




The Council of the City of Cockburn

# Ordinary Council Meeting Minutes

For Thursday, 14 July 2022

These Minutes are confirmed

Presiding Member's signature

A handwritten signature in blue ink, which appears to read "Ryan Powell", is written over a horizontal blue line. The signature is stylized and cursive.

Date: 11 August 2022

**The Council of the City of Cockburn**

**Ordinary Council Meeting  
Thursday, 14 July 2022**

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**The Council of the City of Cockburn  
Ordinary Council Meeting  
Thursday, 14 July 2022**

**Minutes**

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**Present**

**Elected Members**

- Mr L Howlett - Mayor (Presiding Member)
- Mr T Widenbar - Deputy Mayor (eMeeting)
- Mr K Allen - Councillor
- Ms C Corke - Councillor (eMeeting)
- Mr T Dewan - Councillor
- Mr P Eva - Councillor (eMeeting)
- Ms L Kirkwood - Councillor
- Ms C Reeve-Fowkes - Councillor
- Mr M Separovich - Councillor
- Ms C Stone - Councillor

**In Attendance**

- Mr T Brun - Chief Executive Officer
- Mr D Arndt - Chief of Built and Natural Environment  
*(dep 9.07pm & did not return)*
- Mr S Downing - Chief Financial Officer *(dep 9.07pm & did not return)*
- Ms V Green - Executive Corporate Affairs *(dep 9.07pm & did not return)*
- Mr A Lees - Chief of Operations *(dep 9.07pm & did not return)*
- Ms E Milne - Executive Governance and Strategy
- Ms C Hanrahan - A/ Executive People Experience and Transformation  
*(dep 9.07pm & did not return)*
- Ms B Cover - Head of Library and Cultural Services  
*(dep 9.07pm & did not return)*
- Mr M Emery - Head of Community Safety and Ranger Services  
*(dep 9.07pm & did not return)*
- Ms M Todd - Manager Legal and Compliance
- Mr S Cecins - Media and Communications Officer  
*(dep 9.07pm & did not return)*
- Mr N Sandiford - System Support Officer (IT Support)  
*(dep 9.07pm & did not return)*
- Mrs B Pinto - Governance Officer *(dep 9.07pm & did not return)*
- Mrs S D'Agnone - Council Minute Officer *(dep 9.07pm & did not return)*



## 1. Declaration of Meeting

The Presiding Member declared the meeting open at 7.00pm.

“Kaya, Wanju Wadjuk Budjar” which means “Hello, Welcome to Wadjuk Land”

The Presiding Member acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting was being held and paid respect to the Elders of the Nyungar Nation, both past and present, and extended that respect to Indigenous Australians present.

Mayor Howlett advised the following:

‘As Council meetings are electronically recorded and livestreamed on the City’s website, except where Council resolves to go behind closed doors, all present should be mindful of their conduct.

Livestreaming of Council meetings is a Council initiative aimed at increasing transparency and openness, as well as making Council meetings more accessible to the community and those beyond. Recordings of Council meetings are available on the City’s website within two business days of the meeting.’

Mayor Howlett requested all online attendees raise their hand if they have a question, keep cameras on at all times, and ensure microphones are muted unless speaking.

Mayor Howlett extended a special welcome and congratulations to Cr Carol Reeve-Fowkes, who was elected on Friday 8 July 2022 following an extraordinary election in the East Ward.

## 2. Appointment of Presiding Member (If required)

N/A

## 3. Disclaimer (Read aloud by Presiding Member)

Members of the public, who attend Council Meetings, should not act immediately on anything they hear at the Meetings, without first seeking clarification of Council's position.

Persons are advised to wait for written advice from the Council prior to taking action on any matter that they may have before Council.

## 4. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

Cr Chontelle Stone – Impartiality Interest, Item 15.1  
Cr Phoebe Corke - Impartiality Interest, Item 17.1



## 5. Apologies & Leave of Absence

Ms J Iles, Executive People Experience and Transformation - Apology

## 6. Written Requests for Leave of Absence

Nil

## 7. Response to Previous Public Questions Taken on Notice

Nil

## 8. Public Question Time

### Darrell Stratton, Port Coogee

Agenda Item 21.1 Port Coogee Marina Expansion

- Q1. Does Council consider the term ‘...load rated area/platform to transfer items from vessels to vehicles’ is the same as ‘5.8 metre high/1.8 metre wide/ 1500kg capacity crane’?
- A1. The Chief of Operations advised the specification of the crane was progressed following industry analysis on the appropriate means to safely transfer heavy and bulky items from vessels to vehicles.
- Q2. Does Council consider the term ‘an area with a davit-crane could be considered’ is the same as ‘a davit-crane is agreed and approved’?
- A2. The Chief of Operations advised the crane/load area was highlighted in the Marina Expansion Business Case and then incorporated into the Community Consultation. Responses from the consultation were supportive of the load area/launch facility and subsequently incorporated into the detailed design.
- Q3. Did Council conduct a davit-crane ‘needs and usage patterns analysis’ in consultation with current and future pen-holder stakeholders?
- A3. The Chief of Operations advised no.
- Q4. Did Council conduct a davit-crane ‘function and performance analysis’, cognisant of the ‘needs and usage patterns analysis’ outcomes (as per question 3) in consultation with current and future pen-holder stakeholders?
- A4. The Chief of Operations advised no.
- Q5. Did Council conduct a davit-crane (and associated activities) ‘encroachment, amenity, environmental, health and safety and visual impact (upon current and future Maraboo Island resident stakeholders) study’ in consultation with current and future Maraboo Island resident stakeholders?



- A5. The Chief of Operations advised no.
- Q6. Does Council agree the davit-cranes final design/dimensions was not subject to appropriate, or any, community consultation and given ‘...of the features included in the concept layout, aesthetics is considered the most important with 92% indicating it is important or very important’. The 69 respondents that comprised this 92% sample would possibly *have not* agreed that the proposed davit-crane design/dimension aligns with the prevailing aesthetic they considered important or very important?

- A6 The Chief of Operations advised consultation was undertaken in 2019 in accordance with the City’s Community Engagement Policy. Responses supporting the load/launch area were received from pen holders, North Coogee property owners and surrounding businesses.

Consultation also supported the need to accommodate small vessel launching as part of the marina facilities

- Q7. Does Council agree, given the Officer’s Report (Agenda Item 21.1) statement that ‘...customers need to transfer bulky and heavy items to and from their vessels and...the closest commercial boat yard with lifting facilities is in Fremantle or Henderson, which is inconvenient for regular maintenance activities’, pseudo-boatyard activities comply with the intent, spirit and direction of Council’s vision for Port Coogee and other relevant plans and guidelines?

- A7. The Chief of Operations advised the Port Coogee Marina, when expanded to its full capacity, will have approximately 250 boat pens.

To ensure marina safe operations and to manage risk, a loading area with crane facilities for the launch and retrieval of items from the waterway is recommended.

The provision of services and/or equipment for customers, stakeholders and officers to safely and effectively enjoy the marina as a leading coastal destination aligns with the Service Plan for the Port Coogee Marina.

- Q8. Did Council make available on its’ website, anywhere in the public arena or directly to the affected lot owners, it’s decision to specifically accept and proceed with the Consultant’s davit-crane recommendation and, in turn, the proposed davit-crane’s intended design and dimensions?

- A8. The Chief of Operations advised that the marina office has been open and available to new and existing pen holders along with the community to view drawings of the expansion.



**Anthony Certoma, Coogee**

Item 15.1 Payments made from the Municipal Fund & Local Procurement Summary

On Page 97 of 355 of the 14 July 2022 Ordinary Council Meeting Agenda, under the new detailed Credit Card Transactions Report, we have several transactions on the Credit Card of the Senior Centre Programs Booking Officer which require further explanation than the notation given as “consumables”.

- Q1. What does the \$650 paid to the Rose and Crown Hotel on 20 April 2022 relate to?
- A1. The Chief Financial Officer advised the payment related to a day outing for members of the Senior Centre and paid for by members of the Senior Centre. The City facilitated the day outing, paid the total amount as the booking coordinator, and recovered the expenditure from the Members.
- Q2. What does the \$540 paid to the Bush Shack Brewery on 27 April 2022 relate to?
- A2. The Chief Financial Officer advised the payment related to a day outing for members of the Senior Centre and paid for by Members of the Senior Centre. The City facilitated the day outing, paid the total amount as the booking coordinator, and recovered the expenditure from the Members.
- Q3. What does the \$218.85 paid to Ticketmaster Crown on 11 April 2022 relate to?
- A3. The Chief Financial Officer advised the payment related to a day outing for members of the Senior Centre and paid for by Members of the Senior Centre. The City facilitated the day outing, paid the total amount as the booking coordinator, and recovered the expenditure from the Members.
- Q4. Does the Chief Financial Officer agree that a little more information as given by the majority of Credit Card holders in the first instance would help alleviate the need to ask the questions in the first place?
- A4. The Chief Financial Officer advised he believes the description is sufficient for the very small levels of expenditure.
- Q5. Would not the Manager that signed those off need more information than they were “consumables”?
- A5. The Chief Financial Officer advised the City has used a standardised expenditure description of credit card expenditures to ensure consistency of descriptions across all expenditures. Consumables are small levels of expenditure for services provided to the City.
- Q6. Will the CFO commit to provide fuller information on Credit Card transactions going forward to enable proper oversight by Elected Members and the community on this expenditure?





A6. The Chief Financial Officer advised the City has used a standardised expenditure description of credit card expenditures to ensure consistency of descriptions. Again, consumables are small levels of expenditure for services provided to the City. If ratepayers wish to ask questions after reading the information provided in the Agenda, that is their right.

As noted in previous responses, the expenditure was for small amounts and for services appropriately and correctly provided to the City and authorised in accordance with the City's approval processes.

#### Item 17.1 Resident Groups Draft Capital Funding Submission

A7. Why was the email from the Jandakot Residents Association dated 1 April 2022 supporting the motion to increase the capital budget not included in the results? Was it an error or a deliberate omission?

A7. The Chief of Operations advised the questions would be taken on notice.

A8. What follow up action has been taken since by City staff since 20 April 2022 until recently, in an effort to obtain a response from the five resident groups that apparently didn't respond?

A9. The Executive Corporate Affairs advised the question would be taken on notice.

#### **Peter Scott, Spearwood**

As Mr Scott was not present at the meeting, his questions will be treated as correspondence and a responses provided to in writing.

#### **Anthony Certoma, Coogee**

##### Special Electors' Meeting Motions

Q10. At the 09/09/2021 Ordinary Council Meeting, regarding two Motions that were passed at the Special Electors' Meeting held on 28th July 2021 being:

- Public Question Time reforms at Council Meetings
- Conduct of Briefing Sessions recommendations contained in the Report of the Inquiry into the City of Cockburn.

It was resolved by Council, that it considers both issues as part of the Governance Review process which is currently being undertaken. What is the status of these Motions as it has been nearly 12 months since they were passed at the Special Electors' Meeting and no formal resolution has been given to the community?



A10. The Executive Governance and Strategy advised that, whilst the responses were not published online, an update could be provided:

Public Question Time reforms at Council Meetings:

The decision was made that no changes to the Standing Orders relating to Public Question Time would be made, however there was a change to the order of questions, as per the Mayor's note at the beginning of Public Question Time, which is that items will be heard in the following order:

1. Questions on Notice relating to items on Agenda
2. Questions from the floor relating to items on the Agenda
3. Questions on Notice relating to items not on the Agenda
4. Questions from the floor relating to items not on the Agenda.

Briefing Sessions:

The Mayor or Deputy Mayor will Chair the Briefing Sessions. In the absence of the Mayor or Deputy Mayor, the CEO will Chair the Briefing Sessions.

Briefing Sessions will remain online for Elected Members and there will be no public viewing or participation in the Briefings.

#### Employee Matters

Q11. Does the City conduct exit interviews or surveys for employees that leave?

A11. The Acting Executive People Experience and Transformation advised yes, all ceasing employees are offered the opportunity to participate in exit surveys.

Q12. Based on this information, what are the top four reasons why former employees have left the City in the FY2020/2021 and FY2021/2022 financial years?

A12. The Acting Executive People Experience and Transformation advised the following:

FY21	FY22
Organisational culture	Organisational culture
Caregiver responsibilities/family decision	Career progression
Career progression opportunities	Seeking role with permanency
Work/life imbalance	Work/life imbalance

Q13. In those same two financial years what has been cost to the City of:

1. Advertising for new employees
2. Payments to employment consultancy firms to find suitable candidates
3. Cost of initial induction
4. Cost of additional training.



A13. The Acting Executive People Experience and Transformation advised the following:

Item	FY21	FY22
Advertising for new employees	\$89,143	\$61,087
Payments to recruitment consultants	\$71,549	\$16,167
Cost of initial induction and additional training	The City does not track this expenditure as it is provided by internal staff	

Verge collection Methods – Community Consultation

Q14. At the 9 September 2021 Ordinary Council Meeting I asked a question regarding the publication of the results and details of the extensive community consultation conducted in July/August 2021 on verge collection methods. This question was submitted on 8th June 2022 which was the date that it was published online. Does the City believe that it is appropriate, best practice and transparent to release a Community Engagement Summary the day before the Council has to make a decision on the subject and the community has less than 24 hours to review it?

A14. The Chief of Operations advised the City continually reviews its community engagement framework to ensure best practice is achieved in shaping decisions or actions relating to a problem, opportunity, or outcome and also timing for the release of community consultation outcomes following Elected Member Briefings.

Q15. On the front page of the Community Engagement Summary, it says it was 'issued January 2022'.

A15. The Chief of Operations advised the date was an error which has been corrected to state the document was issued in June 2022.

Q16. When did the Elected Members first get to see the summary?

A16. The Chief of Operations advised at the Elected Members Strategic Briefing Forum on 28 April 2022.

Q17. Is there a full report on this subject with the questions that were asked, answers given, and comments made etc?

Q18. Was this given to the Elected Members?

A18. The Chief of Operations advised yes to questions 17 and 18.

Q19. Going forward will the City commit to releasing the full report as well as the Community Engagement Summary on all future community consultations as soon as they become available to the community and Elected Members, to



enable proper interaction to take place prior to a vote by Council on the matter?

A19. The Chief of Operations advised consultation outcomes will be released in accordance with the community engagement plan prepared for that respective project.

#### Service Plan – Library Services

Under Service Plan 2022/2023 Library Services has an FTE of 33.9 making it the fourth largest in terms of people employed by the City after Environment, Parks and Streetscapes (77.1FTE), Waste Services (62.4FTE), Cockburn ARC (39FTE).

Q20. Can the City detail the roles of the 33.9 FTE over the three library branches and other areas of operation?

A20. The Executive Corporate Affairs advised the City of Cockburn delivers a broad range of programs and services requiring staffing to be agile and flexible. As a result, library staff are often required to work in various locations.

1. 5 FTE work within lifelong learning which includes the delivery of young people's programs (rhyme time, pram jam), adult programs as well as customer experiences and marketing across the City.
2. 2 FTE work to deliver a range of technological experiences across the City.
3. 3 FTE identify as branch managers and are responsible for providing operational oversight at each branch.

Approximately 23 FTE equate for the remaining FTE identifying as branch support librarians, library technicians, library officers, special project librarians, booking officers and shelvers.

0.9 FTE are casual employees who work across multiple sites providing operational support in a variety of roles and functions.

It is important to note that all libraries are accessible six days per week with Success Library open until 7pm each weeknight.

Spearwood Library remains open until 8.15pm two nights per week, resulting in a significant number of hours of operation outside of normal business operating hours.

The span of days and hours means additional staff resources are required to meet the service level obligations.

Q21. Will this particular Service Plan be reviewed in detail by the Expenditure Review Committee in the near future?

A21. The Executive Corporate Affairs advised all Community Services Service Plans are scheduled to be reviewed at the Expenditure Review Community Meeting in March 2023. This will include a review of the libraries service plans.



## 9. Confirmation of Minutes

### 9.1 (2022/MINUTE NO 0125) Minutes of the Ordinary Council Meeting - 9/06/2022

#### Recommendation/Council Decision

MOVED Cr C Stone SECONDED Cr K Allen

That Council confirms the Minutes of the Ordinary Council Meeting held on Thursday, 9 June 2022 as a true and accurate record.

**CARRIED UNANIMOUSLY 10/0**

### 9.2 (2022/MINUTE NO 0126) Minutes of the Special Council Meeting - 23/06/2022

#### Recommendation/Council Decision

MOVED Cr C Stone SECONDED Cr K Allen

That Council confirms the Minutes of the Special Council Meeting held on Thursday, 23 June 2022 as a true and accurate record.

**CARRIED UNANIMOUSLY 10/0**

## 10. Deputations

The Presiding Member invited the following deputations:

### Deputation 1 - Anthony Certoma, Coalition of the Community Inc.

Item 17.1 Resident Groups Draft Capital Budget Submission

### Deputation 2 - Derek Bickley, Dynamic Planning and Development

Item 14.2 Adoption of Proposed Scheme Amendment No.153 - Lot 760 (No.49)  
Berrigan Drive, South Lake - Additional Uses

7.34pm The Manager Legal and Compliance departed the meeting and returned at 7.37pm.

### Deputation 3 - Darrell Stratton

Item 21.1 Port Coogee Marina Expansion

7.46pm The Executive Governance and Strategy departed the meeting and returned at 7.48pm.

The Presiding Member thanked the deputees for their presentations.



**11. Business Left Over from Previous Meeting (if adjourned)**

Nil

**12. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

Nil

**En Bloc Resolutions**

7.58pm The following Items were carried by En Bloc Resolution of Council:

14.1	15.2	18.1	23.1	24.1
		18.2		

**13. Decisions Made at Electors Meeting**

Nil



## 14. Built and Natural Environment

### 14.1 (2022/MINUTE NO 0127) Proposed Structure Plan Amendment - Lots 97-102 Watson Road, Beeliar - Amendment No.1

<b>Author</b>	Daniel Arndt
<b>Attachments</b>	1. Approved Structure Plan Map <a href="#">↓</a> 2. Proposed Structure Plan Amendment Map <a href="#">↓</a> 3. Schedule of Submissions <a href="#">↓</a>
<b>Location</b>	Lots 97-102 Watson Road, Beeliar
<b>Owner</b>	Wayne Radonich
<b>Applicant</b>	Element Advisory Pty Ltd, on behalf of Terranovis
<b>Application Reference</b>	110/235

#### Recommendation/Council Decision

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) ADOPTS the Schedule of Submissions prepared in respect to the proposed Structure Plan Amendment;
- (2) Pursuant to Schedule 2, Part 5, clause 20 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015*, RECOMMENDS to the Western Australian Planning Commission that the proposed amendment to the Structure Plan be approved, subject to modifications:
  1. Amend 'Table of Amendments to Structure Plan' to reference Amendment No.1 as a 'Standard' amendment type; and
- (3) ADVISES those who made a submission of Council's decision accordingly.

**CARRIED UNANIMOUSLY 10/0**

#### Background

The proposed Structure Plan amendment is being presented for a recommendation for final approval to the Western Australian Planning Commission (WAPC).

The site is zoned 'Development' under the City of Cockburn Town Planning Scheme No.3 (TPS 3).

The Lot 97-102 Watson Road, Beeliar Structure Plan was approved by the WAPC on 26 February 2018.

On 26 February 2018, the WAPC approved a subdivision for the entire area covered by the Structure Plan (WAPC Ref: 155966).



The approved subdivision proposes the creation of 38 lots at a 'R25' density coding (between 352m<sup>2</sup> and 457m<sup>2</sup>), a public open space reserve (2,938m<sup>2</sup>) and multiple road reserves (refer to Figure 3). As a result of amendments made to the *Planning and Development Act 2005* that came into effect in July 2020, the subdivision approval is valid until 26 February 2023.

### Submission

N/A

### Report

### Overview

The Structure Plan area (refer to Figure 1) is located at Lots 97 to 102 Watson Road, Beeliar, bound by Watson Road to the east and West Churchill Road to the south.

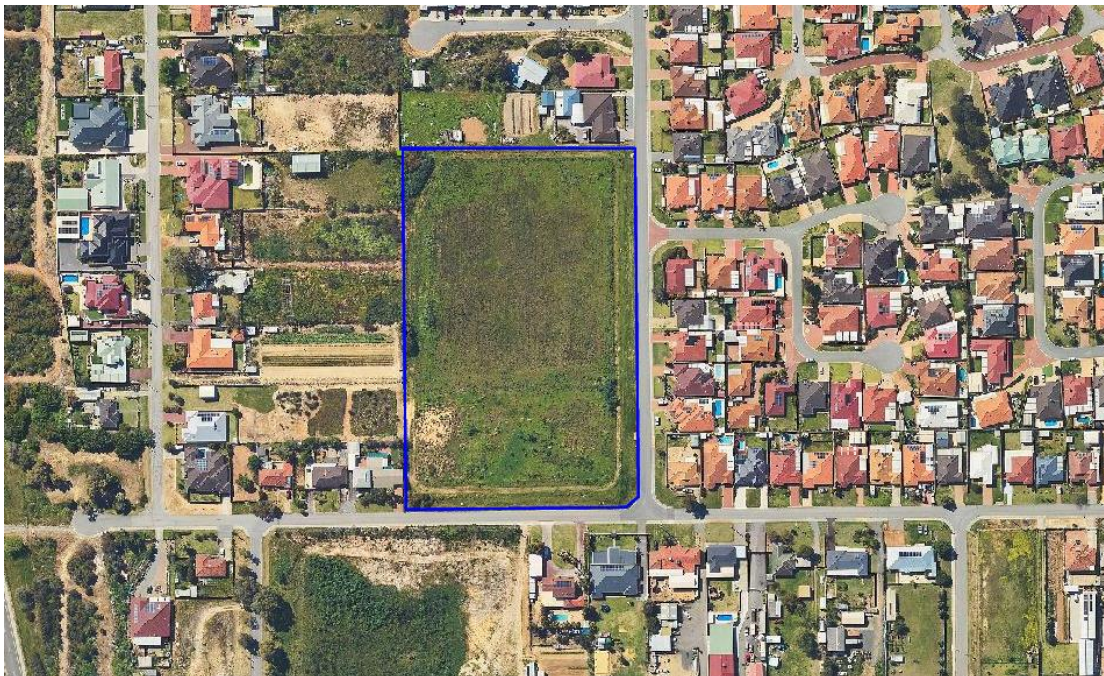


Figure 1 – Location Plan (Structure Plan area highlighted in blue)





The amendment specifically relates to an area of Lot 97 Watson Road that is shown as part of a 15 metre road reserve under the approved Structure Plan (refer Figure 2).

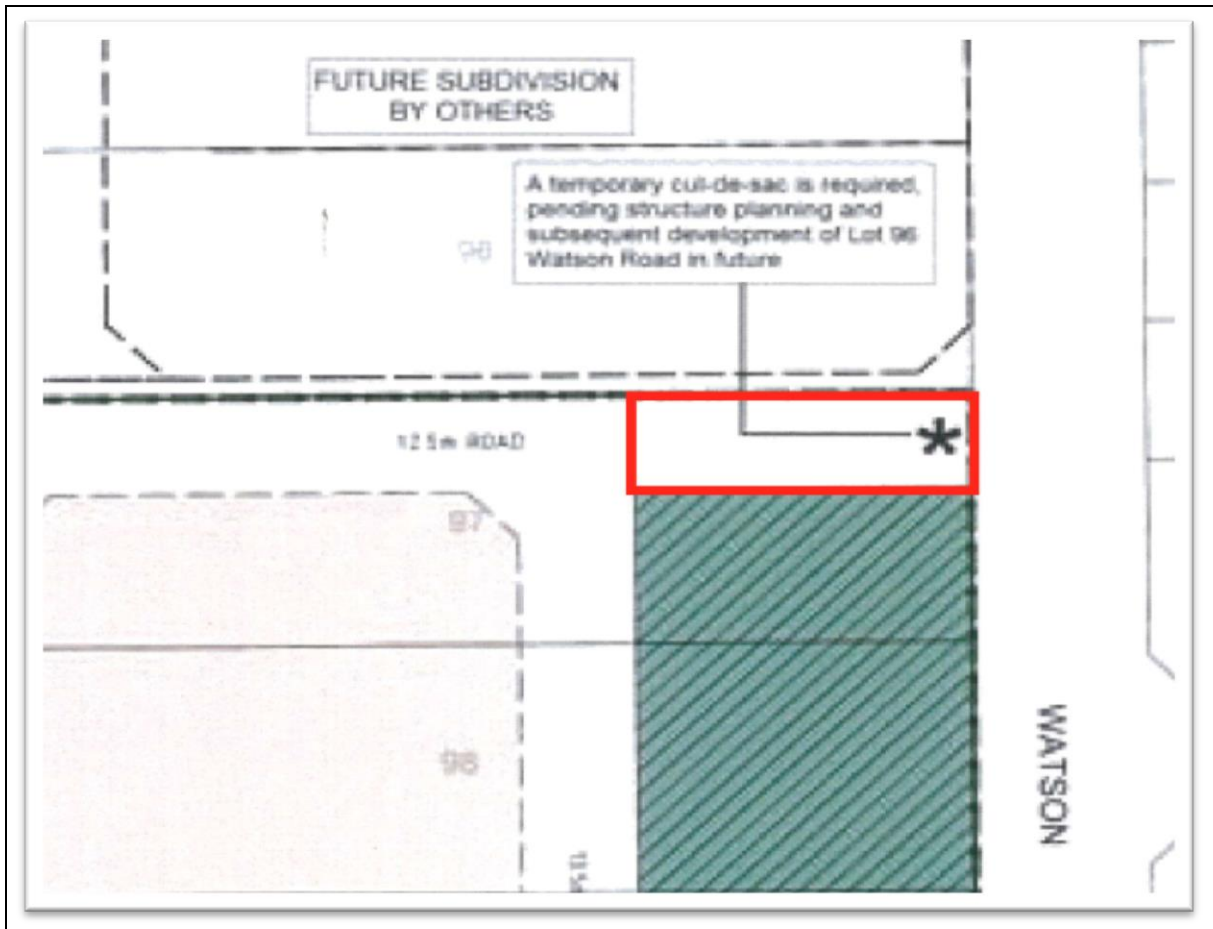


Figure 2 – Amendment Area (highlighted in red) Shown on the Approved Structure Plan

The amendment seeks to delete an area of road reserve (of approximately 484m<sup>2</sup>) and replace it with a Residential zoning at an 'R40' density coding, capable of accommodating two residential lots (Refer Figure 3).

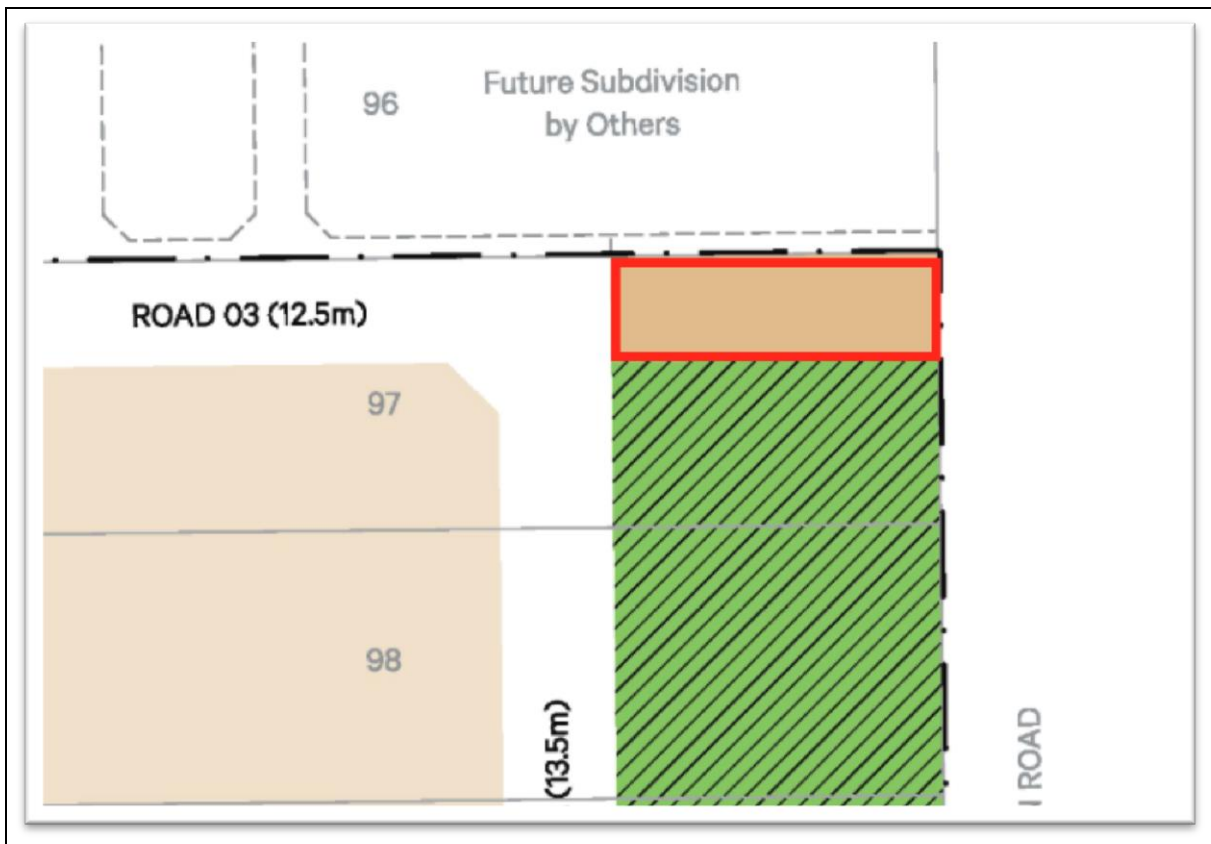


Figure 3 – Area of Amended Structure Plan (highlighted in red)

The approved Structure Plan is reliant upon two 15 metre wide access roads being provided to connect the Structure Plan area with Watson Road to the east, however, the northernmost of these two roads (which is proposed to be partly removed) was dependent upon 2.5 metres of road reserve being provided within Lot 96 Watson Road (abutting the site to the north), a site yet to be structure planned.

Impact on Adjoining Lot

At the City’s request, the applicant undertook discussions with the landowner of Lot 96 Watson Road, as the amendment has the potential to limit the future subdivision potential of Lot 96.

The approved Structure Plan is premised on 2.5 metres of a 15 metre road reserve being provided through subdivision of Lot 96, pending future structure planning of this site.

The applicant has advised discussions with the landowners of Lot 96 have taken place, and written confirmation from the landowners has been provided which confirms that they have no objection to the amendment.



Notwithstanding the written confirmation of no objection from the landowner of Lot 96, the City invited comment from these landowners during the public consultation period. The City did not receive a submission from the landowners.

### Modifications to Subdivisional Road

Due to the absence of a subdivision approval on Lot 96, the subdivision approval for Lots 97-102 limited the northern access road to a width of 12.5 metres, with the WAPC resolving to approve part of the road as a cul-de-sac (through a condition of approval), thereby limiting vehicular access to Watson Road.

To accommodate the approved cul-de-sac, the road carriageway is required to encroach into the approved public open space (POS) reserve (as per Condition 24 below), with an easement in gross to afford the City and public the right of access.

24. The construction of a temporary cul-de-sac abutting the north eastern corner of the proposed public open space to prevent vehicular access from the proposed northernmost east-west road reserve to and from Watson Road. (Local Government)

Construction of a temporary cul-de-sac within the POS would result in the loss of creditable open space which provides a recreational function, until such time as the ultimate road reserve can be constructed.

With the exception of the road providing for an underground infrastructure corridor (for sewerage), it would provide no wider benefit to residents in the immediate area.

It is understood the landowners have no intention of preparing a Structure Plan for Lot 96, therefore, there is limited prospect of subdivision occurring which would provide the additional widening required for an unencumbered road reserve.

### Public Open Space

Whilst the amendment was not intended to vary public open space (POS) provision, the City has approved an Urban Water Management Plan (UWMP) and bulk earthworks which provide for a drainage basin within the POS reserve.

At the time of approval of the current Structure Plan, it was not intended that the POS would serve a drainage function, with stormwater drainage to be piped to an existing drainage basin within Radonich Park (approximately 300 metres from the site).

Under the WAPC's *Liveable Neighbourhoods* policy, a POS reserve which includes a drainage function can still contribute towards the 10 per cent of gross subdivisional area (GSA) required for POS.

*Liveable Neighbourhoods* allows for up to 20 per cent of the minimum required area of POS (i.e., 2 percent of the GSA) to be 'restricted' POS, which includes permanent drainage (such as drainage swales and bio-retention basins), or areas of POS used for drainage for storm events of a 1-in-1 year rainfall event or more frequent.



Where the area of 'restricted' open space exceeds 2 per cent of the gross subdivisional area, this is still acceptable where the area 'unrestricted' POS proposed is a minimum 8 per cent of the GSA.

The total area of creditable POS required for this structure plan is 2,400m<sup>2</sup>, of which a minimum area of 1,900m<sup>2</sup> is required to be 'unrestricted' POS.

The 'unrestricted' area of POS proposed is 2,139m<sup>2</sup>, which exceeds the minimum area required under *Liveable Neighbourhoods*.

### Traffic Implications

It was estimated that residential development within the Structure Plan would generate approximately 342 vehicle trips per day, based on 38 dwellings, with 279 additional trips per day on Watson Road.

The remaining vehicle trips would be primarily on View Street (to the west of the site), upon residential development occurring on lots abutting the Structure Plan to the west.

Incorporating 124 trips per day generated within the area covered by the Lot 7, 65, 66 and 67 View Street Structure Plan (which has not been implemented), the estimated vehicles using the subdivisional roads on Lots 97-102 is 403 vehicles per day. With the removal of the northern access within the Structure Plan area, this will result in all traffic needing to use a single access road.

Under *Liveable Neighbourhoods*, the road that connects into Watson Road is considered an 'Access Street D' road, which is designed to accommodate up to 1,000 vehicles per day.

Based on the estimated traffic volumes determined by the two structure plans and two additional 'R40' coded lots within the Structure Plan (one of which will be access directly from Watson Road), the estimated vehicles per day on the one entry road are well within the design capacity of the road.

Due to the northern access road under the current Structure Plan and subdivision approval being a cul-de-sac road, there is limited prospect of this road connection being possible in the absence of Lot 96 being structure planned.

In the absence of the proposed amendment, a single access road to Watson Road would still be provided for an indefinite period.

### Residential Development Standards

In December 2019, the City adopted *Local Planning Policy 1.16 – Single House Standard for Medium Density Housing in the Development Zone* (LPP 1.16), which implemented Residential Medium Density (R-MD) Codes under the City's planning framework.



The R-MD Codes provide for permitted variations to deemed-to-comply requirement under *State Planning Policy 7.3 – Residential Design Codes Volume 1* (the R-Codes) for single house development.

LPP 1.16 sets out that the R-MD Codes may apply to residential development where identified by a Local Development Plan (LDP) or Structure Plan.

As the Structure Plan was approved in 2018 and has not been subject to any approved amendments, the R-MD Codes do not currently apply to future residential development on this site.

The amendment includes a provision in 'Part One – Implementation' to LPP 1.16 applying, except where varied by an approved LDP.

The inclusion of this provision will ensure that R-MD Codes are implemented 'as of right', allowing compliant single dwelling development to be exempted from needing development approval.

### Conclusion

The absence of an approved Structure Plan on Lot 96 Watson Road makes it difficult to accommodate the required 15 metre road reserve within the adjacent Lots 97-102 Watson Road Structure Plan, with current approval limiting the road reserve to a largely redundant cul-de-sac.

An amendment to the Structure Plan to create an area zoned Residential 'R40' in the area designated as road reserve is considered appropriate, given the limited prospect of the road being constructed to provide full access to Watson Road.

### **Strategic Plans/Policy Implications**

#### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.

#### City Growth & Moving Around

A growing City that is easy to move around and provides great places to live.

- An attractive, socially connected and diverse built environment.

### **Budget/Financial Implications**

The cost of processing the Structure Plan amendment was calculated in accordance with the *Planning and Development (Local Planning Schemes) Regulations 2015* and has been paid by the proponent.

### **Legal Implications**

N/A



## Community Consultation

The proposal was advertised for a period of 42 days, as per Regulation 18 (3A) of the *Planning and Development (Local Planning Schemes) Regulations 2015*, between 21 April 2022 and 2 June 2022.

The advertising consisted of an advertisement in the Perth Now (Cockburn) newspaper on 21 April 2022, a notice on the City's 'Comment on Cockburn' website, letters to nearby landowners, and letters to State Government agencies and servicing authorities.

The City received eight submissions, including five submissions from State Government agencies and servicing authorities, and three submissions from members of the public.

The submissions consisted of:

- three submissions of support
- five submissions providing no objection.

As per the requirements of *Local Planning Policy 5.19 – Structure Plans and Telecommunications Infrastructure*, the proposal was forwarded to telecommunication providers and telecommunications consultants.

The City did not receive comment from any telecommunication providers and consultants.

## Risk Management Implications

The Officer recommendation considers the relevant planning matters associated with the proposal.

It is considered that the Officer recommendation is appropriate.

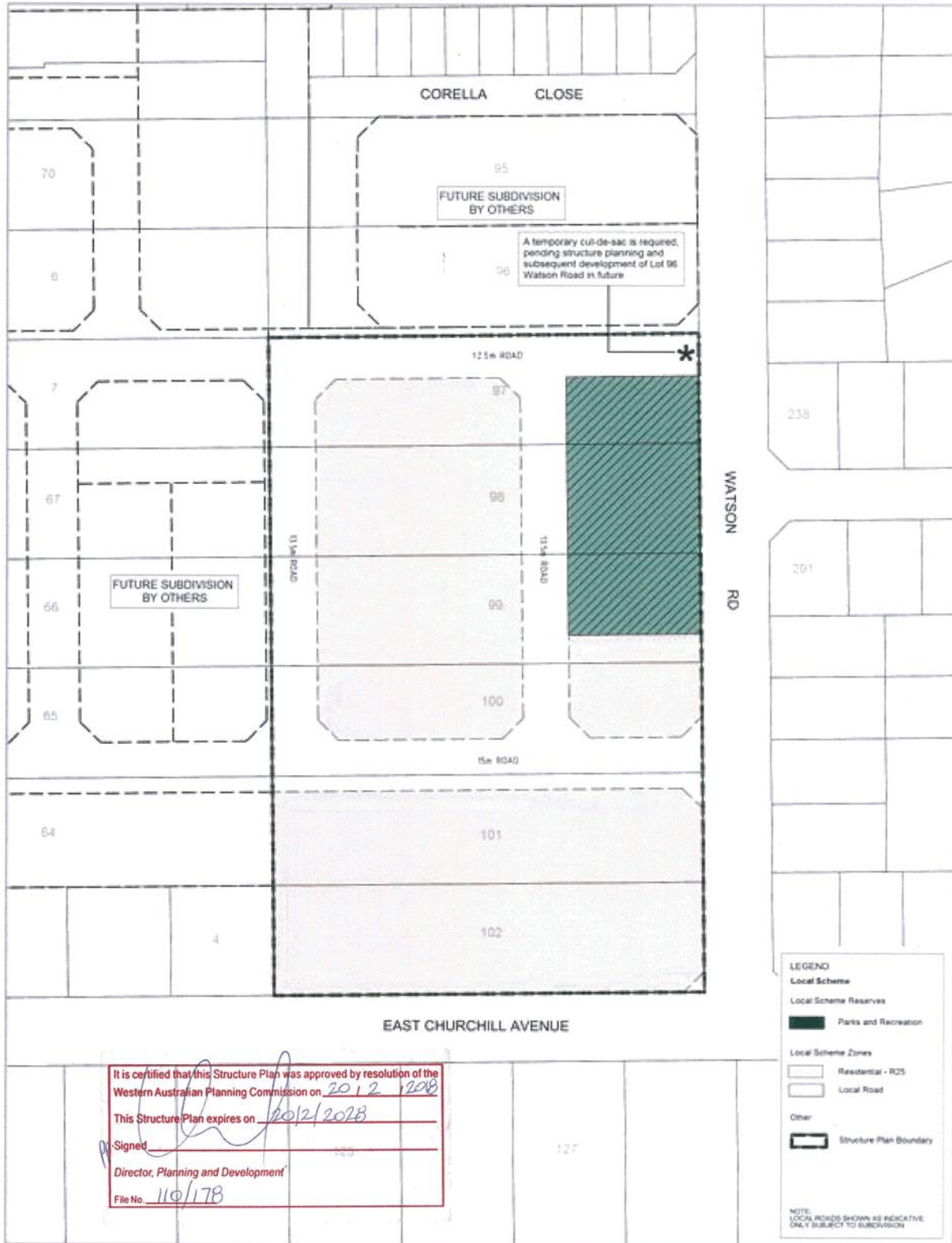
## Advice to Proponent(s)/Submitters

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 July 2022 Ordinary Council Meeting.

## Implications of Section 3.18(3) *Local Government Act 1995*

Nil





↑  
 Plan No : 21693-3  
 Revision : REV 0  
 Scale : 1:1000 @ A3

STRUCTURE PLAN  
 LOTS 97 - 102 WATSON ROAD  
 BEELIAR



element.



Figure 1 - Structure Plan



File No. 110/235

**SCHEDULE OF SUBMISSIONS**  
**PROPOSED STRUCTURE PLAN: Lots 97-102 Watson Road, Beeliar – Amendment No.1**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Water Corporation	<p><b>NO OBJECTION:</b> The Water Corporation offers no objection to the proposed amendment.</p> <p>The applicant will need to consider how the new lots integrate into the sewer network noting the Water Corporations preference that sewers are located within road reserves.</p>	1. Noted.
2	Department of Water and Environmental Regulation PO Box 332, Mandurah	<p><b>NO OBJECTION:</b> The Department has reviewed the proposed structure plan amendment, and the attached correspondence provided, and wishes to provide the following advice.</p> <p><b>Issue</b>  <b>Better Urban Water Management</b></p> <p><b>Recommendation</b>                      Consistent with Better Urban Water Management (BUWM) (WAPC, 2008) and policy measures outlined in State Planning Policy 2.9: Water Resources, the proposed structure plan should be supported by an approved Local Water Management Strategy (LWMS) prior to finalising the structure plan.</p> <p>The Department reviewed the Stormwater Drainage Report, Lots 97 – 102 Watson Road, Beeliar (DEC, July 2018) in</p>	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>lieu of a Local Water Management Strategy and it was found satisfactory for the then Structure Plan. On 11 April 2022 the Department endorsed the Lots 97 – 102 Watson Road, Beeliar - Urban Water Management Plan (DEC, March 2022) which included the current Structure Plan amendment. Accordingly, the Department has no objection to the proposed structure plan proceeding.</p> <p>In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.</p>	
3	Department of Biodiversity, Conservation and Attractions Locked Bag 104, Bentley DC WA 6983	<b>NO OBJECTION:</b> The Department of Biodiversity Conservation and Attractions - Swan Region Office has no comments on the application.	1. Noted.
4	Name and Address withheld, Lake Coogee	<b>SUPPORT:</b> I support the proposed structure plan amendment as more people/lots living in the areas better for the shops (Beeliar Village shopping Centre) and better use of current council infrastructure	1. Noted.
5	ATCO 81 Prinsep Rd, Jandakot	<p><b>NO OBJECTION:</b> ATCO Gas Australia (ATCO) has no objection to the proposed application, based on the information and plan provided.</p> <p>Advice notes:</p> <ol style="list-style-type: none"> <li>Anyone proposing to carry out construction or excavation works must contact 'Dial Before You Dig' (<a href="http://www.1100.com.au">www.1100.com.au</a>) to determine the location of buried gas infrastructure. Refer to ATCO document AGA-O&amp;M-PR24- Additional Information for Working</li> </ol>	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		Around Gas Infrastructure <a href="https://www.atco.com/en-au/for-home/natural-gas/wa-gas-network/working-around-gas.html">https://www.atco.com/en-au/for-home/natural-gas/wa-gas-network/working-around-gas.html</a>	
6	Name and Address withheld, Atwell	<b>SUPPORT:</b> I support the proposed structural plan and amendment as I feel it will benefit the community culture.	1. Noted.
7	Name and Address withheld, Lake Coogee	<b>SUPPORT:</b> I see no negatives with replacing the purposed road with two residential blocks. Creating another road will be a long term cost to the City of Cockburn with the road required to be maintained. The residential blocks will generate profit in future for the city of Cockburn through the owners payment of rates	1. Noted.
8	Dept of Education, 151 Royal St, East Perth	<b>NO OBJECTION:</b> The Department has reviewed the amendment to Lots 97 – 102 Watson Road, Beeliar Local Structure Plan and wishes to advise that it has no objection to the proposal.	1. Noted.

## 14.2 (2022/MINUTE NO 0128) Adoption of Proposed Scheme Amendment No.153 - Lot 760 (No.49) Berrigan Drive, South Lake - Additional Uses

<b>Author</b>	Daniel Arndt
<b>Attachments</b>	1. Scheme Amendment Report <a href="#">↓</a> 2. Schedule of Modifications <a href="#">↓</a> 3. Schedule of Submissions <a href="#">↓</a>
<b>Location</b>	Lot 760 (No.49) Berrigan Drive, South Lake
<b>Owner</b>	Arunamari Pty Ltd
<b>Applicant</b>	Dynamic Planning and Developments
<b>Application Reference</b>	109/153

### Recommendation

That Council:

- (1) ENDORSES the Schedule of Submissions prepared in respect of Amendment No.153 to the City of Cockburn Town Planning Scheme No.3 (“Scheme”);
- (2) ADOPTS Scheme Amendment No.153 for final approval for the purposes of:
  1. Amending ‘Table 6 – Table of Additional Uses’ to include Additional Use 20 (AU 20) as follows:

No.	Description of Land	Additional Use	Conditions
AU 20	Lot 760 (No.49) Berrigan Drive, South Lake	Showroom (D) Funeral Parlour (A) Motor Vehicle Wash (D)	<ol style="list-style-type: none"> <li>1. Development Approval.</li> <li>2. A ‘Showroom’ land use shall be contained only within the existing shopping centre development and shall not exceed a gross lettable area of 1,850m<sup>2</sup> in aggregate. In the event that the shopping centre is to be demolished, the ‘Showroom’ use will cease to apply.</li> <li>3. Development of a ‘Funeral Parlour’ use shall incorporate visual screening to external storage areas, loading areas and areas where funeral services are undertaken, where visible from Lot 2994 South Lake Drive.</li> </ol>



2. Amending the Scheme map to designate 'AU 20' over Lot 760 (No.49) Berrigan Drive, South Lake.
3. Amending the definition given to 'Funeral Parlour' in '2. Land Use Definition' in 'Part 6 – Terms Referred to in Scheme' to accord with the Schedule 1, Part 6, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as follows:

*Means premises used –*

- a) *to prepare and store bodies for burial or cremation;*
  - b) *to conduct funeral services.*
4. Amending 'Table 3 – Commercial Use Classes – Vehicle Parking' to include vehicle parking provisions for the 'Funeral Parlour' land use as follows:

Use Class		Vehicle Parking Provisions		
		Car Parking Bays	Delivery Bays	Bicycle Racks
Commercial	Funeral Parlour	1:4 seats; and 1:1 staff	Not applicable	1:30 seats; or 1:100 people accommodated

- (3) ENSURES the amendment documentation be signed and sealed, then submitted to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning; and
- (4) ADVISES those parties that made a submission of Council's decision.



**Cr Stone moved an Alternative Motion for Item 14.2**

**Council Decision**

MOVED Cr C Stone SECONDED Cr M Separovich  
That Council:

- (1) ENDORSES the Schedule of Submissions prepared in respect of Amendment No.153 to the City of Cockburn Town Planning Scheme No.3 (“Scheme”);
- (2) ADOPTS Scheme Amendment No.153 for final approval for the purposes of:
  - 1. Amending ‘Table 6 – Table of Additional Uses’ to include Additional Use 20 (AU 20) as follows:

No.	Description of Land	Additional Use	Conditions
AU 20	Lot 760 (No.49) Berrigan Drive, South Lake	Showroom (D)  Motor Vehicle Wash (D)	1. Development Approval.  2. A ‘Showroom’ land use shall be contained only within the existing shopping centre development and shall not exceed a gross lettable area of 1,850m <sup>2</sup> in aggregate. In the event that the shopping centre is to be demolished, the ‘Showroom’ use will cease to apply.

- 2. Amending the Scheme map to designate ‘AU 20’ over Lot 760 (No.49) Berrigan Drive, South Lake.
- 3. Amending the definition given to ‘Funeral Parlour’ in ‘2. Land Use Definition’ in ‘Part 6 – Terms Referred to in Scheme’ to accord with the Schedule 1, Part 6, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as follows:
 

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		Car Parking Bays	Delivery Bays	Bicycle Racks
Commercial	Funeral Parlour	1:4 seats; and 1:1 staff	Not applicable	1:30 seats; or 1:100 people accommodated



- (3) ENSURES the amendment documentation be signed and sealed, then submitted to the Western Australian Planning Commission along with a request for the endorsement of final approval by the Hon. Minister for Planning; and
- (4) ADVISES those parties that made a submission of Council's decision.

**Carried on Casting Vote of the Presiding Member 5/5**

**For:** Mayor L Howlett, Cr P Eva, Cr C Stone, Cr L Kirkwood, Cr C Reeve-Fowkes

**Against:** Deputy Mayor T Widenbar, Cr T Dewan, Cr K Allen, Cr P Corke, Cr M Separovich

**Reason for Decision**

A funeral parlour located within a retail shopping complex is completely out of character, lacks synergies with adjoining businesses and will impact on the amenity of the area.

It is an inappropriate location within a retail shopping/dining precinct in such a prominent urban environment including a childcare, child health nurse centre and community outreach facility immediately adjacent the site; playground, BMX pump track and basketball located in the Park directly behind the centre, and family dining establishments within the centre.

The planning documents also fail to address how regulations about body storage, transportation and refrigeration will be met.

Saturating the surrounding businesses and community service providers with grieving families and bereavements is just not compatible with the local centre that are already struggling to attract and retain patrons.

The premises would also be in direct line of sight of the South Lake Ottey Centre which assists many individuals with mental health, psychosocial disabilities and social anxieties which may be triggered further by this land use.

The high level of incompatibility is why this should remain a land use which is not permitted by the scheme at this location.

**Officer Comment**

It should be recognised that specific matters relating to body storage, transportation and refrigeration are covered by appropriate regulations and can be adequately considered and managed (on a site-specific basis) through the subsequent and more detailed planning approval process.

Upgrading the use for 'D' to 'A' as recommended, would allow the community the opportunity to review and make comment on the plans, should an application for a funeral parlour be lodged, as part of that assessment process.



## Background

Dynamic Planning and Developments, acting on behalf of the landowner of Lot 760 (No.49) Berrigan Drive, submitted a Scheme Amendment request in September 2021.

The Amendment has been prepared in response to difficulties faced by the owner of the Berrigan Quarter Community Shopping Centre (the Shopping Centre) in finding a suitable tenancy for its anchor tenancy, which was vacated by an IGA supermarket in 2019.

Lot 760 is zoned 'Local Centre' under the City of Cockburn Town Planning Scheme No.3 (TPS 3), which currently lists the 'Showroom', 'Motor Vehicle Wash' and 'Funeral Parlour' land uses as 'X' uses.

The City does not currently have discretion to approve development for such uses on the site.

At the 10 February 2022 Ordinary Council Meeting, Council endorsed the Officer Recommendation to initiate proposed Amendment No.153 to TPS 3.

The purpose of this report is to consider the submissions made during the advertising period and make a recommendation to the Western Australian Planning Commission for the Minister for Planning to approve Amendment No.153.

## Submission

N/A

## Report

### Land Use Permissibility – Funeral Parlour

The Amendment is proposing to introduce the model land use definition under Schedule 1, Part 6 of the *Planning and Development (Local Planning Schemes) Regulations 2015* (the Regulations), which expands the definition of 'Funeral Parlour' to encompass funeral services, rather than simply the preparation of bodies for burial or cremation.

The advertised Amendment was based on this land use being a 'D' use, which provides the City the discretion to approve this use but does not require the City to undertake public consultation when considering the suitability of the use.

Under TPS, the 'Place of Worship' land use (which covers a church, temple, synagogue, or mosque) is a 'D' use within the 'Local Centre' zone.

Such uses could include the undertaking of funeral services, in accordance with the customs and practises of the applicable religious group.





Were a 'Place of Worship' to be proposed on part of the subject site, or another site zoned 'Local Centre', the City would not be obligated to refer a development application to nearby landowners.

Given the public interest in the 'Funeral Parlour' land use, particularly in relation to the perceived amenity impact of funeral services and the preparation and storage of bodies for burial or cremation, it is considered that the use is appropriately classified as an 'A' use.

Under clause 3.3 of the Scheme, an 'A' land use means '*...that the use is not permitted unless the local government has exercised its discretion and granted planning approval after giving special notice in accordance with clause 64 (3) of the deemed provisions.*'

Under clause 64 of the deemed provisions, in Schedule 2 Part 8 of the Regulations, the City is required to publicly advertise a development application, including to the owners and occupiers, who in the opinion of the City, are likely to be affected by granting of development approval.

Whilst the land use is considered to be similar to a 'Place of Worship', which is a 'D' use, the classification of the 'Funeral Parlour' as an 'A' use will ensure that there is a regulatory mechanism to consult with nearby landowners at the development stage.

#### Location of Funeral Parlour Land Use

There is apprehension from some community members with a 'Funeral Parlour' use being located in close proximity to nearby land uses.

The concerns relate in particular to the perceived impact on children (due to proximity to a childcare centre and family health centre on Lot 2994 South Lake Drive), and tenants and customers within the Shopping Centre, due to seeing other people mourning the loss of friends and family.

Should the Amendment be approved with the 'Funeral Parlour' use as an additional use on Lot 760, a development application for this use may be proposed over any part of the site.

This would include within the existing Shopping Centre development, or a standalone development (i.e., within the existing car park).

It is considered that the presence of people in mourning is not a valid consideration in the appropriateness of the proposed land use in this location.

However, it is acknowledged that a future development could have a visual amenity impact on existing land uses in Lot 2994 (childcare centre and family health centre), depending on the ultimate design of the development.



In the interest of minimising the visual impact, it is recommended that a specific condition require any areas used for funeral services, loading and storage be screened, where visible from Lot 2994.

#### Impact of Motor Vehicle Wash Use

Concerns were raised regarding the traffic impact and hours of operation of a 'Motor Vehicle Wash'.

In the absence of a development application which provides a traffic impact assessment and acoustic assessment, the City is unable to determine whether the traffic impact and hours of operation will have an adverse impact on the amenity of residents and traffic in the locality.

Should the Amendment be approved, the City will have an opportunity to consider the impacts of traffic generation, including how traffic is distributed within and external to the site, at the development stage.

#### Competition of Land Uses

Several submissions noted that the 'Motor Vehicle Wash' and 'Funeral Parlour' were not appropriate locations, on the basis of other such land uses in the vicinity of the site.

In assessing the proposed Amendment on planning grounds, the City cannot consider competition between businesses, unless such a proposal undermines the functionality of other retail or commercial centres.

It is not considered that the addition of these uses undermines other centres.

#### Re-opening a Supermarket

Several submissions noted a preference to see the former IGA supermarket re-opened as a supermarket or other food retailer (such as a greengrocer).

It is acknowledged that a supermarket would be preferable in this location, however, the Amendment has sought to include a 'Showroom' land use as an additional use in recognition of the difficulties faced in finding an alternative tenant suitable for the former IGA tenancy.

Should the Amendment be approved, the use of part of the existing development still has the potential to be used for a supermarket or other food retailer, as the 'Shop' land use remains as a 'P' use within the 'Local Centre' zone.



## Strategic Plans/Policy Implications

### Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment.

- Increased Investment, economic growth and local employment.
- Thriving local commercial centres, local businesses and tourism industry.

## Budget/Financial Implications

The required fee for the Scheme Amendment has been calculated in accordance with the *Planning and Development Regulations 2009* and paid by the applicant.

## Legal Implications

N/A

## Community Consultation

The Scheme Amendment was advertised for a period of 42 days, in accordance with Part 5, Division 3, Regulation 47 of the *Planning and Development (Local Planning Schemes) Regulations 2015*.

The advertising period ran from 21 April 2022 to 2 June 2022.

The manner of advertising consisted of a notice in the Perth Now (Cockburn) newspaper on 21 April 2022, a notice on the Comment on Cockburn website, letters to nearby landowners and residents, and letters to select State Government agencies.

The City received 54 submissions on the proposal, being 51 submissions from members of the public and three submissions for State Government agencies.

The submissions consisted of:

- 39 submissions of objection
- eight submissions providing a neutral comment ('Comment', 'No Objection' or 'No Comment')
- seven submissions of support.

Modifications to the advertised Amendment are recommended in response to submissions received from members of the public.

Separate to the submissions noted above, the City also received a petition signed by 49 residents, objecting to the Amendment.



**Risk Management Implications**

Under Section 76 of the *Planning and Development Act 2005*, where a local government has failed to adopt an amendment to a local planning scheme proposed by the landowners that ought to be adopted, the Minister for Planning may order the local government to adopt the amendment.

**Advice to Proponent(s)/Submitters**

The Proponent and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 July 2022 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





**TOWN PLANNING SCHEME NO. 3**

**AMENDMENT NO. 153**

**10 February 2022**



**PLANNING AND DEVELOPMENT ACT 2005  
RESOLUTION TO AMEND A TOWN PLANNING SCHEME**

**CITY OF COCKBURN  
TOWN PLANNING SCHEME NO 3  
AMENDMENT NO. 153**

RESOLVED that the Council, in pursuance of Section 75 of the Planning and Development Act 2005, amend the City of Cockburn Town Planning Scheme No. 3 for the following purposes:

1. Amend 'Table 6 – Table of Additional Uses' to include Additional Use 20 (AU 20) as follows:

No.	Description of Land	Additional Use	Conditions
AU 20	Lot 760 (No.49) Berrigan Drive, South Lake	Showroom (D)  Funeral Parlour (D)  Motor Vehicle Wash (D)	<ol style="list-style-type: none"> <li>1. Development Approval.</li> <li>2. A 'Showroom' land use shall be contained only within the existing shopping centre development and shall not exceed a gross lettable area of 1,850m<sup>2</sup> in aggregate. In the event that the shopping centre is to be demolished, the 'Showroom' use will cease to apply.</li> </ol>

2. Amend the Scheme map to designate 'AU 20' over Lot 760 (No.49) Berrigan Drive, South Lake.
3. Amend the definition given to 'Funeral Parlour' in '2. Land Use Definition' in 'Part 6 – Terms Referred to in Scheme' to accord with the Schedule 1, Part 6, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as follows:

*Means premises used –*

- a) to prepare and store bodies for burial or cremation;
- b) to conduct funeral services.

4. Amend 'Table 3 – Commercial Use Classes – Vehicle Parking' to include vehicle parking provisions for the 'Funeral Parlour' land use as follows:

Use Class		Vehicle Parking Provisions		
		Car Parking Bays	Delivery Bays	Bicycle Racks
Commercial	Funeral Parlour	1:4 seats; and 1:1 staff	Not applicable	1:30 seats; or 1:100 people accommodated

The Amendment is standard under the provisions of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reason(s):

- (a) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment; and*
- (b) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*

Dated this 10th day of February 2022



CHIEF EXECUTIVE OFFICER



FILE NO. 109/153

**REPORT**

1. LOCAL AUTHORITY                      City of Cockburn
  
2. DESCRIPTION OF TOWN  
PLANNING SCHEME:                      Town Planning Scheme No. 3
  
3. SERIAL NO. OF AMENDMENT:        Amendment No. 153
  
4. PROPOSAL:                              Additional Uses – ‘Showroom’, ‘Funeral  
Parlour’ and ‘Motor Vehicle Wash’ – Lot  
760 (No.49) Berrigan Drive, South Lake  
  
Updating of the definition of ‘Funeral  
Parlour’ to align with the Model  
Provisions and insert vehicle parking  
provisions.



## AMENDMENT REPORT

### 1.0 Introduction

Lot 760 (No. 49) Berrigan Drive, South Lake (the subject site) is situated within an area of established surrounding residential developments whereby the subject site serves as a Local Commercial Centre for the surrounding catchment area, as designated per the City's *Local Commercial and Activity Centres Strategy*. The site is located adjacent to the City managed Broadwater Park.

Scheme Amendment No. 153 seeks approval for three (3) additional land uses at the subject site, including 'Showroom', 'Motor Vehicle Wash', and 'Funeral Parlour'. The intent behind the additional land uses at the subject site is for the current landowner to secure a lease for a new tenant at the anchor tenancy, with the intention being to attract a Showroom land use which offers daily or weekly offerings. The additional land uses will aim to revitalise the subject site, which is currently underutilised due to difficulties finding a suitable tenant for the former IGA supermarket.

The current of the 'Funeral Parlour' land use under Town Planning Scheme No.3 (TPS 3) does not support the use being available for funeral services, as per the model definition in the *Planning and Development (Local Planning Schemes) Regulations 2015*. The updating of this definition will support funeral services being conducted on the site, should this land use be approved.

### 2.0 Background:

The primary driver for this scheme amendment is the closure of the IGA supermarket on the subject site and the difficulties faced by the landowner in securing a suitable replacement tenant. The removal of the IGA as the anchor development has resulted in a large area of the existing shopping centre remaining vacant and may be contributing to the decline of the centre overall.

The intention is for the proposed additional land uses to activate the site, by through the provision of a potential alfresco and dining area on the northern boundary which fronts Broadwater Park, and a standalone car wash external to the shopping centre.

### 3.0 Amendment Type

As per Part 5 of the Regulations, there several amendment types: basic, standard and complex. These are defined in Part 5, Division 1, Regulation 34.

Regulation 35(2) requires the local government to specify in their resolutions to prepare or adopt an amendment what type of amendment it is, as well as the explanation for forming that opinion.



This proposed amendment is considered to be a standard amendment, which Regulation 34 describes as:

*standard amendment means any of the following amendments to a local planning scheme —*

- a) *an amendment relating to a zone or reserve that is consistent with the objectives identified in the scheme for that zone or reserve;*
- b) *an amendment that is consistent with a local planning strategy for the scheme that has been endorsed by the Commission;*
- c) *an amendment to the scheme so that it is consistent with a region planning scheme that applies to the scheme area, other than an amendment that is a basic amendment;*
- d) *an amendment to the scheme map that is consistent with a structure plan, activity centre plan or local development plan that has been approved under the scheme for the land to which the amendment relates if the scheme does not currently include zones of all the types that are outlined in the plan;*
- e) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment;*
- f) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area;*
- g) *any other amendment that is not a complex or basic amendment.*

This proposed amendment is considered to satisfy the above criteria as:

- it is deemed to be consistent with the intent of the City's *Local Commercial and Activity Centres Strategy* and draft *Local Planning Strategy* as it will facilitate the continued use of a neighbourhood centre, which provides an important linkage to the surrounding residential area;
- it is consistent with the objectives of the 'Urban' zone under the Metropolitan Region Scheme;
- it is not expected to have a significantly adverse impact upon the land in the scheme area that is not the subject of the amendment; and
- the proposal is not expected to result in significant environmental, social, economic, or governance impacts on land in the scheme area.

#### **4.0 Proposal**

The proposed scheme amendment seeks an Additional Use approval for the subject site. As the subject site's 'Local Centre' zoning shall remain unaltered, the proposed amendment is for the addition of 'Funeral Parlour', 'Showroom' and 'Motor Vehicle Wash' land uses to be permitted as an Additional Use under Table 6 of TPS 3.

#### 4.1 'Motor Vehicle Wash' Land Use

The 'Motor Vehicle Wash' land use is sought for approval within an Additional Use Scheme Amendment as it would allow for development complementary to the existing service station on site.

#### 4.2 'Showroom' Land Use

The 'Showroom' land use is proposed to complement the existing uses on site and to facilitate additional variety of offerings at the centre. It is recognised that an additional 'Showroom' land use will allow for offerings not available at the nearby Lakes Shopping Centre or smaller centres in the immediate area.

It is acknowledged that TPS 3 generally restricts the 'Showroom' land use are generally to the 'Mixed Business' zone. To ensure the convenience retailing function of the existing centre is not undermined, a maximum floor area restricting for this use is proposed, being a gross lettable area of 1,850m<sup>2</sup> in aggregate. The maximum floor area is based on the area of the former IGA tenancy, and is intended to ensure that the centre is still capable of support land uses that are more typical of a 'Local Centre' zoning. In the event that the existing built form is demolished, the land use will cease to apply.

While discussed in further detail under part 5.2 of this report, the objective of the 'Local Centre' zoning is noted below as follows:

*To provide for convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre.*

Acknowledging that a 'Showroom' land use does not strictly align with the notion of 'convenience retailing', it is maintained that due to the restriction in floor area that the use would not result in the undermining of other convenience retail offerings at the centre, nor is it expected to undermine 'Showroom' land uses within nearby 'Mixed Business' zones, which are generally dedicated for accommodating the 'Showroom' use. The proposed land use is considered a use which serves the local community and is consistent with the serving role of the centre in accordance with the City's *Local Commercial and Activity Centres Strategy* and Western Australian Planning Commission's *State Planning Policy 4.2 – Activity Centres for Perth and Peel* (SPP 4.2).

#### 4.3 'Funeral Parlour' Land Use

The activities undertaken via a 'Funeral Parlour' land use from an operational perspective is not all too dissimilar from the existing land uses at the subject site. The hours of operation are consistent with shop, restaurant or other commercial land uses; expected visitors are not to significantly exceed that which could be expected to result from a shop, café or restaurant; and there are no significant adverse effects on the immediate surrounds by way of environmental, social or economic impacts.

Subject to the partial redevelopment of the site, there is an opportunity for a future 'Funeral Parlour' land use to utilise this the adjacent public open space (Broadwater

Park) for ceremonies. The use of Broadwater Park for ceremonies, or for other uses used in connection with the shopping centre development, will need to be subject to further agreement between the City and the landowner, prior to a development application being submitted.

#### **4.4 'Funeral Parlour' Land Use**

The current definition for 'Funeral Parlour' under TPS 3 does not provide the ability for this use to be used for funeral services, with the use being limited to the storage and preparation of bodies for burial or cremation.

To align the land use with the model definition for 'Funeral Parlour' under Schedule 1, Part 6, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, which supports such a use conducting funeral services, amendment of the definition is considered necessary.

#### **4.5 'Funeral Parlour' Vehicle Parking**

TPS 3 does not prescribe specific vehicle parking requirements for the 'Funeral Parlour' land use, but rather, allows the City to determine a requirement based on an 'equivalent' use.

To ensure the parking requirements reflect the operation of the land use funeral services, the proposed car park requirement is based on bay per four seats (consistent with a 'Place of Worship' land use) and one bay per staff member. The requirement for delivery bays and bicycle racks is proposed at the same rate the 'Place of Worship' land use.

### **5.0 Town Planning Context:**

#### **5.1 Metropolitan Region Scheme**

The Metropolitan Region Scheme (MRS) is the overarching statutory planning mechanism which divides land in the region into zones and reservations, ultimately guiding land use and development.

Pursuant to the provisions of the MRS, the subject site is zoned 'Urban'. The proposed scheme amendment and consequent land uses proposed are in accordance with the objectives of this zone.

#### **5.2 City of Cockburn Town Planning Scheme No. 3**

Planning and development within the City of Cockburn is guided by Town Planning Scheme No. 3 (TPS 3). The subject site is zoned 'Local Centre' under TPS 3. The 'Local Centre' zoning allows for a mixture of residential and commercial uses.

The objective of the 'Local Centre' zone is:

*To provide for convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre.*

The proposed 'Showroom', 'Funeral Parlour' and 'Motor Vehicle Wash' uses are 'X' uses under the 'Local Centre' zone in TPS 3, which means the City does not currently have discretion to approve such uses on the subject site.

### **5.3 Local Strategic Planning Framework**

#### **5.3.1 Local Commercial and Activity Centres Strategy**

The City of Cockburn's *Local Commercial and Activity Centres Strategy* (the Strategy) is an important planning document for implementing the new direction for the planning of activity centres in Perth and Peel, informed by *Directions 2031* and *State Planning Policy No. 4.2 – Activity Centres for Perth and Peel*.

The Strategy provides for the designation of the subject site as a 'Local Centre'. The strategy designates the site as a centre which should aim to provide day-to-day services and amenities for the locality and offer small-scale employment opportunities. In addition, the typical intensity characteristics expected of a Local Centre as per the Strategy are to align with moderate levels of local retail and household services which can provide for an employment node with similar levels of convenience and retail employment. A review of the residential density in contrast with the ratio of floor space to total land area of the Berrigan Quarter Commercial Centre identified an 'intensity score' which was below the average score for a Local Centre, indicating the need for increased activation of the centre.

The proposal remains consistent with the intended outcomes of the Local Centre designation and provide for both the revitalisation of local services and amenities and also for the contribution towards increased employment opportunities for the sub-region.

#### **5.3.2 Draft City of Cockburn Local Planning Strategy**

The City's draft Local Planning Strategy (the draft Strategy) was endorsed by Council on 8 October 2020, for the purpose of submitting a request to the WAPC to seek approval to commence public and stakeholder advertisement.

The WAPC is yet to endorse the draft Strategy for the purpose of advertising, however, it acknowledges that some smaller neighbourhood centres are being impacted by changing shopping patterns and the closure of anchor supermarkets, which impact the convenience retailing function. The intention of the proposed amendment is to provide additional commercial options, which is consistent with the draft Strategy.

### **5.4 State Planning Policies**

#### **5.4.1 State Planning Policy 4.2 – Activity Centres for Perth and Peel (SPP 4.2)**

Under clause 5.6 of SPP 4.2, a 'Showroom (referred to as a 'Bulky Goods Showroom') is considered unsuited within walkable catchment centres, with such a land use to located within a 'Mixed Business' or equivalent zone.



A specific condition is proposed, capping the 'Showroom' land use to a maximum gross lettable area of 1,850m<sup>2</sup> in aggregate, consistent with the area of the approximate area of the tenancy vacated by the IGA supermarket. Limiting the use and floor area cap to the existing development on site will ensure that there is no possibility of a full redevelopment of the site facilitating bulky goods retail, which would undermine such uses in the 'Mixed Business' zone, and enable the centre to be partially retained for convenience retailing.

## **5.5 State Planning Strategies**

### **5.5.1 Perth and Peel @ 3.5 Million**

The *Perth and Peel @ 3.5 million* document provides strategic guidance to government agencies and local government on land use, land supply, land development, environmental protection, and infrastructure investment and the delivery of physical and community/social infrastructure for the Perth and Peel regions. It makes the case for a change from a business-as-usual perspective to a more considered, connected, consolidated urban form.

The *Perth and Peel @ 3.5 Million* framework includes four separate planning and infrastructure frameworks for the Central, North-West, North-East and South Metropolitan Peel sub-regions, of which the latter is the applicable framework pertinent to the subject site. The sub-regional framework documents guide development to deliver a more compact, connected and efficient city and the development of activity centres, corridors, and station precincts to drive employment opportunities outside the Perth CBD.

### **5.5.2 South Metropolitan Peel Sub-Regional Framework**

The *South Metropolitan Peel Sub-regional Planning Framework* (the framework) is one of three frameworks prepared for the outer sub-regions of Perth and Peel.

The focus of the South Metropolitan Peel Sub-regional Planning Framework in broad terms relates to ensuring the sub-region is planned in an orderly and proper manner so as to ensure appropriate provision of jobs and housing as the population continues to rise.

Part 3.3 of the framework details the provisions pertinent to the Economy and Employment within the sub-region. The objective relates to the promotion of employment opportunities and increase the number of people who live and work within the sub-region, with a focus on attracting strategic economic and employment land uses within the identified activity centres.

One of the key ways to undertake this is to provide for urban consolidation principles, contained per Table 5 of the framework. Principle 3 refers to Activity Centres of which the subject site accommodates for a 'Local Centre'. While the sub-regional framework does not identify the subject site as a local activity centre, it is considered that the characteristics inherently render the existing centre to be consistent with the definition.

The objective of the Activity Centres principle is as follows, and is consistent with an outcome which would result from approved of this scheme amendment:

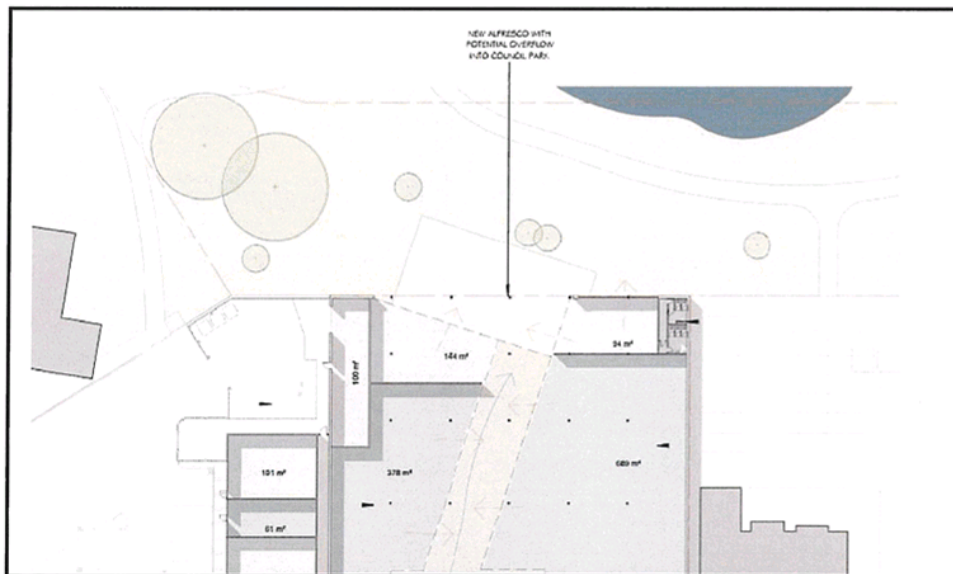
*'Support urban and economic development of the activity centres network as places that attract people to live and work by optimising land use and transport linkages between centres; protecting identified employment land from residential encroachment, where appropriate, and avoiding contiguous linear or ribbon development of commercial activities beyond activity centres.'*

The proposal addresses the above adequately as the proposal is anticipated to result in consolidation of similar land uses and will provide for an increased variety of land uses capable of approval for future tenants upon completion of the separately proposed redevelopment of the subject site.

**6.0 REDEVELOPMENT OF EXISTING COMMERCIAL CENTRE**

It is anticipated that a development application would follow approval of the proposed amendment, seeking approval for a partial redevelopment of the existing Local Centre at the site.

A development application would seek to capitalise on the opportunity to expand the footprint of the building to the north upon Broadwater Park and may seek approval via an agreement with the City of Cockburn. Facilitating the creation of an active entrance point which fronts Broadwater Park will also allow for pedestrians walking throughout the reserve to access the site, where currently access is primarily facilitated via an entry point fronting Berrigan Drive. A concept plan detailing an indicative design is detailed in Figure 1 below.



**Figure 1 – Conceptual Development Plan Depicting Proposed redevelopment of subject site**

## 7.0 Conclusion

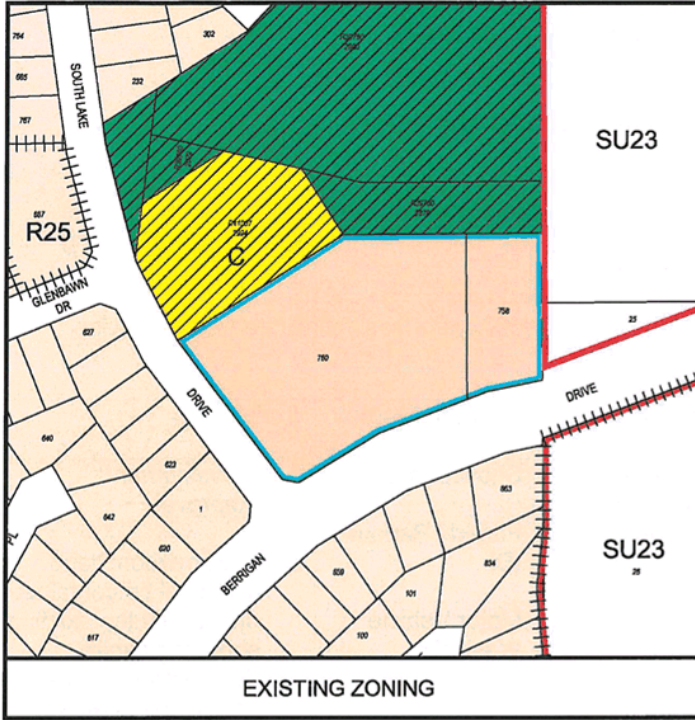
The proposed Additional Uses are considered appropriate to ensure the long-term viability of the existing centre on Lot 760 (No.49) Berrigan Drive, South Lake, including the potential for an improved interface to public open space.





CITY OF COCKBURN  
TOWN PLANNING SCHEME No. 3

Planning and Development Act 2005



LOCAL SCHEME RESERVES

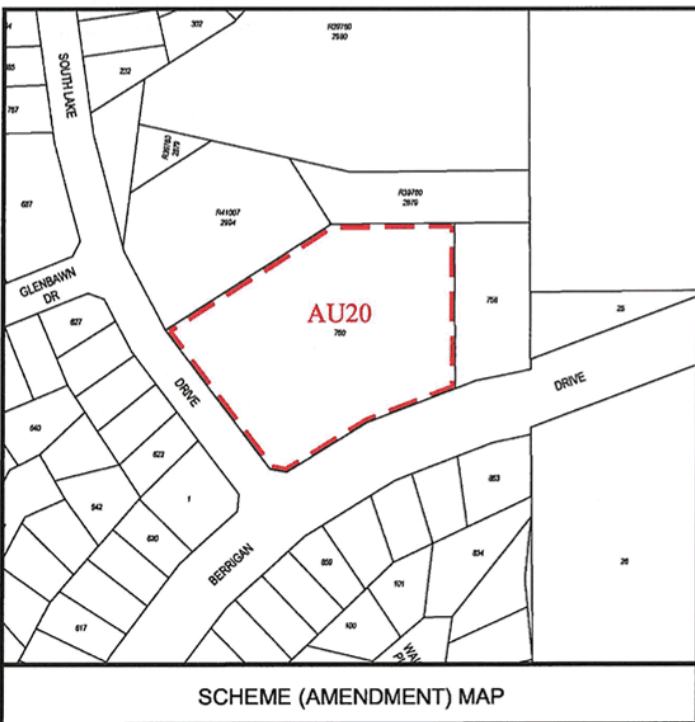
- LOCAL ROADS
- PARKS AND RECREATION
- PUBLIC PURPOSES DENOTED AS FOLLOWS:
  - C CIVIC

LOCAL SCHEME ZONES

- RESIDENTIAL
- LOCAL CENTRE
- SU23 SPECIAL USE

OTHER CATEGORIES  
(see scheme text for additional information)

- R20 R CODES
- AU20 ADDITIONAL USES



N  
SCALE: 1:3000  
DATE: 10.01.2022

Amendment No. 153



**PLANNING AND DEVELOPMENT ACT 2005**

**CITY OF COCKBURN  
TOWN PLANNING SCHEME NO 3  
AMENDMENT NO. 153**

The City of Cockburn under and by virtue of the powers conferred upon it by the Planning and Development Act 2005, hereby amend the above Town Planning Scheme for the following purposes:

1. Amend 'Table 6 – Table of Additional Uses' to include Additional Use 20 (AU 20) as follows:

<b>No.</b>	<b>Description of Land</b>	<b>Additional Use</b>	<b>Conditions</b>
AU 20	Lot 760 (No.49) Berrigan Drive, South Lake	Showroom (D)  Funeral Parlour (D)  Motor Vehicle Wash (D)	1. Development Approval.  2. A 'Showroom' land use shall be contained only within the existing shopping centre development and shall not exceed a gross lettable area of 1,850m <sup>2</sup> in aggregate. In the event that the shopping centre is to be demolished, the 'Showroom' use will cease to apply.

2. Amend the Scheme map to designate 'AU 20' over Lot 760 (No.49) Berrigan Drive, South Lake.
3. Amend the definition given to 'Funeral Parlour' in '2. Land Use Definition' in 'Part 6 – Terms Referred to in Scheme' to accord with the Schedule 1, Part 6, Clause 38 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as follows:

*Means premises used –*

- a) to prepare and store bodies for burial or cremation;
- b) to conduct funeral services.

4. Amend 'Table 3 – Commercial Use Classes – Vehicle Parking' to include vehicle parking provisions for the 'Funeral Parlour' land use as follows:

Use Class		Vehicle Parking Provisions		
		Car Parking Bays	Delivery Bays	Bicycle Racks
Commercial	Funeral Parlour	1:4 seats; and 1:1 staff	Not applicable	1:30 seats; or 1:100 people accommodated

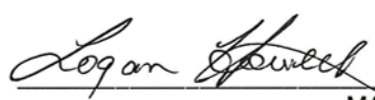
The Amendment is standard under the provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* for the following reason(s):

- (a) *an amendment that would have minimal impact on land in the scheme area that is not the subject of the amendment; and*
- (b) *an amendment that does not result in any significant environmental, social, economic or governance impacts on land in the scheme area.*



**ADOPTION**

Adopted by resolution of the Council of the City of Cockburn at the ordinary meeting of the Council held on 10th day of February 2022.

  
MAYOR

  
CHIEF EXECUTIVE OFFICER

**FINAL APPROVAL**

Adopted for final approval by resolution of the City of Cockburn at the Meeting of the Council held on the ..... day of ..... 2022, and the Common Seal of the City of Cockburn was hereunto affixed by the authority of a resolution of the Council in the presence of:

.....  
MAYOR  
(Seal)

.....  
CHIEF EXECUTIVE OFFICER

Recommended/Submitted for Final Approval

.....  
DELEGATED UNDER S.16 PLANNING  
AND DEVELOPMENT ACT 2005

DATE.....

Final Approval Granted

.....  
MINISTER FOR PLANNING  
DATE.....



File No. 109/153

**SCHEDULE OF MODIFICATIONS  
PROPOSED AMENDMENT NO. 153**

NO.	MODIFICATION PROPOSED	ADVERTISED Y/N	EXPLANATION FOR ADVERTISING	PARTICULARS OF ADVERTISING
1.	Modifying the 'Funeral Parlour' land use permissibility in Additional Use 20 a 'D' use to an 'A' use.	N	These modifications are not considered to trigger the need to re-advertise the proposed amendment, as these to address matters raised during public consultation.	Not applicable.
2.	Inserting an additional condition for Additional Use 20, as follows:  <i>3. Development of a 'Funeral Parlour' use shall incorporate visual screening to external storage area, loading areas and areas where funeral services are undertaken, where visible from Lot 2994 South Lake Drive.</i>	N		



File No. 109/153

**SCHEDULE OF SUBMISSIONS**  
**PROPOSED SCHEME AMENDMENT: Amendment No.153 – Lot 760 (No.49) Berrigan Drive, South Lake**

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
1	Name and Address Withheld – South Lake	<b>SUPPORT:</b> I have lived in South Lake for 36 years. Seeing the centre go from the heart of the community to what feels like a lifeless shell that attracts unpleasant community behaviour it would be wonderful to see it full of life again. It is very understood that supermarket retail chains are not interested in the building so the next best thing is the proposed showrooms and funeral parlour. To see the building functioning again should be the goal of the residents.	1. Noted.
2	Francesca, South Lake Drive, South Lake	<b>OBJECT:</b> South Lake holds a terrible reputation in the public. I believe we need facilities such as grocery shops, a cafe, a youth centre, to improve this reputation and draw people in. A funeral parlour will create a depressing feel to the already rundown area. I know the community are not in support of this, so I would hope we are heard and this does not go ahead and is instead utilised for what the community want.	1. Noted.
3	Naomi Ligovich, Mollerin Place, South Lake	<b>OBJECT:</b> This proposal does not take into consideration of what the residents need or want for this site. There is also a funeral home at Argong Chase, Cockburn Central WA. I believe that the proposed funeral business at Berrigan Quarter would be inappropriate use. We value the	1. The presence of an existing funeral parlour at Argong Chase, Cockburn Central (approximately 2km from 49 Berrigan Drive) is not considered to be an appropriate reason for not supporting the 'Funeral Parlour' land use. Whilst a similar land use



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		businesses that are already at the site, however, a small supermarket would be ideal.	<p>nearby may affect the viability of such a business, this is a consideration for any potential proponents.</p> <p>2. Whilst the proponent is seeking approval for a 'Showroom' land use in response to difficulties in finding a tenant for the former IGA supermarket, the land use permissibility under the Scheme will still support retail land uses.</p>
4	Greg Fawcett, Kabbarli Court, South Lake	<b>OBJECT:</b> A funeral parlour? Seriously! We need a shopping centre, not a funeral parlour, there is already one on Hammond Road. We need shops, an IGA, newsagent and food. There is too far to travel for locals to Gateway or Lakeside. The current submission is ridiculous. If the owners of the property didn't expect huge rental income, it would be a very well positioned and prosperous small shopping centre. Rebuild it and remove some of the southern carpark to add more shops and make it viable and attractive to potential businesses. A funeral parlour would be an absolute eyesore and waste of a prime location	<p>1. Refer to Submission 3, Recommendation 1.</p> <p>2. Redevelopment of the existing shopping centre may be a possibility at a future date; however, the intention of the current scheme amendment is to provide additional land use opportunities which supports the ongoing viability of the centre.</p>
5	Name and Address withheld, South Lake	<b>OBJECT:</b> Ridiculous we need a shopping centre. Knock it down and build a Woolworths or make it more enticing for a nice lunch bar style IGA.	1. Refer to Submission 4, Recommendation 2.
6	Name and Address withheld, South Lake	<b>OBJECT:</b> South Lake needs a centre! It needs a really good cafe, a small supermarket, and something else to draw non-locals to the area. My suggestion would be a loose produce shop as there are none around the Cockburn	1. There is still the potential for the shopping centre to accommodate a café and retail land uses, however, this will be led by potential tenants.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		area and people have to travel to Fremantle, Rockingham or further afield. The type of people this would attract would help with business for a cafe too	
7	Name and Address withheld, South Lake	<b>OBJECT:</b> I believe that there are already many funeral parlours and car washes in the area and therefore we do not need anymore	1. The presence of other 'Funeral Parlour' and 'Motor Vehicle Wash' land uses in the wider area is not a valid planning consideration.
8	Name and Address withheld, South Lake	<b>OBJECT:</b> Carwash and Showroom I do not have an issue with however a funeral parlour is EXTREMELY inappropriate to have in the same block as a childcare centre that has been there for years. Young Children do not need to be exposed to mourning on a daily basis. This is what the reality will be if this plan goes ahead.	1. It is noted that the concept plan provided indicatively shows the 'Funeral Parlour' land use adjacent to an existing childcare centre. Should the land use ultimately be proposed through a development application, it is expected that funeral services would not be visible from the childcare centre.
9	Jane Ashworth, Moondarra Circle, South Lake	<b>OBJECT:</b> I do not object to the whole application only the funeral parlour section.	1. Noted.
10	Name and Address withheld, South Lake	<b>OBJECT:</b> We don't need a new car dealership. We don't need another car wash. The local funeral parlour is a stones throw away. The land would be wasted and you'd be needing to redevelop yet again. What we need is fresh and local fruit and veggies, a baker that bakes daily and the neighbourhood can smell the sweet smell of fresh crusts, a butcher who keeps their meat prices fair and uses the money to support paying their kids or families extracurricular activities, a cafe to take our kids for breakfast and catch up with friends or our growing elderly population, a local fish and chip shop that's got a sign on the door saying "out fishin'" when they're closed, a deli for the kids to walk to for sweets and snacks after school that doubles as a news agency for the local lotto punters, we need "the local	1. The proposed amendment is seeking to introduce a 'Showroom' land use rather than a showroom for a new car dealership. The 'Showroom' use covers a broad range of possible retail options, including stores selling furniture and electrical appliances.  A new car dealership would be classified as a 'Motor Vehicle, Boat or Caravan Sales' land use under the Scheme, which is already an 'A' use within the 'Local Centre' zone under the Scheme, a use the City has discretion to approve.





NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		Chinese shop” for a treat for dinner when we want to order in and always tastes amazing. We want to know the names of the families and children we’ll be shopping from and supporting. We want to stay local. We want to stay familiar. We want a real community shopping centre.	
11	Name and Address withheld, South Lake	<b>OBJECT:</b> This should have not even gone as far as to vote!	1. Noted.
12	Name and Address withheld, South Lake	<b>SUPPORT:</b> Berrigan Quarter is currently rundown and the current building that is set for a grocery store has been vacant for many years and supermarket stores such as IGA have stated there is no appetite for that location due to proximity to Coles South Lake and Gateways. In order to revive the centre, it needs to allow for other business types. It would be a great location for a cafe too as there isn’t one too close	1. Noted.
13	Name and Address withheld, South Lake	<b>OBJECT:</b> We would benefit from a local food shop eg. IGA or similar not a car wash or a funeral parlour very unnecessary for the area. Won’t provide any benefits to the community just the pockets of owners of Centre!	1. Noted.
14	Wendy Hunter, Allamander Drive, South Lake	<b>OBJECT:</b> My only objection is with regard to the use of the property as a funeral parlour. While I understand there have been difficulties re-leasing the property after IGA moved out, a funeral parlour is simply not appropriate for this location. While there is parkland bordering one side of the premises, the remainder of the premises is bordered by small businesses that rely on the local residents' patronage, and this patronage will disappear if a funeral parlour was to be set up in the complex. Of the people I have spoken to about this matter, many feel uncomfortable with a funeral	1. Whilst a concept plan was previously prepared which indicatively located the ‘Funeral Parlour’ use in close proximity to the existing childcare centre and child health centre, the specific location of the land use will be determined at the development application stage.  It is considered that any visual amenity impacts on adjoining land uses, whether

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>parlour being near their homes, and will avoid the complex altogether, so those small businesses will lose existing business and are unlikely to receive any new business from the funeral parlour clientele who are highly unlikely to (eg.) visit the chemist or buy takeaway while attending a funeral. So, my first concern is for the existing small businesses. My second is for the children that attend the childcare centre beside the shopping complex. These children will ultimately become aware of the purpose of a funeral parlour simply because of its proximity, and will see the hearses coming and going, and visibly upset people. It is incomprehensible that such an impact on our young ones can be considered acceptable! Thirdly, is the hygiene issue with the bodies of deceased persons being held on-site in a shopping complex where food is prepared. Perhaps this is just queasiness on the part of residents such as myself, but I cannot even contemplate purchasing takeaway from a shop in close proximity to a funeral parlour; surely it's a matter of common decency? Where's the respect for the dead when they are being prepared for their final rest and their loved ones are saying their goodbyes right next door to a takeaway shop? Surely there's a better option for these premises, which will breathe new life into the complex and bring in additional business for the existing small businesses, rather than putting the nail in the coffin for those businesses that have managed to hang in there following the departure of IGA. Please don't approve the funeral parlour application as it won't help the businesses or the local residents. We need you, our Council, to make the right decision for us.</p>	<p>within or external to the Shopping Centre, can be managed through design measures (such as screening) at the development application stage.</p> <p>A modification to the amendment to specifically reduce the visual impact of the 'Funeral Parlour' land use, where it abuts the Lot 2994 South Lake Drive (which includes the existing childcare and child health centre) is recommended.</p>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
15	Name and Address withheld, South Lake	<b>COMMENT:</b> I think it would be fabulous to have more showroom/retail shops or a vehicle wash, that would be great, however a funeral parlour seems out of place for me. As much as I love our suburb, I do not believe the demographic here would treat such a building with any respect, and a funeral parlour deserves respect. The precinct certainly would require an upgrade including the car parking. I think it would be great to see a small cafe that serves breakfast, we don't have anything like this on the area. I love having a little shopping precinct so close to home so it is great to hear that there is future upgrades coming	1. Noted.
16	Name and Address withheld, South Lake	<b>OBJECT:</b> I don't think a funeral parlour will assist in improving South Lakes image. A car show room/ retailer I can't see why one would want to move in to that space. A car wash would be good I think. Some sort of business that promotes community engagement ie. library, community theatre (comparable to ones out Roleystone way) etc	1. Noted.
17	Name and Address withheld, South Lake	<b>SUPPORT:</b> I would like to see the centre in use by more businesses, even if they are not those that are currently requested by some local residents. As past history would suggest, those type of businesses were not patronised well enough to be sustainable, so alternative businesses need to be found for the centre's owners to be able to keep this centre open.	1. Noted.
18	Name and Address withheld, South Lake	<b>OBJECT:</b>	1. Noted.
19	John Delaney, Moondarra Circle, South Lake	<b>OBJECT:</b> A funeral parlour will not benefit or have a positive impact on the community. It is not in keeping with other wants or the needs of the South Lake community.	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
20	Name and Address withheld, South Lake	<b>OBJECT:</b> Objections to the funeral business. Happy for a car wash	1. Noted.
21	Name and Address withheld, South Lake	<b>OBJECT:</b>	1. Noted.
22	Name and Address withheld, South Lake	<b>OBJECT:</b> We as a community do not need a car wash as it gives the low income families children the opportunity to raise money by offering car wash. We most certainly do not need a funeral centre, we need business's to enhance our suburb not bring it down. We all want an independent fruit & veg market with a Cafe where we could sit & have breakfast with more tree's planted. My husband and I work long hours and enjoy Berrigans by the Lake for a dinner together on our way home. The new fish & chip shop is making a good impression. We would like not to have to leave our suburb & cross major roads to grab groceries for dinner. To be able to send the children to grab supplies on their push bikes, without crossing major roads. The aquatic centre has been taken, now many residents don't get that activity because of the commute & the ARC being so crowded. I believe the proposed site should continue to be set up as a central hub meeting place, as a community sharing together, we all want a shopping centre in our suburb.	1. The proposed scheme amendment seeks to retain the Berrigan Quarter Community Shopping Centre as a local shopping centre which provides convenience retailing for nearby residents. Whether a proposed 'Motor Vehicle Wash' or 'Funeral Parlour' land use (should this amendment be approved), or other retail land uses be pursued for the site, will be driven by the current landowner and prospective tenants.
23	Name and Address withheld, South Lake	<b>SUPPORT:</b> Welcome change and redevelopment to the area. I would love to see a gym, dentist and furniture store/tool store considered	1. Noted.
24	Name and Address withheld, South Lake	<b>OBJECT:</b> Don't like the idea of a funeral parlour at a local community shop, I would rather prefer to have some sort of supermarket where the old IGA was maybe like a small 24hour spud shed think everyone in the community Would really love that	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
25	Name and Address withheld, South Lake	<b>OBJECT:</b> Please do not add funeral parlour to shopping centre where we take our kids. This would be disgraceful. Not only in bad taste but it would deter traffic and people from going to the shopping centre.	1. Noted.
26	Name and Address withheld, South Lake	<b>OBJECT:</b> Car wash would be ok but definitely no funeral parlour	1. Noted.
27	Tymothy Adam, Blackthorne Cres, South Lake	<b>COMMENT:</b> Object to funeral parlour. Would welcome the car wash - no real objection to showroom pending use. Would prefer a bar extension / butcher / bakery / shop (previously used bakery and IGA)	1. Noted.
28	Name and Address withheld, South Lake	<b>OBJECT:</b> Myself and my family as a resident and ratepayer of City of Cockburn, I do not support the proposal for funeral parlour on Berrigan Drive Shopping Centre at 49 Berrigan Drive South Lake	1. Noted.
29	Name and Address withheld, South Lake	<b>OBJECT:</b> The local shops needs to attract everyday services not a funeral parlour, car wash would be ok, but needs a supermarket, lunch bar or coffee shop, restaurant take away. Or even physio or medical services added to existing	1. The provision of the land uses noted will ultimately be a consideration for the current landowner and centre management.  The proposed amendment was pursued on the basis of the closure of the former IGA supermarket and the difficulties in finding an alternative supermarket operator for the vacant tenancy. The land use permissibility under the Scheme still supports a supermarket use (under the 'Shop' use) within the 'Local Centre' zone, should such a use be pursued in the future.
30	Tracy Kilian Candlebark Pl, South Lake	<b>COMMENT:</b> I fully support the efforts being made by the owners to revitalise the Berrigan Quarter Shopping Centre. I support the scheme amendment to allow car wash and	1. Noted.

NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		Showroom facilities but as the owners have indicated that they would not pursue a funeral parlour in the site, I object to that clause being allowed to remain. I support the amendment without the funeral parlour.	
31	Name and Address withheld, Bullcreek	<b>OBJECT:</b> It is a difficult corner to get around during business hours. The 520 bus Stop is 1 car length from the corner a funeral home or car wash is going to add to the congestion. There is insufficient room at the United service station for such a venture. There is also a possibility that some chemicals would leach into the lakes. The whole area needs to be demolished and rebuilt. Traffic management are my biggest concerns for a funeral home as the corteges would only add to the existing traffic problems on Berrigan drive.	<ol style="list-style-type: none"> <li>1. Should the 'Funeral Parlour' and 'Motor Vehicle Wash' land use be approved as additional uses under the Scheme, the City may require the proponent to undertake a traffic assessment as part of a future development application. A traffic impact assessment would take into account the existing traffic generated by the shopping centre, existing service station, as well as the impact on the surrounding road network.</li> <li>2. The development of a 'Funeral Parlour' would be subject to relevant health and environmental legislation which would prohibit the discharge of waste into nearby water bodies.</li> </ol>
32	Glenn Piggot Prentice Place, South Lake	<b>OBJECT:</b> There are a number of aspects to this proposed amendment which remain out of the public domain for now and without further information or detailed plans it is virtually impossible for ratepayers like me to have a conclusive view. Therefore my default position is to oppose any changes until I know more. More broadly however, as a nearby resident I would object to uses that would cause noise out of normal business trading hours (like a car wash) and I am reasonably certain there are NO funeral parlours in Australia that are under the same roof as a food outlet, a news agent and a local deli. I may be wrong, but the storage	<ol style="list-style-type: none"> <li>1. The current proposal relates to an amendment to the Scheme which seeks approval for three land uses over Lot 760 (No.49) Berrigan Drive which are currently not permitted uses within the 'Local Centre' zone. Detailed plans are not provided at this stage, as the City has not received a development application which relates to these land uses.</li> </ol>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		of bodies would not seem consistent and complimentary with these other activities, so no, I do not want a funeral parlour in South Lake Shopping Centre. What I do want, is a shopping centre.... with an IGA/Coles/Woollies etc. Why is there no agitation for this in council?	
33	Department of Water and Environmental Regulation, Mandurah	<p><b>NO OBJECTION:</b> The Department has reviewed the proposed planning scheme amendment documents and has no objections to the proposed planning scheme amendment.</p> <p>In the event there are modifications to the proposal that may have implications on aspects of environment and/or water management, the Department should be notified to enable the implications to be assessed.</p>	1. Noted.
34	Name and Address withheld, South Lake	<b>OBJECT</b>	1. Noted.
35	Name and Address Withheld, Bibra Lake	<b>SUPPORT:</b> I partially support the amendment but dependant on what types of businesses/usage will be allowed	1. Noted.
36	Name and Address withheld, South Lake	<b>SUPPORT:</b> I would like to suggest a coffee shop or take away coffee place or an iga!	1. Noted.
37	Department of Health PO Box 8172, Perth	<b>COMMENT:</b> The above site is reported and classified a <u>Remediated for Restricted Use</u> under the Contaminated Sites Act 2003 based on the known presence of petroleum hydrocarbons below 2m depth that remained after site remediation works in 2007. Although the site appears suitable for continued commercial /industrial use (such as Showroom, Funeral Parlour, and Motor Vehicle Wash), it is not suitable for more sensitive land uses such as residential housing or childcare centres.	1. Noted



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>In the event that excavations or soil disturbing activities below 2m depth are proposed, they should be conducted in accordance with an Occupational Health and Safety Plan. Basement developments are not recommended.</p> <p>City of Cockburn should obtain a Basic Summary of Records relating to the land and its surroundings to complete their assessment of the site's suitability for proposed land uses.</p> <p><a href="https://www.der.wa.gov.au/images/documents/your-environment/contaminated-sites/Forms/Form_2_June_2020.pdf">https://www.der.wa.gov.au/images/documents/your-environment/contaminated-sites/Forms/Form_2_June_2020.pdf</a></p>	
38	Department of Jobs, Tourism, Science and Innovation Lvl 11, 1 William St, Perth	<b>NO COMMENT:</b> JTSI has no comments to make.	1. Noted.
39	Name and Address Withheld, Banjup	<b>COMMENT:</b> My submission is in partial support of the amendment <ul style="list-style-type: none"> <li>• Completely appreciate that the site is run down, neglected, and in much need of activation. Until a complete redevelopment is viable, allowing a great variety of land uses on the subject site will provide the proponent greater ability to secure tenants and reactivate the site.</li> <li>• The subject site has historically operated, and is zoned "Local Centre" under the City's Local Planning Scheme No.3 (LPS3).</li> </ul>	1. The submitter's support for the proposed 'Showroom' and 'Motor Vehicle Wash' uses is noted. 2. The 'Funeral Parlour' land use has been proposed as a potential use capable of activating the existing Shopping Centre, providing an interface to Broadwater Park. The specific location of the use will be determined at the development application. 3. A concept plan for the redevelopment of the Shopping Centre was provided within the scheme amendment documents presented to Council (at the 10 February 2022





NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<ul style="list-style-type: none"> <li>• The objective of the 'Local Centre' zone under LPS3 is as follows:  <i>“to provide for convenience retailing, local offices, health, welfare and community facilities which serve the local community, consistent with the local - serving role of the centre.”</i></li> <li>• Section 5.1.2(2) of State Planning Policy 4.2 – Activity Centres for Perth and Peel states <i>“Neighbourhood and local centres play an important role in providing walkable access to services and facilities for communities”</i>.</li> <li>• Evidently the key objective for Local Centre sites is to provide retailing, convenience and facilities for everyday needs, typically servicing the surrounding residential locality. In this case, the residents of South Lake.</li> <li>• The proposed additional uses subject of this scheme amendments request are Motor Vehicle Wash, Showroom and Funeral Parlour. These uses are currently not permitted in the Local Centre zone.</li> <li>• Arguably, Motor Vehicle Wash offers a level of everyday services to passing traffic and offers a synergy to the existing service station. I do not object to a Motor Vehicle Wash, subject to a suitable design from a presentation, acoustic and traffic perspective (which</li> </ul>	<p>Ordinary Council Meeting), which showed the potential location of the 'Funeral Parlour' use on the northern part of the site, utilising the existing loading dock. It should be noted that the concept plan was indicative only and may not be reflective of the ultimate location of the land use, should a future development application be pursued.</p>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>would be addressed through the development application stage anyway).</p> <ul style="list-style-type: none"> <li>• The Showroom land use typically requires good vehicle access for customers purchasing bulky goods. A large showroom may compromise the intent of the Local Centre zone, thus I understand the proposed restriction in floor space to 1,850m<sup>2</sup>. Showroom still offers a level of retail, and if a tenant can be secured, the tenant would bring a level of activation until the centre is completely redeveloped at a viable time.</li> <li>• The use I do object to is Funeral Parlour. A Funeral Parlour is not a good, service or facility that the surrounding catchment needs on a daily basis. The operations are rather dissimilar to existing operations on site such as Shop, Bakery, Lottery, Fast Food, Tavern and Service Station. These existing operations are all for convenience and daily needs.</li> </ul> <p>I cannot locate the full concept plan to determine the potential percentage of the site a Funeral Parlour would cover, however it would take away the ability for a portion of the site to be developed for a more appropriate use for surrounding residences, and the centre as a whole.</p>	
40	Jane Ashworth, Moondarra Circle South Lake	<b>COMMENT:</b> The proposal is for the Lot 70 (no 49) Berrigan Drive, South Lake to be used as a Motor Vehicle Wash, Show Room and a Funeral Parlour.	1. Refer to Submission 14, Recommendation 1.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>The concern I have, as a local resident, for this proposal is for the use as a Funeral Parlour. The current use for the shopping centre is for medical, retail shopping, food outlets, early child health and immunisations, community events, playgroups and also a child care centre. As you can see from the current uses at the centre, it supports a very diverse range of customers and users throughout all ages, ethnicities and life circumstances from the local suburb and is an important facility for the south lake community.</p> <p>From the current uses of the shopping centre, a funeral parlour would seem out of place and inappropriate.</p> <p>I do believe a funeral parlour for use at the facility would be detrimental to the current businesses that operate in the facility.</p> <p>Shoppers and customers may feel off put and uncomfortable by mourners and body preparations at the facility and the mood and atmosphere of the centre would become very sombre, which would likely deter customers from using the current shops and important medical facilities. A funeral is also a very sensitive time and subject for mourners and should the funeral parlour go ahead at this facility, mourners would not get the privacy they would need with the everyday movings of the facility.</p> <p>One of my other concerns for a funeral parlour being approved at this facility would be that the children from the daycare centre/playgroups would be able to see mourners from the childcare and ottey centre and it could be quite distressing for them to see people who are visibly upset.</p>	



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>I have lived in South Lake for 15 years and my partner has lived here for 34 years, we have both supported the local shops and facilities at the centre during our time living in South Lake. Upon hearing about the funeral parlour proposal we have both agreed that we would feel extremely uncomfortable at the centre and cease from using the centre if the funeral parlour begins operating. I have also spoken to other close community members who have lived in South Lake for 35+ years and they have also mentioned they would cease using the centre should a funeral parlour be approved in the centre as it would also make them feel uncomfortable. I urge you to please consider the long term and variety of customers who would be lost from using the centre if the funeral parlour is approved and all the local small businesses that would also be affected by the loss of these customers.</p> <p>Please ask yourself, would you take your newborn for a health check up next to a funeral parlour? Would you put your child in the daycare next door where they will be able to see upset mourners? Would you be happy to have a funeral for a close relative or friend at a busy shopping centre with no privacy during your sensitive time?</p> <p>Thank you for taking your time to read this email and for all that you do for the Cockburn community. I hope that with your help the South Lake community is able to continue using the centre in their current comfortable manner.</p>	
41	Name and Address withheld, South Lake	<b>OBJECT:</b>	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
42	Name and Address withheld, South Lake	<p><b>OBJECT:</b> I oppose the amendment to the re-zoning of the area. The surrounding developments include a Daycare Centre and a Community Centre which are essential to providing a sense of community and 'usefulness' and in some instances a necessity on a daily basis to residents in the area. The amendment to the zone almost appears to be 'light industrial' - there are other areas already within South Lake that could be used for things such as 'funeral parlour' - eg the South side of the road running parallel to North lake Road. The Daycare Centre and Community Centre often have activities that are inclusive of fun, laughter and a lot of noise - eg - drum playing days. I don't believe either group should (could) have to change or amend their activities if a funeral was in progress. I object to the re-zoning because if it is passed although the funeral parlour is a 'suggestion' I am sure there are already people working behind the scenes to make it happen. I do not believe the changes (as suggested) would benefit the residents on a 'daily basis'. If the Council contributed more to beautifying the area (there is often a feeling of being unsafe in this area) with more lighting, CCTV cameras it could be more attractive to alternative business. With the short term housing going up on Berrigan Drive the possibility does exist for supermarket, cafes, restaurants - no one wants to invest money there at the moment because they can't see it as being a viable profitable location. I believe that the area needs to be occupied by a service that is going to benefit and enhance this part of South Lake on a daily basis and operate in conjunction with the existing facilities - a funeral parlour is definitely not what I would consider at the forefront of this and as such I object strongly to amending the zoning of the area.</p>	<ol style="list-style-type: none"> <li>1. Should the 'Funeral Parlour' land use be permitted under the Scheme and a development consequent approved, it is unlikely that funeral services will prevent the existing childcare and community centres from operating in the current manner.</li> <li>2. The site covered by the amendment is private property, with matters such as lighting and security not managed by the City.</li> </ol>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
43	Name and Address withheld, South Lake	<b>OBJECT:</b> I do not agree to a Funeral Home being added to the centre. I do not see how this will add to the community feel of South Lake or support our community. I think we need retail shops	1. Noted.
44	Name and Address Withheld – South Lake	<b>OBJECT</b>	1. Noted.
45	Name and Address Withheld – South Lake	<b>OBJECT:</b> This is a terrible idea ,there are food service buildings here	1. Noted.
46	Name and Address Withheld – South Lake	<b>OBJECT:</b> I oppose the amendment to the re-zoning of the area. The surrounding developments include a Daycare Centre and a Community Centre which are essential to providing a sense of community and 'usefulness' and in some instances a necessity on a daily basis to residents in the area. The amendment to the zone almost appears to be 'light industrial' - there are other areas already within South Lake that could be used for things such as 'funeral parlour' - eg the South side of the road running parallel to North lake Road. The Daycare Centre and Community Centre often have activities that are inclusive of fun, laughter and a lot of noise. There is a bump park and fun activities held in the park behind. The funeral parlour is not a good facility or service for the surrounding catchment area and what is required on a daily basis. Have you considered what the negative impact will be on the retailers already set up in the centre. These businesses have worked hard and are used daily . I don't know of any shopping centre with a funeral home they are all stand alone dwellings. Potentially by having a funeral parlour may takeaway other avenues to revitalise the area. There are family's who enjoy the park	<p>1. The proposed 'Funeral Parlour' land use is premised upon using part of the existing Shopping Centre; however, approval of the scheme amendment could facilitate the development of a stand-alone building on Lot 7.</p> <p>2. In recognition of the potential proximity of a 'Funeral Parlour' land use to the existing childcare centre and child health centre on Lot 2994 South Lake Drive, it is recommended that this land use is modified to an 'A' use and additional screening measures be required.</p> <p>An 'A' use, if approved, requires the City to consult with nearby residents and landowners at the development application stage.</p>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		and various activities that surround the shopping centre and if anything a funeral parlour in South Lake will take away the laughter and enjoyment that we all appreciate. A funeral parlour is a sad and quiet place for people to reflect on those they have lost. A funeral parlour in the middle of a shopping centre with surrounding fun activities is not what I would say appropriate.	
47	Name and Address withheld, South Lake	<b>OBJECT:</b> This is a local shopping centre with shops such as eateries, pharmacy and child care centres. By allowing a funeral parlour to operate in this area will not cater to our residential and local needs. I am sure that more appropriate zoning and development ideas can be thought of in this instance, rather the financial related reasons	1. Noted.
48	Name and Address withheld, South Lake	<b>OBJECT:</b> Against Council's Proposal – Town Planning Scheme No.3, Amendment No.153. I, resident of South Lake, request the Council and the Mayor of Cockburn Council to reject Amendment No. 153 to Town Planning Scheme No.3 in the interests of the South Lake residential community! I believe the proposal to expand the land use of Berrigan Shopping Centre to allow Funeral Parlour, Car Wash and Showroom will impact our well-fare, contains ill-founded claims, and serves solely the commercial interests of the Berrigan Centre's owner. It will result in significant environmental, social, economic and government impact on land the area (see my arguments below). I believe also the proposed amendment is not consistent with the intent of the Local Commercial and Activity Centres Strategy and cannot be considered as 'Standard'. 1. An established residential development surrounds the Shopping Centre and the 'Local Centre' zone for convenience retailing (e.g. shops, cafes, pubs, services). The change will allow most of the Centre's area (up to 1,850sqm) for Funeral Parlour, Car Wash &	1. Should the scheme amendment be approved and enable the City to consider development applications for the proposed additional uses, the existing Shopping Centre will still be capable of accommodating retail land uses.  The restriction of the 'Showroom' use to the existing Shopping Centre building and to a gross lettable area of 1850m <sup>2</sup> has been proposed to restrict the scale of this use and ensure the Shopping Centre is consistent with the objective of the 'Local Centre' zone. The area limitation of this use is based on the footprint of the now vacant IGA tenancy.  2. Should the scheme amendment be approved, there is no obligation for the



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>Showroom, leaving little for our local needs. 2. "Funeral Parlour" means uses like: "prepare and store bodies for burial or cremation &amp; to conduct funeral services". It is hard to believe we will benefit from such an operation within our living proximity. This will also undermine the successful operating of some existing business lenders, like next door childcare and eateries. The proposal anecdotally states that Funeral Parlour's business operations are like existing tenants (e.g., a local visiting a cafe or a mum dropping her kids to childcare). 3. The proposal claims to revitalise the underutilised Local Centre though failed to clarify: how Funeral Parlour or Showroom will make the premises again the centre of resident activity and cater for our everyday needs. These commercial businesses used to be in commercial zones for a wide range of non-local customers. 4. The whole proposal is triggered by difficulties attracting a new anchor tenant in place of a former IGA supermarket. But such commercial centres do exist in many other residential suburbs; and effectively operate without the attraction of businesses appropriate to large commercial zones. In our case we deal with an issue of a business management and planning practice rather than limitations of existing land use. 5. The Council classifies the amendment as "standard", bluntly claiming minimal impact on the surrounding area and no significant environmental, social and economic impact. The conversion of the centre into a de-facto 'mixed business hub' anchoring Funeral Parlour will lower the attractiveness of living in the surrounded suburbs, reduce home buyer &amp; investor activity with a corresponding decline in house values &amp; further degradation of living conditions. The Council adopted the</p>	<p>landowner to submit a development application for a 'Funeral Parlour' land use.</p> <p>In the absence of a development application being submitted, it cannot be determined where specifically the 'Funeral Parlour' land use will be located, and whether this will have any resultant impact on existing businesses within the Shopping Centre.</p> <p>Noting the concerns raised during public consultation period, it is considered that a modification to list the 'Funeral Parlour' land use as an 'A' use under the Scheme is appropriate. For an 'A' use, the City will be required to advertise a development application to any landowners and residents that are considered to effected by the proposal.</p> <p>3. It is acknowledged that 'Funeral Parlour' land uses have been typically approved in commercial and industrial locations, however, the model land use definition under the <i>Planning and Development (Local Planning Schemes) Regulations 2015</i> has expanded the definition to encompass funeral services, rather than simply the preparation of bodies for burial or cremation.</p>





NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>proposal in its present form as if commercial interests prevail over the ones of South Lake residents.</p>	<p>Under the Scheme, the 'Place of Worship' land use is a 'D' use within the 'Local Centre' zone, which a place used for religious activities, such a church, temple, synagogue, or mosque. A 'Place of Worship' may be used to conduct funeral services.</p> <p>4. It is acknowledged that a retail tenant (such as a supermarket operator) would be ideally suited to the former IGA tenancy, however, this scheme amendment has been proposed on the basis of difficulties in attracting a retail use for this tenancy.</p> <p>5. The perceived impact of the 'Funeral Parlour' land use on house prices is not considered to be a valid planning consideration.</p> <p>Should part of Lot 760 be ultimately developed for a 'Funeral Parlour' land use, it is not considered that this will cause a decline in the living conditions of South Lake and the surrounding area.</p>
49	Name and Address withheld, South Lake	<p><b>OBJECT:</b> Against Council's Proposal – Town Planning Scheme No.3, Amendment No.153. I, resident of South Lake, request the Council and the Mayor of Cockburn Council to reject Amendment No. 153 to Town Planning Scheme No.3 in the interests of the South Lake residential community! I believe the proposal to expand the land use of</p>	<p>1. Refer to Submission 48, Recommendation 1 to 5.</p>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>Berrigan Shopping Centre to allow Funeral Parlour, Car Wash and Showroom will impact our well-fare, contains ill-founded claims, and serves solely the commercial interests of the Berrigan Centre's owner. It will result in significant environmental, social, economic and government impact on land the area (see my arguments below). I believe also the proposed amendment is not consistent with the intent of the Local Commercial and Activity Centres Strategy and cannot be considered as 'Standard'. 1. An established residential development surrounds the Shopping Centre and the 'Local Centre' zone for convenience retailing (e.g. shops, cafes, pubs, services). The change will allow most of the Centre's area (up to 1,850sqm) for Funeral Parlour, Car Wash &amp; Showroom, leaving little for our local needs. 2. "Funeral Parlour" means uses like: "prepare and store bodies for burial or cremation &amp; to conduct funeral services". It is hard to believe we will benefit from such an operation within our living proximity. This will also undermine the successful operating of some existing business lenders, like next door childcare and eateries. The proposal anecdotally states that Funeral Parlour's business operations are like existing tenants (e.g., a local visiting a cafe or a mum dropping her kids to childcare). 3. The proposal claims to revitalise the underutilised Local Centre though failed to clarify: how Funeral Parlour or Showroom will make the premises again the centre of resident activity and cater for our everyday needs. These commercial businesses used to be in commercial zones for a wide range of non-local customers. 4. The whole proposal is triggered by difficulties attracting a new anchor tenant in place of a former IGA supermarket. But such commercial centres do exist in many other residential suburbs; and effectively operate without the</p>	



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		attraction of businesses appropriate to large commercial zones. In our case we deal with an issue of a business management and planning practice rather than limitations of existing land use. 5. The Council classifies the amendment as “standard”, bluntly claiming minimal impact on the surrounding area and no significant environmental, social and economic impact. The conversion of the centre into a de-facto ‘mixed business hub’ anchoring Funeral Parlour will lower the attractiveness of living in the surrounded suburbs, reduce home buyer & investor activity with a corresponding decline in house values & further degradation of living conditions. The Council adopted the proposal in its present form as if commercial interests prevail over the ones of South Lake residents.	
50	Stas Kudinov, South Lake Dr, South Lake	<b>OBJECT:</b> I, Stas Kudinov, the resident of South Lake, OBJECT the scheme amendment. The proposal has no consideration for our residential community, contains ill-founded claims, and serves the commercial interests of the Berrigan Centre’s owner solely. 1. An established residential development surrounds the Shopping Centre and the ‘Local Centre’ zone serves local residents via convenience retailing (e.g. shops, cafes, pubs, services). The change will allow most of the Centre’s area (up to 1,850sqm) for Funeral Parlour, Car Wash & Showroom, leaving little for my local needs. 2. “Funeral Parlour” means uses like: “prepare and store bodies for burial or cremation & to conduct funeral services”. It is hard to believe I could benefit from such an operation within its living proximity. This will also undermine the successful operating of some existing business lenders, like childcare and eateries. The proposal anecdotally states that Funeral Parlour’s business operations are like existing tenants (e.g., a local visiting a	1. Refer to Submission 48, Recommendation 1 to 5.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>cafe or a mum dropping her kids to childcare). 3. The proposal claims to revitalise the underutilised Local Centre though failed to clarify, how Funeral Parlour or Showroom could make the premises again the centre of resident activity; and cater for my everyday needs. These commercial businesses used to be in commercial zones for a wide range of non-local customers. 4. The whole proposal is triggered by difficulties attracting a new anchor tenant in place of a former IGA supermarket. But local commercial centres are located inside many other residential suburbs and effectively operate without the attraction of businesses appropriate to large commercial zones. We deal with an issue of a business management and planning practice rather than limitations of existing land use. 5. The Council classifies the amendment as "standard", bluntly claiming minimal impact on the surrounding area and no significant environmental, social and economic impact. The conversion of the centre into a de-facto 'mixed business hub' anchoring Funeral Parlour will lower the attractiveness of living in the surrounded suburbs, reduce home buyer &amp; investor activity with a corresponding decline in house values &amp; further degradation of living conditions. The Council adopted the proposal in its present form as if commercial interests prevail over the ones of South Lake residents.</p>	
51	Name and Address Withheld – South Lake	<p><b>OBJECT:</b> I have been a resident of South Lake for the past 20 plus years and believe this will have a negative impact on the community.</p> <p>I fail to see how a funeral parlour and a car wash facility would benefit the local community, Surly this isn't suited to</p>	<p>1. The additional uses proposed by this scheme amendment would be located on a site zoned 'Local Centre' under the Scheme.</p> <p>Whilst it is acknowledged that the 'Funeral Parlour' and 'Motor Vehicle Wash' land uses</p>



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<p>a residential area where families and children frequent on a daily basis to the park, chemist and day care centre.</p> <p>Such premises exist only minutes away in a commercial / Industrial setting.</p> <p>This will also only add further congestion to the area and potentially have a negative impact on value of surrounding properties.</p> <p>What is needed is a local grocery store or such businesses that are suitable to service the local community.</p> <p>I hope the Council take my input in to consideration along with fellow residents and find alternatives that benefit the majority not the minority</p>	<p>are typically located in commercial and industrial areas, it is considered that development of uses on the site can provide for adequate separation from more sensitive land uses (i.e. childcare and residential).</p> <p>2. Should the proposed land uses be approved under the Scheme and a consequent development application received, the City may request a transport assessment to determine the impact of additional traffic generation, including the impact on the surrounding road network.</p> <p>The perceived impact of the proposed land uses on property prices is not a valid planning consideration.</p> <p>3. The proposed scheme amendment does not preclude the ability for a retail use (such as a supermarket) from occupying a tenancy in the future, as the 'Shop' land is a 'D' use within the 'Local Centre' zone.</p>
52	Name and Address Withheld – South Lake	<p><b>OBJECT:</b> I oppose the amendment application for the Berrigan shopping Centre for a funeral parlour and car wash.</p> <p>This does not service the local community nor is it suitable in a residential area.</p>	1. Noted.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
53	Kathryn Blamey Barrine Gardens, South Lake	<b>OBJECT:</b> I use the Berrigan shopping centre for my pharmacy, newsagent and takeaway. It feels inappropriate to have a funeral parlour so close to “every day shops” Already there are times that the car park is full. The traffic surrounding it is horrendous if you want to turn right during busy times. Plus life is too short and hard enough without death in my face every time I go to get my medications to make me live longer.	1. Noted.
54	South Lake Ottey Family & Neighbourhood Centre, 2 South Lake Dr, South Lake	<b>COMMENT:</b> Currently there is no allotment of parking to the South Lake Ottey Centre. Information provided from the Council Land and Property Department of the City of Cockburn indicates the Ottey Centre is to share parking located in the front of the South Lake Child Care Centre and Child Health Clinic. Currently this area of parking is utilized by the Child Care Centre and Child Health Clinic and is full. (Outlined in map attached)  Indicators for allocation of parking:  <ul style="list-style-type: none"> <li>• Daily attendance of 30 to 40 people.</li> <li>• Need for safer parking. We have mothers and children and older people attend the Centre. The car park is a thoroughfare with speeding and erratic drivers and is dangerous.</li> <li>• Disabled parking. This will provide easier access.</li> <li>• Need to allocate three bays at front of building to unload food every Thursday for- Emergency Relief and when required. This could be managed by the Centre.</li> </ul>	1. City Officers have made attempts to secure additional parking allocation for the South Lake Ottey Centre and other users on Lot 2994 (No.2) South Lake Drive, however, this is complicated by the fact that the additional parking is located within the car park of the Shopping Centre of Lot 760 Berrigan Drive. The Shopping Centre is privately owned.  The City will continue to investigate options for improving the availability and location of car parking on Lot 2994.



NO.	NAME/ADDRESS	SUBMISSION	RECOMMENDATION
		<ul style="list-style-type: none"> <li>• Friday mornings are exceptionally busy between 8.30 and 11.00 am. Attendance is within the range of 28 to 40.</li> </ul> <p>We have a Community Breakfast. Community attend to socialise, receive fruit, vegetables and other food items donated to the Centre collected from Second bite on Thursday. Mobile Food bank attend between 9.00 am and 10.00 am.</p> <ul style="list-style-type: none"> <li>• The exit or the Child Care Centre is very close to the front entrance of the Ottey Centre. The traffic flow can be very busy there sometimes and can be dangerous to people leaving the Centre. A time of note is Friday in wet weather when Mobile Food bank try to park as close to the Centre as possible and people using them need to shelter.</li> </ul> <p>There is a large amount of foot and vehicle traffic just to the Centre. The car park is not ever full but the public drive through it at all angles and speed to attend the shopping Centre or Muzz Buzz Cafe. The parking, traffic flow and speed requires revision and assessment with the view to ensuring parking and safety for the patrons of the Ottey Centre.</p>	



## 15. Finance

Type of Interest	Nature of Interest
Cr Stone has submitted an Impartiality Interest, pursuant to Regulation 22 of the <i>Local Government (Model Code of Conduct) Regulations 2021</i> for Item 15.1	Cr Stone is on the Wetlands Centre board.

### 15.1 (2022/MINUTE NO 0129) Payments Made from Municipal Fund and Local Procurement Summary - May 2022

<b>Author</b>	Stuart Downing
<b>Attachments</b>	<ol style="list-style-type: none"> <li>1. Monthly Payments Report - May 2022 <a href="#">↓</a></li> <li>2. Credit Card Payments Report - April (paid May 2022) <a href="#">↓</a></li> <li>3. Fuel Card Report - April (Paid May 2022) <a href="#">↓</a></li> </ol>

#### Recommendation/Council Decision

MOVED Cr L Kirkwood SECONDED Cr K Allen

That Council:

- (1) RECEIVES the list of payments from the Municipal Fund during the month of May 2022, as attached to the Agenda.

**CARRIED UNANIMOUSLY 10/0**

#### Background

Council has delegated its power to make payments from the Municipal or Trust Fund to the Chief Executive Officer and other sub-delegates under Delegated Authority '*Local Government Act 1995 - Payment from Municipal and Trust Funds*'.

Regulation 13(1) of the *Local Government (Financial Management) Regulations 1996* requires a list of accounts paid under this delegation to be prepared and presented to Council each month.

It should be noted that the City no longer holds any funds within the Trust Fund, following legislative amendments requiring public open space (POS) cash in lieu contributions to now be held in Municipal reserves.

#### Submission

N/A

#### Report

Payments made under delegation during the month of May totalled \$13.565 million, and a listing of these is attached to the agenda for review by Council.





These comprise:

- EFT payments (suppliers and sundry creditors) - \$10.349 million (853 payments)
- Payroll payments - \$3.144 million (2 fortnights)
- Corporate credit cards – total of \$65,106.01 (65 cards used)
- Bank transactional fees (BPay and merchant fees) - \$6,564.83.

The City processes several payment runs each month to ensure its trade suppliers are paid on a timely basis, particularly those that are local and small businesses.

Also attached is the new version of the monthly credit card payments report, showing April transaction details (accounted for in May) by cardholder position.

This is in accordance with Council's decision at its meeting held on 10 March 2022. There were no transactions on the CEO's credit card for the month.

The Council decision also required fuel card expenditure to be reported, so the City's fuel card report for April (paid in May) has also been included. This shows total spending of \$25,755.34, restricted to fuel only on the City's fleet.

### Local Procurement

Monthly statistics on local and regional procurement spend are summarised below, showing the spend amounts and percentages against total spend:

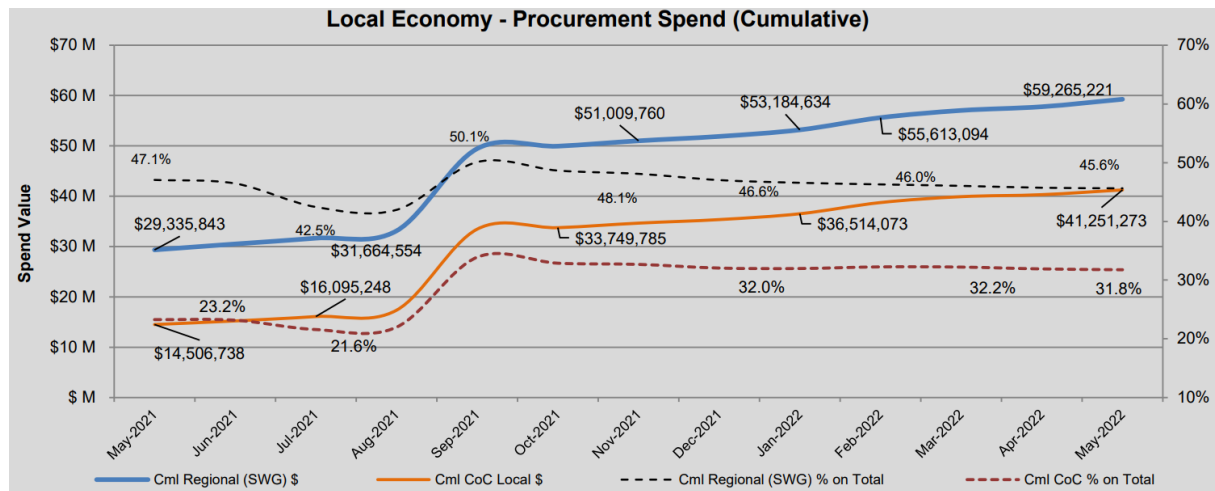
Procurement Report - Local Buy Summary & Trends					May 2022	
Monthly Statistics	Total SWG Spend	\$1,484,597	CoC Local \$	26.7%	Local/Regional \$	42.1%
	CoC Local Spend	\$941,476	CoC Local %	25.1%	Local/Regional %	33.5%

In May, local spending within Cockburn made up 26.7 percent of the City's monthly spend, comprising 25.1 percent of all procurement transactions made for the month.

Within the South West Group (SWG) region, this is increased to 42.1 percent of spend from 33.5 percent of transactions.



The following one year rolling chart to May 2022 tracks the City’s procurement spend with businesses located within Cockburn and the SWG region:



The rolling 12-month cumulative local Cockburn spend was \$41.25 million, representing 31.8 percent of the City’s total spend, and \$59.26 million or 45.6 percent of total spend within the SWG regional area.

These results track the City’s performance in achieving Council’s “local and regional economy” principle contained within its Procurement Policy (i.e. a buy local procurement preference).

**Strategic Plans/Policy Implications**

Local Economy

A sustainable and diverse local economy that attracts increased investment and provides local employment

- Thriving local commercial centres, local businesses, and tourism industry.

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation

- Best practice Governance, partnerships, and value for money
- High quality and effective community engagement and customer service experiences.

**Budget/Financial Implications**

All payments made have been provided for within the City’s Annual Budget, as adopted and amended by Council.



**Legal Implications**

This item ensures compliance with s6.10(d) of the *Local Government Act 1995* and Regulations 12 and 13 of the *Local Government (Financial Management) Regulations 1996*.

**Community Consultation**

N/A

**Risk Management Implications**

Council is receiving the list of payments already made by the City under delegation in meeting its contractual obligations.

This is a statutory requirement and allows Council to review and clarify any payment that has been made.

**Advice to Proponents/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## MAY 2022 PAYMENT LISTING

## MUNICIPAL FUND

PAYMENT No.	ACCOUNT No.	PAYEE	PAYMENT DESCRIPTION	DATE	VALUE \$
EF149275	10152	Aust Services Union	Payroll Deductions	2/05/2022	860.60
EF149276	10154	Australian Taxation Office	Payroll Deductions	2/05/2022	498,964.00
EF149277	10305	Child Support Agency	Payroll Deductions	2/05/2022	1,098.42
EF149278	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	2/05/2022	66.00
EF149279	19726	Health Insurance Fund Of Wa	Payroll Deductions	2/05/2022	1,433.35
EF149280	27874	Smartsalary	Salary Packaging/Leasing Administration	2/05/2022	14,228.84
EF149281	26987	Cti Risk Management	Security - Cash Collection	3/05/2022	870.20
EF149282	28300	Brayco Commercial Pty Ltd	Fabrication Services	3/05/2022	639.00
EF149283	99997	Family Day Care	FDC Payments We 01/05/2022	5/05/2022	49,198.62
EF149284	10058	Alsco Pty Ltd	Hygiene Services/Supplies	10/05/2022	250.84
EF149285	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	10/05/2022	106.96
EF149286	10338	Cleanaway Pty Ltd	Waste Disposal Services	10/05/2022	956.44
EF149287	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	10/05/2022	21,828.92
EF149288	10683	Gronbek Security	Locksmith Services	10/05/2022	669.47
EF149289	10787	Jandakot Accident Repair Centre	Panel Beating Services	10/05/2022	1,000.00
EF149290	10944	Mcleods	Legal Services	10/05/2022	7,900.43
EF149291	10991	Beacon Equipment	Mowing Equipment	10/05/2022	109.50
EF149292	11036	Northlake Electrical Pty Ltd	Electrical Services	10/05/2022	3,020.40
EF149293	11247	Richgro Wa	Gardening Supplies	10/05/2022	306.24
EF149294	11307	Satellite Security Services Pty Ltd	Security Services	10/05/2022	3,300.90
EF149295	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	10/05/2022	188.50
EF149296	11557	Technology One Ltd	It Consultancy Services	10/05/2022	4,042.50
EF149297	11795	Western Power	Street Lighting Installation & Service	10/05/2022	1,320.00
EF149298	11854	Zipform Pty Ltd	Printing Services	10/05/2022	3,763.56
EF149299	12024	Access Office Industries	Furniture - Storage	10/05/2022	372.46
EF149300	12497	Trophy Choice	Trophy Supplies	10/05/2022	2,630.10
EF149301	13102	Michael Page International (Australia) Pty Ltd	Employment Services	10/05/2022	2,658.08
EF149302	13764	Ddls Australia Pty Ltd	Computer Software	10/05/2022	1,760.00
EF149303	15868	Cardno (Wa) Pty Ltd	Consultancy Services - Engineering	10/05/2022	21,203.60
EF149304	16064	Cms Engineering	Airconditioning Services	10/05/2022	9,863.23
EF149305	16846	Action Glass & Aluminium	Glazing Services	10/05/2022	1,947.28
EF149306	17345	Kennards Hire - Myaree	Equipment Hire	10/05/2022	174.00
EF149307	18203	Natsync Environmental	Pest Control	10/05/2022	385.00
EF149308	19776	Josh Byrne & Associates	Environmental Consultant	10/05/2022	348.00
EF149309	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	10/05/2022	857.63
EF149310	20535	Home-Grown Theatre	Drama Classes	10/05/2022	660.00
EF149311	21294	Cat Haven	Animal Services	10/05/2022	1,314.50

EF149312	21672	Mega Music Australia Pty Ltd	Musical Instruments/Sound Equipment	10/05/2022	285.00
EF149313	22553	Brownes Food Operations	Catering Supplies	10/05/2022	208.72
EF149314	23457	Totally Workwear Fremantle	Clothing - Uniforms	10/05/2022	11.65
EF149315	24655	Automasters Spearwood	Vehicle Servicing	10/05/2022	265.00
EF149316	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	10/05/2022	2,035.00
EF149317	26329	Safety Signs Service Pty Ltd	Safety Signs	10/05/2022	144.58
EF149318	26588	Source Separation Systems P/L	Providing Waste And Recycling Bins	10/05/2022	1,019.52
EF149319	26606	Enviro Infrastructure Pty Ltd	Construction& Fabrication	10/05/2022	9,306.95
EF149320	26614	Marketforce Pty Ltd	Advertising	10/05/2022	4,837.48
EF149321	26705	Creative Adm	Marketing Services	10/05/2022	14,850.00
EF149322	26717	Full Circle Design Services Pty Ltd	Consultancy - Enviromental	10/05/2022	3,080.00
EF149323	26789	Raeco	Supplier Of Library Shelving And Furnitu	10/05/2022	902.00
EF149324	26987	Cti Risk Management	Security - Cash Collection	10/05/2022	150.00
EF149325	27068	Austral Pool Solutions	Pool Equipment/Supplies	10/05/2022	2,114.77
EF149326	27069	Hart Sport	Sports Equipment	10/05/2022	232.10
EF149327	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	10/05/2022	1,407.41
EF149328	27154	Suez Recycling & Recovery Pty Ltd	Waste Services	10/05/2022	30.14
EF149329	27246	Veale Auto Parts	Spare Parts Mechanical	10/05/2022	25.20
EF149330	27348	Message Media	Telecommunications	10/05/2022	857.25
EF149331	27374	Southern Cross Cleaning	Commercial Cleaning	10/05/2022	9,739.30
EF149332	27379	Esri Australia Pty Ltd	Gis Software	10/05/2022	2,200.00
EF149333	27385	Programmed Electrical Technologies	Electrical Services	10/05/2022	335.50
EF149334	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	10/05/2022	3,139.96
EF149335	27426	The Kart Centre Pty. Ltd	Go - Kart Hire	10/05/2022	1,650.00
EF149336	27427	Home Chef	Cooking/Food Services	10/05/2022	66.83
EF149337	27448	Selectro Services Pty Ltd	Electrical	10/05/2022	2,487.10
EF149338	27455	Site Protective Services	Cctv Parts	10/05/2022	196.86
EF149339	27476	Merchandising Libraries Pty Ltd	Signage & Displays	10/05/2022	712.80
EF149340	27507	Facilities First Australia Pty Ltd	Cleaning Services	10/05/2022	1,518.95
EF149341	27539	Jasmin Carpentry & Maintenance	Carpentry	10/05/2022	1,946.42
EF149342	27546	Bpa Engineering	Consultancy - Engineering	10/05/2022	660.00
EF149343	27622	Truegrade Medical Supplies	Medical Supplies	10/05/2022	6,603.61
EF149344	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	10/05/2022	580.80
EF149345	27677	Dodgy Bros Dodgeball Co.	Dodgeball Game	10/05/2022	1,980.00
EF149346	27694	Red Hot Design	Garment Print And Supply	10/05/2022	660.00
EF149347	27797	City Lift Services Pty Ltd	Lift Maintenance	10/05/2022	2,266.00
EF149348	27852	First 5 Minutes Pty Ltd	Training & Education	10/05/2022	1,298.00
EF149349	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	10/05/2022	1,848.00
EF149350	27917	Go Doors Advanced Automation	Door Maintenance & Repair	10/05/2022	4,314.07
EF149351	27974	Accredit Building Surveying & Construction Services Pty Ltd	Survey Services	10/05/2022	3,300.00
EF149352	28009	Classic Hire	Equipment Hire	10/05/2022	1,000.27
EF149353	28125	Daisy Productions	Master Ceremonies	10/05/2022	1,000.00
EF149354	28196	Brightmark Group Pty Ltd	Cleaning Services	10/05/2022	15,751.80
EF149355	28214	Beyond Skateboarding	Skateboarding Clinics	10/05/2022	2,035.00

EF149356	28215	Complete Office Supplies Pty Ltd	Stationery	10/05/2022	435.40
EF149357	28241	Swift Flow Pty Ltd	Plumbing	10/05/2022	12,103.58
EF149358	28246	Hendercare	Nursing Services	10/05/2022	3,215.25
EF149359	28271	Glide Products Pty Ltd	Wheelchair Supplier	10/05/2022	3,632.70
EF149360	28276	Precious Plastic Perth	Workshop	10/05/2022	1,100.00
EF149361	28277	Gesha Coffee Co	Coffee Supplies	10/05/2022	334.00
EF149362	28304	Moray & Agnew	Legal Services	10/05/2022	1,817.20
EF149363	28310	Preferred Training Networks Pty Ltd	Training	10/05/2022	8,580.00
EF149364	28317	Town Of Mosman Park	Local Gov	10/05/2022	1,464.23
EF149365	28314	Hootsuite Inc	Software As A Service	10/05/2022	3,153.18
EF149366	27475	Lara Kirkwood	Monthly Elected Member Allowance	16/05/2022	181.36
EF149367	10747	inet Limited	Internet Services	16/05/2022	1,119.87
EF149368	11758	Water Corp Utility Account Only - Please Refer To 11760 When Raising	Water Usage / Sundry Charges	16/05/2022	1,852.53
EF149369	99996	Tracey Lee Allam	Rates and Property related refunds	16/05/2022	56.65
EF149370	99996	Kristie Smith	Rates and Property related refunds	16/05/2022	56.65
EF149371	99996	Allcolour Holdings Pty Ltd T/A Abel Roof	Rates and Property related refunds	16/05/2022	166.65
EF149372	99996	Andantino Pty Ltd T/A Outdoor World Wang	Rates and Property related refunds	16/05/2022	147.00
EF149373	99996	Tania Jerovich	Rates and Property related refunds	16/05/2022	147.00
EF149374	99996	Diamond Valley Holdings Pty Ltd	Rates and Property related refunds	16/05/2022	1,372.87
EF149375	99996	Greenstart Consulting	Rates and Property related refunds	16/05/2022	1,432.66
EF149376	99996	Susan Henry	Rates and Property related refunds	16/05/2022	200.00
EF149377	99996	Sandra Goncalves	Rates and Property related refunds	16/05/2022	950.31
EF149378	88888	Wattleup road property developments	Bond Refund	16/05/2022	105,614.01
EF149379	88888	Mr Stephem Mills	Bond Refund	16/05/2022	500.00
EF149380	88888	Bradley Earsman	Bond Refund	16/05/2022	500.00
EF149381	99997	Michael Emery	Reimbursement For Refreshments	16/05/2022	278.00
EF149382	99997	Kylie Smyth	Petty Cash Reimbursement Stationary	16/05/2022	79.22
EF149383	99997	Michael Faulkner	Relocation Expenses Reimbursment	16/05/2022	2,000.00
EF149384	99997	Anthony Baird	Bird Bath Rebate - A Baird	16/05/2022	50.00
EF149385	99997	Don Grimbeck	Refund Request Arc - Don Grimbeck	16/05/2022	82.00
EF149386	99997	Calian D Baxter	Refund Request Arc - Calian Baxter	16/05/2022	71.00
EF149387	99997	Kerrylyn Paniora	Refund Request Arc - Kerry Paniora	16/05/2022	57.00
EF149388	99997	Murali Krishna Koppu	Refund Request Arc - Murali Koppu	16/05/2022	34.90
EF149389	99997	Next Health Pty Limited	Invoice In0160825 - Alen Rabolic	16/05/2022	3,410.00
EF149390	99997	Dr Portland Jones	Invoice Anzac Day Talk Only Birds Above	16/05/2022	300.00
EF149391	99997	Debra Van Camp	Refund Request Arc - Debra Van Camp	16/05/2022	294.00
EF149392	99997	Servau Offcl. Departmental Recpts & Pay	Document Number : 180132182	16/05/2022	280.17
EF149393	99997	E A Olden & T M Ivey	Compost Bin Rebate E A Olden & T M Ivey	16/05/2022	50.00
EF149394	99997	Anna Klein	Compost Bin Rebate - Anna Klein	16/05/2022	50.00
EF149395	99997	Karen Shea	Cloth Nappy Rebate - Karen Shea	16/05/2022	50.00
EF149396	99997	Li-Hui Wang	Cloth Nappy Rebate - Li Wang	16/05/2022	50.00
EF149397	99997	Jhobie Verdejo	Cloth Nappy Rebate - Jhobie May Verdejo	16/05/2022	50.00
EF149398	99997	Lisa And Mark Campbell	Cloth Nappy Rebate - Lisa Campbell	16/05/2022	50.00
EF149399	99997	Pedita Barlow	Bird Bath Rebate - Pedita Barlow	16/05/2022	46.90

EF149400	99997	Mr M Dowling & Mrs L A Dowling	Bird Bath Rebate - Michael Dowling	16/05/2022	50.00
EF149401	99997	Rotary Club Of Cockburn Inc	Small Events Sponsorship	16/05/2022	3,000.00
EF149402	99997	Coogee Beach Progress Association	April 2022 Newsletter	16/05/2022	572.00
EF149403	99997	Violette Russo	1St Prize In Cockburns Got Talent 5-10 Y	16/05/2022	500.00
EF149404	99997	Shannon And Sherree	Compost Bin Rebate Shannon And Sherree	16/05/2022	50.00
EF149405	99997	Michael S Fraser	Compost Bin Rebate Michael S Fraser	16/05/2022	50.00
EF149406	99997	Lauren Felvus	Compost Bin Rebate Lauren Felvus	16/05/2022	50.00
EF149407	99997	Ludovic Petit	Crossover Rebate - Ludovic Petit	16/05/2022	300.00
EF149408	99997	Daniella Granato	Crossover Rebate - Daniella Granato	16/05/2022	300.00
EF149409	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	16/05/2022	300.00
EF149410	99997	Jodie Swift	Refund Request Arc - Jodie Swift	16/05/2022	52.50
EF149411	99997	Dario Lederhaus	Refund Request Arc - Dario Lederhaus	16/05/2022	71.00
EF149412	99997	Janet Signer	Invoice Mahjong/Apr2022	16/05/2022	300.00
EF149413	99997	Mr A & Mrs K Franich	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149414	99997	Tanya Hagen	Senior Security Subsidy Scheme	16/05/2022	80.00
EF149415	99997	Margaret Fane	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149416	99997	Rosello Da Conceicao	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149417	99997	Mr & Mrs P L Lim	Senior Security Subsidy Scheme	16/05/2022	90.00
EF149418	99997	Gb Jurcun	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149419	99997	Kerry Sadlier	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149420	99997	Miss C Anderson	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149421	99997	Mk Tm Rozwadowski	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149422	99997	A & M Del Borrello	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149423	99997	Hilary Bell	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149424	99997	Ep & J Myers	Senior Security Subsidy Scheme	16/05/2022	120.00
EF149425	99997	Marin & Radoslava Zlendich	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149426	99997	Carol A Wright	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149427	99997	Anka Obilinovich	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149428	99997	Wh & Vm Davey	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149429	99997	Jacqueline Smith	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149430	99997	Iris Lance	Senior Security Subsidy Scheme	16/05/2022	100.00
EF149431	99997	Loretta Drusdale	Senior Security Subsidy Scheme	16/05/2022	100.00
EF149432	99997	Susan Millar	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149433	99997	Andrew Hinton	Senior Security Subsidy Scheme	16/05/2022	160.00
EF149434	99997	Stephen Robins	Senior Security Subsidy Scheme	16/05/2022	300.00
EF149435	99997	Janette Esmay	Senior Security Subsidy Scheme	16/05/2022	200.00
EF149436	99997	Pineview Community Kindergarten Inc	Donation - Pineview Preschool Maintenanc	16/05/2022	8,125.31
EF149437	99997	Returned Ans Services League Of Wa - Coc	Small Events Sponsorship	16/05/2022	3,000.00
EF149438	99997	Lions Club Cancer Institute	Donation - Lgacs2	16/05/2022	200.00
EF149439	99997	Katherine Skoog	Nappy/Sanitary Product Rebate - K Skoog	16/05/2022	50.00
EF149440	99997	Stephen Mills	Port Coogee Marina - E189 Pen Fee Refund	16/05/2022	1,880.00
EF149441	99997	J Vuong T Larcombe	Crossover Rebate - Jordan Vuong	16/05/2022	300.00
EF149442	99997	Ashah Tanoa	Acvc Interpretive Design /Acvc Advisory	16/05/2022	100.00
EF149443	99997	Ashah Tanoa	Acvc Interpretive Design /Acvc Advisory	16/05/2022	100.00

EF149444	99997	Spanish Club Of Wa	Small Events Sponsorship	16/05/2022	2,700.00
EF149445	99997	Maria Binks	Bird Bath Rebate - Maria Binks	16/05/2022	24.50
EF149446	99997	John Dama	Bird Bath Rebate - John Dama	16/05/2022	50.00
EF149447	99997	Nicola Britton	Nappy/Sanitary Rebate - Nicola Britton	16/05/2022	50.00
EF149448	99997	Sophie Novasari	Nappy/Sanitary Rebate - Sophie Novasari	16/05/2022	50.00
EF149449	99997	Simone Taylor	Nappy/Sanitary Rebate - Simone Taylor	16/05/2022	50.00
EF149450	99997	Shona Anne Hunter	Nappy/Sanitary Rebate - Shona Hunter	16/05/2022	50.00
EF149451	99997	Swee Teck Oh	Compost Bin Rebate - Swee Teck Oh	16/05/2022	50.00
EF149452	99997	Di Zhang	Compost Bin Rebate - Zheng Liang	16/05/2022	49.98
EF149453	99997	Louisa Liland	Compost Bin Rebate - Louisa Liland	16/05/2022	50.00
EF149454	99997	Dara Reilly	Bird Bath Rebate - Dara Reilly	16/05/2022	20.00
EF149455	99997	Kaye Grubb	Bird Bath Rebate - Kaye Grubb	16/05/2022	22.99
EF149456	99997	Pg & G Cary	Bird Bath Rebate - Gayle Cary	16/05/2022	50.00
EF149457	99997	Ezaz Akram Paracha	Bird Bath Rebate - Ezaz Paracha	16/05/2022	17.99
EF149458	99997	Antony Roso	Bird Bath Rebate - Antony Roso	16/05/2022	20.00
EF149459	99997	Katrina M Kent	Bird Bath Rebat	16/05/2022	40.00
EF149460	99997	C&P Jolly	Bird Bath Rebate - Christopher Jolly	16/05/2022	39.50
EF149461	99997	Caroline Maekivi	Bird Bath Rebate - Caroline Maekivi	16/05/2022	40.00
EF149462	99997	Antony Svilichich	Neighbourhood Watch Facebook Ad	16/05/2022	60.00
EF149463	99997	Rabia Siddique	Invoice Iv00000000449	16/05/2022	4,400.00
EF149464	10058	AlSCO Pty Ltd	Hygiene Services/Supplies	16/05/2022	250.84
EF149465	10091	Aslab Pty Ltd	Asphalting Services/Supplies	16/05/2022	3,817.44
EF149466	10118	Australia Post	Postage Charges	16/05/2022	26,448.92
EF149467	10184	Benara Nurseries	Plants	16/05/2022	6,220.06
EF149468	10207	Boc Gases	Gas Supplies	16/05/2022	669.75
EF149469	10212	Boss Bollards	Security Products	16/05/2022	324.50
EF149470	10221	Bp Australia Pty Ltd	Diesel/Petrol Supplies	16/05/2022	25,755.34
EF149471	10226	Bridgestone Australia Ltd	Tyre Services	16/05/2022	147.86
EF149472	10239	Budget Rent A Car - Perth	Motor Vehicle Hire	16/05/2022	2,094.15
EF149473	10244	Building & Const Industry Training Fund	Levy Payment	16/05/2022	38,495.19
EF149474	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	16/05/2022	2,682.46
EF149475	10359	Cockburn Painting Service	Painting Supplies/Services	16/05/2022	8,151.00
EF149476	10368	Cockburn Wetlands Education Centre	Community Grant	16/05/2022	129.50
EF149477	10375	Veolia Environmental Services	Waste Services	16/05/2022	2,492.64
EF149478	10483	Landgate	Mapping/Land Title Searches	16/05/2022	27.20
EF149479	10484	Department Of Mines, Industry Regulation And Safety	Building Services Levy	16/05/2022	46,786.16
EF149480	10526	E & Mj Rosher Pty Ltd	Mower Equipment	16/05/2022	206.09
EF149481	10528	Easifleet	Vehicle Lease	16/05/2022	415.27
EF149482	10535	Workpower Incorporated	Employment Services - Planting	16/05/2022	12,432.90
EF149483	10589	Fines Enforcement Registry	Fines Enforcement Fees	16/05/2022	6,280.50
EF149484	10597	Flexi Staff Pty Ltd	Employment Services	16/05/2022	13,208.94
EF149485	10609	Forestvale Trees Pty Ltd	Plants - Trees/Shrubs	16/05/2022	1,980.00
EF149486	10679	Grasstrees Australia	Plants & Planting Services	16/05/2022	10,323.50
EF149487	10683	Gronbek Security	Locksmith Services	16/05/2022	370.38



EF149488	10708	Heavy Automatics Pty Ltd	Equipment Maintenance Services	16/05/2022	608.52
EF149489	10879	Les Mills Aerobics	Instruction/Training Services	16/05/2022	1,536.48
EF149490	10888	Lj Caterers	Catering Services	16/05/2022	2,813.69
EF149491	10903	Lovegrove Turf Services Pty Ltd	Turf Maintenance Services	16/05/2022	330.00
EF149492	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	16/05/2022	4,058.25
EF149493	10938	Mrp Pest Management	Pest & Weed Management	16/05/2022	1,913.78
EF149494	10944	Mcleods	Legal Services	16/05/2022	13,867.28
EF149495	10982	Modern Teaching Aids Pty Ltd	Teaching Aids	16/05/2022	1,710.71
EF149496	10991	Beacon Equipment	Mowing Equipment	16/05/2022	739.45
EF149497	11004	Murdoch University Office Of Finance, Planning & Reporting	Analysing Services	16/05/2022	3,861.00
EF149498	11028	Neverfail Springwater Ltd	Bottled Water Supplies	16/05/2022	315.15
EF149499	11036	Northlake Electrical Pty Ltd	Electrical Services	16/05/2022	10,567.70
EF149500	11247	Richgro Wa	Gardening Supplies	16/05/2022	211.20
EF149501	11284	The Royal Life Saving Society Wa Inc Pty Ltd	Training Services	16/05/2022	770.00
EF149502	11307	Satellite Security Services Pty Ltd	Security Services	16/05/2022	7,069.95
EF149503	11333	Shelford Constructions Pty Ltd	Construction Services - Contract C100770 Payment Cert 14	16/05/2022	212,862.91
EF149504	11334	Shenton Pumps	Pool Equipment/Services	16/05/2022	21,080.40
EF149505	11425	Resource Recovery Group	Waste Disposal Gate Fees	16/05/2022	1,290.00
EF149506	11449	Spearwood Florist Ultimate Co Pty Ltd	Floral Arrangements	16/05/2022	250.00
EF149507	11483	St John Ambulance Aust Wa Operations	First Aid Courses	16/05/2022	783.40
EF149508	11502	State Law Publisher	Advertising Services	16/05/2022	156.00
EF149509	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	16/05/2022	335.50
EF149510	11684	University Of Western Australia	Educational/Research Services	16/05/2022	3,300.00
EF149511	11701	Vibra Industrial Filtration Australasia	Filter Supplies	16/05/2022	161.70
EF149512	11739	Wa Spit Roast Company	Catering Services	16/05/2022	7,688.95
EF149513	11773	Nutrien Ag Solutions	Chemical Supplies	16/05/2022	14,850.00
EF149514	11789	Walga	Advertising/Training Services	16/05/2022	363.50
EF149515	11793	Western Irrigation Pty Ltd	Irrigation Services/Supplies	16/05/2022	2,428.80
EF149516	11795	Western Power	Street Lighting Installation & Service	16/05/2022	14,264.00
EF149517	11828	Worldwide Online Printing - O'connor	Printing Services	16/05/2022	2,408.28
EF149518	11835	Wurth Australia Pty Ltd	Hardware Supplies	16/05/2022	339.35
EF149519	11854	Zipform Pty Ltd	Printing Services	16/05/2022	1,289.00
EF149520	11985	Ivo Grubelich	Bus Hire	16/05/2022	4,356.00
EF149521	12153	Hays Personnel Services Pty Ltd	Employment Services	16/05/2022	10,179.55
EF149522	12207	Civica Pty Ltd	Software Support/Licence Fees	16/05/2022	2,128.10
EF149523	12500	Ellenby Tree Farm	Plant Supplies	16/05/2022	8,524.45
EF149524	12796	Isentia Pty Ltd	Media Monitoring Services	16/05/2022	1,496.00
EF149525	13825	Jackson Mcdonald	Legal Services	16/05/2022	17,089.05
EF149526	14350	Baileys Fertilisers	Fertiliser Supplies	16/05/2022	2,062.50
EF149527	15588	Natural Area Consulting Management Services	Weed Spraying	16/05/2022	19,743.63
EF149528	15746	Western Australia Police Service	Police Clearances	16/05/2022	434.20
EF149529	16064	Cms Engineering	Airconditioning Services	16/05/2022	7,409.79
EF149530	16107	Wren Oil	Waste Disposal Services	16/05/2022	33.00
EF149531	16396	Mayday Rental	Road Construction Machine Hire	16/05/2022	22,046.75

EF149532	16653	Complete Portables Pty Ltd	Supply & Hire Of Modular Buildings	16/05/2022	488.72
EF149533	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	16/05/2022	569.14
EF149534	17600	Lightforce Asset Pty Ltd (Erections)	Guard Rails	16/05/2022	6,050.00
EF149535	17608	Nu-Trac Rural Contracting	Beach Cleaning/Firebreak Construction	16/05/2022	10,082.88
EF149536	18126	Dell Australia Pty Ltd	Computer Hardware	16/05/2022	9,750.40
EF149537	18203	Natsync Environmental	Pest Control	16/05/2022	970.00
EF149538	18272	Austraclear Limited	Investment Services	16/05/2022	56.08
EF149539	18533	Friends Of The Community Inc.	Donation	16/05/2022	2,450.00
EF149540	18801	Fremantle Bin Hire	Bin Hire - Skip Bins	16/05/2022	420.00
EF149541	18962	Sealanes (1985) P/L	Catering Supplies	16/05/2022	1,595.02
EF149542	19107	Forever Shining	Monument	16/05/2022	7,244.00
EF149543	19533	Woolworths Ltd	Groceries	16/05/2022	1,273.43
EF149544	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	16/05/2022	440.00
EF149545	21294	Cat Haven	Animal Services	16/05/2022	693.00
EF149546	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	16/05/2022	11,319.89
EF149547	21744	Jb Hi Fi - Commercial	Electronic Equipment	16/05/2022	1,091.00
EF149548	21798	The Civil Group	Consultancy - Engineering	16/05/2022	1,457.50
EF149549	21946	Ryan's Quality Meats	Meat Supplies	16/05/2022	2,018.52
EF149550	22541	Surfing Western Australia Inc.	Training Services - Surfing	16/05/2022	770.00
EF149551	22553	Brownes Food Operations	Catering Supplies	16/05/2022	356.63
EF149552	22569	Sonic Health Plus Pty Ltd	Medical Services	16/05/2022	3,929.20
EF149553	22613	Vicki Royans	Artistic Services	16/05/2022	300.00
EF149554	22854	Lgiswa	Insurance Premiums	16/05/2022	85.00
EF149555	22903	Unique International Recoveries Llc	Debt Collectors	16/05/2022	358.40
EF149556	22913	Opal Australian Paper	Envelopes	16/05/2022	112.86
EF149557	23351	Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health	Leasing Fees	16/05/2022	4,000.00
EF149558	23457	Totally Workwear Fremantle	Clothing - Uniforms	16/05/2022	1,489.11
EF149559	23570	A Proud Landmark Pty Ltd	Landscape Construction Services	16/05/2022	36,181.38
EF149560	23849	Construction Equipment Australia	Plant/Machinery Purchase & Maintenance	16/05/2022	3,211.88
EF149561	23971	Find Wise Location Services	Locating Services - Underground	16/05/2022	701.80
EF149562	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	16/05/2022	88.17
EF149563	24508	Rebecca Flanagan	Educational Musical Lessons	16/05/2022	700.00
EF149564	24557	Aveling	Consultancy Services	16/05/2022	725.00
EF149565	24595	Contemporary Image Photography Pty Ltd	Photography Services	16/05/2022	649.00
EF149566	24610	All Flags Signs & Banners	Signs, Flags, Banners	16/05/2022	803.00
EF149567	24643	Bibliotheca Rfid Library Systems Australia Pty Ltd	Purchase Of Library Tags	16/05/2022	1,224.13
EF149568	24655	Automasters Spearwood	Vehicle Servicing	16/05/2022	635.50
EF149569	24725	Feral Invasive Species Eradication Management	Eradication Management Services	16/05/2022	15,520.00
EF149570	24736	Zenien	Cctv Camera Licences	16/05/2022	2,942.50
EF149571	25121	Imagesource Digital Solutions	Billboards	16/05/2022	2,516.80
EF149572	25127	Milmar Distributors	Printing Services - Id Cards	16/05/2022	462.00
EF149573	25128	Horizon West Landscaping & Irrigation Pty Ltd	Landscaping Services	16/05/2022	4,159.32
EF149574	25264	Acurix Networks Pty Ltd	Wifi Access Service	16/05/2022	6,360.20
EF149575	25415	Jandakot Stock & Pet Supplies	Pet Supplies	16/05/2022	213.65

EF149576	25418	Cs Legal	Legal Services	16/05/2022	13,455.39
EF149577	25586	Envirovap Pty Ltd	Hire Of Leachate Units	16/05/2022	30,910.00
EF149578	25813	Lg Connect Pty Ltd	Erp Systems Development	16/05/2022	2,861.06
EF149579	25822	Fit2work.Com.Au Mercury Search And Selection Pty Ltd	Employee Check	16/05/2022	275.00
EF149580	26114	Grace Records Management	Records Management Services	16/05/2022	1,255.18
EF149581	26211	Amcom Pty Ltd	Internet/Data Services	16/05/2022	14,713.93
EF149582	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	16/05/2022	10,254.50
EF149583	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	16/05/2022	1,097.80
EF149584	26314	Cpe Group	Temporary Employment Services	16/05/2022	3,049.08
EF149585	26329	Safety Signs Service Pty Ltd	Safety Signs	16/05/2022	487.74
EF149586	26403	Ches Power Group Pty Ltd	Engineering Solutions / Back Up Generato	16/05/2022	687.30
EF149587	26470	Scp Conservation	Fencing Services	16/05/2022	9,828.50
EF149588	26606	Enviro Infrastructure Pty Ltd	Construction& Fabrication	16/05/2022	37,823.55
EF149589	26609	Basics Approval Services	Building Surveying	16/05/2022	385.00
EF149590	26614	Marketforce Pty Ltd	Advertising	16/05/2022	2,402.14
EF149591	26625	Andover Detailers	Car Detailing Services	16/05/2022	832.97
EF149592	26735	Shane Mcmaster Surveys	Survey Services	16/05/2022	4,730.05
EF149593	26743	Statewide Turf Services	Turf Renovation	16/05/2022	12,084.05
EF149594	26778	Robert Walters	Recruitment Services	16/05/2022	7,126.91
EF149595	26782	Soft Landing	Recycling Services	16/05/2022	4,765.92
EF149596	26789	Raeco	Supplier Of Library Shelving And Furnitu	16/05/2022	191.95
EF149597	26811	Romeri Motor Trimmers	Upholstery Repair	16/05/2022	3,740.00
EF149598	26812	Brooks Choice Removals	Removalists	16/05/2022	2,805.00
EF149599	26822	Cse Crosscom Pty Ltd	Communication Equipment	16/05/2022	3,727.55
EF149600	26836	Grey Means Well	Catering - Coffee - Mobile	16/05/2022	300.00
EF149601	26848	Melanie Maclou	Artistic Services	16/05/2022	1,000.00
EF149602	26888	Media Engine	Graphic Design, Marketing, Video Product	16/05/2022	2,667.50
EF149603	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	16/05/2022	577.50
EF149604	26917	Cirrus Networks Pty Ltd	It Network & Telephony Services	16/05/2022	15,112.25
EF149605	26923	Woodlands	Rubbish Collection Equipment	16/05/2022	18,616.35
EF149606	26929	Elan Energy Matrix Pty Ltd	Recycling Services	16/05/2022	762.83
EF149607	26932	Central Regional Tafe	Tafe	16/05/2022	1,487.58
EF149608	26953	Rock And Roll Mountain Biking	Mountain Bike Tours	16/05/2022	2,000.00
EF149609	26985	Access Icon Pty Ltd	Drainage Products	16/05/2022	2,917.26
EF149610	26987	Cti Risk Management	Security - Cash Collection	16/05/2022	920.70
EF149611	26988	Bladon Wa Pty Ltd	Promotional Products	16/05/2022	541.75
EF149612	27002	Cockburn Party Hire	Hire Services	16/05/2022	1,254.00
EF149613	27010	Quantum Building Services Pty Ltd	Building Maintenance	16/05/2022	17,712.75
EF149614	27015	Intelli Trac	Gps Tracking	16/05/2022	2,491.50
EF149615	27023	Solargain Pv Pty Ltd	Solar Energy Provider	16/05/2022	390.00
EF149616	27034	Adelby Pty Ltd	Firebreak Construction	16/05/2022	143.00
EF149617	27046	Tfh Hire Services Pty Ltd	Hire Fencing	16/05/2022	336.56
EF149618	27054	Vocus Pty Ltd	Telecommunications	16/05/2022	2,323.20
EF149619	27059	Frontline Fire & Rescue Equipment	Manufacture-Fire Vehicles/Equipment	16/05/2022	2,344.42

EF149620	27065	Westbooks	Books	16/05/2022	1,057.14
EF149621	27082	Kulbardi Pty Ltd	Stationery Supplies	16/05/2022	1,135.26
EF149622	27133	Marindust Sales	Goal Posts	16/05/2022	29,785.80
EF149623	27143	Embroidme Success	Embroidery Services	16/05/2022	969.65
EF149624	27177	Initial Hygiene	Hygiene	16/05/2022	3,428.72
EF149625	27189	Healthstrong Pty Ltd	Home Care	16/05/2022	440.00
EF149626	27205	Cameron Chisholm Nicol	Architectural Services	16/05/2022	756.25
EF149627	27212	A&L Sauna & Steam Wa	Carpentry - Sauna	16/05/2022	920.00
EF149628	27269	Integrpay Pty Ltd	Payment Processing	16/05/2022	11,916.86
EF149629	27308	Jatu Clothing & Ppe Pty Ltd	Clothing Ppe	16/05/2022	65.12
EF149630	27334	Westcare Print	Printing Services	16/05/2022	502.70
EF149631	27346	Office Line	Furniture Office	16/05/2022	17,245.80
EF149632	27361	Christal Clear Training	Training	16/05/2022	405.00
EF149633	27396	Ankeet Mehta Spearwood Newspaper Round Delivery	Newspaper Delivery	16/05/2022	310.93
EF149634	27401	Emprise Mobility	Mobility Equipment	16/05/2022	4,316.00
EF149635	27404	K2 Audiovisual Pty Ltd	Audio Visual Equipment	16/05/2022	17,050.00
EF149636	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	16/05/2022	10,358.44
EF149637	27427	Home Chef	Cooking/Food Services	16/05/2022	1,239.44
EF149638	27437	Pb Reticulation & Maintenance Services Pty Ltd	Irrigation Services	16/05/2022	1,853.50
EF149639	27482	Billi Australia Pty Ltd	Water Filter Taps	16/05/2022	752.36
EF149640	27507	Facilities First Australia Pty Ltd	Cleaning Services	16/05/2022	2,801.44
EF149641	27523	Robert Lawrence Toohey	High Pressure Cleaning	16/05/2022	2,815.50
EF149642	27546	Bpa Engineering	Consultancy - Engineering	16/05/2022	15,510.00
EF149643	27548	Standing Fork	Catering	16/05/2022	2,588.30
EF149644	27568	Ept	Ups Service/Repairs	16/05/2022	792.00
EF149645	27575	Shred X Secure Destruction	Document Destruction	16/05/2022	31.32
EF149646	27587	New Ground Water Services Pty Ltd	Irrigation/Reticulation	16/05/2022	1,091.20
EF149647	27617	Atturra Business Applications	Consultancy - It	16/05/2022	8,662.50
EF149648	27622	Truegrade Medical Supplies	Medical Supplies	16/05/2022	5,576.02
EF149649	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	16/05/2022	35,818.20
EF149650	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	16/05/2022	315.55
EF149651	27657	Positive Balance Massage	Massage Therapy	16/05/2022	500.00
EF149652	27658	Wa Hardwood Floors Pty Ltd	Flooring Services	16/05/2022	4,720.00
EF149653	27671	Mouldings Design	Fibreglass Fabrication And Repair	16/05/2022	1,496.00
EF149654	27676	Blue Force Pty Ltd	Security Services	16/05/2022	174.60
EF149655	27701	Perth Better Homes	Shade Sails	16/05/2022	275.00
EF149656	27733	Midnight Tuesday	Artistic	16/05/2022	1,265.00
EF149657	27734	Ecocene	Environmental Management Information Sys	16/05/2022	7,700.00
EF149658	27749	Advisian	Consulting - Enginnering	16/05/2022	7,377.48
EF149659	27779	Sports Circuit Linemarking	Linemarking	16/05/2022	10,219.00
EF149660	27797	City Lift Services Pty Ltd	Lift Maintenance	16/05/2022	3,773.00
EF149661	27804	Redfish Technologies	Audio Visual Systems	16/05/2022	30,831.90
EF149662	27815	Adilam Technologies	Technologie Solutions	16/05/2022	143.00
EF149663	27819	Axiis Contracting Pty Ltd	Concrete Works	16/05/2022	10,945.00

EF149664	27827	Abc Containers	Sea Containers	16/05/2022	238.70
EF149665	27831	Butler And Brown	Event Management	16/05/2022	14,851.50
EF149666	27850	Dowsing Group Pty Ltd	Concreting Services	16/05/2022	89,622.55
EF149667	27852	First 5 Minutes Pty Ltd	Training & Education	16/05/2022	5,903.59
EF149668	27855	Total Landscape Redevelopment Service Pty Ltd	Tree Watering	16/05/2022	52,593.20
EF149669	27861	Collaborative World Consultants	Consultancy - Engineering	16/05/2022	2,860.00
EF149670	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	16/05/2022	17,314.00
EF149671	27887	The Wilding Project	Sports/Exercise Classes	16/05/2022	540.00
EF149672	27894	Homecare Physiotherapy	Healthcare	16/05/2022	11,136.37
EF149673	27917	Go Doors Advanced Automation	Door Maintenance & Repair	16/05/2022	3,458.00
EF149674	27922	Aquatic Recreation Group Wa	Training Services	16/05/2022	2,200.00
EF149675	27963	Buffalo Solutions	Training	16/05/2022	2,046.00
EF149676	27986	Daily Living Products	Mobility Equip	16/05/2022	6,814.10
EF149677	28002	Little Aussie Directories	Advertising	16/05/2022	907.50
EF149678	28003	Taylor Made Design	Graphic Design	16/05/2022	3,014.00
EF149679	28013	Rps Aap Consulting Pty Ltd	Project Management	16/05/2022	1,534.50
EF149680	28015	Imprint Plastic	Badges	16/05/2022	328.90
EF149681	28025	The Nappy Guru	Nappy Workshops	16/05/2022	300.00
EF149682	28027	Likeable Creative Pty Ltd	Marketing/Advertising	16/05/2022	4,559.50
EF149683	28047	Mitchell Garlett	Ceremonial Services	16/05/2022	200.00
EF149684	28049	Copy Magic	Printing Services	16/05/2022	1,183.80
EF149685	28058	Sage Consulting Engineers Pty Ltd	Consultancy - Engineering	16/05/2022	7,139.00
EF149686	28070	Marlbroh Bingo Enterprises	Printing Services	16/05/2022	48.95
EF149687	28081	Pool Robotics Perth	Robotic Pool Cleaner	16/05/2022	216.50
EF149688	28097	Bubble Soccer Perth	Amusement Services	16/05/2022	450.00
EF149689	28118	Mccorkell Constructions (W.A.) Pty Ltd	Building Services - Construction	16/05/2022	468.60
EF149690	28130	Geoffrey London Architectural Consultant	Architectural Consultant	16/05/2022	480.00
EF149691	28156	Innovation Culture	Workshop	16/05/2022	11,508.20
EF149692	28168	Sifting Sands	Sand Cleaning	16/05/2022	1,986.60
EF149693	28181	Seaview Rentals	Aquarium Servicing	16/05/2022	50.00
EF149694	28189	Mercury Messengers Pty Ltd	Courier Service	16/05/2022	1,954.60
EF149695	28191	Enviro Sweep	Sweeping Services	16/05/2022	3,729.00
EF149696	28196	Brightmark Group Pty Ltd	Cleaning Services	16/05/2022	15,751.80
EF149697	28197	Lite N Easy Pty Ltd	Food Supplies	16/05/2022	998.98
EF149698	28201	Select Fresh	Food Supplies	16/05/2022	501.05
EF149699	28202	Carers Plus Australia Pty Ltd	Employment Services	16/05/2022	1,616.23
EF149700	28210	Bobcat Attach	Fabrication Services	16/05/2022	6,930.00
EF149701	28215	Complete Office Supplies Pty Ltd	Stationery	16/05/2022	3,773.31
EF149702	28218	Laminar Capital Pty Ltd	Financial Services	16/05/2022	1,452.00
EF149703	28233	Western Maze Wa Pty Ltd	Waste Collection Services	16/05/2022	32,224.50
EF149704	28241	Swift Flow Pty Ltd	Plumbing	16/05/2022	25,024.90
EF149705	28247	Fremantle City Centre Podiatry	Consultancy - Heritage	16/05/2022	80.30
EF149706	28258	Garden Care West	Gardening Services	16/05/2022	2,433.75
EF149707	28262	Karen Anne White	Education/Training	16/05/2022	1,725.00

EF149708	28265	Tree Care Wa	Vegetation Maintenance Services	16/05/2022	32,584.46
EF149709	28266	Data Signs Pty Ltd	Signage Supplier	16/05/2022	28,623.00
EF149710	28267	C-Wise	Composts Manufacturing	16/05/2022	1,650.00
EF149711	28275	Farrington Dry Cleaners	Dry Cleaning	16/05/2022	250.00
EF149712	28277	Gesha Coffee Co	Coffee Supplies	16/05/2022	1,075.88
EF149713	28283	Mills Recruitment	Recruitment Services	16/05/2022	3,980.86
EF149714	28287	All Lines	Linemarking	16/05/2022	3,025.00
EF149715	28289	Grafton General Products	Mobility Equipment	16/05/2022	1,671.97
EF149716	28290	Information Enterprises Australia Pty Ltd	Information Management	16/05/2022	940.50
EF149717	28296	Pgv Environmental	Consultancy - Enviromental	16/05/2022	253.00
EF149718	28298	Civil Sciences And Engineering	Engineering	16/05/2022	14,245.00
EF149719	28302	Ohura Group Pty Ltd	Industrial Relations Consulting	16/05/2022	15,018.00
EF149720	28303	Miracle Recreation Equipment	Playground Equipment	16/05/2022	6,462.50
EF149721	28305	Spirit Events & Entertainment	Event Management	16/05/2022	16,500.00
EF149722	28310	Preferred Training Networks Pty Ltd	Training	16/05/2022	957.00
EF149723	28313	Cannings Purple	Marketing	16/05/2022	4,173.40
EF149724	28318	Ati-Mirage	Training	16/05/2022	2,574.00
EF149725	10047	Alinta Energy	Natural Gas & Electricity Supply	16/05/2022	820.75
EF149726	11794	Synergy	Electricity Usage/Supplies	16/05/2022	62,939.64
EF149727	12025	Telstra Corporation	Communications Services	16/05/2022	17,402.94
EF149728	10152	Aust Services Union	Payroll Deductions	16/05/2022	860.60
EF149729	10154	Australian Taxation Office	Payroll Deductions	16/05/2022	500,141.00
EF149730	10305	Child Support Agency	Payroll Deductions	16/05/2022	549.26
EF149731	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	16/05/2022	66.00
EF149732	19726	Health Insurance Fund Of Wa	Payroll Deductions	16/05/2022	1,428.30
EF149733	27874	Smartsalary	Salary Packaging/Leasing Administration	16/05/2022	14,396.54
EF149734	26987	Cti Risk Management	Security - Cash Collection	17/05/2022	1,467.05
EF149735	27492	Superchoice Services Pty Limited	Payroll Deductions	19/05/2022	623,368.80
EF149736	99997	Family Day Care	Fdc Payments We 15/05/2022	19/05/2022	48,936.86
EF149737	26987	Cti Risk Management	Security - Cash Collection	24/05/2022	451.75
EF149738	10152	Aust Services Union	Payroll Deductions	30/05/2022	860.60
EF149739	10154	Australian Taxation Office	Payroll Deductions	30/05/2022	476,367.00
EF149740	10305	Child Support Agency	Payroll Deductions	30/05/2022	1,048.75
EF149741	11001	Local Government Racing & Cemeteries Employees Union Lgrceu	Payroll Deductions	30/05/2022	66.00
EF149742	19726	Health Insurance Fund Of Wa	Payroll Deductions	30/05/2022	1,428.30
EF149743	27874	Smartsalary	Salary Packaging/Leasing Administration	30/05/2022	14,349.27
EF149744	11867	Kevin John Allen	Monthly Elected Member Allowance	31/05/2022	2,639.83
EF149745	12740	Logan Howlett	Monthly Elected Member Allowance	31/05/2022	11,439.09
EF149746	25353	Philip Eva	Monthly Elected Member Allowance	31/05/2022	2,639.83
EF149747	27326	Michael Separovich	Monthly Elected Member Allowance	31/05/2022	2,639.83
EF149748	27327	Chontelle Stone	Monthly Elected Member Allowance	31/05/2022	2,639.83
EF149749	27475	Lara Kirkwood	Monthly Elected Member Allowance	31/05/2022	3,051.83
EF149750	27871	Tom Widenbar	Monthly Elected Member Allowance	31/05/2022	4,509.66
EF149751	27872	Phoebe Corke	Monthly Elected Member Allowance	31/05/2022	3,261.50

EF149752	28238	Tarun Dewan	Monthly Elected Member Allowance	31/05/2022	3,158.57
EF149753	11758	Water Corp Utility Account Only - Please Refer To 11760 When Raising	Water Usage / Sundry Charges	31/05/2022	27,610.26
EF149754	11760	Water Corporation	Sewer Easement	31/05/2022	9,121.44
EF149755	99996	Jenny Kostner	Rates and Property related refunds	31/05/2022	56.65
EF149756	99996	Luke Peverall	Rates and Property related refunds	31/05/2022	56.65
EF149757	99996	Lynda Separovich	Rates and Property related refunds	31/05/2022	56.65
EF149758	99996	Patio Engineering Australia Pty Ltd	Rates and Property related refunds	31/05/2022	56.65
EF149759	99996	Blazenko Kurilj	Rates and Property related refunds	31/05/2022	110.00
EF149760	99996	Australian Outdoor Living (Wa) Pty Ltd	Rates and Property related refunds	31/05/2022	147.00
EF149761	99996	Ronald K Taylor	Rates and Property related refunds	31/05/2022	650.00
EF149762	99996	Richard West	Rates and Property related refunds	31/05/2022	735.67
EF149763	99996	Benjamin Owens And Louise Hanna	Rates and Property related refunds	31/05/2022	285.88
EF149764	99996	Amanda Davies And Darrel Waller	Rates and Property related refunds	31/05/2022	2,111.67
EF149765	99996	Simon Charman	Rates and Property related refunds	31/05/2022	177.79
EF149766	99996	Rachelle Singer	Rates and Property related refunds	31/05/2022	176.06
EF149767	99996	Derek Chong	Rates and Property related refunds	31/05/2022	445.66
EF149768	99996	Taneesha Lyons	Rates and Property related refunds	31/05/2022	56.65
EF149769	99996	Timeless Home Designs	Rates and Property related refunds	31/05/2022	2,885.00
EF149770	99996	Simsai Construction Group Pty Ltd	Rates and Property related refunds	31/05/2022	295.00
EF149771	99996	Mackson Group Pty Ltd	Rates and Property related refunds	31/05/2022	147.00
EF149772	99996	Patrick Crosbie	Rates and Property related refunds	31/05/2022	1,750.16
EF149773	10082	Armandos Sports	Sporting Goods	31/05/2022	1,465.40
EF149774	10097	Blackwoods Atkins	Engineering Supplies	31/05/2022	853.87
EF149775	10118	Australia Post	Postage Charges	31/05/2022	2,826.37
EF149776	10184	Benara Nurseries	Plants	31/05/2022	1,085.65
EF149777	10207	Boc Gases	Gas Supplies	31/05/2022	323.98
EF149778	10226	Bridgestone Australia Ltd	Tyre Services	31/05/2022	36,105.21
EF149779	10246	Bunnings Building Supplies Pty Ltd	Hardware Supplies	31/05/2022	2,375.52
EF149780	10333	Cjd Equipment Pty Ltd	Hardware Supplies	31/05/2022	3,102.32
EF149781	10359	Cockburn Painting Service	Painting Supplies/Services	31/05/2022	6,435.00
EF149782	10368	Cockburn Wetlands Education Centre	Community Grant	31/05/2022	500.00
EF149783	10483	Landgate	Mapping/Land Title Searches	31/05/2022	5,370.54
EF149784	10526	E & Mj Rosher Pty Ltd	Mower Equipment	31/05/2022	362.56
EF149785	10528	Easifleet	Vehicle Lease	31/05/2022	415.27
EF149786	10535	Workpower Incorporated	Employment Services - Planting	31/05/2022	10,738.03
EF149787	10589	Fines Enforcement Registry	Fines Enforcement Fees	31/05/2022	2,782.50
EF149788	10590	Department Of Fire And Emergency Services	Esl Levy & Related Costs	31/05/2022	3,336.74
EF149789	10597	Flexi Staff Pty Ltd	Employment Services	31/05/2022	31,014.63
EF149790	10609	Forestvale Trees Pty Ltd	Plants - Trees/Shrubs	31/05/2022	2,101.00
EF149791	10683	Gronbek Security	Locksmith Services	31/05/2022	8,191.38
EF149792	10783	Jandakot Metal Industries Pty Ltd	Metal Supplies	31/05/2022	240.90
EF149793	10794	Jason Signmakers	Signs	31/05/2022	4,501.59
EF149794	10888	Lj Caterers	Catering Services	31/05/2022	9,768.40
EF149795	10913	Bucher Municipal Pty Ltd	Purchase Of New Plant / Repair Services	31/05/2022	3,523.71

EF149796	10923	Major Motors Pty Ltd	Repairs/Maintenance Services	31/05/2022	780.35
EF149797	10938	Mrp Pest Management	Pest & Weed Management	31/05/2022	2,180.26
EF149798	10944	Mcleods	Legal Services	31/05/2022	15,133.56
EF149799	10991	Beacon Equipment	Mowing Equipment	31/05/2022	97.70
EF149800	11004	Murdoch University Office Of Finance, Planning & Reporting	Analysing Services	31/05/2022	680.90
EF149801	11022	Native Arc	Grants & Donations	31/05/2022	500.00
EF149802	11028	Neverfail Springwater Ltd	Bottled Water Supplies	31/05/2022	93.19
EF149803	11036	Northlake Electrical Pty Ltd	Electrical Services	31/05/2022	186,484.12
EF149804	11182	Premium Brake & Clutch Services Pty Ltd	Brake Services	31/05/2022	3,069.00
EF149805	11235	Reinforced Concrete Pipes Pty Ltd	Concrete Pipe Supplies	31/05/2022	115,847.60
EF149806	11244	Research Solutions Pty Ltd	Research Services	31/05/2022	3,190.16
EF149807	11307	Satellite Security Services Pty Ltd	Security Services	31/05/2022	6,068.84
EF149808	11308	Boss Industrial Formally Sba Supplies	Hardware Supplies	31/05/2022	4,801.73
EF149809	11331	Shawmac Pty Ltd	Consultancy Services - Civil	31/05/2022	2,244.00
EF149810	11333	Shelford Constructions Pty Ltd	Construction Services - Contract C100770 Payment Cert 15	31/05/2022	228,752.78
EF149811	11334	Shenton Pumps	Pool Equipment/Services	31/05/2022	850.59
EF149812	11361	Sigma Chemicals Pty Ltd	Chemical Supplies	31/05/2022	11,972.76
EF149813	11387	Bibra Lake Soils	Soil & Limestone Supplies	31/05/2022	940.00
EF149814	11469	Sports Turf Technology Pty Ltd	Turf Consultancy Services	31/05/2022	3,960.00
EF149815	11502	State Law Publisher	Advertising Services	31/05/2022	140.40
EF149816	11531	Sunny Industrial Brushware Pty Ltd	Brush/Road Broom Supplies	31/05/2022	902.00
EF149817	11619	Titan Ford	Purchase Of Vehicles & Servicing	31/05/2022	16,795.23
EF149818	11625	Nutrien Water	Reticulation Supplies	31/05/2022	11,596.25
EF149819	11699	Vernon Design Group	Architectural Services	31/05/2022	925.00
EF149820	11701	Vibra Industrial Filtration Australasia	Filter Supplies	31/05/2022	297.00
EF149821	11702	Villa Dalmacia Association Inc.	Spical Club Activities	31/05/2022	1,460.00
EF149822	11722	Wa Hino Sales & Service	Purchase Of New Trucks / Maintenance	31/05/2022	2,047.35
EF149823	11787	Department Of Transport	Vehicle Search Fees	31/05/2022	770.80
EF149824	11789	Walga	Advertising/Training Services	31/05/2022	370.00
EF149825	11795	Western Power	Street Lighting Installation & Service	31/05/2022	72,582.00
EF149826	11806	Westrac Pty Ltd	Repairs/Mtnce - Earthmoving Equipment	31/05/2022	1,818.44
EF149827	11828	Worldwide Online Printing - O'connor	Printing Services	31/05/2022	642.56
EF149828	11841	Yangebup Family Centre Inc	Venue Hire / Grants & Donations	31/05/2022	1,637.00
EF149829	11873	Wattleup Tractors	Hardware Supplies	31/05/2022	4,056.93
EF149830	12153	Hays Personnel Services Pty Ltd	Employment Services	31/05/2022	17,870.23
EF149831	12295	Stewart & Heaton Clothing Co. Pty Ltd	Clothing Supplies	31/05/2022	615.74
EF149832	12388	Elite Pool Covers	Pool Covers	31/05/2022	110.00
EF149833	13563	Green Skills Inc	Employment Services	31/05/2022	7,893.78
EF149834	13825	Jackson Mcdonald	Legal Services	31/05/2022	8,810.45
EF149835	15393	Stratagreen	Hardware Supplies	31/05/2022	677.16
EF149836	15588	Natural Area Consulting Management Services	Weed Spraying	31/05/2022	16,710.38
EF149837	15609	Catalyse Pty Ltd	Consultancy Services	31/05/2022	21,131.00
EF149838	15850	Ecoscape Australia Pty Ltd	Environmental Consultancy	31/05/2022	1,023.00
EF149839	16064	Cms Engineering	Airconditioning Services	31/05/2022	16,475.71



EF149840	16107	Wren Oil	Waste Disposal Services	31/05/2022	16.50
EF149841	16359	Risk Management Technologies Pty Ltd	Computer Software	31/05/2022	3,936.90
EF149842	16396	Mayday Rental	Road Construction Machine Hire	31/05/2022	7,056.50
EF149843	16846	Action Glass & Aluminium	Glazing Services	31/05/2022	558.25
EF149844	16985	Wa Premix	Concrete Supplies	31/05/2022	4,169.00
EF149845	17343	Rac Businesswise	Membership Subscription	31/05/2022	742.40
EF149846	17471	Pirtek (Fremantle) Pty Ltd	Hoses & Fittings	31/05/2022	1,216.91
EF149847	18114	Bollig Design Group P/L	Architectural Services	31/05/2022	2,915.00
EF149848	18126	Dell Australia Pty Ltd	Computer Hardware	31/05/2022	2,134.00
EF149849	18203	Natsync Environmental	Pest Control	31/05/2022	695.00
EF149850	18533	Friends Of The Community Inc.	Donation	31/05/2022	650.00
EF149851	18962	Sealanes (1985) P/L	Catering Supplies	31/05/2022	696.18
EF149852	19107	Forever Shining	Monument	31/05/2022	996.00
EF149853	19533	Woolworths Ltd	Groceries	31/05/2022	733.91
EF149854	20000	Aust West Auto Electrical Pty Ltd	Auto Electrical Services	31/05/2022	11,539.68
EF149855	20321	Riverjet Pty Ltd	Educting-Cleaning Services	31/05/2022	20,757.00
EF149856	20549	A1 Carpet, Tile & Grout Cleaning	Cleaning Services - Tiles/Carpet	31/05/2022	5,500.00
EF149857	21291	The Worm Shed	Environmental Education	31/05/2022	1,980.00
EF149858	21294	Cat Haven	Animal Services	31/05/2022	2,062.50
EF149859	21371	Ld Total Sanpoint Pty Ltd	Landscaping Works/Services	31/05/2022	102,906.11
EF149860	21577	Lavan	Legal Services	31/05/2022	4,501.20
EF149861	21627	Manheim Pty Ltd	Impounded Vehicles	31/05/2022	964.00
EF149862	21665	Mmj Real Estate (Wa) Pty Ltd	Property Management Services	31/05/2022	41,347.81
EF149863	21678	Iannello Designs	Graphic Design	31/05/2022	88.00
EF149864	21691	Zettanet Pty Ltd	Internet/Web Services	31/05/2022	39.60
EF149865	21744	Jb Hi Fi - Commercial	Electronic Equipment	31/05/2022	901.00
EF149866	21747	Unicare Health	Wheelchair Hire	31/05/2022	495.00
EF149867	21934	Phoenix Podiatry	Podiatry Services	31/05/2022	30.00
EF149868	21946	Ryan's Quality Meats	Meat Supplies	31/05/2022	699.95
EF149869	22106	Intelife Group	Services - Daip	31/05/2022	10,535.61
EF149870	22376	Bci Sales Pty Ltd	Bus Sales, Repairs, Maintenance	31/05/2022	13.20
EF149871	22553	Brownes Food Operations	Catering Supplies	31/05/2022	515.14
EF149872	22569	Sonic Health Plus Pty Ltd	Medical Services	31/05/2022	4,021.60
EF149873	22613	Vicki Royans	Artistic Services	31/05/2022	300.00
EF149874	22639	Shatish Chauhan	Training Services - Yoga	31/05/2022	1,860.00
EF149875	22658	South East Regional Centre For Urban Landcare Inc (Sercul)	Urban Landcare Services	31/05/2022	11,153.80
EF149876	22752	Elgas Limited	Gas Supplies	31/05/2022	313.40
EF149877	22806	Chevron Australia Downstream Fuels Pty Ltd	Fuel Supplies	31/05/2022	169,251.32
EF149878	22913	Opal Australian Paper	Envelopes	31/05/2022	119.64
EF149879	22970	Washpod Consolidated Pty Ltd	Cleaning - Equipment	31/05/2022	275.01
EF149880	23254	Ibis Information Systems Pty Ltd	Computer Software	31/05/2022	9,702.00
EF149881	23351	Cockburn Gp Super Clinic Limited T/A Cockburn Integrated Health	Leasing Fees	31/05/2022	1,335.46
EF149882	23457	Totally Workwear Fremantle	Clothing - Uniforms	31/05/2022	5,782.61
EF149883	23550	Henricks Consulting Pty Ltd	Consultancy Services - Human Resources	31/05/2022	990.00

EF149884	23579	Daimler Trucks Perth	Purchase Of New Truck	31/05/2022	1,343.00
EF149885	23685	Astro Synthetic Turf Pty Ltd	Site Inspections	31/05/2022	715.00
EF149886	24275	Truck Centre Wa Pty Ltd	Purchase Of New Truck	31/05/2022	7,403.68
EF149887	24506	Amaranti's Personal Training	Personal Training Services	31/05/2022	450.00
EF149888	24655	Automasters Spearwood	Vehicle Servicing	31/05/2022	1,366.00
EF149889	24718	Solar Lighting Designs	Solar Design	31/05/2022	4,466.00
EF149890	24736	Zenien	Cctv Camera Licences	31/05/2022	3,258.64
EF149891	24945	Bridge 42 Pty Ltd	Project Management Services	31/05/2022	5,500.00
EF149892	24949	Bitumen Surfacing The Trustee For Complete Road Services Trust	Bitumen Supplies	31/05/2022	275.00
EF149893	24978	Ambius	Plants Supplies	31/05/2022	714.34
EF149894	25121	Imagesource Digital Solutions	Billboards	31/05/2022	669.90
EF149895	25127	Milmar Distributors	Printing Services - Id Cards	31/05/2022	32.00
EF149896	25128	Horizon West Landscape & Irrigation Pty Ltd	Landscaping Services	31/05/2022	41,489.71
EF149897	25415	Jandakot Stock & Pet Supplies	Pet Supplies	31/05/2022	69.80
EF149898	25418	Cs Legal	Legal Services	31/05/2022	15,527.56
EF149899	25645	Yelakitj Moort Nyungur Association Inc	Welcome To The Country Performances	31/05/2022	400.00
EF149900	25736	Blue Tang (Wa) Pty Ltd T/As Emerge Associates (The Trustee For The F	Consultancy Services	31/05/2022	3,449.87
EF149901	26067	Sprayking Wa Pty Ltd	Chemical Weed Control Services	31/05/2022	38,500.00
EF149902	26257	Paperbark Technologies Pty Ltd	Arboricultural Consultancy Services	31/05/2022	2,880.00
EF149903	26303	Gecko Contracting Turf & Landscape Maintenance	Turf & Landscape Maintenance	31/05/2022	245,761.37
EF149904	26310	Local Geotechnics	Consultancy Services	31/05/2022	4,620.00
EF149905	26314	Cpe Group	Temporary Employment Services	31/05/2022	7,427.13
EF149906	26470	Scp Conservation	Fencing Services	31/05/2022	54,329.00
EF149907	26558	Healthcare Australia Pty Ltd	Temporary Employment Services	31/05/2022	3,997.70
EF149908	26574	Eva Bellydance	Entertainment - Belly Dancing	31/05/2022	300.00
EF149909	26606	Enviro Infrastructure Pty Ltd	Construction& Fabrication	31/05/2022	48,362.15
EF149910	26610	Tracc Civil Pty Ltd	Civil Construction - Contract T0371 - C100997	31/05/2022	1,558,202.40
EF149911	26614	Markelforce Pty Ltd	Advertising	31/05/2022	2,021.38
EF149912	26677	Australia And New Zealand Recycling Platform Limited	Not- For-Profit Member Services Body	31/05/2022	1,693.22
EF149913	26709	Talis Consultants Pty Ltd	Waste Consultancy	31/05/2022	11,099.00
EF149914	26728	Progressing Priority Projects	Consultancy - Community Services	31/05/2022	8,800.00
EF149915	26735	Shane McMaster Surveys	Survey Services	31/05/2022	4,950.00
EF149916	26739	Kerb Doctor	Kerb Maintenance	31/05/2022	3,484.80
EF149917	26743	Statewide Turf Services	Turf Renovation	31/05/2022	9,944.00
EF149918	26750	Kleenit Pty Ltd	Graffiti Removal	31/05/2022	7,984.24
EF149919	26754	Insight Call Centre Services	Call Centre Services	31/05/2022	5,211.91
EF149920	26778	Robert Walters	Recruitment Services	31/05/2022	2,008.49
EF149921	26782	Soft Landing	Recycling Services	31/05/2022	3,176.25
EF149922	26800	The Goods	Retail	31/05/2022	265.50
EF149923	26811	Romeri Motor Trimmers	Upholstery Repair	31/05/2022	385.00
EF149924	26846	Visibility Limited	Disability Services	31/05/2022	365.75
EF149925	26849	Subcon Technologies Pty Ltd	Concrete Marine Solutions - Contract C100879	31/05/2022	232,518.00
EF149926	26888	Media Engine	Graphic Design, Marketing, Video Product	31/05/2022	5,995.00
EF149927	26898	Spandex Asia Pacific Pty Ltd	Signage Supplier	31/05/2022	4,707.02

EF149928	26901	Alyka Pty Ltd	Digital Consultancy And Web Development	31/05/2022	577.50
EF149929	26932	Central Regional Tafe	Tafe	31/05/2022	439.20
EF149930	26946	Av Truck Services Pty Ltd	Truck Dealership	31/05/2022	2,916.27
EF149931	26957	Jbs & G Australia Pty Ltd	Consultancy - Enviromental	31/05/2022	5,527.50
EF149932	26981	Perth Market Research	Event Analysis And Community Market Rese	31/05/2022	4,455.00
EF149933	27006	Bibra Lake Iga Xpress	Liquor Supplies	31/05/2022	323.64
EF149934	27010	Quantum Building Services Pty Ltd	Building Maintenance	31/05/2022	7,888.76
EF149935	27031	Downer Edi Works Pty Ltd	Asphalt Services	31/05/2022	25,419.84
EF149936	27032	Wtp Australia Pty Ltd	Quantity Surveyors	31/05/2022	3,696.00
EF149937	27034	Adelby Pty Ltd	Firebreak Construction	31/05/2022	2,552.00
EF149938	27044	Graffiti Systems Australia	Graffiti Removal & Anti-Graffiti Coating	31/05/2022	2,923.64
EF149939	27065	Westbooks	Books	31/05/2022	2,514.45
EF149940	27082	Kulbardi Pty Ltd	Stationery Supplies	31/05/2022	146.58
EF149941	27085	Savills Project Management Pty Ltd	Project Management	31/05/2022	4,567.20
EF149942	27098	Q2 (Q-Squared)	Digital Data Service	31/05/2022	3,630.00
EF149943	27130	Motio Play Pty Ltd	Digital Marketing & Software Service Pro	31/05/2022	709.82
EF149944	27154	Suez Recycling & Recovery Pty Ltd	Waste Services	31/05/2022	43,524.55
EF149945	27161	Next Power	Solar Panel	31/05/2022	23,300.00
EF149946	27177	Initial Hygiene	Hygiene	31/05/2022	4,508.74
EF149947	27189	Healthstrong Pty Ltd	Home Care	31/05/2022	330.00
EF149948	27198	Green Promotions Pty Ltd	Promotional Supplies	31/05/2022	16,390.00
EF149949	27241	Landscape Elements	Landscaping Services	31/05/2022	50,492.16
EF149950	27243	Arjohuntleigh Pty Ltd	Supply, Repairs Health Equipemnt	31/05/2022	132.00
EF149951	27246	Veale Auto Parts	Spare Parts Mechanical	31/05/2022	265.00
EF149952	27275	Hospitality Total Services	Hospitality Consultants	31/05/2022	3,278.00
EF149953	27308	Jatu Clothing & Ppe Pty Ltd	Clothing Ppe	31/05/2022	634.74
EF149954	27334	Westcare Print	Printing Services	31/05/2022	649.00
EF149955	27348	Message Media	Telecommunications	31/05/2022	530.28
EF149956	27377	Accidental Health And Safety - Perth	First Aid Supplies	31/05/2022	615.84
EF149957	27381	Fit For Life Exercise Physiology	Exercise Classes	31/05/2022	2,160.00
EF149958	27401	Emprise Mobility	Mobility Equipment	31/05/2022	997.00
EF149959	27420	Cygnnet Workplace Investigations	Consultancy - Human Resources	31/05/2022	3,135.00
EF149960	27423	Mechanical Project Services Pty Ltd	Airconditioning Services	31/05/2022	2,618.55
EF149961	27427	Home Chef	Cooking/Food Services	31/05/2022	600.52
EF149962	27431	United Diamond Tools	Tools	31/05/2022	3,300.00
EF149963	27455	Site Protective Services	Cctv Parts - Contract C100713	31/05/2022	115,284.73
EF149964	27463	Agile Dogs	Dog Training	31/05/2022	2,025.00
EF149965	27465	Leading Age Services Australia Ltd	Trainig	31/05/2022	2,906.70
EF149966	27499	Hodge Collard Preston Architects	Architects	31/05/2022	12,945.90
EF149967	27507	Facilities First Australia Pty Ltd	Cleaning Services	31/05/2022	140,024.99
EF149968	27510	Plastic Welding Wa	Welding Services	31/05/2022	550.00
EF149969	27518	Kyocera Document Solutions Australia Pty Ltd	Photocopying Machines	31/05/2022	2,374.27
EF149970	27539	Jasmin Carpentry & Maintenance	Carpentry	31/05/2022	6,289.80
EF149971	27546	Bpa Engineering	Consultancy - Engineering	31/05/2022	21,406.00

EF149972	27566	Thuroona Services	Asbestos Removal	31/05/2022	500.00
EF149973	27583	Perth Kids Party Hire	Hire Servies - Kids Paly Equipment	31/05/2022	570.00
EF149974	27592	Hey Jay Fix It!! Home Maintenance Service	Home Maintenance	31/05/2022	120.00
EF149975	27615	Lrs Australia	Communications	31/05/2022	847.00
EF149976	27620	Gold Corporation	Ceremonial Coins	31/05/2022	1,749.00
EF149977	27622	Truegrade Medical Supplies	Medical Supplies	31/05/2022	564.60
EF149978	27631	Aquatic Services Wa Pty Ltd	Pool Equipment & Maintenance	31/05/2022	28,633.00
EF149979	27635	Threat Protect	Security	31/05/2022	92.00
EF149980	27650	Datacom Systems (Au) Pty Ltd	It Sales, Consulting & Service	31/05/2022	141.89
EF149981	27657	Positive Balance Massage	Massage Therapy	31/05/2022	100.00
EF149982	27664	Disability Awareness Training	Training Disabilities	31/05/2022	1,400.00
EF149983	27675	Wgawa Pty Ltd	Consultancy Engineering	31/05/2022	26,499.00
EF149984	27676	Blue Force Pty Ltd	Security Services	31/05/2022	2,425.60
EF149985	27695	Qtm Pty Ltd	Traffic Management	31/05/2022	46,768.71
EF149986	27701	Perth Better Homes	Shade Sails	31/05/2022	30,673.50
EF149987	27722	Metra Australia	Software	31/05/2022	370.53
EF149988	27749	Advisian	Consulting - Enginnering	31/05/2022	2,988.48
EF149989	27767	Altus Group Consulting Pty Ltd	Surveying Services	31/05/2022	6,050.00
EF149990	27779	Sports Circuit Linemarking	Linemarking	31/05/2022	1,342.00
EF149991	27797	City Lift Services Pty Ltd	Lift Maintenance	31/05/2022	2,178.00
EF149992	27809	Ra-One Pty Ltd	Software	31/05/2022	20,080.50
EF149993	27832	Adrian Alaberg Comedy	Mc	31/05/2022	2,800.00
EF149994	27850	Dowsing Group Pty Ltd	Concreting Services	31/05/2022	285,620.73
EF149995	27852	First 5 Minutes Pty Ltd	Training & Education	31/05/2022	814.00
EF149996	27865	Pritchard Francis Consulting Pty Ltd	Engineering Services	31/05/2022	1,303.50
EF149997	27893	Link Engineering Consultants Wa Pty Ltd	Mechanical Engineering	31/05/2022	3,872.00
EF149998	27894	Homecare Physiotherapy	Healthcare	31/05/2022	7,060.58
EF149999	27899	Nature Calls Portable Toilets	Hire - Portable Loos	31/05/2022	440.00
EF150000	27917	Go Doors Advanced Automation	Door Maintenance & Repair	31/05/2022	1,504.92
EF150001	27950	Greenlite Electrical Contractors Pty Ltd	Electrical Services	31/05/2022	62,222.27
EF150002	27953	Truckline	Spare Parts, Truck/Trailer	31/05/2022	84.24
EF150003	27965	Stantec Australia Pty Ltd	Engineering Services	31/05/2022	528.00
EF150004	27984	Sabrina Fenwick	Excercise Classes	31/05/2022	400.00
EF150005	27985	Rosmech Sales & Service Pty Ltd	Road Sweeper	31/05/2022	126.57
EF150006	27986	Daily Living Products	Mobility Equip	31/05/2022	367.02
EF150007	28003	Taylor Made Design	Graphic Design	31/05/2022	924.00
EF150008	28009	Classic Hire	Equipment Hire	31/05/2022	371.07
EF150009	28026	The Gate Bar & Bistro	Hospitality	31/05/2022	1,750.00
EF150010	28049	Copy Magic	Printing Services	31/05/2022	685.30
EF150011	28061	Go2cup	Paper Cups	31/05/2022	225.50
EF150012	28084	Ddg Technology	Ict Services	31/05/2022	53,061.80
EF150013	28118	Mccorkell Constructions (W.A.) Pty Ltd	Building Services - Construction	31/05/2022	21,477.69
EF150014	28130	Geoffrey London Architectural Consultant	Architectural Consultant	31/05/2022	1,650.00
EF150015	28136	Shore Water Marine Pty Ltd	Inspection Fees	31/05/2022	4,879.60

EF150016	28141	Lessen With Peg- Rethink Waste	Waste Education	31/05/2022	300.00
EF150017	28179	Ecospill Pty Ltd	Emergency Shower Supply And Service	31/05/2022	565.73
EF150018	28196	Brightmark Group Pty Ltd	Cleaning Services	31/05/2022	3,604.27
EF150019	28197	Lite N Easy Pty Ltd	Food Supplies	31/05/2022	683.30
EF150020	28201	Select Fresh	Food Supplies	31/05/2022	158.41
EF150021	28202	Carers Plus Australia Pty Ltd	Employment Services	31/05/2022	664.97
EF150022	28215	Complete Office Supplies Pty Ltd	Stationery	31/05/2022	2,040.57
EF150023	28222	Tcn Group Pty Ltd	Gift Vouchers	31/05/2022	10,589.27
EF150024	28231	Typeset Pty Ltd	Editorial And Business Communications Se	31/05/2022	19,521.70
EF150025	28241	Swift Flow Pty Ltd	Plumbing	31/05/2022	6,938.67
EF150026	28243	Crowd Barriers Wa	Hire Fencing	31/05/2022	4,078.18
EF150027	28246	Hendercare	Nursing Services	31/05/2022	424.66
EF150028	28248	Tesg Building Surveyors Pty Ltd	Building Survey	31/05/2022	1,100.00
EF150029	28258	Garden Care West	Gardening Services	31/05/2022	2,062.50
EF150030	28263	Julia Kay Wallis	Historian	31/05/2022	432.50
EF150031	28265	Tree Care Wa	Vegetation Maintenance Services	31/05/2022	43,128.56
EF150032	28273	Ae Hoskins Building Services	Construction Services	31/05/2022	180,722.86
EF150033	28277	Gesha Coffee Co	Coffee Supplies	31/05/2022	398.00
EF150034	28278	Event Personnel Australia Pty Ltd	Employment Services	31/05/2022	322.08
EF150035	28286	Mmm (Wa) Pty Ltd	Civil Construction	31/05/2022	112,711.87
EF150036	28289	Grafton General Products	Mobility Equipment	31/05/2022	152.98
EF150037	28290	Information Enterprises Australia Pty Ltd	Information Management	31/05/2022	627.00
EF150038	28303	Miracle Recreation Equipment	Playground Equipment	31/05/2022	2,046.00
EF150039	28304	Moray & Agnew	Legal Services	31/05/2022	21,763.28
EF150040	28308	Vision Australia Limited	Vision Impaired Items	31/05/2022	2,365.91
EF150041	28318	Ati-Mirage	Training	31/05/2022	9,591.80
EF150042	28325	Squiz Australia Pty Ltd		31/05/2022	12,100.00
EF150043	28328	Allcolour Holdings Pty Ltd	Patio/Pergola Installs	31/05/2022	990.00
EF150044	28329	The Rigging Shed	Lifting Equipment And Testing	31/05/2022	638.00
EF150045	10047	Alinta Energy	Natural Gas & Electricity Supply	31/05/2022	28,095.05
EF150046	11794	Synergy	Electricity Usage/Supplies	31/05/2022	349,658.53
EF150047	12025	Telstra Corporation	Communications Services	31/05/2022	20,584.64
EF150048	88888	M And J Flowers	Bond Refund	31/05/2022	500.00
EF150049	88888	Frasers Property Ahl Limited	Bond Refund	31/05/2022	2,238.22
EF150050	99997	C & S Newton	Crossover Rebate - Sarah Netwon	31/05/2022	300.00
EF150051	99997	Allianz Australia Insurance Ltd	Paid Arc In Error Incorrect Invoice Paid	31/05/2022	72.95
EF150052	99997	Lynita Edgar	Payment Due To Overpaid Fees	31/05/2022	1,143.01
EF150053	99997	M Bubalo	Cockburn Care Hcp - Maria Bubalo	31/05/2022	10,032.91
EF150054	99997	Barry Norris	Crossover Rebate - Barry Norris	31/05/2022	150.00
EF150055	99997	Bart Coomer	Crossover Claim - B Coomer	31/05/2022	300.00
EF150056	99997	Reece Rutherford - Hey	Crossover Rebate - Reece Rutherford-Hey	31/05/2022	300.00
EF150057	99997	B M Dunnell	Talk With Rashida Murphy - 10/05/2022	31/05/2022	264.00
EF150058	99997	Rashida Murphy	Author Talk With Brooke Dunnell 10/05/22	31/05/2022	300.00
EF150059	99997	Tina Minns	Nappy/Sanitary Rebate - Tina Minns	31/05/2022	40.50

EF150060	99997	R And D Ainsworth	Port Coogee Marina - E163 - R Ainsworth	31/05/2022	1,092.50
EF150061	99997	Servau Offcl. Departmental Recpts & Pay	Document Number : 180133035	31/05/2022	224.73
EF150062	99997	Katie Moore	Crossover Rebate - Wesley Moore	31/05/2022	300.00
EF150063	99997	Mr & Mrs P & L Lim	Senior Security Subsidy Scheme	31/05/2022	90.00
EF150064	99997	Daniel And Silvia Monsalve	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150065	99997	Janet Renting	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150066	99997	Mrs G Berglund	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150067	99997	Le & Va Guelfi	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150068	99997	Patricia Wood	Senior Security Subsidy Scheme	31/05/2022	300.00
EF150069	99997	Nenad & Danica Ercegovich	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150070	99997	Robert Anthony Edwards Patricia Edwards	Senior Security Subsidy Scheme	31/05/2022	300.00
EF150071	99997	Lesley G Blades	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150072	99997	Da & Na Andrew	Senior Security Subsidy Scheme	31/05/2022	300.00
EF150073	99997	Hastings Jr & Md	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150074	99997	Milan And Mira Romcevic	Senior Security Subsidy Scheme	31/05/2022	300.00
EF150075	99997	R And M Harper	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150076	99997	Roelof Johannes Glas & Rosalia Elizabeth	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150077	99997	Kerry Street Community School	Enviornmental Education Grant	31/05/2022	1,100.00
EF150078	99997	Spearwood Primary School	Enviornmental Education Grant	31/05/2022	1,100.00
EF150079	99997	Success Primary School	Enviornmental Education Grant	31/05/2022	1,100.00
EF150080	99997	Blue Gum Montessori	Enviornmental Education Grant	31/05/2022	1,100.00
EF150081	99997	Emmanuel Catholic College	Enviornmental Education Grant	31/05/2022	1,100.00
EF150082	99997	Beeliar Primary	Enviornmental Education Grant	31/05/2022	1,100.00
EF150083	99997	Ashok Bhalla	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150084	99997	B&J Hankinson	Senior Security Subsidy Scheme	31/05/2022	100.00
EF150085	99997	Irene L Beauchamp	Senior Security Subsidy Scheme	31/05/2022	140.00
EF150086	99997	Rodney Fullston	Senior Security Subsidy Scheme	31/05/2022	300.00
EF150087	99997	A&Ms Bonetti	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150088	99997	Lg Haworth	Senior Security Subsidy Scheme	31/05/2022	200.00
EF150089	99997	Chatterbox Public Speaking	Invoice 828 - Deputy Mayor Tom Widenbar	31/05/2022	4,400.00
EF150090	99997	Urban Development Institute Of Australia	Invoice Inv-2615 Membership Subscription	31/05/2022	2,757.00
EF150091	99997	City Of Kalgoorlie Boulder	Invoice 207055 - T Whakatope 4106	31/05/2022	4,021.07
EF150092	99997	Helga Van Schoor	Arc Refund - Helga Van Schoor	31/05/2022	61.50
EF150093	99997	Regen Studios Pty Ltd	Invoice Inv - 0055	31/05/2022	220.00
EF150094	99997	Fiona Gilbert	Bird Bath Rebate - Fiona Gilbert	31/05/2022	36.00
EF150095	99997	Rosie Robins And Stephen Robins	Bird Bath Rebate - Rosie Robins And Step	31/05/2022	50.00
EF150096	99997	Janine Mirosevich	Bird Bath Rebate - Janine Mirosevich	31/05/2022	38.50
EF150097	99997	Valentina Carboni	Bird Bath Rebate - Valentina Carboni	31/05/2022	22.99
EF150098	99997	Christopher Kossen	Bird Bath Rebate - Christopher Kossen	31/05/2022	17.10
EF150099	99997	Maryanne Paratore	Bird Bath Rebate - Maryanne Paratore	31/05/2022	41.00
EF150100	99997	Matthew Slater	Bird Bath Rebate - Matthew Slater	31/05/2022	42.50
EF150101	99997	Vanessa Moretti Moretti	Junior Sport Travel Assistant Grant	31/05/2022	400.00
EF150102	99997	Brianne Wallace	Bird Bath Rebate - Brianne Wallace	31/05/2022	20.00
EF150103	99997	Mr John Boyd	Bird Bath Rebate - John Boyd	31/05/2022	23.00

EF150104	99997	Ethel Margaret De Pinto	Bird Bath Rebate - Ethel De Pinto	31/05/2022	50.00
EF150105	99997	Kevin & Ellen Grant	Compost Bin Rebate - Kevin Grant	31/05/2022	49.98
EF150106	99997	Karen L Traylen	Compost Bin Rebate - Karen Traylen	31/05/2022	50.00
EF150107	99997	Mirjam Bailey	Nappy/Sanitary Rebate - Mirjam Bailey	31/05/2022	49.95
EF150108	99997	Jasmine M Vogel	Napy/Sanitary Rebate - Jasmine Vogel	31/05/2022	39.95
EF150109	99997	Diana Adolfova	Cloth Nappy Rebate - Diana Adolfova	31/05/2022	50.00
EF150110	99997	Lachlan Clinch	2021/22 Individual Sponsorship Grant	31/05/2022	1,000.00
EF150111	99997	Dalmatinac Netball Club	Seg-2119	31/05/2022	617.50
EF150112	99997	Western Knights Soccer Club	Seg-202215	31/05/2022	1,100.00
EF150113	99997	Sarah Louise Chapman	Reimbursement Of Fees Sarah Robinson	31/05/2022	1,095.30
EF150114	10207	Boc Gases	Gas Supplies	31/05/2022	264.29
EF150115	10683	Gronbek Security	Locksmith Services	31/05/2022	196.26
EF150116	11022	Native Arc	Grants & Donations	31/05/2022	500.00
EF150117	11609	Thomson Reuters (Professional) Australia Limited	Software Support/Licence Fees	31/05/2022	1,227.02
EF150118	14598	Alf Rebola The Good Guys	Electrical Goods	31/05/2022	459.00
EF150119	17343	Rac Businesswise	Membership Subscription	31/05/2022	359.00
EF150120	24736	Zenien	Cctv Camera Licences	31/05/2022	2,439.39
EF150121	26987	Cti Risk Management	Security - Cash Collection	31/05/2022	176.60
EF150122	27006	Bibra Lake Iga Xpress	Liquor Supplies	31/05/2022	525.00
EF150123	27622	Truegrade Medical Supplies	Medical Supplies	31/05/2022	431.70
EF150124	27894	Homecare Physiotherapy	Healthcare	31/05/2022	170.50
EF150125	28258	Garden Care West	Gardening Services	31/05/2022	123.75
EF150126	28265	Tree Care Wa	Vegetation Maintenance Services	31/05/2022	2,051.50
EF150127	99996	Kerry Robinson	Rates and Property related refunds	31/05/2022	3,397.60
		<b>TOTAL OF 853 EFT PAYMENTS</b>			<b>10,350,110.66</b>
		<b>LESS: CANCELLED EFT PAYMENTS:</b>			
EF149010	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	2/05/2022	-450.00
EF149409	99997	Coc Grants, Donations & Refunds	Grants, Donations & Refunds	20/05/2022	-300.00
		<b>TOTAL CANCELLED EFT PAYMENT</b>			<b>-750.00</b>
		<b>TOTAL EFT PAYMENTS ( EXCL. CANCELLED PAYMENTS)</b>			<b>10,349,360.66</b>
		<b>ADD: BANK FEES</b>			
		BPAY BATCH FEE			11.97
		MERCHANT FEES COC			1410.39
		MERCHANT FEES MARINA			127.96
		MERCHANT FEES ARC			1,717.06
		MERCHANT FEES VARIOUS OUT CENTRES			986.37
		NATIONAL BPAY CHARGE			1,996.80
		RTGS/ACLR FEE			



	NAB TRANSACT FEE			314.28
	MERCHANDISE / OTHER FEES			
				<b>6,564.83</b>
			3/05/2022	65,106.01
	<b>ADD: CREDIT CARD PAYMENTS</b>			<b>65,106.01</b>
	<b>ADD: PAYROLL PAYMENTS</b>			
	COC-03/05/22 Pmt 000205290438 City of Cockburn		4/05/2022	2,975.50
	COC-29/04/22 Pmt 000205289829 City of Cockburn		4/05/2022	38,357.78
	COC-02/05/22 Pmt 000205289135 City of Cockburn		5/05/2022	419.49
	COC-08/05/22 Pmt 000205785588 City of Cockburn		11/05/2022	7,249.42
	COC-08/05/22 Pmt 000205803112 City of Cockburn		11/05/2022	1,541,354.31
	COC-12/05/22 Pmt 000205918757 City of Cockburn		12/05/2022	1,084.81
	COC-09/05/22 Pmt 000206188945 City of Cockburn		17/05/2022	3,782.63
	COC-10/05/22 Pmt 000206189662 City of Cockburn		17/05/2022	3,092.45
	COC-16/05/22 Pmt 000206190646 City of Cockburn		17/05/2022	677.88
	COC-18/05/22 Pmt 000206720415 City of Cockburn		25/05/2022	8,944.16
	COC-20/05/22 Pmt 000206722126 City of Cockburn		25/05/2022	4,533.25
	COC-22/05/22 Pmt 000206759985 City of Cockburn		25/05/2022	1,531,011.83
	COC-26/05/22 Pmt 000206868902 City of Cockburn		26/05/2022	791.12
				<b>3,144,274.63</b>
	<b>TOTAL PAYMENTS MADE FOR THE MONTH</b>			<b>13,565,306.13</b>



City of Cockburn  
Credit Card Transactions Report

Transactions Post Date Between 01-May-2022 and 31-May-2022

Reference	Date 1	Status	Service Provider	Card Liability	User Narration
<b>Branch Manager Success Library</b>				<b>1,891.23</b>	
CC74245	11/04/2022	Completed	BOOKTOPIA PTY LTD	101.93	Supplies & materials
CC74273	8/04/2022	Completed	BOOKTOPIA PTY LTD	180.59	Supplies & materials
CC74275	8/04/2022	Completed	KOORI MAIL	175.00	Subscriptions
CC74321	6/04/2022	Completed	WANEWSDTI	288.00	Subscriptions
CC74395	1/04/2022	Completed	INDOOR GARDENS PTY L	495.00	Hire of equipment and facilities
CC74440	29/04/2022	Completed	BP EX THOMSNS L 5992	16.10	Consumables
CC74448	26/04/2022	Completed	SHOP FITTINGS STORE	634.61	Equipment purchases

<b>Strategic Procurement Manager</b>				<b>3,267.00</b>	
CC74221	13/04/2022	Completed	EZI*AUSTRALIAN INSTIT	1,100.00	Subscription
CC74423	31/03/2022	Completed	ACCESS OFFICE INDUSTR	2,167.00	Equipment purchases

<b>Communications and Marketing Manager</b>				<b>1,994.69</b>	
CC74200	14/04/2022	Completed	FAIRFAX SUBSCRIPTIONS	15.00	Subscription
CC74203	13/04/2022	Completed	NETREGISTRY	25.99	Supplies & materials
CC74204	13/04/2022	Completed	NETREGISTRY	15.95	Supplies & materials
CC74271	8/04/2022	Completed	NEWS LIMITED	28.00	Subscription
CC74294	7/04/2022	Completed	ASANA.COM	45.95	Supplies & materials
CC74295	7/04/2022	Completed	JB Hi-Fi	244.99	Equipment purchases
CC74297	7/04/2022	Completed	Kogan.com RW9P4XHE	128.91	Equipment purchases
CC74298	7/04/2022	Completed	Kogan.com 9THFLGE4	25.00	Equipment purchases
CC74367	4/04/2022	Completed	FACEBK CBFFKDXLT2	273.09	Advertising
CC74367	4/04/2022	Completed	FACEBK CBFFKDXLT2	629.78	Advertising
CC74422	31/03/2022	Completed	DROPBOX*RSPTX45613B8	18.69	Consumables
CC74444	26/04/2022	Completed	INTNL TRANSACTION FEE	0.03	Bank and other fees
CC74449	26/04/2022	Completed	LNK.BIO	1.37	Advertising
CC74450	26/04/2022	Completed	MailChimp	482.94	Subscriptions
CC74477	21/04/2022	Completed	FAIRFAX SUBSCRIPTIONS	59.00	Subscriptions

<b>Chief of Community Services</b>				<b>23.22</b>	
CC74299	7/04/2022	Completed	CPP CONVENTION CENTRE	23.22	MV Expenses

<b>Parks Operations Coordinator</b>				<b>1,652.82</b>	
CC74201	13/04/2022	Completed	WALDECKS	39.99	Consumables
CC74363	5/04/2022	Completed	PAYPAL *QUANTIFIEDT	272.25	Supplies & materials
CC74385	27/04/2022	Completed	UNIDATA PTY LTD	495.00	Supplies & materials
CC74421	31/03/2022	Completed	Bronson Safety Pty Ltd	293.07	Supplies & materials
CC74470	22/04/2022	Completed	TOTALLY WORK WEAR FR	112.51	Consumables
CC74493	20/04/2022	Completed	CLOGGER	440.00	Supplies & materials

<b>Community Development Lead</b>				<b>1,316.65</b>	
CC74179	14/04/2022	Completed	DMIRS - ONLINE PAYMENT	134.40	Supplies & materials
CC74205	13/04/2022	Completed	THE BISTROT	28.60	Meeting/Workshop catering
CC74207	13/04/2022	Completed	THE BISTROT	11.00	Meeting/Workshop catering
CC74243	12/04/2022	Completed	SEC*CITY OF COCKBURN	289.50	Hire of equipment and facilities
CC74274	28/04/2022	Completed	WA LOCAL GOVERNMENT AS	99.00	Conferences and seminars
CC74285	28/04/2022	Completed	WOOLWORTHS 4367	36.90	Meeting/Workshop catering
CC74345	5/04/2022	Completed	SEC*CITY OF COCKBURN	21.00	Hire of equipment and facilities
CC74347	5/04/2022	Completed	SEC*CITY OF COCKBURN	52.25	Hire of equipment and facilities
CC74348	5/04/2022	Completed	SEC*CITY OF COCKBURN	78.00	Hire of equipment and facilities
CC74350	5/04/2022	Completed	SEC*CITY OF COCKBURN	59.50	Hire of equipment and facilities
CC74352	5/04/2022	Completed	SEC*CITY OF COCKBURN	68.50	Hire of equipment and facilities
CC74451	29/04/2022	Completed	Volunteering Australia	416.00	Supplies & materials
CC74505	19/04/2022	Completed	SPACETOCO VENUE HIRE	22.00	Hire of equipment and facilities

<b>Recreation Services Manager</b>				<b>9.50</b>	
CC74300	7/04/2022	Completed	Cafe Royal Chaos	9.50	Consumables

<b>Health Promotion Officer</b>				<b>750.00</b>	
CC74165	19/04/2022	Completed	SQ *BARNYARD BUDDIES	750.00	Supplies & materials

<b>Social Club Coordinator</b>				<b>1,006.75</b>	
CC74180	14/04/2022	Completed	CRIME CHECK AUSTRALIA	99.00	Application, Licence, Registration Fees
CC74344	6/04/2022	Completed	LIONS HEARING CLINIC	340.00	Professional services
CC74420	31/03/2022	Completed	Woolworths Online	407.80	Consumables
CC74420	31/03/2022	Completed	Woolworths Online	159.95	Consumables

<b>Young Peoples Services Librarian</b>				<b>183.18</b>	
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## City of Cockburn

## Credit Card Transactions Report

Transactions Post Date Between 01-May-2022 and 31-May-2022

Reference	Date 1	Status	Service Provider	Card Liability	User Narration
CC74224	12/04/2022	Completed	WOOLWORTHS 4318	6.75	Consumables
CC74368	4/04/2022	Completed	BIG W 0455	48.00	Consumables
CC74447	26/04/2022	Completed	DYMOCKS BOORAGOON	103.45	Supplies & materials
CC74452	26/04/2022	Completed	DYMOCKS BOORAGOON	17.99	Supplies & materials
CC74471	22/04/2022	Outstanding	AMZNPRIMEAU MEMBERSHIP	6.99	Subscriptions

## Waste Education Coordinator

873.24

CC74353	5/04/2022	Completed	BIBRA LAKE IGA XPRESS	43.06	Consumables
CC74396	27/04/2022	Completed	SP TERRACYCLE-AU	403.20	Supplies & materials
CC74397	1/04/2022	Completed	ALDI STORES - SUCCESS	20.99	Meeting/Workshop catering
CC74398	1/04/2022	Completed	BAKERS DELIGHT GATEW	29.50	Meeting/Workshop catering
CC74407	27/04/2022	Completed	Tickets-Changing Your	63.39	Conferences and seminars
CC74462	29/04/2022	Completed	WOOLWORTHS 4367	25.10	Meeting/Workshop catering
CC74472	22/04/2022	Completed	SP TERRACYCLE-AU	288.00	Supplies & materials

## Collection Development Librarian

1,981.29

CC74166	19/04/2022	Completed	BOOKTOPIA PTY LTD	104.51	Supplies & materials
CC74209	13/04/2022	Completed	WANESWDTI	650.41	subscriptions
CC74210	13/04/2022	Completed	EZI*Storage King OCon	29.25	Supplies & materials
CC74225	12/04/2022	Completed	HEIDE PARK AND ART	114.90	Supplies & materials
CC74226	12/04/2022	Completed	SP * THE LANE BOOKSHOP	55.00	Supplies & materials
CC74323	6/04/2022	Completed	BOLINDA PUBLISHING	1,027.22	Supplies & materials

## Executive Officer to the CEO

1,487.18

CC74181	14/04/2022	Completed	Muffin Break Phoenix	25.00	Meeting/Workshop catering
CC74349	5/04/2022	Completed	NEWS LIMITED	40.00	Subscriptions
CC74474	22/04/2022	Completed	COOGEE BEACH CAFE	59.00	Meeting/Workshop catering
CC74478	21/04/2022	Completed	Muffin Break Phoenix	29.43	Meeting/Workshop catering
CC74480	21/04/2022	Completed	ULTIMOCTNG* ONLINE	272.95	Meeting/Workshop catering
CC74491	21/04/2022	Completed	PAY*Total Team Buildin	1,060.80	Conferences and seminars

## Parenting Service Coordinator

499.18

CC74322	6/04/2022	Completed	Subway Oconnor	66.90	Meeting/Workshop catering
CC74324	6/04/2022	Completed	KMART 1024	41.50	Supplies & materials
CC74325	6/04/2022	Completed	COLES 0391	54.55	Meeting/Workshop catering
CC74434	30/03/2022	Completed	WOOLWORTHS 4703	176.23	Meeting/Workshop catering
CC74469	22/04/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Professional services

## People Experience Business Partner

1,837.00

CC74222	12/04/2022	Completed	AU* SEEK OML98347516	324.50	Advertising
CC74227	12/04/2022	Completed	AU* SEEK OML98351687	313.50	Advertising
CC74228	12/04/2022	Completed	AU* SEEK OML98365190	885.50	Advertising
CC74229	12/04/2022	Completed	AU* SEEK OML98368333	313.50	Advertising

## Library Technician

1,713.87

CC74246	11/04/2022	Completed	BIGW ONLINE	38.90	Supplies & materials
CC74247	11/04/2022	Completed	BIGW ONLINE	91.00	Supplies & materials
CC74276	8/04/2022	Completed	BOOKTOPIA PTY LTD	366.70	Supplies & materials
CC74384	29/04/2022	Completed	JB Hi-Fi	291.73	Supplies & materials
CC74453	26/04/2022	Completed	BOOKTOPIA PTY LTD	211.54	Supplies & materials
CC74454	26/04/2022	Completed	AMAZON AU	40.98	Supplies & materials
CC74455	26/04/2022	Completed	BIGW ONLINE	51.90	Supplies & materials
CC74481	21/04/2022	Completed	JB Hi-Fi	541.50	Supplies & materials
CC74494	20/04/2022	Completed	BOOKTOPIA PTY LTD	79.62	Supplies & materials

## Head of Recreation Services

1,144.56

CC74241	28/04/2022	Completed	INTNL TRANSACTION FEE	4.49	Bank and other fees
CC74302	7/04/2022	Completed	CPP CONVENTION CENTRE	23.22	MV Expenses
CC74303	7/04/2022	Completed	OUTGROW	152.63	Supplies & materials
CC74320	7/04/2022	Completed	INTNL TRANSACTION FEE	3.82	Bank and other fees
CC74354	5/04/2022	Completed	NAAVI PTY LTD	25.00	Consumables
CC74362	28/04/2022	Completed	QUICKTAPSURVEY	179.40	Professional services
CC74473	29/04/2022	Completed	MY GROUP MOVE	189.00	Conferences and seminars
CC74484	29/04/2022	Completed	MY GROUP MOVE	567.00	Conferences and seminars

## Infrastructure &amp; Operations Coordinator

1,201.67

CC74177	14/04/2022	Completed	AMZNPRIMEAU MEMBERSHIP	6.99	Supplies & materials
CC74182	14/04/2022	Completed	AMAZON AU	6.00	Supplies & materials
CC74206	13/04/2022	Completed	AMAZON AU	22.83	Supplies & materials

City of Cockburn  
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Reference	Date 1	Status	Service Provider	Card Liability	User Narration
CC74211	13/04/2022	Completed	AMAZON AU	10.28	Supplies & materials
CC74277	8/04/2022	Completed	KMART	112.00	Supplies & materials
CC74278	8/04/2022	Completed	JB HI FI COCKBURN GA	39.98	Supplies & materials
CC74279	8/04/2022	Completed	AUSTRALIAN SWIM SCHOOL	260.00	Conferences and seminars
CC74304	7/04/2022	Completed	JUSTBRICKS BY PATTY	297.93	Supplies & materials
CC74327	6/04/2022	Completed	OFFICEWORKS 0620	66.94	Consumables
CC74369	4/04/2022	Completed	AMAZON AU	224.34	Equipment purchases
CC74412	1/04/2022	Completed	AMAZON MARKETPLACE AU	27.00	Equipment purchases
CC74479	21/04/2022	Completed	Rave Discounts	45.94	Supplies & materials
CC74482	21/04/2022	Completed	BUNNINGS 729000	81.44	Supplies & materials

**Head of Planning 1,666.68**

CC74233	12/04/2022	Completed	FUJIFILM DATA MANAGEME	1,666.68	Supplies & materials
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**Youth Centre Coordinator 512.50**

CC74164	29/04/2022	Completed	BIG W 0444	67.90	Consumables
CC74230	29/04/2022	Completed	Puffin Fresh Success	18.60	Consumables
CC74281	8/04/2022	Completed	Domino's Estore South	50.00	Consumables
CC74301	7/04/2022	Completed	Domino's Estore Spearw	40.00	Consumables
CC74355	5/04/2022	Completed	WOOLWORTHS 4394	116.00	Supplies & materials
CC74483	21/04/2022	Completed	REDROOSTER* REDROOSTER	220.00	Meeting/Workshop catering

**Customer Experience and Marketing Lead 1,252.29**

CC74183	14/04/2022	Completed	FACEBK *VDELEEXDE2	232.96	Advertising
CC74234	12/04/2022	Completed	CRICUT	13.99	Subscription
CC74272	8/04/2022	Completed	YGV54C7242	14.32	Consumables
CC74280	8/04/2022	Completed	BP EX THOMSNS L 5992	5.60	Consumables
CC74282	8/04/2022	Completed	PAYPAL *EIDTREEPTYL	279.00	Supplies & materials
CC74283	8/04/2022	Completed	OFFICEWORKS 0620	209.96	Supplies & materials
CC74305	7/04/2022	Completed	BUNNINGS 729000	85.37	Supplies & materials
CC74328	6/04/2022	Completed	MAILCHIMP *MISC	276.50	Subscription
CC74399	1/04/2022	Completed	YELLOW RAVEN CAFE	39.95	Consumables
CC74417	27/04/2022	Completed	BUNNINGS 729000	26.95	Consumables
CC74466	22/04/2022	Completed	JB HI FI COCKBURN GA	39.95	Consumables
CC74503	19/04/2022	Completed	INTNL TRANSACTION FEE	0.68	Bank and other fees
CC74504	19/04/2022	Completed	MIRO.COM	27.06	Supplies & materials

**Branch Manager Coolbellup Library 1,772.77**

CC74184	14/04/2022	Completed	JB Hi-Fi	69.92	Supplies & materials
CC74185	14/04/2022	Completed	WOOLWORTHS 4703	52.80	Meeting/Workshop catering
CC74187	14/04/2022	Completed	WOOLWORTHS 4703	5.00	Consumables
CC74212	13/04/2022	Completed	WOOLWORTHS 4703	13.50	Consumables
CC74213	13/04/2022	Completed	OFFICEWORKS 0620	14.44	Consumables
CC74231	12/04/2022	Completed	PAYPAL *LYN	96.00	Supplies & materials
CC74237	12/04/2022	Completed	SHOP FITTINGS STORE PT	895.75	Equipment purchases
CC74286	8/04/2022	Completed	BOOKTOPIA PTY LTD	248.20	Supplies & materials
CC74330	6/04/2022	Completed	BOOKTOPIA PTY LTD	91.40	Supplies & materials
CC74356	5/04/2022	Completed	SEC*CITY OF COCKBURN	110.00	Hire of equipment and facilities
CC74419	31/03/2022	Completed	WOOLWORTHS 4703	60.00	Meeting/Workshop catering
CC74429	30/03/2022	Completed	JB Hi-Fi	106.91	Supplies & materials
CC74485	21/04/2022	Completed	WOOLWORTHS 4703	8.85	Consumables

**Library Technology Coordinator 1,313.31**

CC74214	13/04/2022	Completed	BIG W 0455	5.80	Consumables
CC74239	12/04/2022	Completed	Priceless Discounts P	14.00	Consumables
CC74240	12/04/2022	Completed	BIG W 0455	28.50	Consumables
CC74252	28/04/2022	Completed	INTNL TRANSACTION FEE	13.81	Bank and other fees
CC74263	28/04/2022	Completed	EIG*HOSTGATOR.COM	552.24	Supplies & materials
CC74284	8/04/2022	Completed	BIG W 0455	16.00	Consumables
CC74287	8/04/2022	Completed	Windcave	233.96	Equipment purchases
CC74288	8/04/2022	Completed	BIG W 0455	120.85	Consumables
CC74428	27/04/2022	Completed	CRAZYDOMAINSHOSTING	93.45	Supplies & materials
CC74496	20/04/2022	Completed	DREAMITHOS* DREAMIT HO	234.70	Supplies & materials

**Exec People Experience & Transformation 23.00**

CC74188	14/04/2022	Completed	COLES 0294	23.00	Consumables
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**Recovery Park Coordinator 610.70**

CC74326	6/04/2022	Completed	BOSS INDUSTRIAL	176.80	Equipment purchases
CC74467	22/04/2022	Completed	RSEA PTY LTD - OSBORNE	299.90	Equipment purchases

## City of Cockburn

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Transactions Post Date Between 01-May-2022 and 31-May-2022

Reference	Date 1	Status	Service Provider	Card Liability	User Narration
CC74468	22/04/2022	Completed	JB HI FI COCKBURN GA	44.00	Consumables
CC74486	21/04/2022	Completed	TELSTRA STORE SUCCES	90.00	Consumables

## City Facilities Manager

1,695.90

CC74167	19/04/2022	Completed	OZWASHROOM	1,670.90	Equipment purchases
CC74370	4/04/2022	Completed	PHUONG NAM AUSTRALIA P	25.00	Consumables

## Head of Library and Cultural Services

988.50

CC74306	7/04/2022	Outstanding	CITY OF FREMANTLE	7.00	Consumables
CC74401	1/04/2022	Outstanding	ZAGREB CROATION BOOK	981.50	Supplies & materials

## Lead Business and Economic Development

1,369.72

CC74176	19/04/2022	Completed	CONFERENCE BY ARINEX	250.00	Conferences and seminars
CC74366	4/04/2022	Completed	SP Kings Square	11.00	MV Expenses
CC74371	4/04/2022	Completed	TRANSMETRO CORPORATION	248.00	Travel and accommodation
CC74372	4/04/2022	Completed	SP Kings Square	11.00	MV Expenses
CC74424	31/03/2022	Completed	QANTAS	809.22	Travel and accommodation
CC74487	21/04/2022	Completed	DOME WANNEROO	40.50	Meeting/Workshop catering

## Manager Workplace Health and Safety

146.30

CC74175	29/04/2022	Completed	SAFETYCULTURE	146.30	Subscriptions
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## Head of Sustainability and Environment

1,381.39

CC74186	29/04/2022	Completed	Tickets-Changing Your	63.39	Conferences and seminars
CC74289	8/04/2022	Completed	DWER - WATER	200.00	Application, Licence, Registration Fees
CC74307	28/04/2022	Completed	ART OUTDOORS	500.00	Conferences and seminars
CC74373	27/04/2022	Completed	WA LOCAL GOVERNMENT AS	99.00	Conferences and seminars
CC74402	1/04/2022	Completed	WORDPRESS GZ4EMY93MU	396.00	Professional services
CC74488	21/04/2022	Completed	WA LOCAL GOVERNMENT AS	99.00	Conferences and seminars
CC74492	20/04/2022	Completed	WORDPRESS X8JU03UYYZ	24.00	Application, Licence, Registration Fees

## Fleet Management Coordinator

1,730.36

CC74232	12/04/2022	Completed	KEEN BROS WA	280.00	Application, Licence, Registration Fees
CC74290	8/04/2022	Completed	REPCO	36.00	Consumables
CC74308	7/04/2022	Completed	HALLITE TRANSEALS	59.75	Consumables
CC74331	6/04/2022	Completed	WESTAIR INTERNATIONA	46.20	Consumables
CC74456	26/04/2022	Completed	PIRTEK FREMANTLE P	279.49	Supplies & materials
CC74465	22/04/2022	Completed	OFFICEWORKS 0616	48.92	Consumables
CC74502	20/04/2022	Completed	KEEN BROS WA	980.00	Professional services

## Events and Culture Manager

879.80

CC74189	14/04/2022	Completed	PHARMACY 777	30.00	Consumables
CC74291	8/04/2022	Completed	FREMANTLE CAMERA HOUSE	141.00	Supplies & materials
CC74318	28/04/2022	Completed	THE CHAMBER OF ARTS AN	330.00	Conferences and seminars
CC74374	4/04/2022	Completed	SQ *LITTLE BULL ESPRE	350.00	Meeting/Workshop catering
CC74457	26/04/2022	Completed	WOOLWORTHS 4367	28.80	Consumables

## Events Officer

100.00

CC74433	30/03/2022	Completed	COLES 0333	100.00	Supplies & materials
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## Waste Services Coordinator

46.01

CC74403	1/04/2022	Completed	BUNNINGS 303000	46.01	Supplies & materials
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## Organisational Development Coordinator

3,475.98

CC74170	19/04/2022	Completed	SQ *MOBILE MOUSE	265.00	Conferences and seminars
CC74171	19/04/2022	Completed	SQ *MOBILE MOUSE	265.00	Conferences and seminars
CC74235	12/04/2022	Completed	ATI MIRAGE	544.50	Conferences and seminars
CC74236	12/04/2022	Completed	ST JOHN AMBULANCE AUST	49.00	Conferences and seminars
CC74248	11/04/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Conferences and seminars
CC74249	11/04/2022	Completed	TONY AVELING & ASSOCIA	990.00	Conferences and seminars
CC74329	28/04/2022	Completed	ST JOHN AMBULANCE AUST	49.00	Conferences and seminars
CC74375	4/04/2022	Completed	SQ *MOBILE MOUSE	510.00	Conferences and seminars
CC74416	31/03/2022	Completed	EB *Lets Queer The Air	65.48	Conferences and seminars
CC74418	31/03/2022	Completed	Aust Institute of Mana	49.00	Subscriptions
CC74443	27/04/2022	Completed	ST JOHN AMBULANCE AUST	160.00	Conferences and seminars
CC74458	26/04/2022	Completed	ST JOHN AMBULANCE AUST	49.00	Conferences and seminars
CC74460	26/04/2022	Completed	ST JOHN AMBULANCE AUST	320.00	Conferences and seminars

City of Cockburn  
Credit Card Transactions Report

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Reference	Date 1	Status	Service Provider	Card Liability	User Narration
<b>Marina Manager</b>				<b>411.97</b>	
CC74190	14/04/2022	Completed	JB HI FI MYAREE	-15.00	Consumables
CC74192	14/04/2022	Completed	The ABH	95.13	Consumables
CC74261	8/04/2022	Completed	BUSINESS BASE	331.84	Equipment purchases

<b>Senior Centre Coordinator</b>				<b>562.24</b>	
CC74309	7/04/2022	Completed	SEC*CITY OF COCKBURN	125.00	Hire of equipment and facilities
CC74310	7/04/2022	Completed	SEC*CITY OF COCKBURN	95.00	Hire of equipment and facilities
CC74357	5/04/2022	Completed	170517CH PTY LTD	270.24	Supplies & materials
CC74376	4/04/2022	Completed	WOOLWORTHS 4391	72.00	Consumables

<b>Support Services Lead</b>				<b>950.36</b>	
CC74264	8/04/2022	Completed	WA Assn for Mental Hea	105.00	Consumables
CC74292	8/04/2022	Completed	WA Assn for Mental Hea	155.00	Consumables
CC74293	8/04/2022	Completed	Prof Psych Services	198.00	Professional services
CC74332	6/04/2022	Completed	SEC*CITY OF COCKBURN	332.50	Hire of equipment and facilities
CC74340	28/04/2022	Completed	ALDI STORES - SUCCESS	60.04	Meeting/Workshop catering
CC74400	1/04/2022	Completed	PUMA ENERGY HAMILTON	40.07	MV Expenses
CC74432	30/03/2022	Completed	ALDI STORES - SOUTH LA	59.75	Meeting/Workshop catering

<b>Head of Community Development &amp; Services</b>				<b>1,095.95</b>	
CC74197	29/04/2022	Completed	FOAM SALES	987.00	Equipment purchases
CC74208	29/04/2022	Completed	PETALS NETWORK	108.95	Consumables

<b>Head of Develop Assessment &amp; Compliance</b>				<b>30.00</b>	
CC74262	8/04/2022	Outstanding	DWER - WATER	30.00	Application, Licence, Registration Fees

<b>Senior Centre Programs Booking Officer</b>				<b>3,292.92</b>	
CC74172	19/04/2022	Completed	KOORLINY ARTS CENTRE	390.00	Consumables
CC74193	14/04/2022	Completed	SOUTH METRO TAFE	300.00	Consumables
CC74215	13/04/2022	Completed	W.W WEDDERBURN PTY LTD	357.50	Professional services
CC74216	13/04/2022	Completed	Mega Office Supplies	96.83	Consumables
CC74238	12/04/2022	Completed	OFFICEWORKS	109.74	Consumables
CC74244	11/04/2022	Completed	TICKETMASTER CROWN	218.85	Consumables
CC74358	5/04/2022	Completed	PINJARRA HARNESS RACIN	66.00	Consumables
CC74436	27/04/2022	Completed	BUSH SHACK BREWERY	540.00	consumables
CC74498	20/04/2022	Completed	Rose & Crown Hotel	650.00	consumables
CC74499	20/04/2022	Completed	THE PARTY * THEPARTYPE	564.00	Supplies & materials

<b>City Facilities Coordinator</b>				<b>849.46</b>	
CC74194	14/04/2022	Completed	LAMP REPLACEMENTS AUST	328.24	Equipment purchases
CC74311	7/04/2022	Completed	GALVINS PLUMBING SUPPL	125.07	Supplies & materials
CC74437	27/04/2022	Completed	BIG W 0455	48.15	Supplies & materials
CC74500	20/04/2022	Completed	OFFICEWORKS 0620	348.00	Supplies & materials

<b>Chief of Built and Natural Environment</b>				<b>94.98</b>	
CC74217	13/04/2022	Completed	CITY OF PERTH PARKING-	10.20	MV Expenses
CC74312	7/04/2022	Completed	SP Kings Square	8.00	MV Expenses
CC74333	6/04/2022	Completed	CROWN PERTH PARKING	25.30	MV Expenses
CC74359	5/04/2022	Completed	CROWN PERTH PARKING	20.24	MV Expenses
CC74377	4/04/2022	Completed	SP Kings Square	11.00	MV Expenses
CC74404	1/04/2022	Completed	CROWN PERTH PARKING	20.24	MV Expenses

<b>Head of Finance</b>				<b>1,980.00</b>	
CC74334	6/04/2022	Completed	MOORE AUSTRALIA WA PL	1,980.00	Conferences and seminars

<b>Recycling Supervisor</b>				<b>1,360.13</b>	
CC74218	13/04/2022	Completed	TOTALLY WORK WEAR FR	383.80	Supplies & materials
CC74219	29/04/2022	Completed	COLES 0494	123.35	consumables
CC74313	7/04/2022	Completed	COASTLINE MOWER WORL	153.60	consumables
CC74335	6/04/2022	Completed	BUNNINGS 303000	169.38	consumables
CC74495	29/04/2022	Completed	SQ *SPRINGY FEET	530.00	Supplies & materials

<b>Young Peoples Services Coordinator</b>				<b>1,801.16</b>	
CC74250	11/04/2022	Completed	COCKBURN SUPER CLINI	6.50	consumables
CC74251	11/04/2022	Completed	COLES 0490	26.10	consumables
CC74265	8/04/2022	Completed	BIG W 0444	24.00	Supplies & materials
CC74336	6/04/2022	Completed	OFFICEWORKS	143.07	Supplies & materials

## City of Cockburn

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Reference	Date 1	Status	Service Provider	Card Liability	User Narration
CC74360	5/04/2022	Completed	OFFICEWORKS	12.00	Supplies & materials
CC74361	5/04/2022	Completed	BIGW ONLINE	43.90	Supplies & materials
CC74378	4/04/2022	Completed	BOOKTOPIA PTY LTD	491.71	Supplies & materials
CC74379	4/04/2022	Completed	BOOKTOPIA PTY LTD	18.39	Supplies & materials
CC74380	4/04/2022	Completed	PAYPAL *RIVERBENDGR	58.90	Supplies & materials
CC74381	4/04/2022	Completed	JB Hi-Fi	407.61	Supplies & materials
CC74382	4/04/2022	Completed	EB *Celebrate Reading	495.00	Conferences and seminars
CC74386	4/04/2022	Completed	BIGW ONLINE	24.00	Supplies & materials
CC74461	26/04/2022	Completed	SEC*READINGS	49.98	Supplies & materials

## Youth Development Officer

880.01

CC74191	14/04/2022	Completed	COLES 0490	72.52	consumables
CC74220	13/04/2022	Completed	COLES 0490	57.74	consumables
CC74253	11/04/2022	Completed	COCKBURN SUPER CLINI	99.00	consumables
CC74267	8/04/2022	Completed	Subway Spearwood	100.00	Meeting/Workshop catering
CC74268	8/04/2022	Completed	PROSPERITY LAKAY P/L	47.00	Meeting/Workshop catering
CC74337	6/04/2022	Completed	Domino's Estore Succes	30.00	consumables
CC74338	6/04/2022	Completed	COLES 0490	15.00	consumables
CC74438	27/04/2022	Completed	COLES 0490	37.70	consumables
CC74489	21/04/2022	Completed	COLES 0490	111.05	consumables
CC74501	20/04/2022	Completed	THE HOYTS CORPORATIO	310.00	consumables

## Adult Services Coordinator

63.90

CC74431	30/03/2022	Completed	Arts Margaret River	50.00	Supplies & materials
CC74439	27/04/2022	Completed	COLES 0490	13.90	consumables

## Head of Information and Technology

27.44

CC74364	4/04/2022	Completed	INTNL TRANSACTION FEE	0.67	Bank and other fees
CC74387	4/04/2022	Completed	CLOUDFLARE	26.77	consumables

## Customer Experience Coordinator

2,263.04

CC74169	19/04/2022	Completed	COCKBURN ARC	9.30	consumables
CC74173	19/04/2022	Completed	COCKBURN ARC	10.00	consumables
CC74195	14/04/2022	Completed	GYMSALES.NET	279.40	Subscription
CC74196	14/04/2022	Completed	COCKBURN ARC	0.70	consumables
CC74198	14/04/2022	Completed	COCKBURN ARC	49.00	consumables
CC74254	11/04/2022	Completed	REBEL MELVILLE	150.00	Supplies & materials
CC74255	11/04/2022	Completed	WOOLWORTHS 4363	50.15	consumables
CC74256	11/04/2022	Completed	CHEMISTWAREHOUSE ONLIN	278.96	Equipment purchases
CC74269	8/04/2022	Completed	MailChimp	255.76	Subscription
CC74339	6/04/2022	Completed	KEEPME PTE LTD	477.15	Subscription
CC74343	6/04/2022	Completed	INTNL TRANSACTION FEE	11.93	Bank and other fees
CC74383	4/04/2022	Completed	NAAVI PTY LTD	-25.00	Bank and other fees
CC74388	4/04/2022	Completed	Canva* 03378-4549384	17.99	consumables
CC74389	4/04/2022	Completed	GECKOBOARD	212.49	Subscription
CC74392	4/04/2022	Completed	INTNL TRANSACTION FEE	5.31	Bank and other fees
CC74393	1/04/2022	Completed	INTNL TRANSACTION FEE	6.41	Bank and other fees
CC74405	1/04/2022	Completed	NAAVI PTY LTD	25.00	Subscription
CC74409	1/04/2022	Completed	QR-CODE-GENERATOR.COM	256.43	Equipment purchases
CC74413	31/03/2022	Completed	INTNL TRANSACTION FEE	0.64	Bank and other fees
CC74415	31/03/2022	Completed	ZUBTITLE.COM	25.48	consumables
CC74446	26/04/2022	Completed	INTNL TRANSACTION FEE	1.07	Bank and other fees
CC74459	26/04/2022	Completed	DASH PLANNER	42.85	Supplies & materials
CC74463	26/04/2022	Completed	MOCKUP VIDEO CREATOR	13.80	consumables
CC74464	26/04/2022	Completed	INTNL TRANSACTION FEE	0.35	Bank and other fees
CC74475	21/04/2022	Completed	INTNL TRANSACTION FEE	1.02	Bank and other fees
CC74490	21/04/2022	Completed	MOTION ARRAY MONTHLY	40.85	consumables
CC74497	20/04/2022	Completed	OTT* VIRTUALFITNESSIND	66.00	Training and professional development

## Head of Community Safety &amp; Ranger Svcs

299.00

CC74242	12/04/2022	Outstanding	Starlink Internet	139.00	Supplies & materials
CC74314	7/04/2022	Outstanding	YT INTERNATIONAL PL	23.00	Supplies & materials
CC74390	4/04/2022	Outstanding	WESTERN AUSTRALI	137.00	Application, Licence, Registration Fees

## Sr Exec Assistant to Mayor &amp; Councillors

1,916.45

CC74257	11/04/2022	Completed	EB *State NRM amp Coas	583.00	Conferences and seminars
CC74266	8/04/2022	Completed	COMPANY DIRECTOR	912.00	Training and professional development
CC74270	8/04/2022	Completed	TRYBOOKING* COMMITTEE	400.50	Training and professional development
CC74316	7/04/2022	Completed	AUSPIRE	20.95	consumables

City of Cockburn  
Credit Card Transactions Report

Transactions Post Date Between 01-May-2022 and 31-May-2022

Reference	Date 1	Status	Service Provider	Card Liability	User Narration
<b>Customer Service Coordinator</b>				<b>106.90</b>	
CC74391	4/04/2022	Completed	EASYFLOWERS	106.90	consumables
<b>Cockburn Community Care Manager</b>				<b>129.00</b>	
CC74202	13/04/2022	Completed	SP CHATSWORTH F	129.00	consumables
<b>Landfill Supervisor HWRP</b>				<b>100.40</b>	
CC74476	21/04/2022	Completed	COLES 0494	100.40	consumables
<b>Manager Building Services</b>				<b>19.00</b>	
CC74445	26/04/2022	Completed	WOOLWORTHS 4367	19.00	consumables
<b>Child Care Services Manager</b>				<b>1,318.50</b>	
CC74199	14/04/2022	Completed	PAY*Harmony Software	648.60	Subscriptions
CC74410	1/04/2022	Completed	IMAGESOURCE	669.90	Supplies & materials
<b>Chief Financial Officer</b>				<b>71.66</b>	
CC74174	19/04/2022	Completed	WILSON PARKING PER055	12.00	MV Expenses
CC74341	6/04/2022	Completed	NEWS LIMITED	40.00	Subscriptions
CC74430	30/03/2022	Completed	APPLE.COM/BILL	1.49	consumables
CC74441	27/04/2022	Completed	CPP HIS MAJESTYS	18.17	MV Expenses
<b>Art and Culture Coordinator</b>				<b>39.26</b>	
CC74342	6/04/2022	Completed	SCAVACI IGA	6.62	consumables
CC74411	1/04/2022	Completed	SQ *BEELIAR DRIVE FLO	32.64	consumables
<b>Waste Services Manager</b>				<b>495.00</b>	
CC74317	7/04/2022	Completed	PRIME CREATIVE MEDIA	295.00	Subscriptions
CC74365	4/04/2022	Completed	DWER - WATER	200.00	Application, Licence, Registration Fees
<b>Branch Manager Spearwood Library</b>				<b>1,399.84</b>	
CC74178	14/04/2022	Completed	SECURE PARKING BARRA	16.40	MV Expenses
CC74223	12/04/2022	Completed	WANESDITI	613.21	Supplies & materials
CC74258	11/04/2022	Completed	JB HI FI BOORAGOON	543.59	Supplies & materials
CC74319	7/04/2022	Completed	SECURE PARKING BARRA	12.30	MV Expenses
CC74346	5/04/2022	Completed	INDOOR GARDENS PTY L	198.00	Supplies & materials
CC74394	1/04/2022	Completed	GILBERTS FRESH HILTO	16.34	consumables
<b>Manager Environmental Health</b>				<b>13.92</b>	
CC74427	30/03/2022	Completed	BOC GAS & GEAR	6.96	consumables
CC74442	27/04/2022	Completed	BOC GAS & GEAR	6.96	consumables
<b>Civil Infrastructure Manager</b>				<b>1,142.88</b>	
CC74296	28/04/2022	Completed	AUTOBARN COCKBURN	44.98	Supplies & materials
CC74351	28/04/2022	Completed	SUPER CHEAP AUTO	59.98	Supplies & materials
CC74414	31/03/2022	Completed	WESTERN POWER	497.92	Application, Licence, Registration Fees
CC74425	30/03/2022	Completed	SIDRA SOLUTIONS.	506.00	Application, Licence, Registration Fees
CC74435	27/04/2022	Completed	BUNNINGS 729000	34.00	consumables
<b>Youth Services Manager</b>				<b>179.60</b>	
CC74168	19/04/2022	Completed	COLES 0490	15.50	Meeting/Workshop catering
CC74259	11/04/2022	Completed	Woolworths Online	143.20	Supplies & materials
CC74260	11/04/2022	Completed	The Coffee Club Cockbu	10.80	Meeting/Workshop catering
CC74406	1/04/2022	Completed	YELLOW RAVEN CAFE	10.10	Meeting/Workshop catering
<b>Family &amp; Community Development Manager</b>				<b>412.80</b>	
CC74315	7/04/2022	Completed	LOCAL GOVERNEMENT MANA	350.00	Training and professional development
CC74408	1/04/2022	Completed	Coco and Boho	48.00	Meeting/Workshop catering
CC74426	30/03/2022	Completed	RICH COCKBURN PTY LTD	14.80	consumables

65,106.01

Report Run On: 22-Jun-2022 16:19:43

**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
 GPO Box 1621  
 MELBOURNE VIC 3001

# BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**  
 Accounts Payable (Invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338**  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022**



Page: 1 of 31  
 Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km	
								CPL Price	Litres	Total Exc GST (\$)					
7050 15405338 03104 1GTA793 2057 WHITE FORD RANGER UTE	13/04/22	11:16:49	COCKBURN CENTRAL	WA 7895	023523		ULT DSL	176.78	60.33	112.68	11.27	123.95	672	10.3	18.4
							DIESEL		60.33	112.68	11.27	123.95			
							<b>THIS PERIOD</b>		<b>60.33</b>	<b>112.68</b>	<b>11.27</b>	<b>123.95</b>	<b>672</b>	<b>10.3</b>	<b>18.4</b>
							<b>YEAR TO DATE</b>		<b>339.37</b>	<b>542.16</b>	<b>54.22</b>	<b>596.38</b>	<b>3095</b>	<b>11.1</b>	<b>19.5</b>
<b>Cost Centre</b>			<b>2057</b>				DIESEL		60.33	112.68	11.27	123.95			
							<b>THIS PERIOD</b>		<b>60.33</b>	<b>112.68</b>	<b>11.27</b>	<b>123.95</b>	<b>672</b>	<b>10.3</b>	<b>18.4</b>
							<b>YEAR TO DATE</b>		<b>339.37</b>	<b>542.16</b>	<b>54.22</b>	<b>596.38</b>	<b>3095</b>	<b>11.1</b>	<b>19.5</b>
7050 15405338 02890 1GHC833 2067 WHITE KIA SORENTO WAGON	01/04/22	17:24:44	MYAREE	WA 1840	069029		ULT DSL	175.27	33.54	53.45	5.34	86.79			
	09/04/22	14:16:14	RIVERTON	WA 6186	021704		ULT DSL	184.69	48.47	81.38	8.14	89.52			
	22/04/22	07:54:41	MYAREE	WA 1840	069526		ULT DSL	177.46	56.08	91.44	9.14	100.58			
							DIESEL		138.09	226.27	22.62	248.89			
							<b>THIS PERIOD</b>		<b>138.09</b>	<b>226.27</b>	<b>22.62</b>	<b>248.89</b>	<b>620</b>	<b>22.4</b>	<b>40.1</b>
							<b>YEAR TO DATE</b>		<b>559.57</b>	<b>900.08</b>	<b>90.01</b>	<b>990.09</b>	<b>3566</b>	<b>15.7</b>	<b>27.8</b>
<b>Cost Centre</b>			<b>2067</b>				DIESEL		138.09	226.27	22.62	248.89			
							<b>THIS PERIOD</b>		<b>138.09</b>	<b>226.27</b>	<b>22.62</b>	<b>248.89</b>	<b>620</b>	<b>22.4</b>	<b>40.1</b>
							<b>YEAR TO DATE</b>		<b>559.57</b>	<b>900.08</b>	<b>90.01</b>	<b>990.09</b>	<b>3566</b>	<b>15.7</b>	<b>27.8</b>
7050 15405338 03732 1HBQ384 2097 WHITE SUBARU OUTBACK	06/04/22	17:07:47	CURRAMBINE	WA 6427	041322		ULT DSL	184.69	52.82	88.68	8.87	97.55			
	20/04/22	16:37:03	KARDINYA	WA 6207	020237		ULT DSL	177.46	55.33	89.26	8.93	98.19			
	24/04/22	18:40:55	CURRAMBINE	WA 6427	041964		ULT DSL	177.46	32.49	52.42	5.24	57.65			
							DIESEL		140.64	230.36	23.04	253.40			
							<b>THIS PERIOD</b>		<b>140.64</b>	<b>230.36</b>	<b>23.04</b>	<b>253.40</b>	<b>2208</b>	<b>6.4</b>	<b>11.5</b>
							<b>YEAR TO DATE</b>		<b>662.04</b>	<b>1,068.20</b>	<b>106.82</b>	<b>1,175.02</b>	<b>8566</b>	<b>7.7</b>	<b>13.7</b>
<b>Cost Centre</b>			<b>2097</b>				DIESEL		140.64	230.36	23.04	253.40			
							<b>THIS PERIOD</b>		<b>140.64</b>	<b>230.36</b>	<b>23.04</b>	<b>253.40</b>	<b>2208</b>	<b>6.4</b>	<b>11.5</b>
							<b>YEAR TO DATE</b>		<b>662.04</b>	<b>1,068.20</b>	<b>106.82</b>	<b>1,175.02</b>	<b>8566</b>	<b>7.7</b>	<b>13.7</b>
7050 15405338 03724 1HB1980 2117 WHITE NISSAN XTRAIL WAGON	04/04/22	18:12:31	CARLISLE	WA 6218	004350		ULT DSL	184.69	57.33	96.25	9.63	105.88			
	10/04/22	10:18:15	CANNINGTON	WA 6204	066524		ULT DSL	184.69	44.05	74.99	7.50	82.46			
	25/04/22	11:21:42	CANNINGTON	WA 6204	066806		ULT DSL	186.50 P	45.68	77.45	7.74	85.19			
							DIESEL		140.64	230.36	23.04	253.40			
							<b>THIS PERIOD</b>		<b>140.64</b>	<b>230.36</b>	<b>23.04</b>	<b>253.40</b>	<b>2208</b>	<b>6.4</b>	<b>11.5</b>
							<b>YEAR TO DATE</b>		<b>662.04</b>	<b>1,068.20</b>	<b>106.82</b>	<b>1,175.02</b>	<b>8566</b>	<b>7.7</b>	<b>13.7</b>

Go paperless and receive your invoices and statements via email. Provide your BP Plus account number along with your email address to [accountant@bp.com](mailto:accountant@bp.com) and our team will help you make the switch. If you have paid your account via credit card, your Service Fee will appear on your summary Tax Invoice.

**Please Note:** If you are disputing a transaction, this needs to be lodged in writing within 30 days from the date of issue of this Fleet Control Report.



**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
 GPO Box 1621  
 MELBOURNE VIC 3001

# BP Plus Fleet Control Report



Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**

**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

Account Number: **0050188034** Customer Number: **0115405338**  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022**

Page: 2 of 31  
 Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	147.66	248.66	24.87	273.53			
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>147.66 647.37</b>	<b>248.66 1,057.53</b>	<b>24.87 105.75</b>	<b>273.53 1,163.28</b>	<b>1850 4679</b>	<b>7.6 13.8</b>	<b>14.0 24.9</b>
							DIESEL	147.66	248.66	24.87	273.53			
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>147.66 647.37</b>	<b>248.66 1,057.53</b>	<b>24.87 105.75</b>	<b>273.53 1,163.28</b>	<b>1850 4679</b>	<b>7.6 13.8</b>	<b>14.0 24.9</b>
7050 15405338 02981 1GDBE42 - 2165 WHITE MITSUBISHI TRITON UTE	06/04/22 13/04/22 27/04/22	08:36:16 11:40:22 17:26:01	SPEARWOOD SPEARWOOD COCKBURN CENTRAL	6443 6443 7395	039639 039665 035447		ULT DSL ULT DSL ULT DSL	59.07 55.43 52.78	99.18 90.09 90.93	9.92 9.01 9.09	109.10 99.10 100.02	61643 62269 62838	9.3 8.9 9.3	17.1 15.8 17.6
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>167.28 594.06</b>	<b>280.20 975.76</b>	<b>28.02 97.56</b>	<b>308.22 1,073.32</b>	<b>1833 6558</b>	<b>9.1 9.1</b>	<b>16.8 16.4</b>
							DIESEL	167.28	280.20	28.02	308.22			
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>167.28 594.06</b>	<b>280.20 975.76</b>	<b>28.02 97.56</b>	<b>308.22 1,073.32</b>	<b>1833 6558</b>	<b>9.1 9.1</b>	<b>16.8 16.4</b>
7050 15405338 03989 1HKW121 - 2176 WHITE MITSUBISHI TRITON UTE	01/04/22 07/04/22 14/04/22 27/04/22	06:25:38 09:42:56 10:50:15 10:41:16	SUCCESS SUCCESS SUCCESS COCKBURN CENTRAL	5992 5992 5992 7395	015166 015564 016020 035422		ULT DSL ULT DSL ULT DSL	65.97 50.16 54.28	105.12 84.22 88.22	10.51 8.42 8.82	115.63 92.64 97.04	890 6364 6950 7575	9.3 9.3 9.3	17.1 15.8 17.6
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>231.18 710.08</b>	<b>382.25 1,173.55</b>	<b>38.22 117.35</b>	<b>420.47 1,290.91</b>	<b>1211 4749</b>	<b>19.1 15.0</b>	<b>34.7 27.2</b>
							DIESEL	231.18	382.25	38.22	420.47			
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>231.18 710.08</b>	<b>382.25 1,173.55</b>	<b>38.22 117.35</b>	<b>420.47 1,290.91</b>	<b>1211 4749</b>	<b>19.1 15.0</b>	<b>34.7 27.2</b>
7050 15405338 03138 1GT1458 - 2205 WHITE VOLKSWAGEN CADDY VAN	07/04/22 12/04/22 22/04/22	09:12:26 12:58:14 11:15:02	SPEARWOOD SPEARWOOD SPEARWOOD	6443 6443 6443	036671 002294 002457		UPL 95 UNIM UPL 95 UNIM UPL 95 UNIM	45.06 36.54 41.30	70.87 55.34 61.58	7.09 5.53 6.16	77.96 60.87 67.74	74842 75266 75800	7.4 8.6 7.7	12.7 14.4 12.7

**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
 GPO Box 1621  
 MELBOURNE VIC 3001

# BP Plus Fleet Control Report

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**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**



Page: 3 of 31  
 Date: 30/04/2022

Account Number: 0050188034 Customer Number: 0115405338  
 Period Starting: 01/04/2022 Period Ending: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								CPL Price	Litres	GST (\$)					
							M/S	122.90	187.79	18.78	206.57				
							THIS PERIOD	122.90	187.79	18.78	206.57	1570	7.8	13.2	
							YEAR TO DATE	737.16	1,191.96	119.20	1,311.16	8440	8.7	15.5	
<b>Cost Centre</b>			2205				M/S	122.90	187.79	18.78	206.57				
							THIS PERIOD	122.90	187.79	18.78	206.57	1570	7.8	13.2	
							YEAR TO DATE	737.16	1,191.96	119.20	1,311.16	8440	8.7	15.5	
7050 15405338 02973 1GH0451 - 2226 BLUE MAZDA 6 SEDAN	05/04/22	16:30:46	SPEARWOOD	WA	6443	002222	ULP UNM	154.90 P	43.79	61.66	67.83	54882	345	12.7	19.7
							M/S	43.79	61.66	6.17	67.83				
							THIS PERIOD	43.79	61.66	6.17	67.83	345	12.7	19.7	
							YEAR TO DATE	121.71	190.51	19.05	209.56	1335	9.1	15.7	
<b>Cost Centre</b>			2226				M/S	43.79	61.66	6.17	67.83				
							THIS PERIOD	43.79	61.66	6.17	67.83	345	12.7	19.7	
							YEAR TO DATE	121.71	190.51	19.05	209.56	1335	9.1	15.7	
7050 15405338 03443 1GY0291 - 2235 WHITE FORD RANGER UTILITY	04/04/22	07:55:33	COCKBURN CENTRAL	WA	7395	034100	ULT DSL	184.60	87.27	8.73	96.00	77201	338	15.4	28.4
	09/04/22	07:27:48	MANDURAH	WA	1993	006486	ULT DSL	184.60	60.18	10.15	111.15	77794	593	10.1	18.7
	12/04/22	11:30:46	SUCCESS	WA	5992	015845	ULT DSL	178.78	66.26	10.77	118.46	78322	528	12.5	22.4
	14/04/22	15:47:46	HALLS HEAD	WA	6170	013969	ULT DSL	178.78	29.14	4.74	62.10	78937	215	13.6	24.2
	17/04/22	11:00:47	MANDURAH	WA	1993	006645	ULT DSL	178.78	65.84	10.70	117.71	79152	615	10.7	19.1
							DIESEL	273.40	450.38	45.04	495.42				
							THIS PERIOD	273.40	450.38	45.04	495.42	2268	11.9	21.6	
							YEAR TO DATE	1,342.96	2,165.24	216.53	2,381.77	9058	14.8	26.3	
<b>Cost Centre</b>			2235				DIESEL	273.40	450.38	45.04	495.42				
							THIS PERIOD	273.40	450.38	45.04	495.42	2268	11.9	21.6	
							YEAR TO DATE	1,342.96	2,165.24	216.53	2,381.77	9058	14.8	26.3	
7050 15405338 02999 1GRV215 - 2256 WHITE FORD RANGER UTILITY	01/04/22	09:49:10	MAIDA VALE	WA	6180	012029	ULT DSL	175.27	69.85	11.13	122.43	131684	870	8.0	14.1
	08/04/22	18:10:09	MAIDA VALE	WA	6180	012385	ULT DSL	184.69	62.64	10.52	115.69	132480	790	7.9	14.5
	17/04/22	18:04:49	MAIDA VALE	WA	6180	012754	ULT DSL	178.78	59.37	9.65	106.14	133237	757	7.8	14.0
	25/04/22	15:56:19	MAIDA VALE	WA	6180	013059	ULT DSL	187.50 P	59.06	10.07	110.74	134003	766	7.7	14.5

**BP Australia Pty Ltd**  
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 MELBOURNE VIC 3001

# BP Plus Fleet Control Report



Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**

**CITY OF COCKBURN**  
 Accounts Payable (Invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 4 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								CPL Price	Litres	GST (\$)					
								Total Exc GST (\$)	Total Inc GST (\$)						
							DIESEL	250.92	413.63	41.37	455.00				
<b>Cost Centre</b>			<b>2256</b>				<b>THIS PERIOD YEAR TO DATE</b>	<b>250.92 996.11</b>	<b>413.63 1,562.59</b>	<b>41.37 156.27</b>	<b>455.00 1,718.86</b>	<b>3189</b>	<b>7.9</b>	<b>14.3</b>	
							DIESEL	250.92	413.63	41.37	455.00				
<b>Cost Centre</b>			<b>2296</b>				<b>THIS PERIOD YEAR TO DATE</b>	<b>250.92 996.11</b>	<b>413.63 1,562.59</b>	<b>41.37 156.27</b>	<b>455.00 1,718.86</b>	<b>3189</b>	<b>7.9</b>	<b>14.3</b>	
7050 15405338 03583 1GZT119 2296 SILVER TOYOTA CAMRY SEDAN	07/04/22 21/04/22	16:30:48 13:11:46	NORTH PERTH SPEARWOOD	WA WA	041941 002429		BP ULT UNM BP ULT UNM	45.12 41.68	72.61 63.67	7.26 6.37	79.87 70.04	64450 65332	972 882	4.6 4.7	8.2 7.9
<b>Cost Centre</b>			<b>2296</b>				<b>THIS PERIOD YEAR TO DATE</b>	<b>86.80 349.73</b>	<b>136.28 574.85</b>	<b>13.63 57.48</b>	<b>149.91 632.33</b>	<b>1854</b>	<b>4.7</b>	<b>8.1</b>	
							M/S	86.80	136.28	13.63	149.91				
<b>Cost Centre</b>			<b>2307</b>				<b>THIS PERIOD YEAR TO DATE</b>	<b>86.80 349.73</b>	<b>136.28 574.85</b>	<b>13.63 57.48</b>	<b>149.91 632.33</b>	<b>1854</b>	<b>4.7</b>	<b>8.1</b>	
7050 15405338 02759 1GLZ772 2307 WHITE MITSUBISHI TRITON UTE	06/04/22 12/04/22 21/04/22	12:43:46 11:08:26 15:57:36	COCKBURN CENTRAL COCKBURN CENTRAL BALDVIS	WA WA WA	034303 034645 001109		ULT DSL ULT DSL ULT DSL	58.85 51.51 54.81	98.81 83.72 88.42	9.88 8.37 8.84	106.69 92.09 97.26	66108 66658 67330	798 590 672	7.4 9.4 8.2	13.6 16.7 14.5
<b>Cost Centre</b>			<b>2307</b>				<b>THIS PERIOD YEAR TO DATE</b>	<b>165.17 437.22</b>	<b>270.95 717.57</b>	<b>27.09 71.75</b>	<b>298.04 789.32</b>	<b>2020</b>	<b>8.2</b>	<b>14.8</b>	
7050 15405338 03831 1HF380 2317 SILVER NISSAN XTRAIL WAGON	20/04/22	00:02:46	CARLISLE	WA	004977		ULP UNM	56.81	76.98	7.64	84.02	19897	612	9.3	13.7

**BP Australia Pty Ltd**  
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 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 5 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST (\$)				
							M/S	56.81	76.38	7.64	84.02			
<b>Cost Centre</b>							THIS PERIOD	<b>56.81</b>	<b>76.38</b>	<b>7.64</b>	<b>84.02</b>	<b>612</b>	<b>9.3</b>	<b>13.7</b>
							YEAR TO DATE	419.35	658.82	65.88	724.70	3369	12.4	21.5
							M/S	56.81	76.38	7.64	84.02			
<b>Cost Centre</b>							THIS PERIOD	<b>56.81</b>	<b>76.38</b>	<b>7.64</b>	<b>84.02</b>	<b>612</b>	<b>9.3</b>	<b>13.7</b>
							YEAR TO DATE	419.35	658.82	65.88	724.70	3369	12.4	21.5
							ULT DSL	62.30	107.33	10.73	118.06	7577		
							DIESEL	62.30	107.33	10.73	118.06			
<b>Cost Centre</b>							THIS PERIOD	<b>62.30</b>	<b>107.33</b>	<b>10.73</b>	<b>118.06</b>			
							YEAR TO DATE	236.53	390.13	39.00	429.13	2497	9.5	17.2
							DIESEL	62.30	107.33	10.73	118.06			
<b>Cost Centre</b>							THIS PERIOD	<b>62.30</b>	<b>107.33</b>	<b>10.73</b>	<b>118.06</b>			
							YEAR TO DATE	236.53	390.13	39.00	429.13	2497	9.5	17.2
							ULT DSL	72.75	122.15	12.21	134.36	714	10.2	18.8
							DIESEL	72.75	122.15	12.21	134.36			
<b>Cost Centre</b>							THIS PERIOD	<b>72.75</b>	<b>122.15</b>	<b>12.21</b>	<b>134.36</b>	<b>714</b>	<b>10.2</b>	<b>18.8</b>
							YEAR TO DATE	521.23	803.08	80.30	883.38	3775	13.8	23.4
							DIESEL	72.75	122.15	12.21	134.36			
<b>Cost Centre</b>							THIS PERIOD	<b>72.75</b>	<b>122.15</b>	<b>12.21</b>	<b>134.36</b>	<b>714</b>	<b>10.2</b>	<b>18.8</b>
							YEAR TO DATE	521.23	803.08	80.30	883.38	3775	13.8	23.4
							ULT DSL	49.43	78.76	7.88	86.64	592	8.3	14.6
							ULT DSL	80.47	88.52	8.05	88.52	824	5.8	10.7
							ULT DSL	46.23	75.14	7.51	82.65	304	15.2	27.2
							ULT DSL	67.84	109.45	10.94	120.39	775	8.8	15.5

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**CITY OF COCKBURN**



Page: 6 of 31  
 Date: 30/04/2022

Account Number: 0050188034 Customer Number: 0115405338  
 Period Starting: 01/04/2022 Period Ending: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST (\$)				
							DIESEL	211.43	343.82	34.38	378.20			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>211.43</b>	<b>343.82</b>	<b>34.38</b>	<b>378.20</b>		<b>2495</b>	<b>8.5</b>
							<b>YEAR TO DATE</b>	636.28	1,046.07	104.62	1,150.69		7300	8.7
<b>Cost Centre</b>			<b>2346</b>				DIESEL	211.43	343.82	34.38	378.20			
							<b>THIS PERIOD</b>	<b>211.43</b>	<b>343.82</b>	<b>34.38</b>	<b>378.20</b>		<b>2495</b>	<b>8.5</b>
							<b>YEAR TO DATE</b>	636.28	1,046.07	104.62	1,150.69		7300	8.7
7050 15405338 03013 1GON292 - 2387 WHITE MITSUBISHI TRITON UTE	31/03/22 06/04/22	05:59:04 13:30:21	NEDLANDS COCKBURN CENTRAL	6161 7595	041970 034305		ULT DSL ULT DSL	59.91 49.77	95.46 83.56	9.55 8.36	105.01 91.92	73744 74213	469	10.6
<b>Cost Centre</b>			<b>2387</b>				DIESEL	109.68	179.02	17.91	196.93			
							<b>THIS PERIOD</b>	<b>109.68</b>	<b>179.02</b>	<b>17.91</b>	<b>196.93</b>		<b>469</b>	<b>23.4</b>
							<b>YEAR TO DATE</b>	645.41	1,037.79	103.79	1,141.58		4714	13.7
<b>Cost Centre</b>			<b>2387</b>				DIESEL	109.68	179.02	17.91	196.93			
							<b>THIS PERIOD</b>	<b>109.68</b>	<b>179.02</b>	<b>17.91</b>	<b>196.93</b>		<b>469</b>	<b>23.4</b>
							<b>YEAR TO DATE</b>	645.41	1,037.79	103.79	1,141.58		4714	13.7
7050 15405338 03351 1GXF233 - 2397 WHITE FORD RANGER UTILITY	01/04/22 05/04/22 10/04/22 15/04/22 28/04/22	10:07:13 05:04:01 09:18:06 17:11:44 12:00:01	ATTADALE SPEARWOOD SPEARWOOD COCKBURN CENTRAL SPEARWOOD	6188 6443 6443 7395 6443	007296 003611 003760 023593 004284		ULT DSL ULT DSL ULT DSL ULT DSL ULT DSL	72.08 55.03 31.86 63.38 71.53	114.77 93.40 53.45 103.01 123.23	11.48 9.34 5.34 10.30 12.32	126.25 102.74 86.79 113.31 135.95	66494 67189 67467 68232 68994	790 695 278 765 762	9.6 8.0 11.4 8.3 9.4
<b>Cost Centre</b>			<b>2397</b>				DIESEL	294.40	487.86	48.78	536.64			
							<b>THIS PERIOD</b>	<b>294.40</b>	<b>487.86</b>	<b>48.78</b>	<b>536.64</b>		<b>3250</b>	<b>9.1</b>
							<b>YEAR TO DATE</b>	996.03	1,606.54	160.64	1,767.18		9296	10.7
<b>Cost Centre</b>			<b>2397</b>				DIESEL	294.40	487.86	48.78	536.64			
							<b>THIS PERIOD</b>	<b>294.40</b>	<b>487.86</b>	<b>48.78</b>	<b>536.64</b>		<b>3250</b>	<b>9.1</b>
							<b>YEAR TO DATE</b>	996.03	1,606.54	160.64	1,767.18		9296	10.7
7050 15405338 03500 1GY2376 - 2407 WHITE MITSUBISHI TRITON UTE	08/04/22 21/04/22	08:08:46 09:04:05	NAVAL BASE NAVAL BASE	7770 7770	004540 005270		ULT DSL ULT DSL	57.31 62.63	96.23 101.04	9.62 10.10	105.85 111.14	42975 434456	481	11.9 22.0

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 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 7 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	CPL Price	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
									Litres	Total Exc GST (\$)	GST (\$)					Total Inc GST (\$)
							DIESEL	119.94	197.27	19.72	216.99					
							THIS PERIOD YEAR TO DATE	<b>119.94</b> 632.80	<b>197.27</b> 1,004.30	<b>19.72</b> 100.41	<b>216.99</b> 1,104.71	<b>481</b> 3762	<b>24.9</b> 16.8	<b>45.1</b> 29.4		
<b>Cost Centre</b>			<b>2407</b>				DIESEL	119.94	197.27	19.72	216.99					
							THIS PERIOD YEAR TO DATE	<b>119.94</b> 632.80	<b>197.27</b> 1,004.30	<b>19.72</b> 100.41	<b>216.99</b> 1,104.71	<b>481</b> 3762	<b>24.9</b> 16.8	<b>45.1</b> 29.4		
7050 15405338 03781 1HEJ825 2418 WHITE FORD RANGER UTILITY	01/04/22 07/04/22 20/04/22 28/04/22	11:26:59 09:11:39 09:37:29 16:32:49	SPEARWOOD COCKBURN CENTRAL COCKBURN CENTRAL BALDVIS	6443 7395 7395 7374	002145 034349 035049 001597		ULT DSL ULT DSL ULT DSL ULT DSL	175.27 184.69 177.46 192.30	98.79 105.49 116.68 126.88	9.88 10.55 11.67 12.69	108.67 116.04 128.35 139.57	45527 42991 43958 44670	867 812	8.3 8.9	14.8 17.2	
<b>Cost Centre</b>			<b>2418</b>				DIESEL	269.74	447.84	44.79	492.63					
							THIS PERIOD YEAR TO DATE	<b>269.74</b> 989.48	<b>447.84</b> 1,591.86	<b>44.79</b> 159.18	<b>492.63</b> 1,751.04	<b>1679</b> 7458	<b>16.1</b> 13.3	<b>28.3</b> 23.5		
7050 15405338 03698 1HR859 2468 WHITE FORD RANGER UTILITY	01/04/22 08/04/22 27/04/22	16:34:36 14:31:04 12:42:00	COCKBURN CENTRAL COCKBURN CENTRAL SOUTH FREMANTLE	7395 7395 9862	033984 034448 004369		ULT DSL ULT DSL ULT DSL	175.27 184.69 130.50 P	65.37 59.42 65.44	10.10 9.88 10.39	111.07 109.74 120.85	1812 19443 777				
<b>Cost Centre</b>			<b>2438</b>				DIESEL	186.23	310.59	31.07	341.66					
							THIS PERIOD YEAR TO DATE	<b>186.23</b> 825.02	<b>310.59</b> 1,346.44	<b>31.07</b> 134.65	<b>341.66</b> 1,481.09	<b>5874</b> 5874	<b>14.0</b> 14.0	<b>25.2</b> 25.2		
7050 15405338 03120 1GTE408 2467 WHITE FORD RANGER UTE	07/04/22 28/04/22	08:22:08 13:01:45	COCKBURN CENTRAL COCKBURN CENTRAL	7395 7395	034348 023987		ULT DSL ULT DSL	184.69 180.50 P	65.53 67.73	11.00 11.67	121.03 128.35	32086 33203	604 577	10.8 11.7	20.0 22.2	

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 8 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km
								CPL Price	Litres	GST (\$)				
							Total Exc GST (\$)	Total GST (\$)	Total Inc GST (\$)					
							DIESEL	133.26	226.71	22.67	249.38			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>133.26</b>	<b>226.71</b>	<b>22.67</b>	<b>249.38</b>	<b>1181</b>	<b>11.3</b>	<b>21.1</b>
							<b>YEAR TO DATE</b>	409.25	676.78	67.67	744.45	1758	23.3	42.3
			<b>2467</b>				DIESEL	133.26	226.71	22.67	249.38			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>133.26</b>	<b>226.71</b>	<b>22.67</b>	<b>249.38</b>	<b>1181</b>	<b>11.3</b>	<b>21.1</b>
							<b>YEAR TO DATE</b>	409.25	676.78	67.67	744.45	1758	23.3	42.3
7050 15405338 03971	04/04/22	16:17:09	COCKBURN CENTRAL	WA 7395	034169		ULT DSL	66.75	112.07	11.21	123.28	30300		
1HM1124 2497	14/04/22	16:23:36	COCKBURN CENTRAL	WA 7395	034828		ULT DSL	64.80	105.32	10.53	115.85	4000		
WHITE FORD RANGER UTE	27/04/22	12:52:24	SPEARWOOD	WA 6443	004238		ULT DSL	66.85	113.45	11.34	124.79	3600		
							DIESEL	197.40	330.84	33.08	363.92			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>197.40</b>	<b>330.84</b>	<b>33.08</b>	<b>363.92</b>	<b>1940</b>	<b>24.6</b>	<b>44.8</b>
							<b>YEAR TO DATE</b>	476.99	790.36	79.03	869.39			
			<b>2497</b>				DIESEL	197.40	330.84	33.08	363.92			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>197.40</b>	<b>330.84</b>	<b>33.08</b>	<b>363.92</b>	<b>1940</b>	<b>24.6</b>	<b>44.8</b>
							<b>YEAR TO DATE</b>	476.99	790.36	79.03	869.39			
7050 15405338 02494	05/04/22	06:32:21	SPEARWOOD	WA 6443	002180		ULP UNIM	40.09	57.30	5.73	63.03	63902	6.5	10.0
1GGH334 2507	13/04/22	14:59:42	SUCCESS	WA 5992	015962		ULP UNIM	45.90	65.89	6.59	72.48	84455	4.93	14.7
WHITE MAZDA 6 SEDAN	24/04/22	18:32:04	CANNING VALE	WA 9073	004066		ULP UNIM	51.96	73.05	7.37	81.02	85125	6.70	12.1
							M/S	138.55	196.84	19.69	216.53			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>138.55</b>	<b>196.84</b>	<b>19.69</b>	<b>216.53</b>	<b>1792</b>	<b>7.7</b>	<b>12.1</b>
							<b>YEAR TO DATE</b>	481.21	714.21	71.42	785.03	5989	8.0	13.1
			<b>2507</b>				M/S	138.55	196.84	19.69	216.53			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>138.55</b>	<b>196.84</b>	<b>19.69</b>	<b>216.53</b>	<b>1792</b>	<b>7.7</b>	<b>12.1</b>
							<b>YEAR TO DATE</b>	481.21	714.21	71.42	785.03	5989	8.0	13.1
7050 15405338 03708	06/04/22	21:06:50	SUCCESS	WA 5992	015536		ULT DSL	184.69	27.22	2.72	29.94	8437	11.0	14.7
1HCC815 2515														
WHITE FORD RANGER UTILITY														

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Account Number: **0050188034** Customer Number: **0115405338** Page: 9 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST Inc GST (\$)				
							DIESEL	16.21	27.22	2.72	29.94			
<b>Cost Centre</b>							THIS PERIOD	<b>16.21</b>	<b>27.22</b>	<b>2.72</b>	<b>29.94</b>	<b>110</b>	<b>14.7</b>	<b>27.2</b>
							YEAR TO DATE	217.51	341.81	34.17	375.98	2057	10.6	18.3
			<b>2515</b>				DIESEL	16.21	27.22	2.72	29.94			
							THIS PERIOD	<b>16.21</b>	<b>27.22</b>	<b>2.72</b>	<b>29.94</b>	<b>110</b>	<b>14.7</b>	<b>27.2</b>
							YEAR TO DATE	217.51	341.81	34.17	375.98	2057	10.6	18.3
	26/04/22	18:42:45	COCKBURN CENTRAL WA	7395	035380		ULT DSL	69.27	119.94	11.93	131.27	596	11.6	22.0
							DIESEL	69.27	119.94	11.93	131.27			
<b>Cost Centre</b>							THIS PERIOD	<b>69.27</b>	<b>119.94</b>	<b>11.93</b>	<b>131.27</b>	<b>596</b>	<b>11.6</b>	<b>22.0</b>
							YEAR TO DATE	69.27	119.94	11.93	131.27	596	11.6	22.0
			<b>2522</b>				DIESEL	69.27	119.94	11.93	131.27			
<b>Cost Centre</b>							THIS PERIOD	<b>69.27</b>	<b>119.94</b>	<b>11.93</b>	<b>131.27</b>	<b>596</b>	<b>11.6</b>	<b>22.0</b>
							YEAR TO DATE	69.27	119.94	11.93	131.27	596	11.6	22.0
	04/04/22	14:37:59	COCKBURN CENTRAL WA	7395	034152		ULT DSL	57.54	96.61	9.66	106.27	21020		
	19/04/22	11:20:11	COCKBURN CENTRAL WA	7395	023669		ULT DSL	57.49	92.75	9.27	102.02	210690		
							DIESEL	115.03	189.36	18.93	208.29			
<b>Cost Centre</b>							THIS PERIOD	<b>115.03</b>	<b>189.36</b>	<b>18.93</b>	<b>208.29</b>	<b>4145</b>	<b>14.7</b>	<b>26.4</b>
							YEAR TO DATE	610.61	994.80	99.49	1,094.29	4145	14.7	26.4
			<b>2537</b>				DIESEL	115.03	189.36	18.93	208.29			
<b>Cost Centre</b>							THIS PERIOD	<b>115.03</b>	<b>189.36</b>	<b>18.93</b>	<b>208.29</b>	<b>4145</b>	<b>14.7</b>	<b>26.4</b>
							YEAR TO DATE	610.61	994.80	99.49	1,094.29	4145	14.7	26.4
	31/03/22	19:08:40	BALDVIS WA	7374	066640		ULT DSL	55.83	88.95	8.90	97.85	84240	3.5	6.2
	19/04/22	19:14:30	BALDVIS WA	7374	010726		ULT DSL	52.35	85.08	8.51	93.59	85050	8.0	11.6
	27/04/22	08:38:18	FREMANTLE WA	6220	013446		ULT DSL	54.26	94.85	9.49	104.34	86700	3.3	6.3



**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
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# BP Plus Fleet Control Report

Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 10 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022



Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST Inc GST (\$)				
							DIESEL	162.44	26.90	295.78				
							<b>THIS PERIOD</b>	<b>162.44</b>	<b>26.90</b>	<b>295.78</b>		<b>4040</b>	<b>4.0</b>	<b>7.3</b>
							<b>YEAR TO DATE</b>	<b>440.90</b>	<b>71.64</b>	<b>787.92</b>		<b>7090</b>	<b>6.3</b>	<b>11.2</b>
<b>Cost Centre</b>			<b>2555</b>				DIESEL	162.44	26.90	295.78				
							<b>THIS PERIOD</b>	<b>162.44</b>	<b>26.90</b>	<b>295.78</b>		<b>4040</b>	<b>4.0</b>	<b>7.3</b>
							<b>YEAR TO DATE</b>	<b>440.90</b>	<b>71.64</b>	<b>787.92</b>		<b>7090</b>	<b>6.3</b>	<b>11.2</b>
7050 15405338 03591 1GXV149 2565 WHITE FORD RANGER UTILITY	07/04/22 21/04/22	12:03:33 13:57:02	SPEARWOOD SPEARWOOD	6443 6443	003683 002437		ULT DSL ULT DSL	68.74 45.92	11.54 7.41	126.96 81.49	33590 34056	644 466	10.7 9.9	19.7 17.5
<b>Cost Centre</b>			<b>2565</b>				DIESEL	114.66	18.95	208.45				
							<b>THIS PERIOD</b>	<b>114.66</b>	<b>18.95</b>	<b>208.45</b>		<b>1110</b>	<b>10.3</b>	<b>18.8</b>
							<b>YEAR TO DATE</b>	<b>584.40</b>	<b>93.45</b>	<b>1,028.05</b>		<b>5444</b>	<b>10.7</b>	<b>18.9</b>
<b>Cost Centre</b>			<b>2565</b>				DIESEL	114.66	18.95	208.45				
							<b>THIS PERIOD</b>	<b>114.66</b>	<b>18.95</b>	<b>208.45</b>		<b>1110</b>	<b>10.3</b>	<b>18.8</b>
							<b>YEAR TO DATE</b>	<b>584.40</b>	<b>93.45</b>	<b>1,028.05</b>		<b>5444</b>	<b>10.7</b>	<b>18.9</b>
7050 15405338 02791 1GMU350 2574 WHITE ISUZU DMAX UTILITY	02/04/22 05/04/22 09/04/22 16/04/22 24/04/22 27/04/22	09:57:02 15:44:55 15:00:31 10:05:05 09:05:45 14:19:35	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL SOUTH FREMANTLE COCKBURN CENTRAL	7395 7395 7395 7395 9802 7395	023267 034236 034491 034674 004526 035434		ULT DSL ULT DSL ULT DSL ULT DSL ULT DSL ULT DSL	45.35 40.96 37.79 59.09 57.76 37.08	7.23 6.88 6.34 9.70 9.32 6.39	79.49 75.65 69.79 106.71 102.50 70.27	96256 96595 96879 97355 97819 98113	339 339 284 476 464 294	13.4 12.1 12.5 12.4 12.4 12.6	23.4 22.3 24.6 22.4 22.1 23.9
<b>Cost Centre</b>			<b>2574</b>				DIESEL	278.63	45.86	504.41				
							<b>THIS PERIOD</b>	<b>278.63</b>	<b>45.86</b>	<b>504.41</b>		<b>2166</b>	<b>12.7</b>	<b>23.0</b>
							<b>YEAR TO DATE</b>	<b>1,214.04</b>	<b>194.71</b>	<b>2,141.66</b>		<b>8996</b>	<b>13.5</b>	<b>23.8</b>
<b>Cost Centre</b>			<b>2574</b>				DIESEL	278.63	45.86	504.41				
							<b>THIS PERIOD</b>	<b>278.63</b>	<b>45.86</b>	<b>504.41</b>		<b>2166</b>	<b>12.7</b>	<b>23.0</b>
							<b>YEAR TO DATE</b>	<b>1,214.04</b>	<b>194.71</b>	<b>2,141.66</b>		<b>8996</b>	<b>13.5</b>	<b>23.8</b>
7050 15405338 02508 1GHM104 2596 WHITE MITSUBISHI TRITON UTE	07/04/22 22/04/22	14:29:06 10:06:44	COCKBURN CENTRAL COCKBURN CENTRAL	7395 7395	023389 035193		ULT DSL ULT DSL	60.33 57.95	10.13 9.35	111.42 102.84	49843 5020	481	12.5	23.2

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 11 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								CPL Price	Litres	Total Exc GST (\$)					GST (\$)
							DIESEL	118.28	194.78	19.48	214.26				
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>118.28</b> 493.91	<b>194.78</b> 809.23	<b>19.48</b> 80.92	<b>214.26</b> 890.15	<b>481</b> 3451	<b>24.6</b> 14.3	<b>44.5</b> 25.8	
							DIESEL	118.28	194.78	19.48	214.26				
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>118.28</b> 493.91	<b>194.78</b> 809.23	<b>19.48</b> 80.92	<b>214.26</b> 890.15	<b>481</b> 3451	<b>24.6</b> 14.3	<b>44.5</b> 25.8	
	31/03/22	13:12:36	SPEARWOOD WA	6443	003486		ULT DSL	59.76	95.22	9.52	104.74	76398	335	17.8	31.3
<b>Cost Centre</b>							DIESEL	59.76	95.22	9.52	104.74				
7050 15405338 02346 1GFT872 2005 WHITE MITSUBISHI TRITON UTE							THIS PERIOD YEAR TO DATE	<b>59.76</b> 404.48	<b>95.22</b> 658.62	<b>9.52</b> 65.86	<b>104.74</b> 724.48	<b>335</b> 1693	<b>17.8</b> 23.9	<b>31.3</b> 42.8	
<b>Cost Centre</b>							DIESEL	59.76	95.22	9.52	104.74				
7050 15405338 02328 1GHCB971 2617 WHITE HYUNDAI ACCENT HATCH	04/04/22 12/04/22	11:25:53 06:42:13	SUCCESS COCKBURN CENTRAL WA WA	5992 7395	036748 034633		THIS PERIOD YEAR TO DATE	<b>59.76</b> 404.48	<b>95.22</b> 658.62	<b>9.52</b> 65.86	<b>104.74</b> 724.48	<b>335</b> 1693	<b>17.8</b> 23.9	<b>31.3</b> 42.8	
<b>Cost Centre</b>							DIESEL	59.76	95.22	9.52	104.74				
7050 15405338 03112 1GRB219 2626 WHITE MITSUBISHI TRITON UTE	04/04/22 12/04/22 27/04/22	07:56:40 14:41:37 07:27:56	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL WA WA WA	7395 7395 7395	034110 034664 035392		THIS PERIOD YEAR TO DATE	<b>56.97</b> 365.72	<b>82.04</b> 553.87	<b>8.20</b> 55.39	<b>90.24</b> 609.26	<b>653</b> 3259	<b>8.7</b> 11.2	<b>13.8</b> 18.7	
<b>Cost Centre</b>							M/S	56.97	82.04	8.20	90.24				
7050 15405338 03112 1GRB219 2626 WHITE MITSUBISHI TRITON UTE	04/04/22 12/04/22 27/04/22	07:56:40 14:41:37 07:27:56	COCKBURN CENTRAL COCKBURN CENTRAL COCKBURN CENTRAL WA WA WA	7395 7395 7395	034110 034664 035392		THIS PERIOD YEAR TO DATE	<b>56.97</b> 365.72	<b>82.04</b> 553.87	<b>8.20</b> 55.39	<b>90.24</b> 609.26	<b>653</b> 3259	<b>8.7</b> 11.2	<b>13.8</b> 18.7	

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 12 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	155.54	260.79	26.09				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>155.54 498.99</b>	<b>260.79 804.50</b>	<b>26.09 80.47</b>		<b>700 2400</b>	<b>22.2 20.8</b>	<b>41.0 36.9</b>
							DIESEL	155.54	260.79	26.09				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>155.54 498.99</b>	<b>260.79 804.50</b>	<b>26.09 80.47</b>		<b>700 2400</b>	<b>22.2 20.8</b>	<b>41.0 36.9</b>
<b>Cost Centre</b>														
7050 15405338 04029	06/04/22	11:51:56	COCKBURN CENTRAL	7395	034300		ULT DSL	184.69	79.79	7.98	1633	495	9.6	17.7
1HD4671_2646	12/04/22	12:28:59	SUCCESS	5992	015856		ULT DSL	178.78	79.24	7.92	2166	533	9.1	16.4
WHITE MITSUBISHI TRITON	19/04/22	09:38:58	SPEARWOOD	6443	003999		ULT DSL	177.46	83.25	8.33	2743	577	8.9	15.9
	24/04/22	08:40:36	HUNTINGDALE	6117	056437		ULT DSL	177.46	59.07	5.91	3122	379	9.7	17.1
<b>Cost Centre</b>							DIESEL	184.50	301.35	30.14				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>184.50 238.51</b>	<b>301.35 387.40</b>	<b>30.14 38.75</b>		<b>1984 1984</b>	<b>9.3 12.0</b>	<b>16.7 21.5</b>
							DIESEL	184.50	301.35	30.14				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>184.50 238.51</b>	<b>301.35 387.40</b>	<b>30.14 38.75</b>		<b>1984 1984</b>	<b>9.3 12.0</b>	<b>16.7 21.5</b>
<b>Cost Centre</b>														
7050 15405338 03914	07/04/22	06:19:48	SPEARWOOD	6443	002251		ULT DSL	184.69	61.87	10.39	14406	509	12.2	27.4
1HR742_2067	13/04/22	14:32:58	SPEARWOOD	6443	022530		ULT DSL	178.78	59.11	9.01	14862	476	12.4	22.2
WHITE MITSUBISHI TRITON LUTE	25/04/22	09:16:08	WEMBLEY	6211	066407		ULT DSL	189.50 P	62.15	10.71	15935	1093	5.9	11.2
<b>Cost Centre</b>							DIESEL	189.13	307.01	30.71				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>189.13 797.41</b>	<b>307.01 1,306.51</b>	<b>30.71 130.67</b>		<b>2068 7063</b>	<b>9.0 11.2</b>	<b>16.6 20.3</b>
							DIESEL	189.13	307.01	30.71				
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>189.13 797.41</b>	<b>307.01 1,306.51</b>	<b>30.71 130.67</b>		<b>2068 7063</b>	<b>9.0 11.2</b>	<b>16.6 20.3</b>
<b>Cost Centre</b>														
7050 15405338 03823	04/04/22	10:09:53	COCKBURN CENTRAL	7395	034123		ULT DSL	184.69	55.79	9.37	22146	456	12.2	22.0
1HG4698_2677	11/04/22	06:57:59	COCKBURN CENTRAL	7395	034545		ULT DSL	178.78	56.21	9.14	22619	473	11.9	21.2
WHITE MITSUBISHI TRITON LUTE	25/04/22	14:23:39	COCKBURN CENTRAL	7395	035305		ULT DSL	189.50 P	57.83	9.96	23111	492	11.8	22.3

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 13 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	169.83	284.65	28.47				
							<b>THIS PERIOD</b>	<b>169.83</b>	<b>284.65</b>	<b>28.47</b>				<b>22.0</b>
							<b>YEAR TO DATE</b>	896.93	1,439.11	143.93			5339	16.8
							<b>TOTAL</b>	<b>169.83</b>	<b>284.65</b>	<b>28.47</b>			<b>1421</b>	<b>22.0</b>
							<b>THIS PERIOD</b>	<b>169.83</b>	<b>284.65</b>	<b>28.47</b>				<b>22.0</b>
							<b>YEAR TO DATE</b>	896.93	1,439.11	143.93			5339	16.8
							ULT DSL	48.37	77.07	7.71	777			
7050 15405338 03229	03/04/22	15:19:07	SOUTH FREMANTLE	9802	003920		ULT DSL	175.27	104.82	10.48	60314			
1GTAF665 2697	08/04/22	12:53:34	SUCCESS	5992	015633		ULT DSL	184.69	105.85	10.59	60816			23.2
WHITE SUZU D-MAX UTE	14/04/22	10:19:56	COCKBURN CENTRAL	7395	034787		ULT DSL	178.78	88.29	8.83	61269			12.1
	19/04/22	14:07:03	COCKBURN CENTRAL	7395	023673		ULT DSL	177.46	92.94	9.29	61718			22.8
	24/04/22	10:19:09	COCKBURN CENTRAL	7395	023832		ULT DSL	177.46	86.19	8.62	62119			23.6
	28/04/22	10:56:08	COCKBURN CENTRAL	7395	023975		ULT DSL	180.50 P	55.52	5.52	610.69			
							DIESEL	338.30	555.16	55.52				
							<b>THIS PERIOD</b>	<b>338.30</b>	<b>555.16</b>	<b>55.52</b>				<b>33.8</b>
							<b>YEAR TO DATE</b>	1,235.45	1,974.38	197.43	2,171.81		7951	15.5
							<b>TOTAL</b>	<b>338.30</b>	<b>555.16</b>	<b>55.52</b>			<b>1805</b>	<b>33.8</b>
							<b>THIS PERIOD</b>	<b>338.30</b>	<b>555.16</b>	<b>55.52</b>				<b>33.8</b>
							<b>YEAR TO DATE</b>	1,235.45	1,974.38	197.43	2,171.81		7951	15.5
							<b>TOTAL</b>	<b>338.30</b>	<b>555.16</b>	<b>55.52</b>			<b>1805</b>	<b>33.8</b>
							ULT DSL	67.67	105.23	10.52	14400			23.2
7050 15405338 03022	05/04/22	08:21:49	COCKBURN CENTRAL	7395	023927		ULT DSL	178.78	112.45	11.24	151			
1HJA765 2706	12/04/22	09:11:41	COCKBURN CENTRAL	7395	023384		ULT DSL	180.50 P	334.72	33.46	18734			
WHITE FORD RANGER UTILITY	28/04/22	13:32:54	SPEARWOOD	6443	023533		DIESEL	199.95	334.72	33.46				
							<b>THIS PERIOD</b>	<b>199.95</b>	<b>334.72</b>	<b>33.46</b>				<b>40.0</b>
							<b>YEAR TO DATE</b>	872.29	1,394.81	139.47	1,594.28		5275	16.5
							<b>TOTAL</b>	<b>199.95</b>	<b>334.72</b>	<b>33.46</b>			<b>500</b>	<b>73.6</b>
							DIESEL	199.95	334.72	33.46				
							<b>THIS PERIOD</b>	<b>199.95</b>	<b>334.72</b>	<b>33.46</b>				<b>40.0</b>
							<b>YEAR TO DATE</b>	872.29	1,394.81	139.47	1,594.28		5275	16.5
							<b>TOTAL</b>	<b>199.95</b>	<b>334.72</b>	<b>33.46</b>			<b>500</b>	<b>73.6</b>
							ULT DSL	180.50 P	88.39	8.84	2616			28.1

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**CITY OF COCKBURN**



Page: 14 of 31  
 Date: 30/04/2022

Account Number: 0050188034 Customer Number: 0115405338  
 Period Starting: 01/04/2022 Period Ending: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	51.31	88.39	8.84	97.23			
						TOTAL	THIS PERIOD YEAR TO DATE	51.31 51.31	88.39 88.39	8.84 8.84	97.23 97.23			
						TOTAL	DIESEL	51.31	88.39	8.84	97.23			
						TOTAL	THIS PERIOD YEAR TO DATE	51.31 51.31	88.39 88.39	8.84 8.84	97.23 97.23			
	02/04/22	10:43:48	COCKBURN CENTRAL WA	7395	034018		ULSD G10	42.64	67.55	6.76	74.31	22250		
	22/04/22	01:53:37	COCKBURN CENTRAL WA	7395	035103		ULSD G10	176.46	72.11	7.21	79.32	22289		208.4
						TOTAL	DIESEL	87.59	139.66	13.97	153.63			
						TOTAL	THIS PERIOD YEAR TO DATE	87.59 1,005.99	139.66 1,589.26	13.97 158.93	153.63 1,748.19	39 138	224.6 729.0	393.9 1266.8
						TOTAL	DIESEL	87.59	139.66	13.97	153.63			
						TOTAL	THIS PERIOD YEAR TO DATE	87.59 1,005.99	139.66 1,589.26	13.97 158.93	153.63 1,748.19	39 138	224.6 729.0	393.9 1266.8
	09/04/22	11:06:02	COCKBURN CENTRAL WA	7395	034479		ULT DSL	17.25	28.96	2.90	31.86	777		
	22/04/22	01:54:01	COCKBURN CENTRAL WA	7395	023767		ULP UNM	1.09	2.39	0.24	2.63	19874		
						TOTAL	DIESEL M/S	17.25 1.69	28.96 2.39	2.90 0.24	31.86 2.63			
						TOTAL	THIS PERIOD YEAR TO DATE	18.94 103.09	31.35 162.50	3.14 16.29	34.49 179.19			
						TOTAL	DIESEL M/S	17.25 1.69	28.96 2.39	2.90 0.24	31.86 2.63			
						TOTAL	THIS PERIOD YEAR TO DATE	18.94 103.09	31.35 162.50	3.14 16.29	34.49 179.19			
	31/03/22	13:14:33	SPEARWOOD WA	6443	003487		ULT DSL	55.32	88.15	8.81	96.96	4866		
	04/04/22	11:04:37	SPEARWOOD WA	6443	003597		ULT DSL	184.69	96.49	9.65	106.14	39465		
	17/04/22	07:53:40	NAVAL BASE WA	7770	005038		ULT DSL	178.78	110.25	11.03	121.28	50000		
	29/04/22	08:24:43	SPEARWOOD WA	6443	004303		ULT DSL	180.50 P	113.58	11.36	124.94	50595		21.0

**BP Australia Pty Ltd**  
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# BP Plus Fleet Control Report



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**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 15 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST (\$)				
							DIESEL	246.56	40.85	449.32				
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>246.56</b>	<b>40.85</b>	<b>449.32</b>	<b>585</b>	<b>41.4</b>	<b>75.5</b>	
							<b>YEAR TO DATE</b>	1,204.71	120.49	1,325.20	5104	14.7	26.0	
<b>Cost Centre</b>			<b>2777</b>				DIESEL	246.56	40.85	449.32				
							<b>THIS PERIOD</b>	<b>246.56</b>	<b>40.85</b>	<b>449.32</b>	<b>585</b>	<b>41.4</b>	<b>75.5</b>	
							<b>YEAR TO DATE</b>	1,204.71	120.49	1,325.20	5104	14.7	26.0	
7050 15405338 00548 1DA0568 TOYOTA LANDCRUISER	19/04/22	11:46:58	SUCCESS WA	5992	036776		ULT DSL 177.46	119.93	19.35	212.82	48485	46.0		
	22/04/22	01:57:46	COCKBURN CENTRAL WA	7395	023768		ULP UNM 147.90 P 177.46	21.83	29.35	32.29	463	25.9		
							ULP UNM 156.47	14.03	2.26	24.90	49508	61.0	108.3	
							DIESEL 133.96	216.11	21.61	237.72				
							M/S 23.28	31.40	3.14	34.54				
<b>Cost Centre</b>			<b>2788</b>				<b>THIS PERIOD</b>	<b>157.24</b>	<b>24.75</b>	<b>272.26</b>	<b>486</b>	<b>32.4</b>	<b>56.0</b>	
							<b>YEAR TO DATE</b>	374.71	58.12	639.41	1709	21.2	36.1	
7050 15405338 03872 1H1R660 - 2797 WHITE FORD RANGER UTE	21/04/22	08:32:18	SPEARWOOD WA	6443	004049		DIESEL 133.96	216.11	21.61	237.72				
							M/S 23.28	31.40	3.14	34.54				
<b>Cost Centre</b>			<b>2797</b>				<b>THIS PERIOD</b>	<b>157.24</b>	<b>24.75</b>	<b>272.26</b>	<b>486</b>	<b>32.4</b>	<b>56.0</b>	
							<b>YEAR TO DATE</b>	374.71	58.12	639.41	1709	21.2	36.1	
<b>Cost Centre</b>			<b>2797</b>				DIESEL	56.07	9.05	99.50				
							<b>THIS PERIOD</b>	<b>56.07</b>	<b>9.05</b>	<b>99.50</b>	<b>4905</b>	<b>13.7</b>	<b>24.4</b>	
							<b>YEAR TO DATE</b>	673.76	108.71	1,195.77	4905	13.7	24.4	
7050 15405338 03864 1HFX818 - 2808 BLUE NISSAN X-TRAIL	10/04/22	13:12:27	HUNTINGDALE WA	6117	050125		DIESEL	56.07	9.05	99.50				
							<b>THIS PERIOD</b>	<b>56.07</b>	<b>9.05</b>	<b>99.50</b>	<b>4905</b>	<b>13.7</b>	<b>24.4</b>	
							<b>YEAR TO DATE</b>	673.76	108.71	1,195.77	4905	13.7	24.4	
							ULP UNM	164.43	85.21	83.73	632	9.0	14.8	

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**CITY OF COCKBURN**  
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 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 16 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022



Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST (\$)				
								Total Exc GST (\$)	Total Inc GST (\$)					
							M/S	57.00	85.21	8.52	83.73			
							THIS PERIOD	<b>57.00</b>	<b>85.21</b>	<b>8.52</b>	<b>83.73</b>		<b>632</b>	<b>14.8</b>
							YEAR TO DATE	550.02	831.25	83.12	914.37		5440	10.1
							M/S	57.00	85.21	8.52	83.73			
							THIS PERIOD	<b>57.00</b>	<b>85.21</b>	<b>8.52</b>	<b>83.73</b>		<b>632</b>	<b>14.8</b>
							YEAR TO DATE	550.02	831.25	83.12	914.37		5440	10.1
							U/LP 95 UNIM	42.80	67.38	6.74	74.12		897	4.8
							U/LP 95 UNIM	44.44	66.26	6.63	72.89		952	4.7
							M/S	87.24	133.64	13.37	147.01			
							THIS PERIOD	<b>87.24</b>	<b>133.64</b>	<b>13.37</b>	<b>147.01</b>		<b>1849</b>	<b>8.0</b>
							YEAR TO DATE	302.94	481.74	48.17	529.91		5421	5.6
							M/S	87.24	133.64	13.37	147.01			
							THIS PERIOD	<b>87.24</b>	<b>133.64</b>	<b>13.37</b>	<b>147.01</b>		<b>1849</b>	<b>8.0</b>
							YEAR TO DATE	302.94	481.74	48.17	529.91		5421	5.6
							U/LT DSL	5.11	8.98	0.86	9.44		24730	
							U/LT DSL	54.04	90.74	9.07	99.81		24730	
							U/LT DSL	61.96	100.54	10.05	110.59		25300	
							U/LT DSL	110.13	111.01	11.01	121.14		25852	
							U/LT DSL	62.70	101.15	10.11	111.26		26374	
							DIESEL	251.47	411.14	41.10	452.24			
							THIS PERIOD	<b>251.47</b>	<b>411.14</b>	<b>41.10</b>	<b>452.24</b>		<b>1644</b>	<b>27.5</b>
							YEAR TO DATE	860.88	1,359.05	135.89	1,494.94		6400	23.4
							DIESEL	251.47	411.14	41.10	452.24			
							THIS PERIOD	<b>251.47</b>	<b>411.14</b>	<b>41.10</b>	<b>452.24</b>		<b>1644</b>	<b>27.5</b>
							YEAR TO DATE	860.88	1,359.05	135.89	1,494.94		6400	23.4
							U/LT DSL	178.78	86.90	8.69	95.59		589	9.1
							U/LT DSL	182.10	105.47	10.55	116.02		688	16.9

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**CITY OF COCKBURN**

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 17 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	117.18	192.37	19.24	211.61			
<b>Cost Centre</b>			<b>2866</b>				THIS PERIOD	<b>117.18</b>	<b>192.37</b>	<b>19.24</b>	<b>211.61</b>	<b>1277</b>	<b>9.2</b>	<b>16.6</b>
							YEAR TO DATE	539.67	843.18	84.32	927.50	3496	15.4	26.5
							DIESEL	117.18	192.37	19.24	211.61			
<b>Cost Centre</b>			<b>2866</b>				THIS PERIOD	<b>117.18</b>	<b>192.37</b>	<b>19.24</b>	<b>211.61</b>	<b>1277</b>	<b>9.2</b>	<b>16.6</b>
							YEAR TO DATE	539.67	843.18	84.32	927.50	3496	15.4	26.5
7050 15405338 04011	06/04/22	11:02:58	COCKBURN CENTRAL	7395	034295		ULT DSL	65.34	109.71	10.97	120.68	13079		
1HJUG694 2877	11/04/22	07:54:05	COCKBURN CENTRAL	7395	034551		ULT DSL	178.78	50.27	81.70	89.87	13518		20.5
WHITE SUZU D-MAX UTILITY	17/04/22	12:51:16	SPEARWOOD	6443	003959		ULT DSL	178.78	57.44	93.35	9.34	102.69	777	
	24/04/22	09:00:24	COCKBURN CENTRAL	7395	035264		ULT DSL	177.46	69.63	112.33	11.23	123.56	14638	
<b>Cost Centre</b>			<b>2877</b>				DIESEL	242.68	397.09	39.71	436.80			
							THIS PERIOD	<b>242.68</b>	<b>397.09</b>	<b>39.71</b>	<b>436.80</b>	<b>439</b>	<b>55.3</b>	<b>99.5</b>
							YEAR TO DATE	242.68	397.09	39.71	436.80	439	55.3	99.5
							DIESEL	242.68	397.09	39.71	436.80			
<b>Cost Centre</b>			<b>2877</b>				THIS PERIOD	<b>242.68</b>	<b>397.09</b>	<b>39.71</b>	<b>436.80</b>	<b>439</b>	<b>55.3</b>	<b>99.5</b>
							YEAR TO DATE	886.33	1,382.05	138.20	1,520.25	4287	20.7	36.5
7050 15405338 02186	01/04/22	21:31:42	SUCCESS	5692	015216		ULT DSL	175.27	79.97	127.42	140.16	15204		169.9
1GEH052 2885	22/04/22	02:05:11	COCKBURN CENTRAL	7395	023769		ULSD G10	170.46	25.37	40.70	4.07	15239		144.4
WHITE SUZU FIRE TRUCK							DIESEL	105.34	168.12	16.81	184.93			
<b>Cost Centre</b>			<b>2883</b>				THIS PERIOD	<b>105.34</b>	<b>168.12</b>	<b>16.81</b>	<b>184.93</b>	<b>115</b>	<b>91.6</b>	<b>160.8</b>
							YEAR TO DATE	310.32	490.69	49.08	559.97	373	83.2	144.8
							DIESEL	105.34	168.12	16.81	184.93			
<b>Cost Centre</b>			<b>2883</b>				THIS PERIOD	<b>105.34</b>	<b>168.12</b>	<b>16.81</b>	<b>184.93</b>	<b>115</b>	<b>91.6</b>	<b>160.8</b>
							YEAR TO DATE	310.32	490.69	49.08	559.97	373	83.2	144.8
7050 15405338 03096	05/04/22	14:12:19	SPEARWOOD	6443	002207		ULT DSL	184.69	60.37	101.36	10.14	111.50		19.5
1GS6891 2896	27/04/22	07:39:49	BALDWIN	7375	088661		ULT DSL	192.30	70.67	123.55	12.35	69901		26.6
WHITE FORD RANGER UTE							ULT DSL					510	13.9	26.6



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 6965

Account Number: **0050188034** Customer Number: **0115405338**  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022**

Page: 18 of 31  
 Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							DIESEL	131.04	224.91	22.49	247.40			
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>	<b>131.04 1,105.22</b>	<b>224.91 1,808.30</b>	<b>22.49 180.84</b>	<b>247.40 1,989.14</b>	<b>1082 5189</b>	<b>12.1 22.5</b>	<b>22.9 38.3</b>
<b>Cost Centre</b>							DIESEL	131.04	224.91	22.49	247.40			
							<b>THIS PERIOD YEAR TO DATE</b>	<b>131.04 1,105.22</b>	<b>224.91 1,808.30</b>	<b>22.49 180.84</b>	<b>247.40 1,989.14</b>	<b>1082 5189</b>	<b>12.1 22.5</b>	<b>22.9 38.3</b>
7050 15405338 03658 1HA0880 2913 WHITE MERCEDES SPRINT BUS	05/04/22 11/04/22 27/04/22	15:36:55 14:47:38 09:45:03	SUCCESS SPEARWOOD SUCCESS	5992 6443 5992	015453 003810 016742		ULT DSL ULT DSL ULT DSL	42.78 33.15 59.78	71.83 53.88 102.45	7.18 5.39 10.24	79.01 59.27 112.69	328 249 464	13.0 13.3 12.9	24.1 23.8 24.3
<b>Cost Centre</b>							DIESEL	135.71	228.16	22.81	250.97			
							<b>THIS PERIOD YEAR TO DATE</b>	<b>135.71 499.52</b>	<b>228.16 818.92</b>	<b>22.81 81.90</b>	<b>250.97 900.82</b>	<b>1041 2644</b>	<b>13.0 18.9</b>	<b>24.1 34.1</b>
<b>Cost Centre</b>							DIESEL	135.71	228.16	22.81	250.97			
							<b>THIS PERIOD YEAR TO DATE</b>	<b>135.71 499.52</b>	<b>228.16 818.92</b>	<b>22.81 81.90</b>	<b>250.97 900.82</b>	<b>1041 2644</b>	<b>13.0 18.9</b>	<b>24.1 34.1</b>
7050 15405338 03666 1GCX392 2943 WHITE MITSUBISHI ROSA BUS	04/04/22 11/04/22 13/04/22 20/04/22 27/04/22	06:18:26 09:23:47 09:38:13 10:05:23 10:09:40	SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD SPEARWOOD	6443 6443 6443 6443 6443	003888 003790 003860 004029 004228		ULT DSL ULT DSL ULT DSL ULT DSL DIESEL	57.37 42.32 26.85 34.44 41.30	96.33 68.78 43.04 55.56 71.15	9.63 6.88 4.36 5.56 7.11	105.96 75.66 48.00 61.12 78.26	245 2044	23.4 18.9	43.2 34.1
<b>Cost Centre</b>							DIESEL	202.28	335.46	33.54	369.00			
							<b>THIS PERIOD YEAR TO DATE</b>	<b>202.28 921.96</b>	<b>335.46 1,494.30</b>	<b>33.54 149.45</b>	<b>369.00 1,643.75</b>	<b>613 3711</b>	<b>33.0 24.8</b>	<b>60.2 44.3</b>
<b>Cost Centre</b>							DIESEL	202.28	335.46	33.54	369.00			
							<b>THIS PERIOD YEAR TO DATE</b>	<b>202.28 921.96</b>	<b>335.46 1,494.30</b>	<b>33.54 149.45</b>	<b>369.00 1,643.75</b>	<b>613 3711</b>	<b>33.0 24.8</b>	<b>60.2 44.3</b>
7050 15405338 03930 1GWT630 2905 WHITE MITSUBISHI TRITON UTE	05/04/22 09/04/22 13/04/22 28/04/22	14:19:27 10:41:03 11:18:27 13:49:41	NAVAL BASE MANDURAH NAVAL BASE NAVAL BASE	7770 1993 7770 7770	004327 006187 004870 005544		ULT DSL ULT DSL ULT DSL ULT DSL	65.24 51.28 58.07 59.45	109.54 86.10 94.38 103.50	10.95 8.61 9.44 10.35	120.49 94.71 103.82 113.85	684 453 507 501	9.5 11.3 11.5 11.9	17.6 20.9 20.5 22.7

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Account Number: **0050188034** Customer Number: **0115405338** Page: 19 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								CPL Price	Litres	GST (\$)					
							DIESEL	234.04	393.52	39.35	432.87				
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>234.04</b>	<b>393.52</b>	<b>39.35</b>	<b>432.87</b>	<b>2145</b>	<b>10.9</b>	<b>20.2</b>	
							<b>YEAR TO DATE</b>	<b>1,164.05</b>	<b>1,896.55</b>	<b>189.65</b>	<b>2,086.20</b>	<b>9511</b>	<b>12.2</b>	<b>21.9</b>	
<b>Cost Centre</b>			<b>2965</b>				DIESEL	234.04	393.52	39.35	432.87				
							<b>THIS PERIOD</b>	<b>234.04</b>	<b>393.52</b>	<b>39.35</b>	<b>432.87</b>	<b>2145</b>	<b>10.9</b>	<b>20.2</b>	
							<b>YEAR TO DATE</b>	<b>1,164.05</b>	<b>1,896.55</b>	<b>189.65</b>	<b>2,086.20</b>	<b>9511</b>	<b>12.2</b>	<b>21.9</b>	
7050 15405338 03005 1GRR227 3015 SILVER KIA CARNIVAL WAGON	03/04/22 08/04/22 23/04/22	13:05:43 16:24:24 16:33:53	GREENWOOD NORTH GREENWOOD NORTH GREENWOOD NORTH	9866 9866 9866	008439 008818 009644		ULT DSL ULT DSL ULT DSL	57.45 35.67 60.76	91.28 59.73 97.75	9.13 5.97 9.77	100.41 65.70 107.52	86249 86687 47494	717 438	8.0 8.1 15.0	
<b>Cost Centre</b>			<b>3015</b>				DIESEL	153.88	248.76	24.87	273.63				
							<b>THIS PERIOD</b>	<b>153.88</b>	<b>248.76</b>	<b>24.87</b>	<b>273.63</b>	<b>1155</b>	<b>13.3</b>	<b>23.7</b>	
							<b>YEAR TO DATE</b>	<b>503.90</b>	<b>809.03</b>	<b>80.90</b>	<b>889.93</b>	<b>4180</b>	<b>12.1</b>	<b>21.3</b>	
<b>Cost Centre</b>			<b>3015</b>				DIESEL	153.88	248.76	24.87	273.63				
							<b>THIS PERIOD</b>	<b>153.88</b>	<b>248.76</b>	<b>24.87</b>	<b>273.63</b>	<b>1155</b>	<b>13.3</b>	<b>23.7</b>	
							<b>YEAR TO DATE</b>	<b>503.90</b>	<b>809.03</b>	<b>80.90</b>	<b>889.93</b>	<b>4180</b>	<b>12.1</b>	<b>21.3</b>	
7050 15405338 03740 1HCL935 4255 WHITE FORD RANGER UTILITY	04/04/22 12/04/22 21/04/22 29/04/22	14:35:20 16:17:07 16:06:53 06:52:35	CANNING VALE SOUTH FREMANTLE SOUTH FREMANTLE CANNING VALE	9073 9802 9802 9073	004996 004128 004289 004112		ULT DSL ULT DSL ULT DSL ULT DSL	67.66 66.06 66.96 69.09	113.30 108.35 107.86 121.52	11.33 10.83 10.79 12.15	124.63 119.18 118.65 133.67	23281 23893 24521 25183	631 612 628 692	10.7 10.9 10.6 10.5	
<b>Cost Centre</b>			<b>4255</b>				DIESEL	270.87	451.03	45.10	496.13				
							<b>THIS PERIOD</b>	<b>270.87</b>	<b>451.03</b>	<b>45.10</b>	<b>496.13</b>	<b>2583</b>	<b>10.7</b>	<b>19.6</b>	
							<b>YEAR TO DATE</b>	<b>1,120.30</b>	<b>1,817.27</b>	<b>181.71</b>	<b>1,998.98</b>	<b>8888</b>	<b>12.6</b>	<b>22.3</b>	
7050 15405338 02742 1GLP881 4264 SILVER FORD FOCUS HATCH	02/04/22	17:21:15	SPEARWOOD	6443	003556		ULP UNNM	44.41	66.17	6.62	72.79	412	10.8	17.7	

**BP Australia Pty Ltd**  
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# BP Plus Fleet Control Report



Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**

**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 20 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							M/S	44.41	66.17	6.62	72.79			
<b>Cost Centre</b>			<b>4264</b>				THIS PERIOD YEAR TO DATE	<b>44.41</b> 223.77	<b>66.17</b> 328.53	<b>6.62</b> 32.86	<b>72.79</b> 361.39	<b>412</b> 2105	<b>10.8</b> 10.3	<b>17.7</b> 16.7
							M/S	44.41	66.17	6.62	72.79			
<b>Cost Centre</b>			<b>4294</b>				THIS PERIOD YEAR TO DATE	<b>44.41</b> 223.77	<b>66.17</b> 328.53	<b>6.62</b> 32.86	<b>72.79</b> 361.39	<b>412</b> 2105	<b>10.8</b> 10.3	<b>17.7</b> 16.7
7050 15405338 03506 1HG138 4294 WHITE MITSUBISHI TRITON UTE	05/04/22 23/04/22	10:18:46 12:32:36	SPEARWOOD COCKBURN CENTRAL	6443 7595	003620 035561		ULT DSL ULT DSL	65.01 65.82	109.15 113.39	10.92 11.34	120.07 124.73	693 687	9.4 9.6	17.3 18.2
							DIESEL	130.83	222.54	22.26	244.80			
<b>Cost Centre</b>			<b>4294</b>				THIS PERIOD YEAR TO DATE	<b>130.83</b> 448.37	<b>222.54</b> 727.69	<b>22.26</b> 72.78	<b>244.80</b> 800.47	<b>1380</b> 4690	<b>9.5</b> 9.6	<b>17.7</b> 17.1
7050 15405338 03518 1G72376 4491 MINOR PLANT - WHITE TRITON	04/04/22	11:37:26	NAVAL BASE	7770	004206		ULP UNIM	110.62	161.81	16.18	177.99			
<b>Cost Centre</b>			<b>4491</b>				THIS PERIOD YEAR TO DATE	<b>110.62</b> 185.82	<b>161.81</b> 291.74	<b>16.18</b> 29.17	<b>177.99</b> 320.91	<b>1380</b> 4690	<b>9.5</b> 9.6	<b>17.7</b> 17.1
7050 15405338 02566 1G1L074 5043 WHITE KIA SPORTAGE WAGON	13/04/22 26/04/22	17:42:52 17:34:23	KARNUP ROCKINGHAM	4088 6172	020651 012238		ULT DSL ULT DSL	52.27 43.08	84.95 73.83	8.50 7.38	93.45 81.21	1234 777		

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 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 21 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
								CPL Price	Litres	GST (\$)					
							DIESEL	95.35	158.78	15.88	174.66				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>95.35</b>	<b>158.78</b>	<b>15.88</b>	<b>174.66</b>				
							<b>YEAR TO DATE</b>	524.95	838.99	83.90	922.89	3090	17.0	29.9	
			<b>5043</b>				DIESEL	95.35	158.78	15.88	174.66				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>95.35</b>	<b>158.78</b>	<b>15.88</b>	<b>174.66</b>				
							<b>YEAR TO DATE</b>	524.95	838.99	83.90	922.89	3090	17.0	29.9	
7050 15405338 03799 1EY/G812 5211 SILVER KIA CARNIVAL WAGON	05/04/22	11:50:31	SPEARWOOD WA	6443	003624		ULT DSL	49.63	83.33	8.33	91.66	45354	578	8.6	15.9
<b>Cost Centre</b>							DIESEL	49.63	83.33	8.33	91.66				
							<b>THIS PERIOD</b>	<b>49.63</b>	<b>83.33</b>	<b>8.33</b>	<b>91.66</b>		<b>578</b>	<b>8.6</b>	<b>15.9</b>
							<b>YEAR TO DATE</b>	294.12	478.93	47.89	526.82	3502	8.4	15.0	
			<b>5211</b>				DIESEL	49.63	83.33	8.33	91.66				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>49.63</b>	<b>83.33</b>	<b>8.33</b>	<b>91.66</b>		<b>578</b>	<b>8.6</b>	<b>15.9</b>
							<b>YEAR TO DATE</b>	294.12	478.93	47.89	526.82	3502	8.4	15.0	
7050 15405338 03534 1GY/O868 5251 WHITE FORD TRANSIT VAN	31/03/22 10/04/22 24/04/22	17:01:15 12:17:46 12:10:41	COCKBURN CENTRAL COCKBURN CENTRAL SUCCESS	WA WA WA	033892 034518 016602		ULT DSL	95.21	92.75	9.28	102.03	34960	595	10.9	19.1
<b>Cost Centre</b>							ULT DSL	47.14	79.15	7.91	87.06	35383	423	11.1	20.6
							ULT DSL	59.93	96.08	9.67	106.35	35986	603	9.9	17.6
							DIESEL	165.28	268.58	26.86	295.44				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>165.28</b>	<b>268.58</b>	<b>26.86</b>	<b>295.44</b>		<b>1561</b>	<b>10.6</b>	<b>18.9</b>
							<b>YEAR TO DATE</b>	598.35	950.08	95.03	1,045.11	3746	16.0	27.9	
			<b>5251</b>				DIESEL	165.28	268.58	26.86	295.44				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>165.28</b>	<b>268.58</b>	<b>26.86</b>	<b>295.44</b>		<b>1561</b>	<b>10.6</b>	<b>18.9</b>
							<b>YEAR TO DATE</b>	598.35	950.08	95.03	1,045.11	3746	16.0	27.9	
7050 15405338 03419 1GXW/202 5434 BLUE VOLKSWAGEN TIGUAN	03/04/22 19/04/22	10:13:36 06:36:16	CANNINGTON SPEARWOOD	WA WA	066021 003989		ULP 95 UNM	58.00	91.32	9.13	100.45	53504	697	8.3	14.4
							ULP 95 UNM	51.17	74.85	7.48	82.33	619	619	8.3	13.3

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 Accounts Payable (invoice Only) PO  
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 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

Account Number: **0050188034** Customer Number: **0115405338** Page: 22 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km		
								CPL Price	Litres	Total Exc GST (\$)					GST (\$)	Total Inc GST (\$)
							M/S	109.17	166.17	16.61	182.78					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>108.17</b>	<b>166.17</b>	<b>16.61</b>	<b>182.78</b>			<b>1316</b>	<b>8.3</b>	<b>13.9</b>
							<b>YEAR TO DATE</b>	481.50	796.77	79.68	876.45			3451	14.0	25.4
			<b>5434</b>				M/S	109.17	166.17	16.61	182.78					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>108.17</b>	<b>166.17</b>	<b>16.61</b>	<b>182.78</b>			<b>1316</b>	<b>8.3</b>	<b>13.9</b>
							<b>YEAR TO DATE</b>	481.50	796.77	79.68	876.45			3451	14.0	25.4
	12/04/22	13:08:48	SPEARWOOD	6443	002395		ULT DSL	58.45	95.00	9.50	104.50	32857				
7050 15405338 03716	13/04/22	13:19:59	COCKBURN CENTRAL	7395	023524		ULT DSL	59.64	96.93	9.69	106.62	22777				
1HBW/349 5463							DIESEL	118.09	191.93	19.19	211.12					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>118.09</b>	<b>191.93</b>	<b>19.19</b>	<b>211.12</b>			<b>4469</b>	<b>10.4</b>	<b>18.2</b>
							<b>YEAR TO DATE</b>	466.84	741.13	74.11	815.24			4469	10.4	18.2
			<b>5463</b>				DIESEL	118.09	191.93	19.19	211.12					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>118.09</b>	<b>191.93</b>	<b>19.19</b>	<b>211.12</b>			<b>4469</b>	<b>10.4</b>	<b>18.2</b>
							<b>YEAR TO DATE</b>	466.84	741.13	74.11	815.24			4469	10.4	18.2
	05/04/22	14:11:30	COCKBURN CENTRAL	7395	034225		ULP UNM	47.16	68.13	6.81	74.94	49505				
7050 15405338 03959	19/04/22	13:31:56	SPEARWOOD	6443	002395		ULP UNM	37.43	50.33	5.03	55.36	50190				
1GZB377 5473							M/S	84.59	118.46	11.84	130.30					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>84.59</b>	<b>118.46</b>	<b>11.84</b>	<b>130.30</b>			<b>685</b>	<b>12.3</b>	<b>19.0</b>
							<b>YEAR TO DATE</b>	412.05	622.28	62.23	684.51			3784	10.9	18.1
			<b>5473</b>				M/S	84.59	118.46	11.84	130.30					
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>84.59</b>	<b>118.46</b>	<b>11.84</b>	<b>130.30</b>			<b>685</b>	<b>12.3</b>	<b>19.0</b>
							<b>YEAR TO DATE</b>	412.05	622.28	62.23	684.51			3784	10.9	18.1
	02/04/22	18:38:18	ATTADALE	6188	007376		ULT DSL	75.27	98.54	9.85	108.39	3948				
7050 15405338 03070	08/04/22	11:56:56	SPEARWOOD	6443	003710		ULT DSL	58.34	97.95	9.80	107.75	84516				
1GQN293 5493	16/04/22	16:45:38	LESMurDIE	6334	268179		ULT DSL	78.78	103.48	10.35	113.83	85112				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>84.59</b>	<b>118.46</b>	<b>11.84</b>	<b>130.30</b>			<b>685</b>	<b>12.3</b>	<b>19.0</b>
							<b>YEAR TO DATE</b>	412.05	622.28	62.23	684.51			3784	10.9	18.1
	27/04/22	18:15:26	COCKBURN CENTRAL	7395	035451		ULT DSL	65.09	112.14	11.21	123.35	85781				
WHITE MITSUBISHI TRITON UTE																

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**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 23 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km
								CPL Price	Litres	GST (\$)				
								Total Exc GST (\$)	Total GST (\$)	Total Inc GST (\$)				
							DIESEL	248.94	412.11	41.21	453.32			
							<b>THIS PERIOD</b>	<b>248.94</b>	<b>412.11</b>	<b>41.21</b>	<b>453.32</b>	<b>1887</b>	<b>13.2</b>	<b>24.0</b>
							<b>YEAR TO DATE</b>	1,002.61	1,621.86	162.19	1,784.05	8408	11.9	21.2
<b>Cost Centre</b>			<b>5493</b>				DIESEL	248.94	412.11	41.21	453.32			
							<b>THIS PERIOD</b>	<b>248.94</b>	<b>412.11</b>	<b>41.21</b>	<b>453.32</b>	<b>1887</b>	<b>13.2</b>	<b>24.0</b>
							<b>YEAR TO DATE</b>	1,002.61	1,621.86	162.19	1,784.05	8408	11.9	21.2
7050 15405338 04003 1HND795 5503 WHITE FORD RANGER UTE	06/04/22	08:36:03	COCKBURN CENTRAL WA	7595	023360		ULT DSL	184.69	129.25	12.93	142.18	866	8.9	16.4
							DIESEL	76.98	129.25	12.93	142.18			
							<b>THIS PERIOD</b>	<b>76.98</b>	<b>129.25</b>	<b>12.93</b>	<b>142.18</b>	<b>866</b>	<b>8.9</b>	<b>16.4</b>
							<b>YEAR TO DATE</b>	227.30	395.76	39.58	435.34	1732	13.1	25.1
<b>Cost Centre</b>			<b>5503</b>				DIESEL	76.98	129.25	12.93	142.18			
							<b>THIS PERIOD</b>	<b>76.98</b>	<b>129.25</b>	<b>12.93</b>	<b>142.18</b>	<b>866</b>	<b>8.9</b>	<b>16.4</b>
							<b>YEAR TO DATE</b>	443.91	725.73	72.58	798.31	3248	13.7	24.6
7050 15405338 02874 1GNE148 5532 SILVER MITSUB TRITON UTE	08/04/22	12:52:27	SUCCESS WA	5992	015510		ULT DSL	184.69	99.35	9.93	109.28	611	9.7	17.9
							DIESEL	59.17	99.35	9.93	109.28			
							<b>THIS PERIOD</b>	<b>59.17</b>	<b>99.35</b>	<b>9.93</b>	<b>109.28</b>	<b>611</b>	<b>9.7</b>	<b>17.9</b>
							<b>YEAR TO DATE</b>	183.32	286.42	28.63	315.05	1923	9.5	16.4
<b>Cost Centre</b>			<b>5532</b>				DIESEL	59.17	99.35	9.93	109.28			
							<b>THIS PERIOD</b>	<b>59.17</b>	<b>99.35</b>	<b>9.93</b>	<b>109.28</b>	<b>611</b>	<b>9.7</b>	<b>17.9</b>
							<b>YEAR TO DATE</b>	183.32	286.42	28.63	315.05	1923	9.5	16.4
7050 15405338 03542 1GY2082 5542 WHITE SUBARU FORESTER WAGON	20/04/22	12:48:59	SOUTH FREMANTLE WA	9802	004257		ULP UNM	156.47	67.62	6.76	74.38	777		

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**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 24 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
							M/S	47.84	67.62	6.76	74.38			
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>47.84</b> 348.83	<b>67.62</b> 522.33	<b>6.76</b> 52.25	<b>74.38</b> 574.98	1212	28.8	47.4
							M/S	47.84	67.62	6.76	74.38			
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>47.84</b> 348.83	<b>67.62</b> 522.33	<b>6.76</b> 52.25	<b>74.38</b> 574.98	1212	28.8	47.4
	12/04/22	15:48:58	COCKBURN CENTRAL WA	7595	023491		ULT DSL	178.78	89.83	8.98	98.81	14513		
<b>Cost Centre</b>							DIESEL	55.27	89.83	8.98	98.81			
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>55.27</b> 272.88	<b>89.83</b> 424.71	<b>8.98</b> 42.47	<b>98.81</b> 467.18	475	57.4	98.4
							DIESEL	55.27	89.83	8.98	98.81			
<b>Cost Centre</b>							THIS PERIOD YEAR TO DATE	<b>55.27</b> 272.88	<b>89.83</b> 424.71	<b>8.98</b> 42.47	<b>98.81</b> 467.18	475	57.4	98.4
	02/04/22	09:32:46	SOUTH FREMANTLE WA	9802	003804		ULT DSL	175.27	77.26	7.73	84.99	65083		
	06/04/22	04:05:08	COCKBURN CENTRAL WA	7395	034261		ULT DSL	184.00	94.53	9.45	103.98	68446		
	08/04/22	06:14:26	SPEARWOOD WA	6443	002271		ULT DSL	184.00	69.48	6.95	76.43	68792		
	10/04/22	01:30:19	SPEARWOOD WA	6443	003756		ULT DSL	184.00	53.51	5.35	58.86	61175		
	10/04/22	14:26:19	SPEARWOOD WA	6443	003772		ULT DSL	184.00	48.57	4.86	53.43	63323		
	21/04/22	15:30:36	SUCCESS WA	5692	003536		ULT DSL	177.46	49.11	4.91	54.02	69584		
	23/04/22	18:43:05	SPEARWOOD WA	6443	004139		ULT DSL	177.46	72.46	7.25	79.71	69984		
	25/04/22	05:22:46	SPEARWOOD WA	6443	004169		ULT DSL	180.50 P	60.83	6.08	66.91	76268		
<b>Cost Centre</b>							DIESEL	317.64	525.75	52.58	578.33			
<b>TOTAL</b>							THIS PERIOD YEAR TO DATE	<b>317.64</b> 2,254.47	<b>525.75</b> 3,617.03	<b>52.58</b> 361.74	<b>578.33</b> 3,978.77	1866	17.3	31.5
							DIESEL	317.64	525.75	52.58	578.33			
<b>Cost Centre</b>							THIS PERIOD YEAR TO DATE	<b>317.64</b> 2,254.47	<b>525.75</b> 3,617.03	<b>52.58</b> 361.74	<b>578.33</b> 3,978.77	1866	17.3	31.5
	31/03/22	16:36:38	SUCCESS WA	5692	015134		ULP UNM	164.59	81.02	8.10	88.12	241626		
	01/04/22	05:27:28	SPEARWOOD WA	6443	003502		ULP UNM	164.59	26.49	3.96	43.60	111854		

**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
 GPO Box 1621  
 MELBOURNE VIC 3001

**BP Plus  
 Fleet Control Report**



Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6985

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 25 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	CPL Price	Product/Service Litres	Total		GST (\$)	Inc GST (\$)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km	
										Exc GST (\$)	Total (\$)							
WHITE NISSAN QASHQAI SUV	02/04/22	07:09:44	SPEARWOOD	6443	003533		ULP UNM	163.90	41.10	61.24	67.36	6.12		112231	377	10.9	17.9	
	03/04/22	13:03:46	SUCCESS	5992	003533		ULP UNM	163.90	52.00	77.48	85.23	7.75		112674	443	11.7	19.2	
	04/04/22	14:47:12	SPEARWOOD	6443	002180		ULP UNM	166.90	34.17	49.36	54.30	4.94		112964	290	18.7	18.7	
	06/04/22	15:57:25	SPEARWOOD	6443	002246		ULP UNM	164.43	56.42	84.34	92.77	8.43		113448	484	11.7	19.2	
	07/04/22	16:44:43	SPEARWOOD	6443	002268		ULP UNM	164.43	27.49	41.09	45.20	4.11		113725	277	9.9	16.3	
	08/04/22	16:13:56	SPEARWOOD	6443	002286		ULP UNM	164.43	24.33	36.37	40.01	3.64		113954	229	10.6	17.5	
	10/04/22	17:05:32	COCKBURN CENTRAL	7395	034532		ULP UNM	164.43	42.25	63.15	69.47	6.32		114310	356	11.9	19.5	
	12/04/22	21:18:06	COCKBURN CENTRAL	7395	023496		ULP UNM	157.96	23.27	33.42	36.76	3.34		102000				
	15/04/22	17:27:17	SPEARWOOD	6443	003914		ULP UNM	150.90	40.42	60.99	60.99	5.54		114639	295	10.4	15.4	
	19/04/22	16:49:24	SPEARWOOD	6443	004009		ULP UNM	155.47	30.74	41.33	45.46	4.13		114934	204	10.5	16.3	
	20/04/22	17:07:21	SPEARWOOD	6443	002425		ULP UNM	165.47	21.37	30.20	32.22	3.02		115138				
	21/04/22	08:34:10	SPEARWOOD	6443	004050		ULP UNM	155.47	49.36	69.76	76.74	6.98		126816				
	22/04/22	05:04:27	SPEARWOOD	6443	004112		ULP UNM	155.47	39.88	56.36	62.00	5.64		127248				
	23/04/22	09:05:43	SPEARWOOD	6443	004074		ULP UNM	155.47	47.75	67.49	74.24	6.75		127248				
	23/04/22	17:06:25	SPEARWOOD	6443	004137		ULP UNM	155.47	19.51	19.51	21.46	1.95		123853				
	24/04/22	16:27:57	SPEARWOOD	6443	004159		ULP UNM	155.47	14.95	21.13	23.24	2.11		127632				
	25/04/22	16:06:31	SPEARWOOD	6443	004181		ULP UNM	163.77	17.26	25.70	28.27	2.57		128023				
	28/04/22	14:27:56	SPEARWOOD	6443	002488		ULP UNM	163.77	39.56	58.90	64.79	5.89		116836				
	27/04/22	22:06:45	SPEARWOOD	6443	004249		ULP UNM	163.77	55.08	82.89	91.18	8.29		117230				
	29/04/22	03:01:46	SUCCESS	5711	016854		M/S		45.06	74.78	116.38	1280.19						
							TOTAL	THIS PERIOD YEAR TO DATE	798.10 2,522.56	1,163.81 3,777.06	1,163.81 3,777.06	1,280.19 4,195.44	116.38 377.78	1,280.19 4,195.44		4172 12466	19.1 20.2	30.7 33.3
	Cost Centre						TOTAL	THIS PERIOD YEAR TO DATE	798.10 2,522.56	1,163.81 3,777.06	1,163.81 3,777.06	1,280.19 4,195.44	116.38 377.78	1,280.19 4,195.44		4172 12466	19.1 20.2	30.7 33.3
	7050 15405338 03617	01/04/22	01:11:48	SUCCESS	5992	015151		ULP UNM	164.59	40.22	60.18	66.20	6.02		101933			
16ZL077 5721	04/04/22	03:39:33	SOUTH FREMANTLE	9802	003922		ULP UNM	163.90	52.87	78.77	86.65	7.88		102350				
WHITE NISSAN QASHQAI SUV	05/04/22	05:08:32	SPEARWOOD	6443	003612		ULP UNM	166.90	24.41	35.26	38.79	3.53		102490				
	06/04/22	05:04:19	SPEARWOOD	6443	003636		ULP UNM	164.43	16.89	23.78	26.16	2.38		102637				
	06/04/22	17:16:46	COCKBURN CENTRAL	7395	034324		ULP UNM	164.43	23.07	34.49	37.94	3.45		102165				
	07/04/22	17:20:20	COCKBURN CENTRAL	7395	034396		ULP UNM	164.43	46.78	69.93	76.92	6.99		103411				
	13/04/22	14:31:49	SPEARWOOD	6443	002329		ULP UNM	157.96	59.85	85.95	94.54	8.59		103950				
	15/04/22	04:52:44	SOUTH FREMANTLE	9802	003962		ULP UNM	157.96	33.32	47.23	51.95	4.72		104377				
	15/04/22	17:21:22	COCKBURN CENTRAL	7395	034858		ULP UNM	157.96	26.12	37.51	41.26	3.75		104377				
	17/04/22	16:30:00	SUCCESS	5992	016168		ULP UNM	150.90	39.12	53.66	59.03	5.37		104629				
	18/04/22	05:11:47	COCKBURN CENTRAL	7395	023624		ULP UNM	155.47	25.67	36.28	39.91	3.63		104863				
	19/04/22	16:53:29	SUCCESS	5992	003915		ULP UNM	147.90	42.30	56.87	62.96	5.69		105217				
	20/04/22	17:31:45	COCKBURN CENTRAL	7395	035063		ULP UNM	155.47	30.47	43.06	47.37	4.31		105217				
	22/04/22	01:39:02	SUCCESS	5992	016464		ULP UNM	155.47	58.27	82.35	90.59	8.24		106022				



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# BP Plus Fleet Control Report

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**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6985



Page: 26 of 31  
 Date: 30/04/2022

Customer Number: 0115405338  
 Period Ending: 30/04/2022

Account Number: 0050188034  
 Period Starting: 01/04/2022

**CITY OF COCKBURN**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	CPL Price	Litres	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
										Exc GST	Total GST	Total Inc GST				
	22/04/22	16:18:11	SUCCESS	WA 5992	016514		ULP UNM	156.47	25.15	35.55	3.55	39.10	10264			
	23/04/22	04:11:17	COCKBURN CENTRAL	WA 7395	035233		ULP UNM	156.47	47.67	67.37	6.74	74.11	115593			
	23/04/22	17:22:28	COCKBURN CENTRAL	WA 7395	035252		ULP UNM	156.47	25.25	35.69	3.57	39.26	777			
	24/04/22	03:46:03	SPEARWOOD	WA 6443	004141		ULP UNM	156.47	35.71	50.47	5.05	55.52	106626			
	24/04/22	17:18:17	COCKBURN CENTRAL	WA 7395	035282		ULP UNM	156.47	23.96	33.86	3.39	37.25	106850	224	10.7	16.6
	25/04/22	05:11:28	COCKBURN CENTRAL	WA 7395	023844		ULP UNM	163.77	21.83	31.83	3.18	35.01	107048	198	10.8	17.7
	25/04/22	16:59:36	SUCCESS	WA 5992	003568		ULP UNM	163.77	17.93	26.69	2.67	29.36	107330	282	6.4	10.4
	26/04/22	05:17:11	COCKBURN CENTRAL	WA 7395	023868		ULP UNM	163.77	24.42	36.35	3.64	39.99	107477	147	16.6	27.2
	28/04/22	05:44:42	SPEARWOOD	WA 6443	004254		ULP UNM	163.77	25.73	38.31	3.83	42.14	107707	230	11.2	18.3
							M/S		766.56	1101.44	110.17	1211.61		3184	24.1	38.1
<b>Cost Centre</b>					5721		<b>THIS PERIOD YEAR TO DATE</b>		<b>766.56</b>	<b>1,101.44</b>	<b>110.17</b>	<b>1,211.61</b>		<b>9694</b>	<b>22.1</b>	<b>36.2</b>
							M/S		766.56	1101.44	110.17	1211.61		3184	24.1	38.1
							<b>THIS PERIOD YEAR TO DATE</b>		<b>766.56</b>	<b>1,101.44</b>	<b>110.17</b>	<b>1,211.61</b>		<b>9694</b>	<b>22.1</b>	<b>36.2</b>
	31/03/22	05:16:17	SOUTH FREEMANTLE	WA 9802	003778		ULP UNM	164.59	42.84	64.10	6.41	70.51	12447			
7050 15/06338 03633	31/03/22	17:14:08	SPEARWOOD	WA 6443	002134		ULP UNM	164.59	20.80	31.12	3.11	34.23	777			
162L882 5741	01/04/22	05:20:54	SPEARWOOD	WA 6443	003501		ULP UNM	164.59	19.47	29.14	2.91	32.05	121471			
WHITE NISSAN QASHQAI SUV	02/04/22	05:22:37	SPEARWOOD	WA 6443	003532		ULP UNM	164.59	25.19	37.69	3.77	41.46	121983			
	09/04/22	05:22:45	SPEARWOOD	WA 6443	003723		ULP UNM	164.59	28.51	42.62	4.26	46.88	2	512	4.9	8.1
	10/04/22	05:23:26	SPEARWOOD	WA 6443	003757		ULP UNM	164.59	32.12	48.02	4.80	52.82	5	3	1070.7	1760.7
	11/04/22	05:03:41	SPEARWOOD	WA 6443	003780		ULP UNM	157.96	37.62	54.02	5.40	59.42	777			
	12/04/22	04:58:20	SPEARWOOD	WA 6443	003821		ULP UNM	157.96	46.42	66.65	6.67	73.32	5			
	13/04/22	03:35:22	SPEARWOOD	WA 6443	023537		ULP UNM	157.96	33.50	48.11	4.81	52.92	123	118	28.4	44.8
	14/04/22	04:17:03	COCKBURN CENTRAL	WA 5992	023537		ULP UNM	157.96	35.53	51.02	5.10	56.12	123970			
	15/04/22	05:02:44	SUCCESS	WA 5992	016006		ULP UNM	157.96	44.28	62.75	6.28	69.03	124309	339	13.1	20.4
	16/04/22	03:21:13	SPEARWOOD	WA 6443	003918		ULP UNM	150.90	32.73	44.90	4.49	49.39	164950			
	17/04/22	01:37:06	SPEARWOOD	WA 6443	003947		ULP UNM	150.90	40.29	55.27	5.53	60.80	124889			
	17/04/22	17:25:58	SPEARWOOD	WA 6443	003965		ULP UNM	150.90	28.23	38.73	3.87	42.60	12516			
	18/04/22	17:00:35	COCKBURN CENTRAL	WA 7395	034960		ULP UNM	154.90	40.03	56.97	5.64	62.01	124450			
	20/04/22	05:02:44	COCKBURN CENTRAL	WA 7395	023675		ULP UNM	154.90	47.41	66.76	6.68	73.44	125904	1454	3.3	5.1
							M/S		554.97	797.27	79.73	877.00		2426	22.9	36.2
<b>TOTAL</b>							<b>THIS PERIOD YEAR TO DATE</b>		<b>554.97</b>	<b>797.27</b>	<b>79.73</b>	<b>877.00</b>		<b>18805</b>	<b>19.2</b>	<b>31.9</b>
							<b>THIS PERIOD YEAR TO DATE</b>		<b>554.97</b>	<b>797.27</b>	<b>79.73</b>	<b>877.00</b>		<b>18805</b>	<b>19.2</b>	<b>31.9</b>

**BP Australia Pty Ltd**  
 A.B.N. 53 004 085 616  
 GPO Box 1621  
 MELBOURNE VIC 3001

# BP Plus Fleet Control Report



Account Enquiries: Tegan Morosi Telephone: 1800 225 527 Fax: 1800 461 693

CITY OF COCKBURN

CITY OF COCKBURN  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

Page: 27 of 31  
 Date: 30/04/2022

Account Number: 0050188034 Customer Number: 0115405338  
 Period Starting: 01/04/2022 Period Ending: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	CPL Price	Product/Service Litres	Total Exc GST (\$)	GST (\$)	Total Inc GST (\$)	Odo meter (km)	KM Span	Litres/ 100km	Cents /km
<b>Cost Centre</b>										797.27	79.73	877.00		2426	22.9	36.2
							THIS PERIOD YEAR TO DATE		554.97	554.97	54.81	599.78		18605	19.2	31.9
7050 15405338 03611	01/04/22	23:51:38	SPEARWOOD	6443	003530		ULP UNM	164.59	48.79	73.00	7.30	80.30	115102			
1GZL083 5751	03/04/22	05:03:45	SPEARWOOD	6443	003560		ULP UNM	163.90 P	38.14	56.83	5.68	62.51	115455	363	10.8	17.5
WHITE NISSAN QASHQAI SUV	04/04/22	05:04:11	COCKBURN CENTRAL	7395	034050		ULP UNM	164.43	36.24	54.17	5.42	59.59	115796	341	10.6	17.7
	05/04/22	05:14:10	SPEARWOOD	6443	003613		ULP UNM	166.90 P	23.12	33.40	3.34	36.74	116012	216	10.7	17.0
	06/04/22	03:09:08	COCKBURN CENTRAL	7395	034260		ULP UNM	166.90 P	40.27	58.17	5.82	63.99	116220	208	19.4	30.8
	07/04/22	05:33:02	SPEARWOOD	6443	003659		ULP UNM	164.43	24.63	36.82	3.68	40.50	116308	88	28.0	46.0
	08/04/22	05:02:30	SPEARWOOD	6443	003690		ULP UNM	164.43	26.35	39.39	3.94	43.33	2			
	09/04/22	03:22:39	SUCCESS	5992	015664		ULP UNM	164.43	18.49	27.64	2.76	30.40	777			
	10/04/22	03:10:47	COCKBURN CENTRAL	7395	034497		ULP UNM	164.43	20.57	30.75	3.07	33.82	116944			
	11/04/22	03:55:00	COCKBURN CENTRAL	7395	023444		ULP UNM	157.96	20.03	28.76	2.88	31.64	117137	193	10.4	16.4
	12/04/22	03:58:39	COCKBURN CENTRAL	7395	023473		ULP UNM	157.96	20.03	28.76	2.88	31.64	117302	105	10.1	16.0
	15/04/22	01:29:00	SOUTH FREMANTLE	9802	003960		ULP UNM	155.90 P	24.24	34.35	3.44	37.79	117490	188	12.9	20.1
	16/04/22	05:19:30	SPEARWOOD	6443	003919		ULP UNM	150.90 P	23.52	32.26	3.23	35.49	117659	169	13.9	21.0
	17/04/22	04:54:42	SPEARWOOD	6443	003948		ULP UNM	150.90 P	33.55	46.03	4.60	50.63	117987	328	10.2	15.4
<b>Cost Centre</b>							THIS PERIOD YEAR TO DATE		394.63	575.53	57.56	633.09		2249	17.5	28.1
									2,334.46	3,955.78	395.56	3,911.34		8682	26.9	45.1
<b>Cost Centre</b>							THIS PERIOD YEAR TO DATE		394.63	575.53	57.56	633.09		2249	17.5	28.1
									2,334.46	3,955.78	395.56	3,911.34		8682	26.9	45.1
7050 15405338 03682	01/04/22	15:26:13	SPEARWOOD	6443	002158		ULP UNM	164.59	50.28	75.23	7.52	82.75	115530			
1HA5915 5761	02/04/22	04:56:36	SUCCESS	5992	015222		ULP UNM	164.59	23.69	35.45	3.54	38.99	115759	229	10.3	17.0
WHITE NISSAN QASHQAI	03/04/22	05:26:17	COCKBURN CENTRAL	7395	034055		ULP UNM	164.59	46.77	69.98	7.00	76.98	116117	398	13.1	21.5
WAGON	04/04/22	04:38:40	COCKBURN CENTRAL	7395	034089		ULP UNM	164.43	34.50	51.57	5.16	56.73	116360	243	14.2	23.3
	05/04/22	05:03:13	COCKBURN CENTRAL	7395	034179		ULP UNM	166.90 P	43.94	63.47	6.35	69.82	116751	391	11.2	17.9
	06/04/22	04:35:16	COCKBURN CENTRAL	7395	034262		ULP UNM	166.90 P	38.95	56.26	5.63	61.89	117079	328	11.9	18.9
	08/04/22	04:35:52	SUCCESS	5992	015601		ULP UNM	164.43	19.07	28.51	2.85	31.36	117238	159	12.0	17.7
	09/04/22	05:02:02	SUCCESS	5992	015665		ULP UNM	164.43	21.05	31.46	3.15	34.61	117435	197	10.7	17.6
	10/04/22	04:57:54	SUCCESS	5992	015699		ULP UNM	164.43	25.50	38.12	3.81	41.93	117701	266	9.6	15.8
	11/04/22	04:36:32	SUCCESS	5992	015739		ULP UNM	157.96	43.92	63.06	6.31	69.37	118195	494	8.9	14.0
	12/04/22	04:32:53	SUCCESS	5992	015809		ULP UNM	157.96	34.85	50.05	5.00	55.05	118529	394	10.4	16.5
	13/04/22	03:59:00	SUCCESS	5992	015911		ULP UNM	157.96	38.72	55.00	5.56	61.16	118945	416	9.3	14.7
	14/04/22	05:10:57	SUCCESS	5992	015986		ULP UNM	157.90 P	25.88	37.15	3.71	40.86	119172	227	11.4	18.0
	15/04/22	01:25:26	SOUTH FREMANTLE	9802	003961		ULP UNM	155.90 P	34.51	48.91	4.89	53.80	119495	323	10.7	16.7
	16/04/22	05:38:16	COCKBURN CENTRAL	7395	023957		ULP UNM	157.96	25.02	35.93	3.59	39.52	119378			

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# BP Plus Fleet Control Report

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**CITY OF COCKBURN**

Page: 28 of 31  
 Date: 30/04/2022  
 Account Number: 0050188034 Customer Number: 0115405338  
 Period Starting: 01/04/2022 Period Ending: 30/04/2022



Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km		
								CPL Price	Litres	Total Exc GST (\$)					GST (\$)	Total Inc GST (\$)
	17/04/22	02:53:33	COCKBURN CENTRAL	7395	034900		ULP UNM	157.96	33.56	48.19	4.82	53.01	119660	482	7.0	11.0
	18/04/22	02:22:28	SOUTH FREMANTLE	9802	003980		ULP UNM	150.90 P	19.89	27.28	2.73	30.01	190200			
	18/04/22	16:32:42	SPEARWOOD	6443	003980		ULP UNM	150.90 P	23.18	31.80	3.18	34.98	120300			
	19/04/22	05:33:24	SPEARWOOD	6443	003986		ULP UNM	150.90 P	25.02	34.33	3.43	37.76	120141			
	19/04/22	23:56:28	COCKBURN CENTRAL	7395	035026		ULP UNM	154.90 P	43.15	60.76	6.08	66.84	120570			
	23/04/22	04:50:38	SUCCESS	5992	036784		ULP UNM	156.47	36.99	52.28	5.23	57.51	120944			15.6
	24/04/22	04:56:41	COCKBURN CENTRAL	7395	035257		ULP UNM	155.47	21.87	30.91	3.09	34.00	121168			15.2
	24/04/22	09:31:34	COCKBURN CENTRAL	7395	035265		ULP UNM	156.47	27.26	38.53	3.85	42.38	121250			51.7
	24/04/22	17:19:21	SPEARWOOD	6443	004163		ULP UNM	155.47	44.50	62.89	6.29	69.18	121250			2.1
	25/04/22	05:13:36	COCKBURN CENTRAL	7395	023847		ULP UNM	163.77	16.84	25.07	2.51	27.58	1314			1.3
	26/04/22	19:15:20	SUCCESS	5992	016724		ULP UNM	163.77	46.34	68.99	6.90	75.89	121854			2.1
	27/04/22	04:43:45	SPEARWOOD	6443	004214		ULP UNM	163.77	21.37	31.82	3.18	35.00	1222071			2.1
	28/04/22	05:13:18	SPEARWOOD	6443	004297		ULP UNM	162.90 P	55.39	82.03	8.20	90.23	122517			23.8
	30/04/22	05:13:40	COCKBURN CENTRAL	7395	024036		ULP UNM	163.77	34.50	51.36	5.14	56.50	122754			23.8
							M/S		956.51	1386.99	138.70	1525.69				
<b>Cost Centre</b>							<b>THIS PERIOD YEAR TO DATE</b>		<b>956.51</b>	<b>1,386.99</b>	<b>138.70</b>	<b>1,525.69</b>		<b>7102</b>	<b>13.5</b>	<b>21.5</b>
								2,413.40	3,619.37	361.91	3,981.28		17462	13.8	22.8	
							<b>THIS PERIOD YEAR TO DATE</b>		<b>956.51</b>	<b>1,386.99</b>	<b>138.70</b>	<b>1,525.69</b>		<b>7102</b>	<b>13.5</b>	<b>21.5</b>
								2,413.40	3,619.37	361.91	3,981.28		17462	13.8	22.8	
7050 15405338 00787 1HFK120 5971 WHITE FORD RANGER UTILITY	02/04/22 14/04/22	10:14:59 13:23:50	WARNBRO WAIKIKI	6255 1888	001544 017231		ULT DSL ULT DSL	175.27 178.78	54.51 62.80	86.95 102.06	8.69 10.21	95.54 112.27	17896 18671	692 775	7.9 8.1	13.8 14.5
<b>Cost Centre</b>							<b>THIS PERIOD YEAR TO DATE</b>		<b>117.31</b>	<b>188.91</b>	<b>18.90</b>	<b>207.81</b>		<b>1467</b>	<b>8.0</b>	<b>14.2</b>
								381.56	622.75	62.29	685.04		4620	8.3	14.8	
							<b>THIS PERIOD YEAR TO DATE</b>		<b>117.31</b>	<b>188.91</b>	<b>18.90</b>	<b>207.81</b>		<b>1467</b>	<b>8.0</b>	<b>14.2</b>
								381.56	622.75	62.29	685.04		4620	8.3	14.8	
7050 15405338 00787 1DM1606 7602 WHITE ISUZU TRUCK	19/04/22 25/04/22	11:46:31 10:28:45	SUCCESS SUCCESS	5992 5992	036775 016627		ULT DSL ULT DSL	177.46 187.50 P	63.85 38.37	103.01 65.40	10.30 6.54	113.31 71.94	48608 447800	104	61.4	108.0

**BP Australia Pty Ltd**  
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 MELBOURNE VIC 3001

# BP Plus Fleet Control Report



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**CITY OF COCKBURN**  
 Accounts Payable (invoice Only) PO  
 067775  
 PO Box 1215  
 BIBRA LAKE DC PRIVATE BOXES WA  
 6965

**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 29 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km
								CPL Price	Litres	GST (\$)				
							DIESEL	102.22	168.41	16.84				
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>102.22</b>	<b>168.41</b>	<b>16.84</b>		<b>104</b>	<b>96.3</b>	<b>178.1</b>
							<b>YEAR TO DATE</b>	<b>424.67</b>	<b>667.57</b>	<b>66.75</b>		<b>213</b>	<b>199.4</b>	<b>344.8</b>
							<b>TOTAL</b>	<b>102.22</b>	<b>168.41</b>	<b>16.84</b>		<b>104</b>	<b>96.3</b>	<b>178.1</b>
							<b>YEAR TO DATE</b>	<b>424.67</b>	<b>667.57</b>	<b>66.75</b>		<b>213</b>	<b>199.4</b>	<b>344.8</b>
7050 15405338 03757	01/04/22	12:07:10	SPEARWOOD	6443	002148		ULT DSL	55.08	88.72	8.87	31828	609	9.1	16.0
1HDS430 7922	07/04/22	11:08:14	SPEARWOOD	6443	003682		ULT DSL	184.69	48.83	4.88	32131	303	9.6	17.7
WHITE FORD RANGER UTILITY	14/04/22	11:07:44	COCKBURN CENTRAL	7395	034795		ULT DSL	53.81	87.45	8.75	32794	663	8.1	14.5
	18/04/22	06:58:55	COCKBURN CENTRAL	7395	023629		ULT DSL	49.71	80.19	8.02	33310	516	9.6	17.1
	23/04/22	08:51:31	COCKBURN CENTRAL	7395	023815		ULT DSL	177.46	91.25	9.12	33968	658	8.6	15.3
	25/04/22	08:32:11	COCKBURN CENTRAL	7395	023851		ULT DSL	20.62	35.52	3.55	34208	240	8.6	16.3
	29/04/22	14:21:44	SPEARWOOD	6443	002573		ULT DSL	189.50 P	42.98	4.30	4510			
<b>Cost Centre</b>							<b>THIS PERIOD</b>	<b>290.41</b>	<b>474.94</b>	<b>47.49</b>		<b>2889</b>	<b>9.7</b>	<b>17.5</b>
							<b>YEAR TO DATE</b>	<b>838.35</b>	<b>1,314.38</b>	<b>131.44</b>		<b>8562</b>	<b>9.4</b>	<b>16.1</b>
							<b>TOTAL</b>	<b>290.41</b>	<b>474.94</b>	<b>47.49</b>		<b>2889</b>	<b>9.7</b>	<b>17.5</b>
							<b>YEAR TO DATE</b>	<b>838.35</b>	<b>1,314.38</b>	<b>131.44</b>		<b>8562</b>	<b>9.4</b>	<b>16.1</b>
7050 15405338 02692	20/04/22	08:41:30	COCKBURN CENTRAL	7395	023703		ULT DSL	177.46	71.48	7.15	71627	682	6.5	11.5
1GJT235 7981							DIESEL	44.31	71.48	7.15				
WHITE HYUNDAI I30 HATCH							<b>THIS PERIOD</b>	<b>44.31</b>	<b>71.48</b>	<b>7.15</b>		<b>682</b>	<b>6.5</b>	<b>11.5</b>
<b>Cost Centre</b>							<b>YEAR TO DATE</b>	<b>258.34</b>	<b>412.11</b>	<b>41.22</b>		<b>2466</b>	<b>10.5</b>	<b>18.4</b>
							<b>TOTAL</b>	<b>44.31</b>	<b>71.48</b>	<b>7.15</b>		<b>682</b>	<b>6.5</b>	<b>11.5</b>
							<b>YEAR TO DATE</b>	<b>258.34</b>	<b>412.11</b>	<b>41.22</b>		<b>2466</b>	<b>10.5</b>	<b>18.4</b>
7050 15405338 02635	13/04/22	10:44:33	SUCCESS	5692	015635		ULT DSL	178.78	66.91	6.69	39065	618	6.7	11.9
1GJF070 7981														
WHITE HYUNDAI I30 HATCH														

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 6965



**CITY OF COCKBURN**

Account Number: **0050188034** Customer Number: **0115405338** Page: 30 of 31  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022** Date: 30/04/2022

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/ 100km	Cents /km
								CPL Price	Litres	GST Inc GST (\$)				
							DIESEL	41.17	66.91	6.69	73.00			
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>41.17</b>	<b>66.91</b>	<b>6.69</b>	<b>73.00</b>	<b>618</b>	<b>6.7</b>	<b>11.9</b>
							<b>YEAR TO DATE</b>	41.17	66.91	6.69	73.00	618	6.7	11.9
<b>TOTAL</b>							<b>THIS PERIOD</b>	<b>41.17</b>	<b>66.91</b>	<b>6.69</b>	<b>73.00</b>	<b>618</b>	<b>6.7</b>	<b>11.9</b>
							<b>YEAR TO DATE</b>	41.17	66.91	6.69	73.00	618	6.7	11.9
	13/04/22	16:27:20	COCKBURN CENTRAL WA	7395	034749		ULP UNM	52.70	75.67	7.57	83.24	2055		
<b>Cost Centre</b>							M/S	52.70	75.67	7.57	83.24			
							<b>THIS PERIOD</b>	<b>52.70</b>	<b>75.67</b>	<b>7.57</b>	<b>83.24</b>			
							<b>YEAR TO DATE</b>	52.70	75.67	7.57	83.24	2759	13.5	22.5
<b>Cost Centre</b>							M/S	52.70	75.67	7.57	83.24			
							<b>THIS PERIOD</b>	<b>52.70</b>	<b>75.67</b>	<b>7.57</b>	<b>83.24</b>			
							<b>YEAR TO DATE</b>	52.70	75.67	7.57	83.24	2759	13.5	22.5
	21/04/22	06:45:06	SPEARWOOD WA	6443	004051		ULT DSL	177.46	4.23	0.42	4.65	777		
	21/04/22	06:52:07	SPEARWOOD WA	6443	004052		ULT DSL	177.46	43.59	7.03	77.35	56222		
	27/04/22	13:07:12	SPEARWOOD WA	6443	025055		ULP UNM	163.77	44.15	6.57	72.30	43031		
<b>Cost Centre</b>							DIESEL	46.21	74.55	7.45	82.00			
							M/S	44.15	65.73	6.57	72.30			
							<b>THIS PERIOD</b>	<b>90.36</b>	<b>140.28</b>	<b>14.02</b>	<b>154.30</b>			
							<b>YEAR TO DATE</b>	90.36	140.28	14.02	154.30	1066	261.9	875.3
<b>Cost Centre</b>							DIESEL	46.21	74.55	7.45	82.00			
							M/S	44.15	65.73	6.57	72.30			
							<b>THIS PERIOD</b>	<b>90.36</b>	<b>140.28</b>	<b>14.02</b>	<b>154.30</b>			
							<b>YEAR TO DATE</b>	90.36	140.28	14.02	154.30	1066	261.9	875.3
	04/04/22	06:06:16	COCKBURN CENTRAL WA	7395	023286		ULP UNM P	136.90	54.74	7.91	86.98	85049		
	06/04/22	14:32:34	COCKBURN CENTRAL WA	7395	034312		ULP UNM	164.43	81.36	8.14	89.50	88406		
	12/04/22	06:58:33	COCKBURN CENTRAL WA	7395	034618		ULP UNM	157.96	46.78	6.72	73.89	8732		
	20/04/22	13:25:26	COCKBURN CENTRAL WA	7395	035069		ULT DSL	177.46	71.89	11.60	127.57	523		

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# BP Plus Fleet Control Report

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 6965



Page: 31 of 31  
 Date: 30/04/2022

Account Number: **0050188034** Customer Number: **0115405338**  
 Period Starting: **01/04/2022** Period Ending: **30/04/2022**

**CITY OF COCKBURN**

Card Number Vehicle/Driver	Date	Time	Purchase Location	Site No.	Receipt Number	Customer Reference	Description	Product/Service			Odo meter (km)	KM Span	Litres/100km	Cents /km
								CPL Price	Litres	Total Exc GST (\$)				
	28/04/22	10:54:53	COCKBURN CENTRAL WA	7595	023974		ULP UNM	103.77	41.40	61.64	6.16	102376		
	29/04/22	15:51:30	SPEARWOOD WA	6443	002581		ULP UNM	100.90 P	43.61	63.79	6.38	128776		
							DIESEL	71.89	115.97	11.60	127.67			
							M/S	240.96	353.03	35.31	368.34			
							<b>THIS PERIOD</b>	<b>312.85</b>	<b>469.00</b>	<b>46.91</b>	<b>515.91</b>			<b>152.2</b>
							<b>YEAR TO DATE</b>	<b>531.21</b>	<b>844.27</b>	<b>84.44</b>	<b>928.71</b>			<b>385.67.2</b>
<b>Cost Centre</b>			<b>Parks</b>				DIESEL	71.89	115.97	11.60	127.67			
							M/S	240.96	353.03	35.31	368.34			
							<b>THIS PERIOD</b>	<b>312.85</b>	<b>469.00</b>	<b>46.91</b>	<b>515.91</b>			<b>152.2</b>
							<b>YEAR TO DATE</b>	<b>531.21</b>	<b>844.27</b>	<b>84.44</b>	<b>928.71</b>			<b>385.67.2</b>
<b>CUSTOMER TOTAL</b>							DIESEL	9874.96	16320.56	1632.07	17952.63			
							M/S	4860.24	7053.33	705.38	7802.71			
							<b>THIS PERIOD</b>	<b>14,755.10</b>	<b>23,413.89</b>	<b>2,341.45</b>	<b>25,755.34</b>			<b>25.1</b>
							<b>YEAR TO DATE</b>	<b>65,851.40</b>	<b>108,154.99</b>	<b>10,815.63</b>	<b>118,970.62</b>			<b>14.9</b>

**15.2 (2022/MINUTE NO 0130) Monthly Financial Reports - May 2022****Author** Stuart Downing**Attachments** 1. Monthly Activity Statement May 2022 [↓](#)**Recommendation/Council Decision**

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) ADOPTS the Monthly Financial Reports containing the Statements of Financial Activity and other financial information for the month of May 2022, as attached to the Agenda.

**CARRIED UNANIMOUSLY 10/0****Background**

*Local Government (Financial Management) Regulations 1996* prescribe that a Local Government is to prepare each month a Statement of Financial Activity.

Regulation 34(2) requires the Statement of Financial Activity to be accompanied by documents containing:

1. Details of the composition of the closing net current assets (less restricted and committed assets);
2. Explanation for each material variance identified between YTD budgets and actuals; and
3. Any other supporting information considered relevant by the Local Government.

Regulation 34(4)(a) prescribes that the Statement of Financial Activity and accompanying documents be presented to Council within two months after the end of the month to which the statement relates.

The regulations require the information reported in the statement to be shown either by nature or type, statutory program, or business unit.

The City has chosen to report the information according to nature or type and its organisational business structure.

*Local Government (Financial Management) Regulations 1996 - Regulation 34 (5)* states "Each financial year, a Local Government is to adopt a percentage or value, calculated in accordance with the Australian Accounting Standards, to be used in statements of financial activity for reporting material variances."

This regulation requires Council to annually set a materiality threshold for the purpose of disclosing budget variances within monthly financial reporting.



Council adopted to continue with a materiality threshold of \$300,000 for the FY22 at the August 2021 Ordinary Council Meeting.

This is applied based on relevance to capital works programs, significant projects, and distinct service areas.

Remedial action is sometimes required to address budget variances, including budget cash flow timing adjustments or budget amendments (either submitted to Council each month via this standing agenda item or included in the City's mid-year budget review as legislated).

### **Submission**

N/A

### **Report**

The attached Monthly Financial Report for May 2022 has been prepared in accordance with the Local Government Act and the associated Financial Management Regulations.

This has been reviewed by management, with the following commentary addressing key results contained within the report and the City's budgetary performance to the end of the month.

### Opening Surplus

The budget and actual opening surplus amount of \$8.59 million primarily includes the funding for the City's carry forward works of \$8.344 million.

An additional \$0.243 million was confirmed by audit and addressed in the City's mid-year budget review.

### Closing Surplus

The City's revised closing surplus budget currently sits at \$0.26 million, slightly up on the surplus of \$0.16 million included in the Council adopted annual budget.

To the end of May, the YTD surplus was \$39.11 million, versus a YTD budget of \$3.96 million. This favourable variance of \$35.15 million is the product of all variances across the operating and capital programs, separately reviewed in this report.

The YTD surplus is at its largest in July when the annual rates are levied, then is progressively reduced throughout the year by the City's net spending.





Operating Revenue

Operating revenue of \$167.74 million to the end of May was \$4.85 million ahead of YTD budget.

The following table summarises the operating revenue budget performance by nature:

Revenue from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Rates	112,176,756	112,176,757	112,300,841	124,084
Specified Area Rates	564,582	566,838	584,043	17,205
Operating Grants, Subsidies, Contributions	15,475,921	12,253,992	14,390,146	2,136,154
Fees and Charges	37,491,673	34,706,413	36,630,606	1,924,193
Interest Earnings	1,770,000	1,637,914	2,119,117	481,203
Profit/(Loss) on Asset Disposals	5,117,517	1,554,940	1,719,905	164,965
<b>Total</b>	<b>172,596,449</b>	<b>162,896,854</b>	<b>167,744,658</b>	<b>4,847,804</b>

Significant variances identified in the City's operating revenue were identified as follows:

- Fees and Charges (\$1.92 million over YTD budget):
  - Landfill operations revenue was \$0.92 million ahead of budget
  - Cockburn ARC revenue was \$0.37 million ahead of budget
  - Lease revenue from land and commercial leases was \$0.29 million ahead of YTD budget (budget timing issue)
  - Ranger issued infringement and penalty (animal and parking) revenue was \$0.33 million ahead of the YTD budget.
- Operating Grants, Subsidies, Contributions (\$2.13 million ahead of YTD budget):
  - Financial Assistance Grants (FAGS) received from the Federal Government in advance for next year causing a \$3.73 million budget variance (these will be place into reserves to provide funding for the FY23 budget)
  - State funding for the Roe 8 land rehabilitation project was \$0.28 million under YTD budget (timing issue related to spending)
  - Family Day Care childcare subsidies were \$0.46 million under the YTD budget target
  - Cockburn Care grant funding for home care packages was \$0.42 million behind budget targets but had prior year funding of \$0.49 million held in reserves making up the shortfall.
- Interest Earnings (\$0.48 million ahead of YTD budget)
  - Interest revenue on the City's term deposits was \$0.37 million ahead of budget
  - Penalty interest on overdue rates was \$0.11 million ahead of budget.



Operating Expenditure

Operating expenditure to the end of May of \$124.82 million was under YTD budget by \$11.10 million.

The following table summarises the operating expenditure budget variance performance by nature:

Expenditure from operating activities	Amended		YTD Actual \$	YTD Variance \$
	Full Year Budget \$	YTD Budget \$		
Employee costs	65,776,973	58,520,875	56,327,122	2,193,753
Materials and contracts	39,321,984	35,439,380	29,512,888	5,926,492
Utility charges	6,236,541	5,726,658	5,379,959	346,699
Depreciation on non-current assets	35,475,161	31,037,182	31,771,566	(734,384)
Interest expenses	642,341	307,073	310,579	(3,506)
Insurance expenses	2,325,200	2,338,319	2,313,915	24,404
Other expenditure	14,073,695	12,662,576	12,080,469	582,107
<b>Total</b>	<b>163,851,895</b>	<b>146,032,063</b>	<b>137,696,498</b>	<b>8,335,565</b>

Significant variances identified in the City's operating expenditure were identified as follows:

- Employee Costs (\$2.19 million under YTD budget):
  - The forecast superannuation guarantee charge (SGC) liability for In Home Care providers was budgeted at \$0.79 million, with \$0.35 million still to be paid as of 31 May (final payments were made in June 2022)
  - A concerted effort by management to reduce leave liability across the organisation has led to a favourable budgetary impact of \$0.53 million (annual leave and long service leave payments are covered by provisions)
  - Budgeted allowances of \$0.38 million have not been paid
  - Fringe Benefit Tax expenses budgeted at \$0.28 million had not yet been incurred (processed in June for \$0.19 million saving \$0.09 million)
  - The remaining aggregate variance of \$0.65 million across the City in salaries and oncosts comprises savings in conferences and training costs and other savings in salaries from vacant positions.
- Materials and Contracts (\$5.93 million under YTD budget):
  - Operations & Maintenance were showing a \$1.18 million underspend of their YTD budget, with the following material items:
    - parks, streetscapes, POS & bushland maintenance collectively under by \$0.59 million
    - Waste services and landfill related contract costs under by \$0.66 million.
  - The Community Development business unit showing a collective underspend of \$1.02 million against YTD budget:
    - Childcare related spending under by \$0.34 million



- Family & Community Development programs spending was down a combined \$0.31 million against YTD budget.
- o Sustainability & Environment - \$1.06million under YTD budget:
  - Roe 8 land rehabilitation project under by \$0.45 million.
  - Coastal related maintenance projects (including Port Coogee sand bypassing) under by \$0.37 million (timing difference).
- o Recreation Infrastructure & Services - \$0.77 million under YTD budget:
  - Cockburn ARC under by \$0.29 million
  - Recreation related projects and programs down a combined \$0.32 million.
- o Community Safety & Ranger Services under budget by \$0.64 million:
  - CoSafe under by \$0.25 million
  - Safer Cities bush fire mitigation projects under by \$0.18 million
- Other Expenditure (\$0.58 million under YTD budget):
  - o Community Grants program had a YTD underspend variance of \$0.30 million.
  - o Landfill levy was showing a \$0.21 million variance under YTD budget.
- Utilities (\$0.35 million under YTD Budget)
  - o Power expenses were \$0.29 million under budget (timing issue).

### Capital Expenditure

Council adopted a capital program of \$36.19 million for the FY22 annual budget, with the revised budget currently sitting at \$86.1 million (including carry-forward capital projects and other Council decisions throughout the year).

At the end of May, \$50.07 million (58.2 percent) had been spent on the capital program, with a YTD budget underspend of \$15.39 million.

This is indicating a large carried forward works program at year's end (although much less than last year's \$58.7 million).



The following table shows the budget performance by asset class:

Capital acquisitions	Amended		YTD Actual \$	YTD Actual Variance \$
	Budget \$	YTD Budget \$		
Land	2,520,000	840,000	840,000	0
Buildings	22,379,435	17,681,940	15,098,031	(2,583,909)
Furniture and equipment	132,000	92,000	-	(92,000)
Plant and equipment	7,286,076	5,504,284	2,066,866	(3,437,418)
Information technology	1,853,890	1,558,223	917,150	(641,073)
Infrastructure - roads	27,681,737	20,843,629	17,877,994	(2,965,635)
Infrastructure - drainage	1,902,400	1,257,448	741,731	(515,717)
Infrastructure - footpath	3,204,308	2,785,808	1,672,425	(1,113,383)
Infrastructure - parks hard	4,742,783	4,212,994	3,244,875	(968,119)
Infrastructure - landscaping	2,460,359	1,797,163	1,749,907	(47,256)
Infrastructure - landfill site	3,130,709	2,026,079	124,759	(1,901,320)
Infrastructure - marina	7,729,801	6,245,476	5,025,552	(1,219,924)
Infrastructure - coastal	1,074,987	619,487	716,599	97,112
<b>Total</b>	<b>86,098,485</b>	<b>65,464,531</b>	<b>50,075,889</b>	<b>(15,388,642)</b>

The following asset classes contained projects showing material variances:

- Road infrastructure was showing an overall budget variance of \$2.96 million under YTD budget and included the following project material variances (timing issues):

Project	Amended Annual Budget \$	YTD Amended Budget \$	YTD Actual \$	YTD Variance \$
Bethesda Car Park	1,935,070	1,385,046	85,978	1,299,068
Rockingham Road and Phoenix Roundabout	1,141,507	1,141,507	70,617	1,070,890
Hammond Road Branch to Bartram	8,747,007	5,250,000	4,367,673	882,327
Jandakot Road (Berrigan to Solomon stage 1)	8,361,810	7,977,260	8,700,711	(723,451)



- Building construction had a net budget variance of \$2.58 million under YTD budget and included the following project material variances (timing issues):

Project	Amended Annual Budget	YTD Amended Budget	YTD Actual \$	YTD Variance \$
Consultancy Services - Health and Fitness Expansion	660,335	430,335	11,995	418,341
Goodchild Park Upgrades	1,305,493	851,905	443,213	408,692
Beale Park Redevelopment	329,107	329,107	74,239	254,868
Phase 1 - Project BETTI	261,910	261,910	19,216	242,694

- Parks hard infrastructure had a YTD budget variance of \$0.97 million, with the following projects showing a material variance:

Project	Amended Annual Budget	YTD Amended Budget	YTD Actual \$	YTD Variance \$
Aubin Grove Skate Facility	587,258	587,258	315,085	272,173
Len Packham Park Sports Lighting	487,530	487,530	93,701	393,829

- The plant replacement programs for both heavy plant and light fleet have a combined YTD budget variance of \$3.44 million, with \$4.08 million on order reflecting the current difficult market supply conditions.
- Information technology capital spending is \$0.64 million under YTD budget, with the Cyber Security Incident & Event Management (SIEM) project under by \$0.30 million.
- The footpath construction program is showing a \$1.11 million YTD underspend, while drainage construction is under by \$0.51 million.
- Landfill Infrastructure is showing a budget variance of \$1.9 million, mostly due to enabling earthworks for the Henderson Waste Recovery Park redevelopment (behind budget by \$1.74 million).
- Marina Infrastructure is under YTD budget by \$1.22 million, with the marina expansion project the most significant at \$0.71 million under budget.

#### Non-Operating Grants, Subsidies and Contributions

The City's budget for capital grants and contributions is \$32.33 million, with \$7.47 million accounted for against a YTD budget of \$6.55 million.

This is mostly for road and building construction projects with the recognition of revenue tied to project completion (as per Australian Accounting Standards).



### Financial Reserves

A detailed schedule of the City's financial reserves is included in the financial report, showing a balance of \$164.81 million in total reserves held at the end of May (\$165.78 million last month).

Council funded reserves make up \$125.22 million of this balance, with the remaining \$39.59 million held for externally restricted purposes (i.e. grant funded, developer contributions, specified area rates).

Transfers into reserves to the end of the month totalled \$17.86 million, and these included:

- \$8.34 million for last year's carried forward projects
- \$2.66 million from sale of land proceeds
- \$5.72 million in developer contribution plan receipts
- \$1.0 million for the Cockburn integrated health and community facility maintenance fund.
- \$111k into restricted purpose reserves.
- \$95k in interest earnings for restricted purpose reserves.

YTD transfers out of reserves totalled \$24.55 million, with \$22.37 million of this funding delivery of the capital program.

### Cash and Financial Assets

The City's closing cash and financial assets investment holding at month's end totalled \$218.17 million (down from \$223.68 million last month).

This included financial assets (term deposits and investments) of \$197.40 million, with the balance of \$20.76 million representing cash and cash equivalent holdings.

\$169.84 million of these funds were internally and externally restricted, representing the City's financial reserves and liability for bonds and deposits.

The remaining \$48.32 million represented unrestricted funding for the City's operating activities and liabilities.

### Investment Performance, Ratings and Maturity

The City's term deposit portfolio running yield has continued increasing to an annualised 1.05 percent as of 31 May (up from 0.96 percent last month and 0.90 percent the month before).

This outperformed the City's KPI target rate of 0.85 percent (comprising RBA cash rate of 0.35 percent plus a 0.50 percent performance margin).

The Reserve Bank of Australia has since increased the cash rate to 0.85 percent at its June meeting, meaning the KPI target for May will increase to 1.35 percent.



The City is seeing an increase in term deposit rates for three months to 2-year terms, as the four major banks intensify efforts to secure deposit funds.

Although it should be acknowledged these rates are still considerably below the long-term trends achieved in previous years.

Two new investments for the month were placed at rates of 3.0 percent and 3.2 percent for one year.

Current investments held are fully compliant with Council’s Investment Policy, as indicated below in an extract from the City’s investment reporting platform:

Investment Policy Compliance		
Legislative Requirements	✓	Fully compliant
Portfolio Credit Rating Limit	✓	Fully compliant
Institutional Exposure Limits	✓	Fully compliant
Term to Maturity Limits	✓	Fully compliant

The portfolio also includes several reverse mortgage securities purchased under previous policy and statutory provisions.

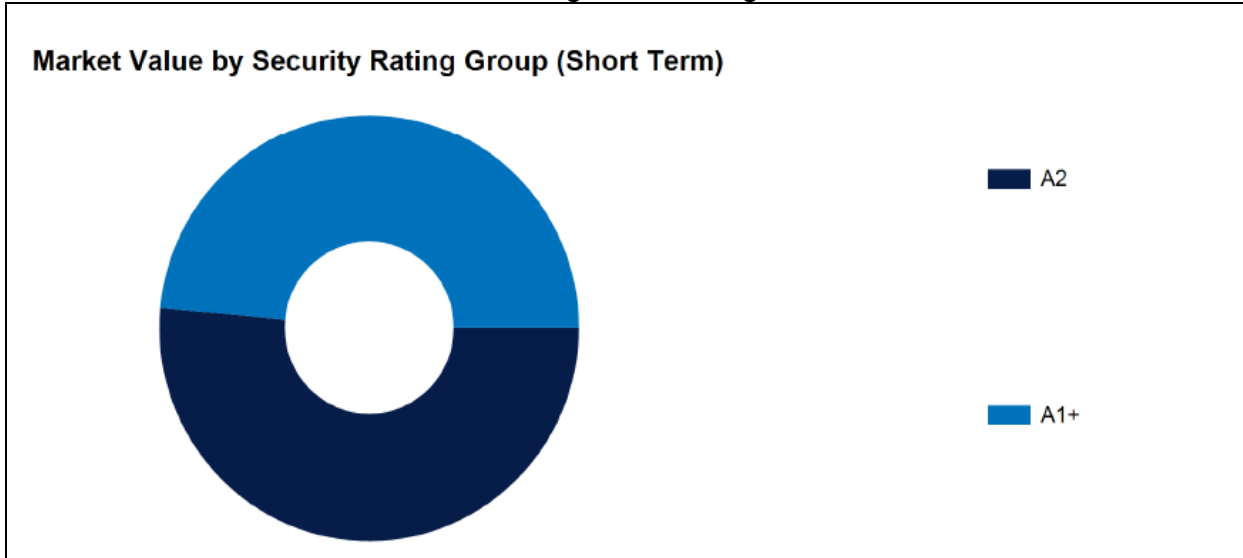
These have a face value of \$2.475 million and market value of \$1.613 million, although the City is carrying them at a book value of \$0.90 million (net of a \$1.575 million impairment provision).

The City continues receiving interest and capital payments, with \$0.525 million returned to date of the original \$3.0 million invested.

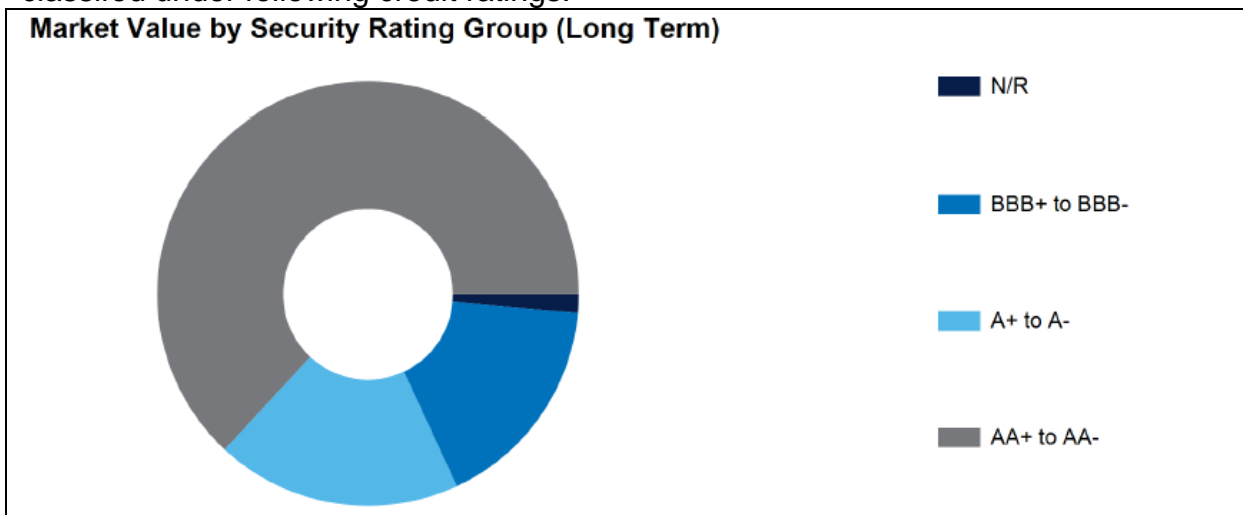
The City’s short-term deposits (less than 12 months) made up 47.2 percent (\$102.28 million) of the City’s portfolio, compared to 47.2 percent (\$108.25 million) last month.



These are classified under the following credit ratings:



Deposits invested between 1 and 3 years made up 52.8 percent (\$114.58 million) of the City’s portfolio, down from 52.8 percent (\$121.02 million) last month, and classified under following credit ratings:



Investment in Fossil Fuel Free Banks

At month end, the City held 23.5 percent or \$50.97 million of its investment portfolio with banks considered non-funders of fossil fuel related industries (up from 20.5 percent and \$46.98 million last month).

The amount invested with fossil fuel free banks fluctuates depending on the competitiveness of deposit rates being offered and the capacity of fossil fuel free banks to accept funds.

The City will always preference a fossil fuel free investment, given the same or a higher rate.





Rates Debt Recovery

The collectible rates and charges for 2021-22 (comprising arrears, annual levies and part year rating) totals \$138.32 million.

At the end of May, the City had \$6.26 million (4.5 percent) of this balance outstanding (not counting rates paid in advance of \$1.93 million).

In terms of overdue and delinquent rates accounts under formal or legal debt recovery processes, the City had 274 properties owing a total of \$1.20 million (down from 356 properties last month owing \$1.43 million).

Formal debt recovery activities are commenced when ratepayers have not committed to instalment or other payment arrangements or sought relief under the City's Financial Hardship Policy.

Trade and Sundry Debtors

The City had \$4.07 million in outstanding debtors to the end of May. Those debts overdue by more than 90 days made up \$484k (11.9 percent), up from \$488k (12.0 percent) last month.

The 90-day debtors included State Government related debts totalling \$271k and lease monies owing from naval base tenants totalling \$109k.

Budget Amendments - FY22 Budget Year

With the recent establishment of the Expenditure Review Committee, budget amendments for increased expenditure will now be referred to that committee before Council adoption. There are no budget amendments for the month.

Nature	Amount \$	Budget Surplus Impact
Existing Budget Surplus	250,745	
Amended Budget Surplus	250,745	<b>Nil</b>

Elected Member Budget Contingency

The FY22 Municipal Budget does not currently include a contingency provision.

Any additional expenditures sought will now be referred to the Expenditure Review Committee for determination and recommendation to Council for adoption.

**Strategic Plans/Policy Implications**Listening and Leading

A community focused, sustainable, accountable and progressive organisation

- Best practice Governance, partnerships and value for money.



**Budget/Financial Implications**

There are no minor budget amendments recommended in this month's report, with most now being referred to Council's Expenditure Review Committee for recommendation. The closing municipal position remains at \$250,745

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

It is important that Council reviews the performance of its adopted budget each month for revenue, expenditure, and the closing financial position.

Any recommended budget amendments not adopted by Council could lead to misrepresentation of financial outcomes and disrupt the City's services and project delivery.

**Advice to Proponents/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



**CITY OF COCKBURN**  
**MONTHLY FINANCIAL REPORT**  
**(Containing the Statement of Financial Activity)**  
**For the period ending 31 May 2022**

LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2022

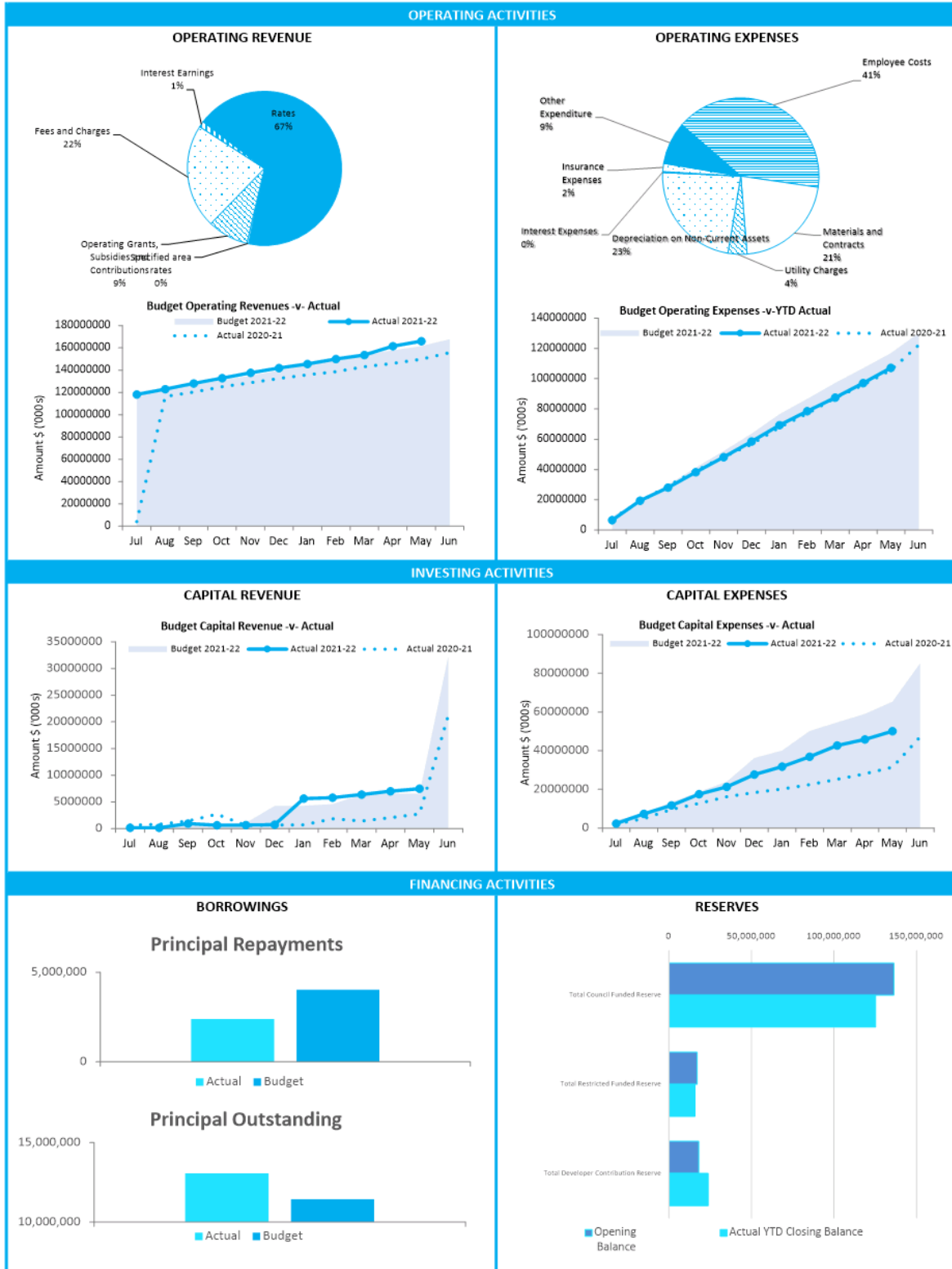
SUMMARY INFORMATION

Funding surplus / (deficit) Components				
<b>Funding surplus / (deficit)</b>				
	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)
Opening	\$8.59 M	\$8.59 M	\$8.59 M	\$0.00 M
Closing	\$0.26 M	\$6.37 M	\$39.11 M	\$32.74 M
Refer to Statement of Financial Activity				
<b>Cash and financial assets</b>				
	\$218.17 M	% of total		
Unrestricted Cash	\$48.32 M	22.2%		
Restricted Cash	\$169.84 M	77.8%		
Refer to Note 2 - Cash and Financial Assets				
Key Operating Activities				
<b>Amount attributable to operating activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$35.57 M	\$45.68 M	\$65.85 M	\$20.17 M	
Refer to Statement of Financial Activity				
				<b>Employee Cost</b>
				YTD Actual (\$56.33 M) % Variance
				YTD Budget (\$58.52 M) (3.7%)
				Refer to Statement of Financial Activity
<b>Rates Revenue</b>		<b>Fees and Charges</b>		<b>Materials &amp; Contracts</b>
YTD Actual	\$112.88 M % Variance	YTD Actual	\$36.63 M % Variance	YTD Actual (\$29.51 M) % Variance
YTD Budget	\$112.74 M 0.0%	YTD Budget	\$34.71 M 5.5%	YTD Budget (\$35.44 M) (16.7%)
Refer to Statement of Financial Activity		Refer to Statement of Financial Activity		Refer to Statement of Financial Activity
Key Investing Activities				
<b>Amount attributable to investing activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
(\$46.79 M)	(\$55.57 M)	(\$39.53 M)	\$16.04 M	
Refer to Statement of Financial Activity				
<b>Proceeds on sale</b>		<b>Asset Acquisition</b>		<b>Capital Grants</b>
YTD Actual	\$3.07 M %	YTD Actual	\$50.08 M % Spent	YTD Actual (\$7.47 M) % Received
Amended Budget	\$6.98 M 44.1%	Amended Budget	\$86.10 M 58.2%	Amended Budget (\$32.33 M) 23.1%
Refer to Note 3 - Disposal of Assets		Refer to Note 4 - Capital Acquisition		Refer to Note 4 - Capital Acquisition
Key Financing Activities				
<b>Amount attributable to financing activities</b>				
Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	
\$2.90 M	\$7.67 M	\$4.20 M	(\$3.47 M)	
Refer to Statement of Financial Activity				
<b>Borrowings</b>		<b>Reserves</b>		
Principal repayments	\$2.39 M	Reserves balance	\$164.82 M	
Interest expense	\$0.31 M	Interest earned	\$0.10 M	
Principal due	\$13.07 M			
Refer to Note 5 - Borrowings		Refer to Note 6 - Cash Reserves		

This information is to be read in conjunction with the accompanying Financial Statements and notes.

**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2022**

**SUMMARY INFORMATION - GRAPHS**



This information is to be read in conjunction with the accompanying Financial Statements and Notes.



STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

BY NATURE OR TYPE

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	8,588,182	8,588,182	8,588,182	0	0.00%	
<b>Revenue from operating activities</b>							
Rates		112,176,756	112,176,757	112,300,841	124,084	0.11%	
Specified area rates		564,582	566,838	584,043	17,205	3.04%	
Operating grants, subsidies and contributions		15,475,921	12,253,992	14,390,146	2,136,154	17.43%	▲
Fees and charges		37,491,673	34,706,413	36,630,606	1,924,193	5.54%	▲
Interest earnings		1,770,000	1,637,914	2,119,117	481,203	29.38%	▲
Profit/(loss) on disposal of assets		5,117,517	1,554,940	1,719,905	164,965	10.61%	
		<b>172,596,449</b>	<b>162,896,854</b>	<b>167,744,658</b>	4,847,804		
<b>Expenditure from operating activities</b>							
Employee costs		(65,776,973)	(58,520,875)	(56,327,122)	2,193,753	3.75%	▲
Materials and contracts		(39,321,984)	(35,439,380)	(29,512,888)	5,926,492	16.72%	▲
Utility charges		(6,236,541)	(5,726,658)	(5,379,959)	346,699	6.05%	▲
Depreciation on non-current assets		(35,475,161)	(31,037,182)	(31,771,566)	(734,384)	(2.37%)	▼
Interest expenses		(642,341)	(307,073)	(310,579)	(3,506)	(1.14%)	
Insurance expenses		(2,325,200)	(2,338,319)	(2,313,915)	24,404	1.04%	
Other expenditure		(14,073,695)	(12,662,576)	(12,080,469)	582,107	4.60%	▲
		<b>(163,851,895)</b>	<b>(146,032,063)</b>	<b>(137,696,498)</b>	8,335,565		
Non-cash amounts excluded from operating activities							
	1(a)	26,820,579	28,813,508	35,803,673	6,990,165	24.26%	▲
<b>Amount attributable to operating activities</b>		<b>35,565,133</b>	<b>45,678,299</b>	<b>65,851,833</b>	20,173,534		
<b>Investing activities</b>							
Proceeds from non-operating grants, subsidies and contributions		32,332,003	6,554,690	7,468,272	913,582	13.94%	▲
Proceeds from disposal of assets	3	6,976,593	3,341,593	3,074,914	(266,679)	(7.98%)	
Payments for property, plant and equipment and infrastructure	4	(86,098,485)	(65,464,531)	(50,075,889)	15,388,642	23.51%	▲
<b>Amount attributable to investing activities</b>		<b>(46,789,889)</b>	<b>(55,568,248)</b>	<b>(39,532,703)</b>	16,035,545		
<b>Financing Activities</b>							
Transfer from reserves	6	58,024,670	27,279,138	24,548,919	(2,730,219)	(10.01%)	▼
Repayment of debentures	5	(4,020,624)	(1,635,071)	(2,393,928)	(758,857)	(46.41%)	▼
Transfer to reserves	6	(51,107,158)	(17,969,472)	(17,953,773)	15,699	0.09%	
<b>Amount attributable to financing activities</b>		<b>2,896,888</b>	<b>7,674,595</b>	<b>4,201,218</b>	(3,473,377)		
Closing funding surplus / (deficit)	1(c)	260,314	6,372,828	39,108,537	32,735,709		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 9 for an explanation of the reasons for the variance.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

**KEY TERMS AND DESCRIPTIONS  
FOR THE PERIOD ENDED 31 MAY 2022**

**NATURE OR TYPE DESCRIPTIONS**

**REVENUE**

**RATES**

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS**

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**REVENUE FROM CONTRACTS WITH CUSTOMERS**

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

**FEES AND CHARGES**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**SERVICE CHARGES**

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**INTEREST EARNINGS**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**OTHER REVENUE / INCOME**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**PROFIT ON ASSET DISPOSAL**

Excess of assets received over the net book value for assets on their disposal.

**EXPENSES**

**EMPLOYEE COSTS**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**MATERIALS AND CONTRACTS**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**UTILITIES (GAS, ELECTRICITY, WATER, ETC.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**INSURANCE**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**LOSS ON ASSET DISPOSAL**

Shortfall between the value of assets received over the net book value for assets on their disposal.

**DEPRECIATION ON NON-CURRENT ASSETS**

Depreciation expense raised on all classes of assets.

**INTEREST EXPENSES**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**OTHER EXPENDITURE**

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

## STATUTORY REPORTING BY BUSINESS UNIT

	Ref Note	Amended Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/a	Var.
		\$	\$	\$	\$	%	
Opening funding surplus / (deficit)	1(c)	8,588,182	8,588,182	8,588,182	0	0.00%	
<b>Revenue from operating activities</b>							
Governance, Risk & Compliance		800	733	2,915	2,182	297.68%	
Finance		120,260,088	117,780,819	121,924,623	4,143,804	3.52%	▲
Information & Technology		1,500	1,375	91	(1,284)	(93.38%)	
Library & Cultural Services		153,050	164,128	72,240	(91,888)	(55.99%)	
Recreation Infrastructure & Services		12,722,054	11,848,867	12,428,593	579,726	4.89%	▲
Community Development & Services		8,069,812	7,291,037	6,261,111	(1,029,926)	(14.13%)	▼
Community Safety & Ranger Services		1,050,050	997,861	1,479,238	481,377	48.24%	▲
Development Assessment & Compliance		3,383,833	3,110,243	3,019,027	(91,216)	(2.93%)	
Planning		231,180	211,023	92,593	(118,430)	(56.12%)	
Sustainability & Environment		1,006,545	869,324	526,537	(342,787)	(39.43%)	▼
Operations & Maintenance		17,754,121	15,960,657	16,972,783	1,012,126	6.34%	▲
Projects		80,000	80,000	77,458	(2,542)	(3.18%)	
Property & Assets		7,585,816	4,307,987	4,522,666	214,679	4.98%	
Customer Experience		600	550	0	(550)	(100.00%)	
Human Resources		97,000	88,917	181,549	92,632	104.18%	
Workplace Health & Safety		200,000	183,333	183,234	(99)	(0.05%)	
		<b>172,596,449</b>	<b>162,896,854</b>	<b>167,744,658</b>	<b>4,847,804</b>		
<b>Expenditure from operating activities</b>							
Executive Support		(3,262,274)	(2,881,414)	(2,677,074)	204,340	7.09%	
Civic Services		(1,990,127)	(1,838,349)	(1,553,474)	284,875	15.50%	
Corporate Strategy		(264,887)	(244,360)	(166,367)	77,993	31.92%	
Governance, Risk & Compliance		(632,053)	(562,767)	(568,703)	(5,936)	(1.05%)	
Finance		(6,908,035)	(6,382,479)	(6,398,082)	(15,603)	(0.24%)	
Information & Technology		(7,692,535)	(6,939,182)	(6,960,172)	(20,990)	(0.30%)	
Procurement		(841,206)	(757,702)	(678,991)	78,711	10.39%	
Library & Cultural Services		(5,622,656)	(5,150,885)	(4,638,295)	512,590	9.95%	▲
Recreation Infrastructure & Services		(14,698,988)	(13,304,533)	(12,336,285)	968,248	7.28%	▲
Community Development & Services		(13,116,372)	(11,834,036)	(9,905,888)	1,928,148	16.29%	▲
Community Safety & Ranger Services		(5,894,929)	(5,360,074)	(4,797,800)	562,274	10.49%	▲
Development Assessment & Compliance		(6,202,882)	(5,475,786)	(5,261,980)	213,806	3.90%	
Planning		(2,309,579)	(2,068,004)	(1,537,600)	530,404	25.65%	▲
Sustainability & Environment		(3,627,065)	(3,283,449)	(2,340,494)	942,955	28.72%	▲
Operations & Maintenance		(72,471,677)	(64,336,889)	(63,417,595)	919,294	1.43%	▲
Projects		(2,104,813)	(1,498,579)	(1,490,623)	7,956	0.53%	
Property & Assets		(10,722,438)	(9,403,888)	(8,633,275)	770,613	8.19%	▲
Stakeholder Management		(851,601)	(640,084)	(593,075)	47,009	7.34%	
Communications & Marketing		(1,457,471)	(1,269,008)	(1,327,319)	(58,311)	(4.60%)	
Customer Experience		(1,298,427)	(1,149,857)	(867,424)	282,433	24.56%	
Business & Economic Development		(331,799)	(294,806)	(227,004)	67,802	23.00%	
Human Resources		(2,282,035)	(2,047,568)	(1,896,857)	150,711	7.36%	
Workplace Health & Safety		(648,922)	(584,401)	(530,725)	53,676	9.18%	
Transformation, Culture & Innovation		(291,812)	(269,734)	(225,972)	43,762	16.22%	
Internal Recharging		1,672,688	1,545,771	1,334,576	(211,195)	(13.66%)	
		<b>(163,851,895)</b>	<b>(146,032,063)</b>	<b>(137,696,498)</b>	<b>8,335,565</b>		
Non-cash amounts excluded from operating activities	1(a)	26,820,579	28,813,508	35,803,673	6,990,165	24.26%	▲
Amount attributable to operating activities		<b>35,565,133</b>	<b>45,678,299</b>	<b>65,851,833</b>	<b>20,173,534</b>		
<b>Investing Activities</b>							
Proceeds from non-operating grants, subsidies and contributions		32,332,003	6,554,690	7,468,272	913,582	13.94%	▲
Proceeds from disposal of assets	3	6,976,593	3,341,593	3,074,914	(266,679)	(7.98%)	
Payments for property, plant and equipment and infrastructure	4	(86,098,485)	(65,464,531)	(50,075,889)	15,388,642	23.51%	▲
Amount attributable to investing activities		<b>(46,789,889)</b>	<b>(55,568,248)</b>	<b>(39,532,703)</b>	<b>16,035,545</b>		
<b>Financing Activities</b>							
Transfer from reserves	6	58,024,670	27,279,138	24,548,919	(2,730,219)	(10.01%)	▼
Repayment of debentures	5	(4,020,624)	(1,635,071)	(2,393,928)	(758,857)	(46.41%)	▼
Transfer to reserves	6	(51,107,158)	(17,969,472)	(17,953,773)	15,669	0.09%	
Amount attributable to financing activities		<b>2,896,888</b>	<b>7,674,595</b>	<b>4,201,218</b>	<b>(3,473,377)</b>		
Closing funding surplus / (deficit)	1(c)	260,315	6,372,829	39,108,537			

## KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to threshold. Refer to Note 9 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year is \$300,000 or 0.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.



**MONTHLY FINANCIAL REPORT  
FOR THE PERIOD ENDED 31 MAY 2022**

**BASIS OF PREPARATION**

**BASIS OF PREPARATION**

**REPORT PURPOSE**

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

**BASIS OF ACCOUNTING**

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government, unless it is a golf course, showground, racecourse or recreational facility of State or regional significance. Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

**PREPARATION TIMING AND REVIEW**

Date prepared: All known transactions up to 31 May 2022

**SIGNIFICANT ACCOUNTING POLICES**

**CRITICAL ACCOUNTING ESTIMATES**

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

**THE LOCAL GOVERNMENT REPORTING ENTITY**

All funds through which the City controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

**GOODS AND SERVICES TAX**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

**ROUNDING OFF FIGURES**

All figures shown in this statement are rounded to the nearest dollar.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

NOTE 1  
STATEMENT OF FINANCIAL ACTIVITY INFORMATION

(a) Non-cash items excluded from operating activities

The following non-cash revenue and expenditure has been excluded from operating activities within the Statement of Financial Activity in accordance with Financial Management Regulation 32.

	Notes	Amended Budget	YTD Budget (a)	YTD Actual (b)
<b>Non-cash items excluded from operating activities</b>				
		\$	\$	\$
<b>Adjustments to operating activities</b>				
Less: (Profit)/loss on asset disposals	3	(5,117,517)	(3,341,593)	(1,719,905)
Less: Movement in liabilities associated with restricted cash		(3,637,065)	1,117,919	5,781,015
Less: Movement in leased liabilities			0	(183,549)
Movement in pensioner deferred rates (non-current)		0	0	78,822
Movement in employee benefit provisions (non-current)		0	0	(134,590)
Movement in lease liabilities (non-current)		100,000	0	0
Add: Public Open Space payment (non-current)		0	0	210,314
Add: Depreciation on assets		35,475,161	31,037,182	31,771,566
<b>Total non-cash items excluded from operating activities</b>		<b>26,820,579</b>	<b>28,813,508</b>	<b>35,803,673</b>

(b) Adjustments to net current assets in the Statement of Financial Activity

The following current assets and liabilities have been excluded from the net current assets used in the Statement of Financial Activity in accordance with *Financial Management Regulation 32* to agree to the surplus/(deficit) after imposition of general rates.

		Last Year Closing 30 June 2021	This Time Last Year 31 May 2021	Year to Date 31 May 2022
<b>Adjustments to net current assets</b>				
Less: Reserves - restricted cash	6	(171,410,639)	(151,965,640)	(164,815,492)
Less: Bonds & deposits		(5,720,406)	(5,735,446)	(5,024,930)
Less: POS Payment		0	0	0
Add: Borrowings	5	4,020,624	879,757	1,626,696
Add: Lease liabilities		218,182	22,015	34,633
Add: Financial assets at amortised cost - non-current	2	941,521	941,521	900,141
<b>Total adjustments to net current assets</b>		<b>(171,950,718)</b>	<b>(155,857,793)</b>	<b>(167,278,952)</b>
Cash and cash equivalents	2	4,606,858	9,734,325	20,764,924
Financial assets at amortised cost	2	197,500,000	200,000,000	196,500,000
Rates receivables		2,153,253	9,135,006	5,005,765
Receivables		4,604,250	4,818,810	7,058,186
Other current assets		5,436,822	730,100	2,886,254
<b>Less: Current liabilities</b>				
Payables		(13,471,132)	(6,098,033)	(8,376,075)
Borrowings	5	(4,020,624)	(879,757)	(1,626,696)
Contract liabilities	7	(6,552,672)	(5,187,784)	(6,658,772)
Lease liabilities		(218,182)	(22,015)	(34,633)
Provisions	7	(9,499,673)	(8,829,234)	(9,131,465)
<b>Less: Total adjustments to net current assets</b>	1(b)	<b>(171,950,718)</b>	<b>(155,857,793)</b>	<b>(167,278,952)</b>
<b>Closing funding surplus / (deficit)</b>		<b>8,588,182</b>	<b>47,543,620</b>	<b>39,108,537</b>

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES  
NOTE 2  
CASH AND FINANCIAL ASSETS

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution
		\$	\$	\$	\$	
<b>Cash on hand</b>						
Cash at bank	Cash and cash equivalents	2,741,456		2,741,456		NATIONAL AUSTRALIA BANK
Cash on hand	Cash and cash equivalents	23,468		23,468		
Term deposits - current	Cash and cash equivalents	18,000,000	0	18,000,000		AMP
Term deposits - current	Financial assets at amortised cost	0	23,000,000	23,000,000		BANK OF QUEENSLAND
Term deposits - current	Financial assets at amortised cost	1,500,000	2,000,000	3,500,000		MACQUARIE BANK
Term deposits - current	Financial assets at amortised cost	0	8,000,000	8,000,000		MEMBERS EQUITY BANK
Term deposits - current	Financial assets at amortised cost	0	36,500,000	36,500,000		NATIONAL AUSTRALIA BANK
Term deposits - current	Financial assets at amortised cost	0	6,000,000	6,000,000		SUNCORP
Term deposits - current	Financial assets at amortised cost	3,000,000		3,000,000		DEFENCE BANK
Term deposits - current	Financial assets at amortised cost	0	59,000,000	59,000,000		COMMONWEALTH BANK
Term deposits - current	Financial assets at amortised cost	8,659,578	17,340,422	26,000,000		WESTPAC
Term deposits - current	Financial assets at amortised cost	6,500,000	18,000,000	24,500,000		MYSTATE BANK
Term deposits - current	Financial assets at amortised cost	7,000,000		7,000,000		ASIA UNITED BANK
Other investment - non current	Financial assets at amortised cost	900,141	0	900,141		BARCLAYS BANK
<b>Total</b>		<b>48,324,643</b>	<b>169,840,422</b>	<b>218,165,065</b>	<b>0</b>	
<b>Comprising</b>		<b>Unrestricted</b>	<b>Restricted</b>	<b>Total Cash</b>	<b>Trust</b>	
		\$	\$	\$	\$	
Cash and cash equivalents		20,764,924	0	20,764,924	0	
Financial assets at amortised cost		27,559,719	169,840,422	197,400,141	0	
		<b>48,324,643</b>	<b>169,840,422</b>	<b>218,165,065</b>	<b>0</b>	

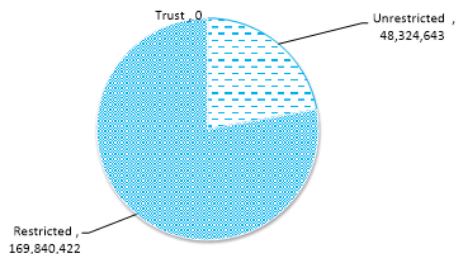
KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

The local government classifies financial assets at amortised cost if both of the following criteria are met:

- the asset is held within a business model whose objective is to collect the contractual cashflows, and
- the contractual terms give rise to cash flows that are solely payments of principal and interest.

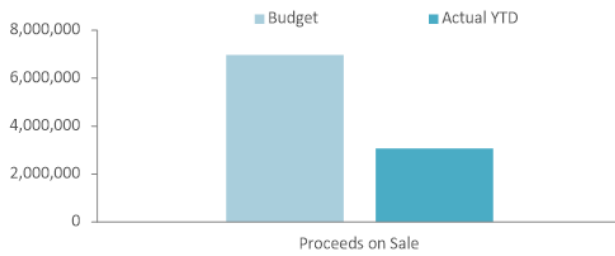
Financial assets at amortised cost held with registered financial institutions are listed in this note other financial assets at amortised cost are provided in Note 4 - Other assets.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES  
NOTE 3  
DISPOSAL OF ASSETS

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	<b>Buildings</b>			0	0	17,753	0	0	(17,753)
	<b>Plant and equipment</b>	869,076	1,466,033	596,957	0	347,256	647,859	300,603	0
	<b>Freehold Land</b>	990,000	5,510,560	4,520,560	0	990,000	2,427,055	1,437,055	0
		<b>1,859,076</b>	<b>6,976,593</b>	<b>5,117,517</b>	<b>0</b>	<b>1,355,009</b>	<b>3,074,914</b>	<b>1,737,658</b>	<b>(17,753)</b>



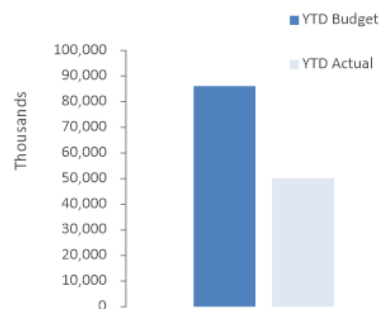
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**INVESTING ACTIVITIES  
NOTE 4  
CAPITAL ACQUISITIONS**

Capital acquisitions	Amended		YTD Actual	YTD Actual Variance
	Budget	YTD Budget		
	\$	\$	\$	\$
Land	2,520,000	840,000	840,000	0
Buildings	22,379,435	17,681,940	15,098,031	(2,583,909)
Furniture and equipment	132,000	92,000	0	(92,000)
Plant and equipment	7,286,076	5,504,284	2,066,866	(3,437,418)
Information technology	1,853,890	1,558,223	917,150	(641,073)
Infrastructure - roads	27,681,737	20,843,629	17,877,994	(2,965,635)
Infrastructure - drainage	1,902,400	1,257,448	741,731	(515,717)
Infrastructure - footpath	3,204,308	2,785,808	1,672,425	(1,113,383)
Infrastructure - parks hard	4,742,783	4,212,994	3,244,875	(968,119)
Infrastructure - parks landscaping	2,460,359	1,797,163	1,749,907	(47,256)
Infrastructure - landfill site	3,130,709	2,026,079	124,759	(1,901,320)
Infrastructure - marina	7,729,801	6,245,476	5,025,552	(1,219,924)
Infrastructure - coastal	1,074,987	619,487	716,599	97,112
<b>Payments for Capital Acquisitions</b>	<b>86,098,485</b>	<b>65,464,531</b>	<b>50,075,889</b>	<b>(15,388,642)</b>
<b>Total Capital Acquisitions</b>	<b>86,098,485</b>	<b>65,464,531</b>	<b>50,075,889</b>	<b>(15,388,642)</b>
<b>Capital Acquisitions Funded By:</b>				
	\$	\$	\$	\$
Capital grants and contributions	(32,332,003)	(6,554,690)	(7,468,272)	(913,583)
Other (disposals & C/Fwd)	(6,976,593)	(3,341,593)	(3,074,914)	266,679
Cash backed reserves				
Plant & Vehicle Replacement	(4,893,840)	(3,306,866)	(1,654,107)	1,652,760
Information Technology	(285,000)	(255,000)	(251,897)	3,103
Major Building Refurbishment	(834,157)	(378,664)	(395,563)	(16,899)
Waste & Recycling	(3,690,709)	(2,486,079)	(124,577)	2,361,502
Land Development and Investment Fund	(12,337,594)	(2,512,002)	(2,479,314)	32,688
Roads & Drainage Infrastructure	(4,997,897)	(1,746,145)	(4,195,505)	(2,449,360)
Community Infrastructure	(4,310,572)	(2,894,557)	(3,766,406)	(871,849)
Greenhouse Action Fund	(35,300)	(35,300)	0	35,300
Aged and Disabled Asset Replacement	(46,213)	(46,213)	(35,159)	11,054
Port Coogee Special Maintenance - SAR	(37,907)	(37,907)	(4,190)	33,717
Community Surveillance	(200,000)	0	0	0
Bibra Lake Management Plan	(191,882)	(191,882)	(93,448)	98,434
Restricted Grants & Contributions	(34,936)	(21,300)	(34,937)	(13,637)
CIHCF Building Maintenance	(450,000)	0	(7,700)	(7,700)
Cockburn ARC Building Maintenance	(100,000)	0	0	0
Carry Forward Projects	(13,169,394)	(12,268,157)	(9,012,893)	3,255,264
Port Coogee Marina Assets Replacement	(174,000)	(28,000)	0	28,000
Public Open Space - Various	(592,026)	(579,641)	(319,853)	259,788
Contribution - operations	(408,462)	(28,780,535)	(17,157,155)	11,623,380
<b>Capital funding total</b>	<b>(86,098,485)</b>	<b>(65,464,531)</b>	<b>(50,075,889)</b>	<b>15,388,642</b>

**SIGNIFICANT ACCOUNTING POLICIES**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

FINANCING ACTIVITIES  
NOTE 5  
BORROWINGS

Repayments - borrowings

Information on borrowings Particulars	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget
		\$	\$	\$	\$	\$	\$	\$	\$	
<b>Governance</b>										
To assist fund the stage 2 of Marina infrastructure expansion	9	0	0	0	0	0	0	0	0	0
<b>Community amenities</b>										
SMRC		2,965,905	0	0	1,143,928	1,520,624	1,821,977	1,445,281	78,324	105,000
<b>Recreation and culture</b>										
To assist fund the Cockburn Central West development	8	12,500,000	0	0	1,250,000	2,500,000	11,250,000	10,000,000	229,038	434,500
<b>C/Fwd Balance</b>		15,465,905	0	0	2,393,928	4,020,624	13,071,977	11,445,281	307,361	539,500
<b>Total</b>		15,465,905	0	0	2,393,928	4,020,624	13,071,977	11,445,281	307,361	539,500
Current borrowings		3,226,983					1,626,696			
Non-current borrowings		12,238,922					11,445,281			
		15,465,905					13,071,977			

All debenture repayments were financed by general purpose revenue.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Council Funded</b>									
Staff Payments & Entitlements	1,593,128	0	0	0	0	(831,092)	(481,561)	762,036	1,111,567
Plant & Vehicle Replacement	11,869,994	0	0	2,000,000	0	(4,914,740)	(1,669,885)	8,717,472	10,200,108
Information Technology	926,599	0	0	1,000,000	0	(285,000)	(251,897)	1,732,034	674,702
Major Building Refurbishment	17,341,289	0	0	1,500,000	0	(834,157)	(395,563)	18,954,255	16,945,727
Waste & Recycling	12,523,659	0	0	3,841,934	0	(3,800,709)	(124,577)	9,808,533	12,399,081
Land Development and Investment Fund	12,863,720	0	0	5,778,674	2,657,339	(12,447,594)	(2,515,215)	6,506,298	13,005,844
Roads & Drainage Infrastructure	12,203,545	0	0	3,789,864	0	(5,397,897)	(4,237,526)	9,890,576	7,966,019
Naval Base Shacks	1,242,899	0	0	18,287	18,287	0	0	1,198,213	1,261,186
Community Infrastructure	21,757,381	0	0	13,556,124	0	(4,380,572)	(3,774,164)	27,964,419	17,983,218
Insurance	2,672,674	0	0	0	0	0	0	2,659,263	2,672,674
Greenhouse Action Fund	708,938	0	0	200,000	0	(35,300)	0	1,053,734	708,938
HWRP Post Closure Management & Contan	2,915,674	0	0	500,000	0	(70,000)	(19,905)	3,869,276	2,895,769
Municipal Elections	151,420	0	0	150,000	0	(150,000)	(150,000)	151,420	1,420
Community Surveillance	932,870	0	0	200,000	0	(365,000)	(145,000)	789,480	787,870
Waste Collection	6,512,856	0	0	1,800,000	0	(10,000)	0	7,963,528	6,512,856
Environmental Offset	248,759	0	0	0	0	0	0	308,011	248,759
Bibra Lake Management Plan	192,968	0	0	0	0	(191,882)	(93,448)	161,243	99,520
CIHCF Building Maintenance	10,688,137	0	0	720,779	1,007,501	(450,000)	(7,700)	10,672,499	11,687,939
Cockburn ARC Building Maintenance	5,218,365	0	0	1,500,000	0	(150,000)	(43,317)	6,568,365	5,175,048
Carry Forward Projects	11,867,222	0	0	8,523,422	8,344,612	(13,352,034)	(9,115,515)	5,954,065	11,096,319
Port Coogee Marina Assets Replacement	1,784,887	0	0	300,000	0	(174,000)	0	1,610,887	1,784,887
<b>Total Council Funded Reserve</b>	<b>136,216,987</b>	<b>0</b>	<b>0</b>	<b>45,379,084</b>	<b>12,027,739</b>	<b>(47,839,977)</b>	<b>(23,025,273)</b>	<b>127,295,607</b>	<b>125,219,454</b>
<b>Restricted Funded</b>									
Aged and Disabled Asset Replacement	422,872	4,257	1,398	76,596	70,213	(46,213)	(35,159)	452,140	459,325
Welfare Projects Employee Entitlements	1,850,773	18,465	1,662	0	0	(29,273)	(519,636)	2,279,463	1,332,799



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES  
NOTE 6  
CASH RESERVES

Reserve name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Port Coogee Special Maintenance - SAR	1,980,900	22,245	5,978	380,000	0	(388,380)	(174,205)	1,665,236	1,812,673
Port Coogee Waterways - SAR	146,257	1,291	468	98,000	0	(50,000)	0	152,222	146,724
Family Day Care Accumulation Fund	11,560	0	37	0	0	0	0	11,549	11,597
Naval Base Shack Removal	792,815	7,998	2,610	30,477	30,477	0	0	725,695	825,902
Restricted Grants & Contributions	5,174,134	0	0	3,001	10,735	(327,640)	(433,391)	692,446	4,751,478
Public Open Space - Various	5,458,078	0	17,368	0	0	(592,026)	(319,853)	4,925,444	5,155,593
Port Coogee Waterways - WEMP	1,246,537	15,831	3,933	0	0	(257,668)	(31,014)	1,068,699	1,219,456
Cockburn Coast SAR	50,644	465	139	45,000	0	(11,429)	(10,389)	49,043	40,395
<b>Total Restricted Funded Reserve</b>	<b>17,134,568</b>	<b>70,551</b>	<b>33,594</b>	<b>633,074</b>	<b>111,425</b>	<b>(1,702,629)</b>	<b>(1,523,647)</b>	<b>12,021,937</b>	<b>15,755,940</b>
<b>Developer Contribution Plans</b>									
Community Infrastructure DCP 13	6,832,991	17,282	24,593	3,000,000	3,606,472	(7,817,856)	0	812,092	10,464,056
Developer Contribution Plans - Various	11,226,093	162,167	37,458	1,845,000	2,112,492	(664,209)	0	12,096,538	13,376,043
<b>Total Developer Contribution Reserve</b>	<b>18,059,084</b>	<b>179,449</b>	<b>62,051</b>	<b>4,845,000</b>	<b>5,718,964</b>	<b>(8,482,065)</b>	<b>0</b>	<b>12,908,630</b>	<b>23,840,099</b>
<b>Total Cash Reserve</b>	<b>171,410,639</b>	<b>250,000</b>	<b>95,645</b>	<b>50,857,158</b>	<b>17,858,128</b>	<b>(58,024,670)</b>	<b>(24,548,919)</b>	<b>152,226,174</b>	<b>164,815,492</b>



NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022

OPERATING ACTIVITIES  
NOTE 7  
OTHER CURRENT LIABILITIES

Other current liabilities	Note	Opening Balance 1 July 2021	Liability Increase	Liability Reduction	Closing Balance 31 May 2022
		\$	\$	\$	\$
<b>Contract liabilities</b>					
Unspent grants, contributions and reimbursements - non-operating		6,552,672	8,862,296	(8,756,197)	6,658,772
<b>Total unspent grants, contributions and reimbursements</b>		6,552,672	8,862,296	(8,756,197)	6,658,772
<b>Provisions</b>					
Annual leave		5,078,573	54,371,731	(54,739,939)	4,710,365
Long service leave		4,421,100	0	0	4,421,100
<b>Total Provisions</b>		9,499,673	54,371,731	(54,739,939)	9,131,465
<b>Total other current assets</b>		16,052,345	63,234,027	(63,496,136)	15,790,237
Amounts shown above include GST (where applicable)					

KEY INFORMATION

**Provisions**

Provisions are recognised when the City has a present legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured.

Provisions are measured using the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**Employee benefits**

**Short-term employee benefits**

Provision is made for the City's obligations for short-term employee benefits. Short-term employee benefits are benefits (other than termination benefits) that are expected to be settled wholly before 12 months after the end of the annual reporting period in which the employees render the related service, including wages, salaries and sick leave. Short-term employee benefits are measured at the (undiscounted) amounts expected to be paid when the obligation is settled.

The City's obligations for short-term employee benefits such as wages, salaries and sick leave are recognised as a part of current trade and other payables in the calculation of net current assets.

**Other long-term employee benefits**

The City's obligations for employees' annual leave and long service leave entitlements are recognised as provisions in the statement of financial position.

Long-term employee benefits are measured at the present value of the expected future payments to be made to employees. Expected future payments incorporate anticipated future wage and salary levels, durations of service and employee departures and are discounted at rates determined by reference to market yields at the end of the reporting period on government bonds that have maturity dates that approximate the terms of the obligations. Any remeasurements for changes in assumptions of obligations for other long-term employee benefits are recognised in profit or loss in the periods in which the changes occur. The City's obligations for long-term employee benefits are presented as non-current provisions in its statement of financial position, except where the City does not have an unconditional right to defer settlement for at least 12 months after the end of the reporting period, in which case the obligations are presented as current provisions.

**Contract liabilities**

An entity's obligation to transfer goods or services to a customer for which the entity has received consideration (or the amount is due) from the customer. Grants to acquire or construct recognisable non-financial assets to identified specifications be constructed to be controlled by the City are recognised as a liability until such time as the City satisfies its obligations under the agreement.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
	<b>Budget adoption</b>		Opening surplus				160,114
GL 445	Adjustment to grant income	09/09/21 0150	Operating Revenue			(666,212)	(506,098)
GL 445	Adjustment to Home Care Packages due to reduction in grant income	09/09/21 0150	Operating Expenses		8,961		(497,137)
GL 445	Adjustment to transfer to reserve from Home Care Packages due to reduction in grant income	09/09/21 0150	Transfer to Reserve		657,251		160,114
GL 414	Unspent grant carried forward from 20/21	09/09/21 0150	Transfer from Reserve		25,000		185,114
GL 414	Increase in NDIS expenditure from unspent grant	09/09/21 0150	Operating Expenses			(25,000)	160,114
GL 505	Strategic Planning recoup of DCA admin fee	09/09/21 0150	Operating Revenue		153,980		314,094
OP9080/1	Reduction in DCA review fees recouped	09/09/21 0150	Operating Revenue			(97,972)	216,122
OP9080/1	Reduction in DCA review fees	09/09/21 0150	Operating Expenses		97,972		314,094
CW1678	Transfer Executives mobile phones to OP as they are under the capitalisation threshold.	09/09/21 0150	Capital Expenses		40,000		354,094
OP4941	Purchase of Executives mobile phones	09/09/21 0150	Operating Expenses			(40,000)	314,094
CW6128	Release of partial quarantined fund for Santich Park	09/09/21 0150	Transfer from Reserve		100,000		414,094
CW6128	Development at Santich Park	09/09/21 0150	Capital Expenses			(100,000)	314,094
OP4991/2/4	Water and electricity cost at Bibra Lake Scouts, Cockburn						
OP4991/2/4	Wetlands Centre and Native Arc	09/09/21 0150	Operating Expenses			(132,000)	182,094
OP4991/2/4	Reimbursements from community groups for water and electricity costs	09/09/21 0150	Operating Revenue		132,000		314,094
OP4944	WALGA Urban Canopy Grant grant #2	09/09/21 0150	Operating Revenue		18,723		332,817
OP4944	Urban canopy expenditure	09/09/21 0150	Operating Expenses			(18,723)	314,094
OP7696	Lease revenue at Success Fire Station from DFES for 6 months	09/09/21 0150	Operating Revenue		32,010		346,104
OP9503	Volunteer Week Events is a recurrent project	09/09/21 0150	Operating Expenses			(3,000)	343,104
CW4971	Removal of LRCI grant to LED Lighting project	09/09/21 0150	Operating Revenue			(3,723,182)	(3,380,078)
CW4971	LED Lighting project funded from Road Reserve	09/09/21 0150	Transfer from Reserve		3,723,182		343,104
CW3917	Removal Road Reserve funding to Jandakot Road (Berrigan to Solomon)	09/09/21 0150	Transfer from Reserve			(3,723,182)	(3,380,078)
CW3917	Jandakot Road (Berrigan to Solomon) funded from LRCI grant	09/09/21 0150	Operating Revenue		3,723,182		343,104

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
CW4149	Reduce expenditure to fund for Community Engagement salary	09/09/21 0150	Capital Expenses		110,000		453,104
CW4149	Reduce transfer from Land Development Reserve	09/09/21 0150	Transfer from Reserve			(110,000)	343,104
OP4939	Community Engagement salary and on-cost	09/09/21 0150	Operating Expenses			(110,000)	233,104
OP4939	Community Engagement salary funded from Land Development Reserve	09/09/21 0150	Transfer from Reserve		110,000		343,104
OP8190	Works on slip road between Warton & Jandakot Roads	09/09/21 0150	Operating Expenses			(300,000)	43,104
OP8190	Funding works on Warton & Jandakot Roads	09/09/21 0150	Transfer from Reserve		300,000		343,104
OP4942	Works on Woodman Point	09/09/21 0150	Operating Expenses			(24,760)	318,344
OP4942	Fairy Tern grant to fund works on Woodman Point	09/09/21 0150	Operating Revenue		24,760		343,104
OP9576	Mitigation works on CY O'Connor	09/09/21 0150	Operating Expenses			(53,667)	289,437
OP9576	Coastwest grant to fund works on CY O'Connor	09/09/21 0150	Operating Revenue		53,667		343,104
GL 965	DCP 4 Repmt for prefunded cost for Beeliar Drive [Spearwood/Stock]	14/10/21 0173	Transfer to Reserve			(190,000)	153,104
GL 895	Recognising the payment received from developer and reducing the City's liability	14/10/21 0173	Operating Revenue		190,000		343,104
GL 965	DCP5 Repmt for prefunded cost for Beeliar Drive [Spearwood/Stock]	14/10/21 0173	Transfer to Reserve			(231,864)	111,240
GL 896	Recognising the payment received from developer and reducing the City's liability	14/10/21 0173	Operating Revenue		231,864		343,104
GL 485	Waste income and levy adjustment	14/10/21 0173	Operating Revenue		1,480,000		1,823,104
GL 485	Transfer waste income to Waste Reserve	14/10/21 0173	Transfer to Reserve			(1,480,000)	343,104
GL 400	Grant adjustment and indexation	14/10/21 0173	Operating Revenue		4,244		347,348
GL 400	Expenditure adjustments due to increase in grant	14/10/21 0173	Operating Expenses			(4,244)	343,104
GL 330	Grant adjustment	14/10/21 0173	Operating Revenue		3,871		346,975
GL 330	Expenditure adjustments due to increase in grant	14/10/21 0173	Operating Expenses			(3,871)	343,104
CW4937	Jean Willis kitchen refurbishment funded from Reserve	14/10/21 0173	Capital Expenses			(20,000)	323,104
CW4937	Transfer from Asset Replacement Reserve to fund refurbishment at Jean Willis Centre	14/10/21 0173	Transfer from Reserve		20,000		343,104
CW3950	Reducing grant income due to change in funding source	14/10/21 0173	Capital Revenue			(566,403)	(223,299)
CW3950	Transfer from Road Reserve	14/10/21 0173	Transfer from Reserve		566,403		343,104
CW6300	Cockburn ARC temporary carpark funded from surplus	14/10/21 0173	Capital Expenses			(20,000)	323,104



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
OP4940	Bore cleaning at Cockburn ARC	14/10/21 0173	Operating Expenses			(50,000)	273,104
OP4940	Transfer from ARC maintenance reserve to fund bore cleaning	14/10/21 0173	Transfer from Reserve		50,000		323,104
CW7318	Missed from carry forward - Welfare trailer for Jandakot Fire Brigade	11/11/21 0198	Capital Expenses			(7,032)	316,072
CW7318	Welfare trailer for Jandakot FB funded from proceeds of sale	11/11/21 0198	Capital Revenue		6,669		322,741
CW7318	Welfare trailer for Jandakot FB funded from reserve	11/11/21 0198	Transfer from Reserve		363		323,104
CW7710	Missed from carry forward - Refurbish IVECO Compactor Truck	11/11/21 0198	Capital Expenses			(232,943)	90,161
CW7710	Refurbish IVECO Compactor Truck funded from proceeds of sale	11/11/21 0198	Capital Revenue		109,091		199,252
CW7710	Refurbish IVECO Compactor Truck funded from reserve	11/11/21 0198	Transfer from Reserve		123,852		323,104
CW7746	Missed from carry forward - Low Profile Rear Loading Waste Truck	11/11/21 0198	Capital Expenses			(235,866)	87,238
CW7746	Low Profile Rear Loading Waste Truck funded from proceeds of sale	11/11/21 0198	Capital Revenue		59,091		146,329
CW7746	Low Profile Rear Loading Waste Truck funded from reserve	11/11/21 0198	Transfer from Reserve		176,775		323,104
CW7785	Missed from carry forward - Hino Sideload Recycle Truck	11/11/21 0198	Capital Expenses			(345,756)	(22,652)
CW7785	Hino Sideload Recycle Truck funded from proceeds of sale	11/11/21 0198	Capital Revenue		68,182		45,530
CW7785	Hino Sideload Recycle Truck funded from reserve	11/11/21 0198	Transfer from Reserve		277,574		323,104
CW6301	Shelter refurbishment at Omeo North funded from Frazer Development handover funds	11/11/21 0198	Capital Expenses			(41,585)	281,519
CW6301	Frazer Development handover funds	11/11/21 0198	Capital Revenue		41,585		323,104
CW2364	Transfer to OP Project for demolishing Ethel Cooper Kindy	11/11/21 0198	Capital Expenses		20,000		343,104
OP4933	Ethel Cooper Kindy demolition	11/11/21 0198	Operating Expenses			(20,000)	323,104
CW6026	Building accessible playground at Lucretia Park	11/11/21 0198	Capital Expenses			(15,000)	308,104
OP8930	Transfer to CW to build accessible playground at Lucretia Park	11/11/21 0198	Operating Expenses		15,000		323,104



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
OP7966	COVID-19 related expenditure and preparation for Delta variance	11/11/21 0198	Operating Expenses			(20,000)	303,104
OP9775	IAP2 Engagement Essentials training for 20 staff	11/11/21 0198	Operating Expenses			(15,225)	287,879
OP4934	Resourcing costs on administrative review	11/11/21 0198	Operating Expenses			(23,000)	264,879
Various	Balancing budget variances due to restructure	11/11/21 0198	Operating Expenses			(227,242)	37,637
CW4714	Fremantle Football Club contribution to ARC expansion project	11/11/21 0198	Capital Revenue		230,000		267,637
CW4714	ARC Expansion project attached to Kailis Oval	11/11/21 0198	Capital Expenses			(230,000)	37,637
GL 152	Transfer underspent in salaries to fund Advocacy Initiative and Community Engagement projects	09/12/21 0238	Operating Expenses		55,000		92,637
GL 518	Transfer underspent in salaries to fund Advocacy Initiative and Community Engagement projects	09/12/21 0238	Operating Expenses		55,000		147,637
OP4937	Advocacy Initiative and Community Engagement projects funded by underspent in Stakeholder Management and Business & Economic Development salaries	09/12/21 0238	Operating Expenses			(110,000)	37,637
GL 853	Recruiting 2.0 FTE as Community Infrastructure Planners funded by DCA	09/12/21 0238	Operating Expenses			(137,816)	(100,179)
Various	Transfer from distributed DCA's to fund 2.0 FTE Community Infrastructure Planners	09/12/21 0238	Transfer from Reserve		137,816		37,637
Various	Withdrawal from DCA Reserves to fund 2.0 FTE Community Infrastructure Planners	09/12/21 0238	Operating Revenue		137,816		175,453
Various	Reduction in DCA liabilities due to the funding of 2.0 FTE Community Infrastructure Planners	09/12/21 0238	Contract Liabilities			(137,816)	37,637
OP4932	Contribution received from WAPC to build footpath on crownland	09/12/21 0238	Operating Revenue		50,000		87,637
OP4932	Footpath construction on crownland	09/12/21 0238	Operating Expenses			(50,000)	37,637
OP4988	Renaming and repurposing CSRFP Projects to Port Coogee Centre Fit Out Design	09/12/21 0238	Non Cash Item				37,637
GL 136	Reallocate white pages cost to OP	10/02/2022 0007	Operating Expenses		6,600		44,237
OP9702	White pages cost reallocation	10/02/2022 0007	Operating Expenses			(6,600)	37,637
CW1484	Transfer to fund construction of jump pit at Botany Park	10/02/2022 0007	Capital Expenses		14,541		52,178
CW1705	Construction of Jump Pit Run Ups at Botany Park	10/02/2022 0007	Capital Expenses			(14,541)	37,637



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
CW5893	Project completed. Transfer unspent budget to fund construction of youth facility at Radiata Park	10/02/2022 0007	Capital Expenses		12,000		49,637
CW5893	Project completed. Transfer unspent reserve funding to fund construction of youth facility at Radiata Park	10/02/2022 0007	Transfer from Reserve			(12,000)	37,637
CW6039	Construction of Youth Facility at Radiata Park	10/02/2022 0007	Capital Expenses			(12,000)	25,637
CW6039	Reserve funding to fund the construction of Youth Facility at Radiata Park	10/02/2022 0007	Transfer from Reserve		12,000		37,637
CW1484	Transfer to fund function space redevelopment at Cockburn Bowling and Recreation Club	10/02/2022 0007	Capital Expenses		47,730		85,367
CW6289	Function space redevelopment at Cockburn Bowling and Recreation Club	10/02/2022 0007	Capital Expenses			(47,730)	37,637
CW4938	Transfer unspent capital budget to fund operating cost on Quarimor Ave	10/02/2022 0007	Capital Expenses		6,400		44,037
OP4929	Furniture removal on Quarimor Ave	10/02/2022 0007	Operating Expenses			(6,400)	37,637
CW1664	Transfer unspent CCTV budget to fund design cost at Frankland Recreation Centre oval	10/02/2022 0007	Capital Expenses		45,000		82,637
CW1664	Transfer unspent reserve funding to fund design cost at Frankland Recreation Centre oval	10/02/2022 0007	Transfer from Reserve			(45,000)	37,637
CW4676	Design cost of Frankland Recreation Centre oval	10/02/2022 0007	Capital Expenses			(45,000)	(7,363)
CW4676	Reserve funding to fund the design cost of Frankland Recreation Centre oval	10/02/2022 0007	Transfer from Reserve		45,000		37,637
GL230	Transfer from Family Day Care reserve for LSL Pay	10/02/2022 0007	Transfer from Reserve		29,273		66,910
GL230	Transfer from Family Day Care reserve for LSL Pay	10/02/2022 0007	Operating Expenses			(29,273)	37,637
CW4824	Internal Cladding Replacement -ARC Sport Stadium	10/03/2022 0044	Capital Expenses			(100,000)	(62,363)
CW4824	Internal Cladding Replacement -ARC Sport Stadium	10/03/2022 0044	Transfer from Reserve		100,000		37,637
OP4978	Savings in contract project officer role at ARC	10/03/2022 0044	Operating Expenses		56,475		94,112
OP8860	Savings Cockburn ARC Grounds Maintenance	10/03/2022 0044	Operating Expenses		8,000		102,112
CW4972	complete cabling geothermal rectification work ARC	10/03/2022 0044	Capital Expenses			(53,000)	49,112
CW4972	Transfer from Plant Replacement Reserve	10/03/2022 0044	Transfer from Reserve		53,000		102,112
OP4914	Consultant Investigate Power Supply Harmonics	10/03/2022 0044	Operating Expenses			(10,000)	92,112
OP4913	No Parking Signs for Waste Collection Purposes	10/03/2022 0044	Operating Expenses			(10,000)	82,112
OP4913	No Parking Signs for Waste Collection Purposes	10/03/2022 0044	Transfer from Reserve		10,000		92,112

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
Various	Net Mid Year Budget Review	14/04/2022 0064	Opening Surplus(Deficit)		77,707		169,819
GL999	Non Current Contract Liability adjustment	14/04/2022 0064	Contract Liabilities			(1,364,682)	(1,194,863)
CW4715	Non Current Contract Liability adjustment	14/04/2022 0064	Operating Revenue		1,364,682		169,819
CW4715	Non Current Contract Liability adjustment	14/04/2022 0064	Transfer from Reserve			(1,364,682)	(1,194,863)
GL965	Non Current Contract Liability adjustment	14/04/2022 0064	Transfer from Reserve		1,364,682		169,819
GL999	HWRP Rehab Amortisation Exp 2022	14/04/2022 0064	Non Cash Item	1,626,288			169,819
GL485	HWRP Rehab Amortisation Exp 2022	14/04/2022 0064	Operating Expenses	(1,626,288)			169,819
GL485	HWRP Rehab Accretion Exp 2022	14/04/2022 0064	Operating Expenses	(100,000)			169,819
GL999	HWRP Rehab Accretion Exp 2022	14/04/2022 0064	Non Cash Item	100,000			169,819
CW4715	Transfer to OP 4917	14/04/2022 0064	Transfer to Reserve			(15,000)	154,819
CW4715	Transfer to OP 4917	14/04/2022 0064	Capital Expenses		15,000		169,819
OP4917	Transfer from CW4715	14/04/2022 0064	Operating Expenses			(12,500)	157,319
OP4917	Transfer from CW4715	14/04/2022 0064	Operating Expenses			(2,000)	155,319
OP4917	Transfer from CW4715	14/04/2022 0064	Operating Expenses			(500)	154,819
OP4917	Transfer from CW4715	14/04/2022 0064	Transfer from Reserve		15,000		169,819
CW6306	South Coogee Reserve Clubroom Upgrades	14/04/2022 0064	Capital Revenue		33,750		203,569
CW6306	South Coogee Reserve Clubroom Upgrades	14/04/2022 0064	Capital Expenses			(33,750)	169,819
CW7691	Purchase of Lease Car 1GGP946	14/04/2022 0064	Capital Expenses			(15,909)	153,910
CW7691	Purchase of Lease Car 1GGP946	14/04/2022 0064	Transfer from Reserve		15,909		169,819
OP9786	Project Closure Return Budget	14/04/2022 0064	Operating Expenses		4,000		173,819
CW4836	Video AV Fitout Project completion	14/04/2022 0064	Capital Expenses			(124,000)	49,819
CW4836	Video AV Fitout Project completion	14/04/2022 0064	Transfer from Reserve		124,000		173,819
OP4918	Purchase of Coffee Machine & Supplies	14/04/2022 0064	Operating Expenses			(20,900)	152,919
OP4918	Purchase of Coffee Machine & Supplies	14/04/2022 0064	Transfer from Reserve		20,900		173,819
OP4915	Enterprise Agreement FY22	14/04/2022 0064	Operating Expenses			(20,000)	153,819
OP9712	Qtrly Customer Satisfaction Survey	14/04/2022 0064	Operating Expenses			(20,000)	133,819
CW9978	Convert OP Project to a CW Project	14/04/2022 0064	Capital Expenses			(40,000)	93,819
CW9978	Convert OP Project to a CW Project	14/04/2022 0064	Transfer from Reserve		40,000		133,819
OP7972	Convert OP Project to a CW Project	14/04/2022 0064	Transfer to Reserve			(40,000)	93,819
OP7972	Convert OP Project to a CW Project	14/04/2022 0064	Operating Expenses		40,000		133,819



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 8  
BUDGET AMENDMENTS**

Amendments to original budget since budget adoption. Surplus/(Deficit)

Project/ Activity	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
				\$	\$	\$	\$
OP6270	Royalty Income Adjustment OP6270	to OCM 12/05/22	Operating Revenue		118,926		252,745
OP9712	Qtrly Customer Satisfaction Survey	to OCM 12/05/22	Operating Expenses			(2,000)	250,745
CW6307	Installation of concrete pad on Lakeland Reserve	to OCM 9/06/22	Capital Expenses			(3,358)	247,387
CW6307	Developer contribution for concrete pad installation	to OCM 9/06/22	Capital Revenue		3,358		250,745
OP9729	My Time group project - missed carry forward	to OCM 9/06/22	Operating Expenses			(14,984)	235,761
OP9729	My Time unspent grant from 20/21	to OCM 9/06/22	Transfer from Reserve		4,952		240,713
OP9729	My Time external grant received	to OCM 9/06/22	Operating Revenue		10,032		250,745
Various	Expenditure Review Committee May 2022	to OCM 9/06/22	Operating Revenue		9,571		260,316
				<b>0</b>	<b>17,129,373</b>	<b>(17,029,171)</b>	





**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY  
FOR THE PERIOD ENDED 31 MAY 2022**

**NOTE 9  
EXPLANATION OF MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date Actual materially.

The material variance adopted by Council for the 2021-22 year is \$300,000 or 0.00% whichever is the greater.

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
<b>Revenue from operating activities</b>				
Finance	4,143,804	3.52%	▲ Timing	Revenue brought forward
Recreation Infrastructure & Services	579,726	4.89%	▲ Timing	Revenue brought forward
Community Development & Services	(1,029,926)	(14.13%)	▼ Timing	Revenue delayed
Community Safety & Ranger Services	481,377	48.24%	▲ Timing	Revenue brought forward
Sustainability & Environment	(342,787)	(39.43%)	▼ Timing	Revenue delayed
Operations & Maintenance	1,012,126	6.34%	▲ Timing	Revenue brought forward
<b>Expenditure from operating activities</b>				
Library & Cultural Services	512,590	9.95%	▲ Timing	Expenditure delayed
Recreation Infrastructure & Services	968,248	7.28%	▲ Timing	Expenditure delayed
Community Development & Services	1,928,148	16.29%	▲ Timing	Expenditure delayed
Community Safety & Ranger Services	562,274	10.49%	▲ Timing	Expenditure delayed
Planning	530,404	25.65%	▲ Timing	Expenditure delayed
Sustainability & Environment	942,955	28.72%	▲ Timing	Expenditure delayed
Operations & Maintenance	919,294	1.43%	▲ Timing	Expenditure delayed
Property & Assets	770,613	8.19%	▲ Timing	Expenditure delayed
<b>Investing activities</b>				
Proceeds from disposal of assets	(266,679)	(7.98%)	Timing	Sale proceeds brought forward
Transfer from reserves	(2,730,219)	(10.01%)	▼ Timing	Expenditure delayed
Payments for property, plant and equipment and infrastructure	15,388,642	23.51%	▲ Timing	Expenditure brought forward
Proceeds from non-operating grants, subsidies and contributions	913,582	13.94%	▲ Timing	Revenue delayed
Repayment of debentures	(758,857)	(46.41%)	▼ Timing	Expenditure brought forward



**15.3 (2022/MINUTE NO 0131) Transition to SaaS Cloud with Technology One**

<b>Author</b>	Stuart Downing
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Transition to Technology One Cloud - Summary <b>(Confidential)</b></li><li>2. Technology One - Proposal to move to Cloud <b>(Confidential)</b></li><li>3. Technology One - Pricing for transition to Cloud <b>(Confidential)</b></li><li>4. SaaS Cloud Transition - Questions and Answers posed by the City to Technology One <b>(Confidential)</b></li><li>5. Technology One SaaS Agreement with Agreement for Convenience Clause <b>(Confidential)</b></li></ol>

8.17pm Cr Eva departed the meeting and returned at 8.19pm.

**Recommendation/Council Decision**

MOVED Cr C Stone SECONDED Cr T Dewan

That Council:

- (1) ENDORSES the transition to the Technology One cloud for the City's Technology One Enterprise Resource Platform as presented in the Proposal from Technology One dated 27 June 2022, as attached to the Agenda.

**CARRIED UNANIMOUSLY 10/0**

**Background**

The City of Cockburn has used Technology One ERP (Enterprise Resource Planning) System since 2002.

The City has hosted the ERP Platform on-premises using City owned IT equipment, computer servers and staff with Technology One providing online and in-person services and upgrades.

The City currently has a contract with Technology One until 2028 which provides access to all modules with unlimited licences.

The move to SaaS cloud will have no transition costs.

In October 2021, Technology One decided to end support for on-premises ERP system from 2024.

This decision requires all customers to migrate from on-premises hosting to Technology One's Software as a Service (SaaS) model with Technology One hosting in the cloud through Technology One service provider, Amazon Web Services.



**Submission**

N/A

**Report**

In October 2021, Technology One announced that it will transition solely to a SaaS development and support model over the next three years.

According to Technology One, this transformation, will allow them to focus on building and managing software on a single code set on one SaaS ERP platform delivering major enhancements to customers more efficiently.

Below are the important transition milestone timelines:

**1 October 2021 – No new functionality**

As of 1 October 2021, Technology One will cease any new feature development for on-premises software.

They will continue to provide patches for bugs, security vulnerabilities, software defects and regulatory updates.

New features will only be delivered to SaaS customers.

This has been slightly modified as the City is still able to access and upload software changes issued through the A and B upgrades issued twice annually.

**1 October 2022 – Support and regulatory updates only**

As of 1 October 2022, Technology One will only provide support and security bug fixes for critical vulnerabilities and regulatory updates for on-premises customers.

**1 October 2023 – Critical support only**

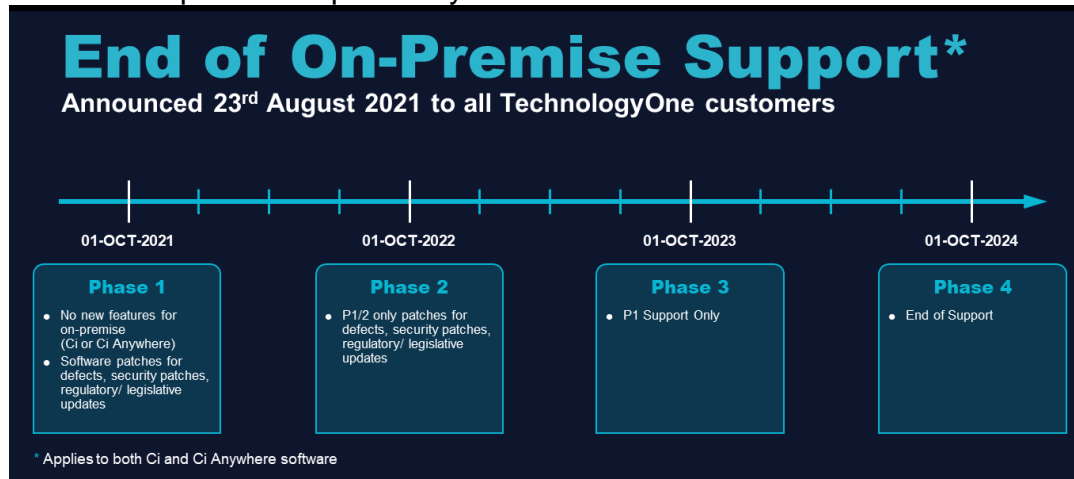
As of 1 October 2023, Technology One will only provide priority 1 support for on-premises customers.

**As of 1 October 2024 – End of all support and licence sales**

As of 1 October 2024, on-premises support will no longer be available and Technology One will not be able to sell licence fees to on-premises customers.



This is best presented pictorially as follows:



It is clear that beyond 2023, the City will no longer be able to receive support from Technology One for specific changes to modules impacted by WA specific legislative changes.

The decision to remain on the Technology One ERP platform at this time is critical.

The platform is stable, upgraded regularly, and enables the City to further develop its suite of modules to meet business needs.

The City is currently focused on rolling out a suite of new modules in Ci-Anywhere including:

- eRecruitment
- On-boarding
- Contract management
- Purchasing
- Works and Assets
- Customer requests.

The Technology One ERP platform covers all business units either directly or indirectly.

The City does use service specific systems where Technology One does not have an equal or better offering, such as:

- Optimo – recreation service’s booking facilities
- Marina Manager – Port Coogee Marina
- InfoCouncil – Council Minutes and Agendas
- Alchemy - Cockburn Care
- Power BI - Business Intelligence
- Trapeze - Planning and building reporting.

The move to another ERP platform is problematic given the remaining suppliers.



The opportunity to move to a best of breed solution is also problematic for two reasons:

1. Lack of whole of organisation competitors
2. Cost and resources

Councils (on-premises) that have signed to move to SaaS Cloud	Cities of Melville, Swan, Gosnells, Perth, Fremantle, Stirling, Joondalup
Councils already in SaaS Cloud	Cities of South Perth, Canning, Mandurah, Kwinana

The Technology One SaaS cloud platform provides:

- A consistent user experience across the ERP platform
- Enterprise business process automation and centralised task inbox
- Document and letter rendering and registration
- Inbuilt spatial capabilities
- Open, web service-based architecture
- Comprehensive security model.

Business benefits of Technology One's SaaS:

- Capex investment cycle
- Predictable operating costs
- Reduced software infrastructure costs
- Reduced upgrade costs
- Reduced cost of in-house expertise and software
- Increased security
- Improved compliance
- Economies of scale.

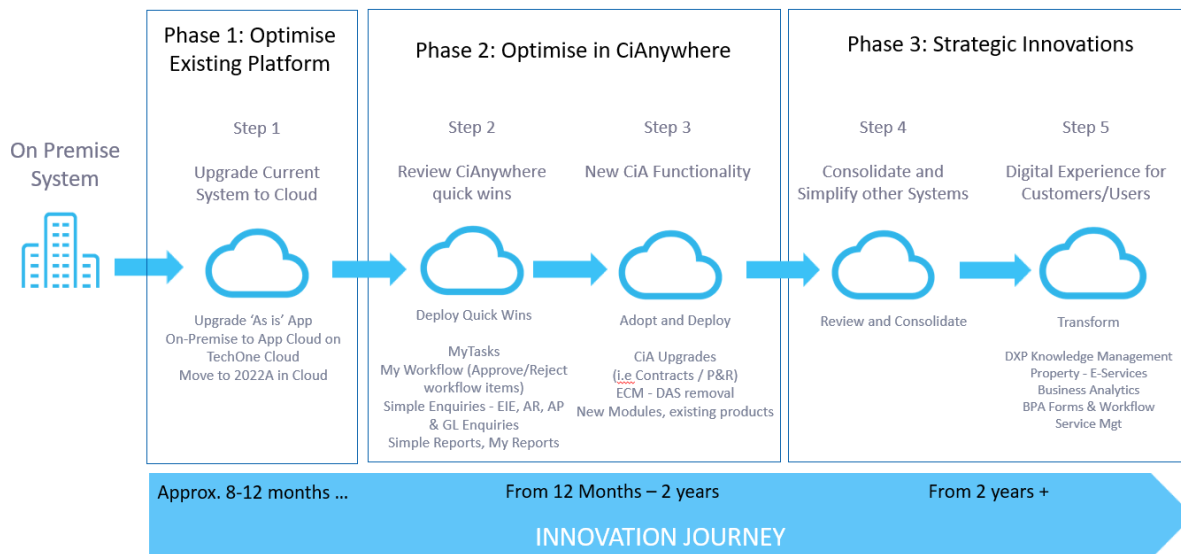
Negatives for moving to the SaaS cloud:

- Cost – there is a substantial cost in being a SaaS customer (refer to the Confidential Attachment).



The plan and timeline to move the City is best described in the below strategic approach:

**Proposed City of Cockburn — Strategic Approach**



**Strategic Plans/Policy Implications**

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

Refer Confidential Attachment covering the cost of moving to the SaaS cloud and the cost/benefit analysis.

The cost for 2022-23 is covered in the budget with the first impact in the 2023-24 financial year budget.

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

The City faces a significant risk in not moving to the Technology One Cloud.



The move from Technology One to no longer support on-premises platforms is arbitrary and not within the existing agreement.

A move to the Cloud using Technology One will alleviate this risk.

The option to remain on-premises is viable until 2024 but with little or no support for the City should the platform fail.

The option of choosing another ERP platform is problematic with no one ERP available in Australia that offers the same functionality or integration.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



**16. Operations**

Nil





## 17. Community Services

Type of Interest	Nature of Interest
Cr Corke has submitted an Impartiality Interest, pursuant to Regulation 22 of the <i>Local Government (Model Code of Conduct) Regulations 2021</i> for Item 17.1	Cr Corke is Chair of the Hamilton Hill Community Group and wrote a submissions regarding this item.

### 17.1 (2022/MINUTE NO 0132) Resident Groups Draft Capital Budget Submission

<b>Author</b>	Karoline Jamieson
<b>Attachments</b>	1. Resident Groups Survey Results <a href="#">↓</a>

#### Recommendation

That Council:

- (1) NOTES the Resident Group community consultation results.

#### Cr Stone moved an Alternative Motion for Item 17.1

MOVED Cr C Stone SECONDED Cr L Kirkwood

That Council:

- (1) NOTES the Report;
- (2) CONDUCTS a review of the participatory budget process to identify and address any issues raised by resident groups; and
- (3) REPORTS the findings back to Council.

#### Reason

It became clear to me during Mr Certoma's deputation that there possibly are issues with this participatory budgeting process. It has been running for a few years, so it is probably due for a review, to understand what those issues are, how we could potentially fix them, and how we could make this a more inclusive process.

#### Cr Separovich moved a Minor Amendment which was not accepted by the Mover



**Cr Kirkwood moved a Minor Amendment which was accepted by the Mover**

- (4) REQUEST a summary sheet to be include with this current budget request with estimate costs.

**Council Decision**

MOVED Cr C Stone SECONDED Cr L Kirkwood  
That Council:

- (1) NOTES the Report;
- (2) CONDUCTS a review of the participatory budget process to identify and address all issues raised by resident groups;
- (3) REPORTS the findings back to Council; and
- (4) REQUESTS a summary sheet to be included with this current budget request with estimate costs.

**CARRIED UNANIMOUSLY 10/0**

**Background**

At the 1 February 2022 Annual General Meeting of Electors, the following Motion was put forward and carried by Electors present:

**Motion**

That the City of Cockburn Council ENDORSES that Residential Associations can submit up to five projects to a total value of \$50,000 for consideration in the City's 2023-2024 Draft Capital Works Budget Process.

The statutory requirement for Motions carried at Electors' Meetings is for them to be formally considered by Council, pursuant to Section 5.33 of the *Local Government Act 1995*.

Council considered this motion at the 10 March 2022 Ordinary Council Meeting and decided the matter requires consultation with all Cockburn Resident Groups, with feedback to be provided back to Council by July 2022.

**Council Decision**

That Council:

- (1) NOTES the Motion carried at the 1 February 2022 Annual General Meeting of Electors
- (2) RECEIVES the report
- (3) REQUIRES consultation with all Cockburn Resident Groups with feedback to be provided back to Council by July 2022.



The reason for this decision was that the motion was not put forward by all resident groups.

Some groups have expressed they were only made aware of the motion after it was brought to Council and did not feel it was representative of their views.

Some resident groups have concerns about increasing rates due to this consideration of expenditure.

### Submission

N/A

### Report

Budget submissions from Residents Groups have been in place for three years with 2021-2022 being the third year.

All projects submitted by the Community Residents Associations are assessed with a maximum of \$30,000 per association and a maximum three projects per association.

The following table demonstrates the program submission and expenditure since the commencement of the program, including the recent FY23 budget adopted on 23 June 2022:

Financial Year	No. of Resident Groups Submitting Projects	No. of Projects Submitted	Projects Approved	Funding Provided to undertake the Projects
2022-2023	19	45	21	\$451,000
2021-2022	18	44	14	\$308,000
2020-2021	13	31	20	\$400,000
2019-2020	15	53	21	\$357,000

A survey was issued to all resident groups on 20 April 2022, inviting feedback on proposed increase to resident group budget requests from \$30,000 to \$50,000 and project submissions from three to five.

The survey closed on 27 May 2022.

Fifteen groups provided feedback with eight groups not supporting the increase of funds or projects.

The main concern expressed was that an increase of funds might lead to an increase in rates.

Additionally, an increased administrative burden on the City was mentioned, along with the impact this expenditure might have on other areas.



Some groups commented that they were happy with the current allocations, expressing that other community groups are also in need of support.

The City also received feedback that the projects the associations wished to submit met the criteria, except that the \$30K maximum value was limiting, and thereby supported an increase in the allocation, however, did not support an increase in the number of projects.

As outlined in the table, projects costs have varied over the four years as not all associations submitted applications or received approval of all projects.

Based on the current \$30,000 allocation, if all projects were approved the total cost would be \$630,000.

If the allocation was increased to \$50,000 per group, the maximum spend would increase to \$1,050,000, based on 21 Residents Groups, equivalent to approximately just below an additional 0.4 percent general rates increase.

Furthermore, increasing the allocation of projects from the current 63 submissions (21 X 3 projects) to 105 (21 X 5) would require additional staff resourcing to project manage these projects as they could not be met within existing resourcing.

This could be in the order of approximately 10 percent of the additional funding required.

Considering the feedback received from resident groups not in support of a change, it is recommended that the Resident Association Budget requests are maintained at the current \$30,000 allocation and three projects.

### **Strategic Plans/Policy Implications**

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.
- A safe and healthy community that is socially connected.

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- High quality and effective community engagement and customer service experiences.
- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

N/A



**Legal Implications**

N/A

**Community Consultation**

A survey was sent to all Resident Groups on 20 April 2022 asking whether they supported an increase of the resident groups combined maximum value budget requests from \$30,000 to \$50,000, and if they supported the number of projects each Resident Group submits increasing from three to five.

The majority of Residents Groups who completed the survey did not support a change to the combined total value of the projects or the number of projects per resident group.

**Risk Management Implications**

The proposal from the Motion passed at the Annual Electors Meeting contains the reputational risk of not being able to complete the projects as promised.

This item carries a lower reputational risk as it can be managed within current staffing resources.

**Advice to Proponent(s)/Submitters**

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 14 July 2022 Ordinary Council Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Survey Results of the motion to increase project value and number of projects			
Resident Group	Question 1 Are you supportive of the motion to increase the total value of projects for each Resident Group from \$30,000 to \$50,000?	Question 2 Are you supportive of increasing the number of projects from 3 to 5?	Question 3 Do you have any other comments/concerns?
Beeliam Community Voice Inc	No	Other	We are not in favour of a capital works budget increase from \$30k to \$50k due to rate increases needed to fund it.
Port Coogee Community Association	No, other	No, other	<p>1. The administrative burden on the city of administering up to 5 projects per 21 community groups would be significant and we see it may be detrimental to the Council's resourcing in other areas (i.e. Customer Service area)</p> <p>2. We do not always have the experience and capabilities to know all the costs and ramifications of a request. eg. four years ago we asked for BBQs for our parks. BBQs have proven to be a very bad idea at PC attracting rubbish and undesirable activity.</p> <p>3. We would like greater accountability and reporting back to the community especially when funds cannot be spent in one year. i.e. the Chelydra Steps, our budget pick of two years ago, has still not commenced</p> <p>4. The time-lag between submitting, approving and implementation of the funds is too great currently.</p> <p>5. Could funds allowed be part-payment of a project where the balance might come from municipal funds, SAR or other grants?</p> <p>6. An increase for older suburbs where the need is greater might be appropriate</p> <p>7. We could not support the increase if it leads to a rate increase. People of Port Coogee already paid a SAR levy on top of their rates and would not find the trade-off of increasing our community spend against an increase in rates acceptable.</p> <p>8. Sometimes we struggle to come up with 3 appropriate projects that fit within the criteria.</p>



Survey Results of the motion to increase project value and number of projects			
Resident Group	Question 1 Are you supportive of the motion to increase the total value of projects for each Resident Group from \$30,000 to \$50,000?	Question 2 Are you supportive of increasing the number of projects from 3 to 5?	Question 3 Do you have any other comments/concerns?
Hamilton Hill Community Group	No	No	<p>The HHCG committee do not support an increase in the funds that are available for resident groups' projects as:</p> <ol style="list-style-type: none"> <li>1. We feel that the amount from the City is already generous</li> <li>2. We understand if we identify further projects we can apply for other funding (grants and donations)</li> <li>3. We understand additional project money would have to come from somewhere. We would not support an increase in rates to cover it, nor for the budget for other grants and sponsorships be reduced to pay for it. There are many other groups and individuals who also deserve support.</li> </ol> <p>However, the HHCG committee would welcome a greater level of consultation between the City and community groups prior to project submission. Having access to / support from a City officer would assist identification of potential barriers, and assessment of the likely cost. We would also find it valuable to have confirmation that the community consultation process undertaken for projects has been sufficient.</p>
Coolbellup Community Association	Yes	Yes	<p>The Submissions Process needs to be improved. We need to be able to communicate to everyone how much projects will likely cost and what can be achieved within the budget. We also need to be clear about what is already planned, and what requests have already come in from our suburb direct to City of Cockburn so we can target our asks. We need a clear way of knowing when the project is complete and we need ongoing statistics to track how it is working. There are good ways to get diverse resident input but we do need support for this to be done well.</p>



Survey Results of the motion to increase project value and number of projects			
Resident Group	Question 1 Are you supportive of the motion to increase the total value of projects for each Resident Group from \$30,000 to \$50,000?	Question 2 Are you supportive of increasing the number of projects from 3 to 5?	Question 3 Do you have any other comments/concerns?
Banjup Residents Group Inc	Yes	No	
Aubin Grove Community Association Inc.	No	No	A discussion was held in relation to the increase in the allocation of funding in the Resident Groups Capital Works Draft Budget Requests programme. It was decided to oppose the motion as we concluded that the City of Cockburn would undertake many of the project budget requests itself over time. Our Association thought that \$30,000 was sufficient funding for our projects. We were also concerned about the rise in rates that this proposal may bring about.
Coogee Beach Progress Association	No	No	Concerns for the actual process of budget submissions and limitations on eligible items.
Connecting South Lake Inc	No	No	We'd like to still have the opportunity to request small things that matter to us but are concerned about fairness and the risk that some groups will get more than their fair share. We still have the normal channels to request funding for special projects and capital works if really needed. There is also concern that money will be spent just to 'use up' the budget allowance because it is available. One suggestion was that the available annual project budget be linked to suburb population size to make it more fair. Thanks for the opportunity to consider and discuss this.
Spearwood Progress Assoc.	No	No	



Survey Results of the motion to increase project value and number of projects			
Resident Group	Question 1 Are you supportive of the motion to increase the total value of projects for each Resident Group from \$30,000 to \$50,000?	Question 2 Are you supportive of increasing the number of projects from 3 to 5?	Question 3 Do you have any other comments/concerns?
South Beach Community Group	Yes	Yes	<p>I am generally supportive of giving local communities more autonomy over what happens in their community. However, the key issue is not so much about the amount of funding or the number of projects, it is about the lack of understanding and lack of transparency with how projects are costed and chosen by CoC.</p> <p>Even if there is no increase as suggested here, community groups need:</p> <ol style="list-style-type: none"> <li>1. To understand how much certain types of projects cost - most people have no idea on the cost of planting or a new playground.</li> <li>2. To understand why a project may be accepted or rejected.</li> <li>3. Support in undertaking proper and effective community consultation.</li> </ol> <p>Our community group had a project rejected by CoC because 4. People complained months after the consultation process closed. To avoid this, we need to know what the boundaries of acceptable consultation are. Perhaps a better approach is to work with CoC to cost and plan some projects first then take them to community consultation?</p>
Treeby Community Association	Yes	Yes	No concerns about this the committee discussed at length at our last committee meeting in April
Harvest Lakes Residents Association	Yes	Yes	It would be great to work with ComDev team to work on submissions that have a highest possibility of getting through. It is disappointing to put so much work into a submission only to have it costed at more than estimated and then dismissed.
Murdoch Chase Residents Association	Yes	Yes	



Survey Results of the motion to increase project value and number of projects			
Resident Group	Question 1 Are you supportive of the motion to increase the total value of projects for each Resident Group from \$30,000 to \$50,000?	Question 2 Are you supportive of increasing the number of projects from 3 to 5?	Question 3 Do you have any other comments/concerns?
Hammond Park Community Association	No	No	As an Association, we agree that whilst the increase in value sounds great, ultimately the finances to fund these projects comes from the residents themselves. We believe that the current value and number of projects is enough to service the needs of our resident community. However, we do acknowledge that there could be some improvements to the process. As a new Association, we found that applying for reasonable and in budget projects difficult without clarity on how much things cost and the finer details of other association and CoC projects which had come before. From our point of view, some clearer guidance and education before and during the process would allow Associations to make better applications which are more likely to succeed.
South Coogee Community Association	Yes	Yes	Supportive of increasing the number from 3 to 5 only if groups get allocated projects.. SCCA this year didn't get anything.
<b>OUTCOME</b>			
15 Groups	NO 8 YES 7	NO 8 YES 6 Other 1	



## 17.2 (2022/MINUTE NO 0133) Commencement of Phase 2 Dog Off-Leash Areas

**Author** Michael Emery

**Attachments** N/A

### Recommendation

That Council:

- (1) PROVIDES 28 days public notice (as defined in section 1.7 of the *Local Government Act 1995*) of its intention to add:
  1. Enright Reserve (223 Healy Road, Hamilton Hill)
  2. Len Packham Reserve (96 Cordelia Avenue, Coolbellup)
  3. Success Reserve (359 Hammond Road, Success)
 as designated dog exercise areas in accordance with section 31 (3A) of the *Dog Act 1976*.
- (2) NOTES the community consultation will advertise the Phase Two (2) Reserves as a trial and unless bona-fide complaints are received, the off-leash designations will stay in effect after the trial period.

### Cr Stone submitted an Alternative Motion for Item 17.2

#### Council Decision

MOVED Cr C Stone SECONDED Cr M Separovich

That Council:

- (1) PROVIDES 28 days public notice (as defined in section 1.7 of the *Local Government Act 1995*) of its intention to add:
  - a. Enright Reserve (223 Healy Road, Hamilton Hill)
  - b. Len Packham Reserve (96 Cordelia Avenue, Coolbellup)
  - c. Success Reserve (359 Hammond Road, Success),
 as designated dog exercise areas in accordance with section 31 (3A) of the *Dog Act 1976*;
- (2) NOTES the community consultation will advertise the Phase Two Reserves as a trial;
- (3) CONDUCTS community consultation at completion of the trial, to identify any issues that need to be addressed through the trial period and present to Council to be adopted as permanent dog parks; and
- (4) CONDUCT community consultation in relation to Phase One Dog Parks and a report to come to Council on the findings.

#### **LOST FOR LACK OF AN ABSOLUTE MAJORITY 5/5**

**For:** Deputy Mayor T Widenbar, Cr C Stone, Cr K Allen, Cr M Separovich, Cr C Reeve-Fowkes

**Against:** Mayor L Howlett, Cr P Eva, Cr P Corke, Cr L Kirkwood, Cr T Dewan



**Cr Separovich submitted an Alternative Motion****Council Decision**

MOVED Cr M Separovich SECONDED Cr C Reeve-Fowkes

That Council:

- (1) PROVIDES 28 days public notice (as defined in section 1.7 of the *Local Government Act 1995*) of its intention to add:
  1. Enright Reserve (223 Healy Road, Hamilton Hill)
  2. Len Packham Reserve (96 Cordelia Avenue, Coolbellup)
  3. Success Reserve (359 Hammond Road, Success)as designated dog exercise areas in accordance with section 31 (3A) of the *Dog Act 1976*.
- (2) NOTES the community consultation will advertise the Phase Two (2) Reserves as a trial and unless bona-fide complaints are received, the off-leash designations will stay in effect after the trial period.
- (3) REVIEWS all designated dog parks at the conclusion of the Phase Three trial.

**LOST FOR LACK OF AN ABSOLUTE MAJORITY 5/5**

**For:** Deputy Mayor T Widenbar, Cr C Stone, Cr K Allen, Cr M Separovich, Cr C Reeve-Fowkes

**Against:** Mayor L Howlett, Cr P Eva, Cr P Corke, Cr L Kirkwood, Cr T Dewan

**Cr Kirkwood moved the Officer Recommendation for Item 17.2****Council Decision**

MOVED Cr L Kirkwood SECONDED Cr T Dewan

That Council:

- (1) PROVIDES 28 days public notice (as defined in section 1.7 of the *Local Government Act 1995*) of its intention to add:
  1. Enright Reserve (223 Healy Road, Hamilton Hill)
  2. Len Packham Reserve (96 Cordelia Avenue, Coolbellup)
  3. Success Reserve (359 Hammond Road, Success)as designated dog exercise areas in accordance with section 31 (3A) of the *Dog Act 1976*.
- (2) NOTES the community consultation will advertise the Phase Two (2) Reserves as a trial and unless bona-fide complaints are received, the off-leash designations will stay in effect after the trial period.

**CARRIED BY ABSOLUTE MAJORITY OF COUNCIL 8/2**

**For:** Mayor L Howlett, Deputy Mayor T Widenbar, Cr P Eva, Cr L Kirkwood, Cr T Dewan, Cr K Allen, Cr P Corke, Cr M Separovich

**Against:** Cr C Stone, Cr C Reeve-Fowkes



## Background

In September 2020, Council adopted the City of Cockburn Animal Management and Exercise Plan (AMEP) 2020 - 2025.

The AMEP's purpose is to guide the City's approach to promoting responsible pet ownership and ensuring sufficient facilities for pet owners while balancing environmental and wider community amenities.

One of the AMEP's key priorities is to provide sufficient, safe spaces for pets, people, and wildlife.

To cater for this objective, the AMEP outlines a three-phased approach to providing timed off-leash dog exercise areas at some of the City's largest reserves while balancing the need for dedicated parks to stay permanently on-leash.

Now that the trial of Phase One (1) has been successfully completed, the City recommends the approval of the Phase Two (2) roll-out commences at designated Reserves.

## Submission

N/A

## Report

The growth in dog ownership within the City means there will be an estimated 25,000 dogs within the City by 2025.

The AMEP recommends a three-phase approach to deregulating some of the City's larger public open spaces for dog owners to exercise their pets when reserves or parks are not being used by a recognised sporting group or school activities.

The phased roll-out within the AMEP is as follows:

Phase 1 - Completed	<ul style="list-style-type: none"> <li>• Beeliar Reserve</li> <li>• Aubin Grove Reserve</li> <li>• Santich Park</li> <li>• Goodchild Reserve Colorado Park</li> <li>• Allendale Park</li> <li>• All existing dog exercise areas</li> </ul>
Phase 2 - This Report	<ul style="list-style-type: none"> <li>• Enright Reserve</li> <li>• Len Packham Reserve</li> <li>• Success Reserve</li> </ul>
Phase 3 - Future	<ul style="list-style-type: none"> <li>• All other reserves outlined within the AMEP</li> </ul>



As a result of the Phase One (1) review, it is noted there was only one (1) request to have one location reverted to dog on-leash between 1 November 2020 to 24 June 2022.

All other customer requests related to common dog compliance matters.

The below table highlights the number of customer request and a summary of the Phase One (1) locations:

Reserve	Number of Customer Request	Summary of Customer Request
Allendale Park	0	No complaints received
Aubin Grove Reserve	0	No complaints received
Beeliar Reserve	7	One complaint related to a dog attack, and five were due to dog nuisance One customer requested to have the Reserve returned to a dog on-leash only area
Colorado Park	0	No complaints received
Goodchild Reserve	8	All complaints related to stray dogs with no owners present
Santich Park	1	One complaint was in relation to a dog attack

The customer requests received for the Phase One (1) locations are not considered to be abnormally high or to be as a result of the change in the off-leash status.

The City's Recreation Services team have advised there were no specific complaints raised by sporting or community groups from the Phase One (1) trial.

The sporting clubs who use the reserves identified within Phase Two (2) were consulted as part of the development of the AMEP, however since then the City has received no specific opposition to the planned roll-out.

The level of impact of this change to sporting clubs is perceived to be minimal, as the conditional off-leash space will require all dogs to be on lead when sporting clubs are using the reserves.

City Rangers will liaise with sporting groups to ensure these restrictions are enforced during sporting activities.

Based on the success of Phase One (1), it is recommended that Phase Two (2) be approved as a six-month trial, and subject to any bona-fide complainants a report may be presented to Council at a future date.

Should no bona-fide complaints be received, the off-leash areas will remain in effect.



To ensure consistency with current signage within the City, it is recommended that the Phase Two (2) roll-out be based on the use of the AMEP’s traffic light system as shown below:

		
<p><b>Dog Off-Leash Area</b> Dogs may be off leash within the area, but effective control by the owner is still required.</p> <p>Dogs must be held by a leash when:</p> <ul style="list-style-type: none"> <li>• designated sporting fields are in use</li> <li>• designated school activity in progress</li> <li>• city officers are using power tools or mowing</li> <li>• At the direction of a City Officer.</li> </ul>	<p><b>Dog On-Leash Area</b> Dogs allowed within the area but must be on leash. Unless within an enclosed dog park.</p>	<p><b>Dog Prohibited Area</b> Dogs are not allowed within the area either on or off-leash. Registered assistance dogs are exempted.</p>

If Council approves the officer recommendation, the reserves mentioned within this report (Phase Two (2)) will change from the ‘yellow’ category to the ‘green’ category.

**Strategic Plans/Policy Implications**

Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources

- Sustainable resource management including waste, water, and energy.

Community, Lifestyle and Security

A vibrant healthy, safe, inclusive, and connected community

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

City Growth and Moving Around

A growing City that is easy to move around and provides great places to live

- An attractive, socially connected, and diverse built environment.

Listening and Leading

A community focused, sustainable, accountable, and progressive organisation

- Best practice Governance, partnerships, and value for money.



### **Budget/Financial Implications**

The existing Municipal Budget will fund the installation of signage and promotional material. Accordingly, no additional budget amendment is required.

### **Legal Implications**

Pursuant to section 31(3A) of the *Dog Act 1976*, the creation of dog off-leash areas requires an Absolute Majority of Council.

Should Council adopt the new locations, a period of 28 days of statutory advertising will commence shortly afterwards.

Following the statutory period, the designated reserves will become a dog exercise area for the times specified by the City.

Signage is not a legal requirement but is considered best practice.

### **Community Consultation**

Should Council approve the recommendation, the City will undertake a mandatory 28-day public advertising period.

During this time, the City will undertake a number of initiatives to inform local residents, sporting groups and schools, this will include:

- Installing temporary signs at the Phase Two (2) locations
- One on one discussions with sporting clubs and nearby schools
- Social media advertisement
- Complying with section 1.7 of the *Local Government Act 1995* of public advertisement
- Letter box drops to nearby residents
- Increased Ranger patrols and proactive engagement with dog owners.

The City's Ranger Services will be the community's point of contact throughout this time.

The commencement of this phase of the off-leash areas has been postponed in part due to internal resourcing due to COVID-19 and officers time spent on creating a dog on-leash beach.

Due to existing commitments, this consultation process may not commence until the fourth quarter of 2022.

At the end of the six (6) month trial, officers will close the loop on this trial by:

- Seeking feedback from sporting clubs and schools
- Assessment of any customer queries and complaints
- Review of compliance matters.





Should the trial not generate any bona-fide complaints, the off-leash area will remain in effect?

In the event that bona-fide complaints are received, officers will write a future report to Council as part of a recommendation to either proceed or postpone the planned Phase Three (3) roll-out.

### **Risk Management Implications**

This item attracts a 'low' consequence rating.

The only notable risk is associated with localised community complaints due to the delay in commencing the phase 2 consultation process.

### **Advice to Proponent(s)/Submitters**

N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## 18. Governance and Strategy

### 18.1 (2022/MINUTE NO 0134) Minutes - Organisational Performance Committee Meeting 16 June 2022

<b>Author</b>	Jemma Iles
<b>Attachments</b>	<ol style="list-style-type: none"><li>1. Minutes - Organisational Performance Committee Meeting 19 May 2022 <a href="#">↓</a></li><li>2. Corporate KPI Progress Status Report <a href="#">↓</a></li><li>3. Confidential Minutes - Organisational Performance Committee Meeting 19 May 2022 (<b>Confidential</b>)</li></ol>

#### **Recommendation/Council Decision**

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) RECEIVES the Minutes of the 16 June 2022 Organisational Performance Committee Meeting; and
- (2) ADOPTS the recommendations contained therein.

**CARRIED UNANIMOUSLY 10/0**

#### **Background**

The Organisational Performance Committee held a meeting on 16 June 2022.

The Minutes of the meeting are required to be presented to Council for consideration.

#### **Submission**

N/A

#### **Report**

The Committee recommendations are now presented for consideration by Council, and if accepted, are endorsed as the decisions of Council.

#### **Strategic Plans/Policy Implications**

##### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

#### **Budget/Financial Implications**

Nil



**Legal Implications**

1. Section 5.38 of the *Local Government Act 1995* (the Act) and Schedule 2 (Division 3) of the *Local Government (Administration) Regulations 2021* apply to the CEO Performance Review process
2. Regulations 19C and 19C (5) of the *Local Government (Administration) Regulations 1996* (the Regulations) apply to the adoption of the Strategic Community Plan (SCP) and the monitoring of the related KPIs.  
  
Regulations 19DA and 19DA (3) of the Regulations apply to the adoption of the Corporate Business Plan (CBP) and matters related to the Asset Management Plan, Workforce Plan and Long-Term Financial Plan.
3. Section 5.46 of the Act applies to the annual review of the functions and powers delegated to the CEO (Delegated Authority)

**Community Consultation**

N/A

**Risk Management Implications**

There is a “Low” level of “Compliance” risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





The Council of the City of Cockburn  
Organisational Performance Committee  
(OPCO)

# Minutes

For Thursday, 16 June 2022

These Minutes are subject to confirmation

Presiding Member's signature

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Date: 18 August 2022

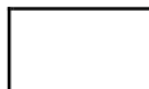


OPCO 16/06/2022

**The Council of the City of Cockburn  
Organisational Performance Committee (OPCO) Meeting  
Thursday, 16 June 2022 at 6pm**

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OPCO 21/04/2022

**The Council of the City of Cockburn  
Organisational Performance Committee (OPCO) Meeting  
Thursday, 16 June 2022**

**Minutes**

**PRESENT**

**Elected Members**

Mr L Howlett	-	Mayor (Presiding Member)
Ms P Corke	-	Councillor (eMeeting)
Mr T Dewan	-	Councillor
Mr P Eva	-	Councillor
Mr M Separovich	-	Councillor
Ms C Stone	-	Councillor

**Independent Consultant**

Ms H Hardcastle	-	Learning Horizons
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**Observer**

Deputy Mayor Widenbar	-	Deputy Mayor (eMeeting) (arrived 6.04)
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**In Attendance**

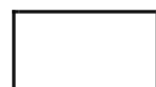
Mr T Brun	-	Chief Executive Officer
Ms E Milne	-	Executive Governance and Strategy
Mr S Downing	-	Chief Financial Officer
Mr M Swanepoel	-	Acting Executive People Experience & Transformation
Ms J Downsborough	-	Manager Strategy and Integrated Planning
Ms C Hanrahan	-	Manager People Experience
Ms M Todd	-	Manager Legal and Compliance
Mr M Lee	-	System Support Officer (IT Support)
Mrs B Pinto	-	Governance Officer
Mrs S D'Agnone	-	Council Minute Officer

**1. Declaration of Meeting**

The Presiding Member declared the meeting open at 6.00pm and welcomed all in attendance.

“Kaya, Wanju Wadjuk Budjar” which means “Hello, Welcome to Wadjuk Land”

The Presiding Member acknowledged the Nyungar People who are the traditional custodians of the land on which the meeting was being held and extended that respect to the Elders of the Nyungar Nation, both past and present and extended that respect to Indigenous Australians who were present.



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OPCO 21/04/2022

**2. Appointment of Presiding Member (If required)**

Nil

**3. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)**

Nil

**4. Apologies & Leave of Absence**

Ms J Iles, Executive People Experience and Transformation - Apology

**5. Confirmation of Minutes**

**5.1 (2022/MINUTE NO 0009) Minutes of the Organisational Performance Committee Meeting - 21/04/2022**

**Recommendation**  
 That Committee confirms the Minutes of the Organisational Performance Committee Meeting held on Thursday, 21 April 2022 as a true and accurate record, subject to the following amendment:

Page 4 Wording:

The Executive People Experience and Transformation declared Mayor Howlett as Presiding Member of the Audit, Risk and Compliance.

be replaced with:

The Executive People Experience and Transformation declared Mayor Howlett as Presiding Member of the Organisational Performance Committee.

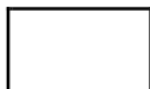
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**Committee Recommendation**  
 MOVED Cr C Stone SECONDED Cr M Separovich

That the recommendation be adopted.

**CARRIED UNANIMOUSLY 6/0**

6.01pm Deputy Mayor Widenbar entered the meeting via eMeeting.



OPCO 21/04/2022

**6. Business Left Over from Previous Meeting (if adjourned)**

Nil

**7. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

Nil

**(2022/MINUTE NO 0010) Suspension Standing Orders****Committee Recommendation**

MOVED Cr C Stone SECONDED Cr M Separovich

That, pursuant to Clause 22.1 of the *Standing Orders Local Law 2016*, the meeting be suspended for a maximum of 10 minutes, the time being 6.04pm.

**CARRIED UNANIMOUSLY 6/0**

6.05pm The Chief Financial Officer, Acting Executive People Experience and Transformation, Manager Strategy and Integrated Planning, Manager People Experience, Manager Legal and Compliance, System Support Officer, Governance Officer and Council Minute Officer departed the meeting.

**(2022/MINUTE NO 0011) Resumption of Standing Orders****Committee Recommendation**

MOVED Cr T Dewan SECONDED Cr P Eva

That *Standing Orders Local Law 2016* be resumed, the time being 6.17pm.

**CARRIED 4/2****For:** Mayor L Howlett, Cr P Corke, Cr T Dewan, Cr P Eva**Against:** Cr M Separovich, Cr C Stone

6.19pm The Chief Financial Officer, Acting Executive People Experience and Transformation, Manager Strategy and Integrated Planning, Manager People Experience, Manager Legal and Compliance, System Support Officer, Governance Officer and Council Minute Officer returned to the meeting.

**En Bloc Resolutions**

6.21pm The following Items were carried by En Bloc Resolution of Council:

8.1	13.1
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 5 of 14



OPCO 16/06/2022

Item 8.1

**8. Governance and Strategy**

**8.1 (2022/MINUTE NO 0012) Terms of Reference/Annual Calendar - Proposed Update**

- Author** Jemma Iles
- Attachments**
1. Proposed Organisational Performance Committee - Annual Calendar of Business [↓](#)
  2. Terms of Reference - Organisational Performance Committee [↓](#)

**Recommendation of the Committee**  
 The Committee recommends that Council:

- (1) ADOPTS the revised Organisational Performance Committee Terms of Reference; and
- (2) ADOPTS the revised Organisational Performance Committee Calendar.

---

**Committee Recommendation**  
 MOVED Cr C Stone SECONDED Cr M Separovich

That the recommendation be adopted.

**CARRIED 5/1**

**For:** Mayor L Howlett, Cr P Corke, Cr P Eva, Cr M Separovich, Cr C Stone  
**Against:** Cr T Dewan

**Background**

At the Governance Committee (GovCo) Meeting, 21 April 2022, a recommendation was proposed by Cr Corke to amend the GovCo calendar cycle to align with the two-year Electoral cycle.

As such all Committees of Council Terms of Reference and Calendars of Business are being edited to reflect the same structure.

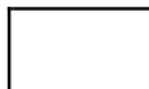
**Submission**

N/A

**Report**

The revised Organisational Performance Committee Terms of Reference and Calendar of Business aligned with the two-year Electoral cycle is presented to the Committee for adoption.

There are no additional changes.



Item 8.1

OPCO 16/06/2022

**Strategic Plans/Policy Implications**

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships, and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

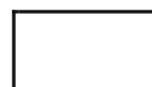
There is a “Low” level of “Brand / Reputation” and “Compliance” risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



### Organisational Performance (OPCo) Committee

#### Terms of Reference – Objectives and Duties

1. The OP Co is responsible for recommending the Key Performance Indicators (KPIs) related to the CEO role and for monitoring the progress of achieving the KPIs. In determining the extent and ongoing status of the KPIs, the Committee may resource the assistance of external expertise to monitor and make recommendations to the Committee on the performance of the CEO.
2. The Op Co will also assist in setting and monitoring Strategic KPIs for measuring Organisational Performance.
3. The OP Co will also assist the CEO in recommending a Succession Planning Framework for the roles of CEO and the seven (7) Executive Officers.
4. The OP Co will also be responsible for overseeing the regular (at least annual) review of the delegations of functions and power to the CEO.
5. The OP Co will be responsible for recommending the endorsement and oversight of the City’s Remuneration Policy in relation to the CEO, Executive, Senior Leadership Team and the Enterprise Agreement principles.

### Calendar of Business – 2 Year Election Cycle

#### Year 1

E l e c t i o n 2 0 2 1	February	April	June	August	October
	CEO KPI mid-year update	Organisational Strategic KPI Review	Enterprise Agreement Negotiations Status Review	Annual CEO KPI Performance Review	Leadership Succession Planning Annual Review
	Leadership Succession Planning Review (initial)	Delegations Review	Annual review of delegations of function and power to the CEO	Annual Executive Committee and Senior Leadership Bonus Review	Delegations Review
	Enterprise Agreement Negotiations Report		Delegations Schedule Review		
			Organisational and CEO KPI Annual Setting		
<b>Standing Items</b>					
Review of prioritised delegations					
Review of Organisational Strategic KPI Performance Report					
Legislative Changes					



Organisational Performance (OPCo) Committee

Calendar of Business – 2 Year Election Cycle

Year 2

February	April	June	August	October	E l e c t i o n 2 0 2 3
CEO KPI mid-year update	Organisational Strategic KPI Review	Annual review of delegations of function and power to the CEO	Annual CEO KPI Performance Review	Leadership Succession Planning Annual Review	
Leadership Succession Planning Midyear Review	Delegations Review	Delegations Schedule Review	Annual Executive Committee and Senior Leadership Bonus Review	Delegations Review	
		Organisational and CEO KPI Annual Setting			
<b>Standing Items</b>					
Review of prioritised delegations					
Review of Organisational Strategic KPI Performance Report					
Legislative Changes					

## DRAFT Organisational Performance Committee (OpCo) Committee



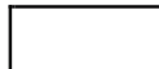
### Terms of Reference

#### Background

1. The Organisational Performance Committee is a formally appointed Committee of Council.
2. Section 5.38 of the Local Government Act 1995 (The Act) and Regulation 18D of the Local Government (Administration) Regulations 1996 (The Regulations) require that the local government (Council) undertake a review of the performance of the Chief Executive Officer (CEO) on at least an annual basis.
3. Section 5.56 of the Act and Regulation 19C of the Regulations require that the local government (Council) must adopt and apply strategic performance indicators as a measure of its organisational planning framework.
4. Sections 5.42, 5.43 and 5.44 provides Council with the power to delegate some of its functions and powers to the CEO and for the CEO to sub delegate some functions and powers to other officers.

#### Objectives and Duties

1. The OP Co is responsible for recommending the Key Performance Indicators (KPIs) related to the CEO role and for monitoring the progress of achieving the KPIs. In determining the extent and ongoing status of the KPIs, the Committee may resource the assistance of external expertise to monitor and make recommendations to the Committee on the performance of the CEO.
2. The Op Co will also assist in setting and monitoring Strategic KPIs for measuring Organisational Performance.
3. The OP Co will also assist the CEO in recommending a Succession Planning Framework for the roles of CEO and the seven (7) Executive Officers.
4. The OP Co will also be responsible for overseeing the regular (at least annual) review of the delegations of functions and power to the CEO.
5. The OP Co will be responsible for recommending the endorsement and oversight of the City's Remuneration Policy in relation to the CEO, Executive, Senior Leadership Team and the Enterprise Agreement principles.



#### Membership

1. The OP Co will comprise of a minimum of four Elected Members, who shall be appointed by Council
2. City staff, under the direction of the CEO, shall provide secretarial and administrative support to the Committee

#### Meetings

1. The Committee shall meet five (5) times each year, on the third Thursday in February, April, June, August and October and on other occasions as may be required to consider the functions of the Committee.
2. The Committee shall be held in person at 6:00pm to 7:00pm or at 7:30 to 8:30pm on a rotating basis with the other 3 Committees as determined in advance by the City for the calendar year.
3. Any external Consultant or officer of the City of Cockburn may be invited to attend any Meeting of the Committee to address a particular item of business on the Agenda.
4. The CEO and / or any City Officers in attendance at the Committee Meetings may be required to leave the Meeting upon a motion to that effect being carried at the Meeting. In addition, the CEO and any officer in attendance will be required to declare a Financial Interest in any item to be considered at the Committee Meeting which impacts on their Employment Contract.

#### Delegation

1. Nil

#### Reporting

1. The Committee shall ensure that the Minutes of each Meeting are forwarded for inclusion on the Agenda of the next practicable Ordinary Council Meeting for the Committee recommendations to be considered.
2. The Report to Council accompanying the Minutes shall provide a summary of the matters considered at the relevant Committee meeting.

OPCO 16/06/2022

**CONFIDENTIAL**

Item 13.4

**9. People Experience and Transformation**

Nil

**10. Office of the CEO**

Nil

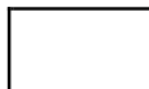
**11. New Business of an Urgent Nature Introduced by Members or Officers**

Nil

**12. Matters to be Noted for Investigation, Without Debate**

Nil

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Item 13.4

**CONFIDENTIAL**

OPCO 16/06/2022

**13. Confidential Business**

<b>13.1</b>	<b>(2022/MINUTE NO 0013) Enterprise Agreement Update</b>
<p>This report and its attachments are <b>CONFIDENTIAL</b> in accordance with Section 5.23(2) (a) of the <i>Local Government Act 1995</i>, which permits the meeting to be closed to the public for business relating to the following:</p> <p>(a) <i>a matter affecting an employee or employees.</i></p>	
<p><b>Committee Recommendation</b>  MOVED Cr C Stone SECONDED Cr M Separovich</p> <p>The Committee recommends that Council adopts the recommendation as specified in the Confidential Resolution.</p> <p style="text-align: right;"><b><u>CARRIED 5/1</u></b></p> <p><b>For:</b> Mayor L Howlett, Cr P Corke, Cr P Eva, Cr M Separovich, Cr C Stone  <b>Against:</b> Cr T Dewan</p>	

<b>13.2</b>	<b>(2022/MINUTE NO 0014) Annual Setting - Organisational and Chief Executive Officer KPI</b>
<p>This report and its attachments are <b>CONFIDENTIAL</b> in accordance with Section 5.23(2) (a) of the <i>Local Government Act 1995</i>, which permits the meeting to be closed to the public for business relating to the following:</p> <p>(a) <i>a matter affecting an employee or employees.</i></p>	

6.23pm Cr Eva and the Manager Legal and Compliance left the meeting.

6.24pm The Manager Legal and compliance returned to the meeting.

6.26pm Cr Eva returned to the meeting.

<p><b>Committee Recommendation</b>  MOVED Cr M Separovich SECONDED Mayor L Howlett</p> <p>The Committee recommends that Council adopts the recommendation as specified in the Confidential Resolution.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 6/0</u></b></p>	
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OPCO 16/06/2022

**CONFIDENTIAL**

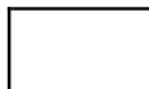
Item 13.4

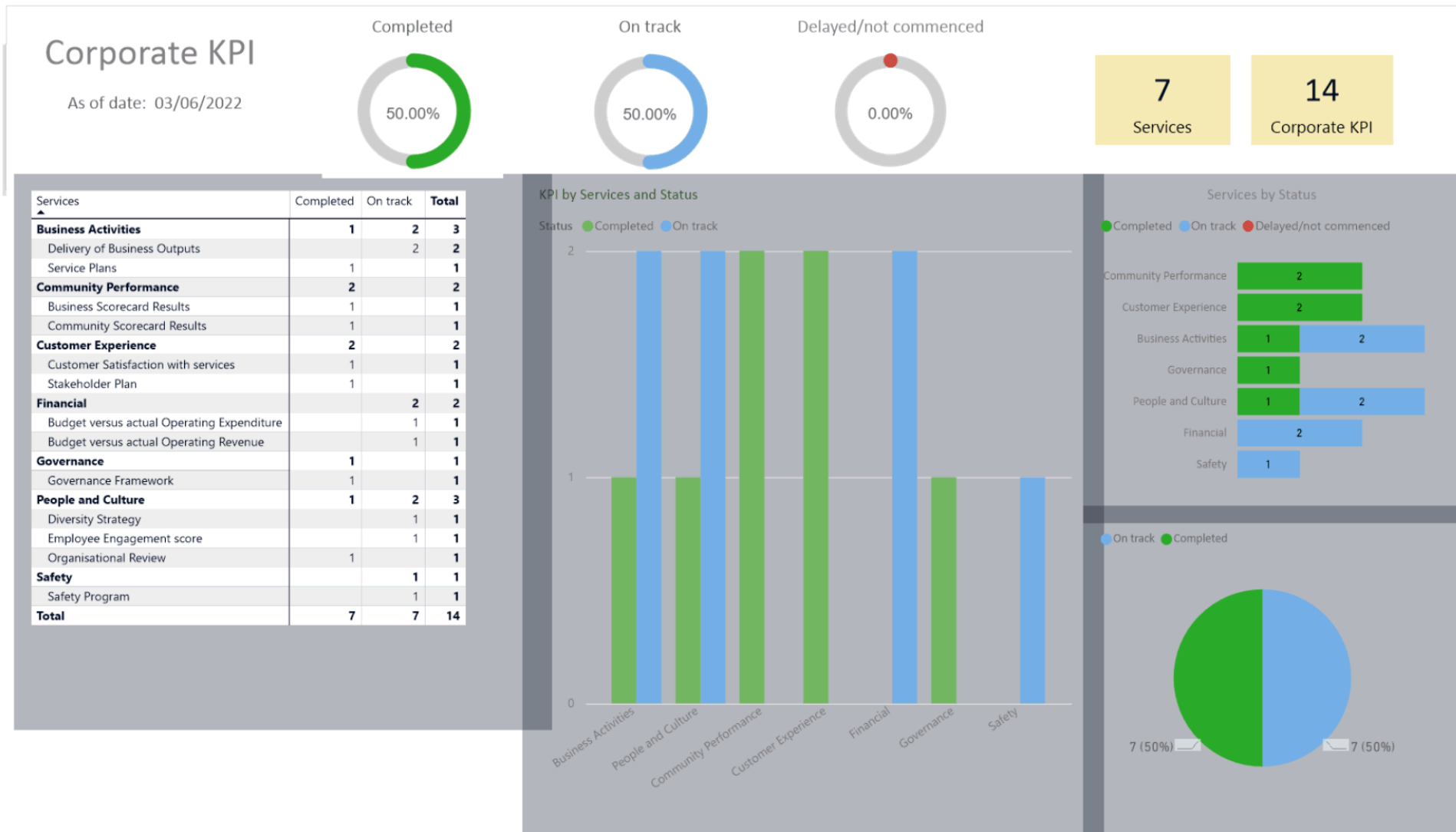
<b>13.3</b>	<b>(2022/MINUTE NO 0015) Update - FY22 Corporate Key Performance Indicators</b>
<p>This report and its attachments are <b>CONFIDENTIAL</b> in accordance with Section 5.23(2) (a) of the <i>Local Government Act 1995</i>, which permits the meeting to be closed to the public for business relating to the following:</p> <p>(a) <i>a matter affecting an employee or employees</i></p>	
<p><b>Committee Recommendation</b>                  MOVED Cr C Stone SECONDED Cr M Separovich</p> <p>The Committee recommends that Council adopts the recommendation as specified in the Confidential Resolution.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 6/0</u></b></p>	

<b>13.4</b>	<b>(2022/MINUTE NO 0016) Workplace Health and Safety Update</b>
<p>This report and its attachments are <b>CONFIDENTIAL</b> in accordance with Section 5.23(2) (a) of the <i>Local Government Act 1995</i>, which permits the meeting to be closed to the public for business relating to the following:</p> <p>(a) <i>a matter affecting an employee or employees.</i></p>	
<p><b>Committee Recommendation</b>                  MOVED Cr C Stone SECONDED Cr T Dewan</p> <p>The Committee recommends that Council adopts the recommendation as specified in the Confidential Resolution.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 6/0</u></b></p>	

**14. Closure of Meeting**

6.49pm The Presiding Member closed the meeting.





# Corporate KPI

Services	Measure	KPI Target	FY22 KPI Target	Outperformance	Executive Accountable	Executive Direct Report To	Due date	Progress	Notes
Business Activities	Service Plans		By decision of Council	N/A	Emma Milne	Courtnee Thomson	01/07/2022	Complete	Services Plans in place for all Service Units. FY22 mid-year service plan reviews adopted by Council at 10 Feb 22 OCM. FY23 service plans currently being developed and will be adopted by Council at the June Special Council Meeting.
Business Activities	Delivery of Business Outputs	Delivery of major (>\$500k) projects against targets (Registered in PPM)	0.8	5% improvement	Anton Lees	Terry Green	01/07/2022	Delivery	Major projects progressing in accordance with approved internal or grant timelines
Business Activities	Delivery of Business Outputs	Delivery of planned services against targets (CAMMS)	0.55	0.7	Emma Milne	Courtnee Thomson	01/07/2022	Delivery	61% of FY22 Service Plan KPIs on target with 24% of measurements not being available till end of FY. FY23 Service Plan targets currently being developed and will be adopted by Council at the June Special Council Meeting.
Community Performance	Community Scorecard Results	Performance Scorecard results (place to live and governing organisation) maintained	73 performance indicator score	Additional 1 point	Victoria Green	Samantha Seymour-Eyles	01/07/2022	Complete	Scorecard completed and sent to community 3 March 2022. Data collation/review and development of report from 24 March. Looking to present findings to management 3 May 2022.
Community Performance	Business Scorecard Results	Performance Scorecard results (place to work or operate a business and as a governing organisation) maintained	71 performance indicator score	Additional 2 points	Victoria Green	Michael Faulkner	01/07/2022	Complete	Benchmark of 72 achieved. Currently.
Customer Experience	Customer Satisfaction with services	Average customer satisfaction levels maintained from the Customer Satisfaction surveys (internal and external), Internal Customer satisfaction levels maintained	External average 89.1%, and, Internal average 81.5% on KPI of 7	additional 2%	Victoria Green	Colleen Miller	01/07/2022	Complete	External research provider briefed. All surveys infield as planned throughout the year. Seniors survey - complete 07/10/2021, research provider analysing results Intercept and phone surveys in field Oct/Nov 2021 : Youth Services survey - commence week of 19/10/2021 HWRP Commercial and Domestic survey - commenced week 9/10/2021 (subject to weather conditions) Sports Field Hire / Bookings Management / Casual & Regular hirers Winter season survey - commence week 19/10/2021 Front counter - commence 04/11/2021 Strategic Planning - commence week 19/10/2021
Customer Experience	Stakeholder Plan		By decision of Council	N/A	Victoria Green	Daniel Newman	01/07/2022	Complete	



Services	Measure	KPI Target	FY22 KPI Target	Outperformance	Executive Accountable	Executive Direct Report To	Due date	Progress	Notes
Financial	Budget versus actual Operating Expenditure	No Budget Variance	+ or - 2% Variance	+ or - 1% Variance	Stuart Downing	Nelson Mauricio	01/07/2022	Delivery	The actual KPI for the 10 months to 30/4/22 is -8.2%. This is under spending, which should increase operating budget surplus and EBITDA 26.9% v target of 1%
Financial	Budget versus actual Operating Revenue	No Budget Variance	+ or - 2% Variance	+ or - 1% Variance	Stuart Downing	Nelson Mauricio	01/07/2022	Delivery	The actual KPI for the 10 months to 30/4/22 is +2.5%. Additional income is in line with AMB plus FAG grants in advance
Governance	Governance Framework	Ensure the Council and City's governance and communication processes provide a best practice framework and are supported with appropriate training.	By decision of Council	N/A	Emma Milne	Michelle Todd	01/07/2022	Complete	Following the 14 April 2020 authorised inquiry into the City of Cockburn by the Department of Local Government, Sport and Cultural Industries, the City commissioned Cole Corporate to conduct an independent governance review in 2021. An interim report was presented to Elected Members on 30 September 2021, with the final report presented to Elected Members on 28 October 2021 for their consideration. A Governance Review Steering Committee was formed and met through 2022. These meetings have now concluded, the actions for which are being closed out, to be reported on publicly via the website.
People and Culture	Employee Engagement score	Employees promote the City as the Employer of choice from the Culture Scorecard	0.75	additional 2%	Jemma Iles	Michael Swanepoel	01/07/2022	Delivery	Employee Culture Pulse Survey launched 20 May. Survey completion and results available by early June 2022.
People and Culture	Diversity Strategy	Increased senior leadership gender diversity	30% composition of either gender in leadership roles	additional 5%	Jemma Iles	Chantelle Hanrahan	01/07/2022	Delivery	On track to meet stretch target. ExCo has met 50/50 gender diversity. Senior Leadership team: 41.6% female / 58.4% male (including ExCo) 35% female / 65% male (excluding ExCo)
People and Culture	Organisational Review	Completion of organisational review and implementation of appropriate training.	By decision of Council	N/A	Jemma Iles	Chantelle Hanrahan	01/07/2022	Complete	Organisational Review is completed. ExCo and SLT appointments completed. Transformation Framework has been developed for ongoing change.
Safety	Safety Program	Deliver Safety program against targets	5<LTI	3<LTI	Jemma Iles	Cheryl Taveira	01/07/2022	Delivery	Current 12 month rolling LTIFR is 0.00

**18.2 (2022/MINUTE NO 0135) Minutes - Governance Committee Meeting 16 June 2022**

<b>Author</b>	Emma Milne
<b>Attachments</b>	1. Minutes - Governance Committee Meeting 16 June 2022 <a href="#">↓</a> 2. Confidential Minutes - Governance Committee Meeting 16 June 2022 ( <b>Confidential</b> )

**Recommendation/Council Decision**

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) RECEIVES the Minutes of the Governance Committee meeting of 16 June 2022; and
- (2) ADOPTS the recommendations contained therein.

**CARRIED UNANIMOUSLY 10/0**

**Background**

The Governance Committee (GovCo) is a formally appointed Committee of Council.

Section 2.7 (2) (b) of the *Local Government Act 1995* (The Act) stipulates that it is the role of the Council to “determine the local government’s policies”.

Section 3.11 of the Act provides for the making of Local Laws under the Act and other Acts of State Parliament, as well as the procedures for doing so.

Section 5.56 of the Act and Regulation 19DA of the *Local Government (Administration) Regulations 1996* requires Council to develop a Corporate Business Plan which will cover the period of at least four financial years.

The Plan is reviewed annually and must be consistent with the priorities set out in the Strategic Community Plan, for the organisational operations related to asset management, workforce planning and long-term financial planning.

**Submission**

N/A



## Report

The Governance Committee (GovCo) meeting was held on 16 June 2022. The Minutes of the meeting are attached for consideration by Council and include the following items:

1. Proposed Amendment – Elected Members Entitlements: Allowances and Reimbursements Policy
2. Proposed Amendment – Elected Member Code of Conduct Complaints of Alleged Behaviour Breach Policy
3. Proposed Amendment – Corporate Strategic Planning and Budget Policy
4. Policy Review – Attendance at Conferences, Seminars, Events and Training
5. Policies Review – Action Status
6. Local Laws Review – Action Status
7. FY23 Corporate Business Plan – Key Performance Indicators
8. Proposed Update – Governance Committee Calendar

## Strategic Plans/Policy Implications

### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

## Budget/Financial Implications

N/A

## Legal Implications

As referred to in the Minutes.

## Community Consultation

N/A

## Risk Management Implications

There is a “Low” level of “Compliance” risk and a “Substantial” level of “Brand / Reputation” risk associated with this item.

## Advice to Proponent(s)/Submitters

N/A

## Implications of Section 3.18(3) *Local Government Act 1995*

Nil





The Council of the City of Cockburn  
Governance Committee (GovCo)  
**Minutes**

For Thursday, 16 June 2022

These Minutes are subject to confirmation

Presiding Member's signature

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Date: 18 August 2022



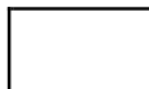
GOVCO 16/06/2022

**The Council of the City of Cockburn**  
**Governance Committee (GovCo) Meeting**  
**Thursday, 16 June 2022**

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GOVCO 16/06/2022

**The Council of the City of Cockburn**  
**Governance Committee (GovCo) Meeting**  
**Thursday, 16 June 2022**

## MINUTES

### Present

#### Elected Members

Ms C Stone	-	Councillor (Presiding Member)
Mr T Widenbar	-	Deputy Mayor
Ms P Corke	-	Councillor (eMeeting) (Arrived 7.27pm)
Ms L Kirkwood	-	Councillor
Mr M Separovich	-	Councillor

#### In Attendance

Mr T Brun	-	Chief Executive Officer
Ms E Milne	-	Executive Governance and Strategy
Mr S Downing	-	Chief Financial Officer
Mr M Swanepoel	-	Acting Executive People Experience & Transformation
Ms J Downsborough	-	Manager Strategy and Integrated Planning
Ms M Todd	-	Manager Legal and Compliance
Mr M Lee	-	System Support Officer (IT Support)
Mrs B Pinto	-	Governance Officer
Mrs S D'Agnone	-	Council Minute Officer

### 1. Declaration of Meeting

The Presiding Member declared the meeting open at 7.27pm.

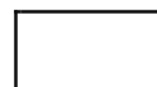
7.27pm Cr Corke entered the meeting.

### 2. Appointment of Presiding Member (If required)

Nil

### 3. Acknowledgement of Receipt of Written Declarations of Financial Interests and Conflict of Interest (by Presiding Member)

Nil



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**4. Apologies & Leave of Absence**

Cr Eva - Apology

**5. Confirmation of Minutes**

**5.1 (2022/MINUTE NO 0012) Minutes of the Governance Committee Meeting - 21/04/2022**

**Recommendation**

That Committee confirms the Minutes of the Governance Committee Meeting held on Thursday, 21 April 2022 as a true and accurate record.

**Committee Recommendation**

MOVED Deputy Mayor T Widenbar SECONDED Cr M Separovich

That the recommendation be adopted.

**CARRIED UNANIMOUSLY 5/0**

**6. Business Left Over from Previous Meeting (if adjourned)**

Nil

**7. Declaration by Members who have Not Given Due Consideration to Matters Contained in the Business Paper Presented before the Meeting**

Nil

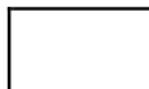
**En Bloc Resolutions**

7.28pm The following Items were carried by En Bloc Resolution of Council:

12.3	12.6
12.4	12.8
12.5	

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**8. Built and Natural Environment**

Nil

**9. Finance**

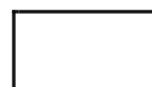
Nil

**10. Operations**

Nil

**11. Community Services**

Nil



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Item 12.1

## 12. Governance and Strategy

### 12.1 (2022/MINUTE NO 0013) Proposed Amendment - Elected Members Entitlements: Allowances and Reimbursements Policy

**Author** Emma Milne

**Attachments**

1. Salaries and Allowances Tribunal Determination [↓](#)
2. Local Government Administration Regulations 1996 - Elected Member Reimbursement of Expenses [↓](#)
3. Legal Advice - Payment of ICT Allowance to Elected Members **(Confidential)**
4. Policy - Proposed Amendments 'Elected Member Entitlements - Allowances and Reimbursements' [↓](#)

#### Recommendation

That the Committee recommends that Council:

- (1) AMENDS Policy "Elected Members Entitlements – Allowances and Reimbursements", as shown in the attachment to the Agenda.

#### Committee Recommendation

MOVED Cr L Kirkwood SECONDED Cr M Separovich

The Committee recommends that Council:

- (1) AMENDS the 'Elected Members' Entitlements – Allowances and Reimbursements' Policy, as shown in the attachment to the Agenda; and
- (2) AMENDS Clause (3)4(b) of the Policy to read:

Hire of clothing when attending a recognised Council related function.

**CARRIED UNANIMOUSLY 5/0**

#### Reason for Decision

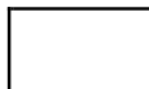
To enable Elected Members to hire clothing when attending any recognised Council related function, removing the limitations of application of this clause to formal attire only.

#### Background

The current practice of providing some Councillors with paper copies of Council and Committee Agenda papers is not currently specified in the relevant Policy.

Accordingly, for this practice to be clearly identified as an entitlement available for all Elected Members to access, the Policy has been updated to include this in Clause (7) "Provision of Support".

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**Item 12.1**

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**Submission**

N/A

**Report**

The practice of printing hard copies of Agenda papers for Elected Members has been undertaken on an informal basis for many years.

In 2015, the City introduced a digital format and provided relevant officers and Elected Members with appropriate equipment to assist with the transfer to an electronic environment for conducting Council and Committee Meetings.

At that time, it was agreed that members could continue to receive hard copy Meeting Agendas provided by the City, with the expectation that this practise would be phased out over time.

There is an ongoing requirement for some Elected Members to receive paper copies of the Agenda.

The internal cost of providing this documentation to these Councillors is estimated at \$1,000 per Councillor each year, which includes staff preparation time, printing costs, consumables, and staff delivery costs.

The legal advice attached under separate confidential cover, supports the position that the intent of the ICT Allowance is to include 'associated consumables', however recent advice from the Salaries and Allowances Tribunal (Document ID 11102630) is that this is a matter for each local government to consider, and come to the most suitable arrangement on.

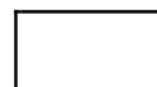
In discussing the matter with the WA Local Government Association, it was suggested that it is a "common practice" among local governments to provide the option of either or both digital platforms and paper-based copies to facilitate the Council and Committee Meetings process.

It is acknowledged however that many local governments are seeking to transition to digital solutions for the provision of this information and no longer produce paper copies for public access anymore, as is the case at the City of Cockburn.

The "City of Cockburn Independent Governance Review 2021 – Report October 2021" undertaken by Steven Cole made the following key points:

"EMs have important civic judgemental and decision-making roles to play with the effectiveness of the discharge of such roles being largely dependent on their receipt, understanding and assimilation of information from the City's administration.

Different people, including different Elected Members, each have their own preferred mode of information and communication receipt in order to most



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efficiently and effectively allow them to best understand and deal with that communication of information.

It would be counter-productive to have Elected Members occupying important deliberative seats at Council meetings where their understanding of matters being deliberated upon at those meetings is sub-optimal due to their being denied their preferred form of information and communication receipt".

Accordingly, for the City to clarify this entitlement as a choice for Elected Members to be able to receive the information in either format, it is recommended that the relevant Policy be amended by the inclusion of the following additional Clauses:

(7) Provision of Support

1. Mayor  
additional Clause (e) to read as follows:  
(e) The provision of paper copies of all Council and Committee Meeting Agendas, upon written request to the CEO
2. Deputy Mayor and other Councillors  
Additional Clause (d) to read as follows:  
(d) The provision of paper copies of all Council and Committee Meeting Agendas, upon written request to the CEO

**Strategic Plans/Policy Implications**

Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Sustainable resource management including waste, water and energy.

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

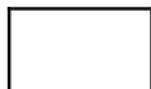
Annual cost for provision of paper-based Council and Committee Meeting Agendas is estimated to be around \$1,000 per Member annually.

**Legal Implications**

Clause 9.2 1. 2. of Part 9 of the Salaries and Allowances Tribunal (SAT) Determination 2021 refers in relation to annual ICT allowance paid to Elected Members in lieu of reimbursement for particular types of expenses.

Regulation 32 (1) (c) of the *Local Government (Administration) Regulations 1996* refers the prescribed expenses able to be reimbursed to an elected member in

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**Item 12.1**

**GOVCO 16/06/2022**

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performing a function of the member which are included in the annual ICT Allowance paid to Elected Members.

**Community Consultation**

N/A

**Risk Management Implications**

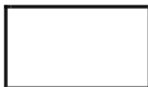
There is a "Moderate" level of assessed "Operations Disruption" risk associated with this item in providing paper-based information to Elected Members on request.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



## Part 9: Annual Allowances in Lieu of Reimbursement of Expenses

This Part deals with annual allowances that a local government or regional local government may decide to pay.

### PART 9: ANNUAL ALLOWANCES IN LIEU OF REIMBURSEMENT OF EXPENSES

*This Part deals with annual allowances that a local government or regional local government may decide to pay.*

#### 9.1 GENERAL

(1) Pursuant to section 5.99A of the LG Act, a local government or regional local government may decide by absolute majority that instead of reimbursing council members under the LG Act section 5.98(2) for all of a particular type of expense, it will pay all council members, for that type of expense, the annual allowance determined in section 9.2 of this Part or, as the case requires, an annual allowance within the range determined in that section.

(2) Where a local government or regional local government has decided to pay council members an annual allowance for an expense of a particular type instead of reimbursing expenses of that type under section 5.98(2) of the LG Act, section 5.99A of the LG Act provides for reimbursement of expenses of that type in excess of the amount of the allowance.

(3) In determining the maximum annual allowance for expenses of a particular type, the Tribunal has taken into account a range of factors including the following:

1. the intent of the allowance to reflect the extent and nature of the expenses incurred and not to result in a windfall gain for council members;
2. the capacity of local governments to set allowances appropriate to their varying operational needs;
3. the particular practices of local governments in the use of information and communication technology (e.g. laptop computers, iPads); and
4. the varying travel requirements of council members in local governments associated with geography, isolation and other factors.

#### 9.2 ANNUAL ALLOWANCES DETERMINED INSTEAD OF REIMBURSEMENT FOR PARTICULAR TYPES OF EXPENSES





(1) In this section:

**ICT expenses** means:

1. rental charges in relation to one telephone and one facsimile machine, as prescribed by regulation 31(1)(a) of the LG Regulations; or
2. any other expenses that relate to information and communications technology (for example, telephone call charges and internet service provider fees) and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations;

**travel and accommodation expenses** means:

1. travel costs, as prescribed by regulation 31(1)(b) of the LG Regulations; or
2. any other expenses that relate to travel or accommodation and that are a kind of expense prescribed by regulation 32(1) of the LG Regulations.

(2) For the purposes of section 5.99A(b) of the LG Act, the minimum annual allowance for ICT expenses is \$500 and the maximum annual allowance for ICT expenses is \$3,500.

(3) For the purposes of section 5.99A(a) of the LG Act, the annual allowance for travel and accommodation expenses is \$50.

<https://www.wa.gov.au/government/publications/local-government-chief-executive-officers-and-elected-members-determination-no-1-of-2019#part-9-annual-allowances-in-lieu-of-reimbursement-of-expenses>

**Local Government (Administration) Regulations 1996**  
Local government payments and gifts to members Part 8

r. 31

- (b) the council member is paid an annual fee in accordance with section 5.99; or
- (c) if the meeting is a meeting referred to in subregulation (3A)(c), the member of the regional local government is paid an annual fee in accordance with section 5.99.

*[(3)-(5) deleted]*

*[Regulation 30 amended: Gazette 23 Apr 1999 p. 1719; 31 Mar 2005 p. 1034; 3 May 2011 p. 1595-6; 13 Jul 2012 p. 3219.]*

**31. Expenses to be reimbursed (Act s. 5.98(2)(a) and (3))**

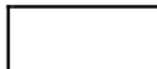
- (1) For the purposes of section 5.98(2)(a), the kinds of expenses that are to be reimbursed by all local governments are —
  - (a) rental charges incurred by a council member in relation to one telephone and one facsimile machine; and
  - (b) child care and travel costs incurred by a council member because of the member's attendance at a council meeting or a meeting of a committee of which he or she is also a member.

*[(2)-(5) deleted]*

*[Regulation 31 amended: Gazette 31 Mar 2005 p. 1034; 13 Jul 2012 p. 3219.]*

**32. Expenses that may be approved for reimbursement (Act s. 5.98(2)(b) and (3))**

- (1) For the purposes of section 5.98(2)(b), the kinds of expenses that may be approved by any local government for reimbursement by the local government are —
  - (a) an expense incurred by a council member in performing a function under the express authority of the local government; and



**Local Government (Administration) Regulations 1996**

Part 8 Local government payments and gifts to members

**r. 34AC**

- (b) an expense incurred by a council member to whom paragraph (a) applies by reason of the council member being accompanied by not more than one other person while performing the function if, having regard to the nature of the function, the local government considers that it is appropriate for the council member to be accompanied by that other person; and
- (c) an expense incurred by a council member in performing a function in his or her capacity as a council member.

*[(2) deleted]**[Regulation 32 amended: Gazette 13 Jul 2012 p. 3219.]**[33-34AB. Deleted: Gazette 13 Jul 2012 p. 3219]***34AC. Gifts to council members, when permitted etc. (Act s. 5.100A)**

- (1) The retirement of a council member who has served at least one full 4 year term of office is prescribed under section 5.100A(a) as circumstances in which a gift can be given to the council member.
- (2) The amount of \$100 for each year served as a council member to a maximum of \$1 000 is prescribed under section 5.100A(b) in respect of a gift given to a council member in the circumstances set out in subregulation (1).

*[Regulation 34AC inserted: Gazette 3 May 2011 p. 1596.]***34AD. Method of payment of expenses for which person can be reimbursed (Act s. 5.101A)**

- (1) The provision of a vehicle owned by a local government —
  - (a) to a council member who is a mayor or president of the local government; or

## Item 12.1 Attachment 4

GOVCO 16/06/2022

Title	Elected Members Entitlements - Allowances & Reimbursements
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**Policy Type**

Council

**Policy Purpose**

The objectives of this policy are:

1. To provide a clear outline of entitlements available to Elected Members under the Local Government Act 1995 ( the Act) and Local Government (Administration) Regulations 1996 ( the Regulations) and within the prescribed ranges established by the Salaries and Allowances Tribunal through a determination published in the Government Gazette from time to time.
2. To enable Elected Members to be accessible to the community, their colleagues and the City's staff.

Equipment and facilities subject to this policy are provided to Elected Members on the absolute understanding that they will not be used for any election purposes.

**Policy Statement**

In addition to those entitlements available to Elected Members (Member/s) under legislation, the policy outlines "approved expenses" the City will reimburse to Elected Members when incurred in their capacity as an Elected Member.

The Council also recognises that Elected Members have a responsibility to undertake training and development necessary to fulfil their duties of public office. To this end Council has a separate policy "Attendance at Conferences, Seminars and Training" which provides for allowances to facilitate attendance at conferences and training opportunities.

## (1) Prescribed allowances

## 1. Mayoral Allowance

The annual local government allowance for the Mayor (in addition to any fees or reimbursements of expenses payable under the Act and Regulations) is recommended to be the maximum amount as determined by the Salaries and Allowances Tribunal, subject to the formal resolution of Council

## 2. Deputy Mayoral Annual Allowance

An annual local government allowance is to be paid to the Deputy Mayor (in addition to any fees or reimbursements of expenses payable under the Act and Regulations), is recommended to be the maximum percentage determined by the Salaries and Allowances Tribunal of the annual allowance to which the Mayor is entitled, subject to the formal resolution of Council.

## 3. Annual Meeting Attendance Allowance

[1]



<b>Title</b>	<b>Elected Members Entitlements - Allowances &amp; Reimbursements</b>
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In lieu of paying Elected Members a meeting attendance fee for Council, Committee or prescribed meetings, it is recommended to pay the maximum amount within the range set by the Salaries and Allowances Tribunal from time to time that may be paid annually, subject to the formal resolution of Council.

(2) Prescribed expense reimbursements (Administration Regulation 31(1)(b))

1. Travel expenses

Elected members who attend Council, Committee, Council appointed Reference Groups or other formally arranged meetings, briefings, civic functions, seminars or training on behalf of the Council, are entitled to be reimbursed travel expenses. Councillors will be automatically paid the prescribed mileage, allowance for attendance at formal Council meetings and Standing Committee meetings, in accordance with Clause (9) 2(a) of this Policy.

2. Child care costs

Elected members are entitled to be reimbursed childcare costs, while attending Council and Committee Meetings and other meetings.

In accordance with Regulation 31(1)(b) of the *Local Government (Administration) Regulations 1996*, childcare costs will be paid to the maximum allowance as determined by the Salaries and Allowances Tribunal annual determination, or the actual cost per hour, whichever the lesser amount is.

The expense incurred for childcare costs can be reimbursed using the claim form and substantiated with details of date(s), the provider's name and address, meeting/event attended and number of hours, together with original receipts attached to the claim form, or other proof of expenditure.

Childcare costs will not be paid for where the care is provided by a family member living in the same premises as the Elected Member.

(3) Discretionary expense reimbursements (Administration Regulation 32(1))

1. Parking

Car-parking fees:

- (a) Incurred attending an event in their capacity as a Council member; or
- (b) Incurred where an Elected Member having driven their private vehicle to their place of work, attends an event (in their capacity as a Council Member) directly following work, instead of travelling to the event by taxi.

[2]



## Item 12.1 Attachment 4

GOVCO 16/06/2022

<b>Title</b>	<b>Elected Members Entitlements - Allowances &amp; Reimbursements</b>
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## 2. Minor hospitality

Elected members may be reimbursed reasonable minor hospitality costs, up to a maximum amount of \$30, incurred while attending meetings, functions, events and other occasions while undertaking the recognised functions of an Elected Member referred to elsewhere in this Policy.

## 3. consumable Office supplies

Elected members may be reimbursed for any consumable office supplies reasonably required to undertake the recognised functions of an Elected Member, excluding any costs incurred relevant to any elections

## 4. Other approved expenses

Council will reimburse the following expenses incurred by Elected Members in carrying out their duties or performing their functions:

- (a) Dry cleaning specifically incurred because of attending recognised Council related functions referred to elsewhere in this Policy
- (b) Hire of clothing when attending a recognised Council related function that requires formal attire as stipulated on the invitation, but not otherwise
- (c) Permissible personal expenses not otherwise paid in advance by the City incurred as a result of attending a conference, seminar or training as a delegate of Council in accordance with Council Policy "Attendance at Conferences, Seminars and Training".
- (d) Reimbursement of legal representation costs incurred in accordance with Council Policy "Legal Representation & Costs Indemnification – Elected Members & Employees".
- (e) Reimbursement of one(1) Membership of a Professional Association per year, subject to the purpose of the Association being related to the role or function of an elected member, up to a maximum value of \$1,000.

## (4) Prescribed allowances paid in lieu of reimbursements

## 1. Information and Communication Technology (ICT) Allowance

All Elected Members are paid the maximum annual amount for ICT Expenses subject to the formal resolution of Council. The allowance will be paid annually in advance within the range set by the Salaries and Allowances Tribunal through a determination from time to time, calculated from each ordinary election and the full amount will be provided for in each annual budget. The ICT Allowance is for costs relating to:

- (a) telephone rental at the Elected Members' private residence;
- (b) Council related charges for telephone calls made from telephones located at the Elected Members' private residences; and
- (c) mobile telephone rental and call charge plans.

[3]



<b>Title</b>	<b>Elected Members Entitlements - Allowances &amp; Reimbursements</b>
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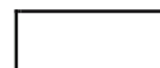


- (d) Laptop, iPad or any desktop computer (with monitor), including,
  - appropriate software
  - printer/scanner
  - broadband internet access and router
  - associated consumables
  
- (5) Discretionary non-monetary allowances paid in lieu of reimbursements
  - 1. Equipment and stationery
 

Elected Members will be eligible to receive the following to assist them to undertake the recognised functions of an Elected Member.

    - (a) Elected Members will be provided with a mobile computer, compatible with the City's security and other systems.
    - (b) Elected Members will be provided with access to a computer for their use within the City's Administration Centre.
    - (c) Elected Members will be supplied, as reasonably required to undertake the functions of an Elected Member, with:
      - i. Business cards, and
      - ii. Letterhead template.
    - (d) Elected Members will be supplied with a name badge at the commencement of their term of office. Replacement name badges will be supplied, upon request, if lost, stolen, damaged or worn.
  
- (6) Mayoral Vehicle Provision
  - 1. The position of Mayor shall, for the purpose of carrying out the recognised functions of the Mayoral office, be entitled to receive the provision of a fully maintained local government owned vehicle to the equivalent standard of that provided to the Senior Employees. The Mayor of the day may elect to choose a vehicle of a lesser standard at his/her discretion, subject to the City's Light Fleet Purchasing Guidelines.
  - 2. All costs associated with the private use of the Mayoral vehicle are to be reimbursed to the City of Cockburn by the Mayor in accordance with the "Mayoral Motor Vehicle Agreement" detailed in (6) 3 below.
  - 3. Details of the arrangement for the provision, use and responsibilities for the vehicle in (6) 2 above is included in a Deed of Agreement between the City of Cockburn and the Mayor.
  - 4. The calculation of the reimbursement for the private use is by way of a Logbook in accordance with the requirements of the Australian Taxation Office
  - 5. All disputes in regard to this policy will be referred to the Chief Financial Officer in the first instance. In the event that the Member and the Director cannot reach an agreement, the matter will be submitted to Council for resolution.

[4]



## Item 12.1 Attachment 4

GOVCO 16/06/2022

Title	Elected Members Entitlements - Allowances & Reimbursements
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## (7) Provision of Support

## 1. Mayor

The Mayor shall, in carrying out the Mayoral duties and responsibilities, be entitled to receive, the benefit of the following facilities and resources without the reduction of the fees and allowances approved by Council under section 5.98, 5.98A, 5.99 and 5.99A of the Local Government Act 1995.

- (a) the use of an office;
- (b) a City employee or other employee resource to the extent considered appropriate by the CEO ;
- (c) all items associated with the effective and efficient administration of the Mayor's office as determined from time to time by the CEO; and
- (d) access to the Elected Member's Lounge and refreshments
- ~~(d)~~(e) the provision of paper copies of all Council and Committee Meeting agendas, upon written request to the CEO.

## 2. Deputy Mayor and other Councillors:

The Deputy Mayor and other Councillors shall in carrying out their civic duties and responsibilities be entitled to receive, and the benefit of the following facilities without the reduction of the fees and allowances under section 5.98, 5.98A, 5.99 and 5.99A of the Local Government Act 1995:

- (a) Access to the Elected Member's Lounge and refreshments.
- (b) Access to a suitably equipped shared office, reading room, meeting and conference rooms within the Administration Centre with photocopying, printing, facsimile, internet and telephone facilities, as deemed necessary by the CEO to fulfil their Council related functions.
- ~~(c)~~ Some secretarial support as deemed necessary by the CEO including limited word processing, photocopying, and postage.
- ~~(e)~~(d) the provision of paper copies of all Council and Committee Meeting agendas, upon written request to the CEO.

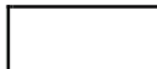
## (8) Insurance

The City will insure or provide insurance cover for Elected Members for:

- 1. Accidental injury whilst engaged in the performance of the official duties of their office, including direct travel to and from activity.
- 2. Liability for matters arising out of the performance of the official duties of their office but subject to any limitations set out in the policy of cover/insurance
- 3. Spouses/partners of Elected Members when the spouse/partner is accompanying the Member in an official (non – personal) capacity.

## (9) Policy Administration

[5]





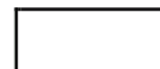
<b>Title</b>	<b>Elected Members Entitlements - Allowances &amp; Reimbursements</b>
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1. Time Limit on Claims and Approval Process
  - (a) Elected Members applying to receive reimbursement of expenses in accordance with the provision of this policy must submit the appropriate Reimbursement of Expenses Form to the Chief Executive Officer, together with acceptable supporting documentation.
  - (b) Requests for reimbursement must be received within six (6) calendar months after the expenses is incurred.
  
2. Payment of fees/allowances
  - (a) All Allowances will be paid automatically unless an Elected Member has advised the Chief Executive Officer in writing that they do not want to claim any or part of the available allowances.
  - (b) All allowances will be paid monthly in arrears, except for the ICT allowance which will be paid annually in advance, calculated from each ordinary election and will be provided for in each annual budget.
  - (c) Any taxation liability arising from these payments is the individual responsibility of each Elected Member.
  - (d) If an Elected Member has previously advised that they do not want all or part of the available allowances that they are entitled to, any subsequent request for full or additional payment will not be back paid, but will accrue from the date of such request.
  - (e) If an Elected Member ceases to hold office, payment will only be made up to and including the final day of engagement.
  
3. Dispute Resolution
 

Any disputes regarding this policy will be referred to the Chief Executive Officer in the first instance. If the Elected Member and the Chief Executive Officer cannot reach an agreement, the matter will be reported to Council for resolution.

[6]



GOVCO 16/06/2022

Item 12.2

## 12.2 (2022/MINUTE NO 0014) Proposed Amendment - Elected Member Code of Conduct Complaints of Alleged Behaviour Breach Policy

**Author(s)** Emma Milne  
**Attachments** 1. Policy - Proposed Amendments 'Elected Member Code of Conduct Complaints of Alleged Behaviour Breach' [↓](#)

### Recommendation

That the Committee recommends that Council:

- (1) AMENDS the Elected Member Code of Conduct Complaints of Alleged Behaviour Breach Policy as shown in the attachment to the Agenda.

### Committee Recommendation

MOVED Cr M Separovich SECONDED Cr L Kirkwood  
 The Committee recommends that Council:

- (1) ADOPTS the recommendation; and
- (2) AUTHORISES the Chief Executive Officer to make non-substantive grammar/ administrative corrections.

**CARRIED UNANIMOUSLY 5/0**

### Background

At the 9 September 2021 Ordinary Council Meeting, Council endorsed the Elected Member Code of Conduct Complaints of Alleged Behaviour Breach Policy (the Policy).

The Policy was prepared by external legal advisors, with the objective of defining management of the complaint process.

The Policy outlines a procedure to be followed in the event of a complaint being received, to satisfy the requirement in the Code for the City to have adopted a process for the management of complaints in an impartial and equitable manner.

### Submission

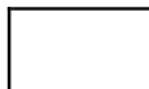
N/A

### Report

The Policy is scheduled for a review in September 2023, however Council have identified several drafting/typographical errors within the policy.

Officers have undertaken a review of the policy to address the typographical errors, particularly the clause references within the Policy.

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The amendments also include a definition for “City” (the City of Cockburn) and delete the definition “local government” for drafting consistency with the City’s policies.

There are no substantive changes proposed to the policy, although it is noted a full officer review has been undertaken.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

There are no financial implications as a result of adopting the minor amendments to the policy.

**Legal Implications**

Regulation 12 of the *Local Government (Model Code of Conduct) Regulations 2021*

**Community Consultation**

N/A

**Risk Management Implications**

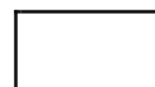
There is a low level of Compliance risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) Local Government Act 1995**

Nil



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## Item 12.2 Attachment 1

GOVCO 16/06/2022

Policy

Elected Member Code of Conduct –  
Complaints of Alleged Behaviour Breach**Policy Type**

Council

**Policy Purpose**

The objective of the policy is to prescribe the processes for the management of Complaints involving Council Members, Committee Members and Candidates in matters relating to breaches of the behaviour requirements in Division 3 of the Code of Conduct.

**Policy Statement**

## (1) Scope

- 1.1 This Policy is limited to Complaints about Behaviour Breaches by Council Members, Committee Members and Candidates.
- 1.2 A person may make a Complaint, in accordance with the Code of Conduct, alleging a Behaviour Breach.

## (2) Definitions

**'Behaviour Breach'** means a breach of a behaviour requirement in Division 3 of the Code of Conduct.

**'Behaviour Complaints Officer'** means a person authorised in writing by the Council of the City, or by the CEO exercising authority delegated by the Council, to receive Complaints and withdrawals of Complaints under clause 10 of the Code of Conduct, and the person so authorised in writing may be the same person as the City's Complaints officer under section 5.120 of the LG Act.

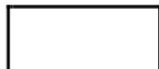
**'Candidate'** - a person who is not already a Council or Committee Member is considered a Candidate for the purpose of this Policy when their nomination for election is accepted by a Returning Officer under section 4.49 of the LG Act. The Code of Conduct applies to the person from that point, but any alleged Behaviour Breach may only be dealt with if and when the Candidate is elected as a Council Member.

**'City'** means the City of Cockburn.

**'Code of Conduct'** or **'Code'** means the Code of Conduct applying to the **City** under section 5.104 of the LG Act.

**'Committee Member'** - includes any Council Member, **City** employee or unelected member of the community, in any of those cases, who has been appointed by the Council to be a member of a Council Committee.

[1]



Policy	Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach
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**‘Complainant’** means a person complaining of a Behaviour Breach by a Council or Committee Member of the City or a Candidate.

**‘Complaint’** means a Complaint made under clause 11(1) of the Code of Conduct.

**‘Complaints Committee’** means a Council Committee to which the Council has delegated the powers and duties of the City of dealing with a Report under clauses 10 and 13. The membership of the Complaints Committee for the consideration any Complaint is to include all members of the Council except a Council Member who is a Complainant or a Respondent in that Complaint.

**‘Complaints Investigation Panel’** means a panel of persons appointed under clause 4.2 to consider and determine Complaints, as an alternative to appointment of an individual as Investigator.

**‘Council’** means the Council of the City.

**‘Council Member’** means a person who has been elected as a Council Member of the City under the LG Act.

**‘Council Committee’** means a committee to which any power or duty of the Council is delegated.

**‘Evidence’** means the available facts or information which go to indicate whether or not an allegation of a breach is true or valid. The City must use Evidence provided by the Complainant and by the Respondent, as well as any other available Evidence, to decide whether a breach has occurred.

**‘Investigator’** means as the context requires either an individual appointed as Investigator or a Complaints Investigation Panel, appointed in either case under clause 4.1 of this Policy.

**‘LG Act’** or **‘Act’** means the *Local Government Act 1995* (WA).

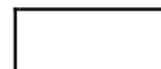
**‘Mediator’** means a person appointed as Mediator under clause 6.1 or clause 8.2(a).

**‘Report’** means the report for the Complaints Committee of the outcome of the investigation of a Complaint dealing with the following:

- (1) whether or not the Investigator considers that the Behaviour Breach, the subject of the Complaint, has occurred;
- (2) the Evidence relied on by the Investigator under clause 12(3) of the Code of Conduct for that conclusion; and
- (3) a recommendation as to whether no further action should be taken on the Complaint, or as to the terms of a plan under clause 12(4)(b) of the Code.

**‘Respondent’** means a Council or Committee Member against or about whom a Complaint is made under clause 5 of this Policy.

[2]



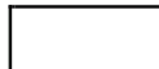
## Policy

Elected Member Code of Conduct –  
Complaints of Alleged Behaviour Breach

Other terms used in this Policy that are also used in the LG Act or the Code have the same meaning as they have in the Act or the Code unless the contrary intention appears.

- (3) Appointment of Investigator or Complaints Panel
- 3.1 The CEO is to appoint a person with relevant legal knowledge who is not an employee of the **City**, as Investigator to review and consider one or more Complaints of Behaviour Breach and to report on the outcome of any investigation to the CEO for provision to the Complaints Committee.
- 3.2 As an alternative to appointment of an Investigator, in any case where the CEO considers it appropriate, the CEO may appoint a Complaints Investigation Panel of three persons to perform the function of the Investigator under this Policy. At least one of the number of such a panel must be a person with relevant legal knowledge. Any such panel is to make its decisions by a majority vote and is to appoint one of its number as chair and to perform its investigation, consideration and determination on a Complaint in accordance with due process and consistently with the provisions of this Policy.
- 3.3 The CEO is to deal with the remuneration of an Investigator or the members of a Complaints Investigation Panel, and a Complaints Mediator, in accordance with clause **16**.
- (4) Process for making a Complaint
- 4.1 Initiation of Complaint
- (a) any person may make a Complaint alleging a Behaviour Breach.
- (b) a Complaint must be in writing on the City's approved form – 'Complaint About Alleged Behaviour Breach form'.
- (c) the Complainant must lodge the Complaint with the **City's** Behaviour Complaints Officer.
- (d) the Complainant must provide with the Complaint, details of the alleged Behaviour Breach together with any supporting Evidence.
- (e) the Complaint must be lodged within one calendar month of the occurrence of the alleged Behaviour Breach.
- (f) a Complaint must be submitted by the Complainant.
- 4.2 A Complaint cannot be submitted anonymously.
- 4.3 The Behaviour Complaints Officer is to provide all Complaints to the Investigator in accordance with the following clause.

[3]

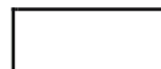


<b>Policy</b>	<b>Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach</b>
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- 4.4 The Behaviour Complaints Officer as soon as possible and if possible within 14 days of receiving a Complaint:
  - (a) must contact the Complainant acknowledging that the Complaint has been received;
  - (b) as part of the acknowledgment process, must provide the Complainant with a copy of the City's Complaints Policy;
  - (c) must provide the Respondent with a copy of this Complaints Policy and a copy of the Complaint; and
  - (d) must send to the Investigator the Complaint together with details of the alleged breach and any supporting Evidence provided by the Complainant.
  
- 4.5 Complaints are to be dealt with and considered so far as is practicable in an order based on the order in which they are received by the Behaviour Complaints Officer.
  
- 4.6 A Complaint relating to a Candidate is only to be referred to an Investigator if and when the Candidate is elected as a Council Member, but in any event the Complaint must be lodged within one calendar month of the occurrence of the alleged Behaviour Breach.
  
- 5. Mediation
  - 5.1 The Investigator must offer to both parties mediation by an independent Mediator to be appointed by the CEO, as the first option for dealing with a Complaint and before progressing with the consideration or determination of the Complaint. Mediation can only proceed if agreed to by both parties.
  - 5.2 If issues raised in the Complaint are resolved to the satisfaction of both parties in mediation or otherwise before the determination of the Complaint, the Complainant must lodge a Withdrawal of Complaint in writing with the Behaviour Complaints Officer.
  
- 6. Investigator making a determination
  - 6.1 Within 14 days of the notification of the Complaint to the Respondent by the Behaviour Complaints Officer, and before making a determination in relation to a Complaint the Investigator must provide the Respondent with an opportunity to respond to the allegations in the Complaint and to provide their own comments and Evidence for consideration. The Investigator may extend the 14 day period for good reason provided by the Respondent

[4]

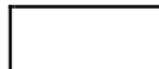


<b>Policy</b>	<b>Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach</b>
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- 6.2 After considering a Complaint, the Investigator must make a determination as to whether or not the alleged Behaviour Breach has occurred. The Investigator must perform their investigation, consideration and determination on a Complaint in accordance with due process and consistent with the provisions of this Policy.
- 6.3 The determination must be made within 21 days:
- (a) from receiving a Complaint from the Behaviour Complaints Officer; or
  - (b) from the date of termination of a mediation if that does not resolve the matter; or
  - (c) from receiving a copy of the response to the allegations by the Respondent,
- whichever is the later. Provided that in any case the Investigator may seek from the CEO such additional time to make a determination as is appropriate in the circumstances of the case.
- 6.4 A determination by the Investigator that the alleged Behaviour Breach has occurred must be based on Evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- 6.5 Having made a determination on the alleged Behaviour Breach, the Investigator must inform the Behaviour Complaints Officer by providing a determination and reasons for it in a Determination and Reasons Report (**Report**).
- 6.6 The Report must be provided to the Behaviour Complaints Officer within 14 days of making the determination.
- 6.7 If the Investigator makes a determination that the alleged breach has occurred, the Report must make a recommendation if further action is required and make a recommendation on the plan to address the behaviour of the Respondent (**action plan**).
- 6.8 The Investigator may recommend to the Complaints Committee to dismiss a Complaint in accordance with clause 12 of the Code, and if the Investigator concludes that the behaviour the subject of the Complaint is an offence under a local law that deals with meeting procedures, the Complaint should not be dealt with further as a Behaviour Breach, but should be referred back to the Behaviour Complaints Officer.
- 6.9 The Investigator's deliberations and determination are to be confidential and reported only to the Behaviour Complaints Officer, but subject to any consultation with the Respondent under the following clause, and subject to provision by the Complaints Officer of a confidential report to the Complaints Committee under clause 8.

[5]





## Policy

Elected Member Code of Conduct –  
Complaints of Alleged Behaviour Breach

## (7) Action Plans

- 7.1 When preparing an action plan under clause 6.7 of this Policy, the Investigator must consult with the Respondent. The Respondent must be provided with the opportunity to be involved in matters such as the timing of meetings or training.
- 7.2 An action plan may include a requirement for the Respondent to do one or more of the following –
- (a) Engage in mediation;
  - (b) Undertake counselling;
  - (c) Undertake training; or
  - (d) Take other action of an **instructive** but not **punitive** nature, as is appropriate to the circumstances of the case.
- 7.3 An action plan should be designed to provide the Respondent with the opportunity and support to demonstrate the professional and ethical behaviour expected of elected representatives. The plan should outline:
- (a) the behaviour(s) of concern;
  - (b) the actions to be taken to address the behaviour(s);
  - (c) who is responsible for the actions; and
  - (d) an agreed timeframe for the actions to be completed.

## (8) Report provided to Complaints Committee

- 8.1 The Behaviour Complaints Officer must as soon as possible provide a **confidential** report to the Complaints Committee including:
- (a) a copy of the Complaint;
  - (b) the Report of the Investigator together with the Evidence received by the Investigator and any submissions or other communications from the parties;
  - (c) a recommendation on the question whether or not a Behaviour Breach has occurred;
  - (d) a recommendation as to whether any and if so what further action is required; and

[6]

## Item 12.2 Attachment 1

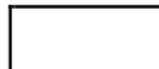
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Policy

Elected Member Code of Conduct –  
Complaints of Alleged Behaviour Breach

- (e) if further action is required, a recommendation must be provided to the Complaints Committee on an action plan to address the behaviour of the person to whom the Complaint relates.
- (9) Complaints Committee finding
- 9.1 The Complaints Committee must not make a finding that a Behaviour Breach has occurred without the Respondent first having been given a reasonable opportunity to be heard. The Complaints Committee may accept compliance with clause 6.1 of this Policy as provision of a reasonable opportunity to be heard.
- 9.2 A finding that the alleged Behaviour Breach has occurred must be based on Evidence from which it may be concluded that it is more likely that the breach occurred than that it did not occur.
- 9.3 If the Complaints Committee makes a finding that the alleged breach has occurred, it may resolve to –
- (a) take no further action; or
- (b) prepare and implement an action plan recommended by the Investigator with or without modifications as it thinks fit.
- 9.4 Based on the Investigator's Report, the Evidence and any further comments or submissions by the parties, the Complaints Committee may:
- (a) dismiss the Complaint in accordance with clause 12 of this Policy; or
- (b) find that the alleged breach has occurred; or
- (c) find that the alleged breach has not occurred; or
- (d) if the finding is that the breach has occurred, decide that no further action is required; or
- (e) if the finding is that a breach has occurred, decide that further action is required and consider the adoption of an action plan; or
- (f) adopt an action plan to address the behaviour of the Respondent.
- 9.5 If the Complaints Committee makes a finding that the alleged breach has occurred, it must give reasons for that finding.
- (10) Behaviour Complaints Officer acting on Complaints Committee finding
- When the Complaints Committee makes a finding in relation to a Complaint, the Behaviour Complaints Officer must give the Complainant and the Respondent written notice of:

[7]



Policy	<b>Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach</b>
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- (a) the finding and the reasons for the finding; and
- (b) if the finding is that the alleged breach has occurred, the Complaints Committee’s decision on the course of action to be taken including the options in clause [7.2](#) above

(11) Confidentiality of Complaints

The fact of a Complaint having been made and the details of a Complaint and the processes undertaken in connection with a Complaint including the referral to an Investigator are **confidential** matters and **must** not be disclosed unless and until the Complaints Committee has made a formal finding of breach in respect of the Complaint. Whether disclosure is to occur, and if so the manner and extent of disclosure, are to be decided by the Complaints Committee.

(12) Dismissal of Complaint

12.1 The Complaints Committee must dismiss a Complaint where:

- (a) the behaviour occurred at a Council or committee meeting and the behaviour was dealt with at that meeting; and
- (b) either:
  - (i) the behaviour was dealt with by the person presiding at the meeting; or
  - (ii) the person responsible for the behaviour has taken remedial action in accordance with the local law of the [City](#) that deals with meeting procedures.

12.2 In any event, behaviour that is an offence under a local law that deals with meeting procedures cannot be dealt with as a Behaviour Breach.

(13) Withdrawal of Complaint

13.1 A Complainant may withdraw their Complaint any time before it is considered by the Complaints Committee.

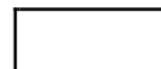
13.2 The withdrawal of a Complaint must be –

- (a) in writing; and
- (b) given to the Behaviour Complaints Officer.

13.3 When a Complaint is withdrawn, the fact of the Complaint having been made, and any details of the Complaint and its withdrawal, must be treated as **confidential** and not disclosed.

(14) Compliance with plan requirement

[8]



<b>Policy</b>	<b>Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach</b>
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- 14.1 The Behaviour Complaints Officer is to monitor the actions in timeframes set out in an action plan.
- 14.2 If an action plan includes any of the requirements in clause 7.2 above (i.e. in clause 12.6 of the Code), failure to comply with that requirement is a breach of clause 23 of the Code and as a breach of the Rules of Conduct, is a minor breach under section 5.105(1) of the LG Act.

(15) Complaints that are inappropriate under this Policy

The purpose of the Code of Conduct is to guide the decisions, actions and behaviours of Council Members, Committee Members, and of Candidates running for election as a Council Member. A breach of the Rules of Conduct is a minor breach under section 5.105(1) of the LG Act, and is not the intended subject of this Policy. The objective of this Policy is to deal with matters relating to breaches of the behaviour requirements in Division 3 of the Code of Conduct, and all Complaints under this Policy should be made with that objective in mind. Consequently, Complaints such as the following are inappropriate to be dealt with under this Policy:

- (a) Complaints made with the intent of addressing personal grievances or disagreements;
- (b) Complaints made to express dissatisfaction with a Council or Committee Member's lawfully made decisions or performance of their role;
- (c) Minor breaches under section 5.105(1) of the LG Act;
- (d) Serious breaches under section 5.114 of the LG Act; and
- (e) Allegations of corruption.

(16) Cost in the Complaints process

- 16.1 No fee is charged to lodge a Complaint under this Policy.
16. The Investigator or the members of a Complaints Investigation Panel, or a Mediator, appointed pursuant to the Policy may charge the City a fee to cover the costs of dealing with the Complaint whether or not a breach is ultimately found.
- 16.3 Any fee charged by an Investigator or the members of a Complaints Investigation Panel, or a Mediator, is to be based on the time spent in connection with the Complaint and may be established in advance on a quotation, or otherwise in accordance with the City's purchasing policy



<b>Policy</b>	<b>Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach</b>
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Strategic Link:	Governance Framework
Category:	Elected Members
Lead Business Unit:	Legal and Compliance
Public Consultation: (Yes or No)	N/A
Adoption Date: (Governance Purpose Only)	<del>9 September 2021</del>
Next Review Due: (Governance Purpose Only)	September 2023
ECM Doc Set ID: (Governance Purpose Only)	10789263

[10]



**ELECTED MEMBER CODE OF CONDUCT  
COMPLAINTS (CCC) COMMITTEE**



**Terms of Reference**

**1 Background**

- 1.1 The Code of Conduct Complaints (CCC) Committee is a formally appointed Committee of Council.
- 1.2 Section 5.103 of the Local Government Act 1995 and Regulation 12 of the Local Government (Model Code of Conduct) Regulations 2021 require the Council to adopt a Code of Conduct to be observed by council members and candidates for local government elections.

**2 Objectives and Duties**

- 2.1 The CCC Committee is responsible for receiving and reviewing the Investigator's Report related to a Complaint or Complaints received for an alleged breach of the Code against a council member or candidate and determining the outcome, in accordance with the powers delegated by Council.
- 2.2 The Committee will be responsible for the effective determination of the outcome based on the evidence presented and take into account any recommendations provided in the Investigator's Report.
- 2.3 Should the Committee find that a breach has occurred, it will be responsible for issuing an appropriate sanction, in accordance with Council Policy "Elected Member Code of Conduct – Complaints of Alleged Behaviour Breach"

**3 Membership**

- 3.1 The CCC Committee will comprise of all elected members upon the resolution of Council to that effect.
- 3.2 Any member who is either a Complainant or Respondent to an alleged Breach which is the subject of a Meeting, will be excluded from attending the Meeting at which the alleged Breach is to be presented.
- 3.3 City staff, under the direction of the CEO, shall provide secretarial and administrative support to the Committee

**4 Meetings**

- 4.1 The Committee shall meet on an as required basis and in accordance with the procedures as outlined in the Council Policy.
- 4.2 Any external Consultant or officer of the City of Cockburn may be invited to attend any Meeting of the Committee to address a particular item of business on the Agenda.

[11]



**ELECTED MEMBER CODE OF CONDUCT  
COMPLAINTS (CCC) COMMITTEE**



- 4.3 Any external Consultant or City officers in attendance at the Committee Meetings may be required to leave the Meeting upon a motion to that effect being carried at the Meeting.

[12]

GOVCO 16/06/2022

Item 12.3

**12.3 (2022/MINUTE NO 0015) Proposed Amendment - Corporate Strategic Planning and Budget Policy**

**Author** Stuart Downing  
**Attachments** 1. Policy - Proposed Amendment 'Corporate Strategic Planning and Budget' [↓](#)

**Recommendation**

That the Committee recommends that Council:

- (1) AMENDS the "Corporate Strategic Planning and Budget" Policy, as shown in the attachment to the Agenda.

**Committee Recommendation**

MOVED Cr L Kirkwood SECONDED Cr M Separovich

That the recommendation be adopted.

**CARRIED UNANIMOUSLY 5/0**

**Background**

During the recent Governance Review process undertaken by the City, Council endorsed the recommendations to disband the current Committees of Council at that time and replace them with a new structure to reflect the recent organisational changes.

One of the impacts of this decision was elimination of the role of the former Grants and Donations (GAD) Committee and the Cockburn Community Events (CCE) Committee.

Accordingly, the Governance Review Steering Committee recommended the functions of these two former Committees be transferred to the newly established Expenditure Review Committee (ERC), which was subsequently endorsed by Council.

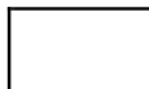
The effect of this decision has had minor implications on the relevant "Corporate Strategic Planning and Budget" Corporate Policy, and it is therefore recommended that the Policy be amended to reflect this intent.

In addition, it is recommended that the clause related to "Contingency Funding" be deleted, as Council no longer provides for this as a specific consideration within the Budget Framework.

**Submission**

N/A

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**Report**

The ERC Terms of Reference were adopted by Council, which included a requirement for the previous functions overseen by both the GAD and CCE Committees to be undertaken by the ERC in future.

This necessitates a minor amendment to Clauses (1) 4 and (1) 5 to correctly reflect that the new arrangements are now the responsibility of the ERC.

It is recommended that reference to contingency funds be deleted, as Council no longer considers Project Contingency as an element of the annual Budget setting process.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

The change to the policy is to reflect the current practice on no longer providing a contingency fund.

As such no community consultation was undertaken.

All other aspects of community consultation contained within the policy have been retained and will continue into the future.

**Risk Management Implications**

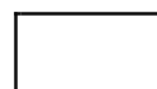
There is a "Moderate" level of "Financial" risk associated with this item due to contractual arrangements with other parties, which may result in costs incurred by Council not being fully recoverable.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) Local Government Act 1995**

Nil



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## Item 12.3 Attachment 1

GOVCO 16/06/2022

Title	Corporate Strategic Planning & Budget
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**Policy Type**

Council

**Policy Purpose**

The City's vision 'Cockburn, the best place to be' is underpinned by our purpose 'Support our communities to thrive by providing inclusive and sustainable services which reflect their aspirations'. To achieve this vision high level long term strategic objectives and business planning processes have been established. The Strategic Community Plan outlines the community's long-term vision, aspirations and priorities. It contains details of the City's Vision, the desired outcomes and the key factors that will help deliver these outcomes – referred to as the 'Strategic Objectives'.

The Strategic Community Plan undergoes a major review (including community consultation) every four years and a desktop review every two years. The Strategic Community Plan is functionally delivered and resourced through the Corporate Business Plan and the Annual Budget process. The Corporate Business Plan is reviewed annually and outlines the actions, projects, and services that the City's administration will undertake over a four year period to achieve the Strategic Community Plan outcomes and objectives. Whereas the Annual Budget provides the financial allocations and resources for the relevant financial year.

The Local Government (Administration) Regulations 1996, Regulations 19C and 19D, set the requirements for the Strategic Community Plan and Corporate Business Plan. They derive from the Local Government Act 1995 Section 5.56.

Section 6.2 (1) of the Local Government Act 1995 requires Council to prepare and adopt a budget for its municipal fund during the period 1 June to 31 August for the following financial year.

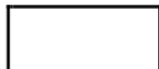
Section 6.2 (2) requires Council to have regard to the contents of the plan for the future of the district in the preparation of the annual budget and to prepare estimates for revenues and expenditure in order to determine the amount required to be raised from rates.

Section 6.34 puts a limit on budget surpluses or deficits at no more than 10% of the rates amount required to achieve a balanced budget. Ministerial approval is required to vary this limit.

Part 3 of the Local Government (Financial Management) Regulations 1996 prescribes the form and content for the annual budget and the requirement to review the performance of the budget between 1 January and 31 March each year.

This policy has been formulated to articulate Council's requirements and processes for Strategic and Corporate planning and managing the annual budget in a manner that is both compliant with legislative requirements and pertinent to Council's operating needs.

[1]



Title	Corporate Strategic Planning & Budget
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**Policy Statement**

This policy establishes a framework for the City of Cockburn’s Strategic and Corporate Planning processes that focuses on community priorities, statutory requirements, and the Integrated Planning and Reporting Framework and Guidelines. This policy provides the strategic guidance for an integrated business planning and resourcing approach when considering major decisions which will affect the City into the future.

This policy establishes a framework for the formulation, administration and management of Council’s budget that meets both statutory and Council’s requirements. It serves to provide strategic guidance to staff and sets out various guiding principles to be followed when developing the annual budget.

(1) Budget Formulation Principles

The following principles shall guide the preparation of the initial draft budget:

1. The Strategic Community Plan, Corporate Business Plan, Council adopted strategies, informing strategies the Community Survey and the Customer Satisfaction Survey should provide strategic guidance to management in determining budget priorities.
2. The projects and financial indicators listed within Council’s Long Term Financial Plan (10 year Plan), and the Corporate Business Plan will form the basis and provide the general parameters for the annual budget. Budget submissions should be congruent with the objectives listed within the Strategic Community Plan.
3. Rating revenue is to be set at a level that will produce a balanced or small surplus budget. For this purpose, surplus/deficit calculations will be made in accordance with Local Government Operational Guidelines - Number 08 June 2013 "Net Current Assets (Opening and Closing Funds) Used in the Annual Budget and the Annual Financial Report.
4. Provisional allocation for Donations, [Sponsorships](#) and Grants is to be up to a maximum of 1.5% of Rates Revenue (excluding any specified area rates). The [Council Expenditure Review Committee \(ERC\) committee \(established for this purpose\)](#) makes recommendations [to Council](#) regarding individual donations, [sponsorships](#) and grants.
5. Provisional allocation for Community Events is to be up to a maximum of 0.8% of Rates Revenue (excluding any specified area rates). [The Expenditure Review Committee \(ERC\) recommends to Council](#) [approves](#) the annual calendar of events each year.
- ~~6. Provisional allocation for project contingency fund is to be up to a maximum of 0.5% of rates revenue (excluding any specified area rates). These funds are set aside for the purpose of funding high priority projects identified during the year.~~

[2]



Title	Corporate Strategic Planning & Budget
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- ~~6.1—Contingency funds are to be used for capital and operating projects identified either through:~~
- ~~6.1.1—the budget preparation process and not funded; or~~
- ~~6.1.2—during the relevant financial year and there are insufficient funds available to complete the project.~~
- ~~6.2—Request to access the contingency fund will require the relevant Department Head and/or Divisional Executive to submit a request to the Chief Financial Officer and CEO to approve. Where an allocation greater than \$10,000 is approved to be made from the Contingency Fund, Elected Members will be advised in advance of the allocation and its purpose.~~
- ~~6.4—Any advance allocation of contingency funds is to be submitted to Council at the next Ordinary Council Meeting as a budget amendment for adoption.~~
- ~~6.5—A reconciliation is to be included in the monthly financial report to Council, listing all allocations made and the balance of funds remaining in the Contingency Fund.~~

- ~~7.6.~~ All budget submissions are to include detailed cash flow requirements in order to facilitate budget variance reporting each month.
- ~~8.7.~~ Sustainability issues need to be considered when assessing all new initiatives, as well as value for money.
- ~~9.8.~~ Standards established in other City policies, (such as verge maintenance), are to be adhered to. Where this causes a significant increase in costs, alternatives may be recommended.
- ~~10.9.~~ The end of year current surplus/deficit position will need to be estimated during the formulation of the annual budget. This estimate, together with carried forward works and projects, will be brought to Council as a budget amendment to reflect actual positions once the end of year accounts have been finalised.
- ~~11.10.~~ General Rates revenue will be budgeted using a Differential Rates model pursuant to the Local Government Act 1995 that seeks to rate land in the district equitably and proportionally based on appropriate land use/type characteristics.
- ~~12.11.~~ Modelling of the proposed Differential Rates is to be presented to the Elected Members at a Budget Forum, with a focus on the residential improved rate in the dollar/minimum payment, particularly during a Gross Rental Value (GRV) revaluation year.
- ~~13.12.~~ Specified Area Rates adopted by Council will be reviewed annually and set at levels that raise sufficient funding to meet anticipated needs (both short and long term).

[3]



<b>Title</b>	<b>Corporate Strategic Planning &amp; Budget</b>
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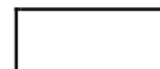
(2) Budget Considerations for Reserve Funds

The requirement for each Reserve Fund and associated target values will be reviewed each budget cycle and net transfers to Reserves will be managed in line with the objective of attaining target values set within Council's Long Term Financial Plan (LTFP). Any budget surplus identified at the end of each financial year is to be transferred to an appropriate Reserve consistent with the objective of attaining target values.

A number of Reserves are subject to budget discipline and quarantining requirements as follows:

1. Carried Forwards Reserve – Municipal funding for carried forward works and projects included in the end of year surplus is to be quarantined into this reserve to fund the completion of those works in the following year.
2. Plant & Vehicle Reserve - the replacement program for major plant and fleet vehicles will be funded from the annual replenishing of this reserve, that based on the depreciation charge for applicable assets.
3. CIHF Building Maintenance Reserve – is replenished from the net commercial lease revenue from the Cockburn Integrated Health & Community Facility.
4. Waste & Recycling Reserve – net surplus/deficit for the Henderson Waste Recovery Park is managed through this reserve.
5. Waste Collection Reserve – transfers to this reserve are based on a hypothetical profit and loss for the Waste Collection Service.
6. Land Development & Investment Fund Reserve – net proceeds from land sales under the City's Land Management Strategy are transferred into this reserve, as is net commercial lease revenue from the Coogee caravan park and other commercial properties.
7. Developer Contribution Area (DCA) Reserves – net contributions from each DCA area are transferred into each respective reserve in accordance with the City's Town Planning Scheme.
8. Specified Area Rate Reserves – surplus funds raised and unspent at year end are to be quarantined into the respective reserve for future use in accordance with the LG Act.
9. Naval Base Shack/Shack Removal Reserves – net lease revenue is managed through these reserves for current and future maintenance and capital costs.
10. Marina Asset Replacement Reserve – net revenue from the lease of pens is required to be transferred into this reserve for future asset renewal and replacement needs. This should at least cover annual depreciation.

[4]



## Item 12.3 Attachment 1

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Title	Corporate Strategic Planning & Budget
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11. Insurance Reserve – any annual savings attained and surplus dividends given by LGIS are to be quarantined to this reserve, which is used to smooth out future spikes in premiums and excess payments.
12. Restricted Grants and Contributions Reserve – some external funding remaining unspent at year end and not resulting in an accounting liability will be quarantined within this reserve.

## (3) Form and Content of Budget and Working Papers

Before presentation to Council, the budget will be developed and considered at a series of executive briefings and budget forums involving the Elected Members.

The draft budget to be presented to and considered at the various executive briefings and budget forums is to include the following elements:

1. A Rating Objects and Reasons paper.
2. A summary of all Reserve Funds and their anticipated movements based on known capital works/replacement programs and any other relevant information.
3. Details of proposed new initiatives, both capital and operating.
4. Details of proposed Capital Works program for Infrastructure.
5. Details of proposed new Staff positions.
6. Details of proposed new Information Technology.
7. A fees and charges schedule.
8. A summary of the Corporate Business Plan projects, service changes, strategies and actions for the upcoming year

The formal budget presented to Council for adoption will be in a format that complies with the Part 3 of the Local Government (Financial Management) Regulations 1996 and is to include any other information deemed relevant (e.g. summaries of the new initiatives and capital programs).

Council's significant accounting policies are to be updated and included within the formal budget to provide direction for the year ahead and explain the basis of preparation for the statutory financial statements

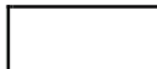
## (4) Adjustment for Estimated Surplus/Deficit and Addition of Carried Forwards

Once the end of financial year accounts have been finalised and audited, the actual opening budget surplus/deficit will be determined and reported to Council. Any excess surplus to the estimated final position will be transferred to Reserves in accordance with this policy. Also at this time, a detailed listing of carried forward works and projects will be presented to Council for incorporation into the City's amended annual budget.

## (5) Mid-Year Budget Review and Corporate Business Plan Progress Report

Council will conduct a mid-year budget review for the principal purpose of addressing budget variations that may arise or come to the attention of management during the first half of the year, in line with financial regulations.

[5]



Title	Corporate Strategic Planning & Budget
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The review is not intended for the purpose of funding new initiatives or capital works. New initiatives will only be submitted to Council where they are deemed essential and have an identified funding source. The Project Contingency Fund should be considered a funding source for essential items.

Council is bound by legislation to conduct a review of the budget between January and March each year.

Annually after the adoption of the Corporate Business Plan, the CEO and Executive Team in conjunction with the Senior Leadership Team will assign Key Performance Indicators (KPIs) to individual Corporate Business Plan outcomes.

Each financial year, quarterly status reports on the progress of the KPIs will be contained within a report to a Council meeting.

(6) Community Engagement of Draft Budget

Upon the completion of the draft Municipal Budget, (due by the end of April each year), the draft capital and operating new initiatives, the rating objects and reasons and the draft fees and charges schedule will be:

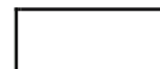
1. Placed on Comment on Cockburn providing 28 days to allow feedback
2. Presented to a meeting of the Cockburn Community Development Group (community resident groups).
3. Elected Members will be provided the feedback in June each year, either at a briefing or by email.
4. The proposed differential rates will be advertised in accordance with the Local Government Act 1995, seeking additional (and formal) feedback. All feedback received on the budget will be summarised and included in the budget adoption report to Council.

(7) Budget Management Timetable

The following timetable includes all the major activities comprising Council's budgeting regime including the adoption of the Budget by a Special Meeting of Council in June of each financial year. It is indicative and may be subject to minor variations.

October	<ul style="list-style-type: none"> <li>• Community Resident Groups invited to consider budget requests and priorities for the following financial years' budget.</li> </ul>
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[6]

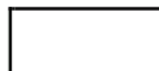


<b>Title</b>	<b>Corporate Strategic Planning &amp; Budget</b>
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November	<ul style="list-style-type: none"> <li>Community Resident Groups submissions to be submitted by the end of November.</li> <li>First quarterly status progress report for KPIs to Council for noting.</li> <li>Mid-year draft service plans issued to Senior Leadership Team.</li> </ul>
December	<ul style="list-style-type: none"> <li>Long Term Financial Plan reviewed and adopted (Biennially) .</li> <li>Mid-year budget review procedures and submission templates issued to Managers.</li> <li>Community and Business Group submissions to be assessed by relevant Business Unit Managers in line with LTFP, Corporate Business Plan, adopted Strategies and Asset Management Plans.</li> </ul>
January	<ul style="list-style-type: none"> <li>Mid-year budget review submissions due back from Managers.</li> <li>Executive to consider the proposed budget review.</li> <li>Completion of budget and mid-year service plans review for Council adoption or consideration.</li> <li>Budget guidelines, procedures and submission templates issued to Managers for next year's budget.</li> <li>Budget Review amendments included in the monthly reports for February</li> </ul>
February	<ul style="list-style-type: none"> <li>New initiatives/capital works submissions due back to Management Accounting.</li> <li>Proposed new initiatives/capital works considered by the Executive.</li> <li>Advertising of differential rates.</li> <li>Review of fees and charges register by management.</li> <li>Completed operational budgets returned to Finance</li> <li>Council to adopt the Budget Review.</li> <li>Second quarterly status progress report for KPIs to Council for noting.</li> <li>Mid-year review of service plans to Council for decision (adoption)</li> </ul>

[7]



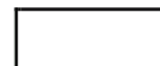


<b>Title</b>	<b>Corporate Strategic Planning &amp; Budget</b>
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March	<ul style="list-style-type: none"> <li>Review &amp; Update of Activity Based Costing Model.</li> <li>Annual review of the Corporate Business Plan prepared by management.</li> <li>The Executive considers initial draft of Budget and Corporate Business Plan review.</li> <li>First Budget and Corporate Business Plan Forum for Elected Members. Summary of Corporate Business Plan, service plans, corporate projects, capital works projects and community resident group submissions.</li> <li>Fees &amp; Charges Schedule updated.</li> </ul>
April	<ul style="list-style-type: none"> <li>Second Budget Forum for Elected Members covering the operational budget and differential rating model.</li> <li>Review of completed budget by the Executive.</li> <li>Finalisation of Statutory Budget and draft annual review of the Corporate Business Plan.</li> </ul>
May	<ul style="list-style-type: none"> <li>At beginning of May, commence community engagement of draft budget on Comment on Cockburn providing 28 days to provide feedback.</li> <li>Presentation to Cockburn Community Development Group meeting</li> <li>Advertise proposed differential rates including objects and reasons seeking feedback.</li> <li>Third quarterly status progress report for KPIs to Council for noting.</li> </ul>
June	<ul style="list-style-type: none"> <li>Briefing to Elected Members on feedback from community engagement</li> <li>Report back to Community Resident Groups on the draft budget submissions included in the draft budget for consideration by Council</li> <li>Carried forward projects estimated by management</li> <li>Adoption of reviewed Corporate Business Plan and Budget at Special Council Meeting.</li> </ul>
July	<ul style="list-style-type: none"> <li>Fourth quarterly status progress report for KPIs to Council for noting.</li> </ul>
September	<ul style="list-style-type: none"> <li>Budget amended to reflect final position with regard to estimated carried forward projects and end of financial year current surplus/deficit.</li> </ul>

[8]



<b>Title</b>	<b>Corporate Strategic Planning &amp; Budget</b>
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**Corporate Strategic Planning Process**



Strategic Link:	Long Term Financial Plan, Strategic Community Plan
Category	Corporate Planning, Budgeting & Procurement
Lead Business Units:	Finance; Strategy
Public Consultation: (Yes or No)	Yes (budget only)
Adoption Date: (Governance Purpose Only)	<del>9 December 2021</del>
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4134024

[9]



Item 12.4

GOVCO 16/06/2022

**12.4 (2022/MINUTE NO 0016) Policy Review - Attendance at Conferences, Seminars, Events and Training**

**Author** Emma Milne

**Attachments** 1. Proposed Amendment 'Attendance at Conferences, Seminars, Events and Training' Policy [↓](#)

<p><b>Recommendation</b> That the Committee recommends that Council:</p> <p>(1) AMENDS its Policy "Attendance at Conferences, Seminars, Events and Training", as shown in the attachment to the Agenda.</p>
<p><b>Committee Recommendation</b> MOVED Cr L Kirkwood SECONDED Cr M Separovich</p> <p>That the recommendation be adopted.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 5/0</u></b></p>

**Background**

As part of the recent Governance Review process, the issue of professional development and training for Elected Members was addressed.

As a result, the Review concluded that the City should consider amending the relevant section of the Policy to ensure that Elected Members were being provided with best practice development opportunities to complement the effective delivery of their Council related responsibilities.

**Submission**

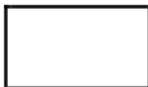
N/A

**Report**

The current Policy refers to the mandated training requirements of Elected Members and does not consider any non-statutory opportunities which may assist them to better acquit their Council related functions.

Accordingly, it is suggested that the "Training" element of the Policy be amended to reflect more broad-based development being incorporated as an important factor in improving the functional capacity of City of Cockburn Elected Members.

While it is not proposed to specify what the extended development opportunities would be, there is scope to clarify the intent and type of an expanded training regime within the Policy.



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In essence, this would assist in the facilitation of a development curriculum for Elected Members to be able to access and enable a more focussed outcome for individuals, dependent on the individual preferences of members, relative to their role.

### **Strategic Plans/Policy Implications**

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

The increased training component available to Elected Members is expected to result in more effective and knowledgeable Elected Members, by providing a greater spread of options to access for the purposes of professional development.

### **Budget/Financial Implications**

Increased funding will be required for Elected Members to access a broader range of professional development opportunities.

### **Legal Implications**

Section 5.128 (3) of the *Local Government Act 1995*, requires all local governments to prepare and review its policy related to the professional development of its Elected Members.

The consideration of the Policy is required to be adopted by an absolute majority of Council.

### **Community Consultation**

N/A

### **Risk Management Implications**

There is a "Low" level of "Financial" risk associated with this item, due to the level of additional funding required for the purpose of implementing the amended Policy provisions anticipated to be in the vicinity of \$100,000 per annum.

There is a "Low" level of "Compliance" risk associated with this item, as the mandatory training specific to elected members is required to be undertaken within 12 months of their election.

### **Advice to Proponent(s)/Submitters**

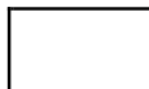
N/A

### **Implications of Section 3.18(3) *Local Government Act 1995***

Nil

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<b>Title</b>	<b>Attendance at Conferences, Seminars, Events &amp; Training</b>
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**Policy Type**

Council

**Policy Purpose**

This policy provides the guiding principles for attendance of Elected Members at conferences, seminars and training.

Attendance by Elected Members at conferences, seminars and training is supported provided the activity is relevant to Council business and within budget.

Specified training for newly Elected Members is mandatory, following amendments to the Local Government Act, 1995 (The Act) in October 2019.

A Policy related to the attendance at specified events by Elected Members and the Chief Executive Officer is also required, as a result of a new provision related to this matter being included in the Act.

**Policy Statement**

(1) Elected Members

Elected Members will receive an annual allocation for the purpose of attending conferences, seminars and training relevant to their role as an Elected Member. This will be administratively equally allocated to each Elected Member as part of the overall budget allocation except for the Mayor's allocation which will allow for attendance at two interstate conferences.

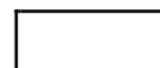
The allocation will operate from November to October, in line with local government elections. Residual funds for individual Elected Members from year one will carry over each year to a maximum of two years allowance, after which all unspent funds will be returned to the Municipal Fund when a fresh allocation will be made to Elected Members following the elections.

Multiple Elected Members may attend conferences at the same time, provided that such attendance does not unduly interfere with the business of Council (i.e. conflicts with a Council or Committee Meeting which may affect a quorum).

Where an Elected Member has insufficient funds in their allocation, another Elected Member may agree to meet the costs from their own allocation. Both Elected Members are to advise the CEO in writing if this is to occur.

Where an Elected Member is no longer able to attend the booked conference, seminar or training, the CEO in consultation with the Mayor, may substitute another Elected Member if appropriate.

[1]



## Item 12.4 Attachment 1

GOVCO 16/06/2022

Title	Attendance at Conferences, Seminars, Events & Training
-------	--



All registrations are to be done through Civic Support.

The cost of training that is specifically arranged for attendance by all Elected Members, (eg governance) shall be paid from a separate allocation not considered part of any individual allocation.

A Report on the activities and presentations made at the Conference shall be forwarded by the delegate to the CEO within one month after the event. Following review, the Report shall be located on the elected Members Hub for information.

(2) Training [and Continued Professional Development \(CPD\)](#)

All new Elected Members are required to undertake the following mandatory training within 12 months of their election to Council:

The course titled 'Council Member Essentials' that:

- (a) consists of the following modules—
  - (i) Understanding Local Government
  - (ii) Serving on Council
  - (iii) Meeting Procedures
  - (iv) Conflicts of Interest
  - (v) Understanding Financial Reports and Budgets; and
- (b) is provided by any of the following bodies---
  - (i) North Metropolitan TAFE
  - (ii) South Metropolitan TAFE; or
  - (iii) WA Local Government Association (WALGA)

Any other training opportunities that elected members may wish to attend are required to be submitted to the CEO for prior assessment and determination. The CEO will consider each application on the basis that the training is relevant to the role and responsibilities of an elected member.

[In this regard, elected members may consider the following as legitimate CPD opportunities to assist them in the effective acquittal of their civic role and responsibilities as representatives of the community:](#)

1. [Non – Statutory Training Courses in addition to those required in Clause \(2\) \(a\) above](#)
2. [Accreditation Courses related to the public sector which allocate CPD recognition](#)
3. [Mentoring and / or Coaching opportunities appropriate to the duties and obligations of an elected member](#)

[An adequate funding allocation will be provided annually in the City's municipal budget to ensure that all elected members are able to access CPD opportunities appropriate to their role.](#)

At the conclusion of each financial year, a report on the training completed by Elected Members is to be compiled and displayed on the City's website.

[2]



Title	Attendance at Conferences, Seminars, Events & Training
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(3) Events

The City of Cockburn will allow Elected Members to accept invitations, including tickets, from third parties to attend events falling into the following categories:

- (a) Concerts;
- (b) Conferences;
- (c) Functions; and
- (d) Sporting Events

Where an invitation, including tickets, is extended to a specified elected member or members, the relevant individual elected member is able to accept or decline, the invitation in their own right.

If an elected member is unable, or does not wish, to attend the event to which the invitation relates, the member is to advise the event organiser of their unavailability, or may distribute it to another elected member of their choosing, if the event organiser agrees. Otherwise, it is at the sole discretion of the event organiser, whether the invitation, or tickets, can be redistributed to another elected member of the City of Cockburn.

Where an invitation to attend an event, including tickets, is extended to the City of Cockburn and is addressed to the Mayor, the Mayor will have the right to accept the invitation, or to offer the invitation to the Deputy Mayor in the first instance. If the Deputy Mayor declines the invitation, the Mayor may offer the invitation to another Councillor of their choosing.

Attendance at any event accepted by the City, in accordance with the previous clause and for which there is an associated ticket cost, will be paid for in advance by the City to be represented by one elected member delegate and accompanying partner.

Where an invitation to attend an event, including tickets, is received by the Mayor and/or the City and is extended to multiple unspecified or all Elected Members, the Mayor will distribute the invitation, including tickets, to all Councillors.

Where an Elected Member attends any ticketed function in accordance with this Policy, the value of the ticket is to be declared and entered in the City's Gift Register unless the cost of the ticket is paid for by the City, in accordance with this policy.

This Policy does not apply to events organised by the City of Cockburn which involve any form of refreshment or entertainment provided by the City and to which there is an expectation that elected members (including spouse) will be invited to attend.

All Elected Members are offered the opportunity to attend a minimum of two end of year school award ceremonies, where the City and/or the Mayor have been invited to attend or present an award, and where the school is able to accommodate the attendance of Councillors.

(4) Expenses

Expenses to be met by Council for Elected Members are:

[3]



Item 12.4 Attachment 1

GOVCO 16/06/2022

<b>Title</b>	<b>Attendance at Conferences, Seminars, Events &amp; Training</b>
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1. Interstate and Overseas

- (a) Registration Fees (including conference dinner and official delegate tours).
- (b) Accommodation costs.
- (c) All reasonable expenses for example, meals and refreshments, laundry and dry cleaning and fares relevant to the conference, seminar or training.
- (d) Economy return air fare (allowing flexibility for preferred travel arrangements).
- (e) Business Class travel for flights longer than six hours duration leaving Australia.

2. State

- (a) Registration Fees (including conference dinner and official delegate tours).
- (b) Accommodation costs.
- (c) All reasonable expenses for example meals and refreshments, laundry and dry cleaning and fares relevant to the conference, seminar or training.
- (d) If applicable, economy return airfare (allowing flexibility for preferred travel arrangements).

3. Conference expenses for accompanying Partner

- (a) Conference or main function meal only.

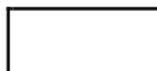
Reimbursements for relevant expenditure not initially paid by the City may be made on the basis of receipts provided.

(5) Insurance

Those attending conferences, seminars and training are insured for travel to and from the activity (from home or office). All airline tickets purchased are also insured.

Strategic Link:	Governance Framework
Category	Elected Members
Lead Business Unit:	Governance, Risk and Compliance
Public Consultation: (Yes or No)	No
Adoption Date: (Governance Purpose Only)	9-December-2021
Next Review Due: (Governance Purpose Only)	December 2023
ECM Doc Set ID: (Governance Purpose Only)	4132631

[4]





Item 12.5

GOVCO 16/06/2022

**12.5 (2022/MINUTE NO 0017) Policies Review - Action Status****Author** Emma Milne**Attachments** 1. Council and Administrative Policies Report 160622 [↓](#)**Recommendation**

That the Committee recommends that Council:

(1) NOTES the report.

**Committee Recommendation**

MOVED Cr L Kirkwood SECONDED Cr M Separovich

That the recommendation be adopted.

**CARRIED UNANIMOUSLY 5/0****Background**

Section 2.7(2) (b) of the *Local Government Act 1995* (the Act), provides that the role of the Council is to 'determine the local government's policies'.

The Formal Introduction and Review of Council Delegated Authorities and Policies, Policy states that 'Council will formally review all its Delegated Authorities and Policies over a two-year period, corresponding with each Biennial Electoral Cycle (currently in the 2021 to 2023 term), and will ensure any amendments to any relevant Acts and/or subsidiary legislation affecting the City are reflected and incorporated in a timely manner'.

**Submission**

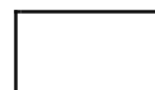
N/A

**Report**

The Governance Committee (Gov Co) is a formally appointed Committee of Council and is responsible for the regular and timely review of Council Policy documents.

This includes the consideration of new Policy statements, as appropriate, but does not include Administrative Policies, which are the responsibility of the Chief Executive Officer (CEO) to consider and authorise.

The Council and Administrative Policies Report 160622 (attachment 1) provides a list of the City of Cockburn's current policies and the year in which they are proposed to be reviewed.



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For the GovCo June 2022, the Governance and Strategy, and the People Experience and Transformation Council Policies have been reviewed. A status update has been documented against each policy.

25 Council Policies have been reviewed for the Governance and Strategy Division.

Of those policies the following actions should be noted:

1. **Submitted as separate reports in the June GovCo:**  
Attendance at Conferences, Seminars, Events & Training – Policy  
Elected Member Code of Conduct - Complaints of Alleged Behaviour Breach - Policy  
Elected Members Entitlements - Allowances & Reimbursements – Policy
2. **To be submitted for review in the August GovCo:**  
Council Meetings – Policy (minor)  
Appointment of Acting Chief Executive Officer – Policy (minor)  
Compliments, Feedback & Complaints – Policy (with Corporate Affairs)  
Execution of Documents – Policy  
Obtaining Legal & Other Expert Advice & Legal Proceedings Between City of Cockburn & Other Parties – Policy (delegation also requires update)
3. **Under review via the Governance Review Steering Committee:**  
Elected Members Appointment - Standing Committees, Reference Groups, Boards & External Organisations – Policy
4. **To be reviewed in FY23 as part of the KPI - Review and Implement the Corporate Governance Framework:**  
Fraud and Misconduct Control & Resilience – Policy
5. **To be reviewed in FY23 as part of the KPI - Risk Management Framework Review:**  
Risk Management - Policy

Two Council Policies have been reviewed for the People Experience and Transformation Division.

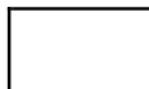
Of those policies the following actions should be noted:

1. To be submitted for review in the August GovCo
2. Structure for Administering the City of Cockburn – Policy (minor).

As per the Council Policy 'Formal Introduction and Review of Council Delegated Authorities and Policies', section 7, 'In recognition of Council's sustainability initiatives, it will only be a requirement to reproduce and attach those documents, for which a material change is proposed to the Agenda Papers.

Minor and/or typographical changes will be listed in the Agenda Report'.

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**Strategic Plans/Policy Implications**

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

*Local Government Act 1995*, Section 2.7(2) (b).

**Community Consultation**

N/A

**Risk Management Implications**

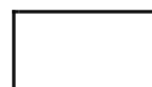
With the current work underway by the City with respect to the Council policies the compliance and reputational risk likelihood is considered low and the consequences minor.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



Item 12.5 Attachment 1

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Administration	Parklet	Built and Natural Environment					2022		
Administration	Street Addressing	Built and Natural Environment					2022		
Council	Environmental Conservation - Policy	Built and Natural Environment					2022		
Council	Landowner Biodiversity Conservation Grant Program - Policy	Built and Natural Environment					2022		
Council	Sustainability - Policy	Built and Natural Environment					2022		
Council	Residential Design Codes Alternative Deemed to Comply Provisions - LPP1.1 - Policy	Built and Natural Environment					2022		
Council	Residential Design Guidelines - LPP1.2 - Policy	Built and Natural Environment					2022		
Council	Special Purpose Dwelling - LPP1.3 - Policy	Built and Natural Environment					2022		
Council	Lodging Houses - LPP1.6 - Policy	Built and Natural Environment					2022		



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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Coogee Residential Height Requirements - LPP1.7 - Policy	Built and Natural Environment					2022		
Council	Flagpoles & Camera Poles - LPP1.8 - Policy	Built and Natural Environment					2022		
Council	Domestic Satellite Dishes - LPP1.9 - Policy	Built and Natural Environment					2022		
Council	Subdivision Around Thomsons Lake - LPP1.10 - Policy	Built and Natural Environment					2022		
Council	Residential Rezoning & Subdivision Adjoining Midge Infested Lakes & Wetlands - LPP1.11 - Policy	Built and Natural Environment					2022		
Council	Noise Attenuation - LPP1.12 - Policy	Built and Natural Environment					2022		
Council	Waste Management in Multiple Unit Developments - LPP1.14 - Policy	Built and Natural Environment					2022		
Council	Tourist Accommodation - LPP1.15 - Policy	Built and Natural Environment					2022		
Council	Single House Standards for Medium Density Housing in the	Built and Natural Environment					2022		



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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
	Development Zone - LPP1.16 - Policy								
Council	Non-Residential Uses in Residential Zones - LPP1.17- Policy	Built and Natural Environment					2022		
Council	Rural Subdivision LPP2.1 - Policy	Built and Natural Environment					2022		
Council	Subdivision in Jandakot & Treeby - LPP2.2 - Policy	Built and Natural Environment					2022		
Council	The Keeping of Horses & Other Animals in the Resource Zone - LPP2.3 - Policy	Built and Natural Environment					2022		
Council	Outbuildings - LPP2.4 - Policy	Built and Natural Environment					2022		
Council	Building Envelopes - LPP2.5 - Policy	Built and Natural Environment					2022		
Council	Child Care Premises - LPP3.1 - Policy	Built and Natural Environment					2022		
Council	Educational Establishments - LPP3.2 - Policy	Built and Natural Environment					2022		



Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Health Studios - LPP3.3 - Policy	Built and Natural Environment					2022		
Council	Service Stations - LPP3.4 - Policy	Built and Natural Environment					2022		
Council	Alfresco Dining - LPP3.5 - Policy	Built and Natural Environment					2022		
Council	Licensed Premises (Liquor) - LPP3.6 - Policy	Built and Natural Environment					2022		
Council	Signs & Advertising - LPP3.7 - Policy	Built and Natural Environment					2022		
Council	Industrial Subdivision - LPP3.8 - Policy	Built and Natural Environment					2022		
Council	Industrial Development - LPP3.9 - Policy	Built and Natural Environment					2022		
Council	Discretion to Modify Development Standards - Non-Residential Development - LPP3.10 - Policy	Built and Natural Environment					2022		
Council	Phoenix Business Park Design Guidelines - LPP4.1 - Policy	Built and Natural Environment					2022		



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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Cockburn Central North (Muriel Court) Structure Plan - Design Guidelines - LPP4.2 - Policy	Built and Natural Environment					2022		
Council	Newmarket Precinct Design Guidelines - LPP4.3 - Policy	Built and Natural Environment					2022		
Council	Heritage Conservation Design Guidelines - LPP4.4 - Policy	Built and Natural Environment					2022		
Council	Naval Base Holiday Park Heritage Area - LPP4.5 - Policy	Built and Natural Environment					2022		
Council	Cockburn Coast Design Guidelines for Robb Jetty & Emplacement Precincts - LPP4.6 - Policy	Built and Natural Environment					2022		
Council	Phoenix Activity Centre Design Guidelines - LPP4.7 - Policy	Built and Natural Environment					2022		
Council	Public Open Space - LPP5.1 - Policy	Built and Natural Environment					2022		
Council	Incorporating Natural Areas in Public Open Space and/or Drainage Areas - LPP5.2 - Policy	Built and Natural Environment					2022		
Council	Control Measures for Protecting Water Resources in	Built and Natural Environment					2022		

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
	Receiving Environments - LPP5.3 - Policy								
Council	Location of High Voltage Overhead Power Lines & Microwave Towers - LPP5.4 - Policy	Built and Natural Environment					2022		
Council	Local Development Plans - LPP5.5 - Policy	Built and Natural Environment					2022		
Council	Vehicle Access - LPP5.6 - Policy	Built and Natural Environment					2022		
Council	Uniform Fencing - LPP5.7 - Policy	Built and Natural Environment					2022		
Council	Sea Containers - LPP5.8 - Policy	Built and Natural Environment					2022		
Council	Renewable Energy Systems - LPP5.9 - Policy	Built and Natural Environment					2022		
Council	Filling of Land - LPP5.11 - Policy	Built and Natural Environment					2022		
Council	Retaining Walls - LPP5.12 - Policy	Built and Natural Environment					2022		

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Percent for Art - LPP5.13 - Policy	Built and Natural Environment					2022		
Council	Cockburn Coast Percent for Art - LPP5.14 - Policy	Built and Natural Environment					2022		
Council	Access Street - Road Reserve & Pavement Standards - LPP5.15 - Policy	Built and Natural Environment					2022		
Council	Design Review Panel - LPP5.16 - Policy	Built and Natural Environment					2022		
Council	Cockburn Central Percent for Art - LPP5.17 - Policy	Built and Natural Environment					2022		
Council	Subdivision & Development - Street Trees - LPP5.18 - Policy	Built and Natural Environment					2022		
Council	Structure Plans & Telecommunications Infrastructure - LPP5.19 - Policy	Built and Natural Environment					2022		
Council	Dust Management for Development Sites - Policy	Built and Natural Environment					2022		
Council	Food Act 2008 - Fee Exemptions - Policy	Built and Natural Environment					2022		

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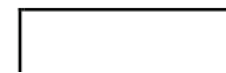
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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Uninhabitable Premises - Policy	Built and Natural Environment					2022		
Council	Subdivision Construction Standards - Policy	Built and Natural Environment					2022		
Council	Local Area Traffic Management Investigation - Policy	Built and Natural Environment					2022		
Council	Promotional & Advertising Sign Within Road Reserve - Policy	Built and Natural Environment					2022		
Council	Access & Equity - Policy	Community Services				2023			
Council	Acknowledgement of Traditional Custodians - Policy	Community Services				2023			
Council	Community Engagement - Policy	Community Services				2023			
Council	Community Funding for Community Organisations & Individuals (Grants, Donations & Sponsorships) - Policy	Community Services				2023			
Council	Artwork Collection - Policy	Community Services				2023			



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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Completion of Firebreaks on Private Property - Policy	Community Services				2023			
Council	Library Services - Policy	Community Services				2023			
Council	Use of Closed Circuit Television (CCTV) System - Policy	Community Services				2023			
Council	Community Funding for Sporting Clubs & Individuals - Policy	Community Services				2023			
Council	Establishing Markets on Land Owned or Controlled by the City of Cockburn - Policy	Community Services				2023			
Council	Prohibition of Exotic Animals in Circuses - Policy	Community Services				2023			
Council	Sports Hall of Fame - Policy	Community Services				2023			
Council	Sponsorship & Naming Rights on City Controlled Land and/or Buildings	Community Services				2023			
Council	Usage & Management of Community & Sporting Facilities - Policy	Community Services				2023			

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Item 12.5 Attachment 1

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Administration	Ministerial and Agency Heads Engagement	Corporate Affairs				2022			
Council	Community Funding to Support Local Economic Development (Grants) - Policy	Corporate Affairs				2022			
Council	City of Cockburn Branding & Logos - Policy	Corporate Affairs				2022			
Council	Elected Member Communication - Policy	Corporate Affairs				2022			
Council	Sponsorship of City Events - Policy	Corporate Affairs				2022			
Council	Sister City Relationships & Engagement – Policy	Corporate Affairs				2022		10/06/2023	Ownership to change to Corporate Affairs. Review August 2022
Council	Live Streaming at Council Meetings - Policy	Corporate Affairs				2022			
Administration	Information and Cyber Security	Finance					2023		
Administration	Corporate Credit Cards	Finance					2023		

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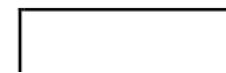
Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Administration	Financial Hardship	Finance					2023		
Council	Investment of Funds - Policy	Finance					2023		
Council	Public Internet Use & Wireless Access - Policy	Finance					2023		
Council	Corporate Strategic Planning & Budget - Policy	Finance					2023		
Council	Procurement - Policy	Finance					2023		
Council	Records Management - Policy	Finance					2023		
Council	Approval to Participate in Representative Delegations – Policy	Governance and Strategy			2022			09/12/2023	Lead Business Unit changed to Legal and Compliance. NFA.
Council	Attendance at Conferences, Seminars, Events & Training - Policy	Governance and Strategy			2022			09/12/2023	Approval sought through June 2022 GovCo – separate report.
Council	Civic Hospitality & Gifts - Policy	Governance and Strategy			2022			12/05/2024	Updated 12 May 2022. NFA.



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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Council Administration Building Access - Policy	Governance and Strategy			2022			09/12/2023	Lead Business Unit changed to Legal and Compliance.  Updated 9 December 2021.  NFA.
Council	Council Meetings - Policy	Governance and Strategy			2022			11/06/2022	OVERDUE  Business Unit changed to Legal and Compliance.  Approval sought through August GovCo 2022
Council	Elected Members Appointment - Standing Committees, Reference Groups, Boards & External Organisations - Policy	Governance and Strategy			2022			10/06/2023	Business Unit changed to Legal and Compliance.  Currently under review as per GRSC recommendations.



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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Elections - Caretaker Period - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance.  Updated 10 June 2021.  NFA.
Council	Elected Member Code of Conduct - Complaints of Alleged Behaviour Breach - Policy	Governance and Strategy			2022			09/09/2023	Approval sought through June 2022 GovCo – separate report.
Council	Elected Members Entitlements - Allowances & Reimbursements - Policy	Governance and Strategy			2022			10/03/2024	Approval sought through June GovCo 2022 – separate report.
Council	Elected Members - Leave of Absence	Governance and Strategy			2022			12/05/2024	Lead Business Unit changed to Legal and Compliance.  Updated 12 May 2022.  NFA.

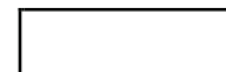




GOVCO 16/06/2022

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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Recognition of Elected Members on Cessation of Service - Policy	Governance and Strategy			2022			11/03/2023	Lead Business Unit changed to Legal and Compliance.  Updated 11 March 2021.  NFA.
Council	Representation at Council Related Forum - Policy	Governance and Strategy			2022			09/12/2023	Lead Business Unit changed to Legal and Compliance.  Updated 9 December 2021.  NFA.
Council	Appointment of Acting Chief Executive Officer - Policy	Governance and Strategy			2022			10/03/2024	Lead Business Unit changed to Legal and Compliance.  Approval sought through August GovCo 2022.
Council	Awarding 'Honorary Freeman of the City of Cockburn' - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance.

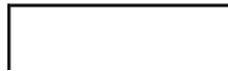


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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									Updated 10 June 2021. NFA.
Council	Compliments, Feedback & Complaints - Policy	Governance and Strategy			2022			11/03/2023	Joint review with Corporate Affairs required.  Approval sought through August GovCo 2022.
Council	Execution of Documents - Policy	Governance and Strategy			2022			11/03/2023	Lead Business Unit changed to Legal and Compliance.  Requires update to new structure.  Approval sought through August GovCo 2022.
Council	Flying of Flags & Bereavement Recognition - Policy	Governance and Strategy			2022			11/03/2023	Lead Business Unit changed to Legal and Compliance.  Updated 11 March 2021.

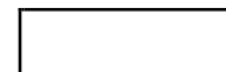
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Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									NFA.
Council	Formal Introduction & Review of Council Delegated Authorities & Policies - Policy	Governance and Strategy			2022			12/05/2024	Updated 12 May 2022. NFA.
Council	Fraud & Misconduct Control & Resilience - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance.  To be reviewed in FY23 as part of the KPI - Review and Implement the Corporate Governance Framework. NFA.
Council	Access to Legal Services for Elected Members and Employees - Policy	Governance and Strategy			2022			10/03/2024	Lead Business Unit changed to Legal and Compliance.  Updated 10 March 2022. NFA.



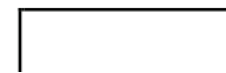
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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Obtaining Legal & Other Expert Advice & Legal Proceedings Between City of Cockburn & Other Parties - Policy	Governance and Strategy			2022			13/12/2020	OVERDUE.  Both the Delegation and the Policy require updating.  Approval sought through August GovCo 2022.
Council	Payments to Employees in Addition to Contract or Award	Governance and Strategy			2022			10/12/2022	Lead Business Unit changed to People Experience.  NFA.
Council	Privacy Management - Policy	Governance and Strategy			2022			09/09/2023	Lead Business Unit changed to Legal and Compliance.  Updated 9 September 2021.  NFA.
Council	Related Party Disclosures - Policy	Governance and Strategy			2022			09/12/2023	Lead Business Unit changed to Legal and Compliance.



Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
									Updated 9 December 2021. NFA.
Council	Risk Management - Policy	Governance and Strategy			2022			10/06/2023	Lead Business Unit changed to Legal and Compliance. Updated 10 June 2021. To be reviewed in FY23 as part of the Risk Management Framework Review.
Council	Asset Management - Policy	Operations		2023					
Council	Graffiti Management & Response - Policy	Operations		2023					
Council	Installation of Private Memorial Plaques in Public Open Space - Policy	Operations		2023					
Council	Maintenance of Public Open Space & Road Reservations	Operations		2023					



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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
	following Residential Subdivision - Policy								
Council	Street and Public Open Space Lighting - Policy	Operations		2023					
Council	Community Gardens - Policy	Operations		2023					
Council	Street & Reserve Tree Management - Policy	Operations		2023					
Council	Wastewise Events - Policy	Operations		2023					
Council	Commercial Leasing & Other Dispositions of City of Cockburn Owned & Controlled Property - Policy	Operations		2023					
Council	Geographical Naming - Policy	Operations		2023					
Council	Leasing of City of Cockburn Property for Community and/or Recreational Purposes (including Non-for-Profit) - Policy	Operations		2023					
Council	Pedestrian Accessway Closures - Policy	Operations		2023					



Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Installation of Recreational Equipment on Public Open Space - Policy	Operations		2023					
Council	Street Verge Improvements - Policy	Operations		2023					
Council	Crossover - Policy	Operations		2023					
Council	House Numbering - Policy	Operations		2023					
Administration	Executive Engagement with Elected Members	People Experience and Transformation			2022				
Administration	Occupational Health & Safety	People Experience and Transformation			2022				
Council	Executive and Senior Leadership Team Remuneration and Performance Management	People Experience and Transformation			2022			10/06/2023	Lead Business Unit changed to People Experience. Updated 10 June 2021. NFA.

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GOVCO 16/06/2022

Policy Type	Policy	Division	GOVCO Feb	GOVCO April	GOVCO June	GOVCO Aug	GOVCO Oct	Next review date	Action
Council	Structure for Administering the City of Cockburn - Policy	People Experience and Transformation			2022			09/12/2023	Lead Business Unit changed to People Experience. Updated 9 December 2021. Minor changes required to names in structure. Approval sought through August GovCo 2022.





Item 12.6

GOVCO 16/06/2022

**12.6 (2022/MINUTE NO 0018) Local Laws Review - Action Status**

**Author** Emma Milne

**Attachments** 1. Consolidated Local Laws Status Report [↓](#)

<p><b>Recommendation</b> That the Committee recommends that Council:</p> <p>(1) NOTES the report.</p>
<p><b>Committee Recommendation</b> MOVED Cr L Kirkwood SECONDED Cr M Separovich</p> <p>That the recommendation be adopted.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 5/0</u></b></p>

**Background**

Section 3.16 of the *Local Government Act 1995* (the Act) requires that all the local laws of the City must be reviewed within an eight-year period after their commencement, to determine if they should remain unchanged or be repealed or amended.

The eight-year period is taken to be from either when the local law commenced or when the last review of the local law (using section 3.16 of the Act) was completed.

Section 3.16 of the Act provides for reviewing the currency and suitability of gazetted local laws.

When the outcome of the review finds that it is necessary to change an outdated aspect of the law or that the subsidiary legislation has become defunct or obsolete, the City must then commence the process outlined in section 3.12 of the Act to implement any changes.

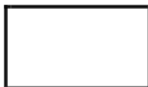
While the Act does not expressly prescribe a timeframe in which the procedural requirements for making local laws are to be completed, the procedures should be undertaken with 'all convenient speed' in line with the *Interpretation Act 1984*.

The Department of Local Government, Sport and Cultural Industries advise local law procedures that take more than a year could be subject to questions of legal validity.

Accordingly, if the local law process has had delays of more than a year, then the procedure for making a local law should be restarted.

**Submission**

N/A



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**Report**

The Governance Committee is a formally appointed Committee of Council.

Section 3.11 of the Act provides for the making of Local Laws under the Act and other Acts of State Parliament, as well as the procedures for doing so.

Attachment 1 provides a list of City of Cockburn's Local Laws and the progress for each law in line with the prescribed review period.

As per the 21 April 2022 Governance Committee recommendation, reviews are now underway for the Fencing Local Law 2012 and the Jetties, Waterways and Marina Local Laws 2012.

The review for the Health Local Law 2000 has been paused due to the proposed changes to the *Health Act 1911*, which at this stage is not recommended.

A report will be provided to the next Governance Committee meeting with updates on the Consolidated Local Laws and the Animal Management Local Laws.

When all reviews have been completed, each local law can be tabled for discussion at every second Governance Committee meeting, noting that Local Laws are meant to be in place for an eight-year period.

Any minor amendments from a bimonthly review of a Local Law would be subject to the same process as a major review and will take six to nine months to complete.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

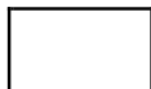
**Legal Implications**

The *Local Government Act 1995*: Amending (section 3.12 of the Act), repealing (section 3.12 of the Act), or reviewing (section 3.16 of the Act).

**Community Consultation**

N/A

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**Risk Management Implications**

With the current work underway by the City with respect to the Local Laws the compliance and reputational risk likelihood is considered low and the consequences minor.

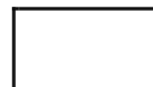
**Advice to Proponent(s)/Submitters**

N/A

The Proponent(s) and those who lodged a submission on the proposal have been advised that this matter is to be considered at the 16 June 2022 Governance Committee Meeting.

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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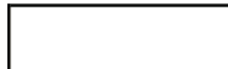
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## Item 12.6 Attachment 1

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## Consolidated Local Law Status Report – 16 June 2022

City's local laws	Accepted / Amended	Review Period within 8 Years	Current Status
Animal Management Local Laws			<ul style="list-style-type: none"> <li>Progress report August 2022</li> </ul>
Consolidated Local Laws 2000	Accepted 15 August 2000 – amended 19 June 2020		<ul style="list-style-type: none"> <li>Progress report August 2022</li> </ul>
Bushfire Brigade Local Law 2000	Accepted 21 November 2000 - submissions for review close 4 pm 22 April 2022		
Health Local Law 2000	Reviewed and adopted 14 March 2013		<ul style="list-style-type: none"> <li>Review on hold pending proposed changes to the <i>Health Act 1911</i></li> </ul>
Parking and Parking Facilities Local Law 2007	Accepted 9 August 2007 – amended 12 October 2017		<ul style="list-style-type: none"> <li>Review at EM Strategic Briefing Forum August 2022</li> </ul>
Fencing Local Law 2012	2012 (accepted 14 June 2012)		<ul style="list-style-type: none"> <li>Commenced</li> </ul>
Jetties, Waterways and Marina Local Law 2012	Accepted 9 April 2009 – amended 16 July 2012 -		<ul style="list-style-type: none"> <li>Commenced</li> </ul>
Standing Orders Local Law 2016	Reviewed and adopted 10 September 2020		<ul style="list-style-type: none"> <li>Review Workshop 8 June 2022</li> </ul>
Waste Local Law 2020	Accepted 11 June 2020		



Item 12.7

GOVCO 16/06/2022

**12.7 (2022/MINUTE NO 0019) FY23 Corporate Business Plan - Key Performance Indicators**

**Author** Emma Milne  
**Attachments** 1. FY23 Corporate Business Plan Key Performance Indicators [↓](#)

**Recommendation**  
 That the Committee recommends that Council:

- (1) ENDORSES the FY23 Corporate Business Plan Key Performance Indicators (KPIs), pursuant to Regulations 19C and 19D of the *Local Government (Administration) Regulations 1996*;
- (2) NOTES that the KPIs will be applied as a performance measure for the Executive Team consistent with the Executive and Senior Leadership Team Remuneration and Performance Management Policy; and
- (3) REQUIRES the Chief Executive Officer to provide a status report to the Organisational Performance Committee on a bimonthly basis (the attachment will become publicly available via the subsequent Ordinary Council Meeting).

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**Committee Recommendation**  
 MOVED Cr M Separovich SECONDED Deputy Mayor T Widenbar

That the recommendation be adopted.

**CARRIED UNANIMOUSLY 5/0**

**Background**

At the Special Council Meeting to be held on 23 June 2022, the FY23 Annual Budget and Corporate Business Plan (CBP) 2020-21 to 2023-24 Annual Review will be contained within separate reports to Council for adoption.

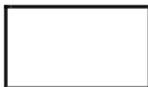
This report details the proposed KPIs which support the CBP and seeks Council endorsement of these.

**Submission**

N/A

**Report**

During the period of February to May 2022, the annual review of the Corporate Business Plan was conducted in-line with the City's Integrated Planning and Reporting Framework process.



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The annual review was a Council-led process that focused on developing a transparent and achievable Plan.

The key drivers included:

- Comprehensive input provided by Elected Members over the course of several workshops
- Input from community and business scorecards
- Input from the developed service and project plans
- Assigning of an accountable Executive member for the delivery of each project, corporate project and plan
- Rationalisation of the plan to maintain a realistic and deliverable level of Council priorities
- Inclusion of clear achievable quarterly milestones to increase transparency and visibility on delivery
- Direct influence from the Long-Term Financial Plan, Asset Management Plans, Workforce Plan and impacts of COVID-19 and future socioeconomic challenges.

As per FY22, the Executive and Senior Leadership Team have again undergone the process of reviewing the projects, corporate projects and plans contained within the CBP and defined a series of KPIs.

All KPIs align to the Strategic Community Plan objectives, have a defined measure of success, and have an assigned Executive who is accountable for its delivery.

In addition, these further cascade to a Senior Leadership Team member or where appropriate a direct report of an Executive member.

In-line with the Executive and Senior Leadership Team Remuneration and Performance Management Policy, the newly developed KPIs form part of the Executive and Senior Leadership Team Annual Review process being made up of three parts:

1. Organisational Strategic KPIs (20 percent)
2. Corporate Business Plan KPIs (the intent of this report and assessed at 50 percent of personal performance)
3. Behavioural Measures (30 percent).

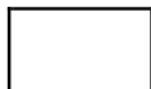
A copy of the draft CBP KPIs is shown in Attachment 1.

By linking leadership performance to the delivery of the strategic objectives, a clear direction is created for the leadership group.

A status report on the CBP KPIs will be provided to the Organisational Performance Committee on a bimonthly basis, the attachment will become publicly available on the City's website via the subsequent Ordinary Council Meeting.

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**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.
- Employer of choice focusing on equity, innovation and technology.

**Budget/Financial Implications**

The Corporate Business Plan 2020-21 to 2023-24 outlines the cost for projects, corporate projects and plans to be delivered by the City of Cockburn.

It informs (and is informed by) the Long-Term Financial Plan and the Annual Budget.

**Legal Implications**

Sections 5.56 of the *Local Government Act 1995* and Regulations 19C and 19D of the *Local Government (Administration) Regulations 1996* refer.

**Community Consultation**

No community consultation is required for the KPI element.

This is addressed through the bimonthly reporting to the Organisational Performance Committee and subsequent Ordinary Council Meeting.

**Risk Management Implications**

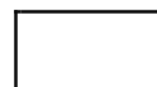
There is a "Low" level of "Compliance" risk associated with this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



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FY23 CBP KPIs

Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Local Economy	1.1	Position Cockburn as a leader in the Blue Economy	Establish Blue Economy Advisory Committee and undertake promotional activity	Placement of Blue Economy articles in strategic media	Victoria Green	Michael Faulkner	
Local Economy	1.1	Develop Visitor Economy Approach	Develop Cockburn Destination Plan	Present Destination plan to Council for decision Q3 FY23	Victoria Green	Michael Faulkner	
Local Economy	1.2	Deliver business grants program supporting Economic Development Principles, Policy and Guide	Deliver two rounds of revised business grant program	Oversubscription in both rounds	Victoria Green	Michael Faulkner	
Local Economy	1.2	Small Business Friendly Approvals Project Implementation	Undertake implementation activities in line with plan	project rollout and completion Q3 FY23	Victoria Green	Michael Faulkner	
Environmental Responsibility	2.1	Coogee Beach Masterplan Review	Presented for Council decision (advertising) by end of Q4 FY23	Presented for Council decision (advertising) before Q4 FY23	Daniel Arndt	Carol Catherwood	also reliant on appointment of strategic planner role (as per budget) to manage project
Environmental Responsibility	2.1	Review Urban Forest Plan 2018-2028	Review complete by March 2023	Review complete by Dec 2022	Daniel Arndt	Christopher Beaton	
Environmental Responsibility	2.1	Undertake Yandjet Park Yangebup Improvements	Revised concept and engagement with stakeholders by Q4 FY23	Revised concept and engagement with stakeholders by Q3 FY23	Anton Lees;Gail Bowman	Terry Green;Andrew Tomlinson	
Environmental Responsibility	2.2	EV charges at all City infrastructure with Solar	Project Initiation & Design Q4 FY23	Project Initiation & Design Q3 FY23	Anton Lees	Joe Saraceni	
Environmental Responsibility	2.2	Waterwise Council Action Plan 2018–2028	1. Waterwise Rebate Program complete by September 2022. 2. Retain Gold Waterwise Council Accreditation by June 2023. 3. Water audits undertaken of 10 Council facilities by June 2023	Achieve Platinum Waterwise Council Accreditation by June 2023.	Daniel Arndt	Christopher Beaton	

FY23 CBP KPIs - 02/06/2022

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Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Environmental Responsibility	2.2	Henderson Waste Recovery Park Redevelopment	Design approved and project delivery commences Q4 FY23	Design approved and project delivery commences Q3 FY23	Anton Lees	Terry Green	
Environmental Responsibility	2.3	Develop the Coastal Management and Development Plan	CMDP completed by June 2023	CMDP completed by April 2023	Daniel Arndt	Christopher Beaton	To be developed in conjunction with Head of Planning.
Community, Lifestyle and Security	3.1	Review the Disability Access and Inclusion Plan	Draft Plan completed for Council consideration Q4 FY23	Draft Plan completed for Council consideration Q3 FY23	Gail Bowman	Karoline Jamieson	
Community, Lifestyle and Security	3.1	Malabar BMX Park Redevelopment	Refer to the Expenditure Review Committee prior to Tender Q4 FY23	Refer to the Expenditure Review Committee prior to Tender Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	Subject to June OCM resolution
Community, Lifestyle and Security	3.1	Beale Park Redevelopment	Refer to the Expenditure Review Committee prior to Tender Q4 FY23	Refer to the Expenditure Review Committee prior to Tender Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	
Community, Lifestyle and Security	3.1	Port Coogee Community Space	Fit out designs complete Q4 FY23	Fit out designs complete Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Joe Saraceni	
Community, Lifestyle and Security	3.1	Wally Hagan Recreation Centre Redevelopment	Section 18 application complete Q3 FY23	Section 18 application complete Q2 FY22	Gail Bowman	Andrew Tomlinson	
Community, Lifestyle and Security	3.1	Cockburn ARC – Health and Fitness Expansion	Market engagement and tender award Q4 FY23	Market engagement and tender award Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	
Community, Lifestyle and Security	3.1	Coogee Golf Course Review	Report to expenditure review committee September FY23	Report to expenditure review committee July FY23	Anton Lees;Gail Bowman	Terry Green;Andrew Tomlinson	
Community, Lifestyle and Security	3.1	Beeliar Reserve Redevelopment	Project Initiation Q4 FY23	Project Initiation Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	
Community, Lifestyle and Security	3.1	Tempest Park Redevelopment	Project Initiation Q4 FY23	Project Initiation Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	

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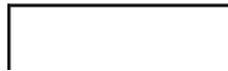
GOVCO 16/06/2022

Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Community, Lifestyle and Security	3.1	Santich Park – Upgrade	Oval lighting component completed Q4 FY23	Oval lighting component completed Q3 FY23	Gail Bowman;Anton Lees	Andrew Tomlinson;Terry Green	
Community, Lifestyle and Security	3.1	Manning Park Master Plan Implementation	Completion of a further 3 action items	Completion of 4 action items	Daniel Arndt	Christopher Beaton	Dependent on funding allocation
Community, Lifestyle and Security	3.1	Review the Community, Sport & Recreation Facilities Plan 2018-2033	Draft plan to Council by June 23	Draft plan to Council by April 23	Gail Bowman	Andrew Tomlinson	
Community, Lifestyle and Security	3.1	Indigenous Multicultural Sport & Learning Centre – ARC Precinct	Stage 1 feasibility study complete Q4 FY23	Stage 1 feasibility study complete Q3 FY23	Gail Bowman	Andrew Tomlinson	
Community, Lifestyle and Security	3.2	Smart Buildings Project (Project BETTI)	Continue roll-out of CCTV and Access Control Systems to identified sites Q2 FY23	Integrate online bookings and mobile phone based access control to selected locations Q4 FY23	Gail Bowman	Michael Emery	
Community, Lifestyle and Security	3.3	Aboriginal Cultural and Visitors Centre Development	Project delivery commences Q4 FY23	Project delivery commences Q3 FY23	Gail Bowman;Anton Lees	Karoline Jamieson;Terry Green	
Community, Lifestyle and Security	3.3	Review the Reconciliation Action Plan 2018-2021	Draft Plan ready to go to Council Q4 FY23	Draft Plan ready to go to Council Q3 FY23	Gail Bowman	Karoline Jamieson	
City Growth & Moving Around	4.1	Prepare the new Local Planning Strategy for the District	Commencement of public consultation by Q1 FY 23	Completion of public consultation before Q2 FY23	Daniel Arndt	Carol Catherwood	This will be the statutory regulation requirements achieved notwithstanding there may be additional consultation done to supplement
City Growth & Moving Around	4.1	Prepare the new Local Planning Scheme for the District	Document drafted by end of Q3 FY23	Document drafted before Q3 FY23	Daniel Arndt	Carol Catherwood	This will be the DRAFT local planning scheme
City Growth & Moving Around	4.1	Cockburn Central West Carpark	Finalise business case for project and present to the Expenditure Review Committee	Subject to the ERC approval, commence site works ahead of schedule (Q4 FY23)	Anton Lees	Michael Emery	

FY23 CBP KPIs - 02/06/2022

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Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
City Growth & Moving Around	4.1	Reconnecting Hamilton Hill (post Roe 9) Urban Renewal Project	Prepare lists of technical disciplines and draft stakeholders by Q2 FY23	Prepare lists of technical disciplines and draft stakeholders by Q1 FY23	Daniel Arndt	Carol Catherwood	
City Growth & Moving Around	4.1	Spearwood Civic Precinct Renewal	PM appointed & project initiated Q4 FY23	PM appointed & project initiated Q3 FY23	Anton Lees	Joe Saraceni;Terry Green	Project reliant on Project manager commencing 1 Jan 2023.
City Growth & Moving Around	4.1	Spearwood Land Development	PM appointed & project initiated Q4 FY23	PM appointed & project initiated Q3 FY23	Anton Lees	Terry Green;Joe Saraceni	Project reliant on Project manager commencing 1 Jan 2023.
City Growth & Moving Around	4.2	Cockburn Civic and Cultural Centre	PM appointed & project initiated Q4 FY23	PM appointed & project initiated Q3 FY23	Anton Lees	Terry Green;Joe Saraceni	Project reliant on Project manager commencing 1 Jan 2023.
City Growth & Moving Around	4.2	Cockburn Central Carparking Project	Business case finalised and presented to the Expenditure Review Committee Q3 FY23	Business case finalised and presented to the Expenditure Review Committee Q2 FY23	Gail Bowman	Michael Emery	
City Growth & Moving Around	4.3	Review and update the City's District Traffic Study 2018	Report to Expenditure Review Committee by end of Q2 FY23	Report to Expenditure Review Committee before Q2 FY23	Daniel Arndt	Carol Catherwood	further initiation of the project is subject to budget adjustment
City Growth & Moving Around	4.3	Advocacy for Cockburn Road Upgrade, Pedestrian Crossing and Car Parking	Undertake proactive stakeholder engagement, including meeting with relevant Member(s) of Parliament.		Victoria Green	Daniel Newman	
City Growth & Moving Around	4.3	Semple/Berrigan Realignment	Quantify landowner costs as part of DCP11 review by end of Q2 FY23	Quantify landowner costs before Q2 FY23	Daniel Arndt	Carol Catherwood	costs needed for legal agreement
City Growth & Moving Around	4.3	Hammond Road Duplication	Project complete Q4 FY23	Project complete Q3 FY23	Anton Lees	Terry Green	
Listening and Leading	5.1	Deliver Divisional Strategy Reform	Elected Member endorsement for proposed Reform October 2022	Consolidated Divisional Strategies endorsed by Council November 2022.	Emma Milne		

Item 12.7 Attachment 1

GOVCO 16/06/2022

Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Listening and Leading	5.1	Review Organisational Risk Management Maturity	Undertake Risk Management Maturity Review for completion by June 2023	Commence procurement process to measure the City's approach to risk management to ensure it is driving stakeholders to put in place suitable risk mitigation strategies by Feb 2023	Emma Milne	Michelle Todd	
Listening and Leading	5.1	Undertake 3 Strategic Service Reviews	Develop Evaluation Framework by December 2022	Development of Evaluation Framework by November 2022	Emma Milne		
Listening and Leading	5.1	Review and Implement the Corporate Governance Framework	Implement Corporate Governance Framework by June 2023	Council adoption by Feb 2023	Emma Milne	Michelle Todd	
Listening and Leading	5.1	Refine the long-term financial planning methods to better integrate with the City's Strategic Community Plan objectives and Implement COVID-19 financial measures	KPI - Council adopt the Long Term Financial Plan Target - Adopted by March 2023	Council adoption by December 2022	Stuart Downing	Nelson Mauricio	
Listening and Leading	5.1	Operations Centre Expansion	PM appointed & project initiated Q4 FY23	PM appointed & project initiated Q3 FY23	Anton Lees	Terry Green; Joe Saraceni	
Listening and Leading	5.2	Progress community priorities highlighted in MARKYT Community Scorecard 2021	Work with the Executive Committee to ensure community priorities are understood and articulate resource/budget implications		Victoria Green		
Listening and Leading	5.2	Deliver Elected Member civic support	Well supported Elected Members for the City. 80% positive feedback from Elected Members.	85% positive feedback from Elected Members	Emma Milne	Vanda Bacich	



GOVCO 16/06/2022

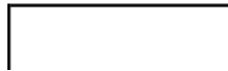
Item 12.7 Attachment 1

Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Listening and Leading	5.3	Develop and Implement Smart Cities projects in partnership with South West Group	KPI - Replacement streetlight project approved by Super Trial Group and Western Power  Target - 40% of the 14,000 luminaires replaced with Smart LED luminaires by 30 June 2023	Target - 55% of the 14,000 luminaires replaced with Smart LED luminaires by 30 June 2023	Stuart Downing	Lou Vieira	
Listening and Leading	5.3	Deliver Transformation Framework Initiatives	KPI - Delivery of 20 Transformation Framework Initiatives by June 2023  Target - 16 Transformation Framework Initiatives (80%) delivered by June 2023	Delivery of 28 Transformation Framework Initiatives (100%) by June 2023  And/or  Evidenced improvements in organisational cultural health indicators between first and second pulse surveys.	Jemma Iles	Michael Swanepoel	
Listening and Leading	5.3	Develop an Innovation Program	KPI - A fit-for-purpose, operational Innovation Program  Target - ExCo endorsed Innovation Program fully operational by January 2023	Evidenced improvements in innovation cultural maturity between first and second assessments.	Jemma Iles	Michael Swanepoel	
Listening and Leading	5.3	Review requirements for required website upgrades	Scope for website upgrade is developed	Functional design completed	Victoria Green	Samantha Seymour-Eyles	

Item 12.7 Attachment 1

GOVCO 16/06/2022

Strategic Outcome	Strategic Objective	Projects/Corporate Projects/Plans	KPI & Targets	Outperformance	Executive (Accountable)	Executive Direct Report (Responsible)	Notes
Listening and Leading	5.3	Staff Mobility Enablement (Zero Client Desktop Replacement)	KPI - To replace all Zero client desktops with Laptop and twin screen  Target - Selection of replacement by August 22 Installation and Training by April 23	Implementation by end of February 22	Stuart Downing	Brett Fellows	



Item 12.8

GOVCO 16/06/2022

**12.8 (2022/MINUTE NO 0020) Proposed Update - Governance Committee Calendar**

**Author** Emma Milne

**Attachments** 1. Governance Committee - Annual Calendar of Business  
[↓](#)

<p><b>Recommendation</b>                  That the Committee recommends that Council:</p> <p>(1) NOTES the Officer’s report; and</p> <p>(2) ACCEPTS the updated Governance Committee Calendar for 2022 and 2023.</p>
<p><b>Committee Recommendation</b>                  MOVED Cr L Kirkwood SECONDED Cr M Separovich</p> <p>That the recommendation be adopted.</p> <p style="text-align: right;"><b><u>CARRIED UNANIMOUSLY 5/0</u></b></p>

**Background**

At the Governance Committee (GovCo) Meeting, 21 April 2022, a recommendation was proposed by Cr Corke to amend the GovCo calendar cycle to align with the two-year Electoral cycle.

As such all Committees of Council Calendars of Business are being edited to reflect the same structure.

**Submission**

N/A

**Report**

The revised Governance Committee Calendar of Business aligned with the two-year Electoral cycle is presented to the Committee for adoption.

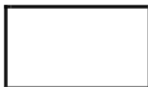
There are no additional changes.

**Strategic Plans/Policy Implications**

Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.



GOVCO 16/06/2022

Item 12.8

**Budget/Financial Implications**

N/A

**Legal Implications**

Section 2.7 (2) (b) of the *Local Government Act 1995* stipulates that it is the role of the Council to “determine the local government’s policies”.

**Community Consultation**

N/A

**Risk Management Implications**

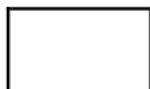
There is a “Low” level of “Brand / Reputation” and “Compliance” risk associated with the implementation of this item.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





**GOVERNANCE (GovCo) COMMITTEE**

**Governance (GovCo) Committee**

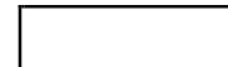
**Terms of Reference – Objectives and Duties**

1. The GovCo will be responsible for the regular and timely review of the Council Policy documents. This includes the consideration of new Policy statements, as appropriate, but does not incorporate Policies of an Administrative nature, which are the responsibility of the Chief Executive Officer (CEO) to consider and authorise.
2. The GovCo will be responsible for overseeing the development and review of Local Laws for consideration by Council.
3. The GovCo will be responsible for the review of the Corporate Business Plan and associated Key Performance Indicators and subsequent recommendations to Council.

**Calendar of Business – 2 Year Election Cycle**

**Year 1**

Election 2021	February	April	June	August	October
	Annual Review of Terms of Reference	Update on review of the Corporate Business Planning and Corporate Strategy	Review newly developed Corporate Business Plan KPIs FY23	Annual Calendar / Program (following year)	
			Set Principles for Corporate Business Plan Annual Review, FY24	Deep dive review of Strategic Community Plan outcomes: <b>Environmental Responsibility</b>	Deep dive review of Strategic Community Plan outcome: <b>City Growth and Moving Around</b>
			Policy Review Governance and Strategy and, People Experience and Transformation	Policy review Corporate Affairs	Policy Built and Natural Environment
<b>Standing Items</b>					
Review of Local Laws / Action Status Report					



**GOVERNANCE (GovCo) COMMITTEE**

Review of Policies / Action Status Report
Legislative Changes

**Calendar of Business – 2 Year Election Cycle**

**Year 1**

February	April	June	August	October	Election 2023
Annual Review of Terms of Reference	Update on review of the Corporate Business Planning and Corporate Strategy	Review newly developed Corporate Business Plan KPIs FY23	Annual Calendar / Program (following year)		
Deep dive review of Strategic Community Plan outcome: <b>Community, Lifestyle and Security</b>	Deep dive review of Strategic Community Plan outcome: <b>Listening and Leading</b>	Set Principles for Corporate Business Plan Annual Review, FY24	Deep dive review of Strategic Community Plan outcome: <b>Local Economy</b>		
	Policy Review Operations		Policy Review Communities Services and Finance		
<b>Standing Items</b>					
Review of Local Laws / Action Status Report					
Review of Policies / Action Status Report					
Legislative Changes					



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GOVCO 16/06/2022

**13. Corporate Affairs**

Nil

**14. Office of the CEO**

Nil

**15. Motions of Which Previous Notice Has Been Given**

Nil

**16. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

Nil

**17. New Business of an Urgent Nature Introduced by Members or Officers**

Nil

**18. Matters to be Noted for Investigation, Without Debate**

Nil

**19. Confidential Business**

Nil

**20. Closure of Meeting**

7.44pm      The Presiding Member thanked all for their attendance and closed the meeting.



93 of 93



315 of 375

**18.3 (2022/MINUTE NO 0136) Standing Orders - Order of Business**

**Author** Emma Milne  
**Attachments** N/A

**Recommendation**

That Council ENDORSES the changes to the Order of Business (clause 4.2 Order of Business) of the *Standing Orders Local Law 2016*, for the greater convenience of Council, as follows:

*Delete:* (13) to (18)

*Insert:*

- (13) Decisions Made at Electors Meeting
- (14) CEO (and Delegates) Recommendations
- (15) Standing Committee Recommendations
- (16) Committee Minutes (for receipt and noting only)

*Amends* the numbering thereafter to reflect the above change.

**Cr Stone moved an Alternative Motion****Council Decision**

MOVED Cr C Stone SECONDED Cr T Dewan

That Council:

DEFERS until the review of the Standing Orders is required under the pending Local Government Act reform.

**LOST 3/7**

**For:** Cr C Stone, Cr T Dewan, Cr C Reeve-Fowkes

**Against:** Mayor L Howlett, Deputy Mayor T Widenbar, Cr P Eva, Cr K Allen, Cr P Corke, Cr M Separovich, Cr L Kirkwood

**Officer Comment**

Item 18.3 proposes a minor change to the order of business to address the manner in which Council receive report items via Committees, to improve transparency and for the greater convenience of Council.

The change is by Council resolution as permitted by the Standing Orders and does not require a Standing Orders Amendment Local Law for this process to occur.

The associated costs are with officer time and administrative changes to the format of InfoCouncil, which are included in the City's subscription, therefore are nominal.

The City is separately undertaking a Standing Orders Local Law Review process as



a required outcome from the Governance Review Steering Committee. The City is aware of the impending changes from the Local Government Reforms, however there is no timeframe available for when these reforms will be implemented.

With the Department recently recruiting officers for the Reforms project, it is expected this may occur in the next 18 months to three years.

### **Cr Kirkwood moved the Officer Recommendation for Item 18.3**

#### **Council Decision**

MOVED Cr L Kirkwood SECONDED Cr T Dewan

That Council ENDORSES the changes to the Order of Business (clause 4.2 Order of Business) of the *Standing Orders Local Law 2016*, for the greater convenience of Council, as follows:

*Delete:* (13) to (18)

*Insert:*

(13) Decisions Made at Electors Meeting

(14) CEO (and Delegates) Recommendations

(15) Standing Committee Recommendations

(16) Committee Minutes (for receipt and noting only)

*Amends* the numbering thereafter to reflect the above change.

**CARRIED 9/1**

**For:** Mayor L Howlett, Deputy Mayor T Widenbar, Cr P Eva, Cr K Allen, Cr P Corke, Cr M Separovich, Cr L Kirkwood, Cr T Dewan, Cr C Reeve-Fowkes

**Against:** Cr C Stone

### **Background**

On 10 March 2022 Council endorsed the City of Cockburn new Committee structure.

Reports of Standing Committees are presented to Council as a report which recommends the Council receives the Minutes of the Committee and adopts the recommendations of the Committee therein.

Council is able to withdraw items for debate and discussion as required, however adoption by Council of the Minutes of the Committee and the recommendations therein sees the detailed reports of Committees presented to Council for consideration via the Minutes rather than standalone reports with Committee recommendations.

The Order of Business has been considered with the objective of addressing the presentation of Committee Reports to Council for the greater convenience of Council.



**Submission**

N/A

**Report**

Following the organisational restructure and the establishment of new Divisions, the Agenda and the Order of Business has reflected the new Divisions (being a change to a naming convention item, rather than a change to the order in which Council addresses Council Business).

In order to achieve greater convenience of Council, and for ease of reference for the Community, it is proposed the Order of Business as prescribed in clause 4.2 of the Standing Orders be amended.

The divisional separation is superfluous, and it is proposed the changes as detailed below be adopted by resolution of Council.

In accordance with clause 4.1 of the Standing Orders Council may vary the order of business by resolution for the greater convenience of the Council.

It is recognised that the current Order of Business could be reviewed to improve the transparency with the Standing Committee report recommendations to Council.

Accordingly, the following changes are proposed.

**Delete**

- (13) Council Matters
- (14) Planning and Development Division issues
- (15) Finance and Corporate Services Division issues
- (16) Engineering and Works Division issues
- (17) Community Services Division issues
- (18) Executive Division issues

**Insert**

- (13) Decisions Made at Electors Meeting
- (14) CEO (and Delegates) Recommendations
- (15) Standing Committee Recommendations
- (16) Committee Minutes (For receipt and noting only)

Amend numbering thereafter to reflect the above changes.

Council is currently reviewing the Standing Orders, and it is proposed the above changes be amended by resolution rather than through the Local Law review process in order to facilitate the change for the next Council meeting (pending InfoCouncil implementation) for the greater convenience of Council.



**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

There are no budget implications from this report.

**Legal Implications**

*City of Cockburn Standing Orders 2016*

Clause 4.1 Business at Ordinary Meeting

The order of business at an ordinary meeting of Council shall, unless for the greater convenience of the council, altered by resolution to that effect, be nearly as practicable to the order, as detailed in clause 4.2.

**Community Consultation**

N/A

**Risk Management Implications**

Low Risk. The current order of business is not suited to the Council meeting structure and Standing Committees.

The proposed changes to the order of business would minimise the risk of community confusion of the Council Meeting process and improve transparency of the decision-making process.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



**19. Corporate Affairs**

Nil

**20. Office of the CEO**

Nil





## 21. Motions of Which Previous Notice Has Been Given (2022/MINUTE NO 0137) Extension of Meeting

### Council Decision

MOVED Cr C Reeve-Fowkes SECONDED Cr T Dewan

That Council extend the meeting for up to 60 minutes, the time being 8.59pm, in accordance with Clause 4.4 of Council's Standing Orders Local Law 2016.

**CARRIED UNANIMOUSLY 10/0**

### 21.1 (2022/MINUTE NO 0138) Port Coogee Marina Expansion

#### Author

#### Attachments

1. Engagement Summary - Port Coogee Marina Business Case and Concept Design [↓](#)
2. Resident Correspondent (**Confidential**)

### Recommendation

That Council:

- (1) NOTES the officer Report.

8.59pm Deputy Mayor Widenbar departed the meeting and returned at 9.01pm.

9.02pm Cr Eva departed the meeting and returned at 9.03pm.

### Cr Allen moved an Alternative Motion for Item 21.1

MOVED Cr K Allen SECONDED Cr T Dewan

That Council:

- (1) DEFERS works on the installation until such time to allow further discussion and a detailed report on options of the crane's current location, necessity, other smaller crane options, and relocation three metres to the west of the current proposed location, to minimise impacts on residents.

### Reason for Decision

To go back in history, I believe it is important for Councillors to recognise and understand that Port Coogee was regarded as a residential development with a marina, not a marina with residential. At that particular time, back in 2003, 2004 when we made that decision, it was never to be a commercial operation, as Cr Reeve-Fowkes has mentioned.

All of the discussion of this, and in documentation etc., it has never been advertised. There is probably not a document out there that has anything to do with a crane.

Even in the questions that came up tonight about the Business Case.



The Business Case that was referred to by the officer, the question that was asked in that Business Case, which was number five: 'when it comes to Port Coogee, how important to you are the following features', and one of the questions was: 'Load rate platform to transfer items from vessel to vehicles'.

At no stage in the survey was there mention of a crane, and certainly not a crane of the size and impact on residents that this would have, or documentation.

Even as late as November 2021, I think it was, we put out an advertisement on the marina expansion and it read: 'Other works include a concrete loading birth, addition nine car parks, two gatehouses etc, but there was no mention of a crane.

I have been a pen holder down there for some 12 years and I have never had a need for anything like this. A loading bay perhaps, but certainly not a crane. If you need a crane of that size you go down the road where it is a commercial environment and they are designed for that sort of thing.

I think there has been no public consultation on this. There was no penholder consultation on the crane. I think the process that has led us to this has been flawed. A smaller, less intrusive option or a relocation is required, and that is what this alternative is requesting.

### **Cr Stone proposed a minor amendment to the Motion which the Mover accepted**

- (2) Investigates options for turning the crane item into a public art piece.

#### **Council Decision**

MOVED Cr K Allen SECONDED Cr T Dewan

That Council:

- (1) DEFERS works on the installation until such time to allow further discussion and a detailed report on options of the crane's current location, necessity, other smaller crane options, and relocation three metres to the west of the current proposed location, to minimise impacts on residents; and
- (2) INVESTIGATES options for turning the crane item into a public art piece.

**CARRIED UNANIMOUSLY 10/0**

### **Background**

Cr Allen submitted the following Notice of Motion on 30 June 2022:

'That Council defer works until such time and to allow further discussion of the cranes location, necessity and relocation three metres to the west of the current proposed location.



Reason:

Clearly when this issue was discussed, the size and impact of the crane on residents was never highlighted. Why was there no consultation with residents?

Further, there has never been consultation on the proposed location or in fact need for such a massive structure to be installed at Port Coogee.

Speaking with pen holders none to date would have a need for such a structure. (no pen holder consultation).

Public consultation is often sought to clarify demand and I not sure to what extent if any.

A review of the proposed crane height and size needs addressing, and a suitable location found if this crane is to be installed.

Was an alternative ever considered?

Other alternative options of cranes need to be investigated such as collapsible ones if at all required at the marina.

Whilst moving the structure may come at a cost, if residents were notified as per above consultation there now may be no additional costs

Cancelling the project may also come at a cost but not always should we go ahead with something if it means that something is not the right decision.'

## Submission

The City and Councillors Allen, Corke and Separovich received a letter from one Maraboo Island resident on 9 June 2022 as per the confidential attachment.

## Officer Report

The Port Coogee Marina has been under management by the City of Cockburn since July 2016.

Customers need to transfer bulky and heavy items to and from their vessels and currently there is no means to safely do this, the closest commercial boat yard with lifting facilities is in Fremantle or Henderson, which is inconvenient for regular maintenance tasks.

Customers have been seen sliding small boats (3-5m) and other items over the edge of the boardwalk or loading items such as generators and float docks on dock trolleys and wheeling them along the jetty.

This is an unsafe practice and will ultimately result in injury and further damage to equipment, other vessels, and infrastructure.



For these reasons the opportunity to create a load area for vehicles and a crane was highlighted when preparing the 2019 Marina Expansion Business Case with the specialist marine consultant.

2019 Community Consultation identified the preferred layout option and presented the Business Case and Financial Annexure to the public by local and Statewide public notice, as per 3.59 Commercial enterprises by local government in the *Local Government Act 1995*.

Detailed design and specification of the boardwalk followed to go out to tender.

The tender specifications were advertised as follows and included details for the crane as are commonly used in other marinas and yacht clubs and recommended by industry experts for the load capacity, reach and safe operation for customers.

#### **4.8 DAVIT CRANE**

A davit crane shall be installed on the loading platform, meeting the following criteria:

- A lift capacity of 1500 kg
- A swing of 3000 mm
- A jib height of 4500 mm
- A maximum vertical force of 23.6 kN
- A maximum moment of 62.2 kNm
- A slew of 268 degrees or more
- Suitably designed for use in a marine environment, including galvanising, marine paint coatings and stainless steel fixings

The proposed davit for the location is a Practicus PS1530 as designed by Vector Lifting. Similar approved can be adopted for IFC but changes from the nominated davit crane shall trigger a requirement to verify the connection detail of the crane to the steel substructure.]

Port Coogee residents, contractors and the City often need to launch or retrieve items from the waterway.

This has been achievable with a crane from the southern peninsular however this area will soon be built out.

Installation of a crane at Port Coogee Marina would be widely used by stakeholders.

Following a letter received from a resident on 9 June 2022, a site meeting with the resident, Councillors Allen and Separovich and City officers took place on 24 June 2022.

No other complaints regarding the installation of the crane have been received.



Three high level alternative options were investigated by officers after this meeting took place.

### **Consultation**

Community consultation on the preferred layout to present in the Business Case and Financial Annexure was carried out from 26 September 2019 and ended 6 November 2019.

Letters were sent to North Coogee residents and homeowners, pen holders, waitlist entries and advertised in the West Australian and Cockburn Gazette.

A total of 79 responses were received, the majority from North Coogee property and business owners, in addition to marina customers.

Comments were received in the community consultation in relation to a load area/ launch facility from two questions 'load rated area to transfer items from vessels to vehicles' returned 51 out of 71 saying this is somewhat important to very important, and 57 to 70 commented the 'Loading Areas Provided' area very suitable to ok.

The Community Engagement Summary was endorsed by Council at the 12 December 2019 Ordinary Council Meeting, Item 16.4.

### **Option 1**

#### **Move the crane to the location suggested by the resident (approx. 3m west)**

- A high-level assessment assumes this may be possible although complicated as the structural platforms for the boardwalk have been fabricated and installed
- The process first requires engineering design. The alternative location external member is smaller than the member which currently supports the crane, pile preparation and in situ fabrication and painting of the steelwork
- Potential fabrication of two new concrete panels
- Costs are estimated in excess of \$100,000 with an associated six month delay
- This does not include potential loss of revenue from marina customers and/or project contract penalties.

### **Option 2**

#### **Rotate the crane 180 degrees using the same footprint**

- This option does not require the crane to be relocated, only rotated 180 degrees to alter the locking position of the crane arm
- The crane arm has a slew (turning circle) of 270 degrees and the locking/resting position runs parallel with the residents property frontage
- This option reduces the provisions of the crane and may hinder the views of the neighbouring property
- High level figure of \$10-15k to rotate the crane.



**Option 3****Purchase a new crane with a 360 degree slew**

- Keep the current location but with an arm that has a 360 degree slew
- A 360 degree slew enables the locking position of the arm to run north/south, facing the residents property as opposed to running parallel
- High level cost for a new crane utilising some of its existing features is \$25k.

In each option the crane will still be visible to all Marina View homeowners.

As these pens are unoccupied the view from these houses is currently uninterrupted.

At the completion of Stage 3, 15m vessels (some up to 5m in height) will take up occupancy in these pens and somewhat hinder the current views of the Marina View houses, not dissimilar to the crane.

**Strategic Plans/Policy Implications**Community, Lifestyle & Security

A vibrant healthy, safe, inclusive and connected community.

- Accessible and inclusive community, recreation and cultural services and facilities that enrich our community.

**Budget/Financial Implications**

Delaying the crane installation will significantly impact the practical completion date of Marina Expansion Stage 3, resulting in additional time and money to complete the project.

Further delaying the project may result in the delay of bringing new customers into the marina, leading to loss of income and reputational damage.

**Legal Implications**

There are no legal implication from the recommendation in this report.

The City has contractual obligations in accordance with RFT01/2021 Port Coogee Marina Expansion.

The contractual and legal implications of a deferral for part of the contracted works have not been considered as it is not recommended.

**Community Consultation**

N/A

**Risk Management Implications**

Not installing the crane will result in customers continuing to launch items over the boardwalk, ultimately resulting in personal injury, damage to equipment and property.

To install a different type of crane, the arm reach would not be sufficient to lift items from over the water and therefore the crane will not be sufficient to perform the required tasks based on specialist advice.

If the current crane location is altered there is risk that other Marina View residents will complain.

Further delays to the project may lead to loss of income, reputational damage and legal risk.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



# Port Coogee Marina: Business Case and Concept Design

November 2019  
Community Engagement Summary





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## 1. Overview

In July 2016, management of the Port Coogee Marina was delegated to the City of Cockburn as part of the progressive handover of assets from Frasers Property Australia. At the appropriate time, the City is required to expand the marina to its full capacity of approximately 300 pens, as part of a development condition from the Department of Transport.

With current occupancy rates above 90 per cent, growing wait lists and the recent development of Maraboo Island, it is considered a suitable time to commence the initial stages of the expansion by way of a business case.

At the June 2018 Ordinary Meeting of Council, Council endorsed two preliminary concepts for the marina expansion pending consideration of a detailed business case to be presented at a future Council Meeting.

The purpose of the business case is to enhance and complement the existing marina and surrounds for boat owners, members of the community and visitors to the Marina Village precinct.

International Marina Consultants (IMC) were engaged to prepare the Marina Expansion Business Case, which was presented to Council at the September 2019 Ordinary Meeting of Council.

Council resolved to:

- 1) endorse the Marina Expansion Business Case and Financial Annexure as prepared by International Marina Consultants for the purpose of public consultation;
- 2) authorise City officers to carry out community consultation for the public to view and comment on the preferred expansion layout option; and
- 3) consider a report to a future Council Meeting on the results of the community consultation.

The purpose of this document is to provide a summary of the community consultation process and outcomes regarding the preferred expansion layout and business case.

## 2. Engagement Summary

The community was invited to provide feedback from 26 September to 6 November 2019 on the preferred expansion layout and business case for the Port Coogee Marina in North Coogee.

The City collected a total of 79 responses throughout the 42-day advertised public comment period. 75 responses were captured through the online survey and four (4) via online email submission.

Of the approximate 1500 letters issued to property owners, occupants and businesses in Port Coogee, 64 provided responses. Of the 250 marina licence holders and waitlist members, 22 provided feedback. 17 of the pen owners are also a property owner or occupant in the area. 7 respondents do not live, own property or occupy a pen in Port Coogee.

Further, submissions were received from the Port Coogee Community Association (PCCA), Department of Transport Maritime Planning and two local residents.

Feedback was invited in the following ways:

- Coffee and Chat session with Marina licence holders or wait list members at Dome Café, Port Coogee
- Two Information Sessions at Regis Aged Care, Port Coogee
- Staffed public display evening outside Woolworths, Port Coogee
- Online survey
- Email submission
- Hard copy submission
- Meetings with City of Cockburn Marina Staff

The public comment period was advertised in the following ways:

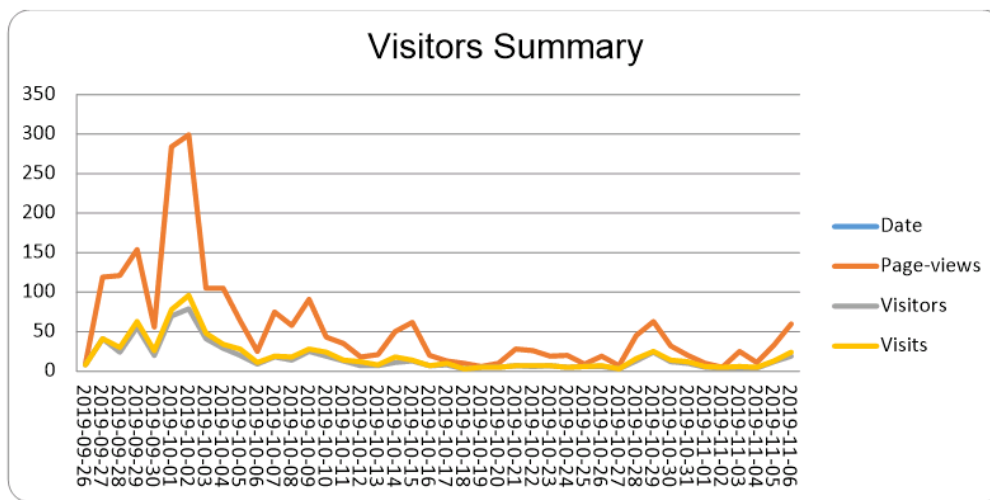
- Advertisement in The West Australian (2 October 2019)
- Advertisements in the Cockburn Gazette (10 October and 24 October 2019)
- Presentation to Port Coogee Community Association – Annual Meeting
- Static public display at Woolworths Port Coogee
- Information on City of Cockburn website
- Information on Comment on Cockburn website
- City of Cockburn social media
- On-site signage
- Information in Cockburn Soundings
- Information in various City of Cockburn e-newsletters
- Letters to approximately 1500 Port Coogee residents, ratepayers and businesses
- Email to 250 Port Coogee Marina licence holders and wait list members
- Direct correspondence to key state government stakeholders
- Direct correspondence to local resident associations
- Information flyers on display at high-traffic local businesses
- Media release



Copies of the Business Case and preferred concept layout were available for viewing at all City of Cockburn libraries, the Administration Centre, Marina Administration Office and City website.

The dedicated project page on Comment on Cockburn was visited 816 times across the comment period time frame. Documents (the business case and preferred concept layout) were downloaded 451 times. The survey was visited 166 times.

The below graph demonstrates the trend in visitation dates to the Comment on Cockburn page. Peak visitations coincide with the West Australian advertisement and letter delivery dates.



As part of the consultation, participants were asked to indicate their overall level of support for the preferred concept layout and business case. Participants were also asked to identify features of the concept design they believe are most important and provide comment on the suitability of their design.

Survey results indicate that 77% of respondents either agree or strongly agree that they would like to see the Marina expanded for greater use. 61% of respondents either agree or strongly agree that the business case identifies the needs and vision for Port Coogee Marina well. 53% believe that overall, the preferred concept design is good or very good and 25% consider the concept design OK. 51% believe that overall, the business case is good or very good and 28% believe it is OK.

Comments on how well the business case meets the needs and vision for Port Coogee Marina indicate that there is some concern (12%) over the size of pens provided in the concept layout (not enough small pens) and that this may not be reflective of user needs or future demand. Other themes include the need for

sufficient parking for pen owners (17%) and the provision for commercial, retail and community gathering spaces to enable all to enjoy the Marina area (12%).

When asked about levels of support for the expansion in general, some respondents (15%) pointed out the need to ensure it caters to both the boating and wider community through the provision of activated spaces or retail and commercial opportunities. The need for the expansion has strong overall support (77%).

Of the features included in the concept layout, the overall aesthetic is considered the most important with 92% indicating it is important or very important. Pedestrian and accessibility ramps are also highly valued with 86% agreeing they are important or very important, followed by bin storage and access to bins (74%). Respondents (9%) also indicated that retail and commercial opportunities are important to them, but have not been included on the concept design.

Jetski bays are considered least important amongst respondents, with 63% indicating they feel the bays are not very important or not at all important. Informal dialogue with a small handful of residents at the information sessions also indicates that the provision of jetski bays is not preferable amongst some residents and licence holders.

Further, of the features included in the preferred layout, the suitability of jetski bays received the most varied response. 33% of respondents indicated the design inclusion of jetski bays is not suitable or very unsuitable, 35% believe the jetski bays are OK and 28% believe the inclusion is suitable or very suitable (4% did not provide a preference). Therefore overall, the majority of respondents are OK or supportive of the inclusion of jetski bays (63%), but do not consider them an important aspect or inclusion to the design (63%). Amongst those that do not support the inclusion of jetski bays, comments indicate that they consider this to be an important matter.

In terms of the suitability of other design aspects, parking was indicated as an area requiring review. 31% said the parking design was either unsuitable or very unsuitable and 30% indicated it was just OK. Key concerns regarding parking are the volume, security, proximity to marina and dedicated bays for pen owners. Other comments highlight that a number of respondents (5%) feel there are not enough small pens (8-10m) and 4% believe there are too many pens altogether, which will create problems with congestion, pollution and algae.

43% of survey respondents indicated they would like to see some more features added to the design. The most prominent responses include a premises for a marina social club (7%), something for the wider community such as retail and commercial opportunity (7%) and revised parking (4%). Other examples of inclusions are ice and bait stores, storage for small non-trailer vessels and an underground bin system.

63% indicated they would change something about the concept design if they could. Revisions to the parking were the most common changes (13%), followed by the removal of jetski bays (7%), commercial and retail opportunities (5%) and reduction in the overall number of pens (5%).

Of the submissions received from local residents or residents groups (3), parking was the primary concern raised. This matter was raised in all submissions made by local residents. Residents would like to see forward planning for large volumes of parking, as opposed to gradually reducing existing green spaces to fit small numbers of additional bays. Informal dialogue with a small handful of residents at the Information Session also highlighted insufficient parking to be a primary concern for residents and pen occupants.

Other matters raised include concerns over the provision of jetski bays and a preference to convert the City's Marina Office to a community space so non-boat pen owners can benefit from the expansion. All submissions received by local residents were generally supportive of an expansion, provided their concerns can be addressed.

One (1) submission was received by the Department of Transport Maritime Planning. The submission indicated support for the expansion, however identified the proposed interior channel widths as an area requiring review.

Overall, feedback indicates strong support from pen owners, government agencies, local residents and the wider community for the marina expansion. The business case and concept design are also supported, however some changes to the concept design are needed.

Amongst most respondents, the look and feel of the marina is one of the most important things to consider, whilst the provision of parking is the feature requiring the most attention as well as the volume and size of boat bays. For both the local and wider community the provision of commercial, retail or community opportunities is important. For government departments, the primary area of focus is addressing the width of the interior channels.

### 3. Engagement Outcomes

#### 1.1.1 Survey Results

*\*Note: In the interest of transparency, responses have been transcribed verbatim with minimal editing. Therefore some spelling and/or grammatical errors may exist.*

1. How often do you visit Port Coogee Marina?

Sometimes (between two and ten times a year)	3
Often (more than ten times a year)	18
Very Often (most days, if not every day)	53

2. Which of these best describes you? (Tick all that apply)	
I am a property owner or resident of Port Coogee / North Coogee	61
I occupy a boat pen in Port Coogee Marina	22
I am considering occupying a boat pen in Port Coogee Marina	9
I am considering moving to Port Coogee / North Coogee	3
I own / operate a business in Port Coogee / North Coogee	1
I am a visitor to the Port Coogee Marina	8

3. I feel the Business Case identifies the needs and vision for Port Coogee Marina well:	
Strongly Agree	22
Agree	24
Neither Agree or Disagree	12
Disagree	11
Strongly Disagree	5
Comments: <ul style="list-style-type: none"> <li>This business case for marina expansion does nothing to provide for the wider community of Port Coogee or its surrounds. Its only facilitating those who have a pen, land or boat in the marina. what legacy will it leave for others? Its internally focused and provides no activation of the wider area for Port Coogee. CoC would do well to put this on hold as a minimum and tell the consultants to go away and reconsult and provide a marina expansion that provides for land and pen owners but also provides a legacy and an improvement to the stagnant</li> </ul>	



business area at Port Coogee Marina.

- I think there are too many new pens. There are limited cruising grounds and offshore islands around the area and already on a weekend you can have 80 boats anchored at Carnac Island which is awful and very disturbing to the wildlife particularly the endangered Australian Sealion
- Would be wonderful to see this progress happen
- It is dissapointing to see that the smallest pen offered is again only 10 metres. There were a few 8m pens in original design buth these are now designated 10 m pens for the sake of raising more revenue.
- Walking around the marina there are a lot of sub 8m vessels sitting in 10m pens and paying a privelege, there are even some vessels less than 6m. I know of many residents in port coogee that would keep vessels in the marina if they catered for smaller boats.
- I recommend the team consider creative ways to more effectively utilize the space to enable smaller pens. MY past pen could have fit two of my boats in it.
- If jetski bays are being considered how about also considering small vessel pens or bays or kayak bays for storatage (I would store my kayak in the marina if there was a secure space).
- Im also astounded at the upper size of some of the pens you are offering, do you have owners in mind already? What about the greater majority of cockburn residents that own smaller boats.
- The waitlist numbers show 49people waiting for a 10m pen, many of those probably have sub 10m vessels.
- Your business case also does not appear to assess the appetite for 8m pens.
- Seems to only consider satisfying penned vessel owners.
- Is it possible to include launching ramps with a swipe card system local residents could access
- a great deal of us residents purchase here as we were advised marina came with restaurants and cafes.can see none of this in proposal.so for me this only for the boaties.
- Still believe for maintance of tenders and jetskis a single lane boat ramp for penholders
- not all boat owners feel comfortable travelling all way to henderson and in some case eithier a ski or tender might have mechanical issues rendering it not drive able
- No comment on :- likely demand for facilities beyond the immediate berth requirements, eg food and beverage flow-on demand; - impact of less desirable outcomes such as contaminated water, rubbish, attraction of crime, noise; - visitor berths not well described.
- Too many 20 mt pens in a small marina would be advisable to be 15 mt and less.This represents 70 to 80% of boats owned.You need to leave larger areas for boats 20 mts plus.The returns would be far greater. This is about maximising the return on rate payers money.jet skis should not be allowed into



the marina. Sit at the dome and watch how they zoom between boats now. If I had a boat in one of the pens I would not be happy.

- I believe the large number of large pens in stage 1 is not reflective of community need. More in the 12 to 15m length would be better suited. The business case doesn't mention whether or not catamaran pens are included. The plan does not specify catamaran pens.
- Parking, hope they are adequate for boat owners and guests
- In principle I have no issues with the proposed expansion. However I do not believe the City has resolved the parking related issues identified in the report. The City has only entered into a 5 year lease for a temporary car park, yet the report states that 75 dedicated parking bays are required for Marina purposes of the expansion goes ahead. What is the City proposing long term for parking? Has/is a reserve funding being created to fund future parking requirements and is this being funded by Marina revenue?
- Further, the report states Port Rockingham is not viewed as a threat as it is located 45 minutes away. The fact is the proposed Marina in a maximum of 30 minutes from Port Coogee. Does the 15 minute discrepancy increase Port Rockingham as a potential threat? The additional staffing costs seem low at \$100k as this is meant to account for all i costs."
- More Residential and apartments in Port Coogee will definitely require progress in enhancing the Marina capacity
- My only concern would be lack of parking for Stage 1, considering its proximity to the beach, these carparks would also be used by day visitors, leaving very little parking for boat owners.
- For the number and location of the pens proposed -
  - There is inadequate parking.
  - There is inadequate access.
  - There is inadequate loading zones.
  - There is inadequate waste removal.
- I do think the marina precinct is more important than the report seems to suggest. The boat owners are potential business for small business in the area, but small businesses are also an attraction - for provisioning before a trip, for relaxing after a trip (meal/ bar?). It is a pity there are so very few businesses. So hopefully the marina expansion will help some more businesses open in the area - and this will improve the amenity to residents of North Coogee
- I am disappointed to learn that there are no plans to build facilities for non boat users like cafes and restaurants
- There are a lot of good points but not enough is being put in place to fix parking issues. Is 30 extra bays along Cheiftan really enough for another 150 boat pen bays when the existing temporary parking in the gravel for the current 150 marina pen bays is going to be enough... definitely not. We need more parking
- You are trying to place way too many pens into a very tight place.



- You are introducing an environmental nightmare with all the pollution with so many more vessels and the algal blooms that have been already proven into this very tight canals with no tidal flow.
- There are no where near enough car parking spaces with 107 new bays required if only 1 car per person was used and this is proven by what is happening now every weekend and you only have a temporary carpark no to get you out of the problems. Public should not have access to the boat areas or carparking!"
- The main issue is parking.
  - Parking around the current marina is already at full capacity on a daily basis with the area Maraboo Is (before current construction) and the proposed Chieftain Boulevard, being used as overflow parking. The proposal is only is providing public parking in areas which are already being used fully for visitors to units, the sheltered beach and current businesses is already at full capacity, before allowances for extra boat users and other future developments in the area are factored in.
- With the current trend, at least double of the amount of parking space would be required to cover for public and boat users.
  - The proposal does not take into consideration the impact or allowances on the marina, to be developed for residential and businesses on the south side of the marina, or how these developments will impact on the marina.
  - Boat users currently park illegally (double park etc.) to offload/load supplies and equipment for their boats, due to current bays being full. Consideration for setdown parking (15 minutes) close to the marina edge for this purpose.
  - The marina owners need to provide more (private) parking for their members/users, staff, service vehicles and set down (load & offload from vehicles) instead of using public parking.
- I agree with the report and its recommendations and also do strongly agree that parking, pen security access and loading of vessels is paramount in any decision to improve and expand the Marina. Security from theft and tampering from the water ways still a key issue with little ,if any decent security to cover this other than very poor quality CCTV cameras. This needs to be addressed along with response times to unacceptable behavior and activity a sit takes place and is reported
- Response to theft illegal activity and interference with residents and visitors property is lacking badly.
- The Marina needs continued development and definitely needs more boat pens
- The BC should include additional board walks and entertainment infrastructure such as recreational tour operators (eg snorkeling, scuba diving, fishing etc) cafes, tapas style establishments, kids amusement park etc in order to attract new residents, visitors and get existing residents to enjoy the area. New Boat

bays must be no bigger than 15m in line with the existing design. JetSki bays should not be provided. Small rubbish bins are ok but must be regularly maintained. Large bin storage is unattractive and not necessary for this area.

- We are not boat owners. Our concern is lack of dedicated parking for boat pen holders. The tarmac car park that has just been developed should be solely for boat pen holders.
- With the Port Coogee residential developments increasing by the month, we need facilities upgrade
- The marina was originally proposed to have more pens however this was when the plans of the marina village were wider. As it is there is a real problem with parking and rubbish in the area. The affects of creating new pens on the environment have not been studied and with extra pen extra parking will be required and there is not enough. I am really concerned with the beautiful water ways and how the extra vessels will impact on the water quality in the area.
- Parking is the most obvious necessity
- I believe expansion is desired, but unsure if the plan meets all desires and needs. I feel the business case oversteps some requirements, yet fails terribly in others :
  - implicates a high level of congestion
  - provides for vessels which are too large for the facility and present potential safety risks
  - doesnt address the issue of dedicated parking for penholders, despite recommendations from International Marina Consultants to provide this
  - doesnt address the issue of community meeting facilities nor promote retail opportunities to bring visitors to the area"
- Cost of the development proposal, car parking, landscaping, future costs to residents and then return benefits to local residents when the facility is profitable is not clearly understood.
- Local residents should not have to pay a premium to live in the suburb and pay again for parking facilities for out of area marina users.
- Local resident boat pens should be discounted as we do not use the car parks.
- It covers the needs but i'm worried its going to be too densely packed in for safe and easy access
- There are issues with car parking currently and expansion will only exacerbate that problem. More parking that will be secure into the future is required. Jet skis are not in keeping with the marina.
- More infrastructure equals better facilities.
- 1. The distribution of proposed boat pen sizes and numbers should be reviewed. There are now many more vacant pens at Fremantle Fishing Boat Harbour and in the Swan River, eg Aquarama, than there were only a short time ago. Consultation was too limited in my view.
- 2. Sea weed and Algae management may become an issue as the Marina becomes built to capacity.



- Although the Business Case theoretically sounds viable the benefit for visitors and the local community is very limited. The vision of the marina as the focal point of the community and an integral part of the Pt Coogee development is not clearly met as the proposal is focussed on providing rental spaces for private vessel owners only. This location has the potential to be a popular boating destination for the general public - both those with vessels taking day trips and as a means to inspire land based potential boat owners. The range of participants in the engagement summary (AnnexureA) is very limited I feel further engagement of both the wider community and the boating public should be considered. The participants comments have not been fully addressed

4. I would like to see the Marina's facilities expanded so more people can use and benefit from it:	
Strongly Agree	39
Agree	19
Neither Agree or Disagree	4
Disagree	6
Strongly Disagree	3
Comments:	
<ul style="list-style-type: none"> <li>• Port coogee Marina is like a dead zone apart from the Dome cafe.</li> <li>• CoC couldn't even approve the apartment building opposite the water and negotiate with a developer to limit the types of tenancies to the water front to activate the street frontage. so far you have a hair dresser and a doctors surgery with 4 of its 6 windows darkened by stickers so its very introverted. What an absolute loss of opportunity. sure coC and the Marina developers wish to sell more land in the area but really whats the attraction other than a boat pen?</li> <li>• Having more pens is good but, there should also be a provision for a club where us "boaties" can socialise.</li> <li>• I have a small 6hp 2.9mtr RIB inflatable which until recently I could wheel down to Narkal beach to launch as I am less than 100mtrs away. With the introduction of the northern Pontoon "Boating Prohibitive" signs have gone up taking away my enjoyment of boating and the easy access to launch. I am all for safety however feel strongly that the development needs to take into consideration all vessel owners including those who have non trailer crafts such as myself and provide facilities within the marina to launch such</li> </ul>	



vessels. I also kayak and now have no access under the whale bone bridge due to expansion of the fueling pontoon and a barrier. Perhaps consideration could be given to creating a swim free / less than 3mtr vessel area at the northern end of the Narkal beach which allows for non engine use until the vessel is beyond the pontoon? The yellow barrier could be used to segregate the area. Alternatively incorporate into the southern side of the Maraboo Island.

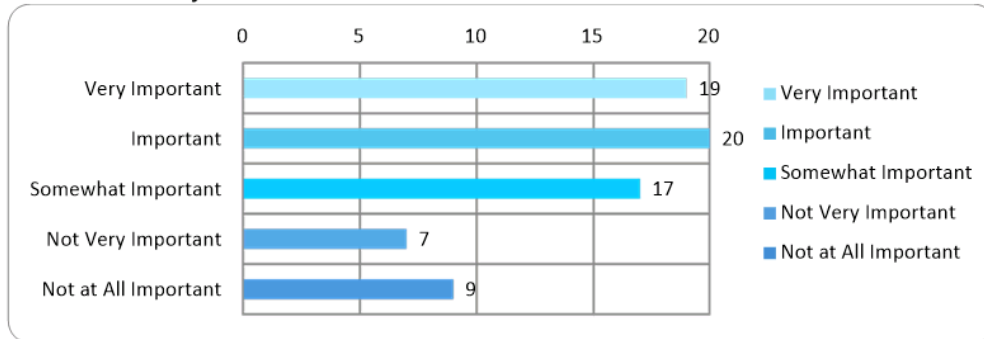
- my answer is due to your thoughts that more pens is for all to benefit and use. seems to me is only for the boaties once again
- My choice above is due to the fact that I am not a boat owner and would prefer the area to stay quieter. My other concern is the amount of diesel fumes in the air - usually caused by boat owners idling their boats, in the marina, for extended periods. If this could be addressed it would be great.
- More board walks and viewing platforms.
- No jet skis
- Our 38 year old son loves fishing but is wheelchair bound. More consideration is required for another fishing jetty, dedicated only for wheelchair bound persons. Signage should also make this clear, along with the Marina Manager's 24x7 mobile phone number, including Cockburn shire ranger contact details.
- Although one such jetty already exists at the northwestern end, it is often fully occupied by able bodied persons. This is very wrong and more-so when they refuse to give up their fishing space for persons such as my son.
- That particular jetty also orients somewhat towards our famous summer sea breeze.
- I would like to see another jetty at the southwestern end.
- Would like to see more resteranunts and a bar area for the General Public
- More needs to be done to attract entertainment/commercial opportunities.
- Agree subject to having adequate –
- Parking.
- Access.
- Loading zones.
- Waste removal facilities.
- Please don't isolate port coogee to boat users only
- We definitely need restaurants and a boating club or place for dinner and drinks or private events for this to be a good marina for the community
- A smaller version maybe ok
- I assume by the more people to benefit " you mean pen holders not a free for all and general public clearly the pen holders are the financial contributors unlike the beach and BBQ area that gets abused and trashed all the time.
- I would particularly like to see some restaurants, cafes and bars to enhance the ambience of the area. Most other marinas and yacht clubs have these

facilities and it is what is missing for locals and visitors to the area.

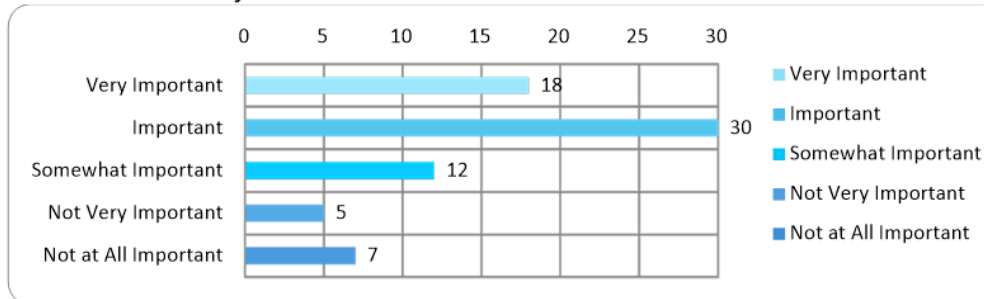
- Port Coogee has large increase of number of residents in the past few years. Accordingly marina facilities need to accommodate for the demand and also for the large size boats
- There are other locations which more pens can be created. The council needs to address the current problems instead of creating more problems and revenue.
- i am not a boat owner, and therefore the boating aspects of the proposed business plan do not interest me, and I would be concerned if this led to increased Rates for the people of Port Coogee who already pay a Specified Area Fee, just for living here. The prospects of Boardwalks and potential Hospitality Businesses, would provide owners in Port Coogee with dining experiences etc within walking distance of their homes.
- Conditional upon the a suitable solution with congestion and car parking. by the way the pristine fore shore should not be taken up with car parking.
- Provided users pay, that is, out of suburb car park users have to pay for the infrastructure and local residents should have discount fees on boat pens.
- The Fraser's sales office should be allocated to Marina Club and the lower level Marina Management office should be better utilised to accommodate the expansion requirements.
- Expansion should be as demand requires. This agreement is subject to the current Frasers office not being used as the Marina Office. It should be made available for more public use such as community facility, restaurant, bar etc so that it can be used by the whole community not just the boating community.
- The pen expansion is too intensive and I believe that there are safety concerns with boat manoeuvrability in the vicinity of the breakwaters and the new extended pens.
- Expansion gives more options for people and pets of all ages to enjoy the sunshine and friendly atmosphere of the Marina and surrounding areas.
- Parking of cars for both casual Dome Café users and longer term boat users could become a difficult problem if it is not addressed at the outset.
- Providing a boating destination for the wider community not just a facility limited to boat storage.

5. When it comes to Port Coogee Marina, how important to you are the following features?

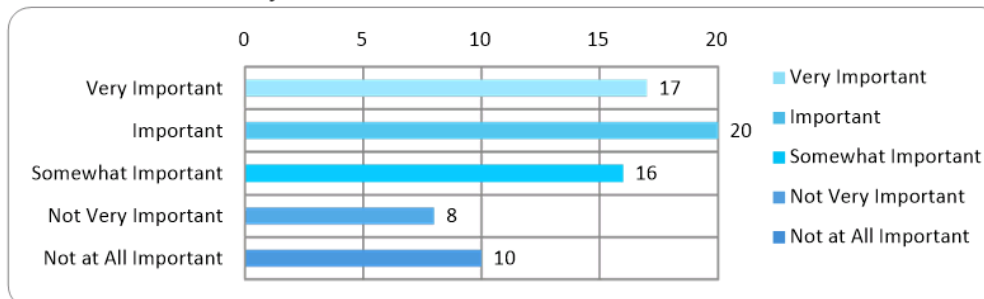
Size of Boat Bays



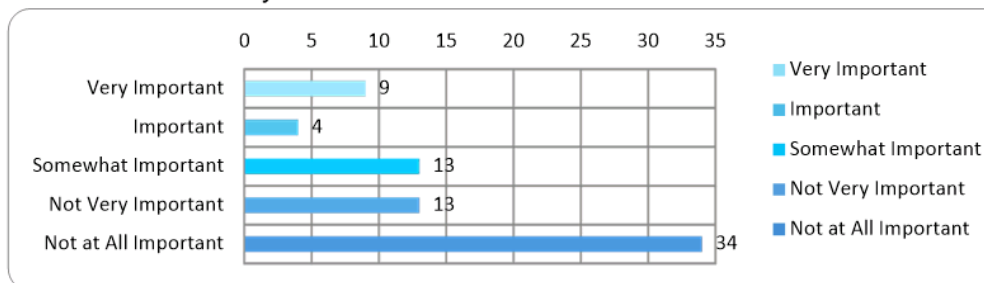
Number of Boat Bays



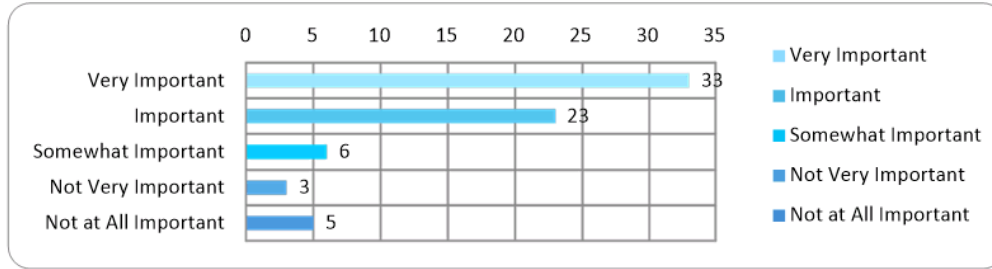
Orientation of Boat Bays



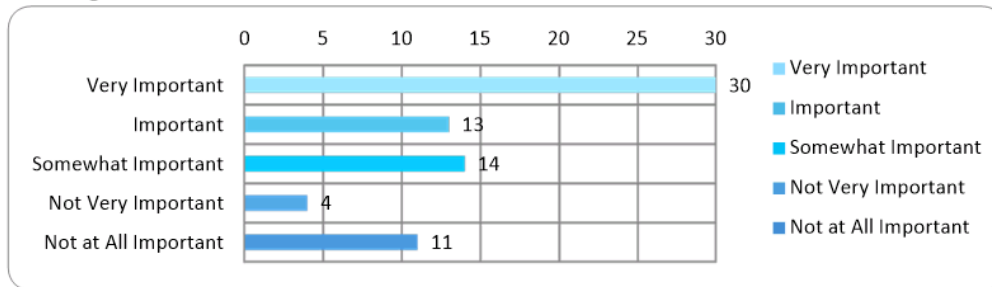
Provision of Jetski Bays



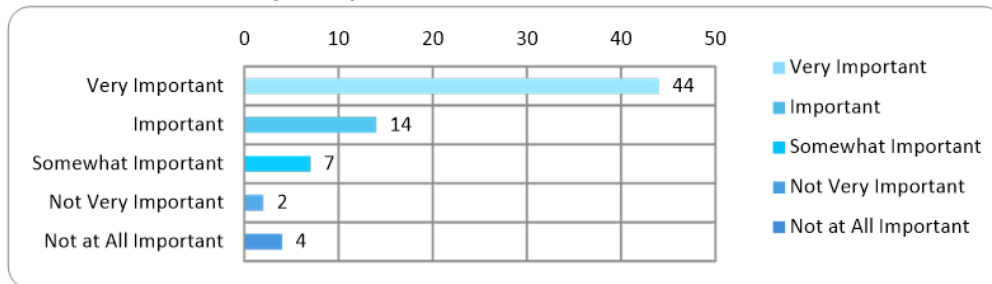
**Bin Storage and Access to Bins**



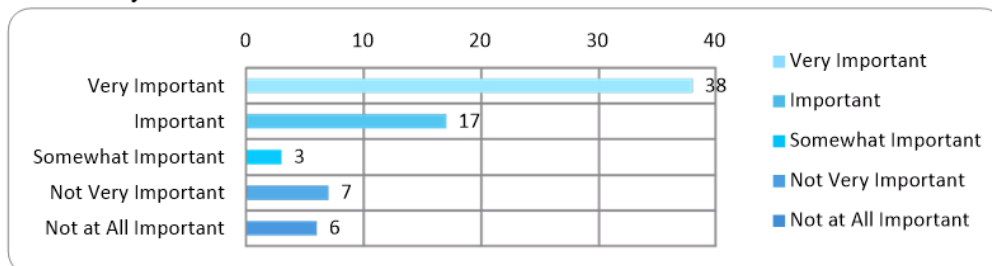
**Loading Zones for Vehicles**



**Pedestrian/Accessibility Ramps**

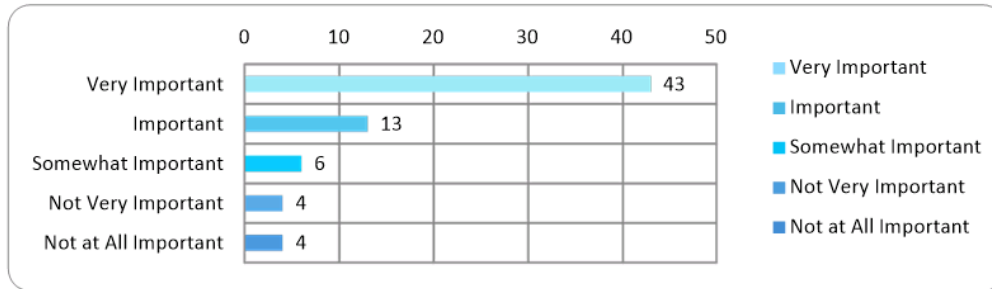


**Public Jetty**

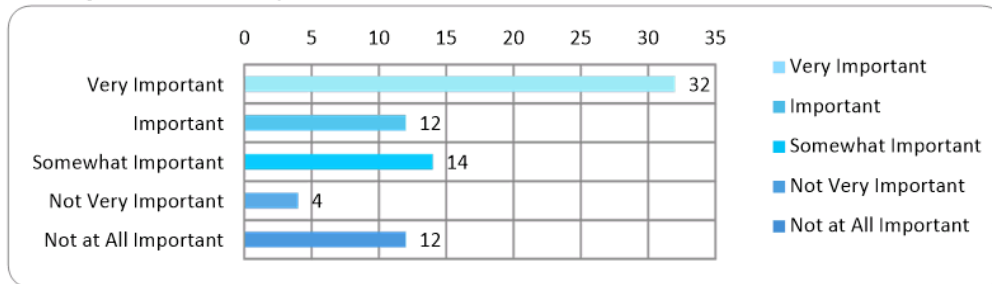




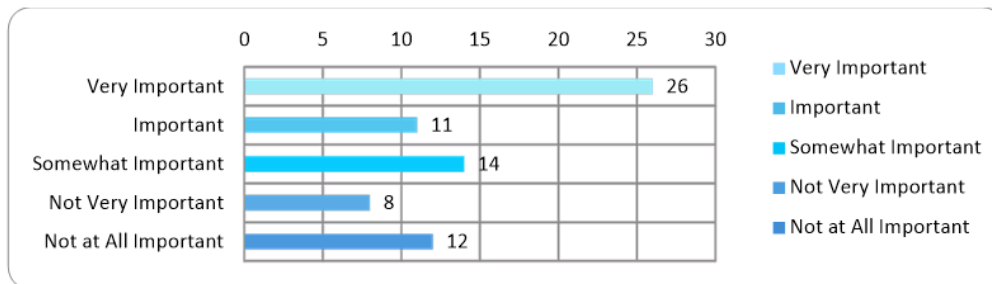
Public Perimeter Boardwalk



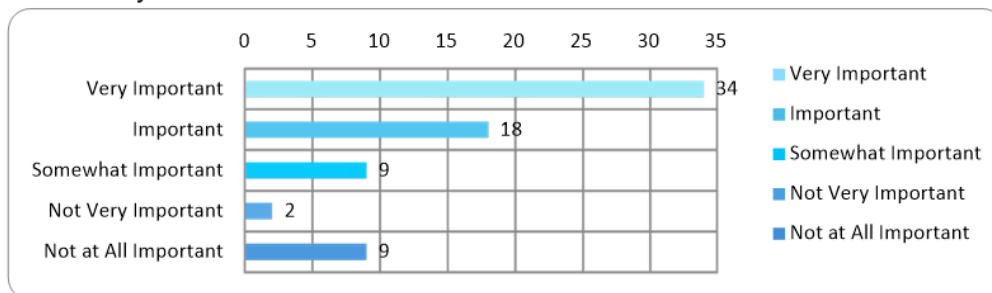
Parking Close Proximity to Jetties



Load Rated Platform to Transfer Items from Vessels to Vehicles

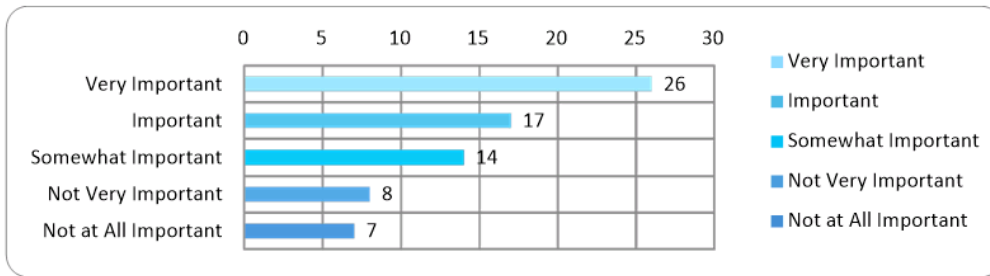


Fuel Facility

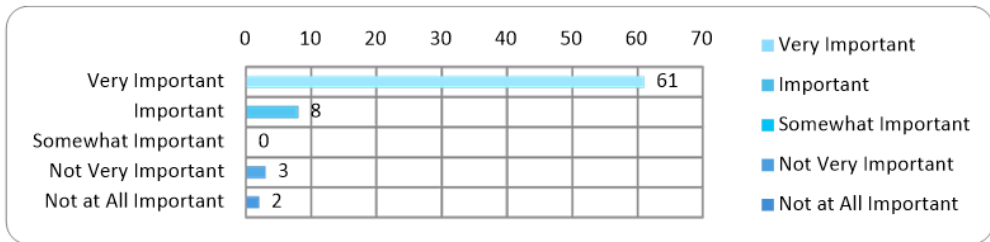


Marina Toilets/Showers in Close Proximity to Marina Pens

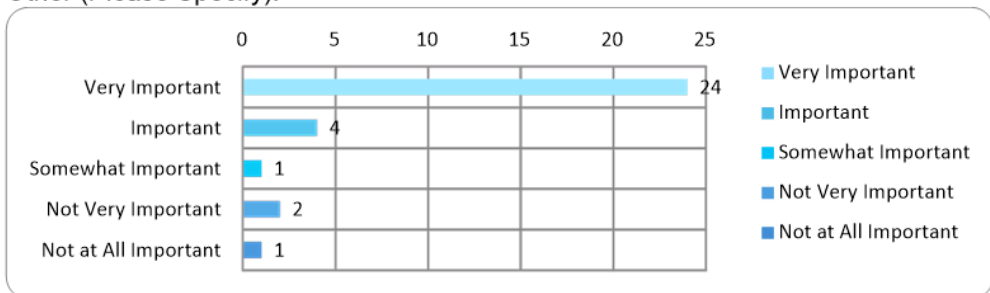




Overall Aesthetic



Other (Please Specify):



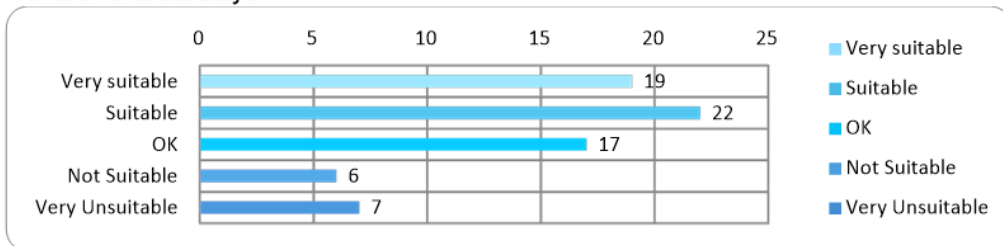
Very Important	need a social marina club.
Very Important	That I as a penholder am not burdened with extra costs associated with this. At the end of the day it is a marina not a tourist attraction so why waste money on fancy boardwalk etc that don't benefit those paying for it all.
Very Important	Ice and bait
Very Important	Small vessel launching area as explained above
Very Important	cafes and restaurants
Very Important	Rules limiting idling of boats in marina
Important	Visitor berths

Very Important	NO JET SKIS
Important	Provision of boat launch/parking facilities
Very Important	Security of vessels
Not Very Important	Restaurants and bars for Gerald public
Very Important	Parking and commercial precincts need to be considered if the marina proposal proceeds. The area does not need parking and congestion issues similar to Cockburn Central train station precinct.
Very Important	future boardwalk developments with restaurants, shops, entertainment facilities around the marina area.
Very Important	It is UNimportant to include 1 x 30m vessel Pen. There is currently a sign at the breakwater "that no vessel over 20m may enter the marina". Allowing one vessel will encourage visiting vessels the same size. I thought that jet ski's were not permitted?
Very Important	Affordable facilities
Very Important	Adjacent businesses to service the marina users and those who simply visit the marina precinct.
Very Important	Cafes and restaurants
Very Important	Parking
Very Important	Security from the water ways vessel access, response to activities taking place in real time, the current deterrents whilst do exist are not effective there needs to be 24 hr attendance in the Marina and on weekends and public holidays
Very Important	Sustaining the current sea life - fish, crabs, and even a turtle! The Marina expansion shouldn't pollute the Marina waters. Need to make provision for restoring and maintaining the eco system after the construction's end.
Very Important	Please see my comments above on eating and entertainment

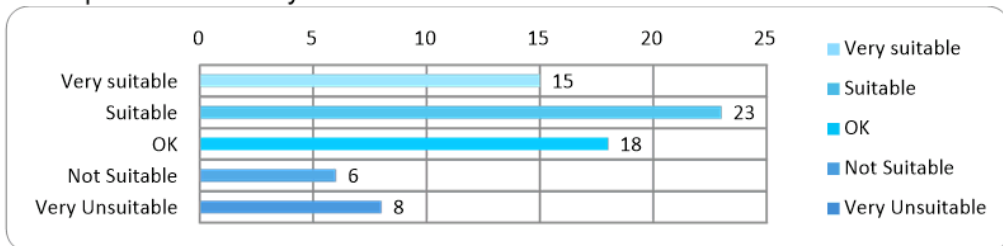
	facilities in and around the marina.
Important	Security
Very Important	Room to manoeuvre vessels within the marina, particularly around the fuel jetty
Very Important	Require dedicated parking for pen holders. Need to avoid boat congestion particularly when boats experience mechanical or maneuvering difficulties.
Very Important	price reductions or price freezes for pens
Very Important	Parking bays for vehicles 1 boat can equal 4 or more cars depending on size of vessel

6. After viewing the preferred draft Concept Design, how suitable do you believe the design of these features are for the expansion of Port Coogee Marina (keeping in mind that a more detailed design will be produced in the next stage of the process)?

Number of Boat Bays



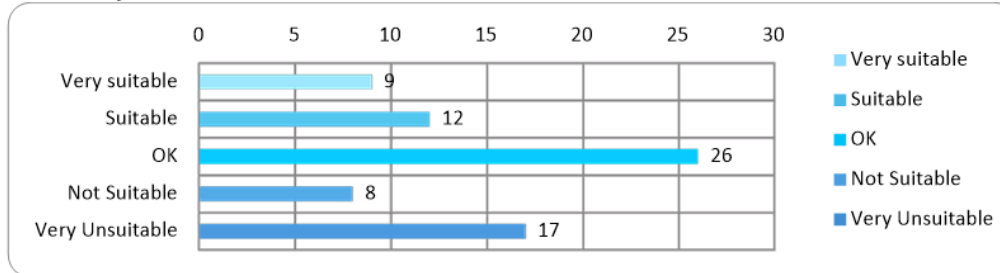
Size Options of Boat Bays Provided



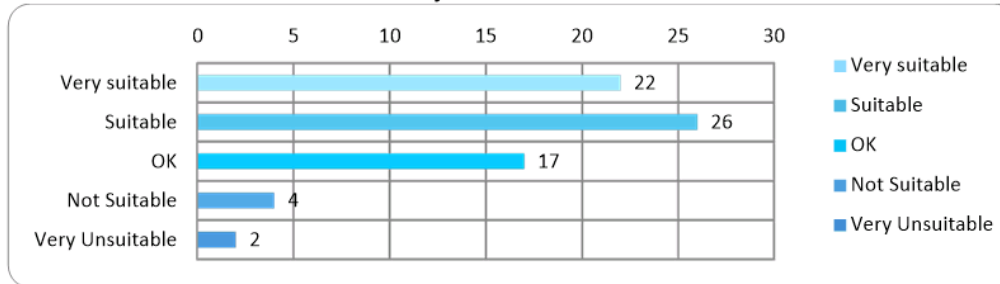
Orientation of Boat Bays Provided



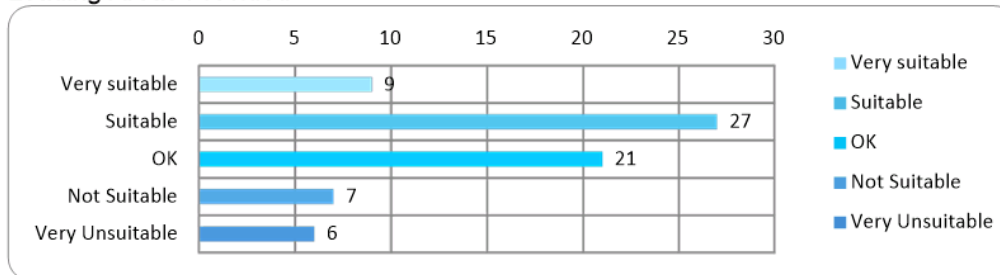
Jetski Bays Provided



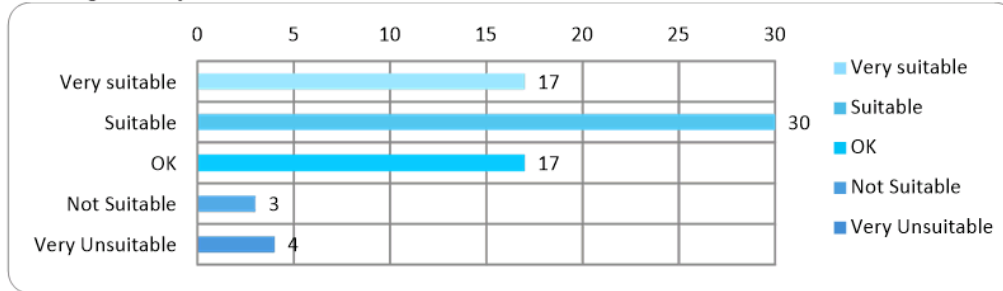
Perimeter Board Walk for Community Provided



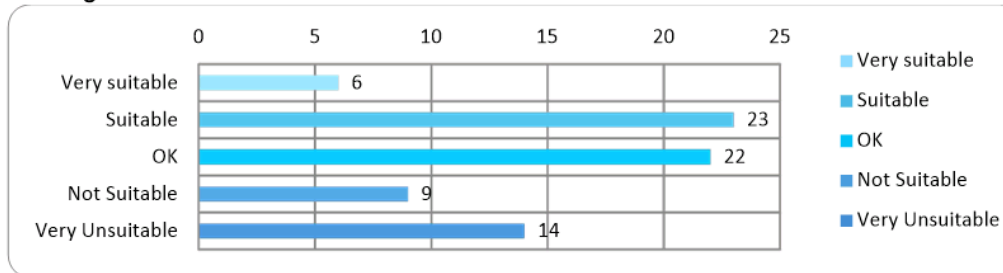
Loading Areas Provided



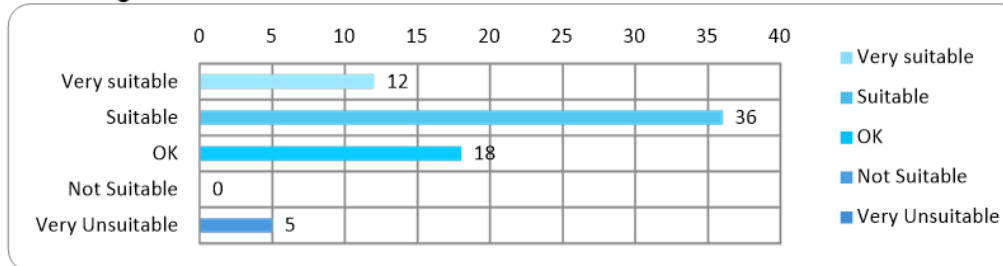
**Fuelling Facility Provided**



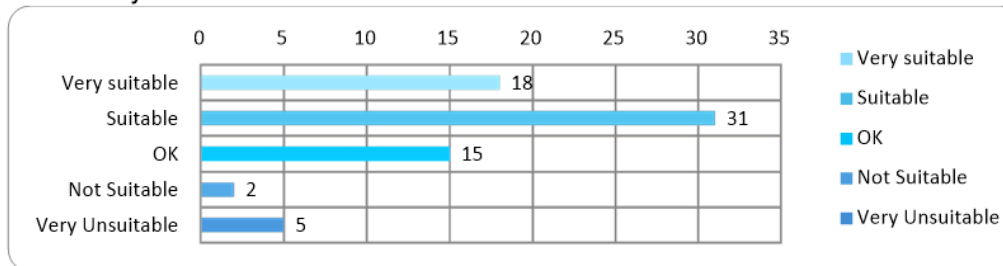
**Parking Provided**



**Bin Storage Provided**



**Public Jetty Provided**



**Comments:**

- continue boardwalk further if possible and consider other public facilities, shade, street furniture, suitable native trees/plantings (not palms!) ....try and create some life in the area...
- Why are you considering jet ski access? or a boat ramp? This is not suitable for

a residential area.

- The waitlist for 10m pens would appear to be the largest, so why the least number of additional pens?
- Very few bays for boats <10m. Believe more would be required.
- We feel that Marraboo Island residents should be able to have their own jetties only and no more jetties should be built as there is enough noise and pollution already with what the marina has. The marina does not flush properly now so having more boats is only going to cause further issues. This plan is more for a monetary gain than what the residents of Port Coogee want. Living on the marina ourselves we are finding the noise factor already bad enough although noise is expected of course bringing more boats to area is only going to increase this.
- There are enough refilling points around Fremantle already, this facility should be pulled out. Use the area for suitable pens.
- Environmental thinking should over rule with this one.
- NO JET SKIS
- A public jetty to allow fishing, would be very nice.
- How about a marina yacht club?
- There is definitely need for more parking bays in addition to the new bays on the southern side of the marina in the reclaimed land.
- Parking on chieftain parade is not a good idea and the aesthetics of chieftain parade should not be compromised from its current status, need the greens and footpaths for walks and dogs and bikes riders
- As previously stated, my only concern would be lack of parking for Stage 1, considering its proximity to the beach, these carparks would also be used by day visitors, leaving very little parking for boat owners.
- The fact that parking is on a temporary lease in an area that could become extremely expensive to lease once the area is fully developed has to be a major concern for the future. The future cost of leasing bays right next to the marina doesn't seem to be considered in the plan, despite only having a 5 year lease on the parking bays and a 20 year horizon for the financials if I'm reading the report correctly
- You are trying to place way too many pens into a very tight place.
- You are introducing an environmental nightmare with all the pollution with so many more vessels and the algal blooms that have been already proven into this very tight canals with no tidal flow.
- There are no where near enough car parking spaces with 107 new bays required if only 1 car per person was used and this is proven by what is happening now every weekend and you only have a temporary carpark no to get you out of the problems. Public should not have access to the boat areas or carparking!
- Access for a fuel tanker to load fuel storage tanks not defined. Currently located and on the paved area at front of Dome Cafe, next to customers?
- The loading area needs to be where a vessel can come alongside next to a car park area where supplies and goods can be transferred directly from a vehicle to the vessel not to a platform and then hand trollyed to the vessel which could be at the very end of a jetty.
- it would be useful to have a dock that had direct road access to the vessel for this reason maybe the first pens on the new Southern side maybe where the jetskis are
- In My opinion there are not enough 30m pens

- need space for catamaran use
- I feel there are too many bays and the marina as designed is too congested. I understood there has always been a waitlist for 12m bays and yet only 1 is provided, but 53 15m bays added. My only concern about the public board walk is the easy access to boat bays. I have seen people easily manoeuvre around the gates. Parking continues to be an issue.
- Boats at 30m are too big for such a small marina, particularly if trying to access the refueling jetty. The top story of the sales office would be better set aside for community meeting or retail purposes. The Marina Management office should remain on the ground floor where only essential services and facilities are provided. Any additional administrative requirements should be allocated elsewhere.
- From the Concept Design it's not possible to establish the architectural value of the development. The Aesthetics is critical to the stand out centre piece expectations of the expansion.
- There are a lot of large bays and not so many additional 10m bays. It would also be nice to see a few 8m bays
- Jetty boardwalks and pen numbers need to be reduced to provide additional "open water" in conflict areas.
- Parking is suitable at the moment BUT with expansion even with the Aust. Standards by the time there are shops, wine bars, more developments and if charter vessels are allowed into the marina it wont be long before it will be vastly inadequate. I have seen this happen time and time again as we have had boats for more than 30 years and previously I worked at Aquarama Marina for over 11 years where there was and still is parking issues especially on weekends and public holidays. I am a Certified Marina Manager.
- The proposal is not clear on the size of vessel that can access the fuel facility and the public jetty. I believe the location of the public jetty closer to the proposed future community centre needs further consideration.
- The future use as a boating destination is limited by this design.
- The design seems to maximize private rental spaces. Consideration of more 16m bays by reducing some of the 15m on smallest arm to allow increasing the next arm to 16m spaces. (There are many boat that are just that fraction too big for a 15m and offering some 14m bays would also be of benefit - the number of rentable m could increase)
- There is no provision for multihull bays.

7. Is there anything else you would like to see included in the preferred Draft Concept Design?

Yes	32
No	24
Unsure	16

Comments:

- Ice and bait vending





- Accommodate non trailer small vessel access/launching cafes
- Boating community meeting place for notices, crew enlistments etc
- Please refer to comment at point 13.
- Resteranunts and Bars
- The provision of more Commerical which will support the Marina and public activities.
- Not enough public pedestrian walkways/jetties around marina. Still a lot of work to be done to make this a vibrant engaging place.
- Underground bin system as they use in Europe. i.e. Large steel bins are sunk in pits and lifted and emptied with a hiab style truck.
- Facilities for pen holders to socialise and network
- A more solid parking plan
- More parking, and a community use boating club for priavate events. More boating pens have a facility for owners to use for functions etc
- a dock side loading space for a vessel up to 30 mtrs to take on provisions and goods More 30 mtr pens not just one
- More sea bins like the one currently installed next to the Public jetty and the Dome café
- More space set aside for the aforementioned facilities to entertain friends and facilities. Current eating and drinking spots able to be accessed by locals on foot is not commensurate with resident population.
- More 22m pens
- Secure parking
- Community meeting facility or retail food options. More 8m pens. Facilities to cater for separate tender boat storage
- A reduced number of new pens to the south of Maraboo island. This is to reduce the perceived congestion the proposed design would have with E and F jetty traffic.
- Remove the loading jetty off Maraboo island and replace this by freeing up pens proposed opposite the public jetty
- Leave marina reception on the ground floor as is currently. The floor above to be reallocated for either community meeting access or retail food and beverage opportunities. If necessary, add a second floor to provide these facilities as part of the expansion, but not in 2,5 or 10 years time please.
- Consider adding more 8m pens – notice there are no additional 8m pens
- Consider area for hoisting and storing tender boats up to 3m
- Concerns that 30m vessels in a relatively small marina will create safety, navigation and congestion issues
- Provide a facility for obtaining bag ice
- Provide a facility for scuba tank refill
- See suggested amended design drawing below:





8. If you could change one thing about the preferred Draft Concept Design, what would it be?

- Revise and use planning clout to require developer to provide activated areas and improved public amenity.
- No jet skis
- Please consider the Jet Ski area to be included in stage one opposite the fuel jetty on option 2
- No Jetski pens. Jet skis are noisy just like motor bikes on the water and they are antisocial around other boating activities. In the Swan river Jetski riders are responsible for much of the bad behaviour and safety infringements
- Less overall increase in pens
- Boat pen's are fine, but boat ramp/jet ski access is available just up the road where there isn't residential buildings
- more car parking bays
- More 8m pens, cater for the less affluent boat owner that wants to keep the boat in the water.
- As above incorporate some way to accommodate non trailer small vessel access/launching.
- No Jetskis
- Boat ramps for residents
- More bays for boats <10m
- Service ramp for pen holders



- EVERYTHING.....
- Utilise the area better, 15 mt pens and below and maximise the area of sea bed. Pull out the refuelling facility as it is not required.
- Also the main roads leading to the marina are poorly landscaped, pretty average actually. The islands up on the main road are dirt no plants at all.
- This is disappointing to see happen.
- NO JET SKIS
- Covered in prior points.
- Preferential pen allocation for residents of North Coogee
- Fishing area and Crabing
- Please ensure that more parking bays are considered for this expansion.
- Vacant private land should be kept for future cafe/restaurant development, between mariana and ocean.
- Connecting pedestrian bridges to connect all areas of the marina.
- Provide more public parking for stage 1.
- Less pens. NO parking AT ALL at Maraboo Island - Just 15 minute Load & Unload bays.
- Provide adequate secure long term parking within walking distance away from the Marina.
- More jetski bays
- Establish parking and perhaps emphasise the need to make the marina area an entertainment hub for residents of North Coogee.
- More parking
- You are trying to place way too many pens into a very tight place.
- You are introducing an environmental nightmare with all the pollution with so many more vessels and the algal blooms that have been already proven into this very tight canals with no tidal flow.
- There are no where near enough car parking spaces with 107 new bays required if only 1 car per person was used and this is proven by what is happening now every weekend and you only have a temporary carpark no to get you out of the problems. Public should not have access to the boat areas or carparking!
- Parking considerations as mentioned earlier
- I'd make the proposed 22 m pen a 30 as well, you can fit a 22 m in a 30 m but not the other way around  
Or can you make the last two pens on the North west end of the Maraboo island jetty 26 to 30 mtr pens this is where the water way widens and a 26 to 30 mtr boat can go stern to or bow to with plenty of maneuverability here . they need to be 30 x 12 mtr pens by the way  
or one 30 mtr pen in the spare space on the North west side?? ( my new boat is 26 meters 7.9 wide id like a pen here or I go back to Rous head
- Remove Jet ski bays.
- More Jet ski bays.
- Provision for more sea bins like the one currently installed next to the Public jetty



- and Dome café. The current one has made a huge difference to that corner of the Marina - no more rubbish floating around.
- Nothing to add.
  - Provide additional entertainment facilities for existing & new residents and visitors.
  - Just to accommodate for more variety of boat sizes
  - 22mboats are very common and most marinas accommodate for this size"
  - get rid of the extra pens. This will destroy the water ways and its quality
  - more parking closer to the pens and some more food eating options
  - Leave all parkland intact
  - Top floor of existing land sales office being allocated to marina users to develop into a social club facility. Not exclusive of residents, but similar to the Coogee Surf Life Saving Club where community members could be included and the area also be used by community groups. It is far too much valuable space to be used by a few admin offices.
  - Sorry two things:
    - Make the first floor of the sales office a community or retail facility
    - Reduce the number of pens to the south of Maraboo island to reduce conjection as per revised pictorial forwarded by separate email by myself
  - High level of architectural influence required in addition to the fuinctinality of the facility.
  - 10m pens provided so less space is taken up allowing safe and easy access to pens
  - The use of Frasers office space. It should not be for the Marina office - they do not need ocean views etc. It should be used as a community facility with uses such as community centre, restaurant, bar or similar so that the whole community can enjoy it.
  - Lock in parking in long term planning. Review safety concerns raised.
  - Parking.
  - Less larger pens with better access to the north side.
  - more multihull bays, public jetty to southern end, clarification on fuel facility access, increase in 16m bays

9. Overall, I consider the preferred Draft Concept Design to be:	
Very Good	18
Good	22
OK	19
Poor	10



Very Poor	3
<p>Very Good and Good comments:</p> <ul style="list-style-type: none"> <li>• We needed a selection of boat pen sizes mostly larger + there is a very large number of locals who love to ride their pwc providing them with secure storage would bring all locals together enjoying the marina and meeting new friends</li> <li>• Efficient use of remaining land area.</li> <li>• well thought out plan</li> <li>• Orientation of pens appears to be optimised for best overall performance and amenity</li> <li>• I believe that we need to cater to boat owners, whilst keeping the area's aesthetics pleasing, and including and recognising that all residents and visitors have a right to use the area.</li> <li>• Fits in well with the area, provides for future growth</li> <li>• It provides the additional resources and pens needed while considering the aesthetic and practicality of the conditions of the marina</li> <li>• It is the hub of North Coogee. Would like to see more bbqs and seating and also ensure all parks are left as they more native trees planted to attract the birds and support their habitat.</li> <li>• Ease of use we are at the Marina every weekend and live in Port Coogee it is a lovely peaceful place everyone you speak to says how nice it is, the draft concept design just takes it into the future.</li> <li>• we need more pens to accomodate future residents with boats, importantly we also need a place where the pen holders can get together socially</li> <li>• It covers the required growth, just seems to get pen size a little over rated</li> <li>• Option 2 provides is good. I do have concerns with potential parking issues in the future if this is not dealt with in the concept design. From my understanding the additional parking is public parking not necessarily specific parking for marina patrons.</li> <li>• The proposed layout is functional whilst a little crowded, the design could be well improved but it would mean a complete restructure of existing fingers which of course is not viable financially, so its the best option with what is there to work with</li> <li>• Expansion of marina is good</li> <li>• Improved navigation lights at hte entrance.</li> <li>• Well prepared however please refer to above comments</li> </ul> <p>OK comments:</p> <ul style="list-style-type: none"> <li>• Too many new pens</li> <li>• Not enough space for boats &lt;10m</li> <li>• You are trying to place way too many pens into a very tight place. You are introducing an environmental nightmare with all the pollution with so many more</li> </ul>	



vessels and the algal blooms that have been already proven into this very tight canals with no tidal

- Has not taken in consideration impact from or for future residential and business developments south of the marina.
- Parking recommendations have been ignored. Too many bays added.

Poor and Very Poor comments:

- no 8m pens
- No consideration has been given to residents living in the area at all. People who have paid millions of dollars to live in the area and would like to keep it as is.
- Because it is not maximising the return out of an important area of coast line nor do we see anything included to really make a statement for Cockburn.
- Does not address ANY critical areas other than a "requirement" to fill the Marina with boat pens.
- Because there is nothing there for people who don't own boats
- Hasnt addressed our parking issues we already have. Adding an extra 150 bays but taking away the temporary parking we have at the moment means we will end up with 300 boat pens and only 30 parking bays. When your stats show not many are even residents
- Too much conjection in Phase 1 to the south of Maraboo. Suggest Phase 1 scope be amended to reduce the number of new pens and declutter public landing area

10. Overall, I consider the Business Case to be:	
Very Good	18
Good	20
OK	21
Poor	12
Very Poor	1
Very Good and Good comments:	
<ul style="list-style-type: none"> <li>• Very clear plan hope 3 rd time lucky with fuel jetty</li> <li>• Financials appear to stack up</li> <li>• Staged approach with good variety of pen sizes. Minimises financial risks to the City</li> </ul>	



- Seems to acknowledge the issue of parking, but doesn't cost this in the long term
- The addition of pens especially in the larger space will bring a good quality of boat to the marina along with increased revenue streams, which in turn will be used to further enhance the marina its services staffing and security above all else.
- Well explained. positive financial outcome even in the pessimistic scenario.
- as above
- It will attract potential residents with a need for a secure marina
- Concerns with respect to costs, that is, out of area boat pen occupiers should pay for the car parking and North Coogee residents should have discounted fees.
- The numbers seem viable however the rates charged at this private facility are below market for private (non-club) marinas (hence the waitlist)

OK comments:

- I would absolutely love to live there, with my own jetty and a boat. Unfortunately, it is WAY "over the top" too expensive. The pen rates are horrendous, begging the question "Does a need exist, to fall into line with price structures of other marinas?"
- I have concerns with the occupancy rate calculation. Given DoT only has an 87% occupancy and the potential of a 450+ marina located 30 minutes away, is this an acceptable calculation. Are new staffing costs accurate? There is only a provision of \$100k
- If I didn't live within walking distance to the marina I would prefer my boat at Cockburn Power Boat Club where there was secure parking.
- Good to see expansion plan, needs some revision based on above comments

Poor and Very Poor comments:

- I don't believe that this will help develop local business. Just make it more difficult for people to access/ park to use current facilities.
- does not consider need and appetite for 8m pens
- Simply not maximising the return that can be achieved. The more boats the more people, hence spend and so on.
- The plan on the Concept number2 (preferred) shows 27 car bays on Maraboo Island yet the actual provision is 14. Very misleading. Those 14 bays are very small and a normal car will block the lane.
- Has not taken in consideration impact from or for future residential and business developments south of the marina.

**1.1.2 Submissions**

*\*Note: For privacy reasons, personally identifiable information has been removed.*

Four (4) submissions were received, three (3) from local residents and resident group and one (1) from the Department of Transport Maritime Planning.

Key matters raised amongst local residents and resident group include:

- General support for the expansion and draft concept design, with requests for further consideration to addressing the below areas:
  - Provision of parking
  - Preference for removal of jetski bays
  - Suggestion to convert the future Marina Administration Office to a community space
  - Suggestion to include a fish cleaning facility

Key matters raised by Department of Transport Maritime Planning include:

- General support for the expansion and draft concept design, with requests for further consideration to addressing the below areas:
  - Width of internal channels

Submissions	From
<p>The PCCA supports the proposed expansion of the Marina if demand has been well demonstrated. We do have however two very significant concerns – parking and the proposed Marina office location.</p> <p>The Marina, Chieftain Parade and Maraboo are valued as the very heart of Port Coogee. Our focus is on ensuring a high level of amenity and good management of the area for residents and visitors. Much of the business case is focussed on Marina users, the major portion of which will not be Port Coogee residents or beach/waterfront visitors. For us, the residents, it is essential that there will be good parking management, noise and pollution control and security of the area.</p> <p>Parking remains an ongoing concern for all Port Coogee residents who are worried about the lack of parking for peak periods on one hand and the loss of green space amenity as Council tries back-fit more parking into the area. Eg. On Coromandel.</p>	<p>Port Coogee Community Association</p>





<p>Secondly, we are concerned by the proposed conversion of the council-owned building (now occupied by Frasers) to a Marina Office for a Manager and two full-time support staff. This building is an icon at the very hub of the community with sweeping views. We believe it is a wasted opportunity to turn it into a Marina Office when a simpler office could be located under the Regis building or a floating houseboat utilised as other marinas have around Australia. Marina offices do not typically occupy space valued as high traffic tourism or community engagement areas. Much of a marina office work is on-line or by telephone and foot traffic is light at most times. We urge the council to consider other community-beneficial options for this space such as a family restaurant, meeting space, function centre or a club for all Port Coogees and visitors. These uses open up the area for the local community and help create the vibrant hub at Port Coogee that is not well established presently and will also provide a much needed community meeting space.</p>	
<p>engage engineers to evaluate</p> <p>parking is already as scarce as Henson teeth at port coogee so adding more boating facilities?</p>	<p>Local resident</p>
<p>We are recent purchasers of [---]. A North facing apartment. We also have a boat in the marina [---]. we purchased here for the amenity of the parkland outlook and the convenience of the marina. We are here for the long haul. We have attended a community info session at Regis. The prime discussion related to Parking. This is our prime concern also. The temporary parking bays you have secured to the south of the marina are great but only for your limited tenure period. What will you do then?</p> <p>We were horrified to see your proposal to change the parking in the park on Corromandel approach to add only 5 bays. We would love to see the marina expand, BUT, until you sort out the poorly planned parking situation it should not happen. We have lodged our objection to the feeble attempt to increase parking by adding only 5 bays in our outlook. This park was one of our main reasons for buying here. Our grandkids and many others, including exercise groups use this beautiful park. The trees you propose to remove are full of birds that we wake to each morning.</p> <p>How can you change something that is already in place. If you</p>	<p>Local resident and Marina pen occupant</p>



<p>must find more parking spaces do it where nothing has been built.</p> <p>EG.. the undeveloped site opposite the swimming beach on Medina Parade. Put the parallel parking bays to straight in or angle parking to increase numbers. You will get approx. 30+ bays there. In Advocate turn on the Southern end, Northern side, you can fit another 18 approx. BEFORE people buy in good faith. The parking bays for the beach on Medina Parade could be increased by 5 by pulling out the trees that are in between the bays and currently uprooting the paving.</p> <p>Back to the marina itself.</p> <p>We object to the introduction of JET SKI berths. That is asking for a major headache for police and rangers and marina staff. We [---] the canals and Murray River at South Yunderup where jet skis are a huge problem. My advice based on experience, is to ban Jet Skis completely in the marina.</p> <p>We would like to see a fish cleaning facility incorporated into the future design of the marina. It could be floating and connected to the sewer system at the southern end just inside the southern sea wall.</p>	
<p>Hi Sam, Jon</p> <p>After a review of the marina expansion proposal, Department of Transport, Maritime Planning is supportive of the City of Cockburn’s expansion plans for the marina, however we have some concerns about the proposed interior channel widths. DoT maritime planning officers are available to meet with the City to discuss these concerns in more detail.</p> <p>regards</p>	<p>Department of Transport Maritime Planning</p>



### 4. Demographics

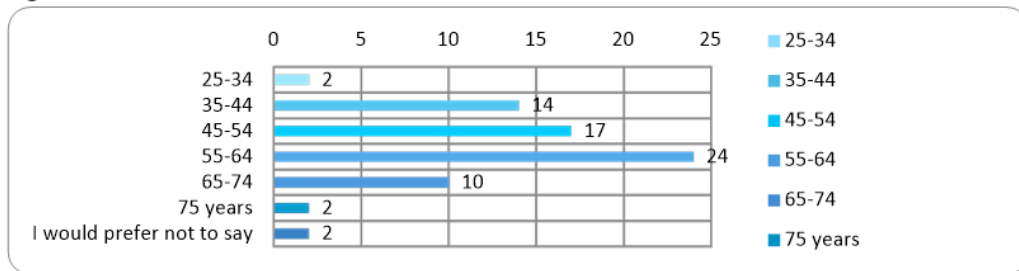
The community (both local and wider) was invited to provide their feedback on the business case and preferred concept layout, with a primary focus on pen owners, potential pen owners and residents in the immediately surrounding area.

Demographic details were collected via the online survey tool for those that chose to provide this information.

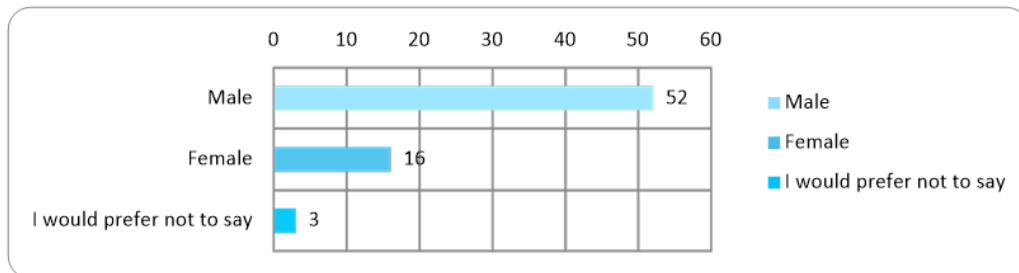
Of the responses collected, the 55-64 age group was the most represented demographic, however all age groups over 25 were represented in the feedback. Most respondents were male (75%) and from the suburb of North Coogee (77%).

Other respondent demographics captured include persons from culturally diverse backgrounds (4%) and a person who has or has a family member who has a disability (1%).

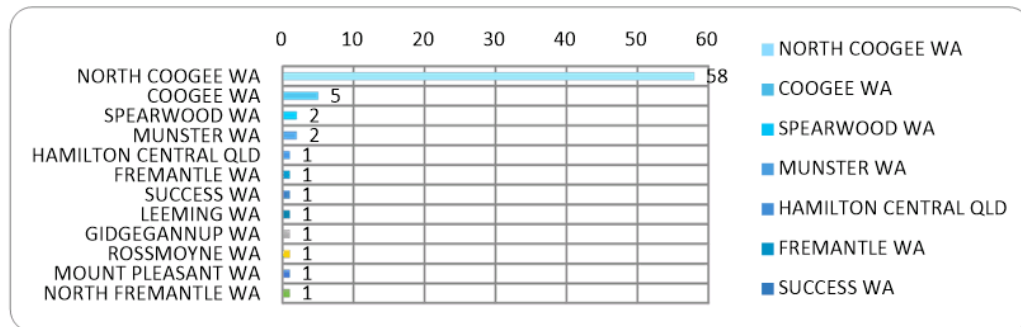
#### Age



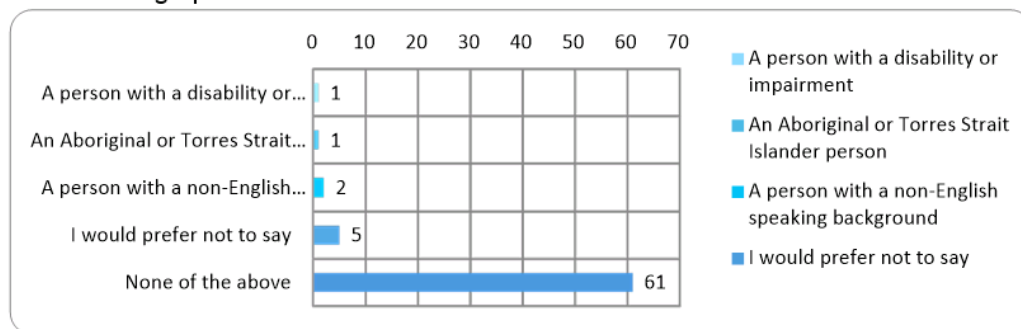
#### Gender



Suburb



Other Demographic Details



5. Next Steps

The City of Cockburn is reviewing feedback received. Feedback will be used to guide any revisions to the concept design. A report on the engagement findings and a revised concept design will be presented to Council at the December 2019 Ordinary Council Meeting. The detailed design process will follow a Council endorsement of the concept design.



**City of Cockburn**

9 Coleville Crescent, Spearwood WA 6193  
PO Box 1215, Bibra Lake DC Western Australia 6965  
T: 08 9411 3444 F: 08 9411 3333  
E: [comment@cockburn.wa.gov.au](mailto:comment@cockburn.wa.gov.au)  
[cockburn.wa.gov.au](http://cockburn.wa.gov.au)



**22. Notices Of Motion Given At The Meeting For Consideration At Next Meeting**

Nil



## 23. New Business of an Urgent Nature Introduced by Members or Officers

### 23.1 (2022/MINUTE NO 0139) Appointment to Standing Committees – Cr Carol Reeve-Fowkes

**Author** Emma Milne

**Attachments** N/A

#### **Recommendation/Council Decision**

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) APPOINTS Cr Carol Reeve-Fowkes to the following:
1. Governance Committee (GovCo);
  2. Expenditure Review Committee (ERC);
  3. Organisational Performance Committee (OPCo); and
  4. Local Emergency Management Committee (LEMC).

**CARRIED UNANIMOUSLY 10/0**

#### **Background**

Cr Reeve-Fowkes submitted the following request on 11 July 2022:

I'm simply seeking full Council approval for my nominations to various committees.

As new Councillor for East Ward, it's important for me to be as functional as possible for the next fifteen months of this term.

So, I seek Councils Support to be appointed to the following Committees:

1. Governance Committee (GovCo)
2. Expenditure Review Committee (ERC)
3. Organisational Performance Committee (OPCo)
4. LEMC

Reason

My 12 years previous experience will provide a positive contribution to these vital committees of Council and it's important for me to be up to speed as quickly as possible.



**Submission**

N/A

**Report**

A local government may establish committees of 3 or more persons to assist the council and to exercise the powers and discharge the duties of the local government that can be delegated to committees.

An Elected Member can nominate to be appointed to Committees.

**Strategic Plans/Policy Implications**Listening & Leading

A community focused, sustainable, accountable and progressive organisation.

- Best practice Governance, partnerships and value for money.

**Budget/Financial Implications**

N/A

**Legal Implications**

N/A

**Community Consultation**

N/A

**Risk Management Implications**

N/A

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil





**24. Matters to be Noted for Investigation, Without Debate****24.1 (2022/MINUTE NO 0140) Animals Division 8 'Bee-Keeping' of the City of Cockburn Consolidated Local Laws 2000 - Part II Review**

**Author** Daniel Arndt

**Attachments** N/A

**Recommendation/Council Decision**

MOVED Cr M Separovich SECONDED Cr C Stone

That Council:

- (1) CONSIDERS the revision of Part II – Animals, Division 8 'Bee-Keeping' of the City of Cockburn Consolidated Local Laws 2000, as part of the broader review of the Consolidated Local Laws concerning the keeping of animals.

**CARRIED UNANIMOUSLY 10/0**

**Background**

Cr Separovich has requested a report be prepared in relation to the review of Part II – Animals, Division 8 'Bee-Keeping' of the *City of Cockburn Consolidated Local Laws 2000*, with the intention of:

- (1) Changing clause 2.56 (1) to not require a permit for a residence to maintain one or two hives,
- (2) Removing the requirements of clause 2.57 (a) for residences with two or less hives,
- (3) Removing clause 2.57(b)(i), the limit on hives being at least 10 metres from any building other than a fence,
- (4) An explanation on whether clause 2.58 requires all residents to remove any naturally occurring native bees from their properties.

**Reason**

Ensuring that the Consolidated Local Law adequately differentiates between domestic and hobby beekeepers (non-professional beekeepers with one or two hives on a residential property) and those that fall under the security and *Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*, or any other relevant regulations applied by the Department of Primary Industries and Regional Development.

**Submission**

N/A



## Report

### Amendments to Local Laws

City officers are currently undertaking a comprehensive review of the *City of Cockburn Consolidated Local Laws 2000*.

The process of amending the City's Consolidated Local Law 2000 would require the City to follow the statutory process for making (including amending or repealing) a local law in accordance with section 3.12 Procedure for Making Local Laws of the *Local Government Act 1995*.

The City has commenced a review of its Consolidated Local Laws, which includes these provisions relating to bee-keeping and it is recommended that any changes be considered as part of that review process.

The review currently being undertaken includes examination of complementary legislative obligations, best practice requirements, and discussion as part of collaboration with other government agencies.

### Beekeeping

Apiarists (beekeepers) in WA are required to be registered with the Department of Primary Industries and Regional Development (DPIRD), and their hives branded in accordance with the *Biosecurity and Agriculture Management (Identification and Movement of Stock and Apiaries) Regulations 2013*.

This legislation applies to both commercial and residential apiarists to ensure that the agricultural industry is protected from biosecurity threats associated with pests and disease.

The increasing popularity of amateur beekeeping has seen a significant increase in the number of apiarist registrations with DPIRD in WA.

Registration of apiarists assists DPIRD to maintain high biosecurity standards and surveillance for bee pests and diseases but does not extend to assessing the suitability of land for beekeeping or the potential for a nuisance to be created.

Local government is responsible for dealing with bees that endanger the safety of persons or create a nuisance under the *Local Government Act 1995*.

The City's local laws are used to manage the risk of a nuisance being created from too many bees competing for food in residential areas and ensures that hives are suitably located in relation to neighbouring homes.

In addition, the nuisance provisions of the local laws are intended to control the nuisance created by managed hives, feral European bee swarms and feral European bee colonies, as native bees are not a source of nuisance.



Apiarists in Australia generally keep European honeybees, as most of the approximately 2000 native Australian bee species produce smaller volumes of honey and do not create large colonies, so are more difficult to keep.

The only European honeybee permitted in Western Australia is *Apis mellifera*.

The manner with which bees are kept, even by amateur beekeepers, must be carefully managed to ensure the well-being of the hive.

There is evidence that feral European bees are a threat to native bees and birds, competing for nesting sites and food.

Given the City has commenced a review of the Consolidated Local Law it is recommended that any changes be considered as part of that review process.

### **Strategic Plans/Policy Implications**

#### Environmental Responsibility

A leader in environmental management that enhances and sustainably manages our local natural areas and resources.

- Protection and enhancement of our natural areas, bushland, parks and open spaces.

#### Community, Lifestyle & Security

A vibrant healthy, safe, inclusive, and connected community.

- A safe and healthy community that is socially connected.

#### Listening & Leading

A community focused, sustainable, accountable, and progressive organisation.

- Best practice Governance, partnerships and value for money.

### **Budget/Financial Implications**

N/A

### **Legal Implications**

There are no legal implications from the recommendation in this report. Amendments to Local Laws require compliance with the statutory process as per s3.12 of the *Local Government Act 1995*.

### **Community Consultation**

N/A



**Risk Management Implications**

- DPIRD and the Western Australian Apiarists' Society have identified that inappropriate beekeeping practices may contribute to poor hive health and may result in an increase in feral European bee swarms
- If the City was to remove local laws concerning where bees may be kept, there is an increased risk of nuisances being created by land use conflict, poorly managed bee flight paths and/or feral European bee swarms and colonies
- Feral European bee swarms and colonies may present an ecological threat to Australian native bee and bird species. There is a potential for agricultural risk if exotic bee pests and diseases were to become established in feral European bee populations.

**Advice to Proponent(s)/Submitters**

N/A

**Implications of Section 3.18(3) *Local Government Act 1995***

Nil



<b>24.2</b>	<b>Traffic Counts – Liddelow, Beenyup, Harper, Gibbs and Coffey Roads</b>
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Cr Kirkwood requested the following Matter to be Noted for Investigation on 1 July 2022:

1. Perform counts of vehicles by number, axles, and speed:
  - At the north and south ends of Liddelow Road and Beenyup Road
  - On the main cross routes of Harper Road, Gibbs Road and Coffey Road
2. Subsequently to review the Cardno report and plan for its prompt implementation
3. Review the posted speed limits across Banjup, including Boronia Road, Gibbs Road East and Bartram Road Banjup
4. Investigate how traffic volumes on Gibbs Road might be reduced
5. A report to be brought back to the Council by November 2022 with the above information.

Reason:

The Banjup Residents Association (BRA) recently held their AGM and voted unanimously for Council to address the following concerns from residents.

The BRA wants to see more implementation from the Cardan Report - Banjup Traffic Study.

<b>24.3</b>	<b>Business Fibre Zone – Cockburn Central</b>
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Cr Separovich requested the following Matter to be Noted for Investigation on 7 July 2022:

The City to engage with NBNCO to investigate the creation of a business fibre zone covering the precinct of Cockburn Central, covering the suburbs of Cockburn Central, Success, Treeby, Jandakot, and Atwell, for the purpose of ensuring that businesses in the area have access to the highest level of business grade fibre.

Reason

We currently have three business fibre areas in Cockburn, covering Henderson and the AMC, Bibra Lake, and the Canning Vale area covering Jandakot Airport Commercial Park, this leaves Cockburn Central as one of the few areas in Cockburn, and in fact the greater Perth metro area, where there is a significant business presence not covered by business grade fibre.

By engaging with the NBNCO we could start the process of rectifying this, giving a boost to the local businesses in the area, and accelerating the development of Cockburn Central.

## 25. Confidential Business

### (2022/MINUTE NO 0141) Meeting to Proceed Behind Closed Doors

MOVED Cr C Stone SECONDED Cr M Separovich

That pursuant to s5.23(2)(a) of the *Local Government Act 1995*, the Council meeting proceeds behind closed doors, the time being 9.07pm, to consider Confidential Report 25.1.

**CARRIED UNANIMOUSLY 10/0**

9.07pm The Chief of Built and Natural Environment, Chief Financial Officer, Executive Corporate Affairs, Chief of Operations, Acting Executive People Experience and Transformation, Head of Library and Cultural Services, Head of Community Safety and Ranger Services, Media and Communications Officer, Systems Support Officer, Governance Officer and Council Minute Officer departed the meeting and did not return.

### 25.1 (2022/MINUTE NO 0142-0152) Confidential Staff Matter

This report and its attachments are **CONFIDENTIAL** in accordance with Section 5.23(2) (a) of the *Local Government Act 1995*, which permits the meeting to be closed to the public for business relating to the following:

(a) *a matter affecting an employee or employees.*

(2022/MINUTE NOS 0142-0152) Confidential Staff Matter

That Council adopts the actions agreed as specified in the Confidential Resolutions made behind closed doors.

### (2022/MINUTE NO 0153) Open Meeting to Public

#### Council Decision

MOVED Cr C Stone SECONDED Cr C Reeve-Fowkes

That the meeting resume with open doors the time being 9.58pm.

**CARRIED UNANIMOUSLY 10/0**



**26. (2022/MINUTE NO 0154) Resolution of Compliance****Recommendation/Council Decision**

MOVED Cr C Stone SECONDED Cr C Reeve-Fowkes

That Council is satisfied that resolutions carried at this Meeting and applicable to items concerning Council provided services and facilities, are:-

- (1) integrated and co-ordinated, so far as practicable, with any provided by the Commonwealth, the State or any public body;
- (2) not duplicated, to an extent Council considers inappropriate, services or facilities as provided by the Commonwealth, the State or any other body or person, whether public or private; and
- (3) managed efficiently and effectively.

**CARRIED UNANIMOUSLY 10/0**

**27. Closure of Meeting**

The Presiding Member closed the meeting at 9.58pm.

