



HIGH ACHIEVERS AWARD

Striving for Excellence



City of Cockburn

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FOR USE BY MEMBERS OF THE PUBLIC AND STAFF

*This brochures is available in alternate formats upon request.



**Customer Service Coordinator
City of Cockburn**

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BIBRA LAKE DC WA 6965

(postage stamp not required)

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WA 6965



Some of the attributes sought in our staff when being considered for High Achievers Award are

- Willingness.
- Helpfulness.
- Shows Initiative.
- Polite and Courteous manner.
- Cooperative.
- Setting a good example to other staff.
- Assisting beyond the call of duty.
- Dedication to team work.
- Sensitive to people's concerns.
- Good understanding of the City's services.
- A good communicator.

Excellence in Service

The City of Cockburn is committed to a high level of Customer Service.

Every second month, a High Achievers Award is presented to a staff member based on nominations and feed-back from our Customers.... YOU!

Please take a few momentst o consider.

If you have recieved outstanding service from one or more of our staff and would like them to be recognised for their efforts please complete the attached form; cut along the dotted line and drop it in any post box. No stamp required.

STRIVING FOR EXCELLENCE

Date:

Staff member being nominated:

Location / Workplace:

Person nominating:

Telephone:

Workplace/address of person nominating:

Reason for nomination:

