

**PROPERTY DETAILS FOR WHICH INFORMATION IS REQUIRED**Council Use Only
Application No: _____

Lot No:			
Unit No:		Street No:	
Street Name:		Suburb:	

APPLICANT DETAILS

Surname:		First Name:	
Company Name:			
Postal Address:			
Postcode		Phone Number:	
Email:			

TYPE OF INFORMATION REQUIRED

Please tick required information:

<input type="checkbox"/>	Zoning Certificate <i>(includes zoning, R-coding, and any proposed changes to zoning (Local Planning Scheme and Metropolitan Region Scheme)).</i>	\$73 (No GST)
<input type="checkbox"/>	Written planning advice Also applies to research and written information not associated with a current development, subdivision or rezoning application	\$73 (No GST)
<input type="checkbox"/>	Copy of Planning Approvals and Plans* NOTE: The City will require proof of identity and/or authority when the search request is made. Please tick: <input type="checkbox"/> I/we am/are the current owner(s) of the above-mentioned property. <input type="checkbox"/> I/We am/are not the current owners of the abovementioned property and that the current owner(s) of the property have signed the form below granting permission for me/us to order and collect the required plans. <i>Please note the City will provide PDF copies of approvals by email. Please ensure you provide your email address above.</i> <input type="checkbox"/> Please tick if hard copies are required. Additional photocopying fees will apply and a separate invoice will be issued. The plans will not be released until the fee has been paid. <i>Photocopies : A4 & A3 (black & white) \$1 per sheet or A4 & A3 (colour) \$5 per sheet Photocopies: A0, A1 & A2 (black & white) \$10 per sheet</i>	\$73(No GST)

***PROPERTY OWNER(S) PERMISSION** (Required for 'Copy of Planning Approvals & Plans' requests)
Where copies of planning approvals and plans are requested this form must be signed by all landowners.

I/We _____
the owner(s) of the above mentioned property hereby authorise the above applicant to order and collect the requested copies of Planning Approvals and Plans.

Signature(s): _____ Date: _____
Phone Number: _____

Applicant's signature required on next page

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**PLEASE NOTE**

- The City will seek to provide copies of planning approvals and plans within 10 working days.
- Please be aware that some planning approvals and plans may not be available. The quality and/or contents of planning approvals and plans cannot be guaranteed. Please note all fees are non-refundable regardless of search results.
- Retrieved plans may be subject to copyright. It is recommended that you seek legal advice prior to any reproduction in the entirety.
- The City will seek to respond to requests for zoning certificates in 10 working days and written planning advice within 15 working days.
- Requested information will not be released until payment is received by the City and where required proof of identify provided by the applicant.

I have read and understand the above advice.

Applicant Signature:

Date:

PAYMENT

Please tick the appropriate box:

<input type="checkbox"/> Payment In Person	<i>Present Invoice to the Administration Building to the cashier at Council Offices, 9 Coleville Crescent, Spearwood WA from Monday to Friday between 8.30am-4.30pm</i>
<input type="checkbox"/> Internet	Visit the website below and follow the links https://www.cockburn.wa.gov.au/Online-Services/Online-Payments We accept Mastercard and Visa
<input type="checkbox"/> Credit Card	<i>The City of Cockburn accepts MasterCard, VISA Card.</i> Email this application form to planningadmin@cockburn.wa.gov.au . An invoice will then be generated and forwarded to you via email to make the payment online. Note: Requested information will not be released until the payment is received by the City.