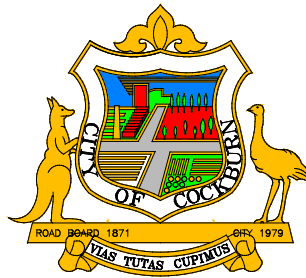


CITY OF COCKBURN



DELEGATED AUTHORITIES, POLICIES & POSITION STATEMENTS COMMITTEE

MINUTES

FOR

THURSDAY, 24 NOVEMBER 2016

These Minutes are subject to Confirmation

Presiding Member's Signature

Date: 23/2/2017

CITY OF COCKBURN

SUMMARY OF MINUTES OF THE DELEGATED AUTHORITIES, POLICIES & POSITION STATEMENTS COMMITTEE MEETING HELD ON THURSDAY, 24 NOVEMBER 2016 AT 6:00

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CITY OF COCKBURN

MINUTES OF THE DELEGATED AUTHORITIES, POLICIES & POSITION STATEMENTS COMMITTEE MEETING HELD ON THURSDAY, 24 NOVEMBER 2016 AT 6:00

PRESENT:

Mrs C Reeve-Fowkes	-	Deputy Mayor (Presiding Member)
Mr L. Howlett	-	Mayor
Mrs L. Sweetman	-	Councillor
Mr S. Portelli	-	Councillor
Mr S. Pratt	-	Councillor
Mr P. Eva	-	Councillor

IN ATTENDANCE:

Mr S. Downing	-	Director, Finance & Corporate Services
Mr D. Green	-	Director, Governance & Community Services
Mr D. Arndt	-	Director, Planning & Development Services
Mr C. Sullivan	-	Director, Engineering & Works
Mr J Ngoroyemoto	-	Governance & Risk Co-ordinator
Mrs B. Pinto	-	PA to Directors - Finance. & Corporate Services/Governance & Community Services

1. DECLARATION OF MEETING

The Presiding Member declared the meeting open at 6.01 pm.

The Presiding Member acknowledged the Noongar people who are the Traditional Custodians of this Land. She also paid respect to the Elder, both past and present, of the Noongar Nation and extend that respect to other Indigenous Australians who may be present.

2. APPOINTMENT OF PRESIDING MEMBER (If required)

Nil.

3. ACKNOWLEDGEMENT OF RECEIPT OF WRITTEN DECLARATIONS OF FINANCIAL INTERESTS AND CONFLICT OF INTEREST (BY PRESIDING MEMBER)

Nil



4 (DAPPS 24/11/2016) - APOLOGIES & LEAVE OF ABSENCE

Clr Kevin Allen - Apology
Mr Stephen Cain, CEO - Apology

5. CONFIRMATION OF MINUTES

5.1 (MINUTE NO 381) (DAPPS 24/11/2016) - MINUTES OF THE DELEGATED AUTHORITIES, POLICIES AND POSITION STATEMENTS COMMITTEE MEETING - 25/08/2016

RECOMMENDATION

That Council Committee confirms the Minutes of the Delegated Authorities, Policies and Position Statements Committee Meeting held on Thursday, 25 August 2016, as a true and accurate record.

COMMITTEE RECOMMENDATION

MOVED Clr P Eva SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

6. BUSINESS LEFT OVER FROM THE PREVIOUS MEETING (IF ADJOURNED)

Nil

7 (DAPPS 24/11/2016) - DECLARATION BY MEMBERS WHO HAVE NOT GIVEN DUE CONSIDERATION TO MATTERS IN THE BUSINESS PAPER PRESENTED BEFORE THE MEETING

AT THIS POINT IN THE MEETING, THE TIME BEING 6.03 PM THE FOLLOWING ITEMS WERE CARRIED BY 'EN BLOC' RESOLUTION OF COMMITTEE

9.1	10.1	11.1
9.4	10.2	
9.5	10.3	
9.6		

8. COUNCIL MATTERS

Nil



9. PLANNING & DEVELOPMENT DIVISION ISSUES

9.1 **(MINUTE NO 382)** (DAPPS 24/11/2016) - PROPOSED AMENDMENTS TO LOCAL PLANNING POLICIES (182/001) (C DA COSTA) (ATTACH)

RECOMMENDATION

That Council adopt minor changes to Local Planning Policy LPP 3.2 'Educational Establishments' and LPP 1.2 'Residential Design Guidelines' in accordance with Clause 5(2) of the Planning and Development (Local Planning Schemes) Regulations 2015, as shown in the attachment to the Agenda.

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION

Background

The local planning policies, the subject of this report, require minor modifications. In relation to the LPP 3.2, the change is to amend the provision relating to the zones to which the Policy applies to. Currently the Policy is strictly applied to Mixed Business, Industrial, Development, Special Use, Restricted Use, and Additional Use zones. The change to the Policy intends to reflect the policy being applied to all zones within the City's Town Planning Scheme No. 3 (TPS 3) area.

In relation to LPP 1.2, the change is only administrative to reflect the current LPP numbering.

Submission

N/A

Report

The local planning policy is proposed to be amended as reflected below:



No.	Local Planning Policy	Reason for Amendment
LPP 3.2	Educational Establishments	<ul style="list-style-type: none"> • Clarifying that the Policy applies to all zones within the TPS 3 area and is not simply restricted to Mixed Business, Industrial, Development, Special Use, Restricted Use, and Additional Use zones
LPP 1.2	Residential Design Guidelines	<ul style="list-style-type: none"> • Remove reference to the former APD 58 on page 2 under the Policy intent. • Add a definition of Major Road under Part (6) Vehicle Access & Parking. • Add Appendix 4 in relation to trees under Part (11) Trees. • Clarify Landscape Plan to show street trees under Part (11) in line with Part 10(1).

Strategic Plan/Policy Implications

City Growth

- Continue revitalisation of older urban areas to cater for population growth and take account of social changes such as changing household types.
- Ensure a variation in housing density and housing type is available to residents.

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes.

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications



If the subject changes to the Policies are not adopted and therefore not progressed, some inconsistencies would occur in relation to existing practices. This practice needs to be formalised in a policy for consistency and reliability.

Attachment(s)

1. LPP 3.2 'Educational Establishments'
2. LPP 1.2 'Residential Design Guidelines'

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

9.2 (MINUTE NO 383) (DAPPS 24/11/2016) - PROPOSED DRAFT 'SUBDIVISION AND DEVELOPMENT STREET TREE' POLICY (182/001 &104/001) (G LILLEY) (ATTACH)

RECOMMENDATION

That Council adopt the proposed Draft 'Subdivision and Development Street Tree' Policy for the purposes of advertising in accordance with Clause 4(1) of the Deemed Provisions of City of Cockburn Town Planning Scheme No. 3 for a period of 21 days.

COMMITTEE RECOMMENDATION

MOVED Clr L Sweetman SECONDED Clr S Portelli that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION

Background

The City is undergoing both infill and greenfield development to accommodate the rapidly growing population. This process is resulting in the removal of large amounts of the City's Urban Forest as it is



located on private land and cannot always be protected from development. One way the City can counter-balance this loss of tree canopy is to increase the number of street trees on the road verges it manages.

The purpose of the Subdivision and Development Street Tree Policy is to provide a framework to ensure that the number of street trees is increased through a coordinated approach to involving:

- retaining and protecting street trees throughout the development process;
- selecting suitable tree/s that are planted as part of subdivision and development works;
- maintenance of the street.

This policy will help to ensure the improvement of the appearance of the City's streetscapes and deliver upon Council's vision to "ensure that the Cockburn of the future will be the most attractive place to live, work, visit and invest in, within the Perth metropolitan area."

Submission

N/A

Report

The purpose of this report is for Council to consider adopting the Subdivision and Development Street Tree Policy as shown at Attachment 1 for advertising. This Policy has been prepared to ensure that the 35,000 plus street trees existing within road reserves in our suburbs be protected and increased as the City recognises their importance in contributing to the health and well-being of our communities now and into the future. Furthermore, this Policy will provide a framework for the successful installation and management of street trees.

This Policy seeks to:

1. *Preserve the City's Urban Forest through street tree protection and maintenance programs;*
2. *Increase the number of street trees on verges through proactive planting programs;*
3. *Improve the appearance of streetscapes, especially with trees suitable for shade;*
4. *Increase public awareness of the benefits of street tree/s.*



Policy Application

In order for this Policy to be effective, it must have due regard to and be read in conjunction with the following Western Australian Planning Commission (WAPC), State Planning Policies (SPP) and operational policies:

SPP No. 3 (*Urban Growth and Settlement*)
 SPP No. 3.1 (*Residential Design Codes*)
 SPP No. 3.4 (*Hazards and Natural Disasters*)
Liveable Neighbourhoods (WAPC 2009)

Furthermore, this Policy has due regard to and should be read in conjunction with the following City of Cockburn Policies and Australian Standards (AS):

LPP 1.2 (*Residential Design Guidelines*)
 AEW1 (*Street Verge Improvements*)
 PSEW 15 (*Removal and Pruning of Trees*)
 PSEW 18 (*Trees on Privately Owned Land*)
 SEW1 (*Maintenance of Verge/ Public Open Space Following Residential Subdivision*)
 AS2870 - *IPWEA Guidelines (Trees and Slabs)*
 AS4373 -1996 (*Pruning of Amenity Trees*)
 AS4970-2009 (*Protection of Trees on Development Sites*)

The value of this Policy is that it is consistent with the aforementioned policies that are operational in Western Australia and recognise the numerous benefits of street trees.

Policy Provisions

This policy applies to land which is zoned Residential, Regional Centre, District Centre, Local Centre, Mixed Business, Mixed Use, Industry and Light and Service Industry.

Design of the street tree planting as part of subdivision works

Once an applicant, subdivider, developer or landowner receives a subdivision application approval which involves civil works, this Policy will require them to submit engineering/civil works drawings to indicate the provision of street trees to be planted on both sides of all streets within the subdivision area.

Street trees will be provided at the following rates:

- the rate of one tree per lot, or in the case of lots less than a 10m width, at a rate to be determined by the City.



- must comprise of a species to the satisfaction of the City and which will mature to a sufficient size and canopy, and
- be located such as to provide sufficient shading of the street verge area to the satisfaction of the City.

Implementation of the street tree planting layout as part of subdivisional works

An applicant can satisfy their street tree planting obligations by choosing one of the following options:

Option 1 (preferred) - Applicant provides contribution payment to City of Cockburn who then takes responsibility

In this option, an applicant can choose to pay the City \$500 per street tree. This payment must be made prior to the practical completion certification of the civil works. In receiving this contribution, the City will purchase, install and maintain all street trees within the subdivision for three years. Installation will occur at the most optimal time in the opinion of the City, taking in to account development rates on each lot.

Option 2 - Applicant takes responsibility and plants the trees after clearance and after each lot is developed

The key difference with this option and Option 1 is that to achieve clearance of the subdivision, a bond equal to \$600 per street tree must be provided to the City. The City will return this in one amount once all street trees have been planted and maintained consistent with the Street Tree Management Plan.

Option 3 - Applicant takes responsibility and plants the trees prior to clearance of the subdivision

The applicant is required to install and manage the street trees for a three year period post installation, performing sound Arboricultural maintenance practices that promote good form and shape with a well-defined canopy, to the satisfaction of the City. Street trees which are not adequately maintained in the opinion of the City will be required to be removed, replaced and maintained for a further three years. Details of maintenance must be set out in the Street Tree Management Plan.

The above processes as they pertain to subdivision are similar to development also. Key differences will however be:

- in residential zoned areas one street tree per lot will be required.
- in all other zoned areas the street tree rate will be determined based on the width of the lot, and taking in to account relevant issues like vehicle access.



Community Strategic Plan 2016 - 2026

The Subdivision and Development Street Tree Policy is aligned the specific objective to “improve the appearance of streetscapes, especially with trees suitable for shade.” Council’s objective will be measured and become achieved through the provision of new street trees, associated with subdivision and/or development within the City.

Furthermore, this policy also reflects community feedback which lists streetscape appearances as a high community priority in Cockburn.

Conclusion

The Subdivision and Development Street Tree Policy will assist in the delivery of the Council’s vision to “ensure that the Cockburn of the future will be the most attractive place to live, work, visit and invest in, within the Perth metropolitan area.”

It is therefore recommended that Council adopt the Subdivision and Development Street Tree Policy as included at Attachment 1 for advertising.

Strategic Plan/Policy Implications

City Growth

- Ensure planning facilitates a desirable living environment and meets growth targets

Community, Lifestyle & Security

- Provide for community facilities and infrastructure in a planned and sustainable manner.
- Provide safe places and activities for residents and visitors to relax and socialise

Economic, Social & Environmental Responsibility

- Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health
- Improve the appearance of streetscapes, especially with trees suitable for shade

Budget/Financial Implications

Either an applicant provides and maintains the street trees for a three year period, or they pay a contribution to the City of \$600 per tree to do this which covers the City’s costs, subject to the appointment of a Verge Officer as outlined in the Workforce Plan.



Legal Implications

N/A

Community Consultation

The policy is required to be advertised in accordance with Clause 4(1) of the Deemed Provisions.

Risk Management Implications

Not supporting the policy will result in unclear guidance for subdividers and developers, and inconsistent messages being sent to the community about the values of trees within Cockburn.

Attachment(s)

Proposed Subdivision and Development Street Tree Policy.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

9.3 (MINUTE NO 384) (DAPPS 24/11/2016) - ADOPTION OF LOCAL PLANNING POLICY LPP1.16 'SINGLE HOUSE STANDARDS FOR MEDIUM DENSITY HOUSING IN THE DEVELOPMENT ZONE' (182/001) (C DA COSTA) (ATTACH)

RECOMMENDATION

That Council adopt Local Planning Policy LPP1.16 'Single House Standards for Medium Density Housing in the Development Zone' for finalisation in accordance with Clause 3 of the *Planning and Development (Local Planning Schemes) Regulations 2015*, as shown in the attachment to the Agenda.

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0



COUNCIL DECISION**Background**

A new draft Local Planning Policy 'Single House Standards for Medium Density Housing' was adopted by Council for the purposes of advertising in accordance with Clause 4 (1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* at its meeting held on 25 August 2016.

The policy was subsequently advertised and no comments were received during the advertising period.

The Local Planning Policy also requires a minor wording modification to the title from 'Single House Standards for Medium Density Housing' to 'Single House Standards for Medium Density Housing in the Development Zone' to provide clarity and bring the policies into conformity with the Town Planning Scheme No. 3 (TPS 3).

Submission

N/A

Report

This Local Planning Policy shall provide guidance for applicants, Council and the community in the assessment and determination of applications for various types of housing where the former deemed-to-comply provisions of the Residential Design Codes (R-Codes) applied.

The Policy requirements accord with the State Government's Planning Bulletin 112/2016 – Medium density house development standards.

The purpose of this policy is to replace the deemed-to-comply requirements of the following clauses of the R-Codes with those set out in the provisions of this policy:

- Building and Garage setbacks – Clauses 5.12, 5.13 and 5.21;
- Open Space – Clause 5.1.4;
- Parking – Clause 5.3.3;
- Visual Privacy – Clause 5.4.1; and
- Solar Access – Clause 5.4.2.



It should be noted that this Local Planning Policy is not affected by the recent release of the Draft State Planning Policy 7 – Design of the Built Environment or the Draft Apartment Design Policy and Draft Design Guide as this Policy relates to single houses only and not multiple dwellings.

The following Local Planning Policy proposes a minor administrative change which does not introduce new provisions or alter the intent of existing policy provisions, the change is summarised below:

Ref No.	Local Planning Policy	Change Summary
LPP 1.16	Single House Standards for Medium Density Housing	<ul style="list-style-type: none"> Change title to 'Single House Standards for Medium Density Housing in the Development Zone'.

Strategic Plan/Policy Implications

City Growth

- Continue revitalisation of older urban areas to cater for population growth and take account of social changes such as changing household types.
- Ensure a variation in housing density and housing type is available to residents.

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

Consultation was undertaken in accordance with the requirements of the *Planning and Development (Local Planning Schemes) Regulations 2015* and no submissions were received.



Risk Management Implications

If the subject draft policy is not adopted, it could result in an inconsistent approach to decision making with regards to Single Houses for Medium Density Housing in the Development zone, which is undesirable and could damage the brand and/or reputation of the City.

Attachment(s)

Proposed amended Local Planning Policy LPP1.16 'Single House Standards for Medium Density Housing in the Development Zone'.

Advice to Proponent(s)/Submissioners

N/A.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

9.4 (MINUTE NO 385) (DAPPS 24/11/2016) - AMENDMENT TO LOCAL PLANNING POLICY 5.15 'ACCESS STREET - ROAD RESERVE & PAVEMENT STANDARDS' (110/161 & 182/001) (T VAN DER LINDE) (ATTACH)

RECOMMENDATION

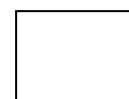
That Council adopt the proposed amendments to Local Planning Policy 5.15 'Access Street – Road Reserve & Pavement Standards' as shown in the attachment to the Agenda, for the purpose of advertising in accordance with clause 5(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days.

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION



Background

Local Planning Policy 5.15 'Access Street – Road Reserve & Pavement Standards' ("the Policy") was first adopted by Council on 19 June 2001. It has been routinely updated since first adoption, in order to maintain its relevance and utility. The purpose of the Policy is to ensure that the City of Cockburn's movement network responds to the requirements of Liveable Neighbourhoods whilst also being optimally functional in terms of design, amenity and ability to support intended traffic.

This Policy amendment aims to provide further guidance on optimal design of the movement network where it relates to laneways. Laneways are to be designed in a way that ensures unobstructed sight lines along laneways for residents, visitors and the City's refuse collection trucks whilst also allowing ease of navigation by all vehicles. This amendment seeks to specifically respond to the issue of substandard laneway designs, and to ensure such does not occur within the City of Cockburn.

Submission

N/A

Report

The Policy acknowledges Liveable Neighbourhoods as the City's primary policy guidance in regards to integrated movement and street design, but also provides the ability for the City to require variations to Liveable Neighbourhoods if this results in a more optimal movement network.

The design of laneways within the City is of particular concern due to the difficulties the City's waste trucks often have navigating safely in laneways that have been designed with right angle bends or curves. Bends and curves within laneways also inhibit sight lines from the public street to the exit point of the laneway and thus result in decreased visual surveillance of these laneways.

This Policy amendment specifically addresses the design of laneways to allow for optimal and safe movement of the City's refuse trucks through these laneways to service residential lots, as well as ensuring laneways can be appropriately surveyed.

Waste Collection

There have been a number of instances within the City where right angle or bent laneways have been developed which has caused



increased risk and difficulties for the City's refuse trucks. Refuse truck drivers cannot see the laneway exit when entering these laneways and often encounter private vehicles parked around the first corner or bend of the laneway, obstructing the carriageway, and resulting in the truck being required to reverse back out. This is a hazardous manoeuvre and has resulted in damage to property in the past. An example of a laneway which is likely to create potential safety risks is provided below (Figure 1).



Figure 1 The bend in the laneway does not allow refuse truck drivers to see obstructions within the laneway before entering

A straight laneway is the safest option for the City's refuse trucks and the only design that allows drivers to see if there are any obstructions within the laneway before entering. It is unlikely that refuse trucks will need to reverse out of these laneways due to unforeseen obstruction, minimising risk of collision and damage to property. Thus, the City's position is that laneways should only be a straight, short connection between two public roads.

Passive Surveillance

Right angle bends or curves obstruct sight lines down the length of laneways and thus limit passive surveillance of these laneways from the public road. Though Liveable Neighbourhoods (LN) allows 'T' or bent laneways (noting LN does not consider waste management), this is generally only desirable where a studio is positioned at the laneway intersection or at the bend in the laneway to increase passive surveillance in both directions. However, this is rarely put into practice and often dwellings gaining vehicle access from laneways do not have any habitable rooms or windows fronting the laneway. An example of



this is provided below (Figure 2). Thus, opportunities for passive surveillance of the laneway in either direction from the intersection or bend within the laneway are diminished. This results in the potential for laneways to be subject to vandalism and crime as they are hidden from the public eye.



Figure 2 The bend in the laneway obstructs sight lines from the public road down the length of the laneway, and the laneway is dominated by garages providing no opportunities for passive surveillance from the dwellings

Concerns regarding passive surveillance also apply to straight laneways located between two public roads where the laneway is dominated by garages. In these situations, it is important that lots facing the entry and exit points of laneways on the opposite side of the public road are centred to the laneway as illustrated in Figure 3 below. This allows a direct line of sight from the habitable rooms of the dwelling down the length of the laneway, providing opportunities for passive surveillance. Thus, proposed lot layouts and street block orientation should be appropriately designed to ensure sight lines are achieved from habitable rooms down the length of laneways, rather than boundary fences or garages occupying this space.





Figure 3 A dwelling has been centred to the laneway to allow direct line of sight from a habitable room down the length of the laneway

Therefore, the proposed amendment to the Policy seeks to eliminate the development of unsafe laneways that are difficult to manoeuvre in order to benefit both the City, in terms of waste collection services and residents, by reducing risk of damage to property and increasing passive surveillance of laneways.

Strategic Plan/Policy Implications

Moving Around

- Improve connectivity of transport infrastructure

Economic, Social & Environmental Responsibility

- Improve water efficiency, energy efficiency and waste management within the City's buildings and facilities and more broadly in our community

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

The amendment is required to be advertising in accordance with Clause 5(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days.



Risk Management Implications

Not supporting the amendment to the Policy may result in the continuous development of unsafe laneways that do not allow for the safe and efficient movement of refuse trucks through these laneways, or sufficient passive surveillance from neighbouring dwellings.

Attachment(s)

Proposed amendment to Local Planning Policy 5.15 'Access Street – Road Reserve & Pavement Standards'.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

9.5 (MINUTE NO 386) (DAPPS 24/11/2016) - ADOPTION OF PROPOSED AMENDMENTS TO DRAFT LOCAL PLANNING POLICY LPP 3.7 'SIGNS AND ADVERTISING' (182/001) (R TRINH) (ATTACH)

RECOMMENDATION

That Council adopt the proposed amendments to draft Local Planning Policy LPP 3.7 'Signs and Advertising' for the purposes of advertising in accordance with Clause 4(1) of the *Planning and Development (Local Planning Schemes) Regulations 2015* for a period of 21 days.

COMMITTEE RECOMMENDATION

MOVED Clr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION



Background

The Local Planning Policy LPP 3.7 Signs and Advertising provides guidance for decision making in relation to signs and advertising in the City of Cockburn. The policy was last reviewed in December 2015.

The policy has now been comprehensively reviewed and a number of modifications are proposed to improve the policy and its implementation. In addition, the length of the policy has been reduced from 27 pages down to 8 pages which is much more desirable.

This policy outlines acceptable signage and shall be read in conjunction with the City's Local Planning Scheme No. 3 (the Scheme) and the *Planning and Development (Local Planning Schemes) Regulations 2015* and any other relevant Design Guidelines. Where there are inconsistencies between the LPP and Guidelines, the provisions of that specific Guideline shall prevail.

Submission

N/A

Report

The purpose of this policy is to provide guidance for applicants, Council and the community in the assessment and determination of applications for various types of signs and advertising within the City.

The policy intends to replace the existing policy provisions with the enclosed draft new LPP. A brief summary of the changes are outlined below:

- Wording changes to exclude unnecessary provisions
- Clarification and modification to specific sign provisions (height, depth, width);
- Rearrangement of existing provisions;
- Inclusion of new images;
- Inclusion of new sign types; and
- Overall reformatting to improve readability.

Strategic Plan/Policy Implications

City Growth

- Ensure planning facilitates a desirable living environment and meets growth targets



Economic, Social & Environmental Responsibility

- Create opportunities for community, business and industry to establish and thrive through planning, policy and community development

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes

Budget/Financial Implications

Nil

Legal Implications

Nil

Community Consultation

To occur once the policy is adopted by Council for the purposes of consultation.

Risk Management Implications

If the subject draft policy is not adopted for advertising and therefore not progressed, it could result in an inconsistent approach to decision making with regards to dealing with signs and advertisements, which is undesirable and could damage the brand and/or reputation of the City.

Attachment(s)

1. Superseded Policy LPP 3.7 'Signs and Advertising'.
2. Proposed amended draft Local Planning Policy LPP 3.7 'Signs and Advertising'.

Advice to Proponent(s)/Submissioners

N/A.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.



9.6 (MINUTE NO 387) (DAPPS 24/11/2016) - PROPOSED NEW DELEGATED AUTHORITY OLPD34 'PUBLIC HEALTH ACT 2016 - APPOINTMENT OF AUTHORISED OFFICERS' (086/002; 086/003) (N JONES) (ATTACH)

RECOMMENDATION

That Council delegates to the Chief Executive Officer the authority to designate authorised officers under the *Public Health Act 2016* in accordance with section 21 (1) (b) (i) of the *Public Health Act 2016*, as shown in the attachment to the Agenda.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

COUNCIL DECISION

Background

The Public Health Act 2016 received Royal Assent on 25 July 2016. The Health Act 1911 (the old Act) will be phased out over a period of 3-5 years through a staged process and replaced by the Public Health Act 2016. This report informs the Council of the commencement of the *Public Health Act 2016*, and provides the Chief Executive Officer with the appropriate delegation to designate Environmental Health Officers.

Under the provisions of the old Act, Environmental Health Officers employed by Local Governments were “approved” through the powers conferred to the Executive Director Public Health from the Department of Health WA. Under the provisions of Section 21 of the Public Health Act 2016, the Local Government, also referred to as an enforcement agency, has the power to delegate the duty conferred or imposed on it, to the Chief Executive Officer.

Submission

N/A



Report

The new Public Health Act 2016 provides modern legislation to regulate public health in Western Australia. The Act will repeal much of the outdated Health Act 1911 and is designed to better protect and promote the health of all Western Australians.

The Public Health Act 2016 provides a flexible and proactive framework for the regulation of public health. Key features of the Act include:

- Promoting public health and wellbeing in the community
- Help prevent disease, injury, disability and premature death
- Inform individuals and communities about public health risks
- Encourage individuals and their communities to plan for, create and maintain a healthy environment
- Support programs and campaigns intended to improve public health
- Collect information about the incidence and prevalence of diseases and other public health risks for research purposes
- Reduce the health inequalities in public health of disadvantaged communities.

Local governments will enforce the *Public Health Act 2016*. Authorised officers (previously known as Environmental Health Officers) are responsible for investigating any public health matter within their local government boundaries.

Traditionally, under the provisions of the Health Act 1911, all Environmental Health Officers (EHOs) were “approved” by the Executive Director Public Health (EDPH) to perform specified functions of the Act. The EDPH was a specified role within the Health Act 1911 and the person assigned to that role was an employee of the Department of Health WA.

Each time a Local Government appointed an EHO, it had to seek “approval” from the EDPH for that EHO to undertake the duties of the Health Act 1911. This application process can take several weeks with the EHO being ultimately issued with an authority card through the Department of Health.

The introduction of the Public Health Act 2016 will see EHOs be referred to as Authorised Officers and as such are to be designated and authorised by the Local Government that employs them, and no longer relies on “approvals” from the Department of Health WA. The Local Government may delegate the function of authorising officers to the Chief Executive Officer.



As such, the administrative process for issuing approvals for authorised officers can be taken with minimum delay and EHOs can be given authority to perform their functions almost immediately after they are employed through the delegation of that duty to the Chief Executive Officer.

Section 30 of the Public Health Act specifies that an authorised officer must be issued a certificate of authority card by the Local Government. It is envisaged that this certificate of authority card would be signed or approved by the delegate of the Council who it is recommended would be the Chief Executive Officer.

Strategic Plan/Policy Implications

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes

Budget/Financial Implications

N/A

Legal Implications

Section 16 of the Graffiti Vandalism Act 2016
Section 312 of the Public Health Act

Community Consultation

N/A

Risk Management Implications

The Department of Health WA has recommended that local governments take steps to ensure relevant delegated authorities are in place, in order to minimise the impact on local governments. There is a risk that if the steps recommended by the Department of Health WA are not taken near the time the new Act comes into effect the City will not have all the authority it needs to enforce the legislation. This could mean that the responsible officers will not have the authority for investigating any public health matter within the City of Cockburn boundaries.

Attachment(s)

Proposed new Delegated Authority OLPD34 'Public Health Act 2016 – Appointment of Authorised Officers'.



Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

10. FINANCE & CORPORATE SERVICES DIVISION ISSUES

10.1 (MINUTE NO 388) (DAPPS 24/11/2016) - REVIEW OF FINANCE AND CORPORATE SERVICES DIVISION DELEGATED AUTHORITIES, POLICIES AND POSITION STATEMENTS (182/001; 182/002; 086/003) (S DOWNING) (ATTACH)

RECOMMENDATION

That Council adopt:

(1) Policies:

- AFCS1 'Employee Development' and associated Delegated Authority.
- AFCS3 'Disposal of Assets' and associated Delegated Authority.
- AFCS4 'Defence Force Reserves – Staff Participation' and associated Delegated Authority.
- AFCS8 'Change of Basis for Valuation of Land for Rating Purposes' and associated Delegated Authority.
- AFCS9 'Debtors Management' and associated Delegated Authority.
- SFCS1 'Investments' and associated Delegated Authority.

(2) Position Statements:

- PSFCS1 'Equal Opportunity'.
- PSFCS9 'Non-Work Related Illness and Accident'.
- PSFCS20 'Taking of Annual Leave and Long Service Leave'.
- PSFCS22 'Salary Packaging'.
- PSFCS23 'Superannuation'.
- PSFCS24 'Corporate Credit Cards'.

as shown in the report and attachments to the Agenda.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL



COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

Background

Pursuant to Council Policy SC47, Council is to review its Delegated Authorities, Policies and Position Statements (DAPPS) at least every two years.

The documents subject to specific review at this Committee Meeting is the Finance and Corporate Services Division.

Submission

N/A

Report

The previous overall review of these documents was undertaken in November 2014, and adopted by Council in December 2014. Therefore, in accordance with Council Policy SC47, the review of these documents is timely.

Relevant City Officers have undertaken a review of the documents and have found that most remain current and any recommended amendments are mostly cosmetic, to reflect current nomenclature, or changed format to maintain currency of the information contained within the documents. Where significant changes have been made to any documents, these have been considered separately in this Agenda.

The table below identifies the documents reviewed and highlights any amendments proposed. Note references to Position Statements are prefixed with "PSCFCS", while Policies and Delegated Authorities are identified as "AFCS" and "SFCS".



No.	Proposed Amendment	Reason for Amendment
<u>Policies</u>		
AFCS1 'Employee Development' and associated Delegated Authority	No change	
AFCS2 'Leasing of Council Controlled Land' and associated Delegated Authority	Subject of a separate report.	
AFCS3 'Disposal of Assets' and associated Delegated Authority	Amend Service Unit to 'Accounting Services'	Update Service Unit name to align with PSES11 'Structure for Administering the City of Cockburn'.
AFCS4 'Defence Force Reserve - Staff Participation' and associated Delegated Authority'	No change	
AFCS6 'Renewal of Leases and Licences for Council Owned or Controlled Property' and associated Delegated Authority	Subject of a separate report	
AFCS8 'Change of Basis for Valuation of Land for Rating Purposes' and associated Delegated Authority	Amend Service Unit name	Update Service Unit name to align with PSES11 'Structure for Administering the City of Cockburn'.
AFCS9 'Debtors Management' and associated Delegated Authority	Amend Service Unit name	Update Service Unit name to align with PSES11 'Structure for Administering the City of Cockburn'.
SFCS1 'Investments'	Amend Service Unit Name Amend title of Manager, Financial Services under 'Conditions/Guidelines'	Update service unit name to align with PSES11 – Structure for Administering the City of Cockburn To reflect correct title of the position..
<u>Position Statements</u>		
PSFCS1 'Equal Opportunity'	No Change	
PSFCS9 'Non-Work Related Injuries and Illness'	No Change	
PSFCS20 'Taking of Annual Leave and Long Service Leave'	No Change	
PSFCS22 'Salary Packaging'	No Change	
PSFCS23 'Superannuation'	No Change	
PSFCS24 'Corporate Credit Cards'	No Change	



Strategic Plan/Policy Implications

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Failure to adopt the recommendations from the policies review will result in a non-compliance risk in accordance with the Local Government Act 1995 policies review provisions, and failure to uphold principles of good governance. Ultimately this will lead to policies, delegations, and position statement documents that are outdated and do not align to the current practices and processes.

Attachment(s)

1. Proposed amended Policy AFCS3 'Disposal of Assets' and associated Delegated Authority.
2. Proposed amended Policy AFCS8 'Change of Basis for Valuation of Land for Rating Purposes' and associated Delegated Authority.
3. Proposed amended Policy AFCS9 'Debtors Management' and associated Delegated Authority.
4. Proposed amended Policy SFCS1 'Investments' and associated Delegated Authority.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.



10.2 (MINUTE NO 389) (DAPPS 24/11/2016) - PROPOSED AMENDMENT TO POLICY SC38 'PROCUREMENT' AND POLICY SES3 'EVALUATION OF TENDERS' AND ASSOCIATED DELEGATED AUTHORITIES (182/001; 086/003) (ATTACH)

RECOMMENDATION

That Council adopt:

- (1) proposed amendments to Policy SC38 'Procurement' and associated Delegated Authority; and
- (2) proposed amendments to Policy SES3 'Evaluation of Tenders' and associated Delegated Authority;

as shown in the attachments to the Agenda.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

Background

Review policies impacting tenders and procurement which include Evaluation of Tenders (SES3) and associated Delegated Authority plus Procurement (SC38) and associated Delegated Authority.

Submission

N/A



Report

There are a number of changes being proposed to the two Policies and Delegated Authorities.

Procurement (SC38)

There are five changes being proposed by this review.

1. Clause 2 – Value for money. A broader definition is provided for sustainability by the inclusion of social, environment and economic sustainability. To date it has been assumed that only the environment was captured by the term sustainability.

2. Clause 3 – Openness and Effective Competition

The Local Government (Functions General) Regulations has been amended to include an exemption for :

- Direct appointment of a WADE (for example Workpower) and registered Indigenous businesses from the WA State Government Register.

The Clause has also been amended to provide for Panel contracts as provided for by the abovementioned Regulations. Where there is a Panel of Pre-qualified Suppliers, there must be a public notice issued by the City.

3. Clause 4 – Sustainability and Procurement

The Clause title will change as a result of the inclusion of social procurement and the change to weightings.

4. Clause 6 – Procurement Risk Management

The change is when the City will review the Policy. The existing policy states a review annually and the change required is to review it regularly. This will provide for the opportunity to review the Policy at least annually as required but more importantly as changes to the Procurement Policy are required.

5. Procurement Guidelines

The changes in the guidelines reflect the changes made in the actual Policy.



Delegated Authority (DA) – Procurement (SC38)

This DA will require the inclusion of public notices to engage a panel of prequalifying suppliers due to the change in Local Government (Functions General) Regulations.

The only change to the actual DA is the inclusion of public notices within the Conditions/Guidelines section of the DA.

Evaluation of Tenders (SES3)

1. Change of name of the Policy from Evaluation of Tenders to Procurement Evaluations. This is being proposed to cover all forms of procurement evaluations undertaken by the City's Administration including tenders and general procurement such as requests for quotation, requests for proposal and expressions of interest. This is a broader title and more relevant to the procedures undertaken by relevant officers of the City.
2. Addition of authority limits under the Delegated Financial Authorities (DFA) for Directors and Senior Business Management Group (SBMG). In Clause 7 - Recommendations, the table has been expanded to include SBMG Managers with a limit up to their delegated financial authority. This is to enable them to sign off non-tender procurement evaluations. This is in line with their relevant limits to sign Purchase Orders and Invoices. The limits for Directors and the CEO are not recommended for change at this time.
3. Social procurement has been included to cover organisations that promote services provided by those persons who are part of a minority group. This can include social enterprises and indigenous controlled businesses. A number of services procured by the City, such as cleaning or services that are not time dependent are actively marketed by organisations who engage persons with a disability. The City believes that there should be an opportunity for such organisations to bid for business offered by the City.
4. Weighting changes when evaluating procurement tenders, proposals, quotations and expressions of interest - The change to the Policy is in relation to qualitative weightings only. The monetary weighting will remain unchanged at up to 50% of any evaluation. The change is to increase the sustainability aspect of the assessment process. The current policy requires up to 10% of the assessment score assigned to sustainability. Under the current methodology, sustainability has been typically determined as matters concerning the environment. With the inclusion of social procurement, it is believed appropriate to increase the weighting from 10% to up to 15%. This increase would provide for bidders for



Council business/contracts to review how they include a more diverse workforce in their bid. Each tender/contract will be determined on the merits and requirements of the work being put to the market.

5. Improve referencing to evaluation procedures in documentation released to the market as per Clause 2. This is to ensure there is more transparency to bidders of City work.
6. Requisition authorisation is a new inclusion at Clause 9. This table provides limits in which City officers can approve purchase requisitions and commit approved budget expenditure. Clause 10 is also new which provides for the Director, Finance and Corporate Services to set limits as contained in the Clause 9 table for Procurement Officers to release Purchase Orders.

Delegated Authority (DA) – Evaluation of Tenders (SES3)

This DA will require a change of name to coincide with Policy SES3 which, if the recommendation in this report is accepted will change from Evaluation of Tenders to Procurement Evaluations.

The only change to the actual DA is to the Legislative Requirements/Council Policy section of the DA amending Evaluation of Tenders to Procurement Evaluations.

Strategic Plan/Policy Implications

Leading & Listening

- Deliver sustainable governance through transparent and robust policy and processes

Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

Failure to adopt the recommendations from the policies review will result in a non-compliance risk in accordance with the Local



Government Act 1995 policies review provisions, and failure to uphold principles of good governance. Ultimately this will lead to policies, delegations, and position statement documents that are outdated and do not align to the current practices and processes.

Attachment(s)

1. Proposed amended Policy SC38 'Procurement' and associated Delegated Authority.
2. Proposed amended Policy SES3 'Procurement Evaluations' and associated Delegated Authority.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

- 10.3 **(MINUTE NO 390) (DAPPS 24/11/2016) - PROPOSED AMENDMENT TO POLICY AFCS2 'LEASING OF COUNCIL CONTROLLED LAND' AND POLICY AFCS6 'RENEWAL OF LEASES AND LICENCES FOR COUNCIL OWNED AND CONTROLLED PROPERTY' AND ASSOCIATED DELEGATED AUTHORITIES (182/001; 086/003) (S DOWNING) (ATTACH)**

RECOMMENDATION

That Council adopt proposed amendments to Policies AFCS2 'Leasing of Council Controlled Land' and AFCS6 'Renewal of Leases and Licences for Council Owned or Controlled Land' and associated Delegated Authorities, as shown in the attachment to the Agenda.

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL



COUNCIL DECISION

Background

Council Policy AFCS2 'Leasing of Council Controlled Land' and associated Delegated Authority were first adopted in November 1997. Council Policy AFCS6 'Renewal of Leases and Licences for Council Owned or Controlled Property' and associated delegated authority was first adopted in June 2001. Both Policies are due for review in accordance with Council resolution of October 2013. This report proposes amendments to the two Policies and delegated authorities by transferring them from Finance and Corporate Services to Planning and Development Directorate.

Submission

N/A

Report

The two Policies and associated Delegated Authorities currently sit with the Director, Finance and Corporate Services but the work associated with the two policies reside with the Leasing and Land Administration Service Unit which reports to the Director, Planning and Development. In discussions with the Director, Planning and Development, it is believed appropriate that the Policies and the associated Delegated Authorities be re-assigned accordingly.

As part of the change in responsibility, the numbering of the Policies will also be amended.

- Policy AFCS2 will become APD86 'Leasing of Council Controlled Land' and associated Delegated Authority APD59.
- Policy AFCS6 will become APD87 'Renewal of Leases and Licences for Council Owned or Controlled Land' and associated Delegated Authority APD60.

Strategic Plan/Policy Implications**Leading & Listening**

- Deliver sustainable governance through transparent and robust policy and processes



Budget/Financial Implications

N/A

Legal Implications

N/A

Community Consultation

N/A

Risk Management Implications

There are no risks in re-assigning control over these two policies from Director, Finance and Corporate Services to the Director, Planning and Development.

Attachment(s)

1. Proposed amended Policy APD86 'Leasing of Council Controlled Land' and associated Delegated Authority.
2. Proposed amended Policy APD87 'Renewal of Leases and Licenses for Council Owned or Controlled Property' and associated Delegated Authority.

Advice to Proponent(s)/Submissioners

Nil.

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

11. ENGINEERING & WORKS DIVISION ISSUES

11.1 (MINUTE NO 391) (DAPPS 24/11/2016) - PROPOSED NEW DELEGATED AUTHORITY OLEW1 'GRAFFITI VANDALISM ACT 2016 - ADMINISTRATION & ENFORCEMENT' (182/001) (J NGOROYEMOTO) (ATTACH)

RECOMMENDATION

That Council

- (1) notes the implementation of the *Graffiti Vandalism Act 2016* as of 7 October 2016 and its impact on local government graffiti operations;



- (2) adopts the following forms:
1. Objection to a Notice, for the purposes of section 22 of the *Graffiti Vandalism Act 2016*, as detailed in Attachment 1 to this Report.
 2. Warrant to Enter, for the purposes of section 29 of the *Graffiti Vandalism Act 2016*, as detailed in Attachment 2 to this Report.
- (3) delegates to the Chief Executive Officer the authority to exercise its powers and the discharge of its duties under the *Graffiti Vandalism Act 2016* in accordance with section 16 of the *Graffiti Vandalism Act 2016* as shown in the attachment to the Agenda.

TO BE CARRIED BY ABSOLUTE MAJORITY OF COUNCIL

COMMITTEE RECOMMENDATION

MOVED Cllr S Portelli SECONDED Mayor L Howlett that the recommendation be adopted.

CARRIED 6/0

TO BE CARRIED BY AN ABSOLUTE MAJORITY OF COUNCIL

COUNCIL DECISION

Background

The Graffiti Vandalism Act 2016 (the Act) came into effect on 7 October 2016 and includes specific provisions for private property entry and graffiti removal powers for local government as previously available through the Local Government Act 1995. This report informs Council of the commencement of the Graffiti Vandalism Act 2016 recommends adoption of the forms relevant to the City and provide the Chief Executive Officer with the appropriate delegation to exercise the powers and discharge the duties under this Act.

The City's contractor currently removes graffiti from "non City owned property". This refers to all property which is owned or managed by any other public or Government authority, or private owner and is located within the Municipality. The Road Services Unit is responsible for



applying the Local laws relating to graffiti removal on private property, in instances where a property owner opts or falls to conform to the City's requirements or standards, and will need to make use of powers as provided by the new Graffiti Vandalism Act.

Submission

N/A

Report

The proclamation of the *Local Government Amendment Act 2009* saw specific graffiti related powers made available in the *Local Government Act 1995* for the first time. These provisions included new powers for local governments to enter private land to remove graffiti.

On 7 October 2016 the Graffiti Vandalism Act 2016 came into effect for Western Australia. The introduction of this Act removes the specific provisions relating to graffiti from the Local Government Act 1995 and places them in the Graffiti Vandalism Act 2016. This new legislation includes the following elements:

- Creation of the new offence of damaging property by graffiti (Section 5).
- Requirement for graffiti offenders whom are found guilty to be sentenced to a minimum of a community based order involving, where practicable, graffiti clean-up activities (Section 5).
- Allows for the costs of cleaning off graffiti to be awarded against the offender (Section 8).
- It allows local governments to issue notices requiring the removal of graffiti (Section 18). and to enter properties under warrant to remove graffiti themselves (Section 26).
- The Act provides those persons issued with a notice the right to seek review of that decision with the State Administrative Tribunal or to object to the notice (Section 23).

The property entry, issuing of notices and graffiti removal powers as provided for in the Act are only applicable where graffiti:

- has been applied with or without the consent of the property owner;
- is visible from a public place; and
- is considered by the City to be unsightly or offensive.

The Department of Local Government and Communities has recommended that local governments take steps to ensure required processes and tools are in place, should they ever be required for activities provided for in the Act. These steps will put in place a



framework for the issuing of notices, powers of entry, removal of graffiti and other activities as covered in the new Act.

The outcomes proposed in this report will put in place the mechanisms that could be used by the City should such a situation be encountered and these actions be required to support good local graffiti control and area amenity. These are as follows:

- Adoption of a standard form that can be issued as a notice to remove graffiti as provided for in Section 22 of the Act.
- Adoption of a standard form that can be issued as a warrant to enter property as provided for in Section 29 of the Act.
- Delegation of authority to the Chief Executive Officer in relation to powers and duties as available through the Act.

The current Position Statements on Graffiti response will be presented for review at the next DAPPS meeting in February 2017.

Strategic Plan/Policy Implications

Economic, Social & Environmental Responsibility

- Sustainably manage our environment by protecting, managing and enhancing our unique natural resources and minimising risks to human health
- Improve the appearance of streetscapes, especially with trees suitable for shade

Budget/Financial Implications

N/A

Legal Implications

Section 16 of the Graffiti Vandalism Act 2016

Community Consultation

N/A

Risk Management Implications

The Department of Local Government and Communities has recommended that local governments take steps to ensure relevant delegated authorities and forms are in place, should they be needed for any action taken in line with the powers the Act provides to local



governments. Arrangements of this type were in place previously through the provisions of the *Local Government Act 1995* and *Local Government (Functions and General) Regulations 1996* and these have now been transferred to the *Graffiti Vandalism Act 2016* from its gazetted date of 7 October 2016.

There is a risk that if the steps recommended by the Department are not taken near the time the new Act comes into effect the City will not have all the tools it may at some stage need to encourage community wide graffiti management. This could mean that graffiti in highly visible locations, and that which has the potential to attract further graffiti tagging and negatively affect community amenity, may remain in place much longer than it otherwise would if dealt with using powers provided to the City through the Act.

Attachment(s)

1. Proposed new Delegated Authority OLEW1 'Proposed Delegated Authority – Graffiti Vandalism Act 2016 – Administration & Enforcement'
2. New proposed forms - Graffiti Vandalism Act 2016 - Warrant for entry and objection to notice.

Advice to Proponent(s)/Submissioners

N/A

Implications of Section 3.18(3) Local Government Act, 1995

Nil.

12. COMMUNITY SERVICES DIVISION ISSUES

Nil

13. EXECUTIVE DIVISION ISSUES

Nil

14. MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

15. NOTICES OF MOTION GIVEN AT THE MEETING FOR CONSIDERATION AT NEXT MEETING



Nil

16. NEW BUSINESS OF AN URGENT NATURE INTRODUCED BY DECISION OF MEETING BY COUNCILLORS OR OFFICERS

Nil

17. MATTERS TO BE NOTED FOR INVESTIGATION, WITHOUT DEBATE

Nil

18. CONFIDENTIAL BUSINESS

Nil

19 (DAPPS 24/11/2016) - CLOSURE OF MEETING

6.12 PM.

