the respective funding sources.

The City's budgeted opening surplus of \$7,500,000 will be increased by \$563,428 (to a total of \$8,063,428) to accommodate the net Municipal funding requirement for the carry forwards.

Although preparation of the end of financial year accounts and audit are still in progress, the closing surplus for FY22 is expected to exceed this revised budget setting.

The audited closing surplus position for FY22 will be reported to a future Council meeting for the purpose of budget determination in accordance with the Corporate Strategic Planning and Budget Policy.

### **Legal Implications**

N/A

### **Community Consultation**

N/A

### **Risk Management Implications**

Council's revenue and capital and operating expenditure budgets will be misrepresented if the recommendation amending the budget is not adopted.

The carry forward projects need to be formally adopted by Council for the FY23 budget to ensure compliance with legislative requirements and to fund their completion.

**Advice to Proponent(s)/Submissioners**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

Funding Summary			
		OP	CW
<b>Total Expenditure</b>	<b>31,619,650</b>	<b>1,495,969</b>	<b>30,123,681</b>
<b>Funded from:</b>			
- Transfers from Reserve			
Restricted Grants & Contributions	(308,782)	(304,228)	(4,554)
Carry Forward Projects	(3,360,562)	(10,278)	(3,350,284)
Plant & Vehicle Replacement	(2,986,450)		(2,986,450)
Information Technology	(26,794)		(26,794)
Major Building Refurbishment	(71,670)		(71,670)
Waste & Recycling	(3,350,878)		(3,350,878)
Land Development & Investment Fund	(1,719,291)		(1,719,291)
Roads & Drainage Infrastructure	(925,138)	(94,656)	(830,482)
Community Infrastructure	(757,433)	(62,242)	(695,191)
Port Coogee Special Maintenance - SAR	(33,000)		(33,000)
Port Coogee Waterways - WEMP	(62,231)	(62,231)	
Port Coogee Marina Assets Replacement	(28,000)		(28,000)
Aubin Grove POS Reserve	(125,693)		(125,693)
Cockburn Integrated Health Building Maintenance	(423,769)		(423,769)
Cockburn ARC Building Maintenance	(100,000)		(100,000)
<i>Total funding from Reserve</i>	<i>(14,279,691)</i>	<i>(533,635)</i>	<i>(13,746,056)</i>
- External grant	(7,596,531)	(180,128)	(7,416,403)
- Proceeds from sale	(4,180,000)		(4,180,000)
- Muni	(5,563,428)	(782,206)	(4,781,222)
<b>Total Funding</b>	<b>(31,619,650)</b>	<b>(1,495,969)</b>	<b>(30,123,681)</b>

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
			Income Source				
Service Unit	Project Description	Expenditure	Reserves	External	Restricted Funds	Municipal	Justification
221 - Technology	OP4910 - After hours IT Support	28,000				(28,000)	Was an unbudgeted item that is now required for after hours support for council meetings etc.
221 - Technology	OP4941 - ICT - Mobile Phone Replacement/New	18,466				(18,466)	To cater for additional cost of replacement of out of support mobile phones.
221 - Technology	CW1676 - ICT - 10GB DR - ARC Wireless link for redundancy	30,000				(30,000)	Not needed due to re-design of WAN in FY23. Funds to be re-allocated towards hardware requirements as a result of InTune implementation (replacement of old mobile phones not supported by InTune).
221 - Technology	CW1679 - ICT - 10GB AB-DR Wireless Link for redundancy	30,000				(30,000)	Not needed due to re-design of WAN in FY23. Funds to be re-allocated towards ad-hoc PC peripherals requirements (extra monitors etc.) not budgeted for in FY23 due to pending move away from VMWare to PC/Laptops.
221 - Technology	CW1680 - ICT - Corporate WIFI Replacement	77,249				(77,249)	Required for the replacement of Wi-Fi Access points at ARC. This was delayed due to ARC building redesign critically affecting WIFI AP distribution. Ongoing project.
221 - Technology	CW1681 - CYBER - SIEM Security Incident and Event Management	299,582				(299,582)	For pending SIEM tender nomination & POC engagement.
221 - Technology	OP6280 - Mobility Tablet Replacements	22,690				(22,690)	Late submission. As per Bfellow email. SN03/08
221 - Technology	CW4836 - Replace Admin Projectors	5,240	(5,240)			0	[AT's screenshot SN18/8]
221 - Technology	CW1677 - CYBER - ISO Review	30,000				(30,000)	[AT's screenshot SN18/8]
221 - Technology	CW1673 - Core and Distribution Network Replacement	26,794	(26,794)			0	[AT's screenshot SN18/8]
221 - Technology	CW1653 - Digital Strategy - Audit & Map Employee Systems	4,000			(4,000)	0	[AT's screenshot SN18/8]
223 - GIS	CW1682 - ESRI - Parks CR mobility	60,000				(60,000)	22/23 Project
224 - Business Systems	CW1683 - Optimo development	80,123				(80,123)	Implementation and development of SpacetoCo (RFQJK03-2022) (Optimo replacement) - project delayed until 22-23
224 - Business Systems	OP7986 - Corporate Website	122,512				(122,512)	Re-development of website phase 1 per corporate business plan
224 - Business Systems	OP8905 - Techone Ci Anywhere	29,727				(29,727)	[\$41.5k is used to cover the overspent in CW1684. This OP is to be transferred to CW1684 in 22/23 and be deactivated SN28/7]
311 - Lifelong Learning Services	OP8918 - Rebrand of Library Signage	7,645				(7,645)	library rebranding funds still required, was put on hold due to covid and availability. BC.
311 - Lifelong Learning Services	OP9995 - Library Grants Minor	2,181				(2,181)	Unspent external funding
313 - Branch Libraries	CW4571 - Success Library Reglazing of upper floor	3,596				(3,596)	works will be carried at when new senior library manager commences. BC.
314 - Cultural Services	CW1697 - Len Packham Mural	9,000				(9,000)	consultation process and the procurement of relevant artists has taken the budget over schedule.
314 - Cultural Services	CW1698 - Market Swamp Mural	7,000				(7,000)	permission from wall owner has been problematic (3 residents permission required).
314 - Cultural Services	CW1699 - Spearwood Avenue Noise Wall Mural	70,000				(70,000)	
314 - Cultural Services	OP9108 - Harvest Lakes Event	35,456				(35,456)	Treeby public art issues.
314 - Cultural Services	OP9590 - Annual RSL Anzac Day Parade	7,062				(7,062)	Approved by SD (email)
							Approved by SD (email)

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
321 - Recreation Services	CW1484 - Major Capital Works Grants Program	29,000			(29,000)	0	Approved grants yet to be invoiced by Clubs
321 - Recreation Services	CW1686 - Success Reserve Master Plan	45,000				(45,000)	
321 - Recreation Services	OP4988 - Port Coogee Centre Fit Out Design	162,242	(62,242)			(100,000)	Delay due to staff resourcing. Commencing FY23
321 - Recreation Services	OP4989 - CSRFP Review and Planning	93,590				(93,590)	Project continuing - CBP Project
321 - Recreation Services	CW4544 - Beale Park Redevelopment	235,824			(235,824)	0	Project continuing - CBP Project
321 - Recreation Services	CW4676 - Frankland Park Recreation Centre & Ovals - Design	292,530		(292,530)		0	Project ongoing.
321 - Recreation Services	CW4829 - Cockburn Coast Oval	20,000			(20,000)	0	Project continuing into DLP
321 - Recreation Services	CW6066 - Len Packham Park Sports Lighting	389,930			(389,930)	0	Project deferred - PM software (Aconex)
321 - Recreation Services	CW6067 - Goodchild Park Upgrades	527,250	(71,670)	(455,580)		0	Project continuing
321 - Recreation Services	CW6128 - Santich Park - Parking and New Lights	79,886	(79,886)			0	Project ongoing.
321 - Recreation Services	CW6130 - Dixon Park/ Wally Hagan Recreation Centre Redevelopment	54,327			(54,327)	0	Project ongoing.
321 - Recreation Services	CW6283 - Reserve Upgrade Yandjet Park, Yangebup	100,000				(100,000)	Project continuing - Section 18 (Aboriginal Heritage application)
321 - Recreation Services	CW6284 - Clubroom Upgrade Beeliar Reserve	100,000				(100,000)	Project continuing
321 - Recreation Services	CW6285 - Clubroom Upgrade Tempest Park, Coolbellup	100,000				(100,000)	Project delayed until 2022/23.
322 - Cockburn ARC	CW1694 - Chlorine Generator Replacement	140,500				(140,500)	Project delayed until 2022/23.
322 - Cockburn ARC	CW1695 - Sports Stadium Curtain	35,000				(35,000)	Delay due to non award of RFT07/22, except to award contract Q2 2022/23
322 - Cockburn ARC	CW1696 - Pool Filtration Backwash Upgrade	70,600				(70,600)	Project Continuing- Expansion Project
322 - Cockburn ARC	CW4714 - Consultancy Services - Health and Fitness Expansion	638,390		(208,055)	(430,335)	0	Delay due to non award of RFT07/22, except to award contract Q2 2022/23
322 - Cockburn ARC	CW4824 - Internal cladding sports stadium ARC	299,443	(100,000)		(199,443)	0	Project Continuing- Currently undertaking detailed design
322 - Cockburn ARC	CW4954 - 50m pool concourse upgrade	123,924			(123,924)	0	Project Continuing- Expansion Project
322 - Cockburn ARC	CW9978 - External branding screen - Entrance Cockburn ARC	40,000			(40,000)	0	Project Continuing- Awaiting consultant report
323 - Cockburn ARC	CW4953 - Geothermal Filter upgrade	12,500			(12,500)	0	Carry forward and added to the new "Digital signage solution" WC02341 (CW6471)
330 - Community Development and Services Bureau	OP4917 - Treeby Community Centre Opening Event	10,278			(10,278)	0	Unused funds to be used for CW4972
330 - Community Development and Services Bureau	OP8892 - Youth Grant Funding Costs	113,012			(113,012)	0	Community opening could not go ahead as CMT deemed Covid too high risk in May, event rescheduled Oct 2022
						0	All unspent not applied to FDC deficit to be carried over for outcomes measurement planned for 22/23 FY

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
330 - Community Development and Services Bu	CW4715 - Calleya Estate 'Treeby' Community Centre	79,096	(79,096)				0 Treeby Public artwork was not able to be completed. Completion now scheduled for Aug 2022
330 - Community Development and Services Bu	CW6071 - Artwork/stencils on footpaths and laneways	650			(650)		0 Print additional stickers to complete project
332 - Family and Community Development	OP9461 - Consultant for Reconciliation Action Plan Strategy	30,000				(30,000)	0 This was arranged to carry forward as the Reconciliation Action Plan will be completed in the 22/23 year.
332 - Family and Community Development	OP9729 - MY Time Group	2,448			(2,448)		0 This is grant funded from Ngala to Cockburn Parenting and needs to be carried forward for the new FY
333 - Youth Services	OP9394 - Youth Programs	14,590				(14,590)	0 While extra dollars to support the one off set up and fit out of the sea container were to be Purchase from a recurrent OP9394 however as the sea container was delayed these funds totalling \$14,364 will also require carrying forward to not prevent other planned initiatives from occurring. The sea container delay was a result of Covid and industry dalyas as well as key staff vacancies. Chief of Finance Stuart Downing has approved this one off additional carry forward.
333 - Youth Services	OP9507 - Sea container storage	8,000				(8,000)	0 Purchase was held up by Covid related industry shortages as well as internal Staff vacancy periods
334 - Cockburn Care	OP8969 - HACC program Services	10,222			(10,222)		0 Unspent external funding
334 - Cockburn Care	OP8324 - Private Fee Income	106,405			(106,405)		0 Carry forward fee for service funds
335 - Senior Services	OP8247 - Fundraising - Senior Centre	27,126			(27,126)		0 Fundraising monies to be spent by the seniors Centre
341 - Rangers	OP4981 - LoRaWN Community Safety Pilot Project	30,000				(30,000)	0 Rolled into larger project for vehicle parking solution. Awaiting hardware from overseas to be completed.
341 - Rangers	OP4982 - AI Parking Solution	80,000				(80,000)	0 Rolled into larger project for vehicle parking solution. Awaiting hardware from overseas to be completed.
341 - Rangers	OP4985 - Phase 2 - Local Cat Law Implimentation	20,000				(20,000)	0 Finalising draft local law and awaiting other priority local laws to be completed.
341 - Rangers	OP4980 - Summer Beach Overflow Parking Management	2,323				(2,323)	0 M Emery email 18/07 [SN28/7]
344 - Safer Cities	CW1659 - Phase 1 - Project BETTI	241,356			(241,356)		0 Rolled into larger Project BETTI tender to increase project desirability
344 - Safer Cities	CW1660 - CCTV Project - Malabar Park	45,000			(45,000)		0 Awaiting constrction
344 - Safer Cities	CW1662 - CCTV Project- Port Coogee Expansion	35,000			(35,000)		0 Awaiting construction of Marina
344 - Safer Cities	CW1687 - Safer Coolbellup Project	220,000				(220,000)	0 Incorporated into a larger CCTV roll-out.
344 - Safer Cities	CW1689 - Wetlands Education Centre CCTV	70,000				(70,000)	0 Awaiting the results of Project BETTI prior to commencing project, due to access control limitations
344 - Safer Cities	OP4983 - Commence 'No its not Okay' Program	15,615				(15,615)	0 Final production works are being completed and project will be completed Qrt 1 FY 23.
344 - Safer Cities	CW1690 - Harvest Lakes Village CCTV	79,878				(79,878)	0 Hardware shortages have delayed the project and awaiting Western Power.
344 - Safer Cities	CW1691 - Navel Base Shacks CCTV	11,148				(11,148)	0 Awaiting final invoices
344 - Safer Cities	CW1692 - Cockburn Youth Centre CCTV Renewal	30,000				(30,000)	0 Awaiting final invoices

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
			Income Source				
Service Unit	Project Description	Expenditure	Reserves	External	Restricted Funds	Municipal	Justification
344 - Safer Cities	CW1693 - Market Garden Swamp CCTV	3,748				(3,748)	Awaiting final invoices
344 - Safer Cities	CW4951 - Jandakot Station Patio	4,554			(4,554)	0	Project underway, was delayed due to Dept of Lands approval required.
344 - Safer Cities	CW7667 - Chelydra Beach – CCTV	50,000				(50,000)	Budget was provided by Council in late FY 22.
413 - Public Health	OP9945 - ECU Research Pilot Project	507			(507)	0	Unspent external funding
422 - Transport and Traffic	CW3996 - RAC Healy Road	197,090	(100,000)	(77,090)	(20,000)	0	Construction not completed due to additional requierments for community consultation.
422 - Transport and Traffic	CW4854 - BP Oil Path stage 2 Phoenix to Angus	60,000			(60,000)	0	This project was discontinued as BP land acquisition did not go ahead. New proposal is to repurpose the funds to continue with the MRWA Grant Application to secure funds for roundabout construction at the intersection of North Lake Road / Discovery Road. Main Roads require investigation that trucks can safely negotiate intersections and maintain stability when turning. An independent design consultant advises that the investigation will require a detailed design ready for approval by Main Roads.
422 - Transport and Traffic	CW4969 - Urban Forest Crossing	1,249		(1,249)		0	Additional drianage works need to be delivered.
422 - Transport and Traffic	CW4999 - Cockburn Road Orsino to Keisey path with Traffic signals mo	138,700				(138,700)	Detailed Design still in progress.
422 - Transport and Traffic	CW5000 - North Lake Road cycling bollards	50,000				(50,000)	Design in progress. Installation on site still not completed.
422 - Transport and Traffic	CW6197 - Coolbellup Ave Shared Path	49,066				(49,066)	Construction works still in progress. [reduce by \$11,442, overspent in CW4994 as per CMcMillan email SN29/7]
422 - Transport and Traffic	CW6198 - Macquarie Boulevard Shared Path	82,198				(82,198)	Construction works still in progress.
422 - Transport and Traffic	CW6224 - Blackwood Avenue and Ely Street speed humps	70,970				(70,970)	Detailed Design still in progress. [AT's screenshot SN12/8]
422 - Transport and Traffic	CW6223 - Atwell College Kiss and Ride	43,872				(43,872)	Construction works still in progress.
422 - Transport and Traffic	CW6225 - Coogee Primary School Childrens Crossing	77,568				(77,568)	Construction works still in progress.
422 - Transport and Traffic	CW4892 - Banjup Traffic Management	1,651			(1,651)	0	[AT's screenshot SN18/8]
422 - Transport and Traffic	CW3957 - Rowley Road Lyon Road roundabout	54,589			(54,589)	0	[AT's screenshot SN18/8]
422 - Transport and Traffic	CW2375 - TRAFFIC SAFETY MANAGEMENT - Traffic calming & minor works	13,430				(13,430)	[AT's screenshot SN18/8]
432 - Environmental Management, Policy and Planning	CW6188 - Coogee Maritime Trail Stage 4	25,000				(25,000)	Funds to be used to install additional steps to take pressure off Omeo wreck and alleviate resident concerns
433 - Coastal Management and Planning	OP4945 - Port Coogee sand bypassing	62,231	(62,231)			0	Sand by-passing still underway. Won't be complete until end of July 2022. No funds allocated next year.
433 - Coastal Management and Planning	OP8597 - C Y O'Connor Beach Nourishment Works	70,045		(40,000)		(30,045)	Approved by SD (email)
433 - Coastal Management and Planning	OP8966 - Port Coogee Sand Bypass	19,813				(19,813)	Sand by-passing still underway. Won't be complete until end of July 2022. No funds allocated next year.
433 - Coastal Management and Planning	CW4732 - C Y O'Connor Protection Modelling & Design	80,001			(80,001)	0	Awaiting appointment of new Coastal Engineer to continue works

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
			Income Source				
Service Unit	Project Description	Expenditure	Reserves	External	Restricted Funds	Municipal	Justification
433 - Coastal Management and Planning	CW4820 - Beach Access Ramp - Coogee Beach Jetty	62,854	(62,854)			0	Works close to completion. Invoice expected soon.
433 - Coastal Management and Planning	CW4950 - Beach Steps - Chelydra Point	30,000			(30,000)	0	Awaiting appointment of new Coastal Engineer to continue works. DA Application needs to be lodged. Funds may be inadequate.
433 - Coastal Management and Planning	CW6262 - Coogee Beach Observation Tower Foundations	24,285				(24,285)	Works close to completion. Invoice expected soon.
433 - Coastal Management and Planning	CW6266 - Visitor Moorings Coogee Maritime Trail	27,577		(21,725)		(5,852)	Further consultation required. Council decision pending.
433 - Coastal Management and Planning	CW6290 - CY O'Connor Fringing Reef	24,697		(24,697)		0	[AT's screenshot SN18/8]
511 - Environment, Parks and Streetscapes	CW6104 - Banjup Memorial - Provision of Water to Allow Reticulation o	31,964			(31,964)	0	Project Continuing
511 - Environment, Parks and Streetscapes	CW6140 - Koorilla Boundary Wall	3,625		(3,625)		0	Project continuing
511 - Environment, Parks and Streetscapes	CW6153 - Coolbellup Hub, Coolbellup playground renewal	3,154				(3,154)	Project Continuing
511 - Environment, Parks and Streetscapes	CW6183 - McFaulk Park, Spearwood, toilet facility.	149,078				(149,078)	Project continuing
511 - Environment, Parks and Streetscapes	CW6184 - CY O'Connor Reserve, North Coogee install replacement shade	44,640				(44,640)	Project continuing
511 - Environment, Parks and Streetscapes	CW6289 - Cockburn Bowling and Recreation Club - function space redeve	47,730				(47,730)	Project to continue
511 - Environment, Parks and Streetscapes	CW5681 - City Street Tree Planting Requests	153,364				(153,364)	[AT's screenshot SN12/8]
511 - Environment, Parks and Streetscapes	CW6039 - Aubin Grove Skate Facility	125,693	(125,693)			0	[AT's screenshot SN12/8]
511 - Environment, Parks and Streetscapes	CW5715 - Streetscapes Major Roads	67,641				(67,641)	[AT's screenshot SN12/8]
511 - Environment, Parks and Streetscapes	OP4944 - Urban Canopy Grant	268			(268)	0	Unspent external funding
511 - Environment, Parks and Streetscapes	OP7529 - Dimago Park	19,974			(460)	(19,514)	Unspent external funding
511 - Environment, Parks and Streetscapes	OP7744 - Goldsmith POS	1,385			(1,385)	0	Unspent external funding
511 - Environment, Parks and Streetscapes	OP7831 - Minigwal Loop	20,142			(12,984)	(7,158)	Unspent external funding
511 - Environment, Parks and Streetscapes	OP8066 - Cockburn Central Wetland/Bushland	847			(847)	0	Unspent external funding
511 - Environment, Parks and Streetscapes	OP4969 - Bindjar North (804L Preston Dve)	11,677			(11,677)	0	Unspent external funding
511 - Environment, Parks and Streetscapes	OP7519 - Quenda North	14,706			(14,706)	0	Unspent external funding
512 - Civil Infrastructure	CW3950 - Hammond Road Branch to Bartram	3,089,033		(3,089,033)		0	Works in Progress
512 - Civil Infrastructure	CW4800 - Rockingham Road Revitalisation	68,859			(68,859)	0	Design in Progress
512 - Civil Infrastructure	CW4815 - Armadale to North Lake drainage connection under Freeway	139,239			(139,239)	0	
512 - Civil Infrastructure	CW4902 - Hammon Road flooding Sucess	68,030			(68,030)	0	Design completed issued for construction insufficient Budget
512 - Civil Infrastructure	CW4903 - Rinaldo and Malvollio Drainage Design	43,610			(43,610)	0	Design completed issued for construction insufficient Budget
512 - Civil Infrastructure	CW4904 - 19B Jean StreetDesign	44,720			(44,720)	0	Land acquisition required
512 - Civil Infrastructure	CW4906 - Postans Road underground storage	365,382	(116,190)			(249,192)	Works in Progress
512 - Civil Infrastructure	CW4995 - Yangebup Lake PSP upgrade	27,481				(27,481)	Works completed invoices to be paid
512 - Civil Infrastructure	CW4997 - Littlerush Lake PSP upgrade	71,520				(71,520)	Works completed invoices to be paid [Reduce by \$561 for overspent in CW4996 as per CMcMillan email SN29/7]



		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
512 - Civil Infrastructure	CW6207 - Elderberry Drive Hackettianna to Apar	22,425		(22,425)		0	Resurfacing completed linemarking in progress
512 - Civil Infrastructure	CW6232 - Collis Road new sump	250,000				(250,000)	Land Acquisition in Progress
512 - Civil Infrastructure	CW6233 - Fanstone Drainage	124,007				(124,007)	Funding required for Hammond Road and Rinaldo
512 - Civil Infrastructure	CW6234 - Jervois Drainage	40,367				(40,367)	Funding required for Hammond Road and Rinaldo
512 - Civil Infrastructure	CW6237 - Rockingham Rd Paulik to Hamilton	88,898	(45,393)	(43,505)		0	[AT's screenshot SN12/8]
512 - Civil Infrastructure	CW6240 - Rockingham Rd Hamilton to Bailey	70,208	(19,640)	(50,568)		0	[AT's screenshot SN18/8]
513 - Fleet Management	CW7103 - Out Front Mower	30,000	(25,000)	(5,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7106 - Heavy Fleet Out Front Mower - Parks	30,000	(25,000)	(5,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	PL1063						Supply delays, worldwide shortages
513 - Fleet Management	CW7205 - Light Fleet Commercial PL205 Building	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	Dept						Pending ExCo decision on allowance
513 - Fleet Management	CW7206 - Light Vehicle - Manager Building Services	38,000	(22,000)	(16,000)		0	Pending ExCo decision on allowance
513 - Fleet Management	CW7207 - Light Fleet PL207 Planning & Develop	44,000	(28,000)	(16,000)		0	Pending ExCo decision on allowance
513 - Fleet Management	Manager						Supply delays, worldwide shortages
513 - Fleet Management	CW7216 - Light Fleet PL216 Building - Mike Ward	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7220 - PL220 Swimming Pool Inspector	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7223 - Environmental Svcs - M Kennewell	42,000	(19,000)	(23,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7225 - PL225 Building Alan Savage	35,000			(35,000)	0	Supply delays, worldwide shortages
513 - Fleet Management	CW7230 - Light Fleet PL230 Commercial Waste	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	Supervisor - G Ware						Supply delays, worldwide shortages
513 - Fleet Management	CW7232 - Light Fleet Statutory Planning PL232	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7238 - PL 238 Roads Supervisor - S Bavan	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7250 - PL250 Facilities Projects Officer - E Bjelland	35,000			(35,000)	0	Pending ExCo decision on allowance
513 - Fleet Management	CW7255 - PL255 Waste Manager - L Davieson	34,000	(15,000)	(19,000)		0	Pending ExCo decision on allowance
513 - Fleet Management	CW7258 - Hilux S/Cab Ute Roads PL2583	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7261 - PL261 Swimming Pool Inspector - Sharon	29,000			(29,000)	0	Supply delays, worldwide shortages
513 - Fleet Management	Cairns						Supply delays, worldwide shortages
513 - Fleet Management	CW7276 - PL276 Planning Services - Natalie East	29,000			(29,000)	0	Supply delays, worldwide shortages
513 - Fleet Management	CW7286 - Light Vehicle - Rangers	29,000	(11,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7296 - PL296 Recycling Supervisor - Cliff Ryan	35,000	(17,000)	(18,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7426 - PL426 Strategic planning svcs - C	26,810			(26,810)	0	Pending ExCo decision on allowance
513 - Fleet Management	Catherwood						Pending ExCo decision on allowance
513 - Fleet Management	CW7504 - PL 504 ICT Manager	44,000	(28,000)	(16,000)		0	Pending ExCo decision on allowance
513 - Fleet Management	CW7521 - Health Promotion Services - Gilly Street	50,000	(25,000)	(25,000)		0	Pending ExCo decision on allowance
513 - Fleet Management	(New) 7 Seater Van						Supply delays, worldwide shortages
513 - Fleet Management	CW7534 - Quad bike & trailer - waste collection	40,000	(32,000)	(8,000)		0	Supply delays, worldwide shortages
513 - Fleet Management	CW7545 - Administration Fleet Vehicle	29,000			(29,000)	0	Supply delays, worldwide shortages

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
513 - Fleet Management	CW7549 - PL549 Health Department Officer - Stuart Greer	35,000	(14,000)	(21,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7550 - Light Fleet PL550 Parks Superrvisor	29,000	(11,000)	(18,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7553 - PL 553 Recreation Services Coordinator	34,000	(14,000)	(20,000)			0
513 - Fleet Management	CW7577 - Ranger Services Supercab (New) PL 577	50,000				(50,000)	Pending ExCo decision on allowance
513 - Fleet Management	CW7600 - Canopy Rangers	36,000	(18,000)			(18,000)	0 Supply delays, worldwide shortages
513 - Fleet Management	CW7658 - Enviro Spray Unit PL6581	15,000	(12,000)	(3,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7664 - New Internal Cage Rangers Van	6,000	(6,000)				0 Supply delays, worldwide shortages
513 - Fleet Management	CW7705 - Heavy Fleet - Roads Mits. FM65H1RFAE PL7052	172,380	(117,380)	(55,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7709 - Heavy Fleet - Roads Mits. FM65H1RFAE PL7092	172,380	(117,380)	(55,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7715 - Heavy Fleet Parks Hino Dutro 5500 PL7151	90,000	(65,000)	(25,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7720 - MacDonald Johnston VT605 Sweeper PL7201 Roads	381,000	(261,000)	(120,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7722 - MacDonald Johnston VT605 Sweepers PL 7221 Roads	381,000	(261,000)	(120,000)			0 Carry Forward \$381,000 CW 7722
513 - Fleet Management	CW7726 - Heavy Fleet - Parks Isuzu NPR 400 Crew Cab PL7262	90,000	(65,000)	(25,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7729 - Heavy Fleet - Parks Isuzu NPR 400 Crew Cab PL7292	90,000	(65,000)	(25,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7743 - Waste Articulated Loader	240,000	(95,000)	(25,000)	(120,000)		0 Supply delays, worldwide shortages
513 - Fleet Management	CW7753 - IVECO Waste Collection Truck PL753-2	395,000	(340,000)	(55,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7758 - Inter2350E Compactor Waste Collection	395,000	(340,000)	(55,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7763 - Parks - Mitsubishi Fuso Canter Dual Cab Truck	90,000	(65,000)	(25,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7771 - Truck Green Waste Side Arm 29m3 (New) No 1	395,000	(340,000)	(55,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7772 - Roads Front End Loader PL772	400,000	(335,000)	(65,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7795 - Street Tree Officer - New	29,000	(11,000)	(18,000)			0 Supply delays, worldwide shortages
513 - Fleet Management	CW7802 - Waste Collection Side Loader 22m3 (New) PL 802	380,000	(380,000)				0 Supply delays, worldwide shortages
513 - Fleet Management	CW7840 - Waste Verge Loader (New)	125,000			(125,000)		0 Supply delays, worldwide shortages
514 - Waste Services	CW1665 - GPS for Compactor	80,000	(80,000)				0 Staff require assistance to ensure waste benches and batters are constructed according to the pre settlement designs
514 - Waste Services	CW1667 - Stage1 Enabling Works Henderson Redevelopment	2,626,974	(2,626,974)				0 Tender for bulk earthworks yet to be awarded

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
514 - Waste Services	CW1700 - Chesham Way Waste Truck Turn Circle	28,328				(28,328)	Turnaround preliminary administrative work yet to be undertaken
514 - Waste Services	CW1992 - Design of Changes to HWRP	156,904	(156,904)			0	Consultancy project work in progress
514 - Waste Services	CW2000 - Generator to Power Aircon Unit for Transfer station gate hou	7,000	(7,000)			0	Building yet to be relocated
514 - Waste Services	CW7665 - Temporary Staff building upgrades	100,000	(100,000)			0	Upgrading works not yet commenced
514 - Waste Services	OP4913 - No Parking Signs	10,000				(10,000)	Sign yet to be installed
514 - Waste Services	OP4916 - CRRP Business Case Operations Review	30,000				(30,000)	Report yet to be approved and additional work may be required in 2023
522 - Building and Security Projects	CW4149 - Operations Centre Stage 2	120,000	(120,000)			0	Money Required for washdown safety works and sign shop dust extraction
522 - Building and Security Projects	CW4156 - Wetlands Education Ctr	208,237	(208,237)			0	Project ongoing.
522 - Building and Security Projects	CW4717 - Omeo Park Toilet Block, Port Coogee	17,397	(17,397)			0	Detailed design phase ongoing
523 - Civil Projects	CW4952 - Rockingham Road and Phoenix Roundabout	1,073,362		(1,073,362)		0	Project on hold. Revised PTE scheduled for Qtr 3 of 22/23 to determine if project is viable. Works considered as first stage of the Rockingham Road Revitalisation project
523 - Civil Projects	CW6200 - Rowley Road & Lyon Road	1,647,775	(549,259)	(1,098,516)		0	In April 22 Exco approved reducing budget to 20% of 1/3 Muni contribution to initiate and design the project. Revised 22/23 budget is to be \$110k
523 - Civil Projects	CW6202 - Spearwood Ave & Hamilton Rd	465,052		(465,052)		0	Design issued for construction works scheduled Sept 2022
531 - Land and Leasing	CW1639 - Land Purchase - Sale Lot 1001 Tindal Ave	1,680,000	1,420,000	(3,100,000)		0	require \$1,680,000 for settlement of purchase, on FY22 budget.
531 - Land and Leasing	OP4932 - WAPC land to be considered by City as future Reserve Mayor R	50,000		(50,000)		0	To be investigated in FY23, roll funds over to enable commencement of project if required.
531 - Land and Leasing	OP4991 - All Wetlands Precinct User Utilities (Water & Electricity)	90,128		(90,128)		0	These will be recoverable moving forward once we have finalised the sub meter audit. Funds required for FY23 to complete.
531 - Land and Leasing	OP7863 - Purchase of Jandakot/Solomon Road – Crown land	94,656	(94,656)			0	Funds required for FY23 for further land acquisition
531 - Land and Leasing	CW3436 - Subdivisional Works	40,000				(40,000)	Subdivision / land swap for Hammond and Yangebup road needs completing - funds required for a consultant.
532 - City Facilities	CW1099 - Executive Area Refurbishment	104,450	(104,450)			0	CEO approved works
532 - City Facilities	CW4109 - Civic & Community Buildings - Signage Replacement/Upgrade	24,785			(13,011)	(11,774)	Recurrent budget for signage upgrades to new format
532 - City Facilities	CW4379 - Disability Access Facility Improvements	47,245				(47,245)	2 projects ( Jean willis emergency exit pathway and Wally hagan seating) currently under design. To be funded with carry forward nd new FY budget
532 - City Facilities	CW4608 - Civic and Community Blds Various - HVAC replacement	24,462				(24,462)	Recurrent budget. Works ongoing.
532 - City Facilities	CW4639 - Civic and Community Buildings - Asbestos Removal	68,214				(68,214)	Works delayed due to covid lock down's early in the year
532 - City Facilities	CW4640 - Civic and Community Buildings - BBQ Replacement for Parks &	1,969				(1,969)	Recurrent budget. Works ongoing.

		2022/23 Budget Carried Forward Projects and Works from 2021/22					
Service Unit	Project Description	Expenditure	Income Source				Justification
			Reserves	External	Restricted Funds	Municipal	
532 - City Facilities	CW4647 - Civic and Community Buildings - Exterior and Interior Painti	56,679				(56,679)	works delayed due to Painting contract being unawarded. Audit underway now with plan to schedule works across 22/23
532 - City Facilities	CW4686 - Civic and Community Buildings - Furniture Replacement	4,130				(4,130)	Recurrent budget to replace furniture
532 - City Facilities	CW4769 - Wetlands Education Centre - Stormwater Drainage Treatment	30,000			(30,000)	0	Project ongoing.
532 - City Facilities	CW4926 - Community Buildings All - Circuit Breaker Replacement	44,787			(4,787)	(40,000)	Plans recieved from the engineer for a board replacement at Wally hagan
532 - City Facilities	CW4927 - Civic and Community Buildings - Key and Padlock Replacement	259,646	(164,245)		(95,401)	0	works ongoing
532 - City Facilities	CW4935 - Integrated Health Facility - Cladding Replacement	197,054	(146,330)		(50,724)	0	Currently at tender
532 - City Facilities	CW4946 - Marina Expansion - Stage 1	1,254,075	(1,254,075)			0	PC date August 2022. Funds required to complete project
532 - City Facilities	CW4947 - Maraboo Island Anti Climb	552,123			(161,541)	(390,582)	Project ongoing.
532 - City Facilities	CW4976 - Kumon Tenancy works	189,520	(189,520)			0	works ongoing
532 - City Facilities	CW4980 - Bethesda Car Park – Design & Construct	1,847,428	(1,358,037)	(489,391)		0	Project Continuing
532 - City Facilities	CW6243 - Integrated Health Centre - Landscaping and Courtyard	423,769	(423,769)			0	Works ongoing. Delays due to Covid resourcing issues
532 - City Facilities	CW6253 - Cockburn Youth Centre - Main Hall Floor Replacement	69,620				(69,620)	product and scope decided. Quotes to be sort. Other works prioritised
532 - City Facilities	CW6254 - Civic & Community Buildings - Swipe Card installation	14,038				(14,038)	funds committed
532 - City Facilities	CW6256 - Winterfold Childcare Centre - Refurbishment	74,683				(74,683)	Leasing issue required resolution prior to works commencing.
532 - City Facilities	CW6259 - Bakers Square - Court Resurface	9,855				(9,855)	Project Continuing
532 - City Facilities	CW6260 - Success Regional Sports Centre - Design Fees	16,842				(16,842)	Works ongoing
532 - City Facilities	CW6261 - Aubin Grove Community Centre	38,320				(38,320)	Awaiting quotes from builders
532 - City Facilities	CW6268 - Marina boardwalk refurbishment	56,000	(56,000)			0	This budget and additional required to complete project as per discussions with Stuart Downing. Additional budget to go forward to ERC and then council for approval.
532 - City Facilities	CW6271 - Marina Services Building Flagpoles	6,000				(6,000)	Project not yet commenced but would like to commence at completion of marina expansion
532 - City Facilities	CW6272 - Waterways Fishing Jetty screening	5,000	(5,000)			0	Project not yet commenced but would like to commence at completion of marina expansion
532 - City Facilities	CW6286 - Marina Services Building Upgrade	154,805	(154,805)			0	Project ongoing.
532 - City Facilities	CW7666 - Memorial Hall Flooring Rectifications	180,202				(180,202)	works ongoing
532 - City Facilities	CW6250 - Administration Building - Staff workstation area alterations	14,836				(14,836)	[AT's screenshot SN18/8]
532 - City Facilities	CW4933 - C Y O'Connor Toilet - Minor Refurbishments	11,245			(11,245)	0	[AT's screenshot SN18/8]
533 - Asset Management	CW1475 - Works & Assets Systems Development	19,395			(19,395)	0	Ongoing project - funds required for FY23

		2022/23 Budget Carried Forward Projects and Works from 2021/22				
Service Unit	Project Description	Expenditure	Income Source			Justification
			Reserves	External	Restricted Funds	
533 - Asset Management	CW1563 - Asset Data Collection Initiative: Condition Assessment of Co	27,822			(27,822)	0
533 - Asset Management	CW6239 - Asset Management Maturity/Benchmarking	17,500				(17,500)
		31,619,650	(10,610,347)	(11,776,531)	(3,669,344)	(5,563,428)

**15.4 RFT10-2022 Cleaning Services (Commercial) – Cockburn Aquatic and Recreation Centre (Cockburn ARC)**

**Author** Andrew Tomlinson

**Attachments** 1. Evaluation Summary (**Confidential**)

**RECOMMENDATION**

That Council:

- (1) ACCEPTS the Tender submitted by B.I.C. Services Pty Ltd, for Cleaning Services (Commercial) Cockburn ARC, for an estimated contract value of \$1,875,285 (ex GST) for a period of three (3) years from the date of commencement, with Principal instigated options to extend up to one (1) year and a further twelve (12) months after that, to a maximum of five (5) years.

The contract value is based on a procurement model derived from submitted costs where additional schedules are used to determine ad-hoc cleans and variations.

**Background**

The City of Cockburn (the Principal) is seeking the services of a suitably qualified and experienced Commercial Cleaning Contractor for the cleaning of the Cockburn Aquatic and Recreation Centre (Cockburn ARC).

The Contractor will provide regular cleaning services in accordance with daily and weekly schedules, in addition to monthly, quarterly, post function and ad-hoc cleaning services are required.

Cockburn ARC is the Principal's regional sport and recreational facility located in Cockburn Central West.

The facility officially opened in May 2017 and is a state-of-the-art, multi-functional health, fitness and aquatic complex that includes significant aquatic, stadium, health club, fitness, and common areas.

The facilities include:

- 25m and 50m swimming pool
- Three world class waterslides
- Learn to swim and leisure pools
- Spa and warm water pool
- Steam room and sauna
- Large pool concourse (wet, dry and disabled) change areas and seating
- Large gymnasium and group fitness studios
- Creche and indoor play centre
- Large reception and café eating areas
- Indoor six-court sports stadium
- Administration areas.

It is the Principal's expectation that the Contractor will have experience in providing similar services for a large sport and recreational facility and will be capable of providing environmentally managed cleaning services.

Where cleaning services will encompass recycled/recyclable materials/products, refillable to reduce packaging, environmentally friendly products (e.g. phosphate free), low energy and water consumption, waste minimisation, compliance with all relevant environmental and employment regulations to comply with the Principal's Sustainability and Procurement policies.

The proposed Contract shall be in force for a period of three years from the date of contract award, with Principal instigated options to extend for a one year period, and then for up to 12 months after that, to a maximum of five years.

Tender RFT 10/2022 Cleaning Services (Commercial) Cockburn ARC was advertised on Saturday 28 May 2022 in the Local Government Tenders section of the West Australian newspaper.

It was also displayed on the City's E-Tendering website between Saturday 28 May 2022 and Tuesday 21 June 2022.

### Submission

Tenders closed at 2:00pm (AWST) Tuesday 21 June 2022 and six (6) tender submissions were received from:

Tenderer's Name	Registered Entity
B.I.C Services	B.I.C. Services Pty Ltd
Brightmark	Brightmark Group Pty Ltd
Serco	Facilities First Australia Pty Ltd. T/a Serco (Western Australia)
Quayclean	Quayclean Australia Pty Ltd, T/a Quayclean
SPS Facilities	Sharman Property Services Pty Ltd, T/a SPS Facilities
Weskleen	Weskleen Pty Ltd, T/a Weskleen (Commercial Cleaning)

### Report

#### Compliance Criteria

The following criteria were used to determine whether the submissions received were compliant:

Compliance Criteria	
(a)	Compliance with the Request document
(b)	Compliance with the Conditions of Responding and Tendering
(c)	Compliance with the General Conditions of Contract
(d)	Compliance with and completion of the Price Schedule in the format provided
(e)	Completion of Qualitative Criteria
(f)	Compliance with ACCC Requirements and completion of Certificate of Warranty

Compliance Tenderers

Procurement Services undertook an initial compliance assessment, all six (6) submissions were deemed compliant and released for evaluation.

Evaluation Criteria

<b>Evaluation Criteria</b>	<b>Weighting Percentage</b>
Demonstrated Experience	10%
Tenderer's Resources	10%
Methodology	20%
Sustainability	10%
Local/Regional	10%
Tendered Price	40%
<b>TOTAL</b>	<b>100%</b>

Tender Intent/ Requirements

The intent of the tender is to appoint a suitably qualified and experienced Commercial Cleaning Contractor for the cleaning of the Cockburn Aquatic and Recreation Centre (Cockburn ARC).

Evaluation Panel

The tender submissions were evaluated by the following:

<b>Name</b>	<b>Position</b>
Sarahjayne Westberg (Chair)	Infrastructure and Operations Coordinator
Glenn Pethick	Senior Business Operations Team Leader
Stuart Downing	Chief Financial Officer
Shane Pike	City Facilities Manager
<b>Probity Role</b>	
Caron Peasant	Contracts Coordinator

Scoring Table – Combined Totals

<b>Tenderer's Name</b>	<b>Percentage Score</b>		
	<b>Non-Cost Evaluation</b>	<b>Cost Evaluation</b>	<b>Total</b>
	<b>60%</b>	<b>40%</b>	<b>100%</b>
**B.I.C Services	35.98%	40.00%	75.98%
Serco	33.65%	38.37%	72.02%
Brightmark	30.50%	37.21%	67.71%
Quayclean	31.70%	34.50%	66.20%
Weskleen	27.33%	33.45%	60.77%
SPS Facilities	29.38%	25.32%	54.70%

\*\* Recommended Submission



## Evaluation Criteria Assessment

### Demonstrated Experience

Quayclean received the highest score for this criterion, providing a detailed response to their demonstrated experience in recreation and leisure facilities.

Brightmark were scored second with the recent acquisition of a number of sport and recreation centre contracts.

B.I.C Services and Serco demonstrated a satisfactory understanding of the requirements and demonstrated strong commercial cleaning experience of office buildings and for high traffic commercial properties.

SPS Facilities and Weskeen provided inadequate detail in relation to demonstrated experience.

### Tenderer's Resources

Brightmark received the highest score from the evaluation panel, demonstrating the most desirable level of resourcing.

B.I.C Services, Serco Facilities Management and SPS Facilities provided a satisfactory level of staff and resources with a well-established organisational structure and commitment to a dedicated ongoing service team at Cockburn ARC.

Quayclean and Weskeen provided inadequate information in respect to their contingency and backup of resources.

### Methodology

B.I.C Services received the highest score from the panel for this criterion, providing a detailed response to their approach, specifically with their approach to records management, reporting, staff management and operational program.

Quayclean, SPS Facilities and Serco all scored well for this criterion, with each respondent demonstrating a detailed methodology.

All other respondents were deemed to provide a semi-satisfactory response to this criterion, with some information failing to meet the expected standard.

### Sustainability

B.I.C Services received the highest score for this criterion and were deemed to have provided satisfactory responses to the environmental, social and diversity questions by the evaluation panel.

Serco was a close second and was deemed to have provided a satisfactory response to the questions, including supporting information.

All other responses to this criterion demonstrated some minor commitments to sustainability, which was evident through their responses.

#### Local/Regional

Weskleen received the highest score for this criterion.

All other responses to this criterion demonstrated some commitment to the development of local businesses within the City of Cockburn boundaries and within the South-West Metropolitan Region which were evident through their response.

#### Summation

The evaluation panel recommends that Council accept the submission from B.I.C. Services Pty Ltd to undertake Cleaning Services (Commercial) at Cockburn ARC as being the most advantageous submission given their high qualitative score (Rank 1) and their high-cost evaluation. (Rank 1).

Reference checking was conducted for B.I.C. Services Pty Ltd with all contacted client referees providing a very positive view on their standard of service provision.

An independent financial risk assessment has been completed indicating a positive financial performance result.

The recommendation is based on:

- The level of demonstrated experience with a range of key personnel in providing commercial cleaning services
- A range of personnel that have experience in managing the works associated with the requirements of the contract
- The relevant plant and labour resources and existing contingency measures to undertake the works
- The most advantageous value for money submission to the City.

### **Strategic Plans/Policy Implications**

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Sustainable resource management including waste, water and energy.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

The estimated per year contract sum of \$625,095 will be funded from the adopted 2022/23 budget and therefore, there are sufficient funds available within budget.

The tenders received reflect the market rate for services required to meet the City and our facility user requirements to the expected standard of cleaning services.

For the purposes of evaluating this Tender, cost models were used to compare submitted schedules to estimate the overall expenditure of commercial cleaning services required over the term of the contract.

This is an indicative amount and may vary due to operational factors.

The final contract value will be dependent on the amount of ad-hoc cleaning required by the facility.

### **Legal Implications**

Section 3.57 of the *Local Government Act 1995* and Part 4 of the *Local Government (Functions and General) Regulations 1996* refers.

### **Community Consultation**

N/A

### **Risk Management Implications**

The Risk Management implications if Council does not support this recommendation to undertake Commercial Cleaning Services are as follows:

- A significant increase in disruption to members of the public and staff due to failure of cleaning to the required standards across the facility
- An increase in public complaints and dissatisfaction in Council services, which may result in loss of revenue
- Exposure of an unhealthy facility to members of the public due to the City not meeting its Occupation Health and Safety obligations.

Should the contract not proceed, the risk to the City is considered high.

Commercial cleaning services are required to maintain cleaning and hygiene requirements to the standard as stipulated under relevant legislation and health standards.

The facility has an annual attendance exceeding 1.2 million visitations per annum and is at high risk of Covid-19 exposure.

The facility may become unhygienic without appropriate cleaning attention.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 8 September 2022 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

N/A

## 16. Operations

### 16.1 Lease - South Metropolitan Health Service - Tenancy 13, 11 Wentworth Parade, Success

**Author** Anton Lees

**Attachments** N/A

#### RECOMMENDATION

That Council

- (1) DELEGATES authority to the Chief Executive Officer, or their Delegate, to finalise and enter a lease with South Metropolitan Health Service for Tenancy 13, 11 Wentworth Pde, Success, based on the following terms and conditions:
  1. Lease commencement: 12 December 2022
  2. First Term: seven (7) years
  3. Second Term: three (3) years
  4. Third Term: three (3) years
  5. Rent: \$139,197.50 per annum + GST
  6. Outgoings: Lessee responsibility
  7. Rent incentive: 20% rent abatement across the first five (5) years of the lease. The Lessor will be responsible for providing new carpet squares and paint to the tenancy.
  8. Rent Reviews: 3% annually with a market rent review at the commencement of each further term
  9. Permitted use: Medical offices and consulting rooms
  10. Special conditions:
    - a The lessee shall have the right to terminate the lease with effect from any time after five (5) years subject to providing no less than nine (9) months written notice to the lessor.
    - b Six (6) secure undercover car bays will be provided at a rate of \$80 per bay per calendar month + GST. The car bay fees will be reviewed at the same time and method as the lease rent.

#### Background

Under Section 3.58 (3) of the Local Government Act 1995, the disposal (i.e., sale or lease) of land is approved under delegated authority up to a total contract value of \$750,000.

As the total value of this lease exceeds the delegated amount, Council is required to consider this submission and authorise the Chief Executive Officer, or their Delegate, to finalise the agreement.

Tenancy 13, 11 Wentworth Parade, Success is currently leased to the Perth Specialist Centre Pty Ltd. This lease is due to expire on 30 September 2022 and the lessee will be vacating the tenancy.

Tenancy 13 is 428.3m<sup>2</sup>, being the second largest tenancy in the Integrated Health Centre.

The size of the tenancy is suitable for the needs of the South Metropolitan Health Service (SMHS) who have made an offer to lease the premises.

### Submission

N/A

### Report

The SMHS have made an offer to lease the premises based on the following terms and conditions:

1. Lease commencement: 12 December 2022
2. First Term: seven (7) years
3. Second Term: three (3) years
4. Third Term: three (3) years
5. Rent: \$139,197.50 per annum + GST
6. Outgoings: lessee responsibility
7. Rent incentive: 20% rent abatement across the first five (5) years of the lease. The Lessor will be responsible for providing new carpet squares and paint to the tenancy.
8. Rent reviews: 3% annually with market rent review at the commencement of each further term
9. Permitted use: Medical officers and consulting rooms
10. Special conditions:
  - a. The Lessee shall have the right to terminate the lease with effect from any time after five (5) years subject to providing no less than nine (9) months written notice to the Lessor.
  - b. Six (6) secure undercover car bays will be provided at a rate of \$80 per bay per calendar month + GST. The car bay fees will be reviewed at the same time and method as the rent.

The proposed offer to lease from SMHS includes the standard requirements made by a State Government organisation.

These include the rent incentive by way of rent abatement, lessor contribution to carpet and paint, and the lessee's right to terminate the lease any time after five (5) years with nine month notice.

The 20% incentive is below what the City's agent would consider market rate for this type of property in the current climate where suburban areas are experiencing a lowering market.

The size of the tenancy and grouping of medical based tenancies at the Integrated Health Centre decreases the target market for leasing this premises.

An increase in available commercial space has decreased rent per square metre rates and increased the incentives being offered to secure new tenants.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- Thriving local commercial centres, local businesses and tourism industry.

### **Budget/Financial Implications**

A market rent valuation conducted by Landgate determined the rent per metre square to be within a range of \$280m<sup>2</sup> - \$320m<sup>2</sup> per annum.

Rents in the Cockburn area have dropped circa \$100 per metre square since the pandemic began.

Incentives being applied to similar lease agreements in suburban areas range between 20% and 40%, with the CBD closer to 50%.

There is little evidence specifically for medical tenancies as there has been very few new practices entering the market in the last two to three years.

SMHS have proposed a rent of \$325m<sup>2</sup> per annum + GST, with an incentive of 20% rent rebate to be applied over the first five years of the lease.

The lessor cost of carpet and painting has been estimated at \$32,900 incl GST.

The previous lease for this tenancy was at \$350m<sup>2</sup> or \$149,905 per annum (ex GST).

Net rent for the first year of the new lease (1/12/22 – 30/11/23) is \$104,398.13 (inclusive of the Lessor's incentive) and \$71,440 (net of the lessor's incentive)

Income deficit is therefore \$45,507 for the full lease year. The equivalent FY23 income deficit (1/12/22 – 30/06/23) is \$26,545.

Due to a 2-month vacancy between end of the previous lease and start of the new lease on 1/12/22 there will be no income.

Total lease revenue for all commercial tenancies at 11 Wentworth Parade has been budgeted at \$1,500,000 for FY23.

This will be revised (if necessary) in Council's mid-year budget review, considering the performance of all leased tenancies.

In the case that SMHS exercise their option to terminate at the end of the first five years, with a further nine-month notice, the rent collected would be \$686,047.60, (less lessor contribution to carpet and paint).

This equates to an average rate of \$263m<sup>2</sup> per annum over the term.

Should SMHS finish their first term of seven years, the rent collected would be \$892,598.71 (less lessor contribution to carpet and paint).

This equates to an average rate of \$298m<sup>2</sup> per annum over the term.

An independent market valuation would determine the rent should SMHS exercise the second term.

### **Legal Implications**

The City has complied with s3.58 (3) and (4) of the *Local Government Act 1995*, by advertising a public notice of the City's consideration to enter into a lease with SMHS.

No submissions were received within the 14 days submissions were open.

### **Community Consultation**

N/A

### **Risk Management Implications**

If Council chooses not to proceed with the proposed lease, there is a risk of a long-term vacancy occurring in the Integrated Health Centre with the potential of future offers to lease being at a lower rental and higher incentive, as reflected by the current market.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## 17. Community Services

### 17.1 Community Sporting and Recreation Facilities Fund - 2023/2024 Annual and Forward Planning Grants - Tiger Kart Club of WA

**Author** Andrew Tomlinson

**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) ENDORSES the Tiger Kart Club of WA's application to the Department of Local Government, Sport and Cultural Industries' Community Sporting and Recreation Facilities Fund for a total of \$182,791 to part fund for the replacement of the karting track located at 9 Gemma Road, Henderson.

#### Background

The Department of Local Government Sport and Cultural Industries' (DLGSC) Community Sporting and Recreation Facilities Fund (CSRFF) program aims to increase participation in sport and recreation with an emphasis on physical activity through the provision of funding that assists the development of well-planned and designed infrastructure.

Applications for funding may be submitted by any community organisation or local government and will not exceed one-third of the total completed cost of the project, with the remaining funds to be contributed by the applicant and/or the local government.

As part of the process, the City of Cockburn is required to place a priority ranking and rating on applications for projects that fall within its boundaries based on the following criteria:

1. Well planned and needed by the local government
2. Well planned and needed by the applicant
3. Needed by the local government, more planning required
4. Needed by the applicant, more planning required
5. Idea has merit, more planning required
6. Idea has merit, more preliminary work needed
7. Not recommended.

The DLGSC places a strong emphasis on a planned approach towards CSRFF applications.

#### Submission

N/A

**Report**

There has been only one project submission for consideration within the CSRFF 2023/24 Annual and Forward Planning Grant round.

A project summary and recommendation has been developed as part of the preparation process.

**Tiger Kart Club of WA – Track Replacement**

The Tiger Kart Club (Inc.) was formed in 1958 and became an incorporated association in 1961.

It is the only go-karting club in the Perth metropolitan area affiliated with Karting Australia (through Karting WA).

They operate two tracks, Wanneroo and Henderson.

The Club has a membership of over 500 between the ages of 6 and 70 years old (licensed drivers and social members).

The Henderson venue is situated at 9 Gemma Road, Henderson.

The Tiger Kart Club of WA lease the site from the Department of Environment and Conservation.

The lease is currently scheduled to expire in 2036.

It is understood that the original track was laid in the 1980s and was last resurfaced in 2009.

This project will be managed by the Club with the purpose of returning the track to a safe and working order for kart racing, as per the standards of Karting Australia Circuit Regulations and Guidelines.

The Club has funded a significant amount of the preliminary investigations to date and are seeking to utilise the CSRFF grant to fund the next phase of removal and construction.

The Club has engaged a suitably qualified Civil Engineer to undertake planning and cost estimates for this project.

The total estimated cost of the project is \$548,372 ex GST.

Under the Community Sport and Recreation Facilities Fund (CSRFF) Program, applicants are eligible for one-third of the total project cost.

As a result, the Club will be applying for \$182,791 ex GST.

The proposed funding breakdown is as follows:

<b>Funding Source</b>	<b>Amount (\$)</b>
Karting Australia loan	150,000
Applicant's cash and other external funding	215,581
CSRFF grant	182,791
<b>TOTAL</b>	<b>548,372</b>

### Assessment Summary

As part of the CSRFF process, local governments are required to undertake an internal assessment.

The following is a summary of the criteria assessed for the project.

<b>Assessment Criteria</b>	<b>Evidence Provided</b>		
	Satisfactory	Unsatisfactory	Not relevant
Project justification	✓		
Community input	✓		
Management planning	✓		
Access and opportunity	✓		
Design	✓		
Financial viability	✓		
Co-ordination	✓		
Potential to increase physical activity	✓		
Sustainability	✓		

The project is considered well planned and needed by the applicant.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

**Community Consultation**

The Club has consulted with Club members and appropriate stakeholders.

Furthermore, key users of the track have provided letters of support including:

- Megafastkarts Cockburn
- The eV Challenge (STEM education event)
- Electric Sports Racing Association
- Comet Bay College and BikeGP (STEM education program)
- Supermoto WA Inc.

**Risk Management Implications**

Should Council not endorse the application, the next opportunity to apply for funding will not be until September 2023.

Subsequently, this would delay the project for at least 12 months, resulting in the Club not only losing the opportunity to host State Championships, but also to risk losing licencing from Karting Australia due to the poor track condition.

Ultimately this would lead to a decline in participation by Club members and other stakeholders using the track.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 8 September 2022 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 18. Governance and Strategy

### 18.1 Western Australian Local Government Association (WALGA) 2022 Annual General Meeting Delegates

**Author(s)** Emma Milne

**Attachments** 1. 2022 AGM Voting Delegate Registration Form [↓](#)

#### RECOMMENDATION

That Council:

- (1) ENDORSES Mayor Howlett and \_\_\_\_\_ as City of Cockburn delegates to the Western Australian Local Government Association Annual General Meeting to be held on 3 October 2022.

#### Background

The Western Australian Government Association (WALGA) is seeking delegates to the WALGA 2022 Annual General Meeting to be held during the 2022 WA Local Government Convention.

All Member Local Governments are entitled to be represented by two Voting Delegates at the AGM.

Voting Delegates must register their attendance in advance.

#### Submission

N/A

#### Report

All Member Councils are entitled to be represented by two voting delegates at the WALGA Annual General Meeting scheduled for Monday 3 October 2022.

Mayor Howlett has nominated himself as one of the delegates as he is a State Councillor.

It is recommended that Council appoints two delegates to attend on behalf of the City of Cockburn Council.

Only registered delegates will be permitted to exercise voting entitlements on behalf of Member Councils.

Member Local Governments may consider submission of motions for inclusion on the AGM Agenda.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

There is a low level of risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## EMAIL BACK

### Voting Delegate Registration 2022 WALGA Annual General Meeting



All Member Councils are entitled to be represented by two voting delegates at the Annual General Meeting of the WA Local Government Association to be held on Monday, 3 October 2022 at Crown Perth.

In the event one or both of the registered Voting Delegates is unable to attend, provision is made for two Proxy Voting Delegates to be registered.

Only registered Voting Delegates or Proxies will be permitted to exercise voting entitlements on behalf of Member Councils. Delegates may be Elected Members or serving officers.

Please complete, sign and return this form before **5:00pm Friday, 23 September**.

VOTING DELEGATES	PROXY VOTING DELEGATES
Name of Voting Delegates:	Name of Proxy Voting Delegates:
Delegate 1: .....	Proxy 1: .....
Delegate 2: .....	Proxy 2: .....
<b>Local Government:</b> Shire/Town/City of .....	
<b>Signature of Chief Executive Officer:</b> .....	
<b>Date:</b> .....	

**ON COMPLETION, PLEASE EMAIL TO: [krobertson@walga.asn.au](mailto:krobertson@walga.asn.au)**

**Attention: Kathy Robertson, Executive Officer Governance**

**Please Note:**

- All Voting Delegates must present at the WALGA Delegate Service Desk prior to the AGM to collect their electronic voting device (keypad) and identification tag to gain entry to the AGM.
- Observers (non-voting) are also welcome to attend the AGM, however registration is essential.
- Registration as a Voting Delegate is separate to any registration as a Convention Delegate.
- For further information or to register as an AGM Observer or Convention Delegate, please visit our website at [www.walga.asn.au](http://www.walga.asn.au) or contact Kathy Robertson on (08) 9213 2036.

[www.walga.asn.au](http://www.walga.asn.au)

**18.2 Annual Electors Meeting for FY22 - Timetable**

**Author** Emma Milne  
**Attachments** N/A

**RECOMMENDATION**

That Council:

- (1) NOTES the report.

**Background**

Section 5.27 of the *Local Government Act 1995* requires a General Meeting of the Electors of the municipality to be held once every financial year.

The Annual General Meeting of Electors is to be held no longer than 56 days after Council has accepted the Annual Report for the previous financial year.

**Submission**

N/A

**Report**

The Annual Electors Meeting is usually held at the beginning of February of the following year after the Annual Report has been adopted by Council in December.

The reason for February is due to the completion of the annual financial statements, which form part of the Annual Report, their sign-off by the auditors, and their presentation to the Audit, Risk and Compliance (ARC) Committee.

This calendar year, on the advice of the Chief Executive Officer, the Mayor has agreed to hold the Annual Electors' Meeting on Thursday, 15 December 2022, rather than in the first Tuesday of February 2023.

Given the extensive number of motions arising from the Annual Electors' Meeting held on Tuesday 1 February 2022, it would provide officers more time to respond by the next Ordinary Council Meeting, as required by section 5.33 of the *Local Government Act 1995*.



The timetable proposed is as follows:

Action	Day	Date
Completion of the FY22 Annual Financial Statements	Tuesday	15/11/2022
ARC Agenda released to Elected Members and public	Friday	18/11/2022
ARC Meeting to receive FY22 Annual Financial Statements and Audit Report	Thursday	24/11/2022
Reports for December 2022 OCM – Agenda Settlement	Monday	28/11/2022
Elected Member Briefing for December 2022 OCM with Annual Report included	Thursday	1/12/2022
December 2022 OCM including adoption of Annual Report with Annual Financial Statements	Thursday	8/12/2022
Annual Electors Meeting	Thursday	15/12/2022

The Annual Report, excluding Annual Financial Statements, will be presented to Council in draft form for endorsement in November 2022.

The Annual Report, including the Annual Financial Statements, will be in the public domain at 8pm on Thursday 1 December 2022 and accepted by the Council on 8 December 2022.

The Annual Electors' Meeting would be on Thursday, 15 December 2022.

This meets the requirements of section 5.55 of the *Local Government Act 1995*.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- High quality and effective community engagement and customer service experiences.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

N/A

### **Community Consultation**

The City will advertise the holding of the Annual Electors' Meeting in November and December 2022 in the local newspaper and the West Australian, as per the above timetable.

In addition, the City will promote the Annual Electors' Meeting on its social media platforms.

**Risk Management Implications**

The *Local Government Act 1995* requires the Annual Electors' Meeting be held within 56 days of Council receiving the Annual Report.

This proposal will satisfy the requirements as defined in the *Local Government Act 1995*.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**18.3 Minutes - Governance Committee Meeting 25 August 2022****Author(s)** Emma Milne**Attachments** 1. Minutes - Governance Committee Meeting 25 August 2022 [↓](#)**RECOMMENDATION**

That Council:

- (1) RECEIVES the Minutes of the 25 August 2022 Governance Committee Meeting; and
- (2) ADOPTS the recommendations contained therein.

**Background**

The Governance Committee conducted a meeting on 25 August 2022.

The Minutes of the meeting are required to be presented to Council. The Governance Committee (Gov Co) is a formally appointed Committee of Council.

Section 2.7 (2) (b) of the *Local Government Act 1995* (The Act) stipulates that it is the role of the Council to “determine the local government’s policies”.

Section 3.11 of the Act provides for the making of Local Laws under the Act and other Acts of State Parliament, as well as the procedures for doing so.

Section 5.56 of the Act and Regulation 19DA of the *Local Government (Administration) Regulations 1996* requires Council to develop a Corporate Business Plan which will cover the period of at least four financial years.

The Plan is reviewed annually and must be consistent with the priorities set out in the Strategic Community Plan, for the organisational operations related to asset management, workforce planning and long-term financial planning.

**Submission**

N/A

**Report**

The Governance Committee (GovCo) meeting was held on 25 August 2022.

The Minutes of the meeting are attached for consideration by Council and include the following items:

1. Proposed updates – Significant Tree Framework – Criteria and Nomination Requirements
2. Local Planning Policy 5.20 - Development on Local Reserves – Final Approval
3. Local Planning Policy 1.14 - Waste Management – Final Approval
4. Compliant Local Level Risk Assessment Risk Register
5. Local Government Reforms: Full Reforms Proposal
6. Policy Review 2022 – Governance and Strategy
7. Strategic Objective Deep Drive Report – Environmental Responsibility
8. Local Laws Review – Action Status
9. Policy Review 2022 Corporate Affairs.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

As referred to in the Minutes

### **Community Consultation**

N/A

### **Risk Management Implications**

There is a “Low” level of “Compliance” risk and a “Substantial” level of “Brand / Reputation” risk associated with this item

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



City of Cockburn  
Governance Committee (GOVCO)

# Minutes

For Thursday, 25 August 2022

These Minutes are subject to confirmation

Presiding Member's signature

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Date: 27 October 2022

GOVCO 25/08/2022

## The Council of the City of Cockburn

### Governance Committee Meeting (GOVCO) Thursday, 25 August 2022

#### Minutes

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GOVCO 25/08/2022

**The Council of the City of Cockburn****Governance Committee Meeting (GOVCO)  
Thursday, 25 August 2022****Minutes****Present****Members**

Ms C Stone	-	Councillor (Presiding Member)
Mr T Widenbar	-	Deputy Mayor
Ms P Corke	-	Councillor
Mr M Separovich	-	Councillor

**Observer**

Mr L Howlett	-	Mayor
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**In Attendance**

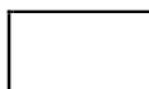
Mr T Brun	-	Chief Executive Officer
Ms V Green	-	Executive Corporate Services
Ms E Milne	-	Executive Governance and Strategy
Mr D Arndt	-	Chief of Built and Natural Environment
Mr A Lees	-	Chief of Operations
Mr M Emery	-	Head of Community Safety and Ranger Services
Mr N Mauricio	-	Head of Finance
Ms J Downsborough	-	Manager Strategy and Integrated Planning
Ms M Todd	-	Manager Legal and Compliance
Ms J Meneghini	-	Fire and Emergency Management Officer
Mr M Lee	-	System Support Officer (IT Support)
Mrs B Pinto	-	Governance Officer
Mrs S D'Agnone	-	Council Minute Officer

**1. Declaration of Meeting**

The Presiding Member declared the meeting open at 6.06pm.

**2. Appointment of Presiding Member (If required)**

Nil





GOVCO 25/08/2022

### 3. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

Nil

### 4. Apologies & Leave of Absence

Cr Kirkwood - Apology  
 Cr Reeve-Fowkes - Apology  
 Cr Eva - Apology

### 5. Confirmation of Minutes

#### 5.1 (2022/MINUTE NO 0021) Minutes of the Governance Committee Meeting - 16/06/2022

##### Committee Decision

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee confirms the Minutes of the Governance Committee Meeting held on Thursday, 16 June 2022 as a true and accurate record.

**CARRIED UNANIMOUSLY 4/0**

### 6. Business Left Over from Previous Meeting (if adjourned)

Nil

### 7. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting

Nil

### En Bloc Resolutions

6.08pm The following Items were carried by En Bloc Resolution of Council:

8.2	11.1	12.1	13.1
8.3		12.3	
		12.4	

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GOVCO 25/08/2022

Item 8.1

**8. Built and Natural Environment****8.1 (2022/MINUTE NO 0022) Proposed Updates - Significant Tree Framework - Criteria and Nomination Requirements****Author** Daniel Arndt**Attachments** 1. Proposed and Existing Significant Tree Criteria [📄](#)**Recommendation**

That the Committee recommends that Council:

- (1) UPDATES the 'Significant Tree' list to include only trees located on private land, given that trees located on public land are protected;
- (2) REQUIRES that all nominations for Significant Trees demonstrate they have obtained the landowner's consent, and update the nomination form accordingly;
- (3) UPDATES the Significant Trees criteria as shown at Attachment 1; and
- (4) NOTES the option to introduce Tree Preservation Order provisions into a local planning scheme and the intent to present a draft scheme amendment to a future Ordinary Meeting of Council for consideration.

**Cr Corke moved an Alternative Motion**

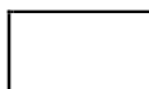
The Committee recommends that Council:

- (1) UPDATES the 'Significant Tree' list to include only trees located on private land, given that trees located on public land are protected;
- (2) REQUIRES that all nominations for Significant Trees demonstrate they have obtained the landowner's consent, and update the nomination form accordingly;
- (3) UPDATES the Significant Trees criteria as shown as Attachment 1 with the following amendment to the final (point 3) of the category **Significant Ecological Value** to read:
 

'Tree/s which provides significant habitat, including roost sites, foraging and canopy elements, for rare, threatened, priority or locally uncommon or common native species.'
- (4) REQUIRES a future scheme amendment to introduce 'Tree Preservation Order' provisions to provide more comprehensive and robust protection for Significant Trees to be presented to a future Ordinary Meeting of Council for consideration and, if initiated, subsequent community consultation.

**Reason**

Regarding (3), canopy is not mentioned within the updated criteria. It is understood that there may well be canopy protection requirements in the future at State Government level, but it would seem prudent to specifically include canopy at this



## Item 8.1

GOVCO 25/08/2022

time whilst awaiting developments at state level.

While point (4) is aligned with the Officer's Recommendation, this alternative recommendation, by requiring a future scheme amendment to be presented to Council, ensures that this will happen; as opposed to 'noting an option' to introduce Tree Preservation Orders into a local planning scheme, and the 'intent' of presenting a draft scheme amendment. Options and intents have no force. Requirements do.

**Deputy Mayor Widenbar requested a minor amendment which the Mover did not accept**

**Cr Separovich requested a minor amendment which the Mover did not accept**

#### Alternative Recommendation

##### Committee Decision

MOVED Cr P Corke SECONDED Deputy Mayor T Widenbar

The Committee recommends that Council:

- (5) UPDATES the 'Significant Tree' list to include only trees located on private land, given that trees located on public land are protected;
- (6) REQUIRES that all nominations for Significant Trees demonstrate they have obtained the landowner's consent, and update the nomination form accordingly;
- (7) UPDATES the Significant Trees criteria as shown as Attachment 1 with the following amendment to the final (point 3) of the category **Significant Ecological Value** to read:
 

'Tree/s which provides significant habitat, including roost sites, foraging and canopy elements, for rare, threatened, priority or locally uncommon or common native species.'
- (8) REQUIRES a future scheme amendment to introduce 'Tree Preservation Order' provisions to provide more comprehensive and robust protection for Significant Trees to be presented to a future Ordinary Meeting of Council for consideration and, if initiated, subsequent community consultation.

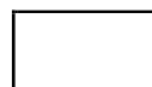
**CARRIED 3/1**

**For:** Cr C Stone, Deputy Mayor T Widenbar and Cr P Corke  
**Against:** Cr M Separovich

#### Background

Trees with identified cultural heritage value were first included in the City's Municipal Heritage Inventory (later referred to as 'Local Government Inventory') in 1998, but were not given statutory protection at that time.

They were later referred to as Significant Trees in the 2004 update of the Municipal Heritage Inventory.



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Amendment No. 86 to City of Cockburn Town Planning Scheme No. 3 (TPS3) was gazetted on 14 September 2012 and introduced protection for Significant Trees through the requirement for planning approval prior to their removal or major pruning.

The City's current Significant Tree list criteria were adopted by Council in 2012, based on National Trust criteria for significant trees and Office of Heritage criteria for heritage places.

Council at the 13 May 2021 Ordinary Meeting resolved that the City undertake a review of the significant tree criteria for consideration at a future Council meeting, in particular, the status of trees as roost sites, significant foraging habitat or canopy.

#### WALGA Tree Retention Sub-Committee

The WALGA Tree Retention Sub-Committee is a sub-committee of its wider Urban Forest Working Group.

It was established to investigate and develop a consistent approach to protection of trees on private land across Western Australia, recognising that the benefits of urban trees are universal, and canopy loss is affecting communities across Western Australia.

Going forward, WALGA will be working with the Tree Retention Sub-Committee and wider Urban Forest Working Group and others, to address the gaps in knowledge and issues, and to advocate for stronger protections for existing trees on private land.

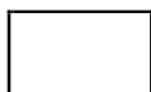
It is noted that the focus of the Sub-Committee is to identify barriers to the protection and enhancement of tree canopy cover in Western Australia.

While this includes the protection of individual trees on private property, it does not specifically discuss protection of trees for their individual value, such as cultural heritage value, rather the focus is on protecting trees primarily for their contribution to canopy cover.

It is possible that in the future, as a result of this work, there will be a State Government requirement for the retention of trees which meet particular criteria, and that these will be afforded protection at a State Government level.

An example of such a definition, referred to in the Sub-Committee 'Local Government Approaches to Tree Retention Issues Paper' (2022), is the definition in State Planning Policy 7.3 R-Codes Volume 2 (SPP7.3) and the draft Medium Density Code which define a *significant existing tree* as follows:

- Healthy specimens with ongoing viability
- Species is not included on a State or local area weed register
- Height of at least 4m
- Trunk diameter of at least 160mm, measured 1m from the ground
- Average canopy diameter of at least 4m".



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Introduction of requirements to protect trees with this type of criteria would assist the City in protecting urban tree canopy cover.

However, they are not considered likely to replace the function of the City's current 'Significant Tree' list.

This is because the 'Significant Tree' list protects trees that are highly valued by the Community for a range of identified values, including intangible cultural heritage values, which would not necessarily be captured by criteria primarily aimed at protecting canopy cover.

**Submission**

N/A

**Report**

The purpose of this report is for Council to consider an updated approach to the City's framework for Significant Trees, including updated nomination requirements and criteria.

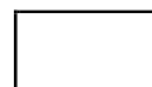
A review has been undertaken of the criteria and current arrangements for significant trees, including investigations into possible alternative approaches that may better align with community expectations.

This has included reviewing arrangements of other local governments and seeking advice to ensure a thorough understanding of the suitability of various approaches taken for protecting trees within the Western Australian legislative framework.

This report outlines recommended changes based on this review.

**Protection of 'Significant Trees'**

Trees included on the City's 'Significant Tree' list are protected through the requirement for planning approval prior to the removal or significant pruning on private land.



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The table below provides an overview of legislation as it relates to trees in the City of Cockburn:

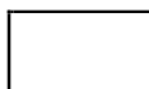
Legislation/Policy	Role relating to trees
<b>Aboriginal Heritage Act 1972</b>	Protects scar trees (whether listed or not).
<b>Heritage Act of WA 2018</b>	A 'place' for the purposes of this act means a defined or readily identifiable area of land and may include any of the following things that are in, on or over the land - a tree or group of trees (whether planted or naturally occurring) in, or adjacent to, a man-made setting.
<b>Planning and Development Act 2005</b>	Schedule 7 (Matters which may be dealt with by planning scheme), provides for Scheme to deal with matters of preservation and conservation, including:  (2) The conservation of the natural environment of the scheme area including the protection of natural resources, the preservation of trees, vegetation and other flora and fauna, and the maintenance of ecological processes and genetic diversity.
<b>City of Cockburn Urban Forest Plan 2018 – 2028</b>	Comprehensive street tree inventory.
<b>Section 9.4 and 9.5 of the City of Cockburn (Local Government Act) Local Law 2000 (LL2000) City of Cockburn PSEW15 'Removal and Pruning of Street Trees'</b>	<ul style="list-style-type: none"> <li>• Trees on public land protected.</li> <li>• City approval required for removal of street trees - will only be considered if: <ul style="list-style-type: none"> <li>○ Dead, diseased or structurally unsound</li> <li>○ Obstructing approved works by City/utility</li> <li>○ Root damage to public/private assets (when root barrier installation not viable)</li> <li>○ Damage by declared storm event</li> <li>○ Identified invasive species.</li> </ul> </li> </ul>
<b>Environment Protection and Biodiversity Conservation Act 1999 (EPBC Act) is the Australian Government's</b>	<ul style="list-style-type: none"> <li>• Legal framework to protect Matters of National Environmental Significance.</li> <li>• Includes nationally threatened species and ecological communities (e.g. patches of Banksia Woodland).</li> </ul>

#### Trees on Public Land

Planning consent is not required for public works, so there is no statutory purpose to include trees on public land on the 'Significant Tree' list.

It is therefore considered that trees located on public land that is controlled by the City do not require inclusion on the 'Significant Tree' list.

In this regard, the City protects all street trees to the greatest extent possible in line with the City's Urban Forest Plan and the Street Tree Master Plan.



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It is considered that trees located on public land that is controlled by the City do not require inclusion on the 'Significant Tree' list, however, should a tree on public land have specific cultural heritage value (e.g. Historical value), it may still be included in the LGI to ensure a record of its cultural heritage value.

Significant Tree Criteria

The City's current 'Significant Tree' list criteria were adopted by Council in 2012, based on National Trust criteria for significant trees, the Burra Charter, and the Office of Heritage criteria for heritage places.

This means the criteria have a strong emphasis on cultural heritage values, which is typical of most 'Significant Tree' criteria in Australia.

However, it is noted that in recent times some local governments, such as the City of Mandurah, have added an additional criterion relating to 'significant ecological value'.

In considering whether the current criteria are still appropriate, it is important to firstly define the purpose of the 'Significant Tree' list.

It is considered that the purpose of the 'Significant Tree' list is to record, recognise and protect outstanding trees that are highly valued by the Community.

It is therefore recognised that the scope of this may go beyond just matters of cultural heritage significance.

In this regard, it is acknowledged that trees with ecological significance are valued by the Community.

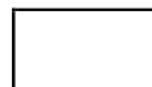
However, all trees have environmental and amenity values, therefore it is pertinent that if trees are to be included on the 'Significant Tree' list they must be exceptional examples and make an outstanding contribution to amenity.

To reflect this, an additional criterion is proposed for 'significant ecological value' as follows:

**Significant Ecological Value**

Tree/s that make an outstanding contribution to amenity and have significant ecological value, including:

- Tree/s that is an exceptional example of a priority, rare, threatened or locally uncommon species, enhancing the diversification of the local urban forest.
- Indigenous remnant tree/s that predates the urban development in its immediate proximity.
- Tree/s which is a significant habitat element for rare, threatened, priority or locally uncommon or common native species.



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Furthermore, refinement of the criteria is also proposed to simplify the existing seven criteria into four key criteria that specifically reflect each of the overarching values (rather than being descriptions) as follows:

1. Historical, commemorative, cultural, social value
2. Scientific value
3. Visual, aesthetic, landmark value
4. Significant ecological value.

For example, rather than 'exceptional size, age and form' being a criterion, this would be included in 'visual, aesthetic, landmark value', and may also meet another criterion, such as 'significant ecological value'.

This approach is consistent with the format of criteria seen in the majority of Western Australian 'Significant Tree' lists.

The existing criteria and the draft revised criteria are included at Attachment 1.

It is considered the proposed revised criteria categories are clearer and more concise, and more reflective of the key values.

This will make it easier for nominators to understand the criteria.

It is also considered appropriate for the criteria to specify that the tree should be a healthy specimen with ongoing viability.

Protection of trees and the requirement for planning approval prior to their removal is not appropriate if the tree has the potential to be dangerous and is a threat to life and property.

#### **Alternative Option for Protecting Significant Trees on Private Land**

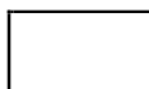
The *Planning and Development Act 2005* provides for local planning schemes to deal with matters relating to the preservation of trees.

Local governments can therefore include provisions in their Scheme that relate to the protection of trees.

Several local governments in Western Australia have included such provisions.

While some of these provisions are similar to those contained within TPS3, an alternative approach is the use of '**Tree Preservation Orders**' within the local planning scheme as a mechanism to protect trees.

Currently, the City of South Perth, City of Belmont and Town of Bassendean have taken this approach.





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'Tree Preservation Order' provisions have the following advantages:

- Provide for the local planning scheme to include a more comprehensive framework for Significant Trees
- Allow for criteria to not just be confined to cultural heritage matters
- Allow for immediate protection of the tree, thereby reducing the risk that trees will be removed prior to being included on list
- Provide a more robust legal framework, including for prosecution of unauthorised removal of 'Significant Trees'.

It is therefore recommended that ultimately the City's provisions for Significant Trees be replaced with tree preservation order provisions, which will require a Scheme Amendment.

The Scheme Amendment, setting out the proposed provisions, would be presented to a future Ordinary Meeting of Council for consideration prior to advertising for public comment (if initiated), and reconsideration by Council.

The existing Significant Tree protection provision will remain in force until it is replaced by the new provisions.

#### Proposed Significant Tree Requirements

Currently nominations for the 'Significant Tree' list can be received for any tree without the landowner's consent, however this can create difficulties for the City in undertaking the assessment when access to the tree is not possible, and the consent of the landowner is often required for access to undertake the required assessment.

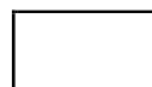
Given this, it is considered appropriate for nominations to demonstrate that the landowner has been consulted (if they are not the nominator) and have provided their written support.

This is consistent with the approach taken by the majority of other Councils in the Perth metropolitan area, including the City of Fremantle, City of Canning and City of South Perth.

#### Conclusion

In light of the above discussion, a revised approach to the City's 'Significant Tree' framework is recommended, which includes the following:

1. The 'Significant Tree' list be updated to include only trees located on private land, given that trees located on public land are protected, and do not require protection through the local planning scheme.
2. Updated 'Significant Trees' criteria be adopted as shown at Attachment 1.



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3. Requirement that all nominations for Significant Trees demonstrate that they have obtained the landowner's consent to ensure that access can be gained to the property for assessment; and that the nomination form be updated accordingly.
4. A future scheme amendment to introduce 'Tree Preservation Order' provisions to provide more comprehensive and robust protection for Significant Trees, to be presented to a future Ordinary Meeting of Council for consideration and, if initiated, subsequent community consultation.

**Strategic Plans/Policy Implications**Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.

Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Aboriginal and Torres Strait Islander cultures and other diverse cultures and heritage are recognised and celebrated.

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

The Scheme Amendment will be prepared by Strategic Planning staff, and any advice and advertising costs will come from the existing Strategic Planning budget for studies and advertising.

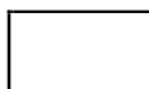
**Legal Implications**

Introduction of Tree Preservation Orders will provide a more robust framework for the protection of 'Significant Trees'.

**Community Consultation**

A future Scheme Amendment (if initiated) to introduce Tree Preservation Orders would be advertised for public comment for a period of 42 days as required by the *Planning and Development (Local Planning Schemes) Regulations 2015* for a 'standard amendment'. No advertising would be required if the amendment was considered to be a 'basic amendment'.

The modifications to the current criteria currently do not require consultation.



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**Risk Management Implications**

The proposed modifications to the requirements for nominations are considered to ensure that access can be gained where required to undertake an assessment of a tree included on the 'Significant Tree' list.

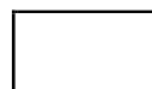
Requiring trees to be healthy viable specimens will reduce the risk of any potential liability issues for the City arising from a 'Significant Tree' listing.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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## Item 8.1 Attachment 1

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PROPOSED UPDATED CITY OF COCKBURN DRAFT SIGNIFICANT TREE CRITERIA	
<b>All nominations:</b> <ul style="list-style-type: none"> <li>• Tree must be a healthy specimen with ongoing viability.</li> <li>• Tree must be located on private land.</li> <li>• Nominations must include the consent of the landowner(s).</li> </ul>	
Criteria	Description
<b>Historical, commemorative, cultural, social value</b>	<ul style="list-style-type: none"> <li>• Tree/s commemorating a particular occasion or event, including plantings by notable people, or having associations with an important event in local, state or national history.</li> <li>• Tree/s possessing a history specifically related to the City or its surrounding areas.</li> <li>• Tree/s associated with a heritage-listed place that are representative of the same historic era and contribute to its cultural heritage significance.</li> <li>• Tree/s that is highly valued for its strong and important link to the community or a specific group located within the City.</li> <li>• Tree/s that has a recognised association with Indigenous people, or that is valued for continuing and developing cultural traditions.</li> </ul>
<b>Scientific value</b>	<ul style="list-style-type: none"> <li>• Tree/s of outstanding horticultural, scientific, or genetic value and which could be an important source of propagating stock, including specimens particularly resistant to disease or exposure.</li> </ul>
<b>Visual, aesthetic, landmark value</b>	<ul style="list-style-type: none"> <li>• Tree/s that is outstanding for its species due to its particular age, size or irregular form relative to other normal mature tree species that currently reside within the City, including exceptional height, circumference and canopy spread.</li> <li>• Tree/s that is exceptional due to its very unique and curious forms, particularly abnormal outgrowths, fused branches or unusual root structures.</li> <li>• Tree/s with high visibility that acts as a landmark, or occurs in a unique location or context so as to provide a major contribution to landscape and/or local place character.</li> </ul>
<b>Significant ecological value</b>	<p>Tree/s that makes an outstanding contribution to amenity and has significant ecological value, including:</p> <ul style="list-style-type: none"> <li>• Tree/s that is an exceptional example of a priority, rare, threatened or locally uncommon species, enhancing the diversification of the local urban forest.</li> <li>• Indigenous remnant tree/s that predates the urban development in its immediate proximity.</li> <li>• Tree/s which is a significant habitat element for rare, threatened, priority or locally uncommon or common native species.</li> </ul>



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Item 8.1 Attachment 1

CITY OF COCKBURN SIGNIFICANT TREE CRITERIA (ADOPTED 2012)		
Criteria	Description	Supporting Information/Examples
<b>Historical Significance</b>	Tree/s commemorating a particular occasion, including plantings by notable people, or having associations with an important event in local, state or national history. Tree/s that possess a history specifically related to the City or its surrounding areas.	<ul style="list-style-type: none"> <li>Plantings by well-known public figure or group</li> <li>Relates to a historical occasion or event</li> </ul>
<b>Horticultural Value</b>	Tree/s of outstanding horticultural or genetic value and that which could be an important source of propagating stock, including specimens particularly resistant to disease or exposure.	<ul style="list-style-type: none"> <li>Tolerance selection (pest and disease)</li> <li>Propagating potential</li> <li>Scientific value</li> </ul>
<b>Rare or Localised</b>	Tree/s species or variety rare or very localised in distribution, enhancing the diversification of the local urban forest.	<ul style="list-style-type: none"> <li>Only known species in area</li> <li>Rare species (2 - 50 known specimens)</li> <li>End of natural range</li> <li>One of few examples of the family / genus / species in precinct</li> </ul>
<b>Location or Context</b>	Tree/s that occur in a unique location or context so as to provide a major contribution to landscape and/or local place character. Includes outstanding aesthetic value which frame or screen views, or act as a landmark.	<ul style="list-style-type: none"> <li>Important landmark</li> <li>Contribution to landscape</li> <li>High visibility of tree</li> <li>Presence on a ridgeline</li> <li>Screening function</li> <li>Historic planting style</li> </ul>
<b>Exceptional Size, Age and Form</b>	Tree/s noted for particular age, size or irregular form relative to other normal mature tree species that currently reside within the City. Also includes curious forms, particularly abnormal outgrowths, fused branches or unusual root structures.	<ul style="list-style-type: none"> <li>Height</li> <li>Circumference</li> <li>Canopy spread</li> <li>Fusion of branches</li> <li>Unusually damaged (but healthy)</li> <li>Form and vigour reflecting an outstanding specimen</li> </ul>
<b>Indigenous Association</b>	Tree/s that has a recognised association with Indigenous people, or that is valued for continuing and developing cultural traditions.	<ul style="list-style-type: none"> <li>Scarred tree</li> <li>Corroboree tree</li> <li>Canoe tree</li> </ul>
<b>Social, Cultural or Spiritual Value</b>	Tree/s that has an important link to the community or a specific group located within the City	<ul style="list-style-type: none"> <li>Community engagement focussed around the tree for positive social or cultural reasons</li> <li>Spiritual importance of a tree to a specific group in the community.</li> </ul>

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Item 8.2

## 8.2 (2022/MINUTE NO 0023) Local Planning Policy 5.20 - Development on Local Reserves - Final Approval

**Author** Daniel Arndt

**Attachments** 1. Local Planning Policy 5.20 - Development on Local Reserves [↓](#)

### Recommendation/Committee Decision

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) ADOPTS the proposed Local Planning Policy 5.20 – Development on Local Reserves, in accordance with Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), as shown in the Attachment 1; and
- (2) ADVISES those who lodged a submission during public consultation.

**CARRIED UNANIMOUSLY 4/0**

### Background

Draft Local Planning Policy 5.20 – *Development on Local Reserves* (LPP 5.20) was adopted by Council for the purposes of re-advertising in accordance with clause 4(1) of *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) at the 25 November 2021 Delegated Authorities and Policies Committee (DAP) meeting.

LPP 5.20 was subsequently re-advertised in accordance with Clause 4(1) of the Regulations, with six submissions being received during the consultation period.

LPP 5.20 has been drafted to provide guidance for all development proposed on local reserves and has undergone two rounds of public consultation.

LPP 5.20 is now recommended for final adoption.

### Submission

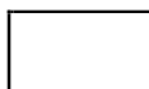
N/A

### Report

LPP 5.20 applies to all development reserved as *Local Reserve – Parks and Recreation* and *Local Reserve – Public Purpose*.

It is not the intention of LPP 5.20 to provide more onerous requirements than prescribed by TPS 3 and the Regulations.

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Where a proposal meets the provisions of LPP 5.20, no development approval is required.

Where a proposal is deemed of significance which warrants neighbour referrals, broad scale advertising or in depth assessment, a planning approval is required.

The intent of LPP 5.20 is to exclude certain types of minor development from requiring planning approval and support a streamlined approach to development in City managed reserves.

LPP 5.20 provides criteria for:

- Minor infrastructure, walls, ablutions, retaining walls, artwork, sea containers, parking, fences, and walkways
- Play equipment, ramps and recreational nets, pillars, goal posts and pitches
- Seating, sand pits, shade sails, bird hides and litterbins
- Signage
- Pontoons and stormwater features
- Closed-Circuit Television (CCTV).

The following modifications were proposed following initial advertising:

- Exempt temporary sea containers required to store items associated to development for an approved use where the location of the sea container is agreed to in writing by the City's Head of Development Assessment and Compliance
- Modify the requirement that all skate parks, irrespective of location or setback, now require Development Approval
- Clarification with respect to exempt civil works with valid subdivision approval
- Minor edits to picnic shelters, BBQs, retaining walls and access streets.

Due to the modifications above, further public consultation was undertaken.

The purpose of this report is to consider the outcome of re-advertising and recommend final adoption of LPP 5.20.

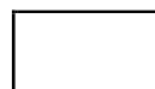
#### Outcomes of Re-advertising

LPP 5.20 was advertised for a second time from 16 March to 10 April 2022.

Six submissions were received, all supported the policy.

One submitter provided a further comment:

*'Overall agree with the proposal, but what is the mechanism to trigger consultation with adjoining land owners. Any work to reserves that share boundaries with local home owners should have some sort of consultation undertaken.'*



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The policy is intended to exempt minor forms of development which would not usually require public advertising.

LPP 5.20 provides exemptions only when certain criteria is met, for example, shade sails are only exempt when proposed within 2 metres of a property boundary.

The policy is not intended to circumvent public consultation for significant development within Local Reserves.

#### Conclusion

Considering the positive outcome of advertising, no further modifications are considered necessary, and the policy is recommended for final adoption.

#### **Strategic Plans/Policy Implications**

##### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment

- A City that is 'easy to do business with'.

##### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources

- Protection and enhancement of our natural areas, bushland, parks and open spaces.

##### Community, Lifestyle and Security

A vibrant healthy, safe, inclusive, and connected community

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

##### City Growth and Moving Around

A growing City that is easy to move around and provides great places to live

- An attractive, socially connected and diverse built environment.

##### Listening and Leading

A community focused, sustainable, accountable, and progressive organisation

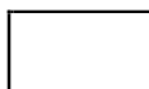
- Best practice Governance, partnerships and value for money.

#### **Budget/Financial Implications**

N/A

#### **Legal Implications**

N/A





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**Community Consultation**

Consultation was undertaken in accordance with the requirements of Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, for a period of 25 days between 16 March and 10 April 2022.

**Risk Management Implications**

If the draft LPP 5.20 is not adopted, some inconsistencies would occur in relation to existing practices.

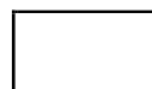
This practice needs to be formalised in a policy for consistency and reliability.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 25 August 2022 Governance Committee.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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## Item 8.2 Attachment 1

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LPP 5.20

DEVELOPMENT ON LOCAL RESERVES

**Policy Type**

Local Planning Policy

**Policy Purpose**

Part 61 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations) prescribes development which is exempt from the need to obtain development approval.

The intent of this Local Planning Policy (LPP) is to develop a set of criteria to exempt the requirement of development approval for Local Reserves reserved under the City's Town Planning Scheme No. 3 (TPS 3) only and does not address Reserves reserved under the Metropolitan Region Scheme.

This will allow the facilitation of development without development approval under Part 61(1)(i) of the Regulations which allow the carrying out of works as specified in an approved LPP.

## (1) Application

This policy applies to all development on Local Reserve – Parks and Recreation and Local Reserve – Public Purpose.

It is not the intention of this LPP to provide more onerous requirements than the requirements for assessment under TPS 3 and the Regulations. Therefore a development may be deemed compliant if it conforms to the provisions of this LPP.

## (2) Implementation

1. Where a proposal meets the provisions of this policy, no development approval is required.
2. Where a proposal does not meet the provisions of this policy, development approval is required, and advertising may be required subject to assessment of the impact on adjoining landowners.
3. Where a development approval is required, the application for development form, drawings, justification letter and checklist must be completed. The City will not require a copy of the Certificate of title or the consent and indemnity form.

[1]



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Item 8.2 Attachment 1

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DEVELOPMENT ON LOCAL RESERVES



### Policy Statement

#### (3) Provisions

Development Type	Planning Requirements and Exemptions
Tree / Shrub Planting	<ul style="list-style-type: none"> <li>No Development Approval Required, irrespective of plant size or height.</li> </ul>
Footpaths, Dual Use Paths	<ul style="list-style-type: none"> <li>No Development Approval required for footpaths or dual use paths that have obtained prior civil approvals for their respective locations by the City as required.</li> </ul>
Sand Pits	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Earthworks	<ul style="list-style-type: none"> <li>Development Approval is not required for Earthworks applications in line with approved civil drawings by the City, under an approved subdivision, and where the land has already been identified as a local reserve under an approved Structure Plan.</li> <li>Development Approval is required where the lot has not been ceded as a local reserve.</li> <li>Development Approval is required for Earthworks where native vegetation is proposed to be cleared, unless: <ul style="list-style-type: none"> <li>i. The native vegetation is located within an easement or within 2m of any lot boundary;</li> <li>ii. The clearing is required to be implemented in accordance with an approved Structure Plan; or</li> <li>iii. The State or Commonwealth has approved the clearing.</li> </ul> </li> </ul>
Play or Gym Equipment	<ul style="list-style-type: none"> <li>Manufactured play or gym equipment shall be exempt from Development Approval.</li> <li>Bespoke play or gym equipment shall be assessed by a qualified playground auditor and confirmed to be compliant to be deemed exempt from Development Approval.</li> </ul>
Drinking Fountains	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Shade sails	<ul style="list-style-type: none"> <li>Development Approval is not required where replacing 'like for like' within the same location, footprint and height.</li> <li>Development Approval is not required for new shade sails, provided the development is setback a minimum of 2m from any lot boundary or road reserve.</li> </ul>

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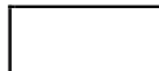
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## DEVELOPMENT ON LOCAL RESERVES



Picnic, Barbecue Areas and Shelters	<ul style="list-style-type: none"> <li>No Development Approval is required provided the development is setback a minimum of 2m from any lot boundary or road reserve.</li> </ul>
Walkway Shelters, Sheltered Roofed Structures	<ul style="list-style-type: none"> <li>No Development Approval is required provided the development is setback a minimum of 2m from any lot boundary or road reserve.</li> </ul>
Pot Plants	<ul style="list-style-type: none"> <li>No Development Approval required, regardless of size or scale.</li> </ul>
Retaining Walls	<ul style="list-style-type: none"> <li>Development Approval is not required for Retaining Wall applications in line with City approved civil drawings under an approved subdivision where the land has already been ceded as a local reserve and Retaining Walls greater than 2m in height (measured from the Natural Ground Level) are setback a minimum of 2m of any lot boundary or road reserve.</li> <li>Where Retaining Walls greater than 2m in height (measured from the Natural Ground Level) are setback within 2m of any lot boundary or road reserve, whichever is applicable, Development Approval is required.</li> <li>Development Approval is required where the lot has not been ceded as a local reserve.</li> </ul>
Free standing walls	<ul style="list-style-type: none"> <li>Development Approval is not required for free standing walls in line with City approved civil drawings under an approved subdivision, where the land has already been ceded as a local reserve and the Free Standing Walls greater than 2m in height (measured from the Natural Ground Level) are setback 2m of any lot boundary or road reserve, whichever is applicable.</li> <li>Where the Free standing walls greater than 2m in height (measured from the Natural Ground Level) are setback within 2m of any lot boundary or road reserve, whichever is applicable Development Approval is required.</li> <li>Development Approval is required where the lot has not been ceded as a local reserve.</li> </ul>
Seating	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Litterbins	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Access Roads	<ul style="list-style-type: none"> <li>Development Approval is not required for access roads which are less than 20m in length and constructed from compacted materials (such as limestone) in line with City approved civil drawings under an approved subdivision, where the land has already been ceded</li> </ul>

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	<p>as a local reserve.</p> <ul style="list-style-type: none"> <li>Development Approval is required for hard surface access roads which are constructed from asphalt or concrete, and are longer than 20m in length, where the land has already been ceded.</li> <li>All access roads require development approval where proposed on land yet to be ceded as a reserve.</li> </ul>
Access roads within Public Open Space sites	<ul style="list-style-type: none"> <li>Development Approval is not required for access roads which are less than 20m in length and constructed from compacted materials (such as limestone) in line with approved civil drawings under an approved subdivision by the City where the land has already been ceded as a local reserve.</li> <li>Development Approval is required for hard surface access roads which are constructed from asphalt or concrete, and are longer than 20m in length, where the land has already been ceded.</li> <li>Where the lot has not been ceded – development approval is required.</li> </ul>
Car parking	<ul style="list-style-type: none"> <li>Development Approval is not required where replacing car parking areas like for like, meaning the exact same location, footprint and number of bays.</li> <li>Development Approval is required for all new car parking bays or car parking areas.</li> </ul>
Vehicle charger infrastructure	<ul style="list-style-type: none"> <li>No Development Approval required where locating this infrastructure within an approved car parking area.</li> <li>Development Approval is required for all new car parking bays and car parking areas which proposed vehicle charger infrastructure.</li> </ul>
Irrigation systems	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Bores	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Sports lights/ floodlighting	<ul style="list-style-type: none"> <li>No Development Approval is required where replacing sports lights/ floodlights like for like, meaning the exact same location, height and light omission.</li> <li>Development Approval is required for all new sports lights/ flood lights.</li> <li>No Development Approval is required for Shelter and footpath lighting and solar bollards.</li> </ul>

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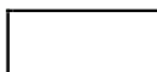
## LPP 5.20

## DEVELOPMENT ON LOCAL RESERVES



Goal posts and practice nets, volleyball posts, nets and cricket nets	<ul style="list-style-type: none"> <li>No Development Approval is required where replacing goal posts and practice nets like for like, meaning the exact same location, height and width.</li> <li>Development Approval is required for all new goal posts and practice nets.</li> </ul>
New volleyball courts, hockey pitches and bowling greens	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Drainage basins and sumps	<ul style="list-style-type: none"> <li>Development Approval is not required for drainage basins and sumps applications in line with City approved civil drawings under an approved subdivision, where the land has already been ceded as a local reserve.</li> <li>Development Approval is required where the lot has not been ceded as a local reserve.</li> </ul>
Conversion of stormwater drainage swales into underground detention basins	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Fences (all types)	<ul style="list-style-type: none"> <li>Development Approval is not required for fence applications in line with City approved civil drawings under an approved subdivision where the land has already been ceded as a local reserve.</li> <li>Development Approval is required where the lot has not been ceded as a local reserve.</li> </ul>
Entry Statement signage	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Jetty, Pontoons, Groynes and boardwalks	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Skate parks and pump tracks	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Water play	<ul style="list-style-type: none"> <li>Development Approval is not required for recycled water play where the location is setback greater than 2m of any lot boundary or road reserve, whichever is applicable.</li> </ul>

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DEVELOPMENT ON LOCAL RESERVES



Toilet facility/ Ablutions	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Artwork	<ul style="list-style-type: none"> <li>No Development Approval required for Artwork.</li> <li>Development Approval is required for any Artwork that proposes a variable message sign.</li> </ul>
New buildings/ facilities including enclosed bin storage areas	<ul style="list-style-type: none"> <li>Development Approval required.</li> </ul>
Bird Hides	<ul style="list-style-type: none"> <li>No Development Approval required.</li> </ul>
Closed-Circuit Television (CCTV)	<ul style="list-style-type: none"> <li>Development Approval is not required where CCTV is proposed to be affixed to an approved building or structure.</li> <li>Development Approval is required, where CCTV is proposed on a freestanding pole within 2m of any lot boundary or road reserve, whichever is applicable.</li> </ul>
Sea Containers and other Transportable Structures	<ul style="list-style-type: none"> <li>Development Approval is not required where: <ul style="list-style-type: none"> <li>i. they relate to storage of items on a temporary basis for an approved use on the local reserve that has obtained Development Approval; and</li> <li>ii. the location of the sea container is agreed to in writing by Head of Development Assessment and Compliance.</li> </ul> </li> </ul>

Strategic Link:	Town Planning Scheme No. 3
Category:	Planning – Town Planning & Development
Lead Business Unit:	Statutory Planning
Public Consultation: (Yes or No)	Yes
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	

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Item 8.3

### 8.3 (2022/MINUTE NO 0024) Local Planning Policy 1.14 - Waste Management - Final Approval

**Author** Daniel Arndt

**Attachments** 1. Proposed Amendments to Local Planning Policy 1.14 - Waste Management [↓](#)

#### Recommendation/Committee Decision

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) ADOPTS the proposed modifications to Local Planning Policy 1.14 – Waste Management, in accordance with Clause 4 of the Deemed Provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), as shown in the Attachment 1.

**CARRIED UNANIMOUSLY 4/0**

#### Background

The Council adopted the proposed modifications to *Local Planning Policy 1.14 – Waste Management in Multiple Unit Developments* (LPP 1.14) for the purpose of advertising at its meeting on the 25 November 2021.

#### Submission

N/A

#### Report

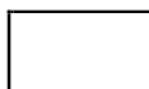
The proposed modifications to LPP 1.14 have been drafted to provide additional clarification on the bin store and Waste Management Plan (WMP) requirements for Residential, Mixed Use and Non-Residential developments.

The policy is recommended to be renamed 'Waste Management.'

The proposed modifications to LPP 1.14 are summarised in the table below:

Part of Local Planning Policy	Change Summary
Policy Title	Rename title from: ' <i>Waste Management in Multiple Unit Developments</i> ' To the following: ' <i>Waste Management</i> '. As the policy covers both residential and non-residential development, the reference to only 'multiple units' was misleading.
Policy Purpose	Amend section: Section has been condensed to avoid repetition. The policy purpose is still clear.

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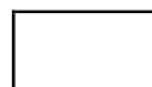




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Part of Local Planning Policy	Change Summary
Policy Statement – Part (1)	<p>Alter this section following DPLH/WAPC comments from:</p> <ul style="list-style-type: none"> <li>- <i>Section added to ensure a communal bin store is accounted for at the subdivision stage, in the case of four (4) or more lots. This aligns with the existing requirement for a Waste Management Plan (WMP), (and hence communal bin store) for four (4) or more dwellings.</i></li> <li>- <i>Section added to require the preparation of a WMP in the case of four or more lots.</i></li> <li>- <i>The size and minimum dimension of the bin store area is clarified to be two (2) metres.</i></li> </ul> <p><b>To:</b>  <i>The City will seek waste management information, where appropriate and supported by the Department of Planning, Lands and Heritage. Measures may include:</i></p> <ol style="list-style-type: none"> <li><i>a) Use of communal bin storage, identified at the point of collection;</i></li> <li><i>b) Conditions of subdivision that support waste management; and</i></li> <li><i>c) A Waste Management Plan (WMP), where considered necessary.</i></li> </ol> <p>Whilst the initial provisions allowed firmer controls for waste management to be considered at the earliest possible stage, at the time of designing the lots, the DPLH/WAPC do not support this provision as it is inconsistent with State Planning Policy. Given the City is not the determining authority for subdivision proposals, the comments of the DPLH/WAPC must be given due regard.</p>
Policy Statement – Part (2) (1) Residential Development	<p>Amend section:</p> <ul style="list-style-type: none"> <li>- Clarifying that for grouped dwellings where there is no existing WMP, the WMP needs to be submitted through the development application process, and in cases where development approval is applied for individual lots within a development, the first application is to provide the WMP. The WMP shall provide scope to include additional lots when they reach the development application stage.</li> </ul> <p>This ensures WMPs are not missed where individual development applications are applied for.</p>
Policy Statement – Part (2) (3) Non-Residential Development	<p>Amend section:</p> <ul style="list-style-type: none"> <li>- Clarification to ensure WMPs are required for all <i>new</i> non-residential development <b>and</b> where Change of Use applications are expected to generate significant waste.</li> </ul> <p>This allows discretion to not require a WMP for Change of Use applications where little/no additional waste is expected.</p>



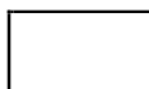
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Part of Local Planning Policy	Change Summary
Policy Statement – Part (3) Information required for WMPs	Amend section: <ul style="list-style-type: none"> <li>- For all development, site plan requirements re-structured to be clearly contained under one subsection.</li> </ul> <p>Clarification also provided to note that the reduction in bin numbers applies only where four or more dwellings are proposed.</p>
Policy Statement – Part (3) Information required for WMPs	Amend section: <ul style="list-style-type: none"> <li>- For residential development, clarification that all bin stores are required to have a two (2) metre minimum length and width dimension.</li> </ul> <p>The policy currently only refers to minimum dimensions where bin store areas are enclosed.</p> <ul style="list-style-type: none"> <li>- Requirement also added that bin store areas are to be suitably screened (if in public view) and separated from residents' outdoor living areas.</li> </ul> <p>This ensures the amenity of residents and the streetscape is preserved.</p>
Policy Statement – Part (4) General Bin Store and Waste Collection Requirements 1. Mandatory (Required)	Amend section: <ul style="list-style-type: none"> <li>- Requirements for bin stores in basements grouped together to allow for more logical reading.</li> <li>- Clarification added for external bin stores serving less than five dwellings – that they are not required to be enclosed.</li> <li>- Requirements for all bin stores (except where less than five dwellings) grouped together to allow for more logical reading.</li> </ul>
Policy Statement – Part (4) General Bin Store and Waste Collection Requirements 2. Preferred (Recommended)	Amend section: <ul style="list-style-type: none"> <li>- Relocate consideration for thermal detectors from the mandatory section into this section, to ensure this is not too onerous for applicants.</li> </ul>
Policy Statement – Part (5) Advice	Amend section: <ul style="list-style-type: none"> <li>- Waste chutes no longer permitted in multiple dwelling or mixed-use developments.</li> </ul> <p>Waste chutes do not support recycling/waste minimisation and often experience mechanical issues.</p> <ul style="list-style-type: none"> <li>- Relocate advice regarding presentation of bins on one side of the laneway, from the mandatory section into this section. This information is advice only.</li> </ul>

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The policy was subsequently advertised for 21 days in accordance with clause 4 (2) of the Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015.

The City received no community submissions and one response from the Department of Planning, Lands and Heritage (DPLH), discussed further in this report.

**Department of Planning, Lands and Heritage Comments**

The City referred the policy to the Department of Planning, Lands and Heritage (DPLH), given the policy requires information to be submitted with subdivision proposals of four (4) lots or more and given the Western Australian Planning Commission is the determining authority with regard to subdivision.

The DPLH has concerns that the City of Cockburn is requesting information at the subdivision stage which is inconsistent with the information required by the WAPC's subdivision application process.

Further, the DPLH advises that the application requirements are above and beyond those of State Planning Policy 7.3 *Residential Design Codes*, and therefore, would be difficult to support or defend.

To this end, the DPLH advise that the policy appears to be inconsistent with State Planning Policy and therefore the orderly administration of the City's scheme against the *Planning and Development (Local Planning Schemes) Regulations 2015*, which require LPPs to be consistent with the State Planning Framework.

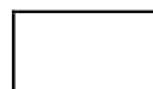
The City therefore considers it prudent to remove reference to subdivision information within this policy, finding it is inconsistent with SPP7.3 *Residential Design Codes*.

**Summary**

The modifications to LPP 1.14 will more clearly outline the waste management requirements for different types of development.

It is noted that the DPLH are unsupportive of additional information being provided at the subdivision stage, which is above and beyond State Planning Policy, and therefore this aspect of the policy has been reconsidered accordingly.

It is recommended that amendments to LPP 1.14 be adopted, subject to minor changes addressing matters raised by DPLH.



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Item 8.3

**Strategic Plans/Policy Implications**Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Sustainable resource management including waste, water and energy.

Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implication**

N/A

**Legal Implications**

N/A

**Community Consultation**

The policy was advertised for 21 days in accordance with clause 4 (2) of the *Deemed Provisions of the Planning and Development (Local Planning Schemes) Regulations 2015*. No community submissions were received.

**Risk Management Implications**

If the modification to LPP 1.14 is not adopted and therefore not progressed, some inconsistencies would occur in relation to existing practices.

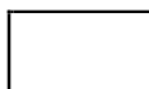
This practice needs to be formalised for consistency, reliability, good governance and transparency.

**Advice to Proponent(s)/Submitters**

Not Applicable, as no submissions were received.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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Item 8.3 Attachment 1

<b>Title</b>	<b>Waste Management</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 1.14</b>



### Policy Type

Local Planning Policy

### Policy Purpose

A considerable volume of waste is generated by large-scale grouped and multiple dwellings, Non-Residential developments and Mixed-Use developments. To ensure developments are functional, and for the purpose of protecting the amenity of a locality, on-site management and collection of waste requires due consideration at the subdivision and development application stages. Attention also needs to be paid to the issue of waste minimisation during the construction stage of a development (reducing landfill volumes), and the potential for resource recovery across the life of a project and building occupancy in perpetuity.

This policy details requirements pertaining to waste management and minimisation - to be considered in the, design, construction and management of larger developments. The policy is informed in part by the principles and objectives of the City's Sustainability Policy, Waste Management and Education Strategy 2013-2023. The State's Waste Avoidance and Resource Recovery Strategy 2030 and the State Government's Waste Avoidance and Resource Recovery Act.

The purpose of this policy is to:

- (1) Provide standards and/or requirements aimed at minimising waste whilst achieving higher levels of resource recovery across the life of a development. This includes: pre-development stages in the process including demolition and remediation (if applicable), the construction stage and development occupancy;
- (2) Achieve development that is more functionally designed and effectively managed in terms of waste management and resource recovery for the benefit of a range of stakeholders, including: the developer, property owners and/or development occupants, property owners in the vicinity, waste collecting personnel/contractors, and waste management facilities/businesses;
- (3) Provide for the safer, more hygienic handling (storage), collection and sorting of waste and recyclables by residents and employees, and those working in the waste management industry;
- (4) Provide for waste management and minimisation in a manner that protects the environment, including: the prevention of both 'on' and 'off' site pollution, with a greater emphasis on Ecologically Sustainable Development (ESD), notably higher levels of resource recovery and increased recycling (contributing to a reduction in use of natural resources);

[1]

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<b>Title</b>	<b>Waste Management</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 1.14</b>

**Policy Statement**

(1) At the Subdivision Application stage:

1. The City will seek waste management information, where appropriate and supported by the Department of Planning, Lands and Heritage. Measures may include:
  - a) Use of communal bin storage, identified at the point of collection;
  - b) Conditions of subdivision that support waste management; and
  - c) A Waste Management Plan (WMP), where considered necessary.

(2) At the Development application stage:

A WMP is to be submitted and approved by the City for the following development proposals:

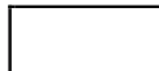
1. Residential Development
  - (a) Grouped dwelling proposals where simple bin presentation for road-side collection is not possible or desirable as determined by City;
  - (b) Four or more grouped or multiple dwellings;
  - (c) Aged or dependant persons developments comprising more than 10 beds/dwellings or where simple bin presentation for road-side collection is not possible or desirable as determined by the City; and
  - (d) Lodging houses.

It is noted that (particularly in the case of grouped dwellings), development applications may be submitted for individual lots rather than for the development as a whole. In this case, the first development application to be submitted will be required to provide the WMP, and this WMP shall provide scope for modification to include the additional lots when they reach the development application stage. This requirement is only applicable where a WMP was not previously prepared at earlier planning stages.

2. Mixed Use Development (comprising both Residential and Non-Residential).
3. Non-Residential Development
  - (a) All types of new non-residential development where waste is generated, including commercial (office, showroom, warehouse), industrial (all types), retail (shops) and food and beverage type establishments (cafes, restaurants etc).

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<b>Title</b>	<b>Waste Management</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 1.14</b>



- (b) Change of Use proposals where significant waste is expected to be generated, as determined by the City.
- (3) Information required for WMPs:
1. In the case of demolition and/or remediation:
    - (a) Site plan showing on-site materials storage areas, collection points and vehicular access/egress arrangements;
    - (b) Details of materials and quantities thereof to be re-used (on-site), recycled or to be sent to landfill;
    - (c) Measures to be implemented for the purpose of minimising the delivery of waste generally to landfill.
  2. In the case of all new development:
    - (a) Waste minimisation measures during construction, including: the separation on-site of like materials for re-use or recycling, nominated on-site collection points, and the requirements/expectations of the builder and sub-contractors regarding waste.
    - (b) Waste minimisation measures during occupation, including: the on-site separation of materials for recycling, on-site collection points, and the expectations of owners and/or occupants/tenants.
    - (c) A Site Plan identifying:
      - i. Location and size of the bin store area;
      - ii. In the case of on-site collection – collection points, pedestrian/vehicular access to these points, and swept paths; and
      - iii. In the case of road-side collection – location of the bin pad area.
    - (d) An estimation of waste volume likely to be generated when the development is occupied, including the potential for an increase in volume (due to an increase in the density of a residential development or a change of use in non-residential development). In this regard, the City provides a weekly recycling service. Where four (4) or more dwellings are proposed the City requires a reduction in the bin numbers to 1 set (1 yellow-top recycling and 1 general waste red top) of bins/3 residential units managed by a caretaker or equivalent.
    - (e) Details of the intended method of collection and associated equipment i.e. by the City of Cockburn and/or private contractor ensuring servicing bins can be completed by the waste truck without reversing, time and management of collection i.e. by individuals, strata managers and/or caretaker/s, cleaning and maintenance of on-site waste management areas etc;

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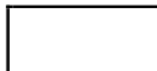
<b>Title</b>	<b>Waste Management</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 1.14</b>



- (f) Details of advice to be provided to property owners and/or development occupants (both residential and non-residential) regarding the WMP;
  - (g) Details of any contract/s with cleaners and/or waste contractors, including the requirements of the contract/s;
  - (h) Plans to incorporate new waste management technologies and practices in the WMP;
  - (i) Details of how a WMP will continue to be applied in perpetuity across the life of a development, via for example, reference to such in the Strata Management Statement (including details regarding the process for changing a WMP and the City's involvement in such).
3. In the case of Residential Development only:
- (a) On-site storage capable of containing a minimum of one (1) weeks' waste and recycled material within a communal bin store;
  - (b) The provision of a communal bin store that has a minimum size of one (1) square metre per dwelling, with a two (2) metre minimum length and width dimension. This requirement stands regardless of (2(d) above) where the reduction in bin numbers is 1 set of bins/3 residential units or the waste volume estimates;
  - (c) On-site storage being conveniently located to the point of collection, out of public view or suitably screened, and having reasonable separation from residents' outdoor living areas;
  - (d) Suitably located and signed (if required according to the City of Cockburn's specification) road side bin collection pad/s (taking into account pedestrian and vehicular movement across the front of, or into and out of a property, walls, fencing and landscaping at the front of a property, and kerbside parking);
  - (e) Removal of bins from the collection point (internal or road side) on the day of collection.
4. In the case of Mixed Use and Non-Residential Development only:
- (a) On-site storage capable of containing a minimum of one (1) weeks' waste and recycled material;
  - (b) Area of waste storage:
    - i. Office/Showroom/Warehouse: 1m<sup>2</sup>/200m<sup>2</sup> Gross Floor Area (GFA);
    - ii. Industrial: 1m<sup>2</sup>/100m<sup>2</sup> GFA. Note: waste generated "use" specific and storage capacity to relate to industry type;
    - iii. Retail (shop): 2m<sup>2</sup>/200m<sup>2</sup> GFA;
    - iv. Restaurant/Café: 1m<sup>2</sup>/20 seats, or 1m<sup>2</sup>/100 meals served;

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- v. Tourist Accommodation (hotel, serviced apartments etc):  
1m<sup>2</sup>/12 rooms.
- (c) The potential for up to two (2) collections per week taking place at food premises (restaurants/cafes) or premises involved in food processing/production (or similar activities).
- (d) Premises involved in the processing, retail and/or wholesale of animal products where the waste generated contains 20% by weight or volume of fish, poultry or meat, and/or generates 50 litres of seafood, poultry or meat waste per day, must refrigerate this waste prior to collection.
- (4) General Bin Store and Waste Collection Requirements (applicable to all development):
  - 1. Mandatory (Required)
    - (a) For bin stores in basements:
      - i. Bin stores shall be provided in the basement, part basement or undercroft level of a development when waste is collected from one, or all of these levels
      - ii. Where waste and recyclables are to be collected in the basement level or similar, collection is to take place in the vicinity of the bin store. The bin presentation area or collection point is to be flat, with the travel path between the bin store and collection point/vehicle clear of steps or kerbs. The distance between the bin store and the presentation should be ideally no greater than 10m;
      - iii. Minimum clearance required in the basement, part basement or undercroft levels of a development is 2.4m. This includes clearance to all structural beams, pipe work, services or similar. The City's Waste Services shall be notified prior to any modification to the basement clearances;
      - iv. Access ramps and driveway gradients serving basements, part basements or undercroft areas are to cater for long wheel base vehicles 7.2m in length with a maximum gradient of 1:4.5; and
      - vi. The bin store shall be fitted with double doors.
    - (b) Minimum driveway width for on-site collection shall be four (4) metres. On-site manoeuvring shall be provided to ensure waste vehicle ingress/egress in forward gear.
    - (c) Where a turn-table is to be installed to facilitate forward ingress/egress, the turn-table shall have a minimum 20 tonne capacity.
    - (d) Where approval is given for the collection of waste and recyclables from the road (at the pre-application stage, or via the development application process), consideration needs to be given to a 12.5m long truck where access and/or manoeuvrability are difficult or limited.

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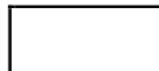
<b>Title</b>	<b>Waste Management</b>
<b>Policy Number</b> (Governance Purpose)	<b>LPP 1.14</b>



- (e) Waste storage, management and collection for the Residential component and the Non-Residential component within in Mixed Use developments are to be separated and self-contained/secured (with separate access arrangements). Where waste storage is secured, a compatible key system is necessary to enable access by collecting personnel/contractors. This includes the City of Cockburn where the City is the collector. The City's Waste Services Unit is to be consulted regarding the system prior to installation. All costs associated with the system are the responsibility of the developer, property owner/s and/or the strata managers.
- (f) A caretaker or strata management representative is to manage waste and recycling to ensure bins are filled consecutively, with only full bins to be presented on collection day.
- (g) All putrescible waste awaiting collection is to be stored in a Mobile Garbage Bin/s (MGB). Alternative storage containers with permanent tight fitting lids and smooth washable internal surfaces may be approved by the City.
- (h) Internal bin stores shall be separately ventilated with a system complying with Australian Standard 1668 (AS1668). The ventilation outlet is not to be in the vicinity of windows or intake vents associated with other ventilation systems.
- (i) For all bin stores, except where less than five (5) dwellings are proposed:
  - i. Bin stores shall have 75mm concrete floors grading to a 100mm industrial floor waste (including a charged 'water-trap' connected to sewer or an approved septic system), with a hose cock to enable bins and/or the enclosure to be washed out. An alternate floor surface may be approved by the City's Waste Manager. The bin store(s) must be a minimum of 2m wide to allow a horizontal bin wash and ensuring the effluent grades to sewer;
  - ii. Bin store internal walls shall be cement rendered (solid and impervious) to enable easy cleaning. Ceilings in bin stores shall be finished with a smooth faced, non-absorbent material capable of being easily cleaned;
  - iii. Bin store walls and ceilings shall be finished or painted in a light colour;
  - iv. Bin stores shall be constructed in a manner that prevents the entry of vermin;
  - v. Bin stores shall be provided with artificial lighting, sensor or switch controlled both internal/external to the room or area. All lighting in open areas is to comply with AS4282-1997 (Control of Obtrusive Outdoor Lighting). This clause does not apply to developments of five dwellings or less unless the bin store is enclosed;

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- vi. External bin stores shall be surrounded by 1.8m high walls/fencing with a self-closing gate; and Bin stores require the following signs and/or information to be displayed:
  - 1. A sign stating "NO STANDING" at the entrance to the room/area.
  - 2. A clearly visible "DANGER" sign in the vicinity of the entrance to the room/area.
  - 3. Standard signage (details available in the City's Resource Recovery Calendar for Domestic Waste distributed with Rates Notices) explaining waste management and what materials are suitable for recycling (to be posted/erected in all bin stores).
- (j) Any external bin store greater than 20m<sup>2</sup> is required to be covered to prevent storm water entering the sewer.
- 2. Preferred (Recommended)
  - (a) Double doors should be fitted to bin stores to improve accessibility and bin movement.
  - (b) Where applicable in the case of non-residential use or development, waste contract provisions should require the collection and recycling of low/high grade office paper and other office equipment, including: batteries, smoke detectors, fluorescent tubes, computers and televisions from the waste stream.
  - (d) The provision of a minimum of 0.5m<sup>2</sup> per dwelling 'bulky' storage space in residential development.
  - (e) A bulky storage or fenced in area in non-residential development. Minimum 8m in volume (m<sup>3</sup>), suitably signed and made available for the storage of electronic goods.
  - (e) As waste vehicles idle for extended periods outside bin stores basements or ground floor car parks, designers should consider the classification and placement of thermal detectors so as not to trigger a false alarm.
- (5) Advice
  - 1. Where road side collection is not considered appropriate by the City's Waste Manager due to concerns relating to pedestrian and/or vehicular conflict, and potential impacts on the amenity of a locality, alternate collection methods are to be determined and incorporated in the WMP in consultation with the Waste Manager.
  - 2. Waste chutes are not permitted in Multiple Dwelling or Mixed Use developments.

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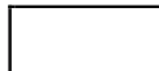


3. As laneways are designed for the servicing of waste, the City may require residents to place their bins on one side of the laneway to increase the operating space and safe movement of the waste truck.

Strategic Link:	Town Planning Scheme No. 3
Category	Planning - Town Planning & Development
Lead Business Unit:	Statutory Planning
Public Consultation: (Yes or No)	Yes
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	
ECM Doc Set ID: (Governance Purpose Only)	

[8]

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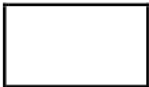
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9. Finance

Nil

10. Operations

Nil



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**11. Community Services****11.1 (2022/MINUTE NO 0025) Compliant Local Level Risk Assessment Risk Register****Author** Michael Emery**Attachments** 1. Local Level Risk Assessment Risk Register [↓](#)**Recommendation/Committee Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) NOTES this report.

**CARRIED UNANIMOUSLY 4/0****Background**

Pursuant to the *Emergency Management Act 2005*, the State Government, via the State Emergency Management Committee (SEMC), requires local governments to use the National Emergency Risk Assessment Guidelines (NERAG) adapted to the Western Australian context to assess and measure natural and man-made disasters for their District.

In early 2022, the City completed this risk assessment process in collaboration with many state government agencies.

On the 29 June 2022 the SEMC advised the risk assessment process undertaken by the City and its emergency management partners was reviewed and deemed compliant.

**Submission**

N/A

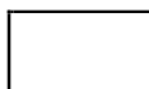
**Report**

The State aims to reduce the frequency, scale and costs of natural and man-made disasters by employing Emergency Risk Management (ERM) process.

The process seeks to identify, analyse, evaluate, and treat sources of risk prior to, during and after an emergency event.

State Emergency Management Policy Statement 3.2.6 highlights that ERM planning must be undertaken in accordance with SEMC's WA ERM Guidelines and State EM Prevention Procedure 1.

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The framework and policy actions mentioned above is primarily based on the commonly understood ISO 31000:2009 risk framework and evaluation process.

The ERM plans are to be developed and maintained by the local government for hazards relevant to their locality and be led by the local government and the Local Emergency Management Committee (LEMC) of that district.

The risk assessment completed by the City and Cockburn LEMC is provided as Attachment 1 to this report.

Although there are 27 State identified hazards, the City and LEMC complied with the direction provided by the SEMC to assess five most possible State identified hazards.

Through a series of workshops with the LEMC, the following hazards were identified as most likely to occur within the context of the Cockburn district (in no order):

- Fire (covers structure and bushfires)
- Storm
- Air crash
- Flood
- Rail crash.

The City led a number of risk workshops with numerous State, Commonwealth and emergency management partners.

The workshop-based process provided a high degree of confidence in assessing likely risks.

Following completion of this risk assessment phase, and the compliance check by the SEMC, the next steps for the Cockburn LEMC and City is to commence the ERM treatment planning process.

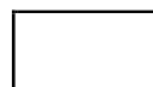
The WA Emergency Risk Management Treatment Manual has not yet been released by the SEMC.

The City has been advised to postpone treatment consultation with government agencies and industry until the Manual is released.

In the meantime, the City continues to undergo several preventative processes to mitigate the risks identified, which include:

- The review and creation of a new Bushfire Risk Management Plan
- Effective land use planning
- Regular liaison with Jandakot Airport Holdings.

Further to the above, the Cockburn LEMC is actively advocating for increased membership from relevant agencies and overall capacity building of the Committee.



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Ongoing compliance of the Local Level Risk Assessment Risk Register is monitored through the City Corporate Risk Register.

Having this link to the City's corporate risk system provides adequate monitoring to ensure ongoing compliance is met.

Individual risks identified within this Local Level Risk Assessment Risk Register identified are not added to the City's Risk Register, as the City is not the considered the risk owner.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- A City that is 'easy to do business with'.

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.
- Address Climate Change.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- A safe and healthy community that is socially connected.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- Cockburn Central as the capital of Perth's South Metro Region.

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

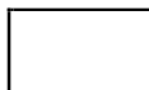
N/A

### **Legal Implications**

Section 14(e) of the *Emergency Management Act 2005* requires the SEMC to be responsible for the development and coordination of risk management strategies to assess community vulnerability to emergencies.

Local governments have been mandated to develop and maintain ERM plans for hazards relevant to their locality in collaboration with their relevant Local Emergency Management Committee.

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**Community Consultation**

The City is required to comply with the process set out by the SEMC. Currently this process does not include generalised community consultation.

**Risk Management Implications**

There is a 'low' level of risk associated with noting this report.

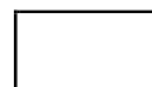
Individual risk ratings for hazards within the Cockburn district are provided within Attachment 1.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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# Western Australia Risk Register Tool

## WARR TOOL



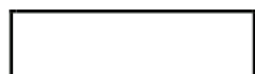
Version 1.4 - Excel 2007 version  
4 May 2017

Excel may be unstable when using macro enabled worksheets, depending on which version of Excel and/or operating system is used. Users are encouraged to "Save-as" with new names on a regular basis to ensure data is protected e.g. save as version 1, version 2 etc.

Please see the 'Instructions' sheet for a guide of how to use this spreadsheet.



This version of the Tool is designed for Excel 2007 or newer. Please see the OEM website ([www.oem.wa.gov.au](http://www.oem.wa.gov.au)) to download a version of the WARR Tool for Excel 2003 or older.

Modified from South Australian Risk register tool



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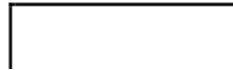
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Hazard frequency calculation	
Use either 1 of the calculators below to get an AEP in the correct format for this WARR tool.	
<p>If you have an frequency in years (Annual Recurrence Interval - ARI) write it below</p> <p>↓</p> <div> 100 years</div> <p>For example, for a 1 in 100 year storm event, enter 100</p>	<p>Annual Exceedance Probability (AEP)</p> <p>↓</p> <div>0.00995</div> <p>Write this value into the AEP column in the Risk Register</p>
<p>If you have an AEP as a percentage write it below</p> <p>↓</p> <div> 0.9950%</div>	<p>Annual Exceedance Probability (AEP)</p> <p>↓</p> <div>0.00995</div> <p>Write this value into the AEP column in the Risk Register</p>

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Enter Risk Statement	Select Hazard	Select Impact Area	Enter Existing PP <sup>1</sup> /RR <sup>2</sup> Controls		Enter AEP	Select Maximum Consequence	Enter Percentage Probability of Risk Statement Occurring	Select Confidence level	Auto Generated Likelihood Level	Auto Generated Risk Level	Auto Generated Priority Level	Treatment Options	Risk Treatment Strategies	Enter Any Comments
<small>EXAMPLE</small> There is the potential that a shore meeting storm will cross the coast at Glenelg and will cause significant soil erosion to flood plain areas	Storm	Environment	control 1	control 2	0.0095	Moderate	50%	High	Rare	Medium	5	Treatment		
1 Will impact the health of people and cause death(s)	Air Crash	People			0.0085	Catastrophic	10%	High	Very Rare	High	3			
2 Will impact the health of people and cause injury and/or serious illness	Air Crash	People			0.0085	Catastrophic	5%	High	Very Rare	High	3			
3 Will cause emergency services (including ambulance and medical transport services such as RFD/FA) to be overwhelmed, resulting in further deaths directly attributable to the hazard event	Air Crash	People			0.0095	Insignificant	0%	High	Extremely Rare	Very Low	5			
4 Will impact state road transport routes, resulting in repair costs and/or financial losses	Air Crash	Economy			0.0095	Insignificant	100%	Moderate	Rare	Very Low	5			
5 Will impact power infrastructure, resulting in repair costs and/or financial losses	Air Crash	Economy			0.0095	Insignificant	50%	High	Rare	Very Low	5			
6 Will require recovery to be undertaken by local government(s), impacting on their ability to maintain core services	Air Crash	Public Administration			0.0095	Insignificant	100%	High	Rare	Very Low	5			
7 Will cause an increased demand (surge) on DFES services at the local level, impacting their ability to maintain core services	Air Crash	Public Administration			0.0085	Moderate	100%	High	Rare	Medium	4			
8 Will cause an increased demand (surge) on St John Ambulance services at the local level, impacting their ability to maintain core services	Air Crash	Public Administration			0.0085	Insignificant	100%	High	Rare	Very Low	5			
9 Will impact the health of residents in the area and cause death or serious injury/illness, impacting the wellbeing of the community	Air Crash	Social Setting			0.0095	Minor	60%	Moderate	Rare	Low	4			
10 Will cause displacement, death or injury to animals, impacting the wellbeing of the community	Air Crash	Social Setting			0.0095	Insignificant	50%	High	Rare	Very Low	5			
11 Will affect the day to day functionality of educational facilities, impacting community services and wellbeing	Air Crash	Social Setting			0.0085	Insignificant	100%	Highest	Rare	Very Low	5			
12 Will cause debris and pollutants to enter marine or estuarine/riverine environments, impacting marine ecology	Air Crash	Environment			0.0085	Insignificant	60%	High	Rare	Very Low	5			
13 Will impact the health of people and cause death(s)	Fire	People	reduction strategy to reduce business burning "DOC"	Emergency and LG Bush Fire Services response "FERMOC" Fire Fighting	0.0480	Insignificant	90%	High	Unlikely	Low	5			
14 Will impact the health of people and cause injury and/or serious illness	Fire	People			0.0480	Insignificant	50%	High	Unlikely	Low	5			
15 Will cause emergency services (including ambulance and medical transport services such as RFD/FA) to be overwhelmed, resulting in further deaths directly attributable to the hazard event	Fire	People			0.0480	Insignificant	90%	High	Unlikely	Low	5			
16 Will impact state road transport routes, resulting in repair costs and/or financial losses	Fire	Economy			0.0480	Minor	50%	High	Unlikely	Low	4			
17 Will impact power infrastructure, resulting in repair costs and/or financial losses	Fire	Economy			0.0480	Minor	100%	High	Unlikely	Low	4			
18 Will require recovery to be undertaken by local government(s), impacting on their ability to maintain core services	Fire	Public Administration			0.0480	Moderate	80%	High	Unlikely	Medium	3			



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19	Will cause an increased demand (burgeon) on QPS services at the local level, impacting their ability to maintain core services.	Fire	Public Administration		0.0000	Major	95%	High	Unlikely	High	2			
20	Will cause an increased demand (burgeon) on St John Ambulance services at the local level, impacting their ability to maintain core services.	Fire	Public Administration		0.0000	Minor	95%	Moderate	Unlikely	Low	4			
21	Will impact the health of residents in the area and cause death or serious injury/illness, impacting the wellbeing of the community.	Fire	Social Setting		0.0000	Minor	75%	Moderate	Unlikely	Low	4			
22	Will cause displacement, death or injury to animals, impacting the wellbeing of the community.	Fire	Social Setting		0.0000	Minor	75%	Moderate	Unlikely	Low	4			
23	Will affect the day to day functionality of education facilities, impacting community services and wellbeing.	Fire	Social Setting		0.0000	Insignificant	100%	Moderate	Unlikely	Low	4			
24	Will cause serious damage to cultural heritage of the community, as public buildings may have been destroyed, residents may have lost their homes and possessions, lost their job and loved ones.	Fire	Social Setting		0.0000	Insignificant	75%	Moderate	Unlikely	Low	4			
25	Will cause damage or destroy overhead power lines and communication infrastructure, causing service and communication interruptions to homes, businesses, industry and public emergency services.	Fire	Economy		0.0000	Minor	100%	Moderate	Unlikely	Low	4			
26	May cause injury or death to people. People residing in bush land areas such as at Jambooh, Bannockburn, Hume and Park and Apple Grove may require evacuation.	Fire	People	Reduced risk reduction strategy to reduce bushfires burning - COC Fire Fighting	0.0000	Minor	95%	Moderate	Unlikely	Low	4			
27	May affect the City of Cockburn causing an onset of respiratory conditions and increase demand on medical services.	Fire	People		0.0000	Moderate	95%	Low	Unlikely	Medium	2			
28	Will cause Medication supplies to run out.	Fire	Public Administration		0.0000	Insignificant	95%	Moderate	Unlikely	Low	4			
29	Will cause some people to be stranded.	Fire	People		0.0000	Minor	100%	High	Unlikely	Low	4			
30	Will result in many pets being homeless or killed.	Fire	Social Setting		0.0000	Minor	95%	Moderate	Unlikely	Low	4			
31	Could destroy homes and damage property particularly those who reside in bush land areas such as at Jambooh, Bannockburn, Hume and Park and Apple Grove. Demolition of property may be necessary. Some homes may be destroyed.	Fire	People		0.0000	Minor	95%	Lowest	Unlikely	Low	3			
32	Will impact the environment. The City of Cockburn has approximately 1,700ha of bush land within the region of which 990ha is located in the Bannockburn, Hume and Park and Apple Grove areas.	Fire	Environment		0.0000	Major	100%	High	Unlikely	High	2			
33	Will impact private buildings and contents, resulting in financial losses.	Flood	Economy		0.0000	Moderate	25%	Low	Rare	Medium	3	We don't have low lying areas.	Consider treating - Please select	Consider treating - Please select
34	Will impact commercial buildings, contents and services, resulting in financial losses.	Flood	Economy		0.0000	Moderate	25%	Low	Rare	Medium	3		Consider treating - Please select	Consider treating - Please select
35	Will impact main road transport routes, resulting in repair costs and/or financial losses.	Flood	Economy		0.0000	Moderate	35%	Low	Rare	Medium	3	Based on flooding around the area near 1st respondents.	Consider treating - Please select	Consider treating - Please select
36	Will impact bridges, or approaches to bridges, resulting in repair costs.	Flood	Economy		0.0000	Moderate	15%	Low	Very Rare	Low	3	Yellies, park bridges etc.	Consider treating - Please select	Consider treating - Please select
37	Will impact sewerage systems, resulting in repair costs and/or financial losses.	Flood	Economy		0.0000	Minor	95%	Low	Rare	Low	4	Further information required	Monitor and review (Recommended action)	Monitor and review (Recommended action)
38	Will impact potable water supply (e.g. due to damage to infrastructure such as dams, piping and bore), resulting in repair costs and/or financial losses.	Flood	Economy		0.0000	Minor	95%	Low	Rare	Low	4	Has the storm affected the drainage??	Monitor and review (Recommended action)	Monitor and review (Recommended action)

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39	will result in recovery activities, resulting in costs to local government.	Good	Economy		0.0095	Minor	65%	High	Rare	Low	5		Monitor and review (Recommended action)	Monitor and review (Recommended action)
40	will impact tourism (and aspects that support tourism such as camp sites, facilities, places of interest etc.), resulting in financial losses. <i>(Carriageworks)</i>	Good	Economy		0.0095	Moderate	70%	High	Rare	Medium	4	Based this on carbon parks, beaches etc.	Consider treating - Please select	Consider treating - Please select
41	will impact marinas, vessels, marine infrastructure, boat ramps and/or other parts, resulting in recovery costs and/or financial losses. <i>(Port Phillip Marina)</i>	Good	Economy		0.0095	Catastrophic	60%	High	Rare	High	2			
42	will impact commercial and community infrastructure (including impact to buildings, fences, shade houses, bird feeding and irrigation equipment), resulting in recovery costs and/or financial losses.	Good	Economy		0.0095	Moderate	60%	Low	Rare	Medium	3			
43	will disrupt business activities, resulting in financial losses.	Good	Economy		0.0095	Minor	65%	Low	Rare	Low	4			
44	will cause an increased demand (burge) on Parks & Wildlife services at the local level, impacting their ability to maintain core services. <i>(Cheltenham public recreation camp)</i>	Good	Public Administration		0.0095	Moderate	65%	Low	Rare	Medium	3	where other DBCA would be in regards to floods.	Consider treating - Please select	Consider treating - Please select
45	will impact portable water systems, impacting the ability to maintain core services. <i>(Dandenong)</i>	Good	Public Administration		0.0095	Moderate	65%	High	Rare	Medium	4	rural areas live off rain water tanks. Access to bottled water.	Consider treating - Please select	Consider treating - Please select
46	will impact sewerage systems, impacting the ability to maintain core services.	Good	Public Administration		0.0095	Moderate	60%	Low	Rare	Medium	3	overflows out of drains etc?	Consider treating - Please select	Consider treating - Please select
47	will impact port and/or marina piers, impacting on the ability to maintain core services. <i>(Port Phillip Marina)</i>	Good	Public Administration		0.0095	Moderate	60%	Low	Rare	Medium	3	port cages marina be protected.	Consider treating - Please select	Consider treating - Please select
48	will impact the health of people due to stagnant water and water-borne diseases and cause various illness.	Good	People		0.0095	Minor	10%	High	Very Rare	Very Low	5		Monitor and review (Recommended action)	Monitor and review (Recommended action)
49	will affect day to day functionality of facilities for vulnerable people (aged, children, disability), impacting community services and wellbeing.	Good	Social Setting		0.0095	Moderate	65%	Moderate	Rare	Medium	3		Consider treating - Please select	Consider treating - Please select
50	will impact heritage buildings, resulting in a loss of cultural significance. <i>(Geelong shed complex)</i>	Good	Social Setting		0.0095	Moderate	65%	Moderate	Rare	Medium	3		Consider treating - Please select	Consider treating - Please select
51	will impact wildlife.	Good	Environment		0.0095	Moderate	60%	Moderate	Rare	Medium	3		Consider treating - Please select	Consider treating - Please select
52	will impact flora and native vegetation, will impact on vulnerable environmental ecosystems and/or identified critically endangered species.	Good	Environment		0.0095	Moderate	60%	Moderate	Rare	Medium	3	Based on City of Cockburn has several declared rare priority flora by DBCA. Also has threatened ecological communities as well as	Consider treating - Please select	Consider treating - Please select
53	will cause the spread of vegetative diseases.	Good	Environment		0.0095	Minor	65%	Low	Rare	Low	4	Lack of knowledge	Monitor and review (Recommended action)	Monitor and review (Recommended action)
54	will result in coastal erosion. <i>(Avalon)</i>	Good	Environment		0.0095	Moderate	100%	High	Rare	Medium	4		Consider treating - Please select	Consider treating - Please select
55	will impact on coastal environments (such as coral reefs, mangroves, salt marshes etc.), impacting ecosystems.	Good	Environment		0.0095	Minor	65%	High	Rare	Low	5		Monitor and review (Recommended action)	Monitor and review (Recommended action)
56	will require recovery works to be undertaken by local government(s), impacting on their ability to maintain core services.	Good	Public Administration		0.0095	Moderate	60%	High	Rare	Medium	4		Consider treating - Please select	Consider treating - Please select
57	will cause an increased demand (burge) on OFCS services at the local level, impacting their ability to maintain core services.	Good	Public Administration		0.0095	Major	60%	High	Rare	High	3	SES ran out of sandbags.	High (Recommended action)	High (Recommended action)
58	will impact major transport infrastructure (major roads and/or rail lines).	Rail crash	Economy		0.0095	Minor	65%	High	Rare	Low	5	Emergency Services will need access from Kooralla Freeway resulting in traffic being diverted	Monitor and review (Recommended action)	Monitor and review (Recommended action)



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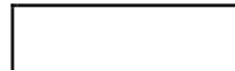
59	Will direct freight routes, resulting in the rail crash.	Rail crash	Economy		0.0180	Minor	1%	Highest	Very Rare	Very Low	5	Not a freight route	Monitor and review (Recommended action)	Monitor and review (Recommended action)
60	Will impact bridges, in particular the bridges, resulting in the rail crash.	Rail crash	Economy		0.0180	Minor	1%	Highest	Very Rare	Very Low	5	Will not impact bridges	Monitor and review (Recommended action)	Monitor and review (Recommended action)
61	Will impact the local road network, resulting in the rail crash.	Rail crash	Economy		0.0180	Minor	80%	Low	Unlikely	Low	3	Impact to train lines resulting in passengers not making it to shopping centre, outdoor areas etc.	Consider treating - Please select	Consider treating - Please select
62	Will impact the local road network, resulting in the rail crash.	Rail crash	Economy		0.0180	Minor	70%	Low	Unlikely	Low	3		Consider treating - Please select	Consider treating - Please select
63	Will impact the local road network, resulting in the rail crash.	Rail crash	Economy		0.0180	Insignificant	20%	Low	Rare	Very Low	4	Due to being PTA and on Main Roads land, there would not be much impact to the LG.	Monitor and review (Recommended action)	Monitor and review (Recommended action)
64	Will impact the local road network, resulting in the rail crash.	Rail crash	Economy		0.0180	Insignificant	20%	High	Unlikely	Low	5	There are no major events in that area.	Monitor and review (Recommended action)	Monitor and review (Recommended action)
65	Will impact the local road network, resulting in the rail crash.	Rail crash	Economy		0.0180	Minor	80%	Low	Unlikely	Low	2	Business will be impacted short term. No access to outdoor train station, businesses in that area will be impacted.	Consider treating - Please select	Consider treating - Please select
66	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Major	100%	High	Unlikely	High	2	Due to 100% of injuries and some serious injuries there would be a need for further resources required.	Trust (Recommended action)	Trust (Recommended action)
67	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Minor	60%	Moderate	Unlikely	Low	4	Police would potentially be required to the first instance for traffic and people management	Monitor and review (Recommended action)	Monitor and review (Recommended action)
68	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Moderate	40%	Low	Rare	Medium	3	There could be potentially other smaller hospitals, nurses required from other areas.	Consider treating - Please select	Consider treating - Please select
69	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Moderate	20%	Low	Unlikely	Medium	2	Main roads would be required to manage the freeway traffic.	Consider treating - Please select	Consider treating - Please select
70	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Minor	60%	Low	Unlikely	Low	3		Consider treating - Please select	Consider treating - Please select
71	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Minor	60%	Low	Rare	Low	4		Monitor and review (Recommended action)	Monitor and review (Recommended action)
72	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Insignificant	100%	High	Unlikely	Low	5	I don't think it will cause a delay in the service getting there.	Monitor and review (Recommended action)	Monitor and review (Recommended action)
73	Will impact the local road network, resulting in the rail crash.	Rail crash	Public Administration		0.0180	Major	20%	High	Rare	High	3	Trains will need to be delayed, look alternative routes, because will need to be used, train drivers put in other jobs etc.	Trust (Recommended action)	Trust (Recommended action)
74	Will impact the local road network, resulting in the rail crash.	Rail crash	People		0.0180	Major	100%	High	Unlikely	High	2	Even a sustaining life-threatening injuries.	Trust (Recommended action)	Trust (Recommended action)
75	Will impact the local road network, resulting in the rail crash.	Rail crash	People		0.0180	Major	100%	High	Unlikely	High	2	Approx 100 injured needing medical treatment.	Trust (Recommended action)	Trust (Recommended action)
76	Will impact the local road network, resulting in the rail crash.	Rail crash	People		0.0180	Major	60%	Low	Rare	High	2	Due to the amount of people injured there may be a delay in emergency services responding to the incident.	Trust (Recommended action)	Trust (Recommended action)
77	Will impact the local road network, resulting in the rail crash.	Rail crash	People		0.0180	Major	20%	Low	Rare	High	2	There will be an impact to hospitals considering the amount injured and some seriously injured possibly resulting in more deaths.	Trust (Recommended action)	Trust (Recommended action)
78	Will impact the local road network, resulting in the rail crash.	Rail crash	People		0.0180	Insignificant	20%	High	Unlikely	Low	5	Volunteers will be affected for a short period of time, there will be alternative routes so I don't think	Monitor and review (Recommended action)	Monitor and review (Recommended action)



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79	Will affect three to four fundamental stations and rail line, impact community centres and housing.	Rail crash	Social Setting		0.01880	Insignificant	0%	High	Unlikely	Low	5	No education centres affected.	Monitor and review (Recommended action)	Monitor and review (Planned action)
80	Will affect three to four fundamental stations and rail line, impact community centres and housing.	Rail crash	Social Setting		0.01880	Insignificant	0%	High	Unlikely	Low	5	Will not affect aged care facilities.	Monitor and review (Recommended action)	Monitor and review (Planned action)
81	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Rail crash	Social Setting		0.01880	Insignificant	0%	High	Unlikely	Low	5		Monitor and review (Recommended action)	Monitor and review (Planned action)
82	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Rail crash	Environment		0.01880	Minor	60%	Low	Unlikely	Low	3		Consider treating - Please select	Consider treating - Please select
83	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Rail crash	Public Administration		0.01880	Minor	0%	moderate	Rare	Low	4	Will impact cockburn bus station, other stations. Andrew Spary OPEB said they would be there throughout the entire process.	Monitor and review (Recommended action)	Monitor and review (Planned action)
84	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Major	70%	High	Likely	Extreme	2	Cockburn area, gateway, all other commercial business in the cockburn central area.	Track (Recommended action)	Track (Recommended action)
85	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Major	60%	High	Unlikely	High	2	as stated as bridge could affect cockburn area, cockburn central, or rural area etc.	Track (Recommended action)	Track (Recommended action)
86	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Major	60%	High	Unlikely	High	2	Malindi Freeway, Redcliffe road, Hardside road.	Track (Recommended action)	Track (Recommended action)
87	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Major	60%	Low	Unlikely	High	1	Amesdale road/Hardside road bridge over the Freeway.	Track (Recommended action)	Track (Recommended action)
88	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Moderate	60%	Low	Unlikely	Medium	2	Mandurah train line	Consider treating - Please select	Consider treating - Please select
89	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Minor	60%	Low	Unlikely	Low	3	Unknown locations	Consider treating - Please select	Consider treating - Please select
90	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Minor	10%	Low	Unlikely	Low	3		Consider treating - Please select	Consider treating - Please select
91	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Minor	10%	Low	Unlikely	Low	3	Unknown where. More info required.	Consider treating - Please select	Consider treating - Please select
92	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Moderate	60%	High	Unlikely	Medium	3		Consider treating - Please select	Consider treating - Please select
93	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Insignificant	0%	High	Likely	Low	4	Cockburn area, gateway	Monitor and review (Recommended action)	Monitor and review (Planned action)
94	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Minor	60%	High	Likely	Medium	4	Jandakot airport	Consider treating - Please select	Consider treating - Please select
95	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Moderate	60%	Moderate	Unlikely	Medium	3	port cooee marina, beach.	Consider treating - Please select	Consider treating - Please select
96	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Minor	60%	Low	Unlikely	Low	3	Market gardens etc.	Consider treating - Please select	Consider treating - Please select
97	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Economy		0.19650	Insignificant	0%	High	Likely	Low	4		Monitor and review (Recommended action)	Monitor and review (Planned action)
98	Will impact three to four fundamental stations and rail line, impact community centres and housing.	Storm	Public Administration		0.19650	Minor	60%	Moderate	Unlikely	Low	4		Monitor and review (Recommended action)	Monitor and review (Planned action)





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98	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Catastrophic	100%	High	Likely	Extreme	1	DFES cockburn head office, SESO south coogee bridge in cockburn	Trust (Recommenced action)	Trust (Recommenced action)
99	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Major	80%	Moderate	Likely	Extreme	1		Trust (Recommenced action)	Trust (Recommenced action)
100	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Major	100%	High	Likely	Extreme	2	WA Police building in cockburn affected.	Trust (Recommenced action)	Trust (Recommenced action)
101	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Major	80%	High	Likely	Extreme	2		Trust (Recommenced action)	Trust (Recommenced action)
102	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Moderate	70%	High	Likely	High	3		Trust (Recommenced action)	Trust (Recommenced action)
103	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Moderate	60%	High	Likely	High	3		Trust (Recommenced action)	Trust (Recommenced action)
104	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Catastrophic	100%	High	Likely	Extreme	1		Trust (Recommenced action)	Trust (Recommenced action)
105	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Moderate	60%	Low	Unlikely	Medium	2		Consider treating - Please select	Consider treating - Please select
106	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Major	80%	High	Likely	Extreme	2		Trust (Recommenced action)	Trust (Recommenced action)
107	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Major	80%	Lowest	Unlikely	High	1	unknown. Further info required.	Trust (Recommenced action)	Trust (Recommenced action)
108	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Moderate	60%	Low	Unlikely	Medium	2	unsure of what point of airport is used for	Consider treating - Please select	Consider treating - Please select
109	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Public Administration		0.19000	Moderate	60%	High	Unlikely	Medium	3	centlink, Isolation centre, integrated health facility	Consider treating - Please select	Consider treating - Please select
110	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	People		0.19000	Major	80%	Moderate	Likely	Extreme	1	based on info from experience australia there have been 40 tertiary related deaths in the last 100 years.	Trust (Recommenced action)	Trust (Recommenced action)
111	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	People		0.19000	Insignificant	80%	High	Likely	Low	4		Monitor and review (Recommenced action)	Monitor and review (Recommenced action)
112	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	People		0.19000	Moderate	80%	Moderate	Unlikely	Medium	3		Consider treating - Please select	Consider treating - Please select
113	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	People		0.19000	Moderate	20%	High	Unlikely	Medium	3	No hospitals in cockburn.	Consider treating - Please select	Consider treating - Please select
114	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Social Setting		0.19000	Moderate	60%	High	Unlikely	Medium	3	stress and mental health affected.	Consider treating - Please select	Consider treating - Please select
115	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Social Setting		0.19000	Moderate	60%	High	Likely	High	3	Injury to animals due to residents pets escaping/lost.	Trust (Recommenced action)	Trust (Recommenced action)
116	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Social Setting		0.19000	Major	70%	High	Likely	Extreme	2	Houses can be destroyed	Trust (Recommenced action)	Trust (Recommenced action)
117	Will there be increased demand for public services, particularly for those who require public services in relation to the outbreak?	State	Social Setting		0.19000	Minor	100%	High	Likely	Medium	4	schools can run online as per covid plans	Consider treating - Please select	Consider treating - Please select

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**12. Governance and Strategy****12.1 (2022/MINUTE NO 0026) Local Government Reforms: Full Reforms Proposal****Author** Emma Milne**Attachments** 1. Local Government Reforms - Full Proposal [↓](#)**Recommendation/Committee Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

(1) NOTES the Report.

**CARRIED UNANIMOUSLY 4/0****Background**

On 3 July 2022 Local Government Minister John Carey announced what he described as the most significant package of reforms for WA local government since the *Local Government Act 1995* was passed more than 25 years ago.

The reforms have been developed on the basis of findings identified as part of the Local Government Act Review and recommendations of various reports, including the Local Government Review Panel Final Report.

Major changes to the Local Government Act and Regulations will provide for a stronger, more consistent framework for local government across Western Australia.

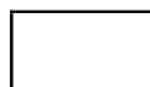
The reform proposals have been designed to deliver significant benefits for residents and ratepayers, small business, industry, elected members and professionals working in the sector.

The proposed reforms are based on six themes:

1. Earlier intervention, effective regulation, and stronger penalties
2. Reducing red tape, increasing consistency and simplicity
3. Greater transparency and accountability
4. Stronger local democracy and community engagement
5. Clear roles and responsibilities
6. Improved financial management and reporting.

**Submission**

N/A



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**Report**

A copy of the full Reforms Proposal released by the Department of Local Government is attached to this report for review by Council.

The Department received over 200 submissions during the consultation phase, and some of the proposals have had minor amendments since the initial announcement.

Work on the development and refinement of the detail of the proposals is ongoing, with no date announced by the Department for the finalisation of the Reforms.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

There are no financial implications from this report.

**Legal Implications**

The full reforms, once implemented, will see changes to the *Local Government Act 1995*. There are no implications from this information item report.

**Community Consultation**

The Department undertook a consultation process before releasing the full proposals report.

**Risk Management Implications**

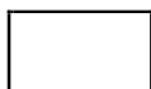
The purpose of this report is to update Council on the status of the Local Government Reforms.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<p><b>Electronic/Online Voting</b> It is proposed to amend the Act to allow for the future implementation of electronic voting in elections (when the technology is deemed suitable). Regulations would then need to be developed.</p> <p><b>Extended Leave from Meetings</b> Based on advocacy from the sector, it is proposed to provide a right for elected representatives to take up to six months' leave if they become a parent or guardian. Similarly, they may take up to six months of medical leave with a medical certificate.</p>

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# Local Government Reforms: Full Reform Proposals



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## Theme 1: Early Intervention, Effective Regulation and Stronger Penalties

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>1.1 Early Intervention Powers</b>		
<ul style="list-style-type: none"> <li>The Act provides the means to regulate the conduct of local government staff and council members and sets out powers to scrutinise the affairs of local government. The Act provides certain limited powers to: <ul style="list-style-type: none"> <li>Suspend or dismiss councils</li> <li>Appoint Commissioners</li> <li>Suspend or order remedial action (such as training) for individual councillors.</li> </ul> </li> <li>The Act also provides the Director General with the power to: <ul style="list-style-type: none"> <li>Conduct Authorised Inquiries</li> <li>Refer allegations of serious or recurrent breaches to the State Administrative Tribunal</li> <li>Commence prosecution for an offence under the Act.</li> </ul> </li> <li>Authorised Inquiries are a costly and relatively slow response to significant issues. Authorised Inquiries are currently the only significant tool for addressing significant issues within a local government.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to establish a Chief Inspector of Local Government (the Inspector), supported by an Office of the Local Government Inspector (the Inspectorate).</li> <li>The Inspector would receive minor and serious complaints about elected members.</li> <li>The Inspector would oversee complaints relating to local government Chief Executive Officers (CEOs).</li> <li>Local Governments would still be responsible for dealing with minor behavioural complaints.</li> <li>The Inspector would have powers of a standing inquiry, able to investigate and intervene in any local government where potential issues are identified.</li> <li>The Inspector would have the authority to assess, triage, refer, investigate, or close complaints, having regard to various public interest criteria – considering laws such as the <i>Corruption, Crime and Misconduct Act 2003</i>, the <i>Occupational Safety and Health Act 1984</i>, the <i>Building Act 2011</i> and other legislation.</li> <li>The Inspector would have powers to implement minor penalties for less serious breaches of the Act, with an appeal mechanism.</li> <li>The Inspector would also have the power to order a local government to address non-compliance with the Act or Regulations.</li> </ul>	<p>No major changes to the central concepts. Work to develop and refine detail is ongoing.</p>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> <li>The Panel Report, City of Perth Inquiry and the Select Committee Report made various recommendations related to the establishment of a specific office for local government oversight.</li> </ul>	<ul style="list-style-type: none"> <li>The Inspector would be supported by a panel of Local Government Monitors (see item 1.2).</li> <li>The existing Local Government Standards Panel would be replaced with a new Conduct Panel (see item 1.3).</li> <li>Penalties for breaches to the Local Government Act and Regulations will be reviewed and are proposed to be generally strengthened (see item 1.4).</li> <li>These reforms would be supported by new powers to more quickly resolve issues within local government.</li> </ul>	
<b>1.2 Local Government Monitors</b>		
<ul style="list-style-type: none"> <li>There are currently no legislative powers for the provision of monitors/temporary advisors.</li> <li>The DLGSC provides support and guidance to local governments, however, there is no existing mechanism for pre-qualified, specialised assistance to manage complex cases.</li> </ul>	<ul style="list-style-type: none"> <li>A panel of Local Government Monitors would be established.</li> <li>Monitors could be appointed by the Inspector to go into a local government and try to resolve problems.</li> <li>The purpose of Monitors would be to proactively fix problems, rather than to identify blame or collect evidence.</li> <li>Monitors would be qualified specialists, such as: <ul style="list-style-type: none"> <li>Experienced and respected former Mayors, Presidents, and CEOs - to act as mentors and facilitators</li> <li>Dispute resolution experts - to address the breakdown of professional working relationships</li> <li>Certified Practising Accountants and other financial specialists to assist with financial management and reporting issues</li> <li>Governance specialists and lawyers - to assist councils to resolve legal issues</li> <li>Human Resource and procurement experts - to help with processes like recruiting a CEO or undertaking a major land transaction.</li> </ul> </li> </ul>	No major changes to the central concepts. Work to develop and refine detail is ongoing.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>Only the Inspector would have the power to appoint Monitors.</li> <li>Local governments would be able to make requests to the Inspector to appoint Monitors for a specific purpose.</li> </ul>	
<b>1.3 Conduct Panel</b>		
<ul style="list-style-type: none"> <li>The Local Government Standards Panel was established in 2007 to resolve minor breach complaints relatively quickly and provide the sector with guidance and benchmarks about acceptable standards of behaviour.</li> <li>Currently, the Panel makes findings of alleged breaches based on written submissions.</li> <li>The City of Perth Inquiry report made various recommendations that functions of the Local Government Standards Panel be reformed.</li> </ul>	<ul style="list-style-type: none"> <li>The Standards Panel is proposed to be replaced with a new Local Government Conduct Panel.</li> <li>The Conduct Panel would be comprised of suitably qualified and experienced professionals. Sitting councillors will not be eligible to serve on the Conduct Panel.</li> <li>The Inspector would provide evidence to the Conduct Panel for adjudication.</li> <li>The Conduct Panel would have powers to impose stronger penalties – potentially including being able to suspend councillors for up to three months, with an appeal mechanism.</li> <li>For very serious or repeated breaches of the <i>Local Government Act 1995</i> (the Act), the Conduct Panel would have the power to recommend prosecution through the courts.</li> <li>Any person who is subject to a complaint before the Conduct Panel would have the right to address the Conduct Panel before the Panel makes a decision.</li> </ul>	No major changes to the central concepts. Work to develop and refine detail is ongoing.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>1.4 Review of Penalties</b>		
<ul style="list-style-type: none"> <li>There are currently limited penalties in the Act for certain types of non-compliance with the Act.</li> </ul>	<ul style="list-style-type: none"> <li>Penalties for breaching the Act are proposed to be strengthened.</li> <li>It is proposed that the suspension of councillors (for up to three months) is established as the main penalty where a councillor breaches the Act or Regulations on more than one occasion.</li> <li>Councillors who are disqualified would not be eligible for sitting fees or allowances. They will also not be able to attend meetings or use their official office (such as their title or council email address).</li> <li>It is proposed that a councillor who is suspended multiple times may become disqualified from office.</li> <li>Councillors who do not complete mandatory training within a certain timeframe will also not be able to receive sitting fees or allowances.</li> </ul>	<p><b>Disqualifications</b></p> <p>It is further proposed to establish a provision that results in a person automatically becoming disqualified for 10 years from being an elected member at any local government in WA if they have been suspended three times (by either the Conduct Panel, State Administrative Tribunal or Minister).</p>
<b>1.5 Red Card Referrals</b>		
<ul style="list-style-type: none"> <li>Currently, local governments have different local laws and standing orders that govern the way meetings run. Presiding members (Mayors and Presidents) are reliant on the powers provided in the local government standing orders local laws.</li> <li>Differences between local governments is a source of confusion about the powers that presiding members have to deal with disruptive behaviours at council meetings.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that Standing Orders are made consistent across Western Australia (see item 2.6). Published recordings of all meetings would also become standard (item 3.1).</li> <li>It is proposed that Presiding Members have the power to 'red card' any attendee (including councillors) who unreasonably and repeatedly interrupt council meetings. This power would: <ul style="list-style-type: none"> <li>Require the Presiding Member to issue a clear first warning.</li> <li>If the disruptions continue, the Presiding Member will have the power to 'red card' that person, who must be silent for the rest of the meeting.</li> </ul> </li> </ul>	<p><b>Red Cards Not Progressed</b></p> <p>'Red Card Resolutions' will not be progressed. However, it is proposed that the new Meeting Procedure Regulations will have clear powers for Presiding Members to maintain order at meetings.</p>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> <li>Disruptive behaviour at council meetings is a very common cause of complaints. Having the Presiding Member be able to deal with these problems should more quickly resolve problems that occur at council meetings.</li> </ul>	<ul style="list-style-type: none"> <li>A councillor issued with a red card will still vote but must not speak or move motions.</li> <li>If the person continues to be disruptive, the Presiding Member can instruct that they leave the meeting.</li> <li>Any Presiding Member who uses the "red card" or ejection power will be required to notify the Inspector.</li> <li>Where an elected member refuses to comply with an instruction to be silent or leave, or where it can be demonstrated that the Presiding Member has not followed the law in using these powers, penalties can be imposed through a review by the Inspector.</li> </ul>	
<b>1.6 Vexatious Complaint Referrals</b>		
<ul style="list-style-type: none"> <li>No current provisions.</li> </ul>	<ul style="list-style-type: none"> <li>Local governments already have a general responsibility to provide ratepayers and members of the public with assistance in responding to queries about the local government's operations. Local governments should resolve queries and complaints in a respectful, transparent and equitable manner.</li> <li>Unfortunately, local government resources can become unreasonably diverted when a person makes repeated vexatious queries, especially after a local government has already provided a substantial response to the person's query.</li> <li>It is proposed that if a person makes repeated complaints to a local government CEO that are vexatious, the CEO will have the power to decide that the complainant is being unreasonable, and that they will no longer respond.</li> <li>A person who is deemed an unreasonable complainant can appeal to the Inspector.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.

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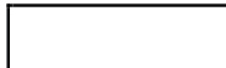
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>1.7 Other Minor Reforms</b>		
<ul style="list-style-type: none"> <li>Other minor reforms are being considered to enhance the oversight of local government.</li> <li>Ministerial Circulars have traditionally been used to guide the local government sector.</li> </ul>	<ul style="list-style-type: none"> <li>Potential other reforms to strengthen guidance for local governments are being considered.</li> <li>For example, one option being considered is the potential use of sector-wide guidance notices. Guidance notices could be published by the Minister or Inspector to give specific direction for how local governments should meet the requirements of the Act and Regulations. For instance, the Minister could publish guidance notices to clarify the process for how potential conflicts of interests should be managed.</li> <li>It is also proposed (see item 1.1) that the Inspector has the power to issue notices to individual local governments to require them to rectify non-compliance with the Act or Regulations.</li> </ul>	<p><b>Primary and Annual Returns</b></p> <p>Based on submissions, reforms to Annual and Primary Returns will add new penalties for non-compliance, and powers for the Inspector to compel any person to correct a potential error or omission on their return.</p>

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## Theme 2: Reducing Red Tape, Increasing Consistency and Simplicity

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>2.1 Resource Sharing</b>		
<ul style="list-style-type: none"> <li>The Act does not currently include specific provisions to allow for certain types of resource sharing – especially for sharing CEOs.</li> <li>Regional local governments would benefit from having clearer mechanisms for voluntary resource-sharing.</li> </ul>	<ul style="list-style-type: none"> <li>Amendments are proposed to encourage and enable local governments, especially smaller regional local governments, to share resources, including Chief Executive Officers and senior employees.</li> <li>Local governments in bands 2, 3 or 4 would be able to appoint a shared CEO at up to two salary bands above the highest band. For example, a band 3 and a band 4 council sharing a CEO could remunerate to the level of band 1.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>2.2 Standardisation of Crossovers</b>		
<ul style="list-style-type: none"> <li>Approvals and standards for crossovers (the section of driveways that run between the kerb and private property) are inconsistent between local government areas, often with very minor differences.</li> <li>This can create confusion and complexity for homeowners and small businesses in the construction sector.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to amend the <i>Local Government (Uniform Local Provisions) Regulations 1996</i> to standardise the process for approving crossovers for residential properties and residential developments on local roads.</li> <li>A Crossover Working Group has provided preliminary advice to the Minister and DLGSC to inform this.</li> <li>The DLGSC will work with the sector to develop standardised design and construction standards.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>2.3 Introduce Innovation Provisions</b>		
<ul style="list-style-type: none"> <li>Currently, the Act has very limited provisions to allow for innovations and responses to emergencies (such as the Shire of Bruce Rock Supermarket).</li> </ul>	<ul style="list-style-type: none"> <li>New provisions are proposed to allow exemptions from certain requirements of the Act for:               <ul style="list-style-type: none"> <li>Short-term trials and pilot projects</li> <li>Urgent responses to emergencies.</li> </ul> </li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>2.4 Streamline Local Laws</b>		
<ul style="list-style-type: none"> <li>Local laws are required to be reviewed every eight years.</li> <li>The review of local laws (especially when they are standard) has been identified as a burden for the sector.</li> <li>Inconsistency between local laws is frustrating for residents and business stakeholders.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that local laws would only need to be reviewed by the local government every 15 years.</li> <li>Local laws not reviewed in the timeframe would lapse, meaning that old laws will be automatically removed and no longer applicable.</li> <li>Local governments adopting Model Local Laws will have reduced advertising requirements.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>2.5 Simplifying Approvals for Small Business and Community Events</b>		
<ul style="list-style-type: none"> <li>Inconsistency between local laws and approvals processes for events, street activation and initiatives by local businesses is frustrating for business and local communities.</li> </ul>	<ul style="list-style-type: none"> <li>Proposed reforms would introduce greater consistency for approvals for:               <ul style="list-style-type: none"> <li>alfresco and outdoor dining</li> <li>minor small business signage rules</li> <li>running community events.</li> </ul> </li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>2.6 Standardised Meeting Procedures, Including Public Question Time</b>		
<ul style="list-style-type: none"> <li>Local governments currently prepare individual standing order local laws.</li> <li>The Act and regulations require local governments to allocate time at meetings for questions from the public.</li> <li>Inconsistency among the meeting procedures between local governments is a common source of complaints.</li> </ul>	<ul style="list-style-type: none"> <li>To provide greater clarity for ratepayers and applicants for decisions made by council, it is proposed that the meeting procedures and standing orders for all local government meetings, including for public question time, are standardised across Western Australia.</li> <li>Regulations would introduce standard requirements for public question time and the procedures for meetings generally.</li> </ul>	<b>Electors' Meetings</b> Further minor changes to Electors Meetings are proposed to: <ul style="list-style-type: none"> <li>Increase the number of electors required to call an Electors' Special Meeting to 300 (from 100) or five per cent of the number of electors (whichever is less).</li> </ul>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>Members of the public across all local governments would have the same opportunities to address council and ask questions.</li> </ul>	<ul style="list-style-type: none"> <li>Allow a Presiding Member to refuse to hold a second Electors' Special Meeting if the matter raised has already been considered at a Special Electors' Meeting within the last 12 months (the local government would still have to refer the matter for inclusion on the agenda of the next Council Meeting)</li> <li>The new meeting procedures regulations will also apply to Electors' meetings, including the annual electors' meeting. This will enable the Presiding Member to maintain order while ensuring members of the public have a clear right to ask questions.</li> </ul>
<b>2.7 Regional Subsidiaries</b>		
<ul style="list-style-type: none"> <li>Initiatives by multiple local governments may be managed through formal Regional Councils or less formal "organisations of councils" such as NEWROC and WESROC.</li> <li>These initiatives typically have to be managed by a lead local government.</li> <li>In 2016-17, provisions were introduced to allow for the formation of Regional Subsidiaries.</li> <li>Regional Subsidiaries can be formed in line with the <i>Local Government (Regional Subsidiaries) Regulations 2017</i>.</li> <li>So far, no Regional Subsidiary has been formed.</li> </ul>	<ul style="list-style-type: none"> <li>Work is continuing to consider how Regional Subsidiaries can be best established to: <ul style="list-style-type: none"> <li>enable Regional Subsidiaries to provide a clear and defined public benefit for people within member local governments</li> <li>provide for flexibility and innovation while ensuring appropriate transparency and accountability of ratepayer funds</li> <li>where appropriate, facilitate financing of initiatives by Regional Subsidiaries within a reasonable and defined limit of risk</li> <li>Ensure all employees of a Regional Subsidiary have the same employment conditions as those directly employed by member local governments.</li> </ul> </li> </ul>	<p><b>Financial Reporting</b> Streamlined financial reporting requirements will be extended for regional subsidiaries, so they only need to comply with band 3 and 4 model financial statement provisions.</p> <p><b>Borrowing for Projects</b> It is proposed to amend the Act to enable regional subsidiaries to borrow money for capital projects to achieve the purpose specified in the regional subsidiaries charter (subject to conditions, including within prescribed borrowing limits).</p>

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## Theme 3: Greater Transparency & Accountability

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>3.1 Recordings and Live-Streaming of All Council Meetings</b>		
<ul style="list-style-type: none"> <li>Currently, local governments are only required to make written minutes of meetings.</li> <li>While there is no legal requirement for live streaming or video or audio recording of council meetings, many local governments now stream and record their meetings.</li> <li>Issues relating to behaviours and decisions at meetings constitute a large proportion of complaints about local governments.</li> <li>Local governments are divided into bands with the largest falling in bands 1 and 2, and smaller local governments falling bands 3 and 4. The allocation of local governments into bands is determined by The Salaries and Allowances Tribunal based on factors<sup>1</sup> such as: <ul style="list-style-type: none"> <li>Growth and development</li> <li>Strategic planning issues</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that all local governments will be required to record meetings.</li> <li>Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives.</li> <li>Band 1 and 2 are larger local governments, are generally located in larger urban areas, with generally very good telecommunications infrastructure, and many already have audio-visual equipment.</li> <li>Band 1 and 2 local governments would be required to live-stream meetings and make video recordings available as public archives.</li> <li>Several local governments already use platforms such as YouTube, Microsoft Teams and Vimeo to stream and publish meeting recordings.</li> <li>Limited exceptions would be made for meetings held outside the ordinary council chambers, where audio recordings may be used.</li> <li>Recognising their generally smaller scale, typically smaller operating budget, and potential to be in more remote locations, band 3 and 4 local governments would be required to record and publish audio recordings, at a minimum.</li> </ul>	<p><b>Limited Exemptions</b></p> <p>It is proposed to allow for minor exemptions to the requirement for live-streaming in defined scenarios (for instance, for a council holding a meeting outside of council chambers, and with the prior written consent of the Inspector).</p>

<sup>1</sup> See page 3 of the [2018 Salaries and Allowance Tribunal Determination](#)





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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> <li>Demands and diversity of services provided to the community</li> <li>Total expenditure</li> <li>Population</li> <li>Staffing levels.</li> </ul>	<ul style="list-style-type: none"> <li>These local governments would still be encouraged to Livestream or video record meetings.</li> <li>All council meeting recordings would need to be published at the same time as the meeting minutes. Recordings of all confidential items would also need to be submitted to DLGSC for archiving.</li> </ul>	
<b>3.2 Recording All Votes in Council Minutes</b>		
<ul style="list-style-type: none"> <li>A local government is only required to record which councillor voted for or against a motion in the minutes of that meeting if a request is made by an elected member at the time of the resolution during the meeting.</li> <li>The existing provision does not mandate transparency.</li> </ul>	<ul style="list-style-type: none"> <li>To support the transparency of decision-making by councillors, it is proposed that the individual votes cast by all councillors for all council resolutions be required to be published in the council minutes to identify those for, against, on leave, absent or who left the chamber.</li> <li>Regulations would prescribe how votes are to be consistently minuted.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>3.3 Clearer Guidance for Meeting Items that may be Confidential</b>		
<ul style="list-style-type: none"> <li>The Act currently provides broad definitions of what type of matters may be discussed as a confidential item.</li> <li>There is limited potential for the review of issues managed as confidential items under the current legislation.</li> </ul>	<ul style="list-style-type: none"> <li>Recognising the importance of open and transparent decision-making, it is considered that confidential meetings and confidential meeting items should only be used in limited, specific circumstances.</li> <li>It is proposed to make the Act more specific in prescribing items that may be confidential and items that should remain open to the public.</li> <li>Items not prescribed as being confidential could still be held as confidential items only with the prior written consent of the Inspector.</li> <li>All confidential items would be required to be audio recorded, with those recordings submitted to DLGSC.</li> </ul>	<p><b>Specific Provisions</b></p> <p>Proposed provisions for managing confidential items at council meetings (and preventing councils from unreasonably using confidentiality provisions to avoid public scrutiny) have been refined to:</p> <ul style="list-style-type: none"> <li>clarify that only a limited part of a meeting specific to confidential information (e.g., receiving legal advice) may be closed</li> </ul>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
		<ul style="list-style-type: none"> <li>specify that certain matters (town planning and development applications, budgeting, major land transactions, leases of local government property) must be held in full public view</li> <li>Specify that certain matters (CEO appointment, management of behavioural complaints about elected members, local government cybersecurity) must be held confidentially</li> <li>Require that any other matters proposed to be considered confidentially will require the prior approval of the Inspector.</li> </ul>
<b>3.4 Additional Online Registers</b>		
<ul style="list-style-type: none"> <li>Local governments are required to provide information to the community through annual reports, council minutes and the publication of information online.</li> <li>Regular online publication of information can substitute for certain material in annual reports.</li> <li>Consistency in online reporting across the sector will provide ratepayers with better information.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to require local governments to report specific information in online registers on the local government's website. Regulations would prescribe the information to be included.</li> </ul> <p>The following new registers, each updated quarterly, are proposed:</p> <ul style="list-style-type: none"> <li><b>Lease Register</b> to capture information about the leases the local government is a party to (either as lessor or lessee)</li> <li><b>Community Grants Register</b> to outline all grants and funding provided by the local government</li> </ul>	<p>To clarify, the online register of contracts is only for the supply of goods and services and will not include direct employment contracts.</p> <p>To clarify, information about the identity of individual residential tenants of housing owned by the local government will not be required to be published on the online lease register.</p>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> <li>These registers supplement the simplification of financial statements in Theme 6.</li> </ul>	<ul style="list-style-type: none"> <li><b>Interests Disclosure Register</b> that collates all disclosures made by elected members about their interests related to matters considered by council</li> <li><b>Applicant Contribution Register</b> accounting for funds collected from applicant contributions, such as cash-in-lieu for public open space and car parking</li> <li><b>Contracts Register</b> that discloses all contracts above \$100,000.</li> </ul>	
<b>3.5 Chief Executive Officer Key Performance Indicators (KPIs) be Published</b>		
<ul style="list-style-type: none"> <li>It is a requirement of the Act that CEO performance reviews are conducted annually.</li> <li>The Model Standards for CEO recruitment and selection, performance review and termination require that a local government must review the performance of the CEO against contractual performance criteria.</li> <li>Additional performance criteria can be used for performance review by agreement between both parties.</li> </ul>	<ul style="list-style-type: none"> <li>To provide for minimum transparency, it is proposed to mandate that the KPIs agreed as performance metrics for CEOs: <ul style="list-style-type: none"> <li>Be published in council meeting minutes as soon as they are agreed prior to (before the start of the annual period)</li> <li>The KPIs and the results be published in the minutes of the performance review meeting (at the end of the period)</li> <li>The CEO has a right to provide written comments to be published alongside the KPIs and results to provide context as may be appropriate (for instance, the impact of events in that year that may have influenced the results against KPIs).</li> </ul> </li> </ul>	<b>Limited Exemptions</b> It is proposed that a provision is included to allow councils to seek the Inspector's approval not to publish a specific CEO KPI, if there is a clear public interest reason for doing so.

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## Theme 4: Stronger Local Democracy and Community Engagement

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>4.1 Community and Stakeholder Engagement Charters</b>		
<ul style="list-style-type: none"> <li>There is currently no requirement for local governments to have a specific engagement charter or policy.</li> <li>Many local governments have introduced charters or policies for how they will engage with their community.</li> <li>Other Australian States have introduced a specific requirement for engagement charters.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to introduce a requirement for local governments to prepare a community and stakeholder engagement charter which sets out how local government will communicate processes and decisions with their community.</li> <li>A model Charter would be published to assist local governments who wish to adopt a standard form.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>4.2 Ratepayer Satisfaction Surveys (Band 1 and 2 local governments only)</b>		
<ul style="list-style-type: none"> <li>Many local governments already commission independent surveying consultants to hold a satisfaction survey of residents/ratepayers.</li> <li>These surveys provide valuable data on the performance of local governments.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to introduce a requirement that every four years, all local governments in bands 1 and 2 hold an independently managed ratepayer satisfaction survey.</li> <li>Results would be required to be reported publicly at a council meeting and published on the local government's website.</li> <li>All local governments would be required to publish a response to the results.</li> </ul>	<b>Standardised Questions</b> Based on requests from ratepayers, it is proposed that some standard questions be pre-defined in Regulation to allow for the comparison of results between local governments.



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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>4.3 Introduction of Preferential Voting</b>		
<ul style="list-style-type: none"> <li>The current voting method for local government elections is first-past-the-post.</li> <li>The existing first-past-the-post does not allow for electors to express more than one preference.</li> <li>The candidate with the most votes wins, even if that candidate does not have a majority.</li> <li>Preferential voting better captures the precise intentions of voters and as a result may be regarded as a fairer and more representative system. Voters have more specific choice.</li> </ul>	<ul style="list-style-type: none"> <li>Preferential voting is proposed to be adopted as the method to replace the current first past the post system in local government elections.</li> <li>In preferential voting, voters number candidates in order of their preferences.</li> <li>Preferential voting is used in State and Commonwealth elections in Western Australia and other states. This provides voters with more choice and control over who they elect.</li> <li>All other states use a form of preferential voting for local government.</li> </ul>	<b>Optional Preferential Voting</b> Optional preferential voting is proposed, to ensure that electors may lodge a valid vote without numbering all candidates, if they wish to vote in that way.
<b>4.4 Public Vote to Elect the Mayor and President</b>		
<ul style="list-style-type: none"> <li>The Act currently allows local governments to have the Presiding Member (the Mayor or President) elected either:               <ul style="list-style-type: none"> <li>by the electors of the district through a public vote; or</li> <li>by the council as a resolution at a council meeting.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>Mayors and Presidents of all local governments perform an important public leadership role within their local communities.</li> <li>Band 1 and 2 local governments generally have larger councils than those in bands 3 and 4.</li> <li>Accordingly, it is proposed that the Mayor or President for all band 1 and 2 councils is to be elected through a vote of the electors of the district. Councils in bands 3 and 4 would retain the current system.</li> <li>A number of Band 1 and Band 2 councils have already moved towards Public Vote to Elect the Mayor and President in recent years, including City of Stirling and City of Rockingham.</li> </ul>	No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.

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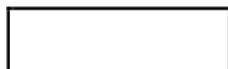
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>4.5 Tiered Limits on the Number of Councillors</b>		
<ul style="list-style-type: none"> <li>The number of councillors (between 5 and 15 councillors) is decided by each local government, reviewed by the Local Government Advisory Board and approved by the Minister.</li> <li>The Panel Report recommended electoral reforms to improve representativeness.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to limit the number of councillors based on the population of the entire local government.</li> <li>Some smaller local governments have already been moving to have smaller councils to reduce costs for ratepayers.</li> <li>The <a href="#">Local Government Panel Report</a> proposed for a population of: <ul style="list-style-type: none"> <li>up to 5,000 – five councillors (including the President)</li> <li>between 5,000 and 75,000 – five to nine councillors (including the Mayor/President)</li> <li>above 75,000 – nine to fifteen councillors (including Mayor).</li> </ul> </li> </ul>	<b>Change for Smaller Local Governments</b> Based on requests from impacted councils, it is proposed to adjust this to allow local governments with a population of up to 5,000 people to decide to have 5, 6 or 7 councillors.
<b>4.6 No Wards for Small Councils (Band 3 and 4 Councils only)</b>		
<ul style="list-style-type: none"> <li>A local government can make an application to be divided into wards with councillors elected to those wards.</li> <li>Only about 10% of band 3 and 4 local governments currently have wards.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that the use of wards for councils in bands 3 and 4 is abolished.</li> <li>Wards increase the complexity of elections, as this requires multiple versions of ballot papers to be prepared for a local government's election.</li> <li>In smaller local governments, the population of wards can be very small.</li> <li>These wards often have councillors elected unopposed or elect a councillor with a very small number of votes. Some local governments have ward councillors elected with less than 50 votes.</li> <li>There has been a trend in smaller local governments looking to reduce the use of wards, with only 10 councils in bands 3 and 4 still having wards.</li> </ul>	No major changes. Work to develop and refine detail is ongoing. Transitional arrangements are under consideration.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>4.7 Electoral Reform – Clear Lease Requirements for Candidate and Voter Eligibility</b>		
<ul style="list-style-type: none"> <li>A person with a lease in a local government district is eligible to nominate as a candidate in that district.</li> <li>A person with a lease in a local government district is eligible to apply to vote in that district.</li> <li>The City of Perth Inquiry Report identified a number of instances where dubious lease arrangements put to question the validity of candidates in local government elections, and subsequently their legitimacy as councillors.</li> </ul>	<ul style="list-style-type: none"> <li>Reforms are proposed to prevent the use of "sham leases" in council elections. Sham leases are where a person creates a lease only to be able to vote or run as a candidate for council.</li> <li>The City of Perth Inquiry Report identified sham leases as an issue.</li> <li>Electoral rules are proposed to be strengthened: <ul style="list-style-type: none"> <li>A minimum lease period of 12 months will be required for anyone to register a person to vote or run for council</li> <li>Home-based businesses will not be eligible to register a person to vote or run for council because any residents are already the eligible voter(s) for that address</li> <li>Clarifying the minimum criteria for leases eligible to register a person to vote or run for council.</li> </ul> </li> <li>The reforms would include minimum lease periods to qualify as a registered business (minimum of 12 months), and the exclusion of home-based businesses (where the resident is already eligible) and very small sub-leases.</li> <li>The basis of eligibility for each candidate (e.g., type of property and suburb of property) is proposed to be published, including in the candidate pack for electors.</li> </ul>	<p>Further work is being progressed to ensure the integrity of enrolment on the owner and occupier rolls for local government elections, including:</p> <ul style="list-style-type: none"> <li>further definition to minimum lease requirements to exclude sham leases (while ensuring legitimate businesses are represented);</li> <li>guidance to standardise evidence requirements for claiming eligibility based on a property lease or ownership; and</li> <li>minor amendments to clarify and standardise disclosure and decision-making related to electoral gifts.</li> </ul>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>4.8 Reform of Candidate Profiles</b>		
<ul style="list-style-type: none"> <li>Candidate profiles can only be 800 characters, including spaces. This is equivalent to approximately 150 words.</li> </ul>	<ul style="list-style-type: none"> <li>Further work will be undertaken to evaluate how longer candidate profiles could be accommodated.</li> <li>Longer candidate profiles would provide more information to electors, potentially through publishing profiles online.</li> <li>It is important to have sufficient information available to assist electors to make informed decisions when casting their vote.</li> </ul>	<p>No major change to the proposal, though candidate profiles are likely to be published online, rather than on ballot papers.</p>
<b>4.9 Other Minor Electoral Reforms</b>		
<ul style="list-style-type: none"> <li>Other minor reforms are proposed to improve local government elections.</li> </ul>	<ul style="list-style-type: none"> <li>Reforms are proposed to include: <ul style="list-style-type: none"> <li>The introduction of standard processes for vote re-counts if there is a very small margin between candidates (e.g., where there is a margin of fewer than 10 votes a recount will always be required)</li> <li>The introduction of more specific rules concerning local government council candidates' use of electoral rolls.</li> </ul> </li> </ul>	<p><b>Recounts</b> It is proposed to provide candidates, or their nominated scrutineers, with a specific avenue to request a recount immediately at the counting of votes, if a set percentage margin in the count is within a limit to be prescribed in regulations.</p> <p><b>Filling Extraordinary Vacancies Following Elections</b> Based on input from the sector, it is proposed to create a new power to allow vacancies on councils arising up to twelve months after an election to be filled by the next highest-polling candidate.</p> <p><b>Election Timeframes</b> It is necessary to extend timeframes for elections in the Act to account for slower postal services.</p>

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## Theme 5: Clear Roles and Responsibilities

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>5.1 Introduce Principles in the Act</b>		
<ul style="list-style-type: none"> <li>The Act does not currently outline specific principles.</li> <li>The Act contains a short "Content and Intent" section only.</li> <li>The Panel Report recommended greater articulation of principles</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed to include new principles in the Act, including:               <ul style="list-style-type: none"> <li>The recognition of Aboriginal Western Australians</li> <li>Tiering of local governments (with bands being as assigned by the Salaries and Allowances Tribunal)</li> <li>Community Engagement</li> <li>Financial Management.</li> </ul> </li> </ul>	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.
<b>5.2 Greater Role Clarity</b>		
<ul style="list-style-type: none"> <li>The Act provides for the role of council, councillor, mayor or president and CEO.</li> <li>The role of the council is to:               <ul style="list-style-type: none"> <li>govern the local government's affairs</li> <li>be responsible for the performance of the local government's functions.</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>The <a href="#">Local Government Act Review Panel</a> recommended that roles and responsibilities of elected members and senior staff be better defined in law.</li> <li>It is proposed that these roles and responsibilities are further defined in the legislation.</li> <li>These proposed roles will be open to further consultation and input.</li> <li>These roles would be further strengthened through Council Communications Agreements (see item 5.3).</li> </ul>	See below
	<b>5.2.1 - Mayor or President Role</b> <ul style="list-style-type: none"> <li>It is proposed to amend the Act to specify the roles and responsibilities of the Mayor or President.</li> <li>While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Mayor or President is responsible for:               <ul style="list-style-type: none"> <li>Representing and speaking on behalf of the whole council and the local government, at all times being consistent with the resolutions of council</li> </ul> </li> </ul>	Minor changes in wording to provide that the presiding member is to exemplify respectful conduct.  Work to develop details and refine exact phrasing/wording is ongoing.

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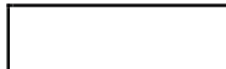
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>Facilitating the democratic decision-making of council by presiding at council meetings in accordance with the Act</li> <li>Developing and maintaining professional working relationships between councillors and the CEO</li> <li>Performing civic and ceremonial duties on behalf of the local government</li> <li>Working effectively with the CEO and councillors in overseeing the delivery of the services, operations, initiatives and functions of the local government.</li> </ul>	
	<b>5.2.2 – Council Role</b> <ul style="list-style-type: none"> <li>It is proposed to amend the Act to specify the roles and responsibilities of the Council, which is the entity consisting of all of the councillors and led by the Mayor or President.</li> <li>While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the Council is responsible for: <ul style="list-style-type: none"> <li>Making significant decisions and determining policies through democratic deliberation at council meetings</li> <li>Ensuring the local government is adequately resourced to deliver the local government's operations, services and functions – including all functions that support informed decision-making by council</li> <li>Providing a safe working environment for the CEO</li> <li>Providing strategic direction to the CEO</li> <li>Monitoring and reviewing the performance of the local government.</li> </ul> </li> </ul>	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.
	<b>5.2.3 – Elected Member (Councillor) Role</b> <ul style="list-style-type: none"> <li>It is proposed to amend the Act to specify the roles and responsibilities of all elected councillors.</li> </ul>	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that every elected councillor is responsible for: <ul style="list-style-type: none"> <li>Considering and representing, fairly and without bias, the current and future interests of all people who live, work and visit the district (including councillors elected for a particular ward)</li> <li>Positively and fairly contributing and applying their knowledge, skill, and judgement to the democratic decision-making process of council</li> <li>Applying relevant law and policy in contributing to the decision-making of the council</li> <li>Engaging in the effective planning and review of the local government's resources, and the performance of its operations, services, and functions</li> <li>Communicating the decisions and resolutions of council to stakeholders and the public</li> <li>Developing and maintaining professional working relationships with all other councillors and the CEO</li> <li>Maintaining and developing their knowledge and skills relevant to local government</li> <li>Facilitating public engagement with local government.</li> </ul> </li> <li>It is proposed that elected members should not be able to use their title (e.g., "Councillor", "Mayor", or "President") and associated resources of their office (such as email address) unless they are performing their role in their official capacity.</li> </ul>	
	<b>5.2.4 – CEO Role</b> <ul style="list-style-type: none"> <li>The Act requires local governments to employ a CEO to run the local government administration and implement the decisions of council.</li> </ul>	No major changes. Work to develop details and refine exact phrasing/wording is ongoing.

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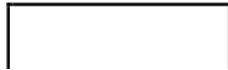
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>To provide greater clarity, it is proposed to amend the Act to specify the roles and responsibilities of all local government CEOs.</li> <li>While input and consultation will inform precise wording, it is proposed that the Act is amended to generally outline that the CEO of a local government is responsible for: <ul style="list-style-type: none"> <li>Coordinating the professional advice and assistance necessary for all elected members to enable the council to perform its decision-making functions</li> <li>Facilitating the implementation of council decisions</li> <li>Ensuring functions and decisions lawfully delegated by council are managed prudently on behalf of the council</li> <li>Managing the effective delivery of the services, operations, initiatives and functions of the local government determined by the council</li> <li>Providing timely and accurate information and advice to all councillors in line with the Council Communications Agreement (see item 5.3)</li> <li>Overseeing the compliance of the operations of the local government with State and Commonwealth legislation on behalf of the council</li> <li>Implementing and maintaining systems to enable effective planning, management, and reporting on behalf of the council.</li> </ul> </li> </ul>	
<b>5.3 Council Communication Agreements</b>		
<ul style="list-style-type: none"> <li>The Act provides that council and committee members can have access to any information held by the local government that is relevant to the performance of the member's functions.</li> </ul>	<ul style="list-style-type: none"> <li>In State Government, there are written Communication Agreements between Ministers and agencies that set standards for how information and advice will be provided.</li> </ul>	

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>5.5 Local Governments May Establish Education Allowances</b>		
<ul style="list-style-type: none"> <li>Local government elected members must complete mandatory training.</li> <li>There is no specific allowance for undertaking further education.</li> </ul>	<ul style="list-style-type: none"> <li>Local governments will have the option of contributing to the education expenses for councillors, up to a defined maximum value, for tuition costs for further education that is directly related to their role on council.</li> <li>Councils will be able to decide on a policy for education expenses, up to a maximum yearly value for each councillor. Councils may also decide not to make this entitlement available to elected members.</li> <li>Any allowance would only be able to be used for tuition fees for courses, such as training programs, diplomas and university studies, which relate to local government.</li> <li>Where it is made available, this allowance will help councillors further develop skills to assist with making informed decisions on important questions before council and provide professional development opportunities for councillors.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>5.6 Standardised Election Caretaker period</b>		
<ul style="list-style-type: none"> <li>There is currently no requirement for a formal caretaker period, with individual councils operating under their own policies and procedures.</li> <li>This is commonly a point of public confusion.</li> </ul>	<ul style="list-style-type: none"> <li>A State-wide caretaker period for local governments is proposed.</li> <li>All local governments across the State would have the same clearly defined election period, during which: <ul style="list-style-type: none"> <li>Councils do not make major decisions with criteria to be developed defining 'major'</li> <li>Incumbent councillors who nominate for re-election are not to represent the local government, act on behalf of the council, or use local government resources to support campaign activities.</li> <li>There are consistent election conduct rules for all candidates.</li> </ul> </li> </ul>	<b>Limited Exemptions</b> It is proposed to include minor exemptions to allow councils to make specific decisions essential to ongoing operation of the local government during the caretaker period.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>5.7 Remove WALGA from the Act</b>		
<ul style="list-style-type: none"> <li>The Western Australian Local Government Association (WALGA) is constituted under the Act</li> <li>The Local Government Panel Report and the Select Committee Report included this recommendation.</li> </ul>	<ul style="list-style-type: none"> <li>The <a href="#">Local Government Panel Report</a> recommended that WALGA not be constituted under the Act.</li> <li>Separating WALGA out of the Act will provide clarity that WALGA is not a State Government entity.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>5.8 CEO Recruitment</b>		
<ul style="list-style-type: none"> <li>Recent amendments introduced provisions to standardise CEO recruitment.</li> <li>The recruitment of a CEO is a very important decision by a local government.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that DLGSC establishes a panel of approved members to perform the role of the independent person on CEO recruitment panels.</li> <li>Councils will be able to select an independent person from the approved list.</li> <li>Councils will still be able to appoint people outside of the panel with the approval of the Inspector.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.

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## Theme 6: Improved Financial Management and Reporting

CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>6.1 Model Financial Statements and Tiered Financial Reporting</b>		
<ul style="list-style-type: none"> <li>The financial statements published in the Annual Report are the main financial reporting currently published by local governments.</li> <li>Reporting obligations are the same for large (Stirling, Perth, Fremantle) and small (Sandstone, Wiluna, Dalwallinu) local governments, even though they vary significantly in complexity.</li> <li>The Office of the Auditor General has said that some existing reporting requirements are unnecessary or onerous - for instance, information that is not relevant to certain local governments, or that is a duplicate of other published information.</li> </ul>	<ul style="list-style-type: none"> <li>The Minister strongly believes in transparency and accountability in local government. The public rightly expects the highest standards of integrity, good governance and prudent financial management in local government.</li> <li>It is critically important that clear information about the financial position of local governments is openly available to ratepayers. Financial information also supports community decision-making about local government services and projects.</li> <li>Local governments differ significantly in the complexity of their operations. Smaller local governments generally have much less operating complexity than larger local governments.</li> <li>The Office of the Auditor General has identified opportunities to improve financial reporting, make statements clearer and reduce unnecessary complexity.</li> <li>Recognising the difference in the complexity between smaller and larger local governments, it is proposed that financial reporting requirements should be tiered—meaning that larger local governments will have greater financial reporting requirements than smaller local governments.</li> <li>It is proposed to establish standard templates for Annual Financial Statements for band 1 and 2 councils and simpler, clearer financial statements for bands 3 and 4.</li> </ul>	<p>No significant changes.</p> <p>Work on the Model Financial Statements is ongoing. It is expected that the new Model Financial Statements will be in place for the 2022-23 financial year.</p>





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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<ul style="list-style-type: none"> <li>Online Registers, updated quarterly (see item 3.4), would provide faster and greater transparency than current annual reports. Standard templates will be published for use by local governments.</li> <li>Simpler Strategic and Financial Planning (item 6.2) would also improve the budgeting process.</li> </ul>	
<b>6.2 Simplify Strategic and Financial Planning</b>		
<ul style="list-style-type: none"> <li>Requirements for plans are outlined in the Local Government Financial Management and Administration Regulations.</li> <li>There is also the Integrated Planning and Reporting (IPR) framework.</li> <li>While many councils successfully apply IPR to their budgeting and reporting, IPR may seem complicated or difficult, especially for smaller local governments.</li> </ul>	<ul style="list-style-type: none"> <li>Clear information about the finances of local government enables informed public and ratepayer engagement and input to decision-making.</li> <li>The framework for financial planning should be based around information being clear, transparent and easy for all ratepayers and members of the public to understand.</li> <li>In order to provide more consistency and clarity across the State, it is proposed that greater use of templates is introduced to make planning and reporting clearer and simpler, providing greater transparency for ratepayers.</li> <li>Local governments would be required to adopt a standard set of plans, and there will be templates published by DLGSC for use or adaptation by local governments.</li> <li>It is proposed that the plans that are required are: <ul style="list-style-type: none"> <li>Simplified Council Plans that replace existing Strategic Community Plans and set high-level objectives with a new plan required at least every eight years. These will be short-form plans with a template available from DLGSC</li> <li>Simplified Asset Management Plans to consistently forecast costs of maintaining the local government's assets.</li> </ul> </li> </ul>	<b>Borrowing Against Freehold Land</b> A further amendment is proposed to allow a local government to borrow against the freehold (private/zoned) land it owns. Otherwise, no major changes. Work to develop and refine detail is ongoing.

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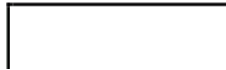
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
	<p>A new plan will be required at least every 10 years, though local governments should update the plan regularly if the local government gains or disposes of major assets (e.g., land, buildings or roads). A template will be provided, and methods of valuations will be simplified to reduce red tape</p> <ul style="list-style-type: none"> <li>○ Simplified Long Term Financial Plans will outline any long-term financial management and sustainability issues, and any investments and debts. A template will be provided, and these plans will be required to be reviewed in detail at least every four years</li> <li>○ A new Rates and Revenue Policy (see item 6.3) that identifies the approximate value of rates that will need to be collected in future years (referencing the Asset Management Plan and Long-Term Financial Plan) providing a forecast to ratepayers (updated at least every four years)</li> <li>○ The use of simple, one-page Service Proposals and Project Proposals that outline what proposed services or initiatives will cost, to be made available through council meetings. These will become Service Plans and Project Plans added to the yearly budget if approved by council. This provides clear transparency for what the functions and initiatives of the local government cost to deliver. Templates will be available for use by local governments.</li> </ul>	
<b>6.3 Rates and Revenue Policy</b>		
<ul style="list-style-type: none"> <li>• Local governments are not required to have a rates and revenue policy.</li> </ul>	<ul style="list-style-type: none"> <li>• The Rates and Revenue Policy is proposed to increase transparency for ratepayers by linking rates to basic operating costs and the minimum costs for maintaining essential infrastructure.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<ul style="list-style-type: none"> <li>Some councils defer rate rises, resulting in the eventual need to drastically raise rates to cover unavoidable costs, especially for the repair of infrastructure.</li> </ul>	<ul style="list-style-type: none"> <li>A Rates and Revenue Policy would be required to provide ratepayers with a forecast of future costs of providing local government services.</li> <li>The Policy would need to reflect the Asset Management Plan and the Long-Term Financial Plan (see item 6.2), providing a forecast of what rates would need to be, to cover unavoidable costs.</li> <li>A template would be published for use or adaptation by all local governments.</li> <li>The <a href="#">Local Government Panel Report</a> included this recommendation.</li> </ul>	
<b>6.4 Monthly Reporting of Credit Card Statements</b>		
<ul style="list-style-type: none"> <li>No legislative requirement.</li> <li>Disclosure requirements brought in by individual councils have shown significant reduction of expenditure of funds.</li> </ul>	<ul style="list-style-type: none"> <li>The statements of a local government's credit cards used by local government employees will be required to be tabled at council meetings on a monthly basis.</li> <li>This provides oversight of incidental local government spending.</li> </ul>	No major changes. Work to develop and refine detail is ongoing.
<b>6.5 Amended Financial Ratios</b>		
<ul style="list-style-type: none"> <li>Local governments are required to report seven ratios in their annual financial statements.</li> <li>These are reported on the MyCouncil website.</li> <li>These ratios are intended to provide an indication of the financial health of every local government.</li> </ul>	<ul style="list-style-type: none"> <li>Financial ratios will be reviewed in detail, building on work already underway by DLGSC.</li> <li>The methods of calculating ratios and indicators will be reviewed to ensure that the results are accurate and useful.</li> </ul>	Further work on this is ongoing.

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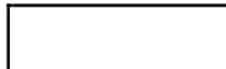
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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>6.6 Audit Committees</b>		
<ul style="list-style-type: none"> <li>Local governments must establish an Audit Committee that has three or more persons, with the majority to be council members.</li> <li>The Audit Committee is to guide and assist the local government in carrying out the local government's functions in relation to audits conducted under the Act.</li> <li>The Panel Report identified that Audit Committees should be expanded, including to provide improved risk management.</li> </ul>	<ul style="list-style-type: none"> <li>To ensure independent oversight, it is proposed the Chair of any Audit Committee be required to be an independent person who is not on council or an employee of the local government.</li> <li>Audit Committees would also need to consider proactive risk management.</li> <li>To reduce costs it is proposed that local governments should be able to establish shared Regional Audit Committees.</li> <li>The Committees would be able to include council members but would be required to include a majority of independent members and an independent chairperson.</li> </ul>	<p><b>No Requirement for Majority of Independent Members (only Independent Chair)</b></p> <p>Recognising the practical difficulty in recruiting independent people expressed by several local governments, the requirement for Audit Committees to have a majority of independent members will not be progressed.</p> <p>However, the requirement for an independent chairperson remains.</p> <p><b>Local Governments May Renumerate Independent Committee Members</b></p> <p>The Act will be amended to allow local governments to pay fees to committee members within Salaries and Allowances Tribunal limits.</p>

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CURRENT PROVISIONS	ORIGINAL PROPOSAL	AMENDED PROPOSAL
<b>6.7 Building Upgrade Finance</b>		
<ul style="list-style-type: none"> <li>The local government sector has sought reforms that would enable local governments to provide loans to property owners to finance building improvements.</li> <li>This is not currently provided for under the Act.</li> <li>The Local Government Panel Report included this recommendation.</li> </ul>	<ul style="list-style-type: none"> <li>Reforms would allow local governments to provide loans to third parties for specific building improvements - such as cladding, heritage and green energy fixtures.</li> <li>This would allow local governments to lend funds to improve buildings within their district.</li> <li>Limits and checks and balances would be established to ensure that financial risks are proactively managed.</li> </ul>	<p><b>Clarification – Lending Terms</b></p> <p>No major changes, but it should be clarified that financial institutions may provide the principal funds for the loan. Local governments would then collect repayments via rates notices (and pass on funds to any external lender) and would be able to foreclose on the land to recover debts using existing <i>Local Government Act 1995</i> provisions in the event of default by the borrower.</p> <p>Work to develop and refine detail is ongoing.</p>
<b>6.8 Cost of Waste Service to be Specified on Rates Notices</b>		
<ul style="list-style-type: none"> <li>No requirement for separation of waste charges on rates notice.</li> <li>Disclosure will increase ratepayer awareness of waste costs.</li> <li>The Review Panel Report included this recommendation.</li> </ul>	<ul style="list-style-type: none"> <li>It is proposed that waste charges are required to be separately shown on rate notices (for all properties which receive a waste service).</li> <li>This would provide transparency and awareness of costs for ratepayers.</li> </ul>	<p>No major changes. Work to develop and refine detail is ongoing.</p>

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Item 12.2

**12.2 (2022/MINUTE NO 0027) Policy Review 2022 - Governance and Strategy****Author** Emma Milne

**Attachments**

1. Policy - Proposed Amendments - Council Meetings [↓](#)
2. Policy 'Appointment of Acting Chief Executive Officer' [↓](#)
3. Council and Administration Policies Review - Status Update [↓](#)
4. Attendance at Conferences, Seminars, Events and Training [↓](#)

**Recommendation**

That the Committee recommends that Council:

- (1) NOTES the Report; and
- (2) ENDORSES the changes to the Council Meetings Policy.

**Deputy Mayor Widenbar moved an Alternative Motion**

MOVED Deputy Mayor T Widenbar

The Committee recommends that Council:

- (1) NOTES the Report
- (2) ENDORSES the changes to the Council Meeting Policy and Attendances at Conferences, Seminars, Events and Training Policy, with the following amendments:
  1. Amends Clauses 5 and 7 of the **Council Meeting Policy** to state the following:
 

Clause 5

Having received all proposed motions in accordance with this Policy, a listing will be compiled with all proposed motions received together with relevant reasons, for provision to the Council meeting.

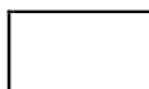
Where there are multiple proposed motions for the same item, they will be numbered in the order they have been received from Elected Members.

At the relevant point of the Council Meeting, the order of the alternatives will be decided by random selection. Motions received after the 10am cut off will be heard in order of receipt following the last motion that was received prior to 10am.

Clause 7

At the relevant point of the Council Meeting, the Presiding Member shall invite the Elected Member proposing the motion(s) to move the alternative motion accordingly. In cases where more than one proposal has been received, the Presiding Member shall call for the motion(s) to be put in order as per Clause 5 above, and thereafter dealt with in accordance with Councils Standing Orders."

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## Item 12.2

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2. Amends Clause 1, Paragraph 7 of the **Attendances at Conferences, Seminars, Events and Training Policy** to state the following:

Clause 1

The cost of Elected Member training and continued professional development as detailed in Clause 2 shall be paid from a separate allocation, not considered a part of any particular allocation.

**Officer Comment**

**Officer Comment Alternate Motion Part 3 - for Clause 5 and 7**

A review of the Standing Orders was recently facilitated on 8 June 2022 and 21 July 2022 by Hammond Woodhouse Advisory.

In these meetings it was discussed that the change proposed in the Officer recommendation below, would allow adequate time for discussion by Elected Members to determine potential Alternate Motions.

The outcome of this would be a limited number of Alternate Motions presented.

To propose the Alternate Motions are selected on a "lottery based system" undermines the gravitas of the role of Committees of Council and good governance in the decision making process.

When the Committee Minutes are presented to Council there is again the opportunity to make further Alternate Motions.

This proposal adds further complexity to the process and the recommendation is to proceed with the Officer recommendation which can be reviewed in the future if deemed ineffective.

*A change is also proposed to create a 48-hours delay from release of the Agenda to receiving Alternate Motions.*

This change will allow Council Members to consider agenda items in further detail prior to submission of alternate motions, and remove time pressures for submission, with the current first in, first in line system.

**Officer Comment Alternate Motion Part 4 – Paragraph 7**

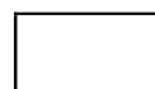
It is recommended this policy be referred to October GovCo to address requirements as prescribed by the *Local Government Act 1995* to be made via detailed review and subsequent report to Council as advised in correspondence to Elected Members by email dated 25 August 2022.

**Note**

Given the Officer Recommendation to defer the review of the Attendances at Conferences, Seminars, Events and Training Policy, the following Alternative Motion is recommended:

That the Committee recommends that Council:

- (1) NOTES the Report
- (2) ENDORSES the changes to the Council Meetings Policy
- (3) DEFERS the review of the Attendances at Conferences, Seminars, Events and Training Policy to the October Governance Committee Meeting.



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Cr Corke raised a Point of Order against Cr Separovich, which the Presiding Member accepted

Cr Separovich moved a Motion of Dissent

**(2022/MINUTE NO 0028) Motion of Dissent**

**Committee Decision**

MOVED Cr M Separovich SECONDED Deputy Mayor T Widenbar

That the Motion of Dissent on the ruling of the Presiding Member be upheld.

**LOST ON CASTING VOTE OF THE PRESIDING MEMBER 2/2**

**For:** Cr C Stone, Cr P Corke

**Against:** Deputy Mayor T Widenbar, Cr M Separovich

**Committee Decision**

MOVED Deputy Mayor T Widenbar SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) NOTES the Report
- (2) ENDORSES the changes to the Council Meeting Policy and Attendances at Conferences, Seminars, Events and Training Policy, with the following amendments:
  1. Amends Clauses 5 and 7 of the **Council Meeting Policy** to state the following:
 

Clause 5

Having received all proposed motions in accordance with this Policy, a listing will be compiled with all proposed motions received together with relevant reasons, for provision to the Council meeting.

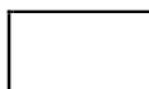
Where there are multiple proposed motions for the same item, they will be numbered in the order they have been received from Elected Members.

At the relevant point of the Council Meeting, the order of the alternatives will be decided by random selection. Motions received after the 10am cut off will be heard in order of receipt following the last motion that was received prior to 10am.

Clause 7

At the relevant point of the Council Meeting, the Presiding Member shall invite the Elected Member proposing the motion(s) to move the alternative motion accordingly. In cases where more than one proposal has been received, the Presiding Member shall call for the motion(s) to be put in order as per Clause 5 above, and thereafter dealt with in accordance with Councils Standing Orders."

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2. Amends Clause 1, Paragraph 7 of the **Attendances at Conferences, Seminars, Events and Training Policy** to state the following:

**Clause 1**

The cost of Elected Member training and continued professional development as detailed in Clause 2 shall be paid from a separate allocation, not considered a part of any particular allocation

**LOST ON CASTING VOTE OF THE PRESIDING MEMBER 2/2**

**For:** Deputy Mayor T Widenbar, Cr M Separovich

**Against:** Cr C Stone and Cr P Corke.

**Cr Stone moved an Alternative Motion**

**Committee Recommendation**

MOVED Cr C Stone SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) DEFERS the item to the next Governance Meeting.

**CARRIED UNANIMOUSLY 4/0**

**Background**

As per Council decision of 14 July 2022, the schedule for the review of Council policies was adopted.

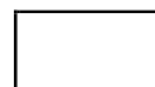
The Calendar of Business for the Governance Committee (GovCo) sets out the Council policy review timeline, with the Governance and Strategy Department Policy Reviews to be completed biennially to June GovCo.

The June GovCo meeting resulted in recommendations to Council to adopt changes to the following policies:

1. Elected Members Entitlements: Allowances and Reimbursements Policy
2. Elected Member Code of Conduct Complaints of Alleged Behaviour Breach Policy
3. Attendances at Conferences, Seminars, Events and Training Policy
4. Corporate Strategic Planning and Budget Policy.

The following policies were referred for review to the August GovCo meeting:

1. Council Meetings Policy
2. Appointment of Acting Chief Executive Officer Policy
3. Obtaining Legal and Other Expert Advice and Legal proceedings Between City of Cockburn and other Parties Policy
4. Execution of Documents Policy
5. Compliments, Feedback and Complaints Policy.



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## Item 12.2

It is proposed the Compliments, Feedback and Complaints Policy and the Execution of Documents Policy be deferred to the October GovCo for review.

The City is currently reviewing Administration Complaints Handling guidelines and a preliminary review of the Execution of Documents Policy suggests some substantive changes are required.

A stand-alone report will be presented to Council via GovCo at the October meeting.

The Obtaining Legal and Other Expert Advice and Legal Proceedings Between CoC and Other Parties Policy and the associated delegated authority are also the subject of a substantive review and will be presented to Council via GovCo at the October 2022 meeting.

The Attendance at Conferences, Seminars, Events and Training Policy has been revisited in this review, noting it was before the Governance Committee in June. The purpose of the review was to incorporate budget roll over provisions into the policy.

### Submission

N/A

### Report

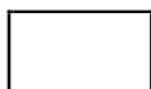
The following table summarises the proposed changes following the Governance and Strategy Policy Review.

Policy Title	Description	Comment
Council Meetings	Policy Statement Clause (5) updated	Amendments to Alternate Motions. Change to time for accepting Alternate Motions. Administrative changes.
Appointment of Acting Chief Executive Officer	No change	No change.
Attendance at Conferences, Seminars, Events and Training	Budget roll over provisions.	The amendments remove the two year roll over, and rolls over residual annual budget allocations for the duration of an Elected Member term.

### Council Meetings Policy

Following the recent Council Review of the *City of Cockburn Standing Orders Local Law 2016*, the policy has been reviewed in consideration of some of the recommendations by Council and the consultants.

Changes to clause 5 are proposed to correctly reference Alternate Motions.



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A change is also proposed to create a 48-hours delay from release of the Agenda to receiving Alternate Motions.

This change will allow Council Members to consider agenda items in further detail prior to submission of alternate motions, and remove time pressures for submission, with the current first in, first in line system.

Other minor administrative changes have also been made.

**Appointment of Acting Chief Executive Office Policy**

This Policy was adopted by Council on 10 March 2022.

A review is not required, however as the Governance and Strategy policies are reviewed collectively on the same biennial cycle, this Policy has been reviewed.

The policy was considered by Council recently when appointing an Acting Chief Executive Officer.

No changes are recommended to the Policy.

**Attendance at Conferences, Seminars, Events and Training Policy**

This policy was recently reviewed by Council., through GovCo. The policy was revisited to consider incorporating an amendment which would see annual budget allocations in accordance with this policy, roll over any residual funds for the duration of an Elected Member's term, after which those funds would be returned to the Municipal Fund.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

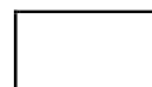
There are no financial implications from the recommendations in this report.

**Legal Implications**

*Local Government Act 1995, Section 2.7(2) (b).*

**Community Consultation**

N/A



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**Risk Management Implications**

The policy amendments will improve the policies and address some deficiencies in those policies.

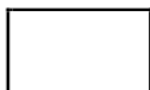
It is recommended the policy changes be adopted.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



GOVCO 25/08/2022

Item 12.2 Attachment 1

Title	Council Meetings
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**Policy Type**

Council

**Policy Purpose**

This policy establishes the requirements and standards for Council Meetings and Standing Committee Meetings which apply in accordance with the *Local Government Act 1995* (Part 5) and the *City of Cockburn Standing Orders Local Law 2016* (as amended).

**Policy Statement**

This policy applies to Council Meetings and Council Standing Committee Meetings.

All Council Standing Committee Meetings will be held in accordance with the adopted Terms of Reference of the particular Committee, or as otherwise determined by Council resolution.

**(1) Meeting Times**

1. Ordinary Council Meetings will be conducted on the second Thursday of each month at 7.00pm in the Council Chamber and are open to the public.
2. The Council meeting will consider matters as listed on the Council Agenda paper.
3. An Ordinary Council Meeting is not conducted during January of each year and any required business will be conducted as a Special Council Meeting during this specific period.
4. Any further variation to the date, place and/or time of Council Meetings will be subject to the resolution of Council.

**(2) Provision of Committee Business Papers to Elected Members**

Council appoints Committees under the *Local Government Act, 1995*, the Business Papers for which are to be provided to all Elected Members of Council in advance of relevant Committee meetings being conducted.

1. Upon a meeting of a Committee established by Council being called in accordance with Council's Standing Orders Local Law, a notice of the meeting will be forwarded to:
  - a. all Committee members, and
  - b. other Elected Members who are not a member of the Committee for information

[1]

## Item 12.2 Attachment 1

GOVCO 25/08/2022

Title	Council Meetings
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2. The Business Papers for the Committee, including the Agenda, related attachments and where applicable, the Minutes of the previous meeting of the Committee, shall be forwarded to all Committee members with the Notice of Meeting, if possible, at least 72 hours prior to the commencement of the Meeting.
3. Notwithstanding anything contained in this Policy, any Elected Member may request a copy of Committee documentation to be provided to them.

(3) Seating Arrangements

Following the election of a new Council from time to time, the seating arrangements in the Council Chamber will be allocated on the following basis:

1. The elected Mayor will be seated at the head of the table, facing the public gallery.
2. The CEO will also be seated at the head of the table, immediately to the left of the Mayor.
3. The elected Deputy Mayor will be seated immediately to the right of the Mayor.
4. The Mayor will be responsible for the allocation of the remaining Councillors (with Ward members grouped together, wherever possible) who are to be seated in the Council Chamber.

(4) Reports

It is critical that reports prepared by staff for Council contain adequate information on which the Council can make an informed decision.

1. Principles

Reports prepared by officers for the Council's consideration are to:

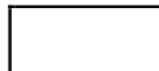
- a. be according to law;
- b. take account of any State or Council Policy;
- c. have regard for the Council's Strategic Community Plan;
- d. be balanced and objective;
- e. be technically correct;
- f. be properly researched using relevant information and data;
- g. ensure procedural fairness;
- h. include options, consequences and associated impacts where appropriate; and
- i. include expert opinion or advice where necessary

2. Recommendations

Recommendations prepared by officers for the Council's consideration are to:

- a. be clear and unambiguous;
- b. be implementable;
- c. be professional and ethical;
- d. not expose the Council to unreasonable risk or liability;

[2]



GOVCO 25/08/2022

Item 12.2 Attachment 1

Title	Council Meetings
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- e. have regard for the interests of the applicant/submitter as well as the wider community; and
- f. include the administrative actions to enable implementation of the Council's decision

(5) Proposed ~~Alternate Motions~~~~amendments~~ by Elected Members to recommendations for Council Meeting

Elected Members are encouraged to provide suggested ~~alternate~~~~ives~~ ~~motions~~ to officer recommendations to the Administration in advance of the relevant Council meeting, to enable consistency and clarity in terminology being proposed, as well as ensuring the legality of any proposed ~~amendments~~~~motions~~.

1. Any proposed amendments to officer recommendations contained in the Council Agenda Paper are to be made personally by the Elected Member either with or without input from the relevant staff member.
2. All proposed amendments are to be forwarded to the Minute Clerk following the distribution of the Agenda Paper to Elected Members, ~~no earlier than 48 hours after the release of the Agenda Papers, and~~ by no later than 10.00am on the day of the Council Meeting. A copy of the proposed ~~amendment~~~~motion~~ will be circulated to all other Elected Members.
3. A reason for the proposed amendment must be included with the information provided in accordance with Clause (5) 2 above.
4. Elected Members proposing ~~amendments~~~~motions~~ of a similar nature on the same item(s) may consult with each other in order to achieve a consensus position on any item and agree to withdraw any ~~amendment~~~~motion~~, or part thereof, or to agree to provide an alternative of similar meaning and/or wording to one, or another, of the presented ~~amendments~~~~motions~~.
5. Having received all proposed ~~amendments~~~~motions~~ in accordance with this Policy, a listing will be compiled with all proposed ~~amendments~~~~motions~~ received, together with relevant reasons, for provision to the Council Meeting. Where there are multiple proposed ~~amendments~~~~motions~~ for the same item, they will be listed in the order they have been received from Elected Members.
6. When called upon to do so at the relevant time during the Council Meeting by the Presiding Member, the CEO will inform the Meeting of the items on the Agenda Paper for which notice of a proposed ~~amendment~~~~motion~~/s has been received.
7. At the relevant point of the Council Meeting, the Presiding Member shall invite the Elected Member proposing the ~~amendment~~~~motion~~(s) to move the ~~alternate~~~~ive~~ motion accordingly. In the case where more than one proposal has been received, the Presiding Member shall call for the ~~amendment~~~~motion~~(/s) to be put in order of their receipt as per Clause (5) 5 above and thereafter dealt with in accordance with Council's Standing Orders.

[3]

## Item 12.2 Attachment 1

GOVCO 25/08/2022

Title	Council Meetings
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## (6) Voting at Council and Standing Committee Meetings

1. When called upon to do so by the Presiding Member, all Elected Members present at a formal meeting of the Council or Standing Committee are required to vote on each item put to the Meeting, unless required to leave the Meeting after declaring a financial or proximity interest in the item;
2. Voting may be called by the Presiding Member by way of a show of hands, or by any electronic system installed for this purpose; and
3. Once the votes have been cast, the Presiding Member shall ensure that the names of all elected members voting for and against a motion are recorded in the Minutes of the Meeting, unless there is a unanimous decision on a motion, which shall be recorded in the Minutes as such.

Strategic Link:	Corporate Governance Charter
Category	Elected Members
Lead Business Unit:	<del>Governance, Risk and Compliance</del> Legal and Compliance
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	11 June 2020
Next Review Due: (Governance Purpose Only)	June 2022
ECM Doc Set ID: (Governance Purpose Only)	4133909

[4]





GOVCO 25/08/2022

Item 12.2 Attachment 2

Title	Appointment of Acting or Temporary Chief Executive Officer
-------	--



### Policy Type

Council

### Policy Purpose

This policy outlines the process by which Council appoints an Acting Chief Executive Officer, as required by Section 5.39C(1)(a) and (b) of the Local Government Act 1995.

### Policy Statement

Council is responsible for the appointment of its CEO and the appointment of an Acting CEO. To ensure clarity around functions and delegated authority, the following process occurs for appointment of an Acting CEO.

(1) Periods up to six months

There are periods in each year when the Chief Executive Officer (CEO) is unavailable for short term periods including during leave and travel.

At the December Ordinary Council Meeting each year, Council will endorse the position of Acting CEO, for the following period of 1 January to 31 December.

(2) Periods expected to be six months or longer, up to 12 months:

1. In cases where the CEO position is expected to be vacant for six months or longer, up to 12 months maximum, Council is not bound by any decision made in regard to periods up to six months. This is because short periods of Acting CEO may be shared by two or more senior employees. However, for longer periods, it is preferable to appoint one employee as Acting CEO to provide stability and consistency, in these circumstances a separate report will be presented to Council for a decision; and
2. Alternatively, Council may wish to temporarily employ a person who is not a current City of Cockburn employee in the position of CEO for a term not exceeding 12 months.

(3) Process

Regardless of the expected period, the ~~Chief Executive Officer's Performance Review and Key Projects Appraisal~~ Organisational Performance Committee (CEOPRKPA OPCo) will make a recommendation to Council regarding the appointment taking into account:

1. The "principles affecting employment by local governments", specified in s5.40 of the Local Government Act 1995 (WA) when making its recommendation; and

[1]

## Item 12.2 Attachment 2

GOVCO 25/08/2022

Title	Appointment of Acting or Temporary Chief Executive Officer
-------	--



2. Succession planning for the City.

(4) Appointment

The CEO may directly confirm, from the Council approved Acting CEO candidates made in accordance with Clause (1) above, the Acting CEO for periods of absence up to six months (for example, annual leave).

(5) Remuneration

For any period of absence of the CEO of less than three months continuous duration, an Acting CEO is to be paid a cash component salary rate being the lesser of:

1. the mid-point for Level 1 Local Government CEO as determined by the Salaries and Allowances Tribunal at the time of the appointment; or
2. 90% of the current CEO cash component of salary.

For the temporary employment of a person who is not a current City of Cockburn employee in the position of CEO for a period not exceeding 12 months, the Council will determine a remuneration package payable to the appointed person.

Strategic Link:	Governance Framework
Category	Governance
Lead Business Unit:	Legal, Risk and Compliance
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	10 March 2022
Next Review Due: (Governance Purpose Only)	March 2024
ECM Doc Set ID: (Governance Purpose Only)	4134002

[2]



GOVCO 25/08/2022

Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Administration	Parklet	Built and Natural Environment					2022		
Administration	Street Addressing	Built and Natural Environment					2022		
Council	Environmental Conservation - Policy	Built and Natural Environment					2022		
Council	Landowner Biodiversity Conservation Grant Program - Policy	Built and Natural Environment					2022		
Council	Sustainability - Policy	Built and Natural Environment					2022		
Council	Residential Design Codes Alternative Deemed to Comply Provisions - LPP1.1 - Policy	Built and Natural Environment					2022		
Council	Residential Design Guidelines - LPP1.2 - Policy	Built and Natural Environment					2022		
Council	Special Purpose Dwelling - LPP1.3 - Policy	Built and Natural Environment					2022		
Council	Lodging Houses - LPP1.6 - Policy	Built and Natural Environment					2022		

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## Item 12.2 Attachment 3

GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Coogee Residential Height Requirements - LPP1.7 - Policy	Built and Natural Environment					2022		
Council	Flagpoles & Camera Poles - LPP1.8 - Policy	Built and Natural Environment					2022		
Council	Domestic Satellite Dishes - LPP1.9 - Policy	Built and Natural Environment					2022		
Council	Subdivision Around Thomsons Lake - LPP1.10 - Policy	Built and Natural Environment					2022		
Council	Residential Rezoning & Subdivision Adjoining Midge Infested Lakes & Wetlands - LPP1.11 - Policy	Built and Natural Environment					2022		
Council	Noise Attenuation - LPP1.12 - Policy	Built and Natural Environment					2022		
Council	Waste Management in Multiple Unit Developments - LPP1.14 - Policy	Built and Natural Environment					2022		
Council	Tourist Accommodation - LPP1.15 - Policy	Built and Natural Environment					2022		
Council	Single House Standards for Medium Density Housing in the	Built and Natural Environment					2022		

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Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
	Development Zone - LPP1.16 - Policy								
Council	Non-Residential Uses in Residential Zones - LPP1.17- Policy	Built and Natural Environment					2022		
Council	Rural Subdivision LPP2.1 - Policy	Built and Natural Environment					2022		
Council	Subdivision in Jandakot & Treeby - LPP2.2 - Policy	Built and Natural Environment					2022		
Council	The Keeping of Horses & Other Animals in the Resource Zone - LPP2.3 - Policy	Built and Natural Environment					2022		
Council	Outbuildings - LPP2.4 - Policy	Built and Natural Environment					2022		
Council	Building Envelopes - LPP2.5 - Policy	Built and Natural Environment					2022		
Council	Child Care Premises - LPP3.1 - Policy	Built and Natural Environment					2022		
Council	Educational Establishments - LPP3.2 - Policy	Built and Natural Environment					2022		

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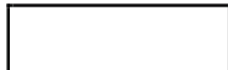
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## Item 12.2 Attachment 3

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Health Studios - LPP3.3 - Policy	Built and Natural Environment					2022		
Council	Service Stations - LPP3.4 - Policy	Built and Natural Environment					2022		
Council	Alfresco Dining - LPP3.5 - Policy	Built and Natural Environment					2022		
Council	Licensed Premises (Liquor) - LPP3.6 - Policy	Built and Natural Environment					2022		
Council	Signs & Advertising - LPP3.7 - Policy	Built and Natural Environment					2022		
Council	Industrial Subdivision - LPP3.8 - Policy	Built and Natural Environment					2022		
Council	Industrial Development - LPP3.9 - Policy	Built and Natural Environment					2022		
Council	Discretion to Modify Development Standards - Non-Residential Development - LPP3.10 - Policy	Built and Natural Environment					2022		
Council	Phoenix Business Park Design Guidelines - LPP4.1 - Policy	Built and Natural Environment					2022		

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Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Cockburn Central North (Muriel Court) Structure Plan - Design Guidelines - LPP4.2 - Policy	Built and Natural Environment					2022		
Council	Newmarket Precinct Design Guidelines - LPP4.3 - Policy	Built and Natural Environment					2022		
Council	Heritage Conservation Design Guidelines - LPP4.4 - Policy	Built and Natural Environment					2022		
Council	Naval Base Holiday Park Heritage Area - LPP4.5 - Policy	Built and Natural Environment					2022		
Council	Cockburn Coast Design Guidelines for Robb Jetty & Emplacement Precincts - LPP4.6 - Policy	Built and Natural Environment					2022		
Council	Phoenix Activity Centre Design Guidelines - LPP4.7 - Policy	Built and Natural Environment					2022		
Council	Public Open Space - LPP5.1 - Policy	Built and Natural Environment					2022		
Council	Incorporating Natural Areas in Public Open Space and/or Drainage Areas - LPP5.2 - Policy	Built and Natural Environment					2022		
Council	Control Measures for Protecting Water Resources in	Built and Natural Environment					2022		

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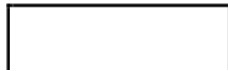
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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
	Receiving Environments - LPP5.3 - Policy								
Council	Location of High Voltage Overhead Power Lines & Microwave Towers - LPP5.4 - Policy	Built and Natural Environment					2022		
Council	Local Development Plans - LPP5.5 - Policy	Built and Natural Environment					2022		
Council	Vehicle Access - LPP5.6 - Policy	Built and Natural Environment					2022		
Council	Uniform Fencing - LPP5.7 - Policy	Built and Natural Environment					2022		
Council	Sea Containers - LPP5.8 - Policy	Built and Natural Environment					2022		
Council	Renewable Energy Systems - LPP5.9 - Policy	Built and Natural Environment					2022		
Council	Filling of Land - LPP5.11 - Policy	Built and Natural Environment					2022		
Council	Retaining Walls - LPP5.12 - Policy	Built and Natural Environment					2022		

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Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Percent for Art - LPP5.13 - Policy	Built and Natural Environment					2022		
Council	Cockburn Coast Percent for Art - LPP5.14 - Policy	Built and Natural Environment					2022		
Council	Access Street - Road Reserve & Pavement Standards - LPP5.15 - Policy	Built and Natural Environment					2022		
Council	Design Review Panel - LPP5.16 - Policy	Built and Natural Environment					2022		
Council	Cockburn Central Percent for Art - LPP5.17 - Policy	Built and Natural Environment					2022		
Council	Subdivision & Development - Street Trees - LPP5.18 - Policy	Built and Natural Environment					2022		
Council	Structure Plans & Telecommunications Infrastructure - LPP5.19 - Policy	Built and Natural Environment					2022		
Council	Dust Management for Development Sites - Policy	Built and Natural Environment					2022		
Council	Food Act 2008 - Fee Exemptions - Policy	Built and Natural Environment					2022		

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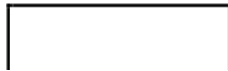
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## Item 12.2 Attachment 3

GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Uninhabitable Premises - Policy	Built and Natural Environment					2022		
Council	Subdivision Construction Standards - Policy	Built and Natural Environment					2022		
Council	Local Area Traffic Management Investigation - Policy	Built and Natural Environment					2022		
Council	Promotional & Advertising Sign Within Road Reserve - Policy	Built and Natural Environment					2022		
Council	Access & Equity - Policy	Community Services				2023			
Council	Acknowledgement of Traditional Custodians - Policy	Community Services				2023			
Council	Community Engagement - Policy	Community Services				2023			
Council	Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) - Policy	Community Services				2023			
Council	Artwork Collection - Policy	Community Services				2023			

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GOVCO 25/08/2022

Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Completion of Firebreaks on Private Property - Policy	Community Services				2023			
Council	Library Services - Policy	Community Services				2023			
Council	Use of Closed Circuit Television (CCTV) System - Policy	Community Services				2023			
Council	Community Funding for Sporting Clubs & Individuals - Policy	Community Services				2023			
Council	Establishing Markets on Land Owned or Controlled by the City of Cockburn - Policy	Community Services				2023			
Council	Prohibition of Exotic Animals in Circuses - Policy	Community Services				2023			
Council	Sports Hall of Fame - Policy	Community Services				2023			
Council	Sponsorship & Naming Rights on City Controlled Land and/or Buildings	Community Services				2023			
Council	Usage & Management of Community & Sporting Facilities - Policy	Community Services				2023			

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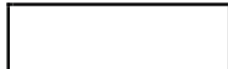
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## Item 12.2 Attachment 3

GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Administration	Ministerial and Agency Heads Engagement	Corporate Affairs				2022			
Council	Community Funding to Support Local Economic Development (Grants) - Policy	Corporate Affairs				2022			
Council	City of Cockburn Branding & Logos - Policy	Corporate Affairs				2022			
Council	Elected Member Communication - Policy	Corporate Affairs				2022			Lead business unit change to Legal and Compliance
Council	Sponsorship of City Events - Policy	Corporate Affairs				2022			
Council	Sister City Relationships & Engagement – Policy	Corporate Affairs				2022		10/06/2023	
Council	Live Streaming at Council Meetings - Policy	Corporate Affairs				2022			Lead business unit change to Legal and Compliance
Administration	Information and Cyber Security	Finance					2023		
Administration	Corporate Credit Cards	Finance					2023		
Administration	Financial Hardship	Finance					2023		

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Investment of Funds - Policy	Finance					2023		
Council	Public Internet Use & Wireless Access - Policy	Finance					2023		
Council	Corporate Strategic Planning & Budget - Policy	Finance					2023		
Council	Procurement - Policy	Finance					2023		
Council	Records Management - Policy	Finance					2023		
Council	Approval to Participate in Representative Delegations – Policy	Governance and Strategy			2022			09/12/2023	
Council	Attendance at Conferences, Seminars, Events & Training - Policy	Governance and Strategy			2022			09/12/2023	
Council	Civic Hospitality & Gifts - Policy	Governance and Strategy			2022			12/05/2024	
Council	Council Administration Building Access - Policy	Governance and Strategy			2022			09/12/2023	
Council	Council Meetings - Policy	Governance and Strategy			2022			11/06/2022	Approval sought through August GovCo 2022

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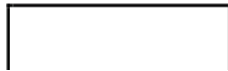
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## Item 12.2 Attachment 3

GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Elected Members Appointment - Standing Committees, Reference Groups, Boards & External Organisations - Policy	Governance and Strategy			2022			10/06/2023	Business Unit changed to Legal and Compliance.  Currently under review as per GRSC recommendations.
Council	Elections - Caretaker Period - Policy	Governance and Strategy			2022			10/06/2023	
Council	Elected Member Code of Conduct - Complaints of Alleged Behaviour Breach - Policy	Governance and Strategy			2022			09/09/2023	
Council	Elected Members Entitlements - Allowances & Reimbursements - Policy	Governance and Strategy			2022			10/03/2024	
Council	Elected Members - Leave of Absence	Governance and Strategy			2022			12/05/2024	
Council	Recognition of Elected Members on Cessation of Service - Policy	Governance and Strategy			2022			11/03/2023	

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## GOVCO 25/08/2022

## Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Representation at Council Related Forum - Policy	Governance and Strategy			2022			09/12/2023	
Council	Appointment of Acting Chief Executive Officer - Policy	Governance and Strategy			2022			10/03/2024	Approval sought through August GovCo 2022.
Council	Awarding 'Honorary Freeman of the City of Cockburn' - Policy	Governance and Strategy			2022			10/06/2023	
Council	Compliments, Feedback & Complaints - Policy	Governance and Strategy			2022			11/03/2023	Joint review with Corporate Affairs required.  Approval sought through October GovCo 2022.
Council	Execution of Documents - Policy	Governance and Strategy			2022			11/03/2023	Lead Business Unit changed to Legal and Compliance.  Requires update to new structure.  Approval sought through October GovCo 2022.

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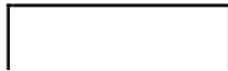
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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Flying of Flags & Bereavement Recognition - Policy	Governance and Strategy			2022			11/03/2023	
Council	Formal Introduction & Review of Council Delegated Authorities & Policies - Policy	Governance and Strategy			2022			12/05/2024	
Council	Fraud & Misconduct Control & Resilience - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance.  To be reviewed in FY23 as part of the KPI - Review and Implement the Corporate Governance Framework.  NFA.
Council	Access to Legal Services for Elected Members and Employees - Policy	Governance and Strategy			2022			10/03/2024	
Council	Obtaining Legal & Other Expert Advice & Legal Proceedings Between City of Cockburn & Other Parties - Policy	Governance and Strategy			2022			13/12/2020	OVERDUE.  Both the Delegation and the Policy require

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									substantive review.  Approval sought through October GovCo 2022.
Council	Privacy Management - Policy	Governance and Strategy			2022			09/09/2023	Lead Business Unit changed to Legal and Compliance.  Updated 9 September 2021.  NFA.
Council	Related Party Disclosures - Policy	Governance and Strategy			2022			09/12/2023	Lead Business Unit changed to Legal and Compliance.  Updated 9 December 2021.  NFA.
Council	Risk Management - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance.

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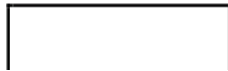
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GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									Updated 10 June 2021.  To be reviewed in FY23 as part of the Risk Management Framework Review.
Council	Asset Management - Policy	Operations		2023					
Council	Graffiti Management & Response - Policy	Operations		2023					
Council	Installation of Private Memorial Plaques in Public Open Space - Policy	Operations		2023					
Council	Maintenance of Public Open Space & Road Reservations following Residential Subdivision - Policy	Operations		2023					
Council	Street and Public Open Space Lighting - Policy	Operations		2023					
Council	Community Gardens - Policy	Operations		2023					

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Street & Reserve Tree Management - Policy	Operations		2023					
Council	Wastewise Events - Policy	Operations		2023					
Council	Commercial Leasing & Other Dispositions of City of Cockburn Owned & Controlled Property - Policy	Operations		2023					
Council	Geographical Naming - Policy	Operations		2023					
Council	Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Non-for-Profit) - Policy	Operations		2023					
Council	Pedestrian Accessway Closures - Policy	Operations		2023					
Council	Installation of Recreational Equipment on Public Open Space - Policy	Operations		2023					
Council	Street Verge Improvements - Policy	Operations		2023					
Council	Crossover - Policy	Operations		2023					

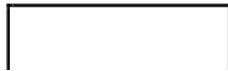
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## Item 12.2 Attachment 3

GOVCO 25/08/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	House Numbering - Policy	Operations		2023					
Administration	Executive Engagement with Elected Members	People Experience and Transformation			2022				
Administration	Occupational Health & Safety	People Experience and Transformation			2022				
Council	Executive and Senior Leadership Team Remuneration and Performance Management	People Experience and Transformation			2022			10/06/2023	Lead Business Unit changed to People Experience. Updated 10 June 2021. NFA.
Council	Structure for Administering the City of Cockburn - Policy	People Experience and Transformation			2022			09/12/2023	Lead Business Unit changed to People Experience. Updated 9 December 2021. Minor changes required to names in structure.

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## GOVCO 25/08/2022

## Item 12.2 Attachment 3

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									Approval sought through August GovCo 2022.
Council	Payments to Employees in Addition to Contract or Award	People Experience and Transformation			2022			10/12/2022	Approval sought through October GovCo 2022

## Item 12.2 Attachment 4

GOVCO 25/08/2022

Title	Attendance at Conferences, Seminars, Events & Training
-------	--

**Policy Type**

Council

**Policy Purpose**

This policy provides the guiding principles for attendance of Elected Members at conferences, seminars and training.

Attendance by Elected Members at conferences, seminars and training is supported provided the activity is relevant to Council business and within budget.

Specified training for newly Elected Members is mandatory, following amendments to the *Local Government Act, 1995* (The Act) in October 2019.

A Policy related to the attendance at specified events by Elected Members and the Chief Executive Officer is also required, as a result of a new provision related to this matter being included in the Act.

**Policy Statement****(1) Elected Members**

Elected Members will receive an annual allocation for the purpose of attending conferences, seminars and training relevant to their role as an Elected Member. This will be administratively equally allocated to each Elected Member as part of the overall budget allocation except for the Mayor's allocation which will allow for attendance at two interstate conferences.

The allocation will operate from November to October, in line with local government elections. Residual funds for individual Elected Members ~~from year one~~ will carry over each year ~~to a maximum of two years allowance. Upon the end of an Elected Members term, after which~~ all unspent funds will be returned to the Municipal Fund when a fresh allocation will be made to Elected Members following the elections.

Multiple Elected Members may attend conferences at the same time, provided that such attendance does not unduly interfere with the business of Council (i.e. conflicts with a Council or Committee Meeting which may affect a quorum).

Where an Elected Member has insufficient funds in their allocation, another Elected Member may agree to meet the costs from their own allocation. Both Elected Members are to advise the CEO in writing if this is to occur.

Where an Elected Member is no longer able to attend the booked conference, seminar or training, the CEO in consultation with the Mayor, may substitute another Elected Member if appropriate.

[1]



GOVCO 25/08/2022

Item 12.2 Attachment 4

Title	Attendance at Conferences, Seminars, Events & Training
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All registrations are to be done through Civic Support.

The cost of training that is specifically arranged for attendance by all Elected Members, (eg governance) shall be paid from a separate allocation not considered part of any individual allocation.

A Report on the activities and presentations made at the Conference shall be forwarded by the delegate to the CEO within one month after the event. Following review, the Report shall be located on the elected Members Hub for information.

(2) Training and Continued Professional Development (CPD)

All new Elected Members are required to undertake the following mandatory training within 12 months of their election to Council:

The course titled 'Council Member Essentials' that:

- (a) consists of the following modules—
  - (i) Understanding Local Government
  - (ii) Serving on Council
  - (iii) Meeting Procedures
  - (iv) Conflicts of Interest
  - (v) Understanding Financial Reports and Budgets; and
- (b) is provided by any of the following bodies—
  - (i) North Metropolitan TAFE
  - (ii) South Metropolitan TAFE; or
  - (iii) WA Local Government Association (WALGA)

Any other training opportunities that elected members may wish to attend are required to be submitted to the CEO for prior assessment and determination. The CEO will consider each application on the basis that the training is relevant to the role and responsibilities of an elected member.

In this regard, elected members may consider the following as legitimate CPD opportunities to assist them in the effective acquittal of their civic role and responsibilities as representatives of the community:

1. Non – Statutory Training Courses in addition to those required in Clause (2) (a) above
2. Accreditation Courses related to the public sector which allocate CPD recognition
3. Mentoring and / or Coaching opportunities appropriate to the duties and obligations of an elected member

An adequate funding allocation will be provided annually in the City's municipal budget to ensure that all elected members are able to access CPD opportunities appropriate to their role.

At the conclusion of each financial year, a report on the training completed by Elected Members is to be compiled and displayed on the City's website.

[2]

## Item 12.2 Attachment 4

GOVCO 25/08/2022

Title	Attendance at Conferences, Seminars, Events & Training
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## (3) Events

The City of Cockburn will allow Elected Members to accept invitations, including tickets, from third parties to attend events falling into the following categories:

- (a) Concerts;
- (b) Conferences;
- (c) Functions; and
- (d) Sporting Events

Where an invitation, including tickets, is extended to a specified elected member or members, the relevant individual elected member is able to accept or decline, the invitation in their own right.

If an elected member is unable, or does not wish, to attend the event to which the invitation relates, the member is to advise the event organiser of their unavailability, or may distribute it to another elected member of their choosing, if the event organiser agrees. Otherwise, it is at the sole discretion of the event organiser, whether the invitation, or tickets, can be redistributed to another elected member of the City of Cockburn.

Where an invitation to attend an event, including tickets, is extended to the City of Cockburn and is addressed to the Mayor, the Mayor will have the right to accept the invitation, or to offer the invitation to the Deputy Mayor in the first instance. If the Deputy Mayor declines the invitation, the Mayor may offer the invitation to another Councillor of their choosing.

Attendance at any event accepted by the City, in accordance with the previous clause and for which there is an associated ticket cost, will be paid for in advance by the City to be represented by one elected member delegate and accompanying partner.

Where an invitation to attend an event, including tickets, is received by the Mayor and/or the City and is extended to multiple unspecified or all Elected Members, the Mayor will distribute the invitation, including tickets, to all Councillors.

Where an Elected Member attends any ticketed function in accordance with this Policy, the value of the ticket is to be declared and entered in the City's Gift Register unless the cost of the ticket is paid for by the City, in accordance with this policy.

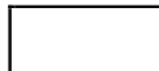
This Policy does not apply to events organised by the City of Cockburn which involve any form of refreshment or entertainment provided by the City and to which there is an expectation that elected members (including spouse) will be invited to attend.

All Elected Members are offered the opportunity to attend a minimum of two end of year school award ceremonies, where the City and/or the Mayor have been invited to attend or present an award, and where the school is able to accommodate the attendance of Councillors.

## (4) Expenses

Expenses to be met by Council for Elected Members are:

[3]





GOVCO 25/08/2022

Item 12.2 Attachment 4

Title	Attendance at Conferences, Seminars, Events & Training
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1. Interstate and Overseas

- (a) Registration Fees (including conference dinner and official delegate tours).
- (b) Accommodation costs.
- (c) All reasonable expenses for example, meals and refreshments, laundry and dry cleaning and fares relevant to the conference, seminar or training.
- (d) Economy return air fare (allowing flexibility for preferred travel arrangements).
- (e) Business Class travel for flights longer than six hours duration leaving Australia.

2. State

- (a) Registration Fees (including conference dinner and official delegate tours).
- (b) Accommodation costs.
- (c) All reasonable expenses for example meals and refreshments, laundry and dry cleaning and fares relevant to the conference, seminar or training.
- (d) If applicable, economy return airfare (allowing flexibility for preferred travel arrangements).

3. Conference expenses for accompanying Partner

- (a) Conference or main function meal only.

Reimbursements for relevant expenditure not initially paid by the City may be made on the basis of receipts provided.

(5) Insurance

Those attending conferences, seminars and training are insured for travel to and from the activity (from home or office). All airline tickets purchased are also insured.

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	<del>Governance, Risk</del> Legal and Compliance
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4132631

[4]

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Item 12.3

**12.3 (2022/MINUTE NO 0029) Strategic Objective Deep Dive Report - Environmental Responsibility****Author** Emma Milne**Attachments** 1. Environmental Responsibility Deep Dive [↓](#)**Recommendation/Committee Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) NOTES the attached Strategic Objective Deep Dive Report on Environmental Responsibility; and
- (2) NOTES the purpose of Strategic Objective Deep Dive Reports as outlined in this report.

**CARRIED UNANIMOUSLY 4/0****Background**

Council endorsed the two-year agenda for the Governance Committee (GovCo) at the 21 April 2022 meeting.

This Agenda includes deep dive reports on each of the Strategic Objectives included in the Strategic Community Plan (SCP).

**Submission**

N/A

**Report**

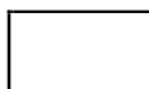
This report presents the first Strategic Objective Deep Dive Report (refer Attachment 1) and outlines the role of the deep dive process in the City's corporate business planning processes.

**Role of the Deep Dive in Business Planning**

The Strategic Community Plan (SCP) sets out the City's Vision 'Cockburn, the best place to be' and five strategic objectives:

- Local Economy
- Environmental Responsibility
- Community Lifestyle and Security
- City Growth and Moving Around
- Listening and Leading.

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## Item 12.3

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In combination the vision and the objectives serve as a promise to the community for what they can expect the City to deliver via management of the local government area and rates income.

As the vision and strategic objectives are public facing the City should be assessing and reporting on its performance against each objective.

Delivery of the objectives is cross-organisational.

The existing Corporate and Corporate Business Plan (CBP) Key Performance Indicators (KPIs) do not adequately track strategic objective delivery as they are structured and tracked in line with organisational structure (division, business unit, service unit).

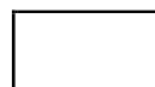
Further, the Corporate and CBP KPIs are used primarily to monitor CEO, Executive Committee (ExCo) and Senior Leadership Team (SLT) performance.

The deep dive reporting is structured to assess performance cross-organisationally regarding strategic objective delivery.

Deep dive reports assess organisational performance and provide broader guidance than individual performance management.

The deep dive assessment process will be developed to include the following sources:

Administration Performance	Community Sentiment	Industrial Standards and Trends	Environmental Scanning Data
Corporate Business Plan KPIs	Community Score Cards	Relevant State and Federal Policies and Frameworks	ABS Data
Strategic Objective Measures	Customer Service requests reporting	Industry Megatrends	Economic Data
Other relevant internal reporting, eg:  State of Sustainability  Project Management Office Reporting  Budget Reporting	Other relevant community engagement, eg:  Reference groups  One off engagement  Social media tracking and analysis	Best practice analysis	TBD



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Item 12.3

The findings of the deep dive assessments are intended to inform business planning and prioritisation processes.

The link between strategic objective tracking and business planning is still under development. Further detail will be presented to GovCo as development progresses.

The Environmental responsibility deep dive (refer Attachment 1) is the first deep dive undertaken.

The processes for acting on the findings are not yet defined.

In the first instance the findings will be utilised as an input into the next round of business planning processes due to commence in November 2022.

### **Findings: Environmental Responsibility Deep Dive**

The environmental responsibility deep dive assessed the City's performance delivery against the environmental responsibility objective defined as:

'A Leader in environmental management that enhances and sustainably manages our local areas and resources'

and encompassing the following sub strategies:

- 2.1 Protection and enhancement of our natural areas, bushland, parks, and open spaces
- 2.2 Sustainable resource management including waste, water, and energy
- 2.3 Address climate change.

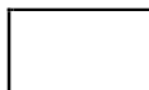
Performance was assessed using the CBP KPIs and strategic objective measures listed in the SCP.

Relevance of the City's approach to environmental responsibility was assessed using community feedback and current global megatrends identified by CSIRO (Our Future World, July 2022).

Key findings of the deep dive are outlined below:

- The City is delivering against the relevant CBP KPIs
- The City's CBP KPIs are all action orientated and their appropriateness as ongoing measures for performance against environmental responsibility should be assessed
- The City is delivering against the majority of the actions outlined in the Sustainability Strategy
- The City needs to improve its tracking against the Climate Change Strategy
- The priorities included in the sustainability strategy align with the megatrends identified by CSIRO
- The CSIRO megatrends offer potential opportunities and risks to the City and a more detailed analysis should be undertaken

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- The City is not delivering on the SCP objective measure for strategy 2.1 “Improved satisfaction with environmental management and with the provision of parks and open spaces”.

Relevant satisfaction scores as measured by the Community Scorecard have been declining since 2018.

The appropriateness of a measure based on continual improvement should be assessed.

**Strategic Plans/Policy Implications**Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources

- Protection and enhancement of our natural areas, bushland, parks and open spaces
- Sustainable resource management including waste, water and energy
- Address Climate Change.

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation

- Best practice Governance, partnerships, and value for money
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

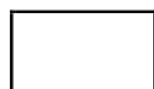
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**Risk Management Implications**

There is a low risk of negative reputational impact due to:

- poor performance of the measures for Strategy 2.1
- lack of clarity for implementation of recommendations within the deep dive report.

Development of processes to feed deep dive findings into corporate and business planning is required to mitigate this risk.



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Item 12.3

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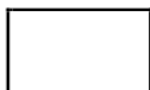
**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) Local Government Act 1995**

Nil

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# Deep Dive Report

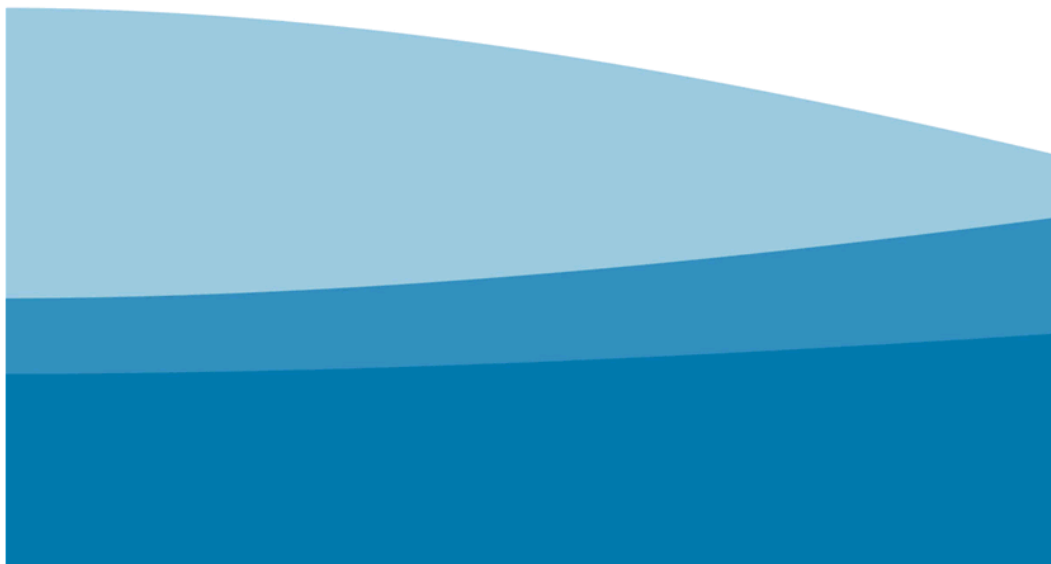
## Environmental Responsibility

**A Leader in environmental management that enhances and sustainably manages our local areas and resources**

**2.1 Protection and Enhancement of our natural areas, bushland, parks, and open spaces**

**2.2 Sustainable resource management including waste, water, and energy**

**2.3 Address climate change**

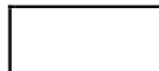


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### Acknowledgement of Country

The Mayor, Councillors and staff of the City of Cockburn acknowledge the Whadjuk Nyungar people of Beeliar boodja as the traditional custodians of this land. We pay our respect to the Elders, past, present and emerging.





## 1 Introduction

This report presents an investigation of the City's performance against the Environmental Responsibility Objective included in the Strategic Community Plan (SCP). The report is presented to the Governance Committee to support the committee in its duty to 'be responsible for the review of the Corporate Business Plan and associated Key Performance Indicators and subsequent recommendation to Council'.

The City of Cockburn instigated a new Governance Committee calendar in 2022 that specifies a deep dive investigation of each SCP Objective. This report presents in the findings of the first deep dive on the Environmental Sustainability objective.

The Deep Dive investigations interrogate the City's performance against the objective longitudinally, and analyse community sentiment relating to the objective, industry trends, and environmental scanning data. The Deep Dives will identify areas of strength, areas requiring improvement as well as learnings for the future. It is intended that the deep dive investigations will cover the areas and sources outlined in the table below:

Administration Performance	Community sentiment	Industry standards and trends	Environmental scanning data
Corporate Business Plan KPIs	Community Score Card	Relevant State and federal policies and frameworks	ABS data
Strategic Objective Measures	Customer Service requests reporting	Industry megatrends	Economic data
Other relevant internal reporting, e.g. State of Sustainability Project Management Office reporting Budget reporting	Other relevant community engagement, e.g. Reference groups One of engagement Social media tracking and analysis	Best practice analysis	TBD

As the Environmental Responsibility deep dive is the first undertaken, the supporting processes and tools are not yet in place to enable a full investigation against the intended sources. The Environmental Responsibility Deep Dive includes the sources **highlighted** in the table above and covers three areas of analysis:

- Administration Performance

- Community Sentiment
- CSRIO Megatrends

## 2 Administration Performance

Administration performance is assessed using the CBP KPI's from the current and two preceding financial years and the State of Sustainability reporting for the preceding four years.

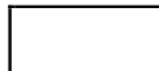
### 2.1 CBP KPI's

The City has reduced the number of CBP KPI's. The reduction was made to address a history of over commitment and under delivery as previously discussed by Council in the approval for the CBP KPI's for the current financial year. Appendix One includes data on the CBP KPIs. Appendix One, Table 1 compares the CBP KPI's from this financial year and the two previous financial years. Data on KPI's beyond the previous two years was not readily available. Key findings include:

- The majority of the KPIs marked as in progress for FY 2020-21 are completed for the FY 2021-22, indicating the City is addressing the tendency to overcommit and underdeliver.
- Across the financial years in Table 1 the majority of KPIs align with strategies 2.1: Protection and Enhancement of our natural areas, bushland, parks, and open spaces and 2.2: Sustainable resource management including waste, water, and energy with minimal representation for strategy 2.3: Address climate change. Further investigation is required to ensure resource and service commitment to strategy 2.3 is appropriate.
- The CBP KPI's are all action orientated and as such shift as projects/actions are completed making year to year comparison difficult. Assessment is required to identify if action orientated KPI's are adequate indicators of performance at the operational level.

Appendix One, Table 2 shows progress against the CBP KPIs for Q1, key findings include:

- So far there are no KPIs at risk. Target setting was conservative and current resourcing impacts across relevant service units are not anticipated to impact delivery timeframes.



- Business units with KPI responsibility are Sustainability and environment, Operations and Maintenance, Projects, and Planning.

**Overall, the City's CBP KPI performance is improving.** The suitability of the KPI's, whether they are they truly measures of the City's performance against the Environmental Responsibility Objective, requires further assessment.

## 2.2 SCP Objective Measures Strategies 2.2 and 2.3

<b>Strategy</b>	<b>2.2 Protection and Enhancement of our natural areas, bushland, parks, and open spaces</b>
	<b>2.3 Address climate change</b>
<b>Measure</b>	2.2: Progress against the KPI's identified in the State of Sustainability Report
	2.3: Progress against the actions identified in the City's Climate Change Strategy
<b>Data</b>	State of Sustainability Reports 2017/18 – 2020/21. The Climate Change Strategy is not being independently tracked at this time, there is significant overlap with the Sustainability Strategy and this investigation uses the State of Sustainability reporting for both strategies. Going forward independent annual tracking of the Climate Change Strategy may be required.
<b>Findings</b>	The City is has made significant progress against the targets identified in the Sustainability Strategy. The targets identified address key elements of Strategies 2.2 and 2.3 including hectares revegetated, quality of conservation flora, percentage of energy use from renewable sources, water wise certification, and waste to landfill reduction. The targets are well aligned to the strategies and enhance the City's performance against the Environmental Responsibility Objective. For further detail on the State of Sustainability targets refer Appendix Three (Section 7).

## 3 Community Sentiment

Community sentiment in relation to Environmental Responsibility is assessed based on the Community Scorecard and one-off engagement undertaken as part of the SCP major review in 2019.

### 3.1 SCO Objective Measures Strategy 2.1

<b>Strategy</b>	<b>2.1 Protection and Enhancement of our natura areas, bushland, parks, and open spaces</b>
<b>Measure</b>	Improved satisfaction with environmental management and with the provision of parks and open spaces
<b>Data</b>	Community Score Card satisfaction measures <ul style="list-style-type: none"><li>• Conservation and environmental management</li><li>• Playgrounds, parks, and reserves</li></ul>
<b>Findings</b>	City of Cockburn satisfaction measures have been on a slight downward trajectory since 2018. Benchmark satisfaction has also trended down since 2018. City of Cockburn satisfaction levels are now at benchmark levels because benchmark satisfaction has reduced not because City of Cockburn levels have increased. Further investigation is required to understand why City of Cockburn satisfaction levels have reduced. Ward and regional level data should be included in further investigations.

### 3.2 Major Review of SCP Consultation Results 2019

In 2019 the City undertook a major review if the SCP, including detailed community engagement against each strategic objective. Figure 1 below shows the community priorities relating to Environmental Responsibility.



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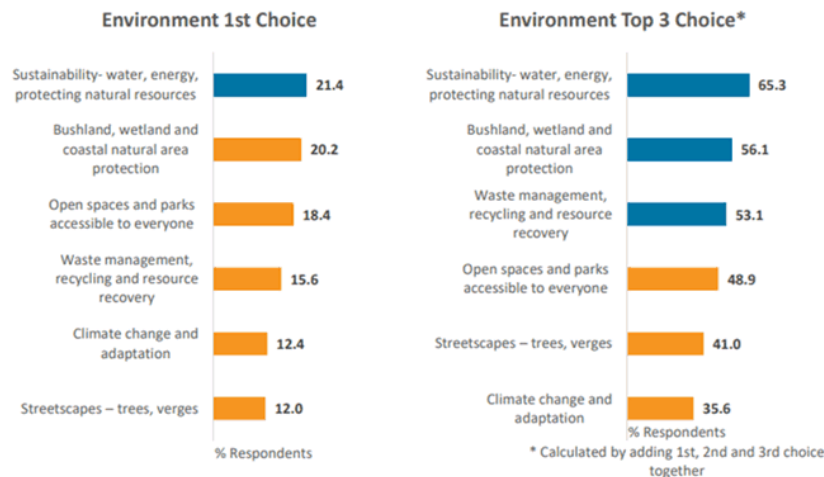


Figure 1: Environmental Responsibility Community Priorities

The City's priorities (as identified by CBP and Sustainability Strategy KPIs) are well aligned with community priorities. Potentially except for 'Climate change and adaptation'. 'Climate change and adaptation' was ranked second last based on community engagement but was a divisive topic. Respondents considering it to be the main factor in all decision making, or of little interest. Further a segment of community considered it should be a separate pillar rather than a component of Environmental Responsibility. The divisiveness of the climate change and adaptation amongst the community further suggests re-assessment of the City's prioritization of climate change and adaptation (refer Section 4) is required.

#### 4 CSIRO Megatrends

The CSIRO 2022 update of the 'Our Future World' Report (OFW) was released in July. This is timely to include in the Environmental Responsibility Deep Dive. OFW outlines seven (7) 'Global megatrends impacting the way we live over coming decades'.

1. Adapting to Climate Change: The protection of livelihoods, infrastructure, and people's quality of life as the climate changes
2. Leaner Cleaner and greener: The global push to reach net zero and beyond, protect biodiversity and use resources efficiently
3. The escalating health imperative: The promotion of health in the face of rising

demand, demographic ageing, emerging diseases, and unhealthy lifestyles

4. Geopolitical shifts: The increase in efforts to ensure global stability, trade, and economic growth
5. Diving into digital: The rapidly growing digital and data economy
6. Increasingly autonomous: The rise of artificial intelligence and advanced autonomous systems to enhance productivity and outputs across all industries
7. Unlocking the human dimension: The elevating importance of diversity, equity and transparency in business, policy and community decision making

Trends one and two are the most relevant to the Environmental Responsibility Deep Dive.

#### 4.1 Trend one: Adapting to climate change

CSIRO and the Bureau of Meteorology predict that Australia is likely to experience more heat extremes and fewer cold extremes, longer and more severe droughts and fire seasons, continued sea level rises and ocean warming and acidification, prolonged marine heatwaves, and fewer, but more intense, cyclones in the coming decades.

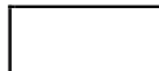
Adapting to climate change is both a global megatrend and a topic of importance to the City of Cockburn community (refer Section 2.3.1). The OFW report identifies eight (8) key aspects of climate change adaption which are summarised along with their relevance to Cockburn in the Appendix 2, Table 3.

#### 4.2 Trend two: Leaner, cleaner, and greener

The leaner, cleaner and greener megatrend explores the opportunities pushing towards a more sustainable horizon and the importance of science, technology, and innovation in helping organisations to operate within much tighter resource and environmental envelopes. The OFW report identifies twelve (12) key aspects of this megatrend, the six (6) relevant to the Environmental Responsibility Objective are summarised in Table 5 (Section 9).

#### 4.3 Megatrend Summary

In summary 'climate change adaption' and 'cleaner, leaner and greener' are megatrends that will unavoidably impact on the City across public health, cost of living, amenity and biodiversity. In relation to Environmental Responsibility the City's conservation and





environmental management, waste and resource use reduction efforts, and transition to sustainable energy sources are aligned with the trends identified by CSIRO.

Further detailed analysis of the CSIRO megatrends against the City's risk register, asset management and long term financial planning has the potential to identify future risks and opportunities for the City.

## 5 Conclusion

This Deep Dive investigation has identified a potential mismatch between the City's assessment of its performance and community perception. Based on existing performance measures (CBP KPIs, State of Sustainability Reporting) the City is delivering Environmental Responsibility. However, based on declining community satisfaction measures the City's performance may not be aligned with community priorities and/or expectations.

This mismatch requires investigation to understand the root causes and potential strategies for rectification.

Key findings against the three (3) areas of assessment undertaken are outlined in the sections below.

### 5.1 Administration Performance

Overall, the City is delivering Environmental Responsibility as defined by the CBP KPIs and the SCP measures. The value of this finding depends on the strength and suitability of the KPIs and measures in use. The suitability of the KPIs and measures requires further assessment against industry trends and best practice. The following actions are recommended:

- Assessment of the current action based KPIs to identify if they are an appropriate measure of performance against Environmental Responsibility
- Assessment of KPI allocation between the three (3) sub strategies to ensure appropriate prioritisation and resource allocation.
- Best practice assessment to establish the line of site between the CBP KPIs and the SCP Measures.

## 5.2 Community Sentiment

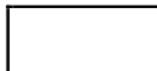
Community satisfaction relating to 'Environmental management and conservation' and 'Parks, playgrounds, and reserves' has been trending downward since 2018. Further analysis is required to understand this trend and identify strategies to increase community satisfaction. The following actions are recommended:

- Analysis of community sentiment to understand causes of the downward trend in satisfaction.
- Identification of strategies to improve community satisfaction including appropriate success measures.
- Consideration of the appropriateness of 'increasing satisfaction' as a measure for environmental responsibility.

## 5.3 Megatrends

The City of Cockburn priorities within the Environmental Responsibility objective align with components of the mega trends identified by CSIRO. A more detailed analysis of the City's forward planning is recommended to identify risks and opportunities. The following actions are recommended:

- Detailed analysis of the City's forward planning (resource, asset, and financial) to identify opportunities and risks associated with the Megatrends.
- Broader trend assessment to identify other trends (regional, local, industry) relevant to the City and its Strategic Objectives.





6 Appendix One: CBP KPI Data

Table 1: Longitudinal CBP KPI Assessment

FY 2020 - 2021		FY 2021-2022		FY 2022-2023	
KPIs	Status	KPIs	Status	KPIs	Status
2.1 Protection and Enhancement of our natura areas, bushland, parks, and open spaces					
		Provide accessible high-quality open spaces and parks for community benefit - Undertake Yandjet Park Yangebup Improvements	At risk	Undertake Yandjet Park Yangebup Improvements	not started
Review and continue to implement the Natural Areas Management Strategy 2012-2022	In progress	Review and Implement Natural Areas Management Strategy 2012-2022	Complete		
Review the City's Bushfire Risk Management Plan 2015-2020	In progress	Review City's Bushfire Risk Management Plan 2015-2022	Complete		
Implement and review the Urban Forest Plan 2018-2028 In progress Develop and Implement Citywide entry statement program	In progress	Review and Implement Urban Forest Plan 2018-2028	Complete	Review Urban Forest Plan 2018-2028	planned for Q2
		Develop and Implement Citywide Entry Statement Program	Complete		
		Improve our urban forest and streetscapes across the City	Complete		
Construct Wetlands Education Centre/WA Wildlife	In progress	Construct Wetlands Education Centre/Native Arc	Complete		
Implement and review the Cash in Lieu Plan 2017-2020 for public open space	In progress	Implement and Review Cash in Lieu Plan 2017-2020 for Public Open Spaces	Complete		
Develop Aubin Grove youth facilities	In progress	Provide accessible high-quality open spaces and parks for community benefit - Develop Aubin Grove Youth Facilities	Delivery		
Implement and review the Public Open Space Strategy 2014-2024	In progress	Implement and Review Public Open Space Strategy 2014-2024	Complete		
				Coogee Beach Masterplan Review	Planning
2.2 sustainable resource management including waste, water, and energy					
Plan and implement initiatives to reduce building and facility and plant non-renewable energy consumption and Green House Gas Emissions	In progress	Plan and Implement initiatives to reduce building and facility and plant non-renewable energy consumption and greenhouse gas emissions,	Complete		
Invest in Henderson Waste Recovery Park onsite renewable energy generation	In progress	Invest in Henderson Waste Recovery Park onsite renewable energy generation	Complete		
Henderson Waste Recovery Park leachate evaporation	In progress	Henderson Waste Recovery Park Leachate Evaporation Plan	Complete	Henderson Waste Recovery Park Redevelopment	Delivery

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FY 2020 - 2021		FY 2021-2022		FY 2022-2023	
KPIs	Status	KPIs	Status	KPIs	Status
project (ongoing)					
Construct a new Community Drop-off Facility, relocated entry and leasable land for complimentary waste contractors at Henderson Waste Recovery Park	In progress	Construct a new community drop-off facility at Henderson Waste Recovery Park	Complete		
Review and implement the Waste Strategic Plan 2020-2030	Completed	Review and Implement Waste Strategic Plan 2020-2030	Complete		
Deliver general waste to the East Rockingham Energy from Waste Facility 2022	In progress	Deliver general waste to East Rockingham Energy from Waste Facility	At risk		
Research and develop a position on alternative fuelled waste trucks	In progress	Research and develop position on alternative fuelled waste trucks	Complete		
Undertake a feasibility study for the use of hydrogen powered waste trucks	In progress	Undertake feasibility study for use of hydrogen powdered waste trucks	Complete		
Implement the Water Efficiency Action Plan 2018–2028	In progress	Water Efficiently Action Plan 2018-2028	Complete	Waterwise Council Action Plan 2018–2028	not started
		Sustainably manage water, energy and other resources and promote the use of environmentally responsible technologies.	Planning		
		Minimise the City's waste to landfill through reducing, reusing, re-purposing, re-gifting, and recycling of waste.	Complete		
		Final Capping of Northern Landfill Cell, Final Capping of Southern Landfill Cell	Complete		
				EV charges at all City infrastructure with Solar	planned for Q2
<b>2.3 Address Climate change</b>					
		Address climate change through planning, adaptation, mitigation, infrastructure, and ecological management.	Complete		
		Review and implement City's Coastal Management and Adaption Plan,	Complete	Develop the Coastal Management and Development Plan	not started
		Develop and Implement Climate Change Strategy 2020-2030	Complete		



Table 2: FY 2022-23 CBP KPI Progress

FY 2022-2023			FY 2022-2023 Quarterly Targets				Comment
2022-23 KPIs	Responsible	Status	Q1	Q2	Q3	Q4	
2.1 Protection and Enhancement of our natura areas, bushland, parks, and open spaces							
Undertake Yandjet Park Yangebup Improvements	Head of Projects	not started	Consultation	Concept Design	Schematic Design	Detailed Design complete	TERRY?
Review Urban Forest Plan 2018-2028	Head of Sustainability & Environment	NA		Commence Review	Finalise Review		Planned to commence in Q2
Coogee Beach Masterplan Review	Planning	Planning	Design Development	Design Development	Design Development	Council decision/ community consultation	Planning underway, detailed work to begin when resource is appointed in end FY 2022-23. Resource appointment timeframes are not anticipated to impact delivery
2.2 sustainable resource management including waste, water, and energy							
Henderson Waste Recovery Park Redevelopment	Head of Operations and Maintenance	Delivery	Project Design	Project Design	Tender	Design approved and project delivery commenced	On track
Waterwise Council Action Plan 2018–2028	Head of Sustainability & Environment	not started	Waterwise Rebate Program complete	Retain Gold Waterwise Council Accreditation	Water audits undertaken of 10 Council facilities	commence Community Water Literacy Program	Delivery to commence when resource appointment complete - no anticipated impact on delivery timeframes
2.3 Address Climate change							
Develop the Coastal Management and Development Plan	Head of Sustainability & Environment	not started	Design Development	Design Development	Design Development	CMDP complete	Delivery to commence when resource appointment complete - no anticipated impact on delivery timeframes

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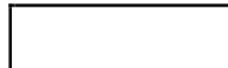
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## 7 Appendix Two: State of Sustainability Reporting

Table 3: State of Sustainability Reporting Summary

Sustainability Targets	Cumulative Progress 2017/18 – 2020/21
<b>Water Conservation</b>	
Maintain Waterwise Council status by achieving all water conservation targets and actions identified in the Water Efficiency Action Plan 2016.	Platinum Waterwise Council status was achieved in 2018 and maintained
<b>Waste Minimisation</b>	
12% of waste to be recovered and diverted from landfill at Henderson Waste Recovery Park, per annum	waste recovery rate increased by 2.8% over 4 years. This represents a gross increase in recovery tonnage as landfill to Henderson Park has increased year on year.
100% rollout of the Garden Waste Bin program across Cockburn by 2020	roll out completed on schedule 30,753 tonnes collected since program inception. Collection increased from 2200 tonnes in FY 2017-18 to 8,100 tonnes in FY 2021-22. Total Contamination levels have reduced from 6% in FY 2017-18 to 1% in 2021-22. Total contamination levels for FY 2021-22 are much reduced on prior years however, month on month contamination by weight is trending upwards.
Ongoing commitment to 10% waste recovery from the Bulk Junk Verge collection	overall reduction in recover %, further analysis required
<b>Energy and Emissions Reductions</b>	
Ongoing commitment to 10% waste recovery from the Bulk Junk Verge collection	overall reduction in recover %, further analysis required

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Sustainability Targets	Cumulative Progress 2017/18 – 2020/21
Ongoing commitment to the Zero Emissions Fleet	Zero Emissions Fleet maintained. Analysis of total offsets is required to identify gross improvements
20% renewable energy generation by 2020	target achieved ahead of schedule. Over a quarter of council building energy is from renewable sources. New target set to achieve 100% by 2030.
Electricity and gas emissions to be 20% below 2008-2009 levels, by 2020	target was deemed inappropriate due to opening of ARC. New target has been set in replacement.
Western Power Street Lighting emissions to be 10% below 2008-2009 levels, by 2020	target was deemed inappropriate due to urban development levels. New target has been set in replacement.
<b>Biodiversity targets</b>	
Complete 2.5 hectares of revegetation annually with an emphasis on enhancing ecological corridors linking natural areas	17.8 hectares revegetated since strategy inception
The percent of vegetation in conversation reserves in good or better condition is increasing against the 2010 base year figure of 62%	Percent of vegetation in conversation reserves in good or better condition has increased by almost 17% compared to 2010 levels
<b>Livability and Social Capital</b>	
100% of structure plans comply with the elements of Livable Neighbourhoods Design Code	consistently 100% of structure plans assessed in 2020/21 comply with the elements of Livable Neighborhoods.
To reduce our percentage of overweight and obese adults to be less than or equal to the WA State average in 2018 and beyond	no progress
9500m2 of new pathways and cycleways constructed per annum to facilitate sustainable transport.	approximately 50,000 m2 of new pathways and cycle ways delivered since inspection (at least 12,000 m2 over target).



## 8 Appendix Three: Community Score Card Analysis

Measure: Improved satisfaction with environmental management and with the provision of parks and open spaces.

The results of Community Scorecard items below are used to assess the above SCP Measure for Strategy 2.1:

- conservation and environmental management
- playgrounds, parks, and reserves

These items have been measured since 2014 at the City level. From 2017 onwards ward level data is also available. This appendix presents a longitudinal analysis of the satisfaction percentage results of both items in support of the Environmental Responsibility Deep Dive.

### 8.1 City Level Data

Figure 1 below shows the community satisfaction scores from 2014 to 2022 for 'conservation and environmental management' and 'playgrounds, parks, and reserves'. Overall, the scores are reasonably steady with a total difference of 7% and 9% respectively between the highest and lowest scores. The 2022 satisfaction results are lower than the previous 6 years. Both measures peaked in 2018 and have been slowly declining over the past 4 years.

Figure 1 also shows the industry benchmark satisfaction scores (dotted lines) the benchmark has also been declining since around 2018, at a faster rate than the Cockburn scores. The City's satisfaction scores are now at benchmark level because the benchmark has decreased to meet the City's, not because the City's satisfaction levels have improved.

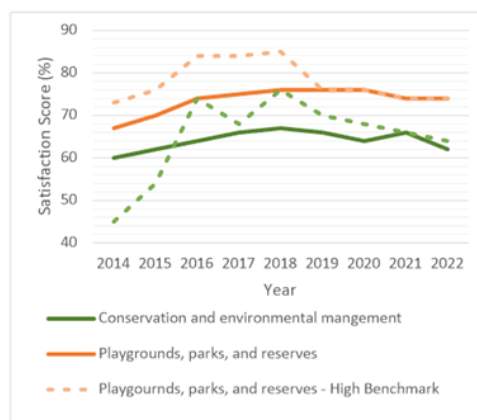


Figure 2: Community Score Card Satisfaction Survey Results 2014 – 2022

## 8.2 Ward-level data

A more detailed analysis at the ward level<sup>1</sup> for both satisfaction measures is shown at Figure 2 and Figure 3. Figure 2 shows the satisfaction levels for conservation and environmental management decreasing across all wards, and at a faster rate for the East Ward. Figure 2 shows that only the Centre Ward has a satisfaction level higher than benchmark. Benchmark satisfaction levels have reduced from 2018 in a trend not dissimilar to City satisfaction levels.

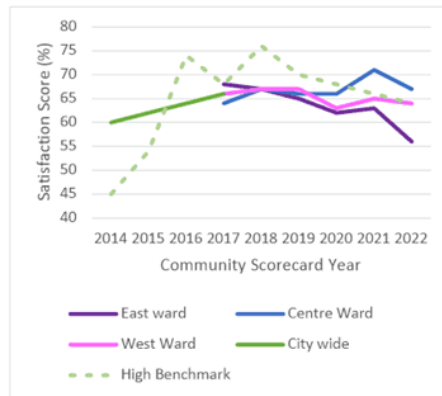


Figure 3: Conservation and environmental management – Ward level analysis

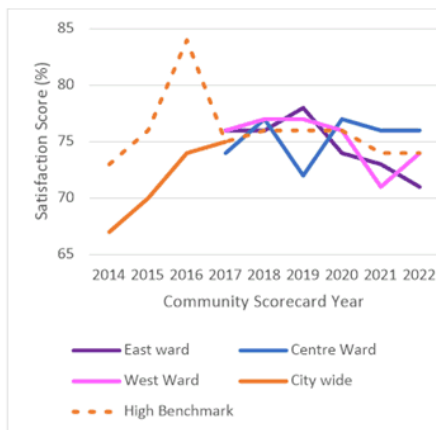


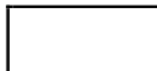
Figure 4: Playgrounds, parks, and reserves – Ward level analysis

Figure 3 shows the satisfaction levels for Playgrounds, parks and reserves is more varied across the wards. East Ward shows a steady decline from 2019 onwards. Centre Ward shows an increase 2019 and a plateau from 2020 onwards. West Ward shows a decline from 2018 to 2021 and a sharp increase from 2021 to 2022. Centre Ward is again the only ward to have a satisfaction level above benchmark. Benchmark satisfaction levels have aligned roughly with average trend of satisfaction levels across the wards from 2017 onwards.

<sup>1</sup> Note: ward level data is only available from 2017 onwards. Prior to 2017 whole of City data is shown in Figures 2 and 3.

### 8.3 Conclusion

The measure published in the SCP is for *improved* satisfaction. The above analysis shows at the city and ward lev satisfaction has decreased over recent years. Investigation is required to understand why satisfaction is decreasing over time. The reduction in benchmark satisfaction suggests broader regional trends are at play. Consideration should also be given to whether continuously improving satisfaction is an appropriate and relevant measure. Maintenance of a high level of satisfaction may be more suitable.





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## 9 Appendix Four: Our Future World (OFW) Megatrend Analysis

Table 4: OFW Adapting to Climate Change Megatrend Analysis

Summary	Relevance to Cockburn	Response
<b>Cost of natural disasters</b>		
Increasing frequency and intensity of natural disasters, with the potential for multiple concurrent climate hazards is compounding the overall climate risk and increasing the cost of recovery.	Monetary impact of Increased intensity and frequency of storm surge events damaging costal infrastructure and properties.	Current: risk mitigation through proactive infrastructure and coastal management, and land use planning.  Upcoming: appropriate and transparent cost allocation of coastal management between all levels of government and private industry.
<b>Health impacts of climate change</b>		
Extreme weather events have direct impacts on public health, e.g. heat related deaths, vector borne diseases from flooding events, respiratory impact of dust or smoke from fire or drought.	The public health response that is within the remit of local government needs to be identified across all service units.	TBD
<b>Preparing to live in a hotter climate</b>		
Heat-related deaths are predicted to grow by 60.5% or more across Australian capital cities from 2020–50. Heatwaves can also damage infrastructure and cause operational problems for critical services (e.g. energy supply, transportation, and healthcare).	The public health response that is within the remit of local government needs to be identified across all service units.  Asset and infrastructure management and planning will need to account for increasing temperatures.	Current: risk mitigation through proactive infrastructure and asset management, and land use planning.

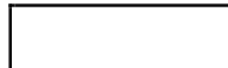
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Summary	Relevance to Cockburn	Response
<b>Declining water quantity, quality, and availability</b>		
In Australia there is a long-term shift towards lower rainfall in the southwest and above-average rainfall in the north resulting in drought conditions in southern and eastern Australia.	Likely increased drought conditions for southwestern Australia will impact parks and reserve management, as well as cost of living for the Cockburn community.	TBD
<b>Pressure brewing under the ocean's surface</b>		
Increasing ocean CO <sub>2</sub> , acidity and temperatures combined with the impact of recreational vessels, foreign marine species and plastic pollution are expected to significantly impact Australian fisheries stocks and ocean biodiversity over the next two decades.	Potential impacts on blue economy strategies. Reduction of health and biodiversity of coastal areas within the City's boundary could have reputational and amenity impacts for the City	Opportunity for advocacy to protect ocean biodiversity require further exploration.
<b>Climate change driven mass migration</b>		
150 – 300 million people worldwide live on land potentially vulnerable to sea-level rises by 2050. Potential for climate-driven global migration in the next 25+ years.	Increased global migration may lead to increased migration to the City.	Strategic planning across all service units needs to account for potential population increase as a result of increased migration.
<b>Insuring against climate change</b>		
The Insurance Council of Australia estimates that a minimum of \$30 billion will need to be invested to protect coastal properties from sea level rises and some communities will need to retreat to less hazardous regions.	Potential for increased insurance costs or inability to insure overly vulnerable assets/infrastructure.	Climate change Insurance risk for the city requires further analysis.



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Summary	Relevance to Cockburn	Response
<b>Impact of climate change on critical infrastructure</b>		
Extreme high temperatures adversely impact infrastructure longevity.	Pre-emptively adapting existing and upcoming infrastructure for a changing climate will be critical in reducing future infrastructure risks and costs.	Current: risk mitigation through proactive infrastructure and coastal management, and land use planning.

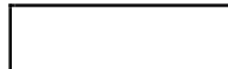
Table 5: OFW Leaner, cleaner, and greener Megatrend Analysis

Summary	Relevance to Cockburn	Response
<b>Biodiversity decline and investing in conservation</b>		
The world's natural ecosystems have declined by 47% relative to their natural baselines and 25% of living species are at risk of extinction. A recent analysis found conservation spending across 109 countries from 1996 to 2008 reduced the rate of biodiversity loss by 29%.	The city invests considerable money and resource into conserving, enhancing and managing natural areas. Environmental management and conservation are also important to our community.	The City should continue to invest in environmental management and conservation.
<b>Turning today's goods into tomorrow's resources</b>		
Australia generates among the highest waste per day per capita globally. 85% of plastics in Australia were sent to landfill in 2019 and if nothing changes, RMIT University estimates that Australia's landfill space will reach capacity by 2025. Advanced recycling technologies convert end-of-life plastics into their original building blocks for reuse and could be used to improve plastic recovery in Australia.	This megatrend relates directly to the City's waste management services (Henderson Waste Recovery Park).	Current: the city supports residents to reduce landfill waste through waste education, recycling and compostable waste collection.  Future: The City has planned for Henderson Waste Recovery Park reaching its land fill capacity and is planning for 'zero waste to landfill' by 2030. Transition to Waste to Energy is underway. In the longer-term advanced recycling techniques could be explored.

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Summary	Relevance to Cockburn	Response
<b>More (renewable) energy demand</b>		
Renewable energy sources are expected to account for 80% of the growth in global electricity demand by 2030, surpassing coal as the primary source by 2025. With the highest wind and solar capacity per capita across developed nations, Australia has a natural advantage in renewable energy generation and the development and deployment of low-emission technologies	The City is intending to make transition to 100% renewable energy sources. The City should maintain an awareness of renewable energy industry opportunities.	Current: The City is planning to develop a hydrogen plant as part of the Henderson Waste Recovery Park Redevelopment
<b>The environmental footprint of clean energy</b>		
Renewable energy presents opportunities to reduce global emissions, but there are emerging concerns around waste, mining and land use associated with these systems	The City is intending to make transition to 100% renewable energy sources. The City should maintain awareness of the environmental footprint of its alternative energy sources.	Current: The City is planning to develop a hydrogen plant as part of the Henderson Waste Recovery Park Redevelopment
<b>Towards net zero and beyond</b>		
As of 2022 at least 129 countries (including Australia) had committed to achieving net-zero emissions by 2050. Citizens are increasingly concerned about climate change. In Australia, 75% of people reported concerns about climate change in 2021. Global emissions have risen sharply over the past few decades and timeseries data do not yet show indication of decline.	The City has a responsibility to reduce its own emissions and provide leadership within the community through its actions.	The City has a climate change strategy detailing steps to reduce its corporate emissions profile to net zero as soon as practical.



GOVCO 25/08/2022

Item 12.3 Attachment 1

Summary	Relevance to Cockburn	Response
<b>The electrification of transport</b>		
The cost of electric vehicles is declining faster than expected, enabled by steep reductions in the cost of lithium-ion batteries, expecting to reach parity with internal combustion engine cars by 2025. To accelerate the transition to e-mobility, Australia's Future Fuels Strategy is focused on developing the grid infrastructure and charging stations needed to support more electric vehicles on Australian roads	Relevant to both the fleet of vehicles owned and used by the City and to the provision of electric vehicle infrastructure for the community.	<p>Current: The City has maintained a Zero emissions fleet since 2011, by purchasing accredited carbon offsets.</p> <p>Future: The City aims to improve the efficiency of its fleet and transition to electric and hydrogen powered vehicles.</p> <p>Continue to provide fast charging infrastructure throughout the City at key locations.</p>

GOVCO 25/08/2022

Item 12.4

**12.4 (2022/MINUTE NO 0030) Local Laws Review - Action Status****Author** Emma Milne**Attachments** 1. Consolidated Local Laws Status Report 25/08/22 [↓](#)**Recommendation/Committee Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

(1) NOTES the report..

**CARRIED UNANIMOUSLY 4/0****Background**

Section 3.16 of the *Local Government Act 1995* (the Act) requires that all the local laws of the City must be reviewed within an eight-year period after their commencement, to determine if they should remain unchanged or be repealed or amended.

The eight-year period is taken to be from either when the local law commenced or when the last review of the local law (using section 3.16 of the Act) was completed.

Section 3.16 of the Act provides for reviewing the currency and suitability of gazetted local laws.

The Local Law Review is a standing item for the Governance Committee (GovCo) and there are several of the City's local laws under review.

The purpose of this report is to update Council, via GovCo on the status of the Local Law review schedule.

**Submission**

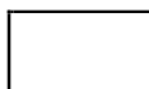
N/A

**Report**

At the June GovCo it was reported an update on the Consolidated Local Laws and Animal Management Local Laws (New) would be provided to GovCo.

Attachment 1 provides a list of City of Cockburn's Local Laws and the progress for each law in line with the prescribed review period.

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## Item 12.4

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On 14 April 2022 Council resolved to initiate an immediate review of the following local laws:

1. Fencing Local Law 2012;
2. Jetties, Waterways and Marina Local Laws 2012; and
3. Health Local Law 2000.

The *Parking and Parking Facilities Local Law 2007* is currently under review and will be considered by Council in a future workshop following a resolution by Council for this to occur.

Council have recently completed workshops facilitating a review of the Standing Orders Local Law 2016. A report will be presented to the October GovCo to commence the process for an Amendment Local Law.

The review for the Health Local Law 2000 has been paused due to the proposed changes to the *Health Act 1911*, which at this stage is not recommended.

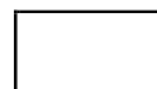
Council has initiated reviews of 6 City of Cockburn Local Laws, with the review of the Consolidated Local Laws 2000 requiring a substantive review, which will result in a recommendation for adoption of new local laws (which will include the Animal Management Local Law).

In order to efficiently manage the local law review process, within the City's resource capabilities, the proposed schedule is being implemented:

1. Standing Orders – Report to October GovCo.
2. Parking Local Law – Internal Review in progress, with workshop on or before November 2022.
3. Consolidated Local Law Review – Currently in progress with an update to GovCo in the new calendar year.
4. Animal Management Local Law – Being managed in conjunction with the Consolidated Local Law Review, report to GovCo in the new calendar year.
5. Health Local Law Review – on hold due to the proposed changes to the *Health Act 1911*, which at this stage is not recommended to progress the review.
6. Fencing Local Law Review - on hold pending the finalisation of the Standing Orders and Parking Local Law reviews.
7. Jetties, Waterways and Marina Local Laws on hold pending the finalisation of the Standing Orders and Parking Local Law reviews.

Appropriate local law reviews are a substantive and resource intensive process. Resource limitations have been considered and support the above schedule. Once the above review processes are completed, Council will be presented with a Local Law review schedule for consideration.

Council are required to review its local laws every 8 years.



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Item 12.4

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

The *Local Government Act 1995*: Amending (section 3.12 of the Act), repealing (section 3.12 of the Act), or reviewing (section 3.16 of the Act).

**Community Consultation**

N/A

**Risk Management Implications**

With the current work underway by the City with respect to the Local Laws the compliance and reputational risk likelihood is considered low and the consequences minor.

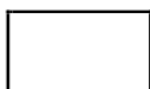
**Advice to Proponent(s)/Submitters**

N/A

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 25 August 2022 Governance Committee Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil














GOVCO 25/08/2022

Item 12.4 Attachment 1

## Consolidated Local Law Status Report – 25 August 2022

City's local laws	Accepted / Amended	Review Period within 8 Years	Current Status
Animal Management Local Laws (New)			<ul style="list-style-type: none"> <li>Progress report August 2022</li> </ul>
Consolidated Local Laws 2000	Accepted 15 August 2000 – amended 19 June 2020		<ul style="list-style-type: none"> <li>Progress report August 2022</li> </ul>
Bushfire Brigade Local Law 2000	Accepted 21 November 2000 - submissions for review close 4 pm 22 April 2022		
Health Local Law 2000	Reviewed and adopted 14 March 2013		<ul style="list-style-type: none"> <li>Review on hold pending proposed changes to the <i>Health Act 1911</i></li> </ul>
Parking and Parking Facilities Local Law 2007	Accepted 9 August 2007 – amended 12 October 2017		<ul style="list-style-type: none"> <li>Internal Review and external legal review in progress prior to Council Workshop.</li> </ul>
Fencing Local Law 2012	2012 (accepted 14 June 2012)		<ul style="list-style-type: none"> <li>Commenced</li> </ul>
Jetties, Waterways and Marina Local Law 2012	Accepted 9 April 2009 – amended 16 July 2012 -		<ul style="list-style-type: none"> <li>Commenced</li> </ul>
Standing Orders Local Law 2016	Reviewed and adopted 10 September 2020		<ul style="list-style-type: none"> <li>Workshops complete Report to October GovCo.</li> </ul>
Waste Local Law 2020	Accepted 11 June 2020		

GOVCO 25/08/2022

Item 13.1

**13. Corporate Affairs****13.1 (2022/MINUTE NO 0031) Policy Review 2022 - Corporate Affairs**

<b>Author</b>	Victoria Green
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Policy - Community Funding to Support Local Economic Development (Grants) <a href="#">↓</a></li><li>2. Policy - City of Cockburn Branding and Logos <a href="#">↓</a></li><li>3. Policy - Sponsorship of City Events <a href="#">↓</a></li><li>4. Policy - Sister City Relationships and Engagement <a href="#">↓</a></li></ol>

**Recommendation/Committee Decision**

MOVED Cr P Corke SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) ADOPTS the proposed amendments to Policies relating to Corporate Affairs, as attached to the Agenda.

**CARRIED UNANIMOUSLY 4/0****Background**

Section 2.7(2) (b) of the *Local Government Act 1995* (the Act), provides that the role of the Council is to 'determine the local government's policies'.

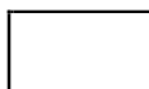
The Formal Introduction and Review of Council Delegated Authorities and Policies, Policy states that 'Council will formally review all its Delegated Authorities and Policies over a two-year period, corresponding with each Biennial Electoral Cycle (currently in the 2021 to 2023 term), and will ensure any amendments to any relevant Acts and/or subsidiary legislation affecting the City are reflected and incorporated in a timely manner'.

**Submission**

N/A

**Report**

The Corporate Affairs policies have been reviewed.



## Item 13.1

GOVCO 25/08/2022

A status update is documented against each policy below:

Policy Title	Status
Community Funding to Support Local Economic Development (Grants)	Updated to reflect new organisational structure
City of Cockburn Branding and Logos	Updated to reflect new organisational structure
Elected Member Communication	Policy will move to Governance and Strategy and review deferred to October GovCo
Sponsorship of City Events	Updated to reflect new organisational structure and minor wording changes
Sister City Relationships & Engagement	Updated to reflect new organisational structure and wording changes
Live Streaming at Council Meetings	Policy will move to Governance and Strategy

### Strategic Plans/Policy Implications

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

### Budget/Financial Implications

N/A

### Legal Implications

*Local Government Act 1995*, Section 2.7(2) (b).

### Community Consultation

N/A

### Risk Management Implications

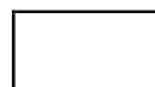
N/A

### Advice to Proponent(s)/Submitters

N/A

### Implications of Section 3.18(3) *Local Government Act 1995*

Nil



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## Item 13.1 Attachment 1

GOVCO 25/08/2022

Title	Community Funding to support local Economic Development (Grants)
-------	--

**Policy Type**

Council

**Policy Purpose**

The purpose of this policy is to provide a framework for the provision of community funding to support local Economic Development.

**Policy Statement**

- (1) Council provides up to two per cent of the annual rates income to a budget for grants, donations, sponsorships and subsidies. To ensure that these funds are distributed in a rational way, eligibility, selection and evaluation criteria are required for the assessment and prioritisation of applications to be funded.
- (2) The funds allocated to applicants are to assist in the provision of activities and services that support local Economic Development and facilitate opportunities for local business, local activity centres and industry to thrive, and the objectives of the Local Economy outcome of the Strategic Community Plan 2020-2030. This program is divided into two (2) categories (A-B) to encourage and cater for a range of applications and activities.

Community Funding Category	Description	Open for applications	Maximum amount available per application	Approval
Category A – Economic Development Grants	One-off projects, programs or activities that support local economic development	Twice a year	\$5,000	Delegated Authority
Category B – Economic Development – Minor & Major	Major funding proposals, minor funding and requests outside of established categories.	Upon enquiry and invitation to apply	Dependent on funding type (in alignment with Policy 'Grants, Donations and Sponsorships – Community Organisations and Individuals')	Council decision

- (3) The categories are described in further detail in the associated 'Community Funding Guidelines for Economic Development' that outlines the relevant selection and evaluation criteria, and limitations of each funding category.

[1]



GOVCO 25/08/2022

Item 13.1 Attachment 1

Title	Community Funding to support local Economic Development (Grants)
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- (4) Applicants for funding to be distributed from the Grants and Donations budget are required to apply and address the relevant criteria in one of the funding categories. Assessment and approval will be done according to the category and be done under the relevant delegated authority or recommendation by the Grants and Donations Committee to Council, and applicants cannot bypass these processes.
- (5) An applicant may successfully apply for and receive funding from two different Community Funding categories per financial year, provided they meet the criteria for the particular category. This funding can be granted from either of the following categories:
- two different business categories from this policy, or
  - seven different categories from the Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) policy

This is provided they meet the criteria for the particular category; however, the applications cannot be for the same project. Applicants that have been successful in previous years are eligible to apply provided all previous funding has been satisfactorily acquitted.

Strategic Link:	Strategic Community Plan
Category	Business, Economy & Technology
Lead Business Unit:	<a href="#">Corporate Communications</a> <a href="#">Business and Economic Development</a>
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<del>10 September 2020</del>
Next Review Due: (Governance Purpose Only)	September 2022
ECM Doc Set ID: (Governance Purpose Only)	9778000

[2]

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## Item 13.1 Attachment 2

GOVCO 25/08/2022

Title	City of Cockburn Branding & Logos
-------	-----------------------------------

**Policy Type**

Council

**Policy Purpose**

To protect and clarify the use of the City's corporate branding and logos and to control the use of the title 'City of Cockburn'.

**Policy Statement**

## (1) Office of the Mayor Gold Crest

The Office of the Mayor Gold Crest (the crest) retains the historical and ceremonial significance of the City. The crest is used on all Mayoral stationary, e-Signature, the Mayor's name badge, the Mayoral chain, Mayoral attire, the City flag (used for Civic Events), decor in and around the Mayor's office and for other Mayoral related activities. It may also be used in combination with the City's logo on invitations to civic events. Otherwise the Crest is not to be used for any other purpose.

## (2) City of Cockburn corporate logo

The logo represents the City of Cockburn and must be used on all online and hard copy internal and external communications and marketing material used by staff and Councillors.

## (3) Use of Council crest (not the office of the Mayor crest)

Councillors use the Council crest (not the office of the Mayor crest) in all Councillor communications, including badges, shirts, e-signatures, headed paper, envelopes, business cards etc..

## (4) The corporate logo may not be used for promoting the political interest of Elected Members or of any State or Federal Political Party or representative.

## (5) Community usage of the logo

In cases where the City supports an organisation financially or in kind, or is a project partner, it may be part of the agreement that the organisation must use the City's logo in agreed marketing material for the duration of the agreement.

[1]



GOVCO 25/08/2022

Item 13.1 Attachment 2

Title	City of Cockburn Branding & Logos
-------	-----------------------------------



Strategic Link:	Communications Strategy & Action Plan
Category	Governance
Lead Business Unit:	<del>Corporate Communications</del> <a href="#">Communications and Marketing</a>
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<del>9 December 2021</del>
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4133992

[2]

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## Item 13.1 Attachment 3

GOVCO 25/08/2022

Title	Sponsorships of City Events
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**Policy Type**

Council

**Policy Purpose**

The City delivers an extensive annual events program mainly funded from the Municipal Budget. The City may seek external sponsorship to help off-set the cost of these community events.

This policy applies to all City of Cockburn employees in all business units and external service areas. The policy applies to cash and in-kind sponsorship.

The purpose of the Incoming Sponsorships policy is to:

1. Outline the objectives for seeking and accepting sponsorship.
2. Define the processes for approaching, negotiating and entering in-to sponsorship agreements.
3. Maintain some consistency across sponsorships undertaken by different business units.
4. Clarify the accountability and responsibility pertaining to each sponsorship agreement.
5. Protect the City's brand and reputation through choice of sponsor, transparency and fulfillment of the sponsorship.

**Policy Statement**

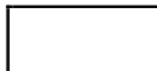
The objective of procuring sponsorships for the City is to acquire funds or materials required outside of core operational budgets to enable the development of additional functions and enhancement of existing services and activities, which will benefit the Cockburn community.

Sponsorship agreements shall not impose or imply conditions which would limit, or appear to limit, the ability of the City of Cockburn to carry out its functions or restrict the City's ability to ensure that services, events and programs are accessible to all.

The City must consider when seeking sponsorship from any organisation, whether it is competing for funds with not-for-profit groups or charities. If it does, the officer requesting sponsorship must justify why it should, how it will benefit the community and why funds are not otherwise available. This does not apply when the sponsorship is sought for a benevolent purpose.

- (1) Officers must discuss potential sponsorships with ~~the Marketing and Communications Coordinator or and Marketing Manager or Executive Corporate Affairs, Corporate Communications~~ prior to approaching a potential sponsor. This is to:

[1]





GOVCO 25/08/2022

Item 13.1 Attachment 3

Title	Sponsorships of City Events
-------	-----------------------------



1. Ensure consistency with the Policy and procedures.
  2. Avoid multiple approaches by various City business units to one organisation
  3. Enable appropriate acknowledgement of sponsors by the Elected Members and in Council marketing activities.
  4. Ensure alignment with the City of Cockburn's values.
  5. Establish clearly defined objectives to enable the City to evaluate the outcome and results.
  6. Check that the sponsor is not in any dispute with the City (e.g. legislative)
- (2) The following points must be adhered to when considering or accepting sponsorship:
- ~~1. Funds must be used to enhance the event, service or project they were secured for.~~
  - ~~2.1. The officer securing sponsorship must ensure that the cost in time or resource to secure and administer a sponsorship must be no more than the sponsorship amount secured.~~
  - ~~3.2. Each sponsorship must be supported by a written agreement outlining the benefits and obligations pertaining to both parties, signed by authorised representatives of the City of Cockburn. For in-kind donations with a value of less than \$250 (ex-GST), an email confirmation will suffice.~~
  - ~~4.3. The duration of sponsorship agreements shall be fixed and not usually exceed a period of one year unless approved by the Manager, Corporate Communications Communications and Marketing Manager or Executive Corporate Affairs.~~
  - ~~5.4. The City will provide a level of recognition to a sponsor, which fairly reflects the contribution and optimises the benefit derived from the association with the City.~~
  - ~~6.5. The provision of free space at shopping centres does not require an agreement.~~
  - ~~7.6. Officers securing sponsorship must update the incoming sponsorship register for the organisation, detailing the sponsor name, event/function supported, date, officer responsible, the benefits secured (e.g. money, products-supplies), confirmation that the sponsor has been contacted after the event, the outcome and benefits of the sponsorship provided to demonstrate that the City has fulfilled its obligations, if necessary. The officer responsible for securing the sponsorship is responsible for updating this register (Doc Set ID Incoming Sponsorship Register). There is no need to add State or Federal Government funding which is recorded elsewhere.~~

[2]

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## Item 13.1 Attachment 3

GOVCO 25/08/2022

Title	Sponsorships of City Events
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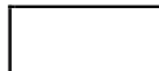


8.7. Officers involved with securing sponsorship must declare an interest if they, or a member of their family, has a personal, or other, association with the sponsor.

9.8. Sponsorship ~~it~~ excludes giveaways such as pens, which are provided under approved co-funded or partnership activities.

Strategic Link:	Communications Strategy & Action Plan
Category	Governance
Lead Business Unit:	<del>Corporate Communications</del> Communications and Marketing
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<del>9 December 2021</del>
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4131713

[3]



GOVCO 25/08/2022

Item 13.1 Attachment 4

Title	Sister City Relationships and Engagement
-------	--



### Policy Type

Council

### Policy Purpose

This policy applies to all Sister City and international relationships, including, Friendship City and Memorandum of Understanding. This policy also applies to applications and requests to the City of Cockburn for letters of invitation and for intended visits by international sister city delegations.

The purpose of the policy is to:

1. facilitate the development and maintenance of effective international relations that promote and enhance Cockburn's triple-bottom-line sustainability; reputation as the best place to be;
2. outline the rationale and criteria for entering into international and sister city relationships;
3. provide Council with guidelines for initiating and accepting requests to engage in new relationships.

### Policy Statement

The City of Cockburn is committed to establishing and maintaining effective relationships with international cities, Western Australian local government cities and shires and Australian national government cities and shires to international, interstate, and intrastate Local Governments to facilitate sustainability-sustainable and continuous improvement in the development of its economic, educational, cultural, social and environmental objectives.

All relationship initiatives must contribute to the achievement of at least one of the City of Cockburn Strategic Community Plan strategy objectives. The officer designated by the Chief Executive Officer shall be the central point of coordination and assessment of all relationships.

In establishing a new relationship, the Council is to first establish a Friendship Agreement which will be reviewed by Council after a period of five years, or earlier if appropriate, to determine if a Sister City relationship would be beneficial to the City.

The friendship is to have demonstrated considerable activity in the areas of trade, tourism, education, cultural and sporting exchanges.

#### (1) Criteria

A relationship may only be entered into if it is likely to yield one or more of the following outcomes:

[1]

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## Item 13.1 Attachment 4

GOVCO 25/08/2022

Title	Sister City Relationships and Engagement
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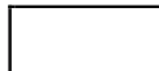


1. Economic
  - (a) Business partnerships and opportunities;
  - (b) Trade, investment and / or export opportunities;
  - (c) Industry attraction and expansion;
  - (d) Introduction of new technologies or processes;
  - (e) Tourism promotion opportunities.
2. Educational
  - (a) Enhanced education and training opportunities;
  - (b) Attraction of new adult training or tertiary institutions, and students;
  - (c) Knowledge Intensive, Export Oriented (KIEO) uUniversity partnerships;
  - ~~(e)~~(d) Local Government knowledge sharing and information exchange.
3. Environmental
  - (a) Ecosystem and biodiversity research and conservation partnerships;
  - (b) Environmental and climate change adaptation information exchange;
  - (c) Environmental technology and innovation exchange.
4. Social/Cultural
  - (a) Cultural enhancement;
  - (b) Attraction of sporting competitions and events;
  - (c) Improved governance, leadership and internal standing

(2) Visitation~~Sister Cities~~

1. Council will support a visitation program of each of its Sister Cities. Any program of visiting delegations, both inbound and outbound, will be supplemented by an appropriate funding allocation in Council's annual Municipal Budget. The visitation program will allow for annual delegations (incoming or outgoing) to be reciprocated to/by the partner City in the following financial year or later date. The program will be routinely reviewed as a means of assessing the outcomes of the visits and determining their value for the future.
2. Council will encourage all delegates (both inbound and outbound) to be supplemented with representatives who may be able to assist in furthering the benefits of these relationships, as noted at Clauses (1) 1 – 4 above.
3. Outbound delegations will be led by the Mayor and accompanied by up to a maximum of three (3) other Councillors, and the Chief Executive Officer (CEO) or nominated representative, and relevant staff. In the event of the Mayor not being available to attend any outbound delegation, the Deputy Mayor will be nominated to undertake this responsibility.
4. The principle of selecting Councillors referred to in Clause (2) 3 above will be on the basis of expressions of interest, and administered by the CEO as follows:

[2]



GOVCO 25/08/2022

Item 13.1 Attachment 4

Title	Sister City Relationships and Engagement
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- (a) The CEO will arrange a ballot, if required, to which all Councillors participating in the ballot will be invited to attend at the time and place nominated by the CEO,
- (b) If a Councillor has previously joined a delegation, then that Councillor is ineligible to enter the ballot.
- (c) When or if all Councillors have participated in a delegation, then the process recommences with all previous attendances being disregarded for the future selection process.
- (d) A register of delegates attending outward delegations is to be established and maintained by the officer designated by the Chief Executive Officer.

5. The Mayor, accompanied by the Chief Executive Officer or his/her delegated nominee and any other person deemed to have relevance to the enhancing of the relationship, may participate in a delegation subject to appropriate provisions being made in the City's adopted budget.

~~5. The Chief Executive Officer is authorised to make arrangements for official travel under this policy and the expenditure of appropriate funds to meet the costs involved without further reference to the Council.~~

~~6.~~

~~6. An Elected Member may, as part of other travel, be provided with a letter of introduction to visit a sister city. Such a visit is not considered to be an official Sister City visit and is not to be funded from the Sister City budget or Council.~~

~~7.~~

~~8. Any travel related to Sister Cities that is not in accordance with this policy is required to be formally considered by the Council~~

~~Any travel related to Sister Cities that is not in accordance with this policy is required to be formally considered by the Council.~~

~~7.~~

(3) **Compliance with Australia's Foreign Policy**

~~Any activities, relationship or agreement between the City of Cockburn and any foreign entity, including local governments, agencies and departments, shall be in compliance with Australia's Foreign Relations (State and Territory Arrangements) Act 2020, and subsequent legislation.~~

~~Any requirements in relation to Federal Government legislation (Foreign Arrangements Scheme) must be complied with for all new and existing Sister City Relationships and Engagements.~~

[3]



## Item 13.1 Attachment 4

GOVCO 25/08/2022

Title	Sister City Relationships and Engagement
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~~The Chief Executive Officer is authorised to make arrangements for official travel under this policy and the expenditure of appropriate funds to meet the costs involved without further reference to the Council.~~

~~An Elected Member may, as part of other travel, be provided with a letter of introduction to visit a sister city. Such a visit is not considered to be an official Sister City visit and is not to be funded from the Sister City budget or Council.~~

~~Any travel related to Sister Cities that is not in accordance with this policy is required to be formally considered by the Council.~~

(4) International ~~Relationships~~ **Relationship Types**

Model	Purpose	Duration
<b>Sister City</b>	A Sister City relationship is a formal, long-term relationship based on diverse linkages between the two cities, including cultural, educational, tourism, sporting and business links. Sister Cities often have similar demographic and other characteristics; however, this is not a mandatory requirement. The relationship requires a high degree of commitment on both sides.	Long-term commitment.
<b>Friendship City</b>	A Friendship City relationship is less formal than a Sister City relationship and it generally has a lower profile. It is likely to be a long-term relationship, but the level of required community support and involvement is not as high as for a Sister City relationship. For example, the purpose may be for only a particular sporting event held on an annual basis, cultural diversity, a specific project, specific objectives and opportunities between two cities, mentoring.	Generally enduring, but can be set for a specific term

[4]



GOVCO 25/08/2022

Item 13.1 Attachment 4

Title	Sister City Relationships and Engagement
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Model	Purpose	Duration
<b>Memorandum of Understanding (MoU)</b>	A MoU is a document describing a bilateral or multilateral agreement between parties. It expresses a convergence of will between the parties, indicating an intended common line of action, and may not imply a legal commitment. It is a more formal alternative to a Statement of Intent, but in some cases, depending on the exact wording, lacks the binding power of a contract.	Generally entered into for a specific term.

Strategic Link:	Strategic Community Plan
Category	Business, Economy & Technology
Lead Business Unit:	<a href="#">Governance, Risk Management and Compliance</a> <a href="#">Advocacy and Engagement</a>
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	<del>10 June 2021</del>
Next Review Due: (Governance Purpose Only)	June 2023
ECM Doc Set ID: (Governance Purpose Only)	4134016

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**14. Office of the CEO**

Nil

**15. Motions of Which Previous Notice Has Been Given**

Nil

**16. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

Nil

**17. New Business of an Urgent Nature Introduced by Members or Officers**

Nil

**18. Matters to be Noted for Investigation, Without Debate**

**18.1 Removal and Abandonment of Shopping Trolleys**

Cr Separovich submitted the following Matter to be Noted for Investigation on 11 August 2022:

The City is to create a report detailing the controls put on abandoned trolleys by the City of Ipswich in Queensland, and whether such controls could be replicated in the WA local government framework.

The report is to be returned to the City's Governance Committee as part of their upcoming review of local laws.

**19. Confidential Business**

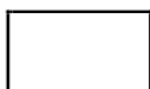
Nil

**20. Closure of Meeting**

The meeting closed at 6.35pm.

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**18.4 Minutes - Organisational Performance Committee Meeting 25 August 2022**

<b>Author</b>	Jemma Iles
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Minutes - Organisational Performance Committee Meeting 25 August 2022 <a href="#">↓</a></li><li>2. Confidential Minutes - Organisational Performance Committee Meeting 25 August 2022 (<b>Confidential</b>)</li></ol>

**RECOMMENDATION**

That Council:

- (1) RECEIVES the Minutes of the 25 August 2022 Organisational Performance Committee Meeting; and
- (2) ADOPTS the recommendations contained therein.

**Background**

The Organisational Performance Committee is a formally appointed Committee of Council.

Section 5.38 of the *Local Government Act 1995* (The Act) and Regulation 18D of the *Local Government (Administration) Regulations 1996* (The Regulations) require that the local government (Council) undertake a review of the performance of the Chief Executive Officer (CEO) on at least an annual basis.

Section 5.56 of the *Local Government Act 1995* and Regulation 19C of the *Local Government (Administration) Regulations 1996* (The Regulations) require that the local government (Council) must adopt and apply strategic performance indicators as a measure of its organisational planning framework.

Sections 5.42, 5.43 and 5.44 of the *Local Government Act 1995* provides Council with the power to delegate some of its functions and powers to the CEO and for the CEO to sub delegate some functions and powers to other officers.

**Submission**

N/A

**Report**

The Organisational Performance Committee (OpCo) meeting was held on 25 August 2022.

The Minutes of the meeting are attached for consideration by Council and include the following items:

1. FY22 KPI Close Out Report
2. Enterprise Agreement Negotiations Update (Confidential)
3. Employee Engagement Cultural Review

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

As referred to in the Minutes.

### **Legal Implications**

As referred to in the Minutes.

### **Community Consultation**

N/A

### **Risk Management Implications**

There is a “Low” level of “Compliance” risk and a “Substantial” level of “Brand / Reputation” risk associated with this item.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil.



City of Cockburn  
Organisational Performance Committee  
(OPCO)

# Minutes

For Thursday, 25 August 2022

These Minutes are subject to confirmation

Presiding Member's signature

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Date: 27 October 2022

**The Council of the City of Cockburn**  
**Organisational Performance Committee (OPCO)**  
**Thursday, 25 August 2022 at 7.30pm**

**Agenda**

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**The Council of the City of Cockburn**  
**Organisational Performance Committee (OPCO)**  
**Thursday, 25 August 2022 at 7.30pm**

**Agenda**

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**Present**

**Elected Members**

Mr L Howlett	-	Mayor (Presiding Member)
Ms P Corke	-	Councillor
Mr T Dewan	-	Councillor
Mr M Separovich	-	Councillor
Ms C Stone	-	Councillor

**Observer**

Mr T Widenbar	-	Deputy Mayor
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**In Attendance**

Mr T Brun	-	Chief Executive Officer
Ms V Green	-	Executive Corporate Affairs
Ms J Iles	-	Executive People Experience and Transformation
Ms E Milne	-	Executive Governance and Strategy
Mr A Lees	-	Chief of Operations
Mr D Arndt	-	Chief of Built and Natural Environment
Mr N Mauricio	-	Acting Chief Financial Officer
Ms J Downsborough	-	Manager Strategy and Integrated Planning
Ms C Hanrahan	-	Manager People Experience
Mr M Swanepoel	-	Manager Transformation
Ms M Todd	-	Manager Legal and Compliance
Mr M Lees	-	Systems Support Officer (IT Support)
Mrs B Pinto	-	Governance Officer
Mrs S D'Agnone	-	Council Minute Officer

**1. Declaration of Meeting**

The Presiding Member declared the meeting open at 7.23pm.

**2. Appointment of Presiding Member (If required)**

Nil

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**3. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**

Nil

**4. Apologies & Leave of Absence**

Cr Reeve-Fowkes - Apology  
Cr Eva - Apology

**5. Confirmation of Minutes**

**5.1 (2022/MINUTE NO 0001) Minutes of the Organisational Performance Committee Meeting - 16/06/2022**

**Committee Recommendation**

MOVED Cr T Dewan SECONDED Cr P Corke

The Committee confirms the Minutes of the Organisational Performance Committee Meeting held on Thursday, 16 June 2022 as a true and accurate record.

**CARRIED 5/0**

**6. Business Left Over from Previous Meeting (if adjourned)**

Nil

**7. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

Nil

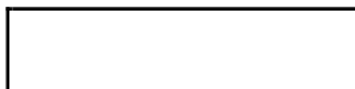
**En Bloc Resolutions**

6.21pm The following Items were carried by En Bloc Resolution of Council:

8.1	9.1
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**8. Governance and Strategy****8.1 (2022/MINUTE NO 0002) FY2021-22 KPI Close Out Report****Author** Emma Milne**Attachments** 1. Corporate Key Performance Indicator - FY22 [↓](#)  
2. Corporate Business Plan Key Performance Indicators - FY22 [↓](#)**Recommendation/Committee Decision**

MOVED Cr C Stone SECONDED Cr P Corke

The Committee recommends that Council:

- (1) NOTES the update contained within this report on the close out of the FY22 Corporate Key Performance Indicators;
- (2) ENDORSES the completion of Corporate Key Performance Indicators with targets set by 'decision of Council';
- (3) NOTES the update contained within this report on the close out of the FY22 Corporate Business Plan Key Performance Indicators;
- (4) ENDORSES the Quarterly KPI reporting program for FY22/23 outlined within this report; and
- (5) ENDORSES the close out of the FY21/22 CEO Performance Review based on updates of FY 21/22 Corporate and FY 21/22 Corporate Business Plan Key Performance Indicators contained within this report.

**CARRIED UNANIMOUSLY 5/0****Background**

At the 22 July 2021 Chief Executive Officer Performance Review and Key Projects Appraisal Committee and 12 August 2021 Ordinary Council Meeting, Council endorsed the FY22 Chief Executive Officer (CEO) Corporate Key Performance Indicators (KPIs) and Corporate Business Plan (CBP) KPIs.

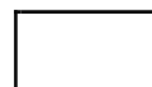
This report closes out the delivery of the Corporate and CBP KPIs for FY22.

**Submission**

N/A

**Report**

Organisational performance is assessed using the Corporate, and Corporate Business Plan KPIs identified by the CEO and Executive Committee (ExCo). The KPIs are all associated with a strategic objective with an accountable ExCo member.



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## Item 8.1

In addition, where required, these further cascade to a Senior Leadership Team (SLT) member, being a direct report to an Executive.

FY22 is now complete and Attachments 1 and 2 outline the final status of the corporate and CBP KPIs.

The attachments are colour coded to indicate the status of the KPIs.

- Green indicates the KPI is complete
- Red indicates the KPI is at risk
- Blue indicates the KPI is ongoing.

Progress notes are included in the report by the relevant ExCo or accountable direct report.

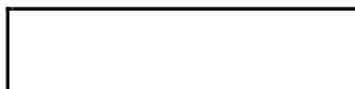
The majority of Corporate and CBP KPIs are complete. Please see summaries in the tables below:

**Table 1: Corporate KPIs**

Status	Number	Percentage
<b>Complete</b>	<b>13</b>	<b>93%</b>
<b>Target met</b>	13	93%
<b>Outperformance achieved</b>	5 of 10	50%
<b>Ongoing</b>	<b>1</b>	<b>7%</b>

**Table 2: Corporate KPIs by division**

Division	Delivery		Target met		Outperformance achieved		Total	
<b>Operations</b>	0	0%	1	100%	0	0%	1	7%
<b>Governance and Strategy</b>	0	0%	2	66%	1	34%	3	21%
<b>People Experience and Transformation</b>	0	0%	1	25%	3	75%	4	29%
<b>Finance</b>	0	0%	1	50%	1	50%	2	14%
<b>Corporate Affairs</b>	1	25%	3	75%	0	0%	4	29%
<b>Total</b>	<b>1</b>	<b>7%</b>	<b>8</b>	<b>57%</b>	<b>5 (of 10)</b>	<b>50%</b>	<b>14</b>	<b>100%</b>





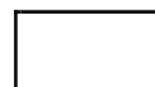
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The four (4) Corporate KPIs with targets by decision of council are outlined in the table below. Officer recommendation for all four (4) is that they are complete. Detail supporting this recommendation is outlined in the 'Officer Recommendation' column of Table 3 below:

Table 3: Corporate KPIs completion by decision of council

KPI	Measure	FY22 KPI Target	Executive	Officer Recommendation
<b>Delivery of service level plans</b>	Service Plans	By decision of Council	Emma Milne	<b>Complete</b> Service level plans endorsed by council at June 2022 Special Council Meeting
<b>Ensure the Council and City's governance and communication processes provide a best practice framework and are supported with appropriate training.</b>	Governance Framework	By decision of Council	Emma Milne	<b>Complete</b> Draft governance framework endorsed by Council at June 2021 OCM. Endorsement of final framework included as FY23 Corporate KPI.
<b>Completion of organisational review and implementation of appropriate training.</b>	Organisational Review	By decision of Council	Jemma Iles	<b>Complete</b> Organisational review is complete and City administration has capability to deliver strategic and operational requirements
<b>Delivery of a City of Cockburn Stakeholder Plan</b>	Stakeholder Plan	By decision of Council	Victoria Green	<b>Complete</b> Stakeholder Plan endorsed by Council at August 2021 OCM

13 of 14 Corporate KPIs are complete and met or exceeded their targets. 10 of the Corporate KPIs had an additional outperformance target, and 5 (a rate of 50%) achieved outperformance. The one outstanding KPI (customer satisfaction) is listed as being in delivery as all activities are complete and close out is waiting for final delivery of results to identify if target and outperformance have been met.



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Table 4: CBP KPIs

Status	Number	Percentage
Complete	124	95%
At risk	7	5%
Total	131	100%

The CBP KPI completion rate of 95% is a significant improvement compared to the FY21 performance (FY21). In FY21, most of the CBP KPIs were identified as 'in progress' at the end of the financial year.

In FY22, only 5% of the CBP KPIs are listed as at risk and not completed. Specific reasons for the incomplete KPIs are outlined in Attachment 2. In summary, most delays were due to labour and material market shortages due to the Covid-19 pandemic.

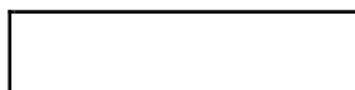
Table 5: CBP KPIs by division

Division	Complete		At risk		Total	
Operations	27	84%	5	16%	32	20%
Built and Natural Environment	39	95%	2	5%	41	27%
Governance and Strategy	10	100%	0	0%	10	7%
Community Services	31	86%	4	11%	35	23%
People Experience and Transformation	6	100%	0	0%	6	4%
Finance	7	100%	0	0%	7	5%
Corporate Affairs	22	100%	0	0%	22	14%

*Note: some CBP KPIs are assigned to more than one ExCo member, for this reason the 'KPI by division' totals do not match the total number of KPIs due to double counting. As such totals are not included in the table above.*

In summary, organisational performance for FY22 outlined by KPI delivery is strong. The CBP KPI performance demonstrates delivery of key projects and actions in line with the milestones set the Corporate Business Plan endorsed by council in June 2021.

The Corporate KPIs identify strong financial performance with 3% budget savings and an improved EBITDA. 86% of staff would recommend the city as an employer and gender diversity at the leadership level is approaching 50%. Over 80% of the City's Major projects are on track for delivery. Externally focused performance indicators identified that community satisfaction levels have been maintained.



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### FY22/23 KPI Quarterly Reporting Program

Officers recommend the following KPI reporting program:

**Table 6: KPI Reporting Program**

OpCo Meeting	Report
25 August 2022 (this meeting)	FY 22 Annual organisational performance review closeout
27 October 2022	FY23 Q1 organisational performance review update
23 February 2023	FY23 Q2 organisational performance review update
27 April 2023	FY23 Q3 organisational performance review update
24 August 2024	FY23 Annual organisational performance review closeout

Quarterly reporting is recommended to enable officers to report on the Quarterly targets outlined in the FY 20/21 – 23/24 CBP. The recommended program ensures sufficient time past the end of the preceding quarter to compile progress information from SLT and ExCo members.

In line with this reporting program the SLT VAR Incentive Report will be presented at the 27 October OpCO meeting as the calculations cannot be completed until the FY22 KPIs closeout is endorsed by Council.

### CEO Departure

The current CEO Mr Tony Brun has resigned, and a recruitment process is to commence through the nominated CEO Selection Panel.

Upon consultation with the nominated independent consultant, Ms Helen Hardcastle Learning Horizons and the Mayor, a 360-degree review is not required due to Mr Brun's departure. T

his report closes out the CEO's annual performance review process by reporting on the achievement of the Corporate and Corporate Business Plan KPIs as outlined above.

Council endorsed the establishment of the CEO KPIs at the June OpCo meeting.

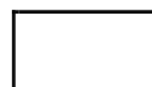
These KPIs have been assigned to the appointed Acting CEOs and relevant ExCo members for delivery during the new CEO's recruitment period.

### Strategic Plans/Policy Implications

#### Listening & Leading

A community-focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.



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**Budget/Financial Implications**

Nil

**Legal Implications**

Sections 5.38 and 5.39A (1) (b) of the Local Government Act 1995 and Division 3  
Schedule 2 of Regulation 18FA of the Local Government (Administration)  
Regulations 1996 refer

**Community Consultation**

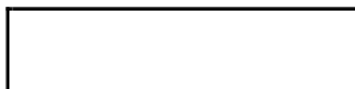
N/A

**Risk Management Implications**

There is a "Low" level of "Compliance" risk associated with this item.

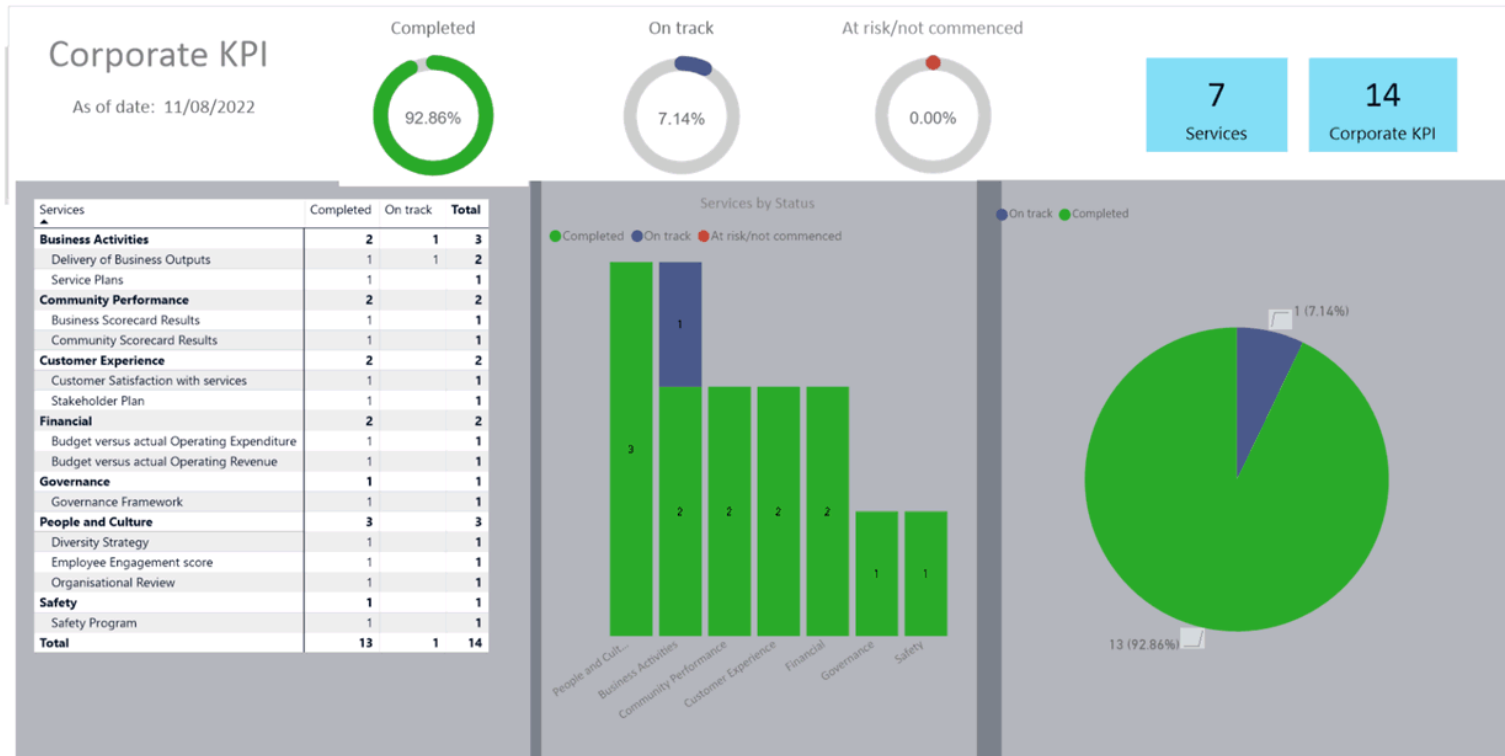
**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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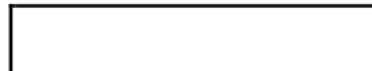
Item 8.1 Attachment 1



## Item 8.1 Attachment 1

OPCO 25/08/2022

Services	Measure	Target	FY22 KPI Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Due date	Progress	Notes
Business Activities	Delivery of Business Outputs	Delivery of major (>\$500k) projects against targets (Registered in PPM)	0.8	5% improvement	Anton Lees	Terry Green	1/07/2022	Complete	Target met Major projects progressing in accordance with approved internal or grant timelines
Business Activities	Service Plans		By decision of Council	N/A	Emma Milne	Jane Downsborough	1/07/2022	Complete	Target met Services Plans in place for all Service Units. FY22 mid-year service plan reviews adopted by Council at 10 Feb 22 OCM. FY23 service plans adopted by Council at the June Special Council Meeting.
Business Activities	Delivery of Business Outputs	Delivery of planned services against targets (CAMMS)	0.55	0.7	Emma Milne	Jane Downsborough	1/07/2022	Complete	Outperformance achieved Service unit plans are complete
Governance	Governance Framework	Ensure the Council and City's governance and communication processes provide a best practice framework and are supported with appropriate training.	By decision of Council	N/A	Emma Milne	Michelle Todd	1/07/2022	Complete	Target met Following the 14 April 2020 authorised inquiry into the City of Cockburn by the Department of Local Government, Sport and Cultural Industries, the City commissioned Cole Corporate to conduct an independent governance review in 2021. An interim report was presented to Elected Members on 30 September 2021, with the final report presented to Elected Members on 28 October 2021 for their consideration. A Governance Review Steering Committee was formed and met through 2022. These meetings have now concluded, the actions for which are being closed out, to be reported on publicly via the website.
People and Culture	Diversity Strategy	Increased senior leadership gender diversity	30% composition of either gender in leadership roles	additional 5%	Jemma Iles	Chantelle Hanrahan	1/07/2022	Complete	Outperformance achieved ExCo has met 50/50 gender diversity. Senior Leadership team: 41.6% female / 58.4% male (including ExCo) 35% female / 65% male (excluding ExCo)
People and Culture	Organisational Review	Completion of organisational review and implementation of appropriate training.	By decision of Council	N/A	Jemma Iles	Chantelle Hanrahan	1/07/2022	Complete	Target met Organisational Review is completed. ExCo and SLT appointments completed. Transformation Framework has been developed for ongoing change.
Safety	Safety Program	Deliver Safety program 5<LTI against targets	5<LTI	3<LTI	Jemma Iles	Cheryl Taveira	1/07/2022	Complete	Outperformance achieved Current 12 month rolling LTIFR is 1.74
People and Culture	Employee Engagement score	Employees promote the City as the Employer of choice from the Culture Scorecard	0.75	additional 2%	Jemma Iles	Michael Swanepoel	1/07/2022	Complete	Outperformance achieved Survey completed. 86% of staff completing the survey recommended the City as an employer.





OPCO 25/08/2022

Item 8.1 Attachment 1

Services	Measure	Target	FY22 KPI Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Due date	Progress	Notes
Financial	Budget versus actual Operating Expenditure	No Budget Variance	+ or – 2% Variance	+ or - 1% Variance	Stuart Downing	Nelson Mauricio	1/07/2022	Complete	Outperformance achieved This KPI is intended to reduce variance above the budget (overspending). An actual variance of -3%, an improved EBITDA (22.7%), and increased cash reserves satisfy the intent of the outperformance target.
Financial	Budget versus actual Operating Revenue	No Budget Variance	+ or – 2% Variance	+ or - 1% Variance	Stuart Downing	Nelson Mauricio	1/07/2022	Complete	Target met The actual KPI for the 12 months to 30/6/22 is +1.8%. Additional income is in line with AMB plus FAG grants in advance
Customer Experience	Customer Satisfaction with services	Average customer satisfaction levels maintained from the Customer Satisfaction surveys (internal and external); Internal Customer satisfaction levels maintained	External average 89.1%, and Internal average 81.5% on KPI of 7	additional 2%	Victoria Green	Colleen Miller	1/07/2022	Delivery	Internal satisfaction survey was cancelled by decision of the CEO due to significant internal restructure undertaken during FY22. External satisfaction survey is complete, final results will not be available until September 2022. KPI ongoing until final survey results are received
Customer Experience	Stakeholder Plan		By decision of Council	N/A	Victoria Green	Daniel Newman	1/07/2022	Complete	Target met Stakeholder plan endorsed at August 2021 OCM
Community Performance	Business Scorecard Results	Performance Scorecard results (place to work or operate a business and as a governing organisation) maintained	71 performance indicator score	Additional 2 points	Victoria Green	Michael Faulkner	1/07/2022	Complete	Target exceeded, outperformance not achieved Performance indicator for FY22 = 72
Community Performance	Community Scorecard Results	Performance Scorecard results (place to live and governing organisation) maintained	73 performance indicator score	Additional 1 point	Victoria Green	Samantha Seymour-Eyles	1/07/2022	Complete	Target met Performance indicator for FY22 = 73





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Item 8.1 Attachment 2

Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Local Economy	1.1	Review and update the Local Commercial and Activity Centres Strategy 2011	Local Commercial and Activity Centres Strategy is presented for consideration by Council	OCM report drafted (with working draft LCACS for consultation)	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Considered at 12 May 2022 OCM No longer a strategy - revised framework to apply
Local Economy	1.1	Progress planning and advocacy to support development Latitude 32 and Australian Marine Complex	Advocacy plan developed - subject to commencement of Stakeholder Management Manager with adequate time to deliver	One piece of collateral developed to progress advocacy plan	Victoria Green	Daniel Newman	Complete	30/06/2022	Advocacy Book signed off by ExCo and distributed to Council. High-level plan is being implemented to support these advocacy priorities.
Local Economy	1.1	Develop the Economic Development Framework and Action Plan	Economic Development Framework and Action plan is adopted by Council	N/A	Victoria Green	Michael Faulkner	Complete	30/06/2022	
Local Economy	1.1	Strategic research and partnerships focused on new investments	Undertake one strategic research project to inform Economic Development Action plan and advocacy for new investment -	N/A	Victoria Green	Michael Faulkner	Complete	30/06/2022	Report received and circulated. To be integrated into the EDIP.
Local Economy	1.1	Provision of new Economic Development area to support the Economic Development Framework	Economic Development & Business Manager is recruited	Economic Development & Business Manager commences in 2021	Victoria Green	Michael Faulkner	Complete	30/06/2022	
Local Economy	1.1	Prepare an infrastructure and funding advocacy plan that underpins economic and growth strategic priorities for Cockburn	An infrastructure and funding advocacy plan is developed, subject to commencement of Economic Development & Business Manager	Two pieces of collateral relating to priority projects are developed	Victoria Green	Michael Faulkner	Complete	30/06/2022	Advocacy plan developed for infrastructure and funding to support thriving commercial and industrial hubs and Cockburn Central as the new capital of south metro
Local Economy	1.1	Work with South West Group, innovators, community and industry to explore development of clusters, innovation and co-working hubs	Undertake one strategic research project to assess existing programs and opportunities for collaboration and support	Develop a partnership proposal to support development of clusters, innovation and	Victoria Green	Michael Faulkner	Complete	30/06/2022	Working with SWG on Invest & Trade grant, cluster development for Education. Research project undertaken by Y-Research to identify cluster development opportunities to benefit Local & Regional business attraction/investment. SWG also attending the upcoming Indo Con Gen visit to Cockburn and tour of AMC (13/6).
Local Economy	1.1	Leverage off national defence programs to position Cockburn as the destination of choice for investment	Develop destination marketing plan, subject to commencement of Economic Development & Business Manager with adequate time to	Produce at least one piece of printed collateral and information on website	Victoria Green	Michael Faulkner	Complete	30/06/2022	Blue Economy destination campaign plan developed. Defence Hub development underway. Meetings with MATCH and Defence Science, AMC and Defence West. Upskilling programs to be delivered to promote new industry/ investment attraction to Cockburn. Building Defence network for the City. Attended Defence Expo in Sydney
Local Economy	1.2	Identify general education and training gaps in Children and Families Strategy	Included in scope of the review process and reviewed Strategy (not due until 2023/24)	N/A	Community Services	Karoline Jamieson	Complete	30/06/2022	Target met as part of the review of the strategy.
Local Economy	1.2	Develop the City's new Visitor Information Service as part of the Aboriginal Cultural and Visitors Centre (ACVC).	ACVC Centre design and management plan includes Visitor Information Service (2022/23) in conjunction with Tourism Plan	Visitor Information Service plan begins when construction commences.	Community Services	Karoline Jamieson	At risk	30/06/2022	Engagement delayed due to vulnerable status of aboriginal communities during pandemic Construction delayed due to material and resources shortages as a result of the pandemic construction forecast for completion in FY 24
Local Economy	1.2	Promote the revised Procurement Policy which supports the City buying locally.	At least 35% of the City's procurement spend is within the City and SWG region.	At least 40% of the City's procurement spend is within the City and SWG region.	Stuart Downing	Tony Natale	Complete	30/06/2022	Target met The stats below confirm the performance. Oct 21 - 52.6% Nov 21 - 50.8% Dec 21 - 47.8%

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Local Economy	1.2	Advocate for education and training opportunities to support business and industry	Undertake or facilitate research to determine business & industry requirements - subject to commencement of Stakeholder Management Manager with adequate time to deliver	Undertake at least one advocacy piece	Victoria Green	Daniel Newman	Complete	30/06/2022	Part of Business Scorecard research
Local Economy	1.2	Support buying local through policies and practices	An annual campaign to buy local is run in the community	N/A	Victoria Green	Michael Faulkner	Complete	30/06/2022	
Local Economy	1.2	Deliver grants to support Economic Development Policy and Guidelines	Take up of 80% of budget provision for business grants to support Local Economic Development	Take up of 100% of budget provision for business grants to	Victoria Green	Michael Faulkner	Complete	30/06/2022	51 grant applications received as at 5/5/22. KPI complete.
Local Economy	1.2	Promote programs to build innovation skills and pathways	Sponsorship of two Cockburn businesses in existing innovation program (i.e.. Curtin Ignition)	Sponsorship of three Cockburn businesses in existing innovation	Victoria Green	Michael Faulkner	Complete	30/06/2022	
Local Economy	1.2	Develop a Tourism Plan as part of the Economic Development Framework.	Engagement is undertaken to develop a Tourism Plan - subject to commencement of Economic Development & Business Manager with adequate time to deliver	A Tourism plan is developed	Victoria Green	Michael Faulkner	Complete	30/06/2022	Scoping for initial RFQ released as per ED Framework Action Plan. Response due by 27 May..
Local Economy	1.2	Embed economic development principles into the Grants and Donations sponsorship program	Economic development principles are embedded into the Grants and Donations sponsorship program	N/A	Victoria Green Community Services	Michael Faulkner	Complete	30/06/2022	ED principles provided to Community Development to feed in to grants and sponsorship process
Local Economy	1.3	Develop a new commercial food waste collection service	Completed	Completed	Anton Lees	Lou Vieira	Complete	30/06/2022	Project complete. Outperformance achieved



Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Local Economy	1.3	Ensure the City is 'easy to do business with' through improved business focused processes.	Review community events approvals and processes and Small Business Friendly Approvals Project	Implement new processes	Victoria Green Daniel Arndt	Nick Jones	Complete	30/06/2022	Small Business Friendly Approvals project complete and review of events approvals undertaken
Environmental Responsibility	2.1	Develop and Implement Citywide Entry Statement Program	Program developed by 30 June 2022	Mar 2022	Anton Lees	Lou Vieira	Complete	30/06/2022	Project concept designs are complete, including a peer review by Cardno. Waiting on comment from Main Roads on concept design and locations. Out performance achieved
Environmental Responsibility	2.1	Improve our urban forest and streetscapes across the City	375 street trees planted	500 street trees planted	Anton Lees	Lou Vieira	Complete	30/06/2022	513 trees have been planted YTD since 1 July 2021. Outperformance achieved
Environmental Responsibility	2.1	Implement and Review Cash in Lieu Plan 2017-2020 for Public Open Spaces	Completed by July 2022.	Mar 2022	Anton Lees	Lou Vieira	Complete	30/06/2022	CIL program revised and completed Target met.
Environmental Responsibility	2.1	Construct Wetlands Education Centre/Native Arc	Complete by September 2021	Aug 2021	Anton Lees	Terry Green	Complete	30/06/2022	KPI & Target Met Project Complete
Environmental Responsibility	2.1	Provide accessible high-quality open spaces and parks for community benefit - Develop Aubin Grove Youth	Delivery Aubin Grove Youth Facility by June 2022 (subject to Council adoption of plan)	Mar 2022	Anton Lees Community Services	Terry Green	At risk	30/06/2022	KPI & Target Not Met  Project complete late July
Environmental Responsibility	2.1	Provide accessible high-quality open spaces and parks for community benefit - Undertake Yandjet Park Yangebup Improvements	Develop detailed designs for Yandjet Park by June 2022 (subject to availability of resources)	Mar 2022	Anton Lees Community Services	Terry Green	At risk	30/06/2022	KPI & Target Not Met  KPI was not achievable due to resourcing and competing priorities
Environmental Responsibility	2.1	Review City's Bushfire Risk Management Plan 2015-2022	Plan review complete by 30 Jun 2022	Early delivery	Community Services	Michael Emery	Complete	30/06/2022	Outperformance achieved.  Review was completed and new BRMP developed and presented to Council.
Environmental Responsibility	2.1	Implement and Review Public Open Space Strategy 2014-2024	Implement actions and Review every 5 Years	Due to review 2024	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target met - meeting with relevant Heads held to discuss. Will not stay as a strategy Document review indicates much is operational rather than strategy. Relevant planning elements will be incorporated into City Wide Plan

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Environmental Responsibility	2.1	Sustainably manage our environment by protecting and enhancing our unique natural areas, coast, bushland, wetlands and native	Annually report progress against the 10 Strategic Community Plan Objectives for biodiversity.	6 objectives achieved with 4 in progress.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	All annual actions to meet objectives complete including weed and vegetation mapping, revegetation program, feral program grants programs and midge control program. CB 1/7/22
Environmental Responsibility	2.1	Review and Implement Natural Areas Management Strategy 2012-2022	Complete a minimum of 10 actions annually. Review strategy every 5 years	18 actions completed in FY22. Review due 2022.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	38 of the 55 actions within NAMS delivered. CB 1/7/22
Environmental Responsibility	2.1	Review and Implement Urban Forest Plan 2018-2028	3 actions completed	5 actions completed	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	11 actions delivered. 1177 street trees planted this FY. Plan due for review in 2023. CB 1/7/22
Environmental Responsibility	2.2	Deliver general waste to East Rockingham Energy from Waste Facility	Facility Project completion date Jun 2022, waste commencing Jan 2022.	N/A	Anton Lees	Lou Vieira	At risk	30/06/2022	East Rockingham Waste to Energy facility 4 month delay due to material availability and supply chain challenges. Proposed commencement of Waste November 2022
Environmental Responsibility	2.2	Undertake feasibility study for use of hydrogen powdered waste trucks	Green Hydrogen feasibility study completed by June 2022	Mar 2022	Anton Lees	Lou Vieira	Complete	30/06/2022	Jobs, Tourism, Science and Innovation (JTSI), To release knowledge sharing of the document after the ministers review in 6 months. EOI for H2 transport grants submitted. Target met.
Environmental Responsibility	2.2	Invest in Henderson Waste Recovery Park onsite renewable energy generation	Green Hydrogen feasibility study completed by June 2022	Mar 2022	Anton Lees	Lou Vieira	Complete	30/06/2022	The EOI for H2 transport grants was unsuccessful. Ongoing discussion with ATCO and others in the H2 industry continue. Target met.
Environmental Responsibility	2.2	Minimise the City's waste to landfill through reducing, reusing, re-purposing, re-gifting and recycling of waste.	2% diverted from landfill	5% diverted	Anton Lees	Lou Vieira	Complete	30/06/2022	Current diversion rate at 5.2% Outperformance achieved
Environmental Responsibility	2.2	Henderson Waste Recovery Park Leachate Evaporation Plan	3 activities completed	5 activities completed	Anton Lees	Lou Vieira	Complete	30/06/2022	Two new accelerated evaporation units operable and leachate management functions underway. Empty leachate from pond A. Upgrade leachate measurement tools to ensure audit compliance requirements. Target met
Environmental Responsibility	2.2	Review and Implement Waste Strategic Plan 2020-2030	2 activities completed	3 activities completed	Anton Lees	Lou Vieira	Complete	30/06/2022	2 activities complete; Consultation on pre-booked verge collection services and conversion on the Commercial Food Waste Trial to a commercial service. Target met.
Environmental Responsibility	2.2	Final Capping of Northern Landfill Cell, Final Capping of Southern Landfill Cell	Cell will not be capped until the airspace is fully utilised.	N/A	Anton Lees	Lou Vieira	Complete	30/06/2022	Southern section capping planned for 2032, northern section capping due 2040. Target met.
Environmental Responsibility	2.2	Construct a new community drop-off facility at Henderson Waste Recovery Park	Business case and Financial Model completed by Jun 2022	Mar 2022	Anton Lees	Lou Vieira	Complete	30/06/2022	Business case approved Development Application documentation is complete and waiting lodgement. Target met.

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Environmental Responsibility	2.2	Sustainably manage water, energy and other resources and promote the use of environmentally responsible technologies.	Annually report progress against 14 SCP Strategic Objectives.	11 objectives completed and 3 in progress.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	State of Sustainability Report which reports on a range of KPI's across the organisation to be finalised in August 2022. CB 1/7/22
Environmental Responsibility	2.2	Plan and Implement initiatives to reduce building and facility and plant non-renewable energy consumption and greenhouse gas emissions,	Annually report progress against 14 SCP Strategic Objectives.	2 Objectives achieved, 1 in progress.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	67 of the 121 actions within the Climate Change Strategy delivered. CB 1/7/22
Environmental Responsibility	2.2	Research and develop position on alternative fuelled waste trucks	Green Hydrogen feasibility study completed by June 2022	Mar 2022	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	Green Hydrogen Feasibility Study complete. CB 1/7/22
Environmental Responsibility	2.2	Water Efficiently Action Plan 2018-2028	Complete required number of actions identified within the Water Efficiency Action Plan to maintain annual Gold Waterwise Council	Platinum Waterwise Council accreditation achieved in 21/22. This is a level above Gold.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	Gold Waterwise Council accreditation achieved. CB 1/7/22
Environmental Responsibility	2.3	Address climate change through planning, adaptation, mitigation, infrastructure and ecological	Number of actions identified within the Climate Change Strategy that are complete or in progress.	80 Actions identified in the Climate Change Strategy are completed	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	67 of the 121 actions in the climate change strategy delivered. CB 1/7/22
Environmental Responsibility	2.3	Review and implement City's Coastal Management and Adaption Plan,	Number of actions completed or in progress and review completed.	Of the 20 actions 1 is complete and 5 are in progress. Review due 2024.	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	3 of the 20 actions within the Coastal Adaptation Plan completed with 4 in progress. CB 1/7/22
Environmental Responsibility	2.3	Develop and Implement Climate Change Strategy 2020-2030	Implement 4 actions, subject to resource and funding allocations	6 resourced actions implemented	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	11 new resource actions completed. CB 1/7/22 continue to be implemented. Ongoing. CB 9/5/22
Community, Lifestyle and Security	3.1	Complete peer review of the draft design of Coogee Golf Course	Completed Jun 2022 ready for ExCo and Council briefing	Early delivery March 22	Anton Lees Community Services	Andrew Tomlinson	Complete	30/06/2022	Peer Review completed. Outperformance achieved
Community, Lifestyle and Security	3.1	Review Community, Sport and Recreation Facilities Plan 2018-2033,	Community, Sport and Recreation Facilities Plan review commenced by June 2022	Early completion of reviewed plan by Jun 22	Community Services	Andrew Tomlinson	Complete	30/06/2022	Well under way, internal consultation ongoing and community consultation being planned
Community, Lifestyle and Security	3.1	Port Coogee Community Space Concept Design	Concept completed by June 22, subject to resourcing and funding	Early delivery March 22	Community Services	Andrew Tomlinson	Complete	30/06/2022	Concepts complete. Ongoing negotiations with Frasers to ensure street frontage and ground floor activation for CoC

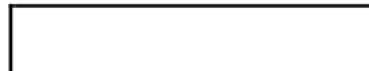
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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Community, Lifestyle and Security	3.1	Wally Hagan Recreation Centre Development (concept development and business case)	Complete business case, subject to resourcing and funding	Complete business case and concept plan subject to resourcing and funding allocation	Community Services	Andrew Tomlinson	Complete	30/06/2022	Business Case submit to Pracsys on 21 December 2021. Currently being assessed within broader GAPP / IA funding submission.
Community, Lifestyle and Security	3.1	Review Cultural Strategy (Art, Culture and Heritage & Events) 2016-2020,	Strategy Review commenced by Jun 22 for Council consideration	Consolidate into Library and Culture Plan	Community Services	Brittany Cover	Complete	30/06/2022	Strategy continues to be rolled out with a review scheduled to align with new approach to divisional strategies and possible business unit realignment.
Community, Lifestyle and Security	3.1	Implement Libraries Strategic Plan 2020-2025.	4 resourced actions completed for FY22	Consolidate into Library and Culture Plan	Community Services	Brittany Cover	Complete	30/06/2022	Library strategy continues to be rolled out with a review scheduled to align with new approach to divisional strategies and possible business unit realignment.
Community, Lifestyle and Security	3.1	Undertake feasibility study for arts and cultural spaces in Cockburn	Feasibility Study commenced by June 22 subject to resources and funding	Commence by February 22. Subject to resources & funding.	Community Services	Brittany Cover	Complete	30/06/2022	Arts and Cultural facilities review has been completed, with funds budgeted in 22/23 to commence feasibility in line with C4 scope.
Community, Lifestyle and Security	3.1	Provide a diverse range of accessible, inclusive and targeted community services, recreation programs, events and cultural activities that enrich our community.	Customer satisfaction results Included in Corporate KPI	N/A	Community Services	Brittany Cover Michael Emery Karoline Jamieson Andrew Tomlinson	Complete	30/06/2022	Ranger Services customer satisfaction rate 78% CoSafe customer satisfaction rate 85% from internal surveying Sport & Recreation Facilities and Services 91% Positive Rating, 71 Performance Index Score Cockburn ARC 99% Positive Rating, 83 Performance Index Score
Community, Lifestyle and Security	3.1	Review Age Friendly Strategy 2016-2021	2 of resourced actions completed and Strategy review commenced by Jun 2022	4 of resourced actions completed	Community Services	Karoline Jamieson	Complete	30/06/2022	Target met all resourced actions all completed.
Community, Lifestyle and Security	3.1	Review Children and Families Strategy 2016-2021	3 of resourced actions completed	6 of resourced actions completed	Community Services	Karoline Jamieson	Complete	30/06/2022	Target met all resourced actions completed.
Community, Lifestyle and Security	3.1	Implement and review Disability Access and Inclusion Plan 2017-2022	4 FY22 resourced actions completed	6 of resourced actions completed	Community Services	Karoline Jamieson	Complete	30/06/2022	6 Resourced actions completed.
Community, Lifestyle and Security	3.1	Implement Youth Services Strategy 2017-2022	4 resourced actions completed for FY22	100% of resourced actions completed	Community Services	Karoline Jamieson	Complete	30/06/2022	100% of resourced actions complete.
Community, Lifestyle and Security	3.1	Foster local community identity and connection through social inclusion, community development, and volunteering opportunities. Review	Development / Review of Strategies Completed for Council adoption by July 2021	4 FY22 resourced actions complete by Jun 2021	Community Services	Karoline Jamieson	Complete	30/06/2022	Target met, 4 resourced actions completed.
Community, Lifestyle and Security	3.1	Provide accessible high-quality open spaces and parks for community benefit - Treeby Community Centre Construction	Complete construction of Treeby Community and Sport Centre Jun 22, subject to funding and resourcing	Early delivery May 22	Community Services Anton Lees	Karoline Jamieson Terry Green	Complete	30/06/2022	Out performance achieved  Construction complete with the Official opening held 14/05/22

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Community, Lifestyle and Security	3.1	Provide accessible high-quality open spaces and parks for community benefit - Extension of Port Coogee Marina	Construction of Port Coogee Marina expansion complete Jun 22, subject to funding and resources	Early delivery May 22	Community Services Anton Lees	Terry Green Andrew Tomlinson	At risk	30/06/2022	KPI & Target Not Met  KPI was not met due to market constraints  Project Completion scheduled for Qtr1 23
Community, Lifestyle and Security	3.1	Provide accessible high-quality open spaces and parks for community benefit - Design Cockburn ARC Expansion	Detailed design complete Cockburn ARC expansion Jun 22, subject to funding and resourcing	Early delivery May 22	Community Services Anton Lees	Terry Green Andrew Tomlinson	At risk	30/06/2022	KPI & Target Not Met  Detailed Design phase scheduled for completion Sept 22
Community, Lifestyle and Security	3.1	Provide accessible high-quality open spaces and parks for community benefit - Beale Park	Complete Beale Park concept design Jun 22, subject to funding and resourcing	Early delivery May 22	Community Services Anton Lees	Terry Green Andrew Tomlinson	Complete	30/06/2022	Outperformance achieved.  Concept phase completed Qtr1 22
Community, Lifestyle and Security	3.1	Provide accessible high-quality open spaces and parks for community benefit - Frankland Park Construction	Construction of Frankland Park complete Jun 22, subject to funding and resourcing	Early delivery May 22	Community Services Anton Lees	Terry Green Andrew Tomlinson	Complete	30/06/2022	Outperformance achieved  Construction complete with the Official opening held 23/04/22
Community, Lifestyle and Security	3.1	Provide community, sport, recreational, and cultural facilities and infrastructure to meet community needs.	Current community needs identified in the review of the Community, Sport and Recreation Facilities plan and integrated into the City-Wide infrastructure plan	Early completion of reviewed plan by Jun 22	Community Services Daniel Arndt Anton Lees	Carol Catherwood Terry Green Andrew Tomlinson	Complete	30/06/2022	Target met Collated info from existing plans and documents - noting very clearly that detailed prioritisation or programming of the items will not occur from those documents (limit to short-medium-long term only) and ensuring reviews of those document adhere to timeframes only (not dates)
Community, Lifestyle and Security	3.1	Map the application and approval process for external run events and implement improvements	Process review complete. With Environmental Health to develop application process by Dec 21	Amalgamate with 1.3.1	Daniel Arndt	Lorenzo Santoriello	Complete	30/06/2022	SEHO identified as Event's Contact/Coordinator and process improvements implemented
Community, Lifestyle and Security	3.1	Facilitate and support health and well-being outcomes for our community. Develop a Public Health Plan	Local Public Health Plan is set for completion at the end of the 21/22 FY (Pushed back due to Covid)	N/A	Daniel Arndt	Nick Jones	At risk	30/06/2022	Delayed due to COVID-19. Currently in progress, ETC June 2023.



## Item 8.1 Attachment 2

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Community, Lifestyle and Security	3.1	Investigate opportunities to repurpose the Roe 9 corridor for community infrastructure and development.	Prepare draft concept for ExCo consideration by February 2022	Early delivery of draft concept	Daniel Arndt Community Services	Carol Catherwood Terry Green Andrew Tomlinson	Complete	30/06/2022	Target outperformance Early delivery achieved - Draft concept prepared. Presented to Exco (23 Feb 2022) to by strategic and rec services (joint presentation).
Community, Lifestyle and Security	3.2	Facilitate and advocate for increased community safety	Customer satisfaction results Included in Corporate KPI	Exceeded by 5%	Community Services	Michael Emery	Complete	30/06/2022	Facilitated working groups with Cockburn Gateways, Crime Prevention Reference Group.  Commenced advocacy for more Policing resources to be located in Cockburn. Result has led to increase of 11 officers to the Cockburn District.  Community scorecard showed a 79% positive rating for community services provided
Community, Lifestyle and Security	3.2	Review City's Community Safety and CCTV Strategy 2017-2022	Review completed by Jun 22	Early Delivery by Apr 22	Community Services	Michael Emery	Complete	30/06/2022	Outperformance achieved.  Existing Plan has been reviewed and the new Community Safety and Crime
Community, Lifestyle and Security	3.2	Review City's Local Emergency Management Arrangements 2018 (not due for review until 2023)	Continue to implement LEMA subject to resourcing and funding allocations	Assist with Covid-19 response and lead Recovery phase.	Community Services	Michael Emery	Complete	30/06/2022	Outperformance achieved.  Annual exercise being prepared and review to ensure SEMP compliance is underway.  Outperformance activities are currently being finalised and seeking a review of the internal CMT structure. CMT likely to cease regular meetings in May 2022.
Community, Lifestyle and Security	3.2	Finalise the development of a Smart City facility security and access control system and commence roll-out of preselected locations.	Tender awarded and rollout of system commences by Jun 22, subject to funding and resource allocation	Roll out ahead of program	Community Services	Michael Emery	Complete	30/06/2022	Outperformance achieved.  Council approved the Tender at its May OCM. Contract kick-off has been completed and awaiting hardware and contractor resources.
Community, Lifestyle and Security	3.3	Azelia Ley Museum management model (and tenure) review	Review complete by Jun 22, subject to land tenure issues	Early delivery April 22	Community Services	Brittany Cover	Complete	30/06/2022	Council decision received in June 2022 to receive consultants report and deliver 12 month trial period.
Community, Lifestyle and Security	3.3	Recognise and celebrate the significance of cultural, social and built heritage including local	Implement 4 Reconciliation Action Plan Recognition actions and provide a range of cultural events, subject to	Raise awareness of Sorry Day and other culturally significant days	Community Services	Karoline Jamieson	Complete	30/06/2022	
Community, Lifestyle and Security	3.3	Commence operation of the new Aboriginal Cultural and Visitors Centre Services (not due until 22/23)	Submit service plan for ExCo consideration by Jun 22, subject to resources and funding.	Commence operational planning by June 22, subject to resources &	Community Services	Karoline Jamieson	Complete	30/06/2022	Recruitment for ACVC Manager completed. Resources allocated for service planning 23/24 FY.
Community, Lifestyle and Security	3.3	Design and construct the Aboriginal Cultural and Visitors Centre	Design completed and funding secured by June 2022 (subject to funding and resource allocation)	Early delivery March 22	Community Services Anton Lees	Karoline Jamieson Terry Green	Complete	30/06/2022	KPI & Target Met  Detailed design phase completed June 22.
City Growth & Moving Around	4.1	Review and Implement the Land Management Plan	Review completed Jun 22	April 2022	Anton Lees	Joe Saraceni	Complete	30/06/2022	Review of existing Land Management Strategy complete as at May 2022, transition to Land Management Plan has commenced.
City Growth & Moving Around	4.1	Plan to provide residents with great places to live, activated social connections and high quality open	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early Delivery by June 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June
City Growth & Moving Around	4.1	Prepare the new Local Planning Strategy and Scheme for the District	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June - strategy - scheme is a separate project for next FY
City Growth & Moving Around	4.1	Sustainably revitalise urban areas to deliver high levels of amenity and to cater for population growth	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
City Growth & Moving Around	4.1	Implement the Phoenix Central, Hamilton Hill, Coolbellup, the Lakes Revitalisation Strategies, Review	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June
City Growth & Moving Around	4.1	Undertake stage 2 of the My Best Home project (disability focus)	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June
City Growth & Moving Around	4.1	Plan and facilitate diverse and affordable housing choices for residents and vulnerable communities. Implement and Review the Housing Affordability and	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June
City Growth & Moving Around	4.1	Australian Building Cladding Audit	Target for Jun 22	Early delivery March 2022	Daniel Arndt	Lorenzo Santoriello	At risk	30/06/2022	Materials and labour market shortages impacting all City projects pushed out the tendering process for the Audit. The target has been re-forecast to June 23
City Growth & Moving Around	4.1	Progress planning and advocacy for the redevelopment of the South Fremantle Power Station site (and the associated electrical sub-station).	Prepare discussion (white) paper for ExCo consideration by May 2022	Early Delivery	Daniel Arndt Victoria Green	Carol Catherwood	Complete	30/06/2022	Target Outperformance - Draft discussion paper done Exco presentation (28 April 2022) presented by strategic and advocacy officers (joint presentation)
City Growth & Moving Around	4.2	Design of the New Council and Administration Centre	Concept by June 22 (Subject to funding, resources and confirmation of relocation)	March 2022	Anton Lees	Joe Saraceni	Complete	30/06/2022	High level plan for Future Accommodation Strategy presented to ExCo in Nov 21, NCAC has now transitioned to C4, with concept presentation to be presented in June to EM.
City Growth & Moving Around	4.2	Develop Cockburn Central as our City centre and strengthen local area localities through planning and activation.	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June Watered down statements but will be able to advocate inclusion following advertising
City Growth & Moving Around	4.2	Prepare an intervention framework to promote growth, good design and viable outcomes in our activity	Draft Local Planning Strategy – receive advertising consent from WAPC by Jun 22C by Jun 22	Early consent by Jun 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - DPLH Statutory Planning Committee approved on 14 June
City Growth & Moving Around	4.3	Construct new and refurbished footpaths	75% FY22 program completed	95% completed	Anton Lees	Lou Vieira	Complete	30/06/2022	Program due for completion May 2022. Out performance achieved.
City Growth & Moving Around	4.3	Advocate and plan for reduced traffic congestion	Elevate advocacy actions to State Government as per Integrated Transport Strategy by June 2022	Early delivery by Dec 2021	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Progress report included in 9 June 2022 OCM minutes Advocacy campaign live, media release (ran from 4 Feb 2022)
City Growth & Moving Around	4.3	Review and update the City's District Traffic Study 2018	Review by June 2022	March 2022	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Progress report included in 9 June 2022 OCM minutes Advocacy campaign live, media release (ran from 4 Feb 2022)
City Growth & Moving Around	4.3	Plan, develop and advocate for safe, sustainable, integrated local transport networks, public transport and regional transport networks.	Elevate advocacy actions to State Government as per Integrated Transport Strategy by June 2022	Early delivery by Dec 2021	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Progress report included in 9 June 2022 OCM minutes Advocacy campaign live, media release (ran from 4 Feb 2022)

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
City Growth & Moving Around	4.3	Advocate for improvements to public transport	Elevate advocacy actions to State Government as per Integrated Transport Strategy by June 2022	Early delivery by Dec 2021	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Progress report included in 9 June 2022 OCM minutes Advocacy campaign live, media release (ran from 4 Feb 2022)
City Growth & Moving Around	4.3	Complete Bicycle Network Infrastructure 2017-2026	Input provided into City Wide Plan to align to growth areas and availability of DCP funding (where applicable)	Input provided into City Wide Plan to align to growth areas and availability of DCP	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - Independent audit by Auditor General Office indicates good progress. Published to their website in Dec 2022 'Viable Cycling in the Perth Area"
City Growth & Moving Around	4.3	Progress concept development and advocacy for coastal corridor & east-west public transport options.	Prepare discussion (white) paper for ExCo consideration by May 2022	Early delivery of discussion paper	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target outperformance - discussion paper Exec briefing (28 April) held (joint presentation Planning and Advocacy)
City Growth & Moving Around	4.3	Review and implement the Integrated Transport Strategy	Provide status report of achievement of ITS objective areas by June 2022 (note significant review not due till 2030)	Early Delivery by March 2022 - Note significant review not due till 2030	Daniel Arndt Anton Lee	Carol Catherwood	Complete	30/06/2022	Target outperformance - Progress report included in 9 June 2022 OCM minutes Advocacy campaign live, media release (ran from 4 Feb 2022)
City Growth & Moving Around	4.3	Continue to complete the coverage of accessible cycleways, footpaths, parking and end of trip facilities, and trail networks across the City	Provide status report of achievement of ITS objective areas by June 2022 (note significant review not due till 2030)	Early Delivery by March 2022 - Note significant review not due till 2030	Daniel Arndt Anton Lee	Carol Catherwood Lou Vieira	Complete	30/06/2022	Target outperformance - Independent audit by Auditor General Office indicates good progress. Published to their website in Dec 2022 'Viable Cycling in the Perth Area"
City Growth & Moving Around	4.3	Advocate for the analysis and planning to support the delivery of the Fremantle to Cockburn Transit Link	Elevate advocacy actions to State Government as per Integrated Transport Strategy by June 2022	Early delivery by Dec 2021	Daniel Arndt Victoria Green	Carol Catherwood	Complete	30/06/2022	Target outperformance - Draft discussion paper drafted - presented to 28 April Exco (strategic and advocacy) Also undertaken as part of South West Group mid-tier transport advocacy program Advocacy campaign live, media release (ran from 4 Feb 2022)
City Growth & Moving Around	4.3	Develop information campaigns and education resources about traffic congestion, road safety and alternative transport mode	Communication plan and material developed and implemented for broader community	Two priority areas are targeted specifically	Victoria Green Daniel Arndt	Samantha Seymour-Eyles	Complete	30/06/2022	Campaign rolled out 1 Feb across various platforms, finishes 31 March 2022. Results to follow.
Listening and Leading	5.1	Review and Implement Asset Management Strategy 2017	2 Action completed	3 Actions completed	Anton Lees	Joe Saraceni	Complete	30/06/2022	2 Actions contained within AMS have been implemented as at April 2022, with a 3rd Action ongoing in its delivery.
Listening and Leading	5.1	Create and Review an Asset Management Plan for Marine and Coastal assets	Completed by July 2022.		Anton Lees	Joe Saraceni	Complete	30/06/2022	Adopted OCM June 2021
Listening and Leading	5.1	Create and review the Asset Management Plan for Cockburn ARC	Developed June 22	March 22	Anton Lees	Joe Saraceni	Complete	30/06/2022	Adopted OCM September 2021. Outperformance achieved



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Item 8.1 Attachment 2

## Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Listening and Leading	5.1	Apply for areas to be included in funding for underground power	Applications lodged as appropriate to funding rounds and internal resourcing	Applications lodged as appropriate to funding rounds and internal resourcing	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target met - Not applicable - no rounds currently open
Listening and Leading	5.1	Participate in the Westport Local Government Reference Group	City attendance at meetings as scheduled	N/A	Daniel Arndt	Carol Catherwood	Complete	30/06/2022	Target met - Attendance as required occurred - or proxy sent
Listening and Leading	5.1	Five year review and update of the Drainage Management and Maintenance Strategy 2018-2028.	Completed	N/A	Daniel Arndt	Lorenzo Santoriello	Complete	30/06/2022	
Listening and Leading	5.1	Develop, implement and maintain a four-year corporate planning cycle and new Strategy Software System	Complete Review of SCP by June 2024;#Complete input of data into new SSC and verify by December	Review completed earlier;#Data input and verification achieved	Emma Milne	Jane Downsborough	Complete	30/06/2022	Target Met. Planning cycle in place to reflect Local Government Act 1995 requirements and IPR Framework. Transparency with Elected Members achieved.
Listening and Leading	5.1	Consolidate the existing strategies and strategic documents into a cohesive framework of strategies	Plan completed to consolidate existing strategies and strategic documents by December 2021	Plan completed earlier	Emma Milne	Jane Downsborough	Complete	30/06/2022	Target Met. The Strategy Hackers Transformation Team led by Donna Di Renzo was formed to support the progress of this KPI. A Draft proposal - City of Cockburn Strategy Framework Reform was presented to the Executive Governance and Strategy and Corporate Strategy Team. The team are now working through the final actions required to closed out the project. It was an excellent piece of work.
Listening and Leading	5.1	Ensure good governance through transparent and accountable planning, processes, reporting, policy and decision making.	Complete Review of Policies and Delegated Authorities by November 2021	Review completed by September 2021	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. Delegated Authorities and Policies Committee Meeting Thursday, 25 November 2021. 12.1#Review of City Policies 12.2#Review of Delegated Authority
Listening and Leading	5.1	Review and continual management of the Enterprise Risk Management Framework	Review of Framework completed by August 2021	N/A	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. At its 15 July 2021 meeting, Audit and Strategic Finance Committee adopted the ERM Framework - subsequently adopted at Council's 12 August 2021 meeting.
Listening and Leading	5.1	Organisational Risk Management Maturity Review	Review completed by December 2021	Review completed earlier	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. Risk Management System (RMSS) upgrade in Q4 FY22. Delays experienced due to COVID. All risks have had desktop review undertaken. Ongoing work in FY23.

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## Item 8.1 Attachment 2

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Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Listening and Leading	5.1	Review, access and apply new or amended legislative requirements from the LG Act Review	Any requirements completed by December 2021	Requirements completed earlier	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. All statutory requirements for publication are available on the City's website.  Website updated to include Register of Electoral Gifts.
Listening and Leading	5.1	Office of the Auditor General performance audits	Local Government performance audit findings are considered by the	N/A	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. The OAG performance audits with accompanying officer report are presented at
Listening and Leading	5.1	Review and implement the Corporate Governance Framework	Review completed by September 2021.	Review completed by August 2021	Emma Milne	Michelle Todd	Complete	30/06/2022	Target Met. At its 27 May 2021 meeting the Delegated Authorities and Policies Committee adopted the Governance Framework. The current Governance review will look to determine if the framework requires any further amendment.
Listening and Leading	5.1	Knowledge Management Project	Complete KMP for Management Accounting and Corporate Affairs by EOY 21/22	Completion of another department as determined by project steering committee by end of EOY 21/22	Stuart Downing	Brett Fellows	Complete	30/06/2022	Target met The stats below confirm actions taken have completed project.  Management Accounting: Location 11/05/2021 to 16/11/2021 S Drive 8.9 GB to 20.8 GB H Drives 2.6 GB to 5.5 GB
Listening and Leading	5.1	Deliver value for money through sustainable financial management, planning and asset management.	Financial Health Indicator (FHI) score of at least 70% representing sound financial health		Stuart Downing Community Services Anton Lees	Nelson Mauricio	Complete	30/06/2022	Target met The FHI is 77 compared with 62 last year and the target for the year of 70%.
Listening and Leading	5.1	Refine the long-term financial planning methods to integrate with the City's SCP objectives, Implement COVID-19 financial measures	LTFP is integrated with and aligned to the City's 4-year corporate business plan (CBP) annually	N/A	Stuart Downing Emma Milne	Nelson Mauricio Jane Downsborough	Complete	30/06/2022	Target met The LTFP has been reviewed and is in line with the 4 year Corporate Business Plan including SCP and COVID19 implications. Awaiting the review of the CSRFP Plan and ITS update. Made allowances for increased staffing. Also noted EM priorities have been included.
Listening and Leading	5.1	Develop and implement a Stakeholder Management Plan	Plan developed subject to resourcing and funding allocation	N/A	Victoria Green	Daniel Newman	Complete	30/06/2022	
Listening and Leading	5.1	Actively advocate and seek regional collaboration focused on growing the wellbeing and self-sufficiency of the community to better meet their social, environmental and economic needs	Advocacy plan focussed on growing the wellbeing and self-sufficiency of the community is developed, subject to engagement of the Stakeholder Management Manager	N/A	Victoria Green Community Services	Daniel Newman	Complete	30/06/2022	Plan developed focused on agreed advocacy priority of growing sustainable and connected communities within Cockburn.

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Item 8.1 Attachment 2

Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Listening and Leading	5.2	Provide high quality accessible customer service and experiences for all our community - undertake requirements gathering for a single view of the customer /CRM and implement a solution	Research options for a CRM using the requirements gathering information	N/A	Victoria Green	Colleen Miller	Complete	30/06/2022	Customer Experience Audit by an external consultancy has identified a number of improvement opportunities, including requirements and options for a CRM.
Listening and Leading	5.2	Listen to, communicate, consult and engage with our residents, businesses and community in a timely, open and collaborative manner	Review the Community Engagement Policy and Framework	N/A	Victoria Green	Daniel Newman	Complete	30/06/2022	Review of Community Engagement policy and framework has been completed by Aha! consulting. Community engagement sessions and Councillor workshops underway.  Engaged Aha! Consulting to review policy inline with EM recommendations and IAP2
Listening and Leading	5.2	Undertake research to review the Communication Strategy 2017-2022 and incorporate City's new vision	Undertake research for the strategy subject to Council funding and resources	N/A	Victoria Green	Samantha Seymour-Eyles	Complete	30/06/2022	External research consultancy has undertaken research to inform the a new Strategic Communications Framework.
Listening and Leading	5.3	Implement and review Sustainability Strategy 2017-2022	Annually report progress towards the 16 Sustainability Objectives contained within the SCP. Review in 2022.	All objectives are in progress with Sustainability becoming further imbedded in the organisation across all services. Strategy to be	Daniel Arndt	Christopher Beaton	Complete	30/06/2022	Actions from existing strategy continue to be implemented. Strategy to be incorporated into overall division strategy in 2022. CB 9/5/22
Listening and Leading	5.3	Undertake 3 Strategic service reviews	3 Reviews completed and presented for Council consideration by Jun 22	Reviews completed and endorsed by Council earlier in 2022	Emma Milne	Jane Downsborough	Complete	30/06/2022	This KPI is considered complete for FY22. First Service review report for People Experience and Transformation to be presented to the Expenditure Review Committee (ERC) at the 19 May Meeting. This will set the benchmark for further Service reviews in FY23. As all Divisions will have presented their organisational review to the Executive Committee by the end of FY22, the Service
Listening and Leading	5.3	Review and implement Workforce Plan 2017-2022	Engage with stakeholders and review WFP for endorsement by May 2022	Endorsement by March 2022	Jemma Iles	Chantelle Hanrahan	Complete	30/06/2022	Workforce Plan submitted with agenda for OCM 23 June 2022. Awaiting Council endorsement.
Listening and Leading	5.3	Focus on providing a workplace that supports diversity	Meet 80% diversity targets as per WFP	Meet 100% diversity targets as per WFP	Jemma Iles	Chantelle Hanrahan	Complete	30/06/2022	50/50 gender diversity target met at ExCo level. 35% ratio at SLT level (includes ExCo members). Transformation Team created for Diversity.  Achieved diversity targets set as a KPI.
Listening and Leading	5.3	Attract, engage, develop, support and retain our employees to provide exceptional services for the community	70% satisfaction with the City as a place to work	80% satisfaction	Jemma Iles	Chantelle Hanrahan Michael Swanepoel	Complete	30/06/2022	Outperformance was achieved via a May 2022 Culture Pulse Survey confirming that 86% of employees completing the survey would recommend the City as an employer.
Listening and Leading	5.3	Build an organisational culture that encourages innovation in both digital and non-digital mediums, and utilisation of technology to increase	Form working group to develop initiatives by June 2022	Implement 2 initiatives to organisation by Jun 22	Jemma Iles	Michael Swanepoel	Complete	30/06/2022	Target has been achieved via establishing the following groups: Transformation Executive Committee (which initiates Transformation Teams); Hearts & Minds Group (which initiates small win innovative ideas); and a Digital Transformation Board.

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## Item 8.1 Attachment 2

OPCO 25/08/2022

Attachment 2: FY 22 Corporate Business Plan KPI status as at 30 June 2022

Strategic Objective	Strategy	KPI	Target	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Progress	Due date	Notes
Listening and Leading	5.3	Develop an Innovation Framework and Culture	Framework drafted, with new Executive to review and then implement Jun 2022	Framework drafted, with new Executive to review and then	Jemma Iles	Michael Swanepoel	Complete	30/06/2022	Target was achieved via Innovation Framework finalised and endorsed by ExCo in early June 2022.
Listening and Leading	5.3	Transformation Projects	Undertake organisational analysis to determine future needs by Jun 2022	Develop plan stating key projects, outcomes and resourcing requirements by June	Jemma Iles	Michael Swanepoel	Complete	30/06/2022	Outperformance was achieved via Transformation Framework being endorsed in March 2022 that identified key projects and outcomes which informed resourcing requirements for financial year 22/23.
Listening and Leading	5.3	Review and implement the Information Services Strategy 2016-2020	Draft the Information & Technology Strategy 2020+ by Dec 2021	Complete 25% of objective actions listed in the 2020+ plan	Stuart Downing	Brett Fellows	Complete	30/06/2022	Target met. Currently working on new IT Strategy which will be designed to be reviewed biennially to maintain currency with City direction and goals.  Draft strategy presented to CEO. To be raised at next SLT Forum.  The former IS plan had 139 projects 120 were completed. Of the remaining 19, 10 had no brief to proceed. The balance had no funding provided by BU to enable work to proceed.
Listening and Leading	5.3	Review and update the existing customer request system to meet current business processes	Review of customer request system requirements completed by Dec 2021	New customer request system categories and pre-work completed ready to start CIA project in Jul 2022	Stuart Downing	Brett Fellows	Complete	30/06/2022	Target met. Discussions on efficacy of current CR system. Meeting the basic needs of Customer Services SU and their 70,000 CR annually. Actively seeking to expedite the rollout of the CR System in Ci-A. The preliminary work has been completed and the implementation will be done in FY23
Listening and Leading	5.3	Review and Implement Digital Strategy 2019-2024	Strategy reviewed for relevance and currency in a COVID environment by Sep 21; 50% implementation of objective actions where still relevant	75% implementation of objective actions where still relevant	Stuart Downing	Brett Fellows	Complete	30/06/2022	Target met. 22 of the 33 actions contained in the strategy completed (67%). Balance to be completed in FY23. Funding is allocated for most of the outstanding actions.

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## Item 9.1

OPCO 25/08/2022

**9. People Experience and Transformation****9.1 (2022/MINUTE NO 0003) Organisational Performance Committee Terms of Reference and Calendar - Proposed Updates****Author** Jemma Iles

**Attachments**

1. Organisational Performance Committee - Proposed Terms of Reference [↓](#)
2. Annual Calendar of Business [↓](#)

**Recommendation/Committee Decision**

MOVED Cr C Stone SECONDED Cr P Corke

The Committee recommends that Council:

- (1) ADOPTS the revised Organisational Performance Committee Terms of Reference; and
- (2) ADOPTS the revised Organisational Performance Committee Calendar.

**CARRIED 5/0****Background**

An updated Annual Calendar of Business and Terms of Reference are presented for review and agreement.

**Submission**

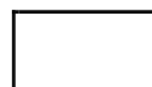
N/A

**Report**

The revised Organisational Performance Committee (OpCo) -Terms of Reference aligns with the change approved by Council to move the OpCo Committee meetings to the fourth Thursday in February, April, June, August and October (Attachment 1).

The revised Organisational Performance Committee Calendar of Business addresses the following updates (Attachment 2):

- The departure of the current Chief Executive Officer has resulted in a leadership succession review being conducted outside the scheduled October OpCo meeting to determine Acting CEO arrangements during the recruitment period.  
This has been removed from the calendar. A Leadership succession plan mid-year review is scheduled for February 2023.
- Quarterly reporting of the KPIs is recommended to enable officers to report on the quarterly targets outlined in the FY 20/21 – 23/24 CBP.



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## OPCO 25/08/2022

## Item 9.1

The recommended program ensures sufficient time past the end of the preceding quarter to compile progress information from SLT and ExCo members.

- In line with the KPI reporting program the Annual Executive Committee and Senior Leadership Team Bonus Review will be presented at the 27 October OpCo meeting as the calculations cannot be completed until the FY22 KPIs closeout is endorsed by Council.
- Amend the delegations review reporting to reflect actual requirements. The Annual review of delegations of function and power to the CEO will be reviewed on an annual basis, with Review of Delegations as a standing item, with delegations for review to be presented to OpCo as required.

The calendar is indicative, in that additional matters may be raised, and orders may be amended to reflect priority areas or changes from external drivers.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

Regulations 19C and 19C (5) of the *Local Government (Administration) Regulations 1996* (the Regulations) apply to the adoption of the Strategic Community Plan (SCP) and the monitoring of the related KPIs.

**Community Consultation**

N/A

**Risk Management Implications**

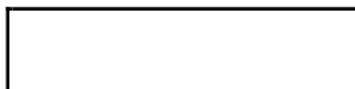
There is a "Low" level of "Brand / Reputation" and "Compliance" risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





## Organisational Performance Committee (OPCo)

### Terms of Reference



#### Background

1. The Organisational Performance Committee is a formally appointed Committee of Council.
2. Section 5.38 of the Local Government Act 1995 (The Act) and Regulation 18D of the Local Government (Administration) Regulations 1996 (The Regulations) require that the local government (Council) undertake a review of the performance of the Chief Executive Officer (CEO) on at least an annual basis.
3. Section 5.56 of the Act and Regulation 19C of the Regulations require that the local government (Council) must adopt and apply strategic performance indicators as a measure of its organisational planning framework.
4. Sections 5.42, 5.43 and 5.44 provides Council with the power to delegate some of its functions and powers to the CEO and for the CEO to sub delegate some functions and powers to other officers.

#### Objectives and Duties

1. The OPCo is responsible for recommending the Key Performance Indicators (KPIs) related to the CEO role and for monitoring the progress of achieving the KPIs. In determining the extent and ongoing status of the KPIs, the Committee may resource the assistance of external expertise to monitor and make recommendations to the Committee on the performance of the CEO.
2. The OPCo will also assist in setting and monitoring Strategic KPIs for measuring Organisational Performance.
3. The OPCo will also assist the CEO in recommending a Succession Planning Framework for the roles of Acting CEO and the seven (7) Executive Officers.
4. The OPCo will also be responsible for overseeing the regular (at least annual) review of the delegations of functions and power to the CEO.
5. The OPCo will be responsible for recommending the endorsement and oversight of the City's Remuneration Policy in relation to the CEO, Executive, Senior Leadership Team and the Enterprise Agreement principles.

#### Membership

1. The OPCo will comprise of a minimum of four Elected Members, who shall be appointed by Council

## Item 9.1 Attachment 1

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2. City staff, under the direction of the CEO, shall provide secretarial and administrative support to the Committee

#### Meetings

1. The Committee shall meet five (5) times each year, on the ~~third~~<sup>fourth</sup> Thursday in February, April, June, August and October and on other occasions as may be required to consider the functions of the Committee.
2. The Committee shall be held in person at 6:00pm to 7:00pm or at 7:30pm to 8:30pm on a rotating basis with the other three Committees as determined in advance, in accordance with the two-year Electoral cycle.
3. Any external Consultant or officer of the City of Cockburn may be invited to attend any Meeting of the Committee to address a particular item of business on the Agenda.
4. The CEO and / or any City Officers in attendance at the Committee Meetings may be required to leave the Meeting upon a motion to that effect being carried at the Meeting. In addition, the CEO and any officer in attendance will be required to declare a Financial Interest in any item to be considered at the Committee Meeting which impacts on their Employment Contract.

#### Delegation

1. Nil

#### Reporting

1. The Committee shall ensure that the Minutes of each Meeting are forwarded for inclusion on the Agenda of the next practicable Ordinary Council Meeting for the Committee recommendations to be considered.
2. The Report to Council accompanying the Minutes shall provide a summary of the matters considered at the relevant Committee meeting.



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## Organisational Performance (OPCo) Committee

### Terms of Reference – Objectives and Duties

1. The OP Co is responsible for recommending the Key Performance Indicators (KPIs) related to the CEO role and for monitoring the progress of achieving the KPIs. In determining the extent and ongoing status of the KPIs, the Committee may resource the assistance of external expertise to monitor and make recommendations to the Committee on the performance of the CEO.
2. The Op Co will also assist in setting and monitoring Strategic KPIs for measuring Organisational Performance.
3. The OP Co will also assist the CEO in recommending a Succession Planning Framework for the roles of CEO and the seven (7) Executive Officers.
4. The OP Co will also be responsible for overseeing the regular (at least annual) review of the delegations of functions and power to the CEO.
5. The OP Co will be responsible for recommending the endorsement and oversight of the City's Remuneration Policy in relation to the CEO, Executive, Senior Leadership Team and the Enterprise Agreement principles.

## Calendar of Business – 2 Year Election Cycle

### Year 1

E l e c t i o n 2 0 2 1	February	April	June	August	October
	CEO KPI mid-year update	<a href="#">Q3 Organisational Performance Review Update</a>	Enterprise Agreement Negotiations Status Review	Annual CEO KPI Performance Review	<a href="#">Leadership Succession Planning Annual Review</a>
	Leadership Succession Planning Review (initial)	<a href="#">Delegations Review</a>		<a href="#">Annual Executive Committee and Senior Leadership Bonus Review</a>	<a href="#">Delegations Review</a>
	Enterprise Agreement Negotiations Report		Organisational and CEO KPI Annual Setting	<a href="#">Delegations Schedule Review</a>	<a href="#">Annual Executive Committee and Senior Leadership Bonus Review</a>
	<a href="#">Q2 Organisational Performance Review Update</a>			<a href="#">Annual Organisational Performance Review Close Out</a>	<a href="#">Q1 Organisational Performance Review Update</a>
<b>Standing Items</b>					
Review of <a href="#">prioritised</a> delegations <a href="#">as required</a>					
Review of Organisational Strategic KPI Performance Report					
Legislative Changes					

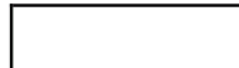
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## Calendar of Business – 2 Year Election Cycle

Year 2

February	April	June	August	October	E l e c t i o n 2 0 2 3
CEO and organisational KPI mid-year update	<a href="#">Q3 organisational performance Review update</a>	Annual review of delegations of function and power to the CEO	Annual CEO KPI Performance Review	<a href="#">Leadership Succession Planning Annual Review</a>	
<a href="#">Leadership Succession Planning Midyear Review</a>	<a href="#">Delegations-Review</a>	Organisational and CEO KPI Annual Setting	<a href="#">Annual-Executive Committee and Senior Leadership-Bonus Review</a>	<a href="#">Delegations-Review</a>	
<a href="#">Q2 organisational performance Review update</a>			<a href="#">Delegations-Schedule Review</a>	<a href="#">Annual Executive Committee and Senior Leadership Bonus Review</a>	
			<a href="#">Annual Organisational Performance Review Close Out</a>	<a href="#">Q1 Organisational Performance Review Update</a>	
<b>Standing Items</b>					
Review of <a href="#">prioritised</a> delegations <a href="#">as required</a>					
Review of Organisational Strategic KPI Performance Report					
Legislative Changes					



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**10. Office of the CEO**

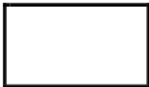
Nil

**11. New Business of an Urgent Nature Introduced by Members or Officers**

Nil

**12. Matters to be Noted for Investigation, Without Debate**

Nil



OPCO 25/08/2022

**CONFIDENTIAL**

Item 13.2

**13. Confidential Business****(2022/MINUTE NO 0004) Meeting to Proceed Behind Closed Doors****Committee Recommendation**

MOVED Cr C Stone SECONDED Cr M Separovich

That pursuant to s5.23(2)(a) of the *Local Government Act 1995*, the Council meeting proceeds behind closed doors, the time being 7.28pm, to consider Confidential Report 13.1.

**CARRIED 5/0**

7.28pm The Executive Corporate Affairs, Executive Governance and Strategy, Chief of Built and Natural Environment, Chief of Operations, Manager Strategy and Integrated Planning, Manager Legal and Compliance, Head of Community Safety and Ranger Services, System Support Officer, Governance Officer and Council Minutes Officer departed the meeting and did not return.

**13.1 (2022/MINUTE NO 0005) Enterprise Agreement Negotiations Update**

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) a matter affecting an employee or employees.

**Recommendation/Committee Decision**

MOVED Cr C Stone SECONDED Cr M Separovich

The Committee recommends that Council ADOPTS the actions agreed as specified in the Confidential Resolution made behind closed doors.

**CARRIED 5/0****13.2 (2022/MINUTE NO 0006) Employee Engagement Culture Update**

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) a matter affecting an employee or employees.

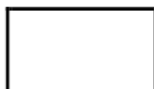
**Recommendation/Committee Decision**

MOVED Cr C Stone SECONDED Cr P Corke

The Committee recommends that Council ADOPTS the actions agreed as specified in the Confidential Resolution made behind closed doors.

**CARRIED 5/0**

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Item 13.2

**CONFIDENTIAL**

OPCO 25/08/2022


**(2022/MINUTE NO 0007) Reopen Meeting****Committee Recommendation**

MOVED Cr C Stone SECONDED Cr M Separovich

That the meeting reopen at 7.40pm.

**CARRIED 5/0****14. Closure of Meeting**

The meeting closed at 7.40pm.

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## 19. Corporate Affairs

### 19.1 Blue Economy-Defence Innovation Hub

**Author** Victoria Green

**Attachments** 1. BAE Systems - Email correspondence [↓](#)  
2. Summary of the Current Indicative Support  
(Confidential)

#### RECOMMENDATION

That Council:

- (1) ENDORSES the development of a Blue Economy-Defence Innovation Hub; and
- (2) GIVES in principle agreement for a \$50,000 contribution to the Innovation Hub and the necessary budget funding be determined at the next Expenditure Review Committee meeting.

#### Background

Western Australia has a \$15 billion cluster of excellence in marine manufacturing and technology development, centred around the City of Cockburn, including the naval shipyards and the Australian Marine Complex (AMC).

There is also a \$4.3 billion commitment to build a new dry dock berth in Henderson.

This cluster of excellence includes and is supported by advanced industrial and commercial hubs at Henderson, Latitude 32, Jandakot and Bibra Lake.

When it comes to blue economy industries, it is worth noting that WA is a major contributor to Australia's:

- \$3.3 billion domestic and international tourism sector
- \$845 million shipbuilding and repair sector
- \$212 million marine equipment retail industry
- \$182 million boatbuilding and repair sector.

In defence it is worth noting that:

- There are already commitments to build or upgrade more than 50 vessels in WA by 2040
- That commitment represents \$34.87 billion in shipbuilding orders being filled in Cockburn's shipyards (or \$1.74 billion per year up to 2040)
- There will be more than 2000 additional naval jobs in WA by 2030
- There is an additional \$2.7 billion investment in shipbuilding infrastructure in the pipeline.



Given its existing industry and infrastructure, Cockburn is in an excellent position to make itself a major national and global centre for blue economy industries and activities, especially maritime defence industries.

The plan for the Innovation Hub leverages:

- Cockburn's existing cluster of excellence in maritime manufacturing
- Partnerships with global and local companies focused on marine technologies, defence and business solutions
- Partnerships with research organisations (e.g. WA's four universities, South Metro TAFE), registered training organisations, and entrepreneurs (e.g. Perth Angels)
- Opportunities presented by the Federal Government for future major investments in economic and defence activity, (e.g. an offshore wind generation project between Perth and Bunbury, the realignment of Australia's defence strategy and a significant rise in defence spending).

A thriving blue economy in Cockburn will attract further public and private investment, resulting in the proliferation of support industries, training options and quality employment opportunities to futureproof the local economy.

### **Submission**

N/A

### **Report**

The City of Cockburn proposes to launch and be the custodian of a Blue Economy-Defence Innovation Hub dedicated to the blue economy, defence and the sustainable use of ocean resources.

In a physical location (tbc) within Henderson, the Innovation Hub will be home to:

- Researchers from WA's major universities, who will deliver research opportunities and help to commercialise products and ideas
- South Metro TAFE and specialised registered training organisations, providing training, upskilling and industry career opportunities (to plug the growing skills gap)
- Equity investor group, Perth Angels, and not-for-profits Business Station and Business Foundations, providing business advisory support.

The Innovation Hub will help guide up to 40 local Cockburn blue economy and defence industry Small to Medium Enterprises (SMEs), including start-ups and growth businesses who will be provided with support services needed to further develop their product or concept or attract investment with the ultimate target of commercialisation of product.

The Innovation Hub will have two streams: blue economy and defence.

The work of the Innovation Hub will be guided by a management team of experts made up from Industry and Government and supported by the recently formed Blue Economy Advisory Group.

The management team will support science-based pursuits such as pollution reduction, data collection, fisheries management, and increases to defence research innovation and capabilities.

Given the demographics of the Cockburn business sector, with more than 116 blue economy businesses currently operating, Cockburn is well-placed for such a hub to attract investment, build capabilities and capacity, and upskill local residents.

Support for The Hub proposal is shown from the business sector.

A summary of the current indicative support, which is confidential and subject to a final agreement, is attached (refer Confidential Attachment 2)

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- A City that is 'easy to do business with'.

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Sustainable resource management including waste, water and energy.
- Protection and enhancement of our natural areas, bushland, parks and open spaces.

### **Budget/Financial Implications**

The request for additional matching funding of \$50,000 is not included in the 2022/23 budget adopted by Council.

As such, it is recommended that in principle agreement be given for the contribution to the Innovation Hub and the budget funding requirement be reviewed at the next Expenditure Review Committee meeting for a recommendation to Council.

### **Legal Implications**

N/A

### **Community Consultation**

N/A

**Risk Management Implications**

Medium risk rating.

The level of interest being shown by Government and industry in this critical sector currently is unprecedented.

Now is the time to leverage the funding and sector support that is being offered to the City to ensure that the local economy can continue to thrive.

The City may lose significant private sector investment attraction opportunities over the next 5-10 years, and/or Federal and State Government funding opportunities if the development of The Hub is not supported.

The City may not be able to adequately develop the local workforce and upskilling of key sectors in order to address the increasing jobs and skills shortfall within Cockburn.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

**From:** Fortuna, Carlos  
**Sent:** Wednesday, 24 August 2022 4:04 PM  
**To:** Michael Faulkner  
**Subject:** Collaboration Intent - BAE, City of Cockburn & Curtin University

Dear Michael

On behalf of BAE Systems Australia – Maritime organisation – I would like to express our commitment and interest to work together with the City of Cockburn and other member of industry to take the first steps to develop the Blue Economy & Defence Innovation Hub. We believe that the development of technology innovation programs that foment the creation of jobs, develops the community and helps Australia deliver a National Sovereign Capability that supports Australia's Defence ambitions are a win/win to the nation, the state and the community.

We would like to continue the dialog together with Curtin University and others member of Industries to bring the innovation hub into reality. In the coming months we would like to work together to develop a solid foundation to bring this program to reality as a first step to bigger and better programs that include the Maritime Advance Technology & Collaboration Hub (MATCH) in partnership with you, the WA State Government and others.

We have committed with resources locally in WA and we will be working on a roadmap of programs/activities to bring to WA.

We would also like to extend an invitation to the City of Cockburn staff and councillors to visit our facilities at Tonsley, so they can see firsthand an example of how we can set up this program in WA.

Carlos M Fortuna

Henderson Infrastructure & Innovation Programs WA  
BAE Systems Australia – Maritime

BAE Systems Australia  
Registered Office: Taranaki Road, Edinburgh Parks, EDINBURGH SA 5111  
Registered in Australia No: 008 423 005  
[www.baesystems.com](http://www.baesystems.com)

Connect with **BAE Systems:**



**20. Office of the CEO**

Nil

## 21. Motions of Which Previous Notice Has Been Given

### 21.1 Western Australian Local Government Convention 2022 - Guest Speakers

**Author** Emma Milne  
**Attachments** N/A

#### RECOMMENDATION

That Council:

- (1) NOTES the report.

#### Background

Cr Stone submitted the following Notice of Motion Request on 18 August 2022:

That Council approves a letter being sent to WALGA and the Minister expressing the Council's dissatisfaction with the lack of gender diversity and inclusiveness in the selection of Keynote speakers at the Western Australian Local Government Association (WALGA) Local Government Convention 2022.

That Council also call on WALGA to ensure there is at least one female keynote speaker for ALL future conferences, conventions and events requiring speakers.

#### Reason

The Australian Local Government Women's Association WA Branch are extremely disappointed at the lack of female keynote speakers at the 2022 WALGA Local Government Convention. The gender issue is the 5 keynote speakers are all male.

Communities look to Local Government for leadership. We know that gender bias exists, and women continue to miss out on the highest levels of leadership and decision making.

We also know that if society doesn't see women in positions of power, they start to think that only men can be leaders, and women are then less likely to pursue leadership roles.

Local Government still to this day remains a male dominated industry and this needs to change. Gender equity starts with us!

**Submission**

N/A

**Report**

The 2022 WA Local Government Convention will be held on Monday 3 and Tuesday 4 October 2022.

The theme for the 2022 Convention is *Embracing Change*.

WALGA notes:

“with increasing community expectations of Local Governments, legislative reform, and a rapidly changing economic, social and political environment, Local Governments must find new ways of serving and engaging with their communities.

This Convention will explore changes to the Local Government landscape over the coming years and how the sector can come together to inform, guide and embrace change”.

The Convention keynote speakers for this year are:

1. Simon Trott – Chief Executive Officer, Iron Ore, Rio Tinto
2. Bernard Salt AM – Futurist, columnist, speaker, business advisor and media commentator
3. Dr Craig Challen SC, OAM – 2019 Joint Australian of the Year, Thai Cave rescuer
4. Justin Langer AM (Convention Breakfast).

Cr Stone has referenced the Australian Local Government Women’s Association WA Branch (ALGWA WA) in the reason for the decision.

There is no public statement from ALGWA WA at this time, and it is understood Cr Stone’s comments are made as President of ALGWA WA.

WALGA have provided the following information regarding speakers at the 2022 Convention:

In respect to the 2022 Local Government convention, over all speakers, there are 12 women and 13 men.

The following information is provided:

- WALGA has been conscious to pursue a line-up of speakers for this year’s Convention that represents gender balance and are pleased that the below figures reflect as close to a 50:50 female:male ratio as you can get with an odd number of speakers (25).

Note, these figures exclude the President's role as a speaker throughout the event.

- This year's theme, "Embracing Change", will encourage speakers and delegates to explore new and progressive thinking, and our briefs to speakers have been to focus on this theme in their presentations.

On that basis, we are confident that the presentations will include topics such as gender equity, the role of women in the workplace and supporting women in Local Government.

**Plenary sessions: Female = 4\* or 33%; Male = 8\*\* or 67%**

\*Including MC

\*\*Including Panel Moderator

MC			
	Di Darmody		F
Opening Keynote			
	Simon Trott	Chief Executive Officer, Rio Tinto Iron Ore	M
Local Government into the Future			
	Bernard Salt AM		M
	Hon. Lianne Dalziel	Mayor of Christchurch	F
Convention Breakfast			
	Justin Langer AM		M
The State of Play: Panel Session with Federal Members of Parliament			
	Hon Catherine King MP		F
	Hon Madeleine King MP		F
	Ben Harvey		M
Leading the Way for Climate Resilient Regions			
	TBA	TBA	
	Dr Brad Pettitt MLC	Member for South Metropolitan Region	M
	Rupert Flury		M
	Mayor Hon Albert Jacob	City of Joondalup	M
Closing Keynote			
	Dr Craig Challen OAM		M

Concurrent sessions: Female = 7 or 58%; Male = 5 or 42%



Session 1.1 Tourism into the Future			
	Carolyn Turnbull	Managing Director, Tourism WA	F
	Tracey Cinavas-Prosser	Chief Executive Officer, Destination Perth	F
	Catrin Alsop	Chief Executive Officer, Australia's South West	F
	The Rt Hon Lord Mayor Basil Zempilas	City of Perth	M
Session 1.2 Future of Local Government Workforce			
	Sharon Parker	Future of Work Institute, Curtin University	F
	Michelle Tjondro	SGS Economics	F
	TBA	TBA	
Session 1.3 Building Control: Red Tape or Community Service?			
	Bronwyn Weir	Weir Legal Consulting	F
	Brett Mace	Chief Executive Officer, AIBS	M
	Saj Abdoolakhan	Executive Director Building and Energy, DMIRS	M
Session 1.4 Holistic Wellbeing Measures			
	Prof Fiona Stanley AC	WADI Project Ambassador	F
	Mike Salvaris	ANDI Project Director, University of Melbourne	M
	Beat Huser	Waikato Region	M

TOTAL:

Female 12\*

Male 13

\*Inclusive of Hon Kristy McBain, Mayors and Presidents Forum on Sunday

Council may choose to endorse Cr Stone's recommendation, or alternatively not support the recommendation.

## Strategic Plans/Policy Implications

### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

## Budget/Financial Implications

There are no budget implications from this recommendation.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

There is low risk for Council supporting or not supporting the recommendation.

The event is held by WALGA, with guest speakers invited by WALGA.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

- 22. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**
- 23. New Business of an Urgent Nature Introduced by Members or Officers**

## 24. Matters to be Noted for Investigation, Without Debate

### 24.1 Business Fibre Zone - Cockburn Central

**Author** Victoria Green  
**Attachments** N/A

#### **RECOMMENDATION**

That Council:

- (1) NOTES the update on the establishment of a Business Fibre Zone in Cockburn Central.

#### **Background**

Cr Separovich requested the following Matter to be Noted for Investigation on 7 July 2022:

The City to engage with NBNCO to investigate the creation of a business fibre zone covering the precinct of Cockburn Central, covering the suburbs of Cockburn Central, Success, Treeby, Jandakot, and Atwell, for the purpose of ensuring that businesses in the area have access to the highest level of business grade fibre.

#### **Reason**

We currently have three business fibre areas in Cockburn, covering Henderson and the AMC, Bibra Lake, and the Canning Vale area covering Jandakot Airport Commercial Park, this leaves Cockburn Central as one of the few areas in Cockburn, and in fact the greater Perth metro area, where there is a significant business presence not covered by business grade fibre.

By engaging with the NBNCO we could start the process of rectifying this, giving a boost to the local businesses in the area, and accelerating the development of Cockburn Central.

#### **Submission**

N/A

#### **Report**

On 7 February 2022, the CEO requested that the Lead, Business and Economic Development contact NBNCO to ensure that all four business and activity centres (Bibra Lake, Henderson, Jandakot, and Cockburn Central) were covered under the Business Fibre Zone.

This was confirmed with NBNCO.

In April 2022, the City of Cockburn circulated an e-newsletter which contained information presented by NBNCO titled "Connect your business to the digital economy".

This collateral contained a direct link for businesses to upgrade directly to NBN services.

NBNCO have since been engaged to deliver four events, the first of which was delivered at Bibra Lake on 7 July 2022.

This event was attended to by approximately 25 persons, however only five were from the local business community.

With the recent appointment of the Business Engagement Officer, planning is now underway to facilitate the delivery of the remaining events at the activity centres of Henderson, Jandakot and Cockburn Central.

The City is currently considering how best to facilitate these events to ensure an appropriate balance between City resources incurred and outcomes received is best achieved, given past event attendance levels.

**To be noted:** NBN are the wholesaler of this product, with businesses unable to buy direct from them.

Sales of this product are made via Telstra, Optus and iiNet, however none of these were represented at the event in July, and questions regarding sales/costs etc were redirected to the distributors under separate cover.

The Business Engagement Officer will consider this further in moving forward with future events with NBNCO.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Thriving local commercial centres, local businesses and tourism industry.
- A City that is 'easy to do business with'.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- Cockburn Central as the capital of Perth's South Metro Region.

### **Budget/Financial Implications**

Adequate allocation from current budget has been provided.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

Low level of risk attached to this project.

A small amount of reputational risk will be involved if the City is not seen to be promoting the NBN availability.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil

## 25. Confidential Business

### 25.1 Report on Actions Taken by the City of Cockburn Following Recommendations from the Inquiry

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (d) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

- (d) *legal advice obtained, or which may be obtained, by the local government and which relates to a matter to be discussed at the meeting.*

## 26. Resolution of Compliance

### RECOMMENDATION

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

## 27. Closure of Meeting