

## **RULES AND REGULATIONS**

THE COCKBURN YOUTH CENTRE OPERATES UNDER THE COCKBURN YOUTH SERVICES **BILL OF RIGHTS** TO BE SIGNED ON APPLICATION.

IF YOU WOULD LIKE AN EXTRA COPY OF THE BILL OF RIGHTS, PLEASE ASK FOR IT AT RECEPTION.

IN SUMMARY, THE RULES ARE:

- NO BULLYING OF ANY KIND.
- NO SWEARING.
- NO RACIST OR SEXIST LANGUAGE.
- NO VERBAL ABUSE OR THREATS.
- NO FIGHTING OR AGGRESSIVE BEHAVIOR.
- NO WEAPONS OR ILLEGAL ITEMS ARE TO BE BROUGHT INTO THE CENTRE OR ANY PROGRAM.
- NO DELIBERATE DAMAGE TO ANY PROPERTY.
- NO STEALING.

MEMBERS ARE EXPECTED TO TREAT STAFF, EQUIPMENT AND EACH OTHER WITH RESPECT AT ALL TIMES.

UNDER NO CIRCUMSTANCES WILL ANYONE THAT APPEARS UNDER THE INFLUENCE OF ANY SUBSTANCE BE ALLOWED IN THE COCKBURN YOUTH CENTRE, OR ALLOWED ON ANY COCKBURN YOUTH SERVICES ACTIVITIES OR PROGRAMS.

## **DUTY OF CARE**

THE CITY OF COCKBURN YOUTH CENTRE IS A SAFE AND FRIENDLY ENVIRONMENT WHICH IS BUILT ON VALUES SUCH AS EQUALITY, INCLUSION, PARTICIPATION AND HONESTY.

**PLEASE NOTE** THE CITY OF COCKBURN STAFF DO NOT HOLD THE AUTHORITY TO KEEP YOUNG PERSONS AT THE CENTRE AT THE REQUEST OF PARENTS.

THE CITY OF COCKBURN DOES NOT TAKE RESPONSIBILITY FOR YOUNG PERSONS WHOM LEAVE THE YOUTH CENTRE OR WHO ARE NOT ON THE PREMISIS.

## **MISBEHAVIOR AND CONSEQUENCES**

MISBEHAVIOUR WILL BE DEALT WITH VIA OUR WARNING SYSTEM. 1<sup>ST</sup> STRIKE IS A DAY BAN FROM THE CENTRE, 2<sup>ND</sup> STRIKE IS A WEEK BAN, 3<sup>RD</sup> STRIKE IS 1 MONTH BAN. ANY FURTHER MISBEHAVIOUR WILL MEAN A PERMANANT LONG TERM BAN FROM THE CENTRE. THE STRIKE LEVEL MAY BE AUTOMATICALLY ESCALATED DEPENDING ON THE SEVERITY OF THE BREACH AT THE STAFF MEMBERS DISCRESSION.

## **CANCELLATION PROCEDURE**

CREDITS WILL ONLY BE GIVEN TO CANCELLATIONS MADE AT LEAST 24 HOURS PRIOR TO THE BEGINNING OF YOUR CLASS. IF THE YOUNG PERSON IS UNWELL CONSIDERATION WILL BE GIVEN IF ENOUGH NOTICE PROVIDED. (NOTIFICATION RIGHT BEFORE A CLASS IS DUE TO START ISNT ENOUGH TIME!)

## **Member Details**

### **Member**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Parent/Guardian**

Name: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone

H: \_\_\_\_\_ M: \_\_\_\_\_

### **Emergency Contact (Other than above)**

Contact: \_\_\_\_\_

Relationship: \_\_\_\_\_

Phone

H: \_\_\_\_\_ M: \_\_\_\_\_

### **Medical Information**

Are there any medical or physical conditions that need to be brought to the attention of supervisors? **YES / NO**

Details: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

### **Ambulance Cover: YES / NO**

Do you give the City of Cockburn permission to contact emergency services in case of an emergency: **YES / NO**

**Parent/Guardian to sign:**

I, \_\_\_\_\_ agree that in a medical emergency my child will be given appropriate medical assistance and I agree to meet any expenses incurred for medical treatment or transport.

My child has read the "Cockburn Youth Services Bill of Rights" and understands the conditions. I agree that my child may be sent home at the discretion of Cockburn Youth Services staff. If my child is sent home due to inappropriate behaviour I agree that refunds will be denied and I will meet any costs incurred.

I acknowledge that the City of Cockburn will not be liable for loss, damage or injury to property or person that may occur whilst attending the Cockburn Youth Centre or other Cockburn Youth Services programs or activities. I also acknowledge my child will be held accountable for any damages to equipment he/she hires while at the Youth Centre. This includes hired items that are not returned.

**Photo Disclosure**

I give permission for photographs or video footage of my child's participation in any Cockburn Youth Services program to be used by the City of Cockburn for promotional purposes. I agree that I have no claim against the City of Cockburn for any reward for the publication of photographs or videos.

Yes

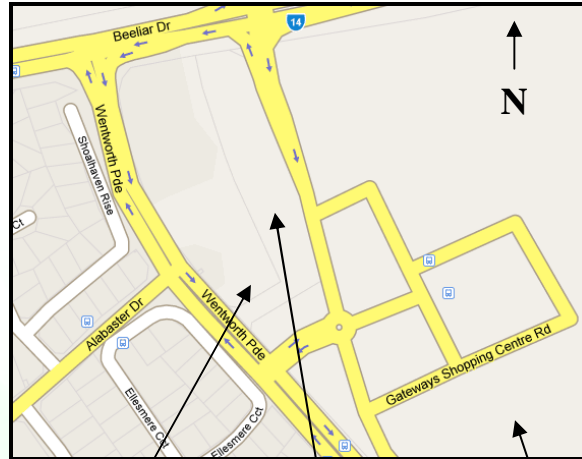
No

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

**Where Are We?**

**The City of Cockburn Youth Centre is located at near the Wentworth Parade entrance of Cockburn Gateways Shopping City (behind McDonalds)**



City of  
Cockburn  
Youth Centre

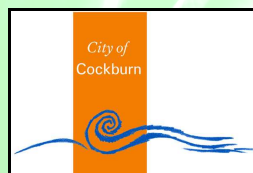
McDonalds

Cockburn  
Gateway  
Shopping  
City

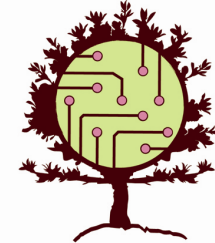
**Address:  
25 Wentworth Parade, Success 6164**

**Phone: 08 9411 3888**

**Email: [youth@cockburn.wa.gov.au](mailto:youth@cockburn.wa.gov.au)**



**MEMBERSHIP  
REGISTRATION**



**Cockburn Youth Centre**

**OPENING TIMES**  
**MON-WED & FRI**  
**9AM - 7PM**  
**THURSDAY**  
**9AM - 9PM**  
**SATURDAY**  
**9AM-4PM**

**FOR MORE INFORMATION CONTACT  
COCKBURN YOUTH SERVICES**

**Phone: 08 9411 3888**

**Email: [youth@cockburn.wa.gov.au](mailto:youth@cockburn.wa.gov.au)**

